

Village of Menomonee Falls, Wisconsin

BOARD OF TRUSTEES MEETING

MINUTES

Monday, February 3, 2025

Village President Jeremy Walz called the meeting to order at 6:30 p.m. The Pledge of Allegiance was recited.

Present: Village President Jeremy Walz; Trustee Katie Kress; Trustee Brad Jubber; Trustee Ann Lessila; Trustee Joel Stueland; Trustee Steve Taggart; Trustee Paul Tadda

Staff Present: Village Manager Mark Fitzgerald; Village Attorney Adam Koenings; Village Clerk Amy Dishinger; Fire Chief Joe Pulvermacher

REPORTS AND PRESENTATIONS

Fire Department 2024 year-end report

Report was given by Fire Chief Joe Pulvermacher

CONSENT AGENDA

Motion by Trustee Joel Stueland, second by Trustee Steve Taggart to approve the consent agenda as written.

Application for Successor of Agent from Su Casa Grande, LLC, for Su Casa Grande located at N84W15842 Appleton Ave., Berta Suarez - New Agent for the 2024-2025 Class "B" Fermented Malt Beverage and "Class B" Liquor License. (No Police Concerns)

Application for an Unenclosed Premise Permit for the American Legion Post 382 (Back Parking Lot/Part of Church Street) located at N88W16652 Main Street on May 24, 2025. (No Police Concerns)

Application for an Unenclosed Premise Permit for the American Legion Post 382 (Back Parking Lot/Part of Church Street) located at N88W16652 Main Street on August 23, 2025. (No Police Concerns)

Vote: 7 - 0 Motion Carried

Public Comment

Village President Walz opened the public comment portion of the meeting. There was no one wishing to be heard. The public comment period was closed.

GENERAL GOVERNMENT COMMITTEE

Resolution Providing Direction to the Village Manager regarding Section 122-430(4) of the Municipal Code, as Applied to Adult Family Homes

Motion by Trustee Paul Tadda, second by Trustee Brad Jubber to approve a Resolution Providing Direction to the Village Manager regarding Section 122-430(4) of the Municipal Code, as Applied to Adult Family Homes. (Resolution No. 1472-R-25)

Vote: 7 - 0 Motion Carried

Convene into Closed Session in the Village Board Room (#2245) with the Village Attorney and Village Manager pursuant to Wisconsin Statutes §19.85(1)(c) and (1)(g) for purposes of a performance review for the Village Attorney and to confer regarding legal strategies to be adopted by the Village Board with respect to any pending litigation.

Motion by Trustee Steve Taggart, second by Trustee Joel Stueland to Convene into Closed Session in the Village Board Room (#2245) with the Village Attorney and Village Manager pursuant to Wisconsin Statutes §19.85(1)(c) and (1)(g) for purposes of a performance review for the Village Attorney and to confer regarding legal strategies to be adopted by the Village Board with respect to any pending litigation.

Vote: 7 - 0 Motion Carried

Reconvene into Open Session Pursuant to Wisconsin Statutes 19.85(2) and adjourn.

ADJOURNMENT

Motion by Trustee Steve Taggart, second by Trustee Joel Stueland to adjourn.

Vote: 7 - 0 Motion Carried

The Village Board meeting adjourned at 8:35 p.m.



Village Board - Regular

4. a.

Meeting Date: 02/03/2025

Topic: Fire Department Year-End Report

From: Mark Fitzgerald, Village Manager

Department: Administration

Presenter: Fire Chief Joe Pulvermacher

Information

Subject:

Fire Department 2024 year-end report by Fire Chief Joe Pulvermacher.

Background Information:

Key Issues for Consideration:

Action By Committee or Village Board:

Agenda Attachments

No file(s) attached.

Minutes Attachments

MFFD Q4 Presentation 2024

CHIEF'S REPORT

MENOMONEE FALLS FIRE DEPARTMENT

2024 Annual Report



OVERVIEW

Organizational Overview

- Guiding Statements – Project Completion
- Culture Assessment - Progress
- Organizational Chart
- Budget

Statistics/ Trends

Emergency Communications

Community Risk Reduction/ Investigation

Training/ Tools/ Tech

Projects



GUIDING STATEMENTS

Core values

COMPETENCE

Furthering knowledge through education and preparedness.

CONFIDENCE

Applying skills accurately in adverse conditions.
Without hesitation.

DEDICATION

Constant improvement through a consistent effort.

INTEGRITY

A determined expectation to always do what is right.
Establish and maintain trust.

RESPECT

For your community... for your team... for yourself.
Give it, Earn it (everyday).

Mission

Provide excellent service
in emergency medicine, fire protection, and public education.

Prioritize professionalism and training
to promote ability and expertise.

Harness leadership at all levels
to utilize organizational strength- from every member.

Ensure the safety of our community
through readiness, response, and risk management.



GUIDING STATEMENTS

Vision

We pledge a progressive mindset that utilizes technique, technology, training, and teamwork to advance our department and our profession. We will constantly develop our approach to serve the needs of the communities we serve.

We will honor the past and embrace the future by recruiting and supporting members who strive to **EXCEED EXPECTATION EVERYDAY.**

Through high-quality, dependable service, we will advance our standing within our industry and become an example for others to follow. **Devoted to give our best... to get the best... to be the BEST.**

Inclusion statement

Menomonee Falls Fire and EMS fosters teamwork by recognizing the value of unique perspectives. We believe that:

Diversity fuels organizational and individual **success**

Equity supports **access** and **opportunity**

Inclusion drives **innovation**, and...

Together we thrive

“All Together, All In”

Motto

How can we help?



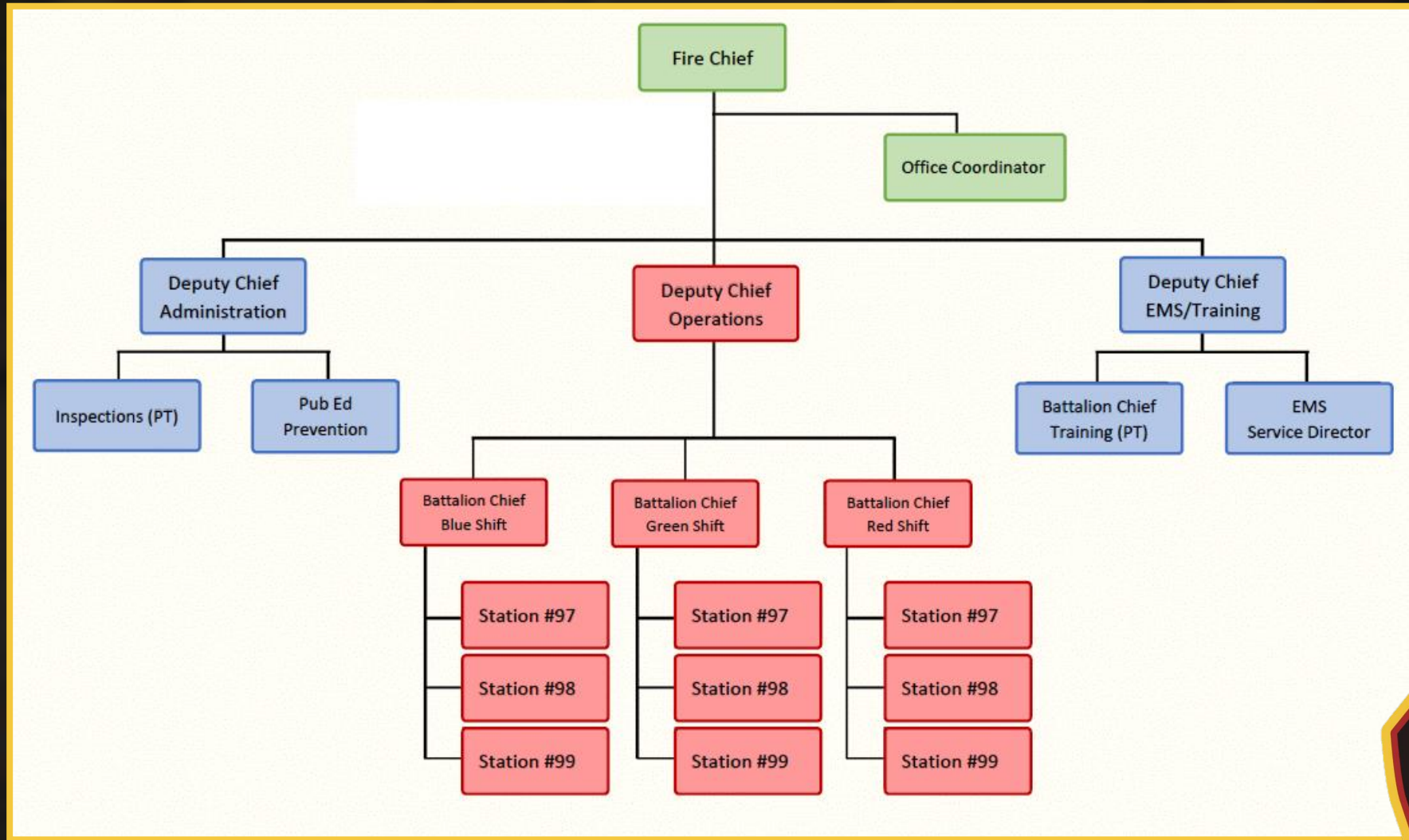
CULTURE ASSESSMENT

Organizational Goals (Things to Create):

- Celebrate Wins
- Set Employees Up for Success
- Limit Condescension by Implementing Equal Accountability
- Provide Consistent Leadership Development
- Strengthen Communication
- Implement a Department Campaign Plan



CURRENT ORG CHART



CURRENT ORG CHART



35

Career
firefighters

36

Part-time
firefighters/EMTs



17

Support
staff



2024 BUDGET

220 (Fire)

	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	2024 Estimate
Personnel	4,167,684	4,672,033	5,293,929	5,804,758	6,460,716	7,711,500
Other operating	564,660	627,335	1,034,800	789,390	1,064,591	1,486,000
Contracted services	105,082	134,251	121,551	127,393	223,945	181,000
Capital outlay	417,117	1,864,072	505,174	92,779	460,683	122,500
Total	5,254,543	7,297,691	6,955,454	6,814,320	8,209,935	9,501,000



\$9.5M
Operating
budget

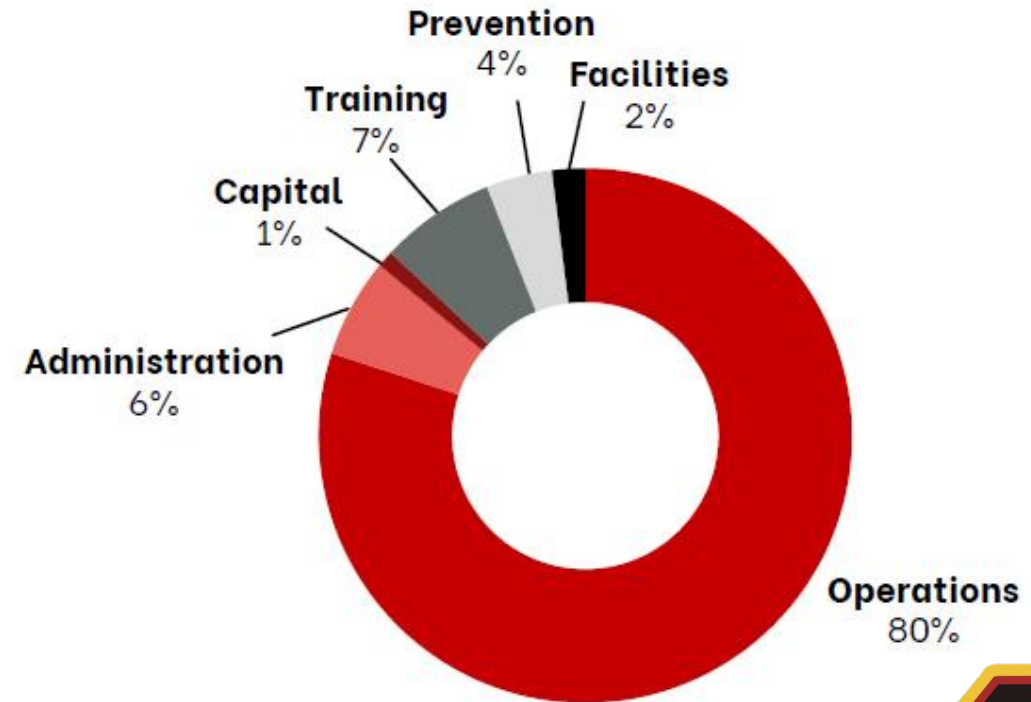


2024 BUDGET

Program expenses

The MFFD budget is broken down to six major divisions:

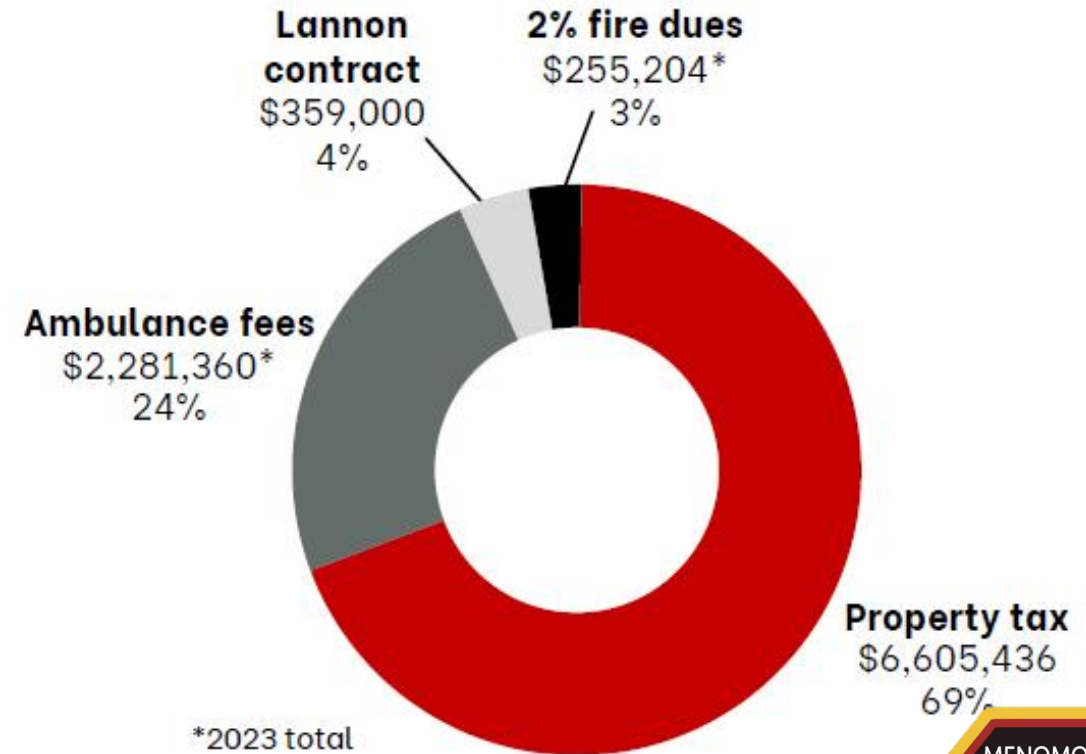
- Operations (fire suppression/emergency medical services)
- Administration
- Capital
- Training
- Prevention
- Facilities



2024 BUDGET

Revenues

The majority of funding is received from property tax. MFFD also receives funding from fire insurance premiums, known as 2% fire dues, ambulance fees and contract for fire service in Lannon.

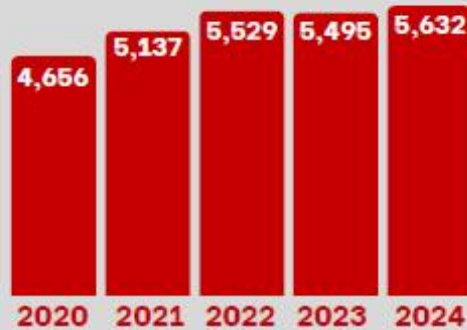


STATISTICS AND TRENDS

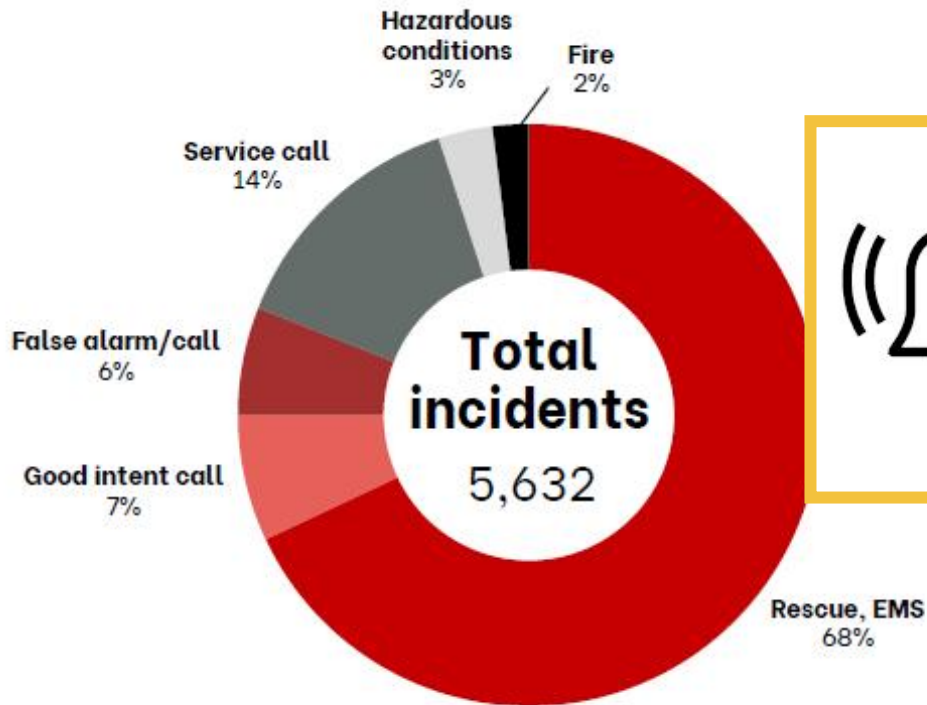


2020-24
Annual calls for service

↑ 21%



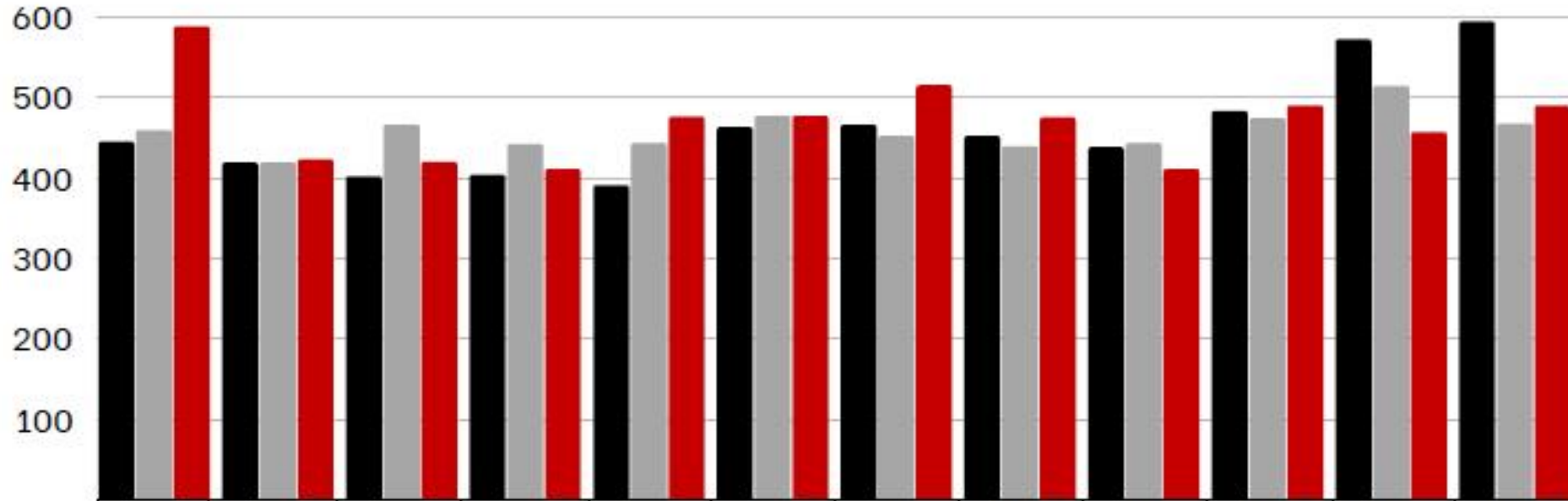
From 2020 to 2024, incident call volume increased by 976 emergency calls, or 21%.



5,632
Calls for service



STATISTICS AND TRENDS

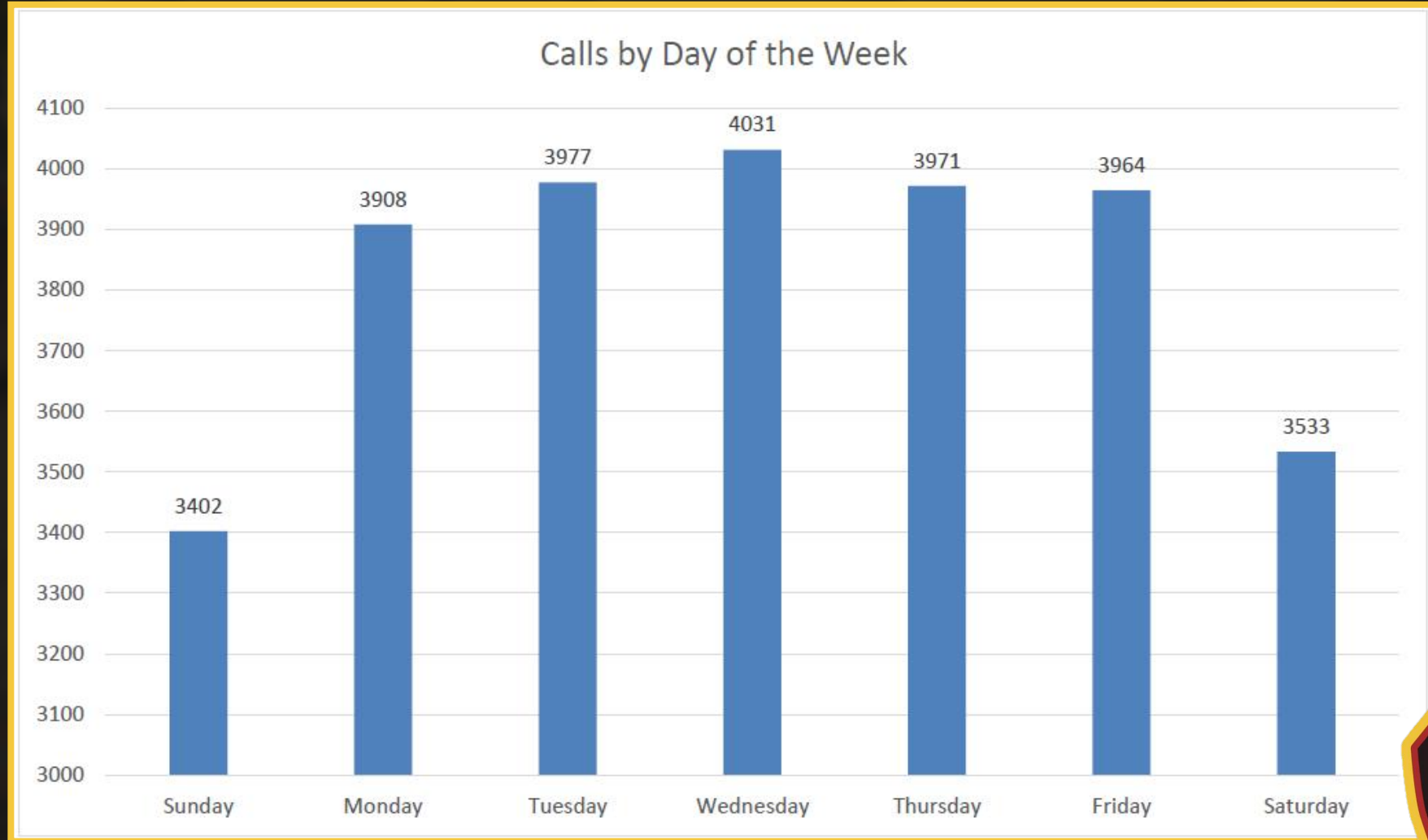


	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
■ 2022	445	419	402	404	391	463	466	452	438	483	572	594	5,529
■ 2023	459	419	466	442	443	477	452	439	443	474	514	467	5,495
■ 2024	588	423	420	411	476	477	515	475	411	490	457	490	

■ 2022 ■ 2023 ■ 2024

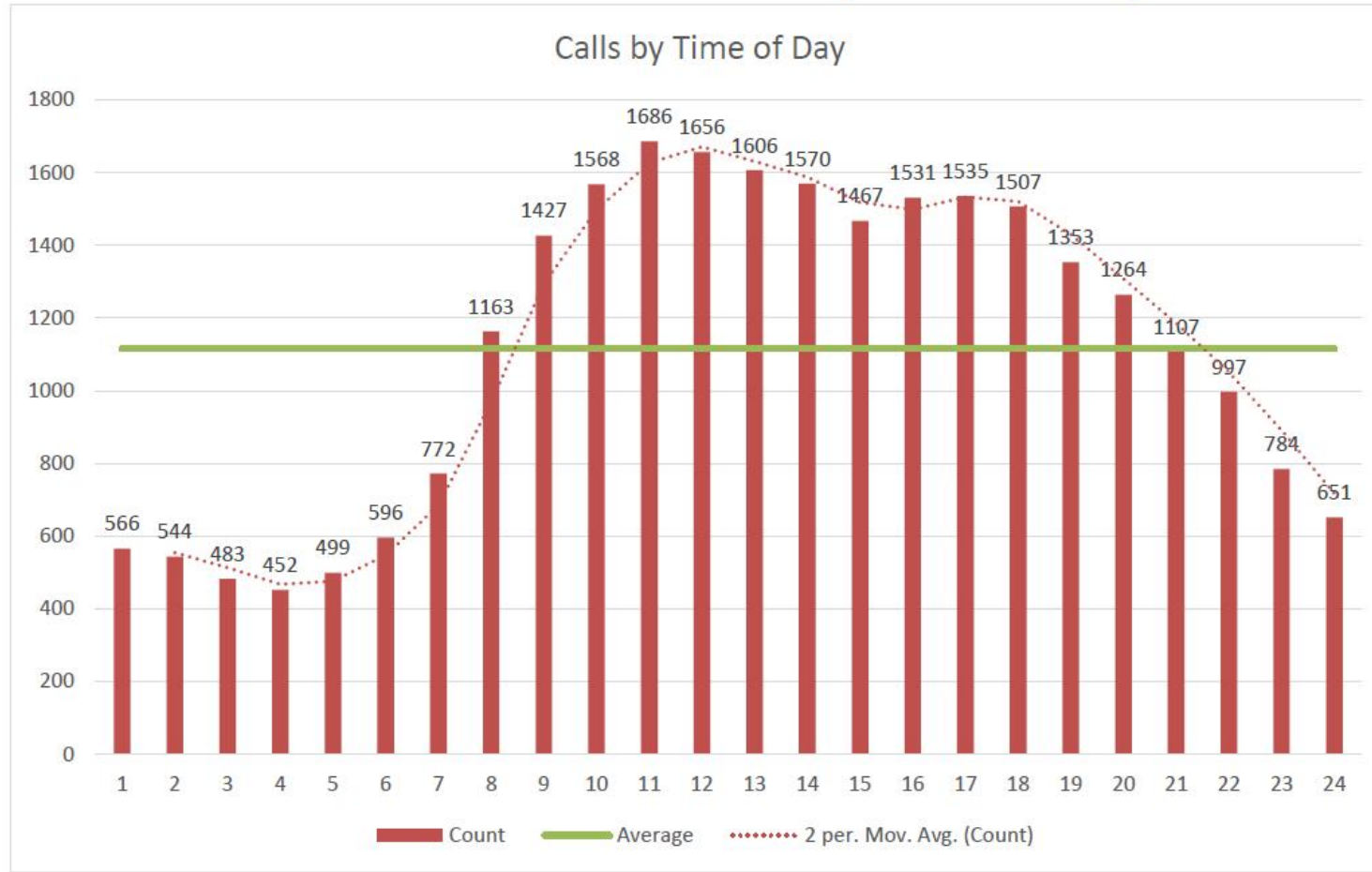


STATISTICS AND TRENDS



STATISTICS AND TRENDS

MFFD 5-Year Call Data (2020-2024)



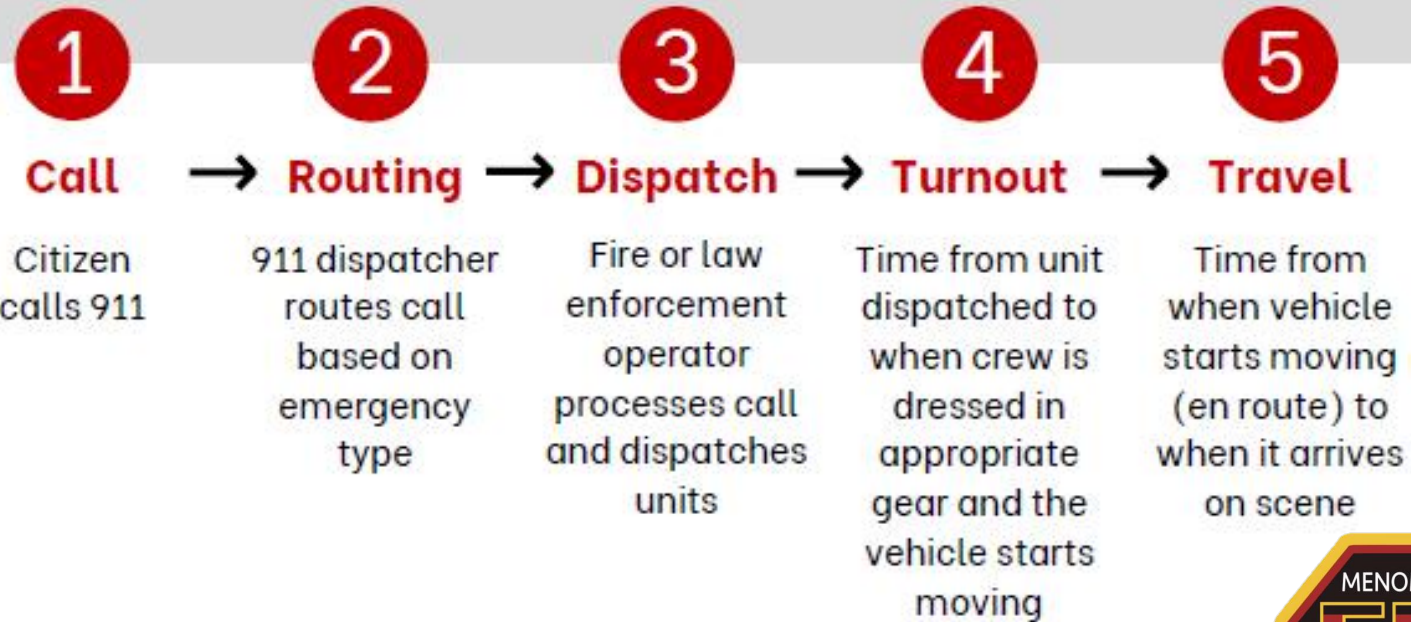
EMERGENCY COMMUNICATIONS



Emergency Response Times

In Menomonee Falls, all 911 calls are answered by dispatchers at Waukesha County Communications who dispatch units appropriate for the type of emergency.

Anatomy of a 911 call



COMMUNITY RISK REDUCTION



1,819
Properties
inspected



2023

Value of building and contents
saved by MFFD firefighters

95%

Property

Value	Saved
\$61,748,020	\$58,920,015

In 2024 the MFFD responded to a total of 86 fires, including structures, vehicles, and wildland. This is a 23% increase from the previous year.



INVESTIGATION



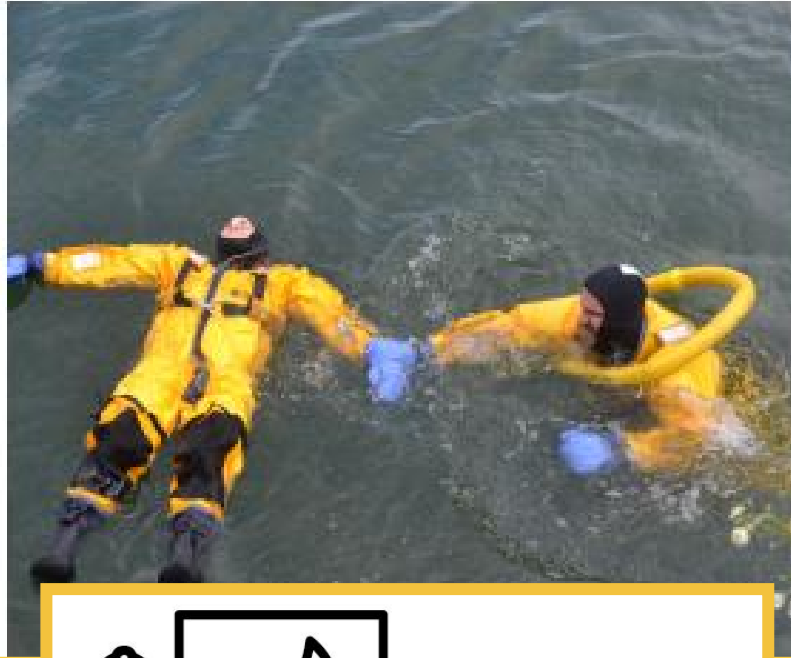
Fire Investigation

The purpose of fire investigation is to determine the origin and cause of fires. This information can then be used to educate the public about a fire's cause in order to prevent similar fires and to provide an accurate account of what happened.



TRAINING

In 2024, MFFD personnel **logged over 13,800 hours of training**. This was accomplished through classroom, hands-on and online training. The majority of training is job-specific, related to firefighting, EMS, driving/operating apparatus, and officer development. All personnel complete OSHA and other job safety training.



13,800
Training
hours



TOOLS AND TECH



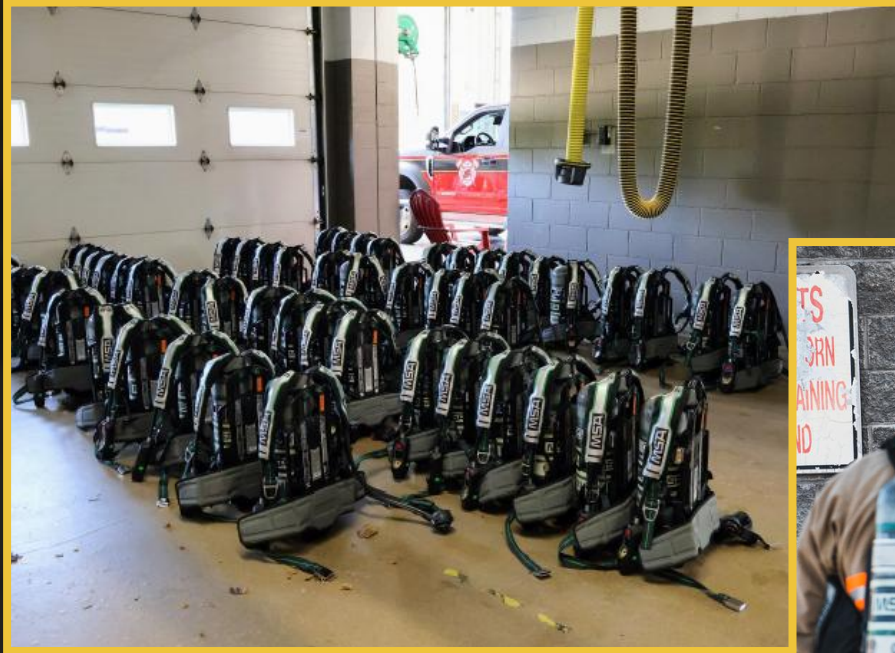
PROJECTS



STATION #99



PROJECTS

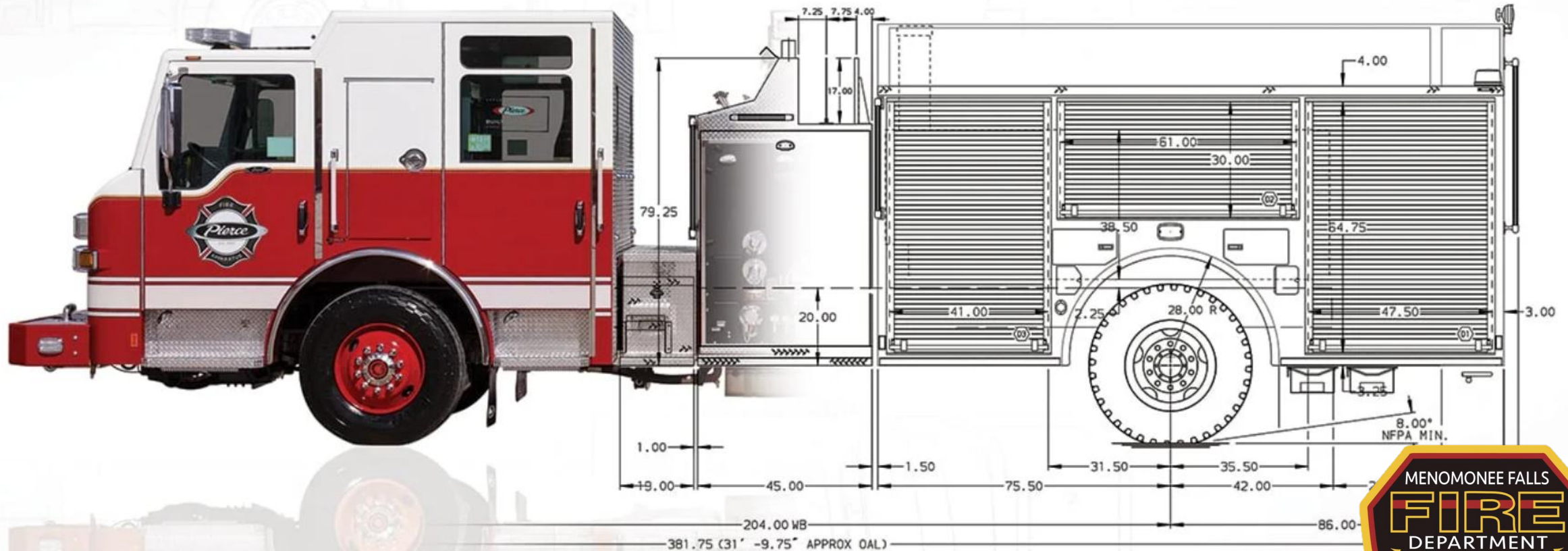


NEW SCBA



PROJECTS

NEW ENGINE



UPCOMING PROJECTS



U.S. Fire Administration
Working for a fire-safe America



NERIS
NATIONAL EMERGENCY RESPONSE INFORMATION SYSTEM



EPR

FIREWORKS



WELLNESS/ PEER SUPPORT



RECOGNITION

Length of service milestones

2 years

Justin Biehn
Paul Emery
Jen Feldmann

Taylor Gray
Iman Johnson
Courtney Jones

Jennifer Lloyd
Chloe Miller
Mike Peterson

Keelan Schmidt
Will Smith

10 years



Firefighter/AEMT
Rico Bishop



Lieut./Paramedic
Ed Burg



Firefighter
Adam Ewig



Firefighter/AEMT
Camron Hepp



Lieut./Paramedic
Cody Porter



Inspector
Kevin Porter



RECOGNITION

15 years



Battalion Chief
Jared Klug



Lieutenant/AEMT
Dale Rome



Firefighter/EMT
Greg Schneider



AEMT
Lisa Ulicki

25 years



Battalion Chief
Brent Biedenbender



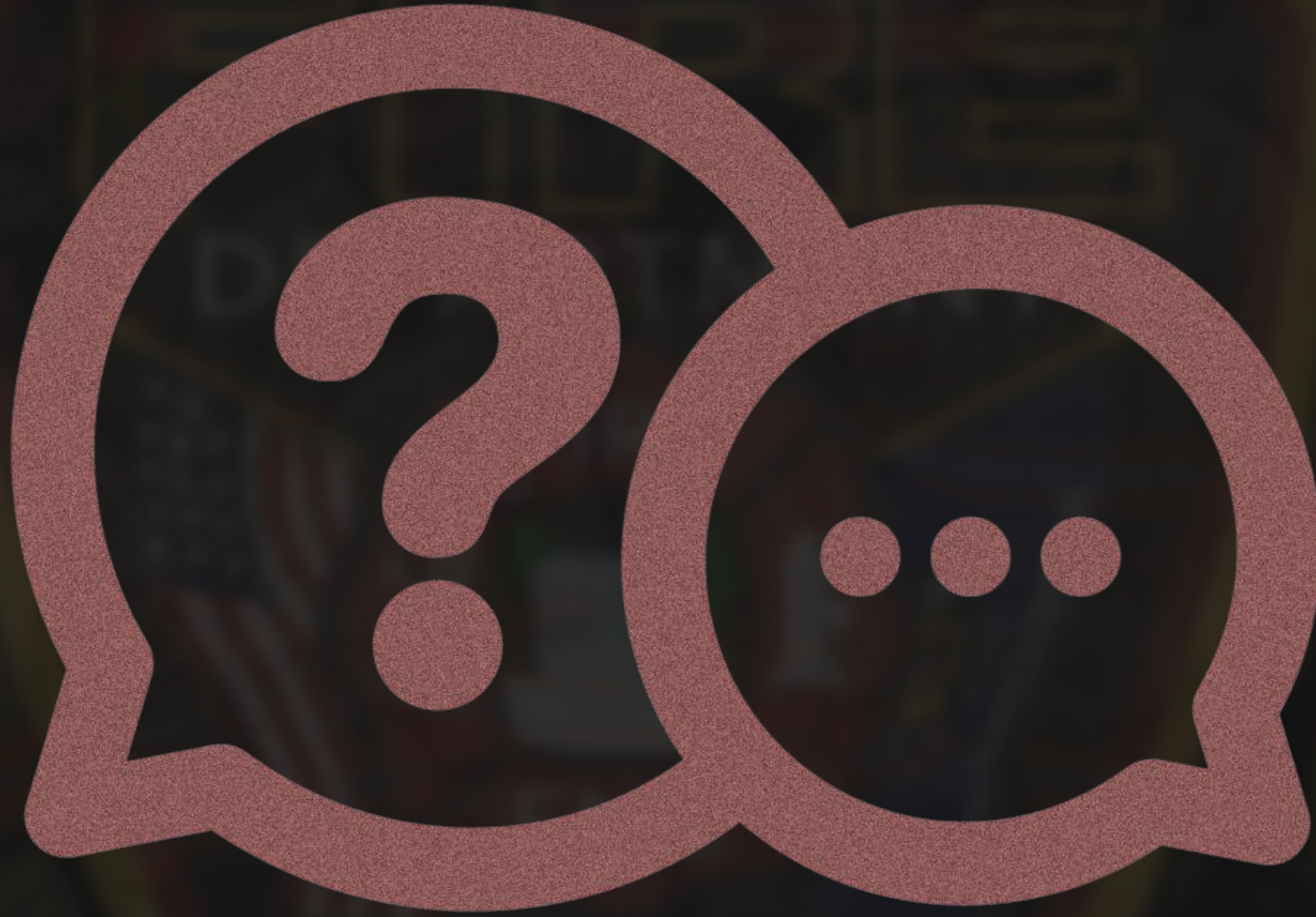
Firefighter/AEMT
Nick Coon



Deputy Chief
Kevin Rokenbrodt



QUESTIONS?





Village Board - Regular

7. a.

Meeting Date: 02/03/2025
Topic: Adult Family Homes
From: Adam Koenings, Village Attorney
Department: Legal
Date of Committee 02/03/2025
Action (if required):
Date of Village Board 02/03/2025
Action (if required):

Information

Subject:

Consideration of a Resolution Providing Direction to the Village Manager regarding Section 122-430(4) of the Municipal Code, as Applied to Adult Family Homes.

Background Information:

Key Issues for Consideration:

Action By Committee or Village Board:

Attachments

Resolution

**A RESOLUTION PROVIDING DIRECTION TO THE VILLAGE MANAGER
REGARDING SECTION 122-430(4) OF THE MUNICIPAL CODE,
AS APPLIED TO ADULT FAMILY HOMES**

WHEREAS, the state legislature has delegated local zoning powers to Villages pursuant to § 62.23(7) and § 61.35 of the Wisconsin Statutes; and

WHEREAS, pursuant to the explicit authority in Wis. Stats. § 62.23(7)(i), the Village Board of Trustees adopted § 122-430(4) to establish a minimum distance of 2,500 feet between all community living arrangements, regardless of capacity; and

WHEREAS, an adult family home is a type of community living arrangement defined by Wis. Stat. § 50.01(1) as a licensed facility that provides care and maintenance above the level of room and board, but not including nursing care, for 3 or 4 adults; and

WHEREAS, pursuant to Wis. Stat. § 62.23(7)(i)2r.b., an adult family home that complies with § 122-430(4) of the Municipal Code may locate in any residential zone, without being required to obtain any kind of special zoning permission; and

WHEREAS, the ruling of the United States Court of Appeals for the Seventh Circuit in *Valencia v. City of Springfield* makes it clear that, at least for adult family homes, granting an exemption to a distance restriction, such as the one in § 122-430(4) of the Municipal Code, constitutes a reasonable accommodation under the Fair Housing Amendment Act of 1988;

WHEREAS, the increasing prevalence of adult family homes and the legal complications in regulating adult family homes makes it necessary for the Board of Trustees to provide guidance to the Village Manager regarding the enforcement of § 122-430(4) of the Municipal Code; as applied to adult family homes;

WHEREAS, of the thirteen (13) licensed adult family homes in the Village, staff used data from the Wisconsin Department of Health Services to determine that five (5) appear to have recently opened in conflict with the provisions of § 122-430(4) of the Municipal Code; and

WHEREAS, the Board of Trustees finds that it is in the best interest of the Village to administer the provisions of § 122-430(4) of the Municipal Code, as it is applied to adult family homes, in accordance with the guidance set forth in this Resolution.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Menomonee Falls as follows:

Section 1. It is the policy of the Board of Trustees that the provisions of § 122-430(4), as applicable to adult family homes, be administered by the Village Manager in a manner that preserves the community character of the Village's residential neighborhoods to the maximum extent possible while also complying with the Fair Housing Amendment Act of 1988 and all other applicable laws and regulations.

Section 2. The Village Manager and/or designee is hereby directed and authorized to take any and all steps necessary to carry out the policy of the Board of Trustees set forth in Section 1 of this Resolution. This shall include, but is not limited to, maintaining a directory of adult family homes located in the Village; ensuring coordination between different Village departments in regard to adult family homes, and; working with the WI Department of Health Services. The Village

Manager shall regularly consult with the Village Attorney to ensure that the Village's enforcement efforts do not constitute discrimination and comply with all applicable laws and regulations.

Section 3. Resolution 1466-R-24 is hereby rescinded and repealed.

Section 4. This resolution shall take effect and be in full force from and after its adoption by the Board of Trustees.

Adopted by the Board of Trustees of the Village of Menomonee Falls on the
3rd day of February, 2025.

By: _____
Jeremy Walz, Village President

Attest: _____
Amy Dishinger, Village Clerk



Village Board - Regular

8.

Meeting Date: 02/03/2025
Topic: Closed Session
From: Adam Koenings, Village Attorney
Department: Legal
Date of Village Board 02/03/2025
Action (if required):

Information

Subject:

Convene into Closed Session in the Village Board Room (#2245) with the Village Attorney and Village Manager pursuant to Wisconsin Statutes §19.85(1)(c) and (1)(g) for purposes of a performance review for the Village Attorney and to confer regarding legal strategies to be adopted by the Village Board with respect to any pending litigation.

Background Information:

Key Issues for Consideration:

Action By Committee or Village Board:

Attachments

No file(s) attached.
