Village of Menomonee Falls, Wisconsin

BOARD OF TRUSTEES SPECIAL MEETING

MINUTES

Wednesday, August 13, 2025

Village President Jeremy Walz called the meeting to order at 6:00 p.m.

Present: Village President Jeremy Walz; Trustee Katie Kress; Trustee Ann Lessila; Trustee Matthew Hayes; Trustee Joel Stueland; Trustee Paul Tadda

Absent: Trustee Brad Jubber

Staff Present: Village Manager Mark Fitzgerald; Police Chief Mark Waters; Village Attorney Adam Koenings; Assistant Police Chief Eugene Neyhart; Village Clerk Amy Dishinger; Director of Engineering and Development Tom Hoffman; Information Technolog Manager Chris McDowell; Fire Chief Joe Pulvermacher

Presentation regarding the torrential rainstorms and community-wide severe flooding beginning on Saturday, August 9, 2025.

The presentation was given by Eugene Neyhardt, Assistant Police Chief, Thomas Hoffman, Director of Engineering and Development, Joe Pulvermacher, Fire Chief. The presentation outlined the timeline of events that occurred from the flood on August 9th, it reviewed the impacts the flood had on the Village, it summarized the response and action taken by protective services, utilities and public works departments. Discussion was had as to what the next steps are to recover after the flood.

Approval of a Resolution Declaring a State of Emergency and Appropriating Surplus Funds to Address the Emergency Conditions.

Motion by Trustee Katie Kress, second by Trustee Joel Stueland to approve a Resolution Declaring a State of Emergency and Appropriating Surplus Funds to Address the Emergency Conditions. (Resolution 1487-R-25)

Vote: 6 - 0 Motion Carried

ADJOURNMENT

Motion by Trustee Ann Lessila, second by Trustee Katie Kress to adjourn.

Vote: 6 - 0 Motion Carried

The Special Village Board adjourned at 7:11 p.m.

Minutes transcribed by Amy Dishinger, Village Clerk
Minutes approved on September 15, 2025.

VILLAGE OF Menomonee Falls

Village Board - Special **4.**

Meeting Date: 08/13/2025

Topic: Approval of a Resolution Declaring a State of Emergency and Appropriating Surplus Funds to Address the Emergency Conditions.

From: Adam Koenings, Village Attorney

Department: Administration

Date of Village Board Action (if required): 08/13/2025

Information

Subject:

Approval of a Resolution Declaring a State of Emergency and Appropriating Surplus Funds to Address the Emergency Conditions.

Background Information:

Key Issues for Consideration:

Action By Committee or Village Board:

Attachments

Resolution

Village of Menomonee Falls Resolution No. _____-R-25

A RESOLUTION
DECLARING A LOCAL STATE OF EMERGENCY AND APPROPRIATING SURPLUS FUNDS TO ADDRESS THE EMERGENCY CONDITIONS

WHEREAS, on Saturday, August 9, 2025, through the early morning of Sunday, August 10, 2025, the Village of Menomonee Falls experienced torrential rains causing widespread flooding throughout the Village; and

WHEREAS, said flooding has caused rising waters and overflows of existing waterways/rivers, impaired and washed out roadways, created power outages, flooded basements and first floors of homes/buildings significantly impacting residents and businesses (the "Emergency Conditions"); and

WHEREAS, the State of Wisconsin, pursuant to EO #272, and Waukesha County have issued State of Emergency Declarations in response to this rain and flood event; and

WHEREAS, it is necessary and expedient for the health, safety, protection, and welfare of persons within the Village of Menomonee Falls, that reasonable and prudent steps be taken to assist those in need of clean-up, repair and locating shelter from the flooding as depicted herein; and

WHEREAS, pursuant to §62.15(1b) of the Wisconsin Statutes, the state public bidding laws are not mandatory for the repair and reconstruction of public facilities when damage or threatened damage thereto creates an emergency; and

WHEREAS, all necessary Law Enforcement personnel, Fire personnel and Department of Public Works staff have been dispatched and are actively working to assist persons in need of services; and

WHEREAS, declaring a State of Emergency will facilitate and expedite the use of resources to assist and protect persons from the impacts of the flooding while ensuring continuity of critical operations within the Village of Menomonee Falls.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Village of Menomonee Falls as follows:

1. **State of Emergency Declaration.** Pursuant to Chapter 323.11 of the Wisconsin Statutes, a State of Emergency is declared for the Village of Menomonee Falls, Waukesha County, Wisconsin. This State of Emergency now exists within the Village of Menomonee Falls in light of the flooding outlined herein and proclaim said State of Emergency to remain in effect until a time during which the Emergency Conditions no longer exist.

2. **Appropriation of Surplus Funds.** The Village Manager is hereby directed to appropriate up to $800,000 of surplus funds from Fiscal Year 2024 for expenditures related to the Emergency Conditions. This shall include repairs of damaged roadways, facilities and general cleanup of rights-of-way and other public lands.

When expedient, the Village Manager may utilize the exception as to public emergency set forth in Wis. Stat. §62.15(1b) to repair and reconstruct public facilities damaged by the Emergency Conditions.

3. The Village Manager, as the Director of Emergency Services pursuant to Village Ordinance § 34-21, in addition to all general and executive emergency powers, shall undertake any actions, and direct any activities of Village employees, as are necessary and expedient to address the Emergency Conditions. All prior actions of the Village Manager in addressing the Emergency Conditions are ratified and approved. The Village Manager shall regularly update the Board of Trustees by electronic communication of actions taken pursuant to this Declaration and shall specifically provide an accounting of the surplus funds appropriated in section 2 above.

Adopted by the Board of Trustees of the Village of Menomonee Falls on the 13th day of August, 2025.

By: _____ By: _____

Jeremy Walz, Village President Amy Dishinger, Village Clerk