

The City of Muskogee encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28 CFR/36).

(Public Comment during Public Hearing or Agenda item comment)

Council Rules of Decorum limit citizen comments on agenda items and public hearings to five (5) minutes and general comments for non-agenda items to (3) minutes.. Any person desiring to address the Committee during such period is required to sign in with the City Clerk prior to the Committee meeting between 3:30 p.m. and 3:45 p.m. on the third floor of City Hall or any time between 8:00 a.m. and 5:00 p.m. in the Office of the City Clerk, They shall provide their name, address and specify the agenda item they wish to address. Remarks shall be directed to the matter being considered and the speaker is allowed to speak only one time. If written materials are to be submitted twelve (12) copies should be made available, and may not be returned.

Agenda
Finance Committee
October 3, 2017
4:00 P.M. - City Council Chambers

MAYOR COBURN TO RECOGNIZE EILEEN VANKIRK AS EMPLOYEE OF THE MONTH FOR OCTOBER

1. Consider approval of Finance Committee minutes of September 19, 2017.
2. Consider approval of claims for all City departments September 14, 2017 through September 27, 2017.
3. Consider approval of Resolution No. 2704 declaring three (3) parcels of property more particularly described in the resolution as surplus to the needs of the City and authorize the conveyance of said properties, or take other necessary action. (Gary D. Garvin)
4. Consider approval to accept the proposal from Tyler Technologies for a time and attendance system and authorize the City Manager to negotiate and execute a contract for the same, or take other necessary action. (Kelly Plunkett)
5. Consider approval to authorize the City Manager to negotiate and execute a transition agreement from SFM as a third-party contractor to the City of Muskogee for operations of Love-Hatbox Sports Complex, or take other necessary action. (Mike Miller)
6. Consider approval of purchasing 564 livestock pens and storage bins for the Hatbox Barn Renovations from the Oklahoma Corrections Industries, a division of the Oklahoma Department of Corrections, or take other necessary action. (Mark Wilkerson)
7. Consider approval to purchase the remaining licenses to upgrade the Microsoft Office software suite to Version 2016, in the amount of \$33,894.00 from SHI, International Corporation, or take other necessary action. (Chris Cummings)
8. Consider approval of State Contract purchase of one (1) Vac-Con Sewer/Flusher truck from Frontier Equipment, or take other necessary action. (Robert Swepston)

9. Consider approval of receiving donated funds for the months of July 2017 in the amount of \$612.00, and August 2017 in the amount of \$1,993.00, for a total of \$2,605.00, for the City's Animal Shelter Sponsorship Program as per the attached list, or take other necessary action. (Rex Eskridge)

Finance Committee**1.**

Meeting Date: 10/03/2017
Initiator: Ashley Wallace, Office Adm 1
Department: City Clerk
Staff Information Source:

Information**AGENDA ITEM TITLE:**

Consider approval of Finance Committee minutes of September 19, 2017.

BACKGROUND:**RECOMMENDED ACTION:**

Fiscal Impact**Attachments**

09-11-2017 finmin

MINUTES
FINANCE COMMITTEE
September 19, 2017

The Finance Committee of the City of Muskogee, Oklahoma, met at 4:00 p.m. on Tuesday, September 19, 2017, in Council Chambers, Third Floor, Municipal Building, with the following in attendance:

Present: Mayor John R. Coburn; Deputy Mayor James Gulley; Committee Member Janey Boydston; Committee Member Patrick Cale; Committee Member Marlon Coleman; Committee Member Wayne Johnson; Committee Member Derrick Reed; Committee Member Ivory Vann

Absent: Committee Member Dan Hall

Staff Mike Miller, City Manager; Mike Stewart, Asst City Manager; Roy Tucker, City Attorney;

Present: Tammy L. Tracy, City Clerk; Gary Garvin, City Planner; Greg Riley, Public Works Director; Matthew Beese, Assistant City Attorney; Michael O'Dell, Fire Chief; Rex Eskridge, Police Chief

1. Consider approval of Finance Committee minutes of September 5, 2017.

Motion was made by Mayor John R. Coburn, seconded by Committee Member Janey Boydston to approve Finance Committee minutes of September 5, 2017.

AYE: Mayor John R. Coburn, Deputy Mayor James Gulley, Committee Member Janey Boydston, Committee Member Patrick Cale, Committee Member Marlon Coleman, Committee Member Wayne Johnson, Committee Member Derrick Reed, Committee Member Ivory Vann

Carried - Unanimously

2. Consider approval of claims for all city departments August 31, 2017 through September 13, 2017.

Motion was made by Deputy Mayor James Gulley, seconded by Committee Member Janey Boydston to approve claims for all City departments August 31, 2017 through September 13, 2017.

AYE: Mayor John R. Coburn, Deputy Mayor James Gulley, Committee Member Janey Boydston, Committee Member Patrick Cale, Committee Member Marlon Coleman, Committee Member Wayne Johnson, Committee Member Derrick Reed, Committee Member Ivory Vann

Carried - Unanimously

3. (No Action Taken) Receive report from the Greater Muskogee Area Chamber of Commerce as to project status and progress towards achieving the objectives outlined in the 2016-2017, Program of Work for the City's tourism contract, and take any necessary action. (Mike Miller)

4. Consider approval to enter into an agreement between the City of Muskogee and the Board of Commissioners of Muskogee County for the disbursement of the 2017, Justice Assistance Grant funds, with the City receiving an allocation of \$17,257.00 and the County receiving an allocation of \$17,257.00 for a total award amount of \$34,514.00, or take other necessary action. (Rex Eskridge)

Police Chief Rex Eskridge stated the Justice Assistance Grant Program is a yearly award given to law enforcement jurisdictions. The Bureau of Justice Assistance has determined that the combined jurisdictions of the City of Muskogee and the County of Muskogee will be awarded \$34,514.00. It is up to the two (2) jurisdictions to come to an agreement of how to separate the funds. Muskogee County Sheriffs Office has requested that they receive \$17,257.00 from this years grant. The remaining \$17,257.00 will be used by the Muskogee Police Department to purchase replacement computers and equipment for the Muskogee Police Department's patrol cars and the mobile data terminal project. This project is on its fifth year and replacement computers and parts are needed. This is a non-matching grant and will not cost the City of Muskogee any money.

Motion was made by Committee Member Marlon Coleman, seconded by Committee Member Janey Boydston to approve an agreement between the City of Muskogee and the Board of Commissioners of Muskogee County for the disbursement of the 2017 Justice Assistance Grant funds, with the City receiving an allocation of \$17,257.00 and the County receiving an allocation of \$17,257.00, for a total award amount of \$34,514.00.

AYE: Mayor John R. Coburn, Deputy Mayor James Gulley, Committee Member Janey Boydston, Committee Member Patrick Cale, Committee Member Marlon Coleman, Committee Member Wayne Johnson, Committee Member Derrick Reed, Committee Member Ivory Vann

Carried - Unanimously

5. Consider approval to purchase from state contract a Ford Explorer from Bob Moore Ford, in the amount of \$26,958.00 for the Public Works Department for the fiscal year of 2017-2018, or take any necessary action. (Robert Swepston)

Fleet Manager Robert Swepston stated this vehicle is for the new Public Works Director Greg Riley, and is a budgeted item in the 2017-2018 Capital Outlay account for Public Works.

Motion was made by Deputy Mayor James Gulley, seconded by Committee Member Janey Boydston to approve purchase from state contract a Ford Explorer from Bob Moore Ford, in the amount of \$26,958.00 for the Public Works Department for the fiscal year of 2017-2018.

AYE: Mayor John R. Coburn, Deputy Mayor James Gulley, Committee Member Janey Boydston, Committee Member Patrick Cale, Committee Member Marlon Coleman, Committee Member Wayne Johnson, Committee Member Derrick Reed, Committee Member Ivory Vann

Carried - Unanimously

CHAIRMAN DERRICK REED
FINANCE COMMITTEE

finmin
TT/aw

Finance Committee

2.

Meeting Date: 10/03/2017
Initiator: Karen Felts, Office Administrator
Department: Purchasing
Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval of claims for all City departments September 14, 2017 through September 27, 2017.

BACKGROUND:

RECOMMENDED ACTION:

Fiscal Impact

Attachments

Claims 9.14.17 - 9.27.17

CITY OF MUSKOGEE CLAIMS LIST
SEPTEMBER 14, 2017 TO SEPTEMBER 27, 2017

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT
193769	5261	A FLOWER PLACE, INC.	9/15/2017	105.20
193770	155	ACECO RENTAL AND SALES	9/15/2017	99.71
193771	2713	ACTION GROUP STAFFING	9/15/2017	4,432.98
193772	2461	ADVANCE AUTO PARTS 64771111001	9/15/2017	725.93
193773	3	AIRGAS USA LLC	9/15/2017	73.86
193774	6	AMERICAN INDUSTRIAL SUPPLY CO	9/15/2017	94.56
193775	4406	AT&T #918 682-2825 211 0	9/15/2017	1,021.20
193776	52	AUFFENBERG CHEVROLET CADILLAC	9/15/2017	151.69
193777	11	B & J OIL CO INC	9/15/2017	15,969.09
193778	1703	BEN E. KEITH	9/15/2017	733.16
193779	2905	BETTY OUTHIER WILLIAMS LAW OFF	9/15/2017	4,019.84
193780	780	BG PRODUCTS INC	9/15/2017	1,100.00
193781	862	BOB'S AUTOMOTIVE ELECTRIC	9/15/2017	125.00
193782	3238	BROKEN ARROW ELECTRIC	9/15/2017	3,208.61
193783	4033	BROKEN ARROW LAWN & GARDEN	9/15/2017	0.00
193784	2552	BROWN'S SHOE FIT CO #87	9/15/2017	285.00
193785	5138	C & C SUPPLY AND SERVICE CO.	9/15/2017	65.00
193786	488	CAMPBELL WHOLESALE CO INC	9/15/2017	82.80
193787	5131	ESTHELA CASALE	9/15/2017	72.00
193788	125	CECILEE ASHBY	9/15/2017	108.00
193789	117	CERIK MARTIN	9/15/2017	56.50
193790	5175	JAN CHAMPAGNE	9/15/2017	72.00
193791	3640	CHARBONNEAU, BILLY JO	9/15/2017	72.00
193792	3705	CHRIS NIKELS AUTOHAUS INC	9/15/2017	1,979.38
193793	4738	CITYWIDE PROPERTY MAINTENANCE	9/15/2017	1,715.05
193794	3626	CLARK EQUIPMENT	9/15/2017	875.00
193795	472	CLEET	9/15/2017	9,756.67
193796	2651	THOMAS CRABTREE	9/15/2017	8,650.00
193797	3154	CREATIVE APPAREL AND MORE INC	9/15/2017	379.50
193798	24	CUMMINS SOUTHERN PLAINS LTD	9/15/2017	80.00
193799	4311	DAVID'S DISCOUNT TIRES INC	9/15/2017	998.78
193800	125	DIRT WORK DONE RIGHT, LLC	9/15/2017	5,000.00
193801	170	EAST CENTRAL ELECTRIC	9/15/2017	355.77
193802	4862	SARAH EATON	9/15/2017	90.00
193803	742	EODD	9/15/2017	3,831.00
193804	953	EXPRESS EMPLOYMENT PROFESSIONA	9/15/2017	3,991.55
193805	29	FASTENAL COMPANY	9/15/2017	45.24
193806	5191	BETHANY FERGUSON	9/15/2017	54.00
193807	678	FISHER SCIENTIFIC COMPANY LLC	9/15/2017	138.92

CITY OF MUSKOGEE CLAIMS LIST
SEPTEMBER 14, 2017 TO SEPTEMBER 27, 2017

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT
193808	3509	FLEETPRIDE INC	9/15/2017	437.71
193809	1636	FUN EXPRESS LLC	9/15/2017	258.88
193810	105	GEHEB	9/15/2017	22.12
193811	5247	NIKYA GIVENS	9/15/2017	108.00
193812	413	GREEN COUNTRY MARKETING ASSOCI	9/15/2017	300.00
193813	40	HARRISON TIRE & SUPPLY	9/15/2017	90.00
193814	181	HIX AIR CONDITIONING SERVICE	9/15/2017	257.00
193815	42	HOGLE COMPANY	9/15/2017	656.80
193816	289	HOLLOWAY UPDIKE AND BELLEN INC	9/15/2017	259,389.80
193817	1414	HOMELAND STORES INC	9/15/2017	162.56
193818	2517	HONEYWELL INTERNATIONAL, INC	9/15/2017	21,731.23
193819	427	INCOR	9/15/2017	2,187.00
193820	1108	INDIAN CAPITAL TECHNOLOGY CENT	9/15/2017	420.00
193821	5273	INDUSTRIAL TRACTOR PARTS OF GE	9/15/2017	3,502.24
193822	47	THE J & E CORPORATION	9/15/2017	435.00
193823	5103	JACK HOOPES	9/15/2017	12.88
193824	3024	JOHN LUMPKINS	9/15/2017	143.00
193825	188	KING TIRES OF MUSKOGEE INC	9/15/2017	896.75
193826	3024	KYLE TINGEL	9/15/2017	143.00
193827	4742	KAREN LAUDERDALE	9/15/2017	72.00
193828	399	LOCKE SUPPLY CO	9/15/2017	421.59
193829	5132	LACEY LOMAX	9/15/2017	154.00
193830	56	LOWES	9/15/2017	0.00
193831	56	LOWES	9/15/2017	1,763.75
193832	4246	MARVIN'S MOWERS AND OUTDOOR LL	9/15/2017	1,044.89
193833	5026	MEDCO SUPPLY (MASUNE SURG SPLY	9/15/2017	300.60
193834	117	MIKE MILLER	9/15/2017	26.00
193835	194	MORGAN SERVICES COMPANY LLC	9/15/2017	175.00
193836	1992	MUNICIPALH2O.COM	9/15/2017	500.00
193837	5195	MUSCOGEE STAFFING SOLUTIONS, L	9/15/2017	7,516.96
193838	110	MUSKOGEE CHAMBER OF COMMERCE	9/15/2017	51,541.66
193839	195	MUSKOGEE COUNTY CLERK	9/15/2017	3,815.00
193840	546	MUSKOGEE COUNTY DISTRICT COURT	9/15/2017	2,950.00
193841	62	MUSKOGEE COUNTY SHERIFFS DEPAR	9/15/2017	30,229.00
193842	63	MUSKOGEE DAILY PHOENIX	9/15/2017	896.29
193843	341	MUSKOGEE LOCK & KEY	9/15/2017	180.00
193844	5082	MUSKOGEE MANUFACTURING LLC	9/15/2017	20.00
193845	1696	MUSKOGEE READY MIX LLC	9/15/2017	9,375.00
193846	3652	NEWTON EQUIPMENT LLC	9/15/2017	46.95
193847	712	OCT EQUIPMENT INC	9/15/2017	211.00

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SEPTEMBER 14, 2017 TO SEPTEMBER 27, 2017

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT
193848	1944	OFFICE CONNECTIONS LLC	9/15/2017	24.99
193849	114	OFFICE DEPOT	9/15/2017	380.45
193850	67	OKLAHOMA NATURAL GAS	9/15/2017	1,094.52
193851	349	OKLAHOMA SECRETARY OF STATE	9/15/2017	20.00
193852	3471	OKLAHOMA UNIFORM BUILDING CODE	9/15/2017	272.00
193853	1186	OMCCA	9/15/2017	80.00
193854	141	OMCTFOA	9/15/2017	30.00
193855	5237	ONE SOURCE MANAGED SERVICE, LL	9/15/2017	74.70
193856	2763	ONE SOURCE WATER LLC	9/15/2017	224.00
193857	70	OREILLY AUTO PARTS	9/15/2017	0.00
193858	70	OREILLY AUTO PARTS	9/15/2017	6,225.02
193859	4280	OSBI	9/15/2017	5,378.62
193860	477	OSBI	9/15/2017	5,197.34
193861	2034	OSU AG CONFERENCE SERVICES	9/15/2017	880.00
193862	73	PATE INDUSTRIAL SUPPLY INC	9/15/2017	420.50
193863	2154	PITNEY BOWES GLOBAL FINANCIAL	9/15/2017	2,000.00
193864	1621	PLANNING DESIGN GROUP	9/15/2017	2,100.00
193865	2533	POWER PLAY LLC	9/15/2017	409.05
193866	4795	PREMIER TRUCK GROUP	9/15/2017	1,016.72
193867	5008	PREMIER USA INC.	9/15/2017	1,066.40
193868	3256	HAROLD QUANTIE	9/15/2017	191.25
193869	4538	RETAIL ATTRACTIONS LLC	9/15/2017	4,000.00
193870	149	ROSSON WHEEL SERVICE	9/15/2017	42.50
193871	84	SADLER PAPER COMPANY	9/15/2017	555.15
193872	435	SAFETY-KLEEN SYSTEMS INC	9/15/2017	222.44
193873	2433	SIGNAL TEK, INC	9/15/2017	1,125.00
193874	209	SIGNS FOR THE TIMES	9/15/2017	60.00
193875	3739	SLAPE, INETTE	9/15/2017	72.00
193876	4554	STIGLER MILLING COMPANY, LLC	9/15/2017	769.95
193877	92	STUART C IRBY CO	9/15/2017	949.91
193878	93	SUPERIOR LINEN SERVICE INC	9/15/2017	80.52
193879	94	TECHNICAL PROGRAMMING SERVICES	9/15/2017	2,290.85
193880	5022	TIM'S TRANSMISSION	9/15/2017	270.00
193881	4183	TONY'S TIRE SERVICE INC	9/15/2017	900.00
193882	479	TRAFFIC ENGINEERING CONSULTANT	9/15/2017	6,250.00
193883	4446	TULSA ASPHALT LLC	9/15/2017	4,259.58
193884	97	UNIFIRST HOLDINGS LP	9/15/2017	0.00
193885	97	UNIFIRST HOLDINGS LP	9/15/2017	2,104.41
193886	2325	UNITED FORD FLEET & COMMERCIAL	9/15/2017	2,197.09
193887	3860	UTILITY SERVICES ASSOCIATES LL	9/15/2017	14,015.00

CITY OF MUSKOGEE CLAIMS LIST
SEPTEMBER 14, 2017 TO SEPTEMBER 27, 2017

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT
193888	5145	W&B SERVICE COMPANY, L.P.	9/15/2017	70.87
193889	335	WARREN CAT	9/15/2017	747.20
193890	290	WASTE RESEARCH INC	9/15/2017	22.50
193891	717	WAYMAN, CINDY	9/15/2017	544.00
193892	329	WELDON PARTS - MUSKOGEE	9/15/2017	1,204.14
193893	99	WHEELER METALS	9/15/2017	36.50
193894	125	WHITTINGHILL DISPOSAL	9/15/2017	5,000.00
193895	1128	WHITTINGHILL DISPOSAL SERVICE	9/15/2017	330.00
193896	4901	LAURA WICKIZER	9/15/2017	18.00
193897	456	WRIGHT STOUT & WILBURN PLLC	9/15/2017	2,401.69
193898	3238	BROKEN ARROW ELECTRIC	9/15/2017	19.52
193899	4033	BROKEN ARROW LAWN & GARDEN	9/15/2017	266.11
193900	121	CARDENAS, MARIAH J	9/15/2017	6.22
193901	121	COPPIN, PENNY R	9/15/2017	95.28
193902	121	DUPONT, CONNIE F	9/15/2017	9.49
193903	121	HENSLEY, WILLIAM	9/15/2017	51.48
193904	121	LEE, ROBERT Z	9/15/2017	18.86
193905	121	MCKEEVER, JUANITA J	9/15/2017	100.00
193906	121	MUSK. ART DIST. HOMES	9/15/2017	56.92
193907	121	PETTIT, JARROD	9/15/2017	57.94
193908	121	TEEL, CYNTHIA	9/15/2017	77.66
193909	121	MUSKOGEE HOUSING AUTH	9/18/2017	45.20
193910	4468	BLUECROSS/BLUE SHIELD OF OK	9/19/2017	42,010.68
193911	121	BROWN, JEREMY	9/20/2017	3.12
193912	121	BUMGARNER, DEBORAH R	9/20/2017	57.03
193913	121	CLAYTON, JOHN	9/20/2017	47.73
193914	121	CYPREXX SERVICES LLC	9/20/2017	66.28
193915	121	DR&G SERVICES, LLC	9/20/2017	222.18
193916	121	JOHNSON III, STEPHEN P	9/20/2017	66.28
193917	121	LYNCH, STEVEN LEE	9/20/2017	21.20
193918	121	MATTHEWS, DARREN G	9/20/2017	13.80
193919	121	OKIE'S FOOD	9/20/2017	75.01
193920	121	OKIES FOOD	9/20/2017	16.34
193921	121	SALMON, ROBERT & TERRI	9/20/2017	8.36
193922	121	SHINN, PHILLIP	9/20/2017	10.52
193923	121	SUNDQUIST, MARY	9/20/2017	24.05
193924	121	THOMPSON, MARCIE W	9/20/2017	14.81
193925	2	ACCURATE LABS & TRAINING CENTE	9/22/2017	355.00
193926	2713	ACTION GROUP STAFFING	9/22/2017	8,562.28
193927	2461	ADVANCE AUTO PARTS 64771111001	9/22/2017	450.13

CITY OF MUSKOGEE CLAIMS LIST
SEPTEMBER 14, 2017 TO SEPTEMBER 27, 2017

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT
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193928	3	AIRGAS USA LLC	9/22/2017	137.34
193929	6	AMERICAN INDUSTRIAL SUPPLY CO	9/22/2017	117.91
193930	5167	ANIMAL MEDICAL CENTER #15603	9/22/2017	540.00
193931	4585	FOREMOST PROMOTIONS	9/22/2017	920.72
193932	3976	AT&T #918 A04-0694 003 3	9/22/2017	760.00
193933	4267	AT&T #918 147-0140 002 4	9/22/2017	944.53
193934	2252	AT&T #918 147-5528 713 7	9/22/2017	378.00
193935	2595	AT&T MOBILITY	9/22/2017	333.48
193936	11	B & J OIL CO INC	9/22/2017	15,840.72
193937	342	THE BECKMAN COMPANY	9/22/2017	150.00
193938	780	BG PRODUCTS INC	9/22/2017	1,860.00
193939	1064	BOARD OF TESTS FOR ALCOHOL	9/22/2017	62.00
193940	5290	JANEY C BOYDSTON	9/22/2017	225.00
193941	2072	BRAINERD CHEMICAL COMPANY INC	9/22/2017	4,404.95
193942	259	BRENNTAG SOUTHWEST INC	9/22/2017	15,109.20
193943	4701	BROCK SUPPLY CO	9/22/2017	116.56
193944	3238	BROKEN ARROW ELECTRIC	9/22/2017	530.35
193945	992	CARE AROUND THE CLOCK INC	9/22/2017	14,976.50
193946	820	CHIEF FIRE & SAFETY	9/22/2017	998.00
193947	4738	CITYWIDE PROPERTY MAINTENANCE	9/22/2017	1,395.18
193948	4882	CIVIC CENTER OPERATING ACCOUNT	9/22/2017	6,518.00
193949	3626	CLARK EQUIPMENT	9/22/2017	1,082.02
193950	4804	CLIFFORD K. CATE, JR., INC	9/22/2017	1,086.00
193951	4300	CLIFFORD POWER SYSTEMS INC	9/22/2017	7,801.68
193952	3066	COMMUNITY CARE EAP	9/22/2017	646.10
193953	522	CORPORATE TO CASUAL SCREEN PRI	9/22/2017	1,646.50
193954	5020	COWAN GROUP ENGINEERING LLC	9/22/2017	94,688.28
193955	3154	CREATIVE APPAREL AND MORE INC	9/22/2017	3,370.98
193956	24	CUMMINS SOUTHERN PLAINS LTD	9/22/2017	27.10
193957	5277	D&D AG SERVICE LLC	9/22/2017	10,440.00
193958	4311	DAVID'S DISCOUNT TIRES INC	9/22/2017	567.86
193959	25	DEALERS ELECTRICAL SUPPLY	9/22/2017	245.96
193960	262	DEPARTMENT OF ENVIRONMENTAL QU	9/22/2017	82.53
193961	170	EAST CENTRAL ELECTRIC	9/22/2017	576.38
193962	953	EXPRESS EMPLOYMENT PROFESSIONA	9/22/2017	6,935.23
193963	29	FASTENAL COMPANY	9/22/2017	561.14
193964	133	FIVE STAR OFFICE SUPPLY	9/22/2017	357.69
193965	3509	FLEETPRIDE INC	9/22/2017	79.53
193966	34	GRAINGER	9/22/2017	121.64
193967	2764	GRISSOMS LLC	9/22/2017	498.78

CITY OF MUSKOGEE CLAIMS LIST
SEPTEMBER 14, 2017 TO SEPTEMBER 27, 2017

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT
193968	5260	GUARD TRONIC INC	9/22/2017	155.00
193969	337	HACH COMPANY	9/22/2017	3,051.32
193970	40	HARRISON TIRE & SUPPLY	9/22/2017	467.50
193971	5194	HAWKINS, INC.	9/22/2017	16,168.00
193972	181	HIX AIR CONDITIONING SERVICE	9/22/2017	1,024.00
193973	377	HOFFMAN PRINTING CO INC	9/22/2017	371.50
193974	4342	HOFFMAN, TERI	9/22/2017	93.90
193975	42	HOGLE COMPANY	9/22/2017	23.50
193976	289	HOLLOWAY UPDIKE AND BELLEN INC	9/22/2017	21,900.00
193977	1414	HOMELAND STORES INC	9/22/2017	240.05
193978	45	IBT INC	9/22/2017	156.45
193979	3024	IVORY VANN	9/22/2017	52.70
193980	5103	JACK HOOPES	9/22/2017	10.33
193981	186	JAMES HODGE FORD-LINCOLN-MERC	9/22/2017	353.09
193982	779	JOHN DEERE FINANCIAL F.S.B.	9/22/2017	137.97
193983	1383	JOHN VANCE MOTORS INC	9/22/2017	22,637.25
193984	3024	JUSTIN WARDOUR	9/22/2017	0.00
193985	188	KING TIRES OF MUSKOGEE INC	9/22/2017	193.83
193986	2647	KONE CRANES INC	9/22/2017	9,677.00
193987	4265	LA QUINTA INN AND SUITES STILL	9/22/2017	88.40
193988	53	LAKE REGION ELECTRIC COOPERATI	9/22/2017	300.00
193989	1133	THE LIFEGUARD STORE	9/22/2017	45.75
193990	5119	LITTLE CRITTERZ INC	9/22/2017	153.74
193991	399	LOCKE SUPPLY CO	9/22/2017	139.64
193992	1154	LOVE BOTTLING CO - #107510	9/22/2017	163.04
193993	56	LOWES	9/22/2017	0.00
193994	56	LOWES	9/22/2017	1,141.76
193995	3024	MARK CAMPBELL	9/22/2017	270.00
193996	4246	MARVIN'S MOWERS AND OUTDOOR LL	9/22/2017	299.03
193997	5287	WILLIAM MOORE H	9/22/2017	9,350.00
193998	194	MORGAN SERVICES COMPANY LLC	9/22/2017	445.00
193999	5195	MUSCOGEE STAFFING SOLUTIONS, L	9/22/2017	3,831.45
194000	3246	MUSKOGEE CITY COUNTY 911 TRUST	9/22/2017	47,855.37
194001	62	MUSKOGEE COUNTY SHERIFFS DEPAR	9/22/2017	31,175.00
194002	341	MUSKOGEE LOCK & KEY	9/22/2017	34.40
194003	196	MUSKOGEE MACHINE & WELDING INC	9/22/2017	200.00
194004	1061	NAFECO INC	9/22/2017	66.40
194005	3652	NEWTON EQUIPMENT LLC	9/22/2017	102.60
194006	4656	NORTHERN TOOL & EQUIPMENT CAT	9/22/2017	739.98
194007	1944	OFFICE CONNECTIONS LLC	9/22/2017	458.69

CITY OF MUSKOGEE CLAIMS LIST
SEPTEMBER 14, 2017 TO SEPTEMBER 27, 2017

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT
194008	114	OFFICE DEPOT	9/22/2017	55.37
194009	272	OKLAHOMA MUNICIPAL LEAGUE	9/22/2017	91.50
194010	67	OKLAHOMA NATURAL GAS	9/22/2017	126.33
194011	349	OKLAHOMA SECRETARY OF STATE	9/22/2017	10.00
194012	349	OKLAHOMA SECRETARY OF STATE	9/22/2017	10.00
194013	349	OKLAHOMA SECRETARY OF STATE	9/22/2017	10.00
194014	349	OKLAHOMA SECRETARY OF STATE	9/22/2017	10.00
194015	349	OKLAHOMA SECRETARY OF STATE	9/22/2017	10.00
194016	5288	OKLAHOMA STATE UNIVERSITY	9/22/2017	478.00
194017	68	OKLAHOMA TURNPIKE AUTHORITY (O	9/22/2017	9.60
194018	529	ONE SOURCE MANAGED SVCS	9/22/2017	4,149.48
194019	2763	ONE SOURCE WATER LLC	9/22/2017	259.48
194020	70	OREILLY AUTO PARTS	9/22/2017	1,957.60
194021	1947	OSU CONFERENCE SERVICES	9/22/2017	239.00
194022	2820	OVERHEAD DOOR SOLUTIONS LLC	9/22/2017	175.00
194023	5279	OXYGEN FORENSICS INC	9/22/2017	1,495.00
194024	2155	P & K EQUIPMENT	9/22/2017	616.91
194025	73	PATE INDUSTRIAL SUPPLY INC	9/22/2017	867.89
194026	379	PETROLEUM MARKETERS EQUIPMENT	9/22/2017	447.05
194027	4795	PREMIER TRUCK GROUP	9/22/2017	119.02
194028	5008	PREMIER USA INC.	9/22/2017	733.15
194029	81	REDDY ICE CORPORATION	9/22/2017	52.50
194030	1865	RICHEY'S MUFFLER, BRAKES & MOR	9/22/2017	178.38
194031	3420	RIVERSIDE AUTOPLEX OF MUSKOGEE	9/22/2017	188.10
194032	3311	ROBERTS SALVAGE INC	9/22/2017	90.00
194033	149	ROSSON WHEEL SERVICE	9/22/2017	25.00
194034	4824	RURAL WATER DISTRICT #5	9/22/2017	198.00
194035	84	SADLER PAPER COMPANY	9/22/2017	739.29
194036	3030	SHARE CORPORATION	9/22/2017	272.11
194037	209	SIGNS FOR THE TIMES	9/22/2017	34.00
194038	2635	SIMPSON CARPENTRY SERVICE	9/22/2017	8,300.00
194039	5267	STAUB INVESTMENTS INC. DBA GAL	9/22/2017	48.00
194040	2104	SUDDENLINK	9/22/2017	8,218.23
194041	93	SUPERIOR LINEN SERVICE INC	9/22/2017	174.15
194042	362	TENDER TOUCH AUTO WASH INC	9/22/2017	491.00
194043	2571	TIME	9/22/2017	75.95
194044	4183	TONY'S TIRE SERVICE INC	9/22/2017	300.00
194045	4572	TRANSUNION RISK & ALTERNATIVE	9/22/2017	110.00
194046	4446	TULSA ASPHALT LLC	9/22/2017	4,267.64
194047	2181	UNION METAL CORPORATION	9/22/2017	1,350.00

CITY OF MUSKOGEE CLAIMS LIST
SEPTEMBER 14, 2017 TO SEPTEMBER 27, 2017

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT
194048	2325	UNITED FORD FLEET & COMMERCIAL	9/22/2017	1,121.60
194049	3362	USA BARN LLC	9/22/2017	12,000.00
194050	3386	UTILITY TECHNOLOGY SERVICES IN	9/22/2017	1,702.32
194051	4492	VISION SERVICES PLAN, OKLAHOMA	9/22/2017	9,284.29
194052	382	WALMART STORES	9/22/2017	80.94
194053	335	WARREN CAT	9/22/2017	668.33
194054	5054	WARREN CLINIC, INC.	9/22/2017	90.00
194055	215	WASTE MANAGEMENT OF OKLAHOMA I	9/22/2017	855.49
194056	290	WASTE RESEARCH INC	9/22/2017	98.00
194057	309	WEST GROUP	9/22/2017	938.90
194058	99	WHEELER METALS	9/22/2017	30.50
194059	456	WRIGHT STOUT & WILBURN PLLC	9/22/2017	500.00
194060	3629	YELLOWHOUSE MACHINERY CO	9/22/2017	1,232.11
194061	2967	MAIN STREET MUSKOGEE, INC	9/22/2017	5,000.00
194062	5276	SOONER MARKETING SOLUTIONS	9/22/2017	1,800.00
194063	266	OKLAHOMA WATER RESOURCES BOARD	9/22/2017	2,877.20
194064	121	BROWN, JEREMY	9/22/2017	57.04
194065	121	BUMGARNER, DEBORAH R	9/22/2017	42.97
194066	121	FISHER, BOBBY J	9/22/2017	2.59
194067	121	FLEETWOOD, JAMIE	9/22/2017	50.00
194068	121	FOUTCH, BRANDAN KEITH	9/22/2017	51.85
194069	121	PALMER, RODNEY	9/22/2017	51.85
194070	121	PALMER, RODNEY	9/22/2017	58.69
194071	3024	JUSTIN WARDOUR	9/22/2017	670.00
194072	4468	BLUECROSS/BLUE SHIELD OF OK	9/25/2017	58,027.03
194073	121	CENTURY 21-CLINKENBEARD	9/27/2017	7.95
194074	121	CRABTREE, KENNETH W	9/27/2017	55.71
194075	121	CROSBY, CINDY	9/27/2017	90.00
194076	121	DOKE HOLDINGS	9/27/2017	53.70
194077	121	DOOLIN, DEBORAH K	9/27/2017	17.75
194078	121	GUTHRIE,, MARY H	9/27/2017	7.75
194079	121	HALE, DUSTIN	9/27/2017	49.95
194080	121	HARRISON, JACK D.	9/27/2017	29.95
194081	121	HORNER, DONA K	9/27/2017	52.41
194082	121	MITCHELL, BETTY	9/27/2017	40.92
194083	121	MUSK. CO. COMM. ACTION	9/27/2017	15.36
194084	121	PETTIT, JARED	9/27/2017	15.20
194085	121	PETTIT, JARROD	9/27/2017	46.47
194086	121	PICKETT, CAMERON G	9/27/2017	48.50
194087	121	READY MORTGAGE	9/27/2017	59.80

CITY OF MUSKOGEE CLAIMS LIST
SEPTEMBER 14, 2017 TO SEPTEMBER 27, 2017

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT
-----	-----	-----	-----	-----
194088	121	REDO PROPERTIES	9/27/2017	21.50
194089	121	REDO PROPERTIES	9/27/2017	48.15
194090	121	SPURLOCK, PATRICIA	9/27/2017	40.37
194091	121	TUTERAL, MARTHA M	9/27/2017	17.52
194092	121	WALKER, ANNETTE AND BILLY	9/27/2017	48.15
194093	121	WRIGHT, HALEY MORGAN	9/27/2017	25.16

Finance Committee

3.

Meeting Date: 10/03/2017

Submitted For: Gary Garvin, Planning

Initiator: Susan Ross, Office
Adm 1

Department: Planning

Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval of Resolution No. 2704 declaring three (3) parcels of property more particularly described in the resolution as surplus to the needs of the City and authorize the conveyance of said properties, or take other necessary action. (Gary D. Garvin)

BACKGROUND:

Parcel 1 & 2-The City received one bid from Marcus Smith in the amount of \$726.00 for the parcels located at the SW Corner of North 5th and Tamaroa Street.

Parcel 3- The City received one bid from Porfirio Hernandez in the amount of \$363.00 for the parcel located behind 419 Dayton.

RECOMMENDED ACTION:

Approve Resolution No. 2704 declaring three (3) parcels of property as surplus to the needs of the City and authorize the conveyance of said properties.

Fiscal Impact

Attachments

2704 RES 10-09-2017 Surplus Property
SW Corner of N 5th & Tamaroa
Parcel behind 419 Dayton

RESOLUTION NO. 2704

A RESOLUTION DECLARING CERTAIN REAL PROPERTY PRESENTLY IN THE POSSESSION OF THE CITY OF MUSKOGEE TO BE SURPLUS TO THE NEEDS OF THE CITY AND AUTHORIZING THE CITY MANAGER TO DISPOSE OF SAID REAL PROPERTY, SAID TRACT OF LAND DESCRIBED AS:

- 1) E32.5 N100 LOT 3 BLOCK 275; MUSKOGEE OT
- 2) N70 W/2 LOT 4 BLOCK 275; MUSKOGEE OT
- 3) E82.5 S35 LOT 7 BLOCK 392; MUSKOGEE OT

CITY OF MUSKOGEE, MUSKOGEE COUNTY, STATE OF OKLAHOMA.

WHEREAS, the City of Muskogee, Oklahoma has in its possession certain real property which are no longer needed; and

WHEREAS, the City of Muskogee desires to dispose of said real property, which are no longer needed, as surplus property according to the provisions of the Charter and the Ordinances of said City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MUSKOGEE, OKLAHOMA;

SECTION 1: That property described as:

- 1) E32.5 N100 LOT 3 BLOCK 275; MUSKOGEE OT
- 2) N70 W/2 LOT 4 BLOCK 275; MUSKOGEE OT
- 3) E82.5 S35 LOT 7 BLOCK 392; MUSKOGEE OT

, City of Muskogee, Muskogee County, State of Oklahoma, is hereby declared to be surplus to the needs of the City of Muskogee, Oklahoma, and the City Manager is authorized to dispose of said real property.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MUSKOGEE, OKLAHOMA, THIS _____ DAY OF _____, 2017.

JOHN R. COBURN, MAYOR

ATTEST:

TAMMY L. TRACY, CITY CLERK
Seal

Approved as to form and legality this _____ day of _____, 2017.

ROY TUCKER, CITY ATTORNEY

TAMAROA



275

STREET

NORTH 5th

TOWER





DAYTON STREET

CALLAHAN STREET

NORTH "E" STREET

TM=592.70
FL=588.58
94.57'

392

12"



Finance Committee

4.

Meeting Date: 10/03/2017
Submitted For: Kelly Plunkett, Personnel
Initiator: Kelly Plunkett, Director of Human Resources
Department: Personnel
Staff Information Source: Kelly Plunkett

Information

AGENDA ITEM TITLE:

Consider approval to accept the proposal from Tyler Technologies for a time and attendance system and authorize the City Manager to negotiate and execute a contract for the same, or take other necessary action. (Kelly Plunkett)

BACKGROUND:

During the 2017/2018, budget process, funding was set aside for a City-wide time and attendance system. The City sent out a request for proposal on July 7, 2017, to automate our system for electronic time and attendance with technology that could accommodate the various types of hours, pay rates and work shifts the City currently has within various employee groups. RFP's were received until August 14, 2017. Nine proposals were received in total:

- AMG Time
- Kronos
- Tyler Technologies
- Breitenbach
- Superion
- NovaTime
- AcuStaf
- ADP
- Talygen

A committee was established to include major payroll coordinators and encompass a wide variety of departments. The committee was comprised of the Director of Human Resources (Kelly Plunkett), Assistant City Manager (Mike Stewart), City Manager (Mike Miller), IT Director (Chris Cummings), one Deputy Police Chief (Chad Farmer), Payroll & Benefits Coordinator (Maggie Eaton), Police Department Office Administrator I (Gayle Johnson), Public Works Office Administrator II (Nan Warren), Parks & Recreation Office Administrator II (Karen Finley), and the Fire Department Office Administrator I (Johnette Blevins) who was later replaced by Fire Chief (Mike O'Dell).

After receipt of the nine proposals, the Committee met to discuss functionality and cost of each of the systems. The Committee prepared a short list of respondents who could interface with our current HR/Payroll System (HTE), as this was a requirement of the proposal, and who fit within our original budget of \$150,000.00. The short list included Kronos, Tyler Technologies, Superion and NovaTime. After further discussion and another review of the response those respondents, the committee discovered the total cost of Superion was significantly higher than our budgeted amount; therefore, a question and answer session was held with Kronos, Tyler Technologies and NovaTime. Based on further consideration of functionality and integration with HTE, Tyler Technologies and NovaTime were invited

to present a web demonstration.

The evaluation criteria used to score the proposals were as follows:

<u>Criteria</u>	<u>Max. Points</u>
A. Handling the Scope of Work / Method of doing the Work—General Questionnaire	20
B. Cost	25
C. Licenses, Qualifications, Experience, References	15
D. Functional Requirements	30
E. Customer Service	10
Total Points Possible	100

Based on review and score of the proposals, the Committee voted to recommend Tyler Technologies as the vendor for the time and attendance system (see attached summary of individual score sheets and ranking sheet) . Tyler Technologies has a current relationship with HTE/SunGard and they offer payroll integration, flexible configuration, job costing options, time capturing abilities, work schedules, and leave requests. Tyler Technologies is the only time and attendance system which offers automated integration with HTE which means there is no time, cost or kinks for custom development. This software has been in use for over the past ten (10) years and there are over 125 current HTE/Tyler customers.

This program and its hardware (clocking units) will allow employees to clock in on biometric (fingerprint) time clocks, capturing employee-specific data. In addition, office employees are able to clock in on their computer workstations and on-call employees can easily utilize their mobile device for clocking functions. With the advanced scheduler option, employees have the ability to respond and select overtime and call-outs from available openings. Leave can be requested by an employee at the clock terminal and employees can view their available leave accruals and all information will flow seamlessly to our HTE system.

Staff is proposing a Cloud (SaaS) based system versus a premise solution. With this system, the proposal presented a total cost of approximately \$122,000.00 prior to contract negotiations (original proposal amount was \$142,066.00; however, the City can reduce the amount of time clocks as originally requested). The original budget amount for this system was \$150,000.00 Included in the total amount is the advanced scheduler system which is a popular choice feature for police and fire.

RECOMMENDED ACTION:

Approve to accept the proposal from Tyler Technologies for a time and attendance system and authorize the City Manager to negotiate and execute a contract for the same.

Fiscal Impact

FUNDING SOURCE:

Capital Outlay-total budget \$150,000

Attachments

Individual scores
Summary

Summary of RFP Responses by Individuals

	AMG Time	Kronos	Tyler Tech	Breitenbach	Superion	NovaTime	AcuStaf
Mike Stewart	n/a	80	91	n/a	77	85	n/a
Nan Warren	30	42	100	30	66	83	23
Gayle Johnson	n/a	41	89	n/a	70	77	n/a
Maggie Eaton	n/a	69	100	n/a	82	91	n/a
Kelly Plunkett	7	69	98	28	82	91	50
Chad Farmer	n/a	56	91	n/a	65	80	n/a
Karen Finley	n/a	66	100	n/a	86	85	n/a
Mike O'Dell	n/a	n/a	100	n/a	n/a	63	n/a
Chris Cummings	n/a	50	92	n/a	n/a	94	n/a
Average	n/a	59.13	95.67	n/a	75.43	83.22	n/a

Summary and Ranking of RFP Responses

	AMG Time	Kronos	Tyler Tech	Breitenbach	Superion	NovaTime	AcuStaf	ADP	Talygen
Mike Stewart	Does Not Meet Requirements	3	1	Does Not Meet Requirements	4	2	Does Not Meet Requirements	Does Not Meet Requirements	Does Not Meet Requirements
Nan Warren	Does Not Meet Requirements	4	1	Does Not Meet Requirements	3	2	Does Not Meet Requirements	Does Not Meet Requirements	Does Not Meet Requirements
Gayle Johnson	Does Not Meet Requirements	4	1	Does Not Meet Requirements	3	2	Does Not Meet Requirements	Does Not Meet Requirements	Does Not Meet Requirements
Maggie Eaton	Does Not Meet Requirements	4	1	Does Not Meet Requirements	3	2	Does Not Meet Requirements	Does Not Meet Requirements	Does Not Meet Requirements
Kelly Plunkett	Does Not Meet Requirements	4	1	Does Not Meet Requirements	3	2	Does Not Meet Requirements	Does Not Meet Requirements	Does Not Meet Requirements
Chad Farmer	Does Not Meet Requirements	4	1	Does Not Meet Requirements	3	2	Does Not Meet Requirements	Does Not Meet Requirements	Does Not Meet Requirements
Karen Finley	Does Not Meet Requirements	4	1	Does Not Meet Requirements	2	3	Does Not Meet Requirements	Does Not Meet Requirements	Does Not Meet Requirements
Mike O'Dell	Does Not Meet Requirements	Did not score	1	Does Not Meet Requirements	Did not score	2	Does Not Meet Requirements	Does Not Meet Requirements	Does Not Meet Requirements
Chris Cummings	Does Not Meet Requirements	3	2	Does Not Meet Requirements	Did not score	1	Does Not Meet Requirements	Does Not Meet Requirements	Does Not Meet Requirements
Total Score (based on mode)	n/a	4	1	n/a	3	2	n/a	n/a	n/a

Finance Committee**5.****Meeting Date:** 10/03/2017**Submitted For:** Mike Miller, City Manager**Initiator:** Mike Miller, City Manager**Department:** City Manager**Staff Information Source:**

Information**AGENDA ITEM TITLE:**

Consider approval to authorize the City Manager to negotiate and execute a transition agreement from SFM as a third-party contractor to the City of Muskogee for operations of Love-Hatbox Sports Complex, or take other necessary action. (Mike Miller)

BACKGROUND:

Sport Facilities Management assumed operations of Love Hatbox Sports Complex in 2015. Their original plan outlined a dramatic increase in tournaments, designed to bring in people from out of town and creating a tourism benefit. The original plan also called for a precipitous rise in profitability, which would negate the need for a city subsidy. Subsequent circumstances and events have altered the ability of SFM to meet the goals initially outlined in the plan and we have agreed to a mutually acceptable end to their service to our city. The City of Muskogee Parks and Recreation Department will assume operations of Love-Hatbox, and it will operate out of the existing enterprise fund as well as any remaining budgeted funds dedicated for this purpose for this fiscal year.

RECOMMENDED ACTION:

Approve the city manager to negotiate and execute a transition from SFM as a third-party contractor to the City of Muskogee for operations of Love-Hatbox Sports Complex.

Fiscal Impact**FUNDING SOURCE:**

This transition, including all payments owed to SFM, will result in approximately \$100,000 less going to SFM this fiscal year, with that balance being used to jump start the city's operations of the facility.

Attachments

No file(s) attached.

Finance Committee

6.

Meeting Date: 10/03/2017
Submitted For: Mark Wilkerson, Parks & Recreation
Initiator: Mark Wilkerson, Parks Director
Department: Parks & Recreation
Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval of purchasing 564 livestock pens and storage bins for the Hatbox Barn Renovations from the Oklahoma Corrections Industries, a division of the Oklahoma Department of Corrections, or take other necessary action. (Mark Wilkerson)

BACKGROUND:

Oklahoma Correctional Industries is a division of the Oklahoma Department of Corrections. OCI utilizes offender labor, along with salaried supervisors and administrative staff, to provide various products and services to qualified customers throughout the state of Oklahoma.

Section 549.1 and Title 57 of the Oklahoma State Statute authorizes Oklahoma Correctional Industries' activities. A complete copy of this law can be found under - About Us - State Use Law. This statute requires all state agencies to consult with OCI prior to the purchase of the products or services. If OCI is able to provide a comparable product or service, at a competitive price in a reasonable amount of time, the agency is required to purchase the product from OCI. Additionally, all counties, districts, cities, or any related subdivision thereof, schools, or any other charitable not-for-profit organization may place direct orders for goods and services from OCI without utilizing the competitive bid process.

OCI has provided livestock pens for many county livestock venues across the state including McAlester and Tulsa Expo.

The Parks Department received another quote for livestock pens. The cost savings for the City by using the state agency is estimated to be more than 30%.

RECOMMENDED ACTION:

Approve the purchase of livestock pens from OCI as recommended by staff.

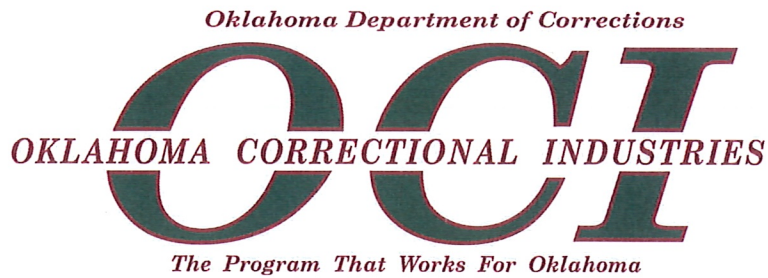
Fiscal Impact

FUNDING SOURCE:

Funding for the purchase of livestock pens is budgeted in the Hatbox Hangar renovation project provided by the City of Muskogee Foundation.

Attachments

OCI quote
hatbox layout



Quote #7 FY18

September 18, 2017

City of Muskogee #2
 Customer # 710237
 ATTN: Mark Wilkerson
 837 E. Okmulgee Ave.
 Muskogee, OK 74403
 Phone: (918) 684-6302 ext. 1472
 E-Mail: MWilkerson@muskogeeprisons.org

Reference: Panels & Gates

Mr. Wilkerson

Here is the information concerning the panels and gates that you requested for 5' x 5' pen's.
 which will make a total of 564 stalls.

<u>Item #</u>	<u>Description</u>	<u>Cost</u>
MFOSBG60120DGXX	OCI Hog / Sheep / Goat Bow Gates 5' x 10' Double Gate Color Options: Brown, Green or Grey 282 @ \$162.20	\$162.20 ea. \$45,740.40
DISCOUNT	Discount 5% 282 @ - \$8.11	- \$8.11 ea. -\$2,287.02
MFOSSPCC60120XX	OCI Hog / Sheep / Goat Panels 5' x 10' Divider Panel Color Options: Brown, Green or Grey 141 @ \$137.31	\$137.31 ea. \$19,360.71
DISCOUNT	Discount 5% 141 @ - \$6.87	- \$8.11 ea. -\$968.67
MFOSSPMD6060XX	OCI Hog / Sheep / Goat Panels 5' x 5' Middle Panel Color Options: Brown, Green or Grey 282 @ \$72.33	\$72.33 ea. \$20,397.06

DISCOUNT	Discount 5%	- \$3.62 ea.
	282 @ - \$3.62	-\$1,020.842

MFOSSP6060XX	OCI Hog / Sheep / Goat Panels 5' x 5' Divider Panel Color Options: Brown, Green or Grey	\$73.10 ea.
	354 @ \$73.10	\$25,877.40
	Livestock 3 Way connectors (comes with panels) Total: 72	

DISCOUNT	Discount 5%	- \$3.66 ea.
	354 @ - \$3.66	-\$1,295.64

MFESSB607277	Stack Bin 60" x 72" x 77" 15 per side / 30 total	\$301.53 ea.
	63 @ \$301.53	\$18,996.39

DISCOUNT	Discount 5%	- \$15.08 ea.
	63 @ - \$15.08	-\$950.04

Sub Total	\$ 130,371.96
Discount	- \$ 6,522.21

Total Cost	\$123,849.75
-------------------	---------------------

*** This is only a quote, if you would like to place this order you must return this to customer service by fax# 405-964-7222 or e-mail: oci.customerservice@doc.ok.gov with an approval and your purchase order number for us to process it into a sales orders.


Approval to order the above item(s): _____

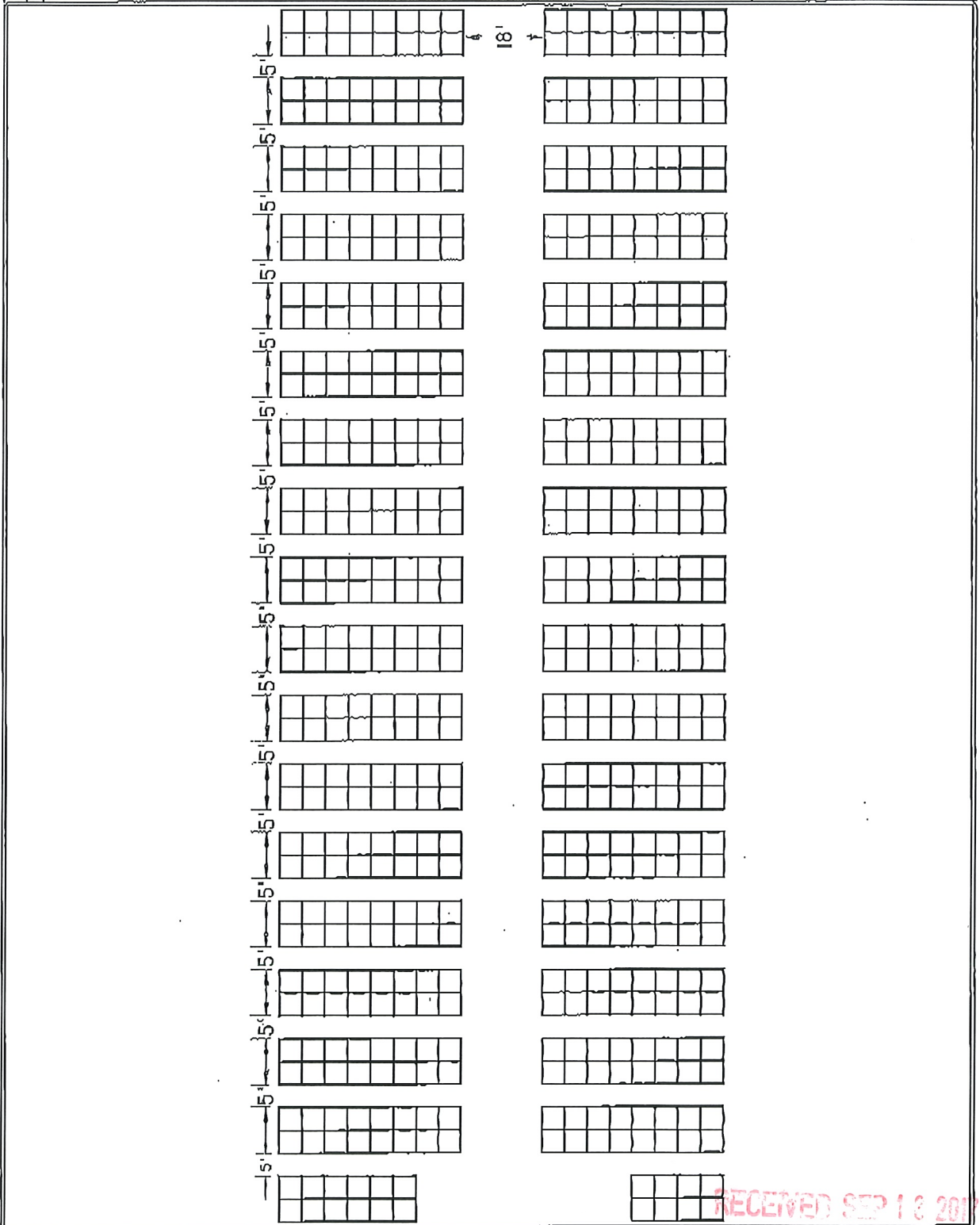
Customer's Purchase Order # _____

Changes needed _____

Thank You

Sales Clerk – Lu'Cretia
Sales Coordinator – Bob Darby


Oklahoma Department of Corrections		
The Program That Works For Diabetics.		
FANCLIS	DCI STALL PANELS 700 TOWNS SET X 51T	
WORKING WITH US IS AN ADVANTAGE	DATE D-6-28-2017 CASH# *	
Date/Finish	AMOUNT/DUES	CAT#
Dues/Paid	PAYMENT	

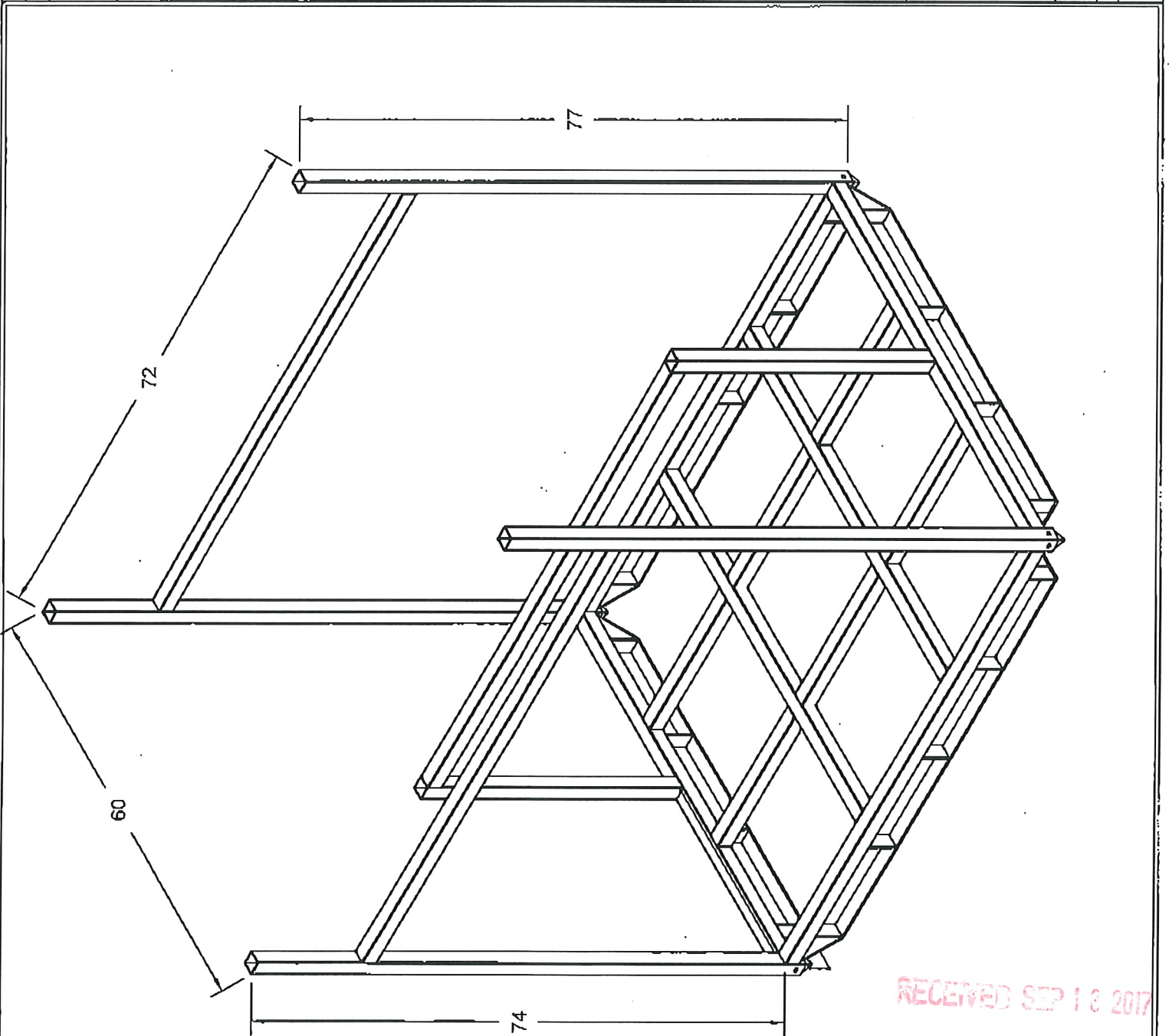


RECEIVED SEP 18 2017

BILL OF MATERIAL	
Part #	xxxxxxxxxxxx
Description	xxxxxxxxxxxx
Material	xxxxxxxxxxxx
Required	xxxxxxxxxxxx

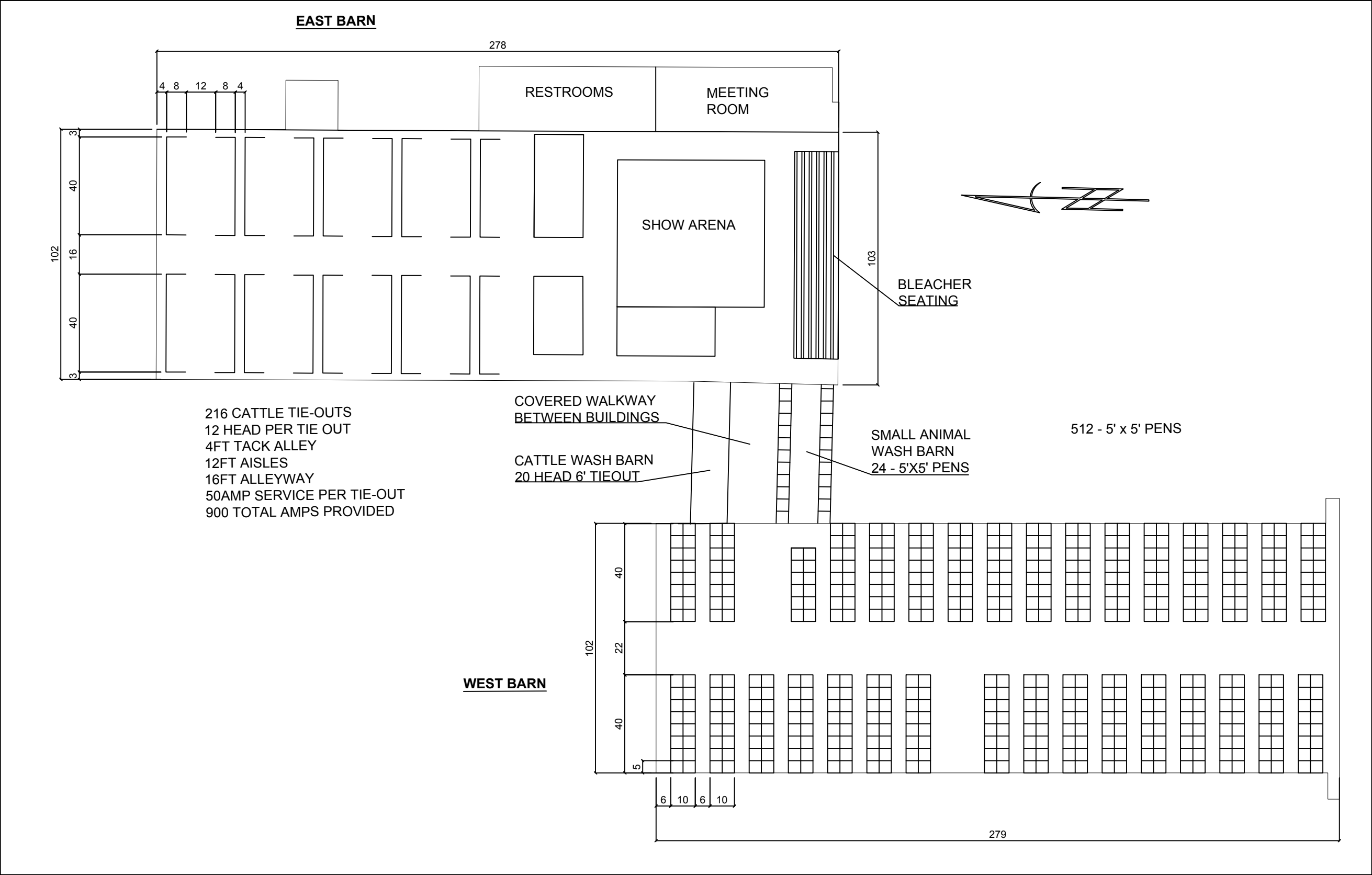
Total 1768 Panels
 Total 63 Stack Bins for 1764 Panels
 Stack Bin Holds (14ea) Panels
 Per Side (28ea) Total

Oklahoma Department of Corrections OCOI OKLAHOMA CORRECTIONAL INDUSTRIES The Program That Works For Oklahoma MISC.	
Expo Style Stack Bin, 60x72x77	
DWG. BY:  Revised Description Date/Initials Date/Initials	DATE: 1-10-07 Catalog # MFG#58



RECEIVED SEP 18 2017

PROPOSED LAYOUT
FOR LIVESTOCK EVENTS



Finance Committee**7.**

Meeting Date: 10/03/2017
Submitted For: Chris Cummings, Information Technology
Initiator: Chris Cummings, IT Director
Department: Information Technology
Staff Information Source:

Information**AGENDA ITEM TITLE:**

Consider approval to purchase the remaining licenses to upgrade the Microsoft Office software suite to Version 2016, in the amount of \$33,894.00 from SHI, International Corporation, or take other necessary action. (Chris Cummings)

BACKGROUND:

Last fiscal year, the City purchased approximately half of the required licenses to upgrade the Microsoft Office suite from SHI with the plan to complete the upgrade this fiscal year. The City is currently using Office 2007. The licenses will complete needed to upgrade to Office 2016. SHI is our assigned Microsoft partner.

RECOMMENDED ACTION:

Approve the purchase of the remaining licenses.

Fiscal Impact**FUNDING SOURCE:**

Capital Outlay 213-4010-419.6460 as approved by Council for FY2017-2018.

Attachments

SHI Quote



Pricing Proposal
Quotation #: 14127005
Created On: 9/18/2017
Valid Until: 9/29/2017

City of Muskogee

Michael Hedge

OK
United States
Phone:
Fax:
Email: mhedge@muskogeeonline.org

Inside Account Manager

James Tsipas

290 Davidson Avenue
Somerset, New Jersey 08873
Phone: 888-394-5232
Fax: 888-394-5322
Email: James_Tsipas@shi.com

All Prices are in US Dollar (USD)

	Product	Qty	Retail	Your Price	Total
1	Microsoft Office Standard 2016 - License - 1 PC - Select Plus - Win - Single Language Microsoft - Part#: 021-10559 Contract Name: Open Market Contract #: Open Market	123	\$293.00	\$248.00	\$30,504.00
2	Microsoft Office Professional Plus 2016 - License - 1 PC - Select Plus - Win - Single Language Microsoft - Part#: 79P-05582 Contract Name: Open Market Contract #: Open Market	10	\$399.00	\$339.00	\$3,390.00
				Total	\$33,894.00

Additional Comments

Thank you for choosing SHI !

Please reach out to MOKA@shi.com for all quote requests, purchase orders & questions !

The Products offered under this proposal are subject to the SHI Return Policy posted at www.shi.com/returnpolicy, unless there is an existing agreement between SHI and the Customer.

Finance Committee

8.

Meeting Date: 10/03/2017

Initiator: Karen Felts, Office Administrator

Department: Purchasing

Staff Information Source: Robert Swepston, Director of Fleet Management, Greg Riley, Director of Public Works, Donnie Wimbley, Purchasing Manager

Information

AGENDA ITEM TITLE:

Consider approval of State Contract purchase of one (1) Vac-Con Sewer/Flusher truck from Frontier Equipment, or take other necessary action. (Robert Swepston)

BACKGROUND:

We are requesting approval to purchase from State Contract, one (1) Vac-Con Sewer/Flusher truck from Frontier Equipment to replace the existing aged truck within the Pollution Division.

Due to changing emission regulations, the Tier three (3) emission auxiliary engines only have a few remaining available (and will only be confirmed if this engine is still available at time of order) for a purchase price of \$343,353.00. If the Tier three (3) engine is not available a Tier four (4) auxiliary engine must be purchased for a price of \$358,823.00.

This is a budgeted item within the Oklahoma Water Resource Board (OWRB) Loan.

RECOMMENDED ACTION:

Approve the purchase of a new Vac-Con Sewer/Flusher Truck at a purchase price not to exceed \$358,823.00, or take any other necessary action.

Fiscal Impact

FUNDING SOURCE:

This item is budged from the 2017-2018 OWRB Loan. Account # 500-6560-432-62-95

Attachments

Sewer-Flusher Truck 1

Sewer-Flusher Truck 2





Finance Committee**9.**

Meeting Date: 10/03/2017

Submitted For: Rex Eskridge, Police

Initiator: Gayle Johnson, Chief
Secretary

Department: Police

Staff Information Source:

Information**AGENDA ITEM TITLE:**

Consider approval of receiving donated funds for the months of July 2017 in the amount of \$612.00, and August 2017 in the amount of \$1,993.00, for a total of \$2,605.00, for the City's Animal Shelter Sponsorship Program as per the attached list, or take other necessary action. (Rex Eskridge)

BACKGROUND:

City Council approved a Resolution authorizing a Sponsorship Program for the City's Animal Shelter with said funds to be used for the purpose of neutering and spaying shelter animals.

RECOMMENDED ACTION:

Approve receiving donated funds for the months of July and August 2017, in the amount of \$2,605.00 for the City's Animal Shelter Sponsorship Agenda Item Title.

Fiscal Impact**Attachments**July/August

Animal Shelter Donations for 2017

July

Tracey Stevenson	\$	15.00
Misty Pendley		65.00
Ashton Clayborn		10.00
Audra Crandstaff		10.00
Jay Davis		10.00
Mollie Goosman		20.00
Shirley Wallace		20.00
Adam Osbourn		65.00
Vicki Harris		11.00
Donation Bucket		32.00
Cody Colms		20.00
Michael Coleman		22.00
Danny Ridge		40.00
Charlene Robinson		20.00
Lucht		20.00
Gifford		10.00
Brenda Mark		15.00
Donation Bucket		28.00
Cytilya Taylor		30.00
Darean Spiegel		16.00
Teen Center		55.00
Eileen Van Kirk		50.00
Tia Robinson		10.00
Hannah Grandstaff		10.00
Mary Hicks		<u>8.00</u>

Total:	\$	612.00
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August

Donation Bucket	\$	20.00
Brittany DovaII		30.00
Tia Robinson		40.00
James Wood		10.00
DJ Whitty		500.00
Jacqueline Alexander		23.00
Becky Lucht		20.00
Larry Rider		15.00
Emily Gifford		10.00
Bali Ramos		10.00
Donna Lawson		65.00
Stacey Wooten		325.00
Donation Bucket		25.00
Deborah Underwood		10.00
Patricia Wilson		40.00
Audrey Harlen-Scott		20.00
Stacy Arnett		17.00
Brenda Mark		20.00
Danny Gordon		25.00
Bali Ramos		10.00
Deborah Underwood		10.00
Daniel Alvarez		17.00
Stacy Wooten Redfern		200.00
Savannah Stevenson		20.00
Chellie Powell		11.00
Debra Aguirre		<u>500.00</u>
Total:	\$	1,993.00
Grand Total:	\$	<u>2,605.00</u>