

The City of Muskogee encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28 CFR/36).

**(Public Comment during Public Hearing or Agenda item comment)**

Council Rules of Decorum limit citizen comments on agenda items and public hearings to five (5) minutes and general comments for non-agenda items to (3) minutes.. Any person desiring to address the Committee during such period is required to sign in with the City Clerk prior to the Committee meeting between 3:30 p.m. and 3:45 p.m. on the third floor of City Hall or any time between 8:00 a.m. and 5:00 p.m. in the Office of the City Clerk, They shall provide their name, address and specify the agenda item they wish to address. Remarks shall be directed to the matter being considered and the speaker is allowed to speak only one time. If written materials are to be submitted twelve (12) copies should be made available, and may not be returned.

Agenda  
Finance Committee  
November 21, 2017  
4:00 P.M. - City Council Chambers

1. Consider approval of Finance Committee minutes of November 7, 2017.
2. Consider approval of claims for all city departments November 1, 2017 through November 15, 2017.
3. Consider approval to accept the lowest and best bids from Simpson Carpentry in the amount of \$7,700.00 to repair the dwelling located at 1414 Tamaroa Street, and Tom Crabtree in the amount of \$10,475.00 to repair the dwelling located at 1506 N. 16th Street, for a total of \$18,175.00 to repair two (2) dwellings through the Muskogee Rehabilitation and Revitalization Program, or take other necessary action. (Gary D. Garvin)

**Finance Committee****1.**

Meeting Date: 11/21/2017  
Initiator: Tammy Tracy, City Clerk  
Department: City Clerk  
Staff Information Source:

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**Information****AGENDA ITEM TITLE:**

Consider approval of Finance Committee minutes of November 7, 2017.

**BACKGROUND:****RECOMMENDED ACTION:**

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**Fiscal Impact****Attachments**

11-07-17 finmin

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**MINUTES**  
**FINANCE COMMITTEE**  
**November 7, 2017**

The Finance Committee of the City of Muskogee, Oklahoma, met at 4:00 p.m. on Tuesday, November 21, 2017 in Council Chambers, Third Floor, Municipal Building, with the following in attendance:

Mayor Bob Coburn recognized Mat Burleson with the Muskogee Police Department as Employee of the Month for November 2017.

Mayor Bob Coburn recognized retired City employees Stanley Perkins, and Johnette Blevins with the Muskogee Fire Department, Vickie Surry with Public Works, Bob Elsey with the Muskogee Police Department, and Esther Mitchell Senior Center Clerk. Mayor Bob Coburn thanked them for their many years of service working for the City of Muskogee

Present: Mayor John R. Coburn; Deputy Mayor James Gulley; Committee Member Janey Boydston; Committee Member Patrick Cale; Committee Member Marlon Coleman; Committee Member Dan Hall; Committee Member Wayne Johnson; Committee Member Derrick Reed; Committee Member Ivory Vann

Staff Present: Mike Miller, City Manager; Mike Stewart, Asst City Manager; Roy Tucker, City Attorney; Tammy L. Tracy, City Clerk; Gary Garvin, City Planner; Greg Riley, Public Works Director; Matthew Beese, Assistant City Attorney; Mark Wilkerson, Parks & Recreation Director; Michael O'Dell, Fire Chief; Kelly Plunkett, Human Resources Director; Rex Eskridge, Police Chief; Chad Farmer, Deputy Police Chief; Jim Wixom, Assistant Public Works Director, Operations; Marci Gilliam, Strategic Financial Analyst; Ty Pickering, Lieutenant

1. Consider approval of Finance Committee minutes of October 17, 2017.

Motion was made by Committee Member Janey Boydston, seconded by Committee Member Dan Hall to approve Finance Committee minutes of October 17, 2017.

AYE: Mayor John R. Coburn, Deputy Mayor James Gulley, Committee Member Janey Boydston, Committee Member Patrick Cale, Committee Member Marlon Coleman, Committee Member Dan Hall, Committee Member Wayne Johnson, Committee Member Derrick Reed, Committee Member Ivory Vann  
Carried - Unanimously

2. Consider approval of claims for all city departments October 12, 2017 through October 31, 2017

Motion was made by Deputy Mayor James Gulley, seconded by Committee Member Janey Boydston to approve claims for all city departments October 12, 2017 through October 31, 2017.

AYE: Mayor John R. Coburn, Deputy Mayor James Gulley, Committee Member Janey Boydston, Committee Member Patrick Cale, Committee Member Marlon Coleman, Committee Member Dan Hall, Committee Member Wayne Johnson, Committee Member Derrick Reed, Committee Member Ivory Vann

Carried - Unanimously

3. Consider approval of Resolution No. 2708 declaring one (1) parcel of property as surplus property, more particularly described in the resolution, as surplus to the needs of the City and authorize the conveyance of said property, or take other necessary action. (Gary D. Garvin)

Planning Director Gary Garvin stated Parcel 1- The City received one (1) bid from Jeffery Hicks in the amount of \$363.00 for the parcel located at 809 S. Main. Mr. Hicks owns two (2) abutting lots and plans to maintain all three (3) lots.

Motion was made by Committee Member Dan Hall, seconded by Committee Member Janey Boydston to approve Resolution No. 2708 declaring one (1) parcel of property as surplus property, more particularly described in the resolution, as surplus to the needs of the City and authorize the conveyance of said property.

AYE: Mayor John R. Coburn, Deputy Mayor James Gulley, Committee Member Janey Boydston, Committee Member Patrick Cale, Committee Member Marlon Coleman, Committee Member Dan Hall, Committee Member Wayne Johnson, Committee Member Derrick Reed, Committee Member Ivory Vann

Carried - Unanimously

4. Consider approval to accept a Muskogee Medical Center Foundation grant in the amount of \$26,600.00 to be used to fund the Medical Director position for our EMR/First Responder/Fire Departments, or take other necessary action. (Mike Miller)

City Manager Mike Miller stated Cities are required by state law to obtain the services of a Medical Director (M.D. or D.O.) to serve the Emergency Medical Response (EMR)/First Responders/Fire Department.

The monies from this grant will fund this Medical Director position at \$2,000.00 per month, plus a one (1) time expense of \$2,600.00 to cover the physician's increased malpractice insurance. This grant was awarded for a recurring grant period of three (3) years.

Theresa Reutlinger, 2500 Shelby Ct., Muskogee, Oklahoma, stated she wanted to know the difference between the Muskogee Medical Center Authority and Muskogee Medical Center Foundation, why were both established, and who are the beneficiaries of both entities. Ms. Reutlinger stated she does not believe the Authority and Foundation were set up for one (1) person to receive one (1) salary. She believes it was meant for healthcare for the citizens. She asked City Attorney Mr. Tucker to explain.

City Attorney Roy D. Tucker stated because the Muskogee Medical Center Foundation and The Muskogee Medical Center Authority are separate legal entities from the City, he does not represent that entity, but the Executive Director, Jim Blair stated he is president of the Muskogee Medical foundation which used to Muskogee Regional Medical Center (MRMC). They have a public foundation which is a separate board from the authority. After the lease/sale to Capella ten (10) years ago, the name was changed to Muskogee Medical Foundation to provide health and welfare to the City of Muskogee. The funds were used to provide flu shots, meals on wheels, computers for Indian Capital Votech, Christmas meals, etc.

City Manager Mike Miller stated the money allows ninety firefighters to provide medical treatment to the Citizens which would not be doable without this funding.

Theresa Reutlinger asked if this physician is going to be on call 24-hours a day/7 days a week.

Fire Chief Mike O'Dell stated to be an EMR agency with the State of Oklahoma, there has to be a medical director. The medical director oversees firefighter training. The director does not do the training, but oversees what the firefighters are being trained on. The medical director also signs off on patient care reports completed by the firefighters after every incident. The biggest thing the medical director does is provide the firefighters with a medical license to function as EMRs in the state of Oklahoma.

Motion was made by Committee Member Janey Boydston, seconded by Committee Member Wayne Johnson to approve accepting a Muskogee Medical Center Foundation Grant in the amount of \$26,600.00 to be used to fund the Medical Director position for our EMR/First Responder/Fire Departments.

AYE: Mayor John R. Coburn, Deputy Mayor James Gulley, Committee Member Janey Boydston, Committee Member Patrick Cale, Committee Member Marlon Coleman, Committee Member Dan Hall, Committee Member Wayne Johnson, Committee Member Derrick Reed, Committee Member Ivory Vann  
Carried - Unanimously

5. Consider approval to authorize the City Manager to negotiate and execute a transition agreement from Spectra as a third-party contractor to the City of Muskogee for operations of the Civic Center, or take other necessary action. (Mike Miller)

City Manager Mike Miller stated Spectra assumed operations of the Muskogee Civic Center in 2015. The City has evaluated their performance to-date and have held discussions on ways to terminate the agreement with the least possible acrimony. Spectra has been a willing participant in those discussions and the City may be able to negotiate a mutually acceptable agreement to end the contractual relationship. After a transition period, City Staff would assume operations of the Civic Center and use remaining budgeted funds, to the extent they are available, to operate through the fiscal year.

Motion was made by Deputy Mayor James Gulley, seconded by Committee Member Dan Hall to approve the City Manager to negotiate and execute a transition agreement from Spectra as a third-party contractor to the City of Muskogee for operations of the Civic Center.

AYE: Mayor John R. Coburn, Deputy Mayor James Gulley, Committee Member Janey Boydston, Committee Member Patrick Cale, Committee Member Marlon Coleman, Committee Member Dan Hall, Committee Member Wayne Johnson, Committee Member Derrick Reed, Committee Member Ivory Vann

Carried - Unanimously

6. Consider approval to apply for the 2018 State of Oklahoma Emergency Management Performance Grant (EMPG) in the amount of \$25,000.00 to be used to fund Emergency Management operations, or take other necessary action. (Rex Eskridge)

Police Chief Rex Eskridge stated this is a reoccurring annual grant that the City receives. The EMPG grant is a 50% local 50% state performance based grant. Based on the City's budget allocation to the Emergency Management Department, the grant application will be for \$25,000.00. The monies from this grant will be used in furtherance of the Emergency Management operations for the City. This includes; all hazards, Whole Community Planning, current Emergency Operations Plan, Hazard Mitigation Plan, and NIMS compliance. The EMPG program encourages the development of a comprehensive emergency preparedness system for all hazards by the state and local governments. See attached FY 2018 Emergency Management Program Grant Application.

Motion was made by Committee Member Dan Hall, seconded by Committee Member Marlon Coleman to approve the 2018 State of Oklahoma Emergency Management Performance Grant (EMPG) in the amount of \$25,000.00 to be used to fund Emergency Management operations.

AYE: Mayor John R. Coburn, Deputy Mayor James Gulley, Committee Member Janey Boydston, Committee Member Patrick Cale, Committee Member Marlon Coleman, Committee Member Dan Hall, Committee Member Wayne Johnson, Committee Member Derrick Reed, Committee Member Ivory Vann

Carried - Unanimously

7. Consider approval to purchase eleven (11) digiTicket electronic ticket books from Saltus Technologies for \$35,144.00, or take other necessary action. (Rex Eskridge)

Police Chief Rex Eskridge stated the Police Department has had six (6) digiTicket electronic ticket books for many years. These new devices would integrate into the program we already have established with Saltus Technologies. This purchase would include trading in our current hardware that is outdated and purchase five (5) additional units for a total of eleven (11) units. These would be swapped out between shifts during daily shift changes and not assigned to a specific officer as part of their equipment. The use of the electronic ticket books saves the officer time during the traffic stop which in turn, increases the officer's safety. In addition, the hand written tickets have to be manually entered into the system by a member of the City Court Clerk's Office. The electronic tickets are imported and saves a significant amount of manpower for the Court

Clerk. Another added benefit is the electronic tickets are more legible than the hand written citations.

The funding for these new devices would come from the Capital Outlay account that was created for a Taser in-car camera project. After researching the in-car camera system, it was significantly more than originally anticipated so the Police Department is requesting moving this money to this new project. See attached proposal from digiTicket. City IT Director Chris Cummings has been consulted with and is supportive of this new equipment.

Motion was made by Deputy Mayor James Gulley, seconded by Committee Member Dan Hall to approve to purchase eleven (11) digiTicket electronic ticket books from Saltus Technologies for \$35,144.00.

AYE: Mayor John R. Coburn, Deputy Mayor James Gulley, Committee Member Janey Boydston, Committee Member Patrick Cale, Committee Member Marlon Coleman, Committee Member Dan Hall, Committee Member Wayne Johnson, Committee Member Derrick Reed, Committee Member Ivory Vann

Carried - Unanimously

8. Consider approval to receive donated funds for the month of September 2017, in the amount of \$727.00 for the City's Animal Shelter Sponsorship Program as per the attached list, or take other necessary action. (Rex Eskridge)

Motion was made by Committee Member Janey Boydston, seconded by Committee Member Dan Hall to approve receiving donated funds for the month of September 2017, in the amount of \$727.00 for the City's Animal Shelter Sponsorship Program as per the attached list.

AYE: Mayor John R. Coburn, Deputy Mayor James Gulley, Committee Member Janey Boydston, Committee Member Patrick Cale, Committee Member Marlon Coleman, Committee Member Dan Hall, Committee Member Wayne Johnson, Committee Member Derrick Reed, Committee Member Ivory Vann

Carried - Unanimously

CHAIRMAN DERRICK REED  
FINANCE COMMITTEE

finmin  
TT/aw

**Finance Committee**

**2.**

Meeting Date: 11/21/2017  
Initiator: Karen Felts, Office Administrator  
Department: Purchasing  
Staff Information Source:

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Information

AGENDA ITEM TITLE:

Consider approval of claims for all city departments November 1, 2017 through November 15, 2017.

BACKGROUND:

RECOMMENDED ACTION:

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Fiscal Impact

Attachments

Claims 11.1.17 thru 11.15.17

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CITY OF MUSKOGEE CLAIMS  
NOVEMBER 1, 2017 TO NOVEMBER 15, 2017

CHECK NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT
194860	ASHLEY, TYRUS	11/1/2017	60.91
194861	BATES, JEFF D	11/1/2017	32.98
194862	BRIAN & ALEXANDRA CRAWFORD	11/1/2017	44.08
194863	BUTLER, RACHEL DAWN	11/1/2017	8.15
194864	DOKE HOLDINGS	11/1/2017	48.15
194865	FISHER, BOBBY JOE	11/1/2017	74.04
194866	GURLEY, MYRANDA G	11/1/2017	13.70
194867	HARRIS, KAGEN	11/1/2017	67.93
194868	KING, TERESA J	11/1/2017	62.38
194869	NICIA'S NATURALS	11/1/2017	42.58
194870	PETTIT, JAROD	11/1/2017	65.71
194871	PETTIT, JARROD	11/1/2017	65.71
194872	PIANSENCIA, FRANCISCO H	11/1/2017	8.15
194873	REEDER, JACKIE M	11/1/2017	52.03
194874	SOTO, PACHECO ANGEL ARNOLDO	11/1/2017	4.35
194875	SPURLOCK, DENNIS	11/1/2017	105.19
194876	WILEY JR, CHARLES W	11/1/2017	60.00
194877	ARNOLD, J L	11/2/2017	47.89
194878	BEAVER, CHRISTINA M	11/2/2017	33.15
194879	BUSSEY, DON T / BILL	11/2/2017	22.96
194880	COLLINS, MYRTLE L	11/2/2017	51.48
194881	HOGNER, ASHLEY N	11/2/2017	3.81
194882	KAY, JAMES	11/2/2017	34.33
194883	MCCAF, INC	11/2/2017	51.85
194884	ORCUTT, JOSEPH L	11/2/2017	60.00
194885	PETTIT, JARROD	11/2/2017	51.85
194886	SMITH, JERRY	11/2/2017	51.85
194887	WARD, HERBERT	11/2/2017	6.05
194888	BROOKE HALL	11/3/2017	26.75
194889	CLARENCE MCBRIDE	11/3/2017	26.75
194890	DANNY DUPONT	11/3/2017	26.75
194891	DONNIE BENNETT	11/3/2017	26.75
194892	ERIC TWYMAN	11/3/2017	26.75
194893	HELEN HULL	11/3/2017	26.75
194894	JACOB IRELAND	11/3/2017	26.75
194895	JOHN HOOPER	11/3/2017	26.75
194896	LESLIE ARNOLD	11/3/2017	26.75
194897	LINCOLN ANDERSON	11/3/2017	26.75
194898	MARK WILKERSON	11/3/2017	26.75

194899	MICHAEL SCHNEIDER	11/3/2017	26.75
194900	NICHOLAS FRAZEE	11/3/2017	26.75
194901	SHAWN BROWN	11/3/2017	26.75
194902	STORMIE RICE	11/3/2017	26.75
194903	ABIGAIL WRIGHT	11/3/2017	12.00
194904	ACTION GROUP STAFFING	11/3/2017	4,998.98
194905	AMERICAN INDUSTRIAL SUPPLY CO	11/3/2017	377.60
194906	APAC CENTRAL INC	11/3/2017	19,620.38
194907	ASCAP	11/3/2017	345.17
194908	AT&T MOBILITY #918-577-2585 (C	11/3/2017	17.31
194909	B & R ELECTRIC SERVICE INC	11/3/2017	500.65
194910	BANK OF OKLAHOMA - VISA	11/3/2017	199.73
194911	BARRY STONE	11/3/2017	50.00
194912	JANEY C BOYDSTON	11/3/2017	75.00
194913	BRENNTAG SOUTHWEST INC	11/3/2017	1,382.56
194914	BROKEN ARROW ELECTRIC	11/3/2017	2,919.95
194915	BROOKE HALL	11/3/2017	38.00
194916	C & C SUPPLY AND SERVICE CO.	11/3/2017	171.65
194917	CAGLE'S FLOWERS & GIFTS	11/3/2017	170.85
194918	CAMPBELL WHOLESALE CO INC	11/3/2017	587.47
194919	CARE AROUND THE CLOCK INC	11/3/2017	2,564.08
194920	CIMARRON HOTEL & SUITES	11/3/2017	851.76
194921	CINTAS CORPORATION #2	11/3/2017	139.38
194922	CITYWIDE PROPERTY MAINTENANCE	11/3/2017	1,659.91
194923	CLIFFORD POWER SYSTEMS INC	11/3/2017	632.00
194924	BOB COBURN	11/3/2017	75.00
194925	MARLON COLEMAN	11/3/2017	75.00
194926	COMMERCIAL FITNESS CONCEPTS, L	11/3/2017	147.50
194927	CROWL OIL CO INC	11/3/2017	815.60
194928	DAN HURD	11/3/2017	490.00
194929	DAVID'S DISCOUNT TIRES INC	11/3/2017	385.64
194930	DEALERS ELECTRICAL SUPPLY	11/3/2017	784.97
194931	DILLON SWAIM	11/3/2017	217.00
194932	DIRT WORK DONE RIGHT	11/3/2017	3,870.00
194933	DIRT WORK DONE RIGHT	11/3/2017	4,285.00
194934	EXPRESS EMPLOYMENT PROFESSIONA	11/3/2017	3,832.73
194935	FASTENAL COMPANY	11/3/2017	389.16
194936	FERGUSON ENTERPRISES INC	11/3/2017	2,240.93
194937	GLOBAL OVERHEAD DOOR LLC	11/3/2017	0.00
194938	GREG RILEY	11/3/2017	12.00
194939	HALL, DAN	11/3/2017	75.00
194940	HOGLE COMPANY	11/3/2017	15.90
194941	HOLIDAY INN - ARDMORE	11/3/2017	546.00
194942	HOMELAND STORES INC	11/3/2017	376.74
194943	IBT INC	11/3/2017	8.96
194944	INTERSTATE ELECTRIC CORPORATIO	11/3/2017	42,065.42
194945	JACK HOOPES	11/3/2017	40.73

194946 JASON GREEN	11/3/2017	12.00
194947 JEAN-RAY ENTERPRISES LLC	11/3/2017	431.10
194948 WAYNE A JOHNSON	11/3/2017	75.00
194949 KAREN COKER	11/3/2017	12.00
194950 LOWES	11/3/2017	1,699.74
194951 MARK WILKERSON	11/3/2017	10.00
194952 MARK WILKERSON	11/3/2017	38.00
194953 MID AMERICA METER, INC	11/3/2017	52.20
194954 MORGAN SERVICES COMPANY LLC	11/3/2017	50.00
194955 MUSCOGEE STAFFING SOLUTIONS, L	11/3/2017	1,602.30
194956 MUSKOGEE CHAMBER OF COMMERCE	11/3/2017	2,750.00
194957 MUSKOGEE COUNTY CLERK	11/3/2017	1,053.00
194958 MUSKOGEE DAILY PHOENIX	11/3/2017	186.50
194959 MUSKOGEE LOCK & KEY	11/3/2017	13.95
194960 MUSKOGEE NON-PROFIT RESOURCE C	11/3/2017	12,500.00
194961 MUTUAL OF OMAHA INSURANCE CO	11/3/2017	8,678.81
194962 OFFICE DEPOT	11/3/2017	566.83
194963 OG&E - ACCT #35947999-5	11/3/2017	142,991.14
194964 OKLAHOMA ASSOC OF CHIEFS OF PO	11/3/2017	180.00
194965 OKLAHOMA CONSTRUCTION IND BOAR	11/3/2017	35.00
194966 OKLAHOMA NATURAL GAS	11/3/2017	1,049.24
194967 OLSSON ASSOCIATES	11/3/2017	1,007.50
194968 ONE SOURCE MANAGED SVCS	11/3/2017	3,747.00
194969 ONE SOURCE WATER LLC	11/3/2017	247.00
194970 OREILLY AUTO PARTS	11/3/2017	218.14
194971 OZARK LASER & SHORING, INC.	11/3/2017	150.00
194972 PATSY ROBERTS	11/3/2017	30.00
194973 PREMIER USA INC.	11/3/2017	1,066.40
194974 PRIME AUTOMOTIVE WAREHOUSE LLC	11/3/2017	1,090.11
194975 DERRICK REED	11/3/2017	75.00
194976 RICHARDSON LOGIC CONTROLS, LLC	11/3/2017	500.00
194977 RICK EWING	11/3/2017	142.33
194978 ROGERS STATE UNIVERSITY	11/3/2017	200.00
194979 RON DRAKE CONSULTING LLC	11/3/2017	6,000.00
194980 ROY TUCKER	11/3/2017	140.00
194981 ROY'S UPHOLSTERY	11/3/2017	95.00
194982 S & D ELECTRIC MOTOR SHOP LLC	11/3/2017	3,400.00
194983 SADLER PAPER COMPANY	11/3/2017	130.27
194984 SAFETY-KLEEN SYSTEMS INC	11/3/2017	238.83
194985 SALTUS TECHNOLOGIES LLC	11/3/2017	330.00
194986 SB SERVICES LLC	11/3/2017	4,057.00
194987 SHI INTERNATIONAL CORP	11/3/2017	33,894.00
194988 SHINOOK AUTO MACHINE	11/3/2017	167.00
194989 SPORTS FACILITIES MANAGEMENT,	11/3/2017	25,920.34
194990 STAUB INVESTMENTS INC. DBA GAL	11/3/2017	16.00
194991 STUART C IRBY CO	11/3/2017	573.97
194992 SUPERIOR LINEN SERVICE INC	11/3/2017	185.80

194993	TECHNICAL PROGRAMMING SERVICES	11/3/2017	4,536.33
194994	TODD PATRICK	11/3/2017	25.00
194995	TULSA ASPHALT LLC	11/3/2017	2,949.52
194996	UNIFIRST HOLDINGS LP	11/3/2017	0.00
194997	UNIFIRST HOLDINGS LP	11/3/2017	2,121.92
194998	USA BLUEBOOK	11/3/2017	118.89
194999	UTILITY TECHNOLOGY SERVICES IN	11/3/2017	950.00
195000	IVORY L VANN	11/3/2017	75.00
195001	WALKER COMPANIES	11/3/2017	88.00
195002	WASTE MANAGEMENT OF OKLAHOMA I	11/3/2017	48.00
195003	BEAL, JOHN	11/3/2017	17.39
195004	CLARK, EARL D JR	11/3/2017	7.40
195005	GRAYSON, MELINDA K	11/3/2017	52.59
195006	JOHNSON, BILLY G	11/3/2017	38.50
195007	RANDOLPH, CHARLES C	11/3/2017	4.60
195008	TSUI, FALLON N	11/3/2017	5.86
195009	OVERHEAD DOOR SOLUTIONS LLC	11/3/2017	459.50
195010	TRACTOR SUPPLY CO	11/3/2017	92.57
195011	TRACTOR SUPPLY CO	11/3/2017	15.99
195012	REMEMBRANCE TRUST	11/6/2017	60.00
195013	BLUECROSS/BLUE SHIELD OF OK	11/7/2017	143,797.26
195014	HODGES, AMBER L	11/8/2017	267.85
195015	ACCURATE LABS & TRAINING CENTE	11/9/2017	2,645.00
195016	ACTION GROUP STAFFING	11/9/2017	7,543.31
195017	ADVANCE AUTO PARTS 64771111001	11/9/2017	892.77
195018	AMERICAN STAMP & MARKING PRODU	11/9/2017	95.13
195019	APAC CENTRAL INC	11/9/2017	1,106.30
195020	FOREMOST PROMOTIONS	11/9/2017	93.04
195021	AT&T #918 682-2825 211 0	11/9/2017	1,028.10
195022	AUFFENBERG CHEVROLET CADILLAC	11/9/2017	500.39
195023	B & J OIL CO INC	11/9/2017	15,981.17
195024	B & R ELECTRIC SERVICE INC	11/9/2017	200.00
195025	BANCFIRST	11/9/2017	13,125.00
195026	BEN E. KEITH	11/9/2017	267.90
195027	BERTREM PRODUCTS INC	11/9/2017	1,000.99
195028	BLAKE WELDON	11/9/2017	58.50
195029	DALE L BOOTS, JR	11/9/2017	50.00
195030	BRAINERD CHEMICAL COMPANY INC	11/9/2017	9,217.02
195031	BRENNTAG SOUTHWEST INC	11/9/2017	18,703.20
195032	BROKEN ARROW ELECTRIC	11/9/2017	1,640.84
195033	C & C SUPPLY AND SERVICE CO.	11/9/2017	32.00
195034	CARE AROUND THE CLOCK INC	11/9/2017	39,137.00
195035	JUSTIN CAWVEY	11/9/2017	1,322.80
195036	CHIEF FIRE & SAFETY	11/9/2017	770.00
195037	CHRIS CUMMINGS	11/9/2017	43.51
195038	CHRIS CUMMINGS	11/9/2017	76.83
195039	CHRIS NIKELS AUTOHAUS INC	11/9/2017	92.85

195040 CINCINNATI RADIATOR SERVICE IN	11/9/2017	89.00
195041 CINTAS CORPORATION #2	11/9/2017	137.06
195042 CITYWIDE PROPERTY MAINTENANCE	11/9/2017	2,589.05
195043 CLIFFORD POWER SYSTEMS INC	11/9/2017	601.50
195044 DAVID'S DISCOUNT TIRES INC	11/9/2017	1,479.54
195045 DEALERS ELECTRICAL SUPPLY	11/9/2017	15.23
195046 DEPARTMENT OF ENVIRONMENTAL QU	11/9/2017	70.00
195047 COLLEEN DURBIN	11/9/2017	900.00
195048 EVANS ENTERPRISES INC	11/9/2017	3,400.46
195049 EXPRESS EMPLOYMENT PROFESSIONA	11/9/2017	4,932.07
195050 FASTENAL COMPANY	11/9/2017	1,567.61
195051 FERRARA FIRE APPARATUS INC	11/9/2017	7,157.58
195052 FIRE SERVICE TRAINING	11/9/2017	74.00
195053 FLEETPRIDE INC	11/9/2017	175.18
195054 ANDRAE FREEMAN	11/9/2017	400.00
195055 DEREK GIBSON	11/9/2017	3,885.00
195056 HACH COMPANY	11/9/2017	783.40
195057 HARRISON TIRE & SUPPLY	11/9/2017	20.00
195058 HAYNES EQUIPMENT COMPANY	11/9/2017	11,580.45
195059 HIX AIR CONDITIONING SERVICE	11/9/2017	958.00
195060 HOGLE COMPANY	11/9/2017	650.56
195061 HOMELAND STORES INC	11/9/2017	685.34
195062 IMPERIAL LLC	11/9/2017	197.25
195063 INDIAN CAPITAL TECHNOLOGY CENT	11/9/2017	175.00
195064 JACK HOOPES	11/9/2017	40.98
195065 KEVIN HERON TOOLS - SNAP ON	11/9/2017	84.45
195066 LAKE REGION ELECTRIC COOPERATI	11/9/2017	85.00
195067 LAMBERT VET SUPPLY	11/9/2017	871.99
195068 LOCKE SUPPLY CO	11/9/2017	417.73
195069 LOT MAINTENANCE OF OKLAHOMA IN	11/9/2017	32,974.80
195070 LOVE BOTTLING CO - #107510	11/9/2017	64.30
195071 LOVE BOTTLING CO - #170700	11/9/2017	186.76
195072 LOWES	11/9/2017	0.00
195073 LOWES	11/9/2017	2,173.41
195074 MAIN STREET MUSKOGEE, INC	11/9/2017	2,500.00
195075 MARVIN'S MOWERS AND OUTDOOR LL	11/9/2017	695.28
195076 MATTHEW C. BEESE	11/9/2017	301.08
195077 MAZZIOS PIZZA	11/9/2017	72.89
195078 MOORE MEDICAL LLC	11/9/2017	220.11
195079 MORGAN SERVICES COMPANY LLC	11/9/2017	25.00
195080 MOSAIC CROP NUTRITION LLC	11/9/2017	6,669.88
195081 MUSCOGEE STAFFING SOLUTIONS, L	11/9/2017	1,124.20
195082 MUSKOGEE CHAMBER OF COMMERCE	11/9/2017	103,083.32
195083 MUSKOGEE CITY COUNTY 911 TRUST	11/9/2017	47,855.37
195084 MUSKOGEE COUNTY CLERK	11/9/2017	370.00
195085 MUSKOGEE COUNTY DISTRICT COURT	11/9/2017	219.14
195086 MUSKOGEE DAILY PHOENIX	11/9/2017	307.38

195087 MUSKOGEE LOCK & KEY	11/9/2017	178.45
195088 NCTRC	11/9/2017	80.00
195089 NEWTON EQUIPMENT LLC	11/9/2017	62.51
195090 NEWTON, BRYCE DBA	11/9/2017	70.00
195091 OCT EQUIPMENT INC	11/9/2017	114.30
195092 OFFICE DEPOT	11/9/2017	136.41
195093 OKLAHOMA BAR ASSOCIATION	11/9/2017	150.00
195094 OKLAHOMA CHILLER CORPORATION	11/9/2017	1,125.09
195095 OKLAHOMA NATURAL GAS	11/9/2017	1,097.61
195096 OKLAHOMA SECRETARY OF STATE	11/9/2017	20.00
195097 OKLAHOMA SECRETARY OF STATE	11/9/2017	20.00
195098 OKLAHOMA SECRETARY OF STATE	11/9/2017	20.00
195099 OKLAHOMA TURNPIKE AUTHORITY (O	11/9/2017	8.35
195100 OKLAHOMA UNIFORM BUILDING CODE	11/9/2017	572.00
195101 ONE SOURCE WATER LLC	11/9/2017	252.50
195102 OREILLY AUTO PARTS	11/9/2017	1,760.45
195103 PATE INDUSTRIAL SUPPLY INC	11/9/2017	593.51
195104 PIED PIPER SERVICES	11/9/2017	846.00
195105 PIONEER ABSTRACT & TITLE COMPA	11/9/2017	250.00
195106 PIONEER'S JANITORIAL SVC	11/9/2017	345.00
195107 PREMIER TRUCK GROUP	11/9/2017	598.93
195108 PREMIER USA INC.	11/9/2017	533.20
195109 PROFESSIONAL PAVEMENT PRODUCTS	11/9/2017	417.20
195110 RDJ SPECIALTIES INC	11/9/2017	789.04
195111 REST CARE OF OKLAHOMA	11/9/2017	58.05
195112 RETAIL ATTRACTIONS LLC	11/9/2017	4,000.00
195113 RICHEY'S MUFFLER, BRAKES & MOR	11/9/2017	92.49
195114 RIVERSIDE AUTOPLEX OF MUSKOGEE	11/9/2017	606.16
195115 ROBERT E. ALLEN, JR. DBA SPARK	11/9/2017	675.00
195116 RODNEY BROOK	11/9/2017	150.46
195117 ROXY OPERATING ACCOUNT	11/9/2017	4,000.00
195118 SADLER PAPER COMPANY	11/9/2017	380.73
195119 SITEONE LANDSCAPE SUPPLY LLC	11/9/2017	300.00
195120 SPRINT PCS	11/9/2017	2,943.81
195121 STUART C IRBY CO	11/9/2017	19.00
195122 SUPERIOR LINEN SERVICE INC	11/9/2017	129.11
195123 SUREEXPRESS	11/9/2017	25.00
195124 TECHNICAL PROGRAMMING SERVICES	11/9/2017	349.57
195125 THREE RIVERS MUSEUM	11/9/2017	4,166.66
195126 THYSENKRUPP ELEVATOR CORP	11/9/2017	525.00
195127 TRAFFIC ENGINEERING CONSULTANT	11/9/2017	7,081.00
195128 TRANSUNION RISK & ALTERNATIVE	11/9/2017	111.00
195129 UNIFIRST HOLDINGS LP	11/9/2017	952.44
195130 UNITED RENTALS (NORTH AMERICA)	11/9/2017	645.18
195131 USA BLUEBOOK	11/9/2017	877.09
195132 VISION SERVICES PLAN, OKLAHOMA	11/9/2017	6,310.05
195133 WALKER COMPANIES	11/9/2017	65.00

195134 WAYMAN, CINDY	11/9/2017	182.00
195135 WHEELER METALS	11/9/2017	212.80
195136 WINDOW DESIGNS AND INTERIOR DE	11/9/2017	615.00
195137 CROSBY, CINDY	11/13/2017	52.95
195138 DOSS, RONALD	11/13/2017	41.58
195139 EBY, JAMES E	11/13/2017	38.15
195140 EPPS, AUSTIN L	11/13/2017	19.29
195141 HA, KHON HUYNH	11/13/2017	21.56
195142 HESTER, WENDY B	11/13/2017	63.28
195143 JAYNE, LILLIAN	11/13/2017	50.36
195144 JIMENEZ MARTINEZ, GREGORIO	11/13/2017	100.00
195145 KENTUCKY FRIED CHICKEN	11/13/2017	489.95
195146 KENTUCKY FRIED CHICKEN	11/13/2017	346.69
195147 NORDMAN, LAURA A	11/13/2017	9.41
195148 PALMER, RODNEY/LISA	11/13/2017	48.15
195149 PETERS, LARRY	11/13/2017	8.30
195150 PETTIT, JAROD	11/13/2017	57.39
195151 PETTIT, JARROD	11/13/2017	108.31
195152 PRIDE AMUSEMENTS	11/13/2017	925.53
195153 PRIDE AMUSMENTS	11/13/2017	862.67
195154 TRUST CO. OF OKLAHOMA	11/13/2017	52.59
195155 JOHN C TEDESCO DO PA	11/13/2017	0.00
195156 SPORTS FACILITIES MANAGEMENT,	11/14/2017	33,650.00
195157 CITY OF MUSKOGEE LHBX SFM ACCO	11/15/2017	1,862.16
195158 OKLAHOMA MUSIC HALL OF FAME	11/15/2017	37,996.00

**Finance Committee****3.**

Meeting Date: 11/21/2017

Initiator: Karen Felts, Office Administrator

Department: Purchasing

Staff Information Source: Gary D. Garvin, Director of Planning &amp; Economic Development

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**Information****AGENDA ITEM TITLE:**

Consider approval to accept the lowest and best bids from Simpson Carpentry in the amount of \$7,700.00 to repair the dwelling located at 1414 Tamaroa Street, and Tom Crabtree in the amount of \$10,475.00 to repair the dwelling located at 1506 N. 16th Street, for a total of \$18,175.00 to repair two (2) dwellings through the Muskogee Rehabilitation and Revitalization Program, or take other necessary action. (Gary D. Garvin)

**BACKGROUND:**

The Inspection Department reviewed bids to repair two (2) dwellings under the City of Muskogee Rehabilitation and Revitalization Program. Upon completion of the two (2) additional dwellings, this will final out the FY 2017-18 COM Foundation Grant (Housing Program) in the amount of \$100,000.00. The two (2) dwellings to be repaired are as follows:

1414 Tamaroa Street - Simpson Carpentry - \$7,700.00

1506 N. 16th Street - Tom Crabtree - \$10,475.00

Total amount to repair two (2) structures - \$18,175.00

\*See attached Bidders Tabulation Sheet for bid results\*

**RECOMMENDED ACTION:**

Approve awarding lowest and best bids to Simpson Carpentry in the amount of \$7,700.00 to repair the dwelling located at 1414 Tamaroa Street, and Tom Crabtree in the amount of \$10,475.00 to repair the dwelling located at 1506 N. 16th Street, for a total of \$18,175.00 to repair two (2) dwellings through the Muskogee Rehabilitation and Revitalization Program.

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**Fiscal Impact****FUNDING SOURCE:**

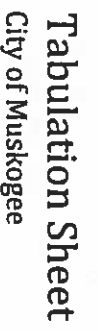
COM Foundation Grant in the amount of \$100,000.

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**Attachments**Bid Tabulation Sheet - Housing Program

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Bid Item: Housing Rehabilitation  
Date: 11/7/2017  
Department: Inspections

Approved by Purchasing: \_\_\_\_\_

Approved by City Council: \_\_\_\_\_

[illegible]

Witnessed by:

Witnessed by: Dee Clark  
Dee Clark

Approved by:

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