

The City of Muskogee encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28 CFR/36).

**(Public Comment during Public Hearing or Agenda item comment)**

Council Rules of Decorum limit citizen comments on agenda items and public hearings to five (5) minutes and general comments for non-agenda items to (3) minutes.. Any person desiring to address the Committee during such period is required to sign in with the City Clerk prior to the Committee meeting between 5:00 p.m. and 5:15 p.m. on the third floor of City Hall or any time between 8:00 a.m. and 5:00 p.m. in the Office of the City Clerk, They shall provide their name, address and specify the agenda item they wish to address. Remarks shall be directed to the matter being considered and the speaker is allowed to speak only one time. If written materials are to be submitted twelve (12) copies should be made available, and may not be returned.

Agenda  
Finance Committee  
February 5, 2018  
5:30 P.M. - City Council Chambers

**MAYOR BOB COBURN TO RECOGNIZE ANGELA PLUMMER AS EMPLOYEE OF THE MONTH FOR FEBRUARY 2018.**

1. Consider approval of Finance Committee minutes of January 16, 2018.
2. Consider approval of claims for all City departments January 11, 2018 through January 31, 2018.
3. Discuss and take action to authorize submission of Letters of Intent to the City of Muskogee Foundation for the upcoming grant cycle for City projects as follows: Depot District Development \$800,000.00; Parks and Recreation Maintenance Fund \$100,000.00; Hatbox Hangar Renovations Phase II \$400,000.00; Hatbox Livestock Show Arena \$750,000.00; Mobile Stage \$150,000.00; City-County Street Projects \$375,000.00; Juvenile/Adult Community Service \$86,809.00; Community Intervention Center \$152,777.00; Housing Rehab/Neighborhood Revitalization \$300,000.00; Restoration and Beautification \$150,000.00; Demolition Program \$200,000.00. (Mike Miller)
4. Discuss and provide City Council support for submission of Letters of Intent to the City of Muskogee Foundation for the upcoming grant cycle for these projects to be submitted by non-profits to the benefit of the City: \$101,000 Civil Air Patrol Building Rehabilitation; \$250,000 Animal Shelter Expansion; \$150,000 Main Street Muskogee Green Space Development. (Mike Miller)
5. Consider approval of a Professional Services Agreement with Michael S. Bates, Labor Relations Consulting Services of Tulsa, Oklahoma, to provide labor relations services to the City of Muskogee covering the timeframe of FY 2018/2019, as well as related employee/labor relations work as determined by the City, and authorize the City Manager to negotiate and execute the agreement, or take other necessary action. (Kelly Plunkett)

6. Consider approval to accept the lowest and best bid from Key Equipment in the amount of \$47,759.00 for the purchase of Hydro Excavator/Valve Exerciser, or take any other necessary action. (Greg Riley)
7. Consider approval for the purchase of a 2019 Kenworth T370 Grapple (Clamshell) Bucket Truck through the NJPA contract, for the Environmental Control Department in the amount of \$166,714.00, or take other necessary action. (Robert Swepton)

**Finance Committee****1.**

Meeting Date: 02/05/2018  
Initiator: Ashley Wallace, Office Adm 1  
Department: City Clerk  
Staff Information Source:

---

**Information****AGENDA ITEM TITLE:**

Consider approval of Finance Committee minutes of January 16, 2018.

**BACKGROUND:****RECOMMENDED ACTION:**

---

**Fiscal Impact****Attachments**

01-16-2018 finmin

---

**MINUTES**  
**FINANCE COMMITTEE**  
**January 16, 2018**

The Finance Committee of the City of Muskogee, Oklahoma, met at 5:30 p.m. on Monday, January 16, 2018 in Council Chambers, Third Floor, Municipal Building, with the following in attendance:

Present: Mayor John R. Coburn; Deputy Mayor James Gulley; Committee Member Janey Boydston; Committee Member Patrick Cale; Committee Member Dan Hall; Committee Member Wayne Johnson; Committee Member Derrick Reed; Committee Member Ivory Vann

Absent: Committee Member Marlon Coleman

Staff Mike Miller, City Manager; Mike Stewart, Asst City Manager; Roy Tucker, City Attorney;

Present: Tammy L. Tracy, City Clerk; Gary Garvin, City Planner; Greg Riley, Public Works Director; Matthew Beese, Assistant City Attorney; Rex Eskridge, Police Chief; Drew Saffell, Airport Manager; Reggie Cotton, Deputy Police Chief; Dakota Jones, Safety Manager

1. Consider approval of Finance Committee minutes of January 2, 2018.

Motion was made by Deputy Mayor James Gulley, seconded by Committee Member Dan Hall to approve Finance Committee minutes of January 2, 2018.

AYE: Mayor John R. Coburn, Deputy Mayor James Gulley, Committee Member Janey Boydston, Committee Member Patrick Cale, Committee Member Dan Hall, Committee Member Wayne Johnson, Committee Member Derrick Reed, Committee Member Ivory Vann

Carried - Unanimously

2. Consider approval of claims for all City departments December 19, 2017 through January 10, 2018.

Motion was made by Deputy Mayor James Gulley, seconded by Committee Member Janey Boydston to approve claims for all city departments December 19, 2017 through January 10, 2018.

AYE: Mayor John R. Coburn, Deputy Mayor James Gulley, Committee Member Janey Boydston, Committee Member Patrick Cale, Committee Member Dan Hall, Committee Member Wayne Johnson, Committee Member Derrick Reed, Committee Member Ivory Vann

Carried - Unanimously

3. Consider approval to authorize the Muskogee Fire Department to submit grant applications to the Assistance to Firefighters Grant program for a total potential award of \$1,100,000.00, to be used for the purchase of fire apparatus and personal protective equipment, or take other necessary action. (Michael O'Dell)

Motion was made by Deputy Mayor James Gulley, seconded by Committee Member Patrick Cale to approve the Muskogee Fire Department to submit grant applications to the Assistance to Firefighters Grant program for a total potential award of \$1,100,000.00, to be used for the purchase of fire apparatus and personal protective equipment.

AYE: Mayor John R. Coburn, Deputy Mayor James Gulley, Committee Member Janey Boydston, Committee Member Patrick Cale, Committee Member Dan Hall, Committee Member Wayne Johnson, Committee Member Derrick Reed, Committee Member Ivory Vann

Carried - Unanimously

CHAIRMAN DERRICK REED  
FINANCE COMMITTEE

finmin  
TT/aw

**Finance Committee**

**2.**

Meeting Date: 02/05/2018  
Initiator: Donnie Wimbley, Purchasing Director  
Department: Purchasing  
Staff Information Source:

---

Information

AGENDA ITEM TITLE:

Consider approval of claims for all City departments January 11, 2018 through January 31, 2018.

BACKGROUND:

Claims List for all City Departments.

RECOMMENDED ACTION:

Approve of the claims for all City Departments 1/11/2018 through 1/31/2018.

---

Fiscal Impact

Attachments

Claims List

---

CITY OF MUSKOGEE CLAIMS  
1.11.18 TO 1.31.18

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT
196227	121	ALLIED BEARING	1/11/2018	25.00
196228	121	AMERICAN NATIVE CONST., LLC	1/11/2018	887.48
196229	121	ANDERSON, AMY	1/11/2018	50.37
196230	121	BIVIN, JUDY K	1/11/2018	48.15
196231	121	BRANDT, BETH	1/11/2018	100.00
196232	121	BURNS, COREY MICHAEL	1/11/2018	26.78
196233	121	CALLOWAY, KIMBERLY A	1/11/2018	1.66
196234	121	CRABTREE, KENNETH W	1/11/2018	40.82
196235	121	CURTIS, JOHN W	1/11/2018	12.53
196236	121	DUNLAP, DAN	1/11/2018	60.00
196237	121	HAMLIN, SHELLE	1/11/2018	15.35
196238	121	HAWKES, MORNING STAR	1/11/2018	56.61
196239	121	HOUSING AUTH. CHEROKEE NATION	1/11/2018	50.37
196240	121	HULBERT, ARTHUR H	1/11/2018	41.49
196241	121	JAYNE, LILLIAN	1/11/2018	48.70
196242	121	JONES, GINA	1/11/2018	48.15
196243	121	LEE, JIMMY R	1/11/2018	43.05
196244	121	LEE, ROBERT M	1/11/2018	34.82
196245	121	MATTSON, EDWARD	1/11/2018	48.15
196246	121	MITCHELL, BETTY	1/11/2018	38.70
196247	121	NEWLIN, WILLIAM H	1/11/2018	28.16
196248	121	O'DELL, THERESA	1/11/2018	17.37
196249	121	PAULSON, ALLISON	1/11/2018	28.54
196250	121	SMITH, BRYON & REBECCA	1/11/2018	28.76
196251	121	SPURLOCK, PATRICIA	1/11/2018	57.73
196252	121	WATSON, TERESA	1/11/2018	55.36
196253	2	ACCURATE LABS & TRAINING CENTE	1/12/2018	890.00
196254	2713	ACTION GROUP STAFFING	1/12/2018	352.80
196255	2461	ADVANCE AUTO PARTS 64771111001	1/12/2018	282.32
196256	3990	ALL-IN-ONE SUPPLY LLC	1/12/2018	383.75
196257	4622	STEVE'S ASPHALT	1/12/2018	6,300.00
196258	6	AMERICAN INDUSTRIAL SUPPLY CO	1/12/2018	180.54
196259	129	AMERICAN STAMP & MARKING PRODU	1/12/2018	94.99
196260	5167	ANIMAL MEDICAL CENTER #15603	1/12/2018	47.00
196261	13	BAN-A-PEST EXTERMINATING CO IN	1/12/2018	375.00
196262	4361	BANCFIRST	1/12/2018	13,125.00
196263	342	THE BECKMAN COMPANY	1/12/2018	30.00
196264	1703	BEN E. KEITH	1/12/2018	119.92
196265	3075	BIO-AQUATIC TESTING	1/12/2018	850.00

CITY OF MUSKOGEE CLAIMS  
1.11.18 TO 1.31.18

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT
196266	5036	BOUNDLESS NETWORK, INC.	1/12/2018	95.77
196267	5290	JANEY C BOYDSTON	1/12/2018	75.00
196268	2072	BRAINERD CHEMICAL COMPANY INC	1/12/2018	4,347.35
196269	259	BRENNTAG SOUTHWEST INC	1/12/2018	11,515.20
196270	3238	BROKEN ARROW ELECTRIC	1/12/2018	965.27
196271	2552	BROWN'S SHOE FIT CO #87	1/12/2018	429.99
196272	1057	BSN SPORTS	1/12/2018	145.58
196273	4627	BUSCH, CODY	1/12/2018	1,000.00
196274	992	CARE AROUND THE CLOCK INC	1/12/2018	16,407.50
196275	164	CASCO INDUSTRIES INCORPORATED	1/12/2018	280.00
196276	167	CINCINNATI RADIATOR SERVICE IN	1/12/2018	120.00
196277	4738	CITYWIDE PROPERTY MAINTENANCE	1/12/2018	1,200.00
196278	4882	CIVIC CENTER OPERATING ACCOUNT	1/12/2018	39,070.00
196279	3626	CLARK EQUIPMENT	1/12/2018	110.00
196280	472	CLEET	1/12/2018	6,700.27
196281	4300	CLIFFORD POWER SYSTEMS INC	1/12/2018	1,237.55
196282	4390	BOB COBURN	1/12/2018	75.00
196283	4838	MARLON COLEMAN	1/12/2018	75.00
196284	3154	CREATIVE APPAREL AND MORE INC	1/12/2018	3,533.60
196285	101	CROWL OIL CO INC	1/12/2018	14,955.05
196286	5297	CURBELL PLASTICS INC	1/12/2018	6,230.40
196287	5334	CUSTOM CASTINGS OF INOLA LLC	1/12/2018	315.00
196288	3455	D & F SERVICES LLC	1/12/2018	1,000.00
196289	125	DAVID WALCOTT	1/12/2018	90.00
196290	4311	DAVID'S DISCOUNT TIRES INC	1/12/2018	289.24
196291	25	DEALERS ELECTRICAL SUPPLY	1/12/2018	9.91
196292	262	DEPARTMENT OF ENVIRONMENTAL QU	1/12/2018	62.00
196293	262	DEPARTMENT OF ENVIRONMENTAL QU	1/12/2018	908.62
196294	4263	DIRECTV LLC	1/12/2018	75.99
196295	2443	DOCK WORKS	1/12/2018	325.00
196296	3113	EMPIRE PAPER CO	1/12/2018	253.75
196297	297	EXCHANGE CLUB OF MUSKOGEE	1/12/2018	110.00
196298	953	EXPRESS EMPLOYMENT PROFESSIONA	1/12/2018	1,027.02
196299	29	FASTENAL COMPANY	1/12/2018	33.23
196300	172	FBINAA INC	1/12/2018	315.00
196301	133	FIVE STAR OFFICE SUPPLY	1/12/2018	627.04
196302	3024	GORDON LEE	1/12/2018	117.00
196303	413	GREEN COUNTRY MARKETING ASSOCI	1/12/2018	575.00
196304	2764	GRISSOMS LLC	1/12/2018	0.00



CITY OF MUSKOGEE CLAIMS  
1.11.18 TO 1.31.18

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT
196305	337	HACH COMPANY	1/12/2018	993.55
196306	4819	HALL, DAN	1/12/2018	75.00
196307	181	HIX AIR CONDITIONING SERVICE	1/12/2018	29.00
196308	289	HOLLOWAY UPDIKE AND BELLEN INC	1/12/2018	138,061.00
196309	1414	HOMELAND STORES INC	1/12/2018	141.90
196310	427	INCOR	1/12/2018	2,025.00
196311	5031	INFOMEDIA CO INC	1/12/2018	400.00
196312	112	J&E SUPPLY & FASTENER CO	1/12/2018	20.26
196313	5103	JACK HOOPES	1/12/2018	11.98
196314	779	JOHN DEERE FINANCIAL F.S.B.	1/12/2018	521.93
196315	3024	JOHN TIPTON	1/12/2018	117.00
196316	5305	JOHN V TEDESCO DO PA	1/12/2018	2,000.00
196317	4984	WAYNE A JOHNSON	1/12/2018	75.00
196318	3024	KATHERINE COBURN	1/12/2018	77.13
196319	4467	KEVIN HERON TOOLS - SNAP ON	1/12/2018	269.80
196320	3024	KEVIN WARLICK	1/12/2018	117.00
196321	5324	KYLE EDWARDS AUTO GROUP	1/12/2018	216.20
196322	125	LOUANN MAXWELL	1/12/2018	20.00
196323	56	LOWES	1/12/2018	1,742.94
196324	4246	MARVIN'S MOWERS AND OUTDOOR LL	1/12/2018	217.31
196325	117	MIKE CRAWFORD	1/12/2018	305.00
196326	3024	MIKE O'DELL	1/12/2018	117.00
196327	5341	VICKEY MILLIGAN	1/12/2018	666.08
196328	2802	MOORE MEDICAL LLC	1/12/2018	1,028.63
196329	194	MORGAN SERVICES COMPANY LLC	1/12/2018	125.00
196330	921	MOTION INDUSTRIES INC	1/12/2018	26.82
196331	5195	MUSCOGEE STAFFING SOLUTIONS, L	1/12/2018	157.50
196332	3328	MUSKOGEE AREA HUMAN RESOURCES	1/12/2018	30.00
196333	3328	MUSKOGEE AREA HUMAN RESOURCES	1/12/2018	30.00
196334	139	MUSKOGEE CITY-COUNTY PORT AUTH	1/12/2018	30,373.75
196335	195	MUSKOGEE COUNTY CLERK	1/12/2018	132.00
196336	62	MUSKOGEE COUNTY SHERIFFS DEPAR	1/12/2018	36,722.00
196337	63	MUSKOGEE DAILY PHOENIX	1/12/2018	658.99
196338	341	MUSKOGEE LOCK & KEY	1/12/2018	83.00
196339	5082	MUSKOGEE MANUFACTURING LLC	1/12/2018	581.94
196340	1061	NAFECO INC	1/12/2018	777.61
196341	3645	NATIONAL ASSOC OF LEGAL ASSIST	1/12/2018	140.00
196342	1426	NATIONAL TACTICAL OFFICERS ASS	1/12/2018	150.00
196343	114	OFFICE DEPOT	1/12/2018	278.32

CITY OF MUSKOGEE CLAIMS  
1.11.18 TO 1.31.18

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT
196344	4760	OG&E - ACCT #35947999-5	1/12/2018	118,719.84
196345	4150	OKHR	1/12/2018	50.00
196346	2108	OKLAHOMA CHILLER CORPORATION	1/12/2018	2,740.18
196347	348	OKLAHOMA DEPARTMENT OF AGRICUL	1/12/2018	200.00
196348	67	OKLAHOMA NATURAL GAS	1/12/2018	991.82
196349	1203	OKLAHOMA STATE DEPT OF HEALTH	1/12/2018	75.00
196350	1203	OKLAHOMA STATE DEPT OF HEALTH	1/12/2018	75.00
196351	3471	OKLAHOMA UNIFORM BUILDING CODE	1/12/2018	376.00
196352	203	OKLAHOMA UPHOLSTERY SUPPLY INC	1/12/2018	912.62
196353	2763	ONE SOURCE WATER LLC	1/12/2018	84.50
196354	2694	OPUBCO COMMUNICATIONS GROUP	1/12/2018	638.35
196355	70	OREILLY AUTO PARTS	1/12/2018	0.00
196356	70	OREILLY AUTO PARTS	1/12/2018	4,908.20
196357	4280	OSBI	1/12/2018	4,917.39
196358	477	OSBI	1/12/2018	4,869.08
196359	3578	PIED PIPER SERVICES	1/12/2018	936.00
196360	1597	PIONEER'S JANITORIAL SVC	1/12/2018	345.00
196361	1621	PLANNING DESIGN GROUP	1/12/2018	19,090.00
196362	4801	DERRICK REED	1/12/2018	75.00
196363	4538	RETAIL ATTRACTIONS LLC	1/12/2018	4,000.00
196364	1865	RICHEY'S MUFFLER, BRAKES & MOR	1/12/2018	150.00
196365	3420	RIVERSIDE AUTOPLEX OF MUSKOGEE	1/12/2018	75.54
196366	5246	ROBERTS TRUCK CENTER HOLDING C	1/12/2018	125.32
196367	149	ROSSON WHEEL SERVICE	1/12/2018	150.00
196368	2616	ROYSE PRINTING CO	1/12/2018	357.00
196369	84	SADLER PAPER COMPANY	1/12/2018	1,296.44
196370	2399	SHINOOK AUTO MACHINE	1/12/2018	1,400.00
196371	358	SIRCHIE FINGER PRINT	1/12/2018	96.08
196372	2018	STATE-BY-STATE GARDENING	1/12/2018	750.00
196373	5267	STAUB INVESTMENTS INC. DBA GAL	1/12/2018	16.00
196374	4554	STIGLER MILLING COMPANY, LLC	1/12/2018	802.57
196375	92	STUART C IRBY CO	1/12/2018	811.85
196376	1395	SUNBURST SEED	1/12/2018	100.00
196377	93	SUPERIOR LINEN SERVICE INC	1/12/2018	277.68
196378	94	TECHNICAL PROGRAMMING SERVICES	1/12/2018	2,910.02
196379	108	THREE RIVERS MUSEUM	1/12/2018	4,166.66
196380	3024	TOM ROBERTS	1/12/2018	16.00
196381	4572	TRANSUNION RISK & ALTERNATIVE	1/12/2018	111.30
196382	4020	TULSA AREA PARALEGAL ASSOCIATI	1/12/2018	70.00

CITY OF MUSKOGEE CLAIMS  
1.11.18 TO 1.31.18

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT
196383	4115	ULINE INC	1/12/2018	42.43
196384	97	UNIFIRST HOLDINGS LP	1/12/2018	996.75
196385	2398	UNIQUE DRY CLEANERS	1/12/2018	353.90
196386	572	USA BLUEBOOK	1/12/2018	578.16
196387	4595	OKLAHOMA SWIMMING, INC	1/12/2018	246.00
196388	4789	IVORY L VANN	1/12/2018	75.00
196389	4492	VISION SERVICES PLAN, OKLAHOMA	1/12/2018	9,177.37
196390	4436	W T AND S BUTTERFLY FARM	1/12/2018	720.00
196391	3629	YELLOWHOUSE MACHINERY CO	1/12/2018	88.25
196392	2764	GRISSOMS LLC	1/12/2018	936.69
196393	3952	BANK OF AMERICA	1/12/2018	2,694.94
196394	4468	BLUECROSS/BLUE SHIELD OF OK	1/17/2018	68,209.69
196395	1100	UNITED ENGINES LLC	1/17/2018	839.45
196396	127	ACOM SOLUTIONS INC	1/19/2018	2,439.00
196397	2713	ACTION GROUP STAFFING	1/19/2018	2,334.70
196398	2461	ADVANCE AUTO PARTS 64771111001	1/19/2018	298.65
196399	3	AIRGAS USA LLC	1/19/2018	56.21
196400	1369	ALL-STATE ELECTRIC MOTORS INC	1/19/2018	149.00
196401	1911	AMERICAN MUNICIPAL SERVICES	1/19/2018	415.88
196402	3976	AT&T #918 A04-0694 003 3	1/19/2018	760.00
196403	4267	AT&T #918 147-0140 002 4	1/19/2018	1,012.00
196404	4406	AT&T #918 682-2825 211 0	1/19/2018	1,024.88
196405	2595	AT&T MOBILITY	1/19/2018	5.27
196406	52	AUFFENBERG CHEVROLET CADILLAC	1/19/2018	36.58
196407	162	B & M OIL COMPANY INC	1/19/2018	15,805.45
196408	117	BOBBY SHAWN BROWN	1/19/2018	70.94
196409	5342	CHRISTINA BOLEN	1/19/2018	150.00
196410	3669	BRANT & ASSOCIATES	1/19/2018	197.62
196411	3238	BROKEN ARROW ELECTRIC	1/19/2018	972.27
196412	5321	BUILDING AND EARTH SCIENCES, I	1/19/2018	3,990.00
196413	1351	CARDIAC SCIENCE	1/19/2018	365.55
196414	5131	ESTHELA CASALE	1/19/2018	54.00
196415	3640	CHARBONNEAU, BILLY JO	1/19/2018	54.00
196416	820	CHIEF FIRE & SAFETY	1/19/2018	503.00
196417	167	CINCINNATI RADIATOR SERVICE IN	1/19/2018	135.00
196418	5282	CITY ELECTRIC SUPPLY COMPANY	1/19/2018	195.00
196419	3066	COMMUNITY CARE EAP	1/19/2018	323.05
196420	504	COOK CONSTRUCTION & CRANE INC	1/19/2018	300.00
196421	4311	DAVID'S DISCOUNT TIRES INC	1/19/2018	203.84

CITY OF MUSKOGEE CLAIMS  
1.11.18 TO 1.31.18

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT
196422	4999	DICE COMMUNICATIONS, INC	1/19/2018	2,700.10
196423	3991	DIRT WORK DONE RIGHT	1/19/2018	15,500.00
196424	2443	DOCK WORKS	1/19/2018	1,000.00
196425	170	EAST CENTRAL ELECTRIC	1/19/2018	315.92
196426	4862	SARAH EATON	1/19/2018	90.00
196427	3113	EMPIRE PAPER CO	1/19/2018	80.75
196428	4427	EVOQUA WATER TECHNOLOGIES LLC	1/19/2018	694.17
196429	953	EXPRESS EMPLOYMENT PROFESSIONA	1/19/2018	5,847.36
196430	5308	MEGAN FILANDA	1/19/2018	18.00
196431	133	FIVE STAR OFFICE SUPPLY	1/19/2018	172.43
196432	3509	FLEETPRIDE INC	1/19/2018	133.80
196433	5247	NIKYA GIVENS	1/19/2018	180.00
196434	2784	GSE CONSTRUCTION INC	1/19/2018	14,750.00
196435	798	HAMBY TV & APPLIANCE WAREHOUSE	1/19/2018	299.00
196436	40	HARRISON TIRE & SUPPLY	1/19/2018	30.00
196437	181	HIX AIR CONDITIONING SERVICE	1/19/2018	339.00
196438	42	HOGLE COMPANY	1/19/2018	662.90
196439	3508	INTERNATIONAL MUNICIPAL LAWYER	1/19/2018	695.00
196440	590	J.R.W. INC	1/19/2018	46.62
196441	5103	JACK HOOPES	1/19/2018	27.99
196442	188	KING TIRES OF MUSKOGEE INC	1/19/2018	457.25
196443	4742	KAREN LAUDERDALE	1/19/2018	54.00
196444	5310	PETER J. LIIMATTA	1/19/2018	380.00
196445	399	LOCKE SUPPLY CO	1/19/2018	1,579.32
196446	56	LOWES	1/19/2018	1,367.87
196447	2967	MAIN STREET MUSKOGEE, INC	1/19/2018	2,570.00
196448	194	MORGAN SERVICES COMPANY LLC	1/19/2018	75.00
196449	921	MOTION INDUSTRIES INC	1/19/2018	215.24
196450	5195	MUSKOGEE STAFFING SOLUTIONS, L	1/19/2018	94.50
196451	110	MUSKOGEE CHAMBER OF COMMERCE	1/19/2018	103,083.32
196452	3246	MUSKOGEE CITY COUNTY 911 TRUST	1/19/2018	184,720.71
196453	195	MUSKOGEE COUNTY CLERK	1/19/2018	906.00
196454	1132	MUSKOGEE COUNTY ELECTION BOARD	1/19/2018	2,254.65
196455	63	MUSKOGEE DAILY PHOENIX	1/19/2018	155.07
196456	341	MUSKOGEE LOCK & KEY	1/19/2018	124.94
196457	1426	NATIONAL TACTICAL OFFICERS ASS	1/19/2018	345.00
196458	114	OFFICE DEPOT	1/19/2018	459.15
196459	2879	OKLAHOMA ANIMAL CONTROL ASSOCI	1/19/2018	175.00
196460	201	OKLAHOMA CODE ENFORCEMENT ASSO	1/19/2018	200.00

CITY OF MUSKOGEE CLAIMS  
1.11.18 TO 1.31.18

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT
196461	348	OKLAHOMA DEPARTMENT OF AGRICUL	1/19/2018	60.00
196462	67	OKLAHOMA NATURAL GAS	1/19/2018	162.99
196463	70	OREILLY AUTO PARTS	1/19/2018	4,839.38
196464	2820	OVERHEAD DOOR SOLUTIONS LLC	1/19/2018	225.00
196465	464	PETE'S MACHINE SHOP & ENGINE P	1/19/2018	184.54
196466	2772	RICHARDSON LOGIC CONTROLS, LLC	1/19/2018	800.00
196467	4679	ROSERUSH SERVICES LLC	1/19/2018	1,650.00
196468	149	ROSSON WHEEL SERVICE	1/19/2018	235.00
196469	1058	ROY'S UPHOLSTERY	1/19/2018	145.00
196470	2616	ROYSE PRINTING CO	1/19/2018	343.00
196471	84	SADLER PAPER COMPANY	1/19/2018	267.89
196472	125	SHIRLEY, CYNTHIA	1/19/2018	30.00
196473	5336	SIMPLY COMPLIANCE, LLC DBA BLR	1/19/2018	649.00
196474	358	SIRCHIE FINGER PRINT	1/19/2018	95.39
196475	3739	SLAPE, INETTE	1/19/2018	18.00
196476	211	SOUTHWEST PARK & REC T I	1/19/2018	450.00
196477	2104	SUDDENLINK	1/19/2018	8,368.08
196478	93	SUPERIOR LINEN SERVICE INC	1/19/2018	186.94
196479	3024	TAMMY TRACY	1/19/2018	39.00
196480	94	TECHNICAL PROGRAMMING SERVICES	1/19/2018	3,040.05
196481	362	TENDER TOUCH AUTO WASH INC	1/19/2018	388.00
196482	4712	TEXAS CEMETERIES ASSOCIATION	1/19/2018	10.00
196483	3102	TIGER NATURAL GAS INC	1/19/2018	6,229.14
196484	4183	TONY'S TIRE SERVICE INC	1/19/2018	450.00
196485	1182	TSHA INC	1/19/2018	158.09
196486	5325	TURN-KEY MOBILE, INC.	1/19/2018	31,912.44
196487	97	UNIFIRST HOLDINGS LP	1/19/2018	915.78
196488	61	US TREASURY - CREDIT TO	1/19/2018	85.00
196489	572	USA BLUEBOOK	1/19/2018	196.29
196490	471	WALKER COMPANIES	1/19/2018	17.50
196491	717	WAYMAN, CINDY	1/19/2018	136.00
196492	329	WELDON PARTS - MUSKOGEE	1/19/2018	79.48
196493	309	WEST GROUP	1/19/2018	953.94
196494	99	WHEELER METALS	1/19/2018	17,600.00
196495	4901	LAURA WICKIZER	1/19/2018	54.00
196496	121	JONES, JASON D	1/19/2018	5.10
196497	121	NEW HOPE ASSEMBLY OF GOD, INC	1/19/2018	23.72
196498	121	SULLIVAN, ANTOINETTE	1/19/2018	2.37
196499	452	OKLAHOMA MUNICIPAL ASSURANCE G	1/19/2018	123,671.00

CITY OF MUSKOGEE CLAIMS  
1.11.18 TO 1.31.18

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT
196500	452	OKLAHOMA MUNICIPAL ASSURANCE G	1/19/2018	91,132.00
196501	121	AMERICAN NATIVE CONST., LLC	1/19/2018	92.52
196502	121	CLARK, ANN	1/19/2018	27.05
196503	121	COLLINS, MYRTLE L	1/19/2018	100.00
196504	121	CSR.LLC	1/19/2018	40.37
196505	121	DIAMOND CREEK LLC	1/19/2018	90.00
196506	121	DIAMOND CREEK, LLC	1/19/2018	62.93
196507	121	DOKE HOLDINGS	1/19/2018	64.80
196508	121	EDWARDS, INEZ	1/19/2018	47.65
196509	121	GARRISON, DUSTIN A	1/19/2018	0.74
196510	121	GONZALES, JOEL	1/19/2018	38.70
196511	121	HORNER, DONA K	1/19/2018	37.44
196512	121	HUNTER, PHILLIP	1/19/2018	11.53
196513	121	KOUHI, RAHIM	1/19/2018	19.61
196514	121	MCGOWAN, KAYLA M	1/19/2018	26.08
196515	121	MOORE, LARRY W	1/19/2018	52.72
196516	121	MYERS, DAN	1/19/2018	42.60
196517	121	NICHOLS, SHELBY ANNETTE	1/19/2018	14.61
196518	121	PARKER, ROY	1/19/2018	49.81
196519	121	WHYCHELL, THOMAS J	1/19/2018	35.53
196520	3024	KAREN COKER	1/19/2018	12.00
196521	4468	BLUECROSS/BLUE SHIELD OF OK	1/23/2018	35,947.17
196522	382	WALMART STORES	1/23/2018	59.71
196523	121	BRAMLAGE, MITCHELL LEE	1/24/2018	10.04
196524	121	BRANDT, BETH	1/24/2018	60.72
196525	121	BROS HABERDASHERY	1/24/2018	51.76
196526	121	BROWN, RICHARD J	1/24/2018	56.95
196527	121	CHANCELLOR, ANDREA	1/24/2018	41.83
196528	121	CUT & STYLE HAIR	1/24/2018	11.26
196529	121	EWTON, CHRISTY J	1/24/2018	43.93
196530	121	GIBSON, EDMUND	1/24/2018	15.95
196531	121	HATHAWAY, BILLY	1/24/2018	30.43
196532	121	HAYES, MADISON N	1/24/2018	63.05
196533	121	JONES, GINA	1/24/2018	51.85
196534	121	KENNEDY, O D	1/24/2018	39.72
196535	121	LOT MAINTENANCE OF OKLAHOMA	1/24/2018	92.52
196536	121	MOORE, BYRON LEE	1/24/2018	15.64
196537	121	MORSE, LISA G.	1/24/2018	30.28
196538	121	PALMER, LISA S	1/24/2018	44.77



CITY OF MUSKOGEE CLAIMS  
1.11.18 TO 1.31.18

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT
196539	121	PETTIT, JARROD	1/24/2018	58.83
196540	121	SCOTT, CHERYL A	1/24/2018	51.85
196541	121	SPECK, GENE	1/24/2018	39.81
196542	121	STOTTS, STEVE	1/24/2018	53.14
196543	121	TARRALBO, ROSANNE	1/24/2018	37.94
196544	121	TETRA TECH	1/24/2018	765.15
196545	121	WHITTENBERG, BOB	1/24/2018	10.00
196546	121	WIEDEL, JERI	1/24/2018	52.59
196547	121	MCGEE, BETTY	1/24/2018	16.07
196548	121	CLARK, ANN	1/25/2018	27.75
196549	2	ACCURATE LABS & TRAINING CENTE	1/26/2018	2,110.00
196550	155	ACECO RENTAL AND SALES	1/26/2018	180.35
196551	2713	ACTION GROUP STAFFING	1/26/2018	4,971.91
196552	2461	ADVANCE AUTO PARTS 64771111001	1/26/2018	24.50
196553	2928	ADVANTAGE CONTROLS LLC	1/26/2018	250.00
196554	5339	MARTHA RABER ALFORD	1/26/2018	200.00
196555	6	AMERICAN INDUSTRIAL SUPPLY CO	1/26/2018	931.35
196556	3984	AMERICAN RED CROSS-HEALTH & SA	1/26/2018	216.00
196557	914	APAC CENTRAL INC	1/26/2018	9,174.24
196558	52	AUFFENBERG CHEVROLET CADILLAC	1/26/2018	28.88
196559	5046	BANCFIRST	1/26/2018	38,186.27
196560	1703	BEN E. KEITH	1/26/2018	72.96
196561	3024	BEN TERRELL	1/26/2018	39.00
196562	780	BG PRODUCTS INC	1/26/2018	1,482.00
196563	2072	BRAINERD CHEMICAL COMPANY INC	1/26/2018	4,654.00
196564	259	BRENNTAG SOUTHWEST INC	1/26/2018	3,594.00
196565	3409	BROADCAST MUSIC INC	1/26/2018	349.00
196566	2552	BROWN'S SHOE FIT CO #87	1/26/2018	290.00
196567	5138	C & C SUPPLY AND SERVICE CO.	1/26/2018	56.00
196568	3048	CALAWAY TRANSFER AND STORAGE,	1/26/2018	827.74
196569	3024	CALVIN BRAY	1/26/2018	60.00
196570	487	CHEMSEARCH	1/26/2018	106.95
196571	820	CHIEF FIRE & SAFETY	1/26/2018	147.00
196572	4933	CINTAS CORPORATION #2	1/26/2018	177.69
196573	3442	CITY OF MUSKOGEE FOUNDATION	1/26/2018	77,656.27
196574	5013	COOK CONSULTING LLC	1/26/2018	16,387.50
196575	3154	CREATIVE APPAREL AND MORE INC	1/26/2018	192.97
196576	101	CROWL OIL CO INC	1/26/2018	679.50
196577	117	DAN HURD	1/26/2018	493.96

CITY OF MUSKOGEE CLAIMS  
1.11.18 TO 1.31.18

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT
196578	117	DANNY DUPONT	1/26/2018	81.81
196579	552	DATA VIDEO SYSTEMS	1/26/2018	302.50
196580	4311	DAVID'S DISCOUNT TIRES INC	1/26/2018	315.96
196581	262	DEPARTMENT OF ENVIRONMENTAL QU	1/26/2018	62.00
196582	650	DIRECT TRAFFIC CONTROL INC	1/26/2018	300.00
196583	170	EAST CENTRAL ELECTRIC	1/26/2018	414.13
196584	953	EXPRESS EMPLOYMENT PROFESSIONA	1/26/2018	1,964.16
196585	29	FASTENAL COMPANY	1/26/2018	109.20
196586	298	FEDERAL CORPORATION	1/26/2018	304.00
196587	884	FERGUSON ENTERPRISES INC	1/26/2018	202.44
196588	133	FIVE STAR OFFICE SUPPLY	1/26/2018	25.95
196589	3509	FLEETPRIDE INC	1/26/2018	249.13
196590	4644	ANDRAE FREEMAN	1/26/2018	500.00
196591	1424	FRONTIER EQUIPMENT	1/26/2018	358,823.00
196592	3024	GARY GARVIN	1/26/2018	560.01
196593	3024	GREG RILEY	1/26/2018	174.00
196594	2764	GRISSOMS LLC	1/26/2018	262.59
196595	40	HARRISON TIRE & SUPPLY	1/26/2018	10.00
196596	1414	HOMELAND STORES INC	1/26/2018	106.52
196597	47	THE J & E CORPORATION	1/26/2018	139.99
196598	112	J&E SUPPLY & FASTENER CO	1/26/2018	7.95
196599	3024	JACOB SCHILLER	1/26/2018	60.00
196600	3024	JESSICA ZWIRTZ	1/26/2018	174.00
196601	779	JOHN DEERE FINANCIAL F.S.B.	1/26/2018	67.99
196602	773	JOHNSTONE SUPPLY OF TULSA	1/26/2018	72.78
196603	3024	KYLE TINGEL	1/26/2018	143.00
196604	53	LAKE REGION ELECTRIC COOPERATI	1/26/2018	299.40
196605	3024	LEWIS BROCK	1/26/2018	39.00
196606	1133	THE LIFEGUARD STORE	1/26/2018	100.80
196607	5310	PETER J. LIIMATTA	1/26/2018	180.00
196608	399	LOCKE SUPPLY CO	1/26/2018	34.73
196609	5132	LACEY LOMAX	1/26/2018	126.00
196610	964	LOVE BOTTLING CO - #111902	1/26/2018	50.80
196611	56	LOWES	1/26/2018	420.73
196612	5009	MARTIN LUTHER KING TRUST AUTHO	1/26/2018	10,000.00
196613	4246	MARVIN'S MOWERS AND OUTDOOR LL	1/26/2018	119.13
196614	840	MATHIS PRINTING	1/26/2018	190.95
196615	831	MAXWELL SUPPLY	1/26/2018	1,816.97
196616	4163	MEDIC BATTERIES	1/26/2018	126.56



CITY OF MUSKOGEE CLAIMS  
1.11.18 TO 1.31.18

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT
196617	4956	MEDNOW URGENT CARE LLC	1/26/2018	1,529.00
196618	2802	MOORE MEDICAL LLC	1/26/2018	608.07
196619	194	MORGAN SERVICES COMPANY LLC	1/26/2018	25.00
196620	1992	MUNICIPALH2O.COM	1/26/2018	1,000.00
196621	5195	MUSKOGEE STAFFING SOLUTIONS, L	1/26/2018	6,423.20
196622	195	MUSKOGEE COUNTY CLERK	1/26/2018	21.00
196623	546	MUSKOGEE COUNTY DISTRICT COURT	1/26/2018	219.14
196624	1476	MUSKOGEE COUNTY TREASURER	1/26/2018	27.00
196625	1476	MUSKOGEE COUNTY TREASURER	1/26/2018	104.00
196626	1476	MUSKOGEE COUNTY TREASURER	1/26/2018	266.00
196627	1476	MUSKOGEE COUNTY TREASURER	1/26/2018	10.00
196628	1476	MUSKOGEE COUNTY TREASURER	1/26/2018	685.00
196629	1476	MUSKOGEE COUNTY TREASURER	1/26/2018	5.00
196630	1476	MUSKOGEE COUNTY TREASURER	1/26/2018	5.00
196631	1476	MUSKOGEE COUNTY TREASURER	1/26/2018	5.00
196632	1476	MUSKOGEE COUNTY TREASURER	1/26/2018	5.00
196633	1476	MUSKOGEE COUNTY TREASURER	1/26/2018	5.00
196634	1476	MUSKOGEE COUNTY TREASURER	1/26/2018	16.00
196635	1476	MUSKOGEE COUNTY TREASURER	1/26/2018	16.00
196636	1476	MUSKOGEE COUNTY TREASURER	1/26/2018	281.00
196637	1476	MUSKOGEE COUNTY TREASURER	1/26/2018	5.00
196638	1476	MUSKOGEE COUNTY TREASURER	1/26/2018	31.00
196639	1476	MUSKOGEE COUNTY TREASURER	1/26/2018	112.00
196640	1476	MUSKOGEE COUNTY TREASURER	1/26/2018	141.00
196641	1476	MUSKOGEE COUNTY TREASURER	1/26/2018	5.00
196642	1476	MUSKOGEE COUNTY TREASURER	1/26/2018	10.00
196643	1476	MUSKOGEE COUNTY TREASURER	1/26/2018	5.00
196644	1476	MUSKOGEE COUNTY TREASURER	1/26/2018	16.00
196645	341	MUSKOGEE LOCK & KEY	1/26/2018	39.95
196646	265	MUSKOGEE OVERHEAD DOOR	1/26/2018	3,599.94
196647	1696	MUSKOGEE READY MIX LLC	1/26/2018	3,905.75
196648	761	N. F. P. A.	1/26/2018	1,345.50
196649	5327	NEWGEN STRATEGIES AND SOLUTION	1/26/2018	20,517.17
196650	4754	NEWTON, BRYCE DBA	1/26/2018	140.00
196651	1944	OFFICE CONNECTIONS LLC	1/26/2018	453.82
196652	114	OFFICE DEPOT	1/26/2018	726.51
196653	521	OKLAHOMA CORRECTIONAL INDUSTRI	1/26/2018	52,974.35
196654	274	OKLAHOMA EMPLOYMENT SECURITY	1/26/2018	5,897.51
196655	452	OKLAHOMA MUNICIPAL ASSURANCE G	1/26/2018	1,000.00

CITY OF MUSKOGEE CLAIMS  
1.11.18 TO 1.31.18

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT
196656	452	OKLAHOMA MUNICIPAL ASSURANCE G	1/26/2018	1,000.00
196657	67	OKLAHOMA NATURAL GAS	1/26/2018	5,538.40
196658	349	OKLAHOMA SECRETARY OF STATE	1/26/2018	25.00
196659	68	OKLAHOMA TURNPIKE AUTHORITY (O	1/26/2018	40.00
196660	529	ONE SOURCE MANAGED SVCS	1/26/2018	3,747.00
196661	2763	ONE SOURCE WATER LLC	1/26/2018	370.00
196662	70	OREILLY AUTO PARTS	1/26/2018	2,487.57
196663	1087	OSU ( PRINTING BLDG )	1/26/2018	98.00
196664	3745	P & H SUPPLY INC	1/26/2018	5,840.70
196665	2154	PITNEY BOWES GLOBAL FINANCIAL	1/26/2018	1,000.00
196666	206	PUBLIC AGENCY TRAINING COUNCIL	1/26/2018	325.00
196667	3044	PUBLIC ENGINES INC	1/26/2018	840.00
196668	5347	CHARLES C. RANDOLPH	1/26/2018	2,640.49
196669	1043	ROSE STATE COLLEGE WORKFORCE &	1/26/2018	358.00
196670	149	ROSSON WHEEL SERVICE	1/26/2018	100.00
196671	2616	ROYSE PRINTING CO	1/26/2018	1,064.00
196672	84	SADLER PAPER COMPANY	1/26/2018	118.51
196673	435	SAFETY-KLEEN SYSTEMS INC	1/26/2018	80.00
196674	2433	SIGNAL TEK, INC	1/26/2018	5,054.69
196675	209	SIGNS FOR THE TIMES	1/26/2018	240.00
196676	5267	STAUB INVESTMENTS INC. DBA GAL	1/26/2018	16.00
196677	92	STUART C IRBY CO	1/26/2018	1,273.00
196678	93	SUPERIOR LINEN SERVICE INC	1/26/2018	129.11
196679	2673	TASER INTERNATIONAL	1/26/2018	141.08
196680	94	TECHNICAL PROGRAMMING SERVICES	1/26/2018	322.40
196681	5022	TIM'S TRANSMISSION	1/26/2018	1,400.00
196682	4446	TULSA ASPHALT LLC	1/26/2018	6,101.55
196683	97	UNIFIRST HOLDINGS LP	1/26/2018	1,045.99
196684	796	UTILITY SUPPLY CO	1/26/2018	5,347.90
196685	215	WASTE MANAGEMENT OF OKLAHOMA I	1/26/2018	49,353.67
196686	4978	WHATEVER IT TAKES	1/26/2018	108.94
196687	4242	WORLD MEDIA ENTERPRISES INC	1/26/2018	639.00
196688	3928	BANK OF OKLAHOMA - VISA	1/26/2018	620.71
196689	3991	DIRT WORK DONE RIGHT	1/26/2018	10,612.00
196690	121	AGUAYO, MARGARITA M	1/30/2018	265.37
196691	121	ATCHISON, CHRISTOPHER W	1/30/2018	12.45
196692	121	BALLARD, LINDEN	1/30/2018	12.80
196693	121	CHAPPELL, ANGELA	1/30/2018	62.48
196694	121	COLLINS, MYRTLE L	1/30/2018	9.62

CITY OF MUSKOGEE CLAIMS  
1.11.18 TO 1.31.18

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT
196695	121	CROUCH, RAY	1/30/2018	14.61
196696	121	DUNLAP, GARY	1/30/2018	90.00
196697	121	ETCHISON, DENISE	1/30/2018	28.73
196698	121	GAITHER, ROCKY E	1/30/2018	16.58
196699	121	HAWTHORNE HEATHER N	1/30/2018	13.27
196700	121	HENSLEY, WILLIAM	1/30/2018	92.03
196701	121	HOSKINSON, CECIL	1/30/2018	70.89
196702	121	LONG, SIDNEY	1/30/2018	44.65
196703	121	MAXWELL, BILLY L	1/30/2018	11.90
196704	121	MORGAN, BENNY LEON	1/30/2018	47.37
196705	121	PETTIT, JARROD	1/30/2018	90.00
196706	121	PETTIT, JARROD	1/30/2018	90.00
196707	121	RICHMOND, GERALDINE B	1/30/2018	0.74
196708	121	ROBERTS, LARRY G & JOANNE	1/30/2018	67.07
196709	121	SHOEMAKE, DONALD GENE	1/30/2018	50.37
196710	121	SPURLOCK, DENNIS	1/30/2018	90.00
196711	121	STEELE, SARAH A	1/30/2018	20.30
196712	121	THAETE, SANDRA & GALE HENRY	1/30/2018	22.77
196713	4468	BLUECROSS/BLUE SHIELD OF OK	1/30/2018	42,569.86
196714	586	CAGLE'S FLOWERS & GIFTS	1/30/2018	113.90

**Finance Committee****3.**

**Meeting Date:** 02/05/2018  
**Initiator:** Marsha Wiseman, Admin Assistant  
**Department:** City Manager  
**Staff Information Source:**

---

**Information****AGENDA ITEM TITLE:**

Discuss and take action to authorize submission of Letters of Intent to the City of Muskogee Foundation for the upcoming grant cycle for City projects as follows: Depot District Development \$800,000.00; Parks and Recreation Maintenance Fund \$100,000.00; Hatbox Hangar Renovations Phase II \$400,000.00; Hatbox Livestock Show Arena \$750,000.00; Mobile Stage \$150,000.00; City-County Street Projects \$375,000.00; Juvenile/Adult Community Service \$86,809.00; Community Intervention Center \$152,777.00; Housing Rehab/Neighborhood Revitalization \$300,000.00; Restoration and Beautification \$150,000.00; Demolition Program \$200,000.00. (Mike Miller)

**BACKGROUND:**

Staff submits for Council consideration the following projects for LOI submission to the City of Muskogee Foundation (COMF)::

**DEPOT DISTRICT DEVELOPMENT - \$800,000.00**

Total project cost is \$1.2M. The request of the Foundation is for \$800,000.00 with a City match of \$160,000.00 (funded from designated trail funds) and an expected \$240,000.00 State grant. COMF funded design of the Depot District in 2016; this request is for the actual development costs of this urban park/gathering space.

**PARK AND RECREATION MAINTENANCE FUND - \$100,000.00**

Over the past several years, the City Muskogee Foundation has provided the resources to develop and renovate the City of Muskogee Parks system. Hundreds of thousands of dollars have been invested into playgrounds, splash pads, restrooms, trails and various park amenities. The Parks and Recreation Department would like to request an ongoing fund to support this investment in our park system. This request would provide funding for capital or extensive maintenance repairs to the park improvements made over the past several years. City resources are not always adequate to properly deal with unexpected repairs. The city will match this grant with approximately \$92,000 in city funding.

**HATBOX HANGAR RENOVATIONS PHASE II - \$400,000.00**

Hatbox renovations phase II would consist of renovating the “Box” hangar and “Hatbox Hall” (formerly the “Dance Building”) for a better multi-purpose use. Once renovated this multiuse space will make Hatbox field more attractive for user groups, in particular the RV rally business. This indoor venue could be rented for use as exhibit halls or very large banquet-style gatherings. Once renovated Hatbox Field will become an ideal venue for a multi-state regional RV Rallies. These rallies potentially bring 300-500 motor homes for a five (5) to seven (7) day stay, with an estimated economic impact of \$2 million per rally.

Hatbox Hall is in need of restroom renovations to meet handicap accessibility standards. It too, will become a key part of attracting RV Rallies to Muskogee.

#### HATBOX LIVESTOCK SHOW ARENA - \$750,000.00

With completion of the hangar renovations as a new livestock show venue, the proposed Show arena would be a 100 x 120' metal building to serve as a "Show Arena". The building would have a dirt floor along with spectator seating, restrooms and concession area included. This new building would include heat for winter use and would be connected with covered walkways to the existing hangars.

#### MOBILE STAGE - \$150,000.00

This request is for a self-contained mobile stage for use by Parks and Recreation especially at Hatbox Field and Honor Heights Park, but also as a community stage - in particular growing multiple downtown events.

#### CITY-COUNTY STREET PROJECTS - \$375,000.00

This project is a partnership with the County for improvement projects for streets that have shared City/County right-of-way. The two (2) streets targeted with this project are South York Street from Peak Boulevard to Smith Ferry Road (\$100,000.00) and East Hancock Road from Gulick Street to Three Mile Road (\$275,000.00).

#### JUVENILE/ADULT COMMUNITY SERVICE PROGRAM - \$86,808.64

The City of Muskogee City Attorney's Office is re-applying for funding to continue operating an adult and juvenile community service program for those who have been criminally charged and adjudicated through our municipal court program.

The Juvenile program has been run for four (4) full years with great success. The adult program has been operational for three years and appears to be of great benefit. The City Attorney's Office would like to continue both, and is requesting authority ask for the following:

Total Request: \$86,808.64

#### COMMUNITY INTERVENTION CENTER - \$152,777.47

The City of Muskogee City Attorney's Office is applying for funding to continue operating a Community Intervention Center (CIC). The CIC is a community-based partnership of the juvenile justice system providers who maximize resources through coordination, direct communication and non-duplicative efforts into a safe and secure centralized facility for the temporary detainment for juvenile arrested by law enforcement for misdemeanor and felony offenses.

Total Request:	\$50,925.83	City (Match)
	\$152,777.47	COMF

#### HOUSING REHAB/NEIGHBORHOOD REVITALIZATION - \$300,000.00

Housing Rehabilitation and Neighborhood Revitalization Program in the amount of \$300,000 (up to \$20,000 per dwelling) for exterior repairs to owner occupied structures within the Original Townsite, continuance of existing program.

#### RESTORATION & BEAUTIFICATION GRANT - \$150,000.00

This \$150,000.00 grant request is to encourage practical, but architecturally appropriate design of building façade renovations within the downtown area. This program will be for exterior facades, signs, windows and other exterior improvements. This would be a matching grant program, with the cost share on a 75/25 percent basis at a maximum grant amount of \$10,000. Due to the number of previous applications received as part of the Downtown Multi-Grant Program, where applications far exceeded available funding, we are requesting additional funds for façade improvements.

## DEMOLITION PROGRAM - \$200,000.00

\$200,000.00 is requested to demolish up to 60 structures and abate properties through code enforcement efforts. This grant will allow the City to use CDBG funds for needed infrastructure projects such as water, sewer, street and sidewalk improvements in place of demolition. The use of non-federal funds towards demolition will speed up our current demolition process and allow for removal of severely dilapidated houses in a more streamlined manner. The city will match this grant with \$50,000.

### **RECOMMENDED ACTION:**

Approve request to submit Letters of Intent to City of Muskogee Foundation.

---

#### **Fiscal Impact**

#### **Attachments**

City 2018 LOI Proposals

---

#### **2018 LOI – DEPOT DISTRICT DEVELOPMENT - \$800,000**

A vision for Depot District Development began years ago when AIM conducted a survey of Muskogee citizens and 92% of the respondents felt like developing cultural and arts opportunities are important. 46.8% of those surveyed said the preferred site of these cultural and art activities would be our "Depot District".

In researching other cultural districts, a commonality is their inclusion of a gathering space or green space. The City already owns the property we will use to develop. With the assistance of the City of Muskogee Foundation in 2016, design firm PDG put our vision on paper. Each of the involved entities met with the planners and their input has been incorporated. The pieces of the project include erecting covered areas, landscaping, sidewalks, a water element, public restrooms, food truck accessibility and expansion of the current trail to Main Street. A growing number of runners, walkers and bicyclists use the trail as an entry and exit spot. The covered areas will lend themselves to groups wishing to gather before events or the creation of different events. The additional parking, along Elgin, would accommodate those groups. Plans include erecting an addition to the Three Rivers Museum on the East side to hold the renovated Trolley.

Project cost is \$1.2M. This request of the Foundation is for \$800,000 with a City match of \$160,000 (funded from designated trail funds) and an expected \$240,000 state grant.

#### **2018 LOI – PARK AND RECREATION MAINTENANCE FUND - \$100,000**

Over the past several years, the City Muskogee Foundation has provided the resources to develop and renovate the City of Muskogee Parks system. Hundreds of thousands of dollars have been invested into playgrounds, splash pads, restrooms, trails and various park amenities. The Parks and Recreation Department would like to request an ongoing fund to support this investment in our park system. This request would provide funding for capital or extensive maintenance repairs to the park improvements made over the past several years. City resources are not always adequate to properly deal with unexpected repairs. The city will match this grant with existing city funds of more than \$30,000.

#### **2018 LOI – HATBOX HANGAR RENOVATIONS PHASE II - \$400,000**

Hatbox renovations phase II would consist of renovating the "Box" hangar and "Hatbox Hall" (formerly the "Dance Building") for a better multi-purpose use. For safety reasons the large 18' tall steel doors with glass should be removed. The intent will be to replace these doors with overhead doors with an effort to replicate the architecture style of the airport hangar. By replacing the windows and doors, HVAC becomes feasible, making this unique 10,000 square foot building usable year around.

Once renovated this multiuse space will make Hatbox field more attractive for user groups, in particular the RV rally business. This indoor venue could be rented for use as exhibit halls or very large banquet-style gatherings. Once renovated Hatbox Field will become an ideal venue for a multi-state regional RV Rallies. These rallies potentially bring 300-500 motor homes for a 5-7 day stay, with an economic impact of \$2 million per rally.

Hatbox Hall is in need of restroom renovations to meet handicap accessibility standards. It too, will become a key part of attracting RV Rallies to Muskogee.

#### **2018 LOI – HATBOX LIVESTOCK SHOW ARENA - \$750,000**

With completion of the hangar renovations as a new livestock show venue, the proposed Show arena would be a 100 x 120' metal building to serve as a "Show Arena". The building would have a dirt floor along with spectator seating, restrooms and concession area included. This new building would include heat for winter use and would be connected with covered walkways to the existing hangars.

### **2018 LOI – MOBILE STAGE - \$150,000**

This request is for a self-contained mobile stage for use by Parks and Recreation especially at Hatbox Field and Honor Heights Park, but also as a community stage - in particular growing multiple downtown events.

### **2018 LOI – CITY-COUNTY STREET PROJECTS - \$375,000**

This project is a partnership with the County for improvement projects for streets that have shared City/County right-of-way. The two streets targeted with this project are South York Street from Peak Boulevard to Smith Ferry Road and East Hancock Road from Gulick Street to Three Mile Road.

South York Street from Peak Boulevard to Smith Ferry Road is in rough condition mainly due to variances in subgrade conditions causing a “roller coaster” type ride along with large potholes throughout. The county has agreed to partner on the project by completing the work with their forces and allowing the City to participate by splitting the overall costs 50/50. The plan will be to rework the subgrade and stabilize it prior to applying a two-inch asphalt overlay. This area receives a significant number of complaints compared to other areas within the City. The total cost of this part of the project for the City's portion is \$100,000.

East Hancock Road from Gulick Street to Three Mile Road is a long stretch of roadway that ownership varies from City to County throughout. The plan is to repair all soft spots and overlay with two inches of asphalt. One bridge near Virginia Street that needs repair/replacement, which is wholly within the City limits. The cost for the bridge repair/replacement would be all City cost. This is another area that receives significant citizen complaints. Cost of this piece of the project for the City is estimated at \$200,000 for the street and \$75,000 for the bridge, with the City providing matching funds for the bridge.

The total amount requested for this grant is \$375,000 which when leveraged with the County's work will result in the completion of much needed repair on five miles of roadway

### **2017 LOI – JUVENILE/ADULT COMMUNITY SERVICE PROGRAM - \$86,808.64**

The City of Muskogee City Attorney's Office is re-applying for funding to continue operating an adult and juvenile community service program for those who have been criminally charged and adjudicated through our municipal court program.

The community service program has been managed by the City Attorney's office and the juvenile program has been operated by Muskogee County Council on Youth Services with funding provided by the foundation. Statistically, there are generally 30 new juvenile cases filed in our court per month. On either a plea or finding of guilty, the juvenile is assessed a range of 20 to 45 hours of community service depending on the nature of the charge. Juveniles must complete these hours before the juvenile being released from court supervision. Adults, on the other hand, are given the option to pay the fine or to work it off through community service. Many adults in this program are unable to pay the assessed fine, and as a result warrants are issued and the adult offender may spend several days sitting out his or her fine in jail by receiving credit of \$50 per day. This is not optimal as the City is charged per inmate per day for the housing and feeding. Not only is the City losing the revenue from the fine, but we are actually expending money to keep the inmate in jail. Continuing this program keeps offenders out of jail and allows the City to receive substantial benefit from cleaner roads, property, etc.

The Juvenile program has been run for four full years with great success. The adult program has been operational for three years and appears to be of great benefit. The City Attorney's Office would like to continue both, and is requesting authority ask for \$86,808.64 to fund this program.



**2018 LOI – CRISIS INTERVENTION CENTER - \$152,777.47**

The City of Muskogee City Attorney's Office is applying for funding to continue operating a Community Intervention Center (CIC). The CIC is a community-based partnership of the juvenile justice system providers who maximize resources through coordination, direct communication and non-duplicative efforts into a safe and secure centralized facility for the temporary detainment for juvenile arrested by law enforcement for misdemeanor and felony offenses.

The City's funding comes from two sources: juvenile fines and juvenile alcohol fines. No additional contributions are allocated from the Office of Juvenile Affairs; however, the Board of County Commissioners does provide the room for center use at no cost.

Total Request:	\$50,925.83	City (Match)
	\$152,777.47	COMF

**2018 LOI – HOUSING REHAB/NEIGHBORHOOD REVITALIZATION - \$300,000**

Housing Rehabilitation and Neighborhood Revitalization Program in the amount of \$300,000 (up to \$20,000 per dwelling) for exterior repairs to owner occupied structures within the Original Townsite, continuance of existing program.

**2018 LOI – RESTORATION & BEAUTIFICATION GRANT - \$150,000**

This \$150,000 grant request is to encourage practical, but architecturally appropriate design of building façade renovations within the downtown area. This program will be for exterior facades, signs, windows and other exterior improvements. This would be a matching grant program, with the cost share on a 75/25 percent basis at a maximum grant amount of \$10,000. Due to the number of previous applications received as part of the Downtown Multi-Grant Program, where applications far exceeded available funding, we are requesting additional funds for façade improvements.

**2018 LOI – DEMOLITION PROGRAM - \$200,000**

\$200,000 is requested to demolish up to 60 structures and abate nuisance properties. This grant will allow the City to use CDBG funds for needed infrastructure projects such as water, sewer, street and sidewalk improvements in place of demolition. The use of non-federal funds towards demolition will speed up our current demolition process and allow for removal of severely dilapidated houses in a more streamlined manner. The city will pledge an additional \$50,000 as a match for this project.



**Finance Committee**

**4.**

**Meeting Date:** 02/05/2018  
**Initiator:** Marsha Wiseman, Admin Assistant  
**Department:** City Manager  
**Staff Information Source:**

---

**Information**

**AGENDA ITEM TITLE:**

Discuss and provide City Council support for submission of Letters of Intent to the City of Muskogee Foundation for the upcoming grant cycle for these projects to be submitted by non-profits to the benefit of the City: \$101,000 Civil Air Patrol Building Rehabilitation; \$250,000 Animal Shelter Expansion; \$150,000 Main Street Muskogee Green Space Development. (Mike Miller)

**BACKGROUND:**

**CIVIL AIR PATROL BUILDING REHABILITATION - \$101,000.00**

\$101,000.00 is requested for needed electrical and plumbing updates as well as window and flooring replacement for the WWII barracks building at Muskogee-Davis Regional Airport grounds used by the Nighthawks Squadron of the Civic Air Patrol.

**ANIMAL SHELTER EXPANSION - \$250,000.00**

The project estimate is \$500,000.00, with half of that amount coming from the trust of private donor. This much-needed expansion project provides a new additional building that adjoins the existing shelter and provides 32-34 kennels, a vet office and surgical suite, and possibly a pet crematorium. The \$500,000 project cost would include city in-kind donations.

**MAIN STREET MUSKOGEE GREEN SPACE DEVELOPMENT - \$150,000.00**

This project will be a 25% / 75% matching project with the community raising 25% and the Foundation assisting with the remaining 75%. This project in what is currently known as the Hunt's Green Space will provide the first real outdoor gathering place complete with a band shell in our city and should become a favorite outdoor spot in downtown Muskogee.

**RECOMMENDED ACTION:**

Provide City Council support of non-profit project submissions to the City of Muskogee Foundation.

---

**Fiscal Impact**

**Attachments**

Council Support 2018 LOIs

---

## 2018 LOI Proposals for Council Support from other Non-Profits:

### **CIVIL AIR PATROL BUILDING REHABILITATION - \$101,000**

The Civil Air Patrol is an active youth-oriented organization that trains in aerospace and aids the community in disaster situations. The group's commitment to volunteer service is evident through the thousands of volunteer hours by its local members each year. For decades, this squadron has been housed in a 4,000 sq. ft. building at Muskogee-Davis Regional Airport, which was built as barracks during WWII and is in desperate need of renovation. The building has been vacated due to its deficiencies and this CAP operation has been temporarily moved to the airport conference room, which is inadequate for their training and equipment needs. \$101,000 is requested for needed electrical and plumbing updates as well as window and flooring replacement. The non-profit for this project is the Civil Air Patrol Nighthawk Squadron.

### **ANIMAL SHELTER EXPANSION - \$250,000**

Muskogee citizens have a strong community advocacy for shelter animals and the city's shelter enjoys a positive reputation for the care it provides. This much-needed expansion project provides a new additional building that adjoins the existing shelter and provides 32-34 kennels, a vet office and surgical suite, and possibly a pet crematorium. The project estimate is \$500,000, with half of that amount coming from the trust of a private donor. The non-profit for this project is Neighbors Building Neighborhoods.

### **MAIN STREET MUSKOGEE GREEN SPACE DEVELOPMENT - \$150,000**

This project, in what is currently known as the Hunt's Green Space, will provide the first real outdoor gathering place complete with a band shell in our city and should become a favorite outdoor spot in downtown Muskogee. This project will be a 25% / 75% matching project with the community raising 25% and the Foundation assisting with the remaining 75%. The non-profit for this project is Main Street Muskogee.

**Finance Committee****5.**

**Meeting Date:** 02/05/2018  
**Submitted For:** Kelly Plunkett, Personnel  
**Initiator:** Kelly Plunkett, Director of Human Resources  
**Department:** Personnel  
**Staff Information Source:** Kelly Plunkett

---

---

**Information****AGENDA ITEM TITLE:**

Consider approval of a Professional Services Agreement with Michael S. Bates, Labor Relations Consulting Services of Tulsa, Oklahoma, to provide labor relations services to the City of Muskogee covering the timeframe of FY 2018/2019, as well as related employee/labor relations work as determined by the City, and authorize the City Manager to negotiate and execute the agreement, or take other necessary action. (Kelly Plunkett)

**BACKGROUND:**

Mr. Bates served in the position as the City of Muskogee Human Resources Director (part-time) from 2008 until August 2012 and subsequently, held the part-time Employee/Labor Relations Manager position from August 2012 until a Professional Services Agreement was approved in January of 2014. Mr. Bates has served as the City's chief negotiator and has earned the trust and established good working relationships with the Unions. The City would like to continue the ongoing relationships with the unions and continue to utilize Mr. Bates' expertise in providing consulting services for the negotiations and any possible arbitration(s) for fiscal year 2018/2019, as well as related employee/labor relations work as determined by the City.

There have been no fiscal changes to this agreement for this fiscal year. Charges for fiscal year 2016-2017 from Mr. Bates totaled \$13,073.62. Charges for Fiscal Year 2015-2016 amounted to a total of \$26,100.18. Charges for Fiscal Year 2014-2015 amounted to a total of \$18,020.67.

**RECOMMENDED ACTION:**

Approve the Professional Services Agreement with Michael S. Bates, Labor Relations Consulting Services of Tulsa, Oklahoma to provide labor relations services, not limited to negotiating and/or arbitrating bargaining agreements between the City of Muskogee and the International Association of Firefighters, and the Fraternal Order of Police, and authorize the Mayor and City Clerk to execute the agreement.

---

**Fiscal Impact****FUNDING SOURCE:**

Budgeted funds from Human Resources, Contractual Services/Other account.

---

**Attachments**

MSB Contract

---



## **PROFESSIONAL SERVICES AGREEMENT**

**THIS AGREEMENT** made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2018, and to be considered effective beginning February 12, 2018, by and between the City of Muskogee, a Municipal Corporation (hereinafter referred to as “City”) and Michael S. Bates, Labor Relations Consulting Services of Tulsa, Oklahoma, (hereinafter referred to as “Consultant”) and provides as follows:

WHEREAS, it is necessary to employ a professional consultant to negotiate and/or possibly arbitrate successor bargaining agreements between the City of Muskogee and the International Association of Fire Fighters and the Fraternal Order of Police (the “Unions” or “Bargaining Units”) covering the timeframe of fiscal year 2018/2019 as well as other related employee/relations work as determined by City.

WHEREAS, the Consultant is a professional consultant capable of negotiating or arbitrating bargaining agreements between Unions and a City as well as performing other employee/relations work.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

1. Scope of Work. The Consultant agrees to provide consulting services to the City as follows:

- 1.1 Provide expertise in strategy development and execution, planning and facilitation of employee/labor negotiations with the Unions to achieve finalized collective bargaining agreement between the City and the Unions.
- 1.2 Provide oral and written reports as appropriate and/or as requested by the City.
- 1.3 Perform other related employee/relations work as specified by the City.

2. Consideration. As consideration for the performance of the scope of work as set forth above, City agrees to pay Consultant the sum of ninety-five dollars (\$95) per hour for all documented hours worked whether at the City’s facility or the office of the Consultant. Required travel time between Consultant’s office and the City’s facility are included as hours worked and shall be paid at the (half-time) rate of forty-seven and 50/100 dollars (\$47.50) per hour, billed in quarter hour increments. It is anticipated that the scope of work would reasonably require up to seventy five (75) hours (the “hours estimate”) annually for each of the respective contract negotiations for the three (3) unions or a total of two hundred twenty five hours of work. Brief telephone communications between the City and Consultant to schedule negotiation sessions or to determine availability will not count towards incremental billing.

3. Performance. Consultant agrees to perform the scope of work as defined herein in a professional manner:

- 3.1 Maintain the privacy and confidentiality of information.
- 3.2 Perform said work in the manner that is most cost-efficient for the City.
- 3.3 Adhere to applicable federal, state and local laws and regulations.
- 3.4 Report to the City any known issues found not in compliance with other City policy.

4. Extension. Should the Consultant require time to complete the work that is in excess of the total hours estimate set forth in Section 2 above, the City and Consultant agree to negotiate in good faith for an extension of this Agreement to allow for the additional time needed by the Consultant, with due regard to the timetable for completion of Negotiations.

5. Expenses. City agrees to pay expenses to the Consultant, including, but not limited to:

5.1 Lodging as required, i.e., inclement weather, scheduling needs and/or work being performed for City. The choice of lodging facility is within the discretion of the City.

5.2 All other expenses required and approved by the City for the Consultant to perform the scope of work described above.

5.3 Mileage at the standard IRS rate (current Federal mileage rate) for all miles traveled between the Consultant's office and the City of Muskogee, related turnpike tolls and any other pre-approved travel that may be made strictly on behalf of the City.

6. Payment. Consultant will submit invoices that detail charges by month and include an itemization and brief explanation of all hours worked per day in no less than one-quarter hour (15 minutes) increments, and including mileage and any other reimbursable expenses covering that period subsequent to the previous invoice. To the extent possible and reasonable, the billing will also be divided and denote which bargaining unit was involved in relation to the particular work being invoiced. Payment for said services shall normally be made by the City within twenty-one (21) calendar days following receipt and acceptance of invoice amount.

7. Default/Termination. The agreement may be terminated by either party during the primary term, or any extension thereof, upon thirty (30) days written notice to the other party. Upon the City shall pay the Consultant for all work and services rendered, up to the time of the notice of termination, in accordance with the terms, limits and conditions of this Contract.



8. Authority. The parties agree that the Consultant shall have no authority to bind the City of Muskogee to any agreement terms or language in an ongoing collective bargaining or arbitration settlement process with either of the Unions. That authority is reserved exclusively with the City Manager and Council of the City of Muskogee, Oklahoma, unless specifically delegated to a designee as a result of action taken by the City Manager and/or Council in a valid meeting of the City Council of Muskogee, Oklahoma.

9. Entire Agreement. This Agreement constitutes the entire agreement and understanding between the Consultant and the City concerning services to be performed.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be signed and executed and shall be effective from and after the day and year first above written.

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

CONSULTANT:

\_\_\_\_\_  
Michael Bates – Labor Relations Consulting Services

CITY OF MUSKOGEE, OKLAHOMA

\_\_\_\_\_  
John R. Coburn, Mayor

ATTEST:

\_\_\_\_\_  
Tammy L. Tracy, City Clerk

APPROVED as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Roy D. Tucker, City Attorney

**Finance Committee****6.**

Meeting Date: 02/05/2018

Submitted For: Greg Riley, Public Works Initiator: Christy Byrd, Office Administrator I

Department: Public Works

Staff Information Source: Greg Riley, Director of Public Works; George Kingston, Assistant Director of Public Works Utilities; Danny Gable, Superintendent -Water Distribution

---

**Information****AGENDA ITEM TITLE:**

Consider approval to accept the lowest and best bid from Key Equipment in the amount of \$47,759.00 for the purchase of Hydro Excavator/Valve Exerciser, or take any other necessary action. (Greg Riley)

**BACKGROUND:**

The 2018 budget included \$55,000.00 for the purchase of a Hydro Excavator/Valve Exerciser for the water distribution department. This equipment will allow for routine exercising of valves and hydro excavation of lines. The exercising of valves will keep them in better condition to be opened and closed during shutdowns for repairs. This will help us in areas where we have been needing to expand shutdown areas to get the water off due to stuck valves. It will also help us to identify problem valves. The hydro excavation portion of the machine will allow us to soft dig utility lines, greatly reducing the number of damaged lines in excavations.

Four bids were received as below:

Key Equipment: \$47,759.00

E.H. Wachs: \$67,594.05

I.C.M.: \$57,089.00

Ditch Witch of Tulsa: \$66,008.31

Key Equipment has met or exceeded specifications and has the lowest and best bid.

**RECOMMENDED ACTION:**

Approval of lowest and best bid from Key Equipment in the amount of \$47,759.00 for the purchase of a Hydraulic Excavator/Valve Exerciser, for Fiscal Year 2017-2018.

---

**Fiscal Impact****FUNDING SOURCE:****FUNDING SOURCE:**

500-6540-461-64-50 Water Distribution New Equipment Fund. Budgeted \$55,000.

---

**Attachments**





**Bid Item: Hydro Excavator**

**Date:** 1/25/2018

Department: Water Distribution

Approved by Purchasing: \_\_\_\_\_

Approved by City Council: \_\_\_\_\_

[illegible]

**Witnessed by:**

Witnessed by:  
Doris Hughes  
Mary Hughes

Approved by:

---

---

---

---

---

**Finance Committee**

7.

**Meeting Date:** 02/05/2018

**Initiator:** Melody Reecer

**Department:** Fleet Management

**Staff Information Source:** Robert Swepston, Director of Fleet Management, Greg Riley, Public Works Director, Mike Stewart, Assistant City Manager, Donnie Wimbley, Purchasing Director, Jason Green, Environmental Control Foreman

---

**Information**

**AGENDA ITEM TITLE:**

Consider approval for the purchase of a 2019 Kenworth T370 Grapple (Clamshell) Bucket Truck through the NJPA contract, for the Environmental Control Department in the amount of \$166,714.00, or take other necessary action. (Robert Swepston)

**BACKGROUND:**

We compared State Contract and NJPA pricing and NJPA came in lower at \$166,714 for a 2019 Kenworth T370 Grapple (Clamshell) Bucket Truck:

NJPA	\$166,714.00
State Contract	\$169,118.00

**RECOMMENDED ACTION:**

Approve the purchase of 2019 Kenworth T370 Grapple (Clamshell) Bucket Truck through the NJPA contract in the amount of \$166,714 for the Environmental Control Department to replace a 2006 model, or take any other necessary action.

---

**Fiscal Impact**

**FUNDING SOURCE:**

OWRB Loan Account (Clean Water State Revolving Fund)- 500-6560-432-62-95

---

**Attachments**

Grapple Truck

---

