

The City of Muskogee encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28 CFR/36).

(Public Comment during Public Hearing or Agenda item comment)

Council Rules of Decorum limit citizen comments on agenda items and public hearings to five (5) minutes and general comments for non-agenda items to (3) minutes.. Any person desiring to address the Committee during such period is required to sign in with the City Clerk prior to the Committee meeting between 5:00 p.m. and 5:15 p.m. on the third floor of City Hall or any time between 8:00 a.m. and 5:00 p.m. in the Office of the City Clerk, They shall provide their name, address and specify the agenda item they wish to address. Remarks shall be directed to the matter being considered and the speaker is allowed to speak only one time. If written materials are to be submitted twelve (12) copies should be made available, and may not be returned.

Agenda
Finance Committee
March 19, 2018
5:30 P.M. - City Council Chambers

1. Discuss and take action on selecting a Chair and Vice-Chair of the Finance Committee. (Mayor Bob Coburn)
2. Discuss and take action on selecting a new member for the Purchasing Committee. (Mayor Bob Coburn)
3. Consider approval of Finance Committee minutes of March 5, 2018.
4. Consider approval of claims for all City departments March 1, 2018 through March 14, 2018.
5. Accept the lowest, best bid for chemical pump to Haynes Equipment in the amount of \$51,141.00, or take other necessary action. (Greg Riley)
6. Consider approval to accept the lowest and best bid from First Tier in the amount of \$73,868.00 for Emergency Management building roof, or take other necessary action. (Mike Stewart)

Finance Committee**1.**

Meeting Date: 03/19/2018
Initiator: Tammy Tracy, City Clerk
Department: City Clerk
Staff Information Source:

Information**AGENDA ITEM TITLE:**

Discuss and take action on selecting a Chair and Vice-Chair of the Finance Committee. (Mayor Bob Coburn)

BACKGROUND:**RECOMMENDED ACTION:**

Fiscal Impact**Attachments**

No file(s) attached.

Finance Committee

3.

Meeting Date: 03/19/2018
Initiator: Ashley Wallace, Office Adm 1
Department: City Clerk
Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval of Finance Committee minutes of March 5, 2018.

BACKGROUND:

RECOMMENDED ACTION:

Fiscal Impact

Attachments

03-05-2018 finmin

MINUTES
FINANCE COMMITTEE
March 5, 2018

Deputy Mayor James Gulley recognized Karissa Wallis as Employee of the Month for March 2018.

The Finance Committee of the City of Muskogee, Oklahoma, met at 5:30 p.m. on Monday, March 5, 2018 in Council Chambers, Third Floor, Municipal Building, with the following in attendance:

Present: Deputy Mayor James Gulley; Committee Member Patrick Cale; Committee Member Marlon Coleman; Committee Member Dan Hall; Committee Member Wayne Johnson; Committee Member Derrick Reed

Absent: Mayor John R. Coburn; Committee Member Janey Boydston; Committee Member Ivory Vann

Staff Present: Mike Miller, City Manager; Mike Stewart, Assistant City Manager; Roy Tucker, City Attorney; Tammy L. Tracy, City Clerk; Gary Garvin, City Planner; Greg Riley, Public Works Director; Matthew Beese, Assistant City Attorney; Mark Wilkerson, Parks & Recreation Director; Rex Eskridge, Police Chief; Marci Gilliam, Strategic Financial Analyst

1. Consider approval of Finance Committee minutes of February 20, 2018.

Motion was made by Deputy Mayor James Gulley, seconded by Committee Member Wayne Johnson to approve Finance Committee minutes of February 20, 2018.

AYE: Deputy Mayor James Gulley, Committee Member Patrick Cale, Committee Member Marlon Coleman, Committee Member Dan Hall, Committee Member Wayne Johnson, Committee Member Derrick Reed

Carried - Unanimously

2. Consider approval of claims for all City departments February 15, 2018 through February 28, 2018.

Motion was made by Deputy Mayor James Gulley, seconded by Committee Member Dan Hall to approve claims for all City departments February 15, 2018 through February 28, 2018.

AYE: Deputy Mayor James Gulley, Committee Member Patrick Cale, Committee Member Marlon Coleman, Committee Member Dan Hall, Committee Member Wayne Johnson, Committee Member Derrick Reed

Carried - Unanimously

3. Consider approval of a contract with Midwest Employers for excess workers compensation insurance in the amount of \$85,101.00, or take any other necessary action. (Roy D. Tucker)

City Attorney Roy Tucker stated the current excess policy expires March 15, 2018, with Safety National Casualty Company, and has a premium of .4432 per \$100.00 of payroll and a \$500,000.00 self-insured retention (sort of like a deductible per incident). The options are as follows:

Safety National:

Expiring policy Period March 15, 2017 to March 15, 2018
Self Insured Retention \$500,000.00 to all employees
Specific Liability Statutory Limits
Employers Liability \$1,000,000.00
Prem per \$100.00 payroll 0.4432
Deposit Prem \$92,791.00

Option one (1) Renewal policy Period March 15, 2018 to March 15, 2019
Self Insured Retention \$500,000.00 to all employees
Specific Liability Statutory Limits
Employers Liability \$1,000,000.00
Prem per \$100.00 payroll 0.4171
Deposit Prem \$89,080.00

Option wo (2) Renewal policy Period March 15, 2018 March 15, 2019 (two year option)
Self Insured Retention \$500,000.00 to all employees
Specific Liability Statutory Limits
Employers Liability \$1,000,000.00
Prem per \$100.00 payroll 0.4171
Deposit Prem \$89,080.00

Midwest Employers Casualty Corporation

Option three (3) policy Period March 15, 2018 to March 15, 2019
Self Insured Retention \$500,000.00 to all employees
Specific Liability Statutory Limits
Employers Liability \$1,000,000.00
Prem per \$100.00 payroll 0.3985
Deposit Prem \$85,101.00

Option four (4) policy Period March 15, 2018 to March 15, 2019 (two (2) year option)
Self Insured Retention \$500,000.00 to all employees
Specific Liability Statutory Limits
Employers Liability \$1,000,000.00
Prem per \$100.00 payroll 0.3985
Deposit Prem \$85,101.00

Option five (5) policy Period March 15, 2018 to March 15, 2019
Self Insured Retention \$550,000.00 to all employees
Specific Liability Statutory Limits
Employers Liability \$1,000,000.00

Prem per \$100.00 payroll 0.377

Deposit Prem \$80,510.00

New York Marine and General Insurance

Option six (6) policy Period March 15, 2018 to March 15, 2019

Self Insured Retention \$500,000.00 to all employees

Specific Liability Statutory Limits

Employers Liability \$1,000,000.00

Prem per \$100.00 payroll 0.325

Deposit Prem \$69,908.00

Motion was made by Committee Member Marlon Coleman, seconded by Deputy Mayor James Gulley to approve contract with Midwest Employers for excess workers compensation insurance in the amount of \$85,101.00.

AYE: Deputy Mayor James Gulley, Committee Member Patrick Cale, Committee Member Marlon Coleman, Committee Member Dan Hall, Committee Member Wayne Johnson, Committee Member Derrick Reed

Carried - Unanimously

4. Consider approval of a contract with Cowan Group Engineering for the design of Water System Project A, Tank Mixing and Project B, Water Distribution Improvements, or take other necessary action. (Greg Riley)

Public Works Director Greg Riley stated in 2017, Cowan Group Engineering completed a water model for the City of Muskogee. This model identified problems within the system that need correction and allowed us to develop solutions for these problems. One needed objective was to replace the two (2) 24" water mains that feed the central part of the City. He explained they were able to model different options to determine the best solution for replacement. It was determined the best solution is to install a new 30" line to replace these lines on an alignment that follows the bicycle trail to the Honor Heights area which replaces the two (2) 24" lines and feeds the tank in a more efficient way, resulting in a significant decrease in water age. This solution also saves a significant amount of money over replacing the two (2) lines in place.

Mr. Riley stated there is \$18 million remaining to be used with OWRB after the sewer system loan that was approved last year. He is requesting an initial approved project with a plan for all the projects to be completed with the loan money. The initial project will be the Phase A Tank Mixing project that can be completed in a short time frame along with the planning for other future projects. He stated once this project and plan are presented, we will secure the remaining loan money for the much needed water system improvements. The money for this contract will be funded out of MMA and is reimbursable through the loan money.

Motion was made by Deputy Mayor James Gulley, seconded by Committee Member Dan Hall to approve contract with Cowan Group Engineering for the design of Water System Project A, Tank Mixing and Project B, Water Distribution Improvements.

AYE: Deputy Mayor James Gulley, Committee Member Patrick Cale, Committee
Member Marlon Coleman, Committee Member Dan Hall, Committee Member
Wayne Johnson, Committee Member Derrick Reed
Carried - Unanimously

CHAIRMAN DERRICK REED
FINANCE COMMITTEE

finmin
TT/aw

Finance Committee

4.

Meeting Date: 03/19/2018
Initiator: Donnie Wimbley, Purchasing Director
Department: Purchasing
Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval of claims for all City departments March 1, 2018 through March 14, 2018.

BACKGROUND:

Claims List for all City Departments.

RECOMMENDED ACTION:

Approve of the claims for all City Departments March 1, 2018 through March 14, 2018.

Fiscal Impact

Attachments

Claims List

CITY OF MUSKOGEE CLAIMS
MARCH 1, 2018 TO MARCH 14, 2018

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT
197292	121	BRYANT, TENA	3/1/2018	10.97
197293	121	GRAYSON, MELINDA K	3/1/2018	36.58
197294	121	GREAT LIFE INVESTMENTS	3/1/2018	90.00
197295	121	JRC SELF STORAGE	3/1/2018	13.41
197296	121	MUSTAIN, CARL D	3/1/2018	46.47
197297	121	PETTIT, JAROD	3/1/2018	3.86
197298	121	WILLIAMS, ANNETTE	3/1/2018	9.65
197299	121	WILLIS, TEDRA MICHELLE	3/1/2018	2.53
197300	155	ACECO RENTAL AND SALES	3/2/2018	797.00
197301	4906	ACS PLAYGROUND ADVENTURES INC	3/2/2018	28.70
197302	2461	ADVANCE AUTO PARTS 64771111001	3/2/2018	3,050.36
197303	3	AIRGAS USA LLC	3/2/2018	56.21
197304	6	AMERICAN INDUSTRIAL SUPPLY CO	3/2/2018	66.00
197305	3984	AMERICAN RED CROSS-HEALTH & SA	3/2/2018	144.00
197306	11	B & J OIL CO INC	3/2/2018	197.40
197307	5046	BANCFIRST	3/2/2018	76,080.48
197308	3928	BANK OF OKLAHOMA - VISA	3/2/2018	51.03
197309	1703	BEN E. KEITH	3/2/2018	50.21
197310	4543	VIDA BERRY	3/2/2018	916.66
197311	3833	BEST BUY BUSINESS ADVANTAGE AC	3/2/2018	24.99
197312	780	BG PRODUCTS INC	3/2/2018	0.00
197313	1064	BOARD OF TESTS FOR ALCOHOL	3/2/2018	144.00
197314	5290	JANEY C BOYDSTON	3/2/2018	75.00
197315	5077	BRANDON BOWDEN DBA BOWDEN STEE	3/2/2018	2,800.00
197316	117	BRENDA REGAN	3/2/2018	22.71
197317	3238	BROKEN ARROW ELECTRIC	3/2/2018	582.36
197318	2552	BROWN'S SHOE FIT CO #87	3/2/2018	115.00
197319	3640	CHARBONNEAU, BILLY JO	3/2/2018	36.00
197320	167	CINCINNATI RADIATOR SERVICE IN	3/2/2018	200.00
197321	3051	CITY OF TULSA - PARK DEPARTMEN	3/2/2018	240.00
197322	4738	CITYWIDE PROPERTY MAINTENANCE	3/2/2018	1,320.00
197323	4882	CIVIC CENTER OPERATING ACCOUNT	3/2/2018	5,484.33
197324	3626	CLARK EQUIPMENT	3/2/2018	440.00
197325	4300	CLIFFORD POWER SYSTEMS INC	3/2/2018	350.00
197326	4390	BOB COBURN	3/2/2018	75.00
197327	4838	MARLON COLEMAN	3/2/2018	75.00
197328	2733	COOK CEILING ENTERPRISES	3/2/2018	5,638.00
197329	4311	DAVID'S DISCOUNT TIRES INC	3/2/2018	1,561.00
197330	25	DEALERS ELECTRICAL SUPPLY	3/2/2018	395.36

197331	3024 DERRELL JONES	3/2/2018	39.00
197332	3991 DIRT WORK DONE RIGHT	3/2/2018	1,875.00
197333	4167 COLLEEN DURBIN	3/2/2018	825.00
197334	170 EAST CENTRAL ELECTRIC	3/2/2018	18.87
197335	4862 SARAH EATON	3/2/2018	90.00
197336	953 EXPRESS EMPLOYMENT PROFESSIONA	3/2/2018	1,780.68
197337	29 FASTENAL COMPANY	3/2/2018	470.17
197338	30 FEDEX	3/2/2018	67.72
197339	5308 MEGAN FILANDA	3/2/2018	72.00
197340	3509 FLEETPRIDE INC	3/2/2018	34.44
197341	4407 FRANKLIN DIGITAL, INC	3/2/2018	345.25
197342	339 GARVER ENGINEERS LLC	3/2/2018	24,000.00
197343	5247 NIKYA GIVENS	3/2/2018	234.00
197344	4819 HALL, DAN	3/2/2018	75.00
197345	40 HARRISON TIRE & SUPPLY	3/2/2018	10.00
197346	42 HOGLE COMPANY	3/2/2018	24,823.00
197347	289 HOLLOWAY UPDIKE AND BELLEN INC	03/02/2018	23,116.60
197348	4443 JASON CRAIG HOLT	3/2/2018	350.00
197349	1414 HOMELAND STORES INC	3/2/2018	106.31
197350	923 HORT & LANDSCAPE ARCHITECTURE	3/2/2018	85.00
197351	923 HORT & LANDSCAPE ARCHITECTURE	3/2/2018	85.00
197352	923 HORT & LANDSCAPE ARCHITECTURE	3/2/2018	85.00
197353	4902 IMPERIAL LLC	3/2/2018	224.25
197354	2256 IMPRIMATUR PRESS	3/2/2018	254.50
197355	125 JACAMBRIA TWILLEY	3/2/2018	390.00
197356	5103 JACK HOOPES	3/2/2018	50.94
197357	3024 JEFF KIZZIA	3/2/2018	137.33
197358	3024 JEFF WATKINS	3/2/2018	78.00
197359	779 JOHN DEERE FINANCIAL F.S.B.	3/2/2018	89.98
197360	5305 JOHN V TEDESCO DO PA	3/2/2018	2,000.00
197361	4984 WAYNE A JOHNSON	3/2/2018	75.00
197362	2551 KEMP STONE	3/2/2018	301.77
197363	4467 KEVIN HERON TOOLS - SNAP ON	3/2/2018	244.00
197364	4742 KAREN LAUDERDALE	3/2/2018	72.00
197365	3024 LEWIS BROCK	3/2/2018	78.00
197366	5310 PETER J. LIIMATTA	3/2/2018	190.00
197367	3024 LINCOLN ANDERSON	3/2/2018	24.00
197368	399 LOCKE SUPPLY CO	3/2/2018	83.04
197369	980 LOVE BOTTLING CO - #212455	3/2/2018	42.00
197370	56 LOWES	3/2/2018	875.82
197371	4246 MARVIN'S MOWERS AND OUTDOOR LL	3/2/2018	1,699.95
197372	4956 MEDNOW URGENT CARE LLC	3/2/2018	1,162.00
197373	194 MORGAN SERVICES COMPANY LLC	3/2/2018	100.00
197374	921 MOTION INDUSTRIES INC	3/2/2018	127.84
197375	5195 MUSCOGEE STAFFING SOLUTIONS, L	3/2/2018	157.50
197376	61 MUSKOGEE COMMUNICATIONS, INC.	3/2/2018	184.60
197377	195 MUSKOGEE COUNTY CLERK	3/2/2018	42.00

197378	1132 MUSKOGEE COUNTY ELECTION BOARD	3/2/2018	3,830.72
197379	62 MUSKOGEE COUNTY SHERIFFS DEPAR	3/2/2018	34,185.00
197380	63 MUSKOGEE DAILY PHOENIX	3/2/2018	266.40
197381	341 MUSKOGEE LOCK & KEY	3/2/2018	71.70
197382	5082 MUSKOGEE MANUFACTURING LLC	3/2/2018	311.62
197383	4476 MUTUAL OF OMAHA INSURANCE CO	3/2/2018	8,377.80
197384	3645 NATIONAL ASSOC OF LEGAL ASSIST	3/2/2018	455.00
197385	901 NATIONAL RECREATION AND PARK	3/2/2018	65.00
197386	5327 NEWGEN STRATEGIES AND SOLUTION	3/2/2018	12,027.90
197387	114 OFFICE DEPOT	3/2/2018	374.35
197388	67 OKLAHOMA NATURAL GAS	3/2/2018	2,093.07
197389	5089 OLSSON ASSOCIATES	3/2/2018	310.00
197390	2763 ONE SOURCE WATER LLC	3/2/2018	91.00
197391	70 OREILLY AUTO PARTS	3/2/2018	4,162.61
197392	73 PATE INDUSTRIAL SUPPLY INC	3/2/2018	164.08
197393	3666 PITNEY BOWES INC	3/2/2018	423.00
197394	4795 PREMIER TRUCK GROUP	3/2/2018	15.52
197395	4610 PRIME AUTOMOTIVE WAREHOUSE LLC	3/2/2018	661.70
197396	4801 DERRICK REED	3/2/2018	75.00
197397	3420 RIVERSIDE AUTOPLEX OF MUSKOGEE	3/2/2018	10.20
197398	149 ROSSON WHEEL SERVICE	3/2/2018	135.00
197399	1058 ROY'S UPHOLSTERY	3/2/2018	95.00
197400	496 ROYAL SIGN AND GRAPHIC INC	3/2/2018	310.00
197401	84 SADLER PAPER COMPANY	3/2/2018	702.12
197402	3024 SCOTT CROW	3/2/2018	39.00
197403	209 SIGNS FOR THE TIMES	3/2/2018	1,540.00
197404	3739 SLAPE, INETTE	3/2/2018	126.00
197405	92 STUART C IRBY CO	3/2/2018	837.78
197406	212 SUNSET CHEMICAL COMPANY	3/2/2018	200.00
197407	93 SUPERIOR LINEN SERVICE INC	3/2/2018	241.73
197408	3868 SUREEXPRESS	3/2/2018	100.00
197409	3024 TARA MOUTRAY	3/2/2018	89.39
197410	94 TECHNICAL PROGRAMMING SERVICES	3/2/2018	2,408.57
197411	5353 THERIOT, TANNER C	3/2/2018	150.00
197412	2859 TOTAL RADIO INC	3/2/2018	1,195.70
197413	97 UNIFIRST HOLDINGS LP	3/2/2018	822.52
197414	572 USA BLUEBOOK	3/2/2018	243.74
197415	796 UTILITY SUPPLY CO	3/2/2018	300.00
197416	4789 IVORY L VANN	3/2/2018	75.00
197417	471 WALKER COMPANIES	3/2/2018	105.00
197418	335 WARREN CAT	3/2/2018	481.31
197419	215 WASTE MANAGEMENT OF OKLAHOMA I	3/2/2018	765.02
197420	717 WAYMAN, CINDY	3/2/2018	184.00
197421	329 WELDON PARTS - MUSKOGEE	3/2/2018	473.07
197422	4901 LAURA WICKIZER	3/2/2018	54.00
197423	121 CALE, PATRICK	3/2/2018	58.69
197424	121 CAVIN, TAMARA	3/2/2018	100.00

197425	121 CONARD, STACY	3/2/2018	51.85
197426	121 CROUCH, RAY	3/2/2018	47.13
197427	121 DIAMOND CREEK, LLC	3/2/2018	59.80
197428	121 GRADY, GARY LEE	3/2/2018	13.88
197429	121 LOFTON, SHANNA C	3/2/2018	65.00
197430	121 MOORE, LARRY W	3/2/2018	27.28
197431	121 MORGAN, BENNY LEON	3/2/2018	14.43
197432	121 ORKIN EXTERMINATING CO	3/2/2018	40.00
197433	121 PETTIT, JARAD	3/2/2018	68.50
197434	121 PETTIT, JAROD	3/2/2018	51.85
197435	121 SPURLOCK, DENNIS	3/2/2018	61.85
197436	11 B & J OIL CO INC	3/2/2018	82.40
197437	780 BG PRODUCTS INC	3/2/2018	3,511.20
197438	125 HERNANDEZ-MONTES, NANCY &	3/5/2018	135.41
197439	331 LORI PAULSON	3/5/2018	1,700.00
197440	2923 CLARENCE MCBRIDE	3/5/2018	27.00
197441	2923 DANNY DUPONT	3/5/2018	27.00
197442	2923 DANNY GABLE	3/5/2018	27.00
197443	2923 DONNIE BENNETT	3/5/2018	27.00
197444	2923 GORDON LEE	3/5/2018	27.00
197445	2923 HELEN HULL	3/5/2018	27.00
197446	2923 JACOB IRELAND	3/5/2018	27.00
197447	2923 JEFF GULLETT	3/5/2018	27.00
197448	2923 JOEL EVERETT	3/5/2018	27.00
197449	2923 JOHN HOOPER	3/5/2018	27.00
197450	2923 KEVIN WARLICK	3/5/2018	27.00
197451	2923 LESLIE ARNOLD	3/5/2018	27.00
197452	2923 NICHOLAS FRAZEE	3/5/2018	27.00
197453	2923 ROBERT DOBBS	3/5/2018	27.00
197454	2923 RODNEY FAITH	3/5/2018	27.00
197455	2923 STORMIE RICE	3/5/2018	27.00
197456	2923 SUSAN ROSS	3/5/2018	27.00
197457	2923 TARAH MOUTRAY	3/5/2018	27.00
197458	3024 KEVIN HAMMONS	3/5/2018	258.00
197459	3024 THOMAS HUDGENS	3/5/2018	108.00
197460	4468 BLUECROSS/BLUE SHIELD OF OK	03/05/2018	19,117.79
197461	121 BARNEY, MIRANDA J	3/7/2018	36.28
197462	121 BOWLIN AND ROLLIN, LLC	3/7/2018	9.47
197463	121 BRAVO, JAVIER	3/7/2018	100.00
197464	121 CALDWELL, MARY F	3/7/2018	18.13
197465	121 CAREY, LINDSEY M	3/7/2018	15.86
197466	121 CARTER, DEANDRIA M	3/7/2018	4.75
197467	121 CARTER, TAMIA	3/7/2018	20.69
197468	121 ELLER, JAMES R	3/7/2018	156.20
197469	121 EVANS, WENDY L	3/7/2018	14.86
197470	121 FIRESTONE, CRYSTAL L	3/7/2018	60.00
197471	121 HART, BARBARA R	3/7/2018	24.05

197472	121 HERRIMAN, WAYNE	3/7/2018	48.15
197473	121 HUDSON, PAULA A	3/7/2018	7.87
197474	121 INHOFE LAND & CATTLE	3/7/2018	2.44
197475	121 JOHNSON, TERESSA M	3/7/2018	38.40
197476	121 JRC SELF STORAGE	3/7/2018	22.61
197477	121 LANDRUM, TYLER M	3/7/2018	55.50
197478	121 LINDSEY, JOSEPH LELSIE	3/7/2018	9.40
197479	121 MCLAIN, SARAH R	3/7/2018	57.58
197480	121 MEYER, DAN	3/7/2018	54.81
197481	121 MILES, DEREK EUGENE	3/7/2018	4.00
197482	121 MORIN, STEPHEN ANTHONY	3/7/2018	34.64
197483	121 PALMER, KAY	3/7/2018	9.62
197484	121 PAYTON, GREG	3/7/2018	1.28
197485	121 PETTIT, JAROD	3/7/2018	64.05
197486	121 PETTIT, JARROD	3/7/2018	56.28
197487	121 PETTIT, JARROD	3/7/2018	8.30
197488	121 POOR, BRANDI RENEE	3/7/2018	24.01
197489	121 RHYNE, JUDY	3/7/2018	48.70
197490	121 RIDDLE, ROBERT F	3/7/2018	17.18
197491	121 SCHEULEN, PHILLIP W	3/7/2018	16.08
197492	121 SELLERS, KATIE DANYELL	3/7/2018	7.49
197493	121 SPURLOCK, DENNIS	3/7/2018	40.73
197494	121 SPURLOCK, DENNIS R	3/7/2018	54.05
197495	121 STATON, SUE	3/7/2018	60.00
197496	121 WARDLOW, DONALD	3/7/2018	16.10
197497	121 WILLARD, JENNIFER Q	3/7/2018	31.48
197498	121 RITZ PKG STORE	3/8/2018	20.00
197499	3024 ABIGAIL WRIGHT	3/9/2018	12.00
197500	2 ACCURATE LABS & TRAINING CENTE	3/9/2018	860.00
197501	2713 ACTION GROUP STAFFING	3/9/2018	2,609.24
197502	2461 ADVANCE AUTO PARTS 64771111001	3/9/2018	1,150.73
197503	117 ALAN FOSTER	3/9/2018	100.00
197504	3990 ALL-IN-ONE SUPPLY LLC	3/9/2018	269.16
197505	6 AMERICAN INDUSTRIAL SUPPLY CO	3/9/2018	48.18
197506	158 ANCHOR AUTO GLASS	3/9/2018	75.00
197507	5166 ANIMAL MEDICAL CENTER #15597	3/9/2018	1,707.00
197508	4612 AT&T MOBILITY #918-577-2585 (C	3/9/2018	22.31
197509	52 AUFFENBERG CHEVROLET CADILLAC	3/9/2018	107.39
197510	11 B & J OIL CO INC	3/9/2018	16,298.06
197511	3746 B & R ELECTRIC SERVICE INC	3/9/2018	750.00
197512	4361 BANCFIRST	3/9/2018	13,125.00
197513	5032 BENNETT MACHINE WORKS LLC	3/9/2018	1,000.00
197514	2905 BETTY OUTHIER WILLIAMS LAW OFF	3/9/2018	35.00
197515	2072 BRAINERD CHEMICAL COMPANY INC	3/9/2018	4,680.00
197516	3669 BRANT & ASSOCIATES	3/9/2018	846.06
197517	3238 BROKEN ARROW ELECTRIC	3/9/2018	126.54
197518	2552 BROWN'S SHOE FIT CO #87	3/9/2018	115.00

197519	3912 BURTON POOLS AND SPAS, LLC	3/9/2018	225.00
197520	586 CAGLE'S FLOWERS & GIFTS	3/9/2018	227.80
197521	117 CALVIN BRAY	3/9/2018	71.50
197522	294 CDW GOVERNMENT INC	3/9/2018	1,683.57
197523	820 CHIEF FIRE & SAFETY	3/9/2018	309.00
197524	3024 CHRIS CUMMINGS	3/9/2018	107.47
197525	117 CHRISTON WARD	3/9/2018	60.00
197526	4738 CITYWIDE PROPERTY MAINTENANCE	3/9/2018	3,030.00
197527	1650 CORAL SWIMMING POOL SUPPLY CO	3/9/2018	84.50
197528	4418 CROP PRODUCTION SERVICES	3/9/2018	3,690.00
197529	101 CROWL OIL CO INC	3/9/2018	15,358.02
197530	3455 D & F SERVICES LLC	3/9/2018	1,000.00
197531	4311 DAVID'S DISCOUNT TIRES INC	3/9/2018	185.76
197532	25 DEALERS ELECTRICAL SUPPLY	3/9/2018	100.08
197533	26 DELL MARKETING LP	3/9/2018	12,058.24
197534	4263 DIRECTV LLC	3/9/2018	77.99
197535	3991 DIRT WORK DONE RIGHT	3/9/2018	4,295.00
197536	953 EXPRESS EMPLOYMENT PROFESSIONA	3/9/2018	507.65
197537	29 FASTENAL COMPANY	3/9/2018	624.60
197538	884 FERGUSON ENTERPRISES INC	3/9/2018	692.39
197539	678 FISHER SCIENTIFIC COMPANY LLC	3/9/2018	144.69
197540	133 FIVE STAR OFFICE SUPPLY	3/9/2018	187.39
197541	3509 FLEETPRIDE INC	3/9/2018	0.00
197542	4644 ANDRAE FREEMAN	3/9/2018	400.00
197543	3024 GARY REASNOR	3/9/2018	366.00
197544	5328 GLOBAL ENERGY SOLUTIONS, LLC	3/9/2018	1,052.48
197545	34 GRAINGER	3/9/2018	3,516.65
197546	337 HACH COMPANY	3/9/2018	1,017.04
197547	4955 ALLANTE' HALL	3/9/2018	157.50
197548	1793 HARBOR FREIGHT TOOLS	3/9/2018	139.99
197549	40 HARRISON TIRE & SUPPLY	3/9/2018	10.00
197550	554 HAYNES EQUIPMENT COMPANY	3/9/2018	1,630.28
197551	4902 IMPERIAL LLC	3/9/2018	70.60
197552	779 JOHN DEERE FINANCIAL F.S.B.	3/9/2018	79.62
197553	3109 THE JOURNAL RECORD PUBLISHING	3/9/2018	40.00
197554	3024 KAREN COKER	3/9/2018	12.00
197555	125 KIMBRA THOMAS	3/9/2018	25.00
197556	4537 KINSER MARINE REPAIR	3/9/2018	51.00
197557	5324 KYLE EDWARDS AUTO GROUP	3/9/2018	140.02
197558	53 LAKE REGION ELECTRIC COOPERATI	3/9/2018	637.00
197559	369 LAKELAND FLORIST	3/9/2018	212.00
197560	964 LOVE BOTTLING CO - #111902	3/9/2018	44.20
197561	56 LOWES	3/9/2018	0.00
197562	56 LOWES	3/9/2018	2,390.07
197563	2967 MAIN STREET MUSKOGEE, INC	3/9/2018	10,000.00
197564	5363 MAYHUGH, AARON DBA GREEN COUNT	3/9/2018	1,718.00
197565	194 MORGAN SERVICES COMPANY LLC	3/9/2018	100.00

197566	3591 MOSAIC CROP NUTRITION LLC	3/9/2018	6,294.72
197567	921 MOTION INDUSTRIES INC	3/9/2018	742.87
197568	508 MUNICIPAL CODE CORPORATION	3/9/2018	4,523.00
197569	1992 MUNICIPALH2O.COM	3/9/2018	125.00
197570	5195 MUSKOGEE STAFFING SOLUTIONS, L	3/9/2018	157.50
197571	110 MUSKOGEE CHAMBER OF COMMERCE	3/9/2018	51,541.66
197572	195 MUSKOGEE COUNTY CLERK	3/9/2018	39.00
197573	304 MUSKOGEE COUNTY EMS	3/9/2018	52.00
197574	63 MUSKOGEE DAILY PHOENIX	3/9/2018	0.00
197575	1696 MUSKOGEE READY MIX LLC	3/9/2018	170.00
197576	5182 NATIONAL SAFETY COUNCIL	3/9/2018	681.56
197577	495 NEWARK CORPORATION DBA	3/9/2018	43.66
197578	3652 NEWTON EQUIPMENT LLC	3/9/2018	43.14
197579	1944 OFFICE CONNECTIONS LLC	3/9/2018	586.26
197580	114 OFFICE DEPOT	3/9/2018	617.75
197581	521 OKLAHOMA CORRECTIONAL INDUSTRI	3/9/2018	2,005.15
197582	272 OKLAHOMA MUNICIPAL LEAGUE	3/9/2018	85.00
197583	272 OKLAHOMA MUNICIPAL LEAGUE	3/9/2018	0.00
197584	67 OKLAHOMA NATURAL GAS	3/9/2018	3,140.44
197585	2763 ONE SOURCE WATER LLC	3/9/2018	167.50
197586	70 OREILLY AUTO PARTS	3/9/2018	2,660.33
197587	978 PALMER CAP-CHUR & EQUIPMENT IN	3/9/2018	208.33
197588	73 PATE INDUSTRIAL SUPPLY INC	3/9/2018	838.51
197589	3578 PIED PIPER SERVICES	3/9/2018	846.00
197590	3420 RIVERSIDE AUTOPLEX OF MUSKOGEE	3/9/2018	1,570.80
197591	3024 RON BLADEN	3/9/2018	12.00
197592	4621 RON DRAKE CONSULTING LLC	3/9/2018	3,000.00
197593	149 ROSSON WHEEL SERVICE	3/9/2018	50.00
197594	2616 ROYSE PRINTING CO	3/9/2018	275.00
197595	84 SADLER PAPER COMPANY	3/9/2018	2,809.15
197596	2503 SAFETY FIRE EXTINGUISHERS	3/9/2018	1,188.40
197597	435 SAFETY-KLEEN SYSTEMS INC	3/9/2018	222.44
197598	117 SCOTT CROW	3/9/2018	39.82
197599	3954 SCOTT-MERRIMAN INC	3/9/2018	1,494.15
197600	92 STUART C IRBY CO	3/9/2018	767.42
197601	94 TECHNICAL PROGRAMMING SERVICES	3/9/2018	2,229.42
197602	108 THREE RIVERS MUSEUM	3/9/2018	4,166.66
197603	4572 TRANSUNION RISK & ALTERNATIVE	3/9/2018	111.00
197604	3636 TYLER TECHNOLOGIES INC	3/9/2018	400.00
197605	97 UNIFIRST HOLDINGS LP	3/9/2018	1,173.05
197606	4166 UNIVAR USA INC	3/9/2018	718.50
197607	3386 UTILITY TECHNOLOGY SERVICES IN	3/9/2018	19,612.27
197608	4525 ELIVATE	3/9/2018	447.94
197609	4978 WHATEVER IT TAKES	3/9/2018	208.00
197610	399 LOCKE SUPPLY CO	3/9/2018	5.05
197611	29 FASTENAL COMPANY	3/9/2018	104.14
197612	3509 FLEETPRIDE INC	3/9/2018	109.78

197613	117 GARY GARVIN	3/9/2018	347.51
197614	3024 CHAD FARMER	3/12/2018	128.00
197615	3024 REX ESKRIDGE	3/12/2018	108.00
197616	2923 TIM DOERNER	3/12/2018	27.00
197617	2325 UNITED FORD FLEET & COMMERCIAL	3/12/2018	49.54
197618	5272 BURLEY, BRANDON DBA LAZY B FLO	3/13/2018	250.00
197619	4468 BLUECROSS/BLUE SHIELD OF OK	3/13/2018	54,786.45
197620	121 ABIDING LIFE FELLOWSHIP	3/14/2018	50.00
197621	121 ALL CLEAN	3/14/2018	60.20
197622	121 ARANT, MARK E	3/14/2018	109.99
197623	121 BOWLIN & ROLLIN, LLC	3/14/2018	46.47
197624	121 C D BROWN CONSTRUCTION	3/14/2018	887.48
197625	121 DICK'S SPORTING GOODS	3/14/2018	2.83
197626	121 DOKE HOLDINGS	3/14/2018	57.03
197627	121 DOKE HOLDINGS, LLC	3/14/2018	90.00
197628	121 GRAY, VIRGIL ALVIN WAYNE	3/14/2018	0.18
197629	121 GREAT LIFE INVESTMENTS	3/14/2018	50.92
197630	121 LUNDBERG, FRANCIS L	3/14/2018	36.73
197631	121 PALMER, KAY	3/14/2018	4.42
197632	121 SCOTT, TERESA	3/14/2018	40.04
197633	121 SHIMP, REBEKAH	3/14/2018	62.29
197634	121 SWEET BERRIES	3/14/2018	48.15
197635	121 THRESHOLD ENTERPRISES	3/14/2018	51.48
197636	121 UNIVERSAL STEEL CONTRACTORS, L	3/14/2018	40.31
197637	121 VANDIVER, DELORES A	3/14/2018	34.04
197638	121 WOODSON, GARY	3/14/2018	42.07
197639	331 AMY RILEY-START UP FOR CIVIC CENTER	3/14/2018	5,000.00
197640	3024 DAN HURD	3/14/2018	497.00
197641	3024 GARY GARVIN	3/14/2018	297.00
197642	3024 LINDY BROWN	3/14/2018	374.00
197643	117 REGGIE COTTON	3/14/2018	465.00
197644	3024 REGGIE COTTON	3/14/2018	266.00

DRAFT

The City of Muskogee encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28 CFR/36).

PURCHASING COMMITTEE AGENDA

CITY OF MUSKOGEE

March 19, 2018

CITY HALL 2ND FLOOR CONFERENCE ROOM, 5:00 P.M.

1. Consider approval of Purchasing Committee Minutes March 5, 2018.
2. Consider approval of claims for all city departments March 1, 2018 through March 14, 2018.

Finance Committee**5.**

Meeting Date: 03/19/2018

Submitted For: Greg Riley, Public Works Initiator: Christy Byrd, Office Administrator I

Department: Public Works

Staff Information Source: Greg Riley, Director of Public Works; George Kingston, Assistant Public Works Director-Utilities, Stephen Morton, Water Plant Superintendent, Donnie Wimbley, Purchasing Director

Information**AGENDA ITEM TITLE:**

Accept the lowest, best bid for chemical pump to Haynes Equipment in the amount of \$51,141.00, or take other necessary action. (Greg Riley)

BACKGROUND:

Bids were received for chemical pumps for the water treatment plant. After review of the bids we believe that Haynes Equipment was the best bid, and offers the most cost effective service overall. Brenntag Southwest was slightly lower, but their bid packet was incomplete as it did not include a bid bond. Also, the installation aspect of the job could get rather expensive, per their bid, anything over a one day install incurs a \$3000.00 per day charge. It is likely to take longer than a day to install. The other bids were much higher than the two afore mentioned companies. \$52,000 was budgeted for this purchase in the MMA budget for this year.

Bids were as follows:

Haynes Equipment-\$51,141.00

Brenntag Southwest-\$49,500.00

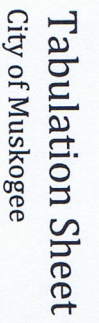
JCI-\$65,000.00

Hawkins-\$92,918.00

RECOMMENDED ACTION:

Approve awarding the chemical pump bid to Haynes Equipment in the bid amount of \$51,141.00.

Fiscal Impact**Attachments**Chemical pump bid



Approved by Purchasing: _____

Approved by City Council: _____

[illegible]

Quelco

Approved by:

Finance Committee**6.**

Meeting Date: 03/19/2018
Initiator: Donnie Wimbley, Purchasing Director
Department: Purchasing
Staff Information Source: Donnie Wimbley, Purchasing Manager

Information**AGENDA ITEM TITLE:**

Consider approval to accept the lowest and best bid from First Tier in the amount of \$73,868.00 for Emergency Management building roof, or take other necessary action. (Mike Stewart)

BACKGROUND:

Emergency Management building roof was installed 1980.

- Remove and replace damaged built-up 3-ply roofing in place. 112.50 sq.Ft.
- Remove and replace damaged insulation-ISO board. 12.50 Sq.Ft.
- Remove and replace damaged flash parapet wall only. 430 LF
- Remove and replace damaged framing hanger. 34 Ea
- Required equipment boom lift-30'-45' reach for use on framing 3 days
- Required tele-handler/forklift and operator for use on roofing
- Required dumpster load-Approx. 40 yards, 7-8 tons of debris
- Remove and replace damaged sheathing-plywood-1/2" CDX 3150 sq. Ft
- Remove and replace damaged truss-flat roof system
- Remove and replace commercial electrical.

RECOMMENDED ACTION:

Approve to accept the lowest and best bids from First Tier in the amount of \$73,868.00 for Emergency Management building roof, or take other necessary action.

Fiscal Impact**Attachments**

Recommendation Letter

Tabulation Sheet



CITY OF MUSKOGEE

March 2, 2018

To whom it may concern:

Facilities Department recommends First Tier Roofing for the roof at the old Emergency Management Building on S. Cherokee.

After reviewing and receiving the bids on 02-21-2018, First Tier has the lowest and best bid at \$73,868.00.

First Tier is a local company and the same family business did the roof back in the 1980's, with the sons repairing the roof approximately 10 Years ago, we feel they know the outlay of the roof the best.

Other Bids:

Tulsa Sooner Recon- \$198,512.00

OKC Today's Roofing-\$111,338.00

Billy Coffey

Facilities Manager

[Handwritten signature] 3/2/18.



Tabulation Sheet

City of Muskogee

Bid Item: Emergency Management Bldg. Roof
Date: 2/22/2018
Department: Facilities

Approved by Purchasing: _____

Approved by City Council: _____

Vendors	BID BOND	TOTAL PRICE					
Sooner Recon	yes	198,512.00					
Today's Roofing	yes	111,338.00					
First Tier Roofing	yes	73,868.00					

Witnessed by: Russ Gaddis
By _____

Approved by: _____

