

The City of Muskogee encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28 CFR/36).

(Public Comment during Public Hearing or Agenda item comment)

Council Rules of Decorum limit citizen comments on agenda items and public hearings to five (5) minutes and general comments for non-agenda items to (3) minutes.. Any person desiring to address the Committee during such period is required to sign in with the City Clerk prior to the Committee meeting between 5:00 p.m. and 5:15 p.m. on the third floor of City Hall or any time between 8:00 a.m. and 5:00 p.m. in the Office of the City Clerk, They shall provide their name, address and specify the agenda item they wish to address. Remarks shall be directed to the matter being considered and the speaker is allowed to speak only one time. If written materials are to be submitted twelve (12) copies should be made available, and may not be returned.

Agenda
Finance Committee
April 2, 2018
5:30 P.M. - City Council Chambers

MAYOR BOB COBURN TO RECOGNIZE SCOTT FLETCHER AS EMPLOYEE OF THE MONTH FOR APRIL 2018.

1. Consider approval of Finance Committee minutes of March 19, 2018.
2. Consider approval of claims for all city departments March 15, 2018 through Mach 28, 2018.
3. Consider approval to accept the lowest and best bid from First Tier in the amount of \$73,868.00 for Emergency Management building roof, or take other necessary action. (Mike Stewart)
4. Consider approval of receiving donated funds for the month of February, 2018 in the amount of \$430.00 for the City's Animal Shelter Sponsorship Program as per the attached list, or take other necessary action. (Rex Eskridge)

Finance Committee**1.**

Meeting Date: 04/02/2018
Initiator: Ashley Wallace, Office Adm 1
Department: City Clerk
Staff Information Source:

Information**AGENDA ITEM TITLE:**

Consider approval of Finance Committee minutes of March 19, 2018.

BACKGROUND:**RECOMMENDED ACTION:**

Fiscal Impact**Attachments**

03-19-2018 finmin

MINUTES
FINANCE COMMITTEE
MARCH 19, 2018

The Finance Committee of the City of Muskogee, Oklahoma, met at 5:30 p.m. on Monday, March 19, 2018 in Council Chambers, Third Floor, Municipal Building, with the following in attendance:

Present: Mayor John R. Coburn; Committee Member Jaime Stout; Committee Member Janey Boydston; Committee Member Patrick Cale; Committee Member Dan Hall; Committee Member Wayne Johnson; Committee Member Derrick Reed; Committee Member Ivory Vann

Absent: Committee Member Marlon Coleman

Staff Mike Miller, City Manager; Mike Stewart, Assistant City Manager; Roy Tucker, City

Present: Attorney; Tammy L. Tracy, City Clerk; Gary Garvin, City Planner; Greg Riley, Public Works Director; Donnie Wimbely, Purchasing Manager; Michael O'Dell, Fire Chief; Rex Eskridge, Police Chief; Tish Callahan, Assistant Planning Director; Jean Kingston, Treasurer; Marci Gilliam, Strategic Financial Analyst; Drew Saffell, Airport Manager; Bret Smith, Municipal Judge; George Kingston, PW, Assistant Director, Utility Services

1. Discuss and take action on selecting a Chair and Vice-Chair of the Finance Committee.
(Mayor Bob Coburn)

Motion was made by Committee Member Wayne Johnson, seconded by Committee Member Patrick Cale to approve selecting Committee Member Derrick Reed as Chair and Committee Member Dan Hall as Vice Chair of the Finance Committee.

AYE: Mayor John R. Coburn, Committee Member Jaime Stout, Committee Member Janey Boydston, Committee Member Patrick Cale, Committee Member Dan Hall, Committee Member Wayne Johnson, Committee Member Derrick Reed, Committee Member Ivory Vann

Carried - Unanimously

2. Discuss and take action on selecting a new member for the Purchasing Committee. (Mayor Bob Coburn)

Motion was made by Committee Member Wayne Johnson, seconded by Mayor John R. Coburn to approve selecting Committee Member Ivory Vann as the new member for the Purchasing Committee.

AYE: Mayor John R. Coburn, Committee Member Jaime Stout, Committee Member Janey Boydston, Committee Member Patrick Cale, Committee Member Dan Hall, Committee Member Wayne Johnson, Committee Member Derrick Reed, Committee Member Ivory Vann

Carried - Unanimously

3. Consider approval of Finance Committee minutes of March 5, 2018.

Motion was made by Mayor John R. Coburn, seconded by Committee Member Dan Hall to approve Finance Committee minutes of March 5, 2018.

AYE: Mayor John R. Coburn, Committee Member Jaime Stout, Committee Member Janey Boydston, Committee Member Patrick Cale, Committee Member Dan Hall, Committee Member Wayne Johnson, Committee Member Derrick Reed, Committee Member Ivory Vann

Carried - Unanimously

4. Consider approval of claims for all City departments March 1, 2018 through March 14, 2018.

Motion was made by Committee Member Dan Hall, seconded by Committee Member Janey Boydston to approve claims for all City departments March 1, 2018 through March 14, 2018.

AYE: Mayor John R. Coburn, Committee Member Jaime Stout, Committee Member Janey Boydston, Committee Member Patrick Cale, Committee Member Dan Hall, Committee Member Wayne Johnson, Committee Member Derrick Reed, Committee Member Ivory Vann

Carried - Unanimously

5. Accept the lowest, best bid for chemical pump to Haynes Equipment in the amount of \$51,141.00, or take other necessary action. (Greg Riley)

Public Works Director Greg Riley stated bids were received for chemical pumps for the water treatment plant. After reviewing the bids, Haynes Equipment had the best bid, and offers the most cost effective service overall. Brenntag Southwest was slightly lower, but their bid packet was incomplete as it did not include a bid bond. Also, the installation aspect of the job could get rather expensive, per their bid. Anything over a one (1) day install incurs a \$3,000.00 per day charge. It is likely to take longer than one (1) day to install. The other bids were much higher than the two (2) previous mentioned companies. The MMA budgeted \$52,000.00 this year for this purchase.

Motion was made by Committee Member Janey Boydston, seconded by Committee Member Wayne Johnson to approve the lowest, best bid for chemical pump to Haynes Equipment in the amount of \$51,141.00.

AYE: Mayor John R. Coburn, Committee Member Jaime Stout, Committee Member Janey Boydston, Committee Member Patrick Cale, Committee Member Dan Hall, Committee Member Wayne Johnson, Committee Member Derrick Reed, Committee Member Ivory Vann

Carried - Unanimously

Motion was made by Committee Member Janey Boydston, seconded by Committee Member Wayne Johnson to approve lowest, best bid for chemical pump to Haynes Equipment in the amount of \$51,141.00.

AYE: Mayor John R. Coburn, Committee Member Jaime Stout, Committee Member Janey Boydston, Committee Member Patrick Cale, Committee Member Dan Hall, Committee Member Wayne Johnson, Committee Member Derrick Reed, Committee Member Ivory Vann

Carried - Unanimously

6. Consider approval to accept the lowest and best bid from First Tier in the amount of \$73,868.00 for Emergency Management building roof, or take other necessary action.
(Mike Stewart)

Assistant City Manager Mike Stewart stated there are some concerns that were raised over this item. Staff would like adequate time to do research and prepare satisfactory answers. He is asking the item be tabled to the April 2, 2018, Purchasing meeting and Finance Committee meeting.

Motion was made by Mayor John R. Coburn, seconded by Committee Member Dan Hall to table item to April 2, 2018.

AYE: Mayor John R. Coburn, Committee Member Jaime Stout, Committee Member Janey Boydston, Committee Member Patrick Cale, Committee Member Dan Hall, Committee Member Wayne Johnson, Committee Member Derrick Reed, Committee Member Ivory Vann

Carried - Unanimously

CHAIRMAN DERRICK REED
FINANCE COMMITTEE

finmin
TT/aw

Finance Committee

2.

Meeting Date: 04/02/2018

Initiator: Donnie Wimbley, Purchasing Director

Department: Purchasing

Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval of claims for all city departments March 15, 2018 through March 28, 2018.

BACKGROUND:

Claims List for all City Departments.

RECOMMENDED ACTION:

Approve of the claims for all City Departments March 15, 2018 through March 28, 2018.

Fiscal Impact

Attachments

Claims List

CITY OF MUSKOGEE CLAIMS
MARCH 15, 2018 TO MARCH 28, 2018

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT
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197645	2	ACCURATE LABS & TRAINING CENTE	3/16/2018	1,865.00
197646	2713	ACTION GROUP STAFFING	3/16/2018	2,893.68
197647	2461	ADVANCE AUTO PARTS 64771111001	3/16/2018	495.67
197648	3	AIRGAS USA LLC	3/16/2018	238.55
197649	1911	AMERICAN MUNICIPAL SERVICES	3/16/2018	395.51
197650	3984	AMERICAN RED CROSS-HEALTH & SA	3/16/2018	300.00
197651	158	ANCHOR AUTO GLASS	3/16/2018	250.00
197652	914	APAC CENTRAL INC	3/16/2018	8,202.36
197653	125	ASHTON GERNER	3/16/2018	45.00
197654	3976	AT&T #918 A04-0694 003 3	3/16/2018	760.00
197655	4267	AT&T #918 147-0140 002 4	3/16/2018	1,012.00
197656	4406	AT&T #918 682-2825 211 0	3/16/2018	1,029.48
197657	3151	BANK OF OKLAHOMA-WEALTH MANAGE	3/16/2018	1,500.00
197658	5352	BEACON ATHLETICS, LLC	3/16/2018	1,089.24
197659	780	BG PRODUCTS INC	3/16/2018	2,010.00
197660	5096	BLAKE RUSSELL REACTIONS WRAPS	3/16/2018	2,000.00
197661	438	BOB HOWARD DODGE	3/16/2018	311,388.00
197662	862	BOB'S AUTOMOTIVE ELECTRIC	3/16/2018	220.00
197663	2072	BRAINERD CHEMICAL COMPANY INC	3/16/2018	4,636.00
197664	259	BRENNTAG SOUTHWEST INC	3/16/2018	3,594.00
197665	3238	BROKEN ARROW ELECTRIC	3/16/2018	340.02
197666	1351	CARDIAC SCIENCE	3/16/2018	1,440.00
197667	992	CARE AROUND THE CLOCK INC	3/16/2018	3,947.31
197668	5350	CARTERSON PUBLIC SAFETY GROUP,	3/16/2018	250.00
197669	2965	CBEW PROFESSIONAL GROUP	3/16/2018	39,200.00
197670	3640	CHARBONNEAU, BILLY JO	3/16/2018	36.00
197671	820	CHIEF FIRE & SAFETY	3/16/2018	319.00
197672	3705	CHRIS NIKELS AUTOHAUS INC	3/16/2018	43.76
197673	4738	CITYWIDE PROPERTY MAINTENANCE	3/16/2018	1,650.00
197674	3626	CLARK EQUIPMENT	3/16/2018	855.00
197675	472	CLEET	3/16/2018	10,203.59
197676	3066	COMMUNITY CARE EAP	3/16/2018	323.05
197677	2292	CORE & MAIN LP	3/16/2018	828.00
197678	522	CORPORATE TO CASUAL SCREEN PRI	3/16/2018	386.00
197679	2651	THOMAS CRABTREE	3/16/2018	6,462.50
197680	4418	CROP PRODUCTION SERVICES	3/16/2018	885.00
197681	4311	DAVID'S DISCOUNT TIRES INC	3/16/2018	3,328.57
197682	26	DELL MARKETING LP	3/16/2018	147.24
197683	650	DIRECT TRAFFIC CONTROL INC	3/16/2018	1,711.62

197684	3991 DIRT WORK DONE RIGHT	3/16/2018	4,550.00
197685	4167 COLLEEN DURBIN	3/16/2018	800.00
197686	170 EAST CENTRAL ELECTRIC	3/16/2018	294.47
197687	3024 EDIE MCJUNKINS	3/16/2018	27.00
197688	742 EODD	3/16/2018	15,000.00
197689	953 EXPRESS EMPLOYMENT PROFESSIONA	3/16/2018	2,387.00
197690	29 FASTENAL COMPANY	3/16/2018	1,130.37
197691	5308 MEGAN FILANDA	3/16/2018	72.00
197692	4007 FIRE MARSHALS ASSOCIATION	3/16/2018	70.00
197693	133 FIVE STAR OFFICE SUPPLY	3/16/2018	23.15
197694	104 GALLS INC	3/16/2018	3,191.64
197695	339 GARVER ENGINEERS LLC	3/16/2018	1,898.20
197696	5247 NIKYA GIVENS	3/16/2018	234.00
197697	34 GRAINGER	3/16/2018	211.41
197698	2764 GRISSOMS LLC	3/16/2018	16,230.60
197699	337 HACH COMPANY	3/16/2018	583.30
197700	181 HIX AIR CONDITIONING SERVICE	3/16/2018	2,171.00
197701	289 HOLLOWAY UPDIKE AND BELLEN INC	3/16/2018	186,162.80
197702	2517 HONEYWELL INTERNATIONAL, INC	3/16/2018	22,491.83
197703	4902 IMPERIAL LLC	3/16/2018	285.30
197704	5103 JACK HOOPES	3/16/2018	11.99
197705	4884 JAK, INC	3/16/2018	249.00
197706	117 JEFF WATKINS	3/16/2018	20.00
197707	5369 KANSAS CITY AEROSPORTS	3/16/2018	2,500.00
197708	188 KING TIRES OF MUSKOGEE INC	3/16/2018	362.24
197709	705 KIRBY - SMITH	3/16/2018	1,000.09
197710	53 LAKE REGION ELECTRIC COOPERATI	3/16/2018	5.17
197711	3913 LAMBERT VET SUPPLY	3/16/2018	731.99
197712	4742 KAREN LAUDERDALE	3/16/2018	72.00
197713	5345 LB TECHNOLOGY, INC.	3/16/2018	15,430.29
197714	399 LOCKE SUPPLY CO	3/16/2018	393.40
197715	56 LOWES	3/16/2018	0.00
197716	56 LOWES	3/16/2018	3,441.17
197717	5009 MARTIN LUTHER KING TRUST AUTHO	3/16/2018	25,000.00
197718	4246 MARVIN'S MOWERS AND OUTDOOR LL	3/16/2018	45.47
197719	840 MATHIS PRINTING	3/16/2018	408.00
197720	2654 MATLOCK SECURITY SERVICES	3/16/2018	90.00
197721	5283 MEMTECH, INC.	3/16/2018	1,267.31
197722	194 MORGAN SERVICES COMPANY LLC	3/16/2018	25.00
197723	258 MOTOROLA SOLUTIONS INC	3/16/2018	2,956.50
197724	1992 MUNICIPALH2O.COM	3/16/2018	500.00
197725	5195 MUSCOGEE STAFFING SOLUTIONS, L	3/16/2018	157.50
197726	195 MUSKOGEE COUNTY CLERK	3/16/2018	104.00
197727	63 MUSKOGEE DAILY PHOENIX	3/16/2018	1,041.70
197728	341 MUSKOGEE LOCK & KEY	3/16/2018	50.50
197729	2448 MUSKOGEE NON-PROFIT RESOURCE C	3/16/2018	6,250.00
197730	868 MUSKOGEE PUBLIC SCHOOLS	3/16/2018	20.00

197731	1696 MUSKOGEE READY MIX LLC	3/16/2018	5,703.25
197732	197 MUSKOGEE YOUTH SERVICES	3/16/2018	2,315.86
197733	4562 NATIONAL MINORITY UPDATE	3/16/2018	195.00
197734	5182 NATIONAL SAFETY COUNCIL	3/16/2018	116.43
197735	3652 NEWTON EQUIPMENT LLC	3/16/2018	109.01
197736	1944 OFFICE CONNECTIONS LLC	3/16/2018	456.42
197737	114 OFFICE DEPOT	3/16/2018	977.91
197738	2108 OKLAHOMA CHILLER CORPORATION	3/16/2018	245.00
197739	3906 OKLAHOMA MECHANICAL INSPECTORS	3/16/2018	300.00
197740	67 OKLAHOMA NATURAL GAS	3/16/2018	2,363.54
197741	349 OKLAHOMA SECRETARY OF STATE	3/16/2018	20.00
197742	239 OKLAHOMA TAX COMMISSION	3/16/2018	826.50
197743	68 OKLAHOMA TURNPIKE AUTHORITY (O	3/16/2018	2.25
197744	3471 OKLAHOMA UNIFORM BUILDING CODE	3/16/2018	264.00
197745	529 ONE SOURCE MANAGED SVCS	3/16/2018	150.00
197746	2763 ONE SOURCE WATER LLC	3/16/2018	346.85
197747	70 OREILLY AUTO PARTS	3/16/2018	0.00
197748	70 OREILLY AUTO PARTS	3/16/2018	4,531.51
197749	4280 OSBI	3/16/2018	8,545.89
197750	477 OSBI	3/16/2018	8,200.94
197751	2820 OVERHEAD DOOR SOLUTIONS LLC	3/16/2018	335.00
197752	2786 OZARK LASER & SHORING, INC.	3/16/2018	800.00
197753	3745 P & H SUPPLY INC	3/16/2018	10.65
197754	73 PATE INDUSTRIAL SUPPLY INC	3/16/2018	489.68
197755	1597 PIONEER'S JANITORIAL SVC	3/16/2018	345.00
197756	2154 PITNEY BOWES GLOBAL FINANCIAL	3/16/2018	2,000.00
197757	4795 PREMIER TRUCK GROUP	3/16/2018	595.21
197758	3024 RANDALL HULL	3/16/2018	27.00
197759	4538 RETAIL ATTRACTIONS LLC	3/16/2018	4,000.00
197760	3024 RICHARD RANDELL	3/16/2018	27.00
197761	3420 RIVERSIDE AUTOPLEX OF MUSKOGEE	3/16/2018	272.88
197762	5246 ROBERTS TRUCK CENTER HOLDING C	3/16/2018	140.26
197763	149 ROSSON WHEEL SERVICE	3/16/2018	250.00
197764	4866 ROXY OPERATING ACCOUNT	3/16/2018	1,000.00
197765	3024 SCOTT CROW	3/16/2018	182.00
197766	87 SHERWIN-WILLIAMS	3/16/2018	411.10
197767	4689 SHI INTERNATIONAL CORP	3/16/2018	3,390.00
197768	3739 SLAPE, INETTE	3/16/2018	144.00
197769	5267 STAUB INVESTMENTS INC. DBA GAL	3/16/2018	36.00
197770	2104 SUDDENLINK	3/16/2018	8,365.46
197771	93 SUPERIOR LINEN SERVICE INC	3/16/2018	188.07
197772	117 TAMMY TRACY	3/16/2018	726.00
197773	94 TECHNICAL PROGRAMMING SERVICES	3/16/2018	6,461.92
197774	3074 TEDDERS ROOFING	3/16/2018	500.00
197775	362 TENDER TOUCH AUTO WASH INC	3/16/2018	339.00
197776	117 TIMOTHY TIDWELL	3/16/2018	85.00
197777	4183 TONY'S TIRE SERVICE INC	3/16/2018	300.00

197778	5364 TRILOGY DEVELOPMENT INC.	3/16/2018	8,000.00
197779	4446 TULSA ASPHALT LLC	3/16/2018	5,005.66
197780	3636 TYLER TECHNOLOGIES INC	3/16/2018	1,960.00
197781	97 UNIFIRST HOLDINGS LP	3/16/2018	567.90
197782	2398 UNIQUE DRY CLEANERS	3/16/2018	219.85
197783	2325 UNITED FORD FLEET & COMMERCIAL	3/16/2018	529.73
197784	5193 URBAN RESTORATION GROUP US INC	3/16/2018	264.50
197785	572 USA BLUEBOOK	3/16/2018	449.72
197786	3386 UTILITY TECHNOLOGY SERVICES IN	3/16/2018	11,560.00
197787	4492 VISION SERVICES PLAN, OKLAHOMA	3/16/2018	13,480.65
197788	335 WARREN CAT	3/16/2018	231.39
197789	215 WASTE MANAGEMENT OF OKLAHOMA I	3/16/2018	27,247.85
197790	329 WELDON PARTS - MUSKOGEE	3/16/2018	220.87
197791	1128 WHITTINGHILL DISPOSAL SERVICE	3/16/2018	3,987.50
197792	4901 LAURA WICKIZER	3/16/2018	72.00
197793	4112 WITMER PUBLIC SAFETY GROUP	3/16/2018	49.98
197794	121 CARDER, KRISTAN L	3/16/2018	100.00
197795	121 SUNDQUIST, MARY A	3/16/2018	100.00
197796	121 YOUNKER, JANA D	3/16/2018	12.20
197797	121 ALLISON, JOSEPH A	3/19/2018	3.81
197798	121 CAMPBELL, EDGAR	3/19/2018	1.28
197799	121 DIAMOND CREEK	3/19/2018	90.00
197800	121 GILL, DAVID	3/19/2018	12.00
197801	121 GOAD, JEAN	3/19/2018	58.69
197802	121 HARRIS, JENNIFER	3/19/2018	90.00
197803	121 HAYES, PEARLIE M	3/19/2018	54.04
197804	121 MCCLAIN, ALEXIS S	3/19/2018	13.20
197805	121 PARKS, DARRELL D	3/19/2018	23.84
197806	121 THORNTON, ROY LEE	3/19/2018	14.75
197807	121 BOWLIN AND ROLLIN, LLC	3/20/2018	50.53
197808	121 CARLTON, MARGIE A	3/20/2018	43.72
197809	121 CROUCH, RAY	3/20/2018	25.57
197810	121 MACKEY, PENNY M	3/20/2018	57.02
197811	121 MRE MUSK HOUSING PARTNERS	3/20/2018	75.25
197812	121 PALMER, KAY	3/20/2018	108.89
197813	121 PALMER, KAY	3/20/2018	61.85
197814	121 PETTIT, JAROD	3/20/2018	61.85
197815	121 RICHARDSON, BETTY	3/20/2018	25.85
197816	121 RIDENHOUR, ELIZABETH A	3/20/2018	3.04
197817	121 RISENHOOVER, WILLIAM	3/20/2018	90.00
197818	121 SUSMAN, BERNARD	3/20/2018	11.10
197819	121 WIEDEL, JERI	3/20/2018	53.14
197820	4468 BLUECROSS/BLUE SHIELD OF OK	3/20/2018	48,156.30
197821	121 BLANCK, GARLAND J	3/21/2018	3.81
197822	121 CAMPBELL, MARGARET ANN	3/21/2018	60.66
197823	121 CARDER, KRISTAN L	3/21/2018	3.68
197824	121 CASEY, CAMILLE	3/21/2018	0.25

197825	121 DICK'S SPORTING GOODS	3/21/2018	247.17
197826	121 GUCHWA, KEITH	3/21/2018	10.53
197827	121 HERNANDEZ, JOHN	3/21/2018	25.64
197828	121 HORNBUCKLE CAPITOL LLC	3/21/2018	45.36
197829	121 ITALIA EXPRESS	3/21/2018	379.63
197830	121 MEALER, BRANDON S	3/21/2018	3.50
197831	121 MONTGOMERY, MICAL ANTHONY	3/21/2018	11.09
197832	121 NELSON, DR MIKE	3/21/2018	56.25
197833	121 PERDUE, DONALD K	3/21/2018	14.81
197834	121 PETTIT, JARROD	3/21/2018	61.85
197835	121 SANCHEZ, ALFREDO G	3/21/2018	54.45
197836	121 SWEET BERRIES	3/21/2018	51.85
197837	121 THOMAS, DEMETRES A	3/21/2018	80.00
197838	121 UNITED COMMERCIAL PROPERTIES	3/21/2018	6.60
197839	3952 BANK OF AMERICA	3/21/2018	5,373.93
197840	2 ACCURATE LABS & TRAINING CENTE	3/23/2018	50.00
197841	2713 ACTION GROUP STAFFING	3/23/2018	2,656.97
197842	3 AIRGAS USA LLC	3/23/2018	49.48
197843	1051 ALLMAX PROFESSIONAL SOLUTIONS	3/23/2018	1,550.00
197844	158 ANCHOR AUTO GLASS	3/23/2018	359.66
197845	3967 ANIMAL HEALTH INTERNATIONAL IN	3/23/2018	1,089.63
197846	11 B & J OIL CO INC	3/23/2018	444.98
197847	3025 MICHAEL S BATES	3/23/2018	3,469.41
197848	5298 BEST & SHARP, INC.	3/23/2018	430.54
197849	3024 BILL JONES	3/23/2018	20.00
197850	3024 BILL PETERS	3/23/2018	156.00
197851	5096 BLAKE RUSSELL REACTIONS WRAPS	3/23/2018	525.00
197852	3238 BROKEN ARROW ELECTRIC	3/23/2018	54.04
197853	992 CARE AROUND THE CLOCK INC	3/23/2018	14,990.00
197854	294 CDW GOVERNMENT INC	3/23/2018	2,018.62
197855	3024 CHAD FARMER	3/23/2018	256.00
197856	4933 CINTAS CORPORATION #2	3/23/2018	142.82
197857	4738 CITYWIDE PROPERTY MAINTENANCE	3/23/2018	2,490.00
197858	3626 CLARK EQUIPMENT	3/23/2018	175.00
197859	4300 CLIFFORD POWER SYSTEMS INC	3/23/2018	10,320.00
197860	1560 THE COLLISION CENTER OF MUSKOG	3/23/2018	432.00
197861	101 CROWL OIL CO INC	3/23/2018	1,229.40
197862	3286 CHRISTOPHER CUMMINGS	3/23/2018	131.17
197863	4311 DAVID'S DISCOUNT TIRES INC	3/23/2018	1,672.14
197864	26 DELL MARKETING LP	3/23/2018	922.37
197865	170 EAST CENTRAL ELECTRIC	3/23/2018	545.82
197866	4862 SARAH EATON	3/23/2018	108.00
197867	715 EMERGENCY VEHICLE PARTS & PROD	3/23/2018	329.65
197868	953 EXPRESS EMPLOYMENT PROFESSIONA	3/23/2018	1,420.32
197869	29 FASTENAL COMPANY	3/23/2018	1,260.37
197870	5308 MEGAN FILANDA	3/23/2018	70.00
197871	678 FISHER SCIENTIFIC COMPANY LLC	3/23/2018	104.36

197872	133 FIVE STAR OFFICE SUPPLY	3/23/2018	1,527.21
197873	1424 FRONTIER EQUIPMENT	3/23/2018	209.75
197874	1636 FUN EXPRESS LLC	3/23/2018	382.11
197875	34 GRAINGER	3/23/2018	1,277.37
197876	1041 GREEN EQUIPMENT CO	3/23/2018	498.54
197877	5260 GUARD TRONIC INC	3/23/2018	1,026.00
197878	1793 HARBOR FREIGHT TOOLS	3/23/2018	277.75
197879	40 HARRISON TIRE & SUPPLY	3/23/2018	114.00
197880	5340 HDH, LLC DBA HILTON ST. LOUIS	3/23/2018	545.00
197881	461 HELENA CHEMICAL COMPANY	3/23/2018	372.00
197882	377 HOFFMAN PRINTING CO INC	3/23/2018	48.00
197883	42 HOGLE COMPANY	3/23/2018	7.65
197884	1414 HOMELAND STORES INC	3/23/2018	25.56
197885	923 HORT & LANDSCAPE ARCHITECTURE	3/23/2018	129.46
197886	45 IBT INC	3/23/2018	185.64
197887	4902 IMPERIAL LLC	3/23/2018	263.10
197888	427 INCOR	3/23/2018	1,944.00
197889	2899 INTERSTATE ELECTRIC CORPORATIO	3/23/2018	375.00
197890	3024 JOSH SMITH	3/23/2018	156.00
197891	3024 KAREN COKER	3/23/2018	20.00
197892	188 KING TIRES OF MUSKOGEE INC	3/23/2018	199.00
197893	2647 KONE CRANES INC	3/23/2018	999.00
197894	3024 LARRY FENNEL	3/23/2018	24.00
197895	399 LOCKE SUPPLY CO	3/23/2018	429.37
197896	5132 LACEY LOMAX	3/23/2018	42.00
197897	964 LOVE BOTTLING CO - #111902	3/23/2018	33.60
197898	661 LOVE BOTTLING CO - #170700	3/23/2018	1,969.71
197899	56 LOWES	3/23/2018	596.35
197900	5009 MARTIN LUTHER KING TRUST AUTHO	3/23/2018	17,497.83
197901	4246 MARVIN'S MOWERS AND OUTDOOR LL	3/23/2018	44.70
197902	4163 MEDIC BATTERIES	3/23/2018	272.94
197903	117 MICHAEL NICHOLSON	3/23/2018	59.77
197904	194 MORGAN SERVICES COMPANY LLC	3/23/2018	75.00
197905	5195 MUSCOGEE STAFFING SOLUTIONS, L	3/23/2018	126.00
197906	3246 MUSKOGEE CITY COUNTY 911 TRUST	3/23/2018	47,855.37
197907	61 MUSKOGEE COMMUNICATIONS, INC.	3/23/2018	85.00
197908	195 MUSKOGEE COUNTY CLERK	3/23/2018	223.00
197909	1476 MUSKOGEE COUNTY TREASURER	3/23/2018	12.70
197910	1476 MUSKOGEE COUNTY TREASURER	3/23/2018	18.00
197911	1476 MUSKOGEE COUNTY TREASURER	3/23/2018	21.60
197912	63 MUSKOGEE DAILY PHOENIX	3/23/2018	56.36
197913	761 N. F. P. A.	3/23/2018	175.00
197914	712 OCT EQUIPMENT INC	3/23/2018	265.00
197915	1944 OFFICE CONNECTIONS LLC	3/23/2018	431.91
197916	114 OFFICE DEPOT	3/23/2018	575.42
197917	4760 OG&E - ACCT #35947999-5	3/23/2018	121,592.44
197918	974 OKLAHOMA BAR ASSOCIATION	3/23/2018	200.00

197919	272 OKLAHOMA MUNICIPAL LEAGUE	3/23/2018	150.00
197920	67 OKLAHOMA NATURAL GAS	3/23/2018	3,021.60
197921	68 OKLAHOMA TURNPIKE AUTHORITY (O	3/23/2018	3.20
197922	2763 ONE SOURCE WATER LLC	3/23/2018	279.00
197923	70 OREILLY AUTO PARTS	3/23/2018	1,869.57
197924	73 PATE INDUSTRIAL SUPPLY INC	3/23/2018	24.00
197925	4795 PREMIER TRUCK GROUP	3/23/2018	908.68
197926	5263 MARYAH REAVIS	3/23/2018	42.00
197927	891 REHRIG PACIFIC COMPANY	3/23/2018	76,465.79
197928	496 ROYAL SIGN AND GRAPHIC INC	3/23/2018	40.00
197929	2616 ROYSE PRINTING CO	3/23/2018	199.00
197930	84 SADLER PAPER COMPANY	3/23/2018	311.72
197931	3651 SALTUS TECHNOLOGIES LLC	3/23/2018	290.00
197932	5252 SPARTAN MOTORS USA, INC	3/23/2018	297.11
197933	212 SUNSET CHEMICAL COMPANY	3/23/2018	200.00
197934	93 SUPERIOR LINEN SERVICE INC	3/23/2018	89.29
197935	117 TAMMY TRACY	3/23/2018	589.56
197936	3102 TIGER NATURAL GAS INC	3/23/2018	7,086.65
197937	4183 TONY'S TIRE SERVICE INC	3/23/2018	750.00
197938	2859 TOTAL RADIO INC	3/23/2018	1,595.00
197939	97 UNIFIRST HOLDINGS LP	3/23/2018	35.08
197940	402 UNION PACIFIC RAILROAD COMPANY	3/23/2018	2,000.00
197941	796 UTILITY SUPPLY CO	3/23/2018	1,538.00
197942	335 WARREN CAT	3/23/2018	142.48
197943	290 WASTE RESEARCH INC	3/23/2018	135.53
197944	717 WAYMAN, CINDY	3/23/2018	406.00
197945	309 WEST GROUP	3/23/2018	766.94
197946	121 COVINGTON, FRANCIS G	3/23/2018	270.00
197947	121 GARVIN, LORETTA	3/23/2018	13.38
197948	5046 BANCFIRST	3/23/2018	15,315.68
197949	316 EODLS	3/23/2018	1,350.00
197950	5204 PRA GROUP, INC. DBA RDS	3/23/2018	4,563.70
197951	121 INCOR	3/27/2018	212.76
197952	121 MONTGOMERY, MICAL ANTHONY	3/27/2018	51.85
197953	121 PERDUE, DONALD K	3/27/2018	46.66
197954	121 SHINN, PHILLIP M	3/27/2018	52.05
197955	121 UNITED COMMERCIAL PROPERTIES	3/27/2018	38.85
197956	121 WILSON, ROBERT	3/27/2018	73.01
197957	121 WOODSON, GARY	3/27/2018	16.65
197958	4468 BLUECROSS/BLUE SHIELD OF OK	3/27/2018	73,359.13
197959	121 B & H CONSTRUCTION	3/28/2018	877.48
197960	121 BLACKWELL, KENNETH R	3/28/2018	22.51
197961	121 BUDLER, MARK A	3/28/2018	7.20
197962	121 CRABTREE, KENNETH W	3/28/2018	40.92
197963	121 DIAMOND CREEK	3/28/2018	90.00
197964	121 DICKSON, DAVID J	3/28/2018	34.04
197965	121 DUNCAN, BRENTON V	3/28/2018	23.45

197966	121 ERGON ASPHALT & EMULSIONS	3/28/2018	36.34
197967	121 GARCIA, JUAN J	3/28/2018	59.53
197968	121 HOWARD, MICHAEL S	3/28/2018	12.56
197969	121 JACKSON PROPERTIES	3/28/2018	49.80
197970	121 LAKE MOORE REAL EST INC	3/28/2018	27.05
197971	121 LEE, DAVID G	3/28/2018	40.92
197972	121 MONTA HOLDINGS	3/28/2018	90.00
197973	121 OSTROWSKI, ERIK & ALLISON	3/28/2018	77.10
197974	121 PRIDE AMUSEMENT	3/28/2018	1,721.89
197975	121 PURTELL, MARSHA	3/28/2018	48.15
197976	121 WEIESNBACH, GARRY L	3/28/2018	25.28
197977	121 WIEIDEL, JERI	3/28/2018	44.25
197978	121 ZACHARY, ROBERT	3/28/2018	55.71

Finance Committee

3.

Meeting Date: 04/02/2018
Initiator: Donnie Wimbley, Purchasing Director
Department: Purchasing
Staff Information Source: Donnie Wimbley, Purchasing Manager

Information

AGENDA ITEM TITLE:

Consider approval to accept the lowest and best bid from First Tier in the amount of \$73,868.00 for Emergency Management building roof, or take other necessary action. (Mike Stewart)

BACKGROUND:

Emergency Management building roof was installed 1980.

- Remove and replace damaged built-up 3-ply roofing in place. 112.50 sq.Ft.
- Remove and replace damaged insulation-ISO board. 12.50 Sq.Ft.
- Remove and replace damaged flash parapet wall only. 430 LF
- Remove and replace damaged framing hanger. 34 Ea
- Required equipment boom lift-30'-45' reach for use on framing 3 days
- Required tele-handler/forklift and operator for use on roofing
- Required dumpster load-Approx. 40 yards, 7-8 tons of debris
- Remove and replace damaged sheathing-plywood-1/2" CDX 3150 sq. Ft
- Remove and replace damaged truss-flat roof system
- Remove and replace commercial electrical.

RECOMMENDED ACTION:

Approve to accept the lowest and best bids from First Tier in the amount of \$73,868.00 for Emergency Management building roof, or take other necessary action.

Fiscal Impact

Attachments

Recommendation Letter

Tabulation Sheet



CITY OF MUSKOGEE

March 2, 2018

To whom it may concern:

Facilities Department recommends First Tier Roofing for the roof at the old Emergency Management Building on S. Cherokee.

After reviewing and receiving the bids on 02-21-2018, First Tier has the lowest and best bid at \$73,868.00.

First Tier is a local company and the same family business did the roof back in the 1980's, with the sons repairing the roof approximately 10 Years ago, we feel they know the outlay of the roof the best.

Other Bids:

Tulsa Sooner Recon- \$198,512.00

OKC Today's Roofing-\$111,338.00

Billy Coffey

Facilities Manager

[Handwritten signature] 3/2/18.

Department: Facilities

Approved by City Council: _____

Witnessed by:

Finance Committee**4.**

Meeting Date: 04/02/2018

Submitted For: Rex Eskridge, Police

Initiator: Gayle Johnson, Chief
Secretary

Department: Police

Staff Information Source:

Information**AGENDA ITEM TITLE:**

Consider approval of receiving donated funds for the month of February, 2018 in the amount of \$430.00 for the City's Animal Shelter Sponsorship Program as per the attached list, or take other necessary action. (Rex Eskridge)

BACKGROUND:

City Council approved a Resolution authorizing a Sponsorship Program for the City's Animal Shelter with said funds to be used for the purpose of neutering and spaying shelter animals.

RECOMMENDED ACTION:

Approve receiving donated funds for the month of February, 2018 in the amount of \$430.00 for the City's Animal Shelter Sponsorship Agenda Item Title.

Fiscal Impact**Attachments**Feb Donations

Animal Shelter Donations

February 2018

Fred Fabian	\$	100.00
Corbell Greeling		80.00
Bryce Clark		10.00
James Dum		40.00
Clayton Jones		25.00
Virgil Mason		40.00
Dakota Turman		10.00
Tiffany Pritchett		40.00
Paul Wilson		5.00
M. McCutcheon		50.00
Yesenia Gonzalez		<u>30.00</u>

Total: \$ 430.00