

The City of Muskogee encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28 CFR/36).

**(Public Comment during Public Hearing or Agenda item comment)**

Council Rules of Decorum limit citizen comments on agenda items and public hearings to five (5) minutes and general comments for non-agenda items to (3) minutes.. Any person desiring to address the Committee during such period is required to sign in with the City Clerk prior to the Committee meeting between 5:00 p.m. and 5:15 p.m. on the third floor of City Hall or any time between 8:00 a.m. and 5:00 p.m. in the Office of the City Clerk, They shall provide their name, address and specify the agenda item they wish to address. Remarks shall be directed to the matter being considered and the speaker is allowed to speak only one time. If written materials are to be submitted twelve (12) copies should be made available, and may not be returned.

Agenda  
Finance Committee  
May 7, 2018  
5:30 P.M. - City Council Chambers

1. Consider approval of Finance Committee minutes of April 16, 2018.
2. Consider approval of claims for all City departments April 12, 2018 through May 2, 2018.
3. Consider approval of the Groupon Merchant Agreement for marketing and promotional services at River Country Family Water Park, or take other necessary action. (Mark Wilkerson)
4. Consider approval of Ordinance No. 4044-A amending the City of Muskogee Code of Ordinances, Chapter 58, Parks and Recreation, Section 58-21, Fees Generally; Authorizing the City Manager to Establish or Modify certain fees; providing for Repealer, Severability, and Setting an Effective Date, or take other necessary action. (Mike Stewart)
5. Consider approval of final payment for Muskogee Project No. 2017023, Pollution Control Basket Screen, to KBC Construction in the amount of \$16,067.35, or take other necessary action. (Greg Riley)
6. Consider approval of the contract Change Order and Final Payment to Dirt Work Done Right, LLC, for the Demolition Contract 16756 CDBG 16 Bid Group 38, in the amount of \$1,375.00, or take other necessary action. (Tish Callahan)
7. Consider approval of awarding the mowing contracts as follows: Base Bid No. One (1) , No. Two (2) and No. 5 to SB Services; Base Bid No. Three (3) and No. Four (4) to Grass Monkey; and the Turnpike Mowing Contract to D & D Ag Services, or take other necessary action. (Greg Riley)
8. Consider approval authorizing the Mayor to cast a ballot on behalf of the City of Muskogee for the OMAG Board of Trustees, or take other necessary action. (Mike Miller)

9. Consider approval to update the Muskogee 2020 Strategic Plan as discussed at the April 20, 2018 Special Call Council meeting, or take other necessary action. (Mike Miller)
10. Consider approval of receiving donated funds for the month of March 2018, in the amount of \$409.00 for the City's Animal Shelter Sponsorship Program as per the attached list, or take other necessary action. (Rex Eskridge)

**Finance Committee****1.**

Meeting Date: 05/07/2018  
Initiator: Ashley Wallace, Office Adm 1  
Department: City Clerk  
Staff Information Source:

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**Information****AGENDA ITEM TITLE:**

Consider approval of Finance Committee minutes of April 16, 2018.

**BACKGROUND:****RECOMMENDED ACTION:**

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**Fiscal Impact****Attachments**

04-16-2018 finmin

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**MINUTES**  
**FINANCE COMMITTEE**  
**April 16, 2018**

The Finance Committee of the City of Muskogee, Oklahoma, met at 5:30 p.m. on Monday, April 16, 2018 in Council Chambers, Third Floor, Municipal Building, with the following in attendance:

Present: Mayor John R. Coburn; Deputy Mayor Janey Boydston; Committee Member Patrick Cale; Committee Member Jaime Stout; Committee Member Marlon Coleman; Committee Member Dan Hall; Committee Member Wayne Johnson; Committee Member Derrick Reed; Committee Member Ivory Vann

Staff Present: Mike Miller, City Manager; Mike Stewart, Assistant City Manager; Roy Tucker, City Attorney; Tammy L. Tracy, City Clerk; Gary Garvin, City Planner; Greg Riley, Public Works Director; Matthew Beese, Assistant City Attorney; Michael O'Dell, Fire Chief; Kelly Plunkett, Human Resources Director; Rex Eskridge, Police Chief; Marcie Gilliam, Strategic Financial Analyst; Brent Trout, Batfish, Executive Director

1. Consider approval of Finance Committee minutes of April 2, 2018.

Motion was made by Committee Member Dan Hall, seconded by Mayor John R. Coburn to approve Finance Committee minutes of April 2, 2018.

AYE: Mayor John R. Coburn, Deputy Mayor Janey Boydston, Committee Member Jaime Stout, Committee Member Patrick Cale, Committee Member Marlon Coleman, Committee Member Dan Hall, Committee Member Wayne Johnson, Committee Member Derrick Reed, Committee Member Ivory Vann

Carried - Unanimously

2. Consider approval of claims for all City departments March 29, 2018 through April 11, 2018.

Motion was made by Committee Member Wayne Johnson, seconded by Committee Member Dan Hall to approve claims for all City departments March 29, 2018 through April 11, 2018.

AYE: Mayor John R. Coburn, Deputy Mayor Janey Boydston, Committee Member Jaime Stout, Committee Member Patrick Cale, Committee Member Marlon Coleman, Committee Member Dan Hall, Committee Member Wayne Johnson, Committee Member Derrick Reed, Committee Member Ivory Vann

Carried - Unanimously

3. Consider approval of awarding the lowest and best bid to Cook Construction and Crane Services for Stormwater System Improvements to the Civitan Drainage Basin for the Debby Jane Lane and Bonnie Avenue Project, in the amount of \$64,125.00, or take other necessary action. (Greg Riley)

Public Works Director Greg Riley stated this is a continuation of projects within the Civitan Drainage Basin that will correct a drainage issue at this intersection. Currently two (2) houses are subject to surface flooding in large rain events and the deteriorated piping is causing large sinkholes in yards. This project will significantly reduce the frequency of flooding and eliminate the sinkhole issue. The project is being paid for out of the OWRB loan and there will be future follow-up projects downstream.

Bids received as shown below:

Cook Construction Bid amount -\$64,125.00

Tonto Construction Bid amount-\$116,574.35

Patriot Construction Services, Inc. Bid amount-\$140,474.19

Dirt Works Done Right - Bid Rejected.

Motion was made by Committee Member Wayne Johnson, seconded by Committee Member Dan Hall to approve awarding the lowest and best bid to Cook Construction and Crane Services for Stormwater System Improvements to the Civitan Drainage Basin for the Debby Jane Lane and Bonnie Avenue Project, in the amount of \$64,125.00.

AYE: Mayor John R. Coburn, Deputy Mayor Janey Boydston, Committee Member Jaime Stout, Committee Member Patrick Cale, Committee Member Marlon Coleman, Committee Member Dan Hall, Committee Member Wayne Johnson, Committee Member Derrick Reed, Committee Member Ivory Vann

Carried - Unanimously

4. Consider approval to accept Engineering Services Agreement from Holloway, Updike, and Bellen, Inc. (HUB), for professional services for the plans and specifications for Roadway Improvements at U.S. 62 and Country Club Road, in the amount of \$56,750.00, or take other necessary action. (Greg Riley)

Public Works Director Greg Riley stated the City has resolved to enter into an agreement with ODOT to improve the signalization and intersection of Country Club Road and Hwy. 62 (Shawnee Bypass). ODOT has agreed to pay 80% of the signal costs. The City will be responsible for the engineering cost, 20% of signal cost, and any roadway and drainage work. The plan is to extend the left turn lane south of Shawnee to allow through-vehicles to move freely in the through-lane at peak times. The drainage problems south of Shawnee will also be addressed.

Motion was made by Committee Member Dan Hall, seconded by Committee Member Jaime Stout to approve to accept Engineering Services Agreement from Holloway, Updike, and Bellen, Inc. (HUB), for professional services for the plans and specifications for Roadway Improvements at U.S. 62 and Country Club Road, in the amount of \$56,750.00.

AYE: Mayor John R. Coburn, Deputy Mayor Janey Boydston, Committee Member  
Jaime Stout, Committee Member Patrick Cale, Committee Member Marlon  
Coleman, Committee Member Dan Hall, Committee Member Wayne Johnson,  
Committee Member Derrick Reed, Committee Member Ivory Vann  
Carried - Unanimously

CHAIRMAN DERRICK REED  
FINANCE COMMITTEE

finmin  
TT/aw

**Finance Committee**

**2.**

Meeting Date: 05/07/2018  
Initiator: Tammy Tracy, City Clerk  
Department: City Clerk  
Staff Information Source:

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Information

AGENDA ITEM TITLE:

Consider approval of claims for all City departments April 12, 2018 through May 2, 2018.

BACKGROUND:

RECOMMENDED ACTION:

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Fiscal Impact

Attachments

Claims List

Claims List

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CITY OF MUSKOGEE CLAIMS  
APRIL 12, 2018 TO May 2, 2018

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT
198319	121	RANSON, GEORGIA A	4/12/2018	44.81
198320	121	STRICKLAND, TINA LYNN	4/12/2018	51.85
198321	2	ACCURATE LABS & TRAINING CENTE	4/13/2018	230.00
198322	155	ACECO RENTAL AND SALES	4/13/2018	797.00
198323	127	ACOM SOLUTIONS INC	4/13/2018	237.50
198324	2713	ACTION GROUP STAFFING	4/13/2018	6,945.61
198325	2461	ADVANCE AUTO PARTS 64771111001	4/13/2018	965.40
198326	3	AIRGAS USA LLC	4/13/2018	316.40
198327	6	AMERICAN INDUSTRIAL SUPPLY CO	4/13/2018	483.22
198328	1911	AMERICAN MUNICIPAL SERVICES	4/13/2018	541.85
198329	3024	ANTHONY BROWN	4/13/2018	325.00
198330	11	B & J OIL CO INC	4/13/2018	2,120.00
198331	3746	B & R ELECTRIC SERVICE INC	4/13/2018	500.00
198332	4543	VIDA BERRY	4/13/2018	458.33
198333	780	BG PRODUCTS INC	4/13/2018	652.80
198334	5096	BLAKE RUSSELL REACTIONS WRAPS	4/13/2018	2,000.00
198335	862	BOB'S AUTOMOTIVE ELECTRIC	4/13/2018	235.00
198336	3238	BROKEN ARROW ELECTRIC	4/13/2018	235.40
198337	2552	BROWN'S SHOE FIT CO #87	4/13/2018	275.00
198338	1057	BSN SPORTS	4/13/2018	72.19
198339	992	CARE AROUND THE CLOCK INC	4/13/2018	150.00
198340	3640	CHARBONNEAU, BILLY JO	4/13/2018	72.00
198341	125	CHRIS BROWN	4/13/2018	250.00
198342	3024	CHRIS ROCHELL	4/13/2018	0.00
198343	3024	CHRISTON WARD	4/13/2018	60.00
198344	3442	CITY OF MUSKOGEE FOUNDATION	4/13/2018	120,955.89
198345	4738	CITYWIDE PROPERTY MAINTENANCE	4/13/2018	3,090.00
198346	3626	CLARK EQUIPMENT	4/13/2018	515.00
198347	3066	COMMUNITY CARE EAP	4/13/2018	323.05
198348	5013	COOK CONSULTING LLC	4/13/2018	108,727.50
198349	3154	CREATIVE APPAREL AND MORE INC	4/13/2018	1,385.86
198350	101	CROWL OIL CO INC	4/13/2018	16,615.96
198351	3024	DAKOTA JONES	4/13/2018	255.00
198352	117	DAVID THOMPSON	4/13/2018	59.77
198353	4311	DAVID'S DISCOUNT TIRES INC	4/13/2018	1,102.28
198354	262	DEPARTMENT OF ENVIRONMENTAL QU	4/13/2018	62.00
198355	4786	DIGI SECURITY SYSTEMS LLC	4/13/2018	11,782.50
198356	3024	DON JOHNSON	4/13/2018	470.00
198357	125	DONNA PILLARS	4/13/2018	81.00

198358	4862 SARAH EATON	4/13/2018	90.00
198359	125 ELISHA MOORE	4/13/2018	32.00
198360	953 EXPRESS EMPLOYMENT PROFESSIONA	4/13/2018	2,838.66
198361	29 FASTENAL COMPANY	4/13/2018	154.80
198362	5308 MEGAN FILANDA	4/13/2018	202.00
198363	3509 FLEETPRIDE INC	4/13/2018	115.35
198364	5335 FORREST SHOEMAKER AC INC. DBA	4/13/2018	54,238.00
198365	4407 FRANKLIN DIGITAL, INC	4/13/2018	324.50
198366	3024 GARY GARVIN	4/13/2018	336.00
198367	5247 NIKYA GIVENS	4/13/2018	216.00
198368	3294 GLOVER & ASSOCIATES INC	4/13/2018	159,108.87
198369	40 HARRISON TIRE & SUPPLY	4/13/2018	10.00
198370	42 HOGLE COMPANY	4/13/2018	1,328.10
198371	289 HOLLOWAY UPDIKE AND BELLEN INC	4/13/2018	163,988.65
198372	1414 HOMELAND STORES INC	4/13/2018	91.22
198373	45 IBT INC	4/13/2018	9.93
198374	427 INCOR	4/13/2018	2,187.00
198375	5103 JACK HOOPES	4/13/2018	6.90
198376	5305 JOHN V TEDESCO DO PA	4/13/2018	2,000.00
198377	369 LAKELAND FLORIST	4/13/2018	67.00
198378	4742 KAREN LAUDERDALE	4/13/2018	72.00
198379	726 LIBERTY FLAGS	4/13/2018	313.00
198380	5310 PETER J. LIIMATTA	4/13/2018	330.00
198381	399 LOCKE SUPPLY CO	4/13/2018	16.87
198382	964 LOVE BOTTLING CO - #111902	4/13/2018	34.00
198383	56 LOWES	4/13/2018	480.55
198384	2967 MAIN STREET MUSKOGEE, INC	4/13/2018	2,500.00
198385	5291 ALLISON MARTINEZ	4/13/2018	14.00
198386	3024 MARVIN FENNELL	4/13/2018	12.00
198387	4246 MARVIN'S MOWERS AND OUTDOOR LL	4/13/2018	245.00
198388	2654 MATLOCK SECURITY SERVICES	4/13/2018	60.00
198389	194 MORGAN SERVICES COMPANY LLC	4/13/2018	100.00
198390	5195 MUSKOGEE STAFFING SOLUTIONS, L	4/13/2018	759.50
198391	110 MUSKOGEE CHAMBER OF COMMERCE	4/13/2018	1,000.00
198392	110 MUSKOGEE CHAMBER OF COMMERCE	4/13/2018	51,541.66
198393	61 MUSKOGEE COMMUNICATIONS, INC.	4/13/2018	468.30
198394	195 MUSKOGEE COUNTY CLERK	4/13/2018	26.00
198395	63 MUSKOGEE DAILY PHOENIX	4/13/2018	1,217.42
198396	847 MUSKOGEE FENCE & DECK CO	4/13/2018	800.00
198397	1728 MUSKOGEE LITTLE THEATER, INC.	4/13/2018	2,188.57
198398	341 MUSKOGEE LOCK & KEY	4/13/2018	12.50
198399	3652 NEWTON EQUIPMENT LLC	4/13/2018	4.81
198400	4754 NEWTON, BRYCE DBA	4/13/2018	295.00
198401	5357 NOAH'S PARK & PLAYGROUNDS LLC	4/13/2018	10,187.05
198402	1944 OFFICE CONNECTIONS LLC	4/13/2018	394.95
198403	114 OFFICE DEPOT	4/13/2018	351.69
198404	4760 OG&E - ACCT #35947999-5	4/13/2018	108,980.24

198405	5210 OHD, LLLP	4/13/2018	810.00
198406	821 OKLAHOMA CORPORATION COMMISSIO	4/13/2018	50.00
198407	917 OKLAHOMA EAGLE LLC	4/13/2018	92.50
198408	67 OKLAHOMA NATURAL GAS	4/13/2018	2,173.13
198409	5288 OKLAHOMA STATE UNIVERSITY	4/13/2018	225.00
198410	5288 OKLAHOMA STATE UNIVERSITY	4/13/2018	225.00
198411	3471 OKLAHOMA UNIFORM BUILDING CODE	4/13/2018	464.00
198412	2763 ONE SOURCE WATER LLC	4/13/2018	216.50
198413	70 OREILLY AUTO PARTS	4/13/2018	2,750.50
198414	2786 OZARK LASER & SHORING, INC.	4/13/2018	150.00
198415	73 PATE INDUSTRIAL SUPPLY INC	4/13/2018	149.68
198416	1597 PIONEER'S JANITORIAL SVC	4/13/2018	345.00
198417	4408 PRAIRIE PRODUCTION COMPANY	4/13/2018	79.48
198418	5008 PREMIER USA INC.	4/13/2018	906.24
198419	4748 QUALITY LOGO PRODUCTS INC	4/13/2018	868.52
198420	5263 MARYAH REAVIS	4/13/2018	42.00
198421	4538 RETAIL ATTRACTIONS LLC	4/13/2018	4,000.00
198422	3024 ROBERT DOBBS	4/13/2018	40.00
198423	3024 RODNEY BROOK	4/13/2018	167.86
198424	149 ROSSON WHEEL SERVICE	4/13/2018	100.00
198425	84 SADLER PAPER COMPANY	4/13/2018	187.03
198426	2503 SAFETY FIRE EXTINGUISHERS	4/13/2018	1,813.65
198427	125 SELAMAWIT NEGOSSE	4/13/2018	30.00
198428	3739 SLAPE, INETTE	4/13/2018	162.00
198429	5267 STAUB INVESTMENTS INC. DBA GAL	4/13/2018	32.00
198430	4985 STOP SIGNS & MORE	4/13/2018	119.70
198431	92 STUART C IRBY CO	4/13/2018	1,142.40
198432	93 SUPERIOR LINEN SERVICE INC	4/13/2018	97.99
198433	2435 TAHLEQUAH DAILY PRESS	4/13/2018	130.30
198434	94 TECHNICAL PROGRAMMING SERVICES	4/13/2018	2,885.26
198435	362 TENDER TOUCH AUTO WASH INC	4/13/2018	566.00
198436	271 THYSSENKRUPP ELEVATOR CORP	4/13/2018	2,100.00
198437	4572 TRANSUNION RISK & ALTERNATIVE	4/13/2018	110.00
198438	805 TWIN CITIES READY MIX INC	4/13/2018	282.00
198439	97 UNIFIRST HOLDINGS LP	4/13/2018	1,071.21
198440	2398 UNIQUE DRY CLEANERS	4/13/2018	259.65
198441	796 UTILITY SUPPLY CO	4/13/2018	12,398.30
198442	4492 VISION SERVICES PLAN, OKLAHOMA	4/13/2018	10,068.75
198443	382 WALMART STORES	4/13/2018	111.92
198444	717 WAYMAN, CINDY	4/13/2018	482.00
198445	309 WEST GROUP	4/13/2018	766.94
198446	99 WHEELER METALS	4/13/2018	245.29
198447	691 WHITE STAR MACHINERY & SUPPLY	4/13/2018	1,351.50
198448	4901 LAURA WICKIZER	4/13/2018	72.00
198449	4242 WORLD MEDIA ENTERPRISES INC	4/13/2018	599.00
198450	4468 BLUECROSS/BLUE SHIELD OF OK	4/16/2018	57,068.60
198451	3024 CHRIS ROCHELL	4/17/2018	78.00

198452	121 COLLINS, MYRTLE	4/18/2018	48.15
198453	121 COLWELL- BANKER	4/18/2018	62.94
198454	121 COX, JAYCIE	4/18/2018	90.00
198455	121 DURAN, JENNIFER M	4/18/2018	40.67
198456	121 E & S PROPERTIES	4/18/2018	54.15
198457	121 KIMREY, BARBARA L	4/18/2018	8.29
198458	121 KXM INVESTMENTS LLC	4/18/2018	59.05
198459	121 LARRISON, LORRAINE A	4/18/2018	5.77
198460	121 PALMER, KENNY	4/18/2018	7.19
198461	121 SPURLOCK, DENNIS	4/18/2018	42.39
198462	121 TIMS, KAYLA	4/18/2018	53.14
198463	121 WATTS, NATALIE L	4/18/2018	57.58
198464	121 WHITE, NICHOLAS A	4/18/2018	10.26
198465	3952 BANK OF AMERICA	4/18/2018	0.00
198466	3952 BANK OF AMERICA	4/18/2018	8,903.30
198467	3024 ABIGAIL WRIGHT	4/20/2018	12.00
198468	2 ACCURATE LABS & TRAINING CENTE	4/20/2018	4,530.62
198469	155 ACECO RENTAL AND SALES	4/20/2018	95.95
198470	2713 ACTION GROUP STAFFING	4/20/2018	0.00
198471	3 AIRGAS USA LLC	4/20/2018	56.21
198472	6 AMERICAN INDUSTRIAL SUPPLY CO	4/20/2018	308.00
198473	319 AMERICAN PLANNING ASSOCIATION	4/20/2018	354.00
198474	5166 ANIMAL MEDICAL CENTER #15597	4/20/2018	1,630.00
198475	5167 ANIMAL MEDICAL CENTER #15603	4/20/2018	1,009.00
198476	3458 APPLIED CONCEPTS INC	4/20/2018	118.00
198477	3976 AT&T #918 A04-0694 003 3	4/20/2018	935.47
198478	4267 AT&T #918 147-0140 002 4	4/20/2018	1,247.00
198479	4406 AT&T #918 682-2825 211 0	4/20/2018	1,029.48
198480	52 AUFFENBERG CHEVROLET CADILLAC	4/20/2018	25.48
198481	11 B & J OIL CO INC	4/20/2018	16,324.68
198482	438 BOB HOWARD DODGE	4/20/2018	44,484.00
198483	862 BOB'S AUTOMOTIVE ELECTRIC	4/20/2018	290.00
198484	2072 BRAINERD CHEMICAL COMPANY INC	4/20/2018	4,468.00
198485	117 BRANDON SIMMONS	4/20/2018	15.00
198486	3238 BROKEN ARROW ELECTRIC	4/20/2018	28.97
198487	3024 BRUCE WILLIAMS	4/20/2018	61.83
198488	294 CDW GOVERNMENT INC	4/20/2018	427.52
198489	117 CHRIS DEAN	4/20/2018	44.99
198490	3024 CHRIS DEAN	4/20/2018	324.00
198491	261 CITY OF MUSKOGEE	4/20/2018	216.72
198492	4738 CITYWIDE PROPERTY MAINTENANCE	4/20/2018	2,160.00
198493	1650 CORAL SWIMMING POOL SUPPLY CO	4/20/2018	661.05
198494	2292 CORE & MAIN LP	4/20/2018	419.40
198495	5020 COWAN GROUP ENGINEERING LLC	4/20/2018	5,800.00
198496	3154 CREATIVE APPAREL AND MORE INC	4/20/2018	1,730.89
198497	5075 CYNMAR LLC	4/20/2018	416.10
198498	125 DAVID GRAY	4/20/2018	75.00

198499	4311 DAVID'S DISCOUNT TIRES INC	4/20/2018	192.70
198500	26 DELL MARKETING LP	4/20/2018	715.55
198501	262 DEPARTMENT OF ENVIRONMENTAL QU	4/20/2018	347.71
198502	3024 DREW BRANAN	4/20/2018	324.00
198503	170 EAST CENTRAL ELECTRIC	4/20/2018	759.25
198504	953 EXPRESS EMPLOYMENT PROFESSIONA	4/20/2018	6,990.61
198505	29 FASTENAL COMPANY	4/20/2018	370.48
198506	133 FIVE STAR OFFICE SUPPLY	4/20/2018	1,560.88
198507	1424 FRONTIER EQUIPMENT	4/20/2018	1,036.00
198508	1041 GREEN EQUIPMENT CO	4/20/2018	232.90
198509	2764 GRISSOMS LLC	4/20/2018	99.63
198510	337 HACH COMPANY	4/20/2018	2,153.96
198511	4561 HACHETTE BOOK GROUP INC	4/20/2018	149.93
198512	40 HARRISON TIRE & SUPPLY	4/20/2018	70.00
198513	5194 HAWKINS, INC.	4/20/2018	16,512.00
198514	42 HOGLE COMPANY	4/20/2018	52.05
198515	289 HOLLOWAY UPDIKE AND BELLEN INC	4/20/2018	5,350.00
198516	43 HOLLOWAYS BLUEPRINT & COPY SHO	4/20/2018	15.00
198517	1414 HOMELAND STORES INC	4/20/2018	101.53
198518	4857 I 40 RACE SERVICE LLC	4/20/2018	280.00
198519	45 IBT INC	4/20/2018	50.16
198520	321 INTEGRIS	4/20/2018	475.00
198521	2899 INTERSTATE ELECTRIC CORPORATIO	4/20/2018	4,103.25
198522	125 JESSICA NGUYEN	4/20/2018	175.00
198523	3024 JIM HARRIS	4/20/2018	1,320.00
198524	3024 JOSHUA SMITH	4/20/2018	474.00
198525	3024 KAREN COKER	4/20/2018	12.00
198526	3024 KELLY PLUNKETT	4/20/2018	291.97
198527	4467 KEVIN HERON TOOLS - SNAP ON	4/20/2018	500.00
198528	53 LAKE REGION ELECTRIC COOPERATI	4/20/2018	300.00
198529	726 LIBERTY FLAGS	4/20/2018	313.00
198530	399 LOCKE SUPPLY CO	4/20/2018	36.87
198531	56 LOWES	4/20/2018	534.81
198532	5368 MARLER, JIMMY L. DBA WHISTLE C	4/20/2018	372.00
198533	4246 MARVIN'S MOWERS AND OUTDOOR LL	4/20/2018	421.82
198534	3024 MIKE HEDGE	4/20/2018	44.91
198535	194 MORGAN SERVICES COMPANY LLC	4/20/2018	130.00
198536	921 MOTION INDUSTRIES INC	4/20/2018	190.19
198537	1992 MUNICIPALH2O.COM	4/20/2018	125.00
198538	5195 MUSCOGEE STAFFING SOLUTIONS, L	4/20/2018	65.63
198539	110 MUSKOGEE CHAMBER OF COMMERCE	4/20/2018	59.00
198540	61 MUSKOGEE COMMUNICATIONS, INC.	4/20/2018	131.87
198541	195 MUSKOGEE COUNTY CLERK	4/20/2018	104.00
198542	63 MUSKOGEE DAILY PHOENIX	4/20/2018	30.15
198543	645 NSI SOLUTIONS INC	4/20/2018	402.00
198544	114 OFFICE DEPOT	4/20/2018	254.03
198545	2352 OG&E #127846305-2	4/20/2018	25.68

198546	2484 OG&E #127926402-0	4/20/2018	187.88
198547	67 OKLAHOMA NATURAL GAS	4/20/2018	2,070.45
198548	349 OKLAHOMA SECRETARY OF STATE	4/20/2018	25.00
198549	2763 ONE SOURCE WATER LLC	4/20/2018	139.70
198550	70 OREILLY AUTO PARTS	4/20/2018	663.86
198551	73 PATE INDUSTRIAL SUPPLY INC	4/20/2018	670.55
198552	204 PIONEER ABSTRACT & TITLE COMPA	4/20/2018	0.00
198553	2154 PITNEY BOWES GLOBAL FINANCIAL	4/20/2018	1,000.00
198554	3666 PITNEY BOWES INC	4/20/2018	200.28
198555	2078 PONTEM SOFTWARE	4/20/2018	1,200.00
198556	4795 PREMIER TRUCK GROUP	4/20/2018	368.94
198557	5008 PREMIER USA INC.	4/20/2018	807.12
198558	4610 PRIME AUTOMOTIVE WAREHOUSE LLC	4/20/2018	1,876.52
198559	84 SADLER PAPER COMPANY	4/20/2018	120.94
198560	435 SAFETY-KLEEN SYSTEMS INC	4/20/2018	238.82
198561	87 SHERWIN-WILLIAMS	4/20/2018	2,100.00
198562	358 SIRCHIE FINGER PRINT	4/20/2018	93.20
198563	3506 SPRINGFIELD GROCER COMPANY	4/20/2018	683.75
198564	1248 SPRINT PCS	4/20/2018	7,824.78
198565	2104 SUDDENLINK	4/20/2018	8,363.81
198566	93 SUPERIOR LINEN SERVICE INC	4/20/2018	89.29
198567	117 TARAH MOUTRAY	4/20/2018	80.62
198568	3102 TIGER NATURAL GAS INC	4/20/2018	4,324.14
198569	152 TOMAHAWK LIVE TRAP LLC	4/20/2018	199.21
198570	267 TONTO CONSTRUCTION INC	4/20/2018	16,495.00
198571	4183 TONY'S TIRE SERVICE INC	4/20/2018	300.00
198572	3636 TYLER TECHNOLOGIES INC	4/20/2018	1,480.00
198573	572 USA BLUEBOOK	4/20/2018	368.76
198574	215 WASTE MANAGEMENT OF OKLAHOMA I	4/20/2018	21.83
198575	329 WELDON PARTS - MUSKOGEE	4/20/2018	26.88
198576	99 WHEELER METALS	4/20/2018	77.90
198577	691 WHITE STAR MACHINERY & SUPPLY	4/20/2018	720.36
198578	3024 BILL PETERS	4/20/2018	3,348.00
198579	121 EASY PARTNERS II LLC	4/23/2018	116.00
198580	121 MAYER, MELANIE	4/23/2018	0.69
198581	121 REDO PROPERTIES	4/23/2018	51.87
198582	121 SHINN, PHILLIP M	4/23/2018	62.03
198583	121 STATLER, JERRY	4/23/2018	40.81
198584	121 WIEDEL, JERI	4/23/2018	8.71
198585	331 JOEL EVERETT	4/23/2018	300.00
198586	4468 BLUECROSS/BLUE SHIELD OF OK	4/24/2018	54,689.25
198587	121 ARNOLD, KENNEDY LEANN	4/25/2018	55.92
198588	121 CHRISTENSEN, SHAWN	4/25/2018	24.60
198589	121 COLE, JAMES CARL	4/25/2018	41.27
198590	121 CROSBY, CINDY	4/25/2018	55.71
198591	121 CSR, LLC	4/25/2018	49.80
198592	121 HAMPTON, JODIE L	4/25/2018	42.59

198593	121 HENSON, NOLON R	4/25/2018	13.43
198594	121 HULBERT, BRYAN J	4/25/2018	49.00
198595	121 KIRK, ELADA	4/25/2018	100.00
198596	121 MIDWEST FERTILIZER	4/25/2018	36.28
198597	121 NEWELL, JUSTIN W	4/25/2018	9.47
198598	121 PETTIT, JARROD	4/25/2018	61.05
198599	121 POPE, GWENDOLYN S	4/25/2018	18.84
198600	121 PRICE, KLAIRE M	4/25/2018	64.39
198601	121 ROSARIO, PAULA R	4/25/2018	6.44
198602	121 SIMPSON, ALFRED	4/25/2018	52.38
198603	121 SKAGGS, MARY C	4/25/2018	19.05
198604	121 TIMMONS, ROYCE & JENNIFER	4/25/2018	23.05
198605	121 TURNER TANK TRUCKS	4/25/2018	516.78
198606	121 VANHOFF, MICHAEL P	4/25/2018	21.81
198607	121 WORTH, DAVID/JIMMIE	4/25/2018	15.09
198608	121 WRIGHT, PATRICK & LORI	4/25/2018	30.22
198609	3024 ABIGAIL WRIGHT	4/27/2018	43.55
198610	2 ACCURATE LABS & TRAINING CENTE	4/27/2018	620.00
198611	2713 ACTION GROUP STAFFING	4/27/2018	4,092.14
198612	3 AIRGAS USA LLC	4/27/2018	83.75
198613	1369 ALL-STATE ELECTRIC MOTORS INC	4/27/2018	320.00
198614	6 AMERICAN INDUSTRIAL SUPPLY CO	4/27/2018	73.56
198615	3984 AMERICAN RED CROSS-HEALTH & SA	4/27/2018	432.00
198616	4982 ANCHOR PAINT MFG CO	4/27/2018	769.52
198617	5400 TYLER ANDERSON	4/27/2018	160.00
198618	3967 ANIMAL HEALTH INTERNATIONAL IN	4/27/2018	7.78
198619	914 APAC CENTRAL INC	4/27/2018	964.00
198620	5401 ROBERT VAN APPELGATE	4/27/2018	80.00
198621	4612 AT&T MOBILITY #918-577-2585 (C	4/27/2018	17.81
198622	52 AUFFENBERG CHEVROLET CADILLAC	4/27/2018	186.57
198623	5326 AUTO FX/FX TECHNOLOGIES	4/27/2018	261.84
198624	3746 B & R ELECTRIC SERVICE INC	4/27/2018	95.00
198625	4361 BANCFIRST	4/27/2018	13,125.00
198626	5046 BANCFIRST	4/27/2018	151,970.58
198627	3928 BANK OF OKLAHOMA - VISA	4/27/2018	429.81
198628	5395 CAMERON BELL	4/27/2018	80.00
198629	1703 BEN E. KEITH	4/27/2018	1,565.04
198630	780 BG PRODUCTS INC	4/27/2018	303.60
198631	5096 BLAKE RUSSELL REACTIONS WRAPS	4/27/2018	2,000.00
198632	259 BRENNTAG SOUTHWEST INC	4/27/2018	15,469.20
198633	3238 BROKEN ARROW ELECTRIC	4/27/2018	130.00
198634	1057 BSN SPORTS	4/27/2018	478.89
198635	488 CAMPBELL WHOLESALE CO INC	4/27/2018	249.05
198636	3640 CHARBONNEAU, BILLY JO	4/27/2018	36.00
198637	5385 CHUPP IMPLEMENT COMPANY	4/27/2018	124.62
198638	167 CINCINNATI RADIATOR SERVICE IN	4/27/2018	178.00
198639	4933 CINTAS CORPORATION #2	4/27/2018	113.54

198640	4738 CITYWIDE PROPERTY MAINTENANCE	4/27/2018	2,057.13
198641	5013 COOK CONSULTING LLC	4/27/2018	1,800.00
198642	2292 CORE & MAIN LP	4/27/2018	35.71
198643	522 CORPORATE TO CASUAL SCREEN PRI	4/27/2018	3,479.20
198644	4311 DAVID'S DISCOUNT TIRES INC	4/27/2018	813.20
198645	25 DEALERS ELECTRICAL SUPPLY	4/27/2018	9.68
198646	125 DEBRA SCOTT	4/27/2018	32.00
198647	262 DEPARTMENT OF ENVIRONMENTAL QU	4/27/2018	23.00
198648	262 DEPARTMENT OF ENVIRONMENTAL QU	4/27/2018	23.00
198649	4263 DIRECTV LLC	4/27/2018	197.99
198650	5393 MARK DREADFULWATER	4/27/2018	80.00
198651	4167 COLLEEN DURBIN	4/27/2018	750.00
198652	4862 SARAH EATON	4/27/2018	108.00
198653	5378 JAMES E. EVANS II	4/27/2018	210.00
198654	29 FASTENAL COMPANY	4/27/2018	1,166.47
198655	5308 MEGAN FILANDA	4/27/2018	90.00
198656	133 FIVE STAR OFFICE SUPPLY	4/27/2018	668.27
198657	125 FLOYD NEWTON	4/27/2018	80.00
198658	5322 KYLAR FOSHEE	4/27/2018	240.00
198659	4407 FRANKLIN DIGITAL, INC	4/27/2018	346.25
198660	4644 ANDRAE FREEMAN	4/27/2018	400.00
198661	5247 NIKYA GIVENS	4/27/2018	234.00
198662	5396 TAYLOR GOODMAN	4/27/2018	80.00
198663	337 HACH COMPANY	4/27/2018	54.59
198664	40 HARRISON TIRE & SUPPLY	4/27/2018	10.00
198665	5392 CAIRL G. HAYES	4/27/2018	160.00
198666	5377 TONY HENSON	4/27/2018	315.00
198667	4443 JASON CRAIG HOLT	4/27/2018	525.00
198668	1414 HOMELAND STORES INC	4/27/2018	163.12
198669	3105 HONOR HEIGHTS VET CLINIC #6530	4/27/2018	338.27
198670	111 HUGHES LUMBER CO	4/27/2018	249.78
198671	45 IBT INC	4/27/2018	102.42
198672	4902 IMPERIAL LLC	4/27/2018	317.30
198673	5103 JACK HOOPES	4/27/2018	42.15
198674	3024 JARED MILLER	4/27/2018	57.00
198675	3024 JEFF WATKINS	4/27/2018	136.50
198676	779 JOHN DEERE FINANCIAL F.S.B.	4/27/2018	82.42
198677	53 LAKE REGION ELECTRIC COOPERATI	4/27/2018	227.00
198678	4855 KELSEY LAMB	4/27/2018	180.00
198679	5185 LATIN COMMUNITY OF MUSKOGEE	4/27/2018	1,000.00
198680	4742 KAREN LAUDERDALE	4/27/2018	72.00
198681	3024 LEWIS BROCK	4/27/2018	136.50
198682	726 LIBERTY FLAGS	4/27/2018	252.00
198683	5391 JOSHUA KEITH LINN	4/27/2018	160.00
198684	5394 GARY LIVELY	4/27/2018	80.00
198685	661 LOVE BOTTLING CO - #170700	4/27/2018	1,821.48
198686	56 LOWES	4/27/2018	1,192.46

198687	4246 MARVIN'S MOWERS AND OUTDOOR LL	4/27/2018	47.08
198688	5379 RODNEY L. MATHEWS	4/27/2018	240.00
198689	1446 CLARENCE MCBRIDE	4/27/2018	80.00
198690	4076 MICHAEL ALLEN RILEY ARCHITECTU	4/27/2018	500.00
198691	194 MORGAN SERVICES COMPANY LLC	4/27/2018	50.00
198692	1992 MUNICIPALH2O.COM	4/27/2018	500.00
198693	1631 MURPHY SANITARY SUPPLY	4/27/2018	419.32
198694	5195 MUSCOGEE STAFFING SOLUTIONS, L	4/27/2018	1,115.98
198695	139 MUSKOGEE CITY-COUNTY PORT AUTH	4/27/2018	60,747.50
198696	195 MUSKOGEE COUNTY CLERK	4/27/2018	52.00
198697	341 MUSKOGEE LOCK & KEY	4/27/2018	71.70
198698	197 MUSKOGEE YOUTH SERVICES	4/27/2018	2,635.88
198699	2036 NATIONAL NOTARY ASSOCIATION	4/27/2018	93.00
198700	901 NATIONAL RECREATION AND PARK	4/27/2018	425.00
198701	3652 NEWTON EQUIPMENT LLC	4/27/2018	407.98
198702	4754 NEWTON, BRYCE DBA	4/27/2018	590.00
198703	5349 NWA PIZZA, LLC	4/27/2018	20.49
198704	712 OCT EQUIPMENT INC	4/27/2018	163.25
198705	1944 OFFICE CONNECTIONS LLC	4/27/2018	177.02
198706	114 OFFICE DEPOT	4/27/2018	521.94
198707	67 OKLAHOMA NATURAL GAS	4/27/2018	1,313.92
198708	349 OKLAHOMA SECRETARY OF STATE	4/27/2018	25.00
198709	349 OKLAHOMA SECRETARY OF STATE	4/27/2018	10.00
198710	349 OKLAHOMA SECRETARY OF STATE	4/27/2018	20.00
198711	68 OKLAHOMA TURNPIKE AUTHORITY (O	4/27/2018	8.25
198712	529 ONE SOURCE MANAGED SVCS	4/27/2018	4,004.06
198713	70 OREILLY AUTO PARTS	4/27/2018	507.38
198714	73 PATE INDUSTRIAL SUPPLY INC	4/27/2018	130.69
198715	3024 PHIL BLAIR	4/27/2018	57.00
198716	5399 NIKOLAUS PLEAS	4/27/2018	160.00
198717	2533 POWER PLAY LLC	4/27/2018	395.00
198718	5008 PREMIER USA INC.	4/27/2018	1,076.16
198719	3420 RIVERSIDE AUTOPLEX OF MUSKOGEE	4/27/2018	648.36
198720	3024 ROGER RUFFNER	4/27/2018	20.71
198721	149 ROSSON WHEEL SERVICE	4/27/2018	50.00
198722	4866 ROXY OPERATING ACCOUNT	4/27/2018	1,000.00
198723	2616 ROYSE PRINTING CO	4/27/2018	325.00
198724	84 SADLER PAPER COMPANY	4/27/2018	511.80
198725	2433 SIGNAL TEK, INC	4/27/2018	2,677.87
198726	209 SIGNS FOR THE TIMES	4/27/2018	119.00
198727	3739 SLAPE, INETTE	4/27/2018	108.00
198728	5267 STAUB INVESTMENTS INC. DBA GAL	4/27/2018	64.00
198729	5397 GREG STIDHAM	4/27/2018	160.00
198730	5388 SUPERION, LLC	4/27/2018	1,200.00
198731	93 SUPERIOR LINEN SERVICE INC	4/27/2018	202.58
198732	94 TECHNICAL PROGRAMMING SERVICES	4/27/2018	5,353.30
198733	108 THREE RIVERS MUSEUM	4/27/2018	4,166.66

198734	4183 TONY'S TIRE SERVICE INC	4/27/2018	300.00
198735	1953 MICHAEL TRIMBLE	4/27/2018	80.00
198736	4446 TULSA ASPHALT LLC	4/27/2018	2,180.88
198737	97 UNIFIRST HOLDINGS LP	4/27/2018	914.61
198738	3386 UTILITY TECHNOLOGY SERVICES IN	4/27/2018	5,600.00
198739	5398 TRISTEN VANDALEY	4/27/2018	240.00
198740	215 WASTE MANAGEMENT OF OKLAHOMA I	4/27/2018	17,742.23
198741	717 WAYMAN, CINDY	4/27/2018	222.00
198742	99 WHEELER METALS	4/27/2018	12.00
198743	4901 LAURA WICKIZER	4/27/2018	54.00
198744	121 ELLER, SARAH ELIZABETH	4/27/2018	16.86
198745	117 ABIGAIL WRIGHT	4/30/2018	20.60
198746	3024 ABIGAIL WRIGHT	4/30/2018	33.85
198747	3024 BRANDON BYCROFT	4/30/2018	108.00
198748	3024 RICKIE KUBIAK	4/30/2018	162.00
198749	4468 BLUECROSS/BLUE SHIELD OF OK	4/30/2018	67,647.75
198750	121 BLOWER, RACHEL/TECUMSEH, MOSES	5/1/2018	29.85
198751	121 BRADLEY, KAREN B	5/1/2018	100.00
198752	121 BRANDT, BETH	5/1/2018	48.50
198753	121 JAYNE, LILLIAN	5/1/2018	42.59
198754	121 ROCKEY, CAROL ANN	5/1/2018	17.18
198755	121 SHEETS, JAMIE RAY	5/1/2018	12.98
198756	121 THREE OAKS PROPERTIES	5/1/2018	60.72
198757	121 VICTORIANO, SUSAN	5/1/2018	6.66
198758	121 WILSON, MARY K	5/1/2018	21.83
198759	5019 RUSSELL BRANAN PLUMBING	5/1/2018	6,919.51
198760	121 CHURCH, TABITHA ANNETTE	5/2/2018	70.12
198761	121 HART, BARBARA	5/2/2018	49.81
198762	121 LEE, ROBERT ZACHARY	5/2/2018	38.15
198763	121 NELSON, ALEXIS	5/2/2018	53.70
198764	121 PALMER, KENNY D	5/2/2018	49.26



CITY OF MUSKOGEE CLAIMS  
APRIL 12, 2018 TO May 2, 2018

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT
198319	121	RANSON, GEORGIA A	4/12/2018	44.81
198320	121	STRICKLAND, TINA LYNN	4/12/2018	51.85
198321	2	ACCURATE LABS & TRAINING CENTE	4/13/2018	230.00
198322	155	ACECO RENTAL AND SALES	4/13/2018	797.00
198323	127	ACOM SOLUTIONS INC	4/13/2018	237.50
198324	2713	ACTION GROUP STAFFING	4/13/2018	6,945.61
198325	2461	ADVANCE AUTO PARTS 64771111001	4/13/2018	965.40
198326	3	AIRGAS USA LLC	4/13/2018	316.40
198327	6	AMERICAN INDUSTRIAL SUPPLY CO	4/13/2018	483.22
198328	1911	AMERICAN MUNICIPAL SERVICES	4/13/2018	541.85
198329	3024	ANTHONY BROWN	4/13/2018	325.00
198330	11	B & J OIL CO INC	4/13/2018	2,120.00
198331	3746	B & R ELECTRIC SERVICE INC	4/13/2018	500.00
198332	4543	VIDA BERRY	4/13/2018	458.33
198333	780	BG PRODUCTS INC	4/13/2018	652.80
198334	5096	BLAKE RUSSELL REACTIONS WRAPS	4/13/2018	2,000.00
198335	862	BOB'S AUTOMOTIVE ELECTRIC	4/13/2018	235.00
198336	3238	BROKEN ARROW ELECTRIC	4/13/2018	235.40
198337	2552	BROWN'S SHOE FIT CO #87	4/13/2018	275.00
198338	1057	BSN SPORTS	4/13/2018	72.19
198339	992	CARE AROUND THE CLOCK INC	4/13/2018	150.00
198340	3640	CHARBONNEAU, BILLY JO	4/13/2018	72.00
198341	125	CHRIS BROWN	4/13/2018	250.00
198342	3024	CHRIS ROCHELL	4/13/2018	0.00
198343	3024	CHRISTON WARD	4/13/2018	60.00
198344	3442	CITY OF MUSKOGEE FOUNDATION	4/13/2018	120,955.89
198345	4738	CITYWIDE PROPERTY MAINTENANCE	4/13/2018	3,090.00
198346	3626	CLARK EQUIPMENT	4/13/2018	515.00
198347	3066	COMMUNITY CARE EAP	4/13/2018	323.05
198348	5013	COOK CONSULTING LLC	4/13/2018	108,727.50
198349	3154	CREATIVE APPAREL AND MORE INC	4/13/2018	1,385.86
198350	101	CROWL OIL CO INC	4/13/2018	16,615.96
198351	3024	DAKOTA JONES	4/13/2018	255.00
198352	117	DAVID THOMPSON	4/13/2018	59.77
198353	4311	DAVID'S DISCOUNT TIRES INC	4/13/2018	1,102.28
198354	262	DEPARTMENT OF ENVIRONMENTAL QU	4/13/2018	62.00
198355	4786	DIGI SECURITY SYSTEMS LLC	4/13/2018	11,782.50
198356	3024	DON JOHNSON	4/13/2018	470.00
198357	125	DONNA PILLARS	4/13/2018	81.00

198358	4862 SARAH EATON	4/13/2018	90.00
198359	125 ELISHA MOORE	4/13/2018	32.00
198360	953 EXPRESS EMPLOYMENT PROFESSIONA	4/13/2018	2,838.66
198361	29 FASTENAL COMPANY	4/13/2018	154.80
198362	5308 MEGAN FILANDA	4/13/2018	202.00
198363	3509 FLEETPRIDE INC	4/13/2018	115.35
198364	5335 FORREST SHOEMAKER AC INC. DBA	4/13/2018	54,238.00
198365	4407 FRANKLIN DIGITAL, INC	4/13/2018	324.50
198366	3024 GARY GARVIN	4/13/2018	336.00
198367	5247 NIKYA GIVENS	4/13/2018	216.00
198368	3294 GLOVER & ASSOCIATES INC	4/13/2018	159,108.87
198369	40 HARRISON TIRE & SUPPLY	4/13/2018	10.00
198370	42 HOGLE COMPANY	4/13/2018	1,328.10
198371	289 HOLLOWAY UPDIKE AND BELLEN INC	4/13/2018	163,988.65
198372	1414 HOMELAND STORES INC	4/13/2018	91.22
198373	45 IBT INC	4/13/2018	9.93
198374	427 INCOR	4/13/2018	2,187.00
198375	5103 JACK HOOPES	4/13/2018	6.90
198376	5305 JOHN V TEDESCO DO PA	4/13/2018	2,000.00
198377	369 LAKELAND FLORIST	4/13/2018	67.00
198378	4742 KAREN LAUDERDALE	4/13/2018	72.00
198379	726 LIBERTY FLAGS	4/13/2018	313.00
198380	5310 PETER J. LIIMATTA	4/13/2018	330.00
198381	399 LOCKE SUPPLY CO	4/13/2018	16.87
198382	964 LOVE BOTTLING CO - #111902	4/13/2018	34.00
198383	56 LOWES	4/13/2018	480.55
198384	2967 MAIN STREET MUSKOGEE, INC	4/13/2018	2,500.00
198385	5291 ALLISON MARTINEZ	4/13/2018	14.00
198386	3024 MARVIN FENNELL	4/13/2018	12.00
198387	4246 MARVIN'S MOWERS AND OUTDOOR LL	4/13/2018	245.00
198388	2654 MATLOCK SECURITY SERVICES	4/13/2018	60.00
198389	194 MORGAN SERVICES COMPANY LLC	4/13/2018	100.00
198390	5195 MUSKOGEE STAFFING SOLUTIONS, L	4/13/2018	759.50
198391	110 MUSKOGEE CHAMBER OF COMMERCE	4/13/2018	1,000.00
198392	110 MUSKOGEE CHAMBER OF COMMERCE	4/13/2018	51,541.66
198393	61 MUSKOGEE COMMUNICATIONS, INC.	4/13/2018	468.30
198394	195 MUSKOGEE COUNTY CLERK	4/13/2018	26.00
198395	63 MUSKOGEE DAILY PHOENIX	4/13/2018	1,217.42
198396	847 MUSKOGEE FENCE & DECK CO	4/13/2018	800.00
198397	1728 MUSKOGEE LITTLE THEATER, INC.	4/13/2018	2,188.57
198398	341 MUSKOGEE LOCK & KEY	4/13/2018	12.50
198399	3652 NEWTON EQUIPMENT LLC	4/13/2018	4.81
198400	4754 NEWTON, BRYCE DBA	4/13/2018	295.00
198401	5357 NOAH'S PARK & PLAYGROUNDS LLC	4/13/2018	10,187.05
198402	1944 OFFICE CONNECTIONS LLC	4/13/2018	394.95
198403	114 OFFICE DEPOT	4/13/2018	351.69
198404	4760 OG&E - ACCT #35947999-5	4/13/2018	108,980.24

198405	5210 OHD, LLLP	4/13/2018	810.00
198406	821 OKLAHOMA CORPORATION COMMISSIO	4/13/2018	50.00
198407	917 OKLAHOMA EAGLE LLC	4/13/2018	92.50
198408	67 OKLAHOMA NATURAL GAS	4/13/2018	2,173.13
198409	5288 OKLAHOMA STATE UNIVERSITY	4/13/2018	225.00
198410	5288 OKLAHOMA STATE UNIVERSITY	4/13/2018	225.00
198411	3471 OKLAHOMA UNIFORM BUILDING CODE	4/13/2018	464.00
198412	2763 ONE SOURCE WATER LLC	4/13/2018	216.50
198413	70 OREILLY AUTO PARTS	4/13/2018	2,750.50
198414	2786 OZARK LASER & SHORING, INC.	4/13/2018	150.00
198415	73 PATE INDUSTRIAL SUPPLY INC	4/13/2018	149.68
198416	1597 PIONEER'S JANITORIAL SVC	4/13/2018	345.00
198417	4408 PRAIRIE PRODUCTION COMPANY	4/13/2018	79.48
198418	5008 PREMIER USA INC.	4/13/2018	906.24
198419	4748 QUALITY LOGO PRODUCTS INC	4/13/2018	868.52
198420	5263 MARYAH REAVIS	4/13/2018	42.00
198421	4538 RETAIL ATTRACTIONS LLC	4/13/2018	4,000.00
198422	3024 ROBERT DOBBS	4/13/2018	40.00
198423	3024 RODNEY BROOK	4/13/2018	167.86
198424	149 ROSSON WHEEL SERVICE	4/13/2018	100.00
198425	84 SADLER PAPER COMPANY	4/13/2018	187.03
198426	2503 SAFETY FIRE EXTINGUISHERS	4/13/2018	1,813.65
198427	125 SELAMAWIT NEGOSSE	4/13/2018	30.00
198428	3739 SLAPE, INETTE	4/13/2018	162.00
198429	5267 STAUB INVESTMENTS INC. DBA GAL	4/13/2018	32.00
198430	4985 STOP SIGNS & MORE	4/13/2018	119.70
198431	92 STUART C IRBY CO	4/13/2018	1,142.40
198432	93 SUPERIOR LINEN SERVICE INC	4/13/2018	97.99
198433	2435 TAHLEQUAH DAILY PRESS	4/13/2018	130.30
198434	94 TECHNICAL PROGRAMMING SERVICES	4/13/2018	2,885.26
198435	362 TENDER TOUCH AUTO WASH INC	4/13/2018	566.00
198436	271 THYSSENKRUPP ELEVATOR CORP	4/13/2018	2,100.00
198437	4572 TRANSUNION RISK & ALTERNATIVE	4/13/2018	110.00
198438	805 TWIN CITIES READY MIX INC	4/13/2018	282.00
198439	97 UNIFIRST HOLDINGS LP	4/13/2018	1,071.21
198440	2398 UNIQUE DRY CLEANERS	4/13/2018	259.65
198441	796 UTILITY SUPPLY CO	4/13/2018	12,398.30
198442	4492 VISION SERVICES PLAN, OKLAHOMA	4/13/2018	10,068.75
198443	382 WALMART STORES	4/13/2018	111.92
198444	717 WAYMAN, CINDY	4/13/2018	482.00
198445	309 WEST GROUP	4/13/2018	766.94
198446	99 WHEELER METALS	4/13/2018	245.29
198447	691 WHITE STAR MACHINERY & SUPPLY	4/13/2018	1,351.50
198448	4901 LAURA WICKIZER	4/13/2018	72.00
198449	4242 WORLD MEDIA ENTERPRISES INC	4/13/2018	599.00
198450	4468 BLUECROSS/BLUE SHIELD OF OK	4/16/2018	57,068.60
198451	3024 CHRIS ROCHELL	4/17/2018	78.00

198452	121 COLLINS, MYRTLE	4/18/2018	48.15
198453	121 COLWELL- BANKER	4/18/2018	62.94
198454	121 COX, JAYCIE	4/18/2018	90.00
198455	121 DURAN, JENNIFER M	4/18/2018	40.67
198456	121 E & S PROPERTIES	4/18/2018	54.15
198457	121 KIMREY, BARBARA L	4/18/2018	8.29
198458	121 KXM INVESTMENTS LLC	4/18/2018	59.05
198459	121 LARRISON, LORRAINE A	4/18/2018	5.77
198460	121 PALMER, KENNY	4/18/2018	7.19
198461	121 SPURLOCK, DENNIS	4/18/2018	42.39
198462	121 TIMS, KAYLA	4/18/2018	53.14
198463	121 WATTS, NATALIE L	4/18/2018	57.58
198464	121 WHITE, NICHOLAS A	4/18/2018	10.26
198465	3952 BANK OF AMERICA	4/18/2018	0.00
198466	3952 BANK OF AMERICA	4/18/2018	8,903.30
198467	3024 ABIGAIL WRIGHT	4/20/2018	12.00
198468	2 ACCURATE LABS & TRAINING CENTE	4/20/2018	4,530.62
198469	155 ACECO RENTAL AND SALES	4/20/2018	95.95
198470	2713 ACTION GROUP STAFFING	4/20/2018	0.00
198471	3 AIRGAS USA LLC	4/20/2018	56.21
198472	6 AMERICAN INDUSTRIAL SUPPLY CO	4/20/2018	308.00
198473	319 AMERICAN PLANNING ASSOCIATION	4/20/2018	354.00
198474	5166 ANIMAL MEDICAL CENTER #15597	4/20/2018	1,630.00
198475	5167 ANIMAL MEDICAL CENTER #15603	4/20/2018	1,009.00
198476	3458 APPLIED CONCEPTS INC	4/20/2018	118.00
198477	3976 AT&T #918 A04-0694 003 3	4/20/2018	935.47
198478	4267 AT&T #918 147-0140 002 4	4/20/2018	1,247.00
198479	4406 AT&T #918 682-2825 211 0	4/20/2018	1,029.48
198480	52 AUFFENBERG CHEVROLET CADILLAC	4/20/2018	25.48
198481	11 B & J OIL CO INC	4/20/2018	16,324.68
198482	438 BOB HOWARD DODGE	4/20/2018	44,484.00
198483	862 BOB'S AUTOMOTIVE ELECTRIC	4/20/2018	290.00
198484	2072 BRAINERD CHEMICAL COMPANY INC	4/20/2018	4,468.00
198485	117 BRANDON SIMMONS	4/20/2018	15.00
198486	3238 BROKEN ARROW ELECTRIC	4/20/2018	28.97
198487	3024 BRUCE WILLIAMS	4/20/2018	61.83
198488	294 CDW GOVERNMENT INC	4/20/2018	427.52
198489	117 CHRIS DEAN	4/20/2018	44.99
198490	3024 CHRIS DEAN	4/20/2018	324.00
198491	261 CITY OF MUSKOGEE	4/20/2018	216.72
198492	4738 CITYWIDE PROPERTY MAINTENANCE	4/20/2018	2,160.00
198493	1650 CORAL SWIMMING POOL SUPPLY CO	4/20/2018	661.05
198494	2292 CORE & MAIN LP	4/20/2018	419.40
198495	5020 COWAN GROUP ENGINEERING LLC	4/20/2018	5,800.00
198496	3154 CREATIVE APPAREL AND MORE INC	4/20/2018	1,730.89
198497	5075 CYNMAR LLC	4/20/2018	416.10
198498	125 DAVID GRAY	4/20/2018	75.00

198499	4311 DAVID'S DISCOUNT TIRES INC	4/20/2018	192.70
198500	26 DELL MARKETING LP	4/20/2018	715.55
198501	262 DEPARTMENT OF ENVIRONMENTAL QU	4/20/2018	347.71
198502	3024 DREW BRANAN	4/20/2018	324.00
198503	170 EAST CENTRAL ELECTRIC	4/20/2018	759.25
198504	953 EXPRESS EMPLOYMENT PROFESSIONA	4/20/2018	6,990.61
198505	29 FASTENAL COMPANY	4/20/2018	370.48
198506	133 FIVE STAR OFFICE SUPPLY	4/20/2018	1,560.88
198507	1424 FRONTIER EQUIPMENT	4/20/2018	1,036.00
198508	1041 GREEN EQUIPMENT CO	4/20/2018	232.90
198509	2764 GRISSOMS LLC	4/20/2018	99.63
198510	337 HACH COMPANY	4/20/2018	2,153.96
198511	4561 HACHETTE BOOK GROUP INC	4/20/2018	149.93
198512	40 HARRISON TIRE & SUPPLY	4/20/2018	70.00
198513	5194 HAWKINS, INC.	4/20/2018	16,512.00
198514	42 HOGLE COMPANY	4/20/2018	52.05
198515	289 HOLLOWAY UPDIKE AND BELLEN INC	4/20/2018	5,350.00
198516	43 HOLLOWAYS BLUEPRINT & COPY SHO	4/20/2018	15.00
198517	1414 HOMELAND STORES INC	4/20/2018	101.53
198518	4857 I 40 RACE SERVICE LLC	4/20/2018	280.00
198519	45 IBT INC	4/20/2018	50.16
198520	321 INTEGRIS	4/20/2018	475.00
198521	2899 INTERSTATE ELECTRIC CORPORATIO	4/20/2018	4,103.25
198522	125 JESSICA NGUYEN	4/20/2018	175.00
198523	3024 JIM HARRIS	4/20/2018	1,320.00
198524	3024 JOSHUA SMITH	4/20/2018	474.00
198525	3024 KAREN COKER	4/20/2018	12.00
198526	3024 KELLY PLUNKETT	4/20/2018	291.97
198527	4467 KEVIN HERON TOOLS - SNAP ON	4/20/2018	500.00
198528	53 LAKE REGION ELECTRIC COOPERATI	4/20/2018	300.00
198529	726 LIBERTY FLAGS	4/20/2018	313.00
198530	399 LOCKE SUPPLY CO	4/20/2018	36.87
198531	56 LOWES	4/20/2018	534.81
198532	5368 MARLER, JIMMY L. DBA WHISTLE C	4/20/2018	372.00
198533	4246 MARVIN'S MOWERS AND OUTDOOR LL	4/20/2018	421.82
198534	3024 MIKE HEDGE	4/20/2018	44.91
198535	194 MORGAN SERVICES COMPANY LLC	4/20/2018	130.00
198536	921 MOTION INDUSTRIES INC	4/20/2018	190.19
198537	1992 MUNICIPALH2O.COM	4/20/2018	125.00
198538	5195 MUSCOGEE STAFFING SOLUTIONS, L	4/20/2018	65.63
198539	110 MUSKOGEE CHAMBER OF COMMERCE	4/20/2018	59.00
198540	61 MUSKOGEE COMMUNICATIONS, INC.	4/20/2018	131.87
198541	195 MUSKOGEE COUNTY CLERK	4/20/2018	104.00
198542	63 MUSKOGEE DAILY PHOENIX	4/20/2018	30.15
198543	645 NSI SOLUTIONS INC	4/20/2018	402.00
198544	114 OFFICE DEPOT	4/20/2018	254.03
198545	2352 OG&E #127846305-2	4/20/2018	25.68

198546	2484 OG&E #127926402-0	4/20/2018	187.88
198547	67 OKLAHOMA NATURAL GAS	4/20/2018	2,070.45
198548	349 OKLAHOMA SECRETARY OF STATE	4/20/2018	25.00
198549	2763 ONE SOURCE WATER LLC	4/20/2018	139.70
198550	70 OREILLY AUTO PARTS	4/20/2018	663.86
198551	73 PATE INDUSTRIAL SUPPLY INC	4/20/2018	670.55
198552	204 PIONEER ABSTRACT & TITLE COMPA	4/20/2018	0.00
198553	2154 PITNEY BOWES GLOBAL FINANCIAL	4/20/2018	1,000.00
198554	3666 PITNEY BOWES INC	4/20/2018	200.28
198555	2078 PONTEM SOFTWARE	4/20/2018	1,200.00
198556	4795 PREMIER TRUCK GROUP	4/20/2018	368.94
198557	5008 PREMIER USA INC.	4/20/2018	807.12
198558	4610 PRIME AUTOMOTIVE WAREHOUSE LLC	4/20/2018	1,876.52
198559	84 SADLER PAPER COMPANY	4/20/2018	120.94
198560	435 SAFETY-KLEEN SYSTEMS INC	4/20/2018	238.82
198561	87 SHERWIN-WILLIAMS	4/20/2018	2,100.00
198562	358 SIRCHIE FINGER PRINT	4/20/2018	93.20
198563	3506 SPRINGFIELD GROCER COMPANY	4/20/2018	683.75
198564	1248 SPRINT PCS	4/20/2018	7,824.78
198565	2104 SUDDENLINK	4/20/2018	8,363.81
198566	93 SUPERIOR LINEN SERVICE INC	4/20/2018	89.29
198567	117 TARAH MOUTRAY	4/20/2018	80.62
198568	3102 TIGER NATURAL GAS INC	4/20/2018	4,324.14
198569	152 TOMAHAWK LIVE TRAP LLC	4/20/2018	199.21
198570	267 TONTO CONSTRUCTION INC	4/20/2018	16,495.00
198571	4183 TONY'S TIRE SERVICE INC	4/20/2018	300.00
198572	3636 TYLER TECHNOLOGIES INC	4/20/2018	1,480.00
198573	572 USA BLUEBOOK	4/20/2018	368.76
198574	215 WASTE MANAGEMENT OF OKLAHOMA I	4/20/2018	21.83
198575	329 WELDON PARTS - MUSKOGEE	4/20/2018	26.88
198576	99 WHEELER METALS	4/20/2018	77.90
198577	691 WHITE STAR MACHINERY & SUPPLY	4/20/2018	720.36
198578	3024 BILL PETERS	4/20/2018	3,348.00
198579	121 EASY PARTNERS II LLC	4/23/2018	116.00
198580	121 MAYER, MELANIE	4/23/2018	0.69
198581	121 REDO PROPERTIES	4/23/2018	51.87
198582	121 SHINN, PHILLIP M	4/23/2018	62.03
198583	121 STATLER, JERRY	4/23/2018	40.81
198584	121 WIEDEL, JERI	4/23/2018	8.71
198585	331 JOEL EVERETT	4/23/2018	300.00
198586	4468 BLUECROSS/BLOCK SHIELD OF OK	4/24/2018	54,689.25
198587	121 ARNOLD, KENNEDY LEANN	4/25/2018	55.92
198588	121 CHRISTENSEN, SHAWN	4/25/2018	24.60
198589	121 COLE, JAMES CARL	4/25/2018	41.27
198590	121 CROSBY, CINDY	4/25/2018	55.71
198591	121 CSR, LLC	4/25/2018	49.80
198592	121 HAMPTON, JODIE L	4/25/2018	42.59

198593	121 HENSON, NOLON R	4/25/2018	13.43
198594	121 HULBERT, BRYAN J	4/25/2018	49.00
198595	121 KIRK, ELADA	4/25/2018	100.00
198596	121 MIDWEST FERTILIZER	4/25/2018	36.28
198597	121 NEWELL, JUSTIN W	4/25/2018	9.47
198598	121 PETTIT, JARROD	4/25/2018	61.05
198599	121 POPE, GWENDOLYN S	4/25/2018	18.84
198600	121 PRICE, KLAIRE M	4/25/2018	64.39
198601	121 ROSARIO, PAULA R	4/25/2018	6.44
198602	121 SIMPSON, ALFRED	4/25/2018	52.38
198603	121 SKAGGS, MARY C	4/25/2018	19.05
198604	121 TIMMONS, ROYCE & JENNIFER	4/25/2018	23.05
198605	121 TURNER TANK TRUCKS	4/25/2018	516.78
198606	121 VANHOFF, MICHAEL P	4/25/2018	21.81
198607	121 WORTH, DAVID/JIMMIE	4/25/2018	15.09
198608	121 WRIGHT, PATRICK & LORI	4/25/2018	30.22
198609	3024 ABIGAIL WRIGHT	4/27/2018	43.55
198610	2 ACCURATE LABS & TRAINING CENTE	4/27/2018	620.00
198611	2713 ACTION GROUP STAFFING	4/27/2018	4,092.14
198612	3 AIRGAS USA LLC	4/27/2018	83.75
198613	1369 ALL-STATE ELECTRIC MOTORS INC	4/27/2018	320.00
198614	6 AMERICAN INDUSTRIAL SUPPLY CO	4/27/2018	73.56
198615	3984 AMERICAN RED CROSS-HEALTH & SA	4/27/2018	432.00
198616	4982 ANCHOR PAINT MFG CO	4/27/2018	769.52
198617	5400 TYLER ANDERSON	4/27/2018	160.00
198618	3967 ANIMAL HEALTH INTERNATIONAL IN	4/27/2018	7.78
198619	914 APAC CENTRAL INC	4/27/2018	964.00
198620	5401 ROBERT VAN APPELGATE	4/27/2018	80.00
198621	4612 AT&T MOBILITY #918-577-2585 (C	4/27/2018	17.81
198622	52 AUFFENBERG CHEVROLET CADILLAC	4/27/2018	186.57
198623	5326 AUTO FX/FX TECHNOLOGIES	4/27/2018	261.84
198624	3746 B & R ELECTRIC SERVICE INC	4/27/2018	95.00
198625	4361 BANCFIRST	4/27/2018	13,125.00
198626	5046 BANCFIRST	4/27/2018	151,970.58
198627	3928 BANK OF OKLAHOMA - VISA	4/27/2018	429.81
198628	5395 CAMERON BELL	4/27/2018	80.00
198629	1703 BEN E. KEITH	4/27/2018	1,565.04
198630	780 BG PRODUCTS INC	4/27/2018	303.60
198631	5096 BLAKE RUSSELL REACTIONS WRAPS	4/27/2018	2,000.00
198632	259 BRENNTAG SOUTHWEST INC	4/27/2018	15,469.20
198633	3238 BROKEN ARROW ELECTRIC	4/27/2018	130.00
198634	1057 BSN SPORTS	4/27/2018	478.89
198635	488 CAMPBELL WHOLESALE CO INC	4/27/2018	249.05
198636	3640 CHARBONNEAU, BILLY JO	4/27/2018	36.00
198637	5385 CHUPP IMPLEMENT COMPANY	4/27/2018	124.62
198638	167 CINCINNATI RADIATOR SERVICE IN	4/27/2018	178.00
198639	4933 CINTAS CORPORATION #2	4/27/2018	113.54

198640	4738 CITYWIDE PROPERTY MAINTENANCE	4/27/2018	2,057.13
198641	5013 COOK CONSULTING LLC	4/27/2018	1,800.00
198642	2292 CORE & MAIN LP	4/27/2018	35.71
198643	522 CORPORATE TO CASUAL SCREEN PRI	4/27/2018	3,479.20
198644	4311 DAVID'S DISCOUNT TIRES INC	4/27/2018	813.20
198645	25 DEALERS ELECTRICAL SUPPLY	4/27/2018	9.68
198646	125 DEBRA SCOTT	4/27/2018	32.00
198647	262 DEPARTMENT OF ENVIRONMENTAL QU	4/27/2018	23.00
198648	262 DEPARTMENT OF ENVIRONMENTAL QU	4/27/2018	23.00
198649	4263 DIRECTV LLC	4/27/2018	197.99
198650	5393 MARK DREADFULWATER	4/27/2018	80.00
198651	4167 COLLEEN DURBIN	4/27/2018	750.00
198652	4862 SARAH EATON	4/27/2018	108.00
198653	5378 JAMES E. EVANS II	4/27/2018	210.00
198654	29 FASTENAL COMPANY	4/27/2018	1,166.47
198655	5308 MEGAN FILANDA	4/27/2018	90.00
198656	133 FIVE STAR OFFICE SUPPLY	4/27/2018	668.27
198657	125 FLOYD NEWTON	4/27/2018	80.00
198658	5322 KYLAR FOSHEE	4/27/2018	240.00
198659	4407 FRANKLIN DIGITAL, INC	4/27/2018	346.25
198660	4644 ANDRAE FREEMAN	4/27/2018	400.00
198661	5247 NIKYA GIVENS	4/27/2018	234.00
198662	5396 TAYLOR GOODMAN	4/27/2018	80.00
198663	337 HACH COMPANY	4/27/2018	54.59
198664	40 HARRISON TIRE & SUPPLY	4/27/2018	10.00
198665	5392 CAIRL G. HAYES	4/27/2018	160.00
198666	5377 TONY HENSON	4/27/2018	315.00
198667	4443 JASON CRAIG HOLT	4/27/2018	525.00
198668	1414 HOMELAND STORES INC	4/27/2018	163.12
198669	3105 HONOR HEIGHTS VET CLINIC #6530	4/27/2018	338.27
198670	111 HUGHES LUMBER CO	4/27/2018	249.78
198671	45 IBT INC	4/27/2018	102.42
198672	4902 IMPERIAL LLC	4/27/2018	317.30
198673	5103 JACK HOOPES	4/27/2018	42.15
198674	3024 JARED MILLER	4/27/2018	57.00
198675	3024 JEFF WATKINS	4/27/2018	136.50
198676	779 JOHN DEERE FINANCIAL F.S.B.	4/27/2018	82.42
198677	53 LAKE REGION ELECTRIC COOPERATI	4/27/2018	227.00
198678	4855 KELSEY LAMB	4/27/2018	180.00
198679	5185 LATIN COMMUNITY OF MUSKOGEE	4/27/2018	1,000.00
198680	4742 KAREN LAUDERDALE	4/27/2018	72.00
198681	3024 LEWIS BROCK	4/27/2018	136.50
198682	726 LIBERTY FLAGS	4/27/2018	252.00
198683	5391 JOSHUA KEITH LINN	4/27/2018	160.00
198684	5394 GARY LIVELY	4/27/2018	80.00
198685	661 LOVE BOTTLING CO - #170700	4/27/2018	1,821.48
198686	56 LOWES	4/27/2018	1,192.46

198687	4246 MARVIN'S MOWERS AND OUTDOOR LL	4/27/2018	47.08
198688	5379 RODNEY L. MATHEWS	4/27/2018	240.00
198689	1446 CLARENCE MCBRIDE	4/27/2018	80.00
198690	4076 MICHAEL ALLEN RILEY ARCHITECTU	4/27/2018	500.00
198691	194 MORGAN SERVICES COMPANY LLC	4/27/2018	50.00
198692	1992 MUNICIPALH2O.COM	4/27/2018	500.00
198693	1631 MURPHY SANITARY SUPPLY	4/27/2018	419.32
198694	5195 MUSCOGEE STAFFING SOLUTIONS, L	4/27/2018	1,115.98
198695	139 MUSKOGEE CITY-COUNTY PORT AUTH	4/27/2018	60,747.50
198696	195 MUSKOGEE COUNTY CLERK	4/27/2018	52.00
198697	341 MUSKOGEE LOCK & KEY	4/27/2018	71.70
198698	197 MUSKOGEE YOUTH SERVICES	4/27/2018	2,635.88
198699	2036 NATIONAL NOTARY ASSOCIATION	4/27/2018	93.00
198700	901 NATIONAL RECREATION AND PARK	4/27/2018	425.00
198701	3652 NEWTON EQUIPMENT LLC	4/27/2018	407.98
198702	4754 NEWTON, BRYCE DBA	4/27/2018	590.00
198703	5349 NWA PIZZA, LLC	4/27/2018	20.49
198704	712 OCT EQUIPMENT INC	4/27/2018	163.25
198705	1944 OFFICE CONNECTIONS LLC	4/27/2018	177.02
198706	114 OFFICE DEPOT	4/27/2018	521.94
198707	67 OKLAHOMA NATURAL GAS	4/27/2018	1,313.92
198708	349 OKLAHOMA SECRETARY OF STATE	4/27/2018	25.00
198709	349 OKLAHOMA SECRETARY OF STATE	4/27/2018	10.00
198710	349 OKLAHOMA SECRETARY OF STATE	4/27/2018	20.00
198711	68 OKLAHOMA TURNPIKE AUTHORITY (O	4/27/2018	8.25
198712	529 ONE SOURCE MANAGED SVCS	4/27/2018	4,004.06
198713	70 OREILLY AUTO PARTS	4/27/2018	507.38
198714	73 PATE INDUSTRIAL SUPPLY INC	4/27/2018	130.69
198715	3024 PHIL BLAIR	4/27/2018	57.00
198716	5399 NIKOLAUS PLEAS	4/27/2018	160.00
198717	2533 POWER PLAY LLC	4/27/2018	395.00
198718	5008 PREMIER USA INC.	4/27/2018	1,076.16
198719	3420 RIVERSIDE AUTOPLEX OF MUSKOGEE	4/27/2018	648.36
198720	3024 ROGER RUFFNER	4/27/2018	20.71
198721	149 ROSSON WHEEL SERVICE	4/27/2018	50.00
198722	4866 ROXY OPERATING ACCOUNT	4/27/2018	1,000.00
198723	2616 ROYSE PRINTING CO	4/27/2018	325.00
198724	84 SADLER PAPER COMPANY	4/27/2018	511.80
198725	2433 SIGNAL TEK, INC	4/27/2018	2,677.87
198726	209 SIGNS FOR THE TIMES	4/27/2018	119.00
198727	3739 SLAPE, INETTE	4/27/2018	108.00
198728	5267 STAUB INVESTMENTS INC. DBA GAL	4/27/2018	64.00
198729	5397 GREG STIDHAM	4/27/2018	160.00
198730	5388 SUPERION, LLC	4/27/2018	1,200.00
198731	93 SUPERIOR LINEN SERVICE INC	4/27/2018	202.58
198732	94 TECHNICAL PROGRAMMING SERVICES	4/27/2018	5,353.30
198733	108 THREE RIVERS MUSEUM	4/27/2018	4,166.66

198734	4183 TONY'S TIRE SERVICE INC	4/27/2018	300.00
198735	1953 MICHAEL TRIMBLE	4/27/2018	80.00
198736	4446 TULSA ASPHALT LLC	4/27/2018	2,180.88
198737	97 UNIFIRST HOLDINGS LP	4/27/2018	914.61
198738	3386 UTILITY TECHNOLOGY SERVICES IN	4/27/2018	5,600.00
198739	5398 TRISTEN VANDALEY	4/27/2018	240.00
198740	215 WASTE MANAGEMENT OF OKLAHOMA I	4/27/2018	17,742.23
198741	717 WAYMAN, CINDY	4/27/2018	222.00
198742	99 WHEELER METALS	4/27/2018	12.00
198743	4901 LAURA WICKIZER	4/27/2018	54.00
198744	121 ELLER, SARAH ELIZABETH	4/27/2018	16.86
198745	117 ABIGAIL WRIGHT	4/30/2018	20.60
198746	3024 ABIGAIL WRIGHT	4/30/2018	33.85
198747	3024 BRANDON BYCROFT	4/30/2018	108.00
198748	3024 RICKIE KUBIAK	4/30/2018	162.00
198749	4468 BLUECROSS/BLUE SHIELD OF OK	4/30/2018	67,647.75
198750	121 BLOWER, RACHEL/TECUMSEH, MOSES	5/1/2018	29.85
198751	121 BRADLEY, KAREN B	5/1/2018	100.00
198752	121 BRANDT, BETH	5/1/2018	48.50
198753	121 JAYNE, LILLIAN	5/1/2018	42.59
198754	121 ROCKEY, CAROL ANN	5/1/2018	17.18
198755	121 SHEETS, JAMIE RAY	5/1/2018	12.98
198756	121 THREE OAKS PROPERTIES	5/1/2018	60.72
198757	121 VICTORIANO, SUSAN	5/1/2018	6.66
198758	121 WILSON, MARY K	5/1/2018	21.83
198759	5019 RUSSELL BRANAN PLUMBING	5/1/2018	6,919.51
198760	121 CHURCH, TABITHA ANNETTE	5/2/2018	70.12
198761	121 HART, BARBARA	5/2/2018	49.81
198762	121 LEE, ROBERT ZACHARY	5/2/2018	38.15
198763	121 NELSON, ALEXIS	5/2/2018	53.70
198764	121 PALMER, KENNY D	5/2/2018	49.26



**Finance Committee****3.**

Meeting Date: 05/07/2018  
Submitted For: Brooke Hall, Parks & Recreation  
Initiator: Brooke Hall, Assistant Director of Parks and Recreation  
Department: Parks & Recreation  
Staff Information Source: Brooke Hall

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**Information****AGENDA ITEM TITLE:**

Consider approval of the Groupon Merchant Agreement for marketing and promotional services at River Country Family Water Park, or take other necessary action. (Mark Wilkerson)

**BACKGROUND:**

Groupon is a deal-of-the-day recommendation service for consumers which, broadcasts an electronic coupon, recommending a local service while also offering you a 40% to 60% discount if you purchase that service.

Groupon is a middleman service that promotes local restaurants, stores and entertainment venues. Groupon encourages people to try a different restaurant or store each day, and earns a commission whenever they successfully refer a customer.

Under this agreement, the River Country gets a portion of the revenue when Groupon sells the discount tickets. Under the proposed contract, 556 tickets will be reserved. Assuming all tickets are sold, the face value of all tickets is \$6,069; Groupon will receive \$2,790, leaving the City to receive \$3,279.

**RECOMMENDED ACTION:**

Approve staff recommendation of Groupon Merchant Agreement for marketing and promotional services at River Country Family Water Park.

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**Fiscal Impact****Attachments**

Groupon

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**GROUPON  
MERCHANT SERVICES, LLC.**

**GROUPON MERCHANT AGREEMENT**

**Effective Date:** April 20, 2018

This Groupon Merchant Agreement (together with the Terms and Conditions (as defined herein), this "Agreement") is entered into by:

Groupon Merchant Services, LLC. ("GMS")  
600 West Chicago Ave., Suite 400  
Chicago, IL 60654

City of Muskogee ("Merchant")  
566 N 6th Street  
Muskogee, OK, 74401

This Groupon Merchant Agreement is governed by the Ticketed Events and Admissions Merchant Terms and Conditions, located at <https://www.groupon.com/merchant/ticketed-events-and-admissions-terms> ("Terms and Conditions"), which are incorporated into this Agreement. Capitalized terms not defined herein shall have the meanings assigned to them in the Terms and Conditions. GMS may contract with affiliates or third-parties to fulfill its obligations under this Agreement. As used in the Agreement, the term "Groupon" includes GMS and its affiliates with which GMS contracts to fulfill its obligations under this Agreement.

Merchant wishes to sell the Merchant Offering (as described below) and issue vouchers ("Vouchers"). Vouchers can be purchased through Groupon's service at [www.groupon.com](http://www.groupon.com) and/or any other websites owned, controlled, or operated by Groupon, and their mobile applications (together, "Website") or through other platforms or distribution channels owned, controlled, or operated by Groupon, and redeemed for the Merchant Offering at River Country Water Park located at 3600 Arline Ave. Muskogee, OK 74401 ("Venue"). Groupon may promote the Merchant Offering through its advertising and promotional services on behalf of Merchant. In consideration of the mutual covenants of the parties and other valuable consideration, the sufficiency and receipt of which are hereby acknowledged, the parties agree as follows:

DEAL TERMS	
MERCHANT OFFERING	\$10 for Admission for 2
MAXIMUM NUMBER OF VOUCHERS	350
FULL OFFER VALUE	\$ 16.00
AMOUNT PAID	\$ 10.00
PROMOTIONAL VALUE	\$ 6.00
REMITTANCE AMOUNT	\$ 6.90
EVENT DATE(S)	September 3, 2018
FINE PRINT	Expiration Date: 9/3/2018. Limit 2 per person, may buy 2 additional as a gift. Valid for option purchased. Redeem at River Country Water Park for 2018 Summer Season. 7 and under must be accompanied by a guardian. Subject to weather.

DEAL TERMS	
MERCHANT OFFERING	\$19 for Family Pack Admission (2 Adults / 2 Kids)
MAXIMUM NUMBER OF VOUCHERS	350
FULL OFFER VALUE	\$ 30.00
AMOUNT PAID	\$ 19.00
PROMOTIONAL VALUE	\$ 11.00
REMITTANCE AMOUNT	\$ 13.11

**GROUPON**  
**MERCHANT SERVICES, LLC.**

<b>EVENT DATE(S)</b>	<b>September 3, 2018</b>
<b>FINE PRINT</b>	Expiration Date: 9/3/2018. Limit 2 per person, may buy 2 additional as a gift. Valid for option purchased. Redeem at River Country Water Park for 2018 Summer Season. 7 and under must be accompanied by a guardian. Subject to weather.

**GROUPON  
MERCHANT SERVICES, LLC.**

**BUSINESS AND BANKING INFORMATION**

**MERCHANT LEGAL NAME:**  
**STREET ADDRESS:**  
**CITY:**  
**STATE:**  
**ZIP/POSTAL CODE:**

**Merchant Data On File:**  
City of Muskogee  
566 N 6th Street  
  
Muskogee  
OK  
74401

**Updates:**

Contact your Acct. Mgr. or Sales Rep to Update  
Contact your Acct. Mgr. or Sales Rep to Update  
Contact your Acct. Mgr. or Sales Rep to Update  
Contact your Acct. Mgr. or Sales Rep to Update

**U.S. FEDERAL TAX ID NUMBER (9-DIGIT EIN/SSN):**

\*\*\*\*\*5340

**BANK NAME:**

N/A

**CHECKING ACCOUNT NUMBER:**

N/A

**ROUTING NUMBER:**

N/A

Contact your Acct. Mgr. or Sales Rep to Update  
Contact your Acct. Mgr. or Sales Rep to Update  
Contact your Acct. Mgr. or Sales Rep to Update  
Contact your Acct. Mgr. or Sales Rep to Update

<b>NAME</b> ADDRESS CITY, STATE ZIP		<b>0123</b> 01-23456789
DATE		
PAY TO THE ORDER OF		\$
BANK NAME ADDRESS CITY, STATE ZIP		DOI LARS
FOR		
00123456789	012345678901234	0123
Bank Routing Number	Bank Account Number	Check Number

**PAYMENT TERMS**

Subject to the possible Refund-based adjustments set out below, Groupon shall pay Merchant the Net Remittance Amount (as defined herein) less any Promotional Adjustment (as defined herein) for each Voucher that Merchant redeems and records in its Merchant Center account (or other redemption process as pre-approved by Groupon). The "Net Remittance Amount" for each Voucher redeemed and recorded as such in Merchant's Merchant Center account (or other redemption process as pre-approved by Groupon) is the Remittance Amount less the Service Fee (as defined herein). The "Service Fee" includes a credit card processing fee and other marketing-related fees and is 4% of the advertised price. Groupon shall process payments to the Merchant twice each month on the dates specified in the Merchant's Merchant Center Account. For the initial payment, Groupon shall pay Merchant for each Voucher recorded as redeemed through the initial payment processing date, and thereafter, Groupon shall pay Merchant for each Voucher recorded as redeemed after the previous payment processing date.

**GROUPON  
MERCHANT SERVICES, LLC.**

If any payment processing date falls on a holiday or weekend, the payment will be processed on the next business day. If any payment processing date falls within the last 5 business days of the month, the payment will be processed on the first business day of the following month.

Groupon will withhold the Remittance Amount portion of any refund provided by Groupon to a purchaser ("Refunds"). If Refunds exceed the total Net Remittance Amount less any Promotional Adjustments (as defined herein) for any payment period or at any time if Refunds exceed the total Net Remittance Amount less any Promotional Adjustments (as defined herein), Groupon may do one or a combination of the following to recover any such deficiency: (a) invoice Merchant for the deficiency, (b) sell additional Vouchers for the Merchant Offering, or (c) offset any future payments due to Merchant under any current or future contract between the parties.

In an effort to incentivize Voucher sales, Merchant authorizes Groupon, at any time and in Groupon's sole discretion, to increase or decrease the Amount Paid for the Merchant Offering (any such effort, "Promotional Program(s)"). For each Voucher sold as part of a Promotional Program, the Net Remittance Amount may be adjusted in an amount equal to the percentage increase or decrease in the Amount Paid ("Promotional Adjustment"), provided that, any decrease of the Net Remittance Amount will not exceed 20% of the Net Remittance Amount. Promotional Programs include, but are not limited to, the following:

- a. Promotional Codes - A "Promotional Code" is a code that purchasers may use, in Groupon's sole discretion, to receive a discount on the Amount Paid for a Merchant Offering.
- b. Price Optimization - "Price Optimization" is any change (excluding Promotional Codes) to the Amount Paid for a Merchant Offering.

**SIGNATURE**

I am a duly authorized representative of Merchant and my signature confirms Merchant's consent to be bound to this Agreement, including the Terms and Conditions located at <https://www.groupon.com/merchant/ticketed-events-and-admissions-terms>.

**AGREED AND ACCEPTED BY**

Signature:

Date:

**Finance Committee**

**4.**

**Meeting Date:** 05/07/2018  
**Initiator:** Matthew Beese, Deputy City Attorney  
**Department:** City Attorney  
**Staff Information Source:** Mike Stewart

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**Information**

**AGENDA ITEM TITLE:**

Consider approval of Ordinance No. 4044-A amending the City of Muskogee Code of Ordinances, Chapter 58, Parks and Recreation, Section 58-21, Fees Generally; Authorizing the City Manager to Establish or Modify certain fees; providing for Repealer, Severability, and Setting an Effective Date, or take other necessary action. (Mike Stewart)

**BACKGROUND:**

The City Council approves fees for City services, but occasionally some of our park enterprise funds need the flexibility to respond to market demand. This ordinance allows for the City manager or his designee to set fees for participation in special events, activities and programs. Examples might be the fee for a new kind of exercise class or a promotional pricing for membership or season passes. The Council would be notified of these fees within 10 days of adoption.

**RECOMMENDED ACTION:**

Approve proposed ordinance amendment.

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**Fiscal Impact**

**Attachments**

Ord 4044-A

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**ORDINANCE NO. 4044-A**

**AN ORDINANCE OF THE CITY OF MUSKOGEE, OKLAHOMA AMENDING CHAPTER 58, PARKS AND RECREATION, SECTION, 58-21, FEES GENERALLY; AUTHORIZING THE CITY MANAGER TO ESTABLISH OR MODIFY CERTAIN FEES; PROVIDING FOR REPEALER, SEVERABILITY AND SETTING AN EFFECTIVE DATE**

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MUSKOGEE, OKLAHOMA, AS FOLLOWS:

Section 1. The City of Muskogee Code of Ordinances, Chapter 58, Parks and Recreation, Section 58-21, Fees generally is hereby amended as follows:

**Sec. 58-21. - Fees generally.**

A. All fees provided for in this chapter shall be paid to the park and recreation department before utilizing any of the facilities. Unless otherwise established by the City Manager pursuant to this section, the appropriate user fees shall be determined according to a schedule of fees, as shall be modified from time to time by the council, and made available for public viewing in the city clerk's office.

B. The City Manager is hereby authorized to establish or modify fees for participation in special events, activities, and programs conducted and administered by the Parks and Recreation Department. Any fees established herewith shall be delivered to the City Council within ten days, with a copy made available for public viewing in the city clerk's office.

Section 2. REPEALER. All other ordinances or parts of ordinances in direct conflict herewith are repealed to the extent of the conflict only.

Section 3. SEVERABILITY. Should any part section, subsection, sentence, provision, clause or phrase hereof be held invalid, void, or unconstitutional for any reason, such holding shall not render invalid, void, or unconstitutional any other section, subsection, sentence, provision, clause, or phrase of this ordinance, and the same are deemed severable for this purpose.

Section 4. EFFECTIVE DATE. This ordinance shall be effective 30 days after publication.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MUSKOGEE, OKLAHOMA, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2018.

CITY OF MUSKOGEE

\_\_\_\_\_  
JOHN R. COBURN, MAYOR

ATTEST:

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TAMMY L. TRACY, CITY CLERK

(seal)

Approved as to form and legality this \_\_\_\_ day of \_\_\_\_\_, 2018.

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ROY D. TUCKER, CITY ATTORNEY

**Finance Committee****5.**

Meeting Date: 05/07/2018

Submitted For: Greg Riley, Public Works Initiator: Christy Byrd, Office Administrator I

Department: Public Works

Staff Information Source: Greg Riley; Director of Public Works

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**Information****AGENDA ITEM TITLE:**

Consider approval of final payment for Muskogee Project No. 2017023, Pollution Control Basket Screen, to KBC Construction in the amount of \$16,067.35, or take other necessary action. (Greg Riley)

**BACKGROUND:**

KBC Construction has submitted all information necessary to close out this project which has been accepted as complete and satisfactory to the City. This is the final payment to KBC Construction for the Basket Screen Project. This project was funded as part of the OWRB Loan.

**RECOMMENDED ACTION:**

Approve final payment to KBC Construction in the amount of \$16,067.35 for the Basket Screen Project.

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**Fiscal Impact****FUNDING SOURCE:**

OWRB Loan

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**Attachments**Final Pay

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Pay Estimate No. 3 (Final)  
Date: 4-18-18

Wastewater System Improvements  
Raw Sewage Lift Station  
Basket Screen Improvements

OWNER:  
City of Muskogee  
229 W Okmulgee  
Muskogee, OK 74401

ENGINEER  
Holloway, Updike and Bellen, Inc  
905-A, South 9th Street  
Broken Arrow, OK 74014

CONTRACTOR:  
KBC Construction, Inc  
10128 S 259th East Ave  
Broken Arrow, OK 74014

Item No.	DESCRIPTION	Quantity & Unit	Unit Price	Amount of Bid	Quantity Complete	Earned to Date	Unused Balance
1	Basket Screen Improvements	1 LS	\$122,132.00	\$122,132.00			
1A	Bonds & Insurance	1 LS	\$10,000.00	\$10,000.00	100%	\$10,000.00	0.00
1B	Job Crane	1 LS	\$77,132.00	\$77,132.00	100%	\$77,132.00	0.00
1C	Trash Basket	1 LS	\$35,000.00	\$35,000.00	100%	\$35,000.00	0.00
	Allowance	1 LS	\$5,199.75	\$10,000.00			\$ 39.25
	WCD # 1- Install City Provided Pump	1 LS	\$3,600.00	\$3,600.00	100%	\$3,600.00	0.00
	WCD # 3- Sump Pump	1 LS	\$1,399.75	\$1,399.75	100%	\$1,399.75	0.00
	WCD # 4 - Handrail	1 LS	\$4,761.00	\$4,761.00	100%	\$4,761.00	0.00
TOTAL CONTRACT PRICE				\$132,132.00		\$132,092.75	\$39.25

#### ANALYSIS OF CONTRACT AMOUNT TO DATE

Original Contract Amount	\$132,132.00
Adjustment for Change Orders	\$0.00
Adjusted Contract Amount to Date	\$132,132.00

#### ANALYSIS OF WORK PERFORMED

Amount Earned to Date of Original Contract	\$132,092.75
Total Amount Earned to Date	\$132,092.75
Percentage Retained This Estimate	0.00
Subtotal of Net Earned Less Retainage	\$132,092.75
Materials Stored	0.00
Subtotal Net Earned Less Retainage plus Materials Stored	\$132,092.75
Less Previous Payments	116,025.40
Total Due Contractor This Estimate	\$16,067.35

Submitted by

Steve Chambers

4/18/2018

KBC Construction, Inc.

Date



4.24.2018

Approved by

Holloway, Updike and Bellen, Inc.

Date

City of Muskogee

Date

**Finance Committee****6.****Meeting Date:** 05/07/2018**Submitted For:** Gary Garvin, Planning**Initiator:** Tish Callahan,  
Planning Asst.**Department:** Planning**Staff Information Source:**

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**Information****AGENDA ITEM TITLE:**

Consider approval of the contract Change Order and Final Payment to Dirt Work Done Right, LLC, for the Demolition Contract 16756 CDBG 16 Bid Group 38, in the amount of \$1,375.00, or take other necessary action. (Tish Callahan)

**BACKGROUND:**

Bid Group 38 was awarded to Dirt Work Done Right, LLC in the amount of \$2.50 per square foot. The project consisted of the demolition and removal of remaining debris for nineteen (19) structures. The total contract cost was \$108,756.50 for an average cost of \$5,724/structure. All properties have received a final inspection and are approved for final payment. The Change Order request is for the contract extension due to weather and utility disconnect delays.

**RECOMMENDED ACTION:**

Approve the Change Order and Final Payment to Dirt Work Done Right, LLC in the amount of \$1,375.00 for the demolition contract 16756 CDBG 16 Bid Group 38.

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**Fiscal Impact****FUNDING SOURCE:**

GRANT FUNDS CDBG 16756 16:	\$100,000.00
CITY MATCH AS BUDGETED:	<u>\$ 8,756.50</u>
TOTAL PROJECT COST:	\$108,756.50

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**Attachments**

CHANGE ORDER BID GROUP 38

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City of Muskogee  
Planning and Community Development Department  
PO Box 1927  
Muskogee, OK 74402  
(918) 684-6232 Fax: (918) 684-6233  
tcallahan@muskogeeonline.org

### Change Order

**Project:** CDBG Demolition Bid Group 38

**Date:** May 1, 2018

**Contractor:** Dirt Work Done Right, LLC  
407 South L  
Muskogee, OK 74403  
918-687-4424

The following changes are hereby made to the Contract Documents and associated agreement dated September 12, 2017.

Change to Contract Time: Additional Forty (40) Calendar Days  
Extended contract for completion to February 1, 2018

#### Approvals:

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_  
(Assistant City Planner)

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_  
(Dirt Work Done Right, LLC)

**Finance Committee****7.**

Meeting Date: 05/07/2018

Submitted For: Greg Riley, Public Works Initiator: Christy Byrd, Office Administrator I

Department: Public Works

Staff Information Source: Greg Riley, Director of Public Works; Jim Wixom, Assistant Director of Public Works/Operations; Jason Green, Environmental Control Supervisor

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**Information****AGENDA ITEM TITLE:**

Consider approval of awarding the mowing contracts as follows: Base Bid No. One (1) , No. Two (2) and No. 5 to SB Services; Base Bid No. Three (3) and No. Four (4) to Grass Monkey; and the Turnpike Mowing Contract to D & D Ag Services, or take other necessary action. (Greg Riley)

**BACKGROUND:**

This item is for contractual mowing of drainage easements. Public Works has contracted these services for the last several years. Last year we started contracting the Turnpike Mowing to allow for more use of our forces in other areas of the City. The drainage channel mowing is paid with Storm Water Funds. The Turnpike Mowing is being paid through contractual services.

**RECOMMENDED ACTION:**

Approve awarding the mowing contract to the lowest bidders Grass Monkey, SB Services and D&D Ag Services.

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**Fiscal Impact****FUNDING SOURCE:**

Storm water account 504-6010-430-39-90.

**FUNDING SOURCE:**

Environmental Control Contractual Services 100-6020-441-39-90

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**Attachments**

Bid Sheet

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# DRAINAGE EASEMENT MAINTENANCE SERVICE AGREEMENT

COMPANY	TURNPIKE	BASE BID 1	BASE BID 2	BASE BID 3	BASE BID 4	BASE BID 5 BATFISH
D & D Ag Services	\$41,600.00 (4 x a year)					
Grass Monkey		\$4684.90 (1 X a month)	\$1314.80 (2 X a month)	\$2800.00 (1 X a month)	\$1188.00 (1 X a month)	No Bid
SB Services		\$4658.00 (1 X a month)	\$1242.00 (2 X a month)	\$2839.80 (1 X a month)	\$1404.70 (1 X a month)	\$1101.00 (2 X a month)
ZLT Contracting LLC.		No Bid	\$875.00 (1 X a month)	No Bid	No Bid	\$700.00 (1 X a month)

**Finance Committee****8.****Meeting Date:** 05/07/2018**Submitted For:** Mike Miller, City Manager**Initiator:** Marsha Wiseman,  
Admin Assistant**Department:** City Manager**Staff Information Source:**

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**Information****AGENDA ITEM TITLE:**

Consider approval authorizing the Mayor to cast a ballot on behalf of the City of Muskogee for the OMAG Board of Trustees, or take other necessary action. (Mike Miller)

**BACKGROUND:**

The Oklahoma Municipal Assurance Group (OMAG) is the primary provider of insurance and risk management solutions for 500 Oklahoma cities and towns, including Muskogee.

OMAG is governed by a seven member Board of Trustees. Each Trustee must be an elected or appointed official of an OMAG Member Municipality. Member cities, including Muskogee, are asked to vote on open board positions, and this year there are two positions coming open.

**RECOMMENDED ACTION:**

Authorize the Mayor to cast votes for OMAG Board of Directors vacancies on behalf of the City of Muskogee.

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**Fiscal Impact****Attachments**

*No file(s) attached.*

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**Finance Committee**

**9.**

**Meeting Date:** 05/07/2018  
**Initiator:** Marsha Wiseman, Admin Assistant  
**Department:** City Manager  
**Staff Information Source:**

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**Information**

**AGENDA ITEM TITLE:**

Consider approval to update the Muskogee 2020 Strategic Plan as discussed at the April 20, 2018 Special Call Council meeting, or take other necessary action. (Mike Miller)

**BACKGROUND:**

In 2014, the City prepared and adopted a 5-year strategic plan. Annually this plan is reviewed for progress and modifications or additions if needed. The plan was reviewed with Council at the April 20, 2018 special call meeting and two items were added under Economic Development:

Strategic Item 2 - Achieve Retail and Housing Development - ***2a.** Attract housing development - Analyze, develop, propose and implement policies that promote and attract new housing development and increase Muskogee's population.*

Strategic Item 4 - Infrastructure & Public Works, an item 4e was added - ***4e.** Streets-Have Street Committee review and revise 5 and 10 year street plans, and communicate funding needs to 1) maintain current street quality and 2) bring forward funding proposals for not only maintaining current levels but also improving street maintenance.*

**RECOMMENDED ACTION:**

Approve updated 2020 Muskogee Strategic Plan and provide direction to staff as needed.

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**Fiscal Impact**

**Attachments**

2020 Strategic Plan 050718

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<b>Goal Objectives</b>	<b>IMPROVE CITY'S TEAM &amp; IMAGE</b> Assess the organization for efficiency, improving communication and outreach, enhancing employee compensation, improving customer service, realigning city office space and conducting a citizen survey.				
<b>Lead Department</b>	<b>Strategy (including anticipated funding &amp; cost)</b>	<b>Year Start</b>	<b>Duration</b>	<b>Percent Complete</b>	<b>2018 Achievement</b>
<b>CM</b>	<b>1. Organizational Assessment</b> - Complete department visions, policy and procedures updates by 2014 with customer service emphasis; complete organizational assessment; All departments to review operating structure and provide staffing level assessment mid-year each year; All departments to annually evaluate 3rd party resources beginning October 2016. Implement new policies, rules and best practices in sequence. Request system is funded; other tasks done in-house, so no additional funding.	2014	7	90%	Ordinance No.4017-A was passed, completing the restructuring. Time and attendance system purchased and being installed, fine and fee structures have been presented and passed by city council. FY2019 budget will address strategic plan priorities.
<b>CC</b>	<b>2. Improve Communication &amp; Image</b> - Having evaluated outsourcing to a public relations firm, instead by 2015 budget for and hire a City-employed communications manager whose many duties will include public outreach, messaging, image building and branding, website content management, media and social media management; adopt and implement a corresponding communication policy or guidelines. As part of re-branding, design and adopt a new city logo, possibly by conducting a design contest among staff and/or the local community. In 2015-16, budget for/continue media training for senior staff and City Council. (\$50K/annually estimate)	2015	2	50%	The Port Authority has added a Twitter account to communicate and promote upcoming events and economic development for the City. "City Talk" is on radio station 101.7 weekly. Channel 14 is being update more frequently. IT department is looking to update a new look for the city's website. Possibility to fund a position or contract in FY2019 budget.

<b>Goal Objectives</b>	<b>IMPROVE CITY'S TEAM &amp; IMAGE</b> Assess the organization for efficiency, improving communication and outreach, enhancing employee compensation, improving customer service, realigning city office space and conducting a citizen survey.				
<b>Lead Department</b>	<b>Strategy (including anticipated funding &amp; cost)</b>	<b>Year Start</b>	<b>Duration</b>	<b>Percent Complete</b>	<b>2018 Achievement</b>
<b>HR</b>	<b>3. Re-align Compensation</b> - In 2014, implement a new pay policy, setting procedures and policy (a) general employees promotional pay, out of class call back pay, overtime and shift differential, and (b) Department Heads benefits package. By mid 2015, commit to a pay movement plan for all employees which considers competitive market pay. The updated compensation plan should include step system with annual reviews, and may include Enhanced Tuition Reimbursement Program. By January 31 of each year, HR will present a turnover analysis using exit interviews conducted by HR (scheduled by departments).	2014	3	90%	Pay administration policy was finalized on May 22, 2017 with a revised policy approved on February 12, 2018. Benefit package increases have been discussed and a voluntary separation plan was implemented in FY 2017/2018 to possibly eliminate vacated positions by participants and utilize dollar savings for future employee increases; 4 employees participated. Turnover analysis was presented to the City Manager for previous 6 fiscal years. HR and City Manager continue to monitor positions for the need to be refilled once vacated. Position savings of unfilled positions can be used for employee increases across the board. Working to implement changes which restrict increases to long-serving employees. FY2019 proposed budget includes funding for raises.

<b>Goal Objectives</b>	<b>IMPROVE CITY'S TEAM &amp; IMAGE</b> Assess the organization for efficiency, improving communication and outreach, enhancing employee compensation, improving customer service, realigning city office space and conducting a citizen survey.				
<b>Lead Department</b>	<b>Strategy (including anticipated funding &amp; cost)</b>	<b>Year Start</b>	<b>Duration</b>	<b>Percent Complete</b>	<b>2018 Achievement</b>
<b>HR</b>	<b>4-. Enhance Customer Service</b> - By December 2014 draft an employee policy on phone etiquette and call response; following evaluation of options, merge with rollout of Code Red/ Reverse 911or other Citizen Request Tracking system; implement by mid-2015 (\$10K estimate). Cross-train all employees by March 2015 so each better understands other departmental responsibilities for improved referral of citizen requests/complaints/problems. With some training complete, continue customer service, supervisory, and Okie Pride training. Evaluate whether Paymentus, a customer-friendly bill payment system, and AquaHawk (a water leak detection system with consumer and insurance benefits) should be purchased and implemented. [See also City hall improved reception strategy, below.]	2014	5	75%	Citizen action center has been implemented. Employee trainings continue with enhanced management training being offered through ICTC. We began a "live" system with Paymentus in 2016. This allows the customers' payments to be applied immediately to their account as opposed to the maximum 48-hour window we previously offered. We currently process approximately 1,150 Payments per month via this system. It continues to increase. AquaHawk program to become more proactive in identifying leaks. The process of recording of phone calls in the Revenue Department was implemented. This has been a great tool to identify issues with customers and/or customer service issues. Payment kiosk proposed in FY2019 budget.
<b>CM</b>	<b>5. Conduct City Hall Office Space Assessment</b> - Assess needs and building space availability - Evaluate feasibility of re-aligning office and building accommodations including for Police, Fire, and City Hall offices; evaluate nearby vacant offices including the mall using prior study and new ideas, reconsider an improved welcoming atmosphere for better customer service including reception area, signage, and staffing/staff protocol; while also accommodating improved security. (cost unknown)	2015	1	85%	Security cameras are being installed in the stairways. Panic buttons are tested regularly. The entrance is going to be improved in the upcoming fiscal year. Some City Hall improvements budgeted in capital outlay for FY2019. Recommend a full facility assessment of City Hall in FY2019.

<b>Goal Objectives</b>	<b>IMPROVE CITY'S TEAM &amp; IMAGE</b> Assess the organization for efficiency, improving communication and outreach, enhancing employee compensation, improving customer service, realigning city office space and conducting a citizen survey.				
<b>Lead Department</b>	<b>Strategy (including anticipated funding &amp; cost)</b>	<b>Year Start</b>	<b>Duration</b>	<b>Percent Complete</b>	<b>2018 Achievement</b>
<b>CM</b>	<b>6. Survey the Citizenry</b> - In 2015, evaluate, select preferred means- National Citizen Survey (see <a href="http://www.icma.org/ncs">www.icma.org/ncs</a> - estimated cost \$8,000/year), local college such as Northeastern State University, or in-house using such services as Survey Monkey. Considering Action In Muskogee planning efforts and using detailed questionnaire, implement survey to yield baseline measure of satisfaction, quality of city service, and other desired opinions from the client public; coordinate with Police Department/ Community Resource Officer's door-to-door opinion sampling. (Estimate \$10K once; or \$8K/year)	2015	1	25%	February of 2018 MPD Officer Brandon Garner participated in blight study with Main Street Muskogee, studying urban decay in the areas between 7th and 8th and Okmulgee and Broadway. Also in February of 2018 repeated same efforts with informal survey for Founders District with emphasis on code enforcement (the areas of 12th to 17th and Court to Martin Luther King Street). In Spring/Summer of 2017 informal surveys of Reeves Addition (Elysium Project), and cleanup efforts in those areas of the study. Expo/Hatbox upgrade implementation developed with extensive community input and listening sessions. AIM and other organizations to assist in community input moving forward.

<b>Goal Objectives</b>	<b>ECONOMIC DEVELOPMENT</b> Focus business and economic development efforts in jobs, ensure reliable infrastructure, provide greater housing choices, increase available jobs and wages, and attract real estate investment beginning with the downtown.				
<b>Lead Department</b>	<b>Strategy (including anticipated funding &amp; cost)</b>	<b>Year Start</b>	<b>Duration</b>	<b>Percent Complete</b>	<b>2018 Update</b>
<b>ED</b>	<b>1. Downtown Redevelopment-</b> Using completed market studies and collaborating with others such as Downtown Muskogee Inc., compose a prospectus in 2014 and in Q1 2015 issue RLI for investors/developers to provide a complementary redevelopment vision and master plan; establish facade, landscaping, and signage loan programs in 2015, coordinate with Muskogee Little Theatre rebuilding in 2015 (\$6 M); Provide a traffic/signalization study, a market analysis (in partnership with DMI), and incentives for new businesses and developers. In 2015, create Tax Increment Districts, and complete Streetscape Phase I including 4 entry signage features - Downtown Entry (MLK & Main), 4th St. Pedestrian Corridor, Cultural District, & Antiques District. By 2016, complete Phase I Streetscape, Wayfinding Signage. In 2015 devise funding plan using combination of TIF, CoMF, Private/Public, Private lenders, Grants.	2014	3	80%	Gateways (Public Works & Chamber) - Extended contract with Ron Drake (Downtown Consultant) - Completed downtown masterplan prepared by OU - Downtown Multi-Grant Program approved by Foundation in the amount of \$1,000,000 over three years. Main Street Muskogee (reorganized DMI) has a new board and new executive director. MSM and Urban Renewal Authority are working to develop an Urban Renewal Area within Downtown Muskogee. Depot District Green Space is in grant stage. Traffic Engineering Consultants (TEC) working on the Downtown Four Corners project. Downtown sidewalk and street lighting maintenance has been approved and included in FY2019 proposed budget. Phase II Wayfinding proposed in FY2019 budget.
<b>ED</b>	<b>2. Achieve retail and housing development</b> - through the new RBE Department and public-private-partnerships, securing grants, attracting developers/master developers, etc. (\$328K) (Grant from CoMF downtown housing incentive)	2014	7	40%	Downtown Multi-Grant Program in the amount of \$1,000,000 over three years. Grant includes Loft Apartment Incentive (\$750,000), Business Incentive (\$150,000), and Façade/Exterior Improvements (\$100,000). The City has received 27 applications as of 2/2/2018.
	<b>2a. Attract housing development</b> - Analyze, develop, propose and implement policies that promote and attract new housing development and increase Muskogee's population.	2019	3		Apply for state housing assistance grants in FY2019. Develop and propose plans in FY2019.

<b>Goal Objectives</b>	<b>ECONOMIC DEVELOPMENT</b> Focus business and economic development efforts in jobs, ensure reliable infrastructure, provide greater housing choices, increase available jobs and wages, and attract real estate investment beginning with the downtown.				
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<b>ED</b>	<b>3. Execute the Urban Renewal Plan</b> - by finalizing development in Phase 1A with construction to begin November 2014 and completed by November 2014. Juvenile Detention Center relocation completed by October 2015. Complete land acquisition for Phases 1B, 2 and 3 by December 2015. Solicit additional RFPs or seek single site development in remaining phases by December 2015. Select area for Second Urban Renewal Area in 2016, with blight study and plan adoption completed by mid-2016. Funding sources: P3, COMF, TIF, Tribal Partnership, CDBG, Federal and State tax credits.	2014	3	60%	Real Estate Purchase Agreement with GBT expired on 1/22/2018. Currently working with several developers interested in purchasing and/or developing property within the URA.
<b>CA, PL</b>	Finalizing development Phase 1A w/Construction by Nov 2015	2014	3	100%	Project Completed
<b>CA, PL</b>	JDC relocation by Oct 2015	2014	3	100%	Project Completed
<b>CA, PL</b>	Land acquisition for Phase 1B, 2 and 3 by Dec 2015	2014	5	70%	Acquiring as Funding becomes available. Anticipate no additional acquisition until a sales agreement is entered into.
<b>CA</b>	Select areas for 2nd URA in 2016 w/blight study & plan by mid-2016	2014	5	10%	Working to designate downtown as additional URA area. Blight Study underway between Main Street Muskogee and City staff. Started in 2017 to finish blight study and to adopt a plan, 18 months to complete.
<b>PW</b>	<b>4. Infrastructure &amp; Public Works</b> - in strategic priority order, considering desire to spur economic development, huge demands for infrastructure repair, maintenance and modernization; and key public works service delivery must be met, with an estimate total cost over 5 years to be determined. The strategic priority in subcategories 4a-4d are as follows:	2014	7	10%	Detailed below.

<b>Goal Objectives</b>	<b>ECONOMIC DEVELOPMENT</b> Focus business and economic development efforts in jobs, ensure reliable infrastructure, provide greater housing choices, increase available jobs and wages, and attract real estate investment beginning with the downtown.				
<b>Lead Department</b>	<b>Strategy (including anticipated funding &amp; cost)</b>	<b>Year Start</b>	<b>Duration</b>	<b>Percent Complete</b>	<b>2018 Update</b>
<b>PW</b>	<b>4a. Traffic Flow &amp; Signalization</b> - Using the selected consultant and 5-year maintenance program, through 2018 coordinate and install signalization improvements, namely in the Downtown (\$250K) and Country Club/Shawnee Intersection (\$450K). Total \$700K, which has been funded from CIP, TIGER Federal Grant, and using Non-Profit Resource Center. Seek other funding for emerging additional needs.	2014	4	30%	A request for a TIGER Grant for the Main Street project was submitted in 2017. The Country Club and Shawnee intersection project will start in 2018. ODOT will pay for signalization at 80%. Project has been expanded to include roadway work and drainage.
<b>PW</b>	<b>4b. Drinking Water Distribution System</b> - Through 2015, issue RFP, select firm and complete water distribution analysis (\$100K funded in CIP); Construction/improvement and funding needs to be identified by 2016. Seek grants, bonds, special assessments. In later years (2020 +), commission needs assessment and conceptual design, funding to improve 48" water from river/dam to water treatment plant, and correct/improve/upgrade two 24-inch lines connecting City and Mainstreet, since these are 50+ years old and need replacement. Water Line Improvements for recent annexed area of City (\$175K in CIP).	2014	7	70%	Cowan Group completed the water model in late 2017. The result of the model was a list of needed projects. The main project being a 30" Water line to Honor Heights that will allow for taking the two 24" lines out of service as well as improve our water age problem. DEQ and OWRB have been approached and funding will be obtained and projects will start in 2018. \$18 Million in OWRB loans in process for upcoming projects. \$1.5 million in new money dedicated to these projects in FY2019.
<b>PW</b>	<b>4c. Sanitation/Solid Waste</b> - In 2016, assess the privatization of an automated or semi-automated collection system, and review fees based on forthcoming Rates Analysis. Actively seek grant funding, while determine recurring funding source such as general funds.	2016	1	65%	NewGen Strategies and Solutions was hired in 2017 to complete an analysis of moving to an automated collection system. The analysis will be presented to council with recommendations.
<b>PW</b>	<b>4d. Stormwater</b> - By 2017 or later, compose a stormwater master plan using a consultant by area and surface fee as new funding source, includes conceptual design and funding needs (\$75K rough estimate, not funded.)	2017	1	20%	Will continue to identify projects on a regional basis while working towards a citywide Master Drainage Plan. Projects in the Civitan basin have been identified. Bids were taken on the first one in February of 2018. The remaining projects are in design.
<b>PW</b>	<b>4e. Streets</b> -Have Street Committee review and revise 5 and 10 year street plans, and communicate funding needs to 1) maintain current street quality and 2) bring forward funding proposals for not only maintaining current levels but also improving street maintenance.	2019	1		

<b>Goal Objectives</b>	<b>ECONOMIC DEVELOPMENT</b> Focus business and economic development efforts in jobs, ensure reliable infrastructure, provide greater housing choices, increase available jobs and wages, and attract real estate investment beginning with the downtown.				
<b>Lead Department</b>	<b>Strategy (including anticipated funding &amp; cost)</b>	<b>Year Start</b>	<b>Duration</b>	<b>Percent Complete</b>	<b>2018 Update</b>
<b>PW</b>	<b>5. Expand Airport with Phased Development Plan</b> - Realize full potential for improving Davis Field, including existing runway improvements (\$800,000 through 2016). Coordinate with EODD, and complete an Airport Strategic Development Plan in 2015 which should fully analyze feasibility of revitalizing industrial uses, establishing an Airport/Industrial Trust Authority with borrowing ability, flight school, marketing plan, leveraging funds for hangar expansion, new terminal and tower (\$100K for Plan, not funded); Other fund sources -capital and operating include - bonds, grants, fees from managing bonds, CIP, revenue fuel flow fees.	2015	3	50%	Runway 04/22 project is complete but pending litigation due to quality of work completed. Runway 13/31, Apron, and Taxiway Bravo project is underway. Terminal Apron Hardstand project has been approved by OAC. Collaborating with Civil Air Patrol to submit grant for CAP building rehabilitation. Working with IT in order to create an airport website to be used as a tool for pilots and for marketing available airport assets. During the fall of 2017 the airport's name was changed from Davis Field to Muskogee-Davis Regional Airport in order to better reflect the airport's current capacity, services, and to better market the airport to prospective commercial and industrial tenants.
<b>CM</b>	<b>6. Promote Industrial Business Authority, w/improved Port Contract</b> by Mar 2015 encompassing assets including vacant industrial land and Airport to recruit targeted industries for expansion or relocation; complement the Inland Port's needs for additional land. Conduct an aggressive campaign with the partnership of the Chamber of Commerce and others.	2015	1	Ongoing	Port continues to advance industrial economic development
<b>PL</b>	<b>7. Increase available and attractive housing through 7-point actions.</b>	2014	7	75%	
<b>PL</b>	Demolish 200+ structures	2014	7	100%	Project Complete. 782 condemned structures demolished, repaired or in process of being repaired. 337 Foundation, 139 CDBG, 115 Owner, 591 total demolished. 147 repaired 44 under construction - Total of 782 affected structures.
<b>PL</b>	Execute Infill program	2014	7	100%	Incentive program - 20 structures total (14 closed/complete and 2 construction complete and for sale and 4 under construction.

<b>Goal Objectives</b>	<b>ECONOMIC DEVELOPMENT</b> Focus business and economic development efforts in jobs, ensure reliable infrastructure, provide greater housing choices, increase available jobs and wages, and attract real estate investment beginning with the downtown.				
<b>Lead Department</b>	<b>Strategy (including anticipated funding &amp; cost)</b>	<b>Year Start</b>	<b>Duration</b>	<b>Percent Complete</b>	<b>2018 Update</b>
<b>PL</b>	Repair dwellings (\$300K COMF; \$600K applied)	2014	7	100%	FY2017-18 - Grant in the amount of \$100,000, repaired 7 structures, with 8 structures remaining, closing this Area 8. Accepting applications in Area 9 (13 applications approved, 2 pending approval). FY2018-19 application for \$300,000 from CoMF
<b>PL</b>	Adopt zoning regulations	2014	7	100%	Completed
<b>PL</b>	Hire demolition project manager	2014	7	100%	Completed
<b>PL</b>	Encourage/Enforce maintenance standards & codes	2015	7	0%	Met with officials from Del City to review their property maintenance program. Property Maintenance program and enforcement to be brought forward in FY2019.
<b>PL</b>	Implement housing closing and down payment cost assistance program (Unfunded)	2015	7	0%	Funded in FY2019 City Budget - OHFA application due May 1, 2018 - Down-payment assistance programs are limited to \$200,000 (25% match required) - Maximum amount per household \$14,999.
<b>PL</b>	Obtain control of targeted vacant properties to market and/or land bank such property for housing construction	2014	7	100%	Surplus Program - 80 properties total with 49 of those required to build new single-family dwellings on property. Prepared a map that includes City, County properties and lien lots to access in the Land Banking Program.
<b>PL</b>	With funding acquired for demolition (\$2M), housing (\$300K), incentives (\$300K); need funding for down payment/closing and land banking (Unfunded)	2014	7	75%	Covered in comments above
<b>CA</b>	<b>7a. Assess Land Banking</b> - Using a real estate/economic consultant, in 2016 assess the legal and financial feasibility of land banking the property from demolished structures and providing incentives and/or P3 funding arrangements to redevelop such property by 2018 (\$30K-not funded).	2015	1	67%	In Progress

<b>Goal Objectives</b>	<b>ECONOMIC DEVELOPMENT</b> Focus business and economic development efforts in jobs, ensure reliable infrastructure, provide greater housing choices, increase available jobs and wages, and attract real estate investment beginning with the downtown.				
<b>Lead Department</b>	<b>Strategy (including anticipated funding &amp; cost)</b>	<b>Year Start</b>	<b>Duration</b>	<b>Percent Complete</b>	<b>2018 Update</b>
<b>PR</b>	<b>8. Solicit a Partner to Plan and Expand the Love Hatbox Park &amp; Sports Complex</b> to realize its full potential by composing a prospectus in 2014 to subsequently issue and market a Request for Letters of Interest in 2015 to formulate and implement a Master Plan with theming, programming, investment and funding, and which includes construction of outdoor theater by 2016. Secure operation by a 3rd party, close the airport, and conduct an expo event in 2017. Devise a funding plan to include combination of Bonds, grants, COMF, CIP (\$500K),dedicated portion of Hotel/Motel tax, and private partnership.	2015	3	50%	After 3 years of third party operation Sports Facility Management agreement was terminated and the Parks and Recreation will again manage and maintain the sports complex. VA Hospital shuttle parking lease was completed and parking/shuttle service began November 2017. 440 parking spaces over a 5 year lease. Hatbox Hangars were renovated for multipurpose use allowing for the Muskogee Regional Jr. Livestock Show. Due to an Interlocal Agreement between the Board of County Commissioners and the City of Muskogee, joint work was completed on the Hangar Renovation Project in order to facilitate relocation to Hatbox of the Regional Livestock Show. Livestock show to be hosted there in February 2018. An application has been made to the City of Muskogee Foundation to help fund a \$1,150,000K of improvements to the hangar redevelopment project to be completed in summer of 2019. Possible future events: RV Rally events, Balloon Festival, Fair ,Miniature Golf course development
<b>PR</b>	<b>9. Develop Honor Heights Park (HHP).</b> To enhance the Park's assets, involve an implementation/design committee to steer the Park's redevelopment by completing and implementing a Development Plan in 2015-16 which will include solving traffic issues at Buffalo and 48th Drives. Partner with the Friends of HHP, City Parks Board. (\$1M, funding target COMF, Park Development Fund in the General Fund, other grants TBA).	2015	4	100%	Completed

<b>Goal Objectives</b>	<b>QUALITY OF LIFE</b> Achieve vibrant activity centers, cleanliness, healthy and green environment with trails, improved public safety, and targeted redevelopment areas.				
<b>Lead Department</b>	<b>Strategy (including anticipated funding &amp; cost)</b>	<b>Year Start</b>	<b>Duration</b>	<b>Percent Complete</b>	<b>2018 Achievement</b>
<b>PL</b>	<b>1. Demolish Dilapidated Structures-</b> Up to 500 such identified structures using COMF funds (\$1 M ), CIP (\$0.9M) and CDBG (\$100K).	2014	3	100%	Project Complete. 782 condemned structures demolished, repaired or in process of being repaired. 337 Foundation, 139 CDBG, 115 Owner, 591 total demolished. 147 repaired 44 under construction - Total of 782 affected structures.
<b>PR</b>	<b>2. Build, Program &amp;. Manage the MLK Center</b> by finishing land acquisition, design & construction for 2016 opening. From the Facilities Board in a recommendation to City Council, receive a recommended comprehensive plan for programming, management, continuing funding, marketing, and governance/operating rules; marketing & programming will highlight value as community-wide amenity. (\$4.5 M CIP, Private Foundation)	2014	2	100%	New playground basketball courts being discussed by MLK/NBN. COMF Grant submitted.
<b>PD, PW</b>	<b>3. Improve cleanliness, appearance of target areas</b> by enforcing/ strengthening codes, using 2 new Community Resource Officers, and enhancing clean ups. By 2016 investigate new landlord fee/code enforcement for unsightly rental properties (state Legislation if needed); in 2015, assign a minimum of 2 new Community Resource Officers (more if fundable) with requisite training for door-to-door contact to enhance code enforcement, Neighborhood Watches, and forthcoming Service Request System. (\$60K-not funded.) Evaluate the multiple clean up programs for effectiveness, consolidation or enhancement; report findings by 2015 (Programs, staff, and partners include Rally organizations, 2 Free Dump Days, Citywide Clean up volunteer efforts-500-person Volunteer Day; Adopt-a-Highway, Street or Block; Azalea Spring Cleaning; Channel 14; Recycling center partnering with Tribe; More Beautiful Muskogee; Home Demo.	2015	3	90%	Project has been funded for \$42,000 by the Department of Environmental Quality to assist with disposal fees, equipment, and overtime allotments. CRO Garner and Karen Coker of Stormwater Division have been completing fire hydrant art and will be completed by the Fall of 2018. Abatement budget proposed to double in FY2019.
<b>PR</b>	<b>4a. Trails- Build Multi-Use Coody Creek.</b> Centennial So. 1-mile extension by 2016, OK Recreational Fund (\$160K) and CIP (\$140K). Design finalized; bids by April 2015.	2015	1	100%	Project Complete
<b>PR</b>	<b>4b. Trails- Build Multi-Use MKT Loop</b> -Centennial Trail No. 3-mile extension by 2018; design services solicitation by April 2015; ODOT grant secured (\$700K); CIP (\$100K)	2018	1	35%	ODOT to submitted the NEPA application. Final plans has been submitted to ODOT by McClellan Engineering.

<b>Goal Objectives</b>	<b>QUALITY OF LIFE</b> Achieve vibrant activity centers, cleanliness, healthy and green environment with trails, improved public safety, and targeted redevelopment areas.				
<b>Lead Department</b>	<b>Strategy (including anticipated funding &amp; cost)</b>	<b>Year Start</b>	<b>Duration</b>	<b>Percent Complete</b>	<b>2018 Achievement</b>
<b>PR</b>	<b>4c. Trails- Build Multi-Use Hatbox Loop</b> - (Completion) By 2017, secure funding from OK Trails Grants (\$128K) and CIP (\$32K). Conceptual plans and budget done.	2017	1	30%	Off street Trail loop connecting East Trail head to north end of Hatbox Loop. Project is on track for completion in 2018. Oklahom Recreation Trail fund providing 50% and Founcnation providing 50% grant; preliminary review completed April 2017.
<b>PR</b>	<b>5. Maintain Swim&amp;. Fitness Center</b> ; eventual addition. Ensure excellent maintenance of the facility, with possible Phase II addition by 2018 if funded.	2017	2	5%	2018-Build additional office space in the area identified for the Red Cross, written approval from Red Cross to utilize this space. PO ready and contractor scheduled. 2018-Improvements necessary to improve the Natatorium Air Quality and Moisture Problem-Repair south AAON unit. Replace north AAON unit. Budgeting quarterly maintenance plan with OK Chiller for 18/19 fy. 2018-Continue to plan for future growth and potential for Phase II addition; assess community need and realistic operating cost of the new facility.
<b>PD</b>	<b>6. Build New Animal Shelter.</b> Fund, design & build by 2020. (\$500 K)	2020	1	15%	NBN seeking additional grants/funding as a match for a private donation for this project. Plans include a new additional building with 32-34 kennels plus vet office and surgical suite, adjoining existing shelter; possible pet crematorium. Grant application resubmitted to the City of Muskogee Foundation. LOI approved and full grant to be submitted.
<b>ED</b>	<b>7. Evaluate feasibility of Community Garden Program.</b> Encourage partnership with others, and using volunteers including veterans through programs such as "Battlefield to the Farmfield".	2018	3	100%	Muskogee Wellness is holding meetings pertaining to community gardens. They are partnering with MLK Center, Civitan Club, and Teen Center. The 5 gardens are: MLK , Civitan, Chandler, Spaulding Park and Teen Center.

**Finance Committee****10.**

Meeting Date: 05/07/2018

Submitted For: Rex Eskridge, Police

Initiator: Gayle Johnson, Chief  
Secretary

Department: Police

Staff Information Source:

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**Information****AGENDA ITEM TITLE:**

Consider approval of receiving donated funds for the month of March 2018, in the amount of \$409.00 for the City's Animal Shelter Sponsorship Program as per the attached list, or take other necessary action. (Rex Eskridge)

**BACKGROUND:**

City Council approved a Resolution authorizing a Sponsorship Program for the City's Animal Shelter with said funds to be used for the purpose of neutering and spaying shelter animals.

**RECOMMENDED ACTION:**

Approve receiving donated funds for the months of March 2018, in the amount of \$409.00 for the City's Animal Shelter Sponsorship Agenda Item Title.

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**Fiscal Impact****Attachments****March**

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## Animal Shelter Donations

### March 2018

Andi Clark	\$	10.00
Cynthia Pearson		15.00
Brandon Todd		30.00
Patsy Upton		40.00
Ashton Dinardo		8.00
Teresa Degardo		20.00
Deborah Cook		8.00
Ashley Byrd		8.00
Autumn Smith		5.00
Samantha Fliesher		8.00
Donna Lawson		60.00
Vera Rose		65.00
Randy Guthrie		20.00
Kisean Milons		5.00
Sabina Gonzales		40.00
Rebecca Reaume		28.00
Jeff Hull		20.00
Avery Clark		14.00
Brittany Swanson		<u>5.00</u>
<b>Total:</b>	<b>\$</b>	<b>409.00</b>