

The City of Muskogee encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28 CFR/36).

AGENDA
SPECIAL CALL
MUSKOGEE PARKING AUTHORITY
MARCH 15, 2018

By virtue of the authority vested in me as Mayor of the City of Muskogee, Oklahoma, I do hereby issue a call for a Special Call Meeting of the Muskogee Parking Authority to convene:

DATE: MARCH 19, 2018
TIME: 5:30 P.M.
PLACE: COUNCIL CHAMBERS, THIRD FLOOR
MUNICIPAL BUILDING, 3RD & OKMULGEE

ROLL CALL

PURPOSE:

1. Consider approval of Special Call Parking Authority Minutes May 22, 2017.
2. Consider approval of establishing the monthly municipal parking rates as per Exhibit A, or take other necessary action. (Mike Stewart)
3. Consider approval of constructing two (2) driveways on the west side of Second Street for the entrance and exit to municipal parking lot Number Four (4), or take other necessary action. (Mike Stewart)

ADJOURN

Muskogee Parking Authority- Agenda

1.

Meeting Date: 03/19/2018
Initiator: Ashley Wallace, Office Adm 1
Department: City Clerk
Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval of Special Call Parking Authority Minutes May 22, 2017.

BACKGROUND:

RECOMMENDED ACTION:

Fiscal Impact

Attachments

05-22-2018 spc parking authority minutes

MINUTES

OF THE MUSKOGEE PARKING AUTHORITY MET IN SPECIAL CALL SESSION, IN THE COUNCIL CHAMBERS OF CITY HALL MONDAY, MAY 22, 2017

The Muskogee Parking Authority of the City of Muskogee, Oklahoma, met in Special Call Session in Council Chambers of City Hall, Monday, May 22, 2017, at 7:00 p.m., with Deputy Chairman James Gulley presiding. Meeting was called to order by Deputy Chairman Gulley and the City Clerk called the roll as follows:

Present: James Gulley, Deputy Chairman; Janey Boydston, Trustee; Marlon Coleman, Trustee; Dan Hall, Trustee; Wayne Johnson, Trustee; Derrick Reed, Trustee; Ivory Vann, Trustee

Absent: John R. Coburn, Chairman; Patrick Cale, Trustee

Staff: Mike Miller, City Manager; Mike Stewart, Asst City Manager; Roy Tucker, City Attorney; Tammy L.

Present: Tracy, City Clerk; Greg Riley, Public Works Director; Matthew Beese, Assistant City Attorney; Jean Kingston, City Treasurer; Kelly Plunkett, Human Resources Director; Rex Eskridge, Police Chief

Attendees: Tish Callahan, Asst City Planner; Gordon Lee, Asst Fire Chief; Dakota Jones, Safety Manager

1 Consider approval of Minutes of the Special Call Parking Authority for September 12, 2016.

Motion was made by Trustee Dan Hall, seconded by Trustee Janey Boydston to approve Minutes of the Special Call Parking Authority for September 12, 2016.

AYE: Deputy Chairman James Gulley, Trustee Janey Boydston, Trustee Marlon Coleman, Trustee Dan Hall, Trustee Wayne Johnson, Trustee Derrick Reed, Trustee Ivory Vann

Carried - Unanimously

2 Consider approval of **Resolution #2693** approving the Muskogee Parking Authority budget for Fiscal Year 2017-2018 and establishing budget amendment authority, or take other necessary action. (Mike Miller)

Motion was made by Trustee Wayne Johnson, seconded by Trustee Janey Boydston to approve **Resolution #2693** approving the Muskogee Parking Authority budget for Fiscal Year 2017-2018 and establishing budget amendment authority.

AYE: Deputy Chairman James Gulley, Trustee Janey Boydston, Trustee Marlon Coleman, Trustee Dan Hall, Trustee Wayne Johnson, Trustee Derrick Reed, Trustee Ivory Vann

Carried - Unanimously

ADJOURN

JAMES GULLEY, DEPUTY CHAIRMAN

TAMMY L. TRACY, CITY CLERK

Muskogee Parking Authority- Agenda**2.**

Meeting Date: 03/19/2018
Submitted For: Mike Stewart, Assistant City Manager
Initiator: Robin Orman, Office Administrator
Department: Assistant City Manager
Staff Information Source:

Information**AGENDA ITEM TITLE:**

Consider approval of establishing the monthly municipal parking rates as per Exhibit A, or take other necessary action. (Mike Stewart)

BACKGROUND:

There are currently nine (9) municipal parking lots that the City rents out for a set monthly fee. The rates on eight (8) of nine (9) lots have not increased since the 1980's. The new lot across from the Muskogee Little Theater needs rates to be established. The monies received from the lots are used to construct and maintain these lots. Attached are Exhibit A, which shows the proposed new rates and Exhibit B shows the location of the new lot. The attached spreadsheet shows the existing rates, proposed new rates, increased amounts, and number of spots.

RECOMMENDED ACTION:

Approve Staff's recommendation to establish the municipal parking rates as per Exhibit A.

Fiscal Impact**Attachments**

Proposed Rates
Exhibit B Parking Lot
rate comparison

Exhibit "A" (proposed)

Municipal Parking Rates Per Month

8:00am to 5:00pm weekdays

Description	Fee
Lot #4 (behind old fire station)	\$20
Lot #5 West (west of 3 Rivers)	\$20
Lot #5 East (behind Shadowood)	\$20
Lot #8 (under overpass)	\$20
Lot #9 (first lot east of City Hall)	\$20
Lot #10 (first lot west of VA)	\$20
Lot #11 (surrounding dentist)	\$20
Lot #12 (south of jail by overpass)	\$15
Lot #14 (near pawn shop Main/Okm)	\$20
New Lot (across for MLT)	\$15

*Additional rates shall be established by City Manager

EXHIBIT B

5

MAX'S

14

9

10

11

4

15

12

8

CITY HALL

POLICE GARAGE

FIRE STATION

JAIL

COLUMBUS AVE

JAIL

COLUMBUS AVE

SOUTH FOURTH STREET

WEST OKMULGEE

WEST OKMULGEE

WEST OKMULGEE

WEST OKMULGEE

SEARS PARKING LOT

20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38

39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77

78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99

WEST OKMULGEE

MAIN STREET

SOUTH SECOND STREET

SOUTH THIRD STREET

MAIN STREET

SOUTH SECOND STREET

SOUTH THIRD STREET

[illegible]

Muskogee Parking Authority- Agenda**3.**

Meeting Date: 03/19/2018
Submitted For: Mike Stewart, Assistant City Manager
Initiator: Robin Orman, Office Administrator
Department: Assistant City Manager
Staff Information Source:

Information**AGENDA ITEM TITLE:**

Consider approval of constructing two (2) driveways on the west side of Second Street for the entrance and exit to municipal parking lot Number Four (4), or take other necessary action. (Mike Stewart)

BACKGROUND:

Staff has been assigned the task of reviewing the parking in the municipal lots around City Hall to increase the efficiency. This will require looking at several different layouts and will require time to review before any charges are brought before the parking authority for approval. Although one improvement that would have an immediate impact would be to construct two (2) driveways on Second Street for an entrance and exit to lot Four (4) as per the attachment.

RECOMMENDED ACTION:

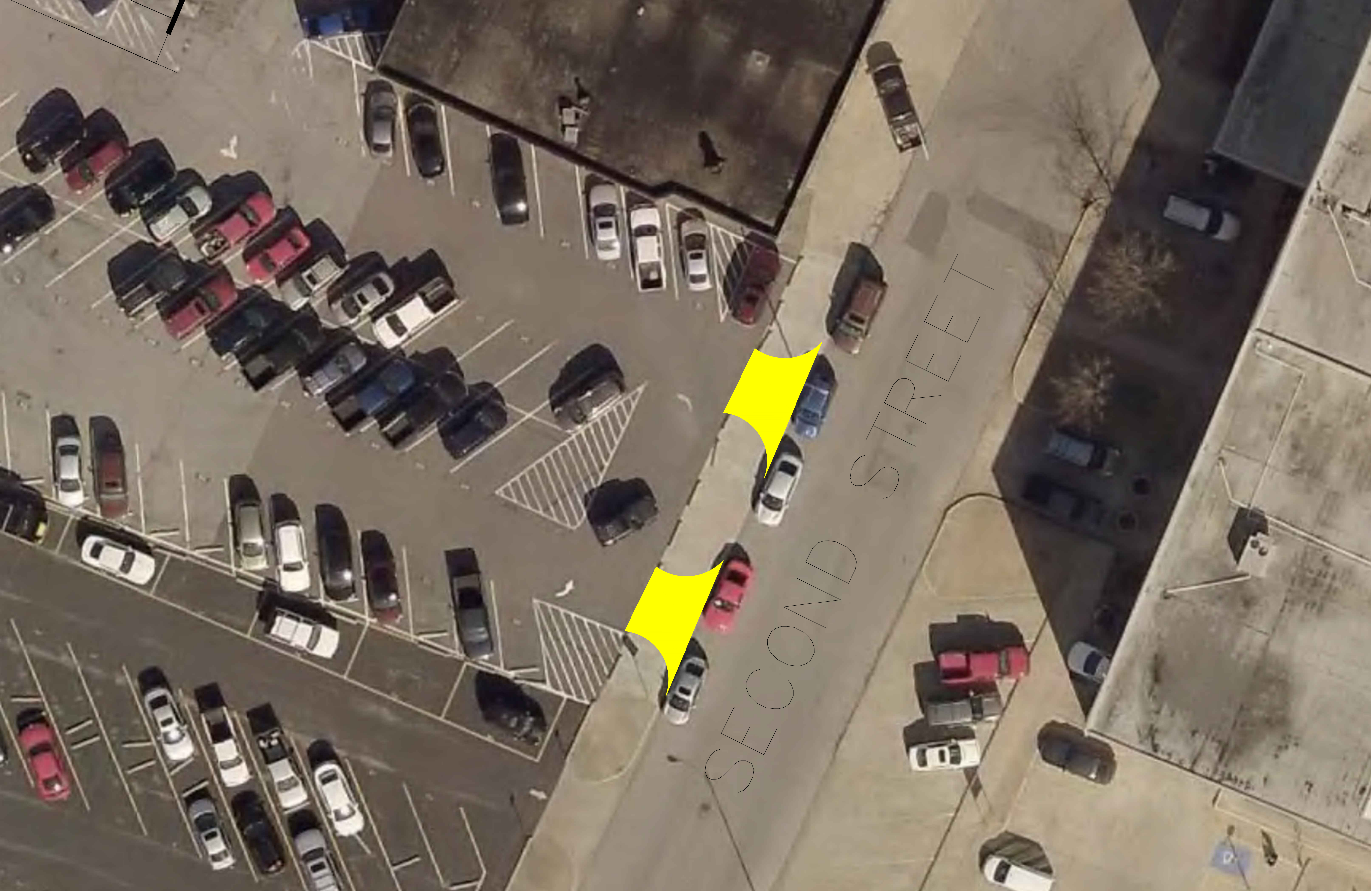
Approve the construction of the (2) two driveways off Second Street to lot Number Four (4).

Fiscal Impact**FUNDING SOURCE:**

Parking Authority funds will be used.

Attachments

Proposed Driveways



SECOND STREET