

The City of Muskogee encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28 CFR/36).

(Public Comment during Public Hearing or Agenda item comment)

Council Rules of Decorum limit citizen comments on agenda items and public hearings to five (5) minutes and general comments for non-agenda items to three (3) minutes. Any person desiring to address the Committee during such period is required to sign in with the City Clerk prior to the meeting between 5:00 p.m. and 5:15 p.m. on the third floor of City Hall or anytime between 8:00 a.m. and 5:00 p.m. in the Office of the City Clerk. They shall provide their name, address and specify the agenda item they wish to address. Remarks shall be directed to the matter being considered and the speaker is allowed to speak only one time. If written materials are to be submitted twelve (12) copies should be made available, and may not be returned.

Agenda
Public Works Committee
January 16, 2018
5:30 P.M. - City Council Chambers

1. Consider approval of Public Works Committee minutes of January 2, 2018.
2. Consider approval of the recommendation by the City of Muskogee Foundation Board of Directors appointing Perline Boyattia and Tim McElroy, each to serve a six (6) year term beginning August 1, 2017, and ending July 31, 2023, and appointing Aaron George replacing Tracy Hoos, James Gulley replacing Jay Updike, and Jerri Stoutermire replacing Leroy Walker, each to serve a six (6) year term beginning August 1, 2018, and ending July 31, 2024, or take other necessary action. (Mike Miller)
3. Consider approval of Resolution 2711 concerning bridge inspection responsibility by the City of Muskogee for compliance with National Bridge Inspection Standards, or take any other necessary action. (Greg Riley)
4. Consider approval of a one (1) year renewal of the Traffic Signal Maintenance Contract, as negotiated, with SignalTek, Inc., including, but not limited to the repair, installation, maintenance and twenty-four hour call for traffic signals as recommended by Staff, or take any other necessary action. (Greg Riley)
5. Consider approval of awarding the Muskogee-Davis Regional Airport Terminal Apron Hard-stand construction project in the bid to Ross Construction in the amount of \$79,500.00, subject to approval of the Airport Board and finalization of the Oklahoma Aeronautics Commission grant funding, or take other necessary action. (Mike Stewart)
6. Consider approval of a Preliminary and Final Plat of Sooner Addition, consisting of one (1) lot on 2.83 acres, located on the north side of Harris Road, east of Country Club Road, or take other necessary action. (Gary D. Garvin)

A tract of land in the SW/4 SE/4 SW/4 of Section 8, T15N, R19E of the I.B.&M., Muskogee County, State of Oklahoma, said tract of land being more particularly described by metes and bounds as follows: Commencing at the SW corner of Section 8, thence N88°48'09"E a distance of 1407.17 feet to the Point of Beginning; thence continuing N88°48'09"E a distance of 60.54 feet; thence N1°39'57"W a distance of 172.51 feet; thence N88°48'09"E a distance of 85.00 feet; thence N1°34'35"W a distance of 488.97 feet; thence S88°43'34"W a distance of 231.30 feet; thence S1°39'57"E a distance of 488.67 feet; thence N88°48'09"E a distance of 85.00 feet; thence S1°39'57"E a distance of 172.51 feet to the Point of Beginning. Containing 2.83 Acres, more or less.

7. Receive presentation of the year-to-date progress on the implementation of the City of Muskogee Safety Plan, and provide necessary direction to Staff. (Roy D. Tucker)

RECOGNIZE CITIZENS WISHING TO SPEAK TO CHAIRMAN AND COMMITTEE MEMBERS.

Council Rules of Decorum limit citizen comments to three (3) minutes. Any person desiring to speak is required to sign-in with the City Clerk, provide their name, address, and the particular issue they wish to address. Under Oklahoma law, the Committee Members are prohibited from discussing or taking any action on items not on today's agenda. If written materials are to be submitted to the Committee twelve (12) copies should be made available, and may not be returned.

Public Works Committee

1.

Meeting Date: 01/16/2018
Initiator: Ashley Wallace, Office Adm 1
Department: City Clerk
Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval of Public Works Committee minutes of January 2, 2018.

BACKGROUND:

RECOMMENDED ACTION:

Fiscal Impact

Attachments

01-02-2018 pwmin

MINUTES
PUBLIC WORKS COMMITTEE
January 2, 2018

The Public Works Committee of the City of Muskogee, Oklahoma, met at 5:30 p.m. on Monday, January 2, 2018 in Council Chambers, Third Floor, Municipal Building, with the following in attendance:

Present: Mayor John R. Coburn; Deputy Mayor James Gulley; Committee Member Janey Boydston; Committee Member Patrick Cale; Committee Member Marlon Coleman; Committee Member Dan Hall; Committee Member Wayne Johnson; Committee Member Derrick Reed; Committee Member Ivory Vann

Staff Present: Mike Miller, City Manager; Mike Stewart, Asst City Manager; Roy Tucker, City Attorney; Tammy L. Tracy, City Clerk; Gary Garvin, City Planner; Greg Riley, Public Works Director; Matthew Beese, Assistant City Attorney; Donnie Wimbely, Purchasing Manager; Mark Wilkerson, Parks & Recreation Director; Jean Kingston, City Treasurer; Michael O'Dell, Fire Chief; Kelly Plunkett, Human Resources Director; Rex Eskridge, Police Chief

1. Consider approval of Public Works Committee minutes of December 5, 2017.

Motion was made by Committee Member Wayne Johnson, seconded by Committee Member Janey Boydston to approve Public Works Committee minutes of December 5, 2017.

AYE: Mayor John R. Coburn, Deputy Mayor James Gulley, Committee Member Janey Boydston, Committee Member Patrick Cale, Committee Member Marlon Coleman, Committee Member Dan Hall, Committee Member Wayne Johnson, Committee Member Derrick Reed, Committee Member Ivory Vann

Carried - Unanimously

2. (No Action Taken): Hold a Public Hearing and take action on the approval of Ordinance No. 4037-A rezoning the property located at 2312 Augusta Street, more particularly described in the Ordinance, from "C-1" Local Commercial District to "R-1" Single-Family Residential, and if approved, authorize Staff to revise the Official Zoning Map of the City to reflect said change, or take other necessary action. (Gary D. Garvin)

Deputy Mayor James Gulley opened the Public Hearing

Planning Director Gary Garvin stated the Planning Commission did not have a quorum the morning of January 2, 2018, therefore they could not hear the request to make a recommendation. The Planning Department will need to republish and send out new notices. A meeting has been rescheduled and set for February 5, 2018.

Deputy Mayor James Gulley closed the Public Hearing.

3. Consider approval of Resolution No. 2710 accepting a Dedication Deed for 1,800 square feet of property, as described in the Dedication Deed, for the purpose of establishing a public street at the intersection of Haskell Boulevard and Country Club Road, or take other necessary action. (Gary Garvin)

Motion was made by Committee Member Dan Hall, seconded by Committee Member Janey Boydston to approve Resolution No. 2710 accepting a Dedication Deed for 1,800 square feet of property, as described in the Dedication Deed, for the purpose of establishing a public street at the intersection of Haskell Boulevard and Country Club Road.

AYE: Mayor John R. Coburn, Deputy Mayor James Gulley, Committee Member Janey Boydston, Committee Member Patrick Cale, Committee Member Marlon Coleman, Committee Member Dan Hall, Committee Member Wayne Johnson, Committee Member Derrick Reed, Committee Member Ivory Vann

Carried - Unanimously

4. Consider approval to dedicate a columbarium plot at Greenhill Cemetery to its late Superintendent, Vernon Martin, waiving costs related thereto, or take other necessary action. (Councilor Patrick Cale)

Motion was made by Committee Member Wayne Johnson, seconded by Committee Member Dan Hall to approve dedication of a columbarium plot at Greenhill Cemetery to its late Superintendent, Vernon Martin, waiving costs related thereto.

AYE: Mayor John R. Coburn, Deputy Mayor James Gulley, Committee Member Janey Boydston, Committee Member Patrick Cale, Committee Member Marlon Coleman, Committee Member Dan Hall, Committee Member Wayne Johnson, Committee Member Derrick Reed, Committee Member Ivory Vann

Carried - Unanimously

RECOGNIZE CITIZENS WISHING TO SPEAK TO CHAIRMAN AND COMMITTEE MEMBERS.

Council Rules of Decorum limit citizen comments to three (3) minutes. Any person desiring to speak is required to sign-in with the City Clerk, provide their name, address, and the particular issue they wish to address. Under Oklahoma law, the Council Members are prohibited from discussing or taking any action on items not on today's agenda. If written materials are to be submitted to the Council twelve (12) copies should be made available, and may not be returned.

CHAIRMAN JAMES GULLEY
PUBLIC WORKS COMMITTEE

Public Works Committee

2.

Meeting Date: 01/16/2018
Initiator: Marsha Wiseman, Admin Assistant
Department: City Manager
Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval of the recommendation by the City of Muskogee Foundation Board of Directors appointing Perline Boyattia and Tim McElroy, each to serve a six (6) year term beginning August 1, 2017, and ending July 31, 2023, and appointing Aaron George replacing Tracy Hoos, James Gulley replacing Jay Updike, and Jerri Stoutermire replacing Leroy Walker, each to serve a six (6) year term beginning August 1, 2018, and ending July 31, 2024, or take other necessary action. (Mike Miller)

BACKGROUND:

Per the bylaws of the City of Muskogee Foundation, their board appointments are submitted by the City of Muskogee Foundation Board of Directors for City Council approval.

RECOMMENDED ACTION:

Approve the recommendation of the City of Muskogee Foundation Board of Directors for their 2017/2018 board appointments.

Fiscal Impact

Attachments

No file(s) attached.

Public Works Committee**3.****Meeting Date:** 01/16/2018**Submitted For:** Greg Riley, Public Works**Initiator:** Christy Byrd,
Office
Administrator
I**Department:** Public Works**Staff Information Source:** Greg Riley, Director of Public Works; Jessica Zwirtz, CAD Technician; Jim Wixom, Assistant Director of Public Works-Operations; David Garner, Street Superintendent

Information**AGENDA ITEM TITLE:**

Consider approval of Resolution 2711 concerning bridge inspection responsibility by the City of Muskogee for compliance with National Bridge Inspection Standards, or take any other necessary action. (Greg Riley)

BACKGROUND:

The City of Muskogee is required to participate in the State of Oklahoma Bridge inspection program. This program is funded with 100% Federal funds. The Oklahoma Department of Transportation (ODOT) provided four (4) options for participation they are:

1. Select one of ODOT's overqualified engineering firms.
2. Elect to do bridge safety inspections with your own forces using inspection teams and an oversight engineer fully qualified as mandated by the NBIS (National Bridge Inspection Standards).
3. Enter into an agreement using the same consultant as Muskogee County.
4. Let ODOT make selection.

It is recommended that the City adopt option one (1) as the most viable, in that the State of Oklahoma pays the selected inspection firm. A Selection Committee was formed and Infrastructure Engineers Inc., received the overall highest ranking and it is recommended that this firm be designated as the firm to inspect the bridges within the City.

RECOMMENDED ACTION:

Approve Resolution 2711 concerning bridge inspection responsibility by the City of Muskogee for compliance with National Bridge Inspection Standards designating Infrastructure Engineers Inc., as the City of Muskogee bridge inspectors for the period of April 1, 2018 to March 31, 2020.

Fiscal Impact**Attachments**

2711 RES 01-22-2018 Bridge Inspection

Bridge Letter

Bridge Inspectors

Bridge Interview Results

RESOLUTION NO. 2711

A RESOLUTION CONCERNING BRIDGE INSPECTION
RESPONSIBILITY BY LOCAL GOVERNMENT FOR
COMPLIANCE WITH NATIONAL BRIDGE INSPECTION
STANDARDS.

WHEREAS, the City of Muskogee has the responsibility to properly follow-up with critical findings discovered during routine and fracture critical bridge inspections; and

WHEREAS, due to the failure of some non - DOT bridge owners to properly follow up with critical findings discovered during routine and fracture critical bridge inspections of the local system, the Department of Transportation has been found in non compliance with FHWA Metric 21; and

WHEREAS, as of October 1, 2014, the Department's procedure for notifying and follow up for critical findings for local owners is detailed in the ODOT Pontis Bridge Inspection Manual, Appendix I; and

WHEREAS, The City of Muskogee must acknowledge the required memorandum with a signed document provided by the state; and

WHEREAS, the City of Muskogee is currently in compliance with our bridges;

NOW THEREFORE, be it resolved, by the City of Muskogee that it is their desire to select option one and choose Infrastructure Engineering, Inc. as the City's bridge inspector for a period from April 1, 2018 to March 31, 2020.

NOW THEREFORE, be it resolved by the City Council of the City of Muskogee that the City of Muskogee understands requirements set forth by the Federal and State regulations pertaining to critical findings, load postings and bridge closings.

ADOPTED this ____ day of February 2018.

John R. Coburn, Mayor

ATTEST:

Tammy Tracy, City Clerk

(SEAL)

REVIEWED as to form and legality this ____ day of February, 2018.

Roy Tucker, City Attorney



OKLAHOMA DEPARTMENT OF TRANSPORTATION

200 N.E. 21st Street

Oklahoma City, OK 73105-3204

September 25, 2017

Dear City Official:

Re: Letter of Choice for City Bridge Inspection Contracts

The Oklahoma Department of Transportation (ODOT) has prequalified consulting firms to perform Local Government bridge safety inspections based on qualifications mandated by the National Bridge Inspection Standards (NBIS). It is anticipated the new routine Local Government bridge inspection contracts will start April 1, 2018 and extend to March 31, 2020. This will be a two year contract. A list of the prequalified inspection firms is provided. Funding will be 100% Federal funds. To comply with the National Bridge Inspection Standards and avoid federal-aid sanctions, all the Local Governments are required to do one of the following by ***December 1, 2017***:

- (1) Select one of the consulting firms on the attached "Qualified Consultant List". You will be required to evaluate the Consultant's Letter of Interest (LOI) and the Consultant's response packet to determine which firms to interview. Please refer to the following web site:
<http://www.okladot.state.ok.us/projmgmt/off-system-bridge-inspection-consultants-2017/>

You must interview a minimum of three (3) firms and make your selection from the attached list of qualified inspection consultants. Phone interviews are acceptable, but we must have documentation from the interviews including who was on the committee, interview questions, and the ranking matrix that you had for the three (3) or more Consulting firms with their final composite scores. The interview committee must have three or more persons on it. Each member of the interview committee will need to sign a nondisclosure form (Please refer to the enclosures for a copy of this form).

- (2) You may elect to do bridge safety inspections with your own forces provided the bridge inspection teams and program manager are fully qualified as mandated by the NBIS (National Bridge Inspection Standards - please refer to attached NBIS requirements) and as approved by ODOT Bridge Division. Payment will be based on actual rates and payroll additive for benefits, etc., and vehicle mileage rates.
- (3) Use the same firm that the County selects.
- (4) Let ODOT select for you.

You are respectfully requested to make your choice before December 1, 2017, by Resolution stating your choice as noted above. In order to obtain the required contract signatures, our April time line is very tight. It is critical that we receive your resolution in a timely manner. If we do not hear from you by December 1, 2017, we will make the selection for you. Please note that, once you select your bridge inspection team, no changes can be made until the next contractual period.

Please send one copy of your resolution to the appropriate field division office and one copy to the following address: **e-mail is preferred**

| | Field Divisions | Contact/email |
|---|-----------------------|--|
| Rosana G. Toney | Div 1: (918) 687-5407 | Kevin Arnold kwarnold@odot.org |
| Contract Administrator | Div 2: (580) 298-3371 | Monte Nabors MNabors@odot.org |
| Procurement Division | Div 3: (580) 332-1526 | Wendy Ross WRoss@odot.org |
| Oklahoma Department of Transportation | Div 4: (580) 336-7340 | Steven Gauthe SGauthe@odot.org |
| 200 NE 21 st Street | Div 5: (580) 323-1431 | Mike Clanton MClanton@odot.org |
| Oklahoma City, OK 73105-3204 | Div 6: (580) 735-2561 | Wayne Roesner WRoesner@odot.org |
| Fax: (405) 522-1804 | Div 7: (580) 255-7586 | Bryce Lawson blawson@odot.org |
| Email: RGToney@odot.org | Div 8: (918) 838-9933 | Bruce Martin BMartin@odot.org |

Once we receive your choice as noted above, the Department will contract with the consultant to do the bridge inspections. Please feel free to contact the Oklahoma Department of Transportation Field Division Office in your area or Shannon Sheffert SSheffert@odot.org in Local Government Division at (405) 521-2553 or Walt Peters wpeters@odot.org or Wes Kellogg wkellogg@odot.org WKellogg@odot.org in the Bridge Division at (405) 521-2606 with any questions you may have. When contacting the Field Divisions, ask for the County Bridge Coordinator.

Yours sincerely,



Steve Jacobi, P.E.
Bridge Engineer

SJ/wp

Enclosures

cc: Director
Chief Engineer
Director of Operations
Director of Engineering
County Bridge Coordinators
Prequalified Inspection Consultants

Field Division Engineers
Procurement Division
Local Government Division
FHWA
ACCO

QUALIFIED Bridge Inspectors EC-1925

| Prequalified Consultants | Contact | Office Phone | Cell Phone | E-mail Contact |
|--------------------------------|------------------------|---------------------|----------------|--|
| AIA Engineers, Ltd. | Ahmed S. Abd-El-Meguid | (405) 848-5820 x451 | | ameguid@aiainc.com |
| Burgess & Niple, Inc. | Dale Poorman | (614) 459-2060 | (614) 849-2278 | dale.poorman@burgessniple.com |
| CEC Corporation | Aaron Finley | (405) 753-4620 | (405) 651-0490 | aaron.finley@connectcec.com |
| Garver | Jason Langhammer | (918) 250-5922 | (918) 510-3421 | JCLanghammer@GarverUSA.com |
| Guy Engineering | Aaron Peck | (918) 437-0282 | (918) 808-6547 | aaron@guyengr.com |
| H. W. Lochner | Troy Travis | (405) 418-5891 | (405) 249-5463 | ttravis@hwlochner.com |
| Infrastructure Engineers, Inc. | Michael Dukes | (405) 757-2351 | (864) 431-0572 | mdukes@go-lei.com |
| Kimley-Horn | Leslie P. Bruce | (940) 937-3423 | (806) 346-4803 | Leslie.Bruce@kimley-horn.com |
| MKEC Engineering | Sri Koneru | (405) 842-8558 | (405) 761-8620 | skoneru@mkec.com |
| Walter P Moore | Brent Bolerjack | (405) 493-0502 | (405) 394-0875 | bboolerjack@walterpmoore.com |

Additional information pertaining to the consultants can be found at the following address:

<http://www.okladot.state.ok.us/projmgmt/off-system-bridge-inspection-consultants-2017/>

EC-1925, OFF-SYSTEM BRIDGE INSPECTIONS SERVICES
INTERVIEW PROCESS FORM

CITY/COUNTY OF Muskogee

Date: 11-27-2017

Interviewer Name: Greg Riley, P.E.

| Firm Name: <u>Guy Engineering</u> | | Firm Name: <u>H.W. Lochner</u> | | Firm Name: <u>Infrastructure Eng, Inc</u> | |
|-----------------------------------|----------|--------------------------------|-----------|---|--|
| Rating | | Rating | | Rating | |
| Q1 | <u>8</u> | <u>7</u> | | <u>10</u> | |
| Q2 | <u>7</u> | <u>8</u> | | <u>9</u> | |
| Q3 | <u>9</u> | <u>9</u> | | <u>9</u> | |
| Q4 | <u>8</u> | <u>7</u> | | <u>10</u> | |
| Q5 | <u>9</u> | <u>10</u> | | <u>10</u> | |
| Q6 | <u>9</u> | <u>9</u> | | <u>9</u> | |
| Q7 | <u>8</u> | <u>9</u> | | <u>10</u> | |
| Q8 | <u>9</u> | <u>9</u> | | <u>9</u> | |
| Total Points | | <u>67</u> | <u>68</u> | <u>75</u> | |

Interview Committee Members: (print names)

(1) Greg Riley

(2) Jim Wixom

(3) Daved Garner

EC-1925, OFF-SYSTEM BRIDGE INSPECTIONS SERVICES
INTERVIEW PROCESS FORM

CITY/COUNTY OF Muskogee

Date: 11-27-2017

Interviewer Name: Jim Wixom

| Firm Name: <u>Guy Engineering</u> | | Firm Name: <u>H.W. Lochner</u> | | Firm Name: <u>Infrastructure Eng, Inc</u> | |
|-----------------------------------|-----------|--------------------------------|-----------|---|-----------|
| Rating | | Rating | | Rating | |
| Q1 | <u>15</u> | | <u>17</u> | | <u>20</u> |
| Q2 | <u>8</u> | | <u>10</u> | | <u>10</u> |
| Q3 | <u>8</u> | | <u>9</u> | | <u>9</u> |
| Q4 | <u>7</u> | | <u>10</u> | | <u>71</u> |
| Q5 | <u>10</u> | | <u>10</u> | | <u>10</u> |
| Q6 | <u>8</u> | | <u>9</u> | | <u>9</u> |
| Q7 | <u>8</u> | | <u>10</u> | | <u>11</u> |
| Q8 | <u>7</u> | | <u>10</u> | | <u>10</u> |
| Total Points | | | <u>85</u> | | <u>90</u> |

Interview Committee Members: (print names)

(1) Greg Riley

(2) Jim Wixom

(3) David Garner

EC-1925, OFF-SYSTEM BRIDGE INSPECTIONS SERVICES
INTERVIEW PROCESS FORM

CITY/COUNTY OF Muskogee

Date: 11-27-2017

Interviewer Name: DAVID GARNER

| Firm Name: <u>Guy Engineering</u> | | Firm Name: <u>H. W. Luchner</u> | | Firm Name: <u>Infrastructure Eng. Inc</u> | |
|-----------------------------------|----------|---------------------------------|-----------|---|-----------|
| Rating | | Rating | | Rating | |
| Q1 | <u>8</u> | | <u>9</u> | | <u>9</u> |
| Q2 | <u>7</u> | | <u>7</u> | | <u>8</u> |
| Q3 | <u>6</u> | | <u>8</u> | | <u>9</u> |
| Q4 | <u>8</u> | | <u>9</u> | | <u>8</u> |
| Q5 | <u>8</u> | | <u>9</u> | | <u>9</u> |
| Q6 | <u>7</u> | | <u>8</u> | | <u>8</u> |
| Q7 | <u>8</u> | | <u>8</u> | | <u>8</u> |
| Q8 | <u>8</u> | | <u>9</u> | | <u>9</u> |
| Total Points | | | <u>67</u> | | <u>68</u> |

Interview Committee Members: (print names)

(1) David Garner

(2) Gary K. L. J

(3) Tim Wilson

Public Works Committee**4.****Meeting Date:** 01/16/2018**Submitted For:** Greg Riley, Public Works**Initiator:** Christy Byrd,
Office
Administrator
I**Department:** Public Works**Staff Information Source:** Greg Riley, Director of Public Works; Jim Wixom, Assistant Director of Public Works-Operations; Morris Baxter, Traffic Supervisor

Information**AGENDA ITEM TITLE:**

Consider approval of a one (1) year renewal of the Traffic Signal Maintenance Contract, as negotiated, with SignalTek, Inc., including, but not limited to the repair, installation, maintenance and twenty-four hour call for traffic signals as recommended by Staff, or take any other necessary action. (Greg Riley)

BACKGROUND:

This agreement in its original form has been active since March 13, 2014. SignalTek and the City have continued to exercise their renewal option as provided for in the maintenance contract since this time. The pricing has changed from \$25.00 to \$30.00 per month per signal in this agreement. There are 45 total signals covered under this contract. The agreement has also been adjusted to better fit our needs with regard to repair items. This agreement, at the election of the City of Muskogee can be extended on an annual basis.

SignalTek has done an exceptional job with this agreement to date and we have had no issues. Therefore, we believe it is in the City's best interest to continue this agreement with SignalTek, as negotiated, for the future work.

The previous cost is budgeted in the Traffic Signal Account and there are adequate funds in this account to cover the increase for the remainder of the year.

RECOMMENDED ACTION:

Approve renewal of the Traffic Signal Maintenance Contract, as negotiated, with SignalTek, Inc. that includes but is not limited to the repair, installation, maintenance and 24 hour call for traffic signals and flashing school signals as recommended by Staff.

Fiscal Impact**FUNDING SOURCE:**

Budgeted out of account number 100-6040-431-30-35 Contractual Services/Maintenance Contract.

Attachments

SignalTek Agreement



MAINTENANCE AGREEMENT FOR TRAFFIC SIGNAL INTERSECTIONS

Dear City of Muskogee:

SignalTek, Inc. (hereafter referred to as SignalTek) is a traffic signal maintenance company designed to provide a complete program to ensure all traffic signals operate safely and as efficiently as possible for cities, towns, counties, and municipalities (hereafter referred to as "Agency"). We are on call 24 hours a day to handle any problems that may arise. SignalTek, Inc. presently works with more than 60 agencies in Oklahoma and Arkansas, maintaining in excess of 300 signalized intersections and 100 school zone signs. Our technicians and engineering staff have over 70 years of combined experience in traffic signal engineering, maintenance, electrical engineering, and have been tested and certified by the International Municipal Signal Association (IMSA) as level I, and level II traffic signal technicians.

The following policies are included with the acceptance of this maintenance agreement:

1. Upon notification of any trouble at an intersection, we will send a technician to assess the problem, and make repairs on-site, if possible. If the equipment cannot be repaired on-site and it requires to be taken to the lab for testing and repairs, we will install loaner equipment at no rental charge until your equipment is either repaired or replaced. We keep an inventory of cabinets, controllers, conflict monitors, detectors, time switches and other traffic signal related equipment to relieve you of the need to keep your own inventory of spare equipment. Specialized equipment could possibly need to be ordered, i.e., un-interruptible power supplies.
2. Your signal equipment is covered by the Traffic Signal Maintenance Agreement, and will be checked and tested for proper operation annually. Records of these checks and tests (and all subsequent service) are kept in our computer database. The periodic testing of critical monitoring equipment at each signalized intersection includes a test of the conflict monitor and its associated circuitry to verify proper operation. Also included in the annual inspection is maintenance of the control cabinet interior (such as changing the air filter and testing the cooling fan). If there are any minor parts needing to be replaced, we will install them and you will be invoiced for parts only.

Annual inspections will take place in January each year. Results will be submitted to the City by the end of March.

3. We create a Repair and Maintenance Activities Log of any service calls, repairs, maintenance, testing, or signal timing modifications. A printed report will be furnished with your monthly invoice reflecting date, time, nature of the service call, and activities we performed at any location covered under this agreement. These records are kept in our database indefinitely, and additional reports are available to you upon request.
4. Each year, the City of Muskogee agrees to pre-approve an amount not to exceed \$5,000.00 for the replacement of traffic signal cabinet components and intersection equipment. SignalTek will seek approval from the City of Muskogee before replacing any single item that costs more than \$100.00.
5. At the City of Muskogee's request and under their direction, this agreement includes the ability to do major maintenance, repairs and/or replacement of traffic signal equipment, as needed. This includes but not limited to traffic control cabinets, mast arms and/or poles, signal heads, signal wiring, LED lenses, pre-emption, loops and anything needed to make the signalized intersection safe to the public.

In accordance with the hourly rates set forth below and in the attached price list, SignalTek agrees to provide whatever services are required to allow the City of Muskogee to maintain existing traffic signals and respond quickly in the event of traffic accidents, acts of nature, etc.

- \$100.00 - Signal Technician
- \$100.00 - Superintendent
- \$65.00 - Laborer*

**The number of laborers required will vary between 1 and 2 depending on the scope of work.*

The terms of this agreement are as follows:

1. Monthly Rate:

The monthly rate is \$30.00 per signalized intersection, \$25.00 per flashing signal, and \$15.00 per school zone sign (or \$30.00 / pair). This covers all preventive and scheduled maintenance work and reports. The addition or deletion of a signalized intersection, flashing signal, or school zone sign installed or removed from service subsequent to the initial agreement, will affect the monthly rate. The hourly rate will not be affected.

2. Activity & Repair / Hourly Rate:

The hourly rate for labor under this agreement is \$100.00 per hour. This applies to services performed on-site or in our shop during regular business hours weekdays M – F (8 A.M. – 5 P.M.). Service calls made at the Agency's request after regular business hours, including week-ends and holidays, will be charged an overtime rate of \$150.00 per hour. A minimum of 1 ½ hour is charged per service call. Charges are accumulated and are invoiced monthly. No mileage will be charged for service calls to municipalities within a 40 mile radius of our office in Tulsa, OK. The mileage exceeding a 40 mile radius of our office in Tulsa, OK will be charged at \$1.00 per mile. A typical response time is two hours or less during normal workdays and hours. Response time during off-times should be 4 hours or less, but can be variable due to the nature and severity of services required and emergency nature of the service call.

3. Materials Used for Repairs:

Authorization by the Agency will be required for repair parts in excess of \$100.00 prior to installation. However, when emergency repairs due to signal damage or failure creates an immediate and clear hazard to the public, and requires expeditious action, additional and separate authorization for such parts exceeding \$100.00 in cost will not be required.

SignalTek will however make every effort to seek authorization for such parts, if Agency staff members are available to make such authorization. Repair parts will be charged at a cost plus 25% markup, which includes sales and use tax. Any parts originally obtained through SignalTek needing to be replaced within six months of installation by SignalTek, that are covered under a factory warranty, will not be charged a repair charge or service call. Any parts needing to be replaced that are City owned, whether installed by City or SignalTek, and covered by warranty, will be charged a service fee as well as shipping and handling costs incurred with said part warranty.

4. Preventive and Scheduled Maintenance Work:

All on-site visits to service Agency equipment will be coordinated with the Public Works Department Maintenance Technician and/or Field Operations Supervisor prior to work being performed. This person will be designated at a later date by the Agency after this agreement is executed.

When school zones are added to the contract, we will provide the annual one-time service of entering school zone dates and times to the time clocks at no cost to you.

The City of Muskogee should contact the following to schedule maintenance:

1. John Fissel
 - o Traffic Signal Technician
 - o 918-830-7750 (Cell)
2. SignalTek, Inc.
 - o 918-583-4335
 - o Call will be routed to technician via answering service

5. Duration of Agreement:

The term of this agreement shall commence upon execution and shall automatically renew annually under the same terms and conditions set forth herein subject to funding allocation in the City budget. Each renewal authorized by the parties shall be good for a period of (1) fiscal year, commencing on July 1 and expiring on June 30.

Invoicing will be done on the 1st of each month.

If SignalTek determines it is necessary to change the terms of this agreement in any way, a notice will be sent 60 days prior to renewal date.

City of Muskogee agrees to pay the sum of \$30.00 per signalized intersection, \$25.00 per flashing signal, and \$15.00 per school zone sign (\$30.00/pair) per month, for the total monthly amount of **\$1,350.00**.

This agreement includes maintenance for a total of **45 Signalized Intersections, 0 Flashing Signals, and 0 School Zone Signs**.

THIS AGREEMENT, made this _____, by and between, **The City of Muskogee**, located at **229 W Okmulgee Ave, Muskogee, OK 74401** phone (918) 682-6602 and **SignalTek, Inc.**, located at **1502 W 37th Place, Tulsa, OK 74107**, Phone 918-583-4335, or 918-584-3636.

Date
Larry N. Butler, Operations Manager
SignalTek, Inc.

Date
Authorized Representative
City of Muskogee

SignalTek, Inc. does hereby agree to provide the **City of Muskogee** with the maintenance agreement listed herein for the following signalized intersections, flashing signals, and/or school zone signs:

| # | North/South Streets | East/West Streets | Description |
|----|------------------------------|----------------------|------------------------------------|
| 1 | Main | Okmulgee | Signalized Intersection - Actuated |
| 2 | Main | Broadway | Signalized Intersection - Actuated |
| 3 | Main | Court | Signalized Intersection - Actuated |
| 4 | Main | Denison | Signalized Intersection - Actuated |
| 5 | Main | Mall Entrance | Signalized Intersection - Actuated |
| 6 | Main | Martin Luther King | Signalized Intersection - Actuated |
| 7 | Main | West South Side Blvd | Signalized Intersection - Actuated |
| 8 | East Side Blvd | Okmulgee | Signalized Intersection - Actuated |
| 9 | 7 th | Okmulgee | Signalized Intersection - Actuated |
| 10 | 12 th | Okmulgee | Signalized Intersection - Actuated |
| 11 | 24 th | Okmulgee | Signalized Intersection - Actuated |
| 12 | 32 nd | Okmulgee | Signalized Intersection - Actuated |
| 13 | 40 th | Okmulgee | Signalized Intersection - Actuated |
| 14 | 7 th | Broadway | Signalized Intersection - Actuated |
| 15 | 32 nd | Broadway | Signalized Intersection - Actuated |
| 16 | David Lane | Chandler | Signalized Intersection - Actuated |
| 17 | Country Club Road | Chandler | Signalized Intersection - Actuated |
| 18 | 41 st Street East | Chandler | Signalized Intersection - Actuated |
| 19 | 43 rd Street East | Chandler | Signalized Intersection - Actuated |
| 20 | York | Chandler | Signalized Intersection - Actuated |
| 21 | York | Haskell Blvd. | Signalized Intersection - Actuated |
| 22 | York | Gibson | Signalized Intersection - Actuated |
| 23 | York | North St. | Signalized Intersection - Actuated |
| 24 | Country Club Road | Shawnee | Signalized Intersection - Actuated |
| 25 | Muskogee High School | Shawnee | Signalized Intersection - Actuated |
| 26 | York Street | Shawnee | Signalized Intersection - Actuated |

| # | North/South Streets | East/West Streets | Description |
|----|---------------------|--------------------|---|
| 27 | Main Street | Shawnee | Signalized Intersection - Actuated |
| 28 | Chicago | Shawnee | Signalized Intersection - Actuated |
| 29 | 6 th | Shawnee | Signalized Intersection - Actuated |
| 30 | 11 th | Shawnee | Signalized Intersection - Actuated |
| 31 | 24 th | Shawnee | Signalized Intersection - Actuated |
| 32 | 32 nd | Shawnee | Signalized Intersection - Actuated |
| 33 | Cherokee | SH 165 (Peak Blvd) | Signalized Intersection - Actuated |
| 34 | York St. | SH 165 (Peak Blvd) | Signalized Intersection - Actuated |
| 35 | Country Club Road | SH 165 (Peak Blvd) | Signalized Intersection - Actuated |
| 36 | 32 nd | Hancock | Signalized Intersection - Actuated |
| 37 | 32 nd | Border | Signalized Intersection - Actuated |
| 38 | 32 nd | Arline | Signalized Intersection - Actuated |
| 39 | 32 nd | Harris Road | Signalized Intersection - Actuated |
| 40 | 32 nd | Tahlequah | Signalized Intersection - Actuated |
| 41 | US 64 | Smith Ferry Road | Signalized Intersection - Actuated |
| 42 | "B" | Cincinnati | Signalized Intersection - Actuated |
| 43 | Hancock | York | Signalized Intersection - Actuated |
| 44 | 4 th | Columbus | Signalized Intersection - Actuated |
| 45 | Okmulgee | Cherokee | Signalized Intersection - Semi-Actuated |

Pricing List

November 28, 2017

| Item | MFG | Part # | 25% Markup (Muskogee) |
|---|-----------|-------------------|--------------------------|
| 1/C NO. 6 ELECTRICAL CABLE | DEALERS | | \$0.81 |
| 1/C NO. 10 ELECTRICAL CABLE | DEALERS | | \$0.31 |
| 2/C SHIELDED ELECTRICAL CABLE | DEALERS | | \$0.44 |
| 5/C T.S. ELECTRICAL CABLE | DEALERS | | \$0.63 |
| 7/C T.S. ELECTRICAL CABLE | DEALERS | | \$0.81 |
| 15/C T.S. ELECTRICAL CABLE | DEALERS | | \$2.00 |
| 20/C T.S. ELECTRICAL CABLE | DEALERS | | \$2.13 |
| ASTRO BRACKET CLAMP | | | \$71.88 |
| ASTRO MINI-BRAC | PELCO | AB-0163-45-PNC | \$43.75 |
| ASTRO-BRAC ASSY, 3 SECTION | PELCO | AS-0125-3-84-PNC | \$143.75 |
| ASTRO-BRAC ASSY, 4 SECTION | PELCO | AS-0125-4-84-PNC | \$150.00 |
| ASTRO-BRAC ASSY, 5 SECTION | PELCO | AS-0125-5-84-PNC | \$156.25 |
| ASTRO-BRAC ASSY, CLUSTER | PELCO | AS-0138-84-PNC | \$212.50 |
| ASTRO-BRAC, CLAMP KIT ONLY | PELCO | AS-3009-84-PNC | \$81.25 |
| BACKPLATE, 3 SECTION, REFLECTIVE | PELCO | BK-4003-x-RT2-PNC | \$100.00 |
| BACKPLATE, 3 SECTION, SPLIT | PELCO | BK-4003-x-PNC | \$68.75 |
| BACKPLATE, 4 SECTION, REFLECTIVE | PELCO | BK-4004-x-RT2-PNC | \$137.50 |
| BACKPLATE, 4 SECTION, SPLIT | PELCO | BK-4004-x-PNC | \$81.25 |
| BACKPLATE, 5 SECTION, REFLECTIVE | PELCO | BK-4005-x-RT2-PNC | \$168.75 |
| BACKPLATE, 5 SECTION, SPLIT | PELCO | BK-4005-x-PNC | \$93.75 |
| BACKPLATE, CLUSTER | PELCO | BK-1007-x-PNC | \$218.75 |
| BACKPLATE, CLUSTER, REFLECTIVE | PELCO | BK-1007-x-RT2-PNC | \$193.75 |
| BATTERY, GEL CELL, 108 AH | RTC | | \$506.25 |
| BATTERY, REPLACEMENT, BBS | TESCO | | \$196.25 |
| CABINET LIGHT, LED | GADES | | \$43.75 |
| CABINET, SCHOOL ZONE FLASHER, AC | RTC | | \$795.00 |
| CABINET, SCHOOL ZONE FLASHER, SOLAR | RTC | | \$1,031.25 |
| CAMERA BRAC | PELCO | AS-0169-74-84-PNC | \$162.50 |
| CAMERA, VIDEO DETECTION | ITERIS | RZ-4 WDR | \$1,937.50 |
| CAMERA, VIDEO DETECTION | TRAFICON | 2050-102MI | \$1,275.00 |
| CAMERA, VIDEO DETECTION | FLIR | FC SERIES | \$3,625.00 |
| CARD CAGE & HARNESS | TOMAR | 1881 | \$243.75 |
| CAT5E CABLE | BELDEN | 7923A | \$0.81 |
| COAX CABLE | BELDEN | 8281 | \$0.63 |
| CONFLICT MONITOR, NEMA, 3 CHANNEL | EDI | NSM-3L | \$425.00 |
| CONFLICT MONITOR, NEMA, 6 CHANNEL | EDI | NSM-6E | \$315.00 |
| CONFLICT MONITOR, NEMA, 12 CHANNEL | EDI | NSM-12E | \$762.50 |
| CONFLICT MONITOR, NEMA, 12 CHANNEL, LCD | EDI | SSM-12LE | \$868.75 |
| CONTROLLER, ATC, NEMA | ECONOLITE | COBALT | \$2,750.00 |
| CONTROLLER, ATC, NEMA, TOUCH SCREEN | ECONOLITE | COBALT TOUCH | \$3,312.50 |
| E.P.S. DETECTOR CABLE | TOMAR | | \$0.51 |
| E.P.S. DETECTOR, 1 CHANNEL | TOMAR | 4090-1-ST | \$406.25 |
| E.P.S. DETECTOR, 2 CHANNEL | TOMAR | 4090-22-ST | \$735.00 |
| E.P.S. PHASE SELECTOR, 2 CHANNEL | TOMAR | 2140 OSP | |
| E.P.S. PHASE SELECTOR, 4 CHANNEL | TOMAR | 4140 OSP | \$3,118.75 |
| FAN, T.S. CABINET | GADES | PAV-6 | \$30.00 |
| FLASH TRANSFER RELAY, NEMA | RENO | TR-200 | \$31.25 |
| FLASHER, NEMA | RENO | FL-200 | \$31.25 |
| GUSSETED TUBE, 74" | PELCO | AB-2003-74-PNC | \$43.75 |
| INCANDESCENT TS LAMP, 116W | PHILIPS | 116A21/TS | \$5.63 |
| LED, GREEN ARROW, 12" | GE | DR6-GCAAN-VLA | \$45.94 |
| LED, GREEN BALL, 12" | GE | DR6-GCFB-VLA | \$41.88 |
| LED, GREEN BALL, 8" | GE | DR4-GCFB-VLA | \$41.88 |

Pricing List

November 28, 2017

| Item | MFG | Part # | 25% Markup (Muskogee) |
|--|-----------------------|--------------------|--------------------------|
| LED, RED ARROW, 12" | GE | DR6-RCAAN-VLA | \$41.88 |
| LED, RED BALL, 12" | GE | DR6-RCFB-VLA | \$41.88 |
| LED, RED BALL, 8" | GE | DR4-RCFB-VLA | \$41.88 |
| LED, YELLOW ARROW, 12" | GE | DR6-YCAAN-VLA | \$50.00 |
| LED, YELLOW BALL, 12" | GE | DR6-YCFB-VLA | \$41.88 |
| LED, YELLOW BALL, 12" (12V) | GE | DR6-YTFB-23B, | \$118.75 |
| LED, YELLOW BALL, 8" | GE | DR4-YCFB-VLA | \$41.88 |
| LED, COUNTDOWN PEDESTRIAN | GE | PS7-CFF1-VLA | \$150.00 |
| LINE FILTER, T.S. CABINET | GADES | PPC-2005 | \$41.25 |
| LOAD SWITCH, NEMA | EDI | 510 | \$43.75 |
| LOOP DETECTOR CARD, RACK MOUNT, 2 CHANNEL | EDI | LMD602t | \$143.75 |
| LOOP DETECTOR CARD, SHELF MOUNT, 1 CHANNEL | EDI | LMD301T | \$187.50 |
| LOOP DETECTOR CARD, SHELF MOUNT, 2 CHANNEL | EDI | LMD302T | \$161.25 |
| LOOP, 6' X 30' | | | \$0.00 |
| LOOP, 6' X 30' QUAD | | | \$0.00 |
| LOOP, 6' X 6' | | | \$0.00 |
| MALFUNCTION MANAGEMENT UNIT (MMU) | EDI | MMU2-16LE | \$793.75 |
| MALFUNCTION MANAGEMENT UNIT (MMU) W/ ETHERNET | EDI | MMU2-16LElp | \$950.00 |
| MERCURY CONTACTOR | | PAR-360N | \$68.75 |
| MICROWAVE DETECTOR | MS SEDCO | TC-26B | \$593.75 |
| PEDESTRIAN ISOLATOR BOARD | EDI | 242 | \$48.75 |
| PEDESTRIAN PUSH BUTTON | PELCO | SE-2005-08-Pxx | \$56.25 |
| PEDESTRIAN PUSH BUTTON (SWITCH) | | | \$9.38 |
| PEDESTRIAN PUSH BUTTON ASSEMBLY | PELCO | SE-2134-15-M-1-Pxx | \$125.00 |
| PEDESTRIAN PUSH BUTTON SIGN (R10-3e) | PELCO | SF-1074-15-x-PNC | \$31.25 |
| PEDESTRIAN PUSH BUTTON, AUDIBLE | POLARA | IN23TN1-x | \$468.75 |
| PEDESTRIAN PUSH BUTTON, CENTRAL CONTROL UNIT | POLARA | ICCU | \$2,887.50 |
| PEDESTRIAN PUSH BUTTON, CONFIGURATOR | POLARA | CONFIG | \$368.75 |
| PEDESTRIAN SIGNAL HOUSING | EAGLE | | \$175.00 |
| POWER SUPPLY, T.S. CABINET, RACK MOUNT | EDI | PS-100 | \$168.75 |
| POWER SUPPLY, T.S. CABINET, SHELF MOUNT | EDI | PS-250 | \$450.00 |
| POWER SUPPLY, VIDEO DETECTION | EDI | PS-175 | \$218.75 |
| PROCESSOR CARD, VIDEO DETECTION, 2 CHANNEL | ITERIS | VANTAGE EDGE 2 | \$4,437.50 |
| PROCESSOR CARD, VIDEO DETECTION, 2 CHANNEL | ECONOLITE | RACKVISION PRO | \$2,400.00 |
| RACK, VIDEO DETECTION | | | \$287.50 |
| SOLAR PANEL, 40W | RTC | | \$525.00 |
| SOLID STATE RELAY (N.O.) | CRYDOM | A2450 | \$111.25 |
| SPAN WIRE, 4 WAY, HANGER | PELCO | SE-5063-PNC | \$62.50 |
| SPAN WIRE, 4 WAY, UPPER & LOWER | PELCO | SE-5097-PNC | \$143.75 |
| SURGE ARRESTOR PANEL, VIDEO DETECTION | GADES | | \$281.25 |
| SURGE ARRESTOR, ENCOM RADIO | POLYPHASER | IS-50NX-C2 | \$93.75 |
| SURGE ARRESTOR, T.S. CABINET | EDCO | SHA-1250 | \$168.75 |
| SURGE ARRESTOR, T.S. CABINET | INNOVATIVE TECHNOLOGY | HS-P-SP-120-60-RJ | \$856.25 |
| SURGE ARRESTOR, VIDEO DETECTION CAMERA, ISOLATED | EDCO | CX06-MI | \$73.75 |
| SURGE ARRESTOR, VIDEO DETECTION CAMERA, NON-ISOLATED | EDCO | CX06-M | \$65.00 |
| T.S. HEAD, 1 SECTION | EAGLE | | \$50.00 |
| T.S. HEAD, 3 SECTION | EAGLE | | \$161.25 |
| T.S. HEAD, 4 SECTION | EAGLE | | \$213.44 |
| T.S. HEAD, 5 SECTION | EAGLE | | \$265.63 |
| THERMOSTAT, T.S. CABINET | GADES | PNC-6 | \$37.50 |
| TIME SWITCH, AP22 | RTC | AP22 | \$562.50 |
| VIDEO CABLE + COAX | TRAFFIC SIGNAL, INC. | | \$1.06 |
| VIDEO CABLE, 3 WIRE | TRAFFIC SIGNAL, INC. | | \$0.56 |

Public Works Committee

5.

Meeting Date: 01/16/2018
Submitted For: Drew Saffell, Assistant City Manager
Initiator: Drew Saffell, Airport Manager
Department: Assistant City Manager
Staff Information Source: Drew Saffell

Information

AGENDA ITEM TITLE:

Consider approval of awarding the Muskogee-Davis Regional Airport Terminal Apron Hard-stand construction project in the bid to Ross Construction in the amount of \$79,500.00, subject to approval of the Airport Board and finalization of the Oklahoma Aeronautics Commission grant funding, or take other necessary action. (Mike Stewart)

BACKGROUND:

The City advertised and solicited for Bid proposals and received eight (8) proposals.

1. Ross Construction \$79,500.00
2. Dirt Works \$121,212.50
3. BL Tower Construction \$124,175.00
4. Contech, Inc. \$127,847.50
5. Cook Consulting LLC \$155,650.00
6. GCC Enterprises \$164,400.00
7. A-Tech Paving \$164,475.00
8. Neece Concrete Construction, Inc. \$165,006.00

The Bid proposal submitted by Ross Construction was complete, the most economical, and meets the requirements for the City. The bid tabulation sheet is attached for your reference.

RECOMMENDED ACTION:

Approve awarding the Terminal Apron Hard-stand construction project in the bid amount of \$79,500.00 to Ross Construction, contingent upon approval of the Airport Board, and contingent upon finalization of the Oklahoma Aeronautics Commission grant funding, or take other necessary action.

Fiscal Impact

FUNDING SOURCE:

Oklahoma Aeronautics Commission discretionary funds \$75,525.00 (95%)

City of Muskogee Sponsor Share, Airport funds \$3,975.00 (5%)

Attachments

Bid Tabulation Sheet

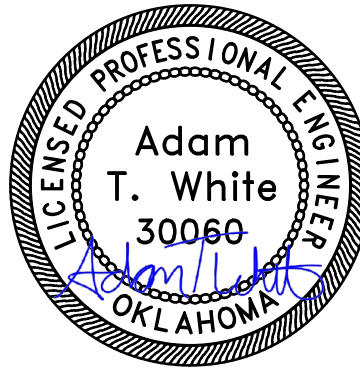
MUSKOGEE DAVIS REGIONAL AIRPORT (MKO)
APRON HARDSTAND
BID TABULATION
BID OPENING: JANUARY 4, 2018; 2:00 PM

| ITEM NO. | SPEC. NO. | DESCRIPTION | UNIT | ESTIMATED QUANTITY | ENGINEER'S ESTIMATE | | low bidder | | 2nd low bidder | | 3rd low bidder | | 4th low bidder | | 5th low bidder | | 6th low bidder | | 7th low bidder | | 8th low bidder | |
|----------|------------|--|------|--------------------|---------------------|---------------------|-------------------|--------------------|----------------|---------------------|-----------------------|---------------------|----------------|---------------------|------------------------|---------------------|-----------------------|---------------------|----------------|---------------------|------------------------------------|---------------------|
| | | | | | | | Ross Construction | | Dirt Wurx | | BL Tower Construction | | Contech, Inc. | | Cook's Consulting, LLC | | GCC Enterprises, Inc. | | A-Tech Paving | | Neece Concrete Constructoin , Inc. | |
| | | | | | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT | UNIT PRICE | AMOUNT |
| 1 | GP-105 | Mobilization | LS | 1 | \$13,200.00 | \$13,200.00 | \$1,500.00 | \$1,500.00 | \$4,000.00 | \$4,000.00 | \$10,350.00 | \$10,350.00 | \$12,500.00 | \$12,500.00 | \$20,000.00 | \$20,000.00 | \$24,000.00 | \$24,000.00 | \$9,500.00 | \$9,500.00 | \$28,800.00 | \$28,800.00 |
| 2 | SS-303-5.1 | Aggregate Base (Type A) | CY | 375 | \$60.00 | \$22,500.00 | \$40.00 | \$15,000.00 | \$115.66 | \$43,372.50 | \$49.00 | \$18,375.00 | \$48.00 | \$18,000.00 | \$50.00 | \$18,750.00 | \$58.00 | \$21,750.00 | \$76.00 | \$28,500.00 | \$49.00 | \$18,375.00 |
| 3 | SS-325-5.1 | Separator Fabric | SY | 1,100 | \$1.50 | \$1,650.00 | \$1.00 | \$1,100.00 | \$1.50 | \$1,650.00 | \$2.00 | \$2,200.00 | \$1.10 | \$1,210.00 | \$1.50 | \$1,650.00 | \$3.00 | \$3,300.00 | \$2.25 | \$2,475.00 | \$2.60 | \$2,860.00 |
| 4 | SS-414-5.1 | Portland Cement Concrete Pavement (9" Thickness) | SY | 1,050 | \$68.00 | \$71,400.00 | \$48.00 | \$50,400.00 | \$52.00 | \$54,600.00 | \$65.00 | \$68,250.00 | \$54.00 | \$56,700.00 | \$75.00 | \$78,750.00 | \$74.00 | \$77,700.00 | \$75.00 | \$78,750.00 | \$78.02 | \$81,921.00 |
| 5 | P-152-4.1 | Unclassified Excavation | CY | 650 | \$15.00 | \$9,750.00 | \$10.00 | \$6,500.00 | \$24.75 | \$16,087.50 | \$20.00 | \$13,000.00 | \$33.75 | \$21,937.50 | \$50.00 | \$32,500.00 | \$31.00 | \$20,150.00 | \$45.00 | \$29,250.00 | \$27.00 | \$17,550.00 |
| 6 | P-152-4.2 | Unsuitable Excavation | CY | 500 | \$22.00 | \$11,000.00 | \$10.00 | \$5,000.00 | \$3.00 | \$1,500.00 | \$24.00 | \$12,000.00 | \$35.00 | \$17,500.00 | \$8.00 | \$4,000.00 | \$35.00 | \$17,500.00 | \$32.00 | \$16,000.00 | \$31.00 | \$15,500.00 |
| TOTALS | | | | | | <u>\$129,500.00</u> | | <u>\$79,500.00</u> | | <u>\$121,210.00</u> | | <u>\$124,175.00</u> | | <u>\$127,847.50</u> | | <u>\$155,650.00</u> | | <u>\$164,400.00</u> | | <u>\$164,475.00</u> | | <u>\$165,006.00</u> |

Corrected Prices

Adam T. White

January 8, 2018
Date



Public Works Committee

6.

Meeting Date: 01/16/2018

Initiator: Gary Garvin, Planning Director

Information

AGENDA ITEM TITLE:

Consider approval of a Preliminary and Final Plat of Sooner Addition, consisting of one (1) lot on 2.83 acres, located on the north side of Harris Road, east of Country Club Road, or take other necessary action. (Gary D. Garvin)

LEGAL DESCRIPTION:

A tract of land in the SW/4 SE/4 SW/4 of Section 8, T15N, R19E of the I.B.&M., Muskogee County, State of Oklahoma, said tract of land being more particularly described by metes and bounds as follows: Commencing at the SW corner of Section 8, thence N88°48'09"E a distance of 1407.17 feet to the Point of Beginning; thence continuing N88°48'09"E a distance of 60.54 feet; thence N1°39'57"W a distance of 172.51 feet; thence N88°48'09"E a distance of 85.00 feet; thence N1°34'35"W a distance of 488.97 feet; thence S88°43'34"W a distance of 231.30 feet; thence S1°39'57"E a distance of 488.67 feet; thence N88°48'09"E a distance of 85.00 feet; thence S1°39'57"E a distance of 172.51 feet to the Point of Beginning. Containing 2.83 Acres, more or less.

BACKGROUND:

The applicants, Randy and Cindy Garrouette, has indicated the property is being platted into one (1) lot on 2.83 acres to allow the property to be developed residentially. The applicant is proposing to build a new single-family dwelling on the property. Subdivision Review Committee reviewed the Preliminary and Final Plats, and recommended approval with conditions (all conditions have been complied with).

RECOMMENDED STAFF ACTION:

Approve the Preliminary and Final Plat of Sooner Addition.

Fiscal Impact

Attachments

Preliminary & Final Plat - Sooner Addition

COUNTY OF MUSKOGEE)

LOCATION MAP

NOT TO SCALE

LEGEND

EASEMENT

U/E - UTILITY EASEMENT

S/B - BUILDING SETBACK

R/W - RIGHT-OF-WAY

PREPARED FOR: JOSHUA RANDALL CARBOUTTE
AND
RANDY & CINDY CARBOUTTE
3709 COUNTRY CLUB CT.
MUSKOGEE, OKLA. 74403

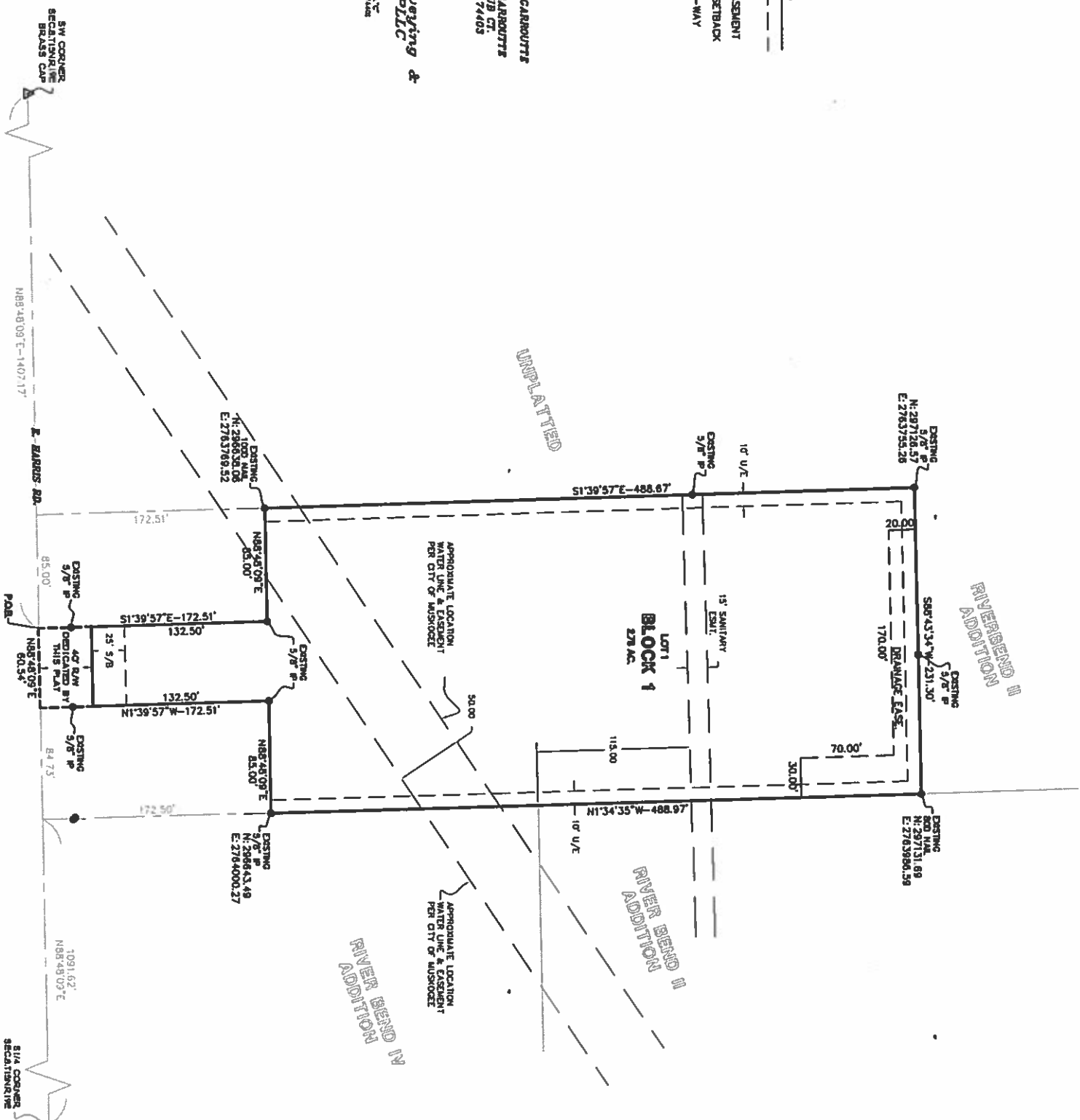
PREPARED BY

**Heartland Surveying &
Mapping, PLLC**
CA 94640
600 Emeryville Bl., 9th Fl.
Emeryville, California 94602
(415) 666-7765

OFFSITE CONTROL
H-60
N264785.650
E2766015.950

HORIZONTAL DATUM IS NAD 83(93)
OKLAHOMA STATE PLANE COORDINATE
SYSTEM, NORTH ZONE.
VERTICAL DATUM IS NAVD 88.

**FINAL
PLAT
OF
SOONER ADDITION
IN THE SW/4 SECTION 8, T15N, R19E, I.B.&M., CITY OF MUSKOGEE,
MUSKOGEE COUNTY, STATE OF OKLAHOMA**



50 0 50 100
SCALE IN FEET

A tract of land in the SW¹/₄, SE¹/₄, SW¹/₄ of Section 8, T15N, R10E of the LB-644, Muskogee County, State of Oklahoma, containing approximately 17.92 acres, more or less, being the same as described by plat No. 17,671-7, containing 36.00 acres, of Section 8, Township 15 North, Range 10 East, Meridian 6 West, and containing N88°42'09"E a distance of 142.71 feet; thence N13°39'37"W a distance of 172.51 feet; thence N88°42'09"E a distance of 85.00 feet; thence S15°39'37"E a distance of 488.97 feet; thence S65°45'31"W a distance of 221.30 feet; thence S15°39'37"E a distance of 488.67 feet; thence N88°42'09"E a distance of 85.00 feet; thence S15°39'37"E a distance of 172.51 feet to the Point of Beginning; Containing 2.83 Acres, more or less.

We further certify that we have caused said tract of land to be platted into lots and have caused this plat to be recorded in the public records of Muskogee County, Oklahoma, so that each lot shall show its true and correct dimension of lots and streets. We hereby designate said tract of land as SOUHER ADDITION and dedicate to public use as utility easements and streets as shown hereon.

RANDY GARROUETTE **CANDY GARROUETTE**

JOSHUA RANDALL CARROUTTE
STATE OF OKLAHOMA
COUNTY OF MUSKOGEE

Before me, the undersigned, a notary public in and for the State of Oklahoma, personally appeared JOSHUA RANDALL CARROLL and RANDY & CHRY CARROLL, to me known to be the identical persons who executed the foregoing instrument and acknowledged to me that they executed the same as their free and voluntary act and deed for the purpose set forth.

WITNESS my hand and seal this _____ day of _____, 2016.

Notary Public

My Commission expires: _____

CERTIFICATE OF SURVEY

KNOW ALL MEN BY THESE PRESENTS, that I, Tony Robison, a resident of the State of Oklahoma, do hereby certify that I have carefully and accurately surveyed and plotted into lots the above described property and that this plot is a true and correct representation thereof, I further certify that this plot meets the minimum standards for the practice of land surveying.

WITNESS my hand and seal this _____ day of _____, 2018.

PRELIMINARY

Tony Robison, Land Surveyor 1686



STATE OF OKLAHOMA
COUNTY OF MUSKOGEE

Before me, the undersigned, a notary public in and for the State of Oklahoma, personally appeared Tony Robison who is known to me as his true and voluntary act and deed for the purpose herein set forth.

WITNESS my hand and seal this _____ day of _____, 2018.

Notary Public

My Commission expires: _____

TREASURER'S CERTIFICATE

I herewith certify that as to all real estate involved in the plot, all taxes have been paid for 2017 as reflected by the current tax roll and that there are no taxes due for prior years, and security has been provided for 2018 taxes not yet certified to me.

County Treasurer

CERTIFICATE OF COUNTY CLERK

This plot has been filed in the office of the County Clerk, Muskogee County, Oklahoma, this _____ day of _____, 2018. Book _____ Page _____

County Clerk

APPROVED: City of Mukwonago

Date _____

form

City Clerk

1. RANDY GARROULT hereby agree that no transfer of deed or building permits will be transacted until all street and utility improvements have been completed and accepted by the City of Menajago or appropriate Financial quantities as required by Section 19-143.d of the Subdivision regulations have been submitted and accepted.

RANDY GARROUITE

FLOOD CERTIFICATION
According to the U.S. Department of Housing & Urban Development Insurance Rate Map, Parcel Number 40101C0115F, Effective Date February 4, 2011, The subject property is located in Zone "X", Areas determined to be outside the 0.2% annual chance floodplain.

If over an acre of land is disturbed on Oklahoma Department of Environmental Quality ODEQ10 permit will need to be obtained.

COUNTY OF MUSKOGEE)

LOCATION MAP
NOT TO SCALE

LEGEND

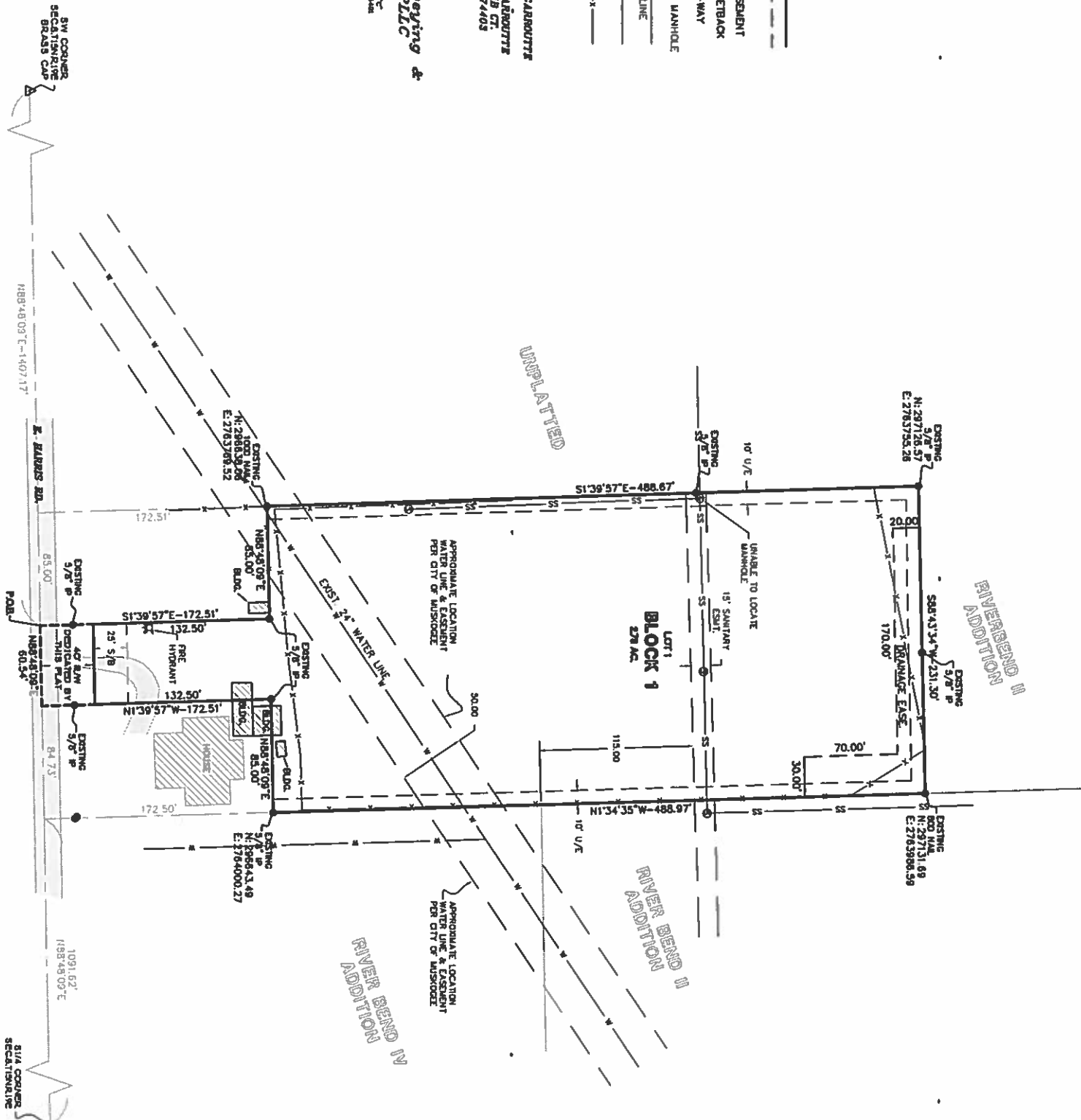
- EASEMENT
- U/E = UTILITY EASEMENT
S/B = BUILDING SETBACK
R/W = RIGHT-OF-WAY
- 6 SANITARY SEWER MAIN/PIPE
- SANITARY SEWER LINE
- WATER LINE
- FENCE

PREPARED FOR JOSHUA RANDALL CARROUTTE
AND
RANDY & CINDY CARROUTTE
3709 COUNTRY CLUB CT.
MUSKOGEE, OKLA. 74403

PREPARED BY:
*Heartland Surveying &
Mapping, PLLC*
CA 44440
4000 Ingomar, St., Ste. 100
Northridge, Oklahoma 73441
(405) 888-7700

OFFSITE CONTROL
H-60
N264785.650
E2766015.950

HORIZONTAL DATUM IS NAD 83(93)
OKLAHOMA STATE PLANE COORDINATE
SYSTEM, NORTH ZONE.
VERTICAL DATUM IS NAVD 88.



50 0 50 100
SCALE IN FEET

We further certify that we have caused said tract of land to be platted into lots and have caused this plat to be made of said tract showing accurate dimensions of lots and streets. We hereby designated said tract of land as "SOUTHERN ADDITION" and dedicated to public use of utility easements and streets as shown hereon.

RANDY CARROUTE

CINDY CARROUTE

JOSHUA RANDALL CARROUTE

STATE OF OKLAHOMA
COUNTY OF MUSKOGEE

Before me, the undersigned, a notary public in and for the State of Oklahoma, personally appeared JOSHUA RANDALL CARROUTE AND RANDY & CINDY CARROUTE, to my known to be the identical persons who executed the foregoing instrument and acknowledged to me that they executed the same as their free and voluntary act and deed for the purpose set forth.

WITNESS my hand and seal this ____ day of _____, 2018.

My Commission expires: _____

Notary Public _____

CERTIFICATE OF SURVEY

KNOW ALL MEN BY THESE PRESENTS, that I, Tony Robison, a resident of the State of Oklahoma, do hereby certify that I have carefully and accurately surveyed and plotted into lots the above described property and that this plat is a true and correct representation thereof, I further certify that this plat meets the minimum standards for the practice of land surveying.

WITNESS my hand and seal this _____ day of _____, 2018.

PRELIMINARY

Tony Robison, Land Surveyor 1686



STATE OF OKLAHOMA
COUNTY OF MUSKOGEE

WITNESS my hand and seal this _____ day of _____ 2018.

WITNESS my hand and seal this ____ day of _____, 2018.

My Commission expires: _____

Notary Public _____

TREASURER'S CERTIFICATE

I herby certify that as to all real estate involved in the plot, all taxes have been paid for 2017 as reflected by the current tax roll and that there are no taxes due for prior years, and security has been provided for 2018 taxes not as yet certified to me.

County Treasurer

CERTIFICATE OF COUNTY CLERK

This plot has been filed in the office of the County Clerk, Muskogee County, Oklahoma, this _____ day of _____ 2010. Book _____, Page _____.

APPROVED: City of Muskogee

Dot

City Clerk

I, RANDY GARROTT, hereby agree that no transfer of deed or building permits will be transacted until all streets and utility improvements have been completed and accepted by the City of Milwaukee or appropriate financial guarantees as required by Section 19-14.2 of the Subdivision regulations have been submitted and accepted.

RANDY CARROUTTE

According to the U.S. Department of Housing & Urban Development Insurance Role Map, Parcel Number 40101C0115F, Effective Date February 4, 2011. The subject property is located in Zone "X". Areas determined to be outside the 0.25 annual chance floodplain.

If over an acre of land is disturbed on Oklahoma Department of Environmental Quality ODR10 permit will need to be obtained.

Public Works Committee

7.

Meeting Date: 01/16/2018

Submitted For: Roy Tucker, City Attorney

Initiator: Dakota Jones, Safety Manager

Department: City Attorney

Staff Information Source: City Attorney

Information

AGENDA ITEM TITLE:

Receive presentation of the year-to-date progress on the implementation of the City of Muskogee Safety Plan, and provide necessary direction to Staff. (Roy D. Tucker)

BACKGROUND:

On December 6, 2016, the City of Muskogee Safety Plan was approved by City Council. This plan set out to create a culture of safety in the city by completing consistent safety training, safety committee meetings, and worksite inspections. Presented will be a review of the year's efforts in safety management.

RECOMMENDED ACTION:

Discuss and receive presentation from Safety Manager, Dakota Jones on the year to date progress of implementation of the City's safety plan. Provide direction to staff as necessary.

Fiscal Impact

Attachments

No file(s) attached.
