

The City of Muskogee encourages participation from all citizens in public meetings if participation is not possible due to disability, please notify the Planning Department in writing at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made. (ADA 28 CFR/36).

AGENDA
URBAN RENEWAL AUTHORITY
April 18, 2018

Members of the Urban Renewal Authority are hereby requested to attend a Regular Meeting to be held on April 18, 2018, at 10:00 a.m. in the 2nd floor Conference Room, Municipal Building, 229 West Okmulgee Avenue, Muskogee, Oklahoma.

1. Roll Call.
2. Approval of the Minutes from the December 20, 2017 meeting and the January 25, 2018 special call meeting.
3. Consider an Executive Session to discuss and take possible action of the following:
 - A. Pursuant to Section 307 C.10, Title 25, Oklahoma Statutes, consider convening in Executive Session for the purpose of conferring on matters pertaining to economic development within the Urban Renewal Area, and if necessary, take appropriate action in open session. (Mike Miller & Gary D. Garvin)

Adjournment

Urban Renewal Authority Agenda

2.

Meeting Date: 04/18/2018
Initiator: Susan Ross, Office Adm 1
Department: Planning
Staff Information Source:

Information

AGENDA ITEM TITLE:

Approval of the Minutes from the December 20, 2017 meeting and the January 25, 2018 special call meeting.

BACKGROUND:

See attached minutes.

RECOMMENDED ACTION:

Approve the minutes from the December 20, 2017 meeting and the January 25, 2018 special call meeting.

Attachments

Minutes January 25, 2018

Minutes December 20, 2017

MINUTES

OF THE URBAN RENEWAL AUTHORITY OF THE CITY OF MUSKOGEE, OKLAHOMA, MET IN A SPECIAL CALL SESSION, IN THE 2ND FLOOR CONFERENCE ROOM OF CITY HALL

January 25, 2018

The Urban Renewal Authority of Muskogee, Oklahoma, met in Special Call Session in the 2nd Floor Conference Room of City Hall, on Thursday, January 25, 2018, at 10:30 a.m.

Chairman Darrell Russell called the meeting to order at 10:00 a.m., and the Urban Renewal Secretary called the roll as follows:

Board Members Present: Darrell Russell, Chairman; Gary Dunlap, Board Member; Mike Martin, Board Member; Larry Smith, Board Member; James Wilson, Board Secretary.

Staff Present: Mike Stewart, Assistant City Manager; Roy Tucker, City Attorney; Gary Garvin, City Planner; Susan Ross, Office Administrator.

Others Present: DeWayne Smoot, Muskogee Phoenix Staff Writer.

1. Chairman Darrell Russell presented the first item to consider approval of a grant of easement to the City of Muskogee for the purpose of the construction and maintenance of a 12" sewer force main line proposed along the Eastside of 12th Street, South of Shawnee Avenue, or take any other necessary action.

Mr. Russell then gave the floor to Roy Tucker who stated that the City of Muskogee is requesting a 20' easement along the west side of Lots 17 and 18, Block 5 of Reeves 2nd Addition for the construction and maintenance of a 12" sewer main along the east side of 12th street. Mr. Tucker stated that sewer improvements were ongoing and that the City has contracted with Holloway, Updike and Bellen on recommendations of which easements are needed. Mr. Tucker presented a map to the board to show the area, which is in the Urban Renewal area. Gary Garvin stated that the property was originally going to be used for retention and therefore will have no impact on any development within the Urban Renewal Area.

Motion was made by Mike Martin to grant the easement to the City of Muskogee as presented, motion was seconded by James Wilson.

Upon Roll Call, the motion carried with the following votes:

AYE: Darrell Russell, Gary Dunlap, Mike Martin, Larry Smith, James Wilson

NAY: None

ABSTAIN: None

Chairman Darrell Russell declared the motion approved.

2. Chairman Darrell Russell presented the next item to consider an Executive Session to discuss and take possible action on matters pertaining to the economic development within the Urban Renewal Area.

Motion was made by Gary Dunlap, seconded by Mike Martin, to approve an Executive Session to discuss and take possible action on matters pertaining to the economic development within the Urban Renewal Area:

Upon Roll Call, the motion carried with the following votes:

AYE: Darrell Russell, Gary Dunlap, James Wilson, Larry Smith

NAY: None

ABSTAIN: None

Chairman Darrell Russell declared the motion approved and the Urban Renewal Authority entered into Executive Session.

- A. The Urban Renewal Authority reconvened to Regular Session at 10:48 a.m. The meeting was called to order by Chairman Darrell Russell, and the Secretary called roll as follows: Members Present: Darrell Russell, Chairman; Gary Dunlap, Board Member; James Wilson, Board Member; Larry Smith, Board Member.

Pursuant to Section 307 C.10, Title 25, Oklahoma Statutes, the Authority did convene in Executive Session to discuss matters pertaining to economic development within the Urban Renewal Area. Mr. Tucker fully briefed the Authority on matters pertaining to economic development within the Urban Renewal Area, where such matters, if publicly disclosed, would interfere with the development of those products or services in Muskogee. Mr. Tucker stated that no action was taken, thus allowing the contract with Franklin Land Associates to expire, and staff received direction to engage in negotiations with four developers who have expressed interest in participating in a development project within the Urban Renewal Area, and to bring back the same for consideration by the authority.

Upon Roll Call, the motion carried with the following votes:

AYE: Darrell Russell, Gary Dunlap, James Wilson, Larry Smith

NAY: None

ABSTAIN: None

Chairman Darrell Russell declared the motion approved.

There being no further business to come before the Urban Renewal Authority, the meeting adjourned at 10:49 a.m.

CHAIRMAN, Darrell Russell

SECRETARY, James Wilson

MINUTES
OF THE URBAN RENEWAL AUTHORITY OF
THE CITY OF MUSKOGEE, OKLAHOMA, MET
IN A REGULAR SESSION, IN THE 2ND FLOOR
CONFERENCE ROOM OF CITY HALL

Wednesday, December 20, 2017

The Urban Renewal Authority of Muskogee, Oklahoma, met in a Regular Session in the 2nd Floor Conference Room of City Hall, Wednesday, December 20, 2017 at 10:00 a.m.

Meeting was called to order at 10:00 a.m. and the Office Administrator called the roll as follows:

Present: Chairman Darrell Russell; Board Member Gary Dunlap; Board Secretary James Wilson; Board Member Mike Martin.

Absent: Larry Smith, Board Member

Others Present: City Manager Mike Miller, Director of Planning and Economic Development, Gary D. Garvin; Office Administrator, Susan Ross; DeWayne Smoot, Muskogee Phoenix

Chairman Darrell Russell opened the meeting at 10:00 a.m.

1. Chairman Darrell Russell presented Minutes of the August 16, 2017 and October 18, 2017 Urban Renewal Authority meetings for approval.

Motion was made by Mike Martin to approve the minutes as written, and seconded by Gary Dunlap.

AYE: Chairman Darrell Russell, Board Member Gary Dunlap, Board Secretary James Wilson, Board Member Mike Martin

NAY: None

ABSTAIN: None

Chairman Darrell Russell declared the motion approved.

2. Chairman Darrell Russell presented Item 3 to receive an update on the acquisition of property within the Urban Renewal Area and provide direction to staff, as well as, consider ratification of certain negotiated contracts to purchase parcels within the Urban Renewal Area. He then turned the floor over to Gary D. Garvin, City of Muskogee Director of Planning and Economic Development. Mr. Garvin stated that contracts to purchase property had been settled on the following parcels, and needed approval from the URA Board:

Property owned by Martha Shaffer c/o Sharon Shaffer Morgan for a total contract amount of \$19,800.

Lot 21, Block 5, Reeves Addition, @ \$6.00 per square foot

Property owned by Rena Logan for a total contract amount of \$75,000.00.

Lots 17 thru 20, Block 8, Factory Addition, @ \$5.69 per square foot.

Motion was made by James Wilson to approve the acquisition of property and seconded by Gary Dunlap.

AYE: Chairman Darrell Russell, Board Member Gary Dunlap, Board Secretary James Wilson, Board Member Mike Martin.

NAY: None

ABSTAIN: None

Chairman Darrell Russell declared the motion approved.

3. Chairman Darrell Russell presented Item 4 to consider an Executive Session to discuss and take possible action on matters pertaining to economic development within the Urban Renewal Area and take appropriate action in open session if needed.

The Urban Renewal Authority meeting entered into Executive Session and reconvened to Regular Session at 10:13 a.m. with no further action needed.

There being no further business to come before the Urban Renewal Authority, the meeting was adjourned at 10:15 a.m.

CHAIRMAN DARRELL RUSSELL

JAMES E, WILSON, SECRETARY

Urban Renewal Authority Agenda

3.

Meeting Date: 04/18/2018

Initiator: Gary Garvin, Planning Director

Department: Planning

Staff Information Source: Gary D. Garvin, Director of Planning & Economic Development

Information

AGENDA ITEM TITLE:

Consider an Executive Session to discuss and take possible action of the following:

BACKGROUND:

Executive Session

RECOMMENDED ACTION:

Approve going into Executive Session.

Attachments

No file(s) attached.

Urban Renewal Authority Agenda

3. A.

Meeting Date: 04/18/2018

Initiator: Gary Garvin, Planning Director

Department: Planning

Staff Information Source: Mike Miller, City Manager & Gary D. Garvin, Director of Planning and Economic Development

Information

AGENDA ITEM TITLE:

Pursuant to Section 307 C.10, Title 25, Oklahoma Statutes, consider convening in Executive Session for the purpose of conferring on matters pertaining to economic development within the Urban Renewal Area, and if necessary, take appropriate action in open session. (Mike Miller & Gary D. Garvin)

BACKGROUND:

The City Manager and the Director of Planning & Economic Development wishes to discuss with the Urban Renewal Authority matters pertaining to economic development within the Urban Renewal Area, where such matters, if publicly disclosed, would interfere with the development of those products or services in Muskogee.

RECOMMENDED ACTION:

Convene in Executive Session for purposes of conferring on matters pertaining to economic development, and take action in open session.

Attachments

No file(s) attached.
