

The City of Muskogee encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28 CFR/36).

(Public Comment during Public Hearing or Agenda item comment)

Council Rules of Decorum limit citizen comments on agenda items and public hearings to five (5) minutes and general comments for non-agenda items to three (3) minutes. Any person desiring to address the Committee during such period is required to sign in with the City Clerk prior to the meeting between 5:00 p.m. and 5:15 p.m. on the third floor of City Hall or anytime between 8:00 a.m. and 5:00 p.m. in the Office of the City Clerk. They shall provide their name, address and specify the agenda item they wish to address. Remarks shall be directed to the matter being considered and the speaker is allowed to speak only one time. If written materials are to be submitted twelve (12) copies should be made available, and may not be returned.

Agenda
Public Works Committee
March 16, 2020
5:30 P.M. - City Council Chambers

1. Consider approval of Public Works Committee minutes of March 2, 2020.
2. Consider approval of the Final Plat of Walnut Creek Addition, consisting of forty (40) lots on eight (8) acres, located on South Country Club Road, or take other necessary action. (Tish Callahan)

A PART OF THE SW1/4 OF THE NW1/4 LESS THE NORTH 330.00 FEET THEREOF IN SECTION 32, T15N, R19E, I.B.&M. IN THE CITY OF MUSKOGEE, MUSKOGEE COUNTY, STATE OF OKLAHOMA, BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS; BEGINNING AT THE SOUTHWEST CORNER OF THE NW1/4 OF SAID SECTION 32, THENCE N1°43'34"W ALONG THE WEST LINE THEREOF A DISTANCE OF 440.01 FEET; THENCE N88°36'15"E A DISTANCE OF 645.01 FEET; THENCE S1°43'34"E A DISTANCE OF 80.00 FEET; THENCE N88°36'15"E A DISTANCE OF 180.00 FEET; THENCE S1°43'34"E A DISTANCE OF 360.01 FEET TO A POINT ON THE NORTH LINE OF COUNTRY CLUB PLAZA II-B ADDITION; THENCE S88°36'15"W ALONG SAID SOUTH LINE ALSO BEING THE SOUTH LINE OF THE NW1/4 OF SECTION 32 A DISTANCE OF 825.01 FEET TO THE POINT OF BEGINNING. CONTAINING 8.00 ACRES, MORE OR LESS.

3. Consider approval of the appointment of Evelyn Hibbs, to serve on the Parks and Recreation Board, for a four (4) year term, beginning March 1, 2020, and ending February 29, 2024, or take other necessary action. (Councilor Jaime Stout)
4. Consider approval of the recommendation by the City of Muskogee Foundation Board of Directors appointing Eric Anderson to replace Gary Parker, and serving through June 30, 2025, or take other necessary action. (Mike Miller)

RECOGNIZE CITIZENS WISHING TO SPEAK TO CHAIRMAN AND COMMITTEE MEMBERS.

Council Rules of Decorum limit citizen comments to three (3) minutes. Any person desiring to speak is required to sign-in with the City Clerk, provide their name, address, and the particular issue they wish to address. Under Oklahoma law, the Committee Members are prohibited from discussing or taking any action on items not on today's agenda. If written materials are to be submitted to the Committee twelve (12) copies should be made available, and may not be returned.

Public Works Committee**1.**

Meeting Date: 03/16/2020

Initiator: Ashley Wallace, Office Adm 1

Department: City Clerk

Staff Information Source:

Information**AGENDA ITEM TITLE:**

Consider approval of Public Works Committee minutes of March 2, 2020.

BACKGROUND:**RECOMMENDED ACTION:**

Fiscal Impact**Attachments**

03-02-2020 pwmin

MINUTES
PUBLIC WORKS COMMITTEE
MARCH 2, 2020

The Public Works Committee of the City of Muskogee, Oklahoma, met at 5:30 p.m. on Monday, March 2, 2020 in Council Chambers, Third Floor, Municipal Building, with the following in attendance:

Present: Mayor Janey Boydston; Chair Wayne Johnson; Vice Chair Marlon Coleman; Committee Member Derrick Reed; Committee Member Ivory Vann; Committee Member Jaime Stout; Committee Member Evelyn Hibbs; Committee Member Alex Reynolds

Absent: Committee Member Stephanie Jones-Morgan

Staff Mike Miller, City Manager; Roy Tucker, City Attorney; Tammy L. Tracy, City Clerk; Gary Present: Garvin, Assistant City Manager; Matthew Beese, Deputy City Attorney; Greg Riley, Public Works Director; Tish Callahan, City Planner; Johnny Teehee, Police Chief; Dan Hurd, Assistant City Planner; Avery Rigney, Safety Manager; Drew Saffell, Airport Manager; Marcie Gilliam, Strategic Financial Analyst; Kenna Terrell, Permit and License Technician; Chris Cummings, IT Director; Mia Trout, Media Relations Manager; Derrell Jones, Fire Chief

1. Consider approval of Public Works Committee minutes of February 3, 2020.

Motion was made by Mayor Janey Boydston, seconded by Committee Member Evelyn Hibbs to approve Public Works Committee minutes of February 3, 2020.

AYE: Mayor Janey Boydston, Chair Wayne Johnson, Vice Chair Marlon Coleman, Committee Member Derrick Reed, Committee Member Ivory Vann, Committee Member Jaime Stout, Committee Member Evelyn Hibbs, Committee Member Alex Reynolds

Carried - Unanimously

2. **(No Action Taken):** Receive presentation on year-end safety review for 2019, and provide necessary direction to Staff. (Roy Tucker)

Safety Manager Avery Rigney gave the presentation.

3. Consider approval to allow the Commemorative Air Force Air Power Tour and the Military & Indian Aviation Heritage Foundation permission to host and operate a public aviation event titled “Bombers, Blues, & BBQ” on October 16, 17, and 18, 2020, at Muskogee-Davis Regional Airport, or take other necessary action. (Gary D. Garvin)

Assistant City Manager Gary Garvin stated Muskogee-Davis Regional Airport has been grateful to host the Commemorative Air Force (CAF) Air Power Tour on several occasions in the past five (5) years. This year, the CAF wants to co-sponsor an event with the Military & Indian Aviation Heritage Foundation (MIA) called “Bombers, Blues, & BBQ.” Tentatively, the CAF plans to bring the B-29 Superfortress, B-24

Liberator, and several other aircraft including some from the Cavanaugh Flight Museum. The MIA Foundation will be coordinating the accompanying entertainment to include but not limited to live music, food, topical speakers, a fly-in with pancake breakfast, and evening fireworks. The event plans and schedule must be fluid and may change based on aircraft availability, weather, and etcetera. The MIA Foundation is a 501c(3) and money raised through this event will go towards restoration of the original Muskogee WWII hangar located at our airport. The Airport Board did recommend approval at their last meeting.

Motion was made by Committee Member Jaime Stout, seconded by Vice Chair Marlon Coleman to approve the Commemorative Air Force Air Power Tour and the Military & Indian Aviation Heritage Foundation permission to host and operate a public aviation event titled “Bombers, Blues, & BBQ” on October 16, 17, and 18, 2020, at Muskogee-Davis Regional Airport.

AYE: Mayor Janey Boydston, Chair Wayne Johnson, Vice Chair Marlon Coleman, Committee Member Derrick Reed, Committee Member Ivory Vann, Committee Member Jaime Stout, Committee Member Evelyn Hibbs, Committee Member Alex Reynolds

Carried - Unanimously

4. **(No Action Taken):** Receive presentation from Patient Choice Coalition of Oklahoma on upcoming legislation relating to Short-Term Emergency and Non-Emergency Hybrid Medical Facilities, and take other necessary action. (Councilor Marlon Coleman)

Committee Member Marlon Coleman explained over the past couple of weeks he has visited with the Patient Choice Coalition of Oklahoma, concerning their plans to support the Short-Term Emergency and Non-Emergency Hybrid Medical Facilities, and how those facilities will help small cities in rural areas such as Muskogee.

Dan Chepkauskas with Patient Choice Coalition of Oklahoma gave a presentation.

5. Consider the appointment of Kimberli Jaquez, to serve on the Parks and Recreation Board, filling the unexpired term of Melissa Hill, beginning March 1, 2020, and ending February 28, 2021, or take other necessary action. (Councilor Marlon Coleman)

Motion was made by Vice Chair Marlon Coleman, seconded by Committee Member Jaime Stout to approve appointment of Kimberli Jaquez, to serve on the Parks and Recreation Board, filling the unexpired term of Melissa Hill, beginning March 1, 2020, and ending February 28, 2021.

AYE: Mayor Janey Boydston, Chair Wayne Johnson, Vice Chair Marlon Coleman, Committee Member Derrick Reed, Committee Member Ivory Vann, Committee Member Jaime Stout, Committee Member Evelyn Hibbs, Committee Member Alex Reynolds

Carried - Unanimously

RECOGNIZE CITIZENS WISHING TO SPEAK TO CHAIRMAN AND COMMITTEE MEMBERS.

Council Rules of Decorum limit citizen comments to three (3) minutes. Any person desiring to speak is required to sign-in with the City Clerk, provide their name, address, and the particular issue they wish to address. Under Oklahoma law, the Council Members are prohibited from discussing or taking any action on items not on today's agenda. If written materials are to be submitted to the Council twelve (12) copies should be made available, and may not be returned.

Leon Mullican, 1911 South 24th St. West, Muskogee, Oklahoma, stated the ditches from 24th Street to Coody Creek need to be cleaned out and the shoulders of the road need to be clipped.

Motion was made by Deputy Mayor Wayne Johnson, seconded by Committee Member Jaime Stout to allow an additional two (2) minutes for Mr. Mullican to speak.

AYE: Mayor Janey Boydston, Deputy Mayor Wayne Johnson, Committee Member Derrick Reed, Committee Member Evelyn Hibbs, Committee Member Jaime Stout, Committee Member Marlon Coleman, Committee Member Ivory Vann, Committee Member Alex Reynolds.

Absent: Committee Member Stephanie Morgan

Carried - Unanimously

Mr. Mullican would like to thank the City for installing a new waterline near his home.

Billy Reheard, 1507 S. 24th Street West, Muskogee, Oklahoma, stated the culvert that runs from OG&E to his home on 24th Street is completely clogged and when it rains, the water floods the street and his yard. He would like for the problem to be fixed.

Stan Anthis, 3002 Shelby Circle, Muskogee, Oklahoma, stated he has been a member of the Swim and Fitness Center since it opened. He explained that half of the lockers in the men's locker room are unusable due to the water running down the walls and there is standing water on the floors. Before anything new is added to the fitness center, he would like the current issues to be resolved.

CHAIRMAN WAYNE JOHNSON
PUBLIC WORKS COMMITTEE

pwmin
TT/aw

Meeting Date: 03/16/2020

Initiator: Tish Callahan, Planning Director

Information

AGENDA ITEM TITLE:

Consider approval of the Final Plat of Walnut Creek Addition, consisting of forty (40) lots on eight (8) acres, located on South Country Club Road, or take other necessary action. (Tish Callahan)

LEGAL DESCRIPTION:

A PART OF THE SW1/4 OF THE NW1/4 LESS THE NORTH 330.00 FEET THEREOF IN SECTION 32, T15N, R19E, I.B.&M. IN THE CITY OF MUSKOGEE, MUSKOGEE COUNTY, STATE OF OKLAHOMA, BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS; BEGINNING AT THE SOUTHWEST CORNER OF THE NW1/4 OF SAID SECTION 32, THENCE N1°43'34"W ALONG THE WEST LINE THEREOF A DISTANCE OF 440.01 FEET; THENCE N88°36'15"E A DISTANCE OF 645.01 FEET; THENCE S1°43'34"E A DISTANCE OF 80.00 FEET; THENCE N88°36'15"E A DISTANCE OF 180.00 FEET; THENCE S1°43'34"E A DISTANCE OF 360.01 FEET TO A POINT ON THE NORTH LINE OF COUNTRY CLUB PLAZA II-B ADDITION; THENCE S88°36'15"W ALONG SAID SOUTH LINE ALSO BEING THE SOUTH LINE OF THE NW1/4 OF SECTION 32 A DISTANCE OF 825.01 FEET TO THE POINT OF BEGINNING. CONTAINING 8.00 ACRES, MORE OR LESS.

BACKGROUND:

The Preliminary Plat of Walnut Creek Addition, consisting of One Hundred Twenty Six (126) lots on 30 acres was approved by City Council on January 13, 2020. The Preliminary Plat serves as the site plan as required for the Planned Unit Development zoned development.

The Final Plat of Walnut Creek Addition, consisting of forty (40) lots as Phase I is presented for approval. The request is to allow Phase I to be developed residentially with single-family dwellings under the Planned Unit Development (PUD) zoning classification. The construction plans for the infrastructure; water, sewer, streets with sidewalks have been submitted and approved. Subdivision Review Committee reviewed and recommended approval of the final plat.

RECOMMENDED STAFF ACTION:

Approve the Final Plat of Walnut Creek Addition.

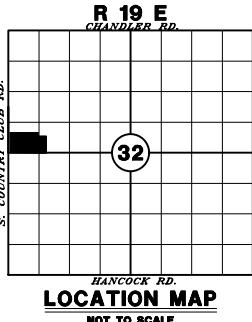
Fiscal Impact

Attachments

Walnut Creek Final Plat

Walnut Creek Addn - Final Plat

DRAWNR # A.MCKAY DATE 1/7/2020
CHECKED BY T.ROBISON FILE NAME: W08021



LOCATION MAP
NOT TO SCALE



DEVELOPER:
HOME CREATION MUSKOGEE CONSTRUCTION, LLC
Mobile: Jalil Farzaneh
Hossein Farzaneh
2252 N. Broadway Street
Moore, Oklahoma 73160

DEVELOPMENT SUMMARY:
ZONING PUD
TOTAL AREA: 8.00 ACRES
TOTAL LOTS IN THIS PHASE = 40

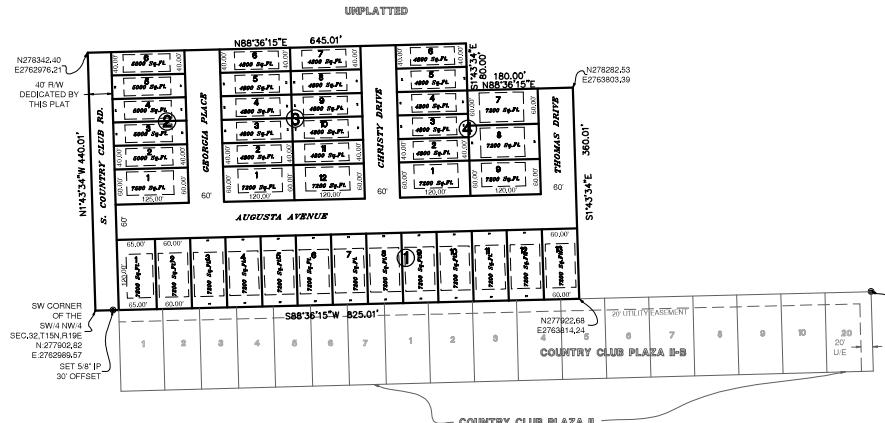
— — — SETBACK AND UTILITY EASEMENT
FRONT LOT = 25
SIDE LOT = 5
STREET SIDE = 15'
REAR LOT = 20'

OFFSITE CONTROL
H-41
N-280,550.838
E-2,762,320.360
EL-884.327

Heartland Surveying & Mapping PLLC
4444 N. 14th Street, Suite 100
Oklahoma City, Oklahoma 73106
(405) 888-7799

* LOT CORNER PINS TO BE SET AFTER APPROVAL OF PLAT
HORIZONTAL DATUM IS BASED ON NAD 83(93) OKLAHOMA
STATE PLANE COORDINATE SYSTEM, OKLAHOMA NORTH ZONE.

**FINAL PLAT
OF
WALNUT CREEK ADDITION
PHASE-I**
**SECTION 32, T15N, R19E,
CITY OF MUSKOGEE
MUSKOGEE COUNTY, STATE OF OKLAHOMA**



100 0 100 200
SCALE IN FEET

STATE OF OKLAHOMA
COUNTY OF MUSKOGEE

KNOW ALL MEN BY THESE PRESENTS, that We, Jalil Farzaneh AND Hossein Farzaneh, hereby certify that we are the Owner of the and the persons or persons having any right, title or interests to the following described tract of land to-wit:

A portion of the Section 32, T15N, R19E being more particularly described by metes and bounds as follows: Beginning at the Southeast corner of the NW1/4 of said Section 32, thence N1°43'34"E a distance of 80.00 feet; thence N88°36'15"E a distance of 180.00 feet; thence S1°43'34"E a distance of 360.01 feet to a point on the North line of Country Club Plaza II Addition; thence N88°36'15"E a distance of 440.01 feet; thence S1°43'34"E a distance of 80.00 feet; thence N88°36'15"E a distance of 180.00 feet; thence S1°43'34"E a distance of 360.01 feet to a point on the North line of the NW1/4 of Section 32; a distance of 625.01 feet to the Point of Beginning.

Containing 8.00 acres, more or less.

We further certify that we have caused said tract of land to be platted into lots and blocks, and have caused this plat to be made of said tract showing accurate dimension of lots and streets. We hereby designate said tract of land as Walnut Creek Addition Phase-I and dedicate to public use all streets and utility easements as shown herein.

Jalil Farzaneh

Hossein Farzaneh

STATE OF OKLAHOMA
COUNTY OF MUSKOGEE

Before me, the undersigned, a notary public in and for the State of Oklahoma, personally appeared Jalil Farzaneh and Hossein Farzaneh, to me known to be the identical persons who executed the foregoing instrument and acknowledged to me that they executed the same as their free and voluntary act and deed for the purpose set forth,

WITNESS my hand and seal this ____ day of _____, 2020.

Notary Public

My Commission expires: _____

CERTIFICATE OF SURVEY

KNOW ALL MEN BY THESE PRESENTS, that Tony Robison, a resident of the State of Oklahoma, do hereby certify that I have carefully and accurately surveyed and platted into lots and blocks the above described property and that this plat is a true and correct representation thereof; I further certify that this plat meets the minimum standards for the practice of land surveying.

WITNESS my hand and seal this ____ day of _____, 2020.

PRELIMINARY

Tony Robison, Land Surveyor 1888

STATE OF OKLAHOMA
COUNTY OF MUSKOGEE

Before me, the undersigned, a notary public in and for the State of Oklahoma, personally appeared Tony Robison to me known to be the identical person who executed the foregoing instrument and acknowledged to me that he executed the same as his free and voluntary act and deed for the purpose set forth,

WITNESS my hand and seal this ____ day of _____, 2020.

Notary Public

My Commission expires: _____

TREASURER'S CERTIFICATE

I hereby certify that as to all real estate involved in the plat, all taxes have been paid for 2019 as reflected by the current tax roll and that there are no taxes due for prior years, and security has been provided for 2020 taxes not as yet certified to me.

County Treasurer

CERTIFICATE OF COUNTY CLERK
This plat has been filed in the office of the County Clerk, Muskogee County, Oklahoma, this ____ day of _____, 2020. Book _____, Page _____

County Clerk

APPROVED: City of Muskogee
Date _____

Mayor _____

City Clerk _____

FLOOD CERTIFICATION

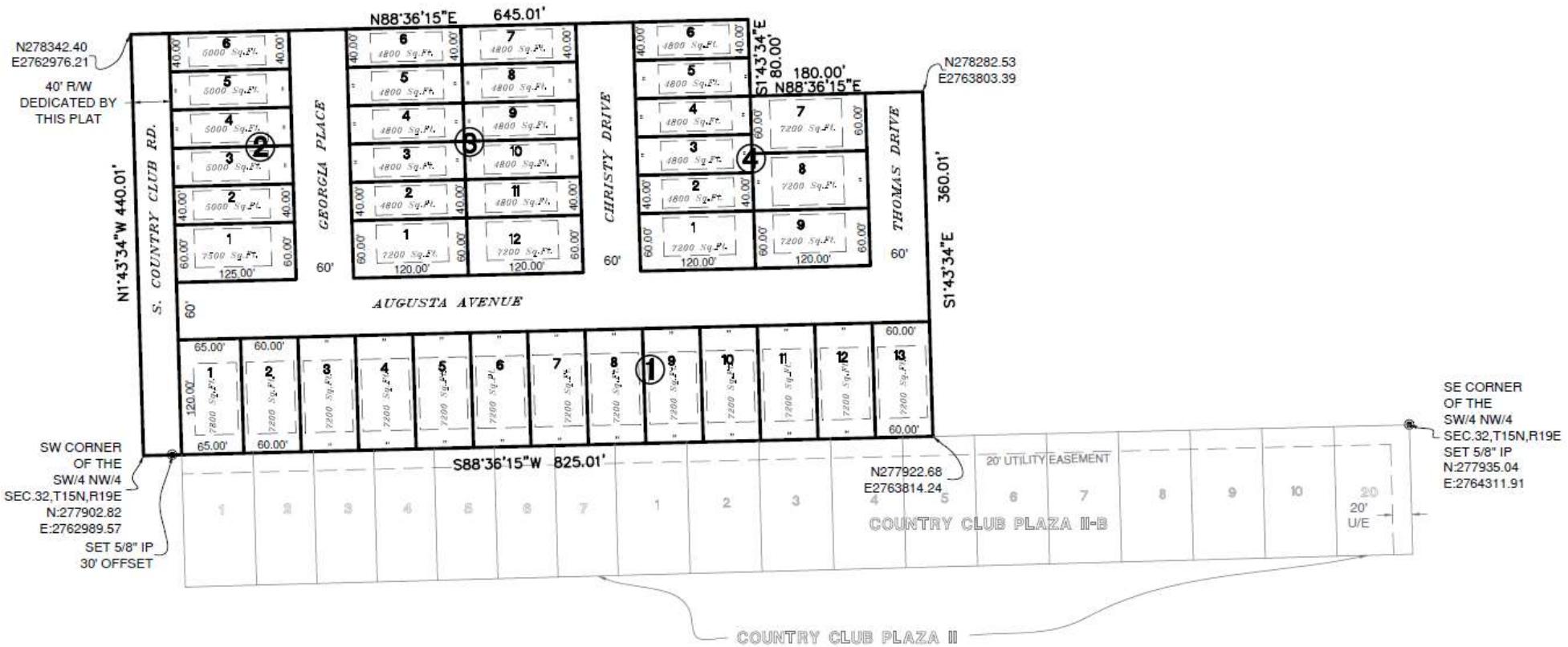
According to the U.S. Department of Housing & Urban Development Insurance Rate Map, Panel Number 40101C0255F, Effective Date FEBRUARY 4, 2011 The subject property is located in Zone "X". Areas determined to be outside the 0.2% annual chance floodplain.

This plat is approved by the City of Muskogee to have Public Sanitary Sewer and Public Water Systems. I, Jalil Farzaneh, hereby agree that no transfer of deed or building plans will be transacted until all streets and utility improvements have been completed and accepted by the City of Muskogee or appropriate financial guarantee as required by Section 19-143d of the Subdivision regulations have been submitted and accepted.

Jalil Farzaneh

Walnut Creek Addition – Final Plat Phase I

UNPLATTED



Public Works Committee 3.

Meeting Date: 03/16/2020

Submitted For: Tammy Tracy, City Clerk

Initiator: Tammy Tracy, City Clerk

Department: City Clerk

Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval of the appointment of Evelyn Hibbs, to serve on the Parks and Recreation Board, for a four (4) year term, beginning March 1, 2020, and ending February 29, 2024, or take other necessary action. (Councilor Jaime Stout)

BACKGROUND:

This vacancy was created by the resignation of Patrick Cale.

RECOMMENDED ACTION:

Approval of the appointment.

Fiscal Impact

Attachments

No file(s) attached.

Public Works Committee 4.
Meeting Date: 03/16/2020
Submitted For: Mike Miller, City Manager **Initiator:** Marsha Wiseman,
Admin Assistant
Department: City Manager
Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval of the recommendation by the City of Muskogee Foundation Board of Directors appointing Eric Anderson to replace Gary Parker, and serving through June 30, 2025, or take other necessary action. (Mike Miller)

BACKGROUND:

Per the bylaws of the City of Muskogee Foundation, their board appointments are submitted by the City of Muskogee Foundation Board of Directors for City Council approval.

Eric Anderson will replace Gary Parker.

RECOMMENDED ACTION:

Approve the recommendation by the City of Muskogee Foundation Board of Directors appointing Eric Anderson to replace Gary Parker.

Fiscal Impact

Attachments

No file(s) attached.
