

The City of Muskogee encourages participation from all citizens in public meetings if participation is not possible due to disability, please notify the City Clerk in writing at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made. (ADA/36).

**AGENDA**  
**MUSKOGEE AIRPORT BOARD MEETING**  
**MARCH 27, 2024**  
**\* SPECIAL CALL \***

*Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item.*

*When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body.*

*Under certain circumstances, items are deferred to a specific date or stricken from the agenda entirely.*

**SPECIAL CALL SESSION - 4:00 P.M. - MUSKOGEE-DAVIS REGIONAL AIRPORT  
TERMINAL, 1201 SABRE STREET, MUSKOGEE, OKLAHOMA**

**ROLL CALL**

- 1 Consider approval of Airport Board Minutes of November 15, 2023, or take other necessary action.
- 2 Consider approval of Financial Statements for November 2023 through February 2024 or take other necessary action.
- 3 Receive Airport Operations Report, and take other necessary action. (Mike Stewart)
- 4 Discuss and take action as needed for the Muskogee-Davis Regional Airport 5-Year Financial Solvency Plan.
- 5 Discuss and take action as needed on annual events held at Muskogee-Davis Regional Airport, including Sports Car Club of America (SCCA), Highway Patrol training, and Tora! Tora! Tora! practice.
- 6 Review and discuss airport 5-Year Capital Improvement Plan (CIP) which begins with FY25 on July 1, 2024.

**ADJOURN**

**Airport Board Special Call Agenda**

**1.**

Meeting Date: 03/27/2024

Initiator: Marsha Wiseman, Public Works Strategic Support Admin

Department: Public Works

Staff Information Source:

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Information

AGENDA ITEM TITLE:

Consider approval of Airport Board Minutes of November 15, 2023, or take other necessary action.

BACKGROUND:

RECOMMENDED ACTION:

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Fiscal Impact

Attachments

11152023ABmin

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**Airport Board Special Call Agenda**

**2.**

Meeting Date: 03/27/2024

Initiator: Marsha Wiseman, Public Works Strategic Support Admin

Department: Public Works

Staff Information Source:

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Information

AGENDA ITEM TITLE:

Consider approval of Financial Statements for November 2023 through February 2024 or take other necessary action.

BACKGROUND:

RECOMMENDED ACTION:

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Fiscal Impact

Attachments

MKO Financials Nov2023-Feb2024

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**Airport Board Special Call Agenda**

**4.**

Meeting Date: 03/27/2024  
Submitted For: Mike Stewart, Public Works  
Initiator: Marsha Wiseman, Public Works Strategic Support Admin  
Department: Public Works  
Staff Information Source: Marsha Wiseman

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Information

**AGENDA ITEM TITLE:**

Discuss and take action as needed for the Muskogee-Davis Regional Airport 5-Year Financial Solvency Plan.

**BACKGROUND:**

In November 2018, the Airport Board unanimously approved a 5-year Financial Solvency Plan for Muskogee-Davis Regional Airport. Part of that plan called for planned hangar lease rate increases in 2019, 2021 and 2023. The 2019 increases were approved by City Council and implemented, but no further increases have been acted on.

**RECOMMENDED ACTION:**

Discuss and take action as needed.

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Fiscal Impact

Attachments

Airport 5-Yr Solvency Plan

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**Airport Board Special Call Agenda**

**5.**

Meeting Date: 03/27/2024  
Initiator: Marsha Wiseman, Public Works Strategic Support Admin  
Department: Public Works  
Staff Information Source:

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**Information**

**AGENDA ITEM TITLE:**

Discuss and take action as needed on annual events held at Muskogee-Davis Regional Airport, including Sports Car Club of America (SCCA), Highway Patrol training, and Tora! Tora! Tora! practice.

**BACKGROUND:**

This item is to inform and receive input from Airport Board members regarding events that are normally held on an annual basis at the airport.

**RECOMMENDED ACTION:**

Discuss and direct staff as needed.

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**Fiscal Impact**

**Attachments**

*No file(s) attached.*

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**Airport Board Special Call Agenda**

**6.**

Meeting Date: 03/27/2024  
Submitted For: Mike Stewart, Public Works  
Initiator: Marsha Wiseman, Public Works Strategic Support Admin  
Department: Public Works  
Staff Information Source: Marsha Wiseman

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Information

AGENDA ITEM TITLE:

Review and discuss airport 5-Year Capital Improvement Plan (CIP) which begins with FY25 on July 1, 2024.

BACKGROUND:

Olsson Engineering was engaged to develop a 5-Year CIP plan for Muskogee-Davis Regional Airport for possible grant funding.

RECOMMENDED ACTION:

Review and direct staff as needed on FY25 5-Year CIP projects.

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Fiscal Impact

Attachments

MKO 5025-2029 CIP

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