

The City of Muskogee encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28 CFR/36).

AGENDA
MUSKOGEE MUNICIPAL AUTHORITY
FEBRUARY 26, 2024

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item.

When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body.

Under certain circumstances, items are deferred to a specific date or stricken from the agenda entirely.

REGULAR SESSION - 5:30 P.M., 3RD FLOOR, COUNCIL CHAMBERS, MUNICIPAL BUILDING, 229 W. OKMULGEE, MUSKOGEE, OKLAHOMA

INVOCATION - TRUSTEE TRACI MCGEE

FLAG SALUTE - MAYOR MARLON J. COLEMAN

ROLL CALL

REGULAR AGENDA

1. Consider approval of MMA Minutes of Regular Session November 27, 2023, and Special Call December 11, 2023, or take other necessary action.

2. Consider approval of MMA Claims for all City Departments for the month ending January 2024, or take other necessary action. (Mike Miller)

ADJOURN

Muskogee Municipal Authority

1.

Meeting Date: 02/26/2024
Initiator: Jennifer Sharp, Admin II
Department: City Clerk
Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval of MMA Minutes of Regular Session November 27, 2023, and Special Call December 11, 2023, or take other necessary action.

BACKGROUND:

RECOMMENDED ACTION:

Fiscal Impact

Attachments

11-27-2023 mmamin
12-11-2023 spmmamin

MINUTES
OF THE MUSKOGEE MUNICIPAL AUTHORITY
MUSKOGEE, OKLAHOMA, MET IN REGULAR SESSION
IN THE COUNCIL CHAMBERS OF CITY HALL
NOVEMBER 27, 2023

The Muskogee Municipal Authority met in Regular Session in Council Chambers of City Hall, November 27, 2023, at 5:30 p.m., with Chair Marlon J. Coleman presiding.

Mayor Marlon J. Coleman recognized Darren Murrell as Employee of the Month November 2023.

The Invocation was led by Mayor Marlon J. Coleman.

The flag salute was led by Mayor Marlon J. Coleman.

The meeting was called to order by Chair Coleman and the City Clerk called the roll as follows:

Present: Chair Marlon J. Coleman; Vice Chair Derrick Reed; Trustee Jaime Stout; Trustee Alex Reynolds; Trustee Tracy Hoos; Trustee Shirley Hilton-Flanary; Trustee Perline Boyattia-Craig; Trustee Patrick Cale

Absent: Trustee Traci McGee

Staff Mike Miller, City Manager; Mike Stewart, Interim Assistant City Manager; Katrina

Present: Bodenhamer, City Attorney; Tammy L. Tracy, City Clerk; Maggie Eaton, Human Resources Director; Avery Rigney, Interim Public Works Director; Jody King, Planning Director; Mark Wilkerson, Parks and Rec Director; Kevin Anthis, Aquatic & Fitness Facility Manager; Chad Farmer, Deputy Police Chief; Leslie Arnold, Legal Assistant; Austin Witt, Deputy City Attorney

1. Consider approval of MMA Minutes of October 23, 2023, or take other necessary action.

Motion was made by Trustee Alex Reynolds, seconded by Trustee Jaime Stout to approve MMA Minutes of October 23, 2023.

AYE: Chair Marlon J. Coleman, Vice Chair Derrick Reed, Trustee Jaime Stout, Trustee Alex Reynolds, Trustee Tracy Hoos, Trustee Shirley Hilton-Flanary, Trustee Perline Boyattia-Craig, Trustee Patrick Cale

Carried - Unanimously

Trustee Traci McGee entered the meeting at 5:36 p.m.

2. Consider approval of MMA Claims for the month ending October 31, 2023, or take other necessary action. (Mike Miller)

Motion was made by Trustee Alex Reynolds, seconded by Trustee Perline Boyattia-Craig to approve MMA Claims for the month ending October 31, 2023.

AYE: Chair Marlon J. Coleman, Vice Chair Derrick Reed, Trustee Jaime Stout, Trustee Alex Reynolds, Trustee Traci McGee, Trustee Tracy Hoos, Trustee Shirley Hilton-Flanary, Trustee Perline Boyattia-Craig, Trustee Patrick Cale

Carried - Unanimously

There being no further business to discuss the meeting was adjourned.

MARLON J. COLEMAN, CHAIR

TAMMY L. TRACY, CITY CLERK
(SEAL)

mmamin
TT/js

MINUTES

OF THE MUSKOGEE MUNICIPAL AUTHORITY MUSKOGEE, OKLAHOMA, MET IN A SPECIAL CALL SESSION IN THE COUNCIL CHAMBERS OF CITY HALL DECEMBER 11, 2023

The Muskogee Municipal Authority met in a Special Call Session in Council Chambers of City Hall, December 11, 2023, at 5:30 p.m., with Chair Marlon J. Coleman presiding.

Goodwill Industries, Ron Meijerink and Sabrina Ware, reported on their recent acquiring of 2410 Shawnee where a Goodwill store, donation center, and career center will be located and is scheduled to be open in June 2024.

The City of Muskogee was presented with the Best Commercial Float trophy for the Muskogee Homecoming Parade 2023.

Invocation was given by Mayor Marlon J. Coleman.

Flag salute was led by Mayor Marlon J. Coleman.

The meeting was called to order by Chair Coleman and the City Clerk called the roll as follows:

Present: Chair Marlon J. Coleman; Vice Chair Derrick Reed; Trustee Jaime Stout; Trustee Traci McGee; Trustee Tracy Hoos; Trustee Shirley Hilton-Flanary; Trustee Perline Boyattia-Craig; Trustee Patrick Cale

Absent: Trustee Alex Reynolds

Staff Present: Mike Miller, City Manager; Roger Kolman, Assistant City Manager; Katrina Bodenhamer, City Attorney; Tammy L. Tracy, City Clerk; Mike Stewart, Public Works Director; Jeff Reeves, Project Manager; Dennis Read, Treasurer; Maggie Eaton, Human Resources Director; Tyler Evans, Emergency Management Director; Alicia Glanz, Deputy Treasurer; Avery Rigney, Assistant Public Works Director; Jody King, Planning Director; Johnny Tehee, Police Chief; Chris Cummings, IT Director; Austin Witt, Deputy City Attorney

1. Consider approval of MMA Claims for the month ending November 30, 2023, or take other necessary action. (Mike Miller)

Motion was made by Trustee Patrick Cale, seconded by Trustee Perline Boyattia-Craig to approve MMA Claims for the month ending November 30, 2023.

AYE: Chair Marlon J. Coleman, Vice Chair Derrick Reed, Trustee Jaime Stout, Trustee Traci McGee, Trustee Tracy Hoos, Trustee Shirley Hilton-Flanary, Trustee Perline Boyattia-Craig, Trustee Patrick Cale

Carried - Unanimously

Trustee Alex Reynolds entered the meeting at 4:42 p.m.

2. Consider approval of Resolution No. 2968 of the Muskogee Municipal Authority (The "Borrower") authorizing a loan from the Oklahoma Water Resources Board in the total aggregate principal amount of not to exceed \$82,000,000.00; approving the issuance of a promissory note in the total aggregate principal amount of not to exceed \$82,000,000.00, secured by a pledge of Revenues and Authorizing its execution; designating a local trustee; approving and authorizing the execution of a trust agreement; approving and authorizing the execution of a loan agreement; approving and authorizing the execution of a security agreement; ratifying and confirming a lease agreement and operation and maintenance contract, as amended pertaining to the leasing of the City of Muskogee water and sanitary sewer systems to the borrower; approving and authorizing the modification of the security with respect to certain outstanding indebtedness of the borrower, specifically adding one-half of one percent (0.50%) of sales tax revenue to the security pledge and approving and authorizing the execution of any and all necessary documents, including but not limited to a sales tax agreement, an amended parity agreement, an amendment to general bond indenture and amendments to loan agreements and amended security agreement; approving and authorizing a note to purchase agreement; approving various covenants; approving and authorizing application to the Oklahoma Water Resources Board; approving and authorizing a Professional Services Agreement with The Public Finance Group, PLLC and Municipal Finance Services, Inc.; approving and authorizing payment of fees and expenses; and containing other provisions relating thereto, or take other necessary action. (Mike Miller)

City Manager Mike Miller explained the Oklahoma Department of Environmental Quality (ODEQ) has issued an order to replace our water treatment plant. This is necessary to raise our standards and capacity for future economic development projects and growth in our community. He explained City Council has worked diligently for two (2) years to develop a long-term solution to the outdated facility.

Mr. Miller explained water and sewer services are fee-for-service offerings, and citizens who use the services should pay for the cost of these services. This allows the use of tax revenues for services not charged to the public such as police and fire protection. In order to fund improvements, City Staff and partners have conducted a study and are proposing rate increases to cover the cost of the new wastewater treatment plant and future water meter replacement. The proposed rates are similar to rates charged in other communities and would be phased in over a three (3) year period. ODEQ has accepted our proposed plan to begin the replacement of the waste water treatment plant.

Alan Brooks, The Public Finance Law Group PLLC, stated this resolution will approve an interest rate not to exceed six and one-half percent (6.5%.) The one-half of one percent (0.50%) of sales tax revenue is pledged as collateral, but can be used on other budgeted

items. This is not an additional tax; this is from tax already collected. Mr. Brooks explained the City has already received one (1) fine from ODEQ and explained funds are better use to fund the project rather than pay additional fines for non-compliance.

Motion was made by Trustee Perline Boyattia-Craig, seconded by Trustee Shirley Hilton-Flanary to approve Resolution No. 2968 of the Muskogee Municipal Authority (The "Borrower") authorizing a loan from the Oklahoma Water Resources Board in the total aggregate principal amount of not to exceed \$82,000,000.00; approving the issuance of a promissory note in the total aggregate principal amount of not to exceed \$82,000,000.00, secured by a pledge of Revenues and Authorizing its execution; designating a local trustee; approving and authorizing the execution of a trust agreement; approving and authorizing the execution of a loan agreement; approving and authorizing the execution of a security agreement; ratifying and confirming a lease agreement and operation and maintenance contract, as amended pertaining to the leasing of the City of Muskogee water and sanitary sewer systems to the borrower; approving and authorizing the modification of the security with respect to certain outstanding indebtedness of the borrower, specifically adding one-half of one percent (0.50%) of sales tax revenue to the security pledge and approving and authorizing the execution of any and all necessary documents, including but not limited to a sales tax agreement, an amended parity agreement, an amendment to general bond indenture and amendments to loan agreements and amended security agreement; approving and authorizing a note to purchase agreement; approving various covenants; approving and authorizing application to the Oklahoma Water Resources Board; approving and authorizing a Professional Services Agreement with The Public Finance Group, PLLC and Municipal Finance Services, Inc.; approving and authorizing payment of fees and expenses; and containing other provisions relating thereto.

AYE: Chair Marlon J. Coleman, Vice Chair Derrick Reed, Trustee Jaime Stout, Trustee Alex Reynolds, Trustee Traci McGee, Trustee Tracy Hoos, Trustee Shirley Hilton-Flanary, Trustee Perline Boyattia-Craig, Trustee Patrick Cale
Carried - Unanimously

There being no further business to discuss the meeting was adjourned.

MARLON J. COLEMAN, CHAIR

TAMMY L. TRACY, CITY CLERK
(SEAL)

mmamin
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Muskogee Municipal Authority

2.

Meeting Date: 02/26/2024
Initiator: Jennifer Sharp, Admin II
Department: City Clerk
Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval of MMA Claims for all City Departments for the month ending January 2024, or take other necessary action. (Mike Miller)

BACKGROUND:

RECOMMENDED ACTION:

Fiscal Impact

Attachments

MMA Claims

THE MUSKOGEE MUNICIPAL AUTHORITY

CLAIMS LIST

FOR MONTH ENDING JANUARY 31, 2024

CITY OF MUSKOGEE	REVENUE ACCOUNT	REIMBURSE CITY FOR EXPENDITURES OF OPERATION & TRANSFER OF EXCESS	\$904,494.93
		RETAIN FOR CAPITAL PROJECTS	\$224,751.32
MMA DEBT SERVICE TRANSFERS	REVENUE ACCOUNT	TO SERVICE WATER & SEWER OBLIGATIONS	<u>\$220,852.59</u>
			\$1,350,098.84