

The City of Muskogee encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28 CFR/36).

AGENDA
MUSKOGEE MUNICIPAL AUTHORITY
JUNE 24, 2024

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item.

When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body.

Under certain circumstances, items are deferred to a specific date or stricken from the agenda entirely.

REGULAR SESSION - 5:30 P.M., 3RD FLOOR, COUNCIL CHAMBERS, MUNICIPAL BUILDING, 229 W. OKMULGEE, MUSKOGEE, OKLAHOMA

MAYOR W. PATRICK CALE TO RECOGNIZE THE RETIREMENT OF DOUG FULKERSON

INVOCATION - DEPUTY MAYOR DERRICK REED

FLAG SALUTE - MAYOR W. PATRICK CALE

ROLL CALL

REGULAR AGENDA

1. Consider approval of MMA Minutes of Regular Session April 22, 2024, and Special Call Session May 20, 2024, or take other necessary action.
2. Consider approval of MMA Claims for the month ending April 30, 2024, or take other necessary action. (Mike Miller)
3. Consider approval of MMA Claims for the month ending May 31, 2024, or take other necessary action. (Mike Miller)

ADJOURN

Muskogee Municipal Authority

1.

Meeting Date: 06/24/2024
Initiator: Jennifer Sharp, Admin II
Department: City Clerk
Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval of MMA Minutes of Regular Session April 22, 2024, and Special Call Session May 20, 2024, or take other necessary action.

BACKGROUND:

RECOMMENDED ACTION:

Fiscal Impact

Attachments

4-22-2024 mmamin
5-20-2024 spcmmamin

MINUTES
OF THE MUSKOGEE MUNICIPAL AUTHORITY
MUSKOGEE, OKLAHOMA, MET IN REGULAR SESSION
IN THE COUNCIL CHAMBERS OF CITY HALL
APRIL 22, 2024

The Muskogee Municipal Authority met in Regular Session in Council Chambers of City Hall, April 22, 2024, at 5:30 p.m., with Chair W. Patrick Cale presiding.

Judge Toni Bradley-Smith swore in newly elected Mayor W. Patrick Cale, Councilmember Derrick Reed, Councilmember C.B. Abel, and Councilmember Melody Cranford.

Invocation was led by Trustee Jaime Stout.

Flag Salute was led by Chair W. Patrick Cale.

The meeting was called to order by Chair Cale, and the City Clerk called the roll as follows:

Present: Chair W. Patrick Cale; Vice Chair Derrick Reed; Trustee Jaime Stout; Trustee Tracy Hoos; Trustee Shirley Hilton-Flanary; Trustee C.B. Abel; Trustee Melody Cranford

Absent: Trustee Dan Hall; Trustee Tom Martindale

Staff Mike Miller, City Manager; Roger Kolman, Assistant City Manager; Katrina Bodenhamer,

Present: City Attorney; Tammy L. Tracy, City Clerk; Mike Stewart, Public Works Director; Maggie Eaton, Human Resources Director; Avery Rigney, Assistant Public Works Director; Seth Campbell, Assistant City Attorney; Jody King, Planning Director; Abby Wright, Stormwater Quality Technician; Robert Swepston, Fleet Director; Johnny Tehee, Police Chief; Mark Wilkerson, Parks and Rec Director; Austin Witt, Deputy City Attorney

1. Consider approval of MMA Minutes of March 25, 2024, or take other necessary action.

Motion was made by Trustee Jaime Stout, seconded by Trustee Shirley Hilton-Flanary to approve of MMA Minutes of March 25, 2024.

AYE: Chair W. Patrick Cale, Vice Chair Derrick Reed, Trustee Jaime Stout, Trustee Tracy Hoos, Trustee Shirley Hilton-Flanary, Trustee C.B. Abel, Trustee Melody Cranford

Carried - Unanimously

2. Consider approval of MMA Claims for the month ending March 31, 2024, or take other necessary action. (Mike Miller)

Motion was made by Trustee Shirley Hilton-Flanary, seconded by Trustee Jaime Stout to approve of MMA Claims for the month ending March 31, 2024.

AYE: Chair W. Patrick Cale, Vice Chair Derrick Reed, Trustee Jaime Stout,
Trustee Tracy Hoos, Trustee Shirley Hilton-Flanary, Trustee C.B. Abel,
Trustee Melody Cranford

Carried - Unanimously

There being no further business to discuss the meeting was adjourned.

W. PATRICK CALE, CHAIR

TAMMY L. TRACY, CITY CLERK
(SEAL)

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TT/js

MINUTES
OF THE MUSKOGEE MUNICIPAL AUTHORITY
MUSKOGEE, OKLAHOMA, MET IN REGULAR SESSION
IN THE COUNCIL CHAMBERS OF CITY HALL
MAY 20, 2024

The Muskogee Municipal Authority met in Regular Session in Council Chambers of City Hall, May 20, 2024, at 5:30 p.m., with Chair W. Patrick Cale presiding.

The meeting was called to order by Chair Cale and the Deputy City Clerk called the roll as follows:

Present: Chair Patrick Cale; Vice Chair Derrick Reed; Trustee Shirley Hilton-Flanary; Trustee C.B. Abel; Trustee Melody Cranford; Trustee Dan Hall; Trustee Tom Martindale

Absent: Trustee Jaime Stout; Trustee Tracy Hoos

Staff Present: Mike Miller, City Manager; Katrina Bodenhamer, City Attorney; Kenna Terrell, Deputy City Clerk; Mike Stewart, Public Works Director; Dennis Read, Treasurer; Maggie Eaton, Human Resources Director; Jody Moore, Fire Chief; Avery Rigney, Assistant Public Works Director; Johnny Tehee, Police Chief; Alicia Glanz, Deputy Treasurer; Kelly Bolding, Deputy Emergency Mgmt Director; Robert Swepston, Fleet Director; Jody King, Planning Director

1. Consider approval of Resolution No. 2990 adopting the Muskogee Municipal Authority budget for FY2024-2025, establishing budget amendment authority, or take other necessary action. (Mike Miller)

Motion was made by Trustee Shirley Hilton-Flanary, seconded by Trustee Tom Martindale to approve of Resolution No. 2990 adopting the Muskogee Municipal Authority budget for FY2024-2025, establishing budget amendment authority.

AYE: Chair Patrick Cale, Vice Chair Derrick Reed, Trustee Jaime Stout, Trustee Tracy Hoos, Trustee Shirley Hilton-Flanary, Trustee C.B. Abel, Trustee Melody Cranford, Trustee Dan Hall, Trustee Tom Martindale

Carried - Unanimously

There being no further business to discuss the meeting was adjourned.

W. PATRICK CALE, CHAIR

KENNA TERRELL, DEPUTY CITY CLERK
(SEAL)

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KT/js

Muskogee Municipal Authority

2.

Meeting Date: 06/24/2024

Submitted For: Mike Miller, City Manager

Initiator: ALICIA GLANZ,
DEPUTY
TREASURER

Department: Finance

Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval of MMA Claims for the month ending April 30, 2024, or take other necessary action.
(Mike Miller)

BACKGROUND:

Muskogee Municipal Authority has submitted claims for April 2024 which need to be approved.

RECOMMENDED ACTION:

Approve the claims.

Fiscal Impact

Attachments

MMA Claims Apr 24

THE MUSKOGEE MUNICIPAL AUTHORITY

CLAIMS LIST

FOR MONTH ENDING APRIL 30, 2024

CITY OF MUSKOGEE	REVENUE ACCOUNT	REIMBURSE CITY FOR EXPENDITURES OF OPERATION & TRANSFER OF EXCESS	\$946,168.64
		RETAIN FOR CAPITAL PROJECTS	\$231,136.59
MMA DEBT SERVICE TRANSFERS	REVENUE ACCOUNT	TO SERVICE WATER & SEWER OBLIGATIONS	<u>\$219,318.96</u>
			\$1,396,624.19

Muskogee Municipal Authority

3.

Meeting Date: 06/24/2024
Initiator: ALICIA GLANZ, DEPUTY TREASURER
Department: Finance
Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval of MMA Claims for the month ending May 31, 2024, or take other necessary action.
(Mike Miller)

BACKGROUND:

Muskogee Municipal Authority has submitted claims for May 2024 which need to be approved.

RECOMMENDED ACTION:

Approve the claims.

Fiscal Impact

Attachments

MMA Claims May 2024

THE MUSKOGEE MUNICIPAL AUTHORITY

CLAIMS LIST

FOR MONTH ENDING MAY 31, 2024

CITY OF MUSKOGEE	REVENUE ACCOUNT	REIMBURSE CITY FOR EXPENDITURES OF OPERATION & TRANSFER OF EXCESS	\$886,383.11
		RETAIN FOR CAPITAL PROJECTS	\$229,755.86
MMA DEBT SERVICE TRANSFERS	REVENUE ACCOUNT	TO SERVICE WATER & SEWER OBLIGATIONS	<u>\$219,318.96</u>
			\$1,335,457.93