

The City of Muskogee encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the Planning Department, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28 CFR/36).

POSTING DATE: July 8, 2024

AGENDA
PLANNING AND ZONING COMMISSION
JULY 15, 2024

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item.

When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body.

Under certain circumstances, items are deferred to a specific date or stricken from the agenda entirely.

REGULAR SESSION - 9:00 A.M. 3RD FLOOR COUNCIL CHAMBERS, MUNICIPAL BUILDING, 229 W. OKMULGEE, MUSKOGEE, OKLAHOMA

ROLL CALL

1. Consider approval of the minutes from the regular session of the Planning Commission meeting held on July 1, 2024, or take necessary action.
2. Robert's Rules of Order. (Jody King)
3. Discussion with the commission what restrictions, if any, may be placed on cannabis businesses in the city. (Jody King)

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Planning Commission

1.

Meeting Date: 07/15/2024

Initiator: Josie Graves, Admin I

Information

AGENDA ITEM TITLE:

Consider approval of the minutes from the regular session of the Planning Commission meeting held on July 1, 2024, or take necessary action.

LEGAL DESCRIPTION:

BACKGROUND:

RECOMMENDED STAFF ACTION:

Fiscal Impact

Attachments

24-0701 Minutes

MINUTES

OF THE PLANNING AND ZONING COMMISSION
OF THE CITY OF MUSKOGEE, OKLAHOMA
MET IN COUNCIL CHAMBERS OF CITY HALL
JULY 1, 2024

The Planning and Zoning Commission of the City of Muskogee, Oklahoma, met in Regular Session at 9:00 a.m., on July 1, 2024, in the Council Chambers, Municipal Building, 229 W. Okmulgee Ave., Muskogee, Oklahoma.

The meeting was called to order and the roll was called as follows:

Present: Russell Sain, Chair; D'Elbie Walker, Vice Chair; Judith Hoffman, Commissioner; Cynthia Kennedy, Commissioner

Absent: Betty Blackwell, Commissioner; Alexis Wallace, Commissioner; Lori Jefferson, Commissioner

Staff Present: Jody King, Director of Planning and Community Development
Mike Miller, City Manager
Roger Kolman, Assistant City Manager
Katrina Bodenhamer, City Attorney

- 1 Consider approval of the Planning and Zoning Commission meeting minutes June 17, 2024, or take necessary action:

Motion was made by Commissioner Cynthia Kennedy, seconded by Commissioner Judith Hoffman to approve the Planning and Zoning Commission meeting minutes of June 17, 2024.

AYE: Chair Russell Sain, Vice Chair D'Elbie Walker, Commissioner Judith Hoffman, Commissioner Cynthia Kennedy

Carried - Unanimously

- 2 Discuss the upcoming General Obligation (GO) Bond and Capital Improvement Project (CIP) Sales Tax Election, to be held on August 27, 2024. (Mike Miller)

Alexis Wallace arrived at 9:01am
Lori Jefferson arrived at 9:02am
Betty Blackwell arrived at 9:04am

Mike Miller spoke about the upcoming General Obligation (GO) Bond and Capital Improvement Project (CIP) Sales Tax Election.

Betty Blackwell left at 9:35am.

- 3 Planning Commission shall have a discussion on communication with the commissioners. (Russell Sain)

A discussion was held with the Planning Commission and commissioners about communication.

- 4 Robert's Rule of Order Training. (Jody King)

Motion was made by Commissioner Cynthia Kennedy, seconded by Vice Chair D'Elbie Walker to table this item to the next meeting on July 15, 2024.

AYE: Chair Russell Sain, Vice Chair D'Elbie Walker, Commissioner Judith Hoffman, Commissioner Alexis Wallace, Commissioner Cynthia Kennedy, Commissioner Lori Jefferson

Carried - Unanimously

There being no further business, the meeting was adjourned.

RUSSELL SAIN, CHAIR

JOSIE GRAVES, SECRETARY

Planning Commission

2.

Meeting Date: 07/15/2024

Initiator: Josie Graves, Admin I

Information

AGENDA ITEM TITLE:

Robert's Rules of Order. (Jody King)

LEGAL DESCRIPTION:

BACKGROUND:

Annual refresher training on Robert's Rules of Order by the City Attorney's office

RECOMMENDED STAFF ACTION:

Fiscal Impact

Attachments

No file(s) attached.

Planning Commission

3.

Meeting Date: 07/15/2024

Initiator: Josie Graves, Admin I

Information

AGENDA ITEM TITLE:

Discussion with the commission what restrictions, if any, may be placed on cannabis businesses in the city. (Jody King)

LEGAL DESCRIPTION:

BACKGROUND:

This is a request from the commission to get clarity on the duties of the commission as it relates to medical marijuana businesses. Jody King and Katrina Bodenhamer, City Attorney, will present information for the commission.

RECOMMENDED STAFF ACTION:

Fiscal Impact

Attachments

No file(s) attached.
