

The City of Muskogee encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28 CFR/36).

AGENDA
PURCHASING COMMITTEE
JUNE 10, 2024

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item.

When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body.

Under certain circumstances, items are deferred to a specific date or stricken from the agenda entirely.

REGULAR SESSION - 5:00 P.M., 2ND FLOOR CONFERENCE ROOM, MUNICIPAL BUILDING, 229 W. OKMULGEE AVE., MUSKOGEE, OKLAHOMA

1. Consider approval of Purchasing Committee Minutes of May 13, 2024, or take other necessary action.
2. Consider approval of claims for all City departments May 4, 2024 through May 31, 2024, or take other necessary action.
3. Consider approval of Resolution No. 2995 declaring certain items of City property to be surplus to the needs of the City and authorizing the City Manager, or his designee to dispose of the same, as per the items listed, or take other necessary action. (Johnny Teehee)
4. Consider approval of Change Orders No. 1, 2, 3, and 4, for the Muskogee Swim & Fitness Center Renovation and Remodel Project, with AC Owen Construction, LLC, in the amount of \$59,837.15, for site improvements and installation of fire alarm system, or take other necessary action. (Mark Wilkerson)

ADJOURN

Purchasing Committee

1.

Meeting Date: 06/10/2024
Submitted For: Dennis Read, Finance
Initiator: Benita Hotema, Assistant Financial Analyst
Department: Finance
Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval of Purchasing Committee Minutes of May 13, 2024, or take other necessary action.

BACKGROUND:

Purchasing Committee met on May 13, 2024.

RECOMMENDED ACTION:

Approve Purchasing Committee Minutes for May 13, 2024.

Fiscal Impact

Attachments

Purchasing Committee Minutes 5/13/2024

MINUTES

**OF THE PURCHASING COMMITTEE
OF THE CITY OF MUSKOGEE, OKLAHOMA
MET IN THE 2ND FLOOR CONFERENCE ROOM
CITY HALL
MAY 13, 2024**

The Purchasing Committee of the City of Muskogee, Oklahoma, met in Regular Session at 4:30 p.m., on MAY 13, 2024, in the 2nd Floor Conference Room, Municipal Building, 229 W. Okmulgee Ave., Muskogee, Oklahoma.

The meeting was called to order and the roll was called as follows:

Present: Chair Jaime Stout; Committee Member Derrick Reed; Committee Member Patrick Cale
Staff Present: Mike Miller, City Manager; Roger Kolman, Assistant City Manager; Dennis Read, City Treasurer; Benita Hotema, Purchasing Manager

1. Consider approval of Purchasing Committee Minutes of April 8, 2024, or take other necessary action.

Motion was made by Committee Member Patrick Cale, seconded by Committee Member Derrick Reed

AYE: Chair Jaime Stout, Committee Member Derrick Reed, Committee Member Patrick Cale

Carried - Unanimously

2. Consider approval of claims for all City departments March 30, 2024 through May 3, 2024, or take other necessary action.

Motion was made by Committee Member Derrick Reed, seconded by Committee Member Patrick Cale

AYE: Chair Jaime Stout, Committee Member Derrick Reed, Committee Member Patrick Cale

Carried - Unanimously

3. Consider approval to authorize the City Manager to execute an Engagement Letter with Crawford and Associates, Certified Public Accountants, to perform audit preparation and produce financial statements for the FY2024 audit, or take other necessary action. (Dennis Read)

Motion was made by Committee Member Derrick Reed, seconded by Committee Member Patrick Cale

AYE: Chair Jaime Stout, Committee Member Derrick Reed, Committee Member Patrick Cale

Carried - Unanimously

There being no further business, the meeting was adjourned.

JAIME STOUT, CHAIRPERSON
PURCHASING COMMITTEE

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Purchasing Committee

2.

Meeting Date: 06/10/2024
Submitted For: Dennis Read, Finance
Initiator: Benita Hotema, Assistant Financial Analyst
Department: Finance
Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval of claims for all City departments May 4, 2024 through May 31, 2024, or take other necessary action.

BACKGROUND:

Claims for all City departments.

RECOMMENDED ACTION:

Approve claims May 4, 2024 through May 31, 2024.

Fiscal Impact

Attachments

Claims 6-10-2024

CITY OF MUSKOGEE CLAIMS

CHECK #	VENDOR	AMOUNT	
243490	BLUECROSS/BLUE SHIELD OF OK	53,092.14	insurance
243491	BLUECROSS/BLUE SHIELD OF OK	50,377.95	insurance
243492	THE ZERO CARD, INC.	53,202.15	insurance
243493	BLUECROSS/BLUE SHIELD OF OK	690.41	insurance
243494	BLUECROSS/BLUE SHIELD OF OK	168,548.56	insurance
243495	AC-OWEN CONSTRUCTION, LLC	126,034.93	SF remodel construction
243496	ACCURATE LABS & TRAINING CENTE	365.00	water testing/lab
243497	ACE FIRE & SAFETY SERVICES, LL	145.00	misc
243498	ACECO RENTAL AND SALES	174.38	misc
243499	ACTION GROUP STAFFING	3,407.88	temp employees
243500	ACTION IMPRINTS	1,225.04	misc
243501	ADMIRAL EXPRESS, LLC	482.50	office supplies
243502	AIR COMPRESSOR SERVICES	148.78	misc
243503	ALAN BEMO	216.00	travel/education
243504	ALL-IN-ONE SUPPLY LLC	2,014.37	police patches
243505	ALLISON LANDSCAPE & POOL LTD	208,959.77	WaterPark project construction
243506	AMERICAN RED CROSS-TRAINING SE	300.00	lifeguard certifications
243507	ASCAP	10.96	misc
243508	ASCEND COMMERCIAL BUILDERS LLC	370,226.30	grandview park contractor
243509	BANNER FIRE EQUIPMENT INC	179.00	fire equipment
243510	BCS INSURANCE COMPANY	67,979.16	insurance
243511	BEN E. KEITH	2,599.05	concession
243512	BLESSED GROUND MAINTENANCE	1,185.00	lawncare
243513	BRENNTAG SOUTHWEST INC	26,880.00	chemical contractor
243514	BROWN'S SHOE FIT CO #87	465.00	misc
243515	BURTON POOLS AND SPAS, LLC	13,382.45	pool parts/chemicals
243516	C K RESTORATION LLC DBA SERVPR	5,061.25	facilities mold remediation
243517	CAGLE'S FLOWERS & GIFTS	65.00	misc
243518	CASCO INDUSTRIES INCORPORATED	28.00	misc
243519	CHAD FARMER	378.00	travel/education
243520	COFFEE NEWS OF MUSKOGEE	552.42	ad/publications
243521	CONNECT DME, LLC	12,608.63	medical supplies
243522	CORAL SWIMMING POOL SUPPLY CO	1,431.80	reagent kits for pools/splashpads waterline replace/tank mixing
243523	COWAN GROUP ENGINEERING LLC	24,640.00	improvements
243524	CREATIVE APPAREL & MORE	772.64	uniforms
243525	DAVID'S DISCOUNT TIRES INC	452.94	fleet misc
243526	DEPARTMENT OF ENVIRONMENTAL QU	248.00	misc
243527	DIGI SECURITY SYSTEMS LLC	147.00	misc
243528	DIRECTV LLC	107.24	communications
243529	DOBSON FIBER	6,357.41	communications
243530	MERCURY PRESS PLUS	160.37	misc
243531	EVOQUA WATER TECHNOLOGIES LLC	1,005.94	pollution misc
243532	EXPRESS EMPLOYMENT PROFESSIONA	6,148.87	temp employees
243533	FASTENAL COMPANY	607.08	misc

243534	AVERY LAWN CARE	2,400.00	lawncare
243535	FIRE SERVICE TRAINING	7,150.00	FD training
243536	FIVE STAR DEMOLITION	2,604.00	demo contractor
243537	FIVE STAR OFFICE SUPPLY	196.04	office supplies
243538	FLEETPRIDE INC	114.87	fleet misc
243539	FROST OIL CO., LLC	891.00	fuel
243540	GK TECHSTAR, LLC	2,168.26	sensors for pollution control
243541	GRAINGER	507.67	pw parts/supplies
243542	GREEN COUNTRY BEHAVIORAL HEALT	3,695.83	health services
243543	HARRISON TIRE & SUPPLY	130.00	fleet
243544	HAYNES EQUIPMENT COMPANY	772.30	misc
243545	HOMELAND STORES INC	82.88	misc
243546	HULL, JEFFREY S	150.00	fleet parts
243547	I 40 RACE SERVICE LLC	142.79	misc
243548	IBT INC	40.52	misc
243549	IDEXX DISTRIBUTION, INC.	592.98	misc services
243550	INCOR	2,340.00	contract services
243551	JAMES HAMLIN	378.00	travel/education
243552	JAMES MOORE	378.00	travel/education
243553	JARED CAPTIAL, LLC	3,200.00	solar lease
243554	JASON STEELE	216.00	travel/education
243555	JEFFERY JOHNSON	216.00	travel/education
243556	JOHN DEERE FINANCIAL F.S.B.	3,799.76	Parks 2 utility trailers
243557	JONAS FITNESS, INC C/O CAROL A	799.79	sf software system
243558	KATRINA BODENHAMER	112.00	employee misc
243559	KEVIN ANTHIS	60.00	spaulding startup
243560	KKT ARCHITECTS, INC	7,904.00	sf design develop/construction docs
243561	LAFERRY'S PROPANE CO	21.00	misc
243562	LAKE REGION ELECTRIC COOPERATI	1,504.00	city utilities
243563	LEADERSHIP OKLAHOMA	150.00	misc
243564	LEXISNEXIS	231.00	misc
243565	THE LIFEGUARD STORE	270.00	misc
243566	LORI PAULSON	2,500.00	waterpark startup
243567	LOVE BOTTLING CO - #111902	33.60	misc
243568	LOVE BOTTLING CO - #170700	566.00	misc
243569	LOVE BOTTLING CO - #208400	375.04	misc
243570	LOVE BOTTLING CO - #208410	22.08	misc
243571	LOWES	2,639.71	misc supplies/parts
243572	LYNN HAMLIN	378.00	travel/education
243573	MARK CAMPBELL	216.00	travel/education
243574	MARVIN'S MOWERS AND OUTDOOR LL	395.18	misc supplies
243575	MICHAEL MORRISON	53.73	travel/education
243576	MORGAN SERVICES COMPANY LLC	335.00	tow services
243577	MUNICIPALH2O.COM	500.00	misc
243578	MUSKOGEE CITIZENS POLICE ACADE	3,750.00	event security
243579	MUSKOGEE CITY-COUNTY PORT AUTH	44,833.34	industrial development

243580 MUSKOGEE COUNTY EMS	200.00	misc
243581 MUSKOGEE DAILY PHOENIX	288.41	ad/subscriptions
243582 MUSKOGEE FENCE & DECK CO	2,800.00	water plant barbwire fence
243583 MUSKOGEE LOCK & KEY	35.00	misc
243584 MUSKOGEE MEDICAL CENTER AUTHOR	12,640.69	note/interest
243585 MUSKOGEE YOUTH SERVICES	2,462.72	juvenile program expenses March
243586 N. F. P. A.	175.00	misc
243587 NATIONAL MINORITY UPDATE	195.00	misc
243588 NEWTON, BRYCE DBA	915.00	misc
243589 OFFICE CONNECTIONS LLC	58.49	office supplies
243590 OFFICE DEPOT	378.65	office supplies
243591 OKLAHOMA MUNICIPAL LEAGUE	20.00	misc
243592 OKLAHOMA NATURAL GAS	2,266.95	city utilities
243593 OKLAHOMA TURNPIKE AUTHORITY (O	10.50	toll
243594 OKLAHOMA UNIFORM BUILDING CODE	344.00	misc
243595 ONE SOURCE WATER LLC	141.14	misc
243596 OREILLY AUTO PARTS	4,185.98	fleet parts
243597 OVERHEAD DOOR OF TULSA, INC	393.75	misc
243598 PATE INDUSTRIAL SUPPLY INC	601.03	misc
243599 PIONEER'S JANITORIAL SVC	345.00	FD janitorial service
243600 PORTCITY BODYSHOP INC DBA SAFE	250.00	fleet service
243601 POWER PLAY LLC	680.00	Beckman splashpad activator
243602 PREMIER USA INC.	1,736.12	temp employees
243603 CHASETON PRINCE G	500.00	all aboard performer
243604 MICHEAL RAPPE	1,000.00	all aboard performer
243605 ROSSCON, LLC.	429,433.49	SE zone mill&overlay
243606 ROSSER MIDWEST STONE CO INC	345.00	misc
243607 ROY'S UPHOLSTERY	135.00	misc
243608 RURAL WATER DISTRICT #5	22.56	city utilities
243609 RUSTY HARRIS	378.00	travel/education
243610 SADLER PAPER COMPANY	1,810.91	janitorial/misc supplies
243611 SAFETY-KLEEN SYSTEMS INC	239.22	misc
243612 SBA 2012 TC ASSETS	578.81	misc
243613 SHERWIN-WILLIAMS COMPANY	105.92	misc
243614 STAUB INVESTMENTS INC. DBA GAL	16.00	misc
243615 STEVE BEAUVAIS	207.00	travel/education
243616 STEVEN WARRIOR	120.00	employee misc
243617 STEWART MARTIN EQUIPMENT	105.32	misc
243618 T-MOBILE USA INC.	2,613.92	communications
243619 TAHLEQUAH DAILY PRESS	499.00	misc
243620 TECHNICAL PROGRAMMING SERVICES	10,171.68	bill notices
243621 TERA SHOWS	26.00	travel/education
243622 THOMAS HUDGENS	378.00	travel/education
243623 THYSSENKRUPP ELEVATOR CORP	556.20	elevator service
243624 TLS GROUP, INC	1,852.50	signal maintenance
243625 TOTAL ADMINISTRATIVE SERVICES	150.93	misc
243626 TRAVIS FLEMING	378.00	travel/education

243627 UNIFIRST HOLDINGS LP	1,003.20	uniforms
243628 UTILITY TECHNOLOGY SERVICES IN	2,740.00	commercial meters/repair
243629 VISION SERVICE PLAN INSURANCE	5,154.72	insurance
243630 WASTE MANAGEMENT OF OKLAHOMA I	27.54	landfill
243631 WHEELER METALS	356.40	misc
243632 JACOB WOODARD	500.00	fire truck 5312 repairs
243633 YORK STREET TIRE OF MUSKOGEE L	4,457.36	fleet misc
243634 WISDOM, CYNTHIA F	15.04	utility refund
243636 THE ZERO CARD, INC.	23,601.30	insurance
243637 DAY, JAMES R	11.42	utility refund
243638 GARY GARVIN D	1,260.00	contractor
243639 BLUECROSS/BLUE SHIELD OF OK	1,420.23	insurance
243640 ABC HOMES OF OKLAHOMA LLC	23.05	utility refund
243641 BELTRAN,CASTRO, ARACELY	31.71	utility refund
243642 BENNETT, CHRISTIE L	43.01	utility refund
243643 BILLINGS, CHRISTA	90.00	utility refund
243644 BOEN KEMP CONSTRUCTION, LLC	1,500.00	utility refund
243645 BUIE, VICTOR	5.00	utility refund
243646 CASTILLO, JOSE	12.74	utility refund
243647 COLONY FINE HOMES	43.45	utility refund
243648 CONN, SANDRA K	18.33	utility refund
243649 CONNOR, KERRI ANN	40.84	utility refund
243650 COX, CHAD E	48.38	utility refund
243651 CROWLAND PROPERTIES, LLC	31.71	utility refund
243652 CROWLEY, KEVYN	28.14	utility refund
243653 DAVIS, STEPHANIE	53.50	utility refund
243654 EAGAN, DEBRA	90.00	utility refund
243655 ELLER, RYAN	31.94	utility refund
243656 FARROW, AMANDA NICOLE	129.49	utility refund
243657 GANDHI, JOY B	267.38	utility refund
243658 GOOD NEIGHBOR REALTY, INC	42.76	utility refund
243659 GRIFFIN, JR. CLEOPHUS	31.14	utility refund
243660 JEFFERSON, ANGELA M	45.28	utility refund
243661 JONES, SHARON E	100.00	utility refund
243662 KNUPP, GARY MICHEAL	4.80	utility refund
243663 MCBRIDE, CLARENCE RAY	4.52	utility refund
243664 MELIORA REAL ESTATE, LLC	23.09	utility refund
243665 MID CONTINENT CONSTRUCTION	90.00	utility refund
243666 MUSKOGEE COMMUNITY ACTION	23.09	utility refund
243667 PHILLIPS, JERRY LEE	44.80	utility refund
243668 RAPER, CHARLES	43.45	utility refund
243669 REEDER, BOB	2.45	utility refund
243670 ROGERS, MICHELLE J	20.17	utility refund
243671 SIMPSON, MICHAEL L	67.80	utility refund
243672 SOUTHSIDE CHURCH OF CHRIST	90.00	utility refund
243673 SUMMERLIN, ANDREW J	21.91	utility refund
243674 SUNDQUIST, MARY	52.40	utility refund

243675 WALTERS, MASON L	6.16	utility refund
243676 WATKINS, ALLISON	43.34	utility refund
243677 ACCURATE LABS & TRAINING CENTE	310.00	water testing/lab
243678 ACTION GROUP STAFFING	4,373.92	temp employees
243679 AIRGAS USA LLC	60.33	misc
243680 AMERICAN MUNICIPAL SERVICES	393.41	utility collection fees
243681 APAC CENTRAL INC	3,137.28	asphalt contractor
243682 ARNOLD, BAILEY	90.00	sf instructor
243683 AT&T #918 682-2825 211 0	256.35	misc
243685 DOUGLAS DEAN DIETER	5,275.00	abatement
243686 BEN E. KEITH	2,213.73	concession
243687 BG PRODUCTS INC	1,459.20	fleet parts/service
243688 BLESSED GROUND MAINTENANCE	345.00	lawncare
243689 BROKEN ARROW ELECTRIC	25.39	electrical supplies/service
243690 CHELSEA BROWN	495.00	mental health
243691 ERIC BURK	245.00	umpire
243692 CARE AROUND THE CLOCK INC	30,584.66	medical services
243693 SHEENA CAUTION	50.00	umpire
243694 CERTIFIED LABORATORIES	1,913.95	misc
243695 CHARBONNEAU, BILLY JO	100.00	sf instructor
243696 CINTAS CORPORATION #2	68.90	medicine cabinet
243697 CITYWIDE PROPERTY MAINTENANCE	1,300.00	mowing services
243698 CIVICPLUS, LLC	1,114.00	municode updating
243699 CLEET	4,955.32	monthly cleet
243700 CONNECT DME, LLC	3,070.19	medical supplies
243701 CORE & MAIN LP	2,949.65	hydrants/pipes/fittings
243702 CORPORATE TO CASUAL SCREEN PRI	488.00	uniforms
243703 ZANE CORY	280.00	umpire
243704 COWAN GROUP ENGINEERING LLC	1,900.00	contractor
243705 COX ENVIRONMENTAL	425.00	misc
243706 CROSSROADS COMMUNICATIONS LLC	1,000.00	public relations/news ad
243707 DEBRA DELZEIT	50.00	sf instructor
243708 DENNIS READ	256.26	travel/education
243709 DUB ROSS COMPANY	4,102.00	public works pipe
243710 EAST CENTRAL ELECTRIC	725.09	city utilities
243711 EMERGENCY POWER SYSTEMS, INC	3,041.71	generator service/maint
243712 EXPRESS EMPLOYMENT PROFESSIONA	6,452.54	temp employees
243713 FASTENAL COMPANY	167.14	misc
243714 AVERY LAWN CARE	2,400.00	lawncare
243715 FLEET FUELS	19,723.25	main station fuel
243716 KARLA D GIBSON	100.00	sf instructor
243717 GRAINGER	343.11	pw parts/supplies
243718 GREAT PLAINS CONSULTING	16,865.00	projects contractor
243719 GREEN COUNTRY BEHAVIORAL HEALT	900.00	health services
243720 GUARD TRONIC INC	840.00	security services
243721 HACH COMPANY	1,504.71	misc
243722 HALFF ASSOCIATES, INC.	20,897.70	comprehensive plan update

243723 WYATT HAMILTON	120.00	umpire
243724 USA BLUEBOOK	220.65	misc
243725 HOMELAND STORES INC	105.78	misc
243726 TRACY ALAN HOOS II	75.00	allowance
243727 I 40 RACE SERVICE LLC	370.00	misc
243728 IBT INC	88.82	misc
243729 IDEXX DISTRIBUTION, INC.	3,283.56	e.coli testing
243730 JACK TYLER ENGINEERING INCORPO	7,293.00	pw pump/grinder/myers chord
243731 CODY JACKSON FOSTER	280.00	umpire
243732 JASON COOK LAWN CARE & HOME	965.00	misc
243733 JAY HODGE CHEVROLET CADILLAC I	160.00	fleet parts/service
243734 JEREMY ROSS MC PLLC	2,000.00	FD medical director services
243735 PRO DOOR, LLC	3,600.00	Roxy fire doors replace
243736 JOHN DEERE FINANCIAL F.S.B.	129.99	misc
243737 JOHN WOOD	45.00	travel/education
243738 JEFFREY JONES	1,400.00	Parks soundsystem rental
243739 KIMBALL MIDWEST	67.16	misc
243740 KRISTAL KEIM	1,220.00	employee misc
243741 KTFX FM RADIO STATION	200.00	radio ad
243742 KAREN LAUDERDALE	50.00	sf instructor
243743 LAZY J PROPERTIES, ANGELA YOUN	50.00	sf instructor
243744 LIBERTY PRESS	551.50	misc
243745 LOCKE SUPPLY CO	160.17	misc supplies
243746 TALON LONGSHORE	280.00	umpire
243747 LOVE BOTTLING CO - #111902	33.36	misc
243748 LOVE BOTTLING CO - #170650	1,318.00	misc
243749 LOVE BOTTLING CO - #170654	112.80	misc
243750 LOVE BOTTLING CO - #170700	168.00	misc
243751 AMY LOVE D	50.00	sf instructor
243752 LOWES	2,284.59	misc supplies/parts
243753 MARC MILLER BUICK-GMC, INC.	81.86	fleet service
243754 MARIO'S QUALITY OVERHEAD DOORS	500.00	misc
243755 RODNEY L. MATHEWS	280.00	umpire
243756 CLARENCE MCBRIDE	280.00	umpire
243757 MICHAEL ARMSTRONG	45.00	travel/education
243758 MORGAN SERVICES COMPANY LLC	25.00	tow services
243759 MUNICIPAL EMERGENCY SERVICES I	917.00	misc
243760 THE MUSIC STORE	5,080.89	speaker/amp chambers
243761 MUSKOGEE CHAMBER OF COMMERCE	2,450.00	2banquet tables/day at capitol
243762 MUSKOGEE CITY-COUNTY PORT AUTH	225.60	misc
243763 MUSKOGEE COMMUNICATIONS, INC.	255.00	communications
243764 MUSKOGEE COUNTY CLERK	230.00	filing fees
243765 MUSKOGEE DAILY PHOENIX	885.71	ad/subscriptions
243766 MUSKOGEE LOCK & KEY	31.32	misc
243767 MUSKOGEE REDI-MIX LLC	1,180.00	concrete contractor
243768 NORTHERN SAFETY CO	222.24	misc
243769 OFFICE CONNECTIONS LLC	95.48	office supplies

243770 OFFICE DEPOT	100.19	office supplies
243771 OKLAHOMA NATURAL GAS	705.30	city utilities
243772 OKLAHOMA STATE DEPT OF HEALTH	335.00	waterpark license
243773 OLIN HICKS	45.00	travel/education
243774 ONE SOURCE WATER LLC	189.48	misc
243775 OREILLY AUTO PARTS	1,605.67	fleet parts
243776 OSBI	4,909.54	monthly fees
243777 OSBI	4,706.77	monthly fees
243778 OSU BUSINESS EXTENSION	500.00	misc
243779 PATE INDUSTRIAL SUPPLY INC	496.58	misc
243780 PENCCO INC	8,774.15	chemical contractor
243781 PLANNING DESIGN GROUP	2,250.00	parks architect services
243782 PROFORMA	799.28	misc
243783 THE PUBLIC FINANCE LAW GROUP P	20,500.00	professional services
243784 RAILROAD MANAGEMENT COMPANY II	926.55	misc
243785 DERRICK REED	179.99	allowance
243786 SHERRY S. RICE	250.00	sf instructor
243787 ROY'S UPHOLSTERY	225.00	misc
243788 ROYAL SIGN AND GRAPHIC INC	30.00	misc
243789 SADLER PAPER COMPANY	2,680.92	janitorial/misc supplies
243790 SAFETY-KLEEN SYSTEMS INC	174.78	misc
243791 SAMUEL BULLER	36.00	travel/education
243792 JETTER DEPOT	206.00	misc
243793 SUPERIOR LINEN SERVICE INC	263.19	misc
243794 TAMMY TRACY	448.32	travel/education
243795 TECHNICAL PROGRAMMING SERVICES	3,930.91	bill notices
243796 ADAM THOMPSON	160.00	umpire
243797 TLS GROUP, INC	451.60	signal maintenance
243798 UNIFIRST HOLDINGS LP	1,211.85	uniforms
243799 UNIQUE DRY CLEANERS	309.25	Fd uniforms
243800 UTILITY TECHNOLOGY SERVICES IN	1,770.00	commercial meters/repair
243801 WASTE MANAGEMENT OF OKLAHOMA I	23,319.24	landfill
243802 WASTEQUIP INCORPORATED	53,483.00	112 dumpsters apprvd 3/25/24
243803 CINDY WAYMAN	1,370.00	sf instructor
243804 WHEELER METALS	1,108.33	misc
243805 LAURA WICKIZER	125.00	sf instructor
243806 XEROX CORPORATION	3,840.00	printers/equipment services
243807 YELLOWHOUSE MACHINERY CO	164.84	fleet misc
243808 YORK STREET TIRE OF MUSKOGEE L	1,120.00	fleet misc
243809 YOUNGMAN ROCK, INC.	2,345.01	asphalt contractor
243810 BLUECROSS/BLUE SHIELD OF OK	73,558.78	insurance
243811 LEE, CHRISTOHER W	837.49	utility refund
243812 THE ZERO CARD, INC.	3,944.52	insurance
243813 SLIGAR MECHANICAL, LLC	123,500.00	civic center HVAC remodel
243814 SLIGAR MECHANICAL, LLC	48,550.00	temp boiler hookup/rental
243815 SLIGAR MECHANICAL, LLC	4,200.00	civic center chiller repair
243816 SLIGAR MECHANICAL, LLC	25,254.00	civic center temp boiler

243817 AMIGO, THERESE M B	71.02	utility refund
243818 ASCEND COMMERCIAL BUILDERS	2,238.90	utility refund
243819 BRANDT, BETH	32.76	utility refund
243820 CARMAN, RODNEY	100.00	utility refund
243821 DIAMOND CREEK, LLC	27.92	utility refund
243822 FORD, LARRY G	26.82	utility refund
243823 FRANKLIN, RONALD	73.75	utility refund
243824 GRIFFEE, ELIZABETH A	46.87	utility refund
243825 HARPER, EARLINE P	39.00	utility refund
243826 HENDERSON, JEFFREY A	90.00	utility refund
243827 HERNANDEZ, ABDI	28.26	utility refund
243828 ISMAEL, ANGELA M	38.38	utility refund
243829 M W M RAIL SERVICES	2,500.00	utility refund
243830 MILLER, AMBER M	28.61	utility refund
243831 MILLSAP, ARTHUR	64.95	utility refund
243832 MUSKOGEE COUNTY COMM ACTION	90.00	utility refund
243833 PRIDE, ERICA	31.71	utility refund
243834 REI, LLC	46.31	utility refund
243835 RENFRO, SABRINA RENAE	8.14	utility refund
243836 TIPPIE, STEPHANIE D	14.24	utility refund
243837 ACCURATE LABS & TRAINING CENTE	715.00	water testing/lab
243838 ACTION GROUP STAFFING	2,217.25	temp employees
243839 ADVANCE AUTO PARTS 64771111001	315.63	fleet parts
243840 AIR COMPRESSOR SERVICES	1,537.22	misc
243841 ALEX PUCKETT	88.00	employee misc
243842 ALTEC INDUSTRIES INC	223,952.00	parks bucket truck apprvd 4/8/24
243843 AMERICAN MUNICIPAL SERVICES	412.42	utility collection fees
243844 APAC CENTRAL INC	1,291.72	asphalt contractor
243845 APPLIED MEDIA CONCEPTS INC	2,765.00	boxing event lighting
243846 BANCFIRST	78,125.87	financial
243847 BANNER FIRE EQUIPMENT INC	914.60	fire equipment
243848 THE BECKMAN COMPANY	30.00	misc
243849 DOUGLAS DEAN DIETER	4,537.50	abatement
243850 BEST VERSION MEDIA LLC	1,328.40	ThreeRiversLiving ad
243851 BLESSED GROUND MAINTENANCE	375.00	lawncare
243852 BROKEN ARROW ELECTRIC	3,610.20	electrical supplies/service
243853 CARDS NEO, LLC	999.09	misc
243854 CRAWFORD & ASSOCIATES, P.C.	9,240.00	financial
243855 CRAWFORD ELECTRIC SUPPLY CO, I	312.50	misc
243856 CROWDER AUTO GLASS	420.00	misc
243857 DAVID'S DISCOUNT TIRES INC	292.48	fleet misc
243858 DICKMANN GLASS CO	52.63	fleet
243859 EAST CENTRAL ELECTRIC	36.55	city utilities
243860 EMERY SAPP & SONS, INC.	2,865.60	road materials contractor
243861 EXPRESS EMPLOYMENT PROFESSIONA	4,689.87	temp employees
243862 AVERY LAWN CARE	2,400.00	lawncare
243863 FIVE STAR OFFICE SUPPLY	385.07	office supplies

243864 FLEETPRIDE INC	44.90	fleet misc
243865 FROST OIL CO., LLC	20,055.04	fuel
243866 GRAINGER	20.83	pw parts/supplies
243867 GRIMSLEY'S INC	91.10	misc supplies
243868 GT DISTRIBUTORS INC	3,062.80	PD sponge rounds
243869 GUARD TRONIC INC	686.73	security services
243870 HARRISON TIRE & SUPPLY	15.00	fleet
243871 USA BLUEBOOK	739.24	misc
243872 I 40 RACE SERVICE LLC	96.00	misc
243873 IBT INC	477.86	misc
243874 J & R EQUIPMENT	492.46	fleet parts
243875 JAMES HODGE FORD-LINCOLN-MERC	34.03	fleet
243876 JEREMY ROSS MC PLLC	540.00	random drugscreens
243877 KIRBY - SMITH	143.72	misc
243878 THE LIFEGUARD STORE	1,074.98	misc
243879 LIGHTSENSE TECHNOLOGY INC	16,400.00	2 fentanyl/meth spectrometers
243880 LOCKE SUPPLY CO	74.92	misc supplies
243881 LOVE BOTTLING CO - #111902	16.56	misc
243882 LOWES	1,334.84	misc supplies/parts
243883 MEEKS GROUP	875.00	misc
243884 MORGAN SERVICES COMPANY LLC	210.00	tow services
243885 MUSKOGEE CITY COUNTY 911 TRUST	49,909.93	monthly dispatch fees
243886 MUSKOGEE COUNTY OSU EXTENSION	943.12	misc
243887 MUSKOGEE DAILY PHOENIX	510.45	ad/subscriptions
243888 MUSKOGEE LOCK & KEY	205.00	misc
243889 MUSKOGEE REDI-MIX LLC	430.00	concrete contractor
243890 MUSKOGEE SIGN AND BANNER	75.00	misc
243891 MUSKOGEE YOUTH SERVICES	2,462.72	juvenile program expenses April
243892 NORTHERN SAFETY CO	135.50	misc
243893 OFFICE CONNECTIONS LLC	29.99	office supplies
243894 OFFICE DEPOT	172.21	office supplies
243895 OKIE SAFETY CONSULTING, LLC	9,234.05	plan review services
243896 OKLAHOMA NATURAL GAS	1,257.73	city utilities
243897 OKLAHOMA TURNPIKE AUTHORITY (O	22.80	toll
243898 ONE SOURCE WATER LLC	140.85	misc
243899 OREILLY AUTO PARTS	2,102.98	fleet parts
243900 OTA-PLATEPAY	14.00	toll
243901 PATE INDUSTRIAL SUPPLY INC	166.60	misc
243902 PENCCO INC	8,697.15	chemical contractor
243903 PIED PIPER SERVICES	75.00	misc
243904 PITNEY BOWES INC	423.00	misc
243905 PREMIER TRUCK GROUP	20.59	fleet parts
243906 PREMIER USA INC.	147.96	temp employees
243907 PROSEGUR EAS USA, LLC	4,355.15	city hall security
243908 SADLER PAPER COMPANY	1,033.04	janitorial/misc supplies
243909 SOUTHERN TIRE MART, LLC	1,304.00	fleet
243910 STAUB INVESTMENTS INC. DBA GAL	194.00	misc

243911 STEIDLEY & NEAL, PLLC	340.00	litigation expenses
243912 SUPERIOR LINEN SERVICE INC	63.79	misc
243913 THE VENT KING, INC.	575.00	misc
243915 UNIFIRST FIRST AID CORP	54.64	fleet first aid
243916 UNIFIRST HOLDINGS LP	2,187.18	uniforms
243917 UTILITY TECHNOLOGY SERVICES IN	620,145.00	hosting maint fees/meters repair
243918 WASTE MANAGEMENT OF OKLAHOMA I	27.54	landfill
243919 WHEELER METALS	1,660.00	misc
243920 YORK STREET TIRE OF MUSKOGEE L	2,488.28	fleet misc
243921 TIGER NATURAL GAS INC	4,202.63	city utilities
243922 FIVE STAR DEMOLITION	18,827.20	demo contractor
243923 BLUECROSS/BLUE SHIELD OF OK	100,625.40	insurance
243924 BROADWAY MANOR DBA	1,841.66	utility refund
243925 CEARLEY, MARSHA	190.34	utility refund
243926 COLONY FINE HOMES	86.37	utility refund
243927 MATTHEWS, KATHERYN	33.09	utility refund
243928 MID CONTINENT CONSTRUCTION	43.93	utility refund
243929 MITCHELL, JASON	31.71	utility refund
243930 MUSKOGEE CO COMM ACTION	90.00	utility refund
243931 RIDGE, WALTER J	1.22	utility refund
243932 SCHILLER LAND COMPANY	33.45	utility refund
243933 WATSON, KURT	31.02	utility refund
243934 JOHNSON, AMANDA A & DALTON A	100.00	utility refund
243935 A & J RENTAL AND SALES	825.00	misc
243936 ACCURATE LABS & TRAINING CENTE	3,740.00	water testing/lab
243937 ACTION GROUP STAFFING	3,016.68	temp employees
243938 ACTION IMPRINTS	45.96	misc
243939 ADVANCE AUTO PARTS 64771111001	470.52	fleet parts
243940 AMERICAN RED CROSS-TRAINING SE	690.00	lifeguard certifications
243941 APAC CENTRAL INC	1,364.82	asphalt contractor
243942 AROUND YOUR CITY.COM LLC	300.00	civic center website hosting/maint
243943 B & R ELECTRIC SERVICE INC	1,000.00	electrical supplies/service
243944 DOUGLAS DEAN DIETER	1,550.00	abatement
243945 VIDA BERRY	458.33	sf instructor
243946 BG PRODUCTS INC	720.00	fleet parts/service
243947 BOUND TREE MEDICAL, LLC	4,581.32	EMT bags for officers
243948 BROKEN ARROW ELECTRIC	608.04	electrical supplies/service
243949 BROWN'S SHOE FIT CO #87	289.95	misc
243950 BURTON POOLS AND SPAS, LLC	975.00	pool parts/chemicals
243951 CASCO INDUSTRIES INCORPORATED	1,009.00	misc
243952 CDW GOVERNMENT INC	711.22	misc
243953 CHARBONNEAU, BILLY JO	100.00	sf instructor
243954 CITYWIDE PROPERTY MAINTENANCE	1,300.00	mowing services
243955 COMMUNITY CARE EAP	520.70	misc
243956 CONNECT DME, LLC	895.42	medical supplies
243957 CROWDER AUTO GLASS	360.00	misc
243958 DEBRA DELZEIT	100.00	sf instructor

243959	DIANA WILEY	195.00	employee misc
243960	DOLLAR AISLE LLC	5,628.67	public works flooring
243961	DRIVE SHAFTS INC	282.50	misc
243962	JERRY EATON SCOTT	1,260.00	teen center tutoring
243963	EXPRESS EMPLOYMENT PROFESSIONA	3,729.86	temp employees
243964	FASTENAL COMPANY	376.00	misc
243965	AVERY LAWN CARE	5,776.00	lawncare
243966	FIRE PROTECTION PUBLICATIONS	78.50	misc
243967	FIRE SERVICE TRAINING	400.00	FD training
243968	FITNESS ON DEMAND LLC	295.00	sf activation fee
243969	FLEETPRIDE INC	10.01	fleet misc
243970	FROST OIL CO., LLC	7,684.56	fuel
243971	KARLA D GIBSON	100.00	sf instructor
243972	GORDON'S HEATING-AIR CONDITION	858.00	HVAC service
243973	HARRISON TIRE & SUPPLY	80.00	fleet
243974	HAYNES EQUIPMENT COMPANY	4,642.08	pollution rotating assembly
243975	SHIRLEY HILTON-FLANARY	75.00	allowance
243976	HOLT TRUCK CENTERS OF OKLAHOMA	81.20	fleet misc
243977	I 40 RACE SERVICE LLC	207.50	misc
243978	GAS AND SUPPLY	105.60	misc
243979	INNOVATIVE SOLUTION ADVISORS L	2,329.53	MMA event staff
243980	INTERSTATE ELECTRIC CORPORATIO	96.78	misc
243981	J & R EQUIPMENT	1,002.04	fleet parts
243982	JARED CAPTIAL, LLC	3,200.00	solar lease
243983	JODY KING	45.25	employee misc
243984	JOE CROFTCHECK	22.50	employee misc
243985	KEN YATES	113.00	employee misc
243986	KAREN LAUDERDALE	100.00	sf instructor
243987	LAZY J PROPERTIES, ANGELA YOUN	50.00	sf instructor
243988	THE LIFEGUARD STORE	453.75	misc
243989	LOCKE SUPPLY CO	1,620.13	misc supplies
243990	LORI PAULSON	600.00	depot green startup
243991	LOVE BOTTLING CO - #170650	24.00	misc
243992	LOVE BOTTLING CO - #208410	27.60	misc
243993	LOVE BOTTLING CO - #509560	16.56	misc
243994	AMY LOVE D	25.00	sf instructor
243995	LOWES	2,623.14	misc supplies/parts
243996	MARK WILKERSON	10.13	employee misc
243997	MARTIN LUTHER KING TRUST AUTHO	36,250.00	4of4 subsidy
243998	MARVIN'S MOWERS AND OUTDOOR LL	1,274.71	misc supplies
243999	MEDIC BATTERIES	176.95	misc
244000	LL MICHIGAN NATIVE BUTTERFLY	633.75	papilion misc
244001	MORGAN SERVICES COMPANY LLC	150.00	tow services
244002	DUAN MORRIS	350.00	movie night service
244003	MUSKOGEE ART GUILD, INC.	1,500.00	azalea banners
244004	MUSKOGEE COMMUNICATIONS, INC.	9,410.01	FD radio/antenna system replace
244005	MUSKOGEE COUNTY CLERK	432.00	filing fees

244006 MUSKOGEE COUNTY SHERIFFS DEPAR	12,312.00	jail bill March
244007 MUSKOGEE REDI-MIX LLC	2,840.00	concrete contractor
244008 OFFICE CONNECTIONS LLC	756.17	office supplies
244009 OG&E - ACCT #35947999-5	119,538.83	city utilities
244010 OKLAHOMA DEPT OF LABOR	120.00	misc
244011 OKLAHOMA MUNICIPAL ASSURANCE G	1,000.00	misc
244012 OKLAHOMA MUNICIPAL LEAGUE	20.00	misc
244013 OKLAHOMA NATURAL GAS	1,340.46	city utilities WWTP design/Smith Ferry
244014 OLSSON ASSOCIATES	365,126.25	RightofWay
244015 ONE SOURCE WATER LLC	57.21	misc
244017 OREILLY AUTO PARTS	3,299.50	fleet parts
244018 PATE INDUSTRIAL SUPPLY INC	157.95	misc
244019 PENCCO INC	8,774.15	chemical contractor
244020 PORTCITY BODYSHOP INC DBA SAFE	125.00	fleet service
244021 PREMIER TRUCK GROUP	2,734.50	fleet parts
244022 PREMIER USA INC.	1,570.24	temp employees
244023 SHERRY S. RICE	100.00	sf instructor
244024 ROBIN MCCAIG	267.46	travel/education
244025 JENNIFER SARGENT	1,200.00	teen center tutoring
244026 SHELLY PATTERSON	108.00	travel/education
244027 SHERWIN-WILLIAMS COMPANY	1,541.45	misc
244028 JAMES SOUTHCOTT A	75.00	train conductor
244029 SQUARE DEAL MUSIC	274.55	misc
244030 STAUB INVESTMENTS INC. DBA GAL	64.00	misc
244031 STEVE BEAUVAIS	82.00	travel/education
244032 JAIME LYNN STOUT	449.76	allowance
244033 SUPERIOR LINEN SERVICE INC	410.35	misc airfield lighting improvements apprvd
244034 THIRD GENERATION ELECTRICAL IN	64,982.33	5/23/22
244035 UNIFIRST HOLDINGS LP	1,089.49	uniforms
244036 WASTE MANAGEMENT OF OKLAHOMA I	21,846.29	landfill
244037 CINDY WAYMAN	250.00	sf instructor
244038 WESTERN STATES FIRE PROTECTION	350.00	misc
244039 LAURA WICKIZER	125.00	sf instructor
244040 YELLOWHOUSE MACHINERY CO	152.44	fleet misc
244041 ACTION IMPRINTS	290.00	misc
244042 FIELD, GARY WILLIAM	23.24	utility refund

Purchasing Committee

3.

Meeting Date: 06/10/2024

Submitted For: Johnny Teehee, Police

Initiator: Chad Farmer,
Deputy Chief

Department: Police

Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval of Resolution No. 2995 declaring certain items of City property to be surplus to the needs of the City and authorizing the City Manager, or his designee to dispose of the same, as per the items listed, or take other necessary action. (Johnny Teehee)

BACKGROUND:

We currently have 15 Bushmaster short barreled rifles (SBR) that are no longer being utilized by our Special Operations Team. We are recommending that we sell these rifles and use the money towards the purchase of new SOT rifles. We have contacted many companies in regards to this transaction with little success. Only two companies were interested enough to give us a quote. Due to the condition and high cost of a tax stamp to transfer an SBR, most companies were not interested. The Officers that currently are in possession of these rifles would like the opportunity to purchase the rifle they were issued. Any additional costs such as tax stamp would be purchased by the individual officer and the city would not be out any additional money. This transaction would be similar to previous similar transactions where officers purchased their handguns during a trade in for new firearms.

MPD Officers - \$400 per rifle would be a total of \$6,000.

Phoenix Distributors - \$350 per rifle for a total of \$5,250.

GT Distributors - \$255 per rifle for a total of \$3,825.

Below is a list of the property:

Bushmaster	SBR-11	5.56mm	BFI671784
Bushmaster	SBR-11	5.56mm	BFI671048
Bushmaster	SBR-11	5.56mm	BFI671063
Bushmaster	SBR-11	5.56mm	BFI671083
Bushmaster	SBR-11	5.56mm	BFI671212
Bushmaster	SBR-11	5.56mm	BFI671756
Bushmaster	SBR-11	5.56mm	BFI671768
Bushmaster	SBR-11	5.56mm	BFI671765
Bushmaster	SBR-11	5.56mm	BFI671778
Bushmaster	SBR-11	5.56mm	BFI671783
Bushmaster	SBR-11	5.56mm	BFI671843
Bushmaster	SBR-11	5.56mm	BFI671846
Bushmaster	SBR-11	5.56mm	BFI671897
Bushmaster	SBR-11	5.56mm	BFI671898
Bushmaster	SBR-11	5.56mm	BFI671900

RECOMMENDED ACTION:

Approve a resolution declaring certain items surplus to the needs of the City and authorizing the City Manager to dispose of said property.

Fiscal Impact

Attachments

Resolution No. 2995

RESOLUTION NO. 2995

A RESOLUTION BY THE CITY OF MUSKOGEE DECLARING CERTAIN ITEMS OF CITY PROPERTY TO BE SURPLUSED TO THE NEEDS OF THE CITY AND AUTHORIZATION FOR THE CITY MANAGER TO DISPOSE OF THE ITEMS

WHEREAS, the City of Muskogee Police Department has fifteen (15) bushmaster short-barreled rifles that are no longer being utilized by the Special Operations Team (SOT); and

WHEREAS, if these items are sold, the money recovered therefrom can be used toward the purchase of new SOT rifles; and

WHEREAS, The City of Muskogee Police Department has been unable to sell these items for a reasonable price due to their current condition and the high cost of a tax stamps to transfer said items, and

WHEREAS, The City of Muskogee Police Department officers who are currently in possession of said items wish to purchase them, paying for any required tax stamps individually, for more than the two offers received for the items (which would additionally require the City of Muskogee to pay tax stamps thereon); and

WHEREAS, it is common practice for officers to purchase their handguns during a trade for new firearms.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MUSKOGEE, OKLAHOMA AND THE COUNTY OF MUSKOGEE:

THAT the items listed below be declared surplus to the needs of the City, and the City Manager is hereby authorized to dispose of them by offering them for sale at the prices listed therein to the SOT officers, with said officers paying any necessary tax stamps on their purchase and transfer;

MPD Officers - \$400 per rifle would be a total of \$6,000.00

Below is a list of the property:

Bushmaster	SBR-11	5.56mm	BF1671784
Bushmaster	SBR-11	5.56mm	BF1671048
Bushmaster	SBR-11	5.56mm	BF1671063
Bushmaster	SBR-11	5.56mm	BF1671083
Bushmaster	SBR-11	5.56mm	BF1671212
Bushmaster	SBR-11	5.56mm	BF1671756
Bushmaster	SBR-11	5.56mm	BF1671768
Bushmaster	SBR-11	5.56mm	BF1671765
Bushmaster	SBR-11	5.56mm	BF1671778
Bushmaster	SBR-11	5.56mm	BF1671783
Bushmaster	SBR-11	5.56mm	BF1671843
Bushmaster	SBR-11	5.56mm	BF1671846

Bushmaster SBR-11 5.56mm BFI671897
Bushmaster SBR-11 5.56mm BFI671898
Bushmaster SBR-11 5.56mm BFI671900

THAT the City Clerk shall cause to be filed one copy of this resolution with the office of the County Clerk of Muskogee County; and

THAT the City Clerk shall cause one copy of this resolution to be filed with the Law Library of Muskogee County; and

ADOPTED this ____ day of _____, 2024, by the City Council of the City of Muskogee.

W. PATRICK CALE, MAYOR

ATTEST:

(Seal)

TAMMY L. TRACY, CITY CLERK

Approved as to form and legality this ____ day of _____, 2024.

Katrina Bodenhamer, City Attorney

Purchasing Committee

4.

Meeting Date: 06/10/2024
Submitted For: Mark Wilkerson, Parks & Recreation
Initiator: Brooke Hall, Assistant Director of Parks and Recreation
Department: Parks & Recreation
Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval of Change Orders No. 1, 2, 3, and 4, for the Muskogee Swim & Fitness Center Renovation and Remodel Project, with AC Owen Construction, LLC, in the amount of \$59,837.15, for site improvements and installation of fire alarm system, or take other necessary action. (Mark Wilkerson)

BACKGROUND:

Change Order #1 West wall moisture repairs-\$11348.25.
Change Order #2 Additional sheetrock at lobby soffit and above south doors-\$2829.90.
Change Order #3 Thicker resilient athletic flooring in the fitness area-\$10,004.50.
Change Order #4 This is to include a fire alarm system in the building and remove existing fire suppression piping and equipment. The existing alarm system is not in working order and additional devices are needed to bring up to standards-\$35,654.50.

The existing fire suppression system has been inspected, is not in working order, and cannot be repaired. This was not known at the time of design, is outside of the area of work, and was not included in the original scope of work. Discussions with the local fire marshal verified that they will require this system to be removed as it is nonfunctional and abandoning is not an option as it may give a false sense of security. The scope of work described looks to be in line with what was discussed, and the cost is what we would expect. We recommend approving this change order for the scope and amount described.

RECOMMENDED ACTION:

Approve Change Order No 1, 2, 3, 4 to AC Owen Construction LLC, agreement in the aggregate amount of \$59,837.15.

Fiscal Impact

FUNDING SOURCE:

Total Change Orders in the amount of \$59,837.15 with \$17,000.00 funded from account 215-7510-451.61-00 and the remainder funded from 392-1520-413.69-50.

Attachments

SFC Change Order #1
Change Order #2
Change Order #3
Change Order #4



AC Owen Construction LLC - Tulsa Office
2512 E 71st St, Suite A
Tulsa, Oklahoma 74136
Phone: (918) 574-8744

Project: 23-918 - City of Muskogee Swim and Fitness
566 N 6th Street
Muskogee, Oklahoma 74401

Prime Contract Change Order #001: CE #001 - West Wall Moisture Repairs

TO:	City of Muskogee	FROM:	AC Owen Construction LLC 1376 Fretz Drive Edmond, Oklahoma 73003
DATE CREATED:	3/26/2024	CREATED BY:	Alex McCormick (AC Owen Construction LLC)
CONTRACT STATUS:	Pending - In Review	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION:	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Existing Condition
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	
SIGNED CHANGE ORDER RECEIVED DATE:		REVISED SUBSTANTIAL COMPLETION DATE:	
FIELD CHANGE:	No	CONTRACT FOR:	1:Swim and Fitness
		TOTAL AMOUNT:	\$11,348.25

DESCRIPTION:

CE #001 - West Wall Moisture Repairs

Wiljo cost to demo west wall, build back with metal studs, paper faced insulation, gypsum board and level 4 finish: \$10,605.00

AC Owen overhead and profit at 5%: \$530.25

AC Owen bond premium at 1%: \$106.50

AC Owen builders risk insurance at 1%: \$106.50

Total: \$11,348.25

ATTACHMENTS:

CHANGE ORDER LINE ITEMS:

#	Budget Code	Description	Amount
1	9000-9150.3 Drywall.Subcontractors	Wiljoc cost for demo and rebuild of west wall	\$10,605.00
2	1000-1000.7 Overhead & Profit.Other	AC Owen overhead and profit	\$530.25
3	1000-1050.7 Bond Premium.Other	AC Owen bond premium at 1%	\$106.50
4	1000-1605.7 Builders Risk Insurance.Other	AC Owen builders risk at 1&	\$106.50
Grand Total:			\$11,348.25

The original (Contract Sum)	\$573,500.00
Net change by previously authorized Change Orders	\$0.00
The contract sum prior to this Change Order was	\$573,500.00
The contract sum would be changed by this Change Order in the amount of	\$11,348.25
The new contract sum including this Change Order will be	\$584,848.25
The contract time will not be changed by this Change Order.	



Brandon Hackett
KKT Architects

City of Muskogee

AC Owen Construction LLC
1376 Fretz Drive
Edmond, Oklahoma 73003

4/3/2024

SIGNATURE

DATE

SIGNATURE

DATE

SIGNATURE

DATE



AC Owen Construction LLC - Tulsa Office
2512 E 71st St, Suite A
Tulsa, Oklahoma 74136
Phone: (918) 574-8744

Project: 23-918 - City of Muskogee Swim and Fitness
566 N 6th Street
Muskogee, Oklahoma 74401

Prime Contract Change Order #002: CE #002 - Additional Sheetrock at Lobby Soffit and Above South Door

TO:	City of Muskogee	FROM:	AC Owen Construction LLC 1376 Fretz Drive Edmond, Oklahoma 73003
DATE CREATED:	4/05/2024	CREATED BY:	Alex McCormick (AC Owen Construction LLC)
CONTRACT STATUS:	Pending - In Review	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION:	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Allowance
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	10 days
SIGNED CHANGE ORDER RECEIVED DATE:		REVISED SUBSTANTIAL COMPLETION DATE:	08/23/2024
FIELD CHANGE:	No	CONTRACT FOR:	1:Swim and Fitness
		TOTAL AMOUNT:	\$2,829.90

DESCRIPTION:

CE #002 - (no title)

Wiljo cost to install metal studs, gypsum board and level 4 finish at areas below

Soffit bump out at lobby area: 18'1"x52"x8"

Area above south door: 9'11-1/2"x48" above face of door, (2) 4'3"x14" wide at sides of door inlet

AC Owen overhead and profit at 5%: \$132.00

AC Owen bond premium at 1%: \$26.45

AC Owen builders risk insurance at 1%: \$26.45

Total: \$2,829.90

Ten working day schedule impact based on expected two-week review of change order before approval.

ATTACHMENTS:

CHANGE ORDER LINE ITEMS:

#	Budget Code	Description	Amount
1	9000-9150.3 Drywall.Subcontractors	Wiljo Interiors cost	\$2,645.00
2	1000-1000.7 Overhead & Profit.Other	AC Owen overhead and profit	\$132.00
3	1000-1050.7 Bond Premium.Other	AC Owen Bond Premium at 1%	\$26.45
4	1000-1605.7 Builders Risk Insurance.Other	AC Owen Builders Risk at 1%	\$26.45
Grand Total:			\$2,829.90



The original (Contract Sum)	\$573,500.00
Net change by previously authorized Change Orders	\$0.00
The contract sum prior to this Change Order was	\$573,500.00
The contract sum would be changed by this Change Order in the amount of	\$2,829.90
The new contract sum including this Change Order will be	\$576,329.90
The contract time will be increased by this Change Order by 10 days.	
The Revised Substantial Completion Date will be	8/23/2024

Brandon Hackett
KKT Architects

4/8/2024

SIGNATURE

DATE

City of Muskogee

AC Owen Construction LLC

1376 Fretz Drive
Edmond, Oklahoma 73003

SIGNATURE

DATE

SIGNATURE

DATE



AC Owen Construction LLC - Tulsa Office
2512 E 71st St, Suite A
Tulsa, Oklahoma 74136
Phone: (918) 574-8744

Project: 23-918 - City of Muskogee Swim and Fitness
566 N 6th Street
Muskogee, Oklahoma 74401

Prime Contract Change Order #003: CE #003 - Thicker Resilient Athletic Flooring

TO:	City of Muskogee	FROM:	AC Owen Construction LLC 1376 Fretz Drive Edmond, Oklahoma 73003
DATE CREATED:	4/10/2024	CREATED BY:	Alex McCormick (AC Owen Construction LLC)
CONTRACT STATUS:	Pending - In Review	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION:	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Client Request
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	
SIGNED CHANGE ORDER RECEIVED DATE:		REVISED SUBSTANTIAL COMPLETION DATE:	
FIELD CHANGE:	No	CONTRACT FOR:	1:Swim and Fitness
		TOTAL AMOUNT:	\$10,004.50

DESCRIPTION:

CE #003 - Thicker Resilient Athletic Flooring

T&S Taylor cost for changing flooring from performance motivate to rally for increased thickness: \$9,350.00 for roughly 5100 sf

AC Owen overhead and profit: \$467.00

Bond premium: \$93.50

Builders risk insurance: \$93.50

Total:\$10,004.50

Potential schedule delay TBD based on change order approval time.

ATTACHMENTS:

CHANGE ORDER LINE ITEMS:

#	Budget Code	Description	Amount
1	9000-9600.3 Flooring.Subcontractors	T&S Taylor Cost Increase for	\$9,350.00
2	1000-1000.7 Overhead & Profit.Other	AC Owen overhead & profit	\$467.50
3	1000-1050.7 Bond Premium.Other	Bond premium	\$93.50
4	1000-1605.7 Builders Risk Insurance.Other	Builders risk insurance	\$93.50
Grand Total:			\$10,004.50




The original (Contract Sum)	\$573,500.00
Net change by previously authorized Change Orders	\$0.00
The contract sum prior to this Change Order was	\$573,500.00
The contract sum would be changed by this Change Order in the amount of	\$10,004.50
The new contract sum including this Change Order will be	\$583,504.50
The contract time will not be changed by this Change Order.	

Brandon Hackett
KKT Architects

City of Muskogee

AC Owen Construction LLC
1376 Fretz Drive
Edmond, Oklahoma 73003


4/11/2024
SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE



AC Owen Construction LLC - Tulsa Office
2512 E 71st St, Suite A
Tulsa, Oklahoma 74136
Phone: (918) 574-8744

Project: 23-918 - City of Muskogee Swim and Fitness
566 N 6th Street
Muskogee, Oklahoma 74401

Prime Contract Change Order #004: CE #004 - Fire Alarm | CE #005 - Fire Suppression Demolition

TO:	City of Muskogee	FROM:	AC Owen Construction LLC 1376 Fretz Drive Edmond, Oklahoma 73003
DATE CREATED:	6/04/2024	CREATED BY:	Alex McCormick (AC Owen Construction LLC)
CONTRACT STATUS:	Pending - In Review	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION:	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Design Development
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	15 days
SIGNED CHANGE ORDER RECEIVED DATE:		REVISED SUBSTANTIAL COMPLETION DATE:	
FIELD CHANGE:	No	CONTRACT FOR:	1:Swim and Fitness
		TOTAL AMOUNT:	\$35,654.50

DESCRIPTION:
CE #004 - Fire Alarm
Infinity Fire to bring entire building FA system up to code: \$21,320.00

CE #005 - Fire Suppression Demolition
Infinity cost to demo existing fire suppression system: \$10,010.00

Subtotal: \$31,330.00

AC Owen overhead and profit: \$3,698.50
Builder's Risk premium: \$313.00
Bond premium: \$313.00

Total: \$35,645.50

Schedule delay will be based on estimated three week City of Muskogee approval timeline.

ATTACHMENTS:

CHANGE ORDER LINE ITEMS:

#	Budget Code	Description	Amount
1	16000-16100.3 Fire Alarm.Subcontractors	Infinity Fire to bring entire building FA system up to code	\$21,320.00
2	1000-1000.7 Overhead & Profit.Other		\$3,198.00
3	1000-1605.7 Builders Risk Insurance.Other		\$213.00
4	1000-1050.7 Bond Premium.Other		\$213.00
5	16000-16100.3 Fire Alarm.Subcontractors	Infinity cost to demo existing fire suppression system	\$10,010.00
6	1000-1000.7 Overhead & Profit.Other	AC Owen overhead & profit	\$500.50



#	Budget Code	Description	Amount
7	1000-1605.7 Builders Risk Insurance.Other	AC Owen builder's risk insurance at 1%	\$100.00
8	1000-1050.7 Bond Premium.Other	AC Owen bond premium at 1%	\$100.00
Grand Total:			\$35,654.50

The original (Contract Sum)	\$573,500.00
Net change by previously authorized Change Orders	\$24,182.65
The contract sum prior to this Change Order was	\$597,682.65
The contract sum would be changed by this Change Order in the amount of	\$35,654.50
The new contract sum including this Change Order will be	\$633,337.15
The contract time will be increased by this Change Order by 15 days.	

City of Muskogee

AC Owen Construction LLC

1376 Fretz Drive
Edmond, Oklahoma 73003

SIGNATURE

DATE

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DATE

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