

The City of Muskogee encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28 CFR/36).

**AGENDA
MUSKOGEE REDEVELOPMENT AUTHORITY
NOVEMBER 25, 2024**

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item.

When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body.

Under certain circumstances, items are deferred to a specific date or stricken from the agenda entirely.

**REGULAR SESSION - 5:30 P.M., 3RD FLOOR, COUNCIL CHAMBERS, MUNICIPAL BUILDING,
229 W. OKMULGEE, MUSKOGEE, OKLAHOMA**

ROLL CALL

1. Consider approval of minutes of October 28, 2024, or take other necessary action.
2. Consider approval of Muskogee Redevelopment Authority Claims for the period of October 19, 2024 through November 15, 2024, or take other necessary action. (Mike Miller)
3. Discuss and take action to establish the 2025 meeting schedule for the Muskogee Redevelopment Authority. (Mike Miller)
4. Hold a discussion and consider approval to hire a Muskogee Redevelopment Authority (MRA) employee and/or company to manage economic industrial development projects, and discuss salary, benefits, and any other compensation, and take other necessary action. (Councilor Tracy Hoos)

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Muskogee Redevelopment Authority

1.

Meeting Date: 11/25/2024

Initiator: Jennifer Sharp, Admin II

Department: City Clerk

Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval of minutes of October 28, 2024, or take other necessary action.

BACKGROUND:

RECOMMENDED ACTION:

Fiscal Impact

Attachments

10-28 mra min

MINUTES

OF THE MUSKOGEE REDEVELOPMENT AUTHORITY OF THE CITY OF MUSKOGEE, OKLAHOMA MET IN REGULAR SESSION IN COUNCIL CHAMBERS OF CITY HALL OCTOBER 28, 2024

The Muskogee Redevelopment Authority of the City of Muskogee, Oklahoma, met in a Regular Session at 5:30 p.m., on October 28, 2024, in Council Chambers, Municipal Building, 229 W. Okmulgee Ave., Muskogee, Oklahoma, with Chair W. Patrick Cale presiding.

Meeting was called to order by Chair W. Patrick Cale and the Secretary called the roll as follows:

Present: Patrick Cale, Chair; Derrick Reed, Vice Chair; Jaime Stout, Trustee; Alex Reynolds, Trustee; Shirley Hilton-Flanary, Trustee; C.B. Abel, Trustee; Melody Cranford, Trustee; Dan Hall, Trustee; Tom Martindale, Trustee

Absent: Tracy Hoos, Trustee

Staff Roger Kolman, Assistant City Manager; Katrina Bodenhamer, City Attorney; Tammy L.

Present: Tracy, City Clerk; Kenna Terrell, Deputy City Clerk; Mike Stewart, Public Works Director; Dennis Read, Treasurer; Tyler Evans, Emergency Management Director; Jody King, Planning Director; Avery Rigney, Assistant Public Works Director; Mark Wilkerson, Parks and Rec Director; Johnny Tehee, Police Chief; Austin Witt, Assistant City Attorney; Brooke Hall, Asst. Director of Parks & Recreation

- 1 Consider approval of minutes of September 23, 2024, or take other necessary action.

Motion was made by Trustee C.B. Abel, seconded by Trustee Shirley Hilton-Flanary to approve of minutes of September 23, 2024.

AYE: Chair Patrick Cale, Vice Chair Derrick Reed, Trustee Jaime Stout, Trustee Alex Reynolds, Trustee Shirley Hilton-Flanary, Trustee C.B. Abel, Trustee Melody Cranford, Trustee Dan Hall, Trustee Tom Martindale

Carried - Unanimously

- 2 Consider approval of Muskogee Redevelopment Authority Claims for September 14, 2024 through October 18, 2024, or take other necessary action. (Mike Miller)

Motion was made by Trustee Shirley Hilton-Flanary, seconded by Trustee Tom Martindale to approve the Muskogee Redevelopment Authority Claims for September 14, 2024 through October 18, 2024.

AYE: Chair Patrick Cale, Vice Chair Derrick Reed, Trustee Jaime Stout, Trustee Alex Reynolds, Trustee Shirley Hilton-Flanary, Trustee C.B. Abel, Trustee Melody Cranford, Trustee Dan Hall, Trustee Tom Martindale

Carried - Unanimously

W. PATRICK CALE, CHAIR

TAMMY L. TRACY, CITY CLERK

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Muskogee Redevelopment Authority

2.

Meeting Date: 11/25/2024
Submitted For: Dennis Read, Finance
Initiator: Benita Hotema, Assistant Financial Analyst
Department: Finance
Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval of Muskogee Redevelopment Authority Claims for the period of October 19, 2024 through November 15, 2024, or take other necessary action. (Mike Miller)

BACKGROUND:

Approval is needed for MRA claims from October 19, 2024 through November 15, 2024.

RECOMMENDED ACTION:

Approve MRA claims.

Fiscal Impact

Attachments

MRA Claims 11/25/2024

MUSKOGEE REDEVELOPMENT CLAIMS

CHECK #	VENDOR	AMOUNT	DESCRIPTION
18548	BANK OF AMERICA	33.50	OK Able Commisson license
18549	A & B DISTRIBUTORS INC	1,493.00	event alcohol

Muskogee Redevelopment Authority**3.****Meeting Date:** 11/25/2024**Submitted For:** Tammy Tracy, City Clerk**Initiator:** Tammy Tracy, City Clerk**Department:** City Clerk**Staff Information Source:**

Information**AGENDA ITEM TITLE:**

Discuss and take action to establish the 2025 meeting schedule for the Muskogee Redevelopment Authority. (Mike Miller)

BACKGROUND:

The Muskogee Redevelopment Authority Bylaws, Article V-Meetings, Section 2, Regular Meeting, states the Muskogee Redevelopment Authority shall hold regular meetings at least monthly. Past practice has been to hold the regular monthly meeting on the same dates as those set for the City Council meetings.

At the October 28, 2024, City Council meeting, City Council approved the following meeting dates.

January 27, 2025		July 28, 2025
February 24, 2025		August 25, 2025
March 24, 2025		September 22, 2025
April 28, 2025		October 27, 2025
No Meeting/Holiday		November 24, 2025
June 23, 2025		December 8, 2025

RECOMMENDED ACTION:

Discuss the 2025 meeting schedule and approve.

Fiscal Impact**Attachments**

No file(s) attached.

Muskogee Redevelopment Authority

4.

Meeting Date: 11/25/2024

Submitted For: Katrina Bodenhamer, City Attorney **Initiator:** Tammy Tracy, City Clerk

Department: City Attorney

Staff Information Source:

Information

AGENDA ITEM TITLE:

Hold a discussion and consider approval to hire a Muskogee Redevelopment Authority (MRA) employee and/or company to manage economic industrial development projects, and discuss salary, benefits, and any other compensation, and take other necessary action. (Councilor Tracy Hoos)

BACKGROUND:

Pursuant to the possibility of the City of Muskogee transferring industrial economic development project management to the MRA, a discussion should be held to consider hiring an MRA employee or contract with an outside entity to fill this position.

RECOMMENDED ACTION:

Discuss and provide direction to Staff.

Fiscal Impact

Attachments

No file(s) attached.
