

*The City of Muskogee encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28 CFR/36).*

POSTING DATE: APRIL 25, 2024

**SPECIAL CALL  
AGENDA  
MUSKOGEE CITY COUNCIL  
APRIL 30, 2024**

**TO: ALL MEMBERS OF THE MUSKOGEE CITY COUNCIL**

*Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item.*

*When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body.*

*Under certain circumstances, items are deferred to a specific date or stricken from the agenda entirely.*

By virtue of the authority vested in me as Mayor of the City of Muskogee, Oklahoma, I do hereby issue a call for a Special Call Meeting of the Muskogee City Council to convene:

**DATE: APRIL 30, 2024**

**TIME: 9:00 A.M.**

**PLACE: MUSKOGEE-DAVIS REGIONAL AIRPORT - CONFERENCE ROOM  
1201 SABRE STREET  
MUSKOGEE, OKLAHOMA**

**ROLL CALL**

**PURPOSE:**

INVOCATION - MAYOR W. PATRICK CALE

FLAG SALUTE - MAYOR W. PATRICK CALE

1. Discuss the FY2024-2025 Budget for the City of Muskogee, public opinion survey results, give direction to Staff, and take possible action for consideration in future General Obligation Bond and/or Capital Improvement Sales Tax votes, or take other necessary action. (Mike Miller)

The City Clerk is hereby authorized to give each member of the Muskogee City Council notice of this Special Call Meeting as provided by the Charter of the City of Muskogee, Oklahoma.

ADJOURN

**Special Call City Council**

**1.**

**Meeting Date:** 04/30/2024

**Submitted For:** Mike Miller, City Manager

**Initiator:** Mike Miller, City Manager

**Department:** City Manager

**Staff Information Source:**

**Information**

**AGENDA ITEM TITLE:**

Discuss the FY2024-2025 Budget for the City of Muskogee, public opinion survey results, give direction to Staff, and take possible action for consideration in future General Obligation Bond and/or Capital Improvement Sales Tax votes, or take other necessary action. (Mike Miller)

**BACKGROUND:**

Staff will present a preview of the work done at the direction of council to this point on the FY2024-FY2025 budget and will solicit discussion modifications that may be recommended, as well as other discussion of current and future needs of the City that may impact the budget. Council will discuss, review, and update the draft FY2024 Budget and provide direction to Staff in preparation for a Public Hearing on May 13.

Council will also receive a report on using the special projects fund or other funding for museums as directed by Council at a Special Call Meeting April 8, 2024.

Additionally, we will discuss the possibility of General Obligation and/or sales tax elections in Muskogee.

At the City Council Special Call meeting of April 25, 2023, the City Council provided direction to Staff to pursue the option of General Obligation Bonds for future funding of capital needs for the City of Muskogee. City Staff and representatives from The Public Finance Law Group PLLC, presented funding and scheduling options for a potential General Obligation Bond program in Muskogee for the Fall of 2023, at a Special Call Council meeting on May 22, 2023. Later in 2023, Council gave further direction to Staff to prepare for an election in 2024. On April 8, 2024, during a Special Call Council meeting, the Council gave direction to Staff to conduct a public opinion survey on potential categories for the General Obligation Bond and/or Capital Improvement Projects. This item will allow discussion and will allow council to prioritize and select projects for inclusion as the City prepares for potential elections on the subject.

**RECOMMENDED ACTION:**

Discuss, provide direction to staff and make recommendations

**Fiscal Impact**

**Attachments**

Retreat Budget





# CITY OF MUSKOGEE COUNCIL RETREAT

April 30, 2024  
For Discussion Only

# FY 2025 DRAFT BUDGET

Goal for Today



## Budget Presentations

Detailed budget discussions with Council

Direction to staff on next steps

Decisions on key budget elements

GOAL: Budget hearing on May 13

## GO Bond Next Steps

Presentation of Survey Results

Presentation of Compiled Council input

Council Discussion of possible projects

Decisions on key projects

GOAL: Call for an election May 20

# FY2025 BUDGET OUTLINE



## Now vs. Later

### Budget Calendar:

February 15-16	Financial Review of Revenues Mid February
February 23	Department Heads begin training on ClearGov Software
February 26	Department Heads begin entering budget requests into ClearGov
March 10	Budgets are due in ClearGov
March 11-22	Executive Review of Budgets
March 25-April 5	Meetings with individual departments over all funds
April 10 & 11	Communication Luncheons

# FY 2025 DRAFT BUDGET

## Now vs. Later



Budget Calendar Cont:

April 30

Council Retreat

May 8

Budget Completion by Admin and Finance (pretty budget book)

May 13

Public hearing-tentative date (finance committee/special call)

Possible Adoption

must be adopted 7 days before FY ends

public hearing not later than 15 days before the fiscal year end.

notice goes to paper 5 days before first public hearings

# FY 2025 DRAFT BUDGET

## EXPECTATIONS- BUDGET



Present a balanced budget

Discuss any changes

Provide rationale for changes

Discuss in detail specifics requested by Council



# FY 2025 DRAFT BUDGET BUDGET HIGHLIGHTS



## AREAS OF COUNCIL INTEREST FOR SPECIFIC DISCUSSION

Staffing List Over Time  
Contract Labor/Temps  
Organizational Chart  
Parades  
Community Picnic  
Free Rodeo/Fireworks  
Tourism Authority  
Museum Funding/Special Project Fund  
Economic Development

# FY2025 BUDGET OUTLINE

## MUSKOGEE MEANS MORE



What we do:

Water

Sewer

Streets

Trash Collection

Police

Fire

Airport

Cemetery

Economic Development

And More!!!!

# FY2025 BUDGET OUTLINE

## MUSKOGEE MEANS MORE



\$80 million sewer plant

\$1 Billion Economic Development Projects plus TIF

Largest Street projects in history

GO Bond

Grandview Park Adventure Park

Swim and fitness remodel

Water Park refurbishment

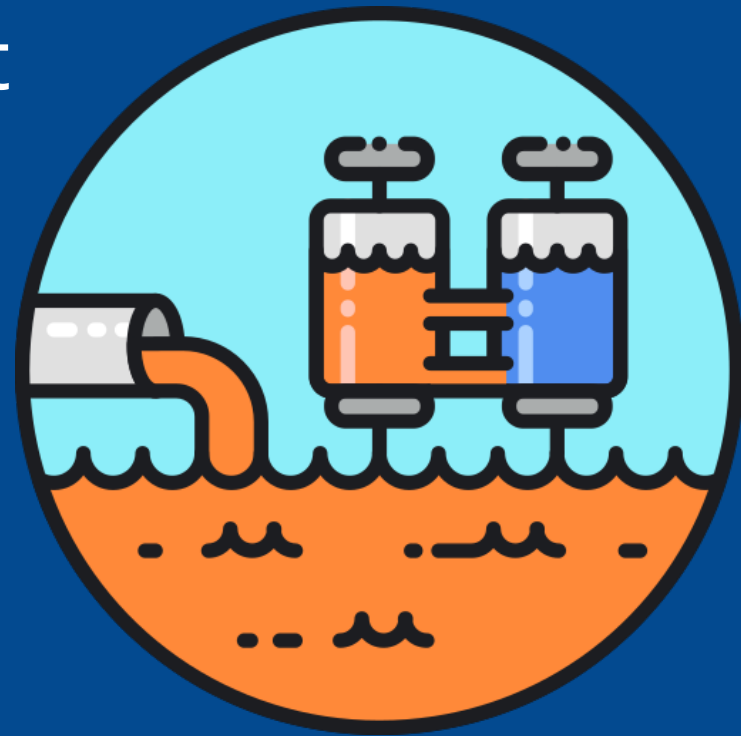
And More!!!!

# FY2025 BUDGET OUTLINE

## MUSKOGEE MEANS MORE



\$80 million sewer plant



# FY2025 BUDGET OUTLINE

## MUSKOGEE MEANS MORE



**\$1 Billion Economic  
Development Projects**



# FY2025 BUDGET OUTLINE

## MUSKOGEE MEANS MORE



### Largest Street projects in history



# FY2025 BUDGET OUTLINE

## MUSKOGEE MEANS MORE



### GO Bond

The cover of a report titled 'BUILDING OUR FUTURE' with the subtitle 'POTENTIAL GO BOND PROJECTS'. It features a circular graphic with 'AUGUST 2024' and is presented to the 'CITY COUNCIL'. The MusKogee logo is at the bottom right. The background of the cover shows a building facade.

**BUILDING  
OUR FUTURE**

POTENTIAL GO BOND PROJECTS

AUGUST  
**2024**

Presented to:  
**CITY COUNCIL**

**MUSKOGEE**

# FY2025 BUDGET OUTLINE

## MUSKOGEE MEANS MORE



### Grandview Park Adventure Park





# FY2025 BUDGET OUTLINE

## MUSKOGEE MEANS MORE



### Swim & Fitness remodel



# FY2025 BUDGET OUTLINE

## MUSKOGEE MEANS MORE



### Water Park refurbishment And More!!!!



# FY2025 BUDGET OUTLINE

## MUSKOGEE MEANS MORE



Really Good Team



# FY2025 BUDGET OUTLINE

## MUSKOGEE MEANS MORE



\$80 million sewer plant

\$1 Billion Economic Development Projects

Largest Street projects in history

GO Bond

Grandview Park Adventure Park

Swim and Fitness remodel

Water Park refurbishment

And More!!!!



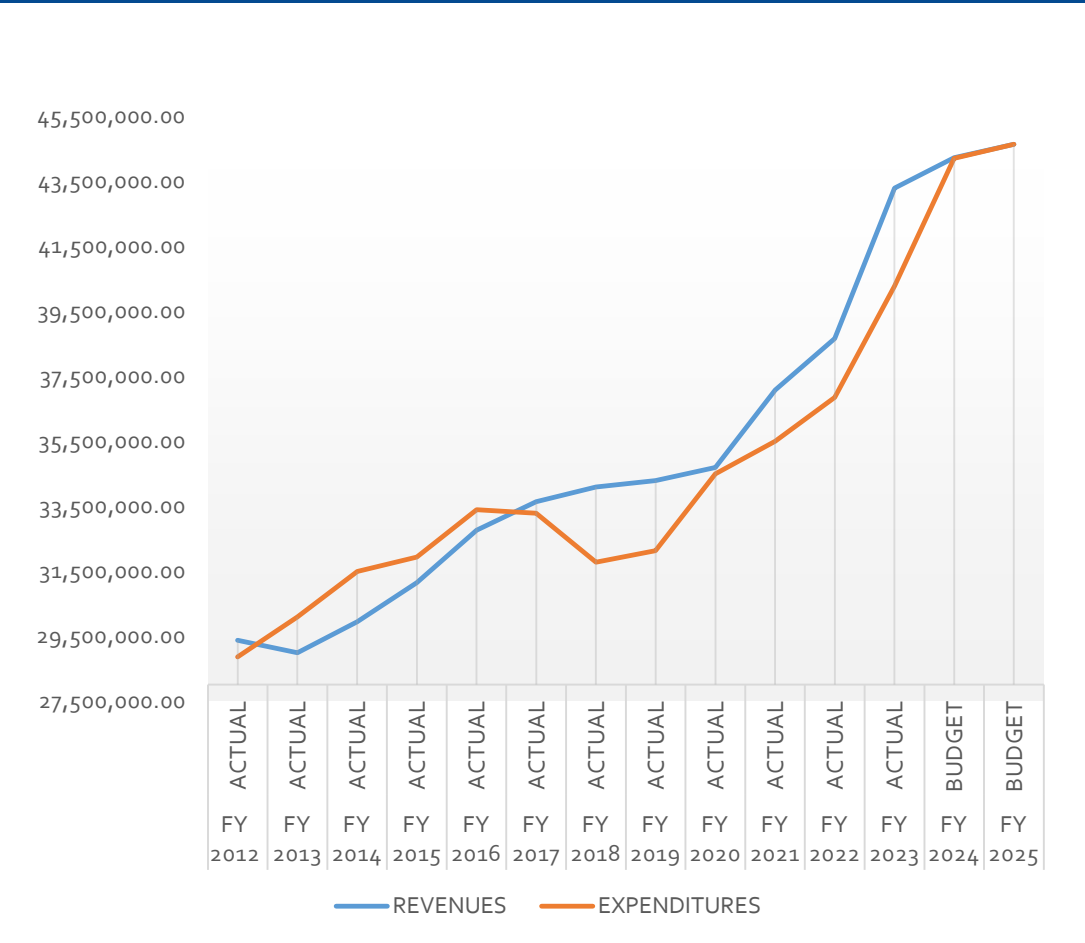
# FY2025 BUDGET OUTLINE



Now vs. Later



# BUDGET PERSPECTIVE FY2025



# FY 2025 DRAFT BUDGET

## BUDGET HIGHLIGHTS



- 1) Strategic Initiatives
- 2) Areas of Interest
- 3) Reserve
- 4) Budget Overview/Principals
- 5) General Fund
- 6) Strategic Funds
  - Tourism
  - Economic Development
  - Civic Center

# FY 2025 DRAFT BUDGET

## Strategic Initiatives



1. Streets and Infrastructure
2. Public Image
3. Economic Development
4. Housing
5. Tourism





# FY 2025 DRAFT BUDGET

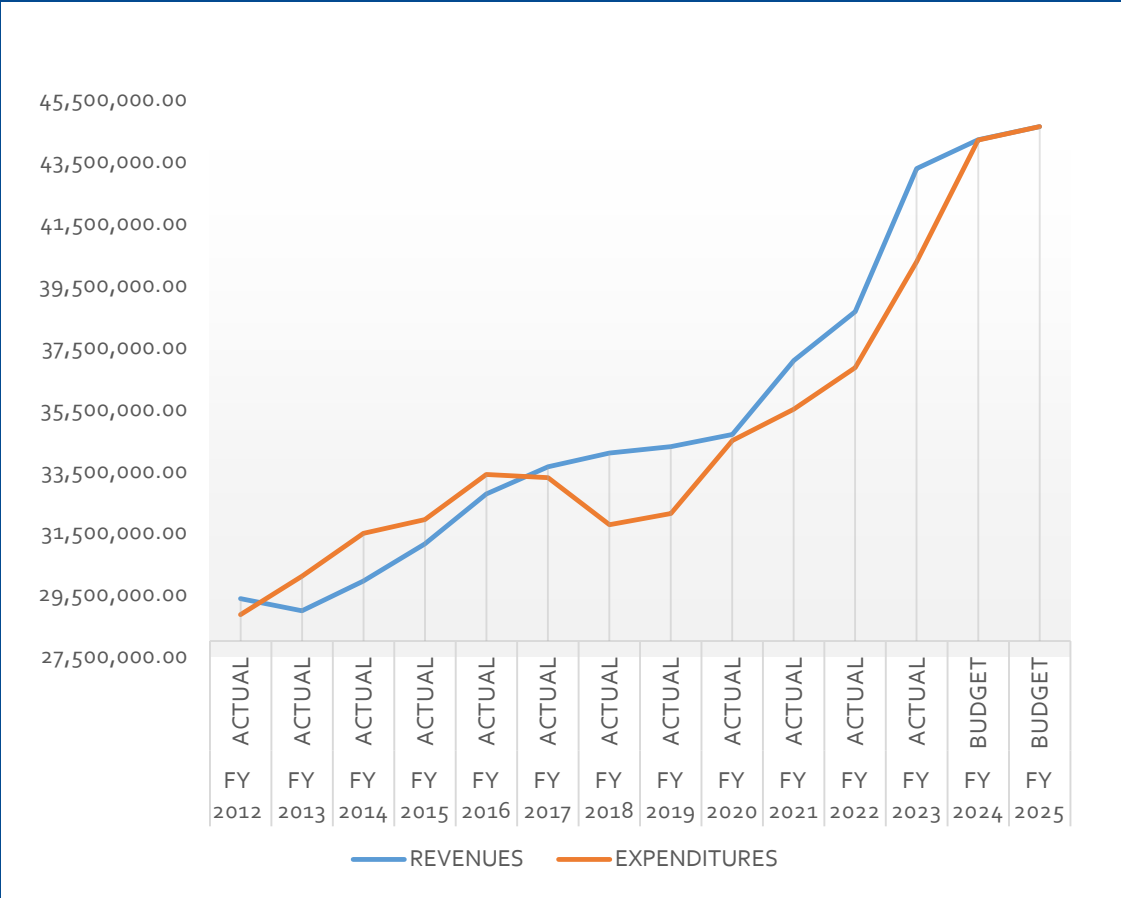
## Other Initiatives



Employee Morale  
Public Safety  
Police  
Fire



# BACK TO THE BUDGET



# RESERVE FUND STATUS



Reserve Best Practice: 20-30% of General Fund

FY 2018:	10%
FY 2019:	15.6%
FY 2020:	19.5%
<b>FY 2021:</b>	<b>19.87%</b>
<b>FY2022:</b>	<b>16.95%</b>
<b>FY2023:</b>	<b>20.87%</b>
<b>FY2024:</b>	<b>21.00%</b>

# FY 2025 DRAFT BUDGET



## Budget Overview

### General Fund

Dedicated Sales Tax Funds

Voter Approved Funds

Council Created Funds

Enterprise Funds

# FY 2025 DRAFT BUDGET



## Budget Overview

### Dedicated Sales Tax Funds

Capital Outlay – 4 separate funds

Employee Compensation 3 separate funds

Street Maintenance

# FY 2025 DRAFT BUDGET



## Budget Overview

Voter Approved Funds --- Hotel/Motel Tax

# FY 2025 DRAFT BUDGET



## Budget Overview

### Council Created Funds

Economic Development

Civic Center

Solid Waste

# FY 2025 DRAFT BUDGET



## Budget Overview

### Enterprise Funds

Water Park  
Park Development  
Civic Center



# FY 2025 DRAFT BUDGET



## Budget Overview

Dedicated Sales Tax Funds  
Voter Approved Funds

Council Created Funds  
Enterprise Funds

Transfers

General Fund

# FY 2025 DRAFT BUDGET

## Budget Principles



1. Expenses less than revenue
2. Budget for good surprises
3. Strategic Initiatives have priority
4. Mid-Year Budget review very important
5. Don't budget carryover
6. Don't budget reserves

# FY 2025 DRAFT BUDGET

## Budget Principles



Don't budget reserves



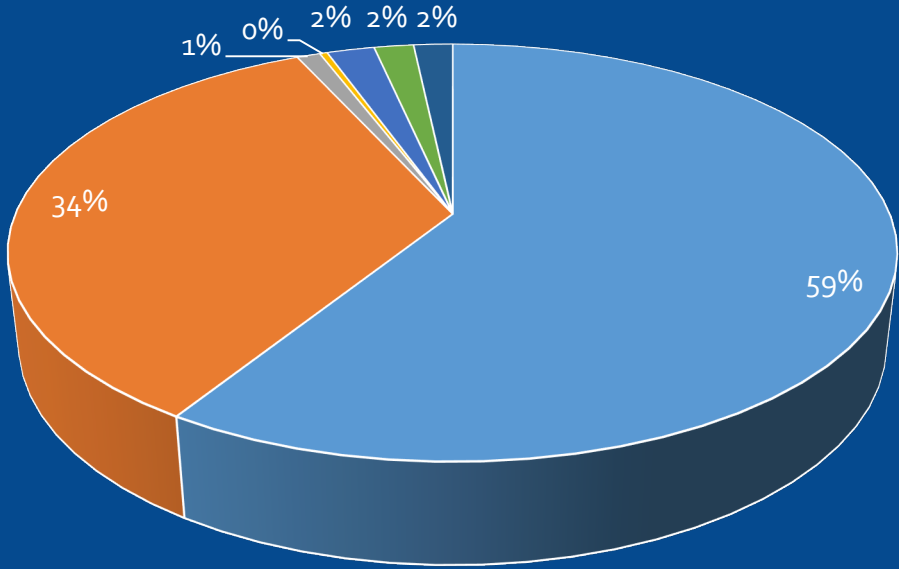
# FY 2025 BUDGET RETREAT



## GENERAL FUND

Where does the money come from?

# GENERAL FUND REVENUES (FY23)



- Taxes
- Utilities
- Licenses/Permits
- Intergovernmental
- Fines and Forfeitures
- Interest Revenue
- Other Income

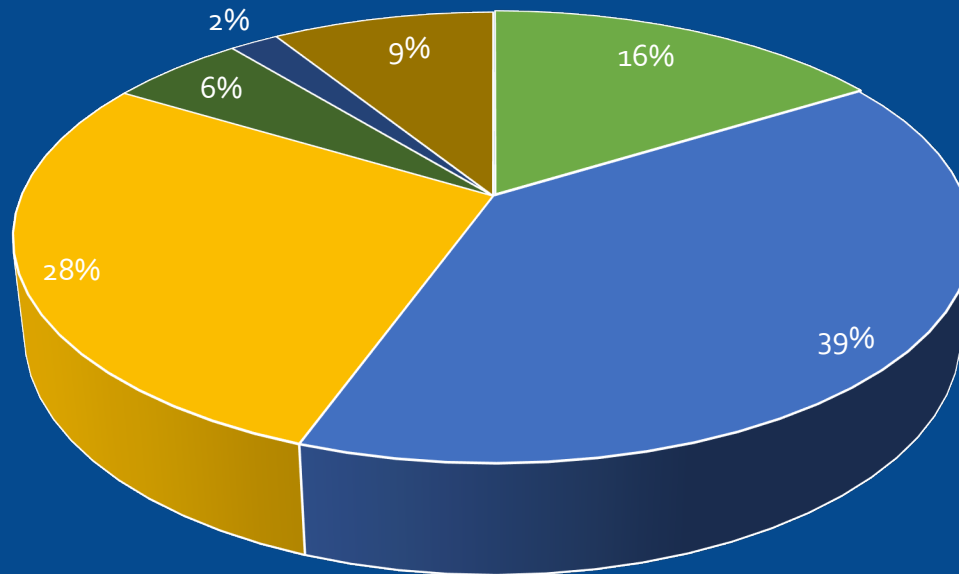
# FY 2025 BUDGET RETREAT



## GENERAL FUND

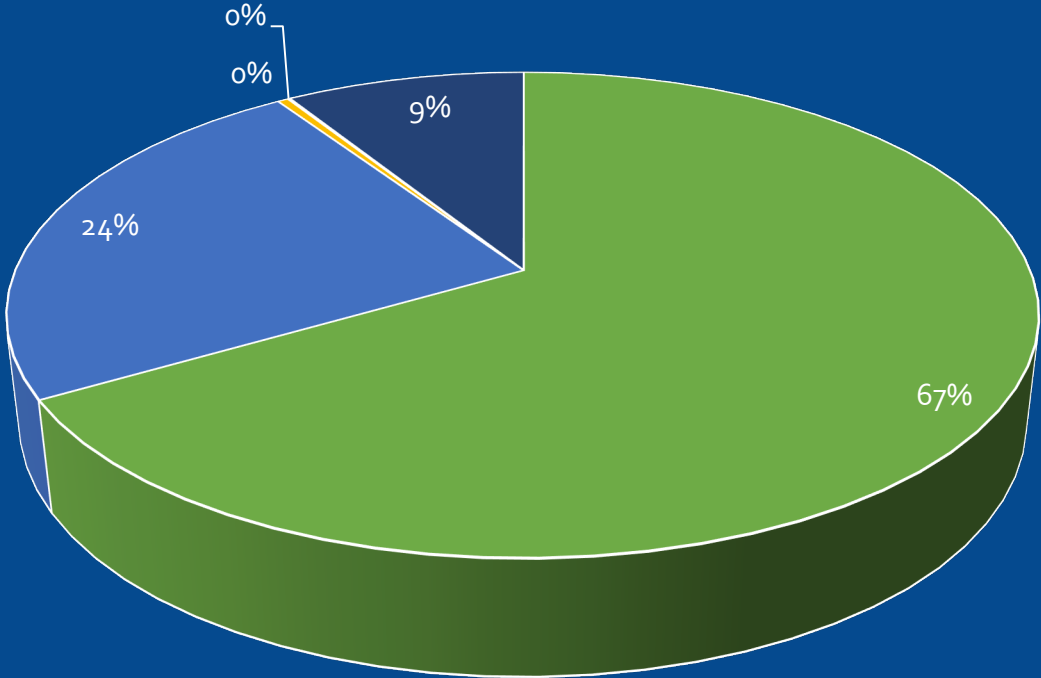
Where is the money used?

# GENERAL FUND EXPENDITURES BY FUNCTION (FY23)



- General Government
- Public Safety & Judicial
- Public Works
- Culture and Recreation
- Planning & Code
- Transfers Out

# GENERAL FUND EXPENDITURES BY OBJECT (FY23)



■ Personnel   ■ Operating   ■ Capital Outlay   ■ Debt Service   ■ Transfers Out



# TOTAL NUMBER OF EMPLOYEES BY DEPARTMENT



DEPARTMENT	FY2023		FY2024		FY2025	
	FT	PT	FT	PT	FT	PT
AIRPORT	1	1	1	1	1	1
ANIMAL CONTROL	5	1	6	0	6	0
CITY ATTORNEY	4	1	4	1	4	1
CITY CLERK	20	3	21	2	21	2
CITY MANAGER	5	0	5	0	5	0
CIVIC CENTER	3	0	3	0	3	0
ECONOMIC DEVELOPMENT	1	0	1	0	1	0
EMERGENCY MGMT	2	0	2	0	2	0
EQUIPMENT MGMT	16	0	16	0	16	0
FACILITIES	9	0	9	0	9	0
FINANCE	6	0	6	0	6	0
FIRE	95	0	95	0	95	0
HUMAN RESOURCES	4	0	4	0	4	0
IT	4	0	4	0	5	0
PARKS AND RECREATION	46	24	47	24	47	24
PLANNING	14	0	14	0	14	0
POLICE	98	0	93	0	92	0
PUBLIC WORKS	108	1	108	1	102	1
CAPITAL PROJECTS	0	0	0	0	4	0
<b>TOTALS:</b>	<b>441</b>	<b>31</b>	<b>439</b>	<b>29</b>	<b>437</b>	<b>29</b>

# FY 2025 DRAFT BUDGET EXPECTATIONS



Contract Labor to fill permanent positions

FY2023  
\$261,575

FY 2024 YTD  
\$214,258

About 1% of our total payroll

# FY 2025 DRAFT BUDGET EXPECTATIONS

DEPARTMENT	DIRECTOR	DATE OF HIRE
ANIMAL CONTROL	TYLER EVANS	7/7/2013
CITY ATTORNEY	KATRINA BODENHAMMER	10/8/2021
CITY CLERK	TAMMY TRACY	4/14/2008
FINANCE	DENNIS READ	2/22/2022
FIRE CHIEF	JODY MOORE	4/9/2001
FLEET MANAGEMENT	ROBERT SWEPSTON	9/10/2012
HUMAN RESOURCES	MAGGIE EATON	9/19/2011
IT	CHRIS CUMMINGS	7/9/2007
PARKS AND REC	MARK WILKERSON	2/8/1988
PLANNING	JODY KING	6/5/2023
POLICE CHIEF	JOHNNY TEEHEE	8/31/1987
PUBLIC WORKS	MIKE STEWART	7/31/2020

# FY 2025 DRAFT BUDGET



## General Fund Revenue and Expense Assumptions:

# FY 2025 DRAFT BUDGET



## General Fund Revenue Assumptions: Sales Tax Trends with Cities in Oklahoma FY2024 YTD

Municipality	Pop Rank	Est. Pop	Yearly % Diff
Midwest City	8	58,409	-0.59%
Enid	9	51,308	0.15%
Stillwater	10	48,394	2.64%
Owasso	11	38,240	-0.79%
Bartlesville	12	37,290	0.03%
Muskogee	13	36,878	-0.80%
Shawnee	14	31,377	15.77%
Bixby	15	28,609	2.37%
Jenks	16	25,949	0.19%
Ardmore	17	24,725	-0.35%
Ponca City	18	24,424	3.06%

# FY 2025 DRAFT BUDGET



## General Fund Assumptions:

1. Sales tax is down about 1% for the year
2. Staff told to cut at least 2.25% of operating (non personnel) budgets to try to reduce impact on services
3. More than 2/3 of our general fund is employee compensation
4. Two long-vacant positions eliminated; none created
5. Significant savings in workers compensation

# FY 2025 DRAFT BUDGET OUTLINE

## Key Takeaways



- 1) Tough year for general fund – Anything we add means something else we need to subtract.
- 2) Strategic Initiatives can still be accomplished through dedicated funds.
  - Raises through dedicated sales tax
  - Tourism through Hotel/Motel tax
  - Streets through dedicated sales tax/Foundation match
  - Water and Sewer infrastructure through MMA

# FY 2025 DRAFT BUDGET OUTLINE

## General Fund



	FY2023	FY2024	FY2025
Budgeted Revenues	\$38,774,193	\$44,209,884	\$44,625,900
Budgeted Expenditures	\$38,726,404	\$44,195,474	\$44,625,900



# FY 2025 DRAFT BUDGET



General Fund Expense Assumptions:

Up more than **\$620,000**

1. Increased health insurance premiums	\$439,500
2. Community Picnic	\$ 45,000
3. MRA/Civic Center	\$135,000

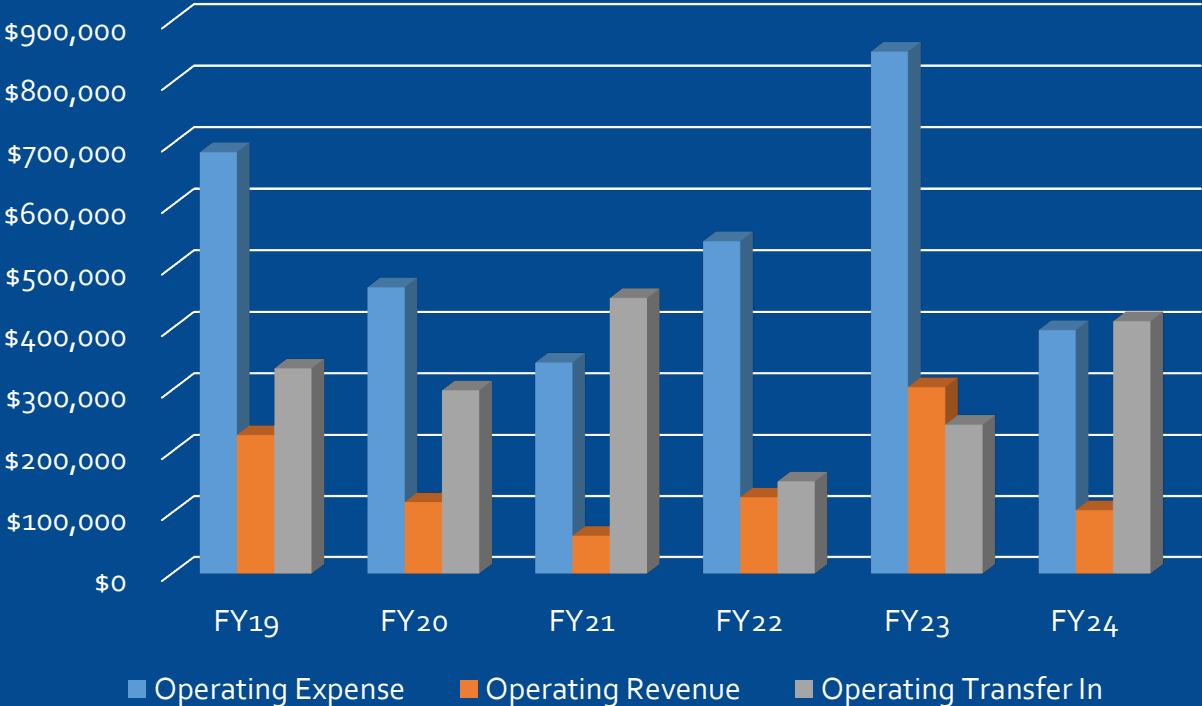
# FY 2025 DRAFT BUDGET



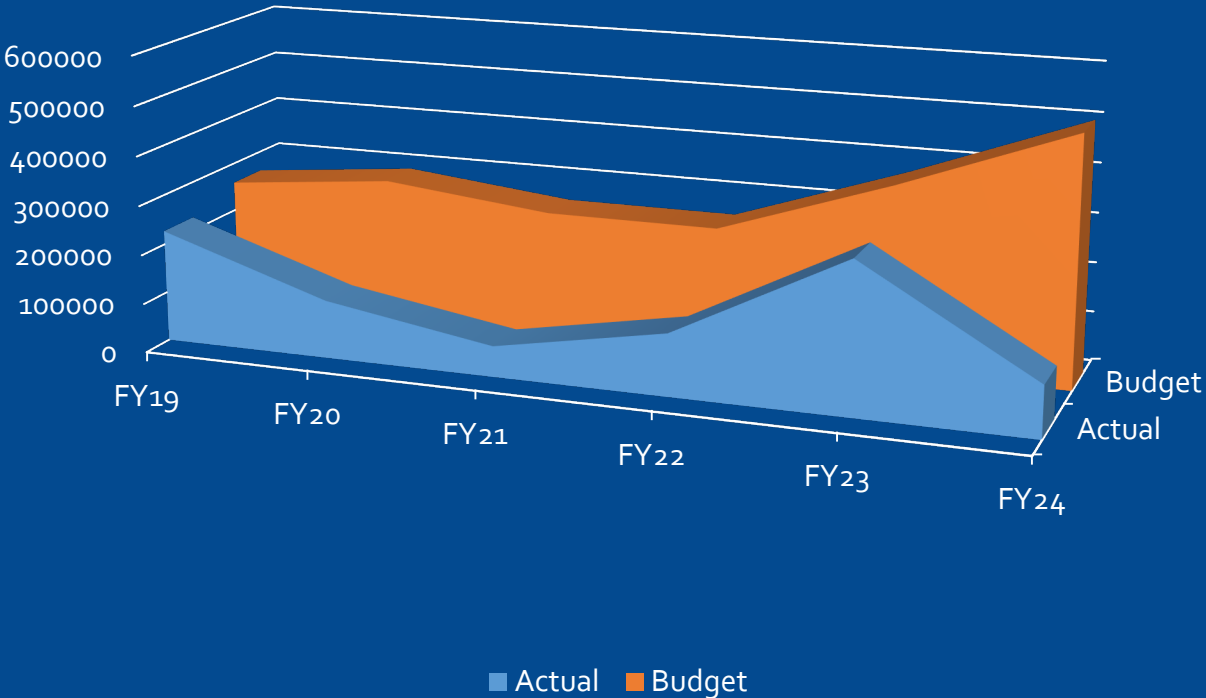
## CIVIC CENTER FUND

### Operating Results

# CIVIC CENTER OPERATIONAL RESULTS



# CIVIC CENTER OPERATING REVENUES (BUDGET VS ACTUAL)



# CIVIC CENTER SCHEDULE OF FEES



Room	Fee
A or B	\$250
A & B	\$400
C or F	\$500
D or E	\$600
C & D	\$1,000
E & F	\$1,000
Whole Arena	\$2,500
Arena (Main Floor)	\$1,500
Parking Lot	\$300
Kitchen	\$100

# CIVIC CENTER SCHEDULE OF FEES



City subsidy: \$350,000

Subsidy of about \$1,000 per day

Room	Fee
A or B	\$250
A & B	\$400
C or F	\$500
D or E	\$600
C & D	\$1,000
E & F	\$1,000
Whole Arena	\$2,500
Arena (Main Floor)	\$1,500
Parking Lot	\$300
Kitchen	\$100

# FY 2025 DRAFT BUDGET

## General Fund Expense Assumptions:



MRA/Civic Center

**\$135,000**

**CURRENTLY UNBUDGETED**

# FY 2025 DRAFT BUDGET



General Fund Expense Assumptions:

Up more than **\$620,000**

- |  |           |
|--|-----------|
| 1. Increased health insurance premiums | \$439,500 |
| 2. Community Picnic                    | \$ 45,000 |
| 3. MRA/Civic Center                    | \$135,000 |



# FY 2025 DRAFT BUDGET



General Fund Expense Assumptions:

Community Picnic

\$45,000

FY 2025 DRAFT BUDGET  
EXPECTATIONS



PARADE FLOATS

# FY 2025 DRAFT BUDGET



## General Fund Expense Assumptions: Parades/Float Rental

Parade Event:	2 floats
Martin Luther King Parade	\$3,000
Azalea Parade	\$3,000
Frontier Days Parade	\$3,000
Homecoming Parade	\$3,000
Christmas	\$3,000

# FY 2025 DRAFT BUDGET OUTLINE

## Strategic Initiatives-Infrastructure



### Road, Street and Highway Infrastructure

\$24 Million in CIP/Foundation Projects  
\$6 million

Dedicated Sales tax \$1.8 million

# FY 2025 DRAFT BUDGET OUTLINE

## Strategic Initiatives-Infrastructure



### Road, Street and Highway Infrastructure

More **than \$10 million** set for street projects next year

- SE Zone

- Country Club Widening

- U.S. Highway 69 Coordination

- New Equipment

- Smith Ferry Road-Right of Way Acquisition

# FY 2025 DRAFT BUDGET OUTLINE

## Strategic Initiatives-Infrastructure



New Sewer Plant  
Water Line Replacement  
Sewer Line Replacement

# FY 2025 DRAFT BUDGET OUTLINE

## Strategic Initiatives



### Public Image

Additional mowers

Residential/Commercial demolition program

Community Cleanup

Residential rehab program

# FY 2025 DRAFT BUDGET OUTLINE



## Strategic Initiatives-Economic Development

Economic Development Budget  
Main Street Grants  
Ongoing Projects  
Opportunity Account

Record Funding

URA/Shawnee and US 69  
\$897,557

TIF Projects

Project Data  
Project Bifrost  
Project Heart/Stardust Power



# FY 2025 DRAFT BUDGET OUTLINE



## Strategic Initiatives

### Housing

Housing incentives \$925,000

Infill opportunities

Land Banking

Now Hiring

# FY 2025 DRAFT BUDGET



## Other Initiatives

### Public Safety

Police

Capital budget priorities addressed  
Primarily vehicles

Fire

Capital budget priorities addressed  
New Fire Truck in FY2024

# FY 2025 DRAFT BUDGET

## Other Initiatives



### Employee Morale

Funding available for employee pay increases\*

Primarily using dedicated sales tax funds

FY 2025 DRAFT BUDGET



# General Expense Notes

Inflation

Utility Costs

# FY 2025 DRAFT BUDGET



## Budget Highlights

Funded:      Matching Grant Fund  
                 Economic Development  
                 Streets  
                 Infrastructure

# FY 2025 DRAFT BUDGET OUTLINE

## General Fund



	FY2023	FY2024	FY2025
Budgeted Revenues	\$38,774,193	\$44,209,884	\$44,625,900
Budgeted Expenditures	\$38,726,404	\$44,195,474	\$44,625,900

# FY 2025 DRAFT BUDGET OUTLINE

## General Fund Summary



Cuts to General Fund operations

Driven by strategic initiatives

Driven by revenue and expense assumptions

Funds prioritized for strategic initiatives

Conservative expense management

# FY 2025 DRAFT BUDGET OUTLINE

## Strategic Initiative Summary



- 1) More money than ever for street projects
- 2) Increased funding for water quality and water line replacements.
- 3) Facilities maintenance and capital budgets both increased dramatically
- 4) Record Funding for economic development
- 5) \$925,000 in housing incentives available
- 6) Tourism Funding increased
- 7) Public Safety priorities addressed



# FY 2025 DRAFT BUDGET OUTLINE

## Feedback



# FY 2025 DRAFT BUDGET OUTLINE

## General Fund



	FY2023	FY2024	FY2025
Budgeted Revenues	\$38,774,193	\$44,209,884	\$44,625,900
Budgeted Expenditures	\$38,726,404	\$44,195,474	\$44,625,900

FY 2025 DRAFT BUDGET  
EXPECTATIONS



COMMUNITY RODEO/FIREWORKS

HOTEL/MOTEL TAX

# FY 2025 DRAFT BUDGET OUTLINE



## HOTEL/MOTEL TAX

Revenue: Projected to exceed FY24

### Funding for

Rodeo	\$60,000
OMHOF	\$60,000
3 Rivers	\$60,000
Hatbox Events	\$165,000
Batfish	\$65,857
Roxy	\$60,000

Increased budget for MTA \$551,400

# FY 2025 DRAFT BUDGET OUTLINE



## HOTEL/MOTEL TAX

MTA Proposal

MTA to receive all Hotel/Motel Tax

MTA to fund facilities and Rodeo at the same level

MTA to fund Batfish at current level if it is open\*

MTA to fund Hatbox Arena operations at a \$65,000 reduction\*

# FY 2025 DRAFT BUDGET OUTLINE



## HOTEL/MOTEL TAX

Revenue: Projected to exceed FY24

Funding for		MTA
Rodeo	\$60,000	\$60,000
OMHOF	\$60,000	\$60,000
3 Rivers	\$60,000	\$60,000
Hatbox	\$165,000	\$100,000
Batfish	\$65,857	\$0*
Roxy	\$60,000	\$60,000
Increased budget for MTA	\$551,400	\$682,247*

# FY 2025 DRAFT BUDGET OUTLINE



## HOTEL/MOTEL TAX

Revenue: Projected to exceed FY24

Funding for		MTA
Rodeo	\$60,000	\$60,000
OMHOF	\$60,000	\$60,000
3 Rivers	\$60,000	\$60,000
Hatbox	\$165,000	\$100,000
Batfish	\$65,857	\$0*
Roxy	\$60,000	\$60,000
Increased budget for MTA	\$551,400	\$682,247*

# FY 2025 DRAFT BUDGET OUTLINE



## HOTEL/MOTEL TAX

Revenue: Projected to exceed FY24

Increased budget for MTA	\$551,400	\$ 682,247*
--------------------------	-----------	-------------

Difference of \$130,857 to other funds

Discussion



FY 2025 DRAFT BUDGET  
EXPECTATIONS



COMMUNITY RODEO/FIREWORKS

# FY 2025 DRAFT BUDGET OUTLINE



## HOTEL/MOTEL TAX/Or alternative

OMHOF	\$60,000
3 Rivers	\$60,000
Batfish	\$65,857
Roxy	\$60,000

# FY 2025 DRAFT BUDGET OUTLINE



## HOTEL/MOTEL TAX/Or alternative

OMHOF	\$60,000
3 Rivers	\$60,000
Batfish	\$65,857
Roxy	\$60,000

Resolution 2742: Established Special Project Fund

Funded by Carryover

Carryover is uncertain every year

Used for one-time expenses

FY2024 Roxy roof, 3 Rivers roof

# FY 2025 DRAFT BUDGET OUTLINE



## HOTEL/MOTEL TAX/Or alternative

OMHOF	\$60,000
3 Rivers	\$60,000
Batfish	\$65,857
Roxy	\$60,000

\$245,857 Total dollars needed from general or economic development

# FY 2025 DRAFT BUDGET OUTLINE

## Strategic Initiatives



### HOTEL/MOTEL TAX

Estimated carryover available July 1, 2024:	\$455,000
Capital Request from Livestock Show: Cattle Tie Outs	\$106,000

# FY 2025 DRAFT BUDGET

## Civic Center



### FY2025 Goals:

- 1) Stay in budget
- 2) Increased usage

\$ 300,000      General Fund

\$ 50,000      Economic Development (event account)

Includes capital funding for new Arena Chairs, new flooring in 2 Event Rooms, and Finishing the Basketball court flooring

# FY 2025 DRAFT BUDGET OUTLINE

Economic Development \$1,500,000 (Use Tax)



Operations Account: \$900,000

Port/Industrial Development	\$ 548,000
Main Street Muskogee	\$ 100,000
Civic Center (Events)	\$ 50,000
Contract Services and Events	\$ 133,000
Operations/Housing/Retail	\$ 79,000

# FY 2025 DRAFT BUDGET EXPECTATIONS



## Budgeted Amounts for Industrial Development

Fiscal Year:	Amount:
FY18	\$364,485
FY19	\$508,000
FY20	\$421,950
FY21	\$337,346
FY22	\$409,075
FY23	\$486,500
FY24	\$548,000 (budgeted)



# FY 2025 DRAFT BUDGET EXPECTATIONS



## ECONOMIC DEVELOPMENT EXPENSES

Fiscal Year 2024	Amount:
Port Muskogee (Joint Pass Thrus)	\$51,828 YTD Davis Field Site Preparedness Burns/McD Southside/Sewer projects
Southeastern Oklahoma State/SBDC	\$10,000
McIntosh Services (Industrial Project)	\$7,500
Dewberry Engineers (Industrial Project)	\$19,700

# FY 2025 DRAFT BUDGET EXPECTATIONS



## PORT MUSKOGEE INDUSTRIAL DEVELOPMENT PROPOSAL

Additional \$500,000 for capital expenses and grant cash flow

City would need to cut \$500,000 elsewhere in the budget

Fiscal Year 2024	Amount:
Port Muskogee (Joint Pass Thrus)	\$51,828 YTD Davis Field Site Preparedness Burns/McD Southside/Sewer projects
Southeastern Oklahoma State/SBDC	\$10,000
McIntosh Services (Industrial Project)	\$7,500
Dewberry Engineers (Industrial Project)	\$19,700

# FY 2025 DRAFT BUDGET OUTLINE

Economic Development \$1,500,000 (Use Tax)



Opportunity Account: \$600,000

Current Projects \$575,000

# FY 2025 DRAFT BUDGET OUTLINE

Economic Development \$1,500,000 (Use Tax)



Opportunity Account Balance: \$897,557

Port Water/Sewer request:

43<sup>rd</sup> St. E./45<sup>th</sup> Street E. \$413,382  
APAC

# FY 2025 DRAFT BUDGET

## MMA (Water and Sewer Revenue)



\$3 million in new money set aside for capital projects and equipment.

\$75,000 in funding for street cuts.

\$1,200,000 for water plant improvements.

\$500,000 for water leak contracts.

\$400,000 emergency sewer repairs.

# FY 2025 DRAFT BUDGET



## ARPA

### FY 25

- Haskell Booster Station - \$500,000
- Raw Waterline Assessment - \$1.5 Million
- Water Plant Improvements - \$2 Million

# FY 2025 DRAFT BUDGET



## Special Projects

Civic Center Chillers	\$350,000
ODOT Project	\$1,000,000
Housing Incentives	\$925,000
Roofs (Roxy, Facilities, 3 Rivers)	\$550,000
SW Zone Incentives	\$125,000
Comprehensive Plan	\$150,000

# FY 2025 DRAFT BUDGET

## Capital Outlay:



**\$3.8 million** in requests

\$1.5 million in new money



# FY 2025 DRAFT BUDGET

## Capital Outlay Highlights



General facilities maintenance	\$400,000
Cameras/Security Enhancements	\$63,500
Slope Mower for ROW	\$260,000
Swim & Fitness Equipment	\$100,000
Loader Backhoe	\$80,000
Civic Center Seating	\$65,000

# FY 2025 DRAFT BUDGET



## Other Funds:

River Country Water Park  
Park Development Fund  
Airport

All budgeted with no general fund subsidy.

# FY 2025 DRAFT BUDGET EXPECTATIONS



2019 CIP



# Making Muskogee

*You voted,  
We delivered!*

## **CAPITAL IMPROVEMENT PROJECT UPDATE**

*\$24 million*

Street Improvement  
Projects

*\$6 million*

Additional projects

*6*

Years dedicated to  
Making Muskogee!

## Proposition 1:

***For the proceeds of a .33% sales tax be utilized to maintain & improve over 100 miles of residential streets.***

Prop 1 is the **SAME TAX** but **NEW PROJECTS!**

- The .33% of sales tax levied, combined with matching funds, raises the yearly budget for street improvements from \$2 million to \$6 million!



- This .33% sales tax will cover around 100+ miles of residential streets that need improvements the most.
- Monies collected from this tax matched with monies from the City of Muskogee Foundation will result in more than \$23,000,000 in residential street improvements!





# Making Muskogee

Your tax dollars at work!

100 miles



One hundred miles of streets will be rehabilitated within the city limits. The Northeast zone was complete in 2022, Northwest and Southwest zone are in progress and the Southeast zone will begin this summer.

[https://www.muskogeeonline.org/departments/public\\_works/street\\_department.php](https://www.muskogeeonline.org/departments/public_works/street_department.php)

# Capital Making Muskogee Projects



2019

## Proposition 2:

*For the proceeds of a .17% sales tax be utilized for certain capital improvement projects, providing a stronger community & sustainable future for Muskogee.*

Prop 2 is the **SAME TAX** but **NEW PROJECTS!**





# Making Muskogee

Your tax dollars at work!



## MLK improvements

A new parking lot at the Martin Luther King Jr. Center added an additional 90 parking spaces to provide ample space for the community to gather for public events.

- Spent: \$332,004.88





# Making Muskogee

Your tax dollars at work!



## Industrial development

- Port of Muskogee Rail Project
  - Allocated: \$500,000.00
  - Remaining funds: \$0.00



*Making Muskogee*

Your tax dollars at work!



## *Industrial* development

- Muskogee-Davis Regional Airport
- Environmental assessments and certification of land
- T-Hangar improvements
- Taxiway improvements
- Retain and recruit industry
  - Allocated and remaining funding \$400,000.00



# Making Muskogee

Your tax dollars at work!

## 55 unsafe structures

Sometimes cleaning up means tearing down. The City of Muskogee demolished 55 unsafe structures to create a safe, and fresh landscape around town.

Allocated \$225,000.00

Remaining funds \$0.





*Making Muskogee*

Your tax dollars at work!

## *Parks and Recreation*

### Hatbox Complex Improvements

- Renovation of the south concession
- Concrete walkways throughout the complex
- New restroom building
  - Allocated and utilized \$535,072.28





# Making Muskogee

Your tax dollars at work!

## Parks and Recreation

### Swim and Fitness Center & the Water Park

- Swim in Fitness improvements are underway.
  - Allocated: \$500,000.00 CIP match
  - Remaining funds: \$449,375.00
- River Country Water Park – expansion as well as a facility overhaul.
  - Allocated: \$600,000.00 CIP match
  - Remaining funds: \$279,778.18





# Making Muskogee

Your tax dollars at work!

## Parks and Recreation

Park improvements and trail extension maintenance

- Park improvements and maintenance
  - Allocated: \$170,000.00
  - Remaining funds: \$123,024.00
- Trail extensions and maintenance
  - Allocated & remaining funds \$225,000.00
- Depot Green
  - Allocated: \$449,662.00
  - Remaining funds: \$0.00





# Making Muskogee

Your tax dollars at work!

## Facility Improvements

- \$1,000,000 committed in maintenance projects.





# Making Muskogee

Your tax dollars at work!

## Public safety

- Body Camera Replacement and vehicles, increased storage of of footage
  - Allocated \$325,000.00
  - Remaining funds: \$0







# Making Muskogee

Your tax dollars at work!

## Public safety

- Fire Station improvements
- Extractors
- Bunker Gear
- Rehab aging station infrastructure
  - Allocated: \$ 325,000.00
  - Remaining funds: \$65,700.00





# Making Muskogee

Your tax dollars at work!

## Public safety

- 911 Center
- Updates to hardware and software
  - Allocated: \$300,000.00
  - Remaining: \$0



# FY 2025 DRAFT BUDGET OUTLINE



## Key Takeaways

- 1) Tough year for general fund – Anything we add means something else we need to subtract.
- 2) Strategic Initiatives can still be accomplished through dedicated funds.
  - Raises through dedicated sales tax
  - Tourism through Hotel/Motel tax
  - Streets through dedicated sales tax/Foundation match
  - Water and Sewer infrastructure through MMA

# FY 2025 DRAFT BUDGET OUTLINE

## Strategic Initiative Summary



- 1) More money than ever for street projects
- 2) Increased funding for water quality and water line replacements
- 3) Facilities maintenance and capital budgets both increased dramatically
- 4) Record Funding for economic development
- 5) \$925,000 in housing incentives available
- 6) Tourism Funding increased
- 7) Public Safety priorities addressed

# FY2025 BUDGET OUTLINE

## MUSKOGEE MEANS MORE



\$80 million sewer plant

\$1 Billion Economic Development Projects

Largest Street projects in history

GO Bond

Grandview Park Adventure Park

Swim and fitness remodel

Water Park refurbishment

And More!!!!



# FY 2025 DRAFT BUDGET

## Next Steps



1. Council gives feedback to staff.
2. Staff prepares detailed budget book by May 8.
3. Council considers budget at public hearing for possible adoption on May 13.

# FY 2025 DRAFT BUDGET



An illustration on a light beige background. A large black silhouette of a superhero with a cape and a shield on its chest stands on a large, 3D block. The block is labeled 'UNPRECEDENTED' in bold, blue, sans-serif capital letters. A small black silhouette of a person in a suit stands on the left side of the block, looking up at the superhero. The block is tilted upwards from left to right.

GO BOND

2024



NEXT STEPS

2024 GO Bond

# CONSENSUS SO FAR



## History:

Budget Retreat 2023

Council direction to pursue  
**Emphasis on deferred maintenance/facilities**

Council Meeting, May 2023  
for a 25 year, \$77 million bond

Council direction to hold an election in 2023

Council Meeting, July 2023  
on bond but for 2024 not 2023

Council unanimously voted to continue work

Council Meeting, April 8, 2024  
conducted

Council authorizes public opinion survey

Council Retreat, April 30, 2024  
consideration

Council chooses projects for Bond

## GO BOND FUNDING CONSENSUS

**\$77 million**

**25 years**  
**15 mills**



# What is a GO Bond?

## The GO Bond Basics

- A **General Obligation (GO) bond** is typically used to fund large public projects that don't fit in a city's current operating budget.
- GO bonds are paid through yearly property taxes until the bond expires. After a GO bond expires, the property tax collected retires, too.

## What Can GO Bonds Do?

- GO bonds must be approved by a vote of the people, and funds collected can only be used for the categories of projects specified in the ballot language.
- GO bonds allow cities to finance the debt of large public projects so these projects can be accomplished faster instead of waiting for funds to collect over time.

## Common GO Bond Projects

- **Quality of Life** – projects that improve the well-being of our community, like improved ADA accessibility, park improvements, green spaces, downtown improvements, and more
- **Public Facilities** – projects that construct, improve, and maintain community spaces or buildings like police or fire stations, playgrounds, sports fields, and community centers
- **Public Safety** – projects to support ongoing public safety needs, including modern equipment and vehicles for police and fire
- **Public Infrastructure** – projects such as roads and bridges, stormwater and drainage improvements, and maintenance

Muskogee may seek \$77 million in bond funding, or 15 mills of potential new property tax to fund community needs across our city. This level of property tax would be similar to levels of tax in many other cities in Oklahoma who use property tax to complete vital infrastructure, facility, and Quality of Life initiatives. 15 mills translates to approximately \$12.50/month per \$100,000 in property valuation.

# GENERAL OBLIGATION BOND FUNDING

# DEDICATED FUNDING SOURCE FOR SPECIFIC USES

- Bond proceeds cannot be used for any purpose other than those approved by voters.
- By state statute, the specific use for at least **70% of the bond funds** must be attached to projects and dollar amounts in the **ordinance** used to call for the election.
- By state statute, **100% of bond funds** must be used in accordance with the **category** of project type as approved by voters on **individual propositions on the ballot**, whether specifically allocated to a project or not.
- The bonds must be sold at a competitive or public sale based on bids received by the City at an appointed date and time. The interest rate on the bonds cannot exceed 10% and the term cannot exceed 25 years.

# HOW DO OTHER CITIES DO IT?

## City of Bartlesville

- Passed a \$17.6 million bond in 2023
  - Public safety buildings and equipment - \$2,412,000
  - Municipal buildings and equipment - \$696,000
  - Streets and bridges - \$12,278,000.
  - Parks and recreation - \$2,214,000



## City of Bethany

- Passed a \$15 million bond in 2022
- Funded street maintenance, parks and recreation improvements, public safety facilities, and stormwater drainage.



# HOW DO OTHER CITIES DO IT?

## City of Broken Arrow

- Passed a \$221 million bond in 2018
  - Transportation - \$142.625 million
  - Public safety - \$20.35 million
  - Parks & rec - \$17.75 million
  - Public facilities - \$16.8 million
  - Stormwater - \$7.5 million
  - Drainage - \$5.5 million



## City of Catoosa

- Passed a \$20.5 million bond in 2022
  - Public safety complex for police and fire



# COMPARATIVE TAX LEVIES

CITY	CITY SINKING FUND LEVY	TOTAL TAX RATE
MUSKOGEE	1.2	102.39/105.49
BARTLESVILLE	14.58	119.07
OKLAHOMA CITY	14.78	122.82
MOORE	15.45	121.88
NICHOLS HILLS	31.67	139.71
NORMAN	12.53	120.08
THE VILLAGE	12.07	120.11
WARR ACRES	10.71	117.84
TULSA	15.30	126.91
BIXBY	21.83	139.90
BROKEN ARROW	16.04	128.50
JENKS	9.48	127.32
SAND SPRINGS	12.13	126.21
SAPULPA	17.66	117.97



# TAX BURDEN

- Monthly cost for \$100k house is \$12.50/month for new 15 mills.



# GO BOND LEVY

- Would begin in the 2025 tax year.
- There is no legal limitation on the amount of bonds a City can seek voter approval for or issue, **unless a City Charter provides otherwise, or if voting Article X, Section 26 bonds**; however, there may be a practical limit as to what voters will approve based upon the resulting tax impact.



# TYPICAL TIMELINE FOR GO BOND EFFORTS AND OUR CURRENT PROPOSED PLAN, 1

- Identify need - **COMPLETE**
- Identify costs and opportunities – **IN PROGRESS**
- Determine whether needs fit GO Bond categories as allowed by statute - **COMPLETE**
- Seek input from the public on the relative importance of GO Bond categories of work via a widely available survey of citizens from all wards – **COMPLETE**
- Analyze data and use it to determine which categories of work are most important to the public – **Late April**
- Finalize proposed project list based on public input and needs assessment – **TODAY**
- Call for Election with ordinance that specifies projects to be addressed via GO Bond and their estimated costs – **May**

# TYPICAL TIMELINE FOR GO BOND EFFORTS AND OUR CURRENT PROPOSED PLAN, 2

- Engage public in open process of education and information via a dedicated website, public meetings, videos, flyers, media, social media , and other communication as necessary to ensure everyone interested in the projects, costs, timelines, outcomes, etc., has ample opportunity to fully understand the propositions on the ballot and the projects those propositions would fund. – **June, July, August**
- Hold election – **August 27th**



# What is a GO Bond?

## The GO Bond Basics

- A **General Obligation (GO) bond** is typically used to fund large public projects that don't fit in a city's current operating budget.
- GO bonds are paid through yearly property taxes until the bond expires. After a GO bond expires, the property tax collected retires, too.

## What Can GO Bonds Do?

- GO bonds must be approved by a vote of the people, and funds collected can only be used for the categories of projects specified in the ballot language.
- GO bonds allow cities to finance the debt of large public projects so these projects can be accomplished faster instead of waiting for funds to collect over time.

## Common GO Bond Projects

- **Quality of Life** – projects that improve the well-being of our community, like improved ADA accessibility, park improvements, green spaces, downtown improvements, and more
- **Public Facilities** – projects that construct, improve, and maintain community spaces or buildings like police or fire stations, playgrounds, sports fields, and community centers
- **Public Safety** – projects to support ongoing public safety needs, including modern equipment and vehicles for police and fire
- **Public Infrastructure** – projects such as roads and bridges, stormwater and drainage improvements, and maintenance

Muskogee may seek \$77 million in bond funding, or 15 mills of potential new property tax to fund community needs across our city. This level of property tax would be similar to levels of tax in many other cities in Oklahoma who use property tax to complete vital infrastructure, facility, and Quality of Life initiatives. 15 mills translates to approximately \$12.50/month per \$100,000 in property valuation.

# GENERAL OBLIGATION BOND FUNDING

# SURVEY RESULTS



General Obligation Bond

# MUSKOGEE

# SURVEY ANALYSIS



General Obligation Bond

# MUSKOGEE

# PROJECT PRIORITIZATION



General Obligation Bond

# MUSKOGEE



# TYPICAL TIMELINE FOR GO BOND EFFORTS AND OUR CURRENT PROPOSED PLAN, 2

- Finalize proposed project list based on public input and needs assessment – **TODAY**
- Call for Election with ordinance that specifies projects to be addressed via GO Bond and their estimated costs – **May**
- Engage public in open process of education and information via a dedicated website, public meetings, videos, flyers, media, social media , and other communication as necessary to ensure everyone interested in the projects, costs, timelines, outcomes, etc., has ample opportunity to fully understand the propositions on the ballot and the projects those propositions would fund. – **June, July, August**
- Hold election – **August 27th**

# FY 2025 DRAFT BUDGET



**UNPRECEDENTED**

An illustration on a light beige background. A large black silhouette of a superhero with a cape and a shield on its chest stands on the right side of the word 'UNPRECEDENTED'. A much smaller black silhouette of a person in a suit stands on the left side of the word. The word 'UNPRECEDENTED' is written in a bold, sans-serif font, with 'UN' in red and 'PRECEDENTED' in blue. The word is tilted upwards from left to right. A thin black line connects the two figures, following the slope of the word.

# FY 2025 COUNCIL RETREAT



Strategic Plan Update Interest?

How/Methodology?

When?

What outcomes do we want?