The City of Muskogee encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28 CFR/36).

(Public Comment during Public Hearing or Agenda item comment)

Council Rules of Decorum limit citizen comments on agenda items and public hearings to five (5) minutes and general comments for non-agenda items to (3) minutes. Any person desiring to address the Committee during such period is required to sign in with the City Clerk prior to the Committee meeting between 5:00 p.m. and 5:15 p.m. on the third floor of City Hall or any time between 8:00 a.m. and 5:00 p.m. in the Office of the City Clerk. They shall provide their name and specify the agenda item they wish to address. Remarks shall be directed to the matter being considered and the speaker is allowed to speak only one time. If written materials are to be submitted, twelve (12) copies should be made available, and may not be returned.

AGENDA
FINANCE COMMITTEE
MARCH 10, 2025

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item.

When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body.

Under certain circumstances, items are deferred to a specific date or stricken from the agenda entirely.

REGULAR SESSION - 5:30 P.M., 3RD FLOOR, COUNCIL CHAMBERS, MUNICIPAL BUILDING, 229 W. OKMULGEE, MUSKOGEE, OKLAHOMA

INVOCATION - MAYOR W. PATRICK CALE

FLAG SALUTES - DEPUTY MAYOR DERRICK A. REED

1. Consider approval of Finance Committee minutes of February 10, 2025, or take other necessary action.

2. Consider approval of claims for all City departments February 1, 2025 through February 28, 2025, or take other necessary action.

3. Consider approval for the City Manager to authorize and execute an agreement with Oklahoma Natural Gas for the gas line relocation along Smith Ferry Road, or take other necessary action. (Mike Stewart)

4. Consider approval of Lease Amendment No. P00012, between the City of Muskogee and the U.S. Department of Veterans Affairs, extending the parking lease located at the Hatbox Event Park, to September 30, 2028, or take other necessary action. (Mark Wilkerson)

ADJOURN

Finance Committee **1.**

Meeting Date: 03/10/2025
Initiator: Jennifer Sharp, Admin II
Department: City Clerk
Staff Information Source:

Information

AGENDA ITEM TITLE:
Consider approval of Finance Committee minutes of February 10, 2025, or take other necessary action.

BACKGROUND:

RECOMMENDED ACTION:

Fiscal Impact

Attachments

2-10-2025 finmin

MINUTES

OF THE FINANCE COMMITTEE
OF THE CITY OF MUSKOGEE, OKLAHOMA
MET IN REGULAR SESSION
IN COUNCIL CHAMBERS OF CITY HALL
FEBRUARY 10, 2025

The Finance Committee of the City of Muskogee, Oklahoma, met in Regular Session at 5:30 p.m. on February 10, 2025, in Council Chambers, Municipal Building, 229 W. Okmulgee Ave., Muskogee, Oklahoma.

Present: Mayor Patrick Cale; Chair Derrick Reed; Vice Chair Jaime Stout; Committee Member Tracy Hoos; Committee Member Shirley Hilton-Flanary; Committee Member C.B. Abel; Committee Member Melody Cranford; Committee Member Dan Hall; Committee Member Tom Martindale

Staff Present: Roger Kolman, Interim City Manager; Tammy L. Tracy, City Clerk; Mike Stewart, Public Works Director; Jeff Reeves, Project Manager; Johnny Teehee, Police Chief; Dennis Read, Treasurer; Tyler Evans, Emergency Management Director; Mark Wilkerson, Parks & Recreation Director; Sarah Winkle, Interim Planning Director; Seth Campbell, Assistant City Attorney; Tera Shows, Economic Development Manager; Austin Witt, Deputy City Attorney

1. Consider approval of Finance Committee minutes of January 13, 2025, or take other necessary action.

Motion was made by Committee Member Dan Hall, seconded by Committee Member Melody Cranford to approve Finance Committee minutes of January 13, 2025.

AYE: Mayor Patrick Cale, Chair Derrick Reed, Vice Chair Jaime Stout, Committee Member Tracy Hoos, Committee Member Shirley Hilton-Flanary, Committee Member C.B. Abel, Committee Member Melody Cranford, Committee Member Dan Hall, Committee Member Tom Martindale

Carried - Unanimously

2. Consider approval of claims for all City departments January 4, 2025, through January 31, 2025, or take other necessary action. (Roger Kolman)

Motion was made by Vice Chair Jaime Stout, seconded by Committee Member Tom Martindale to approve claims for all City departments January 4, 2025, through January 31, 2025.

AYE: Mayor Patrick Cale, Chair Derrick Reed, Vice Chair Jaime Stout, Committee Member Tracy Hoos, Committee Member Shirley Hilton-Flanary, Committee Member C.B. Abel, Committee Member Melody Cranford, Committee Member Dan Hall, Committee Member Tom Martindale

Carried - Unanimously

3. Consider approval of Change Orders No. 5 and No. 6 for the Swim & Fitness Remodel, Project No. 2023025, with AC Owen Construction, LLC, for the amount of $10,464.60, or take other necessary action. (Mark Wilkerson)

Project Manager Jeff Reeves stated this was for replacement and repair of the fire alarm system for the Swim & Fitness Center. Staff recommended approval.

Motion was made by Committee Member Dan Hall, seconded by Committee Member Shirley Hilton-Flanary to approve Change Orders No. 5 and No. 6 for the Swim & Fitness Remodel, Project No. 2023025, with AC Owen Construction, LLC, for the amount of $10,464.60.

AYE: Mayor Patrick Cale, Chair Derrick Reed, Vice Chair Jaime Stout, Committee Member Tracy Hoos, Committee Member Shirley Hilton-Flanary, Committee Member C.B. Abel, Committee Member Melody Cranford, Committee Member Dan Hall, Committee Member Tom Martindale

Carried - Unanimously

4. Consider approval of final payment to AC Owen Construction, LLC, in the amount of $32,190.13, for the Swim & Fitness Remodel, Project No. 2023025, or take other necessary action. (Mark Wilkerson)

Project Manager Jeff Reeves stated the Swim & Fitness Remodel Project is complete. Floors have been leveled, sealed, and recovered. New paint was added to various areas, and a new rubberized floor was installed in the workout area. Many much needed improvements have been completed, and Staff recommended approval.

Motion was made by Mayor Patrick Cale, seconded by Committee Member Shirley Hilton-Flanary to approve final payment to AC Owen Construction, LLC, in the amount of $32,190.13, for the Swim & Fitness Remodel, Project No. 2023025.

AYE: Mayor Patrick Cale, Chair Derrick Reed, Vice Chair Jaime Stout, Committee Member Tracy Hoos, Committee Member Shirley Hilton-Flanary, Committee Member C.B. Abel, Committee Member Melody Cranford, Committee Member Dan Hall, Committee Member Tom Martindale

Carried - Unanimously

5. Consider approval of an application for a TSET "Innovations in Built Environment" Grant in the amount of $80,000.00, to be used for the renovation of Honor Heights Park tennis courts and pickle ball court conversion, as recommended by the Parks and Recreation Board, or take other necessary action. (Mark Wilkerson)

Parks and Recreation Director Mark Wilkerson stated this grant would cover a portion of the expense for the conversion of tennis courts to pickle ball courts, in addition to the refurbishing jof current courts. Mr. Wilkerson stated it will cost approximately $125,000.00 to complete the project, and this grant would be a great funding agent. The Parks and Recreation Board recommended approval.

Motion was made by Committee Member Dan Hall, seconded by Committee Member Tracy Hoos to approve an application for a TSET "Innovations in Built Environment" Grant in the amount of $80,000.00, to be used for the renovation of Honor Heights Park tennis courts and pickle ball court conversion, as recommended by the Parks and Recreation Board.

AYE: Mayor Patrick Cale, Chair Derrick Reed, Vice Chair Jaime Stout, Committee Member Tracy Hoos, Committee Member Shirley Hilton-Flanary, Committee Member C.B. Abel, Committee Member Melody Cranford, Committee Member Dan Hall, Committee Member Tom Martindale

Carried - Unanimously

6. Consider approval of Change Order No. 2 (credit), for the CDBG Waterline, Project No. 2023008, in the amount of ($2,445.17), or take other necessary action. (Mike Stewart)

Motion was made by Committee Member Dan Hall, seconded by Committee Member Shirley Hilton-Flanary to approve Change Order No. 2 (credit), for the CDBG Waterline, Project No. 2023008, in the amount of ($2,445.17).

AYE: Mayor Patrick Cale, Chair Derrick Reed, Vice Chair Jaime Stout, Committee Member Tracy Hoos, Committee Member Shirley Hilton-Flanary, Committee Member C.B. Abel, Committee Member Melody Cranford, Committee Member Dan Hall, Committee Member Tom Martindale

Carried - Unanimously

7. Consider approval of final payment to Cook Consulting LLC, in the amount of $390,014.46, for the CDBG Waterline, Project No. 2023008, or take other necessary action. (Mike Stewart)

Motion was made by Committee Member Dan Hall, seconded by Vice Chair Jaime Stout to approve a final payment to Cook Consulting LLC, in the amount of $390,014.46, for the CDBG Waterline, Project No. 2023008.

AYE: Mayor Patrick Cale, Chair Derrick Reed, Vice Chair Jaime Stout, Committee Member Tracy Hoos, Committee Member Shirley Hilton-Flanary, Committee Member C.B. Abel, Committee Member Melody Cranford, Committee Member Dan Hall, Committee Member Tom Martindale

Carried - Unanimously

8. Consider approval for the City of Muskogee Airport Manager, Drew Saffell, and City of Muskogee Airport Board Chairman, Tyler Evans, to accept donations, contributions, or sponsorship on behalf of the City of Muskogee for the 1st Annual Warbird Fly-In, to be held at the Muskogee Davis Field Regional Airport on March 15th, 2025, or take other necessary action. (Tyler Evans)

Emergency Management Director Tyler Evans stated the 2024 Tora! Tora! Tora! show was very successful last year, and the airport board would like to make this an annual event. Mr. Evans stated he has spoken to many entities who are in support of the event, and he would like to utilize their interests and make this free event even better. He continued to say the name would be changed to the 1st Annual Salute to Service Day to honor those who serve our nation and communities.

Motion was made by Vice Chair Jaime Stout, seconded by Committee Member Shirley Hilton-Flanary to approve the City of Muskogee Airport Manager, Drew Saffell, and City of Muskogee Airport Board Chairman, Tyler Evans, to accept donations, contributions, or sponsorship on behalf of the City of Muskogee for the 1st Annual Warbird Fly-In, to be held at the Muskogee Davis Field Regional Airport on March 15th, 2025.

AYE: Mayor Patrick Cale, Chair Derrick Reed, Vice Chair Jaime Stout, Committee Member Tracy Hoos, Committee Member Shirley Hilton-Flanary, Committee Member C.B. Abel, Committee Member Melody Cranford, Committee Member Dan Hall, Committee Member Tom Martindale

Carried - Unanimously

9. Consider approval for the City of Muskogee Animal Shelter to receive a donation in the amount of $20,851.99, from the Jack Bethany, Jr. Estate, or take other necessary action. (Tyler Evans)

Emergency Management Director Tyler Evans stated Mr. Jack Bethany, Jr., was employed by the City of Muskogee, serving in several roles and serving on various Boards and Commissions after his retirement. Upon his passing, Mr. Bethany donated a portion of his estate totaling $20,851.99 to the Muskogee Animal Shelter. This donation will be used for improvements at the shelter, including new flooring, paint, ceiling repair, and technology upgrades to include a Welcome monitor displaying pictures of animals available for adoption, and computers for the Animal Control vehicles. Staff recommended approval.

Motion was made by Committee Member Shirley Hilton-Flanary, seconded by Vice Chair Jaime Stout to approve for the City of Muskogee Animal Shelter to receive a donation in the amount of $20,851.99, from the Jack Bethany, Jr. Estate.

AYE: Mayor Patrick Cale, Chair Derrick Reed, Vice Chair Jaime Stout, Committee Member Tracy Hoos, Committee Member Shirley Hilton-Flanary, Committee Member C.B. Abel, Committee Member Melody Cranford, Committee Member Dan Hall, Committee Member Tom Martindale

Carried - Unanimously

There being no further business, the meeting was adjourned.

CHAIR DERRICK A. REED
FINANCE COMMITTEE

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Finance Committee **2.**

Meeting Date: 03/10/2025
Submitted For: Dennis Read, Finance
Initiator: Benita Hotema, Assistant Financial Analyst
Department: Finance
Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval of claims for all City departments February 1, 2025 through February 28, 2025, or take other necessary action.

BACKGROUND:

Claims for all City departments.

RECOMMENDED ACTION:

Approve claims February 1, 2025 through February 28, 2025.

Fiscal Impact

Attachments

City Claims for 3/10/2025

CITY OF MUSKOGEE CLAIMS

CHECK #	VENDOR	AMOUNT	DESCRIPTION
248474	ANDERSON, DENIECE	5.94	utility refund
248475	CHAPMAN, JOSHUA WILLIAM	15.88	utility refund
248476	CLARK, EARL DAVID JR.	16.66	utility refund
248477	GRAYSON, RICKY R	36.33	utility refund
248478	HIGHERS PROPERTIES, LLC	37.05	utility refund
248479	INTERSTATE PROPERTIES	90.00	utility refund
248480	LIVINGSTON, ROBERT J	147.45	utility refund
248481	MARTINEZ RAMOS, RUBEN	139.91	utility refund
248482	MAXWELL, MICHELLE D	13.31	utility refund
248483	READY MORTGAGE	44.29	utility refund
248484	RINCK, KAREN	90.00	utility refund
248485	ROYSE, BRANDON KYLE	31.13	utility refund
248486	WATSON, TERESA	1.89	utility refund
248487	BLUECROSS/BLUE SHIELD OF OK	119,998.39	insurance
248488	BLUECROSS/BLUE SHIELD OF OK	32,608.32	insurance
248489	ACCURATE LABS & TRAINING CENTE	370.00	water testing/lab
248490	ACTION GROUP STAFFING	2,654.10	temp employee
248491	APAC CENTRAL INC	1,110.74	asphalt contractor
248492	AT&T #918 682-2825 211 0	265.90	misc service
248493	ATLAS MATERIAL HANDLING LLC	2,913.52	misc
248494	B & R ELECTRIC SERVICE INC	375.00	electrical contractor
248496	BANNER FIRE EQUIPMENT INC	25,000.00	fire truck work hoses
248497	VIDA BERRY	458.33	sf instructor
248498	BROCK SUPPLY CO	86.12	fleet misc
248499	BROKEN ARROW ELECTRIC	42.27	electrical supplies/service
248500	CARE AROUND THE CLOCK INC	42,229.42	medical service
248501	CDW GOVERNMENT INC	1,762.90	misc
248502	CHARBONNEAU, BILLY JO	100.00	sf instructor
248503	CINCINNATI RADIATOR SERVICE IN	110.00	fleet misc
248504	CLIFFORD POWER SYSTEMS INC	872.92	misc
248505	COOK CONSULTING LLC	412,414.70	various projects
248506	CORE & MAIN LP	6,194.31	hydrants,pipes&fittings
248507	COWAN GROUP ENGINEERING LLC	367,173.00	various projects
248508	CREATIVE APPAREL & MORE	383.62	uniforms
248509	DAVID'S DISCOUNT TIRES INC	444.52	fleet misc
248510	DELL MARKETING LP	1,565.76	IT misc
248511	DEBRA DELZEIT	150.00	sf instructor
248512	DEPARTMENT OF ENVIRONMENTAL QU	23.00	misc
248513	DOBSON FIBER	6,376.58	communications
248514	EAST CENTRAL ELECTRIC	37.24	city utility
248515	JERRY EATON SCOTT	360.00	teen center tutoring
248516	EXPRESS EMPLOYMENT PROFESSIONA	2,592.36	temp employee
248517	FASTENAL COMPANY	2,077.60	misc supplies
248518	FIVE STAR OFFICE SUPPLY	190.66	office supplies
248519	FLEETPRIDE INC	856.48	misc
248520	FROST OIL CO., LLC	18,331.66	fuel
248521	KARLA D GIBSON	100.00	sf instructor
248522	GORDON'S HEATING-AIR CONDITION	1,438.00	heat/air contractor service
248523	GREEN EQUIPMENT CO	1,334.00	misc
248524	HARNESS ROOFING, INC	30,698.30	contract services

248525	HARRISON TIRE & SUPPLY	210.00	fleet misc
248526	HERITAGE HILLS COMMERCIAL SERV	298,500.00	swim&fitness final roof repair
248527	HOLT TRUCK CENTERS OF OKLAHOMA	223.88	fleet misc
248528	JAY HODGE CHEVROLET CADILLAC I	80.00	misc
248529	JOHN DEERE FINANCIAL F.S.B.	139.99	employee vouchers
248530	REVERSING RADIO, LLC	2,000.00	misc
248531	KENT KAMP	240.00	teen center fitness
248532	KEVIN WARLICK	927.10	insurance refund
248533	KYLE EDWARDS BUICK GMC INC	180.32	fleet
248534	L & W SUPPLY CORPORATION	2,899.81	publicworks ceiling tiles
248535	LANDS' END BUSINESS OUTFITTERS	164.13	misc
248536	KAREN LAUDERDALE	100.00	sf instructor
248537	LOCKE SUPPLY CO	115.33	misc supplies/parts
248538	LOWES	663.90	misc supplies/parts
248539	MARVIN'S MOWERS AND OUTDOOR LL	65.46	misc parts
248540	MICHAEL MORRISON	18.55	travel/education
248541	MIKE & MARTY PARTY LLC	17,500.00	shenandoah concert
248542	JACOB MOORE R	1,800.00	event photographer
248543	MUNICIPALH2O.COM	500.00	misc
248544	KELLY MURRY	367.50	misc
248545	MUSKOGEE COUNTY CLERK	162.00	filing fees
248546	MUSKOGEE COUNTY SHERIFFS DEPAR	14,202.00	jail bill
248547	MUSKOGEE COUNTY TRANSIT AUTHOR	13,271.51	public transit service cooperative
248548	MUSKOGEE DAILY PHOENIX	359.88	ad/subscription
248549	MUSKOGEE LOCK & KEY	111.80	misc
248550	MUSKOGEE REDI-MIX LLC	1,072.50	concrete contractor
248551	MUTUAL OF OMAHA INSURANCE CO	16,899.70	insurance
248552	NARTEC INC	369.69	misc
248553	OFFICE DEPOT	29.99	office supplies
248554	OKLAHOMA DEPT OF LABOR	175.00	misc
248555	OKLAHOMA NATURAL GAS	5,570.60	city utility
248556	OKLAHOMA TURNPIKE AUTHORITY (O	41.49	tolls
248557	OKLAHOMA WATER RESOURCES BOARD	734,714.12	loan payment
248558	OMCTFOA	75.00	misc
248559	ONE SOURCE WATER LLC	35.60	misc
248560	OREILLY AUTO PARTS	3,999.89	fleet parts
248561	PATE INDUSTRIAL SUPPLY INC	393.15	misc
248562	PROSEGUR EAS USA, LLC	3,796.10	City Hll security
248563	TEN-EIGHT OUTFITTERS	180.00	misc
248564	DERRICK REED	184.99	allowance
248565	RELENTLESS SPORTS	815.00	misc
248566	REVIZE LLC	4,800.00	City website service
248567	SHERRY S. RICE	75.00	sf instructor
248568	HENDERSON COFFEE	397.48	misc
248569	ROUTEWARE, INC	13,907.13	IT software
248570	SADLER PAPER COMPANY	390.52	janitorial/misc supplies
248571	JENNIFER SARGENT	360.00	teen center tutoring
248572	SBA 2012 TC ASSETS	607.75	misc
248573	SOUTHERN TIRE MART, LLC	948.75	fleet misc
248575	STORMIE RICE	114.00	employee misc
248576	SWAIDCO, LLC	8,640.00	publicworks materials
248577	TIM SYNAR	4,805.00	vet services

248578	T-MOBILE USA INC.	3,221.01	city mobile phones/data
248579	THERMO FISHER SCIENTIFIC-ASHEV	349.89	misc
248580	THOMAS HOWARD	180.04	travel/education
248581	THYSSENKRUPP ELEVATOR CORP	572.84	elevator service
248582	TLS GROUP, INC	1,852.50	signal maintenance
248583	UNIFIRST HOLDINGS LP	1,623.61	uniforms
248584	UNION METAL INDUSTRIES CORPORA	1,350.00	misc
248585	UNION PACIFIC RAILROAD COMPANY	2,000.00	misc
248586	W & W INVESTMENTS-AKERS COLLIS	4,630.80	fleet collision repair
248587	COVETRUS NORTH AMERICA, LLC	127.99	vet misc/supplies
248588	WATER TECH, INC.	19,232.08	chemical contractor
248589	CINDY WAYMAN	275.00	sf instructor
248590	WELDON PARTS - MUSKOGEE	392.86	misc
248591	MICHAEL G WEST DBA WEST'S TOOL	278.05	misc
248592	WHEELER METALS	1,318.39	misc
248593	LAURA WICKIZER	125.00	sf instructor
248594	YORK & MAIN EQUITY GROUP INC	19,250.00	sewer repair
248595	YORK STREET TIRE OF MUSKOGEE L	604.82	fleet misc
248596	YOUR HEALTH & WELLNESS	500.00	misc
248597	SALVATION ARMY	3,348.51	Swon concert24
248598	DELTA DENTAL PLAN OF OKLAHOMA	803.36	insurance
248599	DELTA DENTAL PLAN OF OKLAHOMA	23,526.06	insurance
248600	THE ZERO CARD, INC.	2,130.00	insurance
248601	ABC HOMES	83.34	utility refund
248602	ANELE, MADELINE PAIGE	100.00	utility refund
248603	BEIGHTS PROPERTIES, LLC	12.45	utility refund
248604	G2 CONSTRUCTION LLC	3.80	utility refund
248605	MUSKOGEE APARTMENTS 4 LLC	38.36	utility refund
248606	MYERS, MARY	22.45	utility refund
248607	OSBORN, TIMOTHY F	3.25	utility refund
248608	PHIKIM PROPERTIES	90.00	utility refund
248609	READY MORTGAGE	35.57	utility refund
248610	ROGERS, JOY	59.16	utility refund
248611	SMITH, WILLIAM JAMES	60.00	utility refund
248612	SWEETBERRIES, INC	50.78	utility refund
248613	SWEEZY, DAVID	93.38	utility refund
248614	WATSON, PATTY & KURT	6.66	utility refund
248615	BLUECROSS/BLUE SHIELD OF OK	115,234.36	insurance
248616	ADVANTAGE 1	80.00	utility refund
248617	MUSKOGEE APARTMENTS 4 LLC	100.00	utility refund
248618	SHINN, PHILLIP	38.73	utility refund
248619	ACECO RENTAL AND SALES	74.00	equipment rental
248620	ACTION GROUP STAFFING	8,875.00	temp employee
248621	ACTION IMPRINTS	112.50	printing
248622	AIRGAS USA LLC	229.90	misc
248623	ASSOCIATED SUPPLY CO INC	432.90	misc
248624	ATLAS MATERIAL HANDLING LLC	1,542.48	misc
248625	BANNER FIRE EQUIPMENT INC	1,882.21	fire equipment
248626	BAREDOWN PRO RODEO, LLC	47,243.00	JAN25 rodeo
248627	BCS INSURANCE COMPANY	67,133.02	insurance
248628	THE BECKMAN COMPANY	30.00	misc
248629	BEN E. KEITH	2,895.87	concession

248630	DIAMOND MAPS	720.00	misc
248631	BROKEN ARROW ELECTRIC	281.17	electrical supplies/service
248632	BROWN'S SHOE FIT CO #87	400.00	employee vouchers
248633	CAGLE'S FLOWERS & GIFTS	55.00	misc
248634	CDW GOVERNMENT INC	7,685.00	misc
248635	CHERYL WOODWARD	286.66	travel/education
248636	CINCINNATI RADIATOR SERVICE IN	695.00	fleet misc
248637	CINTAS CORPORATION #2	199.86	medicine cabinet
248638	CLEET	4,915.26	monthly cleet
248639	COFFEE NEWS OF MUSKOGEE	552.45	event ad
248640	CONNECT DME, LLC	4,867.00	medical supplies
248641	CORPORATE TO CASUAL SCREEN PRI	1,816.26	printing services
248642	CREATIVE APPAREL & MORE	130.48	uniforms
248643	CROWDER AUTO GLASS	140.00	misc
248644	ASHLEY DAVIS	689.00	misc
248645	DEALERS ELECTRICAL SUPPLY	161.07	fleet misc
248646	DEPARTMENT OF ENVIRONMENTAL QU	62.00	misc
248647	DANIELLE DEZSO-JONES	532.00	misc
248648	DIGI SECURITY SYSTEMS LLC	1,719.29	IT misc
248649	DUB ROSS COMPANY	11,000.00	publicwork pipe
248650	EPIC SPORTS INC.	992.99	esport misc
248651	EVANS ENTERPRISES INC	1,480.00	publicworks misc
248652	EXPRESS EMPLOYMENT PROFESSIONA	5,116.75	temp employee
248653	FASTENAL COMPANY	1,943.90	misc supplies
248654	FIRSTLINE FILTERS LLC	875.36	misc
248655	FITNESS ON DEMAND LLC	229.00	sf misc
248656	FROST OIL CO., LLC	742.50	fuel
248657	GRAINGER	291.10	pw parts/supplies
248658	GREAT PLAINS CONSULTING	6,485.00	various projects
248659	HARCROS CHEMICALS INC	628.40	chemical contractor
248660	SH'PONE HARRIS SR A	2,132.50	airport wall repair
248661	HARRISON TIRE & SUPPLY	175.00	fleet misc
248662	HOLT TRUCK CENTERS OF OKLAHOMA	1,430.04	fleet misc
248663	HUGG AND HALL EQUIPMENT COMPAN	2,766.40	boom rental
248664	IACP INC	220.00	misc
248665	INCOR	2,070.00	contract services
248666	GAS AND SUPPLY	43.31	misc
248667	INNOVATIVE SOLUTION ADVISORS L	5,551.35	stadium people-events
248668	JAMES HODGE FORD-LINCOLN-MERC	105.00	fleet misc
248669	JARED CAPTIAL, LLC	3,200.00	solar lease-Feb25
248670	JOHN DEERE FINANCIAL F.S.B.	696.84	employee vouchers
248671	JOHNSON'S SERVICE COMPANY	780.00	misc
248672	JORDAN COCHRAN	48.50	employee misc
248673	JMDG	151.55	misc
248674	KIMBALL MIDWEST	126.75	misc
248675	KYLE EDWARDS BUICK GMC INC	606.36	fleet
248676	LAKE REGION ELECTRIC COOPERATI	5,398.00	city utility
248677	LEXISNEXIS	241.00	misc
248678	THE LIFEGUARD STORE	358.00	swim&fit misc
248679	LOCKE SUPPLY CO	47.36	misc supplies/parts
248680	LOVE BOTTLING CO - #208400	473.40	misc
248681	LOVE BOTTLING CO - #208410	27.60	misc

248683	LOWES	4,894.54	misc supplies/parts
248684	M & M FLOORING INSTALLATION LL	5,949.30	flooring service
248685	MARTIN LUTHER KING TRUST AUTHO	36,250.00	MLK Center FY25
248686	MARVIN'S MOWERS AND OUTDOOR LL	83.27	misc parts
248687	MCINTOSH CORP	3,667.58	plumbing contractor
248688	MCINTOSH SERVICE LLC	2,955.00	plumbing contractor
248689	MINERVA GARCIA	802.42	misc
248690	MORGAN SERVICES COMPANY LLC	210.00	tow services
248691	MUSKOGEE CITIZENS POLICE ACADE	1,500.00	event security
248692	MUSKOGEE CITY-COUNTY PORT AUTH	1,156,428.88	land sale proceeds
248693	MUSKOGEE CITY-COUNTY PORT AUTH	230.38	misc
248694	MUSKOGEE COMMUNICATIONS, INC.	174.95	communications
248695	MUSKOGEE COUNTY CLERK	90.00	filing fees
248696	MUSKOGEE DAILY PHOENIX	392.10	ad/subscription
248697	MUSKOGEE MARBLE AND GRANITE LL	175.00	misc
248698	MUSKOGEE MEDICAL CENTER AUTHOR	25,281.38	note payment
248699	MUSKOGEE REGIONAL JR LIVESTOCK	900.00	event
248700	MUSKOGEE TOURISM AUTHORITY	78,862.56	hotel/motel tax
248701	OFFICE CONNECTIONS LLC	157.57	office supplies
248702	OFFICE DEPOT	194.07	office supplies
248703	OKLAHOMA NATURAL GAS	4,185.77	city utility
248704	ONE SOURCE WATER LLC	160.46	misc
248705	OREILLY AUTO PARTS	4,032.36	fleet parts
248706	OSBI	4,876.77	monthly fees
248707	OSBI	4,670.47	monthly fees
248708	OTA-PLATEPAY	2.20	toll
248709	PARADE SPECIALTIES	1,500.00	city council parade float
248710	PATE INDUSTRIAL SUPPLY INC	243.85	misc
248711	PIONEER'S JANITORIAL SVC	345.00	FD janitorial service
248712	PORTCITY BODYSHOP INC DBA SAFE	252.00	fleet misc
248713	PREMIER TRUCK GROUP	1,236.26	fleet misc
248714	PREMIER USA INC.	1,310.41	temp employee
248715	TEN-EIGHT OUTFITTERS	15,527.80	FD vehicle 32 lights
248716	RAILROAD MANAGEMENT COMPANY II	417.05	misc
248717	BFI WASTE SERVICES, LLC	286.52	misc
248718	SADLER PAPER COMPANY	1,728.30	janitorial/misc supplies
248719	JETTER DEPOT	3,089.80	publicworks parts
248720	STATE OF OKLAHOMA	141.00	misc
248721	STAY PLUGGED IN LLC	25,590.00	esports lighting
248722	STEWART MARTIN EQUIPMENT	223.16	misc parts
248723	SUPERIOR LINEN SERVICE INC	554.25	towels/mats service
248724	SWAIDCO, LLC	350.00	publicworks materials
248725	TAHLEQUAH DAILY PRESS	499.00	ad services
248726	TECHNICAL PROGRAMMING SERVICES	6,126.44	bill notices
248727	TIGER NATURAL GAS INC	1,643.43	city utility
248728	TRANSUNION RISK & ALTERNATIVE	165.00	misc
248729	TRUCK & INDUSTRIAL PARTS, LLC.	2,113.09	fleet misc/parts
248730	TWIN CITIES READY MIX INC	644.00	misc
248731	UNIFIRST HOLDINGS LP	1,568.17	uniforms
248732	UTILITY TECHNOLOGY SERVICES IN	204,456.00	meter software/meters
248733	VISION SERVICE PLAN INSURANCE	5,041.44	insurance
248734	W & W INVESTMENTS-AKERS COLLIS	1,538.58	fleet collision repair

248735	CINDY WAYMAN	536.00	sf instructor
248736	WELDON PARTS - MUSKOGEE	148.66	misc
248737	WHEELER METALS	741.80	misc
248738	XPRESS WELLNESS URGENT CARE	595.00	medical services
248739	YORK STREET TIRE OF MUSKOGEE L	7,203.94	fleet misc
248740	THE ZERO CARD, INC.	10,667.86	insurance
248741	CROSSOVER TOURING, LLC	1,750.00	johnny mullenex band
248742	DARCI & FRIENDS LLC	35,000.00	civic center event
248743	GARZA, FRANCISCO J	80.00	utility refund
248744	GILBERT, KEVIN ROY	8.33	utility refund
248745	HENDERSON, JEFFREY A	5.94	utility refund
248746	MID CONT CONST	47.49	utility refund
248747	YOUNG, JOANNA SUSANNE	12.62	utility refund
248748	ACCURATE LABS & TRAINING CENTE	725.00	water testing/lab
248749	ACTION GROUP STAFFING	3,617.20	temp employee
248750	AIRGAS USA LLC	48.38	misc
248751	AXIOM INSTRUMENTATION SERVICES	1,100.00	misc
248752	BAD ELF, LLC	1,411.49	publicworks misc
248753	BANNER FIRE EQUIPMENT INC	3,086.99	fire equipment
248754	CLINT BOLING AARON	17,960.00	right of way buy
248755	BOONE & BOONE SALE CO INC	2,585.00	publicworks parts/maintenance
248756	BRENT ROBERTS	84.29	employee misc
248757	BROWN'S SHOE FIT CO #87	160.00	employee vouchers
248758	BURNS & MCDONNELL ENGINEERING	4,950.00	grant assistance services
248759	CAGLE'S FLOWERS & GIFTS	65.00	misc
248760	CERTIFIED LABORATORIES	805.85	misc
248761	THE CHILDS LAW FIRM, PLLC	3,302.00	litigation services
248762	CINTAS CORPORATION #2	58.40	medicine cabinet
248763	CORE & MAIN LP	5,201.48	hydrants,pipes&fittings
248764	COWAN GROUP ENGINEERING LLC	1,575.00	various projects
248765	CROWDER AUTO GLASS	500.00	misc
248766	DAVID'S DISCOUNT TIRES INC	358.56	fleet misc
248767	DEDRIC MCBRIDE	143.00	employee misc
248768	EAST CENTRAL ELECTRIC	3,986.38	city utility
248769	EXPRESS EMPLOYMENT PROFESSIONA	4,030.33	temp employee
248770	FIVE STAR DEMOLITION	11,162.00	demo contractor
248771	FROST OIL CO., LLC	756.36	fuel
248772	GRAINGER	201.16	pw parts/supplies
248773	HACH COMPANY	5,616.42	misc
248774	MARYANN HAMILTON	11,123.00	right of way buy
248775	HARRISON TIRE & SUPPLY	20.00	fleet misc
248776	JEREMY ROSS MC PLLC	95.00	drug/alcohol testing
248777	JOHN DEERE FINANCIAL F.S.B.	100.00	employee vouchers
248778	KING TIRES OF MUSKOGEE INC	30.00	fleet misc
248779	LOCKE SUPPLY CO	2.90	misc supplies/parts
248780	LOWES	2,392.43	misc supplies/parts
248781	MIKAELA MCGREW	4,680.00	right of way buy
248782	ALAN MESTDAGH B	30,669.00	PD radio headsets/accessories
248783	NORMA MURRIE JOAN	3,286.00	right of way buy
248784	MUSKOGEE COUNTY CLERK	72.00	filing fees
248785	MUSKOGEE DAILY PHOENIX	710.21	ad/subscription
248786	MUSKOGEE REDI-MIX LLC	1,860.00	concrete contractor

248787	MUSKOGEE YOUTH SERVICES	2,462.72	community service program
248788	NUTRICA AG SOLUTIONS	5,894.00	various projects
248789	OFFICE CONNECTIONS LLC	348.45	office supplies
248790	OKLAHOMA NATURAL GAS	307.60	city utility
248791	OKLAHOMA TURNPIKE AUTHORITY (O	1.90	tolls
248792	OKLAHOMA WATER RESOURCES BOARD	150.00	misc
248793	ONE SOURCE WATER LLC	133.82	misc
248794	OREILLY AUTO PARTS	3,193.55	fleet parts
248795	PATE INDUSTRIAL SUPPLY INC	1,214.15	misc
248796	PATTERSON VETERINARY SUPPLY IN	54.85	vet misc
248797	PORTCITY BODYSHOP INC DBA SAFE	250.00	fleet misc
248798	TEN-EIGHT OUTFITTERS	187.50	misc
248799	ROSSON WHEEL SERVICE	85.00	fleet misc
248800	ROYSE PRINTING CO	850.00	printing services
248801	SADLER PAPER COMPANY	20.32	janitorial/misc supplies
248802	SOUTHERN TIRE MART, LLC	765.00	fleet misc
248803	STAUB INVESTMENTS INC. DBA GAL	48.00	misc
248804	STEWART MARTIN EQUIPMENT	43.25	misc parts
248805	SUPERIOR LINEN SERVICE INC	48.98	towels/mats service
248806	TENDER TOUCH AUTO WASH INC	372.00	fleet misc
248807	TLS GROUP, INC	2,194.75	signal maintenance
248808	TULSA TECHNOLOGY CENTER	3,786.00	PD cleet academy
248809	UNIFIRST HOLDINGS LP	920.01	uniforms
248810	UTILITY SUPPLY CO	1,725.00	publicworks parts
248811	UTILITY TECHNOLOGY SERVICES IN	8,500.00	meter software/meters
248812	WASTE MANAGEMENT OF OKLAHOMA I	20,855.07	landfill
248813	YORK & MAIN EQUITY GROUP INC	19,250.00	sewer repair
248814	CLARK, ANN	41.89	utility refund
248815	OMAN, JERRY	83.34	utility refund
248816	BLUECROSS/BLUE SHIELD OF OK	54,758.27	insurance
248817	MOLINA, ADOLFO CABALLERO	2,275.00	demo bond refund
248818	BRYANT, VINCENT DION	31.12	utility refund
248819	CHURCH OF CHRIST	8.17	utility refund
248820	GARZA, FRANCISCO J	90.00	utility refund
248821	GREAT LIFE INVESTMENTS LLC	18.23	utility refund
248822	LARA, KELLIE BETH	29.95	utility refund
248823	LEE, GORDON T	16.14	utility refund
248824	LOPEZ REBOLLO, GUILLERMO E	28.23	utility refund
248825	MID CONTINENT CONSTRUCTION	106.66	utility refund
248826	PARKER, ROY	18.11	utility refund
248827	SANTOS, MANUEL SEVILLA	32.00	utility refund
248828	VALLEJOS CANO, GIANELLA	35.38	utility refund
248829	THE ZERO CARD, INC.	39,185.92	insurance
248830	BEWLEY PRODUCTIONS	4,999.00	state of the city video
248831	ACCURATE LABS & TRAINING CENTE	2,770.00	water testing/lab
248832	ACE TELEVISION & APPLIANCE	100.98	misc
248833	ACECO RENTAL AND SALES	171.83	equipment rental
248834	ACTION GROUP STAFFING	9,528.26	temp employee
248835	ADVANCED WORKZONE SERVICES	5,230.00	traffic supplies
248836	AIR CAPITAL EQUIPMENT, INC	1,592.85	misc
248837	ALLSTATE TERMITE&PEST SOLUTION	2,055.00	pest control
248838	AMERICAN LAW ENFORCEMENT RADAR	1,760.00	PD parts

248839	APAC CENTRAL INC	330.58	asphalt contractor
248840	APPLIED MEDIA CONCEPTS INC	13,130.00	civic center truss setup
248841	B & R ELECTRIC SERVICE INC	250.00	electrical contractor
248842	BANCFIRST	123,514.51	sales/advalorem FEB25
248843	BEN E. KEITH	1,472.82	concession
248844	BEST VERSION MEDIA LLC	353.60	misc
248845	BILL MURRAY	20.00	travel/education
248846	BIO-AQUATIC TESTING	1,060.00	publicworks lab testing
248847	BROKEN ARROW ELECTRIC	308.57	electrical supplies/service
248848	BROWNELLS, INC	171.02	PD misc
248849	BURTON POOLS AND SPAS, LLC	4,651.44	sf chlorine briquettes
248850	CAPITAL ONE, N.A.	184.47	misc
248851	SHEENA CAUTHON	50.00	misc
248852	CHARBONNEAU, BILLY JO	100.00	sf instructor
248853	COMMUNITY CARE EAP	520.70	misc
248854	CONNECT DME, LLC	1,128.00	medical supplies
248855	COOK CONSULTING LLC	26,887.10	various projects
248856	CORE & MAIN LP	246.00	hydrants,pipes&fittings
248857	COWAN GROUP ENGINEERING LLC	2,345.00	various projects
248858	CRAWFORD & ASSOCIATES, P.C.	825.00	audit services
248859	CREATIVE APPAREL & MORE	1,449.42	uniforms
248860	DAVID THOMPSON	20.00	travel/education
248861	DEBRA DELZEIT	125.00	sf instructor
248862	DICKMANN GLASS CO	2,081.00	fleet misc
248863	DIRECTV LLC	100.99	communications
248864	EDIE MCJUNKINS	20.00	travel/education
248865	EVOQUA WATER TECHNOLOGIES LLC	1,095.00	chemical contractor
248866	EXPRESS EMPLOYMENT PROFESSIONA	2,999.79	temp employee
248867	FASTENAL COMPANY	3,603.37	misc supplies
248868	FIVE STAR DEMOLITION	11,162.95	demo contractor
248869	GARLAND ALLEN	44.00	employee misc
248870	KARLA D GIBSON	100.00	sf instructor
248871	GRAINGER	1,825.50	pw parts/supplies
248872	GREAT PLAINS CONSULTING	6,485.00	various projects
248873	GREEN COUNTRY BEHAVIORAL HEALT	166.74	clinical sessions
248874	GUARD TRONIC INC	686.73	security services
248875	HALL, DAN	405.52	allowance
248876	HOLLOWAY UPDIKE AND BELLEN INC	27,700.00	keetowah pump liftstation
248877	HOOD & ASSOCIATES, CPAS, PC	4,469.00	audit services
248878	HUGG AND HALL EQUIPMENT COMPAN	947.20	boom rental
248879	I 40 RACE SERVICE LLC	186.00	misc
248880	IIA LIFTING SERVICES, INC	1,728.45	misc
248881	INNOVATIVE SOLUTION ADVISORS L	4,196.19	stadium people-events
248882	JEREMY ROSS MC PLLC	2,000.00	drug/alcohol testing
248883	JOHN DEERE FINANCIAL F.S.B.	136.46	employee vouchers
248884	KEITH TITSWORTH	20.00	travel/education
248885	KEN YATES	20.00	travel/education
248886	KAREN LAUDERDALE	50.00	sf instructor
248887	LAZY J PROPERTIES, ANGELA YOUN	175.00	sf instructor
248888	LOCKE SUPPLY CO	1,268.52	misc supplies/parts
248889	LOVE BOTTLING CO - #208400	5,857.94	misc
248890	LOVE BOTTLING CO - #208410	11.04	misc

248891	LOWES	4,388.56	misc supplies/parts
248892	MCINTOSH CORP	2,085.10	plumbing contractor
248893	MOTION INDUSTRIES INC	21.92	misc
248894	MUSKOGEE CHAMBER OF COMMERCE	140.00	misc
248895	MUSKOGEE CITIZENS POLICE ACADE	1,500.00	event security
248896	MUSKOGEE COUNTY EMS	1,100.00	EMS services
248897	MUSKOGEE COUNTY OSU EXTENSION	30.00	misc
248898	MUSKOGEE COUNTY SHERIFFS DEPAR	8,910.00	jail bill
248899	MUSKOGEE LOCK & KEY	460.70	misc
248900	MUSKOGEE REDI-MIX LLC	1,550.00	concrete contractor
248901	NATIONAL MINORITY UPDATE	195.00	misc
248902	NICK FRAZEE	20.00	travel/education
248903	OFFICE CONNECTIONS LLC	150.80	office supplies
248904	OKLAHOMA MUNICIPAL ASSURANCE G	163,759.25	insurance premiums
248905	OKLAHOMA NATURAL GAS	2,350.56	city utility
248906	ONE SOURCE WATER LLC	183.47	misc
248907	OREILLY AUTO PARTS	5.29	fleet parts
248908	PATE INDUSTRIAL SUPPLY INC	18.15	misc
248909	PITNEY BOWES INC	423.00	postage
248910	PREMIER USA INC.	10,635.96	temp employee
248911	PVS TECHNOLOGIES, INC.	21,633.60	chemical contractor
248912	SHERRY S. RICE	75.00	sf instructor
248913	RICHARD ELLISON	20.00	travel/education
248914	RJR ENTERPRISES	63,114.94	Langston splash pad
248915	SADLER PAPER COMPANY	235.92	janitorial/misc supplies
248916	SHANNON CHEMICAL CORPORATION	29,438.50	chemical contractor
248917	SHAWN BLAIR	20.00	travel/education
248918	SHERWIN-WILLIAMS COMPANY	1,333.49	paint supplies
248919	SPECIAL OPS UNIFORMS	6,225.97	uniforms
248920	STAUB INVESTMENTS INC. DBA GAL	64.00	misc
248921	SUPERIOR GRAPHICS & SIGNS	2,820.00	esports building signs
248922	SUPERIOR LINEN SERVICE INC	208.61	towels/mats service
248923	TAHLEQUAH DAILY PRESS	499.00	ad services
248924	TECHNICAL PROGRAMMING SERVICES	7,617.73	bill notices
248925	THERMO FISHER SCIENTIFIC-ASHEV	1,285.70	misc
248926	TIGER NATURAL GAS INC	19,695.29	city utility
248927	TIM DOERNER	20.00	travel/education
248928	JASON TURPIN	300.00	misc
248929	TWIN CITIES READY MIX INC	312.00	misc
248931	UNIFIRST HOLDINGS LP	2,309.32	uniforms
248932	USA BLUEBOOK	944.74	publicworks misc
248933	UTILITY SUPPLY CO	3,125.00	publicworks parts
248934	WASTE MANAGEMENT OF OKLAHOMA I	48.65	landfill
248935	WATER TECH, INC.	19,232.08	chemical contractor
248936	CINDY WAYMAN	300.00	sf instructor
248937	WHEELER METALS	1,153.76	misc
248938	LAURA WICKIZER	150.00	sf instructor
248939	YANCEY PONDER	71.50	employee misc
248940	BLUECROSS/BLUE SHIELD OF OK	46,944.66	insurance
248941	BLUECROSS/BLUE SHIELD OF OK	5,017.08	insurance
248942	THE ZERO CARD, INC.	26,542.62	insurance

Finance Committee **3.**

Meeting Date: 03/10/2025
Submitted For: Avery Rigney, Public Works
Initiator: Avery Rigney, Asst. Public Works Director
Department: Public Works
Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval for the City Manager to authorize and execute an agreement with Oklahoma Natural Gas for the gas line relocation along Smith Ferry Road, or take other necessary action. (Mike Stewart)

BACKGROUND:

The Smith Ferry Road widening project, which is to widen Smith Ferry Road to a 3 lane road with curb and gutter, add a sidewalk, and underground stormsewer, necessitates the relocation of a gas line so that it is not under the newly constructed road. We are only have to reimburse the gas company for a portion of the relocation due to the property layouts and ownership. Our estimated share is 30.45% of the total cost of relocation. It is estimated to cost the City $608,865. This number cannot be exactly determined until the work is in progress, but we have discussed with ONG and this estimate is supposed to be at the high end of what to expect.

This is a necessary step to the project and by beginning this process now it will help to move the project along once funding is in place for the remainder of the project.

A reminder, this Smith Ferry Road project is very complex. On top of the projected road widening project, the City has already replaced a box culverted from Orchard Parkway and constructed a regional 5 acre detention pond.

RECOMMENDED ACTION:

Approval.

Fiscal Impact

Attachments

No file(s) attached.

Finance Committee **4.**

Meeting Date: 03/10/2025
Submitted For: Mark Wilkerson, Parks & Recreation
Initiator: Mark Wilkerson, Parks Director
Department: Parks & Recreation
Staff Information Source: Mark Wilkerson

Information

AGENDA ITEM TITLE:

Consider approval of Lease Amendment No. P00012, between the City of Muskogee and the U.S. Department of Veterans Affairs, extending the parking lease located at the Hatbox Event Park, to September 30, 2028, or take other necessary action. (Mark Wilkerson)

BACKGROUND:

The current VA parking lease is scheduled to expire on September 30, 2025. This amendment to the original lease agreement will extend their use of the Hatbox parking for 3 more years.

RECOMMENDED ACTION:

Approve lease amendment

Fiscal Impact

FUNDING SOURCE:

The lease will provide $105,600 of income to support the Hatbox Event Park.

Attachments

P000012
Extension

DEPARTMENT OF VETERANS AFFAIRS LEASE AMENDMENT	LEASE AMENDMENT No. P00012 TO LEASE NO. VA259-17-L-0294
ADDRESS OF PREMISES: Hatbox Parking Facility 700 S. 40th Street Muskogee, OK 74402	PDN Number: N/A

THIS AMENDMENT is made and entered into between Muskogee, City of (Inc) whose address is: 229 W. Okmulgee Muskogee, OK 74401 hereinafter called the Lessor, and the **UNITED STATES OF AMERICA**, hereinafter called the Government:

WHEREAS, the parties hereto desire to amend the above Lease to extend the term of the Lease.

NOW THEREFORE, these parties for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, covenant and agree that the said Lease is amended, effective October 1, 2025 as follows:

A. Paragraph C, "Lease Term" of the Lease is hereby deleted in its entirety and the following is inserted in lieu thereof:

"To Have and To Hold the said Premises with its appurtenances for an extension of 3 years (1 year Firm and 2 years Non-firm) beginning October 1, 2025 and expiring September 30, 2028. The Government my terminate this Lease, in whole or in parts, at any time during the Non-firm term by providing not less than 90 days' prior written notice to the Lessor."

B. Sub-Paragraph "A" of Paragraph 1.03 "Rent and Other Consideration" is hereby deleted in its entirety and the following is inserted in lieu thereof:

"A. The Government shall pay the Lessor annual rent, payable in monthly installments in arrears, at the following rates:

Rent Period	Rental Rate	Monthly Rent	Yearly Rent	Firm/Non-firm Term
10/1/2025-9/30/2026	$20.00	$8,800.00	$105,600.00	Firm Term
10/1/2026-9/30/2027	$20.00	$8,800.00	$105,600.00	Non-firm Term
10/1/2027-9/30/2028	$20.00	$8,800.00	$105,600.00	Non-firm Term

C. The clauses contained in the attachment "Additional FAR and GSAR Clauses for Lease Extensions and Renewals" are hereby attached to and incorporated into the Lease.

D. Lessor is to provided Lessee with 440 parking spaces. This section will have signage posted designated that it is for the use of the VA patients and employees only. Lessee's employees must comply in using these designated parking spaces.

E. The rest of the Lease terms and conditions remain the same.

This Lease Amendment contains 1 pages.
All other terms and conditions of the lease shall remain in force and effect.
IN WITNESS WHEREOF, the parties subscribed their names as of the below date.

FOR THE LESSOR:	**FOR THE GOVERNMENT:**
_____	_____
Name: _____	Name: Mati Weiderpass
Title: _____	Title: Lease Contracting Officer
Entity: _____	Department of Veterans Affairs
Date: _____	Date: _____
WITNESSED FOR THE LESSOR BY:	**PREPARED BY:**
_____	_____
Name: _____	Name: Miranda Kloeppel
Title: _____	Title: Realty Specialist
Date: _____	Date: _____

ADDITIONAL FAR AND GSAR CLAUSES FOR LEASE EXTENSIONS

The following clauses are hereby incorporated into the Lease and replace any prior versions of these clauses contained in the Lease or its attachments:

1) 52.204-25 Prohibition on Contracting for Certain Telecommunications and Video Surveillance Services or Equipment (Nov 2021)

This clause is incorporated by reference.

2) 52.204-27 Prohibition on a ByteDance Covered Application (Jun 2023)

This clause is incorporated by reference.

3) 52.204-30 Federal Acquisition Supply Chain Security Act Orders - Prohibition (Dec 2023)

(a) *Definitions.* As used in this clause—

Covered article, as defined in 41 U.S.C. 4713(k), means—

(1) Information technology, as defined in 40 U.S.C. 11101, including cloud computing services of all types;

(2) Telecommunications equipment or telecommunications service, as those terms are defined in section 3 of the Communications Act of 1934 (47 U.S.C. 153);

(3) The processing of information on a Federal or non-Federal information system, subject to the requirements of the Controlled Unclassified Information program (see 32 CFR part 2002); or

(4) Hardware, systems, devices, software, or services that include embedded or incidental information technology.

FASCSA order means any of the following orders issued under the Federal Acquisition Supply Chain Security Act (FASCSA) requiring the removal of covered articles from executive agency information systems or the exclusion of one or more named sources or named covered articles from executive agency procurement actions, as described in 41 CFR 201–1.303(d) and (e):

(1) The Secretary of Homeland Security may issue FASCSA orders applicable to civilian agencies, to the extent not covered by paragraph (2) or (3) of this definition. This type of FASCSA order may be referred to as a Department of Homeland Security (DHS) FASCSA order.

(2) The Secretary of Defense may issue FASCSA orders applicable to the Department of Defense (DoD) and national security systems other than sensitive compartmented information systems. This type of FASCSA order may be referred to as a DoD FASCSA order.

(3) The Director of National Intelligence (DNI) may issue FASCSA orders applicable to the intelligence community and sensitive compartmented information systems, to the extent not covered by paragraph (2) of this definition. This type of FASCSA order may be referred to as a DNI FASCSA order.

Intelligence community, as defined by 50 U.S.C. 3003(4), means the following—

(1) The Office of the Director of National Intelligence;

(2) The Central Intelligence Agency;

(3) The National Security Agency;

(4) The Defense Intelligence Agency;

(5) The National Geospatial-Intelligence Agency;

(6) The National Reconnaissance Office;

(7) Other offices within the Department of Defense for the collection of specialized national intelligence through reconnaissance programs;

(8) The intelligence elements of the Army, the Navy, the Air Force, the Marine Corps, the Coast Guard, the Federal Bureau of Investigation, the Drug Enforcement Administration, and the Department of Energy;

(9) The Bureau of Intelligence and Research of the Department of State;

(10) The Office of Intelligence and Analysis of the Department of the Treasury;

(11) The Office of Intelligence and Analysis of the Department of Homeland Security; or

(12) Such other elements of any department or agency as may be designated by the President, or designated jointly by the Director of National Intelligence and the head of the department or agency concerned, as an element of the intelligence community.

National security system, as defined in 44 U.S.C. 3552, means any information system (including any telecommunications system) used or operated by an agency or by a contractor of an agency, or other organization on behalf of an agency—

(1) The function, operation, or use of which involves intelligence activities; involves cryptologic activities related to national security; involves command and control of military forces; involves equipment that is an integral part of a weapon or weapons system; or is critical to the direct fulfillment of military or intelligence missions, but does not include a system that is to be used for routine administrative and business applications (including payroll, finance, logistics, and personnel management applications); or

(2) Is protected at all times by procedures established for information that have been specifically authorized under criteria established by an Executive order or an Act of Congress to be kept classified in the interest of national defense or foreign policy.

Reasonable inquiry means an inquiry designed to uncover any information in the entity's possession about the identity of any covered articles, or any products or services produced or provided by a source. This applies when the covered article or the source is subject to an applicable FASCSA order. A reasonable inquiry excludes the need to include an internal or third-party audit.

Sensitive compartmented information means classified information concerning or derived from intelligence sources, methods, or analytical processes, which is required to be handled within formal access control systems established by the Director of National Intelligence.

Sensitive compartmented information system means a national security system authorized to process or store sensitive compartmented information.

Source means a non-Federal supplier, or potential supplier, of products or services, at any tier.

(b) *Prohibition.*

(1) Unless an applicable waiver has been issued by the issuing official, Contractors shall not provide or use as part of the performance of the contract any covered article, or any products or services produced or provided by a source, if the covered article or the source is prohibited by an applicable FASCSA orders as follows:

(i) For solicitations and contracts awarded by a Department of Defense contracting office, DoD FASCSA orders apply.

(ii) For all other solicitations and contracts DHS FASCSA orders apply.

(2) The Contractor shall search for the phrase "FASCSA order" in the System for Award Management (SAM) at *https://www.sam.gov* to locate applicable FASCSA orders identified in paragraph (b)(1).

(3) The Government may identify in the solicitation additional FASCSA orders that are not in SAM, which are effective and apply to the solicitation and resultant contract.

(4) A FASCSA order issued after the date of solicitation applies to this contract only if added by an amendment to the solicitation or modification to the contract (see FAR 4.2304(c)). However, see paragraph (c) of this clause.

(5)

(i) If the contractor wishes to ask for a waiver of the requirements of a new FASCSA order being applied through modification, then the Contractor shall disclose the following:

(A) Name of the product or service provided to the Government;

(B) Name of the covered article or source subject to a FASCSA order;

(C) If applicable, name of the vendor, including the Commercial and Government Entity code and unique entity identifier (if known), that supplied or supplies the covered article or the product or service to the Offeror;

(D) Brand;

(E) Model number (original equipment manufacturer number, manufacturer part number, or wholesaler number);

(F) Item description;

(G) Reason why the applicable covered article or the product or service is being provided or used;

(ii) *Executive agency review of disclosures.* The contracting officer will review disclosures provided in paragraph (b)(5)(i) to determine if any waiver is warranted. A contracting officer may choose not to pursue a waiver for covered articles or sources otherwise covered by a FASCSA order and to instead pursue other appropriate action.

(c) *Notice and reporting requirement.*

(1) During contract performance, the Contractor shall review *SAM.gov* at least once every three months, or as advised by the Contracting Officer, to check for covered articles subject to FASCSA order(s), or for products or services produced by a source subject to FASCSA order(s) not currently identified under paragraph (b) of this clause.

(2) If the Contractor identifies a new FASCSA order(s) that could impact their supply chain, then the Contractor shall conduct a reasonable inquiry to identify whether a covered article or product or service produced or provided by a source subject to the FASCSA order(s) was provided to the Government or used during contract performance.

(3)

(i) The Contractor shall submit a report to the contracting office as identified in paragraph (c)(3)(ii) of this clause, if the Contractor identifies, including through any notification by a subcontractor at any tier, that a covered article or product or service produced or provided by a source was provided to the Government or used during contract performance and is subject to a FASCSA order(s) identified in paragraph (b) of this clause, or a new FASCSA order identified in paragraph (c)(2) of this clause. For indefinite delivery contracts, the Contractor shall report to both the contracting office for the indefinite delivery contract and the contracting office for any affected order.

(ii) If a report is required to be submitted to a contracting office under (c)(3)(i) of this clause, the Contractor shall submit the report as follows:

(A) If a Department of Defense contracting office, the Contractor shall report to the website at *https://dibnet.dod.mil*.

(B) For all other contracting offices, the Contractor shall report to the Contracting Officer.

(4) The Contractor shall report the following information for each covered article or each product or service produced or provided by a source, where the covered article or source is subject to a FASCSA order, pursuant to paragraph (c)(3)(i) of this clause:

(i) Within 3 business days from the date of such identification or notification:

(A) Contract number;

(B) Order number(s), if applicable;

(C) Name of the product or service provided to the Government or used during performance of the contract;

(D) Name of the covered article or source subject to a FASCSA order;

(E) If applicable, name of the vendor, including the Commercial and Government Entity code and unique entity identifier (if known), that supplied the covered article or the product or service to the Contractor;

(F) Brand;

(G) Model number (original equipment manufacturer number, manufacturer part number, or wholesaler number);

(H) Item description; and

(I) Any readily available information about mitigation actions undertaken or recommended.

(ii) Within 10 business days of submitting the information in paragraph (c)(4)(i) of this clause:

(A) Any further available information about mitigation actions undertaken or recommended.

(B) In addition, the Contractor shall describe the efforts it undertook to prevent submission or use of the covered article or the product or service produced or provided by a source subject to an applicable FASCSA order, and any additional efforts that will be incorporated to prevent future submission or use of the covered article or the product or service produced or provided by a source that is subject to an applicable FASCSA order.

(d) *Removal*. For Federal Supply Schedules, Governmentwide acquisition contracts, multi-agency contracts or any other procurement instrument intended for use by multiple agencies, upon notification from the Contracting Officer, during the performance of the contract, the Contractor shall promptly make any necessary changes or modifications to remove any product or service produced or provided by a source that is subject to an applicable FASCSA order.

(e) *Subcontracts*.

(1) The Contractor shall insert the substance of this clause, including this paragraph (e) and excluding paragraph (c)(1) of this clause, in all subcontracts and other contractual instruments, including subcontracts for the acquisition of commercial products and commercial services.

(2) The Government may identify in the solicitation additional FASCSA orders that are not in SAM, which are effective and apply to the contract and any subcontracts and other contractual instruments under the contract. The Contractor or higher-tier subcontractor shall notify their subcontractors, and suppliers under other contractual instruments, that the FASCSA orders in the solicitation that are not in SAM apply to the contract and all subcontracts.

4) 552.270-33 Foreign Ownership and Financing Representation for High-Security Leased Space (Jun 2021)

The attached representation is hereby attached to and incorporated into this Lease Amendment.

5) 552.270-34 Access Limitations for High-Security Leased Space (Jun 2021)

a) The Lessor, including representatives of the Lessor's property management company responsible for operation and maintenance of the leased space, shall not—

(1) Maintain access to the leased space; or

(2) Have access to the leased space without prior approval of the authorized Government representative.

(b) Access to the leased space or any property or information located within that Space will only be granted by the Government upon determining that such access is consistent with the Government's mission and responsibilities.

(c) Written procedures governing access to the leased space in the event of emergencies shall be documented as part of the Government's Occupant Emergency Plan, to be signed by both the Government and the Lessor.

6) 52.222-55 Minimum Wages for Contractor Workers Under Executive Order 14026 (Jan 2022)

This clause is incorporated by reference.

7) 52.222-62 Paid Sick Leave Under Executive Order 13706 (Jan 2022)

This clause is incorporated by reference.