The City of Muskogee encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28 CFR/36).

(Public Comment during Public Hearing or Agenda item comment)

Council Rules of Decorum limit citizen comments on agenda items and public hearings to five (5) minutes and general comments for non-agenda items to (3) minutes. Any person desiring to address the Committee during such period is required to sign in with the City Clerk prior to the Committee meeting between 5:00 p.m. and 5:15 p.m. on the third floor of City Hall or any time between 8:00 a.m. and 5:00 p.m. in the Office of the City Clerk. They shall provide their name and specify the agenda item they wish to address. Remarks shall be directed to the matter being considered and the speaker is allowed to speak only one time. If written materials are to be submitted, twelve (12) copies should be made available, and may not be returned.

AGENDA
FINANCE COMMITTEE
DECEMBER 1, 2025

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item.

When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body.

Under certain circumstances, items are deferred to a specific date or stricken from the agenda entirely.

REGULAR SESSION - 5:30 P.M., 3RD FLOOR, COUNCIL CHAMBERS, MUNICIPAL BUILDING, 229 W. OKMULGEE, MUSKOGEE, OKLAHOMA

INVOCATION - COMMITTEE MEMBER JAIME STOUT

FLAG SALUTES - DEPUTY MAYOR DERRICK A. REED

1. Consider approval of Finance Committee minutes of November 3, 2025, or take other necessary action.

2. Consider approval of claims for all City departments October 25, 2025, through November 21, 2025, or take other necessary action.

3. Consider approval to authorize the City Manager to negotiate and execute a performance contract with Dreambound Enterprises (Jo Dee Messina) in the amount of $70,000.00, plus incidentals, for a concert at the Muskogee Civic Center on March 28, 2026, or take other necessary action. (Justin O'Neal)

ADJOURN

Finance Committee **1.**

Meeting Date: 12/01/2025
Initiator: Jennifer Sharp, Admin II
Department: City Clerk
Staff Information Source:

Information

AGENDA ITEM TITLE:
Consider approval of Finance Committee minutes of November 3, 2025, or take other necessary action.

BACKGROUND:

RECOMMENDED ACTION:

Fiscal Impact

Attachments

11032025 finmin

MINUTES

OF THE FINANCE COMMITTEE
OF THE CITY OF MUSKOGEE, OKLAHOMA
MET IN REGULAR SESSION
IN COUNCIL CHAMBERS OF CITY HALL
NOVEMBER 3, 2025

The Finance Committee of the City of Muskogee, Oklahoma, met in Regular Session at 5:30 p.m. on November 3, 2025, in Council Chambers, Municipal Building, 229 W. Okmulgee Ave., Muskogee, Oklahoma.

Present: Patrick Cale, Mayor; Derrick Reed, Chair; Jaime Stout, Vice Chair; Tracy Hoos, Committee Member; Shirley Hilton-Flanary, Committee Member; Melody Cranford, Committee Member; Dan Hall, Committee Member; Tom Martindale, Committee Member; Mike Brawley, Committee Member

Staff Present: Kendal Francis, City Manager; Katrina Bodenhamer, City Attorney; Tammy L. Tracy, City Clerk; Mike Stewart, Public Works Director; Avery Rigney, Assistant Public Works Director; Tera Shows, Assistant City Manager; Kenna Terrell, Deputy City Clerk; Brooke King, Asst. Director of Parks & Recreation; Keri Spencer, Deputy City Attorney; Reggie Cotton, Deputy Police Chief; Robert Swepston, Director of Equipment Management; Abby Wright, Environmental Technician; Jeff Reeves, Project Manager; Mark Wilkerson, Parks & Recreation Director

Invocation was given by Trustee Melody Cranford.

Flag Salutes were led by Deputy Mayor Derrick A. Reed.

1. Consider approval of Finance Committee minutes of October 6, 2025, or take other necessary action.

Motion was made by Committee Member Shirley Hilton-Flanary, seconded by Committee Member Mike Brawley to approve Finance Committee minutes of October 6, 2025.

AYE: Mayor Patrick Cale, Chair Derrick Reed, Vice Chair Jaime Stout, Committee Member Tracy Hoos, Committee Member Shirley Hilton-Flanary, Committee Member Melody Cranford, Committee Member Dan Hall, Committee Member Tom Martindale, Committee Member Mike Brawley

Carried - Unanimously

2. Consider approval of claims for all City departments September 27, 2025 through October 24, 2025, or take other necessary action.

Motion was made by Vice Chair Jaime Stout, seconded by Committee Member Melody Cranford to approve claims for all City departments September 27, 2025 through October 24, 2025.

AYE: Mayor Patrick Cale, Chair Derrick Reed, Vice Chair Jaime Stout, Committee Member Tracy Hoos, Committee Member Shirley Hilton-Flanary, Committee Member Melody Cranford, Committee Member Dan Hall, Committee Member Tom Martindale, Committee Member Mike Brawley

Carried - Unanimously

3. Consider approval of final payment to SPATCO Energy Solutions, LLC, in the amount of $46,609.48, for the New Fuel Station, Project No. 2023006, or take other necessary action. (Robert Swepston)

Project Manager Jeff Reeves stated the Fuel Station project has been completed successfully and on budget. Staff recommended approval.

Motion was made by Vice Chair Jaime Stout, seconded by Committee Member Tracy Hoos to approve final payment to SPATCO Energy Solutions, LLC, in the amount of $46,609.48, for the New Fuel Station, Project No. 2023006.

AYE: Mayor Patrick Cale, Chair Derrick Reed, Vice Chair Jaime Stout, Committee Member Tracy Hoos, Committee Member Shirley Hilton-Flanary, Committee Member Melody Cranford, Committee Member Dan Hall, Committee Member Tom Martindale, Committee Member Mike Brawley

Carried - Unanimously

4. Consider approval of final payment to Ellsworth Pavement Maintenance (EPM), in the amount of $5,851.54, for the Hatbox VA Parking Lot Improvements, Project No. 2025009, or take other necessary action. (Mark Wilkerson)

Project Manager Jeff Reeves stated the project has reached completion, and Staff recommended approval.

Motion was made by Committee Member Shirley Hilton-Flanary, seconded by Committee Member Mike Brawley to approve final payment to Ellsworth Pavement Maintenance (EPM), in the amount of $5,851.54, for the Hatbox VA Parking Lot Improvements, Project No. 2025009.

AYE: Mayor Patrick Cale, Chair Derrick Reed, Vice Chair Jaime Stout, Committee Member Tracy Hoos, Committee Member Shirley Hilton-Flanary, Committee Member Melody Cranford, Committee Member Dan Hall, Committee Member Tom Martindale, Committee Member Mike Brawley

Carried - Unanimously

5. Consider approval of the lowest and best bid in the amount of $203,167.39, from Cunningham Construction, for the Grandview Park Restrooms, Project No. 2025008, or take other necessary action. (Mark Wilkerson)

Motion was made by Vice Chair Jaime Stout, seconded by Committee Member Shirley Hilton-Flanary to approve the lowest and best bid in the amount of $203,167.39, from Cunningham Construction, for the Grandview Park Restrooms, Project No. 2025008.

AYE: Mayor Patrick Cale, Chair Derrick Reed, Vice Chair Jaime Stout, Committee Member Tracy Hoos, Committee Member Shirley Hilton-Flanary, Committee Member Melody Cranford, Committee Member Dan Hall, Committee Member Tom Martindale, Committee Member Mike Brawley

Carried - Unanimously

6. Consider approval of the lowest and best bid to include Alternate 2, in the amount of $1,546,123.95, from Cook Consulting LLC, for the South Country Club Road Improvements, Project No. 2025019, as recommended by Holloway, Updike & Bellen, Inc., or take other necessary action. (Mike Stewart)

Motion was made by Committee Member Dan Hall, seconded by Committee Member Melody Cranford to approve the lowest and best bid to include Alternate 2, in the amount of $1,546,123.95, from Cook Consulting LLC, for the South Country Club Road Improvements, Project No. 2025019, as recommended by Holloway, Updike & Bellen, Inc.

AYE: Mayor Patrick Cale, Chair Derrick Reed, Vice Chair Jaime Stout, Committee Member Tracy Hoos, Committee Member Shirley Hilton-Flanary, Committee Member Melody Cranford, Committee Member Dan Hall, Committee Member Tom Martindale, Committee Member Mike Brawley

Carried - Unanimously

7. Consider approval of final payment to Vance Brothers, Inc., for Project No. SEZO24/2023026, in the amount of $73,921.04, or take other necessary action. (Mike Stewart)

Motion was made by Committee Member Mike Brawley, seconded by Committee Member Dan Hall to approve the final payment to Vance Brothers, Inc., for Project No. SEZO24/2023026, in the amount of $73,921.04.

AYE: Mayor Patrick Cale, Chair Derrick Reed, Vice Chair Jaime Stout, Committee Member Tracy Hoos, Committee Member Shirley Hilton-Flanary, Committee Member Melody Cranford, Committee Member Dan Hall, Committee Member Tom Martindale, Committee Member Mike Brawley

Carried - Unanimously

8. Consider approval of final payment to Cook Consulting, LLC, in the amount of $109,452.70, for the Haskell Booster Station, Project No. 2022021, or take other necessary action. (Mike Stewart)

Motion was made by Committee Member Tracy Hoos, seconded by Committee Member Dan Hall to approve the final payment to Cook Consulting, LLC, in the amount of $109,452.70, for the Haskell Booster Station, Project No. 2022021.

AYE: Mayor Patrick Cale, Chair Derrick Reed, Vice Chair Jaime Stout, Committee Member Tracy Hoos, Committee Member Shirley Hilton-Flanary, Committee Member Melody Cranford, Committee Member Dan Hall, Committee Member Tom Martindale, Committee Member Mike Brawley

Carried - Unanimously

There being no further business, the meeting was adjourned.

CHAIR DERRICK A. REED
FINANCE COMMITTEE

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Finance Committee **2.**

Meeting Date: 12/01/2025
Submitted For: Dennis Read, Finance
Initiator: Benita Hotema, Assistant Financial Analyst
Department: Finance
Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval of claims for all City departments October 25, 2025, through November 21, 2025, or take other necessary action.

BACKGROUND:

Claims for all City departments.

RECOMMENDED ACTION:

Approve claims October 25, 2025 through November 21, 2025.

Fiscal Impact

Attachments

Purchasing Claims 12/1/2025
Purchasing Claims (Tourism) 12/1/2025

CITY OF MUSKOGEE CLAIMS

CHECK NO.	VENDOR	AMOUNT	DESCRIPTION
253692	CRABTREE, KENNETH	8.11	utility refund
253693	HUEN, JENNIFER PO YEE	31.27	utility refund
253694	JAYNE, LILLIAN	18.83	utility refund
253695	LINZ, CHRISTINA AND ROBERT	165.96	utility refund
253696	MARTINEZ RAMOS, SOCORRO	19.02	utility refund
253697	MCGUGIN, MARK	40.00	utility refund
253698	MOSS UTILITIES	2,364.42	utility refund
253699	MUSKOGEE CO COMM ACTION	7.59	utility refund
253700	PHIKIM PROPERTIES, LLC	52.82	utility refund
253701	PHIPPS, YVONNE K	19.98	utility refund
253702	RAPER, CHARLES	28.23	utility refund
253703	SMITH, BEVERLY A	31.12	utility refund
253704	TK GROUP LLC	22.15	utility refund
253705	ACCURATE LABS & TRAINING CENTE	650.00	water testing/lab
253706	ACTION GROUP STAFFING	7,434.01	temp employees
253707	ACTION IMPRINTS	1,529.16	printing services
253708	ANIMAL MEDICAL CENTER	100.00	animal shelter treatments
253709	APAC CENTRAL INC	11,536.50	contract services
253710	ARNOLD FRUIT CO LLC	125.00	miscellaneous
253711	ATLAS MATERIAL HANDLING LLC	346.04	miscellaneous
253713	BANCFIRST	68,106.71	october sales tax/advalorem
253714	BANK OF OKLAHOMA-WEALTH MANAGE	937.50	bond fees
253715	BANNER FIRE EQUIPMENT INC	77.97	Fire parts for repair
253716	MARI BARNETTE	50.00	swim&fit instructor
253717	BENITA HOTEMA	214.60	travel/education
253718	BLESSED GROUND MAINTENANCE	12,600.00	lawncare contractor
253719	BROKEN ARROW ELECTRIC	18.30	electrical supplies/service
253720	BROWN'S SHOE FIT CO #87	200.00	employee vouchers
253721	C & C SUPPLY AND SERVICE CO.	335.00	swim&fit towels
253722	CHARBONNEAU, BILLY JO	100.00	swim&fit instructor
253724	CINTAS CORPORATION #2	3,008.02	uniforms/janitorial
253725	CITIZEN POTAWATOMI NATION DBA	534.00	travel stay
253726	CITYWIDE PROPERTY MAINTENANCE	700.00	lawncare contractor
253727	CLIFFORD POWER SYSTEMS INC	2,749.00	generator maintenance
253728	COOK CONSULTING LLC	307,628.60	waterline repair,fire hydrant,street cut contractor
253729	CORE & MAIN LP	1,380.72	publicworks parts
253730	CREATIVE APPAREL & MORE	895.44	uniforms/printing
253731	DAVID'S DISCOUNT TIRES INC	248.88	fleet parts/service
253732	DEALERS ELECTRICAL SUPPLY	313.89	miscellaneous
253733	DELL MARKETING LP	422.09	IT miscellaneous
253734	DEBRA DELZEIT	175.00	swim&fit instructor
253736	EVOQUA WATER TECHNOLOGIES LLC	1,412.00	chemical contractor
253737	EXPRESS EMPLOYMENT PROFESSIONA	3,517.12	temp employees
253738	AVERY LAWN CARE	1,810.00	lawncare contractor
253739	FIVE STAR DEMOLITION	638.85	demo contractor
253740	FIVE STAR OFFICE SUPPLY	465.24	office supplies
253741	FLEETPRIDE INC	346.24	fleet miscellaneous
253742	FRONTLINE PUBLIC SAFETY SOLUTI	14,385.00	Police performace tracker
253743	KARLA D GIBSON	100.00	swim&fit instructor
253744	GRAINGER	627.71	parts/supplies/janitorial
253745	GUARD TRONIC INC	170.00	security services
253746	USA BLUEBOOK	70.61	Publicworks lab equipment

253747	I 40 RACE SERVICE LLC	170.00	miscellaneous
253748	IBT INC	28.58	miscellaneous
253749	GAS AND SUPPLY	308.00	miscellaneous
253750	EVERON, LLC	140.00	payment center tubes repair
253751	GLOVER CHEVROLET WEST LLC	76,536.00	trucks for code enforcement and inspections
253752	JOHN DEERE FINANCIAL F.S.B.	2,780.27	miscellaneous/uniforms
253753	JOHNSON'S SERVICE COMPANY	641.30	miscellnaeous service
253754	KENDAL FRANCIS	321.00	travel/education
253755	LAKE EUFAULA ASSOCIATION	2,625.00	Civic Center membership/travel guide ad
253757	KAREN LAUDERDALE	100.00	swim&fit instructor
253758	LAZY J PROPERTIES, ANGELA YOUN	100.00	swim&fit instructor
253759	LESLIE HAMIL	2,844.00	travel/education
253760	LOCKE SUPPLY CO	108.49	miscellaneous supplies/parts
253761	LOVE BOTTLING CO - #208410	35.04	miscellaneous/concessions
253762	LOWES	1,438.37	miscellaneous supplies/parts
253763	MARVIN'S MOWERS AND OUTDOOR LL	369.08	miscellaneous parts
253764	MORGAN SERVICES COMPANY LLC	70.00	tow services
253765	KELLY MURRY	540.00	airport janitorial services
253767	MUSKOGEE CITY COUNTY 911 TRUST	30,805.75	October dispatch fees
253768	MUSKOGEE COUNTY CLERK	882.00	filing fees
253769	NEWTON, BRYCE DBA	562.50	portable septic services
253770	OFFICE CONNECTIONS LLC	166.52	office supplies
253771	OFFICE DEPOT	97.12	office supplies
253772	OG&E - ACCT #35947999-5	186,381.33	city utility
253773	OKIE SAFETY CONSULTING, LLC	1,500.00	building inspections
253774	OKLAHOMA MUNICIPAL LEAGUE	300.00	miscellaneous
253775	OKLAHOMA NATURAL GAS	3,167.41	city utility
253776	OLSSON ASSOCIATES	167,792.28	projects contractor
253778	OREILLY AUTO PARTS	4,014.79	fleet parts
253779	OTA-PLATEPAY	12.78	tolls
253780	P & K EQUIPMENT	247.50	fleet parts
253781	PATE INDUSTRIAL SUPPLY INC	448.32	miscellaneous
253782	PLANNING DESIGN GROUP	16,750.00	project contractor
253783	PORTCITY BODYSHOP INC DBA SAFE	503.00	fleet miscellaneous
253784	PREMIER USA INC.	8,246.42	temp employees
253785	HENDERSON COFFEE	393.51	miscellaneous
253786	SADLER PAPER COMPANY	2,350.48	janitorial supplies/paper goods
253787	SHERWIN-WILLIAMS COMPANY	142.40	miscellaneous
253789	SUPERIOR LINEN SERVICE INC	158.93	towels service
253790	TECHNICAL PROGRAMMING SERVICES	3,823.30	bill notices
253791	TERRACON CONSULTANTS, INC	24,368.07	CBD intensive level survey
253792	THERMO FISHER SCIENTIFIC-ASHEV	253.79	Pollution miscellaneous
253793	TIGER NATURAL GAS INC	14.05	city utility
253794	USA BLUEBOOK	94.62	miscellaneous
253795	CINDY WAYMAN	325.00	swim&fit instructor
253796	WELDON PARTS - MUSKOGEE	256.23	miscellaneous
253797	WHEELER METALS	74.80	miscellaneous
253798	LAURA WICKIZER	50.00	swim&fit instructor
253799	RANDI WILLIAMS	50.00	swim&fit instructor
253800	XEROX CORPORATION	3,840.00	IT-copier lease
253801	YORK STREET TIRES INC	7,106.60	fleet miscellaneous
253802	BLUECROSS/BLUE SHIELD OF OK	36,682.85	insurance
253803	BLUECROSS/BLUE SHIELD OF OK	54,523.19	insurance
253804	THE ZERO CARD, INC.	7,148.61	insurance

253805	THE ZERO CARD, INC.	6,556.03	insurance
253814	BANK OF AMERICA	50,319.07	purchasing card service
253815	AYS RENTALS	2,361.44	utility refund
253816	CHECOTAH, JACOB	159.35	utility refund
253817	CUDDLES&CRAYONS CHILDCARE	132.82	utility refund
253818	GARNER, AMANDA MARIE	72.97	utility refund
253819	HEFFLIN, JODY SCOTT	0.40	utility refund
253820	INTERSTATE IMPROVEMENT	367.25	utility refund
253821	MCCLURG, CHRISTOPHER A	100.00	utility refund
253822	OWENS, SHIRLEY J	10.13	utility refund
253823	RINEHART, DANIELLE W	37.58	utility refund
253824	WOOD, BRIAN T	60.00	utility refund
253825	BLUECROSS/BLUE SHIELD OF OK	83,463.90	insurance
253826	DELTA DENTAL PLAN OF OKLAHOMA	845.74	insurance
253827	DELTA DENTAL PLAN OF OKLAHOMA	25,971.48	insurance
253828	ABIGAIL WRIGHT	73.60	travel/education
253829	ACTION GROUP STAFFING	7,784.62	temp employees
253830	ADVANCED WORKZONE SERVICES	568.13	traffice supplies
253831	ATLAS MATERIAL HANDLING LLC	428.60	miscellaneous
253832	B & R ELECTRIC SERVICE INC	125.00	electrical contractor
253833	BCS INSURANCE COMPANY	71,771.56	insurance
253834	THE BECKMAN COMPANY	30.00	miscellaneous
253835	BEN E. KEITH	373.78	concessions
253836	VIDA BERRY	458.33	swim&fit instructor
253837	BEYTCO, INC	32,105.25	Keetowah lift station 16 project
253838	BG PRODUCTS INC	1,449.55	miscellaneous supplies/parts
253839	BLESSED GROUND MAINTENANCE	15,800.00	lawncare contractor
253840	BLUE ALPHA GEAR, LLC	1,209.04	Police medical pouches&accessories
253841	BROCK SUPPLY CO	214.95	fleet parts
253842	BROKEN ARROW ELECTRIC	53.47	electrical supplies/service
253843	BROOKE KING	26.00	travel/education
253844	CAGLE'S FLOWERS & GIFTS	130.00	miscellaneous
253845	CARE AROUND THE CLOCK INC	30,776.70	medical services
253846	CERTIFIED LABORATORIES	805.85	miscellaneous
253847	CHAD FARMER	256.00	travel/education
253848	CHRIS CUMMINGS	114.10	travel/education
253849	CHRISTOPHER DEAN	256.00	travel/education
253850	CINTAS CORPORATION #2	1,503.00	uniforms/janitorial
253851	CITYWIDE PROPERTY MAINTENANCE	700.00	lawncare contractor
253852	CLEET	4,834.18	monthly cleet fees
253853	COMMUNITY CARE EAP	520.70	miscellaneous
253854	CONNECT DME, LLC	4,959.94	medical supplies
253855	CREATIVE APPAREL & MORE	474.78	uniforms/printing
253856	CYBER SOUND PRODUCTIONS	960.00	event sound
253857	DASH MEDICAL GLOVES INC	214.24	miscellaneous
253858	A & M CUSTOMS	225.00	miscellaneous
253859	DELL MARKETING LP	12,473.64	IT-tech refresh
253860	KENYONNE DERRICK	570.00	teen center fitness
253861	DESTINY SNOW	30.98	refund
253862	DANIELLE DEZSO-JONES	400.00	swim&fit instructor
253863	JERRY EATON SCOTT	420.00	teen center tutoring
253864	ELLSWORTH PAVEMENT MAINTENANCE	52,663.87	Hatbox VA parking lot improvement
253865	EXPRESS EMPLOYMENT PROFESSIONA	4,802.52	temp employees
253866	FASTENAL COMPANY	293.66	parts/supplies/janitorial

253867	AVERY LAWN CARE	1,810.00	lawncare contractor
253868	FILL DIRT, INC.	1,000.00	hatbox field dirt
253869	FITNESS ON DEMAND LLC	229.00	swim&fit app
253870	CADENCE PETROLEUM GROUP	18,770.36	fuel
253871	LORNA K. GOOD DBA GOOD CONCRET	1,975.00	concrete services
253872	GRAINGER	226.04	parts/supplies/janitorial
253873	HAMBY APPLIANCES AND HOME GOOD	648.00	miscellaneous
253875	HARRISON TIRE & SUPPLY	615.00	fleet miscellaneous
253876	HAYNES EQUIPMENT COMPANY	1,066.00	Publicworks equipment maintenance
253877	HOMELAND STORES INC	52.05	miscellaneous
253878	I 40 RACE SERVICE LLC	1,050.00	miscellaneous
253879	ICMA	200.00	miscellaneous
253880	J & R EQUIPMENT	1,096.36	equipment/supplies
253881	JACK TYLER ENGINEERING INCORPO	1,214.50	Publicworks equipment
253882	JAMES HAMLIN	256.00	travel/education
253883	JAMES HODGE FORD-LINCOLN-MERC	55.00	fleet
253884	JAMES MOORE	256.00	travel/education
253885	LORI JEFFERSON	640.00	teen center tutoring
253886	JOHN DEERE FINANCIAL F.S.B.	907.39	miscellaneous/uniforms
253887	TRAINING KAMP, LLC	270.00	miscellaneous
253888	KEVIN ANTHIS	26.00	travel/education
253889	KIRBY - SMITH	290.32	miscellaneous
253890	LOCKE SUPPLY CO	398.49	miscellaneous supplies/parts
253891	LOWES	2,080.32	miscellaneous supplies/parts
253892	LYNN HAMLIN	256.00	travel/education
253893	MAIN STREET MUSKOGEE, INC	25,000.00	Q1 economic development
253894	MARIO'S QUALITY OVERHEAD DOORS	725.00	door repairs
253895	MARK WILKERSON	26.00	travel/education
253896	MARVIN'S MOWERS AND OUTDOOR LL	145.83	miscellaneous parts
253897	MORGAN SERVICES COMPANY LLC	75.00	tow services
253898	MULLENS AUTOMOTIVE GROUP LLC	91.52	fleet parts/repair
253899	KELLY MURRY	127.50	airport janitorial services
253900	MUSKOGEE COUNTY CLERK	144.00	filing fees
253901	MUSKOGEE COUNTY SHERIFFS DEPAR	20,250.00	jail bill
253902	MUSKOGEE DAILY PHOENIX	1,630.70	ad/subscriptions
253903	MUSKOK AOS PARTNERS LLC	165,143.47	economic development incentive
253904	OFFICE DEPOT	471.16	office supplies
253905	OKLAHOMA EMPLOYMENT SECURITY	2,875.03	Q3 unemployment reimbursement
253906	OKLAHOMA NATURAL GAS	1,044.70	city utility
253907	OLIN HICKS	79.56	employee miscellaneous
253908	ONE SOURCE WATER LLC	237.03	miscellaneous
253909	OPTIMUM BUSINESS	45.35	communications
253910	OREILLY AUTO PARTS	5,219.42	fleet parts
253911	OSBI	4,822.58	monthly fees
253912	OSBI	4,618.65	monthly fees
253913	PATE INDUSTRIAL SUPPLY INC	195.27	miscellaneous
253914	PERFORMANCE FIRE SYSTEMS LLC	1,000.00	Fire miscellaneous
253915	PORTCITY BODYSHOP INC DBA SAFE	375.00	fleet miscellaneous
253916	PRIVETTE CONSTRUCTION LLC	8,801.76	Butterfly house repair
253917	QUEZADA, GABRIEL	1,728.00	demo bond refund
253918	RETAIL ATTRACTIONS LLC	4,000.00	retail development consultation
253919	RICK EWING	26.00	travel/education
253920	SADLER PAPER COMPANY	346.79	janitorial supplies/paper goods
253921	JENNIFER SARGENT	420.00	teen center tutoring

253922	SBA 2012 TC ASSETS	638.14	tower rent
253923	SOUTHERN TIRE MART, LLC	765.00	fleet miscellaneous
253924	STANDARD INSURANCE COMPANY	19,786.64	insurance
253925	STAUB INVESTMENTS INC. DBA GAL	48.00	miscellaneous
253926	STEWART MARTIN EQUIPMENT	415.32	miscellaneous parts
253927	SUDDENLINK	660.00	miscellaneous
253928	T-MOBILE USA INC.	3,345.81	communications
253929	TARKETT SPORTS CONSTRUCTION LL	8,980.00	Spaulding Pickleball Project final
253930	TECHNICAL PROGRAMMING SERVICES	3,324.98	bill notices
253931	TENDER TOUCH AUTO WASH INC	762.00	fleet miscellaneous
253932	THYSSENKRUPP ELEVATOR CORP	590.60	elevator service
253933	TIMOTHY TIDWELL	22.50	employee miscellaneous
253934	TOTAL ADMINISTRATIVE SERVICES	191.86	miscellaneous
253935	TRAVIS FLEMING	256.00	travel/education
253936	VISION SERVICES PLAN, OKLAHOMA	25,819.54	insurance
253937	W & W INVESTMENTS-AKERS COLLIS	2,766.79	fleet collision parts/repair
253938	WESLEY HARDY	253.00	travel/education
253939	WHEELER METALS	219.04	miscellaneous
253940	YORK & MAIN EQUITY GROUP INC	6,390.00	sewer repair
253941	THE ZERO CARD, INC.	14,486.87	insurance
253942	ACE PIPE CLEANING	2,303.00	utility refund
253943	ETEMAD, BEHAM	30.13	utility refund
253944	MID CONT CONSTRUCTION	90.00	utility refund
253945	MUSKOGEE APARTMENTS 4 LLC	84.62	utility refund
253946	STEVENS, KORI ANNE	16.08	utility refund
253947	COOLEY, LISA M	63.04	utility refund
253948	EDWARD D.JONES & CO	4.86	utility refund
253949	HERRIMAN, PATRICK WAYNE	12.81	utility refund
253950	KYLE EDWARDS INVESTMENTS, INC	195.35	utility refund
253951	MID CONTINENT CONSTRUCTION	90.00	utility refund
253952	MUSKOGEE APARTMENTS 4 LLC	19.26	utility refund
253953	OWEN, MELISSA	11.05	utility refund
253954	PHILLIPS, ORLIN E	100.00	utility refund
253955	BLUECROSS/BLUE SHIELD OF OK	111,005.54	insurance
253956	ACCURATE LABS & TRAINING CENTE	1,485.00	water testing/lab
253957	ACTION GROUP STAFFING	8,785.51	temp employees
253958	AMERICAN MUNICIPAL SERVICES	1,035.12	miscellaneous
253959	APAC CENTRAL INC	23,946.56	contract services
253960	ARCHERS CLEANERS INC	448.13	cleaning services
253961	AT&T #918 682-2825 211 0	264.05	communications
253962	B & R ELECTRIC SERVICE INC	125.00	electrical contractor
253963	BANNER FIRE EQUIPMENT INC	176.97	Fire parts for repair
253964	MARI BARNETTE	50.00	swim&fit instructor
253965	BEN E. KEITH	399.71	concessions
253966	BOAZ & ASSOCIATES, PC	675.00	legal mediation
253967	RON E BOLAND	15,965.00	garden of lights animated tree
253968	BRENNTAG SOUTHWEST INC	10,382.84	chemical contractor
253969	BROKEN ARROW ELECTRIC	804.64	electrical supplies/service
253970	CAGLE'S FLOWERS & GIFTS	65.00	miscellaneous
253971	CASCO INDUSTRIES INCORPORATED	4,853.15	fire department gear
253972	CHARBONNEAU, BILLY JO	100.00	swim&fit instructor
253973	CINCINNATI RADIATOR SERVICE IN	145.00	fleet miscellaneous
253975	CINTAS CORPORATION #2	3,461.46	uniforms/janitorial
253976	COFFEE NEWS OF MUSKOGEE	552.45	ads

253977	CONNECT DME, LLC	839.00	medical supplies
253978	DAVID'S DISCOUNT TIRES INC	267.18	fleet parts/service
253979	DEBRA DELZEIT	150.00	swim&fit instructor
253980	DOBSON FIBER	8,246.64	IT communications
253981	MERCURY PRESS PLUS	137.18	printing services
253982	EAST CENTRAL ELECTRIC	242.62	city utility
253983	EXPRESS EMPLOYMENT PROFESSIONA	5,869.60	temp employees
253984	FASTENAL COMPANY	527.15	parts/supplies/janitorial
253985	AVERY LAWN CARE	1,810.00	lawncare contractor
253986	FIRSTLINE FILTERS LLC	1,022.60	facilities HVAC filters
253987	FRONTIER EQUIPMENT	499.18	miscellaneous
253988	CADENCE PETROLEUM GROUP	642.50	fuel
253989	KARLA D GIBSON	75.00	swim&fit instructor
253990	GRAINGER	970.51	parts/supplies/janitorial
253991	GREAT PLAINS CONSULTING	6,835.00	projects contractor
253992	GREEN COUNTRY TESTING	975.00	miscellaneous
253993	GREEN COUNTRY TOURISM	850.00	ads
253994	GRIMSLEY'S INC	644.26	miscellaneous
253995	HAYNES EQUIPMENT COMPANY	8,508.35	Publicworks miscellaneous parts/tools
253996	HONOR HEIGHTS VET CLINIC #6530	766.78	animal shelter miscellaneous
253998	IDEXX DISTRIBUTION, INC.	108.84	miscellaneous
253999	IMPROVED CONSTRUCTION METHODS	325.00	miscellaneous
254000	INCOR	2,430.00	recycle center support
254001	GAS AND SUPPLY	95.58	miscellaneous
254002	JARED CAPTIAL, LLC	3,200.00	solar lease
254003	JERAMIE GARCIA	287.00	travel/education
254004	JOHN DEERE FINANCIAL F.S.B.	697.95	miscellaneous/uniforms
254005	JOHNNY TEEHEE	1,154.92	travel/education
254006	JOHNSON'S SERVICE COMPANY	888.19	miscellaneous service
254007	JONAS FITNESS, INC	822.64	swim&fit monthly pos service
254008	KTFX FM RADIO STATION	500.00	radio ad
254009	LAFERRY'S PROPANE CO	12.00	miscellaneous
254010	LAKES COUNTRY RADIO (KEOK/KTLQ	750.00	radio ad
254011	KAREN LAUDERDALE	100.00	swim&fit instructor
254012	LAZY J PROPERTIES, ANGELA YOUN	100.00	swim&fit instructor
254013	LEXISNEXIS	269.82	miscellaneous
254014	LIBERTY FLAGS	473.00	miscellaneous
254015	LOCKE SUPPLY CO	-	miscellaneous supplies/parts
254016	LOVE BOTTLING CO - #208400	740.68	miscellaneous/concessions
254017	LOVE BOTTLING CO - #208410	16.56	miscellaneous/concessions
254018	LOWES	1,623.34	miscellaneous supplies/parts
254019	MARC MILLER BUICK-GMC, INC.	399.38	fleet miscellaneous
254020	MAZZIO'S LLC	202.08	miscellaneous
254021	MMSGS	3,115.55	Fire miscellaneous
254022	JACOB MOORE R	500.00	CivicCenter event photography
254023	MORGAN SERVICES COMPANY LLC	35.00	tow services
254024	MUNICIPALH2O.COM	500.00	miscellaneous
254025	KELLY MURRY	112.50	airport janitorial services
254026	MUSKOGEE COMMUNICATIONS, INC.	450.00	communications
254027	MUSKOGEE COUNTY CLERK	54.00	filing fees
254029	NATIONAL MINORITY UPDATE	195.00	miscellaneous
254030	OFFICE CONNECTIONS LLC	96.48	office supplies
254031	OKLAHOMA NATURAL GAS	110.78	city utility
254032	OKLAHOMA TURNPIKE AUTHORITY (O	11.40	tolls

254033	ONE SOURCE WATER LLC	40.95	miscellaneous
254034	OREILLY AUTO PARTS	2,432.50	fleet parts
254035	PATE INDUSTRIAL SUPPLY INC	222.72	miscellaneous
254036	PLANNING DESIGN GROUP	1,500.00	project contractor
254037	PORTCITY BODYSHOP INC DBA SAFE	585.00	fleet miscellaneous
254038	PREMIER TRUCK GROUP	1,868.71	fleet miscellaneous/parts
254039	PREMIER USA INC.	3,372.53	temp employees
254040	DERRICK REED	189.99	allowance
254041	BFI WASTE SERVICES, LLC	499.48	miscellaneous
254042	ROBIN AGUIRREA	400.00	garden of lights concession start up
254043	ROSEMARY BERAN	91.00	travel/education
254044	SADLER PAPER COMPANY	1,558.40	janitorial supplies/paper goods
254045	JAIME LYNN STOUT	226.36	allowance
254046	SUPERIOR LINEN SERVICE INC	727.74	towels service
254047	TECHNICAL PROGRAMMING SERVICES	3,173.31	bill notices
254048	THERMO FISHER SCIENTIFIC-ASHEV	143.64	Pollution miscellaneous
254049	TLS GROUP, INC	1,852.50	signal maintenance
254050	TYLER TECHNOLOGIES INC	43,705.00	timeclock annual fees
254051	ULINE INC	897.26	miscellaneous
254052	W & W INVESTMENTS-AKERS COLLIS	3,314.90	fleet collision parts/repair
254053	WARREN CAT	992.16	fleet miscellaneous
254054	CINDY WAYMAN	300.00	swim&fit instructor
254055	WELDON PARTS - MUSKOGEE	83.69	miscellaneous
254056	WHEELER METALS	111.30	miscellaneous
254057	LAURA WICKIZER	50.00	swim&fit instructor
254058	RANDI WILLIAMS	50.00	swim&fit instructor
254059	YORK STREET TIRES INC	4,118.40	fleet miscellaneous
254060	LOCKE SUPPLY CO	68.60	miscellaneous supplies/parts
254061	LOWES	16.43	miscellaneous supplies/parts
254062	PATE INDUSTRIAL SUPPLY INC	155.70	miscellaneous
254063	THE ZERO CARD, INC.	7,320.05	insurance
254076	BANK OF AMERICA	51,504.13	purchasing card service
254077	BRANDT, BETH	32.35	utility refund
254078	CUSTOM TOUCH RENTALS	90.00	utility refund
254079	DANIELS, SAMUEL LEE	22.00	utility refund
254080	HURLBURT, JUSTIN L	123.35	utility refund
254081	KIRKHART PROPERTIES, LLC	5.95	utility refund
254082	LENIGER, BETTY	12.19	utility refund
254083	PHIKIM PROPERTIES, LLC	7.08	utility refund
254084	PUGA-BERNAL, BETZY S	7.08	utility refund
254085	SONGE, LISA MARIE	11.52	utility refund
254086	ZHENG, ZHI WU	23.78	utility refund
254087	BLUECROSS/BLUE SHIELD OF OK	96,202.68	insurance
254088	AC-OWEN CONSTRUCTION, LLC	437,034.27	Hall of Fame remodel project
254089	ACCURATE LABS & TRAINING CENTE	950.00	water testing/lab
254090	ACTION GROUP STAFFING	12,332.17	temp employees
254091	ADVANCE AUTO PARTS 64771111001	90.00	fleet miscellaneous
254092	AMERICAN PUBLIC WORKS ASSOCIAT	1,228.00	APWA membership
254093	APAC CENTRAL INC	18,204.73	contract services
254094	ARBITRAGE COMPLIANCE SPECIALIS	2,950.00	arbitrage calculation
254095	BANCFIRST	56,492.56	november sales tax/advalorem
254096	BANNER FIRE EQUIPMENT INC	337.97	Fire parts for repair
254097	BEN E. KEITH	1,435.61	concessions
254098	BG PRODUCTS INC	712.80	miscellaneous supplies/parts

254099	BLACK FOREST LTD	2,214.66	employee pins
254100	BLESSED GROUND MAINTENANCE	525.00	lawncare contractor
254101	BROCK SUPPLY CO	81.18	fleet parts
254102	BROKEN ARROW ELECTRIC	1,520.09	electrical supplies/service
254103	CANINE DEVELOPMENT GROUP, INC.	420.00	miscellaneous
254104	CENTRAL SALT LLC	2,048.85	salt contractor
254105	CHAD FARMER	105.00	employee miscellaneous
254106	CHRIS CUMMINGS	259.20	travel/education
254107	CINTAS CORPORATION #2	2,432.94	uniforms/janitorial
254108	CITYWIDE PROPERTY MAINTENANCE	1,750.00	lawncare contractor
254109	CONNECT DME, LLC	2,527.00	medical supplies
254110	COOK CONSTRUCTION & CRANE INC	400.00	miscellaneous
254111	COOK CONSULTING LLC	835,516.36	countryclub sidewalk/basin contractor
254112	COWAN GROUP ENGINEERING LLC	5,975.00	projects contractor
254113	D & F SERVICES LLC	6,860.00	Waterplant tech service
254114	DAVID'S DISCOUNT TIRES INC	267.52	fleet parts/service
254115	DEPARTMENT OF ENVIRONMENTAL QU	62.00	miscellaneous
254116	DRIVE SHAFTS INC	1,640.69	fleet miscellaneous
254117	EAST CENTRAL ELECTRIC	781.23	city utility
254118	ERGON ASPHALT & EMULSIONS INC	843.17	miscellaneous
254119	EXPRESS EMPLOYMENT PROFESSIONA	5,987.51	temp employees
254120	FAIRFIELD INN & SUITES - MUSKO	1,365.00	room rentals
254121	FASTENAL COMPANY	587.21	parts/supplies/janitorial
254122	AVERY LAWN CARE	1,810.00	lawncare contractor
254123	FISHER SCIENTIFIC COMPANY LLC	1,476.60	Publicworks lab equipment
254124	FLEETPRIDE INC	287.71	fleet miscellaneous
254125	CADENCE PETROLEUM GROUP	16,149.84	fuel
254126	GRAINGER	316.56	parts/supplies/janitorial
254127	GREEN COUNTRY BEHAVIORAL HEALT	523.83	clinical sessions
254128	GREEN COUNTRY TESTING	975.00	miscellaneous
254129	GUARD TRONIC INC	686.73	security services
254130	HALL, DAN	581.63	allowance
254131	STEVEN HARMON JR	175.00	event security
254132	HARRISON TIRE & SUPPLY	229.80	fleet miscellaneous
254133	USA BLUEBOOK	272.86	Publicworks lab equipment
254134	HOLLOWAY UPDIKE AND BELLEN INC	2,500.00	project contractor
254135	GAS AND SUPPLY	203.86	miscellaneous
254136	JAMES HAMLIN	110.00	employee miscellaneous
254137	JAY HODGE CHEVROLET CADILLAC I	435.02	fleet miscellaneous
254138	JEREMY ROSS MC PLLC	575.00	drug/alcohol testing
254139	JODY MOORE	78.00	travel/education
254140	JOEL EVERETT	200.00	garden of lights run start up
254141	JOHN DEERE FINANCIAL F.S.B.	211.99	miscellaneous/uniforms
254142	KELLY BOLDING	275.80	travel/education
254143	KIMBALL MIDWEST	335.22	miscellaneous
254144	KIRBY - SMITH	1,523.89	miscellaneous
254145	LAKE REGION ELECTRIC COOPERATI	3,739.00	city utility
254146	LESLIE ARNOLD	133.93	employee miscellaneous
254147	LOCKE SUPPLY CO	58.19	miscellaneous supplies/parts
254148	LORI PAULSON	600.00	garden of lights gate admission start up
254149	LOWES	2,835.70	miscellaneous supplies/parts
254150	MARC MILLER BUICK-GMC, INC.	3,952.50	fleet miscellaneous
254151	MARIO'S QUALITY OVERHEAD DOORS	845.00	door repairs
254152	MARVIN'S MOWERS AND OUTDOOR LL	10,984.70	miscellaneous parts

254153	MCINTOSH CORP	2,636.94	plumbing contractor
254154	MORGAN SERVICES COMPANY LLC	180.00	tow services
254155	MULLENS AUTOMOTIVE GROUP LLC	2,070.90	fleet parts/repair
254156	KELLY MURRY	112.50	airport janitorial services
254158	MUSKOGEE CITY-COUNTY PORT AUTH	218.21	security
254159	MUSKOGEE COUNTY CLERK	144.00	filing fees
254161	MUSKOGEE DAILY PHOENIX	2,109.44	ad/subscriptions
254162	MUSKOGEE LOCK & KEY	169.95	miscellaneous
254163	MUSKOGEE REDI-MIX LLC	10,880.00	concrete contractor
254164	NEXT STEP INNOVATION	8,400.00	IT-antivirus for endpoints
254165	NUESYNERGY, INC.	402.75	insurance
254166	OFFICE CONNECTIONS LLC	48.97	office supplies
254167	OFFICE DEPOT	69.72	office supplies
254168	OKIE SAFETY CONSULTING, LLC	3,000.00	building inspections
254169	OKLAHOMA MUNICIPAL ASSURANCE G	210,021.00	OMAG deductibles auto/property
254170	OKLAHOMA NATURAL GAS	566.17	city utility
254171	OLSSON ASSOCIATES	25,536.30	projects contractor
254172	ONE SOURCE WATER LLC	196.03	miscellaneous
254173	OREILLY AUTO PARTS	4,637.38	fleet parts
254174	OTA-PLATEPAY	2.02	tolls
254175	OTA/PIKE PASS	10.78	tolls
254176	PATE INDUSTRIAL SUPPLY INC	755.82	miscellaneous
254177	PITNEY BOWES INC	423.00	postage
254178	PORTCITY BODYSHOP INC DBA SAFE	125.00	fleet miscellaneous
254179	PRECISE WATER SOLUTIONS, INC	4,723.00	field water testing
254180	HAROLD QUANTIE	262.36	fleet parts
254181	ROSE LYNN HAMLIN	43.00	employee miscellaneous
254182	ROY'S UPHOLSTERY	35.00	fleet miscellaneous
254183	ROYSE, CODY	280.00	lawncare contractor
254184	SECURITY ALARMS CO	800.00	security system
254185	AMY SHERRICK ANNETTE	150.00	court reporter/polaris
254186	JAMES SOUTHCOTT A	300.00	miscellaneous
254187	STAUB INVESTMENTS INC. DBA GAL	48.00	miscellaneous
254188	STEWART MARTIN EQUIPMENT	64.74	miscellaneous parts
254189	SUDDENLINK	330.00	miscellaneous
254190	TECHNICAL PROGRAMMING SERVICES	4,269.10	bill notices
254191	TLS GROUP, INC	3,997.01	signal maintenance
254192	TULSA WARBIRDS FOUNDATION, INC	4,000.00	veterans day event
254193	TYLER EVANS	140.00	travel/education
254194	UNIFIRST FIRST AID CORP	36.30	fleet first aid
254195	UNITED RENTALS (NORTH AMERICA)	418.00	miscellaneous
254196	UTILITY TECHNOLOGY SERVICES IN	22,755.00	meter software
254197	WASTE MANAGEMENT OF OKLAHOMA I	22,113.77	landfill
254198	WATER TECH, INC.	20,475.00	chemical contractor
254199	WELDON PARTS - MUSKOGEE	474.57	miscellaneous
254200	XEROX CORPORATION	3,840.00	IT-copier lease
254201	YORK & MAIN EQUITY GROUP INC	37,200.00	sewer repair
254202	YORK STREET TIRES INC	592.00	fleet miscellaneous
254203	THE KINKEAD ENTERTAINMENT AGEN	1,800.00	Wizards of Winter hotel accomodations
254204	THE KINKEAD ENTERTAINMENT AGEN	10,000.00	Wizards of Winter promotor
254205	MUSKOGEE COUNTY EMS	2,200.00	miscellaneous
254206	THE ZERO CARD, INC.	7,753.75	insurance
254207	MUSKOGEE CITY COUNTY 911 TRUST	30,805.75	November dispatch fees

MUSKOGEE TOURISM CLAIMS

CHECK NO.	VENDOR	AMOUNT	DESCRIPTION
253712	BLAINE BAILEY	3,165.00	album release party event
253735	DUE NORTH CONSULTING, INC	1,750.00	tourism advertising
253755	LAKE EUFAULA ASSOCIATION	2,625.00	Civic Center membership/travel guide ad
253756	LAMAR TEXAS LIMITED PARTNERSHI	35,105.00	billboard advertising
253766	MUSKOGEE CHRISTIAN MINISTERS U	2,000.00	event & table sponsorship
253784	PREMIER USA INC.	457.45	temp employees
253788	SQUARE DEAL MUSIC	450.00	miscellaneous
253814	BANK OF AMERICA	1,252.33	purchasing card service
253874	ROGER HARDIN II LEON	2,000.00	performance fee
253993	GREEN COUNTRY TOURISM	850.00	ads
253997	I 40 RACE SERVICE LLC	186.00	miscellaneous
254016	LOVE BOTTLING CO - #208400	189.80	miscellaneous/concessions
254039	PREMIER USA INC.	82.20	temp employees
254044	SADLER PAPER COMPANY	83.95	janitorial supplies/paper goods
254076	BANK OF AMERICA	1,660.16	purchasing card service

Finance Committee **3.**

Meeting Date: 12/01/2025

Submitted For: Kendal Francis, City Manager

Initiator: Katrina Bodenhamer, City Attorney

Department: City Manager

Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval to authorize the City Manager to negotiate and execute a performance contract with Dreambound Enterprises (Jo Dee Messina) in the amount of $70,000.00, plus incidentals, for a concert at the Muskogee Civic Center on March 28, 2026, or take other necessary action. (Justin O'Neal)

BACKGROUND:

The Civic Center staff would like to enter into a performance agreement with Dreambound Enterprises (Jo Dee Messina) for a concert on March 28, 2026, at the Muskogee Civic Center. The guaranteed price for the performance is $70,000.00, plus incidentals such as hotel rooms, food and hospitality. One-half of this amount is due to the artist on February 28, 2026, and the final payment is due on the night of the engagement. The City will retain one hundred percent of the ticket sales and concessions from the concert.

RECOMMENDED ACTION:

Authorize the City Manager to negotiate and execute the agreement.

Fiscal Impact

Attachments

No file(s) attached.
