

The City of Muskogee encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28 CFR/36).

AGENDA
MUSKOGEE MUNICIPAL AUTHORITY
FEBRUARY 24, 2025

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item.

When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body.

Under certain circumstances, items are deferred to a specific date or stricken from the agenda entirely.

REGULAR SESSION - 5:30 P.M., 3RD FLOOR, COUNCIL CHAMBERS, MUNICIPAL BUILDING, 229 W. OKMULGEE, MUSKOGEE, OKLAHOMA

INVOCATION - TRUSTEE JAIME STOUT

FLAG SALUTES - MAYOR W. PATRICK CALE

ROLL CALL

REGULAR AGENDA

1. Consider approval of MMA Minutes of January 27, 2025, or take other necessary action.
2. Consider approval of MMA Claims for the month ending January 31, 2025, or take other necessary action. (Roger Kolman)

ADJOURN

Muskogee Municipal Authority

1.

Meeting Date: 02/24/2025

Initiator: Jennifer Sharp, Admin II

Department: City Clerk

Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval of MMA Minutes of January 27, 2025, or take other necessary action.

BACKGROUND:

RECOMMENDED ACTION:

Fiscal Impact

Attachments

1-27-25 mmamin

MINUTES
OF THE MUSKOGEE MUNICIPAL AUTHORITY
MUSKOGEE, OKLAHOMA, MET IN REGULAR SESSION
IN THE COUNCIL CHAMBERS OF CITY HALL
JANUARY 27, 2025

The Muskogee Municipal Authority met in Regular Session in Council Chambers of City Hall, January 27, 2025, at 5:30 p.m., with Chair W. Patrick Cale presiding.

Mayor W. Patrick Cale recognized the retirement of Officer James "Jimbo" Folsom from the Muskogee Police Department.

Invocation was given by Trustee Melody Cranford

Flag salutes were led by Mayor W. Patrick Cale

The meeting was called to order by Chair Cale and the City Clerk called the roll as follows:

Present: Chair Patrick Cale; Vice Chair Derrick Reed; Trustee Jaime Stout; Trustee Tracy Hoos; Trustee Shirley Hilton-Flanary; Trustee C.B. Abel; Trustee Melody Cranford; Trustee Dan Hall; Trustee Tom Martindale

Staff Present: Roger Kolman, Interim City Manager; Katrina Bodenhamer, City Attorney/Interim Assistant City Manager; Tammy L. Tracy, City Clerk; Kenna Terrell, Deputy City Clerk; Mike Stewart, Public Works Director; Dennis Read, Treasurer; Tyler Evans, Emergency Management Director; Avery Rigney, Assistant Public Works Director; Sarah Winkle, Deputy Planning Director; Seth Campbell, Assistant City Attorney; Johnny Tehee, Police Chief; Jody Moore, Fire Chief; Tera Shows, Economic Development Manager; Mark Wilkerson, Parks and Rec Director; Austin Witt, Deputy City Attorney

1. Consider approval of MMA Minutes of Special Call Session December 9, 2024, or take other necessary action.

Motion was made by Vice Chair Derrick Reed, seconded by Trustee Shirley Hilton-Flanary to approve MMA Minutes of Special Call Session December 9, 2024.

AYE: Chair Patrick Cale, Vice Chair Derrick Reed, Trustee Jaime Stout, Trustee Tracy Hoos, Trustee Shirley Hilton-Flanary, Trustee C.B. Abel, Trustee Melody Cranford, Trustee Dan Hall, Trustee Tom Martindale

Carried - Unanimously

2. Consider approval of MMA Claims for the month ending December 31, 2024, or take other necessary action. (Roger Kolman)

Motion was made by Trustee Shirley Hilton-Flanary, seconded by Trustee Tom Martindale to approve MMA Claims for the month ending December 31, 2024.

AYE: Chair Patrick Cale, Vice Chair Derrick Reed, Trustee Jaime Stout, Trustee Tracy Hoos, Trustee Shirley Hilton-Flanary, Trustee C.B. Abel, Trustee Melody Cranford, Trustee Dan Hall, Trustee Tom Martindale

Carried - Unanimously

3. Consider approval of Resolution No. 3022, amending the Muskogee Municipal Authority budget for FY 2024-2025 providing for the increase in the Muskogee Municipal Authority Budget; providing for the increase of the Muskogee Municipal Authority Capital Budget, or take other necessary action. (Roger Kolman)

Interim City Manager Roger Kolman stated this amendment is related to the sale of land south of the City located on 53rd Street, accounting for the revenues and expenditures related thereto. Staff recommended approval.

Motion was made by Trustee Tom Martindale, seconded by Trustee Tracy Hoos to approve Resolution No. 3022, amending the Muskogee Municipal Authority budget for FY 2024-2025 providing for the increase in the Muskogee Municipal Authority Budget; providing for the increase of the Muskogee Municipal Authority Capital Budget.

AYE: Chair Patrick Cale, Vice Chair Derrick Reed, Trustee Jaime Stout, Trustee Tracy Hoos, Trustee Shirley Hilton-Flanary, Trustee C.B. Abel, Trustee Melody Cranford, Trustee Dan Hall, Trustee Tom Martindale

Carried - Unanimously

4. Consider approval for the City Manager to authorize payment on behalf of the Muskogee Municipal Authority for a fine to the Oklahoma Department of Environmental Quality regarding Consent Order No: 21-093, in the amount of \$25,000.00 in lieu of an SEP project, or take other necessary action. (Mike Stewart)

Public Works Director Mike Stewart stated this Consent Order was issued as a result of damage sustained at the Sewer Treatment Plant during the 2019 flood. The City was fined \$50,000.00. At the time of issuance, the City agreed to pay \$25,000.00 up front, then proceed with an SEP project for an additional \$25,000.00. It was a requirement the money be used for a Stormwater or Sanitary Sewer project. It was agreed the City would build an impervious parking lot. However, in order to do so, property belonging to OG&E needed to be acquired. Since that time, negotiations for acquiring the property have been ongoing with no agreement. It is Staff's recommendation to continue the project, but close out the Consent Order by paying the additional \$25,000.00 for the fine.

Motion was made by Chair Patrick Cale, seconded by Trustee Shirley Hilton-Flanary to approve for the City Manager to authorize payment on behalf of the Muskogee Municipal Authority for a fine to the Oklahoma Department of Environmental Quality regarding Consent Order No: 21-093, in the amount of \$25,000.00 in lieu of an SEP project.

AYE: Chair Patrick Cale, Vice Chair Derrick Reed, Trustee Jaime Stout, Trustee Tracy Hoos, Trustee Shirley Hilton-Flanary, Trustee C.B. Abel, Trustee Melody Cranford, Trustee Dan Hall, Trustee Tom Martindale
Carried - Unanimously

Trustee Dan Hall left the meeting at 5:42 p.m.

Trustee Dan Hall returned to the meeting at 5:43 p.m.

5. Consider approval to authorize the City Manager to negotiate and execute a contract with Holloway, Updike, and Bellen, for a drainage study in the Muskogee Medical District area and a detention pond feasibility study, or take other necessary action. (Mike Stewart)

Motion was made by Vice Chair Derrick Reed, seconded by Trustee Melody Cranford to approve to authorize the City Manager to negotiate and execute a contract with Holloway, Updike, and Bellen, for a drainage study in the Muskogee Medical District area and a detention pond feasibility study.

AYE: Chair Patrick Cale, Vice Chair Derrick Reed, Trustee Jaime Stout, Trustee Tracy Hoos, Trustee Shirley Hilton-Flanary, Trustee C.B. Abel, Trustee Melody Cranford, Trustee Dan Hall, Trustee Tom Martindale
Carried - Unanimously

6. Consider approval of a purchase of a Sequential Batch Reactor with submersible pumping equipment in the amount of \$3,949,778.00 from Parkson; UV Disinfection system, in the amount \$595,800.00 from Trojan; and Dewatering System equipment in the amount of \$626,000.00, from GEA Westfalia, or take other necessary action. (Mike Stewart)

Motion was made by Trustee Tom Martindale, seconded by Trustee Shirley Hilton-Flanary to approve a purchase of a Sequential Batch Reactor with submersible pumping equipment in the amount of \$3,949,778.00 from Parkson; UV Disinfection system, in the amount \$595,800.00 from Trojan; and Dewatering System equipment in the amount of \$626,000.00, from GEA Westfalia.

AYE: Chair Patrick Cale, Vice Chair Derrick Reed, Trustee Jaime Stout, Trustee Tracy Hoos, Trustee Shirley Hilton-Flanary, Trustee C.B. Abel, Trustee Melody Cranford, Trustee Dan Hall, Trustee Tom Martindale
Carried - Unanimously

There being no further business to discuss the meeting was adjourned.

W. PATRICK CALE, CHAIR

TAMMY L. TRACY, CITY CLERK
(SEAL)

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TT/js

Muskogee Municipal Authority

2.

Meeting Date: 02/24/2025

Submitted For: Dennis Read, Finance

Initiator: ALICIA GLANZ,
DEPUTY
TREASURER

Department: Finance

Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval of MMA Claims for the month ending January 31, 2025, or take other necessary action. (Roger Kolman)

BACKGROUND:

Muskogee Municipal Authority has submitted claims for January 2025 which need to be approved.

RECOMMENDED ACTION:

Approve the claims.

Fiscal Impact

Attachments

MMA Claims Jan 2025

THE MUSKOGEE MUNICIPAL AUTHORITY

CLAIMS LIST

FOR MONTH ENDING JANUARY 31, 2025

CITY OF MUSKOGEE	REVENUE	REIMBURSE CITY FOR EXPENDITURES	
	ACCOUNT	OF OPERATION & TRANSFER	
		OF EXCESS	\$1,000,034.89
	RETAIN FOR CAPITAL PROJECTS		\$288,690.15
	RETAIN FOR WATER METER PROJECT		\$58,716.00
MMA DEBT SERVICE TRANSFERS	REVENUE	TO SERVICE WATER &	
	ACCOUNT	SEWER OBLIGATIONS	<u>\$322,850.84</u>
			\$1,670,291.88