

The City of Muskogee encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28 CFR/36).

AGENDA
PURCHASING COMMITTEE
DECEMBER 1, 2025

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item.

When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body.

Under certain circumstances, items are deferred to a specific date or stricken from the agenda entirely.

REGULAR SESSION - 5:00 P.M., 2ND FLOOR CONFERENCE ROOM, MUNICIPAL BUILDING, 229 W. OKMULGEE AVE., MUSKOGEE, OKLAHOMA

1. Consider approval of Purchasing Committee Minutes of November 3, 2025, or take other necessary action.
2. Consider approval of claims for all City departments October 25, 2025, through November 21, 2025, or take other necessary action.
3. Consider approval to authorize the City Manager to negotiate and execute a performance contract with Dreambound Enterprises (Jo Dee Messina) in the amount of \$70,000.00, plus incidentals, for a concert at the Muskogee Civic Center on March 28, 2026, or take other necessary action. (Justin O'Neal)

ADJOURN

Purchasing Committee**1.**

Meeting Date: 12/01/2025
Submitted For: Dennis Read, Finance
Initiator: Benita Hotema, Assistant Financial Analyst
Department: Finance
Staff Information Source:

Information**AGENDA ITEM TITLE:**

Consider approval of Purchasing Committee Minutes of November 3, 2025, or take other necessary action.

BACKGROUND:

Purchasing Committee met on November 3, 2025.

RECOMMENDED ACTION:

Approve minutes.

Fiscal Impact**Attachments**

Purchasing Committee Minutes 11/3/2025

MINUTES

OF THE PURCHASING COMMITTEE
OF THE CITY OF MUSKOGEE, OKLAHOMA
MET IN THE 2ND FLOOR CONFERENCE ROOM
CITY HALL
NOVEMBER 3, 2025

The Purchasing Committee of the City of Muskogee, Oklahoma, met in Regular Session at 5:00 p.m., on NOVEMBER 3, 2025, in the 2nd Floor Conference Room, Municipal Building, 229 W. Okmulgee Ave., Muskogee, Oklahoma.

The meeting was called to order and the roll was called as follows:

Present: Chair Jaime Stout; Committee Member Derrick Reed; Committee Member Melody Cranford; absent - Committee Member Patrick Cale

Staff Present: Kendal Francis, City Manager; Benita Hotema, Purchasing Manager; Mike Stewart, Public Works Director; Jeff Reeves, Projects Manager; Avery Rigney, Assistant Public Works Director

1. Consider approval of Purchasing Committee Minutes of October 6, 2025, or take other necessary action.

Motion was made by Committee Member Derrick Reed, seconded by Committee Member Melody Cranford

AYE: Chair Jaime Stout, Committee Member Derrick Reed, Committee Member Melody Cranford

Carried - Unanimously

2. Consider approval of claims for all City departments September 27, 2025 through October 24, 2025, or take other necessary action.

Motion was made by Committee Member Derrick Reed, seconded by Committee Member Melody Cranford

AYE: Chair Jaime Stout, Committee Member Derrick Reed, Committee Member Melody Cranford

Carried - Unanimously

3. Consider approval of the lowest and best bid to include Alternate 2, in the amount of \$1,546,123.95, from Cook Consulting LLC, for the South Country Club Road Improvements, Project No. 2025019, as recommended by Holloway, Updike & Bellen, Inc., or take other necessary action. (Mike Stewart)

Motion was made by Committee Member Derrick Reed, seconded by Committee Member Melody Cranford

AYE: Chair Jaime Stout, Committee Member Derrick Reed, Committee Member Melody Cranford

Carried - Unanimously

4. Consider approval of the lowest and best bid in the amount of \$203,167.39, from Cunningham Construction, for the Grandview Park Restrooms, Project No. 2025008, or take other necessary action. (Mark Wilkerson)

Motion was made by Committee Member Melody Cranford, seconded by Committee Member Derrick Reed

AYE: Chair Jaime Stout, Committee Member Derrick Reed, Committee Member Melody Cranford

Carried - Unanimously

There being no further business, the meeting was adjourned.

JAIME STOUT, CHAIRPERSON
PURCHASING COMMITTEE

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Purchasing Committee

2.

Meeting Date: 12/01/2025
Submitted For: Dennis Read, Finance
Initiator: Benita Hotema, Assistant Financial Analyst
Department: Finance
Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval of claims for all City departments October 25, 2025, through November 21, 2025, or take other necessary action.

BACKGROUND:

Claims for all City departments.

RECOMMENDED ACTION:

Approve claims October 25, 2025 through November 21, 2025.

Fiscal Impact

Attachments

Purchasing Claims 12/1/2025
Purchasing Claims (Tourism) 12/1/2025

CITY OF MUSKOGEE CLAIMS

CHECK NO.	VENDOR	AMOUNT	DESCRIPTION
253692	CRABTREE, KENNETH	8.11	utility refund
253693	HUEN, JENNIFER PO YEE	31.27	utility refund
253694	JAYNE, LILLIAN	18.83	utility refund
253695	LINZ, CHRISTINA AND ROBERT	165.96	utility refund
253696	MARTINEZ RAMOS, SOCORRO	19.02	utility refund
253697	MCGUGIN, MARK	40.00	utility refund
253698	MOSS UTILITIES	2,364.42	utility refund
253699	MUSKOGEE CO COMM ACTION	7.59	utility refund
253700	PHIKIM PROPERTIES, LLC	52.82	utility refund
253701	PHIPPS, YVONNE K	19.98	utility refund
253702	RAPER, CHARLES	28.23	utility refund
253703	SMITH, BEVERLY A	31.12	utility refund
253704	TK GROUP LLC	22.15	utility refund
253705	ACCURATE LABS & TRAINING CENTE	650.00	water testing/lab
253706	ACTION GROUP STAFFING	7,434.01	temp employees
253707	ACTION IMPRINTS	1,529.16	printing services
253708	ANIMAL MEDICAL CENTER	100.00	animal shelter treatments
253709	APAC CENTRAL INC	11,536.50	contract services
253710	ARNOLD FRUIT CO LLC	125.00	miscellaneous
253711	ATLAS MATERIAL HANDLING LLC	346.04	miscellaneous
253713	BANCFIRST	68,106.71	october sales tax/advalorem
253714	BANK OF OKLAHOMA-WEALTH MANAGE	937.50	bond fees
253715	BANNER FIRE EQUIPMENT INC	77.97	Fire parts for repair
253716	MARI BARNETTE	50.00	swim&fit instructor
253717	BENITA HOTEMA	214.60	travel/education
253718	BLESSED GROUND MAINTENANCE	12,600.00	lawncare contractor
253719	BROKEN ARROW ELECTRIC	18.30	electrical supplies/service
253720	BROWN'S SHOE FIT CO #87	200.00	employee vouchers
253721	C & C SUPPLY AND SERVICE CO.	335.00	swim&fit towels
253722	CHARBONNEAU, BILLY JO	100.00	swim&fit instructor
253724	CINTAS CORPORATION #2	3,008.02	uniforms/janitorial
253725	CITIZEN POTAWATOMI NATION DBA	534.00	travel stay
253726	CITYWIDE PROPERTY MAINTENANCE	700.00	lawncare contractor
253727	CLIFFORD POWER SYSTEMS INC	2,749.00	generator maintenance
253728	COOK CONSULTING LLC	307,628.60	waterline repair,fire hydrant,street cut contractor
253729	CORE & MAIN LP	1,380.72	publicworks parts
253730	CREATIVE APPAREL & MORE	895.44	uniforms/printing
253731	DAVID'S DISCOUNT TIRES INC	248.88	fleet parts/service
253732	DEALERS ELECTRICAL SUPPLY	313.89	miscellaneous
253733	DELL MARKETING LP	422.09	IT miscellaneous
253734	DEBRA DELZEIT	175.00	swim&fit instructor
253736	EVOQUA WATER TECHNOLOGIES LLC	1,412.00	chemical contractor
253737	EXPRESS EMPLOYMENT PROFESSIONA	3,517.12	temp employees
253738	AVERY LAWN CARE	1,810.00	lawncare contractor
253739	FIVE STAR DEMOLITION	638.85	demo contractor
253740	FIVE STAR OFFICE SUPPLY	465.24	office supplies
253741	FLEETPRIDE INC	346.24	fleet miscellaneous
253742	FRONTLINE PUBLIC SAFETY SOLUTI	14,385.00	Police performace tracker
253743	KARLA D GIBSON	100.00	swim&fit instructor
253744	GRAINGER	627.71	parts/supplies/janitorial
253745	GUARD TRONIC INC	170.00	security services
253746	USA BLUEBOOK	70.61	Publicworks lab equipment

253747 I 40 RACE SERVICE LLC	170.00	miscellaneous
253748 IBT INC	28.58	miscellaneous
253749 GAS AND SUPPLY	308.00	miscellaneous
253750 EVERON, LLC	140.00	payment center tubes repair
253751 GLOVER CHEVROLET WEST LLC	76,536.00	trucks for code enforcement and inspections
253752 JOHN DEERE FINANCIAL F.S.B.	2,780.27	miscellaneous/uniforms
253753 JOHNSON'S SERVICE COMPANY	641.30	miscellnaeous service
253754 KENDAL FRANCIS	321.00	travel/education
253755 LAKE EUFAULA ASSOCIATION	2,625.00	Civic Center membership/travel guide ad
253757 KAREN LAUDERDALE	100.00	swim&fit instructor
253758 LAZY J PROPERTIES, ANGELA YOUN	100.00	swim&fit instructor
253759 LESLIE HAMIL	2,844.00	travel/education
253760 LOCKE SUPPLY CO	108.49	miscellaneous supplies/parts
253761 LOVE BOTTLING CO - #208410	35.04	miscellaneous/concessions
253762 LOWES	1,438.37	miscellaneous supplies/parts
253763 MARVIN'S MOWERS AND OUTDOOR LL	369.08	miscellaneous parts
253764 MORGAN SERVICES COMPANY LLC	70.00	tow services
253765 KELLY MURRY	540.00	airport janitorial services
253767 MUSKOGEE CITY COUNTY 911 TRUST	30,805.75	October dispatch fees
253768 MUSKOGEE COUNTY CLERK	882.00	filing fees
253769 NEWTON, BRYCE DBA	562.50	portable septic services
253770 OFFICE CONNECTIONS LLC	166.52	office supplies
253771 OFFICE DEPOT	97.12	office supplies
253772 OG&E - ACCT #35947999-5	186,381.33	city utility
253773 OKIE SAFETY CONSULTING, LLC	1,500.00	building inspections
253774 OKLAHOMA MUNICIPAL LEAGUE	300.00	miscellaneous
253775 OKLAHOMA NATURAL GAS	3,167.41	city utility
253776 OLSSON ASSOCIATES	167,792.28	projects contractor
253778 OREILLY AUTO PARTS	4,014.79	fleet parts
253779 OTA-PLATEPAY	12.78	tolls
253780 P & K EQUIPMENT	247.50	fleet parts
253781 PATE INDUSTRIAL SUPPLY INC	448.32	miscellaneous
253782 PLANNING DESIGN GROUP	16,750.00	project contractor
253783 PORTCITY BODYSHOP INC DBA SAFE	503.00	fleet miscellaneous
253784 PREMIER USA INC.	8,246.42	temp employees
253785 HENDERSON COFFEE	393.51	miscellaneous
253786 SADLER PAPER COMPANY	2,350.48	janitorial supplies/paper goods
253787 SHERWIN-WILLIAMS COMPANY	142.40	miscellaneous
253789 SUPERIOR LINEN SERVICE INC	158.93	towels service
253790 TECHNICAL PROGRAMMING SERVICES	3,823.30	bill notices
253791 TERRACON CONSULTANTS, INC	24,368.07	CBD intensive level survey
253792 THERMO FISHER SCIENTIFIC-ASHEV	253.79	Pollution miscellaneous
253793 TIGER NATURAL GAS INC	14.05	city utility
253794 USA BLUEBOOK	94.62	miscellaneous
253795 CINDY WAYMAN	325.00	swim&fit instructor
253796 WELDON PARTS - MUSKOGEE	256.23	miscellaneous
253797 WHEELER METALS	74.80	miscellaneous
253798 LAURA WICKIZER	50.00	swim&fit instructor
253799 RANDI WILLIAMS	50.00	swim&fit instructor
253800 XEROX CORPORATION	3,840.00	IT-copier lease
253801 YORK STREET TIRES INC	7,106.60	fleet miscellaneous
253802 BLUECROSS/BLUE SHIELD OF OK	36,682.85	insurance
253803 BLUECROSS/BLUE SHIELD OF OK	54,523.19	insurance
253804 THE ZERO CARD, INC.	7,148.61	insurance

253805 THE ZERO CARD, INC.	6,556.03	insurance
253814 BANK OF AMERICA	50,319.07	purchasing card service
253815 AYS RENTALS	2,361.44	utility refund
253816 CHECOTAH, JACOB	159.35	utility refund
253817 CUDDLES&CRAYONS CHILDCARE	132.82	utility refund
253818 GARNER, AMANDA MARIE	72.97	utility refund
253819 HEFFLIN, JODY SCOTT	0.40	utility refund
253820 INTERSTATE IMPROVEMENT	367.25	utility refund
253821 MCCLURG, CHRISTOPHER A	100.00	utility refund
253822 OWENS, SHIRLEY J	10.13	utility refund
253823 RINEHART, DANIELLE W	37.58	utility refund
253824 WOOD, BRIAN T	60.00	utility refund
253825 BLUECROSS/BLUE SHIELD OF OK	83,463.90	insurance
253826 DELTA DENTAL PLAN OF OKLAHOMA	845.74	insurance
253827 DELTA DENTAL PLAN OF OKLAHOMA	25,971.48	insurance
253828 ABIGAIL WRIGHT	73.60	travel/education
253829 ACTION GROUP STAFFING	7,784.62	temp employees
253830 ADVANCED WORKZONE SERVICES	568.13	traffice supplies
253831 ATLAS MATERIAL HANDLING LLC	428.60	miscellaneous
253832 B & R ELECTRIC SERVICE INC	125.00	electrical contractor
253833 BCS INSURANCE COMPANY	71,771.56	insurance
253834 THE BECKMAN COMPANY	30.00	miscellaneous
253835 BEN E. KEITH	373.78	concessions
253836 VIDA BERRY	458.33	swim&fit instructor
253837 BEYTCO, INC	32,105.25	Keetowah lift station 16 project
253838 BG PRODUCTS INC	1,449.55	miscellaneous supplies/parts
253839 BLESSED GROUND MAINTENANCE	15,800.00	lawncare contractor
253840 BLUE ALPHA GEAR, LLC	1,209.04	Police medical pouches&accessories
253841 BROCK SUPPLY CO	214.95	fleet parts
253842 BROKEN ARROW ELECTRIC	53.47	electrical supplies/service
253843 BROOKE KING	26.00	travel/education
253844 CAGLE'S FLOWERS & GIFTS	130.00	miscellaneous
253845 CARE AROUND THE CLOCK INC	30,776.70	medical services
253846 CERTIFIED LABORATORIES	805.85	miscellaneous
253847 CHAD FARMER	256.00	travel/education
253848 CHRIS CUMMINGS	114.10	travel/education
253849 CHRISTOPHER DEAN	256.00	travel/education
253850 CINTAS CORPORATION #2	1,503.00	uniforms/janitorial
253851 CITYWIDE PROPERTY MAINTENANCE	700.00	lawncare contractor
253852 CLEET	4,834.18	monthly cleet fees
253853 COMMUNITY CARE EAP	520.70	miscellaneous
253854 CONNECT DME, LLC	4,959.94	medical supplies
253855 CREATIVE APPAREL & MORE	474.78	uniforms/printing
253856 CYBER SOUND PRODUCTIONS	960.00	event sound
253857 DASH MEDICAL GLOVES INC	214.24	miscellaneous
253858 A & M CUSTOMS	225.00	miscellaneous
253859 DELL MARKETING LP	12,473.64	IT-tech refresh
253860 KENYONNE DERRICK	570.00	teen center fitness
253861 DESTINY SNOW	30.98	refund
253862 DANIELLE DEZSO-JONES	400.00	swim&fit instructor
253863 JERRY EATON SCOTT	420.00	teen center tutoring
253864 ELLSWORTH PAVEMENT MAINTENANCE	52,663.87	Hatbox VA parking lot improvement
253865 EXPRESS EMPLOYMENT PROFESSIONA	4,802.52	temp employees
253866 FASTENAL COMPANY	293.66	parts/supplies/janitorial

253867 AVERY LAWN CARE	1,810.00	lawncare contractor
253868 FILL DIRT, INC.	1,000.00	hatbox field dirt
253869 FITNESS ON DEMAND LLC	229.00	swim&fit app
253870 CADENCE PETROLEUM GROUP	18,770.36	fuel
253871 LORNA K. GOOD DBA GOOD CONCRET	1,975.00	concrete services
253872 GRAINGER	226.04	parts/supplies/janitorial
253873 HAMBY APPLIANCES AND HOME GOOD	648.00	miscellaneous
253875 HARRISON TIRE & SUPPLY	615.00	fleet miscellaneous
253876 HAYNES EQUIPMENT COMPANY	1,066.00	Publicworks equipment maintenance
253877 HOMELAND STORES INC	52.05	miscellaneous
253878 I 40 RACE SERVICE LLC	1,050.00	miscellaneous
253879 ICMA	200.00	miscellaneous
253880 J & R EQUIPMENT	1,096.36	equipment/supplies
253881 JACK TYLER ENGINEERING INCORPO	1,214.50	Publicworks equipment
253882 JAMES HAMLIN	256.00	travel/education
253883 JAMES HODGE FORD-LINCOLN-MERC	55.00	fleet
253884 JAMES MOORE	256.00	travel/education
253885 LORI JEFFERSON	640.00	teen center tutoring
253886 JOHN DEERE FINANCIAL F.S.B.	907.39	miscellaneous/uniforms
253887 TRAINING KAMP, LLC	270.00	miscellaneous
253888 KEVIN ANTHIS	26.00	travel/education
253889 KIRBY - SMITH	290.32	miscellaneous
253890 LOCKE SUPPLY CO	398.49	miscellaneous supplies/parts
253891 LOWES	2,080.32	miscellaneous supplies/parts
253892 LYNN HAMLIN	256.00	travel/education
253893 MAIN STREET MUSKOGEE, INC	25,000.00	Q1 economic development
253894 MARIO'S QUALITY OVERHEAD DOORS	725.00	door repairs
253895 MARK WILKERSON	26.00	travel/education
253896 MARVIN'S MOWERS AND OUTDOOR LL	145.83	miscellaneous parts
253897 MORGAN SERVICES COMPANY LLC	75.00	tow services
253898 MULLENS AUTOMOTIVE GROUP LLC	91.52	fleet parts/repair
253899 KELLY MURRY	127.50	airport janitorial services
253900 MUSKOGEE COUNTY CLERK	144.00	filing fees
253901 MUSKOGEE COUNTY SHERIFFS DEPAR	20,250.00	jail bill
253902 MUSKOGEE DAILY PHOENIX	1,630.70	ad/subscriptions
253903 MUSKOK AOS PARTNERS LLC	165,143.47	economic development incentive
253904 OFFICE DEPOT	471.16	office supplies
253905 OKLAHOMA EMPLOYMENT SECURITY	2,875.03	Q3 unemployment reimbursement
253906 OKLAHOMA NATURAL GAS	1,044.70	city utility
253907 OLIN HICKS	79.56	employee miscellaneous
253908 ONE SOURCE WATER LLC	237.03	miscellaneous
253909 OPTIMUM BUSINESS	45.35	communications
253910 OREILLY AUTO PARTS	5,219.42	fleet parts
253911 OSBI	4,822.58	monthly fees
253912 OSBI	4,618.65	monthly fees
253913 PATE INDUSTRIAL SUPPLY INC	195.27	miscellaneous
253914 PERFORMANCE FIRE SYSTEMS LLC	1,000.00	Fire miscellaneous
253915 PORTCITY BODYSHOP INC DBA SAFE	375.00	fleet miscellaneous
253916 PRIVETTE CONSTRUCTION LLC	8,801.76	Butterfly house repair
253917 QUEZADA, GABRIEL	1,728.00	demo bond refund
253918 RETAIL ATTRACTIONS LLC	4,000.00	retail development consultation
253919 RICK EWING	26.00	travel/education
253920 SADLER PAPER COMPANY	346.79	janitorial supplies/paper goods
253921 JENNIFER SARGENT	420.00	teen center tutoring

253922 SBA 2012 TC ASSETS	638.14	tower rent
253923 SOUTHERN TIRE MART, LLC	765.00	fleet miscellaneous
253924 STANDARD INSURANCE COMPANY	19,786.64	insurance
253925 STAUB INVESTMENTS INC. DBA GAL	48.00	miscellaneous
253926 STEWART MARTIN EQUIPMENT	415.32	miscellaneous parts
253927 SUDDENLINK	660.00	miscellaneous
253928 T-MOBILE USA INC.	3,345.81	communications
253929 TARKETT SPORTS CONSTRUCTION LL	8,980.00	Spaulding Pickleball Project final
253930 TECHNICAL PROGRAMMING SERVICES	3,324.98	bill notices
253931 TENDER TOUCH AUTO WASH INC	762.00	fleet miscellaneous
253932 THYSSENKRUPP ELEVATOR CORP	590.60	elevator service
253933 TIMOTHY TIDWELL	22.50	employee miscellaneous
253934 TOTAL ADMINISTRATIVE SERVICES	191.86	miscellaneous
253935 TRAVIS FLEMING	256.00	travel/education
253936 VISION SERVICES PLAN, OKLAHOMA	25,819.54	insurance
253937 W & W INVESTMENTS-AKERS COLLIS	2,766.79	fleet collision parts/repair
253938 WESLEY HARDY	253.00	travel/education
253939 WHEELER METALS	219.04	miscellaneous
253940 YORK & MAIN EQUITY GROUP INC	6,390.00	sewer repair
253941 THE ZERO CARD, INC.	14,486.87	insurance
253942 ACE PIPE CLEANING	2,303.00	utility refund
253943 ETEMAD, BEHAM	30.13	utility refund
253944 MID CONT CONSTRUCTION	90.00	utility refund
253945 MUSKOGEE APARTMENTS 4 LLC	84.62	utility refund
253946 STEVENS, KORI ANNE	16.08	utility refund
253947 COOLEY, LISA M	63.04	utility refund
253948 EDWARD D.JONES & CO	4.86	utility refund
253949 HERRIMAN, PATRICK WAYNE	12.81	utility refund
253950 KYLE EDWARDS INVESTMENTS, INC	195.35	utility refund
253951 MID CONTINENT CONSTRUCTION	90.00	utility refund
253952 MUSKOGEE APARTMENTS 4 LLC	19.26	utility refund
253953 OWEN, MELISSA	11.05	utility refund
253954 PHILLIPS, ORLIN E	100.00	utility refund
253955 BLUECROSS/BLUE SHIELD OF OK	111,005.54	insurance
253956 ACCURATE LABS & TRAINING CENTE	1,485.00	water testing/lab
253957 ACTION GROUP STAFFING	8,785.51	temp employees
253958 AMERICAN MUNICIPAL SERVICES	1,035.12	miscellaneous
253959 APAC CENTRAL INC	23,946.56	contract services
253960 ARCHERS CLEANERS INC	448.13	cleaning services
253961 AT&T #918 682-2825 211 0	264.05	communications
253962 B & R ELECTRIC SERVICE INC	125.00	electrical contractor
253963 BANNER FIRE EQUIPMENT INC	176.97	Fire parts for repair
253964 MARI BARNETTE	50.00	swim&fit instructor
253965 BEN E. KEITH	399.71	concessions
253966 BOAZ & ASSOCIATES, PC	675.00	legal mediation
253967 RON E BOLAND	15,965.00	garden of lights animated tree
253968 BRENNTAG SOUTHWEST INC	10,382.84	chemical contractor
253969 BROKEN ARROW ELECTRIC	804.64	electrical supplies/service
253970 CAGLE'S FLOWERS & GIFTS	65.00	miscellaneous
253971 CASCO INDUSTRIES INCORPORATED	4,853.15	fire department gear
253972 CHARBONNEAU, BILLY JO	100.00	swim&fit instructor
253973 CINCINNATI RADIATOR SERVICE IN	145.00	fleet miscellaneous
253975 CINTAS CORPORATION #2	3,461.46	uniforms/janitorial
253976 COFFEE NEWS OF MUSKOGEE	552.45	ads

253977	CONNECT DME, LLC	839.00	medical supplies
253978	DAVID'S DISCOUNT TIRES INC	267.18	fleet parts/service
253979	DEBRA DELZEIT	150.00	swim&fit instructor
253980	DOBSON FIBER	8,246.64	IT communications
253981	MERCURY PRESS PLUS	137.18	printing services
253982	EAST CENTRAL ELECTRIC	242.62	city utility
253983	EXPRESS EMPLOYMENT PROFESSIONA	5,869.60	temp employees
253984	FASTENAL COMPANY	527.15	parts/supplies/janitorial
253985	AVERY LAWN CARE	1,810.00	lawncare contractor
253986	FIRSTLINE FILTERS LLC	1,022.60	facilities HVAC filters
253987	FRONTIER EQUIPMENT	499.18	miscellaneous
253988	CADENCE PETROLEUM GROUP	642.50	fuel
253989	KARLA D GIBSON	75.00	swim&fit instructor
253990	GRAINGER	970.51	parts/supplies/janitorial
253991	GREAT PLAINS CONSULTING	6,835.00	projects contractor
253992	GREEN COUNTRY TESTING	975.00	miscellaneous
253993	GREEN COUNTRY TOURISM	850.00	ads
253994	GRIMSLEY'S INC	644.26	miscellaneous
253995	HAYNES EQUIPMENT COMPANY	8,508.35	Publicworks miscellaneous parts/tools
253996	HONOR HEIGHTS VET CLINIC #6530	766.78	animal shelter miscellaneous
253998	IDEXX DISTRIBUTION, INC.	108.84	miscellaneous
253999	IMPROVED CONSTRUCTION METHODS	325.00	miscellaneous
254000	INCOR	2,430.00	recycle center support
254001	GAS AND SUPPLY	95.58	miscellaneous
254002	JARED CAPTIAL, LLC	3,200.00	solar lease
254003	JERAMIE GARCIA	287.00	travel/education
254004	JOHN DEERE FINANCIAL F.S.B.	697.95	miscellaneous/uniforms
254005	JOHNNY TEEHEE	1,154.92	travel/education
254006	JOHNSON'S SERVICE COMPANY	888.19	miscellaneous service
254007	JONAS FITNESS, INC	822.64	swim&fit monthly pos service
254008	KTFX FM RADIO STATION	500.00	radio ad
254009	LAFERRY'S PROPANE CO	12.00	miscellaneous
254010	LAKES COUNTRY RADIO (KEOK/KTLQ	750.00	radio ad
254011	KAREN LAUDERDALE	100.00	swim&fit instructor
254012	LAZY J PROPERTIES, ANGELA YOUN	100.00	swim&fit instructor
254013	LEXISNEXIS	269.82	miscellaneous
254014	LIBERTY FLAGS	473.00	miscellaneous
254015	LOCKE SUPPLY CO	-	miscellaneous supplies/parts
254016	LOVE BOTTLING CO - #208400	740.68	miscellaneous/concessions
254017	LOVE BOTTLING CO - #208410	16.56	miscellaneous/concessions
254018	LOWES	1,623.34	miscellaneous supplies/parts
254019	MARC MILLER BUICK-GMC, INC.	399.38	fleet miscellaneous
254020	MAZZIO'S LLC	202.08	miscellaneous
254021	MMSGs	3,115.55	Fire miscellaneous
254022	JACOB MOORE R	500.00	CivicCenter event photography
254023	MORGAN SERVICES COMPANY LLC	35.00	tow services
254024	MUNICIPALH2O.COM	500.00	miscellaneous
254025	KELLY MURRY	112.50	airport janitorial services
254026	MUSKOGEE COMMUNICATIONS, INC.	450.00	communications
254027	MUSKOGEE COUNTY CLERK	54.00	filing fees
254029	NATIONAL MINORITY UPDATE	195.00	miscellaneous
254030	OFFICE CONNECTIONS LLC	96.48	office supplies
254031	OKLAHOMA NATURAL GAS	110.78	city utility
254032	OKLAHOMA TURNPIKE AUTHORITY (O	11.40	tolls

254033 ONE SOURCE WATER LLC	40.95	miscellaneous
254034 OREILLY AUTO PARTS	2,432.50	fleet parts
254035 PATE INDUSTRIAL SUPPLY INC	222.72	miscellaneous
254036 PLANNING DESIGN GROUP	1,500.00	project contractor
254037 PORTCITY BODYSHOP INC DBA SAFE	585.00	fleet miscellaneous
254038 PREMIER TRUCK GROUP	1,868.71	fleet miscellaneous/parts
254039 PREMIER USA INC.	3,372.53	temp employees
254040 DERRICK REED	189.99	allowance
254041 BFI WASTE SERVICES, LLC	499.48	miscellaneous
254042 ROBIN AGUIRREA	400.00	garden of lights concession start up
254043 ROSEMARY BERAN	91.00	travel/education
254044 SADLER PAPER COMPANY	1,558.40	janitorial supplies/paper goods
254045 JAIME LYNN STOUT	226.36	allowance
254046 SUPERIOR LINEN SERVICE INC	727.74	towels service
254047 TECHNICAL PROGRAMMING SERVICES	3,173.31	bill notices
254048 THERMO FISHER SCIENTIFIC-ASHEV	143.64	Pollution miscellaneous
254049 TLS GROUP, INC	1,852.50	signal maintenance
254050 TYLER TECHNOLOGIES INC	43,705.00	timeclock annual fees
254051 ULINE INC	897.26	miscellaneous
254052 W & W INVESTMENTS-AKERS COLLIS	3,314.90	fleet collision parts/repair
254053 WARREN CAT	992.16	fleet miscellaneous
254054 CINDY WAYMAN	300.00	swim&fit instructor
254055 WELDON PARTS - MUSKOGEE	83.69	miscellaneous
254056 WHEELER METALS	111.30	miscellaneous
254057 LAURA WICKIZER	50.00	swim&fit instructor
254058 RANDI WILLIAMS	50.00	swim&fit instructor
254059 YORK STREET TIRES INC	4,118.40	fleet miscellaneous
254060 LOCKE SUPPLY CO	68.60	miscellaneous supplies/parts
254061 LOWES	16.43	miscellaneous supplies/parts
254062 PATE INDUSTRIAL SUPPLY INC	155.70	miscellaneous
254063 THE ZERO CARD, INC.	7,320.05	insurance
254076 BANK OF AMERICA	51,504.13	purchasing card service
254077 BRANDT, BETH	32.35	utility refund
254078 CUSTOM TOUCH RENTALS	90.00	utility refund
254079 DANIELS, SAMUEL LEE	22.00	utility refund
254080 HURLBURT, JUSTIN L	123.35	utility refund
254081 KIRKHART PROPERTIES, LLC	5.95	utility refund
254082 LENIGER, BETTY	12.19	utility refund
254083 PHIKIM PROPERTIES, LLC	7.08	utility refund
254084 PUGA-BERNAL, BETZY S	7.08	utility refund
254085 SONGE, LISA MARIE	11.52	utility refund
254086 ZHENG, ZHI WU	23.78	utility refund
254087 BLUECROSS/BLUE SHIELD OF OK	96,202.68	insurance
254088 AC-OWEN CONSTRUCTION, LLC	437,034.27	Hall of Fame remodel project
254089 ACCURATE LABS & TRAINING CENTE	950.00	water testing/lab
254090 ACTION GROUP STAFFING	12,332.17	temp employees
254091 ADVANCE AUTO PARTS 64771111001	90.00	fleet miscellaneous
254092 AMERICAN PUBLIC WORKS ASSOCIAT	1,228.00	APWA membership
254093 APAC CENTRAL INC	18,204.73	contract services
254094 ARBITRAGE COMPLIANCE SPECIALIS	2,950.00	arbitrage calculation
254095 BANCFIRST	56,492.56	november sales tax/advalorem
254096 BANNER FIRE EQUIPMENT INC	337.97	Fire parts for repair
254097 BEN E. KEITH	1,435.61	concessions
254098 BG PRODUCTS INC	712.80	miscellaneous supplies/parts

254099 BLACK FOREST LTD	2,214.66	employee pins
254100 BLESSED GROUND MAINTENANCE	525.00	lawncare contractor
254101 BROCK SUPPLY CO	81.18	fleet parts
254102 BROKEN ARROW ELECTRIC	1,520.09	electrical supplies/service
254103 CANINE DEVELOPMENT GROUP, INC.	420.00	miscellaneous
254104 CENTRAL SALT LLC	2,048.85	salt contractor
254105 CHAD FARMER	105.00	employee miscellaneous
254106 CHRIS CUMMINGS	259.20	travel/education
254107 CINTAS CORPORATION #2	2,432.94	uniforms/janitorial
254108 CITYWIDE PROPERTY MAINTENANCE	1,750.00	lawncare contractor
254109 CONNECT DME, LLC	2,527.00	medical supplies
254110 COOK CONSTRUCTION & CRANE INC	400.00	miscellaneous
254111 COOK CONSULTING LLC	835,516.36	countryclub sidewalk/basin contractor
254112 COWAN GROUP ENGINEERING LLC	5,975.00	projects contractor
254113 D & F SERVICES LLC	6,860.00	Waterplant tech service
254114 DAVID'S DISCOUNT TIRES INC	267.52	fleet parts/service
254115 DEPARTMENT OF ENVIRONMENTAL QU	62.00	miscellaneous
254116 DRIVE SHAFTS INC	1,640.69	fleet miscellaneous
254117 EAST CENTRAL ELECTRIC	781.23	city utility
254118 ERGON ASPHALT & EMULSIONS INC	843.17	miscellaneous
254119 EXPRESS EMPLOYMENT PROFESSIONA	5,987.51	temp employees
254120 FAIRFIELD INN & SUITES - MUSKO	1,365.00	room rentals
254121 FASTENAL COMPANY	587.21	parts/supplies/janitorial
254122 AVERY LAWN CARE	1,810.00	lawncare contractor
254123 FISHER SCIENTIFIC COMPANY LLC	1,476.60	Publicworks lab equipment
254124 FLEETPRIDE INC	287.71	fleet miscellaneous
254125 CADENCE PETROLEUM GROUP	16,149.84	fuel
254126 GRAINGER	316.56	parts/supplies/janitorial
254127 GREEN COUNTRY BEHAVIORAL HEALT	523.83	clinical sessions
254128 GREEN COUNTRY TESTING	975.00	miscellaneous
254129 GUARD TRONIC INC	686.73	security services
254130 HALL, DAN	581.63	allowance
254131 STEVEN HARMON JR	175.00	event security
254132 HARRISON TIRE & SUPPLY	229.80	fleet miscellaneous
254133 USA BLUEBOOK	272.86	Publicworks lab equipment
254134 HOLLOWAY UPDIKE AND BELLEN INC	2,500.00	project contractor
254135 GAS AND SUPPLY	203.86	miscellaneous
254136 JAMES HAMLIN	110.00	employee miscellaneous
254137 JAY HODGE CHEVROLET CADILLAC I	435.02	fleet miscellaneous
254138 JEREMY ROSS MC PLLC	575.00	drug/alcohol testing
254139 JODY MOORE	78.00	travel/education
254140 JOEL EVERETT	200.00	garden of lights run start up
254141 JOHN DEERE FINANCIAL F.S.B.	211.99	miscellaneous/uniforms
254142 KELLY BOLDING	275.80	travel/education
254143 KIMBALL MIDWEST	335.22	miscellaneous
254144 KIRBY - SMITH	1,523.89	miscellaneous
254145 LAKE REGION ELECTRIC COOPERATI	3,739.00	city utility
254146 LESLIE ARNOLD	133.93	employee miscellaneous
254147 LOCKE SUPPLY CO	58.19	miscellaneous supplies/parts
254148 LORI PAULSON	600.00	garden of lights gate admission start up
254149 LOWES	2,835.70	miscellaneous supplies/parts
254150 MARC MILLER BUICK-GMC, INC.	3,952.50	fleet miscellaneous
254151 MARIO'S QUALITY OVERHEAD DOORS	845.00	door repairs
254152 MARVIN'S MOWERS AND OUTDOOR LL	10,984.70	miscellaneous parts

254153 MCINTOSH CORP	2,636.94	plumbing contractor
254154 MORGAN SERVICES COMPANY LLC	180.00	tow services
254155 MULLENS AUTOMOTIVE GROUP LLC	2,070.90	fleet parts/repair
254156 KELLY MURRY	112.50	airport janitorial services
254158 MUSKOGEE CITY-COUNTY PORT AUTH	218.21	security
254159 MUSKOGEE COUNTY CLERK	144.00	filing fees
254161 MUSKOGEE DAILY PHOENIX	2,109.44	ad/subscriptions
254162 MUSKOGEE LOCK & KEY	169.95	miscellaneous
254163 MUSKOGEE REDI-MIX LLC	10,880.00	concrete contractor
254164 NEXT STEP INNOVATION	8,400.00	IT-antivirus for endpoints
254165 NUESYNERGY, INC.	402.75	insurance
254166 OFFICE CONNECTIONS LLC	48.97	office supplies
254167 OFFICE DEPOT	69.72	office supplies
254168 OKIE SAFETY CONSULTING, LLC	3,000.00	building inspections
254169 OKLAHOMA MUNICIPAL ASSURANCE G	210,021.00	OMAG deductibles auto/property
254170 OKLAHOMA NATURAL GAS	566.17	city utility
254171 OLSSON ASSOCIATES	25,536.30	projects contractor
254172 ONE SOURCE WATER LLC	196.03	miscellaneous
254173 OREILLY AUTO PARTS	4,637.38	fleet parts
254174 OTA-PLATEPAY	2.02	tolls
254175 OTA/PIKE PASS	10.78	tolls
254176 PATE INDUSTRIAL SUPPLY INC	755.82	miscellaneous
254177 PITNEY BOWES INC	423.00	postage
254178 PORTCITY BODYSHOP INC DBA SAFE	125.00	fleet miscellaneous
254179 PRECISE WATER SOLUTIONS, INC	4,723.00	field water testing
254180 HAROLD QUANTIE	262.36	fleet parts
254181 ROSE LYNN HAMLIN	43.00	employee miscellaneous
254182 ROY'S UPHOLSTERY	35.00	fleet miscellaneous
254183 ROYSE, CODY	280.00	lawncare contractor
254184 SECURITY ALARMS CO	800.00	security system
254185 AMY SHERRICK ANNETTE	150.00	court reporter/polaris
254186 JAMES SOUTHCOTT A	300.00	miscellaneous
254187 STAUB INVESTMENTS INC. DBA GAL	48.00	miscellaneous
254188 STEWART MARTIN EQUIPMENT	64.74	miscellaneous parts
254189 SUDDENLINK	330.00	miscellaneous
254190 TECHNICAL PROGRAMMING SERVICES	4,269.10	bill notices
254191 TLS GROUP, INC	3,997.01	signal maintenance
254192 TULSA WARBIRDS FOUNDATION, INC	4,000.00	veterans day event
254193 TYLER EVANS	140.00	travel/education
254194 UNIFIRST FIRST AID CORP	36.30	fleet first aid
254195 UNITED RENTALS (NORTH AMERICA)	418.00	miscellaneous
254196 UTILITY TECHNOLOGY SERVICES IN	22,755.00	meter software
254197 WASTE MANAGEMENT OF OKLAHOMA I	22,113.77	landfill
254198 WATER TECH, INC.	20,475.00	chemical contractor
254199 WELDON PARTS - MUSKOGEE	474.57	miscellaneous
254200 XEROX CORPORATION	3,840.00	IT-copier lease
254201 YORK & MAIN EQUITY GROUP INC	37,200.00	sewer repair
254202 YORK STREET TIRES INC	592.00	fleet miscellaneous
254203 THE KINKEAD ENTERTAINMENT AGEN	1,800.00	Wizards of Winter hotel accomodations
254204 THE KINKEAD ENTERTAINMENT AGEN	10,000.00	Wizards of Winter promotor
254205 MUSKOGEE COUNTY EMS	2,200.00	miscellaneous
254206 THE ZERO CARD, INC.	7,753.75	insurance
254207 MUSKOGEE CITY COUNTY 911 TRUST	30,805.75	November dispatch fees

MUSKOGEE TOURISM CLAIMS

CHECK NO.	VENDOR	AMOUNT	DESCRIPTION
253712	BLAINE BAILEY	3,165.00	album release party event
253735	DUE NORTH CONSULTING, INC	1,750.00	tourism advertising
253755	LAKE EUFAULA ASSOCIATION	2,625.00	Civic Center membership/travel guide ad
253756	LAMAR TEXAS LIMITED PARTNERSHI	35,105.00	billboard advertising
253766	MUSKOGEE CHRISTIAN MINISTERS U	2,000.00	event & table sponsorship
253784	PREMIER USA INC.	457.45	temp employees
253788	SQUARE DEAL MUSIC	450.00	miscellaneous
253814	BANK OF AMERICA	1,252.33	purchasing card service
253874	ROGER HARDIN II LEON	2,000.00	performance fee
253993	GREEN COUNTRY TOURISM	850.00	ads
253997	I 40 RACE SERVICE LLC	186.00	miscellaneous
254016	LOVE BOTTLING CO - #208400	189.80	miscellaneous/concessions
254039	PREMIER USA INC.	82.20	temp employees
254044	SADLER PAPER COMPANY	83.95	janitorial supplies/paper goods
254076	BANK OF AMERICA	1,660.16	purchasing card service

Purchasing Committee**3.**

Meeting Date: 12/01/2025
Submitted For: Kendal Francis, City Manager
Initiator: Katrina Bodenhamer, City Attorney
Department: City Manager
Staff Information Source:

Information**AGENDA ITEM TITLE:**

Consider approval to authorize the City Manager to negotiate and execute a performance contract with Dreambound Enterprises (Jo Dee Messina) in the amount of \$70,000.00, plus incidentals, for a concert at the Muskogee Civic Center on March 28, 2026, or take other necessary action. (Justin O'Neal)

BACKGROUND:

The Civic Center staff would like to enter into a performance agreement with Dreambound Enterprises (Jo Dee Messina) for a concert on March 28, 2026, at the Muskogee Civic Center. The guaranteed price for the performance is \$70,000.00, plus incidentals such as hotel rooms, food and hospitality. One-half of this amount is due to the artist on February 28, 2026, and the final payment is due on the night of the engagement. The City will retain one hundred percent of the ticket sales and concessions from the concert.

RECOMMENDED ACTION:

Authorize the City Manager to negotiate and execute the agreement.

Fiscal Impact**Attachments**

No file(s) attached.
