The City of Muskogee encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28 CFR/36).

(Public Comment during Public Hearing or Agenda item comment)

Council Rules of Decorum limit citizen comments on agenda items and public hearings to five (5) minutes and general comments for non-agenda items to three (3) minutes. Any person desiring to address the Committee during such period is required to sign in with the City Clerk prior to the meeting between 5:00 p.m. and 5:15 p.m. on the third floor of City Hall or anytime between 8:00 a.m. and 5:00 p.m. in the Office of the City Clerk. They shall provide their name and specify the agenda item they wish to address. Remarks shall be directed to the matter being considered and the speaker is allowed to speak only one time. If written materials are to be submitted, twelve (12) copies should be made available, and may not be returned.

AGENDA
PUBLIC WORKS COMMITTEE
MARCH 10, 2025

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item.

When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body.

Under certain circumstances, items are deferred to a specific date or stricken from the agenda entirely.

REGULAR SESSION - 5:30 P.M., 3RD FLOOR, COUNCIL CHAMBERS, MUNICIPAL BUILDING, 229 W. OKMULGEE, MUSKOGEE, OKLAHOMA

1. Consider approval of Public Works Committee minutes of February 10, 2025, or take other necessary action.

2. Consider approval of medical, dental, vision, and life insurance renewals with BCBS of Oklahoma, Delta Dental PPO of Oklahoma, VSP, and The Standard, respectively, as recommended by the City of Muskogee Healthcare Committee, and presented by Insurica, for the 2025 plan year. (Maggie Eaton)

RECOGNIZE CITIZENS WISHING TO SPEAK TO CHAIRMAN AND COMMITTEE MEMBERS.

Council Rules of Decorum limit citizen comments to three (3) minutes. Any person desiring to speak is required to sign-in with the City Clerk, provide their name and the particular issue they wish to address. Under Oklahoma law, the Committee Members are prohibited from discussing or taking any action on items not on today's agenda. If written materials are to be submitted to the Committee, twelve (12) copies should be made available, and may not be returned.

Public Works Committee **1.**

Meeting Date: 03/10/2025
Initiator: Jennifer Sharp, Admin II
Department: City Clerk
Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval of Public Works Committee minutes of February 10, 2025, or take other necessary action.

BACKGROUND:

RECOMMENDED ACTION:

Fiscal Impact

Attachments

2-10-2025 pwmin

MINUTES

OF THE PUBLIC WORKS COMMITTEE
OF THE CITY OF MUSKOGEE, OKLAHOMA
MET IN REGULAR SESSION
IN COUNCIL CHAMBERS OF CITY HALL
FEBRUARY 10, 2025

The Public Works Committee of the City of Muskogee, Oklahoma, met in Regular Sessions at 5:30 p.m., February 10, 2025, in Council Chambers, Municipal Building, 229 W. Okmulgee Ave., Muskogee, Oklahoma.

Present: Mayor Patrick Cale; Vice Mayor Derrick Reed; Committee Member Jaime Stout; Chair Tracy Hoos; Committee Member Shirley Hilton-Flanary; Committee Member C.B. Abel; Committee Member Melody Cranford; Committee Member Dan Hall; Committee Member Tom Martindale

Staff Present: Roger Kolman, Interim City Manager; Tammy L. Tracy, City Clerk; Mike Stewart, Public Works Director; Jeff Reeves, Project Manager; Johnny Teehee, Police Chief; Dennis Read, Treasurer; Tyler Evans, Emergency Management Director; Sarah Winkle, Interim Planning Director; Mark Wilkerson, Parks & Recreation Director; Seth Campbell, Assistant City Attorney; Johnny Tehee, Police Chief; Tera Shows, Economic Development Manager; Austin Witt, Deputy City Attorney

1. Consider approval of Public Works Committee minutes of January 13, 2025, or take other necessary action.

Motion was made by Committee Member Shirley Hilton-Flanary, seconded by Committee Member Dan Hall to approve Public Works Committee minutes of January 13, 2025.

AYE: Mayor Patrick Cale, Vice Mayor Derrick Reed, Committee Member Jaime Stout, Chair Tracy Hoos, Committee Member Shirley Hilton-Flanary, Committee Member C.B. Abel, Committee Member Melody Cranford, Committee Member Dan Hall, Committee Member Tom Martindale

Carried - Unanimously

2. (Stricken) Discuss and take action to nominate and appoint a Vice Chair of the Public Works Committee, or take other necessary action. (Mayor W. Patrick Cale)

Chair Tracy Hoos stated the position has been appointed previously and is being held by Vice Chair Dan Hall.

3. Consider approval for use of the Muskogee Davis Field Regional Airport to host the 1st Annual Warbird Fly-In, and the Commemorative Air Force Tora! Tora! Tora! Event, or take other necessary action. (Tyler Evans)

Emergency Management Director Tyler Evans stated he is requesting permission to hold the event at the airport with the amended name 1st Annual Salute to Service Day.

Motion was made by Committee Member Jaime Stout, seconded by Committee Member Dan Hall for use of the Muskogee Davis Field Regional Airport to host the 1st Annual Salute to Service Day, and the Commemorative Air Force Tora! Tora! Tora! Event.

AYE: Mayor Patrick Cale, Vice Mayor Derrick Reed, Committee Member Jaime Stout, Chair Tracy Hoos, Committee Member Shirley Hilton-Flanary, Committee Member C.B. Abel, Committee Member Melody Cranford, Committee Member Dan Hall, Committee Member Tom Martindale

Carried - Unanimously

4. Consider approval of an agreement with Tetra Tech, in the amount of $135,240.00, for Sanitary Sewer Evaluation Services, more particularly in the Haskell Blvd. area, or take other necessary action. (Mike Stewart)

Motion was made by Committee Member Dan Hall, seconded by Committee Member Shirley Hilton-Flanary to approve an agreement with Tetra Tech, in the amount of $135,240.00, for Sanitary Sewer Evaluation Services, more particularly in the Haskell Blvd. area.

AYE: Mayor Patrick Cale, Vice Mayor Derrick Reed, Committee Member Jaime Stout, Chair Tracy Hoos, Committee Member Shirley Hilton-Flanary, Committee Member C.B. Abel, Committee Member Melody Cranford, Committee Member Dan Hall, Committee Member Tom Martindale

Carried - Unanimously

5. Consider approval of an agreement between the City of Muskogee and Waste Management of Oklahoma for the purpose of solid waste disposal, to be effective March 1, 2025, or take other necessary action. (Mike Stewart)

Motion was made by Committee Member Dan Hall, seconded by Committee Member Shirley Hilton-Flanary to approve an agreement between the City of Muskogee and Waste Management of Oklahoma for the purpose of solid waste disposal, to be effective March 1, 2025.

AYE: Mayor Patrick Cale, Vice Mayor Derrick Reed, Committee Member Jaime Stout, Chair Tracy Hoos, Committee Member Shirley Hilton-Flanary, Committee Member C.B. Abel, Committee Member Melody Cranford, Committee Member Dan Hall, Committee Member Tom Martindale

Carried - Unanimously

6. Consider approval of the appointment of Wren Stratton to the War Memorial Trust Authority, filling the unexpired term of David Weston, commencing upon appointment, and ending August 31, 2026, or take other necessary action. (Mayor W. Patrick Cale)

Motion was made by Mayor Patrick Cale, seconded by Committee Member Shirley Hilton-Flanary to approve the appointment of Wren Stratton to the War Memorial Trust Authority, filling the unexpired term of David Weston, commencing upon appointment, and ending August 31, 2026.

AYE: Mayor Patrick Cale, Vice Mayor Derrick Reed, Committee Member Jaime Stout, Chair Tracy Hoos, Committee Member Shirley Hilton-Flanary, Committee Member C.B. Abel, Committee Member Melody Cranford, Committee Member Dan Hall, Committee Member Tom Martindale

Carried - Unanimously

RECOGNIZE CITIZENS WISHING TO SPEAK TO CHAIRMAN AND COMMITTEE MEMBERS.

Council Rules of Decorum limit citizen comments to three (3) minutes. Any person desiring to speak is required to sign-in with the City Clerk, provide their name, address, and the particular issue they wish to address. Under Oklahoma law, the Council Members are prohibited from discussing or taking any action on items not on today's agenda. If written materials are to be submitted to the Council twelve (12) copies should be made available, and may not be returned.

Ruth Buffington spoke about Senior Day at the Capitol on March 3, 2025.

There being no further business, the meeting was adjourned.

CHAIR TRACY HOOS
PUBLIC WORKS COMMITTEE

pwmin
TT

Public Works Committee **2.**

Meeting Date: 03/10/2025

Initiator: Maggie Eaton, Human Resources Director

Department: Personnel

Staff Information Source: Maggie Eaton

Information

AGENDA ITEM TITLE:

Consider approval of medical, dental, vision, and life insurance renewals with BCBS of Oklahoma, Delta Dental PPO of Oklahoma, VSP, and The Standard, respectively, as recommended by the City of Muskogee Healthcare Committee, and presented by Insurica, for the 2025 plan year. (Maggie Eaton)

BACKGROUND:

The Health Committee met with Insurica, our new brokers, who presented renewal options for the 2025 Plan Year. The following are the renewals the Insurance Committee voted to accept:

Medical: This renewal option keeps the same carriers and raises premiums as follows, showing the City cost and both the lowest and highest costing dependent tiers, which the employee is responsible for:

City Cost: $47.31 per paycheck, which is approximately $42,000 annually
EE + 1 Child: $14.02 per paycheck, which has an approximate net increase of $10
Family: $27.68 per paycheck, which has an approximate net increase of $21

Dental: This renewal continues with our current plan and raises the premiums as follows, showing the City cost and both the lowest and highest costing dependent tiers, which the employee is responsible for:

City Cost: $2.36 per paycheck, which is approximately $43,716 annually
EE + 1 Child: $5.43 per paycheck, which has an approximate net increase of $4
Family: $7.78 per paycheck, which has an approximate net increase of $5.89

Vision: This renewal continues our current plan and raises the premiums as follows, showing the City cost and both the lowest and highest costing dependent tiers, which the employee is responsible for:

City Cost: $3.60 per paycheck, which is approximately $38,750 annually
EE + 1 Child: $7.73 per paycheck, which is an approximate net increase of $5.84
Family: $12.35 per paycheck, which is an approximate net increase of $9.31

Life Insurance: This renewal continues our current benefits but lowers the premiums by $11,477 annually. This renewal also allows employees to elect higher voluntary life insurance for themselves as well as their dependents, which does not cost the City any additional money, only the employee.

All of these renewals were approved unanimously.

RECOMMENDED ACTION:

Accept the medical, dental, vision, and life insurance renewals approved by the City of Muskogee Health Committee.

Fiscal Impact

Attachments

No file(s) attached.
