

The City of Muskogee encourages participation from all citizens in public meetings if participation is not possible due to disability, please notify the Planning Department in writing at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made. (ADA 28 CFR/36).

POSTING DATE:

July 14, 2025

AGENDA
SPECIAL CALL URBAN RENEWAL AUTHORITY
JULY 16, 2025

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item.

When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body.

Under certain circumstances, items are deferred to a specific date or stricken from the agenda entirely.

SPECIAL CALL SESSION - 4:00 P.M., 2ND FLOOR CONFERENCE ROOM, MUNICIPAL BUILDING, 229 W. OKMULGEE, MUSKOGEE, OKLAHOMA

ROLL CALL

1. Consider approval of Urban Renewal Authority Minutes of April 16, 2025, or take other necessary action.
2. Review and discuss the duties of the Urban Renewal Authority Board, or take other necessary action. (Tera Shows)
3. Pursuant to Section 307 C.11, Title 25, Oklahoma Statutes, consider convening in Executive Session to confer on matters pertaining to economic development project ED-2024-04, including an update on the transfer of property in the northwest quadrant of the city, and if necessary, take appropriate action in Open Session. (Tera Shows)

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Urban Renewal Authority Agenda

1.

Meeting Date: 07/16/2025

Initiator: TrishaJoAnn Terrell, Executive Assistant

Department: Assistant City Manager

Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval of Urban Renewal Authority Minutes of April 16, 2025, or take other necessary action.

BACKGROUND:

RECOMMENDED ACTION:

Attachments

April Minutes

MINUTES

**OF THE URBAN RENEWAL AUTHORITY
OF THE CITY OF MUSKOGEE, OKLAHOMA
MET IN THE 2ND FLOOR CONFERENCE ROOM
CITY HALL
APRIL 16, 2025**

The Urban Renewal Authority of the City of Muskogee, Oklahoma, met in Special Call Session at 4:00 p.m., on April 16, 2025, in the 2nd Floor Conference Room, Municipal Building, 229 W. Okmulgee Ave., Muskogee, Oklahoma.

The meeting was called to order and the roll was called as follows:

Present: Doug Buse, Secretary; Kelly Beach, Vice Chair; Mike Brawley, Board Member
Absent: Ronnie Boswell, Board Member; Wayne Divelbiss, Chair
Staff: Roger Kolman, Interim City Manager; Seth Campbell, City Attorney; Judy Villalobos, Executive
Present: Assistant; Tera Shows, Economic Development Manager

- 1 Consider approval of Special Call Urban Renewal Authority Minutes of March 19, 2025, or take other necessary action.

Motion was made by Board Member Mike Brawley, seconded by Vice Chair Kelly Beach to approve Special Call Urban Renewal Authority Minutes of March 19, 2025.

AYE: Secretary Doug Buse, Vice Chair Kelly Beach, Board Member Mike Brawley
Carried - Unanimously

- 2 Consider an Executive Session to discuss and take possible action on the following:

Motion was made by Board Member Mike Brawley, seconded by Secretary Doug Buse to enter into Executive Session.

AYE: Secretary Doug Buse, Vice Chair Kelly Beach, Board Member Mike Brawley
Carried - Unanimously

URA Board entered into Executive Session at 4:02p.m.

URA Board exited Executive Session at 4:19 p.m.

The meeting was called to order by Vice Chair Kelly Beach and the roll was called as follows:

Present: Kelly Beach, Vice Chair; Doug Buse, Secretary; Mike Brawley, Board Member.

- a (NO ACTION) Pursuant to Section 307 C.11, Title 25, Oklahoma Statutes, consider convening in Executive Session to confer on matters pertaining to economic development project ED-2024-01, including an update on the transfer of property in the northwest quadrant of the city, and if necessary, take appropriate action in Open Session. (Tera Shows)
- b Pursuant to 25 O.S. § 307 C.11, consider convening in Executive Session to confer on matters pertaining to economic development project ED-2024-04, including the possible transfer of real property, in the northwestern quadrant of the City, and if necessary, take appropriate action in Open Session. (Tera Shows)

Motion was made by Board Member Mike Brawley, seconded by Secretary Doug Buse to authorize the Executive Director to execute the contract as discussed in Executive Session.

AYE: Secretary Doug Buse, Vice Chair Kelly Beach, Board Member Mike Brawley
Carried - Unanimously

There being no further business, the meeting was adjourned.

CHAIRPERSON

WAYNE DIVELBISS,

DOUG BUSE, SECRETARY

Prepared by: _____
JUDY VILLALOBOS, ADMINISTRATOR

Urban Renewal Authority Agenda**2.**

Meeting Date: 07/16/2025
Submitted For: Tera Shows, Economic Development
Initiator: Tera Shows, Economic Development Manager
Department: Economic Development
Staff Information Source:

Information**AGENDA ITEM TITLE:**

Review and discuss the duties of the Urban Renewal Authority Board, or take other necessary action.
(Tera Shows)

BACKGROUND:

A newly appointed Urban Renewal Authority Board member has been appointed and this agenda item serves as the opportunity to review and discuss the duties of the URA Board and Board members.

RECOMMENDED ACTION:

Review and discuss URA board duties.

Attachments

No file(s) attached.

Urban Renewal Authority Agenda

3.

Meeting Date: 07/16/2025
Submitted For: Tera Shows, Economic Development
Initiator: Tera Shows, Economic Development Manager
Department: Economic Development
Staff Information Source: Tera Shows

Information

AGENDA ITEM TITLE:

Pursuant to Section 307 C.11, Title 25, Oklahoma Statutes, consider convening in Executive Session to confer on matters pertaining to economic development project ED-2024-04, including an update on the transfer of property in the northwest quadrant of the city, and if necessary, take appropriate action in Open Session. (Tera Shows)

BACKGROUND:

Convene in Executive Session to confer on matters pertaining to Economic Development Project ED-2024-04, including the possible transfer of real property and a proposal to entice a business to locate in the northwestern quadrant of the City. The Board is advised that publicly conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to remain or to locate within their jurisdiction, if made public, would interfere with the development of products or services and public disclosure would violate the confidentiality of the business discussion of this item.

RECOMMENDED ACTION:

Hold a discussion in Executive Session, and If necessary, take appropriate action in Open Session.

Attachments

No file(s) attached.
