

The City of Muskogee encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28 CFR/36).

Council Rules of Decorum limit citizen comments on agenda items and public hearings to five (5) minutes and general comments for non-agenda items to three (3) minutes. Any person desiring to address the Council during such period is required to sign in with the City Clerk prior to the Council meeting between 5:00 p.m. and 5:15 p.m. on the third floor of City Hall or anytime between 8:00 a.m. and 5:00 p.m. in the Office of the City Clerk. They shall provide their name and address, and specify the agenda item they wish to address. Remarks shall be directed to the matter being considered, and the speaker is allowed to speak only one (1) time. If written materials are to be submitted, twelve (12) copies should be made available, and may not be returned.

AGENDA MUSKOGEE CITY COUNCIL SEPTEMBER 28, 2026

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item.

When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body.

Under certain circumstances, items are deferred to a specific date or stricken from the agenda entirely.

**REGULAR SESSION -5:30 P.M., 3RD FLOOR, COUNCIL CHAMBERS, MUNICIPAL BUILDING,
229 W. OKMULGEE, MUSKOGEE, OKLAHOMA**

ROLL CALL

**APPROVAL OF MINUTES: CITY COUNCIL SPECIAL CALL SESSION AUGUST 10,
2026, REGULAR SESSION AUGUST 24, 2026, OR TAKE OTHER NECESSARY ACTION.**

CONSENT AGENDA

The following items are considered to be routine by the City Council and will not be read aloud. The Consent Agenda will be enacted with one motion and should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately prior to the Regular Agenda.

1. Approval of claims for all City departments August 1, 2026, through September 4, 2026, or take other necessary action.
2. Approval of the financial audit from the City of Muskogee Foundation for FY2025-2026, or take other necessary action. (Kendal Francis)

3. Approval to purchase a 2027 Ford F-350, 4-WD, Regular Cab truck from John Vance Fleet Services, for use in the Facilities Maintenance Department, in the amount of \$69,059.00, or take other necessary action. (Jeff Reeves)
4. Approval to authorize the City Manager, or his designee, to negotiate and execute a contract in the amount of \$105,800.00, between the City of Muskogee and GH2 Architects, to provide design services for the replacement and renovation of Air Handlers No. 1 and No. 2, and 38 Dual Duct Variable Air Volume (VAV) units, located at the Muskogee Public Library, or take other necessary action. (Jeff Reeves)
5. Approval of final payment to Cunningham Construction, in the amount of \$10,158.37, for the Grandview Park Restroom Facility, Project No. 2025008, or take other necessary action. (Jeff Reeves)
6. Approval of the lowest and best bid in the amount of \$89,739.00, from Natore Corporation, for the Muskogee Swim & Fitness Lap Pool PVC Membrane Liner Replacement, Project No. 2026012, or take other necessary action. (Jeff Reeves)
7. Approval of the lowest bid from Jay Hodge Muskogee, in the amount of \$53,251.00, for the purchase of one (1) 2026 Chevrolet Silverado 1500, Crewcab 4X4, for the Project Division, or take other necessary action. (Robert Swepston)
8. Approval of an agreement and Memorandum of Understanding (MOU) with the Cherokee Nation Public Health & Wellness Fitness Partners Project, to provide membership at the Swim and Fitness Center for Cherokee Nation citizens, and receive payment in the amount not-to-exceed \$25,000.00, or take other necessary action. (Rick Ewing)
9. Approval of Resolution No. 3108 declaring items of personal property presently in possession of the City of Muskogee, to be surplus to the needs of the City of Muskogee, and authorize the City Manager, or his designee, to offer for sale or dispose of the same, all as per attached list, or take other necessary action. (Kendal Francis)

REGULAR AGENDA

10. Hold a discussion to review the legal opinion of Interim City Attorney, Keri Spencer, regarding the continuation of the management agreement between Neighbors Building Neighborhoods (NBN) and the Martin Luther King Community Center Trust Authority (MLKCCTA), the perceived conflict of interest involving a seated Council member and their position at the MLK Community Center, and take other necessary action. (Mayor Ryan Lowe)
11. Hold a Public Hearing and discuss related action on CDBG-DR 2022 Grant application for Meadows Stormwater Master Plan Study, and take other necessary action. (Mike Stewart)

12. Consider approval of Resolution No. 3107 to submit an application to the Oklahoma Department of Commerce for a CDBG-DR 2022 Grant for The Meadows Stormwater Master Plan Study, and to provide matching funds to the project, or take other necessary action. (Mike Stewart)
13. Consider approval to adopt a Subrogation Agreement, CDBG-DR 2022, as required for the application to the CDBG-DR 2022 Grant for the Meadows Stormwater Master Plan Study, or take other necessary action. (Mike Stewart)
14. Consider approval to adopt a Citizen Participation Plan as required for the City's applications to the CDBG-DR 2022 Grant for the Meadows Stormwater Master Plan study, or take other necessary action. (Mike Stewart)
15. Discuss and receive a report from the Oklahoma Department of Transportation (ODOT) regarding the Highway 69 Road Project, and take other necessary action. (Mike Stewart)
16. Consider approval of Resolution No. 3110 declaring items of personal property presently in possession of the City of Muskogee, to be surplus to the needs of the City of Muskogee, and authorize the City Manager, or his designee, to offer for sale or dispose of the same, all as per attached list, or take other necessary action. (Kendal Francis)
17. Consider approval for the Muskogee Police Department to donate eight (8) radios and chargers declared surplus to the needs of the City, to the Mountain View Volunteer Fire Department, or take other necessary action. (Chad Farmer)
18. Consider approval for the Police Department to hire Metro Emergency Upfitters, LLC, for the purpose of upfitting 20 new police vehicles with emergency equipment, under State Contract SW 141 and SW 142, in the amount of \$358,747.77, or take other necessary action. (Chad Farmer)
19. Consider approval for the Muskogee Police Department to accept a donation in the amount of \$3,546.00 from the Cherokee Nation, or take other necessary action. (Chad Farmer)
20. Consider approval for the City Manager to negotiate and execute an agreement with Professional Engineering Consultants (PEC), in an amount not-to-exceed \$380,000.00, for development of a Comprehensive Safety Action Plan for the City's transportation system as a part of the Safe Streets 4 All Grant, or take other necessary action. (Mike Stewart)
21. Consider approval to ratify the emergency repair of the Trickling Filter at the Wastewater Treatment Plant by Cook's Consulting, LLC, in the amount of \$87,045.00, as completed under the City's Emergency Purchasing Policy, or take other necessary action. (Mike Stewart)

22. Consider approval to accept ODEQ Permit No. SL000051260580, for the construction of 9,827 linear feet of twenty one (21) inch PVC sewer lines and all appurtenances, to serve the Scissortail Offsite Improvements, or take other necessary action. (Mike Stewart)
23. Consider approval to accept ODEQ Permit No. WL000051260075, for the construction of 5,372 linear feet of eighteen (18) inch PVC, and 3,255 linear feet of twenty-four (24) inch PVC potable water lines and all appurtenances, to serve the Water Line Upgrade 1A, or take other necessary action. (Mike Stewart)
24. Consider approval to accept ODEQ Permit No. WL000051260614, for the construction of 3,722 linear feet of eighteen (18) inch PVC potable water lines and all appurtenances, to serve the Water Line Upgrade 1B, or take other necessary action. (Mike Stewart)
25. Consider approval for the purchase of a 2025 Mack MD 7 PacMac Knuckle Boom/Grapple Truck KBF-20H-HJ through United Engines, Oklahoma State purchasing contract SW0106, for the Environmental Control division in the amount of \$221,000.00, or take other necessary action. (Mike Stewart)
26. Consider approval of the appointment of Robert Page to the Historic Preservation Commission, to serve a three (3) year term, beginning October 1, 2026, and ending September 30, 2029, or take other necessary action. (Mayor Ryan Lowe)
27. Consider approval of the appointment of Alexis Gunn to the Muskogee Tourism Grant Advisory Committee, to serve an initial one (1) year term, beginning October 1, 2026, and ending July 31, 2027, or take other necessary action. (Mayor Ryan Lowe)

RECOGNIZE CITIZENS WISHING TO SPEAK TO THE MAYOR AND COUNCIL.

Council Rules of Decorum limit citizen comments to three (3) minutes. Any person desiring to speak is required to sign-in with the City Clerk, provide their name and the particular issue they wish to address. Under Oklahoma law, the Council Members are prohibited from discussing or taking any action on items not on today's agenda. If written materials are to be submitted to the Council, twelve (12) copies should be made available, and may not be returned.

ADJOURN

Regular City Council

1.

Meeting Date: 09/28/2026
Initiator: Jennifer Sharp, Admin II
Department: City Clerk
Staff Information Source:

Information

AGENDA ITEM TITLE:

APPROVAL OF MINUTES: CITY COUNCIL SPECIAL CALL SESSION AUGUST 10, 2026, REGULAR SESSION AUGUST 24, 2026, OR TAKE OTHER NECESSARY ACTION.

BACKGROUND:

RECOMMENDED ACTION:

Fiscal Impact

Attachments

08102026 spccmin
08242026 ccmin

MINUTES

OF THE CITY COUNCIL OF THE CITY OF MUSKOGEE, OKLAHOMA MET IN A SPECIAL CALL SESSION IN COUNCIL CHAMBERS OF CITY HALL AUGUST 10, 2026

The City Council of the City of Muskogee, Oklahoma, met in a Special Call Session at 5:30 p.m., on August 10, 2026, in Council Chambers, Municipal Building, 229 W. Okmulgee Ave., Muskogee, Oklahoma, with Mayor Ryan Lowe presiding.

Meeting was called to order by Mayor Ryan Lowe and the City Clerk called the roll as follows:

Present: Ryan Lowe, Mayor; Derrick Reed, Deputy Mayor; Tracy Hoos, Councilmember; Shirley Hilton-Flanary, Councilmember; Melody Cranford, Councilmember; Tom Martindale, Councilmember; Mike Brawley, Councilmember; Jeremy Schuler, Councilmember; D. Boots, Councilmember

Staff Present: Kendal Francis, City Manager, Tammy L. Tracy, City Clerk, Tera Shows, Assistant City Manager, Avery Rigney, Assistant Public Works Director, Sarah Winkle, Director of Planning, Johnny Teehee, Police Chief, Brent Roberts, Deputy Planning Director, Chad Farmer, Deputy Police Chief

Attendees: Greg Loeffler, Representative of Rosenstein, Fist & Ringold, Attorneys at Law

- 1 Consider approval for the City Manager to receive a grant from the Muskogee Medical Center Authority in the amount of \$200,000.00, for the purchase of new police vehicles, or take other necessary action (Johnny Teehee).

Police Chief Johnny Teehee stated this grant is to purchase new police vehicles until the new county tax is in effect.

Motion was made by Councilmember Tracy Hoos, seconded by Councilmember Jeremy Schuler to approve the City Manager to receive a grant from the Muskogee Medical Center Authority in the amount of \$200,000.00, for the purchase of new police vehicles.

AYE: Mayor Ryan Lowe, Deputy Mayor Derrick Reed, Councilmember Tracy Hoos, Councilmember Shirley Hilton-Flanary, Councilmember Melody Cranford, Councilmember Tom Martindale, Councilmember Mike Brawley, Councilmember Jeremy Schuler, Councilmember D. Boots

Carried - Unanimously

- 2 Consider approval for the City Manager, or his designee, to execute a lease-purchase agreement with the Muskogee Medical Center Authority, in an amount not-to-exceed \$500,000.00, to purchase new police patrol vehicles, or take other necessary action. (Johnny Teehee)

Police Chief Johnny Teehee stated this is a low interest loan to aid in the purchase of the new police patrol vehicles.

Motion was made by Councilmember Melody Cranford, seconded by Councilmember Jeremy Schuler to approve for the City Manager, or his designee, to execute a lease-purchase agreement with the Muskogee Medical Center Authority, in an amount not-to-exceed \$500,000.00, to purchase new police patrol vehicles.

AYE: Mayor Ryan Lowe, Deputy Mayor Derrick Reed, Councilmember Tracy Hoos, Councilmember Shirley Hilton-Flanary, Councilmember Melody Cranford, Councilmember Tom Martindale, Councilmember Mike Brawley, Councilmember Jeremy Schuler, Councilmember D. Boots

Carried - Unanimously

- 3 Consider approval for the Police Department to purchase a total of 20 new Ford Explorer police vehicles from James Hodge Ford Muskogee, at the State Contract price amount of \$978,340.00, or take other necessary action (Johnny Teehee).

Police Chief Johnny Teehee stated this is a local purchase, as James Hodge Ford Muskogee was able to match the State Contract price.

Motion was made by Councilmember Tracy Hoos, seconded by Councilmember Jeremy Schuler to approve the Police Department to purchase a total of 20 new Ford Explorer police vehicles from James Hodge Ford Muskogee, at the State Contract price amount of \$978,340.00.

AYE: Mayor Ryan Lowe, Deputy Mayor Derrick Reed, Councilmember Tracy Hoos, Councilmember Shirley Hilton-Flanary, Councilmember Melody Cranford, Councilmember Tom Martindale, Councilmember Mike Brawley, Councilmember Jeremy Schuler, Councilmember D. Boots

Carried - Unanimously

- 4 Consider an Executive Session to discuss and take possible action on the following:

Motion was made by Councilmember Tracy Hoos, seconded by Councilmember Melody Cranford to approve to enter into Executive Session.

AYE: Mayor Ryan Lowe, Deputy Mayor Derrick Reed, Councilmember Tracy Hoos, Councilmember Shirley Hilton-Flanary, Councilmember Melody Cranford, Councilmember Tom Martindale, Councilmember Mike Brawley, Councilmember Jeremy Schuler, Councilmember D. Boots

Carried - Unanimously

Council convened into Executive Session at 6:05 p.m.

Motion was made by Councilmember Tom Martindale, seconded by Councilmember Tracy Hoos to approve to return to Regular Session.

AYE: Mayor Ryan Lowe, Deputy Mayor Derrick Reed, Councilmember Tracy Hoos, Councilmember Shirley Hilton-Flanary, Councilmember Melody Cranford, Councilmember Tom Martindale, Councilmember Mike Brawley, Councilmember Jeremy Schuler, Councilmember D. Boots

Carried - Unanimously

Council returned to Regular Session at 7:07 p.m.

Meeting was called to order by Mayor Ryan Lowe and the City Clerk called the roll as follows:

Present: Ryan Lowe, Mayor; Derrick Reed, Deputy Mayor; Tracy Hoos, Councilmember; Shirley Hilton-Flanary, Councilmember; Melody Cranford, Councilmember; Tom Martindale, Councilmember; Mike Brawley, Councilmember; Jeremy Schuler, Councilmember; D. Boots, Councilmember

- a Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in Executive Session to discuss the lawsuit styled, England v. City of Muskogee, Case No. CJ-2007-20, Taff v. City of Muskogee, Case No. CJ-2007-1410, and Lacey v. City of Muskogee, Case No. CV-2007-1271, filed in the District Court in and for Muskogee County, Oklahoma, and if necessary, take appropriate action in Open Session. (Kendal Francis)

Motion was made by Councilmember Tracy Hoos, seconded by Councilmember Jeremy Schuler for the City Manager and City Attorney to proceed as discussed in Executive Session with regard to the lawsuit styled, England v. City of Muskogee, Case No. CJ-2007-20, Taff v. City of Muskogee, Case No. CJ-2007-1410, and Lacey v. City of Muskogee, Case No. CV-2007-1271, filed in the District Court in and for Muskogee County, Oklahoma.

AYE: Mayor Ryan Lowe, Deputy Mayor Derrick Reed, Councilmember Tracy Hoos, Councilmember Shirley Hilton-Flanary, Councilmember Melody Cranford, Councilmember Tom Martindale, Councilmember Mike Brawley, Councilmember Jeremy Schuler, Councilmember D. Boots

Carried - Unanimously

RYAN LOWE, MAYOR

TAMMY L. TRACY, CITY CLERK

MINUTES

OF THE CITY COUNCIL OF THE CITY OF MUSKOGEE, OKLAHOMA, MET IN REGULAR SESSION IN COUNCIL CHAMBERS OF CITY HALL AUGUST 24, 2026

The City Council of the City of Muskogee, Oklahoma, met in Regular Session at 5:30 p.m., on August 24, 2026, in Council Chambers, Municipal Building, 229 W. Okmulgee Ave., Muskogee, Oklahoma, with Mayor Ryan Lowe presiding.

Meeting was called to order by Mayor Ryan Lowe and the City Clerk called the roll as follows:

Present: Mayor Ryan Lowe; Deputy Mayor Derrick Reed; Councilmember Tracy Hoos; Councilmember Shirley Hilton-Flanary; Councilmember Melody Cranford; Councilmember Tom Martindale; Councilmember Mike Brawley; Councilmember Jeremy Schuler; Councilmember D. Boots

Staff Present: Kendal Francis, City Manager, Tammy L. Tracy, City Clerk, Tera Shows, Assistant City Manager, Avery Rigney, Assistant Public Works Director, Sarah Winkle, Director of Planning, Johnny Teehee, Police Chief, Brent Roberts, Deputy Planning Director

Attendees: Greg Loeffler, Representative of Rosenstein, Fist & Ringold, Attorneys at Law

APPROVAL OF MINUTES: CITY COUNCIL SPECIAL CALL SESSION JULY 13, 2026, SPECIAL CALL SESSION JULY 22, 2026, REGULAR SESSION JULY 27, 2026, OR TAKE OTHER NECESSARY ACTION.

Motion was made by Councilmember Melody Cranford, seconded by Councilmember Jeremy Schuler to approve Minutes of City Council Special Call Session July 13, 2026, Special Call Session July 22, 2026, and Regular Session July 27, 2026.

AYE: Mayor Ryan Lowe, Deputy Mayor Derrick Reed, Councilmember Tracy Hoos, Councilmember Shirley Hilton-Flanary, Councilmember Melody Cranford, Councilmember Tom Martindale, Councilmember Mike Brawley, Councilmember Jeremy Schuler, Councilmember D. Boots

Carried - Unanimously

CONSENT AGENDA

Motion was made by Councilmember Tom Martindale, seconded by Councilmember Jeremy Schuler to approve Consent Agenda Items 1 (one) through 11.

AYE: Mayor Ryan Lowe, Deputy Mayor Derrick Reed, Councilmember Tracy Hoos, Councilmember Shirley Hilton-Flanary, Councilmember Melody Cranford, Councilmember Tom Martindale, Councilmember Mike Brawley, Councilmember Jeremy Schuler, Councilmember D. Boots

Carried - Unanimously

The following items are considered to be routine by the City Council and will not be read aloud. The Consent Agenda will be enacted with one motion and should discussion be desired on an item, that item will be removed from the Consent Agenda prior to action and considered separately prior to the Regular Agenda.

- 1 Approval of claims for all City departments July 4, 2026, through July 31, 2026, or take other necessary action. (Kendal Francis)
- 2 Approval of Resolution No. 3106 declaring items of personal property presently in the possession of the City of Muskogee, to be surplus to the needs of the City of Muskogee, and authorize the City Manager, or his designee, to offer for sale or dispose of the same, all as per attached list, or take other necessary action. (Kendal Francis)
- 3 Approval of the Preliminary and Final Plat for 5th Phi Kim Properties, consisting of 3.37 acres more or less, as described in the legal description, or take other necessary action. (Sarah Winkle)
- 4 Approval of the Preliminary and Final Plat of the Oakley Heights subdivision, located at 3310 East Hancock Street, consisting of 0.59 acres, or take other necessary action. (Sarah Winkle)
- 5 Approval to receive a grant in the amount of \$30,000.00, from the Oklahoma Department of Environmental Quality (ODEQ) for reimbursement of costs associated with the FY2027 Household Hazardous Waste Collection Event, and further authorizing the City Manager, or his designee to execute all documents required to accept the grant, or take other necessary action. (Mike Stewart)
- 6 Approval to nominate and appoint Committee Member Jeremy Schuler as Vice Chair of the Public Works Committee, or take other necessary action. (Mayor Ryan Lowe)
- 7 Approval of the appointment of Mike Soper to the Airport Board, filling an unexpired term, beginning August 1, 2026, and ending September 30, 2027, or take other necessary action. (Mayor Ryan Lowe)
- 8 Approval of the appointment of Councilor Mike Brawley, replacing former Councilor Dan Hall, to the Economic Development Advisory Committee, or take other necessary action. (Mayor Ryan Lowe)

- 9 Approval of the reappointment of Wren Stratton to the War Memorial Trust Authority, to serve a full five (5) year term, beginning September 1, 2026, and ending August 31, 2031, or take other necessary action. (Councilor Tom Martindale)
- 10 Approval of the appointment of Councilor Jeremy Schuler to the City of Muskogee Foundation Board, serving a two (2) year term, filling the expiring term of Councilor Tom Martindale, beginning September 1, 2026, and ending on August 31, 2028, or take other necessary action. (Councilor Tom Martindale)
- 11 Approval of the reappointment of Corey Sisson to serve on the Muskogee Industrial Trust, beginning August 1, 2026, and ending July 31, 2032, or take other necessary action. (Councilor Tracy Hoos)

REGULAR AGENDA

- 12 Hold a Public Hearing and consider approval of Resolution No. 3105, a Land Use Amendment request for the property as described in the legal description, rezoning the property from C-1, Local Commercial, to R-2, Two-Family, and if approved, authorize Staff to update the Official Zoning Map of the City, or take other necessary action. (Sarah Winkle)

Mayor Ryan Lowe opened the Public Hearing.

Planning Director Sarah Winkle stated the property owner has requested a rezone in order to build nine (9) duplexes. Staff recommended approval.

Mayor Ryan Lowe closed the Public Hearing.

Motion was made by Councilmember Mike Brawley, seconded by Councilmember Shirley Hilton-Flanary to approve Resolution No. 3105, a Land Use Amendment request for the property as described in the legal description, rezoning the property from C-1, Local Commercial, to R-2, Two-Family, and if approved, authorize Staff to update the Official Zoning Map of the City.

AYE: Mayor Ryan Lowe, Deputy Mayor Derrick Reed, Councilmember Tracy Hoos, Councilmember Shirley Hilton-Flanary, Councilmember Melody Cranford, Councilmember Tom Martindale, Councilmember Mike Brawley, Councilmember Jeremy Schuler, Councilmember D. Boots

Carried - Unanimously

- 13 Hold a Public Hearing and consider approval of Ordinance No. 4319-A, a request to rezone the property located as described in the legal description, from C-1, Local Commercial, to R-2, Two-Family, and if approved, authorize Staff to update the Official Zoning Map of the City, or take other necessary action.(Sarah Winkle)

Mayor Ryan Lowe opened the Public Hearing.

Planning Director Sarah Winkle stated this will rezone the property for the nine (9) duplexes mentioned in the previous agenda item. Staff recommended approval.

Mayor Ryan Lowe closed the Public Hearing.

Motion was made by Councilmember Shirley Hilton-Flanary, seconded by Councilmember Tracy Hoos to approve Ordinance No. 4319-A, a request to rezone the property located as described in the legal description, from C-1, Local Commercial, to R-2, Two-Family, and if approved, authorize Staff to update the Official Zoning Map of the City.

AYE: Mayor Ryan Lowe, Deputy Mayor Derrick Reed, Councilmember Tracy Hoos, Councilmember Shirley Hilton-Flanary, Councilmember Melody Cranford, Councilmember Tom Martindale, Councilmember Mike Brawley, Councilmember Jeremy Schuler, Councilmember D. Boots

Carried - Unanimously

- 14 Hold a Public Hearing and consider approval to uphold the findings of the Uniform Building Code of Appeals Board (UBCAB) that the property located at 1516 Columbus, including the accessory structure, is dilapidated and has become detrimental to the health, safety, or welfare of the General Public, as to constitute a public nuisance, and creates a fire hazard which is dangerous to other property, and that the building is abandoned and that the property should be demolished, or take other necessary action. (Sarah Winkle)

Mayor Ryan Lowe opened the Public Hearing.

Planning Director Sarah Winkle stated there are code violations dating back to 2006 on this property. On May 7, 2026, UBCAB found this property to be dilapidated; it was a unanimous vote. No remodeling permits have been issued. Ms. Winkle stated it is Staff's recommendation that the findings of UBCAB be upheld, and the structure be demolished.

Lee Norfleet, property owner, spoke against the demolition, requesting time to renovate the property.

Mayor Ryan Lowe closed the Public Hearing.

Motion was made by Councilmember Tracy Hoos, seconded by Councilmember Melody Cranford that the Muskogee City Council adopt the following findings of fact following the public hearing held regarding the property located at 1516 Columbus:

- 1.) The property located at 1516 Columbus is dilapidated and has become detrimental to the health, safety and welfare of the general public and the community such that it constates a public nuisance;
- 2.) The property creates a fire hazard which is dangerous to other property; and
- 3.) The property would be benefited by the removal of such conditions.

And further move that the Council order the property owner to tear down and remove the dilapidated building or structure, including accessory buildings, and to commence such work within 30 business days of the order and to complete such work within 60 business days of the order; and to direct the City to cause the dilapidated building or structure to be torn down and removed if the property owner does not complete the work within the time ordered.

AYE: Mayor Ryan Lowe, Deputy Mayor Derrick Reed, Councilmember Tracy Hoos, Councilmember Shirley Hilton-Flanary, Councilmember Melody Cranford, Councilmember Tom Martindale, Councilmember Mike Brawley, Councilmember Jeremy Schuler, Councilmember D. Boots

Carried - Unanimously

- 15 Consider approval of an addendum to the managed services agreement with PC Landing Zone, for unlimited Tier 1 and Tier 2 support, in the amount of \$20,000.00 per month, or take other necessary action. (Kendal Francis)

City Manager Kendal Francis stated the retirement of the I.T. Director and exodus of two (2) I.T. employees has created a need to replace I.T. support. Mr. Francis explained initially, the City entered into a Professional Services Agreement with PC Landing Zone for efficient and effective support for Tier 3 services. This contract amount was within the City Manager's spending authority. With the reduction in Staff, the addendum is needed to allow for Tier 1 and Tier 2 services. Mr. Francis stated this is meant to be a temporary solution, as the Human Resources Department is working to fill the three (3) vacant positions. These contracts are predicted to only be necessary for two (2) months or less. Funding for these services is from the set aside salaries for those vacant I.T. positions.

Councilmember D. Boots inquired if other companies were looked at before selecting PC Landing Zone.

Mr. Francis stated there was no bidding process as it is for professional services. PC Landing Zone was chosen based on their recent history and knowledge of the City's current I.T. processes.

Motion was made by Councilmember Jeremy Schuler, seconded by Councilmember Shirley Hilton-Flanary to approve an addendum to the managed services agreement with PC Landing Zone, for unlimited Tier 1 and Tier 2 support, in the amount of \$20,000.00 per month.

AYE: Mayor Ryan Lowe, Deputy Mayor Derrick Reed, Councilmember Tracy Hoos, Councilmember Shirley Hilton-Flanary, Councilmember Melody Cranford, Councilmember Tom Martindale, Councilmember Mike Brawley, Councilmember Jeremy Schuler, Councilmember D. Boots

Carried - Unanimously

- 16 Consider approval to authorize the City Manager, or his designee, to negotiate and execute an agreement between the City of Muskogee and Cowan Group Engineering, for design of water line replacement Packages E, F, G, and H, identified in the Capital Improvement Plan, or take other necessary action. (Mike Stewart)

Assistant Public Works Director Avery Rigney stated Google has committed money for infrastructure in Oklahoma, and we have been in communication with them to receive funding. Cowan has been a contractor for us since 2017 and has saved approximately two (2) million gallons of water loss during that time. Mr. Rigney explained the cost has not yet been identified because we do not know the grant amount. The total contract cost for Cowan would be 8% of the total project cost, which is below the standard 10%. Staff recommended approval.

Motion was made by Councilmember Shirley Hilton-Flanary, seconded by Councilmember Mike Brawley to approve to authorize the City Manager, or his designee, to negotiate and execute an agreement between the City of Muskogee and Cowan Group Engineering, for design of water line replacement Packages E, F, G, and H, identified in the Capital Improvement Plan.

AYE: Mayor Ryan Lowe, Deputy Mayor Derrick Reed, Councilmember Tracy Hoos, Councilmember Shirley Hilton-Flanary, Councilmember Melody Cranford, Councilmember Tom Martindale, Councilmember Mike Brawley, Councilmember Jeremy Schuler, Councilmember D. Boots

Carried - Unanimously

- 17 Consider approval to authorize the City Manager, or his designee, to negotiate and execute an amendment to an agreement between the City of Muskogee and Ferdinand Technologies, LLC, a Texas Limited Liability Company, to allow for the City to accept funding for waterline replacement projects as identified in the Capital Improvement Plan, or take other necessary action. (Mike Stewart)

Assistant Public Works Director Avery Rigney stated this is the second part, relating to Agenda Item 16. It is an amendment to an existing contract with Ferdinand Technologies, LLC, and will allow us to receive any funds that are granted.

Motion was made by Councilmember Mike Brawley, seconded by Councilmember Shirley Hilton-Flanary to approve to authorize the City Manager, or his designee, to negotiate and execute an amendment to an agreement between the City of Muskogee and Ferdinand Technologies, LLC, a Texas Limited Liability Company, to allow for the City to accept funding for waterline replacement projects as identified in the Capital Improvement Plan.

AYE: Mayor Ryan Lowe, Deputy Mayor Derrick Reed, Councilmember Tracy Hoos, Councilmember Shirley Hilton-Flanary, Councilmember Melody Cranford, Councilmember Tom Martindale, Councilmember Mike Brawley, Councilmember Jeremy Schuler, Councilmember D. Boots

Carried - Unanimously

- 18 Consider approval of the appointment of Jerri Stoutemire to the Urban Renewal Authority (URA), to serve as the At-Large member, replacing Kelly Beach, for a three (3) year term, beginning September 1, 2026, and ending August 31, 2029, or take other necessary action. (Mayor Ryan Lowe)

Motion was made by Mayor Ryan Lowe, seconded by Councilmember Shirley Hilton-Flanary to approve the appointment of Jerri Stoutemire to the Urban Renewal Authority (URA), to serve as the At-Large member, replacing Kelly Beach, for a three (3) year term, beginning September 1, 2026, and ending August 31, 2029.

AYE: Mayor Ryan Lowe, Deputy Mayor Derrick Reed, Councilmember Tracy Hoos, Councilmember Shirley Hilton-Flanary, Councilmember Melody Cranford, Councilmember Tom Martindale, Councilmember Mike Brawley, Councilmember Jeremy Schuler, Councilmember D. Boots

Carried - Unanimously

- 19 Consider approval of the reappointment of Edwyna Synar to the Muskogee City-County Port Authority and Muskogee City-County Trust Port Authority, to serve a four (4) year term, beginning September 1, 2026, and ending August 31, 2030, or take other necessary action. (Councilor Tom Martindale)

Motion was made by Councilmember Tom Martindale, seconded by Councilmember Shirley Hilton-Flanary to approve the reappointment of Edwyna Synar to the Muskogee City-County Port Authority and Muskogee City-County Trust Port Authority, to serve a four (4) year term, beginning September 1, 2026, and ending August 31, 2030.

AYE: Deputy Mayor Derrick Reed, Councilmember Tracy Hoos, Councilmember Shirley Hilton-Flanary, Councilmember Melody Cranford, Councilmember Tom Martindale, Councilmember Mike Brawley, Councilmember Jeremy Schuler

NAY: Mayor Ryan Lowe, Councilmember D. Boots

Carried

RECOGNIZE CITIZENS WISHING TO SPEAK TO THE MAYOR AND COUNCIL.

Council Rules of Decorum limit citizen comments to three (3) minutes. Any person desiring to speak is required to sign-in with the City Clerk, provide their name and the particular issue they wish to address. Under Oklahoma law, the Council Members are prohibited from discussing or taking any action on items not on today's agenda. If written materials are to be submitted to the Council, twelve (12) copies should be made available, and may not be returned.

Pat Kaseca spoke about Open Records Requests, stating she did not receive the information she requested.

- 20 Consider an Executive Session to discuss and take possible action on the following:

Motion was made by Councilmember Melody Cranford, seconded by Councilmember D. Boots to approve to enter into Executive Session.

AYE: Mayor Ryan Lowe, Deputy Mayor Derrick Reed, Councilmember Tracy Hoos, Councilmember Shirley Hilton-Flanary, Councilmember Melody Cranford, Councilmember Tom Martindale, Councilmember Mike Brawley, Councilmember Jeremy Schuler, Councilmember D. Boots

Carried - Unanimously

Council convened into Executive Session at 6:10 p.m.

Motion was made by Councilmember Tom Martindale, seconded by Councilmember Jeremy Schuler to approve to return to Regular Session.

AYE: Mayor Ryan Lowe, Deputy Mayor Derrick Reed, Councilmember Tracy Hoos, Councilmember Shirley Hilton-Flanary, Councilmember Melody Cranford, Councilmember Tom Martindale, Councilmember Mike Brawley, Councilmember Jeremy Schuler, Councilmember D. Boots

Carried - Unanimously

Council returned to Regular Session at 8:02 p.m.

Meeting was called to order by Mayor Ryan Lowe and the City Clerk called the roll as follows:

Present: Mayor Ryan Lowe; Deputy Mayor Derrick Reed; Councilmember Tracy Hoos; Councilmember Shirley Hilton-Flanary; Councilmember Melody Cranford; Councilmember Tom Martindale; Councilmember Mike Brawley; Councilmember Jeremy Schuler; Councilmember D. Boots

- a Pursuant to Section 307 C.11, Title 25, Oklahoma Statutes, consider convening in Executive Session to confer on matters pertaining to economic development project ED-2026-22, including the possible transfer of real property in the southwest quadrant of the city, and if necessary, take appropriate action in Open Session. (Tera Shows)

Motion was made by Councilmember Tracy Hoos, seconded by Councilmember Jeremy Schuler to approve as presented, pending legal approval, economic development project ED-2026-22 as discussed in Executive Session.

AYE: Mayor Ryan Lowe, Deputy Mayor Derrick Reed, Councilmember Tracy Hoos, Councilmember Shirley Hilton-Flanary, Councilmember Melody Cranford, Councilmember Tom Martindale, Councilmember Mike Brawley, Councilmember Jeremy Schuler, Councilmember D. Boots

Carried - Unanimously

- b Pursuant to Section 307 B.4, Title 25, Oklahoma Statutes, consider convening in Executive Session to discuss Worker's Compensation Claim Number 37010-2025-33, and if necessary, take appropriate action in Open Session. (Kendal Francis)

Motion was made by Councilmember Tracy Hoos, seconded by Councilmember Mike Brawley to proceed with Worker's Compensation Claim Number 37010-2025-33 as discussed in Executive Session.

AYE: Mayor Ryan Lowe, Deputy Mayor Derrick Reed, Councilmember Tracy Hoos, Councilmember Shirley Hilton-Flanary, Councilmember Melody Cranford, Councilmember Tom Martindale, Councilmember Mike Brawley, Councilmember Jeremy Schuler, Councilmember D. Boots

Carried - Unanimously

- c (No Action) Pursuant to Section 307B.4, Title 25, Oklahoma Statutes, consider convening in Executive Session to discuss the lawsuit styled, England v. City of Muskogee, Case No. CJ-2007-20, Taff v. City of Muskogee, Case No. CJ-2007-1410, and Lacey v. City of Muskogee, Case No. CV-2007-1271, filed in the District Court in and for Muskogee County, Oklahoma, and if necessary, take appropriate action in Open Session. (Kendal Francis)

- 21 Consider the approval or not of a settlement agreement in the amount of \$14,250,000.00, in the matter of Lacey v City of Muskogee, Case No. CV-2007-1377, filed in the District Court in and for Muskogee County, Oklahoma, or take other necessary action. (Kendal Francis)

Motion was made by Councilmember Melody Cranford, seconded by Councilmember Jeremy Schuler to approve of a settlement agreement in the amount of \$14,250,000.00, in the matter of Lacey v City of Muskogee, Case No. CV-2007-1377, filed in the District Court in and for Muskogee County, Oklahoma.

AYE: Mayor Ryan Lowe, Deputy Mayor Derrick Reed, Councilmember Tracy Hoos, Councilmember Shirley Hilton-Flanary, Councilmember Melody Cranford, Councilmember Tom Martindale, Councilmember Mike Brawley, Councilmember Jeremy Schuler, Councilmember D. Boots

Carried - Unanimously

- 22 Consider the approval or not of a settlement agreement in the amount of \$8,500,000.00, in the matter of England v City of Muskogee, CV-2007-20, filed in the District Court in and for Muskogee County, Oklahoma, or take other necessary action. (Kendal Francis)

Motion was made by Councilmember Melody Cranford, seconded by Councilmember D. Boots to approve a settlement agreement in the amount of \$8,500,000.00, in the matter of England v City of Muskogee, CV-2007-20, filed in the District Court in and for Muskogee County, Oklahoma.

AYE: Mayor Ryan Lowe, Deputy Mayor Derrick Reed, Councilmember Tracy Hoos, Councilmember Shirley Hilton-Flanary, Councilmember Melody Cranford, Councilmember Tom Martindale, Councilmember Mike Brawley, Councilmember Jeremy Schuler, Councilmember D. Boots

Carried - Unanimously

- 23 Consider the approval or not of a settlement agreement in the amount of \$6,500,000.00, for the matter of Taff v City of Muskogee, CV-2007-1410, filed in the District Court in and for Muskogee County, Oklahoma, or take other necessary action. (Kendal Francis)

Motion was made by Councilmember Melody Cranford, seconded by Councilmember Jeremy Schuler to approve a settlement agreement in the amount of \$6,500,000.00, for the matter of Taff v City of Muskogee, CV-2007-1410, filed in the District Court in and for Muskogee County, Oklahoma.

AYE: Mayor Ryan Lowe, Deputy Mayor Derrick Reed, Councilmember Tracy Hoos,
Councilmember Shirley Hilton-Flanary, Councilmember Melody Cranford,
Councilmember Tom Martindale, Councilmember Mike Brawley, Councilmember
Jeremy Schuler, Councilmember D. Boots
Carried - Unanimously

ADJOURN

RYAN LOWE, MAYOR

TAMMY L. TRACY, CITY CLERK

Regular City Council

1.

Meeting Date: 09/28/2026
Submitted For: Dennis Read, Finance
Initiator: Benita Hotema, Assistant Financial Analyst
Department: Finance
Staff Information Source:

Information

AGENDA ITEM TITLE:

Approval of claims for all City departments August 1, 2026, through September 4, 2026, or take other necessary action.

BACKGROUND:

Claims for all City departments August 1, 2026 through September 4, 2026.

RECOMMENDED ACTION:

Approve all claims.

Fiscal Impact

Attachments

No file(s) attached.

Regular City Council

2.

Meeting Date: 09/28/2026
Submitted For: Kendal Francis, City Manager
Initiator: Morgan Waters, Executive Assistant
Department: City Manager
Staff Information Source:

Information

AGENDA ITEM TITLE:

Approval of the financial audit from the City of Muskogee Foundation for FY2025-2026, or take other necessary action. (Kendal Francis)

BACKGROUND:

The City of Muskogee Foundation conducted its annual audit for the last fiscal year. The auditors, Luton & Co., PLLC, made no significant findings and the audit was reviewed and approved by the Foundation Board of Directors.

RECOMMENDED ACTION:

Receive presentation.

Fiscal Impact

Attachments

No file(s) attached.

Regular City Council

3.

Meeting Date: 09/28/2026

Submitted For: Jeff Reeves, Public Works

Initiator: Ashley Wallace,
Project Designer

Department: Facilities Maintenance

Staff Information Source:

Information

AGENDA ITEM TITLE:

Approval to purchase a 2027 Ford F-350, 4-WD, Regular Cab truck from John Vance Fleet Services, for use in the Facilities Maintenance Department, in the amount of \$69,059.00, or take other necessary action. (Jeff Reeves)

BACKGROUND:

The 2027 Ford F-350 will replace Unit No. 4102, a 2016 Dodge Ram 1500. While still serviceable, the Dodge Ram 1500 is nearing the end of its frontline operational life and will be transferred back to the City's fleet inventory. The request for the Ford F-350 is due to operational necessity. The Ford F-350 will have larger towing capacity, engine size, and a longer truck bed, which is better equipped to accommodate the Facilities Maintenance Department, with their day-to-day needs and demands.

Three (3) quotes were received, with James Hodge Ford and Jim Norton Ford's quotes being \$6000 and \$8000 higher than John Vance Fleet Services.

The proposed vehicle purchase from John Vance Fleet Services, will be made through State Contract, ensuring competitive pricing and compliance with procurement requirements.

RECOMMENDED ACTION:

Staff recommends approval.

Fiscal Impact

FUNDING SOURCE:

213-1520-413-6450

Attachments

No file(s) attached.

Regular City Council

4.

Meeting Date: 09/28/2026

Submitted For: Jeff Reeves, Public Works

Initiator: Ashley Wallace,
Project Designer

Department: Public Works

Staff Information Source:

Information

AGENDA ITEM TITLE:

Approval to authorize the City Manager, or his designee, to negotiate and execute a contract in the amount of \$105,800.00, between the City of Muskogee and GH2 Architects, to provide design services for the replacement and renovation of Air Handlers No. 1 and No. 2, and 38 Dual Duct Variable Air Volume (VAV) units, located at the Muskogee Public Library, or take other necessary action. (Jeff Reeves)

BACKGROUND:

The scope of the project is to replace the existing Air Handler Units (AHUs) No. 1 and No. 2 and 38 dual duct Variable Air Volume (VAV) systems serving the Muskogee Public Library.

The existing air handling units and dual duct VAV units will be replaced like-for-like and provide new Direct Digital Controls (DDC) connected to a new Building Automation System (BAS).

RECOMMENDED ACTION:

Staff recommends approval.

Fiscal Impact

Attachments

No file(s) attached.

Regular City Council

5.

Meeting Date: 09/28/2026

Submitted For: Jeff Reeves, Public Works

Initiator: Ashley Wallace,
Project Designer

Department: Public Works

Staff Information Source:

Information

AGENDA ITEM TITLE:

Approval of final payment to Cunningham Construction, in the amount of \$10,158.37, for the Grandview Park Restroom Facility, Project No. 2025008, or take other necessary action. (Jeff Reeves)

BACKGROUND:

The Grandview Park restroom facility was successfully completed. The project consisted of a new restroom building that included the installation of a sanitary sewer service line, water service line, electrical service, concrete paving, and sod.

RECOMMENDED ACTION:

Staff recommends approval.

Fiscal Impact

Attachments

No file(s) attached.

Regular City Council

6.

Meeting Date: 09/28/2026

Submitted For: Jeff Reeves, Public Works

Initiator: Ashley Wallace,
Project Designer

Department: Public Works

Staff Information Source:

Information

AGENDA ITEM TITLE:

Approval of the lowest and best bid in the amount of \$89,739.00, from Natare Corporation, for the Muskogee Swim & Fitness Lap Pool PVC Membrane Liner Replacement, Project No. 2026012, or take other necessary action. (Jeff Reeves)

BACKGROUND:

The pool liner that is currently being used, was installed in 2007 and is in need of replacement. Pool liners generally last 10 to 15 years. This liner provided an additional five (5) years of service.

Bids were solicited and three (3) bids were received. Natare Corporation, was the lowest and best bid and was also the previously awarded contractor for the 2007 lap pool liner installation. The Parks Department has been highly satisfied with Natare Corporation's work in the past and recommend approval.

RECOMMENDED ACTION:

Staff recommends approval.

Fiscal Impact

Attachments

No file(s) attached.

Regular City Council

7.

Meeting Date: 09/28/2026
Submitted For: Jeff Reeves, Public Works
Initiator: Melody Elliott, Equipment Office Administrator I
Department: Fleet Management
Staff Information Source: Robert Swepston, Director of Fleet Management , Jeff Reeves, Project Manager

Information

AGENDA ITEM TITLE:

Approval of the lowest bid from Jay Hodge Muskogee, in the amount of \$53,251.00, for the purchase of one (1) 2026 Chevrolet Silverado 1500, Crewcab 4X4, for the Project Division, or take other necessary action. (Robert Swepston)

BACKGROUND:

This purchase is within this FY Capital Outlay budget to replace a 2007 Chevrolet Trailblazer with over 142,000 miles. Three quotes have been obtained as follows: 1) Jay Hodge Chevrolet in Muskogee, \$53,251.00; 2) Jay Hodge Chrysler Ram in Hugo, \$55,869.40; and 3) Hodge Ford Muskogee, \$54,868.00.

The lowest bid received was from Jay Hodge Chevrolet in Muskogee.

RECOMMENDED ACTION:

Approve purchase.

Fiscal Impact

FUNDING SOURCE:

Project's Division Capital Outlay account 213-6510-430-64-10

Attachments

No file(s) attached.

Regular City Council**8.**

Meeting Date: 09/28/2026
Initiator: Brooke Hall, Assistant Director of Parks and Recreation
Department: Parks & Recreation
Staff Information Source:

Information**AGENDA ITEM TITLE:**

Approval of an agreement and Memorandum of Understanding (MOU) with the Cherokee Nation Public Health & Wellness Fitness Partners Project, to provide membership at the Swim and Fitness Center for Cherokee Nation citizens, and receive payment in the amount not-to-exceed \$25,000.00, or take other necessary action. (Rick Ewing)

BACKGROUND:

This is the second year for the program to continue with the Public Health & Wellness Partners (PHWF) Grant through the Cherokee Nation.

Guidelines that are referenced within the MOU:

One-time funds will be provided to applicants to subsidize 50% of the total cost of membership fees incurred by tribal citizens. Funding will be considered at one amount for all applications (\$25,000).

The applicant must be classified as a non-profit and offer a fitness class or access to fitness equipment to the general public.

The applicant must be willing and able to provide membership data that concurs with the PHW Fitness Partners Pilot Project. The data shall include the name, date of birth, phone number, address, and Cherokee citizenship number of each participating Cherokee citizen.

RECOMMENDED ACTION:

Recommend approval.

Fiscal Impact**FUNDING SOURCE:**

\$25,000 to be received from the Cherokee Nation toward Swim and Fitness Center membership revenues.

Attachments

No file(s) attached.

Regular City Council

9.

Meeting Date: 09/28/2026
Submitted For: Dennis Read, Finance
Initiator: Benita Hotema, Assistant Financial Analyst
Department: Finance
Staff Information Source:

Information

AGENDA ITEM TITLE:

Approval of Resolution No. 3108 declaring items of personal property presently in possession of the City of Muskogee, to be surplus to the needs of the City of Muskogee, and authorize the City Manager, or his designee, to offer for sale or dispose of the same, all as per attached list, or take other necessary action. (Kendal Francis)

BACKGROUND:

Item listed within Resolution 3108 to be considered for surplus from this fiscal year.

RECOMMENDED ACTION:

Approve item for surplus.

Fiscal Impact

Attachments

No file(s) attached.

Regular City Council

10.

Meeting Date: 09/28/2026
Initiator: Tammy Tracy, City Clerk
Department: City Clerk
Staff Information Source: Mayor Ryan Lowe

Information

AGENDA ITEM TITLE:

Hold a discussion to review the legal opinion of Interim City Attorney, Keri Spencer, regarding the continuation of the management agreement between Neighbors Building Neighborhoods (NBN) and the Martin Luther King Community Center Trust Authority (MLKCCTA), the perceived conflict of interest involving a seated Council member and their position at the MLK Community Center, and take other necessary action. (Mayor Ryan Lowe)

BACKGROUND:

Questions and concerns have arisen regarding the MLKCCTA and a possible conflict of interest of Deputy Mayor Derrick Reed and his position at the MLK Community Center. A legal opinion was requested with recommendations for possible solutions.

RECOMMENDED ACTION:

Discuss and take other necessary action.

Fiscal Impact

Attachments

Special Call MLKCCTA

Agenda Item Discussion – MLKCCTA

- At the time and under the requirements of the Trust as originally set up, Councilor Derrick Reed would be permitted to do the work he does as Youth Programs Director provided that:
 - He was employed by a 3rd party entity
 - His salary was not paid for by any City of Muskogee funds
 - He had no decision-making authority regarding the MLKCCTA or MLK Center; that is, he could not act as the Director of the MLK Center in ANY capacity
 - He entered his abstention or recusal for any and all votes or decisions regarding the Trust, the MLK Center and/or NBN as a sitting Council Member
- State law, the Oklahoma Constitution and the laws of the City of Muskogee all prohibit conflicts of interest and holding dual office/positions and prohibit compensation by a sitting Council member with City funds for any position other than the Council member's elected office
- The Oklahoma Constitution makes violations under these provisions a **felony**
- Oklahoma statutes make violations a **misdemeanor** and allows for personal liability for any Council member who approves any violations
- The Oklahoma Attorney General's opinion from 2001 decidedly indicates that the prohibitions from the Constitution and state statute apply to direct and **indirect** benefit/compensation from a City-funded entity
- City Charter Section 2:06 states that a vacancy in the office of a Member of the Council **shall** exist whenever the holder thereof ceases to possess the qualification for the office, prescribed by this Charter or by applicable law
- Years of changes in Council members, City Attorneys, City Managers, NBN Directors and becoming comfortable have led to situations where the "wall" between Councilor Derrick Reed's position and duties at the MLK Center and his position and duties with NBN has started to erode. Councilor Reed has been called upon to make decisions regarding day-to-day operations of the MLK Center; in essence, to be acting in the capacity of MLK Center Director.
 - Even if Councilor Reed is performing these duties as a volunteer, it opens the door to being scrutinized as being a violation of the prohibitions of the law – at all levels: Constitutionally, under state statute and under the Charter and Ordinances of the City
 - If acquiescence to these practices continues, while the trust accepts public funds from the City of Muskogee, the risk grows exponentially that a genuine, overt violation could occur; thereby putting the City of Muskogee and its City Council members, Councilor Reed, specifically, the MLKCCTA, and NBN all in jeopardy of breaking the law

Regular City Council

11.

Meeting Date: 09/28/2026
Initiator: Kristal McClain, PW Office Admin II
Department: Public Works
Staff Information Source:

Information

AGENDA ITEM TITLE:

Hold a Public Hearing and discuss related action on CDBG-DR 2022 Grant application for Meadows Stormwater Master Plan Study, and take other necessary action. (Mike Stewart)

BACKGROUND:

The Oklahoma Department of Commerce has made available Community Development Block Grant Disaster Recovery funding for the May 2022 flood that hit Muskogee very hard. During this event, the Meadows was one of the highest impacted areas in the state. During the flooding event, the Meadows had an estimated 60 individuals rescued by emergency responders and an estimated 28 homes flooded. The city plans to submit an application to this funding program. The proposed project is development of a plan to mitigate stormwater damage during a high rain event in the Meadows. We will hire an engineering firm to develop The Meadows Stormwater Master Plan Study to develop a comprehensive technical understanding of flood behavior, evaluate infrastructure deficiencies, and identify feasible flood mitigation projects.

The City explored several options for projects when applying for this grant. The state has \$7,473,000.00 total funds available to communities and tribal governments in the areas affected by the declared disasters FEMA DR-4657 and DR-4670, so there is not enough funding to do the physical work that would be needed to solve the issues in the Meadows. A planning project is needed to guide future capital improvements projects and secure future grant funding to solve the flooding issues in the Meadows.

RECOMMENDED ACTION:

Hold a public hearing and receive comment and discuss the proposed application for the Meadows Stormwater Master Plan Study.

Fiscal Impact

Attachments

No file(s) attached.

Regular City Council**12.**

Meeting Date: 09/28/2026
Initiator: Kristal McClain, PW Office Admin II
Department: Public Works
Staff Information Source:

Information**AGENDA ITEM TITLE:**

Consider approval of Resolution No. 3107 to submit an application to the Oklahoma Department of Commerce for a CDBG-DR 2022 Grant for The Meadows Stormwater Master Plan Study, and to provide matching funds to the project, or take other necessary action. (Mike Stewart)

BACKGROUND:

The Oklahoma Department of Commerce has made available Community Development Block Grant Disaster Recovery funding for the May 2022 flood that hit Muskogee very hard. During this event, the Meadows was one of the highest impacted areas in the state. The city plans to submit an application to this funding program. The proposed project is development of The Meadows Stormwater Master Plan Study to develop a comprehensive technical understanding of flood behavior, evaluate infrastructure deficiencies, and identify feasible flood mitigation projects. The planning project is needed to guide development of future infrastructure projects for stormwater mitigation and secure grant funding to implement those projects.

The total project cost is \$254,200 consisting of a grant request of \$244,200 and local match of \$10,000.

RECOMMENDED ACTION:

Approve Resolution No 3107.

Fiscal Impact**FUNDING SOURCE:**

Stormwater funds will be used for the city match.

Attachments

Resolution 3107

RESOLUTION NO. 3107

A RESOLUTION OF COMMITMENT TO FACILITATE THE
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM IF FUNDS
ARE AWARDED.

WHEREAS, Title I of the Housing and Community Development Act of 1974, Public Law 93-383, as amended, authorized by the Secretary of Housing and Urban Development, as representative of the United States of America, to grant to the State of Oklahoma funds and administrative responsibility for the “Community Development Block Grant Disaster Relief 2022” program; and

WHEREAS, the Oklahoma Department of Commerce, pursuant to designation by the Governor as the administering agency of the Community Development Block Grant Disaster Recovery 2022 program in Oklahoma, is directed to further the purposes of community development in the State, and is authorized and empowered to accept funds from the Federal Government or its agencies and to enter into such contracts and agreements as are necessary to carry out the functions of the Department; and

WHEREAS, the City of Muskogee is a local unit of general purpose government that will provide opportunity for input by residents in determining and prioritizing community development needs through its written Citizen Participation Plan; and

WHEREAS the City of Muskogee desires to obtain assistance in developing The Meadows Stormwater Master Plan,

to develop a comprehensive technical understanding of flood behavior, evaluate infrastructure deficiencies, and identify feasible flood mitigation projects with a total project cost of \$254,200.

NOW THEREFORE, BE IT RESOLVED by the City of Muskogee City Council that the City of Muskogee will submit an application for \$244,200 to the Oklahoma Department of Commerce to provide assistance under the policies, regulations, and procedures applicable to local communities in Oklahoma for completion of The Meadows Stormwater Master Plan.

NOW THEREFORE, BE IT RESOLVED that the City of Muskogee City Council commits \$10,000 in matching funds for the project and that this funding is available and committed to the project.

NOW THEREFORE, BE IT RESOLVED by the City of Muskogee that City of Muskogee City Council affirms its commitment to take all action within its power to facilitate the receipt of the assistance of

community development funds if the City of Muskogee is awarded a Community Development Block Grant, and upon receipt to administer said grant by the rules and regulations established by the United States of America, the State of Oklahoma, and all empowered agencies thereof.

ADOPTED this 28TH day of September, 2026, at a scheduled meeting of the governing body, in compliance

with the Open Meeting Act, 25 O.S. §§ 301-314 (2001).

RYAN LOWE, Mayor

ATTEST:

SEAL

TAMMY L. TRACY, City Clerk

Approved as to form and legality this

_____ day of _____, 2026.

City Attorney

Regular City Council**13.**

Meeting Date: 09/28/2026
Initiator: Kristal McClain, PW Office Admin II
Department: Public Works
Staff Information Source:

Information**AGENDA ITEM TITLE:**

Consider approval to adopt a Subrogation Agreement, CDBG-DR 2022, as required for the application to the CDBG-DR 2022 Grant for the Meadows Stormwater Master Plan Study, or take other necessary action. (Mike Stewart)

BACKGROUND:

The Oklahoma Department of Commerce has made available Community Development Block Grant Disaster Recovery funding for the May 2022 flood that hit Muskogee very hard. During the event, the Meadows was one of the highest impacted areas in the state. During the flooding event, the Meadows had an estimated 60 individuals rescued by emergency responders and an estimated 28 homes flooded. The city plans to submit an application to this funding program. A planning project is needed to allow for the procurement of more grants in the future and to set out capital improvements projects to in turn address the flooding issues in the Meadows.

The City of Muskogee City Council has, by separate resolution, affirmed its commitment to apply for and administer Community Development Block Grant Disaster Recovery 2022 funding from the Oklahoma Department of Commerce for The Meadows Stormwater Master Plan Study, a project to develop a comprehensive technical understanding of flood behavior, evaluate infrastructure deficiencies, and identify feasible flood mitigation projects, with a total project cost of \$254,200, consisting of a grant request of \$244,200 and local match of \$10,000. The Oklahoma Department of Commerce requires the city to adopt a subrogation agreement and attach it to the application for funding.

RECOMMENDED ACTION:

Approve the adoption of the subrogation agreement for the CDBG-DR 2022 application.

Fiscal Impact**FUNDING SOURCE:**

Stormwater funds will be used for city match.

Attachments

Subrogation Agreement

COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY

Subrogation Agreement

This Subrogation and Assignment Agreement ("Agreement") is made and entered into on this 28th day of September, 2026, by and between City of Muskogee ("Recipient") and the Oklahoma Department of Commerce ("Grantor/Lender").

In consideration of the Recipient's receipt of funds or the commitment by Grantor/Lender to evaluate the Recipient's application for the receipt of funds (collectively, the "Grant/Loan Proceeds") under the Oklahoma Department of Commerce Disaster Recovery Program administered by Grantor/Lender, Recipient hereby assigns to Grantor/Lender all of the Recipient's future rights to reimbursement and all payments received from any grant, subsidized loan, or insurance policies of any type or coverage or under any reimbursement or relief program related to or administered by the Federal Emergency Management Agency ("FEMA") or the Small Business Administration ("SBA") (singularly, a "Disaster Program" and collectively, the "Disaster Programs") that was the basis of the calculation of the presidentially declared disaster 4657, the extent of Grant/Loan Proceeds paid or to be paid to the Recipient under the Program and that are determined in the sole discretion of Oklahoma Department of Commerce (ODOC) to be a duplication of benefits ("DOB") as provided in this Agreement.

The proceeds or payments referred to in the preceding paragraph, whether they are from insurance, FEMA or the SBA or any other source, and whether or not such amounts are a DOB, shall be referred to herein as "Proceeds," and any Proceeds that are a DOB shall be referred to herein as "DOB Proceeds." Upon receiving any Proceeds not listed on the Duplication of Benefits Chart the Recipient agrees to immediately notify the Grantor/Lender who will notify US Department of Housing and Urban Development (HUD) of such additional amounts, and ODOC will determine in its sole discretion if such additional amounts constitute a DOB. If some or all of the Proceeds are determined to be a DOB, the portion that is a DOB shall be paid to the Grantor/Lender, to be retained and/or disbursed as provided in this Agreement.

The Recipient agrees to assist and cooperate with the Grantor/Lender elect to pursue any of the claims the Recipient has against the insurers for reimbursement of DOB Proceeds under any such policies. The Recipient's assistance and cooperation shall include but shall not be limited to allowing suit to be brought in the Recipient's name(s) and providing any additional documentation with respect to such consent, giving depositions, providing documents, producing record and other evidence, testifying at trial and any other form of assistance and cooperation reasonably requested by the Grantor/Lender. The Recipient further agrees to assist and cooperate in the attainment and collection of any DOB Proceeds that the Recipient would be entitled to under any applicable Disaster Program.

If requested by the Grantor/Lender, the Recipient agrees to execute such further and additional documents and instruments as may be requested to further and better assign to the Grantor/Lender, to the extent of the Grant/Loan Proceeds paid to the Recipient under the Program, the Policies, any amounts received under the Disaster Programs that are DOB Proceeds and/or any rights thereunder, and to take, or cause to be taken, all actions and to do, or cause to be done, all things requested by the Grantor/Lender to consummate and make effective the purposes of this Agreement.

The Recipient explicitly allows the Grantor/Lender to request of any company with which the Recipient held insurance policies, or FEMA or the SBA or any other entity from which the Recipient has applied for or is receiving Proceeds, any non-public or confidential information determined to be reasonably necessary by the Grantor/Lender to monitor/enforce its interest in the rights assigned to it under this Agreement and give the Recipient's consent to such company to release said information to the Grantor/Lender.

If the Recipient (or any lender to which DOB Proceeds are payable to such lender, to the extent permitted by superior loan documents) hereafter receives any DOB Proceeds, the Recipient agrees to promptly pay such amounts to the Grantor/Lender, if the Recipient received Grant/Loan Proceeds under the Program in an amount greater than the amount the Recipient would have received if such DOB Proceeds had been considered in the calculation of the Recipient's award.

In the event that the Recipient receives or is scheduled to receive any Proceeds not listed on its Duplication of Benefits Chart ("Subsequent Proceeds"), the Recipient shall pay such Subsequent Proceeds directly to the Grantor/Lender, and ODOC will determine the amount, if any, of such Subsequent Proceeds that are DOB Proceeds ("Subsequent DOB Proceeds"). Subsequent Proceeds in excess of Subsequent DOB Proceeds shall be returned to the Recipient. Subsequent DOB Proceeds shall be disbursed as follows:

1. If the Recipient has received full payment of the Grant/Loan Proceeds, any Subsequent DOB Proceeds shall be retained by the Grantor/Lender and remitted to ODOC.
2. If the Recipient has received no payment of the Grant/Loan Proceeds, any Subsequent DOB Proceeds shall be used by the Grantor/Lender to reduce payments of the Grant/Loan Proceeds to the Recipient, and all Subsequent DOB Proceeds shall be returned to the Recipient.
3. If the Recipient has received a portion of the Grant/Loan Proceeds, any Subsequent DOB Proceeds shall be used, retained and/or disbursed in the following order: (A) Subsequent DOB Proceeds shall first be used to reduce the remaining payments of the Grant/Loan Proceeds, and Subsequent DOB Proceeds in such amount shall be returned to the Business; and (B) any remaining Subsequent DOB Proceeds shall be retained by the Grantor/Lender and remitted to ODOC.
4. If the Grantor/Lender makes the determination that the Recipient does not qualify to participate in the Program or the Recipient determines not to participate in the Program, the Subsequent DOB Proceeds shall be returned to the Recipient, and this Agreement shall terminate.

Once the Grantor/Lender has recovered an amount equal to the Grant/Loan Proceeds paid to the Recipient, the Grantor/Lender will reassign to the Recipient any rights assigned to the Grantor/Lender pursuant to this Agreement.

The Recipient represents that all statements and representations made by the Recipient regarding Proceeds received by the Grantor/Lender shall be true and correct as of the date of Closing.

NOTICE: The Recipient and the person executing this Agreement on behalf of the Recipient are hereby notified that intentionally or knowingly making a materially false or misleading written statement to obtain property or credit, including a mortgage loan, is a violation of 18 U.S. Code § 1010 and,

depending upon the amount of the Grant/Loan Proceeds, is punishable by fine, imprisonment for up to two years, or both.

The person executing this Agreement on behalf of the Recipient hereby represents that he\she has received, read, and understands this notice of penalties for making a materially false or misleading written statement to obtain the Grant/Loan Proceeds.

In any proceeding to enforce this Agreement, the Grantor/Lender shall be entitled to recover all costs of enforcement, including actual attorney's fees. Furthermore, such proceedings shall take place in the State of Oklahoma in either the Western District of the State of Oklahoma or in the District Court of Oklahoma County

RECIPIENT

City of Muskogee

By:_____

Name: _Ryan Lowe_____

Title: __Mayor_____

GRANTOR/LENDER:

Oklahoma Department of Commerce

By: _____

Name:_____

Title:_____

Regular City Council

14.

Meeting Date: 09/28/2026
Initiator: Kristal McClain, PW Office Admin II
Department: Public Works
Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval to adopt a Citizen Participation Plan as required for the City's applications to the CDBG-DR 2022 Grant for the Meadows Stormwater Master Plan study, or take other necessary action. (Mike Stewart)

BACKGROUND:

The State of Oklahoma has funding for the diaster recovery from the May 2022 flood that hit Muskogee very hard. During this event, the Meadows was one of the highest impacted areas in the state. During the flooding event the Meadows had an estimated 60 individuals rescued by emergency responders and an estimated 28 homes flooded. The proposed project is to hire an engineering firm and have them develop The Meadows Stormwater Master Plan Study to develop a comprehensive technical understanding of flood behavior, evaluate infrastructure deficiencies, and identify feasible flood mitigation projects.

The City of Muskogee City Council has, by separate resolution, affirmed its commitment to apply for and administer Community Development Block Grant Disaster Recovery 2022 funding from the Oklahoma Department of Commerce for The Meadows Stormwater Mastere Plan Study. The funding agency requires the city to adopt a Citizen Participation Plan and attach it to the application for funding.

RECOMMENDED ACTION:

Approve the adoption of the citizen participation plan for the CDBG-DR 2022 application.

Fiscal Impact

Attachments

Citizen Participation Plan

COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY

City of Muskogee CITIZEN PARTICIPATION PLAN

The City of Muskogee intends to implement a citizen participation program for its Community Development Block Grant Disaster Recovery (CDBG-DR) application process to accomplish the following objectives:

- A. Provide for and encourage citizen participation, particularly by low and moderate income persons who reside in areas where CDBG-DR funds are proposed to be used. This will be accomplished by:
 - 1. Providing frequent and timely public notice of CDBG-DR program activities in the local newspaper or by posting at City Hall/County Courthouse.
 - 2. Adopting a comprehensive CDBG-DR Statement of Needs.
 - 3. Conducting a Special Public Hearing to inform citizens of the proposed CDBG-DR project and authorizing the Mayor to sign a CDBG-DR application in a formal Council meeting.
- B. Ensure that citizens will be given reasonable and timely access to local meetings, information, and records relating to proposed and actual use of funds, including, but not be limited to:
 - 1. The amount of CDBG-DR funds to be made available for the current fiscal year, if the proposed project is approved.
 - 2. The range of activities that may be undertaken with those funds.
 - 3. The estimated amount of those funds proposed to be used for activities that will benefit low and moderate income persons.
 - 4. The proposed CDBG-DR activities likely to result in displacement and any anti-displacement and relocation plans developed by the City of Muskogee in accordance with Section 104(d)(1) and (2) of the Act.
 - 5. The basis on which the City of Muskogee may provide technical assistance to groups representative of persons of low and moderate income that may request assistance in developing proposals. The level and type of assistance to be provided is at the discretion of the City of Muskogee and does not necessarily include providing funding to such groups.
 - 6. This requirement will be accomplished by discussing the CDBG-DR proposal during regular Council meetings and in one formal public hearing prior to the submittal of the the City of Muskogee CDBG-DR application. During the hearing the five (5) items listed above will be explained to the public. Records of the CDBG-DR process will be maintained in the City Hall/County Courthouse of the City of Muskogee by the Clerk and will be available upon request for review by the public. A brief summary of the proposed CDBG-DR project will be available for public review after the Council has made its final selection.

COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY

- C. Provide for a minimum of two (2) public hearings; one (1) prior to submission of the application for funding of the project for the purpose of obtaining citizen views and formulating or responding to proposals and questions, and the other end of the grant period if the City of Muskogee receives funding, that discusses the City of Muskogee's accomplishments in relation to initial plans. The application stage hearing will include discussion of CDBG-DR needs, and the development of activities being proposed for CDBG-DR funding. There will be reasonable notice of all hearings, which will be scheduled for times and locations convenient to the potential and actual beneficiaries and which will accommodate the handicapped. Regularly scheduled Council meetings will not be used for this purpose.
1. This requirement will be met through scheduling a Special Public Hearing to discuss the City of Muskogee's CDBG-DR proposal. At this hearing, the proposed project will be reviewed for the public and further citizen input will be solicited. Notice will be given seven (7) working days in advance of this hearing in the Muskogee Phoenix and by posting at the City Hall/County Courthouse. The hearing will be held in the early evening so those citizens who work may attend. A second hearing will be held at the end of the grant period if the City of Muskogee is funded in the CDBG process.
- D. Meet the needs of non-English speaking residents in those instances where a significant number of non-English speaking residents can reasonably be expected to participate in the CDBG-DR process. For example: the City of Muskogee does not currently have a significant population of non-English speaking citizens. However, every effort will be made to accommodate the needs of any non-English speaking citizens who wish to participate.
- E. Provide citizens with reasonable advance notice of, and opportunity to comment on, proposed activities not previously described in the CDBG DR 2022 funding request and on activities which are proposed to be deleted or substantially changed in terms of purpose, scope, location or beneficiaries.

The proposed seven (7) working day notice for all public meetings and hearings in connection with the City of Muskogee CDBG-DR application process is believed by the City of Muskogee to afford citizens with reasonable advance notice. In addition, if any change is proposed to the purpose, scope, location, or beneficiaries of the proposed project or if the CDBG-DR project budget changes by more than 25%, the public will be notified and afforded an opportunity for additional input.

- F. Provide the place, telephone number, and times when citizens are able to submit written complaints or grievances and the process the City of Muskogee will use to provide a timely, written response to such complaints or grievances. For example: Citizens with comments or grievances on the CDBG-DR process may submit them in writing or in person at the City Hall/County Courthouse during regular business hours or may call (918-684-6333). The City of Muskogee will respond to such comments or grievances within fifteen (15) working days, where practicable.

By formally adopting this Citizen Participation Plan, the City of Muskogee City Council/Board of Commissioners accepts the responsibility for implementing its provisions. The Council further

**COMMUNITY DEVELOPMENT BLOCK GRANT
DISASTER RECOVERY**

charges all employees and contractors with the responsibility of implementing this plan and living up to the spirit of the citizen participation requirements of the CDBG-DR program.

Adopted this 28th day of September, 2026 by the City Council/Board of Commissioners of the City of Muskogee.

Ryan Lowe, Mayor

(Type) Name and Title of Chief Elected Official

Date

Signature of Chief Elected Official

[S E A L]

Attest:

Subscribed and sworn to before me _____, 20____. My commission

expires _____, 20____.

Commission No. _____

Clerk Signature

Regular City Council

15.

Meeting Date: 09/28/2026
Initiator: Kristal McClain, PW Office Admin II
Department: Public Works
Staff Information Source:

Information

AGENDA ITEM TITLE:

Discuss and receive a report from the Oklahoma Department of Transportation (ODOT) regarding the Highway 69 Road Project, and take other necessary action. (Mike Stewart)

BACKGROUND:

The Oklahoma Department of Transportation (ODOT) is set to commence a significant road project on Highway 69 starting October 30, 2026. This project involves a removal of a bridge that poses safety concerns due to its structural integrity. Given the way the bridge was constructed, it cannot be dismantled piece by piece, making it necessary to close off a section of the highway entirely during the demolition process.

ODOT emphasizes that maintaining traffic flow while safely addressing the bridge's removal is not feasible. Therefore, the closure is vital to ensure the safety of both motorists and workers during the project. Detailed plans and updates regarding detours and timelines will be communicated through official channels to keep the community informed and minimize disruptions.

RECOMMENDED ACTION:

Receive report.

Fiscal Impact

Attachments

No file(s) attached.

Regular City Council**16.**

Meeting Date: 09/28/2026

Submitted For: Chad Farmer, Police

Initiator: Tammy Tracy, City Clerk

Department: Police

Staff Information Source:

Information**AGENDA ITEM TITLE:**

Consider approval of Resolution No. 3110 declaring items of personal property presently in possession of the City of Muskogee, to be surplus to the needs of the City of Muskogee, and authorize the City Manager, or his designee, to offer for sale or dispose of the same, all as per attached list, or take other necessary action. (Kendal Francis)

BACKGROUND:

Items listed within Resolution 3110 to be considered for surplus from this fiscal year.

RECOMMENDED ACTION:

Approve items for surplus.

Fiscal Impact**Attachments**Resolution 3110

RESOLUTION NO. 3110

A RESOLUTION DECLARING CERTAIN ITEMS OF PERSONAL PROPERTY PRESENTLY IN THE POSSESSION OF THE CITY OF MUSKOGEE, TO BE SURPLUS TO THE NEEDS OF THE CITY OF MUSKOGEE AND AUTHORIZING THE CITY MANAGER TO OFFER FOR SELL OR DISPOSE OF THE SAME AS ATTACHED LIST.

WHEREAS, the City of Muskogee, Oklahoma has in its possession certain items of personal property which can no longer be put to good use; and

WHEREAS, the City of Muskogee desires to dispose of items of personal property, which are no longer needed, as surplus properties, according to the provisions of the Charter and the Ordinances of the City;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MUSKOGEE, OKLAHOMA;

SECTION 1: The property listed herein is hereby declared to be surplus to the needs of the City of Muskogee, Oklahoma.

<u>ITEM DESCRIPTION</u>	<u>QT</u>	<u>WORKS?</u>	<u>SERIAL #</u>	<u>BRAND</u>	<u>MODEL</u>
800MHZ Radio & Charger/Mic	1	Yes	205CLM1050	Motorola	H46UCF9PW68N
800MHZ Radio & Charger/Mic	1	Yes	205CLM1058	Motorola	H46UCF9PW68N
800MHZ Radio & Charger/Mic	1	Yes	205CLM1018	Motorola	H46UCF9PW68N
800MHZ Radio & Charger/Mic	1	Yes	205CLM1065	Motorola	H46UCF9PW68N
800MHZ Radio & Charger/Mic	1	Yes	205CLM1020	Motorola	H46UCF9PW68N
800MHZ Radio & Mic	1	Yes	514CLM0651	Motorola	M21URM9PW1AN
800MHZ Radio & Mic	1	Yes	514CLM0697	Motorola	M21URM9PW1AN
800MHZ Radio & Mic	1	Yes	514CLM0664	Motorola	M21URM9PW1AN
Impress Adaptive Bank Charger	1	Yes	1006MKN010L	Motorola	WPLN4121BR



SECTION 2: The City of Muskogee authorizes the City Manager to sell or otherwise dispose of said real property and personal property listed above.

PASSED AND APPROVED by the City Council of the City of Muskogee, Oklahoma this _____ day of _____, 2026.

CITY OF MUSKOGEE,
A municipal corporation,

RYAN LOWE, MAYOR

ATTEST

TAMMY L. TRACY, CITY CLERK

APPROVED as to form and legality this _____ day of _____, 2026.

INTERIM CITY ATTORNEY

Regular City Council**17.****Meeting Date:** 09/28/2026**Submitted For:** Chad Farmer, Police**Initiator:** Tammy Tracy, City Clerk**Department:** Police**Staff Information Source:** Police Chief Chad Farmer

Information**AGENDA ITEM TITLE:**

Consider approval for the Muskogee Police Department to donate eight (8) radios and chargers declared surplus to the needs of the City, to the Mountain View Volunteer Fire Department, or take other necessary action. (Chad Farmer)

BACKGROUND:

Muskogee Police Department would like the opportunity to support the Mountain View Volunteer Fire Department with these surplus radios. With the passage of the Muskogee County public safety tax, funding is now available to purchase new radios and with our extra surplus their fire department could utilize these used radios.

ITEM

<u>DESCRIPTION</u>	<u>QTY</u>	<u>WORKS?</u>	<u>SERIAL #</u>	<u>BRAND</u>	<u>MODEL</u>
800MHZ Radio & Charger/Mic	1	Yes	205CLM1050	Motorola	H46UCF9PW68N
800MHZ Radio & Charger/Mic	1	Yes	205CLM1058	Motorola	H46UCF9PW68N
800MHZ Radio & Charger/Mic	1	Yes	205CLM1018	Motorola	H46UCF9PW68N
800MHZ Radio & Charger/Mic	1	Yes	205CLM1065	Motorola	H46UCF9PW68N
800MHZ Radio & Charger/Mic	1	Yes	205CLM1020	Motorola	H46UCF9PW68N
800MHZ Radio & Mic	1	Yes	514CLM0651	Motorola	M21URM9PW1AN
800MHZ Radio & Mic	1	Yes	514CLM0697	Motorola	M21URM9PW1AN
800MHZ Radio & Mic	1	Yes	514CLM0664	Motorola	M21URM9PW1AN
Impress Adaptive Bank Charger	1	Yes	1006MKN010LL	Motorola	WPLN4121BR

RECOMMENDED ACTION:

Approve the donation of surplus radios and chargers to the Mountain View Volunteer Fire Department.

Fiscal Impact**Attachments**

Mountain View Fire Request for Radios



Mountain View Volunteer Fire Department

2241 South 74th St. West Muskogee Ok 74401

Fire Chief Josh Wood 918-869-6586

Email: jwood1717@icloud.com

9/15/26

Dear Chief Farmer,

On behalf of the Mountain View Volunteer Fire Department, I am writing to respectfully request the transfer of surplus radio equipment currently being decommissioned by the Muskogee Police Department.

We understand that your department is surplusing communication assets, including three (3) mobile (car) radios and five (5) handheld portable radios. Our department has an immediate need for additional communication equipment to support emergency response operations, and these radios would significantly enhance our capabilities and interoperability in the field.

Receiving this equipment through an interdepartmental transfer would allow us to maximize the use of existing public safety resources while minimizing costs to our department. We are prepared to coordinate all necessary logistics, including pickup, documentation, and any required reprogramming to meet our operational needs.

Please advise if there are any required forms, approvals, or procedures we should complete to move forward with this request. We greatly appreciate your consideration and support. Thank you for your time and assistance.

Respectfully,

Todd Cumbey
Assistant Chief
Mountain View Volunteer Fire Department

Regular City Council**18.**

Meeting Date: 09/28/2026

Submitted For: Chad Farmer, Police

Initiator: Chad Farmer, Police
Chief

Department: Police

Staff Information Source:

Information**AGENDA ITEM TITLE:**

Consider approval for the Police Department to hire Metro Emergency Upfitters, LLC, for the purpose of upfitting 20 new police vehicles with emergency equipment, under State Contract SW 141 and SW 142, in the amount of \$358,747.77, or take other necessary action. (Chad Farmer)

BACKGROUND:

This quote is to upfit the 20 new Ford Explorers, that council previously approved, with the necessary emergency equipment needed to ensure the effectiveness and safety of our officers.

Metro Emergency Upfitters LLC has the state contract pricing (State contract numbers: SW141 and SW142) for the equipment and installation. They are based out of Oklahoma City but have a shop in Pryor.

We attempted to get James Hodge Ford to do the upfitting at their request, but the timing was not satisfactory for them to get what they needed to have in place, so they declined.

RECOMMENDED ACTION:

Approve the Police Department to use Metro Emergency Upfitters LLC to upfit the 20 new police vehicles with emergency equipment under the state contract price of \$358,747.77.

Fiscal Impact**FUNDING SOURCE:**

The funding for this project is partially coming from city funds and the rest from the Muskogee Medical Foundation low interest loan.

Attachments**Quote**

Metro Emergency Upfitters LLC

4401 E Hefner Rd, Suite C
Oklahoma City, OK 73131-6106
405-610-6004



Bill To:

City Of Muskogee Police Department
Christopher Dean
112 S. 3rd St.
Muscogee, OK 74401

Quote Date: 9/14/2026

Quote #: 9529

P.O. Number:

Sales Rep: BEP

Year: 2026 Make and Model: Ford PIU

Unit Number: VIN #:

Order Type

Qty	Part Number	Description	Price	Extended
1	STATE CONTRACT 141	SW141 Supplier # 0000376754 ID # 0000374561 Contract # 0-5882		0.00
1	STATE CONTRACT 142	SW142 Supplier # 0000376754 ID # 0000374561 Contract # 0-5902		0.00
20	Install COE	MEU - Install Customers Own Equipment Radio 1 - APX4500 Model# M22URS9PW1BN Stalker Radar - Brackets - Cables Getac Tablet - F110 With External Keyboard	0.00	0.00
20	MEU-VIH	MEU - Vehicle Integration Harness, Includes: Blue Sea Timer, Fuse Panel, & Vehicle Specific Mounting Bracket	750.00	15,000.00
20	Install	MEU - Install Activate Factory Headlight Flasher	0.00	0.00
20	WES-36-2125	Westin - '20 Ford Interceptor Utility, Push Bumper Elite	351.77	7,035.40

E-mail: sales@meuokc.com

Website: www.meuokc.com

Metro Emergency Upfitters LLC

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Oklahoma City, OK 73131-6106
405-610-6004



Bill To:

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Christopher Dean
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Quote Date: 9/14/2026

Quote #: 9529

P.O. Number:

Sales Rep: BEP

Year: 2026 Make and Model: Ford PIU

Unit Number: VIN #:

Order Type

Qty	Part Number	Description	Price	Extended
20	WES-36-2125PB	Westin - '20 Ford Interceptor Utility, Pit Bar Elite	320.65	6,413.00
20	WES-36-2125W	Westin - '20 Ford Interceptor Utility, Wing Wrap Elite	221.36	4,427.20
20	WES-36-2125WC	Westin - '20 Ford Interceptor Utility, Elite Upright Wire Cover	40.89	817.80
20	WES-36-6005F2MP	Westin - Push Bumper Elite Light Channel For Federal Signal (2) (MicroPulse)	40.89	817.80
40	FED-ES100C	Federal Signal - 100W Siren Speaker	0.00	0.00
40	FED-ESB-U	Federal Signal - DynaMax ES100C Universal Speaker Bracket	0.00	0.00
20	FED-ICSPL24	Federal Signal - ICON Utility LED 24-inch work light bar, White flood/spot, 6650 Lumen	92.40	1,848.00
20	FED-RBKIT1-COMPACT	Federal Signal - Single Rumbler Compact Low Frequency Speaker for Use with Sirens with Integrated Rumbler Capability	218.75	4,375.00

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Quote Date: 9/14/2026

Quote #: 9529

P.O. Number:

Sales Rep: BEP

Year: 2026 Make and Model: Ford PIU

Unit Number: VIN #:

Order Type

Qty	Part Number	Description	Price	Extended
20	FED-RBS-FPIU20ND	Federal Signal - '20-'26 Ford PI Utility, Single Rumbler Solo or Single Compact, No Drill, Passenger Side Bracket	0.00	0.00
160	FED-MPS63U-RBW	Federal Signal - MicroPulse Ultra 6 Tri Color, 18-LED, Red/Blue/White Location: x2 Front Light Channel x2 Front PITS x4 (2) On Each Rocker Panel - Use Wedges	105.00	16,800.00
80	FED-MPS62U-RB	Federal Signal - Micropulse Dual Color 12 LED (Red/Blue) Layout: x2 Rear Quarter Windows - Use Shrouds x2 Tag Lights	81.25	6,500.00
40	FED-MPSM6U-FPIU20SMW	Federal Signal - Pair of 20-Degree Rubber Mounting Wedges	11.25	450.00

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Quote Date: 9/14/2026

Quote #: 9529

P.O. Number:

Sales Rep: BEP

Year: 2026 Make and Model: Ford PIU

Unit Number: VIN #:

Order Type

Qty	Part Number	Description	Price	Extended
20	FED-ALGT53JX-P3LB	Federal Signal - 53" Allegiant Light Bar, Tri-Color (Red/Blue/White) Warning Lights,(Red/Blue/Amber) TA, Low Hook Mount, Black Domes, Convergence Network Compatible	1,593.79	31,875.80
20	FED-HKB-FPIU20-HP	Federal Signal - '20-'25 Ford PIU, Lightbar Hook Kit, Hot Pursuit	0.00	0.00
20	JOT-425-6703	Jotto - '20+ Ford PI Utility DGS Contour Console (12" FP) Layout: Aux Plate (425-6701) Radio 1 (425-6141) Controller (425-6666)	548.94	10,978.80
20	JOT-425-6701	Jotto - USB-A/USB-C and 12V Power Outlets x2 in 2" Faceplate	84.81	1,696.20
20	JOT-425-1849	Jotto - Side Mount Arm Rest for Wide Body AR/ZRT Console	98.61	1,972.20
20	JOT-425-6205	Jotto - Dual Cup Holder External Mount	50.00	1,000.00

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Quote Date: 9/14/2026

Quote #: 9529

P.O. Number:

Sales Rep: BEP

Year: 2026 Make and Model: Ford PIU

Unit Number: VIN #:

Order Type

Qty	Part Number	Description	Price	Extended
60	MAG-MM	Magnetic Mic - Magnetic Holder For A Single Microphone	31.20	1,872.00
40	JOT-425-3692	Jotto - Microphone L - Bracket	13.40	536.00
20	WEI-003	Weiser Solutions - Universal 36" Length (6-Ch. Backbone) Weapon Mount w/ Universal Handcuff-Style Lock	363.35	7,267.00
20	HAV-C-HDM-204	Havis - 8.5" Heavy Duty Telescoping Pole, Side Mount, Short Handle	197.35	3,947.00
20	HAV-C-UMM-103	Havis - Universal Monitor Mount Assembly	116.22	2,324.40
20	HAV-C-ADP-110	Havis - C-MD-100 Series to C-UMM Bracket Assembly	35.10	702.00
20	HAV-C-KBM-202	Havis - Rugged Keyboard Mount and Adapter Combination	141.18	2,823.60
20	HAV-C-MD-112	Havis - 11" Slide Out Locking Swing Arm w/ Motion Adapter	304.99	6,099.80

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Christopher Dean
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Muscogee, OK 74401

Quote Date: 9/14/2026

Quote #: 9529

P.O. Number:

Sales Rep: BEP

Year: 2026 Make and Model: Ford PIU

Unit Number: VIN #:

Order Type

Qty	Part Number	Description	Price	Extended
20	HAV-DS-GTC-222-BW	Havis - Docking Station For Getac F110 Tablet With External Power Supply with Bare Wire	751.92	15,038.40
12	WES-35-10085	Westin - '20-'25 Ford PI Utility, Defender Modular Front Partition (Replaces WES-35-20045)	879.40	10,552.80
20	WES-35-12045	Westin - '20 Ford PI Utility, Defender Series Rear Cargo Barrier	400.08	8,001.60
12	WES-35-16045	Westin - '20 Ford PI Utility, Defender Series Window Guards	150.57	1,806.84
20	FED-PF400R	Federal Signal - Pathfinder Light/Siren Remote Head, 400 Watt, Integrated Rumbler Capability, & Dual Tone Controls. OBD Integration, w/Harness	1,593.75	31,875.00
20	FED-PFSPLTR-12	Federal Signal - Pathfinder 12-to-1 Ethernet Splitter	36.00	720.00
20	FED-OBDCABLE16-7	Federal Signal - 16-ft OBDII Interface Cable, Ford, PIU 2025	123.75	2,475.00

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Quote Date: 9/14/2026

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P.O. Number:

Sales Rep: BEP

Year: 2026 Make and Model: Ford PIU

Unit Number: VIN #:

Order Type

Qty	Part Number	Description	Price	Extended
20	FED-EXPMOD24	Federal Signal - 24-Channel Expansion Module Pathfinder® Siren Series	218.75	4,375.00
20	FED-PFSYNC-1	Federal Signal - Vehicle GPS On-scene Sync Module	196.25	3,925.00
20	FED-Z258B577D-03	Federal Signal - Dynamic Microphone w/Mod Mounted Driver D-pillar	92.50	1,850.00
20	FED-RMK-PF400	Federal Signal - Remote Extension Kit For PF400 Mic	41.25	825.00
40	FED-COM3SRWC	Federal Signal - Commander 3" Compartment LED Light, Red/White Mount in Rear Hatch Facing Ground When Open	52.50	2,100.00
20	SOS-ECVDMLTAL00	SoundOff Signal - White/Red LED Domelight Mounted Over Console	69.12	1,382.40
20	AMZ-J22-572R-24V	MEU - Rotary Switch 3 Position, LED Ring Light, 22mm	23.387	467.74
40	FED-MPSM6U-WIN	Federal Signal - MicroPulse Window Shroud Kit For MPS-6U Series	40.00	1,600.00

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Sales Rep: BEP

Year: 2026 Make and Model: Ford PIU

Unit Number: VIN #:

Order Type

Qty	Part Number	Description	Price	Extended
20	FED-ELSD-FPIU20RBW	Federal Signal - '20+ Ford PI Utility, D-Pillar Lighting System, Red/Blue/White	1,402.50	28,050.00
20	TAO-PATR-SP-18-B-5M	Taoglas - 18-in-1 Permanent Mount Antenna 2*GNSS, 9*5G/4G, 5*Wi-Fi, 1*SDARS, 1*LMR Whip With SMA/RP-SMA/Quad FAKRA Code E and Code D Connector and 5M RG-174/TGC-200 Cables	584.35	11,687.00
20	STL-77555	Streamlight - Ultrastinger LED, 12V DC Charger	200.002	4,000.04

E-mail: sales@meuokc.com

Website: www.meuokc.com

Metro Emergency Upfitters LLC

4401 E Hefner Rd, Suite C
Oklahoma City, OK 73131-6106
405-610-6004



Bill To:

City Of Muskogee Police Department
Christopher Dean
112 S. 3rd St.
Muscogee, OK 74401

Quote Date: 9/14/2026

Quote #: 9529

P.O. Number:

Sales Rep: BEP

Year: 2026 Make and Model: Ford PIU

Unit Number: VIN #:

Order Type

Qty	Part Number	Description	Price	Extended
2	SAM-PST-1000F-12	Samlex America - Power Inverter; PST Series; Inverts 12 Volt DC To 120 Volt AC; 1000 Watt Continuous Output Power/ 2000 Watt Surge; 8.5 Amp Output; 85 Percent Efficiency; With Dual GFCI Protected AC Outlets; Temperature Controlled Cooling Fan; Low Input Voltage Warning Alarm/ Short Circuit/ Ground Fault/ Over Loading/ Over Temperature/ Reverse Polarity Protection; With Pin-Type Battery Cable Lugs; 15.63 Inch Length x 9.47 Inch Width x 3.23 Inch Height	672.475	1,344.95
20	Supplies	MEU - Shop Supplies	274.60	5,492.00
760	Labor	MEU - Labor	110.00	83,600.00

Disclaimer: This Estimate is intended to detail the scope of work as envisioned by MEU and customer. Upon issuance of a Purchase Order by customer, the Estimate shall be deemed accepted and scope of work shall be deemed to be defined between the parties. Upon acceptance, changes to the scope of work by customer may result in additional charges to the final invoice. This Estimate shall be valid for Thirty (30) days from the date hereof subject to tariff adjustment by third party vendors.

Total \$358,747.77

Regular City Council**19.****Meeting Date:** 09/28/2026**Submitted For:** Chad Farmer, Police**Initiator:** Chad Farmer, Police
Chief**Department:** Police**Staff Information Source:**

Information**AGENDA ITEM TITLE:**

Consider approval for the Muskogee Police Department to accept a donation in the amount of \$3,546.00 from the Cherokee Nation, or take other necessary action. (Chad Farmer)

BACKGROUND:

Cherokee Nation District 4 Council Member Uriah Grass donated \$3,546.00 to the Muskogee Police Department to use for operations. MPD will use it to support the peer support program for our officers.

RECOMMENDED ACTION:

Approve to receive donation.

Fiscal Impact**FUNDING SOURCE:**

Cherokee Nation Donation in the amount of \$3,546.00.

Attachments

Cherokee Nation Check



CHEROKEE NATION
P.O. BOX 948
TAHLEQUAH, OKLAHOMA 74465
(918) 453-5000

**ACCOUNTS
PAYABLE**

(1896)

BANK OF OKLAHOMA

2122854

DATE
Void After 90 Days
08/14/2026

AMOUNT

*****3,546.00

PAY *Three Thousand Five Hundred Forty Six and 00/100 Dollars*

TO THE
ORDER
OF

MUSKOGEE POLICE DEPARTMENT
PO BOX 1927
MUSKOGEE OK 74402-1927
US

[Signature]
By: H. W.

⑈02122854⑈ ⑆103900036⑆ 313864963⑈

CHEROKEE NATION
TAHLEQUAH, OKLAHOMA

MUSKOGEE POLICE DEPARTMENT, PO BOX 1927, MUSKOGEE OK 74402-1927, US

2122854

Check Date: 08/14/26

(1896)

P.O.	Description	Invoice	Amount
		LEF- ORG SUPPORT 2026	\$3,546.00
TOTAL:			\$3,546.00

Regular City Council**20.**

Meeting Date: 09/28/2026
Submitted For: Avery Rigney, Public Works
Initiator: Avery Rigney, Asst. Public Works Director
Department: Public Works
Staff Information Source:

Information**AGENDA ITEM TITLE:**

Consider approval for the City Manager to negotiate and execute an agreement with Professional Engineering Consultants (PEC), in an amount not-to-exceed \$380,000.00, for development of a Comprehensive Safety Action Plan for the City's transportation system as a part of the Safe Streets 4 All Grant, or take other necessary action. (Mike Stewart)

BACKGROUND:

The City of Muskogee was awarded a **Safe Streets 4 All (SS4A) grant** through the U.S. Department of Transportation to develop a Comprehensive Safety Action Plan for the City. The purpose of the grant is to evaluate roadway safety, identify areas of elevated crash risk, engage the community, and develop strategies and projects intended to reduce serious injuries and fatalities for all roadway users.

The City issued a Request for Proposals seeking a qualified consultant to complete the SS4A Comprehensive Safety Action Plan. The scope includes a citywide safety assessment and data analysis, public and stakeholder engagement, development of a prioritized list of safety strategies and projects, a supplemental Safe Routes to School component, a non-motorized safety component, and a demonstration activity to assist in evaluating potential safety improvements.

PEC has been selected to negotiate an agreement with the City to provide the professional services necessary to complete the SS4A project. The proposed agreement will establish the scope of services, schedule, deliverables, and compensation for the project. Staff is requesting City Council authorization to allow the City Manager to negotiate and enter into an agreement with PEC for the development of the City's SS4A Comprehensive Safety Action Plan.

This is an 80/20 match, so the City is only responsible for 20% of the total expenditure on the project. If the total funds are expended, the City will pay up to \$76,000. This has been budgeted.

RECOMMENDED ACTION:

Approve

Fiscal Impact**FUNDING SOURCE:**

Account # 500-6030 will be used

Attachments

No file(s) attached.

Regular City Council

21.

Meeting Date: 09/28/2026
Initiator: Kristal McClain, PW Office Admin II
Department: Public Works
Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval to ratify the emergency repair of the Trickling Filter at the Wastewater Treatment Plant by Cook's Consulting, LLC, in the amount of \$87,045.00, as completed under the City's Emergency Purchasing Policy, or take other necessary action. (Mike Stewart)

BACKGROUND:

The trickling filter serves as the sole treatment process at the Wastewater Treatment Plant. To ensure continued operations during the construction of the new sewer plant, we are required to meet specific regulatory criteria. Unfortunately, we have failed to comply with our discharge permit this month due to malfunctioning equipment in the trickling filter.

In light of this situation, City Manager Kendal Francis has authorized an emergency purchase to address these urgent repairs. We are currently finalizing the documentation and preparations necessary for the city council's approval. This proactive approach aims to rectify the issues promptly and maintain compliance with environmental standards, ensuring the plant can operate effectively throughout the transition period.

The sewer plant, constructed in the 1950s, has undergone periodic upgrades over the years. However, meeting evolving environmental standards has become increasingly challenging. Currently, the plant operates using a trickling filter system, a technology that was once prevalent but is now outdated; we are the only sewer planting the state still relying on this method.

To address these challenges, Cook Consulting LLC has proposed a comprehensive solution. They will provide engineering, fabrication, coating, equipment, crane services, labor, and materials necessary to construct and install a new temporary support town and bearing assembly for the existing rotating trickling filter distribution system at the wastewater treatment plant.

This upgrade is essential not only to enhance the plant's operational efficiency but also to ensure compliance with modern regulatory requirements. By investing in this temporary structure, we aim to extend the lifespan of our current system while we work on the construction of our new plant. Additionally, this initiative will help mitigate any potential disruptions in service and improve overall wastewater management in our community.

Cook Consulting, LLC to implement these crucial upgrades and ensure that our plant meets the needs of our residents and the environment.

RECOMMENDED ACTION:
Approve trickling filter repairs.

Fiscal Impact

FUNDING SOURCE:
500-6560-432.64-50

Attachments

Proposal

PROPOSAL

MUSKOGEE WWTP - TRICKLING FILTER DISTRIBUTOR SUPPORT TOWER

Date	August 26, 2026	Proposal No.	CCP-26-0826
Submitted To	City of Muskogee	Bid Type	Lump Sum
Project	Trickling Filter Distributor Rebuild	Design Life	Temporary - 3 Years

Cook Consulting LLC proposes to furnish the engineering, fabrication, coating, equipment, crane service, labor, and materials necessary to construct and install a new temporary support tower and bearing assembly for the existing rotating trickling filter distributor at the Muskogee WWTP.

LUMP-SUM PROPOSAL

\$87,045.00

SCOPE OF WORK

Fabricate and install a new epoxy-coated carbon-steel distributor support tower over the existing concrete distributor vault; furnish new base and transition plates, anchor bolts, 36-inch and 12-inch steel tower sections, bearing and roller assemblies, and the Rigney diverter; provide shop fabrication, field fit-up, crane support, alignment, grouting, coating, and installation. Reinstall and support the existing rotating distributor assembly as required for temporary operation.

EXISTING DISTRIBUTION ARM REPAIR ALLOWANCE

The lump-sum proposal includes a **\$7,500 allowance** for repairs to the existing distribution arms identified during disassembly and installation. Repairs beyond this allowance will require authorization before proceeding.

INCLUSIONS / ASSUMPTIONS

Pricing is based on the current conceptual tower configuration and a three-year temporary design life. The existing concrete distributor vault will remain in service and is assumed suitable to receive the new tower anchorage. Final dimensions, rotor geometry, bearing bolt pattern, elevations, and field fit-up will be verified before fabrication. Work includes normal welding consumables, rigging, miscellaneous hardware, epoxy coating materials, and reasonable startup/alignment assistance.

CLARIFICATIONS / EXCLUSIONS

Major reconstruction of the existing distributor arms beyond the stated \$7,500 allowance; replacement of the complete distributor rotor or arms; concrete structural repairs not required for ordinary anchorage; electrical work; bypass pumping; process modifications; and unforeseen concealed conditions are excluded unless authorized in writing. Proposal is valid for 30 days.

ACCEPTANCE

Acceptance of this proposal authorizes Cook Consulting LLC to perform the work described above for the lump-sum amount of **\$87,045.00**, subject to the stated scope, allowance, assumptions, and exclusions.

Accepted By: _____

Title: _____

Signature: _____

Date: _____

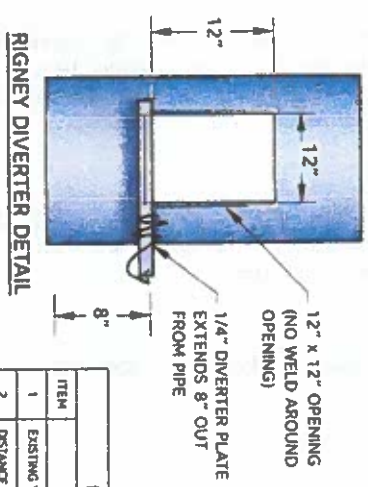
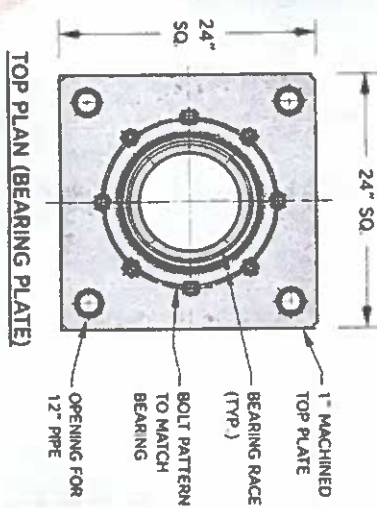
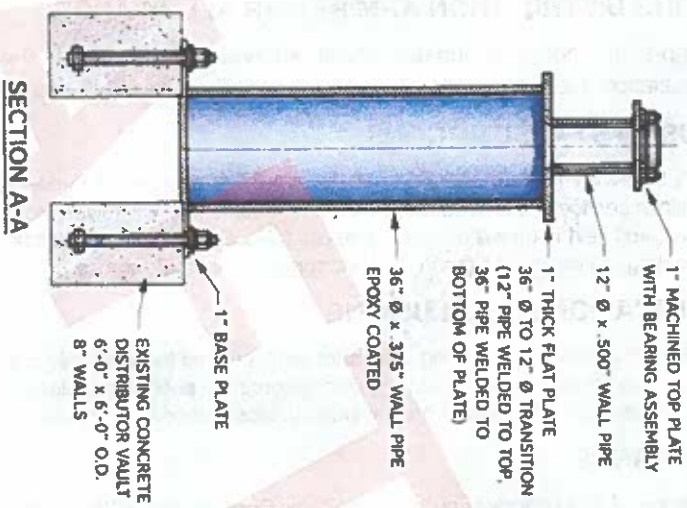
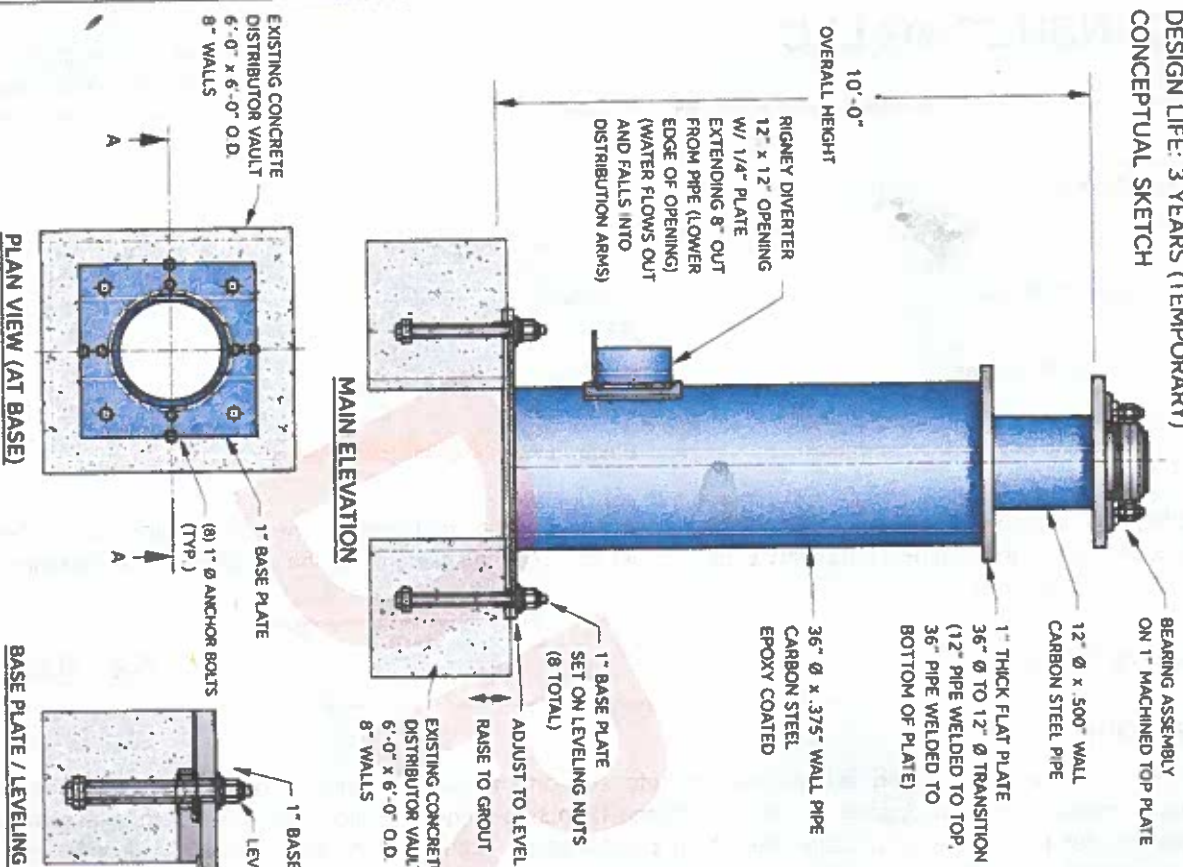
Submitted By: Justin K. Cook, P.E. | Owner

MUSKOGEE WWTP - TRICKLING FILTER DISTRIBUTOR

NEW SUPPORT TOWER & BEARING ASSEMBLY

DESIGN LIFE: 3 YEARS (TEMPORARY)

CONCEPTUAL SKETCH



- GENERAL NOTES:**
1. MATERIAL: CARBON STEEL, EPOXY COATED (WASTEWATER SERVICE)
 2. DESIGN LIFE: 3 YEARS (TEMPORARY)
 3. FABRICATE IN SHOP: PROVIDE SHOP PRIMER BEFORE COATING
 4. FIELD VERIFY ALL DIMENSIONS BEFORE FABRICATION.
 5. ALL WELDS 1/4" CONT. FILLET UNLESS NOTED OTHERWISE

KEY DIMENSIONS (VERIFY IN FIELD)			
ITEM	DESCRIPTION	TARGET	FIELD VERIFY
1	EXISTING VAULT INSIDE DIMENSION	6' 4" I.D.	
2	DISTANCE TOP OF VAULT TO BEARING PLATE TOP	10'-0"	
3	BEARING BOLT PATTERN	AS REQUIRED	
4	ROTOR SHAFT DIAMETER	AS REQUIRED	

DATE: 5/16/2024 SCALE: NTS

Regular City Council

22.

Meeting Date: 09/28/2026
Initiator: Kristal McClain, PW Office Admin II
Department: Public Works
Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval to accept ODEQ Permit No. SL000051260580, for the construction of 9,827 linear feet of twenty one (21) inch PVC sewer lines and all appurtenances, to serve the Scissortail Offsite Improvements, or take other necessary action. (Mike Stewart)

BACKGROUND:

Construction of sewer lines, and all appurtenances to serve the Scissortail Offsite Improvements. It will become a public line once construction is completed. Scissortail Offsite Improvements will own the line for a year, and once the year is completed, the City will maintain the sewer lines.

RECOMMENDED ACTION:

Accept ODEQ Permit No. SL000051260580, sewer lines for Scissortail Offsite Improvements.

Fiscal Impact

Attachments

ODEQ Permit No. SL000051260580



September 4, 2026

Kendal Francis, City Manager
City of Muskogee
301 S. Cherokee St.
Muskogee, Oklahoma 74403

Received

SEP 09 2026

City Manager

Re: Permit No. SL000051260580
Scissortail Offsite Improvements
Facility No. S-20415

Dear Francis:

Enclosed is Permit No. SL000051260580 for the construction of 9,827 linear feet of twenty one (21) inch PVC sewer lines and all appurtenances to serve the Scissortail Offsite Improvements, Muskogee County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by the Department of Environmental Quality ("DEQ") on September 4, 2026. Any deviations from the approved plans and specifications affecting capacity, flow, or operation of units must be approved, in writing, by DEQ before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the City of Muskogee, after which it should be made a matter of permanent record.

Approved plans and specifications are available upon request.

Respectfully,

A handwritten signature in black ink, appearing to read "Julie".

Julie Jacob, E.I.
Construction Permit Section
Water Quality Division

Enclosure

TH

PERMIT TO CONSTRUCT

September 4, 2026

Pursuant to O.S. 27A 2-6-304, the City of Muskogee is hereby granted this Tier I Permit to construct 9,827 linear feet of twenty one (21) inch PVC sewer lines and all appurtenances to serve the Scissortail Offsite Improvements, located in NE 1/4 of NE 1/4 of Section 16, T-14-N, R-18-E, Muskogee County, Oklahoma, in accordance with the plans approved September 4, 2026.

By acceptance of this permit, the permittee agrees to operate and maintain the facilities in accordance with the Oklahoma Administrative Code ("OAC") 252:606 rules and to comply with Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

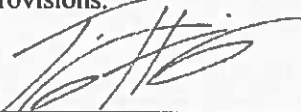
This permit is issued subject to the following provisions and conditions.

- 1) That the recipient of the permit is responsible for ensuring that the project receives supervision and inspection by competent and qualified personnel.
- 2) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.
- 3) That no significant information necessary for a proper evaluation of the project has been omitted and no invalid information has been presented in applying for the permit.
- 4) That wherever water and sewer lines are constructed with spacing of 10 feet or less, sanitary protection will be provided in accordance with OAC 252:656-5-4(c)(3).
- 5) That tests will be conducted as necessary to ensure that the construction of the sewer lines will prevent excessive infiltration and that the leakage will not exceed 10 gallons per inch of pipe diameter per mile per day.
- 6) That the Oklahoma Department of Environmental Quality ("DEQ") shall be kept informed of occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.
- 7) That the permittee will take steps to assure that the connection of house services to the sewers is done in such a manner that the functioning of the sewers will not be impaired and that earth and ground water will be excluded from the sewers when the connection is completed.
- 8) That any deviations from approved plans or specifications affecting capacity, flow, or operation of units must be approved by DEQ before any such deviations are made in the construction of this project.
- 9) That any notations or changes recorded on the official set of plans and specifications in DEQ files shall be part of the plans as approved.

PERMIT No. SL000051260580
FACILITY No. S-20415

- 10) That the recipient of the permit is responsible for the continued operation and maintenance of these facilities in accordance with rules and regulations adopted by the Environmental Quality Board, and that DEQ will be notified in writing of any sale or transfer of ownership of these facilities.
- 11) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by DEQ.
- 12) That the permittee is required to inform the developer/builder that a DEQ Storm Water Construction Permit is required for a construction site that will disturb one (1) acre or more in accordance with OPDES, 27A O.S. 2-6-201 *et. seq.* For information or a copy of the GENERAL PERMIT (OKR10) FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES, Notice of Intent (NOI) form, Notice of Termination (NOT) form, or guidance on preparation of a Pollution Prevention Plan, contact the Storm Water Unit of the Water Quality Division at P.O. Box 1677, Oklahoma City, OK 73101-1677 or by phone at (405) 702-8100.
- 13) That all manholes shall be constructed in accordance with the standards established in OAC 252:656-5-3.
- 14) That when it is impossible to obtain proper horizontal and vertical separation as stipulated in OAC 252:656-5-4(c)(1) and OAC 252:656-5-4(c)(2), respectively, the sewer shall be designed and constructed equal to water pipe, and shall be pressure tested using the ASTM air test procedure with no detectable leakage prior to backfilling, in accordance with OAC 252:656-5-4(c)(3).

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.



Travis Herrian, P.E., Engineering Manager
Construction Permit Section
Water Quality Division

Regular City Council

23.

Meeting Date: 09/28/2026
Initiator: Kristal McClain, PW Office Admin II
Department: Public Works
Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval to accept ODEQ Permit No. WL000051260075, for the construction of 5,372 linear feet of eighteen (18) inch PVC, and 3,255 linear feet of twenty-four (24) inch PVC potable water lines and all appurtenances, to serve the Water Line Upgrade 1A, or take other necessary action. (Mike Stewart)

BACKGROUND:

Construction of potable water lines, and all appurtenances to serve the Water Line Upgrade 1A. It will become a public line once construction is completed. Water Line Upgrade 1A will own the line for a year, and once the year is completed, the City will maintain the sewer lines.

RECOMMENDED ACTION:

Accept ODEQ Permit No. WL000051260075, potable water lines for Water Line Upgrade 1A.

Fiscal Impact

Attachments

ODEQ Permit No. WL000051260075



September 4, 2026

Kendal Francis, City Manager
City of Muskogee
301 S. Cherokee St.
Muskogee, Oklahoma 74403

Re: Permit No. WL000051260075
Water Line Upgrade 1A
PWSID No. OK1021607

Received

SEP 09 2026

City Manager

Dear Francis:

Enclosed is Permit No. WL000051260075 for the construction of 5,372 linear feet of eighteen (18) inch PVC, 3,255 linear feet of twenty four (24) inch PVC potable waterlines and all appurtenances to serve the Water Line Upgrade 1A, Muskogee County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by the Department of Environmental Quality ("DEQ") on September 4, 2026. Any deviations from the approved plans and specifications affecting capacity, flow, or operation of units must be approved, in writing, by DEQ before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the City of Muskogee, after which it should be made a matter of permanent record.

Approved plans and specifications are available upon request.

Respectfully,

Julie Jacob, E.I.
Construction Permit Section
Water Quality Division

Enclosure

TH

PERMIT TO CONSTRUCT

September 4, 2026

Pursuant to O.S. 27A 2-6-304, the City of Muskogee is hereby granted this Tier I Permit to construct 5,372 linear feet of eighteen (18) inch PVC, 3,255 linear feet of twenty four (24) inch PVC potable waterlines and all appurtenances to serve the Water Line Upgrade 1A, located in NE 1/4 of NE 1/4 of Section 16, T-14-N, R-18-E, Muskogee County, Oklahoma, in accordance with the plans approved September 4, 2026.

By acceptance of this permit, the permittee agrees to operate and maintain the facility in accordance with OAC 252:631 and to comply with Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

This permit is issued subject to the following provisions and conditions.

- 1) This water line provides adequate fire flow in accordance with the 2009 International Fire Code through the approved hydraulic analysis. The fire flow provided is 1,000 gpm.
- 2) That the recipient of the permit is responsible for ensuring that the project receives supervision and inspection by competent and qualified personnel.
- 3) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.
- 4) That no significant information necessary for a proper evaluation of the project has been omitted and no invalid information has been presented in applying for the permit.
- 5) That the Oklahoma Department of Environmental Quality ("DEQ") shall be kept informed on occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.
- 6) That wherever water and sewer lines are constructed with spacing of 10 feet or less, sanitary protection will be provided in accordance with OAC 252:626-19-2.
- 7) That before placing this facility into service, at least two samples of the water, taken on different days, shall be tested for bacteria to show that it is safe for drinking purposes. This provision does not apply to raw water lines.
- 8) That any deviations from approved plans or specifications affecting capacity, flow, or operation of units must be approved by DEQ before any such deviations are made in the construction of this project.
- 9) That the recipient of the permit is responsible for the continued operation and maintenance of these facilities in accordance with rules and regulations adopted by the Environmental Quality Board, and that DEQ will be notified in writing of any sale or transfer of ownership of these facilities.

TH

- 10) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by DEQ.
- 11) That the permittee is required to inform the developer/builder that a DEQ Storm Water Construction Permit is required for a construction site that will disturb one (1) acre or more in accordance with OPDES, 27A O.S. Section 2-6-201 *et seq.* For information or a copy of the GENERAL PERMIT (OKR10) FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES, Notice of Intent form, Notice of Termination form, or guidance on preparation of a Pollution Prevention Plan, contact the Storm Water Unit of the Water Quality Division at P.O. Box 1677, Oklahoma City, OK 73101-1677 or by phone at (405) 702-8100.
- 12) That any notations or changes recorded on the official set of plans and specifications in DEQ files shall be part of the plans as approved.
- 13) That water lines shall be located at least fifteen (15) feet from all parts of septic tanks and absorption fields, or other sewage treatment and disposal systems.
- 14) That whenever plastic pipe is approved and used for potable water, it shall bear the seal of the National Sanitation Foundation and meet the appropriate commercial standards.
- 15) That when it is impossible to obtain proper horizontal and vertical separation as stipulated OAC 252:626-19-2(h)(1) and OAC 252:626-19-2(h)(2), respectively, the sewer shall be designed and constructed equal to water pipe, and shall be pressure tested to the highest pressure obtainable under the most severe head conditions of the collection system prior to backfilling.

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.



Travis Herrian, P.E., Engineering Manager
Construction Permit Section
Water Quality Division

Regular City Council

24.

Meeting Date: 09/28/2026
Initiator: Kristal McClain, PW Office Admin II
Department: Public Works
Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval to accept ODEQ Permit No. WL000051260614, for the construction of 3,722 linear feet of eighteen (18) inch PVC potable water lines and all appurtenances, to serve the Water Line Upgrade 1B, or take other necessary action. (Mike Stewart)

BACKGROUND:

Construction of potable water lines, and all appurtenances to serve the Water Line Upgrade 1B. It will become a public line once construction is completed. Water Line Upgrade 1B will own the line for a year, and once the year is completed, the City will maintain the sewer lines.

RECOMMENDED ACTION:

Accept ODEQ Permit No. WL000051260614, potable water lines for Water Line Upgrade 1B.

Fiscal Impact

Attachments

ODEQ Permit No. WL000051260614



September 4, 2026

Kendal Francis, City Manager
City of Muskogee
301 S. Cherokee St.
Muskogee, Oklahoma 74403

Received

SEP 09 2026

City Manager

Re: Permit No. WL000051260614
Water Line Upgrade 1B
PWSID No. OK1021607

Dear Francis:

Enclosed is Permit No. WL000051260614 for the construction of 3,722 linear feet of eighteen (18) inch PVC potable waterlines and all appurtenances to serve the Water Line Upgrade 1B, Muskogee County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by the Department of Environmental Quality ("DEQ") on September 4, 2026. Any deviations from the approved plans and specifications affecting capacity, flow, or operation of units must be approved, in writing, by DEQ before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the City of Muskogee, after which it should be made a matter of permanent record.

Approved plans and specifications are available upon request.

Respectfully,

Julie Jacob, E.I.
Construction Permit Section
Water Quality Division

Enclosure

TH

PERMIT TO CONSTRUCT

September 4, 2026

Pursuant to O.S. 27A 2-6-304, the City of Muskogee is hereby granted this Tier I Permit to construct 3,722 linear feet of eighteen (18) inch PVC potable waterlines and all appurtenances to serve the Water Line Upgrade 1B, located in NW 1/4 of Section 15, T-14-N, R-18-E, Muskogee County, Oklahoma, in accordance with the plans approved September 4, 2026.

By acceptance of this permit, the permittee agrees to operate and maintain the facility in accordance with OAC 252:631 and to comply with Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

This permit is issued subject to the following provisions and conditions.

- 1) This water line provides adequate fire flow in accordance with the 2009 International Fire Code through the approved hydraulic analysis. The fire flow provided is 2,000 gpm.
- 2) That the recipient of the permit is responsible for ensuring that the project receives supervision and inspection by competent and qualified personnel.
- 3) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.
- 4) That no significant information necessary for a proper evaluation of the project has been omitted and no invalid information has been presented in applying for the permit.
- 5) That the Oklahoma Department of Environmental Quality ("DEQ") shall be kept informed on occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.
- 6) That wherever water and sewer lines are constructed with spacing of 10 feet or less, sanitary protection will be provided in accordance with OAC 252:626-19-2.
- 7) That before placing this facility into service, at least two samples of the water, taken on different days, shall be tested for bacteria to show that it is safe for drinking purposes. This provision does not apply to raw water lines.
- 8) That any deviations from approved plans or specifications affecting capacity, flow, or operation of units must be approved by DEQ before any such deviations are made in the construction of this project.
- 9) That the recipient of the permit is responsible for the continued operation and maintenance of these facilities in accordance with rules and regulations adopted by the Environmental Quality Board, and that DEQ will be notified in writing of any sale or transfer of ownership of these facilities.

- 10) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by DEQ.
- 11) That the permittee is required to inform the developer/builder that a DEQ Storm Water Construction Permit is required for a construction site that will disturb one (1) acre or more in accordance with OPDES, 27A O.S. Section 2-6-201 *et seq.* For information or a copy of the GENERAL PERMIT (OKR10) FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES, Notice of Intent form, Notice of Termination form, or guidance on preparation of a Pollution Prevention Plan, contact the Storm Water Unit of the Water Quality Division at P.O. Box 1677, Oklahoma City, OK 73101-1677 or by phone at (405) 702-8100.
- 12) That any notations or changes recorded on the official set of plans and specifications in DEQ files shall be part of the plans as approved.
- 13) That water lines shall be located at least fifteen (15) feet from all parts of septic tanks and absorption fields, or other sewage treatment and disposal systems.
- 14) That whenever plastic pipe is approved and used for potable water, it shall bear the seal of the National Sanitation Foundation and meet the appropriate commercial standards.
- 15) That when it is impossible to obtain proper horizontal and vertical separation as stipulated OAC 252:626-19-2(h)(1) and OAC 252:626-19-2(h)(2), respectively, the sewer shall be designed and constructed equal to water pipe, and shall be pressure tested to the highest pressure obtainable under the most severe head conditions of the collection system prior to backfilling.

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.



Travis Herrian, P.E., Engineering Manager
Construction Permit Section
Water Quality Division

Regular City Council

25.

Meeting Date: 09/28/2026
Initiator: Kristal McClain, PW Office Admin II
Department: Public Works
Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval for the purchase of a 2025 Mack MD 7 PacMac Knuckle Boom/Grapple Truck KBF-20H-HJ through United Engines, Oklahoma State purchasing contract SW0106, for the Environmental Control division in the amount of \$221,000.00, or take other necessary action. (Mike Stewart)

BACKGROUND:

The knuckle boom/grapple truck plays a crucial role in our city's stormwater management program, providing essential services on a weekly basis. Each customer is entitled to a specified number of pickups per year, ensuring efficient waste management across the community.

During storm events, this versatile truck is vital for clearing fallen trees and debris from streets, creeks, and bridge ways, helping to maintain safety and accessibility. Its design allows for easy grabbing and placement of materials, making it an all in one tool for various cleanup tasks.

Operated by a single person, the truck enhances operational efficiency. Our current model, which was purchased in 2018, is utilized daily, depending on the needs of the city. When not engaged in the city wide program, it actively assist in cleaning up trees, brush, and debris from ditches, creeks, bridges, and streets.

By contributing to these efforts, the knuckle boom/grapple truck helps ensure that water can flow freely, significantly reducing the risk of flooding and promoting overall cleanliness in the city. This proactive approach not only enhances the aesthetic appeal of our community but also supports public safety and environmental health.

RECOMMENDED ACTION:

Approve purchase from United Engines.

Fiscal Impact

FUNDING SOURCE:

504-6010-430.64-10

Attachments

quote
state contract



September 15, 2026

Mr. Jason Green
City of Muskogee
229 W Okmulgee Ave
Muskogee, OK 74401

We are pleased to present the following Oklahoma State purchasing contract SW0106 Budget Bid for One PacMac Knuckle Boom/Grapple Truck KBF-20H-HJ / 2025 Mack MD7 with the following features:



PROUDLY MADE IN THE USA

Standard Features:

- H-style outriggers
- Hot Shift PTO
- 6' Tip Boom with 4' Extend
- 10' Main Boom w/ Extend Tip
- Hydraulic Joystick Controls
- Paint: Standard Red/Black Loader, Black Body
- Strobe Light on Pivot
- Midbody Turns
- Boom Up Alarm
- Rear Post Corner Strobes
- HammerHead Bumper

Body Upgrades:

- Body Upgrade to 1828

Body Options:

- Barn Doors
- Spring Assist Tarp (armless window shade)
- Grapple Hook (armless window shade tarp)
- Tool Holders

Loader Options:

- Oil Cooler

Body Standard warranty includes:

Major Structural Component Parts – 3 year
Non-Hydraulic Replacement Parts – 1 year
Swing Drive (Slewing Ring and Gearbox Parts Only) – 3 year



Chassis:

- Mack MD7

Chassis Standard factory warranty

Bid price also includes delivery and training of equipment.

Please allow 15-30 days for delivery. This unit is in stock at Pac-Mac, only available unless sold prior to PO received.

OKLAHOMA STATE PURCHASING CONTRACT SW0106

PRICE: \$ 221,000.00

Price valid for 30 days unless sold prior as this is a stock unit.

FOB Oklahoma City, OK

Please note: Supplier reserves the right to adjust prices to reflect the impact of any additional price increases, surcharges, tariffs, duties, or similar governmental charges imposed on the chassis and body. Supplier will provide advance notice of any such adjustments along with documentation supporting the changes.

All sales are subject to United Engines Terms and Conditions of sale which can be found at <https://unitedengines.com/wp-content/uploads/2021/12/ue-terms-conditions.pdf> and which are incorporated by reference into this document as if fully set forth herein.

Accepted by: _____ Date _____ PO _____

Please reference quote # COMKB20091526 on your PO.

Respectfully submitted,

Gary Callahan
United Engines
5555 W Reno Ave
Oklahoma City, Oklahoma 73127
918-399-7160
Gary.callahan@kirbycorp.com



OKLAHOMA

CONTRACT

State of Oklahoma

Dispatch via Print

Supplier 0000066452
UNITED ENGINES LLC
5555 WEST RENO
OKLAHOMA CITY OK 73127-6340
USA

Contract ID			Page
00000000000000000007077			1 of 2
Contract Dates	Currency	Rate Type	Rate Date
09/27/2023 to 09/26/2028	USD	CRRNT	PO Date
Description:		Contract Maximum	
SW0106UE-Dump Bodies		0.00	
Allow Open Item Reference			
TYPE: STATEWIDE			

Tax Exempt? Y Tax Exempt ID:736017987

Contract Lines:

Line #	Cat CD / Item ID / Item Desc	UOM	Minimum Order Qty	Amt	Maximum / Open Qty	Amt
1	25101601 / Dump Beds/Options Agency to fill in the base price plus any options here.	EA	1.00	0.00	0.00	0.00
	Contract Base Pricing		0.01000	EA	0001	
2	25181605 / Utility Bodies/Options Agency to fill in the base price plus any options here.	EA	1.00	0.00	0.00	0.00
	Contract Base Pricing		0.01000	EA	0001	
3	25181605 / Cranes/Bodies/Options Agency to fill in the base price plus any options here.	EA	1.00	0.00	0.00	0.00
	Contract Base Pricing		0.01000	EA	0001	
4	25101601 / Hydraulic System/Options Agency to fill in the base price plus any options here.	EA	1.00	0.00	0.00	0.00
	Contract Base Pricing		0.01000	EA	0001	
5	25101601 / service body Agency to fill in the base price plus any options here.	EA	1.00	0.00	0.00	0.00
	Contract Base Pricing		0.01000	EA	0001	
6	25101601 / Other items Agency to fill in the base price plus any options here.	EA	1.00	0.00	0.00	0.00
	Please see the Price sheet Named section 9 for more details for Pac- Mac Refuse products, Grapple Hooks & roll Off units.					
	Contract Base Pricing		0.01000	EA	0001	
7	25101601 / Value added items	EA	1.00	0.00	0.00	0.00

Final = The price is final after adjustments
Hard = Apply adjustments regardless of other adjustments
Skip = Skip adjustments if any other adjustments have been applied

Authorized Signature



OKLAHOMA

CONTRACT

State of Oklahoma

Dispatch via Print

Supplier 0000066452
 UNITED ENGINES LLC
 5555 WEST RENO
 OKLAHOMA CITY OK 73127-6340
 USA

Contract ID			Page
0000000000000000000000007077			2 of 2
Contract Dates	Currency	Rate Type	Rate Date
09/27/2023 to 09/26/2028	USD	CRRNT	PO Date
Description:		Contract Maximum	
SW0106UE-Dump Bodies		0.00	
Allow Open Item Reference			
TYPE: STATEWIDE			

Tax Exempt? Y Tax Exempt ID:736017987

Contract Lines:

Line #	Cat CD / Item ID / Item Desc	UOM	Minimum Order Qty	Amt	Maximum / Open Qty	Amt
Agency to fill in the base price plus any options here. Please see document named Section 10- Pac Mac Training & construction Information.						
	Contract Base Pricing		0.01000	EA		0001

COMMENTS:

This award is resulted from EV00000231 for SW0106UE-Dump Bodies, Truck mounted lifts, Lift hook.

Contract Period: 09/27/2023-09/26/2028
 Agreement Period: 09/27/2023-09/26/2028

Vendor Contacts:
 Dave Chapel OR Anastasia Pope

Phone:
 405-947-3321 or 405-625-2044

Emails:
 dchapel@unitedengines.com
 apope@unitedengines.com

Final = The price is final after adjustments
 Hard = Apply adjustments regardless of other adjustments
 Skip = Skip adjustments if any other adjustments have been applied

Authorized Signature

PSC# 7077 Auto Renewal for United Engines

Final Audit Report

2024-09-06

Created:	2024-09-05
By:	Wednesday Shafer (wednesday.shafer@omes.ok.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAANh-C2NwD-9kVLzySq4xuKYWQXYkbj1cL

"PSC# 7077 Auto Renewal for United Engines" History

-  Document created by Wednesday Shafer (wednesday.shafer@omes.ok.gov)
2024-09-05 - 8:57:20 PM GMT
-  Document emailed to Jason LaPierre (jason.lapierre@omes.ok.gov) for signature
2024-09-05 - 8:57:42 PM GMT
-  Email viewed by Jason LaPierre (jason.lapierre@omes.ok.gov)
2024-09-06 - 1:12:40 PM GMT
-  Document e-signed by Jason LaPierre (jason.lapierre@omes.ok.gov)
Signature Date: 2024-09-06 - 1:12:51 PM GMT - Time Source: server
-  Agreement completed.
2024-09-06 - 1:12:51 PM GMT



Regular City Council

26.

Meeting Date: 09/28/2026
Initiator: Tammy Tracy, City Clerk
Department: City Clerk
Staff Information Source: Mayor Ryan Lowe

Information

AGENDA ITEM TITLE:

Consider approval of the appointment of Robert Page to the Historic Preservation Commission, to serve a three (3) year term, beginning October 1, 2026, and ending September 30, 2029, or take other necessary action. (Mayor Ryan Lowe)

BACKGROUND:

This appointment will be a three (3) year term.

RECOMMENDED ACTION:

Approve the appointment.

Fiscal Impact

Attachments

No file(s) attached.

Regular City Council

27.

Meeting Date: 09/28/2026
Initiator: Tammy Tracy, City Clerk
Department: City Clerk
Staff Information Source: Mayor Ryan Lowe

Information

AGENDA ITEM TITLE:

Consider approval of the appointment of Alexis Gunn to the Muskogee Tourism Grant Advisory Committee, to serve an initial one (1) year term, beginning October 1, 2026, and ending July 31, 2027, or take other necessary action. (Mayor Ryan Lowe)

BACKGROUND:

City Council passed Ordinance No. 4284-A on June 22, 2026. This Ordinance established the process of appointing board members to the newly created Muskogee Tourism Grant Advisory Committee.

This seat is for an initial term of one (1) year. At the end of the initial term, the term will then be a three (3) year term.

All terms expire July 31.

This is the appointment of Mayor Ryan Lowe, and he wishes to appoint Alexis Gunn to fill this seat.

RECOMMENDED ACTION:

Approve appointment.

Fiscal Impact

Attachments

No file(s) attached.
