The City of Muskogee encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28 CFR/36).

(Public Comment during Public Hearing or Agenda item comment)

Council Rules of Decorum limit citizen comments on agenda items and public hearings to five (5) minutes and general comments for non-agenda items to (3) minutes. Any person desiring to address the Committee during such period is required to sign in with the City Clerk prior to the Committee meeting between 5:00 p.m. and 5:15 p.m. on the third floor of City Hall or any time between 8:00 a.m. and 5:00 p.m. in the Office of the City Clerk. They shall provide their name and address, and specify the agenda item they wish to address. Remarks shall be directed to the matter being considered, and the speaker is allowed to speak only one (1) time. If written materials are to be submitted, twelve (12) copies should be made available, and may not be returned.

AGENDA
FINANCE COMMITTEE
MARCH 9, 2026

Official action can only be taken on items which appear on the agenda. The public body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item.

When more information is needed to act on an item, the public body may refer the matter to Staff or back to Committee or the recommending body.

Under certain circumstances, items are deferred to a specific date or stricken from the agenda entirely.

REGULAR SESSION - 5:30 P.M., 3RD FLOOR, COUNCIL CHAMBERS, MUNICIPAL BUILDING, 229 W. OKMULGEE, MUSKOGEE, OKLAHOMA

MAYOR W. PATRICK CALE TO RECOGNIZE ERNIE NAYDAN AS THE EMPLOYEE OF THE MONTH, FEBRUARY 2026

INVOCATION - DEPUTY MAYOR DERRICK A. REED

FLAG SALUTES - DEPUTY MAYOR DERRICK A. REED

1. Consider approval of Finance Committee minutes of February 9, 2026, or take other necessary action.

2. Consider approval of claims for all City departments January 31, 2026 through February 27, 2026, or take other necessary action.

3. Consider approval to award the contract for the lowest and/or best bid to Cook's Consulting, LLC, in the amount of $400,000.00, for the Demolition/Abatement of 26 West Broadway Street, aka 26 East Broadway Street, or take other necessary action. (Sarah Winkle)

4. Discuss and consider approval of Resolution No. 3080, a Resolution of the City of Muskogee, amending Appendix A, pertaining to the Schedule of Fees and Charges for Open Records Requests and Copies, amending the fees for digital/email records and flash drives, adding per hour fees for document searches and legal review and redaction, and amending the fees for city maps, pursuant to Section 24 A.5, Title 51,Oklahoma Open Records Act, or take other necessary action (Katrina Bodenhamer)

5. Consider approval of the lowest and/or best bids for pricing per square yard for Asphalt Milling Service from Ross Construction, LLC, and Laid in Place Concrete, from Good Concrete Finishing, for city-wide street maintenance and repair projects for the City for the FY2026-2027, or take other necessary action. (Mike Stewart)

6. Consider approval of final payment to Cook Consulting LLC, in the amount of $96,071.61, for the North Country Club Civitan Drainage, Project No. 2024011, or take other necessary action. (Mike Stewart)

7. Consider approval of the retirement and surplus of the Police Department Canine "Max", allowing the current handler, Officer Taylor Hignite, to take possession of said canine, or take other necessary action. (Johnny Teehee)

ADJOURN

Finance Committee **1.**

Meeting Date: 03/09/2026
Initiator: Jennifer Sharp, Admin II
Department: City Clerk
Staff Information Source:

Information

AGENDA ITEM TITLE:
Consider approval of Finance Committee minutes of February 9, 2026, or take other necessary action.

BACKGROUND:

RECOMMENDED ACTION:

Fiscal Impact

Attachments

02092026 finmin

MINUTES

OF THE FINANCE COMMITTEE
OF THE CITY OF MUSKOGEE, OKLAHOMA
MET IN REGULAR SESSION
IN COUNCIL CHAMBERS OF CITY HALL
FEBRUARY 9, 2026

The Finance Committee of the City of Muskogee, Oklahoma, met in Regular Session at 5:30 p.m. on February 9, 2026, in Council Chambers, Municipal Building, 229 W. Okmulgee Ave., Muskogee, Oklahoma.

Present: Patrick Cale, Mayor; Derrick Reed, Chair; Jaime Stout, Vice Chair; Tracy Hoos, Committee Member; Shirley Hilton-Flanary, Committee Member; Melody Cranford, Committee Member; Dan Hall, Committee Member; Tom Martindale, Committee Member; Mike Brawley, Committee Member

Staff Present: Kendal Francis, City Manager; Keri Spencer, Deputy City Attorney; Tammy L. Tracy, City Clerk; Mike Stewart, Public Works Director; Avery Rigney, Assistant Public Works Director; Tera Shows, Assistant City Manager; Kenna Terrell, Deputy City Clerk; Tyler Evans, Emergency Management Director

Invocation was led by Committee Member Jaime Stout.

Flag Salutes were led by Deputy Mayor Derrick A. Reed.

1. Consider approval of Finance Committee minutes of January 12, 2026, or take other necessary action.

   Motion was made by Committee Member Mike Brawley, seconded by Committee Member Shirley Hilton-Flanary to approve Finance Committee minutes of January 12, 2026.

   AYE: Mayor Patrick Cale, Chair Derrick Reed, Vice Chair Jaime Stout, Committee Member Tracy Hoos, Committee Member Shirley Hilton-Flanary, Committee Member Melody Cranford, Committee Member Dan Hall, Committee Member Tom Martindale, Committee Member Mike Brawley

   Carried - Unanimously

2. Consider approval of claims for all City departments January 3, 2026, through January 30, 2026, or take other necessary action.

Motion was made by Vice Chair Jaime Stout, seconded by Committee Member Shirley Hilton-Flanary to approve claims for all City departments January 3, 2026, through January 30, 2026.

AYE: Mayor Patrick Cale, Chair Derrick Reed, Vice Chair Jaime Stout, Committee Member Tracy Hoos, Committee Member Shirley Hilton-Flanary, Committee Member Melody Cranford, Committee Member Dan Hall, Committee Member Tom Martindale, Committee Member Mike Brawley

Carried - Unanimously

3. Consider approval of Ordinance No. 4292-A, amending the City of Muskogee Code of Ordinances, Chapter 82, Utilities, Article II, Charges and Procedures, Division 3, Water Service Charges, by amending Section 82-71, Rates Generally, Subsection (a), by Providing for Repealer, Severability, and setting an Effective Date, or take other necessary action. (Tammy L. Tracy)

City Clerk Tammy L. Tracy stated this housekeeping item proposes an increase in income guidelines for those that qualify for disabled or elderly rates. Based according to the Oklahoma Department of Health and Human Services' guidelines, for a single-person household, the income guideline has increased from $1,200.00 per month to $1,300.00 per month. For a two (2) person household, it has increased from $1,600.00 to $1,800.00. Ms. Tracy explained applications are available in the Water Department for those interested in applying. Applications must be resubmitted and reviewed yearly for reduced rates to continue.

Motion was made by Committee Member Shirley Hilton-Flanary, seconded by Committee Member Tom Martindale to approve Ordinance No. 4292-A, amending the City of Muskogee Code of Ordinances, Chapter 82, Utilities, Article II, Charges and Procedures, Division 3, Water Service Charges, by amending Section 82-71, Rates Generally, Subsection (a), by Providing for Repealer, Severability, and setting an Effective Date.

AYE: Mayor Patrick Cale, Chair Derrick Reed, Vice Chair Jaime Stout, Committee Member Tracy Hoos, Committee Member Shirley Hilton-Flanary, Committee Member Melody Cranford, Committee Member Dan Hall, Committee Member Tom Martindale, Committee Member Mike Brawley

Carried - Unanimously

4. Consider approval to authorize the City Manager to negotiate and execute Master Agreement Work Order #2 between Olsson, Inc., and the City of Muskogee for professional engineering services in the amount of $171,800.00, to include designing, bidding, construction, and close-out phases for the Muskogee-Davis Regional Airport project to construct 2-Bay or 3-Bay Box Hangars with approaches, or take other necessary action. (Tyler Evans)

Emergency Management and Airport Director Tyler Evans stated this is a project to build some much-needed hangars at Muskogee-Davis Regional Airport. He stated this is 95% funded with the City's portion being the remaining 5%. Mr. Evans explained there is an error in the agenda item; this amount does not include construction and close-out phases. He stated it only includes the design and bidding portions of the project.

Motion was made by Vice Chair Jaime Stout, seconded by Committee Member Dan Hall to approve to authorize the City Manager to negotiate and execute Master Agreement Work Order #2 between Olsson, Inc., and the City of Muskogee for professional engineering services in the amount of $171,800.00, to include designing and bidding phases for the Muskogee-Davis Regional Airport project to construct 2-Bay or 3-Bay Box Hangars with approaches.

AYE: Mayor Patrick Cale, Chair Derrick Reed, Vice Chair Jaime Stout, Committee Member Tracy Hoos, Committee Member Shirley Hilton-Flanary, Committee Member Melody Cranford, Committee Member Dan Hall, Committee Member Tom Martindale, Committee Member Mike Brawley

Carried - Unanimously

There being no further business, the meeting was adjourned.

CHAIR DERRICK A. REED
FINANCE COMMITTEE

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Finance Committee **2.**

Meeting Date: 03/09/2026
Submitted For: Dennis Read, Finance
Initiator: Benita Hotema, Assistant Financial Analyst
Department: Finance
Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval of claims for all City departments January 31, 2026 through February 27, 2026, or take other necessary action.

BACKGROUND:

Claims for all City departments.

RECOMMENDED ACTION:

Approve claims January 31, 2026 through February 27, 2026.

Fiscal Impact

Attachments

Purchasing Claims 3/9/2026
Purchasing Claims (Tourism) 3/9/2026

CITY OF MUSKOGEE CLAIMS

CHECK NO.	VENDOR	AMOUNT	DESCRIPTION
255335	BLUECROSS/BLUE SHIELD OF OK	84,927.75	insurance
255336	BLUECROSS/BLUE SHIELD OF OK	56,353.94	insurance
255337	THE ZERO CARD, INC.	6,703.38	insurance
255338	THE ZERO CARD, INC.	8,117.76	insurance
255339	JOE COOPER FORD OF YUKON LLC	51,819.24	Emergency Management vehicle
255340	BUMGARNER, DEBORAH R	19.94	utility refund
255341	MCHENRY, SHARTESE & STEVEN	114.71	utility refund
255342	MID CONTINENT CONSTRUCTION	90.00	utility refund
255343	MORTON, IVA D	29.07	utility refund
255344	NICHOLS, SABRINA R	28.51	utility refund
255345	THREE RIVERS VENTURES, LLC	274.94	utility refund
255346	VANZANT, SUSAN E	9.15	utility refund
255347	WILLIAMS, ANNETTE	22.74	utility refund
255348	WILSON, SHERI L	30.87	utility refund
255349	YANG, HUESON	26.05	utility refund
255350	BLUECROSS/BLUE SHIELD OF OK	46,214.52	insurance
255351	DELTA DENTAL PLAN OF OKLAHOMA	924.08	insurance
255352	DELTA DENTAL PLAN OF OKLAHOMA	27,568.88	insurance
255353	THE ZERO CARD, INC.	12,841.44	insurance
255354	ACTION GROUP STAFFING	4,433.42	temp employees
255355	ALLSTATE TERMITE&PEST SOLUTION	2,719.00	pest control services
255356	APAC CENTRAL INC	25,638.01	road materials contractor
255357	APPLIED MEDIA CONCEPTS INC	4,830.00	Civic Center event setup
255358	ASSOCIATED SUPPLY CO INC	328.56	miscellaneous
255359	BANNER FIRE EQUIPMENT INC	116.86	Fire parts/equipment
255360	BCS INSURANCE COMPANY	73,492.32	insurance
255361	BEN E. KEITH	339.74	concessions
255362	VIDA BERRY	458.33	swim&fit instructor
255363	BRENNTAG SOUTHWEST INC	11,093.86	chemical contractor
255364	BROWN'S SHOE FIT CO #87	189.95	employee vouchers
255365	CAGLE'S FLOWERS & GIFTS	130.00	miscellaneous
255366	CARE AROUND THE CLOCK INC	34,075.03	medical services
255367	CENTRAL SALT LLC	4,563.35	bulk deicing salt
255368	CHARBONNEAU, BILLY JO	75.00	swim&fit instructor
255369	THE CHILDS LAW FIRM, PLLC	5,267.50	legal expenses
255370	CINTAS CORPORATION #2	2,391.00	uniforms/janitorial
255371	CLEET	3,576.82	monthly cleet fees
255372	CLIFFORD POWER SYSTEMS INC	1,000.35	miscellaneous
255373	COMMUNITY CARE EAP	520.70	miscellaneous
255374	CONNECT DME, LLC	5,283.03	medical equipment
255375	COOK CONSULTING LLC	144,230.49	Waterline leak repair
255376	CORE & MAIN LP	29,930.00	public works parts
255377	CROWDER AUTO GLASS	360.00	fleet miscellaneous
255378	DANNY DUPONT	1,000.00	drug money
255379	DAVID'S DISCOUNT TIRES INC	554.68	fleet miscellaneous
255380	DEBRA DELZEIT	175.00	swim&fit instructor
255381	MERCURY PRESS PLUS	326.29	miscellaneous
255382	DRIVE SHAFTS INC	17.84	fleet miscellaneous
255383	EXPRESS EMPLOYMENT PROFESSIONA	3,543.67	temp employees

255384	FASTENAL COMPANY	355.31	parts/supplies/janitorial
255385	FIFTH DIMENSION FOOD AND FUEL	60,000.00	HUB engineering fees reimbursement
255386	FIVE STAR DEMOLITION	2,310.00	demo contractor
255387	FLEETPRIDE INC	272.51	fleet miscellaneous
255388	CADENCE PETROLEUM GROUP	2,783.11	fuel
255389	GRAINGER	2,243.73	parts/supplies/janitorial
255390	HAMBY APPLIANCES AND HOME GOOD	548.00	miscellaneous
255391	HARRISON TIRE & SUPPLY	30.00	fleet miscellaneous
255392	I 40 RACE SERVICE LLC	62.50	miscellaneous
255393	IIA LIFTING SERVICES, INC	1,790.55	Fire equipment safety inspection
255394	J & R EQUIPMENT	2,071.06	parts for heavy trucks
255395	JAY HODGE CHEVROLET CADILLAC I	77.00	fleet parts/service
255396	LAKE REGION ELECTRIC COOPERATI	3,474.00	city utility
255398	KAREN LAUDERDALE	75.00	swim&fit instructor
255399	LAZY J PROPERTIES, ANGELA JACK	75.00	swim&fit instructor
255400	LOCKE SUPPLY CO	388.30	miscellaneous
255401	LORI PAULSON	1,200.00	Softball start up cash
255402	LOWES	1,408.34	supplies/parts
255403	MCINTOSH CORP	385.47	plumbing contractor
255404	JACOB MOORE R	500.00	90s Throwback Photography
255405	MORGAN SERVICES COMPANY LLC	50.00	tow services
255406	MUNICIPALH2O.COM	500.00	miscellaneous
255407	KELLY MURRY	127.50	airport janitorial services
255408	MUSKOGEE COUNTY CLERK	36.00	filing fees
255409	MUSKOGEE COUNTY TRANSIT AUTHOR	13,271.51	transportation services
255410	MUSKOGEE LOCK & KEY	33.00	miscellaneous
255411	MUSKOGEE REDI-MIX LLC	2,177.00	concrete contractor
255412	NATIONAL MINORITY UPDATE	390.00	miscellaneous
255413	NEIGHBORS BUILDING NEIGHBORHOO	8,000.00	Opioid Abatement program
255414	OFFICE CONNECTIONS LLC	199.35	office supplies
255415	OFFICE DEPOT	128.16	office supplies
255416	OKLAHOMA DEPT OF LABOR	75.00	boiler inspections
255417	OKLAHOMA EMPLOYMENT SECURITY	2,994.98	4th quarter 2025 dues
255418	OKLAHOMA NATURAL GAS	2,195.91	city utility
255419	OLIN HICKS	38.00	travel/education
255420	OLSSON ASSOCIATES	127,404.66	Water Treatment Plant design&engineering
255421	OREILLY AUTO PARTS	3,654.93	fleet parts
255422	OSBI	3,576.38	monthly fees
255423	OSBI	3,424.85	monthly fees
255424	PATE INDUSTRIAL SUPPLY INC	549.32	miscellaneous
255425	PREMIER USA INC.	2,335.43	temp employees
255426	REHRIG PACIFIC COMPANY	38,456.00	recycle/trash bins
255427	RETAIL ATTRACTIONS LLC	4,000.00	consultation retail development
255428	ROBERT ATCHLEY	141.00	travel/education
255429	RUSH TRUCK CENTERS OF OKLAHOMA	836.10	fleet miscellaneous
255430	SADLER PAPER COMPANY	1,089.01	janitorial supplies/paper goods
255431	SLIGAR MECHANICAL, LLC	4,785.00	Civic center AHU pump replacement
255432	SPECIAL OPS UNIFORMS	631.99	Police uniforms
255433	SPORTSMITH	74.43	miscellaneous
255434	STANDARD INSURANCE COMPANY	20,116.05	insurance
255435	STAUB INVESTMENTS INC. DBA GAL	48.00	miscellaneous

255436	SUPERIOR LINEN SERVICE INC	194.24	towels service
255437	TECHNICAL PROGRAMMING SERVICES	3,432.08	bill notices
255438	TERA SHOWS	289.28	travel/education
255439	THERMO FISHER SCIENTIFIC-ASHEV	152.56	miscellaneous
255440	THOMAS HOWARD	120.78	employee miscellaneous
255442	THYSSENKRUPP ELEVATOR CORP	590.60	elevator service
255443	TIGER NATURAL GAS INC	2,183.53	city utility
255444	TOTAL ADMINISTRATIVE SERVICES	209.96	miscellaneous
255445	VISION SERVICES PLAN, OKLAHOMA	131.12	insurance
255446	CINDY WAYMAN	275.00	swim&fit instructor
255447	WHEELER METALS	192.39	miscellaneous
255448	LAURA WICKIZER	50.00	swim&fit instructor
255449	XPRESS WELLNESS URGENT CARE	2,870.00	medical services
255450	RANDI WILLIAMS	50.00	swim&fit instructor
255451	YORK STREET TIRES INC	3,577.02	fleet miscellaneous
255452	YOUR HEALTH & WELLNESS	500.00	miscellaneous
255453	INTERNAL REVENUE SERVICE	563,663.51	arbitrage rebate
255454	BLUECROSS/BLUE SHIELD OF OK	51,181.07	insurance
255455	ADCOCK, JANET S	33.39	utility refund
255456	BEASLEY, ROSCOE	9.78	utility refund
255457	BRANDT, BETH	65.11	utility refund
255458	BROOKS, ANNA L	8.66	utility refund
255459	CUSTOM TOUCH RENTAL	90.00	utility refund
255460	JAYNE, LILLIAM	4.47	utility refund
255461	JAYNE, LILLIAN	4.05	utility refund
255462	MID CONTINENT CONSTRUCTION	30.13	utility refund
255463	MONTA HOLDINGS	14.82	utility refund
255464	MORTGAGE CLEARING CORP	103.71	utility refund
255465	NASH, CONNIE	7.95	utility refund
255466	ACCURATE LABS & TRAINING CENTE	1,170.00	water testing/lab
255466	TURNER, LEONA BERNICE	18.60	utility refund
255467	ACTION GROUP STAFFING	2,633.67	temp employees
255468	ADAM DRAIN	150.00	parking customer refund
255469	ADMIRAL EXPRESS, LLC	153.96	office supplies
255470	ADVANCE AUTO PARTS 64771111001	763.91	fleet parts
255471	ALL MAINTENANCE SUPPLY, INC.	1,944.80	miscellaneous
255472	ARBITRAGE COMPLIANCE SPECIALIS	3,595.00	arbitrage calculation
255473	ARCHERS CLEANERS INC	236.36	cleaning services
255474	AT&T #918 682-2825 211 0	202.00	communications
255475	BLADES GROUP LLC	1,240.00	Rock asphalt
255476	BRENNTAG SOUTHWEST INC	25,785.65	chemical contractor
255478	CAGLE'S FLOWERS & GIFTS	65.00	miscellaneous
255479	CDW GOVERNMENT INC	295.44	miscellaneous
255480	CENTRAL SALT LLC	2,153.09	bulk deicing salt
255481	CHRIS CUMMINGS	68.30	travel/education
255482	CINTAS CORPORATION #2	2,213.56	uniforms/janitorial
255483	CLAY SMITH TOOLS, LLC	90.35	miscellaneous
255484	CONNECT DME, LLC	2,436.00	medical equipment
255485	CREATIVE APPAREL & MORE	88.22	miscellaneous
255486	SEAN CUNNINGHAM	3,860.80	Grandview Park restrooms
255487	DAVID'S DISCOUNT TIRES INC	220.31	fleet miscellaneous

255488	DELL MARKETING LP	141.98	IT miscellaneous
255489	DEPARTMENT OF ENVIRONMENTAL QU	196.00	miscellaneous
255490	KENYONNE DERRICK	450.00	teen center fitness
255491	DANIELLE DEZSO-JONES	675.00	swim&fit instructor
255492	DOBSON FIBER	8,243.91	IT communications
255493	DUBOIS CHEMICALS INC	429.00	public works chemical
255494	EAST CENTRAL ELECTRIC	239.71	city utility
255495	JERRY EATON SCOTT	360.00	teen center tutoring
255496	EUROFINS ENVIRONMENT TESTING E	1,100.00	pollution control-daily lab testing
255497	EXPRESS EMPLOYMENT PROFESSIONA	4,193.29	temp employees
255498	FASTENAL COMPANY	2,110.72	parts/supplies/janitorial
255499	FITNESS ON DEMAND LLC	229.00	swim&fit app
255500	FIVE STAR DEMOLITION	5,736.00	demo contractor
255501	FIVE STAR OFFICE SUPPLY	199.50	office supplies
255502	CADENCE PETROLEUM GROUP	3,860.88	fuel
255504	LORNA K. GOOD DBA GOOD CONCRET	6,000.00	concrete
255505	GRAINGER	191.12	parts/supplies/janitorial
255506	GREEN COUNTRY BEHAVIORAL HEALT	7,041.66	clinical sessions
255507	HAYNES EQUIPMENT COMPANY	1,438.88	Water plant pump testing/repair
255508	SHIRLEY HILTON-FLANARY	150.00	allowance
255509	TRACY ALAN HOOS II	150.00	allowance
255510	STRYKER SALES LLC	8,670.23	defibrillator for medic officers
255511	HY-FLO EQUIPMENT CO., INC.	7,775.00	Public works pressure washer
255512	INCOR	1,800.00	recycle center support
255513	INTERSTATE ELECTRIC CORPORATIO	6,758.00	liftstation pump rebuild
255514	LORI JEFFERSON	160.00	teen center tutoring
255515	JOHN DEERE FINANCIAL F.S.B.	314.98	miscellaneous/uniforms
255516	JOHNSON'S SERVICE COMPANY	1,810.60	miscellaneous
255517	JOHNSTONE SUPPLY OF TULSA	148.48	miscellaneous
255518	JONAS FITNESS, INC	847.32	swim&fit monthly pos service
255519	TRAINING KAMP, LLC	180.00	miscellaneous
255520	KENDAL FRANCIS	180.00	travel/education
255521	KERI SPENCER	403.36	travel/education
255522	KIRBY - SMITH	1,724.24	fleet heavy truck repairs/parts
255523	KTFX FM RADIO STATION	400.00	radio ad
255524	LESLIE ARNOLD	205.91	travel/education
255525	LOCKE SUPPLY CO	189.63	miscellaneous
255526	LOWES	2,254.26	supplies/parts
255527	MCINTOSH CORP	291.00	plumbing contractor
255528	MHC KENWORTH - TULSA	2,801.30	fleet miscellaneous
255529	MICHAEL ARMSTRONG	26.00	employee miscellaneous
255530	MICHAEL MORRISON	19.74	travel/education
255531	MORGAN SERVICES COMPANY LLC	660.00	tow services
255532	MULLENS AUTOMOTIVE GROUP LLC	1,997.60	fleet parts/repair
255533	KELLY MURRY	165.00	airport janitorial services
255534	MUSKOGEE CITIZENS POLICE ACADE	750.00	Civic Center event security
255535	MUSKOGEE CITY COUNTY 911 TRUST	30,805.75	February dispatch fees
255536	MUSKOGEE CITY-COUNTY PORT AUTH	230.78	security
255537	MUSKOGEE COMMUNICATIONS, INC.	450.00	communications
255538	MUSKOGEE COUNTY CLERK	78.00	filing fees
255539	MUSKOGEE DAILY PHOENIX	3,052.64	ad/subscriptions

255540	MUSKOGEE LOCK & KEY	188.98	miscellaneous
255541	MUSKOGEE OVERHEAD DOOR	1,199.98	Maintenance shop doors
255542	NAFECO INC	370.54	Fire bunker gear
255543	OFFICE CONNECTIONS LLC	469.99	office supplies
255544	OFFICE DEPOT	622.56	office supplies
255545	OK ASSOC OF PUBLIC PROCUREMENT	40.00	miscellaneous
255548	OKLAHOMA DEPT OF LABOR	3,650.00	boiler inspections
255549	OKLAHOMA MUNICIPAL LEAGUE	100.00	miscellaneous
255550	OKLAHOMA NATURAL GAS	3,591.92	city utility
255551	OKLAHOMA TURNPIKE AUTHORITY (O	46.32	tolls
255552	ONE SOURCE WATER LLC	347.92	miscellaneous
255554	OREILLY AUTO PARTS	4,292.24	fleet parts
255555	PATE INDUSTRIAL SUPPLY INC	165.00	miscellaneous
255556	PORTCITY BODYSHOP INC DBA SAFE	210.00	fleet miscellaneous
255557	PREMIER USA INC.	8,366.76	temp employees
255558	PROSEGUR EAS USA, LLC	3,355.80	City Hall security
255559	TEN-EIGHT OUTFITTERS	60.00	miscellaneous
255560	RAILROAD MANAGEMENT COMPANY II	458.76	miscellaneous
255561	HENDERSON COFFEE	488.64	miscellaneous
255562	ALLIED ELECTRONICS	34.17	miscellaneous
255563	RUSH TRUCK CENTERS OF OKLAHOMA	671.50	fleet miscellaneous
255564	SADLER PAPER COMPANY	2,394.30	janitorial supplies/paper goods
255565	JENNIFER SARGENT	300.00	teen center tutoring
255566	SBA 2012 TC ASSETS	638.14	tower rent
255567	SHERWIN-WILLIAMS COMPANY	285.25	miscellaneous
255568	SMITH FARM & GARDEN (TULSA)	145.20	miscellaneous
255569	SOUTHERN TIRE MART, LLC	1,192.50	fleet miscellaneous
255570	SPECIAL OPS UNIFORMS	94.09	Police uniforms
255571	STAUB INVESTMENTS INC. DBA GAL	192.00	miscellaneous
255572	SUPERIOR LINEN SERVICE INC	157.26	towels service
255573	T-MOBILE USA INC.	3,413.69	communications
255574	TECHNICAL PROGRAMMING SERVICES	3,696.59	bill notices
255575	THE COMPLIANCE RESOURCE GROUP,	620.00	miscellaneous
255576	TLS GROUP, INC	2,564.60	signal maintenance
255577	TONTO CONSTRUCTION INC	18,080.00	Sludge Removal sewer plant
255578	TRANSUNION RISK & ALTERNATIVE	168.00	miscellaneous
255579	ACOM SYSTEMS	5,386.14	IT software annual renewal
255581	WASTE MANAGEMENT OF OKLAHOMA I	16,846.36	landfill
255582	CINDY WAYMAN	396.00	swim&fit instructor
255583	WINEGARD COMPANY	399.00	Fire starlink for hazmat
255584	YORK & MAIN EQUITY GROUP INC	43,545.00	sanitary/storm sewer repair
255585	BLUE RING LLC	190.82	utility refund
255586	BLUE RING, LLC	85.21	utility refund
255587	BRAMMER, JUANITA L	100.00	utility refund
255588	GUINN, MICHAEL D	31.32	utility refund
255589	MARTIN, MARK D, JR.	11.25	utility refund
255590	MONTA HOLDINGS	90.00	utility refund
255591	OLIVER, VICKI L	83.34	utility refund
255592	ROYSE, BRANDON K	61.42	utility refund
255593	SALZWEDEL, PHYLLIS	12.00	utility refund
255594	WEST FOODS GROUP, INC	76.99	utility refund

255595	ACTION GROUP STAFFING	3,093.06	temp employees
255596	AIRGAS USA LLC	113.35	miscellaneous
255597	AMERICAN MUNICIPAL SERVICES	963.71	miscellaneous
255598	AMERICAN RED CROSS-TRAINING SE	300.00	miscellaneous
255599	APAC CENTRAL INC	2,216.06	road materials contractor
255600	MARI BARNETTE	50.00	swim&fit instructor
255601	BRANT & ASSOCIATES	1,066.81	Jan26 collection fee
255602	BRENNTAG SOUTHWEST INC	10,762.70	chemical contractor
255603	BROCK SUPPLY CO	79.54	miscellaneous
255604	BROKEN ARROW ELECTRIC	674.58	electrical supplies/service
255605	BROWN'S SHOE FIT CO #87	154.99	employee vouchers
255606	BSN SPORTS	1,959.99	Robison Park bleachers
255607	CDW GOVERNMENT INC	344.88	miscellaneous
255608	CERTIFIED LABORATORIES	2,803.95	chemical to clean poly carts
255609	CHARBONNEAU, BILLY JO	100.00	swim&fit instructor
255610	CINCINNATI RADIATOR SERVICE IN	650.00	fleet miscellaneous
255611	CINTAS CORPORATION #2	1,808.02	uniforms/janitorial
255612	CLIFFORD POWER SYSTEMS INC	963.00	miscellaneous
255613	COLTEN PURDOM	80.50	employee miscellaneous
255614	CORE & MAIN LP	2,459.52	public works parts
255615	COWAN GROUP ENGINEERING LLC	8,253.50	project contractor
255616	CROWDER AUTO GLASS	380.00	fleet miscellaneous
255617	DAVID'S DISCOUNT TIRES INC	739.20	fleet miscellaneous
255618	DEBRA DELZEIT	150.00	swim&fit instructor
255619	DILLON SWAIM	189.00	travel/education
255620	EAST CENTRAL ELECTRIC	679.70	city utility
255621	EVOQUA WATER TECHNOLOGIES LLC	1,069.00	water plant chemicals
255622	EXPRESS EMPLOYMENT PROFESSIONA	4,196.86	temp employees
255624	FIVE STAR DEMOLITION	7,885.87	demo contractor
255625	CADENCE PETROLEUM GROUP	14,755.12	fuel
255626	GREEN COUNTRY BEHAVIORAL HEALT	3,772.02	clinical sessions
255627	GREEN COUNTRY TESTING	975.00	stormwater testing
255628	GUARD TRONIC INC	625.00	security services
255629	HACH COMPANY	1,822.75	water lab supplies/equipment
255630	HARRISON TIRE & SUPPLY	487.00	fleet miscellaneous
255631	HAYNES EQUIPMENT COMPANY	321.35	miscellaneous
255632	USA BLUEBOOK	479.90	Public works lab equipment
255633	HOGLE COMPANY	8.50	miscellaneous
255634	HOLLOWAY UPDIKE AND BELLEN INC	1,200.00	project contractor
255635	HUGG AND HALL EQUIPMENT COMPAN	24,450.00	forklift for recycle center
255636	IMAGENET CONSULTING, LLC	6,651.07	IT Laserfiche software plan
255637	INTERSTATE ALL BATTERY CTR OF	320.00	fleet miscellaneous
255638	J & R EQUIPMENT	223.73	parts for heavy trucks
255639	JAMES HODGE FORD-LINCOLN-MERC	286.25	fleet miscellaneous
255640	JOHN DEERE FINANCIAL F.S.B.	155.93	miscellaneous/uniforms
255641	KIMBALL MIDWEST	271.91	miscellaneous
255642	KRISTAL MCLAIN	1,350.00	employee miscellaneous
255643	KAREN LAUDERDALE	100.00	swim&fit instructor
255644	LAZY J PROPERTIES, ANGELA JACK	75.00	swim&fit instructor
255645	LOCKE SUPPLY CO	149.45	miscellaneous
255646	LOVE BOTTLING CO - #208410	60.96	miscellaneous/concessions

255648	LOWES	1,343.26	supplies/parts
255649	MARVIN'S MOWERS AND OUTDOOR LL	7.60	miscellaneous parts
255650	MATLOCK SECURITY SERVICES	90.00	miscellaneous
255651	MCINTOSH CORP	4,035.22	plumbing contractor
255652	MES I ACQUISITION INC	415.96	miscellaneous
255653	MHC KENWORTH - TULSA	3,600.51	fleet miscellaneous
255654	MMSGS	233.14	Fire miscellaneous
255655	MORGAN SERVICES COMPANY LLC	50.00	tow services
255656	MOTION INDUSTRIES INC	70.20	miscellaneous
255657	KELLY MURRY	337.50	airport janitorial services
255658	MUSKOGEE COUNTY CLERK	630.00	filing fees
255659	MUSKOGEE COUNTY SHERIFFS DEPAR	11,772.00	jail bill
255660	MUSKOGEE DAILY PHOENIX	1,781.58	ad/subscriptions
255661	MUSKOGEE REDI-MIX LLC	4,035.00	concrete contractor
255662	OFFICE DEPOT	977.14	office supplies
255663	OKLAHOMA MUNICIPAL ASSURANCE G	210,996.00	property/auto premiums
255664	OKLAHOMA NATURAL GAS	2,443.79	city utility
255665	ONE SOURCE WATER LLC	44.59	miscellaneous
255666	OREILLY AUTO PARTS	2,536.98	fleet parts
255667	OTA/PIKE PASS	15.39	tolls
255668	PATE INDUSTRIAL SUPPLY INC	306.47	miscellaneous
255669	PATTERSON VETERINARY SUPPLY IN	3,016.27	veterinarian services
255670	DERRICK REED	190.00	allowance
255671	REVIZE LLC	4,800.00	IT annual software subscription
255672	RHODES FARM SERVICES LLC	675.00	miscellaneous
255673	SHERRY S. RICE	50.00	swim&fit instructor
255674	RJ KOOL COMPANY OF MISSOURI	584.25	miscellaneous
255675	RONALD MAYES	141.00	travel/education
255676	ROY'S UPHOLSTERY	135.00	fleet miscellaneous
255677	SADLER PAPER COMPANY	625.41	janitorial supplies/paper goods
255678	SOUTHERN TIRE MART, LLC	735.00	fleet miscellaneous
255679	STEWART MARTIN EQUIPMENT	216.20	miscellaneous parts
255680	SUDDENLINK	660.00	miscellaneous
255681	TECHNICAL PROGRAMMING SERVICES	3,804.84	bill notices
255682	TRUCK & INDUSTRIAL PARTS, LLC.	3,158.14	fleet parts
255683	TWIN CITIES READY MIX INC	15,500.00	concrete
255684	CINDY WAYMAN	300.00	swim&fit instructor
255685	WEBB'S HEAVY EQUIPMENT REPAIR	1,960.00	fleet transmission repair/parts
255686	LAURA WICKIZER	100.00	swim&fit instructor
255687	RANDI WILLIAMS	50.00	swim&fit instructor
255689	WINEGARD COMPANY	4,576.00	Fire starlink for hazmat
255690	THE KINKEAD ENTERTAINMENT AGEN	2,500.00	Casey Chestnut 1st deposit
255691	THE ZERO CARD, INC.	48,749.96	insurance
255692	BAREDOWN PRO RODEO, LLC	38,279.24	due to promotor BRI2026
255694	BAREDOWN PRO RODEO, LLC	5,000.00	due to promotor BRI2026
255695	GFAC TEXAS OLLC	8,600.00	subsurface exploration/geotechnical report
255696	BLUECROSS/BLUE SHIELD OF OK	55,452.30	insurance
255697	BROWN, CRYSTAL	6.04	utility refund
255698	DAUGHERTY, TAMMY S	26.05	utility refund
255699	FOUTCH, BRANDAN	13.73	utility refund
255700	MAXWELL, ERIC J	17.17	utility refund

255701	SKINNER, DERRICK R	24.96	utility refund
255702	THE MBOU REAL ESTATE, LLC	100.00	utility refund
255703	WARD, JERI	40.78	utility refund
255704	THE ZERO CARD, INC.	7,565.89	insurance
255705	ACCURATE LABS & TRAINING CENTE	2,345.00	water testing/lab
255706	ACTION GROUP STAFFING	2,849.45	temp employees
255707	ALL IN CONST. & RENOVATIONS	2,000.00	demolition bond refund
255708	APAC CENTRAL INC	3,337.11	road materials contractor
255709	ARBITRAGE COMPLIANCE SPECIALIS	650.00	arbitrage calculation
255710	B & R ELECTRIC SERVICE INC	1,350.00	electrical contractor
255712	BANNER FIRE EQUIPMENT INC	2,499.11	Fire parts/equipment
255713	BEN E. KEITH	1,055.02	concessions
255714	BEST VERSION MEDIA LLC	353.60	Civic Center advertising
255715	BILL MURRAY	16.00	travel/education
255716	BOMAR SOFT PLAYGROUNDS INT'L	5,609.00	waterpark floatable lily pads
255717	BRENNTAG SOUTHWEST INC	25,834.35	chemical contractor
255719	BROKEN ARROW ELECTRIC	562.72	electrical supplies/service
255720	C.W. NIELSEN MANUFACTURING COR	162.00	miscellaneous
255721	CDW GOVERNMENT INC	100.03	miscellaneous
255722	CINTAS CORPORATION #2	1,524.31	uniforms/janitorial
255723	COFFEE NEWS OF MUSKOGEE	552.45	ad
255724	CORE & MAIN LP	6,233.52	public works parts
255725	DAVID THOMPSON	16.00	travel/education
255726	DEVIN MCMAHAN	51.00	travel/education
255727	DONALD STOWERS	16.00	travel/education
255728	DUB ROSS COMPANY	33,168.00	Public works pipe
255729	DUBOIS CHEMICALS INC	429.00	public works chemical
255730	EDIE MCJUNKINS	16.00	travel/education
255731	EXPRESS EMPLOYMENT PROFESSIONA	4,014.92	temp employees
255732	FASTENAL COMPANY	340.10	parts/supplies/janitorial
255733	FIVE STAR DEMOLITION	12,142.00	demo contractor
255734	FIVE STAR OFFICE SUPPLY	36.81	office supplies
255735	GH2 ARCHITECTS, LLC	630.00	miscellaneous
255736	GRAINGER	2,500.85	parts/supplies/janitorial
255737	GREEN COUNTRY BEHAVIORAL HEALT	225.00	clinical sessions
255738	GUARD TRONIC INC	686.73	security services
255739	HACH COMPANY	190.78	water lab supplies/equipment
255740	HAWKINS, INC.	33,017.79	chemical contractor
255741	USA BLUEBOOK	2,636.35	Public works lab equipment
255742	HUGG AND HALL EQUIPMENT COMPAN	2,443.00	boom lift rental
255743	HUGHES LUMBER CO	303.75	miscellaneous
255744	I 40 RACE SERVICE LLC	249.80	miscellaneous
255745	ISIAH SHORT	16.00	travel/education
255746	JARED CAPTIAL, LLC	3,200.00	solar lease
255747	JEREMY ROSS MC PLLC	2,000.00	Fire medical director
255748	JOHN DEERE FINANCIAL F.S.B.	383.47	miscellaneous/uniforms
255749	JOHNSON'S SERVICE COMPANY	1,080.70	miscellaneous
255750	KATRINA BODENHAMER	127.16	employee miscellaneous
255751	KATRINA BODENHAMER	391.41	travel/education
255752	KEITH TITSWORTH	16.00	travel/education
255753	KEN YATES	16.00	travel/education

255754	LB TECHNOLOGY, INC.	11,360.60	yearly gps renewal
255755	LOCKE SUPPLY CO	96.21	miscellaneous
255756	LORI PAULSON	1,800.00	Baseball concession start up cash
255757	LOVE BOTTLING CO - #208400	787.44	concessions
255758	LOWES	522.75	supplies/parts
255759	MARC MILLER BUICK-GMC, INC.	361.26	miscellaneous
255760	MARIBEL RUIZ	150.00	hatbox rental refund
255761	MATLOCK SECURITY SERVICES	105.00	miscellaneous
255762	MCINTOSH CORP	6,628.05	plumbing contractor
255763	MICHAEL CRAWFORD	231.00	travel/education
255764	JACOB MOORE R	500.00	event photography
255765	MOTION INDUSTRIES INC	44.21	miscellaneous
255766	MUSKOGEE COMMUNICATIONS, INC.	525.00	communications
255767	MUSKOGEE COUNTY CLERK	130.00	filing fees
255769	MUSKOGEE FENCE & DECK CO	3,500.00	Civic center gate/fence install
255770	MUSKOGEE MEDICAL CENTER AUTHOR	14,720.29	FEB26 loan payment
255771	MUSKOGEE REDI-MIX LLC	2,325.00	concrete contractor
255772	MUSKOGEE SIGN AND BANNER	472.00	miscellaneous
255773	NATIONAL RECREATION AND PARK A	802.00	miscellaneous
255774	NICK FRAZEE	16.00	travel/education
255775	NOVA-TECH INTERNATIONAL INC	780.85	miscellaneous
255776	NUESYNERGY, INC.	411.25	insurance
255777	OFFICE CONNECTIONS LLC	64.95	office supplies
255778	OFFICE DEPOT	95.05	office supplies
255779	OG&E - ACCT #35947999-5	164,443.08	city utility
255780	OKLAHOMA NATURAL GAS	2,991.47	city utility
255781	OKLAHOMA WATER RESOURCES BOARD	150.00	miscellaneous
255782	OLSSON ASSOCIATES	14,470.00	economic development medical district
255783	ONE SOURCE WATER LLC	87.41	miscellaneous
255784	OREILLY AUTO PARTS	1,428.66	fleet parts
255785	PATE INDUSTRIAL SUPPLY INC	181.39	miscellaneous
255786	PIED PIPER SERVICES	75.00	miscellaneous services
255788	PREMIER TRUCK GROUP	2,062.58	fleet miscellaneous/parts
255789	PREMIER USA INC.	2,986.87	temp employees
255790	BFI WASTE SERVICES, LLC	501.26	miscellaneous
255791	RICHARD ELLISON	16.00	travel/education
255792	RICK EWING	1,171.00	employee miscellaneous
255793	RURAL WATER DISTRICT #5	26.28	city utility
255794	SADLER PAPER COMPANY	1,432.09	janitorial supplies/paper goods
255795	SHAWN BLAIR	16.00	travel/education
255796	SHERWIN-WILLIAMS COMPANY	239.75	miscellaneous
255797	STEWART MARTIN EQUIPMENT	25,082.50	Parks bat-wing mower
255798	SUPERIOR LINEN SERVICE INC	592.57	towels service
255799	TECHNICAL PROGRAMMING SERVICES	3,697.37	bill notices
255800	TIGER NATURAL GAS INC	17,747.65	city utility
255801	TIM DOERNER	16.00	travel/education
255802	TRAFFIC ENGINEERING CONSULTANT	5,914.75	downtown main st. operational analysis
255803	TULSA ASPHALT LLC	2,724.80	road materials
255804	W & W INVESTMENTS-AKERS COLLIS	9,307.28	fleet collision parts/repair
255805	WASTE MANAGEMENT OF OKLAHOMA I	19,662.33	landfill
255806	WATER TECH, INC.	20,475.00	chemical contractor

255807	WHEELER METALS	19.90	miscellaneous
255808	YORK & MAIN EQUITY GROUP INC	19,791.00	sanitary/storm sewer repair
255809	MUSKOGEE DAILY PHOENIX	2,763.97	ad/subscriptions

MUSKOGEE TOURISM CLAIMS

CHECK NO.	VENDOR	AMOUNT	DESCRIPTION
255397	LAKES COUNTRY RADIO (KEOK/KTLQ	250.00	Oklahoma Opry Christmas ad
255430	SADLER PAPER COMPANY	43.92	Roxy janitorial supplies
255477	BIG WHEEL DIGITAL MEDIA	6,250.00	FEB26 digital marketing & ad
255557	PREMIER USA INC.	200.25	ZZTop Tribute Show staff
255580	WAR MEMORIAL PARK TRUST AUTHOR	15,000.00	Jan26, FEB26, Mar26 Operational funds
255688	THREE RIVERS MUSEUM	15,000.00	Jan26, Feb26, Mar26 funding
255693	BAREDOWN PRO RODEO, LLC	5,000.00	BRI26 Sponsorship
255711	BAD KITTIES LLC	1,500.00	card memorabilia show sponsorship
255718	BIG WHEEL DIGITAL MEDIA	6,250.00	March26 digital marketing
255744	I 40 RACE SERVICE LLC	112.00	Basketball schedule cards
255787	POWERSPORTS EXPO, LLC	25,000.00	digital ad match/welcome sponsorship
255789	PREMIER USA INC.	138.10	Seta Movie night staff
255809	MUSKOGEE DAILY PHOENIX	1,100.00	Winter Green Country Living ad
255810	TAHLEQUAH DAILY PRESS	499.00	Green Country Scene ad

Finance Committee **3.**

Meeting Date: 03/09/2026

Submitted For: Sarah Winkle, Planning

Initiator: Sarah Winkle, Director of Planning and Community Development

Department: Planning

Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval to award the contract for the lowest and/or best bid to Cook's Consulting, LLC, in the amount of $400,000.00, for the Demolition/Abatement of 26 West Broadway Street, aka 26 East Broadway Street, or take other necessary action. (Sarah Winkle)

BACKGROUND:

The Planning Department requested bid proposals for the demolition/abatement of 26 W. Broadway aka 26 E. Broadway. The bid request was advertised in the Muskogee Phoenix Newspaper on February 7th and 14th, 2026, and on the City website starting on February 7, 2026. In addition, there was a voluntary on-site meeting provided at the property on February 10, 2026, at 3:30 p.m. We received 8 bid proposals, and bid opening was on February 7, 2026. Cook's Consulting LLC, was the lowest and/or best bid at $400,000.00 on this project.

RECOMMENDED ACTION:

Approve and award the contract for the lowest and/or best bid to Cook's Consulting LLC, in the amount of $400,000.00.

Fiscal Impact

Attachments

Bid Tabulation

Tabulation Sheet

City of Muskogee

Demolition/Abatement 26
W. Broadway aka 26 E.

Bid Item: Broadway

Date: February 27, 2026 3:00PM

Department: Planning

Approved by Purchasing: _____

Approved by City Council: _____

Vendors:	Cook's Consulting, LLC	Five Star Demolition	Garrett Demolition Inc.	K&M Wrecking	Palmer Construction & Marine Company LLC	Tactical Demolition	Precision Construction
Base Price:	$400,000.00	$438,165.00	$925,838.00	$410,300.00	$529,949.37	349,000.00	935,000

Green Demo 488,000

Witnessed by:

Approved by:

Finance Committee **4.**

Meeting Date: 03/09/2026

Submitted For: Katrina Bodenhamer, City Attorney

Initiator: Keri Spencer, Deputy City Attorney

Department: City Attorney

Staff Information Source:

Information

AGENDA ITEM TITLE:

Discuss and consider approval of Resolution No. 3080, a Resolution of the City of Muskogee, amending Appendix A, pertaining to the Schedule of Fees and Charges for Open Records Requests and Copies, amending the fees for digital/email records and flash drives, adding per hour fees for document searches and legal review and redaction, and amending the fees for city maps, pursuant to Section 24 A.5, Title 51,Oklahoma Open Records Act, or take other necessary action (Katrina Bodenhamer)

BACKGROUND:

Legislative updates effective November 1, 2025, as stated in 51 O. S. § 24A.5 of the Oklahoma Open Records Act, allows a municipality to charge for the materials and supplies required to fulfill Open Records Requests, along with allowing a municipality to charge reasonable fees for searches that cause an excessive disruption of the City's essential functions, as well as in other circumstances. Requests requiring more than one hour of employee or contractor work to compile and produce are considered an excessive disruption of the City's essential functions, especially since the City has a small staff of personnel able to conduct such searches and they must interrupt their daily schedules. Increases or additions to fees in Appendix A follow the fee amounts suggested by the Oklahoma Attorney General's office, along with those charged by other municipalities.

RECOMMENDED ACTION:

Approve the Resolution of provide further direction to staff.

Fiscal Impact

Attachments

Res No. 3080

RESOLUTION NO. 3080

A RESOLUTION AMENDING ADMINISTRATIVE PROCEDURES GOVERNING THE OPEN RECORDS POLICY OF THE CITY OF MUSKOGEE, OKLAHOMA AND ADOPTING AMENDMENT TO APPENDIX A OF THE MUSKOGEE CITY CODE PERTAINING TO SCHEDULES OF FEES AND CHARGES PER ATTACHED LIST (OPEN RECORDS REQUEST PROCESSING).

WHEREAS, the City of Muskogee has prepared the City's Code of Ordinances containing all ordinances adopted by the City; and

WHEREAS, the City of Muskogee intends to insure the City's compliance with the Oklahoma Records Act ("State Act"), codified at 51 O. S. § 24A.1, et. seq.; and

WHEREAS, the City of Muskogee has prepared an Amendment to Appendix A to the City Code, pertaining to fees and charges as per the attached;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MUSKOGEE, OKLAHOMA:

THAT the City of Muskogee shall fully comply with the State Act, as said Act presently exists or may hereafter be amended by the Oklahoma Legislature. As defined by and subject to the requirements and limitations expressed in the State Act, all records of the City of Muskogee, its departments, boards, authorities and commissions shall be open for inspection, copying and/or mechanical reproduction during regular business hours; and

THAT every department and every board, authority and commission of the City of Muskogee ("City public body"), shall designate one (1) or more record custodians who are authorized to release its public records. Record custodian appointments shall be sufficient in a number to ensure that at least one (1) authorized person is available at all times to release public records during regular business hours. Every City department and City public body having parts of its public records at locations remote from its main administrative office shall post at each remote location a public notice which identifies the location where the appointed record custodian(s) is located for the purpose of receiving any request presented under the Open Records Act. The appointment of record custodians shall be posted for public view at the main administrative office of each City department and City public body; and

THAT excluding documents or records specifically prepared for public distribution by any City department or City public body, all requests for City public records shall be in writing, either in letter form or utilizing a standardized open records request form furnished by the City, a copy of which is attached hereto as "Exhibit A." Open Records Act request forms shall be available for public use in the Office of the City Clerk or on the City of Muskogee's website. All records requests must describe the records which are the subject of the request to a degree that the record custodian can be reasonably certain that the records produced for inspection, copying and/or mechanical reproduction are fully responsive to the presented request. Vague, open-ended or all-

inclusive record production requests shall not be accepted for processing. In any instance where a record custodian cannot process a presented records request, the custodian shall explain to the requesting party the circumstances preventing processing. All document requests shall be retained by each record custodian for three (3) calendar years; and

THAT the production of records responsive to a presented request shall be handled promptly and within a reasonable amount of time by record custodians. The date and time when a request is presented and the date and time when the requested records are produced shall be noted on the processed record request. The processing of a record request, in all cases, shall ensure the integrity and security of City records, and every request shall be processed in a manner which prevents excessive disruption of the essential functions of the office in which the records are maintained; and

THAT the appointment of a record custodian within a City department, office, board, authority of commission shall be effective to include only those records maintained by the City public body responsible for the custodian's appointment. In no instance shall a record custodian be responsible for the production of records which are not subject to his/her authority. Record custodians receiving a misdirected record request seeking the production of records not under the custodian's control shall, if known by the custodian, inform the requesting party the identity and location of the City department, office, board, authority or commission which is most likely to have the desired City records; and

THAT records of any City department or City public body placed in either permanent or temporary storage shall remain the responsibility of the City department or City public body placing the records in storage; and

THAT any City department or City public body responsible for creating computer records or data storage computer files shall be responsible for administering the appropriate release of such records or files, notwithstanding the circumstance that they may be physically located within a centralized City computer record system or centralized City computer data storage file system; and

THAT this Resolution herewith adopts the schedule of Open Record Act fees appearing at "Appendix A." No charge shall be assessed or collected for any City public record which was specifically prepared for public distribution. A copy of this fee schedule shall be posted in the Office of the City Clerk and at each location where Open Records Custodian Appointments are posted. A public body may require advance payment of the estimated fees authorized under this section when the estimated cost exceeds Seventy-Five ($75.00) or if the requestor has outstanding fees from previous requests. Any portion of an advance payment that exceeds the costs of responding to the request shall be returned to the requestor; and

THAT any record custodian having a question concerning whether or not a requested document is a "public record" as defined by Oklahoma's Open Records Act or relating to the amount of the charge which should be collected pursuant to "Appendix A" to this order is directed to contact the Office of the City Attorney for guidance; and

THAT a person whose request to inspect or copy a public record is denied by a public body, except Legislature and committees, commissions, and agencies thereof, may file a request for review with the Public Access Counselor not later than thirty (30) calendar days after the date of the denial. The request for review shall be in writing on a form prescribed by the Attorney General and signed by the requester, and shall include: 1) a copy of the request for access to records; and 2) any responses from the public body; and

THAT the City Clerk shall cause to be filed one (1) copy of this resolution with the office of the County Clerk of Muskogee County; and

THAT the City Clerk shall cause one (1) copy of this resolution to be filed with the Law Library of Muskogee County; and

THAT the City Clerk shall keep at least one (1) copy of the amended fee schedule to the Code of Ordinances in the office of the City Clerk for public use, inspection, and examination; and

THAT this Resolution shall take effect immediately.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF MUSKOGEE, OKLAHOMA THIS **23rd DAY OF MARCH, 2026.**

_____
W. PATRICK CALE, MAYOR

ATTEST:

_____
TAMMY L. TRACY, CITY CLERK

Approved as to form and legality this _____ day of _____ 2026.

_____
KATRINA BODENHAMER, CITY ATTORNEY

MUSKOGEE

REQUEST FOR COPYING OF CITY PUBLIC RECORDS

Name of Department: _____ Date: _____ Number of Copies: _____

Requestor's Name: _____ Requestor's Contact #: _____

Requestor's Address: _____

Copies of the following described records are requested pursuant to the Oklahoma Open Records Act:

Date, Time, Location (if applicable): _____

Type of Record (body cam, police report, etc.) _____

_____

_____

_____

_____

_____

This request is made for a **Business** or **Personal** need. (Circle One)

*I am required to complete this request form before receiving any records.
(See 51 O.S. § 24A.5(3), as amended by SB 535, 2025)

*I may be required to pay in advance if estimated costs exceed $75, or if I have outstanding fees from prior requests. Any amount paid in excess of actual costs will be refunded.

(See 51 O.S. § 24A.5(3), as amended by SB 535, 2025)

*I may be asked to clarify my request if it lacks specificity. A request may be considered vague if it does not include:

(a) a general time frame,
(b) identification of specific records rather than general information, and
(c) reasonable search terms.

(See 51 O.S. § 35A.5(6), as amended by SB 535, 2025)

*If I fail to respond to clarification efforts withing 20 business days, or if the request remains overly broad or burdensome, the request may be denied.

(See 51 O.S. § 24A.5(6)(d), effective November 1, 2025)

*By signing below, I acknowledge the following under the Oklahoma Open Records Act (51 O.S. § 24A.1 et seq.), including amendments effective November 1, 2025 (SB 535)

Title or Business Identity (If Applicable): _____

Signature: _____

Internal Use Only

Request Date: _____
Request Time: _____

Search Fee Charged **Yes** or **No**

Record / Copy Produced
Date: _____
Time: _____
Copies made: _____

Search Time: _____ to _____

Total Charges: $_____

Signature of Record Custodian: _____

Exhibit A

Amendments to Appendix A

Code Section	Description	Fee	Date of Adoption
Open Records Requests & Photocopies:			
Res. No. 3080	B&W Copy	$ .25 per page	
	Color Copy	$ 1.50 per page	
	Certified Copy	$1.00 additional	
	Digital/Email	$ .15 per page	
	Flash Drive	Actual Cost + $5.00	
Document Search Fee:			
Clerk/Paralegal/Legal Assistant/IT/PD		$55.00 per hour	
Attorney		$85.00 per hour	
Legal Review & Redaction Fee:			
Clerk/Paralegal/Legal Assistant/IT/PD		$55.00 per hour	
Attorney		$85.00 per hour	
	Police accident & offense reports – victims	No Charge	
	Fire incident reports	No Charge	
	Search by computer	$25.00 per hour	
City maps:			
	B&W 36x48	$15.00 per sheet	
	Color 36x48	$25.00 per sheet	
	Multi-Layer 36x48	$40.00 per sheet	

When printing is required or has been done, even if the requestor chooses not to keep the copies, printing costs will still be charged.

A minimum search fee of $55.00 will be charged for any request that the City of Muskogee deems to be solely for a commercial purpose or is so large it would clearly cause excessive disruption of the City's essential functions. Requests requiring more than one hour of employee or contractor work to compile and produce is considered an excessive disruption of the City's essential functions. In such cases, the City of Muskogee will require payment of the minimum search fee prior to initiating the search.

Prior to charging a legal review and/or redaction fee, the City of Muskogee will advise the requestor with an estimate of time and total fees.

Hourly rates will be billed per quarter hour.

A public body may require advance payment of the estimated fees authorized under this section when the estimated cost exceeds Seventy-Five ($75.00) or if the requestor has outstanding fees from previous requests. Any portion of an advance payment that exceeds the costs of responding to the request shall be returned to the requestor.

Exhibit B

Finance Committee **5.**

Meeting Date: 03/09/2026
Submitted For: Dennis Read, Finance
Initiator: Benita Hotema, Assistant Financial Analyst
Department: Finance
Staff Information Source:

Information

AGENDA ITEM TITLE:

Consider approval of the lowest and/or best bids for pricing per square yard for Asphalt Milling Service from Ross Construction, LLC, and Laid in Place Concrete, from Good Concrete Finishing, for city-wide street maintenance and repair projects for the City for the FY2026-2027, or take other necessary action. (Mike Stewart)

BACKGROUND:

Bid requests were advertised in the local newspaper and on the City website and communicated to all known vendors. Bids were received on February 24, 2026, for Asphalt Milling Service including concrete laid in place for repair and maintenance projects and the recommended suppliers are listed as follows:

VENDORS:	Ross Construction LLC	Good Concrete Finishing
Milling Rate (Cost per sq yard)		
2" mill	$1.50	
4" mill	$2.50	
Concrete Laid in Place (Cost per sq yard)		
5 sqy - 19 sqy		$27.00
20 sqy - 39sqy		$22.50
40 sqy - 79 sqy		$18.00
80 sqy - 99 sqy		$15.75
100+ sqy		$13.50

Pricing will remain for one (1) year for 2026–2027. It is recommended to award all lowest and/or best bids as per the listed results above.

RECOMMENDED ACTION:

Approve awarding the recommended lowest and/or best bids for Asphalt Milling Service, including the concrete laid in place for repair and maintenance projects.

Fiscal Impact

Attachments

Bid tab Asphalt Milling Service

Tabulation Sheet

City of Muskogee

Bid Item: Asphalt Milling Service
Date: February 24, 2026 4:00PM
Department: Public Works

Approved by Purchasing: _____

Approved by City Council: _____

Vendors:	Overland Corporation	Cook Consulting LLC	Ross Construction	Good Concrete Finishing			
Milling Rate:							
Cost per sq yd:							
2" mill	$29.10	$6.90	$1.50	$ —			
4" mill	29.85	7.90	2.50	—			
Concrete Laid in Place							
Cost per sq yd:							
5 sqy - 19 sqy	—	36	300	3			
20 sqy - 39 sqy	—	36	100	2.50			
40 sqy - 79 sqy	—	36	60	2			
80 sqy - 99 sqy	—	30	35	1.75			
100+ sqy	—	30	30	1.50			

Witnessed by: Beverly Hotema

Approved by: _____

Public Works had a contractor enter a bid on the concrete laid in place bid that was not in the right unit of measurement. The contractor has accidentally bid the work in square feet instead of square yard. The contractor, Buddy Goode, came in with a corrected pricing still resulting in the lowest bid. The prices are the same, just factored out the represent a correct unit of measure.

This does not change the overall result of the bid and was a mistake in unit, not in pricing. I believe this to be a more accurate quote and it is in line with the amount that he usually works for in historical work he has done with the City.

The misrepresented bid was clearly a mistake and resulted in a 90% reduced price and it would not be feasible for any contractor to meet that price.

Avery Rigney

Mike Stewart

2/25/2026

Mike and Avery,

I misrepresented the bid number for the concrete laid in place as square feet instead the square yards that were requested.

The following numbers accurately represent the bid numbers in square yardage:

Bid as square foot price

5-19sq ft $3.00

20-39sq ft $2.50

40-79sq ft $2.00

80-99 sq ft $1.75

100+ sq ft $1.50

Corrected Bid as Square Yard

5-19sqy $27.00

20-39sqy $22.50

40-79sqy $18.00

80-99 sqy $15.75

100+ sqy $13.50

Date: 2/25/2026

Finance Committee			**6.**
Meeting Date:	03/09/2026		
Submitted For:	Mike Stewart, Public Works	**Initiator:**	Ashley Wallace, Project Designer
Department:	Public Works		
Staff Information Source:			

Information

AGENDA ITEM TITLE:

Consider approval of final payment to Cook Consulting LLC, in the amount of $96,071.61, for the North Country Club Civitan Drainage, Project No. 2024011, or take other necessary action. (Mike Stewart)

BACKGROUND:

The North Country Club Civitan Drainage project was funded by the Oklahoma Water Resource Board (OWRB) and Stormwater funds.

The Drainage Improvements and Street Improvements consisted of:

- Country Club Road Reconstruction with 8" P.C. Concrete Dowel Jointed Pavement
- Construction of 3-10' X 5' X 71' LG Rectangular Concrete Box Culvert
- Included water and sewer relocation

A final walk-through was completed by City Staff and Engineer and they are recommending final payment and closeout of the project.

RECOMMENDED ACTION:

Staff recommends approval.

Fiscal Impact

Attachments

Final Pay App N. CC Civitan Drainage

Pay Estimate No. 6 Final
DATE: 2/19/2026

HUB Project No. 17MUSKDRAIN

OWNER:
Muskogee Municipal Authority
PO Box 1927
Muskogee, OK 74402

ENGINEER
Holloway, Updike and Bellen, Inc.
P.O. Box 1543
Muskogee, OK 74402

CONTRACTOR:
Cook's Consulting, LLC
P.O. Box 10
Fort Gibson, OK 74434

Storm Water Improvements - Civitan Drainage

Item No.	ODOT No.	DESCRIPTION	Quantity & Unit		Unit Price	Amount of Bid	COMPLETED PREVIOUSLY		COMPLETED THIS PERIOD		COMPLETED TO DATE		Unused Balance	CWSRF
							Quantity	Total	Quantity	Total	Quantity	Total		
ROADWAY														
1	201(A) 0102	Clearing and Grubbing	1	LS	$25,000.00	$25,000.00	1.00	$25,000.00		$0.00	1.00	25,000.00	$0.00	25,000.00
2	202(A) 0183	Unclassified Excavation	2794	CY	$13.00	$36,322.00	2794.00	$36,322.00		$0.00	2,794.00	36,322.00	$0.00	20,812.51
3	202(D) 0184	Unclassified Borrow	5000	CY	$15.00	$75,000.00	5000.00	$75,000.00		$0.00	5,000.00	75,000.00	$0.00	42,975.00
4	205(A) 4229	Type A Salvaged Topsoil	1	LS	$10,000.00	$10,000.00	1.00	$10,000.00		$0.00	1.00	10,000.00	$0.00	10,000.00
5	221(C) 2601	Temporary Silt Fence	2593	LF	$3.50	$9,075.50	2593.00	$9,075.50		$0.00	2,593.00	9,075.50	$0.00	9,075.50
6	221(F) 0100	Temporaty Silt Dike	191	LF	$13.00	$2,483.00	191.00	$2,483.00		$0.00	191.00	2,483.00	$0.00	2,483.00
7	232(A) 9200	Seeding Method A	2	AC	$1,500.00	$3,000.00	0.50	$750.00	1.50	$2,250.00	2.00	3,000.00	$0.00	3,000.00
8	233(A) 2817	Vegetative Mulching	4	AC	$2,250.00	$9,000.00	1.00	$2,250.00	3.00	$6,750.00	4.00	9,000.00	$0.00	9,000.00
9	303(A) 2100	Aggregate Base Type A	1411	CY	$63.00	$88,893.00	1411.00	$88,893.00		$0.00	1,411.00	88,893.00	$0.00	50,935.69
10	307(K) 4200	Stabilized Subgrade	2759	SY	$8.00	$22,072.00	2759.00	$22,072.00		$0.00	2,759.00	22,072.00	$0.00	12,647.26
11	326(B) 0100	Geogrid Reinforcement	5518	SY	$3.00	$16,554.00	5518.00	$16,554.00		$0.00	5,518.00	16,554.00	$0.00	9,485.44
12	407(B) 7300	Tack Coat	195	GAL	$5.75	$1,121.25	195.00	$1,121.25		$0.00	195.00	1,121.25	$0.00	1,121.25
13	408 8100	Prime Coat	4449	GAL	$6.90	$30,698.10	4449.00	$30,698.10		$0.00	4,449.00	30,698.10	$0.00	20,352.84
14	411(C) 1430	Superpave, Type S4 (PG64-22 OK)	574	TON	$149.50	$85,813.00	574.00	$85,813.00		$0.00	574.00	85,813.00	$0.00	85,813.00
15	414(B) 5725	Dowel Jointed P.C. Concrete Pavement (Placement)	5219	SY	$22.50	$117,427.50	5219.00	$117,427.50		$0.00	5,219.00	117,427.50	$0.00	67,285.96
16	414(G) 5275	P.C. Concrete for Pavement	1161	CY	$181.25	$210,431.25	1161.00	$210,431.25		$0.00	1,161.00	210,431.25	$0.00	120,577.11
17	509(D) 0325	Class C Concrete	15	CY	$300.00	$4,500.00	15.00	$4,500.00		$0.00	15.00	4,500.00	$0.00	4,500.00
18	510(C) 1430	Slopewall (4")	55	SY	$135.00	$7,425.00	55.00	$7,425.00		$0.00	55.00	7,425.00	$0.00	-
19	609(A) 4230	Concrete Curb (6" Barrier-Integral)	2271	LF	$22.00	$49,962.00	2271.00	$49,962.00		$0.00	2,271.00	49,962.00	$0.00	49,962.00
20	610(A) 0602	4" Concrete Sidewalk	678	SY	$8.00	$5,424.00	670.00	$5,360.00	8.00	$64.00	678.00	5,424.00	$0.00	-
21	610(B) 0399	6" Concrete Driveway (H.E.S.)	409	SY	$9.00	$3,681.00	409.00	$3,681.00		$0.00	409.00	3,681.00	$0.00	3,681.00
22	611(G) 0264	Inlet w/Small Junction Box, Cl Des. 2	2	EA	$9,122.96	$18,245.92	2.00	$18,245.92		$0.00	2.00	18,245.92	$0.00	18,245.92
23	611(G) 5112	Inlet Cl Des. 2 (std)	6	EA	$5,492.47	$32,954.82	6.00	$32,954.82		$0.00	6.00	32,954.82	$0.00	32,954.82
24	611(G) 0354	Inlet (SMD Type 2)	1	EA	$4,549.70	$4,549.70	1.00	$4,549.70		$0.00	1.00	4,549.70	$0.00	4,549.70
25	613(B) 5516	24" Corrugated Galvanized Steel Pipe	130	LF	$150.76	$19,598.80	130.00	$19,598.80		$0.00	130.00	19,598.80	$0.00	19,598.80
26	613(B) 5536	48" Corrugated Galvanized Steel Pipe	156	LF	$336.00	$52,416.00	156.00	$52,416.00		$0.00	156.00	52,416.00	$0.00	52,416.00
27	613(EE) 5968	(SP) 18" Corrugated Polypropylene Pipe	404	LF	$73.60	$29,734.40	404.00	$29,734.40		$0.00	404.00	29,734.40	$0.00	29,734.40
28	613(EE) 5973	(SP) 24" Corrugated Polypropylene Pipe	614	LF	$121.88	$74,834.32	614.00	$74,834.32		$0.00	614.00	74,834.32	$0.00	74,834.32
29	613(L) 5730	24" Prefab. Culvert End Section, Round	1	EA	$2,215.00	$2,215.00	1.00	$2,215.00		$0.00	1.00	2,215.00	$0.00	2,215.00
30	613(R) 7700	Standard Bedding Material, Class B	554	CY	$32.00	$17,728.00	554.00	$17,728.00		$0.00	554.00	17,728.00	$0.00	17,728.00
31	613(V) 8000	Trench Excavation	837	CY	$20.00	$16,740.00	837.00	$16,740.00		$0.00	837.00	16,740.00	$0.00	16,740.00
32	619(A) 6200	Removal of Structures and Obstructions	1	LS	$10,000.00	$10,000.00	1.00	$10,000.00		$0.00	1.00	10,000.00	$0.00	10,000.00
33	619(B) 6360	Removal of Concrete Pavement	489	SY	$5.00	$2,445.00	489.00	$2,445.00		$0.00	489.00	2,445.00	$0.00	2,445.00

Pay Estimate No. 6 Final
DATE: 2/19/2026

HUB Project No. 17MUSKDRAIN

OWNER:
Muskogee Municipal Authority
PO Box 1927
Muskogee, OK 74402

ENGINEER
Holloway, Updike and Bellen, Inc.
P.O. Box 1543
Muskogee, OK 74402

CONTRACTOR:
Cook's Consulting, LLC
P.O. Box 10
Fort Gibson, OK 74434

Storm Water Improvements - Civitan Drainage

Item No.	ODOT No.	DESCRIPTION	Quantity & Unit		Unit Price	Amount of Bid	COMPLETED PREVIOUSLY		COMPLETED THIS PERIOD		COMPLETED TO DATE		Unused Balance	CWSRF
							Quantity	Total	Quantity	Total	Quantity	Total		
34	619(B) 6364	Removal of Asphalt Pavement	5554	SY	$5.00	$27,770.00	5554.00	$27,770.00		$0.00	5,554.00	27,770.00	$0.00	27,770.00
35	619(C) 6600	Sawing Pavement	1122	LF	$7.00	$7,854.00	1122.00	$7,854.00		$0.00	1,122.00	7,854.00	$0.00	7,854.00
36	855(A) 6200	Traffic Stripe (Paint) (4" Wide)	3916	LF	$0.52	$2,036.32	3916.00	$2,036.32		$0.00	3,916.00	2,036.32	$0.00	2,036.32
37	856(A) 8200	Traffic Stripe (Multi-Poly) (4" Wide)	5328	LF	$1.44	$7,672.32	5328.00	$7,672.32		$0.00	5,328.00	7,672.32	$0.00	4,396.24
38	856(A) 8216	Traffic Stripe (Multi-Poly) (24" Wide)	32	LF	$28.75	$920.00	32.00	$920.00		$0.00	32.00	920.00	$0.00	-
39	856(B) 8304	Traffic Stripe (Multi-Poly) (Arrows)	9	EA	$258.75	$2,328.75	9.00	$2,328.75		$0.00	9.00	2,328.75	$0.00	1,035.00
BRIDGE														
1	202(A) 2210	Unclassified Excavation	440	CY	$13.00	$5,720.00	440.00	$5,720.00		$0.00	440.00	5,720.00	$0.00	5,720.00
2	501(A) 1210	Structural Excavation Unclassified	125	CY	$23.00	$2,875.00	125.00	$2,875.00		$0.00	125.00	2,875.00	$0.00	2,875.00
3	509(A) 0210	Class AA Concrete	265	CY	$768.00	$203,520.00	265.00	$203,520.00		$0.00	265.00	203,520.00	$0.00	203,520.00
4	511 (A) 2210	Reinforcing Steel	45,150	LB	$1.25	$56,437.50	45150.00	$56,437.50		$0.00	45,150.00	56,437.50	$0.00	56,437.50
5	601(A) 1100	Type I Plain RipRap	80	TON	$90.00	$7,200.00	30.00	$2,700.00	50.00	$4,500.00	80.00	7,200.00	$0.00	7,200.00
CONSTRUCTION														
1	220 1100	SWPPP Documentation and Management	1	LS	$1,000.00	$1,000.00	1.00	$1,000.00		$0.00	1.00	1,000.00	$0.00	1,000.00
2	641 2110	Mobilization	1	LS	$25,000.00	$25,000.00	1.00	$25,000.00		$0.00	1.00	25,000.00	$0.00	25,000.00
3	642(A) 3200	Construction Staking Level II	1	LS	$20,000.00	$20,000.00	1.00	$20,000.00		$0.00	1.00	20,000.00	$0.00	20,000.00
4	643 4170	Contractor's Quality Control	1	LS	$25,500.00	$25,500.00	1.00	$25,500.00		$0.00	1.00	25,500.00	$0.00	25,500.00
5	880(J) 7100	Construction Traffic Control	1	LS	$9,250.00	$9,250.00	1.00	$9,250.00		$0.00	1.00	9,250.00	$0.00	9,250.00
WATER														
1	613(S) 7700	Standard Bedding Material, Class B	427	CY	$10.00	$4,270.00	427.00	$4,270.00		$0.00	427.00	4,270.00	$0.00	-
2	613(V) 8000	Trench Excavation	448	CY	$20.00	$8,960.00	448.00	$8,960.00		$0.00	448.00	8,960.00	$0.00	-
3	616(A) 2212	8" **PVC C900** (Water Line)	1,007	LF	$64.27	$64,719.89	1007.00	$64,719.89		$0.00	1,007.00	64,719.89	$0.00	-
4	616(O) 4000	8" 11.25 Degree Bend, RJ	4	EA	$345.30	$1,381.20	4.00	$1,381.20		$0.00	4.00	1,381.20	$0.00	-
5	616(O) 4005	8" 22.5 Degree Bend, RJ	8	EA	$356.80	$2,854.40	8.00	$2,854.40		$0.00	8.00	2,854.40	$0.00	-
6	616(O) 4010	8" 45 Degree Bend, RJ	4	EA	$372.30	$1,489.20	4.00	$1,489.20		$0.00	4.00	1,489.20	$0.00	-
7	616(T) 4585	8" x 6" Tee, RJ	1	EA	$475.80	$475.80	1.00	$475.80		$0.00	1.00	475.80	$0.00	-
8	616(T) 4585	8" x 24" Tee, RJ	1	EA	$4,862.79	$4,862.79	1.00	$4,862.79		$0.00	1.00	4,862.79	$0.00	-
9	616(D) 2650	8" Gate Valve, RJ	2	EA	$1,767.30	$3,534.60	2.00	$3,534.60		$0.00	2.00	3,534.60	$0.00	-
10	616(D) 7051	Standard Valve Box	2	EA	$202.50	$405.00	2.00	$405.00		$0.00	2.00	405.00	$0.00	-
11	616(K) 3516	8" Sleeve, RJ	1	EA	$489.80	$489.80	1.00	$489.80		$0.00	1.00	489.80	$0.00	-
12	616(K) 3516	24" Sleeve, RJ	2	EA	$4,547.28	$9,094.56	2.00	$9,094.56		$0.00	2.00	9,094.56	$0.00	-
13	616(N) 3800	Service Connection (Short Service)	2	EA	$2,321.82	$4,643.64	2.00	$4,643.64		$0.00	2.00	4,643.64	$0.00	-
14	616(G) 3100	Fire Hydrant	1	EA	$6,161.50	$6,161.50	1.00	$6,161.50		$0.00	1.00	6,161.50	$0.00	-
15	616(G) 3105	Fire Hydrant Extension	1	EA	$846.17	$846.17	1.00	$846.17		$0.00	1.00	846.17	$0.00	-

Pay Estimate No. 6 Final
DATE: 2/19/2026

HUB Project No. 17MUSKDRAIN

OWNER:
Muskogee Municipal Authority
PO Box 1927
Muskogee, OK 74402

ENGINEER
Holloway, Updike and Bellen, Inc.
P.O. Box 1543
Muskogee, OK 74402

CONTRACTOR:
Cook's Consulting, LLC
P.O. Box 10
Fort Gibson, OK 74434

Storm Water Improvements - Civitan Drainage

Item No.	ODOT No.	DESCRIPTION	Quantity & Unit		Unit Price	Amount of Bid	COMPLETED PREVIOUSLY		COMPLETED THIS PERIOD		COMPLETED TO DATE		Unused Balance	CWSRF
							Quantity	Total	Quantity	Total	Quantity	Total		
SEWER														
1	611(A) 7210	Manhole (4' Dia.)	2	EA	$3,592.33	$7,184.66	2.00	$7,184.66		$0.00	2.00	7,184.66	$0.00	7,184.66
2	611(B) 7300	Additional Depth in Manhole (4' Dia.)	6	VF	$300.00	$1,800.00	6.00	$1,800.00		$0.00	6.00	1,800.00	$0.00	1,800.00
3	613(S) 7700	Standard Bedding Material, Class B	128	CY	$60.00	$7,680.00	128.00	$7,680.00		$0.00	128.00	7,680.00	$0.00	7,680.00
4	613(V) 8000	Trench Excavation	390	CY	$20.00	$7,800.00	390.00	$7,800.00		$0.00	390.00	7,800.00	$0.00	7,800.00
5	615(A) 1220	8" PVC Pipe (Sanitary Sewer)	223	LF	$110.47	$24,634.81	223.00	$24,634.81		$0.00	223.00	24,634.81	$0.00	24,634.81
TOTAL CONTRACT PRICE						**$1,663,716.47**		**$1,650,152.47**		**$13,564.00**		**$1,663,716.47**	**$0.00**	**$1,278,863.04**

ANALYSIS OF CONTRACT AMOUNT TO DATE

Original Contract Amount	$1,663,716.47
Adjustment for Change Orders	$0.00
Total Adjusted Contract Amount to Date	$1,663,716.47

ANALYSIS OF WORK PERFORMED:

Amount Earned to Date		$1,663,716.47
Materials Stored at Close of This Period		0.00
Subtotal of Net Earned and Materials Stored		$1,663,716.47
Percentage Retained This Estimate	0%	0.00
Subtotal Net Earned, Materials Stored Less Retainage		$1,663,716.47
Less Previous Payments		1,567,644.85
Total Due Contractor This Estimate		**$96,071.62**
Total Previously Paid by OWRB CWSRF Loan		**$1,202,094.88**
TOTAL Paid this Period from OWRB CWSRF Loan		**$12,825.00**
Total Paid Previously from other funds from Muskogee MA		$365,549.96
Total Paid this Period from other funds from Muskogee MA		$83,246.63

Total OWRB CWSRF Loan	**$1,278,863.00**
Remaining Balance of OWRB CWSRF Loan	**$63,943.12**
Total Balance to finish including retainage	**$0.00**

Submitted by: _____ 2/19/2026
Cook's Consulting, LLC — Date

_____ 2/25/2026
Approved by: Holloway, Updike and Bellen, Inc. — Date

_____
Muskogee Municipal Authority — Date

Finance Committee **7.**

Meeting Date:	03/09/2026		
Submitted For:	Johnny Teehee, Police	Initiator:	Chad Farmer, Deputy Chief
Department:	Police		
Staff Information Source:			

Information

AGENDA ITEM TITLE:

Consider approval of the retirement and surplus of the Police Department Canine "Max", allowing the current handler, Officer Taylor Hignite, to take possession of said canine, or take other necessary action. (Johnny Teehee)

BACKGROUND:

We are at the point in Max's career that it is in his best interest that he be allowed to retire and enjoy his last few years without the strenuous training and deployments on his body. Max is a nine (9) year-old German Shepherd that was purchased from OHP a few years ago. Since that time, he has been partnered with Officer Taylor Hignite. Max is beginning to show his age and is slowing down. It is our recommendation that he be allowed to retire and spend the remainder of his life with his K-9 handler, Officer Taylor Hignite and his family. If approved, the retirement will be effective on April 11th, 2026.

This is the process that we have followed many times in the past when the time came to retire a K-9 Officer. Officer Hignite is also going to step down from being a K-9 handler, which will open up the position for another officer. We are currently looking for funding to help the police department purchase a new K-9 with the least amount of impact on the City budget.

RECOMMENDED ACTION:

Approve the police department to retire canine Max and allow the current handler, Officer Taylor Hignite, to take possession of said canine.

Fiscal Impact

Attachments

No file(s) attached.