



NAVAJO COUNTY BOARD OF SUPERVISORS

Fern Benally • Alberto L. Peshlakai • Jason E. Whiting • Daryl Seymore • Dawnafe Whitesinger
"We are Navajo County"

NOTICE OF PUBLIC HEARING AND AGENDA

Tuesday, May 28, 2024

**NAVAJO COUNTY GOVERNMENTAL COMPLEX
BOARD OF SUPERVISORS' CHAMBERS
100 EAST CODE TALKERS DRIVE
HOLBROOK, AZ 86025**

One or more supervisors may attend telephonically

Pursuant to A.R.S. §38-431.02(H), the public body will have physical access to the meeting place one (1) hour prior to the start of the meeting. The Board may vote to meet in a closed executive session to discuss certain matters and for legal advice on any item as indicated on the following agenda, pursuant to A.R.S. § 38-431.03(A)(3). Items on the agenda may be considered out of order at the Chairperson's discretion. A copy of the agenda background material provided to the Board, except items to be considered in the executive session, is available for public inspection at the Navajo County website, www.navajocountyaz.gov

WATCH THE MEETING LIVE AT: www.navajocountyaz.gov/660

All public comments will need to be made in person or in writing. Written comments will be received by the Clerk of the Board's office twenty-four (24) hours prior to the Board meeting, at melissa.buckley@navajocountyaz.gov. If further accommodation is needed, please contact the Clerk of the Board's office, at (928) 524-4053 twenty-four (24) hours prior to the Board Meeting, so accommodation can be arranged.

Persons with disabilities who need accommodation to attend or participate in the meeting may contact the Clerk of the Board's office at least forty-eight (48) hours prior to the meeting, so accommodation can be arranged.

"NOTICE TO PARENTS AND LEGAL GUARDIANS: Parents and legal guardians have the right to consent before Navajo County makes a video or voice recording of a minor child, pursuant to A.R.S. § 1-602(A)(9). The Navajo County Board of Supervisors' regular meetings are recorded and may be viewed on Navajo County's website and social media pages. If you permit your child to attend/participate in a televised Navajo County Board of Supervisors meeting, a recording will be made, and your child's picture may be posted on Navajo County's social media pages. You may exercise your right not to consent by not allowing your child to attend/participate in the meeting."

9:00 a.m. Call To Order: Invocation and Pledge of Allegiance

1. **CONSENT AGENDA:** These items are considered to be routine or administrative in nature and will be approved in a single motion. A Board member may request for any item to be removed from the consent agenda and considered on the regular agenda:
 - a. Minutes: May 14, 2024 Draft Meeting Minutes
 - b. Clerk of Superior Court Report April 2024
 - c. Constable Reports: Snowflake Precinct #3, April; Pinetop-Lakeside Precinct #6, March and April, 2024
 - d. Justice Court Reports: Holbrook Precinct #1, Winslow Precinct #2, Snowflake Precinct #3, Kayenta Precinct #4, Show Low Precinct #5, and Pinetop-Lakeside Precinct #6 April 2024

- e. FY2025 Court Fill the Gap Application
- f. Certificate of Removal and Abatement Purging Record of Tax, Penalty and Interest on Personal Property Taxes, pursuant to A.R.S. §42-19118 and §42-18353
- g. Reissuance of Stale Dated Check
- h. Conduct Election for the City of Show Low, Town of Pinetop-Lakeside, City of Holbrook, Town of Snowflake, and the Town of Taylor on July 30, 2024, and the City of Winslow on Nov. 5, 2024
- i. Conduct board member elections for Northland Pioneer College and Navapache Hospital District on November 5, 2024
- j. Conduct a board member election for Clay Springs DWID, Heber DWID, Joseph City DWID, Misty Mountain DWID, Overgaard Townsite DWID, Ponderosa DWID, Porter Creek DWID, Three-O-Three DWID, Wonderland Acres DWID, Pinedale Estate DWID and Woodruff DWID on November 5, 2024
- k. Conduct a board member election for Clay Springs Fire, Heber-Overgaard Fire, Joseph City Fire, Timber Mesa Fire and Medical District, McLaws Rd Fire, Pinetop Fire, Sun Valley Fire and Woodruff Fire on November 5, 2024
- l. Conduct a board member election for Heber-Overgaard Sanitary, Joseph City Sanitary and Pinetop-Lakeside Sanitary on November 5, 2024
- m. Approval of Poll Workers and adoption of **Resolution Number 18-24**, designating polling places/vote centers for the Primary and General Election and a polling location contingency plan
- n. Memorandum of Understanding and Database Agreement with Flagstaff Initiative Against Trafficking (FIAT), a program of Northland Family Help Center
- o. Contract No. B23-02-015, Task 2 Modernization of Engineering Design Guideline and Standard Details, Amendment No. 1
- p. Tax exemptions filed pursuant to ARS §42-11153 as a Request for Redemption of Waiver
- q. Sympathy Letters: Denise Yazzie (Facilities Management), Michelle Johnston (Planning and Zoning), Ivan Mehl (Information Technologies), Starlena Begay (Superior Court), Malakai Johnson (Jail Operations), Robert Ober (Public Works), Shounique Begay (Recorder), Hugh Grant (Jail Operations), Wylie Williams (Sheriff), and Nicole Tagler (Probation)

2. **EMPLOYEE RECOGNITION:**

- a. Navajo County recognizes the following employees for their excellence in personal performance, far exceeding organization expectations for the month of May: **Amber Stafford** (WIC), **Jennifer Oldham** (County Attorney), and **Amber Diefenbach** (WIC)
Presented By: Lea Petersen

3. **BOARD OF SUPERVISORS:**

- a. Presentation to Snowflake High School Track Team (girls & boys) for winning the Division 4 Track and Field State Championship
Presented By: Chairman Jason Whiting
- b. Presentation to the Joseph City High School Softball Team for winning the 2024 State Championship
Presented By: Supervisor Alberto Peshlakai
- c. **PUBLIC HEARING:** Consideration and adoption of **Resolution Number 19-24**, deannexing territory from the Town of Pinetop-Lakeside and annexing the same territory to the City of Show Low.
Presented By: Jason Moore

4. **ADMINISTRATIVE SERVICES:**

- a. Presentation to Rob Douglas on his Retirement from Navajo County after 17+ Years of Service
Presented By: Eric Scott and Mischa Larisch
- b. Presentation/Summary of Navajo County's Fiscal Year 2023 Annual Financial Report, Report on Internal Control and on Compliance, and Federal Single Audit Report
Presented By: Jayson Vowell and Don Bohart, Auditor General's Office
- c. Presentation and Update on Real Az
Presented By: Chris Pasterz

5. **SHERIFF'S OFFICE:**

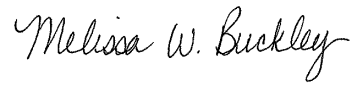
- a. Presentation on the Reaching Rural Project
Presented By: Dawn Wilson-Golden

6. **NAVAJO COUNTY PUBLIC HEALTH SERVICES DISTRICT:** Board of Directors Session:
 - a. **CONSENT AGENDA:** The following item(s) are considered to be of a routine or administrative in nature and will be approved as a group unless a member of the Board wishes to discuss a particular item:
 1. Arizona Department of Forestry and Fire Management Cooperative Agreement 2024
 2. Grant Renewal for the Child Care Health Consultation Program, Contract Number GRA-STATE-24-1245-01-Y2, with First Things First, for Fiscal Year 2025
 - b. **REGULAR AGENDA:**
 1. Presentation regarding the current wildfire conditions, restrictions status and preparedness information.
Presented By: Catrina Jenkins
 2. Consideration of a proclamation to declare the month of May as "Wildfire Awareness Month 2024"
Presented By: Catrina Jenkins
7. **PUBLIC WORKS:**
 - a. Consideration of award of Contract Number B24-03-029 Guardrail Installation, Repairs and Supplies to Brown and White, Inc.
Presented By: Madhav Mundle
 - b. Consideration of award of Contract Number B24-02-015 for Concho Highway Pavement Preservation to Sunland Asphalt & Construction, LLC., and to authorize change order authority to the Public Works Director for 10% of the contract amount, and authorize the Public Works Director to execute the necessary documents.
Presented By: William Flake
8. **COUNTY BUSINESS UPDATE:** Report from County Manager, County Attorney and Board members.
9. **CALL TO THE PUBLIC:** Individuals may address the Board on any relevant issue for up to 3 minutes. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda.
10. **ADJOURN**

Dated: May 22, 2024

NAVAJO COUNTY BOARD OF SUPERVISORS

Posted: 1:15 p.m. By: MWB

A handwritten signature in black ink that reads "Melissa W. Buckley". The script is cursive and fluid, with the first letters of each word being capitalized and prominent.

Melissa W. Buckley - Clerk of the Board



Board of Supervisors Regular

1. a.

Meeting Date: 05/28/2024

Title: Draft Minues

Submitted By: Leah Thomas, Deputy Clerk of the Board of Supervisors

Department: Board of Supervisors

Motion before the Board:

Minutes: May 14, 2024 Draft Meeting Minutes

Background:

Attachments

5.14.2024 DRAFT BOS Meeting Minutes

Form Review

Form Started By: Leah Thomas

Started On: 05/22/2024 12:35 PM

Final Approval Date: 05/22/2024

NAVAJO COUNTY BOARD OF SUPERVISORS' MINUTES

Tuesday, May 14, 2024

Present: Fern Benally, Vice-Chairwoman; Alberto Peshlakai, Supervisor, District II (appearing virtually); Jason Whiting, Chairman; Daryl Seymore, Supervisor District IV; Dawnafe Whitesinger, Supervisor District V

Staff Bryan Layton, County Manager; Brad Carlyon, County Attorney; Jason
Attendance: Moore, Deputy County Attorney; Melissa Buckley, Clerk of the Board

9:01 a.m. Call To Order: Invocation and Pledge of Allegiance was led by **Chairman Whiting**.

CALL TO THE PUBLIC:

Chairman Whiting indicated that they reached out to the County as a whole and asked for questions regarding elections to be submitted, that they had quite a few questions submitted and then a presentation was done where the Board heard the answers to those questions. **Chairman Whiting** stated that during the Call to the Public the Board can't respond to the public. He further stated that if there is anyone present with new information to share, they are welcome to share, but if it is something that has already been heard, they will be dismissed. He indicated that they have had and are still in conversations with many of the citizens and that this is not the right forum for a conversation. He again stated that if they have something new to share the Board would love to hear it and they are welcome to share but if they don't the Board will just move to the next individual. He indicated that they will be given three minutes.

Mark Thomas, 5871 Bobcat Drive.

Chairman Whiting inquired if Mr. Thomas had new information to provide. Mr. Thomas indicated that he did. He spoke about the presentation at the last meeting, indicating that for the most part it was pretty much by the book and exactly what you would think should happen, but in reality, that's not what is taking place. He stated that there's a lot of things that are falling through the cracks. He further stated that 99% of that meeting was about the day of elections and hardly anything about mail-in ballots, which is a mess. He inquired how many ballots are being printed, how many are being sent out, and how many are being returned? He stated that these are things that nobody knows and that it's sloppy. He stated that it appears that the county knows little about the process of the cost of hand counting ballots, indicating that an estimated 1.1 million was mentioned by the county personnel and spoke about being able to demonstrate, if asked, how a hand count could have occurred for 65,000 voters for about \$300,000 or less. Mr. Thomas stated that the situation in Mohave County was incorrectly addressed in last month's presentation, indicating that Mohave County had chosen to hand count, but the Attorney General Kris Mayes and Secretary of State Adrian Fontes threatened criminal charges and fines and that the Arizona legislator is currently seeking a censure of the Attorney General as she has no legal standing to do so. He further stated that she misled the county or scared them when there is no legislation or language that a county cannot choose to hand count. He stated that a county has every right to do the will of its people and that the state does not have the right to impede that. He indicated that the same illegal shenanigans

occurred in Cochise County. He stated that the Supervisors took a loyal oath of office and have the duty to stand up for the people and that they demand that the Board uphold their oath.

Chairman Whiting interrupted Mr. Thomas and asked if he had any new information. Mr. Thomas inquired how it is that the voter rolls, which they don't have control of since they are done by an outside company and not even at a state level, go up and go down in every county systematically all rise and stay at the same level? He stated that it's not right, that not every county's the same. He indicated that we need to control our voter rolls. He inquired where to get the answers to those questions.

Chairman Whiting asked Mr. Thomas to please set up a time to come talk with staff.

Donna Shurwin, 1207 S. Forest Lane, Pinetop.

Chairman Whiting inquired if Ms. Shurwin had anything new to share.

Ms. Shurwin stated that she did. She indicated that she wanted to make sure that the county knew that Missouri, in 2022, conducted a hand count of one of their actual counties and compared to the rest of the state, when the counting was done, they were 20 minutes behind the tabulating machines from other counties and after they had proof that the hand count could be done in a timely fashion they created and published a free 150-page manual for hand counting, which the Navajo County could obtain, and that in between now and the July 30th, when the first primary election happens, it could be taken into consideration. She inquired how the county advertises for poll workers, indicating that the website says election board members and she asked how do people know where to look when they want to apply to be a poll worker? She inquired if the county website could be changed and make it so that people can, on a search, find where they can apply to be a poll worker? She stated that the drop boxes, according to the Arizona Elections Manual, are supposed to be manned by two people 24 hours a day, but that now they are putting money towards buying cameras, but that after reading a little deeper into the election manual they discovered that it actually states it has to be manually watched 24 hours a day. She stated that now the camera idea is obsolete idea because they need people to be able to man every drop box in the county, with two people, one from each party. She inquired how that would be done and stated that they need to get rid of the drop boxes. She stated that according to a friend that works in the office, that for the 2022 election 24,000 people mailed in ballots and that it takes one person a full day to count 300 ballots, which if you divide that into 24,000 it would equal eighty days, she inquired how that would be done in a timely fashion for signature verification, indicating that it's not doable. She stated that they need to clean things up. She stated that the Board is there servants and that in the pledge it says indivisible but that we are divided and that she doesn't know why there's such a holdback and the county doesn't seem to want to do what they are asking. She stated that previous to getting machines in 2015 they had to hand counted. She indicated that there's a backups provision in the manual in our election training for if the electricity were to go down, they can do everything manually. She inquired why they don't do that, indicating that they need to get rid of the machines and do a manual count.

Chairman Whiting invited Ms. Shurwin to reach out to staff with some of the questions she had. He inquired about the term used on the website so that he could make note of it.

Ms. Shurwin indicated that it says Election Board Members on the website.

Mary Coking – 2975 Monica Rd., Overgaard. Ms. Coking stated that she would like

to yield her time to Celia Laughlin.

Chairman Whiting indicated that he will not allow yield time today.

Celia Laughlin, 2169 Hashknife, Overgaard.

Chairman Whiting inquired if Ms. Laughlin had a new item to share.

She Laughlin indicated that she did. She asked that the Board consider that her vote is disenfranchised if it is changed by a malicious actor described in CESA 2022, if her unmonitored ballot box is illegally stuffed as described as a vulnerability by CESA and if the voter rolls export non-citizens, felons, and drivers under 18 so they are sent a mail-in ballot, indicating that it's a violation of her 14th Amendment right. She stated that the new information she has is an email between Merrick Garland and his wife Lynn Garland with the Maryland State Board of Elections from May and July 2015 where she asked if the ES&S machines are connected to the internet, and she was told they were and that several were included in the ES&S D200 tabulators which are still being used nine years later. She stated that she has Mark Cook and Clay Parie as ideas on how to examine the systems and processes so that they can better address the hand counting which can be live streamed by precinct, which would be pennies on the dollar. She stated that Ms. Richards previously indicated that she couldn't do another election if it was without the machines and indicated that she would asked that she be dismissed of her job and look at diverting money to experts like Clay Parie and Mark Cook.

Chairman Whiting reminded the citizens that they would like to hear any new information but that they can also reach out to the Elected Officials, the County, or their Party Leadership so that they can have a conversation regarding the concerns that citizens have. He stated that they want to hear their concerns but that there is an appropriate way to do it.

Jacque Allen, 141 Creekwood Lane, stated that she was going to yield her time.

Jerry Hubbard – 2726 Covered Wagon Trail, Overgaard, stated that his concerns have been covered by one of the other people.

Teena Parham, 2914 Pine Rim Rd., Overgaard, spoke about the inflated numbers that were given by Mr. Layton concerning hand counting, indicating that he said the error could be up to forty percent for errors if they hand counted instead of using the machines. She stated that it's being done all over the world with minimal errors and that Navajo County did it for decades with no insignificant errors and that it could be done. She stated that many of his comments were errors, that they were not addressed to them and didn't answer any of the questions that were submitted.

Chairman Whiting inquired if there is new information.

Ms. Parham indicated that her outrage in the new item.

Chairman Whiting thanked Ms. Parham for sharing her frustration and indicated that they would be happy to have a conversation with her. **Chairman Whiting** cautioned that the meeting needs to remain orderly and those who are not will be moved to the next room and be able to watch the meeting from there.

Melinda Thomas, 8571 Bobcat Dr., Show Low, stated that her concern is more about security indicating that any technology can be hacked. She indicated that if banks can get hacked, she believes the tabulators or even the poll pads, even though they say they aren't connected to the internet, can be hacked.

Chairman Whiting inquired if there is new information.

Ms. Thomas stated that she wanted that information on record.

Belinda Quog, 650 N. Penrod Rd, started yelling about this being a disgrace and citizens being able to have their three minutes to address the Board.

Chairman Whiting requested asked that Ms. Quog be removed from the meeting

by security.

Rick Burris, 2883 Silverdollar St., Overgaard, spoke about the discrepancy between the Whiteriver Voting Center and Central Elections at the County from the recount that occurred on December 9, 2022. He stated that a recount of election day ballots from the DS200 from the Whiteriver Vote Center and the recount at the Central in Holbrook an error reported from Whiteriver Vote Center, zip drive numbers along with ballots not counted of the DS200 did not match the recount at Central in Holbrook, indicating that the zip drive counted 855 ballots, that the DS200 went down at the voting location and there was no power, resulting in 145 ballots not counted by the DS200 and the 145 ballots were received at central in a bag for recount. He stated that the paper ballots cast at the white river vote center of the DS200 and the 145 placed in the bag should have been a total of 1000 paper ballots that Central reports, but that the recount of the paper ballots was 992, which was the number that was reported to the Secretary of State, even though they were recorded eight missing. He stated that when the county employee asked the Inspector what happen they indicated that maybe some ballots were counted twice of the tabulator, but that they didn't remember. He spoke of the tabulators being for walk-in election day voters and their being eight citizens who have a right to vote having their vote tossed in the abyss by a technical error. He stated that the tabulators and voting equipment have countless vulnerabilities that continue to take away our civil rights and violate the United State and Arizona Constitution. He indicated that if the election was hand counted there wouldn't have been open doors to damaging vulnerabilities, errors, and gross oversights. He stated that they demand that they set up an emergency backup and verify all ballots and voters and hand count, not just select a few, but all the actual paper ballots and the votes on them to confirm the accuracy of the vote and voters.

Chairman Whiting requested that Mr. Burris, if inclined, share the information with staff after them meeting so they can look into it.

Roger Gorres, 3557 Wildflower Drive, Heber, stated that he has worked and lived on the Navajo Reservation as a Federal Government employee and on the Fort McDowell Reservation as a Fort McDowell government employee. He indicated that the Native American Supervisors have the majority power to do something on the reservation. He indicated that he wants them to consider, since they have sovereign nation status in the country, having hand count ballots in their precincts to validate the accuracy of the electronic voting system. He stated that he would also like them to consider the cost saving measures of doing hand count ballots, indicating that he believes there are enough volunteers in the county to do a hand count and not be paid.

Chairman Whiting stated that they have continued to try and make sure that there is an open door to have conversations and encouraged the citizens to reach out to one of the elected officials or staff to make sure it's in the proper format. He stated that they continue to meet with some of the party leadership to have conservations with them and that they are continuing and committed to having those conversations.

CONSENT AGENDA:

- a. *Minutes: April 23, 2024 Regular Meeting Minutes and April 23, 2024 Executive Session Minutes*

- b. *Constable Reports: Winslow Precinct #2, February and March 2024; and Pinetop-Lakeside Precinct #6, April 2024*
- c. *Tax exemptions filed pursuant to ARS §42-11153 as a Request for Redemption of Waiver*
- d. *Fiscal Year 23/24 Fund Transfers*
- e. *National Forest Funds Distribution \$758,061.38 for the benefit of Public Schools and Public Roads pursuant to A.R.S. §11-497, A.R.S. §37-741 and A.R.S. §37-521*
- f. *Distribution of FY 2024 Forest Fees to schools districts*
- g. *High Intensity Drug Trafficking Area grant agreement, HT-24-2993A, in the amount of \$126,575.00*
- h. *Modification Number 002 to grant/agreement 22-LE-11030100-014 with the USDA Forest Service adding \$10,000 in funding and updating the USFS Program Manager to Matthew N. Ryan*
- i. *Amendment No. 1, extending Contract No. B23-01-003 with Advent Financial Systems, LLC. for one additional year (March 14, 2024 through March 13, 2025)*
- j. *State and Local Grant Consent Agreement*
- k. *Appointment for Sandra Johnson, Lloyd Johnson, Mike Nilsson, Dana Heck, Steven LeSueur, Shelby Magnuson Hawkins, Timothy Jordan, Donna Wastchak-Shurwin, Linda Hamilton, Daniel Spencer, Godan Lange, Carla Baker, John Major, Terry Major, Belinda Quog, Lillie Merritt, Randy Merritt, Nancy Hay, Cara Massa, Fleta Gladden, Antoinette Montandon, Steven Garcia, Michael Montandon, Lisa Green, Ken Fisk, Betsy Standage, Shannon Ayers Fisk, Teena Parham, Kelly Rael, Don Haggard, Dennis DeVincentis, Celia Laughlin, Jerry Hubbard, Diane DeVincentis, Jacquelyn Allen, Rick Burris, Joan Hubbard, Dana Mead, Richard Allen, Patricia Duran, Carl Bruning, Mary Jane Coking, Kathleen Angelos, Kristi Broderick, Keven Kazmaier, Paul Broderick, Carlie Heck, Tisha Carlisle, Michael Mariscal, Jim Vance, Debbie Vance, Warren James Williams, Adrienne Rapp, Steven Rapp, Timothy Austin Hunt, Beth Sinagra, Kevin Rowan, Sandee McKinlay, Danielle Earl, RaNae Rowles, Angela Clouse, Janell Sterner, Elizabeth Olmstead, David Clouse, Byron Lewis, Georgia Zink, Shirley Leistikow, Amy Wong, Carrie Lee, Mary Diaz, Colleen Buck, Shannon Stoffers, Dean Cooley, Donal Meyers, Julia Stoffers, Donna Larson, Timothy Hunt, Susan B. Moore, Lisa Marshall, David Marshall, Sylvia Allen, Thomas Reed, Louise Liggett, Lewis Carlassara, Stephen Shudde, Mary Beth Walker, Patricia LeSueur, Eric Molnar, Kristie Blackman, Deborah Myers, Jeff Pearce, Walter Blackman, Anne Ascoli, Roger Gorres, Mark McKinlay, Earl Strecker, Gary Olmstead, Bethany Olmstead-Wittren, Steven Wittren, Christine Etchison, Rod Campbell, Angela Campbell, Wyatt Buschschulte, Kay Christensen, Mary Faltz, Nancy Telizyn, Anthony Tangelos as Republican Precinct Committeemen for their respective precincts*

- l. *Request approval of appointment for Gloria Baum, Elizabeth Marsh, Dylan Baca, Joseph Bia, Melissa Foy, Steven Gorman-Hackstadt, Janis Newton, Dorothy Reed-Inman, Eric Kramer, Linda Hoy, James Burress, Ramona Patterson, Christina Burress, David Alexander, Marianne Richardson, Martha Kafer LaMar, Casey Lee, Larry Romo and Rosezene Vetaw as Democrat Precinct Committeemen for their respective precincts*
- m. *Agreement with Tony Willis for Professional Coaching Services*
- n. *Agreement with ESI for Professional Staffing Services*
- o. *Delegation Agreement #EV24-0022, between Arizona Department of Environmental Quality and Navajo County, specifically Navajo County Department of Public Works Planning and Development*
- p. *Environmental forms for the Community Development Block Grant (CDBG) for the Joseph City Pedestrian Improvements project*
- q. *Authorization to staff to request no more than \$250,000 from FY2024 Community Policing Development (CPD) Accreditation Grant Program and sign/certify application documents for submission on behalf of the Navajo County Sheriff's Office*
- r. *Sympathy Letters: Ron Smith (Court Administration), LaRee Price Saline (Probation), Brandon Damron (Health District), Julie Skousen (Justice Court), and Dawn Wilson-Golden (Health District):*
Supervisor Whitesinger made a motion to authorize the Chairman to sign the items in the consent agenda; motion seconded by **Supervisor Peshlakai**. Vote unanimous approving the motion.

Supervisor Seymore made a motion to enter into the Navajo County Public Health Services District Board of Directors Session, motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion.

NAVAJO COUNTY PUBLIC HEALTH SERVICES DISTRICT: Board of Directors Session:

CONSENT AGENDA:

- 1. *Memorandum of Understanding between Navajo County Public Health Services District and Navajo County Fairgrounds for a temporary holding facility*
- 2. *Amendment Number 1 to the Intergovernmental Agreement, Contract Number CTR063750, between the Arizona Department of Health Services and Navajo County Public Health Services District for implementation and maintenance of a local overdose fatality review team*
- 3. *Amendment Number 3 to the Intergovernmental Agreement, Contract Number CTR061423, COVID-19 Community Testing Expansion Projects, extending through July 31, 2026, 5th and final year of the contract*
- 4. *Amendment Number 1 to the Intergovernmental Agreement, Contract Number CTR065530, amending the budget for the HIV Testing and Communicable Disease Investigation Services*

5. *Intergovernmental Agreement, Contract Number CTR070152, Overdose Data to Action between the Arizona Department of Health Services and Navajo County Public Health Services District*
6. ***Agreement between Navajo County and The American Red Cross for limited license to use parking lots and land located in Show Low and Holbrook*
7. ***Amendment No 1 to Delegation Agreement 06-073 with the Arizona Department of Environmental Quality extending the expiration of the agreement until May 23, 2026:*

Supervisor Peshlakai made a motion to authorize the Chairman to sign the items in the consent agenda; motion seconded by **Supervisor Seymore**. Vote unanimous approving the motion.

Supervisor Whitesinger made a motion to return to regular session, motion seconded by **Vice-Chair Benally**. Vote unanimous approving the motion.

BOARD OF SUPERVISORS:

- a. *Recognition of Mogollon Division 4 - 132 lb. Wrestling State Champion Kaleb Porter and Recognition of Mogollon Boys Wrestling Team Division 4 State Champions :*

Supervisor Seymore asked the Coach to share some information about the team and their season.

Coach Porter spoke about his team and their season, indicating that the team put in a lot of time and effort and pushed each other to be better. He spoke of the team watching the movie "The Boys in the Boat" and how they were inspired by it and indicated that they came up with the theme of Men on the Mat. He stated that the three seniors on the team are not here due to the senior trip but indicated that they were instrumental in the championship as well.

Supervisor Seymore talked about the movie "The Boys in the Boat" and the team theme Men on the Mat indicating that it takes a lot of effort. He recognized Kaleb Porter for his State Championship and gave him a medal for his accomplishment. **Supervisor Seymore** spoke about the team effort it took to win state and about the 54 bonus points that they received, indicating that every one of the matches contributed to the championship. **Supervisor Seymore** gave each of the team members a medal and congratulated them on their accomplishment.

- b. *Presentation to Kaytlin LaDuke as the recipient of the Scholar All-America Award and the Character & Leadership All-America Award:*

Chairman Whiting asked the coach to speak about Kaytlin LaDuke as the recipient of the Scholar all America award and the Character & Leadership all America Award.

Coach Larson spoke about putting Kaytlin LaDuke for the awards, indicating that she has a 4.0 GPA and that she is well known in the wrestling community in Northern Arizona.

Kaytlin LaDuke spoke about the work and dedication that has been put in to help her excel.

Chairman Whiting stated that Kaytlin LaDuke is outstanding, that she excels in most everything that she is a part of and that she is very humble. He presented her with a medal in recognition of her accomplishment.

- c. *Recognition of Snowflake Division 3 - 138 lb. Wrestling Champion Troy Kinlicheenie and 215 lb. Wrestling State Champion Devin Kinlicheenie :*
Chairman Whiting asked that the Coach and two athletes share about their experience and what it took to win a state championship. Coach Kinlicheenie spoke of the hard work and dedication that it takes to become a state champ. He stated that even with injuries the athletes will sit out but will help with the younger wrestlers. He stated that they keep pushing through the hardships. He indicated that in Arizona wrestling is not as big as in other states but that the athletes, through hard work, are competing and winning at national levels. He spoke of how proud he is of Troy and Devin both as a coach and as their dad, for the work that they put into the sport. Troy Kinlicheenie spoke about putting faith in other things, not just wrestling, and seeing things in a different perspective. He talked about knowing what it takes to be able to get something that you want. He indicated that it is not just about the State champion, that it is cool to have, but it is not everything. He stated that wrestling teaches you more than just how to work hard. Devin Kinlicheenie stated that winning is cool but that it's not everything. He spoke of how hugging his dad after winning state meant more to him. He indicated that wrestling is something that we like to do but that it is not all that they know. **Chairman Whiting** stated that he appreciates the comments made. He indicated that state championships matter, that it's an accomplishment, but that it is not our why. He stated that it is part of our path but that it is not the top of our mountain, that there is so much more in life. He indicated that there are communities to build, people to unite and families to bring together. He spoke of helping lift others and elevate those around you. He presented Troy and Devin with medals for their accomplishment.
- d. *Recognition of Monument Valley Division 4 - 126 lb. Wrestling State Champion Joseph Rodriguez :*
Vice-Chair Benally recognized Joseph Rodriguez for his accomplishment. She indicated that he has overcome a lot of challenges and encouraged him to continue to overcome the obstacles he may have. She wished him success as he goes forward after graduation. She shared her gratitude for his accomplishment. Joseph Rodriguez stated that he is proud to show the resilience that the Native American students have. He spoke of putting the Navajo Nation on the map and that he feels it is important to give back to his community. He talked about the wrestling club that he is part of in his community. He stated that wrestling can teach you life lessons, that it is not just a sport, and that it is just humbling. **Vice-Chair Benally** congratulated Mr. Rodriguez and provided him with a medal for his accomplishment.

Supervisor Whitesinger spoke to the students and shared how she is inspired by the dedication to not only the sport, but to friends, family, and their communities. She stated that it is wonderful to be able to witness the great love that they have for their family and thanked them for sharing that it is not just about being a champion but that it is more than that with all of the things they have learned which will be a driving force in their lives. She spoke of Steve Williams who served on as a Board of Supervisor for many years, and now serves as an Arizona Judge, indicating that he would always ask the wrestler what they learned that they would apply to life and that today all of the athletes shared something that they will apply to their lives. She stated that it inspires her and the work that she does. She shared her appreciation to the coaches, families, teachers, and all of those who invested time in their success.

- e. *Consideration of Application for Permanent Extension of Premises/Patio for Red Onion Bar & Grill, located in Overgaard, AZ:*

Melissa Buckley stated that they received an Application for Permanent Extension of Premises/Patio for Red Onion Bar and Grill, submitted by Amy Nation, who is listening online but unable to be present. She indicated that all Departments have submitted approval of the application.

Supervisor Seymore made a motion to approve the Application for Permanent Extension of Premises/Patio for Red Onion Bar & Grill, located in Overgaard, AZ, motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion.

- f. ***PUBLIC HEARING:*** *Consideration of a Franchise Agreement with Cactus State Utility Operating Company LLC, for the provision of water services:*

Jason Moore discussed the item, indicating that this franchise was previously held by High Country Pine Water Company, that Cactus State Utility purchased all of High Country Pine's infrastructure for water distribution and that the Franchise Agreement had expired approximately five to six years ago. He stated that this is a new agreement, that they have followed the statutory procedures for providing notice to the public and that he is not aware of any objections. He indicated that it is a twenty-five-year franchise agreement, which is typical. He spoke of the correspondence received from Canyon State talking about the company and what they do. He stated that staff would recommend approval.

Chairman Whiting opened the meeting for public comments. There being no comments, the public hearing was closed.

Supervisor Seymore shared his appreciation to Canyon State for providing the correspondence regarding the company and the commitment to do the best that they can.

Supervisor Seymore made a motion to approve a Franchise Agreement with Cactus State Utility Operating Company LLC, for the provision of water services, motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion.

ADMINISTRATIVE SERVICES:

- a. *Presentation to Joel Johnston on his retirement after 23+ years of service to Navajo County:*

Eric Scott recognized Joel Johnston on his retirement after 23+ years of service to Navajo County, indicating that he is a hard worker, very knowledgeable and has a good sense of humor.

Bret Starns thanked Mr. Johnston, indicating that he has been an outstanding employee and that he has done a phenomenal job over the years. He stated that he has appreciated having him and that he will be hard to replace.

Mr. Johnston thanked the Board for the opportunity to work for Navajo County for all the years. He shared his appreciation for everything that the county and the Board have done for him.

Mr. Scott presented Mr. Johnston with a clock in recognition of his service to Navajo County.

Supervisor Whitesinger, Supervisor Seymore and Vice-Chair Benally congratulated Mr. Johnston on his retirement.

- b. *Presentation to Mark Searls on his retirement after 12+ years of service to Navajo County:*

Eric Scott recognized Mark Searls on his retirement after 12+ years of service to Navajo County. He stated that Mr. Searls has worked in a few different departments but most recently in Facilities as the Lead Custodian. He indicated that Mr. Searls is a hard worker, very kind and a great guy.

Bret Starns spoke about Mr. Searls and thanked him for the phenomenal job he has done.

Mr. Searls shared his appreciation for being able to work with the county. He stated that he will miss all of those that he worked with over the years. He thanked the Board for all that they have done.

Mr. Scott presented Mr. Searls with a clock in recognition of his service to Navajo County.

The Board shared their appreciation to Mr. Johnston and Mr. Searls for their service to Navajo County.

SHERIFF'S OFFICE:

- a. *Consideration and approval of a Proclamation, proclaiming May 12 through May 18, 2024, as "National Police Week" in Navajo County, Arizona:*

Deputy Sheriff Brian Swanty spoke about the National Police Week. He read the proposed proclamation. He indicated that Navajo County has sixty sworn officers and that it is with great pride to advocate for the men and woman that serve at the Navajo County Sheriff's Office. He stated that staff would recommend approval.

Supervisor Seymore shared his appreciation to the many officers for putting their life on the line every day to keep us safe.

Supervisor Whitesinger expressed her gratitude and thanked them for their dedication to keep us safe. She spoke about a traumatic event that happened in her District and she thanked all those officers that were involved.

Vice-Chair Benally thanked them for their community service throughout our communities and providing us protection. She indicated that their presence is always appreciated.

Chairman Whiting expressed his appreciation and asked that it be extended to the Sheriff's Office team.

Vice-Chair Benally made a motion to approve a Proclamation, proclaiming May 12 through May 18, 2024, as "National Police Week" in Navajo County, Arizona, motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion.

PUBLIC WORKS:

- a. *Consideration of award of Contract #B24-03-011 Supplying and Delivering Liquid Asphalt Products to Hawker & Evan Asphalt Company Inc., and Cactus Asphalt, Inc.:*

Madhav Mundle discussed the item, indicating that this contract is to provide asphalt materials for various activities for pavement preservation. He stated that the contract was set up to select two bidders to provide flexibility and options. He spoke about the bid process, indicating that two bids were received and that the details are in the packet. He stated that staff is recommending approval.

Supervisor Whitesinger made a motion to approve award of Contract #B24-03-011 Supplying and Delivering Liquid Asphalt Products to Hawker & Evan Asphalt Company Inc., and Cactus Asphalt, Inc., motion seconded by **Vice-Chair Benally**. Vote unanimous approving the motion.

- b. *Consideration of Attachment C to The Navajo Nation Intergovernmental Agreement for assistance with roadway maintenance materials for the N8065 Road Maintenance Project:*

Madhav Mundle discussed the item, indicating that the Forest Lakes Chapter in coordination with NDOT is requesting assistance for roadway maintenance material for their N8065 road maintenance project. He stated that this is an unpaved road which provides access to Black Mesa Chapter House, businesses, schools, and other residents living around the area. He indicated that the scope of work is to place aggregate base gravel material for approximately three quarters of a mile and that the funds will be coming from the District I Highway User Revenue Funds, with the project budget being budgeted for this year and next year. He stated that staff recommends approval.

Supervisor Benally stated that there is supposed to be some other materials purchased for this road and inquired if that is included in this? Mr. Mundle stated that right now NDOT has communicated that the work

they will be doing is only gravel replacement. He indicated that the remainder of the work will be decided between NDOT and BIA and can be captured later.

Vice-Chair Benally made a motion to approve Attachment C to The Navajo Nation Intergovernmental Agreement for assistance with roadway maintenance materials for the N8065 Road Maintenance Project, motion seconded by **Supervisor Seymore**. Vote unanimous approving the motion.

PLANNING & DEVELOPMENT:

1. **PUBLIC HEARING:** *Consideration and possible adoption of Resolution Number 17-2024, approving/denying a text amendment to Article 20, Section 2001 and Article 25, Section 2518 of the Navajo County Zoning Ordinance, regarding Institutional Residences and other Group Homes which do not qualify as Group Homes for the Disabled:*

A presentation was shown. Cody Cooper discussed the item, indicating that staff was instructed to look at the group home policies to see if any updates were necessary, that they have investigated it, done some research and that they are bringing forward recommendations that they have found through the research. He stated that this is for group homes, including institutional residences, that would not qualify through the group homes for the disabled. He indicated that they wanted to create recommendations that are clear and concrete so that the public and developers coming in fully understand what's expected for these type of group homes. Mr. Cooper stated that a special use permit would still be required, but only in the multi-family or commercial residence. He reviewed the changes that are being recommended, including separation requirements, occupancy limits, exterior appearance, parking, compliance with building, environmental health and fire safety, and state licensing for the facilities. He stated that the Navajo County Planning and Zoning Commission did unanimously recommend approval and that staff is also recommending approval. He indicated that they have not received any public comments, through hearings or phone calls.

Chairman Whiting opened the meeting for public comments. There being no comments, the public hearing was closed.

Supervisor Whitesinger requested clarification regarding the difference with the number of residents allowed for the different zoning areas.

Mr. Cooper addressed the differences between the multi-family neighborhoods and the commercial residential neighborhoods. He stated that they want to make sure that there is adequate space for the residents so that they are getting proper treatment while there.

Supervisor Whitesinger inquired if they articulate the square footage for the rooms that allow two occupants or if it's just given.

Mr. Cooper stated that they haven't articulated any minimum square footage, that it is something that they can look at and consider. He spoke about different considerations that they would look at on a case-by-case basis to make sure it's appropriate.

Supervisor Seymore shared his appreciation to Mr. Cooper and his team for the work done on this item. He stated that they have done a great job and he spoke about them also encompassing parking to make it more appealing to neighbors.

Supervisor Whitesinger made a motion to adopt **Resolution Number 17-2024**, approving a text amendment to Article 20, Section 2001 and Article 25, Section 2518 of the Navajo County Zoning Ordinance, regarding Institutional Residences and other Group Homes which do not qualify as Group Homes for the Disabled, motion seconded by **Supervisor Seymore**. Vote unanimous approving the motion.

Supervisor Whitesinger made a motion to enter into the Navajo County Flood Control District Board of Directors Session, motion seconded by **Supervisor Peshlakai**. Vote unanimous approving the motion.

NAVAJO COUNTY FLOOD CONTROL DISTRICT: Board of Directors Session:

CONSENT AGENDA:

- a. *Contract for Professional Services with HDR Engineering, Inc. for Engineering Consultant Contract B23-02-015 for Task 3 Winslow Levee Survey:*

Supervisor Seymore made a motion to authorize the Chairman to sign the items in the consent agenda; motion seconded by **Vice-Chair Benally**. Vote unanimous approving the motion.

REGULAR AGENDA:

- a. *Consideration of an Intergovernmental Agreement between Navajo County Flood Control District and Silver Creek Flood Control District for financial assistance for the Millet Swale Drainage Improvement Project in the amount of \$100,000 :*

Donald Perkins discussed the item, indicating that the Intergovernmental Agreement is for financial assistance of one hundred thousand dollars for the Millet Swale Drainage Improvement project. He stated that both districts recognize and share a common interest to improve the Millet Swale Drainage area to help reduce the chance of future flooding. He stated that staff is recommending approval.

Chairman Whiting shared his appreciation for the work done on this, indicating that this has been a concern of people living in the area.

Supervisor Seymore made a motion to approve an Intergovernmental Agreement between Navajo County Flood Control District and Silver Creek Flood Control District for financial assistance for the Millet Swale Drainage Improvement Project in the amount of \$100,000, motion seconded by **Supervisor Peshlakai**. Vote unanimous approving the motion.

Supervisor Peshlakai made a motion to return to regular session, motion seconded by **Supervisor Whitesinger**. Vote unanimous approving the motion.

COUNTY BUSINESS UPDATE: *Report from County Manager, County Attorney and Board members :*

Supervisor Seymore congratulated all of those that are graduating. He spoke of a recent experience he had on an airplane and the disruption it caused for everyone and indicated that today there are people that have certain things that are more important to them, but that we try to listen and make the best that we can of everything. He stated that he respects the process that we have in place to listen, share, and do the business of the county in the eyes of the public. He shared his appreciation to the people that are here and the communities in Navajo County. He wished everyone a great summer and shared his hope that we can continue to work together to unite, continue to be positive and continue to rely on our Heavenly Father to preserve and bless us as we serve him.

Supervisor Whitesinger spoke about the White Mountain Apache Tribe Inauguration, indicating that they are grateful for the partnership and thanked all of those that attended. She reported on attending several tribal community meetings, indicating that one thing they're looking at is public safety and first response. She spoke about the Fort Apache Heritage Foundation groundbreaking ceremony, indicating that there are old historic buildings there, that they have done a great job restoring the building and the boys dormitory that is being remolded as an administrative building and will have conference space. She thanked Rochelle Lacapa for serving on that Board. She stated that she was recently invited to a Passover Dinner and shared her gratitude for being able to be among neighbors and different members of the community, to learn practices of another faith, and being able to respect one another and share opportunities for prayer.

Supervisor Benally reported on the Western Interstate Region Conference that she attended, indicating that she was able to learn more about trees and fire mitigation, and the collaboration between the US Forest Service, the State, and the counties. She spoke about the field trip they took to learn about the different trees and plants. She stated that it was a good learning experience.

Chairman Whiting reported on the ECO Field Trip, indicating that they had leaders from across Arizona that came together to talk about the Arizona Forests. He talked about the relationship between the watershed and the forest, stating that it impacts the daily life of all residents in Arizona, not just those that live in this area.

He stated that there are a lot of individuals, with good desires, that are interested in helping, but may be helping in areas where it is not needed, but that they tried to create a situation where the leaders were able to hear firsthand from industry and those who actually work in the forests and hear where the problems are, and the successes have happened. He spoke about the REAL AZ group meeting and the new Economic Development Director, Chris Pasterz, indicating that he has done a tremendous job over the past six months. He talked about all the work that Mr. Pasterz has been doing in the communities and in the region. He shared his appreciation for him and his efforts. He spoke about the upcoming County Supervisors Association meeting on Thursday.

ADJOURN: 10:48 a.m. meeting adjourned.

APPROVED:

DATED: May 28, 2024

**Jason Whiting, Chairman
Navajo County Board of Supervisors**

ATTEST:

**Melissa W. Buckley, Clerk
Navajo County Board of Supervisors**

DRAFT



Board of Supervisors Regular

1. e.

Meeting Date: 05/28/2024

Title: FY2025 Court Fill the Gap Application

Submitted By: Lu Ann Garbini, Court Administrator

Department: Superior Court

Motion before the Board:

FY2025 Court Fill the Gap Application

Background:

Pursuant to A.R.S. §12-102.02, the Fill the Gap initiative is to improve criminal case processing. The court annually submits an application to utilize court funds for this initiative.

Fiscal Impact

Fiscal Year: 2025

Budgeted Y/N: Y

Amount Requested: 0

Fiscal Impact:

State and local court funding only. No general funds requested.

Attachments

FTG Application

Form Review

Inbox

Court Administrator (Originator)

Form Started By: Lu Ann Garbini

Final Approval Date: 04/08/2024

Reviewed By

Lu Ann Garbini

Date

04/08/2024 03:15 PM

Started On: 04/08/2024 03:11 PM

FILL THE GAP (FTG) APPLICATION

A. Applicant Information

| | | |
|---|----------------------------------|--|
| 1. Court Name: NAVAJO COUNTY COURTS | | |
| 2. Contact Person: LuAnn Garbini | 3. Title: Court Administrator | |
| 4. Address: PO Box 668 / 100 E Code Talkers Drive, Holbrook AZ 86025 | | |
| 928-524-4366 | | 7. E-mail Address: lgarbini@courts.az.gov |

B. Budget Information

| | | |
|---|---|--|
| 8. Project Title: FY25 FTG Project | | |
| 9. Begin Date: 07/01/24 | | End Date: 06/30/25 |
| 10. Amount State FTG Requested: *Amount estimated - requesting full amount of allocation \$36,703 | Amount Local FTG Requested: \$ 124,314 | Local Balance: (as of 05/15/2024) \$273,114 |
| 11. Other Active Approved Grants for FTG (State \$ Amount): \$N/A | | |
| 12. <input type="checkbox"/> New Request | <input checked="" type="checkbox"/> Continue Project – time & \$ <input type="checkbox"/> Continue Project – additional staff GPT #GPT#2109FTG001 | <input type="checkbox"/> Extend Project More Time No Additional Funds GPT # |

C. Project Information

| |
|--|
| 13. DESCRIPTION of Project Plan and expected outcomes . The Superior Court caseflow manager reviews and provides the judges with caseflow management reports which provide pertinent information about case aging, disposition rates, and time to disposition. The caseflow manager monitors the timely processing of cases. Works with the Clerk's Office and judicial assistants to ensure uniform docket entries to improve the overall quality and accuracy of court records and case management procedures to include criminal case processing. The Field Trainer provides county-wide training to Superior and Justice Courts. This position supports the courts with ensuring the adopted time standards reports are produced, and also trains the courts to identify any errors or discrepancies within the reports so they can be addressed prior to submitting them to the AOC. This position trains effective criminal case processing. The deputy court administrator provides the Justice Courts with caseflow management services including quality management, training and information to help ensure that the data contained in the automated CMS is accurate. In addition to case management assistance to include criminal case processing, the deputy assists with court budgets, grants and other administrative duties. Superior Court Judge Pro Tempore coverage for conflict matters ensure cases proceed, including criminal cases, with a limited number of continuances and assists in keeping cases within established time standards. Funding for travel/training expenses are necessary to meet educational requirements of the judges and judicial employees and promotes their professional development in the administration of justice. Cell. phone stipends for real time assistance to courts throughout the county. Cell. phone stipends for real time assistance to courts throughout the county. |
| 15. List the project's performance measures. |

Percent of felony cases disposed of within 90 days (60%), 180 days (85%), and 365 (96%).

Disposition rate of felony cases FY24 vs. FY25.

Clearance Rate, Time to Disposition, and Age of Active Pending.

Proof of cost of pro tempore coverage.

Proof of cost of train/travel expenses.

Proof of cost of cell. stipends

| | | |
|---------------------------------------|----|---------|
| | | |
| Personnel | \$ | 109,639 |
| Professional Services | \$ | - |
| Other Operating | \$ | 4,100 |
| Office Equipment - ACAP Charge Back | | |
| Total | \$ | 113,739 |
| | | |
| E. Budget (Clerk of the Court) | | |
| | \$ | - |
| Personnel | \$ | - |
| Professional Services | \$ | - |
| Travel/Training | \$ | - |
| Other Operating | \$ | - |
| Office Equipment | \$ | - |
| Computer Equipment | \$ | - |
| Total | \$ | - |
| | | |
| F. Budget (Justice Court) | | |
| Personnel | \$ | 47,278 |
| Professional Services | | |
| Travel/Training | | |
| Other Operating | | |
| Office Equipment - ACAP Charge Back | \$ | - |
| Computer Equipment | | |
| Total | \$ | 47,278 |

G. Personnel Expenditure Detail

Superior Court

| Number of Positions | Position Description (use additional sheets if necessary) | Salary amount (Include ERE) |
|---------------------|---|--------------------------------|
| 1 | Caseflow Manager | \$ 68,863 |
| 0.50 | Court Trainer/TCPF Grant Funding - Court Training | \$ 35,776 |
| Various | Superior Court Judge Pro Tempore | \$ 5,000 |
| | | |
| | | |
| Total | | \$ 109,639 |

Clerk of the Court

| Number of Positions | Position Description (use additional sheets if necessary) | Salary amount (Include ERE) |
|----------------------------|--|--|
| | | |
| | | |
| | | |
| | | |
| | | |
| Total | | \$ - |

Justice Court

| Number of Positions | Position Description (use additional sheets if necessary) | Salary amount (Include ERE) |
|----------------------------|--|--|
| 0.5 | Deputy Court Administrator | \$ 47,278 |
| | | |
| | | |
| | | |
| | | |
| Total | | \$ 47,278 |

H. Equipment/Furniture/Other Operating Detail

Superior Court

| Type of Equipment/Furniture/Other Operating | | Amount |
|---|--|----------|
| | Training & Travel expenses | \$ 3,500 |
| | Office Supplies | |
| | Cellular phone stipend for Field Trainer/Deputy CA | \$ 600 |
| | | |
| | | |
| | | |
| Total | | \$ 4,100 |

Clerk of the Court

| Type of Equipment/Furniture/Other Operating | | Amount |
|---|--|--------|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Total | | \$ - |

Justice Court

| Type of Equipment/Furniture/Other Operating | | Amount |
|---|--|--------|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Total | | \$ - |

I. Signature of Submitting Parties

X Agree

X Agree

Presiding Judge, Superior Court Date

Chairman, Board of Supervisors Date

Dale P. Nielson
Please Print Name

Jason Whiting
Please Print Name

X Agree

X Agree

Clerk of the Superior Court Date

Presiding Justice of the Peace Date

Deanne M. Romo
Please Print Name

BJ Little
Please Print Name

Return Complete Application and Send To:
amariani@courts.az.gov
Annette Mariani, Grants Specialist
Court Services Division
Administrative Office of the Courts
1501 W. Washington, Suite 410
Phoenix, AZ 85007

I. Signature of Submitting Parties

X Agree

X Agree

 4/8/24
Presiding Judge, Superior Court Date

Chairman, Board of Supervisors Date

Dale P. Nielson
Please Print Name

Jason Whiting
Please Print Name

X Agree

X Agree

Clerk of the Superior Court Date

Presiding Justice of the Peace Date

Deanne M. Romo
Please Print Name

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☒ Agree

Presiding Judge, Superior Court Date

Chairman, Board of Supervisors Date

Dale P. Nielson
Please Print Name

Jason Whiting
Please Print Name

☒ Agree

☒ Agree

Deanne M. Romo 4/15/24
Clerk of the Superior Court Date

Presiding Justice of the Peace Date

Deanne M. Romo
Please Print Name

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Please Print Name

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Phoenix, AZ 85007

I. Signature of Submitting Parties

X Agree

X Agree

Presiding Judge, Superior Court _____ Date _____

Chairman, Board of Supervisors _____ Date _____



Dale P. Nielson
Please Print Name _____

Jason Whiting
Please Print Name _____

X Agree

X Agree

Clerk of the Superior Court _____ Date _____

 
Presiding Justice of the Peace _____ Date _____

Deanne M. Romo
Please Print Name _____

BJ Little
Please Print Name _____

Return Complete Application and Send To:
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1501 W. Washington, Suite 410
Phoenix, AZ 85007



Board of Supervisors Regular

1. f.

Meeting Date: 05/28/2024

Title: Abatement of Personal Property Taxes

Submitted For: Kari Lopez, Treasurer

Submitted By: Kari Lopez, Treasurer

Department: Treasurer

Motion before the Board:

Certificate of Removal and Abatement Purging Record of Tax, Penalty and Interest on Personal Property Taxes, pursuant to A.R.S. §42-19118 and §42-18353

Background:

Pursuant to ARS 42-19118 the personal property taxes assessed against the property (Tax ID: 890041401, 050032101, 050007501, 050026001, 070012701, 210052501) were determined to be uncollectible after a diligent search by the Navajo County Sheriff's Office for various reasons. Personal property was removed from future tax rolls by the Navajo County Assessor's Office.

Attachments

Abatement Summary Detail

Back-up Documents

Form Review

Inbox

Jason Moore

Treasurer (Originator)

Form Started By: Kari Lopez

Final Approval Date: 05/17/2024

Reviewed By

Jason Moore

Kari Lopez

Date

05/16/2024 04:19 PM

05/17/2024 08:55 AM

Started On: 05/16/2024 04:04 PM

| CERTIFICATE OF REMOVAL & ABATEMENT (ARS§42-18353) | | | | | | | | |
|---|---------------|----------------------|----------------------------|---|-------------------|-------------------|---------------|-------------------|
| | | | 5/28/2024 | | | | | |
| Taypayer # | Year & Roll # | Name | Descripton | Reason | Property Tax | Int. & Fees | PAYMENT | Grand Total |
| 890041401 | 2013-903240 | JAMES EDWARD SALKE | MH 1980RANCHOUSE 8X35 | Per Navajo County Sheriff's Office: After diligent search | \$22.08 | \$41.50 | \$0.00 | \$63.58 |
| | 2014-903275 | | VIN # 3510600 | they dermined that the owner is deceased & the park | \$23.70 | \$40.39 | \$0.00 | \$64.09 |
| | 2015-903309 | | | manager has confirmed that it has not resided in the park | \$23.10 | \$35.80 | \$0.00 | \$58.90 |
| | 2016-603394 | | | for some time. | \$23.14 | \$32.15 | \$0.00 | \$55.29 |
| | 2017-903394 | | | | \$25.46 | \$30.80 | \$0.00 | \$56.26 |
| | 2018-903496 | | | Assessor removed P.P. from the 2024 and future tax rolls | \$25.36 | \$26.64 | \$0.00 | \$52.00 |
| | 2019-903587 | | | | \$24.94 | \$22.29 | \$0.00 | \$47.23 |
| | 2020-903545 | | | | \$23.68 | \$17.63 | \$0.00 | \$41.31 |
| | 2021-903674 | | | | \$23.44 | \$13.75 | \$0.00 | \$37.19 |
| | 2022-903592 | | | | \$19.90 | \$9.24 | \$0.00 | \$29.14 |
| | | | | | \$234.80 | \$270.19 | \$0.00 | \$504.99 |
| 050032101 | 2020-900594 | TOM & DI ANN BRESINA | MH 1994 TRAVEL SUPREME | Per N.C. Sheriff's Office: After diligent search they | \$37.58 | \$25.04 | \$0.00 | \$62.62 |
| | 2021-900584 | | 8X40 VIN 4TKFW4230R1001287 | determined that the owner sold the unit out of state in 2020. | \$36.84 | \$18.75 | \$0.00 | \$55.59 |
| | 2022-900573 | | | | \$31.80 | \$11.79 | \$0.00 | \$43.59 |
| | 2023-900559 | | | | \$31.84 | \$1.70 | \$0.00 | \$33.54 |
| | | | | Assessor removed P.P. from 2024 & future tax rolls | \$138.06 | \$57.28 | \$0.00 | \$195.34 |
| 050007501 | 2005-902748 | DENNIS ORTEGA | MH 1987 PALM HARBOR 16X72 | Per Navajo County Sheriff's Office: After diligent search | \$50.42 | \$154.92 | \$0.00 | \$205.34 |
| | 2006-902766 | | VIN # 22580 | they dermined that the owner is unlocatable and the home | \$42.88 | \$125.64 | \$0.00 | \$168.52 |
| | 2007-902790 | | | has been in Apache County per the NC Assessor's Office | \$88.24 | \$239.14 | \$0.00 | \$327.38 |
| | 2008-900883 | | | This unit may have been placed on the tax roll in error. | \$167.22 | \$415.25 | \$0.00 | \$582.47 |
| | 2009-900848 | | | | \$178.36 | \$414.04 | \$0.00 | \$592.40 |
| | 2010-900784 | | | Assessor removed P.P. from the 2018 and future tax rolls | \$172.76 | \$373.55 | \$0.00 | \$546.31 |
| | 2011-900019 | | | | \$164.46 | \$329.54 | \$0.00 | \$494.00 |
| | 2012-900014 | | | | \$144.42 | \$266.88 | \$0.00 | \$411.30 |
| | 2013-900630 | | | | \$145.44 | \$245.46 | \$0.00 | \$390.90 |
| | 2014-900615 | | | | \$144.98 | \$221.50 | \$0.00 | \$366.48 |
| | 2015-900598 | | | | \$110.58 | \$152.44 | \$0.00 | \$263.02 |
| | 2016-900587 | | | | \$114.56 | \$139.42 | \$0.00 | \$253.98 |
| | 2017-900573 | | | | \$134.10 | \$140.89 | \$0.00 | \$274.99 |
| | | | | | \$1,658.42 | \$3,218.67 | \$0.00 | \$4,877.09 |
| 050026001 | 2005-901183 | PRISCILLA FRANCIS | MH 1997 OAKWOOD 16X56 | Per Navajo County Sheriff's Office: After diligent search | \$47.70 | \$146.82 | \$0.00 | \$194.52 |
| | 2006-901163 | | VIN # HOTX08805996 | they dermined that the unit has been on the Navajo Nation | \$39.52 | \$116.18 | \$0.00 | \$155.70 |
| | 2007-901149 | | | Reservation. | \$97.92 | \$264.82 | \$0.00 | \$362.74 |
| | 2008-900947 | | | | \$181.72 | \$450.82 | \$0.00 | \$632.54 |
| | 2009-900904 | | | | \$193.84 | \$449.54 | \$0.00 | \$643.38 |
| | 2010-900837 | | | Assessor removed P.P. from the 2017 and future tax rolls | \$187.74 | \$405.51 | \$0.00 | \$593.25 |
| | 2011-900020 | | | | \$164.14 | \$328.90 | \$0.00 | \$493.04 |
| | 2012-900016 | | | | \$147.34 | \$272.18 | \$0.00 | \$419.52 |
| | 2013-900673 | | | | \$150.78 | \$254.29 | \$0.00 | \$405.07 |
| | 2014-900655 | | | | \$155.42 | \$237.10 | \$0.00 | \$392.52 |
| | 2015-900638 | | | | \$120.64 | \$165.85 | \$0.00 | \$286.49 |
| | 2016-900626 | | | | \$127.12 | \$154.15 | \$0.00 | \$281.27 |
| | | | | | \$1,613.88 | \$3,246.16 | \$0.00 | \$4,860.04 |
| 070012701 | 2013-900892 | OSCAR DELCI | MH 1972 LANDMARK 12X60 | Per Navajo County Sheriff's Office: After diligent search | \$27.10 | \$49.80 | \$0.00 | \$76.90 |
| | 2014-900873 | | VIN # P06012P113 | they dermined that the owner is deceased & the Trustee of | \$29.10 | \$48.46 | \$0.00 | \$77.56 |

[illegible]



Navajo County Sheriff's Office

"Keeping the Peace Since 1895"

David M. Clouse
Sheriff

Holbrook (928) 524-4450
www.navajocountyaz.gov

Date: 04/17/2024

To: Navajo County Treasurer's Office
Kari Lopez, Treasurer

Greetings,

Pursuant to ARS 42-19118 be advised that the personal property taxes assessed against the following personal property are uncollectible. After diligent search by the Navajo County Sheriff's Office, the owner is deceased and the park manager has confirmed that it has not resided in the park for some time. The location of the unit is now unknown. The Navajo County Assessor's Office has removed this from all future tax rolls. Please abate all prior years.

Tax I. D. Number: 890041401


SEE ATTACHED

| | | |
|------------------------|------------|------------------|
| Roll Number(s): 903592 | Year: 2022 | Balance: \$28.88 |
| : 903674 | Year: 2021 | Balance: \$36.88 |
| : 903545 | Year: 2020 | Balance: \$40.99 |
| : 903587 | Year: 2019 | Balance: \$46.90 |

Description of Property: MH 1980 RANCHHOUSE 8x35
VIN# 3510600

Attached is printout for this Tax I.D. number that may show more delinquent years than is indicated above.

Respectfully,


Deputy Jerome Hepp #2223
Navajo County Sheriff's Office
Civil Division/Tax Collections

RECEIVED
APR 25 2024

BY: _____

Hard Copy

Navajo County Treasurer

Owner

Wednesday, May 15, 2024

Kari Lopez

P.O. Box 668

Holbrook, AZ 86025-0668

Phone:(928) 524-4172, Fax:(928) 524-4211

ncto@navajocountyaz.gov

SALKE JAMES EDWARD

MH 1980 RANHOUSE 8X35 VIN# 3510600

4307 HWY 260 SP 6
LAKESIDE AZ 85929

Tax ID: 890041401

Figures below based on 05/30/2024

| Year | Roll # | Status | Taxes | CP Amount | Fee(s) | Interest | Payments | Balance Due |
|------|---------|--------|-----------------|---------------|----------------|-----------------|-----------------|-----------------|
| 2022 | 903592 | Tax | \$19.90 | \$0.00 | \$5.00 | \$4.24 | \$0.00 | \$29.14 |
| 2021 | 903674 | Tax | \$23.44 | \$0.00 | \$5.00 | \$8.75 | \$0.00 | \$37.19 |
| 2020 | 903545 | Tax | \$23.68 | \$0.00 | \$5.00 | \$12.63 | \$0.00 | \$41.31 |
| 2019 | 903587 | Tax | \$24.94 | \$0.00 | \$5.00 | \$17.29 | \$0.00 | \$47.23 |
| 2018 | 903496 | Tax | \$25.36 | \$0.00 | \$5.00 | \$21.64 | \$0.00 | \$52.00 |
| 2017 | 903394 | Tax | \$25.46 | \$0.00 | \$5.00 | \$25.80 | \$0.00 | \$56.26 |
| 2016 | 903394 | Tax | \$23.14 | \$0.00 | \$5.00 | \$27.15 | \$0.00 | \$55.29 |
| 2015 | 903309 | Tax | \$23.10 | \$0.00 | \$5.00 | \$30.80 | \$0.00 | \$58.90 |
| 2014 | 903275 | Tax | \$23.70 | \$0.00 | \$5.00 | \$35.39 | \$0.00 | \$64.09 |
| 2013 | 903240 | Tax | \$22.08 | \$0.00 | \$5.00 | \$36.50 | \$0.00 | \$63.58 |
| 2012 | 902580 | Tax | \$19.80 | \$0.00 | \$0.00 | \$1.85 | \$21.65 | \$0.00 |
| 2011 | 902634 | Tax | \$17.92 | \$0.00 | \$5.00 | \$4.54 | \$27.46 | \$0.00 |
| 2010 | 903560 | Tax | \$20.18 | \$0.00 | \$5.00 | \$1.28 | \$26.46 | \$0.00 |
| 2009 | 903504 | Tax | \$21.30 | \$0.00 | \$5.00 | \$5.97 | \$32.27 | \$0.00 |
| 2008 | 903440 | Tax | \$21.16 | \$0.00 | \$5.00 | \$10.16 | \$36.32 | \$0.00 |
| 2007 | 903304 | Tax | \$22.52 | \$0.00 | \$5.00 | \$14.42 | \$41.94 | \$0.00 |
| 2006 | 903276 | Tax | \$23.06 | \$0.00 | \$0.00 | \$0.00 | \$23.06 | \$0.00 |
| 2005 | 903267 | Tax | \$23.86 | \$0.00 | \$0.00 | \$0.00 | \$23.86 | \$0.00 |
| 2004 | 902341 | Tax | \$32.00 | \$0.00 | \$0.00 | \$1.70 | \$33.70 | \$0.00 |
| 2003 | 902155 | Tax | \$35.26 | \$0.00 | \$5.00 | \$6.11 | \$46.37 | \$0.00 |
| 2002 | 902086 | Tax | \$45.92 | \$0.00 | \$0.00 | \$0.00 | \$45.92 | \$0.00 |
| 2001 | 900343 | Tax | \$47.42 | \$0.00 | \$5.00 | \$5.06 | \$57.48 | \$0.00 |
| 2000 | 1000388 | Tax | \$37.75 | \$0.00 | \$0.00 | \$0.00 | \$37.75 | \$0.00 |
| 1999 | 500593 | Tax | \$38.57 | \$0.00 | \$0.00 | \$0.00 | \$38.57 | \$0.00 |
| 1998 | 500651 | Tax | \$42.25 | \$0.00 | \$0.00 | \$0.00 | \$42.25 | \$0.00 |
| 1997 | 405436 | Tax | \$40.80 | \$0.00 | \$0.00 | \$0.00 | \$40.80 | \$0.00 |
| 1996 | 402431 | Tax | \$35.94 | \$0.00 | \$0.00 | \$0.00 | \$35.94 | \$0.00 |
| | | | \$760.51 | \$0.00 | \$85.00 | \$271.28 | \$611.80 | \$504.99 |



Navajo County Sheriff's Office

"Keeping the Peace Since 1895"

David M. Clouse
Sheriff

Holbrook (928) 524-4450
www.navajocountyaz.gov

Date: 4/17/2024

To: Navajo County Treasurer's Office
Kari Lopez, Treasurer

Greetings,

Pursuant to ARS 42-19118 be advised that the personal property taxes assessed against the following personal property are uncollectible. After diligent search by the Navajo County Sheriff's Office, the owner sold this unit out of state as of 2020. The Navajo County Assessor's Office has removed this unit from all future tax rolls. Please abate the prior years.

Tax I. D. Number: 050032101


SEE ATTACHED

| | | |
|------------------------|------------|------------------|
| Roll Number(s): 900559 | Year: 2023 | Balance: \$33.11 |
| : 900573 | Year: 2022 | Balance: \$43.16 |
| : 900584 | Year: 2021 | Balance: \$55.10 |
| : 900594 | Year: 2020 | Balance: \$62.12 |

Description of Property: MH 1994 TRAVEL SUPREME 8X40
VIN# 4TKKFW4230R1001287

Attached is printout for this Tax I.D. number that may show more delinquent years than is indicated above.

Respectfully,


Deputy Jerome Hepp #2223
Navajo County Sheriff's Office
Civil Division/Tax Collections

RECEIVED
APR 25 2024
BY: _____

Hard Copy

Navajo County Treasurer

Owner

Wednesday, May 15, 2024

Kari Lopez

P.O. Box 668

Holbrook, AZ 86025-0668

Phone:(928) 524-4172, Fax:(928) 524-4211

ncto@navajocountyaz.gov

BRESINA TOM J & DI ANN M

MH 1994 TRAVEL SUPREME 8X40 VIN# 4TKFW4230R1001287

4803 S DESERT SUNSET DR
GREEN VALLEY AZ 85614-5805

Tax ID: 050032101

Figures below based on 05/30/2024

| Year | Roll # | Status | Taxes | CP Amount | Fee(s) | Interest | Payments | Balance Due |
|------|--------|--------|-------------------|---------------|----------------|----------------|-------------------|-----------------|
| 2023 | 900559 | Tax | \$31.84 | \$0.00 | \$0.00 | \$1.70 | \$0.00 | \$33.54 |
| 2022 | 900573 | Tax | \$31.80 | \$0.00 | \$5.00 | \$6.79 | \$0.00 | \$43.59 |
| 2021 | 900584 | Tax | \$36.84 | \$0.00 | \$5.00 | \$13.75 | \$0.00 | \$55.59 |
| 2020 | 900594 | Tax | \$37.58 | \$0.00 | \$5.00 | \$20.04 | \$0.00 | \$62.62 |
| 2019 | 900604 | Tax | \$38.32 | \$0.00 | \$0.00 | \$0.00 | \$38.32 | \$0.00 |
| 2018 | 900608 | Tax | \$38.68 | \$0.00 | \$0.00 | \$0.00 | \$38.68 | \$0.00 |
| 2017 | 900623 | Tax | \$38.66 | \$0.00 | \$0.00 | \$0.00 | \$38.66 | \$0.00 |
| 2016 | 900640 | Tax | \$38.20 | \$0.00 | \$0.00 | \$0.00 | \$38.20 | \$0.00 |
| 2015 | 900653 | Tax | \$37.70 | \$0.00 | \$0.00 | \$0.00 | \$37.70 | \$0.00 |
| 2014 | 900670 | Tax | \$36.56 | \$0.00 | \$0.00 | \$0.00 | \$36.56 | \$0.00 |
| 2013 | 900688 | Tax | \$32.82 | \$0.00 | \$0.00 | \$0.00 | \$32.82 | \$0.00 |
| 2012 | 903019 | Tax | \$30.02 | \$0.00 | \$0.00 | \$0.00 | \$30.02 | \$0.00 |
| 2011 | 903091 | Tax | \$84.02 | \$0.00 | \$0.00 | \$0.00 | \$84.02 | \$0.00 |
| 2010 | 900857 | Tax | \$93.98 | \$0.00 | \$0.00 | \$0.00 | \$93.98 | \$0.00 |
| 2009 | 900926 | Tax | \$98.36 | \$0.00 | \$0.00 | \$0.00 | \$98.36 | \$0.00 |
| 2008 | 900971 | Tax | \$97.86 | \$0.00 | \$0.00 | \$0.00 | \$97.86 | \$0.00 |
| 2007 | 900384 | Tax | \$146.18 | \$0.00 | \$0.00 | \$0.00 | \$146.18 | \$0.00 |
| 2006 | 900398 | Tax | \$150.52 | \$0.00 | \$0.00 | \$0.00 | \$150.52 | \$0.00 |
| 2005 | 900410 | Tax | \$165.36 | \$0.00 | \$0.00 | \$0.00 | \$165.36 | \$0.00 |
| | | | \$1,265.30 | \$0.00 | \$15.00 | \$42.28 | \$1,127.24 | \$195.34 |



David M. Clouse
Sheriff

RECEIVED
APR 12 2024
BY: _____

Navajo County Sheriff's Office
"Keeping the Peace Since 1895"

Holbrook (928) 524-4450
www.navajocountyaz.gov

Date: 04/02/2024

To: Navajo County Treasurer's Office
Kari Lopez, Treasurer

Greetings,

Pursuant to ARS 42-19118 be advised that the personal property taxes assessed against the following personal property are uncollectible. After diligent search by the Navajo County Sheriff's Office, the owner is unlocatable and has never been found to have the address listed on file, nor any in Navajo County. The home has since been determined to have resided in Apache County per the Navajo County Assessor's Office. It has been determined that this unit may have been place on the rolls in error. The Navajo County Assessor's Office has removed from future rolls. Please abate all prior years.

Tax I. D. Number: 050007501


SEE ATTACHED

| | | |
|------------------------|------------|-------------------|
| Roll Number(s): 900573 | Year: 2017 | Balance: \$273.20 |
| : 900587 | Year: 2016 | Balance: \$252.45 |
| : 900598 | Year: 2015 | Balance: \$261.54 |
| : 900615 | Year: 2014 | Balance: \$364.55 |

Description of Property: MH 1987 Palm Habor 16x72
VIN#22580

Attached is printout for this Tax I.D. number that may show more delinquent years than is indicated above.

Respectfully,


Deputy Jerome Hepp #2223
Navajo County Sheriff's Office
Civil Division/Tax Collections

2018 - DELETED FOR 2018 PER KAYENTA PARK REPORT & TITLE. UNIT IS NOT IN KAYENTA MHP.
TITLE SAYS LUPTON AZ. APACHE CO. [11-15-17 MF]

Assessor Notes

Hard Copy

Navajo County Treasurer

Owner

Wednesday, May 15, 2024

Kari Lopez

P.O. Box 668

Holbrook, AZ 86025-0668

Phone:(928) 524-4172, Fax:(928) 524-4211

ncto@navajocountyaz.gov

ORTEGA DENNIS

MH 1987 PALM HARBOR 16X72 VIN# 22580

PO BOX 4219

KAYENTA AZ 86033-4219

Tax ID: 050007501

Figures below based on 05/30/2024

| Year | Roll # | Status | Taxes | CP Amount | Fee(s) | Interest | Payments | Balance Due |
|------|--------|--------|-------------------|---------------|----------------|-------------------|---------------|-------------------|
| 2017 | 900573 | Tax | \$134.10 | \$0.00 | \$5.00 | \$135.89 | \$0.00 | \$274.99 |
| 2016 | 900587 | Tax | \$114.56 | \$0.00 | \$5.00 | \$134.42 | \$0.00 | \$253.98 |
| 2015 | 900598 | Tax | \$110.58 | \$0.00 | \$5.00 | \$147.44 | \$0.00 | \$263.02 |
| 2014 | 900615 | Tax | \$144.98 | \$0.00 | \$5.00 | \$216.50 | \$0.00 | \$366.48 |
| 2013 | 900630 | Tax | \$145.44 | \$0.00 | \$5.00 | \$240.46 | \$0.00 | \$390.90 |
| 2012 | 900014 | Tax | \$144.42 | \$0.00 | \$5.00 | \$261.88 | \$0.00 | \$411.30 |
| 2011 | 900019 | Tax | \$164.46 | \$0.00 | \$5.00 | \$324.54 | \$0.00 | \$494.00 |
| 2010 | 900784 | Tax | \$172.76 | \$0.00 | \$5.00 | \$368.55 | \$0.00 | \$546.31 |
| 2009 | 900848 | Tax | \$178.36 | \$0.00 | \$5.00 | \$409.04 | \$0.00 | \$592.40 |
| 2008 | 900883 | Tax | \$167.22 | \$0.00 | \$5.00 | \$410.25 | \$0.00 | \$582.47 |
| 2007 | 902790 | Tax | \$88.24 | \$0.00 | \$5.00 | \$234.14 | \$0.00 | \$327.38 |
| 2006 | 902766 | Tax | \$42.88 | \$0.00 | \$5.00 | \$120.64 | \$0.00 | \$168.52 |
| 2005 | 902748 | Tax | \$50.42 | \$0.00 | \$5.00 | \$149.92 | \$0.00 | \$205.34 |
| | | | \$1,658.42 | \$0.00 | \$65.00 | \$3,153.67 | \$0.00 | \$4,877.09 |



David M. Clouse
Sheriff

Navajo County Sheriff's Office

"Keeping the Peace Since 1895"

RECEIVED
APR 12 2024

Holbrook (928) 524-4450
www.navajocountyaz.gov

BY: _____

Date: 04/04/2024

To: Navajo County Treasurer's Office
Kari Lopez, Treasurer

Greetings,

Pursuant to ARS 42-19118 be advised that the personal property taxes assessed against the following personal property are uncollectible. After diligent search by the Navajo County Sheriff's Office, the owner was to determined to be Native American and removed from the Navajo County Assessor's Office at the time of acknowledgement. The unit has always been in the same owner name and has always been on Navajo Nation Indian Reservation. The Navajo County Assessor's Office has removed unit from future tax rolls. Please abate all prior years.

Tax I. D. Number: 050026001


SEE ATTACHED

| | | |
|------------------------|------------|-------------------|
| Roll Number(s): 900626 | Year: 2016 | Balance: \$279.58 |
| : 900638 | Year: 2015 | Balance: \$284.89 |
| : 900655 | Year: 2014 | Balance: \$390.44 |
| : 900673 | Year: 2013 | Balance: \$403.06 |

Description of Property: MH 1997 OAKWOOD 16X56
VIN# HOTX08805996

Attached is printout for this Tax I.D. number that may show more delinquent years than is indicated above.

Respectfully,


Deputy Jerome Hepp #2223
Navajo County Sheriff's Office
Civil Division/Tax Collections

10 - 01111111

2017 - DELETED
FOR 2017.
NATIVE
AMERICAN [8-
16-17 MF]

08/16/2017

MICHELLE

Hard Copy

Navajo County Treasurer

Owner

Wednesday, May 15, 2024

Kari Lopez

P.O. Box 668

Holbrook, AZ 86025-0668

Phone:(928) 524-4172, Fax:(928) 524-4211

ncto@navajocountyaz.gov

FRANCIS PRISCILLA

MH 1997 OAKWOOD 16X56 VIN# HOTX08805996

PO BOX 1588

KAYENTA AZ 86033-1588

Tax ID: 050026001

Figures below based on 05/30/2024

| Year | Roll # | Status | Taxes | CP Amount | Fee(s) | Interest | Payments | Balance Due |
|------|--------|--------|-------------------|---------------|----------------|-------------------|---------------|-------------------|
| 2016 | 900626 | Tax | \$127.12 | \$0.00 | \$5.00 | \$149.15 | \$0.00 | \$281.27 |
| 2015 | 900638 | Tax | \$120.64 | \$0.00 | \$5.00 | \$160.85 | \$0.00 | \$286.49 |
| 2014 | 900655 | Tax | \$155.42 | \$0.00 | \$5.00 | \$232.10 | \$0.00 | \$392.52 |
| 2013 | 900673 | Tax | \$150.78 | \$0.00 | \$5.00 | \$249.29 | \$0.00 | \$405.07 |
| 2012 | 900016 | Tax | \$147.34 | \$0.00 | \$5.00 | \$267.18 | \$0.00 | \$419.52 |
| 2011 | 900020 | Tax | \$164.14 | \$0.00 | \$5.00 | \$323.90 | \$0.00 | \$493.04 |
| 2010 | 900837 | Tax | \$187.74 | \$0.00 | \$5.00 | \$400.51 | \$0.00 | \$593.25 |
| 2009 | 900904 | Tax | \$193.84 | \$0.00 | \$5.00 | \$444.54 | \$0.00 | \$643.38 |
| 2008 | 900947 | Tax | \$181.72 | \$0.00 | \$5.00 | \$445.82 | \$0.00 | \$632.54 |
| 2007 | 901149 | Tax | \$97.92 | \$0.00 | \$5.00 | \$259.82 | \$0.00 | \$362.74 |
| 2006 | 901163 | Tax | \$39.52 | \$0.00 | \$5.00 | \$111.18 | \$0.00 | \$155.70 |
| 2005 | 901183 | Tax | \$47.70 | \$0.00 | \$5.00 | \$141.82 | \$0.00 | \$194.52 |
| | | | \$1,613.88 | \$0.00 | \$60.00 | \$3,186.16 | \$0.00 | \$4,860.04 |



Navajo County Sheriff's Office

"Keeping the Peace Since 1895"

David M. Clouse
Sheriff

Holbrook (928) 524-4450
www.navajocountyaz.gov

Date: 05/06/2024

To: Navajo County Treasurer's Office
Kari Lopez, Treasurer

Greetings,

Pursuant to ARS 42-19118 be advised that the personal property taxes assessed against the following personal property are uncollectible. After diligent search by the Navajo County Sheriff's Office, the owner is now deceased and the Trustee of the estate confirmed that this unit was demolished in 2010. The Navajo County Assessor's Office has removed this from all future years. Please abate all prior year taxes.

Tax I. D. Number: 070012701


SEE ATTACHED

| | | |
|------------------------|------------|------------------|
| Roll Number(s): 900706 | Year: 2023 | Balance: \$31.45 |
| : 900725 | Year: 2022 | Balance: \$40.12 |
| : 900744 | Year: 2021 | Balance: \$44.78 |
| : 900757 | Year: 2020 | Balance: \$48.39 |

Description of Property: MH 1972 LANDMARK 12X60
VIN# P6012P113

Attached is printout for this Tax I.D. number that may show more delinquent years than is indicated above.

Respectfully,


Deputy Jerome Hepp #2223
Navajo County Sheriff's Office
Civil Division/Tax Collections

Hard Copy

Monday, May 6, 2024

Navajo County Treasurer

Kari Lopez

P.O. Box 668

Holbrook, AZ 86025-0668

Phone:(928) 524-4172, Fax:(928) 524-4211

ncto@navajocountyaz.gov

Owner

DELICI OSCAR

MH 1972 LANDMARK 12X60 VIN# P6012P113

2716 W 13TH AVE
APACHE JUNCTION AZ 85220

Tax ID: 070012701

Figures below based on 05/06/2024

| Year | Roll # | Status | Taxes | CP Amount | Fee(s) | Interest | Payments | Balance Due |
|------|--------|--------|-----------------|---------------|----------------|-----------------|-----------------|-----------------|
| 2023 | 900706 | Tax | \$29.86 | \$0.00 | \$0.00 | \$1.59 | \$0.00 | \$31.45 |
| 2022 | 900725 | Tax | \$28.94 | \$0.00 | \$5.00 | \$6.18 | \$0.00 | \$40.12 |
| 2021 | 900744 | Tax | \$28.96 | \$0.00 | \$5.00 | \$10.82 | \$0.00 | \$44.78 |
| 2020 | 900757 | Tax | \$28.30 | \$0.00 | \$5.00 | \$15.09 | \$0.00 | \$48.39 |
| 2019 | 900771 | Tax | \$29.06 | \$0.00 | \$5.00 | \$20.15 | \$0.00 | \$54.21 |
| 2018 | 900782 | Tax | \$29.42 | \$0.00 | \$5.00 | \$25.10 | \$0.00 | \$59.52 |
| 2017 | 900804 | Tax | \$29.60 | \$0.00 | \$5.00 | \$30.00 | \$0.00 | \$64.60 |
| 2016 | 900833 | Tax | \$29.62 | \$0.00 | \$5.00 | \$34.75 | \$0.00 | \$69.37 |
| 2015 | 900851 | Tax | \$28.76 | \$0.00 | \$5.00 | \$38.35 | \$0.00 | \$72.11 |
| 2014 | 900873 | Tax | \$29.10 | \$0.00 | \$5.00 | \$43.46 | \$0.00 | \$77.56 |
| 2013 | 900892 | Tax | \$27.10 | \$0.00 | \$5.00 | \$44.80 | \$0.00 | \$76.90 |
| 2012 | 900813 | Tax | \$23.46 | \$0.00 | \$0.00 | \$0.00 | \$23.46 | \$0.00 |
| 2011 | 900830 | Tax | \$21.50 | \$0.00 | \$0.00 | \$0.00 | \$21.50 | \$0.00 |
| 2010 | 901114 | Tax | \$23.38 | \$0.00 | \$0.00 | \$0.00 | \$23.38 | \$0.00 |
| 2009 | 901204 | Tax | \$25.20 | \$0.00 | \$0.00 | \$0.00 | \$25.20 | \$0.00 |
| 2008 | 901277 | Tax | \$24.56 | \$0.00 | \$0.00 | \$0.00 | \$24.56 | \$0.00 |
| | | | \$436.82 | \$0.00 | \$50.00 | \$270.29 | \$118.10 | \$639.01 |



David M. Clouse
Sheriff

Navajo County Sheriff's Office
"Keeping the Peace Since 1895"

Holbrook (928) 524-4450
www.navajocountyaz.gov

Date: 05/09/2024

To: Navajo County Treasurer's Office
Kari Lopez, Treasurer

Greetings,

Pursuant to ARS 42-19118 be advised that the personal property taxes assessed against the following personal property are uncollectible. After diligent search by the Navajo County Sheriff's Office, the are both deceased and the location of the unit is unknown. The Navajo County Assessor's Office has removed this from future tax rolls. Please abate all prior years

Tax I. D. Number: 210052501

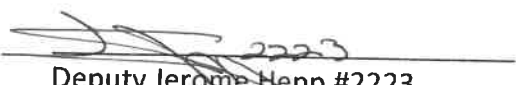
SEE ATTACHED

| | | |
|------------------------|------------|------------------|
| Roll Number(s): 902802 | Year: 2023 | Balance: \$9.58 |
| : 902681 | Year: 2022 | Balance: \$16.02 |
| : 902751 | Year: 2021 | Balance: \$19.44 |
| : 902610 | Year: 2019 | Balance: \$21.47 |

Description of Property: MH 1966 HICKS 12X60
VIN# 1290464 (VIN WONT PULL)

Attached is printout for this Tax I.D. number that may show more delinquent years than is indicated above.

Respectfully,


Deputy Jerome Hepp #2223
Navajo County Sheriff's Office
Civil Division/Tax Collections

Hard Copy

Friday, May 10, 2024

Navajo County Treasurer

Owner

Kari Lopez

P.O. Box 668

Holbrook, AZ 86025-0668

Phone:(928) 524-4172, Fax:(928) 524-4211

ncto@navajocountyaz.gov

FERREE MYRON
% HAAG EDWARD
PO BOX 974
KAYENTA AZ 86033

MH 1966 HICKS 12X60 VIN# 1290464 (VIN WON'T PULL)

Tax ID: 210052501

Figures below based on 05/10/2024

| Year | Roll # | Status | Taxes | CP Amount | Fee(s) | Interest | Payments | Balance Due |
|------|---------|--------|---------|-----------|--------|----------|----------|-------------|
| 2023 | 902802 | Tax | \$9.10 | \$0.00 | \$0.00 | \$0.48 | \$0.00 | \$9.58 |
| 2022 | 902681 | Tax | \$9.08 | \$0.00 | \$5.00 | \$1.94 | \$0.00 | \$16.02 |
| 2021 | 902751 | Tax | \$10.52 | \$0.00 | \$5.00 | \$3.92 | \$0.00 | \$19.44 |
| 2020 | 902610 | Tax | \$10.74 | \$0.00 | \$5.00 | \$5.73 | \$0.00 | \$21.47 |
| 2019 | 902633 | Tax | \$34.96 | \$0.00 | \$5.00 | \$24.24 | \$0.00 | \$64.20 |
| 2018 | 902532 | Tax | \$35.06 | \$0.00 | \$5.00 | \$29.92 | \$0.00 | \$69.98 |
| 2017 | 902411 | Tax | \$35.04 | \$0.00 | \$5.00 | \$35.50 | \$0.00 | \$75.54 |
| 2016 | 902385 | Tax | \$29.40 | \$0.00 | \$5.00 | \$34.50 | \$0.00 | \$68.90 |
| 2015 | 902277 | Tax | \$26.42 | \$0.00 | \$5.00 | \$35.22 | \$0.00 | \$66.64 |
| 2014 | 902226 | Tax | \$34.46 | \$0.00 | \$5.00 | \$51.46 | \$0.00 | \$90.92 |
| 2013 | 902170 | Tax | \$33.38 | \$0.00 | \$5.00 | \$55.19 | \$0.00 | \$93.57 |
| 2012 | 900072 | Tax | \$32.58 | \$0.00 | \$5.00 | \$59.08 | \$0.00 | \$96.66 |
| 2011 | 900051 | Tax | \$35.68 | \$0.00 | \$5.00 | \$70.41 | \$0.00 | \$111.09 |
| 2010 | 902265 | Tax | \$35.72 | \$0.00 | \$5.00 | \$76.21 | \$0.00 | \$116.93 |
| 2009 | 902178 | Tax | \$36.92 | \$0.00 | \$5.00 | \$84.67 | \$0.00 | \$126.59 |
| 2008 | 902089 | Tax | \$34.52 | \$0.00 | \$5.00 | \$86.06 | \$0.00 | \$125.58 |
| 2007 | 901077 | Tax | \$17.34 | \$0.00 | \$5.00 | \$46.00 | \$0.00 | \$68.34 |
| 2006 | 901085 | Tax | \$30.30 | \$0.00 | \$5.00 | \$85.24 | \$0.00 | \$120.54 |
| 2005 | 901111 | Tax | \$38.02 | \$0.00 | \$5.00 | \$113.04 | \$0.00 | \$156.06 |
| 2004 | 901135 | Tax | \$31.30 | \$0.00 | \$5.00 | \$98.08 | \$0.00 | \$134.38 |
| 2003 | 901038 | Tax | \$28.14 | \$0.00 | \$5.00 | \$91.55 | \$0.00 | \$124.69 |
| 2002 | 900993 | Tax | \$21.18 | \$0.00 | \$5.00 | \$73.14 | \$0.00 | \$99.32 |
| 2001 | 901003 | Tax | \$22.98 | \$0.00 | \$5.00 | \$83.04 | \$0.00 | \$111.02 |
| 2000 | 1001094 | Tax | \$5.37 | \$0.00 | \$5.00 | \$20.20 | \$0.00 | \$30.57 |
| 1999 | 501719 | Tax | \$16.74 | \$0.00 | \$5.00 | \$66.96 | \$0.00 | \$88.70 |
| 1998 | 501874 | Tax | \$16.41 | \$0.00 | \$5.00 | \$68.26 | \$0.00 | \$89.67 |
| 1997 | 401605 | Tax | \$19.79 | \$0.00 | \$5.00 | \$85.76 | \$0.00 | \$110.55 |
| 1996 | 401637 | Tax | \$16.15 | \$0.00 | \$5.00 | \$72.56 | \$0.00 | \$93.71 |
| 1995 | 401673 | Tax | \$15.59 | \$0.00 | \$5.00 | \$72.54 | \$0.00 | \$93.13 |
| 1994 | 401754 | Tax | \$16.88 | \$0.00 | \$5.00 | \$81.24 | \$0.00 | \$103.12 |
| 1993 | 401832 | Tax | \$19.88 | \$0.00 | \$5.00 | \$98.86 | \$0.00 | \$123.74 |
| 1992 | 401854 | Tax | \$23.13 | \$0.00 | \$5.00 | \$118.74 | \$0.00 | \$146.87 |
| 1991 | 401807 | Tax | \$33.39 | \$0.00 | \$5.00 | \$176.74 | \$0.00 | \$215.13 |

**Board of Supervisors Regular****1. g.****Meeting Date:** 05/28/2024**Title:** Reissuance of Stale Dated Check**Submitted For:** Kari Lopez, Treasurer**Submitted By:** Olivia Todd, Chief Deputy Treasurer**Department:** Treasurer

Motion before the Board:

Reissuance of Stale Dated Check

Background:

Treasurer's checks were issued as refunds for overpaid property taxes or for investor payments. The checks were voided because they had been outstanding for a year or more. The payees were contacted and are requesting replacement checks. All have completed the required Affidavit For Issuance of Duplicate Warrant form. Upon approval, a new check will be issued to the individual(s) pursuant to A.R.S. §11-632.

| Issued Date | Check Number | Amount | Name on Check |
|-------------|--------------|--------|---------------|
| 02/16/2023 | 1300036769 | 399.80 | Nicolas Kimes |

AttachmentsAffidavit_1300036769

Form Review**Inbox**

Treasurer

Form Started By: Olivia Todd

Final Approval Date: 05/07/2024

Reviewed By

Kari Lopez

Date

05/07/2024 01:19 PM

Started On: 05/07/2024 11:20 AM

AFFIDAVIT

FOR ISSUANCE OF DUPLICATE WARRANT

STATE OF Arizona)
) ss.
COUNTY OF Cocconino)

The undersigned, being first duly sworn, deposes and states:

1. I make this affidavit pursuant to A.R.S. §11-632.
2. I am the Payee (or authorized representative of the Payee) of the following lost or destroyed warrant drawn on the Navajo County Treasurer by the Navajo County Board of Supervisors.

Lost or destroyed Warrant # 1300036769 Amount \$ 399.80 Dated 2023-2-16

Payee Nicolas Kimes

P.O. # _____ Req # _____ Fund # _____ Voucher # _____

3. The above warrant was either lost or destroyed prior to payment. After diligent search, it has not been located. There is no reasonable probability of it being found or presented. If it is located at any time, it will be immediately returned to the Navajo County Finance Office.
4. The Payee is entitled to a duplicate warrant in accordance with A.R.S. §11-632. If a duplicate warrant is issued, the Payee promises and agrees to hold Navajo County harmless and to reimburse Navajo County for any loss if the original warrant is ever presented and honored for payment.

Dated 2024-4-2

SIGNATURE OF AFFIANT

Nicolas Kimes

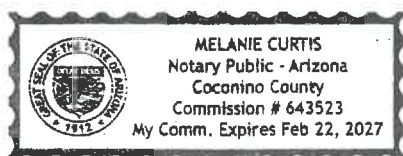
PRINT NAME

Nicolas Kimes

**TITLE (IF REPRESENTING A
COMPANY PAYEE)**

ADDRESS

SUBSCRIBED AND SWORN to before me on April 2nd, 2024 by Nicolas Kimes



[Signature]
NOTARY PUBLIC

My commission expires: February 22, 2027



Board of Supervisors Regular

1. h.

Meeting Date: 05/28/2024

Title: Call of Election for City/Towns in Primary 2024

Submitted By: Rayleen Richards, Elections Director

Department: Elections

Motion before the Board:

Conduct Election for the City of Show Low, Town of Pinetop-Lakeside, City of Holbrook, Town of Snowflake, and the Town of Taylor on July 30, 2024, and the City of Winslow on Nov. 5, 2024

Background:

Elections Office received notice from the Town of Snowflake to conduct an Election for Council Members – vote for 4 and Prop. 436 – Extension of Alternative Expenditure limitation.

Elections Office received notice from the Town of Taylor to conduct an Election for Council members – vote for 3 and Prop. 435 – Extension of Alternative Expenditure limitation.

Elections Office received notice from the Show Low to conduct an Election for Council Members - vote for 3, all 4-year terms and Mayor.

Elections Office received notice from the Town of Pinetop-Lakeside to conduct an Election for Council Member 2-year term vote for 1 and Council Member 4-year term vote for 3.

Elections Office received notice from the City of Holbrook to conduct an Election for Council Members - vote for 3 and Mayor and Prop. 433 – Extension of Alternative Expenditure limitation / Prop. 434- Electric Franchise shall be granted to Arizona Public Services Company

Elections Office received notice from the City of Winslow to conduct an Election for Mayor and Council Members – vote for 3.

Form Review

Inbox

Jason Moore

Elections Director

Form Started By: Rayleen Richards

Final Approval Date: 05/14/2024

Reviewed By

Jason Moore

Rayleen Richards

Date

05/14/2024 10:21 AM

05/14/2024 10:26 AM

Started On: 05/14/2024 09:13 AM



Board of Supervisors Regular

1. i.

Meeting Date: 05/28/2024

Title: Call of Election for NPC and Hospt. District

Submitted By: Rayleen Richards, Elections Director

Department: Elections

Motion before the Board:

Conduct board member elections for Northland Pioneer College and Navapache Hospital District on November 5, 2024

Background:

Northland Pioneer College to conduct an election for 1 Board Member District #2 – 4-year term, 1 Board Member District #3 for a 6-year term.

Navapache Hospital to conduct an election for 3 Board Members

Form Review

Inbox

Jason Moore

Elections Director

Form Started By: Rayleen Richards

Final Approval Date: 05/14/2024

Reviewed By

Jason Moore

Rayleen Richards

Date

05/14/2024 11:36 AM

05/14/2024 12:56 PM

Started On: 05/14/2024 10:27 AM



Board of Supervisors Regular

1. j.

Meeting Date: 05/28/2024

Title: Call of Election for DWID's on Nov. 5, 2024

Submitted By: Rayleen Richards, Elections Director

Department: Elections

Motion before the Board:

Conduct a board member election for Clay Springs DWID, Heber DWID, Joseph City DWID, Misty Mountain DWID, Overgaard Townsite DWID, Ponderosa DWID, Porter Creek DWID, Three-O-Three DWID, Wonderland Acres DWID, Pinedale Estate DWID and Woodruff DWID on November 5, 2024

Background:

Clay Springs DWID – 2 board members
Heber DWID – 3 board members
Joseph City DWID – 2 board members
Misty Mountain DWID – 2 board members
Overgaard Townsite DWID – 1 board member
Ponderosa DWID – 3 board members
Porter Creek DWID – 2 board members
Three-O-Three DWID – 3 board members
Wonderland Acres DWID – 2 board members
Woodruff DWID – 2 board members
Pinedale Estate DWID – 2 board members

Form Review

| Inbox | Reviewed By | Date |
|-----------------------------------|------------------|---------------------------------|
| Jason Moore | Jason Moore | 05/14/2024 11:36 AM |
| Elections Director | Rayleen Richards | 05/14/2024 12:56 PM |
| Form Started By: Rayleen Richards | | Started On: 05/14/2024 10:47 AM |
| Final Approval Date: 05/14/2024 | | |



Board of Supervisors Regular

1. k.

Meeting Date: 05/28/2024

Title: Call of Election for Fire Districts on the Nov. 5, 2024 election

Submitted By: Rayleen Richards, Elections Director

Department: Elections

Motion before the Board:

Conduct a board member election for Clay Springs Fire, Heber-Overgaard Fire, Joseph City Fire, Timber Mesa Fire and Medical District, McLaws Rd Fire, Pinetop Fire, Sun Valley Fire and Woodruff Fire on November 5, 2024

Background:

Clay Springs Fire – 3 board members
Heber-Overgaard Fire – 2 board members
Joseph City Fire – 2 board members
Timber Mesa and Fire – 3 board members
McLaws Rd Fire – 1 board member
Pinetop Fire – 3 board members
Sun Valley Fire – 1 board member
Woodruff Fire – 2 board members

Form Review

Inbox

Jason Moore
Elections Director
Form Started By: Rayleen Richards
Final Approval Date: 05/14/2024

Reviewed By

Jason Moore
Rayleen Richards

Date

05/14/2024 12:55 PM
05/14/2024 12:56 PM
Started On: 05/14/2024 11:17 AM



Board of Supervisors Regular

1.1.

Meeting Date: 05/28/2024

Title: Call of Election for Sanitary Dist. for the Nov. 5, 2024 election

Submitted By: Rayleen Richards, Elections Director

Department: Elections

Motion before the Board:

Conduct a board member election for Heber-Overgaard Sanitary, Joseph City Sanitary and Pinetop-Lakeside Sanitary on November 5, 2024

Background:

Heber-Overgaard Sanitary – 2 board members

Joseph City Sanitary – 2 board members

Pinetop-Lakeside Sanitary - 3 board members

Form Review

Inbox

Jason Moore

Elections Director

Form Started By: Rayleen Richards

Final Approval Date: 05/14/2024

Reviewed By

Jason Moore

Rayleen Richards

Date

05/14/2024 12:55 PM

05/14/2024 12:56 PM

Started On: 05/14/2024 12:46 PM



Board of Supervisors Regular

1. m.

Meeting Date: 05/28/2024

Title: Poll Workers and Vote Center Resolution for Primary and General 2024

Submitted By: Rayleen Richards, Elections Director

Department: Elections

Motion before the Board:

Approval of Poll Workers and adoption of **Resolution Number 18-24**, designating polling places/vote centers for the Primary and General Election and a polling location contingency plan

Background:

Pursuant to A.R.S. § 16-531

1. When an election is ordered, and not less than twenty days prior to a general or primary election, the board of supervisors shall appoint for each election precinct one inspector, one marshal, two judges and as many clerks of election as deemed necessary.

Pursuant to A.R.S. § 16-411

2. Not less than twenty days before a general or primary election, and at least ten days before a special election, the board shall designate one polling place within each precinct where the election shall be held, except that:

On a specific finding of the board, included in the order or resolution designating polling places pursuant to this subsection, that no suitable polling place is available within a precinct, a polling place for such precinct may be designated within an adjacent precinct.

Attachments

Poll Workers for Primary and General 2024

Vote Center Resolution Primary and General 2024

Form Review

| Inbox | Reviewed By | Date |
|-----------------------------------|------------------|---------------------------------|
| Jason Moore | Jason Moore | 05/20/2024 04:56 PM |
| Elections Director | Rayleen Richards | 05/20/2024 04:57 PM |
| Form Started By: Rayleen Richards | | Started On: 05/20/2024 04:08 PM |
| Final Approval Date: 05/20/2024 | | |

| Last Name | First Name | Party | Election Day Precinct |
|---------------|------------|-------|-----------------------|
| Mowrey | Shelby | R | Alternate |
| Housholder | Todd | R | Alternate |
| Weigel | Teresa | D | Alternate |
| Skinner | Jessica | R | Alternate |
| Brown | Laura | D | Alternate |
| Hart-Cote | Sharon | R | Alternate |
| Beck | James | R | Alternate |
| Coplan | Sherri | R | Alternate |
| Breeze-Delmar | Theresa | D | - Birdsprings |
| Del Mar | Benjamin | R | - Birdsprings |
| Begay | Jeffery | D | - Birdsprings |
| Breeze | Ann Marie | N | - Birdsprings |
| Breeze | Michael | I | - Birdsprings |
| Zamora | Sheila | R | - Birdsprings |
| Begay | Louise | N | - Black Mesa |
| Yellowhorse | Elaine | D | - Black Mesa |
| Sage | Richard | D | - Black Mesa |
| Price | Lateshia | I | - Black Mesa |
| Michael | Valadez | R | - Black Mesa |
| Vaughn | Debra | R | - Cedar Hills |
| Beetham | Toni | D | - Cedar Hills |
| Isaacs | Brendon | R | - Cedar Hills |
| Etzwiler | Valerie | R | - Cedar Hills |
| Alexander | Joyce | R | - Cedar Hills |
| Garza | Antonia | R | - Cedar Hills |
| Lee | Catherine | R | - Cedar Hills |
| Plants | William | I | - Cedar Hills |
| Evans | Pearl | R | - Cedar Hills |
| Singer | Mylena | D | - Chilchinbeto |
| White | Micoline | D | - Chilchinbeto |
| Smith | Ethel | D | - Chilchinbeto |
| White | Virginia | D | - Chilchinbeto |
| Crank | Kee | N | - Chilchinbeto |
| Young | Rhoda | D | - Chilchinbeto |
| Jodie | Tyson | R | - Chilchinbeto |
| Singer | Jolene | D | - Chilchinbeto |
| Redmustache | Janita | N | - Chilchinbeto |
| Salt | Ilene | R | - Chilchinbeto |
| Charley | Ronald | D | - Chilchinbeto |
| Big | Helen | D | - Chilchinbeto |
| Nix | Linda | D | - Chilchinbeto |
| Big | Wilsina | D | - Chilchinbeto |
| Curley | Nancy | D | - Chilchinbeto |

| Last Name | First Name | Party | Election Day Precinct |
|-------------|------------|-------|-----------------------|
| Charley | Malvina | D | - Chilchinbeto |
| Charley | Charlynda | N | - Chilchinbeto |
| Sullivan | Juanita | R | - Chilchinbeto |
| Beatty | Bronwen | R | - Cibecue |
| DeHose | Laura | O | - Cibecue |
| Cromwell | Tiffany | D | - Cibecue |
| Pina | Lucas | N | - Cibecue |
| Henry | Shawna | D | - Cibecue |
| Smith | Jeremy | O | - Cibecue |
| Lupe | Ignatius | I | - Cibecue |
| Henry | AnDru | D | - Cibecue |
| McReynolds | Matthew | D | - Cibecue |
| Haven | Tashina | N | - Cibecue |
| Jackson | Beverly | R | - Clay Springs |
| Farr | Paula | R | - Clay Springs |
| Jackson | Pamela | R | - Clay Springs |
| Davis | Marla | R | - Clay Springs |
| Parker | Beatrice | R | - Clay Springs |
| Karlie | Eberly | R | - Clay Springs |
| Andy | Donovan | D | - Dilkon |
| Pacheco | Dylan | D | - Dilkon |
| Begay | Faith | D | - Dilkon |
| John | Dorothy | D | - Dilkon |
| Zavala | Corey | D | - Dilkon |
| Molnar | Eric | R | - Dilkon |
| Yazzie | Shaun | R | - Dilkon |
| Rucker | Zelberta | D | - Dilkon |
| Begay | Lula | D | - Dilkon |
| Wagner | Mylon | R | - Dilkon |
| Paul | Amber | D | - Dilkon |
| Nelson | Sheila | D | - Dilkon |
| Longhorn | Leilani | N | - Dilkon |
| Cody | Lynn | D | - Dilkon |
| Clark | Marcos | D | - Dilkon |
| Chee | Shane | N | - Dilkon |
| Interpreter | Eloise | N | - Forest Lake |
| Wilson | Gloria | N | - Forest Lake |
| Yazzie | Alana Lee | N | - Forest Lake |
| Interpreter | Harley | D | - Forest Lake |
| Begay | Ferlin | D | - Forest Lake |
| Begay | Pearl | I | - Forest Lake |
| Begay | Lucinda | R | - Forest Lake |
| Begay | Germaine | D | - Greasewood |

| Last Name | First Name | Party | Election Day Precinct |
|------------|------------|-------|-----------------------|
| Begay | Mary Jane | D | - Greasewood |
| Begay | Jarvay | N | - Greasewood |
| Tahy | Raymond | D | - Greasewood |
| Williams | Shirley | D | - Greasewood |
| Chee | Cheryl | D | - Greasewood |
| Benally | Lance | D | - Greasewood |
| Benally | Aurelius | D | - Greasewood |
| Begay | Henderson | R | - Greasewood |
| Yazzie | Melissa | D | - Greasewood |
| Yazzie | Clarissa | R | - Greasewood |
| Dorothy | Deal | R | - Hardrock |
| Purley | Ella | D | - Hardrock |
| John | Caleb | R | - Hardrock |
| Shepherd | Shirley | D | - Hardrock |
| Yazzie | Marcus | D | - Hardrock |
| Shepherd | Mabel | D | - Hardrock |
| Chase | Sandra | D | - Hardrock |
| Shepard | Lorianne | D | - Hardrock |
| King | Rachel | I | - Hardrock |
| Sonny | Tasheah | N | - Hardrock |
| Arevalo | Michael | D | - Hardrock |
| Yazzie | Larry | D | - Hardrock |
| John | Martin | D | - Hardrock |
| Chase | Roselyn | D | - Hardrock |
| Crank | Raynold | D | - Hardrock |
| Burton | Corrie | R | - Heber/Overgaard |
| Norman | Jeray | D | - Heber/Overgaard |
| Spanfelner | Cheryl | R | - Heber/Overgaard |
| Norman | Renee | N | - Heber/Overgaard |
| Hay | Nancy | R | - Heber/Overgaard |
| Coking | Mary Jane | R | - Heber/Overgaard |
| Hubbard | Jerry | R | - Heber/Overgaard |
| Parham | Teena | R | - Heber/Overgaard |
| Laughlin | Celia | R | - Heber/Overgaard |
| Norsworthy | Connie | R | - Heber/Overgaard |
| Standage | Besty | R | - Heber/Overgaard |
| Roberts | Ralph | R | - Heber/Overgaard |
| Bordwell | Deborah | R | - Heber/Overgaard |
| Dewitt | Rebecca | R | - Heber/Overgaard |
| Smith | Sandra | R | - Heber/Overgaard |
| Brown | Brenda | N | - Heber/Overgaard |
| Gregory | Kimberley | D | - Heber/Overgaard |
| Grier | Margaret | R | - Heber/Overgaard |

| Last Name | First Name | Party | Election Day Precinct |
|------------------|-------------|-------|-----------------------|
| Laramie III | Walter | R | - Heber/Overgaard |
| Stovall | Sydney | R | - Heber/Overgaard |
| Kulas | Paul | N | - Heber/Overgaard |
| Mothershed | Cheryl | D | - Heber/Overgaard |
| Burris | Paul | R | - Heber/Overgaard |
| Burton | Pallie | N | - Heber/Overgaard |
| Murphy | Patrick | D | - Heber/Overgaard |
| Gregory | Charles | D | - Heber/Overgaard |
| Dodson | David | N | - Holbrook |
| Ferguson | Heather | I | - Holbrook |
| Johnson | Sandy | R | - Holbrook |
| Jansen | Deanna | O | - Holbrook |
| Ferguson | Mike | R | - Holbrook |
| Mclemore | Karen | R | - Holbrook |
| LeFevre | Thomas | R | - Holbrook |
| Parisho | James | L | - Holbrook |
| Hollins | Delphine | D | - Holbrook |
| Turley | Martha Dawn | R | - Holbrook |
| Dawson | Jessica | N | - Holbrook |
| Barela | Nancy | R | - Holbrook |
| Karges | Jane | D | - Holbrook |
| Hatch | Alex | R | - Holbrook |
| Szentgyorgyikiss | Eric | R | - Holbrook |
| Walter | Stacey | N | - Holbrook |
| Szentgyorgyikiss | Curt | N | - Holbrook |
| Phillips | Chrystal | D | - Hon-Dah |
| Greasewood | Desi-Rae | R | - Hon-Dah |
| Ayers | Steven | R | - Hon-Dah |
| Kasey | Isa | D | - Hon-Dah |
| Griggs | Geoffrey | D | - Hon-Dah |
| Palmer | Tamika | D | - Hon-Dah |
| Greasewood | Lou Ellen | D | - Hon-Dah |
| Gene | Curlinda | D | - Indian Wells |
| Yazzie | Allysen | N | - Indian Wells |
| Gene | Melvina | D | - Indian Wells |
| Skeets | Margo | D | - Indian Wells |
| Gishi | Bessie | D | - Indian Wells |
| Yazzie | Venita | D | - Indian Wells |
| Beverett | Alfreida | N | - Indian Wells |
| Dodson | Terrilena | D | - Indian Wells |
| John | Geraldine | D | - Indian Wells |
| Bitsuie | Alfreda | R | - Indian Wells |
| Atcitty | JoAnn | N | - Indian Wells |

| Last Name | First Name | Party | Election Day Precinct |
|------------|------------|-------|-----------------------|
| Hayes | Nellie | D | - Indian Wells |
| Stewart | Adrieanna | N | - Indian Wells |
| Evans | Chaslyn | D | - Indian Wells |
| Evans | Sandy | D | - Indian Wells |
| Attakai | Wanda | D | - Jeddito |
| Tom | Parison | N | - Jeddito |
| Dale | Julie | D | - Jeddito |
| Begay | Felix | D | - Jeddito |
| Ashley | Janice | R | - Jeddito |
| Dale | Francine | D | - Jeddito |
| Roanhorse | Melanie | D | - Jeddito |
| Manuelito | Sheilah | D | - Jeddito |
| Chris | Rucker | D | - Jeddito |
| Yesslith | Stanford | R | - Jeddito |
| Joseph | Giamona | D | - Jeddito |
| Tom | Parison | D | - Jeddito |
| Yazzie | Amanda | N | - Jeddito |
| Lewis | Sally | D | - Jeddito |
| Gishal | Dante | N | - Jeddito |
| Pahl | Larry | N | - Jeddito |
| Manuelito | Kuautli | R | - Jeddito |
| Burbank | Roberta | D | - Jeddito |
| Begay | Alvina | D | - Jeddito |
| Pete | Kristina | D | - Jeddito |
| Manuelito | Shandiin | N | - Jeddito |
| Gilbert | Martin | R | - Joseph City |
| Holt | Keith | N | - Joseph City |
| Johnson | Lloyd | R | - Joseph City |
| Gilbert | Gwen | R | - Joseph City |
| Spurlock | Lorraine | I | - Joseph City |
| Ceccarelli | Jennifer | R | - Joseph City |
| Johnston | Tiffany | I | - Joseph City |
| Rodrigues | John | R | - Joseph City |
| Miller | Kylie | R | - Joseph City |
| Lee | Lena | R | - Joseph City |
| Buckley | Alyssa | R | - Joseph City |
| Spurlock | Elizabeth | N | - Joseph City |
| Woody | Cherese | N | - Kayenta |
| Singer | Cynthia | D | - Kayenta |
| Dick | Gereleen | I | - Kayenta |
| Sullivan | Doreen | N | - Kayenta |
| Yazzie | Krystal | D | - Kayenta |
| Lake | Beth | I | - Kayenta |

| Last Name | First Name | Party | Election Day Precinct |
|--------------|------------|-------|-----------------------|
| Ben | Janice | D | - Kayenta |
| Bia | Joseph | D | - Kayenta |
| Yellowman | Betty | N | - Kayenta |
| Smith | Bernita | R | - Kayenta |
| Clitso | Nizhoni | N | - Kayenta |
| Bia | Joseph | D | - Kayenta |
| Dayzie | Ruth | N | - Kayenta |
| Betsuie | Patricia | N | - Kayenta |
| Peaches | Ross | D | - Kayenta |
| Carlisle | Tisha | R | - Kayenta |
| Benally | Lorraine | D | - Kayenta |
| Redhouse | Lucinda | D | - Kayenta |
| Peaches | Nina | N | - Kayenta |
| Singer | Leanne | D | - Kayenta |
| Johnson | Wade | R | - Kayenta |
| Reed | Ronnie | D | - Kayenta |
| Tsosie | Deioa | N | - Kayenta |
| Claw | Raedonna | D | - Kayenta |
| Claw | Irene | D | - Kayenta |
| Sullivan | Aidan | D | - Kayenta |
| Russell | Jeraline | D | - Kayenta |
| Todacheenie | Diana | D | - Kayenta |
| Hamilton | Linda | R | - Lakeside |
| Lundy | Michael | I | - Lakeside |
| Fisk | Kenneth | R | - Lakeside |
| Bevin | Glenn | R | - Lakeside |
| Collins | Vicki | D | - Lakeside |
| Caldwell | Kenneth | R | - Lakeside |
| Prickett | Lawrencene | R | - Lakeside |
| Walker | Mary Beth | R | - Lakeside |
| Dennison | Karen | R | - Lakeside |
| Williams | Arlyss | R | - Lakeside |
| O'Riley | Dawn | D | - Lakeside |
| Alden | Elizabeth | I | - Lakeside |
| Lowry | Dawn | R | - Lakeside |
| Lowe | Cathleen | D | - Lakeside |
| Vital | Alyssa | N | - Lakeside |
| Enfield | Claude | D | - Lakeside |
| Jacobs | Carolyn | R | - Lakeside |
| Schmidt | Ricki | R | - Lakeside |
| Green | Lisa | R | - Lakeside |
| Caldwell | Debra | R | - Lakeside |
| Endress Quog | Belinda | N | - Lakeside |

| Last Name | First Name | Party | Election Day Precinct |
|--------------|-------------|-------|-----------------------|
| Lindquist | Michael | R | - Lakeside |
| Colwell | Sharron | R | - Lakeside |
| Alwin | Colleen | R | - Lakeside |
| Reeck | Katherine | R | - Lakeside |
| Spencer | Daniel | R | - Lakeside |
| Webber | Edith | R | - Lakeside |
| Russell | Chris | R | - Lakeside |
| Price | Judy | R | - Lakeside |
| Brooks | Mary | R | - Lakeside |
| Betz | Paul | R | - Lakeside |
| Dunaway | Susan | R | - Lakeside |
| Welnick | Lynn | N | - Lakeside |
| Gladden | Fleta | R | - Lakeside |
| Lindquist | Cari | R | - Lakeside |
| Massa | Cara | R | - Lakeside |
| Singer | Sue | I | - Lakeside |
| Ayers Fisk | Shannon | R | - Lakeside |
| Brown | Roger | R | - Linden |
| Kalt | Lucinda | L | - Linden |
| Gregory-Bell | Barbara | R | - Linden |
| Martinez | Diane | D | - Linden |
| Franks | Shannon | R | - Linden |
| Knudson | David | I | - Linden |
| SeChrist | Mary | R | - Linden |
| Brown | Karen | R | - Linden |
| Moore | Carole | R | - Linden |
| Leblanc | Janet | R | - Linden |
| Wong | Greg | R | - Linden |
| Leblanc | Larry | R | - Linden |
| McConnell | Christopher | R | - Linden |
| Uentillie | Susie | D | - Low Mountain |
| Tsosie | Clara | D | - Low Mountain |
| Nelson | Rosita | O | - Low Mountain |
| Nelson | Delores | D | - Low Mountain |
| Pete | Rochelle | D | - Low Mountain |
| Bahe | Ida | D | - Low Mountain |
| Baker | Spencer | D | - Low Mountain |
| Wood | Koby | N | - Low Mountain |
| Pearce | Jeff | R | - Low Mountain |
| Sales | Bernetta | N | - Low Mountain |
| Speen | Keannah | D | - Low Mountain |
| Martinez | Augustina | D | - Low Mountain |
| Joey | Bradley | N | - Low Mountain |

| Last Name | First Name | Party | Election Day Precinct |
|-------------|------------|-------|-----------------------|
| Honeyestewa | Esther | I | - Oraibi |
| Hough | Kaylene | N | - Oraibi |
| Poleahla | Deldrick | D | - Oraibi |
| Alyena | Sakiestewa | N | - Oraibi |
| Puhuyesva | Brianna | N | - Oraibi |
| Alyena | Sakiestewa | N | - Oraibi |
| Tewa | Fermina | D | - Oraibi |
| Dennis | Leland | R | - Oraibi |
| Poleahla | Bonnie | D | - Oraibi |
| Debra | Sockyma | D | - Oraibi |
| Morrison | Michael | D | - Oraibi |
| Lomatuwayma | Damian | N | - Oraibi |
| Clocksin | Preston | N | - Oraibi |
| Martinez | Marie | O | - Oraibi |
| Poleahla | Deitrick | D | - Oraibi |
| Poleahla | Brenda | D | - Oraibi |
| Shupla | Lynette | D | - Oraibi |
| Holmes | Devine | N | - Oraibi |
| Hughes | Cindy | R | - Pinedale |
| Tubbs | Michele | I | - Pinedale |
| Reidhead | Chantel | R | - Pinedale |
| Reidhead | Paul | R | - Pinedale |
| Lewis | Carole | R | - Pinedale |
| Mead | Dana | R | - Pinedale |
| Shreeve | Ken | D | - Pinedale |
| Evans | Robert | R | - Pinedale |
| Drake | Jayceene | D | - Pinetop |
| Voldal | Steven | D | - Pinetop |
| Foy-Jentoft | Melissa | D | - Pinetop |
| Bauwens | Revone | N | - Pinetop |
| Antley | Audrey | O | - Pinetop |
| Lyman | Susan | D | - Pinetop |
| Ostreim | Debbie | N | - Pinetop |
| Mays | Lloyd | D | - Pinetop |
| Decross | Wendell | R | - Pinetop |
| Eshelman | Myrna | D | - Pinetop |
| Faison | Robin | R | - Pinetop |
| Strecker | Earl | R | - Pinetop |
| Savoia | Mindy | R | - Pinetop |
| Decross | Gail | R | - Pinetop |
| Preusser | Cecily | I | - Pinetop |
| Gastuch | Nilda | R | - Pinetop |
| Krall | D. Jean | N | - Pinetop |

| Last Name | First Name | Party | Election Day Precinct |
|--------------|------------|-------|------------------------|
| Duey | Bob | R | - Pinetop |
| Gucwa | James | R | - Pinetop |
| Webber | Edith | R | - Pinetop |
| Gillespie | Kellie | D | - Pinetop |
| Ward | Sherry | R | - Pinetop |
| Strecker | Donna | R | - Pinetop |
| Eshelman | Trathferd | D | - Pinetop |
| Le Sueur | Steven | R | - Pinetop |
| Small | Marylene | D | - Pinon |
| Shorthair | Angela | D | - Pinon |
| Yazzie | Gregory | D | - Pinon |
| Begay | Kierra | D | - Pinon |
| Paddock | Leslie | R | - Pinon |
| Attson | Esther | D | - Pinon |
| Giratas | Braylee | N | - Pinon |
| Attson | Robin | R | - Pinon |
| Judy | April | N | - Pinon |
| Begay | Cassandra | R | - Pinon |
| Perry | Jazmine | N | - Pinon |
| Yazzie | Virginia | D | - Pinon |
| Gibbons | Nora | D | - Pinon |
| Tachine | Rodney | D | - Pinon |
| Small | Zane | D | - Pinon |
| Benson | Sherilyn | D | - Polacca/Keams Canyon |
| Dallas | Maresa | D | - Polacca/Keams Canyon |
| Tewa | Malerie | D | - Polacca/Keams Canyon |
| Talayumptewa | Annette | D | - Polacca/Keams Canyon |
| Adams (Ross) | Theresa | N | - Polacca/Keams Canyon |
| Choyou | Edwin | N | - Polacca/Keams Canyon |
| Shelton | Earl | N | - Polacca/Keams Canyon |
| Adams | Adeline | D | - Polacca/Keams Canyon |
| Dallas | Clara | D | - Polacca/Keams Canyon |
| Delle Muchuo | Sara | N | - Polacca/Keams Canyon |
| Youyetewe | Mona | D | - Polacca/Keams Canyon |
| Pavata | Calvin | D | - Polacca/Keams Canyon |
| Lomahquahu | Alfred | D | - Polacca/Keams Canyon |
| Silas | Dickson | D | - Polacca/Keams Canyon |
| Duggan | Frances | D | - Polacca/Keams Canyon |
| Slick | Orleta | N | - Shonto |
| Chiquito | Pearlena | D | - Shonto |
| Redsteer | Levi | N | - Shonto |
| Dayzie | Irene | D | - Shonto |
| Blackhorse | Raymond | D | - Shonto |

| Last Name | First Name | Party | Election Day Precinct |
|---------------|-------------|-------|-----------------------|
| Blackhorse | Loretta | O | - Shonto |
| Hudgins | Brenda | D | - Shonto |
| Black | Claudia | D | - Shonto |
| Keith | Kimberly | D | - Shonto |
| Carr | Orlando | R | - Shonto |
| Greyhat | Mary Dayzie | D | - Shonto |
| Tso | Cora | D | - Shonto |
| Maloney | Helen | D | - Shonto |
| Williams | Rosie | D | - Shonto |
| Bryant | Timothy | N | - Shonto |
| Piarulli | Susan | R | - Show Low Gym |
| Gomez | Roxanne | R | - Show Low Gym |
| Lockhart | Julie | D | - Show Low Gym |
| Beck | Audrey | R | - Show Low Gym |
| Kruse | Krystle | R | - Show Low Gym |
| Herlihy | Eileen | D | - Show Low Gym |
| Jacobsen | Gary | R | - Show Low Gym |
| Gray | John | R | - Show Low Gym |
| Harris | Anthony | R | - Show Low Gym |
| Bacziewicz | Patricia | D | - Show Low Gym |
| Stone | Robert | N | - Show Low Gym |
| Viney | Cathy | R | - Show Low Gym |
| Garrett Allen | Jacquelyn | R | - Show Low Gym |
| Graham | Veona | R | - Show Low Gym |
| Buck | Colleen | R | - Show Low Gym |
| Mills | Lorinda | R | - Show Low Gym |
| Wayt | Margaret | D | - Show Low Gym |
| MacLean | Don | R | - Show Low Gym |
| Smith | Susan | R | - Show Low Gym |
| Wong | Amy | R | - Show Low Gym |
| Vandevoort | Leslie | N | - Show Low Gym |
| Stone | Karen | N | - Show Low Gym |
| Kruse | Krystle | R | - Show Low Gym |
| Gilliam | Mark | D | - Show Low Gym |
| Hunt | Deanna | R | - Show Low Gym |
| Skinner | Shirley | R | - Show Low Gym |
| Reissner | Rebecca | R | - Show Low Gym |
| Moberg | Susan | D | - Show Low Gym |
| Shephard | Cathy | R | - Show Low Gym |
| Westberg | Katherine | D | - Show Low Gym |
| Woodworth | Dawn | R | - Show Low Gym |
| Texeira | Bonita | O | - Show Low Gym |
| Berentz | Sheryl | R | - Show Low Gym |

| Last Name | First Name | Party | Election Day Precinct |
|-------------|------------|-------|-----------------------|
| Holloway | Amy | R | - Show Low Gym |
| Jones Rojo | Hilary | R | - Show Low Gym |
| Durazo | Mark | R | - Show Low Gym |
| Brewer | Tamra | R | - Show Low Gym |
| Merritt | Lillie | R | - Show Low Gym |
| Buck | Robyn | D | - Show Low Gym |
| Giles | Kenneth | D | - Show Low Gym |
| Holloway | Billy | R | - Show Low Gym |
| Keene | Leslie | D | - Show Low Gym |
| Magusin | Greg | R | - Show Low Gym |
| Jordan | David | R | - Show Low Gym |
| Meyers | Donal | R | - Show Low Gym |
| Cristler | Debra | D | - Show Low Gym |
| Comstock | Lisa | I | - Show Low Gym |
| Vance | Margie | D | - Show Low Gym |
| Bauwens | Revone | N | - Show Low Gym |
| Smith | Don | D | - Show Low Gym |
| Harrington | Jillian | I | - Show Low Gym |
| Coyle | Roger | R | - Show Low Gym |
| Pearson | Diane | D | - Show Low Gym |
| Gomez | Jesus | R | - Show Low Gym |
| Harper | Luisa | R | - Snowflake |
| Flake | Brenda | R | - Snowflake |
| Lunt | Tate | N | - Snowflake |
| Mills | Tamara | R | - Snowflake |
| Petersen | Crystal | R | - Snowflake |
| Plants | William | I | - Snowflake |
| Flake | Barbara | R | - Snowflake |
| Checketts | Reynyn | L | - Snowflake |
| Papa | Mitzi | N | - Snowflake |
| Lloyd | Shanda | R | - Snowflake |
| Clouse | Margo | R | - Snowflake |
| Zink | Georgia | R | - Snowflake |
| Stradling | Robin | R | - Snowflake |
| Coronado | Eileen | R | - Snowflake |
| Stradling | Robin | R | - Snowflake |
| Checketts | Alan | L | - Snowflake |
| Flake | Camille | R | - Snowflake |
| Graham | Betty | R | - Snowflake |
| Duke-Baxter | Mary | R | - Snowflake |
| Hunt | Logan | R | - Snowflake |
| Morris | LeAnn | R | - Snowflake |
| Baxter | Kevin | R | - Snowflake |

| Last Name | First Name | Party | Election Day Precinct |
|-------------|------------|-------|-----------------------|
| Hunt | Irene | R | - Snowflake |
| McElveen | Alan | I | - Snowflake |
| Stratton | Steve | R | - Snowflake |
| Allen | Sylvia | R | - Snowflake |
| Cash | Elaine | R | - Snowflake |
| Wood | Beva | R | - Snowflake |
| Solomon | Joan | R | - Snowflake |
| Riepel | Thomas | R | - Snowflake |
| Liggett | Louise | R | - Snowflake |
| McClellan | Richard | R | - Snowflake |
| McKinlay | Sandee | R | - Snowflake |
| Taylor | Trevor | N | - Sun Valley |
| Minter | Darsel | R | - Sun Valley |
| Jewett | Carla | R | - Sun Valley |
| Taylor | Rick | R | - Sun Valley |
| Taylor | Twyla | R | - Sun Valley |
| Vance | Debbie | N | - Taylor |
| Owens | Carol | R | - Taylor |
| Rothans | Lana | D | - Taylor |
| Rainwater | Debra | R | - Taylor |
| Gibson | Diane | R | - Taylor |
| Shelburne | Jamie | R | - Taylor |
| Morris | Antone | R | - Taylor |
| Hensley | Julie | R | - Taylor |
| Hargrove | Mylee | N | - Taylor |
| Lee | Arnene | R | - Taylor |
| Kohler | Laura | R | - Taylor |
| Owens | Dustin | R | - Taylor |
| Rojo | Mac | R | - Taylor |
| Muder | Debra | R | - Taylor |
| Hensley | Shaelee | R | - Taylor |
| Eggleston | Tana | R | - Taylor |
| Larson | Donna | R | - Taylor |
| Muder | Michelle | R | - Taylor |
| Joe | Luther | D | - Teesto |
| Nells | Juanita | R | - Teesto |
| Chischillie | Beverly | D | - Teesto |
| Chee | Brandon | N | - Teesto |
| Clelland | Laura | R | - Teesto |
| Wauneka | Susie | D | - Teesto |
| Keyonnie | Judy | D | - Teesto |
| Davis | Carol | D | - Teesto |
| Cordier | Kerry Lynn | R | - Teesto |

| Last Name | First Name | Party | Election Day Precinct |
|------------------|----------------|-------|--------------------------|
| Begay | Leann | D | - Teesto |
| Cooper | Edward | R | - Teesto |
| Duffy | Sherry | D | - Teesto |
| Yazzie | Marilyn | R | - Teesto |
| Gishie | Nellie | D | - Teesto |
| Goodson | Tammy | R | - Timber Mesa Fire Admin |
| Malone | Jeffery | R | - Timber Mesa Fire Admin |
| Rugel | Pat | R | - Timber Mesa Fire Admin |
| Rael | Frank | R | - Timber Mesa Fire Admin |
| Davidson | Pari | R | - Timber Mesa Fire Admin |
| Mariscal | Michael | O | - Timber Mesa Fire Admin |
| Stone | Karen | D | - Timber Mesa Fire Admin |
| Duran | Patricia | R | - Timber Mesa Fire Admin |
| Syarto | Erma | I | - Timber Mesa Fire Admin |
| Gorman-Hackstadt | Steven | D | - Timber Mesa Fire Admin |
| Nevill | Carolle | R | - Timber Mesa Fire Admin |
| Ater | Gary | R | - Timber Mesa Fire Admin |
| Fern | Suzanne | D | - Timber Mesa Fire Admin |
| Donathan | Margaret | I | - Timber Mesa Fire Admin |
| Link | Cynthia | L | - Timber Mesa Fire Admin |
| Bowers | Robert | R | - Timber Mesa Fire Admin |
| Benetti | Steven | N | - Timber Mesa Fire Admin |
| Abucejo | Gina | R | - Timber Mesa Fire Admin |
| Malone | Brenda | R | - Timber Mesa Fire Admin |
| Mosier | Diane | R | - Timber Mesa Fire Admin |
| Earl | Danielle | R | - Timber Mesa Fire Admin |
| Quog | Belinda | R | - Timber Mesa Fire Admin |
| Bishop | Catherine | R | - Timber Mesa Fire Admin |
| Mac Kean-Foust | Karen | R | - Timber Mesa Fire Admin |
| Baker | Carla | R | - Timber Mesa Fire Admin |
| Grant | Stephanie | R | - Timber Mesa Fire Admin |
| Chanley | Jesse | D | - Timber Mesa Fire Admin |
| Essel | Robert | R | - Timber Mesa Fire Admin |
| Hargrove | Rikki | N | - Timber Mesa Fire Admin |
| Lines | Dylan | R | - Timber Mesa Fire Admin |
| Brzycki | Renee | R | - Timber Mesa Fire Admin |
| Freeze | George Richard | R | - Timber Mesa Fire Admin |
| Harter | Karen | D | - Timber Mesa Fire Admin |
| Kelly | Rebecca | O | - Timber Mesa Fire Admin |
| Young | Jodi | N | - Timber Mesa Fire Admin |
| D'Amico | Donna Mae | N | - Timber Mesa Fire Admin |
| Kukuma | Debra | N | - Toreva |
| Silas | Dickson | D | - Toreva |

| Last Name | First Name | Party | Election Day Precinct |
|-------------|------------|-------|-----------------------|
| Honie | Kathryn | D | - Toreva |
| Honie | Francine | N | - Toreva |
| Namoki | Miguelita | D | - Toreva |
| Honie | Otto | D | - Toreva |
| Naha | Emmaline | D | - Toreva |
| Gaseoma | Twila | I | - Toreva |
| Honie | Teresita | D | - Toreva |
| Tenakhongva | Mary | D | - Toreva |
| Namoki | Jarvis | D | - Toreva |
| Honie | Martina | R | - Toreva |
| Yazzie | Shrinda | D | - Whippoorwill |
| Bahe | Elaine | R | - Whippoorwill |
| Joe | Barnell | D | - Whippoorwill |
| Yazzie | Anderson | D | - Whippoorwill |
| Gene | Phyllis | D | - Whippoorwill |
| Begay | Sadie | D | - Whippoorwill |
| Yazzie | Kameica | D | - Whippoorwill |
| Nez | Irene | D | - Whippoorwill |
| Bahe | Michael | D | - Whippoorwill |
| Ben | Ryan | N | - Whippoorwill |
| Bahe | Leland | D | - Whippoorwill |
| Boyd,Jr | Nelson | D | - Whippoorwill |
| Sherman | David | R | - White Mountain Lake |
| Angelos | Kathleen | R | - White Mountain Lake |
| Godfrey | Diane | D | - White Mountain Lake |
| Walters | Debra | R | - White Mountain Lake |
| Matthews | Tawnya | R | - White Mountain Lake |
| Vertz | Mary Alice | R | - White Mountain Lake |
| Vertz | Daniel | R | - White Mountain Lake |
| Brock | Susan | R | - White Mountain Lake |
| Greer | T. J. | N | - White Mountain Lake |
| James | Sharon | D | - Whitecone |
| Greasewood | David | D | - Whitecone |
| Begay | Vida | D | - Whitecone |
| Wilson | Carlene | D | - Whitecone |
| Nelson | Tatum | D | - Whitecone |
| Davis | Ashley | N | - Whitecone |
| Williams | Cornelia | R | - Whitecone |
| Begay | Bernice | O | - Whitecone |
| Williams | Shirley | D | - Whitecone |
| Yazzie | Calvert | D | - Whitecone |
| Nelson | Judy | D | - Whitecone |
| James | Darrell | R | - Whitecone |

| Last Name | First Name | Party | Election Day Precinct |
|---------------|------------------|-------|-----------------------|
| Barton | Christine | D | - Whitecone |
| Wilson | Joletta | D | - Whitecone |
| Baldwin | Raynette | D | - Whitecone |
| Wilson | Taya | N | - Whitecone |
| Willie | Tawnielle | R | - Whitecone |
| Harrison | Geneva | D | - Whitecone |
| Yazzie | Geraldine | D | - Whitecone |
| John | Valynia | D | - Whitecone |
| Nelson | Narah | N | - Whitecone |
| Williams | Preston | N | - Whitecone |
| Dazen | Naveen | D | - Whiteriver |
| Edwards | Patrick | D | - Whiteriver |
| Larzelere | LaVell | D | - Whiteriver |
| Declay | Sherry | D | - Whiteriver |
| Zahgotah | Ferdallas | R | - Whiteriver |
| Walker | Rainey | D | - Whiteriver |
| Young | Ina | D | - Whiteriver |
| Paxson | Precious | D | - Whiteriver |
| Truax | Dakota | O | - Whiteriver |
| Shurwin | Donna | R | - Whiteriver |
| Cody | Ethan | O | - Whiteriver |
| Standing | Tonita (Bouncey) | D | - Whiteriver |
| Baha-Alchesay | Arman | D | - Whiteriver |
| Early | Danya | D | - Whiteriver |
| Walker | Elva | D | - Whiteriver |
| Gloshay | Eddie | D | - Whiteriver |
| Dehose | Kenneth | R | - Whiteriver |
| Childs-Altaha | Jasmine | D | - Whiteriver |
| Shorty | Deandra | N | - Whiteriver |
| Standing Sr. | Albert | D | - Whiteriver |
| Paxson | Jairus | R | - Whiteriver |
| DeClay | Arman | D | - Whiteriver |
| Loas | Japheth | N | - Whiteriver |
| Henry | Sheriden | N | - Whiteriver |
| George | Shy'quela | I | - Whiteriver |
| Standing | Kasen | D | - Whiteriver |
| Rope | Jaylin | D | - Whiteriver |
| Armstrong | Reagan | D | - Whiteriver |
| Benally | Yoshbel | D | - Whiteriver |
| Shudde | Steve | R | - Whiteriver |
| Baylish | Kerwin | D | - Whiteriver |
| Pepper | Jovita | D | - Winslow |
| Ortiz | Rosemary | N | - Winslow |

| Last Name | First Name | Party | Election Day Precinct |
|-------------|------------|-------|-----------------------|
| Contrerras | Kathy | R | - Winslow |
| Light | Sandra | R | - Winslow |
| Contrerras | Clinton | N | - Winslow |
| Dahilig | Linda | R | - Winslow |
| Nelson | Peggy | R | - Winslow |
| Barner | Margret | R | - Winslow |
| Daniels | Elisabeth | D | - Winslow |
| Slonczewski | Betty | I | - Winslow |
| Putman | Marie | R | - Winslow |
| McCauley | Annis | R | - Winslow |
| West | Sterling | D | - Winslow |
| Sepi | James | N | - Winslow |
| Westover | Stephanie | R | - Winslow |
| Henandez | Cathy | R | - Winslow |
| Hancock | Diane | D | - Winslow |
| Slonczewski | Louis | I | - Winslow |
| MacLaurin | Gail | D | - Winslow |
| Wyatt | Shirley | R | - Winslow |
| Vetaw | Rosezene | D | - Winslow |
| Echoles | Alisha | N | - Winslow |
| Kolomitz | Maranita | D | - Winslow |
| Blalock | Docia | D | - Winslow |
| Simon | Zane | D | - Woodruff |
| Westover | Corinda | R | - Woodruff |
| Stoffer | Linda | R | - Woodruff |
| Myers | Kirby | R | - Woodruff |
| Myers | Cheyrl | R | - Woodruff |
| Jackson | Tabitha | R | - Woodruff |
| Haddox | Christen | N | - Woodruff |
| Stoffer | Richard | R | - Woodruff |



RESOLUTION NO _____ - 24

**A RESOLUTION OF THE NAVAJO COUNTY BOARD OF SUPERVISORS,
DESIGNATING POLLING PLACES/VOTE CENTERS, PURSUANT TO ARS § 16-411(B).**

WHEREAS, ARS § 16-411(B) provides as follows with respect to designating polling places:

“Not less than twenty days before a general or primary election, and at least ten days before a special election, the board shall designate one polling place within each precinct where the election shall be held, except that: 1. On a specific finding of the board, included in the order or resolution designating polling places pursuant to this subsection, that no suitable polling place is available within a precinct, a polling place for such precinct may be designated within an adjacent precinct.

and

WHEREAS, on a specific resolution of the board, the board may authorize the use of voting centers in place of or in addition to specifically designated polling place. A voting center shall allow any voter in the county to receive the appropriate ballot for that voter on Election Day and lawfully cast the ballot. The voting center may be established in coordination and consultation with the county recorder, at other county offices or at other locations in the county deemed appropriate.

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors as follows:

That polling locations/vote centers for all Navajo County voting precincts attached hereto and incorporated herein as “Exhibit A” and contingency plan herein as “Exhibit B”, are hereby approved by the Navajo County Board of Supervisors.

PASSED, APPROVED AND ADOPTED at Holbrook, Arizona on May 28, 2024

NAVAJO COUNTY BOARD OF SUPERVISORS

By _____
Jason Whiting
Chairwoman of the Board

ATTEST:

Melissa Buckley, Clerk of the Board of Supervisors

Exhibit A

Vote Center By Congressional District
Primary and General 2024

| Congressional District #2 | |
|--|---|
| AZ Game & Fish | 2878 E. White Mountain Blvd., Pinetop-Lakeside, AZ |
| Black Mesa Chapter House | On IR41 7 M N Pinon to IR8066 right 9 M IR8066 4 M past Black Mesa Com Schl |
| Cedar Hills Senior Center | 9419 Concho Hwy., Snowflake, AZ |
| Chilchenbeto Chapter House | Rd 591, turn right Take fork to the left Administration Bldg. |
| Clay Springs Library | 2106 Granite Rd., Clay Springs, AZ |
| Dilkon Chapter House | .5 miles E. of NR60, .5 miles S. of NR15 |
| First Mesa Consolidated Villages Community Center | Next to the Polacca Post Office |
| Forest Lake Chapter House | 17 Miles North of Pinon, off N41 |
| Greasewood Chapter House | Turn right IR15 Turn right to Greasewood Chapter. |
| Hardrock Chapter House (Administration) | N. of Hopi Culture Center, Hwy 264 |
| Holbrook-Machusak Recreation Center (Old APS bldg) | 404 1st Ave, Holbrook, AZ |
| Hon-Dah R.V. Park | 1 Hwy. 73, Hon-dah, AZ |
| Indian Wells Chapter House | NW of N15 & N6, Indian Wells AZ, 86031 |
| Jeddito Chapter House | Hwy 264, MP 408, NR9109 |
| Joseph City Elementary School (Old Gym) | 8176 N. Westover Ave., Joseph City, AZ |
| Kayenta Old Primary School | US Hwy 163 & Combridge Rd |
| Kykotsmovi Community Center | 100 Main St. Kykotsmovi AZ, |
| Linden L.D.S Church | 971 Timberland Rd, Show Low, AZ |
| Little Singer School (Counseling Hogan) | Turn right IR71N 5 miles to the Little Singer School. |
| Low Mountain Chapter House | 3 Miles NE of Low Mountain School N67 |
| Navajo County Mogollon Complex | 2188 W. Country Club Dr., Heber, AZ |
| Pinedale Fire Station | 1248 Pinedale Rd., Pinedale, AZ |
| Pinon Chapter House | N4 & N41 on IR8030 |
| Shonto Prep. School (Elementary School Sm. Gym) | East Hwy 160 & 98, Shonto, AZ |
| Show Low Camp Grace | 6385 W. White Mtn. Blvd, Lakeside AZ |
| Show Low City Campus Gym | 620 E. McNeil St, Show Low, AZ |
| Sipaulovi Youth & Elderly Bldg. | Across from Second Mesa Day School |
| Snowflake Social Hall | 78 W. Center St., Snowflake, AZ |
| Sun Valley Fire Station | 8611 N. 5th St., Sun Valley, AZ |
| Taylor Intermediate School (Gym) | 207 North 500 West, Taylor, AZ |
| Teesto Chapter House | 1 mile E. of SR87 on NR60 |
| Town of Pinetop-Lakeside Town Hall | 325 W White Mountain Blvd, Lakeside, AZ |
| Whippoorwill Springs Chapter House (OR Headstart) | turn right IR65, 1.5 miles to Whippoorwill school. |
| White Mountain Lake Community Bldg. | 1785 Edmond Cr., White Mountain Lake, AZ |
| White Mtn Apache Housing Auth. Community Cnt. | 216 Veteran Dr., Cibeqe, AZ 85911 |
| Whitecone Chapter House | 28 N. Hwy 77, Indian Wells AZ |
| Whiteriver USD Admin. | 963 S. Chief Ave., Whiteriver, AZ |
| Winslow Girl Scout House | 500 E. Loy Engelhardt Way, Winslow, AZ |
| Woodruff Community Bldg. | 6414 W. First St., Woodruff, AZ |

| <u>Precinct Name</u> | <u>CURRENT Vote Center Location</u> | <u>Contingent #1</u> | <u>Contingent #2</u> | <u>Contingent #3</u> |
|----------------------|--|---|--|--|
| Birdsprings | Little Singer School (Counseling Hogan) | Dilkon Chapter Admin | Winslow Girl Scout House | Bird Springs Chapter House |
| Black Mesa | Black Mesa Chapter House (Meeting Room) | Forest Lake Chapter House | Pinon Chapter House | |
| Cedar Hills | Cedar Hills Senior Center | Snowflake Social Hall | Taylor Intermediate School (Gym) | |
| Chilchinbeto | Chilchinbeto Administration Building | Kayenta Old Primary School | Shonto Prep. School (Elementary School Sm. Gym) | Black Mesa Chapter House (Meeting Room) |
| Cibecue | White Mtn Apache Housing Auth. Community Cnt. | Whiteriver USD Administration (Training Rooms A-B) | Show Low Gym | Show Low Camp Grace |
| Clay Springs | Clay Springs Library | Pinedale Fire Station | Navajo County Mogollon Complex | Linden LDS Church |
| Dilkon | Dilkon Chapter House | Teesto Chapter Chapter House | Indian Wells Chapter House | |
| Forest Lake | Forest Lake Chapter House (Meeting Room) | Black Mesa Chapter House | Pinon Chapter House | |
| Greasewood | Greasewood Chapter House (Meeting Room) | Whitecone Chapter House | Jeddito Chapter House | Indian Wells |
| Hardrock | Hardrock Chapter Modular Building #1 | Pinon Chapter House | Kykotsmovi Community Center | |
| Heber/Overgaard | Navajo County Mogollon Complex | Pinedale Fire Station | Clay Springs Library | |
| Holbrook | Machusak Recreation Center | Joseph City High School | Sun Valley Fire Station | |
| Hon-Dah | Hon-Dah R.V. Park (Recreation Room) | AZ Game and Fish Dept. (Conference Room) | Whiteriver USD Administration (Training Rooms A-B) | |
| Indian Wells | Indian Wells Chapter House (Meeting Room) | Dilkon Chapter Admin | Whitecone Chapter House | |
| Jeddito | Jeddito Chapter House (Meeting Room) | Whitecone Chapter House | Indian Wells Chapter House | Greasewood Chapter House (Meeting Room) |
| Joseph City | Joseph City Elementary School (Old Gym) | Machusak Recreation Center | | |
| Kayenta | Kayenta Old Primary School | Kayenta Chapter House | Shonto Prep. School (Elementary School Sm. Gym) | |
| Lakeside | Pinetop-Lakeside Town Hall | AZ Game and Fish Dept. (Conference Room) | Hon-Dah R.V. Park (Recreation Room) | Show Low Camp Grace |
| Linden | Linden LDS Church | Pinedale Fire Station | Clay Springs Library | Navajo County Mogollon Complex |
| Low Mountain | Low Mountain Chapter House | Whippoorwill Chapter House | Pinon Chapter House | |
| Oraibi | Kykotsmovi Community Center | Sipaulovi Youth & Senior Center | Hopi L.D.S. Church | Hardrock Chapter House |
| Pinedale | Pinedale Fire Station | Clay Springs Library | Navajo County Mogollon Complex | Linden LDS Church |
| Pinetop | AZ Game and Fish Dept. (Conference Room) | Pinetop-Lakeside Town Hall | Hon-Dah R.V. Park (Recreation Room) | Show Low Camp Grace |
| Pinon | Pinon Chapter House (Meeting Room) | Whippoorwill Chapter House | Low Mountain Chapter House | |
| Polacca/Keams Canyon | First Mesa Consolidated Villages Community Center | Sipaulovi Youth & Senior Center | Kykotsmovi Community Center | Hardrock Chapter House |
| Shonto | Shonto Prep. School (Elementary School Sm. Gym) | Shonto Chapter House | Kayenta Old Primary School | Black Mesa Chapter House (Meeting Room) |
| Show Low | Show Low Camp Grace | Show Low City Gym | Pinetop-Lakeside Town Hall | AZ Game and Fish Dept. (Conference Room) |
| Show Low | Show Low City Gym | Show Low Camp Grace | Pinetop-Lakeside Town Hall | AZ Game and Fish Dept. (Conference Room) |
| Snowflake | Snowflake Social Hall | Taylor Intermediate School (Gym) | Cedar Hills Senior Center | White Mountain Lake Community Building |
| Sun Valley | Sun Valley Fire Station | Machusak Recreation Center | Joseph City Elementary School (Old Gym) | |
| Taylor | Taylor Intermediate School (Gym) | Snowflake Social Hall | Cedar Hills Senior Center | White Mountain Lake Community Building |
| Teesto | Teesto Chapter (Meeting Room) | Dilkon Chapter House | Indian Wells Chapter House (Meeting Room) | Whitecone Chapter House (Meeting Room) |
| Toreva | Sipaulovi Youth & Senior Center | First Mesa Consolidated Villages Community Center | Kykotsmovi Community Center | Hardrock Chapter House |
| Whippoorwill/Tachee | Whippoorwill Springs Chapter House (Meeting Room) | Low Mountain Chapter House | Pinon Chapter House (Meeting Room) | |
| White Mountain Lake | White Mountain Lake Community Building | Taylor Intermediate School (Gym) | Show Low City Gym | Snowflake Social Hall |
| Whitecone | Whitecone Chapter House (Meeting Room) | Indian Wells Chapter House (Meeting Room) | Jeddito Chapter House (Meeting Room) | Greasewood Chapter House (Meeting Room) |
| Whiteriver | Whiteriver USD Administration (Training Rooms A-B) | Hon-Dah R.V. Park (Recreation Room) | Hon-Dah R.V. Park (Recreation Room) | AZ Game and Fish Dept. (Conference Room) |
| Winslow | Winslow Girl Scout House | Winslow Chamber of Commerce main hall of the Winslow Visitor’s Center | Winslow L.D.S Church | |
| Woodruff | Woodruff Community Building | Machusak Recreation Center | Joseph City Elementary School (Old Gym) | Joseph City Elementary School (Old Gym) |



Board of Supervisors Regular

1. n.

Meeting Date: 05/28/2024

Title: Interagency Agreements for the Flagstaff Initiative Against Trafficking program

Submitted For: Brad Carlyon, County Attorney **Submitted By:** Lynda Young, Office Manager

Department: County Attorney

Motion before the Board:

Memorandum of Understanding and Database Agreement with Flagstaff Initiative Against Trafficking (FIAT), a program of Northland Family Help Center

Background:

This Memorandum of Understanding (MOU) sets the terms, responsibilities and basis for Navajo County Attorney's Office/Victim Services as a member organization of FIAT, which will entail collaboration and coordination of efforts to address sex and labor exploitation in Flagstaff, Arizona. If requested, inclusion of and service to neighboring communities in Northern Arizona as part of the activities outlined in this memorandum will be allowable.

This Agreement sets the terms and responsibilities of Navajo County Attorney's Office/Victim Services, as a member organization of FIAT, to contribute relevant Navajo County Attorney's Office/Victim Services data to the Flagstaff Area Human Trafficking Database and the terms and responsibilities of FIAT as database administrator. Data collection on the rates of sex and labor exploitation experiences occurring in Flagstaff and surrounding areas is necessary to properly target interventions, service provision, and law enforcement efforts. Further, it is the intention of FIAT to strengthen and expand data collection practices to assist in bringing necessary resources, financial and otherwise, to the Northern Arizona region to improve prevention, interdiction, and long-term efforts to address human trafficking crimes and improve outcomes for survivors of exploitation.

Attachments

MOU

Database Agreement

Form Review

Inbox

County Attorney

Form Started By: Lynda Young

Final Approval Date: 05/17/2024

Reviewed By

Melissa Buckley

Date

05/17/2024 01:56 PM

Started On: 05/03/2024 04:51 PM

Memorandum of Understanding

Between

Flagstaff Initiative Against Trafficking (FIAT); a program of Northland Family Help Center
and

Navajo County Attorney's Office/Victim Services

This Memorandum of Understanding (MOU) sets the terms, responsibilities and basis for Navajo County Attorney's Office/Victim Services as a member organization of FIAT, which will entail collaboration and coordination of efforts to address sex and labor exploitation in Flagstaff, Arizona. If requested, inclusion of and service to neighboring communities in Northern Arizona as part of the activities outlined in this memorandum will be allowable.

Background

It is an understatement to say that sex and labor exploitation crimes, also referred to as human trafficking, are highly complex and difficult to address. Since September of 2018, over 418 unduplicated adult and 50 juvenile victims of human trafficking have been served by providers in the Flagstaff area. Due to limited participation in data collection and the lack of a coordinated procedure for tabulating juvenile victimization, these figures represent a narrow snapshot of the true rates of exploitation in the region. In alignment with other Arizona communities and current research, it is highly probable that juvenile victims account for the majority of those subjected to exploitation crimes, yet they currently remain under-identified, and therefore, underserved within the region. Anecdotal evidence provided by youth-serving professionals affirms this theory.

The impact of trauma on an individual stemming from human trafficking victimization is equally as complex, and yields ripple effects across generations, relationships, and the collective wellness of the Flagstaff community. As a result, victims and survivors of exploitation have high levels of needs that are unique to their lived experience, which will diverge from the needs of non-trafficked victims of sexual and intimate partner violence. Due to the unique circumstances of trafficked individuals, serving this population and preventing future victimization requires an approach that is simultaneously trauma- and evidence-informed, multi-disciplinary, and coordinated.

Absent a strong response from service providers, the criminal justice system, local leadership, and the community, victims will continue to be under-identified, leading to rising rates of exploitation. As has occurred in other regions of Arizona, criminal activities frequently committed in tandem with human trafficking crimes also have the potential to increase, creating concerns for public safety beyond exploitation. Further, law enforcement measures to curtail these crimes and the generation of high-quality investigations, combined with a strong commitment from local authorities to aggressively prosecute offenders, is generally accepted within the anti-trafficking field to be the linchpin necessary to reducing rates of sex and labor exploitation. In alignment with best practices, support and coordination between criminal justice entities and service providers should, therefore, be proactive and based on a shared victim-centered and trauma-informed approach adapted to the unique roles of all entities in addressing human trafficking crimes.

With this framework in mind and through agreement to the terms in this MOU, (Partner) will thereby be designated as a member organization of the Flagstaff Initiative Against Trafficking and will be entitled to all the benefits stipulated herein.

Flagstaff Initiative Against Trafficking

Northland Family Help Center, the lead agency that administers FIAT, founded the coalition in 2017 and provides the primary administrative and operational support. As the regional coalition dedicated to addressing sex and labor exploitation in Flagstaff, AZ, FIAT is responsible for ensuring that the goals outlined in this section of the memorandum are achieved and activities to that end are guided by the FIAT Values Statement. Goals are subject to change in the future and will be informed by consultation with member organizations.

The current goals of FIAT include:

- Construct a unified response for trafficking victims and survivors to get out of the life safely.
- Educate and to bring awareness to our community on human trafficking to drive down demand.
- Collect data to determine the true impact of human trafficking in Flagstaff.

About Navajo County Attorney's Office/Victim Services

Ensuring a continuum of care for victims through partnership and coordination of local resources; advocating with compassion for the rights of victims through trauma-informed assistance and inclusive support, while respectfully providing them the opportunity to realize restorative justice.

Purpose

This MOU will establish Navajo County Attorney's Office/Victim Services as a member organization of the Flagstaff Initiative Against Trafficking and outline the activities to be undertaken by and between both parties to address sex and labor exploitation in Flagstaff, AZ.

The roles and responsibilities of each party are hereby outlined:

Navajo County Attorney's Office/Victim Services Roles and Responsibilities

Mandatory

Navajo County Attorney's Office/Victim Services hereby agrees to:

Designate a main point of contact within Navajo County Attorney's Office/Victim Services for FIAT business. Additional staff are welcome to attend and participate in FIAT meetings/activities.

Please indicate the name and email address for this designated point of contact:

Roxanne Pergeson
Navajo County Victim Services Director
PO Box 668, Holbrook, AZ 86025
(928) 524-4367
Roxanne.Pergeson@navajocountyaz.gov

No later than the end of the calendar year, submit data, anecdotes and photos of work done by Navajo County Attorney's Office/Victim Services in the area of human trafficking for inclusion in the FIAT Impact Report.

Provide a logo for inclusion on the Flagstaff Initiative Against Trafficking webpage.

Fulfill the requirements for the FIAT training certification. *****Governmental agencies and organizations with over 200 employees are eligible for exemption. *****

In consultation with FIAT personnel Michelle Rucker and/or Kate Wyatt, establish internal protocols for responding to victims of human trafficking, which *may* include updates to policies and procedures, and the adoption of screening questions and/or a screening tool. *****Governmental agencies and organizations with over 200 employees are eligible for exemption. *****

Contribute to the Flagstaff Area Human Trafficking Database and input quarterly, at minimum. *****Governmental agencies and organizations with over 200 employees are eligible for exemption. *****

*****Subject to the completion of the Flagstaff Area Human Trafficking Database Agreement. ** (Attached)***

Flagstaff Initiative Against Trafficking Roles and Responsibilities

The Flagstaff Initiative Against Trafficking hereby agrees to:

Provide ongoing administrative and operational support for coalition activities.

Ensure adherence to the values outlined in the Flagstaff Initiative Against Trafficking Values Statement.

Provide ongoing, profession-specific, training and technical assistance on the topic of human trafficking.

Provide ongoing consultation on the development of internal human trafficking response protocols. If appropriate, recommendations for screening questions, screening tools and training on implementation will also be provided.

Administer the Flagstaff Area Human Trafficking Database, including maintaining the confidentiality and security of data collected.

Provide training and technical assistance on database use to participating organizations.
Compile data gathered from all organizations participating in the Flagstaff Area Human Trafficking Database.

Publish **de-identified** data to increase community understanding of the true impact of human trafficking in the region and for member organizations to use in their reporting and/or funding applications.

In addition to FIAT Certification Training, provide opportunities for professional development, including specialized training from Arizona-based and/or nationally recognized experts.

Where appropriate, serve in an advisory capacity to support human trafficking-related projects lead by other community stakeholders and/or organizations.

Continuously evaluate and report on the status of the regional human trafficking response and consult with coalition member organizations on necessary improvements.

Ensure that activities and recommendations of the coalition are always victim/survivor-centered and trauma-informed.

Annually, publish the FIAT Impact Report to highlight the work of member organizations in the areas of sex and/or labor exploitation.

Funding

This MOU shall not be interpreted as an agreement to exchange funds in connection with the stated activities.

Duration

This MOU is at-will and may be modified by mutual consent of authorized officials from FIAT or Navajo County Attorney's Office/Victim Services. This MOU shall become effective upon signature by the authorized officials from FIAT and will Navajo County Attorney's Office/Victim Services and will remain in effect until modified or terminated by any one of the Partners by mutual consent.

Contact Information

Flagstaff Initiative Against Trafficking

Michelle Rucker

Chair, Flagstaff Initiative Against Trafficking

Director of Human Trafficking Services, Northland Family Help Center

2532 N Fourth St #506

Flagstaff, AZ 86004

(928) 233-4319

MRucker@northlandfamily.org

Navajo County

PO Box 668, Holbrook AZ 86025

(928) 524-4026
(928) 524-4244

Jason.Whiting@navajocountyaz.gov

(Partner signature) Date:

Michelle Rucker, Flagstaff Initiative Against Trafficking, Chair

(Partner signature) Date:
Brad Carlyon, Navajo County Attorney's Office, Navajo County Attorney

Flagstaff Area Human Trafficking Database Agreement

Between

Flagstaff Initiative Against Trafficking (FIAT); a program of Northland Family Help Center

And

Navajo County Attorney's Office/Victim Services

Background

This Agreement sets the terms and responsibilities of Navajo County Attorney's Office/Victim Services, as a member organization of FIAT, to contribute relevant Navajo County Attorney's Office/Victim Services data to the Flagstaff Area Human Trafficking Database and the terms and responsibilities of FIAT as database administrator. Data collection on the rates of sex and labor exploitation experiences occurring in Flagstaff and surrounding areas is necessary to properly target interventions, service provision, and law enforcement efforts. Further, it is the intention of FIAT to strengthen and expand data collection practices to assist in bringing necessary resources, financial and otherwise, to the Northern Arizona region to improve prevention, interdiction, and long-term efforts to address human trafficking crimes and improve outcomes for survivors of exploitation.

The roles and responsibilities of each party are hereby outlined:

Flagstaff Initiative Against Trafficking Roles and Responsibilities

Administer the Flagstaff Area Human Trafficking Database, including directly overseeing all technical activities, as well as enforcing security safeguards and confidentiality protocols.

Establish guidelines for database use (outlined herein).

Provide Navajo County Attorney's Office/Victim Services with a unique access link to the Navajo County Attorney's Office/Victim Services Flagstaff Area Human Trafficking Database spreadsheet.

Provide training and written instructions to Navajo County Victim Services Director, Navajo County Victim Services Director on proper data reporting procedures.

Compile and de-identify data from all database contributors and publish statistical reports to guide FIAT activities and for use by FIAT member organizations.

When applicable, provide best practice recommendations regarding screening questions and/or a screening tool for internal implementation by Navajo County Attorney's Office/Victim Services.

Navajo County Attorney's Office/Victim Services

Provide the necessary internal support for designated Navajo County Attorney's Office/Victim Services Navajo County Victim Services Director to access relevant information for inclusion in the database and the integration of this duty into their employment responsibilities.

In consultation with FIAT personnel Michelle Rucker and/or Kate Wyatt, establish internal guidelines that determine if a client meets the threshold for inclusion in the Flagstaff Area Human Trafficking Database.

Input relevant Navajo County Attorney's Office/Victim Services data into the database, at a minimum, once quarterly with all contributions inputted by the following dates for the preceding quarter:

- **April 10th** for January-March data
- **July 10th** for April-June data
- **October 10th** for July-September data
- **January 5th, 2025** for October-December data (please not shorter timeframe)

****While not required, real-time data input is highly encouraged and will aid in improved community response to victims of exploitation. ****

Confidentiality and Reporting

The Flagstaff Area Human Trafficking Database is designed to ensure utmost confidentiality for participating organizations and the clients they serve.

Participating organizations are granted unique and secure access to their own spreadsheet via Microsoft SharePoint. Only individuals employed by Navajo County Attorney's Office/Victim Services with the unique access link will be able to input and view client data. Upon input and saving, data provided by participating organizations will automatically aggregate into the Flagstaff Area Human Trafficking Database without any further action needed by Navajo County Attorney's Office/Victim Services.

Access to Navajo County Attorney's Office/Victim Services Data

The only individuals *outside* of designated Navajo County Attorney's Office/Victim Services staff that can see information included in the spreadsheet assigned to Navajo County Attorney's Office/Victim Services as well as the aggregated data from *all* participating organizations include:

- FIAT Personnel, Michelle Rucker and Kate Wyatt
- Northland Family Help Center Deputy Director, Heather Marcy
- Housing Solutions of Northern Arizona, COO, Matt Bruton as needed for technical assistance

FIAT and Northland Family Help Center maintain a current, signed confidentiality agreement with Housing Solutions of Northern Arizona.

Terms of Use

FIAT imposes no restrictions to the ability of Navajo County Attorney's Office/Victim Services to utilize the data contributed to their Navajo County Attorney's Office/Victim Services spreadsheet for internal uses.

Partner imposes no restrictions on the ability of FIAT to utilize **de-identified** data contributed to Navajo County Attorney's Office/Victim Services spreadsheet as part of FIAT activities.

Prior to sharing and/or publishing findings derived from the Flagstaff Area Human Trafficking Database, all client and organization information will be de-identified.

Security

In the unlikely event that the security of the Flagstaff Area Human Trafficking Database is compromised, Navajo County Victim Services Director at participating organizations will be informed as soon as possible and provided available details about the incident, including next steps. As soon as possible, the Flagstaff Area Human Trafficking Database will then be moved to an offline location while the nature of the matter is investigated and will not be restored until the confidentiality of client and participating organization information can be guaranteed.

Funding

This agreement shall not be interpreted as an intent to exchange funds in connection with the stated activities.

Duration

This agreement is at-will and may be modified by mutual consent of authorized officials from FIAT or Navajo County Attorney's Office/Victim Services. This agreement shall become effective upon signature by the authorized officials from FIAT and Navajo County Attorney's Office/Victim Services and will remain in effect until modified or terminated by any one of the partners by mutual consent. In the absence of mutual agreement by the authorized officials from FIAT and Navajo County Attorney's Office/Victim Services, this agreement shall end unless renewed 5 years from the date of this agreement.

Database Guidelines

Inclusion Criteria:

An individual is considered to be a **confirmed victim of human trafficking** under the following circumstances:

- The individual answers yes to **any** of the established human trafficking questions asked by staff.
- The results from an administered human trafficking screening tool indicate that it is more likely than not that the individual is a victim of human trafficking.
- The individual discloses on their own that they are a victim of human trafficking, exploitation, sex trafficking, forced prostitution, or labor trafficking.

An individual is considered to be a **suspected victim of human trafficking** under the following circumstances:

- They answer in the affirmative to the established human trafficking questions asked by staff, yet they maintain they are not a victim of human/sex/labor trafficking.

- The results from an administered human trafficking screening tool indicate that it is more likely than not that the individual is a victim of human trafficking, yet they maintain they are not a victim of human/sex/labor trafficking.
- The individual discloses on their own that they are a victim with reference to any combination of the following terminology: human trafficking, exploitation, sex trafficking, forced prostitution, or labor trafficking yet later they maintain they are not a victim of human/sex/labor trafficking.
- Based on the display of indicators of exploitation and/or the utilization of terminology related to human trafficking as referenced in training materials provided by FIAT to Navajo County Attorney's Office/Victim Services, it is the professional opinion of Navajo County Attorney's Office/Victim Services staff that the individual is a suspected victim of human trafficking.

Contact Information

Flagstaff Initiative Against Trafficking
 Michelle Rucker
 Chair, Flagstaff Initiative Against Trafficking
 Director of Human Trafficking Services, Northland Family Help Center
 2532 N Fourth St #506
 Flagstaff, AZ 86004
 (928) 233-4319
 MRucker@northlandfamily.org

Navajo County
 PO Box 668, Holbrook AZ 86025
 (928) 524-4026
 (928) 524-4244
 Jason.Whiting@navajocountyaz.gov

 Date:
 (Partner signature)
 Michelle Rucker
 Director of Human Trafficking Services, Northland Family Help Center

(Partner name, organization, position)

 Date:
 (Partner signature)
 Jason Whiting, Chairman, Navajo County Board of Supervisors



Board of Supervisors Regular

1. o.

Meeting Date: 05/28/2024

Title: Contract No. B23-02-015, Task 2 Modernization of Engineering Design Guideline and Standard Details, Amendment No. 1

Submitted For: Madhav Mundle, Public Works Director

Submitted By: Jeanine Carruthers, Deputy Director Administration

Department: Public Works

Motion before the Board:

Contract No. B23-02-015, Task 2 Modernization of Engineering Design Guideline and Standard Details, Amendment No. 1

Background:

Amendment No. 1 to Contract B23-02-015, Task 2 Modernization of Engineering Design Guideline and Standard Details adds additional items to the scope of work as they relate to the Modernization of Navajo County's Roadway Policy and Design Manual and creates a new design guideline. This amendment will increase the contract an additional not to exceed \$42,424.80 for a total contract price of \$90,783.24.

Fiscal Impact

Fiscal Year: FY24-25

Budgeted Y/N: Y

Amount Requested: 42424.80

Fiscal Impact:

Attachments

Amendment No. 2

Form Review

Inbox

Brandt Clark

Public Works Director

Form Started By: Jeanine Carruthers

Final Approval Date: 05/20/2024

Reviewed By

Brandt Clark

Madhav Mundle

Date

05/20/2024 09:18 AM

05/20/2024 11:04 AM

Started On: 05/16/2024 01:42 PM



Navajo County Public Works

CONTRACT AMENDMENT NO. 1 CONTRACT FOR PROFESSIONAL SERVICES

“Contract No. B23-02-015, Task 2 Modernization of Engineering Design Guideline and Standard Details”

In accordance with the provisions of the above-referenced contract, the terms and conditions are hereby amended as follows:

- Services:** The services are hereby amended to include additional services for the Modernization of Engineering Design Guideline and Standard Details Project as described in the Scope of Work for Task 2 Contract Modification #1 dated May 7, 2024, and those additional items set forth in the Consultant’s cost proposal dated May 7, 2024.
- Payment:** The contract price is hereby amended for the additional sum of a not-to-exceed forty-two thousand four hundred twenty-four dollars and eighty cents (\$42,424.80), for a total contract price of not-to-exceed ninety thousand seven hundred eighty-three dollars and twenty-four cents (\$90,783.24).

Except as expressly amended herein, the above-referenced contract is hereby ratified and reaffirmed.

Please signify your acceptance of this amendment by signing and returning this amendment to the address listed below, attention Jeanine Carruthers, as soon as possible.

Olivier Mirza, Sr. Project Manager
HDR Engineering, Inc.
20 E. Thomas Road, Suite 2500
Phoenix, AZ 85012-3118

| | | | |
|--|--|---|--|
| Contractor hereby acknowledges receipt of and agreement with this amendment. A signed copy must be filed with Navajo County. If you need to make changes to your address, correct the address above and initial. | | The above referenced Contract Amendment is hereby executed this 28 th day of May 2024, at Holbrook, Arizona. | |
| <hr/> | | <hr/> | |
| Signature _____ Date _____ | | Chairman, Navajo County Board of Supervisors | |
| <hr/> | | | |
| Typed/Printed Name and Title | | | |



May 7, 2024

Mr. Madhav Mundle, PE
Public Works Director
Navajo County
Public Works Department
100 W. Public Works Drive, P.O. BOX 668
Holbrook, AZ 86025

RE: Cost Proposal for Public Works Department
Navajo County Engineering Consultant
Task 2 Contract Modification # 1 – Modernization of Engineering Design
Guideline and Standard Details
Contract No. B23-02-015

Dear Mr. Mundle:

Thank you for the opportunity to submit this cost proposal for the above-referenced project.

For this project HDR will Modernize the Engineering Design Guideline and Standard Details for Navajo County per the attached Scope of Work.

HDR Engineering anticipates completing this project and providing the required deliverables as outlined in the scope of work for a not-to-exceed fee of \$42,424.80.

HDR Engineering understands that all work will be completed within 90 calendar days from NTP.

Should you have questions regarding this cost proposal, please call Olivier Mirza, P.E. (602.522.7700 office, 602.245.3522 cell).

We look forward to working with you on this task order.

Sincerely,

HDR ENGINEERING, INC.

Olivier Mirza
Olivier Mirza (May 7, 2024 14:11 PDT)

Olivier Mirza
Sr. Project Manager

Aaron Meilleur, PE
Senior Vice President/Area Manager

cc:
Attachments: Cost Proposal, Scope of Work

**NAVAJO COUNTY PUBLIC WORKS DEPARTMENT
HOLBROOK, AZ**

SCOPE

For

**NAVAJO COUNTY ENGINEERING CONSULTANT (B 23-02-15)
TASK 2 Contract Modification #1 – Modernization of Engineering Design Guideline
and Standard Details**

**HDR Engineering, Inc.
May 7, 2024**

The purpose of this task change order is to evaluate additional items as they relate to the Modernization of the Navajo County's (NC) Roadway Policy and Design Manual (RPDM) and creating a new design guideline.

This change order scope of work (SOW) is The County has requested one complete document too include Roadway, Drainage, Traffic, Bridge and Geotechnical requirements as applicable. Existing documents, policies and procedures will be used when available and will be supplemented with other agencies in Arizona.

SCOPE OF WORK

Task 1.0 Project Management: This work includes processing this change order, monitoring the budget, overseeing project progress, and submitting monthly status reports and invoices to the NC Public Works Department Project Manager for the additional work associated with this change order.

Task 2.0 Meetings: This work involves attending meetings, provide meetings agendas and document meeting minutes. It is anticipated that a total of 3 additional meetings will be needed for this project as detailed in the included estimate. It is assumed all meetings will be conducted virtually and no in-person meetings are required.

Task 3.0 Roadway: The additional SOW of will investigate the following:

- a) subdivision design standards as it relates to plans review.
- b) infrastructure design as it relates to septic tank versus sewer system requirements.
- c) gravel roads design standards.
- d) standards for reuse recycled asphalt. Other agencies recycled asphalt pavement specifications will be investigated and referenced as applicable.
- e) Insert key subject links within the document for referencing.
- f) Reformat/organize the table of contents and chapters graphics.

NAVAJO COUNTY PUBLIC WORKS DEPARTMENT

Task 4.0 Drainage: The additional SOW will investigate the following:

- a) Flood plain management as it relates to design and construction in a floodway area.
- b) drainage design as it relates to hilly areas.

Task 5.0 Traffic: The additional SOW will provide additional discussions to find a relationship between the county's Level of Development (LOD) roadway classifications and the AASHTO Level of Service (LOS) classification.

Tentative Schedule:

-Revised Design Guideline Submittal for Review: May 17th, 2024

-Draft Final Design Guideline Submittal for Review: June 28th, 2024

- Final Design Guideline Submittal To NC: August 30th, 2024

(Assumes 21-days review period for NC Public Works Department to provide comments on the submittals)

HDR Engineering, Inc.
Contract No. (B23-02-015)

Navajo County Engineering Consultant

Task #2 Contract Modification #1: Modernization of Engineering Design Guideline and Standard Details

Date: 5/7/2024
New Contract: N
Contract Mod: 1

Derivation of Cost Proposal Summary

Direct Labor:

| Classification | Hours | Hourly Rate | Labor Cost |
|--------------------------|-------|---------------|-------------|
| Project Manger | 38 | \$ 255.32 | \$9,702.16 |
| Senior Bridge Engineer | 0 | \$ - | \$0.00 |
| Senior Geotech Engineer | 8 | \$ 299.90 | \$2,399.20 |
| Senior Traffic Engineer | 16 | \$ 278.00 | \$4,448.00 |
| Senior Drainage Engineer | 16 | \$ 248.33 | \$3,973.28 |
| Roadway Engineer | 102 | \$ 199.50 | \$20,349.00 |
| Engineer | 0 | \$ 188.40 | \$0.00 |
| Senior GIS Technician | 0 | \$ 93.08 | \$0.00 |
| Admin | 12 | \$ 129.43 | \$1,553.16 |
| Principle | 0 | \$ 350.32 | \$0.00 |
| | 192 | Total Labor = | \$42,424.80 |

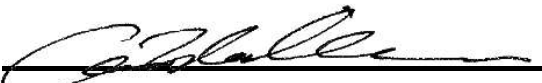
Direct Expenses:

| | |
|-----------------------|--------|
| Mileage @ \$0.66/mile | \$0.00 |
| Report Printing | \$0.00 |
| Total Expenses = | \$0.00 |

Outside Services and Consultants

| FIRM | COST | METHOD OF COMPENSATION |
|------|--------|------------------------|
| IMS | \$0.00 | Lump Sum |

Total Lump Sum Cost = \$42,424.80


Aaron Meilleur, PE
Senior Vice President

May 7, 2024
Date

| HDR | | TOTAL HOURS | Project Manager | Senior Bridge Engineer | Senior Geotech Engineer | Senior Traffic Engineer | Senior Drainage Engineer | Roadway Engineer | Engineer | Senior GIS Technician | Admin | Principal |
|---------------|---|----------------|-------------------------|-----------------------------------|------------------------------------|------------------------------------|-------------------------------------|--------------------------|----------|-------------------------------|------------|----------------|
| (Discipline) | | | | | | | | | | | | |
| | Task 1 - Project Management | | | | | | | | | | | |
| | Invoicing, Monthly Updates & General Coordination W/ County | 16 | 4 | | | | | | | | 12 | |
| | Coordination With IMS For Field Evaluation & Contract | 0 | | | | | | | | | | |
| | Tasks 2 - Meetings | | | | | | | | | | | |
| | Progress Meetings (2) | 8 | 6 | | | | | 2 | | | | |
| | Comment Resolution Meetings (2) | 8 | 4 | | | | | 4 | | | | |
| | Initial Design Guidline Report Comment Resolution | 0 | | | | | | | | | | |
| | Task 3 - Roadway | | | | | | | | | | | |
| | Research and Data Gathering | 48 | 8 | | | | | 40 | | | | |
| | Design Manual Development | 50 | 10 | | | | | 40 | | | | |
| | Task 4 - Drainage | | | | | | | | | | | |
| | Research and Data Gathering | 22 | 2 | | 4 | | 8 | 8 | | | | |
| | Drainage Section Revision | 20 | | | 4 | | 8 | 8 | | | | |
| | Task 5 - Traffic | | | | | | | | | | | |
| | Research and Data Gathering | 10 | 2 | | 8 | | | | | | | |
| | Roadway Classification | 10 | 2 | | 8 | | | | | | | |
| | Task 6 - Bridge | | | | | | | | | | | |
| | Research and Data Gathering | 0 | | | | | | | | | | |
| | Bridge Section Development | 0 | | | | | | | | | | |
| | Task 7 - Geotech | | | | | | | | | | | |
| | Research and Data Gathering | 0 | | | | | | | | | | |
| | Geotech Section Development | 0 | | | | | | | | | | |
| | Task 8 - QA/QC | | | | | | | | | | | |
| | Quality Assurance & Quality Control Reviews | 0 | | | | | | | | | | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| | Subtotal | 192 | 38 | 0 | 8 | 16 | 16 | 102 | 0 | 0 | 12 | 0 |
| | | | | | | | | | | | | |
| | | TOTAL HOURS | Project Manager 0 | Senior Bridge Engineer 0 | Senior Geotech Engineer 0 | Senior Traffic Engineer 0 | Senior Drainage Engineer 0 | Roadway Engineer 0 | Engineer | Senior GIS Technician 0 | Admin 0 | Principal 0 |
| TOTAL FOR HDR | | 192 | 38 | 0 | 8 | 16 | 16 | 102 | 0 | 0 | 12 | 0 |

**Board of Supervisors Regular****1. p.**

Meeting Date: 05/28/2024
Title: Individual Tax Exemptions with waiver
Submitted For: Cammy Darris, Assessor
Submitted By: Marlene Sample, Chief Deputy Assessor
Department: Assessor

Motion before the Board:

Tax exemptions filed pursuant to ARS §42-11153 as a Request for Redemption of Waiver

Background:

Background: Pursuant to ARS §42-11153, "If a widow, widower or disabled person whose property is exempt from tax under section §42-1111, the person may have the waiver redeemed by the County Board of Supervisors at any regular meeting, except that no taxes that were due and payable before the petition was submitted may be refunded or abated." The following applications for tax exemption were filed past the March 1 deadline, therefore, pursuant to ARS 42-11153, a "Request for Redemption of Waiver" has been signed by each of the following:

| | |
|--|--------------------------------|
| Ami Rosemary J 303-96-020J | Frye Bunny G 109-25-252A |
| Rogerson Katrina A 212-12-073 | Griego Richard 309-31-019 |
| Clewette Kathleen 304-94-381 | Neubert Patricia L 205-18-040F |
| Newton Kathy J 303-34-304 & 304-34-305 | Riddell Shirley 206-41-159 |
| Scow Laurie C 409-17-027 | |
| | |
| | |
| | |
| | |

Form Review

Inbox
Assessor
Form Started By: Marlene Sample
Final Approval Date: 05/20/2024

Reviewed By
Cammy Darris

Date
05/20/2024 08:21 AM
Started On: 05/09/2024 03:20 PM



Board of Supervisors Regular

2. a.

Meeting Date: 05/28/2024

Title: Care Committee

Submitted For: Lea Petersen, Deputy Commander

Submitted By: Lea Petersen, Deputy Commander

Department: Sheriff

Presented By: Lea Petersen

Subject:

Navajo County recognizes the following employees for their excellence in personal performance, far exceeding organization expectations for the month of May: **Amber Stafford** (WIC), **Jennifer Oldham** (County Attorney), and **Amber Diefenbach** (WIC)

Background:

Form Review

Inbox

Kimberly Willis
Clerk of the Board
Form Started By: Lea Petersen
Final Approval Date: 05/21/2024

Reviewed By

Kimberley Willis
Melissa Buckley

Date

05/21/2024 07:15 AM
05/21/2024 07:37 AM
Started On: 05/15/2024 09:37 AM



Board of Supervisors Regular

3. a.

Meeting Date: 05/28/2024

Title: Snowflake High School Track Team

Submitted By: Melissa Buckley, Clerk of the Board of Supervisors

Department: Board of Supervisors

Presented By: Chairman Jason Whiting

Subject:

Presentation to Snowflake High School Track Team (girls & boys) for winning the Division 4 Track and Field State Championship

Background:

The Snowflake Lobos won their fourth consecutive boys' state championship and the Snowflake Lobos won their second straight girls' trophy.

Form Review

Form Started By: Melissa Buckley

Started On: 05/17/2024 10:42 AM

Final Approval Date: 05/17/2024



Board of Supervisors Regular

3. b.

Meeting Date: 05/28/2024

Title: Joseph City High School Softball Champions

Submitted By: Leah Thomas, Deputy Clerk of the Board of Supervisors

Department: Board of Supervisors

Presented By: Supervisor Alberto Peshlakai

Subject:

Presentation to the Joseph City High School Softball Team for winning the 2024 State Championship

Background:

On May 6, 2024, the Joseph City Wildcats Softball Team won the 1A Conference State Championship against Bagdad 26-4. The team set a new state record for the most runs scored in a championship game with 19 hits and 6 home runs.

Attachments

State Championship Bracket

Form Review

| Inbox | Reviewed By | Date |
|---------------------------------|-----------------|---------------------------------|
| Clerk of the Board | Melissa Buckley | 05/21/2024 06:02 AM |
| Clerk of the Board | Melissa Buckley | 05/21/2024 06:02 AM |
| Form Started By: Leah Thomas | | Started On: 05/20/2024 10:13 AM |
| Final Approval Date: 05/21/2024 | | |

2024 AIA Softball

1A State Championship



Round 1

April 26

Quarterfinals

May 1

Semifinals

May 3

Final

May 6

G1: 4/26, 4pm Bagdad HS

| | |
|-----------|----|
| 16 Duncan | 0 |
| 1 Bagdad | 31 |

G2: 4/26, 3pm Fredonia HS

| | |
|---------------|----|
| 9 St. Michael | 20 |
| 8 Fredonia | 5 |

5 inn

G3: 4/26, 4pm San Manuel Jr. Sr. HS

| | |
|------------------------|----|
| 12 Desert Heights Prep | 0 |
| 5 San Manuel Jr./Sr. | 25 |

G4: 4/26, 12pm St. David

| | |
|------------------------|----|
| 13 Ash Fork / Seligman | 0 |
| 4 St. David | 11 |

G5: 4/27, 12pm Ash Fork JUSD #31

| | |
|-----------------|----|
| 14 Valley Union | 8 |
| 3 Williams | 21 |

G6: 4/26, 4pm Desert Christian HS

| | |
|--------------------|----|
| 11 Antelope Union | 3 |
| 6 Desert Christian | 16 |

5 inn

G7: 4/26, 3pm Anthem Community...

| | |
|---------------|---|
| 10 Mogollon | 2 |
| 7 Anthem Prep | 9 |

G8: 4/26, 4pm Joseph City HS

| | |
|---------------|----|
| 15 Hayden | 1 |
| 2 Joseph City | 20 |

5 inn

G9: 5/1, 3pm Bagdad HS

| | |
|---------------|----|
| 9 St. Michael | 1 |
| 1 Bagdad | 11 |

G10: 5/1, 4pm St. David

| | |
|----------------------|---|
| 5 San Manuel Jr./Sr. | 4 |
| 4 St. David | 9 |

G13: 5/3, 4pm Papago Softball Co...

| | |
|-------------|----|
| 4 St. David | 0 |
| 1 Bagdad | 10 |

5 inn

[Live webcast on NFHS Network](#)

G15: 5/6, 5:30pm Farrington Softb...

| | |
|---------------|----|
| 2 Joseph City | 26 |
| 1 Bagdad | 4 |

- [Live webcast on NFHS Network](#)
- [ASU clear bag policy](#)



State Champion

Joseph City

G14: 5/3, 4pm Papago Softball Co...

| | |
|---------------|----|
| 3 Williams | 11 |
| 2 Joseph City | 14 |

[Live webcast on NFHS Network](#)

G12: 5/1, 4pm Joseph City HS

| | |
|---------------|----|
| 7 Anthem Prep | 0 |
| 2 Joseph City | 11 |

The bottom team in the matchup is the home team.
Dates, times and locations subject to change.



Board of Supervisors Regular

3. c.

Meeting Date: 05/28/2024

Title: Resolution annex/deannex Show Low Lake Property

Submitted By: Melissa Buckley, Clerk of the Board of Supervisors

Department: Board of Supervisors

Presented By: Jason Moore

Motion before the Board:

PUBLIC HEARING: Consideration and adoption of **Resolution Number 19-24**, deannexing territory from the Town of Pinetop-Lakeside and annexing the same territory to the City of Show Low.

Background:

Pursuant to A.R.S. § 9-471.02, The Town of Pinetop-Lakeside passed and adopted Ordinance No. 24-470 declaring the de-annexation of the territory. The City of Show Low passed and adopted Ordinance No. 2024-03 annexing the same territory.

Notice of hearing has been sent to both the Town of Pinetop-Lakeside and the City of Show Low.

Requirements of A.R.S. §9-471.02, have been satisfied.

9-471.02. [Deannexation of land from one municipality and annexation to another municipality; deannexation of right-of-way from a municipality to a county](#)

D. The ordinance passed by each governing body shall be filed with the county board of supervisors which shall set a hearing date of not less than thirty nor more than sixty days from the date of the filing of the ordinances and shall notify the governing body of each city or town of the hearing date at least thirty days prior to the date.

F. On determining that the requirements of this section have been satisfied, on the holding of the public hearing and on determination that the protests filed are insufficient as defined by this section, the county board of supervisors shall order that the territory be deannexed from one city or town and that the same territory be annexed to another city or town as specified in the two ordinances authorized by this section.

J. A copy of the order of the county board of supervisors ordering the deannexation and annexation of any land described in any city or town, certified by the clerk of the board, shall be filed for record in the recorder's office of the county in which the land is situated. The record, or a copy of the order or decree, certified by the clerk of the board, shall be proof of the deannexation and annexation of the land.

Recommendation:

Adopt Resolution.

Attachments

Ntc of Public Hearing Pinetop

Pinetop Ordinance

Ntc of Public Hearing Show Low

Show Low Ordinance

BOS Resolution Show Low Lake Property

Form Review

Inbox

Jason Moore

Jason Moore

Form Started By: Melissa Buckley

Final Approval Date: 04/19/2024

Reviewed By

Jason Moore

Jason Moore

Date

06/09/2023 10:41 AM

04/19/2024 10:34 AM

Started On: 06/08/2023 11:16 AM



NAVAJO COUNTY

Board of Supervisors

Fern Benally • Alberto L. Peshlakai • Jason E. Whiting • Daryl Seymore • Dawnafe Whitesinger

"We are Navajo County"

April 19, 2024

Pinetop-Lakeside Town Council
Attn: Kristi Salskov, Town Clerk
325 W. White Mountain Blvd.
Lakeside, Arizona 85929

Re: Hearing Notice – Show Low Lake Property - Annexation/Deannexation between Town of Pinetop-Lakeside and City of Show Low

Town Council Members,

Please be advised that the Navajo County Board of Supervisors has scheduled a public hearing on the Annexation/Deannexation between the Town of Pinetop-Lakeside and the City of Show Low for **Tuesday, May 28, 2024 at 9:00 a.m.** at the Navajo County Governmental Complex (Board of Supervisors Chambers), 100 East Code Talkers Drive, in Holbrook.

If you have any questions, please do not hesitate to reach out to me.

Thank you,

Melissa W. Buckley, Clerk of the Board of Supervisors

Cc: City of Show Low

ORDINANCE NO. 24-470

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF PINETOP-LAKESIDE, ARIZONA, DECREASING THE CORPORATE LIMITS OF THE TOWN OF PINETOP-LAKESIDE, NAVAJO COUNTY, STATE OF ARIZONA, PURSUANT TO THE PROVISIONS OF TITLE 9, CHAPTER 4, ARTICLE 7, ARIZONA REVISED STATUTES AND AMENDMENTS THERETO, BY DEANNEXING THERETO A CERTAIN TERRITORY WITHIN THE CORPORATE LIMITS OF THE TOWN OF PINETOP-LAKESIDE AND CONTIGUOUS TO THE EXISTING CORPORATE LIMITS OF THE CITY OF SHOW LOW AND APPROVAL BY THE NAVAJO COUNTY BOARD OF SUPERVISORS, PURSUANT TO THE PROVISIONS OF A.R.S. §9-471.02.

WHEREAS, A.R.S. §9-471.02 provides a method for deannexation of land from one municipality and the annexation to another municipality; and

WHEREAS, it is the desire of the Town of Pinetop-Lakeside to deannex territory now within the corporate limits of the Town of Pinetop-Lakeside contiguous to the City of Show Low pursuant to A.R.S. §9-471.02; and

WHEREAS, the City of Show Low has requested that the Town of Pinetop-Lakeside deannex and sever the territory from the Town of Pinetop-Lakeside’s corporate limits and has notified the Town of Pinetop-Lakeside of the City of Show Low’s desire to adopt an ordinance to annex the territory; and

WHEREAS, the territory proposed to be annexed into the City of Show Low is contiguous to the corporate limits of the City if Show Low;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE TOWN OF PINETOP-LAKESIDE, ARIZONA, AS FOLLOWS:

SECTION 1. Pursuant to the provisions of A.R.S. §9-471.02, and contingent upon the approval of the Navajo County Board of Supervisors, the territory legally described in “Exhibit A” and depicted in accurate maps attached hereto as “Exhibit B” in this Ordinance is deannexed from the Town of Pinetop-Lakeside contingent upon its being annexed by the City of Show Low and fulfillment of the provisions and requirements set forth in A.R.S. §9-471.02.

SECTION 2. A copy of this Ordinance, together with an accurate map of the territory deannexed by the Town of Pinetop-Lakeside, certified by the Mayor of the Town of Pinetop-Lakeside, shall be sent to the Clerk of the Navajo County Board of Supervisors.

SECTION 3. The Town of Pinetop-Lakeside staff is hereby authorized and directed to notify the owners of any real property in the territory to be deannexed pursuant to the provisions and requirements set forth in A.R.S. §9-471.02.

SECTION 4. A copy of this Ordinance, together with an accurate map of the territory deannexed by the Town of Pinetop-Lakeside, certified by the Mayor of the Town of Pinetop-Lakeside, together with documentation of approval by the Navajo County Board of Supervisors shall be filed and recorded in the Office of the County Recorder of Navajo County, Arizona.

SECTION 5. All ordinances and parts of ordinances in conflict with the provisions of this Ordinance or any part of the Code adopted herein by reference, are hereby repealed.

SECTION 6. If any section, subsection, clause, phrase or portion of this Ordinance or any part of the Code adopted herein by reference, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND ADOPTED by the Mayor and Town Council in an open meeting of the Town Council of the Town of Pinetop-Lakeside, Arizona, this 4th day of April, 2024, to be effective upon expiration of a thirty (30) day period following adoption and publication pursuant to A.R.S. §9-812.



TOWN OF PINETOP-LAKESIDE
Stephanie Irwin
Stephanie Irwin, Mayor

ATTEST:
Kristi Salskov
Kristi Salskov, CMC
Town Clerk

APPROVED AS TO FORM:
William J. Sims, III
William J. Sims, III
Town Attorney

EXHIBIT A

**Legal Description of Territory to be
Deannexed/Annexed**

APN 212-01-028

LEGAL DESCRIPTION

±60.07 ACRES

All that po11ion of the No11hwest-quarter of the N011heast-quarter and the East-half of the No11heast-qua11er of the Northwest-quarter of Section l 0, Township 9 No11h, Range 22 East of the Gila and Salt River Base and Meridian, Navajo County, Arizona, more pa11icularly described as follows:

BEGINNING at the North 1/4 corner of said section, said corner also being the Southwest corner of Lot 11, as shown in survey recorded in Fee#20 l 0-4390, Records of Navajo County;

Thence South 89°3 8 '3 1" East, along the No11h line of said section, a distance of 1333 .34 feet to the E1/16 corner of said section;

Thence South 00°18'40" West, a distance of 1307 .27 feet to a point;

Thence North 89°43 '20" West, a distance of 1998.89 to a point;

Thence North 00°15'22" East, a distance of 1309.57 feet to the North line of said section;

Thence along the No11h line of said section, South 89°41 '07" East, a distance of 666.81 feet to THE TRUE POINT OF BEGINNING;

Containing 60.07 acres, more or less.

RESERVING, SUBJECT TO, AND TOGETHER WITH all easements of record.

EXHIBIT B

Map of area to be Deannexed/Annexed

APN 212-01-028

SHOW LOW LAKE
ANNEXATION AND DEANNEXATION
EXHIBIT "C"





NAVAJO COUNTY

Board of Supervisors

Fern Benally • Alberto L. Peshlakai • Jason E. Whiting • Daryl Seymore • Dawnafe Whitesinger

"We are Navajo County"

April 19, 2024

Show Low City Council
Attn: Rachael Hall, City Clerk
180 N. 9th Street
Show Low, AZ 85901

Re: Hearing Notice - Show Low Lake Property - Annexation/Deannexation between Town of Pinetop-Lakeside and City of Show Low

City Council Members,

Please be advised that the Navajo County Board of Supervisors has scheduled a public hearing on the Annexation/Deannexation between the Town of Pinetop-Lakeside and the City of Show Low for **Tuesday, May 28, 2024 at 9:00 a.m.** at the Navajo County Governmental Complex (Board of Supervisors Chambers), 100 East Code Talkers Drive, in Holbrook.

If you have any questions, please do not hesitate to reach out to me.

Thank you,

Melissa W. Buckley, Clerk of the Board of Supervisors

Cc: Town of Pinetop-Lakeside

CITY OF SHOW LOW ORDINANCE NO. 2024-03

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF SHOW LOW, ARIZONA, EXTENDING AND INCREASING THE CORPORATE LIMITS OF THE CITY OF SHOW LOW, NAVAJO COUNTY, STATE OF ARIZONA, BY ANNEXING THERETO CERTAIN TERRITORY CONSISTING OF APPROXIMATELY 60.07 ACRES, CONTIGUOUS TO THE EXISTING CITY OF SHOW LOW LIMITS FROM THE TOWN OF PINETOP-LAKESIDE, CONTINGENT UPON DEANNEXATION OF SAID TERRITORY BY THE TOWN OF PINETOP-LAKESIDE, AND APPROVAL BY THE NAVAJO COUNTY BOARD OF SUPERVISORS, PURSUANT TO THE PROVISIONS OF A.R.S. §9-471.02

WHEREAS, A.R.S. §9-471.02 provides a method for deannexation of land from one municipality and the annexation to another municipality; and

WHEREAS, it is the desire of the City of Show Low to annex into the City certain territory now within the corporate limits of the Town of Pinetop-Lakeside; and

WHEREAS, the territory proposed to be annexed into the City of Show Low is contiguous to the corporate limits of the City of Show Low; and

WHEREAS, the Town of Pinetop-Lakeside consents and approves the deannexation of certain territory; and

WHEREAS, the City of Show Low consents and approves of the proposed transfer contingent upon approval by the Navajo County Board of Supervisors pursuant to the provisions of A.R.S. §9-471.02.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Show Low, Navajo County, Arizona, as follows:

Section 1

That the territory, legally described and depicted in the accurate map, as set forth in **Exhibit A** and attached hereto, which is adjacent to the corporate limits of the City of Show Low, are hereby annexed into the corporate limits of the City of Show Low, contingent upon the deannexation by the Town of Pinetop-Lakeside, approval by the Navajo County Board of Supervisors and fulfillment of the provisions and requirements set forth in A.R.S. §9-471.02.

Section 2

A copy of this Ordinance, together with an accurate map of the territory annexed by the City of Show Low, certified by the Mayor of the City of Show Low, shall be sent to the Clerk of the Navajo County Board of Supervisors.

Section 3

A copy of this Ordinance, together with an accurate map of the territory annexed by the City of Show Low, certified by the Mayor of the City of Show Low, together with documentation of approval by the Navajo County Board of Supervisors shall be filed and recorded in the Office of the County Recorder of Navajo County, Arizona.

Section 4

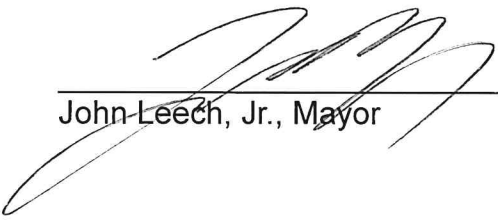
All ordinances and parts of ordinances in conflict with the provisions of this Ordinance or any part of the Code adopted herein by reference, are hereby repealed.

Section 5

If any section, subsection, clause, phrase, or portion of this Ordinance or any part of the Code adopted herein by reference is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

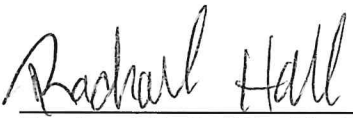
PASSED AND ADOPTED by the Mayor and Council of the City of Show Low, Arizona, this 16th day of April, 2024.

CITY OF SHOW LOW



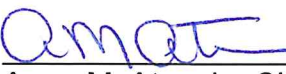
John Leech, Jr., Mayor

ATTEST:



Rachael Hall, City Clerk

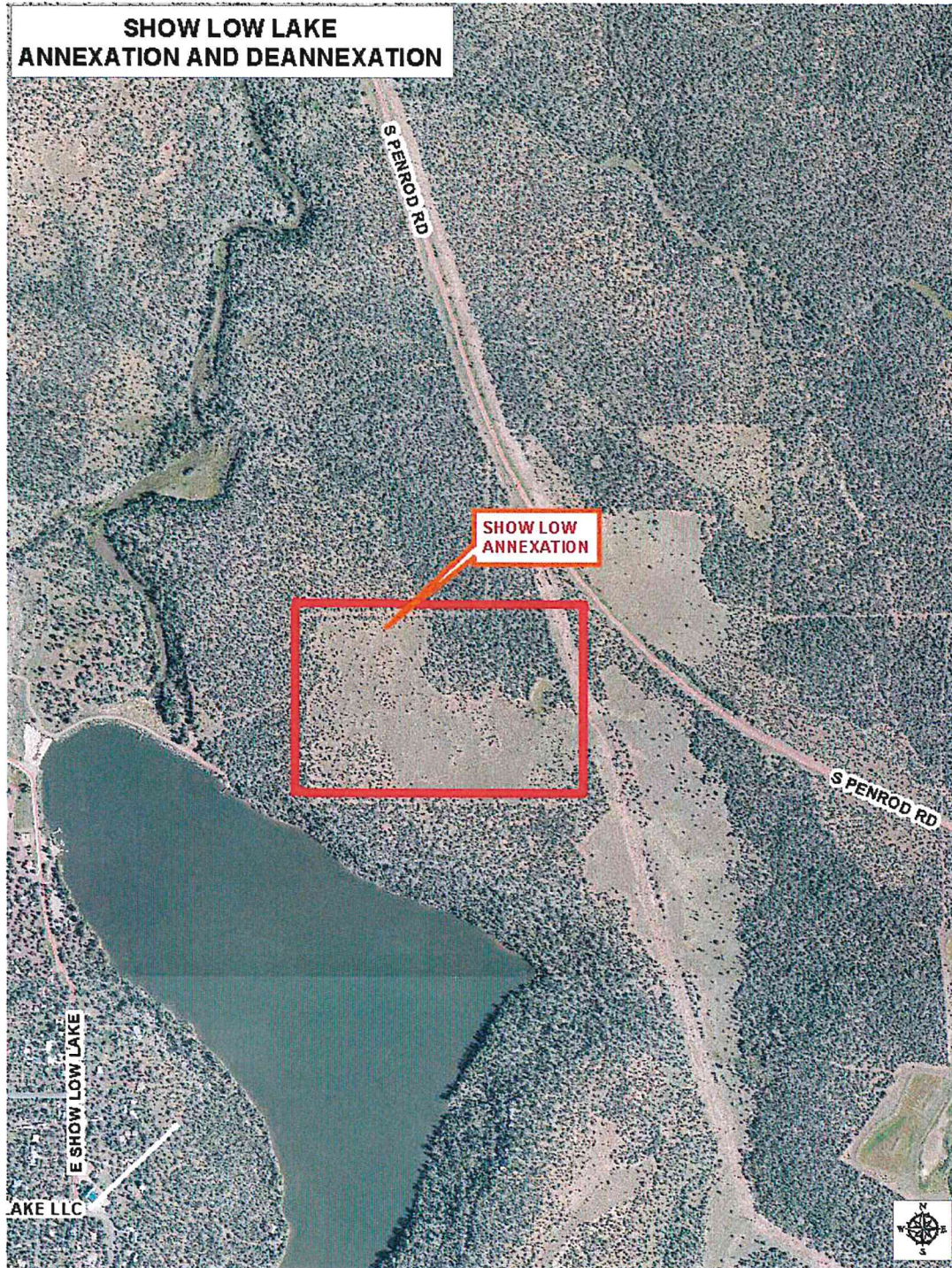
APPROVED AS TO FORM:



Anna M. Atencio, City Attorney

EXHIBIT A

Map and Legal Description of Territory to be Annexed



LEGAL DESCRIPTION
±60.07 ACRES

All that portion of the Northwest-quarter of the Northeast-quarter and the East-half of the Northeast-quarter of the Northwest-quarter of Section 10, Township 9 North, Range 22 East of the Gila and Salt River Base and Meridian, Navajo County, Arizona, more particularly described as follows:

BEGINNING at the North 1/4 corner of said section, said corner also being the Southwest corner of Lot 11, as shown in survey recorded in Fee#2010-4390, Records of Navajo County;

Thence South 89°38'31" East, along the North line of said section, a distance of 1333.34 feet to the E1/16 corner of said section;

Thence South 00°18'40" West, a distance of 1307.27 feet to a point;

Thence North 89°43'20" West, a distance of 1998.89 to a point;

Thence North 00°15'22" East, a distance of 1309.57 feet to the North line of said section;

Thence along the North line of said section, South 89°41'07" East, a distance of 666.81 feet to **THE TRUE POINT OF BEGINNING**;

Containing 60.07 acres, more or less.

RESERVING, SUBJECT TO, AND TOGETHER WITH all easements of record



RESOLUTION -2024

WHEREAS, pursuant to A.R.S. § 9-471.02, The Town of Pinetop-Lakeside passed and adopted Ordinance No. 24-470 declaring the deannexation of the territory described as follows:

All that portion of the Northwest-quarter of the Northeast-quarter and the East-half of the Northeast-quarter of the Northwest-quarter of Section 10, Township 9 North, Range 22 East of the Gila and Salt River Base and Meridian, Navajo County, Arizona, more particularly described as follows:

BEGINNING at the North 1/4 corner of said section, said corner also being the Southwest corner of Lot 11, as shown in survey recorded in Fee#2010-4390, Records of Navajo County;

Thence South 89°38'31" East, along the North line of said section, a distance of 1333.34 feet to the E1/16 corner of said section;

Thence South 00°18'40" West, a distance of 1307.27 feet to a point;

Thence North 89°43'20" West, a distance of 1998.89 to a point;

Thence North 00°15'22" East, a distance of 1309.57 feet to the North line of said section;

Thence along the North line of said section, South 89°41'07" East, a distance of 666.81 feet to **THE TRUE POINT OF BEGINNING**;

Containing 60.07 acres, more or less.

RESERVING, SUBJECT TO, AND TOGETHER WITH all easements of record.

WHEREAS, The City of Show Low passed and adopted Ordinance No. 2024-03 annexing the same territory described above; and

WHEREAS, the aforesaid Ordinances were filed with the Navajo County Board of Supervisors; and

WHEREAS, after such notice as was appropriate and legally required, the Navajo County Board of Supervisors scheduled a hearing on the matter on Tuesday, May 28, 2024; and

WHEREAS, it was determined at such hearing that the requirements of Section 9-471.02, Arizona Revised Statutes, have been satisfied; and

WHEREAS, no protests were filed before the Board of Supervisors,

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the territory be deannexed from the Town of Pinetop-Lakeside and that the same territory be annexed to the City of Show Low; and

BE IT FURTHER RESOLVED that a copy of this order be filed with the Recorder's Office of Navajo County.

DATED this ____ day of ____, 2024.

NAVAJO COUNTY BOARD OF SUPERVISORS

By: _____
Jason Whiting, Chairman of the Board

ATTEST:

Melissa W. Buckley, Clerk of the Board

APPROVED AS TO FORM:

Jason Moore, Deputy County Attorney



Board of Supervisors Regular

4. a.

Meeting Date: 05/28/2024

Title: Presentation to Rob Douglas on his Retirement from Navajo County after 17+ Years of Service

Submitted By: Eric Scott, HR Director

Department: Administrative Services

Division: Human Resources

Presented By: Eric Scott and Mischa Larisch

Subject:

Presentation to Rob Douglas on his Retirement from Navajo County after 17+ Years of Service

Background:

Robert Douglas was hired 08/01/2006 and retired 06/07/2024

Form Review

Inbox

Clerk of the Board

Form Started By: Eric Scott

Final Approval Date: 03/18/2024

Reviewed By

Melissa Buckley

Date

03/18/2024 12:35 PM

Started On: 03/18/2024 10:44 AM

**Board of Supervisors Regular****4. b.****Meeting Date:** 05/28/2024**Title:** Arizona Auditor General Presentation**Submitted By:** Melissa Buckley, Clerk of the Board of Supervisors**Department:** Board of Supervisors**Presented By:** Jayson Vowell and Don Bohart,
Auditor General's Office

Subject:

Presentation/Summary of Navajo County's Fiscal Year 2023 Annual Financial Report, Report on Internal Control and on Compliance, and Federal Single Audit Report

Background:

Per A.R.S. §11-661, as amended by Laws 2021, Ch. 427, §2, directs that the county board of supervisors (board) require its auditors to present audit results and any findings to the board in a regular meeting without the use of a consent agenda within 90 days of audit completion.

Attachments

Auditor General PPT

Form Review**Inbox**

Finance Director

Form Started By: Jayson Vowell

Final Approval Date: 04/03/2024

Reviewed By

Jayson Vowell

Date

06/14/2023 10:49 AM

Started On: 06/14/2023 09:55 AM



Navajo County

Board of Supervisors Meeting—

May 28, 2024

Summary of County's Fiscal Year 2023 Annual Financial Report, Report on Internal Control and on Compliance, and Federal Single Audit Report

Presented by: Don Bohart, CPA, Financial Audit Manager &
Nikolas Rabayda, CPA, Financial Audit Senior

Who we are



- Legislative agency
- Provide impartial information and specific recommendations to improve operations and programs
- Follow governmental auditing standards

Why we are here



Statute requires Board to require its auditors to present audit results and findings in regular meeting—without use of consent agenda—within 90 days of audit's completion

We issued 3 County audit reports

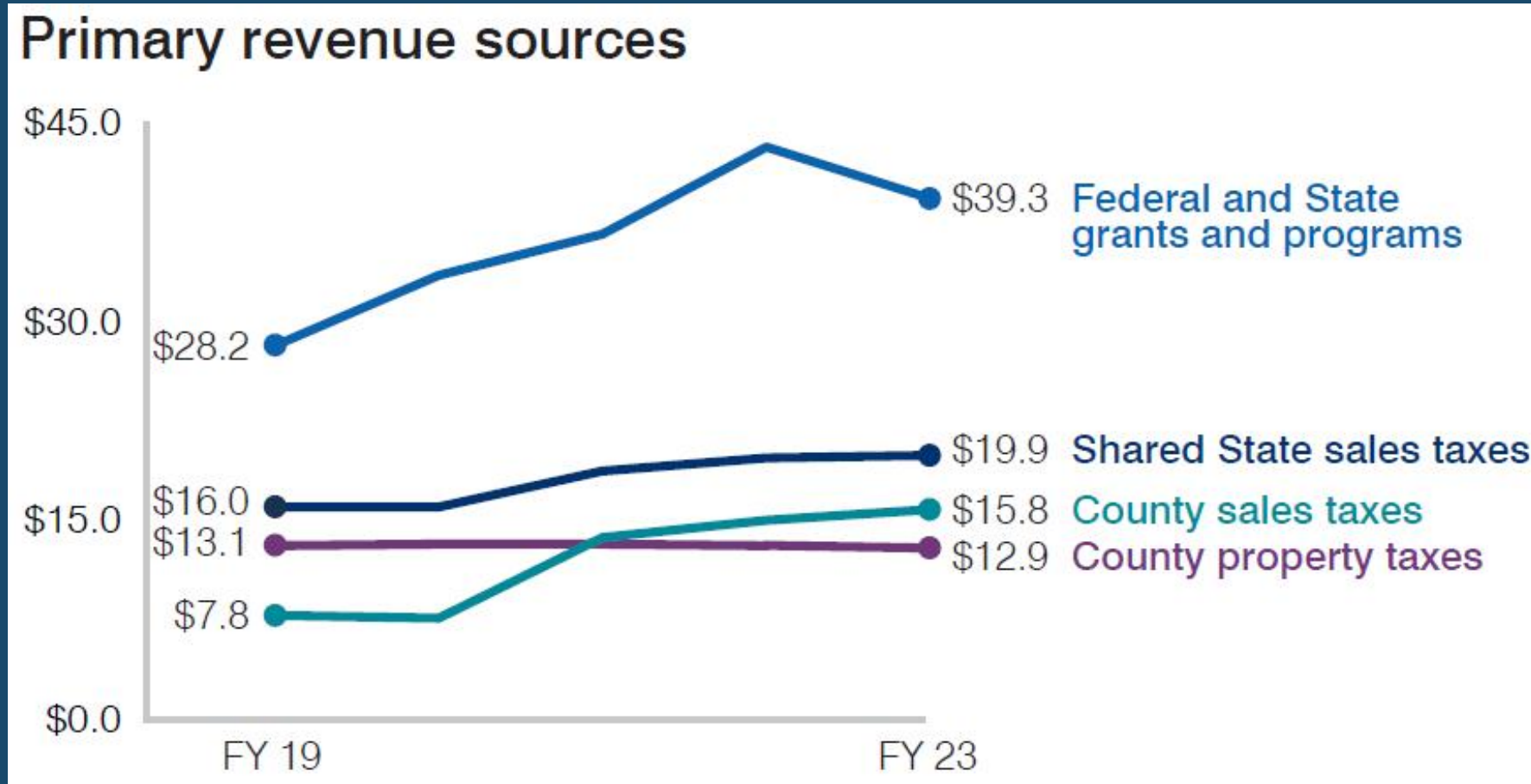


Financial statement audit report—dated December 29, 2023

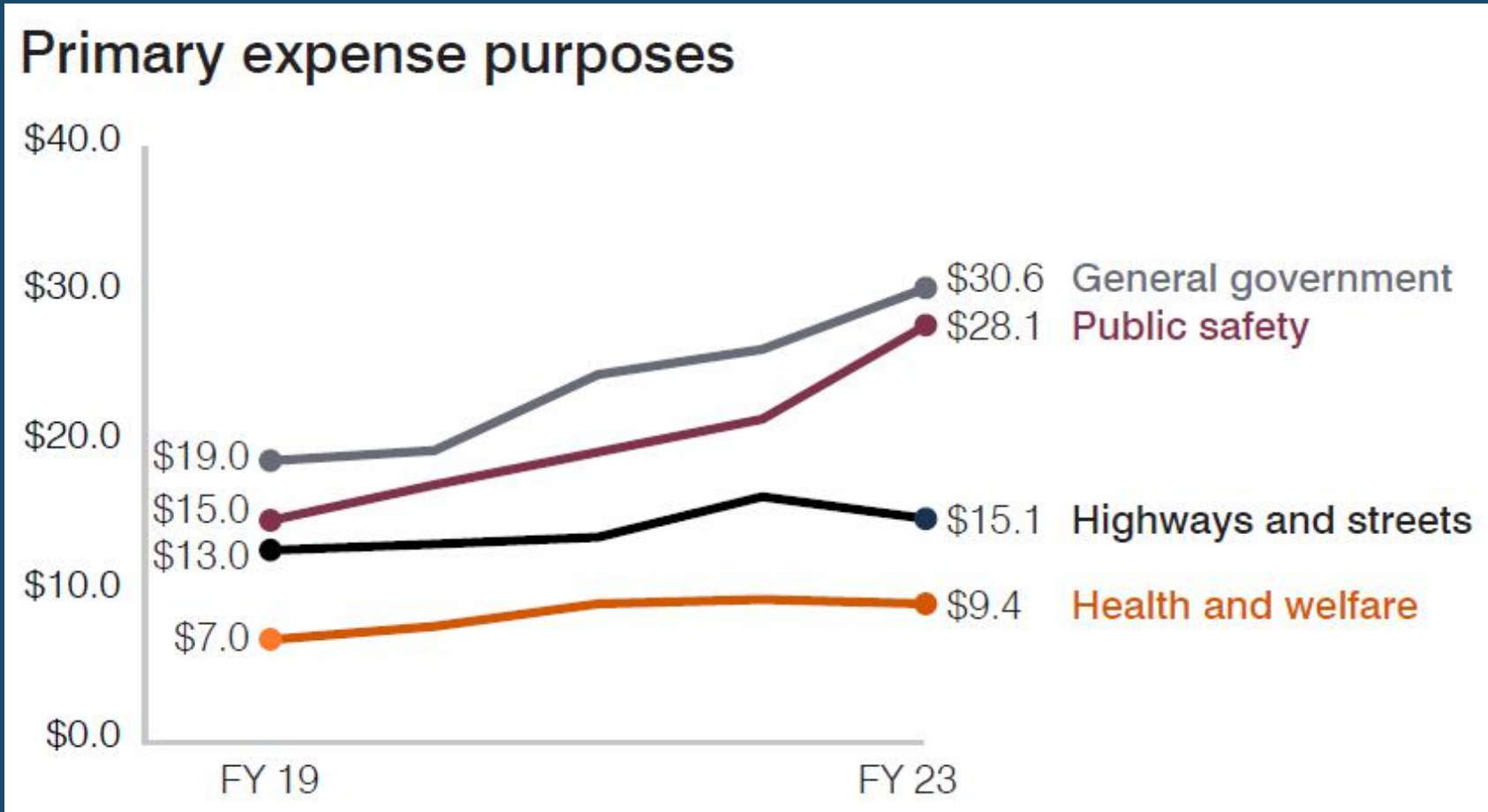
Financial statement internal control and compliance audit report—dated December 29, 2023

Single audit report—dated March 26, 2024

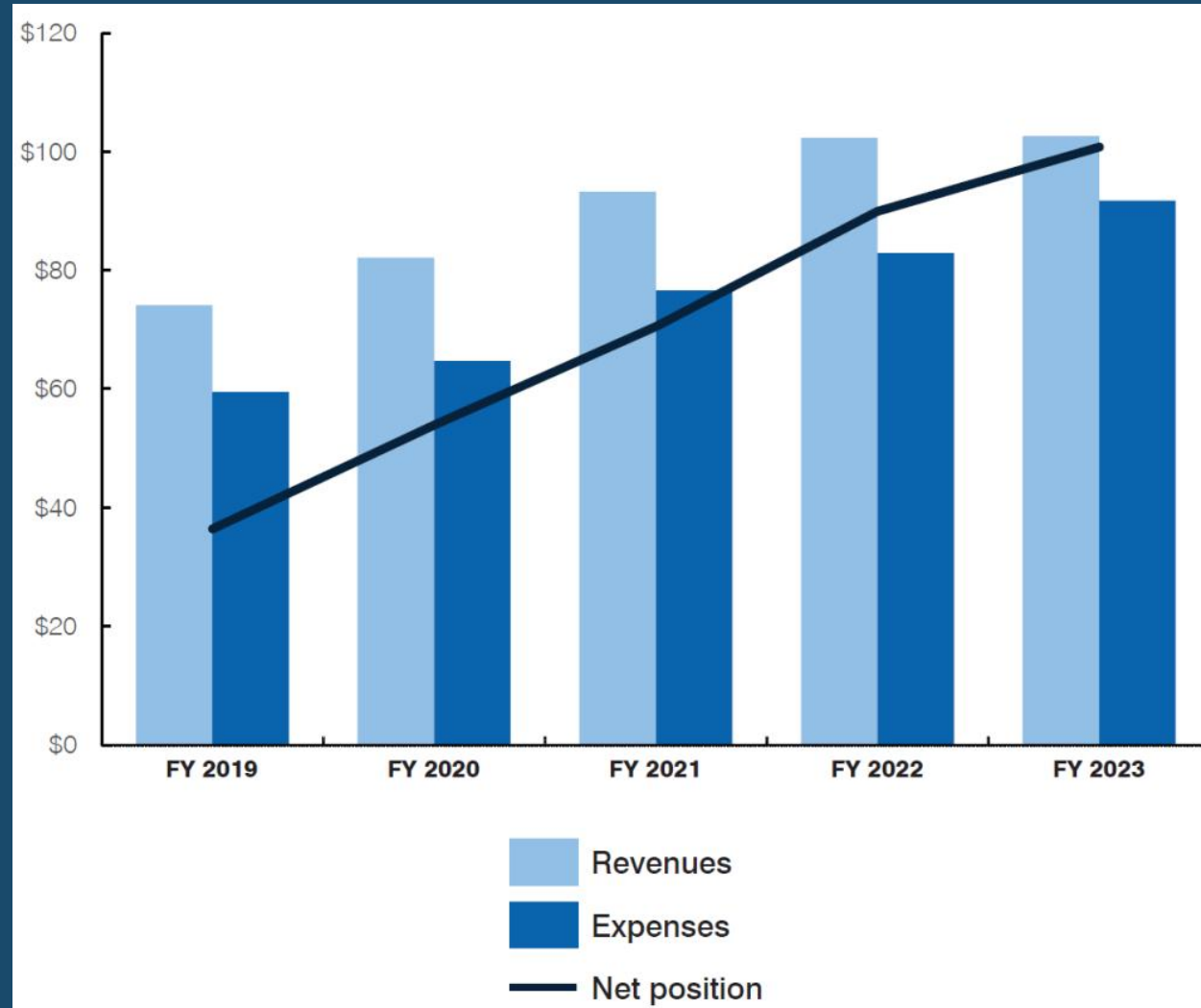
Financial statement highlights—Primary revenues over the last 5 fiscal years—(in millions)



Financial statement highlights—Primary expenses over the last 5 fiscal years—(in millions)



Financial statement—Total revenues, expenses, and net position for the last 5 fiscal years—(in millions)



Single Audit highlights—Federal expenditures for the last 5 fiscal years (in millions)



| Federal agency | FY 2019 | FY 2020 | FY 2021 | FY 2022 | FY 2023 |
|---|-------------|-------------|--------------|--------------|-------------|
| Department of Treasury | | \$3,728,201 | \$ 4,386,007 | \$10,066,945 | \$2,526,803 |
| Department of Health and Human Services | \$ 891,500 | 724,729 | 1,966,356 | 2,624,878 | 2,202,293 |
| Department of Labor | 803,663 | 961,005 | 1,548,565 | 1,445,456 | 1,125,363 |
| Department of Agriculture | 1,465,954 | 1,465,326 | 1,122,617 | 1,250,074 | 1,143,997 |
| Department of Justice | 477,817 | 661,609 | 545,442 | 438,854 | 592,260 |
| Other | 499,385 | 567,749 | 1,091,869 | 639,804 | 533,998 |
| Total | \$4,138,319 | \$8,108,619 | \$10,660,856 | \$16,466,011 | \$8,124,714 |

Status of prior year audit findings



County corrected 4 of 8 prior year audit findings

- Finding 2022-01, Initial financial statement misstatements—corrected
- Finding 2022-02, Purchase cards—not corrected
- Finding 2022-03, IT risk assessment—not corrected
- Finding 2022-04, IT controls—partially corrected
- Finding 2022-101, Forest Service Schools program—corrected
- Finding 2022-102, WIOA Cluster program allowable costs—corrected
- Finding 2022-103, WIOA Cluster program earmarking—not corrected
- Finding 2022-104, SLFRF program—corrected

Report on Internal Controls and Compliance— Financial statement finding 2023-01



County did not ensure \$38,000 of public monies spent on p-card fuel purchases was for authorized County purposes, risking misuse and potential violation of Constitution, and spent \$52 using p-cards for unallowed alcoholic beverages

County should:

- Ensure all employees follow County policies, which do not allow them to use their card to purchase fuel for personal vehicles, by improving its procedures over purchasing card fuel purchases
- Conduct an in-depth review of employees' prior fuel purchases
- Follow existing County policy, which requires the purchasing card approver to review all transactions and investigate and report misuse

Report on Internal Controls and Compliance— Financial statement finding 2023-02



County's process for managing and documenting IT risks was insufficient

County should:

- Plan for where to allocate resources and where to implement critical controls
- Perform an annual entity-wide IT risk-assessment that includes evaluating and documenting risk and safeguards
- Evaluate and manage the risks of holding sensitive information by classifying and inventorying information

Report on Internal Controls and Compliance— Financial statement finding 2023-03



County's controls over its Information Technology (IT) systems and data were insufficient

County should develop a process to ensure its procedures are being consistently followed to:

- Restrict access to its IT systems
- Manage system configuration and changes

Single Audit Report

Federal compliance finding 2023-101



County did not spend \$32,344 for the Workforce Youth Activities program that was earmarked for in-school and out-of-school youth

County should:

- Spend no less than 20 percent of its Youth Activities monies on providing youth with paid and unpaid work experiences
- Implement strategies to recruit and retain in-school and out-of-school youth
- Monitor both the County and its subrecipient's paid and unpaid work experiences spending throughout the award period
- Adjust spending to meet the earmarking requirement if work experience participation is lower than expected



Navajo County

Board of Supervisors Meeting—

May 28, 2024

Summary of County's Fiscal Year 2023 Annual Financial Report, Report on Internal Control and on Compliance, and Federal Single Audit Report

Presented by: Don Bohart, CPA, Financial Audit Manager &
Nikolas Rabayda, CPA, Financial Audit Senior



Board of Supervisors Regular

4. c.

Meeting Date: 05/28/2024

Title: Presentation and Update on Real Az

Submitted By: Melissa Buckley, Clerk of the Board of Supervisors

Department: Administrative Services

Division: Economic Development

Presented By: Chris Pasterz

Subject:

Presentation and Update on Real Az

Background:

Presentation and Update from the Director on Real Az and Economic Development in Navajo County.

Attachments

RealAz

Form Review

Form Started By: Melissa Buckley

Started On: 05/17/2024 10:23 AM

Final Approval Date: 05/17/2024

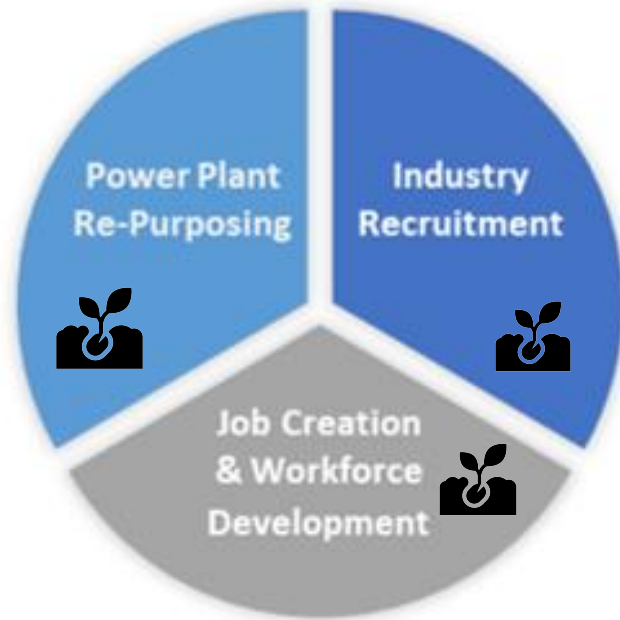


Update for Navajo County Board of Supervisors

Organization Update

May 28, 2024

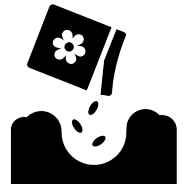
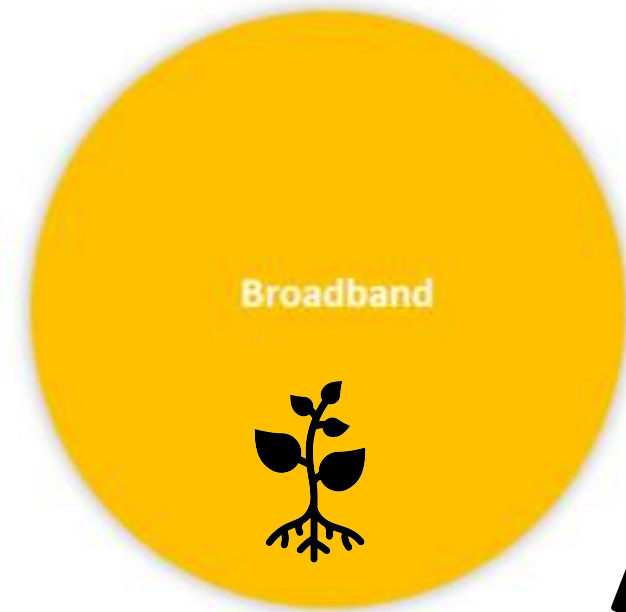
PRIORITY #1



PRIORITY #2



PRIORITY #3



In March we talked about the 'planting of seeds' and building trust with members

- Economic Development work takes many community leaders to make the seeds take root and develop into fruitful projects

Directors Report

REAL AZ BOARD UPDATE
Jan- April 2024
Executive Director



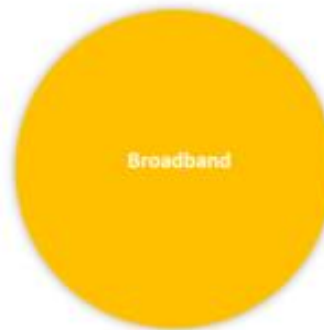
PRIORITY #1



PRIORITY #2



PRIORITY #3



ACTIVITY SUMMARY



Industry Recruitment



I-40 RV Development Company has begun site work, permitting and financing approved – early 2025

Solar Energy Producer Company – Northern Region – Vendor and Community Engagement has begun – late 2024

Attending Select USA Trade Show- June

BDO Zone Site Section Matrix

Coal Communities



Apache County Economic Development Strategy – Complete

BRECC Regional Economic Diversification Plan – Complete

Presented Plan to NACo national cohort

Job Creation & Workforce Development



NEAZ Workforce Grant – increased to \$500,000 awarded to Local Workforce Development Board

Engaging Local Businesses with workforce services – LCM, Timber Mesa, Show Low Chamber

Rating Parameters:

| Category | Rated Quantity | Delivered Price |
|-------------------|----------------|-----------------|
| Forest residue | 50,000 bdt/yr | \$50-\$75/bdt |
| Sawmill residuals | 10,000 bdt/yr | \$55-\$70/bdt |
| Woodland biomass | 40,000 bdt/yr | \$110-\$120/bdt |

BDO Zone Size
75-mile drive distance
from Bellemont, AZ

BDO Zone Assets

- Quantities of woody biomass sufficient for medium-scale bio-projects are available at low risk
- Diverse network of organizations committed to biomass supply chain development
- Lack of local competitors for wood fiber

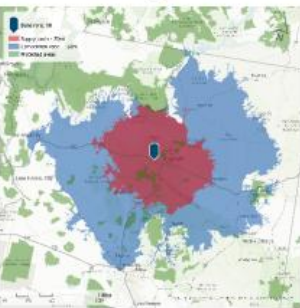
Bioeconomy Development
Opportunity Zone Risk Rating

‘A’

BDO Zone Liabilities

- Regional forest industry is operating below historical capacity
- Unpredictability of timber and stewardship contract arrangements is being actively addressed but remains an issue
- Moderate risk of temporary wood supply disruptions from forest fires and post-fire flooding
- Biomass power plant located within competition zone

Coconino County, AZ BDO Zone



Rating Parameters:

| Category | Rated Quantity | Delivered Price | BDO Zone Size |
|------------------|----------------|-----------------|------------------------|
| Woodland Biomass | 95,800 bdt/yr | \$44-\$52 (bdt) | 75-mi drive distance |
| In-Woods Chip | 50,800 bdt/yr | \$70-\$85 (bdt) | from Springerville, AZ |

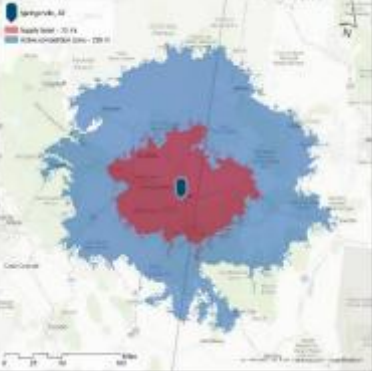
BDO Zone Assets

- Over 145,000 bdt/yr of low-risk woody biomass available for new bio-economy industries.
- Increased availability of woodland biomass expected from over-allocation of BLM and State Trust lands for future harvesting.
- Below-average employee wages, housing, and cost of living compared to State and national averages.
- Potential to acquire low-cost biomass feedstock in the local market for only a slight premium over current pricing.

Bioeconomy Development
Opportunity Zone Risk Rating

‘A’

Apache County, AZ BDO Zone



BDO Zone Liabilities

- Lack of direct commercial airport, natural gas and rail access within the BDO Zone.
- Existing suppliers need substantial scaling up of biomass production to meet demand from a new bio-industry.
- Significant transport distances to major market centers due to the eastern Arizona location of the BDO Zone.

BDO ZONE Site Selection Matrix

Key Criteria for each Site Area

| | Coconino 1 (Bellmont Area) | Coconino 2 (State Land Area) | Navajo 1 (Winslow Area) | Navajo 2 (Holbrook Area) | Navajo 3 (Hwy 277 Industrial Heber Area) | Navajo 4 (Apache Railroad Area) | Navajo 5 (Joseph City Area) | Navajo 6 (North 16 th St. Industrial Site Show Low Area) | Navajo 7 (East Cooley Industrial Site Show Low Area) | Navajo 8 (Hwy 77 West Industrial Site Show Low Area) | Navajo 9 (Airport Ind. Park Large Industrial Site Show Low Area) | Apache 1 (Eagar Area) | Apache 2 (St. Johns Area) |
|--|-------------------------------|---------------------------------|--|--------------------------|--|------------------------------------|------------------------------------|--|---|--|---|---|---|
| Land Available (contiguous acres) | ✓ | ✓ | 1,200 | 5,344 | 33 | 1,370 | 223 | 44 | 19 | 28 | 250 | 20 | 75 |
| Water Availability | - | - | 8" Water line | 6" @ 500 gpm | 6" @ 500 gpm | 9,000 gpm | 6" waterline | 12" waterline | 8" waterline | 12" waterline | 6" waterline | 6" @ 1000 gpm | 6" @ 500 gpm |
| Gas Availability | - | - | 4" | 8" | | 8" | 8" | 4" | 4" | 4" | ✗ | ✗ | ✗ |
| MW Availability | - | - | 5 mw | 4 mw | 1 mw Additional capacity available | 50 mw | 4 mw | 4 mw additional capacity available | 4 mw additional capacity available | 5 mw additional capacity available | 5 mw additional capacity available | 4 mw | 4 mw |
| Renewable MW | - | - | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Industrial Zoning | ✓ | ✓ | ✓ | Rezoning possible | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | Rezoning possible |
| CUP Required | ✓ | ✓ | ✓ | ✓ | ✗ | ✗ | ✓ | ✗ | ✗ | ✗ | ✗ | ✓ | ✓ |
| Air Restrictions | ✓ | ✗ | Minor | ✗ | Minor | ✓ | Minor | ✗ | ✗ | ✗ | ✗ | ✗ | ✗ |
| Approximate Price per acre | - | - | Negotiable | \$1,480 | \$53,000 | \$25,000 | Negotiable | Negotiable | Negotiable | Negotiable | Negotiable | Negotiable | Negotiable |
| Parcel Number(s) Property Information Map (navaiocountyaz.gov) Apache County Parcel Viewer | XXXX | XXXX | 103-18-006A 103-55-001C 20 other adjacent parcels | 109-23-002N | 208-31-001G | 201-05-007 201-05-001B | 107-21-007 107-21-008 107-21-004A | 210-01-042H | 210-24-002B | 210-01-042D 210-01-042E 210-01-042F 210-01-042I 210-01-042IK | 210-01-029C | 103-10-012B | 203-24-005 |
| Site Details | XXXX | XXXX | Greenfields (multiple parcels, single owner) | | Existing facility and office | Shovel Ready Greenfields | Greenfields (multiple land owners) | Shovel Ready in Airport Commerce Center industrial park. Single owner | Shovel Ready. Single owner. | Shovel Ready in Airport Commerce Center industrial park. Single owner. | Greenfield site. Single Owner. Adjacent to established industrial park w/ all utilities and road within 350'. | Vacant Land no improvements, town-owned | Vacant Land few improvements city-owned |
| Rail Spur Available | ✓ | ✗ | ✓ | ✗ | ✗ | ✓ | ✓ | ✗ | ✗ | ✗ | ✗ | ✗ | ✗ |
| Miles to I-40 | | | 2 | 1 | 35 | 30 | 1 | 45 | 45 | 45 | 45 | 118 | 89 |
| Transportation Workers 60 minutes | - | - | 2,845 | 1,158 | 1,402 | 1,402 | 1,158 | 916 | 916 | 916 | 916 | 541 | 541 |
| *Workforce 30 minutes | - | - | 193 | 227 | 996 | 996 | 227 | 1,385 | 1,385 | 1,385 | 1,385 | 451 | 451 |
| *Workforce 60 minutes | - | - | 5,366 | 1,116 | 2,064 | 2,064 | 1,116 | 2,377 | 2,377 | 2,377 | 2,377 | 1,696 | 1,726 |
| *Workforce 90 minutes | - | - | 7,718 | 9,630 | 3,142 | 3,142 | 9,630 | 2,743 | 2,743 | 2,743 | 2,743 | 3,054 | 3,054 |
| --*Workforce is Forestry, Manufacturing, Oil & Gas and Utilities sectors combined | | | | | | | | | | | | | |
| Distance to Coconino BDO Zone | 2 | 24 | 69 | 90 | 175 | 172 | 90 | 122 | 122 | 122 | 122 | 189 | 158 |
| Distance to Apache BDO Zone | 189 | 172 | 120 | 98 | 80 | 76 | 98 | 35 | 35 | 35 | 35 | 1 | 33 |
| Distance to Coconino Forestry Cluster | 2 | 25 | 70 | 90 | 180 | 175 | 90 | 155 | 155 | 155 | 155 | 190 | 160 |
| Distance to Apache Forestry Cluster | 150 | 135 | 80 | 61 | 35 | 30 | 61 | 2 | 2 | 2 | 2 | 51 | 49 |
| Coconino Forest Residue bdt/yg | | 50,000 | | | | | | | | | | | |
| Coconino Sawmill Residue bdt/yg | | 10,000 | | | | | | | | | | | |
| Coconino Woodland Biomass bdt/yg | | 40,000 | | | | | | | | | | | |
| Apache Forest Residue bdt/yg | | 93,800 | | | | | | | | | | | |
| Apache Sawmill Residue bdt/yg | | | | | | | | | | | | | |
| Apache Woodland Biomass bdt/yg | | 50,800 | | | | | | | | | | | |
| Combined Total Woody Biomass bdt/yg | | 245,000 | | | | | | | | | | | |
| AZ State Incentives | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| 48 C Tax Credits | ✗ | ✗ | | | | | | ✗ | ✗ | ✗ | ✗ | | |
| Median Income | 50,633 | 65,652 | 49,432 | 49,432 | 38,086 | 57,204 | 70,599 | 59,608 | 59,608 | 59,608 | 59,608 | 75,031 | 61,852 |
| Median House Price (March 2024) | 440,000 | 695,000 | 176,000 | 188,000 | 377,000 | 327,500 | 271,000 | 395,000 | 395,000 | 395,000 | 395,000 | 240,000 | 265,000 |
| Phoenix Metro | | | | | | | | Phoenix Income: 72,092 Phoenix House: 459,995 | | | | | |
| Arizona State and US Housing and Income | | | | | | | | Arizona House: 445,100 Arizona Income: 73,450 | USA House: 420,357 USA Income: 75,149 | | | | |

Select USA - June 23-26th

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About the SelectUSA Investment Summit

The SelectUSA Investment Summit is the **highest profile event in the United States** to facilitate business investment by connecting thousands of investors, companies, economic development organizations (EDOs), and industry experts to make deals happen.

Hosted by the U.S. Department of Commerce, the Investment Summit is a one-stop shop for companies considering expanding to the United States and provides EDOs with the opportunity to meet directly with international companies to facilitate investment deals. Since inception, SelectUSA Investment Summits have attracted **thousands of international companies and economic development representatives** generating **over \$110 billion in new investment projects** supporting **over 85,000 jobs** across the United States and its territories. The previous SelectUSA Investment Summit saw record-breaking numbers with **more than 4,900 participants**, including EDO representatives from 55 U.S. states and territories and over 2,300 business investors from 83 international markets.

Join us at the **10th SelectUSA Investment Summit** at the National Harbor, Maryland from **June 23 - 26, 2024**, to establish new connections and explore business opportunities through **investing in the United States**.

Workforce Housing



Workforce Housing Action Playbook– Complete
Engaging in pre-planning discussions with
residential developer (multi-family, modular and
custom homes)

Branding, Data Collection



Website Tools – MLS – Economic Data –Credit
Card Payment - Complete
Professional Promotional Tools – booth, flyers,
equipment - Complete

Broadband



Groundbreaking on County Broadband Project
BEAD Contesting Process underway

Reach out anytime

- Chris Pasterz
- 928-699-8361
- chris.pasterz@navajocountyaz.gov
- www.realaz.org



**Board of Supervisors Regular****5. a.****Meeting Date:** 05/28/2024**Title:** Reaching Rural - Jail-based Peer Recovery Support Services Program Development**Submitted For:** David Clouse, Sheriff**Submitted By:** Kimberley Willis, Sheriff's Office Finance Manager**Department:** Sheriff**Presented By:** Dawn Wilson-Golden

Subject:

Presentation on the Reaching Rural Project

Background:

In November 2022, Navajo County was selected as one of 26 counties to participate in the inaugural class of the Reaching Rural: Advancing Collaborative Solutions initiative by the Office of Justice Programs' Bureau of Justice Assistance. After a year-long initiative filled with monthly meetings examining and identifying opportunities, along with a recent board approved MOU between Navajo County Government and Community Bridges Inc., we would like to present the Reaching Rural Project.

AttachmentsReaching Rural Powerpoint

Form Review**Inbox**

Brandt Clark
Kimberly Willis (Originator)
Clerk of the Board
Form Started By: Kimberley Willis
Final Approval Date: 05/06/2024

Reviewed By

Brandt Clark
Kimberley Willis
Melissa Buckley

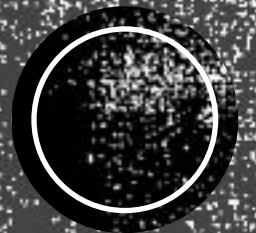
Date

05/01/2024 04:45 PM
05/04/2024 02:19 PM
05/06/2024 03:15 PM
Started On: 05/01/2024 01:41 PM

REACHING RURAL

**JAIL-BASED PEER RECOVERY
SUPPORT SERVICES PROGRAM
DEVELOPMENT**

Navajo County, Arizona



REACHING RURAL

TEAM:

ALYSSA LEMMON
DARYL SEYMORE
DAWN WILSON
KEN MARUYAMA
LEA PETERSEN
LONNA YOUNG

- In November 2022, the Office of Justice Programs' Bureau of Justice Assistance selected 67 fellows from 26 Counties across the United States to participate in the inaugural class of the *Reaching Rural: Advancing Collaborative Solutions* initiative.
- Navajo County was one of those 26 counties.
- Throughout the year-long initiative, our team met monthly, virtually and in-person, to examine our local and regional challenges and identify opportunities to serve justice-involved individuals with substance use or co-occurring disorders more effectively.



BACKGROUND



❖ Navajo County OVERDOSE Fatalities with prior incarceration history:

- ✓ 2021 76%
- ✓ 2020 60%
- ✓ 2019 36%

❖ Drug Overdose death rate 27.6/100,000

❖ Navajo County Drug Related Bookings:

- ✓ 2022 - 414
- ✓ 2021 - 587

❖ Transportation

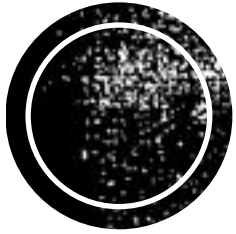
❖ Two treatment providers CBI and ChangePoint



REACHING RURAL PROJECT

Navajo County Jail-based Peer Recovery Support Services Program

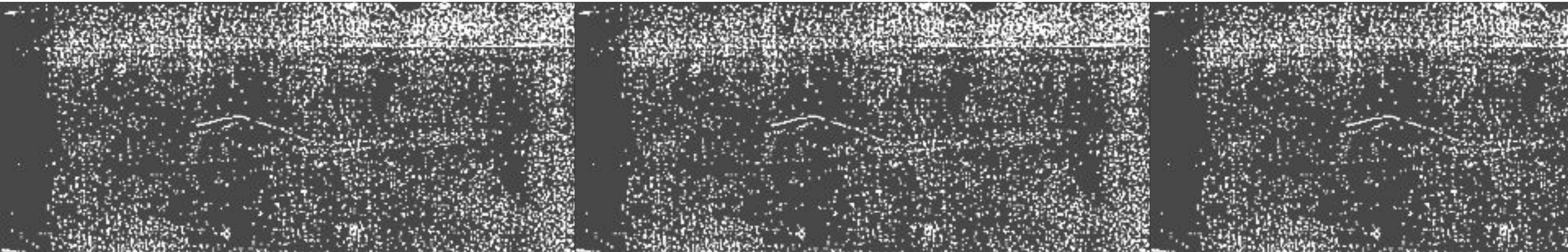
- Will respond to the impact of substance use with currently incarcerated individuals and assist in supporting them in making the transition back into the community.
- Will strengthen cross-sector partnerships with Peer organizations, Public Safety, Public Health, Behavioral Health, local elected officials, and community organizations, by addressing substance use disorder in Navajo County.



REACHING RURAL PROJECT



- Will serve justice-involved individuals with co-occurring substance use and behavioral health disorders in effort to reduce drug overdose death, recidivism, and the number of incarcerated individuals, particularly American Indian and Veteran groups.
- The goal is 20 inmates participating with PRSS
- Enhance the ability to address the needs of individuals with substance use disorders in jail by meeting with participants varying hours, three days a week.
- Identify opportunities to enhance reentry services for individuals' preparing to reenter the community and to build a Peer network to include supporting justice involved tribal members/veterans.
- Cross sector team invested in planning and implementation.
- Partner with Peer Organization to provide peers and supervision for the peer positions in collaboration with the jail.



2-YEAR PROJECT – MANAGEMENT

Project Development Management and Ownership

Peer Organization

Peer Requirements

Consistent with jail
volunteer requirements

Data Collection

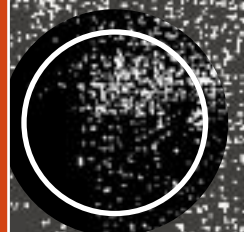
Consistent with other
existing jail programs
Peer Organization

Assessment of program success/outcomes

Peer organization with possible
assistance from Health Department
Epidemiologist

Sustainability

MOU for (2) years duration
Follow up by designated Peer
Organization for continued
operations



NAVAJO COUNTY JAIL/PEER SUPPORT INTERVENTION

Booking Phase/Screen for
SUD



Meet with Peer at
booking and during
incarceration



Release/Connect to
services/Peer follow
up

Staff/Release Coordinators/ Peers
screen for participants



Participants enroll in Youturn. A peer
program using on site and video
content



Upon release from jail Participants
receive a success packet. It contains
resources ,continued care contacts,
follow up calls, and peer contacts.

**Jail-based Peer
Recovery Support
Services Program**

NAVAJO COUNTY JAIL/PEER SUPPORT INTERVENTION

- ✓ Reduce drug overdose death rate.
- ✓ Reduce recidivism.
- ✓ Provide additional support to incarcerated individuals with SUD.
- ✓ Reduce number of incarcerated individuals with substance use disorder (SUD).
- ✓ Mitigate increasing cost of jail operations related to substance use.



MEMORANDUM OF UNDERSTANDING

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (MOU) between the Navajo County Government (NCG), a Navajo County Government Agency and Community Bridges, Inc. (CBI), an Arizona non-profit corporation, is made and entered into effective March 31st, 2024. (the effective date)

WHEREAS Navajo County Government designated CBI as a provider of peer support services within the Navajo County Jail.

WHEREAS CBI and Navajo County Government recognize the mutual benefit of a collaborative relationship for the benefit of CBI's and Navajo County Sheriff's Office (NCSO) mission to provide peer support services while in custody at the Navajo County Jail.







Board of Supervisors Regular

6. a. 1.

Meeting Date: 05/28/2024

Title: Arizona Department of Forestry and Fire Management Cooperative Agreement 2024

Submitted For: Catrina Jenkins, EMP Director

Submitted By: Catrina Jenkins, EMP Director

Department: NC Public Health Services District **Division:** Emergency Management

Motion before the Board:

Arizona Department of Forestry and Fire Management Cooperative Agreement 2024

Background:

Navajo County Emergency Management is seeking to have the 2024 Cooperative Agreement signed in an effort to support potential wildfire suppression in Navajo County. Navajo County is susceptible to wildfire every year and has several staff members that are trained to assist with equipment to support our partnering agencies when needed. This agreement would allow for potential reimbursement of time and efforts for those individuals and the equipment should they be requested by DFFM.

Attachments

2024 CFRA

Form Review

Inbox

Health Director

Form Started By: Catrina Jenkins

Final Approval Date: 05/14/2024

Reviewed By

Janelle Linn

Date

05/14/2024 08:51 AM

Started On: 05/13/2024 04:52 PM

ARIZONA DEPARTMENT OF FORESTRY AND FIRE MANAGEMENT
COOPERATIVE AGREEMENT

This Cooperative Agreement is made by and between Navajo County, and the Department of Forestry and Fire Management (State Forester).

This Agreement supersedes all previous Cooperative Intergovernmental Agreements and will be effective for a period of (10) ten-years from the date of final signature. Further, this Agreement may be canceled by either Party at any time upon (30) thirty-day written notice to the other party. At the termination of this Agreement, each party shall return to the other party any equipment belonging to that party.

RECITALS:

WHEREAS the County and State Forester wish to enter into a Cooperative Agreement for the protection of forests and wildlands, and assistance with fire and non-fire national, state, and county emergencies and multi-agency logistical support in this state and other states;

WHEREAS the State Forester and the County have a duty and responsibility to respond to wildland fire and other non-fire national, state and county emergencies;

WHEREAS the State Forester is authorized to enter this Cooperative Agreement under A.R.S. §§ 37-1302 (A) (13), 37-1303(D) and 37-1305(H),

WHEREAS the County is authorized to enter this Cooperative Agreement under A.R.S. §§ 11-251 *et seq.* and 26-308, and

NOW THEREFORE, the parties to this agreement do hereby agree as follows:

1. THE STATE AGREES:

- A. To pay and reimburse the County for County resources used for incident support, and other incident related activities within the State's jurisdiction pursuant to the current Annual Operating Plan for Cooperative Fire Rate Agreements. Equipment will be reimbursed at rates established by the Federal Emergency Management Agency (FEMA) for emergency equipment use;
- B. To provide DFFM resources and resources under DFFM agreement to the County for wildland fire suppression, pre-suppression, and for unplanned all-risk emergencies, for incidents that originate on county owned property, when requested by the County and deemed available by the State Forester. Per A.R.S. §37-1305 (H), the State Forester may require reimbursement for costs incurred for these requested resources. Payment for the State's resources will be negotiated as soon as practical after each request and will be based upon one or more of the following factors: the type of request, resources furnished, jurisdiction, land ownership, threat to State jurisdiction, state or federal emergency declaration status, and the actual cost of those resources to the State;
- C. To make available organization and training technical assistance and other expertise to the County as staffing may allow;
- D. To reimburse the County under an approved Federal Emergency Management Agency Fire Management Assistance Grant (FMAG) for eligible costs relating to Essential Assistance as described under Subpart C, 204.42, CFR 44 and Section 403 Robert T. Stafford Disaster Relief and Emergency Assistance Act 42 U.S.C. 5121. These costs are commonly known as Category B expenses and must be incurred during the declared emergency period as defined in the grant declaration. Under an approved FMAG, the State shall reimburse the county 75% (75% Federal share) of its eligible costs. The remaining 25% cost share is borne by the County;

- E. That resource orders originating from the County and ordered through the County Emergency Operation Center will be considered potential Category B expenses;
- F. That resource orders originating from the Incident and ordered through the DFFM Dispatch Center will be considered potential Category H (direct firefighting) expenses. These expenses will be reimbursed at 100% by the incident.
- G. To make available such equipment as can be obtained and is suitable for the use of the County in fire management and emergency work;
- H. The County may purchase wildland firefighting equipment and supplies through the State Forester's procurement system.

2. THE COUNTY AGREES:

- A. The County Emergency Manager shall be the coordinator for all County Departments for the implementation of this agreement.
- B. Reimbursement for emergency assistance and cooperation provided by the County at the request of the State for emergency services shall be pursuant to the current Annual Operating Plan for Cooperative Fire Rate Agreements.
- C. That no reimbursement for loss of County equipment due to ordinary wear and tear will be made. Condition of equipment to be determined by inspection conducted at check-in to and demobilization from an incident.
- D. To submit claims for reimbursement to the State within sixty (60) days after release of its personnel and/or equipment in the manner and form prescribed by the State; procedures for invoicing can be found at <https://dffm.az.gov/fire/cooperator-and-fire-business>.
- E. To participate to the extent possible in fire prevention activities as requested by the State;
- F. That County resources assigned to an incident will accept direction and supervision by the State Forester or his duly authorized representatives while engaged in fire suppression and emergency related activities at the State's request;
- G. To maintain emergency incident training qualifications as set forth by the State; Qualifications are defined in the National Wildfire Coordinating Group (NWCG) publication Wildland Fire Qualifications Subsystem Guide Handbook 310-1, and as defined by the Federal Emergency Management Agency (FEMA) and documented as part of the National Incident Management System (NIMS);
- H. To accept and use equipment obtained from the State pursuant to this agreement ("Assigned Equipment"); to maintain the Assigned Equipment in operable condition and state of readiness, and promptly report any loss or damage of such equipment to the State; to obtain prior approval for any planned alterations of the Assigned Equipment from the State; to provide adequate shelter from the weather elements for the Assigned Equipment; upon request, the Cooperator will promptly provide the State Forester with a report of the condition of Assigned Equipment; that the Assigned Equipment may not be sold, transferred, loaned or otherwise disposed of, or traded, but must be returned to the State Forester; the assigned equipment will be painted and identified and marked in a manner that will indicate the cooperation between the County and the State; and if the equipment is not used as provided by this agreement, the State Forester may remove said equipment upon written notification.

3. JOINT PROJECTS:

The County and the State may jointly conduct appropriate mutual interest projects from time to time to maintain and improve the parties' emergency services and fire protection capability. Such projects will be documented and will set forth the objective of each undertaking and the role each agency will play in accomplishing that objective. The documentation shall show the anticipated cost, the amount of each agency's share of the cost, and the anticipated duration of the undertaking. Project specific work agreements may be developed to exchange funds between the County and State.

4. MUTUAL AGREEMENTS:

- A. That every obligation of the State Forester or the County under this Agreement is conditioned upon the availability of funds appropriated or allocated for the payment of such obligation; if funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by either Party at the end of the period for which funds are available. No liability shall accrue to either Party in the event this provision is exercised, and neither Party shall be obligated or liable for any future payments for any damages as a result of termination under this paragraph.
- B. Amendments: This agreement may be modified only by a written amendment signed by both parties. However, if mutually agreed, the parties may enter into specific supplemental, written agreements, subject to appropriate approvals, to accomplish the goals of this agreement and to carry out its terms and conditions.
- C. Dispute Resolution: In the event of a dispute, the parties agree to arbitrate the dispute to the extent required by A.R.S. Section 12-1518.
- D. Inspection and Audit of Records: Pursuant to A.R.S. Sections 35-214 and -215, the County shall retain all books, accounts, reports, files and other records ("Records") relating to this agreement for a period of five years after completion of the contract. All records shall be subject to inspection and audit by the State Forester or State Auditor General at all reasonable times. Upon request, the County shall produce the original of any and all such records at the offices of the State Forester.
- E. Cancellation for Conflict of Interest: Pursuant to A.R.S. Section 38-511, the State may, within three years after its execution, cancel this contract, without penalty or further obligation, if any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of the State is, at any time while the contract or any extension of the contract is in effect, an employee or agent of any other party to this contract in any capacity, or a consultant to any other party to this contract with respect to the subject matter of the contract. The cancellation shall be effective when written notice from the Governor is received by all other parties to the contract of the cancellation, unless the notice specifies a later time.
- F. Non-discrimination. The Parties shall comply with State Executive Order (EO) 2009-09, and EO 2023-01, as applicable, the pertinent provisions of which are incorporated into this Agreement by reference, and which mandate, in part, that all persons, regardless of race, color, religion, sex, age, national origin or political affiliation, shall have equal access to employment opportunities, and all other applicable State and Federal employment laws, rules and regulations, including the Americans with Disabilities Act. The Parties shall take affirmative action to ensure that applicants for employment and employees are not discriminated against due to race, creed, color, religion, sex, national origin or disability.
- G. Third-Party Antitrust Violations: The Cooperator assigns to the State any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services supplied by third parties to the Cooperator toward fulfillment of this Agreement.
- H. Notices: All notices required by this agreement shall be in writing delivered to the person and addresses specified below or to such other persons or addresses as either party may designate to the other party by written notice.

State Forester:
Office of the State Forester
Arizona Department of Forestry
and Fire Management
1110 West Washington, Suite 500
Phoenix, AZ 85007
602-771-1400
602-771-1421 fax

County:
Navajo County
100 E Code Talkers Drive
Holbrook, AZ 86025
(928) 524-4163

I. Indemnification:

Each party (as "Indemnitor") agrees to defend, indemnify, and hold harmless the other party (as "Indemnitee") from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as "Claims") arising out of bodily injury of any person (including death) or property damage, but only to the extent that such Claims which result in vicarious/derivative liability to the Indemnitee are caused by the act, omission, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers. The State of Arizona, Arizona Department of Forestry and Fire Management is self-insured per A.R.S. 41-621.

In addition, should Navajo County utilize a contractor(s) and subcontractor(s) the indemnification clause between Navajo County and its contractor(s) and subcontractor(s) shall include the following: Contractor shall defend, indemnify, and hold harmless the County of Navajo and the State of Arizona, and any jurisdiction or agency issuing any permits for any work arising out of this Agreement, and its departments, agencies, boards, commissions, universities, , officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of the contractor or any of the directors, officers, agents, or employees or subcontractors of such contractor. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by such contractor from and against any and all claims. It is agreed that such contractor will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. Additionally on all applicable insurance policies, contractor and its subcontractors shall name the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees as an additional insured and also include a waiver of subrogation in favor of the State.

- J. Workers' Compensation (Mutual Aid). For purposes of workers' compensation, an employee of a Party to this Agreement, who works under the jurisdiction or control of, or who works within the jurisdictional boundaries of another Party pursuant to this Agreement, is deemed to be an employee of both the Party who is his primary employer and the Party under whose jurisdiction or control or within whose jurisdiction he is then working, as provided by A.R.S. § 23-1022(D). The primary employer Party of such employee shall be solely liable for payment of workers' compensation benefits for the purposes of this section. The Parties herein shall comply with the provisions of A.R.S. § 23-1022(E) by posting the public notice required.

1.1 **Insurance Requirements for Governmental Parties to a Cooperative Agreement**

-None

1.2 **Insurance Requirements for Any Contractors Used by a Party to the Cooperative Agreement**

(Note: this applies only to Contractors used by a governmental entity, not to the governmental entity itself.) The insurance requirements herein are minimum requirements and in no way limit the indemnity covenants contained in the Intergovernmental Agreement. The State of Arizona in no way warrants that the minimum limits contained herein are sufficient to protect the governmental entity or Contractor from liabilities that might arise out of the performance of the work under this Contract by the Contractor, his agents, representatives, employees or subcontractors, and Contractor and the governmental entity are free to purchase additional insurance.

1.3 **Minimum Scope And Limits Of Insurance**

Contractor shall provide coverage with limits of liability not less than those stated below.

1.3.1 Commercial General Liability – Occurrence Form

Policy shall include bodily injury, property damage, and broad form contractual liability coverage.

- General Aggregate
- Products – Completed Operations Aggregate \$1,000,000
- Personal and Advertising Injury
- Damage to Rented Premises
- Each Occurrence

- a. The policy shall be endorsed, as required by this written agreement, to include the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees as additional insureds with respect to liability arising out of the activities performed by or on behalf of the Contractor.
- b. Policy shall contain a waiver of subrogation endorsement, as required by this written agreement, in favor of the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees for losses arising from work performed by or on behalf of the Contractor.

(Note that the other governmental entity(ies) is/are also required to be additional insured(s) and they should supply the Contractor with their own list of persons to be insured.)

1.4 **Business Automobile Liability**

Bodily Injury and Property Damage for any owned, hired, and/or non-owned automobiles used in the performance of this Contract.

- Combined Single Limit (CSL)

- a. Policy shall be endorsed, as required by this written agreement, to include the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees as additional insureds with respect to liability arising out of the activities performed by, or on behalf of, the Contractor involving automobiles owned, hired and/or non-owned by the Contractor.
- b. Policy shall contain a waiver of subrogation endorsement as required by this written agreement in favor of the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees for losses arising from work performed by or on behalf of the Contractor.

(Note that the other governmental entity(ies) is/are also required to be additional insured(s) and they should supply the Contractor with their own list of persons to be insured.)

1.4.1 Workers' Compensation and Employers' Liability

Workers' Compensation
Statutory Employers' Liability

- Each Accident
- Disease – Each Employee
- Disease – Policy Limit

- a. Policy shall contain a waiver of subrogation endorsement, as required by this written agreement, in favor of the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees for losses arising from work performed by or on behalf of the Contractor.
- b. This requirement shall not apply to each Contractor or subcontractor that is exempt under A.R.S. § 23-901, and when such Contractor or subcontractor executes the appropriate waiver form (Sole Proprietor or Independent Contractor).

1.5 **Additional Insurance Requirements**

The policies shall include, or be endorsed to include, as required by this written agreement, the following provisions:

- 1.5.1 The Contractor's policies, as applicable, shall stipulate that the insurance afforded the Contractor shall be primary and that any insurance carried by the Department, its agents, officials, employees or the State of Arizona shall be excess and not contributory insurance, as provided by A.R.S. § 41-621 (E).
- 1.5.2 Insurance provided by the Contractor shall not limit the Contractor's liability assumed under the indemnification provisions of this Contract.

1.6 **Notice of Cancellation**

Applicable to all insurance policies required within the Insurance Requirements of this Contract, Contractor's insurance shall not be permitted to expire, be suspended, be canceled, or be materially changed for any reason without thirty (30) days prior written notice to the State of Arizona. Within two (2) business days of receipt, Contractor must provide notice to the State of Arizona if they receive notice of a policy that has been or will be suspended, canceled, materially changed for any reason, has expired, or will be expiring. Such notice shall be sent directly to the Department and shall be mailed, emailed, hand delivered.

1.7 **Acceptability of Insurers**

Contractor's insurance shall be placed with companies licensed in the State of Arizona or hold approved non-admitted status on the Arizona Department of Insurance List of Qualified Unauthorized Insurers. Insurers shall have an "A.M. Best" rating of not less than A- VII. The State of Arizona in no way warrants that the above-required minimum insurer rating is sufficient to protect the Contractor from potential insurer insolvency.

1.8 **Verification of Coverage**

Contractor shall furnish the State of Arizona with certificates of insurance (valid ACORD form or equivalent approved by the State of Arizona) as required by this Contract. An authorized representative of the insurer shall sign the certificates.

- 1.8.1 All certificates and endorsements, as required by this written agreement, are to be received and approved by the State of Arizona before work commences. Each insurance policy required by this Contract must be in effect at, or prior to, commencement of work under this Contract. Failure to maintain the insurance policies as required by this Contract, or to provide evidence of renewal, is a material breach of contract.
- 1.8.2 All certificates required by this Contract shall be sent directly to the Department. The State of Arizona project/contract number and project description shall be noted on the certificate of insurance. The State of Arizona reserves the right to require complete copies of all insurance policies required by this Contract at any time.

1.9 **Subcontractors**

Contractor's certificate(s) shall include all subcontractors as insureds under its policies or Contractor shall be responsible for ensuring and/or verifying that all subcontractors have valid and collectable insurance as evidenced by the certificates of insurance and endorsements for each subcontractor. All coverages for subcontractors shall be subject to the minimum Insurance Requirements identified above. The Department reserves the right to require, at any time throughout the life of the Contract, proof from the Contractor that its subcontractors have the required coverage.

1.10 **Approval and Modifications**

The Contracting Agency, in consultation with State Risk, reserves the right to review or make modifications to the insurance limits, required coverages, or endorsements throughout the life of this contract, as deemed necessary. Such action will not require a formal Contract amendment, but may be made by administrative action.

1.11 **Exceptions**

In the event the Contractor or subcontractor(s) is/are a public entity, then the Insurance Requirements shall not apply. Such public entity shall provide a certificate of self-insurance. If the

Contractor or subcontractor(s) is/are a State of Arizona agency, board, commission, or university,
none of the above shall apply.

In WITNESS WHEREOF the parties by and through their duly qualified acting officials have hereunto set their hands.

| | |
|---|---|
| State of Arizona Department of Forestry and Fire Management By _____ Thomas A. Torres State Forester Date: _____ | Navajo County By _____ Date: _____ |
|---|---|

**Board of Supervisors Regular****6. a. 2.****Meeting Date:** 05/28/2024**Title:** Child Care Health Consultant Program Grant Renewal GRA-STATE-24-1245-01-Y2**Submitted By:** Deborah Huish, Program Manager**Department:** NC Public Health Services District

Motion before the Board:

Grant Renewal for the Child Care Health Consultation Program, Contract Number GRA-STATE-24-1245-01-Y2, with First Things First, for Fiscal Year 2025

Background:

This is a renewal of a longstanding grant between NCPHSD and First Things First. This contract has a start date of July 1, 2024, and an end date of June 30, 2025.

The Child Care Health Consultant strategy works with early care and education (ECE) administrative and teaching staff at child care centers and homes to increase their knowledge and implementation of health and safety practices. This program is grant funded by First Things First, and provides services to four different regions: the Navajo/Apache Region, the White Mountain Apache Tribe Region, the San Carlos Apache Tribe Region, and the Navajo Nation. This current grant strategy is for 59 child care sites throughout the regions listed prior; all but 5 of these sites are enrolled with Quality First. Quality First is a program of First Things First and supports Arizona's child care providers, so they can support young children throughout the state. The Child Care Health Consultation program has been with the Navajo County Public Health Services District for 10 years.

Attachments

Child Care Health Consultant FY25

Form Review

| Inbox | Reviewed By | Date |
|---------------------------------|--------------------|---------------------------------|
| Brandt Clark | Brandt Clark | 05/20/2024 08:41 AM |
| Health Director | Janelle Linn | 05/22/2024 07:53 AM |
| Health Director | Janelle Linn | 05/22/2024 07:54 AM |
| Form Started By: Deborah Huish | | Started On: 05/14/2024 12:07 PM |
| Final Approval Date: 05/22/2024 | | |



4000 North Central Avenue, Suite 500, Phoenix, Arizona 85012
602.771.5100 | 877.803.7234 | firstthingsfirst.org

Notice of Renewal Consideration

DATE: April 16, 2024

TO: Navajo County Public Health Services District
Attn: Amy Stradling

FROM: Russell Spencer, Grants and Contracts Director

RE: Grant Renewal Information for State Fiscal Year 2025 (SFY25)

The following First Things First grant is eligible for renewal consideration. Receipt of this packet does not guarantee renewal of the grant award but if renewed, the award period for the SFY25 grant will be July 1, 2024 through June 30, 2025.

| | |
|---|---|
| Grantee Name: | Navajo County Public Health Services District |
| SFY24 FTF Grant Number: | GRA-STATE-24-1245-01 |
| Strategy: | Child Care Health Consultation |
| Eligible Renewal Amount for SFY25: | \$225,662 |

The renewal packet includes the following documents:

- 1. Grant Renewal Amendment**
Confirm the eligible award amount and contracted service units on the form.
- 2. Line-Item Budget and Budget Narrative**
The SFY25 Line-Item Budget and Budget Narrative should continue to align with the approved SFY24 Line-Item Budget and Budget Narrative and the scope of the approved programming.
- 3. Program Personnel Table**
Complete the table with the personnel that align with the SFY25 Line-Item Budget and Budget Narrative.

Follow Up Action Necessary

Please complete all documents; have your designated signatory sign the amendment, line-item budget, and budget narrative; and then email all items back to me by **May 31, 2024**.

If the renewal is approved by the Board of First Things First at the June 2024 meeting, First Things First will countersign the amendment document and scan/email it back for your records.

Reminders

Grantees must always adhere to the latest version of the Standards of Practice which can be located in the Strategy Toolkit, www.firstthingsfirst.org/grants/strategy-toolkit and related policy documents that apply to this grant. Additional policy/grant-related documents (FTF Grants Uniform Terms and Conditions, FTF Data Security Policy and Procedures, and the FTF Tribal Data Policy) are located under Grantee Resources, www.firstthingsfirst.org/grants/grantee-resources.

SFY25 Data Template Training


If refresher data template training is needed for SFY25, please contact the FTF Evaluation team to schedule, ftfevaluation@firstthingsfirst.org.

Closing out SFY24

Your current grant ends June 30, 2024. Final narrative and data reports must be submitted on or before July 20, 2024 and your final request for reimbursement must be submitted no later than August 15, 2024 (45 days from the grant end date.) Unexpended funds from SFY24 do not carry over to SFY25.

If you have any questions, please contact me by email at Rspencer@firstthingsfirst.org or by phone at 602-771-5043.

Thank you.

| | | |
|---|---|---|
|  | Grant Renewal Amendment | Early Childhood Development and Health Board (First Things First) 4000 North Central Avenue, Suite 500 Phoenix, Arizona 85012 (602) 771-5100 |
| | Grant Renewal/2025 Grant Award GRA-STATE-24-1245-01-Y2 Navajo Nation, Navajo/Apache, San Carlos Apache, White Mountain Apache Tribe Regional Partnership Council Child Care Health Consultation | |
| GRANTEE: Navajo County Public Health Services District | | |
| PURPOSE OF AMENDMENT: <ol style="list-style-type: none"> The parties renew the Grant Agreement for the period of July 1, 2024 through June 30, 2025. Total award amount for the grant period is \$225,662 Contracted Service Units: Strategy: Child Care Health Consultation Number of Slots: 59 (Navajo Nation: 33 QF slots and 5 Non-QF slots, Navajo/Apache: 4, San Carlos Apache Tribe: 10, White Mountain Apache Tribe: 7) The grantee is responsible for all updated Standards of Practice located in the First Things First Partner and Grant Management System (PGMS) under Grantee Resources/Standards of Practice. All other terms and conditions remain unchanged and are according to the original award documents, clarification documents and renewal submission documents. | | |
| Contractor hereby acknowledges receipt and understanding of the contract amendment | | The above referenced amendment is hereby executed effective July 1, 2024 once signed and dated below: |
| _____ Signature | | _____ Josh Allen CFO/COO |
| _____ Name | | _____ Date |
| _____ Title | | |
| _____ Date | | |

Line-Item Budget and Budget Narrative

SFY25 Line-Item Budget Budget period: July 1, 2024 – June 30, 2025

| Budget Category | Line Item Description | Requested Funds | Total Cost |
|--|--|--|---------------------|
| PERSONNEL SERVICES | | Personnel Services Sub Total | \$119,124.00 |
| | Salaries: Deborah Huish, BSN, RN CCHC Program Manager, 1 – FTE; includes 2.5% Longevity (occurs every other year) increase to be paid within this fiscal period. | \$70,075.00 | |
| | Octavia Thompson, CCHC 1-FTE. | \$49,049.00 | |
| EMPLOYEE RELATED EXPENSES | | Employee Related Expenses Sub Total | \$51,907.00 |
| | Fringe Benefits or Other ERE: Social Security, Arizona State Retirement & LTD, Health & Dental Insurance, and Workers Comp. for Deborah Huish & Octavia Thompson | \$51,907.00 | |
| PROFESSIONAL AND OUTSIDE SERVICES | | Professional & Outside Services Sub Total | \$0.00 |
| | Contracted Services | | |
| TRAVEL | | Travel Sub Total | \$8,869.00 |
| | In-State Travel | | \$8,869.00 |
| | Out-of-State Travel | | |
| AID TO ORGANIZATIONS OR INDIVIDUALS | | Aid to Organizations or Individuals Sub Total | \$0.00 |
| | Subgrants or Subcontracts to organizations/agencies/entities | | |
| OTHER OPERATING EXPENSES | | Other Operating Expenses Sub Total | \$25,247.00 |
| | Telephones/Communications Services | Work cell phones for D Huish & O Thompson | \$1,320.00 |
| | Internet Access | | |
| | General Office Supplies | Calendars, paper, Business Cards, folders, highlighters, & laminating sheets | \$596.00 |
| | Food | | |
| | Rent/Occupancy | | |
| | Utilities | | |
| | Furniture | File Cabinet & Desk | \$2,654.00 |
| | Postage | | |
| | Software (including IT supplies) | Microsoft license fee for 2-employees | \$1,800.00 |
| | Dues/Subscriptions | Zoom subscription renewal | \$400.00 |
| | Advertising | | |
| | Printing/Copying | | |
| | Equipment Maintenance | | |
| | Professional Development (Staff Training, Conferences, Workshops, Training Fees for Staff) | Child Abuse Prevention Conference x 2 attendees | \$700.00 |
| | Insurance | | |
| | Program Materials | Various program materials to be used for trainings | \$478.00 |
| | Program Supplies | Laptop sleeves, monitor risers, batteries, paper towels, tissues & other needed supplies | \$1,604.00 |
| | Scholarships | | |
| | Program Incentives | Navajo Children's books, other books, safety items, stickers, and others. | \$15,695.00 |
| NON-CAPITAL EQUIPMENT | | Non-Capital Sub Total | \$0.00 |
| | Equipment \$4,999 or less in value | | |
| SUBTOTAL DIRECT PROGRAM COSTS | | | \$205,147.00 |

| | | | |
|--------------------------------------|----------------------|-----------------------------|---------------------|
| ADMINISTRATIVE/INDIRECT COSTS | | Total Admin/Indirect | \$20,515.00 |
| | Indirect/Admin Costs | Paid at 10% of Expenses | |
| TOTAL | | | \$225,662.00 |

Authorized Signature _____ Date _____

SFY25 Budget Narrative

The budget narrative should provide a clear and concise description of how amounts were determined, including calculations, for each proposed line item in the Line-Item Budget. If a budget category does not apply, either leave blank or delete the category.

Personnel Services: *Include information such as position title(s), name of employee (if known), salary, time to be spent on this program (hours or %), number of months assigned to this program, etc. Explain how the salary rate for each position was determined. If salaries are expected to increase during the program year, indicate the percentage increases for each position and justify the percent of the salary increase.*

Salary for Deborah Huish, BSN, RN, CCHC Program Manager, at 1.0 FTE \$70,075.00. Will order supplies, manage the budget, complete FTF reimbursement requests, complete quarterly data and narrative reports, complete documentation in the Extranet; attend CCHC statewide meetings, Regional Council meetings as requested, collaboration meetings, and others as required. Coordinate all CCHC services and coordinate with childcare sites, as well as community partners. Provide CCHC services within the Navajo/Apache, White Mountain Apache, and the San Carlos Apache Regions, including the Navajo Nation where support is needed. Attend professional development trainings for on-going improvement. This salary amount includes a 2.5% Longevity increase (occurs every other year) of \$1,709.00 which should be paid close to the anniversary hire date in February 2025.

Octavia Thompson, CHC, 1.0 FTE, \$49,049.00. Will provide services mainly to the Navajo Nation region, document in the Extranet, attend CCHC statewide meetings, Regional Council meetings as requested, collaborative meetings, and others as required. Attend professional development trainings for on-going improvement, coordinate CCHC services with childcare sites, as well as with community partners. She will also complete the Navajo Nation portion of the narrative report.

Employee Related Expenses: *Include a benefit percentage and what expenses make up employee benefit costs. Indicate any special rates for part-time employees, if applicable. Explain how the benefits for each position were determined. If using a fringe benefit rate, explain how this percentage is justified or approved by your agency/organization.*

EREs for Deborah Huish, and Octavia Thompson

Total: \$51,907.00

Social Security: \$7386.00

Medicare: \$1727.00

ASRS & LTD: \$14,617.00

Workers Comp: \$400.00

Dental Ins: \$717.00

Health Ins: \$27,060.00

Professional and Outside Services: *If professional consultants/services costs are proposed in the budget, define how the costs for these services were determined and the justification for the services related to the program. Explain how all contracts will be procured.*

Travel: Separate in-state and out-of-state travel. Include a detailed breakdown of hotel, transportation, meal costs, etc. Indicate the location(s) of travel, the justification for travel, how many employees will attend and how the estimates have been determined. Applicants **must** use the State of Arizona Travel Policy reimbursement rates for mileage, lodging, and meals for both in-state and out-of-state travel found at: <https://gao.az.gov/sites/default/files/2023-09/5095%20Reimbursement%20Rates%20%20231001.pdf>

CCHC Statewide 2-day Symposium – Phoenix **Total: \$1,127.00**

2 CCHC attendees to this meeting

Per Diem for meals for 2 CCHC's

75% of Full Day Dinner = \$48.00

Full Day Meals = \$118.00

75% of Full Day Meals = \$88.00

Hotel for 2 CCHC's x 2 nights including proposed taxes and fees = \$825.00

Fuel to return to the Holbrook Office = \$48.00

2 CCHC attend Child Abuse Prevention Conference **Total: \$721.00**

75% of Full Day Dinner = \$48.00

Full Day Dinners = \$118.00

Hotel for 2 CCHC's for 2-nights including proposed taxes and fees = \$507.00

Fuel to return to the Holbrook Office - \$48.00

San Carlos Apache Region 2 Overnight stays **Total: \$472.00**

Per Diem for meals = \$147.00

Hotel for 1 CCHC for 2 nights including proposed taxes and fees = \$280.00

Fuel to return to Holbrook office x 2 = \$45.00

San Carlos Apache Region Day Trip Fuel Only **Total: \$75.00**

5-day trips at \$15.00 each trip to return to Holbrook = \$75.00

Navajo Nation **Total: \$1040.00**

Kayenta

Per Diem for meals 1 CCHC = \$216.00

Hotel for 1 CCHC for 4-nights including proposed taxes and fees = \$744.00

Fuel for return to Holbrook office \$20.00 x 4 = \$80.00

Kayenta Day Trip Fuel Only **Total: \$120.00**

8-Day trips at \$15.00 each to return to Holbrook = \$120.00

Chinle **Total: \$422.00**

Per Diem for meals 1 CCHC = \$98.00

Hotel for 1 CCHC for 2-nights including proposed taxes and fees = \$294.00

Fuel to return to Holbrook \$15 x 2 = \$30.00

Chinle Day Trip Fuel Only **Total: \$90.00**

6-Day Trips at \$15.00 each for fuel to return to Holbrook = \$90.00

Tuba City **Total: \$422.00**

Per Diem for meals 1 CCHC = \$98.00

Hotel for 1 CCHC for 2-nights including proposed taxes and fees = \$294.00

Fuel \$15.00 x 2 = \$30.00

| | |
|---|--------------------------|
| Tuba City Day Trip Fuel Only 6-Day Trips at \$15.00 each trip for fuel to return to Holbrook = \$90.00 | Total: \$90.00 |
| Red Mesa Day Trip Fuel Only 6-Day Trips at \$15.00 each trip for fuel to return to Holbrook = \$90.00 | Total: \$90.00 |
| Vehicle Use Fee payable to Navajo County Public Health Services District (NCPHSD) Monthly vehicle use fee for 2-vehicles for one fiscal year= \$4,200.00 | Total: \$4,200.00 |
| Total for Travel: \$8,869.00 | |
| <p>Aid to Organizations or Individuals: <i>In the event that this application represents collaboration and you will be utilizing subcontractors (including subgrantees) to perform various components of the program, include a list of subcontractors, programmatic work each subcontractor will perform, and how costs for each subcontractor are determined.</i></p> | |
| <p>Other Operating Expenses: <i>Explain each item to be purchased, how the costs were determined and justify the need for the items. All purchases should be made through competitive bid or using established purchasing procedures. Items can only be categorized in the following line items: Telephones /Communications Services, Internet Access, General Office Supplies, Food, Rent/Occupancy, Utilities, Furniture, Postage, Software (including IT supplies), Dues/Subscriptions, Advertising, Printing/Copying, Equipment Maintenance, Professional Development (Staff Training, Conferences, Workshops, and Training Fees for Staff), Insurance, Program Materials, Program Supplies, Scholarships, and Program Incentives.</i></p> | |
| Telephone/Communication Services: Cell phones for work use for O. Thompson & D Huish | Total: \$1,320.00 |
| General Office Supplies: Calendar/Planner \$40 x 2 = \$80.00 Copy Paper x 4 boxes = \$260.00 Business Cards with updated County logo x 2 employees \$150.00 Pocket Folders pkg of 15 x 5 = \$65.00 Highlighters pack of 20 = \$25.00 Laminating sheets pkg of 100 x 1 = \$16.00 | Total: \$596.00 |
| Software: Microsoft license fee for Microsoft & CISCO use x 2 employees | Total: \$1,800.00 |
| Dues/Subscriptions: Zoom used for virtual trainings and meetings \$150 Arizona Public Health Association annual membership \$250 | Total: \$400.00 |
| Program Materials: The Napping House Book \$16 x 3 = \$48.00 | Total: \$478.00 |

The Tooth Book by Dr Seuss \$10.00 x 5 = \$50.00
 Brush Your Teeth Please Book \$15.00 x 4 = \$60.00
 Respiratory System Model/Lung for Asthma trainings = \$40.00
 Spacer and Mask for Asthma Demonstrations = \$30.00
 Nebulizer Machine for Demonstration Purposes = \$40.00
 Teeth Are Not for Biting Books 6 x \$15.00 = \$90.00
 Beach Balls 12 pkg at \$15.00 x 8 = 120.00

Program Supplies:

Total: \$1,604.00

Laptop Sleeve \$40 x 2 = \$80.00
 Monitor Risers x 4 = \$200.00
 Batteries = \$50.00
 Paper Towels, Multi-Package = \$32.00
 Tissues \$50.00
 Colored Markers for Trainings = \$50.00
 Crayons for Trainings 12 pkgs. = \$54.00
 Write and Wipe Answer Boards set of 10 at \$61 x 6 = \$366.00
 Storage Containers variety of sizes = \$100.00
 White Board small markers & Cleaner = \$22.00
 Disinfecting Wipes, 1 carton of 6 = \$40.00
 Pens with Child Care Health Consultant customized 500 pens at \$560.00

Program Incentives:

Total: \$15,695.00

Navajo Children's Books 150 at bulk price = \$1,444.00
 Cord Protectors 100 x \$18 = \$1,800.00
 Outlet covers multi-pack 100 x \$18.00 = \$1,800.00
 Managing Infectious Diseases in Child Care and Schools 6th Edition
 55 x \$65.00 = \$3,575.00
 Hand Washing Stickers = \$12 a roll x 6 = \$72.00
 Assorted Stickers for Presentations to Children = \$95.00
 Spray Bottles 4-pk at \$15 x 30 = \$450.00
 "You Are Important Board Books" set of 7 x 87 sets at \$53.00 = \$4,611.00
 My Feelings Carpet 4' x 6' at \$231.00 each x 8 = \$1,848.00

Furniture:

Total: \$2,654.00

Lateral 4-Drawer File Cabinet = \$654.00
 Sit to Stand Desk for Octavia Thompson
 (the current desk she uses has some broken parts) \$2,000.00

Professional Development:

Child Abuse Prevention Conference Phoenix/Glendale x 2 = \$350.00

Total: \$700.00

Total Operating Expenses: \$25,247.00

Non-Capital Equipment: For items with a unit cost less than \$5,000 and an initial estimated useful life beyond a single year, explain each item to be purchased, how the costs were determined and justify the need for the

items. All purchases should be made through competitive bid or using established purchasing procedures. For example, items such as computers, printers, projectors, etc. each with a unit cost less than \$5,000.

Administrative/Indirect Costs: Administrative costs are general or centralized expenses of overall administration of an agency/organization that receives grant funds and does not include particular program costs. Such costs are generally identified with the agency/organization's overall operation and are further described in 2 CFR 220, 2 CFR 225, and 2 CFR 230.

Indirect costs are costs of an organization that are not readily assignable to a particular program, but are necessary to the operation of the organization and the performance of the program. The cost of operating and maintaining facilities, depreciation, and administrative salaries are examples of the types of costs that are usually treated as indirect.

Applicants must list either Option A or Option B and provide proper justification for expenses included:

☒ **Option A - Administrative Costs:** with proper justification, applicants may include an allocation for administrative costs for up to 10% of the total direct costs requested of the grant request. Administrative costs may include allocable direct charges for: costs of financial, accounting, auditing, contracting or general legal services; costs of internal evaluation, including overall management improvement costs; and costs of general liability insurance that protects the agency/organization(s) responsible for operating a program, other than insurance costs solely attributable to the program. Administrative costs may also include that portion of salaries and benefits of the program's director and other administrative staff not attributable to the time spent in support of a specific program.

OR

Option B - Federally Approved Indirect Costs: If your agency/organization has a federally approved indirect cost rate agreement in place, applicants may include an allocation for indirect costs for up to 10% of the direct costs. **Applicants must provide a copy of their federally approved indirect cost rate agreement.**

Authorized Signature _____ Date _____



Program Personnel Table

In the following table, provide a list of all personnel or positions that will be **fully or partially funded** through the program (listed under Personnel Services/Salaries in the budget) and the Full-Time Equivalent (FTE) for each position. For Key Personnel positions to be hired (TBH), describe the desired background/experience/degrees and field of study - and for all Key Personnel positions, indicate whether personnel meet the staffing qualifications in the Standards of Practice (SOP).

| Key Personnel - those individuals directly responsible for program implementation/services and are fully or partially funded through the proposed program. | | | | |
|--|--|---|---|--|
| Name/ Position Title | Background/Expertise* Must include qualifications that align with the Standards of Practice (SOP) | Key Roles and Responsibilities | Meets the SOP Staffing Qualifications Yes/No** | FTEs funded through the program |
| <i>Deborah Huish BSN, RN, CCHC Program Manager</i> | <i>Registered Nurse, Child Care Health Consultant, Summit Regional Healthcare Center</i> | <i>Program Manager of the Child Care Health Consultant (CCHC) program. Preparation and submittal of the Quarterly Narrative Report, the monthly Reimbursement Requests, and the Grant Renewal packet to FTF. Other duties are those related to servicing this multi-region as a CCHC, such as site visits, corresponding with, consulting with, and providing trainings to the centers and homes within these regions. Included is the appropriate charting and documentation in the Extranet, attendance to required meetings, along with Grantee and Regional Council Meetings, and community events where appropriate.</i> | <i>Yes</i> | <i>1.0</i> |
| <i>Octavia Thompson</i> | <i>M.S. in Community Health Education in 2016. Eleven years of experience in Public Health/Social Services</i> | <i>Provide CCHC services as defined within the FY24 Standards of Practice to the Navajo Nation. Services will include completing the Navajo Nation portion of the Quarterly Narrative Reports, and data collection as needed, charting within the Extranet, assisting with the CCHC quarterly newsletters, and other services as required.</i> | <i>Yes</i> | <i>1.0</i> |
| | | | | |
| Additional Personnel - those individuals partially funded through the proposed program but who do not directly implement or have direct program oversight of the program. | | | | |
| | | | | |

| | |
|----------------------------|------------|
| | |
| Program Total FTEs: | 2.0 |

* Resumes and/or job descriptions for key personnel may be requested at any time but unless otherwise indicated, they do not need to be submitted.

** By signing this document, I assure that all key personnel meet the Personnel/Staff Qualifications outlined in the FTF Standards of Practice or if any personnel do not meet the Staff Qualification standards, they have been approved through the FTF Request for Exemption from Staff Qualification process prior to hire.

Name/Title

Date



Board of Supervisors Regular

6. b. 1.

Meeting Date: 05/28/2024

Title: 2024 Wildfire Update

Submitted For: Catrina Jenkins, EMP Director

Submitted By: Catrina Jenkins, EMP Director

Department: NC Public Health Services District **Division:** Emergency Management

Presented By: Catrina Jenkins

Subject:

Presentation regarding the current wildfire conditions, restrictions status and preparedness information.

Background:

NCEM works with several agencies throughout the region every year to coordinate fire restrictions by utilizing subject-matter experts from US Forest Service, Arizona Department of Forestry and Fire Management, Bureau of Land Management, Bureau of Indian Affairs-Ft. Apache, local and county officials as well as data based on science. In addition to our experts, the group also evaluates weather, resource availability and other key points are reviewed in order to make objective decisions. These regional efforts are intended to preserve the safety of our communities throughout the White Mountains.

Attachments

2024 Wildfire Season

Form Review

Inbox

Health Director

Form Started By: Catrina Jenkins

Final Approval Date: 05/16/2024

Reviewed By

Janelle Linn

Date

05/16/2024 01:25 PM

Started On: 04/16/2024 04:15 PM

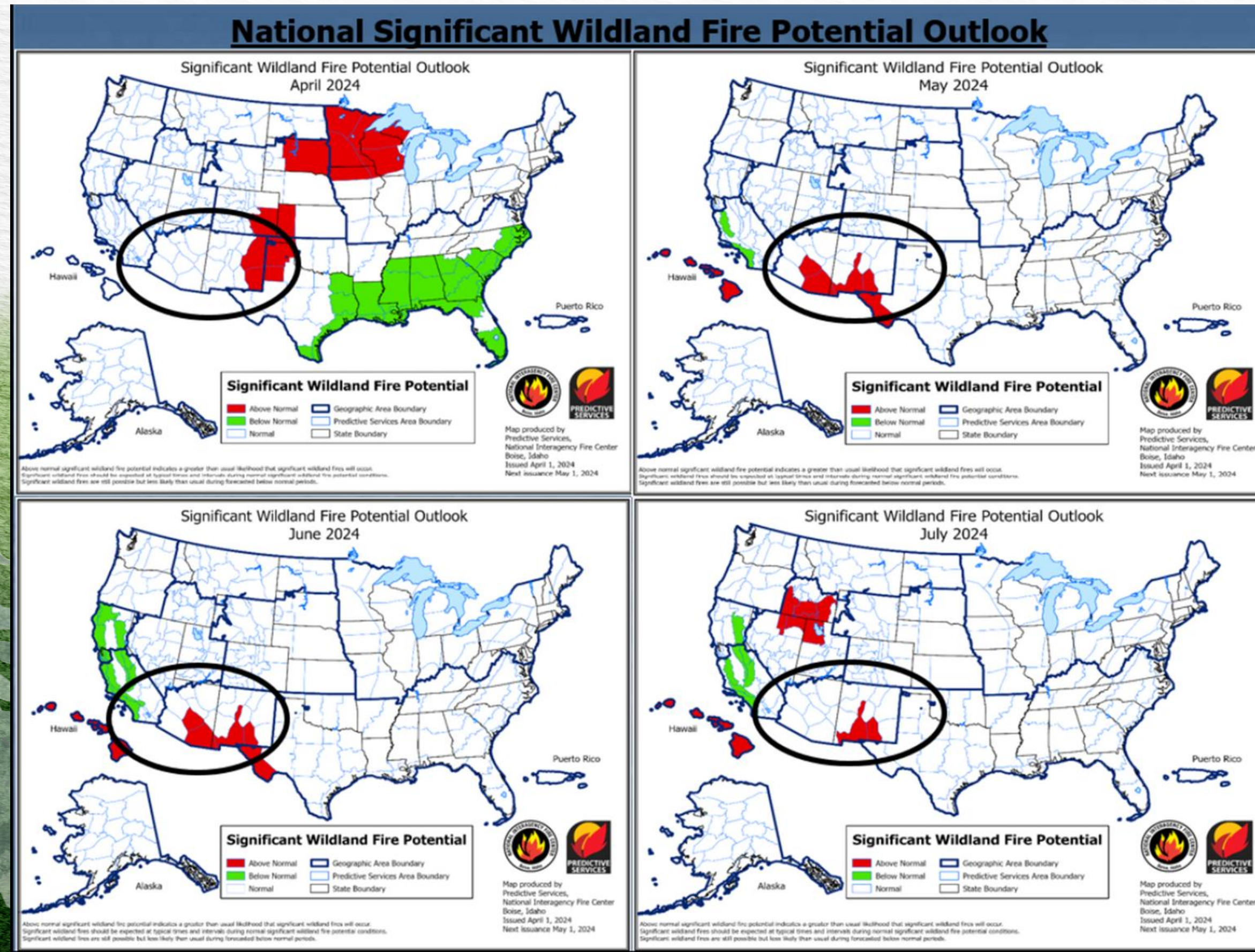
2024 wildfire

What's in store this year?

SEASON



Outlooks for the next few months...



When will we go into restrictions?

The White Mountain Fire Restrictions Coordination Group gathers partners from various levels across the regions to make decisions based on data points and science provided by the subject matter experts.



What Can you do?

Learn more about “READY, SET, GO!”

READY SET GO!

Prepare now. Be alert. Evacuate!

navajocountyaz.gov/ready



BE 'ready'

- Prepare a 'Go Kit'!
- Sign up for the Ready Navajo County Alerts!
- Are you Firewise?
- Plans - Communication, Evacuation and Financial!

Navajo County Sheriff's Office app



SCAN to download!



Ready Navajo County Alert System



get 'set'

- Load up your 'Go Kit'!
- Keep up-to-date with information from vetted sources
- Not sure if you will have enough time? Leave early

SET

Be alert.

This means: know there is significant danger in your area.

READY SET GO!
Prepare now. Be alert. Evacuate!



Don't wait!

- Take pets and/or livestock!
- Pack your medications!
- You may not receive emergency services if you stay!
- Follow directions from safety personnel!

GO!

Evacuate.

This means: danger in your area is imminent and life threatening.

READY SET GO!
Prepare now. Be alert. Evacuate!



Smokey bear is Within us all



Since 1944, Smokey's been working hard to inspire

Americans to prevent wildfires.

YOUR NEVER TOO YOUNG OR TOO OLD TO HELP PREVENT WILDFIRES

Use your ashtray.

Don't drag chains.

Maintain your vehicle.

PUT OUT YOUR CAMPFIRE!!

Follow all restrictions, they
are for everyone!



create A DIFFENSIB LE SPACE





a few words from our
partners



questions?

**Board of Supervisors Regular****6. b. 2.****Meeting Date:** 05/28/2024**Title:** Proclamation declaring May 2024 as Community Wildfire Preparedness Month**Submitted For:** Catrina Jenkins, EMP Director**Submitted By:** Catrina Jenkins, EMP Director**Department:** NC Public Health Services District **Division:** Emergency Management**Presented By:** Catrina Jenkins

Motion before the Board:

Consideration of a proclamation to declare the month of May as "Wildfire Awareness Month 2024"

Background:

Wildfire Awareness Month, observed in May, encourages individual and collective action to enhance awareness and reduce wildfire risks. Due to the year-round risk of wildfire, citizens and visitors are strongly encouraged to stay vigilant. Navajo County Emergency Management is proud to work closely with all of our partnering agencies throughout the entire region to protect, prepare and mitigate against wildfire threats.

Recommendation:

Staff recommends approval.

Attachments

Wildfire Awareness Month 2024 Proclamation

Form Review**Inbox**

Health Director

Form Started By: Catrina Jenkins

Final Approval Date: 05/17/2024

Reviewed By

Janelle Linn

Date

05/17/2024 11:54 AM

Started On: 05/17/2024 10:41 AM



Navajo County

Proclamation

NATIONAL WILDFIRE AWARENESS MONTH 2024

WHEREAS, Navajo County is dedicated to the protection of lives, property, businesses as well as the environment through preparedness, prevention, mitigation and emergency response in coordination with local, county, state, federal and tribal partners; and

WHEREAS, National Wildfire Awareness Month is a time to encourage all of the citizens, visitors, and organizations throughout Navajo County to work together to reduce the risk of catastrophic wildfire by understanding the risk, take action and become Firewise; and

WHEREAS, Navajo County Emergency Management in conjunction with our regional partners encourage everyone to be mindful, vigilant and proactive to the dangers of wildfire year-round; and

WHEREAS, citizens as well as visitors are encouraged to take emergency preparedness steps to get Ready, such as having a "Go Kit", signing up for the Ready Navajo County alert system and learning more about the Ready, Set, GO! program; and

WHEREAS, in recognition that "Smokey Lives Within Us All" campaign in honor of the 80th birthday of Smokey Bear this year and no one is too young or too old to help prevent wildfires.

NOW, THEREFORE, BE IT PROCLAIMED, by the Board of Supervisors of Navajo County that May of 2024 is designated as "**NATIONAL WILDFIRE AWARENESS MONTH 2024**".

PASSED, ADOPTED AND APPROVED by the Board of Supervisors on May 28, 2024.

Jason Whiting, Chairman

ATTEST:

Melissa W. Buckley, Clerk of the Board



Board of Supervisors Regular

7. a.

Meeting Date: 05/28/2024

Title: Guardrail Installation, Repairs and Supplies B24-03-029

Submitted For: Madhav Mundle, Public Works Director

Submitted By: Cheryl Hollins, Account Specialist

Department: Public Works

Presented By: Madhav Mundle

Motion before the Board:

Consideration of award of Contract Number B24-03-029 Guardrail Installation, Repairs and Supplies to Brown and White, Inc.

Background:

This is a twelve-month contract to furnish any and all materials, labor, construction equipment, and services required for performing all work for construction for guardrail installation, repairs and supplies in Navajo County.

Sealed bids were received by the Board of Supervisors at the Navajo County Governmental Center, Holbrook, Arizona until 3:00 PM M.S.T., May 9, 2024, in strict accordance with the specifications on file in the office of the Navajo County Department of Public Works. No bids were accepted after 3:00 PM M.S.T. The bid was publicly opened and read aloud at 3:15 PM. One bid was received and Brown and White, Inc. is the responsible, responsive bidder.

Recommendation:

Staff is recommending award of Contract B24-03-029 to Brown and White, Inc.

Fiscal Impact

Fiscal Year: 2024/2025

Budgeted Y/N: Y

Amount Requested:

Fiscal Impact:

Funds are budgeted in FY2024-2025 budget.

Attachments

Contract

Bid Tab

Form Review

Inbox

Jeanine Carruthers

Jeanine Carruthers

Reviewed By

Cheryl Hollins

Jeanine Carruthers

Date

05/14/2024 02:05 PM

05/16/2024 09:46 AM

Brandt Clark
Public Works Director
Form Started By: Cheryl Hollins
Final Approval Date: 05/16/2024

Brandt Clark
Madhav Mundle

05/16/2024 10:42 AM
05/16/2024 11:22 AM
Started On: 05/14/2024 09:28 AM

CONTRACT

THIS CONTRACT is made and entered into as of May 28, 2024 (the "Effective Date") by and between Navajo County ("County") and Brown and White, Inc. ("Contractor").

1. **SCOPE OF WORK:** Contractor shall furnish any and all materials, equipment and labor required for performing all work for **GUARDRAIL INSTALLATION, REPAIR AND SUPPLIES, NAVAJO COUNTY, ARIZONA CONTRACT #B24-03-029**, in accordance with the Contract Documents, in a workmanlike manner to the satisfaction of County through its Engineers.
2. **CONTRACT DOCUMENTS:** The Contract Documents comprise this Contract and the attached ☒ Invitation for Bids, ☐ Specifications, ☐ General Provisions, ☒ Special Provisions, ☒ Proposal dated May 8, 2024 ☒ Bidding Schedule, ☒ Bid Bond, ☒ Performance Bond, ☒ No Collusion Affidavit, ☒ Subcontracting Certification, ☒ Plans, and addenda thereto, if any. If there is any conflict in the documents, this Contract shall control over all others; the Specifications shall control over the General Provisions and Special Provisions; and the Special Provisions shall control over the General Provisions.
3. **NO LIENS / TIME FOR COMPLETION:** Contractor shall furnish all materials, equipment and labor in accordance with the Contract Documents free and clear of all claims, liens and charges whatsoever, within the time, or times, stated in the Proposal.
4. **CANCELLATION:** This Contract is subject to cancellation pursuant to A.R.S. § 38-511 (concerning conflicts of interest).
5. **PAYMENTS:** Payment shall be made on the basis of the unit price(s) bid for the awarded items in the Bidding Schedule for Contract **#B24-03-029**. Contractor shall submit invoices to County for all work performed hereunder. No later than 14 days after each invoice has been verified and approved by the Engineer, County shall pay to Contractor 100% of the approved amount. Retention will not typically be withheld unless portions of the work are unsatisfactory, or test report(s) are incomplete.
6. **CERTIFICATIONS:**
 - A. **PROHIBITION OF BOYCOTT OF ISRAEL:** Contractor certifies that neither it nor its subcontractors are currently or will be engaged in, for the duration of this Contract engage in, a boycott of Israel as defined by A.R.S. § 35-393 et seq. Violation of this certification may result in an action by the County up to and including termination of the Contract.
 - B. **WRITTEN CERTIFICATION PURSUANT TO A.R.S. §35-394:** Pursuant to A.R.S. § 35-394, Contractor certifies that it is not currently using, and agrees for the duration of this Agreement to not use (1) the forced labor of ethnic Uyghurs

in the People's Republic of China; (2) any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China; and (3) any contractors, subcontractors, or suppliers that use the forced labor of ethnic Uyghurs in the People's Republic of China. The Subrecipient further acknowledges and agrees that (1) if the Subrecipient becomes aware during the term of this Agreement that it is not in compliance with this certification that the Subrecipient will notify the County within five (5) business days after becoming aware of the noncompliance; and (2) if the Subrecipient does not provide the County with a written certification that the Subrecipient has remedied the noncompliance within one hundred eighty (180) after giving notice thereof, the same shall constitute a material breach of this Agreement, which shall then terminate automatically, except that if the Agreement termination date occurs before the end of the remedy period, this Agreement terminates on the Agreement's termination date. The County retains the legal right to inspect the records of the Contractor and all Subcontractors to ensure compliance with this certification for the duration of this Agreement.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Contract as of the Effective Date.

NAVAJO COUNTY

CONTRACTOR

By _____
Chairman, Board of Supervisors

Company

By _____

Attest:

Print Name

Clerk of the Board

Title

BID TAB
GUARDRAIL INSTALLATION, REPAIR AND SUPPLIES, B24-03-029

| | | | | Brown and White 501 E. 30th Street Tucson, AZ 85713 | |
|---|--|--------------------|----------------|--|--|
| ITEM | DESCRIPTION | ESTIMATED QUANTITY | UNITS MEASURED | UNIT PRICE | TOTAL EXTENDED COST (unit price times estimated quantity) |
| GROUP 1: GUARDRAIL SUPPLIES (Purchase of Guardrail Supplies, no installation). | | | | | |
| 1 | Guardrail, 25' section 12 gauge Manufacturer & Part #: <u>UIS G116</u> | 10 | Each | \$ 219.75 | \$ 2,197.50 |
| 2 | Core-Ten Guardrail, 25' section, 12 gauge Manufacturer & Part #: <u>UIS G184C</u> | 10 | Each | \$ 294.03 | \$ 2,940.30 |
| 3 | Etched Guardrail, 25' section, 12 gauge Manufacturer & Part #: <u>UIS G116</u> | 10 | Each | \$ 469.15 | \$ 4,691.50 |
| 4 | Guardrail, 12'-6" section, 12 gauge Manufacturer & Part #: <u>UIS G112</u> | 10 | Each | \$ 113.32 | \$ 1,133.20 |
| 5 | Core-Ten Guardrail, 12'-6" section, 12 gauge Manufacturer & Part #: <u>UIS G180C</u> | 10 | Each | \$ 151.16 | \$ 1,511.60 |
| 6 | Etched Guardrail, 12'-6" section, 12 gauge Manufacturer & Part #: <u>UIS G112</u> | 10 | Each | \$ 242.37 | \$ 2,423.70 |
| 7 | Pre-Punched ADOT C-10.08 Panel Manufacturer & Part #: <u>UIS G119.31</u> | 10 | Each | \$ 141.05 | \$ 1,410.50 |
| 8 | Concave Guardrail, 12'-6" section, 12 gauge Manufacturer & Part #: <u>UIS GRPV112.00</u> | 10 | Each | \$ 197.11 | \$ 1,971.10 |
| 9 | Convex Guardrail, 12'-6" section, 12 gauge Manufacturer & Part #: <u>UIS GRPX112.00</u> | 10 | Each | \$ 197.11 | \$ 1,971.10 |
| 10 | Standard Flare End Manufacturer & Part #: <u>UIS T117</u> | 10 | Each | \$ 64.73 | \$ 647.30 |
| 11 | Regular Post, 6" x 8" x 72" Manufacturer & Part #: <u>Trio P6</u> | 10 | Each | \$ 45.68 | \$ 456.80 |
| 12 | Regular Block, 8" x 8" x 14" Manufacturer & Part #: <u>Trio B8</u> | 10 | Each | \$ 13.78 | \$ 137.80 |
| 13 | regular Block, 6" x 8" x 14" Manufacturer & Part #: <u>Trio B6</u> | 10 | Each | \$ 9.43 | \$ 94.30 |

| ITEM | DESCRIPTION | ESTIMATED QUANTITY | UNITS MEASURED | UNIT PRICE | TOTAL EXTENDED COST (unit price times estimated quantity) |
|--|---|--------------------|----------------|-------------|--|
| 14 | SKT/FLEET 45" CRT Post Manufacturer & Part #: <u>UIS P185.31</u> | 10 | Each | \$ 49.63 | \$ 496.30 |
| 15 | Complete Cable Anchor Assembly with Bearing Plate for SKT/FLEAT Manufacturer & Part #: <u>UIS 8114</u> | 10 | Each | \$ 170.67 | \$ 1,706.70 |
| 16 | SKT/FLEAT Soil Tube for Item #14 Manufacturer & Part #: <u>UIS A190.0</u> | 10 | Each | \$ 170.60 | \$ 1,706.00 |
| 17 | SKT/FLEAT 12.5' Anchor Panel Manufacturer & Part #: <u>UIS G269</u> | 10 | Each | \$ 139.15 | \$ 1,391.50 |
| 18 | Button Head, 5/8" x 1-1/4" Manufacturer & Part #: <u>UIS F101</u> | 10 | Each | \$ 0.67 | \$ 6.70 |
| 19 | Button Head, 5/8" x 2" Manufacturer & Part #: <u>UIS F102</u> | 10 | Each | \$ 1.03 | \$ 10.30 |
| 20 | Button Head, 5/8" x 10" Manufacturer & Part #: <u>UIS F110</u> | 10 | Each | \$ 3.71 | \$ 37.10 |
| 21 | Button Head, 5/8" x 18" Manufacturer & Part #: <u>UIS F118</u> | 10 | Each | \$ 6.13 | \$ 61.30 |
| 22 | Washer, 5/8" Round Manufacturer & Part #: <u>UIS F179</u> | 10 | Each | \$ 0.72 | \$ 7.20 |
| 23 | Washer, 1-3/4" x 3/16" Manufacturer & Part #: <u>UIS W115</u> | 10 | Each | \$ 1.58 | \$ 15.80 |
| 24 | Bolted Anchor, ADOT C 10.07 Manufacturer & Part #: <u>UIS KM003.1</u> | 10 | Each | \$ 374.41 | \$ 3,744.10 |
| TOTAL GROUP 1 | | | | | \$ 30,769.70 |
| GROUP 2: GUARDRAIL INSTALLATION AND REPAIR (All Services shall include all materials, labor, equipment, traffic control, and all required permits to complete each job). | | | | | |
| Area A: Winslow | | | | | |
| A1 | Price per linear foot for guardrail installed (complete in place - including labor) | 2,500 | Linear Ft | \$ 40.25 | \$ 100,625.00 |
| A2 | Price per linear foot for guardrail removal | 2,500 | Linear Ft | \$ 12.10 | \$ 30,250.00 |
| A3 | Price per each for install of bollard, 4" to 6" diameter(complete in place - including labor) | 30 | Each | \$ 960.00 | \$ 28,800.00 |
| A4 | SKT - 350 End Treatment | 25 | Each | \$ 7,280.00 | \$ 182,000.00 |
| A5 | Mobilization | 1 | Unit | \$ 2,750.00 | \$ 2,750.00 |
| A6 | Traffic Control Technician | 1 | Hourly | \$ 82.00 | \$ 82.00 |

| ITEM | DESCRIPTION | ESTIMATED QUANTITY | UNITS MEASURED | UNIT PRICE | TOTAL EXTENDED COST (unit price times estimated quantity) |
|--|---|--------------------|----------------|-------------|--|
| A7 | Flagger | 1 | Hourly | \$ 31.00 | \$ 31.00 |
| A8 | Type II Barricade Vertical Panel | 1 | Day | \$ 0.65 | \$ 0.65 |
| A9 | Warning Lights | 1 | Day | \$ 0.35 | \$ 0.35 |
| A10 | Sandbags | 1 | Day | \$ 1.75 | \$ 1.75 |
| A11 | Traffic Cones | 1 | Day | \$ 0.31 | \$ 0.31 |
| A12 | Sign Stands | 1 | Day | \$ 1.75 | \$ 1.75 |
| A13 | Orange Flags | 1 | Each | \$ 1.75 | \$ 1.75 |
| A14 | Pilot Car | 1 | Hourly | \$ 79.50 | \$ 79.50 |
| Area B: Holbrook, Joseph City, Sun Valley, Woodruff | | | | | |
| B1 | Price per linear foot for guardrail installed (complete in place - including labor) | 2,500 | Linear Ft | \$ 40.25 | \$ 100,625.00 |
| B2 | Price per linear foot for guardrail removal | 2,500 | Linear Ft | \$ 12.10 | \$ 30,250.00 |
| B3 | Price per each for install of bollard, 4" to 6" diameter(complete in place - including labor) | 30 | Each | \$ 960.00 | \$ 28,800.00 |
| B4 | SKT - 350 End Treatment | 25 | Each | \$ 7,280.00 | \$ 182,000.00 |
| B5 | Mobilization | 1 | Unit | \$ 2,750.00 | \$ 2,750.00 |
| B6 | Traffic Control Technician | 1 | Hourly | \$ 82.00 | \$ 82.00 |
| B7 | Flagger | 1 | Hourly | \$ 31.00 | \$ 31.00 |
| B8 | Type II Barricade Vertical Panel | 1 | Day | \$ 0.65 | \$ 0.65 |
| B9 | Warning Lights | 1 | Day | \$ 0.35 | \$ 0.35 |
| B10 | Sandbags | 1 | Day | \$ 1.75 | \$ 1.75 |
| B11 | Traffic Cones | 1 | Day | \$ 0.31 | \$ 0.31 |
| B12 | Sign Stands | 1 | Day | \$ 1.75 | \$ 1.75 |
| B13 | Orange Flags | 1 | Each | \$ 1.75 | \$ 1.75 |
| B14 | Pilot Car | 1 | Hourly | \$ 79.50 | \$ 79.50 |
| Area C: Snowflake, Taylor, White Mountain Lake | | | | | |
| C1 | Price per linear foot for guardrail installed (complete in place - including labor) | 2,500 | Linear Ft | \$ 40.25 | \$ 100,625.00 |
| C2 | Price per linear foot for guardrail removal | 2,500 | Linear Ft | \$ 12.10 | \$ 30,250.00 |
| C3 | Price per each for install of bollard, 4" to 6" diameter(complete in place - including labor) | 30 | Each | \$ 960.00 | \$ 28,800.00 |
| C4 | SKT - 350 End Treatment | 25 | Each | \$ 7,280.00 | \$ 182,000.00 |
| C5 | Mobilization | 1 | Unit | \$ 2,750.00 | \$ 2,750.00 |
| C6 | Traffic Control Technician | 1 | Hourly | \$ 82.00 | \$ 82.00 |

| ITEM | DESCRIPTION | ESTIMATED QUANTITY | UNITS MEASURED | UNIT PRICE | TOTAL EXTENDED COST (unit price times estimated quantity) |
|---|---|--------------------|----------------|-------------|--|
| C7 | Flagger | 1 | Hourly | \$ 31.00 | \$ 31.00 |
| C8 | Type II Barricade Vertical Panel | 1 | Day | \$ 0.65 | \$ 0.65 |
| C9 | Warning Lights | 1 | Day | \$ 0.35 | \$ 0.35 |
| C10 | Sandbags | 1 | Day | \$ 1.75 | \$ 1.75 |
| C11 | Traffic Cones | 1 | Day | \$ 0.31 | \$ 0.31 |
| C12 | Sign Stands | 1 | Day | \$ 1.75 | \$ 1.75 |
| C13 | Orange Flags | 1 | Each | \$ 1.75 | \$ 1.75 |
| C14 | Pilot Car | 1 | Hourly | \$ 79.50 | \$ 79.50 |
| Area E: Heber/Overgaard | | | | | |
| E1 | Price per linear foot for guardrail installed (complete in place - including labor) | 2,500 | Linear Ft | \$ 40.25 | \$ 100,625.00 |
| E2 | Price per linear foot for guardrail removal | 2,500 | Linear Ft | \$ 12.10 | \$ 30,250.00 |
| E3 | Price per each for install of bollard, 4" to 6" diameter(complete in place - including labor) | 30 | Each | \$ 960.00 | \$ 28,800.00 |
| E4 | SKT - 350 End Treatment | 25 | Each | \$ 7,280.00 | \$ 182,000.00 |
| E5 | Mobilization | 1 | Unit | \$ 2,750.00 | \$ 2,750.00 |
| E6 | Traffic Control Technician | 1 | Hourly | \$ 82.00 | \$ 82.00 |
| E7 | Flagger | 1 | Hourly | \$ 31.00 | \$ 31.00 |
| E8 | Type II Barricade Vertical Panel | 1 | Day | \$ 0.65 | \$ 0.65 |
| E9 | Warning Lights | 1 | Day | \$ 0.35 | \$ 0.35 |
| E10 | Sandbags | 1 | Day | \$ 1.75 | \$ 1.75 |
| E11 | Traffic Cones | 1 | Day | \$ 0.31 | \$ 0.31 |
| E12 | Sign Stands | 1 | Day | \$ 1.75 | \$ 1.75 |
| E13 | Orange Flags | 1 | Each | \$ 1.75 | \$ 1.75 |
| E14 | Pilot Car | 1 | Hourly | \$ 79.50 | \$ 79.50 |
| Area F: Show Low, Pinetop-Lakeside | | | | | |
| F1 | Price per linear foot for guardrail installed (complete in place - including labor) | 2,500 | Linear Ft | \$ 40.25 | \$ 100,625.00 |
| F2 | Price per linear foot for guardrail removal | 2,500 | Linear Ft | \$ 12.10 | \$ 30,250.00 |
| F3 | Price per each for install of bollard, 4" to 6" diameter(complete in place - including labor) | 30 | Each | \$ 960.00 | \$ 28,800.00 |
| F4 | SKT - 350 End Treatment | 25 | Each | \$ 7,280.00 | \$ 182,000.00 |
| F5 | Mobilization | 1 | Unit | \$ 2,750.00 | \$ 2,750.00 |
| F6 | Traffic Control Technician | 1 | Hourly | \$ 82.00 | \$ 82.00 |

| ITEM | DESCRIPTION | ESTIMATED QUANTITY | UNITS MEASURED | UNIT PRICE | TOTAL EXTENDED COST (unit price times estimated quantity) |
|--|--|--------------------|----------------|-------------|--|
| F7 | Flagger | 1 | Hourly | \$ 31.00 | \$ 31.00 |
| F8 | Type II Barricade Vertical Panel | 1 | Day | \$ 0.65 | \$ 0.65 |
| F9 | Warning Lights | 1 | Day | \$ 0.35 | \$ 0.35 |
| F10 | Sandbags | 1 | Day | \$ 1.75 | \$ 1.75 |
| F11 | Traffic Cones | 1 | Day | \$ 0.31 | \$ 0.31 |
| F12 | Sign Stands | 1 | Day | \$ 1.75 | \$ 1.75 |
| F13 | Orange Flags | 1 | Each | \$ 1.75 | \$ 1.75 |
| F14 | Pilot Car | 1 | Hourly | \$ 79.50 | \$ 79.50 |
| TOTAL GROUP 2 | | | | | \$ 1,723,120.30 |
| GROUP 3: GUARDRAIL INSTALLATION PER GUARDRAIL PLANS FOR WHITE MOUNTAIN LAKE ROAD (All Services shall include all materials, labor, equipment, traffic control, and all required permits to complete each job). | | | | | |
| WML1 | Price per linear foot for guardrail installed (complete in place - including labor) | 250 | Linear Ft | \$ 40.25 | \$ 10,062.50 |
| WML2 | Price per each for install of bollard, 4" to 6" diameter (complete in place - including labor) | 30 | Each | \$ 960.00 | \$ 28,800.00 |
| WML3 | SKT - 350 End Treatment | 4 | Each | \$ 7,280.00 | \$ 29,120.00 |
| WML4 | Mobilization | 1 | Unit | \$ 2,750.00 | \$ 2,750.00 |
| WML5 | Traffic Control Technician | 1 | Hourly | \$ 82.00 | \$ 82.00 |
| WML6 | Flagger | 1 | Hourly | \$ 31.00 | \$ 31.00 |
| WML7 | Type II Barricade Vertical Panel | 1 | Day | \$ 0.65 | \$ 0.65 |
| WML8 | Warning Lights | 1 | Day | \$ 0.35 | \$ 0.35 |
| WML9 | Sandbags | 1 | Day | \$ 1.75 | \$ 1.75 |
| WML10 | Traffic Cones | 1 | Day | \$ 0.31 | \$ 0.31 |
| WML11 | Sign Stands | 1 | Day | \$ 1.75 | \$ 1.75 |
| WML12 | Orange Flags | 1 | Each | \$ 1.75 | \$ 1.75 |
| WML13 | Pilot Car | 1 | Hourly | \$ 79.50 | \$ 79.50 |
| TOTAL GROUP 3 | | | | | \$ 70,931.56 |



Board of Supervisors Regular

7. b.

Meeting Date: 05/28/2024

Title: Concho Highway Pavement Preservation Contract Number B24-02-015

Submitted For: Madhav Mundle, Public Works Director

Submitted By: Cheryl Hollins, Account Specialist

Department: Public Works

Presented By: William Flake

Motion before the Board:

Consideration of award of Contract Number B24-02-015 for Concho Highway Pavement Preservation to Sunland Asphalt & Construction, LLC., and to authorize change order authority to the Public Works Director for 10% of the contract amount, and authorize the Public Works Director to execute the necessary documents.

Background:

This project is a pavement rehabilitation project. The project is located on Concho Highway (County #5020) in Navajo County, Arizona. The project begins at approximate Milepost (MP) 3.3 and extends east to approximately MP 6.3. The work consists of 3 inches of mill and fill of asphalt paving and improvements of 14 existing turnouts. These treatments will extend the life of the pavement by correcting surface distresses such as cracking, raveling, and minor rutting and protecting the underlying pavement structure. The primary purpose of this Project is to improve the roadway condition and safety of the traveling public.

Sealed bids were received by the Board of Supervisors at the Navajo County Governmental Center, Holbrook, Arizona until 4:00 PM M.S.T., May 9, 2024, in strict accordance with the specifications on file in the office of the Navajo County Department of Public Works. No bids were accepted after 4:00 PM M.S.T. The bids were publicly opened and read aloud at 4:15 PM. Three bids were received and Sunland Asphalt & Construction, LLC. was the lowest responsible, responsive bidder.

If approved, a no-cost change order changing the project name from Concho Highway Pavement Preservation Contract Number B24-02-015, will be changed to Concho Highway; Golden Horse Ln - White Antelope Rd, Pavement Rehabilitation Contract Number B24-02-015 to accurately reflect the project's limit and scope of work.

Recommendation:

Staff is recommending award of Contract B24-02-015 Concho Highway Pavement Preservation to Sunland Asphalt & Construction, LLC.

Fiscal Impact

Fiscal Year: 2024/2025

Budgeted Y/N: Y

Amount Requested: 1918154.70

Fiscal Impact:

The total amount requested is \$1,918,154.70. \$1,743,777.00 for the construction contract and \$174,377.70 (10%) as a reserve fund for project changes.

Funds are budgeted in FY 2024-2025 Capital Improvement Projects.

Attachments

Contract

Bid Tab

Form Review**Inbox**

Jeanine Carruthers

Brandt Clark

Public Works Director

Form Started By: Cheryl Hollins

Final Approval Date: 05/20/2024

Reviewed By

Jeanine Carruthers

Brandt Clark

Madhav Mundle

Date

05/16/2024 09:49 AM

05/20/2024 09:18 AM

05/20/2024 12:54 PM

Started On: 05/14/2024 01:28 PM

CONTRACT

THIS CONTRACT is made and entered into as of May 28, 2024 (the "Effective Date") by and between Navajo County ("County") and Sunland Asphalt & Construction, LLC ("Contractor").

1. **SCOPE OF WORK:** Contractor shall furnish any and all materials, equipment and labor required for performing all work for **CONCHO HIGHWAY PAVEMENT PRESERVATION, CONTRACT, #B24-02-015**, in accordance with the Contract Documents, in a workmanlike manner to the satisfaction of County through its Engineers.
2. **CONTRACT DOCUMENTS:** The Contract Documents comprise this Contract and the attached ☒ Call for Bids, ☐ Specifications, ☐ General Provisions, ☒ Special Provisions, ☒ Proposal dated May 9, 2024 ☒ Bidding Schedule, ☒ Bid Bond, ☒ Performance Bond, ☒ No Collusion Affidavit, ☒ Subcontracting Certification, ☒ Plans, and addenda thereto, if any. If there is any conflict in the documents, this Contract shall control over all others; the Specifications shall control over the General Provisions and Special Provisions; and the Special Provisions shall control over the General Provisions.
3. **NO LIENS / TIME FOR COMPLETION:** Contractor shall furnish all materials, equipment and labor in accordance with the Contract Documents free and clear of all claims, liens and charges whatsoever, within the time, or times, stated in the Proposal.
4. **CANCELLATION:** This Contract is subject to cancellation pursuant to A.R.S. § 38-511 (concerning conflicts of interest).
5. **PAYMENTS:** Payment shall be made on the basis of the unit price(s) bid for the awarded items in the Bidding Schedule for Contract **#B24-02-015**. Contractor shall submit invoices to County for all work performed hereunder. No later than 14 days after each invoice has been verified and approved by the Engineer, County shall pay to Contractor 100% of the approved amount. Retention will not typically be withheld unless portions of the work are unsatisfactory, or test report(s) are incomplete.
6. **CERTIFICATIONS:**
 - A. **PROHIBITION OF BOYCOTT OF ISRAEL:** Contractor certifies that neither it nor its subcontractors are currently or will be engaged in, for the duration of this Contract engage in, a boycott of Israel as defined by A.R.S. § 35-393 et seq. Violation of this certification may result in an action by the County up to and including termination of the Contract.
 - B. **WRITTEN CERTIFICATION PURSUANT TO A.R.S. §35-394:** Pursuant to A.R.S. § 35-394, Contractor certifies that it is not currently using, and agrees for the duration of this Agreement to not use (1) the forced labor of ethnic Uyghurs

in the People's Republic of China; (2) any goods or services produced by the C-2 forced labor of ethnic Uyghurs in the People's Republic of China; and (3) any contractors, subcontractors, or suppliers that use the forced labor of ethnic Uyghurs in the People's Republic of China. The Subrecipient further acknowledges and agrees that (1) if the Subrecipient becomes aware during the term of this Agreement that it is not in compliance with this certification that the Subrecipient will notify the County within five (5) business days after becoming aware of the noncompliance; and (2) if the Subrecipient does not provide the County with a written certification that the Subrecipient has remedied the noncompliance within one hundred eighty (180) after giving notice thereof, the same shall constitute a material breach of this Agreement, which shall then terminate automatically, except that if the Agreement termination date occurs before the end of the remedy period, this Agreement terminates on the Agreement's termination date. The County retains the legal right to inspect the records of the Contractor and all Subcontractors to ensure compliance with this certification for the duration of this Agreement.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Contract as of the Effective Date.

NAVAJO COUNTY

CONTRACTOR

By _____
Chairman, Board of Supervisors

Company

By _____

Attest:

Print Name

Clerk of the Board

Title

ADDENDUM NO. 4
REVISED BID SCHEDULE
Concho Highway Pavement Preservation, Contract #B24-02-015

| | | | | Combs Construction PO BOX 10789 Glendale, AZ 85318 | | Perkins Cinders, Inc. 1950 E. Adams, Suite C Show Low, AZ 85901 | | Sunland Asphalt & Construction, LLC. 1625 E. Northern Ave. Phoenix, AZ 85020 | |
|---|--|-----------------------|-------------------|--|---|---|---|---|---|
| ITEM | | ESTIMATED QUANTITY | UNITS MEASURED | UNIT PRICE | TOTAL EXTENDED COST (unit price times estimated quantity) | UNIT PRICE | TOTAL EXTENDED COST (unit price times estimated quantity) | UNIT PRICE | TOTAL EXTENDED COST (unit price times estimated quantity) |
| AREA: Concho Highway, Town of Snowflake Limits to White Antelope Road | | | | | | | | | |
| 2020029 | REMOVAL OF ASPHALTIC CONCRETE PAVEMENT | 376 | SQ.YD. | \$ 60.00 | \$ 22,560.00 | \$ 16.50 | \$ 6,204.00 | \$ 16.00 | \$ 6,016.00 |
| 2020041 | REMOVAL OF PIPE | 30 | L.FT. | \$ 70.00 | \$ 2,100.00 | \$ 92.03 | \$ 2,760.90 | \$ 170.00 | \$ 5,100.00 |
| 2020085 | REMOVE BITUMINOUS PAVEMENT (MILLING) (3") | 42,190 | SQ.YD. | \$ 6.00 | \$ 253,140.00 | \$ 3.69 | \$ 155,681.10 | \$ 4.60 | \$ 194,074.00 |
| 3030022 | AGGREGATE BASE, CLASS 2 | 26 | CU.YD. | \$ 235.00 | \$ 6,110.00 | \$ 184.32 | \$ 4,792.32 | \$ 410.00 | \$ 10,660.00 |
| 4090006 | ASPHALTIC CONCRETE (MISCELLANEOUS STRUCTURAL) (SPECIAL MIX) | 8,804 | TON | \$ 160.00 | \$ 1,408,640.00 | \$ 143.84 | \$ 1,266,367.36 | \$ 110.00 | \$ 968,440.00 |
| 5010007 | PIPE, CORRUGATED METAL, 18" | 36 | L.FT. | \$ 250.00 | \$ 9,000.00 | \$ 140.87 | \$ 5,071.32 | \$ 240.00 | \$ 8,640.00 |
| 7010005 | MAINTENANCE AND PROTECTION OF TRAFFIC | 1 | L.SUM | \$ 280,000.00 | \$ 280,000.00 | \$ 39,588.21 | \$ 39,588.21 | \$ 75,000.00 | \$ 75,000.00 |
| 7010025 | TEMPORARY IMPACT ATTENUATION DEVICE (IN-LINE ENERGY ABSORBING TERM.) | 4 | EACH | \$ 2,600.00 | \$ 10,400.00 | \$ 3,125.39 | \$ 12,501.56 | \$ 2,800.00 | \$ 11,200.00 |
| 7010026 | TEMPORARY IMPACT ATTENUATION DEVICE (IN-LINE ENERGY ABSORBING TERM.) (IN USE) | 180 | EACH-DAY | \$ 32.00 | \$ 5,760.00 | \$ 42.83 | \$ 7,709.40 | \$ 34.00 | \$ 6,120.00 |
| 7015010 | TEMPORARY CONCRETE BARRIER (INSTALLATION AND REMOVAL) | 160 | L.FT. | \$ 52.00 | \$ 8,320.00 | \$ 68.37 | \$ 10,939.20 | \$ 56.00 | \$ 8,960.00 |
| 7016020 | TEMPORARY CONCRETE BARRIER (IN USE) | 7,200 | L.FT.-DAY | \$ 0.27 | \$ 1,944.00 | \$ 0.30 | \$ 2,160.00 | \$ 0.28 | \$ 2,016.00 |
| 7080201 | WATERBORNE-TYPE I PAVEMENT MARKING (PAINTED) (WHITE) | 31,642 | L.FT. | \$ 0.12 | \$ 3,797.04 | \$ 0.50 | \$ 15,821.00 | \$ 0.11 | \$ 3,480.62 |
| 7080202 | WATERBORNE-TYPE I PAVEMENT MARKING (PAINTED) (YELLOW) | 20,541 | L.FT. | \$ 0.12 | \$ 2,464.92 | \$ 0.85 | \$ 17,459.85 | \$ 0.11 | \$ 2,259.51 |
| 9010001 | MOBILIZATION | 1 | L.SUM | \$ 280,000.00 | \$ 280,000.00 | \$ 125,848.84 | \$ 125,848.84 | \$ 130,770.87 | \$ 130,770.87 |
| 9050006 | GUARD RAIL, W-BEAM, SINGLE FACE | 613 | L.FT. | \$ 65.00 | \$ 39,845.00 | \$ 66.71 | \$ 40,893.23 | \$ 100.00 | \$ 61,300.00 |
| 9050040 | GUARD RAIL, END TERMINAL ASSEMBLY | 4 | EACH | \$ 6,500.00 | \$ 26,000.00 | \$ 8,594.81 | \$ 34,379.24 | \$ 5,660.00 | \$ 22,640.00 |
| 9130052 | RIPRAP (DUMPED) (D50=9", T=18") | 14 | CU.YD. | \$ 620.00 | \$ 8,680.00 | \$ 399.97 | \$ 5,599.58 | \$ 510.00 | \$ 7,140.00 |
| 9240129 | MISCELLANEOUS WORK (PLACE/COMPACT ASPHALTIC CONCRETE MILLINGS ON UNPAVED TURNOUTS) | 1,315 | SQ.YD. | \$ 5.00 | \$ 6,575.00 | \$ 9.28 | \$ 12,203.20 | \$ 9.00 | \$ 11,835.00 |
| 9250001 | CONSTRUCTION SURVEYING AND LAYOUT | 1 | L.SUM | \$ 150,000.00 | \$ 150,000.00 | \$ 73,022.54 | \$ 73,022.54 | \$ 68,000.00 | \$ 68,000.00 |
| 9999903A | CONCHO HIGHWAY BOX CULVERT EXTENSION | 1 | L. SUM | \$ 350,000.00 | \$ 350,000.00 | \$ 183,137.14 | \$ 183,137.14 | \$ 140,000.00 | \$ 140,000.00 |
| 14 | PILOT CAR | 1 | Hourly | \$ 68.00 | \$ 68.00 | \$ 104.18 | \$ 104.18 | \$ 125.00 | \$ 125.00 |
| TOTAL BID (ALL ITEMS) | | | | | \$ 2,875,403.96 | | \$ 2,022,244.17 | | \$ 1,743,777.00 |