NAVAJO COUNTY BOARD OF SUPERVISORS

Fern Benally • Alberto L. Peshlakai • Jason E. Whiting • Daryl Seymore • Dawnafe Whitesinger

"We are Navajo County"

NOTICE OF PUBLIC HEARING AND AGENDA
Tuesday, January 27, 2026
NAVAJO COUNTY GOVERNMENTAL COMPLEX
BOARD OF SUPERVISORS' CHAMBERS
100 EAST CODE TALKERS DRIVE
HOLBROOK, AZ 86025

One or more supervisors may attend telephonically

Pursuant to A.R.S. §38-431.02(H), the public body will have physical access to the meeting place one (1) hour prior to the start of the meeting. The Board may vote to meet in a closed executive session to discuss certain matters and for legal advice on any item as indicated on the following agenda, pursuant to A.R.S. § 38-431.03(A)(3). Items on the agenda may be considered out of order at the Chairperson's discretion. A copy of the agenda background material provided to the Board, except items to be considered in the executive session, is available for public inspection at the Navajo County website, www.navajocountyaz.gov

WATCH THE MEETING LIVE AT: www.navajocountyaz.gov/660
All public comments will need to be made in person or in writing. Written comments will be received by the Clerk of the Board's office twenty-four (24) hours prior to the Board meeting, at leah.thomas@navajocountyaz.gov. Persons with disabilities who need accommodation to attend or participate in the meeting may contact the Clerk of the Board's office at least forty-eight (48) hours prior to the meeting, so accommodation can be arranged.

"NOTICE TO PARENTS AND LEGAL GUARDIANS: Parents and legal guardians have the right to consent before Navajo County makes a video or voice recording of a minor child, pursuant to A.R.S. § 1-602(A)(9). The Navajo County Board of Supervisors' regular meetings are recorded and may be viewed on Navajo County's website and social media pages. If you permit your child to attend/participate in a televised Navajo County Board of Supervisors meeting, a recording will be made, and your child's picture may be posted on Navajo County's social media pages. You may exercise your right not to consent by not allowing your child to attend/participate in the meeting."

9:00 a.m. Call To Order: Invocation and Pledge of Allegiance

1. **CALL TO THE PUBLIC**: Individuals may address the Board on any relevant issue for up to 3 minutes. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda.

2. **CONSENT AGENDA:** These items are considered to be routine or administrative in nature and will be approved in a single motion. A Board member may request for any item to be removed from the consent agenda and considered on the regular agenda:

   a. Minutes: January 13, 2026 BOS Regular Meeting and Executive Session

   b. Clerk of Superior Court Report: December 2025

   c. Constable Reports: Snowflake Precinct #3, December 2025

d. Justice Court Reports: Holbrook Precinct #1, Winslow Precinct #2, Snowflake Precinct #3, Kayenta Precinct #4, Show Low Precinct #5, Pinetop-Lakeside Precinct #6, December 2025

e. Fiscal Year 2026 Fund Transfers

f. Amendment No. 1 to the Navajo County Transportation Plan contract with Kimley-Horn and Associates, Inc.

g. Contracts signed by County Manager pursuant to Board of Supervisors Resolution: Kimley-Horn and Associates, Inc. Contract Amendment No. 1 for Buck Springs Road Equestrian Crossing Final Design

h. Award of contract number B25-10-023, Radio Equipment for the Sheriff's Office to White Mountain Communications

i. Approval to enter into a Dark Fiber Indefeasible Right of Use (IRU) Agreement with Frontier Communications of America, Inc.

j. Sympathy Letters: Kymberle O'Farrell (Health District), Jayson Vowell (Finance)

3. **NAVAJO COUNTY PUBLIC HEALTH SERVICES DISTRICT:** Board of Directors Session:

a. **CONSENT AGENDA:** The following item(s) are considered to be of a routine or administrative in nature and will be approved as a group unless a member of the Board wishes to discuss a particular item:

1. Amendment 1 to the existing IGA with the City of Snowflake for use of kennel space at the Snowflake Animal Control Center to temporarily house animals impounded by Navajo County Animal Care & Control officers

2. Navajo County Continuity of Operations and Continuity of Government Plan for 2026-2027

3. Navajo County Emergency Operations Plan for 2026-2028

4. **PUBLIC WORKS:**

b. **VICTORY HEIGHTS ROAD MAINTENANCE DISTRICT:** Board of Directors Session:

1. **CONSENT AGENDA:** The following item(s) are considered to be of a routine or administrative in nature and will be approved as a group unless a member of the Board wishes to discuss a particular item:

a. Contracts signed by County Manager pursuant to Board of Supervisors Resolution: Insurance for Victory Heights Road Maintenance District

5. **EMPLOYEE RECOGNITION:**

a. Navajo County recognizes the following employees for their excellence in personal performance, far exceeding organization expectations for the months of November and December : Alicia Deets – BOS/Administration, Amy Stradling – Health District, Roxanne Pergeson – County Attorney

Presented By: Lea Petersen

6. **INFORMATION TECHNOLOGY:**

a. Consideration of hiring Convergint as the Integrator for the Navajo County Door and Camera project. They are currently under State Contract and can be used to fully plan, purchase, install, and support an integrated Door and Camera system.

Presented By: Sam Vanderbeek

7. **ADMINISTRATIVE SERVICES:**

a. Presentation on the Holbrook Civic Center Concept

Presented By: Bryan Layton

8. **PLANNING & DEVELOPMENT SERVICES:**

a. Consideration and adoption of **Resolution Number 01-2026**, approving/denying a Special Use Permit for the construction and operation of one meteorological monitoring tower (MET tower) on approximately .7479 acres of vacant land southwest of Joseph City.

Presented By: Katherine Wright

9. **BOARD OF SUPERVISORS:**

a. **EXECUTIVE SESSION** pursuant to A.R.S. §38-431.03(A)(3) for the Board to receive legal advice from its attorney regarding a settlement with SBA Communications Corporation 3:24-CV-08230-DWL.

Presented By: Brandt Clark

b. **EXECUTIVE SESSION** pursuant to A.R.S. §38-431.03(A)(1) for personnel discussion on the County Managers' performance evaluation, including but not limited to discussion in executive session as permitted by law, consideration of compensation and benefits, and direction to staff as appropriate.

Presented By: Chairman Daryl Seymore

c. **RECONVENE:** Consideration and direction regarding the settlement agreement in the Civil Action filed by SBA Communications Corporation 3:24-CV-08230-DWL.

Presented By: Brandt Clark

d. **RECONVENE:** Consideration and possible approval of the County Managers' performance evaluation.

Presented By: Chairman Daryl Seymore

10. **COUNTY BUSINESS UPDATE:** Report from County Manager, County Attorney and Board members.

11. **ADJOURN**

Dated: January 23, 2026

Posted: 11:30 a.m. By: lt

NAVAJO COUNTY BOARD OF SUPERVISORS



Leah Thomas - Clerk of the Board

Board of Supervisors Regular **2. a.**

Meeting Date: 01/27/2026

Title: Draft Minues

Submitted By: Leah Thomas, Clerk of the Board of Supervisors

Department: Board of Supervisors

Motion before the Board:

Minutes: January 13, 2026 BOS Regular Meeting and Executive Session

Background:

Attachments

DRAFT BOS Minutes January 13, 2026

Form Review

Form Started By: Leah Thomas Started On: 01/16/2026 08:10 AM

Final Approval Date: 01/16/2026

D R A F T

NAVAJO COUNTY BOARD OF SUPERVISORS' MINUTES
Tuesday, January 13, 2026

Present:	Fern Benally, Supervisor District I; Alberto Peshlakai, Supervisor District II (appearing virtual); Jason Whiting, Chairman; Daryl Seymore, Supervisor District IV; Dawnafe Whitesinger, Vice-Chair
Staff Attendance:	Bryan Layton, County Manager; Brad Carlyon, County Attorney; Leah Thomas, Clerk of the Board

9:01 a.m. Call To Order: Invocation and Pledge of Allegiance was led by **Supervisor Benally**.

BOARD OF SUPERVISORS:

a. *Election of Chair and Vice-Chair for 2026*

Chairman Whiting explained that at the first meeting of the calendar year, a new Chair and Vice Chair will be elected to lead the Navajo County Board of Supervisors. **Chairman Whiting** expressed thanks for the opportunity to have served as Chair for the last 2 calendar years, further stating that he looks forward to the new season of life and serving with the new Chair and Vice Chair.

Vice Chairwoman Whitesinger made a motion that **Supervisor Daryl Seymore** serve as Chair of the Board of Supervisors for 2026, motion seconded by **Supervisor Benally**. Vote unanimous approving the motion.

Supervisor Seymore thanked **Supervisors Whiting and Whitesinger** for their selfless service to the community, and their friendship. He thanked the board for their trust in him and for voting him as Chairman for this calendar year.

Supervisor Benally made a motion that **Vice Chairwoman Whitesinger** serve as Vice-Chair of the Board of Supervisors for 2026, motion seconded by **Supervisor Jason Whiting**. Vote unanimous approving the motion.

Chairman Seymore stated that he is excited to serve with **Vice Chairwoman Whitesinger** this year.

b. *Presentation to Supervisor Jason Whiting for his 2025 service as Chair of the Board.*

Chairman Seymore presented **Supervisor Whiting** with a certificate and, on behalf of the Board of Supervisors, expressed appreciation to him for serving as Chair the last 2 years. He explained that **Supervisor Whiting** has done a great job and looks forward to him sharing his advice and wisdom in the future.

Supervisor Whiting thanked the Board and the team and stated that he enjoyed getting to serve with **Vice Chairwoman Whitesinger** and appreciated her leadership and guidance. He continued to express excitement to support **Chairman Seymore** and **Vice Chairwoman Whitesinger** this year. **Supervisor Whiting** stated that it is an honor to

Draft

serve with the whole board and that he is thankful and appreciative of them. He recognized that they don't always see eye to eye, but that they always seem to come together in the end and try to do what is best for all the citizens of Navajo County. He said that he looks forward to the next year under the leadership of **Chairman Seymore and Vice Chairwoman Whitesinger.**

CONSENT AGENDA:

a. *Minutes: December 3, 2025 BOS Work Session, December 9, 2025 BOS Meeting, December 17, 2025 BOS Special Meeting*

b. *Clerk of Superior Court Report: November 2025*

c. *Constable Reports: Holbrook Precinct #1, July(Additions), August, September, October 2025; Winslow Precinct #2, October & November 2025; Snowflake Precinct #3, November 2025; Kayenta Precinct #4, November 2025; Pinetop-Lakeside Precinct #6, November & December 2025*

d. *Justice Court Reports: Holbrook Precinct #1, Winslow Precinct #2, Snowflake Precinct #3, Kayenta Precinct #4, Show Low Precinct #5, Pinetop-Lakeside Precinct #6, November 2025*

e. *2026 Board of Supervisors Committee Assignments*

f. *Certification Determination of Suitability for the FY26 DPS VOCA Grant #2025-221*

g. Approval and acceptance of the FY25/26 STOP Grant #GR-STOP-GOYFF-010124-13Y3

h. *Contracts signed by County Manager/Assistant County Manager pursuant to Board of Supervisors Resolution: EX2 Technology, LLC, Change Order #014, for the Fiber Optic Infrastructure*

i. *APS Utility Easement at Holbrook Complex*

j. *Acknowledge receipt of the complete real property Assessment Roll of Navajo County for the Tax Year 2026 and direct the Clerk to accept it for filing, pursuant to A.R.S.§ 42-15153*

k. *Name two existing unnamed roads in the "Pinetop Lakeside Area" to Meadowstone Lane (North-South) & Copper Ridge Court (East-West) in Section 9, Township 9 North-Range 23 East in District IV*

l. Name an existing unnamed road in the Pinetop Lakeside area to "Roundhouse Way" in Section 2, Township 8 North - Range 23 East in District V

m. *Juvenile Diversion Program, B23-01-003 Contract Amendment No. 4 extending the contract with Advent Financial Systems, LLC for one additional contract year*

n. *Approval of an agreement between the Department of Public Safety, Navajo County Sheriff's Office and Navajo County*

o. *Award of contract number B25-10-008 Financial Wellness Benefit Program for Navajo County Employees to Advanced Planning Solutions, Inc.*

Draft

p. *Sympathy Letters: Katelin Lerma (Superior Court), Kristyn Saunders (Planning and Development), Brandon Andrews (Public Works), Janice Lucero (family of former employee Frank Lucero)*

Chairman Seymore stated that they are grateful for the Stop Grant and thanked Brad Carylon for his work on it. He explained that the grant helps provide an investigator to help victims of sexual abuse. He also pointed out that there were some great grants that the Sheriff's Department have secured and some other items on the consent agenda that staff have been working on.

Vice Chairwoman Whitesinger made a motion to authorize the Chairman to sign the items in the consent agenda; motion seconded by **Supervisor Benally**. Vote 4-0 approving the motion with **Supervisor Peshlakai** not voting.

Supervisor Benally made a motion to enter into the Navajo County Jail District Board of Directors Session, motion seconded by **Vice Chairwoman Whitesinger**. Vote 4-0 approving the motion with **Supervisor Peshlakai** not voting.

***NAVAJO COUNTY JAIL DISTRICT**: Board of Directors Session:*

CONSENT AGENDA:

1. *Amendment No. 4 extending the Navajo County Jail Medical and Psychological Services Contract with Wexford Health Sources, Inc. for one additional year (March 8, 2026, through March 7, 2027)*

Vice Chairwoman Whitesinger made a motion to authorize the Chairman to sign the items in the consent agenda; motion seconded by **Supervisor Benally**. Vote 4-0 approving the motion with **Supervisor Peshlakai** not voting.

Vice Chairwoman Whitesinger made a motion to return to regular session, motion seconded by **Supervisor Benally.** Vote 4-0 approving the motion with **Supervisor Peshlakai** not voting.

SUPERIOR COURT:

a. *Consideration of the appointment of David Widmaier to fill the vacancy for the remainder of the term as Justice of the Peace, Precinct Six, effective February 8, 2026, due to the retirement of the Honorable Robert J. Higgins.*

Chairman Seymore invited Judge Higgins to the podium while congratulating him on his retirement.

Judge Higgins thanked the Board for the opportunity to come before them and expressed thanks to them for appointing him 5 years ago to be the Justice of the Peace, after serving in Superior Court for the 9 years prior. He explained that he has been working in Navajo County for 31 years, either practicing law or serving as a Judge. He stated that he has had a great career and enjoyed working with everyone in Navajo County. Judge Higgins thanked Judge Little, the Presiding Judge of Justices of the Peace. He also thanked Judge Ruechel, stating that he enjoyed working with her. He went on to thank Joel Ruechel, his first mentor, and called him a walking encyclopedia of Arizona law. He acknowledged County Attorney Brad Carlyon, who was his first partner when he went into private practice. Judge Higgins then recommended David Widmaier to take his

Draft

place for the interim year, stating that he had previously served as the Justice of the Peace in Pinetop for 20 years, he has a law degree, and he is very familiar with the procedure in Justice Court. Judge Higgins confidently highly recommended Judge Widmaier to be the next Justice of the Peace until the next election, which will be in the Fall of 2026.
Vice Chairwoman Whitesinger made a motion to approve David Widmaier to serve as the Pinetop Justice of the Peace for the remainder of the term, starting on February 8, 2026, motion seconded by **Supervisor Whiting**. Vote 4-0 approving the motion with **Supervisor Peshlakai** not voting.

b. *Recognition of the Honorable Robert J. Higgins, Justice of the Peace Precinct Six, on his retirement.*

Judge Michala Ruechel thanked the Board for the opportunity to honor Judge Higgins. Judge Ruechel shared a quote from James Keller, "A candle loses nothing by lighting another candle", explaining that Judge Higgins is the embodiment of that saying and that he is a bright candle who has made a mission of lighting other candles. Judge Ruechel explained that Judge Higgins started as a teacher in Micronesia and then Phoenix. After he finished law school, he moved to Navajo County and has worked in the community for more than 30 years. She said that he has worked in private practice, the County Attorney's Office, he has served as a Superior Court Judge, and a Justice of the Peace. She went on to explain that Judge Higgins and his wife were instrumental in founding St. Anthony's School and continue to be a strong presence there. Judge Higgins was appointed to the Superior Court by Judge Brewer in 2012. He was instrumental in getting the South County Court Complex up and running, later agreeing to become the Justice of the Peace when Judge Widmaier retired. Judge Ruechel stated that Judge Higgins mission and goal is to serve others and to make sure everyone gets and knows justice. She went on to say that he is one of the kindest, most positive people she has met and that he has worked hard to serve the community, his family, and the Lord and that he will continue to be a bright and shining candle and always light the path for others, and that he will be missed.
Judge Higgins thanked Judge Ruechel for her kind words. He said that he retires with some sadness and that he has loved his job. He plans to spend time with grandkids and at St. Anthony's, he stated that he has enjoyed his 31 years at Navajo County and the last 14 as a Judge and that he is looking forward to the future.
Vice Chairwoman Whitesinger congratulated Judge Higgins and thanked him for his years of service. She said that he has touched many lives and empowered many people to work towards their greatest potential, even her own children. She stated that her family has known Judge Higgins since her oldest was in pre-K and he has touched the lives of and mentored her children, stating those impacts are close to her heart. She said that many in Navajo County have similar stories as he took the time to know the ones he works with and serves the youth. She said that she is grateful for his example and wished congratulations and thanks to his wife Laura as well.
Supervisor Whiting recognized that Judge Higgins is respected by his peers and those that are in his courtroom. He said that he appreciated his thoughtful recommendation of a new judge and congratulated him on his retirement and thanked him for his service.

Draft

Supervisor Benally thanked Judge Higgins for all the time he has given to the County, congratulated him on his retirement, and wished him well. County Attorney Brad Carlyon spoke about how he met Judge Higgins in 1993. He explained that the impact Judge Higgins has had is much broader than previously discussed, and that, as a member of the bench, he has been a mentor to many other judges and that when a new Justice of the Peace is elected, they always reach out to Judge Higgnins not just because of his legal knowledge, but because he is willing to take the time to mentor other judges. Mr. Carlyon stated that as an attorney he has impacted many lives. As a prosecutor, he has let victims know that they matter, and he advocates on their behalf within the confines of justice. Mr. Carlyon reminisced about when they went into practice together and how Judge Higgins ended up handling divorce cases oftentimes for the wife clients, and how he was able to make a big impact and make sure they had the proper financial foundation to move on after the traumatic events of divorce. Mr. Carylon said that the most influential thing Judge Higgins has done was founding and growing St. Anthonys church and school alongside his wife Laura, stating that Judge Higgins knows every child by name and what their interests and dreams are.

Chairman Daryl Seymore shared that he has had an opportunity to share lunch with Judge Higgins, and he still remembers the first day he met him, stating that when a person is humble it rubs off on others and that Judge Higgins is the type of person who exacts fairness and honesty and cares about the community. He thanked Judge Higgins for all that he has done.

Supervisor Peshlakai stated that he became acquainted with Judge Higgins when he was the Tribal Government Relations Director, while working with Supervisors Nez and Thompson. During that time, he developed friendship, admiration and respect. He expressed a deep gratitude for Judge Higgins' service and profound work with Native American communities and for wanting to know more about the Navajo Mountain Tribes, fostering a climate of respect and collaboration, inspiring trust and goodwill. He admired Judge Higgins' dedication to justice rooted in faith and thanked him for friendship, service and positive impact, wishing him nothing but the best as he enters retirement.

Supervisor Whiting made a motion to enter into the Navajo County Public Health Services District Board of Directors Session, motion seconded by **Vice Chairwoman Whitesinger**. Vote 4-0 approving the motion with **Supervisor Peshlakai** not voting.

NAVAJO COUNTY PUBLIC HEALTH SERVICES DISTRICT: *Board of Directors Session:*

REGULAR AGENDA:

1. *Consideration and adoption of a proclamation declaring the week of January 18th—January 24th, 2025, as National Medicolegal Death Investigation Professionals week in Navajo County, Arizona.*

   Rhonda Krouse greeted the Board and explained that the Navajo County Medical Examiners program operates quietly, often out of the public view, but that its role is essential to public safety, public health and the justice system. She said that in 2025, their office handled 273 cases each representing a community member and that they work alongside law

Draft

enforcement, mortuaries, healthcare providers and families to ensure that deaths are investigated thoroughly and objectively, that evidence is preserved, that public health data is accurate, and that answers are provided when possible. She explained that they speak for those who no longer speak for themselves. Ms. Krouse praised her team that shows up after hours, on weekends and holidays, oftentimes to emotional cases and that they do it with consistency, humility, and a deep sense of responsibility. The team accepts the burden with professionalism and compassion, so that the families do not have to. Ms. Krouse shared a message that she believes captures the essence of their work that reads: "Tonight while homes glow with lights, tables are set and families gather, there are others who continue their watch. Christmas Eve doesn't pause for death, it doesn't pause for grief, and it doesn't pause for the responsibility to care for those left behind. To the investigators, medical examiners, transport teams, dispatchers, and all who stand in the quiet after the sirens fade, we see you if you're on call, on scene, or simply carrying the weight of what you've seen this year. Know that you are not alone. Peace to those who serve, comfort to those who grieve, and strength to those who carry the final responsibility." Ms. Krouse stated that in 2025 they had a lot of emotionally trying cases, including 9 homicides, 21 suicides, 11overdoses, 5 first responder deaths, and 28 motor vehicle deaths to name a few. Ms. Krouse read the proclamation and then introduced her team, Matthew Player, Jennifer Laws, Anthony Lopez, and Ryanne Hale. She then thanked the Board on behalf of Navajo County Public Health for recognizing them today and thanked them for supporting the work they do every day in the community.

Chairman Seymore thanked Rhonda for the presentation and said that he appreciates what she and her team do because he knows that it is very challenging.

Supervisor Whiting thanked Rhonda and her team. He said that it is surprising to him how many people there are that don't realize all that the County does and that these proclamations help highlight the important services that are being done by people who authentically care and are dealing with situations that matter. He admires how they strike a balance of honoring families and doing their job in a meaningful way.

Supervisor Whiting made a motion to approve declaring the week of January 18th—January 24th, 2025, as National Medicolegal Death Investigation Professionals week in Navajo County, Arizona., motion seconded by **Vice Chairwoman Whitesinger**. Vote 4-0 approving the motion with **Supervisor Peshlakai** not voting.

2. *Presentation to Rhonda Krouse who was selected as the Health District's 2025 Employee of the Year.*

   Janelle Linn, Health Director greeted the Board and explained that in the Navajo County Public Health department, each year they select an Employee of the Year. She then invited Rhonda Krouse to the podium. Ms. Linn stated that Rhonda cares deeply for her team, and they are proud to recognize her as the 2025 Employee of the Year for Public Health, explaining that Rhonda is the Division Manager of the Code Enforcement Division, which houses the Environmental Health team, Medical Examiner team, and Animal Control team. She said that over the last year, Rhonda has had remarkable growth as an individual and as a team leader, making

Draft

it a priority to strengthen relationships among the team of people she leads, and that she has fostered collaboration within her team and has elevated the overall quality of her division. Ms. Linn also recognized the significant advancements that Rhonda has implemented, including modernization of long outdated ordinances, implementation of improved policies and procedures, enhanced safety practices and strong advocacy for the staffing and equipment needed to better serve the community. Ms. Linn stated that Rhonda is not afraid to step in wherever she is needed, and she does so with dedication, empathy, and perseverance during prolonged staffing shortages in the Medical Examiner program. Ms. Linn said that the department has received many heartfelt comments from the first responder community that Ms. Krouse's compassion and professionalism brought them comfort during their hardest moments and that they were reassured that their loved ones would be treated with dignity and respect. Janelle relayed that Deputy Swanty recently commented on how he noticed and appreciated how Rhonda remained committed throughout program challenges and how her dedication has improved the quality of standards in the medical examiner program. Janelle told Rhonda that she is a Big Deal and that while she may be small in stature, she is mighty, mighty in leadership, mighty in compassion, and she has a mighty impact on the work that she does and makes a mighty difference in the community. County Manager Bryan Layton congratulated Rhonda and recognized Janelle Linn for her very deliberate and concerted effort to develop and encourage growth in her staff and expressed appreciation for her role in embracing staff.

Supervisor Whiting thanked Janelle for recognizing Rhonda Krouse in front of the Board and thanked Rhonda for her compassion. He said that she has done a great job of adding tools and resources, and that he is grateful that she has chosen to be at Navajo County.

Vice Chairwoman Whitesinger expressed appreciation, and thanks to Rhonda for all that she does, stating that her previous presentation illustrates the work that her team does that goes unrecognized and that the community appreciates what they do.

Rhonda Krouse remarked that she doesn't like the spotlight and prefers to be the wizard behind the curtain and that she couldn't do it without her team. Rhonda recognized the team, noting that they are supportive of each other and that she is proud of her team of go-getters. Rhonda also stated that they are looking forward to their new building and thanked the Board for that new opportunity which will provide more resources for the community.

Chairman Seymore thanked Rhonda for her dedication and leadership, stating that she is a shining star and sprinkles sunshine wherever she goes.

3. *Presentation to introduce the 2026 Navajo County Community Health Needs Assessment Survey (CHNAS).*

   Ciera Hensley, Deputy Health Director for Navajo County, greeted the Board, expressing her excitement to share information about the upcoming Community Health Needs Assessment Survey (CHNAS) that will be launching on February 2, 2026. Ciera explained that the survey gives residents a direct voice in health needs and barriers, and priorities across the county. The survey ensures that the county's planning and investments

DRAFT

are grounded in lived experience and not assumptions. Ciera said that the survey is a community-wide survey that is done every 3 years and is made available to Navajo County residents, 18 and older, online or on paper. The survey will be available from February 2, 2026, through April 30, 2026, takes 15 minutes to complete, and will cover a variety of health topics including physical health, social health, mental health, access to healthcare, cost of healthcare, substance use, and social determinants of health. She said that the survey is accessible and designed to provide meaningful data. The survey follows a framework called the MAPP 2.0 Framework, which stands for Mobilizing for Action through Planning and Partnerships and includes 3 phases that are important to the process. Ciera provided a recap of the last assessment launched in February 2023. With the survey data, Navajo County Public Health identified community health priorities such as STI, social determinant of health, chronic diseases and mental health, and substance use. By September 2023, they were able to publish their community health assessment report to the public and later release the community health improvement plan. She then stated that at the beginning of 2024 they were able to launch work groups focused on the health priorities of the community. She explained that the data from the survey is important to Navajo County and Public Health because it strengthens funding and partnerships, strong community input improves program outcomes, helps in funding applications to align with partners, and supports our local hospitals.

Next, Ciera focused on how the survey would be advertised, stating that she and the Health Project Services Manager, Sherry Fish, would be traveling throughout the county. She thanked their community partners, Summit Healthcare, Little Colorado Medical Center, and Changepoint for their collaboration and Alicia Deets for sharing information on Navajo County's social media platforms. Ciera highlighted two competitions, a photo competition where community members can submit landscape photos of Navajo County; the winning photos will be added to the final reports and a competition between the towns and cities of Navajo County to see which can get the highest number of surveys submitted. Ciera asked the board to consider sharing information about the survey in their networks as well.

Supervisor Whiting thanked the Navajo County Public Health team for the presentation and recognized that the survey is important and takes a lot of coordination to get the community involved to have a meaningful assessment.

Chairman Seymore also stated that he appreciated the presentation.

Supervisor Benally made a motion to return to regular session, motion seconded by **Vice Chairwoman Whitesinger**. Vote 4-0 approving the motion with S**upervisor Peshlakai** not voting..

BOARD OF SUPERVISORS:

a. *Discussion and possible action regarding a Development Agreement with SE Cygnus, LLC for the development and operation of an up-to 650-megawatt solar energy facility in Navajo County with. Pursuant to A.R.S. §38-431.03(A)(3) the Board may convene in* ***Executive Session*** *to receive legal advice from its attorney.*

Chairman Seymore welcomed County Manager Bryan Layton to the

DRAFT

podium, noting that after the presentation, the board may move into Executive Session to receive legal advice from their attorney.
County Manager Bryan Layton said he would start the presentation with context and, with the permission of the Board, would invite Planning Manager Cody Cooper to share some technical details about the project. Mr. Layton started by answering the question of why renewable energy products are interested in Navajo County, explaining that Navajo County does not go out and seek these projects. Mr. Layton said that Navajo County is a great place with abundant wind and solar resources, existing infrastructure and transmission lines in place, landowners that are willing to participate, favorable topography, and the state provides an 80% reduction in property tax. Mr. Layton shared a graphic illustrating that counties are required to have a comprehensive plan which is the basis of everything that is done in planning, zoning, and building; built upon the comprehensive plan is zoning and corridor plans, site plans, building plans, and then receiving a certificate of occupancy. Mr. Layton explained that the process of updating the comprehensive plan was started 2 years ago as required by state statute. He stated that as they started that process, a review of ordinances was triggered. He said that the Board asked staff to start with the renewable energy ordinance first and that it has now been updated and completed. Bryan explained that state statute requires the county to perform certain types of public outreach when updating the comprehensive plan. He shared a slide detailing where, when and how the county adhered to that and said that beyond what is required by statute, the county also held community meetings, conducted interviews, and provided digital tools for residents to provide feedback and their perspective on the process. He said that the county also held 3 listening sessions in Show Low, Heber, and Joseph City to hear directly from Navajo County residents. Mr. Layton stated that from all the input they were able to create a framework for evaluating renewable projects. The first step in the review is to evaluate whether the agreement meets or exceeds all the criterion standards required by the county ordinance and if so, staff will move on to looking at the preferred criteria. Mr. Layton explained that the public's preferred criteria focused on minimizing visual impact, appropriate location, use of previously disturbed land with low habitat value or limited vegetation, and water conservation. He added that the projects should also provide a community benefit, noting that these criteria formed the framework used to evaluate the project. Mr. Layton then invited Cody Cooper to provide some technical details and an overview of the project itself.
Cody Cooper greeted the Board and proceeded to go over the staff review that was completed as part of the submittal for the development agreement that Planning and Development Services conducted for the components that had been proposed with the Cygnus Solar Project. Mr. Cooper highlighted the proposal that includes up to 650 megawatts of photo photovoltaic solar energy and a 400-megawatt capacity battery energy storage system with a 200-foot generation tie-in line, located on 3,721 acres located 10 miles north of Snowflake, AZ. Mr. Cooper then went over the components of the review starting with the design, stating that it met or exceeded all standards that exist in the Navajo County Zoning Ordinance. Next, he went over the signage, stating that the setback standards have

Draft

been met or exceeded. Mr. Cooper stated that the fencing was an important component to the public, and that perimeter fencing would incorporate wildlife movement corridors and would include six-to-eight-inch gaps at the bottom for small wildlife movement as recommended by the Arizona Game and Fish Department. Mr. Cooper explained that the developer has agreed to preserve dark sky characteristics using shielded motion-activated light fixtures and no strobe lighting will be employed unless specifically required by the FAA. He noted that Navajo County is not a Dark Sky Community as far as ordinances go, so the lighting exceeds the ordinance. Mr. Cooper went on to review the road use and setbacks, stating that they have been reviewed to make sure they will not cause any major impact on the neighboring properties. Mr. Copper then explained that bonds to cover reclamation and restoration will be required prior to construction and updated every 5 years throughout the duration of the project if accepted and that the developer has agreed to go to 48 inches below ground upon decommissioning, which exceeds the industry standard and the zoning ordinance, which is 3 feet.

Supervisor Whiting asked Mr. Cooper to clarify how the bonding would work to make sure that if the developer were to become insolvent, the taxpayers would not have to absorb the cost.

Cody Cooper stated that if the project were to be purchased by another entity or if it were to be taken over by a financier, the bonding is structured so that any financial requirements of the original developer will have to be transferred to the new entity, reiterating that there are contingencies put in place that will require that bonding to remain throughout the life of the project, regardless of who is in control of the project or property.

Supervisor Whiting asked Cody to explain in simple terms for the public why that is an acceptable solution and what bonding entails.

Cody Cooper stated that the bonding will require the amount of money that has been put together by a professional engineer to decommission the project and restore it back to the natural state will be held for the duration of the project. Mr. Cooper explained that bonding is a way to hold money for the entirety of the project, regardless of entity, to make sure that there is not anything left behind with the project and no cost incurred by taxpayers at a later date.

Mr. Cooper explained that the next step in the review process was to review the preferred criteria that the Board wanted to employ for the project. He said that one of the preferred criteria was visual impact and finding ways to minimize this. Mr. Cooper showed a map and explained that from the nearest public roadways looking at the project you cannot see the project because of the topography, that there are hills and other features that block the view of the project from the public roadways. Mr. Cooper went over an additional preferred criterion that the project be cited near existing substations and transmission lines. He stated that this project is right next to the transmission lines and the existing Sugarloaf Substation. He then reviewed the preferred water conservation criteria, stating that the developer has agreed to limit the washing of the panels to twice a year.

Vice Chairwoman Whitesinger asked about the conservation methods for water usage and asked if there would be water transported to the site.

Mr. Cooper replied that the applicant can transport water to the site or use

Draft

any entitlements on the site that come through the Department of Water Resources, stating that while in construction it is typical for these projects to go offsite and fill some water trucks to help with dust control on site. County Manager Bryan Layton then went over the community benefits of the project. He recapped a property tax breakout in Navajo County showing that 47% of each tax dollar goes to local school districts, 23% to the fire district, 16% to the Northland Pioneer College District, 8% to the county, and 6% to secondary districts like flood control, library district, and public health. Mr. Layton referred to the 80% tax break incentives from the state for these types of projects. He then stated that the project would last for 35 years and that the Assessor has worked with the developer and the estimated, but subject to change, amount of funding over 35 years would be, to the Snowflake and Holbrook school districts 20 million dollars, Northland Pioneer College 5.5 million, the Navajo County general fund 2.2 million, the Flood Control District $783k, the Public Health District $718k, the Library District $286k, and NAVIT $158k. He then showed a slide that explains how, over time, the developer is allowed to depreciate the value of the assets on the property and the corresponding property tax will go down. Mr. Layton went over the community impacts, such as the influx of temporary workers who will provide increased consumerism to support local business but may place strain on housing code enforcement, public safety infrastructure, and county finances. He stated that to combat that concern, the developer has agreed to provide Navajo County with a one-time 6-million-dollar contribution, termed a community benefit. Mr. Layton explained that the first $250,000 would be paid within the first 30 days to the county to start recruiting and developing personnel positions to mitigate those concerns. The remainder is to be paid within 270 days, and the Board of Supervisors will review where those funds are sent as part of the annual budget development process. Mr. Layton then explained that the project is not located within a fire district, and that the developer is required by ordinance to create an emergency response plan and a site-specific safety plan that is reviewed by local entities of state Fire Marshall and county staff. He said that since the properties are not located within a fire district, there is no financial contribution from property tax to the fire districts and, if approved, part of the community benefit contribution will be provided to Taylor/Snowflake Fire and Medical to support their operations. Mr. Layton told the Board that they have been provided with a copy of the Development Agreement, which is complete with the exception of appendix E, the decommission plan which the developer needs to update in order to reconcile with the terms that have been agreed upon by the developer and planning and development services.

Chairman Seymore shared that this is not a public hearing, but that the board would allow a few comments for 3 minutes.

Buchannon Davis from Salt River Project (SRP) greeted the Board stating that his company is a proposed off taker for the project. Mr. Davis reminded the Board and the public that SRP is a not-for-profit electric and water company in Arizona with 2 million customers. He stated that they do not have a customer base in Navajo County but that they have a significant amount of workforce at the Cornado plant in St. Johns resides in Navajo County. He explained that there is tremendous growth in demand for utilities across the state, and they are meeting that demand with all kinds of

DRAFT

technologies including natural gas, nuclear, and biomass. Mr. Davis said that renewable energies have come a long way and are an important tool in the toolbox, stating that solar and battery storage keeps the lights on when demand is high and reduces the reliance on costly wholesale markets. He stated that renewable energies serve as a bridge until we have future technologies, like nuclear, available. Mr. Davis said that SRP appreciates the county's approach to the agreement that they have a genuine desire to build a partnership with Navajo County.

Vice Chairwoman Whitesinger asked if the the increased production of energy over the next 10 years is need-based or is it for storage.

Mr. Davis said that it is need-based due to growth in the population as well as economic growth.

Vice Chairwoman Whitesinger said that she thinks it is important for the public to understand that growth is driving the need for more power.

Claire Brophy Bellendir with Aztec Land and Cattle thanked the Board for allowing her to speak and thanked staff for all the work that has gone into developing the agreement. She stated that she is one of two private landowners involved. She urged the Board to approve the Development Agreement and the project, stating that it falls squarely within the ordinance as revised, and it provides tangible benefits for the community.

Chairman Seymore asked Ms. Bellendir if Aztec Land and Cattle would be amenable to naming Navajo County in their decommissioning bonding process.

Ms. Bellendir said that they would agree to that and added that their bond does not allow for a deduction of salvage value.

Chairman Seymore requested that the Board move into Executive Session for the purpose of more discussion on the matter. 10:37 a.m.

Chairman Seymore made a motion to move into Executive Session, motion seconded by **Supervisor Benally**. Motion passed 4-0, with **Supervisor Peshlakai** not voting.

b. ***If the Board enters into Executive Session, and after they reconvene****: Consideration and direction to staff regarding next steps related to the proposed Development Agreement with SE Cygnus, LLC, including whether to proceed with further review, negotiation, modification, placement of the matter on a future public agenda for possible action, or, if appropriate, consideration of approval.*

11:06 a.m.

Vice Chairwoman Whitesinger made a motion to return to regular session, motion seconded by **Supervisor Whiting.** Motion passed 4-0, with **Supervisor Peshlakai** not voting.

Supervisor Whiting made a motion to authorize the Chairman to execute the Development Agreement after Exhibit E, regarding the decommissioning, has been reconciled to the text of the agreement, motion seconded by **Vice-Chair Whitesinger**. Motion passed 4-0, with **Supervisor Peshlakai** not voting.

Chairman Seymore shared his appreciation for the work done on this item with staff, the businesses they have worked with, the landowners and outside counsel. He noted that it has been a lengthy process moving to the Development Agreements from the Special Use Agreements.

Draft

COUNTY BUSINESS UPDATE: *Report from County Manager, County Attorney and Board members.*

Supervisor Whiting reflected on the last topic, recognizing that it has been very important to our communities with many citizens having different viewpoints. He said that many in the state are interested in what is happening because these types of projects are starting to come in. He appreciated the patience of all that worked on the project, knowing how important it was to make sure that they got it right. He stated that he is grateful to everyone for being willing to work together to come to an agreement. **Supervisor Whiting** also said that he looks forward to working in this new capacity and will support the new Chairman and Vice Chairwoman in the coming year.

Chairman Seymore thanked **Supervisor Whiting** for his work on the project.

Vice Chairwoman Whitesinger thanked everyone for their work on the project, especially to staff for reaching out to the public for public comments. She stated that the public is the most important part of Navajo County. She said that there have been thousands of hours of work put in to ensure that the county is taking steps that allow them to be respectful of our communities and to work in partnership with the landowners and businesses. She stated that she is grateful to everyone who has dedicated numerous hours to helping this initiative and to **Supervisor Whiting** for his work for the past year on the project.

Chairman Seymore thanked his colleagues for the honor of being elected Chairman this year and stated that he is humbled by their respect, kindness, and generosity over the years and that he is grateful to serve Navajo County. He said that the board has had some great projects over the last few years, from broadband, getting through COVID, and now developing these projects to further the progress of Navajo County.

Chairman Seymore closed with a prayer, taken from the County Supervisors Association minutes of January 25, 1936. He read, “Lord, look down on the Supervisors of this state, grant them greater wisdom than Solomon, greater patience than Job, greater strength than Samson and greater courage than Daniel. Help them accept the valuation requested by all taxpayers, given the indigence all they claim they need from county employment for all out of work and pay them good wages, help them build all the roads the inhabitants of their various districts request and build them where they want them built. Help them give an abundant amount for all public requests and satisfy all the inhabitants of their districts. And after doing all of this, help them reduce the county tax rate. We do not complain of our duties, we asked for them and we got them. There are times when we need outside help and need it badly, and then after being defeated at the polls or retiring, give us strength to stand up and take the criticism of those who have done nothing in our counties until the end of our days.”

Chairman Seymore said it is neat because there are always people who show up and there are always people who get things done and there are always people who are there at the moment’s notice and work until the project is finished. He reiterated that he is grateful to serve Navajo County, grateful to serve again as Chairman, and hopes and prays to have the Lord’s guidance.

DRAFT

CALL TO THE PUBLIC: No Call to the public.

ADJOURN: 11:13 a.m.

APPROVED: **DATED:**

Jason Whiting, Chairman
Navajo County Board of Supervisors

ATTEST:

Leah Thomas, Clerk
Navajo County Board of Supervisors

Draft

Board of Supervisors Regular **2. e.**

Meeting Date: 01/27/2026

Title: Fiscal Year 25/26 Fund Transfers

Submitted For: Jayson Vowell, Finance Director **Submitted By:** Taylor Hilton, Accountant

Department: Administrative Services **Division:** Finance

Motion before the Board:

Fiscal Year 2026 Fund Transfers

Background:

Process fiscal year-end fund transfers that were included in the fiscal year budget for the fund reconciliations

Fiscal Impact

Fiscal Year: 2026

Budgeted Y/N: Y

Amount Requested: 0

Fiscal Impact:

Attachments

October to December 2025

Form Review

Inbox	Reviewed By	Date
Finance Director	Jayson Vowell	01/20/2026 07:27 AM
Form Started By: Taylor Hilton		Started On: 01/12/2026 03:57 PM
Final Approval Date: 01/20/2026		

Navajo County FY25/26 Fund Transfers

October 2025 through December 2025

Transfers out of 110101 General Fund, into the following accounts

Fund Number	Fund Description	Amount	Explanation
410128	2021 Refunding Obligations	$115,750.00	TRS GF Portion Bond Payment
410129	2021 Pension Obligations	$142,694.71	TRS GF Portion Bond Payment
211315	Drug Enforcement	$9,746.50	Grant Funds

Transfers out of 110126 National Opioid Settlement, into the following account

Fund Number	Fund Description	Amount	Explanation
220302	Peer Based Re-entry Program	$338,694.11	Budgeted Transfer

Transfers into 110127 LAT Consistency Fund "21.032", from the following account

Fund Number	Fund Description	Amount	Explanation
291978	Pinetop Lakeside Senior C 14.228	$106,879.80	Correction

Transfers out of 211200 Indigent Defense/Reimb Fees, into the following accounts

Fund Number	Fund Description	Amount	Explanation
211999	SCA Indigent Assessment Fees	$6,344.85	Budgeted Transfer
213333	PDO Indigent Assessment Fees	$6,344.85	Budgeted Transfer

Transfers out of 211210 - FTG Local - 5%, into the following accounts

Fund Number	Fund Description	Amount	Explanation
211211	FTG Local - Superior Courts	$124,068.91	Budgeted Transfer
211215	FTG Local - Indigent Defense	$22,199.19	Budgeted Transfer
212212	FTG Local - County Attorney	$46,733.99	Budgeted Transfer
213213	FTG Local - Public Defender	$22,199.19	Budgeted Transfer

Navajo County FY25/26 Fund Transfers

October 2025 through December 2025

Transfers out of 211211 - FTG Local - Superior Courts, into the following account

Fund Number	Fund Description	Amount	Explanation
211201	FTG State - Superior Courts	$25,000.00	Budgeted transfer

Transfers out of 211360 - Addtnl Assmt fees, into the following accounts

Fund Number	Fund Description	Amount	Explanation
211361	Addtnl Assmt Fees - Holbrook	$376.48	Budgeted Transfer
211362	Addtnl Assmt Fees - Winslow	$575.37	Budgeted Transfer
211363	Addtnl Assmt Fees - Snowflake	$417.51	Budgeted Transfer
211364	Addtnl Assmt Fees - Show Low	$680.85	Budgeted Transfer
211365	Addtnl Assmt Fees - Pinetop	$316.96	Budgeted Transfer
211366	Addtnl Assmt Fees - Kayenta	$12.71	Budgeted Transfer

Transfers into 220300 Jail Operations, from the following account

Fund Number	Fund Description	Amount	Explanation
410129	2021 Pension Obligations	$20,870.97	TRS GF Portion Bond Payment

Transfers out of 220427 AZDEMA Border Security - PI, into the following account

Fund Number	Fund Description	Amount	Explanation
220300	Jail District	$487,986.00	Grant Funds

Navajo County FY25/26 Fund Transfers

October 2025 through December 2025

Transfers into 250600 Public Health Service District, from the following accounts

Fund Number	Fund Description	Amount	Explanation
250606	Women Infant & Children "10.557"	$10,399.08	Indirect Move
250609	STD "9.977"	$41.08	Indirect Move
250612	Tobacco Use Prevention	$6,731.23	Indirect Move
250614	Teen Pregnancy Prevention	$3,669.26	Indirect Move
250616	HIV Prevention/Control "93.940"	$1,230.80	Indirect Move
250644	Child Care Health Consultant	$4,048.18	Indirect Move
250648	Public Health Accredit "93.758"	$1,103.96	Indirect Move
250649	Population Health Policy	$2,026.18	Indirect Move
250665	Overdose Data in Action "93.136"	$1,896.70	Indirect Move
250669	MCH Healthy AZ Families "93.994"	$3,491.86	Indirect Move
250672	Local Overdose FR Team "93.788"	$1,613.24	Indirect Move
250675	Suicide Mortality Review Program	$341.38	Indirect Move
250679	Covid-19 Expansion Proj "93.323"	$1,911.87	Indirect Move
250681	Workforce Development "93.967"	$1,942.67	Indirect Move

Transfers out of 291976 Clay Springs Roof Imp "14.228", into the following accounts

Fund Number	Fund Description	Amount	Explanation
291973	FUND CLSD Show Low Hall St Imp	$3,628.00	Correction

Board of Supervisors Regular **2. f.**

Meeting Date: 01/27/2026
Title: Navajo County Transportation Plan, Amendment No. 1
Submitted For: William Flake, County Engineer
Submitted By: Jeanine Carruthers, Deputy Director Administration
Department: Public Works

Motion before the Board:

Amendment No. 1 to the Navajo County Transportation Plan contract with Kimley-Horn and Associates, Inc.

Background:

On September 23, 2025, the Board of Supervisors approved a Professional Services Contract with Kimley-Horn and Associates, Inc. to prepare the Navajo County Transportation Master Plan. Amendment No. 1 adds additional public outreach, technical advisory meetings, and fiscal forecasting for funding and financing strategies for specific projects specified in the TMP.

Attachments

Amendment No. 1

Form Review

Inbox	Reviewed By	Date
Brandt Clark	Brandt Clark	01/15/2026 11:49 AM
Public Works Director	Madhav Mundle	01/19/2026 05:05 PM
Jeanine Carruthers	Jeanine Carruthers	01/21/2026 11:08 AM
Brandt Clark	Brandt Clark	01/21/2026 12:11 PM
Public Works Director	Madhav Mundle	01/21/2026 12:14 PM
Form Started By: Jeanine Carruthers		Started On: 01/15/2026 10:32 AM
Final Approval Date: 01/21/2026		

AMENDMENT NUMBER 1 TO THE AGREEMENT BETWEEN CLIENT AND KIMLEY-HORN AND ASSOCIATES, INC.

This is Amendment number 1 dated _____, 2026 to the agreement between Navajo County ("Client") and Kimley-Horn and Associates, Inc. ("Consultant") dated September 23, 2025 ("the Agreement") concerning the Navajo County Transportation Master Plan (the "Project").

The Consultant has entered into the Agreement with Client for the furnishing of professional services, and the parties now desire to amend the Agreement.

The Agreement is amended to include services to be performed by Consultant for compensation as set forth below in accordance with the terms of the Agreement, which are incorporated by reference.

Consultant will perform the following additional services:

Task 1. Project Management

Task 1.5. Project Closeout Meeting

Consultant will meet with Client following the adoption/acceptance of the TMP to discuss transmitting all electronic files as well as the successes and challenges of the TMP process.

Task 2. Public and Stakeholder Engagement

Task 2.4. Technical Advisory Committee

Consultant will hold up to three additional virtual TAC meetings at key points in the TMP planning process:

- Review the final project list and input on the project prioritization framework, concurrent with Task 4.3
- Review of draft prioritization results and initial recommendations, concurrent with Task 4.4.
- Review of the draft final report, concurrent with Task 5.2.

Task 2.5. Board of Supervisors Presentations

Consultant will provide one additional in-person presentation to the Navajo County Board of Supervisors concurrent with Task 5.2 for review and approval of the draft final TMP.

Task 4. Project Prioritization

Task 4.2. Planning-Level Cost Development

Consultant will work with Client to develop a list of planning-level unit costs for each improvement type. After agreeing to unit costs, Consultant will develop planning-level cost estimates for each of the projects included in the project list in Task 4.1.

Task 4.3. Prioritization Framework

Using the updated goals and objectives developed in Task 3.1, Consultant will create a measurable performance indicator for each objective, which will serve as the basis for project prioritization. Consultant will work with Client and the TAC to weigh the TMP goals and emphasize those that are most impactful to Navajo County.

Task 4.4. Performance Based Prioritization

Based on the goals, objectives, and performance indicators, and weighting established in Task 4.3, Consultant will develop a spreadsheet-based prioritization tool to objectively rank projects by their regional importance and ability to advance the TMP goals. Consultant will work with Client and the TAC to review draft results and modify the tool's inputs as necessary to provide a project list that is both technically and politically feasible to implement. This tool will be provided to Client at the conclusion of the TMP allowing Client to continuously evaluate new projects as they emerge and

priorities evolve after completion of the TMP.

Task 4.6. Policy Recommendations
Consultant will work with Client to develop applicable policy recommendations to formalize recurring issues or requests received by Navajo County Public Works staff.

Task 5. Enhanced Draft and Final Report

Task 5.1. Draft TMP Development
Consultant will compile and streamline the contents of Working Papers 1 and 2 into a draft TMP document. Consultant will also develop an Executive Summary, which will summarize key takeaways from the planning process and recommendations. The draft TMP document will be provided to Client for review.

Task 5.2. Final TMP
Consultant will address comments provided by Client to create an updated draft TMP document. The updated draft will then be circulated to the TAC for review and comment. Consultant will document any comments received from the TAC in a comment resolution matrix and work with Client to review and approve updates. Another updated draft TMP document will then be produced, which will be presented to the Navajo County Board of Supervisors, as described in Task 2.5. If any additional comments are received from the Board of Supervisors, Consultant will make requested updates to produce a final TMP document and executive summary.

Task 5.3. Project Closeout
Consultant will provide all final products produced throughout the planning process:

- Final Working Papers 1 and 2 in both PDF and editable versions
- Final TMP document and executive summary in both PDF and editable versions
- Spreadsheet tools developed throughout the planning process
- GIS data and mapping produced through the planning process
- Final invoice and progress report

For the services set forth above, Client shall pay Consultant the following compensation:

Task Number & Name		Original Fee	Amendment 1	Total Fee
1	Project Management	$10,065.00	$5,565.00	$15,630.00
2	Public and Stakeholder Engagement	$33,900.00	$18,060.00	$51,960.00
3	Existing/Future Conditions	$37,950.00	$0.00	$37,950.00
4	Project Prioritization	$14,325.00	$24,705.00	$39,030.00
5	Enhanced Draft and Final Report	$0.00	$16,440.00	$16,440.00
	Labor Subtotal	$96,240.00	$64,770.00	$161,010.00
	Travel Costs*	$1,040.00	$349.00	$1,389.00
	Other Direct Expenses	$950.00	$850.00	$1,800.00
	Total	**$98,230.00**	**$65,969.00**	**$164,199.00**

CLIENT:

_____

By: _____

Title: _____

Date: _____

CONSULTANT:

KIMLEY-HORN AND ASSOCIATES, INC.

By: _____

Title: _____

Date: _____

Board of Supervisors Regular **2. g.**

Meeting Date: 01/27/2026

Title: Contract Amendment with Kimley-Horn

Submitted By: Leah Thomas, Clerk of the Board of Supervisors

Department: Public Works

Motion before the Board:

Contracts signed by County Manager pursuant to Board of Supervisors Resolution: Kimley-Horn and Associates, Inc. Contract Amendment No. 1 for Buck Springs Road Equestrian Crossing Final Design

Background:

The contract is hereby mutually extended January 27, 2026 through April 13, 2026, unless terminated, canceled or extended as otherwise provided in the contract.

Attachments

Buck Springs Contract Amendment

Form Review

Form Started By: Leah Thomas Started On: 01/15/2026 01:03 PM

Final Approval Date: 01/15/2026

NAVAJO COUNTY

CONTRACT AMENDMENT NO. 1

BUCK SPRINGS ROAD EQUESTRIAN CROSSING FINAL DESIGN - REVISIONS

CONTRACTOR:
Kimberly Carroll, P.E., PTOE
Kimley-Horn and Associates, Inc.
1001 W. Southern Avenue, Suite 131
Mesa, AZ 85210

DATE:
January 27, 2026

In accordance with the provisions of the above-referenced contract, the terms and conditions are hereby amended as follows:

1. CONTRACT EXTENSION: The above contract is hereby mutually extended January 27, 2026 through April 13, 2026, unless terminated, canceled or extended as otherwise provided in the contract.

Except as expressly amended herein, the above-referenced contract is hereby ratified and reaffirmed.

Please signify your acceptance of this amendment by signing below and returning as soon as possible.

Contractor hereby acknowledges receipt of and agreement with this amendment. A signed copy must be filed with Navajo County. If you need to make changes to your address, correct the address above and initial. Signature Date Typed/Printed Name and Title	The above referenced Contract Amendment is hereby executed this 27th day of January 2026, at Holbrook, Arizona. County Manager

procurement@navajocountyaz.gov
928-524-4100
P.O. Box 668, Holbrook AZ 86025

Board of Supervisors Regular **2. h.**

Meeting Date: 01/27/2026

Title: Radio Equipment for the Sheriff's Office Contract #B25-10-023

Submitted By: Christina Tewa, Procurement Officer

Department: Sheriff

Motion before the Board:

Award of contract number B25-10-023, Radio Equipment for the Sheriff's Office to White Mountain Communications

Background:

The purpose of this contract is to retain a qualified supplier of communication equipment for the purchase of radio equipment for the Navajo County Sheriff's Office. The contract will begin on January 27, 2026, through January 26, 2027. The term of this contract will be one (1) year with the option to renew up to (4) additional one-year terms.

Sealed proposals were received by the Board of Supervisors Office at the Navajo County Governmental Center, Holbrook, Arizona until 3:00 PM M.S.T., December 17, 2025, in strict accordance with the specifications on file. No proposals were accepted after 3:00 PM, M.S.T. The proposals were publicly opened at 3:15 PM M.S.T. Three (3) bids were received.

Attachments

Contract

Offer Form

Form Review

Inbox	Reviewed By	Date
Jeanine Carruthers	Jeanine Carruthers	01/21/2026 07:13 AM
Brandt Clark	Brandt Clark	01/21/2026 08:47 AM
Kimberly Willis	Kimberley Willis	01/21/2026 09:23 AM
Form Started By: Christina Tewa		Started On: 01/15/2026 07:37 PM
Final Approval Date: 01/21/2026		

CONTRACT

THIS CONTRACT is made and entered into as of January 27, 2026 (the "Effective Date") by and between Navajo County ("County") and White Mountain Communications ("Contractor").

1. **SCOPE OF WORK:** Contractor shall furnish any and all materials, equipment and labor required for performing all work for **Radio Equipment for the Sheriff's Office, Contract #B25-10-023,** in accordance with the Contract Documents, in a workmanlike manner to the satisfaction of the County.

2. **CONTRACT DOCUMENTS:** The Contract Documents comprise this Contract and the Invitation for Bids and Proposal Submittal received December 17, 2025. If there is any conflict in the documents, this Contract shall control over all others.

3. **NO LIENS / TIME FOR COMPLETION:** Contractor shall furnish all materials, equipment and labor in accordance with the Contract Documents free and clear of all claims, liens and charges whatsoever, within the time, or times, stated in the Proposal.

4. **CANCELLATION:** This Contract is subject to cancellation pursuant to A.R.S. § 38-511 (concerning conflicts of interest).

5. **PAYMENTS:** Payment, if any, shall be made on the basis of the unit price(s) bid for the awarded items in the Price Proposal for Contract **# B25-10-023**. Contractor shall submit invoices to County for all work performed hereunder. No later than 21 days after each invoice has been verified and approved by the County, County shall pay to Contractor 100% of the approved amount.

6. **CERTIFICATIONS**:

   A. **PROHIBITION OF BOYCOTT OF ISRAEL:** Contractor certifies that neither it nor its subcontractors are currently or will be engaged in, for the duration of this Contract engage in, a boycott of Israel as defined by A.R.S. § 35-393 et seq. Violation of this certification may result in an action by the County up to and including termination of the Contract.

   B. **WRITTEN CERTIFICATION PURSUANT TO A.R.S. §35-394:** Pursuant to A.R.S. § 35-394, Contractor certifies that it is not currently using, and agrees for the duration of this Agreement to not use (1) the forced labor of ethnic Uyghurs in the People's Republic of China; (2) any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China; and (3) any contractors, subcontractors, or suppliers that use the forced labor of ethnic Uyghurs in the People's Republic of China. The Subrecipient further acknowledges and agrees that (1) if the Subrecipient becomes aware during the term of this Agreement that it is not in compliance with

this certification that the Subrecipient will notify the County within five (5) business days after becoming aware of the noncompliance; and (2) if the Subrecipient does not provide the County with a written certification that the Subrecipient has remedied the noncompliance within one hundred eighty (180) after giving notice thereof, the same shall constitute a material breach of this Agreement, which shall then terminate automatically, except that if the Agreement termination date occurs before the end of the remedy period, this Agreement terminates on the Agreement's termination date. The County retains the legal right to inspect the records of the Contractor and all Subcontractors to ensure compliance with this certification for the duration of this Agreement.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Contract as of the Effective Date.

NAVAJO COUNTY	**CONTRACTOR**
By _____ Chairman, Board of Supervisors	_____ Company
Attest:	By _____
_____ Clerk of the Board	_____ Print Name
	_____ Title

ATTACHMENT E – OFFER AND ACCEPTANCE

TO NAVAJO COUNTY:

The Undersigned hereby offers and shall furnish the material or service in compliance with all terms, conditions, specifications, and amendments in the Invitation for Bid.

White Mountain Communications	For clarification of this offer, contact: Richard Wise
Company Name	Name
1474 E. Spruce Lane	928-367-6116
Address	Phone
Pinetop AZ 85935	wiseconnect@comcast.net
City State Zip	Email
Richard Wise	
Signature of Person Authorized to Sign	
Richard Wise	
Printed Name	
President	
Title	

ACCEPTANCE OF OFFER

The offer is hereby accepted. The Contractor is now bound to sell the materials or services specified in the Contract. This Contract shall be referred to as Contract No. **B25-10-023.**

The Contractor has been cautioned not to commence any billable work or to provide any material or service under this contract until Contractor receives this signed sheet and a purchase order, or is otherwise directed to do so in writing by the County.

Awarded this____ day of _____20_____

_____

Navajo County Authorized Signature

Board of Supervisors Regular **2. i.**

Meeting Date: 01/27/2026
Title: Dark Fiber IRU Agreement
Submitted For: Grant Evans, Director of Facilities and Capital Projects
Submitted By: Grant Evans, Director of Facilities and Capital Projects
Department: Facilities Mangement

Motion before the Board:

Approval to enter into a Dark Fiber Indefeasible Right of Use (IRU) Agreement with Frontier Communications of America, Inc.

Background:

On May 13, 2025, the Board of Supervisors (BOS) approved the pricing structure and associated IRU agreement template for leasing of the Navajo County Middle Mile broadband fiber. Utilizing those documents, staff and our commercialization partner, eX2 Technology, LLC, have negotiated this Dark Fiber IRU Agreement with Frontier Communications of America, Inc. This IRU agreement sets forth a 20-year indefeasible right to use four (4) fibers on the county's middle mile network for the entire 106-miles of system routes. The Board previously approved this IRU on December 17, 2025, but the Grantee later requested a few minor revisions to the agreement. This agreement supersedes that agreement from December 17, 2025. Approval of this IRU is a major step forward in the development and commercialization of the County's Middle Mile fiber project and will improve and enhance broadband availability, reliability and capacity throughout our County.

Staff recommends entering into this Dark Fiber IRU Agreement with Frontier Communications of America, Inc.

Attachments

IRU Agreement

Form Review

Inbox	Reviewed By	Date
Jason Moore	Jason Moore	01/22/2026 08:27 AM
Facilities Management Director (Originator)	Grant Evans	01/22/2026 08:59 AM
Form Started By: Grant Evans		Started On: 01/21/2026 10:28 AM
Final Approval Date: 01/22/2026		

DARK FIBER IRU AGREEMENT

THIS DARK FIBER IRU AGREEMENT ("Agreement") is made and entered into as of the 15th day of January, 2026 by and between Navajo County, Arizona, a political subdivision of the State of Arizona, with its primary office located at 100 E. Code Talkers Drive, Holbrook, AZ 86025 ("Grantor") and Frontier Communications of America, Inc., a Delaware corporation, on behalf of itself and its affiliates, doing business as Frontier Communications of America, Inc., with its primary offices at 1919 McKinney Avenue, Dallas, TX, 75201 ("Grantee"). eX2 Technology, LLC, a Nebraska limited liability company, with its primary offices at 3805 S. 148th Street, Omaha, NE 68144 serves as the representative of the Grantor with respect to the administration and oversight of this Agreement ("Representative").

RECITALS

A. Grantor is the owner of or intends to build or otherwise acquire a fiber optic communications system (the "Grantor System").

B. The Grantor System contains a high fiber count fiber optic cable (the "Cable").

C. Grantee desires to obtain the right to use Four (4) fibers in the Cable along a portion of the Grantor System connecting points identified in Exhibit A, attached hereto.

D. Grantor desires to grant to Grantee and Grantee desires to obtain from Grantor an indefeasible right to use the fibers identified in Exhibit A, all upon and subject to the terms and conditions set forth below.

ARTICLE 1.
DEFINITIONS

1.01 "Acceptance Date" shall mean the date when Grantee delivers (or is deemed to have delivered) notice of acceptance substantially in the form of a Completion Notice with respect to System Route in accordance with Article 8.

1.02 "Acceptance Testing" shall have the meaning set forth in Article 8.

1.03 "Affiliate" shall mean, with respect to any specified Person, any other Person that directly or indirectly, through one or more intermediaries, controls, is controlled by, or is under common control with, such specified Person ("control," "controlled by" and "under common control with" shall mean the possession, directly or indirectly, of the power to direct or cause the direction of the management and policies of a Person, whether through ownership of voting securities, by contract or credit arrangement, as trustee or executor, or otherwise).

1.04 "Cable" shall have the meaning set forth in the Recitals.

1.05 "Completion Notice" shall have the meaning outlined in Article 8.

1.06 "Costs" shall mean the actual direct costs paid or payable in accordance with the procedures generally used by Grantor or Grantee, as the case may be, in billing third parties for reimbursable projects.

1.07 "Dark Fiber" shall mean fiber provided without electronic and/or optronic equipment and which is not "lit" or activated.

1.08 "Dispute" shall have the meaning set forth in Article 31.01.

1.09 "Effective Date" shall have the meaning set forth in Article 5.01.

1.10 "End Point" shall have the meaning set forth in Article 2.01.

1.11 "Force Majeure Event" shall have the meaning set forth in Article 19.

1.12 "Governmental Authority" shall mean any federal, state, regional, county, city, municipal, local, territorial, or tribal government, whether foreign or domestic, or any department, agency, bureau or other administrative or regulatory body obtaining authority from any of the foregoing, including, without limitation, courts, public utilities and sewer authorities.

1.13 "Grantee Fibers" shall mean the fibers listed in Exhibit A to be specifically identified in the Cable between the End Points.

1.14 "Grantor System" shall have the meaning set forth in the Recitals.

1.15 "Impositions" shall mean all franchise, license and permit fees imposed upon the Grantor System, or any part thereof, by any Governmental Authority or any other Person owning the underlying right-of-way where the Grantor System is located, and which may be attributable or apportionable, using customary and industry-accepted standards, to the Grantee Fibers.

1.16 "Interconnection Points" shall have the meaning set forth in Article 9.01.

1.17 "Interest Rate" shall mean a rate of interest equal to the lesser of one point five percent (1.5%) per month or the highest rate allowed by law.

1.18 "IRU" shall have the meaning set forth in Article 3.

1.19 "IRU Fee" shall be the fee for the use of the Grantee Fibers as specified in Article 4.01.

1.20 "Maintenance Window" shall have the meaning set forth in Exhibit "F."

1.21 "Operations and Maintenance Fee" or "O&M Fee" shall have the meaning set forth in Article 12.02.

1.22 "Operations Escalation List" has the meaning set forth in Exhibit "F."

1.23 "Person" shall mean any natural person, corporation, partnership, limited liability company, business trust, joint venture, association, company or Governmental Authority.

1.24 "Property Taxes" shall have the meaning set forth in Article 14.04.

1.25 "Proprietary Information" shall have the meaning set forth in Article 23.01.

1.26 "Public Statements" shall have the meaning set forth in Article 23.03.

1.27 "Relocating Authority" shall have the meaning set forth in Article 6.02.

1.28 "Route Miles" shall mean the length of the path of the Grantor System identified in Exhibit A.

1.29 "Scheduled Maintenance" shall have the meaning set forth in Exhibit F.

1.30 "System Route" shall have the meaning set forth in Article 2.01.

1.31 "Targeted Completion Date" has the meaning set forth in Exhibit "A."

1.32 "Taxes" shall mean all taxes, fees, levies, imposts, duties, charges or withholdings of any nature (including, without limitation, ad valorem, gross receipts taxes, and franchise, license and permit fees), together with any penalties, fines or interest thereon arising out of the transactions contemplated by this Agreement and/or imposed upon the Grantor System, or any part thereof, by any Governmental Authority. Taxes shall not include any net profit or income taxes.

1.33 "Term" shall have the meaning set forth in Article 5.

1.34 "Transaction Taxes" shall have the meaning set forth in Article 14.03.

Document ID: 0956d7d0453534b0e90380c5436d281400395075d8ba0844597625348513ea0e

1.35 "Underlying Rights" shall have the meaning set forth in Article 6.01.

1.36 "Unscheduled Maintenance" shall have the meaning outlined in Exhibit F.

1.37 "Voluntary Relocation" has the meaning set forth in Article 6.02

1.38 "Withholding Taxes" shall have the meaning set forth in Article 14.05.

ARTICLE 2.
SYSTEM ROUTE

2.01 The Grantor System connects the points identified in Exhibit A (each point identified in Exhibit A is called an "End Point", the route between the End Points is called the "System Route").

ARTICLE 3.
GRANT OF IRU

3.01 As of the Effective Date and through the Term for the System Route delivered by Grantor to Grantee hereunder, Grantor hereby grants to Grantee (i) an exclusive indefeasible right of use in, for the purposes described herein, the Grantee Fibers designated in Exhibit A all upon and subject to the terms and conditions set forth herein (collectively the "IRU"). This IRU Agreement will not convey any form or type of title or possessory interest in any real or personal property in the Grantor System, the Grantee Fibers, Cables or associated equipment to Grantee. No use of the Grantee Fibers by Grantee or any payment required under this Agreement shall create or vest in Grantee any easement or other ownership or property right in the Grantee Fibers, Structures, Cables, or associated equipment of any nature.

ARTICLE 4.
FEES

4.01 Grantee agrees to pay, as compensation for the use of the Grantee Fibers in each Segment, the IRU Fee set forth in Exhibit B.

4.02 Grantee also agrees to pay, as compensation for Grantor's Scheduled Maintenance of the Grantor System, the O&M Fee as further described in Article 12 and set forth in Exhibit B.

4.03 In addition to the foregoing amounts, Grantee shall pay directly or reimburse Grantor for all other sums, costs, fees and expenses which are expressly provided to be paid by Grantee under this Agreement.

4.04 Grantor/Representative will send Grantee invoices for payments of the IRU Fee and all other sums, costs, fees and expenses owed by Grantee to Grantor hereunder and Grantee shall pay such invoiced amounts within thirty (30) days after receipt of such invoice by Grantee. Grantor/Representative will send Grantee invoices to the address provided, and payments shall be paid to, and collected by, the Representative, on behalf of the Grantor. Any sums not paid by Grantee when due shall bear interest at the Interest Rate.

4.05 Grantee shall notify Representative of any billing disputes within fifteen (15) days of receipt of an invoice. In the event Grantee disputes any billing, Grantee will (a) pay all charges not disputed within thirty (30) days of receipt of an invoice, and (b) notify Representative of the dispute in writing, providing the invoice number and an explanation of the issue in dispute. Neither party will be obligated to consider any invoice or notice of billing discrepancies from the other party that are received after ninety (90) days following the end of the calendar month that such charges were incurred. Payment will not prejudice Grantee's right to dispute charges, so long as they are disputed in the manner and within the time specified in this Article. The parties will cooperate in good faith to resolve any such disputes within thirty (30) days after the dispute is submitted to Representative.

ARTICLE 5.
TERM

5.01 The IRU with respect to the System Route shall become effective on the first day when both (i) the Acceptance Date with respect to the Grantee Fibers has occurred and (ii) Grantor has received the entire IRU Fee, as applicable (the "Effective Date"). Subject to the provisions of Article 18, the IRU with respect to the Grantee Fibers for the System Route shall terminate at 11:59 PM on the twentieth (20th) anniversary of the Effective Date (the "Term").

Document ID: 0956d7d0453534b0e90380c5436d281400395075d8ba0844597625348513ea0e

5.02 Upon the expiration or termination due to the default of Grantee of the Term as provided in this Agreement, all rights to the use of the Grantee Fibers therein shall revert to Grantor without reimbursement of any of the IRU Fee, or other sums, costs, fees or expenses previously made with respect thereto, and from and after such time Grantee shall have no further rights or obligations hereunder with respect thereto unless such rights or obligations are specifically provided herein to survive the Term.

5.03 Subject to Article 20, this Agreement shall become effective on the Effective Date and shall terminate on the date when the Term of the IRU has expired or terminated, except that those provisions of this Agreement which are expressly provided herein to survive such termination shall remain binding on the parties hereto.

ARTICLE 6.
UNDERLYING RIGHTS

6.01 As of the Effective Date and to the best of its knowledge, Grantor has, with respect to the existing System Route, obtained all rights, licenses, permits, authorizations, franchises, rights-of-way, easements and other approvals that are necessary for Grantor to obtain in order to permit Grantor to own, install and keep installed, and maintain the Grantee Fibers in accordance with this Agreement and to convey the IRU in the Grantee Fibers to Grantee and all other rights under this Agreement pursuant to the IRU (the "Underlying Rights"). It is expressly understood that Grantee's right to use the Grantee Fibers as further described herein are made subject to each and every limitation, restriction or reservation contained in the Underlying Rights. The parties also recognize that the Grantor and Grantee rights and obligations under this Agreement are conditioned upon and shall in all respects be subject to the continuation of such Underlying Rights. Grantor shall maintain the Underlying Rights and will, at its cost, exercise any renewal rights thereunder, and will acquire extensions, additions and/or replacements as are necessary to cause the Underlying Rights to continue throughout the Term. In the event Grantor is unable to resolve any issue with respect to Underlying Rights in a manner reasonably acceptable to Grantee, then Grantee may, after providing Grantor thirty (30) days prior written notice and at Grantor's cost, and if allowed under any Grantor third party agreement, attempt to resolve the issue directly with the grantor of such Underlying Rights; provided however, that it is understood that the IRU is subject to the terms of the Underlying Rights, and subject to the terms under which the right of way is owned or held by the grantor of the Underlying Rights, including, but not limited to, covenants, conditions, restrictions, easements, reversionary interests, bonds, mortgages and indentures, and other matters, whether or not of record, and to the rights of tenants and licensees in possession. The IRU granted hereunder is further subject and subordinate to the prior right of the grantor of the Underlying Rights to use the right of way for other business activities, including railroad operations, telecommunications uses, pipeline operations or any other purposes, and to the prior right of Grantor to use its rights granted under the Underlying Rights. Nothing herein shall be construed as a representation, warranty or covenant of Grantor's right, title or interest with respect to the Underlying Rights.

6.02 If, after the Effective Date, Grantor is required (i) by any Governmental Authority under the power of eminent domain or otherwise, (ii) by the provider of any Underlying Right, (iii) by any other Person having the authority to so require (each a "Relocating Authority"), or (iv) by the occurrence of any Force Majeure Event, to relocate the Grantor System or any portion thereof, Grantor shall have the right to either proceed with such relocation, including, but not limited to, the right, in good faith, to reasonably determine the extent and timing of, and methods to be used for, such relocation, or to pay such amounts to the Relocating Authority as are necessary to avoid the need for such relocation. Grantor shall provide Grantee as much advance notice as possible but shall use commercially reasonable efforts to provide at least sixty (60) calendar days' prior notice of any such relocation, and any such relocation shall incorporate fiber meeting or exceeding the specifications set forth in Exhibit E. Except in the case of a Voluntary Relocation (defined below), Grantee shall reimburse Grantor for its proportionate share of the Costs based on the number of Grantee Fibers compared to the total number of Dark Fibers in the relocated portion of the Grantor System (including amounts paid to a Relocating Authority to avoid relocation) related to such relocation (to the extent Grantor has not been reimbursed by the Relocating Authority) allocated to Grantee pro rata based on the number of Grantee Fibers and the total fiber count in the affected portion of the Grantor System. If, after the Effective Date, Grantor determines in its sole business judgment to relocate the Grantor System except where Grantor is acting as a Governmental Authority, such relocation shall be known as a **Voluntary Relocation**.

6.03 In the event all or any part of the Grantee Fibers require replacement during the Term, such replacement shall be made as soon as reasonably practicable at Grantor's sole cost and expense; provided,

Document ID: 0956d7d0453534b0e90380c5436d281400395075d8ba0844597625348513ea0e

however, that if the replacement of the Dark Fibers is required as a result of the negligence or intentional misconduct of Grantee, then Grantor shall promptly replace the Dark Fibers and Grantee shall pay all Costs associated therewith. Notwithstanding the foregoing, such replacement obligations are limited to circumstances related to damage caused by external factors and/or defects within the Dark Fiber, and not due to degradation reasonably associated with the final stages of its economic useful life.

6.04 In the event any portion of the Grantor System, the Dark Fibers, and/or the Underlying Rights, become the subject of a condemnation proceeding which is not dismissed within one hundred eighty (180) days of the date of filing of such proceeding and which could reasonably be expected to result in a taking by any Governmental Authority or other party with the power of eminent domain for public purpose or use, both parties shall be entitled, to the extent permitted under applicable law, to participate in any condemnation proceedings to seek to obtain compensation by separate awards for the economic value of their respective interests in the portion of the Grantor System and/or the Dark Fibers subject to such condemnation. Grantor shall notify Grantee as soon as practicable of receipt of any notice of any condemnation proceeding filed against the Grantor System, the Dark Fibers or the Underlying Rights.

ARTICLE 7.
LATERAL SEGMENTS
RESERVED

ARTICLE 8.
FIBER TEST RESULTS

8.01 Grantor shall test the System Route in accordance with the procedures and standards specified in Exhibit D ("Acceptance Testing") and Grantor shall provide Grantee with a copy of such test results so that the test results may be reviewed in a timely manner. Acceptance Testing is limited to testing of the Grantee Fibers. Grantee shall be responsible for the timely designation of its space and power requirements and completion of any work or installation required in order for it to place the Grantee Fibers into operation (and Grantee's failure to designate its space and power requirements or complete such work shall not be grounds for rejection of a Completion Notice).

8.02 Upon the successful completion of Acceptance Testing, Grantor shall provide written notice of same to Grantee (a "**Completion Notice**"). Grantor shall contemporaneously deliver a copy of the results of the Acceptance Testing (if and to the extent that Grantor has not previously delivered same) and Grantee shall, within fifteen (15) days of receipt of the Completion Notice, either accept or reject the Completion Notice (Grantee shall be permitted to reject only if Grantee specifies a failure of the Grantee Fibers to satisfy the requirements of this Agreement) by delivery of written notice to Grantor. In the event Grantee rejects the Completion Notice, Grantor shall promptly, and at no cost of Grantee, commence to remedy the defect or failure specified in Grantee's notice. Thereafter, Grantor shall again conduct Acceptance Testing for the System Route and (if successfully completed) provide Grantee a new Completion Notice. The foregoing procedure shall apply again and successively thereafter until Grantor has remedied all defects or failures specified by Grantee. Any failure by Grantee to timely accept or reject a Completion Notice, or any use of the Grantee Fibers by Grantee for any purpose other than testing of the Grantee Fibers, shall be deemed to constitute acceptance for purposes of this Agreement and Grantee shall be deemed to have delivered a notice of acceptance upon such use or on the fifteenth (15th) day after delivery of the Completion Notice.

ARTICLE 9.
INTERCONNECTION POINTS

9.01 Grantor shall interconnect Grantee's communications system with the Grantee Fibers at the End Points at the locations listed as Interconnection Points in Exhibit A. Grantor or Representative may engage a contractor of its choosing to perform such interconnections. Grantee must reimburse Grantor for all reasonable and customary fees incurred by Grantor in connection with the interconnection required pursuant to this Article 9.01.

9.02 The fees associated with such interconnection and cross-connection shall be the then-current standard rates charged by Grantor for such interconnections and cross-connections.

9.03 Any additional work respecting the Grantor System or the Grantee Fibers beyond standard cross-connections and interconnections (as discussed in Article 9.02) required by Grantee, shall be undertaken only by Grantor (or a contractor chosen by Grantor to perform the work) in Grantor's sole discretion at

Document ID: 0956d7d0453534b0e90380c5436d281400395075d8ba0844597625348513ea0e

Grantee's request and shall be performed within a reasonable amount of time consistent with industry accepted practices. Grantee shall reimburse Grantor for all Costs incurred in connection with such additional work.

9.04 Grantee shall have no right to perform work on or otherwise physically access the Grantee Fibers, the Grantor System or the Interconnection Points, except (i) with the express permission and supervision of Grantor, or (ii) if Grantor fails to perform its obligations under this Agreement for more than ninety-six hours, and if continued failure will compromise the operational quality of the Grantee Fibers, then Grantee may engage a contractor to perform all necessary activities and Grantor promptly will reimburse Grantee for all reasonable related Costs.

ARTICLE 10.
OPERATIONS

10.01 Subject to the access restrictions set forth in Article 9, Grantee shall (at its full cost and expense) have full and complete control and responsibility for determining any network and service configuration or designs, routing configurations, re-grooming, rearrangement or consolidation of channels or circuits and all related functions with regard to the use of the Grantee Fibers; provided, such control and responsibility by Grantee shall not adversely affect the use by any other Person of the Grantor System and/or any electronic or optronic equipment used by such Person in connection therewith.

10.02 Grantor is not supplying nor is Grantor obligated to supply to Grantee any optronic or electronic equipment or related facilities, all of which are the sole responsibility of Grantee, nor is Grantor responsible for performing any work other than as specified in this Agreement.

10.03 Upon not less than ninety (90) days written notice from Grantor to Grantee, Grantor may, at its option, substitute for the Grantee Fibers an equal number of alternative fibers along the System Route, provided that in such event, such substitution (i) shall be effected at the sole cost of Grantor; (ii) shall incorporate fiber meeting or exceeding the specifications set forth in Exhibit E; and (iii) shall not change any End Points or other Interconnection Points. Grantor shall use all commercially reasonable good faith efforts to minimize any interruption in the operation of the Grantee Fibers. Substitution of Grantee Fibers shall not affect or extend the Term with respect to the fibers so substituted.

ARTICLE 11.
MAINTENANCE AND REPAIR OF THE GRANTOR SYSTEM

11.01 Beginning on the Effective Date, Grantor shall maintain the Grantor System (including the Grantee Fibers) in accordance with the maintenance requirements and procedures set forth in Exhibit F. Such maintenance work will be performed by Grantor, Representative or a contractor with substantial experience in maintenance of Dark Fiber chosen by Representative to perform the work. If Grantee has the option to, and elects to, extend any IRU Term, then the parties will negotiate an O&M Fee to apply to an extension

11.02 The costs of all Scheduled Maintenance (as such term is defined in Exhibit F) of the Grantee Fibers shall be borne by Grantor as a part of the O&M Fee; however, Grantee shall reimburse Grantor for its proportionate share of the Costs of any Unscheduled Maintenance (as such term is defined in Exhibit F), which Costs shall be allocated to Grantee pro rata based on the number of Grantee Fibers and the total fiber count in the affected portion of the Grantor System.

11.03 All Unscheduled Maintenance fees shall be paid to, and collected by, the Representative, on behalf of the Grantor.

11.04 If Grantor fails to perform its obligations in accordance with Exhibit F for more than ninety-six hours, and if continued failure will compromise the operational quality of the Grantee Fibers, then Grantee may contact an authorized subcontractor to engage the performance of all necessary maintenance/restoration activities and Grantor will promptly reimburse Grantee for all reasonable related Costs.

ARTICLE 12.
O&M FEE

12.01 Grantor shall be responsible for the payment of the costs of Scheduled Maintenance of the Grantor System (as defined in Exhibit F).

Document ID: 0956d7d0453534b0e90380c5436d281400395075d8ba0844597625348513ea0e

12.02 In consideration of Grantor's responsibilities under Article 12.01, Grantee shall pay to Grantor the O&M Fee as described in Exhibit B, subject to the adjustments described in Article 12.03 below.

12.03 The O&M Fee shall be increased on each anniversary of the Effective Date by the increase, if any, in the Consumer Price Index, All Urban Consumers (CPI-U), U.S. City Average, published by the United States Department of Labor, Bureau of Labor Statistics (1982-84 = 100), for the preceding twelve (12) month period. In the event such index shall cease to be computed or published, Grantor may, in its reasonable discretion, designate a successor index to be used in determining any increase to the O&M Fee. The O&M Fee shall not be decreased, even if the Consumer Price Index decreases for the preceding 12-month period.

12.04 All fees shall be paid to, and collected by, the Representative, on behalf of the Grantor.

ARTICLE 13.
COLOCATION PREPARATION FEE

If applicable, Grantor will provide the Colocation described in and subject to the terms and conditions outlined in an order. Pursuant to such Colocation terms, Grantee may locate, install, maintain, operate, repair, and replace Grantee equipment at the regeneration sites, connect such Grantee equipment to the Dark Fibers or third-party equipment within such regeneration sites, and provide communication services to its customers utilizing such connections. Colocation services may be modified from time to time by execution of either (a) an amendment to the applicable order, or (b) a service request form as agreed by the parties, outlining connections or other services requested by Grantee and approved by Grantor, along with any associated charges.

ARTICLE 14.
IMPOSITIONS AND TAXES

14.01 Grantor and Grantee acknowledge and agree that it is their mutual objective and intent to minimize, to the extent feasible, all Impositions and Taxes and that they will cooperate with each other and coordinate their mutual efforts to achieve such objective in accordance with the provisions of this Article. In the event any Imposition or Tax is required to be paid by Grantee to Grantor hereunder, all invoice, payment and interest terms of Article 4.04 shall apply.

14.02 Following the Effective Date, Grantor shall timely pay any and all Impositions imposed upon or with respect to the Grantor System to the extent such Impositions have not been or may not feasibly be separately assessed or imposed upon or against the respective interests of Grantor and Grantee. Upon receipt of a notice of any such Imposition, Grantor shall promptly notify Grantee of such Imposition and Grantee shall pay or reimburse Grantor for its proportionate share of such Imposition, which share shall be determined (i) to the extent possible, based upon the manner and methodology used by the particular Governmental Authority imposing such Imposition (e.g., on the cost of the relative property interests, historic or projected revenue derived therefrom, or any combination thereof); or (ii) if the same cannot be so determined, then based upon Grantee's proportionate share of the total fiber count in the affected portion of the Grantor System.

14.03 Except for taxes based on Grantor's net profit or income, Grantee will be responsible for payment of all applicable taxes that arise in any jurisdiction as a result of the transactions contemplated herein, including without limitation all sales, use, value added, consumption, gross receipts (other than in lieu of net income tax), excise, stamp or transfer taxes (collectively, "Transaction Taxes"), however designated. If any taxing authority asserts that Grantor should have collected any Transaction Tax from Grantee which Grantor did not collect, Grantee hereby agrees to indemnify Grantor for such Transaction Taxes and hold Grantor harmless on an after-tax basis from and against any taxes, interest or penalties levied or asserted in connection therewith, and to bear a proportionate share of Grantor's contest expenses. If Grantee provides Grantor with tax exemption certificates, Grantor shall not invoice Grantee for taxes impacted by such exemption.

14.04 Grantor shall be responsible for filing returns and paying all ad valorem property taxes (the "Property Taxes") imposed on, related to or assessed against the Grantee Fibers. Grantee shall compensate Grantor for Property Taxes attributable to the Grantee Fibers by payment of an annual fee (the "Property Tax Fee") billed to Grantee for the Term. Such payment shall be made on the Effective Date and annually thereafter in accordance with the provisions of Article 4. Grantor shall calculate the Property Taxes

Document ID: 0956d7d0453534b0e90380c5436d281400395075d8ba0844597625348513ea0e

attributable to the Grantee Fibers (utilizing an apportionment methodology that compares the total fiber miles in Grantee Fibers to the total fiber miles in the Grantor System and then applying that percentage to the most recently available annual accrual for total Property Tax (excluding Property Tax attributable to other than conduit and fiber) on the Grantor System). The resultant annual Property Tax attributable to the Grantee Fibers shall be divided by twelve to determine the monthly Property Tax Fee that will be billed to Grantee for the Grantee Fibers.

Nothing contained herein shall require Grantee to pay a Tax on a Grantor invoice that Grantee has already paid to an appropriate taxing authority, and for which Grantee provides appropriate documentation thereof.

ARTICLE 15.
USE OF GRANTOR SYSTEM

15.01 Grantor represents and warrants that the Grantor System will be designed, engineered, installed, constructed, and maintained in accordance with (i) all applicable building, construction and safety codes, (ii) all other applicable governmental laws, codes, ordinances, statutes and regulations, and (iii) this Agreement. Grantee represents and warrants that it will use the Grantee Fibers and the IRU in compliance with all applicable government codes, ordinances, laws, rules and regulations.

15.02 Subject to the provisions of this Agreement, Grantee may use the Grantee Fibers and the IRU for any lawful purpose in accordance with generally accepted industry standards. Grantee acknowledges and agrees that it has no right to use any fibers, other than the Grantee Fibers, included or incorporated in the Grantor System, and that Grantee shall keep any and all of the Grantor System free from any liens, rights or claims of any third party attributable to Grantee.

15.03 Notwithstanding anything to the contrary contained in this Agreement (including, without limitation, Article 21): (i) Grantee covenants and agrees that Grantee shall not, that Grantee shall have no right to, and that Grantor may enjoin Grantee from any attempt to, assign, sell, lease, sublease, transfer, grant an indefeasible right of use or other similar right or interest in the IRU or the Grantee Fibers to any Person other than an Affiliate at any time after the Effective Date.

15.04 Grantee shall not use the Grantee Fibers in a way which physically interferes in any way with or otherwise adversely affects the use of the fibers, cable or conduit of any other Person using the Grantor System.

15.05 Grantee and Grantor shall promptly notify each other of any matters pertaining to, or the occurrence (or impending occurrence) of, any event of which it is aware that could give rise to any damage or impending damage to or loss of the Grantor System other than damage or loss due to ordinary wear and tear.

15.06 Grantee and Grantor agree to cooperate with and support each other in complying with any requirements applicable to their respective rights and obligations hereunder by any Governmental Authority.

ARTICLE 16.
INDEMNIFICATION

16.01 Subject to the provisions of Article 17, Grantor hereby agrees to indemnify, defend, protect and hold harmless Grantee and its employees, officers and directors, from and against, and assumes liability for: (i) any injury, loss or damage to any Person, tangible property or facilities of any Person (including reasonable attorneys' fees and costs) to the extent arising out of or resulting from the negligence or willful misconduct of Grantor, its officers, employees, servants, Affiliates, agents, contractors, licensees, invitees and vendors ("Grantor Indemnified Parties") in connection with the performance by Grantor of its obligations or the exercise by Grantor of its rights under this Agreement; and (ii) any claims, liabilities or damages arising out of any violation by Grantor of any regulation, rule, statute or court order of any Governmental Authority in connection with the performance by Grantor of its obligations or the exercise by Grantor of its rights under this Agreement. With respect to claims of U.S. copyright or patent infringement made by third persons, Grantor will indemnify and hold harmless Grantee and Grantee Indemnified Parties against such claims arising out of the Grantor System.

16.02 Subject to the provisions of Article 17, Grantee hereby agrees to indemnify, defend, protect and hold harmless Grantor, and its employees, officers and directors, from and against, and assumes liability for: (i) any injury, loss or damage to any Person, tangible property or facilities of any Person (including reasonable attorneys' fees and costs) to the extent arising out of or resulting from the negligence or willful

Document ID: 0956d7d0453534b0e90380c5436d281400395075d8ba0844597625348513ea0e

misconduct of Grantee, its officers, employees, servants, Affiliates, agents, contractors, licensees, invitees and vendors in connection with the performance by Grantee of its obligations or the exercise by Grantee of its rights under this Agreement; and (ii) any claims, liabilities or damages arising out of any violation by Grantee of any regulation, rule, statute or court order of any Governmental Authority in connection with the performance by Grantee of its obligations or the exercise by Grantee of its rights under this Agreement.

16.03 **Intentionally Omitted.**

16.04 Grantor and Grantee agree to promptly provide each other with notice of any claim which may result in an indemnification obligation hereunder. The indemnifying party may defend such claim with counsel of its own choosing, provided that no payment, settlement or compromise of any such claim shall occur without the consent of the indemnified party, which consent shall not be unreasonably withheld, delayed, or conditioned.

16.05 The indemnification obligations contained in this Article shall survive the expiration or termination of this Agreement.

16.06 Notwithstanding the foregoing provisions of this Article, to the extent Grantor is required under the terms and provisions of any Underlying Right to indemnify the provider thereof from and against any and all claims, suits, judgments, liabilities, losses and expenses arising out of service interruption, cessation, unreliability of or damage to the Grantor System, regardless of whether such claims, suits, judgments, liabilities, losses or expenses arise from the sole or partial negligence, willful misconduct or other action or inaction of such provider and its employees, servants, agents, contractors, subcontractors or other Persons using the property covered by such Underlying Right, Grantee hereby releases such provider from, and hereby waives, all claims, suits, judgments, liabilities, losses and expenses arising out of service interruption, cessation, unreliability of or damage to the Grantor System regardless of whether such claims, suits, judgments, liabilities, losses or expenses arise from the sole or partial negligence, willful misconduct or other action or inaction, of such provider or its employees, servants, agents, contractors, subcontractors or other Persons using the property covered by such Underlying Right.

ARTICLE 17.
LIMITATION OF LIABILITY

17.01 Notwithstanding any provision of this Agreement to the contrary, neither party shall be liable to the other party for any special, incidental, indirect, punitive or consequential damages, or damages for lost revenue or lost profits, whether foreseeable or not, arising out of, or in connection with such party's failure to perform its respective obligations hereunder, including, but not limited to, loss of profits or revenue (whether arising out of transmission interruptions or problems, any interruption or degradation of service or otherwise), or claims of customers, whether occasioned by any construction, reconstruction, relocation, repair or maintenance performed by, or failed to be performed by, the other party or any other cause whatsoever, including breach of contract, breach of warranty, negligence, or strict liability, all claims for which damages are hereby specifically waived. Nothing contained herein shall operate as a limitation on the right of either party hereto to bring an action for damages against any third party, including claims for indirect, special or consequential damages, based on any acts or omissions of such third party.

17.02 Grantee, in any contract or tariff offering of service, capacity, or rights of use that in any of the preceding instances involves use of the Grantor System, shall use its commercially reasonable efforts to include in such contract or tariff a written limitation of liability that is binding on Grantee's customers and in all material respects at least as restrictive as the limitations set forth in Article 17.01.

ARTICLE 18.
INSURANCE

18.01 Each party shall obtain during the Term of this Agreement combined single limit liability insurance for personal injury and property damage with limits of not less than $1,000,000 per occurrence and $3,000,000 in the aggregate.

18.02 During the term of this Agreement, Grantee shall obtain and maintain "all risk" property insurance in an amount equal to the replacement cost of all electronic, optronic and other equipment utilized by Grantee in connection with the Grantee Fibers.

Document ID: 0956d7d0453534b0e90380c5436d281400395075d8ba0844597625348513ea0e

18.03 Both parties expressly acknowledge that a party shall be deemed to be in compliance with the provisions of this Article if it maintains an approved self-insurance program providing for a retention of up to $1,000,000.00.

18.04 Unless otherwise agreed, all insurance policies shall be obtained and maintained with companies rated A or better by Best's Key Rating Guide and each party shall, upon request, provide the other party with an insurance certificate confirming compliance with the requirements of this Article.

18.05 Grantee and Grantor shall each obtain from the insurance companies providing the coverage required by this Agreement, the permission of such insurers to allow such party to waive all rights of subrogation and such party does hereby waive all rights of said insurance companies to subrogation against the other party, its affiliates, subsidiaries, assignees, officers, directors and employees.

18.06 In the event either party fails to maintain the required insurance coverage and a claim is made or suffered, such party shall indemnify and hold harmless the other party from any and all claims for which the required insurance would have provided coverage.

18.07 Commencing as of the Effective Date, any loss, damage or destruction of or to the System Route or Lateral Segment not otherwise required to be insured hereunder shall be treated for all purposes as Unscheduled Maintenance (as such term is defined in Exhibit F).

ARTICLE 19.
FORCE MAJEURE

19.01 Except as may be otherwise specifically provided in this Agreement, and except for Grantee's payment obligations contained within this Agreement, neither party shall be in default under this Agreement if and to the extent that any failure or delay in such party's performance of one or more of its obligations hereunder is caused by any of the following conditions, and such party's performance of such obligation or obligations shall be excused and extended for and during the period of any such delay: act of God; fire; flood; fiber, cable, conduit or other material failures, shortages or unavailability or other delay in delivery not resulting from the responsible party's failure to timely place orders therefor; lack of or delay in transportation; government codes, ordinances, laws, rules, regulations or restrictions; pandemics and epidemics, war, act of terrorism or civil disorder; failure of a third party to recognize a Underlying Right; any other cause beyond the reasonable control of such party (each a "Force Majeure Event"). The party claiming relief under this Article shall notify the other in writing of the existence of the event relied on and the cessation or termination of said event.

ARTICLE 20.
DEFAULT

20.01 If Grantee fails to observe and perform the terms and provisions of this Agreement and such failure continues for a period of thirty (30) days after written notice from Grantor (or if such failure is not susceptible of a cure within such thirty (30) day period, cure has not been commenced and diligently pursued thereafter), then Grantor may (A) terminate this Agreement (including the IRU granted hereunder) and the Term, in whole or in part, in which event Grantor shall have no further duties or obligations hereunder, and (B) subject to Article 17, pursue any legal remedies it may have under applicable law or principles of equity relating to such default, including an action for damages, specific performance and/or injunctive relief.

20.02 If Grantor fails to observe and perform the terms and provisions of this Agreement and such failure continues for a period of thirty (30) days after written notice from Grantee (or if such failure is not susceptible of a cure within such thirty (30) day period, cure has not been commenced and diligently pursued thereafter), then Grantee may, subject to Article 20.03 below, (A) terminate this Agreement and the Term, in whole or in part, in which event Grantee shall have no further duties or obligations hereunder, and (B) subject to Article 17, pursue any legal remedies it may have under applicable law or principles of equity relating to such default, including an action for damages, specific performance and/or injunctive relief.

20.03 If, other than as caused by a Force Majeure Event, Grantor fails to deliver a Completion Notice for the System Route (in good faith) on or before the Targeted Completion Date, and such Completion Notice is not delivered to Grantee within ninety (90) days after written notice from Grantee, then Grantee may terminate such System Route upon written notice to Grantor, in which event Grantee shall have no further duties or obligations for such System Route. Article 20.03 sets forth the sole and exclusive remedy of Grantee respecting a failure of Grantor to complete installation of the Grantee Fibers and any build-out of

Document ID: 0956d7d0453534b0e90380c5436d281400395075d8ba0844597625348513ea0e

space in the Running Line Facilities on or before the Targeted Completion Date.

20.04 Unless otherwise provided herein, either party shall be in default if (i) a petition under any of the bankruptcy laws is filed by or against such party; (ii) such party becomes insolvent; (iii) such party discontinues or abandons the operation of the Grantor System or the use of the Dark Fiber, as applicable; (iv) such party breaches any material term or provision of this Agreement; (v) such party makes a general assignment for the benefit of creditors; or (vi) a receiver, whether temporary or permanent, is appointed for the property of such party or any part thereof.

ARTICLE 21.
ASSIGNMENT

21.01 Neither party may assign, encumber or otherwise transfer this Agreement to any other Person without the prior written consent of the other party; provided, a party shall have the right, without the other party's consent, but with prior written notice to the party, to assign or otherwise transfer this Agreement (i) as collateral to any institutional lender of the party subject to the prior rights and obligations of the parties hereunder; and (ii) to any Affiliate of a party, or to any entity into which the party may be merged or consolidated or which purchases all or substantially all of the assets of the party; provided that the party shall not be released from its obligations hereunder. Any assignee or transferee shall continue to be subject to all of the provisions of this Agreement, (except that any lender referred to in clause (i) above shall not incur any obligations under this Agreement nor shall it be restricted from exercising any right of enforcement or foreclosure with respect to any related security interest or lien, so long as the purchaser in foreclosure is subject to the provisions of this Agreement).

21.02 Any and all increased payments to grantors of Underlying Rights and any other additional fees, charges, costs or expenses which result under the Underlying Rights or otherwise as a result of any permitted assignment or transfer of this Agreement by a party shall be paid by that party.

21.03 This Agreement and each of the parties' respective rights and obligations under this Agreement shall be binding upon and shall inure to the benefit of the parties hereto and each of their respective permitted successors and assigns.

ARTICLE 22.
REPRESENTATIONS AND WARRANTIES

22.01 Each party represents and warrants that: (i) it has the full right and authority to enter into, execute and deliver this Agreement; (ii) it has taken all requisite corporate action to approve the execution, delivery and performance of this Agreement; (iii) this Agreement constitutes a legal, valid and binding obligation enforceable against such party in accordance with its terms, subject to bankruptcy, insolvency, creditors' rights and general equitable principles; and (iv) it will not commit a breach of any other agreement as a result of executing this Agreement or as a result of the obligations imposed upon it hereunder; and (v) its execution of and performance under this Agreement shall not violate any applicable existing regulations, rules, statutes or court orders of any local, state or federal government agency, court or body. Grantor represents and warrants that there are no pending, threatened actions, suits, claims, condemnations or other proceedings: (a) which would adversely affect the Dark Fibers, the Grantor System, or the ability of Grantor to consummate the transactions and perform the obligations contemplated hereby; (b) which would result in any charge being levied against, or lien assessed on the Dark Fibers being delivered by Grantor hereunder, which lien would adversely affect Grantor's ownership or Grantee's use of and beneficial interest in the Dark Fibers; or (c) in which Grantor is or will be a party by reason of its interests in the Dark Fibers.

22.02 The parties acknowledge and agree that, on and after the Effective Date, Grantee's sole rights and remedies with respect to any degradation of the Grantee Fibers or for any defect in or failure of the Grantee Fibers to perform in accordance with the applicable vendor's or manufacturer's specifications shall be limited to the particular vendor's or manufacturer's warranty with respect thereto. Grantee acknowledges and agrees that (a) Grantor's obligations under this Agreement to perform Scheduled Maintenance and Unscheduled Maintenance do not include an obligation to address failure or diminished performance of the Grantee Fibers caused by degradation, wear or manufacturer's defects, and (b) performance of the Grantee Fibers may be affected over time by degradation and wear. In the event any maintenance or repairs to the Grantor System are required as a result of a breach of any warranty made by any manufacturers, contractors or vendors, Grantor shall pursue all remedies against such manufacturers, contractors or

Document ID: 0956d7d0453534b0e90380c5436d281400395075d8ba084459762534851 3ea0e

vendors on behalf of Grantee, and Grantor shall reimburse Grantee's costs for any maintenance Grantee has incurred as a result of any such breach of warranty to the extent the manufacturer, contractor or vendor has paid such costs [and less the reasonable costs incurred by Grantor in collecting such costs].

22.03 EXCEPT AS SET FORTH IN THE FOREGOING ARTICLE 22.01, GRANTOR MAKES NO WARRANTY, EXPRESS OR IMPLIED, WITH RESPECT TO THE GRANTEE FIBERS, THE GRANTOR SYSTEM, THE RUNNING LINE FACILITIES, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR PARTICULAR PURPOSE, AND ALL SUCH WARRANTIES ARE HEREBY EXPRESSLY DISCLAIMED.

ARTICLE 23.
CONFIDENTIALITY

23.01 "Proprietary Information" means all nonpublic information with respect to a party ("Disclosing Party") and any third party information that Disclosing Party is otherwise obligated to keep confidential, that should reasonably have been understood by the recipient (the "Receiving Party") to be confidential or proprietary because of (i) legends or other markings; (ii) the circumstances of disclosure; or (iii) the nature of the information, whether disclosed in written or other tangible form (including information in computer software or held in electronic storage media) or by oral, visual or other means. Grantor and Grantee hereby agree that if either party provides Proprietary Information, such Proprietary Information shall be held in confidence, and the Receiving Party shall afford such Proprietary Information the same care and protection as it affords generally to its own confidential and proprietary information (which in any case shall be not less than reasonable care) in order to avoid disclosure to or unauthorized use by any third party. The parties acknowledge and agree that all information disclosed by either party to the other in connection with or pursuant to this Agreement shall be Proprietary Information. All Proprietary Information, unless otherwise specified in writing, shall remain the property of the Disclosing Party, shall be used by the Receiving Party only as reasonably required for the intended purpose, and any written Proprietary Information, including all copies thereof, shall be returned to the Disclosing Party or destroyed after the Receiving Party's need for it has expired or upon the request of the Disclosing Party and the Receiving Party shall deliver upon written request to the Disclosing Party a written certification of its compliance with this Section 23.01 signed by an authorized representative of Receiving Party and will confirm in such certification that the media or device on which such information was stored has been securely erased. Receiving Party is entitled to retain one copy of the Disclosing Party's Proprietary Information to the extent required to comply with applicable law or to enforce its rights under this Agreement. Proprietary Information shall not be reproduced except to the extent necessary to accomplish the purpose and intent of this Agreement, or as otherwise may be permitted in writing by the Disclosing Party.

23.02 The foregoing provisions of Article 23.01 shall not apply to any Proprietary Information which (i) becomes publicly available other than through the Disclosing Party; (ii) is required to be disclosed by a governmental or judicial law, order, rule or regulation; (iii) is independently developed by the Receiving Party; or (iv) becomes available to the Receiving Party without restriction from a third party.

23.03 Notwithstanding Articles 23.01 and 23.02, either party may disclose Proprietary Information to its employees, agents, lenders, funding partners and legal and financial advisors and providers to the extent necessary or appropriate in connection with the negotiation and/or performance of this Agreement or in obtaining financing, provided that each such party is notified of the confidential and proprietary nature of such Proprietary Information and is subject to or agrees to be bound by similar restrictions on its use and disclosure.

23.04 Nothing in this Agreement establishes a license for either party to use the other party's name, logo, trademarks, or service marks. Neither party shall use the other party's name, logo, trademarks, or service marks in any advertising, sales promotions, other publicity materials, press releases, or other public statements (collectively **"Public Statements"**) without the other party's prior written approval for each instance of use. Each party shall have the right to review and approve any Public Statements by the other that refer to such party or that describe this Agreement. Each party acknowledges the other may be required to issue Public Statements, and/or to file this Agreement with the U. S. Securities and Exchange Commission ("SEC") under the securities laws. If either party must file this Agreement with the SEC, such party shall apply for confidential treatment of the sensitive portions hereof. Each party agrees not to issue any such Public Statements without first submitting a written request and obtaining the prior written approval of the other party, which approval shall not be unreasonably withheld, conditioned, or delayed.

Document ID: 0956d7d0453534b0e90380c5436d281400395075d8ba0844597625348513ea0e

23.05 In the event either party shall be required to disclose all or any part of this Agreement in, or attach all or any part of this Agreement to, any regulatory filing or statement, each party agrees to discuss and work cooperatively, in good faith, with the other party, to protect, to the extent possible, those items or matters which the other party deems confidential and which may, in accordance with applicable laws, be deleted therefrom.

23.06 Grantee acknowledges that Grantor may be required to disclose all or any part of this Agreement to a provider of an Underlying Right and, in such event, Grantor shall redact, to the extent possible, any commercial terms and other provisions that are deemed confidential; provided that such provider of an Underlying Right is notified of the confidential and proprietary nature of such Agreement and is subject to or agrees to be bound by similar restrictions on its use and disclosure.

23.07 The provisions of this Article shall survive expiration or termination of this Agreement.

ARTICLE 24.
NOTICES AND PAYMENT REMITTANCE

24.01 All notices or other communications which are required or permitted herein (other than remittance of payment) shall be in writing and sufficient if delivered personally, sent by electronic transmission followed by another form of written notification which is capable of providing proof of delivery, sent by prepaid overnight air courier, or sent by registered or certified mail, postage prepaid, return receipt requested, addressed as follows:

IF TO GRANTOR:
Navajo County
100 East Code Talkers Drive
Holbrook, AZ 86025
Attn: Grant Evans, Director of Facilities

IF TO GRANTEE:
Frontier Communications
1919 McKinney Avenue
Dallas, TX, 75201
Attn: VP, Engineering
Email: ContractNotifications@ftr.com

With a copy to:
Frontier Communications
1919 McKinney Avenue
Dallas, TX, 75201
Attn: Associate General Counsel

Provide copies of all notices to Representative:
eX² Technology, LLC
1250 East Diehl Road, Suite 100
Naperville, IL 60563
Attn: General Counsel

or at such other address as the party to whom notice is to be given may have furnished to the other party in writing in accordance herewith. Any such communication shall be deemed to have been given when delivered if delivered personally, on the same day as electronic transmission (or the first business day thereafter if sent on a Saturday, Sunday or legal holiday), on the business day after dispatch if sent by overnight air courier, or on the third business day after posting if sent by mail.

24.02 Grantee's remittance of payment for any fees or reimbursement of any costs contained in this Agreement shall be delivered to Representative at the following locations:

Mailed checks:
eX² Technology LLC.
1250 E. Diehl Rd., Suite 100
Naperville, IL 60563

Document ID: 0956d7d0453534b0e90380c5436d281400395075d8ba0844597625348513ea0e

Wired funds: Freedom Bank of Virigina
Routing Number: 056009123
Account Name: EX2 Technology, LLC - Receivable
Account Number: 220022674

The aforementioned mailing address or wiring information may be revised by Grantor upon prior written notice to Grantee.

ARTICLE 25.
ENTIRE AGREEMENT; AMENDMENT

25.01 This Agreement constitutes the entire and final agreement and understanding between the parties with respect to the subject matter hereof and supersedes all prior agreements relating to the subject matter hereof, which are of no further force or effect. The Exhibits referred to herein are integral parts hereof and are hereby made a part of this Agreement. This Agreement may only be modified or supplemented by an instrument in writing executed by a duly authorized representative of each party.

ARTICLE 26.
RELATIONSHIP OF THE PARTIES

26.01 The relationship between Grantee and Grantor shall not be that of partners, agents, or joint venturers for one another, and nothing contained in this Agreement shall be deemed to constitute a partnership or agency agreement between them for any purposes, including but not limited to federal income tax purposes.

ARTICLE 27.
COUNTERPARTS

27.01 This Agreement may be executed in one or more counterparts, all of which taken together shall constitute the same instrument.

ARTICLE 28.
CONSTRUCTION AND INTERPRETATION OF AGREEMENT

28.01 The language in all parts of this Agreement shall in all cases be construed simply, as a whole and in accordance with its fair meaning and not strictly for or against any party. The parties hereto acknowledge and agree that this Agreement has been negotiated by the parties and has been the subject of arm's length and careful negotiation over a considerable period of time, that each party has been given the opportunity to independently review this Agreement with legal counsel, and that each party has the requisite experience and sophistication to understand, interpret and agree to the particular language of the provisions hereof. Accordingly, in the event of an ambiguity in or dispute regarding the interpretation of this Agreement, this Agreement shall not be interpreted or construed against the party preparing it.

ARTICLE 29.
ENFORCEMENT

29.01 If any term or provision of this Agreement, the deletion of which would not adversely affect the receipt of any material benefit by either party hereunder, shall be held by a court of competent jurisdiction to be invalid or unenforceable, the remainder of this Agreement shall not be affected thereby and each other term and provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law. It is the intention of the parties to this Agreement, and the parties hereto agree, that in lieu of each clause or provision of this Agreement that is illegal, invalid or unenforceable, the court shall supply as a part of this Agreement an enforceable clause or provision as similar in terms to such illegal, invalid or unenforceable clause or provision as may be possible. The respective obligations of Grantor and Grantee under this Agreement, which by their nature would continue beyond the termination, cancellation, or expiration of the Agreement (including, but not limited to, confidentiality obligations and indemnification obligations), shall survive such termination, cancellation, or expiration.

ARTICLE 30.
GOVERNING LAW

30.01 This Agreement shall be governed and construed in accordance with the laws of the state of Arizona without reference to its choice of law principles. No failure to exercise and no delay in exercising, on the part of either party, any right, power, or privilege hereunder shall operate as a waiver hereof, except as expressly provided herein.

Document ID: 0956d7d0453534b0e90380c5436d281400395075d8ba0844597625348513ea0e

ARTICLE 31.
DISPUTE RESOLUTION

31.01 The parties desire to resolve certain disputes, controversies, and claims arising out of this Agreement without litigation. Accordingly, except in the case of (i) a dispute, controversy or claim relating to a breach or alleged breach of the provisions governing confidentiality; (ii) a suit, action or proceeding to compel a party to comply with its obligations to indemnify the other party pursuant to this Agreement; or (iii) a suit, action or proceeding to compel either party to comply with the dispute resolution procedures set forth in this Article, or otherwise seeking injunctive relief, the parties agree to use the following alternative dispute procedure as their sole recourse with respect to any dispute, controversy or claim arising out of or relating to this Agreement or its breach. The term "Dispute" means any dispute, controversy, or claim to be resolved in accordance with this dispute resolution procedure.

31.02 At the written request of a party, each party shall appoint a knowledgeable, responsible representative to meet and negotiate in good faith to resolve any Dispute. These negotiations shall be conducted by business representatives with the authority to make decisions regarding the disputed subject matter. Discussions and correspondence among the representatives for purposes of these negotiations shall be subject to Arizona Rule of Evidence 408. Documents identified in or provided with such communications, which are not prepared for purposes of the negotiations, are not subject to Rule 408 and may, if otherwise admissible, be admitted in evidence in the arbitration or lawsuit.

31.03 If the negotiations do not resolve the Dispute within ten (10) business days of their commencement or such negotiations do not commence within seven (7) days of request by the other party in writing, then either party shall be free to pursue all rights and remedies available at law and/or in equity.

ARTICLE 32.
USE OF SUBCONTRACTORS

Grantor may subcontract any of its obligations under this Agreement, provided that Grantor shall require the subcontractor(s) to perform in accordance with this Agreement's requirements and procedures. The use of any such subcontractor shall not relieve Grantor of any of its obligations under this Agreement.

ARTICLE 33.
COMPLIANCE WITH ANTI-DISCRIMINATION LAWS

Grantee agrees that neither it nor any subcontractor it utilizes will discriminate against any employee or applicant for employment because of race, age, disability, color, religion, sex or national origin. The Grantee will to the extent such provisions apply, comply with Title IV and Title VII of the Federal Civil Rights Act, the Federal Rehabilitation Act, the Age Discrimination in Employment Act, the Immigration Reform and Control Act of 1986 (IRCA, the Americans with Disabilities Act of 1990, and Arizona Executive Order 75-5 which mandates that all persons shall have equal access to employment opportunities.

ARTICLE 34.
CANCELLATION FOR CONFLICT OF INTEREST

This Agreement may be cancelled by the county pursuant to A.R.S. § 38-511 within three (3) years after its execution, without penalty or further obligation, if any person significantly involved in initiating, negotiating, securing, drafting, or creating the Agreement on behalf of the County is, at any time while the Agreement or any extension of the Agreement is in effect, an employee or agent of any other party to the Agreement in any capacity or a consultant to any other party of the Agreement with respect to the subject matter of the Agreement. Cancellation by the County pursuant to this provision shall be effective when written notice from Navajo County is received by all other parties to the Agreement unless the notice specifies a later time.

ARTICLE 35.
IMMIGRATION LAW COMPLIANCE

Grantee warrants that it, and any subcontractors it utilizes, will at all times during the term of this Agreement comply with all federal immigration laws applicable to their employment of their employees, and with the requirements of A.R.S. §§ 23-214 and 41-4401 (together the "State and Immigration Laws"). A breach of the foregoing warranty shall be deemed a material breach of the Agreement, and the parties shall have the right to terminate the Agreement for such a breach, in addition to any other applicable remedies. The County retains the legal right to inspect the papers of each contractor, subcontractor or employee who

Document ID: 0956d7d0453534b0e90380c5436d281400395075d8ba0844597625348513ea0e

performs work pursuant to this Agreement to verify performance of the foregoing warranty of compliance with State and Federal Immigration Laws.

ARTICLE 36.
PROHIBITION OF BOYCOTT OF ISRAEL

Grantee certifies that neither it nor its subcontractors are currently or will be engaged in, for the duration of this Contract engage in, a boycott of Israel as defined by A.R.S. § 35-393 et seq. Violation of this certification may result in an action by the County up to and including termination of the Agreement.

ARTICLE 37.
WRITTEN CERTIFICATION PURSUANT TO A.R.S. §35-394

Pursuant to A.R.S. § 35-394, Grantee certifies that it is not currently using, and agrees for the duration of this Agreement to not use (1) the forced labor of ethnic Uyghurs in the People's Republic of China; (2) any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China; and (3) any contractors, subcontractors, or suppliers that use the forced labor of ethnic Uyghurs in the People's Republic of China. Grantee further acknowledges and agrees that (1) if the Grantee becomes aware during the term of this Agreement that it is not in compliance with this certification that the Grantee will notify the County within five (5) business days after becoming aware of the noncompliance; and (2) if the Grantee does not provide the County with a written certification that the Grantee has remedied the noncompliance within one hundred eighty (180) after giving notice thereof, the same shall constitute a material breach of this Agreement, which shall then terminate automatically, except that if the Agreement termination date occurs before the end of the remedy period, this Agreement terminates on the Agreement's termination date. The County retains the legal right to inspect the records of the Grantee and all Subcontractors to ensure compliance with this certification for the duration of this Agreement.

IN WITNESS WHEREOF, Grantor, Grantee and Representative have executed this Agreement as of the date first above written.

Grantor: Navajo County, Arizona

Signature: _____

Name: _____

Title: _____

Date: _____

Representative: EX2 TECHNOLOGY, LLC

Signature: Jay Jorgensen
Signer ID: THAADEDS15...

Name: Jay Jorgensen

Title: COO

Date: 01/15/2026 PST

Grantee: Frontier Communications of America, Inc.

Signature: Scott Mispagel (Jan 21, 2026 10:40:04 CST)

Name: Scott Mispagel

Title: SVP, Natl Architecture & Engineering

Date: Jan 21, 2026

Document ID: 0956d7d0453534b0e90380c5436d281400395075d8ba0844597625348513ea0e

Exhibit A
Grantee Fibers

1. **Route Description**

Grantee shall receive an indefeasible right to use four (4) fibers contained in the Cable along the Grantor System:

The Grantor System is comprised of 106 miles in length of 100% underground conduit and fiber cable. It is a publicly funded middle-mile fiber optic network that is open-access on a competitively neutral basis to provide service to service providers, carriers, municipalities, hyperscalers and more. The System Route originates on the north end near Joseph City, AZ and I40. The route then runs south through Holbrook along highway AZ 77 passing through Snowflake, Taylor, Show Low and Pinetop Lakeside where it terminates at the intersection of highway AZ 260 and the Ft. Apache Reservation. In addition, the System Route has a western spur that originates at the intersection of Rainbow Ln and AZ 260 near Show Low and runs west on AZ 260 towards Heber-Overgaard where it terminates at the intersection of AZ 260 and AZ 277.

Route Map



Document ID: 0956d7d0453534b0e90380c5436d281400395075d8ba0844597625348513ea0e

2. Interconnection Points

The interconnection will be provided at the three locations identified below with short lateral extensions being constructed from the Grantor handhole to a Meet Me point. Grantee will be responsible for constructing fiber and conduit as necessary to the Meet Me point where the Grantee's lateral fiber cable can be pushed through to the Grantor's handhole and spliced in by the Grantor or Representative.

A. 831 Hall E St., Show Low AZ

For the 831 Hall E St. connection point the Representative will provide and install a new lateral extension at the corner of Hall E St. and AZ 260, coordinates (34°15'6.00"N, 110° 1'43.65"W). The Meet Me point will be stubbed into the nearest System Route handhole and made ready to receive a lateral cable from the Grantee. The Grantee will be responsible to build the necessary connection from its 831 Hall E St. location to the Meet Me point.



Document ID: 0956d7d0453534b0e90380c5436d281400395075d8ba0844597625348513ea0e

B. 385 W. 3rd South, Snowflake AZ

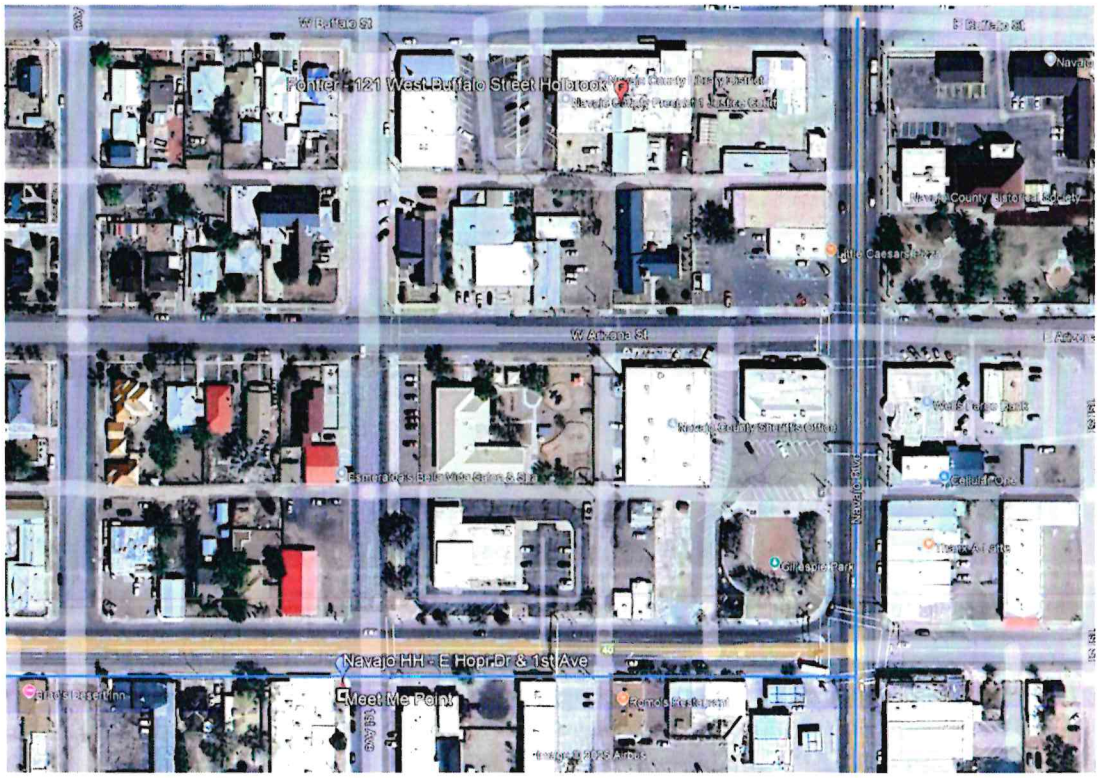
For the 385 W. 3rd South connection point, the Representative will provide and install a new lateral extension at the corner of West 2nd. St. and South Main St., coordinates (34°30'23.82"N, 110° 4'45.35"W). The Meet Me point will be stubbed into the nearest System Route handhole and made ready to receive a lateral cable from the Grantee. The Grantee will be responsible for building the necessary connection from its 385 W. 3rd South location to the Meet Me point.



Document ID: 0956d7d0453534b0e90380c5436d281400395075d8ba0844597625348513ea0e

C. 121 West Buffalo St., Holbrook AZ

For the 121 West Buffalo St. connection point the Representative will provide and install a lateral extension at the corner of 1st Ave. and West Hopi Dr., coordinates (34°54'6.20"N, 110° 9'38.83"W). The Meet Me point will be stubbed into the nearest System Route handhole and made ready to receive a lateral cable from the Grantee. The Grantee will be responsible for building the necessary connection from its 121 West Buffalo St. location to the Meet Me point.



3. **Route Miles**

There is a total of 106 Route Miles on the System Route.

4. **Targeted Completion Date**

The Targeted Completion Date for the delivery of the Grantee Fibers and submission of a Completion Notice is thirty (30) days following the completion of the System Route construction which is expected to occur no later than December 31, 2025. Grantee may construct connection to the Meet Me handhole where cable shall be coiled in the handhole ready for splicing by Grantor/Representative following final System Route construction and testing.

Document ID: 0956d7d0453534b0e90380c5436d281400395075d8ba0844597625348513ea0e

Exhibit B
Fees

IRU Fee

The IRU Fee for the Grantee Fibers shall be three hundred thirty-nine thousand two hundred and 00/100 US Dollars ($339,200.00). 50% shall be payable upon execution of this Agreement and 50% payable upon the Acceptance Date. Invoices shall be issued upon both of the aforementioned milestones and paid in accordance with Article 4.

Interconnection Points Special Construction Fee

Estimated fees are shown below for the construction of the new Meet Me handholes and new connecting conduits as described in Exhibit A, *Section 2 Interconnection Points.* Actual fees for the Interconnection Points will be invoiced according to Article 9 Interconnection Points.

a. 831 Hall E St., Show Low AZ ($5,095.00)
b. 385 W. 3rd South, Snowflake AZ ($5,412.00)
c. 121 West Buffalo St., Holbrook AZ ($4,357.00)

Operations and Maintenance Fee

The Operations and Maintenance (O&M) Fee for the Grantee Fibers as defined in Exhibit A shall be $150.00 per fiber, per Route Mile, per year, totaling $ 63,600.00 per year, subject to the price adjustments described below.

The Grantor's O&M responsibilities shall be limited to the Route Description defined in Exhibit A. Grantor shall have no O&M responsibilities for any laterals constructed by the Grantee.

The O&M Fee shall be increased on each anniversary of the Effective Date as detailed in Article 12.03 of the Agreement.

Unscheduled Maintenance Fees

Grantee shall reimburse Grantor for its proportionate share of the costs of any Unscheduled Maintenance. Unscheduled Maintenance services shall be completed at the rates shown below. The Unscheduled Maintenance Fees shall be increased on each anniversary of the Effective Date by the increase, if any, in the Consumer Price Index, All Urban Consumers (CPI-U), U.S. City Average, published by the United States Department of Labor, Bureau of Labor Statistics (1982-84 = 100), for the preceding twelve (12) month period. In the event such index shall cease to be computed or published, Grantor may, in its reasonable discretion, designate a successor index to be used in determining any increase to the Unscheduled Maintenance Fees. The Unscheduled Maintenance Fees shall not be decreased, even if the Consumer Price Index decreases for the preceding 12-month period.

Document ID: 0956d7d0453534b0e90380c5436d281400395075d8ba0844597625348513ea0e

Unscheduled Maintenance Rates

Description	Unit	Rate
Project Manager	Hour	$161.70
Engineering Manager	Hour	$158.55
Maintenance Manager	Hour	$132.30
Construction Manager	Hour	$132.30
Contracts Manager	Hour	$135.45
Sr. Systems Engineer	Hour	$144.90
System Engineer	Hour	$119.70
OSP Engineer	Hour	$108.15
Locator	Hour	$90.30
CADD Tech	Hour	$71.40
Fiber Designer	Hour	$73.50
GIS Analyst	Hour	$99.75
Subcontractor Markup	Cost Plus	22.50%
Material Markup	Cost Plus	15.00%

Document ID: 0956d7d0453534b0e90380c5436d281400395075d8ba0844597625348513ea0e

Exhibit C

This Exhibit intentionally left blank

Document ID: 0956d7d0453534b0e90380c5436d281400395075d8ba0844597625348513ea0e

Exhibit D
Fiber Specifications

1. The fiber optic cable is single armor in design. The cable is loose tube in construction. Each buffer tube contains 12 fibers. See APPENDIX A for full product specifications.

2. The glass within the fiber optic cable is Standard Single-Mode.

3. All connectors are Ultra polished SC-SC unless both Parties agree to another type in writing.

Exhibit E
Testing Procedures and Standards

1. All splices will be performed with an industry-accepted fusion splicing machine.

2. Splices will be qualified during initial construction with an Optical Time Domain Reflectometer (OTDR) from only one direction. The profile alignment system or light injection detection system on the fusion splicer may be used to qualify splices in lieu of an OTDR, provided both parties agree a close correlation to the OTDR values can be established.

3. Bi-directional span testing will be done from either fiber termination panel to fiber termination panel or via bare fiber adaptor at route endpoints.

   3.1 Installed loss measurements at 1550 nm will be recorded using an industry-accepted laser source.

   3.2 OTDR traces will be taken at 1550 nm and splice loss measurements will be analyzed. GN Nettest Laser Precision or EXFO format will be used on all traces, unless another OTDR format is agreed to by both parties. Launch reels will not be used for bare fiber OTDR traces, if applicable.

   3.3 OTDR traces shall be saved in a standard file naming convention.

   3.4 Traces will be evaluated and stored on Grantor's file storage.

4. The splicing standards are as follows:

   4.1 The objective for each fiber within a span shall be an average bi-directional loss of 0.30dB or less for each splice. For example, at each splice location, all fiber splice losses will be averaged with the objective of the overall average splice loss for each location being 0.30 dB.

5. All splices will be protected with heat shrinks or may be stored in trays with bare fiber manifolds. An industry-accepted non-encapsulated splice enclosure will be used on all splices CommScope FOSC-450D.

6. The entire fiber optic cable system shall be properly protected from foreign voltage and grounded with an industry-accepted system.

7. Connectors shall be Ultra polished SC with conventional single mode glass.

Document ID: 0956d7d0453534b0e90380c5436d281400395075d8ba0844597625348513ea0e

Exhibit F
Maintenance Requirements and Procedures

1. MAINTENANCE OF THE FIBER AND CONDUIT

(a) Scheduled Maintenance. Routine maintenance and repair of conduit and fiber shall include the following activities:

(i) Patrol of the System Route on a regularly scheduled basis

(ii) Maintenance of a "Call-Before-You-Dig" program, where applicable, and all required and related cable locates

(iii) Maintenance of signposts along the System Route

(iv) Assignment of fiber maintenance employees to locations along the System Route at reasonable intervals dependent upon terrain, accessibility, locate ticket volume, etc.

(v) Grantor shall be responsible for all splicing within Grantor handholes. Fees for splicing are set forth in Exhibit B.

(b) Unscheduled Maintenance. Non-routine maintenance and repair of the fibers and conduit, which is not included as Scheduled Maintenance, shall be performed by or under the direction of Grantor or Representative ("Unscheduled Maintenance").

Unscheduled Maintenance shall include response to an alarm identification by Grantor's TSC or Grantee's Operations Center with notification to Grantor, notification to Grantor/Representative by Grantee or notification to Grantor/Representative by any third party of any failure, interruption or impairment in the operation of the fibers or conduit, or any event imminently likely to cause the failure, interruption or impairment in the operation of the fibers or conduit.

Grantee shall report the need for Unscheduled Maintenance to Grantor and Representative in accordance with procedures promulgated by Grantor from time to time and communicated in writing to Grantee. Grantor/Representative will log the time of Grantee's report, verify the problem and dispatch personnel to take corrective action.

2. COOPERATION AND COORDINATION.

(a) Grantor or Representative shall operate and maintain staffing twenty-four (24) hours a day, seven (7) days a week, by trained and qualified personnel, and will provide contact and escalation information to Grantee ("**Operations Escalation List**"), as may be modified by Grantor from time to time. Grantor's personnel shall dispatch maintenance and repair personnel along the Grantor System to handle and repair problems detected by the Grantee, or otherwise.

(b) In performing its services hereunder, Grantor shall take workmanlike care to prevent impairment to the signal continuity and performance of the Grantee Fibers. The precautions to be taken by Grantor/Representative shall include notifications to Grantee. In addition, Grantor/Representative shall reasonably cooperate with Grantee in sharing information and analyzing the disturbances regarding the Grantee Fibers. In the event that any Scheduled or Unscheduled Maintenance hereunder requires a traffic roll or reconfiguration involving fibers, electronic equipment, or regeneration or other facilities of Grantee, then Grantee shall, at Grantor's or Representative's reasonable request, make such personnel of Grantee available as may be necessary in order to accomplish such maintenance, which personnel shall coordinate and cooperate with Grantor/Representative in performing such maintenance as required of Grantee hereunder.

3. MAINTENANCE WINDOW.

Scheduled Maintenance, which is reasonably expected to produce any signal discontinuity, must be coordinated between the parties. Grantor/Representative shall provide Grantee five (5) business days advance notice of scheduled maintenance. Generally, this work should be scheduled after midnight and before 6:00 a.m. local time and on certain weekends ("**Maintenance Window**"). Grantor shall notify Grantee as soon as reasonably possible for any Unscheduled Maintenance.

4. RESTORATION OF THE FIBERS.

(a) Grantor/Representative shall maintain sufficient capability to teleconference with Grantee during an Unscheduled Maintenance in order to provide regular communications during the restoration process. When correcting or repairing fiber optic cable discontinuity or damage, including but not limited to, an event of Unscheduled Maintenance, Grantor/Representative shall use commercially reasonable efforts to have a qualified maintenance employee at the site within two (2) hours from notification of an issue by Grantee and to repair traffic-affecting discontinuity within ten (10) hours after the Grantor or Representative's maintenance employee's arrival at the problem site. Actual site arrival times will be influenced by such factors as terrain, weather conditions present at the time the request is made, and the actual mileage from Grantor's dispatch station to the fault site. If such factors make it commercially unreasonable for Grantor to meet the two (2) hour response time, Grantor shall nonetheless prioritize the response activity and exercise reasonable best efforts to respond as promptly as practicable under the circumstances. In order to accomplish such objective, it is acknowledged that the repairs so effected may be temporary in nature. In such event, within twenty-four (24) hours after completion of any such Unscheduled Maintenance, Grantor/Representative shall commence its planning for permanent repair, and thereafter promptly shall notify Grantee of such plans, and shall promptly implement such permanent repair. Restoration of open fibers on fiber strands not immediately required for service shall be completed on a mutually agreed-upon schedule. If the fiber is required for immediate services, the permanent restoration shall be scheduled for the next available Maintenance Window.

(b) During restoration, the parties agree to work together to restore all traffic as quickly as possible. Grantor/Representative, promptly upon arriving on the site of the cut, shall determine the course of action to be taken to restore the fibers and shall begin restoration efforts. Grantor/Representative shall splice fibers in accordance with affected systems, as jointly agreed upon.

(c) In performing permanent repairs, Grantor/Representative shall comply with industry standard splicing specifications, as defined in Exhibit E.

Document ID: 0956d7d0453534b0e90380c5436d281400395075d8ba0844597625348513ea0e

APPENDIX A

Product Specification

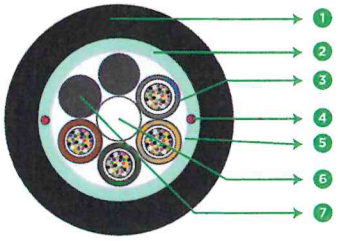
COMSTAR SUPPLY POWERED BY USTC

Armor-Lite

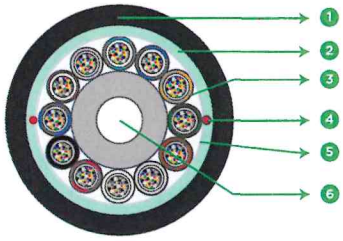
Multitube Gel Free Single Sheath Armored OFC

4F - 432F | Nova - G.657.A1 Single Mode Fiber

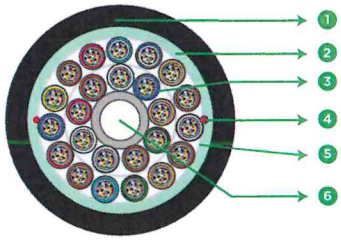
1. OUTER JACKET
2. CORRUGATED STEEL TAPE
3. GEL FREE LOOSE TUBE
4. RIPCORD(S)
5. WATER BLOCKING TAPE
6. STRENGTH MEMBER
7. FILLER



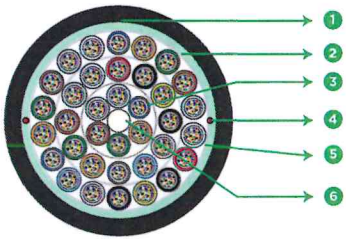
48F



144F



288F



432F

** Typical Construction Diagram - Not to Scale*

Features & Benefits

- PE outer jacket & Steel tape armor provide rodent protection along with improved crush and impact protection
- The Steel tape enables post installation cable locating
- Dry water-blocking technology for gel free core helps in quicker end preparation
- Easily removable rugged thermoplastic jacket un-bonded with steel tape
- Flexible, light weight, easy to handle & install

Product Details

STL ARMOR-LITE Gel Free Multitube Single Jacket Steel Tape Armored Cables are suitable for direct burial as well as for duct applications. ARMOR-LITE comes with gel free technology, the buffer tubes contain water swellable yarns and the cable core is surrounded with water-swellable tape to prevent water ingress in the cable. The buffer tubes are stranded around the central strength member using reverse oscillation stranding method forming the cable core. A Corrugated Steel Tape armor surrounds the cable core with thermoplastic jacket placed over the armor layer making the cable robust and installation friendly.

Cable Performance Standards

Cable complies to the following standards IEC 60793, ANSI/ICEA S-87-640, Telcordia GR-20, ITU-T, RoHS, REACH.

Printing Details

Printing : STL SM NOVA "FIBER COUNT" ARMORED OFC LASER SYMBOL TELEPHONE SYMBOL "YEAR OF MANUFACTURE" "LENGTH CODE" "FEET MARKING"

Note : The accuracy of marking shall be + 0.5%. Occasional loss of printing & remarking shall be as per Bell core GR 20 and this supersedes the earlier markings.

Specifications

Physical Characteristics	
Fiber Count	4-432
Fiber Type	STL NOVA (ITU-T G.657A1)
Maximum Cabled Attenuation (dB/km)	1310nm : 0.35 & 1550nm : 0.25
PMD LDV (ps/sqrt.km)	</= 0.1
Fibers per Tube	4 | 6 | 8 | 12
Tube Material	Polypropylene (PP)
Loose tube Size	2.4 mm (typical)
Central Strength Member	FRP (Fiber Reinforced Plastic)
Filler	Thermoplastic material
Core Wrapping	Binder and water swellable tape
Metallic Armoring	Corrugated Steel Tape (Un-bonded with Sheath)
No. of Ripcords Below Tape	2
Outer Sheath Material	UV Proof Black Polyethylene

Fiber Color Sequence (AS per EIA/TIA 598C)											
Blue	Orange	Green	Brown	Slate	White	Red	Black	Yellow	Violet	Rose	Aqua

Specifications

Cable Characteristics						
Product Code	**Fiber Count**	**No. of Tubes**	**Tube Color Sequence**	**No. of Fillers**	**Cable Diameter mm (inch) (±5%)**	**Cable Weight Kg/Km (lbs./ft.) (±10%)**
MA0004FSN01TFBUUS	4	1	Blue, Filler, Filler, Filler, Filler, Filler	5	12.6 (0.496)	145 (0.095)
MA0006FSN01TFBUUS	6	1	Blue, Filler, Filler, Filler, Filler, Filler	5	12.6 (0.496)	145 (0.095)
MA0008FSN01TFBUUS	8	1	Blue, Filler, Filler, Filler, Filler, Filler	5	12.6 (0.496)	148 (0.097)
MA0012FSN01TFBUUS	12	1	Blue, Filler, Filler, Filler, Filler, Filler	5	12.6 (0.496)	148 (0.099)
MA0024FSN02TFBUUS	24	2	Blue, Orange, Filler, Filler, Filler, Filler	4	12.6 (0.496)	146 (0.045)
MA0036FSN03TFBUUS	36	3	Blue, Orange, Green, Filler, Filler, Filler	3	12.6 (0.496)	146 (0.045)
MA0048FSN04TFBUUS	48	4	Blue, Orange, Green, Brown, Filler, Filler	2	12.6 (0.496)	140 (0.094)
MA0060FSN05TFBUUS	60	5	Blue, Orange, Green, Brown, Slate, Filler	1	12.6 (0.496)	140 (0.094)
MA0072FSN06TFBUUS	72	6	Blue, Orange, Green, Brown, Slate, White	0	12.6 (0.496)	136 (0.092)
MA0084FSN07TFBUUS	84	7	Blue, Orange, Green, Brown, Slate, White, Red, Filler	1	14.3 (0.562)	160 (0.107)
MA0096FSN08TFBUUS	96	8	Blue, Orange, Green, Brown, Slate, White, Red, Black	0	14.3 (0.562)	160 (0.107)
MA0144FSN12TFBUUS	144	12	Blue, Orange, Green, Brown, Slate, White Red, Black, Yellow, Violet, Rose, Aqua	0	17.8 (0.700)	265 (0.178)
MA0192FSN16TFBUUS	192	16	1st Layer - Blue, Orange, Green, Brown, Slate, White 2nd Layer - Red, Black, Yellow, Violet, Rose, Aqua, Blue#, Orange#, Green#, Brown#, Filler, Filler	2	17.8 (0.700)	234 (0.157)
MA0216FSN18TFBUUS	216	18	1st Layer - Blue, Orange, Green, Brown, Slate, White 2nd Layer - Red, Black, Yellow, Violet, Rose, Aqua, Blue#, Orange#, Green#, Brown#, Slate#, White#	0	17.8 (0.700)	221 (0.148)
MA0288FSN24TFBUUS	288	24	1st Layer - Blue, Orange, Green, Brown, Slate, White, Red, Black, Yellow 2nd Layer - Violet, Rose, Aqua, Blue#, Orange#, Green#, Brown#, Slate#, White#, Red#, Black#, Yellow#, Violet#, Rose#, Aqua#	0	20.2 (0.795)	275 (0.184)
MA0432FSN36TFBUUS	432	36	1st Layer - Blue, Orange, Green, Brown, Slate, White 2nd Layer - Red, Black, Yellow, Violet, Rose, Aqua, Blue#, Orange#, Green#, Brown#, Slate#, White# 3rd Layer - Red#, Black#, Yellow#, Violet#, Rose #, Aqua#, Blue##, Orange##, Green##, Brown##, Slate##, White##, Red##, Black##, Yellow## Violet##, Rose##, Aqua##	0	23.4 (0.921)	350 (0.228)

Note : # - denotes single black stripe marking via inkjet or co-extrusion, white stripe marking for black loose tube.
- denotes double stripe marking.

Specifications

Mechanical & Environmental Characteristics		
Cable Characteristics	**Cable Performance**	**Testing Standard**
Tensile Strength (N) (lbf)	Short Term - 2700 (606.9) | Long Term - 900 (202.3)	ICEA 640 | FOTP-33
Crush Resistance (N/cm) (lbf/in)	300 (171)	ICEA 640 | FOTP-41
Impact Strength (Nm) (lbf.in)	10 (88.5)	ICEA 640 | FOTP-25
Torsion	±180°	ICEA 640 | FOTP-85
Min. Bend Radius (During Installation)	20 D	ICEA 640 | FOTP-88
Min. Bend Radius (After Installation)	15 D	ICEA 640 | FOTP-88
Water Penetration Test*	1m head, 3m samples, 24 hrs	ICEA 640 | FOTP-82
Temperature Performance	Max. change in attenuation shall be </= 0.15 dB/km	ICEA 640 | FOTP-3
Installation	-30°C to +70°C	
Operation	-40°C to +70°C	
Storage	-40°C to +70°C	

Note : All tests shall be carried out as per IEC standards. Change in attenuation after and before testing shall be </= 0.05 dB/km for Single Mode Fiber.

Packing and Lengths

Drum Type	Length Multiple (in feet)	Order Tolerance	Short Lengths
Wooden Drums	13,123; 20,000 ± 5% (For All Fiber Counts)	-0%, +5%	Max 5%, Customer Approval

For additional information please contact your sales representative.
You can also visit our website at www.stl.tech

Board of Supervisors Regular **3. a. 1.**

Meeting Date: 01/27/2026

Title: IGA amendment contract between Navajo County Animal Control and City of Snowflake

Submitted For: Janelle Linn, Health Director

Submitted By: Brandon Damron, Animal Care & Control Officer II

Department: NC Public Health Services District **Division:** Code Enforcement Division

---

Motion before the Board:

Amendment 1 to the existing IGA with the City of Snowflake for use of kennel space at the Snowflake Animal Control Center to temporarily house animals impounded by Navajo County Animal Care & Control officers

Background:

These are the changes to the amended contract.
-Compensation: The county will pay a flat monthly fee of $1,200.00 for acceptance of 4 kennels, covering basic care and services (feeding, cleaning, and euthanasia when necessary).
-If the City's Animal Control Center is temporarily unavailable (maintenance, illness, etc.), the County's monthly fee will be prorated.
-Temporary Support: If City staff are unavailable, County staff may assist with essential duties, without liability.

Fiscal Impact

Fiscal Year: 26

Budgeted Y/N: Y

Amount Requested: $200.00

Fiscal Impact:

Animal Control terminated a prior contract with one shelter, which resulted in a cost of $1,200.00 per month. We are amending the contract with Snowflake Animal Shelter, increasing the monthly amount from $1,000.00 to $1,200.00. This change results in a net savings of $1,000.00 per month. Funds for this adjustment were budgeted in the FY 2026 budget.

Attachments

Snowflake update highlighted

Original Contract

Snowflake signed contract

Form Review

Inbox	Reviewed By	Date
Brandt Clark	Brandt Clark	12/23/2025 06:52 AM
Health Director	Brandon Damron	12/29/2025 06:00 AM
Brandt Clark	Brandt Clark	12/29/2025 07:22 AM
Health Director	Janelle Linn	01/05/2026 08:03 AM

Form Started By: Brandon Damron Started On: 12/22/2025 07:09 AM

Final Approval Date: 01/05/2026

Cooperative Agreement
for
Animal Impoundment Services
between
Navajo County and the Town of Snowflake

This Agreement is made as of December 1st, 2025 (the "Effective Date") by and between the TOWN OF SNOWFLAKE, an Arizona municipal corporation ("TOWN"), and NAVAJO COUNTY PUBLIC HEALTH, a political subdivision of the State of Arizona ("COUNTY"):

I. RECITALS

1. Both parties are authorized by statute and ordinance to perform animal control activities within their respective jurisdictions.
2. TOWN owns and operates an Animal Control Center at 600 Snow Blvd. for its own animal control activities.
3. TOWN is willing to accept seized dogs from COUNTY at its Animal Control Center upon the terms and conditions set forth herein.

II. AGREEMENT

1. TOWN agrees to give COUNTY access to four of its kennels for impoundment of animals seized throughout the county. After the 72- hour hold time, the dog becomes the property of the TOWN to do with as it sees fit.

2. This Agreement shall remain in effect for one year, with the option to renew annually up to 5 years. See paragraph 7.

3. For each dog accepted for impoundment at TOWN'S Animal Control Center, COUNTY agrees to pay to TOWN a monthly fee of $1200.00 for animals brought in only by the COUNTY Animal Care & Control officer. This fee shall be inclusive of all services typically provided by TOWN in connection with dogs impounded at the Animal Control Center, including daily care and feeding. This fee may be amended from time to time by mutual agreement of TOWN and COUNTY, any such amendments shall be in writing and approved by the COUNTY's Board of Supervisors and attached hereto.

4. COUNTY understands the $1000.00 fee does not include medical treatment for which the services of a veterinarian are required. If such services are required, the COUNTY will be notified before services and may decide against such services. If services are agreed the COUNTY agrees to pay the billed charges.

   a. The COUNTY will pay $200 for any dog brought in by a COUNTY Animal Care & Control officer for rabies observation quarantine unless the dog owner pays all applicable quarantine fees.

   b. The COUNTY agrees to allow the TOWN to keep all impound fees and daily maintenance fees collected from dog owners on behalf of the COUNTY.

5. The TOWN shall bill the COUNTY on a monthly basis. The COUNTY shall make payment within 15 days after receipt of the TOWN'S invoice unless a charge is disputed, in which the bill will not be paid until both parties cooperate to promptly resolve the disputed charge.

Invoices shall be submitted to:
Attn: Navajo County Animal Control
600 N 9th Pl
Show Low, AZ 85901

Payments shall be mailed to:
Attn: Finance Department
81 W 1st South
Snowflake, AZ 85937

6. The TOWN shall exercise the same degree of care with respect to dogs impounded by COUNTY as it exercises with respect to dogs impounded by its own animal control officers.

7. This Agreement shall remain in effect for one year, with the option to renew annually up to 5 years. Termination of agreement by mutual agreement of the parties or by either party giving 30 days written notice of termination to the other at the addresses specified above. This Agreement is also terminable in accordance with the provisions of A.R.S 38-511, and that statute is hereby incorporated into this Agreement by reference.

8. In the event the TOWN's Animal Control Center is temporarily unavailable for use due to maintenance, animal illness/outbreak, or any other condition that renders the facility unusable for impoundment, the monthly fee charged to the COUNTY shall be pro-rated for the period during which services are unavailable.

9. In the event that TOWN staff are unavailable to perform essential duties at the Animal Control Center including but not limited to feeding, watering, cleaning, administering medications, or conducting euthanasia the COUNTY may, with TOWN's consent, step in to provide temporary support. Any such assistance provided by COUNTY staff shall be done without liability to the COUNTY, its employees, or agents.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this IGA as of the Effective Date.

_____ _____
Chairman, Board of Supervisors Date

_____ _____
Public Health Director, Janelle Linn Date

_____ _____
Mayor, Byron Lewis Date

Cooperative Agreement
for
Animal Impoundment Services
between
Navajo County and the Town of Snowflake

This Agreement is made as of February 1st, 2023 (the "Effective Date") by and between the TOWN OF SNOWFLAKE, an Arizona municipal corporation ("TOWN"), and NAVAJO COUNTY PUBLIC HEALTH, a political subdivision of the State of Arizona ("COUNTY"):

I. RECITALS

1. Both parties are authorized by statute and ordinance to perform animal control activities within their respective jurisdictions.
2. TOWN owns and operates an Animal Control Center at 600 Snow Blvd. for its own animal control activities.
3. TOWN is willing to accept seized dogs from COUNTY at its Animal Control Center upon the terms and conditions set forth herein.

II. AGREEMENT

1. TOWN agrees to give COUNTY access to four of its kennels for impoundment of animals seized throughout the county. After the 72- hour hold time, the dog becomes the property of the TOWN to do with as it sees fit.

2. This Agreement shall remain in effect for one year, with the option to renew annually up to 5 years. See paragraph 7.

3. For each dog accepted for impoundment at TOWN'S Animal Control Center, COUNTY agrees to pay to TOWN a monthly fee of $1000.00 for animals brought in only by the COUNTY Animal Care & Control officer. This fee shall be inclusive of all services typically provided by TOWN in connection with dogs impounded at the Animal Control Center, including daily care and feeding. This fee may be amended from time to time by mutual agreement of TOWN and COUNTY, any such amendments shall be in writing and approved by the COUNTY's Board of Supervisors and attached hereto.

4. COUNTY understands the $1000.00 fee does not include medical treatment for which the services of a veterinarian are required. If such services are required, the COUNTY will be notified before services and may decide against such services. If services are agreed the COUNTY agrees to pay the billed charges.

    a. The COUNTY will pay $200 for any dog brought in by a COUNTY Animal Care & Control officer for rabies observation quarantine unless the dog owner pays all applicable quarantine fees.

    b. The COUNTY agrees to allow the TOWN to keep all impound fees and daily maintenance fees collected from dog owners on behalf of the COUNTY.

5. The TOWN shall bill the COUNTY on a monthly basis. The COUNTY shall make payment within 15 days after receipt of the TOWN'S invoice unless a charge is disputed, in which the bill will not be paid until both parties cooperate to promptly resolve the disputed charge.

Invoices shall be submitted to:
Attn: Navajo County Animal Control
600 N 9th Pl
Show Low, AZ 85901

Payments shall be mailed to:
Attn: Finance Department
81 W 1st South
Snowflake, AZ 85937

6. The TOWN shall exercise the same degree of care with respect to dogs impounded by COUNTY as it exercises with respect to dogs impounded by its own animal control officers.

7. This Agreement shall remain in effect for one year, with the option to renew annually up to 5 years. Termination of agreement by mutual agreement of the parties or by either party giving 30 days written notice of termination to the other at the addresses specified above. This Agreement is also terminable in accordance with the provisions of A.R.S 38-511, and that statute is hereby incorporated into this Agreement by reference.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this IGA as of the Effective Date.

Navajo County Board of Supervisor

Alberto L. Peshlakai — 01/24/2023

Chairman, Alberto Peshlakai — Date

Navajo County Public Health District

2/8/2023

Public Health Director, Janelle Linn — Date

Town of Snowflake

Byron Lewis — 3/23/23

Mayor, Byron Lewis — Date

Cooperative Agreement
for
Animal Impoundment Services
between
Navajo County and the Town of Snowflake

This Agreement is made as of December 1st, 2025 (the "Effective Date") by and between the TOWN OF SNOWFLAKE, an Arizona municipal corporation ("TOWN"), and NAVAJO COUNTY PUBLIC HEALTH, a political subdivision of the State of Arizona ("COUNTY"):

I. RECITALS

1. Both parties are authorized by statute and ordinance to perform animal control activities within their respective jurisdictions.
2. TOWN owns and operates an Animal Control Center at 600 Snow Blvd. for its own animal control activities.
3. TOWN is willing to accept seized dogs from COUNTY at its Animal Control Center upon the terms and conditions set forth herein.

II. AGREEMENT

1. TOWN agrees to give COUNTY access to four of its kennels for impoundment of animals seized throughout the county. After the 72- hour hold time, the dog becomes the property of the TOWN to do with as it sees fit.

2. This Agreement shall remain in effect for one year, with the option to renew annually up to 5 years. See paragraph 7.

3. For each dog accepted for impoundment at TOWN'S Animal Control Center, COUNTY agrees to pay to TOWN a monthly fee of $1200.00 for animals brought in only by the COUNTY Animal Care & Control officer. This fee shall be inclusive of all services typically provided by TOWN in connection with dogs impounded at the Animal Control Center, including daily care and feeding. This fee may be amended from time to time by mutual agreement of TOWN and COUNTY, any such amendments shall be in writing and approved by the COUNTY's Board of Supervisors and attached hereto.

4. COUNTY understands the $1200.00 fee does not include medical treatment for which the services of a veterinarian are required. If such services are required, the COUNTY will be notified before services and may decide against such services. If services are agreed the COUNTY agrees to pay the billed charges.

   a. The COUNTY will pay $200 for any dog brought in by a COUNTY Animal Care & Control officer for rabies observation quarantine unless the dog owner pays all applicable quarantine fees.

   b. The COUNTY agrees to allow the TOWN to keep all impound fees and daily maintenance fees collected from dog owners on behalf of the COUNTY.

5. The TOWN shall bill the COUNTY on a monthly basis. The COUNTY shall make payment within 15 days after receipt of the TOWN'S invoice unless a charge is disputed, in which the bill will not be paid until both parties cooperate to promptly resolve the disputed charge.

Invoices shall be submitted to:
Attn: Navajo County Animal Control
600 N 9th Pl
Show Low, AZ 85901

Payments shall be mailed to:
Attn: Finance Department
81 W 1st South
Snowflake, AZ 85937

6. The TOWN shall exercise the same degree of care with respect to dogs impounded by COUNTY as it exercises with respect to dogs impounded by its own animal control officers.

7. This Agreement shall remain in effect for one year, with the option to renew annually up to 5 years. Termination of agreement by mutual agreement of the parties or by either party giving 30 days written notice of termination to the other at the addresses specified above. This Agreement is also terminable in accordance with the provisions of A.R.S 38-511, and that statute is hereby incorporated into this Agreement by reference.

8. In the event the TOWN's Animal Control Center is temporarily unavailable for use due to maintenance, animal illness/outbreak, or any other condition that renders the facility unusable for impoundment, the monthly fee charged to the COUNTY shall be pro-rated for the period during which services are unavailable.

9. In the event that TOWN staff are unavailable to perform essential duties at the Animal Control Center including but not limited to feeding, watering, cleaning, administering medications, or conducting euthanasia the COUNTY may, with TOWN's consent, step in to provide temporary support. Any such assistance provided by COUNTY staff shall be done without liability to the COUNTY, its employees, or agents.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this IGA as of the Effective Date.

_____ _____
Chairman, Board of Supervisors Date

_____ _____
Public Health Director, Janelle Linn Date

Byron Lewis 12/17/2025
Mayor, Byron Lewis Date

Board of Supervisors Regular **3. a. 2.**

Meeting Date: 01/27/2026

Title: Navajo County Continuity of Operations/Continuity of Government Plan 2026-2027

Submitted For: Catrina Jenkins, EMP Director

Submitted By: Catrina Jenkins, EMP Director

Department: NC Public Health Services District **Division:** Emergency Management

---

Motion before the Board:

Navajo County Continuity of Operations and Continuity of Government Plan for 2026-2027

Background:

Navajo County Emergency Management and Preparedness requests approval of the Navajo County Continuity of Operations (COOP) and Continuity of Government (COG) Plan for the upcoming two years. The purpose of COOP/COG planning is to minimize the impacts of disasters and emergencies to an acceptable level and to ensure that Navajo County, Arizona, maintains the capability to continue essential functions under all conditions.

Each Navajo County department maintains a Continuity of Operations Plan designed to ensure that critical services and normal business operations can continue during and after an emergency. Departments have reviewed, updated, and enhanced their individual plans to reflect current operations, resources, and contingencies.

The Navajo County Continuity of Government Plan consolidates the most critical and essential components of the individual departmental COOP plans into a single, coordinated framework. Together, these plans provide a comprehensive approach to ensuring the continued delivery of county services and the effective functioning of county government during emergencies.

Attachments

Navajo County COG 2026-28

Form Review

Inbox	Reviewed By	Date
Health Director	Janelle Linn	01/16/2026 07:18 AM
Form Started By: Catrina Jenkins		Started On: 12/08/2025 07:08 AM
Final Approval Date: 01/16/2026		

CONTINUITY OF GOVERNMENT (COG)

NAVAJO COUNTY, ARIZONA

FINAL

FOR OFFICIAL USE ONLY

NOTICE: This document contains information pertaining to the deployment, mobilization, and tactical operations of Navajo County, Arizona in response to emergencies. It is exempt from public disclosure under Arizona state law.

Table of Contents

Contents

EXECUTIVE SUMMARY 4

COOP vs. COG 4

PLANNING ASSUMPTIONS 7

CONTINUITY TEAMS 7

OBJECTIVES 16

SCOPE 16

PHASE I: ACTIVATION OF CONTINUITY OF GOVERNMENT PLAN 17

PHASE II: ALTERNATE FACILITY AND CONTINUITY OF OPERATIONS 18

PHASE III: RECONSTITUTION / RETURN TO NORMAL OPERATIONS 18

Primary Mission Essential Functions 20

KEY PERSONNEL 28

ESSENTIAL RECORDS AND RESOURCES 28

TEST, TRAINING, AND EXERCISING / PLAN MAINTENANCE 41

NAVAJO COUNTY, ARIZONA MAIN CONTACTS BY ORGANIZATION 44

PRIMARY FACILITIES AND ALTERNATE FACILITIES 47

ANNEX: CONTACTS ROSTER 59

DISTRIBUTION

This document shall be distributed to the Navajo County Board of Supervisors and all leadership positions of organizations within Navajo County, Arizona as changes or updates to this plan occur.

FOR OFFICIAL USE ONLY

WARNING: This document is FOR OFFICIAL USE ONLY. It contains information that is sensitive, but unclassified, and may be exempt from public release under the Freedom of Information Act (5 U.S.C. 552). It is to be controlled, stored, handled, transmitted, distributed, and disposed of in accordance with local government policies relating to For Official Use Only information and is not to be released to the public or other personnel who do not have a valid "need-to-know" without prior approval of an authorized government official.

This document is to be used to implement the Continuity of Government Plan and directs the notifications and actions of personnel in response to an emergency or continuity event affecting Navajo County, Arizona. Unauthorized use of this information may constitute an invasion of privacy.

PROMULGATION STATEMENT

Transmitted herewith is the Continuity of Operations / Continuity of Government (COOP/COG) Plan for Navajo County, Arizona. It provides a framework in which Navajo County, Arizona, along with its officials, departments, agencies, and other entities, can plan and perform their respective essential functions during a disruption, disaster or national emergency.

This Continuity of Operations/Continuity of Government Plan was prepared in accordance with direction from Presidential Decision Directive 67, Federal Continuity Directive 1, Federal Continuity Directive 2, and Continuity Guidance Circular 1. It is in accordance with other existing Federal, State, and local statutes and understanding of the various departments involved. This Plan supersedes any previous COOP/COG Plans and has been concurred by the Chairperson of Navajo County, Arizona. It will be reviewed annually and re-certified biennial. Recipients are requested to advise the Navajo County, Arizona Executive Team of any changes which might result in its improvement or increase in its usefulness.

APPROVED: _____ **DATE: _____**

EXECUTIVE SUMMARY

Navajo County, Arizona recognizes that there are natural, man-made and terrorist threats that can impact the ability to perform essential functions that serve government organizations, citizens and private business. While the majority of these incidents cannot be prevented, many can be mitigated to reduce the impact through preventive measures to protect government assets or to rapidly recover from incidents in an organized and coordinated manner.

The key purpose of Continuity of Operations/Continuity of Government (COOP/COG) planning is to reduce the consequences of a disaster to acceptable levels and to ensure that Navajo County, Arizona has sufficient resources and planning alternatives to continue its essential operations. Although when and how a disaster will occur is not known, the fact that future disasters will happen is certain. How well (or poorly) the COOP/COG plan is designed and implemented will determine the response, recovery, resumption, and restoration capabilities of Navajo County, Arizona.

The Navajo County, Arizona Continuity of Government plan, also referred to as "COG" is a strategic planning effort that helps ensure that Navajo County, Arizona has sufficient resources and planning alternatives to continue its essential operations should facilities and personnel be affected by any adverse event such as fire, severe storm, power disturbance/interruption or an emergency or disaster due to terrorism, natural or technological hazard.

The Continuity of Government plan serves as the coordination point for the recovery of essential functions for Navajo County, Arizona. While each individual organization within Navajo County, Arizona develops an individual Continuity of Operations Plan (COOP) to address the functions at the organizational level, many resources required by these organizations will be organized, prioritized and coordinated by the Executive Team level of Navajo County, Arizona. This plan serves to coordinate the decision making process and those key resources for Navajo County, Arizona.

Note: The generic term "organization" is used to refer to all entities of County and City government. When a specific department, organization, office, board, or commission is tasked within the Continuity of Government plan, its official title will be used.

COOP vs. COG

Continuity of Operations Planning (COOP)

Continuity of Operations planning is a planning strategy created within individual organizations to ensure their ability to continue the performance of their essential functions during a wide range of potential disruptions. Essentially, it is the capability of maintaining the core operations and essential functions of their organization under all eventualities. This is accomplished through the development of plans, procedures, and provisions for leadership succession, essential functions, alternative facilities, personnel, resources, interoperable communications, and essential records/databases. Within Navajo County, Arizona, there are 24 distinct Continuity of Operations plans that have been developed as an overall framework for the establishment of Continuity of Government. Each of these 24 plans is unique in nature specific to the organizations structure and operations, and has been tailored to address the following key elements of their continuity planning requirements:

- Essential Functions (Ranked by Priority)

- Essential Records / Vital Resources
- Orders of Succession
- Delegations of Authority
- Alternate Facilities
- COOP Teams and Responsibilities
- Communications
- Alert Notification
- Testing, Training, and Exercises

Continuity of Government Planning (COG)

This Continuity of Government Plan for Navajo County, Arizona is the summation of the most critical and major elements of each of the 24 Continuity of Operations Plans highlighted above. As such, this Continuity of Government plan supports a higher level of planning which serves as the framework for the preservation, maintenance, or reconstitution of the institution of the overall Navajo County, Arizona government. Through the coordination of these 24 individual continuity planning strategies and elements within Navajo County, Arizona, the Executive Team has better visibility to develop a unified and cohesive Continuity of Government Plan that results in the ability to carry out essential functions and operational responsibilities of Navajo County, Arizona.



Illustration of Individual COOP's Combining to Make Overall COG

Provided below is a list of organizations within Navajo County, Arizona that have developed Continuity of Operations plans as part of this ongoing Continuity of Government initiative. Participating organizations are listed alphabetically by name:

- ARIZONA@WORK Northeastern Arizona
- Navajo County Administrative Services
- Navajo County Adult Probation
- Navajo County Assessor
- Navajo County Attorney
- Navajo County Board of Supervisors
- Navajo County Clerk of the Superior Court
- Navajo County Elections
- Navajo County Emergency Management and Preparedness
- Navajo County Facilities Management
- Navajo County Information Technology
- Navajo County Justice Courts
- Navajo County Library District
- Navajo County Probation
- Navajo County Pubic Fiduciary
- Navajo County Public Defender
- Navajo County Public Health Services District
- Navajo County Public Works
- Navajo County Recorder/Voter Registration
- Navajo County Sheriff
- Navajo County Superintendent of Schools
- Navajo County Superior Court
- Navajo County Treasurer

- System Security Plan

PLANNING ASSUMPTIONS

The Continuity of Government plan assumes that all Navajo County, Arizona organizations have Continuity plans in place for their organizations and locations necessary to maintain or recover essential functions. Organizations are expected to understand their space allocation needs and communicate that to the proper continuity team when they don't have the ability to organize their own alternate site plan.

This plan assumes that Navajo County, Arizona in coordination with the Navajo County Board of Supervisors will form specific Continuity Teams designed to address the situation and meet the needs and requirements of Navajo County, Arizona during continuity events. At a minimum, these Continuity Teams will consist of leadership, management, and key decision makers within Navajo County, Arizona who are thereby responsible for implementing the Continuity of Government plan and its actions as required.

The assumptions listed below serve as a scope of an incident that could occur and what other situations may exist that will need to be considered in the recovery of essential functions:

- An incident or operational disruption has occurred within Navajo County, Arizona which impacts the ability to perform or deliver of one or more organization's essential functions.
- Whatever the incident, the consequences can be summarized to manageable situations that Navajo County, Arizona, its organizations, and their private partners can manage.
- One or more Navajo County, Arizona organizations are becoming overwhelmed in their ability to recover from the incident independently.
- Services provided by private enterprise, local government(s) and/or the federal government may be impacted.
- Power, fuel, water, food, medical, power and telecommunications sources and supply chains may be impacted.

CONTINUITY TEAMS

The activation and implementation of the Continuity of Government plan is performed in conjunction with the details of the Navajo County, Arizona Emergency Operations Plan (EOP). Policy Support and executive leadership is a vital part of any response and the EOP guidelines for Policy Support sets forth the roles and responsibilities as part of the overall Incident Command System (ICS). For the Navajo County, Arizona, the Continuity Teams and its members act as the primary decision-makers for Policy Support during the activation of the COG and for addressing the requirements regarding all COG issues.

In order for Navajo County, Arizona to successfully manage and execute the actions contained within this Continuity of Government Plan, it is necessary to develop specific Continuity Teams which will have the responsibility in their various areas to oversee the design, strategy, and ongoing development and coordination of the Continuity of Government Plan as a whole. In addition, Continuity Team members will serve a significant role in the response and decision making process of the Continuity of Government plan when disruptions occur. The following are

Continuity Teams developed specifically for Navajo County, Arizona:

Executive Team

The Executive Team consists of the highest ranking officials and key decision makers within an organization. This team is designed to create an overarching decision and policy making group which plans, assesses, and coordinates the response to events that disrupt continuity of an organization's operations. Members selected to serve on the Executive Team should have the capacity to represent their respective area of expertise and make sound recommendations which serve in the best interest of the organization and its overall operations. At a minimum, the Executive Team should be comprised of key representatives from the following types of positions and organizations: Executive Management, Safety/Security, Facilities Management, Finance, Human Resources, and Information Technology. It is highly recommended that Executive Team members review and have a clear understanding of the vital elements contained within the various continuity plans for their organization. It is also recommended that the Executive Team conduct planning meetings every six months to discuss and update the Continuity Plan.

Executive Team Members - Navajo County, Arizona

Team Member	Team Responsibility/Role
Bryan Layton - County Manager *Navajo County Administrative Services Work: 928-524-4000 x 4152 Cell: 210-013-1374 Work Email: bryan.layton@navajocountyaz.gov	(HR) Serves as the primary point of contact for all HR issues including personnel contact information, HR policies and procedures, and staff training. Will provide current contact information for all key staff involved in the project. Coordinate all HR policies related to continuity planning and pandemic situations. Assist with all staffing issues caused by a pandemic or other disruption.
Rochelle Lacapa - Assistant County Manager *Navajo County Administrative Services Work: 928-524-4113 Work Email: rochelle.lacapa@navajocountyaz.gov	(Executive) Provide a letter of executive management support for the planning effort. Allocate departmental resources for training, plan development, and exercising. Approve the final Business Continuity Plan / Continuity of Business plan.
Ken Dewitt - Director *Navajo County Information Technology Work: 928-524-4044 Cell: 224-406-1744 Work Email: kenneth.dewitt@navajocountyaz.gov	(IT) Serves as the primary point of contact for all IT issues including system availability, disaster recovery, telephones, and communications. Will identify all essential records and systems and provide details regarding back-ups, redundancy, and Disaster Recovery (DR) planning. Review all departmental IT requirements for essential functions. Provide on-site support for IT related issues during disruptions or relocations.
Grant Evans - Director *Navajo County Facilities Management Work: 928-524-4110 Cell: 928-241-2854 Work Email: grant.evans@navajocountyaz.gov	(Facilities) Serves as the primary point of contact for all facility issues including security, maintenance, damages, and relocation alternatives. Will identify all building and facilities to be covered by the Business Continuity Plan. Provide information about security, access, and evacuation procedures. Assist all departments with alternate facilities options and priorities.

Pandemic Team

In preparation of pandemic events, Pandemic Team members are responsible for attending team meetings and updating the Pandemic Annex on an annual basis. At a minimum, the team should review and address any pandemic related elements that might affect their organization during an event. Elements to consider might include: reviewing human resource policies and sick leave policies, establishing a method of communication with key staff and personnel, coordinating with local/state pandemic planning efforts, educating and training personnel on the effects of pandemics and their personal safety. The Pandemic Team's ultimate responsibility is to improve the organization's ability to prepare, respond, and sustain the long-term effects of a pandemic event.

Pandemic Team Members - Navajo County, Arizona

Team Member	Team Responsibility/Role
Rochelle Lacapa - Assistant County Manager *Navajo County Administrative Services Work: 928-524-4113 Work Email: rochelle.lacapa@navajocountyaz.gov	Assure staff that their health, safety, and well-being are a top priority during a pandemic. Develop an employee education and safety program and ensure that training is available to all appropriate staff. Instruct staff about Human Resource policies related to the pandemic or similar illnesses. Instruct staff about proper health and hygiene habits for minimize transmission including covering coughs, washing hands, and using hand sanitizer. Encourage staff to prepare at home with plans and emergency items including a two-week supply of food. Ensure that the organization's leadership is aware of any existing laws, ordinances, and/or authorities of health officials.
Janelle Linn - Health Director *Navajo County Public Health Services District Cell: 928-414-1382 Work Email: ava.linn@navajocountyaz.gov	Ensure that the organization's leadership is aware of any existing laws, ordinances, and/or authorities of health officials. Establish contact with local public health officials for coordination with local pandemic planning efforts. Ensure that the organization is aware of and involved in current local preparedness and planning efforts. Ensure that the organization is kept informed of current local conditions and response efforts concerning a pandemic event. Develop mutual aid programs with neighboring organizations at the city, county, state, and/or private sector level.
Bryan Layton - County Manager *Navajo County Administrative Services Work: 928-524-4000 x 4152 Cell: 210-013-1374 Work Email: bryan.layton@navajocountyaz.gov	Assure staff that their health, safety, and well-being are a top priority during a pandemic. Develop an employee education and safety program and ensure that training is available to all appropriate staff. Instruct staff about Human Resource policies related to the pandemic or similar illnesses. Instruct staff about proper health and hygiene habits to minimize transmission including covering coughs, washing hands, and using hand sanitizer. Encourage staff to prepare

Team Member	Team Responsibility/Role
	at home with plans and emergency items including a two-week supply of food. Ensure that the organization's leadership is aware of any existing laws, ordinances, and/or authorities of health officials. Establish contact with local public health officials for coordination of local pandemic planning efforts. Ensure that the organization is aware of and involved in current local preparedness and planning efforts. Ensure that the organization is kept informed of current local conditions and response efforts concerning a pandemic event. Develop mutual aid programs with neighboring organizations at the city, county, state, and/or private sector level. Review the organization’s internal and external communication plans to ensure that it is prepared to successfully communicate with leadership, personnel, and the general public under pandemic circumstances. Communicate regularly with employees regarding current status and expectations. Communicate regularly with operational partners that factor into the organization's essential operations for the distribution of event information and current status. Develop multiple channels and methods for disseminating information. Develop a Public Information Officer (PIO) capability for disseminating information to the public in an official manner. Communicate with health and emergency officials regarding any incidents or developments related to pandemics. Review the organization’s policies and guidance regarding injury/illness as it might pertain to pandemic. Review sick leave policies and train staff regarding appropriate sections and updates. Review organization's insurance policies, including health, disability, salary continuance, business travel, and life insurance. Review current travel policies and consider modifications related to pandemic issues. Develop a policy for vaccines and antivirals for staff including priorities and distribution methods. Develop crisis support or employee assistance programs. Develop plans for alternate work schedules where applicable. Develop policies for social distancing. Determine the effects of union contracts on emergency Human Resource policy development.
Ken Dewitt - Director *Navajo County	Identify technologies required for performing

Team Member	Team Responsibility/Role
Information Technology Work: 928-524-4044 Cell: 224-406-1744 Work Email: kenneth.dewitt@navajocountyaz.gov	essential functions and review the associated disaster recovery plans. Identify the supporting agency for each system (in-house, city/county, third party, etc) and contact them to discuss continuity planning efforts. Review IT staffing levels and develop clear succession lines for key technical skills. Research options for telecommuting for key staff including hardware, software and security requirements. Research options for videoconferencing and teleconferencing. Research options for the increased use of Internet and telephone communications.
Catrina Marie Jenkins - Emergency Manager *Navajo County Emergency Management Work: 928-524-4163 Home: 928-386-2316 Cell: 928-386-2316 Work Email: catrina.jenkins@navajocountyaz.gov Personal Email: misskittynaz@gmail.com	Assure staff that their health, safety, and well-being are a top priority during a pandemic. Develop an employee education and safety program and ensure that training is available to all appropriate staff. Instruct staff about Human Resource policies related to the pandemic or similar illnesses. Instruct staff about proper health and hygiene habits for minimize transmission including covering coughs, washing hands, and using hand sanitizer. Encourage staff to prepare at home with plans and emergency items including a two-week supply of food. Establish contact with local public health officials for coordination with local pandemic planning efforts. Ensure that the organization is aware of and possibly involved in current local preparedness and planning efforts. Ensure that the organization is kept informed of current local conditions and response efforts concerning a pandemic event. Develop mutual aid programs with neighboring organizations at the city, county, state, and/or private sector level. Oversee heightened cleaning efforts in offices and common areas, such as frequently wiping doorknobs, railings, telephones, restrooms. Place hand sanitizer in communal locations for staff and visitors to use. Develop emergency kits of equipment and supplies for preventing the transmission of the disease including cleaning supplies, respirators, masks, and disposable gloves, etc. Use damp rather than dry dusting to avoid spreading dust particles. Move restroom wastebaskets next to restroom doors so that employees can use towels to open the doors. Review the organization’s internal and external communications plans to ensure that it is prepared to successfully communicate with leadership, personnel, and the general public

Team Member	Team Responsibility/Role
	under pandemic circumstances. Communicate regularly with employees regarding current status and expectations. Communicate regularly with any operational partners that factor into the organization's essential operations for the distribution of event information and current status. Develop multiple channels and methods for disseminating information. Develop a Public Information Officer (PIO) capability for disseminating information to the public in an official manner. Communicate with health and emergency officials regarding any incidents or developments related to pandemics.
Kymberle O'Farrell - Licensed Professional Counselor (LPC) *Navajo County Public Health Services District Work: 928-524-4742 Additional Number: 623-414-7776 Work Email: kymberle.o'farrell@navajocountyaz.gov	Assure staff that their health, safety, and well-being are a top priority during a pandemic. Develop an employee education and safety program and ensure that training is available to all appropriate staff. Instruct staff about Human Resource policies related to the pandemic or similar illnesses. Instruct staff about proper health and hygiene habits for minimize transmission including covering coughs, washing hands, and using hand sanitizer. Encourage staff to prepare at home with plans and emergency items including a two-week supply of food. Establish contact with local public health officials for coordination with local pandemic planning efforts. Ensure that the organization is aware of and possibly involved in current local preparedness and planning efforts. Ensure that the organization is kept informed of current local conditions and response efforts concerning a pandemic event. Develop mutual aid programs with neighboring organizations at the city, county, state, and/or private sector level. Oversee heightened cleaning efforts in offices and common areas, such as frequently wiping doorknobs, railings, telephones, restrooms. Place hand sanitizer in communal locations for staff and visitors to use. Develop emergency kits of equipment and supplies for preventing the transmission of the disease including cleaning supplies, respirators, masks, and disposable gloves, etc. Use damp rather than dry dusting to avoid spreading dust particles. Move restroom wastebaskets next to restroom doors so that employees can use towels to open the doors. Review the organization’s internal and external communications plans to ensure that it is prepared to successfully communicate with leadership, personnel, and the general public

Team Member	Team Responsibility/Role
	under pandemic circumstances. Communicate regularly with employees regarding current status and expectations. Communicate regularly with any operational partners that factor into the organization's essential operations for the distribution of event information and current status. Develop multiple channels and methods for disseminating information. Develop a Public Information Officer (PIO) capability for disseminating information to the public in an official manner. Communicate with health and emergency officials regarding any incidents or developments related to pandemics.
Rhonda Krouse - Division Manager *Navajo County Public Health Services District Work: 928-524-4000 x 5508 Work Email: rhonda.krouse@navajocountyaz.gov	Establish contact with local public health officials for coordination with local pandemic planning efforts. Ensure that the organization is aware of and possibly involved in current local preparedness and planning efforts. Ensure that the organization is kept informed of current local conditions and response efforts concerning a pandemic event. Develop mutual aid programs with neighboring organizations at the city, county, state, and/or private sector level. Oversee heightened cleaning efforts in offices and common areas, such as frequently wiping doorknobs, railings, telephones, restrooms. Place hand sanitizer in communal locations for staff and visitors to use. Develop emergency kits of equipment and supplies for preventing the transmission of the disease including cleaning supplies, respirators, masks, and disposable gloves, etc. Use damp rather than dry dusting to avoid spreading dust particles. Move restroom wastebaskets next to restroom doors so that employees can use towels to open the doors. Review the organization’s internal and external communications plans to ensure that it is prepared to successfully communicate with leadership, personnel, and the general public under pandemic circumstances. Communicate regularly with employees regarding current status and expectations. Communicate regularly with any operational partners that factor into the organization's essential operations for the distribution of event information and current status. Develop multiple channels and methods for disseminating information. Develop a Public Information Officer (PIO) capability for disseminating information to the public in an official manner. Communicate with health and

Team Member	Team Responsibility/Role
	emergency officials regarding any incidents or developments related to pandemics. Assure staff that their health, safety, and well-being are a top priority during a pandemic. Develop an employee education and safety program and ensure that training is available to all appropriate staff. Instruct staff about Human Resource policies related to the pandemic or similar illnesses. Instruct staff about proper health and hygiene habits for minimize transmission including covering coughs, washing hands, and using hand sanitizer. Encourage staff to prepare at home with plans and emergency items including a two-week supply of food. Review the organization's policies and guidance regarding Injury/Illness as it might pertain to pandemics. Review Sick leave policies and train staff regarding appropriate sections and changes. Review organization's insurance policies, including health, disability, salary continuance, business travel, and life insurance. Review current travel policies and consider modifications related to pandemic issues. Develop a policy for vaccines and antivirals for staff including priorities and distribution methods. Develop crisis support or employee assistance programs. Develop plans for alternate work schedules where applicable. Develop policies for social distancing. Determine the effects of union contracts on emergency Human Resource policy development.
Eric Scott - HR Manager/Risk Manager *Navajo County Administrative Services Work: 928-524-4000 x 4033 Cell: 928-243-0913 Work Email: eric.scott@navajocountyaz.gov	Review the organization's policies and guidance regarding Injury/Illness as it might pertain to pandemics. Review Sick leave policies and train staff regarding appropriate sections and changes. Review organization's insurance policies, including health, disability, salary continuance, business travel, and life insurance. Review current travel policies and consider modifications related to pandemic issues. Develop a policy for vaccines and antivirals for staff including priorities and distribution methods. Develop crisis support or employee assistance programs. Develop plans for alternate work schedules where applicable. Develop policies for social distancing. Determine the effects of union contracts on emergency Human Resource policy development. Oversee heightened cleaning efforts in offices and common areas, such as frequently wiping doorknobs, railings, telephones, restrooms. Place hand sanitizer in communal locations for staff and visitors to use. Develop emergency kits of

Team Member	Team Responsibility/Role
	equipment and supplies for preventing the transmission of the disease including cleaning supplies, respirators, masks, and disposable gloves, etc. Use damp rather than dry dusting to avoid spreading dust particles. Move restroom wastebaskets next to restroom doors so that employees can use towels to open the doors.

Animal Care and Control

Team shall work with EOC to identify sheltering locations for large and small animals and where possible place small animal shelters in close proximity to mass care shelter for displaced persons.
Team shall also manage volunteer resources that support animal care and control operations.

Animal Care and Control Members - Navajo County, Arizona

Team Member	Team Responsibility/Role
Rhonda Krouse - Division Manager *Navajo County Public Health Services District Work: 928-524-4000 x 5508 Work Email: rhonda.krouse@navajocountyaz.gov	

OBJECTIVES

The Navajo County, Arizona COG is designed to address and accomplish the following objectives:

- Ensure uninterrupted command, control, and leadership of Navajo County, Arizona.
- Protect critical facilities, systems, equipment and records.
- Become operational within three (3) business days (or sooner) and maintaining capability for up to 30 days (or until primary facility is restored to full operation).
- Resume technology operations and support for time-sensitive business operations in the event existing technology processing has been rendered inoperable.
- Reduce the operational effects of a disaster on time-sensitive business operations through a set of pre-defined and flexible procedures to be used in directing recovery operations.
- Resume production processing of the most time-sensitive computer systems, network services and applications within three (3) business days (or sooner) following the disruptive event.
- Provide a proper work environment for displaced staff while their facilities and their contents are being restored.
- Resume and maintain adequate service levels to residents and businesses of Navajo County, Arizona.

SCOPE

This plan includes a comprehensive list identifying the time-sensitive and less time-sensitive essential functions, automated technology, and support areas for Navajo County, Arizona. This plan will be activated in the event any primary facility or a portion of a primary facility is involved

in an emergency involving a disruption of operations for three (3) days or more or is declared unusable for normal operations.

This plan addresses resumption and recovery in any emergency or disaster situation. It does not address building emergency and evacuation procedures or on-site resumption and recovery procedures which are addressed in each organizations individual Continuity of Operations plan. Actions related to the physical restoration process, in terms of primary site restoration, recovery de-activation, migration and reestablishment of normal operations, termination/shutdown of recovery operations at alternate sites, integration of supporting activities with other departments to ensure essential functions can be performed, and post-recovery operations are also addressed in each organization's COOP.

This plan is based on the formal approval of the Supervisor District III of those critical business functions and associated support functions identified as time-sensitive. A list of essential functions and services provided by each organization of Navajo County, Arizona has been arranged in order of priority is documented in their respective COOP's and identifies the essential functions operations, essential records and resources, and periods of time for which and after which disruptions could result in significant losses to Navajo County, Arizona.

Each summary contained within the Navajo County, Arizona COG shall include:

- The line of succession for their organization, with a minimum of three alternates.
- A minimum of two (2) points-of-contact for their organization, including the leadership of the organizations and a designated Continuity Coordinator.
- A list of all essential functions of the organization, arranged in order of priority of those critical functions essential to the mission of the organization's operations.
- A list of Essential Records and Vital resources used by each organization within Navajo County, Arizona, including documentation of the protection, duplication and movement of these items.
- A specified Alternate Facility location identified for each Primary Facility where an organization operates.

Additionally, this document serves as a starting point for the recovery of Navajo County, Arizona government operations. Included in this document is a list of all participating Navajo County, Arizona organizations, Department Heads, Continuity Planning Chiefs and their contact information. These people are responsible for developing, maintaining and implementing their own organizational level continuity plans with the assistance of the Navajo County Board of Supervisors.

While all plans can be overwhelmed by the events presented, this plan attempts to address to consequences of an unknown incident by taking into account the needs of the citizens, businesses, and Navajo County, Arizona organizations, and how those needs could be met in an impacted environment. The goal is to perform as much pre-work in the form of coordination, prioritization, alternate work methods, or any other means necessary so that during an incident, focus can be on resolving issues instead of making decisions that could have been resolved in advance.

PHASE I: ACTIVATION OF CONTINUITY OF GOVERNMENT PLAN

This plan serves as a coordination document of the resources available to Navajo County,

Arizona in a time of disruption or crisis.

Analysis of the situation is important with as many verifiable facts as possible. Status of facilities and/or the functions impacted is the outcome of the analysis along with any time frames for recovery that the incident will allow.

Once a decision has been made to activate the Navajo County, Arizona Continuity of Government plan, the Supervisor District III will execute the plan and coordinate with the appropriate Continuity Teams. Each Navajo County, Arizona organization will then be contacted to activate their COOP at the direction of the Supervisor District III.

In the event of limited resources, allocation of resources will be made by the Supervisor District III or their designee. Each organization in Navajo County, Arizona has designated a specific individual to serve as their organization's Continuity Coordinator to communicate directly with their internal leadership and provide information and requirements to the Supervisor District III on continuity of operations planning.

The support of organizations that perform the most essential functions will be prioritized and become the focal point at that time. Relocation of staff, resources and functions are coordination activities that will need to be considered as well as the availability of any private sector supplies or services such power, water, telecommunications, and fuel. All participating organizations of Navajo County, Arizona have identified essential functions as part of their continuity planning efforts. With these lists which identify each organization's essential functions, the Navajo County, Arizona has the ability to broadly view the overall framework of functions and prioritize them based on specific criteria; including life/safety, financial, public perception, and recovery time requirements. While this is an objective measure of the priority, subjective decisions can be made based on this priority as to a potentially different order of restoration should occur. It is also not expected that in any one incident that all functions are impacted to the point of requiring restoration. This prioritized list would then be used to identify the functions impacted, what the recovery time would be, and what alternative arrangements are going to be put in place so that a clear and concise communication can be made to the media and public as to the functions impacted.

PHASE II: ALTERNATE FACILITY AND CONTINUITY OF OPERATIONS

This section speaks to how Navajo County, Arizona will conduct its functions during a Continuity Plan activation scenario.

Each Navajo County, Arizona organization shall activate its COOP and understand its place in the priority of Navajo County, Arizona functions.

Activation of the plan shall consider life/safety aspects first and that response to the incident may take a higher priority than the restoration of services, particularly when organization staff members have homes and families impacted by the incident.

Any resource, facility or staff shortages shall be reported to the Supervisor District III or their designee.

PHASE III: RECONSTITUTION / RETURN TO NORMAL OPERATIONS

During Prevention, the primary responsibilities of Navajo County, Arizona organizations include:

- Plan to protect employees.
- Plan for the protection and duplication of Essential Records and Vital Resources.
- Plan for the efficient resumption of mission essential functions.
- Plan for and identify potential alternate operating sites.
- Plan to support and communicate with the Supervisor District III and designated Continuity Teams.
- Plan to streamline the reporting of resumption and recovery progress to the Supervisor District III.
- Provide and maintain a current Continuity of Operations Plan.
- Review and re-approve Continuity of Operations Plan annually.

During Response, the primary responsibilities of Navajo County, Arizona organizations include:

- Establish an immediate and controlled presence for response.
- Conduct a preliminary assessment of incident impact, known injuries, extent of damage, and disruption to the organizations operations and essential functions.
- Determine if and/or when access to the affected facilities will be allowed.
- Provide the Supervisor District III with the facts necessary to make informed decisions regarding subsequent resumption and recovery activity.

During Resumption, the primary responsibilities of Navajo County, Arizona organizations include:

- Monitor and report progress of the resumption operations.
- Notify and appraise the Supervisor District III of the situation.
- Mobilize and activate the personnel necessary to facilitate the resumption process.
- Notify employees, vendors and other internal and external individuals and organizations.

During Recovery, the primary responsibilities of Navajo County, Arizona organizations include:

- Prepare for and/or implement procedures to facilitate and support the recovery of less time sensitive operations.
- Mobilize additional personnel and support organizations as required.
- Maintain an information flow regarding the status of recovery operations among employees, vendors and other internal and external individuals and organizations.

During Restoration, the primary responsibilities of Navajo County, Arizona organizations include:

- Manage salvage, repair and/or refurbishment efforts at the affected facility.

- Prepare procedures necessary to the relocation or migration of essential functions to the new or repaired facility.

- Implement procedures necessary to mobilize operations, support and technology agency relocation.

- Manage the relocation effort as well as perform employee, vendor, and customer notification before, during and after relocation or migration.

Primary Mission Essential Functions

Primary Mission Essential Functions for Navajo County Board of Supervisors

1. Functions to be performed, given a *One Day - One Week* disruption. (Highest priority to lowest):

    - Agendas - Notify Citizens of Meetings

    - Maintain all records

    - Board Meetings to approve documents impacting County business; i.e., agreements, appointments, budgets, etc.; and discuss current issues

    - Collect, process and distribute mail to County Departments and process outgoing mail from County Departments

    - Approve time sheets

2. Functions to be performed, given a *One Week - One Month* disruption. (Highest priority to lowest):

    - Continuation of functions listed under previous Tier(s) identified above

    - Minutes - Memorialize meeting proceedings for permanent record for Board of Supervisors, Northeast Arizona Regional Dispatch Center, White Mountain Lake Recreational Improvement District

    - Receive, time stamp, log in, and distribute Notices of Claims and lawsuits

    - Lobbyist Reporting

    - Process Liquor and Bingo License, Fireworks permits, and Franchises

    - Process Public Records Request

    - Process notices of appeal from citizens of value/change for their property

    - Process sale of back tax land over the counter to the public

    - Reconcile P-Cards for Board of Supervisors, County Management and staff

    - Receive, time stamp and maintain sealed bids and participate in bid openings

Primary Mission Essential Functions for Navajo County Assessor

1. Functions to be performed, given a *One Day - One Week* disruption. (Highest priority to lowest):

    - Issue purchase orders.
    - Monitor departmental inventory and resource replacement requests.
    - Process credit card charges
    - Process employee compensation and reimbursement requests.
    - Process invoices.
    - Receive travel and per diem requests.
    - Track, update, and maintain budget information.
    - Approval of employee time
    - Process employee payroll.
    - Answer all incoming calls from the public and other staff/management.
    - Process recorded deeds, affidavits and death certificates to initiate ownership changes
    - Process manufactured homes ownership transfers and provide tax clearance documents for moving permits

2. Functions to be performed, given a *One Week - One Month* disruption. (Highest priority to lowest):

    - Continuation of functions listed under previous Tier(s) identified above
    - List vacancies and recruit new hires.
    - Offsite employee contact information and emergency database.
    - Process taxpayer appeals, disputed corrections and notices of claim when filed.

3. Tier 4 - Functions to be performed on an as needed basis:

    - Continuation of functions listed under previous Tier(s) identified above
    - Process job applications and conduct interviews, transmitting hiring documentation to HR.
    - Receive worker's compensation claims and submit to Risk Management

Primary Mission Essential Functions for Navajo County Facilities Management

1. Once a year disruption:

    - Inspection of fire, life and safety equipment.

Primary Mission Essential Functions for Navajo County Clerk of the Superior Court

1. Functions to be performed, given a *One Day* disruption. (Highest priority to lowest):

    - Process cases for appellate review.
    - Docket stamp documents with date and time of acceptance
    - Staff the courtrooms during court hearings.
    - Tender and distribute money.
    - Mail documents and things as required by statute or rule.
    - Provide access to public records.
    - Issue marriage licenses.
    - Calendar motions for judicial review.
    - Accept and forward passport applications.

Primary Mission Essential Functions for Navajo County Probation

1. Functions to be performed, given a *One Day* disruption. (Highest priority to lowest):

    - Accept and process juveniles in custody; determine whether to transport to off-site detention center and/or mental health facility.
    - Provide appropriate food, drink, exercise, educational, medical and other services to juveniles as necessary.
    - Provide security to juveniles being evaluated and/or transported.
    - Contact juvenile probationers to monitor compliance with court-ordered terms and conditions; execute revocations as necessary; record all contacts for entry into JOLTS.
    - Arrest and transport juvenile probationers to detention facility as appropriate.

2. Functions to be performed, given a *One Day - One Week* disruption. (Highest priority to lowest):

    - Continuation of functions listed under previous Tier(s) identified above
    - Data entry of law enforcement records (police reports, tickets, etc.).
    - Release juveniles as scheduled or to other agencies/facilities.
    - Clear juvenile warrants as necessary.
    - Serve summons and warrants as directed by the Courts.

3. Functions to be performed, given a *One Week - One Month* disruption. (Highest priority to lowest):

    - Continuation of functions listed under previous Tier(s) identified above

- Maintain data entry resources for new and updated record keeping with regard to assessments, fines, fees, and restitution ordered by the Courts.

- Maintain financial records, execute billing, receive and process payments from probationers, send payments to vendors and/or victims.

Primary Mission Essential Functions for Navajo County Public Defender

1. Functions to be performed, given a One Year disruption. (Highest priority to lowest):

    - Record Retention & Record Destruction: It is our responsibility to hold onto and destroy records and files of previous and current clients as necessary.

Primary Mission Essential Functions for Navajo County Public Health Services District

1. Functions to be performed, given a *One Day* disruption. (Highest priority to lowest):

    - Respond to Animal Control calls and emergencies

    - Medical Examinator Investigation services throughout Navajo County

Primary Mission Essential Functions for Navajo County Public Works

1. Functions to be performed, given a *One Day* disruption. (Highest priority to lowest):

    - Keep roads clear and drive-able for emergency services.

2. Winter Snow Fall:

    - Continuation of functions listed under previous Tier(s) identified above

    - Clear snow from roadway.

3. Flood Issues:

    - Continuation of functions listed under previous Tier(s) identified above

    - If water elevation for Winslow Levee is forecasted to meet or exceed 17 ft. Contact Navajo County Manager and Public Works Director, the Army Corps Emergency Operations Chief, Navajo County Sheriff's Office, Winslow City Manager and Chief of Police, and Navajo Nation Emergency Management.

    - If Water Elevation is forecasted to meet or exceed 19 ft. Contact the public Media in the Winslow Area to provide a statement to the public Media.

    - If Water Elevation is forecasted to meet or exceed 23 ft. Contact the Arizona Division of Emergency Management. (Notification shall be given to ADEM after Navajo County's Emergency Declaration).

    - If Water Elevation is forecasted to meet or exceed 25 ft. Evacuation is needed and all parties will be involved

Primary Mission Essential Functions for Navajo County Recorder/Voter Registration

1. Functions to be performed, given a *One Day* disruption. (Highest priority to lowest):

- Record all documents provided by all members of the public.
  Mail, E-Recordings, brought to us in person.
- Approval of employee time by 10:00 a.m. on Monday following end of pay period
- Offsite employee contact information and emergency database for Recorder, Secretary of State, AVID, & IBM would be the Organizational Unit.
- Appoint duplicators for damaged ballots per regulation.
- Collect mail in ballots that have been dropped off at the voting sites.
- Coordinate with IT and the county to maintain up to date website information.
- Process employee payroll.
- Put date & time on each document that we take in to keep & record in order taken in.

2. Functions to be performed, given a *One Day - One Week* disruption. (Highest priority to lowest):
   - Continuation of functions listed under previous Tier(s) identified above
   - Record all documents provided by all members of the public.
   - Approval of employee time
   - List vacancies and recruit new hires.
   - Maintain strategic training programs
   - Offsite employee contact information and emergency database.
     For Secretary of State, AVID & IBM would be the Organizational Unit
   - Orientation and training of new employees.
   - Perform job audits of individual positions for classification claims
   - Appoint duplicators for damaged ballots per regulation.
   - Appoint security for ballot and voting protocol and retrieval.
   - Conduct elections, including the issuing, processing, and counting of ballots.
   - Record election documentation.
3. Functions to be performed, given a *One Week - One Month* disruption. (Highest priority to lowest):
   - Continuation of functions listed under previous Tier(s) identified above
   - Collect mail in ballots that have been dropped off at the voting sites.
   - Coordinate with IT and county to maintain up to date website information.
   - Provide accessible voting equipment for individuals with disabilities

- Process employee payroll.
- Employee complaint facilitation.

4. Functions to be performed each election cycle. Periodic disruption:
    - Continuation of functions listed under previous Tier(s) identified above
    - Answer phone calls and inquiries from constituents and the media.
    - Appoint counters to run the voting machines for tabulation.
    - Maintain voter registration records.
    - Open early voting or service centers prior to general election.
    - Staff a crisis computer team of individuals on call for any voting machine computer problems.

Primary Mission Essential Functions for Navajo County Sheriff

1. Functions to be performed, given a *One Day* disruption. (Highest priority to lowest):
    - Transport medical emergencies of inmates to area hospitals. Once the medical issue has been determined through medical staff, inmate to be transported wither via transport van and 1 officer or Ambulance with 1 officer, 1 transport vehicle and 1 officer for chase.

Primary Mission Essential Functions for Navajo County Superintendent of Schools

1. Functions to be performed, given a *One Day* disruption. (Highest priority to lowest):
    - Instruction of students and possible enrollment of students at NCAD
2. Functions to be performed, given a *One Day - One Week* disruption. (Highest priority to lowest):
    - Continuation of functions listed under previous Tier(s) identified above
    - Issue payroll and accounts payable on a bi weekly basis
3. Functions to be performed, given a *One Week - One Month* disruption. (Highest priority to lowest):
    - Continuation of functions listed under previous Tier(s) identified above
    - Balancing of cash for school districts

Primary Mission Essential Functions for Navajo County Justice Courts

1. Emergency Functions:
    - Handle in-custody arraignments/order in daily prisoners.
    - Issue/ cancel protective orders.
    - Secure cash deposits and change funds.

- Issue and process Search Warrants and Orders
- Assist other departments and agencies with critical needs and service of court documents and warrants.
- Collect and balance fees related to the processing and execution of warrant, writs and other services of process.

2. Functions to be performed, given a *One Day - One Week* disruption. (Highest priority to lowest):
    - Continuation of functions listed under previous Tier(s) identified above
    - Handle in-custody proceedings and order in daily prisoners.
    - Disburse funds for refunds, overpayments, and restitution.
    - File and maintain service records.
3. Functions to be performed Biweekly:
    - Continuation of functions listed under previous Tier(s) identified above
    - Approval of employee time; process and submit Time Sheets and Leave Requests to County Court Administration.
4. Functions to be performed, given a *One Week - One Month* disruption. (Highest priority to lowest):
    - Continuation of functions listed under previous Tier(s) identified above
    - Issue judgments
    - Maintain bond balance financial records/ Reconcile bond reports
    - Reconcile and disburse revenues to local, county and state treasurers.
    - Process and submit case flow statistical reports to Administrative Office of Courts
    - Review and release copies of reports and other data in accordance with federal and state statutes and local policies.
5. Functions to be performed Annually - Fiscal:
    - Continuation of functions listed under previous Tier(s) identified above
    - Process and submit annual reports to Administrative Office of the Courts:
      Time Standards
      Personnel Survey
      Expenditure Survey
      Technological Equipment Billing
6. Functions to be performed Annually - Calendar:
    - Continuation of functions listed under previous Tier(s) identified above
    - Destroy non-permanent court case records (purge).

Primary Mission Essential Functions for Navajo County Treasurer

1. Monthly:

    - Prepare monthly property tax reports, 1st of month distributes reports to enable management to review current and prior year tax collection activities.

    - Prepare bank reconciliation, provide cash balance in bank accounts to county entities.

    - Apportion interest income to county entities 2nd of subsequent month allocates records investments interest to county entities

    - Prepare State reports 15th of subsequent month, Tranmitttal of Justice Court fees to the state

    - Prepare warrant & P&L reports to county entities 15th of subsequent month Allow for audit & review by entities

2. Yearly Tax Lien Auction:

    - Continuation of functions listed under previous Tier(s) identified above

    - when tax payer is two years in arrears that tax year will go to the tax lien auction and delinquent taxes are assessed with a advertising fee

Primary Mission Essential Functions for Navajo County Superior Court

1. Emergency Functions:

    - Emergency Orders have to be processed and reviewed by a judge immediately upon filing with the Clerk of the Court.

    - Title 36 Public Health and Welfare-Quarantine hearing before a judge immediately.

    - Conduct any arrest initial appearances/detention hearings within 24 hours of arrest in compliance with Arizona Rules of Criminal Procedure 4.2. This is done every day.
      Probation Revocation arrest initial appearance within 72 hrs.

    - Issue/ cancel orders of protection.

    - Issuance of Emergency Administrative Orders

2. Functions to be performed, given a *One Day* disruption. (Highest priority to lowest):

    - Continuation of functions listed under previous Tier(s) identified above

    - Arraignments/JV Detention hearing within 10 days in custody; within 30 days out of custody. Compliance with Arizona Rules of Criminal Procedure 14.1

    - Attorney Rotation and assignment list as needed within 24 hours for appointment of counsel in dependency matters.

    - Orders issuing and quashing of arrest and search warrants.

- Juvenile Dependency processes. Begins within 5-7 days of removal.
- Remand and release in custody prisoners as applicable by law.
- Conduct Mediation for juvenile dependency cases.

3. Functions to be performed, given a *One Day - One Week* disruption. (Highest priority to lowest):
    - Continuation of functions listed under previous Tier(s) identified above
    - Prepare court calendars and docket for court reviews.
    - Provide interpretation services and ADA compliance services.
    - Criminal case trials and sentencing.
    - Issue family law and civil judgments and forfeitures
    - Provide clerical and administrative services to citizens and victims as needed. Provide forms and court attendance.
    - Maintain vital court records.

KEY PERSONNEL

Key personnel are those required to implement the Continuity Plan. These involve the leadership and management personnel of the organization and any other personnel as identified in the organizations plan. There are logistical staff that assist in setting up and supporting the operational staff and functions that the organization performs. There are operations personnel who perform the Mission Essential Functions of the organization. There are reconstitution personnel that are preparing the impacted site or a whole new site if the damage is severe, for operations again. Note that personnel should NOT be assigned double duty on multiple teams during a Continuity Plan implementation. Stress levels will be high, burnout will be an issue to be dealt with and availability of staff will be impacted post incident.

ESSENTIAL RECORDS AND RESOURCES

Essential Records, Vital Resources, databases, systems and other elements critical to operations are the responsibility of each individual organization to manage, mitigate and proactively protect from potential incidents. Mitigation efforts include converting paper records to electronic forms, ensuring storage areas are not susceptible to water damage, and ensuring that a records retention policy is in place to avoid storing large amounts of records that are outdated and beyond their useful life.

Organizations should recognize in their assessment of what records and resources are truly vital to their operations. Given the considerable expense in recovering damaged records, organizations need to properly assess what is truly vital. Efforts to mitigate destructive effects on records will be repaid many times over if an incident occurs.

If there is an incident that damages hardcopy records, the Navajo County IT Department will need to assist organizations with document or artifact restoration services.

The following is a list of Essential Records and Resources which have been identified as critical to the operations of Navajo County, Arizona. The Essential Records and Resources are listed in order of priority.

Essential Record: New World

Type: Web Based

Description:

The is the Finance/HR system.

Plans for Protection, Duplication, and Movement of Records:

This is protected by IT's data center.

Remote Accessible: No

Accuracy and Currency of Records

Windows Authentication

Essential Record: Spillman

Type: Software

Description:

This is the Sheriff/Dispatch RMS system.

Plans for Protection, Duplication, and Movement of Records:

Protected by the Sheriffs Office's data closet.

Remote Accessible: No

Accuracy and Currency of Records

Local Linux authentication

Essential Record: Justware

Type: Web Based

Description:

The Public Defenders office's legal system.

Plans for Protection, Duplication, and Movement of Records:

This is protected by IT's data center.

Remote Accessible: No

Accuracy and Currency of Records

AD Authentication

Essential Record: NCIS

Type: Enterprise System / Database

Description:

The County's ERP system

Plans for Protection, Duplication, and Movement of Records:

This is protected by IT's data center.

Remote Accessible: No

Accuracy and Currency of Records

Windows Authentication

Essential Record: American Prosecutor

Type: Web Based

Description:

County Attorney's legal system

Plans for Protection, Duplication, and Movement of Records:

This is protected by IT's data center.

Remote Accessible: No

Accuracy and Currency of Records

Separate LegalEdge authentication

Essential Record: American Defender

Type: Web Based

Description:

Legal Defender's legal system

Plans for Protection, Duplication, and Movement of Records:

This is protected by IT's data center.

Remote Accessible: No

Accuracy and Currency of Records

Separate LegalEdge authentication

Essential Record: Exchange On-Prem

Type: Software

Description:

County Email system

Plans for Protection, Duplication, and Movement of Records:

This is protected by IT's data center.

Remote Accessible: No

Accuracy and Currency of Records

AD Authentication

Essential Record: Exchange Online

Type: Web Based

Description:

County Email system

Plans for Protection, Duplication, and Movement of Records:

This is protected by Microsoft's data center

Remote Accessible: No

Accuracy and Currency of Records

AD Authentication

Essential Record: Skype for Business

Type: Software

Description:

County Phone system

Plans for Protection, Duplication, and Movement of Records:

This is protected by IT's data center.

Remote Accessible: No

Accuracy and Currency of Records

AD Authentication

Essential Record: Microsoft Teams

Type: Enterprise System / Database

Description:

Microsoft Teams is a collaboration tool that serves many functions, such as Individual Chat, Team Chat, and Online Meetings (audio and video conferencing) The Teams application works on all Computer operating systems: Windows, Mac, Linux, and all smart phones.

Plans for Protection, Duplication, and Movement of Records:

This is protected by Microsoft's data center.

Remote Accessible: Yes

Accuracy and Currency of Records

Review/Update Date: 08/10/2022

AD Authentication

Essential Record: Visions

Type: Software

Description:

Schools/Treasurer Finance software

Plans for Protection, Duplication, and Movement of Records:

This is protected by IT's data center.

Remote Accessible: No

Accuracy and Currency of Records

Separate Visions Authentication

Essential Record: arcGIS

Type: Software

Description:

GIS system

Plans for Protection, Duplication, and Movement of Records:

This is protected by IT's data center.

Remote Accessible: No

Accuracy and Currency of Records

Separate arcGIS Authentication

Essential Record: tcrRecorder

Type: Software

Description:

Recorder system

Plans for Protection, Duplication, and Movement of Records:

This is protected by IT's data center.

Remote Accessible: No

Accuracy and Currency of Records

Separate tcrRecorder Authentication

Essential Record: Operations Manager

Type: Web Based

Description:

IT Monitoring system

Plans for Protection, Duplication, and Movement of Records:

This is protected by IT's data center.

Remote Accessible: No

Accuracy and Currency of Records

AD Authentication

Essential Record: Configuration Manager

Type: Software

Description:

IT PC/Patch management system

Plans for Protection, Duplication, and Movement of Records:

This is protected by IT's data center.

Remote Accessible: No

Accuracy and Currency of Records

AD Authentication

Essential Record: Service Manager

Type: Web Based

Description:

IT Service Ticket system

Plans for Protection, Duplication, and Movement of Records:

This is protected by IT's data center.

Remote Accessible: No

Accuracy and Currency of Records

AD Authentication

Essential Record: LogRhythm

Type: Web Based

Description:

IT SIEM system

Plans for Protection, Duplication, and Movement of Records:

This is protected by IT's data center.

Remote Accessible: No

Accuracy and Currency of Records

AD Authentication

Essential Record: RightFax

Type: Software

Description:

County email-based Fax system

Plans for Protection, Duplication, and Movement of Records:

This is protected by IT's data center.

Remote Accessible: No

Accuracy and Currency of Records

Separate RightFax Authentication

Essential Record: OnBase

Type: Web Based

Description:

Courts system

Plans for Protection, Duplication, and Movement of Records:

This is protected by IT's data center.

Remote Accessible: No

Accuracy and Currency of Records

Separate OnBase Authentication

Essential Record: ADT

Type: Software

Description:

County Tax system

Plans for Protection, Duplication, and Movement of Records:

This is protected by IT's data center.

Remote Accessible: No

Accuracy and Currency of Records

Separate ADT Authentication

Essential Record: Office 365

Type: Web Based

Description:

One Drive, Office Applications, Sharepoint, etc.

Plans for Protection, Duplication, and Movement of Records:

This is protected by Microsoft's data center

Remote Accessible: No

Accuracy and Currency of Records

AD Authentication

Essential Record: Facility Commander

Type: Software

Description:

County door control system

Plans for Protection, Duplication, and Movement of Records:

This is protected by IT's data center.

Remote Accessible: No

Accuracy and Currency of Records

Separate Facility Commander Authentication

Essential Record: Sharepoint On-Prem

Type: Web Based

Description:

Finance Sharepoint system

Plans for Protection, Duplication, and Movement of Records:

This is protected by IT's data center.

Remote Accessible: No

Accuracy and Currency of Records

AD Authentication

Essential Record: Veeam

Type: Software

Description:

IT Backup system

Plans for Protection, Duplication, and Movement of Records:

This is protected by IT's data center.

Remote Accessible: No

Accuracy and Currency of Records

AD Authentication

Essential Record: Varonis

Type: Software

Description:

IT Security Auditing system

Plans for Protection, Duplication, and Movement of Records:

This is protected by IT's data center.

Remote Accessible: No

Accuracy and Currency of Records

AD Authentication

Essential Record: Azure MFA

Type: Software

Description:

County VPN Multi-Factor Authentication system

Plans for Protection, Duplication, and Movement of Records:

This is protected by IT's data center.

Remote Accessible: No

Accuracy and Currency of Records

AD Authentication

Essential Record: Active Directory

Type: Software

Description:

County Directory Services system

Plans for Protection, Duplication, and Movement of Records:

This is protected by IT's data center.

Remote Accessible: No

Accuracy and Currency of Records

AD Authentication

Essential Record: Realware

Type: Web Based

Description:

Assessor System

Plans for Protection, Duplication, and Movement of Records:

This is protected by IT's data center.

Remote Accessible: No

Accuracy and Currency of Records

Separate Realware Authentication

Essential Record: County Web Page

Type: Web Based

Description:

Publicly available County web page

Plans for Protection, Duplication, and Movement of Records:

This is protected by IT's data center.

Remote Accessible: No

Accuracy and Currency of Records

Public Access

Essential Record: Sirsi

Type: Web Based

Description:

Library web page

Plans for Protection, Duplication, and Movement of Records:

This is protected by IT's data center.

Remote Accessible: No

Accuracy and Currency of Records

Public Access

Essential Record: DFS

Type: Software

Description:

Distributed File Services

Plans for Protection, Duplication, and Movement of Records:

This is protected by IT's data center.

Remote Accessible: No

Accuracy and Currency of Records

AD Authentication

TEST, TRAINING, AND EXERCISING / PLAN MAINTENANCE

It is necessary for all levels of personnel, including those appointed or elected, to maintain their understanding of the goals and objectives of continuity planning; including how the plan affects their area, its overall design, and the strategy it employs. Awareness of Continuity Planning best practices and the basic discussion areas it addresses is crucial and how it differs from

emergency response type plans.

All personnel within Navajo County, Arizona should be tested and trained on their organizations plans so they are aware of their organizations COOP and its contents. The process of testing, training, and exercising the plans should include, but not limited to the following areas: what are the mission essential functions of the organization, what essential records and resources are critical for the organization to continue its functions, who are the key leadership personnel within the organization and who are their designated alternates, what alternate facilities have been identified as potential sites for relocation, and that each employee should have a plan for their family in case of emergency.

Tests and exercises can take on a number of forms. The most basic is an orientation that resembles a meeting where aspects of the plan are discussed with employees. A test may be of a new piece of equipment or procedure. A tabletop exercise is a realistic scenario posed in a conference room environment to key people in the organization who are asked to use the plan and their own knowledge to respond and recover from the scenario proposed. A functional exercise involves the actual use of equipment, moving of people, etc, from one organization, facility or division. A full scale exercise is a larger scale event than the functional exercise involving a large number of organizations, private sector, local government and/or federal government.

Maintenance/Review of the plan shall occur on a quarterly basis. This can occur during a staff meeting where staff identifies changes in contact information and function.

The following is a list of testing, training, exercise, and plan maintenance events that have taken place in the creation and ongoing development and of the Navajo County, Arizona Continuity of Government Plan. This list of events is arranged by date of occurrence.

Event Title: Update
Event Date: 11/07/2025
Event Type: Plan Maintenance
Event Status: Completed

Description:
Updated:
Contacts
Orders of succession

Event Title: BOS Approval of the 2023 COOP/COG
Event Date: 12/13/2022
Event Type: Plan Maintenance
Event Status: Scheduled

Description:
Agenda item scheduled to go before the BOS for approval

Event Title: How to delete a plan
Event Date: 12/09/2021

Event Type: Other
Event Status: Completed

Description:
Make sure to download a copy of the plan first.
Type "Z delete" in front of the plan name.
Go out of that plan.
Go to Administration.
Select "Delete Plan".

Event Title: Updated contacts
Event Date: 4/05/2018
Event Type: Plan Maintenance
Event Status: Completed

Description:

NAVAJO COUNTY, ARIZONA MAIN CONTACTS BY ORGANIZATION

The following is a list of Main Contacts for continuity planning initiatives for each of the organizations within Navajo County, Arizona. This list is arranged alphabetically by organization.

ARIZONA@WORK Northeastern Arizona
Leadership: Adam Garrard Executive Director Adam.garrard@navajocountyaz.gov 928-532-6250
Planning Team Chief:

Navajo County Administrative Services
Leadership: Bryan Layton County Manager bryan.layton@navajocountyaz.gov 928-524-4000
Planning Team Chief: Eric Scott HR Manager/Risk Manager eric.scott@navajocountyaz.gov 928-524-4000

Navajo County Adult Probation
Leadership: Jason Cash Chief Probation Officer jacash@courts.az.gov 928-524-4237
Planning Team Chief: Laura Mudge Accountant lmudge@courts.az.gov 928-524-4131

Navajo County Assessor
Leadership: Michael Montandon Assessor michael.montandon@navajocountyaz.gov 928-524-4095
Planning Team Chief: Marlene Sample Chief Deputy Assessor marlene.sample@navajocountyaz.gov 928-524-4087

Navajo County Attorney
Leadership: Lynda Young Office Manager lynda.young@navajocountyaz.gov 928-524-4421
Planning Team Chief: Lynda Young Office Manager lynda.young@navajocountyaz.gov 928-524-4421

Navajo County Board of Supervisors
Leadership: Jason Whiting Supervisor District III jason.whiting@navajocountyaz.gov 928-524-4053
Planning Team Chief: Leah Thomas Clerk of the Board leah.thomas@navajocountyaz.gov 928-524-4104

Navajo County Clerk of the Superior Court
Planning Team Chief: Valeria Aguilera Docket Clerk Supervisor vaguilera@courts.az.gov 928-524-4137
Leadership:

Navajo County Elections
Leadership: Rayleen Richards Elections Director rayleen.richards@navajocountyaz.gov
Planning Team Chief: Rayleen Richards Elections Director rayleen.richards@navajocountyaz.gov

Navajo County Emergency Management and Preparedness
Leadership: Janelle Linn Health Director ava.linn@navajocountyaz.gov
Planning Team Chief: Catrina Jenkins Emergency Manager catrina.jenkins@navajocountyaz.gov 928-524-4163

Navajo County Facilities Management
Leadership: Grant Evans Director grant.evans@navajocountyaz.gov 928-524-4110
Planning Team Chief: Grant Evans Director grant.evans@navajocountyaz.gov 928-524-4110

Navajo County Information Technology
Leadership: Ken Dewitt Chief Information Officer kenneth.dewitt@navajocountyaz.gov 928-524-4044
Planning Team Chief: Ken Dewitt Chief Information Officer kenneth.dewitt@navajocountyaz.gov 928-524-4044

Navajo County Justice Courts
Leadership: Elected Justice of the Peace
Planning Team Chief: Luann Garbini Court Administrator lgarbini@courts.az.gov 928-524-4366

Navajo County Library District
Leadership: Jennifer Volkert District Director jennifer.volkert@navajocountyaz.gov 928-524-4744
Planning Team Chief: Jennifer Volkert District Director jennifer.volkert@navajocountyaz.gov 928-524-4749

Navajo County Probation
Leadership: Dale Nielson Presiding Judge dnielson@courts.az.gov 928-524-4220
Planning Team Chief: Jason Cash Chief Probation Officer jacash@courts.az.gov 928-524-4128

Navajo County Pubic Fiduciary
Leadership: Eileen Rogers Director eileen.rogers@navajocountyaz.gov 928-524-4353
Planning Team Chief: Heather Bacon Estate Manager heather.bacon@navajocountyaz.gov 928-524-4353

Navajo County Public Defender
Leadership: Unassigned Person
Planning Team Chief: Unassigned Person

Navajo County Public Health Services District
Leadership: Janelle Linn Health Director ava.linn@navajocountyaz.gov
Planning Team Chief: Catrina Jenkins Emergency Manager catrina.jenkins@navajocountyaz.gov 928-524-4163

Navajo County Public Works
Leadership: Jeanine Carruthers Deputy Director Admin jeanine.currthers@navajocountyaz.gov 928-524-4100
Planning Team Chief: Brandon Andrews Logistics/Safety Coordinator brandon.andrews@navajocountyaz.gov 928-532-6073

Navajo County Recorder/Voter Registration
Leadership: Timothy Jordan Recorder timothy.jordan@navajocountyaz.gv 928-524-4191
Planning Team Chief: Jim Vance Chief Deputy Recorder james.vance@navajocountyaz.gov 928-524-4434

Navajo County Sheriff
Leadership: David Clouse Sheriff david.clouse@navajocountyaz.gov
Planning Team Chief: Alden Whipple Lieutenant alden.whipple@navajocountyaz.gov

Navajo County Superintendent of Schools
Leadership: Rachael Lewis Superintendent of Schools rachael.lewis@navajocountyaz.gov 928-524-4201

Planning Team Chief: Rachael Lewis Superintendent of Schools
rachael.lewis@navajocountyaz.gov 928-524-4201

Navajo County Superior Court
Leadership: LuAnn Garbini Court Administrator lgarbini@courts.az.gov 928-524-4222
Planning Team Chief: Tiffany Hendrickson COOP Admin/Deputy Court Administrator
THENDRICKSON@courts.az.gov 928-524-4102

Navajo County Treasurer
Leadership: Danielle Earl Treasurer danielle.earl@navajocountyaz.gov 928-524-4168
Planning Team Chief: Kimberly McAllester Chief Deputy Treasurer
Kimberly.Mcallester@navajocountyaz.gov 928-524-4174

System Security Plan
Leadership: Unassigned Person
Planning Team Chief: Unassigned Person

PRIMARY FACILITIES AND ALTERNATE FACILITIES

The following is a list of Primary Facilities and their corresponding Alternate Facilities for each of the organizations within Navajo County, Arizona. This list is arranged alphabetically by organization.

ARIZONA@WORK Northeastern Arizona
Work from home - Indefinitely - No Alternate Specified

Navajo County
Arizona Department of Transportation - No Alternate Specified
Arizona DPS District 3 Headquarters - No Alternate Specified
Arizona Public Service - Cholla Generating Plant - No Alternate Specified
Arizona Water Company - No Alternate Specified
Blue Ridge High School Drive-thru POD - No Alternate Specified
Blue Ridge Middle School - No Alternate Specified
Burlington Northern Santa Fe Railroad - No Alternate Specified
Capps Middle School - No Alternate Specified
ChangePoint Outpatient Center, Show Low - No Alternate Specified
ChangePoint Psychiatric Hospital - No Alternate Specified
City of Show Low (EOC) - No Alternate Specified
City of Show Low Animal Shelter - No Alternate Specified
City of Winslow - No Alternate Specified
City of Winslow Fire Department - No Alternate Specified
City of Winslow Public Works - No Alternate Specified
FBI Resident Agency - No Alternate Specified
Frontier Communications - No Alternate Specified
Heber-Overgaard Drive Thru POD - No Alternate Specified
Heber-Overgaard Fire District Station 70 - No Alternate Specified
Holbrook High School - No Alternate Specified
Holbrook Jr High School - No Alternate Specified
Holbrook Volunteer Fire Department - No Alternate Specified
Holbrook Volunteer Fire Department Drive-thru POD - No Alternate Specified
Indian Health Service / Hopi Health Care Center - No Alternate Specified
Indian Wells Elem - No Alternate Specified
Joseph City Elementary School - No Alternate Specified
Joseph City Fire Department Drive-thru POD - No Alternate Specified
Joseph City Fire District - No Alternate Specified
Joseph City Unified School District Elem School - No Alternate Specified
Joseph City Unified School District High School - No Alternate Specified
Kayenta Business Center - No Alternate Specified
Kayenta Chapter House - No Alternate Specified
Kayenta Police Department - No Alternate Specified
Kayenta Unified School District - No Alternate Specified
Kayenta Unified School District Operations - No Alternate Specified
Kayenta Unified School District Transportation - No Alternate Specified
Kayenta Volunteer Fire Department - No Alternate Specified
Little Colorado Medical Center - No Alternate Specified
Mogollon High School - No Alternate Specified
Mountain Meadows Primary School - No Alternate Specified
Navajo Co Fairgrounds: Martinez Hall - No Alternate Specified
Navajo County EOC - No Alternate Specified
Navajo County EOC Response Trailer - No Alternate Specified
Navajo County Fair Grounds - No Alternate Specified

Navajo County Fuel Site - Heber-Overgaard - No Alternate Specified
Navajo County Fuel Site - Holbrook County Complex - No Alternate Specified
Navajo County Fuel Site - Holbrook Main Complex - No Alternate Specified
Navajo County Fuel Site - Holbrook PW - No Alternate Specified
Navajo County Fuel Site - Pinetop - No Alternate Specified
Navajo County Fuel Site - Show Low - No Alternate Specified
Navajo County Fuel Site - Taylor - No Alternate Specified
Navajo County Fuel Site - Winslow - No Alternate Specified
Navajo County Governmental Complex - No Alternate Specified
Navajo County Mogollon Complex - No Alternate Specified
Navajo County Public Health Holbrook Office - No Alternate Specified
Navajo County Public Health Show Low Office - No Alternate Specified
Navajo County Public Health Winslow Office - No Alternate Specified
Navajo County Public Works - Flood Control - No Alternate Specified
Navajo County Public Works - Holbrook - No Alternate Specified
Navajo County Public Works - Mogollon Complex - No Alternate Specified
Navajo County Public Works - Pinetop Road Yard - No Alternate Specified
Navajo County Public Works - Radio Communication - No Alternate Specified
Navajo County Public Works - S Public Works Complex - No Alternate Specified
Navajo County Public Works - Winslow - No Alternate Specified
Navajo County Sheriff's Dispatch - Holbrook - No Alternate Specified
Navajo County Sheriff's Office - No Alternate Specified
Navajo County Sheriff's Office - Overgaard - No Alternate Specified
Navajo County Sheriff's Office - Snowflake - No Alternate Specified
Navajo County Sheriff's Office Show Low Substation - No Alternate Specified
Navajo County Sheriff's Office-Winslow - No Alternate Specified
Navajo County SNS - No Alternate Specified
Navajo County/Show Low Alternate EOC - No Alternate Specified
Navopache Electric Crew Room - No Alternate Specified
Navopache Electric Headquarters - No Alternate Specified
Navopache Electric Headquarters 1 - No Alternate Specified
Our Lady of the Snow - No Alternate Specified
Our Lay of Guadalupe - No Alternate Specified
Pinedale Community Center - No Alternate Specified
Pinedale Fire Station 610 - No Alternate Specified
Pinetop Fire Station 110 - No Alternate Specified
Pinetop Fire Station 120 - No Alternate Specified
Pinetop-Lakeside Municipal Office - No Alternate Specified
Pinetop-Lakeside Police Department - No Alternate Specified
Salvation Army Office - No Alternate Specified
Show Low Airport - No Alternate Specified
Show Low Elementary School - No Alternate Specified
Show Low HS - No Alternate Specified
Show Low JHS - No Alternate Specified
Show Low Police Department Communications Center - No Alternate Specified
Snowflake High School - No Alternate Specified
Snowflake Junior High School - No Alternate Specified
Snowflake Taylor Police Department - No Alternate Specified
Snowflake Town Hall - No Alternate Specified
Snowflake-Taylor Police Department Animal Shelter - No Alternate Specified
Summit Healthcare Regional Medical Center - No Alternate Specified
Taylor Town Hall - No Alternate Specified
Taylor-Snowflake Fire Station #2 - No Alternate Specified
Taylor-Snowflake Fire Station 1: EOC - No Alternate Specified
Taylor-Snowflake Fire Station 1: POD - No Alternate Specified

Taylor-Snowflake Fire Station 2: Drive-Thru POD - No Alternate Specified
The Church of Jesus Christ of Latter-day Saints - No Alternate Specified
Timber Mesa Drive Thru POD - No Alternate Specified
Timber Mesa Fire and Medical - No Alternate Specified
Timber Mesa Fire and Medical District Admin - No Alternate Specified
Timber Mesa Fire and Medical District Station 13 - No Alternate Specified
Timber Mesa Fire and Medical District Station 14 - No Alternate Specified
Timber Mesa Fire and Medical District Station 15 - No Alternate Specified
Timber Mesa Fire and Medical District Station 16 - No Alternate Specified
Timber Mesa Fire and Medical District Station 17 - No Alternate Specified
Timber Mesa Fire District Station 910 (White Mountain Lake) - No Alternate Specified
Town of Taylor Airport - No Alternate Specified
United Methodist Church - No Alternate Specified
US Forest Service Apache Sitgreaves Supervisors Of - No Alternate Specified
US Forest Service Black Mesa Ranger Station - No Alternate Specified
US Forest Service Lakeside Ranger Station - No Alternate Specified
US Forest Service Show Low Dispatch Center - No Alternate Specified
Valley View Southern Baptist Church - No Alternate Specified
Various Locations (Helicopter LZ) - No Alternate Specified
White Mountain Apache Fire & Rescue Station 810 - No Alternate Specified
White Mountain Apache Fire & Rescue Station 830 - No Alternate Specified
White Mountain Apache Fire/Rescue Administration - No Alternate Specified
White Mountain Apache Police Department - No Alternate Specified
White Mountain Apache Public Works - No Alternate Specified
White Mountain Lake Airport - No Alternate Specified
White Mountain Lake Fire District Station 910 - No Alternate Specified
White Mountain Lake Road Yard - No Alternate Specified
Whiteriver Activity Center - No Alternate Specified
Whiteriver Airport - No Alternate Specified
Whiteriver Hospital - No Alternate Specified
Winslow Fire Station - No Alternate Specified
Winslow JHS 'Old Gym' - No Alternate Specified
Winslow Police Department - No Alternate Specified

Navajo County Administrative Services
Navajo County Health District - Show Low - No Alternate Specified
Navajo County Main County Complex - Work from home (5 days) (1st Choice)
Navajo County Main County Complex - Navajo County Public Works - Holbrook (2nd Choice)
Navajo County Main County Complex - Navajo County Health District - Show Low (3rd Choice)
Navajo County Public Works - Holbrook - No Alternate Specified
Work from home (5 days) - No Alternate Specified

Navajo County Adult Probation
Navajo County Probation Admin Office - No Alternate Specified
Navajo County Probation Admin Office - Navajo County Probation Overgaard Field Offic (2nd Choice)
Navajo County Probation Holbrook Field Office - Navajo County Probation Admin Office (1st Choice)
Navajo County Probation Holbrook Field Office - Navajo County Probation Overgaard Field Offic (2nd Choice)
Navajo County Probation Overgaard Field Offic - No Alternate Specified
Navajo County Probation Show Low Field Office - Navajo County Probation Admin Office (1st Choice)
Navajo County Probation Show Low Field Office - Navajo County Probation Overgaard Field Offic (2nd Choice)

Navajo County Probation Snowflake Field Office - Navajo County Probation Admin Office (1st Choice)
Navajo County Probation Snowflake Field Office - Navajo County Probation Overgaard Field Offic (2nd Choice)
Navajo County Probation Winslow Field Office - Navajo County Probation Admin Office (1st Choice)
Navajo County Probation Winslow Field Office - Navajo County Probation Overgaard Field Offic (2nd Choice)

Navajo County Assessor
Navajo County Main County Complex - Work from home (5 days) (all staff) --21 (1st Choice)
Navajo County Main County Complex - To be determined by facilities department (3rd Choice)
Navajo County Mogollon Complex (Sheriff, Public Works, Snowflake JC, WIC, IT, Probation) - No Alternate Specified
To be determined by facilities department - No Alternate Specified
White Mountain Facility - No Alternate Specified
Work from home (5 days) (all staff) --21 - No Alternate Specified

Navajo County Attorney
Navajo County Family Advocacy Center - Show Low - No Alternate Specified
Navajo County Main County Complex - No Alternate Specified
Show Low Justice Court - No Alternate Specified
Snowflake Taylor Justice Court - No Alternate Specified

Navajo County Board of Supervisors
Navajo County Main County Complex - No Alternate Specified
Navajo County Main County Complex - Work from home (2 days max)(Clerk/Deputy Clerk) (2nd Choice)
Work from home (2 days max)(Clerk/Deputy Clerk) - No Alternate Specified

Navajo County Clerk of the Superior Court
Navajo County Main County Complex - Work From Home (Length Depends Upon Circumstances) (1st Choice)
Navajo County Main County Complex - To Be Determined by Facilities (2nd Choice)
To Be Determined by Facilities - No Alternate Specified
Work From Home (Length Depends Upon Circumstances) - No Alternate Specified

Navajo County Elections
Apache County - No Alternate Specified
Navajo County Main County Complex - No Alternate Specified

Navajo County Emergency Management and Preparedness
Navajo County Health District - Show Low - No Alternate Specified
Navajo County Health District - Winslow - No Alternate Specified
Navajo County Main County Complex - No Alternate Specified
Navajo County Main County Complex - Navajo County Public Works - Holbrook (1st Choice)
Navajo County Main County Complex - Navajo County Health District - Show Low (2nd Choice)
Navajo County Main County Complex - Work from Home (1 week max) (3rd Choice)
Navajo County Mogollon Complex (Sheriff, Public Works, Snowflake JC, WIC, IT, Probation) - No Alternate Specified
Navajo County Public Works - Holbrook - No Alternate Specified
Work from Home (1 week max) - No Alternate Specified

Navajo County Facilities Management
Navajo County Main County Complex - TBD (1st Choice)

TBD - No Alternate Specified

Navajo County Information Technology
Health Department - Winslow - No Alternate Specified
Navajo County County Atty/Public Defender - Show Low - No Alternate Specified
Navajo County Courts - Show Low - No Alternate Specified
Navajo County Health District - Show Low - Work from Home (1st Choice)
Navajo County Main County Complex - Work from Home (1st Choice)
Navajo County Public Works - No Alternate Specified
Navajo County Public Works - Holbrook - No Alternate Specified
Sheriff Office - Holbrook - No Alternate Specified
Snowflake Health Department - No Alternate Specified
Work from Home - No Alternate Specified

Navajo County Justice Courts
Navajo County Kayenta JC, Constable, District I Supervisor - No Alternate Specified
Navajo County Kayenta JC, Constable, District I Supervisor - To Be Determined (1st Choice)
Navajo County Kayenta JC, Constable, District I Supervisor - To Be Determined (2nd Choice)
Navajo County Kayenta JC, Constable, District I Supervisor - Navajo County Main County Complex (3rd Choice)
Navajo County Holbrook JC, Prob, Libr, Child Supp - No Alternate Specified
Navajo County Holbrook JC, Prob, Libr, Child Supp - To Be Determined (1st Choice)
Navajo County Holbrook JC, Prob, Libr, Child Supp - To Be Determined (2nd Choice)
Navajo County Holbrook JC, Prob, Libr, Child Supp - Navajo County Main County Complex (3rd Choice)
Navajo County Main County Complex - No Alternate Specified
Navajo County Pinetop-Lakeside JC, Constable - No Alternate Specified
Navajo County Pinetop-Lakeside JC, Constable - To Be Determined (1st Choice)
Navajo County Pinetop-Lakeside JC, Constable - To Be Determined (2nd Choice)
Navajo County Pinetop-Lakeside JC, Constable - Navajo County Main County Complex (3rd Choice)
Navajo County Snowflake JC, Probation, Sheriff's Office, WIC - No Alternate Specified
Navajo County Snowflake JC, Probation, Sheriff's Office, WIC - To Be Determined (1st Choice)
Navajo County Snowflake JC, Probation, Sheriff's Office, WIC - To Be Determined (2nd Choice)
Navajo County Snowflake JC, Probation, Sheriff's Office, WIC - Navajo County Main County Complex (3rd Choice)
Navajo County Winslow JC, Probation - No Alternate Specified
Navajo County Winslow JC, Probation - To Be Determined (1st Choice)
Navajo County Winslow JC, Probation - To Be Determined (2nd Choice)
Navajo County Winslow JC, Probation - Navajo County Main County Complex (3rd Choice)
Show Low Justice Court - No Alternate Specified
To Be Determined - No Alternate Specified

Navajo County Library District
Navajo County Holbrook JC, Library District - Work from Home (max days)(all staff) (1st Choice)
Navajo County Holbrook JC, Library District - TBD by Facilities Dept (2nd Choice)
TBD by Facilities Dept - No Alternate Specified
Work from Home (max days)(all staff) - No Alternate Specified

Navajo County Probation
Navajo County Holbrook Field Probation Office - No Alternate Specified
Navajo County Holbrook Field Probation Office - Navajo County Winslow JC, Probation (1st Choice)
Navajo County Juvenile Restoration Center - Navajo County Probation Administration (1st Choice)

Navajo County Juvenile Restoration Center - Navajo County Holbrook Field Probation Office (2nd Choice)
Navajo County Mogollon Complex (Sheriff, Public Works, Snowflake JC, WIC, IT, Probation) - No Alternate Specified
Navajo County Overgaard Field Probation Office - No Alternate Specified
Navajo County Probation - Show Low - No Alternate Specified
Navajo County Probation Administration - No Alternate Specified
Navajo County Show Low Field Probation Office - No Alternate Specified
Navajo County Show Low Field Probation Office - Navajo County Snowflake JC, Probation, Sheriff's Office, WIC (1st Choice)
Navajo County Show Low Field Probation Office - Navajo County Mogollon Complex (Sheriff, Public Works, Snowflake JC, WIC, IT, Probation) (2nd Choice)
Navajo County Snowflake Field Probation Office - No Alternate Specified
Navajo County Snowflake Field Probation Office - Navajo County Probation - Show Low (1st Choice)
Navajo County Snowflake JC, Probation, Sheriff's Office, WIC - No Alternate Specified
Navajo County Winslow Field Probation Office - No Alternate Specified
Navajo County Winslow Field Probation Office - Navajo County Holbrook Field Probation Office (1st Choice)
Navajo County Winslow JC, Probation - No Alternate Specified
Probation Assessment Center - Navajo County Holbrook Field Probation Office (1st Choice)

Navajo County Pubic Fiduciary
Navajo County Public Fiduciary - Work From Home (2 Weeks) (1st Choice)
Navajo County Public Fiduciary - To be determined by Facilities Management (2nd Choice)
To be determined by Facilities Management - No Alternate Specified
Work From Home (2 Weeks) - No Alternate Specified

Navajo County Public Defender
Navajo County Main County Complex - Work from Home (10 days) (1st Choice)
Work from Home (10 days) - No Alternate Specified

Navajo County Public Health Services District
Navajo County Health District - Holbrook - No Alternate Specified
Navajo County Health District - Holbrook - Navajo County Public Health - Winslow (1st Choice)
Navajo County Health District - Show Low - No Alternate Specified
Navajo County Health District - Show Low - Navajo County Health District - Holbrook (1st Choice)
Navajo County Health District - Winslow - No Alternate Specified
Navajo County Health District - Winslow - Navajo County Health District - Holbrook (1st Choice)
Navajo County Main County Complex - No Alternate Specified
Navajo County Mogollon Complex (Sheriff, Public Works, Snowflake JC, WIC, IT, Probation) - No Alternate Specified
Navajo County Mogollon Complex (Sheriff, Public Works, Snowflake JC, WIC, IT, Probation) - Navajo County Health District - Holbrook (1st Choice)
Navajo County Public Health - Winslow - No Alternate Specified
Navajo County Snowflake JC, Probation, Sheriff's Office, WIC - Navajo County Health District - Show Low (1st Choice)

Navajo County Public Works
Navajo County Main County Complex - No Alternate Specified
Navajo County Main County Complex - Work from Home (1 week depending on position) (1st Choice)
Navajo County Mogollon Complex (Sheriff, Public Works, Snowflake JC, WIC, IT, Probation) - No Alternate Specified

Navajo County Mogollon Complex (Sheriff, Public Works, Snowflake JC, WIC, IT, Probation) - Work from Home (1 week depending on position) (1st Choice)
Navajo County Public Works - Holbrook - No Alternate Specified
Navajo County Public Works - Holbrook - Navajo County Public Works - Show Low (1st Choice)
Navajo County Public Works - Holbrook - Work from Home (1 week depending on position) (1st Choice)
Navajo County Public Works - Pinetop - No Alternate Specified
Navajo County Public Works - Pinetop - Work from Home (1 week depending on position) (1st Choice)
Navajo County Public Works - Show Low - No Alternate Specified
Navajo County Public Works - Show Low - Navajo County Mogollon Complex (Sheriff, Public Works, Snowflake JC, WIC, IT, Probation) (1st Choice)
Navajo County Public Works - Show Low - Work from Home (1 week depending on position) (1st Choice)
Navajo County Public Works - Show Low - Navajo County Public Works - Pinetop (2nd Choice)
Navajo County Public Works - Show Low - Public works Heber (3rd Choice)
Navajo County Public Works - Taylor - No Alternate Specified
Navajo County Public Works - Taylor - Work from Home (1 week depending on position) (1st Choice)
Navajo County Public Works - Winslow - No Alternate Specified
Navajo County Public Works - Winslow - Work from Home (1 week depending on position) (1st Choice)
Navajo County Storage Facility - No Alternate Specified
Public works Heber - No Alternate Specified
Work from Home (1 week depending on position) - No Alternate Specified
Work from Home (3 days max) - No Alternate Specified

Navajo County Recorder/Voter Registration
Apache County Governmental Complex - No Alternate Specified
Navajo County Main County Complex - WORK FROM HOME (5 DAYS MAX)(ADMIN STAFF) (1st Choice)
Navajo County Main County Complex - TBD BY FACILITIES (2nd Choice)
TBD BY FACILITIES - No Alternate Specified
WORK FROM HOME (5 DAYS MAX)(ADMIN STAFF) - No Alternate Specified
Work from home 5 days a week - No Alternate Specified

Navajo County Sheriff
Navajo County Jail - No Alternate Specified
Navajo County Mogollon Complex (Sheriff, Public Works, Snowflake JC, WIC, IT, Probation) - No Alternate Specified
Navajo County Sheriff's Office - No Alternate Specified
Navajo County Sheriff's Office - Substation - No Alternate Specified
Navajo County Show Low Jail Annex - No Alternate Specified
Navajo County Snowflake JC, Probation, Sheriff's Office, WIC - No Alternate Specified
Work from home (Admin Staff) - No Alternate Specified

Navajo County Superintendent of Schools
Navajo County Accommodation District - No Alternate Specified
Navajo County Main County Complex - Navajo County Accommodation District (1st Choice)
Navajo County Main County Complex - Work from Home (2 days max.) (2nd Choice)
Work from Home (2 days max.) - No Alternate Specified

Navajo County Superior Court
Navajo County Holbrook JC, Library District - No Alternate Specified
Navajo County Main County Complex - To be Determined by facilities department (1st Choice)

Navajo County Pinetop-Lakeside JC - No Alternate Specified
Show Low Justice Court - No Alternate Specified
To be Determined by facilities department - No Alternate Specified
Work from Home - No Alternate Specified

Navajo County Treasurer
Navajo County Main County Complex - No Alternate Specified
Navajo County Main County Complex - Navajo County Public Works - Holbrook (1st Choice)
Navajo County Main County Complex - Work from home (Admin) (1st Choice)
Navajo County Public Works - Holbrook - No Alternate Specified
Show Low Health Department - No Alternate Specified
Work from home (Admin) - No Alternate Specified

ORDERS OF SUCCESSION – NAVAJO COUNTY, ARIZONA

The following is a list of Orders of Succession identified for each of leadership positions for Navajo County, Arizona organizations. This list is arranged alphabetically by organization.

Orders of Succession for ARIZONA@WORK Northeastern Arizona

Leadership Succession for Executive Director, ARIZONA@WORK Northeastern Arizona, Adam Garrard

---

Orders of Succession for Navajo County Administrative Services

Leadership Succession for County Manager, *Navajo County, Bryan Layton

- Chief Financial Officer, *Navajo County, Jayson Vowell
- HR Manager/Risk Manager, *Navajo County, Eric Scott

Orders of Succession for Navajo County Adult Probation

Leadership Succession for Chief Probation Officer, Navajo County, Jason Cash

- Deputy Chief Probation Officer, Navajo County, Lynda Wilson
- Deputy Chief Probation Officer, Navajo County, Vacant Vacant
- Supervisor, Navajo County, Kirsti Hancock
- Supervisor, Navajo County, Paul Haney

Orders of Succession for Navajo County Assessor

Leadership Succession for Assessor, Assessor, Michael Montandon

- Chief Deputy Assessor, Assessor, Marlene Sample
- CAMA Manager, Assessor/IT, Michael Brit Ferguson

Orders of Succession for Navajo County Attorney

Leadership Succession for Office Manager, *Navajo County, Lynda Young

- Deputy County Attorney, *Navajo County, Brandt Clark
- Deputy County Attorney, *Navajo County, Jason Moore

Orders of Succession for Navajo County Board of Supervisors

Leadership Succession for Supervisor District III, *Navajo County, Jason Whiting

- Supervisor District III, *Navajo County, Jason Whiting

Orders of Succession for Navajo County Elections

Leadership Succession for Elections Director, *Navajo County, Rayleen Richards

- Elections Coordinator, Navajo County, Christen Haddox

Orders of Succession for Navajo County Emergency Management and Preparedness

Leadership Succession for Health Director, *Navajo County, Janelle Linn

Orders of Succession for Navajo County Facilities Management

Leadership Succession for Director, *Navajo County, Grant Evans

- Forman, *Navajo County, Michael Sandoval

Orders of Succession for Navajo County Information Technology

Leadership Succession for Chief Information Officer, Information Technology, Ken Dewitt

- CISO, Information Technology, Jeff Lineberry
- Sr. Programmer/Analyst, Information Technology, Tom Franklin
- Sr. Systems Engineer, Information Technology, Sam Vanderbeek

Orders of Succession for Navajo County Justice Courts

Leadership Succession for Navajo County Justice Court, Elected Justice of the Peace

- Presiding Judge, Navajo County Superior Court, Michela Ruechel
- Chief Justice, Arizona Supreme Court, Robert Brutinel

Orders of Succession for Navajo County Library District

Leadership Succession for District Director, *Navajo County, Jennifer Volkert

- Programs Coordinator, *Navajo County, Kathleen Peason
- Lead Library Technician, *Navajo County, Alonna Larson

Orders of Succession for Navajo County Probation

Leadership Succession for Presiding Judge, Navajo County, Dale Nielson

- Presiding Juvenile Judge, Navajo County, Michala M. Ruechel
- Chief Probation Officer, Navajo County, Jason Cash
- Deputy Chief of Field Operations, Navajo County, Kirsti Hancock
- Deputy Chief / Program Director, Navajo County, Ashton LeSueur
- Deputy Chief of Administration, Navajo County, Lynda Ann Wilson

Orders of Succession for Navajo County Pubic Fiduciary

Leadership Succession for Director, *Navajo County, Eileen Rogers

Orders of Succession for Navajo County Public Health Services District

Leadership Succession for Health Director, *Navajo County, Janelle Linn

- Deputy Human Services and Public Health Improvement Director, *Navajo County, Ciera Hensley
- County Manager, *Navajo County, Bryan Layton
- Medical Director, Medical Director, Wade Kartchner

Orders of Succession for Navajo County Public Works

Leadership Succession for Deputy Director Admin, *Navajo County, Jeanine Carruthers

Orders of Succession for Navajo County Recorder/Voter Registration

Leadership Succession for Recorder, *Navajo County, Timothy Jordan

- Chief Deputy Recorder, *Navajo County, Jim Vance

Orders of Succession for Navajo County Sheriff

Leadership Succession for Sheriff, Sheriff's Office, David Clouse

- Chief Deputy, Sheriff's Office, Brian Swanty
- Deputy Chief, Sheriff's Office, Bruce Tucker
- Deputy Chief, Sheriff's Office, Ernie Garcia

Orders of Succession for Navajo County Superintendent of Schools

Leadership Succession for Superintendent of Schools, *Navajo County, Rachael Lewis

- Chief Deputy, *Navajo County, Kolton Root
- Associate Superintendent, *Navajo County, Lannie Gillespie

Orders of Succession for Navajo County Superior Court

Leadership Succession for Court Administrator, Superior Court, LuAnn Garbini

- Presiding Judge, Superior Court, Michala Ruechel

Orders of Succession for Navajo County Treasurer

Leadership Succession for Treasurer, Treasurers Office, Danielle Earl

---

ANNEX:
CONTACTS ROSTER

Navajo County, Arizona Contacts

KEY STAFF	ADDRESS	PHONE NUMBERS / EMAIL	TEAM ROLES / COMMENTS
Julye Barton-Todacheenie Senior Accountant *Navajo County Finance	100 E. Code Talkers Drive Holbrook, AZ 86025	Work: 928-524-4422 Cell: 928-606-5556 Work Email: julye.barton-todache@navajocountyaz.gov	
Bencita Bowman Finance Manager *Navajo County Public Health Services District	600 N. 9th Place Show Low, AZ 85901	Work: 928-532-6050 Work Email: bencita.bowman@navajocountyaz.gov	
Board of Supervisors Chairperson Current Chair *Navajo County Administrative Services			The Chair is elected annually at the 1st January Meeting
David Clouse Sheriff *Navajo County Sheriff's Office	137 W. Arizona Ave Holbrook, AZ 86025	Work Email: david.clouse@navajocountyaz.gov	
Janet Dean Liaison Arizona Public Service	2200 E. Huntington Dr. Flagstaff, AZ 86004	Work: 928-773-6416 Cell: 928-853-1584 Work Email: Janet.Dean@aps.com	
Alicia Deets Communications Specialist *Navajo County Administrative Services	100 E. Code Talkers Drive Holbrook, AZ 86026	Cell: 480-688-8962 Work Email: Alicia.Deets@navajocountyaz.gov	
Ken Dewitt Director *Navajo County Information Technology	100 E. Code Talkers Drive Shipping & Receiving Holbrook, AZ 86025	Work: 928-524-4044 Cell: 224-406-1744 Work Email: kenneth.dewitt@navajocountyaz.gov	Executive Team Pandemic Team

KEY STAFF	ADDRESS	PHONE NUMBERS / EMAIL	TEAM ROLES / COMMENTS
Grant Evans Director *Navajo County Facilities Management	100 East Code Talkers Drive Holbrook, AZ 86025	Work: 928-524-4110 Cell: 928-241-2854 Work Email: grant.evans@navajocountyaz.gov	Executive Team
Ernie Garcia Deputy Chief Sheriff's Office Administration - Jail	100 East Code Talkers Drive Holbrook, AZ 86025	Work: 928-524-4050 x 4372 Home: 928-289-3236 Cell: 928-386-1498 Work Email: ernie.garcia@navajocountyaz.gov	
Ciera Hensley Deputy Human Services and Public Health Improvement Director *Navajo County Public Health Services District	600 N. 9th Place Show Low, AZ 85901	Work: 928-532-6050 Work Email: ciera.hensley@navajocountyaz.gov	
Catrina Marie Jenkins Emergency Manager *Navajo County Emergency Management	100 East Code Talkers Holbrook, AZ 86025	Work: 928-524-4163 Home: 928-386-2316 Cell: 928-386-2316 Work Email: catrina.jenkins@navajocountyaz.gov Personal Email: misskittynaz@gmail.com	Pandemic Team
Rhonda Krouse Division Manager *Navajo County Public Health Services District	100 East Code Talkers Drive Holbrook, AZ 86025	Work: 928-524-4000 x 5508 Work Email: rhonda.krouse@navajocountyaz.gov	Animal Care and Control Pandemic Team Code Enforcement Division Manager
Rochelle Lacapa Assistant County Manager *Navajo County Administrative Services	100 E. Code Talkers Drive Holbrook, AZ 86025	Work: 928-524-4113 Work Email: rochelle.lacapa@navajocountyaz.gov	Executive Team Pandemic Team
Bryan Layton County Manager *Navajo County Administrative Services	100 E. Code Talkers Drive Holbrook, AZ 86026	Work: 928-524-4000 x 4152 Cell: 210-013-1374 Work Email: bryan.layton@navajocountyaz.gov	Executive Team Pandemic Team

KEY STAFF	ADDRESS	PHONE NUMBERS / EMAIL	TEAM ROLES / COMMENTS
Janelle Linn Health Director *Navajo County Public Health Services District	600 N. 9th Place Show Low, AZ 85901	Cell: 928-414-1382 Work Email: ava.linn@navajocountyaz.gov	Pandemic Team
Ken Maruyama STRATEGIC INITIATIVES MANAGER *Navajo County Administrative Services	100 E. Code Talkers Drive Holbrook, AZ 86025	Work: 928-524-4323 Work Email: kenichi.maruyama@navajocountyaz.gov	
Ivy McCullough Division Manager *Navajo County Public Health Services District	600 N. 9th Place Show Low, AZ 85901	Work: 928-524-4361 Cell: 928-595-2577 Work Email: ivy.muccullough@navajocountyaz.gov	- WIC & RDN
Tony Merriman Meteorologist National Weather Service National Weather Service Flagstaff	Flagstaff Weather Forecast Office P.O. Box 16057 Flagstaff, AZ 86015	Work: 928-774-4414 Additional Number: 9285569161 x223 Work Email: tony.merryman@noaa.gov	
Madhav Mundle Director *Navajo County Public Works	100 W. Public Works Drive Holbrook, AZ 86025	Work: 928-524-4056 Cell: 480-993-8348 Work Email: madhav.mundle@navajocountyaz.gov	"Manny"
Kymberle O'Farrell Licensed Professional Counselor (LPC) *Navajo County Public Health Services District	100 E. Code Talkers Drive Holbrook, AZ 86025	Work: 928-524-4742 Additional Number: 623-414-7776 Work Email: kymberle.o'farrell@navajocountyaz.gov	Pandemic Team
Chris Pasterz Economic Development Director *Navajo County Administrative Services	100 E. Code Talkers Drive Holbrook, AZ 86025	Cell: 928-699-8361 Work Email: chris.pasterz@navajocountyaz.gov	

KEY STAFF	ADDRESS	PHONE NUMBERS / EMAIL	TEAM ROLES / COMMENTS
Charalie Anne Perkins Lieutenant Sheriff's Office Administration - Jail	100 East Code Talkers Drive Holbrook, AZ 86025	Work: 928-524-4196 Cell: 928-310-9265 Work Email: charalie.perkins@navajocountyaz.gov	Current assignments as of 10/13/16 Security, PREA, CVSA
Alberto Peshlakai Supervisor District II *Navajo County Administrative Services	100 E Code Talkers Drive Holbrook, 86025	Work: 928-524-4053 Cell: 928-363-0389 Work Email: alberto.peshlakai@navajocountyaz.gov	
Lea Petersen Lieutenant Sheriff's Office Administration - Jail	100 East Code Talkers Drive Holbrook, AZ 86025	Work Email: lera.petersen@navajocountyaz.gov	Admin, Annex, Medical, Maintenance
Maria Quinteros The Salvation Army White Mountain Outpost	4367 W. White Mountain Blvd. Lakeside, AZ 85929	Work: 928-368-9953 Cell: 928-207-4090 Personal Email: maria.stokes@uswsalvationarmy.org	
Edward Rasbold Operations Supervisor Kinder Morgan/ El Paso Natural Gas Flagstaff Area Operations	3920 E El Paso Dr Flagstaff, AZ 86004	Work: 928-527-6526 Cell: 435-820-1756 Work Email: edward_rasbold@kindermorgan.com	
Rebecca Robertson Finance Operations Supervisor *Navajo County Finance	600 N. 9th Place Show Low, AZ 85901		
Francis Robinson Safety Officer Indian Health Service (WRSU) Quality Management, Safety	200 W. Hospital Way Whiteriver, AZ 85941	Work: 928-338-3568 Home: 928-532-4602 Cell: 928-205-5242 Work Email: francis.robinson@ihs.gov	Do not call me at my home number…if we are in IC I will be contacted by the IC from the hospital. I'm never the point of contact or the IC for hospital. This role falls to the House Supervisor or the Hospital CEO.
Chris Rohrer Operations Manager/Safety Officer ChangePoint Integrated Health Operations	1801 W Deuce of Clubs Show Low, AZ 85901	Work: 928-537-2951 x 2284 Home: 928-369-1586 Cell: 928-242-3704 Work Email: crohrer@ccc-az.org Personal Email: rchris@frontiernet.net	

KEY STAFF	ADDRESS	PHONE NUMBERS / EMAIL	TEAM ROLES / COMMENTS
Eric Scott HR Manager/Risk Manager *Navajo County Administrative Services	100 East Code Talkers Drive Holbrook, AZ 86025	Work: 928-524-4000 x 4033 Cell: 928-243-0913 Work Email: eric.scott@navajocountyaz.gov	Pandemic Team HR Manager Risk Manager
Daryl Seymore Supervisor District IV *Navajo County Administrative Services	100 E Code Talkers Drive Holbrook, 86025	Work: 928-524-4053 Cell: 928-242-5998 Work Email: daryl.seymore@navajocountyaz.gov	
Joseph Simonsen Operations Manager Kinder Morgan/ El Paso Natural Gas Flagstaff Area Operations	3920 E El Paso Dr Flagstaff, AZ 86004	Work: 928-527-6535 Cell: 928-699-0753 Work Email: joseph_simonsen@kindermorgan.com	
Tina Smith AP *Navajo County Finance	100 E. Code Talkers Drive Holbrook, AZ 86025	Work: 928-524-4312 Work Email: Tina.Smith@navajocountyaz.gov	
Amy Stradling Division Manager *Navajo County Public Health Services District	600 N. 9th Place Show Low, AZ 85901	Work: 928-524-4750 x 5522 Cell: 928-243-2872 Work Email: amy.stradling@navajocountyaz.gov	**Outreach & Education Division Manager**
Brian Swanty Chief Deputy *Navajo County Sheriff's Office	137 W. Arizona Holbrook, AZ 86025	Cell: 928-242-2321 Work Email: brian.swanty@navajocountyaz.gov	
Leah Thomas Clerk of the Board *Navajo County Administrative Services	100 E. Code Talkers Drive Holbrook, AZ 86026	Work: 928-524-4104 Work Email: leah.thomas@navajocountyaz.gov	
Bruce Tucker Deputy Chief Sheriff's Office Administration - Patrol	137 W. Arizona St Holbrook, AZ 86025		
Jerald VanWinkle Lieutenant Sheriff's Office Administration - Patrol	137 W. Arizona Ave Holbrook, AZ 86025	Cell: 928-414-1557 Work Email: jerald.vanwinkle@navajocountyaz.gov	

KEY STAFF	ADDRESS	PHONE NUMBERS / EMAIL	TEAM ROLES / COMMENTS
Jayson Vowell Chief Financial Officer *Navajo County Finance	100 East Code Talkers Drive Holbrook, AZ 86025	Work: 928-524-4065 Cell: 480-861-1956 Work Email: jayson.vowell@navajocountyaz.gov	
Jackie Walker Accountant *Navajo County Finance	100 E. Code Talkers Drive Holbrook, AZ 86025	Work: 928-524-4425 Work Email: jackie.walker@navajocountyaz.gov	
Alden Whipple Lieutenant Sheriff's Office Support Services	137 W. Arizona St Holbrook, AZ 86025	Home: 928-414-1535 Work Email: alden.whipple@navajocountyaz.gov Personal Email: alden.whipple@navajocountyaz.gov	
Dawnafe Whitesinger Supervisor District V *Navajo County Administrative Services	100 E Code Talkers Drive Holbrook, 86025	Work: 928-524-4053 Cell: 928-205-3035 Work Email: dawnafe.whitesinger@navajocountyaz.gov Personal Email: dwhitesinger@gmail.com	
Jason Whiting Supervisor District III *Navajo County Administrative Services	100 E Code Talkers Drive Holbrook, 86025	Work: 928-524-4053 Home: 928-243-8436 Cell: 928-243-2367 Work Email: jason.whiting@navajocountyaz.gov	
Wylie Williams Lieutenant Sheriff's Office MCAT			
Kimberley Willis Finance Division Manager Sheriff's Office Administration Finance/Records	137 W. Arizona Ave Holbrook, AZ 86025	Work: 928-524-4050 Work Email: kimberley.willis@navajocountyaz.gov	

STAFF	ADDRESS	PHONE NUMBERS / EMAIL	TEAM ROLES / COMMENTS
Fern Benally Supervisor District I *Navajo County Administrative Services	100 E Code Talkers Drive Holbrook, 86025	Work: 928-524-4053 Cell: 928-429-8655 Work Email: fern.benally@navajocountyaz.gov	
Phylicia Bennet Supervisor Sheriff's Office Dispatch	137 W. Arizona Ave Holbrook, AZ 86025	Cell: 928-241-3374 Work Email: phylicia.bennett@navajocountyaz.gov	
Crystal Castillo Executive Secretary *Navajo County Administrative Services	100 E. Code Talkers Drive Holbrook, AZ 86025	Work: 928-524-4053 Work Email: crystal.castillo@navajocountyaz.gov	
Taylor Ezrre Accountant *Navajo County Finance	100 E. Code Talkers Drive Holbrook, AZ 86026	Work: 928-524-4453 Work Email: taylor.hilton@navajocountyaz.gov	
Tori Gorman PIO - Public Information Officer Sheriff's Office Administration	137 W. Arizona Ave Holbrook, AZ 86025	Work: 928-524-4050 Cell: 928-414-1664 Work Email: tori.gorman@navajocountyaz.gov	
Michael Larisch Director *Navajo County Planning & Development Services	100 W. Public Works Drive Holbrook, AZ 86025	Work: 928-524-4100 x 4133	
Caitlin Montoya MANAGER Sheriff's Office Dispatch	137 W. Arizona Ave Holbrook, AZ 86025	Cell: 928-414-1626 Work Email: caitlin.montoya@navajocountyaz.gov	
Nicole Reske Tribal Government Relations Liaison *Navajo County Administrative Services	100 E. Code Talkers Drive Holbrook, AZ 86025	Work Email: nicole.reske@navajocountyaz.gov	
Rayleen Richards Director *Navajo County Administrative Services	100 E. Code Talkers Drive Holbrook, AZ 86025	Work Email: rayleen.richards@navajocountyaz.gov	
Preston Root Senior Secretary *Navajo County Administrative Services	100 E. Code Talkers Drive Shipping & Receiving Holbrook, AZ 86025	Work: 928-524-4208 Cell: 928-242-6367 Work Email: preston.root@navajocountyaz.gov	

STAFF	ADDRESS	PHONE NUMBERS / EMAIL	TEAM ROLES / COMMENTS
David Sargent Lieutenant Sheriff's Office	137 W. Arizona Ave Holbrook, AZ 86025	Cell: 928-414-1492 Work Email: david.sargent@navajocountyaz.gov	
Amanda Silverhorn Executive Secretary *Navajo County Administrative Services	100 E. Code Talkers Drive Holbrook, AZ 86025	Work: 928-524-4160 Work Email: Amanda.Silverhorn@navajocountyaz.gov	
Cathy Solomon Clinical Services Division Manager/Nurse Epidemiologist *Navajo County Public Health Services District	600 N. 9th Place Show Low, AZ 85901	Work: 928-532-6050 x 5510 Work Email: cathy.solomon@navajocountyaz.gov	
Mark Sweeney Grants Coordinator *Navajo County Emergency Management	100 E. Code Talkers Drive Holbrook, AZ 86026	Cell: 928-414-1459 Work Email: mark.sweeney@navajocountyaz.gov	
Alethea Tubbs Supervisor Sheriff's Office Dispatch	137 W. Arizona Ave Holbrook, AZ 86025	Cell: 928-241-2075 Work Email: alethea.tubbs@navajocountyaz.gov	

NON-STAFF	ADDRESS	PHONE NUMBERS / EMAIL	TEAM ROLES / COMMENTS
Emergency Contact Emergency Contact Line 24/7 Kinder Morgan/ El Paso Natural Gas		Work: 800-334-8047	Emergency contact 24/7
Bradley Carlyon County Attorney *Navajo County County Attorney	100 E. Code Talkers Drive Holbrook, AZ 86025	Work: 928-524-4003 Home: 928-532-8516 Cell: 928-242-8649 Work Email: brad.carlyon@navajocountyaz.gov	
Main Office Contact Number Humane Society of the White Mountains		Work: 928-368-5295	
Tom DeBardeleben Director Summit Healthcare Facilities	2200 E Show Low Lake Road Show Low, AZ 85901	Work: 928-537-6788 Cell: 480-650-1348 Work Email: tdebardeleben@summithealthcare.net	
Kevin Duby Emergency Manager Arizona Department of Transportation	2302 W. Durango St Phoenix, AZ 85009	Cell: 602-663-5063 Work Email: kduby@adot.gov	
James Farner Manager of Emergency Response BNSF Railway	Winslow, AZ 86047	Work: 909-386-4130 Cell: 909-267-5167 Work Email: james.farner@bnsf.com	Operations & Emergency Response BNSF Railway 740 E. Carnegie Dr. San Bernardino, CA 92408
Mark Jeffries Vice President - General Manager Frontier Communications	831 E. Hall Street Show Low, AZ 85901	Work: 928-537-6660 Work Email: Mark.Jeffries@ftr.com	
Jarom Lewis Director Summit Healthcare Safety/Security	2200 E Show Low Lake Road Show Low, AZ 85901	Work Email: jlewis1@summithealthcare.net	
Mike Martinez Manager of Operations Navopache Electric Cooperative Operations	1878 West White Mountain Blvd. Lakeside, AZ 85929	Work: 928-368-1227 Cell: 928-369-8558 Work Email: mmartinez@navopache.org	

NON-STAFF	ADDRESS	PHONE NUMBERS / EMAIL	TEAM ROLES / COMMENTS
Chuck Moore Chief Executive Officer Navopache Electric Cooperative	1878 West White Mountain Blvd. Lakeside, AZ 85929	Work: 928-368-1226 Cell: 928-242-4473 Work Email: cmoore@navopache.org	CEO
Shawn Morrow CEO Summit Healthcare Administration	2200 E Show Low Lake Road Show Low, AZ 85901	Work Email: shawn.morrow@summithealthcare.net	
Elizabeth Neal Administrative Asst to CEO Navopache Electric Cooperative	1878 West White Mountain Blvd. Lakeside, AZ 85929	Work: 928-368-1201 Cell: 928-434-0677 Work Email: eneal@navopache.org	
Michelle Nielsen Administrative Assistant to Ops Mgr Navopache Electric Cooperative Operations	1878 West White Mountain Blvd. Lakeside, AZ 85929	Work: 928-368-1213 Cell: 928-245-8348 Work Email: mnielsen@navopache.org Personal Email: michellek_85@yahoo.com	Dispatcher
John Padilla Emergency Event Management Coordinator Arizona Public Service	2124 W. Cheryl Drive Phoenix, AZ 85021	Work: 602-371-6589 Cell: 480-268-4900 Work Email: john.padilla@aps.com	MS 3240
Clint Peck Base Manager Summit Healthcare Emergency Department	2200 E Show Low Lake Road Show Low, AZ 85901	Work: 928-537-6739	

NON-STAFF	ADDRESS	PHONE NUMBERS / EMAIL	TEAM ROLES / COMMENTS
Jeremy Sleeter NAZ Disaster Program Manager American Red Cross	1750 S. Railroad Springs Blvd Flagstaff, AZ 86001	Work: 928-779-5494 Cell: 928-622-0028 Work Email: jeremy.sleeter6@redcross.org	Beth Boyd | Regional Disaster Officer American Red Cross | Serving Arizona and New Mexico Beth.Boyd@redcross.org | (850) 728-6796 Cheryl Bender| Sr Disaster Program Manager American Red Cross| Serving Arizona New Mexico Region c. 520-975-1891 Cheryl.Bender@redcross.org LEPC /VOAD/etc. Mel Miller Mel.miller@redcross.org 928-635-4958

VENDOR/OTHER	ADDRESS	PHONE NUMBERS / EMAIL	TEAM ROLES / COMMENTS
Unisource Energy Natural Gas		Work: 877-837-4968	Emergency 24/7 line
Bradco **Fuel Deliveries** Bulk Fuel	AZ	Work: 928-524-3976	Bradco – Fuel Deliveries – 928-524-3976
Cochise **Cochise Fuel Site Repairs** Fuel Site Repairs		Cell: 602-242-8427	Cochise – Fuel Site Repairs – 602-242-8427

Board of Supervisors Regular **3. a. 3.**

Meeting Date: 01/27/2026

Title: Navajo County Emergency Operations plan 2026-28

Submitted For: Catrina Jenkins, EMP Director

Submitted By: Catrina Jenkins, EMP Director

Department: NC Public Health Services District **Division:** Emergency Management

Motion before the Board:

Navajo County Emergency Operations Plan for 2026-2028

Background:

Navajo County Emergency Management works with local, state, Federal, Tribal, private and non-governmental agencies to develop and update the Navajo County Emergency Operations Plan (EOP). An Emergency Operations Plan outlines how people and property will be protected in emergencies and disasters. Key elements of the EOP include Mitigation, Preparedness, Response, and Recovery strategies. The plan is executed when a declaration has been made by the Board of Supervisors or if it was placed into effect by the County Manager or other delegated authority. The annual review and approval of this plan is necessary to meet the objectives of our Emergency Management Program Grant. Key components of the plan were reviewed and updated this year based off of information obtained through real world incidents and training exercises. Information such as contacts, response capabilities and more were reviewed for relevance and accuracy. In addition, several annexes were reviewed and updated, such as the Logistics Management and Resource Support, Mass Care, and Civil Disturbances.

Attachments

NC EOP 2026-28

Form Review

Inbox	Reviewed By	Date
Health Director	Janelle Linn	01/16/2026 12:45 PM
Form Started By: Catrina Jenkins		Started On: 01/16/2026 11:34 AM
Final Approval Date: 01/16/2026		

NAVAJO COUNTY

EMERGENCY OPERATIONS PLAN (EOP)

FINAL

FOR OFFICIAL USE ONLY

NOTICE: This document contains information pertaining to the deployment, mobilization, and tactical operations of Navajo County in response to emergencies. It is exempt from public disclosure under Arizona state law.

Table of Contents

Contents

Promulgation Statement 13

APPROVAL AND IMPLEMENTATION 14

Record of Changes 15

Record of Distribution 16

I. Purpose, Scope, Overview, and Assumptions 17

A. General 17

B. Purpose 18

C. Scope 18

D. Methodology 19

1. Planning Process 23

2. Implementation of NIMS 24

II. Situation 25

A. Hazard Analysis 25

1. Critical Facilities 26

2. Disaster Magnitude Class 53

B. Capability Assessment 53

C. Economic Profile 54

D. Spatial Profile 54

1. Population Demographics 55

2. Climate 55

3. School Districts / Higher Education 56

E. Access & Functional Needs 56

1. Pets and Service Animals 57

F. Planning Assumptions 58
III. Roles and Responsibilities 60
A. Federal Government 60
B. State Government 60
C. County Government 61
D. Local Government 62
E. Special Districts 63
F. Private Sector 63
G. Non-Government and Volunteer Organizations 63
H. Hospitals, Nursing Facilities and Assisted Living Facilities 63
I. School Districts 64
J. Legal Affairs 64
K. Citizen Involvement 64
IV. Concept of Operations 65
A. General 65
1. Non-Disaster Daily Operations 65
2. Emergency Operations 65
3. Field Operations 68
4. Joint Information Center 71
B. Coordination, Direction and Control 73
1. County Level 73
2. Coordinating Agencies 75
3. Intergovernmental Mutual Aid 79
4. Communication 81
5. State Level 87
6. Federal Level 88

7. Joint Field Office 88
C. Prevention 89
D. Preparedness 89
1. Resource Management and Credentialing 90
2. Plan Development and Maintenance 91
3. Public Information 93
4. Training and Exercise 94
E. Response 95
1. Local Emergency Operations Center (EOC) 95
2. Public Safety Enforcement Actions 96
F. Recovery 96
1. Recovery Field Operations 96
2. Recovery Personnel 96
3. Damage Assessment 97
4. Disaster Declaration 99
5. Public Assistance (PA) and Individual Assistance (IA) Activities 99
6. Disaster Recovery Centers and Staging Areas 101
G. Mitigation 102
1. Coordination of Mitigation Activities 103
2. Mitigation Programs 103
V. Incident Command System (ICS) 106
Command Staff 107
Operations Section 110
Planning Section 112
Logistics Section 114
Finance & Administration Section 117

Recovery Section 120
Intelligence & Investigations 122
VI. Administration, Finance, and Logistics 124
A. Documentation 124
B. Finance 124
C. Logistics 125
VIII. References, Authorities, Acronyms and Abbreviations 130
Annex 1 - Transportation 134
I. Purpose and Scope 135
II. Concept of Operations 135
III. Responsibilities 140
IV. Financial Management 167
V. References and Authorities 167
Annex 2 - Communications 169
I. Purpose and Scope 170
II. Concept of Operations 171
III. Responsibilities 179
IV. Financial Management 205
V. References and Authorities 205
Annex 3 - Public Works and Engineering 207
I. Purpose and Scope 207
II. Concept of Operations 208
III. Responsibilities 215
IV. Financial Management 243
V. References and Authorities 244
Annex 4 - Firefighting 245

I. Purpose and Scope 246
II. Concept of Operations 247
III. Responsibilities 252
IV. Financial Management 300
V. References and Authorities 300
Annex 5 - Emergency Management 302
I. Purpose and Scope 304
II. Concept of Operations 304
III. Responsibilities 311
IV. Financial Management 384
V. References and Authorities 385
Annex 6 - Mass Care 386
I. Purpose and Scope 386
II. Concept of Operations 387
III. Responsibilities 401
IV. Financial Management 419
V. References and Authorities 420
Annex 7 - Logistics Management and Resource Support 421
I. Purpose and Scope 423
II. Concept of Operations 424
III. Responsibilities 431
IV. Financial Management 452
V. References and Authorities 452
Annex 8 - Public Health and Medical Services 454
I. Purpose and Scope 455
II. Concept of Operations 455

III. Responsibilities 466
IV. Financial Management 541
V. References and Authorities 541
Annex 9 - Search & Rescue 543
I. Purpose and Scope 543
II. Concept of Operations 544
III. Responsibilities 549
IV. Financial Management 560
V. References and Authorities 561
Annex 10 - Hazardous Materials Response 562
I. Purpose and Scope 563
II. Concept of Operations 564
III. Responsibilities 568
IV. Financial Management 594
V. References and Authorities 594
Annex 11 - Agriculture and Natural Resources 595
I. Purpose and Scope 595
II. Concept of Operations 596
III. Responsibilities 601
IV. Financial Management 621
V. References and Authorities 621
Annex 12 - Energy 623
I. Purpose and Scope 623
II. Concept of Operations 624
III. Responsibilities 628
IV. Financial Management 641

V. References and Authorities....641
Annex 13 - Public Safety and Security....643
I. Purpose and Scope....643
II. Concept of Operations....644
III. Responsibilities....648
IV. Financial Management....679
V. References and Authorities....680
Annex 14 - Long-Term Community Recovery....681
I. Purpose and Scope....684
II. Concept of Operations....684
III. Responsibilities....689
IV. Financial Management....700
V. References and Authorities....700
Annex 15 - External Affairs....701
I. Purpose and Scope....702
II. Concept of Operations....702
III. Responsibilities....709
IV. Financial Management....727
V. References and Authorities....728
Support Annex A - Continuity of Government and Operations....729
I. Purpose and Scope....729
II. Concept of Operations....730
III. Responsibilities....732
IV. Financial Management....737
V. References and Authorities....737
Support Annex B - Volunteer and Donations Management....738

I. Purpose and Scope 738
II. Concept of Operations 739
III. Responsibilities 742
IV. Financial Management 749
V. References and Authorities 750
Support Annex C - Worker Safety and Health 751
I. Purpose and Scope 751
II. Concept of Operations 752
III. Responsibilities 754
IV. Financial Management 772
V. References and Authorities 773
Support Annex D - Tribal Relations 774
I. Purpose and Scope 774
II. Concept of Operations 775
III. Responsibilities 777
IV. Financial Management 781
V. References and Authorities 782
Support Annex E - Local Emergency Planning Committee (LEPC) Plan 783
I. Purpose and Scope 784
II. Concept of Operations 785
III. Responsibilities 787
IV. Financial Management 790
V. References and Authorities 791
Support Annex F - Fire District Integration Plan 792
I. Purpose and Scope 793
II. Concept of Operations 793

III. Responsibilities 797
IV. Financial Management 797
V. References and Authorities 797
Threat Annex A - Air Quality Emergencies 799
I. Purpose and Scope 799
II. Concept of Operations 799
III. Responsibilities 802
IV. Financial Management 803
V. References and Authorities 803
Threat Annex B - Civil Disturbances 805
I. Purpose and Scope 805
II. Concept of Operations 806
III. Responsibilities 809
IV. Financial Management 809
V. References and Authorities 810
Threat Annex C - Common Carrier Accidents 811
I. Purpose and Scope 811
II. Concept of Operations 811
III. Responsibilities 814
IV. Financial Management 815
V. References and Authorities 815
Threat Annex D - Cyber Incident 816
I. Purpose and Scope 816
II. Concept of Operations 816
III. Responsibilities 819
IV. Financial Management 819

V. References and Authorities....820
Threat Annex E - Earthquake....821
I. Purpose and Scope....821
II. Concept of Operations....822
III. Responsibilities....825
IV. Financial Management....825
V. References and Authorities....825
Threat Annex F - Excessive Heat Emergencies....827
I. Purpose and Scope....827
II. Concept of Operations....828
III. Responsibilities....830
IV. Financial Management....831
V. References and Authorities....831
Threat Annex G - Pandemic....833
I. Purpose and Scope....833
II. Concept of Operations....834
III. Responsibilities....836
IV. Financial Management....863
V. References and Authorities....863
Threat Annex H - Nuclear and Radiological Incidents....865
I. Purpose and Scope....865
II. Concept of Operations....865
III. Responsibilities....868
IV. Financial Management....873
V. References and Authorities....873
Threat Annex I - Severe Storms and Floods....875

I. Purpose and Scope 876
II. Concept of Operations 876
III. Responsibilities 880
IV. Financial Management 881
V. References and Authorities 881
Threat Annex J - Terrorism and CBRNE 882
I. Purpose and Scope 882
II. Concept of Operations 883
III. Responsibilities 885
IV. Financial Management 899
V. References and Authorities 900
Testing, Training, Exercise and Plan Maintenance 902
ANNEX CONTACTS ROSTER 911
ANNEX TEAMS AND RESPONSIBILITIES 949
ANNEX ORDERS OF SUCCESSION 979
ANNEX RISK ASSESSMENT 986
ANNEX RISK SPECIFIC ACTION LIST 1009

Promulgation Statement

Navajo County, Arizona

In the event of natural, technological or national security disaster affecting the unincorporated portions of Navajo County government must be prepared to implement plans and procedures to protect lives and property. In addition, county government must be prepared to provide support to municipal governments affected by disaster conditions.

This plan is published in support of the State of Arizona Emergency Response and Recovery Plan. It supersedes any and all of the Navajo County Emergency Operations Plan's prior. It is in accordance with Arizona Revised Statutes, Title 26, Chapter 2 and the Navajo County Emergency Resolution of 2011.

The purpose of this plan is to provide direction and guidance to Navajo County governmental departments and supporting agencies. It provides guidance to assist county departments in preparing for and executing assigned emergency tasks to ensure maximum survival of the population and property in the event of a natural or man-made disaster.

This plan is effective for planning purposes and preparations on receipt. It will be executed when an emergency declaration is made by the Board of Supervisors or when it is placed into effect by the County Manager or other delegated authority.

APPROVED: _____ DATE: _____

Chairmen of Board of Supervisors

APPROVED: _____ DATE: _____

Clerk of the Board

APPROVAL AND IMPLEMENTATION

This is the [JURSIDICTION] Emergency Operations Plan. This plan is the framework for emergency responders, Navajo County governmental departments and supporting agencies to effectively coordinate and collaborate, before, during, and after a disaster, in order to provide a comprehensive response to all emergencies.

The Chairman and the Board of Supervisors authorize the Director of Emergency Management, as directed by the County Manager, to make changes and updates to this plan that do not materially affect the overall planning approach and do not radically change responsibilities of senior county officials or county departments. Changes will be recorded in the record of changes.

This plan is published in support of the State of Arizona Emergency Response and Recovery Plan and is in accordance with Arizona Revised Statutes, title 26, chapter 2, and the State of Arizona Emergency Response and Recovery Plan. This plan supersedes all previously published copies of the Navajo County EOP.

_____ _____

Date **Chairman, Board of Supervisors**

Clerk of the Board _____

Record of Changes

Record of Distribution

I. Purpose, Scope, Overview, and Assumptions

A. General

Presidential Homeland Security Directives 5 and 8, enacted in 2004, require the State and Local governments to adopt the fundamental principles, language and operational concepts embedded in the National Incident Management System (NIMS) and the National Response Plan (NRP) as a condition for receiving certain categories of federal support for Emergency Management. To meet these requirements, Navajo County created this Emergency Operations Plan (EOP) and the Navajo County Board of Supervisors officially adopted it on .

The revised Navajo County EOP is the product of a detailed and focused planning process that 1) fully incorporates the NIMS concepts, principles, practice and language 2) capitalizes on the lessons learned from recent disasters, 3) incorporates plans, programs and policies that have emerged since the last revision of the EOP. The EOP establishes a framework through which the County may prepare for; respond to; recover from; and mitigate to prevent the impacts of a wide variety of disasters that could adversely affect the health, safety and/or general welfare of the residents and emergency workers of Navajo County. The EOP provides guidance to Navajo County officials or procedures, organization and responsibilities, which will prevent, minimize and/or relieve personnel hardship and property damage associated with disasters or the imminent threat thereof. This plan also provides for an integrated and coordinated county, municipal, state and federal response. This plan is a living document, fully integrated with a database and dynamic fields system built and maintained by BOLDplanning. It complies with the most current guidance from DHS and FEMA regarding the ability to keep data and personal information secure, current, and up to date.

The EOP is operations oriented, and addresses communication and warning systems; rapid deployment and pre-deployment resources; evacuation and shelter operations; post disaster response and recovery activities. It's imperative is to clearly define the responsibilities of county, municipal, volunteer and other organizations through an Base Plan/Incident Command System/Response Annex approach to planning and operations.

The EOP describes the basic strategies, assumptions and mechanics through which the County will mobilize resources and conduct activities to guide and support County Emergency Management efforts through prevention, preparedness, response, recovery and mitigation. To facilitate inter-government operations, the EOP adopts a functional approach that groups the type of assistance to be provided under each Annex. Each Annex is headed by a primary agency, which has been selected based on its authorities, resources and capabilities in the functional area. In addition, other agencies with similar capabilities have been given support assignments to appropriate Annex. The Annex serve as the primary operational mechanism through which County assistance is managed. Command staff and other General staff have been assigned to support the Annex. County assistance will be provided to impacted communities within the County under the overall authority of the Navajo County Emergency Management, on behalf of the Navajo County Board of Supervisors.

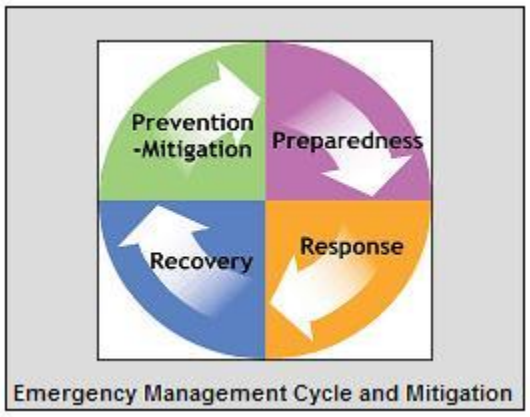
In an effort to ensure that the revised EOP was strictly aligned with the State and National preparedness guidance, the Arizona Department of Emergency and Military Affairs and National

Department of Homeland Security publications listed below were consulted and closely followed:

- Comprehensive Preparedness Guide (CPG) 101, November 2010
- Public Assistance Program guidelines (FP-104-009-2, January 2016)
- Threat and Hazard Identification Guide (THIRA) 201, Second Edition, August 2013
- National Response Framework (September, 2014)
- FEMA NIMCAST User's Guide
- National Planning Scenarios (15)
- Core Capabilities (February 2015)

B. Purpose

The purpose of the Navajo County Emergency Operations Plan is to establish a framework for government, non-profit organizations, the private sector, and residents to address prevention, protection, preparation, response, recovery and mitigation of the effects of emergencies and disasters while providing clear guidance to activate the Navajo County Emergency Operations Center (EOC). The ideal life-cycle is shown below:



C. Scope

This plan identifies when and under what conditions the application, activation or revision of this plan is necessary.

The plan establishes fundamental policies, strategies and assumptions for a County-wide program that is guided by the principles of the National Incident Management System. This EOP provides the following benefits to Navajo County:

- Creating a plan which addresses all hazards, all phases of emergency management, all impacts, and extends an opportunity to partner with all stakeholders.

- The EOP establishes a Concept of Operations spanning the direction and control of an emergency from initial monitoring through post disaster response, recovery and mitigation.

- The EOP defines inter-agency and inter-government coordination mechanisms to facilitate delivery of immediate response and recovery assistance.

- The EOP assigns specific functions to appropriate County and municipal agencies and organizations as well as outlines methods to coordinate with the private sector, volunteer organizations, citizens and state and federal counterparts.

- The EOP identifies actions that County response and recovery organizations will take in coordination with municipal, state and federal counterparts as appropriate, regardless of the magnitude of the disaster.

D. Methodology

The Navajo County EOP was developed as a team effort consisting of the following agencies and organizations:

Federal
Army Corp of Engineers
BIA Fort Apache Agency
Bureau of Land Management
Department of Energy
FBI Pinetop-Lakeside
Federal Emergency Management Agency Region 9
Indian Health Service / Hopi Health Care Center
Indian Health Service / Whiteriver Hospital
Indian Health Service Whiteriver Public Health Department
National Weather Service
United States Geological Survey
US Forest Service Apache Sitgreaves Supervisors Office
US Forest Service Black Mesa Ranger District
US Forest Service Lakeside Ranger District
US Forest Service Show Low Dispatch Center

State
Arizona Department of Agriculture
Arizona Department of Agriculture
Arizona Department of Emergency and Military Affairs
Arizona Department of Environmental Quality
Arizona Department of Health Services

Arizona Department of Homeland Security
Arizona Department of Public Safety
Arizona Department of Transportation
Arizona Game and Fish Department
Arizona National Guard
Arizona State Forestry

County
Apache County Sheriff's Office
Coconino County Sheriff's Office
Gila County Sheriff's Office
Navajo County Administrative Services
Navajo County Animal Control
Navajo County Attorney
Navajo County Board of Supervisors
Navajo County Emergency Management
Navajo County Environmental Health
Navajo County Facilities Management
Navajo County Finance Department
Navajo County Flood Control District
Navajo County Human Resources
Navajo County Information Technology
Navajo County Local Emergency Planning Committee
Navajo County Medical Examiner's Office
Navajo County Planning and Zoning
Navajo County Public Health Services District
Navajo County Public Works
Navajo County Sheriff's Office

Municipality
City of Holbrook Administration
City of Holbrook Animal Control
City of Holbrook City Council
City of Holbrook Fire Department
City of Holbrook Fire Department
City of Holbrook Police Department
City of Holbrook Police Department
City of Holbrook Public Works
City of Holbrook Roads and Drainage
City of Holbrook Water Department
City of Show Low Airport
City of Show Low City Council
City of Show Low Finance
City of Show Low Human Resources
City of Show Low IT
City of Show Low Police Department
City of Show Low Public Works
City of Show Low TV
City of Winslow
City of Winslow Fire Department
City of Winslow Police Department

City of Winslow Public Works
Town of Pinetop-Lakeside Police Department
Town of Pinetop-Lakeside Public Works
Town of Pinetop-Lakeside Town Administration
Town of Pinetop-Lakeside Town Council
Town of Snowflake: Administration
Town of Snowflake: Public Works
Town of Taylor: Administration
Town of Taylor: Public Works
Towns of Snowflake & Taylor: Snowflake-Taylor Police Department
Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.

Education
Blue Ridge Unified School District
Heber-Overgaard Unified School District
Holbrook Unified School District
Joseph City Unified School District
Kayenta Unified School District
Northland Pioneer College
Show Low Unified School District
Snowflake Unified School District
Whiteriver Unified School District
Winslow Unified School District

Private Sector
Action Medical EMS
Aerocare Medical Trasport
Air Evac (PHI Air Medical)
Arrowhead Medical EMS
BNSF Railway
ChangePoint Integrated Health
Feed Stores
Greer's Mortuary
Guardian Air
Holbrook EMS
Larson Waste
Little Colorado Medical Center
Native Air Ambulance
Owens Livingston Mortuary
Show Low EMS
Silvercreek Mortuary
Summit Healthcare Regional Medical Center
Sunrise Air Ambulance
Waste Management

Non-Profit
American Red Cross
Arizona Humane Society
Humane Society of the White Mountains
Pet Allies/ Shelter
Salvation Army

Senior Centers
The Church of Jesus Christ of Latter-day Saints Snowflake Stake

Fire District
ClaySprings Pinedale Fire District
Heber-Overgaard Fire District
Joseph City Fire District
Kayenta Volunteer Fire Department
Pinetop Fire District
Sun Valley Fire District
Sun Valley Fire Volunteer Department (DUPLICATE)
Timber Mesa Fire and Medical District

Tribal
Navajo Nation
Navajo Nation Emergency Management
White Mountain Apache Fire and Rescue
White Mountain Apache Land Operations
White Mountain Apache Police Department
White Mountain Apache Tribal Forestry
White Mountain Apache Tribal Utility
White Mountain Apache Tribe Emergency Medical Service
White Mountain Apache Tribe Environmental
White Mountain Apache Tribe Game and Fish
White Mountain Apache Tribe Health Authority
White Mountain Apache Tribe Public Works
White Mountain Apache Tribe Ranger
White Mountain Apache Tribe Transportation Department
Winslow Indian Health Care Center

Communications Hub
PSAP/ Apache CSO E911
PSAP/ Navajo CSO E911
PSAP/ Pinetop-Lakeside PD E911
PSAP/ Show Low PD E911
PSAP/ Snowflake-Taylor PD E911
PSAP/ Whiteriver PD E911
PSAP/Winslow PD E911

Utilities
Amerigas
Arizona Public Service
Arizona Water Company
City of Holbrook Municipal Water/Sewer
City of Show Low Municipal Water/Sewer
City of Winslow Municipal Water/Sewer
Hopi Tribal Utility Authority
Joseph City Utilities
Navajo Tribal Utility Authority
Navopache Electric
Town of Snowflake Municipal Water/Sewer

Town of Taylor Municipal Water/Sewer
Unisource Energy

Communications
CableOne
CellularOne
CenturyLink
Frontier Communications
Northeast Arizona Regional Dispatch Center
Verizon Wireless
White Mountain Apache Radio Station

Other
Navajo County Behavioral Health Coalition

Each agency was consulted with to determine their particular emergency roles and responsibilities. Each agency has agreed with the responsibilities assigned to them in the Navajo County EOP. Agency concurrence signatures are maintained with the Navajo County Emergency Management. The EOP's concepts were developed by the Navajo County Emergency Management, in coordination with the agencies and organizations involved in emergency management activities. Each agency and organization involved is expected to have its own procedures to implement the concept of operations.

Each of the above listed agencies will receive "Viewer Access" to the Navajo County EOP via the BOLDplanning System, ReadyNavajoCounty.com.

In addition:

- The Navajo County EOP is adopted by governing bodies and by resolution, which serves as the promulgation letter for the EOP. A copy of the signed promulgation is found in Section I: E Acceptance, Signatures and Proof of Maintenance.

- A Record of Changes Log is used to record all published changes as those holding copies of the EOP receive them. The holder of the copy is responsible for making the appropriate changes and updating the Log.

- A master copy of the EOP, with a master Record of Changes Log, is maintained in the Navajo County Emergency Management.

1. Planning Process

The process used by Navajo County has been designed to ensure that all stakeholders have an opportunity to participate in the development of the EOP and the EOP is based on the best information available. To this end, the planning process is based on the following planning principles:

- Planning should be community-based, representing the whole community and their needs

- Planning should include participation from all stakeholders in the community
- Planning uses a logical and analytical problem-solving process to help address the complexity and uncertainty inherent in potential hazards
- Planning considers all hazards and threats
- Planning should be flexible enough to address both traditional and catastrophic incidents
- Time, uncertainty, risk and experience influence planning
- Effective plans tell those with operational responsibilities what to do and why to do it
- Planning is fundamentally a process to manage risk
- Planning is one of the key components of the preparedness cycle of planning, organizing, training, equipping, exercising, evaluating, and taking corrective actions

2. Implementation of NIMS

The Navajo County EOP implements the Incident Command System (ICS) and the National Incident Management System (NIMS) as mandated by Homeland Security Presidential Directive 5 (HSPD-5) and Presidential Policy Directive 8 (PPD-8) by:

- Using ICS and the multi-agency coordination system to manage and support all incidents
- Integrating all response agencies and entities into a single, seamless system
- Establishing a public information plan in the Annex dealing with dissemination of information.
- Identifying and characterizing resources according to established standards and types
- Requiring all personnel to be trained properly for the job they perform
- Ensuring interoperability, accessibility and redundancy of communications

II. Situation

This section of the plan summarizes the hazards that could potentially affect Navajo County. The hazards and risk analysis addresses the major hazards to which the County is vulnerable; provides a summary of the County's population with access and functional needs (AFN); outlines the assumptions that were considered in the planning process; and defines disaster magnitude classifications that will trigger County response under the NIMS.

A comprehensive hazard and risk assessment is contained in the Navajo County mitigation plan. The plan is kept under separate cover and can be accessed by contacting Navajo County Emergency Management.

A. Hazard Analysis

Hazard and Vulnerability Assessment Summary

Navajo County is vulnerable to a wide range of hazards that threaten its communities, businesses and environment. To determine the hazards that pose the greatest threat, Navajo County has prepared a Threat Hazard Identification and Risk Assessment. The major findings are summarized below. The assessment was developed from historical data of events that have occurred, and specifically examines:

1. Probability (frequency) of event
2. Magnitude of event
3. Expected warning time before event
4. Expected duration of event

For emergency management planning purposes, the critical analysis that must be undertaken is an assessment of the consequences of each hazard, including potential area of impact, population exposed and impacted, duration of the hazard, and potential economic consequences. These rankings utilize the criteria laid out in the Threat and Hazard Identification and Risk Assessment (THIRA) to weight them proportionally through historic data as well as future projections based on economic, demographic, the critical infrastructure information.

Three levels of risk have been identified: High, Moderate and Low.

High - High probability of occurrence; at least 50 percent or more of population at risk from hazard; significant to catastrophic physical impacts to buildings and infrastructure; major loss or potential loss of functionality to all essential facilities (hospital, police, fire, EOC and shelters).

Moderate - Less than 50 percent of population at risk from hazard; moderate physical impacts to buildings and infrastructure; moderate potential for loss of functionality to essential facilities.

Low - Low probability of occurrence or low threat to population; minor physical impacts.

Hazard Profile Summary for Emergency Operations Plan						
Hazard	Probability	Magnitude Severity	Warning Time	Duration	CPRI	Planning Significance
Wildfire	4	3	2	4	3.4	**High**
Dam or Levee Failure	2	3	1	4	2.35	**Moderate**
Levee Failure	4	3	2	3	3.3	**High**
Earthquake	1	1	1	1	1	**Low**
Flooding	4	3	3	2	3.35	**High**
Extreme Weather - High Temperature	1	1	1	1	1	**Low**
Extreme Weather - Winter Storm	4	2	1	2	2.75	**Moderate**
Hazardous Materials Incident	3	3	4	2	3.05	**High**
Dam Failure	3	3	2	3	2.85	**Moderate**
Fire	4	4	4	4	4	**High**
Flood	2	2	1	1	1.75	**Low**
Severe Wind	4	2	1	3	2.85	**Moderate**
Drought	3	2	1	4	2.5	**Moderate**
Hazardous Materials Incident (HAZMAT)	3	2	4	2	2.75	**Moderate**
Winter Storm	3	2	1	4	2.5	**Moderate**
Man-Made Physical Disruption	1	1	1	1	1	**Low**
Man-Made Technological Disruption	3	2	4	2	2.75	**Moderate**
Pandemic Event	3	2	1	4	2.5	**Moderate**
Power Outage	3	2	4	2	2.75	**Moderate**
Severe Thunderstorms	4	2	1	1	2.65	**Moderate**
Tornado	1	1	4	1	1.45	**Low**
Pandemic - COVID-19	4	3	1	4	3.25	**High**

1. Critical Facilities

Name / Location (Physical Address)	**Resources Located at Facility**
Department Operations Center **Arizona Department of Transportation** 2407 E Navajo Blvd Holbrook, AZ 86025	
Alternate Facility **Arizona DPS District 3 Headquarters**	**Pre-Positioned** 2 - Flat Screen Televisions / Monitors - *Other*

Name / Location (Physical Address)	Resources Located at Facility
2411 E. Navajo Blvd. Holbrook, AZ 86025	1 - Training Room - *Other* 1 - One desktop computer - *Computer Hardware* 1 - Landline Phones & Internet - *Communications*
Other **Arizona Public Service - Cholla Generating Plant** 4853 Cholla Lake Rd Joseph City, AZ 86032 Comments: Cholla Generating Plant	
Other **Arizona Water Company** 1669 West White Mountain BLVD PO Box 246 Lakeside, AZ 85929 *Facility Manager*: Lee Hetrick lhetrick@azwater.com w: 928-368-6993	
Points of Dispersing (SNS/Medical Supplies) **Blue Ridge High School Drive-thru POD** 3050 Porter Mountain Rd Lakeside, AZ 85929	
Shelter Location **Blue Ridge Middle School** 3050 Porter Mountain Road Lakeside, AZ 85929 *Facility Manager*: Jeremy Sleeter jeremy.sleeter6@redcross.org w: 800-842-7349 c: 928-622-0028 Comments: No shelter survey as of 02/17/2022	
Points of Distributions (supplies, food, water, etc) **Burlington Northern Santa Fe Railroad** Comments: Emergency dispatch phone 1-800-832-5452 Options #1	

Name / Location (Physical Address)	Resources Located at Facility
Shelter Location **Capps Middle School** 3375 Buckskin Canyon Rd Heber, AZ 85928 *Facility Manager*: Jeremy Sleeter jeremy.sleeter6@redcross.org w: 800-842-7349 c: 928-622-0028	
Other **ChangePoint Outpatient Center, Show Low** 2500 A & B Show Low Lake Road Show Low, AZ 85901	**Pre-Positioned** 5 - MiniVan - *Other* 1 - ADA 12 pax van with 2 wheel chair locations - *Other*
Other **ChangePoint Psychiatric Hospital** 1920 W Commerce Drive Lakeside, AZ 85929	
Emergency Operations Center **City of Show Low (EOC)** 411 E Deuce of Clubs Show Low, AZ 85901 Comments: Located in the Show Low Police Department	
Animal Shelter Location **City of Show Low Animal Shelter** 1181 E. Thornton Rd. Show Low, AZ 85901	
Other **City of Winslow** 21 N Williamson Ave Winslow, AZ 86047	**Pre-Positioned** 1 - Office Machinery and Equipment - *Office Supplies* 1 - Main City Computer Server - *Computer Hardware*
Points of Dispersing (SNS/Medical Supplies) **City of Winslow Fire Department** 215 N. Taylor Winslow, AZ 86047 Comments: Drive through POD Evacuation Center-Shelter Rescue And Fire Equipment	**Pre-Positioned** 2 - Fire Engines - *Fire Equipment* 1 - Tender/Tanker 3000 Gal. - *Fire Equipment* 2 - Rescue Vehicle - *Emergency Equipment*

Name / Location (Physical Address)	Resources Located at Facility
	2 - Rescue Boats - *Emergency Equipment*
Points of Dispersing (SNS/Medical Supplies) **City of Winslow Fire Department** 215 N Taylor St Winslow, AZ 86047 Comments: Drive Thru POD utilizing Third St. Open POD for Citizens of Winslow Closed POD for Employees of Winslow	
Department Operations Center **City of Winslow Public Works** 600 E. North Road Winslow, AZ 86047 Comments: Main facility for heavy equipment	**Pre-Positioned** 2 - Portable generator - *Industrial Equipment* 1 - Front End Loader - *Industrial Equipment* 2 - Grader - *Industrial Equipment* 4 - Backhoe - *Industrial Equipment* 2 - Dump Truck - *Industrial Equipment* 1 - Vac Truck - *Industrial Equipment* 1 - 6" water pump - *Industrial Equipment* 1 - Bucket Truck - *Industrial Equipment* 1 - JLG lift - *Industrial Equipment*
Other **FBI Resident Agency** 625 E. White Mountain Blvd Pinetop, AZ 85935 Comments: Command Post	
Other **Frontier Communications** 831 E. Hall Street Show Low, AZ 85901 Comments: Landline & wireless communications	
Points of Dispersing (SNS/Medical Supplies) **Heber-Overgaard Drive Thru POD** 2061 Lumber Valley Rd Overgaard, AZ 85933 Comments: Drive through POD can accommodate 150 vehicles/hour	**Pre-Positioned** 1 - 100KW Generator - *Emergency Equipment*
Fire Station	

Name / Location (Physical Address)	Resources Located at Facility
Heber-Overgaard Fire District Station 70 2061 Lumber Valley Rd PO Box 1010 Overgaard, AZ 85933	
Shelter Location **Holbrook High School** 1000 N. 9th Ave Holbrook, AZ 86025 *Facility Manager*: Jeremy Sleeter jeremy.sleeter6@redcross.org w: 800-842-7349 c: 928-622-0028	
Shelter Location **Holbrook Jr High School** 412 W. Buffalo Street Holbrook, AZ 86025 *Facility Manager*: Jeremy Sleeter jeremy.sleeter6@redcross.org w: 800-842-7349 c: 928-622-0028	
Fire Station **Holbrook Volunteer Fire Department** 100 Airport Road Holbrook, AZ 86025	
Points of Dispersing (SNS/Medical Supplies) **Holbrook Volunteer Fire Department Drive-thru POD** 100 Airport Rd Holbrook, AZ 86025	
Hospital or Major Medical Facility **Indian Health Service / Hopi Health Care Center** HWY 264 MP 388 P.O. Box 4000 Polacca, AZ 86042	
Shelter Location **Indian Wells Elem**	

Name / Location (Physical Address)	Resources Located at Facility
Crossroads of Route 77 and Route 15 Indian Wells, AZ 86031 *Facility Manager*: Jeremy Sleeter jeremy.sleeter6@redcross.org w: 800-842-7349 c: 928-622-0028 Comments: No survey of shelter as of 02/17/2022	
Shelter Location **Joseph City Elementary School** 4629 E 2nd North Joseph City, AZ 86032 *Facility Manager*: Jeremy Sleeter jeremy.sleeter6@redcross.org w: 800-842-7349 c: 928-622-0028 Comments: No shelter survey as of 02/17/2022	
Points of Dispersing (SNS/Medical Supplies) **Joseph City Fire Department Drive-thru POD** 4513 Main Street Joseph City, AZ 86032	
Fire Station **Joseph City Fire District** 4513 Main Street Joseph City, AZ 86032	**Pre-Positioned** 1 - Boat - *Swift Water Rescue Equipment* 1 - Rescue 2210 - *Emergency Equipment* 2 - Engines - *Emergency Equipment*
Alternate Facility **Joseph City Fire District** 4513 Main Street Joseph City, AZ 86032	
Command Post Location **Joseph City Fire District** 4513 Main Street Joseph City, AZ 86032	
Landing Zone	

Name / Location (Physical Address)	Resources Located at Facility
Joseph City Unified School District Elem School 8176 Westover Ave Joseph City, AZ 86032 Comments: landing zone in school playground field	
Landing Zone **Joseph City Unified School District High School** 4629 E 2nd North Joseph City, AZ 86032 Comments: Landing zone in Football field	
Points of Dispersing (SNS/Medical Supplies) **Kayenta Business Center** P.O. Box 337 Kayenta, AZ 86033 Comments: Great place to store medical supplies	
Alternate Facility **Kayenta Chapter House** 1.5 miles north of Junction US Hwy 160 and 163 Kayenta, AZ 86033 Comments: Chapter has parking lot and storage for staging of equipment.	
Emergency Operations Center **Kayenta Police Department** P.O. Box 2460 1 mile north of Junction US Hwy 160 and 163 Kayenta, AZ 86033	
Alternate EOC **Kayenta Unified School District** P.O. Box 337 Kayenta, AZ 86033	
Alternate Facility **Kayenta Unified School District Operations** PO Box 337 Kayenta, AZ 86033 Comments: District Operations houses equipment to maintain district facilities, housing, and grounds.	
Alternate Facility **Kayenta Unified School District Transportation** PO Box 337 Kayenta, AZ 86033 Comments: District Transportation is located on the	

Name / Location (Physical Address)	Resources Located at Facility
Kayenta Unified School District campus. The site serves as a secured location where all District vehicles are parked and maintained.	
Fire Station **Kayenta Volunteer Fire Department** .25 miles from Junction US hwy 160 and 163 Kayenta, AZ 86033 Comments: Building has 3 bays, classroom, admin office and one restroom.	
Hospital or Major Medical Facility **Little Colorado Medical Center** 1501 N Williamson Ave Winslow, AZ 86047	
Command Post Location **Mogollon High School** 3450 Mustang Ave Heber, AZ 85928 Comments: Command Post Contact Ron Tenney for access 928-243-5864	
Shelter Location **Mogollon High School** 1000 N. 9th Ave Heber, AZ 85928 *Facility Manager*: Jeremy Sleeter jeremy.sleeter6@redcross.org w: 800-842-7349 c: 928-622-0028	
Command Post Location **Mountain Meadows Primary School** 2181 W. Country Club Drive Overgaard, AZ 85933 Comments: Alternate command post Contact Ron Tenney for access 928-243-5864	
Shelter Location **Navajo Co Fairgrounds: Martinez Hall** 404 E. Hopi Drive Holbrook, AZ 86025 *Facility Manager*:	

Name / Location (Physical Address)	Resources Located at Facility
Jeremy Sleeter jeremy.sleeter6@redcross.org w: 800-842-7349 c: 928-622-0028	
Emergency Operations Center **Navajo County EOC** 100 E. Public Works Drive Holbrook, AZ 86025 Comments: Can expand into the Chevelon Canyon Conference Room	**Pre-Positioned** 1 - Desk - *Furniture* 1 - 42" flat screen monitor/TV - *Communications* 1 - VOIP Phone Connection - *Communications* 1 - Satellite Phone - *Communications* 1 - Amateur Radio Station Connection - *Communications*
Emergency Operations Center **Navajo County EOC Response Trailer** Navajo County AZ Comments: Trailer with response equipment available to aid in emergency operations response throughout Navajo County.	**Pre-Positioned** 1 - Air Compressor - *Industrial Equipment* 1 - Generator 6500 watt - *Industrial Equipment* 4 - 1000 watt worklight - *Industrial Equipment* 1 - Fire extinguishers - *Fire Equipment* CERT Bags with misc response items - *Emergency Equipment* 24 - Traffic Cones - *Emergency Equipment* 3 - Maglite Flashlight - *Emergency Equipment*
Animal Shelter Location **Navajo County Fair Grounds** 404 E. Hopi Dr. Holbrook, AZ 86025 Comments: We would request Arizona Humane Society through Navajo County EOC to manage the Sheltering of Animals.	**Pre-Positioned** 15 - Horse Corral - *Other* 5 - Out Buildings to House Indoor Animals - *Other*
Points of Distributions (supplies, food, water, etc) **Navajo County Fuel Site - Heber-Overgaard** 2188 W. Country Club Drive Overgaard, AZ 85933 *Facility Manager*: Brandon Andrews	**Pre-Positioned** 1 - 4,000 Gallon Bulk Unleaded Fuel Tank - *Other* 1 - 4,000 Gallon Bulk Diesel Fuel Tank - *Other*

Name / Location (Physical Address)	Resources Located at Facility
Brandon.Andrews@NavajoCountyaz.gov w: 928-532-6073 c: 928-241-4484 Comments: (Heber) Tank 1 (D) - 96” Dia, 130” L - 4000 Gallon Capacity (Heber) Tank 2 (Unl) 96” Dia, 130” L - 4000 Gallon Capacity	
Other **Navajo County Fuel Site - Holbrook County Complex** 100 E Code Talkers Dr Holbrook, AZ Comments: Gasoline - xxxx gallons Diesel - xxxx gallons	
Points of Distributions (supplies, food, water, etc) **Navajo County Fuel Site - Holbrook Main Complex** 100 E. Code Talkers Drive Holbrook, AZ 86026 *Facility Manager*: Brandon Andrews Brandon.Andrews@NavajoCountyaz.gov w: 928-532-6073 c: 928-241-4484 Comments: (Holbrook Main Complex) Tank 13 (D) 95” Dia, 64” L - 1700 Gallon Capacity (Holbrook Main Complex) Tank 14 (Unl) 95” Dia 332” L - 10,000 Gallon Capacity	**Pre-Positioned** 1 - 1,700 Gallon Bulk Diesel Fuel Tank - *Other* 1 - 10,000 Gallon Bulk Unleaded Fuel Tank - *Other*
Points of Distributions (supplies, food, water, etc) **Navajo County Fuel Site - Holbrook PW** 100 W. Public Works Drive Holbrook, AZ 86025 *Facility Manager*: Brandon Andrews Brandon.Andrews@NavajoCountyaz.gov w: 928-532-6073 c: 928-241-4484	**Pre-Positioned** 1 - 4,000 Gallon Bulk Diesel Fuel Tank - *Other* 1 - 4,000 Gallon Bulk Unleaded Fuel Tank - *Other*

Name / Location (Physical Address)	Resources Located at Facility
Comments: (PW Complex) Tank 11 (D) 76" Dia, 204" L - 4,000 Gallon Capacity (PW Complex) Tank 12 (Unl) - 76" Dia, 204" L - 4,000 Gallon Capacity	
Points of Distributions (supplies, food, water, etc) **Navajo County Fuel Site - Pinetop** 1492 Pine Lake Road Pinetop, AZ 85935 *Facility Manager*: Brandon Andrews Brandon.Andrews@NavajoCountyaz.gov w: 928-532-6073 c: 928-241-4484 Comments: (Pinetop) Tank 9 (D) 95.5" Dia, 162" L - 5000 Gallon Capacity (Pinetop) Tank 10 (Unl) 95.5" Dia, 102" L - 3100 Gallon Capacity	**Pre-Positioned** 1 - 5,000 Gallon Bulk Diesel Fuel Tank - *Other* 1 - 3,100 Gallon Bulk Unleaded Fuel Tank - *Other*
Points of Distributions (supplies, food, water, etc) **Navajo County Fuel Site - Show Low** 1100 E. Thornton Road Show Low, AZ 85901 *Facility Manager*: Brandon Andrews Brandon.Andrews@NavajoCountyaz.gov w: 928-532-6073 c: 928-241-4484 Comments: (Show Low) Tank 5 (D) 96" Dia, 204"L - 6392 Gallon Capacity (Show Low) Tank 6 (Unl) 96" Dia, 132" L - 4136 Gallon Capacity	**Pre-Positioned** 1 - 4136 Gallon Bulk Unleaded Fuel Tank - *Other* 1 - 6392 Gallon Bulk Diesel Fuel Tank - *Other*
Points of Distributions (supplies, food, water, etc) **Navajo County Fuel Site - Taylor** 1121 W. Pinedale Road Taylor, AZ 85939 *Facility Manager*: Brandon Andrews Brandon.Andrews@NavajoCountyaz.gov w: 928-532-6073	**Pre-Positioned** 1 - 6,392 Gallon Bulk Diesel Fuel Tank - *Other* 1 - 4,136 Gallon Bulk Unleaded Fuel Tank - *Other*

Name / Location (Physical Address)	Resources Located at Facility
c: 928-241-4484	
Points of Distributions (supplies, food, water, etc) **Navajo County Fuel Site - Winslow** 2033 S. Highway 99 Winslow, AZ 86047 *Facility Manager*: Brandon Andrews Brandon.Andrews@NavajoCountyaz.gov w: 928-532-6073 c: 928-241-4484 Comments: (Winslow) Tank 3 (D) 76" Dia, 204" L - 4,000 Gallon Capacity (Winslow) Tank 4 (Unl) - 76" Dia, 204" L - 4,000 Gallon Capacity	**Pre-Positioned** 1 - 4,000 Gallon Bulk Unleaded Fuel Tank - *Other* 1 - 4,000 Gallon Bulk Diesel Fuel Tank - *Other*
Other **Navajo County Governmental Complex** 100 East Code Talkers Drive Holbrook, AZ 86025 Comments: Facility for Navajo County Administration and Board of Supervisors Alternate JIC - Code Talkers Conference Room	**Pre-Positioned** 4 - Superior Courts - *Other* 1 - County Jail Main Facility - *Other* 1 - Information Technology Equipment - *Communications*
Alternate EOC **Navajo County Mogollon Complex** 2188 West Country Club Drive Heber/Overgaard, AZ 85933	**Pre-Positioned** 1 - Breakroom - *Other* 20 - Tables - *Furniture* 20 - Chairs - *Furniture* 1 - VOIP Phone Communications - *Communications* 1 - Wireless Internet - *Communications*
Other **Navajo County Public Health Holbrook Office** 117 East Buffalo Street Holbrook, AZ 86025 Comments: WIC Medical Examiner Environmental Health Oral Health Nutrition Services Animal Control Vital Records	**Pre-Positioned** 1 - Appropriate supply of body bags, medical supplies and PPE's - *Other* 1 - Limited small cache of vaccines & associated supplies - *Other* 1 - Vehicle equipped to transport decedents - *Emergency Equipment* 2 - Gurneys - *Emergency Equipment*

Name / Location (Physical Address)	Resources Located at Facility
Other **Navajo County Public Health Show Low Office** 600 North 9th Place Show Low, AZ 85901 Comments: Nursing Services WIC Medical Examiner Environmental Health Oral Health Tobacco & Chronic Disease Teen Pregnancy Prevention Animal Control	**Pre-Positioned** 1 - Appropriate supply of body bags, medical supplies and PPE's - *Other* 1 - Vehicle equipped to transport decedents - *Emergency Equipment* 2 - Gurneys - *Emergency Equipment*
Alternate EOC **Navajo County Public Health Winslow Office** 619 E. Third Street Winslow, AZ 86047 Comments: Alternate Health EOC site	
Department Operations Center **Navajo County Public Works - Flood Control** 100 W Public Works Dr Holbrook, AZ 86025 Comments: Flood Control Administration	
Department Operations Center **Navajo County Public Works - Holbrook** 100 W Public Works Dr Holbrook, AZ 86025 Comments: Administration Offices Equipment Repair facility ADD EQUIPMENT LIST	**Pre-Positioned** 30 - Office Stations (Desk and Chair) - *Furniture* 9 - Close Door Offices - *Furniture* 1 - Walkie Talkie Set - *Communications*
Department Operations Center **Navajo County Public Works - Mogollon Complex** Overgaard, AZ Comments: ADD EQUIPMENT LIST	
Department Operations Center **Navajo County Public Works - Pinetop Road Yard** Pinetop, AZ Comments: ADD EQUIPMENT LIST	
Department Operations Center **Navajo County Public Works - Radio Communication**	

Name / Location (Physical Address)	Resources Located at Facility
100 W Public Works Dr Holbrook, AZ Comments: Fleet radio communication	
Department Operations Center **Navajo County Public Works - S Public Works Complex** 1100 E Thornton Rd Show Low, AZ 85901 Comments: Administration Equipment Repair Facility ADD EQUIPMENT LIST	
Department Operations Center **Navajo County Public Works - Winslow** Winslow, CA Comments: STAGING AREA ONLY	
Critical Communications Facility **Navajo County Sheriff's Dispatch - Holbrook** 137 West Arizona Holbrook, AZ 86025	
Department Operations Center **Navajo County Sheriff's Office** 137 W. Arizona Ave Holbrook, AZ 86025	**Pre-Positioned** 3 - Restroom Facilities. Two with showers - *Other* 1 - Training Room - *Furniture* 1 - Conference Table - *Furniture* 4 - Dispatch Consoles - *Communications* 2 - Hard Line Phones - *Communications*
Command Post Location **Navajo County Sheriff's Office - Overgaard** 2188 West Country Club Drive Overgaard, AZ 85933 Comments: Number of staff varies.	**Pre-Positioned** 1 - Copier, printer, fax machine - *Other* 2 - Restroom Facilities - *Other* 1 - Kitchen and multiple tables - *Other*
Command Post Location **Navajo County Sheriff's Office - Snowflake** 423 N Main Street Snowflake, AZ 85937 Comments: Number of staff varies.	
Command Post Location	**Pre-Positioned**

Name / Location (Physical Address)	Resources Located at Facility
Navajo County Sheriff's Office Show Low Substation 550 N. 9th Place Show Low, AZ 85901 Comments: # of staff fluctuates on call volume. Normally there is a Lieutenant on duty Monday-Friday	1 - Flat Screen TV with internet connectivity - *Other* 1 - Fixed Copier/Printer/Fax machine - *Other* 3 - Individual offices - *Other* 2 - White Boards - *Other* 1 - Interview Room - *Other* 2 - Holding Cells - *Law Enforcement Equipment* 1 - Evidence Room - *Law Enforcement Equipment* 1 - Conference Table - *Furniture* 3 - Desktop Computers - *Computer Hardware*
Command Post Location **Navajo County Sheriff's Office-Winslow** 708 W. Third Street Winslow, AZ 86047 Comments: Shared facility with Winslow Police Department	
Strategic National Stockpile Location (SNS) **Navajo County SNS** 100 East Public Works Drive Holbrook, AZ 86025 Comments: The large carwash bay will be used as the stockpile location.	**Pre-Positioned** 1 - forklift - *Other*
Alternate EOC **Navajo County/Show Low Alternate EOC** 600 North 9th Place Show Low, AZ 85901 Comments: Frontier Conference room designated as the alternate EOC. Showers are available by staff kitchen.	**Pre-Positioned** 1 - Copy Machine - *Other* 2 - Shower Facilities - *Other* 20 - Tables - *Furniture* 20 - Chairs - *Furniture* 1 - Wireless Internet - *Communications* 2 - 60" Monitors - *Communications* 1 - VOIP Phone Communications - *Communications*
Alternate EOC **Navopache Electric Crew Room** 1875 W Commerce Drive Lakeside, AZ 85929 Comments: Crew Room, Warehouse, Truck Shop, Transformer Shop	
Other	

Name / Location (Physical Address)	Resources Located at Facility
Navopache Electric Headquarters 1878 West White Mountain Blvd. Lakeside, AZ 85929 Comments: Electric power and Internet services for WMAT, Pinetop-Lakeside, Show Low, Linden, Heber-Overgaard	
Emergency Operations Center **Navopache Electric Headquarters 1** 1878 W White Mountain Blvd Lakeside, AZ 85929 Comments: Main office. Dispatch Center housed here. EOC	
Shelter Location **Our Lady of the Snow** 1655 Main Street Snowflake, AZ 85937 *Facility Manager*: Jeremy Sleeter jeremy.sleeter6@redcross.org w: 800-842-7349 c: 928-622-0028	
Shelter Location **Our Lady of Guadalupe** 225 E. Arizona Street Holbrook, AZ 86025 *Facility Manager*: Jeremy Sleeter jeremy.sleeter6@redcross.org w: 800-842-7349 c: 928-622-0028	
Shelter Location **Pinedale Community Center** Pinedale, AZ 85934 *Facility Manager*: Jeremy Sleeter jeremy.sleeter6@redcross.org w: 800-842-7349 c: 928-622-0028	

Name / Location (Physical Address)	Resources Located at Facility
Comments: No shelter survey as of 02/17/2022	
Landing Zone **Pinedale Community Center** Pinedale, AZ 85934	
Fire Station **Pinedale Fire Station 610** 1248 Pinedale rd Pinedale, AZ 85934 Comments: Hams Radio Water fill station	**Pre-Positioned** 1 - Large Water fill station for tenders - *Emergency Equipment* 2 - Fire Engines - *Emergency Equipment* 2 - wildland fire fighting engines - *Emergency Equipment* 3 - Water Tenders - *Emergency Equipment* 1 - Command staff Vehicle - *Emergency Equipment* 1 - Hams Radio - *Communications*
Fire Station **Pinetop Fire Station 110** 1845 S. Pine Lake Road Pinetop, AZ 85935	
Fire Station **Pinetop Fire Station 120** 5976 Buck Springs Rd Pinetop, AZ 85935	
Alternate Facility **Pinetop-Lakeside Municipal Office** 958 South Woodland Road Lakeside, AZ 85929 Comments: No backup generator.	**Pre-Positioned** 10 - Snowplows - *Industrial Equipment* 1 - CAT Backhoe - *Industrial Equipment* 11 - Desktop Computers - *Computer Hardware* 12 - Radios - *Communications*
Emergency Operations Center **Pinetop-Lakeside Police Department** 1360 N. Niels Hansen Lane Pinetop-Lakeside, AZ 85929 *Facility Manager*: Daniel Barnes dbarnes@pinetoplakesideaz.gov w: 928-368-8803 x 230	**Pre-Positioned** 1 - Emergency Sign Board - *Emergency Equipment* 1 - Electrical Generator - *Emergency Equipment* 1 - Mobil Command Post - *Emergency Equipment* 12 - Desk Top Computers - *Computer Hardware*

Name / Location (Physical Address)	Resources Located at Facility
c: 928-242-2461	4 - Lap Top Computers - *Computer Hardware* 2 - Dispatch Consoles - *Communications*
Department Operations Center **Salvation Army Office** 4367 W. White Mountain Blvd. #8 Lakeside, AZ 85929 Comments: Staging supplies and equipment for food service and sheltering (no cots)	**Pre-Positioned** 50 - Chairs - *Other* 8 - tables (folding) - *Other* 1 - Color Laser printer - *Office Supplies* 1 - Mobile feeding Unit - *Emergency Equipment*
Landing Zone **Show Low Airport** Show Low, AZ 85901 Comments: For Sunrise Air Ambulance	**Pre-Positioned** 1 - 12,000 Gal AvGas - *Other* 1 - 12,000 Gal JetA - *Other* 1 - SEAT Facility (Seasonal Contractor) - *Fire Equipment*
Command Post Location **Show Low Elementary School** 1350 N. Central Show Low, AZ 85901 Comments: Command post alternate location Contact Farrell Adams 928-358-3327 for access	
Shelter Location **Show Low HS** 500 W Old Linden Rd Show Low, AZ 85901 *Facility Manager*: Jeremy Sleeter jeremy.sleeter6@redcross.org w: 800-842-7349 c: 928-622-0028	
Shelter Location **Show Low JHS** 761 E McNeil Show Low, AZ 85901 *Facility Manager*: Jeremy Sleeter jeremy.sleeter6@redcross.org w: 800-842-7349	

Name / Location (Physical Address)	Resources Located at Facility
c: 928-622-0028	
Critical Communications Facility **Show Low Police Department Communications Center** 411 E. Deuce of Clubs Show Low, AZ	
Alternate Facility **Snowflake High School** 220 S 2nd W Snowflake, AZ 85939 Comments: High School Large Facility	
Landing Zone **Snowflake High School** 220 S 2nd W Snowflake, AZ 85937 Comments: Football field	
Shelter Location **Snowflake Junior High School** 1380 South Main Street Snowflake, AZ 85937 *Facility Manager*: Jeremy Sleeter jeremy.sleeter6@redcross.org w: 800-842-7349 c: 928-622-0028 Comments: Gymnasium Shower facilities Cafeteria Not Up to current Red Cross Standards No shelter survey as of 02/17/2022	
Other **Snowflake Taylor Police Department** 602 South Main Street Snowflake, AZ 85937 Comments: 911 PSAP	**Pre-Positioned** 2 - prisoner holding cells - *Other* 1 - training room-accommodates up to 35 occupants - *Other* 1 - overhead projector - *Other* 1 - Large dry erase board - *Office Supplies* 3 - laptop computers - *Computer Hardware* 12 - desktop computers -

Name / Location (Physical Address)	Resources Located at Facility
	Computer Hardware 2 - dispatch consoles - *Communications*
Other **Snowflake Town Hall** 81 W. 1st Street South Snowflake, AZ 85937 Comments: Town Hall - Public meeting location	
Animal Shelter Location **Snowflake-Taylor Police Department Animal Shelter** 600 West Snowflake Boulevard Snowflake, AZ 85937 Comments: 12 Dog Kennels (regular) 4 Dog Kennels (quarantine) 8 Cat Kennels	**Pre-Positioned** 12 - Dog Kennels (regular) - *Other* 4 - Dog Kennels (quarantine) - *Other* 8 - Cat Kennels - *Other*
Landing Zone **Summit Healthcare Regional Medical Center** 2200 Show Low Lake Rd Show Low, AZ 85901 Comments: Helipad located just west of ER	**Pre-Positioned** 1 - Helipad (two rotor capacity) - *Other* 1 - 500+ Gal. Jet A mobile fuel trailer - *Other*
Hospital or Major Medical Facility **Summit Healthcare Regional Medical Center** 2200 E Show Low Lake Road Show Low, AZ 85901 Comments: Licensed 89 Bed Hospital	**Pre-Positioned** 89 - Licensed Beds - *Other* 2 - Heli-Pads - *Other* 1 - Backhoe - *Industrial Equipment* 1 - Decon Tent - *Emergency Equipment* 1 - Decon Room - *Emergency Equipment* 1 - 900 Gallon Fuel Storage Tank (Mobil) - *Emergency Equipment* 4 - CNRB respirators and hazmat suits - *Emergency Equipment* 18 - Handheld radios - *Communications*
Alternate EOC **Taylor Town Hall** 425 Papermill Road Taylor, AZ 85939	
Emergency Operations Center **Taylor-Snowflake Fire Station #2**	**Pre-Positioned** 1 - CERT trailer - *Other* 1 - Conference room

Name / Location (Physical Address)	Resources Located at Facility
325 West 4th Street South Snowflake, AZ 85937	accommodates 70 seats - *Furniture* 2 - Large White Dry Erase Boards & Projector Screens - *Furniture* 1 - Fiber Optic Termination - *Communications* 1 - Telephone Terminations for Town - *Communications* 1 - Pre-Wired for multiple stations; Phone & Network - *Communications*
Emergency Operations Center **Taylor-Snowflake Fire Station 1: EOC** 411 Papermill Rd Taylor, AZ 85939 Comments: 7 Bays, Large dividable Conference/Training Room seats X100.	**Pre-Positioned** 3 - Large White Boards - *Office Supplies* 1 - Conference Room, Dividable, seats 100 - *Furniture* 1 - Back-up Generator: Whole House - *Emergency Equipment* 1 - Town Telephone Terminal - *Communications*
Points of Dispersing (SNS/Medical Supplies) **Taylor-Snowflake Fire Station 1: POD** 411 Paper Mill Rd Taylor, AZ 85939 Comments: Drive thru POD can accommodate 50 vehicles/hour with tents. **No** drive-thru bays.	**Pre-Positioned** 2 - Large Conference/Training Rooms 100 seats - *Other* 1 - Large Ice Machine - *Industrial Equipment* 3 - Ambulances - *Emergency Equipment* 1 - Whole House Back-up Generator - *Emergency Equipment*
Points of Dispersing (SNS/Medical Supplies) **Taylor-Snowflake Fire Station 2: Drive-Thru POD** 325 W 4th St. South Snowflake, AZ 85939 Comments: Drive-Thru Bays X2.	**Pre-Positioned** 3 - Ambulances - *Medical Equipment* 1 - Large Ice Maker Machine - *Industrial Equipment* 1 - Back-up Generator-Whole House - *Emergency Equipment*
Points of Distributions (supplies, food, water, etc) **The Church of Jesus Christ of Latter-day Saints** 8181 Westover Ave Joseph City, AZ 86032	
Points of Dispersing (SNS/Medical Supplies) **Timber Mesa Drive Thru POD** 2922 W White Mountain Blvd	**Pre-Positioned** 1 - ambulance - *Emergency Equipment*

Name / Location (Physical Address)	Resources Located at Facility
Lakeside, AZ 86929 Comments: Drive thru POD can accommodate 50 vehicles/hour	
Fire Station **Timber Mesa Fire and Medical** 1780 Silver Lake BLVD Show Low, AZ 85901 Comments: 4 Bays	**Pre-Positioned** 1 - Rescue Boat - *Emergency Equipment* 1 - Special Operations Box Trailer (equipment) - *Emergency Equipment* 1 - Type 3 Engine - *Emergency Equipment* 1 - Type 6 Engine - *Emergency Equipment* 1 - Type 5 Engine - *Emergency Equipment* 2 - Water Tenders - *Emergency Equipment* 2 - Command Staff Vehicles - *Emergency Equipment* 1 - Type 1 Engine - *Emergency Equipment*
Fire Administrative Hub **Timber Mesa Fire and Medical District Admin** 3561 E Deuce of Clubs Show Low, AZ 85901 Comments: TMFMD Administrative Personnel, Logistics and Fleet Service.	**Pre-Positioned** 1 - Warehouse - *Other*
Fire Station **Timber Mesa Fire and Medical District Station 13** 2922 West White Mountain BLVD Lakeside, AZ 85929	**Pre-Positioned** 1 - Type 1 Engine - *Fire Equipment* 1 - Rescue/Ambulance - *Fire Equipment* 1 - Water Tender - *Fire Equipment* 1 - Type 6 Engine - *Fire Equipment*
Fire Station **Timber Mesa Fire and Medical District Station 14** 4029 Buckskin Ln Show Low, AZ 85901	**Pre-Positioned** 1 - Ladder Truck - *Fire Equipment* 1 - Type 6 Engine - *Fire Equipment* 1 - Rescue/Ambulance - *Fire Equipment*
Fire Station **Timber Mesa Fire and Medical District Station 15**	**Pre-Positioned** 1 - Type 1 Engine - *Fire*

Name / Location (Physical Address)	Resources Located at Facility
60 North 6th Street Show Low, AZ 85901	*Equipment* 1 - Ambulance/Rescue - *Fire Equipment* 1 - Command Vehicle - *Fire Equipment*
Fire Station **Timber Mesa Fire and Medical District Station 16** 3150 Airport Loop Show Low, AZ 85901 Comments: Airport station as well	**Pre-Positioned** 1 - Type 1 Engine - *Fire Equipment* 1 - Rescue - *Fire Equipment* 1 - OSHKOSH ARFF Truck - *Fire Equipment* 1 - ARFF Crash Truck - *Fire Equipment* 1 - HazMat Decon Trailer - *Fire Equipment*
Fire Station **Timber Mesa Fire and Medical District Station 17** 6884 State Route 260 Show Low, AZ 85901	**Pre-Positioned** 1 - Type 1 Engine - *Fire Equipment* 1 - Type 3 Engine - *Fire Equipment* 1 - Rescue/Ambulance - *Fire Equipment* 1 - Water Tender - *Fire Equipment*
Points of Distributions (supplies, food, water, etc) **Timber Mesa Fire District Station 910 (White Mountain Lake)** 1780 Silver Lake BLVD Show Low, AZ 85901	
Landing Zone **Town of Taylor Airport** Airport Drive Taylor, AZ 85939 Comments: FAA airport, mechanic available crew car available	
Shelter Location **United Methodist Church** 101 E Hillview St Winslow, AZ 86047 *Facility Manager*: Jeremy Sleeter jeremy.sleeter6@redcross.org w: 800-842-7349	

Name / Location (Physical Address)	Resources Located at Facility
c: 928-622-0028	
Other **US Forest Service Apache Sitgreaves Supervisors Of** 30 S. Chiricahua Dr. Springerville, AZ 85938	
Department Operations Center **US Forest Service Black Mesa Ranger Station** 2748 E Hwy 260 Overgaard, AZ 85933	
Department Operations Center **US Forest Service Lakeside Ranger Station** 2022 W White Mountain Blvd. Lakeside, AZ 85929	**Pre-Positioned** 2 - Type 3 Wildland Fire Engines - *Fire Equipment* 1 - Type 6 Wildland Fire Engine - *Fire Equipment* 1 - D5 Dozer - *Fire Equipment* 2 - UTV - *Fire Equipment*
Other **US Forest Service Show Low Dispatch Center** 1400 N David Foil Jr. Drive Show Low, AZ 85901 Comments: Interagency dispatch center for US Forest Service, BIA, and National Park Service(Petrified National Forest)	
Other **Valley View Southern Baptist Church** 1212 S. Main Street Snowflake, AZ 85937 Comments: Church facility can be used for shelter, feeding site or staging	
Landing Zone **Various Locations (Helicopter LZ)** AZ Comments: Various locations around region	**Pre-Positioned** Minimum 100' x 100' required - *Other*
Fire Station **White Mountain Apache Fire & Rescue Station 810** 610 S. Chief Ave Whiteriver, AZ 85941	

Name / Location (Physical Address)	Resources Located at Facility
Fire Station **White Mountain Apache Fire & Rescue Station 830** 503 E Highway 260 McNary, AZ 85930	**Pre-Positioned** 2 - Type 1 Fire truck - *Fire Equipment*
Emergency Operations Center **White Mountain Apache Fire/Rescue Administration** 612 S. Chief Avenue P.O. Box # 1929 Whiteriver, AZ 85941 Comments: Tribal EOC in Fire Admin Training Room	**Pre-Positioned** 1 - Xerox Machine - *Office Supplies* 1 - 50" flat screen TV - *Communications*
Command Post Location **White Mountain Apache Police Department** 5 E. Sycamore Street Whiteriver, AZ 85941	
Department Operations Center **White Mountain Apache Public Works** P.O. Box 1038 1322 Industrial Road Whiteriver, AZ 85941	**Pre-Positioned** 1 - 200 gal. Fuel Truck - *Industrial Equipment* 5 - Portable Generators - *Industrial Equipment* 2 - Front End Loaders - *Industrial Equipment* 1 - Grader - *Industrial Equipment* 2 - Backhoe - *Industrial Equipment* 1 - Dozer - *Industrial Equipment* 2 - Dump Trucks - *Industrial Equipment* 1 - Water Truck - *Industrial Equipment* 1 - 10,000 gal. Fuel Tanks "stationary" - *Emergency Equipment*
Landing Zone **White Mountain Lake Airport** 1900 Bourdon Ranch Road Show Low, AZ 85901 Comments: Private Airport / No control tower /	
Command Post Location **White Mountain Lake Fire District Station 910**	**Pre-Positioned** 2 - White Boards - *Office Supplies*

Name / Location (Physical Address)	Resources Located at Facility
1780 Silver Lake BLVD Show Low, AZ 85901	4 - Desk - *Furniture* 3 - Offices - *Furniture* 2 - Restrooms w/ Showers - *Furniture* 2 - Desktop Computers - *Computer Hardware* Landlines and Internet - *Communications* 2 - Base Radios - *Communications*
Alternate Facility **White Mountain Lake Fire District Station 910** Show Low, AZ 85901 Comments: Large Parking area / Large fenced in area for parking	
Other **White Mountain Lake Road Yard** 8350 Bear Meadow Dr. Show Low, AZ 85901 Comments: Heavy Equipment	**Pre-Positioned** 1 - Small gannon tractor - *Industrial Equipment* 1 - Water Tender - *Industrial Equipment* 1 - 190-4 Case Backhoe - *Industrial Equipment* 1 - 140G Grader - *Industrial Equipment* 1 - 2 1/2 Ton Dump Truck - *Industrial Equipment*
Alternate Facility **Whiteriver Activity Center** Highway 73 W Whiteriver, AZ 85941 Comments: Gymnasium • Multiple Restrooms • Multiple Showers • Plenty of parking space	**Pre-Positioned** Multiple Showers - *Industrial Equipment*
Landing Zone **Whiteriver Airport** Whiteriver, AZ 85941	
Hospital or Major Medical Facility **Whiteriver Hospital**	**Pre-Positioned**

Name / Location (Physical Address)	Resources Located at Facility
200 W. Hospital Way Whiteriver, AZ 85941 Comments: 500 Staff 100 Patients	1 - large medical cache - *Medical Equipment*
Emergency Operations Center **Whiteriver Hospital** 200 W. Hospital Way Whiteriver, AZ 85941 Comments: Main Conference Room 500 staff 100 patients	**Pre-Positioned** 1 - Large medical cache - *Medical Equipment* 1 - Decon tent - *Emergency Equipment*
Hospital or Major Medical Facility **Whiteriver Hospital** 200 W. Hospital Way Whiteriver, AZ 85941 Comments: 500 Staff 100 Patients	**Pre-Positioned** 1 - decon tent - *Emergency Equipment*
Fire Station **Winslow Fire Station** 215 N Taylor Winslow, AZ 86047	
Shelter Location **Winslow JHS 'Old Gym'** 1100 N Colorado Ave Winslow, AZ 86047 *Facility Manager*: Jeremy Sleeter jeremy.sleeter6@redcross.org w: 800-842-7349 c: 928-622-0028	
Emergency Operations Center **Winslow Police Department** 708 W 3rd Street Winslow, AZ 86047	**Pre-Positioned** 2 - Roll-out Ballistic Shields - *Other* 3 - flat screen T.V - *Furniture* 1 - APC - *Emergency Equipment* 1 - projector - *Computer Hardware* 2 - dispatch counsels - *Communications*

2. Disaster Magnitude Class

This is an all-hazards EOP and addresses minor, major and catastrophic disasters. These levels of disaster are defined as:

Catastrophic Disaster: A disaster that will require massive State and Federal assistance, including immediate military involvement. Federal assistance will involve response as well as recovery assets.

Major Disaster: A disaster that will likely exceed local capability and require a broad range of State and Federal assistance. The Federal Emergency Management Agency (FEMA) will be notified and potential Federal assistance will be predominantly recovery oriented.

Minor Disaster: A disaster that will likely be within the response capability of local government and will result in only a minimal need for State or Federal assistance.

B. Capability Assessment

Currently capability assessments are performed by local preparedness teams in Arizona. The capability assessment is performed in coordination with Department of Homeland Security & Emergency Management with wide input accepted from key stakeholders. The results of the capability assessment guide future investments in planning, training, exercising and resources. The local capability assessment is available under separate cover and is attached to the file archive in the BOLDplanning Super System.

Capability Targets are developed in accordance with THIRA guidelines, resulting in comprehensive Capability Estimation rankings.

The structure of the THIRA process is outlined in the following chart:



C. Economic Profile

Navajo County was formed on March 21, 1895, as the final act of the Territorial Assembly before it adjourned at midnight, with the County Seat established in Holbrook. By the time it became Navajo County, the area was developed. The railroad had crossed the county for more than a decade, and North America's third largest ranch, the Aztec Land and Cattle Company near Holbrook, had been established. Backed by Easterners, Aztec bought 1 million acres of land from the railroad at 50 cents an acre. The company, known as the Hashknife Outfit because of its brand, brought 33,000 longhorn cattle and 2,200 horses into northern Arizona from Texas. Holbrook, the county seat, was founded in 1871.

Economic diversity also characterizes Navajo county. The Indian reservations in the northern half of the county comprise one segment. Kayenta, founded in 1909 as a trading post, is now the gateway to the Navajo Tribal Park at Monument Valley and a thriving Navajo community. Members of the Hopi Indian Reservation, which is completely surrounded by the Navajo Reservation, depend upon cattle and sheep production and tourism. The Hopi pueblo of Oraibi is one of the oldest continuously inhabited settlements in the United States.

The Interstate 40 corridor communities of Holbrook and Winslow in the county's center are areas of growth tied to the cross-country transportation route. The county's southern half is characterized by dynamic growth related to tourism and an increased demand for housing. Major communities in the south are Pinetop-Lakeside, Show Low, Snowflake, and Taylor. Both central and southern portions of the county enjoy relatively low unemployment.

D. Spatial Profile

According to the Arizona Department of Commerce Navajo County was formed on March 21, 1895, as the final act of the Territorial Assembly before it adjourned at midnight. What is now Navajo County was first included in Yavapai County, but in 1879, the area was added to the newly formed Apache County. Today, Navajo County covers 9,959 square miles, 55% of which is Indian reservation land. The county seat is Holbrook. Navajo County is located in the northeastern portion of the State of Arizona, as depicted in Figure 4-1.

Major roadway transportation routes through the county include Interstate 40, U.S. Highways 60, 160, and 163, State Routes 73, 77, 87, 99, 260, 264, 277, 377, and 564, and Indian Routes 6 and 15. Railways include the Burlington Northern Santa Fe Railway, Apache Railway and AMTRAK.

Navajo County is divided into two distinct parts by the Mogollon Rim. The high country in the northern part of the county is considered Colorado Plateau Shrublands and is characterized by arid, desert-like conditions with mesas and plateaus. The southern part is considered Arizona Mountain Forests and is characterized by rugged mountain area, heavily wooded with pinon, juniper and ponderosa pine.

The geographical characteristics of Navajo County have been mapped into two terrestrial ecoregions which are described below:

- **Arizona Mountain Forests** – this ecoregion contains a mountainous landscape, with moderate to steep slopes. Elevations in this zone range from approximately 6,000 to 7,100 feet, resulting in comparatively cool summers and cold winters. Vegetation in these areas is largely heavily wooded with pinon, juniper and ponderosa pine forests, high altitude grasses, shrubs, and brush.

- **Colorado Plateau Shrublands** – this ecoregion covers the northern portion of the county and makes up the majority of the county with elevations that average around 5,000 to 7,500 feet. Vegetation in this ecoregion is comprised mainly of Plains Grassland and Great Basin Desert scrub. Temperatures can vary widely in this zone, with comparatively warm summers and cold winters. The high country in the northern part of the county is arid and desert-like with mesas and plateaus.

Arizona Department of Commerce, 2004, *Community Profile for Navajo County.*
URS, 2004, *State of Arizona All Hazard Mitigation Plan*.

1. Population Demographics

Navajo County is home to 123,172 residents, with the majority of the population living on the reservations and incorporated communities of Navajo County. The largest community is the City of Show Low. All of incorporated cities and towns are geographically located in the southern portion of the County.
There are a total of 46 unincorporated communities scattered across the county, with many being comprised of only one structure or a prominent landmark. The majority of these unincorporated communities are also located on the Indian Reservations and will be addressed in the Reservation mitigation plans. Within Navajo County, the US Forest Service, US Bureau of Land Management, and State Land combined, constitute nearly fifteen percent of land ownership. Fifty-five percent of the County is comprised of Indian Reservation Land. The remaining thirty percent is individually or corporately owned.

Arizona Department of Commerce, 2009, *Community Profile for Navajo County.*

2. Climate

The majority of Navajo County can be classified as Colorado Plateau Shrubland and Arizona Mountain Forest. The elevation range for these two ecoregions in Navajo County is from approximately 5,000 to 7,500 feet. Climatic statistics for weather stations within Navajo County are produced by the Western Region Climate Center[1] and span records dating back to the early 1900's. Locations of reporting stations within or near Navajo County are shown on Figure 4-3.
Average temperatures within Navajo County range from below freezing during the winter months to over 100 degrees Fahrenheit during the hot summer months. The severity of temperatures in either extreme is highly dependent upon the location, and more importantly the altitude, within the county. Below are figures taken from three climate stations found in the two ecoregions (See Section 4.2.1) found in Navajo County. Figure 4-4 presents a graphical depiction of temperature variability and extremes throughout the year for the Show Low Airport station, and it shows values typical to the Arizona Mountain Forest ecoregion. A similar graph is presented in Figure 4-5 for the Holbrook station, which is typical of the Colorado Plateau Shrublands ecoregion. Figure 4-6 shows the temperature variability for the Kayenta station and is also typical of the Colorado Plateau Shrublands ecoregion.

[1] Most of the data provided and summarized in this plan are taken from the WRCC website beginning at the following URL: http://www.wrcc.dri.edu/CLIMATEDATA.html.

Precipitation throughout Navajo County is governed to a great extent by elevation and season of the year. From November through March, storm systems from the Pacific Ocean cross the state

as broad winter storms producing mild precipitation events and snowstorms at the higher elevations. Summer rainfall begins early in July and usually lasts until mid-September. Moisture-bearing winds move into Arizona at the surface from the southwest (Gulf of California) and aloft from the southeast (Gulf of Mexico). The shift in wind direction, termed the North American Monsoon, produces summer rains in the form of thunderstorms that result largely from excessive heating of the land surface and the subsequent lifting of moisture-laden air, especially along the primary mountain ranges. Thus, the strongest thunderstorms are usually found in the mountainous regions of the central southeastern portions of Arizona. These thunderstorms are often accompanied by strong winds, blowing dust, and infrequent hail storms[1].
Figures 4-7, 4-8, and 4-9 show tabular temperature and precipitation statistics for the Show Low Airport, Holbrook, and Kayenta stations. Statistics for other stations shown on Figure 4-3 will be somewhat similar to those of the Show Low Airport, Holbrook, and Kayenta stations, and hence are not included herein.

[1] Office of the State Climatologist for Arizona, 2004. Partially taken from the following weblink: http://geography.asu.edu/azclimate/narrative.htm.

3. School Districts / Higher Education

E. Access & Functional Needs

Navajo County recognizes considerations must be made to accommodate the whole community populations during emergencies. Navajo County is engaged in a number of activities which aim to improve response plans and operations to address access and functional needs (AFN) during an emergency event. All voluntary, private, faith-based, non-governmental, or similar agencies requested by the jurisdiction, or through legal agreement and authorization by the jurisdiction, will comply with all applicable Federal, Tribal (as applicable), State and local laws during drills, exercises, training, or other events that support a full-cycle disaster or emergency event. Multiple Annex's within this plan outline or identify specific guidance to support the whole community.

The Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) will be followed in every aspect of all disaster cycle operations, explicit or otherwise, contained in this Emergency Operations Plan. Emergency and disaster response services and activities will be accessible and usable to the whole community regardless of disability, access and functional need.

This plan is committed to the principle that it takes the full range of government, private, non-government, faith-based and volunteer groups to successfully meet the needs of the whole community during times of disaster. Persons with disabilities, access and functional needs and/or representatives from unique populations are included in local emergency planning.

Navajo County acknowledges at times the best support for such needs is to request assistance from regional and/or state partners. Specifically the following will be addressed in this EOP:

- Identification of AFN populations: Basic Plan, AFN Planning System, ADA criteria in References and Authorities.

- Notification: Annex Communications

- Evacuation and Transportation: Annex Transportation
- Sheltering: Annex Mass Care
- First aid and medical care: Annex Medical Care
- Temporary lodging and housing: Annex Mass Care
- Transition back to the community: Annex Long Term Recovery
- Recovery: Annex Long Term Recovery

1. Pets and Service Animals

This plan takes into consideration the needs of individuals with disabilities relying on service animals. The Americans with Disabilities Act (ADA) protects the rights of all individuals with disabilities and requires that State and local governments comply with Title II of the ADA in the emergency and disaster-related programs, services, and activities they provide.

The sheltering and protection of companion animals are the primary responsibility of their owners. When owners are unable to provide for the care and needs of their household pets and service animals, the local jurisdictions will provide assistance as outlined in the Pets Evacuation and Transportation Standards Act of 2006 (PETS) and FEMA DAP 9523.19. The Pets Evacuation and Transportation Standards Act of 2006 requires that local governments plan for sheltering and care of household pets and service animals during emergencies where shelters are established. Navajo County has included pet sheltering as part of Annex Mass Care. The following is specifically addressed in Annex Mass Care:

- Pre-event planning
- Animal sheltering operations
- Animal registration and return
- Coordination with human shelters

<u>FEMA Disaster Assistance Policy 9523.19</u>

The Policy identifies the expenses related to state and local governments' emergency pet evacuation and sheltering activities that are eligible for reimbursement following a major disaster declaration under Category B, Emergency Protective Measures, and provisions of the Public Assistance Program. The terms household pet, domestic pet, service animal, and congregate household pet shelters are defined. The policy details eligible reimbursements related to shelter facilities, supplies and commodities, eligible labor, equipment, emergency veterinary services, transportation, shelter safety and security, cleaning, reunification, and restoration, and the removal and disposal of animal carcasses.

F. Planning Assumptions

The preparation of the EOP was guided by several assumptions that address a range of issues that potentially impact response and recovery capabilities and the concept of operations. These assumptions include:

- Incidents are best managed at the lowest possible geographic, organizational and jurisdictional level.
- A disaster may occur with little or no warning, and may escalate more rapidly than the ability of local government to effectively respond.
- Achieving and maintaining effective citizen and community preparedness reduces the immediate demands on response organizations. This level of preparedness requires continued public awareness and education programs to ensure citizens will take appropriate advance actions to reduce their vulnerability, especially during the initial days (first 72 hours) after disaster impact.
- Disasters may involve multiple jurisdictions simultaneously impacting the County.
- Disasters will require significant information sharing across jurisdictions and between the public/private sector.
- Navajo County will utilize available resources fully before requesting state and/or federal assistance.
- Mutual Aid Agreements will be implemented in those instances when locally available resources are depleted or need augmentation.
- The County will coordinate all public information activities during an emergency.
- Disasters may attract a sizable influx of spontaneous volunteers and donations.
- Widespread damage to commercial telecommunications facilities may occur and the ability of governmental response and emergency response agencies to communicate may be impaired.
- Homes, public buildings and other critical facilities and equipment may be destroyed or severely damaged.
- Debris may make streets and highways impassable, seriously impeding the movement of emergency supplies and resources.
- Public utilities may be damaged and may be either fully or partially inoperable.
- Many County emergency personnel may be impacted by the emergency, preventing them from performing their assigned emergency duties.
- Numerous separate hazardous conditions and other emergencies could result from the major event, further complicating the response efforts.

- People may be forced from their homes and large numbers of people may be killed or injured.
- Many people may be in life-threatening situations requiring immediate rescue and medical care.
- There may be shortages of a wide variety of supplies necessary for emergency survival.
- Hospitals, nursing homes, pharmacies and other health/medical facilities may be severely damaged or destroyed; and the number of people requiring medical attention may overwhelm those that do remain in operation.
- Normal food processing and distribution capabilities may be severely damaged or destroyed.
- Damage to fixed facilities that generate, produce, use, store or dispose of hazardous materials could result in the release of hazardous materials into the environment.
- Near-total disruption of energy sources and prolonged outages may occur.
- Initially, emergency response will focus on lifesaving activities. County officials will work toward restoring order and control in the disaster area.
- In major and catastrophic disasters the Navajo County EOC will become the central point and control for County response and recovery activities.
- The Navajo County EOC will be activated and staffed with agencies organized into specific Annexes. The coordinating agency for each Annex is responsible for coordinating the planning and response activities for all the agencies of the function.
- The County will coordinate with State and Federal personnel to expedite recovery.
- Damage assessments will be conducted as soon as weather or the situation permits.
- The County will work to reduce its vulnerability and risk to hazards through proactive mitigation actions and activities.
- All levels of government share the responsibility for working together in mitigating, preparing for, responding to, and recovering from disasters. The emergency plans and procedures referred to in the Navajo County EOP have been maintained by those organizations having responsibility, are in coordination with the EOP, and are exercised on a regular basis.
- Those individuals and organizations with responsibilities identified in the EOP (or in plans that support of the EOP) are sufficiently trained and prepared to perform their respective responsibilities.

III. Roles and Responsibilities

A. Federal Government

The federal government is responsible for:

- Preventing terrorist attacks within the United States through the Department of Homeland Security; reducing the vulnerability of the nation to terrorism, natural disasters, and other emergencies; and minimizing the damage and assisting in the recovery from emergencies.
- Providing emergency response on federally owned or controlled property, such as military installations and federal prisons.
- Providing federal assistance as directed by the President of the United States under the coordination of the United States Department of Homeland Security, Federal Emergency Management Agency and in accordance with National Response plans.
- Identifying and coordinating provision of assistance under other federal statutory authorities.
- Providing assistance to the State and local governments for response to and recovery from a commercial radiological incident consistent with guidelines as established in the current Federal Radiological Emergency Response Plan and the National Response Plan.
- Managing and resolving all issues pertaining to the influx of illegal immigrants.
- Providing repatriation assistance to U.S. citizens (including noncombatants of the U.S. Department of Defense) evacuated from overseas areas. The U.S. Department of Health and Human Services (DHHS), in coordination with other designated federal departments and agencies, is responsible for providing such assistance.

B. State Government

As a State's Chief Executive, the Governor is responsible for the public safety and welfare of the people of Arizona. The Governor:

- Is responsible for coordinating State resources to address the full spectrum of actions to prevent, prepare for, respond to, and recover from incidents in an all-hazards context to include terrorism, natural disasters, accidents, and other contingencies.
- Has power to make, amend, and rescind orders and regulations under a Governor’s emergency declaration.

- Provides leadership and plays a key role in communicating to the public and in helping people, businesses, and organizations cope with the consequences of any type of declared emergency within Arizona.

- Encourages participation in mutual aid and implements authorities for the State to enter into mutual aid agreements with other States, tribes, and territories to facilitate resource-sharing.

- Is the Commander-in-Chief of State military forces (National Guard when in State Active Duty or Title 32 Status and the authorized State militias).

- Requests Federal assistance when it becomes clear that State or tribal capabilities will be insufficient or have been exceeded or exhausted.

The Arizona Department of Emergency and Military Affairs is responsible for implementing all policy decisions relating to emergency management. These decisions are then relayed to the tasked state agencies. Those emergencies relating to local matters will be coordinated with local emergency management coordinators.

C. County Government

County governments are responsible for:

- Maintaining an emergency management program at the county level involving all government, private and volunteer organizations which have responsibilities in the comprehensive emergency management system within the county in accordance with with Arizona Revised Statute 26-308.

- Coordinating the emergency management needs of all municipalities within the county and working to establish intra-county Mutual Aid Agreements to render emergency assistance.

- Implementing a broad-based public awareness, education and information program designed to reach all the whole community.

- Coordinating mutual aid activities within Navajo County to ensure the provision of supplemental emergency aid and assistance.

- Maintaining an emergency management program that is designed to avoid, reduce and mitigate the effects of hazards through the enforcement of policies, standards and regulations.

- Maintaining cost and expenditure reports associated with disasters, including resources mobilized as a result of Mutual Aid Agreements.

- Coordinating with impacted jurisdictions for public information activities during disasters.

- Developing and maintaining systems to coordinate the provision of shelters and mass care to those displaced by disasters.

- Ensure all responders have the appropriate level of NIMS and hazardous materials training.

- Train damage assessment teams (for cities desiring to field their own teams) and coordinate efforts with the Navajo County's overall assessment process.

Navajo County departments have specific responsibilities during disasters and/or during Navajo County EOC activations. The everyday organizational structure of Navajo County government remains in effect during disaster situations, however certain non-mandated functions of various departments may be modified or suspended to meet the needs of the disaster situation.

D. Local Government

Cities are responsible for ensuring the safety and well-being of their citizens, as well as providing initial response, within city capabilities, in the case of emergency/disaster events. At a minimum, cities should establish emergency response policies and procedures for their jurisdiction. Specific responsibilities of cities include:

- Appoint and support a qualified person to serve as the City Emergency Management Liaison. This position serves as the primary emergency management point of contact between the City and the County and actively participates in the emergency management system in accordance with Arizona Revised Statue 26-308.

- Coordinate and integrate emergency management activities of the city with county emergency management through all phases of emergency management (mitigation, preparedness, response, and recovery).

- Provide Navajo County Emergency Management with current copies of the city EOP (or EOGs/SOPs), emergency contact information, and lists of critical resources.

- Ensure incident management activities will be initiated and conducted using the concepts and principles identified by the National Incident Management System (NIMS).

- Ensure all responders have the appropriate level of NIMS and hazardous materials training.

- Train damage assessment teams (for cities desiring to field their own teams) and coordinate efforts with Navajo County's overall damage assessment process.

- Ensure that Navajo County Emergency Management is kept informed of situations that require (or may potentially require) countywide coordination and/or the activation of the Navajo County EOC.

- Ensure that during a disaster, response activities (including requests for assistance and public information efforts) are coordinated with Navajo County and that situation reports, damage assessments, and requests for County, State and/or Federal assistance are channeled through Navajo County.

E. Special Districts

Special districts (such as Soil and Water Conservation, Water Management, Fire and Rescue, and School) are responsible for establishing liaisons with Navajo County and its organizations to support emergency management capabilities within Arizona. Special districts that involve inter-jurisdictional authority can provide resources and services to support other functionally related systems in times of disaster.

F. Private Sector

It is encouraged that members of the Private Sector:

- Coordinate with government agencies to ensure a broad and comprehensive coverage of assistance during emergencies.
- Provide and coordinate relief not provided by government on a complimentary and supplementary basis.
- Certain organizations are required by existing law and regulation to bear the cost of planning and response to incidents, regardless of cause.
- Unless the response role is inherently governmental (e.g., law enforcement, etc.), private-sector organizations are encouraged to develop and maintain capabilities to respond to and manage a complete spectrum of incidents and emergencies.
- Develop Mutual Aid Agreements and Memorandums of Understanding for actions performed during emergencies.

G. Non-Government and Volunteer Organizations

- Coordinate with government agencies to ensure broad and comprehensive coverage of assistance and relief during emergencies.
- Provide and coordinate relief not provided by government on a complementary and supplementary basis.
- Develop Mutual Aid Agreements and Memorandums of Understanding of duties and areas of responsibilities to be performed during an emergency.

H. Hospitals, Nursing Facilities and Assisted Living Facilities

These facilities are responsible for the safety and well-being of visitors and tenants to their facilities. They have a state, and in some instances, a federal mandate to maintain an emergency operations plan.

I. School Districts

School districts are responsible for the safety and well-being of students, staff and visitors to their facilities. Emergency plans should be developed taking into account those hazards to which schools might reasonably be exposed. The districts are encouraged to be proactive in developing and implementing these plans.

J. Legal Affairs

The Navajo County Attorney is responsible for providing legal advice and guidance to emergency management and the Navajo County Board of Supervisors for all emergency management issues and concerns. The staffing of this position is the responsibility of the Navajo County Attorney. Navajo County Attorney are responsible for supporting requests about actions that require a legal opinion regarding jurisdictional policy and authority by ordinances, statutes and under state and federal laws (e.g., evacuations, quarantines, etc.).

K. Citizen Involvement

The public is responsible for preparing for disasters just as the various levels of government do. Specifically, individual, family and/or business plans need to be developed and maintained to ensure the appropriate level of preparedness.

Strong partnerships with citizen groups and organizations provide support for incident management prevention, preparedness, response, recovery, and mitigation.

IV. Concept of Operations

A. General

Navajo County uses the nearest appropriate responder concept (likely to be a county, municipal, state or nationally available resource) when responding to any threat, event or disaster. In most situations, Navajo County agencies will be the first and primary responders, and will be required to exceed their abilities or deplete their resources before requesting county or state assistance. Under some rare circumstances state or federal agencies may have the primary jurisdiction for the overall response effort. However Navajo County resources will likely provide the first response for all incidents impacting the jurisdictions.

1. Non-Disaster Daily Operations

Day-to-day operations of Navajo County, absent of a declaration of State or Local Disaster Emergency is under the authority of the local governing body.

A proactive day-to-day disaster planning process is in place using the following resources:

- Local Emergency Planning Committee (LEPC)
- The Local Emergency Planning Committee prepares regional hazardous materials emergency plans that indicate the facilities that use, produce or store hazardous substances that are present in the jurisdiction.

LEPC serves as the repository for regional reports filed under Title III of the Emergency Planning and Community Right-To-Know Act of 1986 (EPCRA). LEPC directs regional Title III implementation activities and performs associated outreach functions to increase awareness and understanding of, and compliance with the EPCRA program.

It is the responsibility of governments of Navajo County and its communities to protect life and property from the effects of hazardous events. This plan is based on the concept that emergency functions of responding agencies will generally parallel their normal, day-to-day functions. To the extent possible, the same personnel and material resources will be employed in both cases. Day-to-day functions that do not contribute directly to the emergency operation may be suspended for the duration of any emergency. Efforts that would normally be required of those functions will be re-directed to accomplish the emergency task assigned.

This plan provides assistance in day-to-day operations by providing each agency their responsibilities during an emergency. This allows agencies to construct programs, strategies and methods which allow day-to-day responsibilities to compliment emergency operations.

2. Emergency Operations

The Chairman of the Navajo County Board of Supervisors may declare a state of local disaster emergency within Navajo County. Such declaration shall be based on the judgment that a state of local disaster emergency is necessary to deal with a current or imminent emergency/disaster

situation.

Navajo County's Emergency Manager will be responsible for preparing any disaster declarations. A declaration of a state of local disaster emergency shall implement the response and recovery elements of this plan and any applicable emergency operations plans. Subject to the All Hazards statutes for Arizona, the Mayor of the Navajo County Board of Supervisors may issue any order deemed necessary for the efficient and effective management of the event, the protection of life or property, or for the general public health and welfare.

Response

The organized structure for response to an emergency/disaster is under the leadership of the Navajo County Emergency Management who is approved the Arizona Department of Emergency and Military Affairs. The County Emergency Manager is the overall coordination authority for the incident. The agencies, through the Annex structure, operate from the Navajo County EOC and support the Navajo County Emergency Management. The management structure designated to respond to emergency/disasters is coordinated by the staff of the Navajo County Emergency Management.

Initial and subsequent notification procedures have been provided to the 24 hour Navajo County Warning Point for initial contacts based on the type of event. Additional notifications are made as requested by the Incident Commander or Emergency Management Director.

Disaster response and recovery agencies identify resources, training needs or planning activities to the Navajo County Emergency Management.

The EOC may be activated when centralized direction and control is necessary to coordinate the response to a threat or actual emergency. The following individuals are authorized to activate the County EOC:

- Chairman of the Board of Supervisors
- County Manager
- Deputy County Manager
- Director of the Department of Emergency Management.

EOC activation levels correspond with ICS Incident Type levels. The Primary Navajo County EOC is located at:

Navajo County EOC
100 E. Public Works Drive
Holbrook, AZ 86025

An Alternate Facility may be chosen depending upon size/type of situation through existing agreements or AZMAC.

The facility serves as the coordination, command and control center for Navajo County, is

staffed when the need arises, and serves as the 24 hour Navajo County Warning Point for initial notification and warning of emergencies and disasters.

Navajo County operates under the Annex concept. Each Annex contained in this plan identifies the coordinating, primary and support agencies required to carry out the responsibilities of the Annex. These agencies are responsible for preparing additional operating guides, checklists, staffing patterns or resource requirements needed to complete their assignments. Each agency is responsible for carrying out the tasks assigned by this EOP, with the coordinating agency having primary responsibility for coordinating that effort. A comprehensive list of Annex's and their responsibilities can be found as attachments to this plan.

During activation, the Navajo County EOC provides the core emergency function coordination, communication, resource dispatch and tracking; information collection, analysis and dissemination; multi-agency coordination and joint information coordination. Field Operations will be managed through the Incident Command System (ICS) and is discussed below.

EOC Organizational Structure

The EOC staffing level and composition is contingent on the specific requirements of an incident. The organizational structure of the EOC is modular, extending to incorporate all elements necessary for the type, size, scope, and complexity of a given incident. While any configuration of functional units may be used in the EOC, the core organizational structure of the EOC is organized by Sections and Annex teams. The various functional elements are activated based on need. The organizational structure can be condensed, expanded, or reconfigured as needed.

While the structure is flexible, it is always organized around five core functions:

- **EOC Management**: This component is responsible for the overall disaster policy and coordination. Specific functions include oversight of the EOC and coordinates public information with Annex External Affairs. EOC Management is led by the EOC Director. This position is staffed by a designated responsible agency.

- **Operations Section**: The purpose of this section is to support field operations and coordinate countywide response activities through the implementation of the EOC Action Plan. This section is led by the Operations Section Coordinator which is staffed by a designated responsible agency.

- **Planning Section**: The purpose of this section is to collect, evaluate, process, and disseminate information for use in the EOC. This section is led by the Planning Section Coordinator which is staffed by a designated responsible agency.

- **Logistics Section**: This section supports operational activities through the provision of supplies, equipment, facilities, personnel, mutual aid, and other support and services necessary for disaster response and recovery. This section is led by the Logistic Sections Coordinator which is staffed by a designated responsible agency.

- **Finance / Administration Section**: This section is responsible for the coordination of the financial planning, operations, and reporting services. This section is led by the Finance Section Coordinator which is staffed by Navajo County Finance Department.

- **Intelligence / Investigations Section:** The I/I Function within ICS provides a framework that allows for the integration of intelligence and information collection, analysis, and sharing, as well as investigations that identify the cause and origin of an incident regardless of source.

Each agency responding will report back to the Navajo County EOC through their liaison who is the Point of Contact (POC) for each respective agency or organization in either a single or Unified Command Structure. These reports are later synchronized and information is provided to mutual aid partners, adjacent counties, and the Arizona Department of Emergency and Military Affairs to provide visibility of emergency operations.

During the response phase and upon declaration of a local state of emergency, the Navajo County Mayor has ultimate authority with coordination of Navajo County Emergency Management who report directly to the Arizona Department of Emergency and Military Affairs, which provide support and resources as requested through the Navajo County EOC.

All County divisions, non-governmental agencies, and other organizations fall under the direction of the coordinating agency designated in the plan. The Emergency Manager of Navajo County Emergency Management will coordinate with State, Federal and other outside agencies.

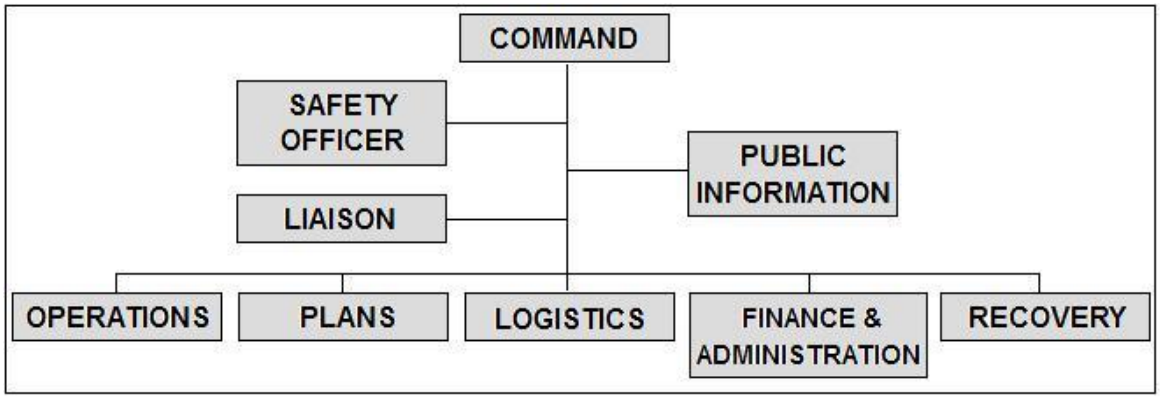
3. Field Operations

Field Operations will be managed through the Incident Command System (ICS). The ICS that has been implemented in Navajo County and utilizes common terminology; is modular and scalable; incorporates measurable objectives; provides for a manageable span of control; and relies on the Incident Action Plan (IAP) as the principal tool for communicating and carrying out operational objectives in an incident. The incident may be controlled by local emergency responders or with other agencies through the mutual aid system. If the resources available at the field response level are not sufficient to mitigate the situation, the Incident Commander may request, through appropriate channels, that the Navajo County EOC be activated to support the field operations.

Response to an incident by single discipline agencies (i.e., fire, law enforcement, EMS) will utilize a single Incident Commander within the ICS structure. As the incident progresses to include multiple jurisdictions and disciplines, a Unified Command will be used to the extent possible, and as deemed necessary.

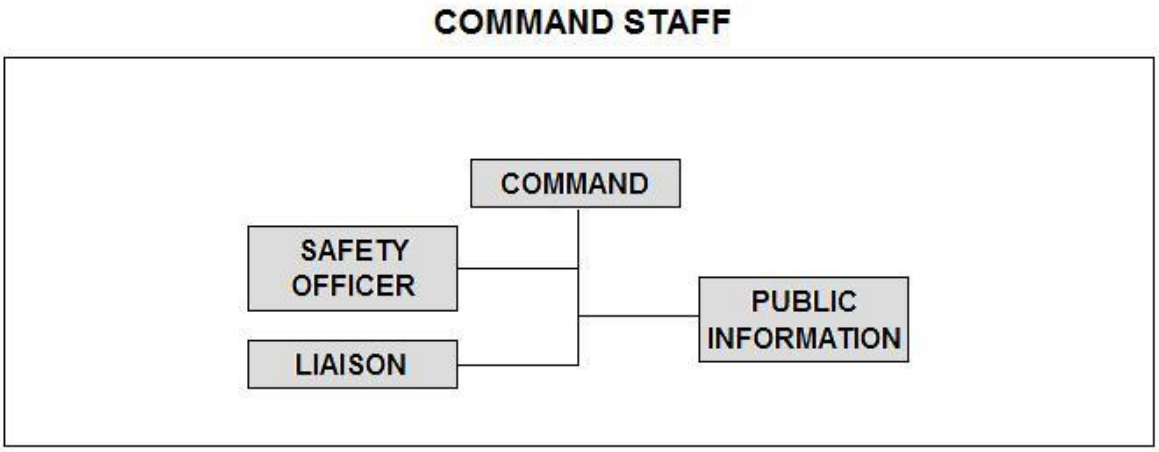
During a single discipline response to an incident, the first on-scene emergency responder with management responsibilities will take the necessary steps to establish an Incident Command Post (ICP), report a scene size-up, activate the appropriate ICS organizational elements required for incident management, delegate authority within the ICS organizational structure, and develop incident objectives on which subsequent incident action planning will be based.

Each agency deploying to the field will report back to the Navajo County EOC through their liaison who is the Point of Contact (POC) for each respective agency or organization in either a single or Unified Command Structure.



Command Staff

The Command Staff function will be conducted in two ways: 1) as a Single Command (used when an incident occurs within single jurisdiction, and there is no jurisdictional or agency overlap, and a single IC can be designated); or 2) Unified Command (used when there are multiple agencies and multiple jurisdictions, and a single set of objectives need to be developed to guide incident management).

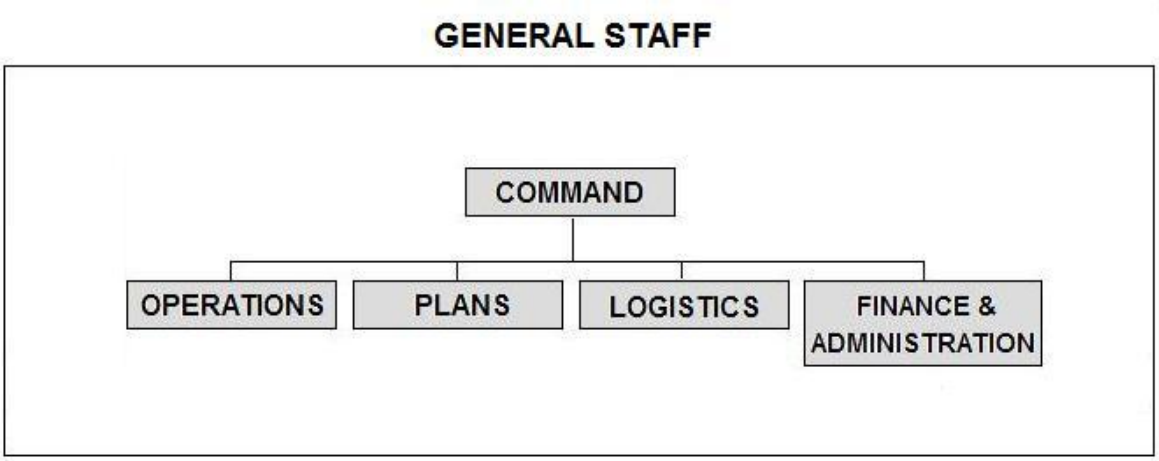


General Staff

The General Staff positions will include the following sections:

- Operations Section
- Planning Section
- Logistics Section
- Finance / Administration Section

The scope, direction, and control of these sections will follow established ICS procedures.



a. Area of Operations

An area of operations will be established by the Incident Commander. This will vary depending on the size and magnitude of the event. Once established, or changes made to an existing area of operations, it will be communicated to all responders.

b. Area Command

An Area Command (AC) will be activated if an incident is not site specific (i.e., pandemic outbreaks), the incident is extremely large and involves multiple ICS organizations, or there are multiple incidents that are being handled by separate ICS organizations. If the incidents are multi-jurisdictional, then a UC will be established within the AC. Therefore, the AC has the responsibility to:

- Set overall incident-related priorities
- Allocate critical resources according to priorities
- Ensure that incidents are properly managed
- Ensure that incident management objectives are met and do not conflict with each other or with agency policy
- Identify critical resource needs and report them to EOCs and/or multi-agency coordination entities
- Ensure that short-term emergency recovery is coordinated to assist in the transition to full recovery operations

c. Multi-Agency Coordination Center

A key component of NIMS is the development of a multi-agency coordination system that integrates the operations and functions of the Navajo County EOC and field operations, guided

by the principles embedded in the Incident Command System. In most cases, emergencies are handled by local fire departments, law enforcement agencies, medical service agencies, and communication/dispatch centers; but in larger emergencies or disasters, additional coordination support is required. In these situations, entities such as city EOCs and/or the Navajo County EOC have critical roles in an emergency.

The County's incident management responsibility is directed and managed through the Navajo County Emergency Management. As a multi-agency coordination entity, the Navajo County Emergency Management will coordinate and manage disaster operations through the Navajo County EOC to:

- Ensure that each agency involved in incident management activities is providing appropriate situational awareness and resource status information to Navajo County EOC
- Establish priorities between incidents and/or Area Commands in concert with the Incident Command or Unified Command involved
- Acquire and allocate resources required by incident management personnel in coordination with the priorities established by the IC or UC
- Anticipate and identify future resource requirements
- Coordinate and resolve policy issues arising from the incident(s)
- Provide strategic coordination as required
- Coordinate briefings, message tracking, situational reports, and establish a common operating picture

Following an incident, plans, procedures, communications, staffing and other capabilities necessary for improved incident management are coordinated through the Navajo County Emergency Management. These tasks are accomplished by the Navajo County EOC by ensuring the ability to perform four core functions:

- Coordination
- Communications (that are reliable and contain built-in redundancies)
- Resource dispatch and tracking
- Information collection, analysis, and dissemination

4. Joint Information Center

The Joint Information System (JIS) provides the mechanism for integrating public information activities among Joint Information Centers (JIC), across jurisdictions, and with private-sector

and non-governmental organizations.

Navajo County has implemented and institutionalized processes, procedures and plans for its JIC and can be referenced in the Annex External Affairs.

When the Navajo County EOC is activated, the Emergency Manager of Navajo County Emergency Management or the Public Information Officer Representative may activate the Joint Information Center (JIC). When the JIC is in operation, it serves as the central point of public information collection and dissemination. The JIC functions as part of the Command in the Navajo County EOC and will coordinate the release of non-operational information.

Depending on the incident, representatives from each jurisdiction, agency, private sector organization, and non-governmental organization involved in incident management activities will be notified and asked to have their JIC representative respond to the Navajo County EOC within a reasonable period of time. Communication will be accomplished via the Emergency Alert System, radio, television, fax, Internet, telephone or any combination of channels to ensure the whole community is reached. When the JIC is activated, the Public Information Officer or his/her designee will notify media outlets that all media inquiries are to be directed to the JIC and that the JIC will be releasing media updates on a routine basis and when noteworthy events take place. Members of the media will not be allowed access to the Navajo County EOC.

More information on public awareness and education can be found in Annex External Affairs. More information on communication plans and protocols can be found in Annex Communications.

B. Coordination, Direction and Control

1. County Level

Information Collection and Dissemination

Initial notification of incidents at the local level are accomplished in a variety of ways including public safety radio, websites, SMS services, television, radio, satellite broadcasts, etc.

Responsibility for notification of most incidents is accomplished through the Navajo County Governmental Complex. Other agencies with responsibilities for notification include the National Weather Service, IPAWS, law enforcement agencies, fire or EMS services.

The Navajo County Governmental Complex will be responsible for notifying response and Emergency management personnel when the threat of a disaster is imminent.

- **Internal**: Response agencies will be notified from the communication center as required by the nature of the disaster.

- **External**: It is the responsibility of Navajo County Emergency Management to notify the appropriate agencies outside of the jurisdiction such as Arizona Department of Emergency and Military Affairs, or appropriate Federal Agency.

The Navajo County Governmental Complex provides communications essential for the county government to communicate with all government entities. The Navajo County Communications Center provides communications essential for all city government to communicate with all governmental entities. This information is then passed along to the public via siren, notification system, radio, NOAA radio, television, social media alerts, etc.

The media assume a vital role in dispersing information to the public. Navajo County Emergency Management works closely with local media providers to ensure timely and accurate information is provided to the public.

Information collection needs and priorities will include:

1. Life safety
2. Incident security and stability
3. Property and environmental protection

Direction and Control

Impacted entities will coordinate the emergency response efforts within their political jurisdiction (county and municipalities).

The Incident Command System (ICS) and National Incident Management System (NIMS) will be used to coordinate emergency response and recovery operations at the disaster scene(s). The ICS/NIMS organization will maintain communications and coordination with the Navajo County

EOC at all times as detailed by this plan.

Navajo County Emergency Management may activate Mutual Aid Agreements with neighboring jurisdictions. They may also recommend that the Navajo County Board of County Commissioners declare a local state of emergency and make a formal request for state assistance. The following positions are authorized to request resources by contacting Arizona Department of Emergency and Military Affairs.

1. The Navajo County Emergency Manager of Emergency Management

2. Any designated personnel authorized by Navajo County Emergency Manger of Emergency Management

To request state assistance, Navajo County must meet the following parameters:

1. Exhausted or will likely exhaust Navajo County resources

2. Exhausted or will likely exhaust mutual aid resources

3. Exhausted or will likely exhaust contractual resources

4. The requested assistance is not available at the local level

The Policy Group of Navajo County depending on jurisdiction, and/or designee is delegated policy-making authority and can commit resources at the Navajo County EOC as well as routine management and operation of the facility. The designated EOC Director may issue mission assignments to the Annex to perform duties consistent with Navajo County policy. Mission assignments and mutual aid assistance is tracked at the Navajo County EOC.

Coordination of County-wide protective actions will occur among all affected risk and host areas and Navajo County EOC under the direction and control of the of EOC Director. Areas not impacted by these events may be requested to provide assistance. Prior to an evacuation and under the direction of the EOC Director, EOC Manager and Policy Group will implement coordination on issues which may include, but not limited to: deploying and pre-deploying personnel, identifying evacuation routes, ensuring the sufficiency of fuel, address emergency medical issues, and initiate procedures for notification to the public.

The SAT may authorize a field operations response in or near the impacted area. Field operations will be under the direction and control of the Incident Commander and may involve the deployment and staging of personnel and resources in the impacted area.

Initial planning for recovery begins before an emergency event impacts Navajo County. While response actions necessary to protect public health and safety are being implemented, the recovery section within the Navajo County EOC begins coordination and implementation of the recovery programs.

In the event state and federal assistance is required by Navajo County, the State Coordinating Officer will interface directly with representatives of the federal government.

In the event a request for disaster assistance comes from the governor of another state, the Governor of the State of Arizona may order the mobilization of State and local resources under

the Emergency Management Assistance Compact to be deployed to the impacted state. The management and coordination of these resources will be administered through the Response and Recovery Section under the direction of the Response and Recovery Director located at Arizona Department of Emergency and Military Affairs.

2. Coordinating Agencies

The Emergency Manager of Navajo County Emergency Management designates the coordinating agencies for each Annex to coordinate the activities of those specific responses.

Coordinating Agency Listing for Emergency Operations Plan	
FUNCTIONAL ANNEX	COORDINATING AGENCY
Annex 1 - Transportation	Arizona Department of Transportation Navajo County Emergency Management Navajo County Public Works
Annex 2 - Communications	US Forest Service Show Low Dispatch Center Arizona Department of Health Services Arizona Department of Public Safety Navajo County Emergency Management Navajo County Public Health Services District Navajo County Sheriff's Office City of Show Low TV Northeast Arizona Regional Dispatch Center
Annex 3 - Public Works and Engineering	White Mountain Apache Tribe Public Works City of Winslow Public Works Arizona Department of Transportation Navajo County Public Works City of Holbrook Roads and Drainage City of Show Low Public Works Town of Pinetop-Lakeside Public Works Town of Snowflake: Public Works Town of Taylor: Public Works
Annex 4 - Firefighting	Heber-Overgaard Fire District Joseph City Fire District Pinetop Fire District Sun Valley Fire District Timber Mesa Fire and Medical District White Mountain Apache Fire and Rescue ClaySprings Pinedale Fire District City of Winslow Fire Department Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept. Kayenta Volunteer Fire Department White Mountain Apache Tribal Forestry
Annex 5 - Emergency Management	Navajo County Emergency Management Navajo County Administrative Services Navajo County Board of Supervisors American Red Cross

	Salvation Army White Mountain Apache Fire and Rescue White Mountain Apache Police Department White Mountain Apache Tribe Environmental White Mountain Apache Tribe Health Authority City of Winslow Fire Department City of Winslow Police Department
Annex 6 - Mass Care	Salvation Army Little Colorado Medical Center Joseph City Fire District Summit Healthcare Regional Medical Center
Annex 7 - Logistics Management and Resource Support	City of Winslow Police Department Navajo County Emergency Management
Annex 8 - Public Health and Medical Services	Navajo County Public Health Services District
Annex 9 - Search & Rescue	Navajo County Sheriff's Office City of Show Low Police Department Towns of Snowflake & Taylor: Snowflake-Taylor Police Department White Mountain Apache Police Department City of Winslow Fire Department
Annex 10 - Hazardous Materials Response	City of Winslow Fire Department Arizona Department of Public Safety Arizona Department of Transportation Navajo County Emergency Management Navajo County Medical Examiner's Office Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept. BNSF Railway Arizona Department of Health Services
Annex 11 - Agriculture and Natural Resources	Arizona Department of Agriculture Arizona Department of Health Services Navajo County Animal Control Navajo County Emergency Management
Annex 12 - Energy	Navajo County Emergency Management Arizona Public Service Hopi Tribal Utility Authority Navajo Tribal Utility Authority Navopache Electric Unisource Energy
Annex 13 - Public Safety and Security	Towns of Snowflake & Taylor: Snowflake-Taylor Police Department Navajo County Sheriff's Office City of Show Low Police Department White Mountain Apache Police Department Town of Pinetop-Lakeside Police Department Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept. City of Holbrook Police Department City of Winslow Police Department

Annex 14 - Long-Term Community Recovery	Salvation Army City of Winslow Navajo County Emergency Management Navajo County Public Works Navajo County Sheriff's Office Town of Pinetop-Lakeside Town Administration Town of Snowflake: Administration Town of Taylor: Administration
Annex 15 - External Affairs	US Forest Service Apache Sitgreaves Supervisors Office Arizona Department of Emergency and Military Affairs Arizona Department of Health Services Arizona Department of Public Safety Arizona Department of Transportation Navajo County Emergency Management Navajo County Public Health Services District American Red Cross Arizona Humane Society Humane Society of the White Mountains Salvation Army
Support Annex A - Continuity of Government and Operations	Navajo County Administrative Services Navajo County Emergency Management Navajo County Facilities Management Navajo County Human Resources Navajo County Information Technology Navajo County Public Health Services District
Support Annex B - Volunteer and Donations Management	Navajo County Emergency Management Navajo County Public Health Services District Navajo County Sheriff's Office City of Show Low Police Department Towns of Snowflake & Taylor: Snowflake-Taylor Police Department Salvation Army White Mountain Apache Police Department American Red Cross Arizona Humane Society Humane Society of the White Mountains Pet Allies/ Shelter The Church of Jesus Christ of Latter-day Saints Snowflake Stake
Support Annex C - Worker Safety and Health	Navajo County Attorney Navajo County Emergency Management Navajo County Facilities Management Navajo County Flood Control District Navajo County Human Resources Navajo County Public Health Services District
Support Annex D - Tribal Relations	BIA Fort Apache Agency White Mountain Apache Fire and Rescue

Support Annex E - Local Emergency Planning Committee (LEPC) Plan	Navajo County Emergency Management BNSF Railway
Support Annex F - Fire District Integration Plan	Indian Health Service Whiteriver Public Health Department Indian Health Service / Hopi Health Care Center Indian Health Service / Whiteriver Hospital Navajo County Emergency Management City of Winslow Fire Department Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept. ClaySprings Pinedale Fire District Heber-Overgaard Fire District Joseph City Fire District Kayenta Volunteer Fire Department Pinetop Fire District Sun Valley Fire District Timber Mesa Fire and Medical District White Mountain Apache Fire and Rescue
Threat Annex A - Air Quality Emergencies	Navajo County Emergency Management Navajo County Public Health Services District
Threat Annex B - Civil Disturbances	Navajo County Emergency Management Navajo County Sheriff's Office City of Holbrook Police Department City of Show Low Police Department City of Winslow Police Department Town of Pinetop-Lakeside Police Department Towns of Snowflake & Taylor: Snowflake-Taylor Police Department White Mountain Apache Police Department
Threat Annex C - Common Carrier Accidents	Arizona Department of Public Safety Arizona Department of Transportation Navajo County Emergency Management
Threat Annex D - Cyber Incident	FBI Pinetop-Lakeside Navajo County Emergency Management Navajo County Information Technology Navajo County Sheriff's Office
Threat Annex E - Earthquake	Arizona Department of Public Safety Arizona Department of Transportation Navajo County Emergency Management Navajo County Environmental Health Navajo County Medical Examiner's Office Navajo County Public Works Navajo County Sheriff's Office
Threat Annex F - Excessive Heat Emergencies	Navajo County Animal Control Navajo County Emergency Management Navajo County Environmental Health Navajo County Public Health Services District

	Little Colorado Medical Center Summit Healthcare Regional Medical Center
Threat Annex G - Pandemic	Navajo County Emergency Management Navajo County Public Health Services District White Mountain Apache Tribe Health Authority
Threat Annex H - Nuclear and Radiological Incidents	Department of Energy Arizona Department of Public Safety
Threat Annex I - Severe Storms and Floods	Arizona Department of Emergency and Military Affairs Arizona Department of Public Safety Navajo County Emergency Management Navajo County Public Works City of Holbrook Roads and Drainage City of Show Low Public Works City of Winslow Public Works Navajo County Flood Control District Town of Pinetop-Lakeside Public Works Town of Snowflake: Public Works Town of Taylor: Public Works White Mountain Apache Land Operations White Mountain Apache Tribe Public Works White Mountain Apache Tribe Transportation Department
Threat Annex J - Terrorism and CBRNE	FBI Pinetop-Lakeside
Winslow Levee Evacuation	

Upon activation of the Navajo County EOC, the primary agency for the given Annex functions will send representatives to the Navajo County EOC to coordinate activities. The coordinating agency determines which primary and support agencies are required at the Navajo County EOC.

The coordinating agency for the Annex will be responsible for collecting all information related to the disaster and providing it to the situational analysis team in the EOC.

3. Intergovernmental Mutual Aid

Mutual Aid and MOUs

Mutual Aid Agreements and Memoranda of Understanding are essential components of emergency management planning, response, and recovery activities.

These agreements provide reciprocal emergency aid and assistance during an emergency or disaster; they increase available resources and improve response and recovery efforts. A complete list of Mutual Aid Agreements in effect for Navajo County related to emergency management can be found in Section VIII - References and Authorities of this EOP. In addition, these agreements are available for review in their entirety at the Navajo County EOC.

Emergency Management Assistance Compact (EMAC)

The request for intrastate mutual aid or intergovernmental aid across state borders is closely tied to the State of Arizona 's participation in the Emergency Management Assistance Compact (EMAC). EMAC provides for the seamless escalation of disaster response and execution of national mutual aid. Intrastate mutual aid the mechanism by which resources of member jurisdictions will be deployed under EMAC. No separate agreement is necessary, although individual resource orders will be executed in accordance with the Arizona Emergency Operations System. For states to request resources through EMAC terms, they must have passed and enacted membership legislation. The purpose of this compact is to provide for mutual assistance between the states entering into this compact in managing any emergency or disaster that is duly declared by the governor of the affected state(s), whether arising from natural disaster, technological hazard, man-made disaster, civil emergency aspects of resources shortages, community disorders, insurgency, or enemy attack. This compact shall also provide for mutual cooperation in emergency-related exercises, testing, or other training activities using equipment and personnel simulating performance of any aspect of the giving and receiving of aid by party states or subdivisions of party states during emergencies, such actions occurring outside actual declared emergency periods. Mutual assistance in this compact may include the use of the states' National Guard forces, either in accordance with the National Guard Mutual Assistance Compact or by mutual agreement between states.

After a declared emergency, and activation of EMAC, the Requesting and Assisting State Emergency Management Agencies complete the EMAC Request for Assistance Form (REQ-A) for accepted offers of assistance. The completed REQ-A constitutes a legally binding agreement between the two states.

Reimbursement starts with Deployed Personnel and Resource Providers submitting a reimbursement package to the Assisting State. Assisting States audit reimbursement packages that are sent to Requesting States who, upon completing an audit and resolving any outstanding issues, issue payment back to the Assisting State. It should be noted that a state’s obligation to pay EMAC reimbursements is not contingent upon the receipt of federal funds.

Intrastate Mutual Aid Committee

The Committee shall consist of members appointed by the Governor, including a representative of the Department of Public Safety and a Homeland Security Advisor. The members shall represent emergency management and response disciplines, political subdivisions and, if participating, Indian nations, tribes or municipal entities. The committee shall elect from among its members a vice-presiding officer and any other officers the committee deems appropriate. The committee shall meet at least annually and may meet at the call of the presiding officer or as otherwise called by its members. The committee shall be attached to the Department of Public Safety for administrative purposes only.

Requesting Mutual Aid

All mutual aid requests should be coordinated through the Navajo County Emergency Manager or the Navajo County EOC if activated. To request mutual aid, Navajo County uses the following process:

- The Party seeking mutual aid shall make the request directly to the party providing the aid in coordination with Navajo County Emergency Management.

- Requests may be verbal or in writing. If verbal, the request shall be confirmed in writing no later than thirty (30) calendar days following the verbal request unless otherwise stated according to policies or resolutions.

- All communication shall be conducted directly between recipient and provider in coordination with Navajo County Emergency Management.

- The Recipient shall be responsible for keeping all parties advised of the status of mutual aid activities.

If assistance is needed to coordinate mutual aid, Navajo County can request coordination assistance to Arizona Department of Emergency and Military Affairs.

4. Communication

Annex Communications provides information and guidance concerning available communications systems and methods in Navajo County, including:

- Dissemination of emergency information to response organizations and government

- Information flow and management to and from the Navajo County EOC

- Communications interoperability among response units

- Primary and backup communications systems

- Telecommunications and information technology resources

- Emergency warning and notification

Annex External Affairs provides information on and the dissemination of information to the public for the purpose of protective action guidance and ongoing emergency information. This information is focused on the minimization of confusion, misinformation, and rumors during times of an emergency/disaster.

Navajo County Warning Point

The Navajo County Governmental Complex serves as the Navajo County Warning Point. The Navajo County Warning Point provides Navajo County with a single point to disseminate information and warnings to government officials that a hazardous situation could threaten the general welfare, health and safety, and/or property of the population.

The Warning Point is equipped with multiple communication networks and auxiliary power.

A list of these capabilities is provided in Annex Communications and below:

Communications
Communication: City of Winslow: Cell phones

Priority: High	**Type:** Voice	**Quantity:** 33
Description: Internal Use, External Use, Mobile, Secure		
Communication: City of Show Low Email		
Priority: High	**Type:** Data	**Quantity:** 1
Description: Internal Use, External Use, Mobile, Secure - Email Internet		
Communication: Navajo County: Email		
Priority: High	**Type:** Data	**Quantity:**
Description: Internal Use, External Use, Secure		
Communication: City of Winslow: E-mail		
Priority: High	**Type:** Data	**Quantity:** 1
Description: Internal Use, External Use, Mobile, Secure		
Communication: Navajo County Mototurbo Radios		
Priority: High	**Type:** Voice	**Quantity:** 50
Description: Internal Use, Mobile - Mobile and hand held radio communications		
Communication: Navajo County Portable Radios		
Priority: High	**Type:** Voice	**Quantity:**
Description: Internal Use, External Use, Mobile		
Communication: Navajo County: EOC cell phones		
Priority: High	**Type:** Voice	**Quantity:** 20
Description: Internal Use, External Use, Mobile, Secure - Personal cell phones for all section chiefs and deputies.		
Communication: City of Winslow: Portable Radios		
Priority: High	**Type:** Voice	**Quantity:** 25
Description: Internal Use, External Use, Mobile - Portable radios capable of communication with County, Holbrook		
Communication: Town of Pinetop-Lakeside: 911 System		

Priority: High	**Type:** Voice	**Quantity:** 1
Description: External Use, Secure		
Communication: Navajo County Emergency Notification System		
Priority: High	**Type:** Other	**Quantity:** 1
Description: Internal Use, External Use, Mobile, Secure - Ready Navajo County emergency notification system		
Communication: Towns of Snowflake & Taylor: 911 System		
Priority: High	**Type:** Voice	**Quantity:** 1
Description: External Use - PSAP		
Communication: Snowflake Stake LDS Communications		
Priority: High	**Type:** Voice	**Quantity:** Multiple
Description: Internal Use, External Use - Individual Amateur Ham Radio Operators		
Communication: Towns of Snowflake & Taylor: Police Mobile Radios		
Priority: High	**Type:** Voice	**Quantity:** 20
Description: Internal Use, External Use, Mobile - Vehicle mounted radios programmed with local agency frequencies.		
Communication: Towns of Snowflake & Taylor: Police Portable Radios		
Priority: High	**Type:** Voice	**Quantity:** 20
Description: Internal Use, External Use, Mobile - Local agency frequencies programmed		
Communication: Arizona Department of Public Safety Mobile Radio		
Priority: High	**Type:** Voice	**Quantity:**
Description: Internal Use, Mobile		
Communication: White Mountain Apache Police Department		
Priority: High	**Type:** Data	**Quantity:** 1
Description: Internal Use, External Use, Mobile, Secure - E-mail Internet		
Communication: White Mountain Apache Police Department		

Priority: High	**Type:** Voice	**Quantity:** 1
Description: Internal Use, External Use, Secure - 911 system		
Communication: US Forest Service: Portable Radios		
Priority: High	**Type:** Voice	**Quantity:** 30
Description: Internal Use, External Use, Mobile - Handheld/Mobile field programable, Bendix King radios		
Communication: White Mountain Apache Police Department		
Priority: High	**Type:** Voice	**Quantity:** 30
Description: Internal Use, External Use, Mobile - Portable radios		
Communication: Arizona Department of Public Safety E-Mail		
Priority: High	**Type:** Data	**Quantity:**
Description: Internal Use, Mobile, Secure		
Communication: ClaySprings Pinedale Fire District		
Priority: High	**Type:** Voice	**Quantity:** 40
Description: Mobile - 10 Mobile Radios 30 Hand Held		
Communication: Indian Health Service / Whiteriver Hospital - Radios and Base Station		
Priority: High	**Type:** Voice	**Quantity:** 15
Description: Internal Use, External Use, Mobile, Secure - 15 emergency management handheld radios and 1 base station		
Communication: White Mountain Apache Fire and Rescue portable radio		
Priority: High	**Type:** Voice	**Quantity:** 20
Description: Internal Use, External Use, Mobile - VHF Radio- Older Radio.		
Communication: Cellular One		
Priority: High	**Type:** Voice	**Quantity:** 1
Description: Internal Use, External Use, Mobile, Secure - Cow.. Mobile Cell Tower		

Communication: Communications Unit Leader (COML)		
Priority: High	**Type:** Face-to-Face	**Quantity:** 1
Description: Mobile - Communications Unit Leader COML. Brian Carpenter Snowflake Taylor Police Dept 928-536-7500 ext 0 cell 928-205-8300		
Communication: Kayenta Unified School District		
Priority: High	**Type:** Other	**Quantity:** 30
Description: Internal Use, External Use, Mobile, Secure - Mobile/hand held radios with repeater channel.		
Communication: Timber Mesa Fire and Medical District Handheld Radio		
Priority: High	**Type:** Voice	**Quantity:** 40
Description: Internal Use, External Use, Mobile - Handheld Radios		
Communication: Summit Healthcare - Handheld Radios		
Priority: High	**Type:** Voice	**Quantity:** 18
Description: Internal Use		
Communication: Timber Mesa Fire and Medical District Repeater		
Priority: High	**Type:** Voice	**Quantity:** 3
Description: Internal Use, External Use - Radio communication repeater		
Communication: Joseph City Fire District		
Priority: High	**Type:** Voice	**Quantity:**
Description: Internal Use		
Communication: Navajo County VPN Access		
Priority: High	**Type:** Data	**Quantity:** 1
Description: Internal Use, Secure - VPN to remotely access internal county data		
Communication: Towns of Snowflake & Taylor: Cell Phones		
Priority: Moderate	**Type:** Voice	**Quantity:** 25

Description: Internal Use, External Use, Mobile		
Communication: Town of Pinetop-Lakeside: Internet email system		
Priority: Moderate	**Type:** Data	**Quantity:** One
Description: Internal Use, External Use, Mobile, Secure - Email system		
Communication: Town of Pinetop-Lakeside: portable radios		
Priority: Moderate	**Type:** Voice	**Quantity:** 10
Description: Internal Use, External Use, Mobile - Portable radios		

The Navajo County Governmental Complex has Standard Operating Guides (SOG) to notify and warn officials and general public of emergency and disaster events that occur in Navajo County. In addition these guides also identify actions to be taken based off types of incidents. Notification lists for agencies and individuals are maintained by the Navajo County Governmental Complex. Notification of the State Warning Point is included in these guides. The Emergency Manager or the on-call Emergency Management staff person will initiate any further notification.

Developing or existing emergency conditions which should be reported to the Navajo County Governmental Complex include those that have or may result in multiple loss of life, environmental or property damage, or evacuation of a populated area whether or not State or Federal resources are needed to support local emergency response efforts.

Coordinators and other Emergency Operation Center Representatives are kept informed of potential events by the Emergency Manager of Navajo County Emergency Management by fax, email, or telephone.

Warnings are accomplished in various ways depending on the persons that need to be warned and the time available. The Emergency Manager of Navajo County Emergency Management or the Incident Commander can initiate warnings and notification procedures. The following list identifies warning methods during an event. Any or all may be used.

- Activation of the Emergency Alert System (EAS)
- Information statements released to the local media
- SMS text services administered by Navajo County or law enforcement
- Public address systems of public safety vehicles
- Door-to-door contacts
- Alert Messaging System
- Social Media

- Outdoor warning sirens

Persons in the threatened areas with access and functional needs (AFN) may be notified by all of the methods outlined above. Hotels, motels and Chambers of Commerce will assist in notification of tourists visiting the area. Most of the other warning systems previously listed would also reach some visitors to the County.

The Navajo County Warning Point Navajo County Governmental Complex is responsible for network control and conducts routine tests to ensure operational readiness.

Common Program Control Stations (CPCS) are radio stations utilized to provide the general public with information about events. The following stations have been identified as CPCS locations in and around Navajo County:

5. State Level

When an emergency or disaster has occurred or is imminent, the Governor may issue an Executive Order proclaiming the existence of a State of Emergency or activate the emergency response, recovery and mitigation aspects of State, local and inter-jurisdictional disaster plans.

At the State level, the Arizona Adjutant General, or designee performs policy-making authority and commitment of State resources at the . The Manager is responsible for the provision of State assistance, as well as routine management and operation of the . The Manager may issue mission assignments to the to perform duties consistent with State policy. Mission assignments, and mutual aid assistance brokered by the State, are tracked in the .

Coordination of regional and multi-regional protective actions will occur among all affected risk and host counties, other states, and the under the direction and control of the Manager. Counties that are not impacted by an emergency/disaster situation may be directed by the Arizona Adjutant General to activate their EOCs to provide emergency assistance.

During activation of the , the Team provides up-to-date information on the situation and is also equipped to provide information on various grant programs and funding sources available to affected areas in the aftermath of disaster.

The Arizona Department of Emergency and Military Affairs Preparedness Coordinator serves as the liaison and shares information with local command, who then shares the information as per local protocol. The will provide incident information to State agencies, State legislative, and United States Congressional officials. This is typically accomplished via situation reports and frequent briefings.

In the event federal assistance is required, the State Coordinating Officer will interface directly with representatives of the federal government. If the State Coordinating Officer determines that the span-of-control needs to be broadened, he may designate a Deputy State Coordinating Officer to ensure coordination between federal and State agency representatives and to anticipate any needs or conflicts in the response or recovery phases as they progress.

In the event a request for disaster assistance comes from the governor of another state, the Governor of the State of Arizona may solicit the mobilization of State resources under the Emergency Management Assistance Compact (EMAC) to be deployed to the impacted state.

The management and coordination of these resources will be administered through the Operations Branch under the direction of the Section Chief located in the . In the event the is not activated, EMAC will be managed and coordinated will be administered by Arizona Department of Emergency and Military Affairs Operations Branch under the direction of the Branch Director or his/her designee.

6. Federal Level

Through the National Response Framework (NRF), the federal government provides assistance by establishing a single, comprehensive framework for the management of domestic incidents. The NRF provides the structure and mechanisms for the coordination of federal support. Through the NRF, federal Annex coordinators may establish a direct liaison with Arizona Annex representatives in the .

If the disaster is major or catastrophic, the Arizona Department of Emergency and Military Affairs will contact the Federal Emergency Management Agency, Region 9 and request a Federal Liaison and/or alert them that the Governor may submit a formal request for federal assistance.

If the President authorizes federal assistance, a Primary Federal Official (PFO) will represent the Secretary of the U.S. Department of Homeland Security and/or a Federal Coordinating Officer. The Federal Coordinating Officer is authorized to use the full authority of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended to reimburse response and recovery claims against the Disaster Relief Fund. Additionally, the Stafford Act provides funding to assist communities in mitigating the impact of future events.

7. Joint Field Office

The emergency recovery process is initiated when the President of the United States issues a Major Presidential Disaster Declaration. Such a declaration makes available a series of federal disaster assistance programs to aid the State in its recovery from a disaster situation. The basis for the declaration is the determination by the President that the disaster is of such severity and magnitude that response is beyond State and local capabilities. The field recovery operation will be conducted in accordance with the most current edition of the State of Arizona Emergency Response Plan as well as other recovery plans and procedures.

Once a field office has been established in Navajo County, the Navajo County Emergency Management will provide the proper liaisons to the appropriate field office operations.

The organizational structure for recovery is under the leadership of the State Coordinating Officer. Once a federal disaster declaration has been issued, the State Coordinating Officer consults with a Federal Coordinating Officer. In addition, a Governor's Authorized Representative (GAR) is designated in the Federal Emergency Management Agency-State Agreement and is responsible for compliance with that Agreement.

During a recovery operation, the State Coordinating Officer usually appoints a Deputy State Coordinating Officer who represents him/her at the Joint Field Office. The Deputy State Coordinating Officer is responsible for the establishment and management of State operations

in the Joint Field Office and coordination between State and federal programs.

C. Prevention

Navajo County's prevention goals are to avoid an incident, intervene, or stop an incident from occurring. To accomplish the goal the following strategy will be used:

- Expand Regional Collaboration
- Implement the National Incident Management System and National Response Framework (NRF)
- Strengthen Information Sharing and Collaboration capabilities
- Strengthen Interoperable and Operable Communications capabilities
- Strengthen Medical Surge and Mass Prophylaxis capabilities
- Strengthen Planning and Citizen Preparedness Capabilities
- Increase coordination with the Arizona Intelligence Fusion Center (IFC)

1. Arizona Intelligence Fusion Center

The ability to share intelligence information quickly and accurately among state fusion centers and emergency operation centers is crucial in preventing potential criminal and terrorist acts. The primary components of a fusion center are situational awareness and warnings that are supported by law enforcement intelligence, derived from the application of the intelligence process, where requirements for actionable information are generated and information is collected, integrated, evaluated, analyzed, and disseminated. Important intelligence that may forewarn of a future attack may be derived from information collected by several diverse entities.

serves as the local liaison to the Arizona All Source Intelligence Fusion Center (ASIFC). Given the nature of the information, the will distribute the information in accordance to local SOPs and be marked as Unclassified/For Official Use Only (U/FOUO).

D. Preparedness

The goal of Navajo County's preparedness operations is to help ensure a timely and effective response to, recover from and mitigation of the impacts and consequences associated with an emergency/disaster situation. To facility this goal, key abilities and weaknesses must be assessed. These elements will be addressed in a comprehensive manner with Planning and Mitigation officers. In order to address Core Capability objectives, the following activities will be prioritized:

- Administer grant programs for operational support and training activities
- Participate in capability assessments at the regional and county level

- Establish an inclusive planning process using the “Whole Community“ concept.

1. Resource Management and Credentialing

Resource Management

Each agency tasked within this plan is responsible for developing and maintaining applicable resource lists. These lists should follow established county protocols for maintaining resource lists. At a minimum, full resource lists (including all county resources) will be provided to Navajo County Emergency Management and the Annex Logistics coordinating agency. The following lists are created using the State of Arizona’s Comprehensive Resource Management and Credentialing System (CRMCS). These inventories include a point of contact, geographic location, and operation area for:

1. Vehicle inventories
2. Personnel
3. Equipment
4. Equipment operators
5. Suppliers/Contractors/Vendors
6. Resources in adjacent jurisdictions that could be used during a disaster-if applicable

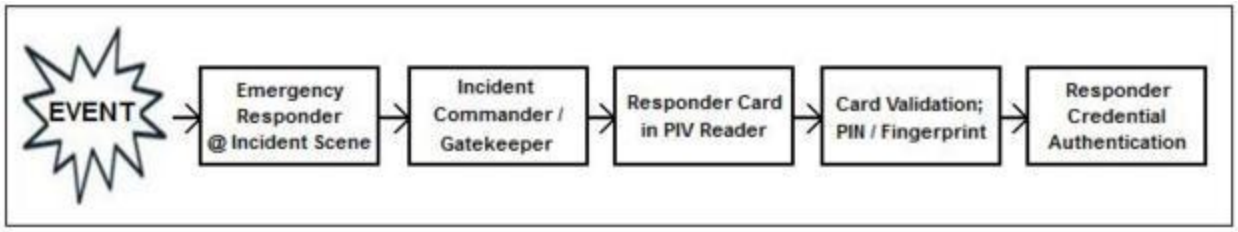
The following lists are currently created outside of the CRMCS and should also include point of contact, geographic location, and operation area:

1. Facilities
2. Staging areas for internal and external response
3. Services/Contracts/Mutual Aid Agreements
4. List of critical facilities having priority for restoration of utilities during emergencies

Credentialing

Navajo County utilizes the CRMCS as a credentialing system when appropriate. It is at the discretion of the Incident Commander or the Navajo County Emergency Management to identify other expedient or applicable means of credentialed staff. Navajo County follows their designated policy as a guide and policy to ensure that personnel resources requested to assist are adequately trained and skilled.

When CRMCS is used, it also allows Incident Commanders or EMs to verify identity and qualification in order to allow access to an incident site. This system can serve to prevent unauthorized (self-dispatched or unqualified personnel) access to an incident site.



2. Plan Development and Maintenance

Plan Development

The Navajo County Emergency Operations Plan is developed with the assistance and input from the following groups serving in an advisory capacity.

- Navajo County Mitigation Planning Committee
- Local Emergency Planning Committee (LEPC)
- Coordinating, primary and support agencies
- Mutual aid partners and adjoining counties.

Listed below are planning events that have occurred or are scheduled to occur in the development of the Navajo County Emergency Operations Plan:

- Training for new employee
- Great ShakeOut exercise
- Contact updates
- Navajo County Health Accreditation assistance
- Coordination Conference call with BOLDplanning
- added new users
- Joseph City Town Emergency Planning
- Public Works Emergency Plan Training
- WMAT Public Works
- White Mountain Apache Public Works
- Added Hazards
- Plan training
- Plan Maintenance

- Initial training and plan updating
- EOD Training
- Initial EOP training and plan maint.
- Plan Maintenance
- Navajo County Bold Training
- Initial Plan Training and Plan Maint.
- NC Initial Training
- Initial Plan Maintenance
- Initial Plan Maintenance
- Brian Carpenter. COML added information
- EOP Training/Planning
- Training
- Initial Plan Training and Plan Maintenance
- Plan maintenance
- Data entry
- Department Meeting
- EOP Kick Off with BOLDplanning for plan development

The preparation and revision of the basic plan and Annex will be coordinated by Navajo County Emergency Management with the assistance and involvement of all applicable entities.

This plan will be made available to all agencies tasked therein, mutual aid partners and adjoining counties for comment. It is the responsibility of ALL parties to review and submit any comments to Navajo County Emergency Management. The process of distributing the plan will be accomplished by either 1) granting “viewer” access via the BOLDplanning Super System or 2) providing an electronic copy. Navajo County Emergency Management will keep a hard copy on file.

The public will be provided the opportunity to view the Basic Plan portion of this document at a place determined by Navajo County.

Plan Maintenance

The Navajo County Emergency Management will maintain the Navajo County EOP and provide

an updated EOP to Arizona Department of Emergency and Military Affairs every five years, with the exception of Annex Hazardous Materials and/or Energy which must be updated annually as per federal law. However, the EOP may be updated as often as needed during any year. Examination and review should be conducted annually and will reflect changes in implementing procedures, improved emergency preparation capabilities, and deficiencies identified from corrective action planning. The Navajo County Emergency Management will revise the plan by using a process best suited for the county. Whenever a change is made, the date and nature of the change will be recorded. Upon update, these changes will be incorporated into the overall plan and re-promulgated by the Navajo County Board of Supervisors.

The coordinating, primary and support agencies/organizations of each Annex will be responsible for preparing and maintaining operating procedures for all responsibilities assigned them in the EOP. These procedures will be prepared following guidance issued by local policies.

Other Plans

In addition to the Navajo County EOP, additional plans have been developed and are maintained pursuant to state and federal requirements.

3. Public Information

Before an emergency or disaster occurs, public information is critical for the public to make the necessary protective actions. The County's public information program focuses on how to better communicate emergency information to the public before, during, and after a disaster. Particular attention will be given to strategies that enhance awareness of the evacuation process, road conditions, shelter status and re-entry issues, and how to communicate information to people during evacuation.

- The EOC Director or their designee will serve as the Public Information Officer (PIO). The PIO will work closely with the Emergency Manager or NIMS Coordinator of Navajo County Emergency Management, and will be the primary resource for providing disaster-related information to the public. This includes information about all preparedness, response, recovery, and mitigation activities. Following a disaster, the public will be informed that they can contact the Navajo County EOC to receive disaster-related preparedness, response, recovery, or mitigation information.

- Pre-scripted public service announcements are maintained by the Navajo County Emergency Management.

- The PIO will be responsible for collecting information, preparing releases for the media, and responding to requests for information and interviews.

- The Navajo County Emergency Management will prepare pre-scripted news releases that can easily be edited to include disaster specific information.

- The PIO will, upon the approval of the EOC Director, send disaster updates to local media outlets, and to the Arizona Department of Emergency and Military Affairs.

- Additional information is provided in Annex External Affairs and Communications with close coordination between affiliated agencies.

4. Training and Exercise

All training related to emergency management is coordinated and scheduled through the Navajo County Emergency Management. The Navajo County Emergency Management offers training to all inter-agencies (County, City and others) on preparedness, response, recovery, mitigation, hazardous materials, debris management, terrorism and other issues. The training offered is conducted through the Arizona Department of Emergency and Military Affairs training section, American Red Cross, the Local Emergency Planning Committees, the Fire Department, and any other organization offering training. The Navajo County Emergency Management provides the notice of training being offered to local response agencies.

Navajo County continues to implement a training and exercise program, consistent with NIMS, for incident management organizations and personnel. Elements of the program include:

- Multi-disciplinary and multi-jurisdictional interaction, including involvement with private-sector and non-governmental organizations, during realistic exercises.
- Standard courses on incident command and management, incident management structure, and operational coordination processes and systems.
- Courses focused on discipline and agency-specific subject matter expertise.

Navajo County further requires courses for all incident management organizations and personnel to ensure NIMS compliance at all levels of response. The following courses are required:

- IS 700 - National Incident Management System (NIMS), An Introduction
- IS 800 - National Response Plan (NRP), An Introduction
- ICS 100 Series - Incident Command Systems, An Introduction
- ICS 200 Series - Incident Command System, Basic
- ICS 300 Series - Intermediate Incident Command System
- ICS 400 Series - Advanced Incident Command System

All drill and exercise participants must either include direct involvement of, or have adequate representation and forethought of, the whole community. This includes, but not limited to, the participation of persons with disabilities, access and functional needs, representatives from unique populations, and the voluntary agencies incorporated into this plan that may be utilized by the jurisdiction to support a full-cycle disaster or emergency event. Navajo County will include training in the planning for, and socially appropriate care of, persons with disabilities, access and functional needs and persons from other unique populations. Training Navajo County's internal staff may be provided by Federal, Tribal, State, local government entity, or by another source outside of government well-recognized and experienced. Training topics and/or inclusive planning activities include, but not limited to, best practices on inclusion in exercise planning teams, inclusion in exercise participants and/or inclusion through protocol training as

response personnel.

Exercises are a key component in improving all-hazards incident management capabilities. The Navajo County Emergency Management participates on an ongoing basis in a range of exercises, including multi-disciplinary and multi-jurisdictional exercises that are designed to improve integration and interoperability. These exercises are integrated in an annual Training and Exercise Planning Workshop (TEPW). Among the key exercises types that Navajo County participates in or has participated in include:

The Homeland Security Exercise Evaluation Program (HSEEP) will be used for developing, delivering and evaluating Department of Homeland Security/Office of Domestic Preparedness funded exercises.

After Action Reviews and Corrective Action Plans

After each exercise, the lead agency performing the exercise will conduct an evaluation of the effectiveness of the exercise. This information will be incorporated into future plan revisions and updates by the Navajo County Emergency Management. This will be accomplished by drafting a corrective action plan which may include, but not limited to assigning the following actions:

- Change to plans/procedures
- Acquire new or replace outdated equipment/resources
- Train/Re-Train Personnel

Following actual events the same procedure will be used and will be led by Navajo County Emergency Management.

E. Response

Navajo County must be prepared to respond quickly and effectively on a 24-hour basis to developing events. The primary goal of the County's response operation is to ensure a timely and effective response to the many consequences that may be generated by an emergency/ disaster situation. When an event or potential event is first detected, a series of actions will take place to ensure an effective and efficient response operation.

1. Local Emergency Operations Center (EOC)

The Navajo County EOC is the facility that is used to coordinate a County response to any major emergency or disaster situation. The Navajo County EOC is located at 100 E. Public Works Drive
Holbrook, AZ 86025. The facility serves as the coordination, command and control center for Navajo County. The Navajo County EOC is staffed as prescribed above. Security and maintenance of the Navajo County EOC will be carried out in accordance with the provisions of the most current version of the Navajo County EOP. In the event the Navajo County EOC is threatened, an alternate EOC site may be activated. The Navajo County EOC will be activated for actual or potential events that threaten Navajo County. The level of activation will be

determined by the Navajo County Emergency Management based on the emergency or disaster event.

Additional information on Navajo County EOC, communications, warning points, and field operations has been previously provided above.

2. Public Safety Enforcement Actions

In a large-scale incident law enforcement resources will quickly become overwhelmed, and law enforcement officials will have to balance their resources and efforts between new responsibilities and everyday service demands. The Annex Public Safety Coordinating Agency may activate mutual aid requests by contacting law enforcement agencies or National Guard resources outside the affected area. Shifts will be assigned and responding law enforcement agents will report to the staging area for assignments. Annex Public Safety will provide security for the inner and outer sections of the established perimeter. Additional information is provided in the protective actions listed in Annex Public Safety.

F. Recovery

In the aftermath of a disaster, County efforts turn to rebuilding the infrastructure and restoring the social and economic life of the community with the incorporation of mitigation measures as a major goal. To accomplish this goal the following strategy is provided:

- To deploy several specialized recovery teams (personnel) and facilities (centers) into a disaster area to help the affected population and support the Incident Commander

- To work closely with the Arizona Department of Emergency and Military Affairs and to inform affected local governments, individuals and businesses that programs are available to assist them in recovery efforts.

1. Recovery Field Operations

In the aftermath of a disaster, with or without a Presidential Declaration, the State may deploy several specialized recovery teams (personnel) and establish centers (facilities) into a disaster area.

2. Recovery Personnel

- Assessment Team - Teams of qualified personnel, including building inspectors, structural engineers and architects, who will gather information by performing an assessment of all structures and property in the disaster area; and teams of administrative personnel who will compile the gathered information to facilitate the application process for local, state and federal disaster assistance programs.

- Community Relations Team - Team is deployed to disseminate information and collect data to assist disaster-affected communities and eligible individuals in receiving assistance. The primary function of this team is to identify and report unmet human

needs and to inform affected populations of disaster assistance programs and the registration process.

- Unmet Needs Committee - A committee that helps identify unmet needs and possible assistance. Such committees are comprised of volunteer agencies, private sector representatives, and governmental agencies.

- Human Needs Assessment Team - A team that is deployed immediately after a disaster and before the establishment of a JFO Office to help counties assess and report the immediate needs of affected populations.

- Insurance Team - A team that is deployed to assist policy owners following a disaster.

3. Damage Assessment

Damage assessments include those actions that are undertaken to determine the nature and scope of damages to structures, facilities and infrastructure for the purpose of identifying and scaling the need for State and Federal disaster assistance in the recovery phase. Damage assessment will be closely coordinated with Annex Emergency Management, which has the lead for impact assessment and incident action planning during the response phase.

Operational assessment is the immediate, informal reporting of emergency conditions to size-up the damage that has occurred and to determine what personnel, equipment and facility resources the county has available for response. First indications of the scope and extent of damages will likely be provided by field personnel reporting to their dispatch centers or to the Navajo County EOC. These initial reports include hazard conditions, critical emergency needs and condition of surface routes, and are extremely important in allocating emergency responders and determining incident situation status.

The Navajo County EOC may also receive damage assessment information from additional sources: ambulance crews, utility crews, employees traveling to or from work, media sources in the field, citizens, businesses, etc. The Navajo County EOC may establish a process where the public can submit damage reports.

The Navajo County Public Works is the lead for the County’s Damage Assessment Program. Responsibilities include: recruitment and training of team members and the overall management of damage assessment priorities in coordination with Annex Emergency Management.

The County Property Appraiser's Office will assist in providing estimates of loss and economic impact. The Chamber of Commerce and the insurance industry will provide information on losses to businesses.

The Emergency Manager will provide information to the Arizona Department of Emergency and Military Affairs within 12-36 hours if possible.

<u>Initial Safety and Damage Assessments</u>

The County will conduct an initial damage assessment using resources to determine the overall extent of damages. The Navajo County Public Works is responsible for the direction and control of the Impact Assessment process and has pre-identified County and municipal employees who

will assist with damage assessment. Also, members of the fire department have been trained and will assist with damage assessment. The goal of this assessment is to determine the magnitude and severity of damage to structures and infrastructure; and, in the event of a severe rainfall event, determine the level of flooding damage. This information will be collected by the Navajo County Public Works, and provided to the provided to Navajo County Emergency Management, who will then provide the information to the Arizona Department of Emergency and Military Affairs.

The impact assessment data provides a County wide general overview of the most significantly impacted areas and, therefore establishes a prioritization mechanism for damage assessment team deployment, resource allocation and disaster assistance.

Team members will be contacted by telephone, pager, cellular phone, email or two-way radio. The Navajo County Public Works maintains a current contact list of Damage Assessment Team members. Information collected through the initial damage assessment will be collected by the Navajo County Public Works, and provided to the Navajo County Emergency Management, who will then provide the information to the Arizona Department of Emergency and Military Affairs.

Preliminary Damage Assessment

If the situation warrants, a formal Preliminary Damage Assessment will be requested and performed by local, State and Federal assessors. This will include assessments for both public and individual damages. Local representatives will accompany these teams during their assessments. These individuals will be familiar with damaged areas and will supply maps needed to complete the damage assessment process. The Arizona Department of Emergency and Military Affairs will then coordinate with the Federal Emergency Management Agency to determine if the County qualifies for public and/or individual assistance.

Capturing all costs associated with the emergency is essential because accurate damage assessments (Initial Damage Assessments and Preliminary Damage Assessments) document the need for state and/or federal assistance and are required to obtain a federal disaster declaration.

Habitability Assessments

Habitability assessors will determine the structural safety of residential buildings. This will be conducted through the coordinated efforts of the Navajo County Public Works. When practical, this assessment will be coordinated with the American Red Cross, or other relief agencies.

The municipalities in Navajo County are responsible for all corresponding inspections, damage assessments and other disaster response and recovery functions and activities for their jurisdictional area. The County would include the municipalities in its response and recovery activities due to their limited resources. The municipalities will still coordinate final reporting to the Navajo County Emergency Management, who will then provide the information to the Arizona Department of Emergency and Military Affairs.

The County is responsible for all corresponding inspections, damage assessments and other disaster response and recovery functions and activities for their jurisdictional area. The County will coordinate final damage estimates to the Navajo County Emergency Management, who will then provide the information to the Arizona Department of Emergency and Military Affairs.

Additional damage assessment functions are maintained in the appropriate Navajo County SOPs and Annexes. This includes the identification of roles and responsibilities, training, assessment criteria, reporting formats and process for both initial and preliminary damage assessments.

Priorities of inspections include:

- Structures involved in response operations
- Critical transportation routes and infrastructure
- Essential county facilities

Cities and special districts within the County share responsibility for damage assessment and provide information regarding damages and costs within their jurisdictions and service areas to Navajo County Emergency Management, who will then provide the information to the Arizona Department of Emergency and Military Affairs.

4. Disaster Declaration

Following a major or catastrophic disaster in which an emergency or major disaster declaration is granted by the President, federal assistance to affected populations becomes available under three program areas: Individual Assistance, Public Assistance and Hazard Mitigation. The administration of these programs is coordinated through a joint Federal/State effort in a Joint Field Office, which is usually located in the impacted area

The Joint Field Office (JFO) is the primary field location for the coordination of federal and state recovery operations. The Federal Coordinating Officer (FCO) and the State Coordinating Officer (SCO) co-locate in the JFO, as well as other Federal and State personnel. Recovery and mitigation operations, logistics, information and planning, financial management and general administration are coordinated at the JFO.

5. Public Assistance (PA) and Individual Assistance (IA) Activities

Declared Disasters

Public Assistance (PA)

The Public Assistance (PA) program provides program support to eligible local governmental entities following a disaster to assist in the recovery and restoration of buildings, infrastructure and the removal of debris that is on public property. The categories of Public Assistance include:

- Category A: Debris Removal
- Category B: Emergency Protective Actions
- Category C: Road Systems

- Category D: Water Control Facilities
- Category E: Buildings and Equipment
- Category F: Utilities
- Category G: Parks, Recreation, and Other

In the event of a declared disaster, Navajo County Emergency Management will work closely with Annex External Affairs to notify all eligible governments and private not-for-profit organizations of the availability of federal public assistance funds. They include all Navajo County government agencies, and those quasi-governmental organizations that perform a governmental function. Such applicants are trained concerning the public assistance program through the various recovery training sessions offered. Notification may occur through written correspondence and telephone contacts, notices in local newspapers, and broadcasts on local radio station. The Navajo County Emergency Management will notify local governments, non-profit agencies and other eligible applicants of scheduled briefings and Kick-Off Meetings for the Public Assistance (PA) program and the Hazard Mitigation Grant Program (HMGP). The Public Assistance applicant briefings include procedures for all aspects of financial management, personnel and record keeping that will be required for the various Federal and State financial assistance programs. State and Federal recovery personnel must advise the Navajo County Emergency Management of these briefings so that agencies can be notified. Key components of the Public Assistance program include:

- Project Worksheets are prepared for eligible emergency costs and eligible costs for restoration of damaged facilities.
- The federal share for reimbursement under most federal declarations is 75 percent. The 25 percent nonfederal share is normally provided from a combination of State and local sources in accordance with policies established by the Executive Office of the Governor and the Arizona Legislature.
- The State serves as the Grantee and eligible applicants are Sub-grantees under the federal disaster assistance program.
- Contractual agreements with Arizona Department of Emergency and Military Affairs are executed with applicants with all reimbursements coming through Arizona Department of Emergency and Military Affairs.
- Documentation, record keeping, inspections, and final closeouts are overseen and approved by the Arizona Department of Emergency and Military Affairs.

Documentation is obtained by Navajo County Emergency Management regarding damage sustained to:

- Roads
- Water control facilities
- Public building and related equipment

- Public utilities
- Facilities under construction
- Recreational and park facilities
- Educational institutions
- Certain private non-profit facilities

Individual Assistance (IA)

If the County is declared for Individual Assistance, eligible residents will be able to apply for the Individual Assistance Program. In some cases, FEMA will deploy habitability inspectors to verify the damages individual applicants are claiming. They will do this independent of the State or local assessors. Navajo County will also perform inspections of damaged homes to determine safety. A zoning or civil affairs engineer will be responsible for coordinating post-disaster habitability inspections.

Non-Declared Disasters

During the recovery stage, a disaster may not be declared at the federal level. It will then fall upon the County to use local funds, available competitive grant funds, or any supplemental funding provided by the State of Arizona to recover from the event.

Similar to a declared disaster, costs for response and recovery are to be monitored by all participating agencies. Each responding agency is responsible for the overall management of documentation of the costs of a non-declared disaster with reports submitted ultimately to the Navajo County Board of Supervisors for budget and finance approval of local dollars.

6. Disaster Recovery Centers and Staging Areas

Centers that are set up in a disaster area to provide information on the complete range of disaster assistance that is available. The responsibility for managing these centers is jointly shared by the State, the Federal Emergency Management Agency, and the County where the center is located.

A Disaster Recovery Center (DRC) is a facility established in, or in close proximity to, the community affected by the disaster where persons can meet face-to-face with represented Federal, State, local and volunteer agencies to:

- Discuss their disaster-related needs
- Obtain information about disaster assistance programs
- Tele-register for assistance
- Learn about measures for rebuilding that can eliminate or reduce the risk
- Request the status of their application for Assistance to Individuals and Households

The Emergency Manager of Navajo County Emergency Management, the State of Arizona and potentially FEMA, will assess the need to open Disaster Recovery Centers and Field Offices, based upon initial damage assessment and human services needs estimates and reports. Navajo County Emergency Management will request that the Arizona Department of Emergency and Military Affairs open a Disaster Recovery Center in Navajo County.

Once it has been determined that Disaster Recovery Centers and/or a Disaster Field Office will be opened in Navajo County, the will take the lead and should notify the Navajo County EOC. The will advise if there are resources the County may need to supply include staffing. The DRC will be staffed with representatives from appropriate federal, state, county, private relief organizations, and other organizations capable of providing disaster related information to individuals and businesses.

Fixed locations for Disaster Recovery Centers include:

The EOC Director's designated Public Information Officer will provide local media with detailed information on locations of recovery centers, distribution sites and other individual assistance programs. Pamphlets will be prepared to be distributed by personnel in damaged areas so citizens will know how to apply for assistance.

7. Unmet Needs

The Salvation Army will coordinate the unmet needs recovery function. The Salvation Army will contact the Arizona Department of Emergency and Military Affairs to obtain assistance through multiple agencies, and appoint a Coordinator who will serve as the Unmet Needs Coordinator for Navajo County following a disaster. The Coordinator will be responsible for making contacts and establishing a relationship with community service providers, local churches, community outreach programs and volunteer organizations to be called upon in the event that a disaster creates unmet needs in the community.

Once immediate life safety issues have been addressed in the end of the response phase and early in the recovery phase, the next task will be identifying any unmet needs. If the need arises for an Unmet Needs Committee, the Disaster Services Director will appoint a committee and a chairperson. The committee will be comprised of members from local religious, non-profit organizations, NGO's, the Salvation Army and the appropriate State and Federal agencies. The Unmet Needs Committee Chairperson will be responsible for the oversight of the committee, addressing immediate human needs (food, water, clothing, etc.), immediate housing needs, issues involving special needs population and coordination with Community Relations Teams. The unmet needs committee will be formed on an as-needed basis for a given event. The chairperson will select the appropriate individuals and organization when the committee is formed.

G. Mitigation

In the aftermath of a disaster, the County's mitigation goal is to ensure mitigation efforts are designed to ensure that residents, visitors, and businesses in Navajo County are safe and secure from future disasters. The strategies to complete this goal include:

- Complete and maintain a hazards and risk assessment
- Maintain a comprehensive list of mitigation goals, objectives and tasks
- Planning process and organizational framework for carrying out the mitigation goals and objectives
- Implement Pre and Post Hazard Mitigation Actions to reduce overall risk/vulnerability
- Evaluation of existing agencies, organizations, plans, programs and guidelines that impact mitigation.

1. Coordination of Mitigation Activities

The Navajo County Emergency Management has been delegated as the lead agency to facilitate and coordinate the activities of the Navajo County Mitigation Planning Committee and subcommittees. The Navajo County's Mitigation Plan identifies the hazards to which Navajo County is vulnerable; assesses the facilities and structures that are most vulnerable to hazards; offers a prioritized list of mitigation projects to take advantage of available funding; and links mitigation projects to these sources of funding.

The Navajo County's Mitigation Plan defines the mitigation goals, objectives and initiatives for Navajo County. Annual revisions to the Navajo County's Mitigation Plan are standard, although in the event of a disaster, or if needed, the plan can be updated more frequently.

2. Mitigation Programs

<u>Pre-Disaster Activities</u>

- ***The National Flood Insurance Program (NFIP)*** – The U.S Congress established the NFIP with the passage of the National Flood Insurance Act of 1968. The NFIP is administered by FEMA and enables property owners in participating communities to purchase insurance as protection against flood losses in exchange for state and community floodplain management regulations that reduce future flood damages.
- ***Community Rating System (CRS)*** - The CRS is a voluntary incentive program that recognizes and encourages community floodplain management practices that exceed the minimum requirements of the NFIP. In CRS communities, flood insurance premium rates are discounted to reflect the reduced flood risk resulting from the community's efforts to reduce and avoid flood damage to insurable property, strengthen and support the insurance aspects of the NFIP, and foster comprehensive floodplain management.
- ***Flood Mitigation Assistance (FMA) Program*** – This program makes federal funds available pre-disaster to fund mitigation projects in communities participating in the NFIP. These funds have a twenty-five (25) percent non-federal match requirement. The overall goal of the FMA is to fund cost effective measures that reduce or eliminate the long-term risk of flood damage to NFIP insurable structures. This is accomplished through the reduction of the number of repetitively or substantially damaged structures.

- ***Repetitive Flood Claims (RFC) Program*** - The RFC grant program makes funding available annually to states and communities to assist them in reducing flood damages to insured properties that have had one or more claims with the NFIP.

- ***Severe Repetitive Loss (SRL) Program*** - The SRL grant program provides funding to states, territories, and local and federally-recognized Indian tribal governments to reduce or eliminate the long-term risk of flood damage to structures insured under the NFIP. Eligible activities under this program include, acquisition and relocation of at-risk structures and the conversion of property to open space, elevation of existing structures, minor physical localized flood control projects, and dry-flood proofing for historic properties only.

- ***Building Resilient Infrastructure and Communities (BRIC)*** - BRIC supports states, local communities, tribes and territories as they undertake hazard mitigation projects, reducing the risks they face from disasters and natural hazards. The BRIC program guiding principles are supporting communities through capability and capacity building, encouraging and enabling innovation, promoting partnerships, enabling large projects, maintaining flexibility, and providing consistency.

- ***State Hazard Mitigation Plan*** - The State Hazard Mitigation Plan is updated every five years or in the aftermath of a disaster at the direction of the State Hazard Mitigation Officer as necessary. Additionally, the mitigation staff provides technical assistance to communities on the development, implementation, and maintenance of local mitigation plans and strategies.

Post-Disaster Activities

- ***Hazard Mitigation Grant Program (HMGP)*** - HMGP is authorized by Section 404 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended (the Stafford Act), Title 42, United States Code (U.S.C.) 5170c. The key purpose of HMGP is to ensure that the opportunity to take critical mitigation measures to reduce the risk of loss of life and property from future disasters is not lost during the reconstruction process following a disaster. HMGP is available when authorized under the presidential major disaster declaration in the areas of the state requested by the governor.

- ***406 Mitigation*** - Section 406 of the Stafford Act provides for direct federal assistance for repairs and improvements to eligible damaged public facilities. Mitigation measures (improvements) must be identified in the Project Worksheets (PWs). The award of Section 406 hazard mitigation projects is at the discretion of the FEMA Regional Director.

V. Incident Command System (ICS)

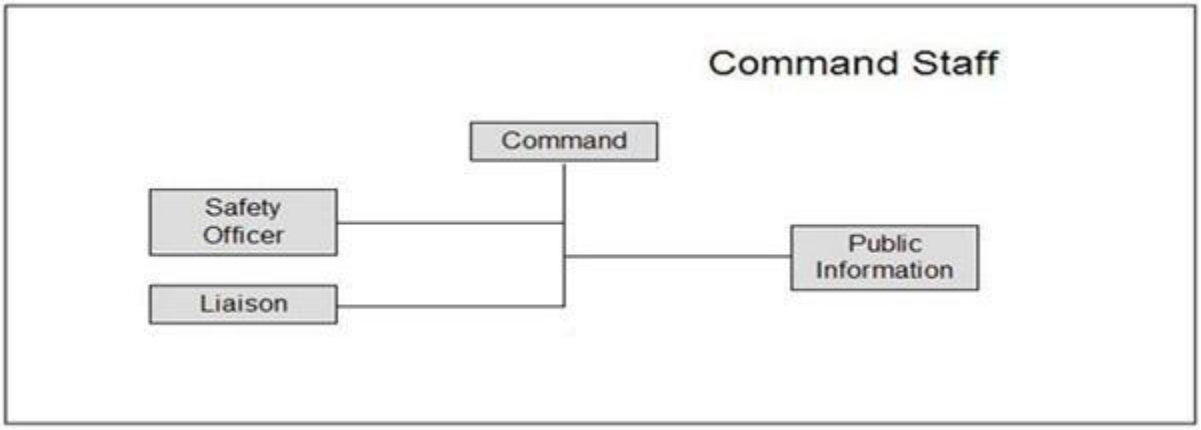
ICS is a flexible structure applicable at all levels of response regardless of incident scope, or agency size. It allows responders to act in a unified fashion that is consistent with the best practices as laid out in NIMS framework.

ICS also provides for planning, building and adapting the response during recovery and review after an incident.

ICS establishes a set of core competencies which should be evaluated at the organizational level on a regular basis.

Command Staff

The Command Staff function will be conducted in two ways: 1.) as a Single Command (used when an incident occurs within a single jurisdiction, and there is no jurisdiction or agency overlap, and a single IC can be designated); or 2.) as a Unified Command (used when there are multiple agencies and multiple jurisdictions, and a single set of objectives need to be developed to guide incident management).



Command Staff	Roles and Responsibility
All ICS Command Staff Departments	1. Incident Commander (IC) determines which ICS forms are necessary for the level of response. 2. Incident Commander (IC) approves Mutual Aid Agreements with other agencies. 3. Incident Commander (IC) approves memorandums of understanding with resource providers. 4. Incident Commander (IC) informs executive branches of immediate plan and actions. 5. Incident Commander (IC) will form an Incident Management Team (IMT) if necessary. 6. Incident Commander (IC) will designate, or contact pre-designated Command Staff appointees, including the Public Information Officer (PIO), Safety Officer and Liaison Officer. 7. Public Information Officer (PIO) will monitor external media and information distributed by external agencies for reporting purposes. 8. Public Information Officer (PIO) will determine any limits to information release.

	9. Public Information Officer (PIO) will develop accurate and accessible briefings. 10. Safety Officer may identify mitigation actions necessary for hazards. 11. Safety Officer may ensure safety messages are transmitted. 12. Safety Officer may review the Incident Action Plan (IAP) for safety implications. 13. Liaison Officer may act as a point of contact for agency representatives. 14. Liaison Officer may maintain a list of coordinating, primary and support agencies. 15. Liaison Officer monitors incident operations to identify current or potential interorganizational communications and functional conflicts. 16. Liaison Officers may participate in planning meetings, provide current resource status and limitations of capabilities. 17. Ensure government agencies are providing critical emergency services. 18. Act as the jurisdiction's Emergency Response Team (ERT) Leader/ICS Commander. 19. Coordinates resource requests. 20. Coordinates with all agencies involved in the emergency or disaster. 21. In major disasters, directs evacuation. 22. Monitors warning systems. 23. Serves as point of contact for representatives from other governmental agencies or private entities. 24. Drafts emergency resolutions and ordinances for executive approval. 25. Provides legal review of all pertinent documents. 26. Provides legal advice for emergency functions pertinent to the jurisdiction.

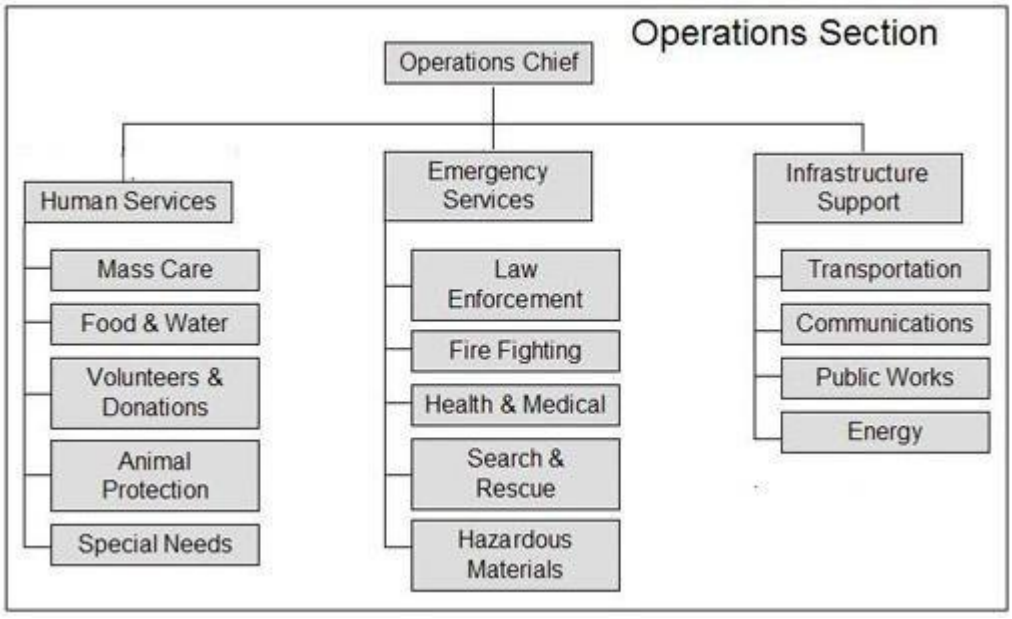
	27. Coordinates news releases and interfaces with the public and media. 28. Develops accurate and complete information on the incident. 29. Maintains close contact with media on public information and other PIOs. 30. Provides space near EOC for media representatives. 31. Monitors the incident operations and advises the Incident Commander on all matters relating to operational safety.

Operations Section

The Operations Section is responsible for activities focused on response to the immediate hazard, saving lives, establishing situational control and restoration of normal operations.

The Operations Chief is responsible to the Command Staff for the direct management of all incident-related operational activities. The Operations Section Chief will establish tactical objectives for each operational period, with other section chiefs and unit leaders establishing their own supporting objectives.

The Operations Section, shown below, is comprised of three branches: Human Services, Infrastructure, and Emergency Services. The Annexes that are grouped under each of these three branches are also depicted in the diagram below. The tables that follow depict the key agencies (primary and secondary) that have a role under each branch. More detailed information on the specific responsibilities of each agency is contained in each of the Annexes.



Operations Section	Roles and Responsibility
All ICS Operations Section Departments	1. Develop the operation portion of the IAP in conjunction with other ICS branches. 2. Complete and maintain ICS Form 214 as necessary. 3. Operations Section Chief will refer to the IAP for tactical operations guidance.

	4. Tactical resources will be guided by appropriate span of control (ratio) considerations. 5. Perform Rapid Impact Assessment to provide immediate field intelligence regarding area of impact, extent of damage and need for emergency response actions and resources. 6. Coordinate emergency organization credentialing/privileging procedures. 7. Section Chief will maintain contact with Incident Commander (IC) as well as subordinate Operations personnel while involved with the incident. 8. Assign a Deputy Operations Chief to assist and track progress on critical coordination. 9. Confirm that EOC staff understands overall objectives, strategies and priorities for coordination and critical resources. 10. Coordinate with staff representing Emergency Services, Human Services and Infrastructure Support Operations. 11. Identify resources that will be exhausted. 12. Schedule and conduct EOC operation briefings by obtaining progress reports from EOC staff. 13. Coordinate with EOC Planning Chief the contents for an Incident Action Plan. 14. Coordinate with EOC Planning Chief in the development and approval of a written demobilization plan.

Planning Section

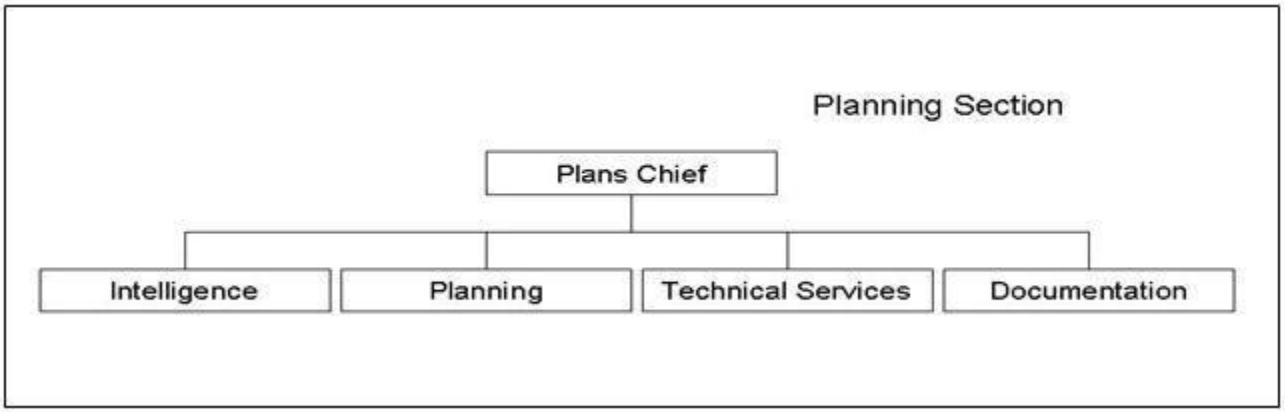
The Planning Section is responsible for collecting, evaluating and disseminating tactical information pertaining to the incident. This section maintains information and intelligence on the current and forecasted situation, as well as the status of resources assigned to the incident.

Designated agencies will be responsible for ESF 5 Emergency Management activities during an activation of the EOC and are identified within the Annex - ESF 5 Emergency Management. Activities could include damage assessment by providing accessed values and parcel information, staff, and maps to the damage assessment team as well as development of daily Incident Action Plans.

The Planning section has four branches:

- Intelligence
- Planning
- Technical Services
- Documentation

The Planning Section Chief oversees all incident-related data gathering and analysis regarding incident operations and assigned resources, develops alternatives for tactical operations, conducts planning meetings, and prepares the Incident Action Plan for each operational period.



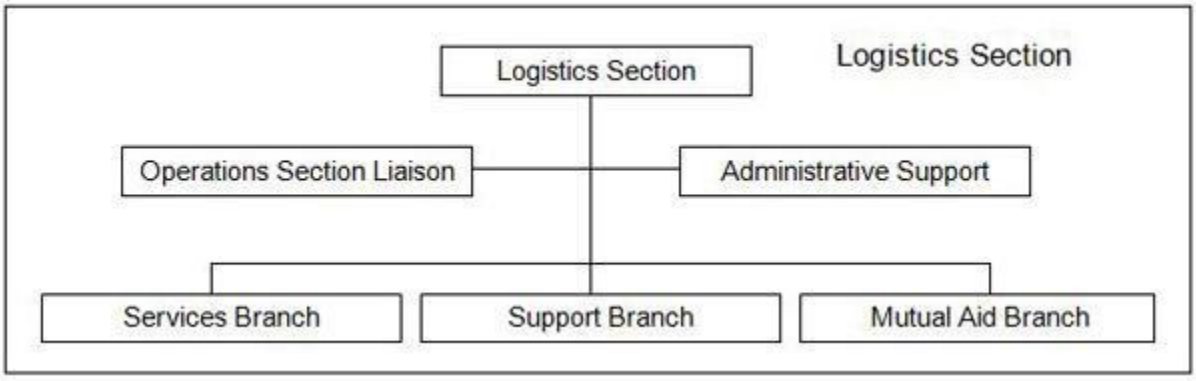
Planning Section	Roles and Responsibility
All ICS Planning Section Departments	1. The Planning Section Chief will supervise the development of the Incident Action Plan (IAP). 2. Will incorporate Traffic, Medical, Communications and all relevant agency planning into the Incident Action Plan (IAP).

	3. Reassign personnel within the ICS organization. 4. Conduct and supervise planning meetings. 5. Coordinate the planning process of activities contained within the EOP for all involved organizations. 6. Complete ICS Form 215 and/or 215A. 7. Perform operational planning for the planning section. 8. Obtain information and understand current situation. 9. Predict the probable course of the incident events. 10. Prepare alternative strategies and control the operations for the incident. 11. Establish information requirements and reporting schedules for units (e.g. Resources, Situation Units). 12. Provide period reports on incident future potential. 13. Determine in advance the need for specialized resources and plan for MOU implementation. 14. Assemble Information on alternative strategies. 15. Establish specialized data collection systems as necessary (e.g. weather). 16. Provide periodic predictions on incident potential. 17. Compile and display incident status summary information. 18. Advise EOC staff of any significant changes in the status of the incident. 19. Report significant changes in incident status. 20. Oversee preparation of the Demobilization Plan. 21. Complete ICS Form 221 or equivalent.

Logistics Section

The Logistics Section is responsible for all support requirements needed to facilitate effective and efficient incident management, including ordering resources from off-incident locations. The Logistics Section will coordinate the key Annexes that have a significant role in managing logistics and resource support, including:

- ESF 1 - Transportation
- ESF 2 - Communications
- ESF 5 - Emergency Management
- ESF 7 - Logistics Management and Resource Support
- ESF 8 - Public Health and Medical Services
- ESF 11 - Agriculture and Natural Resources



Logistics Section	Roles and Responsibility
All ICS Logistics Section Departments	1. The Logistics Section Chief will support all physical resource needs with the exception of air operations 2. Section Chief will provide and coordinate facilities with the following, but not limited to: transport, communications, maintenance, food and medical services for incident personnel and off-incident resources. 3. Identify those resources that are anticipated for the incident. 4. Coordinate with Intelligence and Investigations (Communications Unit Leader) regarding communications systems, guidelines, constraints, and protocols.

	5. Oversee the implementation of Communications, Medical and Traffic Plans as required. 6. Complete ICS Form 201 and 205 as required. 7. Assist in the collection, processing and dissemination of information to facilitate physical emergency response and recovery efforts. 8. Establish and provide operational support for Points of Distribution (PODs). 9. Develops Memorandums of Understanding/limited contractual obligations with private sector for essential items needed before, during and after a disaster. 10. Provide staff to the EOC to coordinate resource requests. 11. Identify suppliers for critical resources. 12. Responsible for obtaining logistical support for all lead and supporting agencies during all phases of disaster operations. 13. Request assistance through the State EMA if jurisdictional resources are not able to adequately address a situation. 14. Coordinate the provision of all mutual aid. 15. Provide staff for the Points of Distribution. 16. Coordinate Rapid Impact Assessment Team (RIAT) activity and support requirements with local support agencies and organizations. 17. Manage the Logistics Section, in close coordination with the Command Group at the local EOC. 18. Provide intelligence on requirements for Logistics based on the scope and magnitude of the disaster. 19. Assist in evaluating damage to water and wastewater systems control facilities. 20. Assist in evaluating damage to utilities and traffic control systems, roads and bridges, and flood control facilities. 21. Assist in evaluating damage to local government facilities and transportation resources. 22. Coordinate physical assets within the jurisdiction.

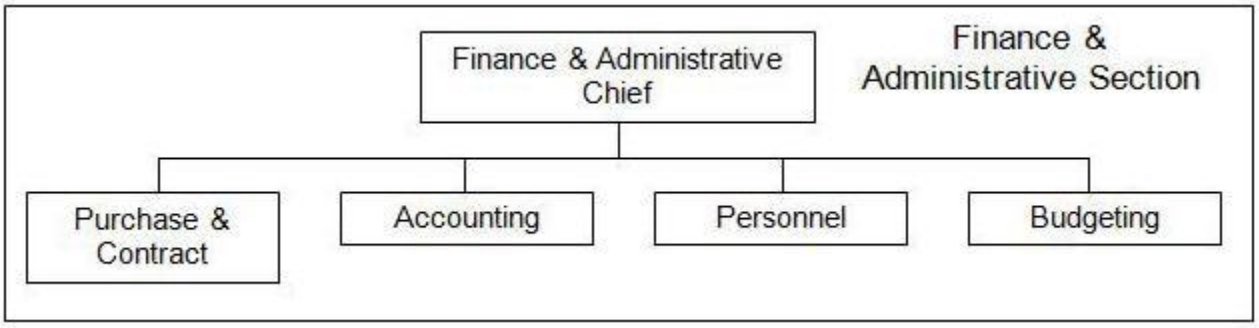
	23. Provide communications logistics support to the Emergency Response Team (ERT). 24. Provide intelligence pertaining to situation in not only the jurisdiction but also surrounding region.

Finance & Administration Section

The Finance & Administration Section is established when there is a need for financial, reimbursement (individual and agency, or department) or administrative services to support incident management activities.

The equipment, personnel, and financial resources of an affected jurisdiction may quickly be overtaxed in a disaster. Resource Policies and Financial Management Policies and Procedures for Emergency Management have been established and implemented which provide statutory authorities and responsibilities for financial management related to response activities. These policies ensure that funds are provided expeditiously and that financial operations are conducted in accordance with appropriate policies, regulations, and standards.

Designated agencies have been given the primary responsibility to manage all financial matters, including those of the response, recovery, and mitigation phases of an emergency or declared disaster. These responsibilities include providing financial training to the staff of the Emergency Operations Center (EOC), recovery personnel, and the mitigation staff. This is based on the need to manage local, state, and federal recovery financial assets in accordance with Local and State laws and includes training on proper documentation of recovery grants, funding agreements, funding sources, records maintenance, and others. Other responsibilities of the Finance/Administration Section include entering into any funding agreements between Local, State, and the Federal Government. These agreements will cover the Public Assistance and Hazard Mitigation Grant Programs, as well as any other funding agreements necessary for the receipt of State and Federal funds.



Finance & Administration Section	Roles and Responsibility
All ICS Finance & Administration Section Departments	1. Manage all financial responsibilities during an incident in coordination with the Incident Commander (IC). 2. Provide cost analysis information as requested by other branches.

	3. Develop an operation plan for Finance/Administration and fill Section supply and support needs. 4. Determine the need to establish and operate and incident commissary. 5. Ensure personnel time records are completed accurately and transmitted to home agencies. 6. Ensure accounting practices meet jurisdiction's standards; use GAAP as a default. 7. Complete ICS Forms 226, 227 and/or 228 as necessary. 8. Coordinate annual training schedule for emergency event financial reporting and records maintenance requirements. 9. Identify funding sources for emergency expenditures. 10. Track, record and allocate existing funds. 11. Track, record and attempt to receive pledged funds or outstanding accounts. 12. Establish checking and debit accounts and implement disbursement procedures that maintain electronic records. 13. Conduct appropriate training for financial management for agency personnel in relevant roles. 14. Offer centralized sources of print and online information on financial management for jurisdiction administrators for distribution to their staffs. 15. Maintain all records of expenditures. 16. Track and record all associated costs for local jurisdiction's agencies for manpower, equipment, supplies, etc.; including those used during incident response and recovery phases. 17. Coordinate recovery actions with FEMA and relevant state agencies to include financial restitution and mitigation. 18. Coordinate training to EOC agencies for payment disbursement and purchasing (and other expenditures) during emergencies. 19. Inform executive officers, local and state officials, and other officers where appropriate, of expenditure and reimbursement information.

	20. Maintain administrative planning strategies for all financial contingencies, including alternate personnel and materiel sourcing. 21. Establish deadlines for submission of appropriate forms and documentation for reimbursement procedures. 22. Manage disaster recovery financing, including procurement of additional funds and recycling of surplus into preparation/mitigation/savings. 23. Develop a budget and revise at regularly designated intervals. 24. Coordinate with home agencies for payment of temporary personnel and staff on loan from other departments. 25. Plan and prepare for emergencies requiring liquid funding. 26. Choose and retain an outside accounting agency when appropriate. 27. Determine internal review and controls systems. 28. Designate and procure outside controls on spending and budget as needed. 29. Provide cost analysis for the Incident Action Plan (IAP) before and after incident. 30. Administer financing of legal, accounting and operations staff.

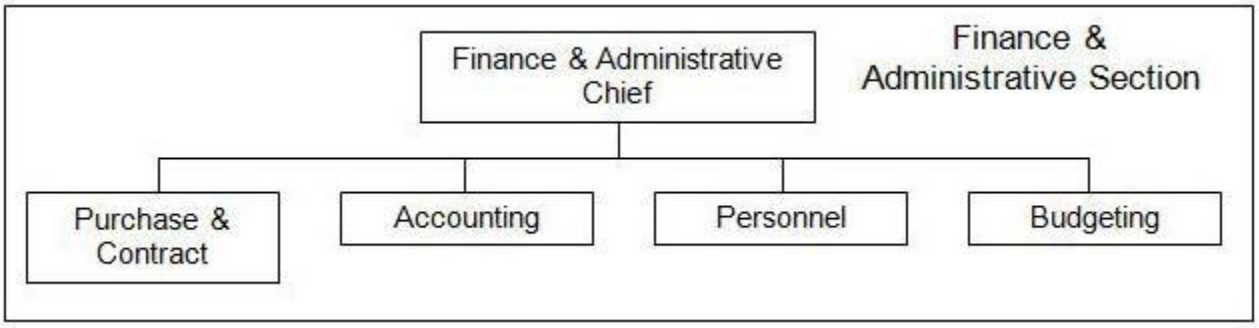
Recovery Section

When the Emergency Operations Center (EOC) is activated in response to an emergency or disaster, a recovery component is activated as well. The purpose of this component is to initiate activities necessary to ensure a successful recovery effort. Activities include: condition monitoring, situation evaluation, damage assessment teams, mitigation assessment teams, deployment of damage assessment teams, liaisons where appropriate.

Once the initial response operations have been completed, and it is safe for recovery activities to commence, the agencies identified as having recovery functions will initiate their activities. In actuality, many of the recovery functions run concurrent with the initial response functions, and are managed by the same agencies.

Disaster Declaration

Requests for federal disaster assistance will be predicated on the requirements outlined in the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288, as amended). After local government conducts the initial damage assessment and reports it to the State Emergency Operations Center (SEOC), a joint Local-State preliminary damage assessment may be scheduled that could include the Federal Emergency Management Agency. This damage assessment validates the local data and is the basis for requesting a Presidential Disaster Declaration. Other federal agencies that may participate in the assessment process include the Small Business Administration. This process is described in 44 CFR, Part 206, Subpart B - The Declaration Process and other federal and state policies and procedures.



Recovery Section	Roles and Responsibility
All ICS Recovery Section Departments	1. Coordinate community relations addressing unmet needs and providing emergency housing following a disaster. 2. Coordinate activities to address individual and community needs that remain after governmental assistance has been exhausted following a disaster. 3. Provide damage reports to the local EOC.

	4. Provide food and water to field operations. 5. Coordinate all damage assessment for public infrastructure with assistance from local public works agencies. 6. Coordinate activities associated with the Public Assistance Program following a disaster. 7. Provide information and planning support for agencies involved in recovery operations. 8. Issue post-disaster permits, as necessary. 9. Serve as the lead agency for post-disaster debris management operations. 10. Identification of immediate personal and disaster relief needs for individuals affected by the event (Victim mass care requirements to include: food, water, clothing, shelter/housing, medical needs). 11. Coordinate for removal and disposal of all debris. 12. Identify proper disposal sites, both temporary and long term. 13. Provide assistance and information in coordination with Finance regarding Unemployment Compensation and Disaster Unemployment assistance.

Intelligence & Investigations

Many domestic incidents, such as natural disasters or industrial accidents, have an obvious cause and origin. However, other domestic incidents, such as large-scale fires, public health emergencies, explosions, transportation incidents (e.g., train derailments, airplane crashes, bridge collapses), active shooters, terrorist attacks, or other incidents causing mass injuries or fatalities, require an intelligence or investigative component to determine the cause and origin of the incident or support incident or disaster operations

The scalability and flexibility of NIMS allows the Intelligence and Investigations (I/I) Function to be seamlessly integrated with the other functions of ICS. The I/I Function within ICS provides a framework that allows for the integration of intelligence and information collection, analysis, and sharing, as well as investigations that identify the cause and origin of an incident regardless of source. If the incident is determined to be a criminal event, the I/I Function leads to the identification, apprehension, and prosecution of the perpetrator. The I/I Function can be used for planned events as well as incidents.

Intelligence & Investigations	**Roles and Responsibility**
All ICS Intelligence & Investigations Departments	1. Determine if separate General Staff Section is necessary for Intelligence and Investigations. 2. When necessary, assign an Intelligence and Investigations Section Technical Specialist to the Incident Command Post (ICP). 3. Establish and activate an "off-incident" Intelligence and Investigations Operations Center facility or site; incident-related intelligence/investigations operations and activities can be managed and performed from this site to support and assist the Intelligence and Investigations Section. 4. Confer with the Operations Section, Logistics Section and Safety Officer regarding force protection, security, health, and safety issues. 5. Within Planning aid and assist with general information gathering. 6. Within Operations coordinate investigative and operation tactics between sections. 7. Within Command coordinate supporting Agency Representatives and real time information to Command Elements. 8. Establish separate General Staff if multiple investigative agencies are part of process or there is the need for coordination and handling of classified data.

	9. Identify and create a chain of custody for all situation or probative data. 10. Collect intelligence information and disseminate to EOC as needed. 11. Serve as a conduit to provide situational awareness (local and national) pertaining to an incident. 12. Establish personnel roster for those with clearance to handle data. 13. Supply data as requested to law enforcement for their apprehension or prosecutorial duties. 14. Determine need for use of different evidence processing protocols. 15. Coordinate with Fusion Centers and Regional Intelligence Sharing Systems (RISS).

VI. Administration, Finance, and Logistics

A. Documentation

Responding agencies should keep documentation on the ICS Activity Log (ICS Form 214) or another suitable log. The Navajo County EOC will document activities on an ICS form 214, situation reports, and/or common operating pictures. Such documentation is crucial for the following reasons:

- Documentation is the key to recovering emergency response and recovery costs. Damage assessment documentation will be critical in establishing the basis for eligibility of disaster assistance programs.
- Documentation provides a legal account of the actions which took place before, during and after an emergency.
- Documentation provides for a historical record which could be used during after action reviews to improve response operations in the future.

Following a disaster, documentation is provided to Navajo County Emergency Management to maintain an archive for the required time period, after such time archival documents are protected at a designated location.

During after action review the documentation will be used to identify:

- Actions taken (or not taken)
- Resources expended
- Economic and human impacts
- Lessons learned and possible improvements
- Possible mitigation measures that could be taken
- Key impacts and damages

B. Finance

Funding

- During local state of emergency, the monetary support for logistical and administrative support will be funded out of each agency’s budget. However, agencies may request reimbursement or additional funds that may be provided through the county’s general funds or other legal funding mechanisms available to the local jurisdictions through the Governor's Office's Emergency Disaster Fund which is available to local jurisdictions if

the incident is declared a state disaster by the Governor's Office. This will be accomplished by going through the Arizona Department of Emergency and Military Affairs Disaster/Recover Bureau.

- In the event of a federal declaration, some expenses and/or reimbursements are available to affected agencies through Public Assistance Grants.

Disaster Assistance

As previously mentioned, in a federal disaster declaration the county and its eligible jurisdictions/citizens may qualify for federal assistance. Such assistance has been described above and will be further described in Annex Long Term Recovery. In the event of a federal declaration authorizing public assistance, applicant briefings will be conducted to educate responders and local officials about the cost recovery process.

The Navajo County Finance Department will manage and oversee the financial aspects of the Public Assistance Programs. The Navajo County Finance Department will work closely with Navajo County Emergency Management and the Navajo County Board of Supervisors to identify funds for the recovery effort, to include response, recovery and mitigation functions.

Tracking Local Disaster Costs

In the event of a federally declared disaster, Navajo County Emergency Management may ask the County's Financial Officer to assign a special project number to track all county-related expenses. Incorporated areas of the county may also assign special project numbers per the recommendation of Navajo County Emergency Management.

Insurance and Cost Recovery

The Navajo County Administrative Services, in coordination with the Navajo County Emergency Management or other designee, will coordinate all insurance actions pertaining to County property. The Navajo County Finance Department coordinates all financial activities relating to recovery operations.

Pet Sheltering Costs: Disaster Assistance Policy (DAP) 9523.19

FEMA Disaster Assistance Policy (DAP) 9523.19 details eligible reimbursements related to pet sheltering including: shelter facilities, supplies and commodities, eligible labor, equipment, emergency veterinary services, transportation, shelter safety and security, cleaning and restoration, and the removal and disposal of animal carcasses.

Annex 6 provides the concept of operations for pet sheltering and documentation of costs.

C. Logistics

Identifying Resource Gaps

The Navajo County Emergency Management in coordination with the Local Emergency Planning Committee (LEPC) will determine the priorities for resource needs based on identified gaps.

The Navajo County Emergency Management and LEPC using input and data from the regional capability assessment (see file archive), Department of Homeland Security, local intelligence and threat assessments, will provide a high level determination of resource needs. These assessments will take into account specific threats as well as potential all-hazard threats and response capability.

Resource and logistic response will be prioritized and accomplished under the direction of the EOC Director and/or their designee. Information from Field Incident Commanders and Incident Action Plan priorities will be used to prioritize multiple requests. Resource requests will be met dependent on incident type and the responding entities available or anticipated resource requirements. All resource requests should be captured using an ICS form. Any requests requiring rental, hire or costs to fill will be passed on to the Finance group with a copy of the ICS form.

Contracting

The following locations provide a list of contractors for Navajo County:

- The CRMCS has the functionality to enter contractor support and can be retrieved during an emergency.
- Navajo County can access the state contracting website and query for available state contracts applicable to political subdivisions (i.e. counties, cities, etc.).
- County resource manual(s) with specific contracting lists.

Requesting State Assistance

Coordination of resource needs:

- When local municipal resources are committed, the Navajo County Emergency Management will coordinate assistance to satisfy resource needs.
- If the County requires additional assistance, it will call mutual aid from adjacent counties and regional resources.
- Only the Navajo County Emergency Manager or his/her documented designee, is authorized to request resource support from the Arizona Department of Emergency and Military Affairs.
- Arizona Department of Emergency and Military Affairs will turn to the Federal Emergency Management Agency (FEMA) for assistance in dealing with a major disaster that threatens to exceed the capabilities and resources of the state.

Each agency tasked within this plan is responsible for developing and maintaining applicable resource lists. These lists should follow established county protocols for maintaining resource lists. At a minimum, a full resource list (including all county resources) will be provided to Navajo County Emergency Management and the Annex Logistics Coordinating and Primary Agency.

Key Logistics Facilities

Potential locations for Staging Areas and Points of Distribution sites (PODS) are identified annually by Navajo County Emergency Management. Predetermined Staging Areas and PODS include:

Navajo County Points of Distribution:

Burlington Northern Santa Fe Railroad

Navajo County Fuel Site - Heber-Overgaard
2188 W. Country Club Drive
Overgaard, AZ 85933

Navajo County Fuel Site - Holbrook Main Complex
100 E. Code Talkers Drive
Holbrook, AZ 86026

Navajo County Fuel Site - Holbrook PW
100 W. Public Works Drive
Holbrook, AZ 86025

Navajo County Fuel Site - Pinetop
1492 Pine Lake Road
Pinetop, AZ 85935

Navajo County Fuel Site - Show Low
1100 E. Thornton Road
Show Low, AZ 85901

Navajo County Fuel Site - Taylor
1121 W. Pinedale Road
Taylor, AZ 85939

Navajo County Fuel Site - Winslow
2033 S. Highway 99
Winslow, AZ 86047

The Church of Jesus Christ of Latter-day Saints
8181 Westover Ave
Joseph City, AZ 86032

Timber Mesa Fire District Station 910 (White Mountain Lake)
1780 Silver Lake BLVD
Show Low, AZ 85901

Navajo County Staging Area:

Navajo County Landing Zones:

Joseph City Unified School District Elem School
8176 Westover Ave
Joseph City, AZ 86032

Joseph City Unified School District High School
4629 E 2nd North
Joseph City, AZ 86032

Pinedale Community Center
Pinedale, AZ 85934

Show Low Airport
Show Low, AZ 85901

Snowflake High School
220 S 2nd W
Snowflake, AZ 85937

Summit Healthcare Regional Medical Center
2200 Show Low Lake Rd
Show Low, AZ 85901

Town of Taylor Airport
Airport Drive
Taylor, AZ 85939

Various Locations (Helicopter LZ)
AZ

White Mountain Lake Airport
1900 Bourdon Ranch Road
Show Low, AZ 85901

Whiteriver Airport
Whiteriver, AZ 85941

Pre-Staging

Certain situations will require pre-staging assets. Identifying these resources and triggers points to utilize such resources are based on the phases indicated in the Navajo County Incident

Action Plan (IAP). The IAP will be developed in preparation of or during an emergency or disaster situation.

Fuel

Fuel will be procured using local resources. Local incident command will provide the desired location of fuel purchasing if applicable for the incident. Annex Logistics and Annex Energy provide further detail concerning procuring fuel.

Security

Security at each staging area will be accomplished by mission assigning Annex Public Safety. Annex Public Safety provides further detail.

VIII. References, Authorities, Acronyms and Abbreviations

The following references and authorities may be consulted for further advice and guidance. Other than those references and authorities that have the inherent force and effect of law, this EOP is not intended to incorporate them by reference.

Relationship to Other Plans

In addition to the Navajo County EOP, the following plans have been developed and are maintained pursuant to state and federal requirements. In addition they have been incorporated in the EOP annexes or appropriate section of Base Plan:

- Hazardous Materials
- Hazard Mitigation Plan (HMP)
- Local Mitigation Strategy
- Access and Functional Needs Planning
- Continuity of Operations / Continuity of Government (COOP/COG)

Acronyms

ACTIC	Arizona Counter Terrorism Information Center
AZ DEMA	Arizona Department of Emergency and Military Affairs
ADEQ	Arizona Department of Environmental Quality
APS	Arizona Public Service Company
BNSF	Burlington Northern & Santa Fe Railroad
BOS	Board of Supervisors
CAP	Central Arizona Project
CBRNE	Chemical, Biological, Radiological, Nuclear, or Explosive
DES	Department of Economic Security
EAP	Emergency Action Plan
EAS	Emergency Alert System
EOC	Emergency Operations Center
EOP	Emergency Operations Plan
ESF	Emergency Support Function
FCD	Flood Control District
FMO	Fire Management Office
FRS	Flood-Retarding Structure
GIS	Geographic Information System
HAZMAT	Hazardous Materials
IA	Individual Assistance
IAP	Incident Action Plan
IC	Incident Commander
ICP	Incident Command Post
JIC	Joint Information Center
VOAD	Volunteer Organizations and Donations

NWS-PXS	National Weather Service-Phoenix
OET	Office of Enterprise Technology
OPR	Office of Primary Responsibility
PIO	Public Information Officer
POD	Point of Distribution
PVNGS	Palo Verde Nuclear Generating Station
SEOC	State Emergency Operations Center
SILC	Statewide Independent Living Council
SLD	State Land Department

References:

- **Comprehensive Preparedness Guidance (CPG) 101, Developing and Maintaining Emergency Operations Plans, Version 3.0, September 2021.**
- **Comprehensive Preparedness Guidance (CPG) 201: Threat and Hazard Identification Risk Analysis (THIRA) August 2013**
- **Federal Bureau of Investigation's Concept of Operations for Weapons of Mass Destruction**
- **Federal Radiological Emergency Response Plan**
- **National Incident Management System (NIMS)**
- **National Response Framework (NRF), Fourth Edition, October 2019.**

Authorities:

- **16 U.S.C. 3501** - Coastal Barrier Resources Act.
- **44 CFR 350** - Code of Federal Regulations.
- **44 CFR Part 10** - Environmental Considerations.
- **44 CFR Part 13** - Uniform Administrative Requirements for Grants and Cooperative Agreements.
- **44 CFR Part 14** - Audits of State and Local Governments.
- **44 CFR Part 206** - Federal Disaster Assistance for Disasters Declared after November 23, 1988.
- **44 CFR Parts 59-76** - National Flood Insurance Program and related programs.
- **50 CFR, Title 10** - Code of Federal Regulations.

- **National Flood Insurance Act of 1968, 42 U.S.C. 4101** - As amended by the National Flood Insurance Reform Act of 1994 (Title V of Public Law 103-325).

- **Public Law 101-549** - Clean Air Act Amendments of 1990, which provide for reductions in hazardous air pollutants and risk management planning requirements.

- **Public Law 101-615** - Hazardous Materials Transportation Uniform Safety Act (HMTUSA), which provides funding to improve capability to respond to hazardous materials incidents.

- **Public Law 106-390, Disaster Mitigation Act 2000** - To amend the Robert T. Stafford Disaster Relief and Emergency Assistance Act to authorize a program for pre-disaster mitigation, to streamline the administration of disaster relief, to control the Federal costs of disaster assistance, and for other purposes.

- **Public Law 107-296, 116 Stat. 2135 (2002)** - (codified predominantly at 6 U.S.C. 101-557 and other sections of the U.S.C.), Established The Department of Homeland Security with the mandate and legal authority to protect the American people from the continuing threat of terrorism.

- **Public Law 833-703** - amendment to the Atomic Energy Act of 1954.

- **Public Law 84-99,33 U.S.C. 701n** - Flood Emergencies, authorizing an emergency fund for flood emergency preparation, flood fighting and rescue operations, and repair and restoration of flood control works threatened or destroyed by flood.

- **Public Law 85-256, Price-Anderson Act, 42 U.S.C. 2210** - Provides for a system of compensating the public for harm caused by a nuclear accident.

- **Public Law 89-665,16 U.S.C. 470** - National Historic Preservation Act, relating to the preservation of historic resources damaged as a result of disasters.

- **Public Law 91-671, Food Stamp Act of 1964 in conjunction with Section 412 of the Stafford Act, relating to food stamp distributions after a major disaster.**

- **Public Law 93-234** - Flood Disaster Protection Act of 1973, as amended by the Flood Insurance Reform Act of 1994, 42 U.S.C. 4001, et seq, provides insurance coverage for all types of buildings.

- **Public Law 93-288, as amended, 42 U.S.C. 5121** - The Robert T. Stafford Disaster Relief and Emergency Assistance Act, which provides authority for response and recovery assistance under the Federal Response Plan, which empowers the President to direct any federal agency to utilize its authorities and resources in support of State and local assistance efforts.

- **Public Law 95-510, 42 U.S.C. 9601** - The Comprehensive Environmental Response, Compensation, and Liability Act of 1980 (CERCLA), as amended, which requires facilities to notify authorities of accidental releases of hazardous materials.

- **Public Law 99-499** - Superfund Amendments and Re-authorization Act of 1986, Part III, the Emergency Planning and Community Right-to-Know Act of 1986, 42 U.S.C. 11001, et seq, which governs hazardous materials planning and community right-to-know.

- **Regal Community Development and Regulatory Improvement Act of 1994.**

- **Stewart B. McKinney Homeless Assistance Act, 42 U.S.C. 11331-11352** - Federal Emergency Management Food and Shelter Program.

Memorandums of Understanding and Agreements

State

- **Arizona Mutual Aid Compact**

Annex 1 - Transportation

Coordinating Agency:
Arizona Department of Transportation
Navajo County Emergency Management
Navajo County Public Works

Primary Agency:
Arizona Department of Transportation
Navajo County Public Works

Support Agencies:
Arizona Department of Emergency and Military Affairs
Arizona Department of Public Safety
Arizona Department of Transportation
Arizona National Guard
City of Holbrook Public Works
City of Show Low Public Works
Joseph City Unified School District
Kayenta Unified School District
National Weather Service
Navajo County Emergency Management
Navajo County Finance Department
Navajo County Public Works
Navajo County Sheriff's Office
Town of Pinetop-Lakeside Public Works
Town of Snowflake: Public Works
Town of Taylor: Public Works
White Mountain Apache Tribe Public Works
White Mountain Apache Tribe Transportation Department

I. Purpose and Scope

A. Purpose

1. The purpose of Annex 1 is to provide resources of member agencies to support emergency transportation needs in Navajo County.

B. Scope

1. Annex 1 addresses both emergency transportation assistance and the maintenance of transportation routes. Specifically, it discusses:

    a. Evacuation of people and resources

    b. Restoration of transportation infrastructure

    c. Coordination of resource movement

    d. Traffic restrictions and transportation safety

    e. Mutual aid and private sector transportation resources

2. Encompassed in this Annex is information on standard operating procedures for emergency routes, movement of responders, affected populations and supplies associated with response and recover efforts following a major disaster, egress and ingress information. Also included is information on major surface transportation routes as well as transport of services critical to the welfare of the citizens of Navajo County.

II. Concept of Operations

A. General

1. Annex 1 is consistent with the Navajo County EOC's methodology, the requirements of the National Response Framework, the National Incident Management System, and the Incident Command System. This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to Navajo County through the Navajo County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMTs) to provide a timely and appropriate response to an emergency or situation.

2. Procedures, protocols and plans for disaster response activities are to govern staff operations at the Navajo County EOC and in the field. These are in the form of Emergency Operations Plan (i.e., Base Plan) and corresponding Appendices, Incident Annexes, Support Annexes and Standard Operating Guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.

3. In a large event requiring local or State mutual aid assistance, Annex 1 will work with its support agency counterparts to seek and procure, plan, coordinate and/or direct the use of required assets.

4. Throughout the response and recovery periods, these agencies will evaluate and analyze information requests to move people, materials, equipment and other resources as necessary; develop and update assessments of the transportation service situation and status in the impact area; and undertake contingency planning to meet anticipated demands or needs.

5. Traffic Management

    a. Traffic Safety - Infrastructure emergencies are particularly challenging scenarios, since the mechanism that facilitates mitigation may be that which requires mitigation or control itself. The response by the primary agency within the jurisdiction of the event, to highways and other road emergencies, particularly those endangering traffic passage and flow, require an adequate response including state transportation department and emergency management cooperation. Monitoring, response, recovery cleanup and post-incident management plans fall within this category.

    b. Traffic Mobility - planning for notification, operations delegation, continuity of transit access and traffic flow require alternative route designation and detour implementation. The protocols should be established for all major routes and should include contingencies for emergencies affecting the jurisdiction's infrastructure such as flash flooding, fires, and high winds. A subset of planning for traffic mobility is implementing the radio, television, and online communications system alerting travelers of road closures and detours in advance of their arrival in affected areas. It is the Arizona and local jurisdictions responsibility to coordinate the interests of multiple stakeholders from corporations, private contractors and subcontractors, to the general public. Furthermore, planning for efficient rail and interstate highway detours that affect commercial shipping requires separate operations and coordination with multiple stakeholders.

6. Evacuations:

    Planning for evacuations is an integral part of transportation operations in emergency management. Designated highway routes, air-evacuation (when applicable) form the basis of an evacuation operations plan, but this should be supplemented with a designated team and delegated on-site officials to carry out the following operations phases:

    a. Agency Notification

    b. Public Notification

    c. Traffic Control

    d. Evacuation Routes / Centers of Evacuation

e. Conclusion of Evacuation

7. The majority of the whole community is assumed to be capable of transporting under their own power, using personal vehicles and traveling with friends and family. However, as there will be a significant percentage of the whole community with disabilities, access and functional needs, some level of transportation assistance during a disaster or emergency event will be required. These transportation challenges may include, but not limited to, individuals without their own means to evacuate out of harm's way, means of travel to reception and care or evacuation centers, shelters, supply distribution sites, or means for reentry and/or return activities during recovery operations.

8. An emphasis will be made to prompt first responders that persons with disabilities, access and functional needs are not separated from caregivers, mobility devices, other durable medical equipment and/or Service Animals during an evacuation, so long as the disaster or emergency event does not present an immediate threat to loss of life. Once beyond an evacuated area, first responders may prevent reentry for reasons regarding health, safety, and/or potential hindering of response operations, even for the retrieval of forgotten items specifically needed for persons with disabilities, access and functional needs. This denial of reentry may also extend to areas under all types of non-mandatory evacuations

9. Transportation Infrastructure:

   As a result of an event that impacts transportation infrastructure, there will be an immediate response of local government resources in an attempt to re-establish or reopen infrastructure allowing emergency response and short term recovery activities. Identified shortfalls will prompt local governments to reach out to adjacent jurisdictions and to private contractors, to assist. If restoration activities exceed local jurisdiction's capability the Arizona will be called upon to provide resources and to coordinate additional local or contracted assistance. To assist with local response activities the Navajo County may choose to activate the Intrastate Mutual Aid System (IMAS) to coordinate multi agency activity and to fill any resource shortfalls related to access or restoration. It is likely that the State EOC will be activated due to event activities and in anticipation of mission requests to support local government response.

B. Direction and Control

1. The Coordinating Agency is Arizona Department of Transportation / Navajo County Emergency Management / Navajo County Public Works which is approved by the Arizona Department of Emergency and Military Affairs Cabinet Secretary, in coordination with local planning partners. The staff member serving as the Coordinator is appointed by and located in the Arizona Department of Transportation / Navajo County Emergency Management / Navajo County Public Works. When support is necessary, the Coordinator coordinates all aspects of Annex 1.

2. This Annex complies with the National Response Framework, and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Navajo County Emergency Management, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Navajo County.

3. It may operate at two levels: 1) Navajo County EOC; and 2) Field operations

4. During emergency activations, all management decisions regarding transportation for Navajo County are made at the Navajo County EOC by the coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance/Administration, and Operations Section and associated staff at the Navajo County EOC assist the incident commander in carrying out the overall mission.

5. In accordance with a mission assignment, each primary and/or support organization assisting in the deployment of Annex 1 will retain administrative control over its own resources and personnel, but will be under the operational control of Annex 1. Mission operational control may be delegated to the field by the Navajo County EOC.

C. Organization

1. County

    a. During an activation of the Navajo County EOC, primary and support agency staff are integrated with the Arizona Department of Transportation / Navajo County Emergency Management / Navajo County Public Works staff to provide support.

    b. During an emergency or disaster event, the Navajo County EOC, Operations Section Chief will coordinate resource support with the Infrastructure Services Branch Chief.

    c. During the response phase, the Navajo County EOC will evaluate and analyze information regarding transportation services requests. This Annex will develop and update assessments of the transportation services status in the impacted area and undertake contingency planning to meet anticipated transportation requirements.

    d. The Arizona Department of Transportation / Navajo County Emergency Management / Navajo County Public Works will develop and maintain the Annex and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework, The National Incident Management System, the Incident Command System, and the Navajo County EOP.

    e. The Arizona Department of Transportation / Navajo County Emergency Management / Navajo County Public Works shall be represented in Annex 5 (Emergency Planning) and support disaster intelligence collection and analysis as relates to the scope.

2. State of Arizona

a. During an activation of the , the Arizona Department of Transportation is the designated lead agency for State transportation services and may provide a liaison to facilitate requests for transportation service resources to local Emergency Operations Centers.

b. During an emergency or disaster event, the primary and support agencies at the will report to the Infrastructure Services Branch Chief, who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center Manager.

c. The Arizona Department of Homeland Security & Emergency Management, in coordination with Arizona Department of Transportation, develops and maintains the overall action of Annex 1. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Arizona Response Plan. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the Arizona Response Plan.

D. Alerts and Notifications

1. The Arizona Department of Transportation / Navajo County Emergency Management / Navajo County Public Works will notify the County Warning Point (Navajo County Governmental Complex) when information comes to their attention indicating that an emergency or disaster situation is developing.

2. The County Warning Point (Navajo County Governmental Complex), will notify the "on call" Emergency Duty Officer and/or the Coordinator when Navajo County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

3. This Annex 1 will be activated or placed on standby upon notification by the Navajo County EOC. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.

4. Upon instructions to activate or place staff on standby, Arizona Department of Transportation / Navajo County Emergency Management / Navajo County Public Works will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

Overall Actions Assigned to All Members *Response (During Event) Actions for Annex 1 - Transportation*	
1	Review the Navajo County Hazardous Materials Response Plan to ensure all appropriate actions have been taken.

F. Priorities

1. Transportation & Resources Coordinator will set specific priorities in consultation with the SAT or the EOC Director in the Emergency Operations Center.

2. The Overall Plan Priorities listed in the Base Plan still apply and take precedence for all emergency operations.

3. When allocating resources, the following priorities apply:

    a. Disaster or emergency victims.

    b. Needs of the resource management organization, e.g., securing the use of any additional facilities required by the Representative.

    c. Other needs not directly related to the emergency.

G. Special Tasks

1. Hazardous Materials

    a. Provide for handling and disposal of contaminated soil, water, and other items that could not be adequately decontaminated

    b. Provide for handling and disposal of contaminated clothing

    c. Refer to State Disaster Assistance Program and the Local Government Handbook located at the office of Emergency Preparedness and the Emergency Operations Center (EOC) or documents placed in the File Archive of this plan.

III. Responsibilities

A. The following list identifies the responsibilities designated to each agency/organization for this Annex. The Coordinating and Primary Agency and their responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Coordinating: Arizona Department of Transportation	
Preparedness (Pre-Event) Actions for Annex 1 - Transportation	
1	Regularly test public roadway information systems including electronic signs, bulletins, Short Message Service (SMS), and media channels.
2	Integrate DOT mandated bridge, tunnel and roadway assessments from the HMP into the Core Capabilities section of the EOP.

3	Transportation authorities should report potential problems to the EM Director for evaluation.
4	Establish law enforcement or public safety liaison for evacuation route management.
5	Obtain transportation resources to assist the evacuation of the whole community, to include access & functional needs populations.
6	Test public warning systems as appropriate.
7	Coordinate with the private sector, municipal, state, and federal government GIS resources to maintain accurate mapping.
8	Coordinate warning frequencies and procedures with EOCs at higher levels of government and with neighboring communities.
Response (During Event) Actions for Annex 1 - Transportation	
1	Deploy additional staff if the emergency exceeds the existing Transportation and Resources staff's capabilities.
2	Identify any needed specialized resources that are unavailable to responding entities.
3	Manage and implement airspace and airport control measures in conjunction with local air traffic control and airport staff.
4	Through the Transportation and Resources Coordinator, exercise discretionary authority to activate additional facilities and personnel to handle the flow of resources into and through the affected area.
5	Coordinate the issuance of regulatory waivers, permits, and exemptions as necessary.
6	If primary warning systems fail to work, coordinate secondary warnings.
7	Coordinate or provide transportation resources to support evacuations and movement of people.
8	Assist in initiating traffic management operations and control strategies.
9	Assist in establishing alternate routes of access required due to road closures.
10	Collect, process and disseminate NHTSA, FAA, rail and DOT emergency response information to the EOC.
Recovery (Post Event) Actions for Annex 1 - Transportation	
1	Plan for the gradual shut down of emergency transportation operations.
2	Prepare Transportation and Resources After Action Report (AAR).
3	Participate in after action meetings and prepare after action reports.
4	Prioritize repair and restoration of transportation infrastructure.
Mitigation Actions for Annex 1 - Transportation	
1	Identify responsibilities for liaison roles with state and neighboring communities' transportation officials.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Identify reentry criteria to the affected areas.
4	Participate in HSEEP training, drills, and exercises.
5	Identify and correct shortfalls in emergency access and egress routes, and other transportation resources.
6	Coordinate the issuance of regulatory waivers, permits, and exemptions as necessary.
Protection Actions for Annex 1 - Transportation	
1	Establish operations and communications procedures for road blocks and check points.
2	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.
3	Coordinate with other transit agencies to remove road and railway obstructions as quickly as reasonable.

Coordinating: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Annex 1 - Transportation	
1	Integrate DOT mandated bridge, tunnel and roadway assessments from the HMP into the Core Capabilities section of the EOP.
2	Identify in advance the point of contact and party responsible for notifying staff of EOP activation.
3	Verify in advance that communications can be established and effectively function at alternative locations.
4	Maintain financial and legal accountability.
5	In consultation with the EOC Director, align current DHS and OEM priorities with other transportation priorities.
6	Establish law enforcement or public safety liaison for evacuation route management.
7	Obtain transportation resources to assist the evacuation of the whole community, to include access & functional needs populations.
8	Test public warning systems as appropriate.
9	Coordinate with the private sector, municipal, state, and federal government GIS resources to maintain accurate mapping.
10	Report communications status, gaps, solutions, and alternative strategies to the EM Director.
11	Identify alternate or backup communications systems and facilities.
12	Coordinate warning frequencies and procedures with EOCs at higher levels of government and with neighboring communities.
13	Develop and test emergency communication procedures.
14	Send public notification
Response (During Event) Actions for Annex 1 - Transportation	
1	Start a unit log (ICS 214) to hand-record items not covered in this checklist.
2	Deploy additional staff if the emergency exceeds the existing Transportation and Resources staff's capabilities.
3	Identify any needed specialized resources that are unavailable to responding entities.
4	If the scope of the incident is beyond the capabilities of this jurisdiction, notify the EOC Director.
5	Assist EOC with logistical needs.
6	Manage and implement airspace and airport control measures in conjunction with local air traffic control and airport staff.
7	Monitor resource shortages during the emergency and develop solutions.
8	Through the Transportation and Resources Coordinator, exercise discretionary authority to activate additional facilities and personnel to handle the flow of resources into and through the affected area.
9	Expand the Needs, Supply and Distribution Groups when necessary.
10	Arrange workspace and other support needs for Transportation and Resources staff.
11	Coordinate the issuance of regulatory waivers, permits, and exemptions as necessary.
12	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
13	If primary warning systems fail to work, coordinate secondary warnings.
14	Allocate resources to prioritize affected population.
15	Manage the collection, processing and dissemination of information between Transportation and Resources staff, the EOC and Incident Command.

16	Provide resource and field support for emergency responders.
17	Coordinate the prepositioning of resources with other agencies.
18	Coordinate with response agencies and the EOC regarding the operational capabilities of the transportation system.
19	Coordinate with other agencies in regards to evacuations.
20	Coordinate or provide transportation resources to support evacuations and movement of people.
21	Assist in initiating traffic management operations and control strategies.
22	Assist in establishing alternate routes of access required due to road closures.
23	Coordinate the management of air resources with other agencies.
24	Use call down rosters to alert emergency responders or provide situation updates.
25	Participate in EOC briefings, incident action plans, situation reports and meetings.
26	Coordinate communications and radio warning frequencies.
27	Evaluate requests for resources against known supplies.
28	Maintain access to transport resources via MOU's when the jurisdiction's own supply is compromised.
29	Designate administrative and clerical staff to serve in the EOC as physical messengers during emergencies as needed.
30	Collect, process and disseminate NHTSA, FAA, rail and DOT emergency response information to the EOC.
31	Establish two-way radio communications with the Incident Commander.
32	Prepare an oral increased readiness report for the first meeting with the EOC Director.
33	Generate detailed information on transit needs and logistics for dissemination to other affected or participating entities.
34	Send public notification
Recovery (Post Event) Actions for Annex 1 - Transportation	
1	Plan recovery, reconstitution, and other long-term actions.
2	Prepare ICS Form 221 or local equivalent.
3	Coordinate and perform damage assessments on infrastructure, transportation systems, facilities and equipment.
4	Plan for the gradual shut down of emergency transportation operations.
5	Prepare Transportation and Resources After Action Report (AAR).
6	Continue to perform tasks necessary to expedite restoration and recovery operations.
7	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
8	Provide financial reimbursement documentation for recovery activities.
9	Participate in after action meetings and prepare after action reports.
10	Prioritize repair and restoration of transportation infrastructure.
11	Continue to coordinate transportation of equipment, supplies and people until authorized to demobilize.
12	Provide personnel and resources to support damage assessment teams.
13	Identify transportation reentry criteria and reentry routes in conjunction with EOC Director.
14	Clean, repair, and perform maintenance on equipment before returning to normal operations or storage.
15	Send public notification
Mitigation Actions for Annex 1 - Transportation	

1	Identify responsibilities for liaison roles with state and neighboring communities' transportation officials.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Maintain a personnel roster and resource lists to support transportation tasks.
4	Identify reentry criteria to the affected areas.
5	Develop standard operating guides and checklists to support planning activities.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
9	Coordinate the issuance of regulatory waivers, permits, and exemptions as necessary.
Protection Actions for Annex 1 - Transportation	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Establish operations and communications procedures for road blocks and check points.
7	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.
8	Verify Incident Action Plan (IAP) includes updated and current locations for check points and road blocks.
9	Coordinate with other transit agencies to remove road and railway obstructions as quickly as reasonable.

Coordinating: Navajo County Public Works	
Preparedness (Pre-Event) Actions for Annex 1 - Transportation	
1	Regularly test public roadway information systems including electronic signs, bulletins, Short Message Service (SMS), and media channels.
2	Integrate DOT mandated bridge, tunnel and roadway assessments from the HMP into the Core Capabilities section of the EOP.
3	Transportation authorities should report potential problems to the EM Director for evaluation.
4	Maintain financial and legal accountability.
5	Coordinate with the private sector, municipal, state, and federal government GIS resources to maintain accurate mapping.
6	Report communications status, gaps, solutions, and alternative strategies to the EM Director.
7	Identify alternate or backup communications systems and facilities.
8	Provide staff and equipment to perform county warning point duties.
Response (During Event) Actions for Annex 1 - Transportation	

1	Deploy additional staff if the emergency exceeds the existing Transportation and Resources staff's capabilities.
2	Identify any needed specialized resources that are unavailable to responding entities.
3	If the scope of the incident is beyond the capabilities of this jurisdiction, notify the EOC Director.
4	Assist EOC with logistical needs.
5	Through the Transportation and Resources Coordinator, exercise discretionary authority to activate additional facilities and personnel to handle the flow of resources into and through the affected area.
6	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
7	If primary warning systems fail to work, coordinate secondary warnings.
8	Manage the collection, processing and dissemination of information between Transportation and Resources staff, the EOC and Incident Command.
9	Assist in initiating traffic management operations and control strategies.
10	Assist in establishing alternate routes of access required due to road closures.
11	Maintain access to transport resources via MOU's when the jurisdiction's own supply is compromised.
Recovery (Post Event) Actions for Annex 1 - Transportation	
1	Coordinate and perform damage assessments on infrastructure, transportation systems, facilities and equipment.
2	Participate in after action meetings and prepare after action reports.
3	Prioritize repair and restoration of transportation infrastructure.
4	Clean, repair, and perform maintenance on equipment before returning to normal operations or storage.
Mitigation Actions for Annex 1 - Transportation	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
2	Maintain a personnel roster and resource lists to support transportation tasks.
3	Identify reentry criteria to the affected areas.
4	Participate in HSEEP training, drills, and exercises.
5	Identify and correct shortfalls in emergency access and egress routes, and other transportation resources.
Protection Actions for Annex 1 - Transportation	
1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.
2	Coordinate with other transit agencies to remove road and railway obstructions as quickly as reasonable.

Primary: Arizona Department of Transportation	
Preparedness (Pre-Event) Actions for Annex 1 - Transportation	
1	Regularly test public roadway information systems including electronic signs, bulletins, Short Message Service (SMS), and media channels.
2	Integrate DOT mandated bridge, tunnel and roadway assessments from the HMP into the Core Capabilities section of the EOP.
3	Transportation authorities should report potential problems to the EM Director for evaluation.
4	Establish law enforcement or public safety liaison for evacuation route management.

5	Obtain transportation resources to assist the evacuation of the whole community, to include access & functional needs populations.
6	Test public warning systems as appropriate.
7	Coordinate with the private sector, municipal, state, and federal government GIS resources to maintain accurate mapping.
8	Coordinate warning frequencies and procedures with EOCs at higher levels of government and with neighboring communities.
Response (During Event) Actions for Annex 1 - Transportation	
1	Deploy additional staff if the emergency exceeds the existing Transportation and Resources staff's capabilities.
2	Identify any needed specialized resources that are unavailable to responding entities.
3	Manage and implement airspace and airport control measures in conjunction with local air traffic control and airport staff.
4	Through the Transportation and Resources Coordinator, exercise discretionary authority to activate additional facilities and personnel to handle the flow of resources into and through the affected area.
5	Coordinate the issuance of regulatory waivers, permits, and exemptions as necessary.
6	If primary warning systems fail to work, coordinate secondary warnings.
7	Coordinate or provide transportation resources to support evacuations and movement of people.
8	Assist in initiating traffic management operations and control strategies.
9	Assist in establishing alternate routes of access required due to road closures.
10	Collect, process and disseminate NHTSA, FAA, rail and DOT emergency response information to the EOC.
Recovery (Post Event) Actions for Annex 1 - Transportation	
1	Plan for the gradual shut down of emergency transportation operations.
2	Prepare Transportation and Resources After Action Report (AAR).
3	Participate in after action meetings and prepare after action reports.
4	Prioritize repair and restoration of transportation infrastructure.
Mitigation Actions for Annex 1 - Transportation	
1	Identify responsibilities for liaison roles with state and neighboring communities' transportation officials.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Identify reentry criteria to the affected areas.
4	Participate in HSEEP training, drills, and exercises.
5	Identify and correct shortfalls in emergency access and egress routes, and other transportation resources.
6	Coordinate the issuance of regulatory waivers, permits, and exemptions as necessary.
Protection Actions for Annex 1 - Transportation	
1	Establish operations and communications procedures for road blocks and check points.
2	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.
3	Coordinate with other transit agencies to remove road and railway obstructions as quickly as reasonable.

Primary: Navajo County Public Works
Preparedness (Pre-Event) Actions for Annex 1 - Transportation

1	Regularly test public roadway information systems including electronic signs, bulletins, Short Message Service (SMS), and media channels.
2	Integrate DOT mandated bridge, tunnel and roadway assessments from the HMP into the Core Capabilities section of the EOP.
3	Transportation authorities should report potential problems to the EM Director for evaluation.
4	Maintain financial and legal accountability.
5	Coordinate with the private sector, municipal, state, and federal government GIS resources to maintain accurate mapping.
6	Report communications status, gaps, solutions, and alternative strategies to the EM Director.
7	Identify alternate or backup communications systems and facilities.
8	Provide staff and equipment to perform county warning point duties.
Response (During Event) Actions for Annex 1 - Transportation	
1	Deploy additional staff if the emergency exceeds the existing Transportation and Resources staff's capabilities.
2	Identify any needed specialized resources that are unavailable to responding entities.
3	If the scope of the incident is beyond the capabilities of this jurisdiction, notify the EOC Director.
4	Assist EOC with logistical needs.
5	Through the Transportation and Resources Coordinator, exercise discretionary authority to activate additional facilities and personnel to handle the flow of resources into and through the affected area.
6	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
7	If primary warning systems fail to work, coordinate secondary warnings.
8	Manage the collection, processing and dissemination of information between Transportation and Resources staff, the EOC and Incident Command.
9	Assist in initiating traffic management operations and control strategies.
10	Assist in establishing alternate routes of access required due to road closures.
11	Maintain access to transport resources via MOU's when the jurisdiction's own supply is compromised.
Recovery (Post Event) Actions for Annex 1 - Transportation	
1	Coordinate and perform damage assessments on infrastructure, transportation systems, facilities and equipment.
2	Participate in after action meetings and prepare after action reports.
3	Prioritize repair and restoration of transportation infrastructure.
4	Clean, repair, and perform maintenance on equipment before returning to normal operations or storage.
Mitigation Actions for Annex 1 - Transportation	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
2	Maintain a personnel roster and resource lists to support transportation tasks.
3	Identify reentry criteria to the affected areas.
4	Participate in HSEEP training, drills, and exercises.
5	Identify and correct shortfalls in emergency access and egress routes, and other transportation resources.
Protection Actions for Annex 1 - Transportation	

1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.
2	Coordinate with other transit agencies to remove road and railway obstructions as quickly as reasonable.

Supporting: Arizona Department of Emergency and Military Affairs	
Preparedness (Pre-Event) Actions for Annex 1 - Transportation	
1	Obtain transportation resources to assist the evacuation of the whole community, to include access & functional needs populations.
2	Test public warning systems as appropriate.
3	Coordinate with the private sector, municipal, state, and federal government GIS resources to maintain accurate mapping.
4	Coordinate warning frequencies and procedures with EOCs at higher levels of government and with neighboring communities.
Response (During Event) Actions for Annex 1 - Transportation	
1	Deploy additional staff if the emergency exceeds the existing Transportation and Resources staff's capabilities.
2	Identify any needed specialized resources that are unavailable to responding entities.
3	Assist EOC with logistical needs.
4	Manage and implement airspace and airport control measures in conjunction with local air traffic control and airport staff.
5	Monitor resource shortages during the emergency and develop solutions.
6	Through the Transportation and Resources Coordinator, exercise discretionary authority to activate additional facilities and personnel to handle the flow of resources into and through the affected area.
7	If primary warning systems fail to work, coordinate secondary warnings.
8	Allocate resources to prioritize affected population.
9	Collect, process and disseminate NHTSA, FAA, rail and DOT emergency response information to the EOC.
Recovery (Post Event) Actions for Annex 1 - Transportation	
1	Plan recovery, reconstitution, and other long-term actions.
2	Coordinate and perform damage assessments on infrastructure, transportation systems, facilities and equipment.
3	Plan for the gradual shut down of emergency transportation operations.
4	Participate in after action meetings and prepare after action reports.
Mitigation Actions for Annex 1 - Transportation	
1	Identify responsibilities for liaison roles with state and neighboring communities' transportation officials.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
Protection Actions for Annex 1 - Transportation	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

3	Coordinate with other transit agencies to remove road and railway obstructions as quickly as reasonable.

Supporting: Arizona Department of Public Safety	
Preparedness (Pre-Event) Actions for Annex 1 - Transportation	
1	Transportation authorities should report potential problems to the EM Director for evaluation.
2	Establish law enforcement or public safety liaison for evacuation route management.
3	Obtain transportation resources to assist the evacuation of the whole community, to include access & functional needs populations.
4	Test public warning systems as appropriate.
5	Coordinate warning frequencies and procedures with EOCs at higher levels of government and with neighboring communities.
Response (During Event) Actions for Annex 1 - Transportation	
1	Deploy additional staff if the emergency exceeds the existing Transportation and Resources staff's capabilities.
2	Manage and implement airspace and airport control measures in conjunction with local air traffic control and airport staff.
3	Through the Transportation and Resources Coordinator, exercise discretionary authority to activate additional facilities and personnel to handle the flow of resources into and through the affected area.
4	If primary warning systems fail to work, coordinate secondary warnings.
5	Coordinate or provide transportation resources to support evacuations and movement of people.
6	Assist in initiating traffic management operations and control strategies.
7	Assist in establishing alternate routes of access required due to road closures.
8	Collect, process and disseminate NHTSA, FAA, rail and DOT emergency response information to the EOC.
Recovery (Post Event) Actions for Annex 1 - Transportation	
1	Plan for the gradual shut down of emergency transportation operations.
2	Prepare Transportation and Resources After Action Report (AAR).
3	Participate in after action meetings and prepare after action reports.
4	Prioritize repair and restoration of transportation infrastructure.
5	Identify transportation reentry criteria and reentry routes in conjunction with EOC Director.
Mitigation Actions for Annex 1 - Transportation	
1	Identify responsibilities for liaison roles with state and neighboring communities' transportation officials.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Identify reentry criteria to the affected areas.
4	Participate in HSEEP training, drills, and exercises.
5	Identify and correct shortfalls in emergency access and egress routes, and other transportation resources.
Protection Actions for Annex 1 - Transportation	
1	Establish operations and communications procedures for road blocks and check points.
2	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

3	Verify Incident Action Plan (IAP) includes updated and current locations for check points and road blocks.
4	Coordinate with other transit agencies to remove road and railway obstructions as quickly as reasonable.

Supporting: Arizona Department of Transportation	
Preparedness (Pre-Event) Actions for Annex 1 - Transportation	
1	Regularly test public roadway information systems including electronic signs, bulletins, Short Message Service (SMS), and media channels.
2	Integrate DOT mandated bridge, tunnel and roadway assessments from the HMP into the Core Capabilities section of the EOP.
3	Transportation authorities should report potential problems to the EM Director for evaluation.
4	Establish law enforcement or public safety liaison for evacuation route management.
5	Obtain transportation resources to assist the evacuation of the whole community, to include access & functional needs populations.
6	Test public warning systems as appropriate.
7	Coordinate with the private sector, municipal, state, and federal government GIS resources to maintain accurate mapping.
8	Coordinate warning frequencies and procedures with EOCs at higher levels of government and with neighboring communities.
Response (During Event) Actions for Annex 1 - Transportation	
1	Deploy additional staff if the emergency exceeds the existing Transportation and Resources staff's capabilities.
2	Identify any needed specialized resources that are unavailable to responding entities.
3	Manage and implement airspace and airport control measures in conjunction with local air traffic control and airport staff.
4	Through the Transportation and Resources Coordinator, exercise discretionary authority to activate additional facilities and personnel to handle the flow of resources into and through the affected area.
5	Coordinate the issuance of regulatory waivers, permits, and exemptions as necessary.
6	If primary warning systems fail to work, coordinate secondary warnings.
7	Coordinate or provide transportation resources to support evacuations and movement of people.
8	Assist in initiating traffic management operations and control strategies.
9	Assist in establishing alternate routes of access required due to road closures.
10	Collect, process and disseminate NHTSA, FAA, rail and DOT emergency response information to the EOC.
Recovery (Post Event) Actions for Annex 1 - Transportation	
1	Plan for the gradual shut down of emergency transportation operations.
2	Prepare Transportation and Resources After Action Report (AAR).
3	Participate in after action meetings and prepare after action reports.
4	Prioritize repair and restoration of transportation infrastructure.
Mitigation Actions for Annex 1 - Transportation	
1	Identify responsibilities for liaison roles with state and neighboring communities' transportation officials.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

3	Identify reentry criteria to the affected areas.
4	Participate in HSEEP training, drills, and exercises.
5	Identify and correct shortfalls in emergency access and egress routes, and other transportation resources.
6	Coordinate the issuance of regulatory waivers, permits, and exemptions as necessary.
Protection Actions for Annex 1 - Transportation	
1	Establish operations and communications procedures for road blocks and check points.
2	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.
3	Coordinate with other transit agencies to remove road and railway obstructions as quickly as reasonable.

Supporting: City of Show Low Public Works	
Preparedness (Pre-Event) Actions for Annex 1 - Transportation	
1	Regularly test public roadway information systems including electronic signs, bulletins, Short Message Service (SMS), and media channels.
Response (During Event) Actions for Annex 1 - Transportation	
1	If the scope of the incident is beyond the capabilities of this jurisdiction, notify the EOC Director.
Mitigation Actions for Annex 1 - Transportation	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

Supporting: Kayenta Unified School District	
Preparedness (Pre-Event) Actions for Annex 1 - Transportation	
1	Regularly test public roadway information systems including electronic signs, bulletins, Short Message Service (SMS), and media channels.
Response (During Event) Actions for Annex 1 - Transportation	
1	KUSD will prepare transportation and resources .

Supporting: National Weather Service	
Preparedness (Pre-Event) Actions for Annex 1 - Transportation	
1	Coordinate warning frequencies and procedures with EOCs at higher levels of government and with neighboring communities.
Recovery (Post Event) Actions for Annex 1 - Transportation	
1	Participate in after action meetings and prepare after action reports.

Supporting: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Annex 1 - Transportation	
1	Integrate DOT mandated bridge, tunnel and roadway assessments from the HMP into the Core Capabilities section of the EOP.
2	Identify in advance the point of contact and party responsible for notifying staff of EOP activation.
3	Verify in advance that communications can be established and effectively function at alternative locations.
4	Maintain financial and legal accountability.

5	In consultation with the EOC Director, align current DHS and OEM priorities with other transportation priorities.
6	Establish law enforcement or public safety liaison for evacuation route management.
7	Obtain transportation resources to assist the evacuation of the whole community, to include access & functional needs populations.
8	Test public warning systems as appropriate.
9	Coordinate with the private sector, municipal, state, and federal government GIS resources to maintain accurate mapping.
10	Report communications status, gaps, solutions, and alternative strategies to the EM Director.
11	Identify alternate or backup communications systems and facilities.
12	Coordinate warning frequencies and procedures with EOCs at higher levels of government and with neighboring communities.
13	Develop and test emergency communication procedures.
14	Send public notification
Response (During Event) Actions for Annex 1 - Transportation	
1	Start a unit log (ICS 214) to hand-record items not covered in this checklist.
2	Deploy additional staff if the emergency exceeds the existing Transportation and Resources staff's capabilities.
3	Identify any needed specialized resources that are unavailable to responding entities.
4	If the scope of the incident is beyond the capabilities of this jurisdiction, notify the EOC Director.
5	Assist EOC with logistical needs.
6	Manage and implement airspace and airport control measures in conjunction with local air traffic control and airport staff.
7	Monitor resource shortages during the emergency and develop solutions.
8	Through the Transportation and Resources Coordinator, exercise discretionary authority to activate additional facilities and personnel to handle the flow of resources into and through the affected area.
9	Expand the Needs, Supply and Distribution Groups when necessary.
10	Arrange workspace and other support needs for Transportation and Resources staff.
11	Coordinate the issuance of regulatory waivers, permits, and exemptions as necessary.
12	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
13	If primary warning systems fail to work, coordinate secondary warnings.
14	Allocate resources to prioritize affected population.
15	Manage the collection, processing and dissemination of information between Transportation and Resources staff, the EOC and Incident Command.
16	Provide resource and field support for emergency responders.
17	Coordinate the prepositioning of resources with other agencies.
18	Coordinate with response agencies and the EOC regarding the operational capabilities of the transportation system.
19	Coordinate with other agencies in regards to evacuations.
20	Coordinate or provide transportation resources to support evacuations and movement of people.
21	Assist in initiating traffic management operations and control strategies.
22	Assist in establishing alternate routes of access required due to road closures.
23	Coordinate the management of air resources with other agencies.

24	Use call down rosters to alert emergency responders or provide situation updates.
25	Participate in EOC briefings, incident action plans, situation reports and meetings.
26	Coordinate communications and radio warning frequencies.
27	Evaluate requests for resources against known supplies.
28	Maintain access to transport resources via MOU's when the jurisdiction's own supply is compromised.
29	Designate administrative and clerical staff to serve in the EOC as physical messengers during emergencies as needed.
30	Collect, process and disseminate NHTSA, FAA, rail and DOT emergency response information to the EOC.
31	Establish two-way radio communications with the Incident Commander.
32	Prepare an oral increased readiness report for the first meeting with the EOC Director.
33	Generate detailed information on transit needs and logistics for dissemination to other affected or participating entities.
34	Send public notification
Recovery (Post Event) Actions for Annex 1 - Transportation	
1	Plan recovery, reconstitution, and other long-term actions.
2	Prepare ICS Form 221 or local equivalent.
3	Coordinate and perform damage assessments on infrastructure, transportation systems, facilities and equipment.
4	Plan for the gradual shut down of emergency transportation operations.
5	Prepare Transportation and Resources After Action Report (AAR).
6	Continue to perform tasks necessary to expedite restoration and recovery operations.
7	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
8	Provide financial reimbursement documentation for recovery activities.
9	Participate in after action meetings and prepare after action reports.
10	Prioritize repair and restoration of transportation infrastructure.
11	Continue to coordinate transportation of equipment, supplies and people until authorized to demobilize.
12	Provide personnel and resources to support damage assessment teams.
13	Identify transportation reentry criteria and reentry routes in conjunction with EOC Director.
14	Clean, repair, and perform maintenance on equipment before returning to normal operations or storage.
15	Send public notification
Mitigation Actions for Annex 1 - Transportation	
1	Identify responsibilities for liaison roles with state and neighboring communities' transportation officials.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Maintain a personnel roster and resource lists to support transportation tasks.
4	Identify reentry criteria to the affected areas.
5	Develop standard operating guides and checklists to support planning activities.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.

8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
9	Coordinate the issuance of regulatory waivers, permits, and exemptions as necessary.
Protection Actions for Annex 1 - Transportation	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Establish operations and communications procedures for road blocks and check points.
7	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.
8	Verify Incident Action Plan (IAP) includes updated and current locations for check points and road blocks.
9	Coordinate with other transit agencies to remove road and railway obstructions as quickly as reasonable.

Supporting: Navajo County Finance Department	
Preparedness (Pre-Event) Actions for Annex 1 - Transportation	
1	Maintain financial and legal accountability.
2	Provide staff and equipment to perform county warning point duties.
Response (During Event) Actions for Annex 1 - Transportation	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
Recovery (Post Event) Actions for Annex 1 - Transportation	
1	Plan recovery, reconstitution, and other long-term actions.
2	Coordinate and perform damage assessments on infrastructure, transportation systems, facilities and equipment.
3	Provide financial reimbursement documentation for recovery activities.
Protection Actions for Annex 1 - Transportation	
1	Determine requirements for protected stakeholder information sharing.

Supporting: Navajo County Public Works	
Preparedness (Pre-Event) Actions for Annex 1 - Transportation	
1	Regularly test public roadway information systems including electronic signs, bulletins, Short Message Service (SMS), and media channels.
2	Integrate DOT mandated bridge, tunnel and roadway assessments from the HMP into the Core Capabilities section of the EOP.
3	Transportation authorities should report potential problems to the EM Director for evaluation.
4	Maintain financial and legal accountability.
5	Coordinate with the private sector, municipal, state, and federal government GIS resources to maintain accurate mapping.

6	Report communications status, gaps, solutions, and alternative strategies to the EM Director.
7	Identify alternate or backup communications systems and facilities.
8	Provide staff and equipment to perform county warning point duties.
Response (During Event) Actions for Annex 1 - Transportation	
1	Deploy additional staff if the emergency exceeds the existing Transportation and Resources staff's capabilities.
2	Identify any needed specialized resources that are unavailable to responding entities.
3	If the scope of the incident is beyond the capabilities of this jurisdiction, notify the EOC Director.
4	Assist EOC with logistical needs.
5	Through the Transportation and Resources Coordinator, exercise discretionary authority to activate additional facilities and personnel to handle the flow of resources into and through the affected area.
6	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
7	If primary warning systems fail to work, coordinate secondary warnings.
8	Manage the collection, processing and dissemination of information between Transportation and Resources staff, the EOC and Incident Command.
9	Assist in initiating traffic management operations and control strategies.
10	Assist in establishing alternate routes of access required due to road closures.
11	Maintain access to transport resources via MOU's when the jurisdiction's own supply is compromised.
Recovery (Post Event) Actions for Annex 1 - Transportation	
1	Coordinate and perform damage assessments on infrastructure, transportation systems, facilities and equipment.
2	Participate in after action meetings and prepare after action reports.
3	Prioritize repair and restoration of transportation infrastructure.
4	Clean, repair, and perform maintenance on equipment before returning to normal operations or storage.
Mitigation Actions for Annex 1 - Transportation	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
2	Maintain a personnel roster and resource lists to support transportation tasks.
3	Identify reentry criteria to the affected areas.
4	Participate in HSEEP training, drills, and exercises.
5	Identify and correct shortfalls in emergency access and egress routes, and other transportation resources.
Protection Actions for Annex 1 - Transportation	
1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.
2	Coordinate with other transit agencies to remove road and railway obstructions as quickly as reasonable.

Supporting: Navajo County Sheriff's Office	
Preparedness (Pre-Event) Actions for Annex 1 - Transportation	
1	Regularly test public roadway information systems including electronic signs, bulletins, Short Message Service (SMS), and media channels.

2	Transportation authorities should report potential problems to the EM Director for evaluation.
3	Identify in advance the point of contact and party responsible for notifying staff of EOP activation.
4	Verify in advance that communications can be established and effectively function at alternative locations.
5	Maintain financial and legal accountability.
6	In consultation with the EOC Director, align current DHS and OEM priorities with other transportation priorities.
7	Establish law enforcement or public safety liaison for evacuation route management.
8	Obtain transportation resources to assist the evacuation of the whole community, to include access & functional needs populations.
9	Test public warning systems as appropriate.
10	Coordinate with the private sector, municipal, state, and federal government GIS resources to maintain accurate mapping.
11	Report communications status, gaps, solutions, and alternative strategies to the EM Director.
12	Identify alternate or backup communications systems and facilities.
13	Coordinate warning frequencies and procedures with EOCs at higher levels of government and with neighboring communities.
14	Provide staff and equipment to perform county warning point duties.
Response (During Event) Actions for Annex 1 - Transportation	
1	Deploy additional staff if the emergency exceeds the existing Transportation and Resources staff's capabilities.
2	Identify any needed specialized resources that are unavailable to responding entities.
3	If the scope of the incident is beyond the capabilities of this jurisdiction, notify the EOC Director.
4	Assist EOC with logistical needs.
5	Manage and implement airspace and airport control measures in conjunction with local air traffic control and airport staff.
6	Through the Transportation and Resources Coordinator, exercise discretionary authority to activate additional facilities and personnel to handle the flow of resources into and through the affected area.
7	Expand the Needs, Supply and Distribution Groups when necessary.
8	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
9	If primary warning systems fail to work, coordinate secondary warnings.
10	Manage the collection, processing and dissemination of information between Transportation and Resources staff, the EOC and Incident Command.
11	Coordinate with other agencies in regards to evacuations.
12	Coordinate or provide transportation resources to support evacuations and movement of people.
13	Assist in initiating traffic management operations and control strategies.
14	Assist in establishing alternate routes of access required due to road closures.
15	Use call down rosters to alert emergency responders or provide situation updates.
16	Participate in EOC briefings, incident action plans, situation reports and meetings.
17	Coordinate communications and radio warning frequencies.
18	Evaluate requests for resources against known supplies.

19	Maintain access to transport resources via MOU's when the jurisdiction's own supply is compromised.
20	Designate administrative and clerical staff to serve in the EOC as physical messengers during emergencies as needed.
21	Collect, process and disseminate NHTSA, FAA, rail and DOT emergency response information to the EOC.
22	Establish two-way radio communications with the Incident Commander.
23	Prepare an oral increased readiness report for the first meeting with the EOC Director.
Recovery (Post Event) Actions for Annex 1 - Transportation	
1	Plan recovery, reconstitution, and other long-term actions.
2	Prepare ICS Form 221 or local equivalent.
3	Coordinate and perform damage assessments on infrastructure, transportation systems, facilities and equipment.
4	Plan for the gradual shut down of emergency transportation operations.
5	Prepare Transportation and Resources After Action Report (AAR).
6	Participate in after action meetings and prepare after action reports.
7	Prioritize repair and restoration of transportation infrastructure.
8	Identify transportation reentry criteria and reentry routes in conjunction with EOC Director.
Mitigation Actions for Annex 1 - Transportation	
1	Identify responsibilities for liaison roles with state and neighboring communities' transportation officials.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Identify reentry criteria to the affected areas.
4	Develop standard operating guides and checklists to support planning activities.
5	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
6	Participate in HSEEP training, drills, and exercises.
7	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
8	Identify and correct shortfalls in emergency access and egress routes, and other transportation resources.
Protection Actions for Annex 1 - Transportation	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
3	Establish operations and communications procedures for road blocks and check points.
4	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.
5	Verify Incident Action Plan (IAP) includes updated and current locations for check points and road blocks.
6	Coordinate with other transit agencies to remove road and railway obstructions as quickly as reasonable.

Supporting: Town of Pinetop-Lakeside Public Works
Preparedness (Pre-Event) Actions for Annex 1 - Transportation

1	Regularly test public roadway information systems including electronic signs, bulletins, Short Message Service (SMS), and media channels.
Response (During Event) Actions for Annex 1 - Transportation	
1	If the scope of the incident is beyond the capabilities of this jurisdiction, notify the EOC Director.
Mitigation Actions for Annex 1 - Transportation	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

Supporting: Town of Snowflake: Public Works	
Response (During Event) Actions for Annex 1 - Transportation	
1	If the scope of the incident is beyond the capabilities of this jurisdiction, notify the EOC Director.
Mitigation Actions for Annex 1 - Transportation	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

Supporting: Town of Taylor: Public Works	
Response (During Event) Actions for Annex 1 - Transportation	
1	If the scope of the incident is beyond the capabilities of this jurisdiction, notify the EOC Director.
Mitigation Actions for Annex 1 - Transportation	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

Action Medical EMS	
Preparedness (Pre-Event) Actions for Annex 1 - Transportation	
1	Obtain transportation resources to assist the evacuation of the whole community, to include access & functional needs populations.
Response (During Event) Actions for Annex 1 - Transportation	
1	Obtain ancillary resources as dictated by the emergency.

American Red Cross	
Response (During Event) Actions for Annex 1 - Transportation	
1	Allocate resources to prioritize affected population.
Mitigation Actions for Annex 1 - Transportation	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

Arizona Department of Health Services	
Preparedness (Pre-Event) Actions for Annex 1 - Transportation	
1	In consultation with the EOC Director, align current DHS and OEM priorities with other transportation priorities.
2	Obtain transportation resources to assist the evacuation of the whole community, to include access & functional needs populations.
Response (During Event) Actions for Annex 1 - Transportation	

1	Deploy additional staff if the emergency exceeds the existing Transportation and Resources staff's capabilities.
2	Collect, process and disseminate NHTSA, FAA, rail and DOT emergency response information to the EOC.
Recovery (Post Event) Actions for Annex 1 - Transportation	
1	Participate in after action meetings and prepare after action reports.
Mitigation Actions for Annex 1 - Transportation	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
Protection Actions for Annex 1 - Transportation	
1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

Arrowhead Medical EMS	
Preparedness (Pre-Event) Actions for Annex 1 - Transportation	
1	Obtain transportation resources to assist the evacuation of the whole community, to include access & functional needs populations.
Response (During Event) Actions for Annex 1 - Transportation	
1	Obtain ancillary resources as dictated by the emergency.

BNSF Railway	
Response (During Event) Actions for Annex 1 - Transportation	
1	Collect, process and disseminate NHTSA, FAA, rail and DOT emergency response information to the EOC.
Mitigation Actions for Annex 1 - Transportation	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
Protection Actions for Annex 1 - Transportation	
1	Coordinate with other transit agencies to remove road and railway obstructions as quickly as reasonable.

City of Holbrook Police Department	
Preparedness (Pre-Event) Actions for Annex 1 - Transportation	
1	Coordinate warning frequencies and procedures with EOCs at higher levels of government and with neighboring communities.
Response (During Event) Actions for Annex 1 - Transportation	
1	If the scope of the incident is beyond the capabilities of this jurisdiction, notify the EOC Director.
2	Manage and implement airspace and airport control measures in conjunction with local air traffic control and airport staff.
3	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
Recovery (Post Event) Actions for Annex 1 - Transportation	
1	Participate in after action meetings and prepare after action reports.

City of Holbrook Roads and Drainage
Response (During Event) Actions for Annex 1 - Transportation

1	If the scope of the incident is beyond the capabilities of this jurisdiction, notify the EOC Director.
Mitigation Actions for Annex 1 - Transportation	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

City of Show Low Airport	
Response (During Event) Actions for Annex 1 - Transportation	
1	Manage and implement airspace and airport control measures in conjunction with local air traffic control and airport staff.

City of Show Low City Council	
Response (During Event) Actions for Annex 1 - Transportation	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
Recovery (Post Event) Actions for Annex 1 - Transportation	
1	Plan recovery, reconstitution, and other long-term actions.
Protection Actions for Annex 1 - Transportation	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

City of Show Low Police Department	
Preparedness (Pre-Event) Actions for Annex 1 - Transportation	
1	Regularly test public roadway information systems including electronic signs, bulletins, Short Message Service (SMS), and media channels.
2	Coordinate warning frequencies and procedures with EOCs at higher levels of government and with neighboring communities.
Response (During Event) Actions for Annex 1 - Transportation	
1	If the scope of the incident is beyond the capabilities of this jurisdiction, notify the EOC Director.
2	Manage and implement airspace and airport control measures in conjunction with local air traffic control and airport staff.
Recovery (Post Event) Actions for Annex 1 - Transportation	
1	Participate in after action meetings and prepare after action reports.

City of Winslow	
Response (During Event) Actions for Annex 1 - Transportation	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.

City of Winslow Police Department	
Preparedness (Pre-Event) Actions for Annex 1 - Transportation	
1	Coordinate warning frequencies and procedures with EOCs at higher levels of government and with neighboring communities.
Response (During Event) Actions for Annex 1 - Transportation	
1	If the scope of the incident is beyond the capabilities of this jurisdiction, notify the EOC Director.

2	Manage and implement airspace and airport control measures in conjunction with local air traffic control and airport staff.
Recovery (Post Event) Actions for Annex 1 - Transportation	
1	Plan recovery, reconstitution, and other long-term actions.
2	Participate in after action meetings and prepare after action reports.

City of Winslow Public Works	
Response (During Event) Actions for Annex 1 - Transportation	
1	If the scope of the incident is beyond the capabilities of this jurisdiction, notify the EOC Director.
Mitigation Actions for Annex 1 - Transportation	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

ClaySprings Pinedale Fire District	
Mitigation Actions for Annex 1 - Transportation	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

Heber-Overgaard Fire District	
Mitigation Actions for Annex 1 - Transportation	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

Holbrook EMS	
Preparedness (Pre-Event) Actions for Annex 1 - Transportation	
1	Obtain transportation resources to assist the evacuation of the whole community, to include access & functional needs populations.
Response (During Event) Actions for Annex 1 - Transportation	
1	Obtain ancillary resources as dictated by the emergency.

Humane Society of the White Mountains	
Response (During Event) Actions for Annex 1 - Transportation	
1	Allocate resources to prioritize affected population.
Recovery (Post Event) Actions for Annex 1 - Transportation	
1	Participate in after action meetings and prepare after action reports.

Joseph City Fire District	
Mitigation Actions for Annex 1 - Transportation	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

Navajo County Attorney	
Response (During Event) Actions for Annex 1 - Transportation	
1	Coordinate the issuance of regulatory waivers, permits, and exemptions as necessary.

2	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
Mitigation Actions for Annex 1 - Transportation	
1	Coordinate the issuance of regulatory waivers, permits, and exemptions as necessary.

Navajo County Board of Supervisors	
Response (During Event) Actions for Annex 1 - Transportation	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
Recovery (Post Event) Actions for Annex 1 - Transportation	
1	Plan recovery, reconstitution, and other long-term actions.
Protection Actions for Annex 1 - Transportation	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

Navajo County Environmental Health	
Protection Actions for Annex 1 - Transportation	
1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

Navajo County Facilities Management	
Preparedness (Pre-Event) Actions for Annex 1 - Transportation	
1	Identify alternate or backup communications systems and facilities.
2	Maintain and review yearly the Navajo County Hazardous Materials Response Plan.
Response (During Event) Actions for Annex 1 - Transportation	
1	Assist EOC with logistical needs.
2	Arrange workspace and other support needs for Transportation and Resources staff.
Recovery (Post Event) Actions for Annex 1 - Transportation	
1	Participate in after action meetings and prepare after action reports.
Protection Actions for Annex 1 - Transportation	
1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

Navajo County Human Resources	
Preparedness (Pre-Event) Actions for Annex 1 - Transportation	
1	Maintain financial and legal accountability.
2	Develop and test emergency communication procedures.
3	Provide staff and equipment to perform county warning point duties.
Response (During Event) Actions for Annex 1 - Transportation	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
2	Designate administrative and clerical staff to serve in the EOC as physical messengers during emergencies as needed.
Protection Actions for Annex 1 - Transportation	
1	Determine requirements for protected stakeholder information sharing.
2	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

Navajo County Information Technology	
Preparedness (Pre-Event) Actions for Annex 1 - Transportation	
1	Verify in advance that communications can be established and effectively function at alternative locations.
2	Test public warning systems as appropriate.
3	Report communications status, gaps, solutions, and alternative strategies to the EM Director.
4	Identify alternate or backup communications systems and facilities.
5	Develop and test emergency communication procedures.
6	Provide staff and equipment to perform county warning point duties.
Response (During Event) Actions for Annex 1 - Transportation	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
2	If primary warning systems fail to work, coordinate secondary warnings.
3	Coordinate communications and radio warning frequencies.
4	Establish two-way radio communications with the Incident Commander.
Recovery (Post Event) Actions for Annex 1 - Transportation	
1	Plan recovery, reconstitution, and other long-term actions.
2	Coordinate and perform damage assessments on infrastructure, transportation systems, facilities and equipment.
3	Participate in after action meetings and prepare after action reports.
Protection Actions for Annex 1 - Transportation	
1	Determine requirements for protected stakeholder information sharing.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

Navajo County Medical Examiner's Office	
Response (During Event) Actions for Annex 1 - Transportation	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.

Navajo County Planning and Zoning	
Mitigation Actions for Annex 1 - Transportation	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
2	Participate in HSEEP training, drills, and exercises.

Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Annex 1 - Transportation	
1	In consultation with the EOC Director, align current DHS and OEM priorities with other transportation priorities.
2	Obtain transportation resources to assist the evacuation of the whole community, to include access & functional needs populations.
3	Report communications status, gaps, solutions, and alternative strategies to the EM Director.
4	Identify alternate or backup communications systems and facilities.
5	Develop and test emergency communication procedures.

6	Provide staff and equipment to perform county warning point duties.
Response (During Event) Actions for Annex 1 - Transportation	
1	Assist EOC with logistical needs.
2	Monitor resource shortages during the emergency and develop solutions.
3	Expand the Needs, Supply and Distribution Groups when necessary.
4	If primary warning systems fail to work, coordinate secondary warnings.
5	Maintain access to transport resources via MOU's when the jurisdiction's own supply is compromised.
Recovery (Post Event) Actions for Annex 1 - Transportation	
1	Plan recovery, reconstitution, and other long-term actions.
2	Coordinate and perform damage assessments on infrastructure, transportation systems, facilities and equipment.
Mitigation Actions for Annex 1 - Transportation	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
2	Identify reentry criteria to the affected areas.
3	Participate in HSEEP training, drills, and exercises.
Protection Actions for Annex 1 - Transportation	
1	Determine requirements for protected stakeholder information sharing.
2	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

Pinetop Fire District	
Mitigation Actions for Annex 1 - Transportation	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

Salvation Army	
Response (During Event) Actions for Annex 1 - Transportation	
1	Allocate resources to prioritize affected population.
Recovery (Post Event) Actions for Annex 1 - Transportation	
1	Participate in after action meetings and prepare after action reports.
Mitigation Actions for Annex 1 - Transportation	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

Show Low EMS	
Preparedness (Pre-Event) Actions for Annex 1 - Transportation	
1	Obtain transportation resources to assist the evacuation of the whole community, to include access & functional needs populations.
Response (During Event) Actions for Annex 1 - Transportation	
1	Obtain ancillary resources as dictated by the emergency.

Summit Healthcare Regional Medical Center	
Response (During Event) Actions for Annex 1 - Transportation	
1	Obtain ancillary resources as dictated by the emergency.
Mitigation Actions for Annex 1 - Transportation	

1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

Sun Valley Fire District	
Mitigation Actions for Annex 1 - Transportation	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

Sunrise Air Ambulance	
Preparedness (Pre-Event) Actions for Annex 1 - Transportation	
1	Obtain transportation resources to assist the evacuation of the whole community, to include access & functional needs populations.

Timber Mesa Fire and Medical District	
Mitigation Actions for Annex 1 - Transportation	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

Town of Pinetop-Lakeside Police Department	
Preparedness (Pre-Event) Actions for Annex 1 - Transportation	
1	Coordinate warning frequencies and procedures with EOCs at higher levels of government and with neighboring communities.
2	Send public notification
Response (During Event) Actions for Annex 1 - Transportation	
1	If the scope of the incident is beyond the capabilities of this jurisdiction, notify the EOC Director.
2	Send public notification
Recovery (Post Event) Actions for Annex 1 - Transportation	
1	Participate in after action meetings and prepare after action reports.
2	Send public notification

Town of Pinetop-Lakeside Town Administration	
Recovery (Post Event) Actions for Annex 1 - Transportation	
1	Plan recovery, reconstitution, and other long-term actions.

Town of Pinetop-Lakeside Town Council	
Response (During Event) Actions for Annex 1 - Transportation	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
Protection Actions for Annex 1 - Transportation	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

Town of Snowflake: Administration	
Response (During Event) Actions for Annex 1 - Transportation	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.

Recovery (Post Event) Actions for Annex 1 - Transportation	
1	Plan recovery, reconstitution, and other long-term actions.
Protection Actions for Annex 1 - Transportation	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

Town of Taylor: Administration	
Response (During Event) Actions for Annex 1 - Transportation	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
Recovery (Post Event) Actions for Annex 1 - Transportation	
1	Plan recovery, reconstitution, and other long-term actions.
Protection Actions for Annex 1 - Transportation	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

Towns of Snowflake & Taylor: Snowflake-Taylor Police Department	
Preparedness (Pre-Event) Actions for Annex 1 - Transportation	
1	Regularly test public roadway information systems including electronic signs, bulletins, Short Message Service (SMS), and media channels.
2	Coordinate warning frequencies and procedures with EOCs at higher levels of government and with neighboring communities.
Response (During Event) Actions for Annex 1 - Transportation	
1	If the scope of the incident is beyond the capabilities of this jurisdiction, notify the EOC Director.
2	Manage and implement airspace and airport control measures in conjunction with local air traffic control and airport staff.
Recovery (Post Event) Actions for Annex 1 - Transportation	
1	Participate in after action meetings and prepare after action reports.

US Forest Service Apache Sitgreaves Supervisors Office	
Response (During Event) Actions for Annex 1 - Transportation	
1	Assist in establishing alternate routes of access required due to road closures.
Recovery (Post Event) Actions for Annex 1 - Transportation	
1	Participate in after action meetings and prepare after action reports.
Mitigation Actions for Annex 1 - Transportation	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

US Forest Service Black Mesa Ranger District	
Response (During Event) Actions for Annex 1 - Transportation	
1	Assist in establishing alternate routes of access required due to road closures.
Recovery (Post Event) Actions for Annex 1 - Transportation	
1	Participate in after action meetings and prepare after action reports.

US Forest Service Lakeside Ranger District	
Response (During Event) Actions for Annex 1 - Transportation	
1	Assist in establishing alternate routes of access required due to road closures.

Recovery (Post Event) Actions for Annex 1 - Transportation	
1	Participate in after action meetings and prepare after action reports.

White Mountain Apache Police Department	
Preparedness (Pre-Event) Actions for Annex 1 - Transportation	
1	Coordinate warning frequencies and procedures with EOCs at higher levels of government and with neighboring communities.

IV. Financial Management

A. Annex 1 is responsible for coordinating with Navajo County Finance Department to manage expenses relevant to an event.

B. During a response, each agency/department fund disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula established by the Federal Emergency Management Agency via the FEMA/State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Navajo County Finance Department or a designated Finance Service officer as soon as possible.

V. References and Authorities

REFERENCES

1. Comprehensive Preparedness Guidance (CPG) 101, Developing and Maintaining Emergency Operations Plans, Version 3.0, September 2021.

AUTHORITIES

1. 44 CFR Part 13 - Uniform Administrative Requirements for Grants and Cooperative Agreements.
2. 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.

If Federal agencies become involved with any assistance during a disaster or emergency a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more, it is described within FEMA publication P-682 National Response Framework and FEMA Publication P-683. To

obtain further information on the Federal assistance and how it is structured you can find both of these publications in the File Archive portion of this living plan.

Annex 2 - Communications

Coordinating Agency:
Arizona Department of Health Services
Arizona Department of Public Safety
City of Show Low TV
Navajo County Emergency Management
Navajo County Public Health Services District
Navajo County Sheriff's Office
Northeast Arizona Regional Dispatch Center
US Forest Service Show Low Dispatch Center

Primary Agency:
Arizona Department of Health Services
Arizona Department of Public Safety
Navajo County Emergency Management
Navajo County Public Health Services District
Navajo County Sheriff's Office
Northeast Arizona Regional Dispatch Center

Support Agencies:
Apache County Sheriff's Office
Arizona Department of Emergency and Military Affairs
Arizona Department of Health Services
Arizona Department of Homeland Security
Arizona Department of Public Safety
Arizona Department of Transportation
Arizona State Forestry
BIA Fort Apache Agency
Blue Ridge Unified School District
CableOne
CellularOne
CenturyLink
City of Holbrook Police Department
City of Show Low Police Department
City of Show Low TV
City of Winslow Police Department
Coconino County Sheriff's Office
Department of Energy
Federal Emergency Management Agency Region 9
Frontier Communications
Gila County Sheriff's Office
Heber-Overgaard Unified School District
Holbrook Unified School District
Indian Health Service / Hopi Health Care Center
Indian Health Service / Whiteriver Hospital
Indian Health Service Whiteriver Public Health Department
Joseph City Unified School District
Kayenta Unified School District
National Weather Service

Navajo County Emergency Management
Navajo County Environmental Health
Navajo County Information Technology
Navajo County Public Health Services District
Navajo County Public Works
Navajo County Sheriff's Office
Northeast Arizona Regional Dispatch Center
Northland Pioneer College
Show Low Unified School District
Snowflake Unified School District
Town of Pinetop-Lakeside Police Department
Towns of Snowflake & Taylor: Snowflake-Taylor Police Department
US Forest Service Apache Sitgreaves Supervisors Office
US Forest Service Black Mesa Ranger District
US Forest Service Lakeside Ranger District
US Forest Service Show Low Dispatch Center
Verizon Wireless
White Mountain Apache Radio Station
Whiteriver Unified School District
Winslow Unified School District

I. Purpose and Scope

A. Purpose

1. The purpose of this Annex is to provide resources of member agencies to support emergency communications needs in Navajo County. The purpose for the allocation of these assets are:

    a. Establish and maintain communications between and among the key facilities that are integral to efficient disaster operations.

    b. Ensure that the Emergency Communications Center is prepared to respond to emergencies, recover and mitigate their impacts.

    c. Ensure that the Emergency Communications Center is prepared to provide the mission essential communications services required during normal operations.

Mission: Centralize and coordinate response activities and resources to best protect residents and property of the jurisdiction, so that emergency field forces can concentrate on essential, on-scene activities.

B. Scope

1. Annex 2 coordinates actions to provide temporary communications to support incident management and facilitates the restoration of the communications infrastructure. Specifically, it addresses the following:

a. Communications interoperability among field response units

b. Primary and back-up communications systems

c. Communications to and from the Emergency Operations Centers (EOCs)

d. Sources for communications augmentation such as Amateur Radio

e. Other communications systems to support emergency operations.

II. Concept of Operations

A. General

1. Annex 2 is consistent with the Navajo County EOC's methodology, the requirements of the National Response Framework, the National Incident Management System, and the Incident Command System. This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to Navajo County through the Navajo County Emergency Response Team, Area Operations and Regional Incident Management Teams (IMTs) to provide a timely and appropriate response to an emergency or situation.

2. Procedures, protocols and plans for disaster response activities are developed to govern staff operations at the Navajo County EOC and in the field. These are in the form of Emergency Operations Plan (i.e., Base Plan) and corresponding Appendices, Incident Annexes, Support Annexes and Standard Operating Guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.

3. In a large event requiring local or State mutual aid assistance, this Annex will work with its support agency counterparts to seek and procure, plan, coordinate and/or direct the use of any required assets.

4. Throughout the response and recovery periods Navajo County Emergency Management will evaluate and analyze information communications requests; develop and update assessments of the communications service situation and status in the impact area; and to undertake contingency planning to meet anticipated communications demands or needs.

5. When an event is focused in scope to a specific type or response mode, technical and subject matter expertise may be provided by an appropriate person(s) from a supporting agency with skills pertinent to the type of event, who will advise and/or direct operations within the context of the Incident Command System structure.

6. The Arizona Department of Health Services / Arizona Department of Public Safety / City of Show Low TV / Navajo County Emergency Management / Navajo County Public Health Services District / Navajo County Sheriff's Office / Northeast Arizona Regional Dispatch Center / US Forest Service Show Low Dispatch Center will support the establishment of communications between key facilities. These facilities have a key role in emergency response and recovery under the National Incident Management System.

7. The communication systems identified for Navajo County are provided below and are grouped in order based upon their level of priority for repair and restoration.

Communications		
Communication: City of Winslow: Cell phones		
Priority: High	**Type:** Voice	**Quantity:** 33
Description: Internal Use, External Use, Mobile, Secure		
Communication: City of Show Low Email		
Priority: High	**Type:** Data	**Quantity:** 1
Description: Internal Use, External Use, Mobile, Secure - Email Internet		
Communication: Navajo County: Email		
Priority: High	**Type:** Data	**Quantity:**
Description: Internal Use, External Use, Secure		
Communication: City of Winslow: E-mail		
Priority: High	**Type:** Data	**Quantity:** 1
Description: Internal Use, External Use, Mobile, Secure		
Communication: Navajo County Mototurbo Radios		
Priority: High	**Type:** Voice	**Quantity:** 50
Description: Internal Use, Mobile - Mobile and hand held radio communications		
Communication: Navajo County Portable Radios		
Priority: High	**Type:** Voice	**Quantity:**
Description: Internal Use, External Use, Mobile		
Communication: Navajo County: EOC cell phones		
Priority: High	**Type:** Voice	**Quantity:** 20
Description: Internal Use, External Use, Mobile, Secure - Personal cell phones for all section chiefs and deputies.		
Communication: City of Winslow: Portable Radios		

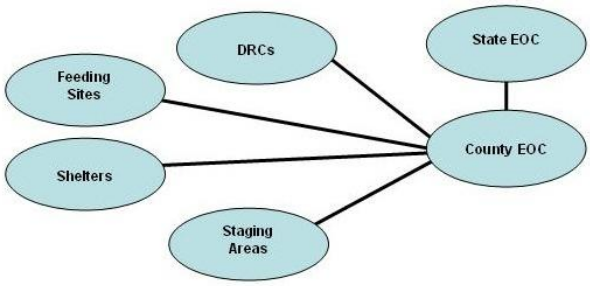
Priority: High	**Type:** Voice	**Quantity:** 25
Description: Internal Use, External Use, Mobile - Portable radios capable of communication with County, Holbrook		
Communication: Town of Pinetop-Lakeside: 911 System		
Priority: High	**Type:** Voice	**Quantity:** 1
Description: External Use, Secure		
Communication: Navajo County Emergency Notification System		
Priority: High	**Type:** Other	**Quantity:** 1
Description: Internal Use, External Use, Mobile, Secure - Ready Navajo County emergency notification system		
Communication: Towns of Snowflake & Taylor: 911 System		
Priority: High	**Type:** Voice	**Quantity:** 1
Description: External Use - PSAP		
Communication: Snowflake Stake LDS Communications		
Priority: High	**Type:** Voice	**Quantity:** Multiple
Description: Internal Use, External Use - Individual Amateur Ham Radio Operators		
Communication: Towns of Snowflake & Taylor: Police Mobile Radios		
Priority: High	**Type:** Voice	**Quantity:** 20
Description: Internal Use, External Use, Mobile - Vehicle mounted radios programmed with local agency frequencies.		
Communication: Towns of Snowflake & Taylor: Police Portable Radios		
Priority: High	**Type:** Voice	**Quantity:** 20
Description: Internal Use, External Use, Mobile - Local agency frequencies programmed		
Communication: Arizona Department of Public Safety Mobile Radio		
Priority: High	**Type:** Voice	**Quantity:**
Description: Internal Use, Mobile		

Communication: White Mountain Apache Police Department		
Priority: High	**Type:** Data	**Quantity:** 1
Description: Internal Use, External Use, Mobile, Secure - E-mail Internet		
Communication: White Mountain Apache Police Department		
Priority: High	**Type:** Voice	**Quantity:** 1
Description: Internal Use, External Use, Secure - 911 system		
Communication: US Forest Service: Portable Radios		
Priority: High	**Type:** Voice	**Quantity:** 30
Description: Internal Use, External Use, Mobile - Handheld/Mobile field programable, Bendix King radios		
Communication: White Mountain Apache Police Department		
Priority: High	**Type:** Voice	**Quantity:** 30
Description: Internal Use, External Use, Mobile - Portable radios		
Communication: Arizona Department of Public Safety E-Mail		
Priority: High	**Type:** Data	**Quantity:**
Description: Internal Use, Mobile, Secure		
Communication: ClaySprings Pinedale Fire District		
Priority: High	**Type:** Voice	**Quantity:** 40
Description: Mobile - 10 Mobile Radios 30 Hand Held		
Communication: Indian Health Service / Whiteriver Hospital - Radios and Base Station		
Priority: High	**Type:** Voice	**Quantity:** 15
Description: Internal Use, External Use, Mobile, Secure - 15 emergency management handheld radios and 1 base station		
Communication: White Mountain Apache Fire and Rescue portable radio		
Priority: High	**Type:** Voice	**Quantity:** 20
Description: Internal Use, External Use, Mobile - VHF Radio- Older Radio.		

Communication: Cellular One		
Priority: High	**Type:** Voice	**Quantity:** 1
Description: Internal Use, External Use, Mobile, Secure - Cow.. Mobile Cell Tower		
Communication: Communications Unit Leader (COML)		
Priority: High	**Type:** Face-to-Face	**Quantity:** 1
Description: Mobile - Communications Unit Leader COML. Brian Carpenter Snowflake Taylor Police Dept 928-536-7500 ext 0 cell 928-205-8300		
Communication: Kayenta Unified School District		
Priority: High	**Type:** Other	**Quantity:** 30
Description: Internal Use, External Use, Mobile, Secure - Mobile/hand held radios with repeater channel.		
Communication: Timber Mesa Fire and Medical District Handheld Radio		
Priority: High	**Type:** Voice	**Quantity:** 40
Description: Internal Use, External Use, Mobile - Handheld Radios		
Communication: Summit Healthcare - Handheld Radios		
Priority: High	**Type:** Voice	**Quantity:** 18
Description: Internal Use		
Communication: Timber Mesa Fire and Medical District Repeater		
Priority: High	**Type:** Voice	**Quantity:** 3
Description: Internal Use, External Use - Radio communication repeater		
Communication: Joseph City Fire District		
Priority: High	**Type:** Voice	**Quantity:**
Description: Internal Use		
Communication: Navajo County VPN Access		

Priority: High	**Type:** Data	**Quantity:** 1
Description: Internal Use, Secure - VPN to remotely access internal county data		
Communication: Towns of Snowflake & Taylor: Cell Phones		
Priority: Moderate	**Type:** Voice	**Quantity:** 25
Description: Internal Use, External Use, Mobile		
Communication: Town of Pinetop-Lakeside: Internet email system		
Priority: Moderate	**Type:** Data	**Quantity:** One
Description: Internal Use, External Use, Mobile, Secure - Email system		
Communication: Town of Pinetop-Lakeside: portable radios		
Priority: Moderate	**Type:** Voice	**Quantity:** 10
Description: Internal Use, External Use, Mobile - Portable radios		

8. Communications infrastructure.



Communication Links with Key Facilities

B. Direction and Control

1. The Coordinating Agency is Arizona Department of Health Services / Arizona Department of Public Safety / City of Show Low TV / Navajo County Emergency Management / Navajo County Public Health Services District / Navajo County Sheriff's Office / Northeast Arizona Regional Dispatch Center / US Forest Service Show Low Dispatch Center which is appointed by the Navajo County Emergency Management, in coordination with local planning partners. The staff serving as the Coordinator is appointed by and located in the Arizona Department of Health Services / Arizona Department of Public Safety / City of Show Low TV / Navajo County Emergency Management / Navajo County Public Health Services District / Navajo County Sheriff's Office / Northeast Arizona Regional Dispatch Center / US Forest Service Show Low

Dispatch Center. When support is necessary, the Coordinator coordinates all aspects of this Annex.

2. This Annex complies with the National Response Framework, and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Navajo County Emergency Management, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Navajo County.

3. The Annex may operate at two levels: 1) Navajo County EOC; and 2) Field operations

4. During emergency activations, all management decisions regarding Communications for Navajo County are made at the Navajo County EOC by the coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance/Administration, and Operations Section at the Navajo County EOC assist the incident commander in carrying out the overall mission.

5. In accordance with a mission assignment from each primary and/or support organization assisting will retain administrative control over its own resources and personnel, but will be under the operational control of Annex 2. Mission operational control may be delegated to the field by the Navajo County EOC.

C. Organization

1. County

    a. During an activation of the Navajo County EOC, primary and support agency staff is integrated with the Arizona Department of Health Services / Arizona Department of Public Safety / City of Show Low TV / Navajo County Emergency Management / Navajo County Public Health Services District / Navajo County Sheriff's Office / Northeast Arizona Regional Dispatch Center / US Forest Service Show Low Dispatch Center staff to provide support.

    b. During an emergency or disaster event, the Navajo County EOC, Operations Section Chief will coordinate resource support with the Infrastructure Services Branch Chief.

    c. During the response phase, the Navajo County EOC will evaluate and analyze information regarding communications services requests. They will develop and update assessments of the communications services status in the impacted area and undertake contingency planning to meet anticipated demands and needs.

    d. The Arizona Department of Health Services / Arizona Department of Public Safety / City of Show Low TV / Navajo County Emergency Management / Navajo County Public Health Services District / Navajo County Sheriff's Office / Northeast Arizona Regional Dispatch Center / US Forest Service Show Low Dispatch Center develops and maintains accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support

of the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework, The National Incident Management System, the Incident Command System and the EOP.

e. The Arizona Department of Health Services / Arizona Department of Public Safety / City of Show Low TV / Navajo County Emergency Management / Navajo County Public Health Services District / Navajo County Sheriff's Office / Northeast Arizona Regional Dispatch Center / US Forest Service Show Low Dispatch Center shall be represented in Annex 5 (Information and Planning) and keep management fully apprised of developing conditions as relates to carrying out the mission.

2. State of Arizona

a. During an activation of the , the Arizona Office of Emergency Communications is the designated lead agency for State communications services and will provide a liaison to facilitate requests for communications service resources to local Emergency Operations Centers.

b. During an emergency or disaster event, the primary and support agencies at the will report to the Infrastructure Services Branch Chief who reports to the Response Section Chief under the overall direction of the SEOC Manager.

c. The Arizona Office of Emergency Communications develops and maintains accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However, support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the EOP.

D. Alerts and Notifications

1. The Arizona Department of Health Services / Arizona Department of Public Safety / City of Show Low TV / Navajo County Emergency Management / Navajo County Public Health Services District / Navajo County Sheriff's Office / Northeast Arizona Regional Dispatch Center / US Forest Service Show Low Dispatch Center and/or Navajo County Emergency Management will notify the County Warning Point (Navajo County Governmental Complex) when information comes to their attention indicating that an emergency or disaster situation is developing.

2. The County Warning Point (Navajo County Governmental Complex) , will notify the "on call" Emergency Duty Officer and/or Annex Coordinator for when Navajo County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

3. Annex 2 will be activated or placed on standby upon notification by the Navajo County EOC. The representatives or designees of the coordinating agency will manage the

emergency activities of Annex 2. If additional support is required, the coordinating and primary agencies may jointly manage activities.

4. Upon instructions to activate or placement of on standby, Arizona Department of Health Services / Arizona Department of Public Safety / City of Show Low TV / Navajo County Emergency Management / Navajo County Public Health Services District / Navajo County Sheriff's Office / Northeast Arizona Regional Dispatch Center / US Forest Service Show Low Dispatch Center will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities, and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

III. Responsibilities

A. The following list identifies the responsibilities designated to each agency/organization for this Annex. The Coordinating and Primary Agency and their responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Coordinating: Arizona Department of Health Services	
Response (During Event) Actions for Annex 2 - Communications	
1	Ensure AFN populations or contractors staff are available for translation/alternate mode services.

Coordinating: Arizona Department of Public Safety	
Response (During Event) Actions for Annex 2 - Communications	
1	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.
Protection Actions for Annex 2 - Communications	
1	Prevent and deter movement and operations of threatening individuals.
2	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
3	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
4	Establish operations and communications procedures for road blocks and check points.
5	Provide stable, long-term, and effective communication.

Coordinating: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Annex 2 - Communications	
1	Test and evaluate secondary power sources with communications devices. Prepare battery, long term service plans.
2	Test, evaluate, and improve battery and other long-term power service plans.
3	Verify the existence and status of emergency power to the EOC.
4	Ensure regulatory (HIPAA, FERPA, FCC) compliance with communication documentation.
5	Establish clear tele-work and remote commuting policies for staff and assist with the coordination of the necessary logistical resources to enact and carry out these policies.
6	Identify alternate and backup communications systems and facilities.
7	Develop and test emergency communication procedures on a scheduled basis.
8	Verify the existence and accuracy of a translator call down list.
9	Verify the existence and accuracy of an AFN (ESL, deaf, hard of hearing, visually impaired, etc.) assistance staff call down list.
Response (During Event) Actions for Annex 2 - Communications	
1	Start a unit log (ICS 214) to hand-record items not covered in this checklist.
2	Designate personnel to coordinate activities in the EOC.
3	Ensure staff compliance with the use of approved devices. Personal device bans may be implemented as necessary.
4	Provide field support for emergency responders.
5	Provide and maintain primary communications for the EOC on a 24-hour basis using any available public and private communications systems.
6	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
7	Use call down rosters to alert emergency responders or provide situation updates.
8	Ensure integration with FEMA IPAWS where appropriate.
9	Supervise EOC communications personnel (radio, telephone and teletype operators, repair crews, runners, etc.).
10	Inform local warning receiving and disseminating entities of EOC activation.
11	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.
12	Coordinate communications and radio warning frequencies.
13	Activate public warning systems including the Emergency Alert System (EAS).
14	Alert emergency response agencies and the public in neighboring jurisdictions.
15	Support media center communications operations.
16	Ensure the Emergency Public Information Officer (PIO) provides pertinent warning information to media for distribution.
17	Implement procedure to maintain, inspect, and protect communications equipment.
18	Make arrangements to repair emergency communications equipment on a 24-hour basis. Notify EOC of equipment failures and repair actions.
19	Develop a communications equipment priority restoration list.
20	Establish and maintain communications at shelters, feeding sites, staging areas, distribution centers, and hospitals.
21	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
22	Identify any needed specialized resources that are unavailable to responding entities.

23	Ensure AFN populations or contractors staff are available for translation/alternate mode services.
24	Provide field support for emergency responders at the scene as needed.
25	Coordinate the prepositioning of resources with other agencies.
26	If relocating to the alternate EOC, ensure that current communications are established and tested at the new location before disconnecting current systems, if possible, with field personnel, affected jurisdictions and higher levels of government.
27	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
28	Evaluate requests for resources against known supplies.
29	Deploy additional staff if the emergency exceeds the existing Communication staff's capabilities.
30	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.
Recovery (Post Event) Actions for Annex 2 - Communications	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or local equivalent.
3	Plan for the gradual shut down of emergency communications and warning operations.
4	Prepare communications and warning After Action Report (AAR).
5	Continue to perform tasks necessary to expedite restoration and recovery operations.
6	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
7	Provide documentation for possible financial reimbursement process for recovery activities.
8	Participate in after action meetings and prepare after action reports as requested.
9	Clean, repair, and perform maintenance on equipment before returning to normal operations or storage.
Mitigation Actions for Annex 2 - Communications	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Maintain adequate backup power supplies and develop alternative communication plans.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Provide a representative for the updating of the hazard mitigation plan.
5	Encourage public and private sector distribution and participation in warning systems (weather radios, SMS mobile alert systems, mobile broadband, jurisdiction social media, CENS, etc.).
6	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
7	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
8	Participate in HSEEP training, drills, and exercises.
9	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 2 - Communications	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.

4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
7	Establish operations and communications procedures for road blocks and check points.
8	Consider safety of responders and incident command staff when selecting communication mechanisms.
9	Provide stable, long-term, and effective communication.

Coordinating: Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Annex 2 - Communications	
1	Test, evaluate, and improve battery and other long-term power service plans.
2	Ensure regulatory (HIPAA, FERPA, FCC) compliance with communication documentation.
3	Develop and test emergency communication procedures on a scheduled basis.
4	Verify the existence and accuracy of an AFN (ESL, deaf, hard of hearing, visually impaired, etc.) assistance staff call down list.
Response (During Event) Actions for Annex 2 - Communications	
1	Provide field support for emergency responders.
2	Use call down rosters to alert emergency responders or provide situation updates.
3	Establish and maintain communications at shelters, feeding sites, staging areas, distribution centers, and hospitals.
4	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
5	Identify any needed specialized resources that are unavailable to responding entities.
6	Ensure AFN populations or contractors staff are available for translation/alternate mode services.
7	Provide field support for emergency responders at the scene as needed.
8	Evaluate requests for resources against known supplies.
Recovery (Post Event) Actions for Annex 2 - Communications	
1	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
2	Participate in after action meetings and prepare after action reports as requested.
3	Clean, repair, and perform maintenance on equipment before returning to normal operations or storage.
Mitigation Actions for Annex 2 - Communications	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Maintain adequate backup power supplies and develop alternative communication plans.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Provide a representative for the updating of the hazard mitigation plan.
5	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
6	Participate in HSEEP training, drills, and exercises.
7	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.

Protection Actions for Annex 2 - Communications	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.

Coordinating: Navajo County Sheriff's Office	
Preparedness (Pre-Event) Actions for Annex 2 - Communications	
1	Test and evaluate secondary power sources with communications devices. Prepare battery, long term service plans.
2	Test, evaluate, and improve battery and other long-term power service plans.
3	Ensure regulatory (HIPAA, FERPA, FCC) compliance with communication documentation.
4	Identify alternate and backup communications systems and facilities.
5	Develop and test emergency communication procedures on a scheduled basis.
Response (During Event) Actions for Annex 2 - Communications	
1	Provide field support for emergency responders.
2	Provide and maintain primary communications for the EOC on a 24-hour basis using any available public and private communications systems.
3	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
4	Use call down rosters to alert emergency responders or provide situation updates.
5	Ensure integration with FEMA IPAWS where appropriate.
6	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.
7	Coordinate communications and radio warning frequencies.
8	Activate public warning systems including the Emergency Alert System (EAS).
9	Alert emergency response agencies and the public in neighboring jurisdictions.
10	Implement procedure to maintain, inspect, and protect communications equipment.
11	Make arrangements to repair emergency communications equipment on a 24-hour basis. Notify EOC of equipment failures and repair actions.
12	Develop a communications equipment priority restoration list.
13	Establish and maintain communications at shelters, feeding sites, staging areas, distribution centers, and hospitals.
14	Activate or coordinate alternate 911 dispatch center if necessary.
15	Identify damage to communications infrastructure and support damage assessment teams.
16	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
17	Identify any needed specialized resources that are unavailable to responding entities.
18	Ensure AFN populations or contractors staff are available for translation/alternate mode services.
19	Provide field support for emergency responders at the scene as needed.

20	Evaluate requests for resources against known supplies.
21	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.
Recovery (Post Event) Actions for Annex 2 - Communications	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or local equivalent.
3	Plan for the gradual shut down of emergency communications and warning operations.
4	Prepare communications and warning After Action Report (AAR).
5	Participate in after action meetings and prepare after action reports as requested.
6	Clean, repair, and perform maintenance on equipment before returning to normal operations or storage.
Mitigation Actions for Annex 2 - Communications	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Maintain adequate backup power supplies and develop alternative communication plans.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Provide a representative for the updating of the hazard mitigation plan.
5	Encourage public and private sector distribution and participation in warning systems (weather radios, SMS mobile alert systems, mobile broadband, jurisdiction social media, CENS, etc.).
6	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 2 - Communications	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
3	Prevent and deter movement and operations of threatening individuals.
4	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
5	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
6	Establish operations and communications procedures for road blocks and check points.

Coordinating: US Forest Service Show Low Dispatch Center	
Response (During Event) Actions for Annex 2 - Communications	
1	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.

Primary: Arizona Department of Health Services	
Response (During Event) Actions for Annex 2 - Communications	
1	Ensure AFN populations or contractors staff are available for translation/alternate mode services.

Primary: Arizona Department of Public Safety	
Response (During Event) Actions for Annex 2 - Communications	
1	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.
Protection Actions for Annex 2 - Communications	
1	Prevent and deter movement and operations of threatening individuals.
2	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
3	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
4	Establish operations and communications procedures for road blocks and check points.
5	Provide stable, long-term, and effective communication.

Primary: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Annex 2 - Communications	
1	Test and evaluate secondary power sources with communications devices. Prepare battery, long term service plans.
2	Test, evaluate, and improve battery and other long-term power service plans.
3	Verify the existence and status of emergency power to the EOC.
4	Ensure regulatory (HIPAA, FERPA, FCC) compliance with communication documentation.
5	Establish clear tele-work and remote commuting policies for staff and assist with the coordination of the necessary logistical resources to enact and carry out these policies.
6	Identify alternate and backup communications systems and facilities.
7	Develop and test emergency communication procedures on a scheduled basis.
8	Verify the existence and accuracy of a translator call down list.
9	Verify the existence and accuracy of an AFN (ESL, deaf, hard of hearing, visually impaired, etc.) assistance staff call down list.
Response (During Event) Actions for Annex 2 - Communications	
1	Start a unit log (ICS 214) to hand-record items not covered in this checklist.
2	Designate personnel to coordinate activities in the EOC.
3	Ensure staff compliance with the use of approved devices. Personal device bans may be implemented as necessary.
4	Provide field support for emergency responders.
5	Provide and maintain primary communications for the EOC on a 24-hour basis using any available public and private communications systems.
6	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
7	Use call down rosters to alert emergency responders or provide situation updates.
8	Ensure integration with FEMA IPAWS where appropriate.
9	Supervise EOC communications personnel (radio, telephone and teletype operators, repair crews, runners, etc.).
10	Inform local warning receiving and disseminating entities of EOC activation.
11	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.
12	Coordinate communications and radio warning frequencies.

13	Activate public warning systems including the Emergency Alert System (EAS).
14	Alert emergency response agencies and the public in neighboring jurisdictions.
15	Support media center communications operations.
16	Ensure the Emergency Public Information Officer (PIO) provides pertinent warning information to media for distribution.
17	Implement procedure to maintain, inspect, and protect communications equipment.
18	Make arrangements to repair emergency communications equipment on a 24-hour basis. Notify EOC of equipment failures and repair actions.
19	Develop a communications equipment priority restoration list.
20	Establish and maintain communications at shelters, feeding sites, staging areas, distribution centers, and hospitals.
21	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
22	Identify any needed specialized resources that are unavailable to responding entities.
23	Ensure AFN populations or contractors staff are available for translation/alternate mode services.
24	Provide field support for emergency responders at the scene as needed.
25	Coordinate the prepositioning of resources with other agencies.
26	If relocating to the alternate EOC, ensure that current communications are established and tested at the new location before disconnecting current systems, if possible, with field personnel, affected jurisdictions and higher levels of government.
27	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
28	Evaluate requests for resources against known supplies.
29	Deploy additional staff if the emergency exceeds the existing Communication staff's capabilities.
30	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.
Recovery (Post Event) Actions for Annex 2 - Communications	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or local equivalent.
3	Plan for the gradual shut down of emergency communications and warning operations.
4	Prepare communications and warning After Action Report (AAR).
5	Continue to perform tasks necessary to expedite restoration and recovery operations.
6	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
7	Provide documentation for possible financial reimbursement process for recovery activities.
8	Participate in after action meetings and prepare after action reports as requested.
9	Clean, repair, and perform maintenance on equipment before returning to normal operations or storage.
Mitigation Actions for Annex 2 - Communications	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Maintain adequate backup power supplies and develop alternative communication plans.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Provide a representative for the updating of the hazard mitigation plan.

5	Encourage public and private sector distribution and participation in warning systems (weather radios, SMS mobile alert systems, mobile broadband, jurisdiction social media, CENS, etc.).
6	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
7	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
8	Participate in HSEEP training, drills, and exercises.
9	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 2 - Communications	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
7	Establish operations and communications procedures for road blocks and check points.
8	Consider safety of responders and incident command staff when selecting communication mechanisms.
9	Provide stable, long-term, and effective communication.

Primary: Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Annex 2 - Communications	
1	Test, evaluate, and improve battery and other long-term power service plans.
2	Ensure regulatory (HIPAA, FERPA, FCC) compliance with communication documentation.
3	Develop and test emergency communication procedures on a scheduled basis.
4	Verify the existence and accuracy of an AFN (ESL, deaf, hard of hearing, visually impaired, etc.) assistance staff call down list.
Response (During Event) Actions for Annex 2 - Communications	
1	Provide field support for emergency responders.
2	Use call down rosters to alert emergency responders or provide situation updates.
3	Establish and maintain communications at shelters, feeding sites, staging areas, distribution centers, and hospitals.
4	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
5	Identify any needed specialized resources that are unavailable to responding entities.
6	Ensure AFN populations or contractors staff are available for translation/alternate mode services.
7	Provide field support for emergency responders at the scene as needed.
8	Evaluate requests for resources against known supplies.
Recovery (Post Event) Actions for Annex 2 - Communications	

1	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
2	Participate in after action meetings and prepare after action reports as requested.
3	Clean, repair, and perform maintenance on equipment before returning to normal operations or storage.
Mitigation Actions for Annex 2 - Communications	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Maintain adequate backup power supplies and develop alternative communication plans.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Provide a representative for the updating of the hazard mitigation plan.
5	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
6	Participate in HSEEP training, drills, and exercises.
7	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 2 - Communications	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.

Primary: Navajo County Sheriff's Office	
Preparedness (Pre-Event) Actions for Annex 2 - Communications	
1	Test and evaluate secondary power sources with communications devices. Prepare battery, long term service plans.
2	Test, evaluate, and improve battery and other long-term power service plans.
3	Ensure regulatory (HIPAA, FERPA, FCC) compliance with communication documentation.
4	Identify alternate and backup communications systems and facilities.
5	Develop and test emergency communication procedures on a scheduled basis.
Response (During Event) Actions for Annex 2 - Communications	
1	Provide field support for emergency responders.
2	Provide and maintain primary communications for the EOC on a 24-hour basis using any available public and private communications systems.
3	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
4	Use call down rosters to alert emergency responders or provide situation updates.
5	Ensure integration with FEMA IPAWS where appropriate.
6	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.
7	Coordinate communications and radio warning frequencies.
8	Activate public warning systems including the Emergency Alert System (EAS).

9	Alert emergency response agencies and the public in neighboring jurisdictions.
10	Implement procedure to maintain, inspect, and protect communications equipment.
11	Make arrangements to repair emergency communications equipment on a 24-hour basis. Notify EOC of equipment failures and repair actions.
12	Develop a communications equipment priority restoration list.
13	Establish and maintain communications at shelters, feeding sites, staging areas, distribution centers, and hospitals.
14	Activate or coordinate alternate 911 dispatch center if necessary.
15	Identify damage to communications infrastructure and support damage assessment teams.
16	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
17	Identify any needed specialized resources that are unavailable to responding entities.
18	Ensure AFN populations or contractors staff are available for translation/alternate mode services.
19	Provide field support for emergency responders at the scene as needed.
20	Evaluate requests for resources against known supplies.
21	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.
Recovery (Post Event) Actions for Annex 2 - Communications	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or local equivalent.
3	Plan for the gradual shut down of emergency communications and warning operations.
4	Prepare communications and warning After Action Report (AAR).
5	Participate in after action meetings and prepare after action reports as requested.
6	Clean, repair, and perform maintenance on equipment before returning to normal operations or storage.
Mitigation Actions for Annex 2 - Communications	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Maintain adequate backup power supplies and develop alternative communication plans.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Provide a representative for the updating of the hazard mitigation plan.
5	Encourage public and private sector distribution and participation in warning systems (weather radios, SMS mobile alert systems, mobile broadband, jurisdiction social media, CENS, etc.).
6	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 2 - Communications	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
3	Prevent and deter movement and operations of threatening individuals.

4	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
5	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
6	Establish operations and communications procedures for road blocks and check points.

Supporting: Arizona Department of Emergency and Military Affairs	
Response (During Event) Actions for Annex 2 - Communications	
1	Ensure AFN populations or contractors staff are available for translation/alternate mode services.
2	Coordinate the prepositioning of resources with other agencies.
3	Deploy additional staff if the emergency exceeds the existing Communication staff's capabilities.
Protection Actions for Annex 2 - Communications	
1	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
2	Provide stable, long-term, and effective communication.

Supporting: Arizona Department of Health Services	
Response (During Event) Actions for Annex 2 - Communications	
1	Ensure AFN populations or contractors staff are available for translation/alternate mode services.

Supporting: Arizona Department of Public Safety	
Response (During Event) Actions for Annex 2 - Communications	
1	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.
Protection Actions for Annex 2 - Communications	
1	Prevent and deter movement and operations of threatening individuals.
2	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
3	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
4	Establish operations and communications procedures for road blocks and check points.
5	Provide stable, long-term, and effective communication.

Supporting: Arizona Department of Transportation	
Preparedness (Pre-Event) Actions for Annex 2 - Communications	
1	Regularly test public roadway information systems including electronic signs, bulletins, Short Message Service (SMS), and media channels.
Protection Actions for Annex 2 - Communications	
1	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
2	Establish operations and communications procedures for road blocks and check points.

3	Provide stable, long-term, and effective communication.

Supporting: CellularOne	
Mitigation Actions for Annex 2 - Communications	
1	Participate in the hazard identification process and identify and correct vulnerabilities.

Supporting: City of Holbrook Police Department	
Response (During Event) Actions for Annex 2 - Communications	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
Recovery (Post Event) Actions for Annex 2 - Communications	
1	Participate in after action meetings and prepare after action reports as requested.
Protection Actions for Annex 2 - Communications	
1	Prevent and deter movement and operations of threatening individuals.

Supporting: City of Show Low Police Department	
Response (During Event) Actions for Annex 2 - Communications	
1	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.
Recovery (Post Event) Actions for Annex 2 - Communications	
1	Participate in after action meetings and prepare after action reports as requested.
Protection Actions for Annex 2 - Communications	
1	Prevent and deter movement and operations of threatening individuals.

Supporting: City of Winslow Police Department	
Response (During Event) Actions for Annex 2 - Communications	
1	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.
Recovery (Post Event) Actions for Annex 2 - Communications	
1	Participate in after action meetings and prepare after action reports as requested.
Protection Actions for Annex 2 - Communications	
1	Prevent and deter movement and operations of threatening individuals.

Supporting: Frontier Communications	
Mitigation Actions for Annex 2 - Communications	
1	Participate in the hazard identification process and identify and correct vulnerabilities.

Supporting: National Weather Service	
Protection Actions for Annex 2 - Communications	
1	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.

Supporting: Navajo County Emergency Management
Preparedness (Pre-Event) Actions for Annex 2 - Communications

1	Test and evaluate secondary power sources with communications devices. Prepare battery, long term service plans.
2	Test, evaluate, and improve battery and other long-term power service plans.
3	Verify the existence and status of emergency power to the EOC.
4	Ensure regulatory (HIPAA, FERPA, FCC) compliance with communication documentation.
5	Establish clear tele-work and remote commuting policies for staff and assist with the coordination of the necessary logistical resources to enact and carry out these policies.
6	Identify alternate and backup communications systems and facilities.
7	Develop and test emergency communication procedures on a scheduled basis.
8	Verify the existence and accuracy of a translator call down list.
9	Verify the existence and accuracy of an AFN (ESL, deaf, hard of hearing, visually impaired, etc.) assistance staff call down list.
Response (During Event) Actions for Annex 2 - Communications	
1	Start a unit log (ICS 214) to hand-record items not covered in this checklist.
2	Designate personnel to coordinate activities in the EOC.
3	Ensure staff compliance with the use of approved devices. Personal device bans may be implemented as necessary.
4	Provide field support for emergency responders.
5	Provide and maintain primary communications for the EOC on a 24-hour basis using any available public and private communications systems.
6	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
7	Use call down rosters to alert emergency responders or provide situation updates.
8	Ensure integration with FEMA IPAWS where appropriate.
9	Supervise EOC communications personnel (radio, telephone and teletype operators, repair crews, runners, etc.).
10	Inform local warning receiving and disseminating entities of EOC activation.
11	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.
12	Coordinate communications and radio warning frequencies.
13	Activate public warning systems including the Emergency Alert System (EAS).
14	Alert emergency response agencies and the public in neighboring jurisdictions.
15	Support media center communications operations.
16	Ensure the Emergency Public Information Officer (PIO) provides pertinent warning information to media for distribution.
17	Implement procedure to maintain, inspect, and protect communications equipment.
18	Make arrangements to repair emergency communications equipment on a 24-hour basis. Notify EOC of equipment failures and repair actions.
19	Develop a communications equipment priority restoration list.
20	Establish and maintain communications at shelters, feeding sites, staging areas, distribution centers, and hospitals.
21	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
22	Identify any needed specialized resources that are unavailable to responding entities.
23	Ensure AFN populations or contractors staff are available for translation/alternate mode services.
24	Provide field support for emergency responders at the scene as needed.

25	Coordinate the prepositioning of resources with other agencies.
26	If relocating to the alternate EOC, ensure that current communications are established and tested at the new location before disconnecting current systems, if possible, with field personnel, affected jurisdictions and higher levels of government.
27	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
28	Evaluate requests for resources against known supplies.
29	Deploy additional staff if the emergency exceeds the existing Communication staff's capabilities.
30	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.
Recovery (Post Event) Actions for Annex 2 - Communications	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or local equivalent.
3	Plan for the gradual shut down of emergency communications and warning operations.
4	Prepare communications and warning After Action Report (AAR).
5	Continue to perform tasks necessary to expedite restoration and recovery operations.
6	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
7	Provide documentation for possible financial reimbursement process for recovery activities.
8	Participate in after action meetings and prepare after action reports as requested.
9	Clean, repair, and perform maintenance on equipment before returning to normal operations or storage.
Mitigation Actions for Annex 2 - Communications	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Maintain adequate backup power supplies and develop alternative communication plans.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Provide a representative for the updating of the hazard mitigation plan.
5	Encourage public and private sector distribution and participation in warning systems (weather radios, SMS mobile alert systems, mobile broadband, jurisdiction social media, CENS, etc.).
6	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
7	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
8	Participate in HSEEP training, drills, and exercises.
9	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 2 - Communications	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
7	Establish operations and communications procedures for road blocks and check points.
8	Consider safety of responders and incident command staff when selecting communication mechanisms.
9	Provide stable, long-term, and effective communication.

Supporting: Navajo County Information Technology	
Preparedness (Pre-Event) Actions for Annex 2 - Communications	
1	Test and evaluate secondary power sources with communications devices. Prepare battery, long term service plans.
2	Test, evaluate, and improve battery and other long-term power service plans.
3	Verify the existence and status of emergency power to the EOC.
4	Ensure regulatory (HIPAA, FERPA, FCC) compliance with communication documentation.
5	Establish clear tele-work and remote commuting policies for staff and assist with the coordination of the necessary logistical resources to enact and carry out these policies.
6	Identify alternate and backup communications systems and facilities.
7	Develop and test emergency communication procedures on a scheduled basis.
Response (During Event) Actions for Annex 2 - Communications	
1	Provide and maintain primary communications for the EOC on a 24-hour basis using any available public and private communications systems.
2	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
3	Use call down rosters to alert emergency responders or provide situation updates.
4	Coordinate communications and radio warning frequencies.
5	Implement procedure to maintain, inspect, and protect communications equipment.
6	Make arrangements to repair emergency communications equipment on a 24-hour basis. Notify EOC of equipment failures and repair actions.
7	Develop a communications equipment priority restoration list.
8	Activate or coordinate alternate 911 dispatch center if necessary.
9	Identify damage to communications infrastructure and support damage assessment teams.
10	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
11	Identify any needed specialized resources that are unavailable to responding entities.
12	If relocating to the alternate EOC, ensure that current communications are established and tested at the new location before disconnecting current systems, if possible, with field personnel, affected jurisdictions and higher levels of government.
13	Evaluate requests for resources against known supplies.
14	Deploy additional staff if the emergency exceeds the existing Communication staff's capabilities.
15	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.
Recovery (Post Event) Actions for Annex 2 - Communications	

1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Plan for the gradual shut down of emergency communications and warning operations.
3	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 2 - Communications	
1	Maintain adequate backup power supplies and develop alternative communication plans.
2	Ensure methods are in place to protect communications equipment, including cyber and telecommunications resources.
3	Participate in HSEEP training, drills, and exercises.
Protection Actions for Annex 2 - Communications	
1	Determine requirements for protected stakeholder information sharing.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
3	Provide stable, long-term, and effective communication.

Supporting: Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Annex 2 - Communications	
1	Test, evaluate, and improve battery and other long-term power service plans.
2	Ensure regulatory (HIPAA, FERPA, FCC) compliance with communication documentation.
3	Develop and test emergency communication procedures on a scheduled basis.
4	Verify the existence and accuracy of an AFN (ESL, deaf, hard of hearing, visually impaired, etc.) assistance staff call down list.
Response (During Event) Actions for Annex 2 - Communications	
1	Provide field support for emergency responders.
2	Use call down rosters to alert emergency responders or provide situation updates.
3	Establish and maintain communications at shelters, feeding sites, staging areas, distribution centers, and hospitals.
4	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
5	Identify any needed specialized resources that are unavailable to responding entities.
6	Ensure AFN populations or contractors staff are available for translation/alternate mode services.
7	Provide field support for emergency responders at the scene as needed.
8	Evaluate requests for resources against known supplies.
Recovery (Post Event) Actions for Annex 2 - Communications	
1	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
2	Participate in after action meetings and prepare after action reports as requested.
3	Clean, repair, and perform maintenance on equipment before returning to normal operations or storage.
Mitigation Actions for Annex 2 - Communications	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Maintain adequate backup power supplies and develop alternative communication plans.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Provide a representative for the updating of the hazard mitigation plan.
5	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.

6	Participate in HSEEP training, drills, and exercises.
7	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 2 - Communications	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.

Supporting: Navajo County Public Works	
Preparedness (Pre-Event) Actions for Annex 2 - Communications	
1	Test and evaluate secondary power sources with communications devices. Prepare battery, long term service plans.
2	Test, evaluate, and improve battery and other long-term power service plans.
3	Ensure regulatory (HIPAA, FERPA, FCC) compliance with communication documentation.
4	Identify alternate and backup communications systems and facilities.
Response (During Event) Actions for Annex 2 - Communications	
1	Provide field support for emergency responders.
2	Provide and maintain primary communications for the EOC on a 24-hour basis using any available public and private communications systems.
3	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
4	Coordinate communications and radio warning frequencies.
5	Implement procedure to maintain, inspect, and protect communications equipment.
6	Make arrangements to repair emergency communications equipment on a 24-hour basis. Notify EOC of equipment failures and repair actions.
7	Identify damage to communications infrastructure and support damage assessment teams.
8	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
9	Identify any needed specialized resources that are unavailable to responding entities.
10	Provide field support for emergency responders at the scene as needed.
11	Evaluate requests for resources against known supplies.
12	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.
Recovery (Post Event) Actions for Annex 2 - Communications	
1	Participate in after action meetings and prepare after action reports as requested.
2	Clean, repair, and perform maintenance on equipment before returning to normal operations or storage.
Mitigation Actions for Annex 2 - Communications	
1	Participate in the hazard identification process and identify and correct vulnerabilities.

2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Participate in HSEEP training, drills, and exercises.
5	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.

Supporting: Navajo County Sheriff's Office	
Preparedness (Pre-Event) Actions for Annex 2 - Communications	
1	Test and evaluate secondary power sources with communications devices. Prepare battery, long term service plans.
2	Test, evaluate, and improve battery and other long-term power service plans.
3	Ensure regulatory (HIPAA, FERPA, FCC) compliance with communication documentation.
4	Identify alternate and backup communications systems and facilities.
5	Develop and test emergency communication procedures on a scheduled basis.
Response (During Event) Actions for Annex 2 - Communications	
1	Provide field support for emergency responders.
2	Provide and maintain primary communications for the EOC on a 24-hour basis using any available public and private communications systems.
3	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
4	Use call down rosters to alert emergency responders or provide situation updates.
5	Ensure integration with FEMA IPAWS where appropriate.
6	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.
7	Coordinate communications and radio warning frequencies.
8	Activate public warning systems including the Emergency Alert System (EAS).
9	Alert emergency response agencies and the public in neighboring jurisdictions.
10	Implement procedure to maintain, inspect, and protect communications equipment.
11	Make arrangements to repair emergency communications equipment on a 24-hour basis. Notify EOC of equipment failures and repair actions.
12	Develop a communications equipment priority restoration list.
13	Establish and maintain communications at shelters, feeding sites, staging areas, distribution centers, and hospitals.
14	Activate or coordinate alternate 911 dispatch center if necessary.
15	Identify damage to communications infrastructure and support damage assessment teams.
16	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
17	Identify any needed specialized resources that are unavailable to responding entities.
18	Ensure AFN populations or contractors staff are available for translation/alternate mode services.
19	Provide field support for emergency responders at the scene as needed.
20	Evaluate requests for resources against known supplies.
21	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.
Recovery (Post Event) Actions for Annex 2 - Communications	

1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or local equivalent.
3	Plan for the gradual shut down of emergency communications and warning operations.
4	Prepare communications and warning After Action Report (AAR).
5	Participate in after action meetings and prepare after action reports as requested.
6	Clean, repair, and perform maintenance on equipment before returning to normal operations or storage.
Mitigation Actions for Annex 2 - Communications	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Maintain adequate backup power supplies and develop alternative communication plans.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Provide a representative for the updating of the hazard mitigation plan.
5	Encourage public and private sector distribution and participation in warning systems (weather radios, SMS mobile alert systems, mobile broadband, jurisdiction social media, CENS, etc.).
6	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 2 - Communications	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
3	Prevent and deter movement and operations of threatening individuals.
4	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
5	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
6	Establish operations and communications procedures for road blocks and check points.

Supporting: Town of Pinetop-Lakeside Police Department	
Response (During Event) Actions for Annex 2 - Communications	
1	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.
Recovery (Post Event) Actions for Annex 2 - Communications	
1	Participate in after action meetings and prepare after action reports as requested.
Protection Actions for Annex 2 - Communications	
1	Prevent and deter movement and operations of threatening individuals.

Supporting: Towns of Snowflake & Taylor: Snowflake-Taylor Police Department	
Response (During Event) Actions for Annex 2 - Communications	
1	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.

Recovery (Post Event) Actions for Annex 2 - Communications	
1	Participate in after action meetings and prepare after action reports as requested.
Protection Actions for Annex 2 - Communications	
1	Prevent and deter movement and operations of threatening individuals.

Supporting: US Forest Service Black Mesa Ranger District	
Protection Actions for Annex 2 - Communications	
1	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.

Supporting: US Forest Service Lakeside Ranger District	
Protection Actions for Annex 2 - Communications	
1	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.

Supporting: US Forest Service Show Low Dispatch Center	
Response (During Event) Actions for Annex 2 - Communications	
1	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.

Supporting: Verizon Wireless	
Mitigation Actions for Annex 2 - Communications	
1	Participate in the hazard identification process and identify and correct vulnerabilities.

American Red Cross	
Response (During Event) Actions for Annex 2 - Communications	
1	Establish and maintain communications at shelters, feeding sites, staging areas, distribution centers, and hospitals.
Recovery (Post Event) Actions for Annex 2 - Communications	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 2 - Communications	
1	Participate in the hazard identification process and identify and correct vulnerabilities.

Arizona Humane Society	
Response (During Event) Actions for Annex 2 - Communications	
1	Establish and maintain communications at shelters, feeding sites, staging areas, distribution centers, and hospitals.

Arizona Public Service	
Recovery (Post Event) Actions for Annex 2 - Communications	
1	Participate in after action meetings and prepare after action reports as requested.

BNSF Railway
Protection Actions for Annex 2 - Communications

1	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.

City of Holbrook Roads and Drainage	
Mitigation Actions for Annex 2 - Communications	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

City of Show Low City Council	
Response (During Event) Actions for Annex 2 - Communications	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.

City of Show Low IT	
Mitigation Actions for Annex 2 - Communications	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

City of Show Low Public Works	
Mitigation Actions for Annex 2 - Communications	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

City of Winslow	
Response (During Event) Actions for Annex 2 - Communications	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.

City of Winslow Public Works	
Mitigation Actions for Annex 2 - Communications	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

ClaySprings Pinedale Fire District	
Response (During Event) Actions for Annex 2 - Communications	
1	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.

Heber-Overgaard Fire District	
Response (During Event) Actions for Annex 2 - Communications	
1	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.

Humane Society of the White Mountains	
Response (During Event) Actions for Annex 2 - Communications	
1	Establish and maintain communications at shelters, feeding sites, staging areas, distribution centers, and hospitals.
Recovery (Post Event) Actions for Annex 2 - Communications	
1	Participate in after action meetings and prepare after action reports as requested.

Joseph City Fire District	
Response (During Event) Actions for Annex 2 - Communications	
1	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.

Navajo County Administrative Services	
Preparedness (Pre-Event) Actions for Annex 2 - Communications	
1	Establish clear tele-work and remote commuting policies for staff and assist with the coordination of the necessary logistical resources to enact and carry out these policies.
Response (During Event) Actions for Annex 2 - Communications	
1	Support media center communications operations.
2	Ensure the Emergency Public Information Officer (PIO) provides pertinent warning information to media for distribution.
3	Develop a communications equipment priority restoration list.
4	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
Mitigation Actions for Annex 2 - Communications	
1	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
Protection Actions for Annex 2 - Communications	
1	Provide stable, long-term, and effective communication.

Navajo County Animal Control	
Response (During Event) Actions for Annex 2 - Communications	
1	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.

Navajo County Attorney	
Response (During Event) Actions for Annex 2 - Communications	
1	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.

Navajo County Board of Supervisors	
Response (During Event) Actions for Annex 2 - Communications	
1	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
2	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.

Navajo County Facilities Management	
Preparedness (Pre-Event) Actions for Annex 2 - Communications	
1	Test and evaluate secondary power sources with communications devices. Prepare battery, long term service plans.
2	Test, evaluate, and improve battery and other long-term power service plans.
3	Verify the existence and status of emergency power to the EOC.
4	Identify alternate and backup communications systems and facilities.
Response (During Event) Actions for Annex 2 - Communications	
1	Identify damage to communications infrastructure and support damage assessment teams.
2	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
3	Provide field support for emergency responders at the scene as needed.
Recovery (Post Event) Actions for Annex 2 - Communications	
1	Clean, repair, and perform maintenance on equipment before returning to normal operations or storage.
Mitigation Actions for Annex 2 - Communications	
1	Ensure methods are in place to protect communications equipment, including cyber and telecommunications resources.
2	Participate in HSEEP training, drills, and exercises.

Navajo County Finance Department	
Response (During Event) Actions for Annex 2 - Communications	
1	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
Recovery (Post Event) Actions for Annex 2 - Communications	
1	Provide documentation for possible financial reimbursement process for recovery activities.

Navajo County Human Resources	
Preparedness (Pre-Event) Actions for Annex 2 - Communications	
1	Establish clear tele-work and remote commuting policies for staff and assist with the coordination of the necessary logistical resources to enact and carry out these policies.
2	Develop and test emergency communication procedures on a scheduled basis.
Response (During Event) Actions for Annex 2 - Communications	
1	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
Protection Actions for Annex 2 - Communications	
1	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

Navopache Electric	
Recovery (Post Event) Actions for Annex 2 - Communications	
1	Participate in after action meetings and prepare after action reports as requested.

Pinetop Fire District
Response (During Event) Actions for Annex 2 - Communications

1	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.

PSAP/ Apache CSO E911	
Response (During Event) Actions for Annex 2 - Communications	
1	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.

PSAP/ Navajo CSO E911	
Response (During Event) Actions for Annex 2 - Communications	
1	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.

PSAP/ Pinetop-Lakeside PD E911	
Response (During Event) Actions for Annex 2 - Communications	
1	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.

PSAP/ Show Low PD E911	
Response (During Event) Actions for Annex 2 - Communications	
1	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.

PSAP/ Snowflake-Taylor PD E911	
Response (During Event) Actions for Annex 2 - Communications	
1	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.

PSAP/ Whiteriver PD E911	
Response (During Event) Actions for Annex 2 - Communications	
1	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.

Salvation Army	
Response (During Event) Actions for Annex 2 - Communications	
1	Establish and maintain communications at shelters, feeding sites, staging areas, distribution centers, and hospitals.
Recovery (Post Event) Actions for Annex 2 - Communications	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 2 - Communications	
1	Participate in the hazard identification process and identify and correct vulnerabilities.

Sun Valley Fire District	
Response (During Event) Actions for Annex 2 - Communications	
1	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.

Timber Mesa Fire and Medical District	
Response (During Event) Actions for Annex 2 - Communications	
1	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.

Town of Pinetop-Lakeside Public Works	
Mitigation Actions for Annex 2 - Communications	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

Town of Pinetop-Lakeside Town Administration	
Response (During Event) Actions for Annex 2 - Communications	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.

Town of Snowflake: Administration	
Response (During Event) Actions for Annex 2 - Communications	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
Mitigation Actions for Annex 2 - Communications	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

Town of Snowflake: Public Works	
Mitigation Actions for Annex 2 - Communications	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

Town of Taylor: Administration	
Response (During Event) Actions for Annex 2 - Communications	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.

Town of Taylor: Public Works	
Mitigation Actions for Annex 2 - Communications	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.	
Response (During Event) Actions for Annex 2 - Communications	
1	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.

White Mountain Apache Fire and Rescue	
Response (During Event) Actions for Annex 2 - Communications	
1	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.

White Mountain Apache Police Department	
Response (During Event) Actions for Annex 2 - Communications	
1	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.

White Mountain Apache Tribe Ranger	
Response (During Event) Actions for Annex 2 - Communications	
1	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.

IV. Financial Management

A. Annex 2 is responsible for coordinating with Navajo County Finance Department to manage expenses relevant to an event.

B. During a response, each agency/department funds disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula has established by the Federal Emergency Management Agency via the FEMA/State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Navajo County Finance Department or a designated Finance Service officer as soon as possible.

V. References and Authorities

REFERENCES

1. Comprehensive Preparedness Guidance (CPG) 101, Developing and Maintaining Emergency Operations Plans, Version 3.0, September 2021.

AUTHORITIES

1. 44 CFR Part 13 - Uniform Administrative Requirements for Grants and Cooperative Agreements.

2. 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.

If Federal Coordinating agencies become involved in any assistance during a disaster or emergency a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more it is described within the FEMA publication P-682 National Response Framework. To obtain further information on the Federal assistance you can find further information in the FEMA publication P-683 Overview and Support Annexes. Both of these publications can be located in the File Archive portion of this living plan.

Annex 3 - Public Works and Engineering

Coordinating Agency:
Arizona Department of Transportation
City of Holbrook Roads and Drainage
City of Show Low Public Works
City of Winslow Public Works
Navajo County Public Works
Town of Pinetop-Lakeside Public Works
Town of Snowflake: Public Works
Town of Taylor: Public Works
White Mountain Apache Tribe Public Works

Primary Agency:
Arizona Department of Transportation
Navajo County Public Works
White Mountain Apache Tribe Public Works

Support Agencies:
Arizona Department of Transportation
Arizona Game and Fish Department
Arizona State Forestry
Bureau of Land Management
City of Holbrook Public Works
City of Holbrook Roads and Drainage
City of Show Low Public Works
City of Winslow
City of Winslow Public Works
Navajo County Emergency Management
Navajo County Planning and Zoning
Navajo County Public Works
Town of Pinetop-Lakeside Public Works
Town of Snowflake: Public Works
Town of Taylor: Public Works

I. Purpose and Scope

A. Purpose

1. The purpose of this Annex is to provide resources of member agencies to support Public Works and Engineering needs in Navajo County.

B. Scope

1. Annex 3 addresses both emergency public works assistance and engineering support. Specifically, it discusses:

    a. Infrastructure protection and emergency restoration

b. Safety inspections and other assistance for first responders

c. Engineering and construction services

d. Debris management operations

e. Safety of public water supplies and wastewater treatment facilities

II. Concept of Operations

A. General

1. Annex 3 is consistent with the Navajo County EOC's methodology, the requirements of the National Response Framework, the National Incident Management System, and the Incident Command System. This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to Navajo County through the Navajo County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMTs) to provide a timely and appropriate response to an emergency or situation.

2. Procedures, protocols and plans for disaster response activities are developed to govern staff operations at the Navajo County EOC and in the field. These are in the form of Emergency Operations Plan (i.e., Base Plan) and corresponding Appendices, Incident Annexes, Support Annexes and Standard Operating Guidelines, which describe their capabilities. Periodic training and exercises are also conducted to enhance effectiveness.

3. In a large event requiring local or State mutual aid assistance, this Annex will work with its support agency counterparts to seek and procure, plan, coordinate and/or direct the use of required assets.

4. Throughout the response and recovery periods, the Navajo County EOC will evaluate and analyze information regarding public works and engineering service requests for response, develop and update assessments of the impacted area, and undertake contingency planning to meet anticipated demands or needs.

5. Protective actions: For slowly developing emergency situations, the primary agency of the affected jurisdiction with the assistance of the Office of Emergency Management will take actions to protect government facilities, equipment, and supplies prior to the onset of hazardous conditions; Plan and designate who will carry out pre-disaster protective actions for impending hazards, including identifying possible facilities for debris storage and reduction, and building barricades, reinforcing structures, temporary fencing and other measures.

6. Debris management: Develop general priorities for clearing debris from roads; Remove debris from public property and manage proper debris disposal; Coordinate with state and federal agencies in cleanup if necessary identifying potential brownfield locations in affected areas. Proactive public outreach programs can advise the public of the actions they can take to facilitate pickup and assist in debris management.

7. Continuity of Operations, repair, and restoration planning is to reduce the consequences of a disaster to acceptable levels and to ensure that local jurisdictions have sufficient resources and planning alternatives to continue its essential operations. Although when and how a disaster will occur is not known, the fact that future disasters will happen is certain. How well (or poorly) the COOP/COG plan is designed and implemented will determine the response, recovery, resumption, and restoration capabilities of the local jurisdictions

B. Direction and Control

1. The Coordinating Agency is Arizona Department of Transportation / City of Holbrook Roads and Drainage / City of Show Low Public Works / City of Winslow Public Works / Navajo County Public Works / Town of Pinetop-Lakeside Public Works / Town of Snowflake: Public Works / Town of Taylor: Public Works / White Mountain Apache Tribe Public Works which is approved by the Arizona Department of Emergency and Military Affairs Cabinet Secretary, in coordination with local planning partners. The staff serving as Coordinator is appointed by and located in the Arizona Department of Transportation / City of Holbrook Roads and Drainage / City of Show Low Public Works / City of Winslow Public Works / Navajo County Public Works / Town of Pinetop-Lakeside Public Works / Town of Snowflake: Public Works / Town of Taylor: Public Works / White Mountain Apache Tribe Public Works. When support is necessary, the Coordinator coordinates all aspects of this Annex.

2. Annex 3 complies with the National Response Framework, and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Navajo County Emergency Management, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Navajo County.

3. The system operates in two levels: 1) Navajo County EOC; and 2) Field operations.

4. During emergency activations, all management decisions regarding public works and engineering for Navajo County are made at the Navajo County EOC by the coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance/Administration, and Operations Sections at the Navajo County EOC assist the incident commander in carrying out the overall mission.

5. In accordance with a mission assignment and mission tasking by a local primary agency, each support organization assisting with the assignment will retain administrative control over its own resources and personnel but will be under the operational control. Mission operational control may be delegated to the field by the Navajo County EOC.

C. Organization

1. County

    a. During an activation of the Navajo County EOC, support agency staff is integrated with the Arizona Department of Transportation / City of Holbrook Roads and Drainage / City of Show Low Public Works / City of Winslow Public Works / Navajo County Public Works / Town of Pinetop-Lakeside Public Works /

Town of Snowflake: Public Works / Town of Taylor: Public Works / White Mountain Apache Tribe Public Works staff to provide support that will provide for an appropriate, coordinated and timely response.

b. During an emergency or disaster event, the Navajo County EOC, Operations Section Chief will coordinate resource support with the Infrastructure Services Branch Chief.

c. During the response phase the Navajo County EOC will evaluate and analyze information regarding public works and engineering service requests. Also, they will develop and update assessments of the public works and engineering services status in the impacted area and undertake contingency planning to meet anticipate demands and needs.

d. Arizona Department of Transportation / City of Holbrook Roads and Drainage / City of Show Low Public Works / City of Winslow Public Works / Navajo County Public Works / Town of Pinetop-Lakeside Public Works / Town of Snowflake: Public Works / Town of Taylor: Public Works / White Mountain Apache Tribe Public Works develops and maintains and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However, support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the Navajo County Emergency Operations Plan.

2. State of Arizona

a. During an activation of the , the Arizona Department of Emergency and Military Affairs in coordination with Arizona Department of Transportation is the designated lead agency for State public works and engineering services and will provide a liaison to facilitate requests for public works and engineering service resources to local Emergency Operations Centers.

b. During an emergency or disaster event, the primary and support agencies at the will report to the Infrastructure Services Branch Chief who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center Manager.

c. During the response phase, the Navajo County EOC will evaluate and analyze information regarding public works and engineering service needs requests. Annex 3 will develop and update assessments of the public works services situation and status and undertake contingency planning to meet anticipated demands and needs.

d. The Arizona Department of Emergency and Military Affairs in coordination with the Arizona Department of Transportation develops and maintains Annex 3 and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However, support agencies

may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the EOP.

D. Alerts and Notifications

1. The Arizona Department of Transportation / City of Holbrook Roads and Drainage / City of Show Low Public Works / City of Winslow Public Works / Navajo County Public Works / Town of Pinetop-Lakeside Public Works / Town of Snowflake: Public Works / Town of Taylor: Public Works / White Mountain Apache Tribe Public Works will notify the County Warning Point (Navajo County Governmental Complex) when information comes to their attention indicating that an emergency or disaster situation is developing.

2. The County Warning Point (Navajo County Governmental Complex) , will notify the "on call" Emergency Duty Officer and/or Coordinator when Navajo County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

3. Annex 3 will be activated or placed on standby upon notification by the Navajo County EOC. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.

4. Upon instructions to activate or placement of Annex 3 on standby, Arizona Department of Transportation / City of Holbrook Roads and Drainage / City of Show Low Public Works / City of Winslow Public Works / Navajo County Public Works / Town of Pinetop-Lakeside Public Works / Town of Snowflake: Public Works / Town of Taylor: Public Works / White Mountain Apache Tribe Public Works will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

2. Prioritization of the restoration of all services will include consideration of, but not limited to, the weather and the impact that the loss of service will have on the whole community to include, but not limited to; persons with disabilities, access and functional needs and other unique populations i.e. schools, hospitals, managed care facilities, group homes, incarcerated, children, families, etc.

F. Special Tasks

1. Hazardous Materials

    a. Monitor the surrounding area of the Hazardous Material release site for possible liquid contamination.

    b. Ensure compliance with State and Federal regulations regarding disposal of the wastes.

2. Floods and Dam Failure

    a. Priorities During Response Operations:

        i. Make an initial damage assessment with the EOC Director.

        ii. Identify potential locations for the placement of temporary levees and include this information on the appropriate maps.

        iii. Work with the Transportation and Resources Coordinator to obtain a labor force to perform flood-fighting tasks associated with building a levee (e.g. obtain, fill and place sandbags to prevent flooding).

        iv. Obtain assistance from the U.S. Army Corps of Engineers to build temporary emergency levees.

        v. Relocate needed emergency resources and equipment from potential flood areas.

    b. Priorities During Recovery Operations:

        i. Inspection and Condemnation.

        ii. Water pressure and debris may have weakened structures left standing. Building interiors will be filled with mud and filth, and some building materials will be waterlogged.

        iii. Inspect buildings and other structures to determine whether they are safe to inhabit after a flood has occurred.

        iv. Identify buildings and structures that may threaten public safety, designating those buildings and structures that may be reoccupied.

        v. Identify/mark those buildings and structures that are to be condemned.

3. High Wind

    a. Priorities During Response Operations:

i. Have resources be available for evacuation assistance.

ii. Clear debris or other materials that block or hamper the performance of emergency response functions, including constructing emergency detours and access roads; Clearing obstructed roads using demolition and other actions; Repair or temporarily reinforce roads and bridges.

b. Priorities During Recovery Operations:

i. Inspect buildings and other structures to determine whether it is safe to inhabit or use them after a tornado or high winds. Condemn, and demolish those that are.

ii. Inspect buildings and structures that are critical to emergency operations.

iii. Inspect buildings and structures that may threaten public safety.

iv. Inspect less critically damaged structures and designate those that may be occupied and identify/mark those that are to be condemned.

v. Arrange for the demolition of condemned structures.

vi. Work with the EOC Director to conduct immediate ground and air surveys to determine the extent of damage, casualties, and the status of key facilities for the Damage Assessment Report.

4. Earthquake

a. Priorities During Response Operations:

i. Have resources be available for evacuation assistance.

ii. Clear debris or other material that block or hamper the performance of emergency response functions.

iii. Construct emergency detours and access roads where needed.

iv. Clear obstructed roads using demolition and other actions where needed.

v. Repair or temporarily reinforce roads and bridges.

vi. Determine safety of evacuation routes to include highway bridges, rail lines, and airports.

vii. Restore and repair electrical power, natural gas, water, sewer, and telephone and other communications systems to minimize the impact on critical services and the public.

viii. Work with the EOC Director to conduct immediate ground and air surveys to determine the extent of damage, casualties, and the status of key facilities. Survey and evaluate the safety of hospitals, emergency response agency control centers (police, fire, etc.), reception and care centers, public shelters, primary and alternate Emergency Operations Centers.

b. Priorities During Recovery Operations:

i. Inspect buildings and other structures to determine whether it is safe to inhabit or use them after an earthquake. Condemn, and demolish those that are unsafe. Additional engineering and building inspection support is available from the State.

ii. Inspecting buildings and structures that are critical to emergency operations.

iii. Inspecting buildings and structures that may threaten public safety.

iv. Inspecting less critically damaged structures and designate those that may be reoccupied and identify/mark those that are to be condemned.

v. Arranging for the demolition of condemned structures.

vi. Inspecting dams and levees.

5. Nuclear Attack

a. Priorities During Nuclear Attack Event:

i. Work with the Reception and Mass Care and Radiological Defense Coordinators to list and prioritize shelter upgrades.

ii. Prepare and maintain stencils for marking fall-out shelters and mark when evacuation from high-risk areas are ordered.

iii. Marshall all available public and private earth moving equipment, personnel, and material, to upgrade fall-out shelters when required.

iv. Assist the Evacuation Coordinator by restoring roads and streets designated as primary evacuation routes (Interstate Highway, U.S. Highways, and State Highways).

v. Assist Law Enforcement Coordinator in traffic control by establishing detour routes and providing barricades for traffic control points.

vi. Determine safety of evacuation routes to include highway bridges, rail lines and airports.

III. Responsibilities

A. The following list identifies the responsibilities designated to each agency/organization for this Annex. The Coordinating and Primary Agency and their responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Coordinating: Arizona Department of Transportation	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Identify responsibilities for private sector and state public works officials.
2	Regularly test public roadway information systems including electronic signs, bulletins, Short Message Service (SMS), and media channels.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Prioritize infrastructure repairs and stabilization according to critical needs.
2	Coordinate with Transportation and Resources to facilitate closing roads and constructing barricades.
3	Perform priority repairs of local roads, bridges, and culverts.
4	Designate personnel to provide technical assistance with the debris removal process.
5	Assist in initiating traffic management operations and control strategies.
6	Assist in establishing alternate routes of access required due to road closures.
7	Deploy additional staff if the emergency exceeds the existing Public Works staff's capabilities.
Recovery (Post Event) Actions for Annex 3 - Public Works and Engineering	
1	Maintain continuity of alternate routes and locations.
2	Coordinate with damage assessment teams to ascertain which land routes and waterways need to remain closed pending further reconstruction and clean up.
3	Coordinate with damage assessment teams to condemn, demolish, and dispose of structures that present a safety hazard to the public.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
2	Provide a representative for the updating of the hazard mitigation plan.
3	Identify critical facilities and recommend mitigation activities to those facilities.
Protection Actions for Annex 3 - Public Works and Engineering	
1	Establish operations and communications procedures for road blocks and check points.
2	Ensure PPE and visibility gear is available to those participating in field operations.

Coordinating: City of Holbrook Roads and Drainage	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Coordinate with jurisdiction GIS and Hazard Mitigation teams to identify critical infrastructure or high liability resources.
2	Identify alternate or backup Public Works systems and facilities, including wastewater treatment facilities, power plants, pipelines, and bridges.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Perform priority repairs to local water and wastewater systems.
2	Set specific priorities in consultation with government, elected officials, a designated official, or the EOC Director.
Recovery (Post Event) Actions for Annex 3 - Public Works and Engineering	

1	Continue to repair infrastructure and buildings on a priority basis, and prepare information necessary for hand off to public works contractors.
2	Provide personnel to support damage assessment teams, and hire or borrow additional staff according to necessary team size and travel vicinity.
3	Coordinate with damage assessment teams to condemn, demolish, and dispose of structures that present a safety hazard to the public.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify critical facilities and recommend mitigation activities to those facilities.

Coordinating: City of Show Low Public Works	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Coordinate with jurisdiction GIS and Hazard Mitigation teams to identify critical infrastructure or high liability resources.
2	Identify alternate or backup Public Works systems and facilities, including wastewater treatment facilities, power plants, pipelines, and bridges.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Perform priority repairs to local water and wastewater systems.
Recovery (Post Event) Actions for Annex 3 - Public Works and Engineering	
1	Continue to repair infrastructure and buildings on a priority basis, and prepare information necessary for hand off to public works contractors.
2	Provide personnel to support damage assessment teams, and hire or borrow additional staff according to necessary team size and travel vicinity.
3	Coordinate with damage assessment teams to condemn, demolish, and dispose of structures that present a safety hazard to the public.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify critical facilities and recommend mitigation activities to those facilities.

Coordinating: City of Winslow Public Works	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Coordinate with jurisdiction GIS and Hazard Mitigation teams to identify critical infrastructure or high liability resources.
2	Identify alternate or backup Public Works systems and facilities, including wastewater treatment facilities, power plants, pipelines, and bridges.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Perform priority repairs to local water and wastewater systems.
Recovery (Post Event) Actions for Annex 3 - Public Works and Engineering	
1	Continue to repair infrastructure and buildings on a priority basis, and prepare information necessary for hand off to public works contractors.
2	Provide personnel to support damage assessment teams, and hire or borrow additional staff according to necessary team size and travel vicinity.

3	Coordinate with damage assessment teams to condemn, demolish, and dispose of structures that present a safety hazard to the public.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Provide a representative for the updating of the hazard mitigation plan.
3	Identify critical facilities and recommend mitigation activities to those facilities.

Coordinating: Navajo County Public Works	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Identify debris drop off locations and times.
2	Anticipate Public Works needs or problems and coordinate prepositioning of appropriate resources.
3	Designate team members to review public works inspections and organize the reports into functional units.
4	Coordinate with jurisdiction GIS and Hazard Mitigation teams to identify critical infrastructure or high liability resources.
5	Prepare reports for high liability infrastructure overlap.
6	Report Public Works status and potential problems to the EM Director.
7	Identify alternate or backup Public Works systems and facilities, including wastewater treatment facilities, power plants, pipelines, and bridges.
8	Identify critical infrastructure within FEMA designated 100 and 500 year floodplains.
9	Identify responsibilities for private sector and state public works officials.
10	Identify established pre-disaster contracts and prepare for continuity of operations with these contractors.
11	Prepare to monitor structural integrity, structure stabilization, and demolition of facilities.
12	Review Flood Retarding Structure Emergency Action Plans (EAPs) annually
13	Establish, staff, and train damage assessment teams within the jurisdiction.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Use ARC/FEMA pre-established Damage Assessment and Area Assessment criteria to categorize damage.
2	Prioritize infrastructure repairs and stabilization according to critical needs.
3	Coordinate the continuation or restoration of essential public services.
4	Make emergency repairs to key facilities providing continued operational capabilities.
5	Designate personnel to coordinate activities in EOC.
6	Provide field support for emergency responders.
7	Inspect damage to private and public buildings and infrastructure.
8	Coordinate with Transportation and Resources to facilitate closing roads and constructing barricades.
9	Perform priority repairs of local roads, bridges, and culverts.
10	Designate personnel to provide technical assistance with the debris removal process.
11	Establish specific criteria for whether new supplies are time efficient, affordable, and mission-essential.
12	Provide for handling and disposal of contaminated soil, water, clothing, and other items that could not be adequately decontaminated.
13	Coordinate the prepositioning of resources with other agencies.
14	Assist in initiating traffic management operations and control strategies.
15	Determine supply needs generated by the emergency and request any supplies not already present in storage.

16	Set specific priorities in consultation with government, elected officials, a designated official, or the EOC Director.
17	Evaluate requests for resources against known supplies.
18	Implement a debris removal plan.
19	Deploy additional staff if the emergency exceeds the existing Public Works staff's capabilities.
20	Provide for handling and disposal of contaminated soil, water, clothing, and other items.
21	Establish, staff, and train damage assessment teams within the jurisdiction.
Recovery (Post Event) Actions for Annex 3 - Public Works and Engineering	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Plan for the gradual shut down of emergency Public Works operations.
3	Prepare Public Works Damage Assessment Report or ICS Form 219.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Assess existing private contracts and determine if these need to be revised in light of any damages caused by the disaster.
6	Participate in after action meetings and prepare Public Works After Action Report (AAR).
7	Continue to repair infrastructure and buildings on a priority basis, and prepare information necessary for hand off to public works contractors.
8	Maintain continuity of alternate routes and locations.
9	Provide personnel to support damage assessment teams, and hire or borrow additional staff according to necessary team size and travel vicinity.
10	Coordinate with damage assessment teams to ascertain which land routes and waterways need to remain closed pending further reconstruction and clean up.
11	Coordinate with damage assessment teams to condemn, demolish, and dispose of structures that present a safety hazard to the public.
12	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
13	Establish, staff, and train damage assessment teams within the jurisdiction.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Draft alternate facility plans and test the effects of public works closures on affected sectors.
5	Participate in HSEEP training, drills, and exercises.
6	Review safety and structural inspections for public works in the context of improving hazard resiliency.
7	Determine in advance the personnel, contractors, removal procedure, and destination of debris and waste materials cleared by Public Works.
Protection Actions for Annex 3 - Public Works and Engineering	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Prevent and deter movement and operations of threatening individuals.
4	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate debris collection information to the public.

5	Establish operations and communications procedures for road blocks and check points.
6	Ensure PPE and visibility gear is available to those participating in field operations.
7	Coordinate with regional utility providers to notify residences and commercial properties within proximity of incident sites.
8	Identify Material Data Safety (MDS) sheets for existing locally stockpiled substances.

Coordinating: Town of Pinetop-Lakeside Public Works	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Coordinate with jurisdiction GIS and Hazard Mitigation teams to identify critical infrastructure or high liability resources.
2	Identify alternate or backup Public Works systems and facilities, including wastewater treatment facilities, power plants, pipelines, and bridges.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Perform priority repairs to local water and wastewater systems.
Recovery (Post Event) Actions for Annex 3 - Public Works and Engineering	
1	Continue to repair infrastructure and buildings on a priority basis, and prepare information necessary for hand off to public works contractors.
2	Provide personnel to support damage assessment teams, and hire or borrow additional staff according to necessary team size and travel vicinity.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify critical facilities and recommend mitigation activities to those facilities.

Coordinating: Town of Snowflake: Public Works	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Coordinate with jurisdiction GIS and Hazard Mitigation teams to identify critical infrastructure or high liability resources.
2	Identify alternate or backup Public Works systems and facilities, including wastewater treatment facilities, power plants, pipelines, and bridges.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Perform priority repairs to local water and wastewater systems.
Recovery (Post Event) Actions for Annex 3 - Public Works and Engineering	
1	Continue to repair infrastructure and buildings on a priority basis, and prepare information necessary for hand off to public works contractors.
2	Provide personnel to support damage assessment teams, and hire or borrow additional staff according to necessary team size and travel vicinity.
3	Coordinate with damage assessment teams to condemn, demolish, and dispose of structures that present a safety hazard to the public.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.

Coordinating: Town of Taylor: Public Works	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Coordinate with jurisdiction GIS and Hazard Mitigation teams to identify critical infrastructure or high liability resources.
2	Identify alternate or backup Public Works systems and facilities, including wastewater treatment facilities, power plants, pipelines, and bridges.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Perform priority repairs to local water and wastewater systems.
Recovery (Post Event) Actions for Annex 3 - Public Works and Engineering	
1	Continue to repair infrastructure and buildings on a priority basis, and prepare information necessary for hand off to public works contractors.
2	Coordinate with damage assessment teams to condemn, demolish, and dispose of structures that present a safety hazard to the public.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify critical facilities and recommend mitigation activities to those facilities.

Coordinating: White Mountain Apache Tribe Public Works	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Anticipate Public Works needs or problems and coordinate prepositioning of appropriate resources.
2	Identify sandbagging operation procedures, water transfer pump placement, and fuel procurement strategy.
3	Implement procedure to maintain, inspect, and protect Public Works' equipment.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Coordinate the removal of debris and restoration of public access.
2	Clear debris from public property, organize the clean-up, and prioritize essential locations.
3	Provide backup electrical power to the EOC.
4	Assist in the continuity of sanitation services.

Primary: Arizona Department of Transportation	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Identify responsibilities for private sector and state public works officials.
2	Regularly test public roadway information systems including electronic signs, bulletins, Short Message Service (SMS), and media channels.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Prioritize infrastructure repairs and stabilization according to critical needs.
2	Coordinate with Transportation and Resources to facilitate closing roads and constructing barricades.
3	Perform priority repairs of local roads, bridges, and culverts.
4	Designate personnel to provide technical assistance with the debris removal process.
5	Assist in initiating traffic management operations and control strategies.
6	Assist in establishing alternate routes of access required due to road closures.

7	Deploy additional staff if the emergency exceeds the existing Public Works staff's capabilities.
Recovery (Post Event) Actions for Annex 3 - Public Works and Engineering	
1	Maintain continuity of alternate routes and locations.
2	Coordinate with damage assessment teams to ascertain which land routes and waterways need to remain closed pending further reconstruction and clean up.
3	Coordinate with damage assessment teams to condemn, demolish, and dispose of structures that present a safety hazard to the public.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
2	Provide a representative for the updating of the hazard mitigation plan.
3	Identify critical facilities and recommend mitigation activities to those facilities.
Protection Actions for Annex 3 - Public Works and Engineering	
1	Establish operations and communications procedures for road blocks and check points.
2	Ensure PPE and visibility gear is available to those participating in field operations.

Primary: Navajo County Public Works	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Identify debris drop off locations and times.
2	Anticipate Public Works needs or problems and coordinate prepositioning of appropriate resources.
3	Designate team members to review public works inspections and organize the reports into functional units.
4	Coordinate with jurisdiction GIS and Hazard Mitigation teams to identify critical infrastructure or high liability resources.
5	Prepare reports for high liability infrastructure overlap.
6	Report Public Works status and potential problems to the EM Director.
7	Identify alternate or backup Public Works systems and facilities, including wastewater treatment facilities, power plants, pipelines, and bridges.
8	Identify critical infrastructure within FEMA designated 100 and 500 year floodplains.
9	Identify responsibilities for private sector and state public works officials.
10	Identify established pre-disaster contracts and prepare for continuity of operations with these contractors.
11	Prepare to monitor structural integrity, structure stabilization, and demolition of facilities.
12	Review Flood Retarding Structure Emergency Action Plans (EAPs) annually
13	Establish, staff, and train damage assessment teams within the jurisdiction.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Use ARC/FEMA pre-established Damage Assessment and Area Assessment criteria to categorize damage.
2	Prioritize infrastructure repairs and stabilization according to critical needs.
3	Coordinate the continuation or restoration of essential public services.
4	Make emergency repairs to key facilities providing continued operational capabilities.
5	Designate personnel to coordinate activities in EOC.
6	Provide field support for emergency responders.
7	Inspect damage to private and public buildings and infrastructure.
8	Coordinate with Transportation and Resources to facilitate closing roads and constructing barricades.

9	Perform priority repairs of local roads, bridges, and culverts.
10	Designate personnel to provide technical assistance with the debris removal process.
11	Establish specific criteria for whether new supplies are time efficient, affordable, and mission-essential.
12	Provide for handling and disposal of contaminated soil, water, clothing, and other items that could not be adequately decontaminated.
13	Coordinate the prepositioning of resources with other agencies.
14	Assist in initiating traffic management operations and control strategies.
15	Determine supply needs generated by the emergency and request any supplies not already present in storage.
16	Set specific priorities in consultation with government, elected officials, a designated official, or the EOC Director.
17	Evaluate requests for resources against known supplies.
18	Implement a debris removal plan.
19	Deploy additional staff if the emergency exceeds the existing Public Works staff's capabilities.
20	Provide for handling and disposal of contaminated soil, water, clothing, and other items.
21	Establish, staff, and train damage assessment teams within the jurisdiction.
Recovery (Post Event) Actions for Annex 3 - Public Works and Engineering	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Plan for the gradual shut down of emergency Public Works operations.
3	Prepare Public Works Damage Assessment Report or ICS Form 219.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Assess existing private contracts and determine if these need to be revised in light of any damages caused by the disaster.
6	Participate in after action meetings and prepare Public Works After Action Report (AAR).
7	Continue to repair infrastructure and buildings on a priority basis, and prepare information necessary for hand off to public works contractors.
8	Maintain continuity of alternate routes and locations.
9	Provide personnel to support damage assessment teams, and hire or borrow additional staff according to necessary team size and travel vicinity.
10	Coordinate with damage assessment teams to ascertain which land routes and waterways need to remain closed pending further reconstruction and clean up.
11	Coordinate with damage assessment teams to condemn, demolish, and dispose of structures that present a safety hazard to the public.
12	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
13	Establish, staff, and train damage assessment teams within the jurisdiction.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Draft alternate facility plans and test the effects of public works closures on affected sectors.
5	Participate in HSEEP training, drills, and exercises.

6	Review safety and structural inspections for public works in the context of improving hazard resiliency.
7	Determine in advance the personnel, contractors, removal procedure, and destination of debris and waste materials cleared by Public Works.
Protection Actions for Annex 3 - Public Works and Engineering	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Prevent and deter movement and operations of threatening individuals.
4	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate debris collection information to the public.
5	Establish operations and communications procedures for road blocks and check points.
6	Ensure PPE and visibility gear is available to those participating in field operations.
7	Coordinate with regional utility providers to notify residences and commercial properties within proximity of incident sites.
8	Identify Material Data Safety (MDS) sheets for existing locally stockpiled substances.

Primary: White Mountain Apache Tribe Public Works	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Anticipate Public Works needs or problems and coordinate prepositioning of appropriate resources.
2	Identify sandbagging operation procedures, water transfer pump placement, and fuel procurement strategy.
3	Implement procedure to maintain, inspect, and protect Public Works' equipment.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Coordinate the removal of debris and restoration of public access.
2	Clear debris from public property, organize the clean-up, and prioritize essential locations.
3	Provide backup electrical power to the EOC.
4	Assist in the continuity of sanitation services.

Supporting: Arizona Department of Transportation	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Identify responsibilities for private sector and state public works officials.
2	Regularly test public roadway information systems including electronic signs, bulletins, Short Message Service (SMS), and media channels.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Prioritize infrastructure repairs and stabilization according to critical needs.
2	Coordinate with Transportation and Resources to facilitate closing roads and constructing barricades.
3	Perform priority repairs of local roads, bridges, and culverts.
4	Designate personnel to provide technical assistance with the debris removal process.
5	Assist in initiating traffic management operations and control strategies.
6	Assist in establishing alternate routes of access required due to road closures.
7	Deploy additional staff if the emergency exceeds the existing Public Works staff's capabilities.
Recovery (Post Event) Actions for Annex 3 - Public Works and Engineering	
1	Maintain continuity of alternate routes and locations.

2	Coordinate with damage assessment teams to ascertain which land routes and waterways need to remain closed pending further reconstruction and clean up.
3	Coordinate with damage assessment teams to condemn, demolish, and dispose of structures that present a safety hazard to the public.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
2	Provide a representative for the updating of the hazard mitigation plan.
3	Identify critical facilities and recommend mitigation activities to those facilities.
Protection Actions for Annex 3 - Public Works and Engineering	
1	Establish operations and communications procedures for road blocks and check points.
2	Ensure PPE and visibility gear is available to those participating in field operations.

Supporting: City of Holbrook Roads and Drainage	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Coordinate with jurisdiction GIS and Hazard Mitigation teams to identify critical infrastructure or high liability resources.
2	Identify alternate or backup Public Works systems and facilities, including wastewater treatment facilities, power plants, pipelines, and bridges.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Perform priority repairs to local water and wastewater systems.
2	Set specific priorities in consultation with government, elected officials, a designated official, or the EOC Director.
Recovery (Post Event) Actions for Annex 3 - Public Works and Engineering	
1	Continue to repair infrastructure and buildings on a priority basis, and prepare information necessary for hand off to public works contractors.
2	Provide personnel to support damage assessment teams, and hire or borrow additional staff according to necessary team size and travel vicinity.
3	Coordinate with damage assessment teams to condemn, demolish, and dispose of structures that present a safety hazard to the public.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify critical facilities and recommend mitigation activities to those facilities.

Supporting: City of Show Low Public Works	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Coordinate with jurisdiction GIS and Hazard Mitigation teams to identify critical infrastructure or high liability resources.
2	Identify alternate or backup Public Works systems and facilities, including wastewater treatment facilities, power plants, pipelines, and bridges.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Perform priority repairs to local water and wastewater systems.
Recovery (Post Event) Actions for Annex 3 - Public Works and Engineering	
1	Continue to repair infrastructure and buildings on a priority basis, and prepare information necessary for hand off to public works contractors.

2	Provide personnel to support damage assessment teams, and hire or borrow additional staff according to necessary team size and travel vicinity.
3	Coordinate with damage assessment teams to condemn, demolish, and dispose of structures that present a safety hazard to the public.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify critical facilities and recommend mitigation activities to those facilities.

Supporting: City of Winslow	
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
2	Set specific priorities in consultation with government, elected officials, a designated official, or the EOC Director.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.

Supporting: City of Winslow Public Works	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Coordinate with jurisdiction GIS and Hazard Mitigation teams to identify critical infrastructure or high liability resources.
2	Identify alternate or backup Public Works systems and facilities, including wastewater treatment facilities, power plants, pipelines, and bridges.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Perform priority repairs to local water and wastewater systems.
Recovery (Post Event) Actions for Annex 3 - Public Works and Engineering	
1	Continue to repair infrastructure and buildings on a priority basis, and prepare information necessary for hand off to public works contractors.
2	Provide personnel to support damage assessment teams, and hire or borrow additional staff according to necessary team size and travel vicinity.
3	Coordinate with damage assessment teams to condemn, demolish, and dispose of structures that present a safety hazard to the public.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Provide a representative for the updating of the hazard mitigation plan.
3	Identify critical facilities and recommend mitigation activities to those facilities.

Supporting: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Identify debris drop off locations and times.
2	Anticipate Public Works needs or problems and coordinate prepositioning of appropriate resources.

3	Coordinate with jurisdiction GIS and Hazard Mitigation teams to identify critical infrastructure or high liability resources.
4	Report Public Works status and potential problems to the EM Director.
5	Identify alternate or backup Public Works systems and facilities, including wastewater treatment facilities, power plants, pipelines, and bridges.
6	Develop and test emergency communication procedures.
7	Identify responsibilities for private sector and state public works officials.
8	Identify established pre-disaster contracts and prepare for continuity of operations with these contractors.
9	Establish, staff, and train damage assessment teams within the jurisdiction.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this Checklist.
2	Use ARC/FEMA pre-established Damage Assessment and Area Assessment criteria to categorize damage.
3	Prioritize infrastructure repairs and stabilization according to critical needs.
4	Coordinate the continuation or restoration of essential public services.
5	Make emergency repairs to key facilities providing continued operational capabilities.
6	Designate personnel to coordinate activities in EOC.
7	Provide field support for emergency responders.
8	Inspect damage to private and public buildings and infrastructure.
9	Coordinate with Transportation and Resources to facilitate closing roads and constructing barricades.
10	Request outside assistance from surrounding jurisdictions and private sector as required.
11	Designate personnel to provide technical assistance with the debris removal process.
12	Coordinate with HAZMAT regarding hazardous material debris removal, and coordinate with regional and federal authorities.
13	Report communications status and potential problems and solution options to the EOC Director.
14	Obtain needed resources and supplies, including any temporary infrastructure substitutes/alternatives.
15	Establish specific criteria for whether new supplies are time efficient, affordable, and mission-essential.
16	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
17	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
18	Generate detailed information on needs and logistics that the higher level of government may not have, and provide these proactively to state and federal officials in an efficient manner.
19	Provide for handling and disposal of contaminated soil, water, clothing, and other items that could not be adequately decontaminated.
20	Allocate resources to prioritize incident victims.
21	Coordinate the prepositioning of resources with other agencies.
22	Provide field support for emergency responders at the scene.
23	Follow established procedures for communicating with personnel performing field operations.
24	Use call down rosters to alert emergency responders or provide situation updates.

25	Determine supply needs generated by the emergency and request any supplies not already present in storage.
26	Set specific priorities in consultation with government, elected officials, a designated official, or the EOC Director.
27	Evaluate requests for resources against known supplies.
28	Prepare adequate personnel shift schedules for events 24 hours in duration.
29	Organize relevant information from EOC and disseminate to staff.
30	Implement a debris removal plan.
31	Deploy additional staff if the emergency exceeds the existing Public Works staff's capabilities.
32	Provide for handling and disposal of contaminated soil, water, clothing, and other items.
33	Establish, staff, and train damage assessment teams within the jurisdiction.
Recovery (Post Event) Actions for Annex 3 - Public Works and Engineering	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Plan for the gradual shut down of emergency Public Works operations.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Assess existing private contracts and determine if these need to be revised in light of any damages caused by the disaster.
6	Participate in after action meetings and prepare Public Works After Action Report (AAR).
7	Provide personnel to support damage assessment teams, and hire or borrow additional staff according to necessary team size and travel vicinity.
8	Coordinate with damage assessment teams to ascertain which land routes and waterways need to remain closed pending further reconstruction and clean up.
9	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
10	Establish, staff, and train damage assessment teams within the jurisdiction.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Maintain coordination with Hazmat for removal of hazardous waste.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Provide a representative for the updating of the hazard mitigation plan.
5	Refer to the State Disaster Assistance Program and Local Government Handbook for guidance on preparing damage assessments for obtaining financial assistance.
6	Identify critical facilities and recommend mitigation activities to those facilities.
7	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
8	Participate in HSEEP training, drills, and exercises.
9	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
10	Determine in advance the personnel, contractors, removal procedure, and destination of debris and waste materials cleared by Public Works.
Protection Actions for Annex 3 - Public Works and Engineering	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.

2	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
3	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate debris collection information to the public.
4	Ensure PPE and visibility gear is available to those participating in field operations.
5	Coordinate with regional utility providers to notify residences and commercial properties within proximity of incident sites.
6	Identify Material Data Safety (MDS) sheets for existing locally stockpiled substances.

Supporting: Navajo County Public Works	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Identify debris drop off locations and times.
2	Anticipate Public Works needs or problems and coordinate prepositioning of appropriate resources.
3	Designate team members to review public works inspections and organize the reports into functional units.
4	Coordinate with jurisdiction GIS and Hazard Mitigation teams to identify critical infrastructure or high liability resources.
5	Prepare reports for high liability infrastructure overlap.
6	Report Public Works status and potential problems to the EM Director.
7	Identify alternate or backup Public Works systems and facilities, including wastewater treatment facilities, power plants, pipelines, and bridges.
8	Identify critical infrastructure within FEMA designated 100 and 500 year floodplains.
9	Identify responsibilities for private sector and state public works officials.
10	Identify established pre-disaster contracts and prepare for continuity of operations with these contractors.
11	Prepare to monitor structural integrity, structure stabilization, and demolition of facilities.
12	Review Flood Retarding Structure Emergency Action Plans (EAPs) annually
13	Establish, staff, and train damage assessment teams within the jurisdiction.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Use ARC/FEMA pre-established Damage Assessment and Area Assessment criteria to categorize damage.
2	Prioritize infrastructure repairs and stabilization according to critical needs.
3	Coordinate the continuation or restoration of essential public services.
4	Make emergency repairs to key facilities providing continued operational capabilities.
5	Designate personnel to coordinate activities in EOC.
6	Provide field support for emergency responders.
7	Inspect damage to private and public buildings and infrastructure.
8	Coordinate with Transportation and Resources to facilitate closing roads and constructing barricades.
9	Perform priority repairs of local roads, bridges, and culverts.
10	Designate personnel to provide technical assistance with the debris removal process.
11	Establish specific criteria for whether new supplies are time efficient, affordable, and mission-essential.
12	Provide for handling and disposal of contaminated soil, water, clothing, and other items that could not be adequately decontaminated.
13	Coordinate the prepositioning of resources with other agencies.

14	Assist in initiating traffic management operations and control strategies.
15	Determine supply needs generated by the emergency and request any supplies not already present in storage.
16	Set specific priorities in consultation with government, elected officials, a designated official, or the EOC Director.
17	Evaluate requests for resources against known supplies.
18	Implement a debris removal plan.
19	Deploy additional staff if the emergency exceeds the existing Public Works staff's capabilities.
20	Provide for handling and disposal of contaminated soil, water, clothing, and other items.
21	Establish, staff, and train damage assessment teams within the jurisdiction.
Recovery (Post Event) Actions for Annex 3 - Public Works and Engineering	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Plan for the gradual shut down of emergency Public Works operations.
3	Prepare Public Works Damage Assessment Report or ICS Form 219.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Assess existing private contracts and determine if these need to be revised in light of any damages caused by the disaster.
6	Participate in after action meetings and prepare Public Works After Action Report (AAR).
7	Continue to repair infrastructure and buildings on a priority basis, and prepare information necessary for hand off to public works contractors.
8	Maintain continuity of alternate routes and locations.
9	Provide personnel to support damage assessment teams, and hire or borrow additional staff according to necessary team size and travel vicinity.
10	Coordinate with damage assessment teams to ascertain which land routes and waterways need to remain closed pending further reconstruction and clean up.
11	Coordinate with damage assessment teams to condemn, demolish, and dispose of structures that present a safety hazard to the public.
12	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
13	Establish, staff, and train damage assessment teams within the jurisdiction.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Draft alternate facility plans and test the effects of public works closures on affected sectors.
5	Participate in HSEEP training, drills, and exercises.
6	Review safety and structural inspections for public works in the context of improving hazard resiliency.
7	Determine in advance the personnel, contractors, removal procedure, and destination of debris and waste materials cleared by Public Works.
Protection Actions for Annex 3 - Public Works and Engineering	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.

3	Prevent and deter movement and operations of threatening individuals.
4	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate debris collection information to the public.
5	Establish operations and communications procedures for road blocks and check points.
6	Ensure PPE and visibility gear is available to those participating in field operations.
7	Coordinate with regional utility providers to notify residences and commercial properties within proximity of incident sites.
8	Identify Material Data Safety (MDS) sheets for existing locally stockpiled substances.

Supporting: Town of Pinetop-Lakeside Public Works	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Coordinate with jurisdiction GIS and Hazard Mitigation teams to identify critical infrastructure or high liability resources.
2	Identify alternate or backup Public Works systems and facilities, including wastewater treatment facilities, power plants, pipelines, and bridges.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Perform priority repairs to local water and wastewater systems.
Recovery (Post Event) Actions for Annex 3 - Public Works and Engineering	
1	Continue to repair infrastructure and buildings on a priority basis, and prepare information necessary for hand off to public works contractors.
2	Provide personnel to support damage assessment teams, and hire or borrow additional staff according to necessary team size and travel vicinity.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify critical facilities and recommend mitigation activities to those facilities.

Supporting: Town of Snowflake: Public Works	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Coordinate with jurisdiction GIS and Hazard Mitigation teams to identify critical infrastructure or high liability resources.
2	Identify alternate or backup Public Works systems and facilities, including wastewater treatment facilities, power plants, pipelines, and bridges.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Perform priority repairs to local water and wastewater systems.
Recovery (Post Event) Actions for Annex 3 - Public Works and Engineering	
1	Continue to repair infrastructure and buildings on a priority basis, and prepare information necessary for hand off to public works contractors.
2	Provide personnel to support damage assessment teams, and hire or borrow additional staff according to necessary team size and travel vicinity.
3	Coordinate with damage assessment teams to condemn, demolish, and dispose of structures that present a safety hazard to the public.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

3	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Town of Taylor: Public Works	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Coordinate with jurisdiction GIS and Hazard Mitigation teams to identify critical infrastructure or high liability resources.
2	Identify alternate or backup Public Works systems and facilities, including wastewater treatment facilities, power plants, pipelines, and bridges.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Perform priority repairs to local water and wastewater systems.
Recovery (Post Event) Actions for Annex 3 - Public Works and Engineering	
1	Continue to repair infrastructure and buildings on a priority basis, and prepare information necessary for hand off to public works contractors.
2	Coordinate with damage assessment teams to condemn, demolish, and dispose of structures that present a safety hazard to the public.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify critical facilities and recommend mitigation activities to those facilities.

Amerigas	
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Assist in the restoration of gas, electric, and communications services.
Protection Actions for Annex 3 - Public Works and Engineering	
1	Coordinate with regional utility providers to notify residences and commercial properties within proximity of incident sites.
2	Identify least obtrusive measures to prevent citizen investigation of municipal or utility sites.

Arizona Department of Emergency and Military Affairs	
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Obtain needed resources and supplies, including any temporary infrastructure substitutes/alternatives.
2	Generate detailed information on needs and logistics that the higher level of government may not have, and provide these proactively to state and federal officials in an efficient manner.
Recovery (Post Event) Actions for Annex 3 - Public Works and Engineering	
1	Provide personnel to support damage assessment teams, and hire or borrow additional staff according to necessary team size and travel vicinity.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Provide a representative for the updating of the hazard mitigation plan.

Arizona Department of Public Safety
Response (During Event) Actions for Annex 3 - Public Works and Engineering

1	Coordinate with Transportation and Resources to facilitate closing roads and constructing barricades.
2	Coordinate with HAZMAT regarding hazardous material debris removal, and coordinate with regional and federal authorities.
3	Assist in initiating traffic management operations and control strategies.
4	Assist in establishing alternate routes of access required due to road closures.
Recovery (Post Event) Actions for Annex 3 - Public Works and Engineering	
1	Maintain continuity of alternate routes and locations.
2	Coordinate with damage assessment teams to ascertain which land routes and waterways need to remain closed pending further reconstruction and clean up.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Maintain coordination with Hazmat for removal of hazardous waste.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify critical facilities and recommend mitigation activities to those facilities.
Protection Actions for Annex 3 - Public Works and Engineering	
1	Establish operations and communications procedures for road blocks and check points.
2	Ensure PPE and visibility gear is available to those participating in field operations.

Arizona Public Service	
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Assist in the restoration of gas, electric, and communications services.
Protection Actions for Annex 3 - Public Works and Engineering	
1	Coordinate with regional utility providers to notify residences and commercial properties within proximity of incident sites.
2	Identify least obtrusive measures to prevent citizen investigation of municipal or utility sites.

Arizona Water Company	
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Perform priority repairs to local water and wastewater systems.
2	Assist in the restoration of gas, electric, and communications services.
Protection Actions for Annex 3 - Public Works and Engineering	
1	Coordinate with regional utility providers to notify residences and commercial properties within proximity of incident sites.
2	Identify least obtrusive measures to prevent citizen investigation of municipal or utility sites.

BIA Fort Apache Agency	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Identify key land and water routes and prepare to reestablish these if interrupted by a disaster.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Coordinate the removal of debris and restoration of public access.
2	Clear debris from public property, organize the clean-up, and prioritize essential locations.

BNSF Railway	
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Identify critical facilities and recommend mitigation activities to those facilities.

CableOne	
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Identify critical facilities and recommend mitigation activities to those facilities.

CellularOne	
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Identify critical facilities and recommend mitigation activities to those facilities.

City of Holbrook Municipal Water/Sewer	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Identify alternate or backup Public Works systems and facilities, including wastewater treatment facilities, power plants, pipelines, and bridges.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Perform priority repairs to local water and wastewater systems.
2	Assist in the restoration of gas, electric, and communications services.
Protection Actions for Annex 3 - Public Works and Engineering	
1	Coordinate with regional utility providers to notify residences and commercial properties within proximity of incident sites.
2	Identify least obtrusive measures to prevent citizen investigation of municipal or utility sites.

City of Holbrook Police Department	
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
2	Assist in initiating traffic management operations and control strategies.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.

City of Show Low Airport	
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Identify critical facilities and recommend mitigation activities to those facilities.

City of Show Low City Council	
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
2	Set specific priorities in consultation with government, elected officials, a designated official, or the EOC Director.
Mitigation Actions for Annex 3 - Public Works and Engineering	

1	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.

City of Show Low Municipal Water/Sewer	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Identify alternate or backup Public Works systems and facilities, including wastewater treatment facilities, power plants, pipelines, and bridges.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Perform priority repairs to local water and wastewater systems.
2	Assist in the restoration of gas, electric, and communications services.
Protection Actions for Annex 3 - Public Works and Engineering	
1	Coordinate with regional utility providers to notify residences and commercial properties within proximity of incident sites.
2	Identify least obtrusive measures to prevent citizen investigation of municipal or utility sites.

City of Show Low Police Department	
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Assist in initiating traffic management operations and control strategies.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.

City of Winslow Municipal Water/Sewer	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Identify alternate or backup Public Works systems and facilities, including wastewater treatment facilities, power plants, pipelines, and bridges.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Perform priority repairs to local water and wastewater systems.
2	Assist in the restoration of gas, electric, and communications services.
Protection Actions for Annex 3 - Public Works and Engineering	
1	Coordinate with regional utility providers to notify residences and commercial properties within proximity of incident sites.
2	Identify least obtrusive measures to prevent citizen investigation of municipal or utility sites.

ClaySprings Pinedale Fire District	
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Coordinate with HAZMAT regarding hazardous material debris removal, and coordinate with regional and federal authorities.

Frontier Communications	
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Identify critical facilities and recommend mitigation activities to those facilities.

Heber-Overgaard Fire District

Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Coordinate with HAZMAT regarding hazardous material debris removal, and coordinate with regional and federal authorities.

Hopi Tribal Utility Authority	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Identify alternate or backup Public Works systems and facilities, including wastewater treatment facilities, power plants, pipelines, and bridges.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Perform priority repairs to local water and wastewater systems.
2	Assist in the restoration of gas, electric, and communications services.
Protection Actions for Annex 3 - Public Works and Engineering	
1	Coordinate with regional utility providers to notify residences and commercial properties within proximity of incident sites.
2	Identify least obtrusive measures to prevent citizen investigation of municipal or utility sites.

Joseph City Fire District	
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Coordinate with HAZMAT regarding hazardous material debris removal, and coordinate with regional and federal authorities.

Joseph City Utilities	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Identify alternate or backup Public Works systems and facilities, including wastewater treatment facilities, power plants, pipelines, and bridges.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Perform priority repairs to local water and wastewater systems.
2	Assist in the restoration of gas, electric, and communications services.
Protection Actions for Annex 3 - Public Works and Engineering	
1	Coordinate with regional utility providers to notify residences and commercial properties within proximity of incident sites.
2	Identify least obtrusive measures to prevent citizen investigation of municipal or utility sites.

Kayenta Volunteer Fire Department	
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Coordinate with HAZMAT regarding hazardous material debris removal, and coordinate with regional and federal authorities.

Larson Waste	
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Provide for handling and disposal of contaminated soil, water, clothing, and other items that could not be adequately decontaminated.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Determine in advance the personnel, contractors, removal procedure, and destination of debris and waste materials cleared by Public Works.

Navajo County Administrative Services	
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Designate personnel to coordinate activities in EOC.
2	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
3	Set specific priorities in consultation with government, elected officials, a designated official, or the EOC Director.
Recovery (Post Event) Actions for Annex 3 - Public Works and Engineering	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Participate in HSEEP training, drills, and exercises.
Protection Actions for Annex 3 - Public Works and Engineering	
1	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate debris collection information to the public.

Navajo County Behavioral Health Coalition	
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Identify critical facilities and recommend mitigation activities to those facilities.

Navajo County Board of Supervisors	
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
2	Set specific priorities in consultation with government, elected officials, a designated official, or the EOC Director.
Recovery (Post Event) Actions for Annex 3 - Public Works and Engineering	
1	Plan recovery, reconstitution, mitigation and other long-term actions.

Navajo County Environmental Health	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Identify alternate or backup Public Works systems and facilities, including wastewater treatment facilities, power plants, pipelines, and bridges.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Perform priority repairs to local water and wastewater systems.
2	Allocate resources to prioritize incident victims.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Maintain coordination with Hazmat for removal of hazardous waste.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
Protection Actions for Annex 3 - Public Works and Engineering	
1	Ensure environmental sampling staff and water responders have adequate exclusion equipment.
2	Coordinate between sampling and environmental quality staff with citizen involvement and private sampling.

Navajo County Facilities Management

Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Identify debris drop off locations and times.
2	Anticipate Public Works needs or problems and coordinate prepositioning of appropriate resources.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Make emergency repairs to key facilities providing continued operational capabilities.
2	Designate personnel to coordinate activities in EOC.
3	Inspect damage to private and public buildings and infrastructure.
4	Provide for handling and disposal of contaminated soil, water, clothing, and other items that could not be adequately decontaminated.
5	Provide for handling and disposal of contaminated soil, water, clothing, and other items.
Recovery (Post Event) Actions for Annex 3 - Public Works and Engineering	
1	Plan for the gradual shut down of emergency Public Works operations.
2	Assess existing private contracts and determine if these need to be revised in light of any damages caused by the disaster.
3	Provide personnel to support damage assessment teams, and hire or borrow additional staff according to necessary team size and travel vicinity.
4	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Determine in advance the personnel, contractors, removal procedure, and destination of debris and waste materials cleared by Public Works.
Protection Actions for Annex 3 - Public Works and Engineering	
1	Identify Material Data Safety (MDS) sheets for existing locally stockpiled substances.

Navajo County Finance Department	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Identify established pre-disaster contracts and prepare for continuity of operations with these contractors.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Designate personnel to coordinate activities in EOC.
Recovery (Post Event) Actions for Annex 3 - Public Works and Engineering	
1	Assess existing private contracts and determine if these need to be revised in light of any damages caused by the disaster.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Participate in HSEEP training, drills, and exercises.

Navajo County Information Technology	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Develop and test emergency communication procedures.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Coordinate the continuation or restoration of essential public services.
2	Make emergency repairs to key facilities providing continued operational capabilities.
3	Designate personnel to coordinate activities in EOC.
4	Report communications status and potential problems and solution options to the EOC Director.

5	Follow established procedures for communicating with personnel performing field operations.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Participate in HSEEP training, drills, and exercises.

Navajo County Medical Examiner's Office	
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Allocate resources to prioritize incident victims.

Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Identify alternate or backup Public Works systems and facilities, including wastewater treatment facilities, power plants, pipelines, and bridges.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Coordinate the continuation or restoration of essential public services.
2	Designate personnel to coordinate activities in EOC.
3	Provide field support for emergency responders.
4	Coordinate with HAZMAT regarding hazardous material debris removal, and coordinate with regional and federal authorities.
5	Establish specific criteria for whether new supplies are time efficient, affordable, and mission-essential.
6	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
7	Allocate resources to prioritize incident victims.
8	Coordinate the prepositioning of resources with other agencies.
9	Provide field support for emergency responders at the scene.
10	Use call down rosters to alert emergency responders or provide situation updates.
11	Determine supply needs generated by the emergency and request any supplies not already present in storage.
12	Evaluate requests for resources against known supplies.
Recovery (Post Event) Actions for Annex 3 - Public Works and Engineering	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Plan for the gradual shut down of emergency Public Works operations.
3	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
4	Assess existing private contracts and determine if these need to be revised in light of any damages caused by the disaster.
5	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Participate in HSEEP training, drills, and exercises.
Protection Actions for Annex 3 - Public Works and Engineering	

1	Ensure environmental sampling staff and water responders have adequate exclusion equipment.
2	Coordinate between sampling and environmental quality staff with citizen involvement and private sampling.
3	Identify Material Data Safety (MDS) sheets for existing locally stockpiled substances.

Navajo County Sheriff's Office	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Anticipate Public Works needs or problems and coordinate prepositioning of appropriate resources.
2	Develop and test emergency communication procedures.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Use ARC/FEMA pre-established Damage Assessment and Area Assessment criteria to categorize damage.
2	Designate personnel to coordinate activities in EOC.
3	Inspect damage to private and public buildings and infrastructure.
4	Coordinate with Transportation and Resources to facilitate closing roads and constructing barricades.
5	Coordinate with HAZMAT regarding hazardous material debris removal, and coordinate with regional and federal authorities.
6	Establish specific criteria for whether new supplies are time efficient, affordable, and mission-essential.
7	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
8	Provide for handling and disposal of contaminated soil, water, clothing, and other items that could not be adequately decontaminated.
9	Coordinate the prepositioning of resources with other agencies.
10	Assist in initiating traffic management operations and control strategies.
11	Assist in establishing alternate routes of access required due to road closures.
12	Follow established procedures for communicating with personnel performing field operations.
13	Use call down rosters to alert emergency responders or provide situation updates.
14	Determine supply needs generated by the emergency and request any supplies not already present in storage.
15	Set specific priorities in consultation with government, elected officials, a designated official, or the EOC Director.
16	Evaluate requests for resources against known supplies.
17	Prepare adequate personnel shift schedules for events 24 hours in duration.
18	Deploy additional staff if the emergency exceeds the existing Public Works staff's capabilities.
Recovery (Post Event) Actions for Annex 3 - Public Works and Engineering	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Plan for the gradual shut down of emergency Public Works operations.
3	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
4	Assess existing private contracts and determine if these need to be revised in light of any damages caused by the disaster.
5	Maintain continuity of alternate routes and locations.

6	Provide personnel to support damage assessment teams, and hire or borrow additional staff according to necessary team size and travel vicinity.
7	Coordinate with damage assessment teams to ascertain which land routes and waterways need to remain closed pending further reconstruction and clean up.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Maintain coordination with Hazmat for removal of hazardous waste.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Provide a representative for the updating of the hazard mitigation plan.
5	Participate in HSEEP training, drills, and exercises.
Protection Actions for Annex 3 - Public Works and Engineering	
1	Prevent and deter movement and operations of threatening individuals.
2	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
3	Establish operations and communications procedures for road blocks and check points.
4	Ensure PPE and visibility gear is available to those participating in field operations.
5	Coordinate with regional utility providers to notify residences and commercial properties within proximity of incident sites.

Navajo Tribal Utility Authority	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Identify alternate or backup Public Works systems and facilities, including wastewater treatment facilities, power plants, pipelines, and bridges.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Perform priority repairs to local water and wastewater systems.
2	Assist in the restoration of gas, electric, and communications services.
Protection Actions for Annex 3 - Public Works and Engineering	
1	Coordinate with regional utility providers to notify residences and commercial properties within proximity of incident sites.
2	Identify least obtrusive measures to prevent citizen investigation of municipal or utility sites.

Navopache Electric	
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Assist in the restoration of gas, electric, and communications services.
Protection Actions for Annex 3 - Public Works and Engineering	
1	Coordinate with regional utility providers to notify residences and commercial properties within proximity of incident sites.
2	Identify least obtrusive measures to prevent citizen investigation of municipal or utility sites.

Pinetop Fire District
Response (During Event) Actions for Annex 3 - Public Works and Engineering

1	Coordinate with HAZMAT regarding hazardous material debris removal, and coordinate with regional and federal authorities.

Summit Healthcare Regional Medical Center	
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Identify critical facilities and recommend mitigation activities to those facilities.

Sun Valley Fire District	
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Coordinate with HAZMAT regarding hazardous material debris removal, and coordinate with regional and federal authorities.

Timber Mesa Fire and Medical District	
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Coordinate with HAZMAT regarding hazardous material debris removal, and coordinate with regional and federal authorities.

Town of Pinetop-Lakeside Police Department	
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Assist in initiating traffic management operations and control strategies.

Town of Pinetop-Lakeside Town Administration	
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.

Town of Pinetop-Lakeside Town Council	
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Set specific priorities in consultation with government, elected officials, a designated official, or the EOC Director.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.

Town of Snowflake Municipal Water/Sewer	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Identify alternate or backup Public Works systems and facilities, including wastewater treatment facilities, power plants, pipelines, and bridges.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Perform priority repairs to local water and wastewater systems.
2	Assist in the restoration of gas, electric, and communications services.
Protection Actions for Annex 3 - Public Works and Engineering	

1	Coordinate with regional utility providers to notify residences and commercial properties within proximity of incident sites.
2	Identify least obtrusive measures to prevent citizen investigation of municipal or utility sites.

Town of Snowflake: Administration	
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
2	Set specific priorities in consultation with government, elected officials, a designated official, or the EOC Director.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.

Town of Taylor Municipal Water/Sewer	
Preparedness (Pre-Event) Actions for Annex 3 - Public Works and Engineering	
1	Identify alternate or backup Public Works systems and facilities, including wastewater treatment facilities, power plants, pipelines, and bridges.
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Perform priority repairs to local water and wastewater systems.
2	Assist in the restoration of gas, electric, and communications services.
Protection Actions for Annex 3 - Public Works and Engineering	
1	Coordinate with regional utility providers to notify residences and commercial properties within proximity of incident sites.
2	Identify least obtrusive measures to prevent citizen investigation of municipal or utility sites.

Town of Taylor: Administration	
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
2	Set specific priorities in consultation with government, elected officials, a designated official, or the EOC Director.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.

Towns of Snowflake & Taylor: Snowflake-Taylor Police Department	
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Assist in initiating traffic management operations and control strategies.

Unisource Energy	
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Assist in the restoration of gas, electric, and communications services.
Protection Actions for Annex 3 - Public Works and Engineering	

1	Coordinate with regional utility providers to notify residences and commercial properties within proximity of incident sites.
2	Identify least obtrusive measures to prevent citizen investigation of municipal or utility sites.

Verizon Wireless	
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Identify critical facilities and recommend mitigation activities to those facilities.

Waste Management	
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Provide for handling and disposal of contaminated soil, water, clothing, and other items that could not be adequately decontaminated.
Mitigation Actions for Annex 3 - Public Works and Engineering	
1	Determine in advance the personnel, contractors, removal procedure, and destination of debris and waste materials cleared by Public Works.

White Mountain Apache Police Department	
Protection Actions for Annex 3 - Public Works and Engineering	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

White Mountain Apache Tribal Utility	
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Assist in the continuity of sanitation services.

White Mountain Apache Tribe Environmental	
Response (During Event) Actions for Annex 3 - Public Works and Engineering	
1	Conduct a damage assessment regarding sanitation services. Coordinate with Medical, Hazmat and Long Term Recovery staff if necessary.
2	Assist in the continuity of sanitation services.

IV. Financial Management

A. Annex 3 is responsible for coordinating with Navajo County Finance Department to manage expenses relevant to an event.

B. During a response, each agency/department funds disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula has established by the Federal Emergency Management Agency via the FEMA/State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Navajo County Finance Department or a designated Finance Service officer as soon as possible.

V. References and Authorities

REFERENCES

1. Comprehensive Preparedness Guidance (CPG) 101, Developing and Maintaining Emergency Operations Plans, Version 3.0, September 2021.

AUTHORITIES

1. 44 CFR Part 13 - Uniform Administrative Requirements for Grants and Cooperative Agreements.

2. 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.

If Federal Coordinating agencies become involved in any assistance during a disaster or emergency a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more it is described within the FEMA publication P-682 National Response Framework. To obtain further information on the Federal assistance you can find further information in the FEMA publication P-683 Overview and Support Annexes. Both of these publications can be located in the File Archive portion of this living plan.

Annex 4 - Firefighting

Coordinating Agency:
City of Winslow Fire Department
ClaySprings Pinedale Fire District
Heber-Overgaard Fire District
Joseph City Fire District
Kayenta Volunteer Fire Department
Pinetop Fire District
Sun Valley Fire District
Timber Mesa Fire and Medical District
Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.
White Mountain Apache Fire and Rescue
White Mountain Apache Tribal Forestry

Primary Agency:
BIA Fort Apache Agency
City of Winslow Fire Department
ClaySprings Pinedale Fire District
Heber-Overgaard Fire District
Joseph City Fire District
Kayenta Volunteer Fire Department
Pinetop Fire District
Sun Valley Fire District
Timber Mesa Fire and Medical District
Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.
US Forest Service Black Mesa Ranger District
US Forest Service Lakeside Ranger District
White Mountain Apache Fire and Rescue
White Mountain Apache Tribal Forestry

Support Agencies:
Action Medical EMS
Aerocare Medical Trasport
Air Evac (PHI Air Medical)
American Red Cross
Arizona Department of Emergency and Military Affairs
Arizona Department of Health Services
Arizona Department of Public Safety
Arizona Department of Transportation
Arizona Humane Society
Arizona State Forestry
Arrowhead Medical EMS
BIA Fort Apache Agency
BNSF Railway
City of Winslow
City of Winslow Fire Department
ClaySprings Pinedale Fire District
Greer's Mortuary
Guardian Air

Heber-Overgaard Fire District
Holbrook EMS
Humane Society of the White Mountains
Joseph City Fire District
Kayenta Unified School District
Kayenta Volunteer Fire Department
Little Colorado Medical Center
Native Air Ambulance
Navajo County Administrative Services
Navajo County Animal Control
Navajo County Emergency Management
Navajo County Environmental Health
Navajo County Facilities Management
Navajo County Finance Department
Navajo County Human Resources
Navajo County Information Technology
Navajo County Medical Examiner's Office
Navajo County Planning and Zoning
Navajo County Public Health Services District
Navajo County Public Works
Navajo County Sheriff's Office
Owens Livingston Mortuary
Pet Allies/ Shelter
Pinetop Fire District
PSAP/ Navajo CSO E911
PSAP/ Show Low PD E911
Salvation Army
Show Low EMS
Silvercreek Mortuary
Summit Healthcare Regional Medical Center
Sun Valley Fire District
Sunrise Air Ambulance
Timber Mesa Fire and Medical District
Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.
US Forest Service Apache Sitgreaves Supervisors Office
US Forest Service Black Mesa Ranger District
US Forest Service Lakeside Ranger District
US Forest Service Show Low Dispatch Center
White Mountain Apache Fire and Rescue
White Mountain Apache Tribal Forestry

I. Purpose and Scope

-

A. Purpose

1. The purpose of this Annex is to provide fire service coordination and support services in support of fire service events in Navajo County.

B. Scope

1. The scope of this Annex addresses fire service assistance. It coordinates firefighting activities, including the detection and suppression of fires and if required, providing personnel, equipment and supplies to local governments. Specifically it discusses:

    a. Fire service support in prevention, detection, suppression and recovery from urban, rural and wild-land fires.

    b. Fire suppression and prevention activities

    c. Mutual aid and resource augmentation

    d. Fire command and control structure

II. Concept of Operations

A. General

1. Annex 4 is consistent with Navajo County EOC's methodology, the requirements of the National Response Framework, the National Incident Management System, and the Incident Command System. This structure and system supports incident assessment, planning, procurement, deployment, coordination, and support operations to Navajo County through the Navajo County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMTs) to provide a timely and appropriate response to an emergency or situation.

2. Procedures, protocols and plans for disaster response activities are developed to govern staff operations at the Navajo County EOC and in the field. These are in the form of Emergency Operations Plans (i.e., Base Plan) and corresponding Appendices, Incident Annexes, Support Annexes and Standard Operating Guidelines, which describe capabilities (based on the National Planning Scenarios, the Universal Task List and the Target Capabilities). Periodic training and exercises are also conducted to enhance effectiveness.

3. In a large event requiring local and State mutual aid assistance, these agencies will coordinate with support agency counterparts to seek, procure, plan, coordinate and direct the use of any required assets.

4. Throughout the response and recovery periods, the Navajo County EOC will evaluate and analyze information regarding fire detection, suppression and prevention requests for response, develop and update assessments of the fire service situation and status in the impact area, and perform contingency planning to meet anticipated demands or needs.

5. When an event is focused in scope to a specific type or response mode, technical and subject matter expertise may be provided by an appropriate person(s) from a supporting agency with skills pertinent to the type of event, who will advise and/or direct operations within the context of the Incident Command System structure.

B. Direction and Control

1. The Coordinating Agency is City of Winslow Fire Department / ClaySprings Pinedale Fire District / Heber-Overgaard Fire District / Joseph City Fire District / Kayenta Volunteer Fire Department / Pinetop Fire District / Sun Valley Fire District / Timber Mesa Fire and Medical District / Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept. / White Mountain Apache Fire and Rescue / White Mountain Apache Tribal Forestry which is approved by the Arizona Department of Emergency and Military Affairs Cabinet Secretary, in coordination with local planning partners. The staff serving as Coordinator is appointed by and located in the City of Winslow Fire Department / ClaySprings Pinedale Fire District / Heber-Overgaard Fire District / Joseph City Fire District / Kayenta Volunteer Fire Department / Pinetop Fire District / Sun Valley Fire District / Timber Mesa Fire and Medical District / Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept. / White Mountain Apache Fire and Rescue / White Mountain Apache Tribal Forestry. When support is necessary, the Coordinator coordinates all aspects of its execution.

2. This Annex complies with the National Response Framework and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Navajo County Emergency Management, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Navajo County.

3. The Annex may operate at two levels: 1) Navajo County EOC; and 2) Field Operations

4. During emergency activations, all management decisions regarding fire service for Navajo County are made at the Navajo County EOC by the coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance/Administration, and Operations Sections at the Navajo County EOC assist the incident commander in carrying out the overall mission.

5. In accordance with a mission assignment and mission tasking by a local primary agency, each support organization assisting will retain administrative control over its own resources and personnel but will be under the operation control. Mission operational control may be delegated to the field by the Navajo County EOC.

C. Organization

1. County

    a. During an activation of the Navajo County EOC, support staff is integrated with the Navajo County Firefighting staff to provide support that will allow for an appropriate, coordinated, and timely response.

    b. During an emergency or disaster event, the Navajo County EOC Operations Section Chief will coordinate resources support agencies with the Emergency Services Branch Chief.

    c. During the response phase, the Navajo County EOC will evaluate and analyze information regarding fire service requests. They will develop and update assessments of the fire service status in the impact area and undertake contingency planning to meet anticipate demands and needs.

d. The City of Winslow Fire Department / ClaySprings Pinedale Fire District / Heber-Overgaard Fire District / Joseph City Fire District / Kayenta Volunteer Fire Department / Pinetop Fire District / Sun Valley Fire District / Timber Mesa Fire and Medical District / Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept. / White Mountain Apache Fire and Rescue / White Mountain Apache Tribal Forestry will develop and maintain accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However, support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework, The National Incident Management System, the Incident Command System and the Navajo County EOP.

2. State of Arizona

a. During an activation of the , the Arizona Energy, Minerals & Natural Resources is the designated lead agency for Fire Fighting and will provide a liaison to facilitate requests for State Fire Fighting resources to local Emergency Operations Centers

b. During an emergency or disaster event, the primary and support agencies at the will report to the Emergency Services Branch Chief who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center Manager

c. During the response phase, they will evaluate and analyze information regarding fire service requests. They will develop and update assessments of the fire service situation and status in the impact area and do contingency planning to meet anticipated demands and needs

d. The Arizona Department of Emergency and Military Affairs develops and maintains Annex 4 in coordination with Arizona Energy, Minerals & Natural Resources Department and their accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the Navajo County EOP.

D. Alerts and Notifications

1. The City of Winslow Fire Department / ClaySprings Pinedale Fire District / Heber-Overgaard Fire District / Joseph City Fire District / Kayenta Volunteer Fire Department / Pinetop Fire District / Sun Valley Fire District / Timber Mesa Fire and Medical District / Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept. / White Mountain Apache Fire and Rescue / White Mountain Apache Tribal Forestry will notify the County

Warning Point (Navajo County Governmental Complex) when information comes to their attention indicating that an emergency or disaster situation is developing.

2. The County Warning Point (Navajo County Governmental Complex), will notify the “on call” Emergency Duty Officer and/or Coordinator when Navajo County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

3. Annex 4 will be activated or placed on standby upon notification by the Navajo County EOC. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.

4. Upon instructions to activate or placement of on standby, City of Winslow Fire Department / ClaySprings Pinedale Fire District / Heber-Overgaard Fire District / Joseph City Fire District / Kayenta Volunteer Fire Department / Pinetop Fire District / Sun Valley Fire District / Timber Mesa Fire and Medical District / Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept. / White Mountain Apache Fire and Rescue / White Mountain Apache Tribal Forestry will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

F. Evacuation Movement Plans

1. Maintain two-way traffic when possible to allow emergency response forces to the incident site.

2. Set-up traffic control points at road intersections. Notify Traffic Engineer to begin controlling traffic lights at designated intersections.

3. In Hazardous Material Incidents, initial routes and movements must be crosswind from the incident site.

4. The Incident Commander is responsible for evacuation operations inside the incident site perimeter.

5. Identify assembly points for picking up people that do not have their own transportation.

6. Estimate the traffic capacity of each designated evacuation route.

7. Select evacuation routes from risk area to designated mass care facilities.

8. Examine access to evacuation routes from each part of the risk area.

9. Identify potential evacuation routes.

G. Special Evacuation Routes

1. In case there is a need to evacuate areas of the Navajo County where there may be a problem the following evacuation routes will be instituted, leading to a Red Cross shelter at a location to be determined by the SAT.

    a. Flood & Dam Failure

        i. Review topographical maps that detail probable flood inundation areas and designated evacuation routes.

        ii. When complete evacuation is not feasible, citizens and response forces need to know which routes face possible inundation (work with Communications & Warning Coordinator).

        iii. When evacuation is feasible, citizens and response forces need to know which routes face possible inundation.

        iv. Establish pickup points and government provided transport to move evacuees who do not have their own transportation.

        v. Make provisions for moving the residents of custodial facilities (hospitals, jails, mental health facilities, nursing homes, retirement homes, etc.).

        vi. Coordinate and implement mutual aid agreements with adjacent jurisdictions to facilitate evacuation.

        vii. Factors affecting priorities after flood and/or dam failure:

            1. Estimated time necessary for evacuation.

            2. Availability of shelter space above the estimated flood elevation.

            3. Critical facilities that are low-lying or in the path of projected debris flows (custodial institutions, or recreational areas prone to flooding – whether the site is physically isolated or because visitors isolate themselves from communications).

            4. Transportation routes subject to flooding should also be noted, given the potential impact on evacuation and relief efforts.

    b. High Winds and Tornadoes

i. Review the initial damage assessment prepared by the EOC Director to identify areas that may need evacuation (especially lightly anchored homes and mobile homes), and prioritize evacuation operations.

ii. Evacuate people from structures that have been damaged or weakened.

iii. Factors to consider after high winds or tornadoes:

1. Special provisions for moving the residents of custodial facilities.

2. Air evacuation may be unavailable due to weather.

3. Evacuation routes may be blocked by debris.

c. Earthquake

i. Review the initial damage assessment prepared by the EOC Director to identify areas that may need evacuation and prioritize evacuation operations.

ii. Evacuate people from structures that have been damaged and are likely to receive more damage when hit by one or more of the aftershocks.

iii. Address special provisions for moving the residents of custodial facilities.

iv. Debris may block evacuation routes.

v. See Transportation and Resources for U.S. Military or National Guard air evacuation.

III. Responsibilities

A. The following list identifies the responsibilities designated to each agency/organization for this Annex. The Coordinating and Primary Agency and their responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Coordinating: City of Winslow Fire Department	
Response (During Event) Actions for Annex 4 - Firefighting	
1	Participate in EOC briefings, incident action plans, situation reports and meetings.
2	Coordinate the activation of mutual aid agreements.
3	If more than one shift is needed, prepare and post a shift schedule.
4	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Continue to perform tasks necessary to expedite restoration and recovery operations.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.

5	Provide documentation for possible financial reimbursement process for recovery activities.
6	Participate in after action meetings and prepare after action reports as requested.
7	Review plans and procedures with key personnel and make revisions and changes.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Prepare an After Action Report (AAR).
Mitigation Actions for Annex 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.

Coordinating: ClaySprings Pinedale Fire District	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Maintain and develop adequate GIS and land use mapping for fire vectors and response activities.
2	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
3	Provide backup Personal Protection Equipment (PPE).
Response (During Event) Actions for Annex 4 - Firefighting	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Provide resource and field support for emergency responders.
3	Coordinate the prepositioning of resources with other agencies.
4	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
5	Determine the supply needs generated by the emergency.
6	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
7	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
8	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
9	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
10	Allocate resources to prioritize affected population.
11	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
12	Generate detailed information on needs and logistics.

13	Coordinate the management of air resources with other agencies.
14	Alert administrative personnel, if potentially needed.
15	Use call down rosters to alert emergency responders or provide situation updates.
16	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
17	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
18	Coordinate communications and warnings radio frequencies.
19	Coordinate with other agencies to recommend evacuations as appropriate.
20	Coordinate evacuations with law enforcement officials.
21	Identify and select evacuation routes.
22	Recommend evacuation options to the EOC Director.
23	Assist the animal care and control agency's efforts to evacuate animals at risk during catastrophic emergency situations.
24	Activate public warning systems to include the Emergency Alert System (EAS).
25	Assist with evacuations.
26	Participate in EOC briefings, incident action plans, situation reports and meetings.
27	Coordinate the activation of mutual aid agreements.
28	If more than one shift is needed, prepare and post a shift schedule.
29	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Continue to perform tasks necessary to expedite restoration and recovery operations.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Provide documentation for possible financial reimbursement process for recovery activities.
6	Participate in after action meetings and prepare after action reports as requested.
7	Review plans and procedures with key personnel and make revisions and changes.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Prepare an After Action Report (AAR).
Mitigation Actions for Annex 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 4 - Firefighting	

1	Determine requirements for protected stakeholder information sharing.
2	Determine jurisdictional priorities, objectives strategies, and resource limitations.
3	Prevent and deter movement and operations of threatening individuals.
4	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
5	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
6	Provide backup Personal Protection Equipment (PPE).
7	Ensure responders are allocated adequate treatment resources.
8	Review wildfire urban interface planning criteria and apply as appropriate.

Coordinating: Heber-Overgaard Fire District	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
Response (During Event) Actions for Annex 4 - Firefighting	
1	Coordinate the prepositioning of resources with other agencies.
2	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
3	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
4	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
5	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
6	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
7	Allocate resources to prioritize affected population.
8	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
9	Alert administrative personnel, if potentially needed.
10	Use call down rosters to alert emergency responders or provide situation updates.
11	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
12	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
13	Coordinate evacuations with law enforcement officials.
14	Participate in EOC briefings, incident action plans, situation reports and meetings.
15	Coordinate the activation of mutual aid agreements.
16	If more than one shift is needed, prepare and post a shift schedule.
17	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Continue to perform tasks necessary to expedite restoration and recovery operations.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.

5	Provide documentation for possible financial reimbursement process for recovery activities.
6	Participate in after action meetings and prepare after action reports as requested.
7	Review plans and procedures with key personnel and make revisions and changes.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Prepare an After Action Report (AAR).
Mitigation Actions for Annex 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 4 - Firefighting	
1	Determine requirements for protected stakeholder information sharing.
2	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
3	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
4	Ensure responders are allocated adequate treatment resources.

Coordinating: Joseph City Fire District	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Maintain and develop adequate GIS and land use mapping for fire vectors and response activities.
2	Determine and categorize the nature and scope of disasters or incidents by scale in advance and in conjunction with the EM Director.
3	Coordinate with public health and logistics for procurement of surge resources and adequate staffing via mutual aid agreements.
4	Develop and test emergency communication procedures.
5	Anticipate potential evacuation needs or problems and discuss in advance with the Transportation and Resources Coordinator.
6	Regularly test public roadway information systems including electronic signs, bulletins, Short Message Service (SMS), and media channels.
7	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
Response (During Event) Actions for Annex 4 - Firefighting	
1	Coordinate the prepositioning of resources with other agencies.

2	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
3	Alert and activate off-duty and auxiliary personnel as required by the emergency.
4	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
5	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
6	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
7	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
8	Allocate resources to prioritize affected population.
9	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
10	Alert administrative personnel, if potentially needed.
11	Use call down rosters to alert emergency responders or provide situation updates.
12	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
13	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
14	Coordinate evacuations with law enforcement officials.
15	Participate in EOC briefings, incident action plans, situation reports and meetings.
16	Coordinate the activation of mutual aid agreements.
17	If more than one shift is needed, prepare and post a shift schedule.
18	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Continue to perform tasks necessary to expedite restoration and recovery operations.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Provide documentation for possible financial reimbursement process for recovery activities.
6	Participate in after action meetings and prepare after action reports as requested.
7	Review plans and procedures with key personnel and make revisions and changes.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Prepare an After Action Report (AAR).
Mitigation Actions for Annex 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.

6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 4 - Firefighting	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
4	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
5	Ensure responders are allocated adequate treatment resources.

Coordinating: Kayenta Volunteer Fire Department	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
Response (During Event) Actions for Annex 4 - Firefighting	
1	Coordinate the prepositioning of resources with other agencies.
2	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
3	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
4	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
5	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
6	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
7	Allocate resources to prioritize affected population.
8	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
9	Alert administrative personnel, if potentially needed.
10	Use call down rosters to alert emergency responders or provide situation updates.
11	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
12	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
13	Coordinate evacuations with law enforcement officials.
14	Participate in EOC briefings, incident action plans, situation reports and meetings.
15	Coordinate the activation of mutual aid agreements.
16	If more than one shift is needed, prepare and post a shift schedule.
17	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.

2	Prepare ICS Form 221 or equivalent.
3	Continue to perform tasks necessary to expedite restoration and recovery operations.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Provide documentation for possible financial reimbursement process for recovery activities.
6	Participate in after action meetings and prepare after action reports as requested.
7	Review plans and procedures with key personnel and make revisions and changes.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Prepare an After Action Report (AAR).
Mitigation Actions for Annex 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 4 - Firefighting	
1	Determine requirements for protected stakeholder information sharing.
2	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
3	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
4	Ensure responders are allocated adequate treatment resources.

Coordinating: Pinetop Fire District	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
Response (During Event) Actions for Annex 4 - Firefighting	
1	Coordinate the prepositioning of resources with other agencies.
2	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
3	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
4	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
5	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.

6	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
7	Allocate resources to prioritize affected population.
8	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
9	Alert administrative personnel, if potentially needed.
10	Use call down rosters to alert emergency responders or provide situation updates.
11	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
12	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
13	Coordinate evacuations with law enforcement officials.
14	Participate in EOC briefings, incident action plans, situation reports and meetings.
15	Coordinate the activation of mutual aid agreements.
16	If more than one shift is needed, prepare and post a shift schedule.
17	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Continue to perform tasks necessary to expedite restoration and recovery operations.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Provide documentation for possible financial reimbursement process for recovery activities.
6	Participate in after action meetings and prepare after action reports as requested.
7	Review plans and procedures with key personnel and make revisions and changes.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Prepare an After Action Report (AAR).
Mitigation Actions for Annex 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 4 - Firefighting	
1	Determine requirements for protected stakeholder information sharing.
2	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.

3	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
4	Ensure responders are allocated adequate treatment resources.

Coordinating: Sun Valley Fire District	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
Response (During Event) Actions for Annex 4 - Firefighting	
1	Coordinate the prepositioning of resources with other agencies.
2	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
3	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
4	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
5	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
6	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
7	Allocate resources to prioritize affected population.
8	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
9	Alert administrative personnel, if potentially needed.
10	Use call down rosters to alert emergency responders or provide situation updates.
11	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
12	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
13	Coordinate evacuations with law enforcement officials.
14	Participate in EOC briefings, incident action plans, situation reports and meetings.
15	Coordinate the activation of mutual aid agreements.
16	If more than one shift is needed, prepare and post a shift schedule.
17	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Continue to perform tasks necessary to expedite restoration and recovery operations.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Provide documentation for possible financial reimbursement process for recovery activities.
6	Participate in after action meetings and prepare after action reports as requested.
7	Review plans and procedures with key personnel and make revisions and changes.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Prepare an After Action Report (AAR).
Mitigation Actions for Annex 4 - Firefighting	

1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 4 - Firefighting	
1	Determine requirements for protected stakeholder information sharing.
2	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
3	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
4	Ensure responders are allocated adequate treatment resources.

Coordinating: Timber Mesa Fire and Medical District	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Determine and categorize the nature and scope of disasters or incidents by scale in advance and in conjunction with the EM Director.
2	Coordinate with public health and logistics for procurement of surge resources and adequate staffing via mutual aid agreements.
3	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
Response (During Event) Actions for Annex 4 - Firefighting	
1	Provide resource and field support for emergency responders.
2	Coordinate the prepositioning of resources with other agencies.
3	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
4	Identify any needed specialized resources that are unavailable to responding entities.
5	Determine the supply needs generated by the emergency.
6	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
7	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
8	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
9	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
10	Allocate resources to prioritize affected population.
11	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.

12	Alert administrative personnel, if potentially needed.
13	Use call down rosters to alert emergency responders or provide situation updates.
14	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
15	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
16	Coordinate evacuations with law enforcement officials.
17	Participate in EOC briefings, incident action plans, situation reports and meetings.
18	Coordinate the activation of mutual aid agreements.
19	If more than one shift is needed, prepare and post a shift schedule.
20	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Continue to perform tasks necessary to expedite restoration and recovery operations.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Provide documentation for possible financial reimbursement process for recovery activities.
6	Participate in after action meetings and prepare after action reports as requested.
7	Review plans and procedures with key personnel and make revisions and changes.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Prepare an After Action Report (AAR).
Mitigation Actions for Annex 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 4 - Firefighting	
1	Determine requirements for protected stakeholder information sharing.
2	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
3	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
4	Ensure responders are allocated adequate treatment resources.

Coordinating: Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Prepare citizen evacuation plans and publish accordingly. Make specific plans for AFN populations (ESL, deaf, hard of hearing, visually impaired, etc.).
2	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.
3	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
4	Coordinate behavioral health capabilities of relevant medical first responders.
5	Provide backup Personal Protection Equipment (PPE).
Response (During Event) Actions for Annex 4 - Firefighting	
1	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
2	Allocate resources to prioritize affected population.
3	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
4	Alert administrative personnel, if potentially needed.
5	Use call down rosters to alert emergency responders or provide situation updates.
6	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
7	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
8	Coordinate evacuations with law enforcement officials.
9	Participate in EOC briefings, incident action plans, situation reports and meetings.
10	Coordinate the activation of mutual aid agreements.
11	If more than one shift is needed, prepare and post a shift schedule.
12	Determine the exhausted supplies and resources of emergency response agencies.
13	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Continue to perform tasks necessary to expedite restoration and recovery operations.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Provide documentation for possible financial reimbursement process for recovery activities.
6	Participate in after action meetings and prepare after action reports as requested.
7	Review plans and procedures with key personnel and make revisions and changes.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Prepare an After Action Report (AAR).
Mitigation Actions for Annex 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 4 - Firefighting	
1	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
2	Provide backup Personal Protection Equipment (PPE).
3	Ensure multiple methods of communication are available for EMS units.
4	Consider early evacuation to limit exposure to smoke or secondary compounds.
5	Ensure responders are allocated adequate treatment resources.

Coordinating: White Mountain Apache Fire and Rescue	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Coordinate behavioral health capabilities of relevant medical first responders.
Response (During Event) Actions for Annex 4 - Firefighting	
1	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
2	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
3	Coordinate evacuations with law enforcement officials.
4	If more than one shift is needed, prepare and post a shift schedule.
5	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Continue to perform tasks necessary to expedite restoration and recovery operations.
3	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
4	Participate in after action meetings and prepare after action reports as requested.
5	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex 4 - Firefighting	
1	Provide a representative for the updating of the hazard mitigation plan.
2	Participate in HSEEP training, drills, and exercises.
Protection Actions for Annex 4 - Firefighting	
1	Prevent and deter movement and operations of threatening individuals.
2	Ensure responders are allocated adequate treatment resources.

Primary: BIA Fort Apache Agency
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting

1	Maintain and develop adequate GIS and land use mapping for fire vectors and response activities.
Response (During Event) Actions for Annex 4 - Firefighting	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate the prepositioning of resources with other agencies.
3	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
4	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
5	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
6	Coordinate evacuations with law enforcement officials.
7	Participate in EOC briefings, incident action plans, situation reports and meetings.
8	If more than one shift is needed, prepare and post a shift schedule.
9	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Continue to perform tasks necessary to expedite restoration and recovery operations.
3	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
4	Participate in after action meetings and prepare after action reports as requested.
5	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Protection Actions for Annex 4 - Firefighting	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.
2	Review wildfire urban interface planning criteria and apply as appropriate.

Primary: City of Winslow Fire Department	
Response (During Event) Actions for Annex 4 - Firefighting	
1	Participate in EOC briefings, incident action plans, situation reports and meetings.
2	Coordinate the activation of mutual aid agreements.
3	If more than one shift is needed, prepare and post a shift schedule.
4	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Continue to perform tasks necessary to expedite restoration and recovery operations.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Provide documentation for possible financial reimbursement process for recovery activities.
6	Participate in after action meetings and prepare after action reports as requested.
7	Review plans and procedures with key personnel and make revisions and changes.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Prepare an After Action Report (AAR).
Mitigation Actions for Annex 4 - Firefighting	

1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.

Primary: ClaySprings Pinedale Fire District	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Maintain and develop adequate GIS and land use mapping for fire vectors and response activities.
2	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
3	Provide backup Personal Protection Equipment (PPE).
Response (During Event) Actions for Annex 4 - Firefighting	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Provide resource and field support for emergency responders.
3	Coordinate the prepositioning of resources with other agencies.
4	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
5	Determine the supply needs generated by the emergency.
6	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
7	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
8	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
9	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
10	Allocate resources to prioritize affected population.
11	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
12	Generate detailed information on needs and logistics.
13	Coordinate the management of air resources with other agencies.
14	Alert administrative personnel, if potentially needed.
15	Use call down rosters to alert emergency responders or provide situation updates.
16	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
17	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
18	Coordinate communications and warnings radio frequencies.

19	Coordinate with other agencies to recommend evacuations as appropriate.
20	Coordinate evacuations with law enforcement officials.
21	Identify and select evacuation routes.
22	Recommend evacuation options to the EOC Director.
23	Assist the animal care and control agency's efforts to evacuate animals at risk during catastrophic emergency situations.
24	Activate public warning systems to include the Emergency Alert System (EAS).
25	Assist with evacuations.
26	Participate in EOC briefings, incident action plans, situation reports and meetings.
27	Coordinate the activation of mutual aid agreements.
28	If more than one shift is needed, prepare and post a shift schedule.
29	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Continue to perform tasks necessary to expedite restoration and recovery operations.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Provide documentation for possible financial reimbursement process for recovery activities.
6	Participate in after action meetings and prepare after action reports as requested.
7	Review plans and procedures with key personnel and make revisions and changes.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Prepare an After Action Report (AAR).
Mitigation Actions for Annex 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 4 - Firefighting	
1	Determine requirements for protected stakeholder information sharing.
2	Determine jurisdictional priorities, objectives strategies, and resource limitations.
3	Prevent and deter movement and operations of threatening individuals.
4	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
5	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.

6	Provide backup Personal Protection Equipment (PPE).
7	Ensure responders are allocated adequate treatment resources.
8	Review wildfire urban interface planning criteria and apply as appropriate.

Primary: Heber-Overgaard Fire District	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
Response (During Event) Actions for Annex 4 - Firefighting	
1	Coordinate the prepositioning of resources with other agencies.
2	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
3	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
4	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
5	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
6	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
7	Allocate resources to prioritize affected population.
8	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
9	Alert administrative personnel, if potentially needed.
10	Use call down rosters to alert emergency responders or provide situation updates.
11	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
12	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
13	Coordinate evacuations with law enforcement officials.
14	Participate in EOC briefings, incident action plans, situation reports and meetings.
15	Coordinate the activation of mutual aid agreements.
16	If more than one shift is needed, prepare and post a shift schedule.
17	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Continue to perform tasks necessary to expedite restoration and recovery operations.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Provide documentation for possible financial reimbursement process for recovery activities.
6	Participate in after action meetings and prepare after action reports as requested.
7	Review plans and procedures with key personnel and make revisions and changes.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Prepare an After Action Report (AAR).
Mitigation Actions for Annex 4 - Firefighting	

1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 4 - Firefighting	
1	Determine requirements for protected stakeholder information sharing.
2	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
3	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
4	Ensure responders are allocated adequate treatment resources.

Primary: Joseph City Fire District	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Maintain and develop adequate GIS and land use mapping for fire vectors and response activities.
2	Determine and categorize the nature and scope of disasters or incidents by scale in advance and in conjunction with the EM Director.
3	Coordinate with public health and logistics for procurement of surge resources and adequate staffing via mutual aid agreements.
4	Develop and test emergency communication procedures.
5	Anticipate potential evacuation needs or problems and discuss in advance with the Transportation and Resources Coordinator.
6	Regularly test public roadway information systems including electronic signs, bulletins, Short Message Service (SMS), and media channels.
7	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
Response (During Event) Actions for Annex 4 - Firefighting	
1	Coordinate the prepositioning of resources with other agencies.
2	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
3	Alert and activate off-duty and auxiliary personnel as required by the emergency.
4	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
5	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
6	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.

7	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
8	Allocate resources to prioritize affected population.
9	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
10	Alert administrative personnel, if potentially needed.
11	Use call down rosters to alert emergency responders or provide situation updates.
12	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
13	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
14	Coordinate evacuations with law enforcement officials.
15	Participate in EOC briefings, incident action plans, situation reports and meetings.
16	Coordinate the activation of mutual aid agreements.
17	If more than one shift is needed, prepare and post a shift schedule.
18	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Continue to perform tasks necessary to expedite restoration and recovery operations.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Provide documentation for possible financial reimbursement process for recovery activities.
6	Participate in after action meetings and prepare after action reports as requested.
7	Review plans and procedures with key personnel and make revisions and changes.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Prepare an After Action Report (AAR).
Mitigation Actions for Annex 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 4 - Firefighting	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.

3	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
4	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
5	Ensure responders are allocated adequate treatment resources.

Primary: Kayenta Volunteer Fire Department	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
Response (During Event) Actions for Annex 4 - Firefighting	
1	Coordinate the prepositioning of resources with other agencies.
2	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
3	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
4	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
5	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
6	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
7	Allocate resources to prioritize affected population.
8	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
9	Alert administrative personnel, if potentially needed.
10	Use call down rosters to alert emergency responders or provide situation updates.
11	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
12	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
13	Coordinate evacuations with law enforcement officials.
14	Participate in EOC briefings, incident action plans, situation reports and meetings.
15	Coordinate the activation of mutual aid agreements.
16	If more than one shift is needed, prepare and post a shift schedule.
17	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Continue to perform tasks necessary to expedite restoration and recovery operations.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Provide documentation for possible financial reimbursement process for recovery activities.
6	Participate in after action meetings and prepare after action reports as requested.
7	Review plans and procedures with key personnel and make revisions and changes.

8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Prepare an After Action Report (AAR).
Mitigation Actions for Annex 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 4 - Firefighting	
1	Determine requirements for protected stakeholder information sharing.
2	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
3	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
4	Ensure responders are allocated adequate treatment resources.

Primary: Pinetop Fire District	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
Response (During Event) Actions for Annex 4 - Firefighting	
1	Coordinate the prepositioning of resources with other agencies.
2	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
3	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
4	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
5	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
6	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
7	Allocate resources to prioritize affected population.
8	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
9	Alert administrative personnel, if potentially needed.
10	Use call down rosters to alert emergency responders or provide situation updates.

11	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
12	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
13	Coordinate evacuations with law enforcement officials.
14	Participate in EOC briefings, incident action plans, situation reports and meetings.
15	Coordinate the activation of mutual aid agreements.
16	If more than one shift is needed, prepare and post a shift schedule.
17	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Continue to perform tasks necessary to expedite restoration and recovery operations.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Provide documentation for possible financial reimbursement process for recovery activities.
6	Participate in after action meetings and prepare after action reports as requested.
7	Review plans and procedures with key personnel and make revisions and changes.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Prepare an After Action Report (AAR).
Mitigation Actions for Annex 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 4 - Firefighting	
1	Determine requirements for protected stakeholder information sharing.
2	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
3	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
4	Ensure responders are allocated adequate treatment resources.

Primary: Sun Valley Fire District
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting

1	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
Response (During Event) Actions for Annex 4 - Firefighting	
1	Coordinate the prepositioning of resources with other agencies.
2	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
3	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
4	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
5	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
6	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
7	Allocate resources to prioritize affected population.
8	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
9	Alert administrative personnel, if potentially needed.
10	Use call down rosters to alert emergency responders or provide situation updates.
11	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
12	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
13	Coordinate evacuations with law enforcement officials.
14	Participate in EOC briefings, incident action plans, situation reports and meetings.
15	Coordinate the activation of mutual aid agreements.
16	If more than one shift is needed, prepare and post a shift schedule.
17	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Continue to perform tasks necessary to expedite restoration and recovery operations.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Provide documentation for possible financial reimbursement process for recovery activities.
6	Participate in after action meetings and prepare after action reports as requested.
7	Review plans and procedures with key personnel and make revisions and changes.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Prepare an After Action Report (AAR).
Mitigation Actions for Annex 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.

5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 4 - Firefighting	
1	Determine requirements for protected stakeholder information sharing.
2	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
3	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
4	Ensure responders are allocated adequate treatment resources.

Primary: Timber Mesa Fire and Medical District	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Determine and categorize the nature and scope of disasters or incidents by scale in advance and in conjunction with the EM Director.
2	Coordinate with public health and logistics for procurement of surge resources and adequate staffing via mutual aid agreements.
3	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
Response (During Event) Actions for Annex 4 - Firefighting	
1	Provide resource and field support for emergency responders.
2	Coordinate the prepositioning of resources with other agencies.
3	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
4	Identify any needed specialized resources that are unavailable to responding entities.
5	Determine the supply needs generated by the emergency.
6	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
7	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
8	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
9	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
10	Allocate resources to prioritize affected population.
11	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
12	Alert administrative personnel, if potentially needed.
13	Use call down rosters to alert emergency responders or provide situation updates.
14	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
15	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.

16	Coordinate evacuations with law enforcement officials.
17	Participate in EOC briefings, incident action plans, situation reports and meetings.
18	Coordinate the activation of mutual aid agreements.
19	If more than one shift is needed, prepare and post a shift schedule.
20	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Continue to perform tasks necessary to expedite restoration and recovery operations.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Provide documentation for possible financial reimbursement process for recovery activities.
6	Participate in after action meetings and prepare after action reports as requested.
7	Review plans and procedures with key personnel and make revisions and changes.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Prepare an After Action Report (AAR).
Mitigation Actions for Annex 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 4 - Firefighting	
1	Determine requirements for protected stakeholder information sharing.
2	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
3	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
4	Ensure responders are allocated adequate treatment resources.

Primary: Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Prepare citizen evacuation plans and publish accordingly. Make specific plans for AFN populations (ESL, deaf, hard of hearing, visually impaired, etc.).
2	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.

3	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
4	Coordinate behavioral health capabilities of relevant medical first responders.
5	Provide backup Personal Protection Equipment (PPE).
Response (During Event) Actions for Annex 4 - Firefighting	
1	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
2	Allocate resources to prioritize affected population.
3	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
4	Alert administrative personnel, if potentially needed.
5	Use call down rosters to alert emergency responders or provide situation updates.
6	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
7	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
8	Coordinate evacuations with law enforcement officials.
9	Participate in EOC briefings, incident action plans, situation reports and meetings.
10	Coordinate the activation of mutual aid agreements.
11	If more than one shift is needed, prepare and post a shift schedule.
12	Determine the exhausted supplies and resources of emergency response agencies.
13	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Continue to perform tasks necessary to expedite restoration and recovery operations.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Provide documentation for possible financial reimbursement process for recovery activities.
6	Participate in after action meetings and prepare after action reports as requested.
7	Review plans and procedures with key personnel and make revisions and changes.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Prepare an After Action Report (AAR).
Mitigation Actions for Annex 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.

8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 4 - Firefighting	
1	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
2	Provide backup Personal Protection Equipment (PPE).
3	Ensure multiple methods of communication are available for EMS units.
4	Consider early evacuation to limit exposure to smoke or secondary compounds.
5	Ensure responders are allocated adequate treatment resources.

Primary: US Forest Service Black Mesa Ranger District	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Maintain and develop adequate GIS and land use mapping for fire vectors and response activities.
2	Provide backup Personal Protection Equipment (PPE).
Response (During Event) Actions for Annex 4 - Firefighting	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate the prepositioning of resources with other agencies.
3	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
4	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
5	Participate in EOC briefings, incident action plans, situation reports and meetings.
6	If more than one shift is needed, prepare and post a shift schedule.
7	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Continue to perform tasks necessary to expedite restoration and recovery operations.
3	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
4	Participate in after action meetings and prepare after action reports as requested.
5	Review plans and procedures with key personnel and make revisions and changes.
6	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Protection Actions for Annex 4 - Firefighting	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.
2	Provide backup Personal Protection Equipment (PPE).
3	Review wildfire urban interface planning criteria and apply as appropriate.

Primary: US Forest Service Lakeside Ranger District	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Maintain and develop adequate GIS and land use mapping for fire vectors and response activities.
2	Provide backup Personal Protection Equipment (PPE).
Response (During Event) Actions for Annex 4 - Firefighting	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate the prepositioning of resources with other agencies.

3	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
4	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
5	Coordinate evacuations with law enforcement officials.
6	Participate in EOC briefings, incident action plans, situation reports and meetings.
7	If more than one shift is needed, prepare and post a shift schedule.
8	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Continue to perform tasks necessary to expedite restoration and recovery operations.
3	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
4	Participate in after action meetings and prepare after action reports as requested.
5	Review plans and procedures with key personnel and make revisions and changes.
6	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Protection Actions for Annex 4 - Firefighting	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.
2	Provide backup Personal Protection Equipment (PPE).
3	Review wildfire urban interface planning criteria and apply as appropriate.

Primary: White Mountain Apache Fire and Rescue	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Coordinate behavioral health capabilities of relevant medical first responders.
Response (During Event) Actions for Annex 4 - Firefighting	
1	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
2	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
3	Coordinate evacuations with law enforcement officials.
4	If more than one shift is needed, prepare and post a shift schedule.
5	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Continue to perform tasks necessary to expedite restoration and recovery operations.
3	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
4	Participate in after action meetings and prepare after action reports as requested.
5	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex 4 - Firefighting	
1	Provide a representative for the updating of the hazard mitigation plan.
2	Participate in HSEEP training, drills, and exercises.
Protection Actions for Annex 4 - Firefighting	
1	Prevent and deter movement and operations of threatening individuals.
2	Ensure responders are allocated adequate treatment resources.

Supporting: Action Medical EMS	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Coordinate behavioral health capabilities of relevant medical first responders.
Protection Actions for Annex 4 - Firefighting	
1	Ensure multiple methods of communication are available for EMS units.
2	Ensure responders are allocated adequate treatment resources.

Supporting: Aerocare Medical Trasport	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Coordinate behavioral health capabilities of relevant medical first responders.
Protection Actions for Annex 4 - Firefighting	
1	Ensure multiple methods of communication are available for EMS units.
2	Ensure responders are allocated adequate treatment resources.

Supporting: Arizona Department of Emergency and Military Affairs	
Response (During Event) Actions for Annex 4 - Firefighting	
1	Coordinate evacuations with law enforcement officials.

Supporting: Arizona Department of Public Safety	
Response (During Event) Actions for Annex 4 - Firefighting	
1	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
2	Coordinate evacuations with law enforcement officials.
Protection Actions for Annex 4 - Firefighting	
1	Ensure adequate timelines are developed for responder evacuation taking into consideration wind speed and terrain considerations.

Supporting: Arizona Department of Transportation	
Response (During Event) Actions for Annex 4 - Firefighting	
1	Coordinate evacuations with law enforcement officials.
Protection Actions for Annex 4 - Firefighting	
1	Ensure adequate timelines are developed for responder evacuation taking into consideration wind speed and terrain considerations.

Supporting: Arrowhead Medical EMS	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Coordinate behavioral health capabilities of relevant medical first responders.
Protection Actions for Annex 4 - Firefighting	
1	Ensure multiple methods of communication are available for EMS units.
2	Ensure responders are allocated adequate treatment resources.

Supporting: BIA Fort Apache Agency	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Maintain and develop adequate GIS and land use mapping for fire vectors and response activities.

Response (During Event) Actions for Annex 4 - Firefighting	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate the prepositioning of resources with other agencies.
3	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
4	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
5	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
6	Coordinate evacuations with law enforcement officials.
7	Participate in EOC briefings, incident action plans, situation reports and meetings.
8	If more than one shift is needed, prepare and post a shift schedule.
9	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Continue to perform tasks necessary to expedite restoration and recovery operations.
3	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
4	Participate in after action meetings and prepare after action reports as requested.
5	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Protection Actions for Annex 4 - Firefighting	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.
2	Review wildfire urban interface planning criteria and apply as appropriate.

Supporting: City of Winslow Fire Department	
Response (During Event) Actions for Annex 4 - Firefighting	
1	Participate in EOC briefings, incident action plans, situation reports and meetings.
2	Coordinate the activation of mutual aid agreements.
3	If more than one shift is needed, prepare and post a shift schedule.
4	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Continue to perform tasks necessary to expedite restoration and recovery operations.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Provide documentation for possible financial reimbursement process for recovery activities.
6	Participate in after action meetings and prepare after action reports as requested.
7	Review plans and procedures with key personnel and make revisions and changes.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Prepare an After Action Report (AAR).
Mitigation Actions for Annex 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.

2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.

Supporting: ClaySprings Pinedale Fire District	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Maintain and develop adequate GIS and land use mapping for fire vectors and response activities.
2	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
3	Provide backup Personal Protection Equipment (PPE).
Response (During Event) Actions for Annex 4 - Firefighting	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Provide resource and field support for emergency responders.
3	Coordinate the prepositioning of resources with other agencies.
4	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
5	Determine the supply needs generated by the emergency.
6	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
7	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
8	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
9	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
10	Allocate resources to prioritize affected population.
11	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
12	Generate detailed information on needs and logistics.
13	Coordinate the management of air resources with other agencies.
14	Alert administrative personnel, if potentially needed.
15	Use call down rosters to alert emergency responders or provide situation updates.
16	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
17	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
18	Coordinate communications and warnings radio frequencies.
19	Coordinate with other agencies to recommend evacuations as appropriate.

20	Coordinate evacuations with law enforcement officials.
21	Identify and select evacuation routes.
22	Recommend evacuation options to the EOC Director.
23	Assist the animal care and control agency's efforts to evacuate animals at risk during catastrophic emergency situations.
24	Activate public warning systems to include the Emergency Alert System (EAS).
25	Assist with evacuations.
26	Participate in EOC briefings, incident action plans, situation reports and meetings.
27	Coordinate the activation of mutual aid agreements.
28	If more than one shift is needed, prepare and post a shift schedule.
29	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Continue to perform tasks necessary to expedite restoration and recovery operations.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Provide documentation for possible financial reimbursement process for recovery activities.
6	Participate in after action meetings and prepare after action reports as requested.
7	Review plans and procedures with key personnel and make revisions and changes.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Prepare an After Action Report (AAR).
Mitigation Actions for Annex 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 4 - Firefighting	
1	Determine requirements for protected stakeholder information sharing.
2	Determine jurisdictional priorities, objectives strategies, and resource limitations.
3	Prevent and deter movement and operations of threatening individuals.
4	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
5	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
6	Provide backup Personal Protection Equipment (PPE).

7	Ensure responders are allocated adequate treatment resources.
8	Review wildfire urban interface planning criteria and apply as appropriate.

Supporting: Heber-Overgaard Fire District	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
Response (During Event) Actions for Annex 4 - Firefighting	
1	Coordinate the prepositioning of resources with other agencies.
2	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
3	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
4	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
5	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
6	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
7	Allocate resources to prioritize affected population.
8	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
9	Alert administrative personnel, if potentially needed.
10	Use call down rosters to alert emergency responders or provide situation updates.
11	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
12	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
13	Coordinate evacuations with law enforcement officials.
14	Participate in EOC briefings, incident action plans, situation reports and meetings.
15	Coordinate the activation of mutual aid agreements.
16	If more than one shift is needed, prepare and post a shift schedule.
17	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Continue to perform tasks necessary to expedite restoration and recovery operations.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Provide documentation for possible financial reimbursement process for recovery activities.
6	Participate in after action meetings and prepare after action reports as requested.
7	Review plans and procedures with key personnel and make revisions and changes.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Prepare an After Action Report (AAR).
Mitigation Actions for Annex 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.

2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 4 - Firefighting	
1	Determine requirements for protected stakeholder information sharing.
2	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
3	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
4	Ensure responders are allocated adequate treatment resources.

Supporting: Holbrook EMS	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Coordinate behavioral health capabilities of relevant medical first responders.
Protection Actions for Annex 4 - Firefighting	
1	Ensure multiple methods of communication are available for EMS units.
2	Ensure responders are allocated adequate treatment resources.

Supporting: Joseph City Fire District	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Maintain and develop adequate GIS and land use mapping for fire vectors and response activities.
2	Determine and categorize the nature and scope of disasters or incidents by scale in advance and in conjunction with the EM Director.
3	Coordinate with public health and logistics for procurement of surge resources and adequate staffing via mutual aid agreements.
4	Develop and test emergency communication procedures.
5	Anticipate potential evacuation needs or problems and discuss in advance with the Transportation and Resources Coordinator.
6	Regularly test public roadway information systems including electronic signs, bulletins, Short Message Service (SMS), and media channels.
7	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
Response (During Event) Actions for Annex 4 - Firefighting	
1	Coordinate the prepositioning of resources with other agencies.
2	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
3	Alert and activate off-duty and auxiliary personnel as required by the emergency.

4	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
5	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
6	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
7	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
8	Allocate resources to prioritize affected population.
9	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
10	Alert administrative personnel, if potentially needed.
11	Use call down rosters to alert emergency responders or provide situation updates.
12	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
13	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
14	Coordinate evacuations with law enforcement officials.
15	Participate in EOC briefings, incident action plans, situation reports and meetings.
16	Coordinate the activation of mutual aid agreements.
17	If more than one shift is needed, prepare and post a shift schedule.
18	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Continue to perform tasks necessary to expedite restoration and recovery operations.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Provide documentation for possible financial reimbursement process for recovery activities.
6	Participate in after action meetings and prepare after action reports as requested.
7	Review plans and procedures with key personnel and make revisions and changes.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Prepare an After Action Report (AAR).
Mitigation Actions for Annex 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.

8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 4 - Firefighting	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
4	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
5	Ensure responders are allocated adequate treatment resources.

Supporting: Kayenta Volunteer Fire Department	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
Response (During Event) Actions for Annex 4 - Firefighting	
1	Coordinate the prepositioning of resources with other agencies.
2	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
3	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
4	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
5	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
6	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
7	Allocate resources to prioritize affected population.
8	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
9	Alert administrative personnel, if potentially needed.
10	Use call down rosters to alert emergency responders or provide situation updates.
11	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
12	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
13	Coordinate evacuations with law enforcement officials.
14	Participate in EOC briefings, incident action plans, situation reports and meetings.
15	Coordinate the activation of mutual aid agreements.
16	If more than one shift is needed, prepare and post a shift schedule.
17	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Continue to perform tasks necessary to expedite restoration and recovery operations.

4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Provide documentation for possible financial reimbursement process for recovery activities.
6	Participate in after action meetings and prepare after action reports as requested.
7	Review plans and procedures with key personnel and make revisions and changes.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Prepare an After Action Report (AAR).
Mitigation Actions for Annex 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 4 - Firefighting	
1	Determine requirements for protected stakeholder information sharing.
2	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
3	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
4	Ensure responders are allocated adequate treatment resources.

Supporting: Little Colorado Medical Center	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Coordinate behavioral health capabilities of relevant medical first responders.
Protection Actions for Annex 4 - Firefighting	
1	Ensure responders are allocated adequate treatment resources.

Supporting: Navajo County Emergency Management	
Response (During Event) Actions for Annex 4 - Firefighting	
1	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
2	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC.
3	Prepare evacuation movement control plans and brief the EOC Director.
4	Coordinate the movement of evacuees from the hazard area to shelters or mass care facilities, if appropriate.

5	Anticipate and plan for having to create and obtain transportation and resources to assist the whole community.
6	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
7	Participate in EOC briefings, incident action plans, situation reports and meetings.
8	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
9	Coordinate the activation of mutual aid agreements.
10	Prepare and plan for the handling of AFN needs population.
Protection Actions for Annex 4 - Firefighting	
1	Consider early evacuation to limit exposure to smoke or secondary compounds.

Supporting: Navajo County Public Health Services District	
Response (During Event) Actions for Annex 4 - Firefighting	
1	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.

Supporting: Navajo County Sheriff's Office	
Response (During Event) Actions for Annex 4 - Firefighting	
1	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
2	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
3	Prepare evacuation movement control plans and planning tables.
4	Coordinate evacuations with law enforcement officials.
5	Prepare evacuation movement control plans and brief the EOC Director.
6	Determine what scenes the Incident Commanders may have already evacuated. If any, identify perimeters and verify extent of abandonment.
7	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
8	Participate in EOC briefings, incident action plans, situation reports and meetings.
Protection Actions for Annex 4 - Firefighting	
1	Establish operations and communications procedures for road blocks and check points.
2	Ensure adequate timelines are developed for responder evacuation taking into consideration wind speed and terrain considerations.

Supporting: Pinetop Fire District	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
Response (During Event) Actions for Annex 4 - Firefighting	
1	Coordinate the prepositioning of resources with other agencies.

2	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
3	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
4	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
5	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
6	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
7	Allocate resources to prioritize affected population.
8	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
9	Alert administrative personnel, if potentially needed.
10	Use call down rosters to alert emergency responders or provide situation updates.
11	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
12	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
13	Coordinate evacuations with law enforcement officials.
14	Participate in EOC briefings, incident action plans, situation reports and meetings.
15	Coordinate the activation of mutual aid agreements.
16	If more than one shift is needed, prepare and post a shift schedule.
17	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Continue to perform tasks necessary to expedite restoration and recovery operations.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Provide documentation for possible financial reimbursement process for recovery activities.
6	Participate in after action meetings and prepare after action reports as requested.
7	Review plans and procedures with key personnel and make revisions and changes.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Prepare an After Action Report (AAR).
Mitigation Actions for Annex 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).

7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 4 - Firefighting	
1	Determine requirements for protected stakeholder information sharing.
2	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
3	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
4	Ensure responders are allocated adequate treatment resources.

Supporting: PSAP/ Navajo CSO E911	
Response (During Event) Actions for Annex 4 - Firefighting	
1	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.

Supporting: PSAP/ Show Low PD E911	
Response (During Event) Actions for Annex 4 - Firefighting	
1	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.

Supporting: Show Low EMS	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Coordinate behavioral health capabilities of relevant medical first responders.
Protection Actions for Annex 4 - Firefighting	
1	Ensure multiple methods of communication are available for EMS units.
2	Ensure responders are allocated adequate treatment resources.

Supporting: Summit Healthcare Regional Medical Center	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Coordinate behavioral health capabilities of relevant medical first responders.
Protection Actions for Annex 4 - Firefighting	
1	Ensure responders are allocated adequate treatment resources.

Supporting: Sun Valley Fire District	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
Response (During Event) Actions for Annex 4 - Firefighting	
1	Coordinate the prepositioning of resources with other agencies.
2	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
3	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
4	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.

5	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
6	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
7	Allocate resources to prioritize affected population.
8	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
9	Alert administrative personnel, if potentially needed.
10	Use call down rosters to alert emergency responders or provide situation updates.
11	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
12	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
13	Coordinate evacuations with law enforcement officials.
14	Participate in EOC briefings, incident action plans, situation reports and meetings.
15	Coordinate the activation of mutual aid agreements.
16	If more than one shift is needed, prepare and post a shift schedule.
17	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Continue to perform tasks necessary to expedite restoration and recovery operations.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Provide documentation for possible financial reimbursement process for recovery activities.
6	Participate in after action meetings and prepare after action reports as requested.
7	Review plans and procedures with key personnel and make revisions and changes.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Prepare an After Action Report (AAR).
Mitigation Actions for Annex 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 4 - Firefighting	
1	Determine requirements for protected stakeholder information sharing.

2	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
3	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
4	Ensure responders are allocated adequate treatment resources.

Supporting: Sunrise Air Ambulance	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Coordinate behavioral health capabilities of relevant medical first responders.
Protection Actions for Annex 4 - Firefighting	
1	Ensure multiple methods of communication are available for EMS units.
2	Ensure responders are allocated adequate treatment resources.

Supporting: Timber Mesa Fire and Medical District	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Determine and categorize the nature and scope of disasters or incidents by scale in advance and in conjunction with the EM Director.
2	Coordinate with public health and logistics for procurement of surge resources and adequate staffing via mutual aid agreements.
3	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
Response (During Event) Actions for Annex 4 - Firefighting	
1	Provide resource and field support for emergency responders.
2	Coordinate the prepositioning of resources with other agencies.
3	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
4	Identify any needed specialized resources that are unavailable to responding entities.
5	Determine the supply needs generated by the emergency.
6	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
7	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
8	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
9	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
10	Allocate resources to prioritize affected population.
11	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
12	Alert administrative personnel, if potentially needed.
13	Use call down rosters to alert emergency responders or provide situation updates.
14	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
15	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
16	Coordinate evacuations with law enforcement officials.
17	Participate in EOC briefings, incident action plans, situation reports and meetings.

18	Coordinate the activation of mutual aid agreements.
19	If more than one shift is needed, prepare and post a shift schedule.
20	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Continue to perform tasks necessary to expedite restoration and recovery operations.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Provide documentation for possible financial reimbursement process for recovery activities.
6	Participate in after action meetings and prepare after action reports as requested.
7	Review plans and procedures with key personnel and make revisions and changes.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Prepare an After Action Report (AAR).
Mitigation Actions for Annex 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 4 - Firefighting	
1	Determine requirements for protected stakeholder information sharing.
2	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
3	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
4	Ensure responders are allocated adequate treatment resources.

Supporting: Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Prepare citizen evacuation plans and publish accordingly. Make specific plans for AFN populations (ESL, deaf, hard of hearing, visually impaired, etc.).
2	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.
3	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.

4	Coordinate behavioral health capabilities of relevant medical first responders.
5	Provide backup Personal Protection Equipment (PPE).
Response (During Event) Actions for Annex 4 - Firefighting	
1	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
2	Allocate resources to prioritize affected population.
3	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
4	Alert administrative personnel, if potentially needed.
5	Use call down rosters to alert emergency responders or provide situation updates.
6	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
7	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
8	Coordinate evacuations with law enforcement officials.
9	Participate in EOC briefings, incident action plans, situation reports and meetings.
10	Coordinate the activation of mutual aid agreements.
11	If more than one shift is needed, prepare and post a shift schedule.
12	Determine the exhausted supplies and resources of emergency response agencies.
13	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Continue to perform tasks necessary to expedite restoration and recovery operations.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Provide documentation for possible financial reimbursement process for recovery activities.
6	Participate in after action meetings and prepare after action reports as requested.
7	Review plans and procedures with key personnel and make revisions and changes.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Prepare an After Action Report (AAR).
Mitigation Actions for Annex 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.

Protection Actions for Annex 4 - Firefighting	
1	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
2	Provide backup Personal Protection Equipment (PPE).
3	Ensure multiple methods of communication are available for EMS units.
4	Consider early evacuation to limit exposure to smoke or secondary compounds.
5	Ensure responders are allocated adequate treatment resources.

Supporting: US Forest Service Apache Sitgreaves Supervisors Office	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Maintain and develop adequate GIS and land use mapping for fire vectors and response activities.
Response (During Event) Actions for Annex 4 - Firefighting	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate the management of air resources with other agencies.
3	Participate in EOC briefings, incident action plans, situation reports and meetings.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
Protection Actions for Annex 4 - Firefighting	
1	Review wildfire urban interface planning criteria and apply as appropriate.

Supporting: US Forest Service Black Mesa Ranger District	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Maintain and develop adequate GIS and land use mapping for fire vectors and response activities.
2	Provide backup Personal Protection Equipment (PPE).
Response (During Event) Actions for Annex 4 - Firefighting	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate the prepositioning of resources with other agencies.
3	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
4	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
5	Participate in EOC briefings, incident action plans, situation reports and meetings.
6	If more than one shift is needed, prepare and post a shift schedule.
7	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Continue to perform tasks necessary to expedite restoration and recovery operations.
3	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
4	Participate in after action meetings and prepare after action reports as requested.
5	Review plans and procedures with key personnel and make revisions and changes.
6	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Protection Actions for Annex 4 - Firefighting	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

2	Provide backup Personal Protection Equipment (PPE).
3	Review wildfire urban interface planning criteria and apply as appropriate.

Supporting: US Forest Service Lakeside Ranger District	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Maintain and develop adequate GIS and land use mapping for fire vectors and response activities.
2	Provide backup Personal Protection Equipment (PPE).
Response (During Event) Actions for Annex 4 - Firefighting	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate the prepositioning of resources with other agencies.
3	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
4	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
5	Coordinate evacuations with law enforcement officials.
6	Participate in EOC briefings, incident action plans, situation reports and meetings.
7	If more than one shift is needed, prepare and post a shift schedule.
8	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Continue to perform tasks necessary to expedite restoration and recovery operations.
3	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
4	Participate in after action meetings and prepare after action reports as requested.
5	Review plans and procedures with key personnel and make revisions and changes.
6	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Protection Actions for Annex 4 - Firefighting	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.
2	Provide backup Personal Protection Equipment (PPE).
3	Review wildfire urban interface planning criteria and apply as appropriate.

Supporting: US Forest Service Show Low Dispatch Center	
Response (During Event) Actions for Annex 4 - Firefighting	
1	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
2	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
3	If more than one shift is needed, prepare and post a shift schedule.

Supporting: White Mountain Apache Fire and Rescue	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Coordinate behavioral health capabilities of relevant medical first responders.
Response (During Event) Actions for Annex 4 - Firefighting	
1	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.

2	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
3	Coordinate evacuations with law enforcement officials.
4	If more than one shift is needed, prepare and post a shift schedule.
5	Determine the exhausted supplies and resources of emergency response agencies.
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Continue to perform tasks necessary to expedite restoration and recovery operations.
3	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
4	Participate in after action meetings and prepare after action reports as requested.
5	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex 4 - Firefighting	
1	Provide a representative for the updating of the hazard mitigation plan.
2	Participate in HSEEP training, drills, and exercises.
Protection Actions for Annex 4 - Firefighting	
1	Prevent and deter movement and operations of threatening individuals.
2	Ensure responders are allocated adequate treatment resources.

ChangePoint Integrated Health	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Coordinate behavioral health capabilities of relevant medical first responders.
Protection Actions for Annex 4 - Firefighting	
1	Ensure responders are allocated adequate treatment resources.

Indian Health Service / Hopi Health Care Center	
Protection Actions for Annex 4 - Firefighting	
1	Ensure responders are allocated adequate treatment resources.

Indian Health Service / Whiteriver Hospital	
Protection Actions for Annex 4 - Firefighting	
1	Ensure responders are allocated adequate treatment resources.

Indian Health Service Whiteriver Public Health Department	
Protection Actions for Annex 4 - Firefighting	
1	Ensure responders are allocated adequate treatment resources.

Joseph City Unified School District	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Develop and test emergency communication procedures.

Joseph City Utilities	
Preparedness (Pre-Event) Actions for Annex 4 - Firefighting	
1	Coordinate with public health and logistics for procurement of surge resources and adequate staffing via mutual aid agreements.

2	Anticipate potential evacuation needs or problems and discuss in advance with the Transportation and Resources Coordinator.

National Weather Service	
Recovery (Post Event) Actions for Annex 4 - Firefighting	
1	Plan recovery, reconstitution, mitigation and other long-term actions.

PSAP/ Pinetop-Lakeside PD E911	
Response (During Event) Actions for Annex 4 - Firefighting	
1	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.

PSAP/ Snowflake-Taylor PD E911	
Response (During Event) Actions for Annex 4 - Firefighting	
1	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.

PSAP/ Whiteriver PD E911	
Response (During Event) Actions for Annex 4 - Firefighting	
1	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.

Towns of Snowflake & Taylor: Snowflake-Taylor Police Department	
Response (During Event) Actions for Annex 4 - Firefighting	
1	Coordinate the prepositioning of resources with other agencies.

IV. Financial Management

A. All agencies are responsible for coordinating with Navajo County Finance Department to manage expenses relevant to an event.

B. During a response, each agency/department funds disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula has established by the Federal Emergency Management Agency via the FEMA/State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Navajo County Finance Department or a designated Finance Service officer as soon as possible.

V. References and Authorities

REFERENCES

1. Comprehensive Preparedness Guidance (CPG) 101, Developing and Maintaining Emergency Operations Plans, Version 3.0, September 2021.

AUTHORITIES

1. 44 CFR Part 13 - Uniform Administrative Requirements for Grants and Cooperative Agreements.

2. 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.

If Federal Coordinating agencies become involved in any assistance during a disaster or emergency a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more it is described within the FEMA publication P-682 National Response Framework. To obtain further information on the Federal assistance you can find further information in the FEMA publication P-683 Overview and Support Annexes. Both of these publications can be located in the File Archive portion of this living plan.

Annex 5 - Emergency Management

Coordinating Agency:
American Red Cross
City of Winslow Fire Department
City of Winslow Police Department
Navajo County Administrative Services
Navajo County Board of Supervisors
Navajo County Emergency Management
Salvation Army
White Mountain Apache Fire and Rescue
White Mountain Apache Police Department
White Mountain Apache Tribe Environmental
White Mountain Apache Tribe Health Authority

Primary Agency:
Navajo County Emergency Management
Navajo County Sheriff's Office
White Mountain Apache Fire and Rescue
White Mountain Apache Police Department

Support Agencies:
Action Medical EMS
American Red Cross
Arizona Department of Emergency and Military Affairs
Arizona Department of Health Services
Arizona Department of Public Safety
Arizona Department of Transportation
Arizona Humane Society
Arrowhead Medical EMS
BIA Fort Apache Agency
Blue Ridge Unified School District
BNSF Railway
CableOne
ChangePoint Integrated Health
City of Holbrook Animal Control
City of Holbrook Police Department
City of Holbrook Roads and Drainage
City of Show Low Airport
City of Show Low City Council
City of Show Low Finance
City of Show Low Human Resources
City of Show Low IT
City of Show Low Police Department
City of Show Low Public Works
City of Show Low TV
City of Winslow
City of Winslow Public Works
ClaySprings Pinedale Fire District
Department of Energy

Federal Emergency Management Agency Region 9
Greer's Mortuary
Heber-Overgaard Fire District
Heber-Overgaard Unified School District
Holbrook EMS
Holbrook Unified School District
Humane Society of the White Mountains
Indian Health Service / Hopi Health Care Center
Indian Health Service / Whiteriver Hospital
Indian Health Service Whiteriver Public Health Department
Joseph City Fire District
Joseph City Unified School District
Kayenta Unified School District
Kayenta Volunteer Fire Department
Larson Waste
Little Colorado Medical Center
Navajo County Administrative Services
Navajo County Animal Control
Navajo County Attorney
Navajo County Board of Supervisors
Navajo County Emergency Management
Navajo County Facilities Management
Navajo County Finance Department
Navajo County Human Resources
Navajo County Planning and Zoning
Navajo County Public Health Services District
Navajo County Public Works
Navajo County Sheriff's Office
Northland Pioneer College
Owens Livingston Mortuary
Pet Allies/ Shelter
Pinetop Fire District
Salvation Army
Senior Centers
Show Low EMS
Show Low Unified School District
Silvercreek Mortuary
Snowflake Unified School District
Summit Healthcare Regional Medical Center
Sun Valley Fire District
Sunrise Air Ambulance
The Church of Jesus Christ of Latter-day Saints Snowflake Stake
Timber Mesa Fire and Medical District
Town of Pinetop-Lakeside Police Department
Town of Pinetop-Lakeside Public Works
Town of Pinetop-Lakeside Town Administration
Town of Pinetop-Lakeside Town Council
Town of Snowflake: Administration
Town of Snowflake: Public Works
Town of Taylor: Administration
Town of Taylor: Public Works

Towns of Snowflake & Taylor: Snowflake-Taylor Police Department
Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.
US Forest Service Apache Sitgreaves Supervisors Office
US Forest Service Black Mesa Ranger District
US Forest Service Lakeside Ranger District
US Forest Service Show Low Dispatch Center
Waste Management
Winslow Unified School District

I. Purpose and Scope

A. Purpose

1. The purpose of Annex 5 is to:

    a. Collect, analyze and disseminate information on the nature, scope and potential impacts of an incident or major disasters.

    b. Use this intelligence to support the Command Group, Logistics, and Operations in their impact assessment and response missions;

    c. Identify and anticipate future needs and resource requirements, and incorporate this analysis into Incident Action Plans.

B. Scope

1. Annex 5 serves as the coordinating Annex to address response to local events. It facilitates information and resource flow to assist locals during a disaster.

2. Annex 5 activities include those functions that are critical to support and facilitate multi-agency planning and coordination for operations involving potential and actual disaster/emergencies. This includes alert and notification, deployment and staffing of the EOC Team, incident action planning, coordination of operations, logistics and material, direction and control, information management, facilitation of requests for state assistance resource requests, worker safety and health, facilities management, financial management, and other support as required.

II. Concept of Operations

A. General

1. Annex 5 is consistent with the Navajo County EOC's and the requirements of the National Response Framework, the National Incident Management System, and the Incident Command System in order to provide incident assessment, planning, procurement, deployment, coordination and support operations to Navajo County through the County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMTs) to provide a timely and appropriate response to an emergency or situation.

2. Procedures protocols and plans for disaster response activities are developed to govern staff operations at the Navajo County EOC and in the field. These are in the form of Emergency Operations Plans (i.e. Base Plan) and corresponding Appendices, Incident Annexes, Support Annexes and Standard Operating Guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.

3. In a large event requiring local or state mutual aid assistance, will work with its support agency counterparts to seek and procure, plan, coordinate and direct the use of any required assets.

4. The development of a fully functional, effective and sustainable capability for Navajo County will be guided by the following principles:

    a. All Annexes will be fully integrated into all phases of Annex 5.

    b. It will address the potential impacts of natural, technological and man-made hazards, and be in full compliance with NIMS.

    c. Planning for recovery will begin on Day 1 of the event.

    d. Emphasis will be given to pre-disaster planning for post-disaster utilization of disaster intelligence to support Incident Action Planning.

5. When an institution for some unique populations, including but not limited to schools, corrections/jails, hospitals, long term medical treatment centers, non-medical treatment facilities, or similar entities needs a notification regarding a disaster or emergency event, it is the responsibility of the emergency management agency that has jurisdiction over such an institution, to develop a simple communication plan for notifying or sharing appropriate information with those institutions.

6. Emergency management will emphasize that activities be inclusive under The Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) in every aspect of all disaster cycle operations, explicit or otherwise, contained in this Emergency Operations Plan.

7. Upon activation of the EOC, particularly if the need for evacuation, sheltering, alerting and/or warning to the whole community is required, an experienced individual as the Disabilities, Access and Functional Needs Liaison may be located, depending on the severity and scope of a disaster or emergency event, at the State Emergency Operations Center (SEOC), the Maricopa County Emergency Operations Center (MCEOC), or the EOC. A Shelter Manager may also designate, at a shelter site or through assistance at the EOC, a Disabilities, Access and Functional Needs Coordinator for shelter operations.

8. Additional shelter support, including requests for equipment and supplies for segments of the whole community, will follow appropriate ICS protocols in the field to demonstrate the need for additional resources. When validated, requests for additional support will be made to MCDEM, possibly by the Liaison or as directed by the EOC.

9. If a person decides to remain within the area covered by a mandatory evacuation order, the person may do so without the judgment of their capability to make such a decision, perceived or otherwise. The local jurisdiction coordinating the disaster or emergency event response will appropriately communicate the scope and severity of an incident so that a person may make a reasonable and informed decision. If a person decides to remain within a mandatory evacuation zone, s/he may be required by law enforcement to remain on the person's property, and detained should the person choose to leave their property yet remain within a mandatory evacuation zone. A person's choice to remain within the area covered by a mandatory evacuation order must be documented by the local jurisdiction appropriately

10. Information and Planning will give priority to five fundamental functions:

    a. Use of technology and human intelligence to collect, analyze and disseminate information on disaster impacts, including direct impacts (people, buildings, infrastructure) and indirect impacts (debris generated, hazmat releases).

    b. Assess the capabilities of local government, the business community and volunteer agencies to effectively respond to the disaster.

    c. Assess and prioritize the immediate needs of impacted communities and neighborhoods.

    d. Incorporate the analyses into Incident Action Plans that establish operational objectives and identify resource requirements to accomplish these objectives.

    e. Utilize an Incident Action Matrix to establish priorities, assign tasks to agencies and track progress in meeting objectives.

11. Incident Assessment: Incident assessment will take place through the following functions:

    a. Prepare first-responders to make and report observations

    b. Incorporate these into a central planning, emergency response station with ongoing updates

    c. Maintain surveillance at periphery of affected area(s).

12. Incident Command

    a. Identify key team members and establish chain of command for incident response teams

    b. Designate alternates and liaisons to state and federal agencies

    c. Develop command communications protocols depending on circumstances.

13. Emergency Operations Center

B. Direction and Control

1. The Coordinating Agency is American Red Cross / City of Winslow Fire Department / City of Winslow Police Department / Navajo County Administrative Services / Navajo County Board of Supervisors / Navajo County Emergency Management / Salvation Army / White Mountain Apache Fire and Rescue / White Mountain Apache Police Department / White Mountain Apache Tribe Environmental / White Mountain Apache Tribe Health Authority. The staff serving as Coordinator is appointed by and located in the American Red Cross / City of Winslow Fire Department / City of Winslow Police Department / Navajo County Administrative Services / Navajo County Board of Supervisors / Navajo County Emergency Management / Salvation Army / White Mountain Apache Fire and Rescue / White Mountain Apache Police Department / White Mountain Apache Tribe Environmental / White Mountain Apache Tribe Health Authority. When support is necessary, the Coordinator directs all aspects of response in this Annex.

2. Annex 5 complies with the National Response Framework and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Navajo County Emergency Management, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Navajo County.

3. It may operate at two levels which are Navajo County EOC and Field operations

4. During emergency activations, all management decisions regarding Emergency Management for Navajo County are made at the Navajo County EOC by the coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance/Administration, and Operations Sections at the Navajo County EOC assist the incident commander in carrying out the overall mission

5. In accordance with a mission assignment each primary and/or support organization assisting will retain administrative control over its own resources and personnel but will be under the operational control of Annex 5. Mission operational control may be delegated to the field by the Navajo County EOC.

C. Organization

1. County

    a. During an activation of the Navajo County EOC, primary and support agency staff is integrated with the American Red Cross / City of Winslow Fire Department / City of Winslow Police Department / Navajo County Administrative Services / Navajo County Board of Supervisors / Navajo County Emergency Management / Salvation Army / White Mountain Apache Fire and Rescue / White Mountain Apache Police Department / White Mountain Apache Tribe Environmental / White Mountain Apache Tribe Health Authority staff to provide support that will allow for an appropriate, coordinated and timely response.

b. During an emergency or disaster event, staffing will be established in accordance to the EOC organizational chart found in the Basic Plan.

c. The American Red Cross / City of Winslow Fire Department / City of Winslow Police Department / Navajo County Administrative Services / Navajo County Board of Supervisors / Navajo County Emergency Management / Salvation Army / White Mountain Apache Fire and Rescue / White Mountain Apache Police Department / White Mountain Apache Tribe Environmental / White Mountain Apache Tribe Health Authority develops and maintains accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework, The National Incident Management System, the Incident Command System and the Navajo County EOP.

2. State of Arizona

a. During an activation of the , the Arizona Department of Emergency and Military Affairs is the designated lead agency and will provide a liaison to facilitate requests for information and planning resources to local Emergency Operations Centers.

b. During an emergency or disaster event, the primary and support agencies at the will report to the Operations Section Chief who is under the overall direction of the State Emergency Operations Center Manager.

c. The Arizona Department of Emergency and Military Affairs develops and maintains Annex 5. However support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the EOP.

D. Alerts and Notifications

1. The American Red Cross / City of Winslow Fire Department / City of Winslow Police Department / Navajo County Administrative Services / Navajo County Board of Supervisors / Navajo County Emergency Management / Salvation Army / White Mountain Apache Fire and Rescue / White Mountain Apache Police Department / White Mountain Apache Tribe Environmental / White Mountain Apache Tribe Health Authority will notify the County warning point (Navajo County Governmental Complex) when information comes to their attention indicating that an emergency or disaster situation is developing.

2. The County Warning Point (Navajo County Governmental Complex), will notify the “on call” Emergency Duty Officer and/or Coordinator when Navajo County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

3. Annex 5 will be activated as identified in the Basic Plan. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.

4. Upon instructions to activate Annex 5 or place on standby, American Red Cross / City of Winslow Fire Department / City of Winslow Police Department / Navajo County Administrative Services / Navajo County Board of Supervisors / Navajo County Emergency Management / Salvation Army / White Mountain Apache Fire and Rescue / White Mountain Apache Police Department / White Mountain Apache Tribe Environmental / White Mountain Apache Tribe Health Authority will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities, and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. The following are general actions performed in Annex 5. The specific actions carried out in Navajo County are grouped into phases of emergency management in the table below. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

    a. Intelligence Planning Function such as:

        i. gathering information,

        ii. analyzing intelligence,

        iii. preparing incident action plans,

        iv. providing training and exercises on the above is the prime focus. These actions are spread across all phases of emergency management.

    b. Intelligence Collection and Analysis

    c. The ability to acquire, analyze and disseminate information and intelligence on disasters and their impacts is fundamental to effective use of intelligence to establish operational and logistical objectives and priorities. Intelligence can be collected, analyzed and used in support of three overlapping phases of disaster operations: pre-event (as applicable for foreseeable events such as Severe Storms, Wildfires, etc.); impact assessment and immediate response; and sustained response and initial recovery.

    d. Pre-disaster analyses (predicted impacts) which use predictive tools to estimate disaster impacts.

    e. Immediate, post-disaster impact assessments, which focus on: 1) disaster impacts on people, buildings and infrastructure – with emphasis on assessments

of functionality of essential services; and 2) local response capabilities and immediate needs.

f. Post disaster damage assessments, which assess damages to eligible infrastructure and individuals.

2. Intelligence on predicted and observed disaster impacts should be used by to assess jurisdictional capabilities (response and recovery). This is designed:

   a. To evaluate resources, capabilities and shortfalls (e.g., availability of trained personnel, equipment, supplies) to determine the level of State and Federal assistance that is needed, organized by Annex.

   b. To rapidly communicate estimated shortfalls to the Navajo County Command Group and State Emergency Management

3. Incident Action Planning

   a. Disaster intelligence will provide critical input to the Incident Action Plan (IAP), which provides:

      i. Current information that accurately describes the incident situation and resource status

      ii. Predictions of the probable course of events

      iii. Alternative strategies to attain critical incident objectives

      iv. An accurate, realistic IAP for the next operational period

4. Training

   a. Training is a critical Preparedness component of Annex 5. The objective is to develop and sustain a capability in Navajo County to routinely implement each phase and function of Annex 5. Accordingly, training will address the following:

      i. Planning and Information – overview of key components of Annex 5; role, requirements and integration under NIMS

      ii. Intelligence and Analysis - procedures for identifying, collecting, prioritizing and utilizing intelligence

      iii. Use of Predictive Models – coordination with in use of predictive tools for rapid needs assessment; templates; SOPs; identification of needed local expertise (Geographic Information Systems)

      iv. Preparation and Utilization of Incident Action Plans

v. Incident Action Matrix: A Tool for Establishing Priorities, Assigning Tasks to Agencies, and Tracking Progress

5. Exercises

6. Consistent with NIMS, Navajo County will incorporate plans and procedures into exercises that will be conducted at the local and State level. On an annual basis, at least two exercises will be used to evaluate readiness. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Each phase requires specific skills and knowledge to accomplish and requires significant cooperation and collaboration between all supporting agencies and the intended recipients of service. Annex 5 encompasses a full range of activities from training to the provision of field services.

7. Actions

III. Responsibilities

A. The following list identifies the responsibilities designated to each of the Primary and Support Agencies. The Primary Agency and its responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Coordinating: American Red Cross	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Conduct Resource Allocation Planning for all 31 core capabilities.
2	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
3	Designate contacts at local facilities who will activate for the reception of people during emergencies.
4	Anticipate potential needs or problems and coordinate appropriate resources through Mass Care.
5	Conduct shelter assessments (prior to disasters) with local officials, Public Health, and other relevant agencies, to ensure suitability for the whole community and operational viability.
6	Identify responsibilities for liaison roles with state and neighboring community officials.
7	Identify procedures for handling and providing for unaccompanied minors in shelters.
8	Establish family reunification processes.
9	Coordinate and maintain family reunification policies or procedures.
10	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
11	Develop feeding plans in conjunction with approved food vendors, preferably those with existing government contracts.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Establish family reunification processes.
2	Coordinate planning with mass care facilities for pre-established embarkation and departure points.

3	Provide appropriate Mass Care information (number of occupants, meals served, etc.) to the information processing section in the EOC.
4	Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.
5	Coordinate the care of unattended minors with the appropriate government agencies.
6	Coordinate the necessary actions to ensure mass care facilities are opened and staffed.
7	Provide functional support to AFN populations within emergency shelters.
8	Distribute supplies as appropriate.
9	Recommend to the EOC Director the number and locations of mass care facilities to be opened.
10	Identify and provide staff to support shelter operations. This includes activation, staffing and management of shelter operations.
11	Coordinate with the Transportation and Resources Coordinator for supplies needed and ensure each Mass Care facility receives its supplies.
12	Collect information from Mass Care Facility Managers to support the jurisdiction's efforts to respond to inquiries from family members about the status of loved ones (name, home address, phone, next of kin, etc.).
13	Coordinate with law enforcement to provide security at shelters.
14	Ensure individual and family support services are provided at the Mass Care facility.
15	If more than one shift of Reception & Mass Care Coordinators is needed, prepare and post a shift schedule.
16	Develop feeding plans in conjunction with approved food vendors, preferably those with existing government contracts.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Plan for the gradual shut down of emergency Reception & Mass Care operations.
2	Participate in after action meetings and prepare after action reports as requested.
3	Prepare Reception & Mass Care After Action Report (AAR).
Mitigation Actions for Annex 5 - Emergency Management	
1	Participate in jurisdictional THIRA.
2	Organize and maintain access and operations plans for shelters of last resort and spillover shelters.
3	Evaluate medical staffing to determine if levels were adequate and seek ways of improving shelter medical care.
Protection Actions for Annex 5 - Emergency Management	
1	Establish family reunification processes.
2	Coordinate planning with mass care facilities for pre-established embarkation and departure points.

Coordinating: City of Winslow Fire Department	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
Mitigation Actions for Annex 5 - Emergency Management	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Coordinating: City of Winslow Police Department
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management

1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Identify responsibilities for liaison roles with state and neighboring community officials.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Participate in jurisdictional THIRA.
2	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Coordinating: Navajo County Administrative Services	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Maintain a personnel roster, contact, and resource lists.
2	Identify protective action decisions and establish response priorities.
3	Develop and maintain County Continuity of Government (COG) plan.
4	Conduct Resource Allocation Planning for all 31 core capabilities.
5	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
6	Practice the protocols for situations where mass care is needed in the context of a public health or a public safety crisis.
7	Identify responsibilities for liaison roles with state and neighboring community officials.
8	Develop and test emergency communication procedures.
9	Have a clear press release and mass media protocol for communication to the public during emergencies.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Provide public information regarding safe re-entry to damaged areas.
Protection Actions for Annex 5 - Emergency Management	
1	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.

Coordinating: Navajo County Board of Supervisors	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Conduct Resource Allocation Planning for all 31 core capabilities.
2	Have a clear press release and mass media protocol for communication to the public during emergencies.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Prioritize emergency repair and restoration of transportation infrastructure.
2	Plan recovery, reconstitution, mitigation and other long-term actions.

Coordinating: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Maintain a personnel roster, contact, and resource lists.
2	Identify responsibilities for liaison roles with state and adjacent county emergency management officials.
3	Identify who is responsible for initial notification of EOC personnel.
4	Identify alternate EOC locations and requirements to activate.

5	Anticipate potential warning needs or problems and begin alerting appropriate warning resources.
6	Develop and test emergency communication procedures.
7	Train personnel on EOC operation, the Incident Command System (ICS), and the National Incident Management System (NIMS).
8	Identify protective action decisions and establish response priorities.
9	Identify alternate or backup communications systems and facilities.
10	Evaluate the EOCs ability to respond to disasters longer than 24 hours.
11	Develop and maintain County Continuity of Government (COG) plan.
12	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
13	Develop a Joint Information Center (JIC) SOP, and develop a JIC equipment cache.
14	Conduct Resource Allocation Planning for all 31 core capabilities.
15	Create/review EAP protocols as appropriate
16	Maintain training and certification with appropriate agencies for regulations including HIPAA and confidential information transfer that is governed by privacy laws.
17	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
18	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
19	Practice the protocols for situations where mass care is needed in the context of a public health or a public safety crisis.
20	Designate contacts at local facilities who will activate for the reception of people during emergencies.
21	Anticipate potential needs or problems and coordinate appropriate resources through Mass Care.
22	Conduct shelter assessments (prior to disasters) with local officials, Public Health, and other relevant agencies, to ensure suitability for the whole community and operational viability.
23	Identify alternate clinics, hospitals, shelters, and coordination facilities for situations requiring mass medical care.
24	Identify responsibilities for liaison roles with state and neighboring community officials.
25	Identify procedures for handling and providing for unaccompanied minors in shelters.
26	Develop and test emergency communication procedures.
27	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
28	Establish family reunification processes.
29	Maintain a list of available Mass Care facilities.
30	Anticipate health and medical requirements for AFN populations.
31	Identify fatality management capabilities.
32	Maintain current MOUs or MOAs.
33	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
34	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
35	Identify behavioral health response capabilities.
36	Have a clear press release and mass media protocol for communication to the public during emergencies.

37	Develop procedures to appropriately vet and release casualty and fatality information to families.
38	Participate in the CDC Public Health Preparedness Program.
39	Credential and badge staff prior to an incident.
40	Participate in county-wide medical countermeasure planning.
41	Participate in the Hospital Preparedness Program.
42	Coordinate credentialing and privileging procedures to utilize volunteer behavioral health professional and other staff.
43	Coordinate and maintain family reunification policies or procedures.
44	Collaborate with the AZ Department of Environmental Health, Department of Health and Human Services, AZ Dept of Environmental Quality, and EPA surveillance programs to identify environmental health threats.
45	Plan for quarantine and containment activities.
46	Plan for decontamination activities.
47	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.
48	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
49	Provide hand washing and other disease prevention campaign activities.
50	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
51	Develop feeding plans in conjunction with approved food vendors, preferably those with existing government contracts.
52	Determine and categorize the nature and scope of disasters or incidents by scale in advance and in conjunction with the EM Director.
53	Coordinate activities in preparing at-risk populations for disasters.
54	Analyze key dependencies and interdependences related to logistics and supply chain operations.
55	Identify specific health and safety risks for disasters.
56	Assist communities in recovery and resiliency planning.
57	Maintain and review yearly the Navajo County Hazardous Materials Response Plan.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Coordinate with other agencies to recommend evacuations.
2	Coordinate or assist with the transportation of evacuated persons and/or animals to designated shelters.
3	Activate public warning systems to include the Emergency Alert System (EAS).
4	Establish family reunification processes.
5	Maintain a list of available Mass Care facilities.
6	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
7	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
8	Provide appropriate Mass Care information (number of occupants, meals served, etc.) to the information processing section in the EOC.
9	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
10	Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.

11	Coordinate the care of unattended minors with the appropriate government agencies.
12	Coordinate the necessary actions to ensure mass care facilities are opened and staffed.
13	Provide functional support to AFN populations within emergency shelters.
14	Distribute supplies as appropriate.
15	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
16	Monitor potential resource shortages in the jurisdiction during the emergency, locate alternative suppliers, and present options to the EOC Director.
17	Recommend to the EOC Director the number and locations of mass care facilities to be opened.
18	Identify and provide staff to support shelter operations. This includes activation, staffing and management of shelter operations.
19	Coordinate with the Transportation and Resources Coordinator for supplies needed and ensure each Mass Care facility receives its supplies.
20	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.
21	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
22	Collect information from Mass Care Facility Managers to support the jurisdiction's efforts to respond to inquiries from family members about the status of loved ones (name, home address, phone, next of kin, etc.).
23	Coordinate with law enforcement to provide security at shelters.
24	Ensure individual and family support services are provided at the Mass Care facility.
25	Coordinate with the EOC Director regarding needs and priorities.
26	Evaluate all requests for resources against known supplies.
27	Generate detailed information on transit needs and logistics for dissemination to other affected or participating entities.
28	Develop feeding plans in conjunction with approved food vendors, preferably those with existing government contracts.
29	Anticipate health and medical requirements for AFN populations.
30	Identify behavioral health response capabilities.
31	Evaluate the EOCs ability to respond to disasters longer than 24 hours.
32	Understand the chain of command if regional or federal first responders have overlapping responsibilities in a mass care situation.
33	Activate public warning systems to include the Emergency Alert System (EAS).
34	Coordinate with Strategic National Stockpile as needed.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Prioritize emergency repair and restoration of transportation infrastructure.
2	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
3	Coordinate with Strategic National Stockpile as needed.
4	Continue to perform tasks necessary to expedite restoration and recovery operations.
5	Prepare ICS Form 221 or equivalent.
6	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
7	Plan recovery, reconstitution, mitigation and other long-term actions.
8	Plan for the gradual shut down of emergency Reception & Mass Care operations.
9	Participate in after action meetings and prepare after action reports as requested.

10	Provide public information regarding safe re-entry to damaged areas.
11	In conjunction with social service agencies - planning for further care of unattended minors if parents/guardians have not been found by the end of the emergency.
12	Maintain and operate efficient, clear transfer plans for repopulation of nursing homes, hospitals, and any other assisted living facilities.
13	Anticipate health and medical requirements for AFN populations.
Mitigation Actions for Annex 5 - Emergency Management	
1	Review jurisdictional mitigation projects for preparedness and protection considerations.
2	Assess resource capabilities.
3	Propose mitigation projects that facilitate response or protection considerations.
4	Participate in jurisdictional THIRA.
5	Review and exercise corrective action planning and improvement plans for tasks that impact Preparedness, Protection, Response, Recovery and Mitigation.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	In conjunction with food industry and FDA participate in warning and recall of dangerous or contaminated products.
8	Maintain an updated and FEMA approved hazard mitigation plan.
9	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
10	Coordinate with local municipalities to identify and control vectors that may transmit the disease which caused the emergency.
11	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
12	Collect and implement mitigation strategies from experts including toxicologists, epidemiologists , radiation protection services, etc.
13	Monitor the course and population characteristics of a recognized outbreak, monitor containment or reservoir populations.
14	Participate in HSEEP training, drills, and exercises.
15	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
16	Participate in the hazard identification process and identify and correct vulnerabilities.
17	Provide a representative for the updating of the hazard mitigation plan.
18	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
19	Organize and maintain access and operations plans for shelters of last resort and spillover shelters.
20	Run simulations of emergency plans for responses to shelter disease outbreak or radiological contamination.
21	Assist communities in recovery and resiliency planning.
22	Evaluate medical staffing to determine if levels were adequate and seek ways of improving shelter medical care.
23	Identify behavioral health response capabilities.
24	Participate in the CDC Public Health Preparedness Program.
25	Participate in the Hospital Preparedness Program.
26	Provide hand washing and other disease prevention campaign activities.
Protection Actions for Annex 5 - Emergency Management	

1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Establish family reunification processes.
6	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
7	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
8	Identify specific health and safety risks for disasters.

Coordinating: Salvation Army	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Conduct Resource Allocation Planning for all 31 core capabilities.
2	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
3	Designate contacts at local facilities who will activate for the reception of people during emergencies.
4	Anticipate potential needs or problems and coordinate appropriate resources through Mass Care.
5	Conduct shelter assessments (prior to disasters) with local officials, Public Health, and other relevant agencies, to ensure suitability for the whole community and operational viability.
6	Identify responsibilities for liaison roles with state and neighboring community officials.
7	Identify procedures for handling and providing for unaccompanied minors in shelters.
8	Establish family reunification processes.
9	Coordinate and maintain family reunification policies or procedures.
10	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
11	Develop feeding plans in conjunction with approved food vendors, preferably those with existing government contracts.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Establish family reunification processes.
2	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
3	Provide appropriate Mass Care information (number of occupants, meals served, etc.) to the information processing section in the EOC.
4	Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.
5	Coordinate the care of unattended minors with the appropriate government agencies.
6	Coordinate the necessary actions to ensure mass care facilities are opened and staffed.
7	Provide functional support to AFN populations within emergency shelters.
8	Distribute supplies as appropriate.
9	Identify and provide staff to support shelter operations. This includes activation, staffing and management of shelter operations.

10	Coordinate with the Transportation and Resources Coordinator for supplies needed and ensure each Mass Care facility receives its supplies.
11	Collect information from Mass Care Facility Managers to support the jurisdiction's efforts to respond to inquiries from family members about the status of loved ones (name, home address, phone, next of kin, etc.).
12	Coordinate with law enforcement to provide security at shelters.
13	Ensure individual and family support services are provided at the Mass Care facility.
14	If more than one shift of Reception & Mass Care Coordinators is needed, prepare and post a shift schedule.
15	Develop feeding plans in conjunction with approved food vendors, preferably those with existing government contracts.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Plan for the gradual shut down of emergency Reception & Mass Care operations.
2	Participate in after action meetings and prepare after action reports as requested.
3	Prepare Reception & Mass Care After Action Report (AAR).
Mitigation Actions for Annex 5 - Emergency Management	
1	Participate in jurisdictional THIRA.
2	Organize and maintain access and operations plans for shelters of last resort and spillover shelters.
3	Evaluate medical staffing to determine if levels were adequate and seek ways of improving shelter medical care.
Protection Actions for Annex 5 - Emergency Management	
1	Establish family reunification processes.
2	Coordinate planning with mass care facilities for pre-established embarkation and departure points.

Coordinating: White Mountain Apache Fire and Rescue	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
2	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
3	Identify responsibilities for liaison roles with state and neighboring community officials.
4	Plan for decontamination activities.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Participate in jurisdictional THIRA.

Coordinating: White Mountain Apache Police Department	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Identify responsibilities for liaison roles with state and neighboring community officials.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	

1	Participate in jurisdictional THIRA.
2	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Coordinating: White Mountain Apache Tribe Environmental	
Mitigation Actions for Annex 5 - Emergency Management	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Primary: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Maintain a personnel roster, contact, and resource lists.
2	Identify responsibilities for liaison roles with state and adjacent county emergency management officials.
3	Identify who is responsible for initial notification of EOC personnel.
4	Identify alternate EOC locations and requirements to activate.
5	Anticipate potential warning needs or problems and begin alerting appropriate warning resources.
6	Develop and test emergency communication procedures.
7	Train personnel on EOC operation, the Incident Command System (ICS), and the National Incident Management System (NIMS).
8	Identify protective action decisions and establish response priorities.
9	Identify alternate or backup communications systems and facilities.
10	Evaluate the EOCs ability to respond to disasters longer than 24 hours.
11	Develop and maintain County Continuity of Government (COG) plan.
12	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
13	Develop a Joint Information Center (JIC) SOP, and develop a JIC equipment cache.
14	Conduct Resource Allocation Planning for all 31 core capabilities.
15	Create/review EAP protocols as appropriate
16	Maintain training and certification with appropriate agencies for regulations including HIPAA and confidential information transfer that is governed by privacy laws.
17	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
18	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
19	Practice the protocols for situations where mass care is needed in the context of a public health or a public safety crisis.
20	Designate contacts at local facilities who will activate for the reception of people during emergencies.
21	Anticipate potential needs or problems and coordinate appropriate resources through Mass Care.
22	Conduct shelter assessments (prior to disasters) with local officials, Public Health, and other relevant agencies, to ensure suitability for the whole community and operational viability.
23	Identify alternate clinics, hospitals, shelters, and coordination facilities for situations requiring mass medical care.
24	Identify responsibilities for liaison roles with state and neighboring community officials.

25	Identify procedures for handling and providing for unaccompanied minors in shelters.
26	Develop and test emergency communication procedures.
27	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
28	Establish family reunification processes.
29	Maintain a list of available Mass Care facilities.
30	Anticipate health and medical requirements for AFN populations.
31	Identify fatality management capabilities.
32	Maintain current MOUs or MOAs.
33	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
34	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
35	Identify behavioral health response capabilities.
36	Have a clear press release and mass media protocol for communication to the public during emergencies.
37	Develop procedures to appropriately vet and release casualty and fatality information to families.
38	Participate in the CDC Public Health Preparedness Program.
39	Credential and badge staff prior to an incident.
40	Participate in county-wide medical countermeasure planning.
41	Participate in the Hospital Preparedness Program.
42	Coordinate credentialing and privileging procedures to utilize volunteer behavioral health professional and other staff.
43	Coordinate and maintain family reunification policies or procedures.
44	Collaborate with the AZ Department of Environmental Health, Department of Health and Human Services, AZ Dept of Environmental Quality, and EPA surveillance programs to identify environmental health threats.
45	Plan for quarantine and containment activities.
46	Plan for decontamination activities.
47	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.
48	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
49	Provide hand washing and other disease prevention campaign activities.
50	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
51	Develop feeding plans in conjunction with approved food vendors, preferably those with existing government contracts.
52	Determine and categorize the nature and scope of disasters or incidents by scale in advance and in conjunction with the EM Director.
53	Coordinate activities in preparing at-risk populations for disasters.
54	Analyze key dependencies and interdependences related to logistics and supply chain operations.
55	Identify specific health and safety risks for disasters.
56	Assist communities in recovery and resiliency planning.
57	Maintain and review yearly the Navajo County Hazardous Materials Response Plan.
Response (During Event) Actions for Annex 5 - Emergency Management	

1	Coordinate with other agencies to recommend evacuations.
2	Coordinate or assist with the transportation of evacuated persons and/or animals to designated shelters.
3	Activate public warning systems to include the Emergency Alert System (EAS).
4	Establish family reunification processes.
5	Maintain a list of available Mass Care facilities.
6	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
7	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
8	Provide appropriate Mass Care information (number of occupants, meals served, etc.) to the information processing section in the EOC.
9	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
10	Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.
11	Coordinate the care of unattended minors with the appropriate government agencies.
12	Coordinate the necessary actions to ensure mass care facilities are opened and staffed.
13	Provide functional support to AFN populations within emergency shelters.
14	Distribute supplies as appropriate.
15	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
16	Monitor potential resource shortages in the jurisdiction during the emergency, locate alternative suppliers, and present options to the EOC Director.
17	Recommend to the EOC Director the number and locations of mass care facilities to be opened.
18	Identify and provide staff to support shelter operations. This includes activation, staffing and management of shelter operations.
19	Coordinate with the Transportation and Resources Coordinator for supplies needed and ensure each Mass Care facility receives its supplies.
20	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.
21	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
22	Collect information from Mass Care Facility Managers to support the jurisdiction's efforts to respond to inquiries from family members about the status of loved ones (name, home address, phone, next of kin, etc.).
23	Coordinate with law enforcement to provide security at shelters.
24	Ensure individual and family support services are provided at the Mass Care facility.
25	Coordinate with the EOC Director regarding needs and priorities.
26	Evaluate all requests for resources against known supplies.
27	Generate detailed information on transit needs and logistics for dissemination to other affected or participating entities.
28	Develop feeding plans in conjunction with approved food vendors, preferably those with existing government contracts.
29	Anticipate health and medical requirements for AFN populations.
30	Identify behavioral health response capabilities.
31	Evaluate the EOCs ability to respond to disasters longer than 24 hours.

32	Understand the chain of command if regional or federal first responders have overlapping responsibilities in a mass care situation.
33	Activate public warning systems to include the Emergency Alert System (EAS).
34	Coordinate with Strategic National Stockpile as needed.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Prioritize emergency repair and restoration of transportation infrastructure.
2	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
3	Coordinate with Strategic National Stockpile as needed.
4	Continue to perform tasks necessary to expedite restoration and recovery operations.
5	Prepare ICS Form 221 or equivalent.
6	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
7	Plan recovery, reconstitution, mitigation and other long-term actions.
8	Plan for the gradual shut down of emergency Reception & Mass Care operations.
9	Participate in after action meetings and prepare after action reports as requested.
10	Provide public information regarding safe re-entry to damaged areas.
11	In conjunction with social service agencies - planning for further care of unattended minors if parents/guardians have not been found by the end of the emergency.
12	Maintain and operate efficient, clear transfer plans for repopulation of nursing homes, hospitals, and any other assisted living facilities.
13	Anticipate health and medical requirements for AFN populations.
Mitigation Actions for Annex 5 - Emergency Management	
1	Review jurisdictional mitigation projects for preparedness and protection considerations.
2	Assess resource capabilities.
3	Propose mitigation projects that facilitate response or protection considerations.
4	Participate in jurisdictional THIRA.
5	Review and exercise corrective action planning and improvement plans for tasks that impact Preparedness, Protection, Response, Recovery and Mitigation.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	In conjunction with food industry and FDA participate in warning and recall of dangerous or contaminated products.
8	Maintain an updated and FEMA approved hazard mitigation plan.
9	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
10	Coordinate with local municipalities to identify and control vectors that may transmit the disease which caused the emergency.
11	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
12	Collect and implement mitigation strategies from experts including toxicologists, epidemiologists , radiation protection services, etc.
13	Monitor the course and population characteristics of a recognized outbreak, monitor containment or reservoir populations.
14	Participate in HSEEP training, drills, and exercises.
15	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
16	Participate in the hazard identification process and identify and correct vulnerabilities.

17	Provide a representative for the updating of the hazard mitigation plan.
18	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
19	Organize and maintain access and operations plans for shelters of last resort and spillover shelters.
20	Run simulations of emergency plans for responses to shelter disease outbreak or radiological contamination.
21	Assist communities in recovery and resiliency planning.
22	Evaluate medical staffing to determine if levels were adequate and seek ways of improving shelter medical care.
23	Identify behavioral health response capabilities.
24	Participate in the CDC Public Health Preparedness Program.
25	Participate in the Hospital Preparedness Program.
26	Provide hand washing and other disease prevention campaign activities.
Protection Actions for Annex 5 - Emergency Management	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Establish family reunification processes.
6	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
7	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
8	Identify specific health and safety risks for disasters.

Primary: Navajo County Sheriff's Office	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Maintain a personnel roster, contact, and resource lists.
2	Identify protective action decisions and establish response priorities.
3	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
4	Conduct Resource Allocation Planning for all 31 core capabilities.
5	Create/review EAP protocols as appropriate
6	Maintain training and certification with appropriate agencies for regulations including HIPAA and confidential information transfer that is governed by privacy laws.
7	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
8	Identify responsibilities for liaison roles with state and neighboring community officials.
9	Develop and test emergency communication procedures.
10	Designate facilities for quarantine and special situation mass care.
11	Have a clear press release and mass media protocol for communication to the public during emergencies.
12	Participate in county-wide medical countermeasure planning.
13	Participate in the Hospital Preparedness Program.

14	Coordinate credentialing and privileging procedures to utilize volunteer behavioral health professional and other staff.
15	Plan for quarantine and containment activities.
16	Plan for decontamination activities.
17	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
18	Determine and categorize the nature and scope of disasters or incidents by scale in advance and in conjunction with the EM Director.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Coordinate with other agencies to recommend evacuations.
2	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
3	Coordinate the necessary actions to ensure mass care facilities are opened and staffed.
4	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
5	Recommend to the EOC Director the number and locations of mass care facilities to be opened.
6	Coordinate with law enforcement to provide security at shelters.
7	Coordinate with the EOC Director regarding needs and priorities.
8	Activate public warning systems to include the Emergency Alert System (EAS).
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Provide information on damage assessment flyovers and transmitting video and pictures to the local and state EOCs.
2	Continue to perform tasks necessary to expedite restoration and recovery operations.
3	Prepare ICS Form 221 or equivalent.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Participate in after action meetings and prepare after action reports as requested.
6	In conjunction with social service agencies - planning for further care of unattended minors if parents/guardians have not been found by the end of the emergency.
Mitigation Actions for Annex 5 - Emergency Management	
1	Assess resource capabilities.
2	Participate in jurisdictional THIRA.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in HSEEP training, drills, and exercises.
5	Participate in the hazard identification process and identify and correct vulnerabilities.
6	Organize and maintain access and operations plans for shelters of last resort and spillover shelters.
7	Participate in the Hospital Preparedness Program.
Protection Actions for Annex 5 - Emergency Management	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.
2	Coordinate planning with mass care facilities for pre-established embarkation and departure points.

Primary: White Mountain Apache Fire and Rescue
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management

1	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
2	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
3	Identify responsibilities for liaison roles with state and neighboring community officials.
4	Plan for decontamination activities.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Participate in jurisdictional THIRA.

Primary: White Mountain Apache Police Department	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Identify responsibilities for liaison roles with state and neighboring community officials.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Participate in jurisdictional THIRA.
2	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: Action Medical EMS	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
2	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
3	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
4	Plan for decontamination activities.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: American Red Cross	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Conduct Resource Allocation Planning for all 31 core capabilities.
2	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
3	Designate contacts at local facilities who will activate for the reception of people during emergencies.
4	Anticipate potential needs or problems and coordinate appropriate resources through Mass Care.

5	Conduct shelter assessments (prior to disasters) with local officials, Public Health, and other relevant agencies, to ensure suitability for the whole community and operational viability.
6	Identify responsibilities for liaison roles with state and neighboring community officials.
7	Identify procedures for handling and providing for unaccompanied minors in shelters.
8	Establish family reunification processes.
9	Coordinate and maintain family reunification policies or procedures.
10	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
11	Develop feeding plans in conjunction with approved food vendors, preferably those with existing government contracts.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Establish family reunification processes.
2	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
3	Provide appropriate Mass Care information (number of occupants, meals served, etc.) to the information processing section in the EOC.
4	Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.
5	Coordinate the care of unattended minors with the appropriate government agencies.
6	Coordinate the necessary actions to ensure mass care facilities are opened and staffed.
7	Provide functional support to AFN populations within emergency shelters.
8	Distribute supplies as appropriate.
9	Recommend to the EOC Director the number and locations of mass care facilities to be opened.
10	Identify and provide staff to support shelter operations. This includes activation, staffing and management of shelter operations.
11	Coordinate with the Transportation and Resources Coordinator for supplies needed and ensure each Mass Care facility receives its supplies.
12	Collect information from Mass Care Facility Managers to support the jurisdiction's efforts to respond to inquiries from family members about the status of loved ones (name, home address, phone, next of kin, etc.).
13	Coordinate with law enforcement to provide security at shelters.
14	Ensure individual and family support services are provided at the Mass Care facility.
15	If more than one shift of Reception & Mass Care Coordinators is needed, prepare and post a shift schedule.
16	Develop feeding plans in conjunction with approved food vendors, preferably those with existing government contracts.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Plan for the gradual shut down of emergency Reception & Mass Care operations.
2	Participate in after action meetings and prepare after action reports as requested.
3	Prepare Reception & Mass Care After Action Report (AAR).
Mitigation Actions for Annex 5 - Emergency Management	
1	Participate in jurisdictional THIRA.
2	Organize and maintain access and operations plans for shelters of last resort and spillover shelters.
3	Evaluate medical staffing to determine if levels were adequate and seek ways of improving shelter medical care.

Protection Actions for Annex 5 - Emergency Management	
1	Establish family reunification processes.
2	Coordinate planning with mass care facilities for pre-established embarkation and departure points.

Supporting: Arizona Department of Emergency and Military Affairs	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Identify responsibilities for liaison roles with state and adjacent county emergency management officials.
2	Conduct Resource Allocation Planning for all 31 core capabilities.
3	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
4	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
5	Practice the protocols for situations where mass care is needed in the context of a public health or a public safety crisis.
6	Anticipate potential needs or problems and coordinate appropriate resources through Mass Care.
7	Identify responsibilities for liaison roles with state and neighboring community officials.
8	Participate in county-wide medical countermeasure planning.
9	Collaborate with the AZ Department of Environmental Health, Department of Health and Human Services, AZ Dept of Environmental Quality, and EPA surveillance programs to identify environmental health threats.
10	Determine and categorize the nature and scope of disasters or incidents by scale in advance and in conjunction with the EM Director.
11	Assist communities in recovery and resiliency planning.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
2	Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.
3	Coordinate the necessary actions to ensure mass care facilities are opened and staffed.
4	Provide functional support to AFN populations within emergency shelters.
5	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
6	Recommend to the EOC Director the number and locations of mass care facilities to be opened.
7	Coordinate with the Transportation and Resources Coordinator for supplies needed and ensure each Mass Care facility receives its supplies.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Provide information on damage assessment flyovers and transmitting video and pictures to the local and state EOCs.
2	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
2	Participate in the hazard identification process and identify and correct vulnerabilities.
3	Provide a representative for the updating of the hazard mitigation plan.

4	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
5	Organize and maintain access and operations plans for shelters of last resort and spillover shelters.
6	Run simulations of emergency plans for responses to shelter disease outbreak or radiological contamination.
7	Assist communities in recovery and resiliency planning.
8	Evaluate medical staffing to determine if levels were adequate and seek ways of improving shelter medical care.
Protection Actions for Annex 5 - Emergency Management	
1	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.

Supporting: Arizona Department of Health Services	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Conduct Resource Allocation Planning for all 31 core capabilities.
2	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
3	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
4	Anticipate potential needs or problems and coordinate appropriate resources through Mass Care.
5	Identify alternate clinics, hospitals, shelters, and coordination facilities for situations requiring mass medical care.
6	Identify responsibilities for liaison roles with state and neighboring community officials.
7	Anticipate health and medical requirements for AFN populations.
8	Participate in the CDC Public Health Preparedness Program.
9	Participate in county-wide medical countermeasure planning.
10	Collaborate with the AZ Department of Environmental Health, Department of Health and Human Services, AZ Dept of Environmental Quality, and EPA surveillance programs to identify environmental health threats.
11	Determine and categorize the nature and scope of disasters or incidents by scale in advance and in conjunction with the EM Director.
12	Assist communities in recovery and resiliency planning.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Provide functional support to AFN populations within emergency shelters.
2	Coordinate with the Transportation and Resources Coordinator for supplies needed and ensure each Mass Care facility receives its supplies.
3	Anticipate health and medical requirements for AFN populations.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Prioritize emergency repair and restoration of transportation infrastructure.
2	Anticipate health and medical requirements for AFN populations.
Mitigation Actions for Annex 5 - Emergency Management	
1	In conjunction with food industry and FDA participate in warning and recall of dangerous or contaminated products.
2	Coordinate with local municipalities to identify and control vectors that may transmit the disease which caused the emergency.

3	Collect and implement mitigation strategies from experts including toxicologists, epidemiologists , radiation protection services, etc.
4	Run simulations of emergency plans for responses to shelter disease outbreak or radiological contamination.
5	Assist communities in recovery and resiliency planning.
6	Participate in the CDC Public Health Preparedness Program.
Protection Actions for Annex 5 - Emergency Management	
1	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.

Supporting: Arizona Department of Public Safety	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Conduct Resource Allocation Planning for all 31 core capabilities.
2	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
3	Identify responsibilities for liaison roles with state and neighboring community officials.
4	Collaborate with the AZ Department of Environmental Health, Department of Health and Human Services, AZ Dept of Environmental Quality, and EPA surveillance programs to identify environmental health threats.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Prioritize emergency repair and restoration of transportation infrastructure.

Supporting: Arizona Department of Transportation	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Regularly test public roadway information systems including electronic signs, bulletins, Short Message Service (SMS), and media channels.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Coordinate or assist with the transportation of evacuated persons and/or animals to designated shelters.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Prioritize emergency repair and restoration of transportation infrastructure.
2	Provide information on damage assessment flyovers and transmitting video and pictures to the local and state EOCs.

Supporting: Arizona Humane Society	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Designate contacts at local facilities who will activate for the reception of people during emergencies.
3	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.

2	Provide appropriate Mass Care information (number of occupants, meals served, etc.) to the information processing section in the EOC.
3	Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.
4	Coordinate the necessary actions to ensure mass care facilities are opened and staffed.
5	Distribute supplies as appropriate.
6	Recommend to the EOC Director the number and locations of mass care facilities to be opened.
7	Identify and provide staff to support shelter operations. This includes activation, staffing and management of shelter operations.
8	Coordinate with the Transportation and Resources Coordinator for supplies needed and ensure each Mass Care facility receives its supplies.
9	If more than one shift of Reception & Mass Care Coordinators is needed, prepare and post a shift schedule.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Plan for the gradual shut down of emergency Reception & Mass Care operations.
2	Participate in after action meetings and prepare after action reports as requested.
3	Prepare Reception & Mass Care After Action Report (AAR).
Mitigation Actions for Annex 5 - Emergency Management	
1	Organize and maintain access and operations plans for shelters of last resort and spillover shelters.
Protection Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.

Supporting: Arrowhead Medical EMS	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: BIA Fort Apache Agency	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Identify responsibilities for liaison roles with state and neighboring community officials.

Supporting: Blue Ridge Unified School District	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.

2	Designate contacts at local facilities who will activate for the reception of people during emergencies.
3	Conduct shelter assessments (prior to disasters) with local officials, Public Health, and other relevant agencies, to ensure suitability for the whole community and operational viability.
4	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
2	Coordinate the necessary actions to ensure mass care facilities are opened and staffed.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
2	Organize and maintain access and operations plans for shelters of last resort and spillover shelters.
Protection Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.

Supporting: BNSF Railway	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Identify responsibilities for liaison roles with state and neighboring community officials.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Participate in the hazard identification process and identify and correct vulnerabilities.

Supporting: CableOne	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.

Supporting: ChangePoint Integrated Health	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Maintain a personnel roster, contact, and resource lists.
2	Identify responsibilities for liaison roles with state and adjacent county emergency management officials.
3	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.

4	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: City of Holbrook Police Department	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Identify responsibilities for liaison roles with state and neighboring community officials.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Participate in jurisdictional THIRA.
2	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
3	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.

Supporting: City of Holbrook Roads and Drainage	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Prioritize emergency repair and restoration of transportation infrastructure.
Mitigation Actions for Annex 5 - Emergency Management	
1	Review jurisdictional mitigation projects for preparedness and protection considerations.
2	Propose mitigation projects that facilitate response or protection considerations.
3	Participate in jurisdictional THIRA.
4	Participate in the hazard identification process and identify and correct vulnerabilities.
5	Provide a representative for the updating of the hazard mitigation plan.

Supporting: City of Show Low City Council	
Mitigation Actions for Annex 5 - Emergency Management	
1	Maintain an updated and FEMA approved hazard mitigation plan.
2	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.

Supporting: City of Show Low Human Resources	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Maintain a personnel roster, contact, and resource lists.

Supporting: City of Show Low Police Department

Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Identify responsibilities for liaison roles with state and neighboring community officials.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Coordinate with other agencies to recommend evacuations.
2	Activate public warning systems to include the Emergency Alert System (EAS).
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Participate in jurisdictional THIRA.
2	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: City of Show Low Public Works	
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Prioritize emergency repair and restoration of transportation infrastructure.
Mitigation Actions for Annex 5 - Emergency Management	
1	Review jurisdictional mitigation projects for preparedness and protection considerations.
2	Propose mitigation projects that facilitate response or protection considerations.
3	Participate in the hazard identification process and identify and correct vulnerabilities.
4	Provide a representative for the updating of the hazard mitigation plan.

Supporting: City of Winslow	
Mitigation Actions for Annex 5 - Emergency Management	
1	Maintain an updated and FEMA approved hazard mitigation plan.
2	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.

Supporting: City of Winslow Public Works	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Prioritize emergency repair and restoration of transportation infrastructure.
Mitigation Actions for Annex 5 - Emergency Management	
1	Review jurisdictional mitigation projects for preparedness and protection considerations.
2	Propose mitigation projects that facilitate response or protection considerations.
3	Participate in jurisdictional THIRA.
4	Participate in the hazard identification process and identify and correct vulnerabilities.
5	Provide a representative for the updating of the hazard mitigation plan.

Supporting: ClaySprings Pinedale Fire District	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.

2	Identify responsibilities for liaison roles with state and neighboring community officials.
3	Plan for decontamination activities.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Participate in jurisdictional THIRA.
2	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
3	Participate in the hazard identification process and identify and correct vulnerabilities.
4	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Greer's Mortuary	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.

Supporting: Heber-Overgaard Fire District	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
2	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
3	Identify responsibilities for liaison roles with state and neighboring community officials.
4	Plan for decontamination activities.
5	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
2	Participate in the hazard identification process and identify and correct vulnerabilities.
3	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Heber-Overgaard Unified School District	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Designate contacts at local facilities who will activate for the reception of people during emergencies.
3	Conduct shelter assessments (prior to disasters) with local officials, Public Health, and other relevant agencies, to ensure suitability for the whole community and operational viability.

4	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
2	Coordinate the necessary actions to ensure mass care facilities are opened and staffed.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
2	Organize and maintain access and operations plans for shelters of last resort and spillover shelters.
Protection Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.

Supporting: Holbrook EMS	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
2	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
3	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
4	Plan for decontamination activities.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: Holbrook Unified School District	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Designate contacts at local facilities who will activate for the reception of people during emergencies.
3	Conduct shelter assessments (prior to disasters) with local officials, Public Health, and other relevant agencies, to ensure suitability for the whole community and operational viability.
4	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
2	Coordinate the necessary actions to ensure mass care facilities are opened and staffed.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	

1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
2	Organize and maintain access and operations plans for shelters of last resort and spillover shelters.
Protection Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.

Supporting: Humane Society of the White Mountains	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Designate contacts at local facilities who will activate for the reception of people during emergencies.
3	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
2	Provide appropriate Mass Care information (number of occupants, meals served, etc.) to the information processing section in the EOC.
3	Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.
4	Coordinate the necessary actions to ensure mass care facilities are opened and staffed.
5	Distribute supplies as appropriate.
6	Recommend to the EOC Director the number and locations of mass care facilities to be opened.
7	Identify and provide staff to support shelter operations. This includes activation, staffing and management of shelter operations.
8	Coordinate with the Transportation and Resources Coordinator for supplies needed and ensure each Mass Care facility receives its supplies.
9	If more than one shift of Reception & Mass Care Coordinators is needed, prepare and post a shift schedule.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Plan for the gradual shut down of emergency Reception & Mass Care operations.
2	Participate in after action meetings and prepare after action reports as requested.
3	Prepare Reception & Mass Care After Action Report (AAR).
Mitigation Actions for Annex 5 - Emergency Management	
1	Organize and maintain access and operations plans for shelters of last resort and spillover shelters.
Protection Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.

Supporting: Indian Health Service / Hopi Health Care Center
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management

1	Maintain a personnel roster, contact, and resource lists.
2	Identify responsibilities for liaison roles with state and adjacent county emergency management officials.
3	Identify who is responsible for initial notification of EOC personnel.
4	Maintain alternate power and resources for the EOC.
5	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and state entities.
6	Identify alternate EOC locations and requirements to activate.
7	Develop and test emergency communication procedures.
8	Train personnel on EOC operation, the Incident Command System (ICS), and the National Incident Management System (NIMS).
9	Identify protective action decisions and establish response priorities.
10	Identify alternate or backup communications systems and facilities.
11	Evaluate the EOCs ability to respond to disasters longer than 24 hours.
12	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
13	Establish, staff, and train damage assessment teams within the jurisdiction.
14	Create/review EAP protocols as appropriate
15	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
16	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
17	Practice the protocols for situations where mass care is needed in the context of a public health or a public safety crisis.
18	Identify alternate clinics, hospitals, shelters, and coordination facilities for situations requiring mass medical care.
19	Establish family reunification processes.
20	Maintain a list of available Mass Care facilities.
21	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
22	Anticipate health and medical requirements for AFN populations.
23	Participate in the CDC Public Health Preparedness Program.
24	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
25	Analyze key dependencies and interdependences related to logistics and supply chain operations.
26	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Coordinate activities between ICS section chiefs and EOC.
2	Compile and collate preliminary damage assessment (PDA) data and other relevant information on the emergency or disaster for the EOC Situation Report (SITREP) and disseminate.
3	Coordinate Initial Damage Assessment (IDA) and Rapid Damage Assessment (RDA) as appropriate.
4	Support the preparation of Incident Action Plans (IAP) and distribute to appropriate partners.
5	Ensure that copies of news releases and situation reports are transmitted to the state EOC.

6	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
7	In the case of a foreseeable event impact, set up status boards, obtain data, studies and electronic files.
8	Identify any needed specialized resources that are unavailable to responding entities.
9	Obtain needed resources and supplies.
10	In the case of a foreseeable event impact, review pre-determined requests for prepositioning of critical resources (personnel, equipment, and supplies).
11	Coordinate the prepositioning of resources with other agencies.
12	Coordinate response to unplanned arrivals and volunteer groups who self-deploy.
13	Coordinate with Logistics to ensure that all available resources are logged and requests for resources are filled.
14	Provide GIS support according to agency needs.
15	Coordinate with other agencies to recommend evacuations.
16	Coordinate or assist with the transportation of evacuated persons and/or animals to designated shelters.
17	Collect and analyze intelligence in support of the overlapping phases of disaster operations: pre-event, impact assessment, response, and recovery.
18	Ensure that requests for assessment teams are forwarded to the local and state EOC.
19	Collect and process information received from rapid damage assessment teams, analyze this information, and share with appropriate partners.
20	In the case of a foreseeable event impact, collect, analyze and apply disaster intelligence information and deployment of local damage assessment teams.
21	Coordinate with ESF 10 for disposal of contaminated soil, water, clothing, and other items that could not be adequately decontaminated.
22	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
23	In conjunction with Communications, provide and maintain primary communications for the EOC on a 24-hour basis using available public and private communications systems.
24	Use call down rosters to alert emergency responders or provide situation updates.
25	Determine the supply needs generated by the emergency.
26	Evaluate all requests for resources against known supplies.
27	Initiate contact with the media through External Affairs.
28	In conjunction with the Public Information Officer (PIO) provide a coordinated source of public information to the media and public, thus ensuring continued confidence in the government's ability to protect life and property.
29	Coordinate with the Public Information Officer's (PIO) notification of protective actions to be taken in response to impending or actual disasters.
30	Maintain logs of activities, communication, and resource deployments.
31	In coordination with the Public Information Officer (PIO) initiate public information activities as dictated by the situation. Coordinate the operations of the Joint Information System (JIS) with other agency PIOs; approve releases of information through the JIS and other field operations as required.
32	Establish and maintain the Essential Elements of Information (EEIs) to support decision making.
33	Support the IC and EOC Director with situational awareness briefings for staff and leadership.

34	Determine the long range resource requirement needed to support the desired outcome.
35	Ensure security is established at the EOC.
36	Ensure finance and response actions are documented for recovery operations.
37	Determine operational planning and logistical requirements for next operational period.
38	Review and plan for economic and social impacts of incident.
39	Maintain use of duty position logs.
40	Consider staffing and operational requirements for 24 hour operations.
41	Prepare an oral increased readiness report for the first meeting with the EOC Director.
42	Report communications status and potential problems and solution options to the EOC Director.
43	If relocating to an alternate EOC, ensure that all current communications are established and tested at the new location, if possible, before notifying evacuation field personnel, affected jurisdictions, or higher levels of government.
44	Establish family reunification processes.
45	Maintain a list of available Mass Care facilities.
46	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
47	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
48	Coordinate health and medical resource requests with the Operations Section.
49	Alert auxiliary or reserve health and medical personnel, if needed.
50	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
51	Ensure that emergency medical teams responding to a disaster site establish a medical command post per local policy and procedure.
52	Rapidly assess health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.
53	Coordinate with neighboring community health and medical organizations and with state and federal officials on matters related to assistance from other governments.
54	Screen and coordinate with incoming groups such as Disaster Medical Assistance Teams (DMAT) and medical volunteers.
55	Ensure that positive identification and proof of licensure is made for all volunteers.
56	Maintain a patient-casualty tracking system. The OME will list all decedents in yearly case number sequence but an additional numbering system identifying the decedents involved in the event will also be documented and tracked.
57	Provide information through the Emergency Public Information Officer to the news media on the number of injuries, deaths, etc. The OME will only release the number of confirmed deaths as we recover those decedents on the scene. No approximates will be used. We will update the PIO on total number of confirmed deaths at the end of each shift.
58	Maintain accurate records of resources utilized and submit reports.
59	Ensure appropriate health and medical services information is made available to the EOC.
60	Help coordinate efforts to respond to inquiries from family members concerned about loved ones.
61	Coordinate medical operations activities and resource needs for the following: health departments, hospitals , EMS, environmental health agencies, pharmacies, behavioral

	health centers and teams, clinics, funeral directors, and coroners. The OME will coordinate any movement of deceased persons with resources available.
62	Coordinate support activities with Mass Care for AFN populations at shelters.
63	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.
64	Coordinate with Logistics for requesting resources.
65	Communicate incident related health and medical information to citizens including at-risk populations.
66	Coordinate surveillance and epidemiological activities including activities with community partners.
67	Recommend or determine health-related protective actions.
68	Activate community alternate care sites.
69	Operate community alternate care sites or locate willing out of area providers and coordinate patient transport to them.
70	Coordinate fatality management process and requests additional support.
71	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
72	Provide patients with appropriate prophylaxis and maintain inventory control.
73	Through monitoring, identify individuals who have an adverse reaction to prescribed medication and initiate alternate therapies (coordinate supplies of alternate drugs in connection with these cases).
74	Maintain communications with transportation vendors during distribution of medical supplies and route in accordance with access information from Transportation.
75	Document and track resources that are committed to specific missions.
76	Track the injured.
77	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
78	Activate and conduct municipal mass dispensing campaign priorities and general activities.
79	Activate continuity of operations plan.
80	Activate and conduct municipality's disease surveillance system.
81	Provide liaison for communication between hospitals and EOC related to patient numbers and information.
82	Report incident related injuries to EOC.
83	Report incident related fatalities to EOC.
84	Coordinate vector surveillance activities.
85	Perform vector surveillance activities at local and regional level in conjunction with CDC.
86	Provide briefs or updates related to vector surveillance activities.
87	Activate and conduct medical care activities during a disaster.
88	Activate and conduct medical surge activities: cancellation of elective surgeries, transfer of patients, etc.
89	Provide numbers of available beds, resources, medical capabilities and medical specialties.
90	Coordinate, activate and conduct behavioral health care activities.
91	Coordinate and activate decontamination activities with fire districts and departments.
92	Coordinate mortuary services during an emergency. The OME will in a timely manner try to issue the death certificates as soon as possible in order to aid the mortuaries in the area making arrangements with family members of deceased loved ones.

93	Coordinate community outreach to at-risk populations.
94	Dispose of medical supplies.
95	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
96	Communicate needs of at-risk populations to the EOC.
97	Obtain needed resources and supplies.
98	Distribute supplies.
99	Coordinate with the EOC Director regarding event needs and priorities for meeting them.
100	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
101	Generate detailed information on needs and logistics that the higher level of government may not have.
102	Coordinate the pre-positioning of resources with other agencies.
103	Coordinate communications and warnings radio frequencies.
104	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
105	Use call down rosters to alert emergency responders or provide situation updates.
106	Maintain financial and legal accountability.
107	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
108	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
109	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
110	Upon identification of medical resource shortfalls activate warehousing operations.
111	Coordinate with law enforcement, fire services, emergency medical services, and other necessary to monitor and enforce restrictions, if necessary.
112	After delivery of medical assets to warehouse facility, repackage pharmaceuticals and other assets and distribute to Points of Distribution (PODs) and other health facilities.
113	Provide isolation and quarantine information to emergency public information officer or Joint Information Center (JIC), if activated, for release.
114	If the scope of the incident is beyond the capabilities of this jurisdiction's resource, notify the EOC Director and log date and time.
115	Coordinate planning for large-scale medical treatment.
116	Coordinate community medication dispensing activities.
117	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
118	Establish, staff, and train damage assessment teams within the jurisdiction.
119	Anticipate health and medical requirements for AFN populations.
120	Collect, process, and disseminate information to and from the EOC.
121	Evaluate the EOCs ability to respond to disasters longer than 24 hours.
122	Coordinate with Strategic National Stockpile as needed.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Local EOC will notify State EMA of decision to discontinue operations.
2	Institute warning, recovery, reconstitution, mitigation and other long-term actions.

3	Prepare ICS Form 221 or equivalent.
4	Establish and draft recovery plans to address building inspection requirements and priorities, emergency and temporary housing issues, business impacts (direct and indirect), debris management; route clearance, and utilities restoration.
5	Perform pre and post-disaster analyses of disaster impacts on buildings, infrastructure and the general population can be used to support mitigation decision-making.
6	Coordinate or perform damage assessments on infrastructure, transportation systems, facilities and equipment.
7	Provide personnel and resources to support damage assessment teams.
8	Schedule and conduct after action meetings and after action reviews. Draft corrective action plan.
9	Collect documentation for possible financial reimbursement process for recovery activities. Provide updates to eligible applicants on any disaster recovery programs.
10	Provide continued situation reports to support recovery and damage assessment process.
11	Conduct recovery planning and coordinating with other agencies.
12	Recommend recovery priorities to local stakeholders and elected officials.
13	Participate in the development of after action reports and remedial action management programs.
14	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
15	Prepare ICS Form 221 or equivalent.
16	Plan recovery, reconstitution, mitigation and other long-term actions.
17	Plan for the gradual shut down of emergency health and medical operations.
18	Prepare Health and Medical After Action Report (AAR).
19	Activate family reunification policies or procedures.
20	Record damage assessment information.
21	Coordinate with health and medical sector agencies submitting response and recovery information to emergency management.
22	Conduct and monitor health effects post-disaster.
23	Provide public health input into community recovery affairs.
24	Report damage to hospitals.
25	Provide incident reports for elected officials.
26	Restore water and wastewater capabilities in coordination with, providing testing and delivery system integrity inspection.
27	Assist at-risk populations in recovering from disasters including programs provided.
28	Maintain post-event exposure logs, rosters of patients and personnel for hazardous material or pathogen exposure.
29	Coordinate the transition from trauma and emergency care to subsequent chronic needs patient surge.
30	Replenish vaccine, antitoxin, and such special-situation pharmaceutical products as needed.
31	Coordinate with Strategic National Stockpile as needed.
32	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
33	Refer patients to local mental health professional upon determination of the need for further psychological assessment or treatment.

34	As warehousing activities diminish, activate plan to recover unused medical resources and return to steady state.
35	Establish, staff, and train damage assessment teams within the jurisdiction.
36	Anticipate health and medical requirements for AFN populations.
37	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Annex 5 - Emergency Management	
1	Review jurisdictional mitigation projects for preparedness and protection considerations.
2	Assess resource capabilities.
3	Propose mitigation projects that facilitate response or protection considerations.
4	Participate in jurisdictional THIRA.
5	Review and exercise corrective action planning and improvement plans for tasks that impact Preparedness, Protection, Response, Recovery and Mitigation.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	In conjunction with food industry and FDA participate in warning and recall of dangerous or contaminated products.
8	Maintain an updated and FEMA approved hazard mitigation plan.
9	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
10	Coordinate with local municipalities to identify and control vectors that may transmit the disease which caused the emergency.
11	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
12	Collect and implement mitigation strategies from experts including toxicologists, epidemiologists , radiation protection services, etc.
13	Monitor the course and population characteristics of a recognized outbreak, monitor containment or reservoir populations.
14	Participate in HSEEP training, drills, and exercises.
15	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
16	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
17	Participate in the CDC Public Health Preparedness Program.
Protection Actions for Annex 5 - Emergency Management	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Control and limit access to critical locations and systems to authorized individuals carrying out legitimate activities.
6	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.
7	Implement security training for staff focused on awareness and response.
8	Identify and implement monitoring and risk management planning.
9	Establish family reunification processes.

10	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
11	Determine requirements for stakeholder information sharing.
12	Determine jurisdictional priorities, objectives, strategies, and resource limitations.
13	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
14	Prevent and deter movement and operations of threatened individuals.
15	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
16	Identify specific health and safety risks for disasters.

Supporting: Indian Health Service / Whiteriver Hospital	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Maintain a personnel roster, contact, and resource lists.
2	Identify responsibilities for liaison roles with state and adjacent county emergency management officials.
3	Identify who is responsible for initial notification of EOC personnel.
4	Maintain alternate power and resources for the EOC.
5	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and state entities.
6	Identify alternate EOC locations and requirements to activate.
7	Develop and test emergency communication procedures.
8	Train personnel on EOC operation, the Incident Command System (ICS), and the National Incident Management System (NIMS).
9	Identify protective action decisions and establish response priorities.
10	Identify alternate or backup communications systems and facilities.
11	Evaluate the EOCs ability to respond to disasters longer than 24 hours.
12	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
13	Establish, staff, and train damage assessment teams within the jurisdiction.
14	Create/review EAP protocols as appropriate
15	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
16	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
17	Practice the protocols for situations where mass care is needed in the context of a public health or a public safety crisis.
18	Identify alternate clinics, hospitals, shelters, and coordination facilities for situations requiring mass medical care.
19	Establish family reunification processes.
20	Maintain a list of available Mass Care facilities.
21	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
22	Anticipate health and medical requirements for AFN populations.
23	Participate in the CDC Public Health Preparedness Program.
24	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.

25	Analyze key dependencies and interdependences related to logistics and supply chain operations.
26	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Coordinate activities between ICS section chiefs and EOC.
2	Compile and collate preliminary damage assessment (PDA) data and other relevant information on the emergency or disaster for the EOC Situation Report (SITREP) and disseminate.
3	Coordinate Initial Damage Assessment (IDA) and Rapid Damage Assessment (RDA) as appropriate.
4	Support the preparation of Incident Action Plans (IAP) and distribute to appropriate partners.
5	Ensure that copies of news releases and situation reports are transmitted to the state EOC.
6	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
7	In the case of a foreseeable event impact, set up status boards, obtain data, studies and electronic files.
8	Identify any needed specialized resources that are unavailable to responding entities.
9	Obtain needed resources and supplies.
10	In the case of a foreseeable event impact, review pre-determined requests for prepositioning of critical resources (personnel, equipment, and supplies).
11	Coordinate the prepositioning of resources with other agencies.
12	Coordinate response to unplanned arrivals and volunteer groups who self-deploy.
13	Coordinate with Logistics to ensure that all available resources are logged and requests for resources are filled.
14	Provide GIS support according to agency needs.
15	Coordinate with other agencies to recommend evacuations.
16	Coordinate or assist with the transportation of evacuated persons and/or animals to designated shelters.
17	Collect and analyze intelligence in support of the overlapping phases of disaster operations: pre-event, impact assessment, response, and recovery.
18	Ensure that requests for assessment teams are forwarded to the local and state EOC.
19	Collect and process information received from rapid damage assessment teams, analyze this information, and share with appropriate partners.
20	In the case of a foreseeable event impact, collect, analyze and apply disaster intelligence information and deployment of local damage assessment teams.
21	Coordinate with ESF 10 for disposal of contaminated soil, water, clothing, and other items that could not be adequately decontaminated.
22	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
23	In conjunction with Communications, provide and maintain primary communications for the EOC on a 24-hour basis using available public and private communications systems.
24	Use call down rosters to alert emergency responders or provide situation updates.
25	Determine the supply needs generated by the emergency.
26	Evaluate all requests for resources against known supplies.
27	Initiate contact with the media through External Affairs.

28	In conjunction with the Public Information Officer (PIO) provide a coordinated source of public information to the media and public, thus ensuring continued confidence in the government's ability to protect life and property.
29	Coordinate with the Public Information Officer's (PIO) notification of protective actions to be taken in response to impending or actual disasters.
30	Maintain logs of activities, communication, and resource deployments.
31	In coordination with the Public Information Officer (PIO) initiate public information activities as dictated by the situation. Coordinate the operations of the Joint Information System (JIS) with other agency PIOs; approve releases of information through the JIS and other field operations as required.
32	Establish and maintain the Essential Elements of Information (EEIs) to support decision making.
33	Support the IC and EOC Director with situational awareness briefings for staff and leadership.
34	Determine the long range resource requirement needed to support the desired outcome.
35	Ensure security is established at the EOC.
36	Ensure finance and response actions are documented for recovery operations.
37	Determine operational planning and logistical requirements for next operational period.
38	Review and plan for economic and social impacts of incident.
39	Maintain use of duty position logs.
40	Consider staffing and operational requirements for 24 hour operations.
41	Prepare an oral increased readiness report for the first meeting with the EOC Director.
42	Report communications status and potential problems and solution options to the EOC Director.
43	If relocating to an alternate EOC, ensure that all current communications are established and tested at the new location, if possible, before notifying evacuation field personnel, affected jurisdictions, or higher levels of government.
44	Establish family reunification processes.
45	Maintain a list of available Mass Care facilities.
46	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
47	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
48	Coordinate health and medical resource requests with the Operations Section.
49	Alert auxiliary or reserve health and medical personnel, if needed.
50	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
51	Ensure that emergency medical teams responding to a disaster site establish a medical command post per local policy and procedure.
52	Rapidly assess health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.
53	Coordinate with neighboring community health and medical organizations and with state and federal officials on matters related to assistance from other governments.
54	Screen and coordinate with incoming groups such as Disaster Medical Assistance Teams (DMAT) and medical volunteers.
55	Ensure that positive identification and proof of licensure is made for all volunteers.
56	Maintain a patient-casualty tracking system. The OME will list all decedents in yearly case number sequence but an additional

	numbering system identifying the decedents involved in the event will also be documented and tracked.
57	Provide information through the Emergency Public Information Officer to the news media on the number of injuries, deaths, etc. The OME will only release the number of confirmed deaths as we recover those decedents on the scene. No approximates will be used. We will update the PIO on total number of confirmed deaths at the end of each shift.
58	Maintain accurate records of resources utilized and submit reports.
59	Ensure appropriate health and medical services information is made available to the EOC.
60	Help coordinate efforts to respond to inquiries from family members concerned about loved ones.
61	Coordinate medical operations activities and resource needs for the following: health departments, hospitals , EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners. The OME will coordinate any movement of deceased persons with resources available.
62	Coordinate support activities with Mass Care for AFN populations at shelters.
63	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.
64	Coordinate with Logistics for requesting resources.
65	Communicate incident related health and medical information to citizens including at-risk populations.
66	Coordinate surveillance and epidemiological activities including activities with community partners.
67	Recommend or determine health-related protective actions.
68	Activate community alternate care sites.
69	Operate community alternate care sites or locate willing out of area providers and coordinate patient transport to them.
70	Coordinate fatality management process and requests additional support.
71	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
72	Provide patients with appropriate prophylaxis and maintain inventory control.
73	Through monitoring, identify individuals who have an adverse reaction to prescribed medication and initiate alternate therapies (coordinate supplies of alternate drugs in connection with these cases).
74	Maintain communications with transportation vendors during distribution of medical supplies and route in accordance with access information from Transportation.
75	Document and track resources that are committed to specific missions.
76	Track the injured.
77	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
78	Activate and conduct municipal mass dispensing campaign priorities and general activities.
79	Activate continuity of operations plan.
80	Activate and conduct municipality's disease surveillance system.
81	Provide liaison for communication between hospitals and EOC related to patient numbers and information.
82	Report incident related injuries to EOC.

83	Report incident related fatalities to EOC.
84	Coordinate vector surveillance activities.
85	Perform vector surveillance activities at local and regional level in conjunction with CDC.
86	Provide briefs or updates related to vector surveillance activities.
87	Activate and conduct medical care activities during a disaster.
88	Activate and conduct medical surge activities: cancellation of elective surgeries, transfer of patients, etc.
89	Provide numbers of available beds, resources, medical capabilities and medical specialties.
90	Coordinate, activate and conduct behavioral health care activities.
91	Coordinate and activate decontamination activities with fire districts and departments.
92	Coordinate mortuary services during an emergency. The OME will in a timely manner try to issue the death certificates as soon as possible in order to aid the mortuaries in the area making arrangements with family members of deceased loved ones.
93	Coordinate community outreach to at-risk populations.
94	Dispose of medical supplies.
95	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
96	Communicate needs of at-risk populations to the EOC.
97	Obtain needed resources and supplies.
98	Distribute supplies.
99	Coordinate with the EOC Director regarding event needs and priorities for meeting them.
100	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
101	Generate detailed information on needs and logistics that the higher level of government may not have.
102	Coordinate the pre-positioning of resources with other agencies.
103	Coordinate communications and warnings radio frequencies.
104	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
105	Use call down rosters to alert emergency responders or provide situation updates.
106	Maintain financial and legal accountability.
107	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
108	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
109	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
110	Upon identification of medical resource shortfalls activate warehousing operations.
111	Coordinate with law enforcement, fire services, emergency medical services, and other necessary to monitor and enforce restrictions, if necessary.
112	After delivery of medical assets to warehouse facility, repackage pharmaceuticals and other assets and distribute to Points of Distribution (PODs) and other health facilities.
113	Provide isolation and quarantine information to emergency public information officer or Joint Information Center (JIC), if activated, for release.

114	If the scope of the incident is beyond the capabilities of this jurisdiction's resource, notify the EOC Director and log date and time.
115	Coordinate planning for large-scale medical treatment.
116	Coordinate community medication dispensing activities.
117	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
118	Establish, staff, and train damage assessment teams within the jurisdiction.
119	Anticipate health and medical requirements for AFN populations.
120	Collect, process, and disseminate information to and from the EOC.
121	Evaluate the EOCs ability to respond to disasters longer than 24 hours.
122	Coordinate with Strategic National Stockpile as needed.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Local EOC will notify State EMA of decision to discontinue operations.
2	Institute warning, recovery, reconstitution, mitigation and other long-term actions.
3	Prepare ICS Form 221 or equivalent.
4	Establish and draft recovery plans to address building inspection requirements and priorities, emergency and temporary housing issues, business impacts (direct and indirect), debris management; route clearance, and utilities restoration.
5	Perform pre and post-disaster analyses of disaster impacts on buildings, infrastructure and the general population can be used to support mitigation decision-making.
6	Coordinate or perform damage assessments on infrastructure, transportation systems, facilities and equipment.
7	Provide personnel and resources to support damage assessment teams.
8	Schedule and conduct after action meetings and after action reviews. Draft corrective action plan.
9	Collect documentation for possible financial reimbursement process for recovery activities. Provide updates to eligible applicants on any disaster recovery programs.
10	Provide continued situation reports to support recovery and damage assessment process.
11	Conduct recovery planning and coordinating with other agencies.
12	Recommend recovery priorities to local stakeholders and elected officials.
13	Participate in the development of after action reports and remedial action management programs.
14	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
15	Prepare ICS Form 221 or equivalent.
16	Plan recovery, reconstitution, mitigation and other long-term actions.
17	Plan for the gradual shut down of emergency health and medical operations.
18	Prepare Health and Medical After Action Report (AAR).
19	Activate family reunification policies or procedures.
20	Record damage assessment information.
21	Coordinate with health and medical sector agencies submitting response and recovery information to emergency management.
22	Conduct and monitor health effects post-disaster.
23	Provide public health input into community recovery affairs.
24	Report damage to hospitals.
25	Provide incident reports for elected officials.

26	Restore water and wastewater capabilities in coordination with, providing testing and delivery system integrity inspection.
27	Assist at-risk populations in recovering from disasters including programs provided.
28	Maintain post-event exposure logs, rosters of patients and personnel for hazardous material or pathogen exposure.
29	Coordinate the transition from trauma and emergency care to subsequent chronic needs patient surge.
30	Replenish vaccine, antitoxin, and such special-situation pharmaceutical products as needed.
31	Coordinate with Strategic National Stockpile as needed.
32	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
33	Refer patients to local mental health professional upon determination of the need for further psychological assessment or treatment.
34	As warehousing activities diminish, activate plan to recover unused medical resources and return to steady state.
35	Establish, staff, and train damage assessment teams within the jurisdiction.
36	Anticipate health and medical requirements for AFN populations.
37	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Annex 5 - Emergency Management	
1	Review jurisdictional mitigation projects for preparedness and protection considerations.
2	Assess resource capabilities.
3	Propose mitigation projects that facilitate response or protection considerations.
4	Participate in jurisdictional THIRA.
5	Review and exercise corrective action planning and improvement plans for tasks that impact Preparedness, Protection, Response, Recovery and Mitigation.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	In conjunction with food industry and FDA participate in warning and recall of dangerous or contaminated products.
8	Maintain an updated and FEMA approved hazard mitigation plan.
9	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
10	Coordinate with local municipalities to identify and control vectors that may transmit the disease which caused the emergency.
11	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
12	Collect and implement mitigation strategies from experts including toxicologists, epidemiologists , radiation protection services, etc.
13	Monitor the course and population characteristics of a recognized outbreak, monitor containment or reservoir populations.
14	Participate in HSEEP training, drills, and exercises.
15	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
16	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
17	Participate in the CDC Public Health Preparedness Program.

Protection Actions for Annex 5 - Emergency Management	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Control and limit access to critical locations and systems to authorized individuals carrying out legitimate activities.
6	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.
7	Implement security training for staff focused on awareness and response.
8	Identify and implement monitoring and risk management planning.
9	Establish family reunification processes.
10	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
11	Determine requirements for stakeholder information sharing.
12	Determine jurisdictional priorities, objectives, strategies, and resource limitations.
13	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
14	Prevent and deter movement and operations of threatened individuals.
15	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
16	Identify specific health and safety risks for disasters.

Supporting: Indian Health Service Whiteriver Public Health Department	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
2	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
3	Practice the protocols for situations where mass care is needed in the context of a public health or a public safety crisis.
4	Identify alternate clinics, hospitals, shelters, and coordination facilities for situations requiring mass medical care.
5	Identify responsibilities for liaison roles with state and neighboring community officials.
6	Anticipate health and medical requirements for AFN populations.
7	Participate in the CDC Public Health Preparedness Program.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Anticipate health and medical requirements for AFN populations.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Anticipate health and medical requirements for AFN populations.
Mitigation Actions for Annex 5 - Emergency Management	
1	Participate in the CDC Public Health Preparedness Program.

Supporting: Joseph City Fire District

Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Identify responsibilities for liaison roles with state and neighboring community officials.
3	Plan for decontamination activities.
4	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
2	Participate in the hazard identification process and identify and correct vulnerabilities.
3	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Joseph City Unified School District	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Designate contacts at local facilities who will activate for the reception of people during emergencies.
3	Conduct shelter assessments (prior to disasters) with local officials, Public Health, and other relevant agencies, to ensure suitability for the whole community and operational viability.
4	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
2	Coordinate the necessary actions to ensure mass care facilities are opened and staffed.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
2	Organize and maintain access and operations plans for shelters of last resort and spillover shelters.
Protection Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.

Supporting: Kayenta Unified School District	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Designate contacts at local facilities who will activate for the reception of people during emergencies.

3	Conduct shelter assessments (prior to disasters) with local officials, Public Health, and other relevant agencies, to ensure suitability for the whole community and operational viability.
4	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
2	Coordinate the necessary actions to ensure mass care facilities are opened and staffed.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
2	Organize and maintain access and operations plans for shelters of last resort and spillover shelters.
Protection Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.

Supporting: Kayenta Volunteer Fire Department	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Identify responsibilities for liaison roles with state and neighboring community officials.
3	Plan for decontamination activities.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
2	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Larson Waste	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.

Supporting: Little Colorado Medical Center	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
2	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.

3	Identify alternate clinics, hospitals, shelters, and coordination facilities for situations requiring mass medical care.
4	Identify responsibilities for liaison roles with state and neighboring community officials.
5	Designate facilities for quarantine and special situation mass care.
6	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
7	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
8	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
9	Plan for decontamination activities.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: Navajo County Administrative Services	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Maintain a personnel roster, contact, and resource lists.
2	Identify protective action decisions and establish response priorities.
3	Develop and maintain County Continuity of Government (COG) plan.
4	Conduct Resource Allocation Planning for all 31 core capabilities.
5	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
6	Practice the protocols for situations where mass care is needed in the context of a public health or a public safety crisis.
7	Identify responsibilities for liaison roles with state and neighboring community officials.
8	Develop and test emergency communication procedures.
9	Have a clear press release and mass media protocol for communication to the public during emergencies.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Provide public information regarding safe re-entry to damaged areas.
Protection Actions for Annex 5 - Emergency Management	
1	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.

Supporting: Navajo County Animal Control	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Recommend to the EOC Director the number and locations of mass care facilities to be opened.

Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: Navajo County Attorney	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Maintain a personnel roster, contact, and resource lists.
2	Identify protective action decisions and establish response priorities.
3	Conduct Resource Allocation Planning for all 31 core capabilities.
4	Have a clear press release and mass media protocol for communication to the public during emergencies.
5	Plan for quarantine and containment activities.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Understand the chain of command if regional or federal first responders have overlapping responsibilities in a mass care situation.
Protection Actions for Annex 5 - Emergency Management	
1	Determine requirements for protected stakeholder information sharing.

Supporting: Navajo County Board of Supervisors	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Conduct Resource Allocation Planning for all 31 core capabilities.
2	Have a clear press release and mass media protocol for communication to the public during emergencies.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Prioritize emergency repair and restoration of transportation infrastructure.
2	Plan recovery, reconstitution, mitigation and other long-term actions.

Supporting: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Maintain a personnel roster, contact, and resource lists.
2	Identify responsibilities for liaison roles with state and adjacent county emergency management officials.
3	Identify who is responsible for initial notification of EOC personnel.
4	Identify alternate EOC locations and requirements to activate.
5	Anticipate potential warning needs or problems and begin alerting appropriate warning resources.
6	Develop and test emergency communication procedures.
7	Train personnel on EOC operation, the Incident Command System (ICS), and the National Incident Management System (NIMS).
8	Identify protective action decisions and establish response priorities.
9	Identify alternate or backup communications systems and facilities.
10	Evaluate the EOCs ability to respond to disasters longer than 24 hours.
11	Develop and maintain County Continuity of Government (COG) plan.
12	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.

13	Develop a Joint Information Center (JIC) SOP, and develop a JIC equipment cache.
14	Conduct Resource Allocation Planning for all 31 core capabilities.
15	Create/review EAP protocols as appropriate
16	Maintain training and certification with appropriate agencies for regulations including HIPAA and confidential information transfer that is governed by privacy laws.
17	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
18	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
19	Practice the protocols for situations where mass care is needed in the context of a public health or a public safety crisis.
20	Designate contacts at local facilities who will activate for the reception of people during emergencies.
21	Anticipate potential needs or problems and coordinate appropriate resources through Mass Care.
22	Conduct shelter assessments (prior to disasters) with local officials, Public Health, and other relevant agencies, to ensure suitability for the whole community and operational viability.
23	Identify alternate clinics, hospitals, shelters, and coordination facilities for situations requiring mass medical care.
24	Identify responsibilities for liaison roles with state and neighboring community officials.
25	Identify procedures for handling and providing for unaccompanied minors in shelters.
26	Develop and test emergency communication procedures.
27	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
28	Establish family reunification processes.
29	Maintain a list of available Mass Care facilities.
30	Anticipate health and medical requirements for AFN populations.
31	Identify fatality management capabilities.
32	Maintain current MOUs or MOAs.
33	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
34	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
35	Identify behavioral health response capabilities.
36	Have a clear press release and mass media protocol for communication to the public during emergencies.
37	Develop procedures to appropriately vet and release casualty and fatality information to families.
38	Participate in the CDC Public Health Preparedness Program.
39	Credential and badge staff prior to an incident.
40	Participate in county-wide medical countermeasure planning.
41	Participate in the Hospital Preparedness Program.
42	Coordinate credentialing and privileging procedures to utilize volunteer behavioral health professional and other staff.
43	Coordinate and maintain family reunification policies or procedures.

44	Collaborate with the AZ Department of Environmental Health, Department of Health and Human Services, AZ Dept of Environmental Quality, and EPA surveillance programs to identify environmental health threats.
45	Plan for quarantine and containment activities.
46	Plan for decontamination activities.
47	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.
48	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
49	Provide hand washing and other disease prevention campaign activities.
50	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
51	Develop feeding plans in conjunction with approved food vendors, preferably those with existing government contracts.
52	Determine and categorize the nature and scope of disasters or incidents by scale in advance and in conjunction with the EM Director.
53	Coordinate activities in preparing at-risk populations for disasters.
54	Analyze key dependencies and interdependences related to logistics and supply chain operations.
55	Identify specific health and safety risks for disasters.
56	Assist communities in recovery and resiliency planning.
57	Maintain and review yearly the Navajo County Hazardous Materials Response Plan.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Coordinate with other agencies to recommend evacuations.
2	Coordinate or assist with the transportation of evacuated persons and/or animals to designated shelters.
3	Activate public warning systems to include the Emergency Alert System (EAS).
4	Establish family reunification processes.
5	Maintain a list of available Mass Care facilities.
6	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
7	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
8	Provide appropriate Mass Care information (number of occupants, meals served, etc.) to the information processing section in the EOC.
9	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
10	Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.
11	Coordinate the care of unattended minors with the appropriate government agencies.
12	Coordinate the necessary actions to ensure mass care facilities are opened and staffed.
13	Provide functional support to AFN populations within emergency shelters.
14	Distribute supplies as appropriate.
15	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
16	Monitor potential resource shortages in the jurisdiction during the emergency, locate alternative suppliers, and present options to the EOC Director.

17	Recommend to the EOC Director the number and locations of mass care facilities to be opened.
18	Identify and provide staff to support shelter operations. This includes activation, staffing and management of shelter operations.
19	Coordinate with the Transportation and Resources Coordinator for supplies needed and ensure each Mass Care facility receives its supplies.
20	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.
21	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
22	Collect information from Mass Care Facility Managers to support the jurisdiction's efforts to respond to inquiries from family members about the status of loved ones (name, home address, phone, next of kin, etc.).
23	Coordinate with law enforcement to provide security at shelters.
24	Ensure individual and family support services are provided at the Mass Care facility.
25	Coordinate with the EOC Director regarding needs and priorities.
26	Evaluate all requests for resources against known supplies.
27	Generate detailed information on transit needs and logistics for dissemination to other affected or participating entities.
28	Develop feeding plans in conjunction with approved food vendors, preferably those with existing government contracts.
29	Anticipate health and medical requirements for AFN populations.
30	Identify behavioral health response capabilities.
31	Evaluate the EOCs ability to respond to disasters longer than 24 hours.
32	Understand the chain of command if regional or federal first responders have overlapping responsibilities in a mass care situation.
33	Activate public warning systems to include the Emergency Alert System (EAS).
34	Coordinate with Strategic National Stockpile as needed.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Prioritize emergency repair and restoration of transportation infrastructure.
2	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
3	Coordinate with Strategic National Stockpile as needed.
4	Continue to perform tasks necessary to expedite restoration and recovery operations.
5	Prepare ICS Form 221 or equivalent.
6	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
7	Plan recovery, reconstitution, mitigation and other long-term actions.
8	Plan for the gradual shut down of emergency Reception & Mass Care operations.
9	Participate in after action meetings and prepare after action reports as requested.
10	Provide public information regarding safe re-entry to damaged areas.
11	In conjunction with social service agencies - planning for further care of unattended minors if parents/guardians have not been found by the end of the emergency.
12	Maintain and operate efficient, clear transfer plans for repopulation of nursing homes, hospitals, and any other assisted living facilities.
13	Anticipate health and medical requirements for AFN populations.
Mitigation Actions for Annex 5 - Emergency Management	
1	Review jurisdictional mitigation projects for preparedness and protection considerations.

2	Assess resource capabilities.
3	Propose mitigation projects that facilitate response or protection considerations.
4	Participate in jurisdictional THIRA.
5	Review and exercise corrective action planning and improvement plans for tasks that impact Preparedness, Protection, Response, Recovery and Mitigation.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	In conjunction with food industry and FDA participate in warning and recall of dangerous or contaminated products.
8	Maintain an updated and FEMA approved hazard mitigation plan.
9	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
10	Coordinate with local municipalities to identify and control vectors that may transmit the disease which caused the emergency.
11	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
12	Collect and implement mitigation strategies from experts including toxicologists, epidemiologists , radiation protection services, etc.
13	Monitor the course and population characteristics of a recognized outbreak, monitor containment or reservoir populations.
14	Participate in HSEEP training, drills, and exercises.
15	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
16	Participate in the hazard identification process and identify and correct vulnerabilities.
17	Provide a representative for the updating of the hazard mitigation plan.
18	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
19	Organize and maintain access and operations plans for shelters of last resort and spillover shelters.
20	Run simulations of emergency plans for responses to shelter disease outbreak or radiological contamination.
21	Assist communities in recovery and resiliency planning.
22	Evaluate medical staffing to determine if levels were adequate and seek ways of improving shelter medical care.
23	Identify behavioral health response capabilities.
24	Participate in the CDC Public Health Preparedness Program.
25	Participate in the Hospital Preparedness Program.
26	Provide hand washing and other disease prevention campaign activities.
Protection Actions for Annex 5 - Emergency Management	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Establish family reunification processes.
6	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.

7	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
8	Identify specific health and safety risks for disasters.

Supporting: Navajo County Facilities Management	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Conduct Resource Allocation Planning for all 31 core capabilities.
2	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
3	Determine and categorize the nature and scope of disasters or incidents by scale in advance and in conjunction with the EM Director.
4	Analyze key dependencies and interdependences related to logistics and supply chain operations.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
3	Plan recovery, reconstitution, mitigation and other long-term actions.
Mitigation Actions for Annex 5 - Emergency Management	
1	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
Protection Actions for Annex 5 - Emergency Management	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

Supporting: Navajo County Finance Department	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Maintain a personnel roster, contact, and resource lists.
2	Identify protective action decisions and establish response priorities.
3	Conduct Resource Allocation Planning for all 31 core capabilities.
4	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
3	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
Protection Actions for Annex 5 - Emergency Management	

1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.

Supporting: Navajo County Human Resources	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Maintain a personnel roster, contact, and resource lists.
2	Identify protective action decisions and establish response priorities.
3	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
4	Conduct Resource Allocation Planning for all 31 core capabilities.
5	Develop and test emergency communication procedures.
6	Have a clear press release and mass media protocol for communication to the public during emergencies.
Mitigation Actions for Annex 5 - Emergency Management	
1	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
Protection Actions for Annex 5 - Emergency Management	
1	Determine requirements for protected stakeholder information sharing.
2	Determine jurisdictional priorities, objectives strategies, and resource limitations.

Supporting: Navajo County Planning and Zoning	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Conduct Resource Allocation Planning for all 31 core capabilities.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Plan recovery, reconstitution, mitigation and other long-term actions.

Supporting: Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Maintain a personnel roster, contact, and resource lists.
2	Conduct Resource Allocation Planning for all 31 core capabilities.
3	Maintain training and certification with appropriate agencies for regulations including HIPAA and confidential information transfer that is governed by privacy laws.
4	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
5	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
6	Practice the protocols for situations where mass care is needed in the context of a public health or a public safety crisis.
7	Anticipate potential needs or problems and coordinate appropriate resources through Mass Care.
8	Identify alternate clinics, hospitals, shelters, and coordination facilities for situations requiring mass medical care.
9	Designate facilities for quarantine and special situation mass care.
10	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
11	Maintain a list of available Mass Care facilities.

12	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
13	Anticipate health and medical requirements for AFN populations.
14	Identify fatality management capabilities.
15	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
16	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
17	Identify behavioral health response capabilities.
18	Have a clear press release and mass media protocol for communication to the public during emergencies.
19	Develop procedures to appropriately vet and release casualty and fatality information to families.
20	Participate in the CDC Public Health Preparedness Program.
21	Participate in county-wide medical countermeasure planning.
22	Participate in the Hospital Preparedness Program.
23	Coordinate credentialing and privileging procedures to utilize volunteer behavioral health professional and other staff.
24	Collaborate with the AZ Department of Environmental Health, Department of Health and Human Services, AZ Dept of Environmental Quality, and EPA surveillance programs to identify environmental health threats.
25	Plan for quarantine and containment activities.
26	Plan for decontamination activities.
27	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.
28	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
29	Provide hand washing and other disease prevention campaign activities.
30	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
31	Coordinate activities in preparing at-risk populations for disasters.
32	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Maintain a list of available Mass Care facilities.
2	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
3	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
4	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
5	Provide appropriate Mass Care information (number of occupants, meals served, etc.) to the information processing section in the EOC.
6	Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.
7	Coordinate the necessary actions to ensure mass care facilities are opened and staffed.
8	Provide functional support to AFN populations within emergency shelters.
9	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.

10	Recommend to the EOC Director the number and locations of mass care facilities to be opened.
11	Coordinate with the Transportation and Resources Coordinator for supplies needed and ensure each Mass Care facility receives its supplies.
12	Anticipate health and medical requirements for AFN populations.
13	Identify behavioral health response capabilities.
14	Understand the chain of command if regional or federal first responders have overlapping responsibilities in a mass care situation.
15	Coordinate with Strategic National Stockpile as needed.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Prioritize emergency repair and restoration of transportation infrastructure.
2	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
3	Coordinate with Strategic National Stockpile as needed.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Participate in after action meetings and prepare after action reports as requested.
6	Maintain and operate efficient, clear transfer plans for repopulation of nursing homes, hospitals, and any other assisted living facilities.
7	Anticipate health and medical requirements for AFN populations.
Mitigation Actions for Annex 5 - Emergency Management	
1	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
2	In conjunction with food industry and FDA participate in warning and recall of dangerous or contaminated products.
3	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
4	Coordinate with local municipalities to identify and control vectors that may transmit the disease which caused the emergency.
5	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
6	Collect and implement mitigation strategies from experts including toxicologists, epidemiologists , radiation protection services, etc.
7	Monitor the course and population characteristics of a recognized outbreak, monitor containment or reservoir populations.
8	Participate in HSEEP training, drills, and exercises.
9	Organize and maintain access and operations plans for shelters of last resort and spillover shelters.
10	Run simulations of emergency plans for responses to shelter disease outbreak or radiological contamination.
11	Evaluate medical staffing to determine if levels were adequate and seek ways of improving shelter medical care.
12	Identify behavioral health response capabilities.
13	Participate in the CDC Public Health Preparedness Program.
14	Participate in the Hospital Preparedness Program.
15	Provide hand washing and other disease prevention campaign activities.
Protection Actions for Annex 5 - Emergency Management	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
3	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
4	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
5	Identify specific health and safety risks for disasters.

Supporting: Navajo County Public Works	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Maintain a personnel roster, contact, and resource lists.
2	Conduct Resource Allocation Planning for all 31 core capabilities.
3	Review Flood Retarding Structure Emergency Action Plans (EAPs) annually
4	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
5	Determine and categorize the nature and scope of disasters or incidents by scale in advance and in conjunction with the EM Director.
6	Analyze key dependencies and interdependences related to logistics and supply chain operations.
7	Assist communities in recovery and resiliency planning.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Prioritize emergency repair and restoration of transportation infrastructure.
2	Continue to perform tasks necessary to expedite restoration and recovery operations.
3	Prepare ICS Form 221 or equivalent.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Plan recovery, reconstitution, mitigation and other long-term actions.
Mitigation Actions for Annex 5 - Emergency Management	
1	Review jurisdictional mitigation projects for preparedness and protection considerations.
2	Assess resource capabilities.
3	Propose mitigation projects that facilitate response or protection considerations.
4	Participate in jurisdictional THIRA.
5	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
6	Participate in HSEEP training, drills, and exercises.
7	Participate in the hazard identification process and identify and correct vulnerabilities.
8	Provide a representative for the updating of the hazard mitigation plan.
9	Assist communities in recovery and resiliency planning.
Protection Actions for Annex 5 - Emergency Management	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

Supporting: Navajo County Sheriff's Office	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Maintain a personnel roster, contact, and resource lists.
2	Identify protective action decisions and establish response priorities.
3	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.

4	Conduct Resource Allocation Planning for all 31 core capabilities.
5	Create/review EAP protocols as appropriate
6	Maintain training and certification with appropriate agencies for regulations including HIPAA and confidential information transfer that is governed by privacy laws.
7	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
8	Identify responsibilities for liaison roles with state and neighboring community officials.
9	Develop and test emergency communication procedures.
10	Designate facilities for quarantine and special situation mass care.
11	Have a clear press release and mass media protocol for communication to the public during emergencies.
12	Participate in county-wide medical countermeasure planning.
13	Participate in the Hospital Preparedness Program.
14	Coordinate credentialing and privileging procedures to utilize volunteer behavioral health professional and other staff.
15	Plan for quarantine and containment activities.
16	Plan for decontamination activities.
17	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
18	Determine and categorize the nature and scope of disasters or incidents by scale in advance and in conjunction with the EM Director.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Coordinate with other agencies to recommend evacuations.
2	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
3	Coordinate the necessary actions to ensure mass care facilities are opened and staffed.
4	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
5	Recommend to the EOC Director the number and locations of mass care facilities to be opened.
6	Coordinate with law enforcement to provide security at shelters.
7	Coordinate with the EOC Director regarding needs and priorities.
8	Activate public warning systems to include the Emergency Alert System (EAS).
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Provide information on damage assessment flyovers and transmitting video and pictures to the local and state EOCs.
2	Continue to perform tasks necessary to expedite restoration and recovery operations.
3	Prepare ICS Form 221 or equivalent.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Participate in after action meetings and prepare after action reports as requested.
6	In conjunction with social service agencies - planning for further care of unattended minors if parents/guardians have not been found by the end of the emergency.
Mitigation Actions for Annex 5 - Emergency Management	
1	Assess resource capabilities.
2	Participate in jurisdictional THIRA.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).

4	Participate in HSEEP training, drills, and exercises.
5	Participate in the hazard identification process and identify and correct vulnerabilities.
6	Organize and maintain access and operations plans for shelters of last resort and spillover shelters.
7	Participate in the Hospital Preparedness Program.
Protection Actions for Annex 5 - Emergency Management	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.
2	Coordinate planning with mass care facilities for pre-established embarkation and departure points.

Supporting: Northland Pioneer College	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Designate contacts at local facilities who will activate for the reception of people during emergencies.
3	Conduct shelter assessments (prior to disasters) with local officials, Public Health, and other relevant agencies, to ensure suitability for the whole community and operational viability.
4	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
2	Coordinate the necessary actions to ensure mass care facilities are opened and staffed.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
2	Organize and maintain access and operations plans for shelters of last resort and spillover shelters.
Protection Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.

Supporting: Owens Livingston Mortuary	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.

Supporting: Pet Allies/ Shelter
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management

1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Designate contacts at local facilities who will activate for the reception of people during emergencies.
3	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
2	Provide appropriate Mass Care information (number of occupants, meals served, etc.) to the information processing section in the EOC.
3	Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.
4	Coordinate the necessary actions to ensure mass care facilities are opened and staffed.
5	Distribute supplies as appropriate.
6	Recommend to the EOC Director the number and locations of mass care facilities to be opened.
7	Identify and provide staff to support shelter operations. This includes activation, staffing and management of shelter operations.
8	Coordinate with the Transportation and Resources Coordinator for supplies needed and ensure each Mass Care facility receives its supplies.
9	If more than one shift of Reception & Mass Care Coordinators is needed, prepare and post a shift schedule.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Organize and maintain access and operations plans for shelters of last resort and spillover shelters.
Protection Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.

Supporting: Pinetop Fire District	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
2	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
3	Identify responsibilities for liaison roles with state and neighboring community officials.
4	Plan for decontamination activities.
5	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
2	Participate in the hazard identification process and identify and correct vulnerabilities.

3	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Salvation Army	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Conduct Resource Allocation Planning for all 31 core capabilities.
2	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
3	Designate contacts at local facilities who will activate for the reception of people during emergencies.
4	Anticipate potential needs or problems and coordinate appropriate resources through Mass Care.
5	Conduct shelter assessments (prior to disasters) with local officials, Public Health, and other relevant agencies, to ensure suitability for the whole community and operational viability.
6	Identify responsibilities for liaison roles with state and neighboring community officials.
7	Identify procedures for handling and providing for unaccompanied minors in shelters.
8	Establish family reunification processes.
9	Coordinate and maintain family reunification policies or procedures.
10	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
11	Develop feeding plans in conjunction with approved food vendors, preferably those with existing government contracts.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Establish family reunification processes.
2	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
3	Provide appropriate Mass Care information (number of occupants, meals served, etc.) to the information processing section in the EOC.
4	Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.
5	Coordinate the care of unattended minors with the appropriate government agencies.
6	Coordinate the necessary actions to ensure mass care facilities are opened and staffed.
7	Provide functional support to AFN populations within emergency shelters.
8	Distribute supplies as appropriate.
9	Identify and provide staff to support shelter operations. This includes activation, staffing and management of shelter operations.
10	Coordinate with the Transportation and Resources Coordinator for supplies needed and ensure each Mass Care facility receives its supplies.
11	Collect information from Mass Care Facility Managers to support the jurisdiction's efforts to respond to inquiries from family members about the status of loved ones (name, home address, phone, next of kin, etc.).
12	Coordinate with law enforcement to provide security at shelters.
13	Ensure individual and family support services are provided at the Mass Care facility.
14	If more than one shift of Reception & Mass Care Coordinators is needed, prepare and post a shift schedule.
15	Develop feeding plans in conjunction with approved food vendors, preferably those with existing government contracts.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	

1	Plan for the gradual shut down of emergency Reception & Mass Care operations.
2	Participate in after action meetings and prepare after action reports as requested.
3	Prepare Reception & Mass Care After Action Report (AAR).
Mitigation Actions for Annex 5 - Emergency Management	
1	Participate in jurisdictional THIRA.
2	Organize and maintain access and operations plans for shelters of last resort and spillover shelters.
3	Evaluate medical staffing to determine if levels were adequate and seek ways of improving shelter medical care.
Protection Actions for Annex 5 - Emergency Management	
1	Establish family reunification processes.
2	Coordinate planning with mass care facilities for pre-established embarkation and departure points.

Supporting: Senior Centers	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
Mitigation Actions for Annex 5 - Emergency Management	
1	Organize and maintain access and operations plans for shelters of last resort and spillover shelters.
Protection Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.

Supporting: Show Low EMS	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
2	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
3	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
4	Plan for decontamination activities.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: Show Low Unified School District	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.

2	Designate contacts at local facilities who will activate for the reception of people during emergencies.
3	Conduct shelter assessments (prior to disasters) with local officials, Public Health, and other relevant agencies, to ensure suitability for the whole community and operational viability.
4	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
2	Coordinate the necessary actions to ensure mass care facilities are opened and staffed.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
2	Organize and maintain access and operations plans for shelters of last resort and spillover shelters.
Protection Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.

Supporting: Silvercreek Mortuary	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.

Supporting: Snowflake Unified School District	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Designate contacts at local facilities who will activate for the reception of people during emergencies.
3	Conduct shelter assessments (prior to disasters) with local officials, Public Health, and other relevant agencies, to ensure suitability for the whole community and operational viability.
4	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
2	Coordinate the necessary actions to ensure mass care facilities are opened and staffed.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.

Mitigation Actions for Annex 5 - Emergency Management	
1	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
2	Organize and maintain access and operations plans for shelters of last resort and spillover shelters.
Protection Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.

Supporting: Summit Healthcare Regional Medical Center	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
2	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
3	Identify alternate clinics, hospitals, shelters, and coordination facilities for situations requiring mass medical care.
4	Identify responsibilities for liaison roles with state and neighboring community officials.
5	Designate facilities for quarantine and special situation mass care.
6	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
7	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
8	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
9	Participate in the Hospital Preparedness Program.
10	Plan for decontamination activities.
11	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Prioritize emergency repair and restoration of transportation infrastructure.
2	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Participate in jurisdictional THIRA.
2	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
3	Participate in the hazard identification process and identify and correct vulnerabilities.
4	Run simulations of emergency plans for responses to shelter disease outbreak or radiological contamination.
5	Participate in the Hospital Preparedness Program.

Supporting: Sun Valley Fire District	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.

2	Identify responsibilities for liaison roles with state and neighboring community officials.
3	Plan for decontamination activities.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
2	Participate in the hazard identification process and identify and correct vulnerabilities.
3	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Sunrise Air Ambulance	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: The Church of Jesus Christ of Latter-day Saints Snowflake Stake	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Designate contacts at local facilities who will activate for the reception of people during emergencies.
2	Conduct shelter assessments (prior to disasters) with local officials, Public Health, and other relevant agencies, to ensure suitability for the whole community and operational viability.
3	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
Mitigation Actions for Annex 5 - Emergency Management	
1	Organize and maintain access and operations plans for shelters of last resort and spillover shelters.
Protection Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.

Supporting: Timber Mesa Fire and Medical District	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
2	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
3	Identify responsibilities for liaison roles with state and neighboring community officials.

4	Plan for decontamination activities.
5	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
2	Participate in the hazard identification process and identify and correct vulnerabilities.
3	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Town of Pinetop-Lakeside Police Department	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Identify responsibilities for liaison roles with state and neighboring community officials.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: Town of Pinetop-Lakeside Public Works	
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Prioritize emergency repair and restoration of transportation infrastructure.
Mitigation Actions for Annex 5 - Emergency Management	
1	Review jurisdictional mitigation projects for preparedness and protection considerations.
2	Propose mitigation projects that facilitate response or protection considerations.
3	Participate in the hazard identification process and identify and correct vulnerabilities.
4	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Town of Pinetop-Lakeside Town Council	
Mitigation Actions for Annex 5 - Emergency Management	
1	Maintain an updated and FEMA approved hazard mitigation plan.
2	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.

Supporting: Town of Snowflake: Administration	
Mitigation Actions for Annex 5 - Emergency Management	
1	Maintain an updated and FEMA approved hazard mitigation plan.
2	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.

Supporting: Town of Snowflake: Public Works	
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Prioritize emergency repair and restoration of transportation infrastructure.

Mitigation Actions for Annex 5 - Emergency Management	
1	Review jurisdictional mitigation projects for preparedness and protection considerations.
2	Propose mitigation projects that facilitate response or protection considerations.
3	Participate in the hazard identification process and identify and correct vulnerabilities.
4	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Town of Taylor: Administration	
Mitigation Actions for Annex 5 - Emergency Management	
1	Maintain an updated and FEMA approved hazard mitigation plan.

Supporting: Town of Taylor: Public Works	
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Prioritize emergency repair and restoration of transportation infrastructure.
Mitigation Actions for Annex 5 - Emergency Management	
1	Review jurisdictional mitigation projects for preparedness and protection considerations.
2	Propose mitigation projects that facilitate response or protection considerations.
3	Participate in the hazard identification process and identify and correct vulnerabilities.
4	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Towns of Snowflake & Taylor: Snowflake-Taylor Police Department	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Identify responsibilities for liaison roles with state and neighboring community officials.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Coordinate with other agencies to recommend evacuations.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.

Supporting: Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Identify responsibilities for liaison roles with state and neighboring community officials.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Coordinate with other agencies to recommend evacuations.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.

Supporting: US Forest Service Apache Sitgreaves Supervisors Office	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Identify responsibilities for liaison roles with state and neighboring community officials.

Response (During Event) Actions for Annex 5 - Emergency Management	
1	Coordinate with other agencies to recommend evacuations.
Mitigation Actions for Annex 5 - Emergency Management	
1	Participate in jurisdictional THIRA.

Supporting: US Forest Service Black Mesa Ranger District	
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Coordinate with other agencies to recommend evacuations.
Mitigation Actions for Annex 5 - Emergency Management	
1	Participate in jurisdictional THIRA.

Supporting: US Forest Service Lakeside Ranger District	
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Coordinate with other agencies to recommend evacuations.
Mitigation Actions for Annex 5 - Emergency Management	
1	Participate in jurisdictional THIRA.

Supporting: Waste Management	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.

Supporting: Winslow Unified School District	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Designate contacts at local facilities who will activate for the reception of people during emergencies.
3	Conduct shelter assessments (prior to disasters) with local officials, Public Health, and other relevant agencies, to ensure suitability for the whole community and operational viability.
4	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
2	Coordinate the necessary actions to ensure mass care facilities are opened and staffed.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
2	Organize and maintain access and operations plans for shelters of last resort and spillover shelters.
Protection Actions for Annex 5 - Emergency Management	

1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.

Aerocare Medical Trasport	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Amerigas	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Identify responsibilities for liaison roles with state and neighboring community officials.
3	Assist communities in recovery and resiliency planning.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Provide a representative for the updating of the hazard mitigation plan.
2	Assist communities in recovery and resiliency planning.

Arizona Public Service	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Identify responsibilities for liaison roles with state and neighboring community officials.
3	Assist communities in recovery and resiliency planning.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Prioritize emergency repair and restoration of transportation infrastructure.
2	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Provide a representative for the updating of the hazard mitigation plan.
2	Assist communities in recovery and resiliency planning.

Arizona Water Company	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Identify responsibilities for liaison roles with state and neighboring community officials.
3	Assist communities in recovery and resiliency planning.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	

1	Prioritize emergency repair and restoration of transportation infrastructure.
2	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Assist communities in recovery and resiliency planning.

CellularOne	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Identify responsibilities for liaison roles with state and neighboring community officials.
2	Assist communities in recovery and resiliency planning.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Prioritize emergency repair and restoration of transportation infrastructure.
2	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Assist communities in recovery and resiliency planning.

City of Holbrook Municipal Water/Sewer	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Assist communities in recovery and resiliency planning.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Prioritize emergency repair and restoration of transportation infrastructure.
2	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Provide a representative for the updating of the hazard mitigation plan.
2	Assist communities in recovery and resiliency planning.

City of Show Low Municipal Water/Sewer	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Assist communities in recovery and resiliency planning.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Prioritize emergency repair and restoration of transportation infrastructure.
2	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Provide a representative for the updating of the hazard mitigation plan.
2	Assist communities in recovery and resiliency planning.

City of Winslow Municipal Water/Sewer	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Assist communities in recovery and resiliency planning.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Prioritize emergency repair and restoration of transportation infrastructure.
2	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Provide a representative for the updating of the hazard mitigation plan.
2	Assist communities in recovery and resiliency planning.

Feed Stores

Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.

Frontier Communications	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Identify responsibilities for liaison roles with state and neighboring community officials.
2	Assist communities in recovery and resiliency planning.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Prioritize emergency repair and restoration of transportation infrastructure.
2	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Assist communities in recovery and resiliency planning.

Hopi Tribal Utility Authority	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Identify responsibilities for liaison roles with state and neighboring community officials.
2	Assist communities in recovery and resiliency planning.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Prioritize emergency repair and restoration of transportation infrastructure.
2	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Assist communities in recovery and resiliency planning.

Joseph City Utilities	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Assist communities in recovery and resiliency planning.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Prioritize emergency repair and restoration of transportation infrastructure.
2	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Provide a representative for the updating of the hazard mitigation plan.
2	Assist communities in recovery and resiliency planning.

National Weather Service	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Identify responsibilities for liaison roles with state and neighboring community officials.
Mitigation Actions for Annex 5 - Emergency Management	
1	Participate in jurisdictional THIRA.

Navajo County Behavioral Health Coalition	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Identify responsibilities for liaison roles with state and neighboring community officials.

3	Identify behavioral health response capabilities.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Identify behavioral health response capabilities.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Identify behavioral health response capabilities.

Navajo County Environmental Health	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Conduct Resource Allocation Planning for all 31 core capabilities.
2	Plan for quarantine and containment activities.
3	Provide hand washing and other disease prevention campaign activities.
4	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
5	Develop feeding plans in conjunction with approved food vendors, preferably those with existing government contracts.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
2	Provide appropriate Mass Care information (number of occupants, meals served, etc.) to the information processing section in the EOC.
3	Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.
4	Coordinate the necessary actions to ensure mass care facilities are opened and staffed.
5	Recommend to the EOC Director the number and locations of mass care facilities to be opened.
6	Develop feeding plans in conjunction with approved food vendors, preferably those with existing government contracts.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Prioritize emergency repair and restoration of transportation infrastructure.
Mitigation Actions for Annex 5 - Emergency Management	
1	In conjunction with food industry and FDA participate in warning and recall of dangerous or contaminated products.
2	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
3	Coordinate with local municipalities to identify and control vectors that may transmit the disease which caused the emergency.
4	Provide hand washing and other disease prevention campaign activities.
Protection Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.

Navajo County Information Technology	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Maintain a personnel roster, contact, and resource lists.
2	Identify alternate or backup communications systems and facilities.

3	Develop a Joint Information Center (JIC) SOP, and develop a JIC equipment cache.
4	Conduct Resource Allocation Planning for all 31 core capabilities.
5	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
6	Have a clear press release and mass media protocol for communication to the public during emergencies.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
3	Plan recovery, reconstitution, mitigation and other long-term actions.
4	Participate in after action meetings and prepare after action reports as requested.
Protection Actions for Annex 5 - Emergency Management	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

Navajo County Local Emergency Planning Committee	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Maintain and review yearly the Navajo County Hazardous Materials Response Plan.

Navajo County Medical Examiner's Office	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Conduct Resource Allocation Planning for all 31 core capabilities.
2	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
3	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
4	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
5	Maintain a list of available Mass Care facilities.
6	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
7	Identify fatality management capabilities.
8	Develop procedures to appropriately vet and release casualty and fatality information to families.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Maintain a list of available Mass Care facilities.
2	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
3	Understand the chain of command if regional or federal first responders have overlapping responsibilities in a mass care situation.

Navajo Tribal Utility Authority	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Assist communities in recovery and resiliency planning.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Prioritize emergency repair and restoration of transportation infrastructure.
2	Participate in after action meetings and prepare after action reports as requested.

Mitigation Actions for Annex 5 - Emergency Management	
1	Assist communities in recovery and resiliency planning.

Navopache Electric	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Identify responsibilities for liaison roles with state and neighboring community officials.
3	Assist communities in recovery and resiliency planning.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Prioritize emergency repair and restoration of transportation infrastructure.
2	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Provide a representative for the updating of the hazard mitigation plan.
2	Assist communities in recovery and resiliency planning.

PSAP/ Apache CSO E911	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.

PSAP/ Navajo CSO E911	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.

PSAP/ Pinetop-Lakeside PD E911	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.

PSAP/ Show Low PD E911	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.

PSAP/ Snowflake-Taylor PD E911	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.

PSAP/ Whiteriver PD E911	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.

Town of Snowflake Municipal Water/Sewer	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Assist communities in recovery and resiliency planning.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Prioritize emergency repair and restoration of transportation infrastructure.
2	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Provide a representative for the updating of the hazard mitigation plan.
2	Assist communities in recovery and resiliency planning.

Town of Taylor Municipal Water/Sewer	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Assist communities in recovery and resiliency planning.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Prioritize emergency repair and restoration of transportation infrastructure.
2	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Provide a representative for the updating of the hazard mitigation plan.
2	Assist communities in recovery and resiliency planning.

Unisource Energy	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Identify responsibilities for liaison roles with state and neighboring community officials.
3	Assist communities in recovery and resiliency planning.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Prioritize emergency repair and restoration of transportation infrastructure.
2	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Provide a representative for the updating of the hazard mitigation plan.
2	Assist communities in recovery and resiliency planning.

Verizon Wireless	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Identify responsibilities for liaison roles with state and neighboring community officials.
2	Assist communities in recovery and resiliency planning.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Assist communities in recovery and resiliency planning.

White Mountain Apache Radio Station	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.

Whiteriver Unified School District	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
2	Designate contacts at local facilities who will activate for the reception of people during emergencies.
3	Conduct shelter assessments (prior to disasters) with local officials, Public Health, and other relevant agencies, to ensure suitability for the whole community and operational viability.
4	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
Response (During Event) Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
2	Coordinate the necessary actions to ensure mass care facilities are opened and staffed.
Recovery (Post Event) Actions for Annex 5 - Emergency Management	
1	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 5 - Emergency Management	
1	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
2	Organize and maintain access and operations plans for shelters of last resort and spillover shelters.
Protection Actions for Annex 5 - Emergency Management	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.

Winslow Indian Health Care Center	
Preparedness (Pre-Event) Actions for Annex 5 - Emergency Management	
1	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.

IV. Financial Management

A. Annex 5 is responsible for coordinating with Navajo County Finance Department to manage expenses relevant to an event.

B. During a response, each agency/department funds disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula has established by the Federal Emergency Management Agency via the FEMA/State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Navajo County Finance Department or a designated Finance Service officer as soon as possible.

V. References and Authorities

REFERENCES

1. Comprehensive Preparedness Guidance (CPG) 101, Developing and Maintaining Emergency Operations Plans, Version 3.0, September 2021.

AUTHORITIES

1. 44 CFR Part 13 - Uniform Administrative Requirements for Grants and Cooperative Agreements.

2. 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.

If Federal Coordinating agencies become involved in any assistance during a disaster or emergency a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more it is described within the FEMA publication P-682 National Response Framework. To obtain further information on the Federal assistance you can find further information in the FEMA publication P-683 Overview and Support Annexes. Both of these publications can be located in the File Archive portion of this living plan.

Annex 6 - Mass Care

Coordinating Agency:
Joseph City Fire District
Little Colorado Medical Center
Salvation Army
Summit Healthcare Regional Medical Center

Primary Agency:
Action Medical EMS
Arizona Humane Society
Joseph City Fire District
Little Colorado Medical Center
Salvation Army
Summit Healthcare Regional Medical Center

Support Agencies:
American Red Cross
Indian Health Service / Whiteriver Hospital
Joseph City Fire District
Little Colorado Medical Center
Navajo County Public Health Services District
Summit Healthcare Regional Medical Center

I. Purpose and Scope

A. Purpose

1. The purpose of this Annex is to coordinate the emergency provision of temporary shelters, emergency mass feeding and the bulk distribution of coordinated relief supplies for population affected by a disaster and disaster workers.

B. Scope

1. Annex 6 promotes the delivery of services and the implementation of programs to assist individuals, households and families impacted by disaster/emergencies.

2. Annex 6 includes four primary functions: mass care, emergency assistance, housing, and human services.

    a. Mass care involves the coordination of non-medical mass care services to include sheltering of disaster survivors and household pets, organizing feeding operations, providing emergency first aid at designated sites, collecting and providing information on disaster survivors to family members, and coordinating bulk distribution of emergency relief items

b. Emergency assistance includes functions of evacuation support in conjunction with Annex 1 and Annex 9, reunification of families, access and functional needs population support, sheltering of disaster survivors and household pets, and overall shelter management

c. Housing involves the provision of assistance for short- and long-term housing needs of disaster survivors

d. Human Services includes providing disaster survivor-related recovery efforts such as emotional support and identifying supports for persons with access and functional needs.

II. Concept of Operations

A. General

1. Annex 6 is consistent with the Navajo County EOC's methodology, the requirements of the National Response Framework, the National Incident Management System, and the Incident Command System. This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to Navajo County through the Navajo County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMTs) to provide a timely and appropriate response to an emergency or situation.

2. Procedures, protocols and plans for disaster response activities are developed to govern staff operations at the Navajo County EOC and in the field. These are in the form of Emergency Operations Plan (i.e., Base Plan) and corresponding Appendices, Incident Annexes, Support Annexes and Standard Operating Guidelines, which describe Annex 6 capabilities. Periodic training and exercises are also conducted to enhance effectiveness.

3. In a large event requiring local or State mutual aid assistance, Annex 6 will work with its support agency counterparts to seek, procure, plan, coordinate and direct the use of required assets.

4. Navajo County EOC will coordinate Annex 8 to address the requirements of persons with access and functional needs, including their sheltering requirements.

5. This Annex will coordinate sheltering requests, which must be facilitated in conjunction with Annexes 4-8 & 13, local schools and secondary institutions along with the American Red Cross to inventory potential shelter locations and have:

    a. Identified usable shelters, to include, but not limited to schools, churches, and campgrounds.

    b. Written agreements to use shelters, as appropriate. Trained volunteers for mass care and shelter operations.

c. Established a communication system for communications between shelters, Red Cross HQ, and the EOC.

d. Established, with other social service organizations, a crisis counseling system in said shelters.

6. School districts can provide a list of facilities that could be eligible for assessment as a secondary sheltering site, should the pre-designated site within the district boundaries be, by whatever means, no longer available for use, or if a site within the district boundaries had not been determined prior to a disaster or emergency event to be used for shelters and the disaster or emergency event's severity and scope requires an alternative solution to the pre-designated shelters in place.

7. The EMA in coordination with the American Red Cross and Annex 5 will work in conjunction with local government toward the process of short term and long term housing. Annex 5 identifies Type III sheltering team resources available. Annex 6 should coordinate with other organizations that operate shelters to ensure that evacuees occupying those facilities are registered and information provided to local EOC.

8. Shelters providing care and relief of the whole community may register residents of a shelter to a disaster's or emergency event's disaster welfare inquiry (a.k.a. missing/separated persons tracking systems) and collect, as appropriate, other pertinent, personal demographic data for further response and recovery operations.

a. Reception Centers may be used as a gathering place for evacuees to provide initial processing. These areas should be located along predetermined evacuation routes and sufficiently distant from the affected areas to provide ease of public access, facilitate traffic flow and to preclude possible relocation of the area. Guidance, information, and in some cases transport, may be provided to move the evacuees to an appropriate mass care shelter.

b. The purpose of screening & registration is to be able to identify evacuees with special needs or concerns, respond to inquiries about the status of evacuees, monitor health concerns, and provide a basis for post-emergency follow-up support.

c. The specific facilities that will be used for sheltering and feeding during an emergency will depend on the needs of the situation, the status of available facilities, the location of the hazard area, and the anticipated duration of operations.

d. Shelters should be opened and closed based on need. When occupancy of existing shelters reaches 75 to 80 percent, consideration should be given to opening or requesting an additional facility.

e. Shelters should be managed by individuals with shelter management training, preferably individuals who work in the facility on a daily basis. The American Red Cross and any other agency in operation should jointly maintain a listing of trained shelter and mass care facility managers in the local area.

f. To ensure consistency in shelter activities, it is desirable that all shelters follow a general set of operating guidelines. When the American Red Cross opens a shelter, internal policies guide how the facility is staffed and operated.

g. Private and NGO entities serving mental health, developmental disabilities, and medical assistance needs may assist and augment these operations and American Red Cross in the screening and management of Shelters.

h. Shelter managers are expected to provide periodic situation reports to the EOC on the status and number of occupants, resources needed, any problems and the number of meals served. Volunteer groups operating shelters may also be required to report this information through their organizational channels. Local government is responsible for providing the following support for shelter operations:

    i. Security and, if necessary, traffic control at shelters.

    ii. Fire inspections and fire protection at shelters.

    iii. Transportation for food, shelter supplies, and equipment if the organization operating the shelter cannot do so.

    iv. Transport of shelter occupants to feeding facilities, if necessary.

    v. Basic medical attention, if the organization operating the shelter cannot do so.

i. In addition to the provision of shelter and mass care services, evacuees may need assistance with clothing, basic medical attention, prescription medicines, disaster mental health services, temporary housing, and other support services. Some of these services may be provided by the same volunteer organizations that are operating shelters.

j. In other cases, multiple agencies may have to identify the needs of those in public shelters that require services from Human Services representative(s), the Navajo County EOC may be able to arrange for assistance from other volunteer organizations and agencies. Many human services programs also serve disaster affected population that has not been evacuated from their homes.

9. This Annex will be required to provide emergency relief supplies. Most shelters can obtain food directly from state distribution agencies which exist through state volunteer organizations in time of disasters (VOAD) religious organizations, and USDA Food and Nutrition Service (FNS) commodities. Therefore, the process of acquiring food may completely bypass EM services and agency management.

    a. Both fixed facilities and mobile units may be used for preparing and serving meals. Fixed facilities include schools, churches, and civic buildings serving as shelters. The American Red Cross and other disaster relief agencies may also deploy self-contained mobile feeding units to supplement fixed feeding facilities.

10. The Navajo County EOC will coordinate emergency first aid which consists of basic first aid and referral to appropriate medical care provided at mass care facilities and designated sites.

    a. Emergency first aid services should be provided to affected population and workers at mass care facilities and at designated sites within the affected area as available. This emergency first aid service should be supplementary to emergency health and medical services established to meet the needs of the affected population.

    b. These annexes will also need to coordinate assistance for individuals that comprise "Functional, Vulnerable or Special Needs" Populations which may include infants and young children, pregnant women, older adults, people with weakened immune systems or chronic health impairments or those that do not speak English as their primary language. Those with mental health or physical disabilities will need unique accommodation.

    c. It also includes people who are transient such as tourists, seasonal workers, and the homeless.

11. NGO's such as the American Red Cross can activate family reunification systems, like the ARC Safe & Well Website or FEMA's NEFRLS *(National Emergency Family Registration & Locator System)*, as soon as possible.

    a. Continue to utilize multiple means of communicating public information and education through Annex 15.

    b. Return staff, clients, and equipment to regularly assigned locations.

    c. Provide critical payroll and other financial information for cost recovery through appropriate channels.

    d. Deactivate shelters and mass care facilities and return them to normal use.

    e. Keep detailed logs of volunteer's time, location and personal contact hours.

12. Annex 6 will operate in conjunction with Annex 10 for the discharge of any hazardous materials (HazMat) refer to Annex A specific requirements toward any CBRNE (chemical, biological, radiological, nuclear, explosive) material, regardless of source, that poses a threat to life safety, the environment, and/or property.

    a. The threat presented by hazardous material incidents is often to both public health and safety, and the environment. While most hazardous material incidents involve smaller volumes of material, they do require specific approaches to different types of chemical and waste releases. It is important to assess the characteristics of the hazard, acquire the necessary resources and develop a site-specific emergency response plan.

b. The State Police has the ultimate authority to coordinate with the necessary agencies and assess the scope of any HazMat incident.

c. Specific care should be taken with the evacuation and communal shelter of individuals exposed to contaminants during a HazMat event.

13. Prepare a reunification line and public information on lost or found pets at local jurisdiction animal control, or shelters after a major event. Encourage micro chipping in addition to traditional tagging as a security and mitigation measure.

a. Only service animals (seeing-eye dogs, etc.) are allowed in American Red Cross affiliated shelters.

b. For health reasons, companion animals (pets) are not allowed in emergency shelters operated by the American Red Cross and most other organized volunteer groups.

c. Domestic animals/livestock (horses, goats, cows, chickens, etc.) are not allowed at public shelters.

d. Depending on the situation, one or more of the following approaches can be utilized to handle evacuees arriving with pets.

i. Direct pet owner to a public shelter that has covered exterior corridors or adjacent support buildings where pets in carriers may be temporarily housed. (*While there may be temporary animal shelters next to shelters for humans, this cannot always be expected. Arrangements for companion animals are generally the responsibility of the pet owners)*

ii. Provide pet owners information on nearby kennels, animal shelters, and veterinary clinics that have agreed to temporarily shelter pets.

iii. Set up temporary pet shelters at the Fairgrounds or close by to the mass care shelters if possible.

iv. For large scale events, the Navajo County EOC may rely on the local animal control agencies, and/or Humane Society to help coordinate pet shelter activities, and on the County Extension Office and other farm-related agencies or organizations for issues regarding livestock.

v. For large scale disasters the Livestock Board will be the lead agency toward mass disposal and containment needs in the event of extensive livestock loss.

vi. Livestock events involving biohazards, zoonotic cross contamination, will be reported through Annex 11 to the state EOC representative, Department of Agriculture, USDA/APHIS and CDC as appropriate.

vii. Consideration of domesticated animals is critical. If people cannot take their pets, Service Animals, or livestock with them, or know that their animals may not be cared for, they may choose not to evacuate or prepare adequately for a disaster or emergency event. Unique, preplanning considerations must be made to ensure unique facilities (i.e. veterinarian offices, animal care shelters, zoos, and colleges that contain large numbers of animals) are adequately prepared for the domesticated animals' movement and sheltering. The above provisions of providing appropriate relief, care, and sheltering also cover all disaster cycle activities involving domesticated animals and their owners who may or may not be continually present with their animal, including but not limited to; owners that are in congregate shelter or reception centers, owners needing Search and Rescue services, owners needing decontamination from exposure to hazardous materials, owners needing assistance during evacuations.

14. While separating members of the whole community is prohibited, however, persons of the whole community who present immediate, life-threatening medical conditions, require intensive and/or ongoing medical observation for medically fragile conditions, or require more intensive decontamination procedures, as applicable, may be referred to an appropriate medical shelter or hospital facility while their family and/or friends reside in the shelter, should they choose so to stay. As recommended by shelter security and law enforcement, members of the whole community who threaten the safety and security of the shelter may also be referred to an alternative arrangement while their family and/or friends reside in the shelter, should they choose so to stay. Through coordination with other agencies of the whole community, as applicable, prepare for evacuation, through preparedness education efforts and/or mitigation, and care for, during the response and recovery phases, the whole community.

15. Shelter facility surveys will be conducted for all shelters in the county and captured into the electronic National Shelter System, updated annually for those identified as 'preferred' shelters. An ARC Liaison, if a disaster or emergency event's severity and scope require it and/or the ARC has the availability to staff such a position, may be established and/or requested by the EOC.

16. When a whole community is under evacuation orders, the EOC will collect and consolidate transportation requests and arrange resources. These requests will be tracked, recorded and monitored by the EOC Logistics and Operations sections. The EOC will work with local jurisdiction police and fire departments and other agencies that are contacted by persons with disabilities, access and functional needs, people from other unique populations, and/or anyone that requires evacuation assistance, including providing assistance for reentry and/or return activities after evacuation orders are lifted. The EOC will also work with the school districts to coordinate evacuation assistance requests from the schools

17. Under the guidance of Maricopa County Animal Care and Control, the primary agency and/or organization performing sheltering operations (i.e. American Red Cross, the Salvation Army, or local jurisdiction agency) will make all reasonable efforts to co-locate a domesticated animal care facility with a shelter for the people of the whole community. Co-locating a domesticated animal care facility may be permitted directly alongside a shelter facility that has the appropriate provisions and setup (i.e. covered exterior

corridors or adjacent support buildings) where domesticated animals under appropriate restraint by their owner (i.e. on leashes and/or in carriers) may be housed for most, if not all, of the duration of an owner's stay at a shelter.

18. The provisions under the PETS Act will be carried out by Maricopa County Animal Care and Control and, as available to assist, the Arizona Humane Society; or by a third party under the agreement and/or authorization of Maricopa County Animal Care and Control to conduct similar activities.

B. Direction and Control

1. The Coordinating Agency is Joseph City Fire District / Little Colorado Medical Center / Salvation Army / Summit Healthcare Regional Medical Center which is approved by the Arizona Department of Emergency and Military Affairs Cabinet Secretary, in coordination with local planning partners. The staff serving as Coordinator is appointed by and located in the Joseph City Fire District / Little Colorado Medical Center / Salvation Army / Summit Healthcare Regional Medical Center. When support is necessary, the Coordinator coordinates all aspects of Annex 6.

2. Annex 6 complies with the National Response Framework and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Navajo County Emergency Management, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Navajo County.

3. This Annex may operate at two levels: 1) Navajo County EOC; and 2) Field operations

4. During emergency activations, all management decisions regarding sheltering, housing and human services for Navajo County are made at the Navajo County EOC by the coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance/Administration, and Operations Sections at the Navajo County EOC to assist the commander in carrying out the overall mission.

5. In accordance with a mission assignment and further mission tasking by a local primary agency, each support organization assisting an assignment will retain administrative control over its own resources and personnel but will be under the operational control of Annex 6 agencies. Mission operational control may be delegated to the field by the Navajo County EOC.

C. Organization

1. County

    a. During an activation of the Navajo County EOC, support agency staff is integrated with the Joseph City Fire District / Little Colorado Medical Center / Salvation Army / Summit Healthcare Regional Medical Center staff to provide support that will allow for an appropriate, coordinated and timely response.

b. During an emergency or disaster event, the Navajo County EOC Operations Section Chief will coordinate resource support with the Human Services Branch Chief.

c. During the response phase, Annex 6 will evaluate and analyze information regarding mass care, mass feeding and bulk distribution of relief supplies. It will develop and update assessments of the mass care services status in the impact area and undertake contingency planning to meet anticipate demands and needs.

d. The Joseph City Fire District / Little Colorado Medical Center / Salvation Army / Summit Healthcare Regional Medical Center develops and maintains accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the Navajo County Emergency Operations Plan.

2. State of Arizona

a. During an activation of the , the Arizona Human Services Department is the designated lead agency for State mass care services and will provide a liaison to facilitate requests for mass care service resources to local Emergency Operations Centers.

b. During an emergency or disaster event, the primary and support agencies at the will report to the Human Services Branch Chief who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center Manager.

c. During the response phase, the Navajo County EOC will evaluate and analyze information regarding mass care service needs requests. They will develop and update assessments of the mass care services situation and status in the impact area and undertake contingency planning to meet anticipated demands and needs.

d. The Arizona Arizona Department of Emergency and Military Affairs develops and maintains this Annex in coordination with Arizona Human Services Department and their accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the Navajo County Emergency Operations Plan.

D. Alerts and Notifications

1. The Joseph City Fire District / Little Colorado Medical Center / Salvation Army / Summit Healthcare Regional Medical Center will notify the County Warning Point (Navajo County Governmental Complex) when information comes to their attention indicating that an emergency or disaster situation is developing.

2. The County Warning Point (Navajo County Governmental Complex), will notify the "on call" Emergency Duty Officer and/or the Coordinator when Navajo County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

3. Annex 6 will be activated or placed on standby upon notification by the Navajo County EOC. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage Annex 6 activities.

4. Upon instructions to activate or place on standby, Joseph City Fire District / Little Colorado Medical Center / Salvation Army / Summit Healthcare Regional Medical Center will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities, and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. The following list identifies the responsibilities designated to each agency/organization. The Coordinating and Primary Agency and their responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Overall Actions Assigned to All Members *Preparedness (Pre-Event) Actions for Annex 6 - Mass Care*	
1	Consider storage plans for canned goods, shelf-stable meals, shakes, and similar instant or near-instant consumables.
2	Identify liaisons for school districts to plan safe passage of busses and evacuation of school sites.
3	Anticipate health and medical requirements for AFN populations.
4	Identify fatality management capabilities.
5	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
6	Maintain current MOUs or MOAs.
7	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
8	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
9	Identify behavioral health response capabilities.
10	Have a clear press release and mass media protocol for communication to the public during emergencies.
11	Develop procedures to appropriately vet and release casualty and fatality information to families.
12	Credential and badge staff prior to an incident.
13	Coordinate and maintain family reunification policies or procedures.

14	Coordinate credentialing and privileging procedures to utilize volunteer behavioral health professional and other staff.
15	Collaborate with the AZ Department of Environmental Health, Department of Health and Human Services, AZ Dept of Environmental Quality, and EPA surveillance programs to identify environmental health threats.
16	Plan for quarantine and containment activities.
17	Plan for decontamination activities.
18	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.
19	Provide hand washing and other disease prevention campaign activities.
20	Ensure adequate EMS coverage throughout the planning area.
21	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
22	Have working plans for patient transport to all sites, including overflow and out of area.
23	Identify available health and medical sector related volunteer organizations.
24	Coordinate county's behavioral health disaster team.
25	Coordinate activities in preparing at-risk populations for disasters.
26	Participate in the CDC Public Health Preparedness Program.

Overall Actions Assigned to All Members *Response (During Event) Actions for Annex 6 - Mass Care*	
1	Consider the availability of outside shelters to house displaced persons if area facilities are full.
2	Identify any needed specialized resources that are unavailable to responding entities.
3	Coordinate with the appropriate staff to establish communications, mark routes to the Mass Care facilities, and establish traffic control systems.
4	Estimate number of evacuees needing mass care.
5	Identify undamaged mass care facilities that are also out of the way of secondary effect threats, and/or located on high ground.
6	Ensure each mass care facility has a highly visible identity marker and sign that identifies its location.
7	Open and operate co-located pet shelters.
8	Anticipate and plan for the possibilities of having to create and obtain transportation and resources to for the whole community which includes AFN populations.
9	Coordinate with Communications and Resources, EOC, and Incident Command to provide information regarding the disaster to evacuees and the public.
10	Coordinate with law enforcement to identify the process of handling parolees, registered sex offenders, and other individuals with legal reporting requirements.
11	Coordinate with the State and community resources to identify short-term and long-term housing options.
12	Coordinate with the EOC and private sector to provide meals and necessary supplies to shelter residents and staff.
13	Ensure that opened mass care facilities are upwind or out of range of any hazardous materials release location.

14	Provide proper identification for pets and companion animals to facilitate their post-event retrieval by owners or owner's designated agents.
15	MCDEM will keep a separate shelter list of the same ‘preferred’ shelters that the American Red Cross keeps up-to-date via the electronic National Shelter System.
16	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
17	Anticipate health and medical requirements for AFN populations.
18	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
19	Identify behavioral health response capabilities.

Overall Actions Assigned to All Members *Recovery (Post Event) Actions for Annex 6 - Mass Care*	
1	Form a long-term recovery assistance team to help identify current assistance to individuals and families, and identify any unmet needs.
2	Coordinate with the State and community resources for long-term housing resources for the whole community which includes AFN populations.
3	Have centralized Recovery Information Center and call center staffed to provide people with information on recovery, returns to affected areas, housing status, etc.
4	Implement plan for ending long-term feeding and shelter operations with a timeline as alternatives become available.
5	Anticipate health and medical requirements for AFN populations.

Overall Actions Assigned to All Members *Mitigation Actions for Annex 6 - Mass Care*	
1	Coordinate with insurers habitat damage mitigation, including demolition and rebuilding plans.
2	Track success of repopulation in affected areas, scrutinizing timing, risk of injury, traffic bottlenecks, and similar impacts.
3	Identify behavioral health response capabilities.
4	Participate in the CDC Public Health Preparedness Program.
5	Provide hand washing and other disease prevention campaign activities.

F. Selecting Mass Care Facilities

1. Select Mass Care Facilities for activation in accordance with the following criteria listed in priority:

    a. Hazard/vulnerability analysis considerations.

    b. Locations in relation to evacuation routes.

    c. Services available in facilities.

    d. Input from the EOC Director.

2. Types of Mass Care Facilities to be Considered Per Hazard

    a. Hazardous Materials

        i. Ensure that any mass care facilities to be opened are upwind and/or out of range of the hazardous materials release

    b. Floods & Dam Failure

        i. Review the initial Damage Assessment prepared by the Direction & Control Coordinator.

        ii. Estimate the number of evacuees needing mass care

        iii. Identify undamaged mass care facilities that are also out of the way of secondary effect threats, located on high ground (beyond the worst case inundation estimates)

        iv. Meet with the Public Works and Fire & Rescue Coordinators for engineer/building inspector resources

        v. Prioritize mass care facility openings

        vi. Alert and notify mass care facility managers

        vii. Address special provisions for moving the residents of custodial facilities (hospitals, jails, mental health facilities, nursing homes, retirement homes, etc.)

    c. High Winds & Tornados

        i. Review initial Damage Assessment prepared by the Direction & Control Coordinator to estimate the number of evacuees needing mass care

        ii. Identify appropriate mass care facilities to open

        iii. Prioritize mass care facility openings

        iv. Alert and notify mass care facility managers.

    d. Earthquake

        i. Review the initial Damage Assessment prepared by the Direction & Control Coordinator to:

        ii. Estimate the number of evacuees needing mass care

iii. Identify undamaged mass care facilities that are also out of the way of secondary effect threats (e.g., flooding from a damaged dam).

iv. Meet with the Public Works and Fire & Rescue Coordinators for engineer/building inspector resources (See Planning Factors to Consider below)

v. Prioritize mass care facility openings

vi. Notify mass care facility managers and alert others.

vii. Address special provisions for moving the residents of custodial facilities (hospitals, jails, mental health facilities, nursing homes, retirement homes, etc.) following an earthquake.

viii. Planning Factors to Consider for Earthquakes:

1. Safe Location of Facilities: If possible, identify mass care facilities in low seismic risk areas

2. Structural Safety: If the facilities selected for use are located within the earthquake hazard area, ensure that a structural engineer, knowledgeable of the earthquake hazard, identifies facilities for use that are structurally sound, well retrofitted or built to code.

3. Rank the facilities based on the amount of earthquake resistance/ protection each one offers

3. Nuclear Attack

a. Increased Readiness Phase: Begins when State and Federal officials announce implementation of increased readiness actions. Specific activities:

i. Stock fallout shelters

ii. Mark fallout shelters

iii. Accelerate shelter manager training

iv. Assign shelter managers as training is completed

v. Coordinate preparations for shelter upgrading with Public Works Coordinator

vi. Coordinate with the Emergency Manager for training of radiological monitors at all public fallout shelters

b. Attack Phase: Begins upon receipt of an attack warning or when nuclear detonations are seen or confirmation is received that detonations have occurred.

   i. Move the population into shelters

   ii. Complete shelter stocking until arrival of fallout

   iii. Move emergency workers into shelters when fallout arrives

   iv. Remain in shelters until State and Federal officials give all clear or local radiation monitoring indicates that it is safe to emerge

c. Post Attack/Recovery Phase: Begins when State and Federal officials end the attack phase.

   i. Make shelter emergence decision based on radiation levels

   ii. Conduct general cleanup of shelter facilities

   iii. Release evacuees to home areas

   iv. Return remaining shelter stocks and supplies to sources and storage

d. Planning Factors to Consider for Nuclear Attack:

   i. Facilities are located outside of the area vulnerable to direct weapons effects

   ii. Fallout from detonations in other regions (up from prevailing winds)

   iii. If evacuating outside of the jurisdiction's boundaries, coordinate with the adjacent jurisdiction(s) to arrange space for evacuees

   iv. Mass care facilities suitable for housing custodial care groups

   v. Facilities that provide protection from gamma radiation to shelter occupants

   vi. Radiac meters and dosimeters for detecting and measuring gamma radiation are available in mass care facilities selected for opening

   vii. Members of each facility management team can operate available radiological detection and decontamination equipment and are familiar with procedures for decontaminating people and the facility. If not, emergency responders will have to be utilized to perform these tasks.

G. Special Tasks

1. Household Pets and Service Animals Evacuation and Transportation

    a. The Office of Emergency Management in conjunction with the County Extension Office will coordinate with appropriate agencies and organizations to ensure operational readiness. The primary and support agencies will develop and maintain standard operating procedures (SOP) for surveillance and response to include, but not limited to, household pets, and service animals, as well as wildlife and exotic animals. These procedures will relate to catastrophic disaster and disease that pose a significant impact on human life, property or the economy.

    b. The primary agency will coordinate and support the appropriate agencies to protect the public from disease or injury from household pet and service animals, which have been negatively impacted by an emergency or disaster. This function will also include, but not be limited to, facilitating the evacuation of animals.

    c. The Navajo County in conjunction with the Navajo County Extension Agent will facilitate and coordinate with support agencies and organizations such as the state and local veterinary medical organizations, humane organizations, animal rescue groups and private sector entities to meet emergency responsibilities.

    d. The primary agency's offices, divisions and districts will provide personnel, supplies, equipment and facilities at the request of the primary agency's emergency coordinator.

III. Responsibilities

A. The following list identifies the responsibilities designated to each agency/organization for this Annex. The Coordinating and Primary Agency and their responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Coordinating: Salvation Army	
Preparedness (Pre-Event) Actions for Annex 6 - Mass Care	
1	Conduct shelter assessments (prior to disasters) with local officials, Public Health, and other relevant agencies, to ensure suitability for the whole community and operational viability.
2	Establish pre-designated shelters that are in compliance with FEMA and ADA requirements. In the absence of available ADA compliant shelters, establish procedures to offer reasonable accommodations to AFN populations.
3	Designate facilities for quarantine and special situation mass care.
4	Develop feeding plans in conjunction with approved food vendors, preferably those with existing government contracts.
5	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
6	Establish family reunification processes.
7	Maintain a list of available Mass Care facilities.
Response (During Event) Actions for Annex 6 - Mass Care	
1	Establish and staff reception centers while waiting for shelters to open as appropriate.

2	Provide appropriate Mass Care information (number of occupants, meals served, etc.) to the information processing section in the EOC.
3	Coordinate food, hygiene, and medical exigencies for shelter populations in conjunction with shelter medical staff and volunteers.
4	Maintain a list of available Mass Care facilities.
5	Coordinate the necessary actions to ensure mass care facilities are opened and staffed.
6	Recommend to the EOC Director the number and locations of mass care facilities to be opened.
7	Identify and provide staff to support shelter operations. This includes activation, staffing and management of shelter operations.
8	Provide canteen service and rest facilities to first responders as needed.
9	Coordinate with law enforcement to provide security at shelters.
10	Establish family reunification processes.
11	Develop feeding plans in conjunction with approved food vendors, preferably those with existing government contracts.
12	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
13	Understand the chain of command if regional or federal first responders have overlapping responsibilities in a mass care situation.
Protection Actions for Annex 6 - Mass Care	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
2	Establish family reunification processes.

Coordinating: Summit Healthcare Regional Medical Center	
Preparedness (Pre-Event) Actions for Annex 6 - Mass Care	
1	Maintain training and certification with appropriate agencies for regulations including HIPAA and confidential information transfer that is governed by privacy laws.
2	Practice the protocols for situations where mass care is needed in the context of a public health or a public safety crisis.
3	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
4	Identify alternate clinics, hospitals, shelters, and coordination facilities for situations requiring mass medical care.
5	Plan for emergency pharmaceutical supplies needed across different, common types of mass care situations.
6	Train personnel on EOC operation, the Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
8	Maintain a personnel roster, contact, and resource lists.
9	Identify alternate or backup communications systems and facilities.
Response (During Event) Actions for Annex 6 - Mass Care	
1	Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.
2	Coordinate with law enforcement to provide security at shelters.
3	Coordinate health and medical resource requests with the Operations Section.

4	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
5	Ensure that positive identification and proof of licensure is made for all volunteers.
6	Maintain accurate records of resources utilized and submit reports.
7	Help coordinate efforts to respond to inquiries from family members concerned about loved ones.
8	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
9	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
10	Activate continuity of operations plan.
11	Provide liaison for communication between hospitals and EOC related to patient numbers and information.
12	Activate and conduct medical surge activities: cancellation of elective surgeries, transfer of patients, etc.
Protection Actions for Annex 6 - Mass Care	
1	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
3	Control and limit access to critical locations and systems to authorized individuals carrying out legitimate activities.
4	Implement security training for staff focused on awareness and response.
5	Identify and implement monitoring and risk management planning.

Primary: Salvation Army	
Preparedness (Pre-Event) Actions for Annex 6 - Mass Care	
1	Conduct shelter assessments (prior to disasters) with local officials, Public Health, and other relevant agencies, to ensure suitability for the whole community and operational viability.
2	Establish pre-designated shelters that are in compliance with FEMA and ADA requirements. In the absence of available ADA compliant shelters, establish procedures to offer reasonable accommodations to AFN populations.
3	Designate facilities for quarantine and special situation mass care.
4	Develop feeding plans in conjunction with approved food vendors, preferably those with existing government contracts.
5	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
6	Establish family reunification processes.
7	Maintain a list of available Mass Care facilities.
Response (During Event) Actions for Annex 6 - Mass Care	
1	Establish and staff reception centers while waiting for shelters to open as appropriate.
2	Provide appropriate Mass Care information (number of occupants, meals served, etc.) to the information processing section in the EOC.
3	Coordinate food, hygiene, and medical exigencies for shelter populations in conjunction with shelter medical staff and volunteers.
4	Maintain a list of available Mass Care facilities.
5	Coordinate the necessary actions to ensure mass care facilities are opened and staffed.

6	Recommend to the EOC Director the number and locations of mass care facilities to be opened.
7	Identify and provide staff to support shelter operations. This includes activation, staffing and management of shelter operations.
8	Provide canteen service and rest facilities to first responders as needed.
9	Coordinate with law enforcement to provide security at shelters.
10	Establish family reunification processes.
11	Develop feeding plans in conjunction with approved food vendors, preferably those with existing government contracts.
12	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
13	Understand the chain of command if regional or federal first responders have overlapping responsibilities in a mass care situation.
Protection Actions for Annex 6 - Mass Care	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
2	Establish family reunification processes.

Primary: Summit Healthcare Regional Medical Center	
Preparedness (Pre-Event) Actions for Annex 6 - Mass Care	
1	Maintain training and certification with appropriate agencies for regulations including HIPAA and confidential information transfer that is governed by privacy laws.
2	Practice the protocols for situations where mass care is needed in the context of a public health or a public safety crisis.
3	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
4	Identify alternate clinics, hospitals, shelters, and coordination facilities for situations requiring mass medical care.
5	Plan for emergency pharmaceutical supplies needed across different, common types of mass care situations.
6	Train personnel on EOC operation, the Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
8	Maintain a personnel roster, contact, and resource lists.
9	Identify alternate or backup communications systems and facilities.
Response (During Event) Actions for Annex 6 - Mass Care	
1	Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.
2	Coordinate with law enforcement to provide security at shelters.
3	Coordinate health and medical resource requests with the Operations Section.
4	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
5	Ensure that positive identification and proof of licensure is made for all volunteers.
6	Maintain accurate records of resources utilized and submit reports.
7	Help coordinate efforts to respond to inquiries from family members concerned about loved ones.

8	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
9	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
10	Activate continuity of operations plan.
11	Provide liaison for communication between hospitals and EOC related to patient numbers and information.
12	Activate and conduct medical surge activities: cancellation of elective surgeries, transfer of patients, etc.
Protection Actions for Annex 6 - Mass Care	
1	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
3	Control and limit access to critical locations and systems to authorized individuals carrying out legitimate activities.
4	Implement security training for staff focused on awareness and response.
5	Identify and implement monitoring and risk management planning.

Supporting: Indian Health Service / Whiteriver Hospital	
Preparedness (Pre-Event) Actions for Annex 6 - Mass Care	
1	Maintain training and certification with appropriate agencies for regulations including HIPAA and confidential information transfer that is governed by privacy laws.
2	Practice the protocols for situations where mass care is needed in the context of a public health or a public safety crisis.
3	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
4	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
5	Designate contacts at local facilities who will activate for the reception of people during emergencies.
6	Conduct shelter assessments (prior to disasters) with local officials, Public Health, and other relevant agencies, to ensure suitability for the whole community and operational viability.
7	Identify alternate clinics, hospitals, shelters, and coordination facilities for situations requiring mass medical care.
8	Anticipate potential needs or problems and coordinate appropriate resources through Mass Care.
9	Identify responsibilities for liaison roles with state and neighboring community officials.
10	Identify procedures for handling and providing for unaccompanied minors in shelters.
11	Develop and test emergency communication procedures.
12	Designate facilities for quarantine and special situation mass care.
13	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
14	Develop feeding plans in conjunction with approved food vendors, preferably those with existing government contracts.
15	Coordinate planning with mass care facilities for pre-established embarkation and departure points.

16	Establish family reunification processes.
17	Train personnel on EOC operation, the Incident Command System (ICS), and the National Incident Management System (NIMS).
18	Identify protective action decisions and establish response priorities.
19	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
20	Maintain a personnel roster, contact, and resource lists.
21	Identify who is responsible for initial notification of EOC personnel.
22	Maintain alternate power and resources for the EOC.
23	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and state entities.
24	Identify alternate or backup communications systems and facilities.
25	Maintain a list of available Mass Care facilities.
26	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
27	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
28	Establish, staff, and train damage assessment teams within the jurisdiction.
29	Analyze key dependencies and interdependences related to logistics and supply chain operations.
30	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 6 - Mass Care	
1	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
2	Provide appropriate Mass Care information (number of occupants, meals served, etc.) to the information processing section in the EOC.
3	Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.
4	Provide functional support to AFN populations within emergency shelters.
5	Maintain a list of available Mass Care facilities.
6	Coordinate the necessary actions to ensure mass care facilities are opened and staffed.
7	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
8	Monitor potential resource shortages in the jurisdiction during the emergency, locate alternative suppliers, and present options to the EOC Director.
9	Recommend to the EOC Director the number and locations of mass care facilities to be opened.
10	Identify and provide staff to support shelter operations. This includes activation, staffing and management of shelter operations.
11	Collect information from Mass Care Facility Managers to support the jurisdiction's efforts to respond to inquiries from family members about the status of loved ones (name, home address, phone, next of kin, etc.).
12	Ensure individual and family support services are provided at the Mass Care facility.
13	Coordinate with law enforcement to provide security at shelters.
14	Coordinate with the EOC Director regarding needs and priorities.
15	If more than one shift of Reception & Mass Care Coordinators is needed, prepare and post a shift schedule.
16	Establish family reunification processes.

17	Develop feeding plans in conjunction with approved food vendors, preferably those with existing government contracts.
18	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
19	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
20	Coordinate health and medical resource requests with the Operations Section.
21	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
22	Alert auxiliary or reserve health and medical personnel, if needed.
23	Coordinate with neighboring community health and medical organizations and with state and federal officials on matters related to assistance from other governments.
24	Ensure that emergency medical teams responding to a disaster site establish a medical command post per local policy and procedure.
25	Rapidly assess health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.
26	Screen and coordinate with incoming groups such as Disaster Medical Assistance Teams (DMAT) and medical volunteers.
27	Ensure that positive identification and proof of licensure is made for all volunteers.
28	Maintain a patient-casualty tracking system. The OME will list all decedents in yearly case number sequence but an additional numbering system identifying the decedents involved in the event will also be documented and tracked.
29	Provide information through the Emergency Public Information Officer to the news media on the number of injuries, deaths, etc. The OME will only release the number of confirmed deaths as we recover those decedents on the scene. No approximates will be used. We will update the PIO on total number of confirmed deaths at the end of each shift.
30	Maintain accurate records of resources utilized and submit reports.
31	Ensure appropriate health and medical services information is made available to the EOC.
32	Help coordinate efforts to respond to inquiries from family members concerned about loved ones.
33	Coordinate medical operations activities and resource needs for the following: health departments, hospitals , EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners. The OME will coordinate any movement of deceased persons with resources available.
34	Coordinate support activities with Mass Care for AFN populations at shelters.
35	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.
36	Coordinate with Logistics for requesting resources.
37	Communicate incident related health and medical information to citizens including at-risk populations.
38	Coordinate surveillance and epidemiological activities including activities with community partners.
39	Recommend or determine health-related protective actions.
40	Activate community alternate care sites.

41	Operate community alternate care sites or locate willing out of area providers and coordinate patient transport to them.
42	Coordinate fatality management process and requests additional support.
43	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
44	Provide patients with appropriate prophylaxis and maintain inventory control.
45	Through monitoring, identify individuals who have an adverse reaction to prescribed medication and initiate alternate therapies (coordinate supplies of alternate drugs in connection with these cases).
46	Maintain communications with transportation vendors during distribution of medical supplies and route in accordance with access information from Transportation.
47	Track the injured.
48	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
49	Activate and conduct municipal mass dispensing campaign priorities and general activities.
50	Activate continuity of operations plan.
51	Activate and conduct municipality's disease surveillance system.
52	Provide liaison for communication between hospitals and EOC related to patient numbers and information.
53	Report incident related injuries to EOC.
54	Report incident related fatalities to EOC.
55	Coordinate vector surveillance activities.
56	Perform vector surveillance activities at local and regional level in conjunction with CDC.
57	Provide briefs or updates related to vector surveillance activities.
58	Activate and conduct medical care activities during a disaster.
59	Provide numbers of available beds, resources, medical capabilities and medical specialties.
60	Activate and conduct medical surge activities: cancellation of elective surgeries, transfer of patients, etc.
61	Coordinate mortuary services during an emergency. The OME will in a timely manner try to issue the death certificates as soon as possible in order to aid the mortuaries in the area making arrangements with family members of deceased loved ones.
62	Coordinate and activate decontamination activities with fire districts and departments.
63	Dispose of medical supplies.
64	Coordinate community outreach to at-risk populations.
65	Coordinate, activate and conduct behavioral health care activities.
66	Communicate needs of at-risk populations to the EOC.
67	Obtain needed resources and supplies.
68	Distribute supplies.
69	Coordinate communications and warnings radio frequencies.
70	Use call down rosters to alert emergency responders or provide situation updates.
71	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
72	Maintain financial and legal accountability.
73	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.

74	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
75	Upon identification of medical resource shortfalls activate warehousing operations.
76	Provide isolation and quarantine information to emergency public information officer or Joint Information Center (JIC), if activated, for release.
77	After delivery of medical assets to warehouse facility, repackage pharmaceuticals and other assets and distribute to Points of Distribution (PODs) and other health facilities.
78	If the scope of the incident is beyond the capabilities of this jurisdiction's resource, notify the EOC Director and log date and time.
79	Coordinate planning for large-scale medical treatment.
80	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
81	Support the preparation of Incident Action Plans (IAP) and distribute to appropriate partners.
82	Coordinate community medication dispensing activities.
83	In the case of a foreseeable event impact, review pre-determined requests for prepositioning of critical resources (personnel, equipment, and supplies).
84	Coordinate or assist with the transportation of evacuated persons and/or animals to designated shelters.
85	Collect and process information received from rapid damage assessment teams, analyze this information, and share with appropriate partners.
86	Determine the long range resource requirement needed to support the desired outcome.
87	Determine the supply needs generated by the emergency.
88	Maintain use of duty position logs.
89	Consider staffing and operational requirements for 24 hour operations.
90	Prepare an oral increased readiness report for the first meeting with the EOC Director.
91	Establish, staff, and train damage assessment teams within the jurisdiction.
92	Collect, process, and disseminate information to and from the EOC.
93	Understand the chain of command if regional or federal first responders have overlapping responsibilities in a mass care situation.
94	Coordinate with Strategic National Stockpile as needed.
Recovery (Post Event) Actions for Annex 6 - Mass Care	
1	Prepare Reception & Mass Care After Action Report (AAR).
2	Provide documentation for possible financial reimbursement from recovery activities.
3	Participate in after action meetings and prepare after action reports as requested.
4	Plan for the gradual shut down of emergency Reception & Mass Care operations.
5	Maintain and operate efficient, clear transfer plans for repopulation of nursing homes, hospitals, and any other assisted living facilities.
6	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
7	Plan recovery, reconstitution, mitigation and other long-term actions.
8	Prepare Health and Medical After Action Report (AAR).
9	Coordinate with health and medical sector agencies submitting response and recovery information to emergency management.
10	Provide public health input into community recovery affairs.
11	Conduct and monitor health effects post-disaster.
12	Report damage to hospitals.

13	Restore water and wastewater capabilities in coordination with, providing testing and delivery system integrity inspection.
14	Replenish vaccine, antitoxin, and such special-situation pharmaceutical products as needed.
15	Assist at-risk populations in recovering from disasters including programs provided.
16	Coordinate with Strategic National Stockpile as needed.
17	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
18	Refer patients to local mental health professional upon determination of the need for further psychological assessment or treatment.
19	As warehousing activities diminish, activate plan to recover unused medical resources and return to steady state.
20	Establish, staff, and train damage assessment teams within the jurisdiction.
21	Schedule and conduct after action meetings and after action reviews. Draft corrective action plan.
22	Collect documentation for possible financial reimbursement process for recovery activities. Provide updates to eligible applicants on any disaster recovery programs.
23	Participate in the development of after action reports and remedial action management programs.
24	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Annex 6 - Mass Care	
1	Organize and maintain access and operations plans for shelters of last resort and spillover shelters.
2	Evaluate medical staffing to determine if levels were adequate and seek ways of improving shelter medical care.
3	Run simulations of emergency plans for responses to shelter disease outbreak or radiological contamination.
4	Assess resource capabilities.
5	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
Protection Actions for Annex 6 - Mass Care	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
2	Establish family reunification processes.
3	Determine jurisdictional priorities, objectives, strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatened individuals.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
7	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
8	Determine requirements for protected stakeholder information sharing.
9	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
10	Control and limit access to critical locations and systems to authorized individuals carrying out legitimate activities.

11	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.
12	Implement security training for staff focused on awareness and response.
13	Identify and implement monitoring and risk management planning.
14	Identify specific health and safety risks for disasters.

Supporting: Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Annex 6 - Mass Care	
1	Maintain training and certification with appropriate agencies for regulations including HIPAA and confidential information transfer that is governed by privacy laws.
2	Practice the protocols for situations where mass care is needed in the context of a public health or a public safety crisis.
3	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
4	Designate contacts at local facilities who will activate for the reception of people during emergencies.
5	Implement a public education campaign regarding the importance of having a family disaster plan and 72-hour preparedness kit.
6	Conduct shelter assessments (prior to disasters) with local officials, Public Health, and other relevant agencies, to ensure suitability for the whole community and operational viability.
7	Identify alternate clinics, hospitals, shelters, and coordination facilities for situations requiring mass medical care.
8	Anticipate potential needs or problems and coordinate appropriate resources through Mass Care.
9	Consider the impact of disaster types on the whole community, including animals.
10	Verify availability of shelter space for a prolonged period of time (up to 90 days).
11	Identify responsibilities for liaison roles with state and neighboring community officials.
12	Establish pre-designated shelters that are in compliance with FEMA and ADA requirements. In the absence of available ADA compliant shelters, establish procedures to offer reasonable accommodations to AFN populations.
13	Coordinate with public safety and law enforcement to identify the process of handling parolees, registered sex offenders, and other individuals with legal reporting requirements.
14	Identify procedures for handling and providing for unaccompanied minors in shelters.
15	Consider necessary forms of emergency financial assistance, and plan to coordinate with charities, NGOs, local, and regional funding sources.
16	Develop and test emergency communication procedures.
17	Consider and address problems raised by mass-housing in a situation where disease outbreaks are likely to occur (flooding, homeless, itinerant, or refugee populations).
18	Designate facilities for quarantine and special situation mass care.
19	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
20	Plan for emergency pharmaceutical supplies needed across different, common types of mass care situations.
21	Develop feeding plans in conjunction with approved food vendors, preferably those with existing government contracts.

22	Consider implementing special burn units, and other situation specific medical triage, to deal with mass care needs after fire or HAZMAT events.
23	Designate plans for the coordination of distributing medical materials with medical shelters and personnel.
24	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
25	Establish family reunification processes.
26	Pharmaceutical requirements for persons with disabilities, access and functional needs are coordinated by Navajo County Public Health Services District (NCPHSD).
27	Review Flood Retarding Structure Emergency Action Plans (EAPs) annually
28	Participate in county-wide medical countermeasure planning.
Response (During Event) Actions for Annex 6 - Mass Care	
1	Establish family reunification processes.
2	Develop feeding plans in conjunction with approved food vendors, preferably those with existing government contracts.
3	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
4	Understand the chain of command if regional or federal first responders have overlapping responsibilities in a mass care situation.
Protection Actions for Annex 6 - Mass Care	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
2	Establish family reunification processes.

Supporting: Summit Healthcare Regional Medical Center	
Preparedness (Pre-Event) Actions for Annex 6 - Mass Care	
1	Maintain training and certification with appropriate agencies for regulations including HIPAA and confidential information transfer that is governed by privacy laws.
2	Practice the protocols for situations where mass care is needed in the context of a public health or a public safety crisis.
3	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
4	Identify alternate clinics, hospitals, shelters, and coordination facilities for situations requiring mass medical care.
5	Plan for emergency pharmaceutical supplies needed across different, common types of mass care situations.
6	Train personnel on EOC operation, the Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
8	Maintain a personnel roster, contact, and resource lists.
9	Identify alternate or backup communications systems and facilities.
Response (During Event) Actions for Annex 6 - Mass Care	
1	Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.
2	Coordinate with law enforcement to provide security at shelters.
3	Coordinate health and medical resource requests with the Operations Section.

4	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
5	Ensure that positive identification and proof of licensure is made for all volunteers.
6	Maintain accurate records of resources utilized and submit reports.
7	Help coordinate efforts to respond to inquiries from family members concerned about loved ones.
8	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
9	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
10	Activate continuity of operations plan.
11	Provide liaison for communication between hospitals and EOC related to patient numbers and information.
12	Activate and conduct medical surge activities: cancellation of elective surgeries, transfer of patients, etc.
Protection Actions for Annex 6 - Mass Care	
1	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
3	Control and limit access to critical locations and systems to authorized individuals carrying out legitimate activities.
4	Implement security training for staff focused on awareness and response.
5	Identify and implement monitoring and risk management planning.

Indian Health Service / Hopi Health Care Center	
Preparedness (Pre-Event) Actions for Annex 6 - Mass Care	
1	Maintain training and certification with appropriate agencies for regulations including HIPAA and confidential information transfer that is governed by privacy laws.
2	Practice the protocols for situations where mass care is needed in the context of a public health or a public safety crisis.
3	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
4	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
5	Designate contacts at local facilities who will activate for the reception of people during emergencies.
6	Conduct shelter assessments (prior to disasters) with local officials, Public Health, and other relevant agencies, to ensure suitability for the whole community and operational viability.
7	Identify alternate clinics, hospitals, shelters, and coordination facilities for situations requiring mass medical care.
8	Anticipate potential needs or problems and coordinate appropriate resources through Mass Care.
9	Identify responsibilities for liaison roles with state and neighboring community officials.
10	Identify procedures for handling and providing for unaccompanied minors in shelters.
11	Develop and test emergency communication procedures.
12	Designate facilities for quarantine and special situation mass care.

13	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
14	Develop feeding plans in conjunction with approved food vendors, preferably those with existing government contracts.
15	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
16	Establish family reunification processes.
17	Train personnel on EOC operation, the Incident Command System (ICS), and the National Incident Management System (NIMS).
18	Identify protective action decisions and establish response priorities.
19	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
20	Maintain a personnel roster, contact, and resource lists.
21	Identify who is responsible for initial notification of EOC personnel.
22	Maintain alternate power and resources for the EOC.
23	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and state entities.
24	Identify alternate or backup communications systems and facilities.
25	Maintain a list of available Mass Care facilities.
26	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
27	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
28	Establish, staff, and train damage assessment teams within the jurisdiction.
29	Analyze key dependencies and interdependences related to logistics and supply chain operations.
30	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 6 - Mass Care	
1	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
2	Provide appropriate Mass Care information (number of occupants, meals served, etc.) to the information processing section in the EOC.
3	Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.
4	Provide functional support to AFN populations within emergency shelters.
5	Maintain a list of available Mass Care facilities.
6	Coordinate the necessary actions to ensure mass care facilities are opened and staffed.
7	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
8	Monitor potential resource shortages in the jurisdiction during the emergency, locate alternative suppliers, and present options to the EOC Director.
9	Recommend to the EOC Director the number and locations of mass care facilities to be opened.
10	Identify and provide staff to support shelter operations. This includes activation, staffing and management of shelter operations.
11	Collect information from Mass Care Facility Managers to support the jurisdiction's efforts to respond to inquiries from family members about the status of loved ones (name, home address, phone, next of kin, etc.).

12	Ensure individual and family support services are provided at the Mass Care facility.
13	Coordinate with law enforcement to provide security at shelters.
14	Coordinate with the EOC Director regarding needs and priorities.
15	If more than one shift of Reception & Mass Care Coordinators is needed, prepare and post a shift schedule.
16	Establish family reunification processes.
17	Develop feeding plans in conjunction with approved food vendors, preferably those with existing government contracts.
18	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
19	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
20	Coordinate health and medical resource requests with the Operations Section.
21	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
22	Alert auxiliary or reserve health and medical personnel, if needed.
23	Coordinate with neighboring community health and medical organizations and with state and federal officials on matters related to assistance from other governments.
24	Ensure that emergency medical teams responding to a disaster site establish a medical command post per local policy and procedure.
25	Rapidly assess health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.
26	Screen and coordinate with incoming groups such as Disaster Medical Assistance Teams (DMAT) and medical volunteers.
27	Ensure that positive identification and proof of licensure is made for all volunteers.
28	Maintain a patient-casualty tracking system. The OME will list all decedents in yearly case number sequence but an additional numbering system identifying the decedents involved in the event will also be documented and tracked.
29	Provide information through the Emergency Public Information Officer to the news media on the number of injuries, deaths, etc. The OME will only release the number of confirmed deaths as we recover those decedents on the scene. No approximates will be used. We will update the PIO on total number of confirmed deaths at the end of each shift.
30	Maintain accurate records of resources utilized and submit reports.
31	Ensure appropriate health and medical services information is made available to the EOC.
32	Help coordinate efforts to respond to inquiries from family members concerned about loved ones.
33	Coordinate medical operations activities and resource needs for the following: health departments, hospitals , EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners. The OME will coordinate any movement of deceased persons with resources available.
34	Coordinate support activities with Mass Care for AFN populations at shelters.
35	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.
36	Coordinate with Logistics for requesting resources.

37	Communicate incident related health and medical information to citizens including at-risk populations.
38	Coordinate surveillance and epidemiological activities including activities with community partners.
39	Recommend or determine health-related protective actions.
40	Activate community alternate care sites.
41	Operate community alternate care sites or locate willing out of area providers and coordinate patient transport to them.
42	Coordinate fatality management process and requests additional support.
43	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
44	Provide patients with appropriate prophylaxis and maintain inventory control.
45	Through monitoring, identify individuals who have an adverse reaction to prescribed medication and initiate alternate therapies (coordinate supplies of alternate drugs in connection with these cases).
46	Maintain communications with transportation vendors during distribution of medical supplies and route in accordance with access information from Transportation.
47	Track the injured.
48	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
49	Activate and conduct municipal mass dispensing campaign priorities and general activities.
50	Activate continuity of operations plan.
51	Activate and conduct municipality's disease surveillance system.
52	Provide liaison for communication between hospitals and EOC related to patient numbers and information.
53	Report incident related injuries to EOC.
54	Report incident related fatalities to EOC.
55	Coordinate vector surveillance activities.
56	Perform vector surveillance activities at local and regional level in conjunction with CDC.
57	Provide briefs or updates related to vector surveillance activities.
58	Activate and conduct medical care activities during a disaster.
59	Provide numbers of available beds, resources, medical capabilities and medical specialties.
60	Activate and conduct medical surge activities: cancellation of elective surgeries, transfer of patients, etc.
61	Coordinate mortuary services during an emergency. The OME will in a timely manner try to issue the death certificates as soon as possible in order to aid the mortuaries in the area making arrangements with family members of deceased loved ones.
62	Coordinate and activate decontamination activities with fire districts and departments.
63	Dispose of medical supplies.
64	Coordinate community outreach to at-risk populations.
65	Coordinate, activate and conduct behavioral health care activities.
66	Communicate needs of at-risk populations to the EOC.
67	Obtain needed resources and supplies.
68	Distribute supplies.
69	Coordinate communications and warnings radio frequencies.
70	Use call down rosters to alert emergency responders or provide situation updates.

71	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
72	Maintain financial and legal accountability.
73	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
74	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
75	Upon identification of medical resource shortfalls activate warehousing operations.
76	Provide isolation and quarantine information to emergency public information officer or Joint Information Center (JIC), if activated, for release.
77	After delivery of medical assets to warehouse facility, repackage pharmaceuticals and other assets and distribute to Points of Distribution (PODs) and other health facilities.
78	If the scope of the incident is beyond the capabilities of this jurisdiction's resource, notify the EOC Director and log date and time.
79	Coordinate planning for large-scale medical treatment.
80	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
81	Support the preparation of Incident Action Plans (IAP) and distribute to appropriate partners.
82	Coordinate community medication dispensing activities.
83	In the case of a foreseeable event impact, review pre-determined requests for prepositioning of critical resources (personnel, equipment, and supplies).
84	Coordinate or assist with the transportation of evacuated persons and/or animals to designated shelters.
85	Collect and process information received from rapid damage assessment teams, analyze this information, and share with appropriate partners.
86	Determine the long range resource requirement needed to support the desired outcome.
87	Determine the supply needs generated by the emergency.
88	Maintain use of duty position logs.
89	Consider staffing and operational requirements for 24 hour operations.
90	Prepare an oral increased readiness report for the first meeting with the EOC Director.
91	Establish, staff, and train damage assessment teams within the jurisdiction.
92	Collect, process, and disseminate information to and from the EOC.
93	Understand the chain of command if regional or federal first responders have overlapping responsibilities in a mass care situation.
94	Coordinate with Strategic National Stockpile as needed.
Recovery (Post Event) Actions for Annex 6 - Mass Care	
1	Prepare Reception & Mass Care After Action Report (AAR).
2	Provide documentation for possible financial reimbursement from recovery activities.
3	Participate in after action meetings and prepare after action reports as requested.
4	Plan for the gradual shut down of emergency Reception & Mass Care operations.
5	Maintain and operate efficient, clear transfer plans for repopulation of nursing homes, hospitals, and any other assisted living facilities.
6	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
7	Plan recovery, reconstitution, mitigation and other long-term actions.

8	Prepare Health and Medical After Action Report (AAR).
9	Coordinate with health and medical sector agencies submitting response and recovery information to emergency management.
10	Provide public health input into community recovery affairs.
11	Conduct and monitor health effects post-disaster.
12	Report damage to hospitals.
13	Restore water and wastewater capabilities in coordination with, providing testing and delivery system integrity inspection.
14	Replenish vaccine, antitoxin, and such special-situation pharmaceutical products as needed.
15	Assist at-risk populations in recovering from disasters including programs provided.
16	Coordinate with Strategic National Stockpile as needed.
17	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
18	Refer patients to local mental health professional upon determination of the need for further psychological assessment or treatment.
19	As warehousing activities diminish, activate plan to recover unused medical resources and return to steady state.
20	Establish, staff, and train damage assessment teams within the jurisdiction.
21	Schedule and conduct after action meetings and after action reviews. Draft corrective action plan.
22	Collect documentation for possible financial reimbursement process for recovery activities. Provide updates to eligible applicants on any disaster recovery programs.
23	Participate in the development of after action reports and remedial action management programs.
24	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Annex 6 - Mass Care	
1	Organize and maintain access and operations plans for shelters of last resort and spillover shelters.
2	Evaluate medical staffing to determine if levels were adequate and seek ways of improving shelter medical care.
3	Run simulations of emergency plans for responses to shelter disease outbreak or radiological contamination.
4	Assess resource capabilities.
5	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
Protection Actions for Annex 6 - Mass Care	
1	Coordinate planning with mass care facilities for pre-established embarkation and departure points.
2	Establish family reunification processes.
3	Determine jurisdictional priorities, objectives, strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatened individuals.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.

7	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
8	Determine requirements for protected stakeholder information sharing.
9	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
10	Control and limit access to critical locations and systems to authorized individuals carrying out legitimate activities.
11	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.
12	Implement security training for staff focused on awareness and response.
13	Identify and implement monitoring and risk management planning.
14	Identify specific health and safety risks for disasters.

Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Annex 6 - Mass Care	
1	Implement a public education campaign regarding the importance of having a family disaster plan and 72-hour preparedness kit.
2	Identify alternate clinics, hospitals, shelters, and coordination facilities for situations requiring mass medical care.
3	Verify availability of shelter space for a prolonged period of time (up to 90 days).
4	Participate in county-wide medical countermeasure planning.
Response (During Event) Actions for Annex 6 - Mass Care	
1	Coordinate with Mass Care and Medical Services to ensure evacuees are transported appropriately.

The Church of Jesus Christ of Latter-day Saints Snowflake Stake	
Preparedness (Pre-Event) Actions for Annex 6 - Mass Care	
1	Designate contacts at local facilities who will activate for the reception of people during emergencies.

IV. Financial Management

A. Annex 6 is responsible for coordinating with Navajo County Finance Department to manage expenses relevant to an event.

B. During a response, each agency/department funds disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula has established by the Federal Emergency Management Agency via the FEMA/State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Navajo County Finance Department or a designated Finance Service officer as soon as possible.

V. References and Authorities

REFERENCES

1. Comprehensive Preparedness Guidance (CPG) 101, Developing and Maintaining Emergency Operations Plans, Version 3.0, September 2021.

AUTHORITIES

1. 44 CFR Part 13 - Uniform Administrative Requirements for Grants and Cooperative Agreements.

2. 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.

If Federal Coordinating agencies become involved in any assistance during a disaster or emergency a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more it is described within the FEMA publication P-682 National Response Framework. To obtain further information on the Federal assistance you can find further information in the FEMA publication P-683 Overview and Support Annexes. Both of these publications can be located in the File Archive portion of this living plan.

Annex 7 - Logistics Management and Resource Support

Coordinating Agency:
City of Winslow Police Department
Navajo County Emergency Management

Primary Agency:
Arizona Department of Emergency and Military Affairs
Arizona Department of Health Services
Arizona Department of Public Safety
Arizona Department of Transportation
City of Winslow Public Works
Navajo County Emergency Management
Navajo County Facilities Management
Navajo County Public Works
Navajo County Sheriff's Office
Town of Pinetop-Lakeside Police Department

Support Agencies:
Action Medical EMS
American Red Cross
Amerigas
Arizona Department of Emergency and Military Affairs
Arizona Department of Health Services
Arizona Department of Public Safety
Arizona Department of Transportation
Arizona Humane Society
Arizona Public Service
Arizona Water Company
Arrowhead Medical EMS
BIA Fort Apache Agency
Blue Ridge Unified School District
CableOne
CellularOne
City of Holbrook Animal Control
City of Holbrook Municipal Water/Sewer
City of Holbrook Police Department
City of Holbrook Roads and Drainage
City of Show Low Airport
City of Show Low City Council
City of Show Low Finance
City of Show Low Human Resources
City of Show Low IT
City of Show Low Municipal Water/Sewer
City of Show Low Police Department
City of Show Low Public Works
City of Show Low TV
City of Winslow
City of Winslow Fire Department
City of Winslow Municipal Water/Sewer

ClaySprings Pinedale Fire District
Department of Energy
Federal Emergency Management Agency Region 9
Feed Stores
Frontier Communications
Heber-Overgaard Fire District
Heber-Overgaard Unified School District
Holbrook EMS
Holbrook Unified School District
Hopi Tribal Utility Authority
Humane Society of the White Mountains
Indian Health Service / Hopi Health Care Center
Indian Health Service / Whiteriver Hospital
Indian Health Service Whiteriver Public Health Department
Joseph City Fire District
Joseph City Unified School District
Joseph City Utilities
Kayenta Unified School District
Kayenta Volunteer Fire Department
Larson Waste
Little Colorado Medical Center
Navajo County Administrative Services
Navajo County Animal Control
Navajo County Attorney
Navajo County Board of Supervisors
Navajo County Emergency Management
Navajo County Facilities Management
Navajo County Finance Department
Navajo County Human Resources
Navajo County Planning and Zoning
Navajo County Public Health Services District
Navajo County Public Works
Navajo County Sheriff's Office
Navajo Tribal Utility Authority
Navopache Electric
Northland Pioneer College
Pet Allies/ Shelter
Pinetop Fire District
PSAP/ Apache CSO E911
PSAP/ Navajo CSO E911
PSAP/ Pinetop-Lakeside PD E911
PSAP/ Show Low PD E911
PSAP/ Snowflake-Taylor PD E911
PSAP/ Whiteriver PD E911
Salvation Army
Show Low EMS
Show Low Unified School District
Snowflake Unified School District
Summit Healthcare Regional Medical Center
Sun Valley Fire District
Sunrise Air Ambulance

The Church of Jesus Christ of Latter-day Saints Snowflake Stake
Timber Mesa Fire and Medical District
Town of Pinetop-Lakeside Police Department
Town of Pinetop-Lakeside Public Works
Town of Pinetop-Lakeside Town Administration
Town of Pinetop-Lakeside Town Council
Town of Snowflake Municipal Water/Sewer
Town of Snowflake: Administration
Town of Snowflake: Public Works
Town of Taylor Municipal Water/Sewer
Town of Taylor: Administration
Town of Taylor: Public Works
Towns of Snowflake & Taylor: Snowflake-Taylor Police Department
Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.
Unisource Energy
US Forest Service Apache Sitgreaves Supervisors Office
US Forest Service Black Mesa Ranger District
US Forest Service Lakeside Ranger District
US Forest Service Show Low Dispatch Center
Verizon Wireless
Waste Management
White Mountain Apache Fire and Rescue
White Mountain Apache Land Operations
White Mountain Apache Police Department
White Mountain Apache Radio Station
White Mountain Apache Tribal Forestry
White Mountain Apache Tribal Utility
White Mountain Apache Tribe Emergency Medical Service
White Mountain Apache Tribe Environmental
White Mountain Apache Tribe Game and Fish
White Mountain Apache Tribe Health Authority
White Mountain Apache Tribe Public Works
White Mountain Apache Tribe Ranger
White Mountain Apache Tribe Transportation Department
Whiteriver Unified School District
Winslow Unified School District

I. Purpose and Scope

A. Purpose

1. The purpose of Annex 7 is to acquire the necessary resources to support disaster operations. This process includes providing fiscal and logistical managerial support through timely and efficient acquisition and distribution of resources, purchasing, contracting, renting and leasing of supplies and equipment. Also included are the roles of providing coordination of the documentation of reimbursable expenditures as determined by the Federal Emergency Management Agency (FEMA).

B. Scope

1. Annex 7 provides the operational framework for the resource management activities within the scope of this function, to include:

    a. EOC logistics section operations

    b. Resource identification

    c. Resource procurement

    d. Resource coordination

    e. Facilities and logistics

    f. Personnel augmentation

    g. Logistic management

    h. Volunteer and donations management

II. Concept of Operations

A. General

1. Annex 7 is consistent with Navajo County EOC's methodology and the requirements of the National Response Framework, the National Incident Management System, and the Incident Command System. This structure and system supports incident assessment, planning, procurement, deployment, coordination, and support operations to Navajo County through the County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMTs) to assure a timely and appropriate response to an emergency or situation.

2. Procedures, protocols and plans for disaster response activities are developed to govern staff operations at the Navajo County EOC and in the field. These are in the form of Emergency Operations Plans (i.e., Base Plan) and corresponding Appendices, Incident Annexes, Support Annexes and Standard Operating Guidelines, which describe Annex 7 capabilities. Periodic training and exercises are also conducted to enhance effectiveness.

3. In a large event requiring local or State mutual aid assistance, Annex 7 will work with its support agency counterparts to seek, procure, plan, coordinate and direct the use of required assets.

4. The focal point for all requests for resources will be the Navajo County EOC. Resource requests unable to be provided for in Annex 6 will be routed to 7. In coordination with Logistics Section, the Annex 7 representative will determine the sources of the needed resources. The representative will follow procedures as outlined in the Logistics Standard Operating Procedures. These include:

a. Procurement Process

i. Equipment and materials will be procured from both intra-departmental and inter-departmental supplies. Inter-departmental resource requests will be submitted through the Navajo County EOC. Requests unable to be filled by County inventories are procured from commercial vendors. Sources include assets within County government and the municipalities. During disaster situations, all resources within County government agencies are considered available. Coordination for such resource reallocation will be accomplished within the Navajo County EOC. If necessary, reimbursement will be made in accordance with local directives.

ii. If needed supplies and equipment are not available within County government resources the Navajo County EOC will attempt to purchase or lease them from commercial sources.

iii. When resources cannot be acquired through local sources, commercial sources or mutual aid; requests for these items will be made to the . These requests may be filled by state resources, Intra state mutual aid, interstate mutual aid or federal resources.

iv. School districts have ADA compliant transportation resources with their high frequency of wheelchair capable school buses/vehicles. In time of disaster or emergency events, school districts may be called upon to provide these resources to assist with transportation needs of the whole community.

v. Valley Metro/Regional Public Transportation Authority (RPTA) is the public transportation provider and the Community Transportation Coordinator (CTC). As the CTC, RPTA coordinates ADA compliant transportation for Medicaid, Transportation Disadvantaged (TD) program. RPTA does not fall under any local, county, state, or tribal jurisdiction; it is an independent government contractor organization. In time of emergency, RPTA may be called upon to assist with evacuations and transportation resources.

vi. City of Winslow Police Department / Navajo County Emergency Management maintains lists of vendors and suppliers of equipment, materials and services needed during disaster response and recovery operations. In addition, the Navajo County EOC maintains a comprehensive data base of resources that may be needed during disasters. In some cases, contingency contracts may be written for known critical services or items.

vii. The Statewide Mutual Aid Agreement may be implemented as necessary to obtain required goods and services from other jurisdictions.

viii. Contracts for resources or services will be initiated through Annex 7. Contracts will be managed by the agency responsible for the support provided.

ix. The Navajo County EOC will conduct operations in accordance with all local, state and federal laws and regulations.

x. In some cases, needed resources may be available thru donations and volunteers. Coordination will be maintained between Annex 7 and 15 on a continual basis.

xi. Information is disseminated to volunteer groups, vendors and other governmental agencies that may supplement local resources in a variety of ways.

b. Transportation requirements which will be coordinated through Annex 1:

i. All available transportation assets will be used to deliver resources to affected areas.

ii. Sources include County and municipal assets, as well as those belonging to private nonprofit organizations.

iii. Existing County resources will be transported to the disaster area by the County department normally responsible for the resources.

iv. Commercial vendors are responsible for transportation of their own products/services.

c. Staging Areas. Navajo County has identified staging areas for resources brought in to the County. The Staging Areas for Navajo County are provided below and are also provided in the Base Plan.

[STAGESITES]

i. The County Staging Area is mission tasked and reports to the Logistics Section.

ii. The City of Winslow Police Department / Navajo County Emergency Management or his/her designee manages the County Staging Area.

d. Storage Areas. A list of available storage facilities within the area should be pre-identified in advance of an event. Annex 7 will identify these storage facility locations and lease storage space as necessary. The replacement of any damaged or destroyed facilities would be accomplished by relocating the affected personnel to other County-owned buildings or space obtained as outlined above, temporarily until the damaged facilities can be repaired or replaced by County personnel or through contractual arrangements secured on an emergency basis.

i. It is the responsibility of agencies receiving loaned property to maintain appropriate accountability of items received.

ii. Agencies will monitor and track loaned items.

iii. Documentation will be provided to lending organizations for their records.

iv. Intra-departmental property/equipment requests are documented and submitted via Annex 7.

v. The loaning department normally furnishes an operator which is responsible for the care and location of the equipment.

vi. The borrowing department is responsible for the return of the equipment after the disaster period.

e. Credentialing, as a threat or event occurs, and the demand for additional personnel and specialized assistance is requested the EOC Director/Coordinator will issue notifications to any and all staff as necessary. That personnel and resources being utilized will need to be credentialed and must be able to show some type of completed training/ certification to perform the duties assigned in order to reduce liability for their given department prior to being assigned to any given event.

5. Resource directories for contacts toward equipment, materials and personnel may be obtained by several avenues such as the local EOC resource manuals, via intradepartmental and interdepartmental inventory lists, through coordination by the Coordinator and/or EOC manager who can utilize online documentation and forms identify state wide resourced typed equipment, and implement IMAS if needed. Finally by local contracts/agreements that are legally in place.

6. Resource requests and management are handled by the requesting coordinator through the Annex 7 coordinator with concurrence by the Finance Section Chief and EOC Director. Requests are submitted and routed through the Logistics protocols as defined by the local EOC. Requests unable to be met in the local jurisdictions may be procured via the State EOC designated coordinator. Coordination of resource allocation is under the direct guidance of the Coordinator with final approval by the EOC Director.

7. Volunteer and donation management the Coordinator or assigned personnel will look principally to those private voluntary organizations with established donations systems already in place to receive, sort, distribute, and deliver appropriate donated goods to those affected by the disaster.

8. The coordinator should recognize that offers from the public and private sector are important resources in response and recovery efforts and must be effectively coordinated. In most situations, financial contributions to credible voluntary organizations will be encouraged. Other offers of assistance may be in the form of in-kind donations (i.e. food, clothing, products, and equipment) or volunteered time. Such efforts must involve inter-agency collaboration among governmental and tribal agencies, voluntary agencies, community-based organizations, faith-based groups, the private sector, and

the media.

a. If not effectively managed, undesignated in-kind donations can prove detrimental to relief efforts. Unplanned deliveries of donated goods to a disaster site can jam distribution channels, overwhelm government and voluntary agencies, and interfere with response and recovery efforts.

b. Careful donations management, planning, and strategies will reduce problems associated with unsolicited donations.

9. Tracking resources is an essential duty for key positions in Annex 1, 2, 5, 7, 8 & 11 through the coordination of the Annex 7 coordinator and any assigned administrative personnel. The coordinator will utilize the proper FEMA Incident Command Forms for tracking purposes such as ICS 210, ICS 308. The coordinator should not only focus on the mobilization of resources but also the demobilization of resources to minimize the financial impact of the event. *Offers of undesignated donations will need to be effectively coordinated to ensure timely delivery of goods and services to those affected by disasters.*

10. Emergency contacting

B. Direction and Control

1. The Coordinating Agency is City of Winslow Police Department / Navajo County Emergency Management, in coordination with local planning partners. The staff serving as coordinator is appointed by and located in the City of Winslow Police Department / Navajo County Emergency Management. When support is necessary, the Coordinator address all aspects of the requests.

2. Annex complies with the National Response Framework and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Navajo County Emergency Management, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Navajo County.

3. The Annex may operate at two levels: 1) Navajo County EOC; and 2) Field operations.

4. During emergency activations, all management decisions regarding resource support for Navajo County are made at the Navajo County EOC by the coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance/Administration, and Operations Sections at the Navajo County EOC assist the incident commander in carrying out the overall mission.

5. In accordance with a mission assignment each primary and/or support organization assisting will retain administrative control over its own resources and personnel, but will be under the operational control of the Coordinator for Annex 7. Delegation of mission operational control may be delegated to the field by the Navajo County EOC.

C. Organization

1. County

    a. During an activation of the Navajo County EOC, primary and support agency staff is integrated with the City of Winslow Police Department / Navajo County Emergency Management staff to provide support.

    b. During an emergency or disaster event, the Navajo County EOC, Operations Section will coordinate resource support with the Logistics Section. In addition, Annex 7 will:

        i. Operate under the direction of the Navajo County Emergency Management Coordinator.

        ii. Operate throughout the emergency, either in the Navajo County EOC, or at a location designated by the Logistics Section Chief in coordination with the Navajo County Emergency Management coordinator.

        iii. Alert designated primary personnel of possible resource needs and to report to the Navajo County EOC.

        iv. Maintain liaison with other agencies and interested parties. This will be accomplished through the coordination of the Navajo County Emergency Management Coordinator and the Logistics Section Chief.

        v. At the tasking of the Logistics Chief, take action if other agencies require assistance in obtaining needed items, finds a source for needed items and provides to the requesting, the name of the contact person, the price and schedule for when the material can be made available at the established location.

        vi. Unless otherwise directed, and in order to provide resource support when needed during disaster operations, and will be staffed on a 24 hour basis at the Navajo County EOC.

    c. The City of Winslow Police Department / Navajo County Emergency Management will develop and maintain accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework, The National Incident Management System, the Incident Command System, and the Navajo County EOP.

2. State of Arizona

    a. During an activation of the , the Arizona Department of Emergency and Military Affairs is the designated lead agency for State resource services and will provide

a liaison to facilitate requests for transportation service resources to local Emergency Operations Centers.

b. During an emergency or disaster event, the primary and support agencies at the will report to the Operations Section Chief, who reports to the State Emergency Operations Center Manager.

c. The Arizona Department of Emergency and Military Affairs develops and maintains the Emergency Operations Plan and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However, support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the Navajo County Emergency Operations Plan.

D. Alerts and Notifications

1. The City of Winslow Police Department / Navajo County Emergency Management and/or Navajo County Emergency Management will notify the County Warning Point (Navajo County Governmental Complex) when information comes to their attention indicating that an emergency or disaster situation is developing.

2. The County Warning Point (Navajo County Governmental Complex), will notify the "on call" Emergency Duty Officer and/or Coordinator for when Navajo County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

3. Annex 7 will be activated or placed on standby upon notification by the Navajo County EOC. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.

4. Upon instructions to activate or place on standby, City of Winslow Police Department / Navajo County Emergency Management will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities, and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

III. Responsibilities

A. The following list identifies the responsibilities designated to each agency/organization for this Annex. The Coordinating and Primary Agency and their responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Coordinating: City of Winslow Police Department	
Response (During Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.

Coordinating: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Identify CIKR (Critical Infrastructure and Key Resources) using FEMA guidelines.
2	With the EM Director and Emergency Management combine the current emergency priorities with existing resources priorities.
3	Establish adequate shift schedules of Resource personnel for greater than 24 hour operations.
4	If the current Resources staff is not large enough to handle coordination needs or problems, make arrangements to expand the staff.
5	Develop and test emergency communication procedures.
6	Identify alternate or backup communications systems and facilities.
7	Establish contact with private resources that could provide support during an emergency. Develop any necessary on-call contracts to provide resources.
8	Identify and establish a credentialing or authentication system to be used in a disaster.
9	Cooperate with Transportation to develop strategies for transporting materials through restricted areas, quarantine lines, law enforcement checkpoints, and other transportation restrictions.
10	Establish emergency contracting procedures.
11	Identify how access will be granted and tracked to critical or limited access sites following an incident.
12	Identify liaison roles with the state and adjacent county Resources Support officials.
13	Collect, process, and disseminate information to and from the EOC.
14	Identify how resources are inventoried and tracked.
15	Identify and establish SOPs for points of distributions and staging areas.
16	Identify information technology disaster plan to assist in restoration of computer resources.
17	Anticipate potential warning needs or problems and begin alerting appropriate warning resources.
18	Report Resources status and potential problems to the EM Director.
19	Consider preplanning staging areas, points of distribution, mobilization sites, cross dock locations and logistics support bases.
20	Consider preplanned mutual aid requirements.
21	Conduct Resource Allocation Planning for all 31 core capabilities.
22	Consider the jurisdictional mitigation plan defined threats for logistics requirements.
23	Develop a concept of operations for Logistics Management and Resource Support.
24	Establish Resources Support personnel check-in and check-out procedures as required.

Response (During Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Executes a concept of operations for Logistics Management and Resources Support.
3	Provide support for emergency responders.
4	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
5	Work with the EOC staff to establish priorities and logistics resource requests according to priorities.
6	Set specific priorities in consultation with government, policy group, designated officials, or the EOC Director.
7	Obtain needed resources and supplies.
8	Allocate resources to whole community as prioritized.
9	If necessary, establish staging areas, distribution sites and mobilization centers.
10	Maintain an inventory system to track supplies used during the disaster.
11	Track resources during incident and ensure equipment maintenance is conducted and documented.
12	Coordinate with Energy to support missions with limited fuel availability.
13	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
14	Maintain accurate records of resources utilized and submit reports.
15	Relocate essential resources outside of threatened area when required.
16	Obtain resources to assist the evacuation of public information, communication, sheltering, etc. for the whole community.
17	Distribute supplies.
18	Activate mutual aid agreements as required.
19	Cooperate with the EOC, incident command, neighboring communities, and regions to provide logistics support for larger incidents.
20	Identify, deploy, demobilize, or direct affiliated or spontaneous unaffiliated volunteers as dictated by the situation.
21	Manage the collection, distribution, or rejection of unsolicited donations.
22	Coordinate with the EOC Director regarding needs and priorities.
23	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
24	Maintain financial and legal accountability.
25	Generate detailed information on needs and logistics that the higher level of government may not have.
26	Evaluate all requests for resources against known supplies.
27	Executes functional coordination and oversight of all logistics activities.
28	Executes functional coordination and oversight of all Resources Support activities.
29	Provide Resources Support summary information to EOC Director and ESF 5 as requested.
30	Consider demobilization planning as required.
31	Consider staffing and logistics operations for 24 hour operations.
32	Develop a logistics plan that supports the IAP.
33	Provide input to and review the communications plan, the medical plan, and the traffic plan.
34	Review facility support requirements.

35	Review ground support requirements including fuel, maintenance and repair of equipment.
Recovery (Post Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Prepare ICS Form 221 or equivalent.
3	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
4	Provide documentation for possible financial reimbursement process for recovery activities.
5	Participate in after action meetings and prepare after action reports as requested.
6	Stand down any facilities no longer in use.
7	Reallocate supplies or inventory. Dispose of perishable or limited viability supplies.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Participates in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Annex 7 - Logistics Management and Resource Support	
1	Participate in the hazard identification process to identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in HSEEP training, drills, and exercises.
5	Assess resource capabilities.
Protection Actions for Annex 7 - Logistics Management and Resource Support	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises as appropriate.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Control and limit access to critical locations and systems.
7	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.
8	Implement security training for staff focused on awareness and response.
9	Identify and implement monitoring and risk management planning.
10	Analyze key dependencies and interdependences related to logistics and supply chain operations.

Primary: Arizona Department of Emergency and Military Affairs	
Preparedness (Pre-Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	If the current Resources staff is not large enough to handle coordination needs or problems, make arrangements to expand the staff.

2	Establish contact with private resources that could provide support during an emergency. Develop any necessary on-call contracts to provide resources.
3	Identify liaison roles with the state and adjacent county Resources Support officials.
4	Collect, process, and disseminate information to and from the EOC.
5	Report Resources status and potential problems to the EM Director.
6	Consider preplanning staging areas, points of distribution, mobilization sites, cross dock locations and logistics support bases.
7	Consider preplanned mutual aid requirements.
Response (During Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Cooperate with the EOC, incident command, neighboring communities, and regions to provide logistics support for larger incidents.

Primary: Arizona Department of Health Services	
Preparedness (Pre-Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	If the current Resources staff is not large enough to handle coordination needs or problems, make arrangements to expand the staff.
2	Identify liaison roles with the state and adjacent county Resources Support officials.
3	Collect, process, and disseminate information to and from the EOC.
4	Consider preplanning staging areas, points of distribution, mobilization sites, cross dock locations and logistics support bases.

Primary: Arizona Department of Public Safety	
Preparedness (Pre-Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Cooperate with Transportation to develop strategies for transporting materials through restricted areas, quarantine lines, law enforcement checkpoints, and other transportation restrictions.
2	Identify liaison roles with the state and adjacent county Resources Support officials.

Primary: Arizona Department of Transportation	
Preparedness (Pre-Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Cooperate with Transportation to develop strategies for transporting materials through restricted areas, quarantine lines, law enforcement checkpoints, and other transportation restrictions.
2	Identify liaison roles with the state and adjacent county Resources Support officials.
3	Regularly test public roadway information systems including electronic signs, bulletins, Short Message Service (SMS), and media channels.

Primary: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Identify CIKR (Critical Infrastructure and Key Resources) using FEMA guidelines.
2	With the EM Director and Emergency Management combine the current emergency priorities with existing resources priorities.

3	Establish adequate shift schedules of Resource personnel for greater than 24 hour operations.
4	If the current Resources staff is not large enough to handle coordination needs or problems, make arrangements to expand the staff.
5	Develop and test emergency communication procedures.
6	Identify alternate or backup communications systems and facilities.
7	Establish contact with private resources that could provide support during an emergency. Develop any necessary on-call contracts to provide resources.
8	Identify and establish a credentialing or authentication system to be used in a disaster.
9	Cooperate with Transportation to develop strategies for transporting materials through restricted areas, quarantine lines, law enforcement checkpoints, and other transportation restrictions.
10	Establish emergency contracting procedures.
11	Identify how access will be granted and tracked to critical or limited access sites following an incident.
12	Identify liaison roles with the state and adjacent county Resources Support officials.
13	Collect, process, and disseminate information to and from the EOC.
14	Identify how resources are inventoried and tracked.
15	Identify and establish SOPs for points of distributions and staging areas.
16	Identify information technology disaster plan to assist in restoration of computer resources.
17	Anticipate potential warning needs or problems and begin alerting appropriate warning resources.
18	Report Resources status and potential problems to the EM Director.
19	Consider preplanning staging areas, points of distribution, mobilization sites, cross dock locations and logistics support bases.
20	Consider preplanned mutual aid requirements.
21	Conduct Resource Allocation Planning for all 31 core capabilities.
22	Consider the jurisdictional mitigation plan defined threats for logistics requirements.
23	Develop a concept of operations for Logistics Management and Resource Support.
24	Establish Resources Support personnel check-in and check-out procedures as required.
Response (During Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Executes a concept of operations for Logistics Management and Resources Support.
3	Provide support for emergency responders.
4	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
5	Work with the EOC staff to establish priorities and logistics resource requests according to priorities.
6	Set specific priorities in consultation with government, policy group, designated officials, or the EOC Director.
7	Obtain needed resources and supplies.
8	Allocate resources to whole community as prioritized.
9	If necessary, establish staging areas, distribution sites and mobilization centers.
10	Maintain an inventory system to track supplies used during the disaster.
11	Track resources during incident and ensure equipment maintenance is conducted and documented.

12	Coordinate with Energy to support missions with limited fuel availability.
13	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
14	Maintain accurate records of resources utilized and submit reports.
15	Relocate essential resources outside of threatened area when required.
16	Obtain resources to assist the evacuation of public information, communication, sheltering, etc. for the whole community.
17	Distribute supplies.
18	Activate mutual aid agreements as required.
19	Cooperate with the EOC, incident command, neighboring communities, and regions to provide logistics support for larger incidents.
20	Identify, deploy, demobilize, or direct affiliated or spontaneous unaffiliated volunteers as dictated by the situation.
21	Manage the collection, distribution, or rejection of unsolicited donations.
22	Coordinate with the EOC Director regarding needs and priorities.
23	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
24	Maintain financial and legal accountability.
25	Generate detailed information on needs and logistics that the higher level of government may not have.
26	Evaluate all requests for resources against known supplies.
27	Executes functional coordination and oversight of all logistics activities.
28	Executes functional coordination and oversight of all Resources Support activities.
29	Provide Resources Support summary information to EOC Director and ESF 5 as requested.
30	Consider demobilization planning as required.
31	Consider staffing and logistics operations for 24 hour operations.
32	Develop a logistics plan that supports the IAP.
33	Provide input to and review the communications plan, the medical plan, and the traffic plan.
34	Review facility support requirements.
35	Review ground support requirements including fuel, maintenance and repair of equipment.
Recovery (Post Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Prepare ICS Form 221 or equivalent.
3	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
4	Provide documentation for possible financial reimbursement process for recovery activities.
5	Participate in after action meetings and prepare after action reports as requested.
6	Stand down any facilities no longer in use.
7	Reallocate supplies or inventory. Dispose of perishable or limited viability supplies.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Participates in the development of After Action Reports (AAR) and Improvement Plan (IP).

Mitigation Actions for Annex 7 - Logistics Management and Resource Support	
1	Participate in the hazard identification process to identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in HSEEP training, drills, and exercises.
5	Assess resource capabilities.
Protection Actions for Annex 7 - Logistics Management and Resource Support	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises as appropriate.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Control and limit access to critical locations and systems.
7	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.
8	Implement security training for staff focused on awareness and response.
9	Identify and implement monitoring and risk management planning.
10	Analyze key dependencies and interdependences related to logistics and supply chain operations.

Primary: Navajo County Facilities Management	
Preparedness (Pre-Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Establish adequate shift schedules of Resource personnel for greater than 24 hour operations.
2	Report Resources status and potential problems to the EM Director.
Recovery (Post Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Participate in after action meetings and prepare after action reports as requested.
2	Participates in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Annex 7 - Logistics Management and Resource Support	
1	Participate in the hazard identification process to identify and correct vulnerabilities.

Primary: Navajo County Public Works	
Preparedness (Pre-Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Identify CIKR (Critical Infrastructure and Key Resources) using FEMA guidelines.
2	With the EM Director and Emergency Management combine the current emergency priorities with existing resources priorities.
3	Establish adequate shift schedules of Resource personnel for greater than 24 hour operations.
4	Identify alternate or backup communications systems and facilities.

5	Report Resources status and potential problems to the EM Director.
6	Consider preplanning staging areas, points of distribution, mobilization sites, cross dock locations and logistics support bases.
7	Consider the jurisdictional mitigation plan defined threats for logistics requirements.
8	Review Flood Retarding Structure Emergency Action Plans (EAPs) annually
Response (During Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Work with the EOC staff to establish priorities and logistics resource requests according to priorities.
2	Set specific priorities in consultation with government, policy group, designated officials, or the EOC Director.
3	If necessary, establish staging areas, distribution sites and mobilization centers.
4	Maintain an inventory system to track supplies used during the disaster.
5	Coordinate with Energy to support missions with limited fuel availability.
6	Relocate essential resources outside of threatened area when required.
7	Coordinate with the EOC Director regarding needs and priorities.
8	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
9	Consider demobilization planning as required.
10	Consider staffing and logistics operations for 24 hour operations.
11	Develop a logistics plan that supports the IAP.
12	Provide input to and review the communications plan, the medical plan, and the traffic plan.
13	Review ground support requirements including fuel, maintenance and repair of equipment.
Recovery (Post Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
2	Participate in after action meetings and prepare after action reports as requested.
3	Reallocate supplies or inventory. Dispose of perishable or limited viability supplies.
4	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
5	Participates in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Annex 7 - Logistics Management and Resource Support	
1	Participate in the hazard identification process to identify and correct vulnerabilities.
2	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
Protection Actions for Annex 7 - Logistics Management and Resource Support	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.
2	Control and limit access to critical locations and systems.
3	Identify and implement monitoring and risk management planning.

Primary: Navajo County Sheriff's Office	
Preparedness (Pre-Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Identify CIKR (Critical Infrastructure and Key Resources) using FEMA guidelines.

2	With the EM Director and Emergency Management combine the current emergency priorities with existing resources priorities.
3	Establish adequate shift schedules of Resource personnel for greater than 24 hour operations.
4	If the current Resources staff is not large enough to handle coordination needs or problems, make arrangements to expand the staff.
5	Develop and test emergency communication procedures.
6	Identify alternate or backup communications systems and facilities.
7	Identify and establish a credentialing or authentication system to be used in a disaster.
8	Identify how access will be granted and tracked to critical or limited access sites following an incident.
9	Identify liaison roles with the state and adjacent county Resources Support officials.
10	Collect, process, and disseminate information to and from the EOC.
11	Anticipate potential warning needs or problems and begin alerting appropriate warning resources.
12	Report Resources status and potential problems to the EM Director.
13	Consider preplanning staging areas, points of distribution, mobilization sites, cross dock locations and logistics support bases.
14	Consider preplanned mutual aid requirements.
15	Consider the jurisdictional mitigation plan defined threats for logistics requirements.
16	Establish Resources Support personnel check-in and check-out procedures as required.
Response (During Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Executes a concept of operations for Logistics Management and Resources Support.
2	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
3	Work with the EOC staff to establish priorities and logistics resource requests according to priorities.
4	Set specific priorities in consultation with government, policy group, designated officials, or the EOC Director.
5	If necessary, establish staging areas, distribution sites and mobilization centers.
6	Distribute supplies.
7	Identify, deploy, demobilize, or direct affiliated or spontaneous unaffiliated volunteers as dictated by the situation.
8	Coordinate with the EOC Director regarding needs and priorities.
9	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
10	Maintain financial and legal accountability.
11	Consider demobilization planning as required.
12	Consider staffing and logistics operations for 24 hour operations.
13	Develop a logistics plan that supports the IAP.
14	Provide input to and review the communications plan, the medical plan, and the traffic plan.
Recovery (Post Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
2	Participate in after action meetings and prepare after action reports as requested.

3	Reallocate supplies or inventory. Dispose of perishable or limited viability supplies.
4	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
5	Participates in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Annex 7 - Logistics Management and Resource Support	
1	Participate in the hazard identification process to identify and correct vulnerabilities.
2	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
3	Participate in HSEEP training, drills, and exercises.
4	Assess resource capabilities.
Protection Actions for Annex 7 - Logistics Management and Resource Support	
1	Determine requirements for protected stakeholder information sharing.
2	Determine jurisdictional priorities, objectives strategies, and resource limitations.
3	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
4	Prevent and deter movement and operations of threatened individuals.
5	Control and limit access to critical locations and systems.
6	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.
7	Identify and implement monitoring and risk management planning.

Supporting: American Red Cross	
Preparedness (Pre-Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Establish contact with private resources that could provide support during an emergency. Develop any necessary on-call contracts to provide resources.
Response (During Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Allocate resources to whole community as prioritized.
2	Manage the collection, distribution, or rejection of unsolicited donations.

Supporting: Arizona Department of Emergency and Military Affairs	
Preparedness (Pre-Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	If the current Resources staff is not large enough to handle coordination needs or problems, make arrangements to expand the staff.
2	Establish contact with private resources that could provide support during an emergency. Develop any necessary on-call contracts to provide resources.
3	Identify liaison roles with the state and adjacent county Resources Support officials.
4	Collect, process, and disseminate information to and from the EOC.
5	Report Resources status and potential problems to the EM Director.
6	Consider preplanning staging areas, points of distribution, mobilization sites, cross dock locations and logistics support bases.
7	Consider preplanned mutual aid requirements.
Response (During Event) Actions for Annex 7 - Logistics Management and Resource Support	

1	Cooperate with the EOC, incident command, neighboring communities, and regions to provide logistics support for larger incidents.

Supporting: Arizona Department of Health Services	
Preparedness (Pre-Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	If the current Resources staff is not large enough to handle coordination needs or problems, make arrangements to expand the staff.
2	Identify liaison roles with the state and adjacent county Resources Support officials.
3	Collect, process, and disseminate information to and from the EOC.
4	Consider preplanning staging areas, points of distribution, mobilization sites, cross dock locations and logistics support bases.

Supporting: Arizona Department of Public Safety	
Preparedness (Pre-Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Cooperate with Transportation to develop strategies for transporting materials through restricted areas, quarantine lines, law enforcement checkpoints, and other transportation restrictions.
2	Identify liaison roles with the state and adjacent county Resources Support officials.

Supporting: Arizona Department of Transportation	
Preparedness (Pre-Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Cooperate with Transportation to develop strategies for transporting materials through restricted areas, quarantine lines, law enforcement checkpoints, and other transportation restrictions.
2	Identify liaison roles with the state and adjacent county Resources Support officials.
3	Regularly test public roadway information systems including electronic signs, bulletins, Short Message Service (SMS), and media channels.

Supporting: Arizona Humane Society	
Preparedness (Pre-Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Establish contact with private resources that could provide support during an emergency. Develop any necessary on-call contracts to provide resources.

Supporting: CableOne	
Response (During Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.

Supporting: CellularOne	
Response (During Event) Actions for Annex 7 - Logistics Management and Resource Support	

1	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.

Supporting: Frontier Communications	
Response (During Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.

Supporting: Humane Society of the White Mountains	
Preparedness (Pre-Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Establish contact with private resources that could provide support during an emergency. Develop any necessary on-call contracts to provide resources.

Supporting: Navajo County Animal Control	
Recovery (Post Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Participates in the development of After Action Reports (AAR) and Improvement Plan (IP).

Supporting: Navajo County Attorney	
Response (During Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Maintain financial and legal accountability.
2	Provide input to and review the communications plan, the medical plan, and the traffic plan.
Recovery (Post Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Participate in after action meetings and prepare after action reports as requested.
2	Participates in the development of After Action Reports (AAR) and Improvement Plan (IP).

Supporting: Navajo County Board of Supervisors	
Response (During Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Set specific priorities in consultation with government, policy group, designated officials, or the EOC Director.
2	Provide input to and review the communications plan, the medical plan, and the traffic plan.
Protection Actions for Annex 7 - Logistics Management and Resource Support	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

Supporting: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Identify CIKR (Critical Infrastructure and Key Resources) using FEMA guidelines.
2	With the EM Director and Emergency Management combine the current emergency priorities with existing resources priorities.

3	Establish adequate shift schedules of Resource personnel for greater than 24 hour operations.
4	If the current Resources staff is not large enough to handle coordination needs or problems, make arrangements to expand the staff.
5	Develop and test emergency communication procedures.
6	Identify alternate or backup communications systems and facilities.
7	Establish contact with private resources that could provide support during an emergency. Develop any necessary on-call contracts to provide resources.
8	Identify and establish a credentialing or authentication system to be used in a disaster.
9	Cooperate with Transportation to develop strategies for transporting materials through restricted areas, quarantine lines, law enforcement checkpoints, and other transportation restrictions.
10	Establish emergency contracting procedures.
11	Identify how access will be granted and tracked to critical or limited access sites following an incident.
12	Identify liaison roles with the state and adjacent county Resources Support officials.
13	Collect, process, and disseminate information to and from the EOC.
14	Identify how resources are inventoried and tracked.
15	Identify and establish SOPs for points of distributions and staging areas.
16	Identify information technology disaster plan to assist in restoration of computer resources.
17	Anticipate potential warning needs or problems and begin alerting appropriate warning resources.
18	Report Resources status and potential problems to the EM Director.
19	Consider preplanning staging areas, points of distribution, mobilization sites, cross dock locations and logistics support bases.
20	Consider preplanned mutual aid requirements.
21	Conduct Resource Allocation Planning for all 31 core capabilities.
22	Consider the jurisdictional mitigation plan defined threats for logistics requirements.
23	Develop a concept of operations for Logistics Management and Resource Support.
24	Establish Resources Support personnel check-in and check-out procedures as required.
Response (During Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Executes a concept of operations for Logistics Management and Resources Support.
3	Provide support for emergency responders.
4	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
5	Work with the EOC staff to establish priorities and logistics resource requests according to priorities.
6	Set specific priorities in consultation with government, policy group, designated officials, or the EOC Director.
7	Obtain needed resources and supplies.
8	Allocate resources to whole community as prioritized.
9	If necessary, establish staging areas, distribution sites and mobilization centers.
10	Maintain an inventory system to track supplies used during the disaster.
11	Track resources during incident and ensure equipment maintenance is conducted and documented.

12	Coordinate with Energy to support missions with limited fuel availability.
13	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
14	Maintain accurate records of resources utilized and submit reports.
15	Relocate essential resources outside of threatened area when required.
16	Obtain resources to assist the evacuation of public information, communication, sheltering, etc. for the whole community.
17	Distribute supplies.
18	Activate mutual aid agreements as required.
19	Cooperate with the EOC, incident command, neighboring communities, and regions to provide logistics support for larger incidents.
20	Identify, deploy, demobilize, or direct affiliated or spontaneous unaffiliated volunteers as dictated by the situation.
21	Manage the collection, distribution, or rejection of unsolicited donations.
22	Coordinate with the EOC Director regarding needs and priorities.
23	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
24	Maintain financial and legal accountability.
25	Generate detailed information on needs and logistics that the higher level of government may not have.
26	Evaluate all requests for resources against known supplies.
27	Executes functional coordination and oversight of all logistics activities.
28	Executes functional coordination and oversight of all Resources Support activities.
29	Provide Resources Support summary information to EOC Director and ESF 5 as requested.
30	Consider demobilization planning as required.
31	Consider staffing and logistics operations for 24 hour operations.
32	Develop a logistics plan that supports the IAP.
33	Provide input to and review the communications plan, the medical plan, and the traffic plan.
34	Review facility support requirements.
35	Review ground support requirements including fuel, maintenance and repair of equipment.
Recovery (Post Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Prepare ICS Form 221 or equivalent.
3	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
4	Provide documentation for possible financial reimbursement process for recovery activities.
5	Participate in after action meetings and prepare after action reports as requested.
6	Stand down any facilities no longer in use.
7	Reallocate supplies or inventory. Dispose of perishable or limited viability supplies.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Participates in the development of After Action Reports (AAR) and Improvement Plan (IP).

Mitigation Actions for Annex 7 - Logistics Management and Resource Support	
1	Participate in the hazard identification process to identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in HSEEP training, drills, and exercises.
5	Assess resource capabilities.
Protection Actions for Annex 7 - Logistics Management and Resource Support	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises as appropriate.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Control and limit access to critical locations and systems.
7	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.
8	Implement security training for staff focused on awareness and response.
9	Identify and implement monitoring and risk management planning.
10	Analyze key dependencies and interdependences related to logistics and supply chain operations.

Supporting: Navajo County Facilities Management	
Preparedness (Pre-Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Establish adequate shift schedules of Resource personnel for greater than 24 hour operations.
2	Report Resources status and potential problems to the EM Director.
Recovery (Post Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Participate in after action meetings and prepare after action reports as requested.
2	Participates in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Annex 7 - Logistics Management and Resource Support	
1	Participate in the hazard identification process to identify and correct vulnerabilities.

Supporting: Navajo County Finance Department	
Preparedness (Pre-Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Establish emergency contracting procedures.
2	Report Resources status and potential problems to the EM Director.
Response (During Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Track resources during incident and ensure equipment maintenance is conducted and documented.

2	Maintain accurate records of resources utilized and submit reports.
3	Maintain financial and legal accountability.
4	Provide input to and review the communications plan, the medical plan, and the traffic plan.
Recovery (Post Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Provide documentation for possible financial reimbursement process for recovery activities.
2	Participates in the development of After Action Reports (AAR) and Improvement Plan (IP).
Protection Actions for Annex 7 - Logistics Management and Resource Support	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

Supporting: Navajo County Human Resources	
Protection Actions for Annex 7 - Logistics Management and Resource Support	
1	Identify and implement monitoring and risk management planning.

Supporting: Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Identify CIKR (Critical Infrastructure and Key Resources) using FEMA guidelines.
2	With the EM Director and Emergency Management combine the current emergency priorities with existing resources priorities.
3	Establish adequate shift schedules of Resource personnel for greater than 24 hour operations.
4	Cooperate with Transportation to develop strategies for transporting materials through restricted areas, quarantine lines, law enforcement checkpoints, and other transportation restrictions.
5	Identify liaison roles with the state and adjacent county Resources Support officials.
6	Collect, process, and disseminate information to and from the EOC.
7	Identify how resources are inventoried and tracked.
8	Identify and establish SOPs for points of distributions and staging areas.
9	Anticipate potential warning needs or problems and begin alerting appropriate warning resources.
10	Report Resources status and potential problems to the EM Director.
11	Consider preplanning staging areas, points of distribution, mobilization sites, cross dock locations and logistics support bases.
12	Consider preplanned mutual aid requirements.
13	Conduct Resource Allocation Planning for all 31 core capabilities.
14	Consider the jurisdictional mitigation plan defined threats for logistics requirements.
15	Establish Resources Support personnel check-in and check-out procedures as required.
Response (During Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Executes a concept of operations for Logistics Management and Resources Support.
2	Provide support for emergency responders.
3	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
4	Work with the EOC staff to establish priorities and logistics resource requests according to priorities.

5	Set specific priorities in consultation with government, policy group, designated officials, or the EOC Director.
6	Obtain needed resources and supplies.
7	Allocate resources to whole community as prioritized.
8	If necessary, establish staging areas, distribution sites and mobilization centers.
9	Maintain an inventory system to track supplies used during the disaster.
10	Relocate essential resources outside of threatened area when required.
11	Distribute supplies.
12	Activate mutual aid agreements as required.
13	Manage the collection, distribution, or rejection of unsolicited donations.
14	Coordinate with the EOC Director regarding needs and priorities.
15	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
16	Maintain financial and legal accountability.
17	Generate detailed information on needs and logistics that the higher level of government may not have.
18	Evaluate all requests for resources against known supplies.
19	Executes functional coordination and oversight of all logistics activities.
20	Executes functional coordination and oversight of all Resources Support activities.
21	Consider demobilization planning as required.
22	Consider staffing and logistics operations for 24 hour operations.
23	Develop a logistics plan that supports the IAP.
24	Provide input to and review the communications plan, the medical plan, and the traffic plan.
Recovery (Post Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
2	Participate in after action meetings and prepare after action reports as requested.
3	Reallocate supplies or inventory. Dispose of perishable or limited viability supplies.
4	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
5	Participates in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Annex 7 - Logistics Management and Resource Support	
1	Participate in the hazard identification process to identify and correct vulnerabilities.
2	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
3	Participate in HSEEP training, drills, and exercises.
4	Assess resource capabilities.
Protection Actions for Annex 7 - Logistics Management and Resource Support	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises as appropriate.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Control and limit access to critical locations and systems.

Supporting: Navajo County Public Works	
Preparedness (Pre-Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Identify CIKR (Critical Infrastructure and Key Resources) using FEMA guidelines.
2	With the EM Director and Emergency Management combine the current emergency priorities with existing resources priorities.
3	Establish adequate shift schedules of Resource personnel for greater than 24 hour operations.
4	Identify alternate or backup communications systems and facilities.
5	Report Resources status and potential problems to the EM Director.
6	Consider preplanning staging areas, points of distribution, mobilization sites, cross dock locations and logistics support bases.
7	Consider the jurisdictional mitigation plan defined threats for logistics requirements.
8	Review Flood Retarding Structure Emergency Action Plans (EAPs) annually
Response (During Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Work with the EOC staff to establish priorities and logistics resource requests according to priorities.
2	Set specific priorities in consultation with government, policy group, designated officials, or the EOC Director.
3	If necessary, establish staging areas, distribution sites and mobilization centers.
4	Maintain an inventory system to track supplies used during the disaster.
5	Coordinate with Energy to support missions with limited fuel availability.
6	Relocate essential resources outside of threatened area when required.
7	Coordinate with the EOC Director regarding needs and priorities.
8	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
9	Consider demobilization planning as required.
10	Consider staffing and logistics operations for 24 hour operations.
11	Develop a logistics plan that supports the IAP.
12	Provide input to and review the communications plan, the medical plan, and the traffic plan.
13	Review ground support requirements including fuel, maintenance and repair of equipment.
Recovery (Post Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
2	Participate in after action meetings and prepare after action reports as requested.
3	Reallocate supplies or inventory. Dispose of perishable or limited viability supplies.
4	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
5	Participates in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Annex 7 - Logistics Management and Resource Support	
1	Participate in the hazard identification process to identify and correct vulnerabilities.

2	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
Protection Actions for Annex 7 - Logistics Management and Resource Support	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.
2	Control and limit access to critical locations and systems.
3	Identify and implement monitoring and risk management planning.

Supporting: Navajo County Sheriff's Office	
Preparedness (Pre-Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Identify CIKR (Critical Infrastructure and Key Resources) using FEMA guidelines.
2	With the EM Director and Emergency Management combine the current emergency priorities with existing resources priorities.
3	Establish adequate shift schedules of Resource personnel for greater than 24 hour operations.
4	If the current Resources staff is not large enough to handle coordination needs or problems, make arrangements to expand the staff.
5	Develop and test emergency communication procedures.
6	Identify alternate or backup communications systems and facilities.
7	Identify and establish a credentialing or authentication system to be used in a disaster.
8	Identify how access will be granted and tracked to critical or limited access sites following an incident.
9	Identify liaison roles with the state and adjacent county Resources Support officials.
10	Collect, process, and disseminate information to and from the EOC.
11	Anticipate potential warning needs or problems and begin alerting appropriate warning resources.
12	Report Resources status and potential problems to the EM Director.
13	Consider preplanning staging areas, points of distribution, mobilization sites, cross dock locations and logistics support bases.
14	Consider preplanned mutual aid requirements.
15	Consider the jurisdictional mitigation plan defined threats for logistics requirements.
16	Establish Resources Support personnel check-in and check-out procedures as required.
Response (During Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Executes a concept of operations for Logistics Management and Resources Support.
2	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
3	Work with the EOC staff to establish priorities and logistics resource requests according to priorities.
4	Set specific priorities in consultation with government, policy group, designated officials, or the EOC Director.
5	If necessary, establish staging areas, distribution sites and mobilization centers.
6	Distribute supplies.
7	Identify, deploy, demobilize, or direct affiliated or spontaneous unaffiliated volunteers as dictated by the situation.
8	Coordinate with the EOC Director regarding needs and priorities.
9	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.

10	Maintain financial and legal accountability.
11	Consider demobilization planning as required.
12	Consider staffing and logistics operations for 24 hour operations.
13	Develop a logistics plan that supports the IAP.
14	Provide input to and review the communications plan, the medical plan, and the traffic plan.
Recovery (Post Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
2	Participate in after action meetings and prepare after action reports as requested.
3	Reallocate supplies or inventory. Dispose of perishable or limited viability supplies.
4	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
5	Participates in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Annex 7 - Logistics Management and Resource Support	
1	Participate in the hazard identification process to identify and correct vulnerabilities.
2	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
3	Participate in HSEEP training, drills, and exercises.
4	Assess resource capabilities.
Protection Actions for Annex 7 - Logistics Management and Resource Support	
1	Determine requirements for protected stakeholder information sharing.
2	Determine jurisdictional priorities, objectives strategies, and resource limitations.
3	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
4	Prevent and deter movement and operations of threatened individuals.
5	Control and limit access to critical locations and systems.
6	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.
7	Identify and implement monitoring and risk management planning.

Supporting: Pet Allies/ Shelter	
Preparedness (Pre-Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Establish contact with private resources that could provide support during an emergency. Develop any necessary on-call contracts to provide resources.

Supporting: Salvation Army	
Preparedness (Pre-Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Establish contact with private resources that could provide support during an emergency. Develop any necessary on-call contracts to provide resources.
Response (During Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Allocate resources to whole community as prioritized.
2	Manage the collection, distribution, or rejection of unsolicited donations.

Supporting: Verizon Wireless	
Response (During Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.

Navajo County Information Technology	
Preparedness (Pre-Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Identify CIKR (Critical Infrastructure and Key Resources) using FEMA guidelines.
2	With the EM Director and Emergency Management combine the current emergency priorities with existing resources priorities.
3	Establish adequate shift schedules of Resource personnel for greater than 24 hour operations.
4	Identify alternate or backup communications systems and facilities.
5	Identify information technology disaster plan to assist in restoration of computer resources.
6	Anticipate potential warning needs or problems and begin alerting appropriate warning resources.
7	Report Resources status and potential problems to the EM Director.
Response (During Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Work with the EOC staff to establish priorities and logistics resource requests according to priorities.
2	Set specific priorities in consultation with government, policy group, designated officials, or the EOC Director.
3	Relocate essential resources outside of threatened area when required.
4	Coordinate with the EOC Director regarding needs and priorities.
5	Consider staffing and logistics operations for 24 hour operations.
6	Provide input to and review the communications plan, the medical plan, and the traffic plan.
Recovery (Post Event) Actions for Annex 7 - Logistics Management and Resource Support	
1	Participate in after action meetings and prepare after action reports as requested.
2	Participates in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Annex 7 - Logistics Management and Resource Support	
1	Participate in the hazard identification process to identify and correct vulnerabilities.
Protection Actions for Annex 7 - Logistics Management and Resource Support	
1	Determine requirements for protected stakeholder information sharing.
2	Determine jurisdictional priorities, objectives strategies, and resource limitations.
3	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.
4	Identify and implement monitoring and risk management planning.

IV. Financial Management

1. Once the Emergency Declaration is in effect Annex 7, in conjunction with the support agencies, assumes the full responsibility for resource support for all departments within the guidelines of the Emergency Declaration.

2. All inter-departmental and a portion of intra-departmental procurement from existing inventories is handled on the departmental level with no assistance from Annex 7. If this course is pursued, departments are instructed to document all transactions pursuant to FEMA audit requirements.

3. Resources obtained from outside sources (other governmental entities or commercial suppliers) are routed through Annex 7 as necessary.

4. Procurement procedures should be outlined in an "Emergency Purchasing Procedures Manual." This manual should be complete with a copy of telephone and fax numbers for "emergency vendors" sorted by product or service. These "emergency vendors" should have agreed in advance to provide necessary supplies to authorized Navajo County officials and employees at little or no notice at the normal government discount rate.

5. Expenditures for cost recovery are documented during the incident and after the incident period. All response agencies work with personnel in notifying the City of Winslow Police Department / Navajo County Emergency Management of expenditures based on standard accounting procedures.

6. Each agency is responsible for tracking its own costs associated with operations using the standard procedures established by the support agency's standard accounting and tracking procedures.

7. Each agency is responsible for monitoring staff hours using its own tracking system, and requesting financial reimbursement (as applicable) for staff hours incurred in association with operations.

8. The through the Navajo County EOC will provide appropriate forms, and provide guidance to complete forms for efficient tracking and reimbursement.

V. References and Authorities

REFERENCES

1. Comprehensive Preparedness Guidance (CPG) 101, Developing and Maintaining Emergency Operations Plans, Version 3.0, September 2021.

AUTHORITIES

1. 44 CFR Part 13 - Uniform Administrative Requirements for Grants and Cooperative Agreements.

2. 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.

If Federal Coordinating agencies become involved in any assistance during a disaster or emergency a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more it is described within the FEMA publication P-682 National Response Framework. To obtain further information on the Federal assistance you can find further information in the FEMA publication P-683 Overview and Support Annexes. Both of these publications can be located in the File Archive portion of this living plan.

Annex 8 - Public Health and Medical Services

Coordinating Agency:
Navajo County Public Health Services District

Primary Agency:
Action Medical EMS
Arrowhead Medical EMS
Holbrook EMS
Indian Health Service / Hopi Health Care Center
Indian Health Service / Whiteriver Hospital
Navajo County Animal Control
Navajo County Environmental Health
Navajo County Medical Examiner's Office
Navajo County Public Health Services District
Show Low EMS
Summit Healthcare Regional Medical Center
Sunrise Air Ambulance
White Mountain Apache Tribe Emergency Medical Service
White Mountain Apache Tribe Environmental

Support Agencies:
Action Medical EMS
American Red Cross
Arizona Department of Health Services
Arizona Humane Society
Arrowhead Medical EMS
Blue Ridge Unified School District
ChangePoint Integrated Health
City of Winslow
Heber-Overgaard Unified School District
Holbrook EMS
Holbrook Unified School District
Indian Health Service / Hopi Health Care Center
Indian Health Service / Whiteriver Hospital
Joseph City Unified School District
Navajo County Animal Control
Navajo County Environmental Health
Navajo County Medical Examiner's Office
Navajo County Public Health Services District
Northland Pioneer College
Salvation Army
Show Low EMS
Show Low Unified School District
Snowflake Unified School District
Summit Healthcare Regional Medical Center
Sunrise Air Ambulance
White Mountain Apache Tribe Emergency Medical Service
White Mountain Apache Tribe Environmental
Winslow Unified School District

I. Purpose and Scope

A. Purpose

1. The purpose of Annex 8 is to provide health and medical coordination in support of emergency events in Navajo County. It can provide the mechanism for personnel and resources to support prevention, preparedness, protection, response, recovery and mitigation in support of the primary emergency management objectives.

B. Scope

1. Annex 8 is a functional annex to the Navajo County EOP and this Annex describes the actions required to coordinate public health and medical services during a disaster. It addresses.

    a. Local Health Department notification, coordination and response

    b. Emergency Medical Services (EMS) activities

    c. Coordination among community hospital partners

    d. Mass fatality partnerships in planning

    e. Community planning with other health care providers

    f. Behavioral health (mental health) activities

2. Most of the agencies involved in public health and medical services activities have existing emergency plans and procedures. The Annex 8 Annex is not designed to take the place of these plans rather it is designed to complement, support and reference existing plans and procedures.

3. The Annex 8 Annex supports health and medical response during a biological incident within the community.

4. For this document, public health and medical services include: medical needs associated with behavioral health needs of victims and responders, medical needs of "at risk" populations, and environmental health concerns associated with activities outlined in other portions of the Navajo County EOP.

II. Concept of Operations

A. General

1. Annex 8 is consistent with the Navajo County EOC's methodology, the requirements of the National Response Framework, the National Incident Management System, and the Incident Command System (ICS). This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support

operations to Navajo County through the Navajo County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMTs) to provide a timely and appropriate response to an emergency or situation.

2. Procedures, protocols and plans for disaster response activities are developed to govern staff operations at the Navajo County EOC and in the field. These are in the form of Emergency Operations Plan (i.e., Base Plan) and corresponding appendices, annexes and standard operating guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.

3. In a large event requiring local or State mutual aid assistance, this Annex will work with its support agency counterparts to seek and procure, plan, coordinate and direct the use of required assets.

4. When an event is focused in scope to a specific type or response mode (i.e., hospital evacuation, biological threat, hazardous materials release, pandemic disease or radiological event) technical and subject matter expertise may be provided by an appropriate person(s) from a supporting agency with skills pertinent to the type of event, who will advise and/or direct operations within the context of the ICS structure.

5. Throughout the response and recovery periods, Navajo County EOC will evaluate and analyze information regarding medical, health and public health assistance requests for response, develop and update assessments of medical and public health status in the impact area and do contingency planning to meet anticipated demands. If additional support is necessary, the Navajo County EOC will contact the supporting agencies and other EM's to request applicable support activities.

6. Continuity of Operations

    a. Continuity of Operations establishes policies and guidance to ensure the essential business functions of the healthcare system in the community are continued in the event that a manmade, natural or technological emergency disrupts or threatens to disrupt normal business operations. The community hospital and county health department have established a Continuity of Operations Plan (COOP). The county health department COOP is managed through an electronic and cloud based application to ensure access to plan during an emergency. It also remains a living document, able to meet the most current CPG 201 Hazard analysis and updates.

    b. Reconstitution is the process by which surviving and/or replacement health and medical personnel resume normal operations at the original or replacement facility. There are three tasks associated with reconstitution: transitioning, coordinating and planning, and outlining the procedures. The decision to reconstitute will be made by the Incident Commander and as outlined in internal plans. Operations may be resumed in phases with the essential functions being first priority followed by other functions as resources and personnel allow.

    c. Telecommuting options will be established in advance of the implementation of this Annex to facilitate continuity in lab, telephone, record keeping or other Tier I Core Capabilities.

7. Medical Surge

a. In the event of a disaster, it is necessary to use surge capacity to provide emergency care and appropriate definitive management of patients. Bed counts alone do not determine surge capacity or the ability to care for patients. The hospital has internal policies, plans and procedures for patient surge within their facilities, including requesting medical material and pharmaceuticals and coordinating mass fatality.

b. Annex 8 will monitor the EMSystem application in the Navajo County EOC to maintain awareness of the availability of beds at hospitals within their jurisdiction and surrounding counties. Hospitals in Navajo County will be requested to update their bed availability at the time of a disaster or large-scale emergency through a bed status alert initiated at the regional or state level. The hospital will update bed status alert as requested to assist with planning of patient transfers.

c. The health and medical community has a decontamination plan and access to necessary equipment. The health and medical community also have trained individuals who can assist and perform decontamination activities for patients arriving from the scene of emergencies and disasters.

d. Health and medical entities have processes and policies for medical surge capabilities, these internal plans provide details with internal patient tracking procedures. Patients seen as a result of an emergency will be tracked utilizing these procedures. The numbers of patients seen, disposition and status of these patients will be coordinate throughout the day by Annex 8. Hospitals will follow CMS and HIPAA regulations when reporting patient information. All participating health and medical organizations will assist in determining the health and medical impact of the emergency on the community.

e. Health and medical entities protect the privacy of individually identifiable health information. Annex 8 follows standards to protect information and will utilize internal policies for reunification of patients with family. Staff will coordinate efforts, when possible, to gather missing persons information from participating health and medical partners and response organizations to cross reference with data received from Annex 6 – Mass Care, Housing, and Human Services. If staff recognize a patient identified as missing on the American Red Cross’s Safe and Well or another missing person data system provided by another mass care, housing, and human service agency, staff will verify to the extent possible the validity of their reunification need and, if acceptable, provide the current location of the patient to the requesting family member.

f. In the event individuals are in need of additional transportation to health and medical facilities, Annex 8 will coordinate with 1 - Transportation.

g. During a large scale emergency, emergency room departments, treatment centers, and other medical clinics across the community may see an influx in patients. An Alternate Care Site (ACS) is a community-based location that may provide additional treatment area(s) with a minimum specific level of care for patients. An ACS may be established at sites where no medical care is usually

provided or at medical facilities where the usual scope of medical services does not normally include large-scale urgent care or traditional inpatient services. If an ACS is needed to respond for managing a disaster that creates a surge of patients beyond community capabilities, the health and medical entities within Navajo County will consider options for ACS sites to care for ill patients who would otherwise seek care at hospitals and community health centers.

h. Through preparedness planning the community has developed regional relationships within the health and medical sector. This provides additional access to medical surge supply trailers, field hospital trailers, health and medical supplies, and specialized equipment which may be necessary for response. The Annex 8 coordinator will follow standard procedures for requests in the event these assets are needed to support operations and improve the health delivery during an emergency.

8. Epidemiology and Surveillance

a. Navajo County's Health Department is responsible for conducting disease surveillance and investigation within Navajo County and maintains access to an electronic disease tracking and surveillance system.

b. The health department conducts disease surveillance and investigation activities in partnership with local hospitals, physician’s offices, clinics, schools and pharmacies to maintain an overall assessment of disease outbreaks or clusters within the county. These activities also provide a reporting avenue from these organizations to the Navajo County Health Department to identify and contain disease outbreaks. The Navajo County Health Department also utilizes neighboring counties and state assistance in disease surveillance and investigation as part of a coordinated statewide public health system.

c. Navajo County Emergency Management has identified vulnerabilities within the community. In the event of a radiological emergency, Community Reception Center (CRC) guidance is available to assist Navajo County with this process and would be used as guidance for population monitoring of county residents should a radiological emergency be declared. At the CRC, citizens will be asked to provide information regarding their location and possible exposure to the radiological emergency. This will assist the Navajo County Health Department, Arizona Department of Health and Environment and the Centers for Disease Control and Prevention in providing appropriate surveillance and follow up after this type of emergency.

9. Fatalities Management

a. Navajo County recognizes the need to organize local agencies and resources to plan for and respond to an incident resulting in catastrophic loss of life. Natural disasters frequently overwhelm local systems that care for the deceased. Consequently, the responsibility for the immediate response falls on local organizations and communities. Management of the dead requires coordination

of body recovery, short and long-term storage, identification, burial arrangements, and support of affected population and relatives.

b. Navajo County Emergency Management will coordinate with county coroner, funeral directors, mortuary services, and coordinating group(s)/team(s) early during an emergency to ensure required resources, assessment activities and the responsible agencies implement appropriate plans.

c. Following an emergency, when requested an in coordination with its partner organizations, will assist or help identify resources to support the local district coroner, medical professionals and law enforcement agencies in:

    i. Tracking and documenting of human remains and associated personal effects

    ii. Reducing the hazard presented by chemically, biologically or radiologically contaminated human remains (when indicated and possible)

    iii. Establishing temporary morgue facilities

    iv. Determining the cause and manner of death. When the determination of the cause of a death is held to be in the public interest or a child under the age of 18 dies, the coroner or deputy coroner shall be notified. The coroner shall decide if an investigation shall take place

    v. Collecting ante mortem data in a compassionate and culturally competent fashion from authorized individuals

    vi. Performing postmortem data collection and documentation

    vii. Identifying human remains using scientific means (e.g., dental, pathology, anthropology, fingerprints, and, as indicated, DNA samples.

    viii. Preparing, processing and returning human remains and personal effects to the authorized person(s) when possible

    ix. Providing technical assistance and consultation on fatality management and mortuary affairs

    x. Coordinating with behavioral health, social workers, counselors, and community mental health centers in support of affected population and relatives

d. During an event, first responders will follow appropriate policies, procedures and guideline to ensure safety precautions are appropriate and implemented.

10. Pre-Hospital Care

a. Navajo County promotes local and regional coordination and cooperation in emergency pre-hospital care for mass casualty events, including those that involve children. During an emergency, pre-hospital care may involve more than one jurisdiction, therefore ICS will be used to help standardize organizational structure and common terminology and to ensure a useful and flexible management system is practical for incidents involving multi-jurisdictional and multi-agency response, especially those in the field.

b. Pre-arrival assessments will be conducted by Emergency Medical Services and notification procedures to dispatch, hospitals and other mutual aid partners will be activated.

c. Triage procedures, ambulance diversion guidelines, EMSystem protocol and policies, pediatric guidelines, and other community and internal agency plans have been developed and may be implemented in response this type of emergency.

d. Medical mutual aid may be necessary and implemented during a mass casualty or large-scale emergency.

11. Medical Countermeasure Dispensing

a. The primary goal of the county's mass dispensing program is to provide lifesaving medical countermeasures to citizens and visitors of Navajo County in a timely manner in response to a health and medical emergency. This program is led by the Navajo County Health Department and includes many of the county's other departments, health and medical partner organizations and private companies. The Navajo County Health Department has developed a Mass Dispensing Standard Operating Guide (SOG) which will be used during an emergency as a guide for providing vaccines and pharmaceuticals at Point of Dispensing (POD) sites for the public.

12. Medical Material Distribution

a. During a time of disaster state and federal medical material and pharmaceuticals may be available to Navajo County. To access these assets, a coordinated resource management and requesting process must be in place for participating agencies. This process promotes the full utilization of local medical equipment and supplies and exhaustion of services available locally. With the exhaustion or imminent exhaustion of these local supplies and services, Navajo County can make a request through Navajo County Emergency Management to the for fulfillment. Procedures for requesting medical materials can be found in the Navajo County Mass Dispensing SOG and Hospital EOP.

b. Health and medical entities have processes in place for requesting medical countermeasures, including but not limited to the Strategic National Stockpile (SNS), CHEMPACK (nerve agent and organophosphate antidotes), and Chemical Event Shipping Supply Location (CESSL) program.

13. Non-Pharmaceutical Interventions

a. In the case of large-scale outbreaks of naturally occurring diseases, like pandemic influenza, SARS, MERS, or artificially introduced biological agents in connection with bioterrorism, the Navajo County Board of Health may also issue advisories or recommendations for the closure of public buildings, events and activities. In partnership with local school districts, schools may also be dismissed to aid in disease containment measures. Schools also maintain pandemic health response plans in their existing EOPs.

b. When necessary, the Navajo County EOC will coordinate with Annex 13 – Public Safety to ensure the safety of public and community members related to isolation and quarantine.

c. The hospital maintains an appropriate HVAC system which is an essential tool for the control of infection. The hospital has a negative pressure room and procedures to keep contaminants and pathogens from reaching surrounding areas within the hospital. These procedures are outlined in internal hospital policies and will be actives as outlined in these policies to prevent cross-contaminations from room to room.

14. Responder Health and Safety

a. Health and medical officials may be requested to provide information related to agents or diseases and appropriate measures to take to protect the health, medical and emergency services sector responders. Officials may be asked to serve as subject matter experts and information resources to make health and safety recommendations to incident management staff and safety officers.

b. A community hazardous vulnerability assessment (HVA) has been made available to identify any anticipated hazards, including infectious disease, hazardous materials and environmental factors.

c. Annex 8 has or has access to personal protective equipment (PPE) to ensure the safety and health of first responders.

d. There are counseling services available throughout the community for those affected population and responders with behavioral health needs. This is outlined under the Behavioral Health section of this Annex.

15. Volunteer Management

a. Volunteer resources may be available through Arizona Medical Reserve Corps (MRC) units, Community Emergency Response Teams (CERT), American Red Cross (ARC) and other community organizations active in disasters.

16. Environmental Health

a. Describe the vector and/or animal control responsibilities in the county

b. Describe capabilities for evaluating structures and area for habitability and other environmental health concerns

c. Describe coordination efforts with public water suppliers to ensure safe drinking water to communities

17. Behavioral Health

a. Annex 8 will coordinate with behavioral health professionals and organizations within the county and with the State Coordinator to promote behavioral health response and recovery needs. The Coordinator will work with behavioral health, social workers, counselors, substance abuse professionals and community mental health centers. Behavioral health will also focus on the long term recovery responses and facilitation of communicating appropriate and accurate information to allay public concerns.

18. Demobilization and Recovery

a. When the Incident Commander has ordered demobilization, the Coordinator will notify health and medical response entities. Each agency should consider their property and business impact for returning to normal facility operations.

i. As needs for personnel decrease, personnel should report to debriefing area or standard area of operations as directed by supervisor. Positions will deactivate in a phased manner as outlined by internal plans and policies.

ii. All equipment and supplies shall be returned or disposed of in compliance with recommendations from internal and/or external authorities and coordinated by supply unit leader and finance/administration section. Health and medical supplies and equipment should be repaired, repacked and replaced as needed.

iii. Any plans to salvage, restore and recover the impacted facility will initiate upon approval from applicable local, State, and Federal law enforcement and emergency service authorities.

B. Direction and Control

1. During a state of emergency, Navajo County health and medical response activities will be coordinated through the Navajo County EOC; which will serve as the source of all direction and control.

2. The Navajo County Emergency Manager or designee provides direction and control to include mission assignments, mutual aid, contracts for goods and services, and recovery and mitigation activities.

3. During emergency activations, all management decisions regarding Navajo County or regional response are made at the Navajo County EOC by the Coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance/Administration, and Operations Section Coordinators and staff at the Navajo County EOC assist the commander in carrying out the overall mission. Resources for response are modular and scalable, depending on the type, size, scope and complexity of the emergency or disaster event.

4. A staffing directory and the Emergency Operations Plan, its accompanying appendices, annexes and standard operating guidelines are maintained by the Navajo County Public Health Services District. Navajo County Public Health Services District is responsible for ensuring contact information is accurate and ready for response.

5. Agencies may serve in Field Operations (i.e., Disaster Recovery Center operations, intrastate and/or interstate mutual aid assistance, etc.).

6. When a request for assistance is received by Navajo County EOC it is assigned to the agency or agencies that have the most appropriate resources and expertise to accomplish the task.

7. Navajo County Emergency Management will assist in the coordination of state response efforts under the provisions of a Governor's Disaster Declaration.

C. Organization

1. County

    a. During an actual or potential emergency or disaster, the primary agency of Navajo County Public Health Services District will assign a liaison to Navajo County EOC to fill the role of Annex 8 Coordinator. During an activation of the Navajo County EOC, support agency staff will work with the coordinating agency to provide support that will allow for an appropriate, coordinated and timely response. If additional support is required, the Navajo County Public Health Services District and primary agencies may co-manage Annex 8 activities.

    b. The Coordinator will report to the Navajo County Emergency Manager or designee. During the response phase, the Coordinator will evaluate and analyze information regarding medical and public health assistance requests.

    c. The Coordinator will develop and update assessments of medical and public health status in the impact area and do contingency planning to meet anticipated demands.

    d. The Coordinator will partner with the Annex 6 – Mass Care, Housing, and Human Services to support all individuals and organizations regarding mass care services, including sheltering that may be required to support disaster response and recovery operations in Navajo County.

2. State of Arizona

a. The Arizona Department of Health is the lead Coordinating agency for the State of Arizona. The State provides supplemental assistance to local governments in identifying and meeting the public health and medical needs of the affected population of disasters and emergencies. The State concept of operations is outlined in the Arizona Response Plan.

D. Alerts and Notifications

1. The Navajo County Emergency Management will notify the Navajo County Public Health Services District when an area of Navajo County is threatened or has been impacted by an emergency or disaster event.

2. The primary agency notified will report to the Navajo County EOC, if so advised or requested by Navajo County Emergency Management.

3. The Coordinator and/or Navajo County Emergency Management will provide notification to support agencies as outlined in internal call down procedures. The Coordinator will continue to update those agencies as the situation progresses and upon demobilization and recovery.

E. Actions

1. Actions carried out by Annex 8 are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all Annex 8 agencies and the intended recipients of service.

F. Special Tasks

1. Hazardous Materials:

    a. Activate provisions for keeping responders and the public informed of the health risks created by a Haz-Mat release

    b. Plan and take into consideration the special needs population for the following: mobility impairment, visual impairments, deaf or hard of hearing, cognitive disabilities and the mentally ill

    c. Designate health and medical facilities that have capabilities to decontaminate and medically treat exposed persons and dispose of contaminated items (clothing, medical supplies, etc.)

    d. Activate provisions for continued medical surveillance of personnel performing decontamination tasks, including radiological monitoring, if appropriate

e. Coordinate monitoring of water quality and sanitary conditions in the areas affected by the Haz-Mat release.

2. Flooding and Dam Failure:

    a. Work with the Communications and Warning and EPI Coordinators to keep people informed of the health and sanitary conditions created by floods. Floodwaters may carry untreated sewage, dead animals, disinterred bodies, and hazardous materials.

    b. Coordinate teams to monitor water quality and sanitary conditions.

    c. Relocate resources and equipment from the flood area that is needed to assure continuation of health and medical services.

3. Nuclear Attack:

    a. Work with Haz-Mat team to determine the radiation levels of exposed people.

    b. Activate provisions for continued medical surveillance of persons performing essential tasks.

    c. Designate facilities that have radiological capabilities to decontaminate and treat exposed people, and dispose of contaminated items (clothing, medical supplies, and other waste items).

4. Mass Casualties

    a. In the event of mass causalities in Navajo County local resources will be quickly overwhelmed. The Navajo County Navajo County EOC or County Manager/Mayor will notify the State Office of the Medical Investigator (OMI) local representative or Field Deputy Medical Investigator (FDMI). The OMI representative will:

        i. Initiate OMI response

        ii. Make an initial assessment

        iii. Coordinate with the State EOC

        iv. Identify and coordinate with the appropriate law enforcement agency if necessary

        v. Activate Disaster Mortuary Operational Response Teams (DMORT)

        vi. Directly coordinate with DHS/FEMA

        vii. Recovery of remains and personal effects

viii. Examination of remains

ix. Communication with affected population's families

x. Coordination with Federal Support under the National Response Guidelines

5. D.M.O.R.T. (Mortuary Services)

a. In the event there is a disaster/emergency with multiple deaths, it will be necessary to notify the Disaster Mortuary Emergency Operations Center after a federal disaster is declared. To make contact with them, dial 1-800-USA-NDMS. The activated DMORT will require the following:

i. Minimum of 10,000 square feet (prefer 18,000 square feet)

ii. Water/Sewer

iii. Bio-Hazard Equipment Containers

iv. Room for separate partitions

v. Area that is easy to secure (lock up money, etc.)

vi. Parking lots for rental cars

vii. Good access

III. Responsibilities

A. The following list identifies the responsibilities designated to each of the Primary and Support Agencies for Annex 8. The Primary Agency and its responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Coordinating: Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
2	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
3	Anticipate health and medical requirements for AFN populations.
4	Identify fatality management capabilities.
5	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
6	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
7	Identify hospitals' ability to perform decontamination of patients, service animals and pets.

8	Maintain current MOUs or MOAs.
9	Identify behavioral health response capabilities.
10	Identify available health and medical sector related volunteer organizations.
11	Have a clear press release and mass media protocol for communication to the public during emergencies.
12	Develop procedures to appropriately vet and release casualty and fatality information to families.
13	Participate in the CDC Public Health Preparedness Program.
14	Credential and badge staff prior to an incident.
15	Coordinate health departments' emergency response training programs.
16	Participate in county-wide medical countermeasure planning.
17	Coordinate credentialing and privileging procedures to utilize volunteer behavioral health professional and other staff.
18	Coordinate behavioral health capabilities of relevant medical first responders.
19	Coordinate county's behavioral health disaster team.
20	Coordinate activities in preparing at-risk populations for disasters.
21	Coordinate and maintain family reunification policies or procedures.
22	Collaborate with the AZ Department of Environmental Health, Department of Health and Human Services, AZ Dept of Environmental Quality, and EPA surveillance programs to identify environmental health threats.
23	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
24	Plan for quarantine and containment activities.
25	Plan for decontamination activities.
26	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.
27	Provide hand washing and other disease prevention campaign activities.
28	Train personnel on EOC operation, the Incident Command System (ICS), and the National Incident Management System (NIMS).
29	Develop and test emergency communication procedures.
30	Identify protective action decisions and establish response priorities.
31	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
32	Maintain a personnel roster, contact, and resource lists.
33	Identify who is responsible for initial notification of EOC personnel.
34	Maintain alternate power and resources for the EOC.
35	Identify responsibilities for liaison roles with state and adjacent county emergency management officials.
36	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and state entities.
37	Identify alternate or backup communications systems and facilities.
38	Maintain training and certification with appropriate agencies for regulations including HIPAA and confidential information transfer that is governed by privacy laws.
39	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
40	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.

41	Practice the protocols for situations where mass care is needed in the context of a public health or a public safety crisis.
42	Identify responsibilities for liaison roles with state and neighboring community officials.
43	Develop and test emergency communication procedures.
44	Designate facilities for quarantine and special situation mass care.
45	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
46	Analyze key dependencies and interdependences related to logistics and supply chain operations.
47	Identify specific health and safety risks for disasters.
48	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate health and medical resource requests with the Operations Section.
3	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
4	Alert auxiliary or reserve health and medical personnel, if needed.
5	Coordinate health support and medical operations and locations for AFN populations (ESL, deaf, hard of hearing, visually impaired, etc.)
6	Ensure that emergency medical teams responding to a disaster site establish a medical command post per local policy and procedure.
7	Coordinate with neighboring community health and medical organizations and with state and federal officials on matters related to assistance from other governments.
8	Screen and coordinate with incoming groups such as Disaster Medical Assistance Teams (DMAT) and medical volunteers.
9	Rapidly assess health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.
10	Ensure that positive identification and proof of licensure is made for all volunteers.
11	Maintain a patient-casualty tracking system. The OME will list all decedents in yearly case number sequence but an additional numbering system identifying the decedents involved in the event will also be documented and tracked.
12	Provide information through the Emergency Public Information Officer to the news media on the number of injuries, deaths, etc. The OME will only release the number of confirmed deaths as we recover those decedents on the scene. No approximates will be used. We will update the PIO on total number of confirmed deaths at the end of each shift.
13	Maintain accurate records of resources utilized and submit reports.
14	Ensure appropriate health and medical services information is made available to the EOC.
15	Help coordinate efforts to respond to inquiries from family members concerned about loved ones.
16	Coordinate medical operations activities and resource needs for the following: health departments, hospitals , EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners. The OME will coordinate any movement of deceased persons with resources available.

17	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.
18	Communicate incident related health and medical information to citizens including at-risk populations.
19	Coordinate surveillance and epidemiological activities including activities with community partners.
20	Recommend or determine health-related protective actions.
21	Activate community alternate care sites.
22	Operate community alternate care sites or locate willing out of area providers and coordinate patient transport to them.
23	Coordinate fatality management process and requests additional support.
24	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
25	Provide patients with appropriate prophylaxis and maintain inventory control.
26	Through monitoring, identify individuals who have an adverse reaction to prescribed medication and initiate alternate therapies (coordinate supplies of alternate drugs in connection with these cases).
27	Maintain communications with transportation vendors during distribution of medical supplies and route in accordance with access information from Transportation.
28	Track the injured.
29	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
30	Activate and conduct municipal mass dispensing campaign priorities and general activities.
31	Activate continuity of operations plan.
32	Activate and conduct municipality's disease surveillance system.
33	Provide liaison to communicate between health department and EOC for emergency related information.
34	Report incident related injuries to EOC.
35	Report incident related fatalities to EOC.
36	Coordinate vector surveillance activities.
37	Perform vector surveillance activities at local and regional level in conjunction with CDC.
38	Provide briefs or updates related to vector surveillance activities.
39	Activate and conduct medical care activities during a disaster.
40	If necessary to expand number of triage physicians, consult the Governor's Office about waiving specific types of medical malpractice liability during the emergency.
41	Provide numbers of available beds, resources, medical capabilities and medical specialties.
42	Coordinate mortuary services during an emergency. The OME will in a timely manner try to issue the death certificates as soon as possible in order to aid the mortuaries in the area making arrangements with family members of deceased loved ones.
43	Coordinate, activate and conduct behavioral health care activities.
44	Dispose of medical supplies.
45	Coordinate community outreach to at-risk populations.
46	Communicate needs of at-risk populations to the EOC.
47	Obtain needed resources and supplies.
48	Distribute supplies.

49	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
50	Allocate resources to prioritized affected population.
51	Coordinate communications and warnings radio frequencies.
52	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
53	Maintain financial and legal accountability.
54	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
55	Upon identification of medical resource shortfalls activate warehousing operations.
56	After delivery of medical assets to warehouse facility, repackage pharmaceuticals and other assets and distribute to Points of Distribution (PODs) and other health facilities.
57	Provide isolation and quarantine information to emergency public information officer or Joint Information Center (JIC), if activated, for release.
58	Coordinate planning for large-scale medical treatment.
59	Coordinate community medication dispensing activities.
60	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
61	Support the preparation of Incident Action Plans (IAP) and distribute to appropriate partners.
62	Identify any needed specialized resources that are unavailable to responding entities.
63	In the case of a foreseeable event impact, review pre-determined requests for prepositioning of critical resources (personnel, equipment, and supplies).
64	Collect and process information received from rapid damage assessment teams, analyze this information, and share with appropriate partners.
65	Determine the supply needs generated by the emergency.
66	Determine the long range resource requirement needed to support the desired outcome.
67	Maintain use of duty position logs.
68	Consider staffing and operational requirements for 24 hour operations.
69	Prepare an oral increased readiness report for the first meeting with the EOC Director.
70	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
71	Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.
72	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
73	Monitor potential resource shortages in the jurisdiction during the emergency, locate alternative suppliers, and present options to the EOC Director.
74	Coordinate with the EOC Director regarding needs and priorities.
75	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
76	Anticipate health and medical requirements for AFN populations.
77	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
78	Identify behavioral health response capabilities.
79	Collect, process, and disseminate information to and from the EOC.
80	Coordinate with Strategic National Stockpile as needed.

81	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Plan for the gradual shut down of emergency health and medical operations.
3	Prepare Health and Medical After Action Report (AAR).
4	Coordinate with health and medical sector agencies submitting response and recovery information to emergency management.
5	Conduct and monitor health effects post-disaster.
6	Provide public health input into community recovery affairs.
7	Restore water and wastewater capabilities in coordination with, providing testing and delivery system integrity inspection.
8	Assist at-risk populations in recovering from disasters including programs provided.
9	Inspect food service establishments prior to resuming business.
10	Maintain post-event exposure logs, rosters of patients and personnel for hazardous material or pathogen exposure.
11	Coordinate the transition from trauma and emergency care to subsequent chronic needs patient surge.
12	Replenish vaccine, antitoxin, and such special-situation pharmaceutical products as needed.
13	Coordinate with Strategic National Stockpile as needed.
14	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
15	Refer patients to local mental health professional upon determination of the need for further psychological assessment or treatment.
16	As warehousing activities diminish, activate plan to recover unused medical resources and return to steady state.
17	Collect documentation for possible financial reimbursement process for recovery activities. Provide updates to eligible applicants on any disaster recovery programs.
18	Schedule and conduct after action meetings and after action reviews. Draft corrective action plan.
19	Participate in the development of after action reports and remedial action management programs.
20	Plan recovery, reconstitution, mitigation and other long-term actions.
21	Participate in after action meetings and prepare after action reports as requested.
22	Maintain and operate efficient, clear transfer plans for repopulation of nursing homes, hospitals, and any other assisted living facilities.
23	Anticipate health and medical requirements for AFN populations.
24	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Annex 8 - Public Health and Medical Services	
1	In conjunction with food industry and FDA participate in warning and recall of dangerous or contaminated products.
2	Collect and implement mitigation strategies from experts including toxicologists, epidemiologists , radiation protection services, etc.
3	Coordinate with local municipalities to identify and control vectors that may transmit the disease which caused the emergency.
4	Monitor the course and population characteristics of a recognized outbreak, monitor containment or reservoir populations.

5	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
6	Participate in jurisdictional THIRA.
7	Assess resource capabilities.
8	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
9	Provide a representative for the updating of the hazard mitigation plan.
10	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
11	Run simulations of emergency plans for responses to shelter disease outbreak or radiological contamination.
12	Identify behavioral health response capabilities.
13	Participate in the CDC Public Health Preparedness Program.
14	Provide hand washing and other disease prevention campaign activities.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Determine jurisdictional priorities, objectives, strategies, and resource limitations.
2	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
3	Implement security training for staff focused on awareness and response.
4	Identify and implement monitoring and risk management planning.
5	Identify specific health and safety risks for disasters.
6	Consider early evacuation to limit exposure to smoke or secondary compounds.

Primary: Action Medical EMS	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Ensure adequate EMS coverage throughout the planning area.
2	Anticipate health and medical requirements for AFN populations.
3	Have working plans for patient transport to all sites, including overflow and out of area.
4	Coordinate behavioral health capabilities of relevant medical first responders.
5	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
2	Transport symptomatic individuals to appropriate health facilities prior to their entering a mass prophylaxis site.
3	Anticipate health and medical requirements for AFN populations.
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Anticipate health and medical requirements for AFN populations.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Identify specific health and safety risks for disasters.

Primary: Arrowhead Medical EMS	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Ensure adequate EMS coverage throughout the planning area.
2	Anticipate health and medical requirements for AFN populations.
3	Have working plans for patient transport to all sites, including overflow and out of area.

4	Coordinate behavioral health capabilities of relevant medical first responders.
5	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
2	Transport symptomatic individuals to appropriate health facilities prior to their entering a mass prophylaxis site.
3	Anticipate health and medical requirements for AFN populations.
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Anticipate health and medical requirements for AFN populations.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Identify specific health and safety risks for disasters.

Primary: Holbrook EMS	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Ensure adequate EMS coverage throughout the planning area.
2	Anticipate health and medical requirements for AFN populations.
3	Have working plans for patient transport to all sites, including overflow and out of area.
4	Coordinate behavioral health capabilities of relevant medical first responders.
5	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
2	Transport symptomatic individuals to appropriate health facilities prior to their entering a mass prophylaxis site.
3	Anticipate health and medical requirements for AFN populations.
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Anticipate health and medical requirements for AFN populations.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Identify specific health and safety risks for disasters.

Primary: Indian Health Service / Hopi Health Care Center	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
2	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
3	Anticipate health and medical requirements for AFN populations.
4	Identify fatality management capabilities.
5	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
6	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
7	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
8	Maintain current MOUs or MOAs.
9	Identify behavioral health response capabilities.

10	Have a clear press release and mass media protocol for communication to the public during emergencies.
11	Develop procedures to appropriately vet and release casualty and fatality information to families.
12	Participate in the CDC Public Health Preparedness Program.
13	Credential and badge staff prior to an incident.
14	Participate in county-wide medical countermeasure planning.
15	Participate in the Hospital Preparedness Program.
16	Coordinate credentialing and privileging procedures to utilize volunteer behavioral health professional and other staff.
17	Coordinate and maintain family reunification policies or procedures.
18	Collaborate with the AZ Department of Environmental Health, Department of Health and Human Services, AZ Dept of Environmental Quality, and EPA surveillance programs to identify environmental health threats.
19	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
20	Plan for quarantine and containment activities.
21	Plan for decontamination activities.
22	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.
23	Provide hand washing and other disease prevention campaign activities.
24	Train personnel on EOC operation, the Incident Command System (ICS), and the National Incident Management System (NIMS).
25	Develop and test emergency communication procedures.
26	Identify protective action decisions and establish response priorities.
27	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
28	Maintain a personnel roster, contact, and resource lists.
29	Identify who is responsible for initial notification of EOC personnel.
30	Maintain alternate power and resources for the EOC.
31	Identify responsibilities for liaison roles with state and adjacent county emergency management officials.
32	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and state entities.
33	Identify alternate or backup communications systems and facilities.
34	Maintain training and certification with appropriate agencies for regulations including HIPAA and confidential information transfer that is governed by privacy laws.
35	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
36	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
37	Practice the protocols for situations where mass care is needed in the context of a public health or a public safety crisis.
38	Identify responsibilities for liaison roles with state and neighboring community officials.
39	Develop and test emergency communication procedures.
40	Designate facilities for quarantine and special situation mass care.
41	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.

42	Analyze key dependencies and interdependences related to logistics and supply chain operations.
43	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate health and medical resource requests with the Operations Section.
3	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
4	Alert auxiliary or reserve health and medical personnel, if needed.
5	Ensure that emergency medical teams responding to a disaster site establish a medical command post per local policy and procedure.
6	Coordinate with neighboring community health and medical organizations and with state and federal officials on matters related to assistance from other governments.
7	Screen and coordinate with incoming groups such as Disaster Medical Assistance Teams (DMAT) and medical volunteers.
8	Rapidly assess health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.
9	Ensure that positive identification and proof of licensure is made for all volunteers.
10	Maintain a patient-casualty tracking system. The OME will list all decedents in yearly case number sequence but an additional numbering system identifying the decedents involved in the event will also be documented and tracked.
11	Provide information through the Emergency Public Information Officer to the news media on the number of injuries, deaths, etc. The OME will only release the number of confirmed deaths as we recover those decedents on the scene. No approximates will be used. We will update the PIO on total number of confirmed deaths at the end of each shift.
12	Maintain accurate records of resources utilized and submit reports.
13	Ensure appropriate health and medical services information is made available to the EOC.
14	Help coordinate efforts to respond to inquiries from family members concerned about loved ones.
15	Coordinate medical operations activities and resource needs for the following: health departments, hospitals , EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners. The OME will coordinate any movement of deceased persons with resources available.
16	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.
17	Communicate incident related health and medical information to citizens including at-risk populations.
18	Coordinate surveillance and epidemiological activities including activities with community partners.
19	Recommend or determine health-related protective actions.
20	Activate community alternate care sites.
21	Operate community alternate care sites or locate willing out of area providers and coordinate patient transport to them.
22	Coordinate fatality management process and requests additional support.

23	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
24	Provide patients with appropriate prophylaxis and maintain inventory control.
25	Through monitoring, identify individuals who have an adverse reaction to prescribed medication and initiate alternate therapies (coordinate supplies of alternate drugs in connection with these cases).
26	Maintain communications with transportation vendors during distribution of medical supplies and route in accordance with access information from Transportation.
27	Track the injured.
28	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
29	Activate and conduct municipal mass dispensing campaign priorities and general activities.
30	Activate continuity of operations plan.
31	Activate and conduct municipality's disease surveillance system.
32	Provide liaison for communication between hospitals and EOC related to patient numbers and information.
33	Report incident related injuries to EOC.
34	Report incident related fatalities to EOC.
35	Coordinate vector surveillance activities.
36	Perform vector surveillance activities at local and regional level in conjunction with CDC.
37	Provide briefs or updates related to vector surveillance activities.
38	Activate and conduct medical care activities during a disaster.
39	Activate and conduct medical surge activities: cancellation of elective surgeries, transfer of patients, etc.
40	Provide numbers of available beds, resources, medical capabilities and medical specialties.
41	Coordinate mortuary services during an emergency. The OME will in a timely manner try to issue the death certificates as soon as possible in order to aid the mortuaries in the area making arrangements with family members of deceased loved ones.
42	Coordinate, activate and conduct behavioral health care activities.
43	Dispose of medical supplies.
44	Coordinate community outreach to at-risk populations.
45	Communicate needs of at-risk populations to the EOC.
46	Obtain needed resources and supplies.
47	Distribute supplies.
48	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
49	Coordinate communications and warnings radio frequencies.
50	Use call down rosters to alert emergency responders or provide situation updates.
51	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
52	Maintain financial and legal accountability.
53	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.

54	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
55	Upon identification of medical resource shortfalls activate warehousing operations.
56	After delivery of medical assets to warehouse facility, repackage pharmaceuticals and other assets and distribute to Points of Distribution (PODs) and other health facilities.
57	Provide isolation and quarantine information to emergency public information officer or Joint Information Center (JIC), if activated, for release.
58	If the scope of the incident is beyond the capabilities of this jurisdiction's resource, notify the EOC Director and log date and time.
59	Coordinate planning for large-scale medical treatment.
60	Coordinate community medication dispensing activities.
61	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
62	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
63	Anticipate health and medical requirements for AFN populations.
64	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
65	Identify behavioral health response capabilities.
66	Collect, process, and disseminate information to and from the EOC.
67	Coordinate with Strategic National Stockpile as needed.
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Plan for the gradual shut down of emergency health and medical operations.
3	Prepare Health and Medical After Action Report (AAR).
4	Coordinate with health and medical sector agencies submitting response and recovery information to emergency management.
5	Conduct and monitor health effects post-disaster.
6	Provide public health input into community recovery affairs.
7	Report damage to hospitals.
8	Restore water and wastewater capabilities in coordination with, providing testing and delivery system integrity inspection.
9	Assist at-risk populations in recovering from disasters including programs provided.
10	Maintain post-event exposure logs, rosters of patients and personnel for hazardous material or pathogen exposure.
11	Coordinate the transition from trauma and emergency care to subsequent chronic needs patient surge.
12	Replenish vaccine, antitoxin, and such special-situation pharmaceutical products as needed.
13	Coordinate with Strategic National Stockpile as needed.
14	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
15	Refer patients to local mental health professional upon determination of the need for further psychological assessment or treatment.
16	As warehousing activities diminish, activate plan to recover unused medical resources and return to steady state.
17	Anticipate health and medical requirements for AFN populations.

Mitigation Actions for Annex 8 - Public Health and Medical Services	
1	In conjunction with food industry and FDA participate in warning and recall of dangerous or contaminated products.
2	Collect and implement mitigation strategies from experts including toxicologists, epidemiologists , radiation protection services, etc.
3	Coordinate with local municipalities to identify and control vectors that may transmit the disease which caused the emergency.
4	Monitor the course and population characteristics of a recognized outbreak, monitor containment or reservoir populations.
5	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
6	Identify behavioral health response capabilities.
7	Participate in the CDC Public Health Preparedness Program.
8	Participate in the Hospital Preparedness Program.
9	Provide hand washing and other disease prevention campaign activities.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Determine jurisdictional priorities, objectives, strategies, and resource limitations.
2	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
3	Implement security training for staff focused on awareness and response.
4	Identify specific health and safety risks for disasters.

Primary: Indian Health Service / Whiteriver Hospital	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
2	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
3	Anticipate health and medical requirements for AFN populations.
4	Identify fatality management capabilities.
5	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
6	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
7	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
8	Maintain current MOUs or MOAs.
9	Identify behavioral health response capabilities.
10	Have a clear press release and mass media protocol for communication to the public during emergencies.
11	Develop procedures to appropriately vet and release casualty and fatality information to families.
12	Participate in the CDC Public Health Preparedness Program.
13	Credential and badge staff prior to an incident.
14	Participate in county-wide medical countermeasure planning.
15	Participate in the Hospital Preparedness Program.

16	Coordinate credentialing and privileging procedures to utilize volunteer behavioral health professional and other staff.
17	Coordinate and maintain family reunification policies or procedures.
18	Collaborate with the AZ Department of Environmental Health, Department of Health and Human Services, AZ Dept of Environmental Quality, and EPA surveillance programs to identify environmental health threats.
19	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
20	Plan for quarantine and containment activities.
21	Plan for decontamination activities.
22	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.
23	Provide hand washing and other disease prevention campaign activities.
24	Train personnel on EOC operation, the Incident Command System (ICS), and the National Incident Management System (NIMS).
25	Develop and test emergency communication procedures.
26	Identify protective action decisions and establish response priorities.
27	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
28	Maintain a personnel roster, contact, and resource lists.
29	Identify who is responsible for initial notification of EOC personnel.
30	Maintain alternate power and resources for the EOC.
31	Identify responsibilities for liaison roles with state and adjacent county emergency management officials.
32	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and state entities.
33	Identify alternate or backup communications systems and facilities.
34	Maintain training and certification with appropriate agencies for regulations including HIPAA and confidential information transfer that is governed by privacy laws.
35	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
36	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
37	Practice the protocols for situations where mass care is needed in the context of a public health or a public safety crisis.
38	Identify responsibilities for liaison roles with state and neighboring community officials.
39	Develop and test emergency communication procedures.
40	Designate facilities for quarantine and special situation mass care.
41	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
42	Analyze key dependencies and interdependences related to logistics and supply chain operations.
43	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate health and medical resource requests with the Operations Section.
3	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.

4	Alert auxiliary or reserve health and medical personnel, if needed.
5	Ensure that emergency medical teams responding to a disaster site establish a medical command post per local policy and procedure.
6	Coordinate with neighboring community health and medical organizations and with state and federal officials on matters related to assistance from other governments.
7	Screen and coordinate with incoming groups such as Disaster Medical Assistance Teams (DMAT) and medical volunteers.
8	Rapidly assess health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.
9	Ensure that positive identification and proof of licensure is made for all volunteers.
10	Maintain a patient-casualty tracking system. The OME will list all decedents in yearly case number sequence but an additional numbering system identifying the decedents involved in the event will also be documented and tracked.
11	Provide information through the Emergency Public Information Officer to the news media on the number of injuries, deaths, etc. The OME will only release the number of confirmed deaths as we recover those decedents on the scene. No approximates will be used. We will update the PIO on total number of confirmed deaths at the end of each shift.
12	Maintain accurate records of resources utilized and submit reports.
13	Ensure appropriate health and medical services information is made available to the EOC.
14	Help coordinate efforts to respond to inquiries from family members concerned about loved ones.
15	Coordinate medical operations activities and resource needs for the following: health departments, hospitals , EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners. The OME will coordinate any movement of deceased persons with resources available.
16	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.
17	Communicate incident related health and medical information to citizens including at-risk populations.
18	Coordinate surveillance and epidemiological activities including activities with community partners.
19	Recommend or determine health-related protective actions.
20	Activate community alternate care sites.
21	Operate community alternate care sites or locate willing out of area providers and coordinate patient transport to them.
22	Coordinate fatality management process and requests additional support.
23	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
24	Provide patients with appropriate prophylaxis and maintain inventory control.
25	Through monitoring, identify individuals who have an adverse reaction to prescribed medication and initiate alternate therapies (coordinate supplies of alternate drugs in connection with these cases).
26	Maintain communications with transportation vendors during distribution of medical supplies and route in accordance with access information from Transportation.
27	Track the injured.

28	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
29	Activate and conduct municipal mass dispensing campaign priorities and general activities.
30	Activate continuity of operations plan.
31	Activate and conduct municipality's disease surveillance system.
32	Provide liaison for communication between hospitals and EOC related to patient numbers and information.
33	Report incident related injuries to EOC.
34	Report incident related fatalities to EOC.
35	Coordinate vector surveillance activities.
36	Perform vector surveillance activities at local and regional level in conjunction with CDC.
37	Provide briefs or updates related to vector surveillance activities.
38	Activate and conduct medical care activities during a disaster.
39	Activate and conduct medical surge activities: cancellation of elective surgeries, transfer of patients, etc.
40	Provide numbers of available beds, resources, medical capabilities and medical specialties.
41	Coordinate mortuary services during an emergency. The OME will in a timely manner try to issue the death certificates as soon as possible in order to aid the mortuaries in the area making arrangements with family members of deceased loved ones.
42	Coordinate, activate and conduct behavioral health care activities.
43	Dispose of medical supplies.
44	Coordinate community outreach to at-risk populations.
45	Communicate needs of at-risk populations to the EOC.
46	Obtain needed resources and supplies.
47	Distribute supplies.
48	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
49	Coordinate communications and warnings radio frequencies.
50	Use call down rosters to alert emergency responders or provide situation updates.
51	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
52	Maintain financial and legal accountability.
53	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
54	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
55	Upon identification of medical resource shortfalls activate warehousing operations.
56	After delivery of medical assets to warehouse facility, repackage pharmaceuticals and other assets and distribute to Points of Distribution (PODs) and other health facilities.
57	Provide isolation and quarantine information to emergency public information officer or Joint Information Center (JIC), if activated, for release.
58	If the scope of the incident is beyond the capabilities of this jurisdiction's resource, notify the EOC Director and log date and time.
59	Coordinate planning for large-scale medical treatment.

60	Coordinate community medication dispensing activities.
61	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
62	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
63	Anticipate health and medical requirements for AFN populations.
64	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
65	Identify behavioral health response capabilities.
66	Collect, process, and disseminate information to and from the EOC.
67	Coordinate with Strategic National Stockpile as needed.
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Plan for the gradual shut down of emergency health and medical operations.
3	Prepare Health and Medical After Action Report (AAR).
4	Coordinate with health and medical sector agencies submitting response and recovery information to emergency management.
5	Conduct and monitor health effects post-disaster.
6	Provide public health input into community recovery affairs.
7	Report damage to hospitals.
8	Restore water and wastewater capabilities in coordination with, providing testing and delivery system integrity inspection.
9	Assist at-risk populations in recovering from disasters including programs provided.
10	Maintain post-event exposure logs, rosters of patients and personnel for hazardous material or pathogen exposure.
11	Coordinate the transition from trauma and emergency care to subsequent chronic needs patient surge.
12	Replenish vaccine, antitoxin, and such special-situation pharmaceutical products as needed.
13	Coordinate with Strategic National Stockpile as needed.
14	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
15	Refer patients to local mental health professional upon determination of the need for further psychological assessment or treatment.
16	As warehousing activities diminish, activate plan to recover unused medical resources and return to steady state.
17	Anticipate health and medical requirements for AFN populations.
Mitigation Actions for Annex 8 - Public Health and Medical Services	
1	In conjunction with food industry and FDA participate in warning and recall of dangerous or contaminated products.
2	Collect and implement mitigation strategies from experts including toxicologists, epidemiologists , radiation protection services, etc.
3	Coordinate with local municipalities to identify and control vectors that may transmit the disease which caused the emergency.
4	Monitor the course and population characteristics of a recognized outbreak, monitor containment or reservoir populations.
5	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

6	Identify behavioral health response capabilities.
7	Participate in the CDC Public Health Preparedness Program.
8	Participate in the Hospital Preparedness Program.
9	Provide hand washing and other disease prevention campaign activities.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Determine jurisdictional priorities, objectives, strategies, and resource limitations.
2	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
3	Implement security training for staff focused on awareness and response.
4	Identify specific health and safety risks for disasters.

Primary: Navajo County Animal Control	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Activate and perform decontamination of patients, service animals and pets.

Primary: Navajo County Environmental Health	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Collaborate with the AZ Department of Environmental Health, Department of Health and Human Services, AZ Dept of Environmental Quality, and EPA surveillance programs to identify environmental health threats.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Coordinate medical operations activities and resource needs for the following: health departments, hospitals , EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners. The OME will coordinate any movement of deceased persons with resources available.
2	Coordinate vector surveillance activities.
3	Perform vector surveillance activities at local and regional level in conjunction with CDC.
4	Provide briefs or updates related to vector surveillance activities.
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Inspect food service establishments prior to resuming business.
Mitigation Actions for Annex 8 - Public Health and Medical Services	
1	In conjunction with food industry and FDA participate in warning and recall of dangerous or contaminated products.
2	Coordinate with local municipalities to identify and control vectors that may transmit the disease which caused the emergency.

Primary: Navajo County Medical Examiner's Office	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Identify fatality management capabilities.
2	Develop procedures to appropriately vet and release casualty and fatality information to families.
3	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	

1	Maintain a patient-casualty tracking system. The OME will list all decedents in yearly case number sequence but an additional numbering system identifying the decedents involved in the event will also be documented and tracked.
2	Provide information through the Emergency Public Information Officer to the news media on the number of injuries, deaths, etc. The OME will only release the number of confirmed deaths as we recover those decedents on the scene. No approximates will be used. We will update the PIO on total number of confirmed deaths at the end of each shift.
3	Coordinate medical operations activities and resource needs for the following: health departments, hospitals , EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners. The OME will coordinate any movement of deceased persons with resources available.
4	Coordinate fatality management process and requests additional support.
5	Coordinate mortuary services during an emergency. The OME will in a timely manner try to issue the death certificates as soon as possible in order to aid the mortuaries in the area making arrangements with family members of deceased loved ones.

Primary: Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
2	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
3	Anticipate health and medical requirements for AFN populations.
4	Identify fatality management capabilities.
5	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
6	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
7	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
8	Maintain current MOUs or MOAs.
9	Identify behavioral health response capabilities.
10	Identify available health and medical sector related volunteer organizations.
11	Have a clear press release and mass media protocol for communication to the public during emergencies.
12	Develop procedures to appropriately vet and release casualty and fatality information to families.
13	Participate in the CDC Public Health Preparedness Program.
14	Credential and badge staff prior to an incident.
15	Coordinate health departments' emergency response training programs.
16	Participate in county-wide medical countermeasure planning.
17	Coordinate credentialing and privileging procedures to utilize volunteer behavioral health professional and other staff.
18	Coordinate behavioral health capabilities of relevant medical first responders.
19	Coordinate county's behavioral health disaster team.

20	Coordinate activities in preparing at-risk populations for disasters.
21	Coordinate and maintain family reunification policies or procedures.
22	Collaborate with the AZ Department of Environmental Health, Department of Health and Human Services, AZ Dept of Environmental Quality, and EPA surveillance programs to identify environmental health threats.
23	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
24	Plan for quarantine and containment activities.
25	Plan for decontamination activities.
26	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.
27	Provide hand washing and other disease prevention campaign activities.
28	Train personnel on EOC operation, the Incident Command System (ICS), and the National Incident Management System (NIMS).
29	Develop and test emergency communication procedures.
30	Identify protective action decisions and establish response priorities.
31	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
32	Maintain a personnel roster, contact, and resource lists.
33	Identify who is responsible for initial notification of EOC personnel.
34	Maintain alternate power and resources for the EOC.
35	Identify responsibilities for liaison roles with state and adjacent county emergency management officials.
36	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and state entities.
37	Identify alternate or backup communications systems and facilities.
38	Maintain training and certification with appropriate agencies for regulations including HIPAA and confidential information transfer that is governed by privacy laws.
39	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
40	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
41	Practice the protocols for situations where mass care is needed in the context of a public health or a public safety crisis.
42	Identify responsibilities for liaison roles with state and neighboring community officials.
43	Develop and test emergency communication procedures.
44	Designate facilities for quarantine and special situation mass care.
45	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
46	Analyze key dependencies and interdependences related to logistics and supply chain operations.
47	Identify specific health and safety risks for disasters.
48	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate health and medical resource requests with the Operations Section.

3	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
4	Alert auxiliary or reserve health and medical personnel, if needed.
5	Coordinate health support and medical operations and locations for AFN populations (ESL, deaf, hard of hearing, visually impaired, etc.)
6	Ensure that emergency medical teams responding to a disaster site establish a medical command post per local policy and procedure.
7	Coordinate with neighboring community health and medical organizations and with state and federal officials on matters related to assistance from other governments.
8	Screen and coordinate with incoming groups such as Disaster Medical Assistance Teams (DMAT) and medical volunteers.
9	Rapidly assess health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.
10	Ensure that positive identification and proof of licensure is made for all volunteers.
11	Maintain a patient-casualty tracking system. The OME will list all decedents in yearly case number sequence but an additional numbering system identifying the decedents involved in the event will also be documented and tracked.
12	Provide information through the Emergency Public Information Officer to the news media on the number of injuries, deaths, etc. The OME will only release the number of confirmed deaths as we recover those decedents on the scene. No approximates will be used. We will update the PIO on total number of confirmed deaths at the end of each shift.
13	Maintain accurate records of resources utilized and submit reports.
14	Ensure appropriate health and medical services information is made available to the EOC.
15	Help coordinate efforts to respond to inquiries from family members concerned about loved ones.
16	Coordinate medical operations activities and resource needs for the following: health departments, hospitals , EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners. The OME will coordinate any movement of deceased persons with resources available.
17	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.
18	Communicate incident related health and medical information to citizens including at-risk populations.
19	Coordinate surveillance and epidemiological activities including activities with community partners.
20	Recommend or determine health-related protective actions.
21	Activate community alternate care sites.
22	Operate community alternate care sites or locate willing out of area providers and coordinate patient transport to them.
23	Coordinate fatality management process and requests additional support.
24	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
25	Provide patients with appropriate prophylaxis and maintain inventory control.

26	Through monitoring, identify individuals who have an adverse reaction to prescribed medication and initiate alternate therapies (coordinate supplies of alternate drugs in connection with these cases).
27	Maintain communications with transportation vendors during distribution of medical supplies and route in accordance with access information from Transportation.
28	Track the injured.
29	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
30	Activate and conduct municipal mass dispensing campaign priorities and general activities.
31	Activate continuity of operations plan.
32	Activate and conduct municipality's disease surveillance system.
33	Provide liaison to communicate between health department and EOC for emergency related information.
34	Report incident related injuries to EOC.
35	Report incident related fatalities to EOC.
36	Coordinate vector surveillance activities.
37	Perform vector surveillance activities at local and regional level in conjunction with CDC.
38	Provide briefs or updates related to vector surveillance activities.
39	Activate and conduct medical care activities during a disaster.
40	If necessary to expand number of triage physicians, consult the Governor's Office about waiving specific types of medical malpractice liability during the emergency.
41	Provide numbers of available beds, resources, medical capabilities and medical specialties.
42	Coordinate mortuary services during an emergency. The OME will in a timely manner try to issue the death certificates as soon as possible in order to aid the mortuaries in the area making arrangements with family members of deceased loved ones.
43	Coordinate, activate and conduct behavioral health care activities.
44	Dispose of medical supplies.
45	Coordinate community outreach to at-risk populations.
46	Communicate needs of at-risk populations to the EOC.
47	Obtain needed resources and supplies.
48	Distribute supplies.
49	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
50	Allocate resources to prioritized affected population.
51	Coordinate communications and warnings radio frequencies.
52	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
53	Maintain financial and legal accountability.
54	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
55	Upon identification of medical resource shortfalls activate warehousing operations.
56	After delivery of medical assets to warehouse facility, repackage pharmaceuticals and other assets and distribute to Points of Distribution (PODs) and other health facilities.
57	Provide isolation and quarantine information to emergency public information officer or Joint Information Center (JIC), if activated, for release.

58	Coordinate planning for large-scale medical treatment.
59	Coordinate community medication dispensing activities.
60	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
61	Support the preparation of Incident Action Plans (IAP) and distribute to appropriate partners.
62	Identify any needed specialized resources that are unavailable to responding entities.
63	In the case of a foreseeable event impact, review pre-determined requests for prepositioning of critical resources (personnel, equipment, and supplies).
64	Collect and process information received from rapid damage assessment teams, analyze this information, and share with appropriate partners.
65	Determine the supply needs generated by the emergency.
66	Determine the long range resource requirement needed to support the desired outcome.
67	Maintain use of duty position logs.
68	Consider staffing and operational requirements for 24 hour operations.
69	Prepare an oral increased readiness report for the first meeting with the EOC Director.
70	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
71	Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.
72	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
73	Monitor potential resource shortages in the jurisdiction during the emergency, locate alternative suppliers, and present options to the EOC Director.
74	Coordinate with the EOC Director regarding needs and priorities.
75	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
76	Anticipate health and medical requirements for AFN populations.
77	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
78	Identify behavioral health response capabilities.
79	Collect, process, and disseminate information to and from the EOC.
80	Coordinate with Strategic National Stockpile as needed.
81	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Plan for the gradual shut down of emergency health and medical operations.
3	Prepare Health and Medical After Action Report (AAR).
4	Coordinate with health and medical sector agencies submitting response and recovery information to emergency management.
5	Conduct and monitor health effects post-disaster.
6	Provide public health input into community recovery affairs.
7	Restore water and wastewater capabilities in coordination with, providing testing and delivery system integrity inspection.
8	Assist at-risk populations in recovering from disasters including programs provided.
9	Inspect food service establishments prior to resuming business.

10	Maintain post-event exposure logs, rosters of patients and personnel for hazardous material or pathogen exposure.
11	Coordinate the transition from trauma and emergency care to subsequent chronic needs patient surge.
12	Replenish vaccine, antitoxin, and such special-situation pharmaceutical products as needed.
13	Coordinate with Strategic National Stockpile as needed.
14	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
15	Refer patients to local mental health professional upon determination of the need for further psychological assessment or treatment.
16	As warehousing activities diminish, activate plan to recover unused medical resources and return to steady state.
17	Collect documentation for possible financial reimbursement process for recovery activities. Provide updates to eligible applicants on any disaster recovery programs.
18	Schedule and conduct after action meetings and after action reviews. Draft corrective action plan.
19	Participate in the development of after action reports and remedial action management programs.
20	Plan recovery, reconstitution, mitigation and other long-term actions.
21	Participate in after action meetings and prepare after action reports as requested.
22	Maintain and operate efficient, clear transfer plans for repopulation of nursing homes, hospitals, and any other assisted living facilities.
23	Anticipate health and medical requirements for AFN populations.
24	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Annex 8 - Public Health and Medical Services	
1	In conjunction with food industry and FDA participate in warning and recall of dangerous or contaminated products.
2	Collect and implement mitigation strategies from experts including toxicologists, epidemiologists , radiation protection services, etc.
3	Coordinate with local municipalities to identify and control vectors that may transmit the disease which caused the emergency.
4	Monitor the course and population characteristics of a recognized outbreak, monitor containment or reservoir populations.
5	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
6	Participate in jurisdictional THIRA.
7	Assess resource capabilities.
8	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
9	Provide a representative for the updating of the hazard mitigation plan.
10	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
11	Run simulations of emergency plans for responses to shelter disease outbreak or radiological contamination.
12	Identify behavioral health response capabilities.
13	Participate in the CDC Public Health Preparedness Program.
14	Provide hand washing and other disease prevention campaign activities.

Protection Actions for Annex 8 - Public Health and Medical Services	
1	Determine jurisdictional priorities, objectives, strategies, and resource limitations.
2	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
3	Implement security training for staff focused on awareness and response.
4	Identify and implement monitoring and risk management planning.
5	Identify specific health and safety risks for disasters.
6	Consider early evacuation to limit exposure to smoke or secondary compounds.

Primary: Show Low EMS	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Ensure adequate EMS coverage throughout the planning area.
2	Anticipate health and medical requirements for AFN populations.
3	Have working plans for patient transport to all sites, including overflow and out of area.
4	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
2	Transport symptomatic individuals to appropriate health facilities prior to their entering a mass prophylaxis site.
3	Anticipate health and medical requirements for AFN populations.
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Anticipate health and medical requirements for AFN populations.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Identify specific health and safety risks for disasters.

Primary: Summit Healthcare Regional Medical Center	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
2	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
3	Anticipate health and medical requirements for AFN populations.
4	Have working plans for patient transport to all sites, including overflow and out of area.
5	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
6	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
7	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
8	Maintain current MOUs or MOAs.
9	Have a clear press release and mass media protocol for communication to the public during emergencies.
10	Develop procedures to appropriately vet and release casualty and fatality information to families.
11	Credential and badge staff prior to an incident.

12	Participate in the Hospital Preparedness Program.
13	Coordinate credentialing and privileging procedures to utilize volunteer behavioral health professional and other staff.
14	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
15	Plan for quarantine and containment activities.
16	Plan for decontamination activities.
17	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.
18	Train personnel on EOC operation, the Incident Command System (ICS), and the National Incident Management System (NIMS).
19	Develop and test emergency communication procedures.
20	Identify protective action decisions and establish response priorities.
21	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
22	Maintain a personnel roster, contact, and resource lists.
23	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and state entities.
24	Maintain training and certification with appropriate agencies for regulations including HIPAA and confidential information transfer that is governed by privacy laws.
25	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
26	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
27	Identify responsibilities for liaison roles with state and neighboring community officials.
28	Develop and test emergency communication procedures.
29	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
30	Analyze key dependencies and interdependences related to logistics and supply chain operations.
31	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate health and medical resource requests with the Operations Section.
3	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
4	Alert auxiliary or reserve health and medical personnel, if needed.
5	Coordinate health support and medical operations and locations for AFN populations (ESL, deaf, hard of hearing, visually impaired, etc.)
6	Coordinate with neighboring community health and medical organizations and with state and federal officials on matters related to assistance from other governments.
7	Rapidly assess health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.
8	Maintain accurate records of resources utilized and submit reports.
9	Ensure appropriate health and medical services information is made available to the EOC.
10	Help coordinate efforts to respond to inquiries from family members concerned about loved ones.

11	Coordinate surveillance and epidemiological activities including activities with community partners.
12	Through monitoring, identify individuals who have an adverse reaction to prescribed medication and initiate alternate therapies (coordinate supplies of alternate drugs in connection with these cases).
13	Maintain communications with transportation vendors during distribution of medical supplies and route in accordance with access information from Transportation.
14	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
15	Activate continuity of operations plan.
16	Activate and conduct municipality's disease surveillance system.
17	Provide liaison for communication between hospitals and EOC related to patient numbers and information.
18	Report incident related injuries to EOC.
19	Report incident related fatalities to EOC.
20	Activate and conduct medical care activities during a disaster.
21	Activate and conduct medical surge activities: cancellation of elective surgeries, transfer of patients, etc.
22	Activate and perform decontamination of patients, service animals and pets.
23	Provide numbers of available beds, resources, medical capabilities and medical specialties.
24	Coordinate, activate and conduct behavioral health care activities.
25	Dispose of medical supplies.
26	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
27	Coordinate communications and warnings radio frequencies.
28	Maintain financial and legal accountability.
29	Coordinate community medication dispensing activities.
30	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
31	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
32	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
33	Monitor potential resource shortages in the jurisdiction during the emergency, locate alternative suppliers, and present options to the EOC Director.
34	Coordinate with the EOC Director regarding needs and priorities.
35	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
36	Anticipate health and medical requirements for AFN populations.
37	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
38	Collect, process, and disseminate information to and from the EOC.
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Plan for the gradual shut down of emergency health and medical operations.
3	Prepare Health and Medical After Action Report (AAR).

4	Coordinate with health and medical sector agencies submitting response and recovery information to emergency management.
5	Conduct and monitor health effects post-disaster.
6	Report damage to hospitals.
7	Maintain post-event exposure logs, rosters of patients and personnel for hazardous material or pathogen exposure.
8	Coordinate the transition from trauma and emergency care to subsequent chronic needs patient surge.
9	Replenish vaccine, antitoxin, and such special-situation pharmaceutical products as needed.
10	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
11	Refer patients to local mental health professional upon determination of the need for further psychological assessment or treatment.
12	Collect documentation for possible financial reimbursement process for recovery activities. Provide updates to eligible applicants on any disaster recovery programs.
13	Schedule and conduct after action meetings and after action reviews. Draft corrective action plan.
14	Participate in the development of after action reports and remedial action management programs.
15	Plan recovery, reconstitution, mitigation and other long-term actions.
16	Participate in after action meetings and prepare after action reports as requested.
17	Maintain and operate efficient, clear transfer plans for repopulation of nursing homes, hospitals, and any other assisted living facilities.
18	Anticipate health and medical requirements for AFN populations.
Mitigation Actions for Annex 8 - Public Health and Medical Services	
1	Monitor the course and population characteristics of a recognized outbreak, monitor containment or reservoir populations.
2	Assess resource capabilities.
3	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
4	Participate in the Hospital Preparedness Program.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
2	Implement security training for staff focused on awareness and response.
3	Identify and implement monitoring and risk management planning.
4	Identify specific health and safety risks for disasters.

Primary: Sunrise Air Ambulance	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Ensure adequate EMS coverage throughout the planning area.
2	Anticipate health and medical requirements for AFN populations.
3	Have working plans for patient transport to all sites, including overflow and out of area.
4	Coordinate behavioral health capabilities of relevant medical first responders.
5	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	

1	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
2	Transport symptomatic individuals to appropriate health facilities prior to their entering a mass prophylaxis site.
3	Anticipate health and medical requirements for AFN populations.
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Anticipate health and medical requirements for AFN populations.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Identify specific health and safety risks for disasters.

Supporting: Action Medical EMS	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Ensure adequate EMS coverage throughout the planning area.
2	Anticipate health and medical requirements for AFN populations.
3	Have working plans for patient transport to all sites, including overflow and out of area.
4	Coordinate behavioral health capabilities of relevant medical first responders.
5	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
2	Transport symptomatic individuals to appropriate health facilities prior to their entering a mass prophylaxis site.
3	Anticipate health and medical requirements for AFN populations.
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Anticipate health and medical requirements for AFN populations.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Identify specific health and safety risks for disasters.

Supporting: American Red Cross	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Anticipate health and medical requirements for AFN populations.
2	Identify behavioral health response capabilities.
3	Participate in the CDC Public Health Preparedness Program.
4	Coordinate and maintain family reunification policies or procedures.
5	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
6	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
2	Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.
3	Anticipate health and medical requirements for AFN populations.
4	Identify behavioral health response capabilities.
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	

1	Anticipate health and medical requirements for AFN populations.
Mitigation Actions for Annex 8 - Public Health and Medical Services	
1	Run simulations of emergency plans for responses to shelter disease outbreak or radiological contamination.
2	Identify behavioral health response capabilities.
3	Participate in the CDC Public Health Preparedness Program.

Supporting: Arizona Department of Health Services	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Ensure adequate EMS coverage throughout the planning area.
2	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
3	Have a clear press release and mass media protocol for communication to the public during emergencies.
4	Participate in the CDC Public Health Preparedness Program.
5	Participate in county-wide medical countermeasure planning.
6	Participate in the Hospital Preparedness Program.
7	Coordinate behavioral health capabilities of relevant medical first responders.
8	Collaborate with the AZ Department of Environmental Health, Department of Health and Human Services, AZ Dept of Environmental Quality, and EPA surveillance programs to identify environmental health threats.
9	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
10	Provide hand washing and other disease prevention campaign activities.
11	Develop and test emergency communication procedures.
12	Maintain a personnel roster, contact, and resource lists.
13	Identify responsibilities for liaison roles with state and adjacent county emergency management officials.
14	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
15	Develop and test emergency communication procedures.
16	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
17	Analyze key dependencies and interdependences related to logistics and supply chain operations.
18	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Screen and coordinate with incoming groups such as Disaster Medical Assistance Teams (DMAT) and medical volunteers.
2	Recommend or determine health-related protective actions.
3	Perform vector surveillance activities at local and regional level in conjunction with CDC.
4	Provide briefs or updates related to vector surveillance activities.
5	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
6	Upon identification of medical resource shortfalls activate warehousing operations.
7	Coordinate community medication dispensing activities.

8	Collect and process information received from rapid damage assessment teams, analyze this information, and share with appropriate partners.
9	Determine the supply needs generated by the emergency.
10	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
11	Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.
12	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.
Mitigation Actions for Annex 8 - Public Health and Medical Services	
1	Collect and implement mitigation strategies from experts including toxicologists, epidemiologists , radiation protection services, etc.
2	Monitor the course and population characteristics of a recognized outbreak, monitor containment or reservoir populations.
3	Participate in the CDC Public Health Preparedness Program.
4	Participate in the Hospital Preparedness Program.
5	Provide hand washing and other disease prevention campaign activities.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Identify and implement monitoring and risk management planning.

Supporting: Arrowhead Medical EMS	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Ensure adequate EMS coverage throughout the planning area.
2	Anticipate health and medical requirements for AFN populations.
3	Have working plans for patient transport to all sites, including overflow and out of area.
4	Coordinate behavioral health capabilities of relevant medical first responders.
5	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
2	Transport symptomatic individuals to appropriate health facilities prior to their entering a mass prophylaxis site.
3	Anticipate health and medical requirements for AFN populations.
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Anticipate health and medical requirements for AFN populations.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Identify specific health and safety risks for disasters.

Supporting: Blue Ridge Unified School District	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Provide hand washing and other disease prevention campaign activities.
Mitigation Actions for Annex 8 - Public Health and Medical Services	
1	Provide hand washing and other disease prevention campaign activities.

Supporting: ChangePoint Integrated Health	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Identify behavioral health response capabilities.

2	Participate in the Hospital Preparedness Program.
3	Coordinate credentialing and privileging procedures to utilize volunteer behavioral health professional and other staff.
4	Coordinate behavioral health capabilities of relevant medical first responders.
5	Coordinate county's behavioral health disaster team.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Ensure that positive identification and proof of licensure is made for all volunteers.
2	Coordinate, activate and conduct behavioral health care activities.
3	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
4	Identify behavioral health response capabilities.
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Assist at-risk populations in recovering from disasters including programs provided.
Mitigation Actions for Annex 8 - Public Health and Medical Services	
1	Identify behavioral health response capabilities.
2	Participate in the Hospital Preparedness Program.

Supporting: City of Winslow	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
2	Maintain current MOUs or MOAs.
3	Have a clear press release and mass media protocol for communication to the public during emergencies.
4	Participate in the CDC Public Health Preparedness Program.
5	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
2	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
3	Coordinate community medication dispensing activities.
Mitigation Actions for Annex 8 - Public Health and Medical Services	
1	Participate in the CDC Public Health Preparedness Program.

Supporting: Heber-Overgaard Unified School District	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Provide hand washing and other disease prevention campaign activities.
Mitigation Actions for Annex 8 - Public Health and Medical Services	
1	Provide hand washing and other disease prevention campaign activities.

Supporting: Holbrook EMS	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Ensure adequate EMS coverage throughout the planning area.
2	Anticipate health and medical requirements for AFN populations.

3	Have working plans for patient transport to all sites, including overflow and out of area.
4	Coordinate behavioral health capabilities of relevant medical first responders.
5	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
2	Transport symptomatic individuals to appropriate health facilities prior to their entering a mass prophylaxis site.
3	Anticipate health and medical requirements for AFN populations.
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Anticipate health and medical requirements for AFN populations.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Identify specific health and safety risks for disasters.

Supporting: Holbrook Unified School District	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Provide hand washing and other disease prevention campaign activities.
Mitigation Actions for Annex 8 - Public Health and Medical Services	
1	Provide hand washing and other disease prevention campaign activities.

Supporting: Indian Health Service / Hopi Health Care Center	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
2	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
3	Anticipate health and medical requirements for AFN populations.
4	Identify fatality management capabilities.
5	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
6	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
7	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
8	Maintain current MOUs or MOAs.
9	Identify behavioral health response capabilities.
10	Have a clear press release and mass media protocol for communication to the public during emergencies.
11	Develop procedures to appropriately vet and release casualty and fatality information to families.
12	Participate in the CDC Public Health Preparedness Program.
13	Credential and badge staff prior to an incident.
14	Participate in county-wide medical countermeasure planning.
15	Participate in the Hospital Preparedness Program.
16	Coordinate credentialing and privileging procedures to utilize volunteer behavioral health professional and other staff.
17	Coordinate and maintain family reunification policies or procedures.

18	Collaborate with the AZ Department of Environmental Health, Department of Health and Human Services, AZ Dept of Environmental Quality, and EPA surveillance programs to identify environmental health threats.
19	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
20	Plan for quarantine and containment activities.
21	Plan for decontamination activities.
22	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.
23	Provide hand washing and other disease prevention campaign activities.
24	Train personnel on EOC operation, the Incident Command System (ICS), and the National Incident Management System (NIMS).
25	Develop and test emergency communication procedures.
26	Identify protective action decisions and establish response priorities.
27	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
28	Maintain a personnel roster, contact, and resource lists.
29	Identify who is responsible for initial notification of EOC personnel.
30	Maintain alternate power and resources for the EOC.
31	Identify responsibilities for liaison roles with state and adjacent county emergency management officials.
32	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and state entities.
33	Identify alternate or backup communications systems and facilities.
34	Maintain training and certification with appropriate agencies for regulations including HIPAA and confidential information transfer that is governed by privacy laws.
35	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
36	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
37	Practice the protocols for situations where mass care is needed in the context of a public health or a public safety crisis.
38	Identify responsibilities for liaison roles with state and neighboring community officials.
39	Develop and test emergency communication procedures.
40	Designate facilities for quarantine and special situation mass care.
41	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
42	Analyze key dependencies and interdependences related to logistics and supply chain operations.
43	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate health and medical resource requests with the Operations Section.
3	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
4	Alert auxiliary or reserve health and medical personnel, if needed.
5	Ensure that emergency medical teams responding to a disaster site establish a medical command post per local policy and procedure.

6	Coordinate with neighboring community health and medical organizations and with state and federal officials on matters related to assistance from other governments.
7	Screen and coordinate with incoming groups such as Disaster Medical Assistance Teams (DMAT) and medical volunteers.
8	Rapidly assess health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.
9	Ensure that positive identification and proof of licensure is made for all volunteers.
10	Maintain a patient-casualty tracking system. The OME will list all decedents in yearly case number sequence but an additional numbering system identifying the decedents involved in the event will also be documented and tracked.
11	Provide information through the Emergency Public Information Officer to the news media on the number of injuries, deaths, etc. The OME will only release the number of confirmed deaths as we recover those decedents on the scene. No approximates will be used. We will update the PIO on total number of confirmed deaths at the end of each shift.
12	Maintain accurate records of resources utilized and submit reports.
13	Ensure appropriate health and medical services information is made available to the EOC.
14	Help coordinate efforts to respond to inquiries from family members concerned about loved ones.
15	Coordinate medical operations activities and resource needs for the following: health departments, hospitals , EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners. The OME will coordinate any movement of deceased persons with resources available.
16	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.
17	Communicate incident related health and medical information to citizens including at-risk populations.
18	Coordinate surveillance and epidemiological activities including activities with community partners.
19	Recommend or determine health-related protective actions.
20	Activate community alternate care sites.
21	Operate community alternate care sites or locate willing out of area providers and coordinate patient transport to them.
22	Coordinate fatality management process and requests additional support.
23	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
24	Provide patients with appropriate prophylaxis and maintain inventory control.
25	Through monitoring, identify individuals who have an adverse reaction to prescribed medication and initiate alternate therapies (coordinate supplies of alternate drugs in connection with these cases).
26	Maintain communications with transportation vendors during distribution of medical supplies and route in accordance with access information from Transportation.
27	Track the injured.
28	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.

29	Activate and conduct municipal mass dispensing campaign priorities and general activities.
30	Activate continuity of operations plan.
31	Activate and conduct municipality's disease surveillance system.
32	Provide liaison for communication between hospitals and EOC related to patient numbers and information.
33	Report incident related injuries to EOC.
34	Report incident related fatalities to EOC.
35	Coordinate vector surveillance activities.
36	Perform vector surveillance activities at local and regional level in conjunction with CDC.
37	Provide briefs or updates related to vector surveillance activities.
38	Activate and conduct medical care activities during a disaster.
39	Activate and conduct medical surge activities: cancellation of elective surgeries, transfer of patients, etc.
40	Provide numbers of available beds, resources, medical capabilities and medical specialties.
41	Coordinate mortuary services during an emergency. The OME will in a timely manner try to issue the death certificates as soon as possible in order to aid the mortuaries in the area making arrangements with family members of deceased loved ones.
42	Coordinate, activate and conduct behavioral health care activities.
43	Dispose of medical supplies.
44	Coordinate community outreach to at-risk populations.
45	Communicate needs of at-risk populations to the EOC.
46	Obtain needed resources and supplies.
47	Distribute supplies.
48	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
49	Coordinate communications and warnings radio frequencies.
50	Use call down rosters to alert emergency responders or provide situation updates.
51	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
52	Maintain financial and legal accountability.
53	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
54	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
55	Upon identification of medical resource shortfalls activate warehousing operations.
56	After delivery of medical assets to warehouse facility, repackage pharmaceuticals and other assets and distribute to Points of Distribution (PODs) and other health facilities.
57	Provide isolation and quarantine information to emergency public information officer or Joint Information Center (JIC), if activated, for release.
58	If the scope of the incident is beyond the capabilities of this jurisdiction's resource, notify the EOC Director and log date and time.
59	Coordinate planning for large-scale medical treatment.
60	Coordinate community medication dispensing activities.

61	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
62	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
63	Anticipate health and medical requirements for AFN populations.
64	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
65	Identify behavioral health response capabilities.
66	Collect, process, and disseminate information to and from the EOC.
67	Coordinate with Strategic National Stockpile as needed.
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Plan for the gradual shut down of emergency health and medical operations.
3	Prepare Health and Medical After Action Report (AAR).
4	Coordinate with health and medical sector agencies submitting response and recovery information to emergency management.
5	Conduct and monitor health effects post-disaster.
6	Provide public health input into community recovery affairs.
7	Report damage to hospitals.
8	Restore water and wastewater capabilities in coordination with, providing testing and delivery system integrity inspection.
9	Assist at-risk populations in recovering from disasters including programs provided.
10	Maintain post-event exposure logs, rosters of patients and personnel for hazardous material or pathogen exposure.
11	Coordinate the transition from trauma and emergency care to subsequent chronic needs patient surge.
12	Replenish vaccine, antitoxin, and such special-situation pharmaceutical products as needed.
13	Coordinate with Strategic National Stockpile as needed.
14	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
15	Refer patients to local mental health professional upon determination of the need for further psychological assessment or treatment.
16	As warehousing activities diminish, activate plan to recover unused medical resources and return to steady state.
17	Anticipate health and medical requirements for AFN populations.
Mitigation Actions for Annex 8 - Public Health and Medical Services	
1	In conjunction with food industry and FDA participate in warning and recall of dangerous or contaminated products.
2	Collect and implement mitigation strategies from experts including toxicologists, epidemiologists , radiation protection services, etc.
3	Coordinate with local municipalities to identify and control vectors that may transmit the disease which caused the emergency.
4	Monitor the course and population characteristics of a recognized outbreak, monitor containment or reservoir populations.
5	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
6	Identify behavioral health response capabilities.

7	Participate in the CDC Public Health Preparedness Program.
8	Participate in the Hospital Preparedness Program.
9	Provide hand washing and other disease prevention campaign activities.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Determine jurisdictional priorities, objectives, strategies, and resource limitations.
2	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
3	Implement security training for staff focused on awareness and response.
4	Identify specific health and safety risks for disasters.

Supporting: Indian Health Service / Whiteriver Hospital	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
2	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
3	Anticipate health and medical requirements for AFN populations.
4	Identify fatality management capabilities.
5	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
6	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
7	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
8	Maintain current MOUs or MOAs.
9	Identify behavioral health response capabilities.
10	Have a clear press release and mass media protocol for communication to the public during emergencies.
11	Develop procedures to appropriately vet and release casualty and fatality information to families.
12	Participate in the CDC Public Health Preparedness Program.
13	Credential and badge staff prior to an incident.
14	Participate in county-wide medical countermeasure planning.
15	Participate in the Hospital Preparedness Program.
16	Coordinate credentialing and privileging procedures to utilize volunteer behavioral health professional and other staff.
17	Coordinate and maintain family reunification policies or procedures.
18	Collaborate with the AZ Department of Environmental Health, Department of Health and Human Services, AZ Dept of Environmental Quality, and EPA surveillance programs to identify environmental health threats.
19	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
20	Plan for quarantine and containment activities.
21	Plan for decontamination activities.
22	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.
23	Provide hand washing and other disease prevention campaign activities.

24	Train personnel on EOC operation, the Incident Command System (ICS), and the National Incident Management System (NIMS).
25	Develop and test emergency communication procedures.
26	Identify protective action decisions and establish response priorities.
27	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
28	Maintain a personnel roster, contact, and resource lists.
29	Identify who is responsible for initial notification of EOC personnel.
30	Maintain alternate power and resources for the EOC.
31	Identify responsibilities for liaison roles with state and adjacent county emergency management officials.
32	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and state entities.
33	Identify alternate or backup communications systems and facilities.
34	Maintain training and certification with appropriate agencies for regulations including HIPAA and confidential information transfer that is governed by privacy laws.
35	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
36	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
37	Practice the protocols for situations where mass care is needed in the context of a public health or a public safety crisis.
38	Identify responsibilities for liaison roles with state and neighboring community officials.
39	Develop and test emergency communication procedures.
40	Designate facilities for quarantine and special situation mass care.
41	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
42	Analyze key dependencies and interdependences related to logistics and supply chain operations.
43	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate health and medical resource requests with the Operations Section.
3	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
4	Alert auxiliary or reserve health and medical personnel, if needed.
5	Ensure that emergency medical teams responding to a disaster site establish a medical command post per local policy and procedure.
6	Coordinate with neighboring community health and medical organizations and with state and federal officials on matters related to assistance from other governments.
7	Screen and coordinate with incoming groups such as Disaster Medical Assistance Teams (DMAT) and medical volunteers.
8	Rapidly assess health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.
9	Ensure that positive identification and proof of licensure is made for all volunteers.
10	Maintain a patient-casualty tracking system. The OME will list all decedents in yearly case number sequence but an additional

	numbering system identifying the decedents involved in the event will also be documented and tracked.
11	Provide information through the Emergency Public Information Officer to the news media on the number of injuries, deaths, etc. The OME will only release the number of confirmed deaths as we recover those decedents on the scene. No approximates will be used. We will update the PIO on total number of confirmed deaths at the end of each shift.
12	Maintain accurate records of resources utilized and submit reports.
13	Ensure appropriate health and medical services information is made available to the EOC.
14	Help coordinate efforts to respond to inquiries from family members concerned about loved ones.
15	Coordinate medical operations activities and resource needs for the following: health departments, hospitals , EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners. The OME will coordinate any movement of deceased persons with resources available.
16	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.
17	Communicate incident related health and medical information to citizens including at-risk populations.
18	Coordinate surveillance and epidemiological activities including activities with community partners.
19	Recommend or determine health-related protective actions.
20	Activate community alternate care sites.
21	Operate community alternate care sites or locate willing out of area providers and coordinate patient transport to them.
22	Coordinate fatality management process and requests additional support.
23	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
24	Provide patients with appropriate prophylaxis and maintain inventory control.
25	Through monitoring, identify individuals who have an adverse reaction to prescribed medication and initiate alternate therapies (coordinate supplies of alternate drugs in connection with these cases).
26	Maintain communications with transportation vendors during distribution of medical supplies and route in accordance with access information from Transportation.
27	Track the injured.
28	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
29	Activate and conduct municipal mass dispensing campaign priorities and general activities.
30	Activate continuity of operations plan.
31	Activate and conduct municipality's disease surveillance system.
32	Provide liaison for communication between hospitals and EOC related to patient numbers and information.
33	Report incident related injuries to EOC.
34	Report incident related fatalities to EOC.
35	Coordinate vector surveillance activities.
36	Perform vector surveillance activities at local and regional level in conjunction with CDC.

37	Provide briefs or updates related to vector surveillance activities.
38	Activate and conduct medical care activities during a disaster.
39	Activate and conduct medical surge activities: cancellation of elective surgeries, transfer of patients, etc.
40	Provide numbers of available beds, resources, medical capabilities and medical specialties.
41	Coordinate mortuary services during an emergency. The OME will in a timely manner try to issue the death certificates as soon as possible in order to aid the mortuaries in the area making arrangements with family members of deceased loved ones.
42	Coordinate, activate and conduct behavioral health care activities.
43	Dispose of medical supplies.
44	Coordinate community outreach to at-risk populations.
45	Communicate needs of at-risk populations to the EOC.
46	Obtain needed resources and supplies.
47	Distribute supplies.
48	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
49	Coordinate communications and warnings radio frequencies.
50	Use call down rosters to alert emergency responders or provide situation updates.
51	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
52	Maintain financial and legal accountability.
53	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
54	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
55	Upon identification of medical resource shortfalls activate warehousing operations.
56	After delivery of medical assets to warehouse facility, repackage pharmaceuticals and other assets and distribute to Points of Distribution (PODs) and other health facilities.
57	Provide isolation and quarantine information to emergency public information officer or Joint Information Center (JIC), if activated, for release.
58	If the scope of the incident is beyond the capabilities of this jurisdiction's resource, notify the EOC Director and log date and time.
59	Coordinate planning for large-scale medical treatment.
60	Coordinate community medication dispensing activities.
61	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
62	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
63	Anticipate health and medical requirements for AFN populations.
64	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
65	Identify behavioral health response capabilities.
66	Collect, process, and disseminate information to and from the EOC.
67	Coordinate with Strategic National Stockpile as needed.
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	

1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Plan for the gradual shut down of emergency health and medical operations.
3	Prepare Health and Medical After Action Report (AAR).
4	Coordinate with health and medical sector agencies submitting response and recovery information to emergency management.
5	Conduct and monitor health effects post-disaster.
6	Provide public health input into community recovery affairs.
7	Report damage to hospitals.
8	Restore water and wastewater capabilities in coordination with, providing testing and delivery system integrity inspection.
9	Assist at-risk populations in recovering from disasters including programs provided.
10	Maintain post-event exposure logs, rosters of patients and personnel for hazardous material or pathogen exposure.
11	Coordinate the transition from trauma and emergency care to subsequent chronic needs patient surge.
12	Replenish vaccine, antitoxin, and such special-situation pharmaceutical products as needed.
13	Coordinate with Strategic National Stockpile as needed.
14	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
15	Refer patients to local mental health professional upon determination of the need for further psychological assessment or treatment.
16	As warehousing activities diminish, activate plan to recover unused medical resources and return to steady state.
17	Anticipate health and medical requirements for AFN populations.
Mitigation Actions for Annex 8 - Public Health and Medical Services	
1	In conjunction with food industry and FDA participate in warning and recall of dangerous or contaminated products.
2	Collect and implement mitigation strategies from experts including toxicologists, epidemiologists , radiation protection services, etc.
3	Coordinate with local municipalities to identify and control vectors that may transmit the disease which caused the emergency.
4	Monitor the course and population characteristics of a recognized outbreak, monitor containment or reservoir populations.
5	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
6	Identify behavioral health response capabilities.
7	Participate in the CDC Public Health Preparedness Program.
8	Participate in the Hospital Preparedness Program.
9	Provide hand washing and other disease prevention campaign activities.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Determine jurisdictional priorities, objectives, strategies, and resource limitations.
2	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
3	Implement security training for staff focused on awareness and response.
4	Identify specific health and safety risks for disasters.

Supporting: Joseph City Unified School District	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Provide hand washing and other disease prevention campaign activities.
Mitigation Actions for Annex 8 - Public Health and Medical Services	
1	Provide hand washing and other disease prevention campaign activities.

Supporting: Navajo County Animal Control	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Activate and perform decontamination of patients, service animals and pets.

Supporting: Navajo County Environmental Health	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Collaborate with the AZ Department of Environmental Health, Department of Health and Human Services, AZ Dept of Environmental Quality, and EPA surveillance programs to identify environmental health threats.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Coordinate medical operations activities and resource needs for the following: health departments, hospitals , EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners. The OME will coordinate any movement of deceased persons with resources available.
2	Coordinate vector surveillance activities.
3	Perform vector surveillance activities at local and regional level in conjunction with CDC.
4	Provide briefs or updates related to vector surveillance activities.
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Inspect food service establishments prior to resuming business.
Mitigation Actions for Annex 8 - Public Health and Medical Services	
1	In conjunction with food industry and FDA participate in warning and recall of dangerous or contaminated products.
2	Coordinate with local municipalities to identify and control vectors that may transmit the disease which caused the emergency.

Supporting: Navajo County Medical Examiner's Office	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Identify fatality management capabilities.
2	Develop procedures to appropriately vet and release casualty and fatality information to families.
3	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Maintain a patient-casualty tracking system. The OME will list all decedents in yearly case number sequence but an additional numbering system identifying the decedents involved in the event will also be documented and tracked.
2	Provide information through the Emergency Public Information Officer to the news media on the number of injuries, deaths, etc.

	The OME will only release the number of confirmed deaths as we recover those decedents on the scene. No approximates will be used. We will update the PIO on total number of confirmed deaths at the end of each shift.
3	Coordinate medical operations activities and resource needs for the following: health departments, hospitals , EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners. The OME will coordinate any movement of deceased persons with resources available.
4	Coordinate fatality management process and requests additional support.
5	Coordinate mortuary services during an emergency. The OME will in a timely manner try to issue the death certificates as soon as possible in order to aid the mortuaries in the area making arrangements with family members of deceased loved ones.

Supporting: Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
2	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
3	Anticipate health and medical requirements for AFN populations.
4	Identify fatality management capabilities.
5	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
6	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
7	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
8	Maintain current MOUs or MOAs.
9	Identify behavioral health response capabilities.
10	Identify available health and medical sector related volunteer organizations.
11	Have a clear press release and mass media protocol for communication to the public during emergencies.
12	Develop procedures to appropriately vet and release casualty and fatality information to families.
13	Participate in the CDC Public Health Preparedness Program.
14	Credential and badge staff prior to an incident.
15	Coordinate health departments' emergency response training programs.
16	Participate in county-wide medical countermeasure planning.
17	Coordinate credentialing and privileging procedures to utilize volunteer behavioral health professional and other staff.
18	Coordinate behavioral health capabilities of relevant medical first responders.
19	Coordinate county's behavioral health disaster team.
20	Coordinate activities in preparing at-risk populations for disasters.
21	Coordinate and maintain family reunification policies or procedures.
22	Collaborate with the AZ Department of Environmental Health, Department of Health and Human Services, AZ Dept of Environmental Quality, and EPA surveillance programs to identify environmental health threats.

23	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
24	Plan for quarantine and containment activities.
25	Plan for decontamination activities.
26	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.
27	Provide hand washing and other disease prevention campaign activities.
28	Train personnel on EOC operation, the Incident Command System (ICS), and the National Incident Management System (NIMS).
29	Develop and test emergency communication procedures.
30	Identify protective action decisions and establish response priorities.
31	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
32	Maintain a personnel roster, contact, and resource lists.
33	Identify who is responsible for initial notification of EOC personnel.
34	Maintain alternate power and resources for the EOC.
35	Identify responsibilities for liaison roles with state and adjacent county emergency management officials.
36	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and state entities.
37	Identify alternate or backup communications systems and facilities.
38	Maintain training and certification with appropriate agencies for regulations including HIPAA and confidential information transfer that is governed by privacy laws.
39	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
40	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
41	Practice the protocols for situations where mass care is needed in the context of a public health or a public safety crisis.
42	Identify responsibilities for liaison roles with state and neighboring community officials.
43	Develop and test emergency communication procedures.
44	Designate facilities for quarantine and special situation mass care.
45	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
46	Analyze key dependencies and interdependences related to logistics and supply chain operations.
47	Identify specific health and safety risks for disasters.
48	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate health and medical resource requests with the Operations Section.
3	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
4	Alert auxiliary or reserve health and medical personnel, if needed.
5	Coordinate health support and medical operations and locations for AFN populations (ESL, deaf, hard of hearing, visually impaired, etc.)

6	Ensure that emergency medical teams responding to a disaster site establish a medical command post per local policy and procedure.
7	Coordinate with neighboring community health and medical organizations and with state and federal officials on matters related to assistance from other governments.
8	Screen and coordinate with incoming groups such as Disaster Medical Assistance Teams (DMAT) and medical volunteers.
9	Rapidly assess health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.
10	Ensure that positive identification and proof of licensure is made for all volunteers.
11	Maintain a patient-casualty tracking system. The OME will list all decedents in yearly case number sequence but an additional numbering system identifying the decedents involved in the event will also be documented and tracked.
12	Provide information through the Emergency Public Information Officer to the news media on the number of injuries, deaths, etc. The OME will only release the number of confirmed deaths as we recover those decedents on the scene. No approximates will be used. We will update the PIO on total number of confirmed deaths at the end of each shift.
13	Maintain accurate records of resources utilized and submit reports.
14	Ensure appropriate health and medical services information is made available to the EOC.
15	Help coordinate efforts to respond to inquiries from family members concerned about loved ones.
16	Coordinate medical operations activities and resource needs for the following: health departments, hospitals , EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners. The OME will coordinate any movement of deceased persons with resources available.
17	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.
18	Communicate incident related health and medical information to citizens including at-risk populations.
19	Coordinate surveillance and epidemiological activities including activities with community partners.
20	Recommend or determine health-related protective actions.
21	Activate community alternate care sites.
22	Operate community alternate care sites or locate willing out of area providers and coordinate patient transport to them.
23	Coordinate fatality management process and requests additional support.
24	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
25	Provide patients with appropriate prophylaxis and maintain inventory control.
26	Through monitoring, identify individuals who have an adverse reaction to prescribed medication and initiate alternate therapies (coordinate supplies of alternate drugs in connection with these cases).
27	Maintain communications with transportation vendors during distribution of medical supplies and route in accordance with access information from Transportation.
28	Track the injured.

29	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
30	Activate and conduct municipal mass dispensing campaign priorities and general activities.
31	Activate continuity of operations plan.
32	Activate and conduct municipality's disease surveillance system.
33	Provide liaison to communicate between health department and EOC for emergency related information.
34	Report incident related injuries to EOC.
35	Report incident related fatalities to EOC.
36	Coordinate vector surveillance activities.
37	Perform vector surveillance activities at local and regional level in conjunction with CDC.
38	Provide briefs or updates related to vector surveillance activities.
39	Activate and conduct medical care activities during a disaster.
40	If necessary to expand number of triage physicians, consult the Governor's Office about waiving specific types of medical malpractice liability during the emergency.
41	Provide numbers of available beds, resources, medical capabilities and medical specialties.
42	Coordinate mortuary services during an emergency. The OME will in a timely manner try to issue the death certificates as soon as possible in order to aid the mortuaries in the area making arrangements with family members of deceased loved ones.
43	Coordinate, activate and conduct behavioral health care activities.
44	Dispose of medical supplies.
45	Coordinate community outreach to at-risk populations.
46	Communicate needs of at-risk populations to the EOC.
47	Obtain needed resources and supplies.
48	Distribute supplies.
49	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
50	Allocate resources to prioritized affected population.
51	Coordinate communications and warnings radio frequencies.
52	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
53	Maintain financial and legal accountability.
54	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
55	Upon identification of medical resource shortfalls activate warehousing operations.
56	After delivery of medical assets to warehouse facility, repackage pharmaceuticals and other assets and distribute to Points of Distribution (PODs) and other health facilities.
57	Provide isolation and quarantine information to emergency public information officer or Joint Information Center (JIC), if activated, for release.
58	Coordinate planning for large-scale medical treatment.
59	Coordinate community medication dispensing activities.
60	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
61	Support the preparation of Incident Action Plans (IAP) and distribute to appropriate partners.

62	Identify any needed specialized resources that are unavailable to responding entities.
63	In the case of a foreseeable event impact, review pre-determined requests for prepositioning of critical resources (personnel, equipment, and supplies).
64	Collect and process information received from rapid damage assessment teams, analyze this information, and share with appropriate partners.
65	Determine the supply needs generated by the emergency.
66	Determine the long range resource requirement needed to support the desired outcome.
67	Maintain use of duty position logs.
68	Consider staffing and operational requirements for 24 hour operations.
69	Prepare an oral increased readiness report for the first meeting with the EOC Director.
70	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
71	Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.
72	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
73	Monitor potential resource shortages in the jurisdiction during the emergency, locate alternative suppliers, and present options to the EOC Director.
74	Coordinate with the EOC Director regarding needs and priorities.
75	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
76	Anticipate health and medical requirements for AFN populations.
77	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
78	Identify behavioral health response capabilities.
79	Collect, process, and disseminate information to and from the EOC.
80	Coordinate with Strategic National Stockpile as needed.
81	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Plan for the gradual shut down of emergency health and medical operations.
3	Prepare Health and Medical After Action Report (AAR).
4	Coordinate with health and medical sector agencies submitting response and recovery information to emergency management.
5	Conduct and monitor health effects post-disaster.
6	Provide public health input into community recovery affairs.
7	Restore water and wastewater capabilities in coordination with, providing testing and delivery system integrity inspection.
8	Assist at-risk populations in recovering from disasters including programs provided.
9	Inspect food service establishments prior to resuming business.
10	Maintain post-event exposure logs, rosters of patients and personnel for hazardous material or pathogen exposure.
11	Coordinate the transition from trauma and emergency care to subsequent chronic needs patient surge.
12	Replenish vaccine, antitoxin, and such special-situation pharmaceutical products as needed.
13	Coordinate with Strategic National Stockpile as needed.

14	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
15	Refer patients to local mental health professional upon determination of the need for further psychological assessment or treatment.
16	As warehousing activities diminish, activate plan to recover unused medical resources and return to steady state.
17	Collect documentation for possible financial reimbursement process for recovery activities. Provide updates to eligible applicants on any disaster recovery programs.
18	Schedule and conduct after action meetings and after action reviews. Draft corrective action plan.
19	Participate in the development of after action reports and remedial action management programs.
20	Plan recovery, reconstitution, mitigation and other long-term actions.
21	Participate in after action meetings and prepare after action reports as requested.
22	Maintain and operate efficient, clear transfer plans for repopulation of nursing homes, hospitals, and any other assisted living facilities.
23	Anticipate health and medical requirements for AFN populations.
24	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Annex 8 - Public Health and Medical Services	
1	In conjunction with food industry and FDA participate in warning and recall of dangerous or contaminated products.
2	Collect and implement mitigation strategies from experts including toxicologists, epidemiologists , radiation protection services, etc.
3	Coordinate with local municipalities to identify and control vectors that may transmit the disease which caused the emergency.
4	Monitor the course and population characteristics of a recognized outbreak, monitor containment or reservoir populations.
5	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
6	Participate in jurisdictional THIRA.
7	Assess resource capabilities.
8	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
9	Provide a representative for the updating of the hazard mitigation plan.
10	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
11	Run simulations of emergency plans for responses to shelter disease outbreak or radiological contamination.
12	Identify behavioral health response capabilities.
13	Participate in the CDC Public Health Preparedness Program.
14	Provide hand washing and other disease prevention campaign activities.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Determine jurisdictional priorities, objectives, strategies, and resource limitations.
2	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
3	Implement security training for staff focused on awareness and response.
4	Identify and implement monitoring and risk management planning.

5	Identify specific health and safety risks for disasters.
6	Consider early evacuation to limit exposure to smoke or secondary compounds.

Supporting: Salvation Army	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Anticipate health and medical requirements for AFN populations.
2	Identify behavioral health response capabilities.
3	Participate in the CDC Public Health Preparedness Program.
4	Coordinate and maintain family reunification policies or procedures.
5	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
6	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
2	Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.
3	Anticipate health and medical requirements for AFN populations.
4	Identify behavioral health response capabilities.
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Assist at-risk populations in recovering from disasters including programs provided.
2	Anticipate health and medical requirements for AFN populations.
Mitigation Actions for Annex 8 - Public Health and Medical Services	
1	Identify behavioral health response capabilities.
2	Participate in the CDC Public Health Preparedness Program.

Supporting: Show Low EMS	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Ensure adequate EMS coverage throughout the planning area.
2	Anticipate health and medical requirements for AFN populations.
3	Have working plans for patient transport to all sites, including overflow and out of area.
4	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
2	Transport symptomatic individuals to appropriate health facilities prior to their entering a mass prophylaxis site.
3	Anticipate health and medical requirements for AFN populations.
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Anticipate health and medical requirements for AFN populations.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Identify specific health and safety risks for disasters.

Supporting: Show Low Unified School District
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services

1	Provide hand washing and other disease prevention campaign activities.
Mitigation Actions for Annex 8 - Public Health and Medical Services	
1	Provide hand washing and other disease prevention campaign activities.

Supporting: Snowflake Unified School District	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Provide hand washing and other disease prevention campaign activities.
Mitigation Actions for Annex 8 - Public Health and Medical Services	
1	Provide hand washing and other disease prevention campaign activities.

Supporting: Summit Healthcare Regional Medical Center	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
2	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
3	Anticipate health and medical requirements for AFN populations.
4	Have working plans for patient transport to all sites, including overflow and out of area.
5	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
6	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
7	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
8	Maintain current MOUs or MOAs.
9	Have a clear press release and mass media protocol for communication to the public during emergencies.
10	Develop procedures to appropriately vet and release casualty and fatality information to families.
11	Credential and badge staff prior to an incident.
12	Participate in the Hospital Preparedness Program.
13	Coordinate credentialing and privileging procedures to utilize volunteer behavioral health professional and other staff.
14	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
15	Plan for quarantine and containment activities.
16	Plan for decontamination activities.
17	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.
18	Train personnel on EOC operation, the Incident Command System (ICS), and the National Incident Management System (NIMS).
19	Develop and test emergency communication procedures.
20	Identify protective action decisions and establish response priorities.
21	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
22	Maintain a personnel roster, contact, and resource lists.
23	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and state entities.

24	Maintain training and certification with appropriate agencies for regulations including HIPAA and confidential information transfer that is governed by privacy laws.
25	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
26	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
27	Identify responsibilities for liaison roles with state and neighboring community officials.
28	Develop and test emergency communication procedures.
29	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
30	Analyze key dependencies and interdependences related to logistics and supply chain operations.
31	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate health and medical resource requests with the Operations Section.
3	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
4	Alert auxiliary or reserve health and medical personnel, if needed.
5	Coordinate health support and medical operations and locations for AFN populations (ESL, deaf, hard of hearing, visually impaired, etc.)
6	Coordinate with neighboring community health and medical organizations and with state and federal officials on matters related to assistance from other governments.
7	Rapidly assess health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.
8	Maintain accurate records of resources utilized and submit reports.
9	Ensure appropriate health and medical services information is made available to the EOC.
10	Help coordinate efforts to respond to inquiries from family members concerned about loved ones.
11	Coordinate surveillance and epidemiological activities including activities with community partners.
12	Through monitoring, identify individuals who have an adverse reaction to prescribed medication and initiate alternate therapies (coordinate supplies of alternate drugs in connection with these cases).
13	Maintain communications with transportation vendors during distribution of medical supplies and route in accordance with access information from Transportation.
14	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
15	Activate continuity of operations plan.
16	Activate and conduct municipality's disease surveillance system.
17	Provide liaison for communication between hospitals and EOC related to patient numbers and information.
18	Report incident related injuries to EOC.
19	Report incident related fatalities to EOC.
20	Activate and conduct medical care activities during a disaster.
21	Activate and conduct medical surge activities: cancellation of elective surgeries, transfer of patients, etc.

22	Activate and perform decontamination of patients, service animals and pets.
23	Provide numbers of available beds, resources, medical capabilities and medical specialties.
24	Coordinate, activate and conduct behavioral health care activities.
25	Dispose of medical supplies.
26	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
27	Coordinate communications and warnings radio frequencies.
28	Maintain financial and legal accountability.
29	Coordinate community medication dispensing activities.
30	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
31	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
32	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
33	Monitor potential resource shortages in the jurisdiction during the emergency, locate alternative suppliers, and present options to the EOC Director.
34	Coordinate with the EOC Director regarding needs and priorities.
35	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
36	Anticipate health and medical requirements for AFN populations.
37	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
38	Collect, process, and disseminate information to and from the EOC.
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Plan for the gradual shut down of emergency health and medical operations.
3	Prepare Health and Medical After Action Report (AAR).
4	Coordinate with health and medical sector agencies submitting response and recovery information to emergency management.
5	Conduct and monitor health effects post-disaster.
6	Report damage to hospitals.
7	Maintain post-event exposure logs, rosters of patients and personnel for hazardous material or pathogen exposure.
8	Coordinate the transition from trauma and emergency care to subsequent chronic needs patient surge.
9	Replenish vaccine, antitoxin, and such special-situation pharmaceutical products as needed.
10	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
11	Refer patients to local mental health professional upon determination of the need for further psychological assessment or treatment.
12	Collect documentation for possible financial reimbursement process for recovery activities. Provide updates to eligible applicants on any disaster recovery programs.
13	Schedule and conduct after action meetings and after action reviews. Draft corrective action plan.

14	Participate in the development of after action reports and remedial action management programs.
15	Plan recovery, reconstitution, mitigation and other long-term actions.
16	Participate in after action meetings and prepare after action reports as requested.
17	Maintain and operate efficient, clear transfer plans for repopulation of nursing homes, hospitals, and any other assisted living facilities.
18	Anticipate health and medical requirements for AFN populations.
Mitigation Actions for Annex 8 - Public Health and Medical Services	
1	Monitor the course and population characteristics of a recognized outbreak, monitor containment or reservoir populations.
2	Assess resource capabilities.
3	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
4	Participate in the Hospital Preparedness Program.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
2	Implement security training for staff focused on awareness and response.
3	Identify and implement monitoring and risk management planning.
4	Identify specific health and safety risks for disasters.

Supporting: Sunrise Air Ambulance	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Ensure adequate EMS coverage throughout the planning area.
2	Anticipate health and medical requirements for AFN populations.
3	Have working plans for patient transport to all sites, including overflow and out of area.
4	Coordinate behavioral health capabilities of relevant medical first responders.
5	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
2	Transport symptomatic individuals to appropriate health facilities prior to their entering a mass prophylaxis site.
3	Anticipate health and medical requirements for AFN populations.
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Anticipate health and medical requirements for AFN populations.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Identify specific health and safety risks for disasters.

Supporting: Winslow Unified School District	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Provide hand washing and other disease prevention campaign activities.
Mitigation Actions for Annex 8 - Public Health and Medical Services	
1	Provide hand washing and other disease prevention campaign activities.

Arizona Department of Emergency and Military Affairs

Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
2	Have a clear press release and mass media protocol for communication to the public during emergencies.
3	Collaborate with the AZ Department of Environmental Health, Department of Health and Human Services, AZ Dept of Environmental Quality, and EPA surveillance programs to identify environmental health threats.
4	Develop and test emergency communication procedures.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Screen and coordinate with incoming groups such as Disaster Medical Assistance Teams (DMAT) and medical volunteers.
2	Ensure that positive identification and proof of licensure is made for all volunteers.
3	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.
4	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
5	If necessary to expand number of triage physicians, consult the Governor's Office about waiving specific types of medical malpractice liability during the emergency.
6	Coordinate communications and warnings radio frequencies.
7	Collect and process information received from rapid damage assessment teams, analyze this information, and share with appropriate partners.
8	Determine the supply needs generated by the emergency.
9	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
10	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
11	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Maintain post-event exposure logs, rosters of patients and personnel for hazardous material or pathogen exposure.

Arizona Water Company	
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Restore water and wastewater capabilities in coordination with, providing testing and delivery system integrity inspection.

City of Holbrook Municipal Water/Sewer	
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Restore water and wastewater capabilities in coordination with, providing testing and delivery system integrity inspection.

City of Holbrook Police Department	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Plan for quarantine and containment activities.
2	Identify specific health and safety risks for disasters.

Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Identify specific health and safety risks for disasters.

City of Show Low City Council	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
2	Maintain current MOUs or MOAs.
3	Have a clear press release and mass media protocol for communication to the public during emergencies.
4	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
2	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
3	Coordinate community medication dispensing activities.

City of Show Low Municipal Water/Sewer	
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Restore water and wastewater capabilities in coordination with, providing testing and delivery system integrity inspection.

City of Show Low Police Department	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Coordinate behavioral health capabilities of relevant medical first responders.
2	Plan for quarantine and containment activities.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.

City of Winslow Fire Department	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
2	Maintain current MOUs or MOAs.
3	Participate in county-wide medical countermeasure planning.
4	Coordinate behavioral health capabilities of relevant medical first responders.
5	Plan for decontamination activities.
6	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
7	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	

1	Maintain communications with transportation vendors during distribution of medical supplies and route in accordance with access information from Transportation.
2	Activate and conduct municipal mass dispensing campaign priorities and general activities.
3	Use call down rosters to alert emergency responders or provide situation updates.
4	Coordinate community medication dispensing activities.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Identify specific health and safety risks for disasters.

City of Winslow Municipal Water/Sewer	
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Restore water and wastewater capabilities in coordination with, providing testing and delivery system integrity inspection.

City of Winslow Police Department	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Coordinate behavioral health capabilities of relevant medical first responders.
2	Plan for quarantine and containment activities.
3	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
4	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
2	Coordinate community medication dispensing activities.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Identify specific health and safety risks for disasters.

ClaySprings Pinedale Fire District	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Coordinate behavioral health capabilities of relevant medical first responders.
2	Plan for decontamination activities.
3	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Use call down rosters to alert emergency responders or provide situation updates.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Identify specific health and safety risks for disasters.

Greer's Mortuary	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Identify fatality management capabilities.
2	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Coordinate mortuary services during an emergency. The OME will in a timely manner try to issue the death certificates as soon as possible in order to aid the mortuaries in the area making arrangements with family members of deceased loved ones.

Heber-Overgaard Fire District	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Ensure adequate EMS coverage throughout the planning area.
2	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
3	Maintain current MOUs or MOAs.
4	Have a clear press release and mass media protocol for communication to the public during emergencies.
5	Participate in the CDC Public Health Preparedness Program.
6	Participate in county-wide medical countermeasure planning.
7	Coordinate behavioral health capabilities of relevant medical first responders.
8	Plan for decontamination activities.
9	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
10	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Maintain communications with transportation vendors during distribution of medical supplies and route in accordance with access information from Transportation.
2	Activate and conduct municipal mass dispensing campaign priorities and general activities.
3	Use call down rosters to alert emergency responders or provide situation updates.
4	Coordinate community medication dispensing activities.
Mitigation Actions for Annex 8 - Public Health and Medical Services	
1	Participate in the CDC Public Health Preparedness Program.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Identify specific health and safety risks for disasters.

Hopi Tribal Utility Authority	
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Restore water and wastewater capabilities in coordination with, providing testing and delivery system integrity inspection.

Indian Health Service Whiteriver Public Health Department	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Participate in the CDC Public Health Preparedness Program.
2	Coordinate and maintain family reunification policies or procedures.
3	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
4	Provide hand washing and other disease prevention campaign activities.
5	Develop and test emergency communication procedures.
6	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
7	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	

1	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
2	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
3	Upon identification of medical resource shortfalls activate warehousing operations.
4	Coordinate community medication dispensing activities.
5	Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Provide public health input into community recovery affairs.
2	Restore water and wastewater capabilities in coordination with, providing testing and delivery system integrity inspection.
3	Inspect food service establishments prior to resuming business.
Mitigation Actions for Annex 8 - Public Health and Medical Services	
1	Participate in the CDC Public Health Preparedness Program.
2	Provide hand washing and other disease prevention campaign activities.

Joseph City Fire District	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Coordinate behavioral health capabilities of relevant medical first responders.
2	Plan for decontamination activities.
3	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Use call down rosters to alert emergency responders or provide situation updates.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Identify specific health and safety risks for disasters.

Joseph City Utilities	
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Restore water and wastewater capabilities in coordination with, providing testing and delivery system integrity inspection.

Kayenta Unified School District	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Provide hand washing and other disease prevention campaign activities.
Mitigation Actions for Annex 8 - Public Health and Medical Services	
1	Provide hand washing and other disease prevention campaign activities.

Kayenta Volunteer Fire Department	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Coordinate behavioral health capabilities of relevant medical first responders.
2	Plan for decontamination activities.
3	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Use call down rosters to alert emergency responders or provide situation updates.
Protection Actions for Annex 8 - Public Health and Medical Services	

1	Identify specific health and safety risks for disasters.

Larson Waste	
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Dispose of medical supplies.

Little Colorado Medical Center	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
2	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
3	Anticipate health and medical requirements for AFN populations.
4	Have working plans for patient transport to all sites, including overflow and out of area.
5	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
6	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
7	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
8	Maintain current MOUs or MOAs.
9	Have a clear press release and mass media protocol for communication to the public during emergencies.
10	Develop procedures to appropriately vet and release casualty and fatality information to families.
11	Credential and badge staff prior to an incident.
12	Participate in the Hospital Preparedness Program.
13	Coordinate credentialing and privileging procedures to utilize volunteer behavioral health professional and other staff.
14	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
15	Plan for quarantine and containment activities.
16	Plan for decontamination activities.
17	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.
18	Train personnel on EOC operation, the Incident Command System (ICS), and the National Incident Management System (NIMS).
19	Develop and test emergency communication procedures.
20	Identify protective action decisions and establish response priorities.
21	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
22	Maintain a personnel roster, contact, and resource lists.
23	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and state entities.
24	Maintain training and certification with appropriate agencies for regulations including HIPAA and confidential information transfer that is governed by privacy laws.
25	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.

26	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
27	Identify responsibilities for liaison roles with state and neighboring community officials.
28	Develop and test emergency communication procedures.
29	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
30	Analyze key dependencies and interdependences related to logistics and supply chain operations.
31	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Coordinate health and medical resource requests with the Operations Section.
2	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
3	Alert auxiliary or reserve health and medical personnel, if needed.
4	Coordinate health support and medical operations and locations for AFN populations (ESL, deaf, hard of hearing, visually impaired, etc.)
5	Coordinate with neighboring community health and medical organizations and with state and federal officials on matters related to assistance from other governments.
6	Rapidly assess health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.
7	Maintain accurate records of resources utilized and submit reports.
8	Ensure appropriate health and medical services information is made available to the EOC.
9	Help coordinate efforts to respond to inquiries from family members concerned about loved ones.
10	Coordinate surveillance and epidemiological activities including activities with community partners.
11	Through monitoring, identify individuals who have an adverse reaction to prescribed medication and initiate alternate therapies (coordinate supplies of alternate drugs in connection with these cases).
12	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
13	Activate continuity of operations plan.
14	Activate and conduct municipality's disease surveillance system.
15	Provide liaison for communication between hospitals and EOC related to patient numbers and information.
16	Report incident related injuries to EOC.
17	Report incident related fatalities to EOC.
18	Activate and conduct medical care activities during a disaster.
19	Activate and conduct medical surge activities: cancellation of elective surgeries, transfer of patients, etc.
20	Activate and perform decontamination of patients, service animals and pets.
21	Provide numbers of available beds, resources, medical capabilities and medical specialties.
22	Dispose of medical supplies.
23	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
24	Coordinate communications and warnings radio frequencies.

25	Maintain financial and legal accountability.
26	Coordinate community medication dispensing activities.
27	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
28	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
29	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
30	Monitor potential resource shortages in the jurisdiction during the emergency, locate alternative suppliers, and present options to the EOC Director.
31	Coordinate with the EOC Director regarding needs and priorities.
32	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
33	Anticipate health and medical requirements for AFN populations.
34	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
35	Collect, process, and disseminate information to and from the EOC.
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Plan for the gradual shut down of emergency health and medical operations.
3	Prepare Health and Medical After Action Report (AAR).
4	Coordinate with health and medical sector agencies submitting response and recovery information to emergency management.
5	Conduct and monitor health effects post-disaster.
6	Report damage to hospitals.
7	Maintain post-event exposure logs, rosters of patients and personnel for hazardous material or pathogen exposure.
8	Coordinate the transition from trauma and emergency care to subsequent chronic needs patient surge.
9	Replenish vaccine, antitoxin, and such special-situation pharmaceutical products as needed.
10	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
11	Refer patients to local mental health professional upon determination of the need for further psychological assessment or treatment.
12	Collect documentation for possible financial reimbursement process for recovery activities. Provide updates to eligible applicants on any disaster recovery programs.
13	Schedule and conduct after action meetings and after action reviews. Draft corrective action plan.
14	Participate in the development of after action reports and remedial action management programs.
15	Plan recovery, reconstitution, mitigation and other long-term actions.
16	Participate in after action meetings and prepare after action reports as requested.
17	Maintain and operate efficient, clear transfer plans for repopulation of nursing homes, hospitals, and any other assisted living facilities.
18	Anticipate health and medical requirements for AFN populations.
Mitigation Actions for Annex 8 - Public Health and Medical Services	

1	Monitor the course and population characteristics of a recognized outbreak, monitor containment or reservoir populations.
2	Assess resource capabilities.
3	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
4	Participate in the Hospital Preparedness Program.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
2	Implement security training for staff focused on awareness and response.
3	Identify and implement monitoring and risk management planning.
4	Identify specific health and safety risks for disasters.

Navajo County Administrative Services	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Have a clear press release and mass media protocol for communication to the public during emergencies.
2	Develop procedures to appropriately vet and release casualty and fatality information to families.
3	Identify responsibilities for liaison roles with state and neighboring community officials.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Communicate incident related health and medical information to citizens including at-risk populations.
2	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
3	If necessary to expand number of triage physicians, consult the Governor's Office about waiving specific types of medical malpractice liability during the emergency.
4	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
5	Provide isolation and quarantine information to emergency public information officer or Joint Information Center (JIC), if activated, for release.

Navajo County Attorney	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Have a clear press release and mass media protocol for communication to the public during emergencies.

Navajo County Behavioral Health Coalition	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Identify behavioral health response capabilities.
2	Coordinate credentialing and privileging procedures to utilize volunteer behavioral health professional and other staff.
3	Coordinate and maintain family reunification policies or procedures.
4	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	

1	Coordinate, activate and conduct behavioral health care activities.
2	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
3	Identify behavioral health response capabilities.
Mitigation Actions for Annex 8 - Public Health and Medical Services	
1	Identify behavioral health response capabilities.

Navajo County Board of Supervisors	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Have a clear press release and mass media protocol for communication to the public during emergencies.
2	Identify responsibilities for liaison roles with state and neighboring community officials.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
2	If necessary to expand number of triage physicians, consult the Governor's Office about waiving specific types of medical malpractice liability during the emergency.
3	Provide isolation and quarantine information to emergency public information officer or Joint Information Center (JIC), if activated, for release.

Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
2	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
3	Anticipate health and medical requirements for AFN populations.
4	Have working plans for patient transport to all sites, including overflow and out of area.
5	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
6	Maintain current MOUs or MOAs.
7	Identify behavioral health response capabilities.
8	Have a clear press release and mass media protocol for communication to the public during emergencies.
9	Credential and badge staff prior to an incident.
10	Participate in county-wide medical countermeasure planning.
11	Coordinate credentialing and privileging procedures to utilize volunteer behavioral health professional and other staff.
12	Coordinate behavioral health capabilities of relevant medical first responders.
13	Coordinate activities in preparing at-risk populations for disasters.
14	Coordinate and maintain family reunification policies or procedures.
15	Collaborate with the AZ Department of Environmental Health, Department of Health and Human Services, AZ Dept of Environmental Quality, and EPA surveillance programs to identify environmental health threats.
16	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
17	Plan for quarantine and containment activities.

18	Train personnel on EOC operation, the Incident Command System (ICS), and the National Incident Management System (NIMS).
19	Develop and test emergency communication procedures.
20	Identify protective action decisions and establish response priorities.
21	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
22	Maintain a personnel roster, contact, and resource lists.
23	Identify who is responsible for initial notification of EOC personnel.
24	Maintain alternate power and resources for the EOC.
25	Identify responsibilities for liaison roles with state and adjacent county emergency management officials.
26	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and state entities.
27	Identify alternate or backup communications systems and facilities.
28	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
29	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
30	Practice the protocols for situations where mass care is needed in the context of a public health or a public safety crisis.
31	Identify responsibilities for liaison roles with state and neighboring community officials.
32	Develop and test emergency communication procedures.
33	Designate facilities for quarantine and special situation mass care.
34	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
35	Analyze key dependencies and interdependences related to logistics and supply chain operations.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Coordinate health and medical resource requests with the Operations Section.
2	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
3	Alert auxiliary or reserve health and medical personnel, if needed.
4	Ensure that emergency medical teams responding to a disaster site establish a medical command post per local policy and procedure.
5	Coordinate with neighboring community health and medical organizations and with state and federal officials on matters related to assistance from other governments.
6	Screen and coordinate with incoming groups such as Disaster Medical Assistance Teams (DMAT) and medical volunteers.
7	Rapidly assess health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.
8	Help coordinate efforts to respond to inquiries from family members concerned about loved ones.
9	Coordinate medical operations activities and resource needs for the following: health departments, hospitals , EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners. The OME will coordinate any movement of deceased persons with resources available.
10	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.

11	Communicate incident related health and medical information to citizens including at-risk populations.
12	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
13	Track the injured.
14	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
15	If necessary to expand number of triage physicians, consult the Governor's Office about waiving specific types of medical malpractice liability during the emergency.
16	Coordinate community outreach to at-risk populations.
17	Obtain needed resources and supplies.
18	Distribute supplies.
19	Allocate resources to prioritized affected population.
20	Coordinate communications and warnings radio frequencies.
21	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
22	Maintain financial and legal accountability.
23	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
24	Upon identification of medical resource shortfalls activate warehousing operations.
25	Provide isolation and quarantine information to emergency public information officer or Joint Information Center (JIC), if activated, for release.
26	Coordinate community medication dispensing activities.
27	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
28	Support the preparation of Incident Action Plans (IAP) and distribute to appropriate partners.
29	Identify any needed specialized resources that are unavailable to responding entities.
30	Collect and process information received from rapid damage assessment teams, analyze this information, and share with appropriate partners.
31	Determine the supply needs generated by the emergency.
32	Determine the long range resource requirement needed to support the desired outcome.
33	Maintain use of duty position logs.
34	Consider staffing and operational requirements for 24 hour operations.
35	Prepare an oral increased readiness report for the first meeting with the EOC Director.
36	Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.
37	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
38	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
39	Anticipate health and medical requirements for AFN populations.
40	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
41	Identify behavioral health response capabilities.
42	Collect, process, and disseminate information to and from the EOC.
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	

1	Assist at-risk populations in recovering from disasters including programs provided.
2	Maintain post-event exposure logs, rosters of patients and personnel for hazardous material or pathogen exposure.
3	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
4	Collect documentation for possible financial reimbursement process for recovery activities. Provide updates to eligible applicants on any disaster recovery programs.
5	Schedule and conduct after action meetings and after action reviews. Draft corrective action plan.
6	Participate in the development of after action reports and remedial action management programs.
7	Plan recovery, reconstitution, mitigation and other long-term actions.
8	Participate in after action meetings and prepare after action reports as requested.
9	Maintain and operate efficient, clear transfer plans for repopulation of nursing homes, hospitals, and any other assisted living facilities.
10	Anticipate health and medical requirements for AFN populations.
11	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Annex 8 - Public Health and Medical Services	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
2	Participate in jurisdictional THIRA.
3	Assess resource capabilities.
4	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
5	Provide a representative for the updating of the hazard mitigation plan.
6	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
7	Run simulations of emergency plans for responses to shelter disease outbreak or radiological contamination.
8	Identify behavioral health response capabilities.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Determine jurisdictional priorities, objectives, strategies, and resource limitations.
2	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
3	Identify and implement monitoring and risk management planning.
4	Consider early evacuation to limit exposure to smoke or secondary compounds.

Navajo County Facilities Management

Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.

Navajo County Finance Department

Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Maintain financial and legal accountability.

Navajo County Information Technology

Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Develop and test emergency communication procedures.

Navajo County Planning and Zoning	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Develop and test emergency communication procedures.

Navajo County Public Works	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Participate in county-wide medical countermeasure planning.
2	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
3	Maintain alternate power and resources for the EOC.
4	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Coordinate communications and warnings radio frequencies.
2	Upon identification of medical resource shortfalls activate warehousing operations.
3	After delivery of medical assets to warehouse facility, repackage pharmaceuticals and other assets and distribute to Points of Distribution (PODs) and other health facilities.

Navajo County Sheriff's Office	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Participate in county-wide medical countermeasure planning.
2	Coordinate and maintain family reunification policies or procedures.
3	Plan for quarantine and containment activities.
4	Designate facilities for quarantine and special situation mass care.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
2	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
3	Coordinate communications and warnings radio frequencies.
4	Provide isolation and quarantine information to emergency public information officer or Joint Information Center (JIC), if activated, for release.
5	Coordinate community medication dispensing activities.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Consider early evacuation to limit exposure to smoke or secondary compounds.

Navajo Tribal Utility Authority	
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Restore water and wastewater capabilities in coordination with, providing testing and delivery system integrity inspection.

Owens Livingston Mortuary
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services

1	Identify fatality management capabilities.
2	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Coordinate mortuary services during an emergency. The OME will in a timely manner try to issue the death certificates as soon as possible in order to aid the mortuaries in the area making arrangements with family members of deceased loved ones.

Pinetop Fire District	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
2	Maintain current MOUs or MOAs.
3	Have a clear press release and mass media protocol for communication to the public during emergencies.
4	Participate in the CDC Public Health Preparedness Program.
5	Participate in county-wide medical countermeasure planning.
6	Coordinate behavioral health capabilities of relevant medical first responders.
7	Plan for decontamination activities.
8	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
9	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Maintain communications with transportation vendors during distribution of medical supplies and route in accordance with access information from Transportation.
2	Activate and conduct municipal mass dispensing campaign priorities and general activities.
3	Use call down rosters to alert emergency responders or provide situation updates.
4	Coordinate community medication dispensing activities.
Mitigation Actions for Annex 8 - Public Health and Medical Services	
1	Participate in the CDC Public Health Preparedness Program.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Identify specific health and safety risks for disasters.

Senior Centers	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Anticipate health and medical requirements for AFN populations.
2	Coordinate activities in preparing at-risk populations for disasters.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Communicate needs of at-risk populations to the EOC.
2	Anticipate health and medical requirements for AFN populations.
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Assist at-risk populations in recovering from disasters including programs provided.
2	Maintain and operate efficient, clear transfer plans for repopulation of nursing homes, hospitals, and any other assisted living facilities.
3	Anticipate health and medical requirements for AFN populations.

Silvercreek Mortuary	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Identify fatality management capabilities.
2	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Coordinate mortuary services during an emergency. The OME will in a timely manner try to issue the death certificates as soon as possible in order to aid the mortuaries in the area making arrangements with family members of deceased loved ones.

Sun Valley Fire District	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Coordinate behavioral health capabilities of relevant medical first responders.
2	Plan for decontamination activities.
3	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Use call down rosters to alert emergency responders or provide situation updates.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Identify specific health and safety risks for disasters.

The Church of Jesus Christ of Latter-day Saints Snowflake Stake	
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.

Timber Mesa Fire and Medical District	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
2	Maintain current MOUs or MOAs.
3	Have a clear press release and mass media protocol for communication to the public during emergencies.
4	Participate in county-wide medical countermeasure planning.
5	Coordinate behavioral health capabilities of relevant medical first responders.
6	Plan for decontamination activities.
7	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
8	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Maintain communications with transportation vendors during distribution of medical supplies and route in accordance with access information from Transportation.
2	Activate and conduct municipal mass dispensing campaign priorities and general activities.
3	Use call down rosters to alert emergency responders or provide situation updates.
4	Coordinate community medication dispensing activities.
Protection Actions for Annex 8 - Public Health and Medical Services	

1	Identify specific health and safety risks for disasters.

Town of Pinetop-Lakeside Police Department	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Coordinate behavioral health capabilities of relevant medical first responders.
2	Plan for quarantine and containment activities.
3	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
2	Coordinate community medication dispensing activities.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Identify specific health and safety risks for disasters.

Town of Pinetop-Lakeside Town Administration	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Have a clear press release and mass media protocol for communication to the public during emergencies.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.

Town of Pinetop-Lakeside Town Council	
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
2	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.

Town of Snowflake Municipal Water/Sewer	
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Restore water and wastewater capabilities in coordination with, providing testing and delivery system integrity inspection.

Town of Snowflake: Administration	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
2	Maintain current MOUs or MOAs.
3	Have a clear press release and mass media protocol for communication to the public during emergencies.
4	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.

2	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.

Town of Taylor Municipal Water/Sewer	
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Restore water and wastewater capabilities in coordination with, providing testing and delivery system integrity inspection.

Town of Taylor: Administration	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Have a clear press release and mass media protocol for communication to the public during emergencies.
2	Participate in the CDC Public Health Preparedness Program.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
2	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
Mitigation Actions for Annex 8 - Public Health and Medical Services	
1	Participate in the CDC Public Health Preparedness Program.

Towns of Snowflake & Taylor: Snowflake-Taylor Police Department	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Coordinate behavioral health capabilities of relevant medical first responders.
2	Plan for quarantine and containment activities.
3	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
4	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
2	Coordinate community medication dispensing activities.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Identify specific health and safety risks for disasters.

Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Ensure adequate EMS coverage throughout the planning area.
2	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
3	Maintain current MOUs or MOAs.
4	Participate in county-wide medical countermeasure planning.
5	Coordinate behavioral health capabilities of relevant medical first responders.
6	Plan for decontamination activities.
7	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
8	Identify specific health and safety risks for disasters.

Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Maintain communications with transportation vendors during distribution of medical supplies and route in accordance with access information from Transportation.
2	Activate and conduct municipal mass dispensing campaign priorities and general activities.
3	Use call down rosters to alert emergency responders or provide situation updates.
4	Coordinate community medication dispensing activities.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Identify specific health and safety risks for disasters.

White Mountain Apache Tribe Health Authority	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.

Whiteriver Unified School District	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Provide hand washing and other disease prevention campaign activities.
Mitigation Actions for Annex 8 - Public Health and Medical Services	
1	Provide hand washing and other disease prevention campaign activities.

Winslow Indian Health Care Center	
Preparedness (Pre-Event) Actions for Annex 8 - Public Health and Medical Services	
1	Ensure adequate EMS coverage throughout the planning area.
2	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
3	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
4	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
5	Maintain current MOUs or MOAs.
6	Have a clear press release and mass media protocol for communication to the public during emergencies.
7	Develop procedures to appropriately vet and release casualty and fatality information to families.
8	Credential and badge staff prior to an incident.
9	Coordinate credentialing and privileging procedures to utilize volunteer behavioral health professional and other staff.
10	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
11	Plan for quarantine and containment activities.
12	Plan for decontamination activities.
13	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.
14	Train personnel on EOC operation, the Incident Command System (ICS), and the National Incident Management System (NIMS).
15	Identify protective action decisions and establish response priorities.

16	Maintain a personnel roster, contact, and resource lists.
17	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and state entities.
18	Maintain training and certification with appropriate agencies for regulations including HIPAA and confidential information transfer that is governed by privacy laws.
19	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
20	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel.
21	Identify responsibilities for liaison roles with state and neighboring community officials.
22	Develop and test emergency communication procedures.
23	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
24	Analyze key dependencies and interdependences related to logistics and supply chain operations.
25	Identify specific health and safety risks for disasters.
Response (During Event) Actions for Annex 8 - Public Health and Medical Services	
1	Coordinate health and medical resource requests with the Operations Section.
2	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
3	Alert auxiliary or reserve health and medical personnel, if needed.
4	Coordinate health support and medical operations and locations for AFN populations (ESL, deaf, hard of hearing, visually impaired, etc.)
5	Coordinate with neighboring community health and medical organizations and with state and federal officials on matters related to assistance from other governments.
6	Rapidly assess health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.
7	Maintain accurate records of resources utilized and submit reports.
8	Ensure appropriate health and medical services information is made available to the EOC.
9	Help coordinate efforts to respond to inquiries from family members concerned about loved ones.
10	Coordinate surveillance and epidemiological activities including activities with community partners.
11	Through monitoring, identify individuals who have an adverse reaction to prescribed medication and initiate alternate therapies (coordinate supplies of alternate drugs in connection with these cases).
12	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
13	Activate continuity of operations plan.
14	Activate and conduct municipality's disease surveillance system.
15	Provide liaison for communication between hospitals and EOC related to patient numbers and information.
16	Report incident related injuries to EOC.
17	Report incident related fatalities to EOC.
18	Activate and conduct medical care activities during a disaster.
19	Activate and conduct medical surge activities: cancellation of elective surgeries, transfer of patients, etc.

20	Activate and perform decontamination of patients, service animals and pets.
21	Provide numbers of available beds, resources, medical capabilities and medical specialties.
22	Dispose of medical supplies.
23	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
24	Coordinate communications and warnings radio frequencies.
25	Maintain financial and legal accountability.
26	Coordinate community medication dispensing activities.
27	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
28	Monitor potential resource shortages in the jurisdiction during the emergency, locate alternative suppliers, and present options to the EOC Director.
29	Coordinate with the EOC Director regarding needs and priorities.
30	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
31	Collect, process, and disseminate information to and from the EOC.
Recovery (Post Event) Actions for Annex 8 - Public Health and Medical Services	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Plan for the gradual shut down of emergency health and medical operations.
3	Prepare Health and Medical After Action Report (AAR).
4	Coordinate with health and medical sector agencies submitting response and recovery information to emergency management.
5	Conduct and monitor health effects post-disaster.
6	Report damage to hospitals.
7	Maintain post-event exposure logs, rosters of patients and personnel for hazardous material or pathogen exposure.
8	Coordinate the transition from trauma and emergency care to subsequent chronic needs patient surge.
9	Replenish vaccine, antitoxin, and such special-situation pharmaceutical products as needed.
10	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
11	Refer patients to local mental health professional upon determination of the need for further psychological assessment or treatment.
12	Collect documentation for possible financial reimbursement process for recovery activities. Provide updates to eligible applicants on any disaster recovery programs.
13	Schedule and conduct after action meetings and after action reviews. Draft corrective action plan.
14	Participate in the development of after action reports and remedial action management programs.
15	Plan recovery, reconstitution, mitigation and other long-term actions.
16	Participate in after action meetings and prepare after action reports as requested.
17	Maintain and operate efficient, clear transfer plans for repopulation of nursing homes, hospitals, and any other assisted living facilities.
Mitigation Actions for Annex 8 - Public Health and Medical Services	
1	Monitor the course and population characteristics of a recognized outbreak, monitor containment or reservoir populations.

2	Assess resource capabilities.
3	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 8 - Public Health and Medical Services	
1	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
2	Implement security training for staff focused on awareness and response.
3	Identify and implement monitoring and risk management planning.
4	Identify specific health and safety risks for disasters.

IV. Financial Management

A. Annex 8 is responsible for coordinating with Navajo County Finance Department to manage expenses relevant to an event.

B. During a response, each agency/department funds disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula has established by the Federal Emergency Management Agency via the FEMA/State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Navajo County Finance Department or a designated Finance Section Chief as soon as possible.

V. References and Authorities

REFERENCES

1. Comprehensive Preparedness Guidance (CPG) 101, Developing and Maintaining Emergency Operations Plans, Version 3.0, September 2021.

AUTHORITIES

1. 44 CFR Part 13 - Uniform Administrative Requirements for Grants and Cooperative Agreements.

2. 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.

If Federal Coordinating agencies become involved in any assistance during a disaster or emergency a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more it is described

within the FEMA publication P-682 National Response Framework. To obtain further information on the Federal assistance you can find further information in the FEMA publication P-683 Overview and Support Annexes. Both of these publications can be located in the File Archive portion of this living plan.

Annex 9 - Search & Rescue

Coordinating Agency:
City of Show Low Police Department
City of Winslow Fire Department
Navajo County Sheriff's Office
Towns of Snowflake & Taylor: Snowflake-Taylor Police Department
White Mountain Apache Police Department

Primary Agency:
City of Show Low Police Department
City of Winslow Police Department
Joseph City Fire District
Navajo County Sheriff's Office
Towns of Snowflake & Taylor: Snowflake-Taylor Police Department
White Mountain Apache Fire and Rescue
White Mountain Apache Police Department
White Mountain Apache Tribe Ranger

Support Agencies:
Air Evac (PHI Air Medical)
Arizona Department of Public Safety
City of Winslow
Guardian Air
Native Air Ambulance
Timber Mesa Fire and Medical District
White Mountain Apache Tribe Emergency Medical Service

I. Purpose and Scope

A. Purpose

1. The purpose of Annex 9 is to provide search and rescue services in support of emergency operations in Navajo County.

B. Scope

1. Annex 9 coordinates actions to provide search and rescue to support incident management and facilitate the response process. Specifically, it supports local governments by supporting:

    a. Searches and rescues rural areas for lost, missing, or endangered persons

    b. Waterborne searches and rescues in lakes, ponds or rivers

    c. Searching for downed or missing aircraft

    d. Searches as a result of a structural collapse

II. Concept of Operations

A. General

1. Annex 9 is consistent with the Navajo County EOC's methodology, the requirements of the National Response Framework, the National Incident Management System and the Incident Command System. This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to Navajo County through the Navajo County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMTs) to provide a timely and appropriate response to an emergency or situation.

2. Procedures, protocols and plans for disaster response activities are developed to govern staff operations at the Navajo County EOC and in the field. These are in the form of Emergency Operations Plan (i.e., Base Plan) and corresponding Appendices, Incident Annexes, Support Annexes and Standard Operating Guidelines, which describe Annex 9 capabilities. Periodic training and exercises are also conducted to enhance effectiveness.

3. In a large event requiring local or State mutual aid assistance, Navajo County EOC will work with its support agency counterparts to seek, procure, plan, coordinate and direct the use of required assets.

4. When an event is focused in scope to a specific type or response mode, technical and subject matter expertise may be provided by an appropriate person(s) from a supporting agency with skills pertinent to the type of event, who will advise and/or direct operations within the context of the Incident Command System structure.

5. Recovering Victims

   When feasible:

   a. Rescue survivors in dangerous areas, from environmental hazards, and debris;

   b. Retrieval of bodies when possible and only when all living victims have been recovered.

   c. Provide stable transport of victims while in injured condition.

6. Access and Functional Needs:

   AFN populations require intensive planning by the Navajo County EOC for diverse regions in Navajo County. This includes:

   a. Providing for rescue and shelter of disabled, elderly, and other mentally disabled or vulnerable populations; including communicating properly with ESL or non-English speakers.

b. Planning temporary medical aid and liaising with medical supply companies and emergency care physicians; water, food, and shelter access provision.

c. Arrange for adequate power, stations and delivery of medical supplies to disabled or at risk victims.

d. When domesticated animals are involved, the provision of providing appropriate relief, care, and sheltering also cover all disaster cycle activities even if their owners are not continually present with their animal, including but not limited to; owners needing Search and Rescue services, owners needing decontamination from exposure to hazardous materials, owners needing assistance during evacuations.

7. The provisions under the PETS Act will be carried out by Maricopa County Animal Care and Control and, as available to assist, the Arizona Humane Society; or by a third party under the agreement and/or authorization of Maricopa County Animal Care and Control to conduct similar activities.

B. Direction and Control

1. The Coordinating Agency is City of Show Low Police Department / City of Winslow Fire Department / Navajo County Sheriff's Office / Towns of Snowflake & Taylor: Snowflake-Taylor Police Department / White Mountain Apache Police Department which is approved by the Arizona Department of Emergency and Military Affairs Cabinet Secretary, in coordination with local planning partners. The staff serving as Coordinator is appointed by and located in the City of Show Low Police Department / City of Winslow Fire Department / Navajo County Sheriff's Office / Towns of Snowflake & Taylor: Snowflake-Taylor Police Department / White Mountain Apache Police Department. When support is necessary, the Annex 9 Coordinator coordinates all aspects of this Annex.

2. This Annex complies with the National Response Framework and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Navajo County Emergency Management, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Navajo County.

3. The Annex may operate at two levels: 1) Navajo County EOC; and 2) Field operations

4. During emergency activations, all management decisions regarding search and rescue for Navajo County are made at the Navajo County EOC by the coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance/Administration, and Operations Sections at the Navajo County EOC assist the incident commander in carrying out the overall mission.

5. In accordance with a mission assignment from each primary and/or support organization assisting this Annex will retain administrative control over its own resources and personnel, but will be under the operational control. Delegation of mission operational control may be delegated to the field by the Navajo County EOC.

C. Organization

1. County

    a. During an activation of the Navajo County EOC, primary and support agency staff is integrated with the City of Show Low Police Department / City of Winslow Fire Department / Navajo County Sheriff's Office / Towns of Snowflake & Taylor: Snowflake-Taylor Police Department / White Mountain Apache Police Department staff to provide support.

    b. During an emergency or disaster event, the Navajo County EOC Operations Section Chief will coordinate resource support with the Emergency Services Branch Chief.

    c. During the response phase, Navajo County EOC will evaluate and analyze information regarding search and rescue requests. Also, the Navajo County EOC will develop and update assessments of the search and rescue status in the impact area and do contingency planning to meet anticipate demands and needs.

    d. The City of Show Low Police Department / City of Winslow Fire Department / Navajo County Sheriff's Office / Towns of Snowflake & Taylor: Snowflake-Taylor Police Department / White Mountain Apache Police Department will develop and maintain accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework, The National Incident Management System, the Incident Command System and the Navajo County Emergency Operations Plan.

2. State of Arizona

    a. During an activation of the , the Arizona Department of Public Safety/State Police Division is the designated lead agency for search and rescue and will provide a liaison to facilitate requests for State search and rescue resources to local Emergency Operations Centers.

    b. During an emergency or disaster event, the primary and support agencies of at the will report to the Emergency Services Branch Chief who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center Manager.

    c. The Arizona Department of Emergency and Military Affairs develops and maintains the overall Emergency Operations Plan with the coordination of Arizona Department of Public Safety/State Police Division and their accompanying Appendices, annexes and Standard Operating Guidelines that govern response actions related to emergencies. However support agencies may develop and maintain their own similar documents for internal use, which must

be compatible with and in support of the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the Navajo County Emergency Operations Plan.

D. Alerts and Notifications

1. The City of Show Low Police Department / City of Winslow Fire Department / Navajo County Sheriff's Office / Towns of Snowflake & Taylor: Snowflake-Taylor Police Department / White Mountain Apache Police Department will notify the County Warning Point (Navajo County Governmental Complex) when information comes to their attention indicating that an emergency or disaster situation is developing.

2. The County Warning Point (Navajo County Governmental Complex), will notify the "on call" Emergency Duty Officer and/or Coordinator for when Navajo County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

3. This Annex will be activated or placed on standby upon notification by the Navajo County EOC. The representatives or designees of the coordinating agency will manage its emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.

4. Upon instructions to activate or placement on standby, City of Show Low Police Department / City of Winslow Fire Department / Navajo County Sheriff's Office / Towns of Snowflake & Taylor: Snowflake-Taylor Police Department / White Mountain Apache Police Department will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities, and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

F. Search and Rescue Operations

1. High Winds and Tornados

   Use initial damage assessment information and Priorities of Response prepared by the Direction & Control Coordinator to:

   a. Identify the facilities and areas where search and rescue operations may be needed by using Damage/Casualties Survey Report Form, Expected Damage from High Winds table

   b. Establish a priority for conduct of these operations

c. Focus coordination and planning on the following actions:

    i. Remove trapped and injured persons from homes, buildings collapses, and other structural collapses

    ii. Administer first aid

    iii. Assist in transporting the seriously injured to medical facilities

    iv. Anticipate and plan for the possibilities of having to assist special needs population

2. Earthquake

   Priorities:

   a. Use the damage assessment from the Direction & Control Coordinator to:

      i. Identify the facilities and areas for urban search & rescue (US&R) operations

      ii. Establish a priority for Search and Rescue operations

   b. Assist the American Red Cross in compiling an initial damage assessment

   c. Through the Direction & Control Coordinator, notify the State Emergency Operations Center for specialized equipment and additional trained teams for large-scale search and rescue operations.

3. Typical Search and Rescue Response Missions:

   a. Remove trapped and injured persons from landslides, buildings collapses, and other structural collapses

   b. Administer first aid

   c. Assist in transporting the seriously injured to medical facilities

4. Reminders:

   a. Use professional and volunteer search teams (including dog teams)

   b. Through the Direction & Control Coordinator, request Federal assistance to perform Urban Search & Rescue (US&R) operations. The Federal Government has established these teams are available to State and local response teams. The National Response Framework (NRF) Emergency Support Function Annex 9 includes provisions for deploying Federal US&R teams. These teams augment

State and local emergency response efforts to locate, extract, and provide for the immediate medical treatment of victims trapped in collapsed structures.

c. The County has jurisdiction after an earthquake

d. A moderate quake of 5.0 magnitude can trigger other hazards including:

i. Landslides

ii. Fires

iii. Utility damage

iv. Hazardous materials spills

5. Additional Resources Available through the State Emergency Operations Center:

a. Military

b. State National Guard

c. Public Works

d. Structural engineers

e. Building inspectors

f. Federal assistance to perform Urban Search & Rescue (US&R) operations

III. Responsibilities

A. The following list identifies the responsibilities designated to each agency/organization for this Annex. The Coordinating and Primary Agency and their responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Coordinating: City of Show Low Police Department	
Preparedness (Pre-Event) Actions for Annex 9 - Search & Rescue	
1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.
Response (During Event) Actions for Annex 9 - Search & Rescue	
1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.

Coordinating: Navajo County Sheriff's Office	
Preparedness (Pre-Event) Actions for Annex 9 - Search & Rescue	
1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.

2	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
3	Identify responsibilities for liaison roles with state and adjacent county SAR officials.
4	Identify search and rescue sustainment needs for incidents less than 72 hours and greater than 72 hours.
5	Identify guidance on handling Access and Functional Needs populations as is necessary to search and rescue operations.
6	Prepare an oral increased readiness report for the first meeting with the EM Director.
7	Report communications status and potential problems and solution options to the EM Director.
8	Identify alternate or backup communications systems and facilities.
9	Develop and test emergency communication procedures.
10	Coordinate the prepositioning of resources with other agencies.
Response (During Event) Actions for Annex 9 - Search & Rescue	
1	Start a Unit Log (ICS Form 214) to hand-record anything not covered in this checklist.
2	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
3	Notify state agencies and neighboring communities if Search and Rescue operations exceeded geographic boundaries.
4	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC, except during wildfires.
5	Notify the state police when it's become necessary to activate regional Search and Rescue Association.
6	Allocate resources to prioritize incident victims.
7	If relocating to an alternate EOC, ensure that all current communications are established and tested at the new location, if possible, before notifying evacuation field personnel, affected jurisdictions, or higher levels of government.
8	Monitor resource shortages in the jurisdiction and present options to the EOC Director.
9	Generate detailed information on needs and logistics that the higher level of government may not have.
10	Coordinate radio frequencies.
11	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
12	Use call down rosters to alert emergency responders or provide situation updates.
13	Coordinate with other agencies to recommend evacuations.
14	Assist staff in warning and evacuation operations when not involved in search and rescue.
15	Coordinate with Transportation and Medical Services representatives for transportation of victims to emergency treatment centers, mass casualty centers, or fatality collection points.
16	Coordinate the management of air resources with other agencies.
17	Coordinate with search and rescue elements responding from outside the jurisdiction.
18	Coordinate with the EOC Director regarding needs and priorities.
19	Advise decision makers in the EOC on operations.
20	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
21	Maintain financial and legal accountability.
22	Evaluate requests for resources against known supplies.

23	Report Search and Rescue status and potential problems to the EOC Director.
24	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EOC Director and log the time and date.
25	If more than one shift is needed, prepare and post a shift schedule.
26	Prepare an oral increased readiness report for the first coordination meeting with the EOC Director.
27	Coordinate the prepositioning of resources with other agencies.
28	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.
Recovery (Post Event) Actions for Annex 9 - Search & Rescue	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Prepare ICS Form 221 or equivalent.
3	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
4	Provide documentation for possible financial reimbursement process for recovery activities.
5	Plan for the gradual shut down of emergency operations.
6	Prepare an After Action Report (AAR).
7	Participate in after action meetings and prepare after action reports as requested.
8	Provide assistance in initial needs assessment and augment search and rescue operations.
Mitigation Actions for Annex 9 - Search & Rescue	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Encourage the private sector to develop location and check in plans for AFN populations to minimize unnecessary use of Search and Rescue resources.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
5	Participate in HSEEP training, drills, and exercises.
6	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 9 - Search & Rescue	
1	Determine requirements for protected stakeholder information sharing.
2	Determine jurisdictional priorities, objectives strategies, and resource limitations.
3	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
4	Prevent and deter movement and operations of threatening individuals.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Alert or activate off-duty and auxiliary personnel as required by the emergency.

Coordinating: Towns of Snowflake & Taylor: Snowflake-Taylor Police Department	
Preparedness (Pre-Event) Actions for Annex 9 - Search & Rescue	
1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.

Response (During Event) Actions for Annex 9 - Search & Rescue	
1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.

Coordinating: White Mountain Apache Police Department	
Preparedness (Pre-Event) Actions for Annex 9 - Search & Rescue	
1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.
2	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
3	Identify search and rescue sustainment needs for incidents less than 72 hours and greater than 72 hours.
4	Report communications status and potential problems and solution options to the EM Director.
5	Identify alternate or backup communications systems and facilities.
6	Develop and test emergency communication procedures.
7	Coordinate the prepositioning of resources with other agencies.
Response (During Event) Actions for Annex 9 - Search & Rescue	
1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.

Primary: City of Show Low Police Department	
Preparedness (Pre-Event) Actions for Annex 9 - Search & Rescue	
1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.
Response (During Event) Actions for Annex 9 - Search & Rescue	
1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.

Primary: Joseph City Fire District	
Preparedness (Pre-Event) Actions for Annex 9 - Search & Rescue	
1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.
2	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
3	Develop and test emergency communication procedures.
4	Prepare citizen evacuation plans and publish accordingly. Make specific plans for AFN populations (ESL, deaf, hard of hearing, visually impaired, etc.).
Response (During Event) Actions for Annex 9 - Search & Rescue	
1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.
Recovery (Post Event) Actions for Annex 9 - Search & Rescue	
1	Prepare an After Action Report (AAR).

Primary: Navajo County Sheriff's Office
Preparedness (Pre-Event) Actions for Annex 9 - Search & Rescue

1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.
2	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
3	Identify responsibilities for liaison roles with state and adjacent county SAR officials.
4	Identify search and rescue sustainment needs for incidents less than 72 hours and greater than 72 hours.
5	Identify guidance on handling Access and Functional Needs populations as is necessary to search and rescue operations.
6	Prepare an oral increased readiness report for the first meeting with the EM Director.
7	Report communications status and potential problems and solution options to the EM Director.
8	Identify alternate or backup communications systems and facilities.
9	Develop and test emergency communication procedures.
10	Coordinate the prepositioning of resources with other agencies.
Response (During Event) Actions for Annex 9 - Search & Rescue	
1	Start a Unit Log (ICS Form 214) to hand-record anything not covered in this checklist.
2	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
3	Notify state agencies and neighboring communities if Search and Rescue operations exceeded geographic boundaries.
4	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC,except during wildfires.
5	Notify the state police when it's become necessary to activate regional Search and Rescue Association.
6	Allocate resources to prioritize incident victims.
7	If relocating to an alternate EOC, ensure that all current communications are established and tested at the new location, if possible, before notifying evacuation field personnel, affected jurisdictions, or higher levels of government.
8	Monitor resource shortages in the jurisdiction and present options to the EOC Director.
9	Generate detailed information on needs and logistics that the higher level of government may not have.
10	Coordinate radio frequencies.
11	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
12	Use call down rosters to alert emergency responders or provide situation updates.
13	Coordinate with other agencies to recommend evacuations.
14	Assist staff in warning and evacuation operations when not involved in search and rescue.
15	Coordinate with Transportation and Medical Services representatives for transportation of victims to emergency treatment centers, mass casualty centers, or fatality collection points.
16	Coordinate the management of air resources with other agencies.
17	Coordinate with search and rescue elements responding from outside the jurisdiction.
18	Coordinate with the EOC Director regarding needs and priorities.
19	Advise decision makers in the EOC on operations.
20	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.

21	Maintain financial and legal accountability.
22	Evaluate requests for resources against known supplies.
23	Report Search and Rescue status and potential problems to the EOC Director.
24	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EOC Director and log the time and date.
25	If more than one shift is needed, prepare and post a shift schedule.
26	Prepare an oral increased readiness report for the first coordination meeting with the EOC Director.
27	Coordinate the prepositioning of resources with other agencies.
28	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.
Recovery (Post Event) Actions for Annex 9 - Search & Rescue	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Prepare ICS Form 221 or equivalent.
3	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
4	Provide documentation for possible financial reimbursement process for recovery activities.
5	Plan for the gradual shut down of emergency operations.
6	Prepare an After Action Report (AAR).
7	Participate in after action meetings and prepare after action reports as requested.
8	Provide assistance in initial needs assessment and augment search and rescue operations.
Mitigation Actions for Annex 9 - Search & Rescue	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Encourage the private sector to develop location and check in plans for AFN populations to minimize unnecessary use of Search and Rescue resources.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
5	Participate in HSEEP training, drills, and exercises.
6	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 9 - Search & Rescue	
1	Determine requirements for protected stakeholder information sharing.
2	Determine jurisdictional priorities, objectives strategies, and resource limitations.
3	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
4	Prevent and deter movement and operations of threatening individuals.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Alert or activate off-duty and auxiliary personnel as required by the emergency.

Primary: Towns of Snowflake & Taylor: Snowflake-Taylor Police Department
Preparedness (Pre-Event) Actions for Annex 9 - Search & Rescue

1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.
Response (During Event) Actions for Annex 9 - Search & Rescue	
1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.

Primary: White Mountain Apache Fire and Rescue	
Preparedness (Pre-Event) Actions for Annex 9 - Search & Rescue	
1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.
2	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
3	Identify alternate or backup communications systems and facilities.
4	Develop and test emergency communication procedures.
Response (During Event) Actions for Annex 9 - Search & Rescue	
1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.

Primary: White Mountain Apache Police Department	
Preparedness (Pre-Event) Actions for Annex 9 - Search & Rescue	
1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.
2	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
3	Identify search and rescue sustainment needs for incidents less than 72 hours and greater than 72 hours.
4	Report communications status and potential problems and solution options to the EM Director.
5	Identify alternate or backup communications systems and facilities.
6	Develop and test emergency communication procedures.
7	Coordinate the prepositioning of resources with other agencies.
Response (During Event) Actions for Annex 9 - Search & Rescue	
1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.

Primary: White Mountain Apache Tribe Ranger	
Preparedness (Pre-Event) Actions for Annex 9 - Search & Rescue	
1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.
2	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
3	Identify search and rescue sustainment needs for incidents less than 72 hours and greater than 72 hours.
4	Report communications status and potential problems and solution options to the EM Director.
5	Identify alternate or backup communications systems and facilities.
6	Develop and test emergency communication procedures.

7	Coordinate the prepositioning of resources with other agencies.
Response (During Event) Actions for Annex 9 - Search & Rescue	
1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.

Supporting: Arizona Department of Public Safety	
Response (During Event) Actions for Annex 9 - Search & Rescue	
1	Coordinate the management of air resources with other agencies.

Arizona Department of Emergency and Military Affairs	
Preparedness (Pre-Event) Actions for Annex 9 - Search & Rescue	
1	Identify search and rescue sustainment needs for incidents less than 72 hours and greater than 72 hours.
Response (During Event) Actions for Annex 9 - Search & Rescue	
1	Notify the state police when it's become necessary to activate regional Search and Rescue Association.
2	Coordinate with search and rescue elements responding from outside the jurisdiction.

Arizona Department of Transportation	
Preparedness (Pre-Event) Actions for Annex 9 - Search & Rescue	
1	Regularly test public roadway information systems including electronic signs, bulletins, Short Message Service (SMS), and media channels.

CableOne	
Response (During Event) Actions for Annex 9 - Search & Rescue	
1	Provide and maintain primary communications for the EOC on a 24-hour basis using any available public and private communications systems.

CellularOne	
Response (During Event) Actions for Annex 9 - Search & Rescue	
1	Provide and maintain primary communications for the EOC on a 24-hour basis using any available public and private communications systems.

Frontier Communications	
Response (During Event) Actions for Annex 9 - Search & Rescue	
1	Provide and maintain primary communications for the EOC on a 24-hour basis using any available public and private communications systems.

Joseph City Unified School District	
Preparedness (Pre-Event) Actions for Annex 9 - Search & Rescue	
1	Prepare citizen evacuation plans and publish accordingly. Make specific plans for AFN populations (ESL, deaf, hard of hearing, visually impaired, etc.).
Recovery (Post Event) Actions for Annex 9 - Search & Rescue	
1	Prepare an After Action Report (AAR).

Joseph City Utilities

Preparedness (Pre-Event) Actions for Annex 9 - Search & Rescue	
1	Identify search and rescue sustainment needs for incidents less than 72 hours and greater than 72 hours.

Navajo County Board of Supervisors	
Response (During Event) Actions for Annex 9 - Search & Rescue	
1	Advise decision makers in the EOC on operations.
2	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.

Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Annex 9 - Search & Rescue	
1	Identify guidance on handling Access and Functional Needs populations as is necessary to search and rescue operations.
2	Identify alternate or backup communications systems and facilities.
3	Coordinate with public health and logistics for procurement of surge resources and adequate staffing via mutual aid agreements.
Response (During Event) Actions for Annex 9 - Search & Rescue	
1	Coordinate resource requests from the Incident Commander.
2	Notify the state police when it's become necessary to activate regional Search and Rescue Association.
3	Obtain needed resources and supplies.
4	Allocate resources to prioritize incident victims.
5	If relocating to an alternate EOC, ensure that all current communications are established and tested at the new location, if possible, before notifying evacuation field personnel, affected jurisdictions, or higher levels of government.
6	Generate detailed information on needs and logistics that the higher level of government may not have.
7	Coordinate radio frequencies.
8	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
9	Use call down rosters to alert emergency responders or provide situation updates.
10	Coordinate with Mass Care and Public Health for the inspection of congregate and shelter facilities prior to occupancy by evacuees. Also take into consideration the requirements of AFN populations.
11	Coordinate with other agencies to recommend evacuations.
12	Assist staff in warning and evacuation operations when not involved in search and rescue.
13	Coordinate with Transportation and Medical Services representatives for transportation of victims to emergency treatment centers, mass casualty centers, or fatality collection points.
14	Provide field support for emergency responders.
15	Coordinate with the EOC Director regarding needs and priorities.
16	Advise decision makers in the EOC on operations.
17	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
18	Maintain financial and legal accountability.
19	Evaluate requests for resources against known supplies.

20	Report Search and Rescue status and potential problems to the EOC Director.
21	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EOC Director and log the time and date.
Recovery (Post Event) Actions for Annex 9 - Search & Rescue	
1	Provide documentation for possible financial reimbursement process for recovery activities.
2	Plan for the gradual shut down of emergency operations.
3	Provide assistance in initial needs assessment and augment search and rescue operations.
4	Clean, replenish, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex 9 - Search & Rescue	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
2	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
3	Participate in HSEEP training, drills, and exercises.
4	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 9 - Search & Rescue	
1	Determine requirements for protected stakeholder information sharing.

Navajo County Environmental Health	
Response (During Event) Actions for Annex 9 - Search & Rescue	
1	Coordinate with Mass Care and Public Health for the inspection of congregate and shelter facilities prior to occupancy by evacuees. Also take into consideration the requirements of AFN populations.

Navajo County Facilities Management	
Response (During Event) Actions for Annex 9 - Search & Rescue	
1	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.

Navajo County Finance Department	
Response (During Event) Actions for Annex 9 - Search & Rescue	
1	Coordinate resource requests from the Incident Commander.
2	Maintain financial and legal accountability.

Navajo County Information Technology	
Response (During Event) Actions for Annex 9 - Search & Rescue	
1	If relocating to an alternate EOC, ensure that all current communications are established and tested at the new location, if possible, before notifying evacuation field personnel, affected jurisdictions, or higher levels of government.
2	Provide and maintain primary communications for the EOC on a 24-hour basis using any available public and private communications systems.
3	Coordinate radio frequencies.
4	Use call down rosters to alert emergency responders or provide situation updates.

5	Coordinate with the EOC Director regarding needs and priorities.
Mitigation Actions for Annex 9 - Search & Rescue	
1	Participate in HSEEP training, drills, and exercises.
Protection Actions for Annex 9 - Search & Rescue	
1	Determine requirements for protected stakeholder information sharing.

Navajo County Medical Examiner's Office	
Response (During Event) Actions for Annex 9 - Search & Rescue	
1	Allocate resources to prioritize incident victims.
2	Coordinate with Transportation and Medical Services representatives for transportation of victims to emergency treatment centers, mass casualty centers, or fatality collection points.

Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Annex 9 - Search & Rescue	
1	Coordinate with public health and logistics for procurement of surge resources and adequate staffing via mutual aid agreements.
Response (During Event) Actions for Annex 9 - Search & Rescue	
1	Allocate resources to prioritize incident victims.
2	Generate detailed information on needs and logistics that the higher level of government may not have.
3	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
4	Use call down rosters to alert emergency responders or provide situation updates.
5	Coordinate with Mass Care and Public Health for the inspection of congregate and shelter facilities prior to occupancy by evacuees. Also take into consideration the requirements of AFN populations.
6	Coordinate with Transportation and Medical Services representatives for transportation of victims to emergency treatment centers, mass casualty centers, or fatality collection points.
7	Provide field support for emergency responders.
Mitigation Actions for Annex 9 - Search & Rescue	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
2	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
3	Participate in HSEEP training, drills, and exercises.
4	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 9 - Search & Rescue	
1	Determine requirements for protected stakeholder information sharing.

Navajo County Public Works	
Preparedness (Pre-Event) Actions for Annex 9 - Search & Rescue	
1	Coordinate with public health and logistics for procurement of surge resources and adequate staffing via mutual aid agreements.
Response (During Event) Actions for Annex 9 - Search & Rescue	

1	If relocating to an alternate EOC, ensure that all current communications are established and tested at the new location, if possible, before notifying evacuation field personnel, affected jurisdictions, or higher levels of government.
2	Coordinate radio frequencies.
3	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
Mitigation Actions for Annex 9 - Search & Rescue	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
2	Participate in HSEEP training, drills, and exercises.

Verizon Wireless	
Response (During Event) Actions for Annex 9 - Search & Rescue	
1	Provide and maintain primary communications for the EOC on a 24-hour basis using any available public and private communications systems.

White Mountain Apache Tribe Environmental	
Protection Actions for Annex 9 - Search & Rescue	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.

White Mountain Apache Tribe Game and Fish	
Preparedness (Pre-Event) Actions for Annex 9 - Search & Rescue	
1	Review Flood Retarding Structure Emergency Action Plans (EAPs) annually
Protection Actions for Annex 9 - Search & Rescue	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.

White Mountain Apache Tribe Public Works	
Preparedness (Pre-Event) Actions for Annex 9 - Search & Rescue	
1	Review Flood Retarding Structure Emergency Action Plans (EAPs) annually

IV. Financial Management

A. Annex 9 is responsible for coordinating with Navajo County Finance Department to manage expenses relevant to an event.

B. During a response, each agency/department funds disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula has established by the Federal Emergency Management Agency via the FEMA/State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Navajo County Finance Department or a designated Finance Service officer as soon as possible.

V. References and Authorities

REFERENCES

1. Comprehensive Preparedness Guidance (CPG) 101, Developing and Maintaining Emergency Operations Plans, Version 3.0, September 2021.

AUTHORITIES

1. 44 CFR Part 13 - Uniform Administrative Requirements for Grants and Cooperative Agreements.

2. 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.

If Federal Coordinating agencies become involved in any assistance during a disaster or emergency a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more it is described within the FEMA publication P-682 National Response Framework. To obtain further information on the Federal assistance you can find further information in the FEMA publication P-683 Overview and Support Annexes. Both of these publications can be located in the File Archive portion of this living plan.

Annex 10 - Hazardous Materials Response

Coordinating Agency:
Arizona Department of Health Services
Arizona Department of Public Safety
Arizona Department of Transportation
BNSF Railway
City of Winslow Fire Department
Navajo County Emergency Management
Navajo County Medical Examiner's Office
Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.

Primary Agency:
Arizona Department of Public Safety
Arizona Department of Transportation
BNSF Railway
City of Winslow Fire Department
City of Winslow Public Works
Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.

Support Agencies:
Action Medical EMS
Aerocare Medical Trasport
American Red Cross
Arizona Department of Emergency and Military Affairs
Arizona Department of Health Services
Arizona Department of Public Safety
Arizona Department of Transportation
Arizona Humane Society
Arrowhead Medical EMS
BNSF Railway
City of Holbrook Police Department
City of Show Low Police Department
City of Winslow
City of Winslow Fire Department
City of Winslow Police Department
City of Winslow Public Works
ClaySprings Pinedale Fire District
Greer's Mortuary
Heber-Overgaard Fire District
Holbrook EMS
Humane Society of the White Mountains
Indian Health Service / Hopi Health Care Center
Indian Health Service / Whiteriver Hospital
Indian Health Service Whiteriver Public Health Department
Joseph City Fire District
Kayenta Volunteer Fire Department
Larson Waste
Little Colorado Medical Center
National Weather Service

Navajo County Emergency Management
Navajo County Environmental Health
Navajo County Information Technology
Navajo County Medical Examiner's Office
Navajo County Public Health Services District
Navajo County Public Works
Navajo County Sheriff's Office
Owens Livingston Mortuary
Pet Allies/ Shelter
Pinetop Fire District
Salvation Army
Show Low EMS
Silvercreek Mortuary
Summit Healthcare Regional Medical Center
Sun Valley Fire District
Sunrise Air Ambulance
Timber Mesa Fire and Medical District
Town of Pinetop-Lakeside Police Department
Towns of Snowflake & Taylor: Snowflake-Taylor Police Department
Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.
Waste Management
White Mountain Apache Fire and Rescue

I. Purpose and Scope

A. Purpose

1. The purpose of Annex 10 is to provide hazardous materials (HazMat) coordination and support services in support of emergency events in Navajo County.

B. Scope

1. Annex 10 provides for a coordinated response to HazMat incidents. This includes the appropriate response and recovery actions to prepare for, prevent, minimize, or mitigate a threat to public health, welfare, or the environment caused by oil or HazMat.

2. Annex 10 describes the actions unique to oil and hazardous materials response, it addresses:

- Response to oil and hazardous materials incidents at both fixed sites and on transportation routes
- Specialized local, regional, state and federal mutual aid resources
- Hazardous materials planning and reporting requirements
- Short and long-term environmental remediation

II. Concept of Operations

A. General

1. Annex 10 is consistent with the Navajo County EOC's methodology, the requirements of the National Response Framework, the National Incident Management System and the Incident Command System. This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to Navajo County through the Navajo County Emergency Policy Group, Area Operations, Regional HazMat Teams, and Regional Incident Management Teams (IMTs) to provide a timely and appropriate response to an emergency or situation.

2. Procedures, protocols and plans for disaster response activities are developed to govern staff operations at the Navajo County EOC and in the field. These are in the form of Emergency Operations Plan (i.e., Base Plan) and corresponding Appendices, Incident Annexes, Support Annexes and Standard Operating Guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.

3. In a large event requiring State, Federal or mutual aid assistance, the Navajo County EOC will work with its support agency counterparts to seek, procure, plan, coordinate and direct the use of any required assets.

4. Throughout the response and recovery periods, will evaluate and analyze information regarding the identification of securing, removing and disposing of the hazardous materials requests for response, develop and update assessments of the hazardous materials situation and status in the impact area, and do contingency planning to meet anticipated demands or needs.

5. When an event is focused in scope to a specific type or response mode technical and subject matter expertise may be provided by an appropriate person(s) from a supporting agency with skills pertinent to the type of event, who will advise and/or direct operations within the context of the Incident Command System structure.

6. Per Statute, first responders is required to notify the State Police of any and all hazardous material releases. The State Police office will send an Emergency Response Officer (ERO) trained as HazMat Incident Commander to coordinate the response effort with the assistance of local fire and police services.

    a. Hazmat teams are designated at the local fire department level and are run in coordination with National Fire Protection Association, OSHA, the EPA, State Police and local fire and rescue. Pre-incident Hazmat teams are categorically trained in establishing perimeters for a given threat, cross contamination protocols and building HAZMAT teams specially trained in a given threat (Propane, gasoline, diesel fuels, acids, etc.). First responders face many of the same threats as persons in the area at the time of an event. This makes establishing the type of chemical event critical in initial response, before personnel and material are deployed. It is reasonably assumed that HAZMAT events have limited geographic impact and radius. This limits the necessary pre-

incident planning. Pre-incident planning must include planned disruptions in supply chain and management for fuels and petroleum products.

b. The primary agency convenes appropriate agency representatives to the Incident Command Post (ICP) as soon as possible, if possible, to develop a plan for providing the support required. This can be conducted via emergency conference call or by physically locating at the primary agency ICP as appropriate. At the EOC level, response focuses initially on the following actions:

i. Confirm that members of local jurisdiction Hazmat team staffs are notified.

ii. Ensure that the EOC is ready to support local, state and federal response activities and to coordinate with the State EOC

iii. Establish communications with the affected state elements.

iv. Coordinate with national response as appropriate.

7. Warning, Alert, and Public Announcement. The Coordinator will coordinate with the External Affairs Coordinator for comprehensive public information dissemination and a media management plan. Joint information centers may have to be established to ensure timely and accurate dissemination of pertinent information to the public through radio, television, interstate/or public transportation bulletins and electronic mediums. The quickest means of notification is the Highway Advisory Alert System located in the EOC. Local radio stations are the second fastest means of notification. Additionally, the Office of Emergency Management maintains a Facebook page to disseminate timely information to the public. Refer to the basic plan for additional notification procedures.

8. Contamination is assessed through NIMS criteria in conjunction with EPA guidelines for the specific threat. Biological hazards or those with terrorist potential must be coordinated with FBI, Arizona Department of Homeland Security/Emergency Management or intrastate agencies as necessary. The coordinator will work directly with the State EOC, representative toward identifying appropriate labs that will be notified of the need for expedited processing and centralized lists and contact points will be maintained for facilities that can process materials and samples in the most efficient manner possible.

9. Environmental remediation is a primary concern in the recovery from a hazardous material release. In the event of a release there are several contractors available in Arizona that can provide remediation services. Annex 10 Coordinator should refer to the appendix on environmental releases. Within the annex is a list of contractors that can assist with the remediation process. It will also be a requirement for Annex 10 to work closely with the State EOC for resources required in this area.

B. Direction and Control

1. The Annex 10 Coordinating Agency is Arizona Department of Health Services / Arizona Department of Public Safety / Arizona Department of Transportation / BNSF Railway /

City of Winslow Fire Department / Navajo County Emergency Management / Navajo County Medical Examiner's Office / Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept. which is approved by the Arizona Department of Emergency and Military Affairs Cabinet Secretary, in coordination with local planning partners. The staff serving as Annex 10 Coordinator is appointed by and located in the Arizona Department of Health Services / Arizona Department of Public Safety / Arizona Department of Transportation / BNSF Railway / City of Winslow Fire Department / Navajo County Emergency Management / Navajo County Medical Examiner's Office / Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.. When Annex 10 support is necessary, the Annex 10 Coordinator coordinates all aspects of Annex 10.

2. Annex 10 complies with the National Response Framework, and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Navajo County Emergency Management, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Navajo County.

3. Annex 10 may operate at two levels: 1) Navajo County EOC; and 2) Field operations

4. During emergency activations, all management decisions regarding hazardous material response and/or protection for Navajo County are made at the Navajo County EOC by the Annex coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance/Administration, and Operations Sections at the Navajo County EOC assist the incident commander in carrying out the overall mission.

5. In accordance with a mission assignment from Annex 10, and further mission tasking by a Local primary agency, each support organization assisting Annex 10 assignment will retain administrative control over its own resources and personnel but will be under the operation control of Annex 10. Delegation of mission operational control may be delegated to the field by the Navajo County EOC.

C. Organization

1. County

    a. During an activation of the Navajo County EOC, primary and support agency staff is integrated with the Arizona Department of Health Services / Arizona Department of Public Safety / Arizona Department of Transportation / BNSF Railway / City of Winslow Fire Department / Navajo County Emergency Management / Navajo County Medical Examiner's Office / Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept. staff to provide support.

    b. During an emergency or disaster event, the Navajo County EOC, Operations Section Chief will coordinate resource support with the Emergency Services Branch Chief.

    c. During the response phase, Annex 10 will evaluate and analyze information regarding transportation services requests. Annex 10 will develop and update assessments of the transportation services status in the impacted area and undertake contingency planning to meet anticipated requirements.

d. The Arizona Department of Health Services / Arizona Department of Public Safety / Arizona Department of Transportation / BNSF Railway / City of Winslow Fire Department / Navajo County Emergency Management / Navajo County Medical Examiner's Office / Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept. will develop and maintain Annex 10 and accompanying Appendices, annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the Emergency Operations Plan. All such documents will be in compliance with the National Response Framework, The National Incident Management System, the Incident Command System and the Navajo County Emergency Operations Plan.

2. State of Arizona

a. During an activation of the , the Arizona Department of Public Safety/State Police Division is the designated lead agency for State hazardous materials and will provide a liaison to facilitate requests for hazardous materials resources to local Emergency Operations Centers.

b. During an emergency or disaster event, the primary and support agencies of Annex 10 at the will report to the Emergency Services Branch Chief who reports to the Operations Section chief under the overall direction of the State Emergency Operations Center Manager.

c. During the response phase, Annex 10 will evaluate and analyze information regarding hazardous materials requests. Also, Annex 10 will develop and update assessments of the hazardous materials situation and status in the impact area and do contingency planning to meet anticipated demands and needs.

d. The Arizona Department of Emergency and Military Affairs develops and maintains Annex 10 with coordination of Arizona Department of Public Safety/State Police Divisions and their accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the Navajo County Emergency Operations Plan.

D. Alerts and Notifications

1. The Arizona Department of Health Services / Arizona Department of Public Safety / Arizona Department of Transportation / BNSF Railway / City of Winslow Fire Department / Navajo County Emergency Management / Navajo County Medical Examiner's Office / Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept. will notify the County Warning Point (Navajo County Governmental Complex) when information comes to their attention indicating that an emergency or disaster situation is developing.

2. The County Warning Point (Navajo County Governmental Complex), will notify the "on call" Emergency Duty Officer and/or Coordinator for Annex 10 when Navajo County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

3. This Annex will be activated or placed on standby upon notification by the Navajo County EOC. The representatives or designees of the coordinating agency will manage the emergency activities of Annex 10. If additional support is required, the Annex 10 coordinating and primary agencies may jointly manage Annex 10 activities.

4. Upon instructions to activate or placement of Annex 10 on standby, Arizona Department of Health Services / Arizona Department of Public Safety / Arizona Department of Transportation / BNSF Railway / City of Winslow Fire Department / Navajo County Emergency Management / Navajo County Medical Examiner's Office / Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept. will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities, and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

Overall Actions Assigned to All Members *Preparedness (Pre-Event) Actions for Annex 10 - Hazardous Materials Response*	
1	Publish chemical reporting requirements and alert criteria for public.
2	Identify and track radiological response training requirements for personnel and agencies.

Overall Actions Assigned to All Members *Response (During Event) Actions for Annex 10 - Hazardous Materials Response*	
1	Review the Navajo County Hazardous Materials Response Plan to ensure all appropriate actions have been taken.

III. Responsibilities

A. The following list identifies the responsibilities designated to each agency/organization for this Annex The Coordinating and Primary Agency and their responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Coordinating: Arizona Department of Health Services	
Preparedness (Pre-Event) Actions for Annex 10 - Hazardous Materials Response	
1	Coordinate with public health and logistics for procurement of surge resources and adequate staffing via mutual aid agreements.
2	Provide backup Personal Protection Equipment (PPE).
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	

1	Determine the supply needs generated by the emergency.
2	Evaluate requests for resources against known supplies.
3	Determine jurisdictional priorities objectives strategies and resource allocations.
Recovery (Post Event) Actions for Annex 10 - Hazardous Materials Response	
1	Coordinate with Communications and External Affairs to announce an area is all clear? after the assessment team determines the area is safe for return.
Protection Actions for Annex 10 - Hazardous Materials Response	
1	Provide backup Personal Protection Equipment (PPE).

Coordinating: Arizona Department of Public Safety	
Preparedness (Pre-Event) Actions for Annex 10 - Hazardous Materials Response	
1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.
2	Prepare an inventory of existing threats using SARA Title III, Tier II information.
3	Provide, obtain, or recommend training for response personnel using courses made available by FEMA, Department of Energy (DOE), Nuclear Regulatory Commission (NRC), the EPA, manufacturers and transporters of hazardous materials, and training based on OSHA requirements.
4	Develop detailed procedures for identification, control, and cleanup of oil or hazardous materials.
5	Coordinate the prepositioning of resources with other agencies, including the Department of Transportation and the EPA.
6	Develop and test emergency communication procedures.
7	Maintain adequate supply of radiological monitors and monitoring equipment.
8	Identify evacuation routes away from and downwind from regulated facilities.
9	Identify responsibilities for liaison roles with state and adjacent county officials.
10	Develop emergency preparedness programs for hazardous materials incidents.
11	Be aware of secondary contamination through access routes used by first responders, and to the public through evacuation routes.
12	Plan with Transportation and Resources alternate routes and modes of transportation.
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Designate personnel from Fire to coordinate Hazmat activities in EOC.
2	Provide for monitoring to determine the extent of the contaminated area and consult with appropriate support agencies to provide access and egress to contaminated areas.
3	Assess the extent of contamination and determine the area and population likely to be affected by hazardous materials release.
4	In a Hazardous Materials Incident, the State Hazardous Material Response Officer will provide coordination of response resources in support of local jurisdictions.
5	Report Oil and Hazardous Chemical situation status and potential problems to the EM Director.
6	Coordinate road, airspace, and waterway closures in coordination with ESF 1 and state and federal agencies.
7	Provide support and protective equipment for emergency responders.
8	Coordinate with Communications and External Affairs to initiate warning to the public of imminent hazmat incident or radiological release.
9	Alert local, state, and federal agencies of incidents as prescribed by law or policy; keep documented checklist of notifications.

10	Coordinate with EOC to deploy trained personnel to the incident to provide hazardous material assessment and response activities.
11	Manage the direction and control of hazardous materials response efforts in coordination with the IC and the EOC director.
12	Coordinate with other agencies to recommend evacuations to communicate evacuation notices to the public.
13	Identify resources needed to ensure personnel are adequately protected and equipped to handle radiological incidents.
14	For spills in rural settings, coordinate inspections and closures to reduce exposure.
15	Monitor sampling studies to determine environment impact as event continues.
16	In case of a chemical weapon attack, facilitate the efforts of law enforcement investigations while continuing response efforts.
17	Establish shift and staffing schedules for events exceeding 24 hours.
18	Coordinate situation specific assessment teams such as radiological and chemical.
19	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EOC Director and log the time and date.
20	Determine jurisdictional priorities objectives strategies and resource allocations.
21	Coordinate the prepositioning of resources with other agencies.
22	Coordinate and activate decontamination activities with fire districts and departments.
Recovery (Post Event) Actions for Annex 10 - Hazardous Materials Response	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Detail and release via PIO relevant public health information.
3	Enable and publish public re-entry when cleanup is complete and safety levels meet substance specific parameters.
4	Coordinate with Communications and External Affairs to announce an area is all clear? after the assessment team determines the area is safe for return.
5	Develop and implement environmental cleanup plan.
6	Conduct subsequent decontamination in conjunction with environmental agencies.
7	Provide investigative agencies with documentation of the response to enable health and environmental studies.
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Develop standard operating guides and checklists to support HAZMAT activities.
2	Check critical infrastructure support and redundancies for areas where HAZMAT incidents could damage or destroy.
Protection Actions for Annex 10 - Hazardous Materials Response	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
3	Control or limit access to critical and vulnerable locations.

Coordinating: Arizona Department of Transportation	
Preparedness (Pre-Event) Actions for Annex 10 - Hazardous Materials Response	
1	Be aware of secondary contamination through access routes used by first responders, and to the public through evacuation routes.
2	Plan with Transportation and Resources alternate routes and modes of transportation.
3	Regularly test public roadway information systems including electronic signs, bulletins, Short Message Service (SMS), and media channels.
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	

1	Coordinate road, airspace, and waterway closures in coordination with ESF 1 and state and federal agencies.
2	Identify resources needed to ensure personnel are adequately protected and equipped to handle radiological incidents.
3	For spills in rural settings, coordinate inspections and closures to reduce exposure.
4	Coordinate the prepositioning of resources with other agencies.
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Coordinate with regulatory authorities to ensure proper transit permits have been obtained prior to the transportation of hazardous materials.
2	Check critical infrastructure support and redundancies for areas where HAZMAT incidents could damage or destroy.
3	Offer recommendations to appropriate authorities about fixing these weaknesses.

Coordinating: BNSF Railway	
Preparedness (Pre-Event) Actions for Annex 10 - Hazardous Materials Response	
1	Coordinate the prepositioning of resources with other agencies, including the Department of Transportation and the EPA.
2	Maintain adequate supply of radiological monitors and monitoring equipment.
3	Participate in LEPC meetings.
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.

Coordinating: City of Winslow Fire Department	
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Ensure first responder access to PPE and decontamination facilities.

Coordinating: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Annex 10 - Hazardous Materials Response	
1	Prepare an inventory of existing threats using SARA Title III, Tier II information.
2	Provide, obtain, or recommend training for response personnel using courses made available by FEMA, Department of Energy (DOE), Nuclear Regulatory Commission (NRC), the EPA, manufacturers and transporters of hazardous materials, and training based on OSHA requirements.
3	Coordinate with energy, transportation, mining, and manufacturing facilities to effect efficient collaboration when disasters occur.
4	Develop and test emergency communication procedures.
5	Participate in LEPC meetings.
6	Identify public notification procedures on the statuses of hazmat facilities and transportation systems.
7	Identify critical facilities that may contain hazardous materials and develop a review and include response plan for those facilities in Emergency Response Plan.
8	Identify evacuation routes away from and downwind from regulated facilities.
9	Identify high risk environmental zones taking into consideration wildlife and marine habitats.
10	Prepare citizen evacuation plans and publish accordingly. Make specific plans for AFN populations (ESL, deaf, hard of hearing, visually impaired, etc.).

11	Coordinate with public health and logistics for procurement of surge resources and adequate staffing via mutual aid agreements.
12	Provide backup Personal Protection Equipment (PPE).
13	Maintain and review yearly the Navajo County Hazardous Materials Response Plan.
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this Checklist.
2	Determine the nature and scope of the disaster or incident by consulting with the EOC Director.
3	Provide for monitoring to determine the extent of the contaminated area and consult with appropriate support agencies to provide access and egress to contaminated areas.
4	Assess the extent of contamination and determine the area and population likely to be affected by hazardous materials release.
5	In a Hazardous Materials Incident, the State Hazardous Material Response Officer will provide coordination of response resources in support of local jurisdictions.
6	Report Oil and Hazardous Chemical situation status and potential problems to the EM Director.
7	Coordinate road, airspace, and waterway closures in coordination with ESF 1 and state and federal agencies.
8	Provide support and protective equipment for emergency responders.
9	Coordinate with Communications and External Affairs to initiate warning to the public of imminent hazmat incident or radiological release.
10	Alert local, state, and federal agencies of incidents as prescribed by law or policy; keep documented checklist of notifications.
11	Coordinate with EOC to deploy trained personnel to the incident to provide hazardous material assessment and response activities.
12	Coordinate with other agencies to recommend evacuations to communicate evacuation notices to the public.
13	Determine the supply needs generated by the emergency.
14	Evaluate requests for resources against known supplies.
15	Obtain needed resources and supplies.
16	Designate personnel to track changes in wind direction and speed during cases of gas leaks or hazardous vaporization.
17	In case of environmental disasters, coordinate non-profit and volunteer efforts with government operations.
18	For spills in rural settings, coordinate inspections and closures to reduce exposure.
19	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
20	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
21	Organize treatment plans, in conjunction with medical teams, for burn, inhalation victims and mass medical care.
22	Use call down rosters to alert emergency responders or provide situation updates.
23	Ensure decontamination teams have adequate access to sites and equipment.
24	Coordinate with the EOC Director regarding needs and priorities.
25	If public transportation systems are affected, consult with municipal transportation authorities on necessary closures and rerouting.
26	Request mutual aid as needed.

27	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
28	Request assistance from the ADEQ, ADOT, EPA, State EOC, Game & Fish, Recreation, and others as dictated by the situation.
29	Maintain financial and legal accountability.
30	Coordinate with Firefighting on hazardous materials storage and transportation.
31	Monitor sampling studies to determine environment impact as event continues.
32	Coordinate with DOT, NTSB, or FAA where a disaster occurs in any transportation sector.
33	In case of a chemical weapon attack, facilitate the efforts of law enforcement investigations while continuing response efforts.
34	Coordinate with relevant private and public organizations for rapid evaluation criteria of material and the releases impact on the environment.
35	Establish shift and staffing schedules for events exceeding 24 hours.
36	Prepare an oral increased readiness report for the first meeting with the EOC Director.
37	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EOC Director and log the time and date.
38	Determine jurisdictional priorities objectives strategies and resource allocations.
39	Coordinate the prepositioning of resources with other agencies.
40	Coordinate and activate decontamination activities with fire districts and departments.
Recovery (Post Event) Actions for Annex 10 - Hazardous Materials Response	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Prepare ICS Form 221 or equivalent.
3	Confirm with Mass Care, Medical and Long Term Recovery staff that objectives are being addressed for exposed victims or responders.
4	Detail and release via PIO relevant public health information.
5	Enable and publish public re-entry when cleanup is complete and safety levels meet substance specific parameters.
6	Provide documentation for possible financial reimbursement process for recovery activities.
7	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
8	Plan for the gradual shut down of emergency operations.
9	Coordinate with Communications and External Affairs to announce an area is all clear? after the assessment team determines the area is safe for return.
10	Prepare an After Action Report (AAR).
11	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
12	Provide investigative agencies with documentation of the response to enable health and environmental studies.
13	In case of oil spills, know when to hand over response to longer-term mitigation personnel.
14	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Coordinate with proper authorities and regulatory agencies to ensure tracking of hazardous materials in and out of jurisdiction is timely and accurate.

3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Provide a representative for the updating of the hazard mitigation plan.
5	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
6	Participate in HSEEP training, drills, and exercises.
7	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
8	Consider natural disaster effects on HAZMAT storage and production facilities.
9	Tabulate and maintain a list of high priority sites vulnerable to natural disasters, terrorism, and other externalities.
10	Maintain a list of first and continuing responder resources.
Protection Actions for Annex 10 - Hazardous Materials Response	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Control or limit access to critical and vulnerable locations.
7	Provide backup Personal Protection Equipment (PPE).
8	Consider early evacuation to limit exposure to smoke or secondary compounds.

Coordinating: Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.	
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Organize treatment plans, in conjunction with medical teams, for burn, inhalation victims and mass medical care.
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Ensure first responder access to PPE and decontamination facilities.

Primary: Arizona Department of Public Safety	
Preparedness (Pre-Event) Actions for Annex 10 - Hazardous Materials Response	
1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.
2	Prepare an inventory of existing threats using SARA Title III, Tier II information.
3	Provide, obtain, or recommend training for response personnel using courses made available by FEMA, Department of Energy (DOE), Nuclear Regulatory Commission (NRC), the EPA, manufacturers and transporters of hazardous materials, and training based on OSHA requirements.
4	Develop detailed procedures for identification, control, and cleanup of oil or hazardous materials.
5	Coordinate the prepositioning of resources with other agencies, including the Department of Transportation and the EPA.
6	Develop and test emergency communication procedures.

7	Maintain adequate supply of radiological monitors and monitoring equipment.
8	Identify evacuation routes away from and downwind from regulated facilities.
9	Identify responsibilities for liaison roles with state and adjacent county officials.
10	Develop emergency preparedness programs for hazardous materials incidents.
11	Be aware of secondary contamination through access routes used by first responders, and to the public through evacuation routes.
12	Plan with Transportation and Resources alternate routes and modes of transportation.
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Designate personnel from Fire to coordinate Hazmat activities in EOC.
2	Provide for monitoring to determine the extent of the contaminated area and consult with appropriate support agencies to provide access and egress to contaminated areas.
3	Assess the extent of contamination and determine the area and population likely to be affected by hazardous materials release.
4	In a Hazardous Materials Incident, the State Hazardous Material Response Officer will provide coordination of response resources in support of local jurisdictions.
5	Report Oil and Hazardous Chemical situation status and potential problems to the EM Director.
6	Coordinate road, airspace, and waterway closures in coordination with ESF 1 and state and federal agencies.
7	Provide support and protective equipment for emergency responders.
8	Coordinate with Communications and External Affairs to initiate warning to the public of imminent hazmat incident or radiological release.
9	Alert local, state, and federal agencies of incidents as prescribed by law or policy; keep documented checklist of notifications.
10	Coordinate with EOC to deploy trained personnel to the incident to provide hazardous material assessment and response activities.
11	Manage the direction and control of hazardous materials response efforts in coordination with the IC and the EOC director.
12	Coordinate with other agencies to recommend evacuations to communicate evacuation notices to the public.
13	Identify resources needed to ensure personnel are adequately protected and equipped to handle radiological incidents.
14	For spills in rural settings, coordinate inspections and closures to reduce exposure.
15	Monitor sampling studies to determine environment impact as event continues.
16	In case of a chemical weapon attack, facilitate the efforts of law enforcement investigations while continuing response efforts.
17	Establish shift and staffing schedules for events exceeding 24 hours.
18	Coordinate situation specific assessment teams such as radiological and chemical.
19	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EOC Director and log the time and date.
20	Determine jurisdictional priorities objectives strategies and resource allocations.
21	Coordinate the prepositioning of resources with other agencies.
22	Coordinate and activate decontamination activities with fire districts and departments.
Recovery (Post Event) Actions for Annex 10 - Hazardous Materials Response	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Detail and release via PIO relevant public health information.
3	Enable and publish public re-entry when cleanup is complete and safety levels meet substance specific parameters.

4	Coordinate with Communications and External Affairs to announce an area is all clear? after the assessment team determines the area is safe for return.
5	Develop and implement environmental cleanup plan.
6	Conduct subsequent decontamination in conjunction with environmental agencies.
7	Provide investigative agencies with documentation of the response to enable health and environmental studies.
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Develop standard operating guides and checklists to support HAZMAT activities.
2	Check critical infrastructure support and redundancies for areas where HAZMAT incidents could damage or destroy.
Protection Actions for Annex 10 - Hazardous Materials Response	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
3	Control or limit access to critical and vulnerable locations.

Primary: Arizona Department of Transportation	
Preparedness (Pre-Event) Actions for Annex 10 - Hazardous Materials Response	
1	Be aware of secondary contamination through access routes used by first responders, and to the public through evacuation routes.
2	Plan with Transportation and Resources alternate routes and modes of transportation.
3	Regularly test public roadway information systems including electronic signs, bulletins, Short Message Service (SMS), and media channels.
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Coordinate road, airspace, and waterway closures in coordination with ESF 1 and state and federal agencies.
2	Identify resources needed to ensure personnel are adequately protected and equipped to handle radiological incidents.
3	For spills in rural settings, coordinate inspections and closures to reduce exposure.
4	Coordinate the prepositioning of resources with other agencies.
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Coordinate with regulatory authorities to ensure proper transit permits have been obtained prior to the transportation of hazardous materials.
2	Check critical infrastructure support and redundancies for areas where HAZMAT incidents could damage or destroy.
3	Offer recommendations to appropriate authorities about fixing these weaknesses.

Primary: BNSF Railway	
Preparedness (Pre-Event) Actions for Annex 10 - Hazardous Materials Response	
1	Coordinate the prepositioning of resources with other agencies, including the Department of Transportation and the EPA.
2	Maintain adequate supply of radiological monitors and monitoring equipment.
3	Participate in LEPC meetings.
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.

Primary: City of Winslow Fire Department

Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Ensure first responder access to PPE and decontamination facilities.

Primary: City of Winslow Public Works	
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.

Primary: Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.	
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Organize treatment plans, in conjunction with medical teams, for burn, inhalation victims and mass medical care.
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Ensure first responder access to PPE and decontamination facilities.

Supporting: Action Medical EMS	
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Allocate resources to prioritize incident victims and prevent further exposure and contamination.
2	Organize treatment plans, in conjunction with medical teams, for burn, inhalation victims and mass medical care.

Supporting: Aerocare Medical Trasport	
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Organize treatment plans, in conjunction with medical teams, for burn, inhalation victims and mass medical care.

Supporting: American Red Cross	
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Arizona Department of Emergency and Military Affairs	
Preparedness (Pre-Event) Actions for Annex 10 - Hazardous Materials Response	
1	Prepare an inventory of existing threats using SARA Title III, Tier II information.
2	Identify responsibilities for liaison roles with state and adjacent county officials.
3	Develop radiological awareness programs for responders, private industry, and the public.
4	Coordinate with public health and logistics for procurement of surge resources and adequate staffing via mutual aid agreements.
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	In a Hazardous Materials Incident, the State Hazardous Material Response Officer will provide coordination of response resources in support of local jurisdictions.
2	Coordinate with Communications and External Affairs to initiate warning to the public of imminent hazmat incident or radiological release.
3	Alert local, state, and federal agencies of incidents as prescribed by law or policy; keep documented checklist of notifications.
4	Obtain needed resources and supplies.

5	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EOC Director and log the time and date.
6	Determine jurisdictional priorities objectives strategies and resource allocations.
Recovery (Post Event) Actions for Annex 10 - Hazardous Materials Response	
1	Detail and release via PIO relevant public health information.
2	Coordinate with Communications and External Affairs to announce an area is all clear? after the assessment team determines the area is safe for return.
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Tabulate and maintain a list of high priority sites vulnerable to natural disasters, terrorism, and other externalities.

Supporting: Arizona Department of Health Services	
Preparedness (Pre-Event) Actions for Annex 10 - Hazardous Materials Response	
1	Coordinate with public health and logistics for procurement of surge resources and adequate staffing via mutual aid agreements.
2	Provide backup Personal Protection Equipment (PPE).
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Determine the supply needs generated by the emergency.
2	Evaluate requests for resources against known supplies.
3	Determine jurisdictional priorities objectives strategies and resource allocations.
Recovery (Post Event) Actions for Annex 10 - Hazardous Materials Response	
1	Coordinate with Communications and External Affairs to announce an area is all clear? after the assessment team determines the area is safe for return.
Protection Actions for Annex 10 - Hazardous Materials Response	
1	Provide backup Personal Protection Equipment (PPE).

Supporting: Arizona Department of Public Safety	
Preparedness (Pre-Event) Actions for Annex 10 - Hazardous Materials Response	
1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.
2	Prepare an inventory of existing threats using SARA Title III, Tier II information.
3	Provide, obtain, or recommend training for response personnel using courses made available by FEMA, Department of Energy (DOE), Nuclear Regulatory Commission (NRC), the EPA, manufacturers and transporters of hazardous materials, and training based on OSHA requirements.
4	Develop detailed procedures for identification, control, and cleanup of oil or hazardous materials.
5	Coordinate the prepositioning of resources with other agencies, including the Department of Transportation and the EPA.
6	Develop and test emergency communication procedures.
7	Maintain adequate supply of radiological monitors and monitoring equipment.
8	Identify evacuation routes away from and downwind from regulated facilities.
9	Identify responsibilities for liaison roles with state and adjacent county officials.
10	Develop emergency preparedness programs for hazardous materials incidents.
11	Be aware of secondary contamination through access routes used by first responders, and to the public through evacuation routes.
12	Plan with Transportation and Resources alternate routes and modes of transportation.

Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Designate personnel from Fire to coordinate Hazmat activities in EOC.
2	Provide for monitoring to determine the extent of the contaminated area and consult with appropriate support agencies to provide access and egress to contaminated areas.
3	Assess the extent of contamination and determine the area and population likely to be affected by hazardous materials release.
4	In a Hazardous Materials Incident, the State Hazardous Material Response Officer will provide coordination of response resources in support of local jurisdictions.
5	Report Oil and Hazardous Chemical situation status and potential problems to the EM Director.
6	Coordinate road, airspace, and waterway closures in coordination with ESF 1 and state and federal agencies.
7	Provide support and protective equipment for emergency responders.
8	Coordinate with Communications and External Affairs to initiate warning to the public of imminent hazmat incident or radiological release.
9	Alert local, state, and federal agencies of incidents as prescribed by law or policy; keep documented checklist of notifications.
10	Coordinate with EOC to deploy trained personnel to the incident to provide hazardous material assessment and response activities.
11	Manage the direction and control of hazardous materials response efforts in coordination with the IC and the EOC director.
12	Coordinate with other agencies to recommend evacuations to communicate evacuation notices to the public.
13	Identify resources needed to ensure personnel are adequately protected and equipped to handle radiological incidents.
14	For spills in rural settings, coordinate inspections and closures to reduce exposure.
15	Monitor sampling studies to determine environment impact as event continues.
16	In case of a chemical weapon attack, facilitate the efforts of law enforcement investigations while continuing response efforts.
17	Establish shift and staffing schedules for events exceeding 24 hours.
18	Coordinate situation specific assessment teams such as radiological and chemical.
19	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EOC Director and log the time and date.
20	Determine jurisdictional priorities objectives strategies and resource allocations.
21	Coordinate the prepositioning of resources with other agencies.
22	Coordinate and activate decontamination activities with fire districts and departments.
Recovery (Post Event) Actions for Annex 10 - Hazardous Materials Response	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Detail and release via PIO relevant public health information.
3	Enable and publish public re-entry when cleanup is complete and safety levels meet substance specific parameters.
4	Coordinate with Communications and External Affairs to announce an area is all clear? after the assessment team determines the area is safe for return.
5	Develop and implement environmental cleanup plan.
6	Conduct subsequent decontamination in conjunction with environmental agencies.
7	Provide investigative agencies with documentation of the response to enable health and environmental studies.
Mitigation Actions for Annex 10 - Hazardous Materials Response	

1	Develop standard operating guides and checklists to support HAZMAT activities.
2	Check critical infrastructure support and redundancies for areas where HAZMAT incidents could damage or destroy.
Protection Actions for Annex 10 - Hazardous Materials Response	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
3	Control or limit access to critical and vulnerable locations.

Supporting: Arizona Department of Transportation	
Preparedness (Pre-Event) Actions for Annex 10 - Hazardous Materials Response	
1	Be aware of secondary contamination through access routes used by first responders, and to the public through evacuation routes.
2	Plan with Transportation and Resources alternate routes and modes of transportation.
3	Regularly test public roadway information systems including electronic signs, bulletins, Short Message Service (SMS), and media channels.
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Coordinate road, airspace, and waterway closures in coordination with ESF 1 and state and federal agencies.
2	Identify resources needed to ensure personnel are adequately protected and equipped to handle radiological incidents.
3	For spills in rural settings, coordinate inspections and closures to reduce exposure.
4	Coordinate the prepositioning of resources with other agencies.
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Coordinate with regulatory authorities to ensure proper transit permits have been obtained prior to the transportation of hazardous materials.
2	Check critical infrastructure support and redundancies for areas where HAZMAT incidents could damage or destroy.
3	Offer recommendations to appropriate authorities about fixing these weaknesses.

Supporting: Arrowhead Medical EMS	
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Allocate resources to prioritize incident victims and prevent further exposure and contamination.
2	Organize treatment plans, in conjunction with medical teams, for burn, inhalation victims and mass medical care.

Supporting: BNSF Railway	
Preparedness (Pre-Event) Actions for Annex 10 - Hazardous Materials Response	
1	Coordinate the prepositioning of resources with other agencies, including the Department of Transportation and the EPA.
2	Maintain adequate supply of radiological monitors and monitoring equipment.
3	Participate in LEPC meetings.
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.

Supporting: City of Holbrook Police Department

Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Ensure first responder access to PPE and decontamination facilities.

Supporting: City of Show Low Police Department	
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Ensure first responder access to PPE and decontamination facilities.

Supporting: City of Winslow	
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.

Supporting: City of Winslow Fire Department	
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Ensure first responder access to PPE and decontamination facilities.

Supporting: City of Winslow Police Department	
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Ensure first responder access to PPE and decontamination facilities.

Supporting: City of Winslow Public Works	
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.

Supporting: ClaySprings Pinedale Fire District	
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Establish adequate safety zones required for decontamination and quarantine.
2	Allocate resources to prioritize incident victims and prevent further exposure and contamination.
3	Organize treatment plans, in conjunction with medical teams, for burn, inhalation victims and mass medical care.
4	Coordinate and activate decontamination activities with fire districts and departments.
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Ensure first responder access to PPE and decontamination facilities.
2	Provide a representative for the updating of the hazard mitigation plan.
3	Develop standard operating guides and checklists to support HAZMAT activities.

Supporting: Heber-Overgaard Fire District	
Preparedness (Pre-Event) Actions for Annex 10 - Hazardous Materials Response	
1	Participate in LEPC meetings.
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Establish adequate safety zones required for decontamination and quarantine.

2	Allocate resources to prioritize incident victims and prevent further exposure and contamination.
3	Organize treatment plans, in conjunction with medical teams, for burn, inhalation victims and mass medical care.
4	Coordinate and activate decontamination activities with fire districts and departments.
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Ensure first responder access to PPE and decontamination facilities.
2	Provide a representative for the updating of the hazard mitigation plan.
3	Develop standard operating guides and checklists to support HAZMAT activities.

Supporting: Holbrook EMS	
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Allocate resources to prioritize incident victims and prevent further exposure and contamination.
2	Organize treatment plans, in conjunction with medical teams, for burn, inhalation victims and mass medical care.

Supporting: Indian Health Service / Hopi Health Care Center	
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Organize treatment plans, in conjunction with medical teams, for burn, inhalation victims and mass medical care.
2	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.

Supporting: Indian Health Service / Whiteriver Hospital	
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Organize treatment plans, in conjunction with medical teams, for burn, inhalation victims and mass medical care.
2	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.

Supporting: Indian Health Service Whiteriver Public Health Department	
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Organize treatment plans, in conjunction with medical teams, for burn, inhalation victims and mass medical care.
2	Ensure decontamination teams have adequate access to sites and equipment.
3	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
4	Coordinate and activate decontamination activities with fire districts and departments.
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Ensure first responder access to PPE and decontamination facilities.

Supporting: Joseph City Fire District	
Preparedness (Pre-Event) Actions for Annex 10 - Hazardous Materials Response	
1	Participate in LEPC meetings.
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Establish adequate safety zones required for decontamination and quarantine.

2	Allocate resources to prioritize incident victims and prevent further exposure and contamination.
3	Organize treatment plans, in conjunction with medical teams, for burn, inhalation victims and mass medical care.
4	Coordinate and activate decontamination activities with fire districts and departments.
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Ensure first responder access to PPE and decontamination facilities.
2	Provide a representative for the updating of the hazard mitigation plan.
3	Develop standard operating guides and checklists to support HAZMAT activities.

Supporting: Kayenta Volunteer Fire Department	
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Establish adequate safety zones required for decontamination and quarantine.
2	Allocate resources to prioritize incident victims and prevent further exposure and contamination.
3	Organize treatment plans, in conjunction with medical teams, for burn, inhalation victims and mass medical care.
4	Coordinate and activate decontamination activities with fire districts and departments.
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Ensure first responder access to PPE and decontamination facilities.
2	Provide a representative for the updating of the hazard mitigation plan.
3	Develop standard operating guides and checklists to support HAZMAT activities.

Supporting: Little Colorado Medical Center	
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Allocate resources to prioritize incident victims and prevent further exposure and contamination.
2	Organize treatment plans, in conjunction with medical teams, for burn, inhalation victims and mass medical care.
3	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
4	Coordinate and activate decontamination activities with fire districts and departments.

Supporting: National Weather Service	
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Designate personnel to track changes in wind direction and speed during cases of gas leaks or hazardous vaporization.

Supporting: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Annex 10 - Hazardous Materials Response	
1	Prepare an inventory of existing threats using SARA Title III, Tier II information.
2	Provide, obtain, or recommend training for response personnel using courses made available by FEMA, Department of Energy (DOE), Nuclear Regulatory Commission (NRC), the EPA, manufacturers and transporters of hazardous materials, and training based on OSHA requirements.
3	Coordinate with energy, transportation, mining, and manufacturing facilities to effect efficient collaboration when disasters occur.

4	Develop and test emergency communication procedures.
5	Participate in LEPC meetings.
6	Identify public notification procedures on the statuses of hazmat facilities and transportation systems.
7	Identify critical facilities that may contain hazardous materials and develop a review and include response plan for those facilities in Emergency Response Plan.
8	Identify evacuation routes away from and downwind from regulated facilities.
9	Identify high risk environmental zones taking into consideration wildlife and marine habitats.
10	Prepare citizen evacuation plans and publish accordingly. Make specific plans for AFN populations (ESL, deaf, hard of hearing, visually impaired, etc.).
11	Coordinate with public health and logistics for procurement of surge resources and adequate staffing via mutual aid agreements.
12	Provide backup Personal Protection Equipment (PPE).
13	Maintain and review yearly the Navajo County Hazardous Materials Response Plan.
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this Checklist.
2	Determine the nature and scope of the disaster or incident by consulting with the EOC Director.
3	Provide for monitoring to determine the extent of the contaminated area and consult with appropriate support agencies to provide access and egress to contaminated areas.
4	Assess the extent of contamination and determine the area and population likely to be affected by hazardous materials release.
5	In a Hazardous Materials Incident, the State Hazardous Material Response Officer will provide coordination of response resources in support of local jurisdictions.
6	Report Oil and Hazardous Chemical situation status and potential problems to the EM Director.
7	Coordinate road, airspace, and waterway closures in coordination with ESF 1 and state and federal agencies.
8	Provide support and protective equipment for emergency responders.
9	Coordinate with Communications and External Affairs to initiate warning to the public of imminent hazmat incident or radiological release.
10	Alert local, state, and federal agencies of incidents as prescribed by law or policy; keep documented checklist of notifications.
11	Coordinate with EOC to deploy trained personnel to the incident to provide hazardous material assessment and response activities.
12	Coordinate with other agencies to recommend evacuations to communicate evacuation notices to the public.
13	Determine the supply needs generated by the emergency.
14	Evaluate requests for resources against known supplies.
15	Obtain needed resources and supplies.
16	Designate personnel to track changes in wind direction and speed during cases of gas leaks or hazardous vaporization.
17	In case of environmental disasters, coordinate non-profit and volunteer efforts with government operations.
18	For spills in rural settings, coordinate inspections and closures to reduce exposure.
19	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.

20	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
21	Organize treatment plans, in conjunction with medical teams, for burn, inhalation victims and mass medical care.
22	Use call down rosters to alert emergency responders or provide situation updates.
23	Ensure decontamination teams have adequate access to sites and equipment.
24	Coordinate with the EOC Director regarding needs and priorities.
25	If public transportation systems are affected, consult with municipal transportation authorities on necessary closures and rerouting.
26	Request mutual aid as needed.
27	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
28	Request assistance from the ADEQ, ADOT, EPA, State EOC, Game & Fish, Recreation, and others as dictated by the situation.
29	Maintain financial and legal accountability.
30	Coordinate with Firefighting on hazardous materials storage and transportation.
31	Monitor sampling studies to determine environment impact as event continues.
32	Coordinate with DOT, NTSB, or FAA where a disaster occurs in any transportation sector.
33	In case of a chemical weapon attack, facilitate the efforts of law enforcement investigations while continuing response efforts.
34	Coordinate with relevant private and public organizations for rapid evaluation criteria of material and the releases impact on the environment.
35	Establish shift and staffing schedules for events exceeding 24 hours.
36	Prepare an oral increased readiness report for the first meeting with the EOC Director.
37	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EOC Director and log the time and date.
38	Determine jurisdictional priorities objectives strategies and resource allocations.
39	Coordinate the prepositioning of resources with other agencies.
40	Coordinate and activate decontamination activities with fire districts and departments.
Recovery (Post Event) Actions for Annex 10 - Hazardous Materials Response	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Prepare ICS Form 221 or equivalent.
3	Confirm with Mass Care, Medical and Long Term Recovery staff that objectives are being addressed for exposed victims or responders.
4	Detail and release via PIO relevant public health information.
5	Enable and publish public re-entry when cleanup is complete and safety levels meet substance specific parameters.
6	Provide documentation for possible financial reimbursement process for recovery activities.
7	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
8	Plan for the gradual shut down of emergency operations.
9	Coordinate with Communications and External Affairs to announce an area is all clear? after the assessment team determines the area is safe for return.
10	Prepare an After Action Report (AAR).
11	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.

12	Provide investigative agencies with documentation of the response to enable health and environmental studies.
13	In case of oil spills, know when to hand over response to longer-term mitigation personnel.
14	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Coordinate with proper authorities and regulatory agencies to ensure tracking of hazardous materials in and out of jurisdiction is timely and accurate.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Provide a representative for the updating of the hazard mitigation plan.
5	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
6	Participate in HSEEP training, drills, and exercises.
7	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
8	Consider natural disaster effects on HAZMAT storage and production facilities.
9	Tabulate and maintain a list of high priority sites vulnerable to natural disasters, terrorism, and other externalities.
10	Maintain a list of first and continuing responder resources.
Protection Actions for Annex 10 - Hazardous Materials Response	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Control or limit access to critical and vulnerable locations.
7	Provide backup Personal Protection Equipment (PPE).
8	Consider early evacuation to limit exposure to smoke or secondary compounds.

Supporting: Navajo County Environmental Health	
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Determine the supply needs generated by the emergency.
2	Designate personnel to track changes in wind direction and speed during cases of gas leaks or hazardous vaporization.

Supporting: Navajo County Information Technology	
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Coordinate with Communications and External Affairs to initiate warning to the public of imminent hazmat incident or radiological release.
Protection Actions for Annex 10 - Hazardous Materials Response	
1	Determine requirements for protected stakeholder information sharing.

2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

Supporting: Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Annex 10 - Hazardous Materials Response	
1	Provide, obtain, or recommend training for response personnel using courses made available by FEMA, Department of Energy (DOE), Nuclear Regulatory Commission (NRC), the EPA, manufacturers and transporters of hazardous materials, and training based on OSHA requirements.
2	Participate in LEPC meetings.
3	Coordinate with public health and logistics for procurement of surge resources and adequate staffing via mutual aid agreements.
4	Provide backup Personal Protection Equipment (PPE).
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Determine the nature and scope of the disaster or incident by consulting with the EOC Director.
2	Provide for monitoring to determine the extent of the contaminated area and consult with appropriate support agencies to provide access and egress to contaminated areas.
3	Assess the extent of contamination and determine the area and population likely to be affected by hazardous materials release.
4	Allocate resources to prioritize incident victims and prevent further exposure and contamination.
5	Determine the supply needs generated by the emergency.
6	Evaluate requests for resources against known supplies.
7	Designate personnel to track changes in wind direction and speed during cases of gas leaks or hazardous vaporization.
8	In case of environmental disasters, coordinate non-profit and volunteer efforts with government operations.
9	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
10	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
11	Organize treatment plans, in conjunction with medical teams, for burn, inhalation victims and mass medical care.
12	Use call down rosters to alert emergency responders or provide situation updates.
13	Ensure decontamination teams have adequate access to sites and equipment.
14	Request mutual aid as needed.
15	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
16	Prepare an oral increased readiness report for the first meeting with the EOC Director.
17	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EOC Director and log the time and date.
18	Coordinate the prepositioning of resources with other agencies.
19	Coordinate and activate decontamination activities with fire districts and departments.
Recovery (Post Event) Actions for Annex 10 - Hazardous Materials Response	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Confirm with Mass Care, Medical and Long Term Recovery staff that objectives are being addressed for exposed victims or responders.

3	Detail and release via PIO relevant public health information.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Coordinate with Communications and External Affairs to announce an area is all clear? after the assessment team determines the area is safe for return.
6	Provide investigative agencies with documentation of the response to enable health and environmental studies.
7	Maintain post-event exposure logs, rosters of patients and personnel for hazardous material or pathogen exposure.
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.
Protection Actions for Annex 10 - Hazardous Materials Response	
1	Determine requirements for protected stakeholder information sharing.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
3	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
4	Provide backup Personal Protection Equipment (PPE).

Supporting: Navajo County Public Works	
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Determine the nature and scope of the disaster or incident by consulting with the EOC Director.
2	Provide for monitoring to determine the extent of the contaminated area and consult with appropriate support agencies to provide access and egress to contaminated areas.
3	Assess the extent of contamination and determine the area and population likely to be affected by hazardous materials release.
4	Report Oil and Hazardous Chemical situation status and potential problems to the EM Director.
5	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
6	Coordinate the prepositioning of resources with other agencies.

Supporting: Navajo County Sheriff's Office	
Preparedness (Pre-Event) Actions for Annex 10 - Hazardous Materials Response	
1	Develop and test emergency communication procedures.
2	Participate in LEPC meetings.
3	Identify evacuation routes away from and downwind from regulated facilities.
4	Be aware of secondary contamination through access routes used by first responders, and to the public through evacuation routes.
5	Prepare citizen evacuation plans and publish accordingly. Make specific plans for AFN populations (ESL, deaf, hard of hearing, visually impaired, etc.).
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Determine the nature and scope of the disaster or incident by consulting with the EOC Director.
2	Provide for monitoring to determine the extent of the contaminated area and consult with appropriate support agencies to provide access and egress to contaminated areas.

3	Assess the extent of contamination and determine the area and population likely to be affected by hazardous materials release.
4	Report Oil and Hazardous Chemical situation status and potential problems to the EM Director.
5	Coordinate road, airspace, and waterway closures in coordination with ESF 1 and state and federal agencies.
6	Coordinate with Communications and External Affairs to initiate warning to the public of imminent hazmat incident or radiological release.
7	Coordinate with EOC to deploy trained personnel to the incident to provide hazardous material assessment and response activities.
8	Coordinate with other agencies to recommend evacuations to communicate evacuation notices to the public.
9	In case of environmental disasters, coordinate non-profit and volunteer efforts with government operations.
10	For spills in rural settings, coordinate inspections and closures to reduce exposure.
11	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
12	Use call down rosters to alert emergency responders or provide situation updates.
13	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
14	Coordinate the prepositioning of resources with other agencies.
Recovery (Post Event) Actions for Annex 10 - Hazardous Materials Response	
1	Detail and release via PIO relevant public health information.
2	Enable and publish public re-entry when cleanup is complete and safety levels meet substance specific parameters.
3	Coordinate with Communications and External Affairs to announce an area is all clear? after the assessment team determines the area is safe for return.
4	In case of oil spills, know when to hand over response to longer-term mitigation personnel.
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Ensure first responder access to PPE and decontamination facilities.
2	Provide a representative for the updating of the hazard mitigation plan.
Protection Actions for Annex 10 - Hazardous Materials Response	
1	Determine requirements for protected stakeholder information sharing.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
3	Prevent and deter movement and operations of threatening individuals.
4	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
5	Control or limit access to critical and vulnerable locations.
6	Consider early evacuation to limit exposure to smoke or secondary compounds.

Supporting: Pinetop Fire District	
Preparedness (Pre-Event) Actions for Annex 10 - Hazardous Materials Response	
1	Participate in LEPC meetings.
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Establish adequate safety zones required for decontamination and quarantine.

2	Allocate resources to prioritize incident victims and prevent further exposure and contamination.
3	Organize treatment plans, in conjunction with medical teams, for burn, inhalation victims and mass medical care.
4	Coordinate and activate decontamination activities with fire districts and departments.
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Ensure first responder access to PPE and decontamination facilities.
2	Provide a representative for the updating of the hazard mitigation plan.
3	Develop standard operating guides and checklists to support HAZMAT activities.

Supporting: Salvation Army	
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Show Low EMS	
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Allocate resources to prioritize incident victims and prevent further exposure and contamination.
2	Organize treatment plans, in conjunction with medical teams, for burn, inhalation victims and mass medical care.

Supporting: Summit Healthcare Regional Medical Center	
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Allocate resources to prioritize incident victims and prevent further exposure and contamination.
2	Organize treatment plans, in conjunction with medical teams, for burn, inhalation victims and mass medical care.
3	Ensure decontamination teams have adequate access to sites and equipment.
4	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
5	Coordinate and activate decontamination activities with fire districts and departments.
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Ensure first responder access to PPE and decontamination facilities.
2	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Sun Valley Fire District	
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Establish adequate safety zones required for decontamination and quarantine.
2	Allocate resources to prioritize incident victims and prevent further exposure and contamination.
3	Organize treatment plans, in conjunction with medical teams, for burn, inhalation victims and mass medical care.
4	Coordinate and activate decontamination activities with fire districts and departments.
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Ensure first responder access to PPE and decontamination facilities.
2	Provide a representative for the updating of the hazard mitigation plan.
3	Develop standard operating guides and checklists to support HAZMAT activities.

Supporting: Timber Mesa Fire and Medical District	
Preparedness (Pre-Event) Actions for Annex 10 - Hazardous Materials Response	
1	Participate in LEPC meetings.
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Establish adequate safety zones required for decontamination and quarantine.
2	Allocate resources to prioritize incident victims and prevent further exposure and contamination.
3	Organize treatment plans, in conjunction with medical teams, for burn, inhalation victims and mass medical care.
4	Coordinate and activate decontamination activities with fire districts and departments.
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Ensure first responder access to PPE and decontamination facilities.
2	Provide a representative for the updating of the hazard mitigation plan.
3	Develop standard operating guides and checklists to support HAZMAT activities.

Supporting: Town of Pinetop-Lakeside Police Department	
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Ensure first responder access to PPE and decontamination facilities.

Supporting: Towns of Snowflake & Taylor: Snowflake-Taylor Police Department	
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Ensure first responder access to PPE and decontamination facilities.

Supporting: Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.	
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Organize treatment plans, in conjunction with medical teams, for burn, inhalation victims and mass medical care.
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Ensure first responder access to PPE and decontamination facilities.

Supporting: White Mountain Apache Fire and Rescue	
Preparedness (Pre-Event) Actions for Annex 10 - Hazardous Materials Response	
1	Participate in LEPC meetings.
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Organize treatment plans, in conjunction with medical teams, for burn, inhalation victims and mass medical care.

Arizona Public Service	
Preparedness (Pre-Event) Actions for Annex 10 - Hazardous Materials Response	
1	Participate in LEPC meetings.

ChangePoint Integrated Health
Response (During Event) Actions for Annex 10 - Hazardous Materials Response

1	Organize treatment plans, in conjunction with medical teams, for burn, inhalation victims and mass medical care.

City of Holbrook Roads and Drainage	
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.

City of Show Low City Council	
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.

City of Show Low Public Works	
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.

FBI Pinetop-Lakeside	
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	In case of a chemical weapon attack, facilitate the efforts of law enforcement investigations while continuing response efforts.

Navajo County Administrative Services	
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Determine jurisdictional priorities objectives strategies and resource allocations.
Recovery (Post Event) Actions for Annex 10 - Hazardous Materials Response	
1	Detail and release via PIO relevant public health information.

Navajo County Attorney	
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Determine jurisdictional priorities objectives strategies and resource allocations.

Navajo County Board of Supervisors	
Preparedness (Pre-Event) Actions for Annex 10 - Hazardous Materials Response	
1	Identify local transportation routes for hazardous materials on road and railways.
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
2	Determine jurisdictional priorities objectives strategies and resource allocations.
Protection Actions for Annex 10 - Hazardous Materials Response	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

Navajo County Finance Department	
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Maintain financial and legal accountability.
Recovery (Post Event) Actions for Annex 10 - Hazardous Materials Response	

1	Provide documentation for possible financial reimbursement process for recovery activities.

Navajo County Local Emergency Planning Committee	
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Coordinate with proper authorities and regulatory agencies to ensure tracking of hazardous materials in and out of jurisdiction is timely and accurate.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

Navopache Electric	
Preparedness (Pre-Event) Actions for Annex 10 - Hazardous Materials Response	
1	Participate in LEPC meetings.

Town of Pinetop-Lakeside Public Works	
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.

Town of Pinetop-Lakeside Town Administration	
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.

Town of Snowflake: Administration	
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.

Town of Snowflake: Public Works	
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.

Town of Taylor: Administration	
Response (During Event) Actions for Annex 10 - Hazardous Materials Response	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.

Town of Taylor: Public Works	
Mitigation Actions for Annex 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.

Unisource Energy	
Preparedness (Pre-Event) Actions for Annex 10 - Hazardous Materials Response	
1	Participate in LEPC meetings.

IV. Financial Management

A. Annex 10 is responsible for coordinating with Navajo County Finance Department to manage Annex 10 expenses relevant to an event.

B. During a response, each agency/department funds disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula has established by the Federal Emergency Management Agency via the FEMA/State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Navajo County Finance Department or a designated Finance Service officer as soon as possible.

V. References and Authorities

REFERENCES

1. Comprehensive Preparedness Guidance (CPG) 101, Developing and Maintaining Emergency Operations Plans, Version 3.0, September 2021.

AUTHORITIES

1. 44 CFR Part 13 - Uniform Administrative Requirements for Grants and Cooperative Agreements.

2. 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.

If Federal Coordinating agencies become involved in any assistance during a disaster or emergency a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more it is described within the FEMA publication P-682 National Response Framework. To obtain further information on the Federal assistance you can find further information in the FEMA publication P-683 Overview and Support Annexes. Both of these publications can be located in the File Archive portion of this living plan.

Annex 11 - Agriculture and Natural Resources

Coordinating Agency:
Arizona Department of Agriculture
Arizona Department of Health Services
Navajo County Animal Control
Navajo County Emergency Management

Primary Agency:
Arizona Department of Agriculture
Arizona Department of Health Services
Navajo County Animal Control
Navajo County Emergency Management

Support Agencies:
Arizona Department of Agriculture
Arizona Department of Emergency and Military Affairs
Arizona Department of Health Services
Arizona Humane Society
City of Holbrook Animal Control
Humane Society of the White Mountains
Navajo County Animal Control
Navajo County Emergency Management
Navajo County Environmental Health
Navajo County Public Health Services District
Navajo County Sheriff's Office
Pet Allies/ Shelter

I. Purpose and Scope

A. Purpose

1. Annex 11 provides the mechanism for coordinated local assistance to supplement other emergency support functions and, if available, support state and federal agencies with overall response authority. For this document, agriculture and natural resources include: animal and plant health, nutrition assistance, food protection, natural and cultural resources, and water quality and availability.

B. Scope

1. Annex 11 addresses the following:

    a. Describes food and water security and inspections in the aftermath natural or technological disaster.

    b. Addresses how natural and cultural resources will be protected and recovered in the aftermath of a disaster.

c. Due to limited local authorities in the areas of food contamination, plant pests, and animal disease, this plan references the Food and Agriculture Incident Annex that is attached to the Arizona Response Plan. This annex describes federal and state roles and authorities for food contamination, plant pests and animal disease.

II. Concept of Operations

A. General

1. Annex 11 is consistent with the Navajo County EOC's methodology and the requirements of the National Response Framework, the National Incident Management System and the Incident Command System. This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to Navajo County through the County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMTs) to provide a timely and appropriate response to an emergency or situation.

2. Procedures protocols and plans for disaster response activities are developed to govern staff operations at the Navajo County EOC and in the field. These are in the form of Emergency Operations Plans (i.e. Base Plan) and corresponding Appendices, Incident Annexes, Support Annexes and Standard Operating Guidelines, which describe Annex 11 capabilities. Periodic training and exercises are also conducted to enhance effectiveness.

3. In a large event requiring local or State mutual aid assistance, Annex 11 will work with its support agency counterparts to seek and procure, plan, coordinate and direct the use of any required assets.

4. Throughout the response and recovery periods, Annex 11 will evaluate and analyze information regarding the availability of Annex 11 support services.

5. In some agriculture emergencies, State and Federal law grants lead response authority to state and/or federal agencies. This authority will be exercised pursuant to the Food and Agriculture Incident Annex. The county will support State and Federal operations pursuant to county policy and/or availability of resources.

6. Food and Water Supply

    a. The Arizona Department of Agriculture is responsible for inspections and provision of a safe food supply. To provide safety and security of the food supply, the Arizona Department of Agriculture will follow established agency standard operating guidelines for food inspection.

        i. All transportation accidents involving food must be reported to the Arizona Department of Agriculture Food Safety Division before the food can be transported (Daytime: 1-785-296-5600, Nights and Weekends: 1-800-915-6163)

b. The Arizona Department of Health and Environment is responsible for inspections of the water supply. To provide safety and security of the water supply, the Arizona Department of Health and Environment will follow established agency standard operating guideline for water inspections.

7. Animal Health Care

    a. Requests for Animal Control assistance will be channeled through the Navajo County dispatch.

8. Incident Specific Operations

    a. Zoonotic

        The Arizona Office of Epidemiology's monitoring, assessing and mitigating communicable zoonotic disease exists across a wide demographic spectrum in the rural and urban settings. Rural populations are at particular risk for zoonotic outbreaks, and require more flexible monitoring criteria as longer intervals exist between veterinary, primary care visits and other monitoring methods.

        A Communicable Disease Emergency (CDE) occurs when urgent or extensive public health or medical interventions are necessary because the risk of disease outbreak or biologic threat carries the potential for morbidity and mortality in Navajo County, a specific region, at county or municipal levels or nationally. The Health Department participates in the Emerging Infections Program (EIP) in conjunction with the CDC. This program allows for the combined resources of these entities to assess the public health impact of emerging infections and to evaluate methods for their prevention and control. EIP activities go beyond the routine functions of health departments by:

        - Addressing the most important issues in infectious diseases and selecting projects that the EIP network is particularly suited to investigate
        - Giving high priority to projects that lead directly to the prevention of disease
        - Incorporating training as a key function of EIP activities
        - Developing and evaluating public health interventions and ultimately transferring what is learned to public health agencies
        - Maintaining sufficient flexibility for emergency response and addressing new problems as they arise

    b. Radiological incident where contamination/deposition is present

i. The Arizona Department of Agriculture may implement an agriculture control zone in response to a CBRNE incident.

c. Plant Disease

i. Reference the NRF Food and Agriculture Incident Annex located in the File Archive.

ii. The Navajo County Emergency Operations Plan provides established processes for resource support for all hazards. Resource support is subject to Navajo County policy, resource availability and capability status.

d. Plant, Pest or Disease

i. Reference the NRF Food and Agriculture Incident Annex located in the File Archive.

ii. The Navajo County Emergency Operations Plan provides established processes for resource support for all hazards. Resource support is subject to Navajo County policy, resource availability and capability status.

e. Foreign Animal Disease

i. The Arizona Department of Agriculture will provide direction and control in a Foreign Animal Disease (FAD) event. Reference the NRF Food and Agriculture Incident Annex located in the File Archive.

ii. The Navajo County Emergency Operations Plan provides established processes for resource support for all hazards. Resource support is subject to Navajo County policy, resource availability and capability status.

9. National or State Historical

B. Direction and Control

1. The Annex 11 Coordinating Agency is Arizona Department of Agriculture / Arizona Department of Health Services / Navajo County Animal Control / Navajo County Emergency Management which is approved by the Arizona Department of Emergency and Military Affairs Cabinet Secretary, in coordination with local planning partners. The staff serving as Coordinator is appointed by and located in the Arizona Department of Agriculture / Arizona Department of Health Services / Navajo County Animal Control / Navajo County Emergency Management. When support is necessary, the Coordinator coordinates all aspects of this Annex

2. Annex complies with the National Response Framework and the National Incident Management System (NIMS). The NIMS guides the direction and control system

adopted by the Navajo County Emergency Management, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Navajo County.

3. The Annex may operate at two levels: 1) Navajo County EOC; and 2) Field operations

4. During emergency activations, all management decisions regarding agriculture and natural resources for Navajo County are made at the Navajo County EOC by the coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance/Administration, and Operations Sections at the Navajo County EOC assist the incident commander in carrying out the overall mission.

5. In accordance with their mission assignment, each primary and/or support organization assisting will retain administrative control over its own resources and personnel, but will be under the operational control of Annex 11. Delegation of mission operational control may be delegated to the field by the Navajo County EOC.

C. Organization

1. County

    a. During an activation of the Navajo County EOC, primary and support agency staff is integrated with the Arizona Department of Agriculture / Arizona Department of Health Services / Navajo County Animal Control / Navajo County Emergency Management staff to provide support.

    b. During an emergency or disaster event, the Navajo County EOC, Operations Section Chief will coordinate resource support with the Human Services Branch Chief.

    c. During the response phase the Coordinator will evaluate and analyze information regarding volunteers and donations requests. This Annex will develop and update assessments of the requirements for resources in the impacted area and undertake contingency planning to meet anticipated demands and requirements.

    d. The Arizona Department of Agriculture / Arizona Department of Health Services / Navajo County Animal Control / Navajo County Emergency Management, or an assigned designee at the Navajo County EOC, is responsible for all activity of the Annex. All volunteer animal-related agencies will coordinate directly at the Navajo County EOC.

    e. Arizona Department of Agriculture / Arizona Department of Health Services / Navajo County Animal Control / Navajo County Emergency Management will develop and maintain accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However, support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework, the National Incident Management

System, the Incident Command System and the Navajo County Emergency Operations Plan.

f. Staffing positions will be accomplished through using resources of the Arizona Department of Agriculture / Arizona Department of Health Services / Navajo County Animal Control / Navajo County Emergency Management along with personnel from support agencies and trained and screened unaffiliated volunteers.

2. State of Arizona

a. During an activation of the , the Arizona Department of Agriculture is the designated lead agency for agriculture and natural resources and will provide a liaison to facilitate requests for resources to local Emergency Operations Centers.

b. During an emergency or disaster event, the primary and support agencies at the will report to the Human Services Branch Chief who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center Manager.

c. The Arizona Department of Emergency and Military Affairs develops and maintains with coordination of Arizona Department of Agriculture and their accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the Navajo County Emergency Operations Plan.

D. Alerts and Notifications

1. The Arizona Department of Agriculture / Arizona Department of Health Services / Navajo County Animal Control / Navajo County Emergency Management will notify the County Warning Point (Navajo County Governmental Complex) when information comes to their attention indicating that an emergency or disaster situation is developing.

2. The County Warning Point (Navajo County Governmental Complex), will notify the "on call" Emergency Duty Officer and/or Coordinator for Annex 11 when Navajo County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

3. This Annex will be activated or placed on standby upon notification by the Navajo County EOC. The representatives or designees of the coordinating agency will manage emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.

4. Upon instructions to activate or placement on standby, Arizona Department of Agriculture / Arizona Department of Health Services / Navajo County Animal Control /

Navajo County Emergency Management will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

F. Special Tasks

1. Household Pets and Service Animals Evacuation and Transportation

    a. The Office of Emergency Management in conjunction with the County Extension Office will coordinate with appropriate agencies and organizations to ensure operational readiness. The primary and support agencies will develop and maintain standard operating procedures (SOP) for surveillance and response to include, but not limited to, household pets, and service animals, as well as wildlife and exotic animals. These procedures will relate to catastrophic disaster and disease that pose a significant impact on human life, property or the economy.

    b. The primary agency will coordinate and support the appropriate agencies to protect the public from disease or injury from household pet and service animals, which have been negatively impacted by an emergency or disaster. This function will also include, but not be limited to, facilitating the evacuation of animals.

    c. The Emergency Manager in conjunction with the County Extension Agent will facilitate and coordinate with support agencies and organizations such as the state and local veterinary medical organizations, humane organizations, animal rescue groups and private sector entities to meet emergency responsibilities.

    d. The primary agency's offices, divisions and districts will provide personnel, supplies, equipment and facilities at the request of the primary agency's emergency coordinator.

III. Responsibilities

A. The following list identifies the responsibilities designated to each agency/organization for this Annex. The Coordinating and Primary Agency and their responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Coordinating: Arizona Department of Agriculture
Preparedness (Pre-Event) Actions for Annex 11 - Agriculture and Natural Resources

1	Identify alternative or augmented sources for food, grain and animal products produced in jurisdiction.
2	Adequately assess supply chain vulnerabilities in conjunction with state and local agencies.
Response (During Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Coordinate between the local animal shelters and organizations, as well as the relevant state agencies, with the managing and direct evacuation of animals from risk areas.

Coordinating: Arizona Department of Health Services	
Preparedness (Pre-Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Monitor disease and vector reporting from state veterinarian or equivalent agency.

Coordinating: Navajo County Animal Control	
Preparedness (Pre-Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Identify alternative or augmented sources for food, grain and animal products produced in jurisdiction.
2	Adequately assess supply chain vulnerabilities in conjunction with state and local agencies.
3	Identify alternate or backup animal relocation facilities.
4	Develop and test emergency communication procedures.
5	Monitor disease and vector reporting from state veterinarian or equivalent agency.
6	Assist in identifying local agribusiness operators with equipment and personnel to assist law enforcement with animal stop movement and quarantine activities.
7	Identify pet boarding facilities and private organizations that may provide emergency shelters for animals.
8	Identify sources to augment emergency food and water supplies.
9	Identify responsibilities for liaison roles with state and adjacent county officials.
10	Develop preparedness programs that address household pet preparedness and response during disasters.
11	Identify local agriculture business operators with equipment and personnel to assist with animal stop movement and quarantine activities.
12	Promote awareness of animal protection through public education brochures and information.
13	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
Response (During Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Support the disaster response and recovery with all available resources.
2	Coordinate with Medical as appropriate.
3	Coordinate between the local animal shelters and organizations, as well as the relevant state agencies, with the managing and direct evacuation of animals from risk areas.
4	Coordinate with local animal shelters, enforcement officers, animal control officers, local veterinarians and volunteers to obtain personnel and organize equipment toward triage of animals and identify and operate animal shelter facilities.
5	Secure supplies, equipment, personnel and technical assistance from support agencies, organizations and other resources to carry out the response plans associated with animal health emergency management or any act of agro-terrorism that may pose a substantial threat.

6	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
7	Determine the nutrition needs, obtain appropriate food supplies and arrange for delivery of those supplies.
8	Provide assistance to the established pet shelters.
9	Support Public Safety in the capture and transfer of animals to shelters.
10	Evaluate all requests for resources against known supplies.
11	Coordinate the pre-positioning of resources with other agencies.
12	Allocate resources to prioritize incident victims.
13	Distribute supplies.
14	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
15	Determine the supply needs generated by the emergency.
16	Coordinate with the EOC Director regarding needs and priorities.
17	Generate detailed information on needs and logistics that the higher level of government may not have.
18	Use call down rosters to alert emergency responders or provide situation updates.
19	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify State Department of Homeland Security/Emergency Management Duty Officer to obtain assistance from the Department of Agriculture and or USDA/APHIS for food and plant disease situations.
20	Provide or receive appropriate mutual aid with surrounding jurisdictions.
21	Coordinate with the PIO to release public information regarding animal health issues.
22	Determine the nature and scope of the disaster or incident by consulting with the EOC Director.
23	Report Agriculture and Natural Resource situation status and potential problems to the EOC Director.
24	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EOC Director and log the time and date.
25	Prepare an oral increased readiness report for the first meeting with the EOC Director.
26	Provide technical assistance to prevent animal injury and disease dissemination.
Recovery (Post Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Plan for the gradual shut down of operations.
3	Prepare After Action Report (AAR).
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Provide documentation for possible financial reimbursement process for recovery activities.
6	Participate in after action meetings and prepare after action reports as requested.
7	Continue all emergency public information activities based on the circumstances and the organizations involved in the recovery efforts.
8	Participate in briefings, incident action plans, situation reports and briefings.
9	Release information concerning the need for volunteer goods and services.
10	Assess effectiveness of information and education programs.
Mitigation Actions for Annex 11 - Agriculture and Natural Resources	
1	Develop working relationships and liaison offices for private sectors in horticulture, agribusiness, veterinary care, and ADA service animal agencies.

2	Promote preparedness information that will lessen the impact of disasters, such as having a disaster preparedness kit and family disaster plan.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 11 - Agriculture and Natural Resources	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.

Coordinating: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Identify alternative or augmented sources for food, grain and animal products produced in jurisdiction.
2	Adequately assess supply chain vulnerabilities in conjunction with state and local agencies.
3	Identify alternate or backup animal relocation facilities.
4	Develop and test emergency communication procedures.
5	Monitor disease and vector reporting from state veterinarian or equivalent agency.
6	Assist in identifying local agribusiness operators with equipment and personnel to assist law enforcement with animal stop movement and quarantine activities.
7	Identify pet boarding facilities and private organizations that may provide emergency shelters for animals.
8	Identify sources to augment emergency food and water supplies.
9	Identify responsibilities for liaison roles with state and adjacent county officials.
10	Develop preparedness programs that address household pet preparedness and response during disasters.
11	Identify local agriculture business operators with equipment and personnel to assist with animal stop movement and quarantine activities.
12	Promote awareness of animal protection through public education brochures and information.
13	Review Flood Retarding Structure Emergency Action Plans (EAPs) annually
14	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
15	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
16	Provide hand washing and other disease prevention campaign activities.
Response (During Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this Checklist.
2	Support the disaster response and recovery with all available resources.
3	Coordinate with Medical as appropriate.

4	Identify decontamination facilities for affiliate responders and private sector employees.
5	Coordinate between the local animal shelters and organizations, as well as the relevant state agencies, with the managing and direct evacuation of animals from risk areas.
6	Coordinate with local animal shelters, enforcement officers, animal control officers, local veterinarians and volunteers to obtain personnel and organize equipment toward triage of animals and identify and operate animal shelter facilities.
7	Secure supplies, equipment, personnel and technical assistance from support agencies, organizations and other resources to carry out the response plans associated with animal health emergency management or any act of agro-terrorism that may pose a substantial threat.
8	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
9	Determine the nutrition needs, obtain appropriate food supplies and arrange for delivery of those supplies.
10	Provide assistance to the established pet shelters.
11	Support Public Safety in the capture and transfer of animals to shelters.
12	Set priorities for EPI activity: production and dissemination of EPI, response to public inquiry, monitoring and rumor control, and media relations.
13	May establish center for Disaster Welfare Information (DWI) and cooperate with any services provided by the American Red Cross.
14	Inform the public of health or safety concerns, status of emergency situation, and ways to reduce or eliminate the associated dangers.
15	Activate and staff management functions of the Joint Information Center (JIC).
16	Maintain financial and legal accountability.
17	Brief public affairs officers who go to incident sites.
18	Prepare news releases, public information, warnings and briefings with the approval of the EOC Director.
19	Evaluate all requests for resources against known supplies.
20	Coordinate the pre-positioning of resources with other agencies.
21	Allocate resources to prioritize incident victims.
22	Distribute supplies.
23	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
24	Determine the supply needs generated by the emergency.
25	Coordinate with the EOC Director regarding needs and priorities.
26	Generate detailed information on needs and logistics that the higher level of government may not have.
27	Use call down rosters to alert emergency responders or provide situation updates.
28	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify State Department of Homeland Security/Emergency Management Duty Officer to obtain assistance from the Department of Agriculture and or USDA/APHIS for food and plant disease situations.
29	Provide or receive appropriate mutual aid with surrounding jurisdictions.
30	Set specific priorities in consultation with government, elected officials, a designated official, or the EOC Director.
31	Coordinate with the PIO to release public information regarding animal health issues.
32	Determine the nature and scope of the disaster or incident by consulting with the EOC Director.

33	Report Agriculture and Natural Resource situation status and potential problems to the EOC Director.
34	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EOC Director and log the time and date.
35	Prepare an oral increased readiness report for the first meeting with the EOC Director.
36	Provide technical assistance to prevent animal injury and disease dissemination.
Recovery (Post Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Plan for the gradual shut down of operations.
4	Prepare After Action Report (AAR).
5	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
6	Provide documentation for possible financial reimbursement process for recovery activities.
7	Participate in after action meetings and prepare after action reports as requested.
8	Continue all emergency public information activities based on the circumstances and the organizations involved in the recovery efforts.
9	Distribute information on what to do when returning to your damaged home.
10	Distribute information on how and where to apply for different types of disaster assistance.
11	Participate in briefings, incident action plans, situation reports and briefings.
12	Release information concerning the need for volunteer goods and services.
13	Provide information regarding available disaster recovery programs and resources to the media and the public.
14	Maintain records of all news releases to support documentation after the disaster.
15	Compile a written record of events, including any printed materials, news releases, tapes and clippings.
16	Assess effectiveness of information and education programs.
Mitigation Actions for Annex 11 - Agriculture and Natural Resources	
1	Provide information and increase awareness about safe rooms and other shelter methods.
2	Develop working relationships and liaison offices for private sectors in horticulture, agribusiness, veterinary care, and ADA service animal agencies.
3	Conduct all-hazard safety visits to increase home hazard prevention actions.
4	Promote preparedness information that will lessen the impact of disasters, such as having a disaster preparedness kit and family disaster plan.
5	Establish contacts and develop working relationships with the media.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
9	Conduct training sessions and workshops to assist local communities and support agencies and organizations.
10	Provide hand washing and other disease prevention campaign activities.
Protection Actions for Annex 11 - Agriculture and Natural Resources	

1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatening individuals.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
7	Control or limit access to critical and vulnerable locations.

Primary: Arizona Department of Agriculture	
Preparedness (Pre-Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Identify alternative or augmented sources for food, grain and animal products produced in jurisdiction.
2	Adequately assess supply chain vulnerabilities in conjunction with state and local agencies.
Response (During Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Coordinate between the local animal shelters and organizations, as well as the relevant state agencies, with the managing and direct evacuation of animals from risk areas.

Primary: Arizona Department of Health Services	
Preparedness (Pre-Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Monitor disease and vector reporting from state veterinarian or equivalent agency.

Primary: Navajo County Animal Control	
Preparedness (Pre-Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Identify alternative or augmented sources for food, grain and animal products produced in jurisdiction.
2	Adequately assess supply chain vulnerabilities in conjunction with state and local agencies.
3	Identify alternate or backup animal relocation facilities.
4	Develop and test emergency communication procedures.
5	Monitor disease and vector reporting from state veterinarian or equivalent agency.
6	Assist in identifying local agribusiness operators with equipment and personnel to assist law enforcement with animal stop movement and quarantine activities.
7	Identify pet boarding facilities and private organizations that may provide emergency shelters for animals.
8	Identify sources to augment emergency food and water supplies.
9	Identify responsibilities for liaison roles with state and adjacent county officials.
10	Develop preparedness programs that address household pet preparedness and response during disasters.
11	Identify local agriculture business operators with equipment and personnel to assist with animal stop movement and quarantine activities.
12	Promote awareness of animal protection through public education brochures and information.

13	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
Response (During Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Support the disaster response and recovery with all available resources.
2	Coordinate with Medical as appropriate.
3	Coordinate between the local animal shelters and organizations, as well as the relevant state agencies, with the managing and direct evacuation of animals from risk areas.
4	Coordinate with local animal shelters, enforcement officers, animal control officers, local veterinarians and volunteers to obtain personnel and organize equipment toward triage of animals and identify and operate animal shelter facilities.
5	Secure supplies, equipment, personnel and technical assistance from support agencies, organizations and other resources to carry out the response plans associated with animal health emergency management or any act of agro-terrorism that may pose a substantial threat.
6	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
7	Determine the nutrition needs, obtain appropriate food supplies and arrange for delivery of those supplies.
8	Provide assistance to the established pet shelters.
9	Support Public Safety in the capture and transfer of animals to shelters.
10	Evaluate all requests for resources against known supplies.
11	Coordinate the pre-positioning of resources with other agencies.
12	Allocate resources to prioritize incident victims.
13	Distribute supplies.
14	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
15	Determine the supply needs generated by the emergency.
16	Coordinate with the EOC Director regarding needs and priorities.
17	Generate detailed information on needs and logistics that the higher level of government may not have.
18	Use call down rosters to alert emergency responders or provide situation updates.
19	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify State Department of Homeland Security/Emergency Management Duty Officer to obtain assistance from the Department of Agriculture and or USDA/APHIS for food and plant disease situations.
20	Provide or receive appropriate mutual aid with surrounding jurisdictions.
21	Coordinate with the PIO to release public information regarding animal health issues.
22	Determine the nature and scope of the disaster or incident by consulting with the EOC Director.
23	Report Agriculture and Natural Resource situation status and potential problems to the EOC Director.
24	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EOC Director and log the time and date.
25	Prepare an oral increased readiness report for the first meeting with the EOC Director.
26	Provide technical assistance to prevent animal injury and disease dissemination.
Recovery (Post Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Plan for the gradual shut down of operations.

3	Prepare After Action Report (AAR).
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Provide documentation for possible financial reimbursement process for recovery activities.
6	Participate in after action meetings and prepare after action reports as requested.
7	Continue all emergency public information activities based on the circumstances and the organizations involved in the recovery efforts.
8	Participate in briefings, incident action plans, situation reports and briefings.
9	Release information concerning the need for volunteer goods and services.
10	Assess effectiveness of information and education programs.
Mitigation Actions for Annex 11 - Agriculture and Natural Resources	
1	Develop working relationships and liaison offices for private sectors in horticulture, agribusiness, veterinary care, and ADA service animal agencies.
2	Promote preparedness information that will lessen the impact of disasters, such as having a disaster preparedness kit and family disaster plan.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 11 - Agriculture and Natural Resources	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.

Primary: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Identify alternative or augmented sources for food, grain and animal products produced in jurisdiction.
2	Adequately assess supply chain vulnerabilities in conjunction with state and local agencies.
3	Identify alternate or backup animal relocation facilities.
4	Develop and test emergency communication procedures.
5	Monitor disease and vector reporting from state veterinarian or equivalent agency.
6	Assist in identifying local agribusiness operators with equipment and personnel to assist law enforcement with animal stop movement and quarantine activities.
7	Identify pet boarding facilities and private organizations that may provide emergency shelters for animals.
8	Identify sources to augment emergency food and water supplies.
9	Identify responsibilities for liaison roles with state and adjacent county officials.
10	Develop preparedness programs that address household pet preparedness and response during disasters.

11	Identify local agriculture business operators with equipment and personnel to assist with animal stop movement and quarantine activities.
12	Promote awareness of animal protection through public education brochures and information.
13	Review Flood Retarding Structure Emergency Action Plans (EAPs) annually
14	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
15	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
16	Provide hand washing and other disease prevention campaign activities.
Response (During Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this Checklist.
2	Support the disaster response and recovery with all available resources.
3	Coordinate with Medical as appropriate.
4	Identify decontamination facilities for affiliate responders and private sector employees.
5	Coordinate between the local animal shelters and organizations, as well as the relevant state agencies, with the managing and direct evacuation of animals from risk areas.
6	Coordinate with local animal shelters, enforcement officers, animal control officers, local veterinarians and volunteers to obtain personnel and organize equipment toward triage of animals and identify and operate animal shelter facilities.
7	Secure supplies, equipment, personnel and technical assistance from support agencies, organizations and other resources to carry out the response plans associated with animal health emergency management or any act of agro-terrorism that may pose a substantial threat.
8	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
9	Determine the nutrition needs, obtain appropriate food supplies and arrange for delivery of those supplies.
10	Provide assistance to the established pet shelters.
11	Support Public Safety in the capture and transfer of animals to shelters.
12	Set priorities for EPI activity: production and dissemination of EPI, response to public inquiry, monitoring and rumor control, and media relations.
13	May establish center for Disaster Welfare Information (DWI) and cooperate with any services provided by the American Red Cross.
14	Inform the public of health or safety concerns, status of emergency situation, and ways to reduce or eliminate the associated dangers.
15	Activate and staff management functions of the Joint Information Center (JIC).
16	Maintain financial and legal accountability.
17	Brief public affairs officers who go to incident sites.
18	Prepare news releases, public information, warnings and briefings with the approval of the EOC Director.
19	Evaluate all requests for resources against known supplies.
20	Coordinate the pre-positioning of resources with other agencies.
21	Allocate resources to prioritize incident victims.
22	Distribute supplies.
23	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
24	Determine the supply needs generated by the emergency.

25	Coordinate with the EOC Director regarding needs and priorities.
26	Generate detailed information on needs and logistics that the higher level of government may not have.
27	Use call down rosters to alert emergency responders or provide situation updates.
28	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify State Department of Homeland Security/Emergency Management Duty Officer to obtain assistance from the Department of Agriculture and or USDA/APHIS for food and plant disease situations.
29	Provide or receive appropriate mutual aid with surrounding jurisdictions.
30	Set specific priorities in consultation with government, elected officials, a designated official, or the EOC Director.
31	Coordinate with the PIO to release public information regarding animal health issues.
32	Determine the nature and scope of the disaster or incident by consulting with the EOC Director.
33	Report Agriculture and Natural Resource situation status and potential problems to the EOC Director.
34	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EOC Director and log the time and date.
35	Prepare an oral increased readiness report for the first meeting with the EOC Director.
36	Provide technical assistance to prevent animal injury and disease dissemination.
Recovery (Post Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Plan for the gradual shut down of operations.
4	Prepare After Action Report (AAR).
5	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
6	Provide documentation for possible financial reimbursement process for recovery activities.
7	Participate in after action meetings and prepare after action reports as requested.
8	Continue all emergency public information activities based on the circumstances and the organizations involved in the recovery efforts.
9	Distribute information on what to do when returning to your damaged home.
10	Distribute information on how and where to apply for different types of disaster assistance.
11	Participate in briefings, incident action plans, situation reports and briefings.
12	Release information concerning the need for volunteer goods and services.
13	Provide information regarding available disaster recovery programs and resources to the media and the public.
14	Maintain records of all news releases to support documentation after the disaster.
15	Compile a written record of events, including any printed materials, news releases, tapes and clippings.
16	Assess effectiveness of information and education programs.
Mitigation Actions for Annex 11 - Agriculture and Natural Resources	
1	Provide information and increase awareness about safe rooms and other shelter methods.
2	Develop working relationships and liaison offices for private sectors in horticulture, agribusiness, veterinary care, and ADA service animal agencies.

3	Conduct all-hazard safety visits to increase home hazard prevention actions.
4	Promote preparedness information that will lessen the impact of disasters, such as having a disaster preparedness kit and family disaster plan.
5	Establish contacts and develop working relationships with the media.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
9	Conduct training sessions and workshops to assist local communities and support agencies and organizations.
10	Provide hand washing and other disease prevention campaign activities.
Protection Actions for Annex 11 - Agriculture and Natural Resources	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatening individuals.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
7	Control or limit access to critical and vulnerable locations.

Supporting: Arizona Department of Agriculture	
Preparedness (Pre-Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Identify alternative or augmented sources for food, grain and animal products produced in jurisdiction.
2	Adequately assess supply chain vulnerabilities in conjunction with state and local agencies.
Response (During Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Coordinate between the local animal shelters and organizations, as well as the relevant state agencies, with the managing and direct evacuation of animals from risk areas.

Supporting: Arizona Department of Emergency and Military Affairs	
Preparedness (Pre-Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Adequately assess supply chain vulnerabilities in conjunction with state and local agencies.

Supporting: Arizona Department of Health Services	
Preparedness (Pre-Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Monitor disease and vector reporting from state veterinarian or equivalent agency.

Supporting: Arizona Humane Society
Response (During Event) Actions for Annex 11 - Agriculture and Natural Resources

1	Coordinate between the local animal shelters and organizations, as well as the relevant state agencies, with the managing and direct evacuation of animals from risk areas.

Supporting: City of Holbrook Animal Control	
Preparedness (Pre-Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Identify alternative or augmented sources for food, grain and animal products produced in jurisdiction.

Supporting: Humane Society of the White Mountains	
Preparedness (Pre-Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Identify alternative or augmented sources for food, grain and animal products produced in jurisdiction.

Supporting: Navajo County Animal Control	
Preparedness (Pre-Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Identify alternative or augmented sources for food, grain and animal products produced in jurisdiction.
2	Adequately assess supply chain vulnerabilities in conjunction with state and local agencies.
3	Identify alternate or backup animal relocation facilities.
4	Develop and test emergency communication procedures.
5	Monitor disease and vector reporting from state veterinarian or equivalent agency.
6	Assist in identifying local agribusiness operators with equipment and personnel to assist law enforcement with animal stop movement and quarantine activities.
7	Identify pet boarding facilities and private organizations that may provide emergency shelters for animals.
8	Identify sources to augment emergency food and water supplies.
9	Identify responsibilities for liaison roles with state and adjacent county officials.
10	Develop preparedness programs that address household pet preparedness and response during disasters.
11	Identify local agriculture business operators with equipment and personnel to assist with animal stop movement and quarantine activities.
12	Promote awareness of animal protection through public education brochures and information.
13	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
Response (During Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Support the disaster response and recovery with all available resources.
2	Coordinate with Medical as appropriate.
3	Coordinate between the local animal shelters and organizations, as well as the relevant state agencies, with the managing and direct evacuation of animals from risk areas.
4	Coordinate with local animal shelters, enforcement officers, animal control officers, local veterinarians and volunteers to obtain personnel and organize equipment toward triage of animals and identify and operate animal shelter facilities.
5	Secure supplies, equipment, personnel and technical assistance from support agencies, organizations and other resources to carry out the response plans associated with animal health emergency management or any act of agro-terrorism that may pose a substantial threat.

6	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
7	Determine the nutrition needs, obtain appropriate food supplies and arrange for delivery of those supplies.
8	Provide assistance to the established pet shelters.
9	Support Public Safety in the capture and transfer of animals to shelters.
10	Evaluate all requests for resources against known supplies.
11	Coordinate the pre-positioning of resources with other agencies.
12	Allocate resources to prioritize incident victims.
13	Distribute supplies.
14	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
15	Determine the supply needs generated by the emergency.
16	Coordinate with the EOC Director regarding needs and priorities.
17	Generate detailed information on needs and logistics that the higher level of government may not have.
18	Use call down rosters to alert emergency responders or provide situation updates.
19	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify State Department of Homeland Security/Emergency Management Duty Officer to obtain assistance from the Department of Agriculture and or USDA/APHIS for food and plant disease situations.
20	Provide or receive appropriate mutual aid with surrounding jurisdictions.
21	Coordinate with the PIO to release public information regarding animal health issues.
22	Determine the nature and scope of the disaster or incident by consulting with the EOC Director.
23	Report Agriculture and Natural Resource situation status and potential problems to the EOC Director.
24	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EOC Director and log the time and date.
25	Prepare an oral increased readiness report for the first meeting with the EOC Director.
26	Provide technical assistance to prevent animal injury and disease dissemination.
Recovery (Post Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Plan for the gradual shut down of operations.
3	Prepare After Action Report (AAR).
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Provide documentation for possible financial reimbursement process for recovery activities.
6	Participate in after action meetings and prepare after action reports as requested.
7	Continue all emergency public information activities based on the circumstances and the organizations involved in the recovery efforts.
8	Participate in briefings, incident action plans, situation reports and briefings.
9	Release information concerning the need for volunteer goods and services.
10	Assess effectiveness of information and education programs.
Mitigation Actions for Annex 11 - Agriculture and Natural Resources	
1	Develop working relationships and liaison offices for private sectors in horticulture, agribusiness, veterinary care, and ADA service animal agencies.

2	Promote preparedness information that will lessen the impact of disasters, such as having a disaster preparedness kit and family disaster plan.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 11 - Agriculture and Natural Resources	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.

Supporting: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Identify alternative or augmented sources for food, grain and animal products produced in jurisdiction.
2	Adequately assess supply chain vulnerabilities in conjunction with state and local agencies.
3	Identify alternate or backup animal relocation facilities.
4	Develop and test emergency communication procedures.
5	Monitor disease and vector reporting from state veterinarian or equivalent agency.
6	Assist in identifying local agribusiness operators with equipment and personnel to assist law enforcement with animal stop movement and quarantine activities.
7	Identify pet boarding facilities and private organizations that may provide emergency shelters for animals.
8	Identify sources to augment emergency food and water supplies.
9	Identify responsibilities for liaison roles with state and adjacent county officials.
10	Develop preparedness programs that address household pet preparedness and response during disasters.
11	Identify local agriculture business operators with equipment and personnel to assist with animal stop movement and quarantine activities.
12	Promote awareness of animal protection through public education brochures and information.
13	Review Flood Retarding Structure Emergency Action Plans (EAPs) annually
14	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
15	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
16	Provide hand washing and other disease prevention campaign activities.
Response (During Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this Checklist.
2	Support the disaster response and recovery with all available resources.
3	Coordinate with Medical as appropriate.

4	Identify decontamination facilities for affiliate responders and private sector employees.
5	Coordinate between the local animal shelters and organizations, as well as the relevant state agencies, with the managing and direct evacuation of animals from risk areas.
6	Coordinate with local animal shelters, enforcement officers, animal control officers, local veterinarians and volunteers to obtain personnel and organize equipment toward triage of animals and identify and operate animal shelter facilities.
7	Secure supplies, equipment, personnel and technical assistance from support agencies, organizations and other resources to carry out the response plans associated with animal health emergency management or any act of agro-terrorism that may pose a substantial threat.
8	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
9	Determine the nutrition needs, obtain appropriate food supplies and arrange for delivery of those supplies.
10	Provide assistance to the established pet shelters.
11	Support Public Safety in the capture and transfer of animals to shelters.
12	Set priorities for EPI activity: production and dissemination of EPI, response to public inquiry, monitoring and rumor control, and media relations.
13	May establish center for Disaster Welfare Information (DWI) and cooperate with any services provided by the American Red Cross.
14	Inform the public of health or safety concerns, status of emergency situation, and ways to reduce or eliminate the associated dangers.
15	Activate and staff management functions of the Joint Information Center (JIC).
16	Maintain financial and legal accountability.
17	Brief public affairs officers who go to incident sites.
18	Prepare news releases, public information, warnings and briefings with the approval of the EOC Director.
19	Evaluate all requests for resources against known supplies.
20	Coordinate the pre-positioning of resources with other agencies.
21	Allocate resources to prioritize incident victims.
22	Distribute supplies.
23	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
24	Determine the supply needs generated by the emergency.
25	Coordinate with the EOC Director regarding needs and priorities.
26	Generate detailed information on needs and logistics that the higher level of government may not have.
27	Use call down rosters to alert emergency responders or provide situation updates.
28	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify State Department of Homeland Security/Emergency Management Duty Officer to obtain assistance from the Department of Agriculture and or USDA/APHIS for food and plant disease situations.
29	Provide or receive appropriate mutual aid with surrounding jurisdictions.
30	Set specific priorities in consultation with government, elected officials, a designated official, or the EOC Director.
31	Coordinate with the PIO to release public information regarding animal health issues.
32	Determine the nature and scope of the disaster or incident by consulting with the EOC Director.

33	Report Agriculture and Natural Resource situation status and potential problems to the EOC Director.
34	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EOC Director and log the time and date.
35	Prepare an oral increased readiness report for the first meeting with the EOC Director.
36	Provide technical assistance to prevent animal injury and disease dissemination.
Recovery (Post Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Plan for the gradual shut down of operations.
4	Prepare After Action Report (AAR).
5	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
6	Provide documentation for possible financial reimbursement process for recovery activities.
7	Participate in after action meetings and prepare after action reports as requested.
8	Continue all emergency public information activities based on the circumstances and the organizations involved in the recovery efforts.
9	Distribute information on what to do when returning to your damaged home.
10	Distribute information on how and where to apply for different types of disaster assistance.
11	Participate in briefings, incident action plans, situation reports and briefings.
12	Release information concerning the need for volunteer goods and services.
13	Provide information regarding available disaster recovery programs and resources to the media and the public.
14	Maintain records of all news releases to support documentation after the disaster.
15	Compile a written record of events, including any printed materials, news releases, tapes and clippings.
16	Assess effectiveness of information and education programs.
Mitigation Actions for Annex 11 - Agriculture and Natural Resources	
1	Provide information and increase awareness about safe rooms and other shelter methods.
2	Develop working relationships and liaison offices for private sectors in horticulture, agribusiness, veterinary care, and ADA service animal agencies.
3	Conduct all-hazard safety visits to increase home hazard prevention actions.
4	Promote preparedness information that will lessen the impact of disasters, such as having a disaster preparedness kit and family disaster plan.
5	Establish contacts and develop working relationships with the media.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
9	Conduct training sessions and workshops to assist local communities and support agencies and organizations.
10	Provide hand washing and other disease prevention campaign activities.
Protection Actions for Annex 11 - Agriculture and Natural Resources	

1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatening individuals.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
7	Control or limit access to critical and vulnerable locations.

Supporting: Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Monitor disease and vector reporting from state veterinarian or equivalent agency.
2	Assist in identifying local agribusiness operators with equipment and personnel to assist law enforcement with animal stop movement and quarantine activities.
3	Identify sources to augment emergency food and water supplies.
4	Develop preparedness programs that address household pet preparedness and response during disasters.
5	Promote awareness of animal protection through public education brochures and information.
6	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
7	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
8	Provide hand washing and other disease prevention campaign activities.
Response (During Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Coordinate with Medical as appropriate.
2	Identify decontamination facilities for affiliate responders and private sector employees.
3	May establish center for Disaster Welfare Information (DWI) and cooperate with any services provided by the American Red Cross.
4	Inform the public of health or safety concerns, status of emergency situation, and ways to reduce or eliminate the associated dangers.
5	Determine the supply needs generated by the emergency.
6	Coordinate with the EOC Director regarding needs and priorities.
7	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify State Department of Homeland Security/Emergency Management Duty Officer to obtain assistance from the Department of Agriculture and or USDA/APHIS for food and plant disease situations.
8	Set specific priorities in consultation with government, elected officials, a designated official, or the EOC Director.
9	Coordinate with the PIO to release public information regarding animal health issues.
10	Report Agriculture and Natural Resource situation status and potential problems to the EOC Director.
11	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EOC Director and log the time and date.
12	Prepare an oral increased readiness report for the first meeting with the EOC Director.

13	Provide technical assistance to prevent animal injury and disease dissemination.
Recovery (Post Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Prepare After Action Report (AAR).
2	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
3	Provide documentation for possible financial reimbursement process for recovery activities.
4	Participate in briefings, incident action plans, situation reports and briefings.
5	Assess effectiveness of information and education programs.
Mitigation Actions for Annex 11 - Agriculture and Natural Resources	
1	Promote preparedness information that will lessen the impact of disasters, such as having a disaster preparedness kit and family disaster plan.
2	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
3	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
4	Provide hand washing and other disease prevention campaign activities.
Protection Actions for Annex 11 - Agriculture and Natural Resources	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Control or limit access to critical and vulnerable locations.

Supporting: Navajo County Sheriff's Office	
Preparedness (Pre-Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Assist in identifying local agribusiness operators with equipment and personnel to assist law enforcement with animal stop movement and quarantine activities.
2	Identify responsibilities for liaison roles with state and adjacent county officials.
3	Develop preparedness programs that address household pet preparedness and response during disasters.
4	Identify local agriculture business operators with equipment and personnel to assist with animal stop movement and quarantine activities.
5	Promote awareness of animal protection through public education brochures and information.
Response (During Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Identify decontamination facilities for affiliate responders and private sector employees.
2	Support Public Safety in the capture and transfer of animals to shelters.
Protection Actions for Annex 11 - Agriculture and Natural Resources	
1	Prevent and deter movement and operations of threatening individuals.
2	Control or limit access to critical and vulnerable locations.

Supporting: Pet Allies/ Shelter

Preparedness (Pre-Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Identify alternative or augmented sources for food, grain and animal products produced in jurisdiction.

City of Holbrook Police Department	
Preparedness (Pre-Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Assist in identifying local agribusiness operators with equipment and personnel to assist law enforcement with animal stop movement and quarantine activities.
Response (During Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Identify decontamination facilities for affiliate responders and private sector employees.

City of Show Low Police Department	
Preparedness (Pre-Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Assist in identifying local agribusiness operators with equipment and personnel to assist law enforcement with animal stop movement and quarantine activities.
Response (During Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Identify decontamination facilities for affiliate responders and private sector employees.

City of Winslow Fire Department	
Response (During Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Identify decontamination facilities for affiliate responders and private sector employees.

City of Winslow Police Department	
Preparedness (Pre-Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Assist in identifying local agribusiness operators with equipment and personnel to assist law enforcement with animal stop movement and quarantine activities.
Response (During Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Identify decontamination facilities for affiliate responders and private sector employees.

Feed Stores	
Preparedness (Pre-Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Identify alternative or augmented sources for food, grain and animal products produced in jurisdiction.

Navajo County Human Resources	
Preparedness (Pre-Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Identify responsibilities for liaison roles with state and adjacent county officials.

Navajo County Public Works	
Preparedness (Pre-Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Review Flood Retarding Structure Emergency Action Plans (EAPs) annually

Town of Pinetop-Lakeside Police Department	
Preparedness (Pre-Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Assist in identifying local agribusiness operators with equipment and personnel to assist law enforcement with animal stop movement and quarantine activities.

Response (During Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Identify decontamination facilities for affiliate responders and private sector employees.

Towns of Snowflake & Taylor: Snowflake-Taylor Police Department	
Preparedness (Pre-Event) Actions for Annex 11 - Agriculture and Natural Resources	
1	Assist in identifying local agribusiness operators with equipment and personnel to assist law enforcement with animal stop movement and quarantine activities.

IV. Financial Management

A. Annex 11 is responsible for coordinating with Navajo County Finance Department to manage Annex 11 expenses relevant to an event.

B. During a response, each agency/department funds disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula has established by the Federal Emergency Management Agency via the FEMA/State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Navajo County Finance Department or a designated Finance Service officer as soon as possible.

V. References and Authorities

REFERENCES

1. Comprehensive Preparedness Guidance (CPG) 101, Developing and Maintaining Emergency Operations Plans, Version 3.0, September 2021.

AUTHORITIES

1. 44 CFR Part 13 - Uniform Administrative Requirements for Grants and Cooperative Agreements.

2. 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.

If Federal Coordinating agencies become involved in any assistance during a disaster or emergency a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more it is described within the FEMA publication P-682 National Response Framework. To obtain further information on the Federal assistance you can find further information in the FEMA

publication P-683 Overview and Support Annexes. Both of these publications can be located in the File Archive portion of this living plan.

Annex 12 - Energy

Coordinating Agency:
Arizona Public Service
Hopi Tribal Utility Authority
Navajo County Emergency Management
Navajo Tribal Utility Authority
Navopache Electric
Unisource Energy

Primary Agency:
Arizona Public Service
Hopi Tribal Utility Authority
Navajo Tribal Utility Authority
Navopache Electric
Unisource Energy

Support Agencies:
Arizona Department of Emergency and Military Affairs
Arizona Public Service
Hopi Tribal Utility Authority
Navajo County Emergency Management
Navajo Tribal Utility Authority
Navopache Electric
Unisource Energy

I. Purpose and Scope

A. Purpose

1. The purpose of Annex 12 is to establish policies to be used in the coordination with private providers for restoration energy and other utilities during emergencies or following a major disaster in Navajo County.

B. Scope

1. The activities within the scope of this function include, but are not be limited to:

    a. Estimate number of customers without specific utility (electricity, natural gas, petroleum, etc.);

    b. Assess energy and utility system damages

    c. Estimate the time needed for restoration of utility systems

    d. Support the restoration of utility services

    e. Assist in assessing emergency power needs and priorities

f. Coordinate restoration efforts with utility providers to prioritize emergency power needs

g. Assist in obtaining emergency power generation capabilities for critical infrastructure and essential facilities

h. If appropriate, assist energy suppliers and utilities in obtaining equipment, specialized labor and transportation to repair or restore systems

i. Provide emergency information, education and conservation guidance concerning energy and utility systems

II. Concept of Operations

A. General

1. Annex 12 is consistent with the Navajo County EOC's methodology, the requirements of the National Response Framework, the National Incident Management System and the Incident Command System. This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to Navajo County through the Navajo County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMTs) to provide a timely and appropriate response to an emergency or situation.

2. Procedures, protocols and plans for disaster response activities are developed to govern staff operations at the Navajo County EOC and in the field. These are in the form of Emergency Operations Plan (i.e., Base Plan) and corresponding Appendices, Incident Annexes, Support Annexes and Standard Operating Guidelines, which describe this annexes capabilities. Periodic training and exercises are also conducted to enhance effectiveness.

3. In a large event requiring local or State mutual aid assistance, will work with its support agency counterparts to seek, procure, plan, coordinate and direct the use of required assets.

4. When an event is focused in scope to a specific type or response mode, technical and subject matter expertise may be provided by an appropriate person(s) from a supporting agency with skills pertinent to the type of event, who will advise and/or direct operations within the context of the Incident Command System structure.

5. There is always a potential for widespread loss of power in Navajo County due severe weather events. Loss of power to large areas of the County may require that shelters be opened and some basic services be provided. Power companies serving Navajo County have well established and proven storm plans and procedures and their representatives are knowledgeable in the contents of the Navajo County Emergency Operations Plan and Annex 12.

6. Resource demands on Navajo County during an energy emergency are particularly high, both in terms of procurement (fuel, shelter, transportation) and allocation to the public or

critical local or regional offices or private contractors. These demands will be assessed by the Navajo County in conjunction with necessary state agencies.

7. Disruptions and restoration are a primary responsibility in Annex 12. While small scale electrical service interruptions in Navajo County are handled at the corporate or cooperative level, any large scale disruption requires multiple coordinating agencies and municipal response, especially in the event takes place during adverse weather events or concomitant emergencies. During extreme temperatures these disruptions are particularly hazardous to the young, aged, or infirmed. Underserved communities and individuals in need to access to medical equipment or supplementary aid will be handled by established teams administered by the Annex 12 Coordinator by interacting with Annex 6 & Annex 8 coordinators to assure requests are being addressed.

8. Prioritization of the restoration of all services will include consideration of, but not limited to, the weather and the impact that the loss of service will have on the whole community to include, but not limited to; persons with disabilities, access and functional needs and other unique populations i.e. schools, hospitals, managed care facilities, group homes, incarcerated, children, families, etc.

9. Energy infrastructure events pose some of the most visible and high profile events within the scope of any emergency response and thus public relations and media management will be a primary objective of the local EOC with the assistance of Annex 15 during and after the event.

B. Direction and Control

1. The Annex 12 Coordinating Agency is Arizona Public Service / Hopi Tribal Utility Authority / Navajo County Emergency Management / Navajo Tribal Utility Authority / Navopache Electric / Unisource Energy which is approved by the Arizona Department of Emergency and Military Affairs Cabinet Secretary, in coordination with local planning partners. The staff serving as Annex 12 Coordinator is appointed by and located in the Arizona Public Service / Hopi Tribal Utility Authority / Navajo County Emergency Management / Navajo Tribal Utility Authority / Navopache Electric / Unisource Energy. When support is necessary, the Coordinator coordinates all aspects of response.

2. This Annex complies with the National Response Framework and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Navajo County Emergency Management, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Navajo County.

3. The Annex may operate at two levels: 1) Navajo County EOC; and 2) Field operations

4. During emergency activations, all management decisions regarding transportation for Navajo County are made at the Navajo County EOC by the coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance/Administration, and Operations Sections and staff at the Navajo County EOC assist the incident commander in carrying out the overall mission.

5. In accordance with a mission assignment from each primary and/or support organization assisting will retain administrative control over its own resources and personnel, but will

be under the operational control. Delegation of mission operational control may be delegated to the field by the Navajo County EOC.

C. Organization

1. County

a. During an activation of the Navajo County EOC, support agency staff is integrated with the Arizona Public Service / Hopi Tribal Utility Authority / Navajo County Emergency Management / Navajo Tribal Utility Authority / Navopache Electric / Unisource Energy staff to provide support that will allow for an appropriate, coordinated and timely response.

b. During an emergency or disaster event, the Navajo County EOC Operations Section Chief will coordinate the support resources from the support agencies with the Infrastructure Services Branch Chief.

c. During the response phase, the Coordinator will evaluate and analyze information regarding energy service requests. Also, the Coordinator will develop and update assessments of the energy situation and status in the impact area and perform contingency planning to meet anticipated demands and needs.

d. The Arizona Public Service / Hopi Tribal Utility Authority / Navajo County Emergency Management / Navajo Tribal Utility Authority / Navopache Electric / Unisource Energy will develop and maintain Annex 12 and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the Navajo County Emergency Operations Plan.

e. The Arizona Public Service / Hopi Tribal Utility Authority / Navajo County Emergency Management / Navajo Tribal Utility Authority / Navopache Electric / Unisource Energy serves as the lead agency for Annex 12 and will work with the support agencies listed above to coordinate the response and process resource requests for power companies during major power outages. Upon notification by the power companies of any major problem or potential problem, the office will coordinate with Annex 6 and Annex 8 to open shelters as necessary.

f. Power companies within Navajo County, using established response plans and standard operating guidelines, will provide their own resources through contractual agreements with other power providers to perform damage assessment; and obtain necessary equipment, repair or rebuild transmission and distribution systems, and restore power.

g. Power companies serving Navajo County have public information officers who, in conjunction with the Navajo County Emergency Management, will issue

statements and press releases that address existing or potential power problems or shortages.

2. State of Arizona

    a. During an activation of the , the Arizona Public Regulation Commission is the designated lead agency for and will provide a liaison to facilitate requests for state Energy resources to local Emergency Operations Centers.

    b. During an emergency or disaster event, the primary and support agencies of Annex 12 at the will report to the Infrastructure Branch Chief who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center Manager.

    c. The Arizona Department of Emergency and Military Affairs develops and maintains Annex 12 in coordination with Arizona Public Regulation Commission and their accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However, support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the Navajo County Emergency Operations Plan.

D. Alerts and Notifications

1. The Arizona Public Service / Hopi Tribal Utility Authority / Navajo County Emergency Management / Navajo Tribal Utility Authority / Navopache Electric / Unisource Energy will notify the County Warning Point (Navajo County Governmental Complex) when information comes to their attention indicating that an emergency or disaster situation is developing.

2. The County Warning Point (Navajo County Governmental Complex), will notify the "on call" Emergency Duty Officer and/or Coordinator for Navajo County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

3. This Annex will be activated or placed on standby upon notification by the Navajo County EOC. The representatives or designees of the coordinating agency will manage the emergency activities of Annex 12. If additional support is required, the coordinating and primary agencies may jointly manage Annex 12 activities.

4. Upon instructions to activate or placement of Annex 12 on standby, Arizona Public Service / Hopi Tribal Utility Authority / Navajo County Emergency Management / Navajo Tribal Utility Authority / Navopache Electric / Unisource Energy will implement procedures to notify all Annex 12 planning team members and, if necessary, mobilize all personnel, facilities, and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

Overall Actions Assigned to All Members *Preparedness (Pre-Event) Actions for Annex 12 - Energy*	
1	Review Flood Retarding Structure Emergency Action Plans (EAPs) annually

III. Responsibilities

A. The following list identifies the responsibilities designated to each agency/organization. The Coordinating and Primary Agency and their responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Coordinating: Arizona Public Service	
Preparedness (Pre-Event) Actions for Annex 12 - Energy	
1	Coordinate with GIS and jurisdiction agencies for adequate mapping of critical infrastructure.
2	Coordinate with Hamza to facilitate reporting of hazardous material release that directly affect energy production.
3	Maintain OSHA training and regulatory compliance for EOC and affiliated agency employees working on Energy.
4	Implement a public awareness campaign regarding energy and utilities safety in emergencies.
5	Coordinate the prepositioning of resources with other agencies.
6	Maintain and review yearly the Navajo County Hazardous Materials Response Plan.
Response (During Event) Actions for Annex 12 - Energy	
1	Determine the nature and scope of the disaster or incident by consulting with the EOC Director.
2	Monitor power restoration response activities and provide estimates for restoration.
3	Coordinate with staff coordinating Logistics to obtain resources to assist in utility and energy repair and restoration.
4	Coordinate to provide emergency power and utilities to shelters when available.
5	Respond to significant physical, operational, or economic disruptions to energy supplies.
6	Identify damage to energy and utility outside of county borders that may impact local jurisdictions.
7	Deploy trained individuals to the EOC to assist with coordination of utility repairs.
8	Coordinate with staff administering Public Safety to provide security to critical energy facilities and protection to maintenance personnel.
Mitigation Actions for Annex 12 - Energy	
1	Identify grid and utility interdependence to facilitate better resiliency.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).

4	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.

Coordinating: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Annex 12 - Energy	
1	Shift schedules should be coordinated for events/outages exceeding 24 hours in conjunction with private sector entities and Public Works.
2	Develop and test emergency communication procedures.
3	Identify and establish contact with county electric providers.
4	Identify how agencies will provide support while having limited fuel supplies and identify alternate fuel providers for emergency response.
5	Identify bulk storage fuel facilities.
6	Maintain and review yearly the Navajo County Hazardous Materials Response Plan.
Response (During Event) Actions for Annex 12 - Energy	
1	Request an emergency proclamation if necessary.
2	Determine the supply needs generated by the emergency.
3	Determine the nature and scope of the disaster or incident by consulting with the EOC Director.
4	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
5	Evaluate all requests for resources against known supplies.
6	Allocate resources to prioritize incident victims.
7	Generate detailed information on needs and logistics that the higher level of government may not have.
8	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
9	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
10	Provide support for emergency responders.
11	Use call down rosters to alert emergency responders or provide situation updates.
12	Monitor power restoration response activities and provide estimates for restoration.
13	Work with private energy and utility organizations to maintain current information regarding damage to supply and distribution systems.
14	Identify facilities that require priority repair of utilities and establish a plan for restoration of critical services.
15	Coordinate with Public Information Officer (PIO) to disseminate information to the public regarding the status or utilities and power restoration.
16	Coordinate to provide emergency power and utilities to shelters when available.
17	Respond to significant physical, operational, or economic disruptions to energy supplies.
18	Identify damage to energy and utility outside of county borders that may impact local jurisdictions.
19	Coordinate with the EOC Director regarding needs and priorities.
20	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
21	Maintain financial and legal accountability.
Recovery (Post Event) Actions for Annex 12 - Energy	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Prepare ICS Form 221 or equivalent.

3	Provide documentation for possible financial reimbursement process for recovery activities.
4	Participate in after action meetings and prepare after action reports as requested.
5	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
6	Clean, repair, replenish and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex 12 - Energy	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 12 - Energy	
1	Determine requirements for protected stakeholder information sharing.
2	Assess key asset fuel requirements and prevent shutdown where possible.
3	Ensure priority of supplies to law enforcement and security of routes for suppliers vendors.

Coordinating: Navajo Tribal Utility Authority	
Preparedness (Pre-Event) Actions for Annex 12 - Energy	
1	Coordinate the prepositioning of resources with other agencies.

Coordinating: Navopache Electric	
Preparedness (Pre-Event) Actions for Annex 12 - Energy	
1	Coordinate with GIS and jurisdiction agencies for adequate mapping of critical infrastructure.
2	Coordinate with Hamza to facilitate reporting of hazardous material release that directly affect energy production.
3	Maintain OSHA training and regulatory compliance for EOC and affiliated agency employees working on Energy.
4	Identify alternate or backup fuel storage or generator locations.
5	Identify responsibilities for liaison roles with state and adjacent county officials.
6	Ensure the availability of necessary equipment to support energy and utilities activities.
7	Implement a public awareness campaign regarding energy and utilities safety in emergencies.
8	Prepare an oral increased readiness report for the first meeting with the EOC Director.
9	Coordinate the prepositioning of resources with other agencies.
Response (During Event) Actions for Annex 12 - Energy	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this Checklist.
2	Determine the supply needs generated by the emergency.
3	Determine the nature and scope of the disaster or incident by consulting with the EOC Director.
4	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
5	Evaluate all requests for resources against known supplies.

6	Allocate resources to prioritize incident victims.
7	Generate detailed information on needs and logistics that the higher level of government may not have.
8	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
9	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
10	Provide support for emergency responders.
11	Use call down rosters to alert emergency responders or provide situation updates.
12	Monitor power restoration response activities and provide estimates for restoration.
13	Work with private energy and utility organizations to maintain current information regarding damage to supply and distribution systems.
14	Identify facilities that require priority repair of utilities and establish a plan for restoration of critical services.
15	Coordinate with staff coordinating Logistics to obtain resources to assist in utility and energy repair and restoration.
16	Coordinate with Public Information Officer (PIO) to disseminate information to the public regarding the status or utilities and power restoration.
17	Respond to significant physical, operational, or economic disruptions to energy supplies.
18	Identify damage to energy and utility outside of county borders that may impact local jurisdictions.
19	Deploy trained individuals to the EOC to assist with coordination of utility repairs.
20	Coordinate with staff administering Public Safety to provide security to critical energy facilities and protection to maintenance personnel.
21	Coordinate with the EOC Director regarding needs and priorities.
22	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
23	Maintain financial and legal accountability.
Recovery (Post Event) Actions for Annex 12 - Energy	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Prepare ICS Form 221 or equivalent.
3	Provide documentation for possible financial reimbursement process for recovery activities.
4	Participate in after action meetings and prepare after action reports as requested.
5	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
6	Clean, repair, replenish and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex 12 - Energy	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Identify grid and utility interdependence to facilitate better resiliency.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
5	Participate in HSEEP training, drills, and exercises.
6	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.

Protection Actions for Annex 12 - Energy	
1	Determine requirements for protected stakeholder information sharing.
2	Determine jurisdictional priorities, objectives strategies, and resource limitations.
3	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
4	Prevent and deter movement and operations of threatening individuals.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.

Coordinating: Unisource Energy	
Preparedness (Pre-Event) Actions for Annex 12 - Energy	
1	Maintain and review yearly the Navajo County Hazardous Materials Response Plan.

Primary: Arizona Public Service	
Preparedness (Pre-Event) Actions for Annex 12 - Energy	
1	Coordinate with GIS and jurisdiction agencies for adequate mapping of critical infrastructure.
2	Coordinate with Hamza to facilitate reporting of hazardous material release that directly affect energy production.
3	Maintain OSHA training and regulatory compliance for EOC and affiliated agency employees working on Energy.
4	Implement a public awareness campaign regarding energy and utilities safety in emergencies.
5	Coordinate the prepositioning of resources with other agencies.
6	Maintain and review yearly the Navajo County Hazardous Materials Response Plan.
Response (During Event) Actions for Annex 12 - Energy	
1	Determine the nature and scope of the disaster or incident by consulting with the EOC Director.
2	Monitor power restoration response activities and provide estimates for restoration.
3	Coordinate with staff coordinating Logistics to obtain resources to assist in utility and energy repair and restoration.
4	Coordinate to provide emergency power and utilities to shelters when available.
5	Respond to significant physical, operational, or economic disruptions to energy supplies.
6	Identify damage to energy and utility outside of county borders that may impact local jurisdictions.
7	Deploy trained individuals to the EOC to assist with coordination of utility repairs.
8	Coordinate with staff administering Public Safety to provide security to critical energy facilities and protection to maintenance personnel.
Mitigation Actions for Annex 12 - Energy	
1	Identify grid and utility interdependence to facilitate better resiliency.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).

4	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.

Primary: Navajo Tribal Utility Authority	
Preparedness (Pre-Event) Actions for Annex 12 - Energy	
1	Coordinate the prepositioning of resources with other agencies.

Primary: Navopache Electric	
Preparedness (Pre-Event) Actions for Annex 12 - Energy	
1	Coordinate with GIS and jurisdiction agencies for adequate mapping of critical infrastructure.
2	Coordinate with Hamza to facilitate reporting of hazardous material release that directly affect energy production.
3	Maintain OSHA training and regulatory compliance for EOC and affiliated agency employees working on Energy.
4	Identify alternate or backup fuel storage or generator locations.
5	Identify responsibilities for liaison roles with state and adjacent county officials.
6	Ensure the availability of necessary equipment to support energy and utilities activities.
7	Implement a public awareness campaign regarding energy and utilities safety in emergencies.
8	Prepare an oral increased readiness report for the first meeting with the EOC Director.
9	Coordinate the prepositioning of resources with other agencies.
Response (During Event) Actions for Annex 12 - Energy	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this Checklist.
2	Determine the supply needs generated by the emergency.
3	Determine the nature and scope of the disaster or incident by consulting with the EOC Director.
4	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
5	Evaluate all requests for resources against known supplies.
6	Allocate resources to prioritize incident victims.
7	Generate detailed information on needs and logistics that the higher level of government may not have.
8	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
9	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
10	Provide support for emergency responders.
11	Use call down rosters to alert emergency responders or provide situation updates.
12	Monitor power restoration response activities and provide estimates for restoration.
13	Work with private energy and utility organizations to maintain current information regarding damage to supply and distribution systems.
14	Identify facilities that require priority repair of utilities and establish a plan for restoration of critical services.
15	Coordinate with staff coordinating Logistics to obtain resources to assist in utility and energy repair and restoration.
16	Coordinate with Public Information Officer (PIO) to disseminate information to the public regarding the status or utilities and power restoration.

17	Respond to significant physical, operational, or economic disruptions to energy supplies.
18	Identify damage to energy and utility outside of county borders that may impact local jurisdictions.
19	Deploy trained individuals to the EOC to assist with coordination of utility repairs.
20	Coordinate with staff administering Public Safety to provide security to critical energy facilities and protection to maintenance personnel.
21	Coordinate with the EOC Director regarding needs and priorities.
22	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
23	Maintain financial and legal accountability.
Recovery (Post Event) Actions for Annex 12 - Energy	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Prepare ICS Form 221 or equivalent.
3	Provide documentation for possible financial reimbursement process for recovery activities.
4	Participate in after action meetings and prepare after action reports as requested.
5	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
6	Clean, repair, replenish and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex 12 - Energy	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Identify grid and utility interdependence to facilitate better resiliency.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
5	Participate in HSEEP training, drills, and exercises.
6	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 12 - Energy	
1	Determine requirements for protected stakeholder information sharing.
2	Determine jurisdictional priorities, objectives strategies, and resource limitations.
3	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
4	Prevent and deter movement and operations of threatening individuals.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.

Primary: Unisource Energy	
Preparedness (Pre-Event) Actions for Annex 12 - Energy	
1	Maintain and review yearly the Navajo County Hazardous Materials Response Plan.

Supporting: Arizona Department of Emergency and Military Affairs
Response (During Event) Actions for Annex 12 - Energy

1	Work with private energy and utility organizations to maintain current information regarding damage to supply and distribution systems.

Supporting: Arizona Public Service	
Preparedness (Pre-Event) Actions for Annex 12 - Energy	
1	Coordinate with GIS and jurisdiction agencies for adequate mapping of critical infrastructure.
2	Coordinate with Hamza to facilitate reporting of hazardous material release that directly affect energy production.
3	Maintain OSHA training and regulatory compliance for EOC and affiliated agency employees working on Energy.
4	Implement a public awareness campaign regarding energy and utilities safety in emergencies.
5	Coordinate the prepositioning of resources with other agencies.
6	Maintain and review yearly the Navajo County Hazardous Materials Response Plan.
Response (During Event) Actions for Annex 12 - Energy	
1	Determine the nature and scope of the disaster or incident by consulting with the EOC Director.
2	Monitor power restoration response activities and provide estimates for restoration.
3	Coordinate with staff coordinating Logistics to obtain resources to assist in utility and energy repair and restoration.
4	Coordinate to provide emergency power and utilities to shelters when available.
5	Respond to significant physical, operational, or economic disruptions to energy supplies.
6	Identify damage to energy and utility outside of county borders that may impact local jurisdictions.
7	Deploy trained individuals to the EOC to assist with coordination of utility repairs.
8	Coordinate with staff administering Public Safety to provide security to critical energy facilities and protection to maintenance personnel.
Mitigation Actions for Annex 12 - Energy	
1	Identify grid and utility interdependence to facilitate better resiliency.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.

Supporting: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Annex 12 - Energy	
1	Shift schedules should be coordinated for events/outages exceeding 24 hours in conjunction with private sector entities and Public Works.
2	Develop and test emergency communication procedures.
3	Identify and establish contact with county electric providers.
4	Identify how agencies will provide support while having limited fuel supplies and identify alternate fuel providers for emergency response.
5	Identify bulk storage fuel facilities.
6	Maintain and review yearly the Navajo County Hazardous Materials Response Plan.
Response (During Event) Actions for Annex 12 - Energy	

1	Request an emergency proclamation if necessary.
2	Determine the supply needs generated by the emergency.
3	Determine the nature and scope of the disaster or incident by consulting with the EOC Director.
4	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
5	Evaluate all requests for resources against known supplies.
6	Allocate resources to prioritize incident victims.
7	Generate detailed information on needs and logistics that the higher level of government may not have.
8	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
9	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
10	Provide support for emergency responders.
11	Use call down rosters to alert emergency responders or provide situation updates.
12	Monitor power restoration response activities and provide estimates for restoration.
13	Work with private energy and utility organizations to maintain current information regarding damage to supply and distribution systems.
14	Identify facilities that require priority repair of utilities and establish a plan for restoration of critical services.
15	Coordinate with Public Information Officer (PIO) to disseminate information to the public regarding the status or utilities and power restoration.
16	Coordinate to provide emergency power and utilities to shelters when available.
17	Respond to significant physical, operational, or economic disruptions to energy supplies.
18	Identify damage to energy and utility outside of county borders that may impact local jurisdictions.
19	Coordinate with the EOC Director regarding needs and priorities.
20	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
21	Maintain financial and legal accountability.
Recovery (Post Event) Actions for Annex 12 - Energy	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Prepare ICS Form 221 or equivalent.
3	Provide documentation for possible financial reimbursement process for recovery activities.
4	Participate in after action meetings and prepare after action reports as requested.
5	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
6	Clean, repair, replenish and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex 12 - Energy	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).

4	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 12 - Energy	
1	Determine requirements for protected stakeholder information sharing.
2	Assess key asset fuel requirements and prevent shutdown where possible.
3	Ensure priority of supplies to law enforcement and security of routes for suppliers vendors.

Supporting: Navajo Tribal Utility Authority	
Preparedness (Pre-Event) Actions for Annex 12 - Energy	
1	Coordinate the prepositioning of resources with other agencies.

Supporting: Navopache Electric	
Preparedness (Pre-Event) Actions for Annex 12 - Energy	
1	Coordinate with GIS and jurisdiction agencies for adequate mapping of critical infrastructure.
2	Coordinate with Hamza to facilitate reporting of hazardous material release that directly affect energy production.
3	Maintain OSHA training and regulatory compliance for EOC and affiliated agency employees working on Energy.
4	Identify alternate or backup fuel storage or generator locations.
5	Identify responsibilities for liaison roles with state and adjacent county officials.
6	Ensure the availability of necessary equipment to support energy and utilities activities.
7	Implement a public awareness campaign regarding energy and utilities safety in emergencies.
8	Prepare an oral increased readiness report for the first meeting with the EOC Director.
9	Coordinate the prepositioning of resources with other agencies.
Response (During Event) Actions for Annex 12 - Energy	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this Checklist.
2	Determine the supply needs generated by the emergency.
3	Determine the nature and scope of the disaster or incident by consulting with the EOC Director.
4	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
5	Evaluate all requests for resources against known supplies.
6	Allocate resources to prioritize incident victims.
7	Generate detailed information on needs and logistics that the higher level of government may not have.
8	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
9	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
10	Provide support for emergency responders.
11	Use call down rosters to alert emergency responders or provide situation updates.
12	Monitor power restoration response activities and provide estimates for restoration.
13	Work with private energy and utility organizations to maintain current information regarding damage to supply and distribution systems.

14	Identify facilities that require priority repair of utilities and establish a plan for restoration of critical services.
15	Coordinate with staff coordinating Logistics to obtain resources to assist in utility and energy repair and restoration.
16	Coordinate with Public Information Officer (PIO) to disseminate information to the public regarding the status or utilities and power restoration.
17	Respond to significant physical, operational, or economic disruptions to energy supplies.
18	Identify damage to energy and utility outside of county borders that may impact local jurisdictions.
19	Deploy trained individuals to the EOC to assist with coordination of utility repairs.
20	Coordinate with staff administering Public Safety to provide security to critical energy facilities and protection to maintenance personnel.
21	Coordinate with the EOC Director regarding needs and priorities.
22	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
23	Maintain financial and legal accountability.
Recovery (Post Event) Actions for Annex 12 - Energy	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Prepare ICS Form 221 or equivalent.
3	Provide documentation for possible financial reimbursement process for recovery activities.
4	Participate in after action meetings and prepare after action reports as requested.
5	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
6	Clean, repair, replenish and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex 12 - Energy	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Identify grid and utility interdependence to facilitate better resiliency.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
5	Participate in HSEEP training, drills, and exercises.
6	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex 12 - Energy	
1	Determine requirements for protected stakeholder information sharing.
2	Determine jurisdictional priorities, objectives strategies, and resource limitations.
3	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
4	Prevent and deter movement and operations of threatening individuals.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.

Supporting: Unisource Energy	
Preparedness (Pre-Event) Actions for Annex 12 - Energy	
1	Maintain and review yearly the Navajo County Hazardous Materials Response Plan.

Arizona Department of Public Safety	
Response (During Event) Actions for Annex 12 - Energy	
1	Coordinate with staff administering Public Safety to provide security to critical energy facilities and protection to maintenance personnel.
Protection Actions for Annex 12 - Energy	
1	Ensure priority of supplies to law enforcement and security of routes for suppliers vendors.

Arizona Department of Transportation	
Protection Actions for Annex 12 - Energy	
1	Ensure priority of supplies to law enforcement and security of routes for suppliers vendors.

City of Holbrook Police Department	
Response (During Event) Actions for Annex 12 - Energy	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.

City of Show Low City Council	
Response (During Event) Actions for Annex 12 - Energy	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.

City of Winslow	
Response (During Event) Actions for Annex 12 - Energy	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.

Navajo County Board of Supervisors	
Response (During Event) Actions for Annex 12 - Energy	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.

Navajo County Finance Department	
Response (During Event) Actions for Annex 12 - Energy	
1	Maintain financial and legal accountability.
Recovery (Post Event) Actions for Annex 12 - Energy	
1	Provide documentation for possible financial reimbursement process for recovery activities.

Navajo County Public Health Services District	
Response (During Event) Actions for Annex 12 - Energy	
1	Identify facilities that require priority repair of utilities and establish a plan for restoration of critical services.

Mitigation Actions for Annex 12 - Energy	
1	Participate in the hazard identification process and identify and correct vulnerabilities.

Navajo County Public Works	
Preparedness (Pre-Event) Actions for Annex 12 - Energy	
1	Coordinate with GIS and jurisdiction agencies for adequate mapping of critical infrastructure.
2	Identify bulk storage fuel facilities.
Recovery (Post Event) Actions for Annex 12 - Energy	
1	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
2	Clean, repair, replenish and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex 12 - Energy	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
Protection Actions for Annex 12 - Energy	
1	Assess key asset fuel requirements and prevent shutdown where possible.

Navajo County Sheriff's Office	
Preparedness (Pre-Event) Actions for Annex 12 - Energy	
1	Develop and test emergency communication procedures.
2	Identify and establish contact with county electric providers.
Response (During Event) Actions for Annex 12 - Energy	
1	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
2	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
3	Use call down rosters to alert emergency responders or provide situation updates.
4	Coordinate with staff administering Public Safety to provide security to critical energy facilities and protection to maintenance personnel.
Recovery (Post Event) Actions for Annex 12 - Energy	
1	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
Mitigation Actions for Annex 12 - Energy	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
Protection Actions for Annex 12 - Energy	
1	Assess key asset fuel requirements and prevent shutdown where possible.
2	Ensure priority of supplies to law enforcement and security of routes for suppliers vendors.

Town of Pinetop-Lakeside Town Council	
Response (During Event) Actions for Annex 12 - Energy	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.

Town of Snowflake: Administration
Response (During Event) Actions for Annex 12 - Energy

1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.

Town of Taylor: Administration	
Response (During Event) Actions for Annex 12 - Energy	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.

IV. Financial Management

A. Annex 12 is responsible for coordinating with Navajo County Finance Department to manage expenses relevant to an event.

B. During a response, each agency/department funds disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula has established by the Federal Emergency Management Agency via the FEMA/State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Navajo County Finance Department or a designated Finance Service officer as soon as possible.

V. References and Authorities

REFERENCES

1. Comprehensive Preparedness Guidance (CPG) 101, Developing and Maintaining Emergency Operations Plans, Version 3.0, September 2021.

AUTHORITIES

1. 44 CFR Part 13 - Uniform Administrative Requirements for Grants and Cooperative Agreements.

2. 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.

If Federal Coordinating agencies become involved in any assistance during a disaster or emergency a Presidential declared disaster is generally required which will be requested by the governor's office through the cabinet secretary of the Department of Homeland Security & Emergency Management. To understand this process more it is described within the FEMA publication P-682 National Response Framework. To obtain further information on the Federal assistance you can find further information in the FEMA

publication P-683 Overview and Support Annexes. Both of these publications can be located in the File Archive portion of this living plan.

Annex 13 - Public Safety and Security

Coordinating Agency:
City of Holbrook Police Department
City of Show Low Police Department
City of Winslow Police Department
Navajo County Sheriff's Office
Town of Pinetop-Lakeside Police Department
Towns of Snowflake & Taylor: Snowflake-Taylor Police Department
Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.
White Mountain Apache Police Department

Primary Agency:
Arizona Department of Public Safety
City of Holbrook Police Department
City of Show Low Police Department
City of Winslow Police Department
Navajo County Sheriff's Office
Town of Pinetop-Lakeside Police Department
Towns of Snowflake & Taylor: Snowflake-Taylor Police Department
Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.
White Mountain Apache Police Department

Support Agencies:
Arizona Department of Emergency and Military Affairs
Arizona Department of Public Safety
Arizona Department of Transportation
BIA Fort Apache Agency
City of Holbrook Police Department
City of Show Low Police Department
City of Winslow Police Department
Department of Energy
Federal Emergency Management Agency Region 9
Navajo County Sheriff's Office
Town of Pinetop-Lakeside Police Department
Town of Pinetop-Lakeside Public Works
Town of Pinetop-Lakeside Town Administration
Town of Pinetop-Lakeside Town Council
Towns of Snowflake & Taylor: Snowflake-Taylor Police Department
Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.
US Forest Service Apache Sitgreaves Supervisors Office
US Forest Service Black Mesa Ranger District
US Forest Service Lakeside Ranger District
White Mountain Apache Police Department

I. Purpose and Scope

A. Purpose

1. The purpose Annex 13 - ESF 13 Public Safety and Security is to provide law enforcement coordination and support services in support of emergency events in the Navajo County.

B. Scope

1. Annex 13 - ESF 13 Public Safety and Security provides a mechanism for coordinating and providing support to local authorities to include law enforcement, public safety and security capabilities and resources during potential or actual disasters and emergencies.

2. It is generally is activated in situations requiring extensive assistance to provide public safety and security and where local government resources are overwhelmed or are inadequate, or in pre-incident or post-incident situations that require protective solutions.

3. This Annex capabilities support incident management requirements including:

    a. Force and critical infrastructure protection

    b. Security planning and technical assistance

    c. Technology support and public safety in both pre-incident and post-incident situations

    d. To create a county law enforcement emergency response that provides for the command, control, and coordination of law enforcement planning, operations and mutual aid

    e. To coordinate dispatch and the use of county law enforcement and means of coordination with local government

II. Concept of Operations

A. General

1. Annex 13 - ESF 13 Public Safety and Security is consistent with the Navajo County EOC's methodology, the requirements of the National Response Framework (NRF), the National Incident Management System (NIMS) and the Incident Command System (ICS). This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to the Navajo County through the Navajo County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMT) to provide a timely and appropriate response to an emergency or situation.

2. Procedures, protocols and plans for disaster response activities are developed to govern staff operations at the Navajo County EOC and in the field. These are in the form of the base plan and corresponding Appendices, ESF Annexes, Support Annexes, Threat Annexes, and Standard Operating Guidelines, which describe Annex 13 - ESF 13 Public Safety and Security's capabilities. Periodic training and exercises are also conducted to enhance effectiveness.

3. In a large event requiring local or State mutual aid assistance, Annex 13 - ESF 13 Public Safety and Security will work with its support agency counterparts to seek and procure, plan, coordinate and direct the use of required assets.

4. Throughout the response and recovery periods, Annex 13 - ESF 13 Public Safety and Security will evaluate and analyze information requests to move people, materials, equipment and other resources as necessary; develop and update assessments of the Law Enforcement situation and status in the impact area; and undertake contingency planning to meet anticipated demands or needs.

5. When an event is focused in scope to a specific type or response mode, technical and subject matter expertise may be provided by an appropriate persons from a supporting agency with skills pertinent to the type of event, who will advise and/or direct operations within the context of the Incident Command System structure.

6. Capabilities will be handled within the local EOC. Annex 13 - ESF 13 Public Safety and Security will coordinate requests for resources and assess capabilities on an as-needed basis, as well as requests for other resources through the Logistics criteria defined by the needs in the field. The coordinator may be required to brief or inform other Annex staff within the local EOC involved in response in regards to local jurisdictional capabilities and resources.

7. Public safety, security and protection are coordinated through Annex 13 - ESF 13 Public Safety and Security at the local level. If the event exceeds local resources then the coordinator of ESF 13 Public Safety and Security should consider alternates means of support either by the usage of IMAS, mutual aid resources, or assistance through the state EOC in support of law enforcement and security operations. In the event National Guard resources are requested then this must be done by Annex 13 - ESF 13 Public Safety and Security through Annex 5 - ESF 5 Emergency Management with the final approval of the EOC Director. The state EOC will then be contacted and if the National Guard is deployed to the local jurisdiction in partnership with the state will coordinate and manage the use of their own resources in conjunction with the National Guard and other law enforcement’s may also be required to identify established staging areas and logistical support bases for requested mutual aid that support public safety will be designated in advance of response to a given event.

8. Refer to the Continuity of Operations Plan to identify locations for staging areas /resource distribution points, etc. The on-scene incident commander (IC) who is approved by the local jurisdiction will coordinate the Continuity of Operations.

B. Direction and Control

1. The Coordinating Agency is City of Holbrook Police Department / City of Show Low Police Department / City of Winslow Police Department / Navajo County Sheriff's Office / Town of Pinetop-Lakeside Police Department / Towns of Snowflake & Taylor: Snowflake-Taylor Police Department / Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept. / White Mountain Apache Police Department which is approved by the Arizona Department of Emergency and Military Affairs Cabinet Secretary, in coordination with local planning partners. The staff serving as Coordinator is appointed by and located in the City of Holbrook Police Department / City of Show Low Police Department / City of Winslow Police Department / Navajo County Sheriff's Office / Town

of Pinetop-Lakeside Police Department / Towns of Snowflake & Taylor: Snowflake-Taylor Police Department / Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept. / White Mountain Apache Police Department. When support is necessary, the Coordinator coordinates all aspects of this Annex.

2. Annex 13 - ESF 13 Public Safety and Security complies with the National Response Framework (NRF) and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Navajo County Emergency Management, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Navajo County.

3. This Annex may operate at two levels: 1.) Navajo County EOC; and 2.) Field operations

4. During emergency activations, all management decisions regarding transportation for Navajo County are made at the Navajo County EOC by the coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance & Administration, and Operations Sections at the Navajo County EOC assist the incident commander in carrying out the overall mission.

5. In accordance with a mission assignment each primary and/or support organization assisting will retain administrative control over its own resources and personnel, but will be under the operational control of the coordinator for Annex 13 - ESF 13 Public Safety and Security. Delegation of mission operational control may be delegated to the field by the Navajo County EOC.

C. Organization

1. County

    a. During an activation of the Navajo County EOC, primary and support agency staff is integrated with the City of Holbrook Police Department / City of Show Low Police Department / City of Winslow Police Department / Navajo County Sheriff's Office / Town of Pinetop-Lakeside Police Department / Towns of Snowflake & Taylor: Snowflake-Taylor Police Department / Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept. / White Mountain Apache Police Department staff to provide support.

    b. During an emergency or disaster event, the Navajo County EOC/Operations Section Chief will coordinate the support resources from the support agencies with the Emergency Services Branch Chief.

    c. During the response phase, the Navajo County EOC will evaluate and fulfill all valid requests for law enforcement resources. The Navajo County EOC will complete and update assessments and contingency plans for the law enforcement support services deployed or anticipated in the incident area.

    d. The City of Holbrook Police Department / City of Show Low Police Department / City of Winslow Police Department / Navajo County Sheriff's Office / Town of Pinetop-Lakeside Police Department / Towns of Snowflake & Taylor: Snowflake-Taylor Police Department / Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept. / White Mountain Apache Police Department will develop and

maintain accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Support agencies may develop and maintain supporting documents for agency use, which must be compatible with the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework (NRF), The National Incident Management System (NIMS), the Incident Command System (ICS) and the Navajo County Emergency Operations Plan.

2. State of Arizona

    a. During an activation of the , the Arizona Department of Public Safety/State Police Division is the designated lead agency for State law enforcement and will provide a liaison to facilitate requests for State law enforcement resources to local Emergency Operations Centers.

    b. During an emergency or disaster event, the primary and support agencies at the will report to the Emergency Services Branch Chief who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center Manager.

    c. During the response phase, the Navajo County EOC will evaluate and analyze information regarding statewide law enforcement coordination and support requests. The staff will develop and update law enforcement assessments and contingency plans to meet anticipated demands and needs.

    d. The Arizona Department of Public Safety/State Police Division develops and maintains accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Support agencies may develop and maintain similar documents for agency use, which must be compatible with and in support of the overall Arizona Response Plan. All such documents will be in compliance with the National Response Framework (NRF), the National Incident Management System (NIMS), the Incident Command System (ICS) and the Arizona Response Plan.

D. Alerts and Notifications

1. The City of Holbrook Police Department / City of Show Low Police Department / City of Winslow Police Department / Navajo County Sheriff's Office / Town of Pinetop-Lakeside Police Department / Towns of Snowflake & Taylor: Snowflake-Taylor Police Department / Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept. / White Mountain Apache Police Department will notify the County Warning Point (Navajo County Governmental Complex) when information comes to their attention indicating that an emergency or disaster situation is developing.

2. The County Warning Point (Navajo County Governmental Complex), will notify the on-call Emergency Duty Officer or Coordinator for when Navajo County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

3. This Annex will be activated or placed on standby upon notification by the Navajo County EOC. The representatives or designees of the coordinating agency will manage

the emergency activities of this Annex. If additional support is required, the coordinating and primary agencies may jointly manage activities.

4. Upon instructions to activate or placement on standby, City of Holbrook Police Department / City of Show Low Police Department / City of Winslow Police Department / Navajo County Sheriff's Office / Town of Pinetop-Lakeside Police Department / Towns of Snowflake & Taylor: Snowflake-Taylor Police Department / Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept. / White Mountain Apache Police Department will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities, and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out by are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service

III. Responsibilities

A. The following list identifies the responsibilities designated to each agency and organization for this Annex. The Coordinating and Primary Agency and their responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Coordinating: City of Holbrook Police Department	
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Coordinate the law enforcement agencies in the County/City during disaster situations to ensure the safety of all citizens, maintain law and order, protect public and private property, provide protection for essential industries, supplies and facilities.
2	Control access to the area until it is safe. Allow only those people directly involved in emergency response operations to enter.

Coordinating: City of Show Low Police Department	
Preparedness (Pre-Event) Actions for Annex 13 - Public Safety and Security	
1	Identify alternate or backup facilities.
2	Develop traffic control plans for special and regional events.
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Coordinate the law enforcement agencies in the County/City during disaster situations to ensure the safety of all citizens, maintain law and order, protect public and private property, provide protection for essential industries, supplies and facilities.
2	Control access to the area until it is safe. Allow only those people directly involved in emergency response operations to enter.
3	Assist in initiating traffic management operations and control strategies.
4	Provide assistance to other law enforcement agencies when requested.
5	Deploy personnel to traffic control points as prearranged or as requested by local agencies.
Recovery (Post Event) Actions for Annex 13 - Public Safety and Security	

1	Participate in after action meetings and prepare an After Action Report (AAR).
2	Provide assistance in the security of designated recovery facilities.
3	Provide traffic management and access control during recovery activities.
Mitigation Actions for Annex 13 - Public Safety and Security	
1	Develop safety programs, to include disaster situations, and present them to the public.
2	Establish a protocol for determining when to allow evacuees and the general public to re-enter the impacted area.

Coordinating: City of Winslow Police Department	
Preparedness (Pre-Event) Actions for Annex 13 - Public Safety and Security	
1	Identify alternate or backup facilities.
2	Review the threat and hazard identified in the jurisdiction mitigation plan for planning requirements.
3	Develop and test emergency procedures.
4	Plan for and coordinate with the Mass Care Coordinator and Transportation Resources Coordinator for sheltering and transportation requirements for vulnerable populations.
5	Identify responsibilities for liaison roles with state and adjacent county law enforcement officials.
6	Consider planning for information sharing between agencies.
7	Develop procedures for providing assistance to and requesting assistance from other law enforcement agencies during emergencies.
8	Develop traffic control plans for special and regional events.
9	Develop procedures for coordinating traffic routing with Department of Public Safety during major emergencies.
10	Develop procedures for determining who is and is not authorized to enter into disaster areas.
11	Develop procedures for coordinating state law enforcement and other personnel in traffic control operations.
12	Develop procedures for overcoming communications problems that will result from the use of non-departmental agencies during traffic control operations.
13	Encourage the development of mutual aid agreements between neighboring and regional law enforcement agencies.
14	Identify organizations which have support roles in law enforcement operations.
15	Identify duties and responsibilities of participating law enforcement agencies.
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this Checklist.
2	Establish staging areas and logistical support bases for requested mutual aid resources supporting public safety and security activities.
3	Report Law Enforcement status and potential problems to the EOC Director. If the scope of the incident is beyond the capabilities of this jurisdiction's Law Enforcement resources, notify EOC Director, and note time and date.
4	Determine the supply needs generated by the emergency.
5	Staff the EOC Security Unit at the EOC.
6	Coordinate the law enforcement agencies in the County/City during disaster situations to ensure the safety of all citizens, maintain law and order, protect public and private property, provide protection for essential industries, supplies and facilities.
7	Control access to the area until it is safe. Allow only those people directly involved in emergency response operations to enter.

8	Assist in initiating traffic management operations and control strategies.
9	Provide assistance to other law enforcement agencies when requested.
10	Deploy personnel to traffic control points as prearranged or as requested by local agencies.
Recovery (Post Event) Actions for Annex 13 - Public Safety and Security	
1	Participate in after action meetings and prepare an After Action Report (AAR).
2	Provide assistance in the security of designated recovery facilities.
Mitigation Actions for Annex 13 - Public Safety and Security	
1	Develop safety programs, to include disaster situations, and present them to the public.
2	Establish a protocol for determining when to allow evacuees and the general public to re-enter the impacted area.
Protection Actions for Annex 13 - Public Safety and Security	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Prevent and deter movement and operations of threatening individuals.
3	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
4	Control and limit access to critical locations and systems.
5	Establish mutual aid agreements with neighboring communities for the relocation of prisoners if necessary during a disaster.

Coordinating: Navajo County Sheriff's Office	
Preparedness (Pre-Event) Actions for Annex 13 - Public Safety and Security	
1	Identify alternate or backup facilities.
2	Review the threat and hazard identified in the jurisdiction mitigation plan for planning requirements.
3	Develop and test emergency procedures.
4	Plan to provide security for Access Control and re-entry considerations for areas impacted by emergencies.
5	Plan for and coordinate with the Mass Care Coordinator and Transportation Resources Coordinator for sheltering and transportation requirements for vulnerable populations.
6	Identify responsibilities for liaison roles with state and adjacent county law enforcement officials.
7	Consider planning for information sharing between agencies.
8	Develop procedures for providing assistance to and requesting assistance from other law enforcement agencies during emergencies.
9	Develop traffic control plans for special and regional events.
10	Develop procedures for coordinating traffic routing with Department of Public Safety during major emergencies.
11	Develop procedures for determining who is and is not authorized to enter into disaster areas.
12	Develop procedures for overcoming communications problems that will result from the use of non-departmental agencies during traffic control operations.
13	Identify organizations which have support roles in law enforcement operations.
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Establish staging areas and logistical support bases for requested mutual aid resources supporting public safety and security activities.

2	Report Law Enforcement status and potential problems to the EOC Director. If the scope of the incident is beyond the capabilities of this jurisdiction's Law Enforcement resources, notify EOC Director, and note time and date.
3	Determine the supply needs generated by the emergency.
4	Use call down rosters to alert emergency responders or provide situation updates.
5	Obtain needed resources and supplies.
6	For incidents that are the result of an act of terrorism (or suspected), the Federal Bureau of Investigation (FBI) will be the coordinating agency for the criminal investigation; response operations must be coordinated in conjunction with them.
7	Coordinate law enforcement resource requests from the Incident Commander.
8	Monitor potential law enforcement shortages and ICP requirements in the jurisdiction during the emergency and present options to the EOC Director.
9	Support and maintain Law Enforcement's primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.
10	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
11	Coordinate the law enforcement agencies in the County/City during disaster situations to ensure the safety of all citizens, maintain law and order, protect public and private property, provide protection for essential industries, supplies and facilities.
12	Coordinate with law enforcement agencies responding from outside the jurisdiction.
13	Coordinate with other all other ESF staff to provide protection to key and critical facilities.
14	Provide law enforcement security to the EOC.
15	Provide assistance for security of shelters and other designated county facilities.
16	Secure the disaster area in accordance with the requirements of the specific hazard present.
17	Identify capabilities to provide safety and security for HAZMAT, EOD, and radiological incidents.
18	Control access to the area until it is safe. Allow only those people directly involved in emergency response operations to enter.
19	Coordinate evacuation traffic control, including route assignment, departure scheduling, road capacity expansion, entry control for outbound routes, perimeter control on inbound routes, traffic flow, including dealing with breakdowns, and establishment of rest areas.
20	Assist in initiating traffic management operations and control strategies.
21	Assist establishing alternate routes of access required due to road closures.
22	Coordinate with the EOC or incident command to provide protection to shelters and feeding facilities.
23	Provide assistance to other law enforcement agencies when requested.
24	Provide the first line of assistance to municipalities during emergencies.
25	Deploy personnel to traffic control points as prearranged or as requested by local agencies.
Recovery (Post Event) Actions for Annex 13 - Public Safety and Security	
1	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
2	Plan for the gradual shut down of emergency law enforcement operations.
3	Plan law enforcement recovery, reconstitution, mitigation and other long-term actions.
4	Participate in after action meetings and prepare an After Action Report (AAR).
5	Provide documentation for financial reimbursement.

6	Provide assistance in the security of designated recovery facilities.
7	Clean, repair, replenish and perform maintenance on equipment before returning to normal operations or storage.
8	Provide traffic management and access control during recovery activities.
Mitigation Actions for Annex 13 - Public Safety and Security	
1	Develop safety programs, to include disaster situations, and present them to the public.
2	Participate in the hazard identification process and identify and correct vulnerabilities.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Establish a protocol for determining when to allow evacuees and the general public to re-enter the impacted area.
5	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
6	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
Protection Actions for Annex 13 - Public Safety and Security	
1	Determine requirements for protected stakeholder information sharing.
2	Determine jurisdictional priorities, objectives strategies, and resource limitations.
3	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
4	Prevent and deter movement and operations of threatening individuals.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Control and limit access to critical locations and systems.
7	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.
8	Identify and implement monitoring and risk management planning.

Coordinating: Town of Pinetop-Lakeside Police Department	
Preparedness (Pre-Event) Actions for Annex 13 - Public Safety and Security	
1	Identify alternate or backup facilities.
2	Review the threat and hazard identified in the jurisdiction mitigation plan for planning requirements.
3	Develop and test emergency procedures.
4	Identify responsibilities for liaison roles with state and adjacent county law enforcement officials.
5	Consider planning for information sharing between agencies.
6	Develop procedures for providing assistance to and requesting assistance from other law enforcement agencies during emergencies.
7	Develop traffic control plans for special and regional events.
8	Develop procedures for coordinating traffic routing with Department of Public Safety during major emergencies.
9	Develop procedures for determining who is and is not authorized to enter into disaster areas.
10	Develop procedures for coordinating state law enforcement and other personnel in traffic control operations.
11	Identify organizations which have support roles in law enforcement operations.

12	Identify duties and responsibilities of participating law enforcement agencies.
13	Establish mutual aid agreements with surrounding jurisdictions in the event that additional law enforcement personnel are required at a disaster.
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Coordinate the law enforcement agencies in the County/City during disaster situations to ensure the safety of all citizens, maintain law and order, protect public and private property, provide protection for essential industries, supplies and facilities.
2	Control access to the area until it is safe. Allow only those people directly involved in emergency response operations to enter.
3	Assist in initiating traffic management operations and control strategies.
4	Provide assistance to other law enforcement agencies when requested.
5	Deploy personnel to traffic control points as prearranged or as requested by local agencies.
Recovery (Post Event) Actions for Annex 13 - Public Safety and Security	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Plan for the gradual shut down of emergency law enforcement operations.
3	Plan law enforcement recovery, reconstitution, mitigation and other long-term actions.
4	Participate in after action meetings and prepare an After Action Report (AAR).
5	Provide assistance in the security of designated recovery facilities.
6	Provide traffic management and access control during recovery activities.
Mitigation Actions for Annex 13 - Public Safety and Security	
1	Develop safety programs, to include disaster situations, and present them to the public.
2	Establish a protocol for determining when to allow evacuees and the general public to re-enter the impacted area.
Protection Actions for Annex 13 - Public Safety and Security	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
3	Prevent and deter movement and operations of threatening individuals.
4	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
5	Control and limit access to critical locations and systems.
6	Establish mutual aid agreements with neighboring communities for the relocation of prisoners if necessary during a disaster.

Coordinating: Towns of Snowflake & Taylor: Snowflake-Taylor Police Department	
Preparedness (Pre-Event) Actions for Annex 13 - Public Safety and Security	
1	Identify alternate or backup facilities.
2	Consider planning for information sharing between agencies.
3	Develop traffic control plans for special and regional events.
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Coordinate the law enforcement agencies in the County/City during disaster situations to ensure the safety of all citizens, maintain law and order, protect public and private property, provide protection for essential industries, supplies and facilities.

2	Control access to the area until it is safe. Allow only those people directly involved in emergency response operations to enter.
3	Assist in initiating traffic management operations and control strategies.
4	Provide assistance to other law enforcement agencies when requested.
5	Deploy personnel to traffic control points as prearranged or as requested by local agencies.
Recovery (Post Event) Actions for Annex 13 - Public Safety and Security	
1	Participate in after action meetings and prepare an After Action Report (AAR).
2	Provide assistance in the security of designated recovery facilities.
3	Provide traffic management and access control during recovery activities.
Mitigation Actions for Annex 13 - Public Safety and Security	
1	Develop safety programs, to include disaster situations, and present them to the public.
2	Establish a protocol for determining when to allow evacuees and the general public to re-enter the impacted area.

Coordinating: White Mountain Apache Police Department	
Preparedness (Pre-Event) Actions for Annex 13 - Public Safety and Security	
1	Identify alternate or backup facilities.
2	Review the threat and hazard identified in the jurisdiction mitigation plan for planning requirements.
3	Develop and test emergency procedures.
4	Plan for and coordinate with the Mass Care Coordinator and Transportation Resources Coordinator for sheltering and transportation requirements for vulnerable populations.
5	Develop procedures for providing assistance to and requesting assistance from other law enforcement agencies during emergencies.
6	Develop traffic control plans for special and regional events.
7	Develop procedures for coordinating traffic routing with Department of Public Safety during major emergencies.
8	Develop procedures for determining who is and is not authorized to enter into disaster areas.
9	Develop procedures for overcoming communications problems that will result from the use of non-departmental agencies during traffic control operations.
10	Encourage the development of mutual aid agreements between neighboring and regional law enforcement agencies.
11	Identify organizations which have support roles in law enforcement operations.
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Report Law Enforcement status and potential problems to the EOC Director. If the scope of the incident is beyond the capabilities of this jurisdiction's Law Enforcement resources, notify EOC Director, and note time and date.
2	Use call down rosters to alert emergency responders or provide situation updates.
3	Obtain needed resources and supplies.
4	For incidents that are the result of an act of terrorism (or suspected), the Federal Bureau of Investigation (FBI) will be the coordinating agency for the criminal investigation; response operations must be coordinated in conjunction with them.
5	Coordinate law enforcement resource requests from the Incident Commander.
6	Monitor potential law enforcement shortages and ICP requirements in the jurisdiction during the emergency and present options to the EOC Director.

7	Support and maintain Law Enforcement's primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.
8	Coordinate the law enforcement agencies in the County/City during disaster situations to ensure the safety of all citizens, maintain law and order, protect public and private property, provide protection for essential industries, supplies and facilities.
9	Coordinate with law enforcement agencies responding from outside the jurisdiction.
10	Coordinate with other all other ESF staff to provide protection to key and critical facilities.
11	Provide law enforcement security to the EOC.
12	Secure the disaster area in accordance with the requirements of the specific hazard present.
13	Identify capabilities to provide safety and security for HAZMAT, EOD, and radiological incidents.
14	Control access to the area until it is safe. Allow only those people directly involved in emergency response operations to enter.
15	Coordinate evacuation traffic control, including route assignment, departure scheduling, road capacity expansion, entry control for outbound routes, perimeter control on inbound routes, traffic flow, including dealing with breakdowns, and establishment of rest areas.
16	Assist in initiating traffic management operations and control strategies.
17	Coordinate the activation of mutual aid agreements.
18	Maintain financial and legal accountability.
19	Prepare an oral increased readiness report for the first meeting with the EOC Director.
Recovery (Post Event) Actions for Annex 13 - Public Safety and Security	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Plan for the gradual shut down of emergency law enforcement operations.
3	Plan law enforcement recovery, reconstitution, mitigation and other long-term actions.
4	Participate in after action meetings and prepare an After Action Report (AAR).
5	Provide documentation for financial reimbursement.
6	Provide assistance in the security of designated recovery facilities.
7	Clean, repair, replenish and perform maintenance on equipment before returning to normal operations or storage.
Mitigation Actions for Annex 13 - Public Safety and Security	
1	Develop safety programs, to include disaster situations, and present them to the public.
2	Participate in the hazard identification process and identify and correct vulnerabilities.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Establish a protocol for determining when to allow evacuees and the general public to re-enter the impacted area.
5	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
Protection Actions for Annex 13 - Public Safety and Security	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine jurisdictional priorities, objectives strategies, and resource limitations.

3	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
4	Prevent and deter movement and operations of threatening individuals.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Identify and implement monitoring and risk management planning.

Primary: Arizona Department of Public Safety	
Preparedness (Pre-Event) Actions for Annex 13 - Public Safety and Security	
1	Identify alternate or backup facilities.
2	Plan to provide security for Access Control and re-entry considerations for areas impacted by emergencies.
3	Identify responsibilities for liaison roles with state and adjacent county law enforcement officials.
4	Consider planning for information sharing between agencies.
5	Develop traffic control plans for special and regional events.
6	Develop procedures for coordinating traffic routing with Department of Public Safety during major emergencies.
7	Develop procedures for determining who is and is not authorized to enter into disaster areas.
8	Develop procedures for coordinating state law enforcement and other personnel in traffic control operations.
9	Develop procedures for overcoming communications problems that will result from the use of non-departmental agencies during traffic control operations.
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Coordinate the law enforcement agencies in the County/City during disaster situations to ensure the safety of all citizens, maintain law and order, protect public and private property, provide protection for essential industries, supplies and facilities.
2	Coordinate with other all other ESF staff to provide protection to key and critical facilities.
3	Provide support for emergency responders.
4	Identify capabilities to provide safety and security for HAZMAT, EOD, and radiological incidents.
5	In a Hazardous Materials Incident, Emergency Action Stage 2 or 3, the State Emergency Response Officer (ERO) will coordinate response activity, and coordinate additional resources as necessary.
6	Control access to the area until it is safe. Allow only those people directly involved in emergency response operations to enter.
7	Coordinate evacuation traffic control, including route assignment, departure scheduling, road capacity expansion, entry control for outbound routes, perimeter control on inbound routes, traffic flow, including dealing with breakdowns, and establishment of rest areas.
8	Assist in initiating traffic management operations and control strategies.
9	Assist establishing alternate routes of access required due to road closures.
10	Provide assistance to other law enforcement agencies when requested.
11	Provide the first line of assistance to municipalities during emergencies.
12	Deploy personnel to traffic control points as prearranged or as requested by local agencies.
Recovery (Post Event) Actions for Annex 13 - Public Safety and Security	

1	Participate in after action meetings and prepare an After Action Report (AAR).
2	Provide assistance in the security of designated recovery facilities.
3	Provide traffic management and access control during recovery activities.
Mitigation Actions for Annex 13 - Public Safety and Security	
1	Establish a protocol for determining when to allow evacuees and the general public to re-enter the impacted area.
Protection Actions for Annex 13 - Public Safety and Security	
1	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
2	Prevent and deter movement and operations of threatening individuals.
3	Control and limit access to critical locations and systems.

Primary: City of Holbrook Police Department	
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Coordinate the law enforcement agencies in the County/City during disaster situations to ensure the safety of all citizens, maintain law and order, protect public and private property, provide protection for essential industries, supplies and facilities.
2	Control access to the area until it is safe. Allow only those people directly involved in emergency response operations to enter.

Primary: City of Show Low Police Department	
Preparedness (Pre-Event) Actions for Annex 13 - Public Safety and Security	
1	Identify alternate or backup facilities.
2	Develop traffic control plans for special and regional events.
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Coordinate the law enforcement agencies in the County/City during disaster situations to ensure the safety of all citizens, maintain law and order, protect public and private property, provide protection for essential industries, supplies and facilities.
2	Control access to the area until it is safe. Allow only those people directly involved in emergency response operations to enter.
3	Assist in initiating traffic management operations and control strategies.
4	Provide assistance to other law enforcement agencies when requested.
5	Deploy personnel to traffic control points as prearranged or as requested by local agencies.
Recovery (Post Event) Actions for Annex 13 - Public Safety and Security	
1	Participate in after action meetings and prepare an After Action Report (AAR).
2	Provide assistance in the security of designated recovery facilities.
3	Provide traffic management and access control during recovery activities.
Mitigation Actions for Annex 13 - Public Safety and Security	
1	Develop safety programs, to include disaster situations, and present them to the public.
2	Establish a protocol for determining when to allow evacuees and the general public to re-enter the impacted area.

Primary: City of Winslow Police Department	
Preparedness (Pre-Event) Actions for Annex 13 - Public Safety and Security	
1	Identify alternate or backup facilities.

2	Review the threat and hazard identified in the jurisdiction mitigation plan for planning requirements.
3	Develop and test emergency procedures.
4	Plan for and coordinate with the Mass Care Coordinator and Transportation Resources Coordinator for sheltering and transportation requirements for vulnerable populations.
5	Identify responsibilities for liaison roles with state and adjacent county law enforcement officials.
6	Consider planning for information sharing between agencies.
7	Develop procedures for providing assistance to and requesting assistance from other law enforcement agencies during emergencies.
8	Develop traffic control plans for special and regional events.
9	Develop procedures for coordinating traffic routing with Department of Public Safety during major emergencies.
10	Develop procedures for determining who is and is not authorized to enter into disaster areas.
11	Develop procedures for coordinating state law enforcement and other personnel in traffic control operations.
12	Develop procedures for overcoming communications problems that will result from the use of non-departmental agencies during traffic control operations.
13	Encourage the development of mutual aid agreements between neighboring and regional law enforcement agencies.
14	Identify organizations which have support roles in law enforcement operations.
15	Identify duties and responsibilities of participating law enforcement agencies.
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this Checklist.
2	Establish staging areas and logistical support bases for requested mutual aid resources supporting public safety and security activities.
3	Report Law Enforcement status and potential problems to the EOC Director. If the scope of the incident is beyond the capabilities of this jurisdiction's Law Enforcement resources, notify EOC Director, and note time and date.
4	Determine the supply needs generated by the emergency.
5	Staff the EOC Security Unit at the EOC.
6	Coordinate the law enforcement agencies in the County/City during disaster situations to ensure the safety of all citizens, maintain law and order, protect public and private property, provide protection for essential industries, supplies and facilities.
7	Control access to the area until it is safe. Allow only those people directly involved in emergency response operations to enter.
8	Assist in initiating traffic management operations and control strategies.
9	Provide assistance to other law enforcement agencies when requested.
10	Deploy personnel to traffic control points as prearranged or as requested by local agencies.
Recovery (Post Event) Actions for Annex 13 - Public Safety and Security	
1	Participate in after action meetings and prepare an After Action Report (AAR).
2	Provide assistance in the security of designated recovery facilities.
Mitigation Actions for Annex 13 - Public Safety and Security	
1	Develop safety programs, to include disaster situations, and present them to the public.
2	Establish a protocol for determining when to allow evacuees and the general public to re-enter the impacted area.

Protection Actions for Annex 13 - Public Safety and Security	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Prevent and deter movement and operations of threatening individuals.
3	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
4	Control and limit access to critical locations and systems.
5	Establish mutual aid agreements with neighboring communities for the relocation of prisoners if necessary during a disaster.

Primary: Navajo County Sheriff's Office	
Preparedness (Pre-Event) Actions for Annex 13 - Public Safety and Security	
1	Identify alternate or backup facilities.
2	Review the threat and hazard identified in the jurisdiction mitigation plan for planning requirements.
3	Develop and test emergency procedures.
4	Plan to provide security for Access Control and re-entry considerations for areas impacted by emergencies.
5	Plan for and coordinate with the Mass Care Coordinator and Transportation Resources Coordinator for sheltering and transportation requirements for vulnerable populations.
6	Identify responsibilities for liaison roles with state and adjacent county law enforcement officials.
7	Consider planning for information sharing between agencies.
8	Develop procedures for providing assistance to and requesting assistance from other law enforcement agencies during emergencies.
9	Develop traffic control plans for special and regional events.
10	Develop procedures for coordinating traffic routing with Department of Public Safety during major emergencies.
11	Develop procedures for determining who is and is not authorized to enter into disaster areas.
12	Develop procedures for overcoming communications problems that will result from the use of non-departmental agencies during traffic control operations.
13	Identify organizations which have support roles in law enforcement operations.
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Establish staging areas and logistical support bases for requested mutual aid resources supporting public safety and security activities.
2	Report Law Enforcement status and potential problems to the EOC Director. If the scope of the incident is beyond the capabilities of this jurisdiction's Law Enforcement resources, notify EOC Director, and note time and date.
3	Determine the supply needs generated by the emergency.
4	Use call down rosters to alert emergency responders or provide situation updates.
5	Obtain needed resources and supplies.
6	For incidents that are the result of an act of terrorism (or suspected), the Federal Bureau of Investigation (FBI) will be the coordinating agency for the criminal investigation; response operations must be coordinated in conjunction with them.
7	Coordinate law enforcement resource requests from the Incident Commander.

8	Monitor potential law enforcement shortages and ICP requirements in the jurisdiction during the emergency and present options to the EOC Director.
9	Support and maintain Law Enforcement's primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.
10	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
11	Coordinate the law enforcement agencies in the County/City during disaster situations to ensure the safety of all citizens, maintain law and order, protect public and private property, provide protection for essential industries, supplies and facilities.
12	Coordinate with law enforcement agencies responding from outside the jurisdiction.
13	Coordinate with other all other ESF staff to provide protection to key and critical facilities.
14	Provide law enforcement security to the EOC.
15	Provide assistance for security of shelters and other designated county facilities.
16	Secure the disaster area in accordance with the requirements of the specific hazard present.
17	Identify capabilities to provide safety and security for HAZMAT, EOD, and radiological incidents.
18	Control access to the area until it is safe. Allow only those people directly involved in emergency response operations to enter.
19	Coordinate evacuation traffic control, including route assignment, departure scheduling, road capacity expansion, entry control for outbound routes, perimeter control on inbound routes, traffic flow, including dealing with breakdowns, and establishment of rest areas.
20	Assist in initiating traffic management operations and control strategies.
21	Assist establishing alternate routes of access required due to road closures.
22	Coordinate with the EOC or incident command to provide protection to shelters and feeding facilities.
23	Provide assistance to other law enforcement agencies when requested.
24	Provide the first line of assistance to municipalities during emergencies.
25	Deploy personnel to traffic control points as prearranged or as requested by local agencies.
Recovery (Post Event) Actions for Annex 13 - Public Safety and Security	
1	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
2	Plan for the gradual shut down of emergency law enforcement operations.
3	Plan law enforcement recovery, reconstitution, mitigation and other long-term actions.
4	Participate in after action meetings and prepare an After Action Report (AAR).
5	Provide documentation for financial reimbursement.
6	Provide assistance in the security of designated recovery facilities.
7	Clean, repair, replenish and perform maintenance on equipment before returning to normal operations or storage.
8	Provide traffic management and access control during recovery activities.
Mitigation Actions for Annex 13 - Public Safety and Security	
1	Develop safety programs, to include disaster situations, and present them to the public.
2	Participate in the hazard identification process and identify and correct vulnerabilities.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

4	Establish a protocol for determining when to allow evacuees and the general public to re-enter the impacted area.
5	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
6	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
Protection Actions for Annex 13 - Public Safety and Security	
1	Determine requirements for protected stakeholder information sharing.
2	Determine jurisdictional priorities, objectives strategies, and resource limitations.
3	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
4	Prevent and deter movement and operations of threatening individuals.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Control and limit access to critical locations and systems.
7	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.
8	Identify and implement monitoring and risk management planning.

Primary: Town of Pinetop-Lakeside Police Department	
Preparedness (Pre-Event) Actions for Annex 13 - Public Safety and Security	
1	Identify alternate or backup facilities.
2	Review the threat and hazard identified in the jurisdiction mitigation plan for planning requirements.
3	Develop and test emergency procedures.
4	Identify responsibilities for liaison roles with state and adjacent county law enforcement officials.
5	Consider planning for information sharing between agencies.
6	Develop procedures for providing assistance to and requesting assistance from other law enforcement agencies during emergencies.
7	Develop traffic control plans for special and regional events.
8	Develop procedures for coordinating traffic routing with Department of Public Safety during major emergencies.
9	Develop procedures for determining who is and is not authorized to enter into disaster areas.
10	Develop procedures for coordinating state law enforcement and other personnel in traffic control operations.
11	Identify organizations which have support roles in law enforcement operations.
12	Identify duties and responsibilities of participating law enforcement agencies.
13	Establish mutual aid agreements with surrounding jurisdictions in the event that additional law enforcement personnel are required at a disaster.
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Coordinate the law enforcement agencies in the County/City during disaster situations to ensure the safety of all citizens, maintain law and order, protect public and private property, provide protection for essential industries, supplies and facilities.
2	Control access to the area until it is safe. Allow only those people directly involved in emergency response operations to enter.

3	Assist in initiating traffic management operations and control strategies.
4	Provide assistance to other law enforcement agencies when requested.
5	Deploy personnel to traffic control points as prearranged or as requested by local agencies.
Recovery (Post Event) Actions for Annex 13 - Public Safety and Security	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Plan for the gradual shut down of emergency law enforcement operations.
3	Plan law enforcement recovery, reconstitution, mitigation and other long-term actions.
4	Participate in after action meetings and prepare an After Action Report (AAR).
5	Provide assistance in the security of designated recovery facilities.
6	Provide traffic management and access control during recovery activities.
Mitigation Actions for Annex 13 - Public Safety and Security	
1	Develop safety programs, to include disaster situations, and present them to the public.
2	Establish a protocol for determining when to allow evacuees and the general public to re-enter the impacted area.
Protection Actions for Annex 13 - Public Safety and Security	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
3	Prevent and deter movement and operations of threatening individuals.
4	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
5	Control and limit access to critical locations and systems.
6	Establish mutual aid agreements with neighboring communities for the relocation of prisoners if necessary during a disaster.

Primary: Towns of Snowflake & Taylor: Snowflake-Taylor Police Department	
Preparedness (Pre-Event) Actions for Annex 13 - Public Safety and Security	
1	Identify alternate or backup facilities.
2	Consider planning for information sharing between agencies.
3	Develop traffic control plans for special and regional events.
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Coordinate the law enforcement agencies in the County/City during disaster situations to ensure the safety of all citizens, maintain law and order, protect public and private property, provide protection for essential industries, supplies and facilities.
2	Control access to the area until it is safe. Allow only those people directly involved in emergency response operations to enter.
3	Assist in initiating traffic management operations and control strategies.
4	Provide assistance to other law enforcement agencies when requested.
5	Deploy personnel to traffic control points as prearranged or as requested by local agencies.
Recovery (Post Event) Actions for Annex 13 - Public Safety and Security	
1	Participate in after action meetings and prepare an After Action Report (AAR).
2	Provide assistance in the security of designated recovery facilities.

3	Provide traffic management and access control during recovery activities.
Mitigation Actions for Annex 13 - Public Safety and Security	
1	Develop safety programs, to include disaster situations, and present them to the public.
2	Establish a protocol for determining when to allow evacuees and the general public to re-enter the impacted area.

Primary: White Mountain Apache Police Department	
Preparedness (Pre-Event) Actions for Annex 13 - Public Safety and Security	
1	Identify alternate or backup facilities.
2	Review the threat and hazard identified in the jurisdiction mitigation plan for planning requirements.
3	Develop and test emergency procedures.
4	Plan for and coordinate with the Mass Care Coordinator and Transportation Resources Coordinator for sheltering and transportation requirements for vulnerable populations.
5	Develop procedures for providing assistance to and requesting assistance from other law enforcement agencies during emergencies.
6	Develop traffic control plans for special and regional events.
7	Develop procedures for coordinating traffic routing with Department of Public Safety during major emergencies.
8	Develop procedures for determining who is and is not authorized to enter into disaster areas.
9	Develop procedures for overcoming communications problems that will result from the use of non-departmental agencies during traffic control operations.
10	Encourage the development of mutual aid agreements between neighboring and regional law enforcement agencies.
11	Identify organizations which have support roles in law enforcement operations.
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Report Law Enforcement status and potential problems to the EOC Director. If the scope of the incident is beyond the capabilities of this jurisdiction's Law Enforcement resources, notify EOC Director, and note time and date.
2	Use call down rosters to alert emergency responders or provide situation updates.
3	Obtain needed resources and supplies.
4	For incidents that are the result of an act of terrorism (or suspected), the Federal Bureau of Investigation (FBI) will be the coordinating agency for the criminal investigation; response operations must be coordinated in conjunction with them.
5	Coordinate law enforcement resource requests from the Incident Commander.
6	Monitor potential law enforcement shortages and ICP requirements in the jurisdiction during the emergency and present options to the EOC Director.
7	Support and maintain Law Enforcement's primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.
8	Coordinate the law enforcement agencies in the County/City during disaster situations to ensure the safety of all citizens, maintain law and order, protect public and private property, provide protection for essential industries, supplies and facilities.
9	Coordinate with law enforcement agencies responding from outside the jurisdiction.
10	Coordinate with other all other ESF staff to provide protection to key and critical facilities.
11	Provide law enforcement security to the EOC.

12	Secure the disaster area in accordance with the requirements of the specific hazard present.
13	Identify capabilities to provide safety and security for HAZMAT, EOD, and radiological incidents.
14	Control access to the area until it is safe. Allow only those people directly involved in emergency response operations to enter.
15	Coordinate evacuation traffic control, including route assignment, departure scheduling, road capacity expansion, entry control for outbound routes, perimeter control on inbound routes, traffic flow, including dealing with breakdowns, and establishment of rest areas.
16	Assist in initiating traffic management operations and control strategies.
17	Coordinate the activation of mutual aid agreements.
18	Maintain financial and legal accountability.
19	Prepare an oral increased readiness report for the first meeting with the EOC Director.
Recovery (Post Event) Actions for Annex 13 - Public Safety and Security	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Plan for the gradual shut down of emergency law enforcement operations.
3	Plan law enforcement recovery, reconstitution, mitigation and other long-term actions.
4	Participate in after action meetings and prepare an After Action Report (AAR).
5	Provide documentation for financial reimbursement.
6	Provide assistance in the security of designated recovery facilities.
7	Clean, repair, replenish and perform maintenance on equipment before returning to normal operations or storage.
Mitigation Actions for Annex 13 - Public Safety and Security	
1	Develop safety programs, to include disaster situations, and present them to the public.
2	Participate in the hazard identification process and identify and correct vulnerabilities.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Establish a protocol for determining when to allow evacuees and the general public to re-enter the impacted area.
5	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
Protection Actions for Annex 13 - Public Safety and Security	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine jurisdictional priorities, objectives strategies, and resource limitations.
3	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
4	Prevent and deter movement and operations of threatening individuals.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Identify and implement monitoring and risk management planning.

Supporting: Arizona Department of Emergency and Military Affairs

Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Establish staging areas and logistical support bases for requested mutual aid resources supporting public safety and security activities.
2	Generate detailed information on needs and logistics that the higher level of government may not have.
3	Coordinate with other all other ESF staff to provide protection to key and critical facilities.
4	Identify capabilities to provide safety and security for HAZMAT, EOD, and radiological incidents.

Supporting: Arizona Department of Public Safety	
Preparedness (Pre-Event) Actions for Annex 13 - Public Safety and Security	
1	Identify alternate or backup facilities.
2	Plan to provide security for Access Control and re-entry considerations for areas impacted by emergencies.
3	Identify responsibilities for liaison roles with state and adjacent county law enforcement officials.
4	Consider planning for information sharing between agencies.
5	Develop traffic control plans for special and regional events.
6	Develop procedures for coordinating traffic routing with Department of Public Safety during major emergencies.
7	Develop procedures for determining who is and is not authorized to enter into disaster areas.
8	Develop procedures for coordinating state law enforcement and other personnel in traffic control operations.
9	Develop procedures for overcoming communications problems that will result from the use of non-departmental agencies during traffic control operations.
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Coordinate the law enforcement agencies in the County/City during disaster situations to ensure the safety of all citizens, maintain law and order, protect public and private property, provide protection for essential industries, supplies and facilities.
2	Coordinate with other all other ESF staff to provide protection to key and critical facilities.
3	Provide support for emergency responders.
4	Identify capabilities to provide safety and security for HAZMAT, EOD, and radiological incidents.
5	In a Hazardous Materials Incident, Emergency Action Stage 2 or 3, the State Emergency Response Officer (ERO) will coordinate response activity, and coordinate additional resources as necessary.
6	Control access to the area until it is safe. Allow only those people directly involved in emergency response operations to enter.
7	Coordinate evacuation traffic control, including route assignment, departure scheduling, road capacity expansion, entry control for outbound routes, perimeter control on inbound routes, traffic flow, including dealing with breakdowns, and establishment of rest areas.
8	Assist in initiating traffic management operations and control strategies.
9	Assist establishing alternate routes of access required due to road closures.
10	Provide assistance to other law enforcement agencies when requested.
11	Provide the first line of assistance to municipalities during emergencies.
12	Deploy personnel to traffic control points as prearranged or as requested by local agencies.

Recovery (Post Event) Actions for Annex 13 - Public Safety and Security	
1	Participate in after action meetings and prepare an After Action Report (AAR).
2	Provide assistance in the security of designated recovery facilities.
3	Provide traffic management and access control during recovery activities.
Mitigation Actions for Annex 13 - Public Safety and Security	
1	Establish a protocol for determining when to allow evacuees and the general public to re-enter the impacted area.
Protection Actions for Annex 13 - Public Safety and Security	
1	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
2	Prevent and deter movement and operations of threatening individuals.
3	Control and limit access to critical locations and systems.

Supporting: Arizona Department of Transportation	
Preparedness (Pre-Event) Actions for Annex 13 - Public Safety and Security	
1	Develop traffic control plans for special and regional events.
2	Develop procedures for coordinating traffic routing with Department of Public Safety during major emergencies.
3	Develop procedures for determining who is and is not authorized to enter into disaster areas.
4	Regularly test public roadway information systems including electronic signs, bulletins, Short Message Service (SMS), and media channels.
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Coordinate with other all other ESF staff to provide protection to key and critical facilities.
2	In a Hazardous Materials Incident, Emergency Action Stage 2 or 3, the State Emergency Response Officer (ERO) will coordinate response activity, and coordinate additional resources as necessary.
3	Coordinate evacuation traffic control, including route assignment, departure scheduling, road capacity expansion, entry control for outbound routes, perimeter control on inbound routes, traffic flow, including dealing with breakdowns, and establishment of rest areas.
4	Assist in initiating traffic management operations and control strategies.
5	Assist establishing alternate routes of access required due to road closures.
Recovery (Post Event) Actions for Annex 13 - Public Safety and Security	
1	Provide traffic management and access control during recovery activities.

Supporting: City of Holbrook Police Department	
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Coordinate the law enforcement agencies in the County/City during disaster situations to ensure the safety of all citizens, maintain law and order, protect public and private property, provide protection for essential industries, supplies and facilities.
2	Control access to the area until it is safe. Allow only those people directly involved in emergency response operations to enter.

Supporting: City of Show Low Police Department	
Preparedness (Pre-Event) Actions for Annex 13 - Public Safety and Security	
1	Identify alternate or backup facilities.
2	Develop traffic control plans for special and regional events.

Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Coordinate the law enforcement agencies in the County/City during disaster situations to ensure the safety of all citizens, maintain law and order, protect public and private property, provide protection for essential industries, supplies and facilities.
2	Control access to the area until it is safe. Allow only those people directly involved in emergency response operations to enter.
3	Assist in initiating traffic management operations and control strategies.
4	Provide assistance to other law enforcement agencies when requested.
5	Deploy personnel to traffic control points as prearranged or as requested by local agencies.
Recovery (Post Event) Actions for Annex 13 - Public Safety and Security	
1	Participate in after action meetings and prepare an After Action Report (AAR).
2	Provide assistance in the security of designated recovery facilities.
3	Provide traffic management and access control during recovery activities.
Mitigation Actions for Annex 13 - Public Safety and Security	
1	Develop safety programs, to include disaster situations, and present them to the public.
2	Establish a protocol for determining when to allow evacuees and the general public to re-enter the impacted area.

Supporting: City of Winslow Police Department	
Preparedness (Pre-Event) Actions for Annex 13 - Public Safety and Security	
1	Identify alternate or backup facilities.
2	Review the threat and hazard identified in the jurisdiction mitigation plan for planning requirements.
3	Develop and test emergency procedures.
4	Plan for and coordinate with the Mass Care Coordinator and Transportation Resources Coordinator for sheltering and transportation requirements for vulnerable populations.
5	Identify responsibilities for liaison roles with state and adjacent county law enforcement officials.
6	Consider planning for information sharing between agencies.
7	Develop procedures for providing assistance to and requesting assistance from other law enforcement agencies during emergencies.
8	Develop traffic control plans for special and regional events.
9	Develop procedures for coordinating traffic routing with Department of Public Safety during major emergencies.
10	Develop procedures for determining who is and is not authorized to enter into disaster areas.
11	Develop procedures for coordinating state law enforcement and other personnel in traffic control operations.
12	Develop procedures for overcoming communications problems that will result from the use of non-departmental agencies during traffic control operations.
13	Encourage the development of mutual aid agreements between neighboring and regional law enforcement agencies.
14	Identify organizations which have support roles in law enforcement operations.
15	Identify duties and responsibilities of participating law enforcement agencies.
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this Checklist.

2	Establish staging areas and logistical support bases for requested mutual aid resources supporting public safety and security activities.
3	Report Law Enforcement status and potential problems to the EOC Director. If the scope of the incident is beyond the capabilities of this jurisdiction's Law Enforcement resources, notify EOC Director, and note time and date.
4	Determine the supply needs generated by the emergency.
5	Staff the EOC Security Unit at the EOC.
6	Coordinate the law enforcement agencies in the County/City during disaster situations to ensure the safety of all citizens, maintain law and order, protect public and private property, provide protection for essential industries, supplies and facilities.
7	Control access to the area until it is safe. Allow only those people directly involved in emergency response operations to enter.
8	Assist in initiating traffic management operations and control strategies.
9	Provide assistance to other law enforcement agencies when requested.
10	Deploy personnel to traffic control points as prearranged or as requested by local agencies.
Recovery (Post Event) Actions for Annex 13 - Public Safety and Security	
1	Participate in after action meetings and prepare an After Action Report (AAR).
2	Provide assistance in the security of designated recovery facilities.
Mitigation Actions for Annex 13 - Public Safety and Security	
1	Develop safety programs, to include disaster situations, and present them to the public.
2	Establish a protocol for determining when to allow evacuees and the general public to re-enter the impacted area.
Protection Actions for Annex 13 - Public Safety and Security	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Prevent and deter movement and operations of threatening individuals.
3	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
4	Control and limit access to critical locations and systems.
5	Establish mutual aid agreements with neighboring communities for the relocation of prisoners if necessary during a disaster.

Supporting: Navajo County Sheriff's Office	
Preparedness (Pre-Event) Actions for Annex 13 - Public Safety and Security	
1	Identify alternate or backup facilities.
2	Review the threat and hazard identified in the jurisdiction mitigation plan for planning requirements.
3	Develop and test emergency procedures.
4	Plan to provide security for Access Control and re-entry considerations for areas impacted by emergencies.
5	Plan for and coordinate with the Mass Care Coordinator and Transportation Resources Coordinator for sheltering and transportation requirements for vulnerable populations.
6	Identify responsibilities for liaison roles with state and adjacent county law enforcement officials.
7	Consider planning for information sharing between agencies.

8	Develop procedures for providing assistance to and requesting assistance from other law enforcement agencies during emergencies.
9	Develop traffic control plans for special and regional events.
10	Develop procedures for coordinating traffic routing with Department of Public Safety during major emergencies.
11	Develop procedures for determining who is and is not authorized to enter into disaster areas.
12	Develop procedures for overcoming communications problems that will result from the use of non-departmental agencies during traffic control operations.
13	Identify organizations which have support roles in law enforcement operations.
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Establish staging areas and logistical support bases for requested mutual aid resources supporting public safety and security activities.
2	Report Law Enforcement status and potential problems to the EOC Director. If the scope of the incident is beyond the capabilities of this jurisdiction's Law Enforcement resources, notify EOC Director, and note time and date.
3	Determine the supply needs generated by the emergency.
4	Use call down rosters to alert emergency responders or provide situation updates.
5	Obtain needed resources and supplies.
6	For incidents that are the result of an act of terrorism (or suspected), the Federal Bureau of Investigation (FBI) will be the coordinating agency for the criminal investigation; response operations must be coordinated in conjunction with them.
7	Coordinate law enforcement resource requests from the Incident Commander.
8	Monitor potential law enforcement shortages and ICP requirements in the jurisdiction during the emergency and present options to the EOC Director.
9	Support and maintain Law Enforcement's primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.
10	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
11	Coordinate the law enforcement agencies in the County/City during disaster situations to ensure the safety of all citizens, maintain law and order, protect public and private property, provide protection for essential industries, supplies and facilities.
12	Coordinate with law enforcement agencies responding from outside the jurisdiction.
13	Coordinate with other all other ESF staff to provide protection to key and critical facilities.
14	Provide law enforcement security to the EOC.
15	Provide assistance for security of shelters and other designated county facilities.
16	Secure the disaster area in accordance with the requirements of the specific hazard present.
17	Identify capabilities to provide safety and security for HAZMAT, EOD, and radiological incidents.
18	Control access to the area until it is safe. Allow only those people directly involved in emergency response operations to enter.
19	Coordinate evacuation traffic control, including route assignment, departure scheduling, road capacity expansion, entry control for outbound routes, perimeter control on inbound routes, traffic flow, including dealing with breakdowns, and establishment of rest areas.
20	Assist in initiating traffic management operations and control strategies.
21	Assist establishing alternate routes of access required due to road closures.

22	Coordinate with the EOC or incident command to provide protection to shelters and feeding facilities.
23	Provide assistance to other law enforcement agencies when requested.
24	Provide the first line of assistance to municipalities during emergencies.
25	Deploy personnel to traffic control points as prearranged or as requested by local agencies.
Recovery (Post Event) Actions for Annex 13 - Public Safety and Security	
1	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
2	Plan for the gradual shut down of emergency law enforcement operations.
3	Plan law enforcement recovery, reconstitution, mitigation and other long-term actions.
4	Participate in after action meetings and prepare an After Action Report (AAR).
5	Provide documentation for financial reimbursement.
6	Provide assistance in the security of designated recovery facilities.
7	Clean, repair, replenish and perform maintenance on equipment before returning to normal operations or storage.
8	Provide traffic management and access control during recovery activities.
Mitigation Actions for Annex 13 - Public Safety and Security	
1	Develop safety programs, to include disaster situations, and present them to the public.
2	Participate in the hazard identification process and identify and correct vulnerabilities.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Establish a protocol for determining when to allow evacuees and the general public to re-enter the impacted area.
5	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
6	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
Protection Actions for Annex 13 - Public Safety and Security	
1	Determine requirements for protected stakeholder information sharing.
2	Determine jurisdictional priorities, objectives strategies, and resource limitations.
3	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
4	Prevent and deter movement and operations of threatening individuals.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Control and limit access to critical locations and systems.
7	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.
8	Identify and implement monitoring and risk management planning.

Supporting: Town of Pinetop-Lakeside Police Department	
Preparedness (Pre-Event) Actions for Annex 13 - Public Safety and Security	
1	Identify alternate or backup facilities.
2	Review the threat and hazard identified in the jurisdiction mitigation plan for planning requirements.
3	Develop and test emergency procedures.

4	Identify responsibilities for liaison roles with state and adjacent county law enforcement officials.
5	Consider planning for information sharing between agencies.
6	Develop procedures for providing assistance to and requesting assistance from other law enforcement agencies during emergencies.
7	Develop traffic control plans for special and regional events.
8	Develop procedures for coordinating traffic routing with Department of Public Safety during major emergencies.
9	Develop procedures for determining who is and is not authorized to enter into disaster areas.
10	Develop procedures for coordinating state law enforcement and other personnel in traffic control operations.
11	Identify organizations which have support roles in law enforcement operations.
12	Identify duties and responsibilities of participating law enforcement agencies.
13	Establish mutual aid agreements with surrounding jurisdictions in the event that additional law enforcement personnel are required at a disaster.
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Coordinate the law enforcement agencies in the County/City during disaster situations to ensure the safety of all citizens, maintain law and order, protect public and private property, provide protection for essential industries, supplies and facilities.
2	Control access to the area until it is safe. Allow only those people directly involved in emergency response operations to enter.
3	Assist in initiating traffic management operations and control strategies.
4	Provide assistance to other law enforcement agencies when requested.
5	Deploy personnel to traffic control points as prearranged or as requested by local agencies.
Recovery (Post Event) Actions for Annex 13 - Public Safety and Security	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Plan for the gradual shut down of emergency law enforcement operations.
3	Plan law enforcement recovery, reconstitution, mitigation and other long-term actions.
4	Participate in after action meetings and prepare an After Action Report (AAR).
5	Provide assistance in the security of designated recovery facilities.
6	Provide traffic management and access control during recovery activities.
Mitigation Actions for Annex 13 - Public Safety and Security	
1	Develop safety programs, to include disaster situations, and present them to the public.
2	Establish a protocol for determining when to allow evacuees and the general public to re-enter the impacted area.
Protection Actions for Annex 13 - Public Safety and Security	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
3	Prevent and deter movement and operations of threatening individuals.
4	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
5	Control and limit access to critical locations and systems.

6	Establish mutual aid agreements with neighboring communities for the relocation of prisoners if necessary during a disaster.

Supporting: Town of Pinetop-Lakeside Town Council	
Protection Actions for Annex 13 - Public Safety and Security	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

Supporting: Towns of Snowflake & Taylor: Snowflake-Taylor Police Department	
Preparedness (Pre-Event) Actions for Annex 13 - Public Safety and Security	
1	Identify alternate or backup facilities.
2	Consider planning for information sharing between agencies.
3	Develop traffic control plans for special and regional events.
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Coordinate the law enforcement agencies in the County/City during disaster situations to ensure the safety of all citizens, maintain law and order, protect public and private property, provide protection for essential industries, supplies and facilities.
2	Control access to the area until it is safe. Allow only those people directly involved in emergency response operations to enter.
3	Assist in initiating traffic management operations and control strategies.
4	Provide assistance to other law enforcement agencies when requested.
5	Deploy personnel to traffic control points as prearranged or as requested by local agencies.
Recovery (Post Event) Actions for Annex 13 - Public Safety and Security	
1	Participate in after action meetings and prepare an After Action Report (AAR).
2	Provide assistance in the security of designated recovery facilities.
3	Provide traffic management and access control during recovery activities.
Mitigation Actions for Annex 13 - Public Safety and Security	
1	Develop safety programs, to include disaster situations, and present them to the public.
2	Establish a protocol for determining when to allow evacuees and the general public to re-enter the impacted area.

Supporting: White Mountain Apache Police Department	
Preparedness (Pre-Event) Actions for Annex 13 - Public Safety and Security	
1	Identify alternate or backup facilities.
2	Review the threat and hazard identified in the jurisdiction mitigation plan for planning requirements.
3	Develop and test emergency procedures.
4	Plan for and coordinate with the Mass Care Coordinator and Transportation Resources Coordinator for sheltering and transportation requirements for vulnerable populations.
5	Develop procedures for providing assistance to and requesting assistance from other law enforcement agencies during emergencies.
6	Develop traffic control plans for special and regional events.
7	Develop procedures for coordinating traffic routing with Department of Public Safety during major emergencies.
8	Develop procedures for determining who is and is not authorized to enter into disaster areas.

9	Develop procedures for overcoming communications problems that will result from the use of non-departmental agencies during traffic control operations.
10	Encourage the development of mutual aid agreements between neighboring and regional law enforcement agencies.
11	Identify organizations which have support roles in law enforcement operations.
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Report Law Enforcement status and potential problems to the EOC Director. If the scope of the incident is beyond the capabilities of this jurisdiction's Law Enforcement resources, notify EOC Director, and note time and date.
2	Use call down rosters to alert emergency responders or provide situation updates.
3	Obtain needed resources and supplies.
4	For incidents that are the result of an act of terrorism (or suspected), the Federal Bureau of Investigation (FBI) will be the coordinating agency for the criminal investigation; response operations must be coordinated in conjunction with them.
5	Coordinate law enforcement resource requests from the Incident Commander.
6	Monitor potential law enforcement shortages and ICP requirements in the jurisdiction during the emergency and present options to the EOC Director.
7	Support and maintain Law Enforcement's primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.
8	Coordinate the law enforcement agencies in the County/City during disaster situations to ensure the safety of all citizens, maintain law and order, protect public and private property, provide protection for essential industries, supplies and facilities.
9	Coordinate with law enforcement agencies responding from outside the jurisdiction.
10	Coordinate with other all other ESF staff to provide protection to key and critical facilities.
11	Provide law enforcement security to the EOC.
12	Secure the disaster area in accordance with the requirements of the specific hazard present.
13	Identify capabilities to provide safety and security for HAZMAT, EOD, and radiological incidents.
14	Control access to the area until it is safe. Allow only those people directly involved in emergency response operations to enter.
15	Coordinate evacuation traffic control, including route assignment, departure scheduling, road capacity expansion, entry control for outbound routes, perimeter control on inbound routes, traffic flow, including dealing with breakdowns, and establishment of rest areas.
16	Assist in initiating traffic management operations and control strategies.
17	Coordinate the activation of mutual aid agreements.
18	Maintain financial and legal accountability.
19	Prepare an oral increased readiness report for the first meeting with the EOC Director.
Recovery (Post Event) Actions for Annex 13 - Public Safety and Security	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Plan for the gradual shut down of emergency law enforcement operations.
3	Plan law enforcement recovery, reconstitution, mitigation and other long-term actions.
4	Participate in after action meetings and prepare an After Action Report (AAR).
5	Provide documentation for financial reimbursement.
6	Provide assistance in the security of designated recovery facilities.
7	Clean, repair, replenish and perform maintenance on equipment before returning to normal operations or storage.

Mitigation Actions for Annex 13 - Public Safety and Security	
1	Develop safety programs, to include disaster situations, and present them to the public.
2	Participate in the hazard identification process and identify and correct vulnerabilities.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Establish a protocol for determining when to allow evacuees and the general public to re-enter the impacted area.
5	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
Protection Actions for Annex 13 - Public Safety and Security	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine jurisdictional priorities, objectives strategies, and resource limitations.
3	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
4	Prevent and deter movement and operations of threatening individuals.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Identify and implement monitoring and risk management planning.

American Red Cross	
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Provide support to staff in Mass Care Housing and Human Services in handling individuals in shelters with legal restrictions.
2	Coordinate with the EOC or incident command to provide protection to shelters and feeding facilities.

Arizona Department of Homeland Security	
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Establish staging areas and logistical support bases for requested mutual aid resources supporting public safety and security activities.
2	For incidents that are the result of an act of terrorism (or suspected), the Federal Bureau of Investigation (FBI) will be the coordinating agency for the criminal investigation; response operations must be coordinated in conjunction with them.
Protection Actions for Annex 13 - Public Safety and Security	
1	Prevent and deter movement and operations of threatening individuals.
2	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
3	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.

City of Winslow

Preparedness (Pre-Event) Actions for Annex 13 - Public Safety and Security	
1	Review the threat and hazard identified in the jurisdiction mitigation plan for planning requirements.
2	Develop and test emergency procedures.
3	Plan to provide security for Access Control and re-entry considerations for areas impacted by emergencies.
4	Establish mutual aid agreements with surrounding jurisdictions in the event that additional law enforcement personnel are required at a disaster.
5	Review Flood Retarding Structure Emergency Action Plans (EAPs) annually
Protection Actions for Annex 13 - Public Safety and Security	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
4	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
5	Control and limit access to critical locations and systems.

FBI Pinetop-Lakeside	
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	For incidents that are the result of an act of terrorism (or suspected), the Federal Bureau of Investigation (FBI) will be the coordinating agency for the criminal investigation; response operations must be coordinated in conjunction with them.

Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Annex 13 - Public Safety and Security	
1	Identify alternate or backup facilities.
2	Review the threat and hazard identified in the jurisdiction mitigation plan for planning requirements.
3	Develop and test emergency procedures.
4	Plan to provide security for Access Control and re-entry considerations for areas impacted by emergencies.
5	Plan for and coordinate with the Mass Care Coordinator and Transportation Resources Coordinator for sheltering and transportation requirements for vulnerable populations.
6	Identify responsibilities for liaison roles with state and adjacent county law enforcement officials.
7	Consider planning for information sharing between agencies.
8	Develop procedures for providing assistance to and requesting assistance from other law enforcement agencies during emergencies.
9	Develop procedures for coordinating traffic routing with Department of Public Safety during major emergencies.
10	Develop procedures for determining who is and is not authorized to enter into disaster areas.
11	Develop procedures for overcoming communications problems that will result from the use of non-departmental agencies during traffic control operations.

12	Encourage the development of mutual aid agreements between neighboring and regional law enforcement agencies.
13	Identify organizations which have support roles in law enforcement operations.
14	Establish mutual aid agreements with surrounding jurisdictions in the event that additional law enforcement personnel are required at a disaster.
15	Identify behavioral health response capabilities.
16	Maintain and review yearly the Navajo County Hazardous Materials Response Plan.
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this Checklist.
2	Establish staging areas and logistical support bases for requested mutual aid resources supporting public safety and security activities.
3	Report Law Enforcement status and potential problems to the EOC Director. If the scope of the incident is beyond the capabilities of this jurisdiction's Law Enforcement resources, notify EOC Director, and note time and date.
4	Determine the supply needs generated by the emergency.
5	Use call down rosters to alert emergency responders or provide situation updates.
6	Obtain needed resources and supplies.
7	For incidents that are the result of an act of terrorism (or suspected), the Federal Bureau of Investigation (FBI) will be the coordinating agency for the criminal investigation; response operations must be coordinated in conjunction with them.
8	Coordinate law enforcement resource requests from the Incident Commander.
9	Staff the EOC Security Unit at the EOC.
10	Evaluate all requests for resources against known supplies and coordinate with Resources Support.
11	Generate detailed information on needs and logistics that the higher level of government may not have.
12	Coordinate the law enforcement agencies in the County/City during disaster situations to ensure the safety of all citizens, maintain law and order, protect public and private property, provide protection for essential industries, supplies and facilities.
13	Coordinate with law enforcement agencies responding from outside the jurisdiction.
14	Coordinate with other all other ESF staff to provide protection to key and critical facilities.
15	Provide support for emergency responders.
16	Provide assistance for security of shelters and other designated county facilities.
17	Identify capabilities to provide safety and security for HAZMAT, EOD, and radiological incidents.
18	In a Hazardous Materials Incident, Emergency Action Stage 2 or 3, the State Emergency Response Officer (ERO) will coordinate response activity, and coordinate additional resources as necessary.
19	Assist establishing alternate routes of access required due to road closures.
20	Provide support to staff in Mass Care Housing and Human Services in handling individuals in shelters with legal restrictions.
21	Coordinate the activation of mutual aid agreements.
22	Coordinate with the EOC or incident command to provide protection to shelters and feeding facilities.
23	Maintain financial and legal accountability.
24	Prepare an oral increased readiness report for the first meeting with the EOC Director.
25	Provide assistance to other law enforcement agencies when requested.
26	Provide the first line of assistance to municipalities during emergencies.

27	Identify behavioral health response capabilities.
Recovery (Post Event) Actions for Annex 13 - Public Safety and Security	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Prepare ICS Form 221 or equivalent.
3	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
4	Plan for the gradual shut down of emergency law enforcement operations.
5	Plan law enforcement recovery, reconstitution, mitigation and other long-term actions.
6	Participate in after action meetings and prepare an After Action Report (AAR).
7	Provide documentation for financial reimbursement.
8	Provide assistance in the security of designated recovery facilities.
9	Clean, repair, replenish and perform maintenance on equipment before returning to normal operations or storage.
10	Provide traffic management and access control during recovery activities.
Mitigation Actions for Annex 13 - Public Safety and Security	
1	Develop safety programs, to include disaster situations, and present them to the public.
2	Participate in the hazard identification process and identify and correct vulnerabilities.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
5	Participate in HSEEP training, drills, and exercises.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
8	Identify behavioral health response capabilities.
Protection Actions for Annex 13 - Public Safety and Security	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Identify and implement monitoring and risk management planning.
7	Establish mutual aid agreements with neighboring communities for the relocation of prisoners if necessary during a disaster.

Navajo County Finance Department	
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Maintain financial and legal accountability.
Recovery (Post Event) Actions for Annex 13 - Public Safety and Security	
1	Provide documentation for financial reimbursement.

Navajo County Human Resources	
Preparedness (Pre-Event) Actions for Annex 13 - Public Safety and Security	
1	Develop and test emergency procedures.

Navajo County Information Technology	
Preparedness (Pre-Event) Actions for Annex 13 - Public Safety and Security	
1	Develop procedures for overcoming communications problems that will result from the use of non-departmental agencies during traffic control operations.
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Support and maintain Law Enforcement's primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.
2	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
Protection Actions for Annex 13 - Public Safety and Security	
1	Determine requirements for protected stakeholder information sharing.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
3	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.

Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Annex 13 - Public Safety and Security	
1	Plan for and coordinate with the Mass Care Coordinator and Transportation Resources Coordinator for sheltering and transportation requirements for vulnerable populations.
2	Identify behavioral health response capabilities.
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Provide assistance for security of shelters and other designated county facilities.
2	Identify capabilities to provide safety and security for HAZMAT, EOD, and radiological incidents.
3	Identify behavioral health response capabilities.
Mitigation Actions for Annex 13 - Public Safety and Security	
1	Identify behavioral health response capabilities.
Protection Actions for Annex 13 - Public Safety and Security	
1	Determine requirements for protected stakeholder information sharing.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

Navajo County Public Works	
Preparedness (Pre-Event) Actions for Annex 13 - Public Safety and Security	
1	Identify organizations which have support roles in law enforcement operations.
2	Review Flood Retarding Structure Emergency Action Plans (EAPs) annually
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Support and maintain Law Enforcement's primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.

2	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
3	Assist establishing alternate routes of access required due to road closures.
Recovery (Post Event) Actions for Annex 13 - Public Safety and Security	
1	Clean, repair, replenish and perform maintenance on equipment before returning to normal operations or storage.
2	Provide traffic management and access control during recovery activities.

PSAP/ Whiteriver PD E911	
Preparedness (Pre-Event) Actions for Annex 13 - Public Safety and Security	
1	Develop procedures for providing assistance to and requesting assistance from other law enforcement agencies during emergencies.
2	Develop traffic control plans for special and regional events.
3	Develop procedures for coordinating traffic routing with Department of Public Safety during major emergencies.
4	Develop procedures for determining who is and is not authorized to enter into disaster areas.
5	Develop procedures for overcoming communications problems that will result from the use of non-departmental agencies during traffic control operations.
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Support and maintain Law Enforcement's primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.

Salvation Army	
Response (During Event) Actions for Annex 13 - Public Safety and Security	
1	Provide support to staff in Mass Care Housing and Human Services in handling individuals in shelters with legal restrictions.
2	Coordinate with the EOC or incident command to provide protection to shelters and feeding facilities.

IV. Financial Management

A. Annex 13 - ESF 13 Public Safety and Security is responsible for coordinating with Navajo County Finance Department to manage Annex 13 - ESF 13 Public Safety and Security expenses relevant to an event.

B. During a response, each agency/department funds disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula has established by the Federal Emergency Management Agency (FEMA) via the FEMA-State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Navajo County Finance Department or a designated Finance Service officer as soon as possible.

V. References and Authorities

REFERENCES

1. Comprehensive Preparedness Guidance (CPG) 101, Developing and Maintaining Emergency Operations Plans, Version 3.0, September 2021.

AUTHORITIES

1. 44 CFR Part 13 - Uniform Administrative Requirements for Grants and Cooperative Agreements.

2. 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.

If Federal Coordinating agencies become involved in any assistance during a disaster or emergency a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more it is described within the FEMA publication P-682 National Response Framework. To obtain further information on the Federal assistance you can find further information in the FEMA publication P-683 Overview and Support Annexes. Both of these publications can be located in the File Archive portion of this living plan.

Annex 14 - Long-Term Community Recovery

Coordinating Agency:
City of Winslow
Navajo County Emergency Management
Navajo County Public Works
Navajo County Sheriff's Office
Salvation Army
Town of Pinetop-Lakeside Town Administration
Town of Snowflake: Administration
Town of Taylor: Administration

Primary Agency:
Amerigas
Arizona Public Service
Arizona Water Company
City of Holbrook Municipal Water/Sewer
City of Holbrook Roads and Drainage
City of Show Low Municipal Water/Sewer
City of Winslow
City of Winslow Municipal Water/Sewer
City of Winslow Public Works
Hopi Tribal Utility Authority
Joseph City Utilities
Navajo County Public Works
Navajo Tribal Utility Authority
Navopache Electric
Salvation Army
Town of Pinetop-Lakeside Town Administration
Town of Snowflake Municipal Water/Sewer
Town of Snowflake: Administration
Town of Taylor Municipal Water/Sewer
Town of Taylor: Administration
White Mountain Apache Land Operations
White Mountain Apache Tribal Utility

Support Agencies:
American Red Cross
Amerigas
Arizona Department of Agriculture
Arizona Department of Emergency and Military Affairs
Arizona Department of Health Services
Arizona Department of Homeland Security
Arizona Department of Public Safety
Arizona Department of Transportation
Arizona Humane Society
Arizona Public Service
Arizona Water Company
BIA Fort Apache Agency
Blue Ridge Unified School District

BNSF Railway
CableOne
CellularOne
City of Holbrook Animal Control
City of Holbrook Municipal Water/Sewer
City of Holbrook Police Department
City of Holbrook Roads and Drainage
City of Show Low Airport
City of Show Low City Council
City of Show Low Finance
City of Show Low Human Resources
City of Show Low IT
City of Show Low Municipal Water/Sewer
City of Show Low Police Department
City of Show Low Public Works
City of Show Low TV
City of Winslow
City of Winslow Fire Department
City of Winslow Municipal Water/Sewer
City of Winslow Police Department
City of Winslow Public Works
ClaySprings Pinedale Fire District
Feed Stores
Frontier Communications
Heber-Overgaard Fire District
Heber-Overgaard Unified School District
Holbrook Unified School District
Hopi Tribal Utility Authority
Humane Society of the White Mountains
Indian Health Service / Hopi Health Care Center
Indian Health Service / Whiteriver Hospital
Indian Health Service Whiteriver Public Health Department
Joseph City Fire District
Joseph City Unified School District
Joseph City Utilities
Kayenta Unified School District
Kayenta Volunteer Fire Department
Larson Waste
Little Colorado Medical Center
National Weather Service
Navajo County Administrative Services
Navajo County Behavioral Health Coalition
Navajo County Emergency Management
Navajo County Finance Department
Navajo County Local Emergency Planning Committee
Navajo County Planning and Zoning
Navajo County Public Health Services District
Navajo County Public Works
Navajo County Sheriff's Office
Navajo Tribal Utility Authority
Navopache Electric

Northland Pioneer College
Pet Allies/ Shelter
Pinetop Fire District
PSAP/ Apache CSO E911
PSAP/ Navajo CSO E911
PSAP/ Pinetop-Lakeside PD E911
PSAP/ Show Low PD E911
PSAP/ Snowflake-Taylor PD E911
PSAP/ Whiteriver PD E911
Salvation Army
Senior Centers
Show Low Unified School District
Snowflake Unified School District
Summit Healthcare Regional Medical Center
Sun Valley Fire District
The Church of Jesus Christ of Latter-day Saints Snowflake Stake
Timber Mesa Fire and Medical District
Town of Pinetop-Lakeside Police Department
Town of Pinetop-Lakeside Public Works
Town of Pinetop-Lakeside Town Administration
Town of Pinetop-Lakeside Town Council
Town of Snowflake Municipal Water/Sewer
Town of Snowflake: Administration
Town of Snowflake: Public Works
Town of Taylor Municipal Water/Sewer
Town of Taylor: Administration
Town of Taylor: Public Works
Towns of Snowflake & Taylor: Snowflake-Taylor Police Department
Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.
US Forest Service Black Mesa Ranger District
US Forest Service Lakeside Ranger District
US Forest Service Show Low Dispatch Center
Verizon Wireless
Waste Management
White Mountain Apache Fire and Rescue
White Mountain Apache Land Operations
White Mountain Apache Police Department
White Mountain Apache Radio Station
White Mountain Apache Tribal Forestry
White Mountain Apache Tribal Utility
White Mountain Apache Tribe Emergency Medical Service
White Mountain Apache Tribe Environmental
White Mountain Apache Tribe Game and Fish
White Mountain Apache Tribe Health Authority
White Mountain Apache Tribe Public Works
Whiteriver Unified School District
Winslow Indian Health Care Center
Winslow Unified School District

I. Purpose and Scope

A. Purpose

1. The purpose of Annex 14 - ESF 14 Long-Term Community Recovery is to coordinate the long term recovery of the Navajo County in an efficient and effective manner.

B. Scope

1. This Annex is structured to provide coordination during large-scale or catastrophic incidents that require assistance to address significant long-term impacts in the affected area.

2. Specifically the scope of Annex 14 - ESF 14 Long-Term Community Recovery is to:

    a. Provide for coordinated measures and policies designed to facilitate recovery from the effects of natural and technological disasters, civil disturbances or acts of domestic terrorism.

    b. Provide for effective utilization of resources to support efforts to aid long-term community recovery, stabilize local and regional economies, and reduce or eliminate risks from future incidents.

    c. Assist in coordinating the damage assessment process in order to determine the need for assistance.

    d. Provide a government conduit and administrative means for appropriate voluntary and private sector organizations to assist the Navajo County governments during the recovery and mitigation phases.

    e. Ongoing and post-incident assessments of infrastructure and assessment of total damages including insured and uninsured losses.

    f. Providing technical assistance to include engineering expertise, construction management, contracting and real estate services.

II. Concept of Operations

A. General

1. Annex 14 - ESF 14 Long-Term Community Recovery is consistent with the Navajo County EOC's methodology and the requirements of the National Response Framework (NRF), the National Incident Management System (NIMS) and the Incident Command System (ICS) in order to provide incident assessment, planning, procurement, deployment, coordination and support operations to the Navajo County through the County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMTs) to provide a timely and appropriate response to an emergency or situation.

2. Procedures, protocols and plans for disaster response activities are developed to govern staff operations at the Navajo County EOC and in the field. These are in the form of the base plan and corresponding Appendices, ESF Annexes, Support Annexes, Threat Annexes, and Standard Operating Guidelines, which describe its capabilities. Periodic training and exercises are also conducted to enhance effectiveness.

3. In a large event requiring local or State mutual aid assistance, Annex 14 - ESF 14 Long-Term Community Recovery will work with its support agency counterparts to seek, procure, plan, coordinate and direct the use of any required assets.

4. Throughout the response and recovery periods, this Annex will evaluate and analyze information regarding the availability of volunteers and donated goods and services.

5. A volunteer representative will serve a liaison role at the Navajo County EOC to assist in coordination of all activities under Annex 14 - ESF 14 Long-Term Community Recovery.

6. Requests will be made to the and through Annex 2 - ESF 2 Communications to assist in managing incoming volunteer and donations related calls placed from outside of the Navajo County. This assistance will come by referring interested parties to the Arizona website or by directing them to contact United Way 2-1-1. The Navajo County Emergency Management Public Information Officer will publicize the importance of outside callers using these locations for receiving volunteer and donation instructions prior to citizens sending donations or arriving for volunteer assignment.

7. May be requested to establish, in concurrence with the most current VOAD operating protocols regarding this activity, an unmet needs committee, or similar, and include, as needed, non-VOAD organizations and entities, to develop a recovery plan and funding structure. VOAD leadership may establish, in concurrence with the most current VOAD operating protocols regarding this activity, an Unmet Needs Center, or similar, to assist the whole community in accessing offered services.

8. Pre-designated warehouse space will be utilized by to receive, sort, inventory and redistribute donated goods to agencies and assisting organizations.

9. The Navajo County EOC will also make every attempt to have the volunteer coordinators establish reception centers adjacent to identified donation warehouse facilities.

10. Rapid Impact Assessment

    It is the responsibility of the Annex 5 - ESF 5 Emergency Management to maintain or be able to access comprehensive community records and demographics data at the time of any event, so as to best allocate resources not only for immediate response but for the scope of the event as a whole. Annex 14 - ESF 14 Long-Term Community Recovery will work very closely with Annex 3 - ESF 3 Public Works and Engineering to conduct the rapid impact assessment of the identified damage sites as a result of the event. This information needs to be collected as quickly as possible in order to notify the state EOC toward the Public & Individual assistance programs that may assist in a speedy recovery for the event.

11. Environmental Assessment

Environmental Impact Assessments (EIAs) require the longest term strategy and scope of any response for the local jurisdictions. Because environmental repercussions of a given event may not be apparent for months to years after the event, a broad understanding of liability and stakeholders is important in protecting the community during and after any disaster. The Navajo County EOC is responsible for coordinating management with federal and state agencies as necessary for comprehensive planning, as well as local planning & zoning boards and other stakeholders.

12. Access and Functional Needs Considerations: FEMA's Federal Disaster Recovery Coordination Office (FDRC) specifically supports the integration of vulnerable and disabled community members in long term recovery planning. These needs will be addressed as key component to long term mitigation and recovery goals by ESF 15 and ESF 5. Grant funding for at risk and disability oriented resources in community development is the responsibility of all emergency management stakeholders to minimize the burden to the local jurisdiction and reduce liability in the aftermath of a disaster.

B. Direction and Control

1. The Coordinating Agency is City of Winslow / Navajo County Emergency Management / Navajo County Public Works / Navajo County Sheriff's Office / Salvation Army / Town of Pinetop-Lakeside Town Administration / Town of Snowflake: Administration / Town of Taylor: Administration which is approved by the Arizona Department of Emergency and Military Affairs Cabinet Secretary, in coordination with local planning partners. The staff serving as Coordinator is appointed by and located in the City of Winslow / Navajo County Emergency Management / Navajo County Public Works / Navajo County Sheriff's Office / Salvation Army / Town of Pinetop-Lakeside Town Administration / Town of Snowflake: Administration / Town of Taylor: Administration. When support is necessary, the Coordinator coordinates all aspects of this Annex.

2. This Annex complies with the National Response Framework (NRF) and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Navajo County Emergency Management, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Navajo County.

3. The system operates in two arenas; 1.) Navajo County EOC; 2.) field locations.

4. During emergency activations, all management decisions regarding transportation for the Navajo County are made at the Navajo County EOC by the coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance/Administration, and Operations Sections at the Navajo County EOC assist the incident commander in carrying out the overall mission.

C. Organization

1. County

    a. During an activation of the Navajo County EOC, support agency staff is integrated with the City of Winslow / Navajo County Emergency Management / Navajo County Public Works / Navajo County Sheriff's Office / Salvation Army /

Town of Pinetop-Lakeside Town Administration / Town of Snowflake: Administration / Town of Taylor: Administration staff to provide support.

b. During an emergency or disaster event, the Navajo County EOC Operations Section Chief will coordinate resource support with the Human Services Branch Chief.

c. During the response phase, the coordinator will evaluate and analyze information regarding volunteers and donations requests. Also, the Navajo County EOC will develop and update assessments of the requirements for volunteers and donations in the impacted area and undertake contingency planning to meet anticipated demands and requirements.

d. The City of Winslow / Navajo County Emergency Management / Navajo County Public Works / Navajo County Sheriff's Office / Salvation Army / Town of Pinetop-Lakeside Town Administration / Town of Snowflake: Administration / Town of Taylor: Administration will develop and maintain accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework (NRF), The National Incident Management System (NIMS), the Incident Command System (ICS), and the Navajo County Emergency Operations Plan.

e. The City of Winslow / Navajo County Emergency Management / Navajo County Public Works / Navajo County Sheriff's Office / Salvation Army / Town of Pinetop-Lakeside Town Administration / Town of Snowflake: Administration / Town of Taylor: Administration shall be represented in Annex 5 - ESF 5 Emergency Management (Information and Planning) and support disaster intelligence collection and analysis as relates to the scope.

f. Individual organizations supporting will maintain contact with the Navajo County EOC liaison to advise them of status and response capabilities.

2. 2. State of Arizona

a. During an activation of the , the Arizona Department of Emergency and Military Affairs is the designated lead agency for State volunteer and donations services and will provide a liaison to facilitate requests for Annex 14 - ESF 14 Long-Term Community Recovery resources to local Emergency Operations Centers.

b. During an emergency or disaster event, the primary and support agencies at the will report to the Human Services Branch Chief who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center Manager.

c. The Arizona Department of Emergency and Military Affairs develops and maintains accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However, support agencies may develop and maintain their own similar documents for

internal use, which must be compatible with and in support of the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework (NRF), the National Incident Management System (NIMS), the Incident Command System (ICS) and the Navajo County Emergency Operations Plan.

D. Alerts and Notifications

1. The City of Winslow / Navajo County Emergency Management / Navajo County Public Works / Navajo County Sheriff's Office / Salvation Army / Town of Pinetop-Lakeside Town Administration / Town of Snowflake: Administration / Town of Taylor: Administration or Navajo County Emergency Management will notify the County Warning Point (Navajo County Governmental Complex) when information comes to their attention indicating that an emergency or disaster situation is developing.

2. The County Warning Point (Navajo County Governmental Complex), will notify the on-call Emergency Duty Officer or Coordinator when the Navajo County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

3. This Annex will be activated or placed on standby upon notification by the Navajo County EOC. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.

4. Upon instructions to activate or placement on standby, City of Winslow / Navajo County Emergency Management / Navajo County Public Works / Navajo County Sheriff's Office / Salvation Army / Town of Pinetop-Lakeside Town Administration / Town of Snowflake: Administration / Town of Taylor: Administration will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities, and physical resources likely to be needed, based on the emergency circumstance.

5. When notified that the EOC has been activated, the coordinator will:

    a. Conduct an immediate telephone survey of all Health and Human Service agencies to assess damage, determine ability to continue to provide services and determine support capabilities.

    b. Establish contact with the Navajo County Public Information Officer to coordinate dissemination of media information relative to volunteers and donations.

    c. Establish contact with the coordinator to advise them of current situation, status and emerging needs.

E. Actions

1. Actions carried out in Annex 14 - ESF 14 Long-Term Community Recovery are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

III. Responsibilities

A. The following list identifies the responsibilities designated to each agency and organization. The Coordinating and Primary Agency and their responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Coordinating: City of Winslow	
Recovery (Post Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Discuss with local stakeholders the direction and scope of the recovery plan.

Coordinating: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Identify the trained personnel or agency responsible for conducting an environmental assessment.
2	Assist the state crisis counseling program.
3	Review the state's recovery plan and the mitigation plan.
4	Review disaster recovery program administrative plans.
5	Develop mutual aid and other support agreements with surrounding jurisdictions and the private sector.
Response (During Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate with EOC and incident command to provide lists of long-term recovery personnel staff.
3	Coordinate with unmet needs staff to facilitate AFN population responses and plans of action.
4	Coordinate with private sector to establish clear delineation of responsibilities in housing and urban development sectors.
5	Use impact assessment to identify number of persons affected, homes damaged or destroyed, and infrastructure losses to predict the ongoing need for long term recovery efforts.
6	Place Emergency Support Function staff and recovery partners on stand-by.
7	Conduct disaster, economic and needs assessments.
8	Identify long-term recovery efforts for individuals with AFN.
9	Work with the private sector to ensure the disaster related needs of the business community are met.
10	Activate public assistance and individual assistance as needed.
11	Identify and provide strategy to assist citizens with unmet needs.
12	Identify long term recovery efforts for animal welfare and agriculture stakeholders.
13	Coordinate with Mass Care and Medical to establish long-term mental health services.
14	Identify long term impacts of environmental issues caused by the disaster.
15	Maintain financial and legal accountability.
16	Notify state recovery partners. Allow the state to contact federal recovery partners.
17	Coordinate activities with voluntary agency partners.
18	Coordinate activities with state and federal agencies, and volunteer organizations.
Recovery (Post Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Prepare ICS Form 221 or equivalent.

2	Discuss with local stakeholders the direction and scope of the recovery plan.
3	Continue to perform tasks necessary to expedite restoration and recovery operations.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Provide documentation for financial reimbursement.
6	Participate in after action meetings and prepare an After Action Report (AAR).
7	Coordinate with Mass Care and housing authorities for sheltering and recovery efforts.
8	Support community recovery activities.
9	Work with the state and federal government to administer disaster recovery programs.
10	Continue to conduct disaster, economic, and needs assessments.
11	Establish state recovery operations at the State EOC and the Joint Field Office (JFO).
12	Identify disaster recovery center requirements.
13	Address unmet disaster needs with federal, local and volunteer agencies.
14	Coordinate Individual Assistance (IA) with FEMA and Small Business Administration (SBA) if eligible.
15	Conduct public assistance briefings.
16	Schedule public assistance inspections.
17	Schedule, publicize and conduct Public Assistance application briefings if program eligibility is determined.
18	Maintain contact with agency administrative headquarters on financial matters.
19	Insure that all obligation documents initiated at the incident are properly prepared and completed.
Mitigation Actions for Annex 14 - Long-Term Community Recovery	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in training, drills, and exercises.
5	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
6	Support programs that provide individual assistance, public assistance, and hazard mitigation.
7	Conduct disaster recovery training to state officials, local officials and volunteer groups.
8	Participate in HSEEP training, drills, and exercises.
Protection Actions for Annex 14 - Long-Term Community Recovery	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Identify and implement monitoring and risk management planning.

Coordinating: Navajo County Public Works

Preparedness (Pre-Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Identify the trained personnel or agency responsible for conducting an environmental assessment.
2	Review Flood Retarding Structure Emergency Action Plans (EAPs) annually
Response (During Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Use impact assessment to identify number of persons affected, homes damaged or destroyed, and infrastructure losses to predict the ongoing need for long term recovery efforts.
2	Place Emergency Support Function staff and recovery partners on stand-by.
Recovery (Post Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Schedule public assistance inspections.

Coordinating: Navajo County Sheriff's Office	
Response (During Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Coordinate with EOC and incident command to provide lists of long-term recovery personnel staff.
2	Use impact assessment to identify number of persons affected, homes damaged or destroyed, and infrastructure losses to predict the ongoing need for long term recovery efforts.
3	Place Emergency Support Function staff and recovery partners on stand-by.
Recovery (Post Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
Protection Actions for Annex 14 - Long-Term Community Recovery	
1	Determine requirements for protected stakeholder information sharing.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
3	Prevent and deter movement and operations of threatening individuals.
4	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
5	Control and limit access to critical locations and systems.
6	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.

Coordinating: Salvation Army	
Preparedness (Pre-Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Assist the state crisis counseling program.
Response (During Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Coordinate with unmet needs staff to facilitate AFN population responses and plans of action.
2	Identify and provide strategy to assist citizens with unmet needs.
3	Coordinate activities with voluntary agency partners.
4	Coordinate activities with state and federal agencies, and volunteer organizations.
Recovery (Post Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Address unmet disaster needs with federal, local and volunteer agencies.

Coordinating: Town of Pinetop-Lakeside Town Administration	
Recovery (Post Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Discuss with local stakeholders the direction and scope of the recovery plan.

Coordinating: Town of Snowflake: Administration	
Recovery (Post Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Discuss with local stakeholders the direction and scope of the recovery plan.

Coordinating: Town of Taylor: Administration	
Recovery (Post Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Discuss with local stakeholders the direction and scope of the recovery plan.

Primary: City of Winslow	
Recovery (Post Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Discuss with local stakeholders the direction and scope of the recovery plan.

Primary: Navajo County Public Works	
Preparedness (Pre-Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Identify the trained personnel or agency responsible for conducting an environmental assessment.
2	Review Flood Retarding Structure Emergency Action Plans (EAPs) annually
Response (During Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Use impact assessment to identify number of persons affected, homes damaged or destroyed, and infrastructure losses to predict the ongoing need for long term recovery efforts.
2	Place Emergency Support Function staff and recovery partners on stand-by.
Recovery (Post Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Schedule public assistance inspections.

Primary: Salvation Army	
Preparedness (Pre-Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Assist the state crisis counseling program.
Response (During Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Coordinate with unmet needs staff to facilitate AFN population responses and plans of action.
2	Identify and provide strategy to assist citizens with unmet needs.
3	Coordinate activities with voluntary agency partners.
4	Coordinate activities with state and federal agencies, and volunteer organizations.
Recovery (Post Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Address unmet disaster needs with federal, local and volunteer agencies.

Primary: Town of Pinetop-Lakeside Town Administration	
Recovery (Post Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Discuss with local stakeholders the direction and scope of the recovery plan.

Primary: Town of Snowflake: Administration

Recovery (Post Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Discuss with local stakeholders the direction and scope of the recovery plan.

Primary: Town of Taylor: Administration	
Recovery (Post Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Discuss with local stakeholders the direction and scope of the recovery plan.

Supporting: American Red Cross	
Preparedness (Pre-Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Assist the state crisis counseling program.
Response (During Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Coordinate with unmet needs staff to facilitate AFN population responses and plans of action.
2	Identify and provide strategy to assist citizens with unmet needs.
3	Coordinate activities with voluntary agency partners.
4	Coordinate activities with state and federal agencies, and volunteer organizations.
Recovery (Post Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Address unmet disaster needs with federal, local and volunteer agencies.

Supporting: Arizona Department of Agriculture	
Response (During Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Identify long term recovery efforts for animal welfare and agriculture stakeholders.

Supporting: Arizona Department of Emergency and Military Affairs	
Preparedness (Pre-Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Assist the state crisis counseling program.
Response (During Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Coordinate with unmet needs staff to facilitate AFN population responses and plans of action.
2	Use impact assessment to identify number of persons affected, homes damaged or destroyed, and infrastructure losses to predict the ongoing need for long term recovery efforts.
3	Conduct disaster, economic and needs assessments.
4	Identify long-term recovery efforts for individuals with AFN.
5	Activate public assistance and individual assistance as needed.
6	Notify state recovery partners. Allow the state to contact federal recovery partners.
Recovery (Post Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Work with the state and federal government to administer disaster recovery programs.
2	Establish state recovery operations at the State EOC and the Joint Field Office (JFO).
3	Identify disaster recovery center requirements.
4	Coordinate Individual Assistance (IA) with FEMA and Small Business Administration (SBA) if eligible.
5	Conduct public assistance briefings.
6	Schedule public assistance inspections.
7	Schedule, publicize and conduct Public Assistance application briefings if program eligibility is determined.
8	Activate the Attorney General's Office (conditions permitting).

9	Maintain contact with agency administrative headquarters on financial matters.
Mitigation Actions for Annex 14 - Long-Term Community Recovery	
1	Participate in HSEEP training, drills, and exercises.

Supporting: Arizona Department of Health Services	
Response (During Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Coordinate with unmet needs staff to facilitate AFN population responses and plans of action.

Supporting: Arizona Department of Homeland Security	
Protection Actions for Annex 14 - Long-Term Community Recovery	
1	Prevent and deter movement and operations of threatening individuals.
2	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
3	Control and limit access to critical locations and systems.
4	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.

Supporting: Arizona Department of Public Safety	
Protection Actions for Annex 14 - Long-Term Community Recovery	
1	Prevent and deter movement and operations of threatening individuals.
2	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
3	Control and limit access to critical locations and systems.
4	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.

Supporting: Arizona Humane Society	
Response (During Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Identify long term recovery efforts for animal welfare and agriculture stakeholders.
2	Coordinate activities with voluntary agency partners.
3	Coordinate activities with state and federal agencies, and volunteer organizations.

Supporting: City of Show Low City Council	
Recovery (Post Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Discuss with local stakeholders the direction and scope of the recovery plan.

Supporting: City of Winslow	
Recovery (Post Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Discuss with local stakeholders the direction and scope of the recovery plan.

Supporting: Humane Society of the White Mountains	
Response (During Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Identify long term recovery efforts for animal welfare and agriculture stakeholders.

2	Coordinate activities with voluntary agency partners.
3	Coordinate activities with state and federal agencies, and volunteer organizations.

Supporting: Navajo County Behavioral Health Coalition	
Preparedness (Pre-Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Assist the state crisis counseling program.
Response (During Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Coordinate with Mass Care and Medical to establish long-term mental health services.

Supporting: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Identify the trained personnel or agency responsible for conducting an environmental assessment.
2	Assist the state crisis counseling program.
3	Review the state's recovery plan and the mitigation plan.
4	Review disaster recovery program administrative plans.
5	Develop mutual aid and other support agreements with surrounding jurisdictions and the private sector.
Response (During Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate with EOC and incident command to provide lists of long-term recovery personnel staff.
3	Coordinate with unmet needs staff to facilitate AFN population responses and plans of action.
4	Coordinate with private sector to establish clear delineation of responsibilities in housing and urban development sectors.
5	Use impact assessment to identify number of persons affected, homes damaged or destroyed, and infrastructure losses to predict the ongoing need for long term recovery efforts.
6	Place Emergency Support Function staff and recovery partners on stand-by.
7	Conduct disaster, economic and needs assessments.
8	Identify long-term recovery efforts for individuals with AFN.
9	Work with the private sector to ensure the disaster related needs of the business community are met.
10	Activate public assistance and individual assistance as needed.
11	Identify and provide strategy to assist citizens with unmet needs.
12	Identify long term recovery efforts for animal welfare and agriculture stakeholders.
13	Coordinate with Mass Care and Medical to establish long-term mental health services.
14	Identify long term impacts of environmental issues caused by the disaster.
15	Maintain financial and legal accountability.
16	Notify state recovery partners. Allow the state to contact federal recovery partners.
17	Coordinate activities with voluntary agency partners.
18	Coordinate activities with state and federal agencies, and volunteer organizations.
Recovery (Post Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Prepare ICS Form 221 or equivalent.
2	Discuss with local stakeholders the direction and scope of the recovery plan.
3	Continue to perform tasks necessary to expedite restoration and recovery operations.

4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Provide documentation for financial reimbursement.
6	Participate in after action meetings and prepare an After Action Report (AAR).
7	Coordinate with Mass Care and housing authorities for sheltering and recovery efforts.
8	Support community recovery activities.
9	Work with the state and federal government to administer disaster recovery programs.
10	Continue to conduct disaster, economic, and needs assessments.
11	Establish state recovery operations at the State EOC and the Joint Field Office (JFO).
12	Identify disaster recovery center requirements.
13	Address unmet disaster needs with federal, local and volunteer agencies.
14	Coordinate Individual Assistance (IA) with FEMA and Small Business Administration (SBA) if eligible.
15	Conduct public assistance briefings.
16	Schedule public assistance inspections.
17	Schedule, publicize and conduct Public Assistance application briefings if program eligibility is determined.
18	Maintain contact with agency administrative headquarters on financial matters.
19	Insure that all obligation documents initiated at the incident are properly prepared and completed.
Mitigation Actions for Annex 14 - Long-Term Community Recovery	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in training, drills, and exercises.
5	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
6	Support programs that provide individual assistance, public assistance, and hazard mitigation.
7	Conduct disaster recovery training to state officials, local officials and volunteer groups.
8	Participate in HSEEP training, drills, and exercises.
Protection Actions for Annex 14 - Long-Term Community Recovery	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Identify and implement monitoring and risk management planning.

Supporting: Navajo County Finance Department	
Response (During Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Maintain financial and legal accountability.

Recovery (Post Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Provide documentation for financial reimbursement.

Supporting: Navajo County Public Health Services District	
Response (During Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Coordinate with EOC and incident command to provide lists of long-term recovery personnel staff.
2	Coordinate with unmet needs staff to facilitate AFN population responses and plans of action.
3	Use impact assessment to identify number of persons affected, homes damaged or destroyed, and infrastructure losses to predict the ongoing need for long term recovery efforts.
4	Place Emergency Support Function staff and recovery partners on stand-by.
5	Conduct disaster, economic and needs assessments.
6	Identify long-term recovery efforts for individuals with AFN.
7	Identify and provide strategy to assist citizens with unmet needs.
8	Coordinate with Mass Care and Medical to establish long-term mental health services.
9	Identify long term impacts of environmental issues caused by the disaster.
10	Coordinate activities with voluntary agency partners.
Recovery (Post Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
2	Coordinate with Mass Care and housing authorities for sheltering and recovery efforts.
3	Support community recovery activities.
Mitigation Actions for Annex 14 - Long-Term Community Recovery	
1	Participate in HSEEP training, drills, and exercises.
Protection Actions for Annex 14 - Long-Term Community Recovery	
1	Determine requirements for protected stakeholder information sharing.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

Supporting: Navajo County Public Works	
Preparedness (Pre-Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Identify the trained personnel or agency responsible for conducting an environmental assessment.
2	Review Flood Retarding Structure Emergency Action Plans (EAPs) annually
Response (During Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Use impact assessment to identify number of persons affected, homes damaged or destroyed, and infrastructure losses to predict the ongoing need for long term recovery efforts.
2	Place Emergency Support Function staff and recovery partners on stand-by.
Recovery (Post Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Schedule public assistance inspections.

Supporting: Navajo County Sheriff's Office
Response (During Event) Actions for Annex 14 - Long-Term Community Recovery

1	Coordinate with EOC and incident command to provide lists of long-term recovery personnel staff.
2	Use impact assessment to identify number of persons affected, homes damaged or destroyed, and infrastructure losses to predict the ongoing need for long term recovery efforts.
3	Place Emergency Support Function staff and recovery partners on stand-by.
Recovery (Post Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
Protection Actions for Annex 14 - Long-Term Community Recovery	
1	Determine requirements for protected stakeholder information sharing.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
3	Prevent and deter movement and operations of threatening individuals.
4	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
5	Control and limit access to critical locations and systems.
6	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.

Supporting: Pet Allies/ Shelter	
Response (During Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Identify long term recovery efforts for animal welfare and agriculture stakeholders.
2	Coordinate activities with voluntary agency partners.
3	Coordinate activities with state and federal agencies, and volunteer organizations.

Supporting: Salvation Army	
Preparedness (Pre-Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Assist the state crisis counseling program.
Response (During Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Coordinate with unmet needs staff to facilitate AFN population responses and plans of action.
2	Identify and provide strategy to assist citizens with unmet needs.
3	Coordinate activities with voluntary agency partners.
4	Coordinate activities with state and federal agencies, and volunteer organizations.
Recovery (Post Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Address unmet disaster needs with federal, local and volunteer agencies.

Supporting: Senior Centers	
Response (During Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Coordinate activities with voluntary agency partners.
2	Coordinate activities with state and federal agencies, and volunteer organizations.

Supporting: The Church of Jesus Christ of Latter-day Saints Snowflake Stake
Preparedness (Pre-Event) Actions for Annex 14 - Long-Term Community Recovery

1	Identify how long-term community recovery efforts in support of emergency operations will be directed and controlled.
2	Develop mutual aid and other support agreements with surrounding jurisdictions and the private sector.
Response (During Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Identify and provide strategy to assist citizens with unmet needs.
2	Coordinate activities with voluntary agency partners.
3	Coordinate activities with state and federal agencies, and volunteer organizations.
Recovery (Post Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Address unmet disaster needs with federal, local and volunteer agencies.

Supporting: Town of Pinetop-Lakeside Town Administration	
Recovery (Post Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Discuss with local stakeholders the direction and scope of the recovery plan.

Supporting: Town of Snowflake: Administration	
Recovery (Post Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Discuss with local stakeholders the direction and scope of the recovery plan.

Supporting: Town of Taylor: Administration	
Recovery (Post Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Discuss with local stakeholders the direction and scope of the recovery plan.

Federal Emergency Management Agency Region 9	
Recovery (Post Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Establish state recovery operations at the State EOC and the Joint Field Office (JFO).
2	Identify disaster recovery center requirements.
3	Coordinate Individual Assistance (IA) with FEMA and Small Business Administration (SBA) if eligible.

Navajo County Animal Control	
Response (During Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Identify long term recovery efforts for animal welfare and agriculture stakeholders.

Navajo County Attorney	
Response (During Event) Actions for Annex 14 - Long-Term Community Recovery	
1	Maintain financial and legal accountability.

Navajo County Information Technology	
Protection Actions for Annex 14 - Long-Term Community Recovery	
1	Determine requirements for protected stakeholder information sharing.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
3	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.

IV. Financial Management

A. Annex 14 - ESF 14 Long-Term Community Recovery is responsible for coordinating with Navajo County Finance Department to manage expenses relevant to an event.

B. During a response, each agency and department funds disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula has established by the Federal Emergency Management Agency (FEMA) via the FEMA-State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Navajo County Finance Department or a designated Finance Service officer as soon as possible.

V. References and Authorities

REFERENCES

1. Comprehensive Preparedness Guidance (CPG) 101, Developing and Maintaining Emergency Operations Plans, Version 3.0, September 2021.

AUTHORITIES

1. 44 CFR Part 13 - Uniform Administrative Requirements for Grants and Cooperative Agreements.

2. 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.

If Federal Coordinating agencies become involved in any assistance during a disaster or emergency a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more it is described within the FEMA publication P-682 National Response Framework. To obtain further information on the Federal assistance you can find further information in the FEMA publication P-683 Overview and Support Annexes. Both of these publications can be located in the File Archive portion of this living plan.

Annex 15 - External Affairs

Coordinating Agency:
American Red Cross
Arizona Department of Emergency and Military Affairs
Arizona Department of Health Services
Arizona Department of Public Safety
Arizona Department of Transportation
Arizona Humane Society
Humane Society of the White Mountains
Navajo County Emergency Management
Navajo County Public Health Services District
Salvation Army
US Forest Service Apache Sitgreaves Supervisors Office

Primary Agency:
Arizona Department of Health Services
Arizona Department of Public Safety
Navajo County Emergency Management
Navajo County Public Health Services District

Support Agencies:
American Red Cross
Amerigas
Arizona Department of Emergency and Military Affairs
Arizona Department of Health Services
Arizona Department of Public Safety
Arizona Department of Transportation
Arizona Humane Society
Arizona Public Service
Arizona Water Company
BNSF Railway
CellularOne
City of Holbrook Police Department
City of Show Low City Council
City of Show Low Police Department
City of Winslow
City of Winslow Police Department
Frontier Communications
Hopi Tribal Utility Authority
Humane Society of the White Mountains
Joseph City Utilities
Little Colorado Medical Center
Navajo County Behavioral Health Coalition
Navajo County Board of Supervisors
Navajo County Emergency Management
Navajo County Finance Department
Navajo County Human Resources
Navajo County Information Technology
Navajo County Public Health Services District

Navajo County Public Works
Navajo County Sheriff's Office
Navajo Tribal Utility Authority
Navopache Electric
Salvation Army
Summit Healthcare Regional Medical Center
Town of Pinetop-Lakeside Police Department
Town of Pinetop-Lakeside Town Administration
Town of Pinetop-Lakeside Town Council
Town of Snowflake: Administration
Town of Taylor: Administration
Towns of Snowflake & Taylor: Snowflake-Taylor Police Department
Unisource Energy
US Forest Service Apache Sitgreaves Supervisors Office
Verizon Wireless

I. Purpose and Scope

A. Purpose

1. The purpose of Annex 15 - ESF 15 External Affairs is to disseminate information on emergencies to the public through the news media in the Navajo County.

B. Scope

1. This Annex coordinates actions to provide the required external affairs support to county and incident management elements. It details the establishment of support positions to coordinate communications to various audiences. It applies to county departments and agencies that may require public affairs support or whose public affairs assets may be employed during an emergency. This scope describes:

    a. Quickly relay critical and potentially lifesaving information to those at risk

    b. Provide timely, consistent information on the status of emergency operations

    c. Coordinate the release of public information from all responding agencies

    d. Assure the public that government is responding effectively to the emergency

    e. Make credible and consistent information available to answer citizen inquiries

    f. Provide ongoing and useful information regarding recovery activities

    g. Ensure a system is in place to provide information and guidance to County, City and if appropriate, State and Federal, elected and appointed officials

II. Concept of Operations

A. General

1. Annex 15 - ESF 15 External Affairs is consistent with the Navajo County EOC's methodology and the requirements of the National Response Framework (NRF), the National Incident Management System (NIMS) and the Incident Command System (ICS) to provide incident assessment, planning, procurement, deployment, coordination and support operations to the County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMT) to assure a timely and appropriate response to an emergency or situation.

2. Procedures protocols and plans for disaster response activities are developed to govern staff operations at the Navajo County EOC and in the field. These are in the form of the base plan and corresponding Appendices, ESF Annexes, Support Annexes, Threat Annexes, and Standard Operating Guidelines, which describe this Annexes' capabilities.

3. In a large event requiring local or state mutual aid assistance, the Navajo County EOC will coordinate with support agency counterparts to seek, procure, plan, coordinate and direct the use of required assets.

4. The American Red Cross / Arizona Department of Emergency and Military Affairs / Arizona Department of Health Services / Arizona Department of Public Safety / Arizona Department of Transportation / Arizona Humane Society / Humane Society of the White Mountains / Navajo County Emergency Management / Navajo County Public Health Services District / Salvation Army / US Forest Service Apache Sitgreaves Supervisors Office will act as the lead agency. Depending on the severity of the situation, other local public information officers and County staff will assist with media advisories and releases. Lead or support agency public information staff will operate from the Navajo County EOC on a 24-hour schedule to help maintain the flow of public information.

5. Depending on the severity of the disaster, the Navajo County Emergency Management may activate a 24-hour citizen information center to handle citizens' inquiries.

6. In a catastrophic disaster, Annex 7 - ESF 7 Logistics Management and Resource Support, Annex 14 - ESF 14 Long-Term Recovery and Annex 15 - ESF 15 External Affairs will work together to release information regarding volunteer goods and services that need to be sent to the disaster area, and where volunteers and donors may go to deliver such goods or services. All of said Annexes will routinely provide information to staff for Annex 15 - ESF 15 External Affairs to keep the Navajo County officials and citizens aware of current event

7. Annex 15 - ESF 15 External Affairs is responsible for providing the community with information on impending or existing emergencies, to include immediate protective actions they should take such as sheltering or evacuation. Many agencies participate in disaster public education and awareness activities on a regular basis, in conjunction with local Fire, EMS, Arizona Emergency Management, Department of Health, Dept. of Transportation, National Weather Service, etc. Programs include fire prevention, animal care and control, weather spotter training, disaster preparedness for seniors, public health issues (i.e. seasonal influenza, pandemic influenza), etc. The Navajo County's Schools participate in the annual fire and hazardous weather drills.

   The Navajo County has a population whose primary language is English, and a secondary percentage with native facility in Spanish. Translators are available through the Department of Human Services, the Migrant Health Network, and the Health

Department. Disaster preparedness, response, and recovery information is available in Spanish through the Department of Emergency Management. Public Health information is also available in Spanish.

8. Should a disaster or emergency event create the opportunity where advanced/early evacuation is possible, the method*s* for communicating EPI with the whole community will be determined based on the channels available in order to provide information in the most timely and efficient manner possible to reduce the threat of immediate loss of life. The MCDEM PIO will:

    - Develop and conduct public information programs for community and citizen awareness of potential disasters, as well as personal protection measures for each hazards present;

    - Develop Rumor Control Procedures;

    - Prepare advance copies of emergency information packages for release through the news media during actual emergencies;

    - Brief local news media personnel, community officials, Local, State, and Federal agencies on External Affairs policies, plans, and procedures;

    - Maintain current lists of radio stations, televisions stations, cable companies, websites, and newspapers to be utilized for public information releases;

    - Maintain support agreements and liaison arrangements with other agencies and the new media, if needed;

    - Maintain arrangements to provide a briefing room for the media in the vicinity of the EOC or at the location of the disaster;

    - Coordinate with on scene PIO, Governor's Press Secretary and the Secretary of Public Safety to prepare initial press releases; Assist with the preparation and transmission of EAS messages, if needed

    - Disseminate news releases and daily Situation Reports from the State EOC via the agency's website;

    - Disseminate information to elected officials through the legislative liaison function;

    - Establish, with assistance from other agencies a help line for the general public to call for information;

      A comprehensive table of newspapers, online media, and social media resources can be found in this document for efficient dissemination and effective monitoring of event reporting. It is critical that ESF 15 and ESF 5 not only have outgoing information, but monitor reporting on a daily or PRN basis for to ensure continuity and accuracy of reporting.

9. Annex 15 - ESF 15 External Affairs with the assistance of other local agencies listed above should collaborate and develop standard operations procedures (SOPs) to carry out the public information function;

10. Emergency Public Information may be disseminated to special populations through use of Interpreters (non-English speaking and hearing impaired), public address systems, closed Caption television, door-to-door, Braille (visually impaired), etc. AFN populations may also include the elderly or home-bound who have limited access to radio, news or media reports. Rural populations are especially likely to have limited access to such resources. Outdoor and season workers may also be exposed to threats or incidents in a more immediate fashion with limited access to radio or media.

    For these reasons a diverse set of media channels will be used to disseminate information in a timely fashion, including but not limited to emergency radio notices, television (digital and cable channels), internet and social media, SMS messaging, billboards, newspaper notices and communal locations such as post offices, banks, gas stations and municipal waste sites.

B. Direction and Control

1. The Coordinating Agency is American Red Cross / Arizona Department of Emergency and Military Affairs / Arizona Department of Health Services / Arizona Department of Public Safety / Arizona Department of Transportation / Arizona Humane Society / Humane Society of the White Mountains / Navajo County Emergency Management / Navajo County Public Health Services District / Salvation Army / US Forest Service Apache Sitgreaves Supervisors Office which is approved by the Arizona Department of Emergency and Military Affairs Cabinet Secretary, in coordination with local planning partners. The staff serving as the Coordinator is appointed by and located in the American Red Cross / Arizona Department of Emergency and Military Affairs / Arizona Department of Health Services / Arizona Department of Public Safety / Arizona Department of Transportation / Arizona Humane Society / Humane Society of the White Mountains / Navajo County Emergency Management / Navajo County Public Health Services District / Salvation Army / US Forest Service Apache Sitgreaves Supervisors Office. When support is necessary, the Coordinator coordinates all aspects of Annex 15 - ESF 15 External Affairs.

2. This Annex complies with the National Response Framework and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Navajo County Emergency Management, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Navajo County.

3. The system operates at two levels: 1.) Navajo County EOC; 2.) field locations.

4. The Navajo County Emergency Management serves as the focal point for activities. It is responsible for ensuring that all appropriate program departments, support agencies, other Annexes and other private voluntary agencies have knowledge about the system and expectations, as well as coordinate and cooperate efficiently during an event.

C. Organization

1. County

    a. During an activation of the Navajo County EOC, primary and support agency staff is integrated with the American Red Cross / Arizona Department of Emergency and Military Affairs / Arizona Department of Health Services / Arizona Department of Public Safety / Arizona Department of Transportation / Arizona Humane Society / Humane Society of the White Mountains / Navajo County Emergency Management / Navajo County Public Health Services District / Salvation Army / US Forest Service Apache Sitgreaves Supervisors Office staff to provide support.

    b. The Public Information function will be a part of the Command Staff. The Public Information Officer is responsible for interfacing with the public and media and/or agencies with incident-related information requirements.

    c. During a disaster, the Navajo County EOC will act as the central coordinating facility for receiving and disseminating public information. Information flow to the Navajo County EOC will occur directly from news media reports and citizen public information phone calls. Information will flow from the Navajo County EOC in the form of media briefings, news releases and situation reports. Information will also flow from Annex 15 - ESF 15 External Affairs to the .

    d. The American Red Cross / Arizona Department of Emergency and Military Affairs / Arizona Department of Health Services / Arizona Department of Public Safety / Arizona Department of Transportation / Arizona Humane Society / Humane Society of the White Mountains / Navajo County Emergency Management / Navajo County Public Health Services District / Salvation Army / US Forest Service Apache Sitgreaves Supervisors Office will develop and maintain Annex 15 - ESF 15 External Affairs and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework, The National Incident Management System, the Incident Command System, and the Navajo County EOP.

2. State of Arizona

    a. During an activation of the , the Arizona Department of Emergency and Military Affairs is designated as the state lead for Public Information and will provide a liaison to facilitate requests for State PIO resources to local Emergency Operations Centers.

    b. During an emergency or disaster event, the primary and support agencies of Annex 15 - ESF 15 External Affairs at the will report to the State Emergency Operations Center Manager.

    c. The Arizona Department of Emergency and Military Affairs develops and maintains accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and

support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Arizona Response Plan. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the Arizona Response Plan.

d. The primary and supporting agencies working for the Arizona Navajo County EOC will report directly to the .

D. Alerts and Notifications

1. The American Red Cross / Arizona Department of Emergency and Military Affairs / Arizona Department of Health Services / Arizona Department of Public Safety / Arizona Department of Transportation / Arizona Humane Society / Humane Society of the White Mountains / Navajo County Emergency Management / Navajo County Public Health Services District / Salvation Army / US Forest Service Apache Sitgreaves Supervisors Office will notify the County Warning Point (Navajo County Governmental Complex) when information comes to their attention indicating that an emergency or disaster situation is developing.

2. The County Warning Point (Navajo County Governmental Complex), will notify the on-call Emergency Duty Officer and/or Emergency Coordinating Officer (ECO) when the Navajo County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

3. Annex 15 - ESF 15 External Affairs will be activated or placed on standby upon notification by the Navajo County EOC. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.

4. Upon instructions to activate or placement on standby, American Red Cross / Arizona Department of Emergency and Military Affairs / Arizona Department of Health Services / Arizona Department of Public Safety / Arizona Department of Transportation / Arizona Humane Society / Humane Society of the White Mountains / Navajo County Emergency Management / Navajo County Public Health Services District / Salvation Army / US Forest Service Apache Sitgreaves Supervisors Office will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities, and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out by an Annex are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Each phase requires specific skills and knowledge to accomplish and requires significant cooperation and collaboration between all supporting agencies and the intended recipients of service.

F. Emergency Public Information

1. Floods and Dam Failure

a. Communicate flood risks to the community, to potential homebuyers, and to applicants for construction permits

b. Educate the public about what the levels of warning imply, how to interpret a predicted flood level as it relates to their property, and expedient loss-reduction measures they can apply to their property.

c. For flood emergencies that develop slowly enough to permit evacuation, provide the public information and instruction on:

    i. Expected elevation of the floodwaters, and instructions on when to evacuate

    ii. Where to obtain transportation assistance to evacuate

    iii. Designated travel routes and departure times

    iv. Status of road closures (what routes must be avoided due to probable inundation)

    v. What to take or not to take to shelters (include companion animal options)

    vi. Location of mass care shelters and other assistance centers

d. As the initial response shifts to recovery, provide residents returning to their homes information on safety precautions associated with:

    i. Sanitary conditions

    ii. Unsafe drinking water

    iii. Use of utilities

    iv. Dangerous electric fields created in water by downed power lines

2. High Winds and Tornados

   Prepare and disseminate notifications, updates, and instructional messages and follow up on the initial warning including: Survival tips for people on what to do during a tornado or destructive high winds and immediately after a tornado or destructive high winds

   Expected Damage from High Winds: Warnings and advice on the continuing threat of storms, unsafe areas, buildings and structures and other hazards

   During a Tornado Watch: Disseminate information to the public on the appropriate protective actions to take if a Tornado Warning is issued (e.g., encourage people without underground shelter to seek out an interior room or hallway on the lowest floor and there to seek cover under something sturdy, like a table, etc.).

3. Earthquakes

Prepare and disseminate notifications, updates, warnings, and instructional messages with special considerations.

a. Survival tips for people on what to do during an earthquake

b. Survival tips for people on what to do immediately after an earthquake

c. Warnings and advice on the continuing threat of fire, unsafe areas, building collapse, after shocks, and other hazards

d. For earthquake Emergency Action Stages 3 or 4, the State Emergency Operations Center will coordinate local public affairs.

4. Nuclear Attack

Prepare and disseminate notifications, updates, announcer scripts for radio and TV, and instructional messages to follow up on the initial warning including survival tips for people living in areas vulnerable to nuclear effects who choose to shelter themselves in their homes on what to do:

During the attack: Prepare and disseminate notifications, updates, announcer scripts for radio and TV, and instructional messages to follow up on the initial warning including survival tips for people living in areas vulnerable to nuclear effects who choose to shelter themselves in their homes on what to do after the attack to include warnings and advice on the continuing threat of radioactive fallout, unsafe areas, buildings and structures, and other hazards as applicable.

III. Responsibilities

A. The following list identifies the responsibilities designated to each agency/organization for this Annex. The Coordinating and Primary Agency and their responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Coordinating: American Red Cross	
Response (During Event) Actions for Annex 15 - External Affairs	
1	Coordinate with shelter operations for family reunification messaging.
Recovery (Post Event) Actions for Annex 15 - External Affairs	
1	Process and disseminate disaster welfare and family reunification information.
2	Release information concerning the need for volunteer goods and services.

Coordinating: Arizona Department of Emergency and Military Affairs	
Preparedness (Pre-Event) Actions for Annex 15 - External Affairs	
1	Identify responsibilities for liaison roles with state and adjacent county PIOs.
2	Report EPI status and potential problems to the EOC Director.
3	Develop plans to coordinate with international, national, state and local news media for emergency operations, before, during and after events.
4	Identify media outlets, establish contact lists, and provide training on emergency public information procedures.

5	Train emergency responders on public information procedures on referring media to the appropriate field or JIC personnel for information.
6	Coordinate with other annexes to designate PR policies and spokespersons as necessary.
7	Update public information responder listing, as necessary.
Response (During Event) Actions for Annex 15 - External Affairs	
1	Coordinate with the EOC and state level PIOs.
2	In coordination with all effected or responding PIOs provide advisories and public instructions for life, safety, and health.
Recovery (Post Event) Actions for Annex 15 - External Affairs	
1	Distribute information on what displaced populations should do when returning to their damaged homes.
2	Continue emergency public information activities based on the circumstances and the organizations involved in the recovery efforts.
3	Distribute information on how and where to apply for different types of disaster assistance.
4	Provide information regarding available disaster recovery programs and resources to the media and the public.
5	In cases of man-made disasters such as terrorism, cooperate with law enforcement agencies' press relations on incident coverage.

Coordinating: Arizona Department of Health Services	
Preparedness (Pre-Event) Actions for Annex 15 - External Affairs	
1	Report EPI status and potential problems to the EOC Director.
Response (During Event) Actions for Annex 15 - External Affairs	
1	Coordinate with the EOC and state level PIOs.
2	In coordination with all effected or responding PIOs provide advisories and public instructions for life, safety, and health.

Coordinating: Arizona Department of Public Safety	
Response (During Event) Actions for Annex 15 - External Affairs	
1	Coordinate with the EOC and state level PIOs.
2	In coordination with all effected or responding PIOs provide advisories and public instructions for life, safety, and health.
Recovery (Post Event) Actions for Annex 15 - External Affairs	
1	In cases of man-made disasters such as terrorism, cooperate with law enforcement agencies' press relations on incident coverage.

Coordinating: Arizona Department of Transportation	
Response (During Event) Actions for Annex 15 - External Affairs	
1	Coordinate with the EOC and state level PIOs.
2	In coordination with all effected or responding PIOs provide advisories and public instructions for life, safety, and health.

Coordinating: Arizona Humane Society	
Recovery (Post Event) Actions for Annex 15 - External Affairs	
1	Process and disseminate disaster welfare and family reunification information.

Coordinating: Humane Society of the White Mountains

Recovery (Post Event) Actions for Annex 15 - External Affairs	
1	Process and disseminate disaster welfare and family reunification information.
2	Release information concerning the need for volunteer goods and services.

Coordinating: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Annex 15 - External Affairs	
1	Designate the person responsible for initial notification of personnel.
2	Identify responsibilities for liaison roles with state and adjacent county PIOs.
3	Maintain liaison with the local media outlets in order to establish and maintain relationships.
4	Report EPI status and potential problems to the EOC Director.
5	Develop pre-scripted media releases and public advisories for likely emergencies.
6	Develop plans to coordinate with international, national, state and local news media for emergency operations, before, during and after events.
7	Develop and test emergency communication procedures.
8	Practice JIC set-up and operations.
9	Ensure adequate space and equipment is available for the operation of a JIC.
10	Identify media outlets, establish contact lists, and provide training on emergency public information procedures.
11	Train emergency responders on public information procedures on referring media to the appropriate field or JIC personnel for information.
12	Identify public information needs required for facilities that serve vulnerable populations.
13	Encourage development of disaster plans and kits for the public as part of media outreach.
14	Coordinate with other annexes to designate PR policies and spokespersons as necessary.
15	Make sure there are clearly designated press contacts and alternates in any agencies with which this team collaborates.
16	Update public information responder listing, as necessary.
Response (During Event) Actions for Annex 15 - External Affairs	
1	Alert agencies whose personnel, equipment, or other resources may be used about the annex requesting them and the authority for the request.
2	Start a Unit Log of actions taken (ICS Form 214) to hand-record anything not covered in this checklist.
3	Obtain needed equipment, additional office space, web, and broadcast media access.
4	Determine the nature and scope of the disaster and the public messaging strategy. Brief the EOC Director and elected leaders as needed.
5	Coordinate with the EOC and state level PIOs.
6	Issue any immediate EPI (Emergency Public Information)approved by the EOC Director to the public and take into consideration the vulnerable populations.
7	Ensure that the public within the affected area receives complete, accurate and consistent information about life safety procedures, public health advisories, relief and assistance programs and other vital information.
8	In coordination with all effected or responding PIOs provide advisories and public instructions for life, safety, and health.
9	Monitor news broadcasts.
10	Coordinate an area were media can be near the site but not in the way of response operations.

11	Manage aspects of Emergency Public Information (EPI) on behalf of the EOC Director.
12	Anticipate potential EPI needs or problems and begin alerting appropriate EPI resources.
13	Coordinate with shelter operations for family reunification messaging.
14	Establish process to verify information is accurate and valid before public release.
15	Identify all viable methods to reach the public including but not limited to radio, television, print media flyers, posters, brochures, informational booths and Internet sites, including social media.
16	Give the public accurate, timely and useful information and instructions from one release point throughout the emergency; provide mass notification to urban and rural populations and provide periodic media updates.
17	Resolve any conflicting information and dispel rumors as much as possible.
18	Develop productive relationship with the press, coordinating with them on emergency information dissemination, provision, and accessibility.
19	Approve implementation of any special provisions for media convergence.
20	Designate location for media briefings.
21	Inform the public of health or safety concerns, status of emergency situation, and ways to reduce or eliminate associated dangers.
22	Consult the EOC team before releasing any emergency information.
23	Implement a proactive public information strategy to meet media needs.
24	Activate and staff the management functions of the JIC.
25	Identify and utilize departmental, county, or municipal legal counsel to review important public-facing documents and announcements as needed.
26	Maintain financial and legal accountability.
27	Brief public affairs officers who go to incident sites.
28	Prepare news releases, public information, warnings and briefings with the approval of the EOC Director.
29	Organize and operate a press briefing area and a JIC, as appropriate.
30	Prepare an oral increased readiness report for the first coordination meeting with the EOC Director.
Recovery (Post Event) Actions for Annex 15 - External Affairs	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Plan for the gradual shut down of External Affairs operations.
4	Process and disseminate disaster welfare and family reunification information.
5	Prepare an After Action Report (AAR).
6	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
7	Provide documentation for possible financial reimbursement process for recovery activities.
8	Participate in after action meetings and prepare any requested follow-ups in addition to the initial report.
9	Distribute information on what displaced populations should do when returning to their damaged homes.
10	Continue emergency public information activities based on the circumstances and the organizations involved in the recovery efforts.
11	Distribute information on how and where to apply for different types of disaster assistance.

12	Participate post-incident briefings and convert action plans into public information when appropriate.
13	Release information concerning the need for volunteer goods and services.
14	Maintain records of news releases to support documentation after the disaster.
15	Provide information regarding available disaster recovery programs and resources to the media and the public.
16	In cases of man-made disasters such as terrorism, cooperate with law enforcement agencies' press relations on incident coverage.
17	Compile a written record of events, including any printed materials, news releases, tapes and clippings.
18	Assess effectiveness of information and education programs on mobilizing public and estimate future mitigation effects.
Mitigation Actions for Annex 15 - External Affairs	
1	Review jurisdictional mitigation projects for preparedness and protection considerations.
2	Provide information and increase awareness about safe rooms and other shelter methods.
3	Promote preparedness information that will lessen the impact of disasters, such as having a disaster preparedness kit and family disaster plan.
4	Establish contacts and develop working relationships with the media.
5	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
6	Participate in HSEEP training, drills, and exercises.
7	Develop a public information program to educate the public regarding the effects of common, emergency, and disaster situations.
Protection Actions for Annex 15 - External Affairs	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.

Coordinating: Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Annex 15 - External Affairs	
1	Identify responsibilities for liaison roles with state and adjacent county PIOs.
2	Maintain liaison with the local media outlets in order to establish and maintain relationships.
3	Report EPI status and potential problems to the EOC Director.
4	Develop pre-scripted media releases and public advisories for likely emergencies.
5	Develop plans to coordinate with international, national, state and local news media for emergency operations, before, during and after events.
6	Train emergency responders on public information procedures on referring media to the appropriate field or JIC personnel for information.
7	Identify public information needs required for facilities that serve vulnerable populations.

8	Encourage development of disaster plans and kits for the public as part of media outreach.
9	Make sure there are clearly designated press contacts and alternates in any agencies with which this team collaborates.
Response (During Event) Actions for Annex 15 - External Affairs	
1	Start a Unit Log of actions taken (ICS Form 214) to hand-record anything not covered in this checklist.
2	Determine the nature and scope of the disaster and the public messaging strategy. Brief the EOC Director and elected leaders as needed.
3	Coordinate with the EOC and state level PIOs.
4	Issue any immediate EPI (Emergency Public Information)approved by the EOC Director to the public and take into consideration the vulnerable populations.
5	In coordination with all effected or responding PIOs provide advisories and public instructions for life, safety, and health.
6	Designate location for media briefings.
7	Inform the public of health or safety concerns, status of emergency situation, and ways to reduce or eliminate associated dangers.
8	Consult the EOC team before releasing any emergency information.
9	Brief public affairs officers who go to incident sites.
10	Prepare news releases, public information, warnings and briefings with the approval of the EOC Director.
Recovery (Post Event) Actions for Annex 15 - External Affairs	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Plan for the gradual shut down of External Affairs operations.
3	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
4	Participate in after action meetings and prepare any requested follow-ups in addition to the initial report.
5	Maintain records of news releases to support documentation after the disaster.
Mitigation Actions for Annex 15 - External Affairs	
1	Review jurisdictional mitigation projects for preparedness and protection considerations.
2	Establish contacts and develop working relationships with the media.
3	Participate in HSEEP training, drills, and exercises.
4	Develop a public information program to educate the public regarding the effects of common, emergency, and disaster situations.
Protection Actions for Annex 15 - External Affairs	
1	Determine requirements for protected stakeholder information sharing.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

Coordinating: Salvation Army	
Response (During Event) Actions for Annex 15 - External Affairs	
1	Coordinate with shelter operations for family reunification messaging.
Recovery (Post Event) Actions for Annex 15 - External Affairs	
1	Process and disseminate disaster welfare and family reunification information.
2	Release information concerning the need for volunteer goods and services.

Coordinating: US Forest Service Apache Sitgreaves Supervisors Office	
Protection Actions for Annex 15 - External Affairs	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

Primary: Arizona Department of Health Services	
Preparedness (Pre-Event) Actions for Annex 15 - External Affairs	
1	Report EPI status and potential problems to the EOC Director.
Response (During Event) Actions for Annex 15 - External Affairs	
1	Coordinate with the EOC and state level PIOs.
2	In coordination with all effected or responding PIOs provide advisories and public instructions for life, safety, and health.

Primary: Arizona Department of Public Safety	
Response (During Event) Actions for Annex 15 - External Affairs	
1	Coordinate with the EOC and state level PIOs.
2	In coordination with all effected or responding PIOs provide advisories and public instructions for life, safety, and health.
Recovery (Post Event) Actions for Annex 15 - External Affairs	
1	In cases of man-made disasters such as terrorism, cooperate with law enforcement agencies' press relations on incident coverage.

Primary: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Annex 15 - External Affairs	
1	Designate the person responsible for initial notification of personnel.
2	Identify responsibilities for liaison roles with state and adjacent county PIOs.
3	Maintain liaison with the local media outlets in order to establish and maintain relationships.
4	Report EPI status and potential problems to the EOC Director.
5	Develop pre-scripted media releases and public advisories for likely emergencies.
6	Develop plans to coordinate with international, national, state and local news media for emergency operations, before, during and after events.
7	Develop and test emergency communication procedures.
8	Practice JIC set-up and operations.
9	Ensure adequate space and equipment is available for the operation of a JIC.
10	Identify media outlets, establish contact lists, and provide training on emergency public information procedures.
11	Train emergency responders on public information procedures on referring media to the appropriate field or JIC personnel for information.
12	Identify public information needs required for facilities that serve vulnerable populations.
13	Encourage development of disaster plans and kits for the public as part of media outreach.
14	Coordinate with other annexes to designate PR policies and spokespersons as necessary.
15	Make sure there are clearly designated press contacts and alternates in any agencies with which this team collaborates.
16	Update public information responder listing, as necessary.
Response (During Event) Actions for Annex 15 - External Affairs	

1	Alert agencies whose personnel, equipment, or other resources may be used about the annex requesting them and the authority for the request.
2	Start a Unit Log of actions taken (ICS Form 214) to hand-record anything not covered in this checklist.
3	Obtain needed equipment, additional office space, web, and broadcast media access.
4	Determine the nature and scope of the disaster and the public messaging strategy. Brief the EOC Director and elected leaders as needed.
5	Coordinate with the EOC and state level PIOs.
6	Issue any immediate EPI (Emergency Public Information)approved by the EOC Director to the public and take into consideration the vulnerable populations.
7	Ensure that the public within the affected area receives complete, accurate and consistent information about life safety procedures, public health advisories, relief and assistance programs and other vital information.
8	In coordination with all effected or responding PIOs provide advisories and public instructions for life, safety, and health.
9	Monitor news broadcasts.
10	Coordinate an area were media can be near the site but not in the way of response operations.
11	Manage aspects of Emergency Public Information (EPI) on behalf of the EOC Director.
12	Anticipate potential EPI needs or problems and begin alerting appropriate EPI resources.
13	Coordinate with shelter operations for family reunification messaging.
14	Establish process to verify information is accurate and valid before public release.
15	Identify all viable methods to reach the public including but not limited to radio, television, print media flyers, posters, brochures, informational booths and Internet sites, including social media.
16	Give the public accurate, timely and useful information and instructions from one release point throughout the emergency; provide mass notification to urban and rural populations and provide periodic media updates.
17	Resolve any conflicting information and dispel rumors as much as possible.
18	Develop productive relationship with the press, coordinating with them on emergency information dissemination, provision, and accessibility.
19	Approve implementation of any special provisions for media convergence.
20	Designate location for media briefings.
21	Inform the public of health or safety concerns, status of emergency situation, and ways to reduce or eliminate associated dangers.
22	Consult the EOC team before releasing any emergency information.
23	Implement a proactive public information strategy to meet media needs.
24	Activate and staff the management functions of the JIC.
25	Identify and utilize departmental, county, or municipal legal counsel to review important public-facing documents and announcements as needed.
26	Maintain financial and legal accountability.
27	Brief public affairs officers who go to incident sites.
28	Prepare news releases, public information, warnings and briefings with the approval of the EOC Director.
29	Organize and operate a press briefing area and a JIC, as appropriate.
30	Prepare an oral increased readiness report for the first coordination meeting with the EOC Director.
Recovery (Post Event) Actions for Annex 15 - External Affairs	

1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Plan for the gradual shut down of External Affairs operations.
4	Process and disseminate disaster welfare and family reunification information.
5	Prepare an After Action Report (AAR).
6	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
7	Provide documentation for possible financial reimbursement process for recovery activities.
8	Participate in after action meetings and prepare any requested follow-ups in addition to the initial report.
9	Distribute information on what displaced populations should do when returning to their damaged homes.
10	Continue emergency public information activities based on the circumstances and the organizations involved in the recovery efforts.
11	Distribute information on how and where to apply for different types of disaster assistance.
12	Participate post-incident briefings and convert action plans into public information when appropriate.
13	Release information concerning the need for volunteer goods and services.
14	Maintain records of news releases to support documentation after the disaster.
15	Provide information regarding available disaster recovery programs and resources to the media and the public.
16	In cases of man-made disasters such as terrorism, cooperate with law enforcement agencies' press relations on incident coverage.
17	Compile a written record of events, including any printed materials, news releases, tapes and clippings.
18	Assess effectiveness of information and education programs on mobilizing public and estimate future mitigation effects.
Mitigation Actions for Annex 15 - External Affairs	
1	Review jurisdictional mitigation projects for preparedness and protection considerations.
2	Provide information and increase awareness about safe rooms and other shelter methods.
3	Promote preparedness information that will lessen the impact of disasters, such as having a disaster preparedness kit and family disaster plan.
4	Establish contacts and develop working relationships with the media.
5	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
6	Participate in HSEEP training, drills, and exercises.
7	Develop a public information program to educate the public regarding the effects of common, emergency, and disaster situations.
Protection Actions for Annex 15 - External Affairs	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.

Primary: Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Annex 15 - External Affairs	
1	Identify responsibilities for liaison roles with state and adjacent county PIOs.
2	Maintain liaison with the local media outlets in order to establish and maintain relationships.
3	Report EPI status and potential problems to the EOC Director.
4	Develop pre-scripted media releases and public advisories for likely emergencies.
5	Develop plans to coordinate with international, national, state and local news media for emergency operations, before, during and after events.
6	Train emergency responders on public information procedures on referring media to the appropriate field or JIC personnel for information.
7	Identify public information needs required for facilities that serve vulnerable populations.
8	Encourage development of disaster plans and kits for the public as part of media outreach.
9	Make sure there are clearly designated press contacts and alternates in any agencies with which this team collaborates.
Response (During Event) Actions for Annex 15 - External Affairs	
1	Start a Unit Log of actions taken (ICS Form 214) to hand-record anything not covered in this checklist.
2	Determine the nature and scope of the disaster and the public messaging strategy. Brief the EOC Director and elected leaders as needed.
3	Coordinate with the EOC and state level PIOs.
4	Issue any immediate EPI (Emergency Public Information)approved by the EOC Director to the public and take into consideration the vulnerable populations.
5	In coordination with all effected or responding PIOs provide advisories and public instructions for life, safety, and health.
6	Designate location for media briefings.
7	Inform the public of health or safety concerns, status of emergency situation, and ways to reduce or eliminate associated dangers.
8	Consult the EOC team before releasing any emergency information.
9	Brief public affairs officers who go to incident sites.
10	Prepare news releases, public information, warnings and briefings with the approval of the EOC Director.
Recovery (Post Event) Actions for Annex 15 - External Affairs	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Plan for the gradual shut down of External Affairs operations.
3	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
4	Participate in after action meetings and prepare any requested follow-ups in addition to the initial report.
5	Maintain records of news releases to support documentation after the disaster.
Mitigation Actions for Annex 15 - External Affairs	
1	Review jurisdictional mitigation projects for preparedness and protection considerations.
2	Establish contacts and develop working relationships with the media.

3	Participate in HSEEP training, drills, and exercises.
4	Develop a public information program to educate the public regarding the effects of common, emergency, and disaster situations.
Protection Actions for Annex 15 - External Affairs	
1	Determine requirements for protected stakeholder information sharing.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

Supporting: American Red Cross	
Response (During Event) Actions for Annex 15 - External Affairs	
1	Coordinate with shelter operations for family reunification messaging.
Recovery (Post Event) Actions for Annex 15 - External Affairs	
1	Process and disseminate disaster welfare and family reunification information.
2	Release information concerning the need for volunteer goods and services.

Supporting: Arizona Department of Emergency and Military Affairs	
Preparedness (Pre-Event) Actions for Annex 15 - External Affairs	
1	Identify responsibilities for liaison roles with state and adjacent county PIOs.
2	Report EPI status and potential problems to the EOC Director.
3	Develop plans to coordinate with international, national, state and local news media for emergency operations, before, during and after events.
4	Identify media outlets, establish contact lists, and provide training on emergency public information procedures.
5	Train emergency responders on public information procedures on referring media to the appropriate field or JIC personnel for information.
6	Coordinate with other annexes to designate PR policies and spokespersons as necessary.
7	Update public information responder listing, as necessary.
Response (During Event) Actions for Annex 15 - External Affairs	
1	Coordinate with the EOC and state level PIOs.
2	In coordination with all effected or responding PIOs provide advisories and public instructions for life, safety, and health.
Recovery (Post Event) Actions for Annex 15 - External Affairs	
1	Distribute information on what displaced populations should do when returning to their damaged homes.
2	Continue emergency public information activities based on the circumstances and the organizations involved in the recovery efforts.
3	Distribute information on how and where to apply for different types of disaster assistance.
4	Provide information regarding available disaster recovery programs and resources to the media and the public.
5	In cases of man-made disasters such as terrorism, cooperate with law enforcement agencies' press relations on incident coverage.

Supporting: Arizona Department of Health Services	
Preparedness (Pre-Event) Actions for Annex 15 - External Affairs	
1	Report EPI status and potential problems to the EOC Director.
Response (During Event) Actions for Annex 15 - External Affairs	
1	Coordinate with the EOC and state level PIOs.

2	In coordination with all effected or responding PIOs provide advisories and public instructions for life, safety, and health.

Supporting: Arizona Department of Public Safety	
Response (During Event) Actions for Annex 15 - External Affairs	
1	Coordinate with the EOC and state level PIOs.
2	In coordination with all effected or responding PIOs provide advisories and public instructions for life, safety, and health.
Recovery (Post Event) Actions for Annex 15 - External Affairs	
1	In cases of man-made disasters such as terrorism, cooperate with law enforcement agencies' press relations on incident coverage.

Supporting: Arizona Department of Transportation	
Response (During Event) Actions for Annex 15 - External Affairs	
1	Coordinate with the EOC and state level PIOs.
2	In coordination with all effected or responding PIOs provide advisories and public instructions for life, safety, and health.

Supporting: Arizona Humane Society	
Recovery (Post Event) Actions for Annex 15 - External Affairs	
1	Process and disseminate disaster welfare and family reunification information.

Supporting: City of Holbrook Police Department	
Protection Actions for Annex 15 - External Affairs	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

Supporting: City of Show Low City Council	
Protection Actions for Annex 15 - External Affairs	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

Supporting: City of Winslow	
Protection Actions for Annex 15 - External Affairs	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

Supporting: Humane Society of the White Mountains	
Recovery (Post Event) Actions for Annex 15 - External Affairs	
1	Process and disseminate disaster welfare and family reunification information.
2	Release information concerning the need for volunteer goods and services.

Supporting: Navajo County Board of Supervisors	
Response (During Event) Actions for Annex 15 - External Affairs	
1	Identify and utilize departmental, county, or municipal legal counsel to review important public-facing documents and announcements as needed.
Protection Actions for Annex 15 - External Affairs	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

Supporting: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Annex 15 - External Affairs	
1	Designate the person responsible for initial notification of personnel.
2	Identify responsibilities for liaison roles with state and adjacent county PIOs.
3	Maintain liaison with the local media outlets in order to establish and maintain relationships.
4	Report EPI status and potential problems to the EOC Director.
5	Develop pre-scripted media releases and public advisories for likely emergencies.
6	Develop plans to coordinate with international, national, state and local news media for emergency operations, before, during and after events.
7	Develop and test emergency communication procedures.
8	Practice JIC set-up and operations.
9	Ensure adequate space and equipment is available for the operation of a JIC.
10	Identify media outlets, establish contact lists, and provide training on emergency public information procedures.
11	Train emergency responders on public information procedures on referring media to the appropriate field or JIC personnel for information.
12	Identify public information needs required for facilities that serve vulnerable populations.
13	Encourage development of disaster plans and kits for the public as part of media outreach.
14	Coordinate with other annexes to designate PR policies and spokespersons as necessary.
15	Make sure there are clearly designated press contacts and alternates in any agencies with which this team collaborates.
16	Update public information responder listing, as necessary.
Response (During Event) Actions for Annex 15 - External Affairs	
1	Alert agencies whose personnel, equipment, or other resources may be used about the annex requesting them and the authority for the request.
2	Start a Unit Log of actions taken (ICS Form 214) to hand-record anything not covered in this checklist.
3	Obtain needed equipment, additional office space, web, and broadcast media access.
4	Determine the nature and scope of the disaster and the public messaging strategy. Brief the EOC Director and elected leaders as needed.
5	Coordinate with the EOC and state level PIOs.
6	Issue any immediate EPI (Emergency Public Information)approved by the EOC Director to the public and take into consideration the vulnerable populations.
7	Ensure that the public within the affected area receives complete, accurate and consistent information about life safety procedures, public health advisories, relief and assistance programs and other vital information.
8	In coordination with all effected or responding PIOs provide advisories and public instructions for life, safety, and health.
9	Monitor news broadcasts.
10	Coordinate an area were media can be near the site but not in the way of response operations.
11	Manage aspects of Emergency Public Information (EPI) on behalf of the EOC Director.
12	Anticipate potential EPI needs or problems and begin alerting appropriate EPI resources.
13	Coordinate with shelter operations for family reunification messaging.
14	Establish process to verify information is accurate and valid before public release.

15	Identify all viable methods to reach the public including but not limited to radio, television, print media flyers, posters, brochures, informational booths and Internet sites, including social media.
16	Give the public accurate, timely and useful information and instructions from one release point throughout the emergency; provide mass notification to urban and rural populations and provide periodic media updates.
17	Resolve any conflicting information and dispel rumors as much as possible.
18	Develop productive relationship with the press, coordinating with them on emergency information dissemination, provision, and accessibility.
19	Approve implementation of any special provisions for media convergence.
20	Designate location for media briefings.
21	Inform the public of health or safety concerns, status of emergency situation, and ways to reduce or eliminate associated dangers.
22	Consult the EOC team before releasing any emergency information.
23	Implement a proactive public information strategy to meet media needs.
24	Activate and staff the management functions of the JIC.
25	Identify and utilize departmental, county, or municipal legal counsel to review important public-facing documents and announcements as needed.
26	Maintain financial and legal accountability.
27	Brief public affairs officers who go to incident sites.
28	Prepare news releases, public information, warnings and briefings with the approval of the EOC Director.
29	Organize and operate a press briefing area and a JIC, as appropriate.
30	Prepare an oral increased readiness report for the first coordination meeting with the EOC Director.
Recovery (Post Event) Actions for Annex 15 - External Affairs	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Plan for the gradual shut down of External Affairs operations.
4	Process and disseminate disaster welfare and family reunification information.
5	Prepare an After Action Report (AAR).
6	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
7	Provide documentation for possible financial reimbursement process for recovery activities.
8	Participate in after action meetings and prepare any requested follow-ups in addition to the initial report.
9	Distribute information on what displaced populations should do when returning to their damaged homes.
10	Continue emergency public information activities based on the circumstances and the organizations involved in the recovery efforts.
11	Distribute information on how and where to apply for different types of disaster assistance.
12	Participate post-incident briefings and convert action plans into public information when appropriate.
13	Release information concerning the need for volunteer goods and services.
14	Maintain records of news releases to support documentation after the disaster.

15	Provide information regarding available disaster recovery programs and resources to the media and the public.
16	In cases of man-made disasters such as terrorism, cooperate with law enforcement agencies' press relations on incident coverage.
17	Compile a written record of events, including any printed materials, news releases, tapes and clippings.
18	Assess effectiveness of information and education programs on mobilizing public and estimate future mitigation effects.
Mitigation Actions for Annex 15 - External Affairs	
1	Review jurisdictional mitigation projects for preparedness and protection considerations.
2	Provide information and increase awareness about safe rooms and other shelter methods.
3	Promote preparedness information that will lessen the impact of disasters, such as having a disaster preparedness kit and family disaster plan.
4	Establish contacts and develop working relationships with the media.
5	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
6	Participate in HSEEP training, drills, and exercises.
7	Develop a public information program to educate the public regarding the effects of common, emergency, and disaster situations.
Protection Actions for Annex 15 - External Affairs	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.

Supporting: Navajo County Finance Department	
Response (During Event) Actions for Annex 15 - External Affairs	
1	Maintain financial and legal accountability.
Recovery (Post Event) Actions for Annex 15 - External Affairs	
1	Provide documentation for possible financial reimbursement process for recovery activities.

Supporting: Navajo County Human Resources	
Protection Actions for Annex 15 - External Affairs	
1	Determine requirements for protected stakeholder information sharing.

Supporting: Navajo County Information Technology	
Preparedness (Pre-Event) Actions for Annex 15 - External Affairs	
1	Develop and test emergency communication procedures.
2	Practice JIC set-up and operations.
3	Ensure adequate space and equipment is available for the operation of a JIC.

Mitigation Actions for Annex 15 - External Affairs	
1	Participate in HSEEP training, drills, and exercises.

Supporting: Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Annex 15 - External Affairs	
1	Identify responsibilities for liaison roles with state and adjacent county PIOs.
2	Maintain liaison with the local media outlets in order to establish and maintain relationships.
3	Report EPI status and potential problems to the EOC Director.
4	Develop pre-scripted media releases and public advisories for likely emergencies.
5	Develop plans to coordinate with international, national, state and local news media for emergency operations, before, during and after events.
6	Train emergency responders on public information procedures on referring media to the appropriate field or JIC personnel for information.
7	Identify public information needs required for facilities that serve vulnerable populations.
8	Encourage development of disaster plans and kits for the public as part of media outreach.
9	Make sure there are clearly designated press contacts and alternates in any agencies with which this team collaborates.
Response (During Event) Actions for Annex 15 - External Affairs	
1	Start a Unit Log of actions taken (ICS Form 214) to hand-record anything not covered in this checklist.
2	Determine the nature and scope of the disaster and the public messaging strategy. Brief the EOC Director and elected leaders as needed.
3	Coordinate with the EOC and state level PIOs.
4	Issue any immediate EPI (Emergency Public Information)approved by the EOC Director to the public and take into consideration the vulnerable populations.
5	In coordination with all effected or responding PIOs provide advisories and public instructions for life, safety, and health.
6	Designate location for media briefings.
7	Inform the public of health or safety concerns, status of emergency situation, and ways to reduce or eliminate associated dangers.
8	Consult the EOC team before releasing any emergency information.
9	Brief public affairs officers who go to incident sites.
10	Prepare news releases, public information, warnings and briefings with the approval of the EOC Director.
Recovery (Post Event) Actions for Annex 15 - External Affairs	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Plan for the gradual shut down of External Affairs operations.
3	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
4	Participate in after action meetings and prepare any requested follow-ups in addition to the initial report.
5	Maintain records of news releases to support documentation after the disaster.
Mitigation Actions for Annex 15 - External Affairs	
1	Review jurisdictional mitigation projects for preparedness and protection considerations.
2	Establish contacts and develop working relationships with the media.
3	Participate in HSEEP training, drills, and exercises.

4	Develop a public information program to educate the public regarding the effects of common, emergency, and disaster situations.
Protection Actions for Annex 15 - External Affairs	
1	Determine requirements for protected stakeholder information sharing.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

Supporting: Navajo County Public Works	
Recovery (Post Event) Actions for Annex 15 - External Affairs	
1	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
Mitigation Actions for Annex 15 - External Affairs	
1	Review jurisdictional mitigation projects for preparedness and protection considerations.
2	Participate in HSEEP training, drills, and exercises.

Supporting: Navajo County Sheriff's Office	
Preparedness (Pre-Event) Actions for Annex 15 - External Affairs	
1	Designate the person responsible for initial notification of personnel.
2	Identify responsibilities for liaison roles with state and adjacent county PIOs.
3	Maintain liaison with the local media outlets in order to establish and maintain relationships.
4	Develop pre-scripted media releases and public advisories for likely emergencies.
5	Develop plans to coordinate with international, national, state and local news media for emergency operations, before, during and after events.
6	Develop and test emergency communication procedures.
7	Train emergency responders on public information procedures on referring media to the appropriate field or JIC personnel for information.
8	Make sure there are clearly designated press contacts and alternates in any agencies with which this team collaborates.
Response (During Event) Actions for Annex 15 - External Affairs	
1	Start a Unit Log of actions taken (ICS Form 214) to hand-record anything not covered in this checklist.
2	Determine the nature and scope of the disaster and the public messaging strategy. Brief the EOC Director and elected leaders as needed.
3	Coordinate with the EOC and state level PIOs.
4	Issue any immediate EPI (Emergency Public Information)approved by the EOC Director to the public and take into consideration the vulnerable populations.
5	In coordination with all effected or responding PIOs provide advisories and public instructions for life, safety, and health.
6	Designate location for media briefings.
7	Inform the public of health or safety concerns, status of emergency situation, and ways to reduce or eliminate associated dangers.
8	Consult the EOC team before releasing any emergency information.
9	Brief public affairs officers who go to incident sites.
10	Prepare news releases, public information, warnings and briefings with the approval of the EOC Director.
Recovery (Post Event) Actions for Annex 15 - External Affairs	
1	Plan recovery, reconstitution, mitigation and other long-term actions.

2	Plan for the gradual shut down of External Affairs operations.
3	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
4	Participate in after action meetings and prepare any requested follow-ups in addition to the initial report.
5	Maintain records of news releases to support documentation after the disaster.
6	In cases of man-made disasters such as terrorism, cooperate with law enforcement agencies' press relations on incident coverage.
Mitigation Actions for Annex 15 - External Affairs	
1	Review jurisdictional mitigation projects for preparedness and protection considerations.
2	Establish contacts and develop working relationships with the media.
3	Participate in HSEEP training, drills, and exercises.
Protection Actions for Annex 15 - External Affairs	
1	Determine requirements for protected stakeholder information sharing.
2	Determine jurisdictional priorities, objectives strategies, and resource limitations.
3	Adhere to appropriate mechanisms for safeguarding sensitive and classified information (Law Enforcement Sensitive).
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

Supporting: Salvation Army	
Response (During Event) Actions for Annex 15 - External Affairs	
1	Coordinate with shelter operations for family reunification messaging.
Recovery (Post Event) Actions for Annex 15 - External Affairs	
1	Process and disseminate disaster welfare and family reunification information.
2	Release information concerning the need for volunteer goods and services.

Supporting: Town of Pinetop-Lakeside Town Council	
Protection Actions for Annex 15 - External Affairs	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

Supporting: Town of Snowflake: Administration	
Protection Actions for Annex 15 - External Affairs	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

Supporting: Town of Taylor: Administration	
Protection Actions for Annex 15 - External Affairs	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

Supporting: US Forest Service Apache Sitgreaves Supervisors Office	
Protection Actions for Annex 15 - External Affairs	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

Navajo County Administrative Services	
Preparedness (Pre-Event) Actions for Annex 15 - External Affairs	
1	Identify responsibilities for liaison roles with state and adjacent county PIOs.

2	Maintain liaison with the local media outlets in order to establish and maintain relationships.
3	Develop pre-scripted media releases and public advisories for likely emergencies.
4	Develop plans to coordinate with international, national, state and local news media for emergency operations, before, during and after events.
5	Identify media outlets, establish contact lists, and provide training on emergency public information procedures.
6	Train emergency responders on public information procedures on referring media to the appropriate field or JIC personnel for information.
7	Identify public information needs required for facilities that serve vulnerable populations.
8	Make sure there are clearly designated press contacts and alternates in any agencies with which this team collaborates.
9	Update public information responder listing, as necessary.
Response (During Event) Actions for Annex 15 - External Affairs	
1	Identify and utilize departmental, county, or municipal legal counsel to review important public-facing documents and announcements as needed.
2	Prepare news releases, public information, warnings and briefings with the approval of the EOC Director.

Navajo County Attorney	
Response (During Event) Actions for Annex 15 - External Affairs	
1	Identify and utilize departmental, county, or municipal legal counsel to review important public-facing documents and announcements as needed.

Navajo County Facilities Management	
Preparedness (Pre-Event) Actions for Annex 15 - External Affairs	
1	Ensure adequate space and equipment is available for the operation of a JIC.
Recovery (Post Event) Actions for Annex 15 - External Affairs	
1	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.

Pet Allies/ Shelter	
Recovery (Post Event) Actions for Annex 15 - External Affairs	
1	Process and disseminate disaster welfare and family reunification information.

IV. Financial Management

A. Annex 15 - ESF 15 External Affairs is responsible for coordinating with Navajo County Finance Department to manage Annex 15 - ESF 15 External Affairs expenses relevant to an event.

B. During a response, each agency/department funds disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula has established by the Federal Emergency Management Agency (FEMA) via the FEMA-State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Navajo County Finance Department or a designated Finance Service officer as soon as possible.

V. References and Authorities

REFERENCES

1. Comprehensive Preparedness Guidance (CPG) 101, Developing and Maintaining Emergency Operations Plans, Version 3.0, September 2021.

AUTHORITIES

1. 44 CFR Part 13 - Uniform Administrative Requirements for Grants and Cooperative Agreements.

2. 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.

If Federal Coordinating agencies become involved in any assistance during a disaster or emergency a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more it is described within the FEMA publication P-682 National Response Framework. To obtain further information on the Federal assistance you can find further information in the FEMA publication P-683 Overview and Support Annexes. Both of these publications can be located in the File Archive portion of this living plan.

Support Annex A - Continuity of Government and Operations

Coordinating Agency:
Navajo County Administrative Services
Navajo County Emergency Management
Navajo County Facilities Management
Navajo County Human Resources
Navajo County Information Technology
Navajo County Public Health Services District

Primary Agency:
Navajo County Emergency Management
Navajo County Human Resources
Navajo County Information Technology
Navajo County Public Health Services District
Navajo County Sheriff's Office

Support Agencies:
Navajo County Administrative Services
Navajo County Attorney
Navajo County Board of Supervisors
Navajo County Emergency Management
Navajo County Environmental Health
Navajo County Facilities Management
Navajo County Finance Department
Navajo County Flood Control District
Navajo County Human Resources
Navajo County Information Technology
Navajo County Medical Examiner's Office
Navajo County Planning and Zoning
Navajo County Public Health Services District
Navajo County Public Works
Navajo County Sheriff's Office

I. Purpose and Scope

A. Purpose

1. The purpose of this Annex is to provide resources of member agencies to support emergency response needs in the Navajo County.

B. Scope

1. This Annex addresses both emergency assistance and the maintenance and mitigation efforts for responses specific to this Annex. Specifically, it discusses:

2. Encompassed in this Annex is information on standard operating procedures (SOPs), movement of responders, victims and supplies associated with response and recover

efforts following a major disaster, egress and ingress information. Also included is information on major services by coordinating agencies critical to the welfare of the citizens of the Navajo County.

II. Concept of Operations

A. General

1. This Annex is consistent with the Navajo County EOC's methodology, the requirements of the National Response Framework (NRF), the National Incident Management System (NIMS), and the Incident Command System (ICS). This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to the Navajo County through the Navajo County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMTs) to provide a timely and appropriate response to an emergency or situation.

2. Procedures, protocols and plans for disaster response activities are to govern staff operations at the Navajo County EOC and in the field. These are in the form of the base plan and corresponding Appendices, ESF Annexes, Support Annexes, Threat Annexes, and Standard Operating Guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.

3. In a large event requiring local or State mutual aid assistance, Annex will work with its support agency counterparts to seek and procure, plan, coordinate or direct the use of required assets.

4. Throughout the response and recovery periods, these agencies will evaluate and analyze information requests to move people, materials, equipment and other resources as necessary.

B. Direction and Control

1. The Coordinating Agency is Navajo County Administrative Services / Navajo County Emergency Management / Navajo County Facilities Management / Navajo County Human Resources / Navajo County Information Technology / Navajo County Public Health Services District which is approved by the Arizona Department of Emergency and Military Affairs Cabinet Secretary, in coordination with local planning partners. The staff member serving as the Coordinator is appointed by and located in the Navajo County Administrative Services / Navajo County Emergency Management / Navajo County Facilities Management / Navajo County Human Resources / Navajo County Information Technology / Navajo County Public Health Services District. When support is necessary, the Coordinator coordinates all aspects of this Annex.

2. This Annex complies with the National Response Framework (NRF), and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Navajo County Emergency Management, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within the Navajo County.

3. It may operate at two levels: 1.) Navajo County EOC; and 2.) Field operations.

4. During emergency activations, all management decisions regarding transportation for the Navajo County are made at the Navajo County EOC by the coordinator. Under the Incident Command System (ICS) structure, the Planning, Logistics, Finance & Administration, and Operations Section and associated staff at the Navajo County EOC assist the incident commander in carrying out the overall mission.

5. In accordance with a mission assignment, each primary and/or support organization assisting in the deployment of this Annex will retain administrative control over its own resources and personnel, but will be under the operational control of this Annex. Mission operational control may be delegated to the field by the Navajo County EOC.

C. Organization

1. County

    a. During an activation of the Navajo County EOC, primary and support agency staff are integrated with the Navajo County Administrative Services / Navajo County Emergency Management / Navajo County Facilities Management / Navajo County Human Resources / Navajo County Information Technology / Navajo County Public Health Services District staff to provide support.

    b. During an emergency or disaster event, the Navajo County EOC, Operations Section Chief will coordinate resource support with the Infrastructure Services Branch Chief.

    c. During the response phase, the Navajo County EOC will evaluate and analyze information regarding transportation services requests. This Annex will develop and update assessments of the transportation services status in the impacted area and undertake contingency planning to meet anticipated transportation requirements.

    d. The Navajo County Administrative Services / Navajo County Emergency Management / Navajo County Facilities Management / Navajo County Human Resources / Navajo County Information Technology / Navajo County Public Health Services District will develop and maintain the Annex and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework (NRF), The National Incident Management System (NIMS), the Incident Command System (ICS), and the Navajo County EOP.

    e. The Navajo County Administrative Services / Navajo County Emergency Management / Navajo County Facilities Management / Navajo County Human Resources / Navajo County Information Technology / Navajo County Public Health Services District shall be represented in the Annex most pertinent to the support of disaster intelligence collection and scope of response.

2. State of Arizona

a. During an emergency or disaster event, the primary and support agencies at the will report to the Infrastructure Services Branch Chief, who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center (SEOC) Manager.

b. The Arizona Department of Homeland Security & Emergency Management, reviews and maintains the overall actions of this Annex. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Arizona Response Plan. All such documents will be in compliance with the National Response Framework (NRF), the National Incident Management System (NIMS), the Incident Command System (ICS) and the Arizona Response Plan.

D. Alerts and Notifications

1. The Navajo County Administrative Services / Navajo County Emergency Management / Navajo County Facilities Management / Navajo County Human Resources / Navajo County Information Technology / Navajo County Public Health Services District will notify the County Warning Point (Navajo County Governmental Complex) when information comes to their attention indicating that an emergency or disaster situation is developing.

2. The County Warning Point (Navajo County Governmental Complex), will notify the on-call Emergency Duty Officer or the Coordinator when the Navajo County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

3. This Annex will be activated or placed on standby upon notification by the Navajo County EOC. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.

4. Upon instructions to activate or place staff on standby, Navajo County Administrative Services / Navajo County Emergency Management / Navajo County Facilities Management / Navajo County Human Resources / Navajo County Information Technology / Navajo County Public Health Services District will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Actions specifically designated for Vulnerable Needs populations are listed separately in conjunction with the Annex actions. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

III. Responsibilities

The following list identifies the responsibilities designated to each of the Primary and Support

Agencies for this Emergency Support Function. The Primary Agency and its responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

(NOTE: Each Support Agency should review its own responsibilities and revise in conjunction with the Navajo County Administrative Services / Navajo County Emergency Management / Navajo County Facilities Management / Navajo County Human Resources / Navajo County Information Technology / Navajo County Public Health Services District)

Coordinating: Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
Response (During Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.

Primary: Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
Response (During Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.

Supporting: Navajo County Environmental Health	
Preparedness (Pre-Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
Response (During Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.

Supporting: Navajo County Medical Examiner's Office	
Preparedness (Pre-Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
Response (During Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.

Supporting: Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
Response (During Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.

Action Medical EMS	
Preparedness (Pre-Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
Response (During Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.

Aerocare Medical Trasport	
Preparedness (Pre-Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
Response (During Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.

Arrowhead Medical EMS	
Preparedness (Pre-Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
Response (During Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.

ChangePoint Integrated Health	
Preparedness (Pre-Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
Response (During Event) Actions for Support Annex A - Continuity of Government and Operations	

1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.

Greer's Mortuary	
Preparedness (Pre-Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
Response (During Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.

Holbrook EMS	
Preparedness (Pre-Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
Response (During Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.

Little Colorado Medical Center	
Preparedness (Pre-Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
Response (During Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.

Navajo County Animal Control	
Preparedness (Pre-Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
Response (During Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.

Owens Livingston Mortuary
Preparedness (Pre-Event) Actions for Support Annex A - Continuity of Government and Operations

1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
Response (During Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.

Show Low EMS	
Preparedness (Pre-Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
Response (During Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.

Silvercreek Mortuary	
Preparedness (Pre-Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
Response (During Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.

Summit Healthcare Regional Medical Center	
Preparedness (Pre-Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
Response (During Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.

Sunrise Air Ambulance	
Preparedness (Pre-Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
Response (During Event) Actions for Support Annex A - Continuity of Government and Operations	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.

IV. Financial Management

A. This Annex is responsible for coordinating with Navajo County Finance Department to manage expenses relevant to an event.

B. During a response, each agency and department fund disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula established by the Federal Emergency Management Agency (FEMA) via the FEMA-State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Navajo County Finance Department or a designated Finance Service officer as soon as possible.

V. References and Authorities

REFERENCES

1. Comprehensive Preparedness Guidance (CPG) 101, Developing and Maintaining Emergency Operations Plans, Version 3.0, September 2021.

AUTHORITIES

1. 44 CFR Part 13 - Uniform Administrative Requirements for Grants and Cooperative Agreements.

2. 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.

If Federal agencies become involved with any assistance during a disaster or emergency, a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more, it is described within FEMA Publication P-682 National Response Framework and FEMA Publication P-683. To obtain further information on the Federal assistance process and how it is structured you can find both of these publications in the File Archive portion of this living plan.

Support Annex B - Volunteer and Donations Management

Coordinating Agency:
American Red Cross
Arizona Humane Society
City of Show Low Police Department
Humane Society of the White Mountains
Navajo County Emergency Management
Navajo County Public Health Services District
Navajo County Sheriff's Office
Pet Allies/ Shelter
Salvation Army
The Church of Jesus Christ of Latter-day Saints Snowflake Stake
Towns of Snowflake & Taylor: Snowflake-Taylor Police Department
White Mountain Apache Police Department

Primary Agency:
American Red Cross
Arizona Humane Society
City of Show Low Police Department
Humane Society of the White Mountains
Navajo County Emergency Management
Navajo County Public Health Services District
Navajo County Sheriff's Office
Pet Allies/ Shelter
Salvation Army
The Church of Jesus Christ of Latter-day Saints Snowflake Stake
Towns of Snowflake & Taylor: Snowflake-Taylor Police Department
White Mountain Apache Police Department

Support Agencies:
American Red Cross
Arizona Department of Emergency and Military Affairs
Arizona Department of Health Services
Arizona Humane Society
Humane Society of the White Mountains
Indian Health Service / Hopi Health Care Center
Indian Health Service / Whiteriver Hospital
Indian Health Service Whiteriver Public Health Department
National Weather Service
Navajo County Emergency Management
Pet Allies/ Shelter
Salvation Army
The Church of Jesus Christ of Latter-day Saints Snowflake Stake

I. Purpose and Scope

A. Purpose

1. The purpose of this Annex is to provide resources of member agencies to support emergency response needs in the Navajo County.

B. Scope

1. This Annex addresses both emergency assistance and the maintenance and mitigation efforts for responses specific to this Annex. Specifically, it discusses:

2. Encompassed in this Annex is information on standard operating procedures (SOPs), movement of responders, victims and supplies associated with response and recover efforts following a major disaster, egress and ingress information. Also included is information on major services by coordinating agencies critical to the welfare of the citizens of the Navajo County.

II. Concept of Operations

A. General

1. This Annex is consistent with the Navajo County EOC's methodology, the requirements of the National Response Framework (NRF), the National Incident Management System (NIMS), and the Incident Command System (ICS). This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to the Navajo County through the Navajo County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMT) to provide a timely and appropriate response to an emergency or situation.

2. Procedures, protocols and plans for disaster response activities are to govern staff operations at the Navajo County EOC and in the field. These are in the form of the base plan and corresponding Appendices, ESF Annexes, Support Annexes, Threat Annexes, and Standard Operating Guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.

3. In a large event requiring local or State mutual aid assistance, Support Annex B will work with its support agency counterparts to seek and procure, plan, coordinate or direct the use of required assets.

4. Throughout the response and recovery periods, these agencies will evaluate and analyze information requests to move people, materials, equipment and other resources as necessary.

B. Direction and Control

1. The Coordinating Agency is American Red Cross / Arizona Humane Society / City of Show Low Police Department / Humane Society of the White Mountains / Navajo County Emergency Management / Navajo County Public Health Services District / Navajo County Sheriff's Office / Pet Allies/ Shelter / Salvation Army / The Church of Jesus Christ of Latter-day Saints Snowflake Stake / Towns of Snowflake & Taylor: Snowflake-Taylor Police Department / White Mountain Apache Police Department which is approved by the Arizona Department of Emergency and Military Affairs Cabinet Secretary, in

coordination with local planning partners. The staff member serving as the Coordinator is appointed by and located in the American Red Cross / Arizona Humane Society / City of Show Low Police Department / Humane Society of the White Mountains / Navajo County Emergency Management / Navajo County Public Health Services District / Navajo County Sheriff's Office / Pet Allies/ Shelter / Salvation Army / The Church of Jesus Christ of Latter-day Saints Snowflake Stake / Towns of Snowflake & Taylor: Snowflake-Taylor Police Department / White Mountain Apache Police Department. When support is necessary, the Coordinator coordinates all aspects of this Annex.

2. This Annex complies with the National Response Framework, and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Navajo County Emergency Management, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within the Navajo County.

3. It may operate at two levels: 1.) Navajo County EOC; and 2.) Field operations.

4. During emergency activations, all management decisions regarding transportation for the Navajo County are made at the Navajo County EOC by the coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance/Administration, and Operations Section and associated staff at the Navajo County EOC assist the incident commander in carrying out the overall mission.

5. In accordance with a mission assignment, each primary and/or support organization assisting in the deployment of this Annex will retain administrative control over its own resources and personnel, but will be under the operational control of this Annex. Mission operational control may be delegated to the field by the Navajo County EOC.

C. Organization

1. County

    a. During an activation of the Navajo County EOC, primary and support agency staff are integrated with the American Red Cross / Arizona Humane Society / City of Show Low Police Department / Humane Society of the White Mountains / Navajo County Emergency Management / Navajo County Public Health Services District / Navajo County Sheriff's Office / Pet Allies/ Shelter / Salvation Army / The Church of Jesus Christ of Latter-day Saints Snowflake Stake / Towns of Snowflake & Taylor: Snowflake-Taylor Police Department / White Mountain Apache Police Department staff to provide support.

    b. During an emergency or disaster event, the Navajo County EOC, Operations Section Chief will coordinate resource support with the Infrastructure Services Branch Chief.

    c. During the response phase, the Navajo County EOC will evaluate and analyze information regarding transportation services requests. This Annex will develop and update assessments of the transportation services status in the impacted area and undertake contingency planning to meet anticipated transportation requirements.

d. The American Red Cross / Arizona Humane Society / City of Show Low Police Department / Humane Society of the White Mountains / Navajo County Emergency Management / Navajo County Public Health Services District / Navajo County Sheriff's Office / Pet Allies/ Shelter / Salvation Army / The Church of Jesus Christ of Latter-day Saints Snowflake Stake / Towns of Snowflake & Taylor: Snowflake-Taylor Police Department / White Mountain Apache Police Department will develop and maintain the Annex and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework, The National Incident Management System, the Incident Command System, and the Navajo County EOP.

e. The American Red Cross / Arizona Humane Society / City of Show Low Police Department / Humane Society of the White Mountains / Navajo County Emergency Management / Navajo County Public Health Services District / Navajo County Sheriff's Office / Pet Allies/ Shelter / Salvation Army / The Church of Jesus Christ of Latter-day Saints Snowflake Stake / Towns of Snowflake & Taylor: Snowflake-Taylor Police Department / White Mountain Apache Police Department shall be represented in the Annex most pertinent to the support of disaster intelligence collection and scope of response.

2. State of Arizona

a. During an emergency or disaster event, the primary and support agencies at the will report to the Infrastructure Services Branch Chief, who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center (SEOC) Manager.

b. The Arizona Department of Homeland Security & Emergency Management, reviews and maintains the overall actions of this Annex. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Arizona Response Plan. All such documents will be in compliance with the National Response Framework (NRF), the National Incident Management System (NIMS), the Incident Command System (ICS) and the Arizona Response Plan.

D. Alerts and Notifications

1. The American Red Cross / Arizona Humane Society / City of Show Low Police Department / Humane Society of the White Mountains / Navajo County Emergency Management / Navajo County Public Health Services District / Navajo County Sheriff's Office / Pet Allies/ Shelter / Salvation Army / The Church of Jesus Christ of Latter-day Saints Snowflake Stake / Towns of Snowflake & Taylor: Snowflake-Taylor Police Department / White Mountain Apache Police Department will notify the County Warning Point (Navajo County Governmental Complex) when information comes to their attention indicating that an emergency or disaster situation is developing.

2. The County Warning Point (Navajo County Governmental Complex), will notify the on-call Emergency Duty Officer or the Coordinator when the Navajo County has been

threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

3. This Annex will be activated or placed on standby upon notification by the Navajo County EOC. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.

4. Upon instructions to activate or place staff on standby, American Red Cross / Arizona Humane Society / City of Show Low Police Department / Humane Society of the White Mountains / Navajo County Emergency Management / Navajo County Public Health Services District / Navajo County Sheriff's Office / Pet Allies/ Shelter / Salvation Army / The Church of Jesus Christ of Latter-day Saints Snowflake Stake / Towns of Snowflake & Taylor: Snowflake-Taylor Police Department / White Mountain Apache Police Department will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Actions specifically designated for Vulnerable Needs populations are listed separately in conjunction with the Annex actions. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

III. Responsibilities

The following list identifies the responsibilities designated to each of the Primary and Support Agencies for this Emergency Support Function. The Primary Agency and its responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

(NOTE: Each Support Agency should review its own responsibilities and revise in conjunction with the American Red Cross / Arizona Humane Society / City of Show Low Police Department / Humane Society of the White Mountains / Navajo County Emergency Management / Navajo County Public Health Services District / Navajo County Sheriff's Office / Pet Allies/ Shelter / Salvation Army / The Church of Jesus Christ of Latter-day Saints Snowflake Stake / Towns of Snowflake & Taylor: Snowflake-Taylor Police Department / White Mountain Apache Police Department)

Coordinating: American Red Cross	
Preparedness (Pre-Event) Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.
2	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
Response (During Event) Actions for Support Annex B - Volunteer and Donations Management	

1	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
Mitigation Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.

Coordinating: Arizona Humane Society	
Preparedness (Pre-Event) Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.
2	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
Response (During Event) Actions for Support Annex B - Volunteer and Donations Management	
1	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
Mitigation Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.

Coordinating: Humane Society of the White Mountains	
Preparedness (Pre-Event) Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.
2	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
Response (During Event) Actions for Support Annex B - Volunteer and Donations Management	
1	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
Mitigation Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.

Coordinating: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.
2	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
Response (During Event) Actions for Support Annex B - Volunteer and Donations Management	
1	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
Mitigation Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.

Coordinating: Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.
2	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
Response (During Event) Actions for Support Annex B - Volunteer and Donations Management	
1	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
Mitigation Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.

Coordinating: Salvation Army	
Preparedness (Pre-Event) Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.
2	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
Response (During Event) Actions for Support Annex B - Volunteer and Donations Management	
1	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
Mitigation Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.

Coordinating: The Church of Jesus Christ of Latter-day Saints Snowflake Stake	
Preparedness (Pre-Event) Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.
2	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
Response (During Event) Actions for Support Annex B - Volunteer and Donations Management	
1	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
Mitigation Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.

Primary: American Red Cross	
Preparedness (Pre-Event) Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.

2	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
Response (During Event) Actions for Support Annex B - Volunteer and Donations Management	
1	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
Mitigation Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.

Primary: Arizona Humane Society	
Preparedness (Pre-Event) Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.
2	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
Response (During Event) Actions for Support Annex B - Volunteer and Donations Management	
1	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
Mitigation Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.

Primary: Humane Society of the White Mountains	
Preparedness (Pre-Event) Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.
2	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
Response (During Event) Actions for Support Annex B - Volunteer and Donations Management	
1	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
Mitigation Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.

Primary: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.
2	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
Response (During Event) Actions for Support Annex B - Volunteer and Donations Management	

1	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
Mitigation Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.

Primary: Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.
2	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
Response (During Event) Actions for Support Annex B - Volunteer and Donations Management	
1	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
Mitigation Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.

Primary: Salvation Army	
Preparedness (Pre-Event) Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.
2	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
Response (During Event) Actions for Support Annex B - Volunteer and Donations Management	
1	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
Mitigation Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.

Primary: The Church of Jesus Christ of Latter-day Saints Snowflake Stake	
Preparedness (Pre-Event) Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.
2	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
Response (During Event) Actions for Support Annex B - Volunteer and Donations Management	
1	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
Mitigation Actions for Support Annex B - Volunteer and Donations Management	

1	Participate in the CDC Public Health Preparedness Program.

Supporting: American Red Cross	
Preparedness (Pre-Event) Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.
2	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
Response (During Event) Actions for Support Annex B - Volunteer and Donations Management	
1	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
Mitigation Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.

Supporting: Arizona Department of Emergency and Military Affairs	
Preparedness (Pre-Event) Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.
Mitigation Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.

Supporting: Arizona Department of Health Services	
Preparedness (Pre-Event) Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.
Mitigation Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.

Supporting: Arizona Humane Society	
Preparedness (Pre-Event) Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.
2	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
Response (During Event) Actions for Support Annex B - Volunteer and Donations Management	
1	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
Mitigation Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.

Supporting: Humane Society of the White Mountains
Preparedness (Pre-Event) Actions for Support Annex B - Volunteer and Donations Management

1	Participate in the CDC Public Health Preparedness Program.
2	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
Response (During Event) Actions for Support Annex B - Volunteer and Donations Management	
1	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
Mitigation Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.

Supporting: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.
2	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
Response (During Event) Actions for Support Annex B - Volunteer and Donations Management	
1	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
Mitigation Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.

Supporting: Salvation Army	
Preparedness (Pre-Event) Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.
2	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
Response (During Event) Actions for Support Annex B - Volunteer and Donations Management	
1	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
Mitigation Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.

Supporting: The Church of Jesus Christ of Latter-day Saints Snowflake Stake	
Preparedness (Pre-Event) Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.
2	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.

Response (During Event) Actions for Support Annex B - Volunteer and Donations Management	
1	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
Mitigation Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.

Navajo County Behavioral Health Coalition	
Preparedness (Pre-Event) Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.
2	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
Response (During Event) Actions for Support Annex B - Volunteer and Donations Management	
1	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
Mitigation Actions for Support Annex B - Volunteer and Donations Management	
1	Participate in the CDC Public Health Preparedness Program.

Senior Centers	
Response (During Event) Actions for Support Annex B - Volunteer and Donations Management	
1	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.

IV. Financial Management

A. This Annex is responsible for coordinating with Navajo County Finance Department to manage expenses relevant to an event.

B. During a response, each agency and department fund disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula established by the Federal Emergency Management Agency (FEMA) via the FEMA-State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Navajo County Finance Department or a designated Finance Service officer as soon as possible.

V. References and Authorities

REFERENCES

1. Comprehensive Preparedness Guidance (CPG) 101, Developing and Maintaining Emergency Operations Plans, Version 3.0, September 2021.

AUTHORITIES

1. 44 CFR Part 13 - Uniform Administrative Requirements for Grants and Cooperative Agreements.

2. 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.

If Federal agencies become involved with any assistance during a disaster or emergency, a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more, it is described within FEMA Publication P-682 National Response Framework and FEMA Publication P-683. To obtain further information on the Federal assistance process and how it is structured you can find both of these publications in the File Archive portion of this living plan.

Support Annex C - Worker Safety and Health

Coordinating Agency:
Navajo County Attorney
Navajo County Emergency Management
Navajo County Facilities Management
Navajo County Flood Control District
Navajo County Human Resources
Navajo County Public Health Services District

Primary Agency:
Navajo County Attorney
Navajo County Emergency Management
Navajo County Facilities Management
Navajo County Flood Control District
Navajo County Public Health Services District

Support Agencies:
Navajo County Administrative Services
Navajo County Attorney
Navajo County Board of Supervisors
Navajo County Emergency Management
Navajo County Environmental Health
Navajo County Facilities Management
Navajo County Finance Department
Navajo County Flood Control District
Navajo County Human Resources
Navajo County Information Technology
Navajo County Medical Examiner's Office
Navajo County Public Health Services District
Navajo County Public Works
Navajo County Sheriff's Office

I. Purpose and Scope

A. Purpose

1. The purpose of this Annex is to provide resources of member agencies to support emergency response needs in the Navajo County.

B. Scope

1. This Annex addresses both emergency assistance and the maintenance and mitigation efforts for responses specific to this Annex. Specifically, it discusses:

    a.

2. Encompassed in this Annex is information on standard operating procedures (SOPs), movement of responders, victims and supplies associated with response and recover

efforts following a major disaster, egress and ingress information. Also included is information on major services by coordinating agencies critical to the welfare of the citizens of the Navajo County.

II. Concept of Operations

A. General

1. This Annex is consistent with the Navajo County EOC's methodology, the requirements of the National Response Framework (NRF), the National Incident Management System (NIMS), and the Incident Command System (ICS). This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to Navajo County through the Navajo County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMT) to provide a timely and appropriate response to an emergency or situation.

2. Procedures, protocols and plans for disaster response activities are to govern staff operations at the Navajo County EOC and in the field. These are in the form of the base plan and corresponding Appendices, ESF Annexes, Support Annexes, Threat Annexes, and Standard Operating Guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.

3. In a large event requiring local or State mutual aid assistance, Annex will work with its support agency counterparts to seek and procure, plan, coordinate and/or direct the use of required assets.

4. Throughout the response and recovery periods, these agencies will evaluate and analyze information requests to move people, materials, equipment and other resources as necessary.

B. Direction and Control

1. The Coordinating Agency is Navajo County Attorney / Navajo County Emergency Management / Navajo County Facilities Management / Navajo County Flood Control District / Navajo County Human Resources / Navajo County Public Health Services District which is approved by the Arizona Department of Emergency and Military Affairs Cabinet Secretary, in coordination with local planning partners. The staff member serving as the Coordinator is appointed by and located in the Navajo County Attorney / Navajo County Emergency Management / Navajo County Facilities Management / Navajo County Flood Control District / Navajo County Human Resources / Navajo County Public Health Services District. When support is necessary, the Coordinator coordinates all aspects of this Annex.

2. This Annex complies with the National Response Framework, and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Navajo County Emergency Management, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within the Navajo County.

3. It may operate at two levels: 1.) Navajo County EOC; and 2.) Field operations.

4. During emergency activations, all management decisions regarding transportation for Navajo County are made at the Navajo County EOC by the coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance/Administration, and Operations Section and associated staff at the Navajo County EOC assist the incident commander in carrying out the overall mission.

5. In accordance with a mission assignment, each primary and/or support organization assisting in the deployment of this Annex will retain administrative control over its own resources and personnel, but will be under the operational control of this Annex. Mission operational control may be delegated to the field by the Navajo County EOC.

C. Organization

1. County

    a. During an activation of the Navajo County EOC, primary and support agency staff are integrated with the Navajo County Attorney / Navajo County Emergency Management / Navajo County Facilities Management / Navajo County Flood Control District / Navajo County Human Resources / Navajo County Public Health Services District staff to provide support.

    b. During an emergency or disaster event, the Navajo County EOC, Operations Section Chief will coordinate resource support with the Infrastructure Services Branch Chief.

    c. During the response phase, the Navajo County EOC will evaluate and analyze information regarding transportation services requests. This Annex will develop and update assessments of the transportation services status in the impacted area and undertake contingency planning to meet anticipated transportation requirements.

    d. The Navajo County Attorney / Navajo County Emergency Management / Navajo County Facilities Management / Navajo County Flood Control District / Navajo County Human Resources / Navajo County Public Health Services District will develop and maintain the Annex and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework (NRF), The National Incident Management System (NIMS), the Incident Command System (ICS), and the Navajo County EOP.

    e. The Navajo County Attorney / Navajo County Emergency Management / Navajo County Facilities Management / Navajo County Flood Control District / Navajo County Human Resources / Navajo County Public Health Services District shall be represented in the Annex most pertinent to the support of disaster intelligence collection and scope of response.

2. State of Arizona

a. During an emergency or disaster event, the primary and support agencies at the will report to the Infrastructure Services Branch Chief, who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center (SEOC) Manager.

b. The Arizona Department of Homeland Security & Emergency Management, reviews and maintains the overall actions of this Annex. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Arizona Response Plan. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the Arizona Response Plan.

D. Alerts and Notifications

1. The Navajo County Attorney / Navajo County Emergency Management / Navajo County Facilities Management / Navajo County Flood Control District / Navajo County Human Resources / Navajo County Public Health Services District will notify the County Warning Point (Navajo County Governmental Complex) when information comes to their attention indicating that an emergency or disaster situation is developing.

2. The County Warning Point (Navajo County Governmental Complex), will notify the on-call Emergency Duty Officer or the Coordinator when the Navajo County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

3. This Annex will be activated or placed on standby upon notification by the Navajo County EOC. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.

4. Upon instructions to activate or place staff on standby, Navajo County Attorney / Navajo County Emergency Management / Navajo County Facilities Management / Navajo County Flood Control District / Navajo County Human Resources / Navajo County Public Health Services District will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Actions specifically designated for Vulnerable Needs populations are listed separately in conjunction with the Annex actions. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

III. Responsibilities

The following list identifies the responsibilities designated to each of the Primary and Support

Agencies for this Emergency Support Function. The Primary Agency and its responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

(NOTE: Each Support Agency should review its own responsibilities and revise in conjunction with the Navajo County Attorney / Navajo County Emergency Management / Navajo County Facilities Management / Navajo County Flood Control District / Navajo County Human Resources / Navajo County Public Health Services District)

Coordinating: Navajo County Attorney	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Update Ready Navajo County employee emergency alerting system.
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Quickly lock exterior doors and close windows, air vents.
2	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
3	Evacuate building and gather at designated safe zone

Coordinating: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Identify specific health and safety risks for disasters.
2	Gather essential disaster supplies, such as nonperishable food, bottled water, battery-powered radios, first-aid supplies, flashlights, batteries, duct tape, plastic sheeting, and plastic garbage bags.
3	Select interior room(s) above the ground floor, with the fewest windows or vents. The room(s) should have adequate space for everyone to be able to sit. Avoid overcrowding by selecting several rooms if necessary. Large storage closets, utility rooms, pantries, copy and conference rooms without exterior windows will work well. Avoid selecting a room with mechanical equipment like ventilation blowers or pipes, because this equipment may not be able to be sealed from the outdoors.
4	Update Ready Navajo County employee emergency alerting system.
5	Train employees on "Run, Hide, Fight" https://www.fbi.gov/about-us/office-of-partner-engagement/active-shooter-incidents/run-hide-fight-video
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Quickly lock exterior doors and close windows, air vents.
2	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
3	Evacuate building and gather at designated safe zone
4	Report emergencies to 911.
Protection Actions for Support Annex C - Worker Safety and Health	
1	Identify specific health and safety risks for disasters.

Coordinating: Navajo County Facilities Management	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Update Ready Navajo County employee emergency alerting system.
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Quickly lock exterior doors and close windows, air vents.

2	Mechanical systems - turn off all fans, heating and air conditioning systems.
3	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
4	Evacuate building and gather at designated safe zone

Coordinating: Navajo County Human Resources	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Update Ready Navajo County employee emergency alerting system.

Coordinating: Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Coordinate behavioral health capabilities of relevant medical first responders.
2	Provide hand washing and other disease prevention campaign activities.
3	Identify specific health and safety risks for disasters.
4	Gather essential disaster supplies, such as nonperishable food, bottled water, battery-powered radios, first-aid supplies, flashlights, batteries, duct tape, plastic sheeting, and plastic garbage bags.
5	Select interior room(s) above the ground floor, with the fewest windows or vents. The room(s) should have adequate space for everyone to be able to sit. Avoid overcrowding by selecting several rooms if necessary. Large storage closets, utility rooms, pantries, copy and conference rooms without exterior windows will work well. Avoid selecting a room with mechanical equipment like ventilation blowers or pipes, because this equipment may not be able to be sealed from the outdoors.
6	Update Ready Navajo County employee emergency alerting system.
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Quickly lock exterior doors and close windows, air vents.
2	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
3	Evacuate building and gather at designated safe zone
4	Report emergencies to 911.
Mitigation Actions for Support Annex C - Worker Safety and Health	
1	Provide hand washing and other disease prevention campaign activities.
Protection Actions for Support Annex C - Worker Safety and Health	
1	Identify specific health and safety risks for disasters.

Primary: Navajo County Attorney	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Update Ready Navajo County employee emergency alerting system.
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Quickly lock exterior doors and close windows, air vents.
2	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
3	Evacuate building and gather at designated safe zone

Primary: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Identify specific health and safety risks for disasters.
2	Gather essential disaster supplies, such as nonperishable food, bottled water, battery-powered radios, first-aid supplies, flashlights, batteries, duct tape, plastic sheeting, and plastic garbage bags.
3	Select interior room(s) above the ground floor, with the fewest windows or vents. The room(s) should have adequate space for everyone to be able to sit. Avoid overcrowding by selecting several rooms if necessary. Large storage closets, utility rooms, pantries, copy and conference rooms without exterior windows will work well. Avoid selecting a room with mechanical equipment like ventilation blowers or pipes, because this equipment may not be able to be sealed from the outdoors.
4	Update Ready Navajo County employee emergency alerting system.
5	Train employees on "Run, Hide, Fight" https://www.fbi.gov/about-us/office-of-partner-engagement/active-shooter-incidents/run-hide-fight-video
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Quickly lock exterior doors and close windows, air vents.
2	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
3	Evacuate building and gather at designated safe zone
4	Report emergencies to 911.
Protection Actions for Support Annex C - Worker Safety and Health	
1	Identify specific health and safety risks for disasters.

Primary: Navajo County Facilities Management	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Update Ready Navajo County employee emergency alerting system.
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Quickly lock exterior doors and close windows, air vents.
2	Mechanical systems - turn off all fans, heating and air conditioning systems.
3	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
4	Evacuate building and gather at designated safe zone

Primary: Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Coordinate behavioral health capabilities of relevant medical first responders.
2	Provide hand washing and other disease prevention campaign activities.
3	Identify specific health and safety risks for disasters.
4	Gather essential disaster supplies, such as nonperishable food, bottled water, battery-powered radios, first-aid supplies, flashlights, batteries, duct tape, plastic sheeting, and plastic garbage bags.
5	Select interior room(s) above the ground floor, with the fewest windows or vents. The room(s) should have adequate space for everyone to be able to sit. Avoid overcrowding by selecting several rooms if necessary. Large storage closets, utility rooms, pantries, copy and conference rooms without exterior windows will work well. Avoid selecting a room with

	mechanical equipment like ventilation blowers or pipes, because this equipment may not be able to be sealed from the outdoors.
6	Update Ready Navajo County employee emergency alerting system.
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Quickly lock exterior doors and close windows, air vents.
2	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
3	Evacuate building and gather at designated safe zone
4	Report emergencies to 911.
Mitigation Actions for Support Annex C - Worker Safety and Health	
1	Provide hand washing and other disease prevention campaign activities.
Protection Actions for Support Annex C - Worker Safety and Health	
1	Identify specific health and safety risks for disasters.

Supporting: Navajo County Administrative Services	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Select interior room(s) above the ground floor, with the fewest windows or vents. The room(s) should have adequate space for everyone to be able to sit. Avoid overcrowding by selecting several rooms if necessary. Large storage closets, utility rooms, pantries, copy and conference rooms without exterior windows will work well. Avoid selecting a room with mechanical equipment like ventilation blowers or pipes, because this equipment may not be able to be sealed from the outdoors.
2	Update Ready Navajo County employee emergency alerting system.
3	Practice evacuation drill.
4	Train employees on "Run, Hide, Fight" https://www.fbi.gov/about-us/office-of-partner-engagement/active-shooter-incidents/run-hide-fight-video
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Quickly lock exterior doors and close windows, air vents.
2	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
3	Evacuate building and gather at designated safe zone
4	Report emergencies to 911.

Supporting: Navajo County Attorney	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Update Ready Navajo County employee emergency alerting system.
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Quickly lock exterior doors and close windows, air vents.
2	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
3	Evacuate building and gather at designated safe zone

Supporting: Navajo County Board of Supervisors
Response (During Event) Actions for Support Annex C - Worker Safety and Health

1	Evacuate building and gather at designated safe zone
2	Report emergencies to 911.

Supporting: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Identify specific health and safety risks for disasters.
2	Gather essential disaster supplies, such as nonperishable food, bottled water, battery-powered radios, first-aid supplies, flashlights, batteries, duct tape, plastic sheeting, and plastic garbage bags.
3	Select interior room(s) above the ground floor, with the fewest windows or vents. The room(s) should have adequate space for everyone to be able to sit. Avoid overcrowding by selecting several rooms if necessary. Large storage closets, utility rooms, pantries, copy and conference rooms without exterior windows will work well. Avoid selecting a room with mechanical equipment like ventilation blowers or pipes, because this equipment may not be able to be sealed from the outdoors.
4	Update Ready Navajo County employee emergency alerting system.
5	Train employees on "Run, Hide, Fight" https://www.fbi.gov/about-us/office-of-partner-engagement/active-shooter-incidents/run-hide-fight-video
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Quickly lock exterior doors and close windows, air vents.
2	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
3	Evacuate building and gather at designated safe zone
4	Report emergencies to 911.
Protection Actions for Support Annex C - Worker Safety and Health	
1	Identify specific health and safety risks for disasters.

Supporting: Navajo County Facilities Management	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Update Ready Navajo County employee emergency alerting system.
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Quickly lock exterior doors and close windows, air vents.
2	Mechanical systems - turn off all fans, heating and air conditioning systems.
3	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
4	Evacuate building and gather at designated safe zone

Supporting: Navajo County Finance Department	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Update Ready Navajo County employee emergency alerting system.

Supporting: Navajo County Human Resources	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Update Ready Navajo County employee emergency alerting system.

Supporting: Navajo County Information Technology	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Update Ready Navajo County employee emergency alerting system.
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Quickly lock exterior doors and close windows, air vents.
2	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
3	Evacuate building and gather at designated safe zone
4	Report emergencies to 911.

Supporting: Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Coordinate behavioral health capabilities of relevant medical first responders.
2	Provide hand washing and other disease prevention campaign activities.
3	Identify specific health and safety risks for disasters.
4	Gather essential disaster supplies, such as nonperishable food, bottled water, battery-powered radios, first-aid supplies, flashlights, batteries, duct tape, plastic sheeting, and plastic garbage bags.
5	Select interior room(s) above the ground floor, with the fewest windows or vents. The room(s) should have adequate space for everyone to be able to sit. Avoid overcrowding by selecting several rooms if necessary. Large storage closets, utility rooms, pantries, copy and conference rooms without exterior windows will work well. Avoid selecting a room with mechanical equipment like ventilation blowers or pipes, because this equipment may not be able to be sealed from the outdoors.
6	Update Ready Navajo County employee emergency alerting system.
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Quickly lock exterior doors and close windows, air vents.
2	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
3	Evacuate building and gather at designated safe zone
4	Report emergencies to 911.
Mitigation Actions for Support Annex C - Worker Safety and Health	
1	Provide hand washing and other disease prevention campaign activities.
Protection Actions for Support Annex C - Worker Safety and Health	
1	Identify specific health and safety risks for disasters.

Supporting: Navajo County Public Works	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Update Ready Navajo County employee emergency alerting system.
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Quickly lock exterior doors and close windows, air vents.
2	Mechanical systems - turn off all fans, heating and air conditioning systems.
3	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).

4	Evacuate building and gather at designated safe zone
5	Report emergencies to 911.

Supporting: Navajo County Sheriff's Office	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Update Ready Navajo County employee emergency alerting system.
2	Train employees on "Run, Hide, Fight" https://www.fbi.gov/about-us/office-of-partner-engagement/active-shooter-incidents/run-hide-fight-video
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Quickly lock exterior doors and close windows, air vents.
2	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
3	Evacuate building and gather at designated safe zone

Blue Ridge Unified School District	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Select interior room(s) above the ground floor, with the fewest windows or vents. The room(s) should have adequate space for everyone to be able to sit. Avoid overcrowding by selecting several rooms if necessary. Large storage closets, utility rooms, pantries, copy and conference rooms without exterior windows will work well. Avoid selecting a room with mechanical equipment like ventilation blowers or pipes, because this equipment may not be able to be sealed from the outdoors.
2	Train employees on "Run, Hide, Fight" https://www.fbi.gov/about-us/office-of-partner-engagement/active-shooter-incidents/run-hide-fight-video
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone

ChangePoint Integrated Health	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Coordinate behavioral health capabilities of relevant medical first responders.
2	Gather essential disaster supplies, such as nonperishable food, bottled water, battery-powered radios, first-aid supplies, flashlights, batteries, duct tape, plastic sheeting, and plastic garbage bags.
3	Train employees on "Run, Hide, Fight" https://www.fbi.gov/about-us/office-of-partner-engagement/active-shooter-incidents/run-hide-fight-video
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone

City of Holbrook Animal Control
Response (During Event) Actions for Support Annex C - Worker Safety and Health

1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone

City of Holbrook Police Department	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Train employees on "Run, Hide, Fight" https://www.fbi.gov/about-us/office-of-partner-engagement/active-shooter-incidents/run-hide-fight-video
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone

City of Holbrook Roads and Drainage	
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone

City of Show Low Airport	
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone

City of Show Low City Council	
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone

City of Show Low Finance	
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone

City of Show Low Human Resources
Response (During Event) Actions for Support Annex C - Worker Safety and Health

1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone

City of Show Low IT	
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone

City of Show Low Police Department	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Train employees on "Run, Hide, Fight" https://www.fbi.gov/about-us/office-of-partner-engagement/active-shooter-incidents/run-hide-fight-video
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone

City of Show Low Public Works	
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone

City of Show Low TV	
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone

City of Winslow	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Identify specific health and safety risks for disasters.
2	Gather essential disaster supplies, such as nonperishable food, bottled water, battery-powered radios, first-aid supplies, flashlights, batteries, duct tape, plastic sheeting, and plastic garbage bags.
3	Select interior room(s) above the ground floor, with the fewest windows or vents. The room(s) should have adequate space for everyone to be able to sit. Avoid overcrowding by selecting several rooms if necessary. Large storage closets, utility rooms, pantries, copy and conference rooms without exterior windows will work well. Avoid selecting a room with

	mechanical equipment like ventilation blowers or pipes, because this equipment may not be able to be sealed from the outdoors.
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Quickly lock exterior doors and close windows, air vents.
2	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
3	Evacuate building and gather at designated safe zone
Protection Actions for Support Annex C - Worker Safety and Health	
1	Identify specific health and safety risks for disasters.

City of Winslow Fire Department	
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone

City of Winslow Police Department	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Train employees on "Run, Hide, Fight" https://www.fbi.gov/about-us/office-of-partner-engagement/active-shooter-incidents/run-hide-fight-video
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone

City of Winslow Public Works	
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone

Heber-Overgaard Unified School District	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Select interior room(s) above the ground floor, with the fewest windows or vents. The room(s) should have adequate space for everyone to be able to sit. Avoid overcrowding by selecting several rooms if necessary. Large storage closets, utility rooms, pantries, copy and conference rooms without exterior windows will work well. Avoid selecting a room with mechanical equipment like ventilation blowers or pipes, because this equipment may not be able to be sealed from the outdoors.
2	Train employees on "Run, Hide, Fight" https://www.fbi.gov/about-us/office-of-partner-engagement/active-shooter-incidents/run-hide-fight-video
Response (During Event) Actions for Support Annex C - Worker Safety and Health	

1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone

Holbrook Unified School District	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Select interior room(s) above the ground floor, with the fewest windows or vents. The room(s) should have adequate space for everyone to be able to sit. Avoid overcrowding by selecting several rooms if necessary. Large storage closets, utility rooms, pantries, copy and conference rooms without exterior windows will work well. Avoid selecting a room with mechanical equipment like ventilation blowers or pipes, because this equipment may not be able to be sealed from the outdoors.
2	Train employees on "Run, Hide, Fight" https://www.fbi.gov/about-us/office-of-partner-engagement/active-shooter-incidents/run-hide-fight-video
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone

Indian Health Service / Hopi Health Care Center	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Identify specific health and safety risks for disasters.
2	Gather essential disaster supplies, such as nonperishable food, bottled water, battery-powered radios, first-aid supplies, flashlights, batteries, duct tape, plastic sheeting, and plastic garbage bags.
3	Select interior room(s) above the ground floor, with the fewest windows or vents. The room(s) should have adequate space for everyone to be able to sit. Avoid overcrowding by selecting several rooms if necessary. Large storage closets, utility rooms, pantries, copy and conference rooms without exterior windows will work well. Avoid selecting a room with mechanical equipment like ventilation blowers or pipes, because this equipment may not be able to be sealed from the outdoors.
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone
Protection Actions for Support Annex C - Worker Safety and Health	
1	Identify specific health and safety risks for disasters.

Indian Health Service / Whiteriver Hospital	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Identify specific health and safety risks for disasters.
2	Gather essential disaster supplies, such as nonperishable food, bottled water, battery-powered radios, first-aid supplies, flashlights, batteries, duct tape, plastic sheeting, and plastic garbage bags.

3	Select interior room(s) above the ground floor, with the fewest windows or vents. The room(s) should have adequate space for everyone to be able to sit. Avoid overcrowding by selecting several rooms if necessary. Large storage closets, utility rooms, pantries, copy and conference rooms without exterior windows will work well. Avoid selecting a room with mechanical equipment like ventilation blowers or pipes, because this equipment may not be able to be sealed from the outdoors.
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone
Protection Actions for Support Annex C - Worker Safety and Health	
1	Identify specific health and safety risks for disasters.

Indian Health Service Whiteriver Public Health Department	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Identify specific health and safety risks for disasters.
2	Gather essential disaster supplies, such as nonperishable food, bottled water, battery-powered radios, first-aid supplies, flashlights, batteries, duct tape, plastic sheeting, and plastic garbage bags.
3	Select interior room(s) above the ground floor, with the fewest windows or vents. The room(s) should have adequate space for everyone to be able to sit. Avoid overcrowding by selecting several rooms if necessary. Large storage closets, utility rooms, pantries, copy and conference rooms without exterior windows will work well. Avoid selecting a room with mechanical equipment like ventilation blowers or pipes, because this equipment may not be able to be sealed from the outdoors.
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone
Protection Actions for Support Annex C - Worker Safety and Health	
1	Identify specific health and safety risks for disasters.

Joseph City Unified School District	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Select interior room(s) above the ground floor, with the fewest windows or vents. The room(s) should have adequate space for everyone to be able to sit. Avoid overcrowding by selecting several rooms if necessary. Large storage closets, utility rooms, pantries, copy and conference rooms without exterior windows will work well. Avoid selecting a room with mechanical equipment like ventilation blowers or pipes, because this equipment may not be able to be sealed from the outdoors.
2	Train employees on "Run, Hide, Fight" https://www.fbi.gov/about-us/office-of-partner-engagement/active-shooter-incidents/run-hide-fight-video
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).

2	Evacuate building and gather at designated safe zone

Kayenta Unified School District	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Select interior room(s) above the ground floor, with the fewest windows or vents. The room(s) should have adequate space for everyone to be able to sit. Avoid overcrowding by selecting several rooms if necessary. Large storage closets, utility rooms, pantries, copy and conference rooms without exterior windows will work well. Avoid selecting a room with mechanical equipment like ventilation blowers or pipes, because this equipment may not be able to be sealed from the outdoors.
2	Train employees on "Run, Hide, Fight" https://www.fbi.gov/about-us/office-of-partner-engagement/active-shooter-incidents/run-hide-fight-video
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone

Little Colorado Medical Center	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Identify specific health and safety risks for disasters.
2	Gather essential disaster supplies, such as nonperishable food, bottled water, battery-powered radios, first-aid supplies, flashlights, batteries, duct tape, plastic sheeting, and plastic garbage bags.
3	Select interior room(s) above the ground floor, with the fewest windows or vents. The room(s) should have adequate space for everyone to be able to sit. Avoid overcrowding by selecting several rooms if necessary. Large storage closets, utility rooms, pantries, copy and conference rooms without exterior windows will work well. Avoid selecting a room with mechanical equipment like ventilation blowers or pipes, because this equipment may not be able to be sealed from the outdoors.
4	Train employees on "Run, Hide, Fight" https://www.fbi.gov/about-us/office-of-partner-engagement/active-shooter-incidents/run-hide-fight-video
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Quickly lock exterior doors and close windows, air vents.
2	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
3	Evacuate building and gather at designated safe zone
Protection Actions for Support Annex C - Worker Safety and Health	
1	Identify specific health and safety risks for disasters.

Navajo County Animal Control	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Identify specific health and safety risks for disasters.
Protection Actions for Support Annex C - Worker Safety and Health	
1	Identify specific health and safety risks for disasters.

Navajo County Planning and Zoning	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Update Ready Navajo County employee emergency alerting system.

Northland Pioneer College	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Select interior room(s) above the ground floor, with the fewest windows or vents. The room(s) should have adequate space for everyone to be able to sit. Avoid overcrowding by selecting several rooms if necessary. Large storage closets, utility rooms, pantries, copy and conference rooms without exterior windows will work well. Avoid selecting a room with mechanical equipment like ventilation blowers or pipes, because this equipment may not be able to be sealed from the outdoors.
2	Train employees on "Run, Hide, Fight" https://www.fbi.gov/about-us/office-of-partner-engagement/active-shooter-incidents/run-hide-fight-video
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone

Show Low Unified School District	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Select interior room(s) above the ground floor, with the fewest windows or vents. The room(s) should have adequate space for everyone to be able to sit. Avoid overcrowding by selecting several rooms if necessary. Large storage closets, utility rooms, pantries, copy and conference rooms without exterior windows will work well. Avoid selecting a room with mechanical equipment like ventilation blowers or pipes, because this equipment may not be able to be sealed from the outdoors.
2	Train employees on "Run, Hide, Fight" https://www.fbi.gov/about-us/office-of-partner-engagement/active-shooter-incidents/run-hide-fight-video
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone

Snowflake Unified School District	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Select interior room(s) above the ground floor, with the fewest windows or vents. The room(s) should have adequate space for everyone to be able to sit. Avoid overcrowding by selecting several rooms if necessary. Large storage closets, utility rooms, pantries, copy and conference rooms without exterior windows will work well. Avoid selecting a room with mechanical equipment like ventilation blowers or pipes, because this equipment may not be able to be sealed from the outdoors.
2	Train employees on "Run, Hide, Fight" https://www.fbi.gov/about-us/office-of-partner-engagement/active-shooter-incidents/run-hide-fight-video
Response (During Event) Actions for Support Annex C - Worker Safety and Health	

1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone

Summit Healthcare Regional Medical Center	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Provide hand washing and other disease prevention campaign activities.
2	Identify specific health and safety risks for disasters.
3	Gather essential disaster supplies, such as nonperishable food, bottled water, battery-powered radios, first-aid supplies, flashlights, batteries, duct tape, plastic sheeting, and plastic garbage bags.
4	Select interior room(s) above the ground floor, with the fewest windows or vents. The room(s) should have adequate space for everyone to be able to sit. Avoid overcrowding by selecting several rooms if necessary. Large storage closets, utility rooms, pantries, copy and conference rooms without exterior windows will work well. Avoid selecting a room with mechanical equipment like ventilation blowers or pipes, because this equipment may not be able to be sealed from the outdoors.
5	Train employees on "Run, Hide, Fight" https://www.fbi.gov/about-us/office-of-partner-engagement/active-shooter-incidents/run-hide-fight-video
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Quickly lock exterior doors and close windows, air vents.
2	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
3	Evacuate building and gather at designated safe zone
Mitigation Actions for Support Annex C - Worker Safety and Health	
1	Provide hand washing and other disease prevention campaign activities.
Protection Actions for Support Annex C - Worker Safety and Health	
1	Identify specific health and safety risks for disasters.

Town of Pinetop-Lakeside Police Department	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Train employees on "Run, Hide, Fight" https://www.fbi.gov/about-us/office-of-partner-engagement/active-shooter-incidents/run-hide-fight-video
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone

Town of Pinetop-Lakeside Public Works	
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone

Town of Pinetop-Lakeside Town Administration	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Identify specific health and safety risks for disasters.
2	Gather essential disaster supplies, such as nonperishable food, bottled water, battery-powered radios, first-aid supplies, flashlights, batteries, duct tape, plastic sheeting, and plastic garbage bags.
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Quickly lock exterior doors and close windows, air vents.
2	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
3	Evacuate building and gather at designated safe zone
Protection Actions for Support Annex C - Worker Safety and Health	
1	Identify specific health and safety risks for disasters.

Town of Pinetop-Lakeside Town Council	
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone

Town of Snowflake: Administration	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Identify specific health and safety risks for disasters.
2	Gather essential disaster supplies, such as nonperishable food, bottled water, battery-powered radios, first-aid supplies, flashlights, batteries, duct tape, plastic sheeting, and plastic garbage bags.
3	Select interior room(s) above the ground floor, with the fewest windows or vents. The room(s) should have adequate space for everyone to be able to sit. Avoid overcrowding by selecting several rooms if necessary. Large storage closets, utility rooms, pantries, copy and conference rooms without exterior windows will work well. Avoid selecting a room with mechanical equipment like ventilation blowers or pipes, because this equipment may not be able to be sealed from the outdoors.
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Quickly lock exterior doors and close windows, air vents.
2	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
3	Evacuate building and gather at designated safe zone
Protection Actions for Support Annex C - Worker Safety and Health	
1	Identify specific health and safety risks for disasters.

Town of Snowflake: Public Works
Response (During Event) Actions for Support Annex C - Worker Safety and Health

1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone

Town of Taylor: Administration	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Identify specific health and safety risks for disasters.
2	Gather essential disaster supplies, such as nonperishable food, bottled water, battery-powered radios, first-aid supplies, flashlights, batteries, duct tape, plastic sheeting, and plastic garbage bags.
3	Select interior room(s) above the ground floor, with the fewest windows or vents. The room(s) should have adequate space for everyone to be able to sit. Avoid overcrowding by selecting several rooms if necessary. Large storage closets, utility rooms, pantries, copy and conference rooms without exterior windows will work well. Avoid selecting a room with mechanical equipment like ventilation blowers or pipes, because this equipment may not be able to be sealed from the outdoors.
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Quickly lock exterior doors and close windows, air vents.
2	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
3	Evacuate building and gather at designated safe zone
Protection Actions for Support Annex C - Worker Safety and Health	
1	Identify specific health and safety risks for disasters.

Town of Taylor: Public Works	
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone

Towns of Snowflake & Taylor: Snowflake-Taylor Police Department	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Train employees on "Run, Hide, Fight" https://www.fbi.gov/about-us/office-of-partner-engagement/active-shooter-incidents/run-hide-fight-video
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone

Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.
Response (During Event) Actions for Support Annex C - Worker Safety and Health

1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone

Whiteriver Unified School District	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Select interior room(s) above the ground floor, with the fewest windows or vents. The room(s) should have adequate space for everyone to be able to sit. Avoid overcrowding by selecting several rooms if necessary. Large storage closets, utility rooms, pantries, copy and conference rooms without exterior windows will work well. Avoid selecting a room with mechanical equipment like ventilation blowers or pipes, because this equipment may not be able to be sealed from the outdoors.
2	Train employees on "Run, Hide, Fight" https://www.fbi.gov/about-us/office-of-partner-engagement/active-shooter-incidents/run-hide-fight-video
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone

Winslow Unified School District	
Preparedness (Pre-Event) Actions for Support Annex C - Worker Safety and Health	
1	Select interior room(s) above the ground floor, with the fewest windows or vents. The room(s) should have adequate space for everyone to be able to sit. Avoid overcrowding by selecting several rooms if necessary. Large storage closets, utility rooms, pantries, copy and conference rooms without exterior windows will work well. Avoid selecting a room with mechanical equipment like ventilation blowers or pipes, because this equipment may not be able to be sealed from the outdoors.
2	Train employees on "Run, Hide, Fight" https://www.fbi.gov/about-us/office-of-partner-engagement/active-shooter-incidents/run-hide-fight-video
Response (During Event) Actions for Support Annex C - Worker Safety and Health	
1	Write down the names of everyone in the room, and call your designated emergency contact to report who is in the room with you, and their affiliation with your department (employee, visitor, client, customer).
2	Evacuate building and gather at designated safe zone

IV. Financial Management

A. This Annex is responsible for coordinating with Navajo County Finance Department to manage expenses relevant to an event.

B. During a response, each agency/department fund disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula established by the Federal Emergency Management Agency (FEMA) via the FEMA-State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Navajo County Finance Department or a designated Finance Service officer as soon as possible.

V. References and Authorities

REFERENCES

1. Comprehensive Preparedness Guidance (CPG) 101, Developing and Maintaining Emergency Operations Plans, Version 3.0, September 2021.

AUTHORITIES

1. 44 CFR Part 13 - Uniform Administrative Requirements for Grants and Cooperative Agreements.

2. 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.

If Federal agencies become involved with any assistance during a disaster or emergency, a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more, it is described within FEMA Publication P-682 National Response Framework and FEMA Publication P-683. To obtain further information on the Federal assistance process and how it is structured you can find both of these publications in the File Archive portion of this living plan.

Support Annex D - Tribal Relations

Coordinating Agency:
BIA Fort Apache Agency
White Mountain Apache Fire and Rescue

Primary Agency:
BIA Fort Apache Agency
White Mountain Apache Fire and Rescue

Support Agencies:
BIA Fort Apache Agency
Indian Health Service / Hopi Health Care Center
Indian Health Service / Whiteriver Hospital
Indian Health Service Whiteriver Public Health Department
White Mountain Apache Fire and Rescue
White Mountain Apache Land Operations
White Mountain Apache Police Department
White Mountain Apache Radio Station
White Mountain Apache Tribal Forestry
White Mountain Apache Tribal Utility
White Mountain Apache Tribe Emergency Medical Service
White Mountain Apache Tribe Environmental
White Mountain Apache Tribe Game and Fish
White Mountain Apache Tribe Health Authority
White Mountain Apache Tribe Public Works
White Mountain Apache Tribe Ranger
White Mountain Apache Tribe Transportation Department
Winslow Indian Health Care Center

I. Purpose and Scope

A. Purpose

1. The purpose of this Annex is to provide resources of member agencies to support emergency response needs in the Navajo County.

B. Scope

1. This Annex addresses both emergency assistance and the maintenance and mitigation efforts for responses specific to this Annex. Specifically, it discusses:

2. Encompassed in this Annex is information on standard operating procedures (SOPs), movement of responders, victims and supplies associated with response and recover efforts following a major disaster, egress and ingress information. Also included is information on major services by coordinating agencies critical to the welfare of the citizens of the Navajo County.

II. Concept of Operations

A. General

1. This Annex is consistent with the Navajo County EOC's methodology, the requirements of the National Response Framework (NRF), the National Incident Management System (NIMS), and the Incident Command System (ICS). This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to the Navajo County through the Navajo County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMTs) to provide a timely and appropriate response to an emergency or situation.

2. Procedures, protocols and plans for disaster response activities are to govern staff operations at the Navajo County EOC and in the field. These are in the form of the base plan and corresponding Appendices, ESF Annexes, Support Annexes, Threat Annexes, and Standard Operating Guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.

3. In a large event requiring local or State mutual aid assistance, Support Annex D will work with its support agency counterparts to seek and procure, plan, coordinate and/or direct the use of required assets.

4. Throughout the response and recovery periods, these agencies will evaluate and analyze information requests to move people, materials, equipment and other resources as necessary.

B. Direction and Control

1. The Coordinating Agency is BIA Fort Apache Agency / White Mountain Apache Fire and Rescue which is approved by the Arizona Department of Emergency and Military Affairs Cabinet Secretary, in coordination with local planning partners. The staff member serving as the Coordinator is appointed by and located in the BIA Fort Apache Agency / White Mountain Apache Fire and Rescue. When support is necessary, the Coordinator coordinates all aspects of this Annex.

2. This Annex complies with the National Response Framework (NRF), and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Navajo County Emergency Management, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Navajo County.

3. It may operate at two levels: 1.) Navajo County EOC; and 2.) Field operations.

4. During emergency activations, all management decisions regarding transportation for the Navajo County are made at the Navajo County EOC by the coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance & Administration, and Operations Section and associated staff at the Navajo County EOC assist the incident commander in carrying out the overall mission.

5. In accordance with a mission assignment, each primary or support organization assisting in the deployment of this Annex will retain administrative control over its own resources and personnel, but will be under the operational control of this Annex. Mission operational control may be delegated to the field by the Navajo County EOC.

C. Organization

1. County

    a. During an activation of the Navajo County EOC, primary and support agency staff are integrated with the BIA Fort Apache Agency / White Mountain Apache Fire and Rescue staff to provide support.

    b. During an emergency or disaster event, the Navajo County EOC, Operations Section Chief will coordinate resource support with the Infrastructure Services Branch Chief.

    c. During the response phase, the Navajo County EOC will evaluate and analyze information regarding transportation services requests. This Annex will develop and update assessments of the transportation services status in the impacted area and undertake contingency planning to meet anticipated transportation requirements.

    d. The BIA Fort Apache Agency / White Mountain Apache Fire and Rescue will develop and maintain the Annex and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework (NRF), The National Incident Management System (NIMS), the Incident Command System (ICS), and the Navajo County EOP.

    e. The BIA Fort Apache Agency / White Mountain Apache Fire and Rescue shall be represented in the Annex most pertinent to the support of disaster intelligence collection and scope of response.

2. State of Arizona

    a. During an emergency or disaster event, the primary and support agencies at the will report to the Infrastructure Services Branch Chief, who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center (SEOC) Manager.

    b. The Arizona Department of Homeland Security & Emergency Management, reviews and maintains the overall actions of this Annex. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Arizona Response Plan. All such documents will be in compliance with the National Response Framework (NRF), the National Incident Management System (NIMS), the Incident Command System (ICS) and the Arizona Response Plan.

D. Alerts and Notifications

1. The BIA Fort Apache Agency / White Mountain Apache Fire and Rescue will notify the County Warning Point (Navajo County Governmental Complex) when information comes to their attention indicating that an emergency or disaster situation is developing.

2. The County Warning Point (Navajo County Governmental Complex), will notify the on-call Emergency Duty Officer and/or the Coordinator when the Navajo County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

3. This Annex will be activated or placed on standby upon notification by the Navajo County EOC. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.

4. Upon instructions to activate or place staff on standby, BIA Fort Apache Agency / White Mountain Apache Fire and Rescue will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Actions specifically designated for Vulnerable Needs populations are listed separately in conjunction with the Annex actions. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

III. Responsibilities

The following list identifies the responsibilities designated to each of the Primary and Support Agencies for this Emergency Support Function. The Primary Agency and its responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

(NOTE: Each Support Agency should review its own responsibilities and revise in conjunction with the BIA Fort Apache Agency / White Mountain Apache Fire and Rescue)

Coordinating: BIA Fort Apache Agency	
Response (During Event) Actions for Support Annex D - Tribal Relations	
1	• Elect to deal directly with the Federal Government.

Coordinating: White Mountain Apache Fire and Rescue
Response (During Event) Actions for Support Annex D - Tribal Relations

1	• Elect to deal directly with the Federal Government.

Primary: BIA Fort Apache Agency	
Response (During Event) Actions for Support Annex D - Tribal Relations	
1	• Elect to deal directly with the Federal Government.

Primary: White Mountain Apache Fire and Rescue	
Response (During Event) Actions for Support Annex D - Tribal Relations	
1	• Elect to deal directly with the Federal Government.

Supporting: BIA Fort Apache Agency	
Response (During Event) Actions for Support Annex D - Tribal Relations	
1	• Elect to deal directly with the Federal Government.

Supporting: Indian Health Service / Hopi Health Care Center	
Preparedness (Pre-Event) Actions for Support Annex D - Tribal Relations	
1	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.

Supporting: Indian Health Service / Whiteriver Hospital	
Preparedness (Pre-Event) Actions for Support Annex D - Tribal Relations	
1	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.

Supporting: Indian Health Service Whiteriver Public Health Department	
Preparedness (Pre-Event) Actions for Support Annex D - Tribal Relations	
1	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.

Supporting: White Mountain Apache Fire and Rescue	
Response (During Event) Actions for Support Annex D - Tribal Relations	
1	• Elect to deal directly with the Federal Government.

Arizona Department of Emergency and Military Affairs
Preparedness (Pre-Event) Actions for Support Annex D - Tribal Relations

1	• The Division of Emergency Management (ADEM) in cooperation with other State/Federal departments and agencies, coordinate tribal relations functions for actual and potential incidents upon request from impacted tribal nation(s).
Response (During Event) Actions for Support Annex D - Tribal Relations	
1	• Maintains primary responsibility for implementing consistent tribal relations policies and procedures during potential or actual incidents of statewide or national significance.
2	• Responsible for coordinating data-sharing by other agencies and departments that have responsibilities for collecting and maintaining data relevant to incident management for incidents that involve tribes.
3	• Responsible for coordinating and designating staff for the Tribal Relations Element at the SEOC. The Tribal Relations Element may include representatives from other departments and agencies, as appropriate and as jurisdictions dictate.
4	• Be responsible for coordinating tribal resources to address the full spectrum of actions to prevent, prepare for, respond to, and recover from incidents involving all hazards and incidents. including terrorism, natural disasters, accidents, and other contingencies.
5	• Maintain extraordinary powers to suspend tribal laws and ordinances, such as to establish a curfew, direct evacuations, and order a quarantine.
6	• Provide leadership and play a key role in communicating to the tribal nation, and in helping people, businesses, and organizations cope with the consequences of any type of domestic incident within the tribe's jurisdiction.
7	• Negotiate and enter into mutual aid agreements with other tribes/jurisdictions to facilitate resource-sharing.
8	• Request State and/or Federal assistance through the Governor of the State when the tribe's capabilities have been exceeded or exhausted.
9	• The Governor must request a Presidential disaster declaration on behalf of a tribe under the Stafford Act; however, State/Federal departments and agencies can work directly with tribes within existing agency authorities and resources in the absence of such a declaration.

10	• State departments and agencies comply with existing Federal laws and Executive orders mandating that the government deal with Indian tribes on a government-to-government basis, reflecting the federally recognized tribes' right of self-government as sovereign domestic dependent nations. A tribe may, however, opt to and is encouraged to deal directly with State and county officials.
11	• State departments and agencies requested to participate in potential or actual incident response on tribal lands and consult and/or collaborate with tribal governments on matters affecting the tribes and must be aware of the social, political, and cultural aspects of an incident area that might affect incident management operations.
12	• State departments and agencies provide appropriate incident management officials with access to current databases containing information on tribal resources, demographics, and geospatial information.

Arizona Department of Health Services	
Preparedness (Pre-Event) Actions for Support Annex D - Tribal Relations	
1	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.

City of Winslow Fire Department	
Preparedness (Pre-Event) Actions for Support Annex D - Tribal Relations	
1	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.

Heber-Overgaard Fire District	
Preparedness (Pre-Event) Actions for Support Annex D - Tribal Relations	
1	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.

Little Colorado Medical Center	
Preparedness (Pre-Event) Actions for Support Annex D - Tribal Relations	
1	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.

Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Support Annex D - Tribal Relations	
1	• The Division of Emergency Management (ADEM) in cooperation with other State/Federal departments and agencies, coordinate tribal relations functions for actual and potential incidents upon request from impacted tribal nation(s).
Response (During Event) Actions for Support Annex D - Tribal Relations	

1	• State departments and agencies comply with existing Federal laws and Executive orders mandating that the government deal with Indian tribes on a government-to-government basis, reflecting the federally recognized tribes' right of self-government as sovereign domestic dependent nations. A tribe may, however, opt to and is encouraged to deal directly with State and county officials.
2	• State departments and agencies requested to participate in potential or actual incident response on tribal lands and consult and/or collaborate with tribal governments on matters affecting the tribes and must be aware of the social, political, and cultural aspects of an incident area that might affect incident management operations.
3	• State departments and agencies provide appropriate incident management officials with access to current databases containing information on tribal resources, demographics, and geospatial information.

Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Support Annex D - Tribal Relations	
1	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.

Pinetop Fire District	
Preparedness (Pre-Event) Actions for Support Annex D - Tribal Relations	
1	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.

Summit Healthcare Regional Medical Center	
Preparedness (Pre-Event) Actions for Support Annex D - Tribal Relations	
1	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.

Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.	
Preparedness (Pre-Event) Actions for Support Annex D - Tribal Relations	
1	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.

IV. Financial Management

A. This Annex is responsible for coordinating with Navajo County Finance Department to manage expenses relevant to an event.

B. During a response, each agency and department fund disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a

federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula established by the Federal Emergency Management Agency (FEMA) via the FEMA-State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Navajo County Finance Department or a designated Finance Service officer as soon as possible.

V. References and Authorities

REFERENCES

1. Comprehensive Preparedness Guidance (CPG) 101, Developing and Maintaining Emergency Operations Plans, Version 3.0, September 2021.

AUTHORITIES

1. 44 CFR Part 13 - Uniform Administrative Requirements for Grants and Cooperative Agreements.

2. 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.

If Federal agencies become involved with any assistance during a disaster or emergency, a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more, it is described within FEMA Publication P-682 National Response Framework and FEMA Publication P-683. To obtain further information on the Federal assistance process and how it is structured you can find both of these publications in the File Archive portion of this living plan.

Support Annex E - Local Emergency Planning Committee (LEPC) Plan

Coordinating Agency:
BNSF Railway
Navajo County Emergency Management

Primary Agency:
Arizona Department of Emergency and Military Affairs
Arizona Department of Public Safety
Arizona Department of Transportation
BNSF Railway
City of Holbrook Police Department
City of Show Low Police Department
City of Winslow Fire Department
ClaySprings Pinedale Fire District
Heber-Overgaard Fire District
Joseph City Fire District
Kayenta Volunteer Fire Department
Larson Waste
Pinetop Fire District
Sun Valley Fire District
Timber Mesa Fire and Medical District
Town of Pinetop-Lakeside Police Department
Towns of Snowflake & Taylor: Snowflake-Taylor Police Department
Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.
White Mountain Apache Fire and Rescue
White Mountain Apache Police Department

Support Agencies:
Amerigas
Arizona Department of Emergency and Military Affairs
Arizona Department of Public Safety
Arizona Department of Transportation
Arizona Public Service
Arizona Water Company
BNSF Railway
City of Holbrook Municipal Water/Sewer
City of Holbrook Police Department
City of Holbrook Roads and Drainage
City of Show Low Municipal Water/Sewer
City of Show Low Police Department
City of Show Low Public Works
City of Winslow Fire Department
City of Winslow Municipal Water/Sewer
ClaySprings Pinedale Fire District
Department of Energy
FBI Pinetop-Lakeside
Federal Emergency Management Agency Region 9
Heber-Overgaard Fire District
Hopi Tribal Utility Authority

Indian Health Service Whiteriver Public Health Department
Joseph City Fire District
Joseph City Utilities
Kayenta Volunteer Fire Department
Larson Waste
Little Colorado Medical Center
National Weather Service
Navajo County Emergency Management
Navajo County Local Emergency Planning Committee
Navajo Tribal Utility Authority
Navopache Electric
Pinetop Fire District
PSAP/ Apache CSO E911
PSAP/ Navajo CSO E911
PSAP/ Pinetop-Lakeside PD E911
PSAP/ Show Low PD E911
PSAP/ Snowflake-Taylor PD E911
PSAP/ Whiteriver PD E911
Show Low EMS
Summit Healthcare Regional Medical Center
Sun Valley Fire District
Timber Mesa Fire and Medical District
Town of Pinetop-Lakeside Police Department
Town of Pinetop-Lakeside Public Works
Town of Snowflake Municipal Water/Sewer
Town of Snowflake: Public Works
Town of Taylor Municipal Water/Sewer
Town of Taylor: Public Works
Towns of Snowflake & Taylor: Snowflake-Taylor Police Department
Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.
Unisource Energy
White Mountain Apache Fire and Rescue
White Mountain Apache Police Department
White Mountain Apache Radio Station

I. Purpose and Scope

A. Purpose

1. The purpose of this Annex is to provide resources of member agencies to support emergency response needs in the Navajo County.

B. Scope

1. This Annex addresses both emergency assistance and the maintenance and mitigation efforts for responses specific to this Annex. Specifically, it discusses:

2. Encompassed in this Annex is information on standard operating procedures (SOPs), movement of responders, victims and supplies associated with response and recover

efforts following a major disaster, egress and ingress information. Also included is information on major services by coordinating agencies critical to the welfare of the citizens of the Navajo County.

II. Concept of Operations

A. General

1. This Annex is consistent with the Navajo County EOC's methodology, the requirements of the National Response Framework (NRF), the National Incident Management System (NIMS), and the Incident Command System (ICS). This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to the Navajo County through the Navajo County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMT) to provide a timely and appropriate response to an emergency or situation.

2. Procedures, protocols and plans for disaster response activities are to govern staff operations at the Navajo County EOC and in the field. These are in the form of the base plan and corresponding Appendices, ESF Annexes, Support Annexes, Threat Annexes, and Standard Operating Guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.

3. In a large event requiring local or State mutual aid assistance, Annex will work with its support agency counterparts to seek and procure, plan, coordinate or direct the use of required assets.

4. Throughout the response and recovery periods, these agencies will evaluate and analyze information requests to move people, materials, equipment and other resources as necessary.

B. Direction and Control

1. The Coordinating Agency is BNSF Railway / Navajo County Emergency Management which is approved by the Arizona Department of Emergency and Military Affairs Cabinet Secretary, in coordination with local planning partners. The staff member serving as the Coordinator is appointed by and located in the BNSF Railway / Navajo County Emergency Management. When support is necessary, the Coordinator coordinates all aspects of this Annex.

2. This Annex complies with the National Response Framework (NRF), and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Navajo County Emergency Management, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Navajo County.

3. It may operate at two levels: 1.) Navajo County EOC; and 2.) Field operations.

4. During emergency activations, all management decisions regarding transportation for the Navajo County are made at the Navajo County EOC by the coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance & Administration,

and Operations Section and associated staff at the Navajo County EOC assist the incident commander in carrying out the overall mission.

5. In accordance with a mission assignment, each primary and/or support organization assisting in the deployment of this Annex will retain administrative control over its own resources and personnel, but will be under the operational control of this Annex. Mission operational control may be delegated to the field by the Navajo County EOC.

C. Organization

1. County

    a. During an activation of the Navajo County EOC, primary and support agency staff are integrated with the BNSF Railway / Navajo County Emergency Management staff to provide support.

    b. During an emergency or disaster event, the Navajo County EOC, Operations Section Chief will coordinate resource support with the Infrastructure Services Branch Chief.

    c. During the response phase, the Navajo County EOC will evaluate and analyze information regarding transportation services requests. This Annex will develop and update assessments of the transportation services status in the impacted area and undertake contingency planning to meet anticipated transportation requirements.

    d. The BNSF Railway / Navajo County Emergency Management will develop and maintain the Annex and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework (NRF), The National Incident Management System (NIMS), the Incident Command System (ICS), and the Navajo County EOP.

    e. The BNSF Railway / Navajo County Emergency Management shall be represented in the Annex most pertinent to the support of disaster intelligence collection and scope of response.

2. State of Arizona

    a. During an emergency or disaster event, the primary and support agencies at the will report to the Infrastructure Services Branch Chief, who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center (SEOC) Manager.

    b. The Arizona Department of Homeland Security & Emergency Management, reviews and maintains the overall actions of this Annex. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Arizona Response Plan. All such documents will be in compliance with the National

Response Framework (NRF), the National Incident Management System (NIMS), the Incident Command System (ICS) and the Arizona Response Plan.

D. Alerts and Notifications

1. The BNSF Railway / Navajo County Emergency Management will notify the County Warning Point (Navajo County Governmental Complex) when information comes to their attention indicating that an emergency or disaster situation is developing.

2. The County Warning Point (Navajo County Governmental Complex), will notify the on-call Emergency Duty Officer and/or the Coordinator when the Navajo County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

3. This Annex will be activated or placed on standby upon notification by the Navajo County EOC. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.

4. Upon instructions to activate or place staff on standby, BNSF Railway / Navajo County Emergency Management will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Actions specifically designated for Vulnerable Needs populations are listed separately in conjunction with the Annex actions. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

III. Responsibilities

The following list identifies the responsibilities designated to each of the Primary and Support Agencies for this Emergency Support Function. The Primary Agency and its responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

(NOTE: Each Support Agency should review its own responsibilities and revise in conjunction with the BNSF Railway / Navajo County Emergency Management)

Coordinating: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Support Annex E - Local Emergency Planning Committee (LEPC) Plan	
1	Maintain and review yearly the Navajo County Hazardous Materials Response Plan.
2	Coordinate/attend quarterly LEPC meetings
Response (During Event) Actions for Support Annex E - Local Emergency Planning Committee (LEPC) Plan	

1	Review the Navajo County Hazardous Materials Response Plan to ensure all appropriate actions have been taken.

Recovery (Post Event) Actions for Support Annex E - Local Emergency Planning Committee (LEPC) Plan	
1	Reimbursement requests must be filed within five (5) days after the incident through Navajo County Emergency Management if an agency is looking to recuperate expenses for a hazardous materials response.

Primary: Arizona Department of Emergency and Military Affairs	
Preparedness (Pre-Event) Actions for Support Annex E - Local Emergency Planning Committee (LEPC) Plan	
1	Maintain and review yearly the Navajo County Hazardous Materials Response Plan.
2	Coordinate/attend quarterly LEPC meetings

Primary: Arizona Department of Public Safety	
Preparedness (Pre-Event) Actions for Support Annex E - Local Emergency Planning Committee (LEPC) Plan	
1	Maintain and review yearly the Navajo County Hazardous Materials Response Plan.
2	Coordinate/attend quarterly LEPC meetings

Primary: Arizona Department of Transportation	
Preparedness (Pre-Event) Actions for Support Annex E - Local Emergency Planning Committee (LEPC) Plan	
1	Maintain and review yearly the Navajo County Hazardous Materials Response Plan.
2	Coordinate/attend quarterly LEPC meetings

Primary: City of Holbrook Police Department	
Preparedness (Pre-Event) Actions for Support Annex E - Local Emergency Planning Committee (LEPC) Plan	
1	Coordinate/attend quarterly LEPC meetings

Primary: Joseph City Fire District	
Preparedness (Pre-Event) Actions for Support Annex E - Local Emergency Planning Committee (LEPC) Plan	
1	Coordinate/attend quarterly LEPC meetings

Primary: Timber Mesa Fire and Medical District	
Preparedness (Pre-Event) Actions for Support Annex E - Local Emergency Planning Committee (LEPC) Plan	
1	Coordinate/attend quarterly LEPC meetings

Primary: White Mountain Apache Fire and Rescue	
Preparedness (Pre-Event) Actions for Support Annex E - Local Emergency Planning Committee (LEPC) Plan	
1	Coordinate/attend quarterly LEPC meetings

Supporting: Arizona Department of Emergency and Military Affairs	
Preparedness (Pre-Event) Actions for Support Annex E - Local Emergency Planning Committee (LEPC) Plan	
1	Maintain and review yearly the Navajo County Hazardous Materials Response Plan.
2	Coordinate/attend quarterly LEPC meetings

Supporting: Arizona Department of Public Safety	
Preparedness (Pre-Event) Actions for Support Annex E - Local Emergency Planning Committee (LEPC) Plan	
1	Maintain and review yearly the Navajo County Hazardous Materials Response Plan.
2	Coordinate/attend quarterly LEPC meetings

Supporting: Arizona Department of Transportation	
Preparedness (Pre-Event) Actions for Support Annex E - Local Emergency Planning Committee (LEPC) Plan	
1	Maintain and review yearly the Navajo County Hazardous Materials Response Plan.
2	Coordinate/attend quarterly LEPC meetings

Supporting: City of Holbrook Police Department	
Preparedness (Pre-Event) Actions for Support Annex E - Local Emergency Planning Committee (LEPC) Plan	
1	Coordinate/attend quarterly LEPC meetings

Supporting: Department of Energy	
Preparedness (Pre-Event) Actions for Support Annex E - Local Emergency Planning Committee (LEPC) Plan	
1	Maintain and review yearly the Navajo County Hazardous Materials Response Plan.

Supporting: FBI Pinetop-Lakeside	
Preparedness (Pre-Event) Actions for Support Annex E - Local Emergency Planning Committee (LEPC) Plan	
1	Coordinate/attend quarterly LEPC meetings

Supporting: Federal Emergency Management Agency Region 9	
Preparedness (Pre-Event) Actions for Support Annex E - Local Emergency Planning Committee (LEPC) Plan	
1	Maintain and review yearly the Navajo County Hazardous Materials Response Plan.

Supporting: Joseph City Fire District	
Preparedness (Pre-Event) Actions for Support Annex E - Local Emergency Planning Committee (LEPC) Plan	
1	Coordinate/attend quarterly LEPC meetings

Supporting: Navajo County Emergency Management
Preparedness (Pre-Event) Actions for Support Annex E - Local Emergency Planning Committee (LEPC) Plan

1	Maintain and review yearly the Navajo County Hazardous Materials Response Plan.
2	Coordinate/attend quarterly LEPC meetings
Response (During Event) Actions for Support Annex E - Local Emergency Planning Committee (LEPC) Plan	
1	Review the Navajo County Hazardous Materials Response Plan to ensure all appropriate actions have been taken.
Recovery (Post Event) Actions for Support Annex E - Local Emergency Planning Committee (LEPC) Plan	
1	Reimbursement requests must be filed within five (5) days after the incident through Navajo County Emergency Management if an agency is looking to recuperate expenses for a hazardous materials response.

Supporting: Timber Mesa Fire and Medical District	
Preparedness (Pre-Event) Actions for Support Annex E - Local Emergency Planning Committee (LEPC) Plan	
1	Coordinate/attend quarterly LEPC meetings

Supporting: Unisource Energy	
Preparedness (Pre-Event) Actions for Support Annex E - Local Emergency Planning Committee (LEPC) Plan	
1	Coordinate/attend quarterly LEPC meetings

Supporting: White Mountain Apache Fire and Rescue	
Preparedness (Pre-Event) Actions for Support Annex E - Local Emergency Planning Committee (LEPC) Plan	
1	Coordinate/attend quarterly LEPC meetings

City of Winslow Police Department	
Preparedness (Pre-Event) Actions for Support Annex E - Local Emergency Planning Committee (LEPC) Plan	
1	Coordinate/attend quarterly LEPC meetings

IV. Financial Management

A. This Annex is responsible for coordinating with Navajo County Finance Department to manage expenses relevant to an event.

B. During a response, each agency and department fund disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a Federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula established by the Federal Emergency Management Agency (FEMA) via the FEMA-State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Navajo County Finance Department or a designated Finance Service officer as soon as possible.

V. References and Authorities

REFERENCES

1. Comprehensive Preparedness Guidance (CPG) 101, Developing and Maintaining Emergency Operations Plans, Version 3.0, September 2021.

AUTHORITIES

1. 44 CFR Part 13 - Uniform Administrative Requirements for Grants and Cooperative Agreements.

2. 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.

If Federal agencies become involved with any assistance during a disaster or emergency, a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more, it is described within FEMA Publication P-682 National Response Framework and FEMA Publication P-683. To obtain further information on the Federal assistance process and how it is structured you can find both of these publications in the File Archive portion of this living plan.

Support Annex F - Fire District Integration Plan

Coordinating Agency:
City of Winslow Fire Department
ClaySprings Pinedale Fire District
Heber-Overgaard Fire District
Indian Health Service / Hopi Health Care Center
Indian Health Service / Whiteriver Hospital
Indian Health Service Whiteriver Public Health Department
Joseph City Fire District
Kayenta Volunteer Fire Department
Navajo County Emergency Management
Pinetop Fire District
Sun Valley Fire District
Timber Mesa Fire and Medical District
Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.
White Mountain Apache Fire and Rescue

Primary Agency:
City of Winslow Fire Department
ClaySprings Pinedale Fire District
Heber-Overgaard Fire District
Joseph City Fire District
Kayenta Volunteer Fire Department
Pinetop Fire District
Sun Valley Fire District
Timber Mesa Fire and Medical District
Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.
White Mountain Apache Fire and Rescue

Support Agencies:
Action Medical EMS
Aerocare Medical Trasport
Arizona Department of Health Services
Arrowhead Medical EMS
ChangePoint Integrated Health
City of Winslow Fire Department
ClaySprings Pinedale Fire District
Heber-Overgaard Fire District
Holbrook EMS
Indian Health Service / Hopi Health Care Center
Indian Health Service / Whiteriver Hospital
Indian Health Service Whiteriver Public Health Department
Joseph City Fire District
Kayenta Volunteer Fire Department
Little Colorado Medical Center
Navajo County Emergency Management
Navajo County Public Health Services District
Pinetop Fire District
Show Low EMS

Summit Healthcare Regional Medical Center
Sun Valley Fire District
Sunrise Air Ambulance
Timber Mesa Fire and Medical District
Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.
White Mountain Apache Fire and Rescue
White Mountain Apache Tribe Health Authority
Winslow Indian Health Care Center

I. Purpose and Scope

A. Purpose

1. The purpose of this Annex is to provide resources of member agencies to support emergency response needs in the Navajo County.

B. Scope

1. This Annex addresses both emergency assistance and the maintenance and mitigation efforts for responses specific to this Annex. Specifically, it discusses:

2. Encompassed in this Annex is information on standard operating procedures (SOPs), movement of responders, victims and supplies associated with response and recover efforts following a major disaster, egress and ingress information. Also included is information on major services by coordinating agencies critical to the welfare of the citizens of the Navajo County.

II. Concept of Operations

A. General

1. This Annex is consistent with the Navajo County EOC's methodology, the requirements of the National Response Framework (NRF), the National Incident Management System (NIMS), and the Incident Command System (ICS). This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to Navajo County through the Navajo County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMTs) to provide a timely and appropriate response to an emergency or situation.

2. Procedures, protocols and plans for disaster response activities are to govern staff operations at the Navajo County EOC and in the field. These are in the form of the base plan and corresponding Appendices, ESF Annexes, Support Annexes, Threat Annexes, and Standard Operating Guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.

3. In a large event requiring local or State mutual aid assistance, Annex will work with its support agency counterparts to seek and procure, plan, coordinate and/or direct the use of required assets.

4. Throughout the response and recovery periods, these agencies will evaluate and analyze information requests to move people, materials, equipment and other resources as necessary.

B. Direction and Control

1. The Coordinating Agency is City of Winslow Fire Department / ClaySprings Pinedale Fire District / Heber-Overgaard Fire District / Indian Health Service / Hopi Health Care Center / Indian Health Service / Whiteriver Hospital / Indian Health Service Whiteriver Public Health Department / Joseph City Fire District / Kayenta Volunteer Fire Department / Navajo County Emergency Management / Pinetop Fire District / Sun Valley Fire District / Timber Mesa Fire and Medical District / Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept. / White Mountain Apache Fire and Rescue which is approved by the Arizona Department of Emergency and Military Affairs Cabinet Secretary, in coordination with local planning partners. The staff member serving as the Coordinator is appointed by and located in the City of Winslow Fire Department / ClaySprings Pinedale Fire District / Heber-Overgaard Fire District / Indian Health Service / Hopi Health Care Center / Indian Health Service / Whiteriver Hospital / Indian Health Service Whiteriver Public Health Department / Joseph City Fire District / Kayenta Volunteer Fire Department / Navajo County Emergency Management / Pinetop Fire District / Sun Valley Fire District / Timber Mesa Fire and Medical District / Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept. / White Mountain Apache Fire and Rescue. When support is necessary, the Coordinator coordinates all aspects of this Annex.

2. This Annex complies with the National Response Framework (NRF), and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Navajo County Emergency Management, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within the Navajo County.

3. It may operate at two levels: 1.) Navajo County EOC; and 2.) Field operations.

4. During emergency activations, all management decisions regarding transportation for the Navajo County are made at the Navajo County EOC by the coordinator. Under the Incident Command System (ICS) structure, the Planning, Logistics, Finance & Administration, and Operations Section and associated staff at the Navajo County EOC assist the incident commander in carrying out the overall mission.

5. In accordance with a mission assignment, each primary and/or support organization assisting in the deployment of this Annex will retain administrative control over its own resources and personnel, but will be under the operational control of this Annex. Mission operational control may be delegated to the field by the Navajo County EOC.

C. Organization

1. County

    a. During an activation of the Navajo County EOC, primary and support agency staff are integrated with the City of Winslow Fire Department / ClaySprings Pinedale Fire District / Heber-Overgaard Fire District / Indian Health Service /

Hopi Health Care Center / Indian Health Service / Whiteriver Hospital / Indian Health Service Whiteriver Public Health Department / Joseph City Fire District / Kayenta Volunteer Fire Department / Navajo County Emergency Management / Pinetop Fire District / Sun Valley Fire District / Timber Mesa Fire and Medical District / Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept. / White Mountain Apache Fire and Rescue staff to provide support.

b. During an emergency or disaster event, the Navajo County EOC, Operations Section Chief will coordinate resource support with the Infrastructure Services Branch Chief.

c. During the response phase, the Navajo County EOC will evaluate and analyze information regarding transportation services requests. This Annex will develop and update assessments of the transportation services status in the impacted area and undertake contingency planning to meet anticipated transportation requirements.

d. The City of Winslow Fire Department / ClaySprings Pinedale Fire District / Heber-Overgaard Fire District / Indian Health Service / Hopi Health Care Center / Indian Health Service / Whiteriver Hospital / Indian Health Service Whiteriver Public Health Department / Joseph City Fire District / Kayenta Volunteer Fire Department / Navajo County Emergency Management / Pinetop Fire District / Sun Valley Fire District / Timber Mesa Fire and Medical District / Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept. / White Mountain Apache Fire and Rescue will develop and maintain the Annex and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework (NRF), The National Incident Management System (NIMS), the Incident Command System (ICS), and the Navajo County EOP.

e. The City of Winslow Fire Department / ClaySprings Pinedale Fire District / Heber-Overgaard Fire District / Indian Health Service / Hopi Health Care Center / Indian Health Service / Whiteriver Hospital / Indian Health Service Whiteriver Public Health Department / Joseph City Fire District / Kayenta Volunteer Fire Department / Navajo County Emergency Management / Pinetop Fire District / Sun Valley Fire District / Timber Mesa Fire and Medical District / Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept. / White Mountain Apache Fire and Rescue shall be represented in the Annex most pertinent to the support of disaster intelligence collection and scope of response.

2. State of Arizona

a. During an emergency or disaster event, the primary and support agencies at the will report to the Infrastructure Services Branch Chief, who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center (SEOC) Manager.

b. The Arizona Department of Homeland Security & Emergency Management, reviews and maintains the overall actions of this Annex. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Arizona Response Plan. All such documents will be in compliance with the National Response Framework (NRF), the National Incident Management System (NIMS), the Incident Command System (ICS) and the Arizona Response Plan.

D. Alerts and Notifications

1. The City of Winslow Fire Department / ClaySprings Pinedale Fire District / Heber-Overgaard Fire District / Indian Health Service / Hopi Health Care Center / Indian Health Service / Whiteriver Hospital / Indian Health Service Whiteriver Public Health Department / Joseph City Fire District / Kayenta Volunteer Fire Department / Navajo County Emergency Management / Pinetop Fire District / Sun Valley Fire District / Timber Mesa Fire and Medical District / Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept. / White Mountain Apache Fire and Rescue will notify the County Warning Point (Navajo County Governmental Complex) when information comes to their attention indicating that an emergency or disaster situation is developing.

2. The County Warning Point (Navajo County Governmental Complex), will notify the on-call Emergency Duty Officer and/or the Coordinator when Navajo County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

3. This Annex will be activated or placed on standby upon notification by the Navajo County EOC. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.

4. Upon instructions to activate or place staff on standby, City of Winslow Fire Department / ClaySprings Pinedale Fire District / Heber-Overgaard Fire District / Indian Health Service / Hopi Health Care Center / Indian Health Service / Whiteriver Hospital / Indian Health Service Whiteriver Public Health Department / Joseph City Fire District / Kayenta Volunteer Fire Department / Navajo County Emergency Management / Pinetop Fire District / Sun Valley Fire District / Timber Mesa Fire and Medical District / Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept. / White Mountain Apache Fire and Rescue will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Actions specifically designated for Vulnerable Needs populations are listed separately in conjunction with the Annex actions. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

Overall Actions Assigned to All Members *Response (During Event) Actions for Support Annex F - Fire District Integration Plan*	
1	Coordinate community medication dispensing activities.

III. Responsibilities

The following list identifies the responsibilities designated to each of the Primary and Support Agencies for this Emergency Support Function. The Primary Agency and its responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

(NOTE: Each Support Agency should review its own responsibilities and revise in conjunction with the City of Winslow Fire Department / ClaySprings Pinedale Fire District / Heber-Overgaard Fire District / Indian Health Service / Hopi Health Care Center / Indian Health Service / Whiteriver Hospital / Indian Health Service Whiteriver Public Health Department / Joseph City Fire District / Kayenta Volunteer Fire Department / Navajo County Emergency Management / Pinetop Fire District / Sun Valley Fire District / Timber Mesa Fire and Medical District / Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept. / White Mountain Apache Fire and Rescue)

No Responsibilities have been assigned.

IV. Financial Management

A. This Annex is responsible for coordinating with Navajo County Finance Department to manage expenses relevant to an event.

B. During a response, each agency and department fund disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula established by the Federal Emergency Management Agency (FEMA) via the FEMA-State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Navajo County Finance Department or a designated Finance Service officer as soon as possible.

V. References and Authorities

REFERENCES

1. Comprehensive Preparedness Guidance (CPG) 101, Developing and Maintaining Emergency Operations Plans, Version 3.0, September 2021.

AUTHORITIES

1. 44 CFR Part 13 - Uniform Administrative Requirements for Grants and Cooperative Agreements.

2. 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.

If Federal agencies become involved with any assistance during a disaster or emergency, a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more, it is described within FEMA Publication P-682 National Response Framework and FEMA Publication P-683. To obtain further information on the Federal assistance process and how it is structured you can find both of these publications in the File Archive portion of this living plan.

Threat Annex A - Air Quality Emergencies

Coordinating Agency:
Navajo County Emergency Management
Navajo County Public Health Services District

Primary Agency:
Joseph City Fire District

Support Agencies:
Arizona Department of Health Services
Indian Health Service / Hopi Health Care Center
Indian Health Service / Whiteriver Hospital
Indian Health Service Whiteriver Public Health Department
Little Colorado Medical Center
National Weather Service
Navajo County Emergency Management
Navajo County Environmental Health
Navajo County Public Health Services District
Summit Healthcare Regional Medical Center
White Mountain Apache Tribe Environmental
White Mountain Apache Tribe Health Authority
Winslow Indian Health Care Center

I. Purpose and Scope

A. Purpose

1. The purpose of this Annex is to provide resources of member agencies to support emergency response needs in the Navajo County.

B. Scope

1. This Annex addresses both emergency assistance and the maintenance and mitigation efforts for responses specific to this Annex. Specifically, it discusses:

2. Encompassed in this Annex is information on standard operating procedures (SOP), movement of responders, victims and supplies associated with response and recover efforts following a major disaster, egress and ingress information. Also included is information on major services by coordinating agencies critical to the welfare of the citizens of the Navajo County.

II. Concept of Operations

A. General

1. This Annex is consistent with the Navajo County EOC's methodology, the requirements of the National Response Framework (NRF), the National Incident Management System (NIMS), and the Incident Command System (ICS). This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to the Navajo County through the Navajo County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMT) to provide a timely and appropriate response to an emergency or situation.

2. Procedures, protocols and plans for disaster response activities are to govern staff operations at the Navajo County EOC and in the field. These are in the form of the base plan and corresponding Appendices, ESF Annexes, Support Annexes, Threat Annexes, and Standard Operating Guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.

3. In a large event requiring local or State mutual aid assistance, Annex will work with its support agency counterparts to seek and procure, plan, coordinate or direct the use of required assets.

4. Throughout the response and recovery periods, these agencies will evaluate and analyze information requests to move people, materials, equipment and other resources as necessary.

B. Direction and Control

1. The Coordinating Agency is Navajo County Emergency Management / Navajo County Public Health Services District which is approved by the Arizona Department of Emergency and Military Affairs Cabinet Secretary, in coordination with local planning partners. The staff member serving as the Coordinator is appointed by and located in the Navajo County Emergency Management / Navajo County Public Health Services District. When support is necessary, the Coordinator coordinates all aspects of this Annex.

2. This Annex complies with the National Response Framework (NRF), and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Navajo County Emergency Management, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within the Navajo County.

3. It may operate at two levels: 1.) Navajo County EOC; and 2.) Field operations.

4. During emergency activations, all management decisions regarding transportation for the Navajo County are made at the Navajo County EOC by the coordinator. Under the Incident Command System (ICS) structure, the Planning, Logistics, Finance & Administration, and Operations Section and associated staff at the Navajo County EOC assist the incident commander in carrying out the overall mission.

5. In accordance with a mission assignment, each primary and/or support organization assisting in the deployment of this Annex will retain administrative control over its own resources and personnel, but will be under the operational control of this Annex. Mission operational control may be delegated to the field by the Navajo County EOC.

C. Organization

1. County

    1. During an activation of the Navajo County EOC, primary and support agency staff are integrated with the Navajo County Emergency Management / Navajo County Public Health Services District staff to provide support.

    2. During an emergency or disaster event, the Navajo County EOC, Operations Section Chief will coordinate resource support with the Infrastructure Services Branch Chief.

    3. During the response phase, the Navajo County EOC will evaluate and analyze information regarding transportation services requests. This Annex will develop and update assessments of the transportation services status in the impacted area and undertake contingency planning to meet anticipated transportation requirements.

    4. The Navajo County Emergency Management / Navajo County Public Health Services District will develop and maintain the Annex and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework (NRF), The National Incident Management System (NIMS), the Incident Command System (ICS), and the Navajo County EOP.

    5. The Navajo County Emergency Management / Navajo County Public Health Services District shall be represented in the Annex most pertinent to the support of disaster intelligence collection and scope of response.

2. State of Arizona

    1. During an emergency or disaster event, the primary and support agencies at the will report to the Infrastructure Services Branch Chief, who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center (SEOC) Manager.

    2. The Arizona Department of Homeland Security & Emergency Management, reviews and maintains the overall actions of this Annex. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Arizona Response Plan. All such documents will be in compliance with the National Response Framework (NRF), the National Incident Management System (NIMS), the Incident Command System (ICS) and the Arizona Response Plan.

D. Alerts and Notifications

1. The Navajo County Emergency Management / Navajo County Public Health Services District will notify the County Warning Point (Navajo County Governmental

Complex) when information comes to their attention indicating that an emergency or disaster situation is developing.

2. The County Warning Point (Navajo County Governmental Complex), will notify the on-call Emergency Duty Officer or the Coordinator when Navajo County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

3. This Annex will be activated or placed on standby upon notification by the Navajo County EOC. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.

4. Upon instructions to activate or place staff on standby, Navajo County Emergency Management / Navajo County Public Health Services District will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Actions specifically designated for Vulnerable Needs populations are listed separately in conjunction with the Annex actions. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

III. Responsibilities

The following list identifies the responsibilities designated to each of the Primary and Support Agencies for this Emergency Support Function. The Primary Agency and its responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

(NOTE: Each Support Agency should review its own responsibilities and revise in conjunction with the Navajo County Emergency Management / Navajo County Public Health Services District)

Coordinating: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Threat Annex A - Air Quality Emergencies	
1	Participate in the CDC Public Health Preparedness Program.
Mitigation Actions for Threat Annex A - Air Quality Emergencies	
1	Participate in the CDC Public Health Preparedness Program.

Coordinating: Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Threat Annex A - Air Quality Emergencies	
1	Participate in the CDC Public Health Preparedness Program.
Mitigation Actions for Threat Annex A - Air Quality Emergencies	
1	Participate in the CDC Public Health Preparedness Program.

Supporting: Arizona Department of Health Services	
Preparedness (Pre-Event) Actions for Threat Annex A - Air Quality Emergencies	
1	Participate in the CDC Public Health Preparedness Program.
Mitigation Actions for Threat Annex A - Air Quality Emergencies	
1	Participate in the CDC Public Health Preparedness Program.

Supporting: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Threat Annex A - Air Quality Emergencies	
1	Participate in the CDC Public Health Preparedness Program.
Mitigation Actions for Threat Annex A - Air Quality Emergencies	
1	Participate in the CDC Public Health Preparedness Program.

Supporting: Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Threat Annex A - Air Quality Emergencies	
1	Participate in the CDC Public Health Preparedness Program.
Mitigation Actions for Threat Annex A - Air Quality Emergencies	
1	Participate in the CDC Public Health Preparedness Program.

Navajo County Sheriff's Office	
Preparedness (Pre-Event) Actions for Threat Annex A - Air Quality Emergencies	
1	Participate in the CDC Public Health Preparedness Program.
Mitigation Actions for Threat Annex A - Air Quality Emergencies	
1	Participate in the CDC Public Health Preparedness Program.

IV. Financial Management

A. This Annex is responsible for coordinating with Navajo County Finance Department to manage expenses relevant to an event.

B. During a response, each agency/department fund disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula established by the Federal Emergency Management Agency (FEMA) via the FEMA-State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Navajo County Finance Department or a designated Finance Service officer as soon as possible.

V. References and Authorities

REFERENCES

1. Comprehensive Preparedness Guidance (CPG) 101, Developing and Maintaining Emergency Operations Plans, Version 3.0, September 2021.

AUTHORITIES

1. 44 CFR Part 13 - Uniform Administrative Requirements for Grants and Cooperative Agreements.

2. 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.

If Federal agencies become involved with any assistance during a disaster or emergency, a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more, it is described within FEMA Publication P-682 National Response Framework and FEMA Publication P-683. To obtain further information on the Federal assistance process and how it is structured you can find both of these publications in the File Archive portion of this living plan.

Threat Annex B - Civil Disturbances

Coordinating Agency:
City of Holbrook Police Department
City of Show Low Police Department
City of Winslow Police Department
Navajo County Emergency Management
Navajo County Sheriff's Office
Town of Pinetop-Lakeside Police Department
Towns of Snowflake & Taylor: Snowflake-Taylor Police Department
White Mountain Apache Police Department

Primary Agency:
City of Holbrook Police Department
City of Show Low Police Department
City of Winslow Police Department
Navajo County Sheriff's Office
Town of Pinetop-Lakeside Police Department
Towns of Snowflake & Taylor: Snowflake-Taylor Police Department
White Mountain Apache Police Department

Support Agencies:
Arizona Department of Emergency and Military Affairs
Arizona Department of Homeland Security
Arizona Department of Public Safety
Arizona Department of Transportation
City of Holbrook Police Department
City of Show Low Police Department
City of Winslow Police Department
FBI Pinetop-Lakeside
Little Colorado Medical Center
Navajo County Emergency Management
Navajo County Sheriff's Office
PSAP/ Apache CSO E911
PSAP/ Navajo CSO E911
PSAP/ Pinetop-Lakeside PD E911
PSAP/ Show Low PD E911
PSAP/ Snowflake-Taylor PD E911
PSAP/ Whiteriver PD E911
Summit Healthcare Regional Medical Center
Town of Pinetop-Lakeside Police Department
Towns of Snowflake & Taylor: Snowflake-Taylor Police Department
White Mountain Apache Police Department
White Mountain Apache Radio Station

I. Purpose and Scope

A. Purpose

1. The purpose of this Annex is to provide resources of member agencies to support emergency response needs in the Navajo County.

B. Scope

1. This Annex addresses both emergency assistance and the maintenance and mitigation efforts for responses specific to this Annex. Specifically, it discusses:

2. Encompassed in this Annex is information on standard operating procedures (SOP), movement of responders, victims and supplies associated with response and recover efforts following a major disaster, egress and ingress information. Also included is information on major services by coordinating agencies critical to the welfare of the citizens of the Navajo County.

II. Concept of Operations

A. General

1. This Annex is consistent with the Navajo County EOC's methodology, the requirements of the National Response Framework (NRF), the National Incident Management System (NIMS), and the Incident Command System (ICS). This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to the Navajo County through the Navajo County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMT) to provide a timely and appropriate response to an emergency or situation.

2. Procedures, protocols and plans for disaster response activities are to govern staff operations at the Navajo County EOC and in the field. These are in the form of the base plan and corresponding Appendices, ESF Annexes, Support Annexes, Threat Annexes, and Standard Operating Guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.

3. In a large event requiring local or State mutual aid assistance, Annex will work with its support agency counterparts to seek and procure, plan, coordinate or direct the use of required assets.

4. Throughout the response and recovery periods, these agencies will evaluate and analyze information requests to move people, materials, equipment and other resources as necessary.

B. Direction and Control

1. The Coordinating Agency is City of Holbrook Police Department / City of Show Low Police Department / City of Winslow Police Department / Navajo County Emergency Management / Navajo County Sheriff's Office / Town of Pinetop-Lakeside Police Department / Towns of Snowflake & Taylor: Snowflake-Taylor Police Department / White Mountain Apache Police Department which is approved by the Arizona Department of Emergency and Military Affairs Cabinet Secretary, in coordination with local planning partners. The staff member serving as the Coordinator is appointed by and located in the

City of Holbrook Police Department / City of Show Low Police Department / City of Winslow Police Department / Navajo County Emergency Management / Navajo County Sheriff's Office / Town of Pinetop-Lakeside Police Department / Towns of Snowflake & Taylor: Snowflake-Taylor Police Department / White Mountain Apache Police Department. When support is necessary, the Coordinator coordinates all aspects of this Annex.

2. This Annex complies with the National Response Framework (NRF), and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Navajo County Emergency Management, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within the Navajo County.

3. It may operate at two levels: 1.) Navajo County EOC; and 2.) Field operations.

4. During emergency activations, all management decisions regarding transportation for the Navajo County are made at the Navajo County EOC by the coordinator. Under the Incident Command System (ICS) structure, the Planning, Logistics, Finance & Administration, and Operations Section and associated staff at the Navajo County EOC assist the incident commander in carrying out the overall mission.

5. In accordance with a mission assignment, each primary and/or support organization assisting in the deployment of this Annex will retain administrative control over its own resources and personnel, but will be under the operational control of this Annex. Mission operational control may be delegated to the field by the Navajo County EOC.

C. Organization

1. County

    1. During an activation of the Navajo County EOC, primary and support agency staff are integrated with the City of Holbrook Police Department / City of Show Low Police Department / City of Winslow Police Department / Navajo County Emergency Management / Navajo County Sheriff's Office / Town of Pinetop-Lakeside Police Department / Towns of Snowflake & Taylor: Snowflake-Taylor Police Department / White Mountain Apache Police Department staff to provide support.

    2. During an emergency or disaster event, the Navajo County EOC, Operations Section Chief will coordinate resource support with the Infrastructure Services Branch Chief.

    3. During the response phase, the Navajo County EOC will evaluate and analyze information regarding transportation services requests. This Annex will develop and update assessments of the transportation services status in the impacted area and undertake contingency planning to meet anticipated transportation requirements.

    4. The City of Holbrook Police Department / City of Show Low Police Department / City of Winslow Police Department / Navajo County Emergency Management / Navajo County Sheriff's Office / Town of Pinetop-Lakeside Police Department /

Towns of Snowflake & Taylor: Snowflake-Taylor Police Department / White Mountain Apache Police Department will develop and maintain the Annex and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework (NRF), The National Incident Management System (NIMS), the Incident Command System (ICS), and the Navajo County EOP.

5. The City of Holbrook Police Department / City of Show Low Police Department / City of Winslow Police Department / Navajo County Emergency Management / Navajo County Sheriff's Office / Town of Pinetop-Lakeside Police Department / Towns of Snowflake & Taylor: Snowflake-Taylor Police Department / White Mountain Apache Police Department shall be represented in the Annex most pertinent to the support of disaster intelligence collection and scope of response.

2. State of Arizona

    1. During an emergency or disaster event, the primary and support agencies at the will report to the Infrastructure Services Branch Chief, who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center (SEOC) Manager.

    2. The Arizona Department of Homeland Security & Emergency Management, reviews and maintains the overall actions of this Annex. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Arizona Response Plan. All such documents will be in compliance with the National Response Framework (NRF), the National Incident Management System (NIMS), the Incident Command System (ICS) and the Arizona Response Plan.

D. Alerts and Notifications

1. The City of Holbrook Police Department / City of Show Low Police Department / City of Winslow Police Department / Navajo County Emergency Management / Navajo County Sheriff's Office / Town of Pinetop-Lakeside Police Department / Towns of Snowflake & Taylor: Snowflake-Taylor Police Department / White Mountain Apache Police Department will notify the County Warning Point (Navajo County Governmental Complex) when information comes to their attention indicating that an emergency or disaster situation is developing.

2. The County Warning Point (Navajo County Governmental Complex), will notify the on-call Emergency Duty Officer or the Coordinator when Navajo County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

3. This Annex will be activated or placed on standby upon notification by the Navajo County EOC. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.

4. Upon instructions to activate or place staff on standby, City of Holbrook Police Department / City of Show Low Police Department / City of Winslow Police Department / Navajo County Emergency Management / Navajo County Sheriff's Office / Town of Pinetop-Lakeside Police Department / Towns of Snowflake & Taylor: Snowflake-Taylor Police Department / White Mountain Apache Police Department will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Actions specifically designated for Vulnerable Needs populations are listed separately in conjunction with the Annex actions. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service

III. Responsibilities

The following list identifies the responsibilities designated to each of the Primary and Support Agencies for this Emergency Support Function. The Primary Agency and its responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

(NOTE: Each Support Agency should review its own responsibilities and revise in conjunction with the City of Holbrook Police Department / City of Show Low Police Department / City of Winslow Police Department / Navajo County Emergency Management / Navajo County Sheriff's Office / Town of Pinetop-Lakeside Police Department / Towns of Snowflake & Taylor: Snowflake-Taylor Police Department / White Mountain Apache Police Department)

No Responsibilities have been assigned.

IV. Financial Management

A. This Annex is responsible for coordinating with Navajo County Finance Department to manage expenses relevant to an event.

B. During a response, each agency/department fund disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula established by the Federal Emergency Management Agency (FEMA) via the FEMA-State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Navajo County Finance Department or a designated Finance Service officer as soon as possible.

V. References and Authorities

REFERENCES

1. Comprehensive Preparedness Guidance (CPG) 101, Developing and Maintaining Emergency Operations Plans, Version 3.0, September 2021.

AUTHORITIES

1. 44 CFR Part 13 - Uniform Administrative Requirements for Grants and Cooperative Agreements.

2. 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.

If Federal agencies become involved with any assistance during a disaster or emergency, a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more, it is described within FEMA Publication P-682 National Response Framework and FEMA Publication P-683. To obtain further information on the Federal assistance process and how it is structured you can find both of these publications in the File Archive portion of this living plan.

Threat Annex C - Common Carrier Accidents

Coordinating Agency:
Arizona Department of Public Safety
Arizona Department of Transportation
Navajo County Emergency Management

Primary Agency:
Arizona Department of Transportation

Support Agencies:
Arizona Department of Emergency and Military Affairs
Arizona Department of Public Safety
Arizona Department of Transportation
Navajo County Emergency Management
Navajo County Sheriff's Office

I. Purpose and Scope

A. Purpose

1. The purpose of this Annex is to provide resources of member agencies to support emergency response needs in the Navajo County.

B. Scope

1. This Annex addresses both emergency assistance and the maintenance and mitigation efforts for responses specific to this Annex. Specifically, it discusses:

2. Encompassed in this Annex is information on standard operating procedures (SOP), movement of responders, victims and supplies associated with response and recover efforts following a major disaster, egress and ingress information. Also included is information on major services by coordinating agencies critical to the welfare of the citizens of the Navajo County.

II. Concept of Operations

A. General

1. This Annex is consistent with the Navajo County EOC's methodology, the requirements of the National Response Framework (NRF), the National Incident Management System (NIMS), and the Incident Command System (ICS). This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to the Navajo County through the Navajo County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMT) to provide a timely and appropriate response to an emergency or situation.

2. Procedures, protocols and plans for disaster response activities are to govern staff operations at the Navajo County EOC and in the field. These are in the form of the base plan and corresponding Appendices, ESF Annexes, Support Annexes, Threat Annexes, and Standard Operating Guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.

3. In a large event requiring local or State mutual aid assistance, Annex will work with its support agency counterparts to seek and procure, plan, coordinate or direct the use of required assets.

4. Throughout the response and recovery periods, these agencies will evaluate and analyze information requests to move people, materials, equipment and other resources as necessary.

B. Direction and Control

1. The Coordinating Agency is Arizona Department of Public Safety / Arizona Department of Transportation / Navajo County Emergency Management which is approved by the Arizona Department of Emergency and Military Affairs Cabinet Secretary, in coordination with local planning partners. The staff member serving as the Coordinator is appointed by and located in the Arizona Department of Public Safety / Arizona Department of Transportation / Navajo County Emergency Management. When support is necessary, the Coordinator coordinates all aspects of this Annex.

2. This Annex complies with the National Response Framework (NRF), and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Navajo County Emergency Management, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within the Navajo County.

3. It may operate at two levels: 1.) Navajo County EOC; and 2.) Field operations.

4. During emergency activations, all management decisions regarding transportation for the Navajo County are made at the Navajo County EOC by the coordinator. Under the Incident Command System (ICS) structure, the Planning, Logistics, Finance & Administration, and Operations Section and associated staff at the Navajo County EOC assist the incident commander in carrying out the overall mission.

5. In accordance with a mission assignment, each primary and/or support organization assisting in the deployment of this Annex will retain administrative control over its own resources and personnel, but will be under the operational control of this Annex. Mission operational control may be delegated to the field by the Navajo County EOC.

C. Organization

1. County

    1. During an activation of the Navajo County EOC, primary and support agency staff are integrated with the Arizona Department of Public Safety / Arizona Department of Transportation / Navajo County Emergency Management staff to provide support.

2. During an emergency or disaster event, the Navajo County EOC, Operations Section Chief will coordinate resource support with the Infrastructure Services Branch Chief.

3. During the response phase, the Navajo County EOC will evaluate and analyze information regarding transportation services requests. This Annex will develop and update assessments of the transportation services status in the impacted area and undertake contingency planning to meet anticipated transportation requirements.

4. The Arizona Department of Public Safety / Arizona Department of Transportation / Navajo County Emergency Management will develop and maintain the Annex and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework (NRF), The National Incident Management System (NIMS), the Incident Command System (ICS), and the Navajo County EOP.

5. The Arizona Department of Public Safety / Arizona Department of Transportation / Navajo County Emergency Management shall be represented in the Annex most pertinent to the support of disaster intelligence collection and scope of response.

2. State of Arizona

    1. During an emergency or disaster event, the primary and support agencies at the will report to the Infrastructure Services Branch Chief, who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center (SEOC) Manager.

    2. The Arizona Department of Homeland Security & Emergency Management, reviews and maintains the overall actions of this Annex. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Arizona Response Plan. All such documents will be in compliance with the National Response Framework (NRF), the National Incident Management System (NIMS), the Incident Command System (ICS) and the Arizona Response Plan.

D. Alerts and Notifications

1. The Arizona Department of Public Safety / Arizona Department of Transportation / Navajo County Emergency Management will notify the County Warning Point (Navajo County Governmental Complex) when information comes to their attention indicating that an emergency or disaster situation is developing.

2. The County Warning Point (Navajo County Governmental Complex), will notify the on-call Emergency Duty Officer or the Coordinator when Navajo County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

3. This Annex will be activated or placed on standby upon notification by the Navajo County EOC. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.

4. Upon instructions to activate or place staff on standby, Arizona Department of Public Safety / Arizona Department of Transportation / Navajo County Emergency Management will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Actions specifically designated for Vulnerable Needs populations are listed separately in conjunction with the Annex actions. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

III. Responsibilities

The following list identifies the responsibilities designated to each of the Primary and Support Agencies for this Emergency Support Function. The Primary Agency and its responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

(NOTE: Each Support Agency should review its own responsibilities and revise in conjunction with the Arizona Department of Public Safety / Arizona Department of Transportation / Navajo County Emergency Management)

Coordinating: Arizona Department of Transportation	
Response (During Event) Actions for Threat Annex C - Common Carrier Accidents	
1	Review the Navajo County Hazardous Materials Response Plan to ensure all appropriate actions have been taken.

Primary: Arizona Department of Transportation	
Response (During Event) Actions for Threat Annex C - Common Carrier Accidents	
1	Review the Navajo County Hazardous Materials Response Plan to ensure all appropriate actions have been taken.

Supporting: Arizona Department of Transportation	
Response (During Event) Actions for Threat Annex C - Common Carrier Accidents	
1	Review the Navajo County Hazardous Materials Response Plan to ensure all appropriate actions have been taken.

Supporting: Navajo County Sheriff's Office
Response (During Event) Actions for Threat Annex C - Common Carrier Accidents

1	Review the Navajo County Hazardous Materials Response Plan to ensure all appropriate actions have been taken.

IV. Financial Management

A. This Annex is responsible for coordinating with Navajo County Finance Department to manage expenses relevant to an event.

B. During a response, each agency/department fund disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula established by the Federal Emergency Management Agency (FEMA) via the FEMA-State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Navajo County Finance Department or a designated Finance Service officer as soon as possible.

V. References and Authorities

REFERENCES

1. Comprehensive Preparedness Guidance (CPG) 101, Developing and Maintaining Emergency Operations Plans, Version 3.0, September 2021.

AUTHORITIES

1. 44 CFR Part 13 - Uniform Administrative Requirements for Grants and Cooperative Agreements.

2. 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.

If Federal agencies become involved with any assistance during a disaster or emergency, a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more, it is described within FEMA Publication P-682 National Response Framework and FEMA Publication P-683. To obtain further information on the Federal assistance process and how it is structured you can find both of these publications in the File Archive portion of this living plan.

Threat Annex D - Cyber Incident

Coordinating Agency:
FBI Pinetop-Lakeside
Navajo County Emergency Management
Navajo County Information Technology
Navajo County Sheriff's Office

Primary Agency:
FBI Pinetop-Lakeside
Navajo County Information Technology
Navajo County Sheriff's Office

Support Agencies:
Arizona Department of Emergency and Military Affairs
Arizona Department of Homeland Security
Arizona Department of Public Safety
FBI Pinetop-Lakeside
Navajo County Emergency Management
Navajo County Information Technology
Navajo County Sheriff's Office

I. Purpose and Scope

A. Purpose

1. The purpose of this Annex is to provide resources of member agencies to support emergency response needs in the Navajo County.

B. Scope

1. This Annex addresses both emergency assistance and the maintenance and mitigation efforts for responses specific to this Annex. Specifically, it discusses:

2. Encompassed in this Annex is information on standard operating procedures (SOP), movement of responders, victims and supplies associated with response and recover efforts following a major disaster, egress and ingress information. Also included is information on major services by coordinating agencies critical to the welfare of the citizens of the Navajo County.

II. Concept of Operations

A. General

1. This Annex is consistent with the Navajo County EOC's methodology, the requirements of the National Response Framework (NRF), the National Incident Management System (NIMS), and the Incident Command System (ICS). This structure and system supports

incident assessment, planning, procurement, deployment, and coordination and support operations to the Navajo County through the Navajo County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMT) to provide a timely and appropriate response to an emergency or situation.

2. Procedures, protocols and plans for disaster response activities are to govern staff operations at the Navajo County EOC and in the field. These are in the form of the base plan and corresponding Appendices, ESF Annexes, Support Annexes, Threat Annexes, and Standard Operating Guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.

3. In a large event requiring local or State mutual aid assistance, Annex will work with its support agency counterparts to seek and procure, plan, coordinate or direct the use of required assets.

4. Throughout the response and recovery periods, these agencies will evaluate and analyze information requests to move people, materials, equipment and other resources as necessary.

B. Direction and Control

1. The Coordinating Agency is FBI Pinetop-Lakeside / Navajo County Emergency Management / Navajo County Information Technology / Navajo County Sheriff's Office which is approved by the Arizona Department of Emergency and Military Affairs Cabinet Secretary, in coordination with local planning partners. The staff member serving as the Coordinator is appointed by and located in the FBI Pinetop-Lakeside / Navajo County Emergency Management / Navajo County Information Technology / Navajo County Sheriff's Office. When support is necessary, the Coordinator coordinates all aspects of this Annex.

2. This Annex complies with the National Response Framework (NRF), and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Navajo County Emergency Management, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within the Navajo County.

3. It may operate at two levels: 1.) Navajo County EOC; and 2.) Field operations.

4. During emergency activations, all management decisions regarding transportation for the Navajo County are made at the Navajo County EOC by the coordinator. Under the Incident Command System (ICS) structure, the Planning, Logistics, Finance & Administration, and Operations Section and associated staff at the Navajo County EOC assist the incident commander in carrying out the overall mission.

5. In accordance with a mission assignment, each primary and/or support organization assisting in the deployment of this Annex will retain administrative control over its own resources and personnel, but will be under the operational control of this Annex. Mission operational control may be delegated to the field by the Navajo County EOC.

C. Organization

1. County

    1. During an activation of the Navajo County EOC, primary and support agency staff are integrated with the FBI Pinetop-Lakeside / Navajo County Emergency Management / Navajo County Information Technology / Navajo County Sheriff's Office staff to provide support.

    2. During an emergency or disaster event, the Navajo County EOC, Operations Section Chief will coordinate resource support with the Infrastructure Services Branch Chief.

    3. During the response phase, the Navajo County EOC will evaluate and analyze information regarding transportation services requests. This Annex will develop and update assessments of the transportation services status in the impacted area and undertake contingency planning to meet anticipated transportation requirements.

    4. The FBI Pinetop-Lakeside / Navajo County Emergency Management / Navajo County Information Technology / Navajo County Sheriff's Office will develop and maintain the Annex and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework (NRF), The National Incident Management System (NIMS), the Incident Command System (ICS), and the Navajo County EOP.

    5. The FBI Pinetop-Lakeside / Navajo County Emergency Management / Navajo County Information Technology / Navajo County Sheriff's Office shall be represented in the Annex most pertinent to the support of disaster intelligence collection and scope of response.

2. State of Arizona

    1. During an emergency or disaster event, the primary and support agencies at the will report to the Infrastructure Services Branch Chief, who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center (SEOC) Manager.

    2. The Arizona Department of Homeland Security & Emergency Management, reviews and maintains the overall actions of this Annex. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Arizona Response Plan. All such documents will be in compliance with the National Response Framework (NRF), the National Incident Management System (NIMS), the Incident Command System (ICS) and the Arizona Response Plan.

D. Alerts and Notifications

1. The FBI Pinetop-Lakeside / Navajo County Emergency Management / Navajo County Information Technology / Navajo County Sheriff's Office will notify the County Warning

Point (Navajo County Governmental Complex) when information comes to their attention indicating that an emergency or disaster situation is developing.

2. The County Warning Point (Navajo County Governmental Complex), will notify the on-call Emergency Duty Officer or the Coordinator when Navajo County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

3. This Annex will be activated or placed on standby upon notification by the Navajo County EOC. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.

4. Upon instructions to activate or place staff on standby, FBI Pinetop-Lakeside / Navajo County Emergency Management / Navajo County Information Technology / Navajo County Sheriff's Office will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Actions specifically designated for Vulnerable Needs populations are listed separately in conjunction with the Annex actions. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

III. Responsibilities

The following list identifies the responsibilities designated to each of the Primary and Support Agencies for this Emergency Support Function. The Primary Agency and its responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

(NOTE: Each Support Agency should review its own responsibilities and revise in conjunction with the FBI Pinetop-Lakeside / Navajo County Emergency Management / Navajo County Information Technology / Navajo County Sheriff's Office)

No Responsibilities have been assigned.

IV. Financial Management

A. This Annex is responsible for coordinating with Navajo County Finance Department to manage expenses relevant to an event.

B. During a response, each agency/department fund disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in

accordance to the formula established by the Federal Emergency Management Agency (FEMA) via the FEMA-State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Navajo County Finance Department or a designated Finance Service officer as soon as possible.

V. References and Authorities

REFERENCES

1. Comprehensive Preparedness Guidance (CPG) 101, Developing and Maintaining Emergency Operations Plans, Version 3.0, September 2021.

AUTHORITIES

1. 44 CFR Part 13 - Uniform Administrative Requirements for Grants and Cooperative Agreements.

2. 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.

If Federal agencies become involved with any assistance during a disaster or emergency, a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more, it is described within FEMA Publication P-682 National Response Framework and FEMA Publication P-683. To obtain further information on the Federal assistance process and how it is structured you can find both of these publications in the File Archive portion of this living plan.

Threat Annex E - Earthquake

Coordinating Agency:
Arizona Department of Public Safety
Arizona Department of Transportation
Navajo County Emergency Management
Navajo County Environmental Health
Navajo County Medical Examiner's Office
Navajo County Public Works
Navajo County Sheriff's Office

Primary Agency:
Arizona Department of Public Safety
Arizona Department of Transportation
Navajo County Medical Examiner's Office
Navajo County Public Works
Navajo County Sheriff's Office

Support Agencies:
Arizona Department of Emergency and Military Affairs
Arizona Department of Health Services
Arizona Department of Public Safety
Arizona Department of Transportation
National Weather Service
Navajo County Emergency Management
Navajo County Environmental Health
Navajo County Medical Examiner's Office
Navajo County Planning and Zoning
Navajo County Public Health Services District
Navajo County Public Works
Navajo County Sheriff's Office
United States Geological Survey

I. Purpose and Scope

A. Purpose

1. The purpose of this Annex is to provide resources of member agencies to support emergency response needs in the Navajo County.

B. Scope

1. This Annex addresses both emergency assistance and the maintenance and mitigation efforts for responses specific to this Annex. Specifically, it discusses:

2. Encompassed in this Annex is information on standard operating procedures (SOP), movement of responders, victims and supplies associated with response and recover efforts following a major disaster, egress and ingress information. Also included is

information on major services by coordinating agencies critical to the welfare of the citizens of the Navajo County.

II. Concept of Operations

A. General

1. This Annex is consistent with the Navajo County EOC's methodology, the requirements of the National Response Framework (NRF), the National Incident Management System (NIMS), and the Incident Command System (ICS). This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to the Navajo County through the Navajo County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMT) to provide a timely and appropriate response to an emergency or situation.

2. Procedures, protocols and plans for disaster response activities are to govern staff operations at the Navajo County EOC and in the field. These are in the form of the base plan and corresponding Appendices, ESF Annexes, Support Annexes, Threat Annexes, and Standard Operating Guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.

3. In a large event requiring local or State mutual aid assistance, Annex will work with its support agency counterparts to seek and procure, plan, coordinate or direct the use of required assets.

4. Throughout the response and recovery periods, these agencies will evaluate and analyze information requests to move people, materials, equipment and other resources as necessary.

B. Direction and Control

1. The Coordinating Agency is Arizona Department of Public Safety / Arizona Department of Transportation / Navajo County Emergency Management / Navajo County Environmental Health / Navajo County Medical Examiner's Office / Navajo County Public Works / Navajo County Sheriff's Office which is approved by the Arizona Department of Emergency and Military Affairs Cabinet Secretary, in coordination with local planning partners. The staff member serving as the Coordinator is appointed by and located in the Arizona Department of Public Safety / Arizona Department of Transportation / Navajo County Emergency Management / Navajo County Environmental Health / Navajo County Medical Examiner's Office / Navajo County Public Works / Navajo County Sheriff's Office. When support is necessary, the Coordinator coordinates all aspects of this Annex.

2. This Annex complies with the National Response Framework (NRF), and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Navajo County Emergency Management, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within the Navajo County.

3. It may operate at two levels: 1.) Navajo County EOC; and 2.) Field operations.

4. During emergency activations, all management decisions regarding transportation for the Navajo County are made at the Navajo County EOC by the coordinator. Under the Incident Command System (ICS) structure, the Planning, Logistics, Finance & Administration, and Operations Section and associated staff at the Navajo County EOC assist the incident commander in carrying out the overall mission.

5. In accordance with a mission assignment, each primary and/or support organization assisting in the deployment of this Annex will retain administrative control over its own resources and personnel, but will be under the operational control of this Annex. Mission operational control may be delegated to the field by the Navajo County EOC.

C. Organization

1. County

    1. During an activation of the Navajo County EOC, primary and support agency staff are integrated with the Arizona Department of Public Safety / Arizona Department of Transportation / Navajo County Emergency Management / Navajo County Environmental Health / Navajo County Medical Examiner's Office / Navajo County Public Works / Navajo County Sheriff's Office staff to provide support.

    2. During an emergency or disaster event, the Navajo County EOC, Operations Section Chief will coordinate resource support with the Infrastructure Services Branch Chief.

    3. During the response phase, the Navajo County EOC will evaluate and analyze information regarding transportation services requests. This Annex will develop and update assessments of the transportation services status in the impacted area and undertake contingency planning to meet anticipated transportation requirements.

    4. The Arizona Department of Public Safety / Arizona Department of Transportation / Navajo County Emergency Management / Navajo County Environmental Health / Navajo County Medical Examiner's Office / Navajo County Public Works / Navajo County Sheriff's Office will develop and maintain the Annex and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework (NRF), The National Incident Management System (NIMS), the Incident Command System (ICS), and the Navajo County EOP.

    5. The Arizona Department of Public Safety / Arizona Department of Transportation / Navajo County Emergency Management / Navajo County Environmental Health / Navajo County Medical Examiner's Office / Navajo County Public Works / Navajo County Sheriff's Office shall be represented in the Annex most pertinent to the support of disaster intelligence collection and scope of response.

2. State of Arizona

1. During an emergency or disaster event, the primary and support agencies at the will report to the Infrastructure Services Branch Chief, who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center (SEOC) Manager.

2. The Arizona Department of Homeland Security & Emergency Management, reviews and maintains the overall actions of this Annex. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Arizona Response Plan. All such documents will be in compliance with the National Response Framework (NRF), the National Incident Management System (NIMS), the Incident Command System (ICS) and the Arizona Response Plan.

D. Alerts and Notifications

1. The Arizona Department of Public Safety / Arizona Department of Transportation / Navajo County Emergency Management / Navajo County Environmental Health / Navajo County Medical Examiner's Office / Navajo County Public Works / Navajo County Sheriff's Office will notify the County Warning Point (Navajo County Governmental Complex) when information comes to their attention indicating that an emergency or disaster situation is developing.

2. The County Warning Point (Navajo County Governmental Complex), will notify the on-call Emergency Duty Officer or the Coordinator when Navajo County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

3. This Annex will be activated or placed on standby upon notification by the Navajo County EOC. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.

4. Upon instructions to activate or place staff on standby, Arizona Department of Public Safety / Arizona Department of Transportation / Navajo County Emergency Management / Navajo County Environmental Health / Navajo County Medical Examiner's Office / Navajo County Public Works / Navajo County Sheriff's Office will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Actions specifically designated for Vulnerable Needs populations are listed separately in conjunction with the Annex actions. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

III. Responsibilities

The following list identifies the responsibilities designated to each of the Primary and Support Agencies for this Emergency Support Function. The Primary Agency and its responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

(NOTE: Each Support Agency should review its own responsibilities and revise in conjunction with the Arizona Department of Public Safety / Arizona Department of Transportation / Navajo County Emergency Management / Navajo County Environmental Health / Navajo County Medical Examiner's Office / Navajo County Public Works / Navajo County Sheriff's Office)

No Responsibilities have been assigned.

IV. Financial Management

A. This Annex is responsible for coordinating with Navajo County Finance Department to manage expenses relevant to an event.

B. During a response, each agency/department fund disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula established by the Federal Emergency Management Agency (FEMA) via the FEMA-State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Navajo County Finance Department or a designated Finance Service officer as soon as possible.

V. References and Authorities

REFERENCES

1. Comprehensive Preparedness Guidance (CPG) 101, Developing and Maintaining Emergency Operations Plans, Version 3.0, September 2021.

AUTHORITIES

1. 44 CFR Part 13 - Uniform Administrative Requirements for Grants and Cooperative Agreements.

2. 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.

If Federal agencies become involved with any assistance during a disaster or emergency, a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more, it is described within FEMA Publication P-682 National Response Framework and FEMA Publication P-683. To obtain further information on the Federal assistance process and how it is structured you can find both of these publications in the File Archive portion of this living plan.

Threat Annex F - Excessive Heat Emergencies

Coordinating Agency:
Little Colorado Medical Center
Navajo County Animal Control
Navajo County Emergency Management
Navajo County Environmental Health
Navajo County Public Health Services District
Summit Healthcare Regional Medical Center

Primary Agency:
Little Colorado Medical Center
Navajo County Animal Control
Navajo County Emergency Management
Navajo County Environmental Health
Navajo County Public Health Services District
Summit Healthcare Regional Medical Center

Support Agencies:
Arizona Department of Health Services
Indian Health Service / Hopi Health Care Center
Indian Health Service / Whiteriver Hospital
Indian Health Service Whiteriver Public Health Department
Little Colorado Medical Center
National Weather Service
Navajo County Animal Control
Navajo County Emergency Management
Navajo County Environmental Health
Navajo County Public Health Services District
Summit Healthcare Regional Medical Center

I. Purpose and Scope

A. Purpose

1. The purpose of this Annex is to provide resources of member agencies to support emergency response needs in the Navajo County.

B. Scope

1. This Annex addresses both emergency assistance and the maintenance and mitigation efforts for responses specific to this Annex. Specifically, it discusses:

2. Encompassed in this Annex is information on standard operating procedures (SOP), movement of responders, victims and supplies associated with response and recover efforts following a major disaster, egress and ingress information. Also included is information on major services by coordinating agencies critical to the welfare of the citizens of the Navajo County.

II. Concept of Operations

A. General

1. This Annex is consistent with the Navajo County EOC's methodology, the requirements of the National Response Framework (NRF), the National Incident Management System (NIMS), and the Incident Command System (ICS). This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to the Navajo County through the Navajo County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMT) to provide a timely and appropriate response to an emergency or situation.

2. Procedures, protocols and plans for disaster response activities are to govern staff operations at the Navajo County EOC and in the field. These are in the form of the base plan and corresponding Appendices, ESF Annexes, Support Annexes, Threat Annexes, and Standard Operating Guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.

3. In a large event requiring local or State mutual aid assistance, Annex will work with its support agency counterparts to seek and procure, plan, coordinate or direct the use of required assets.

4. Throughout the response and recovery periods, these agencies will evaluate and analyze information requests to move people, materials, equipment and other resources as necessary.

B. Direction and Control

1. The Coordinating Agency is Little Colorado Medical Center / Navajo County Animal Control / Navajo County Emergency Management / Navajo County Environmental Health / Navajo County Public Health Services District / Summit Healthcare Regional Medical Center which is approved by the Arizona Department of Emergency and Military Affairs Cabinet Secretary, in coordination with local planning partners. The staff member serving as the Coordinator is appointed by and located in the Little Colorado Medical Center / Navajo County Animal Control / Navajo County Emergency Management / Navajo County Environmental Health / Navajo County Public Health Services District / Summit Healthcare Regional Medical Center. When support is necessary, the Coordinator coordinates all aspects of this Annex.

2. This Annex complies with the National Response Framework (NRF), and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Navajo County Emergency Management, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within the Navajo County.

3. It may operate at two levels: 1.) Navajo County EOC; and 2.) Field operations.

4. During emergency activations, all management decisions regarding transportation for the Navajo County are made at the Navajo County EOC by the coordinator. Under the Incident Command System (ICS) structure, the Planning, Logistics, Finance

& Administration, and Operations Section and associated staff at the Navajo County EOC assist the incident commander in carrying out the overall mission.

5. In accordance with a mission assignment, each primary and/or support organization assisting in the deployment of this Annex will retain administrative control over its own resources and personnel, but will be under the operational control of this Annex. Mission operational control may be delegated to the field by the Navajo County EOC.

C. Organization

1. County

    1. During an activation of the Navajo County EOC, primary and support agency staff are integrated with the Little Colorado Medical Center / Navajo County Animal Control / Navajo County Emergency Management / Navajo County Environmental Health / Navajo County Public Health Services District / Summit Healthcare Regional Medical Center staff to provide support.

    2. During an emergency or disaster event, the Navajo County EOC, Operations Section Chief will coordinate resource support with the Infrastructure Services Branch Chief.

    3. During the response phase, the Navajo County EOC will evaluate and analyze information regarding transportation services requests. This Annex will develop and update assessments of the transportation services status in the impacted area and undertake contingency planning to meet anticipated transportation requirements.

    4. The Little Colorado Medical Center / Navajo County Animal Control / Navajo County Emergency Management / Navajo County Environmental Health / Navajo County Public Health Services District / Summit Healthcare Regional Medical Center will develop and maintain the Annex and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework (NRF), The National Incident Management System (NIMS), the Incident Command System (ICS), and the Navajo County EOP.

    5. The Little Colorado Medical Center / Navajo County Animal Control / Navajo County Emergency Management / Navajo County Environmental Health / Navajo County Public Health Services District / Summit Healthcare Regional Medical Center shall be represented in the Annex most pertinent to the support of disaster intelligence collection and scope of response.

2. State of Arizona

    1. During an emergency or disaster event, the primary and support agencies at the will report to the Infrastructure Services Branch Chief, who reports to the

Operations Section Chief under the overall direction of the State Emergency Operations Center (SEOC) Manager.

2. The Arizona Department of Homeland Security & Emergency Management, reviews and maintains the overall actions of this Annex. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Arizona Response Plan. All such documents will be in compliance with the National Response Framework (NRF), the National Incident Management System (NIMS), the Incident Command System (ICS) and the Arizona Response Plan.

D. Alerts and Notifications

1. The Little Colorado Medical Center / Navajo County Animal Control / Navajo County Emergency Management / Navajo County Environmental Health / Navajo County Public Health Services District / Summit Healthcare Regional Medical Center will notify the County Warning Point (Navajo County Governmental Complex) when information comes to their attention indicating that an emergency or disaster situation is developing.

2. The County Warning Point (Navajo County Governmental Complex), will notify the on-call Emergency Duty Officer or the Coordinator when Navajo County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

3. This Annex will be activated or placed on standby upon notification by the Navajo County EOC. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.

4. Upon instructions to activate or place staff on standby, Little Colorado Medical Center / Navajo County Animal Control / Navajo County Emergency Management / Navajo County Environmental Health / Navajo County Public Health Services District / Summit Healthcare Regional Medical Center will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Actions specifically designated for Vulnerable Needs populations are listed separately in conjunction with the Annex actions. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

III. Responsibilities

The following list identifies the responsibilities designated to each of the Primary and Support Agencies for this Emergency Support Function. The Primary Agency and its responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

(NOTE: Each Support Agency should review its own responsibilities and revise in conjunction with the Little Colorado Medical Center / Navajo County Animal Control / Navajo County Emergency Management / Navajo County Environmental Health / Navajo County Public Health Services District / Summit Healthcare Regional Medical Center)

No Responsibilities have been assigned.

IV. Financial Management

A. This Annex is responsible for coordinating with Navajo County Finance Department to manage expenses relevant to an event.

B. During a response, each agency/department fund disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula established by the Federal Emergency Management Agency (FEMA) via the FEMA-State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Navajo County Finance Department or a designated Finance Service officer as soon as possible.

V. References and Authorities

REFERENCES

1. Comprehensive Preparedness Guidance (CPG) 101, Developing and Maintaining Emergency Operations Plans, Version 3.0, September 2021.

AUTHORITIES

1. 44 CFR Part 13 - Uniform Administrative Requirements for Grants and Cooperative Agreements.

2. 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.

If Federal agencies become involved with any assistance during a disaster or emergency, a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more, it is described within FEMA Publication P-682 National Response Framework and FEMA Publication P-683. To obtain further information on the Federal assistance process and how it is structured you can find both of these publications in the File Archive portion of this living plan.

Threat Annex G - Pandemic

Coordinating Agency:
Navajo County Emergency Management
Navajo County Public Health Services District
White Mountain Apache Tribe Health Authority

Primary Agency:
Arizona Department of Health Services
Little Colorado Medical Center
Navajo County Public Health Services District
Summit Healthcare Regional Medical Center
White Mountain Apache Tribe Health Authority

Support Agencies:
Arizona Department of Emergency and Military Affairs
Arizona Department of Health Services
Arizona Department of Homeland Security
Arizona Department of Public Safety
Arizona Department of Transportation
ClaySprings Pinedale Fire District
Heber-Overgaard Fire District
Indian Health Service / Hopi Health Care Center
Indian Health Service / Whiteriver Hospital
Indian Health Service Whiteriver Public Health Department
Joseph City Fire District
Kayenta Volunteer Fire Department
Little Colorado Medical Center
Navajo County Emergency Management
Navajo County Public Health Services District
Navajo County Sheriff's Office
Pinetop Fire District
Summit Healthcare Regional Medical Center
Sun Valley Fire District
Timber Mesa Fire and Medical District
Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.
White Mountain Apache Fire and Rescue
White Mountain Apache Tribe Emergency Medical Service
White Mountain Apache Tribe Health Authority

I. Purpose and Scope

A. Purpose

1. The purpose of this Annex is to provide resources of member agencies to support emergency response needs in the Navajo County.

B. Scope

1. This Annex addresses both emergency assistance and the maintenance and mitigation efforts for responses specific to this Annex. Specifically, it discusses:

2. Encompassed in this Annex is information on standard operating procedures (SOP), movement of responders, victims and supplies associated with response and recover efforts following a major disaster, egress and ingress information. Also included is information on major services by coordinating agencies critical to the welfare of the citizens of the Navajo County.

II. Concept of Operations

A. General

1. This Annex is consistent with the Navajo County EOC's methodology, the requirements of the National Response Framework (NRF), the National Incident Management System (NIMS), and the Incident Command System (ICS). This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to the Navajo County through the Navajo County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMT) to provide a timely and appropriate response to an emergency or situation.

2. Procedures, protocols and plans for disaster response activities are to govern staff operations at the Navajo County EOC and in the field. These are in the form of the base plan and corresponding Appendices, ESF Annexes, Support Annexes, Threat Annexes, and Standard Operating Guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.

3. In a large event requiring local or State mutual aid assistance, Annex will work with its support agency counterparts to seek and procure, plan, coordinate or direct the use of required assets.

4. Throughout the response and recovery periods, these agencies will evaluate and analyze information requests to move people, materials, equipment and other resources as necessary.

B. Direction and Control

1. The Coordinating Agency is Navajo County Emergency Management / Navajo County Public Health Services District / White Mountain Apache Tribe Health Authority which is approved by the Arizona Department of Emergency and Military Affairs Cabinet Secretary, in coordination with local planning partners. The staff member serving as the Coordinator is appointed by and located in the Navajo County Emergency Management / Navajo County Public Health Services District / White Mountain Apache Tribe Health Authority. When support is necessary, the Coordinator coordinates all aspects of this Annex.

2. This Annex complies with the National Response Framework (NRF), and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Navajo County Emergency Management, which functions as the

official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within the Navajo County.

3. It may operate at two levels: 1.) Navajo County EOC; and 2.) Field operations.

4. During emergency activations, all management decisions regarding transportation for the Navajo County are made at the Navajo County EOC by the coordinator. Under the Incident Command System (ICS) structure, the Planning, Logistics, Finance & Administration, and Operations Section and associated staff at the Navajo County EOC assist the incident commander in carrying out the overall mission.

5. In accordance with a mission assignment, each primary and/or support organization assisting in the deployment of this Annex will retain administrative control over its own resources and personnel, but will be under the operational control of this Annex. Mission operational control may be delegated to the field by the Navajo County EOC.

C. Organization

1. County

    1. During an activation of the Navajo County EOC, primary and support agency staff are integrated with the Navajo County Emergency Management / Navajo County Public Health Services District / White Mountain Apache Tribe Health Authority staff to provide support.

    2. During an emergency or disaster event, the Navajo County EOC, Operations Section Chief will coordinate resource support with the Infrastructure Services Branch Chief.

    3. During the response phase, the Navajo County EOC will evaluate and analyze information regarding transportation services requests. This Annex will develop and update assessments of the transportation services status in the impacted area and undertake contingency planning to meet anticipated transportation requirements.

    4. The Navajo County Emergency Management / Navajo County Public Health Services District / White Mountain Apache Tribe Health Authority will develop and maintain the Annex and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework (NRF), The National Incident Management System (NIMS), the Incident Command System (ICS), and the Navajo County EOP.

    5. The Navajo County Emergency Management / Navajo County Public Health Services District / White Mountain Apache Tribe Health Authority shall be represented in the Annex most pertinent to the support of disaster intelligence collection and scope of response.

2. State of Arizona

1. During an emergency or disaster event, the primary and support agencies at the will report to the Infrastructure Services Branch Chief, who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center (SEOC) Manager.

2. The Arizona Department of Homeland Security & Emergency Management, reviews and maintains the overall actions of this Annex. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Arizona Response Plan. All such documents will be in compliance with the National Response Framework (NRF), the National Incident Management System (NIMS), the Incident Command System (ICS) and the Arizona Response Plan.

D. Alerts and Notifications

1. The Navajo County Emergency Management / Navajo County Public Health Services District / White Mountain Apache Tribe Health Authority will notify the County Warning Point (Navajo County Governmental Complex) when information comes to their attention indicating that an emergency or disaster situation is developing.

2. The County Warning Point (Navajo County Governmental Complex), will notify the on-call Emergency Duty Officer or the Coordinator when Navajo County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

3. This Annex will be activated or placed on standby upon notification by the Navajo County EOC. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.

4. Upon instructions to activate or place staff on standby, Navajo County Emergency Management / Navajo County Public Health Services District / White Mountain Apache Tribe Health Authority will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Actions specifically designated for Vulnerable Needs populations are listed separately in conjunction with the Annex actions. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

III. Responsibilities

The following list identifies the responsibilities designated to each of the Primary and Support Agencies for this Emergency Support Function. The Primary Agency and its responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

(NOTE: Each Support Agency should review its own responsibilities and revise in conjunction with the Navajo County Emergency Management / Navajo County Public Health Services District / White Mountain Apache Tribe Health Authority)

Coordinating: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Maintain a personnel roster, contact, and resource lists.
2	Anticipate health and medical requirements for AFN populations.
3	Ensure adequate EMS coverage throughout the planning area.
4	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
5	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
6	Identify fatality management capabilities.
7	Have working plans for patient transport to all sites, including overflow and out of area.
8	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
9	Maintain current MOUs or MOAs.
10	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
11	Participate in county-wide medical countermeasure planning.
12	Plan for quarantine and containment activities.
13	Evaluate the EOCs ability to respond to disasters longer than 24 hours.
14	Have a clear press release and mass media protocol for communication to the public during emergencies.
15	Participate in the CDC Public Health Preparedness Program.
16	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
17	Plan for decontamination activities.
18	Create/review EAP protocols as appropriate
19	Identify alternate EOC locations and requirements to activate.
20	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
21	Identify who is responsible for initial notification of EOC personnel.
22	Identify responsibilities for liaison roles with state and adjacent county emergency management officials.
23	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
24	Coordinate health departments' emergency response training programs.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
3	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
4	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
5	Collect, process, and disseminate information to and from the EOC.

6	Evaluate the EOCs ability to respond to disasters longer than 24 hours.
7	Coordinate community medication dispensing activities.
8	Use call down rosters to alert emergency responders or provide situation updates.
9	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
10	Upon identification of medical resource shortfalls activate warehousing operations.
11	Support the preparation of Incident Action Plans (IAP) and distribute to appropriate partners.
12	Identify any needed specialized resources that are unavailable to responding entities.
13	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
Recovery (Post Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex G - Pandemic	
1	Participate in the CDC Public Health Preparedness Program.

Coordinating: Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Maintain a personnel roster, contact, and resource lists.
2	Anticipate health and medical requirements for AFN populations.
3	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
4	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
5	Identify fatality management capabilities.
6	Have working plans for patient transport to all sites, including overflow and out of area.
7	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
8	Maintain current MOUs or MOAs.
9	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
10	Participate in county-wide medical countermeasure planning.
11	Plan for quarantine and containment activities.
12	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.
13	Evaluate the EOCs ability to respond to disasters longer than 24 hours.
14	Have a clear press release and mass media protocol for communication to the public during emergencies.
15	Participate in the CDC Public Health Preparedness Program.
16	Participate in the Hospital Preparedness Program.
17	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
18	Plan for decontamination activities.
19	Provide hand washing and other disease prevention campaign activities.
20	Create/review EAP protocols as appropriate
21	Identify alternate EOC locations and requirements to activate.

22	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
23	Identify who is responsible for initial notification of EOC personnel.
24	Identify responsibilities for liaison roles with state and adjacent county emergency management officials.
25	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
26	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
27	Coordinate health departments' emergency response training programs.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
3	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
4	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
5	Collect, process, and disseminate information to and from the EOC.
6	Evaluate the EOCs ability to respond to disasters longer than 24 hours.
7	Coordinate community medication dispensing activities.
8	Use call down rosters to alert emergency responders or provide situation updates.
9	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
10	Upon identification of medical resource shortfalls activate warehousing operations.
11	Support the preparation of Incident Action Plans (IAP) and distribute to appropriate partners.
12	Identify any needed specialized resources that are unavailable to responding entities.
13	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
14	Prepare an oral increased readiness report for the first meeting with the EOC Director.
Recovery (Post Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex G - Pandemic	
1	Participate in the CDC Public Health Preparedness Program.
2	Participate in the Hospital Preparedness Program.
3	Provide hand washing and other disease prevention campaign activities.

Primary: Arizona Department of Health Services	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Maintain a personnel roster, contact, and resource lists.
2	Anticipate health and medical requirements for AFN populations.
3	Ensure adequate EMS coverage throughout the planning area.
4	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
5	Identify fatality management capabilities.

6	Have working plans for patient transport to all sites, including overflow and out of area.
7	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
8	Maintain current MOUs or MOAs.
9	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
10	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.
11	Evaluate the EOCs ability to respond to disasters longer than 24 hours.
12	Have a clear press release and mass media protocol for communication to the public during emergencies.
13	Participate in the Hospital Preparedness Program.
14	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
15	Plan for decontamination activities.
16	Create/review EAP protocols as appropriate
17	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
18	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
19	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
3	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
4	Evaluate the EOCs ability to respond to disasters longer than 24 hours.
5	Coordinate community medication dispensing activities.
6	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
Recovery (Post Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
Mitigation Actions for Threat Annex G - Pandemic	
1	Participate in the Hospital Preparedness Program.

Primary: Little Colorado Medical Center	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Maintain a personnel roster, contact, and resource lists.
2	Anticipate health and medical requirements for AFN populations.
3	Ensure adequate EMS coverage throughout the planning area.
4	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
5	Identify fatality management capabilities.
6	Have working plans for patient transport to all sites, including overflow and out of area.
7	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.

8	Maintain current MOUs or MOAs.
9	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
10	Participate in county-wide medical countermeasure planning.
11	Participate in the CDC Public Health Preparedness Program.
12	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
13	Plan for decontamination activities.
14	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
15	Identify who is responsible for initial notification of EOC personnel.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
3	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
4	Collect, process, and disseminate information to and from the EOC.
Recovery (Post Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex G - Pandemic	
1	Participate in the CDC Public Health Preparedness Program.

Primary: Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Maintain a personnel roster, contact, and resource lists.
2	Anticipate health and medical requirements for AFN populations.
3	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
4	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
5	Identify fatality management capabilities.
6	Have working plans for patient transport to all sites, including overflow and out of area.
7	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
8	Maintain current MOUs or MOAs.
9	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
10	Participate in county-wide medical countermeasure planning.
11	Plan for quarantine and containment activities.
12	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.
13	Evaluate the EOCs ability to respond to disasters longer than 24 hours.
14	Have a clear press release and mass media protocol for communication to the public during emergencies.
15	Participate in the CDC Public Health Preparedness Program.
16	Participate in the Hospital Preparedness Program.

17	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
18	Plan for decontamination activities.
19	Provide hand washing and other disease prevention campaign activities.
20	Create/review EAP protocols as appropriate
21	Identify alternate EOC locations and requirements to activate.
22	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
23	Identify who is responsible for initial notification of EOC personnel.
24	Identify responsibilities for liaison roles with state and adjacent county emergency management officials.
25	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
26	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
27	Coordinate health departments' emergency response training programs.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
3	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
4	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
5	Collect, process, and disseminate information to and from the EOC.
6	Evaluate the EOCs ability to respond to disasters longer than 24 hours.
7	Coordinate community medication dispensing activities.
8	Use call down rosters to alert emergency responders or provide situation updates.
9	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
10	Upon identification of medical resource shortfalls activate warehousing operations.
11	Support the preparation of Incident Action Plans (IAP) and distribute to appropriate partners.
12	Identify any needed specialized resources that are unavailable to responding entities.
13	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
14	Prepare an oral increased readiness report for the first meeting with the EOC Director.
Recovery (Post Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex G - Pandemic	
1	Participate in the CDC Public Health Preparedness Program.
2	Participate in the Hospital Preparedness Program.
3	Provide hand washing and other disease prevention campaign activities.

Primary: Summit Healthcare Regional Medical Center
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic

1	Maintain a personnel roster, contact, and resource lists.
2	Anticipate health and medical requirements for AFN populations.
3	Ensure adequate EMS coverage throughout the planning area.
4	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
5	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
6	Identify fatality management capabilities.
7	Have working plans for patient transport to all sites, including overflow and out of area.
8	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
9	Maintain current MOUs or MOAs.
10	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
11	Participate in county-wide medical countermeasure planning.
12	Participate in the CDC Public Health Preparedness Program.
13	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
14	Plan for decontamination activities.
15	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
16	Identify who is responsible for initial notification of EOC personnel.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
3	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
4	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
5	Collect, process, and disseminate information to and from the EOC.
Recovery (Post Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex G - Pandemic	
1	Participate in the CDC Public Health Preparedness Program.

Supporting: Arizona Department of Emergency and Military Affairs	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Maintain a personnel roster, contact, and resource lists.
2	Anticipate health and medical requirements for AFN populations.
3	Ensure adequate EMS coverage throughout the planning area.
4	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
5	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
6	Identify fatality management capabilities.
7	Have working plans for patient transport to all sites, including overflow and out of area.

8	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
9	Maintain current MOUs or MOAs.
10	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
11	Participate in county-wide medical countermeasure planning.
12	Plan for quarantine and containment activities.
13	Evaluate the EOCs ability to respond to disasters longer than 24 hours.
14	Have a clear press release and mass media protocol for communication to the public during emergencies.
15	Participate in the CDC Public Health Preparedness Program.
16	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
17	Plan for decontamination activities.
18	Create/review EAP protocols as appropriate
19	Identify alternate EOC locations and requirements to activate.
20	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
21	Identify who is responsible for initial notification of EOC personnel.
22	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
3	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
4	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
5	Collect, process, and disseminate information to and from the EOC.
6	Evaluate the EOCs ability to respond to disasters longer than 24 hours.
7	Use call down rosters to alert emergency responders or provide situation updates.
8	Upon identification of medical resource shortfalls activate warehousing operations.
9	Support the preparation of Incident Action Plans (IAP) and distribute to appropriate partners.
10	Identify any needed specialized resources that are unavailable to responding entities.
11	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
Recovery (Post Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex G - Pandemic	
1	Participate in the CDC Public Health Preparedness Program.

Supporting: Arizona Department of Health Services	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Maintain a personnel roster, contact, and resource lists.
2	Anticipate health and medical requirements for AFN populations.

3	Ensure adequate EMS coverage throughout the planning area.
4	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
5	Identify fatality management capabilities.
6	Have working plans for patient transport to all sites, including overflow and out of area.
7	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
8	Maintain current MOUs or MOAs.
9	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
10	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.
11	Evaluate the EOCs ability to respond to disasters longer than 24 hours.
12	Have a clear press release and mass media protocol for communication to the public during emergencies.
13	Participate in the Hospital Preparedness Program.
14	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
15	Plan for decontamination activities.
16	Create/review EAP protocols as appropriate
17	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
18	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
19	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
3	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
4	Evaluate the EOCs ability to respond to disasters longer than 24 hours.
5	Coordinate community medication dispensing activities.
6	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
Recovery (Post Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
Mitigation Actions for Threat Annex G - Pandemic	
1	Participate in the Hospital Preparedness Program.

Supporting: Arizona Department of Public Safety	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
2	Participate in county-wide medical countermeasure planning.
3	Plan for quarantine and containment activities.
4	Participate in the CDC Public Health Preparedness Program.

5	Provide hand washing and other disease prevention campaign activities.
6	Identify alternate EOC locations and requirements to activate.
7	Identify who is responsible for initial notification of EOC personnel.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
2	Collect, process, and disseminate information to and from the EOC.
3	Upon identification of medical resource shortfalls activate warehousing operations.
4	Support the preparation of Incident Action Plans (IAP) and distribute to appropriate partners.
5	Identify any needed specialized resources that are unavailable to responding entities.
Recovery (Post Event) Actions for Threat Annex G - Pandemic	
1	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex G - Pandemic	
1	Participate in the CDC Public Health Preparedness Program.
2	Provide hand washing and other disease prevention campaign activities.

Supporting: ClaySprings Pinedale Fire District	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Ensure adequate EMS coverage throughout the planning area.
2	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
3	Have working plans for patient transport to all sites, including overflow and out of area.
4	Plan for decontamination activities.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.

Supporting: Heber-Overgaard Fire District	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Maintain a personnel roster, contact, and resource lists.
2	Anticipate health and medical requirements for AFN populations.
3	Ensure adequate EMS coverage throughout the planning area.
4	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
5	Have working plans for patient transport to all sites, including overflow and out of area.
6	Maintain current MOUs or MOAs.
7	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
8	Participate in county-wide medical countermeasure planning.
9	Participate in the CDC Public Health Preparedness Program.
10	Plan for decontamination activities.
11	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
12	Identify who is responsible for initial notification of EOC personnel.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.

2	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
3	Collect, process, and disseminate information to and from the EOC.
Recovery (Post Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex G - Pandemic	
1	Participate in the CDC Public Health Preparedness Program.

Supporting: Indian Health Service / Hopi Health Care Center	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Maintain a personnel roster, contact, and resource lists.
2	Anticipate health and medical requirements for AFN populations.
3	Ensure adequate EMS coverage throughout the planning area.
4	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
5	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
6	Identify fatality management capabilities.
7	Have working plans for patient transport to all sites, including overflow and out of area.
8	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
9	Maintain current MOUs or MOAs.
10	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
11	Participate in the CDC Public Health Preparedness Program.
12	Plan for decontamination activities.
13	Provide hand washing and other disease prevention campaign activities.
14	Create/review EAP protocols as appropriate
15	Identify alternate EOC locations and requirements to activate.
16	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
17	Identify who is responsible for initial notification of EOC personnel.
18	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
3	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
4	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
5	Collect, process, and disseminate information to and from the EOC.
Recovery (Post Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).

Mitigation Actions for Threat Annex G - Pandemic	
1	Participate in the CDC Public Health Preparedness Program.
2	Provide hand washing and other disease prevention campaign activities.

Supporting: Indian Health Service / Whiteriver Hospital	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Maintain a personnel roster, contact, and resource lists.
2	Anticipate health and medical requirements for AFN populations.
3	Ensure adequate EMS coverage throughout the planning area.
4	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
5	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
6	Identify fatality management capabilities.
7	Have working plans for patient transport to all sites, including overflow and out of area.
8	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
9	Maintain current MOUs or MOAs.
10	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
11	Participate in the CDC Public Health Preparedness Program.
12	Participate in the Hospital Preparedness Program.
13	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
14	Plan for decontamination activities.
15	Provide hand washing and other disease prevention campaign activities.
16	Create/review EAP protocols as appropriate
17	Identify alternate EOC locations and requirements to activate.
18	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
19	Identify who is responsible for initial notification of EOC personnel.
20	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
3	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
4	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
5	Collect, process, and disseminate information to and from the EOC.
Recovery (Post Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex G - Pandemic	
1	Participate in the CDC Public Health Preparedness Program.

2	Participate in the Hospital Preparedness Program.
3	Provide hand washing and other disease prevention campaign activities.

Supporting: Indian Health Service Whiteriver Public Health Department	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Maintain a personnel roster, contact, and resource lists.
2	Anticipate health and medical requirements for AFN populations.
3	Ensure adequate EMS coverage throughout the planning area.
4	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
5	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
6	Identify fatality management capabilities.
7	Have working plans for patient transport to all sites, including overflow and out of area.
8	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
9	Maintain current MOUs or MOAs.
10	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
11	Plan for quarantine and containment activities.
12	Participate in the CDC Public Health Preparedness Program.
13	Plan for decontamination activities.
14	Provide hand washing and other disease prevention campaign activities.
15	Create/review EAP protocols as appropriate
16	Identify alternate EOC locations and requirements to activate.
17	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
18	Identify who is responsible for initial notification of EOC personnel.
19	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
3	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
4	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
5	Collect, process, and disseminate information to and from the EOC.
Recovery (Post Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex G - Pandemic	
1	Participate in the CDC Public Health Preparedness Program.
2	Provide hand washing and other disease prevention campaign activities.

Supporting: Joseph City Fire District

Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Ensure adequate EMS coverage throughout the planning area.
2	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
3	Have working plans for patient transport to all sites, including overflow and out of area.
4	Plan for decontamination activities.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.

Supporting: Kayenta Volunteer Fire Department	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Ensure adequate EMS coverage throughout the planning area.
2	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
3	Have working plans for patient transport to all sites, including overflow and out of area.
4	Plan for decontamination activities.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.

Supporting: Little Colorado Medical Center	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Maintain a personnel roster, contact, and resource lists.
2	Anticipate health and medical requirements for AFN populations.
3	Ensure adequate EMS coverage throughout the planning area.
4	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
5	Identify fatality management capabilities.
6	Have working plans for patient transport to all sites, including overflow and out of area.
7	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
8	Maintain current MOUs or MOAs.
9	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
10	Participate in county-wide medical countermeasure planning.
11	Participate in the CDC Public Health Preparedness Program.
12	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
13	Plan for decontamination activities.
14	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
15	Identify who is responsible for initial notification of EOC personnel.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.

3	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
4	Collect, process, and disseminate information to and from the EOC.
Recovery (Post Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex G - Pandemic	
1	Participate in the CDC Public Health Preparedness Program.

Supporting: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Maintain a personnel roster, contact, and resource lists.
2	Anticipate health and medical requirements for AFN populations.
3	Ensure adequate EMS coverage throughout the planning area.
4	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
5	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
6	Identify fatality management capabilities.
7	Have working plans for patient transport to all sites, including overflow and out of area.
8	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
9	Maintain current MOUs or MOAs.
10	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
11	Participate in county-wide medical countermeasure planning.
12	Plan for quarantine and containment activities.
13	Evaluate the EOCs ability to respond to disasters longer than 24 hours.
14	Have a clear press release and mass media protocol for communication to the public during emergencies.
15	Participate in the CDC Public Health Preparedness Program.
16	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
17	Plan for decontamination activities.
18	Create/review EAP protocols as appropriate
19	Identify alternate EOC locations and requirements to activate.
20	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
21	Identify who is responsible for initial notification of EOC personnel.
22	Identify responsibilities for liaison roles with state and adjacent county emergency management officials.
23	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
24	Coordinate health departments' emergency response training programs.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.

3	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
4	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
5	Collect, process, and disseminate information to and from the EOC.
6	Evaluate the EOCs ability to respond to disasters longer than 24 hours.
7	Coordinate community medication dispensing activities.
8	Use call down rosters to alert emergency responders or provide situation updates.
9	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
10	Upon identification of medical resource shortfalls activate warehousing operations.
11	Support the preparation of Incident Action Plans (IAP) and distribute to appropriate partners.
12	Identify any needed specialized resources that are unavailable to responding entities.
13	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
Recovery (Post Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex G - Pandemic	
1	Participate in the CDC Public Health Preparedness Program.

Supporting: Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Maintain a personnel roster, contact, and resource lists.
2	Anticipate health and medical requirements for AFN populations.
3	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
4	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
5	Identify fatality management capabilities.
6	Have working plans for patient transport to all sites, including overflow and out of area.
7	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
8	Maintain current MOUs or MOAs.
9	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
10	Participate in county-wide medical countermeasure planning.
11	Plan for quarantine and containment activities.
12	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.
13	Evaluate the EOCs ability to respond to disasters longer than 24 hours.
14	Have a clear press release and mass media protocol for communication to the public during emergencies.
15	Participate in the CDC Public Health Preparedness Program.
16	Participate in the Hospital Preparedness Program.

17	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
18	Plan for decontamination activities.
19	Provide hand washing and other disease prevention campaign activities.
20	Create/review EAP protocols as appropriate
21	Identify alternate EOC locations and requirements to activate.
22	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
23	Identify who is responsible for initial notification of EOC personnel.
24	Identify responsibilities for liaison roles with state and adjacent county emergency management officials.
25	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
26	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
27	Coordinate health departments' emergency response training programs.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
3	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
4	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
5	Collect, process, and disseminate information to and from the EOC.
6	Evaluate the EOCs ability to respond to disasters longer than 24 hours.
7	Coordinate community medication dispensing activities.
8	Use call down rosters to alert emergency responders or provide situation updates.
9	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
10	Upon identification of medical resource shortfalls activate warehousing operations.
11	Support the preparation of Incident Action Plans (IAP) and distribute to appropriate partners.
12	Identify any needed specialized resources that are unavailable to responding entities.
13	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
14	Prepare an oral increased readiness report for the first meeting with the EOC Director.
Recovery (Post Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex G - Pandemic	
1	Participate in the CDC Public Health Preparedness Program.
2	Participate in the Hospital Preparedness Program.
3	Provide hand washing and other disease prevention campaign activities.

Supporting: Navajo County Sheriff's Office
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic

1	Plan for quarantine and containment activities.
2	Have a clear press release and mass media protocol for communication to the public during emergencies.

Supporting: Pinetop Fire District	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Maintain a personnel roster, contact, and resource lists.
2	Anticipate health and medical requirements for AFN populations.
3	Ensure adequate EMS coverage throughout the planning area.
4	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
5	Have working plans for patient transport to all sites, including overflow and out of area.
6	Maintain current MOUs or MOAs.
7	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
8	Participate in county-wide medical countermeasure planning.
9	Participate in the CDC Public Health Preparedness Program.
10	Plan for decontamination activities.
11	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
12	Identify who is responsible for initial notification of EOC personnel.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
3	Collect, process, and disseminate information to and from the EOC.
Recovery (Post Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex G - Pandemic	
1	Participate in the CDC Public Health Preparedness Program.

Supporting: Summit Healthcare Regional Medical Center	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Maintain a personnel roster, contact, and resource lists.
2	Anticipate health and medical requirements for AFN populations.
3	Ensure adequate EMS coverage throughout the planning area.
4	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
5	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
6	Identify fatality management capabilities.
7	Have working plans for patient transport to all sites, including overflow and out of area.
8	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
9	Maintain current MOUs or MOAs.

10	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
11	Participate in county-wide medical countermeasure planning.
12	Participate in the CDC Public Health Preparedness Program.
13	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
14	Plan for decontamination activities.
15	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
16	Identify who is responsible for initial notification of EOC personnel.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
3	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
4	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
5	Collect, process, and disseminate information to and from the EOC.
Recovery (Post Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex G - Pandemic	
1	Participate in the CDC Public Health Preparedness Program.

Supporting: Sun Valley Fire District	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Ensure adequate EMS coverage throughout the planning area.
2	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
3	Have working plans for patient transport to all sites, including overflow and out of area.
4	Plan for decontamination activities.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.

Supporting: Timber Mesa Fire and Medical District	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Maintain a personnel roster, contact, and resource lists.
2	Anticipate health and medical requirements for AFN populations.
3	Ensure adequate EMS coverage throughout the planning area.
4	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
5	Have working plans for patient transport to all sites, including overflow and out of area.
6	Maintain current MOUs or MOAs.
7	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.

8	Participate in county-wide medical countermeasure planning.
9	Participate in the CDC Public Health Preparedness Program.
10	Plan for decontamination activities.
11	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
12	Identify who is responsible for initial notification of EOC personnel.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
3	Collect, process, and disseminate information to and from the EOC.
Recovery (Post Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex G - Pandemic	
1	Participate in the CDC Public Health Preparedness Program.

Supporting: Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Maintain a personnel roster, contact, and resource lists.
2	Anticipate health and medical requirements for AFN populations.
3	Ensure adequate EMS coverage throughout the planning area.
4	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
5	Have working plans for patient transport to all sites, including overflow and out of area.
6	Maintain current MOUs or MOAs.
7	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
8	Participate in county-wide medical countermeasure planning.
9	Plan for quarantine and containment activities.
10	Participate in the CDC Public Health Preparedness Program.
11	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
12	Plan for decontamination activities.
13	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
14	Identify who is responsible for initial notification of EOC personnel.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
3	Collect, process, and disseminate information to and from the EOC.
Recovery (Post Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex G - Pandemic	

1	Participate in the CDC Public Health Preparedness Program.

Action Medical EMS	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Maintain a personnel roster, contact, and resource lists.
2	Ensure adequate EMS coverage throughout the planning area.
3	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
4	Have working plans for patient transport to all sites, including overflow and out of area.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.

Aerocare Medical Trasport	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
2	Have working plans for patient transport to all sites, including overflow and out of area.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.

American Red Cross	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Maintain a personnel roster, contact, and resource lists.
2	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
3	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
2	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
Recovery (Post Event) Actions for Threat Annex G - Pandemic	
1	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).

Arrowhead Medical EMS	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Ensure adequate EMS coverage throughout the planning area.
2	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
3	Have working plans for patient transport to all sites, including overflow and out of area.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.

City of Holbrook Animal Control	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.

City of Holbrook Police Department	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Plan for quarantine and containment activities.

City of Show Low City Council	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Maintain current MOUs or MOAs.
2	Create/review EAP protocols as appropriate

City of Show Low Police Department	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Plan for quarantine and containment activities.
2	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.

City of Winslow	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Maintain a personnel roster, contact, and resource lists.
2	Anticipate health and medical requirements for AFN populations.
3	Maintain current MOUs or MOAs.
4	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
5	Participate in county-wide medical countermeasure planning.
6	Plan for quarantine and containment activities.
7	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
8	Create/review EAP protocols as appropriate
9	Identify who is responsible for initial notification of EOC personnel.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
Recovery (Post Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).

City of Winslow Fire Department	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Maintain a personnel roster, contact, and resource lists.
2	Anticipate health and medical requirements for AFN populations.
3	Ensure adequate EMS coverage throughout the planning area.
4	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.

5	Have working plans for patient transport to all sites, including overflow and out of area.
6	Maintain current MOUs or MOAs.
7	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
8	Participate in county-wide medical countermeasure planning.
9	Participate in the CDC Public Health Preparedness Program.
10	Plan for decontamination activities.
11	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
12	Identify who is responsible for initial notification of EOC personnel.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
3	Collect, process, and disseminate information to and from the EOC.
Recovery (Post Event) Actions for Threat Annex G - Pandemic	
1	Anticipate health and medical requirements for AFN populations.
2	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex G - Pandemic	
1	Participate in the CDC Public Health Preparedness Program.

City of Winslow Police Department	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Plan for quarantine and containment activities.

Greer's Mortuary	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Identify fatality management capabilities.

Holbrook EMS	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Maintain a personnel roster, contact, and resource lists.
2	Ensure adequate EMS coverage throughout the planning area.
3	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
4	Have working plans for patient transport to all sites, including overflow and out of area.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.

Navajo County Administrative Services	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Have a clear press release and mass media protocol for communication to the public during emergencies.

Navajo County Animal Control

Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.

Navajo County Attorney	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Plan for quarantine and containment activities.

Navajo County Behavioral Health Coalition	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Maintain a personnel roster, contact, and resource lists.

Navajo County Board of Supervisors	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Have a clear press release and mass media protocol for communication to the public during emergencies.

Navajo County Environmental Health	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.

Navajo County Medical Examiner's Office	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Identify fatality management capabilities.
2	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.

Navajo County Planning and Zoning	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Ensure adequate EMS coverage throughout the planning area.

Owens Livingston Mortuary	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Identify fatality management capabilities.

Salvation Army	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Maintain a personnel roster, contact, and resource lists.
2	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
3	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.

2	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
Recovery (Post Event) Actions for Threat Annex G - Pandemic	
1	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).

Senior Centers	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Maintain a personnel roster, contact, and resource lists.
2	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
3	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
2	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
Recovery (Post Event) Actions for Threat Annex G - Pandemic	
1	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).

Show Low EMS	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Ensure adequate EMS coverage throughout the planning area.
2	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
3	Have working plans for patient transport to all sites, including overflow and out of area.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.

Silvercreek Mortuary	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Identify fatality management capabilities.

Sunrise Air Ambulance	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Ensure adequate EMS coverage throughout the planning area.
2	Have working plans for patient transport to all sites, including overflow and out of area.

The Church of Jesus Christ of Latter-day Saints Snowflake Stake	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Maintain a personnel roster, contact, and resource lists.
2	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
3	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
Response (During Event) Actions for Threat Annex G - Pandemic	

1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
2	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
Recovery (Post Event) Actions for Threat Annex G - Pandemic	
1	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).

Town of Pinetop-Lakeside Police Department	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Plan for quarantine and containment activities.
2	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.

Town of Pinetop-Lakeside Town Administration	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Create/review EAP protocols as appropriate

Town of Snowflake: Administration	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
2	Participate in county-wide medical countermeasure planning.
3	Create/review EAP protocols as appropriate
4	Identify who is responsible for initial notification of EOC personnel.
Recovery (Post Event) Actions for Threat Annex G - Pandemic	
1	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).

Town of Taylor: Administration	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Create/review EAP protocols as appropriate

Towns of Snowflake & Taylor: Snowflake-Taylor Police Department	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Plan for quarantine and containment activities.
2	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.

Winslow Indian Health Care Center	
Preparedness (Pre-Event) Actions for Threat Annex G - Pandemic	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
2	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
3	Identify fatality management capabilities.
4	Have working plans for patient transport to all sites, including overflow and out of area.

5	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
6	Maintain current MOUs or MOAs.
7	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
8	Participate in county-wide medical countermeasure planning.
9	Participate in the CDC Public Health Preparedness Program.
10	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
11	Identify who is responsible for initial notification of EOC personnel.
Response (During Event) Actions for Threat Annex G - Pandemic	
1	Identify alternate or backup facilities for daily functions of Public Health and Medical Services.
2	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
3	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
4	Collect, process, and disseminate information to and from the EOC.
Recovery (Post Event) Actions for Threat Annex G - Pandemic	
1	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex G - Pandemic	
1	Participate in the CDC Public Health Preparedness Program.

IV. Financial Management

A. This Annex is responsible for coordinating with Navajo County Finance Department to manage expenses relevant to an event.

B. During a response, each agency/department fund disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula established by the Federal Emergency Management Agency (FEMA) via the FEMA-State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Navajo County Finance Department or a designated Finance Service officer as soon as possible.

V. References and Authorities

REFERENCES

1. Comprehensive Preparedness Guidance (CPG) 101, Developing and Maintaining Emergency Operations Plans, Version 3.0, September 2021.

AUTHORITIES

1. 44 CFR Part 13 - Uniform Administrative Requirements for Grants and Cooperative Agreements.

2. 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.

If Federal agencies become involved with any assistance during a disaster or emergency, a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more, it is described within FEMA Publication P-682 National Response Framework and FEMA Publication P-683. To obtain further information on the Federal assistance process and how it is structured you can find both of these publications in the File Archive portion of this living plan.

Threat Annex H - Nuclear and Radiological Incidents

Coordinating Agency:
Arizona Department of Public Safety
Department of Energy

Primary Agency:
Department of Energy

Support Agencies:
Arizona Department of Agriculture
Arizona Department of Emergency and Military Affairs
Arizona Department of Health Services
Arizona Department of Homeland Security
Arizona Department of Public Safety
Department of Energy
Federal Emergency Management Agency Region 9
Indian Health Service / Whiteriver Hospital
Indian Health Service Whiteriver Public Health Department
National Weather Service
Navajo County Emergency Management
Navajo County Public Health Services District
Navajo County Sheriff's Office

I. Purpose and Scope

A. Purpose

1. The purpose of this Annex is to provide resources of member agencies to support emergency response needs in the Navajo County.

B. Scope

1. This Annex addresses both emergency assistance and the maintenance and mitigation efforts for responses specific to this Annex. Specifically, it discusses:

2. Encompassed in this Annex is information on standard operating procedures (SOP), movement of responders, victims and supplies associated with response and recover efforts following a major disaster, egress and ingress information. Also included is information on major services by coordinating agencies critical to the welfare of the citizens of the Navajo County.

II. Concept of Operations

A. General

1. This Annex is consistent with the Navajo County EOC's methodology, the requirements of the National Response Framework (NRF), the National Incident Management System (NIMS), and the Incident Command System (ICS). This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to the Navajo County through the Navajo County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMT) to provide a timely and appropriate response to an emergency or situation.

2. Procedures, protocols and plans for disaster response activities are to govern staff operations at the Navajo County EOC and in the field. These are in the form of the base plan and corresponding Appendices, ESF Annexes, Support Annexes, Threat Annexes, and Standard Operating Guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.

3. In a large event requiring local or State mutual aid assistance, Annex will work with its support agency counterparts to seek and procure, plan, coordinate or direct the use of required assets.

4. Throughout the response and recovery periods, these agencies will evaluate and analyze information requests to move people, materials, equipment and other resources as necessary.

B. Direction and Control

1. The Coordinating Agency is Arizona Department of Public Safety / Department of Energy which is approved by the Arizona Department of Emergency and Military Affairs Cabinet Secretary, in coordination with local planning partners. The staff member serving as the Coordinator is appointed by and located in the Arizona Department of Public Safety / Department of Energy. When support is necessary, the Coordinator coordinates all aspects of this Annex.

2. This Annex complies with the National Response Framework (NRF), and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Navajo County Emergency Management, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within the Navajo County.

3. It may operate at two levels: 1.) Navajo County EOC; and 2.) Field operations.

4. During emergency activations, all management decisions regarding transportation for the Navajo County are made at the Navajo County EOC by the coordinator. Under the Incident Command System (ICS) structure, the Planning, Logistics, Finance & Administration, and Operations Section and associated staff at the Navajo County EOC assist the incident commander in carrying out the overall mission.

5. In accordance with a mission assignment, each primary and/or support organization assisting in the deployment of this Annex will retain administrative control over its own resources and personnel, but will be under the operational control of this Annex. Mission operational control may be delegated to the field by the Navajo County EOC.

C. Organization

1. County

    1. During an activation of the Navajo County EOC, primary and support agency staff are integrated with the Arizona Department of Public Safety / Department of Energy staff to provide support.

    2. During an emergency or disaster event, the Navajo County EOC, Operations Section Chief will coordinate resource support with the Infrastructure Services Branch Chief.

    3. During the response phase, the Navajo County EOC will evaluate and analyze information regarding transportation services requests. This Annex will develop and update assessments of the transportation services status in the impacted area and undertake contingency planning to meet anticipated transportation requirements.

    4. The Arizona Department of Public Safety / Department of Energy will develop and maintain the Annex and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework (NRF), The National Incident Management System (NIMS), the Incident Command System (ICS), and the Navajo County EOP.

    5. The Arizona Department of Public Safety / Department of Energy shall be represented in the Annex most pertinent to the support of disaster intelligence collection and scope of response.

2. State of Arizona

    1. During an emergency or disaster event, the primary and support agencies at the will report to the Infrastructure Services Branch Chief, who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center (SEOC) Manager.

    2. The Arizona Department of Homeland Security & Emergency Management, reviews and maintains the overall actions of this Annex. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Arizona Response Plan. All such documents will be in compliance with the National Response Framework (NRF), the National Incident Management System (NIMS), the Incident Command System (ICS) and the Arizona Response Plan.

D. Alerts and Notifications

1. The Arizona Department of Public Safety / Department of Energy will notify the County Warning Point (Navajo County Governmental Complex) when information comes to their attention indicating that an emergency or disaster situation is developing.

2. The County Warning Point (Navajo County Governmental Complex), will notify the on-call Emergency Duty Officer or the Coordinator when Navajo County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

3. This Annex will be activated or placed on standby upon notification by the Navajo County EOC. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.

4. Upon instructions to activate or place staff on standby, Arizona Department of Public Safety / Department of Energy will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Actions specifically designated for Vulnerable Needs populations are listed separately in conjunction with the Annex actions. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

III. Responsibilities

The following list identifies the responsibilities designated to each of the Primary and Support Agencies for this Emergency Support Function. The Primary Agency and its responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

(NOTE: Each Support Agency should review its own responsibilities and revise in conjunction with the Arizona Department of Public Safety / Department of Energy)

Supporting: Arizona Department of Emergency and Military Affairs	
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: Indian Health Service / Whiteriver Hospital	
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: Indian Health Service Whiteriver Public Health Department	
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: Navajo County Emergency Management	
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: Navajo County Public Health Services District	
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: Navajo County Sheriff's Office	
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Action Medical EMS	
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Aerocare Medical Trasport	
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Arrowhead Medical EMS	
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

BNSF Railway	
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

City of Holbrook Police Department	
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

City of Show Low Police Department	
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

City of Show Low Public Works	
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

City of Winslow Fire Department	
Response (During Event) Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

City of Winslow Police Department	
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

City of Winslow Public Works	
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

ClaySprings Pinedale Fire District	
Response (During Event) Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Heber-Overgaard Fire District	
Response (During Event) Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Holbrook EMS	
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Indian Health Service / Hopi Health Care Center	
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Joseph City Fire District	
Response (During Event) Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Kayenta Volunteer Fire Department	
Response (During Event) Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Little Colorado Medical Center	
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Pinetop Fire District	
Response (During Event) Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Show Low EMS	
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Summit Healthcare Regional Medical Center
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents

1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Sun Valley Fire District	
Response (During Event) Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Sunrise Air Ambulance	
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Timber Mesa Fire and Medical District	
Response (During Event) Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Town of Pinetop-Lakeside Police Department	
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Town of Pinetop-Lakeside Public Works	
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Town of Snowflake: Public Works	
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Town of Taylor: Public Works	
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Towns of Snowflake & Taylor: Snowflake-Taylor Police Department	
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.	
Response (During Event) Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
Mitigation Actions for Threat Annex H - Nuclear and Radiological Incidents	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

IV. Financial Management

A. This Annex is responsible for coordinating with Navajo County Finance Department to manage expenses relevant to an event.

B. During a response, each agency/department fund disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula established by the Federal Emergency Management Agency (FEMA) via the FEMA-State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Navajo County Finance Department or a designated Finance Service officer as soon as possible.

V. References and Authorities

REFERENCES

1. Comprehensive Preparedness Guidance (CPG) 101, Developing and Maintaining Emergency Operations Plans, Version 3.0, September 2021.

AUTHORITIES

1. 44 CFR Part 13 - Uniform Administrative Requirements for Grants and Cooperative Agreements.

2. 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.

If Federal agencies become involved with any assistance during a disaster or emergency, a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more, it is described within FEMA Publication P-682 National Response Framework and FEMA Publication P-683. To obtain further information on the Federal assistance process and how it is structured you can find both of these publications in the File Archive portion of this living plan.

Threat Annex I - Severe Storms and Floods

Coordinating Agency:
Arizona Department of Emergency and Military Affairs
Arizona Department of Public Safety
City of Holbrook Roads and Drainage
City of Show Low Public Works
City of Winslow Public Works
Navajo County Emergency Management
Navajo County Flood Control District
Navajo County Public Works
Town of Pinetop-Lakeside Public Works
Town of Snowflake: Public Works
Town of Taylor: Public Works
White Mountain Apache Land Operations
White Mountain Apache Tribe Public Works
White Mountain Apache Tribe Transportation Department

Primary Agency:
City of Holbrook Roads and Drainage
City of Show Low Public Works
City of Winslow Public Works
Navajo County Public Works
Town of Pinetop-Lakeside Public Works
Town of Snowflake: Public Works
Town of Taylor: Public Works
White Mountain Apache Land Operations
White Mountain Apache Tribe Public Works

Support Agencies:
American Red Cross
Arizona Department of Emergency and Military Affairs
Arizona Department of Health Services
Arizona Department of Public Safety
Arizona Department of Transportation
Arizona Humane Society
City of Holbrook Roads and Drainage
City of Show Low Public Works
City of Winslow Public Works
ClaySprings Pinedale Fire District
Federal Emergency Management Agency Region 9
Heber-Overgaard Fire District
Humane Society of the White Mountains
Joseph City Fire District
Kayenta Volunteer Fire Department
National Weather Service
Navajo County Emergency Management
Navajo County Environmental Health
Navajo County Flood Control District
Navajo County Planning and Zoning

Navajo County Public Health Services District
Navajo County Public Works
Navajo County Sheriff's Office
Pet Allies/ Shelter
Pinetop Fire District
Salvation Army
Sun Valley Fire District
Timber Mesa Fire and Medical District
Town of Pinetop-Lakeside Public Works
Town of Snowflake: Public Works
Town of Taylor: Public Works
White Mountain Apache Fire and Rescue
White Mountain Apache Land Operations
White Mountain Apache Tribe Environmental
White Mountain Apache Tribe Game and Fish
White Mountain Apache Tribe Health Authority
White Mountain Apache Tribe Public Works
White Mountain Apache Tribe Transportation Department

I. Purpose and Scope

A. Purpose

1. The purpose of this Annex is to provide resources of member agencies to support emergency response needs in the Navajo County.

B. Scope

1. This Annex addresses both emergency assistance and the maintenance and mitigation efforts for responses specific to this Annex. Specifically, it discusses:

2. Encompassed in this Annex is information on standard operating procedures (SOP), movement of responders, victims and supplies associated with response and recover efforts following a major disaster, egress and ingress information. Also included is information on major services by coordinating agencies critical to the welfare of the citizens of the Navajo County.

II. Concept of Operations

A. General

1. This Annex is consistent with the Navajo County EOC's methodology, the requirements of the National Response Framework (NRF), the National Incident Management System (NIMS), and the Incident Command System (ICS). This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to the Navajo County through the Navajo County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMT) to provide a timely and appropriate response to an emergency or situation.

2. Procedures, protocols and plans for disaster response activities are to govern staff operations at the Navajo County EOC and in the field. These are in the form of the base plan and corresponding Appendices, ESF Annexes, Support Annexes, Threat Annexes, and Standard Operating Guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.

3. In a large event requiring local or State mutual aid assistance, Annex will work with its support agency counterparts to seek and procure, plan, coordinate or direct the use of required assets.

4. Throughout the response and recovery periods, these agencies will evaluate and analyze information requests to move people, materials, equipment and other resources as necessary.

B. Direction and Control

1. The Coordinating Agency is Arizona Department of Emergency and Military Affairs / Arizona Department of Public Safety / City of Holbrook Roads and Drainage / City of Show Low Public Works / City of Winslow Public Works / Navajo County Emergency Management / Navajo County Flood Control District / Navajo County Public Works / Town of Pinetop-Lakeside Public Works / Town of Snowflake: Public Works / Town of Taylor: Public Works / White Mountain Apache Land Operations / White Mountain Apache Tribe Public Works / White Mountain Apache Tribe Transportation Department which is approved by the Arizona Department of Emergency and Military Affairs Cabinet Secretary, in coordination with local planning partners. The staff member serving as the Coordinator is appointed by and located in the Arizona Department of Emergency and Military Affairs / Arizona Department of Public Safety / City of Holbrook Roads and Drainage / City of Show Low Public Works / City of Winslow Public Works / Navajo County Emergency Management / Navajo County Flood Control District / Navajo County Public Works / Town of Pinetop-Lakeside Public Works / Town of Snowflake: Public Works / Town of Taylor: Public Works / White Mountain Apache Land Operations / White Mountain Apache Tribe Public Works / White Mountain Apache Tribe Transportation Department. When support is necessary, the Coordinator coordinates all aspects of this Annex.

2. This Annex complies with the National Response Framework (NRF), and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Navajo County Emergency Management, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within the Navajo County.

3. It may operate at two levels: 1.) Navajo County EOC; and 2.) Field operations.

4. During emergency activations, all management decisions regarding transportation for the Navajo County are made at the Navajo County EOC by the coordinator. Under the Incident Command System (ICS) structure, the Planning, Logistics, Finance & Administration, and Operations Section and associated staff at the Navajo County EOC assist the incident commander in carrying out the overall mission.

5. In accordance with a mission assignment, each primary and/or support organization assisting in the deployment of this Annex will retain administrative control over its own

resources and personnel, but will be under the operational control of this Annex. Mission operational control may be delegated to the field by the Navajo County EOC.

C. Organization

1. County

    1. During an activation of the Navajo County EOC, primary and support agency staff are integrated with the Arizona Department of Emergency and Military Affairs / Arizona Department of Public Safety / City of Holbrook Roads and Drainage / City of Show Low Public Works / City of Winslow Public Works / Navajo County Emergency Management / Navajo County Flood Control District / Navajo County Public Works / Town of Pinetop-Lakeside Public Works / Town of Snowflake: Public Works / Town of Taylor: Public Works / White Mountain Apache Land Operations / White Mountain Apache Tribe Public Works / White Mountain Apache Tribe Transportation Department staff to provide support.

    2. During an emergency or disaster event, the Navajo County EOC, Operations Section Chief will coordinate resource support with the Infrastructure Services Branch Chief.

    3. During the response phase, the Navajo County EOC will evaluate and analyze information regarding transportation services requests. This Annex will develop and update assessments of the transportation services status in the impacted area and undertake contingency planning to meet anticipated transportation requirements.

    4. The Arizona Department of Emergency and Military Affairs / Arizona Department of Public Safety / City of Holbrook Roads and Drainage / City of Show Low Public Works / City of Winslow Public Works / Navajo County Emergency Management / Navajo County Flood Control District / Navajo County Public Works / Town of Pinetop-Lakeside Public Works / Town of Snowflake: Public Works / Town of Taylor: Public Works / White Mountain Apache Land Operations / White Mountain Apache Tribe Public Works / White Mountain Apache Tribe Transportation Department will develop and maintain the Annex and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework (NRF), The National Incident Management System (NIMS), the Incident Command System (ICS), and the Navajo County EOP.

    5. The Arizona Department of Emergency and Military Affairs / Arizona Department of Public Safety / City of Holbrook Roads and Drainage / City of Show Low Public Works / City of Winslow Public Works / Navajo County Emergency Management / Navajo County Flood Control District / Navajo County Public Works / Town of Pinetop-Lakeside Public Works / Town of Snowflake: Public Works / Town of Taylor: Public Works / White Mountain Apache Land Operations / White Mountain Apache Tribe Public Works / White Mountain Apache Tribe

Transportation Department shall be represented in the Annex most pertinent to the support of disaster intelligence collection and scope of response.

2. State of Arizona

    1. During an emergency or disaster event, the primary and support agencies at the will report to the Infrastructure Services Branch Chief, who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center (SEOC) Manager.

    2. The Arizona Department of Homeland Security & Emergency Management, reviews and maintains the overall actions of this Annex. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Arizona Response Plan. All such documents will be in compliance with the National Response Framework (NRF), the National Incident Management System (NIMS), the Incident Command System (ICS) and the Arizona Response Plan.

D. Alerts and Notifications

1. The Arizona Department of Emergency and Military Affairs / Arizona Department of Public Safety / City of Holbrook Roads and Drainage / City of Show Low Public Works / City of Winslow Public Works / Navajo County Emergency Management / Navajo County Flood Control District / Navajo County Public Works / Town of Pinetop-Lakeside Public Works / Town of Snowflake: Public Works / Town of Taylor: Public Works / White Mountain Apache Land Operations / White Mountain Apache Tribe Public Works / White Mountain Apache Tribe Transportation Department will notify the County Warning Point (Navajo County Governmental Complex) when information comes to their attention indicating that an emergency or disaster situation is developing.

2. The County Warning Point (Navajo County Governmental Complex), will notify the on-call Emergency Duty Officer or the Coordinator when Navajo County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

3. This Annex will be activated or placed on standby upon notification by the Navajo County EOC. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.

4. Upon instructions to activate or place staff on standby, Arizona Department of Emergency and Military Affairs / Arizona Department of Public Safety / City of Holbrook Roads and Drainage / City of Show Low Public Works / City of Winslow Public Works / Navajo County Emergency Management / Navajo County Flood Control District / Navajo County Public Works / Town of Pinetop-Lakeside Public Works / Town of Snowflake: Public Works / Town of Taylor: Public Works / White Mountain Apache Land Operations / White Mountain Apache Tribe Public Works / White Mountain Apache Tribe Transportation Department will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Actions specifically designated for Vulnerable Needs populations are listed separately in conjunction with the Annex actions. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

III. Responsibilities

The following list identifies the responsibilities designated to each of the Primary and Support Agencies for this Emergency Support Function. The Primary Agency and its responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

(NOTE: Each Support Agency should review its own responsibilities and revise in conjunction with the Arizona Department of Emergency and Military Affairs / Arizona Department of Public Safety / City of Holbrook Roads and Drainage / City of Show Low Public Works / City of Winslow Public Works / Navajo County Emergency Management / Navajo County Flood Control District / Navajo County Public Works / Town of Pinetop-Lakeside Public Works / Town of Snowflake: Public Works / Town of Taylor: Public Works / White Mountain Apache Land Operations / White Mountain Apache Tribe Public Works / White Mountain Apache Tribe Transportation Department)

Coordinating: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Threat Annex I - Severe Storms and Floods	
1	Maintain a personnel roster, contact, and resource lists.

Coordinating: Navajo County Public Works	
Preparedness (Pre-Event) Actions for Threat Annex I - Severe Storms and Floods	
1	Review Flood Retarding Structure Emergency Action Plans (EAPs) annually

Primary: Navajo County Public Works	
Preparedness (Pre-Event) Actions for Threat Annex I - Severe Storms and Floods	
1	Review Flood Retarding Structure Emergency Action Plans (EAPs) annually

Supporting: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Threat Annex I - Severe Storms and Floods	
1	Maintain a personnel roster, contact, and resource lists.

Supporting: Navajo County Public Works	
Preparedness (Pre-Event) Actions for Threat Annex I - Severe Storms and Floods	
1	Review Flood Retarding Structure Emergency Action Plans (EAPs) annually

IV. Financial Management

A. This Annex is responsible for coordinating with Navajo County Finance Department to manage expenses relevant to an event.

B. During a response, each agency/department fund disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula established by the Federal Emergency Management Agency (FEMA) via the FEMA-State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Navajo County Finance Department or a designated Finance Service officer as soon as possible.

V. References and Authorities

REFERENCES

1. Comprehensive Preparedness Guidance (CPG) 101, Developing and Maintaining Emergency Operations Plans, Version 3.0, September 2021.

AUTHORITIES

1. 44 CFR Part 13 - Uniform Administrative Requirements for Grants and Cooperative Agreements.

2. 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.

If Federal agencies become involved with any assistance during a disaster or emergency, a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more, it is described within FEMA Publication P-682 National Response Framework and FEMA Publication P-683. To obtain further information on the Federal assistance process and how it is structured you can find both of these publications in the File Archive portion of this living plan.

Threat Annex J - Terrorism and CBRNE

Coordinating Agency:
FBI Pinetop-Lakeside

Primary Agency:
FBI Pinetop-Lakeside

Support Agencies:
Arizona Department of Emergency and Military Affairs
Arizona Department of Health Services
Arizona Department of Homeland Security
Arizona Department of Public Safety
Arizona Department of Transportation
BNSF Railway
City of Holbrook Police Department
City of Show Low Police Department
City of Winslow Police Department
ClaySprings Pinedale Fire District
FBI Pinetop-Lakeside
Heber-Overgaard Fire District
Joseph City Fire District
Kayenta Volunteer Fire Department
Navajo County Emergency Management
Navajo County Public Health Services District
Navajo County Sheriff's Office
Pinetop Fire District
PSAP/ Apache CSO E911
PSAP/ Navajo CSO E911
PSAP/ Pinetop-Lakeside PD E911
PSAP/ Show Low PD E911
PSAP/ Snowflake-Taylor PD E911
PSAP/ Whiteriver PD E911
Summit Healthcare Regional Medical Center
Sun Valley Fire District
Timber Mesa Fire and Medical District
Town of Pinetop-Lakeside Police Department
Towns of Snowflake & Taylor: Snowflake-Taylor Police Department
White Mountain Apache Fire and Rescue
White Mountain Apache Police Department
White Mountain Apache Radio Station

I. Purpose and Scope

A. Purpose

1. The purpose of this Annex is to provide resources of member agencies to support emergency response needs in the Navajo County.

B. Scope

1. This Annex addresses both emergency assistance and the maintenance and mitigation efforts for responses specific to this Annex. Specifically, it discusses:

2. Encompassed in this Annex is information on standard operating procedures (SOP), movement of responders, victims and supplies associated with response and recover efforts following a major disaster, egress and ingress information. Also included is information on major services by coordinating agencies critical to the welfare of the citizens of the Navajo County.

II. Concept of Operations

A. General

1. This Annex is consistent with the Navajo County EOC's methodology, the requirements of the National Response Framework (NRF), the National Incident Management System (NIMS), and the Incident Command System (ICS). This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to the Navajo County through the Navajo County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMT) to provide a timely and appropriate response to an emergency or situation.

2. Procedures, protocols and plans for disaster response activities are to govern staff operations at the Navajo County EOC and in the field. These are in the form of the base plan and corresponding Appendices, ESF Annexes, Support Annexes, Threat Annexes, and Standard Operating Guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.

3. In a large event requiring local or State mutual aid assistance, Annex will work with its support agency counterparts to seek and procure, plan, coordinate or direct the use of required assets.

4. Throughout the response and recovery periods, these agencies will evaluate and analyze information requests to move people, materials, equipment and other resources as necessary.

B. Direction and Control

1. The Coordinating Agency is FBI Pinetop-Lakeside which is approved by the Arizona Department of Emergency and Military Affairs Cabinet Secretary, in coordination with local planning partners. The staff member serving as the Coordinator is appointed by and located in the FBI Pinetop-Lakeside. When support is necessary, the Coordinator coordinates all aspects of this Annex.

2. This Annex complies with the National Response Framework (NRF), and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Navajo County Emergency Management, which functions as the

official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within the Navajo County.

3. It may operate at two levels: 1.) Navajo County EOC; and 2.) Field operations.

4. During emergency activations, all management decisions regarding transportation for the Navajo County are made at the Navajo County EOC by the coordinator. Under the Incident Command System (ICS) structure, the Planning, Logistics, Finance & Administration, and Operations Section and associated staff at the Navajo County EOC assist the incident commander in carrying out the overall mission.

5. In accordance with a mission assignment, each primary and/or support organization assisting in the deployment of this Annex will retain administrative control over its own resources and personnel, but will be under the operational control of this Annex. Mission operational control may be delegated to the field by the Navajo County EOC.

C. Organization

1. County

    a. During an activation of the Navajo County EOC, primary and support agency staff are integrated with the FBI Pinetop-Lakeside staff to provide support.

    b. During an emergency or disaster event, the Navajo County EOC, Operations Section Chief will coordinate resource support with the Infrastructure Services Branch Chief.

    c. During the response phase, the Navajo County EOC will evaluate and analyze information regarding transportation services requests. This Annex will develop and update assessments of the transportation services status in the impacted area and undertake contingency planning to meet anticipated transportation requirements.

    d. The FBI Pinetop-Lakeside will develop and maintain the Annex and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework (NRF), The National Incident Management System (NIMS), the Incident Command System (ICS), and the Navajo County EOP.

    e. The FBI Pinetop-Lakeside shall be represented in the Annex most pertinent to the support of disaster intelligence collection and scope of response.

2. State of Arizona

    a. During an emergency or disaster event, the primary and support agencies at the will report to the Infrastructure Services Branch Chief, who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center (SEOC) Manager.

b. The Arizona Department of Homeland Security & Emergency Management, reviews and maintains the overall actions of this Annex. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Arizona Response Plan. All such documents will be in compliance with the National Response Framework (NRF), the National Incident Management System (NIMS), the Incident Command System (ICS) and the Arizona Response Plan.

D. Alerts and Notifications

1. The FBI Pinetop-Lakeside will notify the County Warning Point (Navajo County Governmental Complex) when information comes to their attention indicating that an emergency or disaster situation is developing.

2. The County Warning Point (Navajo County Governmental Complex), will notify the on-call Emergency Duty Officer or the Coordinator when Navajo County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

3. This Annex will be activated or placed on standby upon notification by the Navajo County EOC. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.

4. Upon instructions to activate or place staff on standby, FBI Pinetop-Lakeside will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Actions specifically designated for Vulnerable Needs populations are listed separately in conjunction with the Annex actions. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

III. Responsibilities

The following list identifies the responsibilities designated to each of the Primary and Support Agencies for this Emergency Support Function. The Primary Agency and its responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

(NOTE: Each Support Agency should review its own responsibilities and revise in conjunction with the FBI Pinetop-Lakeside)

Supporting: Arizona Department of Emergency and Military Affairs
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE

1	Identify responsibilities for liaison roles with state and adjacent county emergency management officials.
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: Arizona Department of Health Services	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
2	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
3	Participate in the Hospital Preparedness Program.
4	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
5	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
6	Coordinate health departments' emergency response training programs.
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the Hospital Preparedness Program.

Supporting: Arizona Department of Public Safety	
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: BNSF Railway	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the Hospital Preparedness Program.
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the Hospital Preparedness Program.

Supporting: City of Holbrook Police Department	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Maintain current MOUs or MOAs.
2	Have a clear press release and mass media protocol for communication to the public during emergencies.
3	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
Recovery (Post Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: City of Show Low Police Department	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Maintain current MOUs or MOAs.

2	Have a clear press release and mass media protocol for communication to the public during emergencies.
3	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
Recovery (Post Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: City of Winslow Police Department	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Maintain current MOUs or MOAs.
2	Have a clear press release and mass media protocol for communication to the public during emergencies.
3	Participate in the Hospital Preparedness Program.
4	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
Recovery (Post Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the Hospital Preparedness Program.
2	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: ClaySprings Pinedale Fire District	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Maintain current MOUs or MOAs.
2	Participate in the Hospital Preparedness Program.
3	Plan for decontamination activities.
4	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
Response (During Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
2	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
Recovery (Post Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the Hospital Preparedness Program.
2	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: Heber-Overgaard Fire District	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Maintain current MOUs or MOAs.

2	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
3	Participate in the Hospital Preparedness Program.
4	Plan for decontamination activities.
5	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
Response (During Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
2	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
Recovery (Post Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the Hospital Preparedness Program.
2	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: Joseph City Fire District	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Maintain current MOUs or MOAs.
2	Participate in the Hospital Preparedness Program.
3	Plan for decontamination activities.
4	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
Response (During Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
2	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
Recovery (Post Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the Hospital Preparedness Program.
2	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: Kayenta Volunteer Fire Department	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Maintain current MOUs or MOAs.
2	Participate in the Hospital Preparedness Program.
3	Plan for decontamination activities.
4	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
Response (During Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.

2	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
Recovery (Post Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the Hospital Preparedness Program.
2	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: Navajo County Emergency Management	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
2	Have working plans for patient transport to all sites, including overflow and out of area.
3	Maintain current MOUs or MOAs.
4	Have a clear press release and mass media protocol for communication to the public during emergencies.
5	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
6	Plan for decontamination activities.
7	Create/review EAP protocols as appropriate
8	Identify alternate EOC locations and requirements to activate.
9	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
10	Identify who is responsible for initial notification of EOC personnel.
11	Identify responsibilities for liaison roles with state and adjacent county emergency management officials.
Response (During Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
2	Use call down rosters to alert emergency responders or provide situation updates.
3	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
4	Support the preparation of Incident Action Plans (IAP) and distribute to appropriate partners.
5	Identify any needed specialized resources that are unavailable to responding entities.
6	Prepare an oral increased readiness report for the first meeting with the EOC Director.
Recovery (Post Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: Navajo County Public Health Services District	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.

2	Anticipate health and medical requirements for AFN populations.
3	Have working plans for patient transport to all sites, including overflow and out of area.
4	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
5	Maintain current MOUs or MOAs.
6	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
7	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
8	Have a clear press release and mass media protocol for communication to the public during emergencies.
9	Participate in the CDC Public Health Preparedness Program.
10	Participate in the Hospital Preparedness Program.
11	Plan for decontamination activities.
12	Create/review EAP protocols as appropriate
13	Identify alternate EOC locations and requirements to activate.
14	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
15	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
16	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
17	Coordinate health departments' emergency response training programs.
Response (During Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
2	Anticipate health and medical requirements for AFN populations.
3	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
4	Coordinate community medication dispensing activities.
5	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
6	Use call down rosters to alert emergency responders or provide situation updates.
7	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
8	Upon identification of medical resource shortfalls activate warehousing operations.
9	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
Recovery (Post Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Anticipate health and medical requirements for AFN populations.
2	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the CDC Public Health Preparedness Program.
2	Participate in the Hospital Preparedness Program.
3	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: Navajo County Sheriff's Office	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Have a clear press release and mass media protocol for communication to the public during emergencies.
2	Create/review EAP protocols as appropriate
3	Identify alternate EOC locations and requirements to activate.
4	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
5	Identify who is responsible for initial notification of EOC personnel.
Response (During Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
2	Use call down rosters to alert emergency responders or provide situation updates.
3	Support the preparation of Incident Action Plans (IAP) and distribute to appropriate partners.
4	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
Recovery (Post Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: Pinetop Fire District	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Maintain current MOUs or MOAs.
2	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
3	Participate in the Hospital Preparedness Program.
4	Plan for decontamination activities.
5	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
Response (During Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
2	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
Recovery (Post Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the Hospital Preparedness Program.
2	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: Summit Healthcare Regional Medical Center
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE

1	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
2	Have working plans for patient transport to all sites, including overflow and out of area.
3	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
4	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
5	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
6	Have a clear press release and mass media protocol for communication to the public during emergencies.
7	Participate in the Hospital Preparedness Program.
8	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
9	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
Response (During Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
2	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
3	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
4	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
5	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
Recovery (Post Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the Hospital Preparedness Program.
2	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: Sun Valley Fire District	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Maintain current MOUs or MOAs.
2	Participate in the Hospital Preparedness Program.
3	Plan for decontamination activities.
4	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
Response (During Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
2	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
Recovery (Post Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).

Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the Hospital Preparedness Program.
2	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: Timber Mesa Fire and Medical District	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Maintain current MOUs or MOAs.
2	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
3	Participate in the Hospital Preparedness Program.
4	Plan for decontamination activities.
5	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
Response (During Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
2	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
Recovery (Post Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the Hospital Preparedness Program.
2	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: Town of Pinetop-Lakeside Police Department	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Maintain current MOUs or MOAs.
2	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
Recovery (Post Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: Towns of Snowflake & Taylor: Snowflake-Taylor Police Department	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Have a clear press release and mass media protocol for communication to the public during emergencies.
2	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
Recovery (Post Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	

1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Supporting: White Mountain Apache Fire and Rescue	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the Hospital Preparedness Program.
Response (During Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the Hospital Preparedness Program.

Supporting: White Mountain Apache Police Department	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Identify responsibilities for liaison roles with state and adjacent county emergency management officials.

Action Medical EMS	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
2	Participate in the Hospital Preparedness Program.
Response (During Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the Hospital Preparedness Program.

Aerocare Medical Trasport	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
2	Participate in the Hospital Preparedness Program.
Response (During Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the Hospital Preparedness Program.

American Red Cross	
Response (During Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.

Arrowhead Medical EMS

Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
2	Participate in the Hospital Preparedness Program.
Response (During Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the Hospital Preparedness Program.

City of Winslow Fire Department	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Maintain current MOUs or MOAs.
2	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
3	Participate in the Hospital Preparedness Program.
4	Plan for decontamination activities.
5	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
Response (During Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
2	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
Recovery (Post Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the Hospital Preparedness Program.
2	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Holbrook EMS	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
2	Participate in the Hospital Preparedness Program.
Response (During Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the Hospital Preparedness Program.

Indian Health Service / Hopi Health Care Center	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
2	Identify hospitals' ability to perform decontamination of patients, service animals and pets.

3	Have a clear press release and mass media protocol for communication to the public during emergencies.
4	Participate in the Hospital Preparedness Program.
5	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
6	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the Hospital Preparedness Program.

Indian Health Service / Whiteriver Hospital	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
2	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
3	Have a clear press release and mass media protocol for communication to the public during emergencies.
4	Participate in the Hospital Preparedness Program.
5	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
6	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the Hospital Preparedness Program.

Indian Health Service Whiteriver Public Health Department	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
2	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
3	Have a clear press release and mass media protocol for communication to the public during emergencies.
4	Participate in the Hospital Preparedness Program.
5	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
6	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the Hospital Preparedness Program.

Little Colorado Medical Center	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
2	Have working plans for patient transport to all sites, including overflow and out of area.
3	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.

4	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
5	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
6	Have a clear press release and mass media protocol for communication to the public during emergencies.
7	Participate in the Hospital Preparedness Program.
8	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
9	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
Response (During Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
2	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
3	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
4	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
5	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.
Recovery (Post Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the Hospital Preparedness Program.
2	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Navajo County Administrative Services

Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Have a clear press release and mass media protocol for communication to the public during emergencies.

Navajo County Animal Control

Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
2	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.

Navajo County Attorney

Response (During Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Determine the nature and scope of the disaster or incident by consulting with the EM Director.

Navajo County Board of Supervisors

Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	

1	Maintain current MOUs or MOAs.
Response (During Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Determine the nature and scope of the disaster or incident by consulting with the EM Director.

Navajo County Medical Examiner's Office	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
2	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.

Navajo County Public Works	
Response (During Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
Recovery (Post Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

Salvation Army	
Response (During Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities including Salvation Army; designate personnel as liaisons.

Show Low EMS	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
2	Participate in the Hospital Preparedness Program.
Response (During Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the Hospital Preparedness Program.

Sunrise Air Ambulance	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.
2	Participate in the Hospital Preparedness Program.
Response (During Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Determine the availability of resources for hospital facilities, staff, EMS, volunteers, and outside assistance.

Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the Hospital Preparedness Program.

Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Maintain current MOUs or MOAs.
2	Identify liaisons to communicate with local health department, Points of Dispensing, hospitals and the state health department.
3	Plan for decontamination activities.
4	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
Response (During Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
2	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
Recovery (Post Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

White Mountain Apache Tribe Emergency Medical Service	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the Hospital Preparedness Program.
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the Hospital Preparedness Program.

White Mountain Apache Tribe Health Authority	
Preparedness (Pre-Event) Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the Hospital Preparedness Program.
Mitigation Actions for Threat Annex J - Terrorism and CBRNE	
1	Participate in the Hospital Preparedness Program.

IV. Financial Management

A. This Annex is responsible for coordinating with Navajo County Finance Department to manage expenses relevant to an event.

B. During a response, each agency and department fund disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula established by the Federal Emergency Management Agency (FEMA) via the FEMA-State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly

to the Navajo County Finance Department or a designated Finance Service officer as soon as possible.

V. References and Authorities

REFERENCES

1. Comprehensive Preparedness Guidance (CPG) 101, Developing and Maintaining Emergency Operations Plans, Version 3.0, September 2021.

AUTHORITIES

1. 44 CFR Part 13 - Uniform Administrative Requirements for Grants and Cooperative Agreements.

2. 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.

If Federal agencies become involved with any assistance during a disaster or emergency, a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more, it is described within FEMA Publication P-682 National Response Framework and FEMA Publication P-683. To obtain further information on the Federal assistance process and how it is structured you can find both of these publications in the File Archive portion of this living plan.

Testing, Training, Exercise and Plan Maintenance

Test, Training, and Exercises / Plan Maintenance

The EOP documents the past, present, and future events that support their Test, Training, and Exercise program for their Emergency Operations Plan. These events are documented below in chronological order starting with the most recent: All annual reviews, updates or revisions to this plan, due to exercise or real-world event, will include the concurrence of the Arizona Statewide Independent Living Council's (SILC) *Emergency Preparedness Sub-Committee.*

Event Title: Update
Event Date: 11/07/2025
Event Type: Plan Maintenance
Event Status: Completed

Description:
Updated:
Contacts
Orders of succession

Event Title: BOS Approval of the 2023 COOP/COG
Event Date: 12/13/2022
Event Type: Plan Maintenance
Event Status: Scheduled

Description:
Agenda item scheduled to go before the BOS for approval

Event Title: How to delete a plan
Event Date: 12/09/2021
Event Type: Other
Event Status: Completed

Description:
Make sure to download a copy of the plan first.
Type "Z delete" in front of the plan name.
Go out of that plan.
Go to Administration.
Select "Delete Plan".

Event Title: Training for new employee
Event Date: 11/02/2021
Event Type: Training
Event Status: Completed

Description:
Showed Jesse Shulins the EOP.

Event Title: Great ShakeOut exercise
Event Date: 10/18/2018
Event Type: Other
Event Status: Completed

Description:
Conducted communication test/COOP test

Event Title: Contact updates
Event Date: 8/17/2018
Event Type: Plan Maintenance
Event Status: Completed

Description:

Event Title: Updated contacts
Event Date: 4/05/2018
Event Type: Plan Maintenance
Event Status: Completed

Description:

Event Title: Navajo County Health Accreditation assistance
Event Date: 9/22/2016
Event Type: Plan Maintenance
Event Status: Completed

Description:
Spent time pulling various components of the NCEOP for the Accreditation Coordinator, Allison Hephner.

Event Title: Coordination Conference call with BOLDplanning
Event Date: 8/02/2016
Event Type: Plan Maintenance
Event Status: Completed

Description:
Discussed finalization steps for EOP and kick off of COOP training scheduling and executive briefing; on the call were Mary Jane Springer, Catrina Jenkins, Matt Eyer and Hannah Coffey.

Event Title: added new users
Event Date: 6/14/2016
Event Type: Other
Event Status: Completed

Description:
Added Summit Healthcare contacts/users to the system.

Event Title: Joseph City Town Emergency Planning
Event Date: 6/03/2016
Event Type: Training
Event Status: Completed

Description:

Event Title: Public Works Emergency Plan Training
Event Date: 6/03/2016
Event Type: Training
Event Status: Completed

Description:

Event Title: WMAT Public Works
Event Date: 6/03/2016
Event Type: Training
Event Status: Completed

Description:
Training for Navajo County Hazard Mitigation Plan for four hrs at Snowflake Training Center

---

Event Title: White Mountain Apache Public Works
Event Date: 6/03/2016
Event Type: Training
Event Status: Completed

Description:
Training for Navajo County Emergency Operations Plan on both the Tribal and County level.

Event Title: Added Hazards
Event Date: 6/03/2016
Event Type: Plan Maintenance
Event Status: Completed

Description:
Added the information from the current Hazard Mitigation Plan

---

Event Title: Plan training
Event Date: 6/02/2016
Event Type: Training
Event Status: Completed

Description:
Catrina Jenkins from Navajo County EM input data into the Hazard and Risk section of the plan.

Event Title: Plan Maintance
Event Date: 6/02/2016
Event Type: Training
Event Status: Scheduled

Description:
Started the plan basic information

Event Title: Initial training and plan updating
Event Date: 6/02/2016
Event Type: Training
Event Status: Completed

Description:
Worked on plan with other public safety agencies. Otto

Event Title: EOD Training
Event Date: 6/02/2016
Event Type: Plan Maintenance
Event Status: Completed

Description:
Lt. Ken Arend, Update plan and populating the Annex 13 field.

Event Title: Initial EOP training and plan maint.
Event Date: 6/02/2016
Event Type: Training
Event Status: Completed

Description:
Brandon Green- Updated WMLFD info / initial FF annex info / facilities sites / communications

---

Event Title: Plan Maitenence
Event Date: 6/02/2016
Event Type: Training
Event Status: Completed

Description:
Gary, Chris and Matt came to the training on the EOP for Navajo county. We input information into the system for the S.O, Lakeside and Black Mesa.

Event Title: Navajo County Bold Training
Event Date: 6/02/2016
Event Type: Training
Event Status: Completed

Description:
This is Trent Clatterbuck with the Navajo County Medical Examiner's Office. Today I learned how to navigate the system, add info and keep everything documented and available for others to see, review and change if needed.

Thanks

Event Title: Initial Plan Training and Plan Maint.
Event Date: 6/02/2016
Event Type: Training
Event Status: Completed

Description:
J. Linn

Event Title: NC Initial Training
Event Date: 6/02/2016
Event Type: Training
Event Status: Completed

Description:
Bridger Stradling Emergency Preparedness Director Snowflake Stake of The Church of Jesus Christ of Latter-day Saints.

Event Title: Initial Plan Maintenance
Event Date: 6/02/2016
Event Type: Plan Maintenance
Event Status: Completed

Description:
Mary Herring started assigning responsibilities.

Event Title: Initial Plan Maintenance
Event Date: 6/02/2016
Event Type: Training
Event Status: Scheduled

Description:
WMAT- Fire & Rescue started adding data to the system during the training. Mark Tessay F.C.

Event Title: Brian Carpenter. COML added information
Event Date: 6/02/2016
Event Type: Plan Maintenance
Event Status: Completed

Description:

Event Title: EOP Training/Planning
Event Date: 6/02/2016
Event Type: Training
Event Status: Completed

Description:
Frank and James worked on the EOP for Whiteriver Hospital.

Event Title: Training
Event Date: 6/02/2016
Event Type: Plan Maintenance
Event Status: Completed

Description:
This is Robert this what i have done

Event Title: Initial Plan Training and Plan Maintenance
Event Date: 6/02/2016
Event Type: Training
Event Status: Completed

Description:
This is Joshua and I worked on the Animal Control Emercency Operation Plan.

Event Title: Plan maintenance
Event Date: 6/02/2016
Event Type: Plan Maintenance
Event Status: Scheduled

Description:
Guy Willis attended the second scheduled plan training for EOP.

Event Title: Data entry
Event Date: 4/28/2016
Event Type: Plan Maintenance
Event Status: Completed

Description:
Mspringer data entry

Event Title: Department Meeting
Event Date: 4/27/2016
Event Type: Other
Event Status: Completed

Description:
Talked about the bold planning system with all department heads for the City of Winslow. Announced the upcoming training for June and established the Representatives that need to attend.

Event Title: EOP Kick Off with BOLDplanning for plan development
Event Date: 4/26/2016
Event Type: Training
Event Status: Completed

Description:
Bring jurisdictional partners and stakeholders to joint planning meeting.

ANNEX
CONTACTS ROSTER

Navajo County Contacts

KEY STAFF	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Brandon Andrews Logistics/Safety Coordinator Navajo County Public Works	100 W Public Works Dr Holbrook, AZ 86025	Work: 928-532-6073 Cell: 928-241-4484 Work Email: Brandon.Andrews@NavajoCountyaz.gov	
Scott F Badger Sergeant Navajo County Sheriff's Office	137 W. Arizona Holbrook, AZ 86025	Work: 928-524-4741 Cell: 928-241-1593 Work Email: scott.badger@navajocountyaz.gov	Volunteer Coordinator
Julye Barton-Todacheenie Senior Accountant *Navajo County Finance	100 E. Code Talkers Drive Holbrook, AZ 86025	Work: 928-524-4422 Cell: 928-606-5556 Work Email: julye.barton-todache@navajocountyaz.gov	
Fern Benally Supervisor District I *Navajo County Administrative Services	100 E Code Talkers Drive Holbrook, 86025	Work: 928-524-4053 Cell: 928-429-8655 Work Email: fern.benally@navajocountyaz.gov	
Chad Phillip Berlin Intern Navajo County Emergency Management	100 East Code Talkers Drive Holbrook, AZ 86025	Work: 928-367-2199 Home: 928-242-2333 Cell: 928-242-2333 Work Email: cberlin75@yahoo.com Personal Email: cberlin75@yahoo.com	Navajo County EOC
William (Bill) R Bess Assistant Public Works Director/ County Engineer Navajo County Public Works	100 W public Works Dr Holbrook, AZ 86025	Work: 928-524-4106 Home: 928-537-7661 Cell: 928-205-3503 Work Email: bill.bess@navajocountyaz.gov	Navajo County Public Works Infrastructure Repair
Bencita Bowman Finance Manager *Navajo County Public Health Services District	600 N. 9th Place Show Low, AZ 85901	Work: 928-532-6050 Work Email: bencita.bowman@navajocountyaz.gov	Navajo County EOC Navajo County Public Health EOC
Brad Carlyon County Attorney Navajo County Attorney's Office	100 East Code Talkers Holbrook, AZ 86025	Work: 928-524-4026 Work Email: brad.carlyon@navajocountyaz.gov	

KEY STAFF	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Board of Supervisors Chairperson Current Chair *Navajo County Administrative Services			The Chair is elected annually at the 1st January Meeting
David Clouse Sheriff *Navajo County Sheriff's Office	137 W. Arizona Ave Holbrook, AZ 86025	Work Email: david.clouse@navajocountyaz.gov	
Ken Dewitt Director *Navajo County Information Technology	100 E. Code Talkers Drive Shipping & Receiving Holbrook, AZ 86025	Work: 928-524-4044 Cell: 224-406-1744 Work Email: kenneth.dewitt@navajocountyaz.gov	
Grant Evans Director *Navajo County Facilities Management	100 East Code Talkers Drive Holbrook, AZ 86025	Work: 928-524-4110 Cell: 928-241-2854 Work Email: grant.evans@navajocountyaz.gov	
Conner Francis Deputy Navajo County Sheriff's Office	137 W. Arizona Ave Holbrook, AZ 86025	Cell: 928-242-0289 Work Email: conner.francis@navajocountyaz.gov	SAV Coordinator
Ernie Garcia Jail Commander Navajo County Sheriff's Office	137 W. Arizona Ave Holbrook, AZ 86025	Work: 928-524-4050 Cell: 928-368-1498 Work Email: ernie.garcia@navajocountyaz.gov	ICS Position - Plans Section Chief (Nights)
Ernie Garcia Deputy Chief Sheriff's Office Administration - Jail	100 East Code Talkers Drive Holbrook, AZ 86025	Work: 928-524-4050 x 4372 Home: 928-289-3236 Cell: 928-386-1498 Work Email: ernie.garcia@navajocountyaz.gov	
Toni Garver Lieutenant Navajo County Sheriff's Office	137 W. Arizona Ave Holbrook, AZ 86025	Work: 928-524-4050 Cell: 928-241-1008 Work Email: toni.garver@navajocountyaz.gov	ICS Position - Operations Section Chief (Days)
Ciera Hensley Deputy Human Services and Public Health Improvement Director *Navajo County Public Health Services District	600 N. 9th Place Show Low, AZ 85901	Work: 928-532-6050 Work Email: ciera.hensley@navajocountyaz.gov	

KEY STAFF	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Lee Hetrick Division Manager Arizona Water Company	1669 West White Mountain Blvd Lakeside, AZ 85929	Work: 928-368-6993 Work Email: lhetrick@azwater.com	
Catrina Marie Jenkins Emergency Manager *Navajo County Emergency Management	100 East Code Talkers Holbrook, AZ 86025	Work: 928-524-4163 Home: 928-386-2316 Cell: 928-386-2316 Work Email: catrina.jenkins@navajocountyaz.gov Personal Email: misskittynaz@gmail.com	Navajo County EOC
Wade Kartchner Medical Director Navajo County Public Health Services District Administration	600 N. 9th Place Show Low, AZ 85901	Cell: 928-243-2815 Work Email: wade.kartchner@navajocountyaz.gov Personal Email: wade.kartchner@publichealthpartners.org	Resides in Virginia, available by phone and Skype
Rhonda Krouse Division Manager *Navajo County Public Health Services District	100 East Code Talkers Drive Holbrook, AZ 86025	Work: 928-524-4000 x 5508 Work Email: rhonda.krouse@navajocountyaz.gov	Navajo County EOC Navajo County Office of the Medical Examiner Navajo County Public Health EOC Code Enforcement Division Manager
Bryan Layton County Manager *Navajo County Administrative Services	100 E. Code Talkers Drive Holbrook, AZ 86026	Work: 928-524-4000 x 4152 Cell: 210-013-1374 Work Email: bryan.layton@navajocountyaz.gov	
Mike Limppo Deputy Navajo County Sheriff's Office	137 W. Arizona Ave Holbrook, AZ 86025	Cell: 928-240-3762 Work Email: michael.limppo@navajocountyaz.gov	SAV Coordinator
Jeff Lineberry CISA Navajo County Information Technology	100 East Code Talkers Drive Holbrook, AZ 86025	Work: 928-524-4403 Cell: 928-313-2013 Work Email: jeff.lineberry@navajocountyaz.gov	Communications
Janelle Linn Health Director *Navajo County Public Health Services District	600 N. 9th Place Show Low, AZ 85901	Cell: 928-414-1382 Work Email: ava.linn@navajocountyaz.gov	Navajo County Public Health EOC
Madhav Mundle Director *Navajo County Public Works	100 W. Public Works Drive Holbrook, AZ 86025	Work: 928-524-4056 Cell: 480-993-8348 Work Email: madhav.mundle@navajocountyaz.gov	"Manny"

KEY STAFF	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Kymberle O'Farrell Licensed Professional Counselor (LPC) *Navajo County Public Health Services District	100 E. Code Talkers Drive Holbrook, AZ 86025	Work: 928-524-4742 Additional Number: 623-414-7776 Work Email: kymberle.o'farrell@navajocountyaz.gov	Navajo County EOC Navajo County Public Health EOC
Vince Palazzolo Deputy Navajo County Sheriff's Office	137 W. Arizona Ave Holbrook, AZ 86025	Cell: 602-540-8249 Work Email: vincent.palazzolo@navajocountyaz.gov	SAV Coordinator
Kevin Parmenter Radio Technician Navajo County Sheriff's Office	100 W Public Works Dr Holbrook, AZ 86025	Work: 928-524-4455 Cell: 480-748-8182 Work Email: kevin.parmenter@navajocountyaz.gov	
Charalie Anne Perkins Lieutenant Sheriff's Office Administration - Jail	100 East Code Talkers Drive Holbrook, AZ 86025	Work: 928-524-4196 Cell: 928-310-9265 Work Email: charalie.perkins@navajocountyaz.gov	Current assignments as of 10/13/16 Security, PREA, CVSA
Charlie Perkins Lieutenant Navajo County Sheriff's Office		Work: 928-524-4196 Cell: 928-310-9265	Logistics
Alberto Peshlakai Supervisor District II *Navajo County Administrative Services	100 E Code Talkers Drive Holbrook, 86025	Work: 928-524-4053 Cell: 928-363-0389 Work Email: alberto.peshlakai@navajocountyaz.gov	
Lea Petersen Lieutenant Sheriff's Office Administration - Jail	100 East Code Talkers Drive Holbrook, AZ 86025	Work Email: lera.petersen@navajocountyaz.gov	Admin, Annex, Medical, Maintenance
Lea Peterson Lieutenant Navajo County Sheriff's Office		Work: 928-524-4155 Home: 928-524-2582 Cell: 928-241-2159	Logistics
Rebecca Robertson Finance Operations Supervisor *Navajo County Finance	600 N. 9th Place Show Low, AZ 85901		

KEY STAFF	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Eric Scott Human Resources/Risk Manager *Navajo County Administrative Services	100 East Code Talkers Drive Holbrook, AZ 86025	Work: 928-524-4000 x 4033 Cell: 928-243-0913 Work Email: eric.scott@navajocountyaz.gov	HR Manager Risk Manager
Daryl Seymore Supervisor District IV *Navajo County Administrative Services	100 E Code Talkers Drive Holbrook, 86025	Work: 928-524-4053 Cell: 928-242-5998 Work Email: daryl.seymore@navajocountyaz.gov	
Tina Smith AP *Navajo County Finance	100 E. Code Talkers Drive Holbrook, AZ 86025	Work: 928-524-4312 Work Email: Tina.Smith@navajocountyaz.gov	
Cathy Solomon Infectious Disease Nurse Navajo County Public Health Nursing Services	600 North 9th Place Show Low, AZ 85901	Work: 928-532-6050 x 5510 Cell: 928-243-5223 Work Email: cathy.solomon@navajocountyaz.gov	Navajo County Public Health EOC
Amy Stradling Division Manager *Navajo County Public Health Services District	600 N. 9th Place Show Low, AZ 85901	Work: 928-524-4750 x 5522 Cell: 928-243-2872 Work Email: amy.stradling@navajocountyaz.gov	Navajo County Public Health EOC **Outreach & Education Division Manager**
Brian Swanty Chief Deputy *Navajo County Sheriff's Office	137 W. Arizona Holbrook, AZ 86025	Cell: 928-242-2321 Work Email: brian.swanty@navajocountyaz.gov	
Ryan Taylor GIS & ES Manager Navajo County Public Works	100 W Public Works Dr Holbrook, AZ 86025	Work: 928-524-4116 Work Email: Ryan.Taylor@NavajoCountyAZ.gov	
Leah Thomas Clerk of the Board *Navajo County Administrative Services	100 E. Code Talkers Drive Holbrook, AZ 86026	Work: 928-524-4104 Work Email: leah.thomas@navajocountyaz.gov	
Bruce Tucker Patrol Commander Navajo County Sheriff's Office	137 W. Arizona Ave Holbrook, AZ 86025	Work: 928-524-4050	
Bruce Tucker Deputy Chief Sheriff's Office Administration - Patrol	137 W. Arizona St Holbrook, AZ 86025		

KEY STAFF	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Jerald VanWinkle Lieutenant Sheriff's Office Administration - Patrol	137 W. Arizona Ave Holbrook, AZ 86025	Cell: 928-414-1557 Work Email: jerald.vanwinkle@navajocountyaz.gov	
Jayson Vowell Chief Financial Officer *Navajo County Finance	100 East Code Talkers Drive Holbrook, AZ 86025	Work: 928-524-4065 Cell: 480-861-1956 Work Email: jayson.vowell@navajocountyaz.gov	
Jackie Walker Accountant *Navajo County Finance	100 E. Code Talkers Drive Holbrook, AZ 86025	Work: 928-524-4425 Work Email: jackie.walker@navajocountyaz.gov	
Alden Whipple Lieutenant Sheriff's Office Support Services	137 W. Arizona St Holbrook, AZ 86025	Home: 928-414-1535 Work Email: alden.whipple@navajocountyaz.gov Personal Email: alden.whipple@navajocountyaz.gov	
Dawnafe Whitesinger Supervisor District V *Navajo County Administrative Services	100 E Code Talkers Drive Holbrook, 86025	Work: 928-524-4053 Cell: 928-205-3035 Work Email: dawnafe.whitesinger@navajocountyaz.gov Personal Email: dwhitesinger@gmail.com	
Jason Whiting Supervisor District III *Navajo County Administrative Services	100 E Code Talkers Drive Holbrook, 86025	Work: 928-524-4053 Home: 928-243-8436 Cell: 928-243-2367 Work Email: jason.whiting@navajocountyaz.gov	
Wylie Williams Lieutenant Sheriff's Office MCAT			
Kimberley Willis Finance Division Manager Sheriff's Office Administration Finance/Records	137 W. Arizona Ave Holbrook, AZ 86025	Work: 928-524-4050 Work Email: kimberley.willis@navajocountyaz.gov	

STAFF	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Bryan Scott Cook Engineering Project Manager Navajo County Public Works	100 E. Public Works Drive Holbrook, AZ 86025	Work: 928-524-4047 Cell: 928-242-4419 Work Email: Bryan.Cook@navajocountyaz.gov Personal Email: Me.Bryan.Cook@gmail.com	
Julia Cook Navajo County Facilities Management	100 East Code Talkers Drive Holbrook, AZ 86025	Cell: 928-241-4818	
Rick Denton Highway Maintenance Manager Navajo County Public Works	100 West Public Works Drive Holbrook, AZ 86025	Work: 928-532-6084 Cell: 928-358-6329 Work Email: rick.denton@navajocountyaz.gov	Navajo County EOC Navajo County Public Works Infrastructure Repair
TRAVIS FONT Navajo County Facilities Management	100 East Code Talkers Drive Holbrook, AZ 86025	Cell: 928-241-0451	
Tori Gorman PIO - Public Information Officer Sheriff's Office Administration	137 W. Arizona Ave Holbrook, AZ 86025	Work: 928-524-4050 Cell: 928-414-1664 Work Email: tori.gorman@navajocountyaz.gov	
Britton Holdaway Emergency Management Arizona Department of Emergency and Military Affairs Division of Emergency Management	5636 E. McDowell Road Phoenix, AZ 85008		
Delton Jenkins Navajo County Facilities Management	100 East Code Talkers Drive Holbrook, AZ 86025	Cell: 928-241-0413 Work Email: delton.jenkins@navajocountyaz.gov	
JOEL JOHNSTON DEPUTY DIRECTOR Navajo County Facilities Management	100 East Code Talkers Drive Holbrook, AZ 86025	Cell: 928-242-1068	
JOHN LANCASTER Navajo County Facilities Management	100 East Code Talkers Drive Holbrook, AZ 86025	Cell: 520-429-1984	
MURRAY MARTIN Navajo County Facilities Management	100 East Code Talkers Drive Holbrook, AZ 86025	Work: 928-524-4125 Cell: 928-241-4410	
Sonya Martin Accounts Payable Navajo County Finance	100 East Code Talkers Drive Holbrook, AZ 86025	Work: 928-524-4357 Work Email: sonya.martin@navajocountyaz.gov	

STAFF	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Darcey McKee Health EOC Logistics Deputy Chief Navajo County Public Health Services District	Overgaard, AZ	Work: 928-289-6837 Cell: 928-386-2226 Work Email: darcey.mckee@navajocountyaz.gov	Navajo County Public Health EOC Lives in Winslow
Caitlin Montoya Dispatch Communications Supervisor Navajo County Sheriff's Office	137 W. Arizona Ave Holbrook, AZ 86025	Work: 928-524-4050 Cell: 928-587-2632 Work Email: caitlin.montoya@navajocountyaz.gov	
Caitlin Montoya MANAGER Sheriff's Office Dispatch	137 W. Arizona Ave Holbrook, AZ 86025	Cell: 928-414-1626 Work Email: caitlin.montoya@navajocountyaz.gov	
Gary Tim Otterbeck Navajo County Facilities Management	100 East Code Talkers Drive Holbrook, AZ 86025	Cell: 928-243-8009 Work Email: gary.otterbeck@navajocountyaz.gov	
Rayleen Richards Director *Navajo County Administrative Services	100 E. Code Talkers Drive Holbrook, AZ 86025	Work Email: rayleen.richards@navajocountyaz.gov	
Rebecca Robertson Account Specialist, Payroll Navajo County Finance	100 East Code Talkers Drive Holbrook, AZ 86025	Work: 928-524-4318 Cell: 928-587-8803 Work Email: rebecca.robertson@navajocountyaz.gov	
Preston Root Senior Secretary *Navajo County Administrative Services	100 E. Code Talkers Drive Shipping & Receiving Holbrook, AZ 86025	Work: 928-524-4208 Cell: 928-242-6367 Work Email: preston.root@navajocountyaz.gov	
MICHAEL SANDOVAL FORMAN Navajo County Facilities Management	100 East Code Talkers Drive Holbrook, AZ 86025	Cell: 928-240-2983 Work Email: michael.sandoval@navajocountyaz.gov	
David Sargent Lieutenant Sheriff's Office	137 W. Arizona Ave Holbrook, AZ 86025	Cell: 928-414-1492 Work Email: david.sargent@navajocountyaz.gov	

STAFF	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Cathy Solomon Clinical Services Division Manager/Nurse Epidemiologist *Navajo County Public Health Services District	600 N. 9th Place Show Low, AZ 85901	Work: 928-532-6050 x 5510 Work Email: cathy.solomon@navajocountyaz.gov	
Amy Stradling Division Manager Navajo County Public Health Services District	117 East Buffalo Street Holbrook, AZ 86025	Work: 928-524-4750 Cell: 928-243-2872 Work Email: amy.stradling@navajocountyaz.gov	Navajo County Public Health EOC Lives in Taylor
Randy Sullivan City Manager City of Holbrook City Administration		Work: 928-524-6225 Work Email: rsullivan@holbrookaz.gov	
Mark Sweeney Grants Coordinator *Navajo County Emergency Management	100 E. Code Talkers Drive Holbrook, AZ 86026	Cell: 928-414-1459 Work Email: mark.sweeney@navajocountyaz.gov	
Edison Tu'tsi Hopi Tribe		Work: 928-229-9395 Work Email: ETutsi@hopi.nsn.us	
Michael Tyler Navajo County Facilities Management	100 East Code Talkers Drive Holbrook, AZ 86025	Cell: 928-241-4018	
Jose Villarreal Navajo County Facilities Management	404 E. Hopi Dr. Holbrook, AZ 86025	Cell: 928-589-7061	
Jackie Walker Accountant Navajo County Finance	100 East Code Talkers Drive Holbrook, AZ 86025	Work: 928-524-4425 Work Email: jackie.walker@navajocountyaz.gov	
Richard Wallace Deputy Chief Pinetop Fire Department	1845 S. Pine Lake Road Pinetop, AZ 85935	Cell: 928-205-9892 Work Email: rwallace@pinetopfire.com	
Katherine Wright Human Resources Specialist Navajo County Administrative Services	100 East Code Talkers Drive Holbrook, AZ 86025	Work: 928-524-4032 Cell: 928-386-1578 Work Email: katherine.wright@navajocountyaz.gov	
Denise Yazzie Navajo County Facilities Management	100 East Code Talkers Drive Holbrook, AZ 86025	Cell: 505-399-1802	

NON-STAFF	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Admitting Registration Summit Healthcare Emergency Department	2200 E Show Low Lake Road Show Low, AZ 85901	Work: 928-537-6559	24 hrs
ASC Administrative Shift Coordinator Summit Healthcare ASC	2200 E Show Low Lake Road Show Low, AZ 85901	Work: 928-537-6931 Cell: 928-537-6868 Additional Number: 928-537-9070 Pager	24 Hrs (In charge of facility during off hours)
Security Guard Summit Healthcare Security Department	2200 E Show Low Lake Road Show Low, AZ 85901	Work: 928-537-6583	24 Hrs
Switch Board Main Switch Board Summit Healthcare Admitting/Registration	2200 E Show Low Lake Road Show Low, AZ 85901	Work: 928-537-4375	24 hrs
Vacant Director The Salvation Army Divisional Emergency Disaster	2707 W. Van Buren Phoenix, AZ 85002	Work: 602-267-4174 Work Email: Jim.Puza@usw.salvationarmy.org	
Farrell Adams Interim Superintendent Show Low Unified School District		Work: 928-537-6001 x 7845 Cell: 928-358-3327	Interim Superintendent
Jeff Akins Director of Facility Operations and Transportation Blue Ridge Unified School District	1200 W. White Mountain Blvd Lakeside, AZ 85929	Work: 928-368-6126 x 7803 Cell: 928-205-9843 Work Email: jakins@brusd.k12.az.us	
Jake Allen Airport Manager Show Low Airport Airport Management	3150 Airport Loop Road #100 Show Low, AZ 85901	Work: 928-532-4192 Cell: 618-960-9039 Work Email: jallen@showlowaz.gov	
Bryce Anderson Superintendent Kayenta Unified School District District Administration	P.O. Box 337 Kayenta, AZ 86033	Work: 623-697-2012 Home: 928-220-8245 Cell: 623-826-9318 Work Email: bryce.anderson@kayenta.k12.az.us Personal Email: bryander@yahoo.com	Kayenta Unified School District Emergency Response Team

NON-STAFF	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Don Anderson Volunteer Snowflake Taylor Community Values Committee		Home: 928-536-5563 Personal Email: almostafarm1@yahoo.com	CERT volunteer
Mary Ann Antonini Director Summit Healthcare Emergency Department	2200 E Show Low Lake Road Show Low, AZ 85901	Work: 928-537-6370 Cell: 602-448-0912 Work Email: mantonini@summithealthcare.net	Summit Healthcare
Jo Baird Human Resource Manager Timber Mesa Fire and Medical District Administrative	3561 E Deuce of Clubs Show Low, AZ 85901	Work: 928-537-5100 Cell: 928-242-0628 Work Email: jbaird@timbermesafire.org	
Nathaniel Block Snowflake Taylor Community Values Committee	1655 S Main St Snowflake, AZ 85937	Work: 928-536-4559 Work Email: ols@citlink.net	Catholic Priest
Chad Brimhall Snowflake Taylor Community Values Committee		Cell: 480-294-7920 Personal Email: brimhallchad@gmail.com	Summit Healthcare
Janet Burnside Snowflake Taylor Community Values Committee		Cell: 480-272-4825 Personal Email: janetbob10@gmail.com	Public affairs LDS Church
Robert Burnside Snowflake Taylor Community Values Committee		Cell: 480-272-4825 Personal Email: janetbob10@gmail.com	Public affairs LDS Church
Bradley Carlyon County Attorney *Navajo County County Attorney	100 E. Code Talkers Drive Holbrook, AZ 86025	Work: 928-524-4003 Home: 928-532-8516 Cell: 928-242-8649 Work Email: brad.carlyon@navajocountyaz.gov	
Tony Cass Supervisor White Mountain Lake Road Yard Heavy Equipment	8350 Bear Meadow Dr. Show Low, AZ 85901	Cell: 928-242-8282	
Randy Chevalier Chief Timber Mesa Fire and Medical District Administration	3561 E Deuce of Clubs Show Low, AZ 85901	Work: 928-537-5100 Cell: 928-242-0753 Work Email: rchevalier@timbermesafire.org	

NON-STAFF	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Battalion Chief On Duty Battalion Chief Timber Mesa Fire and Medical District	60 North 6th Street Show Low, AZ 85901	Cell: 928-369-8070	on duty 24/7 duty phone
Christopher Claw KUSD Safety Coordinator Kayenta Unified School District District Administration	P.O. Box 337 Kayenta, AZ 86033	Work: 928-697-2011 Cell: 928-675-1035 Work Email: chris.claw@kayenta.k12.az.us Personal Email: chrisclaw@hotmail.com	Kayenta Unified School District Emergency Response Team I'm also Kayenta Volunteer Fire Dept. Fire Chief
Darren Cluff Assistant Chief of Administration Timber Mesa Fire and Medical District Administration	3561 E Deuce of Clubs Show Low, AZ 85901	Work: 928-537-5100 Cell: 928-242-2746 Work Email: dcluff@timbermesafire.org	
Main Office Contact Number Humane Society of the White Mountains		Work: 928-368-5295	
Lem Cook Airport Manager White Mountain Lake Airport Airport Management	1900 Bourdon Ranch Road Show Low, AZ 85901	Cell: 928-521-8461	
Kim Curry Administrative Assistant to Ops Mgr Navopache Electric Cooperative Operations	1878 West White Mountain Blvd. Lakeside, AZ 85929	Work: 928-368-1213 Cell: 928-242-7613 Work Email: kcurry@navopache.org	
Tom DeBardeleben Director Summit Healthcare Facilities	2200 E Show Low Lake Road Show Low, AZ 85901	Work: 928-537-6788 Cell: 480-650-1348 Work Email: tdebardeleben@summithealthcare.net	
Rusty Despain Fire Chief Joseph City Fire District Fire Department	4513 Main Street Joseph City, AZ 86032	Cell: 928-587-5641	
Jerry Dunaway Snowflake Taylor Community Values Committee	PO Box 424 Snowflake, AZ 85937	Home: 928-536-7544 Personal Email: jerrydunaway@citlink.net	Valley View Baptist Church
Carol Dykes Vice President United Way of Northern Arizona	1515 E. Cedar St. Suite D-1 Flagstaff, AZ 86004	Work: 928-773-9813 Cell: 928-380-3122 Work Email: cdykes@nazunitedway.org	

NON-STAFF	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Thia Ebert CNO Summit Healthcare Administration	2200 E Show Low Lake Road Show Low, AZ 85901	Work: 928-537-6345 Cell: 928-242-1257 Work Email: tebert@summithealthcare.net	
James Farner Manager of Emergency Response BNSF Railway	Winslow, AZ 86047	Work: 909-386-4130 Cell: 909-267-5167 Additional Number: 1-800-832-5452 opt 1 Work Email: james.farner@bnsf.com	Operations & Emergency Response BNSF Railway 740 E. Carnegie Dr. San Bernardino, CA 92408
Robert Garvin Fire Chief Town of Clay Springs-Pinedale Fire District	1248 Pinedale rd Pinedale, AZ 85934	Work: 928-739-4394 Cell: 928-205-5327 Work Email: clayspringspinedalefire@frontiernet.net Personal Email: oinedaleman@frontiernet.net	
Seth Georgson Snowflake Taylor Community Values Committee		Cell: 928-243-7928 Personal Email: pastorgeorgson@gmail.com	Immanuel Evangelical Lutheran Church
Doug Gilchrist Chief Operating Officer Summit Healthcare Administration	2200 E Show Low Lake Road Show Low, AZ 85901	Work: 928-537-6750 Home: 928-537-7093 Cell: 928-240-1698 Additional Number: 928-537-5091 Work Email: dgilchrist@summithealthcare.net	
Heidi Hanson Chief Operating Officer United Way of Northern Arizona	1515 E. Cedar Ave Suite D-1 Flagstaff, AZ 86004	Work: 928-773-9813 Cell: 928-380-3122 Work Email: hhanson@nazunitedway.org	
A. Wayne Hardy Snowflake Taylor Community Values Committee		Work: 928-536-4322 Personal Email: whardy@citlink.net	Taylor Stake President, LDS Church
Charlotte Hatch Snowflake Taylor Community Values Committee		Work: 928-536-4331 Work Email: admin@snowflaketaylorchamber.org	Chamber Director
Naomi Hatch Snowflake Taylor Community Values Committee		Cell: 928-243-1990 Personal Email: nhatch@frontier.com	Public affairs LDS Church

NON-STAFF	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Jacqueline Holiday Human Resource Director Kayenta Unified School District District Administration	P.O. Box 337 Kayenta, AZ 86033	Work: 928-697-2017 Cell: 602-300-8064 Work Email: jacqueline.holiday@kayenta.k12.az.us	
Lee Jaster Snowflake Taylor Community Values Committee		Cell: 520-591-2969 Personal Email: leojaster29@gmail.com	
Chuck Kahalley Summit Healthcare	2200 Show Low Lake Rd Show Low, AZ 85901	Cell: 407-766-4660	
Beverlee Kay Chairperson Snowflake Taylor Community Values Committee	AZ 85937	Cell: 928-386-0340 Personal Email: bevkay68@gmail.com	Snowflake Taylor Community Values Committee CVC Chairwoman
Gloria Lake Security Site Lead Kayenta Unified School District District Administration	P.O. Box 337 Kayenta, AZ 86033	Work: 928-697-2141 Cell: 928-241-2683 Work Email: gloria.lake@kayenta.k12.az.us	
Josh Livermore Assistant Chief - Operations Timber Mesa Fire and Medical District Administration		Work: 928-537-5100 Cell: 928-201-1520 Work Email: jlivermore@timbermesafire.org	
Randall Loufer Chief Sun Valley Volunteer Fire Department	8611 N. 5th Street Sun Valley, AZ 86029	Cell: 928-241-2340 Work Email: chief@sunvalleyfire.com	
Mike Lyons Snowflake Taylor Community Values Committee	PO Box 2590 Snowflake, AZ 85937	Cell: 830-832-7157 Personal Email: pastormlyons@gmail.com	Valley View Baptist Church
Jim H Maner School Principal Heber-Overgaard Unified School District Mountain Meadows & Capps Middle School	3375 Buckskin Canyon Road Heber, AZ 85928	Work: 928-535-4622 x 3 Cell: 928-240-1239 Work Email: jim.maner@h-oschools.org	
Dave Marshall Snowflake Taylor Community Values Committee	311 S. 1st East Snowflake, AZ 85937	Cell: 928-243-3888 Personal Email: pastordave@hotmail.com	Calvary Community Bible Fellowship Church

NON-STAFF	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Ken Martin Snowflake Taylor Community Values Committee	PO Box 1205 Taylor, AZ 85939	Work: 928-536-7787 Personal Email: kenjomartin@gmail.com	Taylor Stake Public Affairs LDS Church
Scott McNeill Snowflake Taylor Community Values Committee		Personal Email: ffcllc@frontier.com	Taylor Stake Presidency Councilor
Hollis Merrell Superintendent Snowflake Unified School District Schools		Cell: 928-243-5813	
Dan Mills Stake President/Community Values Committee Snowflake Stake of The Church of Jesus Christ of Latter-day Saints	120 S. Otto Drive Snowflake, AZ 85937	Cell: 928-243-0161 Personal Email: danomills@hotmail.com	Snowflake Taylor Community Values Committee
Jim Morgan Chief Pinetop Fire Department	1845 S. Pine Lake Road Pinetop, AZ 85935	Work: 928-367-2199 Cell: 480-818-8561 Work Email: jmorgan@pinetopfire.com	
Randy Myers Snowflake Taylor Community Values Committee	PO Box 4372 Snowflake, AZ 85937	Cell: 928-243-3548 Personal Email: randyoffgrid@gmail.com	Living Faith Christian Center Pastor
Jason Payne Chief Heber-Overgaard Fire District	2061 Lumber Valley Rd PO Box 1010 Overgaard, AZ 85933	Cell: 480-294-2265	
JD Pepper Fire Marshal Timber Mesa Fire and Medical District Investigations/Code Enforcement	3561 E Deuce of Clubs Show Low, AZ 85901	Work: 928-537-5100 Cell: 928-551-3528 Work Email: jpepper@timbermesafire.org	
Fred Peterson Snowflake Taylor Community Values Committee	PO Box 503 Snowflake, AZ 85937	Cell: 928-587-3360 Personal Email: cameronpete1@live.com	Snowflake JP
Reed Porter School Principal Heber-Overgaard Unified School District Mogollon High & Jr High School	3450 Mustang Heber, AZ 85928	Work: 928-535-4622 x 2 Cell: 928-241-0544 Work Email: reed.porter@h-oschools.org	

NON-STAFF	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Maria Quinteros The Salvation Army White Mountain Outpost	4367 W. White Mountain Blvd. Lakeside, AZ 85929	Work: 928-368-9953 Cell: 928-207-4090 Personal Email: maria.stokes@uswsalvationarmy.org	Salvation Army Food Service Team Salvation Army Shelter Team
Dan Roper Volunteer Valley View Baptist Church Emergency Response	1212 S. Main Street Snowflake, AZ 85937	Home: 928-536-4699 Cell: 928-243-2623	Emergency Coordinator
Greg E Schubert Finance Manager Show Low Unified School District	500 W. Old Linden Road Show Low, AZ 85901	Work: 928-537-6011 Cell: 623-910-4314	District Office
Tina Sherman In Charge The Salvation Army White Mountain Outpost	4367 W. White Mountain Blvd. Lakeside, AZ 85929	Work: 928-368-9953 Home: 928-251-2335 Cell: 928-242-0648 Work Email: Tina.Sherman@usw.salvationarmy.org	Salvation Army Food Service Team Salvation Army Shelter Team
Jeremy Sleeter NAZ Disaster Program Manager American Red Cross	1750 S. Railroad Springs Blvd Flagstaff, AZ 86001	Work: 800-842-7349 Cell: 928-622-0028 Work Email: jeremy.sleeter6@redcross.org	Beth Boyd | Regional Disaster Officer American Red Cross | Serving Arizona and New Mexico Beth.Boyd@redcross.org | (850) 728-6796 Cheryl Bender| Sr Disaster Program Manager American Red Cross| Serving Arizona New Mexico Region c. 520-975-1891 Cheryl.Bender@redcross.org LEPC /VOAD/etc. Mel Miller Mel.miller@redcross.org 928-635-4958
Maria Stokes Case mgr The Salvation Army White Mountain Outpost	4367 W. White Mountain Blvd. Lakeside, AZ 85929	Work: 928-368-9953 Cell: 928-207-4090	Salvation Army Food Service Team Salvation Army Shelter Team

NON-STAFF	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Bridger Stradling Emergency Preparedness Representative Snowflake Stake of The Church of Jesus Christ of Latter-day Saints Emergency Preparedness and Disaster Management	3669n. 5th w. Snowflake, AZ 85937	Home: 928-243-1401 Cell: 928-358-8051 Work Email: arizonaoak@hotmail.com Personal Email: arizonaoak@gmail.com	
Randy Sullivan Director City of Holbrook Finance			Interim Manager
Gerald Tenijieth Director Whiteriver Unified School District Maintenance & Transportation	Whiteriver, AZ 85941	Work: 928-358-5810 Work Email: GTENIJIETHSR@WUSD.US	
Ron H Tenney Superintendent Heber-Overgaard Unified School District	3375 Buckskin Canyon Road Heber, AZ 85928	Work: 928-535-4622 x 5 Cell: 928-243-5864 Work Email: ron.tenney@h-oschools.org	District Office
Brenda Thomas Business Manager Blue Ridge Unified School District	1200 W. White Mountain Blvd Lakeside, AZ 85929	Work: 928-368-6126 x 1103 Cell: 928-221-0944	
Carol Todecheene Transportation Supervisor Kayenta Unified School District Transportation	PO Box 337 Kayenta, AZ 86033	Work: 928-697-2122 Work Email: carol.todecheene@kayenta.k12.az.us	
Luke Waldroup Lions Camp Tatiyee Site Manager	5283 White Mountain Boulevard Lakeside, AZ 85929	Cell: 480-550-2249 Work Email: camp@waldroupfamily.com	
Clay Wood Assistant Chief Timber Mesa Fire and Medical District Administration	3561 E Deuce of Clubs Show Low, AZ 85901	Work: 928-537-5100 Home: 928-536-6892 Cell: 928-205-9596 Additional Number: 928-537-2000 Work Email: cwood@timbermesafire.org Personal Email: c.woodslfd@gmail.com	
Michael Wright Superintendent Blue Ridge Unified School District	1200 W. White Mountain Blvd Lakeside, AZ 85929	Work: 928-368-6126 x 1100 Cell: 480-686-0792	

VENDOR/OTHER	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Towns of Snowflake & Taylor			
US Forest Service Lakeside Ranger District			
White Mountain Apache Tribe			
Heber-Overgaard Fire District			
Joseph City Fire District			
Pinetop Fire District			
Pinetop-Lakeside Town Manager			
Sun Valley Fire District			
Unisource Energy Natural Gas		Work: 877-837-4968	Emergency 24/7 line
Arizona Public Service			
City of Show Low			
City of Winslow			
Timber Mesa Fire and Medical District			
Kinder Morgan/ El Paso Natural Gas **Emergency Contact**		Work: 800-334-8047	Emergency contact 24/7
Verizon **Verizon Crisis Response** Cellular		Work: 800-981-9558	COW = Cell on wheels
Guardian Air **Michelle Allen** Air Medical Transport	518 Airport Rd - Winslow, AZ 86047	Work: 928-773-7876 Cell: 928-241-0444 Additional Number: 9287732145 Additional Number: 9282136277 Work Email: michelle.allen@nahealth.com	6639 S Piper ln, Flagstaff = Mail etc
Haven of Show Low **Doug Clemons**	2401 E Hunt Dr Show Low, AZ 85901	Work: 928-537-5333 x 2351 Home: 480-298-3167 Cell: 480-298-3167 Work Email: dclemons@havenhg.com	71 bed residential nursing and rehabilitation facility
Arizona Public Service **Janet Dean**	2200 E. Huntington Dr. Flagstaff, AZ 86004	Work: 928-773-6416 Cell: 928-853-1584 Work Email: Janet.Dean@aps.com	

VENDOR/OTHER	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Bradco **Fuel Deliveries** Bulk Fuel	AZ	Work: 928-524-3976	Bradco – Fuel Deliveries – 928-524-3976
Cochise **Cochise Fuel Site Repairs** Fuel Site Repairs		Cell: 602-242-8427	Cochise – Fuel Site Repairs – 602-242-8427
Arizona Public Service **Brian Gardanier**	400 W. Longhorn Payson, AZ 85441	Work: 928-536-3151 Cell: 480-213-5491 Personal Email: Brian.Gardanier@aps.com	
Frontier Communications **Mark Jeffries**	831 E. Hall Street Show Low, AZ 85901	Work: 928-537-6660 Work Email: Mark.Jeffries@ftr.com	
Navopache Electric Cooperative **Tony Lindsey**	1878 West White Mountain Blvd. Lakeside, AZ 85929	Work: 928-368-1241 Cell: 480-319-3110 Work Email: tlindsey@navopache.org	
Navopache Electric Cooperative **Mike Martinez** Electric	1878 West White Mountain Blvd. Lakeside, AZ 85929	Work: 928-368-1227 Cell: 928-369-8558 Work Email: mmartinez@navopache.org	
Frontier Communications **Jim McKinnon**	23 County RD 5097 Concho, AZ 85924	Work: 928-537-6698 Home: 928-337-4401 Cell: 928-386-0260 Work Email: jim.mckinnon@ftr.com	Frontier Communications
Navopache Electric Cooperative **Chuck Moore**	1878 West White Mountain Blvd. Lakeside, AZ 85929	Work: 928-368-1226 Cell: 928-242-4473 Work Email: cmoore@navopache.org	CEO
Navopache Electric Cooperative **Elizabeth Neal**	1878 West White Mountain Blvd. Lakeside, AZ 85929	Work: 928-368-1201 Cell: 928-434-0677 Work Email: eneal@navopache.org	
Arizona Public Service **Richard Nicosia**	2200 E. Huntington Dr. Flagstaff, AZ 86004	Work: 928-773-6417 Cell: 928-773-6417 Work Email: Richard.Nicosia@aps.com	

VENDOR/OTHER	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
ChangePoint Integrated Health **Jeff Oakes**	1801 W Deuce of Clubs Show Low, AZ 85901	Work: 928-537-2952 x 7720 Cell: 928-243-4071 Work Email: joakes@cc-az.org	
Arizona Public Service **John Padilla**	2124 W. Cheryl Drive Phoenix, AZ 85021	Work: 602-371-6589 Cell: 480-268-4900 Work Email: john.padilla@aps.com	MS 3240
Kinder Morgan/ El Paso Natural Gas **Edward Rasbold**	3920 E El Paso Dr Flagstaff, AZ 86004	Work: 928-527-6526 Cell: 435-820-1756 Work Email: edward_rasbold@kindermorgan.com	
ChangePoint Integrated Health **Chris Rohrer**	1801 W Deuce of Clubs Show Low, AZ 85901	Work: 928-537-2951 x 2284 Home: 928-369-1586 Cell: 928-242-3704 Work Email: crohrer@ccc-az.org Personal Email: rchris@frontiernet.net	
Kinder Morgan/ El Paso Natural Gas **Joseph Simonsen**	3920 E El Paso Dr Flagstaff, AZ 86004	Work: 928-527-6535 Cell: 928-699-0753 Work Email: joseph_simonsen@kindermorgan.com	
Navopache Electric Cooperative **Garth Turley**	1878 West White Mountain Blvd. Lakeside, AZ 85929	Work: 928-368-1232 Cell: 928-229-8818 Work Email: gturley@navopache.org	
Frontier Communications **Javier Vasquez**		Cell: 928-521-2332 Work Email: javier.vasquez@ftr.com	Max 928-521-2077 is Javier's alternate contact Technicians for standing up the 311 live call center

TRIBAL	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Chadwick Amos Chief Ranger White Mountain Apache Tribe Game and Fish Department Game Rangers	PO Box 1853 Whiteriver, AZ 85941	Work: 928-369-7606 Home: 928-338-1953 Cell: 928-594-0144 Work Email: chadwickamos@wmat.us Personal Email: sharkyamos@yahoo.com	White Mountain Apache E.O.C. Team Work and fax numbers will change as we will be moving our dept. Also we are now back under the Game and Fish Department.
Josh Anderson Lt. White Mountain Apache Police Department Police Department	5 E. Sycamore Street Whiteriver, AZ 85941	Work: 928-338-4942 Cell: 928-594-0908	
Al Brooks Director White Mountain Apache Tribe Public Works	P.O. Box 1038 1322 Industrial Road Whiteriver, AZ 85941	Work: 928-338-1504 x 240 Home: 928-369-1051 Cell: 928-521-3647 Additional Number: 928-338-4312 Work Email: albrooks@wmat.us Personal Email: albrooks@wmat.us	White Mountain Apache E.O.C. Team
Tara Chief Director White Mountain Apache Tribe Transportation	612 S. Chief Avenue P.O. Box # 1929 Whiteriver, AZ 85941	Cell: 928-637-3571 Personal Email: tarachief@wmat.us	
Morey Cole Captain White Mountain Apache Police Department Police Department	5 E. Sycamore Street Whiteriver, AZ 85941	Work: 928-338-4942 Cell: 928-594-4983 Work Email: mcole@wmat.us	
Tom Francis, Jr. Batch Plant Manager White Mountain Apache Tribe Public Works	P.O. Box 1038 1322 Industrial Road Whiteriver, AZ 85941	Work: 928-338-4312 x 251 Cell: 928-594-1586 Additional Number: 928-338-1504 Additional Number: 928-338-1505 Work Email: tomfrancisjr@wmat.us	
Gwendena Lee Gatewood Executive Assistant / Public Information Officer White Mountain Apache Tribe Tribal Chairman's Office	P.O. Box 656 Lakeside, AZ 85929	Work: 928-338-2500 Cell: 928-205-7417 Work Email: Gwendena@wmat.us Personal Email: realbird@frontier.com	White Mountain Apache E.O.C. Team

TRIBAL	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Mose Herne Chief Executive Officer Indian Health Service / Hopi Health Care Center Administration	HWY 264 MP 388 P.O. Box 4000 Polacca, AZ 86042	Work: 928-737-6010	
Terry L. Hill Environmental Specialist White Mountain Apache Tribe	712 E. General Crook Street P.O. Box 816 Whiteriver, AZ 85926	Work: 928-338-4325 Work Email: thill@wmat.us	
Preeo Johnson Program Director White Mountain Apache Tribe Community Health Representative Program		Work: 928-338-2647 Cell: 928-521-6156 Additional Number: 928-338-4822 Work Email: preeojohnson@wmat.us	Indian Health Service / HHCC Incident Command White Mountain Apache E.O.C. Team CHR Program Mission Statement: *"Teaching and helping our people the way to good health"*
Michelle Martinez Chief Executive Officer Indian Health Service (WRSU) Administration	200 W. Hospital Way Whiteriver, AZ 85941	Work: 928-338-3549 Work Email: michelle.martinez@ihs.gov	
Leon Moody Deputy Fire Chief (Whiteriver) White Mountain Apache Tribe Fire & Rescue	610 S. Chief Ave Whiteriver, AZ 85941	Work: 928-338-4311 Cell: 928-594-1007 Work Email: lmoody@wmat.us	
Deron Peaches Tribal Treasurer White Mountain Apache Tribe Office of the Tribal Treasure	P.O. Box 700 Whiteriver, AZ 85941	Work: 928-338-2403 Cell: 928-594-8788 Work Email: dpeaches@wmat.us	
Brenda Pusher-Begay Environmental Manager White Mountain Apache Tribe	P.O. Box 816 Fort Apache, AZ 85926	Work: 928-338-4325 Work Email: bbegay@wmat.us	

TRIBAL	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Francis Robinson Safety Officer Indian Health Service (WRSU) Quality Management, Safety	200 W. Hospital Way Whiteriver, AZ 85941	Work: 928-338-3568 Home: 928-532-4602 Cell: 928-205-5242 Work Email: francis.robinson@ihs.gov	Do not call me at my home number…if we are in IC I will be contacted by the IC from the hospital. I'm never the point of contact or the IC for hospital. This role falls to the House Supervisor or the Hospital CEO.
Roberto Sanchez Property Management Technician White Mountain Apache Tribe WMAT Property Management	Po Box 700 Whiteriver, AZ 85941	Work: 928-338-2401 Cell: 928-594-3209 Work Email: robertosanchez@wmat.us	
Paul Saufkie Emergency Manager Hopi Tribe Emergency Management		Work Email: psaufkie@hopi.nsn.us	
Vaughn Sieweumptewa Safety Officer / Emergency Management Coordinator Indian Health Service / Hopi Health Care Center	HWY 264 MP 388 P.O. Box 4000 Polacca, AZ 86042	Work: 928-737-6252 Home: 928-734-0254 Cell: 928-514-3321 Additional Number: 928-814-0563 Work Email: Vaughn.Sieweumptewa@ihs.gov	
Shawna M Spencer Office Manager White Mountain Apache Tribe Public Works	P.O. Box 1038 1322 Industrial Road Whiteriver, AZ 85941	Work: 928-338-1504 x 224 Cell: 928-594-1585 Work Email: scromwell@wmat.us	
Michelle Standing Lead Legal Secretary White Mountain Apache Tribe Office of the Attorney General	P.O. Box 2110 Whiteriver, AZ 85941	Work: 928-338-2537 x 2539 Cell: 938-594-6037 Work Email: michellestanding@wmat.us	Member of the EOC for the Attorney General Office
House Supervisor House Supervisor Indian Health Service (WRSU) Administration	200 W. Hospital Way Whiteriver, AZ 85941	Work: 928-338-3704 Cell: 928-594-0194	

TRIBAL	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Mark Tessay Fire Chief White Mountain Apache Tribe Fire & Rescue	P.O. Box # 1929 612 S. Chief Avenue Whiteriver, AZ 85941	Work: 928-338-1701 Home: 928-338-3451 Cell: 928-594-1871 Work Email: mtessay@wmat.us	White Mountain Apache E.O.C. Team White Mountain Apache Tribe HazMat Evaluation Team Emergency Management is under the Fire Department. DFC Carlos Valadez is the EM.
Waylon Truax Safety of Dams Engineer White Mountain Apache Tribe Land Operations Department		Work: 928-338-1404 Work Email: waylontruax@wmat.us	
Vacant Emergency Management Director Navajo Nation Emergency Management		Work: 928-871-6892 Cell: 928-309-6892 Additional Number: 928-309-0002 Work Email: hanlan_cleveland@navajodps.org	
Tim T Webster Chief of Police White Mountain Apache Police Department Police Department	5 E. Sycamore Street Whiteriver, AZ 85941	Work: 928-338-4889 Home: 928-369-2658 Cell: 928-594-2299 Additional Number: 928-241-2539 Work Email: tim.webster@wmat.us Personal Email: webster2032@gmail.com	

STATE	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
24 hour line Arizona Department of Public Safety Duty Office 24 - 7 Access Line	P.O. Box 6638 Phoenix, AZ 85005	Work: 602-223-2212	
Chris Bagnoli Regional Supervisor Arizona Game and Fish Department		Work: 928-367-4281 Cell: 928-853-4118	
Arcangel Barragan Emergency Response Unit Manager Arizona Department of Environmental Quality Emergency Response Unit		Work: 602-771-8786 Cell: 480-209-0312 Work Email: barragan.arcangel@azdeq.gov	
Dispatch Center Arizona Department of Agriculture Communications		Work: 623-445-0281	
Lane Ciminski Captain Arizona Department of Public Safety		Cell: 928-215-1746	
Davis Master Sergeant Arizona National Guard		Cell: 928-242-0939	Contact for Show Low Armory
Dan Dymond LE Supervisor Arizona Game and Fish Department Law Enforcement		Work: 928-367-4281 Home: 928-369-0758 Cell: 928-242-3807	
Brianna Goldberg Community Liaison Unit Manager/Liaison for Navajo and Apache Counties Arizona Department of Environmental Quality		Work Email: goldberg.brianna@azdeq.gov	Smoke and air quality contact
Joe Grant Arizona Department of Agriculture Animal Services		Cell: 928-243-0881	Navajo & Gila County
Gary Hamilton Supervisor Arizona Department of Transportation Road Yard		Work: 928-532-2383	
Kathy Hassett Training Branch Manager Arizona Department of Emergency and Military Affairs Division of Emergency Management	5636 E. McDowell Rd Phoenix, AZ 85008	Work: 602-464-6210 Work Email: ron.kopcik@azdema.gov	

STATE	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Darrell Hill Regional Supervisor Arizona Department of Agriculture Animal Services		Cell: 602-463-0552	
Chris Johnson Incident Commander White Mountain Zone Type 3 Incident Management Team Incident Management Team	AZ	Cell: 928-339-5031	White Mountain Zone Type 3 Incident Management Team
Lynn Johnson District Engineer Arizona Department of Transportation NorthEast District	2407 E Navajo Blvd Holbrook, AZ 86025	Work: 928-524-5404 Cell: 928-386-0344 Work Email: LJohnson@azdot.gov	
Matthew Kinnaman Staff Sergeant Arizona National Guard		Cell: 480-600-6012	Staff Sargeant Contact for Show Low National Guard Armory
Dustin Kirk North Region Field Coordinator Arizona Department of Emergency and Military Affairs Division of Emergency Management	1 Hughes Ave Bldg 1 Camp Navajo Bellmont, AZ 86015	Cell: 928-284-8080 Work Email: dustin.kirk@azdema.gov	
Gabe Lavine Director Arizona Department of Emergency and Military Affairs Division of Emergency Management	5636 E. McDowell Bldg M5101 Phoenix, AZ 85008	Work: 602-464-6203 Cell: 602-319-2330 Work Email: gabriel.lavine@azdema.gov	
Jason Lord Sergeant Arizona Department of Public Safety		Cell: 928-607-0881	Show Low
Michele Martinez Administrative Services Officer III Arizona Department of Environmental Quality Emergency Response Unit		Work: 602-771-4633 Cell: 602-761-0051 Work Email: martinez.michele@azdeq.gov	
Kevin McFhee Arizona Department of Agriculture Animal Services		Cell: 928-245-1055	Apache County Livestock Inspector

STATE	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Matt Moul Assistant District Engineer Arizona Department of Transportation NorthEast District	2407 E Navajo Blvd Holbrook, AZ 86025	Cell: 928-200-0342 Work Email: mmoul@azdot.gov	
Jon Orona District Forester Arizona Department of Forestry and Fire Management Forestry	425 S. Woodland Road Pinetop-Lakeside, AZ 85929	Cell: 602-980-5798 Work Email: jorona@dffm.az.gov	
Jerome Rosa Associate Director Arizona Department of Agriculture Animal Services Division		Work: 602-542-7186 Work Email: jrosa@azda.gov	
Travis Schulte Chief, Legislative & Tribal Liaison Arizona Department of Emergency and Military Affairs Division of Emergency Management	5636 E. McDowell Road Phoenix, AZ 85008	Work: 602-267-2732 Cell: 602-329-1890	
Randy Servis Supervisor Arizona Department of Agriculture Animal Services		Cell: 928-310-8326	Supervisor Northeastern Region (Coconino/Mohave)
Jeff Sharp Captain Arizona Department of Public Safety		Work: 928-524-5581 Cell: 623-810-2077 Work Email: jsharp@azdps.gov	
Kirsten Sorensen Coordinator Arizona Department of Transportation Emergency Management	2302 W. Durango Street MD PM02 Phoenix, AZ 85009	Work: 602-712-2223 Cell: 480-532-0740 Work Email: Ksorensen@azdot.gov	
Thomas Torres State Forester Arizona Department of Forestry and Fire Management Forestry		Cell: 480-487-1313 Work Email: ttorres@dffm.az.gov	Arizona interagency Dispatch Center - 623-582-0911
David Varela Emergency Resources Coordinator Arizona Department of Environmental Quality Emergency Response Unit		Cell: 602-245-4742 Work Email: varela.david@azdeq.gov	

STATE	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Lehi Vizcaino Division Chief (DIV 2) Arizona Department of Forestry and Fire Management Forestry		Cell: 602-653-9142 Work Email: lvizcaino@dffm.az.gov	Cell #2=5202788292
Ed Wilson Assistant District Engineer Arizona Department of Transportation NorthEast District	2407 E Navajo Blvd Holbrook, AZ 86025	Work: 928-524-5432 Work Email: EWilson@azdot.gov	
Ryan Wolker Acting State Veterinarian Arizona Department of Agriculture Animal Services Division		Work: 602-542-4293 Work Email: rwolker@azda.gov	

FEDERAL	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Mark Brady LE Officer US Forest Service Law Enforcement		Work: 928-368-2110 Cell: 928-220-5616	Pinetop-Lakeside & Show Low
Matt Bullmore Fire Management Officer US Forest Service Black Mesa Ranger Station	2748 E Hwy 260 Overgaard, AZ 85933		
Trevor Culbert FBI		Cell: 928-205-3714 Work Email: trevor.culbert@ic.fbi.gov	
Aaron Dobson Patrol Captain US Forest Service Law Enforcement		Work: 928-333-6327 Cell: 928-551-7468	
William "Bill" Jones Emergency Prevention and Preparedness Environmental Protection Agency Superfund Division	61 W. Ash St Ste 905 San Diego, CA 92101	Work: 619-235-4776 Work Email: jones.bill@epa.gov	Region 9
Julie Landerith Center Manager US Forest Service Show Low Dispatch Center	1400 N David Foil Jr. Drive Show Low, AZ 85901	Work: 928-535-2700	
Robert Lever Forest Supervisor US Forest Service Apache Sitgreaves		Work: 928-333-6280	
John Lopez LE Officer US Forest Service Law Enforcement Officer		Work: 928-535-7310 Home: 602-501-0567 Cell: 505-944-6074	Heber-Overgaard
Tony Merriman Meteorologist National Weather Service National Weather Service Flagstaff	Flagstaff Weather Forecast Office P.O. Box 16057 Flagstaff, AZ 86015	Work: 928-774-4414 Cell: 701-204-1076 Additional Number: 9285569161 x223 Work Email: tony.merryman@noaa.gov	
Contact Number Contact Number Bureau of Land Management		Work: 800-637-9152 Additional Number: 602-434-4599	

FEDERAL	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
David Martin Orono LE Officer US Forest Service Law Enforcement		Work: 928-333-6225 Home: 928-333-7295 Cell: 928-380-1298	Springerville
OSHA OSHA Phoenix State Plan Office	800 W. Washington Street 2nd floor Phoenix, AZ 85007	Work: 602-542-5795	
Christopher John Ruff Fire Management Officer US Forest Service Lakeside Ranger Station	2022 W White Mountain Blvd. Lakeside, AZ 85929	Work: 928-368-2103 Home: 928-245-7407 Cell: 928-245-7407 Work Email: cruff@fs.fed.us Personal Email: mugiro@yahoo.com	
Sandy Rumore Victim's Specialist FBI Phoenix	625 E. White Mountain Blvd Pinetop, AZ 85935	Work: 928-367-7152 Cell: 928-242-9509 Work Email: sandy.rumore@ic.fbi.gov	
Gary Strickland Forest Fire Management Officer US Forest Service Apache Sitgreaves Supervisors Office	30 S. Chiricahua Dr. Springerville, AZ 85938	Work: 928-333-6300 Cell: 928-240-1017 Work Email: gstrickland@fs.fed.us Personal Email: gls_hotshot@yahoo.com	

COUNTY	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Main Contact Main Contact Number Coconino County Sheriff's Office		Work: 928-774-4523	
Brian Hounshell Director Apache County Emergency Management		Work: 928-333-6444 Cell: 928-245-7310 Work Email: bhounchell@apachecountyaz.gov	
Heather Llamas Emergency Manager Apache County Emergency Management		Cell: 928-551-3128 Work Email: hllamas@apachecountyaz.gov	
Haley Nicoll Coordinator Apache County Emergency Management		Work: 928-337-4321 Cell: 928-551-2876	
Contact Number Main Contact Number Gila County Sheriff's Office		Work: 928-245-7853	
Michael O'Driscoll Director Gila County Emergency Management & Health Preparedness		Cell: 928-200-2169	

CITY/TOWN	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Communications Supervisor City of Show Low Police Department		Work: 928-537-5091 x 245 Cell: 928-358-3010	
Tom Adduci Sergeant Town of Pinetop-Lakeside Police Department Patrol	1360 N. Niels Hansen Lane Pinetop-Lakeside Police Department Lakeside, AZ 85929	Work: 928-368-8803 x 231 Home: 928-368-8803 Cell: 928-242-1024 Work Email: tadduci@pinetoplakesideaz.gov	
Tom Aducci Patrol Sergeant Town of Pinetop-Lakeside Police Department	1360 N. Niels Hansen Lane Pinetop-Lakeside, AZ 85929	Work: 928-368-8803 x 231 Cell: 928-242-1024 Work Email: taducci@pinetoplakesideaz.gov	
Kerry Ballard Councilman/Community Values Committee Town of Snowflake Town Council	81 W. 1st Street South Snowflake, AZ 85937	Cell: 928-521-4682 Work Email: klballard@usa.net Personal Email: klballard@usa.net	Snowflake Taylor Community Values Committee Member of Community Values Committee
Daniel Barnes Chief of Police Town of Pinetop-Lakeside Police Department Administration	1360 N. Niels Hansen Lane Pinetop-Lakeside, AZ 85929	Work: 928-368-8803 x 230 Cell: 928-242-2461 Work Email: dbarnes@pinetoplakesideaz.gov	
Daniel Barnes Chief of Police Town of Pinetop-Lakeside Police Department	1360 N. Niels Hansen Lane Pinetop-Lakeside, AZ 85929	Work: 928-368-8803 x 230 Cell: 928-242-2461 Work Email: dbarnes@pinetoplakesideaz.gov	Pinetop-Lakeside Emergency Response Team
Stephan Birdsong Patrol Sergeant Town of Pinetop-Lakeside Police Department	1360 N. Niels Hansen Lane Pinetop-Lakeside, AZ 85929	Work: 928-368-8803 x 228 Cell: 928-242-3743 Work Email: sbirdsong@pinetoplakesideaz.gov	
Stephan Birdsong Sergeant Town of Pinetop-Lakeside Police Department Patrol	1360 N Niels Hansen Ln LAKESIDE, AZ 85929	Work: 928-368-8803 x 228 Cell: 928-242-3743 Work Email: sbirdsong@pinetoplakesideaz.gov	

CITY/TOWN	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Ron Blass Lieutenant City of Winslow Police Department	21 N Williamson Ave Winslow, AZ 86047	Work: 928-289-2431 Cell: 928-587-0085	
Doug Brinkerhoff Animal Control Officer City of Show Low Animal Control	1181 E. Thornton Rd. Show Low, AZ 85901	Cell: 928-243-3352	
Morgan Brown City Manager City of Show Low Administration	180 N. 9th Street Show Low, AZ 85901	Work: 928-537-4015 Cell: 928-242-2276 Work Email: mbrown@showlowaz.gov	
Ernest Cano Lieutenant City of Winslow Police Department	21 N Williamson Ave Winslow, AZ 86047	Work: 928-289-2431 Cell: 928-570-0047	
Brian A Carpenter COML Communications Unit Leader Snowflake Taylor Police Department	602 South Main Street Snowflake, AZ 85937	Work: 928-536-7500 x 0 Home: 928-205-8300 Cell: 928-205-8300 Personal Email: Ka7eej@yahoo.com	Snowflake-Taylor Community Emergency Response Team State Recognized COML.
Nate Christiansen Police Chief City of Holbrook Police Department	120 E. Buffalo Street Holbrook, AZ 86025	Cell: 928-241-8753 Work Email: nchristensenhpd@cableone.net	
David Coolidge City Manager City of Winslow Administration	21 N Williamson Ave Winslow, AZ 86047	Work: 928-289-1418 Cell: 928-587-8096 Work Email: dcoolidge@winslowaz.gov	City of Winslow
Chelsea Haas Animal Control/Code Enforcement Town of Pinetop-Lakeside Police Department	1360 N. Niels Hansen Lane Pinetop-Lakeside, AZ 85929	Work: 928-368-8803 x 239 Cell: 928-358-8651 Work Email: chaas@pinetoplakesideaz.gov	
Chelsea Haas Animal Control/Code Enforcement Town of Pinetop-Lakeside Police Department Administration	1360 N. Niels Hansen Lane Pinetop-Lakeside Police Department Lakeside, AZ 85929	Work: 928-368-8803 x 239 Home: 928-368-8803 Cell: 928-358-8651 Work Email: chaas@pinetoplakesideaz.gov	
Fay Hatch Community Values Committee Town of Taylor Town Council	Taylor Town Hall 425 Papermill Road Taylor, AZ 85939	Cell: 928-243-0971 Personal Email: ohatch81@frontiernet.net	Snowflake Taylor Community Values Committee

CITY/TOWN	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Oasker Hollins Sanitation Supervisor City of Holbrook Sanitation Services		Work: 928-524-6225	
Keith Johnson Town Manager Pinetop-Lakeside Town Manager	325 W. White Mountain Blvd Lakeside, AZ 85929	Cell: 928-369-8103 Work Email: kjohnson@pinetoplakesideaz.gov	
Keith Johnson Town Manager Town of Pinetop-Lakeside Administration	325 W. White Mountain Blvd Lakeside, AZ 85929	Work: 928-368-8696 Work Email: kjohnson@pinetoplakesideaz.gov	
Lynn Johnson Mayor/Community Values Committee Town of Snowflake Town Council		Personal Email: tlposcharsky@gmail.com	
Tim Kelley City of Holbrook Public Works	465 1st Ave. Holbrook, AZ 86025	Work: 928-524-6225 Additional Number: 928-524-2159 Work Email: timkelley@frontiernet.net	Public Works, Facilities and Airport
Edric Lowengren Secretary City of Show Low Police Department		Cell: 928-242-9510	
Gus Lundberg Town Manager/Community Values Committee Town of Taylor Administration	Taylor Town Hall 425 Papermill Road Taylor, AZ 85939	Work: 928-536-7366 Cell: 928-243-8840 Work Email: gus@tayloraz.org	Snowflake Taylor Community Values Committee
Robert Martin Chief of Police Snowflake Taylor Police Department Administration	602 South Main Street Snowflake, AZ 85937	Work: 928-536-7688 x 233 Cell: 928-243-0324 Work Email: rmartin@stpd.org	
Jeff McNeil Commander City of Show Low Police Department		Work: 928-537-4365 Cell: 928-242-9276	

CITY/TOWN	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Bill "Willie" Nelson Fire Chief/Community Values Committee Taylor-Snowflake Fire Department Administration	325 West 4th Street South Snowflake, AZ 85937	Work: 928-536-7900 Cell: 928-457-7848 Additional Number: 9285367569 Work Email: fire@tayloraz.org Personal Email: xswillie@gmail.com	Snowflake Taylor Community Values Committee Arson investigator
Derrick Ortiz Lieutenant Snowflake Taylor Police Department Administration	602 South Main Street Snowflake, AZ 85937	Work: 928-536-7500 Cell: 928-243-6850	Snowflake Taylor Community Values Committee
Matt Patterson Public Works Director Town of Pinetop-Lakeside Public Works	958 South Woodland Road Lakeside, AZ 85929	Work: 928-368-8885 x 236 Cell: 928-358-7180 Work Email: mpatterson@pinetoplakesideaz.gov	
Brad Provost Chief City of Show Low Police Department	411 E Deuce of Clubs Show Low, AZ 85901	Work: 928-537-5091 x 227 Cell: 602-501-9456 Work Email: bprovost@showlowaz.gov	
Michi Raimo Sergeant Town of Pinetop-Lakeside Police Department Patrol	1360 N. Niels Hansen Lane Pinetop-Lakeside Police Department Lakeside, AZ 85929	Work: 928-368-8803 x 240 Home: 928-368-8803 Cell: 928-242-1867 Work Email: mraimo@pinetoplakesideaz.gov	
Michi Raimo Patrol Sergeant Town of Pinetop-Lakeside Police Department	1360 N. Niels Hansen Lane Pinetop-Lakeside, AZ 85929	Work: 928-368-8803 x 240 Cell: 928-242-1867 Work Email: mraimo@pinetoplakesideaz.gov	
Brian Richards Town Manager/ Community Values Team Member Town of Snowflake Administration	81 West 1st Street South Snowflake, AZ 85937	Work: 928-536-7103 Cell: 928-243-0176 Work Email: brian@ci.snowflake.az.us	
Maria Rivera Records Clerk Town of Pinetop-Lakeside Police Department Administration	1360 N. Niels Hansen Lane Pinetop-Lakeside, AZ 85929	Work: 928-368-8803 x 224 Cell: 951-966-9584 Work Email: mrivera@pinetoplakesideaz.gov	

CITY/TOWN	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Maria Rivera Records Clerk Town of Pinetop-Lakeside Police Department	1360 N. Niels Hansen Lane Pinetop-Lakeside, AZ 85929	Work: 928-368-8803 x 224 Cell: 951-966-9584 Work Email: mrivera@pinetoplakesideaz.gov	
David Smith Mayor Town of Taylor Town Council		Work: 928-536-7366	
Doyce Stuart Code Enforcement Officer City of Holbrook Fire Department	100 Airport Road Holbrook, AZ 86025	Cell: 928-241-1567 Work Email: d.v.stuart@ci.holbrook.az.us	
Vacant Chief of Police City of Winslow Police Department	708 W 3rd Street Winslow, AZ 86047	Work: 928-289-1432 Home: 928-289-0554 Cell: 928-587-9573 Work Email: karend@winslowaz.gov	City of Winslow
Tim Westover Public Works Director City of Winslow Public Works	600 E. North Road Winslow, AZ 86047	Work: 928-289-4011 Cell: 928-587-5758 Work Email: twestover@winslowaz.gov	City of Winslow
Daniel Wilkey Commander Town of Pinetop-Lakeside Police Department Administration	1360 N. Niels Hansen Lane Pinetop-Lakeside Police Department Lakeside, AZ 85929	Work: 928-368-8803 x 229 Home: 928-368-8803 Cell: 928-580-7427 Work Email: dwilkey@pinetoplakesideaz.gov	
Daniel Wilkey Commander Town of Pinetop-Lakeside Police Department	1360 N. Niels Hansen Lane Pinetop-Lakeside, AZ 85929	Work: 928-368-8803 x 229 Cell: 928-580-7427 Work Email: dwilkey@pinetoplakesideaz.gov	Pinetop-Lakeside Emergency Response Team
Mary Willey Administrative Assistant Town of Pinetop-Lakeside Police Department	1360 N. Niels Hansen Lane Pinetop-Lakeside, AZ 85929	Work: 928-368-8803 x 226 Cell: 520-709-4493 Work Email: mwilley@pinetoplakesideaz.gov	

CITY/TOWN	ADDRESS	PHONE NUMBERS / EMAIL	COMMENTS
Mary Willey Administrative Assistant Town of Pinetop-Lakeside Police Department Administration	1360 N. Niels Hansen Lane Pinetop-Lakeside, AZ 85929	Work: 928-368-8803 x 226 Cell: 520-709-4493 Work Email: mwilley@pinetoplakesideaz.gov	

ANNEX
TEAMS AND RESPONSIBILITIES

Pandemic Team

In preparation of pandemic events, Pandemic Team members are responsible for attending team meetings and updating the Pandemic Annex on an annual basis. At a minimum, the team should review and address any pandemic related elements that might affect their organization during an event. Elements to consider might include: reviewing human resource policies and sick leave policies, establishing a method of communication with key staff and personnel, coordinating with local/state pandemic planning efforts, educating and training personnel on the effects of pandemics and their personal safety. The Pandemic Team's ultimate responsibility is to improve the organization's ability to prepare, respond, and sustain the long-term effects of a pandemic event.

Pandemic Team Members - Navajo County, Arizona

Team Member	Team Responsibility/Role
Rochelle Lacapa - Assistant County Manager *Navajo County Administrative Services Work: 928-524-4113 Work Email: rochelle.lacapa@navajocountyaz.gov	Assure staff that their health, safety, and well-being are a top priority during a pandemic. Develop an employee education and safety program and ensure that training is available to all appropriate staff. Instruct staff about Human Resource policies related to the pandemic or similar illnesses. Instruct staff about proper health and hygiene habits for minimize transmission including covering coughs, washing hands, and using hand sanitizer. Encourage staff to prepare at home with plans and emergency items including a two-week supply of food. Ensure that the organization's leadership is aware of any existing laws, ordinances, and/or authorities of health officials.
Janelle Linn - Health Director *Navajo County Public Health Services District Cell: 928-414-1382 Work Email: ava.linn@navajocountyaz.gov	Ensure that the organization's leadership is aware of any existing laws, ordinances, and/or authorities of health officials. Establish contact with local public health officials for coordination with local pandemic planning efforts. Ensure that the organization is aware of and involved in current local preparedness and planning efforts. Ensure that the organization is kept informed of current local conditions and response efforts concerning a pandemic event. Develop mutual aid programs with neighboring organizations at the city, county, state, and/or private sector level.
Bryan Layton - County Manager *Navajo County Administrative Services Work: 928-524-4000 x 4152 Cell: 210-013-1374	Assure staff that their health, safety, and well-being are a top priority during a pandemic. Develop an employee education and safety program and ensure that training is available to all appropriate staff. Instruct staff about Human Resource policies related to the pandemic or similar illnesses. Instruct

Team Member	Team Responsibility/Role
Work Email: bryan.layton@navajocountyaz.gov	staff about proper health and hygiene habits to minimize transmission including covering coughs, washing hands, and using hand sanitizer. Encourage staff to prepare at home with plans and emergency items including a two-week supply of food. Ensure that the organization's leadership is aware of any existing laws, ordinances, and/or authorities of health officials. Establish contact with local public health officials for coordination of local pandemic planning efforts. Ensure that the organization is aware of and involved in current local preparedness and planning efforts. Ensure that the organization is kept informed of current local conditions and response efforts concerning a pandemic event. Develop mutual aid programs with neighboring organizations at the city, county, state, and/or private sector level. Review the organization’s internal and external communication plans to ensure that it is prepared to successfully communicate with leadership, personnel, and the general public under pandemic circumstances. Communicate regularly with employees regarding current status and expectations. Communicate regularly with operational partners that factor into the organization's essential operations for the distribution of event information and current status. Develop multiple channels and methods for disseminating information. Develop a Public Information Officer (PIO) capability for disseminating information to the public in an official manner. Communicate with health and emergency officials regarding any incidents or developments related to pandemics. Review the organization’s policies and guidance regarding injury/illness as it might pertain to pandemic. Review sick leave policies and train staff regarding appropriate sections and updates. Review organization's insurance policies, including health, disability, salary continuance, business travel, and life insurance. Review current travel policies and consider modifications related to pandemic issues. Develop a policy for vaccines and antivirals for staff including priorities and distribution methods.

Team Member	Team Responsibility/Role
	Develop crisis support or employee assistance programs. Develop plans for alternate work schedules where applicable. Develop policies for social distancing. Determine the effects of union contracts on emergency Human Resource policy development.
Ken Dewitt - Director *Navajo County Information Technology Work: 928-524-4044 Cell: 224-406-1744 Work Email: kenneth.dewitt@navajocountyaz.gov	Identify technologies required for performing essential functions and review the associated disaster recovery plans. Identify the supporting agency for each system (in-house, city/county, third party, etc) and contact them to discuss continuity planning efforts. Review IT staffing levels and develop clear succession lines for key technical skills. Research options for telecommuting for key staff including hardware, software and security requirements. Research options for videoconferencing and teleconferencing. Research options for the increased use of Internet and telephone communications.
Catrina Marie Jenkins - Emergency Manager *Navajo County Emergency Management Work: 928-524-4163 Home: 928-386-2316 Cell: 928-386-2316 Work Email: catrina.jenkins@navajocountyaz.gov Personal Email: misskittynaz@gmail.com	Assure staff that their health, safety, and well-being are a top priority during a pandemic. Develop an employee education and safety program and ensure that training is available to all appropriate staff. Instruct staff about Human Resource policies related to the pandemic or similar illnesses. Instruct staff about proper health and hygiene habits for minimize transmission including covering coughs, washing hands, and using hand sanitizer. Encourage staff to prepare at home with plans and emergency items including a two-week supply of food. Establish contact with local public health officials for coordination with local pandemic planning efforts. Ensure that the organization is aware of and possibly involved in current local preparedness and planning efforts. Ensure that the organization is kept informed of current local conditions and response efforts concerning a pandemic event. Develop mutual aid programs with neighboring organizations at the city, county, state, and/or private sector level. Oversee heightened cleaning efforts in offices and common areas, such as frequently wiping doorknobs, railings, telephones, restrooms. Place hand sanitizer in communal locations for staff and visitors to use. Develop emergency kits of equipment and supplies for preventing the

Team Member	Team Responsibility/Role
	transmission of the disease including cleaning supplies, respirators, masks, and disposable gloves, etc. Use damp rather than dry dusting to avoid spreading dust particles. Move restroom wastebaskets next to restroom doors so that employees can use towels to open the doors. Review the organization's internal and external communications plans to ensure that it is prepared to successfully communicate with leadership, personnel, and the general public under pandemic circumstances. Communicate regularly with employees regarding current status and expectations. Communicate regularly with any operational partners that factor into the organization's essential operations for the distribution of event information and current status. Develop multiple channels and methods for disseminating information. Develop a Public Information Officer (PIO) capability for disseminating information to the public in an official manner. Communicate with health and emergency officials regarding any incidents or developments related to pandemics.
Kymberle O'Farrell - Licensed Professional Counselor (LPC) *Navajo County Public Health Services District Work: 928-524-4742 Additional Number: 623-414-7776 Work Email: kymberle.o'farrell@navajocountyaz.gov	Assure staff that their health, safety, and well-being are a top priority during a pandemic. Develop an employee education and safety program and ensure that training is available to all appropriate staff. Instruct staff about Human Resource policies related to the pandemic or similar illnesses. Instruct staff about proper health and hygiene habits for minimize transmission including covering coughs, washing hands, and using hand sanitizer. Encourage staff to prepare at home with plans and emergency items including a two-week supply of food. Establish contact with local public health officials for coordination with local pandemic planning efforts. Ensure that the organization is aware of and possibly involved in current local preparedness and planning efforts. Ensure that the organization is kept informed of current local conditions and response efforts concerning a pandemic event. Develop mutual aid programs with neighboring organizations at the city, county, state, and/or private sector level. Oversee heightened cleaning efforts in offices and common areas, such as frequently wiping

Team Member	Team Responsibility/Role
	doorknobs, railings, telephones, restrooms. Place hand sanitizer in communal locations for staff and visitors to use. Develop emergency kits of equipment and supplies for preventing the transmission of the disease including cleaning supplies, respirators, masks, and disposable gloves, etc. Use damp rather than dry dusting to avoid spreading dust particles. Move restroom wastebaskets next to restroom doors so that employees can use towels to open the doors. Review the organization's internal and external communications plans to ensure that it is prepared to successfully communicate with leadership, personnel, and the general public under pandemic circumstances. Communicate regularly with employees regarding current status and expectations. Communicate regularly with any operational partners that factor into the organization's essential operations for the distribution of event information and current status. Develop multiple channels and methods for disseminating information. Develop a Public Information Officer (PIO) capability for disseminating information to the public in an official manner. Communicate with health and emergency officials regarding any incidents or developments related to pandemics.
Rhonda Krouse - Division Manager *Navajo County Public Health Services District Work: 928-524-4000 x 5508 Work Email: rhonda.krouse@navajocountyaz.gov	Establish contact with local public health officials for coordination with local pandemic planning efforts. Ensure that the organization is aware of and possibly involved in current local preparedness and planning efforts. Ensure that the organization is kept informed of current local conditions and response efforts concerning a pandemic event. Develop mutual aid programs with neighboring organizations at the city, county, state, and/or private sector level. Oversee heightened cleaning efforts in offices and common areas, such as frequently wiping doorknobs, railings, telephones, restrooms. Place hand sanitizer in communal locations for staff and visitors to use. Develop emergency kits of equipment and supplies for preventing the transmission of the disease including cleaning supplies, respirators, masks, and disposable gloves, etc. Use damp rather than dry dusting to avoid

Team Member	Team Responsibility/Role
	spreading dust particles. Move restroom wastebaskets next to restroom doors so that employees can use towels to open the doors. Review the organization’s internal and external communications plans to ensure that it is prepared to successfully communicate with leadership, personnel, and the general public under pandemic circumstances. Communicate regularly with employees regarding current status and expectations. Communicate regularly with any operational partners that factor into the organization's essential operations for the distribution of event information and current status. Develop multiple channels and methods for disseminating information. Develop a Public Information Officer (PIO) capability for disseminating information to the public in an official manner. Communicate with health and emergency officials regarding any incidents or developments related to pandemics. Assure staff that their health, safety, and well-being are a top priority during a pandemic. Develop an employee education and safety program and ensure that training is available to all appropriate staff. Instruct staff about Human Resource policies related to the pandemic or similar illnesses. Instruct staff about proper health and hygiene habits for minimize transmission including covering coughs, washing hands, and using hand sanitizer. Encourage staff to prepare at home with plans and emergency items including a two-week supply of food. Review the organization’s policies and guidance regarding Injury/Illness as it might pertain to pandemics. Review Sick leave policies and train staff regarding appropriate sections and changes. Review organization's insurance policies, including health, disability, salary continuance, business travel, and life insurance. Review current travel policies and consider modifications related to pandemic issues. Develop a policy for vaccines and antivirals for staff including priorities and distribution methods. Develop crisis support or employee assistance programs. Develop plans for alternate work schedules where applicable. Develop policies for social distancing. Determine the effects of union

Team Member	Team Responsibility/Role
	contracts on emergency Human Resource policy development.
Eric Scott - HR Manager/Risk Manager *Navajo County Administrative Services Work: 928-524-4000 x 4033 Cell: 928-243-0913 Work Email: eric.scott@navajocountyaz.gov	Review the organization's policies and guidance regarding Injury/Illness as it might pertain to pandemics. Review Sick leave policies and train staff regarding appropriate sections and changes. Review organization's insurance policies, including health, disability, salary continuance, business travel, and life insurance. Review current travel policies and consider modifications related to pandemic issues. Develop a policy for vaccines and antivirals for staff including priorities and distribution methods. Develop crisis support or employee assistance programs. Develop plans for alternate work schedules where applicable. Develop policies for social distancing. Determine the effects of union contracts on emergency Human Resource policy development. Oversee heightened cleaning efforts in offices and common areas, such as frequently wiping doorknobs, railings, telephones, restrooms. Place hand sanitizer in communal locations for staff and visitors to use. Develop emergency kits of equipment and supplies for preventing the transmission of the disease including cleaning supplies, respirators, masks, and disposable gloves, etc. Use damp rather than dry dusting to avoid spreading dust particles. Move restroom wastebaskets next to restroom doors so that employees can use towels to open the doors.

Animal Care and Control

Team shall work with EOC to identify sheltering locations for large and small animals and where possible place small animal shelters in close proximity to mass care shelter for displaced persons.
Team shall also manage volunteer resources that support animal care and control operations.

Animal Care and Control Members - Navajo County, Arizona

Team Member	Team Responsibility/Role
Rhonda Krouse - Division Manager *Navajo County Public Health Services District Work: 928-524-4000 x 5508 Work Email: rhonda.krouse@navajocountyaz.gov	

Navajo County EOC

The purpose of the NC EOC is to support emergency operations.

Navajo County EOC Members - Navajo County

Team Member	Team Responsibility/Role
Catrina Marie Jenkins - Emergency Manager *Navajo County Emergency Management Work: 928-524-4163 Home: 928-386-2316 Cell: 928-386-2316 Work Email: catrina.jenkins@navajocountyaz.gov Personal Email: misskittynaz@gmail.com	EOC Manager EOC Deputy Manager
Bencita Bowman - Finance Manager *Navajo County Public Health Services District Work: 928-532-6050 Work Email: bencita.bowman@navajocountyaz.gov	Public Health Finance Chief
Rick Denton - Highway Maintenance Manager Navajo County Public Works Work: 928-532-6084 Cell: 928-358-6329 Work Email: rick.denton@navajocountyaz.gov	EOC Manager Operations Section Chief
Kymberle O'Farrell - Licensed Professional Counselor (LPC) *Navajo County Public Health Services District Work: 928-524-4742 Additional Number: 623-414-7776 Work Email: kymberle.o'farrell@navajocountyaz.gov	Logistics Section Chief
Rhonda Krouse - Division Manager *Navajo County Public Health Services District Work: 928-524-4000 x 5508 Work Email: rhonda.krouse@navajocountyaz.gov	Planning section chief
Chad Phillip Berlin - Intern Navajo County Emergency Management	Intern for planning section

Team Member	Team Responsibility/Role
Work: 928-367-2199 Home: 928-242-2333 Cell: 928-242-2333 Work Email: cberlin75@yahoo.com Personal Email: cberlin75@yahoo.com	

Pinetop-Lakeside Emergency Response Team

Respond to the station and assume command of Critical Incident

Pinetop-Lakeside Emergency Response Team Members - Navajo County

Team Member	Team Responsibility/Role
Daniel Barnes - Chief of Police Town of Pinetop-Lakeside Police Department Work: 928-368-8803 x 230 Cell: 928-242-2461 Work Email: dbarnes@pinetoplakesideaz.gov	Respond to incident and assume command
Daniel Wilkey - Commander Town of Pinetop-Lakeside Police Department Work: 928-368-8803 x 229 Cell: 928-580-7427 Work Email: dwilkey@pinetoplakesideaz.gov	Respond to incident and coordinate resources

Snowflake Taylor Community Values Committee

The Community Values Committee meets bi-monthly to address community problems and solutions and to support the creation and coordination of local emergency plans.

Snowflake Taylor Community Values Committee Members - Navajo County

Team Member	Team Responsibility/Role
Beverlee Kay - Chairperson Snowflake Taylor Community Values Committee Cell: 928-386-0340 Personal Email: bevkay68@gmail.com	Chairperson of the committee. Responsible for scheduling meetings, selecting meeting locations, developing the agenda, and inviting speakers.
Kerry Ballard - Councilman/Community Values Committee Town of Snowflake Town Council Cell: 928-521-4682 Work Email: klballard@usa.net Personal Email: klballard@usa.net	As committee member, address community problems and solutions and to support the creation and coordination of local emergency plans.
Derrick Ortiz - Lieutenant Snowflake Taylor Police Department Administration Work: 928-536-7500 Cell: 928-243-6850	As committee member, address community problems and solutions and to support the creation and coordination of local emergency plans.
Fay Hatch - Community Values Committee Town of Taylor Town Council Cell: 928-243-0971 Personal Email: ohatch81@frontiernet.net	As committee member, address community problems and solutions and to support the creation and coordination of local emergency plans.
Gus Lundberg - Town Manager/Community Values Committee Town of Taylor Administration Work: 928-536-7366 Cell: 928-243-8840 Work Email: gus@tayloraz.org	As committee member, address community problems and solutions and to support the creation and coordination of local emergency plans.
Dan Mills - Stake President/Community Values Committee Snowflake Stake of The Church of Jesus Christ of Latter-day Saints Cell: 928-243-0161 Personal Email: danomills@hotmail.com	As committee member, address community problems and solutions and to support the creation and coordination of local emergency plans.

Team Member	Team Responsibility/Role
Bill "Willie" Nelson - Fire Chief/Community Values Committee Taylor-Snowflake Fire Department Administration Work: 928-536-7900 Cell: 928-457-7848 Additional Number: 9285367569 Work Email: fire@tayloraz.org Personal Email: xswillie@gmail.com	As committee member, address community problems and solutions and to support the creation and coordination of local emergency plans.

Navajo County Public Works Infrastructure Repair

Make emergency repairs to roadways, drainage structures

Navajo County Public Works Infrastructure Repair Members - Navajo County

Team Member	Team Responsibility/Role
William (Bill) R Bess - Assistant Public Works Director/ County Engineer Navajo County Public Works Work: 928-524-4106 Home: 928-537-7661 Cell: 928-205-3503 Work Email: bill.bess@navajocountyaz.gov	Approve/Deny Tasks
Rick Denton - Highway Maintenance Manager Navajo County Public Works Work: 928-532-6084 Cell: 928-358-6329 Work Email: rick.denton@navajocountyaz.gov	Assign team tasks

Snowflake-Taylor Community Emergency Response Team

CERT provides manpower and/or equipment assistance to requests by First Responders and/or the towns of Snowflake & Taylor.

Snowflake-Taylor Community Emergency Response Team Members - Navajo County

Team Member	Team Responsibility/Role
Unassigned Person	Vice-Chairman
Brian A Carpenter - COML **Communications Unit Leader** Snowflake Taylor Police Department Work: 928-536-7500 x 0 Home: 928-205-8300 Cell: 928-205-8300 Personal Email: Ka7eej@yahoo.com	COML communications unit leader. General Cert Member.

White Mountain Zone Type 3 Incident Management Team

A Type 3 Incident Management Team composed of multi-agency / multi-jurisdictional members used for extended incidents.

White Mountain Zone Type 3 Incident Management Team Members - Navajo County

Team Member	Team Responsibility/Role
Chris Johnson - Incident Commander White Mountain Zone Type 3 Incident Management Team Incident Management Team Cell: 928-339-5031	Incident Commander for White Mountain Zone Type 3 Incident Management Team

Frontier Communications

Frontier Communications Members - Navajo County

Team Member	Team Responsibility/Role
Jim McKinnon - E911 Coordinator Frontier Communications Work: 928-537-6698 Home: 928-337-4401 Cell: 928-386-0260 Work Email: jim.mckinnon@ftr.com	911 PSAP centers.

Navajo County Office of the Medical Examiner

Provide material, technical and informational support to the Navajo County Emergency Management Department.

Navajo County Office of the Medical Examiner Members - Navajo County

Team Member	Team Responsibility/Role
Rhonda Krouse - Division Manager *Navajo County Public Health Services District Work: 928-524-4000 x 5508 Work Email: rhonda.krouse@navajocountyaz.gov	Respond and coordinate Navajo County Office of the Medical Examiner personnel and assist at time of recovery.
Unassigned Person	Respond to incident and provide support in the recovery efforts.

White Mountain Apache Tribe HazMat Evaluation Team

Evaluates hazmat contamination possibility after an event:

White Mountain Apache Tribe HazMat Evaluation Team Members - Navajo County

Team Member	Team Responsibility/Role
Mark Tessay - Fire Chief White Mountain Apache Tribe Fire & Rescue Work: 928-338-1701 Home: 928-338-3451 Cell: 928-594-1871 Work Email: mtessay@wmat.us	Assign duties and responsibilities to response personnel.

Salvation Army Food Service Team

To feed first responders, evacuees, and people and animals during emergencies

Salvation Army Food Service Team Members - Navajo County

Team Member	Team Responsibility/Role
Maria Quinteros - The Salvation Army **White Mountain Outpost** **Work: 928-368-9953** **Cell: 928-207-4090** **Personal Email: maria.stokes@uswsalvationarmy.org**	Ops Chief
Tina Sherman - In Charge The Salvation Army White Mountain Outpost Work: 928-368-9953 Home: 928-251-2335 Cell: 928-242-0648 Work Email: Tina.Sherman@usw.salvationarmy.org	Admin
Maria Stokes - Case mgr The Salvation Army White Mountain Outpost Work: 928-368-9953 Cell: 928-207-4090	cook and admin

Salvation Army Shelter Team

To provide emergency shelter to people and animals during times of emergency

Salvation Army Shelter Team Members - Navajo County

Team Member	Team Responsibility/Role
Maria Quinteros - The Salvation Army **White Mountain Outpost** **Work: 928-368-9953** **Cell: 928-207-4090** **Personal Email: maria.stokes@uswsalvationarmy.org**	Operations
Tina Sherman - In Charge The Salvation Army White Mountain Outpost Work: 928-368-9953 Home: 928-251-2335 Cell: 928-242-0648 Work Email: Tina.Sherman@usw.salvationarmy.org	admin
Maria Stokes - Case mgr The Salvation Army White Mountain Outpost Work: 928-368-9953 Cell: 928-207-4090	Admin and logistics

Navajo County Public Health EOC

Support Navajo County EOC during Public Health emergencies

Navajo County Public Health EOC Members - Navajo County

Team Member	Team Responsibility/Role
Janelle Linn - Health Director *Navajo County Public Health Services District Cell: 928-414-1382 Work Email: ava.linn@navajocountyaz.gov	Health EOC Director
Rhonda Krouse - Division Manager *Navajo County Public Health Services District Work: 928-524-4000 x 5508 Work Email: rhonda.krouse@navajocountyaz.gov	Health EOC Manager
Unassigned Person	Health EOC Medical Branch Chief
Cathy Solomon - Infectious Disease Nurse Navajo County Public Health Nursing Services Work: 928-532-6050 x 5510 Cell: 928-243-5223 Work Email: cathy.solomon@navajocountyaz.gov	Health EOC Medical Branch Deputy Chief and Infection Control
Amy Stradling - Division Manager *Navajo County Public Health Services District Work: 928-524-4750 x 5522 Cell: 928-243-2872 Work Email: amy.stradling@navajocountyaz.gov	Health EOC Operation Chief
Kymberle O'Farrell - Licensed Professional Counselor (LPC) *Navajo County Public Health Services District Work: 928-524-4742 Additional Number: 623-414-7776 Work Email: kymberle.o'farrell@navajocountyaz.gov	Health EOC Logistics Chief
Amy Stradling - Division Manager Navajo County Public Health Services District Work: 928-524-4750 Cell: 928-243-2872	Health EOC Liaison

Team Member	Team Responsibility/Role
Work Email: amy.stradling@navajocountyaz.gov	
Unassigned Person	Health EOC Planning Section Deputy Chief
Darcey McKee - Health EOC Logistics Deputy Chief Navajo County Public Health Services District Work: 928-289-6837 Cell: 928-386-2226 Work Email: darcey.mckee@navajocountyaz.gov	Health EOC Logistics Section Deputy Chief
Bencita Bowman - Finance Manager *Navajo County Public Health Services District Work: 928-532-6050 Work Email: bencita.bowman@navajocountyaz.gov	Health EOC Planning Chief

White Mountain Apache E.O.C. Team

The White Mountain Apache E.O.C. team will support Large Emergencies on the Fort Apache Indian Reservation.

White Mountain Apache E.O.C. Team Members - Navajo County

Team Member	Team Responsibility/Role
Preeo Johnson - Program Director White Mountain Apache Tribe Community Health Representative Program Work: 928-338-2647 Cell: 928-521-6156 Additional Number: 928-338-4822 Work Email: preeojohnson@wmat.us	In charge of Shelter
Mark Tessay - Fire Chief White Mountain Apache Tribe Fire & Rescue Work: 928-338-1701 Home: 928-338-3451 Cell: 928-594-1871 Work Email: mtessay@wmat.us	The Fire Chief will provide technical assistance with Fire and Rescue issues and he is in charge of the E.O.C. Facilities for the E.O.C. Team.
Unassigned Person	Responsible for planning and coordinating all emergency management functions.
Gwendena Lee Gatewood - Executive Assistant / Public Information Officer White Mountain Apache Tribe Tribal Chairman's Office Work: 928-338-2500 Cell: 928-205-7417 Work Email: Gwendena@wmat.us Personal Email: realbird@frontier.com	Public information officer
Unassigned Person	Public safety and evacuation of the public during major events
Chadwick Amos - Chief Ranger White Mountain Apache Tribe Game and Fish Department Game Rangers Work: 928-369-7606 Home: 928-338-1953 Cell: 928-594-0144 Work Email: chadwickamos@wmat.us Personal Email: sharkyamos@yahoo.com	Public safety and evacuation of the public during major events
Al Brooks - Director White Mountain Apache Tribe Public Works Work: 928-338-1504 x 240	Responsible for coordinating tribal resources.

Team Member	Team Responsibility/Role
Home: 928-369-1051 Cell: 928-521-3647 Additional Number: 928-338-4312 Work Email: albrooks@wmat.us Personal Email: albrooks@wmat.us	

Indian Health Service / HHCC Incident Command

Runs major incidents related to healthcare.

Indian Health Service / HHCC Incident Command Members - Navajo County

Team Member	Team Responsibility/Role
Preeo Johnson - Program Director White Mountain Apache Tribe Community Health Representative Program Work: 928-338-2647 Cell: 928-521-6156 Additional Number: 928-338-4822 Work Email: preeojohnson@wmat.us	Community Health Response Coordinator

Kayenta Unified School District Emergency Response Team

Kayenta Unified School District Emergency Response Team is the group of people responsible for plan development and implementation of the plan in the event of a District related emergency.

Kayenta Unified School District Emergency Response Team Members - Navajo County

Team Member	Team Responsibility/Role
Christopher Claw - KUSD Safety Coordinator Kayenta Unified School District District Administration Work: 928-697-2011 Cell: 928-675-1035 Work Email: chris.claw@kayenta.k12.az.us Personal Email: chrisclaw@hotmail.com	Kayenta Unified School District - Incident Commander
Bryce Anderson - Superintendent Kayenta Unified School District District Administration Work: 623-697-2012 Home: 928-220-8245 Cell: 623-826-9318 Work Email: bryce.anderson@kayenta.k12.az.us Personal Email: bryander@yahoo.com	Contact for Shelter deployment

City of Winslow

The Purpose of this team is emergency response to all public safety incidents

City of Winslow Members - Navajo County

Team Member	Team Responsibility/Role
David Coolidge - City Manager City of Winslow Administration Work: 928-289-1418 Cell: 928-587-8096 Work Email: dcoolidge@winslowaz.gov	Provide support to public safety and public works personnel.
Unassigned Person	Assume Command of emergency events.
Tim Westover - Public Works Director City of Winslow Public Works Work: 928-289-4011 Cell: 928-587-5758 Work Email: twestover@winslowaz.gov	Provide support and logistics during emergencies.
Unassigned Person	Provide support and logistics during emergencies
Vacant - Chief of Police City of Winslow Police Department Work: 928-289-1432 Home: 928-289-0554 Cell: 928-587-9573 Work Email: karend@winslowaz.gov	Provide support for police command during emergencies
Unassigned Person	Provide support for police command during emergencies

Summit Healthcare

Emergency Department - Decon Team

Summit Healthcare Members - Navajo County

Team Member	Team Responsibility/Role
Mary Ann Antonini - Director Summit Healthcare Emergency Department Work: 928-537-6370 Cell: 602-448-0912 Work Email: mantonini@summithealthcare.net	Decon Team

Joseph City Community Emergency Response Team

Responds to community emergencies to support community citizens in recovering from emergencies.
Provides recovery for first responders during local emergencies.

Joseph City Community Emergency Response Team Members - Navajo County

Team Member	Team Responsibility/Role
Unassigned Person	Organize local volunteers in emergency situations

ANNEX
ORDERS OF SUCCESSION

Orders of Succession for Navajo County

The EOP has developed an Orders of Succession for all key positions held within the organization. Provided below is the title and name of each primary person currently holding each key position, followed by a list of designated successors. The successors are listed by title in order of precedence.

Who is authorized to activate the local Emergency Operations Center?.

Primary: Unassigned Person

1. County Manager - Bryan Layton - *Navajo County - Administrative Services
2. Unassigned Person
3. Unassigned Person

Who is authorized to declare a State of General Emergency?.

Primary: Supervisor District I - Fern Benally - *Navajo County - Administrative Services

1. Supervisor District II - Alberto Peshlakai - *Navajo County - Administrative Services
2. Supervisor District III - Jason Whiting - *Navajo County - Administrative Services
3. Supervisor District IV - Daryl Seymore - *Navajo County - Administrative Services
4. Supervisor District V - Dawnafe Whitesinger - *Navajo County - Administrative Services

Who is the Main Point of Contact for this plan?.

Primary: Emergency Manager - Catrina Marie Jenkins - *Navajo County - Emergency Management

1. Licensed Professional Counselor (LPC) - Kymberle O'Farrell - *Navajo County - Public Health Services District
2.
3. Unassigned Person

Who is the Public Information Officer?.

Primary: County Manager - Bryan Layton - *Navajo County - Administrative Services

1. Licensed Professional Counselor (LPC) - Kymberle O'Farrell - *Navajo County - Public Health Services District
2. Unassigned Person
3. Unassigned Person

City of Winslow who can activate the emergency operations center?.

Primary: Chief of Police - Vacant Vacant - City of Winslow - Police Department

1. City Manager - David Coolidge - City of Winslow - Administration

City of Winslow who can declare an emergency evacuation?.

Primary: Chief of Police - Vacant Vacant - City of Winslow - Police Department

1. City Manager - David Coolidge - City of Winslow - Administration

Heber-Overgaard Fire District.

Primary: Chief - Jason Payne - Heber-Overgaard Fire District

Kayenta Unified School District Emergency Response Activation.

Primary: KUSD Safety Coordinator - Christopher Claw - Kayenta Unified School District - District Administration

1. Security Site Lead - Gloria Lake - Kayenta Unified School District - District Administration
2. Superintendent - Bryce Anderson - Kayenta Unified School District - District Administration

Kayenta Unified School District Public Information Officer.

Primary: Superintendent - Bryce Anderson - Kayenta Unified School District - District Administration

1. Human Resource Director - Jacqueline Holiday - Kayenta Unified School District - District Administration
2. KUSD Safety Coordinator - Christopher Claw - Kayenta Unified School District - District Administration

Navajo County Sheriff's Office.

Primary:

1. Patrol Commander - Bruce Tucker - Navajo County - Sheriff's Office

Navajo County: Who can declare a mandatory evacuation?.

Primary: Sheriff - David Clouse - *Navajo County - Sheriff's Office

1. Chief Deputy - Brian Swanty - *Navajo County - Sheriff's Office
2. Patrol Commander - Bruce Tucker - Navajo County - Sheriff's Office

Navajo County: Who is authorized to declare a public health quarantine?.

Primary: Infectious Disease Nurse - Cathy Solomon - Navajo County - Public Health Nursing Services

Navajo County: Who is authorized to declare martial law?.

Primary:

Succession for ClaySprings Pinedale Fire District Fire Chief.

Primary: Fire Chief - Robert Garvin - Town of Clay Springs-Pinedale - Fire District

Succession for Heber-Overgaard Fire District Fire Chief.

Primary: Chief - Jason Payne - Heber-Overgaard Fire District

Summit Healthcare Regional Medical Center CEO.

Primary:

1. Chief Operating Officer - Doug Gilchrist - Summit Healthcare - Administration
2. CNO - Thia Ebert - Summit Healthcare - Administration

The Salvation Army White Mountain Outpost Director.

Primary: Maria Quinteros - The Salvation Army - White Mountain Outpost

1. Director - Vacant - The Salvation Army - Divisional Emergency Disaster
2. In Charge - Tina Sherman - The Salvation Army - White Mountain Outpost
3. Case mgr - Maria Stokes - The Salvation Army - White Mountain Outpost

Timber Mesa Fire and Medical District Delegation of Authority.

Primary: Assistant Chief - Clay Wood - Timber Mesa Fire and Medical District - Administration

1. Chief - Randy Chevalier - Timber Mesa Fire and Medical District - Administration
2. Assistant Chief of Administration - Darren Cluff - Timber Mesa Fire and Medical District - Administration
3. Fire Marshal - JD Pepper - Timber Mesa Fire and Medical District - Investigations/Code Enforcement

Town of Pinetop-Lakeside: Public information officer.

Primary: Commander - Daniel Wilkey - Town of Pinetop-Lakeside Police Department - Administration

1. Sergeant - Tom Adduci - Town of Pinetop-Lakeside Police Department - Patrol
2. Sergeant - Stephan Birdsong - Town of Pinetop-Lakeside Police Department - Patrol
3. Sergeant - Michi Raimo - Town of Pinetop-Lakeside Police Department - Patrol

Town of Pinetop-Lakeside: Who is authorized to activate the Pinetop-Lakeside EOC.

Primary: Town Manager - Keith Johnson - Town of Pinetop-Lakeside - Administration

1. Chief of Police - Daniel Barnes - Town of Pinetop-Lakeside Police Department - Administration
2. Commander - Daniel Wilkey - Town of Pinetop-Lakeside Police Department - Administration

Towns of Snowflake & Taylor: Who is authorized to activate the Snowflake Taylor EOC?.

Primary: Lieutenant - Derrick Ortiz - Snowflake Taylor Police Department - Administration

1. Chief of Police - Robert Martin - Snowflake Taylor Police Department - Administration
2. Fire Chief/Community Values Committee - Bill "Willie" Nelson - Taylor-Snowflake Fire Department - Administration

Towns of Snowflake & Taylor: Who is the Public Information Officer for Snowflake Taylor.

Primary: Chief of Police - Robert Martin - Snowflake Taylor Police Department - Administration

White Mountain Apache Tribe Emergency Management Coordinator.

Primary: Fire Chief - Mark Tessay - White Mountain Apache Tribe - Fire & Rescue

White Mountain Apache Tribe Fire Chief.

Primary: Fire Chief - Mark Tessay - White Mountain Apache Tribe - Fire & Rescue

1. Deputy Fire Chief (Whiteriver) - Leon Moody - White Mountain Apache Tribe - Fire & Rescue

Who is Authorized to activate the Show Low Emergency Operations Center.

Primary: City Manager - Morgan Brown - City of Show Low - Administration

ANNEX
RISK ASSESSMENT

Wildfire (Natural Risk) **Risk Rating: 3.4 - High** Probability = *Highly Likely*, Magnitude Severity = *Critical*, Warning Time = *12-24 Hours*, Duration = *More Than 1 Week*	
Risk Description	*Risk Impact*

Dam or Levee Failure (Man-Made Risk) **Risk Rating: 2.35 - Moderate** Probability = *Possible*, Magnitude Severity = *Critical*, Warning Time = *24+ Hours*, Duration = *More Than 1 Week*	
Risk Description	*Risk Impact*
Dams and Levees are regularly evaluated and tested for structural safety and integrity. But failures do occur, and in those cases, losses are usually severe. Weakening of levees over time, or as a result of weather events exceeding the levee's level of support, can cause the levee to be over-topped or breached, thus increasing the chance for flooding. Severe silting and/or subsidence of underlying soils can also compromise dam and levee integrity. Homeowners and renters insurance policies usually do not cover flood loss, therefore FEMA strongly encourages those who live and work behind levees to consider flood insurance as financial security from an event. Dams and ponds holding slurry mixtures can release thousands of gallons of waste water contaminated with heavy metals and coal ash byproducts. The Kingston Fossil Plant TVA Dam failure in 2008 in Kingston, TN released over 1.1 billion gallons of coal ash into the Clinch River, there is as of yet, no definitive end in sight to remediation. The levee breeches during Hurricane Katrina in in New Orleans in 2005 were stark reminders of the near complete destruction that can occur at urban centers dependent on levees for water control.	The costs and damage assessments for dam or levee failure can take weeks to months, with mold, secondary hazards such as electrical damage and historic site rehabilitation complicating scenarios. Federal subsidies and grants may assist with the buyback of SRL properties but will not temper the long-term reticence of populations to rebuild near or around waterways.

Levee Failure (Natural Risk) **Risk Rating: 3.3 - High** Probability = *Highly Likely*, Magnitude Severity = *Critical*, Warning Time = *12-24 Hours*, Duration = *Less Than 1 Week*	
Risk Description	*Risk Impact*
FEMA defines levees as man-made structures (usually earthen embankments) that are designed and constructed in accordance with sound engineering practices to contain, control or divert the flow of water so as to provide protection from temporary flooding (FEMA, 2009). National flood policy now recognizes the term “levee” to mean only those structures which were designed and constructed according to sound engineering practices, have up-to-date inspection records and current maintenance plans, and have been certified as to their technical soundness by a professional engineer or certain federal agencies.	There are no commonly accepted methods for estimating potential levee related losses. Many variables including storm size and duration, as well as size, speed, and timing at which a levee breach forms, all contribute to the potential for human and economic losses. Accordingly, no estimates of loss are made in this Plan. Potential exposure of human and facility assets to the High hazard levee failure areas will be estimated instead. Table 5-48 summarizes the Planning Team defined critical facilities potentially exposed to a high hazard levee failure zone. Table 5-49 summarizes population sectors exposed to the high hazard levee failure zones. HAZUS residential, commercial and industrial exposures to high hazard levee failure zones are summarized in Tables 5-50 through 5-57. In summary, $118.2 million in county-wide assets are exposed to a High hazard levee failure. An additional $190 million in county-wide High hazard levee failure exposure of HAZUS defined residential, commercial, and industrial facilities is estimated. Regarding human vulnerability, a total population of 2,444 people, or 2.51% of the total county-wide population, is potentially exposed to a High hazard levee failure event. Should a significant levee structure fail suddenly, it is plausible that death and injury might occur. It can also be expected that a substantial portion of the exposed population is subject to displacement depending on the event magnitude.

Earthquake (Natural Risk) **Risk Rating: 1.0 - Low** Probability = *Unlikely*, Magnitude Severity = *Negligible*, Warning Time = *24+ Hours*, Duration = *Less Than 6 Hours*	
Risk Description	*Risk Impact*

An earthquake is defined as released energy from a sudden slip on a fault in the tectonic plates that make up the earth's crust. While tectonic plates are always in motion, they become temporarily caught on their edges due to friction. When the stress on the edge overcomes the friction, there is an earthquake that releases energy in seismic waves which travel through the earth's crust. An earthquake's point of initial rupture is called its focus or hypocenter. The epicenter is the point at ground level directly above the hypocenter.

Earthquakes have no known meteorological or seasonal correlations. While they cannot be predicted, probabilities can be calculated for potential future earthquakes. For example, Scientists estimate that there is a 67% probability a major EQ will occur in the San Francisco Bay area within the next 30 years, and a 60% probability a major EQ will occur in Southern California within the same timeframe.

The term "magnitude" roughly defines the size of the earthquake event. Magnitude is based on measurement of the maximum motion recorded by a seismograph. Magnitude alone however is not indicative of the earthquake's potential for damage. Earthquakes with shallow focal points are generally capable of causing more severe damage to infrastructure. In addition to the seismic strength at the hypocenter, the impact felt at ground level can be compounded by the composition of the soil, building material and construction standards, the depth of the hypocenter, distance from the epicenter, duration of the seismic discharge, and number of secondary hazards created.

Earthquakes can create a number of secondary hazards. When the hypocenter of an earthquake is located underwater, the seabed may be displaced sufficiently to create a tsunami. Earthquakes can also trigger landslides, power outages, fires from damaged natural gas pipes, dam failure and subsequent flooding, and occasionally volcanic activity. Large earthquakes

It is common for the aftershocks of the earthquake to cause more damage than the initial impact itself, as infrastructure and facilities have already been weakened by the first impact. Earthquakes can damage infrastructure and facilities at varying degrees of severity. The potential impacts on infrastructure can include the disruption of the electrical grid, natural gas and petroleum pipelines, transportation infrastructure (roadways, railways, bridges, and tunnels), and phone service (landline and cellular). The primary characteristics of an earthquake and the secondary hazards it creates will determine the severity of the impact. The impact can range from little to no change in the jurisdiction's operational effectiveness, to massive impairment and loss of functional operations.

are often followed by a series of smaller earthquakes, called aftershocks that can occur minutes to days after the initial impact.	

Flooding (Natural Risk) **Risk Rating: 3.35 - High**

Probability = *Highly Likely*, Magnitude Severity = *Critical*, Warning Time = *6-12 Hours*, Duration = *Less Than 1 Day*

Risk Description	*Risk Impact*
For the purpose of this Plan, the hazard of flooding addressed in this section will pertain to floods that result from precipitation/runoff related events. Other flooding due to dam or levee failures are addressed separately. The three seasonal atmospheric events that tend to trigger floods in Navajo County are: • Tropical Storm Remnants: Some of the worst flooding tends to occur when the remnants of a hurricane that has been downgraded to a tropical storm or tropical depression enter the State. These events occur infrequently and mostly in the early autumn, and usually bring heavy and intense precipitation over large regions causing severe flooding. • Winter Precipitation: Winter brings the threat of low intensity; but long duration snow/rains covering large areas that cause extensive flooding and erosion, particularly when combined. • Summer Monsoons: A third atmospheric condition that brings flooding to Arizona is the annual summer monsoon. In mid to late summer the monsoon winds	Transportation Infrastructure: Washout of roads, especially gravel or native soil roads Transportation: Stranded motorists Recreational Enthusiasts: Serious injury or death resulting from being caught in flash flood. Stranded enthusiasts caught unaware of flash floods Residents: Structure/property damage or loss The estimation of potential exposure to high and medium flood hazards was accomplished by intersecting the human and critical facility assets with the flood hazard limits depicted on Maps 2A, 2B, 2C and 2D. Loss estimates to all facilities located within the high and medium flood hazard areas were made based on loss estimation tables published by FEMA (FEMA, 2001). Most of the assets located within high hazard flood areas will be subject to three feet or less of flooding. Using the FEMA tables, it is assumed that all structural assets located within the high hazard areas will have a loss-to-exposure ratio of 0.20 (or 20%). A loss to exposure ratio of 0.05 (5%) is assumed for assets located in the medium hazard areas. Table 5-23 summarizes the Planning Team identified critical facilities potentially exposed to high and medium flood hazards, and the corresponding estimates of losses. Table 5-24 summarizes

bring humid subtropical air into the State. Solar heating triggers afternoon and evening thunderstorms that can produce extremely intense, short duration bursts of rainfall. The thunderstorm rains are mostly translated into runoff and in some instances, the accumulation of runoff occurs very quickly resulting in a rapidly moving flood wave referred to as a flash flood. Flash floods tend to be very localized and cause significant flooding of local watercourses.

Damaging floods in the County include riverine, sheet, alluvial fan, and local area flooding. Riverine flooding occurs along established watercourses when the bankfull capacity of a watercourse is exceeded by storm runoff or snowmelt and the overbank areas become inundated. Sheet flooding occurs in regionally low areas with little topographic relief that generate floodplains over a mile wide, Alluvial fan flooding is generally located on piedmont areas near the base of the local mountains and are characterized by multiple, highly unstable flow paths that can rapidly change during flooding events. Local area flooding is often the result of poorly designed or planned development wherein natural flow paths are altered, blocked or obliterated, and localized ponding and conveyance problems result. Erosion is also often associated with damages due to flooding. Another major flood hazard comes as a secondary impact of wildfires in the form of dramatically increased runoff from ordinary rainfall events that occur on newly burned watersheds. Denuding of the vegetative canopy and forest floor vegetation, and development of hydrophobic soils are the primary factors that contribute to the increased runoff. Canopy and floor level brushes and grasses intercept and store a significant volume of rainfall during a storm event. They also add to the overall watershed roughness which generally attenuates the ultimate peak discharges. Soils in a wildfire burn area can be rendered hydrophobic, which according the NRCS is the development of a thin layer of nearly impervious soil at or

population sectors exposed to the high and medium flood hazards. HAZUS residential, commercial and industrial exposures and loss estimates to high and medium flood hazards are summarized in Tables 5-25 through 5-32. In summary, $56 million and $6 million in asset related losses are estimated for high and medium flood hazards, for all the participating jurisdictions in Navajo County. An additional $138.6 and $11.3 million in high and medium flood losses to HAZUS defined residential, commercial, and industrial facilities is estimated for all participating Navajo County jurisdictions. Regarding human vulnerability, a total population of 8,275 people, or 8.49% of the total population, is potentially exposed to a high hazard flood event. A total population of 2,928 people, or 3.0% of the total population, is potentially exposed to a medium hazard flood event. Based on the historic record, multiple deaths and injuries are plausible and a substantial portion of the exposed population is subject to displacement depending on the event magnitude. It is duly noted that the loss and exposure numbers presented above represent a comprehensive evaluation of the County as a whole. It is unlikely that a storm event would occur that would flood all of the delineated high and medium flood hazard areas at the same time. Accordingly, actual event based losses and exposure are likely to be only a fraction of those summarized above. Furthermore, it should be noted that any flood event that exposes assets or population to a medium hazard will also expose assets and populations to the high hazard flood zone. That is, the 100-year floodplain would be entirely inundated during a 500-year flood

below the mineral soil surface that is the result of a waxy substance derived from plant material burned during a hot fire. The waxy substance penetrates into the soil as a gas and solidifies after it cools, forming a waxy coating around soil particles. Hydrophobic soils, in combination with a denuded watershed, will significantly increase the runoff potential, turning a routine annual rainfall event into a raging flood with drastically increased potential for soil erosion and mud and debris flows.	

Extreme Weather - High Temperature (Natural Risk) **Risk Rating: 1.0 - Low**

Probability = *Unlikely*, Magnitude Severity = *Negligible*, Warning Time = *24+ Hours*, Duration = *Less Than 6 Hours*

Risk Description	*Risk Impact*
Heat is the single most deadly weather phenomenon in the United States, resulting in hundreds of fatalities each year. On average, extreme heat claims more lives each year than floods, lightning, tornadoes and hurricanes combined. Heat's ability to do serious damage or kill is an exponential function, linked to relative humidity. The following NOAA chart outlines this function:	High temperatures can impact staff and equipment inside facilities as well as while conducting operations outside facilities. High temperatures can affect staff and equipment inside improperly ventilated and cooled facilities by creating an uncomfortable environment and causing mission essential equipment to overheat. Overheating equipment can be temporarily shut down or permanently damaged. Uncomfortable working environments, while unlikely to be a danger to staff, will severely hamper efficiency and productivity. High temperatures can cause an overuse of the power grid, to maintain

NOAA's National Weather Service

Heat Index

Temperature (°F)

Relative Humidity (%)	80	82	84	86	88	90	92	94	96	98	100	102	104	106	108	110
40	80	81	83	85	88	91	94	97	101	105	109	114	119	124	130	136
45	80	82	84	87	89	93	96	100	104	109	114	119	124	130	137	
50	81	83	85	88	91	95	99	103	108	113	118	124	131	137		
55	81	84	86	89	93	97	101	106	112	117	124	130	137			
60	82	84	88	91	95	100	105	110	116	123	129	137				
65	82	85	89	93	98	103	108	114	121	126	130					
70	83	86	90	95	100	105	112	119	126	134						
75	84	88	92	97	103	109	116	124	132							
80	84	89	94	100	106	113	121	129								
85	85	90	96	102	110	117	126	135								
90	86	91	98	105	113	122	131									
95	86	93	100	108	117	127										
100	87	95	103	112	121	132										

Likelihood of Heat Disorders with Prolonged Exposure or Streuous Activity

Caution Extreme Caution Danger Extreme Danger

North American summers are hot, and the majority of the United States sees heat waves on a regular basis. East of the Rockies, they tend to combine both high temperature and high humidity; although historically some of the worst heat waves have been catastrophically dry.

reasonable indoor temperatures, which will in turn cause a failure of the electrical grid and cause a power outage. Please see the risk assessment on power outages for more information.

High temperatures can pose a high risk to staff working outdoors. Public works, parks, and other outdoor staff can be put at medical risks if proper precautions, hydration and skin protection, are not taken. Any staff that may have to use protective equipment, ranging from construction to firefighting or hazardous materials containment, are put at extreme risk and must go to extra efforts to maintain their hydration. Prolonged exposure to high temperatures can cause heat stroke, hospitalization, or permanent disability.

High temperatures do not necessarily need be extreme. Quickly rising temperatures can have detrimental impacts on the melting of snow packs of higher elevations. Snow packs that melt too quickly, are likely to create flash floods, landslides, or mudslides.

Extreme Weather - Winter Storm (Natural Risk) **Risk Rating: 2.75 - Moderate**

Probability = *Highly Likely*, Magnitude Severity = *Limited*, Warning Time = *24+ Hours*, Duration = *Less Than 1 Day*

Risk Description	*Risk Impact*
A winter storm can be characterized by multiple severe elements: including strong winds, ice, heavy or prolonged snow, sleet, and extreme temperatures. Winter storms can be disproportionately hazardous in areas and regions that only see winter storms intermittently. Winter storms are typically anticipated, but like other storm fronts, the severity of a storm is not as easily predicted and even when it is, the window of notification can range from a few hours to under an hour. Although meteorologists can estimate total precipitation amounts the actual effects can vary based on moisture content, ice, winds and/or recent, prior weather. An ice storm is used to describe occasions when damaging accumulations of ice are expected or freezing rain has the potential to adhere to low temp surfaces accelerating accumulation. Significant accumulations pull down trees, limbs and above ground utility lines resulting in loss of power and communication. These accumulations of ice make all forms of transit dangerous, including for pedestrians. Significant ice accumulations are usually ¼" or greater. The duration and range of temperatures has a significant impact on the severity of the storm, particularly in cases where labile temperatures cause thawing and refreezing. Winds can transform even moderate snowfall into visibility hampering events, and make road traffic significantly more dangerous.	Winter storms can pose risk to life and property, as well as have numerous effects on operations and performance: they can immobilize entire regions, block roads, railways, and close airports. Heavy snow, ice, and freezing rain can bring down trees, utility poles, collapse roofs, and communications towers. The long term economic impact from a winter storm can be significant both because of direct damage but also in regards to lost economic activity. Heavy snow and ice can accumulate on power lines, bringing them down, and creating power grid disruptions. Please see the risk assessment on power outages for more information on the effects of downed power lines. Low temperatures can place unprepared people at risk from exposure related risks such as hypothermia. This risk can be compounded by heavy snow fall which may leave people trapped in their homes or on roadways. Additionally, the traffic congestion that may arise from heavy snow or ice can not only delay or prevent people from performing daily operations, but can also put them at a higher risk of traffic accidents or fatalities. Extremely low temperatures coupled with an inability or lowered ability to heat a facility can cause water pipes to burst creating additional recovery and structural problems. The combination of impacts caused by a winter storm can be far reaching. The impact on transportation can create staffing problems as well as shipping and receiving delays. Any loss of life will have lasting impacts while daily operations will be difficult if any power outages or communication disruptions occur.

Hazardous Materials Incident (Man-Made Risk) **Risk Rating: 3.05 - High**

Probability = *Likely*, Magnitude Severity = *Critical*, Warning Time = *Less Than 6 Hours*, Duration = *Less Than 1 Day*

Risk Description	*Risk Impact*
The threat of exposure to Hazardous Materials (HAZMAT) in our modern society is prevalent nationwide and throughout Navajo County. HAZMAT incidents can occur from either point source spills or from transportation related accidents. In Navajo County, the primary areas of risk associated with HAZMAT incidents are located near or along Tier II facilities, major roads and rail lines, and pipelines that transport hazardous substances. These substances may be highly toxic, reactive, corrosive, flammable, explosive, radioactive or infectious, with potential to contaminate air, soil, and water resources and pose a serious risk to life, health, environment and property. HAZMAT incidents can result in the evacuation of a few people, a specific facility, or an entire neighborhood(s) depending on the size and magnitude of the release and environmental conditions. The Arizona State Emergency Response Commission (AZSERC), established by Arizona Law (Arizona Revised Statutes-Title 26, Chapter 2, Article 3) is tasked with the implementation of the Emergency Planning and Community Right to Know Act (EPCRA) in Arizona. Local Emergency Planning Committees (LEPC) are appointed by AZSERC, as required by EPCRA, first to design, then to regularly review and update a comprehensive emergency plan for an emergency planning district. There are 15 LEPC's in Arizona - one in each county. State statutes and Sections 311 and 312 of EPCRA set forth hazardous chemical storage reporting requirements and thresholds for facilities possessing hazardous materials. The legislation requires that facilities storing or producing hazardous materials in quantities that exceed a defined Threshold Planning Quantity (TPQ), submit an annual chemical inventory report (Tier II Hazardous Chemical Inventory Form) to AZSERC, the	The estimation of potential exposure to High and Medium HAZMAT hazards was accomplished by intersecting the human and critical facility assets with the HAZMAT hazard limits depicted on Maps 3A, 3B, 3C and 3D. Table 5-36 summarizes the Planning Team identified critical facilities potentially exposed to High and Medium HAZMAT hazards, and the corresponding estimates of losses. Table 5- 37 summarizes population sectors exposed to the High and Medium HAZMAT hazards. HAZUS residential, commercial and industrial exposures and loss estimates to high and medium HAZMAT hazards are summarized in Tables 5-38 through 5-45. In summary, $2.2 billion and $38 million in county-wide assets are exposed for High and Medium HAZMAT hazards, for all the participating jurisdictions in Navajo County. An additional $5.3 billion and $888 million in High and Medium exposure to HAZUS defined residential, commercial, and industrial facilities is estimated for all participating Navajo County jurisdictions. Regarding human vulnerability, a total population of 62,460 people, or 64% of the total population, is potentially exposed to a High hazard HAZMAT event. A total population of 10,228 people, or 10.5% of the total population, is potentially exposed to a Medium hazard HAZMAT event. It is recognized that EHS incidents typically occur in a single localized area and do not impact an entire county or community at one time. These numbers are intended to represent the collective community or county-wide exposure. Actual losses for an individual incident are likely to be only a fraction of the numbers presented here. Because of the nature of this hazard, structural damage is highly unlikely and decontamination costs related to

appropriate LEPC, and local fire department, by March 1 of each year. Facilities holding an Extremely Hazardous Substance (EHS) at quantities exceeding the Threshold Planning Quantities (TPQ) must provide the notifications as well as a representative to participate in the county emergency planning process. For the purposes of this Plan, the Planning Team chose to focus only on those HAZMAT facilities and chemicals that are classified by the Environmental Protection Agency (EPA) as extremely hazardous substances (EHS) Typical EHS materials transported and stored routinely in the county include chlorine gas, sulphuric acid, and hydrogen flouride.	replacements cost would only be a small fraction. Accordingly, no structural losses due to damages are made in this Plan.

Dam Failure (Natural Risk) **Risk Rating: 2.85 - Moderate**

Probability = *Likely*, Magnitude Severity = *Critical*, Warning Time = *12-24 Hours*, Duration = *Less Than 1 Week*

Risk Description	*Risk Impact*
The primary risk associated with dam failure in Navajo County is the inundation of downstream facilities and population by the resulting flood wave. Dams within or impacting Navajo County can generally be divided into two groups: (1) storage reservoirs designed to permanently impound water, provide flood protection, and possibly generate power, and (2) single purpose flood retarding structures (FRS) designed to attenuate or reduce flooding by impounding stormwater for relatively short durations of time during flood events. The majority of dams within Navajo County are earthen FRS equipped with emergency spillways.	The estimation of potential losses due to inundation from a dam failure was accomplished by intersecting the human and facility assets with the inundation limits depicted on Maps 1A – 1D. As stated previously, delineated dam failure inundation limits were readily available for only seven dams. Therefore, the results of this analysis are expected to underestimate the exposure of people and infrastructure within Navajo County. Since no common methodology is available for obtaining losses from the exposure values, estimates of the loss-to-exposure ratios were assumed based on the perceived potential for damage. Any storm event, or series of storm events of sufficient magnitude to cause an overtopping dam failure scenario, would have potentially catastrophic consequences in the inundation area. Most “sunny day” failures will also be equally devastating due to the sudden release of very large volumes of water. Flood waves from these types of events travel very fast and possess tremendous destructive energy. Accordingly, an average event

	based loss-to-exposure ratio for the inundation areas with a high hazard rating are estimated to be 0.25. Low rated areas are zero. It should be noted that the Planning Team recognizes that the probability of a dam failure occurring at multiple (or all) locations at the same time is essentially null. Accordingly, the loss estimates presented below are intended to serve as a collective evaluation of the potential exposure to dam failure inundation events.

Fire (Man-Made Risk) **Risk Rating: 4.0 - High**

Probability = *Highly Likely*, Magnitude Severity = *Catastrophic*, Warning Time = *Less Than 6 Hours*, Duration = *More Than 1 Week*

Risk Description	*Risk Impact*
A fire is the exothermic chemical process of combustion that consumes oxygen and releases heat, light, and often a host of smoke and other materials. Fires can start under various circumstances such as arson, lightning, burning chemicals such as natural gas or petroleum, or from malfunctioning electronics.	Fires have a lasting impact in terms of the property they destroy and lives it may take either through direct contact and burning, known as conflagration, or through the chemicals released through its smoke. A fire's smoke can contain hazardous chemicals that can be breathed by people causing health effects ranging from temporary illness to death. Additionally, its smoke can leave a residue throughout a facility rendering it unusable for a period of time. Clean up costs from a fire's smoke can be extremely costly. If a fire burns uncontrollably, it has the potential to destroy an entire facility or even jump to another structure and continue its path of destruction. Fires of any size, scale, or intensity will severely disrupt operations.

Flood (Natural Risk) **Risk Rating: 1.75 - Low**

Probability = *Possible*, Magnitude Severity = *Limited*, Warning Time = *24+ Hours*, Duration = *Less Than 6 Hours*

Risk Description	*Risk Impact*
Flooding is the most prevalent and costly disaster in the United States. Flooding occurs when water, due to dam failures, rain,	Since flash floods are often localized, they will tend to drain quicker and cause less damage than a riverine flood. Riverine

or melting snows, exceeds the absorptive capacity of the soil and the flow capacity of rivers, streams or coastal areas. At this point, the water concentration hyper extends the capacity of the flood way and the water enters the floodplain. Floods are most common in seasons of rain and thunderstorms and pose the greatest risk to infrastructure and facilities which exist within an established floodplain. Intense rainfall, accompanying the large thunderstorms, may result in water flowing rapidly from higher elevations into valleys, collecting in, and sometimes over topping the low lying streams. Various types of floods can happen quickly in the form of a flash flood, or accumulate seasonally over a period of weeks as is the case in a riverine flood. Flooding can occur anytime throughout the year, but is typically associated with the spring season. Additionally, extremely low temperatures compounded by poor insulation or a lack of maintenance can cause a facility's water main or other pipes to burst.	flooding can last for short period or up to weeks depending on the amount of water affecting the ground and drainage systems saturation. A water main or pipe burst will continue to flood until the appropriate valves can be accessed and the water flow terminated. All three types of flooding can cause direct damage to electrical equipment, vehicles, and render a facility unusable for a period of time. Prolonged flooding can render a structure unusable for humans due to the growth of mold and other bacteria that thrive in cold, damp, and dark environments. There is also a risk of cross-contamination between broken drinking water supply lines and sewage lines. Floods can result in a partial to complete loss of a facility severely hindering operational effectiveness. Quickly flowing water resulting from flooding can damage or destroy bridges and roadways creating a transportation disruption. Additionally, intense flooding can be expected to disrupt the electrical grid and communications systems.

Severe Wind (Natural Risk) **Risk Rating: 2.85 - Moderate**

Probability = *Highly Likely*, Magnitude Severity = *Limited*, Warning Time = *24+ Hours*, Duration = *Less Than 1 Week*

Risk Description	*Risk Impact*
The hazard of severe wind encompasses all climatic events that produce damaging winds. For Navajo County, severe winds usually result from either extreme pressure gradients that usually occur in the spring and early summer months, or from thunderstorms. Thunderstorms can occur year-round and are usually associated with cold fronts in the winter, monsoon activity in the summer, and tropical storms in the late summer or early fall. Three types of damaging wind related features typically accompany a thunderstorm; 1) downbursts, 2) straight	Most severe wind events are associated with thunderstorms as previously mentioned. The probability of a severe thunderstorm occurring with high velocity winds increases as the average duration and number of thunderstorm events increases. The average annual duration of thunderstorms in Navajo County ranges from 60 to 90 minutes and is among the longest in the nation (ADEM, 2004). Despite the long duration time, the actual number of thunderstorms on average varies from 50 to 70 per year across the county. Lightning strikes are another indicator of

line winds, and infrequently, 3) tornadoes. Downbursts are columns of air moving rapidly downward through a thunderstorm. When the air reaches the ground, it spreads out in all directions, creating horizontal wind gusts of 80 mph or higher. Downburst winds have been measured as high as 140 mph. Some of the air curls back upward with the potential to generate a new thunderstorm cell. Downbursts are called macrobursts when the diameter is greater than 2.5 miles, and microbursts when the diameter is 2.5 miles or less. They can be either dry or wet downbursts, where the wet downburst contains precipitation that continues all the way down to the ground, while the precipitation in a dry downburst evaporates on the way to the ground, decreasing the air temperature and increasing the air speed. In a microburst the wind speeds are highest near the location where the downdraft reached the surface, and are reduced as they move outward due to the friction of objects at the surface. Typical damage from downbursts includes uprooted trees, downed power lines, mobile homes knocked off their foundations, block walls and fences blown down, and porches and awnings blown off homes. Straight line winds are developed similar to downbursts, but are usually sustained for greater periods as a thunderstorms reaches the mature stage, traveling parallel to the ground surface at speeds of 75 mph or higher. These winds are frequently responsible for generating dust storms and sand storms, reducing visibility and creating hazardous driving conditions. A tornado is a rapidly rotating funnel (or vortex) of air that extends toward the ground from a cumulonimbus cloud. Most funnel clouds do not touch the ground, but when the lower tip of the funnel cloud touches the earth, it becomes a tornado and can cause extensive damage. For Navajo County, tornadoes are the least common severe wind to accompany a thunderstorm.	thunderstorm hazard. Strike densities across Navajo County vary from 4 to 8 lightning strikes per square kilometer annually. The NWS issues a severe thunderstorm watch when conditions are favorable for the development of severe thunderstorms. The local NWS office considers a thunderstorm severe if it produces hail at least 3/4-inch in diameter, wind of 58 mph or higher, or tornadoes. When a watch is issued for a region, residents are encouraged to continue normal activities but should remain alert for signs of approaching storms, and continue to listen for weather forecasts and statements from the local NWS office. When a severe thunderstorm has been detected by weather radar or one has been reported by trained storm spotters, the local NWS office will issue a severe thunderstorm warning. A severe thunderstorm warning is an urgent message to the affected counties that a severe thunderstorm is imminent. The warning time provided by a severe thunderstorm watch may be on the order of hours, while a severe thunderstorm warning typically provides an hour or less warning time. The American Society of Civil Engineers (ASCE) has identified a 3-second wind gust speed as the most accurate measure for identifying the potential for damage to structures, and is recommended as a design standard for wind loading. Most of Arizona and all of Navajo County is designated with a design 3-second gust wind speed of 90 mph, indicating relatively low levels of risk from severe winds (ASCE, 1999). Likewise, FEMA identifies most of the county to be in design wind speed Zone I, as illustrated in Figure 5-8. In this zone, a design wind speed of 130 mph is recommended for the design and construction of community shelters. A small portion of the Navajo Nation is identified as a “Special Wind Region” and should be evaluated independently for design wind speeds.

Drought (Natural Risk) **Risk Rating: 2.5 - Moderate**

Probability = *Likely*, Magnitude Severity = *Limited*, Warning Time = *24+ Hours*, Duration = *More Than 1 Week*

Risk Description	*Risk Impact*
Drought is a normal part of virtually every climate on the planet, including areas of high and low rainfall. It is different from normal aridity, which is a permanent characteristic of the climate in areas of low rainfall. Drought is the result of a natural decline in the expected precipitation over an extended period of time, typically one or more seasons in length. The severity of drought can be aggravated by other climatic factors, such as prolonged high winds and low relative humidity (FEMA, 1997). Drought is a complex natural hazard which is reflected in the following four definitions commonly used to describe it: • Meteorological – drought is defined solely on the degree of dryness, expressed as a departure of actual precipitation from an expected average or normal amount based on monthly, seasonal, or annual time scales. • Hydrological – drought is related to the effects of precipitation shortfalls on stream flows and reservoir, lake, and groundwater levels. • Agricultural – drought is defined principally in terms of naturally occurring soil moisture deficiencies relative to water demands of plant life, usually arid crops. • Socioeconomic – drought associates the supply and demand of economic goods or services with elements of meteorological, hydrologic, and agricultural drought. Socioeconomic drought occurs when the demand for water exceeds the supply as a result of weather-related supply shortfall. It may also be called a water management drought. A drought's severity depends on numerous factors, including duration, intensity, and geographic extent as well as regional water supply demands by humans and vegetation. Due to its multi-dimensional nature, drought is difficult to define in exact terms and also poses difficulties in terms of comprehensive risk assessments. Drought differs from other natural hazards in three ways. First, the onset and end of a drought are difficult to determine due to the slow accumulation	No standardized methodology exists for estimating losses due to drought and drought does not generally have a direct impact on critical facilities and building stock. A direct correlation to loss of human life due to drought is improbable for Navajo County. Instead, drought vulnerability is primarily measured by its potential impact to certain sectors of the County economy and natural resources including: • Crop and livestock agriculture • Municipal and industrial water supply • Recreation/tourism • Wildlife and wildlife habitat The Navajo County farming and ranching industries are directly affected by extended drought conditions. The primary source of water for irrigated farming is groundwater and some surface water tributaries to the Little Colorado River such as Silver Creek. Rangeland ranching is dependent upon groundwater and captured rainfall runoff via stock tanks and rain catchments. Extended drought conditions reduce rangeland grasses and other fodder. Stock tank water levels and replenishment are also significantly reduced. This forces ranchers to feed more hay and to truck in water to sustain their rangeland herds. The expense of these activities forces ranchers to drastically reduce herd sizes, flooding the markets with excess animals and tumbling livestock prices. Then supplies in following years are drastically reduced due to lack of rangeland and water and prices soar. These expenses are translated into the Navajo County economy as a two-fold hardship. First, as an economic hardship for merchants and retailers that provide goods and services to the ranching community. Second, as increased costs due to a reduced supply in ranching commodities. From 1995 to 2010, Navajo County farmers and ranchers received $3,075,363 in disaster related assistance funding from the U.S Department of Agriculture (USDA) (EWG, 2011). The majority of those funds

and lingering effects of an event after its apparent end. Second, the lack of an exact and universally accepted definition adds to the confusion of its existence and severity. Third, in contrast with other natural hazards, the impact of drought is less obvious and may be spread over a larger geographic area. These characteristics have hindered the preparation of drought contingency or mitigation plans by many governments. Droughts may cause a shortage of water for human and industrial consumption, hydroelectric power, recreation, and navigation. Water quality may also decline and the number and severity of wildfires may increase. Severe droughts may result in the loss of agricultural crops and forest products, undernourished wildlife and livestock, lower land values, and higher unemployment.	were received during the time period of 2000 to 2005 and are associated with livestock assistance and aid. The 2000-2005 time period also corresponds to the most severe period of the recent drought cycle for Navajo County. Other direct impacts associated with increased pumping costs due to lowering of groundwater levels and costs to expand water infrastructure to compensate for reduced yields or to develop alternative water sources, are significant but very difficult to estimate due to a lack of documentation. There are also the intangible costs associated with lost tourism revenues, and impacts to wildlife habitat and animals. Typically, these impacts are translated into the general economy in the form of higher food and agricultural goods prices and increased utility costs. Sustained drought conditions will also have secondary impacts by increasing risks associated with hazards such as fissures, flooding, subsidence and wildfire. Extended drought may weaken and dry the grasses, shrubs, and trees of wildfire areas, making them more susceptible to ignition. Drought also tends to reduce the vegetative cover in watersheds, and hence decrease the interception of rainfall and increase the flooding hazard. Subsidence and fissure conditions are aggravated when lean surface water supplies force the pumping of more groundwater to supply the demand without the benefit of recharge from normal rainfall.

Hazardous Materials Incident (HAZMAT) (Man-Made Risk) **Risk Rating: 2.75 - Moderate**

Probability = *Likely*, Magnitude Severity = *Limited*, Warning Time = *Less Than 6 Hours*, Duration = *Less Than 1 Day*

Risk Description	*Risk Impact*
A hazardous materials event is the accidental release or spill of materials that have a detrimental impact on the environment, property, or life. These materials can be chemical, biological, radiological, nuclear, or explosive. Typically, an event is created by the result of a transportation accident, the mishandling of	Evacuation is the most common impact of a HAZMAT incident for people to avoid unprotected contact with the substance, which can result in death or serious injury. A process of evacuation in place, isolating people and their property by safely closing themselves off from outside air at home or work, is

materials, or the malfunction of equipment at a fixed facility. Depending on the amount of released material, weather conditions, and the nature of the material itself, the scope and arrange of impacts can vary greatly. The most at risk areas, other than primary transportation routes, are those businesses and industries which produce and handle the materials such as in manufacturing, energy production, or chemical processing.	another effective means of protection. Decontamination of equipment and buildings may be necessary before operations can be resumed. Response and recovery are often very expensive and harmful to responders and the general population.

Winter Storm (Natural Risk) **Risk Rating: 2.5 - Moderate**

Probability = *Likely*, Magnitude Severity = *Limited*, Warning Time = *24+ Hours*, Duration = *More Than 1 Week*

Risk Description	*Risk Impact*
Severe winter storms affect many aspects of life in the County including; transportation, emergency services, utilities, agriculture and the supply of basic subsistence to isolated communities. Interstates 40 and State Roads have produced numerous fatal multi-car accidents due to heavy winter snowfall and icy road conditions. Heavy snowfalls can also leave motorists stranded in their vehicles with potentially disastrous results like hypothermia and carbon-monoxide poisoning. Significant winter storms can also hinder both ground and air emergency services vehicles from responding to accidents or other emergencies. Remote areas and communities can be easily cut-off from basic resources such as food, water, electricity, and fuel for extended periods during a heavy storm. Extremely heavy snow storms can produce excessive snow loads that can cause structural damage to under-designed buildings. Agricultural livestock can also be vulnerable to exposure and starvation during heavy winter storms. Freezing Rain is formed as snow falls through a warm zone in the atmosphere completely melting the snow. The melted snow then passes through another zone of cool air “super cooling” the rain below freezing temperature while still in a liquid state. The rain then instantly freezes when it comes in contact with the	Snow level measurements are recorded daily across the United States and can be used to estimate the probability and frequency of severe winter storms. In Arizona, there is a 5% annual chance that snow depths between zero and 25 centimeters will be exceeded, a snowfall probability that is among the lowest in the nation (ADEM, 2009). For Navajo County and other higher altitude areas of the state, this statistic is misleading, as snowfall extremes can occur. Especially for those areas located at elevations above 6,000 feet. The NCDC maintains a snow climatology data set that contains maximum 1-day, 2-day, and 3-day duration snow depths at various weather stations across the nation (except Hawaii). The data reflects the maximum depth of snowfall recorded as of 2006. Maps 3A and 3B represent a graphical depiction of zones of historically maximum snow depths for the 1- and 3-day durations for the county. Bordering gage stations in California, Nevada, Utah, Colorado, and New Mexico were also used to ensure that no boundary effects were created. Maps 6A and 6B depict the geographically varying levels of exposure to the maximum 1-day and 3- day snow depths, respectively.

ground or other solid object. Because freezing rain hits the ground as a rain droplet, it conforms to the shape of the ground, making one thick layer of ice. Sleet is similar to hail in appearance but is formed through atmospheric conditions more like Freezing Rain. The difference is the snowflakes don't completely thaw through the warm zone and then freeze through the cool air zone closer to the ground. Sleet typically bounces as it hits a surface similar to hail. Sleet is also informally used to describe a mixture of rain and snow and is sometimes used to describe the icy coating on trees and powerlines. Sleet and freezing rain can cause slippery roadway surfaces and poor visibility leading to traffic accidents, and can leave motorists stranded in their vehicles with potentially disastrous results like hypothermia and carbon monoxide poisoning. Heavy sleet or freezing rain can produce excessive ice loads on powerlines, telecommunication lines and other communication towers, tree limbs, and buildings causing power outages, communication disruptions, and other structural damage to under designed facilities.	

Man-Made Physical Disruption (Man-Made Risk) **Risk Rating: 1.0 - Low**

Probability = *Unlikely*, Magnitude Severity = *Negligible*, Warning Time = *24+ Hours*, Duration = *Less Than 6 Hours*

Risk Description	*Risk Impact*
Man-Made physical disruptions encompasses any intentional, inadvertent, or accidental physical actions taken by an individual or group which results in a disruption in services, damage to property, threat to injure, or actualized injury or harm. This includes acts of sabotage, bombing or bomb threats, threats of bodily harm, physical or firearm related violence, vandalism, terrorism, theft, or kidnapping. These actions can range from a direct action, a suspicious looking package or letter, to telephoned or emailed threats. It does not matter if person or group intends on following through with the threat: the fear of a	The most common form man-made disruptions takes are generalized physical threats. A threat can generate fear among both the recipient and co-workers, regardless of whether they were the target or not. The range of impact from a threat can range to the lost productivity and emotional well-being of an individual to an evacuation and loss of productivity and sense of well-bring to an entire region wide organization. Comparatively, random acts of vandalism can create a sense of fear and insecurity among an organization.

threat is cause enough to create an operational disruption. None of these events have to take place at a work site to create a disruption. These disruptions can cause secondary hazards, and long term economic costs from lost revenue, closures and failure to thrive for regional industries can be devastating. Public information and trust in jurisdictional law enforcement can be compromised depending on the perceived response and media coverage.	If a threat is carried out, or simply any direct action is taken, the results can vary widely. These acts can harm or kill an individual, or in more extreme cases, such as a terrorist attack, can level entire office buildings or area of a city. Regardless of the range of effects from a carried out direct action, the resulting effects on an organization will be disastrous to its operations.

Man-Made Technological Disruption (Man-Made Risk) **Risk Rating: 2.75 - Moderate**

Probability = *Likely*, Magnitude Severity = *Limited*, Warning Time = *Less Than 6 Hours*, Duration = *Less Than 1 Day*

Risk Description	*Risk Impact*
Man-Made technological disruption encompasses any intentional, inadvertent, or accidental action taken by an individual or group which results in interference or damage to electronic equipment, either hardware of software. This includes corruption of data, human error, cyber-attacks, data theft, sabotage, hacking, or virus deployment.	The effects of such actions can range from anywhere from an operational nuisance to the complete suspension of electronic and digital operations or permanent equipment damage. Prevention measures to these attacks are limited to well trained and competent information technology groups, established information security operating procedures, and a staff familiar with information security operating procedures. A man-made technological disruption can be expensive. The downtime from the disruption can suspend all operations. Additionally, the extra hours required by an information technology group to fix the disruption further compounds the operational loss. Highly trained and competent information technology groups can be a costly fixed expense, but it vastly outweighs the financial loss incurred from such an event.

Pandemic Event (Biological Risk) **Risk Rating: 2.5 - Moderate**

Probability = *Likely*, Magnitude Severity = *Limited*, Warning Time = *24+ Hours*, Duration = *More Than 1 Week*

Risk Description	*Risk Impact*
A pandemic is an epidemic of infectious disease that has spread throughout a population across a large region past what is considered “normal.” Historical pandemics include outbreaks of plagues, HIV/AIDS, smallpox, tuberculosis, measles, malaria, yellow fever, leprosy, typhus, cholera, and influenza. Contemporary pandemics are not limited to this list, but if one does occur, it will most likely be a mutated form of one. They are characterized by their rate infection, spread, and death. Limiting social interaction, health care, and personal hygiene are paramount in preventing further spread of a pandemic.	The impacts of a pandemic are related to its prognosis. If the disease is debilitating, a significant, but temporary, shortage of office personnel can be expected to hinder operational effectiveness. If the disease is terminal, greater, long-term, problems will exist for the organization. In either case, medical facilities and services will be strained. It is possible a pandemic will result in measures to contain the disease that could limit or shut down travel. A transportation disruption can hinder operational effectiveness and delivery times.

Power Outage (Technological) **Risk Rating: 2.75 - Moderate**

Probability = *Likely*, Magnitude Severity = *Limited*, Warning Time = *Less Than 6 Hours*, Duration = *Less Than 1 Day*

Risk Description	*Risk Impact*
Electrical power is the keystone to countless daily operations. Without it, domestic, commercial and most other jurisdictional functionality may cease. Electrical power is sourced through a variety of mechanisms throughout the country, many of which are hundreds of miles from their final delivery point. This delivery consists of a complex infrastructure that creates a grid of generating plants, cabling, distribution stations, sub-stations and regional transformers. This extended network makes grids and their components both difficult to maintain or repair during adverse events. Disruptions of the grid, or any of its components, can range from localized, individual service issues to large scale regional interruptions. Localized disruptions are often caused by severe weather (ice, wind, lightning) or construction, traffic or flooding damage to cables and hubs. Larger disruptions can be caused by a number of issues including excessive demand or burden on the grid (brownouts or blackouts) during extreme temperatures, focal damage to a distribution station or substation, or taking a generating plant	The effects of an interruption will vary depending on which services and operations are effected. Long-term events or a seriously damaged grid have the potential to impact both routine functions, but some of those populations most vulnerable in hospitals, schools, colleges and rural populations. The more necessary a service or operation is to protecting life and property, the greater effect a power outage will have on operations. However, this is not a rule as much as a guideline. Hospitals and health care facilities rely more on electricity than does a police department’s ability to patrol a community. Each department must determine which operations will suffer the greatest from a loss of power while weighing the value of their operations to protect life and property. Additionally, each department must create a long-term plan to implement in the event of a region-wide loss of power occurring over a period of multiple days to weeks.

offline. The repercussions of a large scale outage can be locally mitigated through backup power sources: generators, battery backups, and protection equipment with surge capable power supplies. Regardless, any local mitigation implementation is only a temporary solution to a system-wide problem. Interruptions can cause secondary hazards such as the absence of traffic signals, road signage, and mass transit delays. Serious secondary hazards such as cooling to nuclear power plants or the management of air traffic control facilities will be managed at the Federal level exclusively, but will require significant collaboration with local jurisdiction to fully address the scope of the risk.	

Severe Thunderstorms (Natural Risk) **Risk Rating: 2.65 - Moderate**

Probability = *Highly Likely*, Magnitude Severity = *Limited*, Warning Time = *24+ Hours*, Duration = *Less Than 6 Hours*

Risk Description	*Risk Impact*
Severe thunderstorms can present a number of challenges for daily operations and a variety of sectors and industries. Seasonal weather patterns are to be expected as are intermittent cases of extreme weather. Extreme weather can occur in the form of any combination of hail, lightning, tornadoes, or various types of wind. NOAA prediction models can often indicate storms capable of producing severe hail, lightning or tornado's, but accurate paths will not be available sometimes until minutes before a threat is in the area. Hail is pelletized precipitation in the form of balls of ice more than 5 mm in diameter, falling from a cumulonimbus cloud. High and strong winds Sustained wind speeds of 40 miles per hour or greater lasting for 1 hour or longer, or winds of 58 miles per hour or greater for any duration. Often referred to as straight	Tornadic and straight line winds can cause damage to buildings and widespread loss of life. They have been known to lift and move objects weighing more than 3 tons, toss homes more than 300 feet from their foundations, and siphon millions of tons of water. However, less spectacular damage is much more common, but costly none the less. Houses and other obstructions in the path of the wind cause the wind to change direction. This change in wind direction increases pressure on parts of the building. The combination of increased pressures and fluctuating wind speeds creates stress on the building that frequently causes connections between building components, roofing, siding, windows, etc., to fail. Tornadoes and non-tornado winds can also generate a tremendous amount of flying debris. If wind speeds are high enough, airborne debris can be thrown at buildings with enough force to penetrate windows,

line winds to differentiate from rotating or tornado associated wind. Lightning is a visible electrical discharge produced by a thunderstorm. The discharge may occur within or between clouds, between the cloud and air, between a cloud and the ground or between the ground and a cloud. Thunderstorm Winds are the same classification as high or strong winds, but accompanies a thunderstorm. It is also referred to as a straight line wind to differentiate from rotating or tornado associated wind. Tornadoes are violent, dangerous, rotating column of air that is in contact with both the surface of the earth and a cumulonimbus cloud or, in rare cases, the base of a cumulus cloud. Often referred to as a twister or a cyclone, they can strike anywhere and with little warning. Tornadoes come in many shapes and sizes, but are typically in the form of a visible condensation funnel, whose narrow end touches the earth and is often encircled by a cloud of debris and dust. Any of these types of weather can scale across a region or limited and isolated in their extent of impact. Hail may strike a single neighborhood or hit over an extended portion of a city. Similarly, this behavior extends to each of the mentioned types of extreme weather.	roofs, and walls. Structural impacts from tornadoes and non-tornado winds can hinder operational effectiveness by damaging or destroying employee homes, the office, or both. Depending on the intensity, employees may be prevented from reaching work due to down power lines or debris. Lightning often hits with little impact, although when it does, it can create a wildfire or urban fire. If it hits a building lacking the proper surge protection, it can damage any equipment connected to the electrical grid. In the event of a large wildfire, homes and offices may be put at risk of a state of limited uninhabitable or total destruction. Hail is the least likely type of extreme weather to affect operational effectiveness. Hail often, even in the most severe cases, causes damage to roofs and vehicles, but does not prevent their use. It is possible that large enough hail can injure some employees, but even in very severe cases, this requires minimal medical attention.

Tornado (Natural Risk) **Risk Rating: 1.45 - Low**

Probability = *Unlikely*, Magnitude Severity = *Negligible*, Warning Time = *Less Than 6 Hours*, Duration = *Less Than 6 Hours*

Risk Description	*Risk Impact*
A tornado is a violently rotating column of air extending from a thunderstorm to the ground. Tornadoes are the most violent of all atmospheric storms and are capable of tremendous destruction. Wind speeds can exceed 250 mph, and damage paths can be more than one mile wide and 50 miles long. In an average year, more than 900 tornadoes are reported in the United States, resulting in approximately 80 deaths and more	Impacts of a Tornado may result in partial or complete loss of facilities. Tornado events could result in in a temporary loss of power and/or phone service lasting from a few hours to several days, Results could complicate communication with staff as well as impede standard operations.

than 1,500 injuries. Although tornadoes have been documented on every continent, they occur most frequently in the United States east of the Rocky Mountains. Most tornadoes and tornado-related deaths and injuries occur during the months of April, May, and June. However, tornadoes have struck in every month. Similarly, while most tornadoes occur between 3:00 and 9:00 p.m., a tornado can strike at any time.	

Pandemic - COVID-19 (Biological Risk) **Risk Rating: 3.25 - High** Probability = *Highly Likely*, Magnitude Severity = *Critical*, Warning Time = *24+ Hours*, Duration = *More Than 1 Week*	
Risk Description	*Risk Impact*
A pandemic is an epidemic of infectious disease that has spread throughout a population across a large region past what is considered “normal.” Historical pandemics include outbreaks of plagues, HIV/AIDS, smallpox, tuberculosis, measles, malaria, yellow fever, leprosy, typhus, cholera, and influenza. Contemporary pandemics are not limited to this list, but if one does occur, it will most likely be a mutated form of one. They are characterized by their rate infection, spread, and death. Limiting social interaction, health care, and personal hygiene are paramount in preventing further spread of a pandemic.	The impacts of a pandemic are related to its prognosis. If the disease is debilitating, a significant, but temporary, shortage of office personnel can be expected to hinder operational effectiveness. If the disease is terminal, greater, long-term, problems will exist for the organization. In either case, medical facilities and services will be strained. It is possible a pandemic will result in measures to contain the disease that could limit or shut down travel. A transportation disruption can hinder operational effectiveness and delivery times.

ANNEX
RISK SPECIFIC ACTION LIST

Risk Specific Action List

As part of the COOP development process, the EOP has identified specific risks that pose a threat to its operations. For each risk, the EOP has also developed a list of action items designed to either eliminate the risk from occurring or help reduce the effects of the risk to manageable levels. Provided below are the risks identified by EOP and a checklist of the actions for each risk.

Dam or Levee Failure

Preparedness

- Develop a communication plan/phone tree for key staff and management within the organization- (*Overall*)
- Maintain and develop adequate GIS and land use mapping for fire vectors and response activities.- (*BIA Fort Apache Agency, ClaySprings Pinedale Fire District, Joseph City Fire District, US Forest Service Apache Sitgreaves Supervisors Office, US Forest Service Black Mesa Ranger District, US Forest Service Lakeside Ranger District*)
- Review USACE dam/levee holding and overflow levels. - (*Overall*)
- Designate facilities for quarantine and special situation mass care.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Emergency Management, Navajo County Public Health Services District, Navajo County Sheriff's Office, Salvation Army, Summit Healthcare Regional Medical Center*)
- Monitor flood, run off, river flow and spring melt data from appropriate agencies. - (*Overall*)
- Establish family reunification processes.- (*American Red Cross, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Navajo County Emergency Management, Navajo County Public Health Services District, Salvation Army*)
- Prepare and mark evacuation routes with adequate signage.- (*Overall*)
- Develop feeding plans in conjunction with approved food vendors, preferably those with existing government contracts.- (*American Red Cross, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Navajo County Emergency Management, Navajo County Environmental Health, Navajo County Public Health Services District, Salvation Army*)
- Coordinate planning with mass care facilities for pre-established embarkation and departure points.- (*American Red Cross, Arizona Humane Society, Blue Ridge Unified School District, Heber-Overgaard Unified School District, Holbrook Unified School District, Humane Society of the White Mountains, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Joseph City Unified School District, Kayenta Unified School District, Navajo County Emergency Management,*

Navajo County Environmental Health, Navajo County Finance Department, Navajo County Public Health Services District, Navajo County Sheriff's Office, Northland Pioneer College, Pet Allies/ Shelter, Salvation Army, Senior Centers, Show Low Unified School District, Snowflake Unified School District, The Church of Jesus Christ of Latter-day Saints Snowflake Stake, Whiteriver Unified School District, Winslow Unified School District)

- Maintain a personnel roster, contact, and resource lists.- (*Action Medical EMS, American Red Cross, Arizona Department of Emergency and Military Affairs, Arizona Department of Health Services, ChangePoint Integrated Health, City of Show Low Human Resources, City of Winslow, City of Winslow Fire Department, Heber-Overgaard Fire District, Holbrook EMS, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Indian Health Service Whiteriver Public Health Department, Little Colorado Medical Center, Navajo County Administrative Services, Navajo County Attorney, Navajo County Behavioral Health Coalition, Navajo County Emergency Management, Navajo County Finance Department, Navajo County Human Resources, Navajo County Information Technology, Navajo County Public Health Services District, Navajo County Public Works, Navajo County Sheriff's Office, Pinetop Fire District, Salvation Army, Senior Centers, Summit Healthcare Regional Medical Center, The Church of Jesus Christ of Latter-day Saints Snowflake Stake, Timber Mesa Fire and Medical District, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept., Winslow Indian Health Care Center*)

- Prepare citizen evacuation plans and publish accordingly. Make specific plans for AFN populations (ESL, deaf, hard of hearing, visually impaired, etc.).- (*Joseph City Fire District, Joseph City Unified School District, Navajo County Emergency Management, Navajo County Sheriff's Office, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.*)

- Coordinate with public health and logistics for procurement of surge resources and adequate staffing via mutual aid agreements.- (*Arizona Department of Emergency and Military Affairs, Arizona Department of Health Services, Joseph City Fire District, Joseph City Utilities, Navajo County Emergency Management, Navajo County Public Health Services District, Navajo County Public Works, Timber Mesa Fire and Medical District*)

- Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.- (*Arizona Department of Health Services, City of Show Low Police Department, Joseph City Fire District, Navajo County Public Health Services District, Navajo County Sheriff's Office, Towns of Snowflake & Taylor: Snowflake-Taylor Police Department, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept., White Mountain Apache Fire and Rescue, White Mountain Apache Police Department, White Mountain Apache Tribe Ranger*)

- Provide backup Personal Protection Equipment (PPE).- (*Arizona Department of Health Services, ClaySprings Pinedale Fire District, Navajo County Emergency Management, Navajo County Public Health Services District, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept., US Forest Service Black Mesa Ranger District, US Forest Service Lakeside Ranger District*)

- Participate in the CDC Public Health Preparedness Program.- (*American Red Cross, Arizona Department of Emergency and Military Affairs, Arizona Department of Health*

Services, Arizona Department of Public Safety, Arizona Humane Society, City of Winslow, City of Winslow Fire Department, Heber-Overgaard Fire District, Humane Society of the White Mountains, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Indian Health Service Whiteriver Public Health Department, Little Colorado Medical Center, Navajo County Behavioral Health Coalition, Navajo County Emergency Management, Navajo County Public Health Services District, Navajo County Sheriff's Office, Overall, Pinetop Fire District, Salvation Army, Summit Healthcare Regional Medical Center, The Church of Jesus Christ of Latter-day Saints Snowflake Stake, Timber Mesa Fire and Medical District, Town of Taylor: Administration, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept., Winslow Indian Health Care Center)

- Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.- (*American Red Cross, Arizona Department of Emergency and Military Affairs, Arizona Department of Health Services, Arizona Humane Society, City of Holbrook Animal Control, City of Show Low Police Department, City of Winslow, Humane Society of the White Mountains, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Indian Health Service Whiteriver Public Health Department, Little Colorado Medical Center, Navajo County Animal Control, Navajo County Behavioral Health Coalition, Navajo County Emergency Management, Navajo County Environmental Health, Navajo County Public Health Services District, Salvation Army, Summit Healthcare Regional Medical Center, The Church of Jesus Christ of Latter-day Saints Snowflake Stake, Town of Pinetop-Lakeside Police Department, Towns of Snowflake & Taylor: Snowflake-Taylor Police Department, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept., White Mountain Apache Tribe Health Authority, Winslow Indian Health Care Center*)

- Send public notification- (*Navajo County Emergency Management, Town of Pinetop-Lakeside Police Department*)

Protection

- Determine jurisdictional priorities, objectives strategies, and resource limitations.- (*BIA Fort Apache Agency, ClaySprings Pinedale Fire District, US Forest Service Black Mesa Ranger District, US Forest Service Lakeside Ranger District*)

- Prevent and deter movement and operations of threatening individuals.- (*ClaySprings Pinedale Fire District, White Mountain Apache Fire and Rescue*)

- Establish family reunification processes.- (*American Red Cross, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Navajo County Emergency Management, Navajo County Public Health Services District, Salvation Army*)

- Coordinate planning with mass care facilities for pre-established embarkation and departure points.- (*American Red Cross, Arizona Humane Society, Blue Ridge Unified School District, Heber-Overgaard Unified School District, Holbrook Unified School District, Humane Society of the White Mountains, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Joseph City Unified School District, Kayenta Unified School District, Navajo County Emergency Management,*

Navajo County Environmental Health, Navajo County Finance Department, Navajo County Public Health Services District, Navajo County Sheriff's Office, Northland Pioneer College, Pet Allies/ Shelter, Salvation Army, Senior Centers, Show Low Unified School District, Snowflake Unified School District, The Church of Jesus Christ of Latter-day Saints Snowflake Stake, Whiteriver Unified School District, Winslow Unified School District)

- Provide backup Personal Protection Equipment (PPE).- (*Arizona Department of Health Services, ClaySprings Pinedale Fire District, Navajo County Emergency Management, Navajo County Public Health Services District, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept., US Forest Service Black Mesa Ranger District, US Forest Service Lakeside Ranger District*)

- Consider early evacuation to limit exposure to smoke or secondary compounds.- (*Navajo County Emergency Management, Navajo County Public Health Services District, Navajo County Sheriff's Office, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.*)

Response

- Inform appropriate media channels, responders and local authorities of excessive water levels or imminent event.- (*Overall*)

- Establish family reunification processes.- (*American Red Cross, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Navajo County Emergency Management, Navajo County Public Health Services District, Salvation Army*)

- Evacuate any [JURISDICTION] facilities or sites within predicted flood zone.- (*Overall*)

- Develop feeding plans in conjunction with approved food vendors, preferably those with existing government contracts.- (*American Red Cross, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Navajo County Emergency Management, Navajo County Environmental Health, Navajo County Public Health Services District, Salvation Army*)

- Notify all residents of the necessity for habitation and safety inspections prior to return to homes and businesses.- (*Overall*)

- Coordinate planning with mass care facilities for pre-established embarkation and departure points.- (*American Red Cross, Arizona Humane Society, Blue Ridge Unified School District, Heber-Overgaard Unified School District, Holbrook Unified School District, Humane Society of the White Mountains, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Joseph City Unified School District, Kayenta Unified School District, Navajo County Emergency Management, Navajo County Environmental Health, Navajo County Finance Department, Navajo County Public Health Services District, Navajo County Sheriff's Office, Northland Pioneer College, Pet Allies/ Shelter, Salvation Army, Senior Centers, Show Low Unified School District, Snowflake Unified School District, The Church of Jesus Christ of Latter-day Saints Snowflake Stake, Whiteriver Unified School District, Winslow Unified School District*)

- Coordinate food, hygiene, and medical exigencies for shelter populations in conjunction with shelter medical staff and volunteers.- (*Salvation Army*)

- Provide appropriate Mass Care information (number of occupants, meals served, etc.) to the information processing section in the EOC.- (*American Red Cross, Arizona Humane Society, Humane Society of the White Mountains, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Navajo County Emergency Management, Navajo County Environmental Health, Navajo County Public Health Services District, Pet Allies/ Shelter, Salvation Army*)

- KUSD will prepare transportation and resources .- (*Kayenta Unified School District*)

- Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Navajo County Facilities Management, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center*)

- Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.- (*American Red Cross, Arizona Department of Emergency and Military Affairs, Arizona Department of Health Services, Arizona Humane Society, Humane Society of the White Mountains, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Indian Health Service Whiteriver Public Health Department, Navajo County Emergency Management, Navajo County Environmental Health, Navajo County Public Health Services District, Pet Allies/ Shelter, Salvation Army, Summit Healthcare Regional Medical Center*)

- Coordinate the care of unattended minors with the appropriate government agencies.- (*American Red Cross, Navajo County Emergency Management, Salvation Army*)

- Coordinate with law enforcement to provide security at shelters.- (*American Red Cross, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Navajo County Emergency Management, Navajo County Sheriff's Office, Salvation Army, Summit Healthcare Regional Medical Center*)

- Coordinate health and medical resource requests with the Operations Section.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Emergency Management, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.- (*Action Medical EMS, Arrowhead Medical EMS, Holbrook EMS, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Emergency Management, Navajo County Public Health Services District, Show Low EMS, Summit Healthcare Regional Medical Center, Sunrise Air Ambulance, Winslow Indian Health Care Center*)

- Ensure that positive identification and proof of licensure is made for all volunteers.- (*Arizona Department of Emergency and Military Affairs, ChangePoint Integrated Health, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver*

Hospital, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center)

- Maintain accurate records of resources utilized and submit reports.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Help coordinate efforts to respond to inquiries from family members concerned about loved ones.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Emergency Management, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.- (*City of Holbrook Police Department, City of Show Low City Council, City of Show Low Police Department, City of Winslow, City of Winslow Police Department, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Administrative Services, Navajo County Board of Supervisors, Navajo County Emergency Management, Navajo County Public Health Services District, Navajo County Sheriff's Office, Summit Healthcare Regional Medical Center, Town of Pinetop-Lakeside Police Department, Town of Pinetop-Lakeside Town Council, Town of Snowflake: Administration, Town of Taylor: Administration, Towns of Snowflake & Taylor: Snowflake-Taylor Police Department, Winslow Indian Health Care Center*)

- Activate continuity of operations plan.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Provide liaison for communication between hospitals and EOC related to patient numbers and information.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Activate and conduct medical surge activities: cancellation of elective surgeries, transfer of patients, etc.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.- (*Arizona Department of Health Services, City of Show Low Police Department, Joseph City Fire District, Navajo County Public Health Services District, Navajo County Sheriff's Office, Towns of Snowflake & Taylor: Snowflake-Taylor Police Department, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept., White Mountain Apache Fire and Rescue, White Mountain Apache Police Department, White Mountain Apache Tribe Ranger*)

- Send public notification- (*Navajo County Emergency Management, Town of Pinetop-Lakeside Police Department*)

Recovery

- Coordinate with HazMat and EPA liaisons for run off, floodway or sedimentary contamination remediation.- (*Overall*)

- Prepare ICS Form 221 or equivalent.- (*Navajo County Emergency Management, Navajo County Public Works, Navajo County Sheriff's Office*)

- Conduct roadway, bridge and habitation safety evaluations prior to re-opening affected area.- (*Overall*)

- Send public notification- (*Navajo County Emergency Management, Town of Pinetop-Lakeside Police Department*)

Mitigation

- Participate in the CDC Public Health Preparedness Program.- (*American Red Cross, Arizona Department of Emergency and Military Affairs, Arizona Department of Health Services, Arizona Department of Public Safety, Arizona Humane Society, City of Winslow, City of Winslow Fire Department, Heber-Overgaard Fire District, Humane Society of the White Mountains, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Indian Health Service Whiteriver Public Health Department, Little Colorado Medical Center, Navajo County Behavioral Health Coalition, Navajo County Emergency Management, Navajo County Public Health Services District, Navajo County Sheriff's Office, Overall, Pinetop Fire District, Salvation Army, Summit Healthcare Regional Medical Center, The Church of Jesus Christ of Latter-day Saints Snowflake Stake, Timber Mesa Fire and Medical District, Town of Taylor: Administration, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept., Winslow Indian Health Care Center*)

<u>Earthquake</u>

Preparedness

- Develop a communication plan/phone tree for key staff and management within the organization- (*Overall*)

- Participate in the CDC Public Health Preparedness Program.- (*American Red Cross, Arizona Department of Emergency and Military Affairs, Arizona Department of Health Services, Arizona Department of Public Safety, Arizona Humane Society, City of Winslow, City of Winslow Fire Department, Heber-Overgaard Fire District, Humane Society of the White Mountains, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Indian Health Service Whiteriver Public Health Department, Little Colorado Medical Center, Navajo County Behavioral Health Coalition, Navajo County Emergency Management, Navajo County Public Health Services District, Navajo County Sheriff's Office, Overall, Pinetop Fire District, Salvation Army, Summit Healthcare Regional Medical Center, The Church of Jesus Christ of Latter-day Saints Snowflake Stake, Timber Mesa Fire and Medical District, Town of Taylor: Administration, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept., Winslow Indian Health Care Center*)

- Inspect emergency back-up power sources/regulators for utilities.- (*Overall*)

- Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.- (*American Red Cross, Arizona Department of Emergency and Military Affairs, Arizona Department of Health Services, Arizona Humane Society, City of Holbrook Animal Control, City of Show Low Police Department, City of Winslow, Humane Society of the White Mountains, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Indian Health Service Whiteriver Public Health Department, Little Colorado Medical Center, Navajo County Animal Control, Navajo County Behavioral Health Coalition, Navajo County Emergency Management, Navajo County Environmental Health, Navajo County Public Health Services District, Salvation Army, Summit Healthcare Regional Medical Center, The Church of Jesus Christ of Latter-day Saints Snowflake Stake, Town of Pinetop-Lakeside Police Department, Towns of Snowflake & Taylor: Snowflake-Taylor Police Department, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept., White Mountain Apache Tribe Health Authority, Winslow Indian Health Care Center*)

- Establish fuel requisition procedures and supply chains for generators/back-up utility operations. - (*Overall*)

- Send public notification- (*Navajo County Emergency Management, Town of Pinetop-Lakeside Police Department*)

- Establish criteria for sheltering in place when evacuation is not possible. - (*Overall*)

- Identify emergency evacuation routes from facility- (*Overall*)

- Train selected individuals as facility coordinators to direct evacuations and secure specified area. - (*Overall*)

- Distribute and post names of coordinates along with evacuation routes in visible locations throughout facility. - (*Overall*)

- Instruct all personnel on the preparation of individual 72-hour kits- (*Overall*)

- Ensure each employee has prepared an individual, seasonally-appropriate 72-hour kit- (*Overall*)

- Prepare a sufficient number of department emergency preparedness and evacuation 72-hour kits for each facility- (*Overall*)

- Inspect department emergency preparedness and evacuation 72-hr kits on a quarterly basis- (*Overall*)

- Conduct evacuation drills and training seminars to familiarize staff with procedures- (*Overall*)

Response

- Prioritize life safety. - (*Overall*)

- Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.- (*Action Medical EMS, Arrowhead Medical EMS, Holbrook EMS, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Emergency Management, Navajo County Public Health Services District, Show Low EMS, Summit Healthcare Regional Medical Center, Sunrise Air Ambulance, Winslow Indian Health Care Center*)

- Take immediate protective action: "Duck, cover, and hold on"- (*Overall*)

- Help coordinate efforts to respond to inquiries from family members concerned about loved ones.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Emergency Management, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Evacuate the facility- (*Overall*)

- Activate continuity of operations plan.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Check-in with immediate supervisor on a regular basis to report status and availability- (*Overall*)

- Provide liaison for communication between hospitals and EOC related to patient numbers and information.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Ensure the safety and accountability of all personnel- (*Overall*)

- Send public notification- (*Navajo County Emergency Management, Town of Pinetop-Lakeside Police Department*)

- Conduct roll-call of personnel- (*Overall*)

- Direct arriving first responders- (*Overall*)

- Maintain situational awareness (SITSTAT)- (*Overall*)

- Document all response activities- (*Overall*)

- Maintain status report of all essential equipment (RESTAT) - (*Overall*)

Recovery

- Report any deaths or injuries to Human Resources- (*Overall*)

- Prepare ICS Form 221 or equivalent.- (*Navajo County Emergency Management, Navajo County Public Works, Navajo County Sheriff's Office*)
- Provide Critical Incident Stress Debriefing (CISD) to all responders and employees- (*Overall*)
- Send public notification- (*Navajo County Emergency Management, Town of Pinetop-Lakeside Police Department*)
- Perform a comprehensive damage assessment- (*Overall*)
- File necessary claims- (*Overall*)
- Prioritize repairs- (*Overall*)
- Complete repairs or obtain replacements- (*Overall*)
- Reassign critical responsibilities to available personnel- (*Overall*)
- Allow personnel to return to facilities only when determined to be safe by appropriate authorities- (*Overall*)
- Conduct start-up tests and make necessary adjustments- (*Overall*)
- Resume normal operations- (*Overall*)
- Review and update the current comprehensive emergency management plan from identified deficiencies or issues encountered during the event- (*Overall*)
- Prepare an After Action Report (AAR).- (*Overall*)

Mitigation

- Provide safe primary and alternate facilities.- (*Overall*)
- Participate in the CDC Public Health Preparedness Program.- (*American Red Cross, Arizona Department of Emergency and Military Affairs, Arizona Department of Health Services, Arizona Department of Public Safety, Arizona Humane Society, City of Winslow, City of Winslow Fire Department, Heber-Overgaard Fire District, Humane Society of the White Mountains, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Indian Health Service Whiteriver Public Health Department, Little Colorado Medical Center, Navajo County Behavioral Health Coalition, Navajo County Emergency Management, Navajo County Public Health Services District, Navajo County Sheriff's Office, Overall, Pinetop Fire District, Salvation Army, Summit Healthcare Regional Medical Center, The Church of Jesus Christ of Latter-day Saints Snowflake Stake, Timber Mesa Fire and Medical District, Town of Taylor: Administration, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept., Winslow Indian Health Care Center*)
- Secure all equipment to a rigid wall, pillar, desk, or other permanent structure with safety strapping or bolts to prevent movement, damage, and injury to personnel - (*Overall*)

- Conduct a seismic evaluation of owned and operated facilities for vulnerabilities and retrofit recommendations- (*Overall*)

- Conduct a seismic structural retrofit of owned and operated facilities based on recommendations from a seismic evaluation- (*Overall*)

- Provide security for facility- (*Overall*)

- Obtain necessary utilities- (*Overall*)

- Map existing earthquake fault lines as accurately as possible- (*Overall*)

- Determine areas of potential liquefaction through a site soil survey. - (*Overall*)

- Review the comprehensive emergency management plan quarterly and update as necessary- (*Overall*)

Extreme Weather - High Temperature

Preparedness

- Develop a communication plan/phone tree for key staff and management within the organization- (*Overall*)

- Designate facilities for quarantine and special situation mass care.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Emergency Management, Navajo County Public Health Services District, Navajo County Sheriff's Office, Salvation Army, Summit Healthcare Regional Medical Center*)

- Inspect emergency back-up power sources/regulators for utilities.- (*Overall*)

- Establish family reunification processes.- (*American Red Cross, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Navajo County Emergency Management, Navajo County Public Health Services District, Salvation Army*)

- Monitor weather forecasts- (*Overall*)

- Develop feeding plans in conjunction with approved food vendors, preferably those with existing government contracts.- (*American Red Cross, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Navajo County Emergency Management, Navajo County Environmental Health, Navajo County Public Health Services District, Salvation Army*)

- Replace emergency water supplies stored on-site beyond expiration date.- (*Overall*)

- Coordinate planning with mass care facilities for pre-established embarkation and departure points.- (*American Red Cross, Arizona Humane Society, Blue Ridge Unified School District, Heber-Overgaard Unified School District, Holbrook Unified School District, Humane Society of the White Mountains, Indian Health Service / Hopi Health*

Care Center, Indian Health Service / Whiteriver Hospital, Joseph City Unified School District, Kayenta Unified School District, Navajo County Emergency Management, Navajo County Environmental Health, Navajo County Finance Department, Navajo County Public Health Services District, Navajo County Sheriff's Office, Northland Pioneer College, Pet Allies/ Shelter, Salvation Army, Senior Centers, Show Low Unified School District, Snowflake Unified School District, The Church of Jesus Christ of Latter-day Saints Snowflake Stake, Whiteriver Unified School District, Winslow Unified School District)

- Instruct all personnel on the preparation of individual 72-hour kits- (*Overall*)

- Maintain a personnel roster, contact, and resource lists.- (*Action Medical EMS, American Red Cross, Arizona Department of Emergency and Military Affairs, Arizona Department of Health Services, ChangePoint Integrated Health, City of Show Low Human Resources, City of Winslow, City of Winslow Fire Department, Heber-Overgaard Fire District, Holbrook EMS, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Indian Health Service Whiteriver Public Health Department, Little Colorado Medical Center, Navajo County Administrative Services, Navajo County Attorney, Navajo County Behavioral Health Coalition, Navajo County Emergency Management, Navajo County Finance Department, Navajo County Human Resources, Navajo County Information Technology, Navajo County Public Health Services District, Navajo County Public Works, Navajo County Sheriff's Office, Pinetop Fire District, Salvation Army, Senior Centers, Summit Healthcare Regional Medical Center, The Church of Jesus Christ of Latter-day Saints Snowflake Stake, Timber Mesa Fire and Medical District, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept., Winslow Indian Health Care Center*)

- Ensure each employee has prepared an individual, seasonally-appropriate 72-hour kit- (*Overall*)

- Prepare citizen evacuation plans and publish accordingly. Make specific plans for AFN populations (ESL, deaf, hard of hearing, visually impaired, etc.).- (*Joseph City Fire District, Joseph City Unified School District, Navajo County Emergency Management, Navajo County Sheriff's Office, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.*)

- Prepare a sufficient number of department emergency preparedness and evacuation 72-hour kits for each facility- (*Overall*)

- Coordinate with public health and logistics for procurement of surge resources and adequate staffing via mutual aid agreements.- (*Arizona Department of Emergency and Military Affairs, Arizona Department of Health Services, Joseph City Fire District, Joseph City Utilities, Navajo County Emergency Management, Navajo County Public Health Services District, Navajo County Public Works, Timber Mesa Fire and Medical District*)

- Inspect department emergency preparedness and evacuation 72-hr kits on a quarterly basis- (*Overall*)

- Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.- (*Arizona Department of Health Services, City of Show Low Police Department, Joseph City Fire District, Navajo County Public Health Services*

District, Navajo County Sheriff's Office, Towns of Snowflake & Taylor: Snowflake-Taylor Police Department, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept., White Mountain Apache Fire and Rescue, White Mountain Apache Police Department, White Mountain Apache Tribe Ranger)

- Participate in the CDC Public Health Preparedness Program.- (*American Red Cross, Arizona Department of Emergency and Military Affairs, Arizona Department of Health Services, Arizona Department of Public Safety, Arizona Humane Society, City of Winslow, City of Winslow Fire Department, Heber-Overgaard Fire District, Humane Society of the White Mountains, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Indian Health Service Whiteriver Public Health Department, Little Colorado Medical Center, Navajo County Behavioral Health Coalition, Navajo County Emergency Management, Navajo County Public Health Services District, Navajo County Sheriff's Office, Overall, Pinetop Fire District, Salvation Army, Summit Healthcare Regional Medical Center, The Church of Jesus Christ of Latter-day Saints Snowflake Stake, Timber Mesa Fire and Medical District, Town of Taylor: Administration, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept., Winslow Indian Health Care Center*)

- Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.- (*American Red Cross, Arizona Department of Emergency and Military Affairs, Arizona Department of Health Services, Arizona Humane Society, City of Holbrook Animal Control, City of Show Low Police Department, City of Winslow, Humane Society of the White Mountains, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Indian Health Service Whiteriver Public Health Department, Little Colorado Medical Center, Navajo County Animal Control, Navajo County Behavioral Health Coalition, Navajo County Emergency Management, Navajo County Environmental Health, Navajo County Public Health Services District, Salvation Army, Summit Healthcare Regional Medical Center, The Church of Jesus Christ of Latter-day Saints Snowflake Stake, Town of Pinetop-Lakeside Police Department, Towns of Snowflake & Taylor: Snowflake-Taylor Police Department, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept., White Mountain Apache Tribe Health Authority, Winslow Indian Health Care Center*)

- Send public notification- (*Navajo County Emergency Management, Town of Pinetop-Lakeside Police Department*)

Protection

- Establish family reunification processes.- (*American Red Cross, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Navajo County Emergency Management, Navajo County Public Health Services District, Salvation Army*)

- Coordinate planning with mass care facilities for pre-established embarkation and departure points.- (*American Red Cross, Arizona Humane Society, Blue Ridge Unified School District, Heber-Overgaard Unified School District, Holbrook Unified School District, Humane Society of the White Mountains, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Joseph City Unified School District, Kayenta Unified School District, Navajo County Emergency Management,*

Navajo County Environmental Health, Navajo County Finance Department, Navajo County Public Health Services District, Navajo County Sheriff's Office, Northland Pioneer College, Pet Allies/ Shelter, Salvation Army, Senior Centers, Show Low Unified School District, Snowflake Unified School District, The Church of Jesus Christ of Latter-day Saints Snowflake Stake, Whiteriver Unified School District, Winslow Unified School District)

- Consider early evacuation to limit exposure to smoke or secondary compounds.- (*Navajo County Emergency Management, Navajo County Public Health Services District, Navajo County Sheriff's Office, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.*)

Response

- Prioritize life safety. - (*Overall*)
- Establish family reunification processes.- (*American Red Cross, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Navajo County Emergency Management, Navajo County Public Health Services District, Salvation Army*)
- Ensure the safety and accountability of all personnel- (*Overall*)
- Develop feeding plans in conjunction with approved food vendors, preferably those with existing government contracts.- (*American Red Cross, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Navajo County Emergency Management, Navajo County Environmental Health, Navajo County Public Health Services District, Salvation Army*)
- Check-in with immediate supervisor on a regular basis to report status and availability- (*Overall*)
- Coordinate planning with mass care facilities for pre-established embarkation and departure points.- (*American Red Cross, Arizona Humane Society, Blue Ridge Unified School District, Heber-Overgaard Unified School District, Holbrook Unified School District, Humane Society of the White Mountains, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Joseph City Unified School District, Kayenta Unified School District, Navajo County Emergency Management, Navajo County Environmental Health, Navajo County Finance Department, Navajo County Public Health Services District, Navajo County Sheriff's Office, Northland Pioneer College, Pet Allies/ Shelter, Salvation Army, Senior Centers, Show Low Unified School District, Snowflake Unified School District, The Church of Jesus Christ of Latter-day Saints Snowflake Stake, Whiteriver Unified School District, Winslow Unified School District*)
- Conduct roll-call of personnel- (*Overall*)
- Coordinate food, hygiene, and medical exigencies for shelter populations in conjunction with shelter medical staff and volunteers.- (*Salvation Army*)
- Require all personnel to consume sufficient water to stay hydrated- (*Overall*)

- Provide appropriate Mass Care information (number of occupants, meals served, etc.) to the information processing section in the EOC.- (*American Red Cross, Arizona Humane Society, Humane Society of the White Mountains, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Navajo County Emergency Management, Navajo County Environmental Health, Navajo County Public Health Services District, Pet Allies/ Shelter, Salvation Army*)

- Monitor all personnel for signs of heat injuries and dehydration- (*Overall*)

- KUSD will prepare transportation and resources .- (*Kayenta Unified School District*)

- Maintain situational awareness (SITSTAT)- (*Overall*)

- Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Navajo County Facilities Management, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center*)

- Maintain status report of all essential equipment (RESTAT) - (*Overall*)

- Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.- (*American Red Cross, Arizona Department of Emergency and Military Affairs, Arizona Department of Health Services, Arizona Humane Society, Humane Society of the White Mountains, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Indian Health Service Whiteriver Public Health Department, Navajo County Emergency Management, Navajo County Environmental Health, Navajo County Public Health Services District, Pet Allies/ Shelter, Salvation Army, Summit Healthcare Regional Medical Center*)

- Document all response activities- (*Overall*)

- Coordinate the care of unattended minors with the appropriate government agencies.- (*American Red Cross, Navajo County Emergency Management, Salvation Army*)

- Coordinate health and medical resource requests with the Operations Section.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Emergency Management, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.- (*Action Medical EMS, Arrowhead Medical EMS, Holbrook EMS, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Emergency Management, Navajo County Public Health Services District, Show Low EMS, Summit Healthcare Regional Medical Center, Sunrise Air Ambulance, Winslow Indian Health Care Center*)

- Ensure that positive identification and proof of licensure is made for all volunteers.- (*Arizona Department of Emergency and Military Affairs, ChangePoint Integrated Health, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver*

Hospital, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center)

- Maintain accurate records of resources utilized and submit reports.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Help coordinate efforts to respond to inquiries from family members concerned about loved ones.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Emergency Management, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.- (*City of Holbrook Police Department, City of Show Low City Council, City of Show Low Police Department, City of Winslow, City of Winslow Police Department, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Administrative Services, Navajo County Board of Supervisors, Navajo County Emergency Management, Navajo County Public Health Services District, Navajo County Sheriff's Office, Summit Healthcare Regional Medical Center, Town of Pinetop-Lakeside Police Department, Town of Pinetop-Lakeside Town Council, Town of Snowflake: Administration, Town of Taylor: Administration, Towns of Snowflake & Taylor: Snowflake-Taylor Police Department, Winslow Indian Health Care Center*)

- Activate continuity of operations plan.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Provide liaison for communication between hospitals and EOC related to patient numbers and information.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Activate and conduct medical surge activities: cancellation of elective surgeries, transfer of patients, etc.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.- (*Arizona Department of Health Services, City of Show Low Police Department, Joseph City Fire District, Navajo County Public Health Services District, Navajo County Sheriff's Office, Towns of Snowflake & Taylor: Snowflake-Taylor Police Department, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept., White Mountain Apache Fire and Rescue, White Mountain Apache Police Department, White Mountain Apache Tribe Ranger*)

- Send public notification- (*Navajo County Emergency Management, Town of Pinetop-Lakeside Police Department*)

Recovery

- Report any deaths or injuries to Human Resources- (*Overall*)
- Prepare ICS Form 221 or equivalent.- (*Navajo County Emergency Management, Navajo County Public Works, Navajo County Sheriff's Office*)
- Provide Critical Incident Stress Debriefing (CISD) to all responders and employees- (*Overall*)
- Send public notification- (*Navajo County Emergency Management, Town of Pinetop-Lakeside Police Department*)
- Perform a comprehensive damage assessment- (*Overall*)
- File necessary claims- (*Overall*)
- Prioritize repairs- (*Overall*)
- Complete repairs or obtain replacements- (*Overall*)
- Allow personnel to return to facilities only when determined to be safe by appropriate authorities- (*Overall*)
- Reassign critical responsibilities to available personnel- (*Overall*)
- Conduct start-up tests and make necessary adjustments- (*Overall*)
- Resume normal operations- (*Overall*)
- Review and update the current comprehensive emergency management plan from identified deficiencies or issues encountered during the event- (*Overall*)
- Prepare an After Action Report (AAR).- (*Overall*)

Mitigation

- Provide safe primary and alternate facilities.- (*Overall*)
- Participate in the CDC Public Health Preparedness Program.- (*American Red Cross, Arizona Department of Emergency and Military Affairs, Arizona Department of Health Services, Arizona Department of Public Safety, Arizona Humane Society, City of Winslow, City of Winslow Fire Department, Heber-Overgaard Fire District, Humane Society of the White Mountains, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Indian Health Service Whiteriver Public Health Department, Little Colorado Medical Center, Navajo County Behavioral Health Coalition, Navajo County Emergency Management, Navajo County Public Health Services District, Navajo County Sheriff's Office, Overall, Pinetop Fire District, Salvation Army, Summit Healthcare Regional Medical Center, The Church of Jesus Christ of Latter-day Saints Snowflake Stake, Timber Mesa Fire and Medical District, Town of Taylor: Administration,*

Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept., Winslow Indian Health Care Center)

- Provide security for facility- (*Overall*)
- Obtain necessary utilities- (*Overall*)
- Review the comprehensive emergency management plan quarterly and update as necessary- (*Overall*)

Hazardous Materials Incident

Preparedness

- Prepare citizen evacuation plans and publish accordingly. Make specific plans for AFN populations (ESL, deaf, hard of hearing, visually impaired, etc.).- (*Joseph City Fire District, Joseph City Unified School District, Navajo County Emergency Management, Navajo County Sheriff's Office, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.*)
- Develop a communication plan/phone tree for key staff and management within the organization- (*Overall*)
- Coordinate with public health and logistics for procurement of surge resources and adequate staffing via mutual aid agreements.- (*Arizona Department of Emergency and Military Affairs, Arizona Department of Health Services, Joseph City Fire District, Joseph City Utilities, Navajo County Emergency Management, Navajo County Public Health Services District, Navajo County Public Works, Timber Mesa Fire and Medical District*)
- Inspect emergency back-up power sources/regulators for utilities.- (*Overall*)
- Participate in the Hospital Preparedness Program.- (*Action Medical EMS, Aerocare Medical Trasport, Arizona Department of Health Services, Arrowhead Medical EMS, BNSF Railway, ChangePoint Integrated Health, City of Winslow Fire Department, City of Winslow Police Department, ClaySprings Pinedale Fire District, Heber-Overgaard Fire District, Holbrook EMS, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Indian Health Service Whiteriver Public Health Department, Joseph City Fire District, Kayenta Volunteer Fire Department, Little Colorado Medical Center, Navajo County Emergency Management, Navajo County Public Health Services District, Navajo County Sheriff's Office, Pinetop Fire District, Show Low EMS, Summit Healthcare Regional Medical Center, Sun Valley Fire District, Sunrise Air Ambulance, Timber Mesa Fire and Medical District, White Mountain Apache Fire and Rescue, White Mountain Apache Tribe Emergency Medical Service, White Mountain Apache Tribe Health Authority*)
- Monitor weather forecasts- (*Overall*)
- Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.- (*Arizona Department of Health Services, Heber-Overgaard Fire District, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Joseph City Fire District, Little Colorado Medical Center, Navajo County*

Emergency Management, Navajo County Public Health Services District, Overall, Pinetop Fire District, Summit Healthcare Regional Medical Center, Timber Mesa Fire and Medical District, Winslow Indian Health Care Center)

- Prepare roadway kits for all jurisdiction employees and/or fleet vehicles. Require emergency blankets and visibility aids to be included and contents inspected pre-season.- (*Overall*)

- Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.- (*Arizona Department of Health Services, City of Show Low Police Department, Joseph City Fire District, Navajo County Public Health Services District, Navajo County Sheriff's Office, Towns of Snowflake & Taylor: Snowflake-Taylor Police Department, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept., White Mountain Apache Fire and Rescue, White Mountain Apache Police Department, White Mountain Apache Tribe Ranger*)

- Identify emergency evacuation routes from facility- (*Overall*)

- Provide backup Personal Protection Equipment (PPE).- (*Arizona Department of Health Services, ClaySprings Pinedale Fire District, Navajo County Emergency Management, Navajo County Public Health Services District, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept., US Forest Service Black Mesa Ranger District, US Forest Service Lakeside Ranger District*)

- Instruct all personnel on the preparation of individual 72-hour kits- (*Overall*)

- Participate in the CDC Public Health Preparedness Program.- (*American Red Cross, Arizona Department of Emergency and Military Affairs, Arizona Department of Health Services, Arizona Department of Public Safety, Arizona Humane Society, City of Winslow, City of Winslow Fire Department, Heber-Overgaard Fire District, Humane Society of the White Mountains, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Indian Health Service Whiteriver Public Health Department, Little Colorado Medical Center, Navajo County Behavioral Health Coalition, Navajo County Emergency Management, Navajo County Public Health Services District, Navajo County Sheriff's Office, Overall, Pinetop Fire District, Salvation Army, Summit Healthcare Regional Medical Center, The Church of Jesus Christ of Latter-day Saints Snowflake Stake, Timber Mesa Fire and Medical District, Town of Taylor: Administration, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept., Winslow Indian Health Care Center*)

- Ensure each employee has prepared an individual, seasonally-appropriate 72-hour kit- (*Overall*)

- Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.- (*American Red Cross, Arizona Department of Emergency and Military Affairs, Arizona Department of Health Services, Arizona Humane Society, City of Holbrook Animal Control, City of Show Low Police Department, City of Winslow, Humane Society of the White Mountains, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Indian Health Service Whiteriver Public Health Department, Little Colorado Medical Center, Navajo County Animal Control, Navajo*

County Behavioral Health Coalition, Navajo County Emergency Management, Navajo County Environmental Health, Navajo County Public Health Services District, Salvation Army, Summit Healthcare Regional Medical Center, The Church of Jesus Christ of Latter-day Saints Snowflake Stake, Town of Pinetop-Lakeside Police Department, Towns of Snowflake & Taylor: Snowflake-Taylor Police Department, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept., White Mountain Apache Tribe Health Authority, Winslow Indian Health Care Center)

- Prepare a sufficient number of department emergency preparedness and evacuation 72-hour kits for each facility- (*Overall*)
- Send public notification- (*Navajo County Emergency Management, Town of Pinetop-Lakeside Police Department*)
- Inspect department emergency preparedness and evacuation 72-hr kits on a quarterly basis- (*Overall*)
- Establish operational functions that be conducted remotely in the event of transportation disruptions- (*Overall*)
- Establish guidelines and SoP for determining when travel conditions are too dangerous to come to work or when staff should leave early just prior to a winter storm- (*Overall*)

Protection

- Provide backup Personal Protection Equipment (PPE).- (*Arizona Department of Health Services, ClaySprings Pinedale Fire District, Navajo County Emergency Management, Navajo County Public Health Services District, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept., US Forest Service Black Mesa Ranger District, US Forest Service Lakeside Ranger District*)
- Consider early evacuation to limit exposure to smoke or secondary compounds.- (*Navajo County Emergency Management, Navajo County Public Health Services District, Navajo County Sheriff's Office, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.*)

Response

- KUSD will prepare transportation and resources .- (*Kayenta Unified School District*)
- Prioritize life safety. - (*Overall*)
- Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Navajo County Facilities Management, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center*)
- Check-in with immediate supervisor on a regular basis to report status and availability- (*Overall*)
- Ensure the safety and accountability of all personnel- (*Overall*)

- Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.- (*American Red Cross, Arizona Department of Emergency and Military Affairs, Arizona Department of Health Services, Arizona Humane Society, Humane Society of the White Mountains, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Indian Health Service Whiteriver Public Health Department, Navajo County Emergency Management, Navajo County Environmental Health, Navajo County Public Health Services District, Pet Allies/ Shelter, Salvation Army, Summit Healthcare Regional Medical Center*)

- Conduct roll-call of personnel- (*Overall*)

- Coordinate the care of unattended minors with the appropriate government agencies.- (*American Red Cross, Navajo County Emergency Management, Salvation Army*)

- Maintain situational awareness (SITSTAT)- (*Overall*)

- Coordinate with law enforcement to provide security at shelters.- (*American Red Cross, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Navajo County Emergency Management, Navajo County Sheriff's Office, Salvation Army, Summit Healthcare Regional Medical Center*)

- Maintain status report of all essential equipment (RESTAT) - (*Overall*)

- Document all response activities- (*Overall*)

- Coordinate health and medical resource requests with the Operations Section.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Emergency Management, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Review guidelines and SoP on travel conditions and make recommendation on whether or not staff should attempt arriving at work or should leave early just prior to a winter storm- (*Overall*)

- Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.- (*Action Medical EMS, Arrowhead Medical EMS, Holbrook EMS, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Emergency Management, Navajo County Public Health Services District, Show Low EMS, Summit Healthcare Regional Medical Center, Sunrise Air Ambulance, Winslow Indian Health Care Center*)

- Ensure that positive identification and proof of licensure is made for all volunteers.- (*Arizona Department of Emergency and Military Affairs, ChangePoint Integrated Health, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center*)

- Maintain accurate records of resources utilized and submit reports.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little*

Colorado Medical Center, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center)

- Help coordinate efforts to respond to inquiries from family members concerned about loved ones.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Emergency Management, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.- (*Arizona Department of Emergency and Military Affairs, City of Winslow Fire Department, ClaySprings Pinedale Fire District, Heber-Overgaard Fire District, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Joseph City Fire District, Kayenta Volunteer Fire Department, Little Colorado Medical Center, Navajo County Emergency Management, Navajo County Public Health Services District, Navajo County Sheriff's Office, Pinetop Fire District, Summit Healthcare Regional Medical Center, Sun Valley Fire District, Timber Mesa Fire and Medical District, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept.*)

- Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.- (*City of Holbrook Police Department, City of Show Low City Council, City of Show Low Police Department, City of Winslow, City of Winslow Police Department, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Administrative Services, Navajo County Board of Supervisors, Navajo County Emergency Management, Navajo County Public Health Services District, Navajo County Sheriff's Office, Summit Healthcare Regional Medical Center, Town of Pinetop-Lakeside Police Department, Town of Pinetop-Lakeside Town Council, Town of Snowflake: Administration, Town of Taylor: Administration, Towns of Snowflake & Taylor: Snowflake-Taylor Police Department, Winslow Indian Health Care Center*)

- Activate continuity of operations plan.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Provide liaison for communication between hospitals and EOC related to patient numbers and information.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Activate and conduct medical surge activities: cancellation of elective surgeries, transfer of patients, etc.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.- (*Arizona Department of Health Services, City of Show Low Police Department, Joseph City Fire District, Navajo County Public Health Services District, Navajo County Sheriff's Office, Towns of Snowflake & Taylor: Snowflake-Taylor*

Police Department, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept., White Mountain Apache Fire and Rescue, White Mountain Apache Police Department, White Mountain Apache Tribe Ranger)

- Review the Navajo County Hazardous Materials Response Plan to ensure all appropriate actions have been taken.- (*Arizona Department of Transportation, Navajo County Emergency Management, Navajo County Sheriff's Office, Overall*)

- Send public notification- (*Navajo County Emergency Management, Town of Pinetop-Lakeside Police Department*)

Recovery

- Prepare ICS Form 221 or equivalent.- (*Navajo County Emergency Management, Navajo County Public Works, Navajo County Sheriff's Office*)

- Report any deaths or injuries to Human Resources- (*Overall*)

- Reimbursement requests must be filed within five (5) days after the incident through Navajo County Emergency Management if an agency is looking to recuperate expenses for a hazardous materials response.- (*Navajo County Emergency Management*)

- Provide Critical Incident Stress Debriefing (CISD) to all responders and employees- (*Overall*)

- Send public notification- (*Navajo County Emergency Management, Town of Pinetop-Lakeside Police Department*)

- Perform a comprehensive damage assessment- (*Overall*)

- File necessary claims- (*Overall*)

- Prioritize repairs- (*Overall*)

- Complete repairs or obtain replacements- (*Overall*)

- Allow personnel to return to facilities only when determined to be safe by appropriate authorities- (*Overall*)

- Reassign critical responsibilities to available personnel- (*Overall*)

- Conduct start-up tests and make necessary adjustments- (*Overall*)

- Resume normal operations- (*Overall*)

- Review and update the current comprehensive emergency management plan from identified deficiencies or issues encountered during the event- (*Overall*)

- Prepare an After Action Report (AAR).- (*Overall*)

Mitigation

- Participate in the Hospital Preparedness Program.- (*Action Medical EMS, Aerocare Medical Trasport, Arizona Department of Health Services, Arrowhead Medical EMS, BNSF Railway, ChangePoint Integrated Health, City of Winslow Fire Department, City of Winslow Police Department, ClaySprings Pinedale Fire District, Heber-Overgaard Fire District, Holbrook EMS, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Indian Health Service Whiteriver Public Health Department, Joseph City Fire District, Kayenta Volunteer Fire Department, Little Colorado Medical Center, Navajo County Emergency Management, Navajo County Public Health Services District, Navajo County Sheriff's Office, Pinetop Fire District, Show Low EMS, Summit Healthcare Regional Medical Center, Sun Valley Fire District, Sunrise Air Ambulance, Timber Mesa Fire and Medical District, White Mountain Apache Fire and Rescue, White Mountain Apache Tribe Emergency Medical Service, White Mountain Apache Tribe Health Authority*)

- Provide security for facility- (*Overall*)

- Participate in the CDC Public Health Preparedness Program.- (*American Red Cross, Arizona Department of Emergency and Military Affairs, Arizona Department of Health Services, Arizona Department of Public Safety, Arizona Humane Society, City of Winslow, City of Winslow Fire Department, Heber-Overgaard Fire District, Humane Society of the White Mountains, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Indian Health Service Whiteriver Public Health Department, Little Colorado Medical Center, Navajo County Behavioral Health Coalition, Navajo County Emergency Management, Navajo County Public Health Services District, Navajo County Sheriff's Office, Overall, Pinetop Fire District, Salvation Army, Summit Healthcare Regional Medical Center, The Church of Jesus Christ of Latter-day Saints Snowflake Stake, Timber Mesa Fire and Medical District, Town of Taylor: Administration, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept., Winslow Indian Health Care Center*)

- Provide safe primary and alternate facilities.- (*Overall*)

- Obtain necessary utilities- (*Overall*)

- Review the comprehensive emergency management plan quarterly and update as necessary- (*Overall*)

- Conduct an evaluation and potential retrofit of water lines in owned and operated facilities- (*Overall*)

Dam Failure

Preparedness

- Participate in the CDC Public Health Preparedness Program.- (*American Red Cross, Arizona Department of Emergency and Military Affairs, Arizona Department of Health Services, Arizona Department of Public Safety, Arizona Humane Society, City of Winslow, City of Winslow Fire Department, Heber-Overgaard Fire District, Humane Society of the White Mountains, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Indian Health Service Whiteriver Public Health Department, Little Colorado Medical Center, Navajo County Behavioral Health Coalition,*

Navajo County Emergency Management, Navajo County Public Health Services District, Navajo County Sheriff's Office, Overall, Pinetop Fire District, Salvation Army, Summit Healthcare Regional Medical Center, The Church of Jesus Christ of Latter-day Saints Snowflake Stake, Timber Mesa Fire and Medical District, Town of Taylor: Administration, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept., Winslow Indian Health Care Center)

- Develop a communication plan/phone tree for key staff and management within the organization- (*Overall*)

- Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.- (*American Red Cross, Arizona Department of Emergency and Military Affairs, Arizona Department of Health Services, Arizona Humane Society, City of Holbrook Animal Control, City of Show Low Police Department, City of Winslow, Humane Society of the White Mountains, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Indian Health Service Whiteriver Public Health Department, Little Colorado Medical Center, Navajo County Animal Control, Navajo County Behavioral Health Coalition, Navajo County Emergency Management, Navajo County Environmental Health, Navajo County Public Health Services District, Salvation Army, Summit Healthcare Regional Medical Center, The Church of Jesus Christ of Latter-day Saints Snowflake Stake, Town of Pinetop-Lakeside Police Department, Towns of Snowflake & Taylor: Snowflake-Taylor Police Department, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept., White Mountain Apache Tribe Health Authority, Winslow Indian Health Care Center*)

- Inspect emergency back-up power sources/regulators for utilities.- (*Overall*)

- Send public notification- (*Navajo County Emergency Management, Town of Pinetop-Lakeside Police Department*)

- Identify emergency evacuation routes from facility- (*Overall*)

- Train selected individuals as facility coordinators to direct evacuations and secure specified area. - (*Overall*)

- Distribute and post names of coordinates along with evacuation routes in visible locations throughout facility. - (*Overall*)

- Remove all clutter and unsafe materials from workspace- (*Overall*)

- Instruct all personnel on the preparation of individual 72-hour kits- (*Overall*)

- Ensure each employee has prepared an individual, seasonally-appropriate 72-hour kit- (*Overall*)

- Prepare a sufficient number of department emergency preparedness and evacuation 72-hour kits for each facility- (*Overall*)

- Inspect department emergency preparedness and evacuation 72-hr kits on a quarterly basis- (*Overall*)

- Conduct annual fire inspections- (*Overall*)

- Correct any deficiencies noted during annual fire inspection- (*Overall*)

Response

- Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.- (*Action Medical EMS, Arrowhead Medical EMS, Holbrook EMS, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Emergency Management, Navajo County Public Health Services District, Show Low EMS, Summit Healthcare Regional Medical Center, Sunrise Air Ambulance, Winslow Indian Health Care Center*)

- Prioritize life safety. - (*Overall*)

- Maintain accurate records of resources utilized and submit reports.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Evacuate the facility- (*Overall*)

- Help coordinate efforts to respond to inquiries from family members concerned about loved ones.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Emergency Management, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Ensure the safety and accountability of all personnel- (*Overall*)

- Activate continuity of operations plan.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Check-in with immediate supervisor on a regular basis to report status and availability- (*Overall*)

- Provide liaison for communication between hospitals and EOC related to patient numbers and information.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Conduct roll-call of personnel- (*Overall*)

- Send public notification- (*Navajo County Emergency Management, Town of Pinetop-Lakeside Police Department*)

- Direct arriving first responders- (*Overall*)

- Maintain situational awareness (SITSTAT)- (*Overall*)
- Maintain status report of all essential equipment (RESTAT) - (*Overall*)
- Document all response activities- (*Overall*)

Recovery

- Prepare ICS Form 221 or equivalent.- (*Navajo County Emergency Management, Navajo County Public Works, Navajo County Sheriff's Office*)
- Report any deaths or injuries to Human Resources- (*Overall*)
- Send public notification- (*Navajo County Emergency Management, Town of Pinetop-Lakeside Police Department*)
- Provide Critical Incident Stress Debriefing (CISD) to all responders and employees- (*Overall*)
- Perform a comprehensive damage assessment- (*Overall*)
- File necessary claims- (*Overall*)
- Prioritize repairs- (*Overall*)
- Complete repairs or obtain replacements- (*Overall*)
- Allow personnel to return to facilities only when determined to be safe by appropriate authorities- (*Overall*)
- Reassign critical responsibilities to available personnel- (*Overall*)
- Conduct start-up tests and make necessary adjustments- (*Overall*)
- Resume normal operations- (*Overall*)
- Review and update the current comprehensive emergency management plan from identified deficiencies or issues encountered during the event- (*Overall*)
- Prepare an After Action Report (AAR).- (*Overall*)

Mitigation

- Participate in the CDC Public Health Preparedness Program.- (*American Red Cross, Arizona Department of Emergency and Military Affairs, Arizona Department of Health Services, Arizona Department of Public Safety, Arizona Humane Society, City of Winslow, City of Winslow Fire Department, Heber-Overgaard Fire District, Humane Society of the White Mountains, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Indian Health Service Whiteriver Public Health Department, Little Colorado Medical Center, Navajo County Behavioral Health Coalition, Navajo County Emergency Management, Navajo County Public Health Services District,*

Navajo County Sheriff's Office, Overall, Pinetop Fire District, Salvation Army, Summit Healthcare Regional Medical Center, The Church of Jesus Christ of Latter-day Saints Snowflake Stake, Timber Mesa Fire and Medical District, Town of Taylor: Administration, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept., Winslow Indian Health Care Center)

- Provide safe primary and alternate facilities.- (*Overall*)
- Provide security for facility- (*Overall*)
- Obtain necessary utilities- (*Overall*)
- Review the comprehensive emergency management plan quarterly and update as necessary- (*Overall*)

Flood

Preparedness

- Develop a communication plan/phone tree for key staff and management within the organization- (*Overall*)
- Send public notification- (*Navajo County Emergency Management, Town of Pinetop-Lakeside Police Department*)
- Establish high/safe ground evacuation points in relation to specific flood threats and waterways.- (*Overall*)
- Identify emergency evacuation routes from facility- (*Overall*)
- Inspect emergency back-up power sources/regulators for utilities.- (*Overall*)
- Coordinate for timed/planned releases from dams/levees and overflow ponds when general public is not at risk.- (*Overall*)
- Train selected individuals as facility coordinators to direct evacuations and secure specified area. - (*Overall*)
- Distribute and post names of coordinates along with evacuation routes in visible locations throughout facility. - (*Overall*)
- Instruct all personnel on the preparation of individual 72-hour kits- (*Overall*)
- Ensure each employee has prepared an individual, seasonally-appropriate 72-hour kit- (*Overall*)
- Prepare a sufficient number of department emergency preparedness and evacuation 72-hour kits for each facility- (*Overall*)
- Inspect department emergency preparedness and evacuation 72-hr kits on a quarterly basis- (*Overall*)

Response

- Prioritize life safety. - (*Overall*)
- Ensure the safety and accountability of all personnel- (*Overall*)
- Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.- (*American Red Cross, Arizona Department of Emergency and Military Affairs, Arizona Department of Health Services, Arizona Humane Society, Humane Society of the White Mountains, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Indian Health Service Whiteriver Public Health Department, Navajo County Emergency Management, Navajo County Environmental Health, Navajo County Public Health Services District, Pet Allies/ Shelter, Salvation Army, Summit Healthcare Regional Medical Center*)
- Evacuate the facility- (*Overall*)
- Coordinate the care of unattended minors with the appropriate government agencies.- (*American Red Cross, Navajo County Emergency Management, Salvation Army*)
- Report any/all hazardous materials that may have contaminated flood path or waterways.- (*Overall*)
- Coordinate with law enforcement to provide security at shelters.- (*American Red Cross, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Navajo County Emergency Management, Navajo County Sheriff's Office, Salvation Army, Summit Healthcare Regional Medical Center*)
- Check-in with immediate supervisor on a regular basis to report status and availability- (*Overall*)
- Conduct roll-call of personnel- (*Overall*)
- Coordinate health and medical resource requests with the Operations Section.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Emergency Management, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)
- Direct arriving first responders- (*Overall*)
- Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.- (*Action Medical EMS, Arrowhead Medical EMS, Holbrook EMS, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Emergency Management, Navajo County Public Health Services District, Show Low EMS, Summit Healthcare Regional Medical Center, Sunrise Air Ambulance, Winslow Indian Health Care Center*)
- Maintain situational awareness (SITSTAT)- (*Overall*)

- Ensure that positive identification and proof of licensure is made for all volunteers.- (*Arizona Department of Emergency and Military Affairs, ChangePoint Integrated Health, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center*)

- Maintain status report of all essential equipment (RESTAT) - (*Overall*)

- Maintain accurate records of resources utilized and submit reports.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Document all response activities- (*Overall*)

- Help coordinate efforts to respond to inquiries from family members concerned about loved ones.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Emergency Management, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.- (*City of Holbrook Police Department, City of Show Low City Council, City of Show Low Police Department, City of Winslow, City of Winslow Police Department, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Administrative Services, Navajo County Board of Supervisors, Navajo County Emergency Management, Navajo County Public Health Services District, Navajo County Sheriff's Office, Summit Healthcare Regional Medical Center, Town of Pinetop-Lakeside Police Department, Town of Pinetop-Lakeside Town Council, Town of Snowflake: Administration, Town of Taylor: Administration, Towns of Snowflake & Taylor: Snowflake-Taylor Police Department, Winslow Indian Health Care Center*)

- Activate continuity of operations plan.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Provide liaison for communication between hospitals and EOC related to patient numbers and information.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Activate and conduct medical surge activities: cancellation of elective surgeries, transfer of patients, etc.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Send public notification- (*Navajo County Emergency Management, Town of Pinetop-Lakeside Police Department*)

Recovery

- Report any deaths or injuries to Human Resources- (*Overall*)
- Prepare ICS Form 221 or equivalent.- (*Navajo County Emergency Management, Navajo County Public Works, Navajo County Sheriff's Office*)
- Provide Critical Incident Stress Debriefing (CISD) to all responders and employees- (*Overall*)
- Send public notification- (*Navajo County Emergency Management, Town of Pinetop-Lakeside Police Department*)
- Perform a comprehensive damage assessment- (*Overall*)
- File necessary claims- (*Overall*)
- Prioritize repairs- (*Overall*)
- Complete repairs or obtain replacements- (*Overall*)
- Allow personnel to return to facilities only when determined to be safe by appropriate authorities- (*Overall*)
- Reassign critical responsibilities to available personnel- (*Overall*)
- Conduct start-up tests and make necessary adjustments- (*Overall*)
- Resume normal operations- (*Overall*)
- Review and update the current comprehensive emergency management plan from identified deficiencies or issues encountered during the event- (*Overall*)
- Prepare an After Action Report (AAR).- (*Overall*)

Mitigation

- Provide safe primary and alternate facilities.- (*Overall*)
- Provide security for facility- (*Overall*)
- Obtain necessary utilities- (*Overall*)
- Assess critical water supply to ensure the integrity of the water infrastructure in the building, including fire suppression systems- (*Overall*)
- Review the comprehensive emergency management plan quarterly and update as necessary- (*Overall*)

Drought

Preparedness

- Send public notification- (*Navajo County Emergency Management, Town of Pinetop-Lakeside Police Department*)
- Develop a communication plan/phone tree for key staff and management within the organization- (*Overall*)
- Maintain copies of Material Safety Data Sheets (MSDS) in the facility- (*Overall*)
- Provide copies of Material Safety Data Sheets to the local fire station/HAZMAT team- (*Overall*)
- Inspect emergency back-up power sources/regulators for utilities.- (*Overall*)
- Identify emergency evacuation routes from facility- (*Overall*)
- Train selected individuals as facility coordinators to direct evacuations and secure specified area. - (*Overall*)
- Distribute and post names of coordinates along with evacuation routes in visible locations throughout facility. - (*Overall*)
- Instruct all personnel on the preparation of individual 72-hour kits- (*Overall*)
- Ensure each employee has prepared an individual, seasonally-appropriate 72-hour kit- (*Overall*)
- Prepare a sufficient number of department emergency preparedness and evacuation 72-hour kits for each facility- (*Overall*)
- Inspect department emergency preparedness and evacuation 72-hr kits on a quarterly basis- (*Overall*)

Response

- Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Navajo County Facilities Management, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center*)
- Prioritize life safety. - (*Overall*)
- Call 9-1-1- (*Overall*)
- Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.- (*American Red Cross, Arizona Department of Emergency and Military Affairs, Arizona Department of Health Services, Arizona Humane Society, Humane Society of the White Mountains, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Indian Health Service Whiteriver Public Health Department, Navajo County Emergency Management, Navajo*

County Environmental Health, Navajo County Public Health Services District, Pet Allies/ Shelter, Salvation Army, Summit Healthcare Regional Medical Center)

- Seek immediate medical care of any individuals exposed to hazardous materials- (*Overall*)
- Coordinate the care of unattended minors with the appropriate government agencies.- (*American Red Cross, Navajo County Emergency Management, Salvation Army*)
- Ensure the safety and accountability of all personnel- (*Overall*)
- Coordinate health and medical resource requests with the Operations Section.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Emergency Management, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)
- Check-in with immediate supervisor on a regular basis to report status and availability- (*Overall*)
- Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.- (*Action Medical EMS, Arrowhead Medical EMS, Holbrook EMS, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Emergency Management, Navajo County Public Health Services District, Show Low EMS, Summit Healthcare Regional Medical Center, Sunrise Air Ambulance, Winslow Indian Health Care Center*)
- Conduct roll-call of personnel- (*Overall*)
- Ensure that positive identification and proof of licensure is made for all volunteers.- (*Arizona Department of Emergency and Military Affairs, ChangePoint Integrated Health, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center*)
- Direct arriving first responders- (*Overall*)
- Maintain accurate records of resources utilized and submit reports.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)
- Maintain situational awareness (SITSTAT)- (*Overall*)
- Help coordinate efforts to respond to inquiries from family members concerned about loved ones.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Emergency Management, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Maintain status report of all essential equipment (RESTAT) - (*Overall*)

- Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.- (*City of Holbrook Police Department, City of Show Low City Council, City of Show Low Police Department, City of Winslow, City of Winslow Police Department, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Administrative Services, Navajo County Board of Supervisors, Navajo County Emergency Management, Navajo County Public Health Services District, Navajo County Sheriff's Office, Summit Healthcare Regional Medical Center, Town of Pinetop-Lakeside Police Department, Town of Pinetop-Lakeside Town Council, Town of Snowflake: Administration, Town of Taylor: Administration, Towns of Snowflake & Taylor: Snowflake-Taylor Police Department, Winslow Indian Health Care Center*)

- Document all response activities- (*Overall*)

- Activate continuity of operations plan.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Provide liaison for communication between hospitals and EOC related to patient numbers and information.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Send public notification- (*Navajo County Emergency Management, Town of Pinetop-Lakeside Police Department*)

Recovery

- Prepare ICS Form 221 or equivalent.- (*Navajo County Emergency Management, Navajo County Public Works, Navajo County Sheriff's Office*)

- Report any deaths or injuries to Human Resources- (*Overall*)

- Send public notification- (*Navajo County Emergency Management, Town of Pinetop-Lakeside Police Department*)

- Provide Critical Incident Stress Debriefing (CISD) to all responders and employees- (*Overall*)

- Perform a comprehensive damage assessment- (*Overall*)

- File necessary claims- (*Overall*)

- Prioritize repairs- (*Overall*)

- Complete repairs or obtain replacements- (*Overall*)

- Allow personnel to return to facilities only when determined to be safe by appropriate authorities- (*Overall*)
- Reassign critical responsibilities to available personnel- (*Overall*)
- Conduct start-up tests and make necessary adjustments- (*Overall*)
- Resume normal operations- (*Overall*)
- Review and update the current comprehensive emergency management plan from identified deficiencies or issues encountered during the event- (*Overall*)
- Prepare an After Action Report (AAR).- (*Overall*)

Mitigation

- Provide safe primary and alternate facilities.- (*Overall*)
- Provide security for facility- (*Overall*)
- Obtain necessary utilities- (*Overall*)
- Review the comprehensive emergency management plan quarterly and update as necessary- (*Overall*)

Winter Storm

Preparedness

- Participate in the CDC Public Health Preparedness Program.- (*American Red Cross, Arizona Department of Emergency and Military Affairs, Arizona Department of Health Services, Arizona Department of Public Safety, Arizona Humane Society, City of Winslow, City of Winslow Fire Department, Heber-Overgaard Fire District, Humane Society of the White Mountains, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Indian Health Service Whiteriver Public Health Department, Little Colorado Medical Center, Navajo County Behavioral Health Coalition, Navajo County Emergency Management, Navajo County Public Health Services District, Navajo County Sheriff's Office, Overall, Pinetop Fire District, Salvation Army, Summit Healthcare Regional Medical Center, The Church of Jesus Christ of Latter-day Saints Snowflake Stake, Timber Mesa Fire and Medical District, Town of Taylor: Administration, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept., Winslow Indian Health Care Center*)
- Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.- (*American Red Cross, Arizona Department of Emergency and Military Affairs, Arizona Department of Health Services, Arizona Humane Society, City of Holbrook Animal Control, City of Show Low Police Department, City of Winslow, Humane Society of the White Mountains, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Indian Health Service Whiteriver Public Health Department, Little Colorado Medical Center, Navajo County Animal Control, Navajo*

County Behavioral Health Coalition, Navajo County Emergency Management, Navajo County Environmental Health, Navajo County Public Health Services District, Salvation Army, Summit Healthcare Regional Medical Center, The Church of Jesus Christ of Latter-day Saints Snowflake Stake, Town of Pinetop-Lakeside Police Department, Towns of Snowflake & Taylor: Snowflake-Taylor Police Department, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept., White Mountain Apache Tribe Health Authority, Winslow Indian Health Care Center)

- Send public notification- (*Navajo County Emergency Management, Town of Pinetop-Lakeside Police Department*)

Response

- Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.- (*American Red Cross, Arizona Department of Emergency and Military Affairs, Arizona Department of Health Services, Arizona Humane Society, Humane Society of the White Mountains, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Indian Health Service Whiteriver Public Health Department, Navajo County Emergency Management, Navajo County Environmental Health, Navajo County Public Health Services District, Pet Allies/ Shelter, Salvation Army, Summit Healthcare Regional Medical Center*)

- Coordinate the care of unattended minors with the appropriate government agencies.- (*American Red Cross, Navajo County Emergency Management, Salvation Army*)

- Coordinate with law enforcement to provide security at shelters.- (*American Red Cross, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Navajo County Emergency Management, Navajo County Sheriff's Office, Salvation Army, Summit Healthcare Regional Medical Center*)

- Coordinate health and medical resource requests with the Operations Section.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Emergency Management, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.- (*Action Medical EMS, Arrowhead Medical EMS, Holbrook EMS, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Emergency Management, Navajo County Public Health Services District, Show Low EMS, Summit Healthcare Regional Medical Center, Sunrise Air Ambulance, Winslow Indian Health Care Center*)

- Ensure that positive identification and proof of licensure is made for all volunteers.- (*Arizona Department of Emergency and Military Affairs, ChangePoint Integrated Health, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center*)

- Maintain accurate records of resources utilized and submit reports.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Help coordinate efforts to respond to inquiries from family members concerned about loved ones.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Emergency Management, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.- (*City of Holbrook Police Department, City of Show Low City Council, City of Show Low Police Department, City of Winslow, City of Winslow Police Department, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Administrative Services, Navajo County Board of Supervisors, Navajo County Emergency Management, Navajo County Public Health Services District, Navajo County Sheriff's Office, Summit Healthcare Regional Medical Center, Town of Pinetop-Lakeside Police Department, Town of Pinetop-Lakeside Town Council, Town of Snowflake: Administration, Town of Taylor: Administration, Towns of Snowflake & Taylor: Snowflake-Taylor Police Department, Winslow Indian Health Care Center*)

- Activate continuity of operations plan.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Navajo County Public Health Services District, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Provide liaison for communication between hospitals and EOC related to patient numbers and information.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Activate and conduct medical surge activities: cancellation of elective surgeries, transfer of patients, etc.- (*Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Little Colorado Medical Center, Summit Healthcare Regional Medical Center, Winslow Indian Health Care Center*)

- Send public notification- (*Navajo County Emergency Management, Town of Pinetop-Lakeside Police Department*)

Recovery

- Prepare ICS Form 221 or equivalent.- (*Navajo County Emergency Management, Navajo County Public Works, Navajo County Sheriff's Office*)

- Send public notification- (*Navajo County Emergency Management, Town of Pinetop-Lakeside Police Department*)

Mitigation

- Participate in the CDC Public Health Preparedness Program.- (*American Red Cross, Arizona Department of Emergency and Military Affairs, Arizona Department of Health Services, Arizona Department of Public Safety, Arizona Humane Society, City of Winslow, City of Winslow Fire Department, Heber-Overgaard Fire District, Humane Society of the White Mountains, Indian Health Service / Hopi Health Care Center, Indian Health Service / Whiteriver Hospital, Indian Health Service Whiteriver Public Health Department, Little Colorado Medical Center, Navajo County Behavioral Health Coalition, Navajo County Emergency Management, Navajo County Public Health Services District, Navajo County Sheriff's Office, Overall, Pinetop Fire District, Salvation Army, Summit Healthcare Regional Medical Center, The Church of Jesus Christ of Latter-day Saints Snowflake Stake, Timber Mesa Fire and Medical District, Town of Taylor: Administration, Towns of Snowflake & Taylor: Taylor-Snowflake Fire & Medical Dept., Winslow Indian Health Care Center*)

Man-Made Physical Disruption

Preparedness

- Develop a communication plan/phone tree for key staff and management within the organization- (*Overall*)
- Install a physical security system- (*Overall*)
- Inspect emergency back-up power sources/regulators for utilities.- (*Overall*)
- Train personnel in detecting and reporting procedures for bomb threats- (*Overall*)
- Identify emergency evacuation routes from facility- (*Overall*)
- Ensure each employee has prepared an individual, seasonally-appropriate 72-hour kit- (*Overall*)
- Prepare a sufficient number of department emergency preparedness and evacuation 72-hour kits for each facility- (*Overall*)
- Instruct all personnel on the preparation of individual 72-hour kits- (*Overall*)
- Inspect department emergency preparedness and evacuation 72-hr kits on a quarterly basis- (*Overall*)
- Train employees in hostage/threat reporting tactics that do not expose their situation.- (*Overall*)

Response

- Prioritize life safety. - (*Overall*)
- Call 9-1-1- (*Overall*)
- Report the detection of any suspicious object/potential bomb device immediately- (*Overall*)

- Ensure the safety and accountability of all personnel- (*Overall*)
- Check-in with immediate supervisor on a regular basis to report status and availability- (*Overall*)
- Conduct roll-call of personnel- (*Overall*)
- Maintain situational awareness (SITSTAT)- (*Overall*)
- Maintain status report of all essential equipment (RESTAT) - (*Overall*)
- Document all response activities- (*Overall*)

Recovery

- Report any deaths or injuries to Human Resources- (*Overall*)
- Provide Critical Incident Stress Debriefing (CISD) to all responders and employees- (*Overall*)
- Enhance security to appropriate level of protection- (*Overall*)
- Perform a comprehensive damage assessment- (*Overall*)
- Notify insurance carrier or liability offices.- (*Overall*)
- File necessary claims- (*Overall*)
- Prioritize repairs- (*Overall*)
- Complete repairs or obtain replacements- (*Overall*)
- Allow personnel to return to facilities only when determined to be safe by appropriate authorities- (*Overall*)
- Reassign critical responsibilities to available personnel- (*Overall*)
- Conduct start-up tests and make necessary adjustments- (*Overall*)
- Resume normal operations- (*Overall*)
- Review and update the current comprehensive emergency management plan from identified deficiencies or issues encountered during the event- (*Overall*)
- Prepare an After Action Report (AAR).- (*Overall*)
- Provide referrals to counseling services.- (*Overall*)

Mitigation

- Provide safe primary and alternate facilities.- (*Overall*)

- Plan more directed and pertinent media responses in conjunction with law enforcement analysis to allay public concern.- (*Overall*)
- Review and revise physical security procedures according to AAR analysis.- (*Overall*)
- Provide security for facility- (*Overall*)
- Obtain necessary utilities- (*Overall*)
- Review the comprehensive emergency management plan quarterly and update as necessary- (*Overall*)

Man-Made Technological Disruption

Preparedness

- Establish internal controls and physical security- (*Overall*)
- Establish a data capture and back-up plan to minimize data loss- (*Overall*)
- Inspect emergency back-up power sources/regulators for utilities.- (*Overall*)
- Screen prospective employees and candidates- (*Overall*)
- Require system passwords be changed on a regular basis- (*Overall*)
- Require user passwords be changed on a regular basis- (*Overall*)
- Train personnel in protective procedures- (*Overall*)

Response

- Prioritize life safety. - (*Overall*)
- Capture any forensic data for possible criminal investigation- (*Overall*)
- Attempt to identify suspects- (*Overall*)
- Ensure the safety and accountability of all personnel- (*Overall*)
- Check-in with immediate supervisor on a regular basis to report status and availability- (*Overall*)
- Conduct roll-call of personnel- (*Overall*)
- Maintain situational awareness (SITSTAT)- (*Overall*)
- Maintain status report of all essential equipment (RESTAT) - (*Overall*)
- Document all response activities- (*Overall*)

Recovery

- Report the breakdown of established controls, policies, procedures, and protocols to appropriate security personnel- (*Overall*)
- Provide Critical Incident Stress Debriefing (CISD) to all responders and employees- (*Overall*)
- Perform a comprehensive damage assessment- (*Overall*)
- File necessary claims- (*Overall*)
- Prioritize repairs- (*Overall*)
- Complete repairs or obtain replacements- (*Overall*)
- Reassign critical responsibilities to available personnel- (*Overall*)
- Conduct start-up tests and make necessary adjustments- (*Overall*)
- Restore data files from system back-up- (*Overall*)
- Resume normal operations- (*Overall*)
- Review and update the current comprehensive emergency management plan from identified deficiencies or issues encountered during the event- (*Overall*)
- Prepare an After Action Report (AAR).- (*Overall*)

Mitigation

- Provide safe primary and alternate facilities.- (*Overall*)
- Provide security for facility- (*Overall*)
- Obtain necessary utilities- (*Overall*)
- Develop and maintain protective controls to prevent unauthorized access to systems including firewalls, virus protections, encryption, and user authentication- (*Overall*)
- Review the comprehensive emergency management plan quarterly and update as necessary- (*Overall*)

Pandemic Event

Preparedness

- Develop a communication plan/phone tree for key staff and management within the organization- (*Overall*)

- Develop flexible leave policies to allow personnel to stay home to care for sick family members or for children if schools dismiss students or child care programs close- (*Overall*)

- Establish policies and practices, such as flexible worksites (telecommuting) and flexible work hours (staggered shifts) when possible to increase the social distancing between personnel at work- (*Overall*)

- Notify all personnel of the organization's Pandemic Influenza plan to explain what policies are in place, including workplace/leave flexibility, pay, and benefits- (*Overall*)

- Purchase supplies to encourage healthy habits in the workplace, including tissues, soap, and alcohol-based hand cleaners- (*Overall*)

- Ensure adequate supplies of hand sanitizer are maintained and placed in multiple locations in the workplace- (*Overall*)

- Order vaccine for Key Staff/High Impact staff members- (*Overall*)

- Encourage respiratory etiquette by providing education and reminders about covering coughs and sneezes with tissues- (*Overall*)

- Dispense preventative vaccine to Key Staff/High Impact staff members- (*Overall*)

- Develop Pandemic Flu family planning guidelines and distribute to all personnel- (*Overall*)

- Instruct all personnel on the preparation of individual 72-hour kits- (*Overall*)

- Ensure each employee has prepared an individual, seasonally-appropriate 72-hour kit- (*Overall*)

- Prepare a sufficient number of department emergency preparedness and evacuation 72-hour kits for each facility- (*Overall*)

- Inspect department emergency preparedness and evacuation 72-hr kits on a quarterly basis- (*Overall*)

Response

- Prioritize life safety. - (*Overall*)

- Ensure the safety and accountability of all personnel- (*Overall*)

- Check-in with immediate supervisor on a regular basis to report status and availability- (*Overall*)

- Personnel with symptoms should notify their supervisor and stay home- (*Overall*)

- Advise personnel to be aware of any signs of fever or other influenza-like illness before reporting to work each day- (*Overall*)

- Conduct active screenings of personnel when they arrive at work- (*Overall*)
- Conduct roll-call of personnel- (*Overall*)
- Clean commonly touched surfaces such as workstations, countertops, doorknobs, and light switches- (*Overall*)
- Close all non-essential facilities such as fitness centers, lunchrooms, and other high congregation areas- (*Overall*)
- Close facilities and workspace to all non-essential personnel- (*Overall*)
- Cancel all non-essential face-to-face meetings- (*Overall*)
- Arrange for alternative meeting types, such as conference calls or internet chat rooms- (*Overall*)
- Maintain situational awareness (SITSTAT)- (*Overall*)
- Maintain status report of all essential equipment (RESTAT) - (*Overall*)
- Document all response activities- (*Overall*)

Recovery

- Provide Critical Incident Stress Debriefing (CISD) to all responders and employees- (*Overall*)
- Report any deaths or injuries to Human Resources- (*Overall*)
- File necessary claims- (*Overall*)
- Reassign critical responsibilities to available personnel- (*Overall*)
- Resume normal operations- (*Overall*)
- Update the organization's Pandemic Influenza plan to incorporate any new findings and/or strategies- (*Overall*)
- Review and update the current comprehensive emergency management plan from identified deficiencies or issues encountered during the event- (*Overall*)
- Prepare an After Action Report (AAR).- (*Overall*)

Mitigation

- Provide security for facility- (*Overall*)
- Develop a business impact analysis to determine the potential effects on the workplace due to increased absenteeism generated by a pandemic flu event- (*Overall*)

- Review the comprehensive emergency management plan quarterly and update as necessary- (*Overall*)

Power Outage

Preparedness

- Develop a communication plan/phone tree for key staff and management within the organization- (*Overall*)
- Inspect connections to primary power source on a frequent basis for potential problems - (*Overall*)
- Inspect and replace circuit breakers as necessary- (*Overall*)
- Inspect and replace equipment fuses as necessary- (*Overall*)
- Inspect emergency back-up power sources/regulators for utilities.- (*Overall*)
- Identify emergency evacuation routes from facility- (*Overall*)
- Inspect and perform regular maintenance on secondary power generations systems- (*Overall*)
- Train selected individuals as facility coordinators to direct evacuations and secure specified area. - (*Overall*)
- Distribute and post names of coordinates along with evacuation routes in visible locations throughout facility. - (*Overall*)
- Instruct all personnel on the preparation of individual 72-hour kits- (*Overall*)
- Ensure each employee has prepared an individual, seasonally-appropriate 72-hour kit- (*Overall*)
- Prepare a sufficient number of department emergency preparedness and evacuation 72-hour kits for each facility- (*Overall*)
- Inspect department emergency preparedness and evacuation 72-hr kits on a quarterly basis- (*Overall*)
- Source and obtain purchase authorization for fuel for generators or alternate fleet needs.- (*Overall*)

Response

- Prioritize life safety. - (*Overall*)
- Ensure the safety and accountability of all personnel- (*Overall*)
- Prioritize vulnerable needs and those dependent on medical devices.- (*Overall*)

- Direct resources to those populations most vulnerable to heat/cold extremes; e.g. elderly, children, medical needs, underserved/homeless.- (*Overall*)
- Have communication timeline and procedures which assume no backup power to cells/mobiles/CBs/landlines.- (*Overall*)
- Conduct roll-call of personnel- (*Overall*)
- Check-in with immediate supervisor on a regular basis to report status and availability- (*Overall*)
- Identify and save data before shutting down equipment- (*Overall*)
- Shut down and disconnect sensitive system components from power sources according to operational plan- (*Overall*)
- Maintain situational awareness (SITSTAT)- (*Overall*)
- Maintain status report of all essential equipment (RESTAT) - (*Overall*)
- Document all response activities- (*Overall*)

Recovery

- Report any deaths or injuries to Human Resources- (*Overall*)
- Provide Critical Incident Stress Debriefing (CISD) to all responders and employees- (*Overall*)
- Identify damaged infrastructure or data loss and report to appropriate authority or agency.- (*Overall*)
- Perform a comprehensive damage assessment- (*Overall*)
- File necessary claims- (*Overall*)
- Prioritize repairs- (*Overall*)
- Complete repairs or obtain replacements- (*Overall*)
- Allow personnel to return to facilities only when determined to be safe by appropriate authorities- (*Overall*)
- Reassign critical responsibilities to available personnel- (*Overall*)
- Execute COOP procedures for the orderly restoration of services- (*Overall*)
- Conduct start-up tests and make necessary adjustments- (*Overall*)
- Resume normal operations- (*Overall*)

- Review and update the current comprehensive emergency management plan from identified deficiencies or issues encountered during the event- (*Overall*)
- Prepare an After Action Report (AAR).- (*Overall*)

Mitigation

- Provide safe primary and alternate facilities.- (*Overall*)
- Provide security for facility- (*Overall*)
- Determine the power requirements for each operational facility- (*Overall*)
- Prioritize the power needs of all facilities- (*Overall*)
- Obtain necessary utilities- (*Overall*)
- Determine the power requirement for each piece of equipment in the facility- (*Overall*)
- Prioritize the power needs of each piece of equipment- (*Overall*)
- Train all personnel on shutdown procedures of sensitive equipment during power outages- (*Overall*)
- Train all personnel on restart procedures of sensitive equipment following power outages- (*Overall*)
- Install secondary power generation equipment and switching panels- (*Overall*)
- Review the comprehensive emergency management plan quarterly and update as necessary- (*Overall*)

Severe Thunderstorms

Preparedness

- Develop a communication plan/phone tree for key staff and management within the organization- (*Overall*)
- Inspect emergency back-up power sources/regulators for utilities.- (*Overall*)
- Identify emergency evacuation routes from facility- (*Overall*)
- Monitor weather forecasts- (*Overall*)
- Instruct all personnel on the preparation of individual 72-hour kits- (*Overall*)
- Ensure each employee has prepared an individual, seasonally-appropriate 72-hour kit- (*Overall*)

- Prepare a sufficient number of department emergency preparedness and evacuation 72-hour kits for each facility- (*Overall*)
- Inspect department emergency preparedness and evacuation 72-hr kits on a quarterly basis- (*Overall*)

Response

- Prioritize life safety. - (*Overall*)
- Conduct roll-call of personnel- (*Overall*)
- Ensure the safety and accountability of all personnel- (*Overall*)
- Check-in with immediate supervisor on a regular basis to report status and availability- (*Overall*)
- Maintain situational awareness (SITSTAT)- (*Overall*)
- Maintain status report of all essential equipment (RESTAT) - (*Overall*)
- Document all response activities- (*Overall*)

Recovery

- Report any deaths or injuries to Human Resources- (*Overall*)
- Provide Critical Incident Stress Debriefing (CISD) to all responders and employees- (*Overall*)
- Perform a comprehensive damage assessment- (*Overall*)
- File necessary claims- (*Overall*)
- Prioritize repairs- (*Overall*)
- Complete repairs or obtain replacements- (*Overall*)
- Allow personnel to return to facilities only when determined to be safe by appropriate authorities- (*Overall*)
- Reassign critical responsibilities to available personnel- (*Overall*)
- Conduct start-up tests and make necessary adjustments- (*Overall*)
- Resume normal operations- (*Overall*)
- Review and update the current comprehensive emergency management plan from identified deficiencies or issues encountered during the event- (*Overall*)
- Prepare an After Action Report (AAR).- (*Overall*)

Mitigation

- Provide safe primary and alternate facilities.- (*Overall*)
- Provide security for facility- (*Overall*)
- Obtain necessary utilities- (*Overall*)
- Review the comprehensive emergency management plan quarterly and update as necessary- (*Overall*)
- Evaluate structural resistance and retrofit as necessary. - (*Overall*)

Tornado

Preparedness

- Create a communication plan for key staff and management within the organization to identify how they will communicate and who is to be involved in communications during an event. In doing so, identify different alternatives of communication in the event of loss of power and/or telephones. - (*Overall*)

Response

- Staff should attempt to check-in with their direct management to notify them of their status and availability regarding the event. - (*Overall*)

Recovery

- Review the current plan and identify any deficiencies or issues encountered during the event that could have been mitigated or avoided. We will use these findings to update the organization's plans and procedures as necessary. - (*Overall*)

1057

Board of Supervisors Regular **4. b. 1. a.**

Meeting Date: 01/27/2026

Title: Insurance for Victory Heights Road Maintenance Dist.

Submitted By: Leah Thomas, Clerk of the Board of Supervisors

Department: Administrative Services

Motion before the Board:

Contracts signed by County Manager pursuant to Board of Supervisors Resolution: Insurance for Victory Heights Road Maintenance District

Background:

Insurance for Victory Heights Road Maintenance District effective February 1, 2026

Attachments

Insurance

Form Review

Inbox	Reviewed By	Date
Human Resources Director	Leah Thomas	01/16/2026 02:55 PM
Form Started By: Leah Thomas		Started On: 01/06/2026 01:53 PM
Final Approval Date: 01/16/2026		

HANCOCK-LEAVITT

PO Box 830 | Taylor, AZ 85939 | Phone (928)536-4237 | Toll Free (800)774-0447 | Fax (866)821-4287 | leavitt.com/hancock

INSURANCE PROPOSAL
For
Victory Heights Road Maintenance District
Effective February 1st, 2026

Liability Section – Commercial General Liability

Limits - $3,000,000 Policy Limit
$1,000,000 Per Occurrence
$1,000,000 Fire Legal
$ 10,000 Medical Payments

Public Officials & Management Liability – Includes Wrongful Acts & Employment Practice.

Limits - $3,000,000 Policy Limit
$1,000,000 Per Occurrence
$ 5,000 Injunctive Relief
$ 1,000 Deductible

TOTAL ANNUAL PREMIUM. . . . . .$2,045.

*Quoted with Allied World Assurance Company/Munich Re Specialty Company

Presented by Monti Hancock
Agent January 2, 2026

x _____
Coverage Accepted Signature

❖ ***The abbreviated outlines of coverages used on this proposal are not intended to express any legal opinion as to the nature of coverage. They are only visuals to a basic understanding of coverages. Please read your policy for specific detail of coverage. Values shown above were obtained and or approved from/by you. Please check the values to be certain that they are sufficient. Higher limits of liability may be available. We would be pleased to obtain optional quotes on your behalf at your request.***

HANCOCK-LEAVITT

Hancock-Leavitt Insurance Agency, Inc.
PO Box 830
Taylor, AZ 85939
Phone: (928)536-4237 Fax: (866)821-4287

INVOICE

Victory Heights Road Maintenance District
P.O. Box 668
Holbrook, AZ 86025

Client	Victory Heights Road Maintenance District
Policy #	T9A2CP0001123-01
Date	January 2, 2026

Return this portion with your payment

#- - - -

Board of Supervisors Regular **5. a.**

Meeting Date: 01/27/2026
Title: Lt /Care Committee
Submitted For: Lea Petersen, Deputy Commander
Submitted By: Lea Petersen, Deputy Commander
Department: Sheriff
Presented By: Lea Petersen

Subject:

Navajo County recognizes the following employees for their excellence in personal performance, far exceeding organization expectations for the months of November and December : Alicia Deets – BOS/Administration, Amy Stradling – Health District, Roxanne Pergeson – County Attorney

Background:

Form Review

Inbox	Reviewed By	Date
Kimberly Willis	Leah Thomas	01/16/2026 02:56 PM
Form Started By: Lea Petersen		Started On: 01/06/2026 08:40 AM
Final Approval Date: 01/16/2026		

Board of Supervisors Regular **6. a.**

Meeting Date: 01/27/2026
Title: County Door and Camera Project
Submitted For: Ken Dewitt, Information Technology Director
Submitted By: Ken Dewitt, Information Technology Director
Department: Information Technology
Presented By: Sam Vanderbeek

Motion before the Board:

Consideration of hiring Convergint as the Integrator for the Navajo County Door and Camera project. They are currently under State Contract and can be used to fully plan, purchase, install, and support an integrated Door and Camera system.

Background:

Convergint is an Integrator that is on State contract. This project is to review the majority of the doors and camera's in the County. The project is sponsored by Eric Scott in HR and Jason Cash in Probation/Juvenile jail, and Deputy Chief Garcia, SO adult jail. IT has reviewed the options working with Jeanine Carruthers in Public Works and it was decided to pursue the option of an Integrator that can review, plan, purchase, install, and support a Countywide door and camera system. This is the first part of the project where Convergint will work with departments to determine what is needed.

Attached is a little about Convergint and the cost of the planning section.

Recommendation:

Approve agreement.

Fiscal Impact

Fiscal Year: 2025-2026
Budgeted Y/N: Y
Amount Requested: 79,393.96
Fiscal Impact:

This is starting amount to review and plan the project. Estimates are that it will be about 1.2 to 1.5 million.

Attachments

Door and Camera Project

Form Review

Inbox	Reviewed By	Date
Information Technology Director (Originator)	Ken Dewitt	01/20/2026 09:33 AM
Form Started By: Ken Dewitt		Started On: 01/16/2026 08:44 AM

Final Approval Date: 01/20/2026

Navajo County

Door Access and Camera Project

Tom Capaldi
Business Development Manager

COVER LETTER / EXECUTIVE SUMMARY

1) Executive Summary

Navajo County operates a complex, distributed portfolio of facilities—adult and juvenile detention, justice and administration, substations, and public works—supported today by systems from multiple manufacturers and vintages. The County's priority is clear: **unify, modernize, and sustain** access control and video in a way that reduces operational risk, protects prior investments, and can be supported reliably across a wide geography. Convergint proposes a County-wide program built on **Enterprise Security Risk Management (ESRM)**, using **open, standards-based technologies** and a delivery method that makes performance **visible and measurable** from day one.

Depth of public-sector experience. Convergint delivers approximately **$500 million annually** in the **SLED** market (state, local, education, and defense), providing security and business solutions to some of the **most secure public-sector environments** each year. For Navajo County, this scale translates into direct access to Convergint's **vertical market SMEs**, proven playbooks, and best practices drawn from **national** as well as **local** programs. Partnering with Convergint lets the County **leverage hard-won lessons** from similar jurisdictions—aligning strategy, standards, and operations to deliver results with the **right technology, the right integrator, and the right end-user training**.

Our approach begins with discovery and alignment. We will walk your facilities with Sheriff's Office leadership, Juvenile Jail Leadeship, HR Leadership, Facilities, and IT; document what exists; and agree on what "good" looks like in day-to-day terms: fewer trouble tickets, predictable credentialing and door behavior, clean video evidence with reliable retention, and a clear place to view system health and SLA performance. We will **reuse** assets that are healthy and supportable; **standardize** only where value is proven; and deliver change in manageable phases so detention and public-facing operations remain uninterrupted. The core ecosystems we support—**Genetec Security Center**, **LenelS2 OnGuard**, **Milestone XProtect**, **Genea** and **Avigilon/Motorola Solutions**—sit on field standards that endure: **Mercury** controllers, **HID and Wavelynx** OSDP readers/credentials, and cameras from **Hanwha**, **Axis**, **Avigilon/Motorola Solutions**, and **Bosch**, all bound by OSDP Secure Channel, ONVIF, and encrypted management protocols.

Timely service is addressed through three practical options the County can mix and match by site: (1) training County staff to handle frontline issues with Convergint's **remote engineering support**; (2) onboarding the County's **preferred local integrator(s)** under Convergint standards and escalation; or (3) placing an **embedded Convergint technician** in-county for the fastest possible response. Throughout, Convergint's delivery tools—**iDesign™** for engineered submittals, **iControls™** for governance and risk, **iTrac™** for commissioning and digital sign-offs, and **iCare™** for lifecycle service and reporting—give the County **transparency, accountability, and proof** (see **Section 4A**).

Convergint can contract through commonly used cooperative purchasing vehicles (e.g., **OMNIA**, **Sourcewell**, **NASPO**, as permitted) and will help the County identify and pursue **grants** relevant to public safety and critical-infrastructure security—supported by Convergint's dedicated **Grants & Funding Team**. We can also plan for specialty needs such as **weapons-detection screening** at courts, jails, and public counters (see **Section 5C**). The result is a program that is technically sound, operationally practical, and financially responsible.

TABLE OF CONTENTS

Cover Letter / Executive Summary 2
1) Executive Summary 2
Table of Contents 4
2) Understanding the County's Environment 6
3) Program Philosophy: ESRM Applied to Navajo County 6
4) Our Philosophy for Successful Deployments: The Trifecta 7
4A) Convergint iSuite Tools (What They Are & What You Get) 7
iDesign™ — Engineered Design & Submittals (Single Source of Truth) 7
iControls™ — Governance, Risk & Decision Tracking (Project "Command Center") 8
iTrac™ — Commissioning, FoV Sign-Off & Acceptance (Proof at the Edge) 8
iCare™ — Service, Preventive Maintenance & Lifecycle (Operational Transparency) 8
5) Technology Strategy and Standardization 9
5A) Cloud/SaaS vs. On-Prem Discovery & Architecture Strategy 10
5B) VMS & Video Analytics Strategy (Selection, Architecture, and Outcomes) 10
5C) Access Control Product Slection and Operation Strategy 12
5D) Open, Non-Proprietary Detention Controls (PLC-Based) 14
5E) Weapons Detection Screening (Courts, Jails & Public Facilities) 15
5F) Real-Time Crime Center (RTCC) & County Security Operations Center (SOC) 16
5G) Biometrics & Facial Recognition (e.g., Alcatraz) — Strategy, Integration & Governance 18
6) Cybersecurity and CJIS-Aware Practices 19
6.1 Governance & Standards 20
6.2 Identity, Access & Authentication 20
6.3 Network Architecture & Segmentation 20
6.4 Device Hardening & Credential Hygiene (All IoT, incl. Access Panels) 20
6.5 Patch, Firmware & Vulnerability Management 20
6.6 Monitoring, Telemetry & Audit 21
6.7 Automated IoTOps: SecuriThings Horizons (or Convergint CSP) 21
6.8 Platform Selection: Cyber Fit Today and Tomorrow 22
6.9 Detention PLC/ICS Security 22
6.10 Metrics & Reporting 22
7) Change Management & Adoption Plan 23
8) Pilot & Phased Cutover Strategy (Sandbox, Prioritization, Lessons Learned) 23
9) Implementation & Commissioning: Delivering Without Disruption 24
10) Governance, Reporting, and Risk Management 24
11) Service & Maintenance Strategy (Timely Support) 25

12) Procurement & Grants Support 25
13) Ability to Meet Timeline & Resourcing 25
14) Cost Approach, Warranty, and Spares 25
15) Team & Organizational Structure 26
16) Representative Experience 26
17) Assumptions, Clarifications, and Options 26
18) Conclusion 27
19) Pre Construction Cost Proposal 27

2) Understanding the County's Environment

A county is not a single facility; it is a network of sites with different missions and rhythms. Detention requires 24/7 uptime and controlled change windows. Court and administrative buildings need reliable public entry control and clear camera views at counters and lobbies. Substations and yards need durable exterior coverage, resilient storage, and a straightforward way to review incidents. This variety is compounded by multi-vendor history: software platforms at different revisions, cameras with different stream profiles, doors wired by different contractors, and documentation that is not always consistent.

Successful programs replace a piecemeal, device-centric focus with a **risk-centric operating model**. That model speaks a common language across departments—what the risk is, who owns it, what the technology should do to reduce it, and how we will prove it is working. The County's path to modernization is therefore not "rip and replace," but a measured consolidation to open platforms with **reuse where sound** and **standardization where it pays off**—and a lifecycle plan that keeps the gains from slipping away.

---

3) Program Philosophy: ESRM Applied to Navajo County

Enterprise Security Risk Management (ESRM) treats security as a continuous business process rather than a one-time install. We start with governance: define roles and decision rights among Sheriff's Office, Juvenile Jail Leaders, HR Leadres, Facilities, and IT; agree on system standards (naming, credential policy, retention, and audit); and publish a RASCI so that when a door or camera misbehaves, everyone knows who acts and how quickly.

Public-sector depth. Because Convergint executes at scale across **SLED** each year, our **vertical SMEs** bring benchmarks, reference architectures, and proven **operational playbooks** from similar county, justice/courts, detention, and public-works environments. That depth shortens discovery, improves design quality, and accelerates adoption—while keeping solutions grounded in your operating reality.

At the perimeter, we design coverage to the **DORI** model so each camera has a stated purpose and meets it—detect at fence lines, recognize at entries, identify in sally ports. We choose mounting and aiming that allow service by ladder wherever feasible, reducing cost and improving response. At the building envelope we harmonize door behavior and alarms with actual operating scenarios: shift changes, visitor surges, and after-hours responses. Inside, we treat detention pods and evidence rooms as zones with explicit procedures and clear escalations, ensuring technology supports policy rather than the other way around. At the systems layer we implement health monitoring, firmware and patch cadence, and retention settings that meet County policy and CJIS-aware practices. Finally, we embed maintenance and performance reporting so the County sees what is working, what is trending, and where investment will yield the most risk reduction.

---

4) Our Philosophy for Successful Deployments: The Trifecta

Every successful deployment rests on a simple truth: **three elements must align at the same time**—the **right integrator**, the **right technology**, and the **right end-user training and adoption**. If any one of these pillars is missing or weak, performance suffers even if the other two are strong.

The **integrator** translates County goals into practical designs, sequences work to avoid operational disruption, and stands behind the outcome long after go-live. Convergint mitigates risk with disciplined project controls—**iDesign™** for engineering accuracy, **iControls™** for governance and risk, **iTrac™** for device-level commissioning with County digital sign-offs, and **iCare™** for lifecycle performance—so progress, quality, and accountability are visible and auditable.

The **technology** must be open, supportable, and appropriate for detention, justice, and administrative environments—today and five years from now. For Navajo County, Convergint standardizes where it makes sense on interoperable platforms (**Genetec, LenelS2, Milestone, Genea, Avigilon/Motorola Solutions**) and proven field hardware (**Mercury controllers, HID and Wavelynx OSDP readers**, cameras from **Hanwha, Axis, Avigilon/Motorola Solutions, and Bosch**) so the County can evolve without ripping and replacing.

Training and adoption transform equipment into capability. Adoption is not a single class; it is a managed transition. Operators learn the paths they use every shift; administrators practice credential lifecycle, roles, and reporting; County technicians learn the top fixes that prevent avoidable truck rolls. We support this with quick-reference guides, recorded modules, and an **iCare™** portal that captures service history and performance so lessons stick. For large or critical sites, we augment with **train-the-trainer** programs and **embedded technicians** to create local champions.

The Trifecta in One Sentence — *Right integrator + right technology + right training/adoption = sustained outcomes. Miss any one, and the project underperforms. Align all three, and the County gains a dependable, auditable security capability that endures.*

4A) Convergint iSuite Tools (What They Are & What You Get)

Convergint's delivery is powered by a coordinated toolset—the **iSuite**—that makes plans visible, progress measurable, and outcomes auditable. Each tool serves a distinct purpose, and together they create a closed loop from design to day-two operations.

iDesign™ — Engineered Design & Submittals (Single Source of Truth)

What it is. iDesign™ turns requirements into engineered, build-ready documentation and keeps that documentation synchronized as decisions evolve.
What the County gets. Clear, precise submittals that reflect how your teams actually work—speeding approvals, reducing RFIs, and lowering rework.
Outputs you'll see: device plans and risers; **DORI** coverage matrices; storage/bandwidth and power calculations; panel schedules; naming/labeling standards; manufacturer

cut-sheets; bill of materials.
Controls: versioned submittal sets, change histories, and comment resolution logs so reviewers can see exactly what changed and why.
Benefits: faster reviews; fewer field surprises; consistent standards across detention, justice, and administrative facilities.

iControls™ — Governance, Risk & Decision Tracking (Project "Command Center")

What it is. iControls™ is the project's shared cockpit—milestones, risks, RFIs, change orders, and approvals, all in one place with role-based access.
What the County gets. Transparent governance and a weekly executive snapshot—so leadership sees schedule, risk, and spend trends at a glance.
Dashboards: schedule burn-down, submittal status, change-order log, budget exposure, and action items with owners/dates.
Risk register: living entries with mitigation plans and **go/no-go gates** (room/network readiness, training completion, rollback plans).
Records: decisions log, meeting minutes, and audit trails that stand up in reviews and closeouts.
Benefits: faster decisions, fewer surprises, clear accountability across Sheriff, Juvenile Jail, HR, Facilities, and IT.

iTrac™ — Commissioning, FoV Sign-Off & Acceptance (Proof at the Edge)

What it is. iTrac™ executes device-level test scripts and captures **digital acceptance**—right where work happens—so "installed" really means "proven."
What the County gets. Photo/time-stamped records that each door and camera behaves exactly as specified, with County witness.
Access commissioning: OSDP Secure Channel verified; door contact/REX timing; fail-safe/secure behavior; alarm/event routing and operator visibility.
Video acceptance: live Field-of-View sign-offs at installation; bitrate/fps and retention set to policy; analytics validated; ONVIF profiles confirmed for cameras from **Hanwha, Axis, Avigilon (Motorola Solutions), and Bosch**.
Punch-list control: automatic creation/closure of NCRs with photos; acceptance only when all steps pass.
Benefits: fewer return trips, cleaner closeout, and acceptance packages you can trust.

iCare™ — Service, Preventive Maintenance & Lifecycle (Operational Transparency)

What it is. iCare™ is the County's window into system health, tickets, SLAs, firmware currency, and asset history—from day one through year five.
What the County gets. A persistent, searchable record of every device, work order, PM, and update—plus monthly performance reporting.
Asset registry: panels, readers, cameras, servers/NVRs with serials, firmware, last service date, and warranty metadata.

Service & SLAs: ticket intake, remote diagnostics, first-call resolution tracking, PM calendars, and SLA dashboards by site.
Knowledge & training: runbooks, quick-reference guides, training recordings, and change notices stored alongside the assets they affect.
Integrations: HR/AD reconciliation status, identity variance reports, and firmware currency metrics rolled up for leadership.
Benefits: fewer avoidable truck rolls, faster mean-time-to-restore, and cleaner systems that stay compliant.

How the iSuite works together. iDesign™ defines the standard → **iControls™** tracks approvals and risk → **iTrac™** proves each device to that standard → **iCare™** maintains the standard over time. Data flows forward **and** back (service insights → updated standards), creating a **continuous-improvement loop** the County can see and measure.

---

5) Technology Strategy and Standardization

Convergint is platform-agnostic and open-standards-first. Where the County is already standardized on **Genetec**, **LenelS2**, **Milestone, Genea**, or **Avigilon/Motorola Solutions**, we will look build upon that foundation or use an investigation process involving all County Stakeholders to determine where the implimentaion of a new platform makes sense to meet the County's technology roadmap which we'll jointly develop. Where sites diverge, we will consolidate deliberately, mindful of licensing, training, and storage implications. In access control, we favor **Mercury** hardware because it is broadly supported and allows the County to evolve software platforms without rewiring doors. We pair Mercury with **HID Signo or Wavelynx** readers on **OSDP Secure Channel** for encrypted reader communications and simplified diagnostics. In video, we support cameras from **Hanwha, Axis, Avigilon/Motorola Solutions, and Bosch** using **ONVIF** with H.265 encoding and retention tailored to site criticality.

Video Management (VMS) done right. In parallel with access control, we will evaluate the County's **current VMS architectures** and design a forward-looking path that balances reliability, cost, and ease of use. Our posture is **open-architecture and best-of-breed**—selecting a platform that unifies operations into a **single pane of glass** (maps, alarms, video, and evidence workflows) while remaining interoperable with the County's broader ecosystem (ACS, weapons detection, detention controls, and SOC/RTCC). We favor platforms with strong **ONVIF** support, predictable **patch and LTS cadences**, **SSO/RBAC**, and published APIs—so cameras from **Hanwha, Axis, Avigilon/Motorola Solutions, and Bosch** can be managed consistently, analytics can be added where they add value, and evidence handling stays CJIS-aware. We apply analytics responsibly—tuned to each facility's mission (detention, courts, admin, yards)—to **reduce nuisance alarms, speed investigations, and sharpen situational awareness**, not to create administrative burden.

Standardization is not only a parts list; it is **predictability**. We define a naming scheme (County-Site-Building-Floor-Location-Type), publish labeling examples for panels and cables, and agree on maps that show operators the same symbols and behaviors across departments. These choices pay outsized dividends: training becomes faster, turnover hurts less, and incident review is more consistent.

5A) Cloud/SaaS vs. On-Prem Discovery & Architecture Strategy

The County's next decision is not only *which* platform to use, but *where* to run it. Convergint recommends an upfront **Cloud Readiness & Architecture Discovery** to weigh the benefits of **cloud/SaaS**, **on-premises**, and **hybrid** designs—measured against Navajo County's support capacity, network realities, resiliency goals, and total cost of ownership.

Scope of the discovery. Workshops with Sheriff, Facilities, and IT map use-cases, SLAs, and constraints; inventory compute/storage; and document bandwidth, site connectivity, and failover expectations. We then compare **deployment models**:

- **On-Prem / Virtualized:** maximum local control and predictable performance for high-bitrate recording; leverages County data center; requires patching/backup discipline.
- **Cloud / SaaS:** rapid deployment, simplified patching, elastic storage; depends on reliable WAN; attention to egress costs, retention economics, and data residency.
- **Hybrid:** cloud-managed with **edge appliances** for local recording/offline resilience; centralized policy with distributed enforcement—often ideal for detention/justice.

Evaluation dimensions. Resiliency (RTO/RPO), cybersecurity, degraded-mode behavior, latency/bandwidth, lifecycle and patch cadence, data residency/retention, identity/SSO integration, staffing/support, and **five-year cost** (CapEx/OpEx).

Vendor roadmaps & fit. Major ecosystems (Genetec, LenelS2, Milestone, Avigilon/Motorola, Genea Solutions) have different SaaS/hybrid maturity. Convergint translates each roadmap into County-specific pros/cons so the decision is manufacturer-agnostic.

Leverage County cloud. If the County already has **AWS or Azure**, Convergint can reuse those investments—hosting components in your tenancy, integrating **Entra ID/SSO/MFA**, using object storage tiers for video archives, and applying your governance/backup policies.

Deliverables. A **Cloud Decision Brief** with recommended architecture (on-prem, SaaS, or hybrid), security/identity plan (SSO/MFA, SCIM/LDAP), retention economics, and a phased migration roadmap. Where useful, we stand up a **cloud pilot** in parallel with the sandbox to validate performance and user experience before scale-out.

5B) VMS & Video Analytics Strategy (Selection, Architecture, and Outcomes)

Objective. Choose and operate a **video platform** that is open, supportable, and operator-centric—delivering evidence-grade outcomes today and a clean upgrade path for tomorrow.

What "good" looks like (County day-to-day):

- **Single pane of glass:** Operators see live/recorded video, alarms, door status, maps, and incident tools in one UI; evidence export is simple, watermarked, and auditable.
- **Open & future-proof:** Broad **ONVIF** support, **TLS/HTTPS** management, mature APIs/webhooks, and documented **LTS** branches; clean integrations with **Genetec, Milestone, Avigilon/Motorola Solutions** ecosystems and County systems.
- **Right-sized analytics:** AI/analytics where they help (perimeter intrusion, people/vehicle filtering, occupancy, tailgating, object-left) with thresholds tuned for **each facility type** (detention pods vs. lobbies vs. yards).
- **Evidence-grade retention:** H.265 streams, storage sized to County policy, with **hybrid options** (edge/NVR + cloud archive) where justified.
- **Operational speed:** Bookmarks tied to alarms, quick forensic search on metadata, and incident packages that travel cleanly to prosecutors and public records teams.

Evaluation criteria (vendor-agnostic):

- **Architecture fit:** On-prem, virtualized, cloud-managed edge, or hybrid (aligned to Section **5A**).
- **Cyber & identity: SSO/MFA**, granular **RBAC**, immutable **audit logs**, and SIEM forwarding (aligned to Section **6**).
- **Interoperability:** Proven integrations with the County's **ACS** and field standards (**Mercury**, **HID/OSDP**), weapons detection (Section **5C**), **RTCC/SOC** workflows (Section **5D**), and **IoTOps** (SecuriThings Horizons or CSP + iCare™).
- **Lifecycle & TCO:** LTS support, predictable patch cadence, storage economics (tiering, edge recording), and administrative overhead.

Analytics approach (responsible and useful):

- Start with **operator-visible use cases** (alarm verification, intrusion/loitering, people/vehicle classification, occupancy); add advanced use cases (license plate capture in public works yards, tailgating at secure entrances) where value is clear.
- Calibrate by site to minimize **false positives**; publish KPI targets (verification rate, operator interactions per hour, time-to-find).
- Keep analytics **explainable** to operators with simple workflows (acknowledge, bookmark, dispatch).

Design & deployment guardrails:

- **Coverage to purpose:** Every camera has a DORI-rated purpose; mounting aims for **ladder-serviceable** locations wherever feasible.
- **FoV acceptance:** Live **field-of-view sign-off at install** via **iTrac™**—prevents repeat truck rolls and ensures cameras capture what policy expects.
- **Storage/retention:** Right-size H.265 bitrates, motion profiles, and analytics rules; validate **retention** during commissioning.
- **Cloud/hybrid options:** Where appropriate, leverage County **AWS/Azure** for management/analytics or archive tiers while keeping latency-sensitive recording local (Section **5A**).

Operations & sustainment:

- **Health & hygiene:** Device posture, password rotation, and firmware orchestration via **SecuriThings Horizons** or **CSP + iCare™** (Section **6**).
- **Training & adoption:** Role-based modules for operators/investigators; quick-reference guides and runbooks in **iCare™** (Section **7**).
- **Metrics:** Camera uptime, retention compliance, alarm verification rate, search time to first relevant clip, and incident package turnaround—reported monthly.

Outcome: A VMS that **simplifies daily work**, integrates cleanly with County systems, and scales from today's operations to tomorrow's **SOC/RTCC**—without locking the County into proprietary corners.

5C) Access Control Product Slection and Operation Strategy

What "good" looks like (day-to-day for the County).

- **Open & interoperable. Mercury** controllers with **HID** OSDP readers; encrypted comms (**OSDP Secure Channel**) and broad platform support (e.g., Genetec, LenelS2) so you're not locked in.
- **Identity-driven. HR → AD/Entra → ACS** flow (joiner/mover/leaver), **SSO/MFA** for admins, and role-based access that mirrors how departments actually work.
- **Operator-centric.** One console for cardholder changes, alarms, door status, and reports; clean integrations to **VMS** for alarm-to-video call-ups and evidence bookmarks.
- **Code-compliant.** Designs that respect **NFPA 101 Life Safety**, local building/electrical codes, appropriate **UL 294-listed** equipment and **listed power supplies**, and proper egress hardware/placements.
- **Measured and provable.** Commissioning evidence, retention of logs, and monthly performance reporting that leadership can trust.

Selection criteria (platform & hardware).

- **Platform fit.** Proven support for **Mercury/HID/OSDP**, mobile credentials (BLE/NFC), multi-site scalability, and **granular RBAC** with **immutable audit logs**.
- **Identity & automation. SAML/OIDC** SSO, **SCIM/LDAP** provisioning, AD group mapping to roles, and API/webhook coverage for workflow automation.
- **Cyber posture.** TLS everywhere, signed updates, admin segregation, **password/OSDP key rotation**, and **SIEM** logging (see **Section 6**).
- **Ecosystem links.** Out-of-the-box integrations to **VMS** (Milestone, Genetec, Avigilon/Motorola Solutions), **weapons-detection** (Section **5C**), **biometrics** (Section **5E**), **RTCC/SOC** (Section **5D**), and **IoTOps** (SecuriThings Horizons or **CSP + iCare™**).
- **Lifecycle & TCO.** Clear LTS branches, predictable patch cadence, hot-swap components, and diagnostics that reduce truck rolls.

Architecture & door hardware considerations.

- **Topology.** Controllers and I/O sized per area; distributed enclosures to minimize riser runs; **redundant power** with battery backup and supervised outputs.
- **Reader/door behavior. OSDP Secure Channel** as standard; anti-passback (where needed), door-held/forced policies tailored to operations, and **degraded-mode** behavior defined (local decision at controller).
- **Electrified hardware.** Proper selection and wiring of strikes, maglocks, and REX/door contacts; **fire-alarm interface** for release and fail-safe/secure logic documented.
- **Mobility & biometrics (optional).** Mobile credentials for selected departments (with MDM policies) and **biometric readers** (e.g., Alcatraz) at high-assurance points for frictionless or MFA access.

Identity lifecycle & database hygiene (make it easy, keep it clean).

- **Role model.** Collapse legacy access levels into a **role-based** model that matches departments/shifts; standard naming conventions.
- **Automated flows.** HR feeds create/disable cardholders; AD groups drive access roles; contractors flagged with expiry; visitor pre-registration optional.
- **Data quality.** Deduplication, facility code normalization, and periodic **reconciliation** (HR vs. ACS)

Cyber & IoTOps (keep it in policy).

- **Credential rotation.** Unique per-panel credentials rotated **90–180 days**; **OSDP Secure Channel keys** rotated **annually** or upon staff/vendor change; escrow keys under County control.
- **Patching & firmware. Ring-based** updates (lab → pilot → production) for panels/readers/servers with full rollback; evidence in **iCare™**.
- **Monitoring.** Device health, failed logins, panel offline, tamper events to **SIEM**; **SecuriThings Horizons** (or **CSP + iCare™**) for automation and posture reporting (see **Section 6**).

Operations & analytics (use with intent).

- **Alarms that matter.** Tune door-held/forced thresholds by location; reduce nuisance with context from VMS and occupancy/anti-tailgating sensors where value is clear.
- **Occupancy & muster.** Real-time counts and muster reports for drills/incidents; optional anti-passback in high-risk zones.
- **Visitor & contractor flows.** Pre-enroll, badge issuance, and expiration rules to reduce lobby load and cleanup later.

iSuite tie-in (so it's provable).

- **iDesign™:** Engineered risers, panel schedules, power/battery calcs, wiring details, naming/labeling standards.

- **iTrac™: Door-by-door commissioning scripts** (contact/REX timing, fail-safe/secure, alarm routing) and **digital acceptance**; OSDP SC verification captured with County witness.
- **iControls™:** Decisions, risks, and go/no-go gates (room/power/network readiness; rollback plans).
- **iCare™:** Asset registry, firmware/credential rotation reports, PM calendars (battery tests, supervision checks), SLA dashboards.

Outcome: An access control platform that is **open, identity-driven, and operationally simple**—secure at the reader, resilient at the panel, integrated with the County's VMS/RTCC ecosystem, and maintained by measurable cyber hygiene over its lifecycle.

5D) Open, Non-Proprietary Detention Controls (PLC-Based)

Detention controls should be **open, serviceable, and future-proof**—not gated by a single proprietary vendor. Convergint recommends **industrial PLC-based** detention systems with **open programming** and **commercial off-the-shelf (COTS)** components to protect the County's investment and keep competition healthy over time.

Why PLC-based and open?

- **Flexibility & scalability:** Standard I/O, modular racks, and open logic scale from a single pod to an entire complex.
- **Serviceability:** Multiple qualified firms can maintain hardware and logic; spare parts are broadly available.
- **Longevity:** Industrial lifecycles and roadmap continuity reduce forklift upgrades and vendor lock-in.
- **Transparency:** Documented logic, naming, and HMI standards make operations understandable to County staff.

Reference architecture.

- **Core control:** Redundant PLCs for door control, interlocks, sally ports, lights/calls, and emergency overrides.
- **HMI/SCADA:** Modern operator stations with clear mimic panels, activity logs, and alarm acknowledgements.
- **Integration points:**
    - **Access control (ACS):** Share door status/commands via secure gateways or discrete I/O as policy dictates.
    - **Video (VMS):** Trigger call-ups/recording boosts on interlocks, duress, or cell-door events; stamp events in audit logs.
    - **Intercom/duress:** Event-driven workflows to operator consoles with recorded audio and call trees.

- **Network & security:** Segmented **controls VLAN** or micro-segmented ICS network; time sync (NTP), credentialed access, and change control for logic versions.
- **Fail-safe design:** Manual overrides and well-documented **degraded-mode** behaviors (power/network loss).

Migration & acceptance.

- **Discovery:** Extract existing sequences and panel wiring; align names/IDs to County standards.
- **FAT/SAT:** Simulate interlock logic and emergency states before cutover (**Factory Acceptance Test**), then **Site Acceptance Test** by block/pod.
- **Staged cutover:** Pod-by-pod with rollback ready; 24/7 operational windows respected.
- **Documentation & training:** As-built logic prints, HMI screens, and operator SOPs; maintenance training for County technicians.

Lifecycle.

- **iTrac™** captures commissioning/acceptance of each controlled point; **iCare™** tracks device health, firmware/baseline, and logic version control, with backups stored under change management (see **Section 4A**).

5E) Weapons Detection Screening (Courts, Jails & Public Facilities)

Some County entrances warrant **enhanced screening** to reduce weapon-related risk—particularly **courts, jail lobbies/sally ports, and high-traffic public counters**. Convergint supports **weapons-detection technologies** (e.g., advanced sensors and analytics such as **Evolv**) and integrates them with the County's VMS/ACS for **operationally manageable** workflows.

What "good" looks like.

- **Throughput first:** Lanes sized to peak arrivals; clear queuing and signage; policy-backed procedures to keep lines moving.
- **Actionable alarms:** Screening events auto-link to **live video call-ups** and route to the right operators; alarms are documented with outcomes in the incident log.
- **Privacy & policy:** Clear public notices, secondary screening procedures, and evidence handling aligned to County counsel and Sheriff and Juvenile Jail policy.
- **Training & drills:** Screening staff trained to recognize alerts, conduct secondary inspections, and de-escalate; periodic drills with law enforcement.

Integration pattern.

- **VMS:** Screening alarms trigger camera presets/overlays, bookmark video, and tie to incident numbers.

- **ACS:** Optionally restrict access or log exceptions on failed screens; link badge events to screening passes where policy permits.
- **Dashboards:** Supervisor views show lane status, alarm history, false-alert rates, and throughput statistics.

Note: Screening is most effective as part of a layered model (architectural standoff, CPTED, access policy, cameras/intercom, and trained staff). Convergint will help select **fit-for-purpose** technology and right-size SOPs to balance **safety, throughput, and community experience**.

5F) Real-Time Crime Center (RTCC) & County Security Operations Center (SOC)

Navajo County may wish to evolve toward a **Real-Time Crime Center (RTCC)** model—centralizing security video, alarms, analytics, radio/dispatch, and multi-agency data into a **single, governed operations center**. Convergint can help the County **design, phase, and operate** that journey using an **open, standards-based** approach that protects privacy, supports CJIS-aware practices, and scales with future needs.

What an RTCC/SOC does for the County (outcomes).

- Shortens **detection-to-dispatch** time by fusing alarms, mapped video, and officer location into a single workflow.
- Improves **officer and staff safety** with better scene awareness (camera call-ups, alarms, CAD context) before units arrive.
- Increases **case clearance** by linking evidence (video, license plate recognition (LPR) hits, access events) to incidents in one place.
- Reduces **false alarms and redundant calls** via verification workflows and analytics.
- Creates a **governed, auditable** environment for inter-agency cooperation (MOUs, access controls, and retention aligned to County policy).

Architecture & Integration (vendor-agnostic, open APIs)

Convergint designs around a **common operating picture** rather than a single proprietary platform. We integrate:

- **Security platforms:** County-standard **VMS** (Milestone, Genetec, Avigilon/Motorola Solutions) and **ACS** (Genetec, LenelS2); field devices from **Hanwha, Axis, Avigilon/Motorola Solutions, Bosch**; **Mercury** controllers with **HID** readers/OSDP Secure Channel.
- **Operational systems: CAD/RMS**, 9-1-1/PSAP feeds (as permitted), selected **radio** talkgroups (P25/DMR bridges), and **dispatch** consoles for incident hand-off.
- **County data:** GIS layers, work orders (public works), facility/door maps, camera FoV overlays, hot lists, and policy zones.

- **Advanced sensors (as adopted):** weapons-detection lanes (see **5C**), access anomalies, LPR, analytics alerts, duress/intercom, and environmental sensors.
- **IoTOps & cyber: SecuriThings Horizons** (or CSP + iCare™) for device hygiene, password rotation, firmware campaigns, and compliance (see **Section 6**).

We align **hosting** with Section **5A** (on-prem, hybrid, or SaaS) and publish **event and data schemas** up front so integrations remain maintainable. All connections are **encrypted**, logged, and governed by County policy.

Governance, Privacy, and Inter-Agency Sharing

A successful RTCC is **policy-led**. Convergint helps draft:

- **MOUs** and data-sharing agreements with **Sheriff**, Juvenile Jail, **local police**, **town/city partners**, and **public works**, with explicit use cases, access levels, and audit rights.
- **Privacy controls:** role-based access, masking/privilege escalation for sensitive video, audit logs, and evidence handling procedures (chain-of-custody).
- **Retention & disclosure:** standards for video/events, FOIA/PRA response playbooks, and evidence export integrity.

SOC Facility & Operations Design

We design and build the **SOC/RTCC space** to match County operations:

- **Room & consoles:** sightlines, acoustics, lighting, secure entry, resilient power/UPS, ergonomic consoles, video walls.
- **Workflows:** incident triage, alarm verification, dispatch hand-off, and after-action review captured in **runbooks**.
- **Staffing & training:** supervisor, operators, desk-specific roles (incidents, cameras/analytics, CAD/dispatch liaison), and cross-training; drills and table-tops.
- **KPIs:** detection-to-disposition time, verification rate, false-alarm reduction, operator workload, % cameras online, and evidence export integrity.

iSuite enablement: **iDesign™** for facility/conduit/rack drawings and console layouts; **iControls™** for governance, risk, and MOUs; **iTrac™** for acceptance (video walls, workstations, integrations); **iCare™** for service tickets, SLAs, device health, and monthly performance reporting.

Drone-as-First-Responder (DFR) — Optional Program Path

If the County elects to pursue **DFR**, Convergint can support a **policy-first** pilot aligned with County counsel and appropriate authorizations. We help plan **launch sites**, geofencing, telemetry integration to the RTCC, and **operator training**, and we feed DFR video/telemetry into the **common operating picture**. Pilot metrics include **time-to-overwatch**, number of calls verified, and safety outcomes.

5G) Biometrics & Facial Recognition (e.g., Alcatraz) — Strategy, Integration & Governance

If the County elects to deploy **biometric access**—now or in future—Convergint will design a path that is **privacy-aware, policy-led, and operationally simple**. We focus on where biometrics *add clear value* (frictionless flow, stronger assurance, tailgating reduction) and ensure enrollment, integrations, and lifecycle controls are in place before go-live.

Where Biometrics Make Sense (Use-Cases)

- **Staff-only entrances & turnstiles** at justice/admin buildings or secured sheriff facilities where **frictionless access** reduces queues and badges remain in pockets.
- **High-assurance portals** (evidence rooms, control rooms, IT/network spaces) with **multi-factor** (face + card or mobile) for step-up security.
- **Anti-tailgating & occupancy control** at doors/lanes where analytics can pair a recognized face with a single valid entry.
- **After-hours or unmanned entries** where a **no-badge** workflow (with policy exceptions available) speeds response without sacrificing auditability.
- **Visitor modernization** (future option): pre-enroll contractors/attorneys at a supervised kiosk to reduce lobby congestion (only where policy allows).

Not recommended for general public counters or detainee populations unless policy, legal guidance, and equity reviews explicitly support that use.

Architecture & Integration (Open, Standards-First)

- **Readers & controllers.** Biometric readers (e.g., **Alcatraz**) connect to **Mercury-based** ACS via **OSDP Secure Channel** (preferred) or Wiegand (legacy), preserving your standard panels and workflows.
- **Platforms.** Works with County-standard platforms (**Genetec, LenelS2, Milestone, Genea, Avigilon/Motorola Solutions**) for events, alarms, and video bookmarks.
- **Identity systems.** Enrollment and role assignment are driven from **HR → AD/Entra → ACS**, so access follows employment changes automatically (joiner/mover/leaver).
- **VMS linkage.** Biometric events can **bookmark video** for investigations and SOC review; privacy masking is respected per policy.
- **IoTOps & cyber.** Biometric devices are included in **SecuriThings Horizons** (where supported) or **CSP + iCare™** for password rotation, firmware orchestration, and posture reporting (see **Section 6**).

Enrollment & Lifecycle (Make It Easy, Make It Clean)

- **Enrollment options.**
  - **Supervised station** (front desk or security) for highest quality,
  - **Self-service kiosk** with guard approval, or
  - **Mobile capture** for remote sites (policy-dependent).

- **Template handling.** Prefer **on-device encrypted templates** (where offered) to minimize PII footprint; if server-side is used, store in County-controlled, encrypted repositories with strict access controls.
- **Automated updates.** HR/AD changes drive **automatic revocation** of biometric permissions; **off-boarding** deletes templates per retention policy with audit evidence in **iCare™**.
- **Fallback paths.** Always provide an alternative (badge/PIN) for **ADA**, **privacy opt-outs**, and exceptions; log and review frequency of fallbacks to tune sensitivity and training.

Privacy, Ethics & Governance (Policy-Led)

- **Consent & notices.** Clear signage and consent language; publish **purpose, retention, and alternatives**.
- **Data minimization.** Store **templates, not images**; restrict export and sharing; enforce retention/destruction timelines.
- **Fairness & accuracy.** Tune **thresholds** to County risk tolerance; conduct **acceptance testing** with representative demographics; track **FAR/FRR** in monthly reports.
- **Access controls & audit.** Role-based administration, immutable **audit logs**, and SIEM forwarding for biometric events and admin actions.
- **Legal review.** Align to County counsel guidance and applicable state/local regulations; include labor/union consultation as needed.

Cybersecurity Controls (Device to SOC)

- **Hardening.** Unique device credentials, HTTPS/TLS management, disabled default accounts; **OSDP Secure Channel** for readers.
- **Rotation & patching. 90–180-day** password rotation and **quarterly firmware** (or vendor-critical release) with **ringed deployment** (lab → pilot → production) and rollback; evidence logged in **iCare™**.
- **Monitoring.** Device health, failed logins, and config drift sent to **SIEM**; **Horizons** (or **CSP**) automates rotation and firmware where APIs allow.

---

6) Cybersecurity and CJIS-Aware Practices

Security systems ride on the County's network and must meet the same discipline as any IT workload. Convergint aligns your physical security stack to **County cyber policy** and **CJIS-aware** practices, with clear controls across identity, device hardening, network segmentation, patch/credential hygiene, monitoring, and audit. We apply this consistently to **ALL security IoT endpoints—cameras** (Hanwha, Axis, Avigilon/Motorola Solutions, Bosch), **NVRs/servers**, **encoders/intercoms**, **access control panels** (e.g., Mercury), **readers** (HID/OSDP), and **detention PLC/HMI** where in scope.

6.1 Governance & Standards

- **Frameworks.** We map controls to County policy using **NIST CSF / CIS Controls**; where applicable, we respect **CJIS** considerations for admin access, workstation posture, and log retention.
- **Change control.** All changes (firmware, configuration, credentials) are tracked in **iCare™** with approvals, scheduling, and rollback plans; device-level acceptance is captured in **iTrac™**.
- **Segregation of duties.** Admin roles for ACS, VMS, weapons detection, and detention controls are separated; privileged activities require named accounts and just-in-time elevation where supported.

6.2 Identity, Access & Authentication

- **SSO/MFA.** Administrative consoles (ACS/VMS/analytics) integrate with **County Entra ID/AD** via **SAML/OIDC**; MFA is enforced for privileged roles.
- **RBAC.** Fine-grained roles limit what each admin can see and change; operator roles are task-based (monitoring, evidence export, credential changes).
- **Privileged secrets.** Break-glass and service accounts are stored in the County's **PAM/secret vault** (e.g., Key Vault) with **check-out/check-in** and audit.

6.3 Network Architecture & Segmentation

- **Zones.** Separate **camera/IoT VLANs**, **ACS/PLC control VLANs**, and **management** networks with ACLs; restrict east-west and block internet egress unless explicitly required.
- **802.1X/NAC.** Use **802.1X** (or MAB where needed) on access ports; deny unknown MACs by default.
- **Time & trust.** NTP synchronization; management over **TLS 1.2+ / HTTPS**; disable insecure services (telnet, HTTP, anonymous SNMP). Readers use **OSDP Secure Channel**.

6.4 Device Hardening & Credential Hygiene (All IoT, incl. Access Panels)

- **Baseline build.** Remove/disable default accounts; rotate or vault all local admin passwords; enforce complexity and lockouts; unique creds per device class.
- **Password rotation policy.**
  - **Admin/root on devices:** rotate **90–180 days** (risk-based).
  - **Service/integration accounts:** rotate **90 days**; vault and inject where supported.
  - **OSDP SC keys:** rotate **annually** or on staff/vendor change.
  - **Certificates:** use X.509 for cameras/servers; **≤12-month** validity with auto-renew where possible.
- **Configuration lock-down.** Disable unused protocols/ports, set least-privilege SNMPv3, restrict remote shell, and apply signed firmware only.

6.5 Patch, Firmware & Vulnerability Management

- **Ringed updates. Ring 0 (lab/sandbox) → Ring 1 (pilot/low-risk site) → Ring 2 (broad deployment)** with scheduled windows and rollback images.
- **Cadence.**
  - **OS/Server apps:** monthly security patches, LTS preferred.
  - **Cameras/IoT:** quarterly firmware or sooner for critical CVEs.
  - **ACS panels/readers:** vendor-supported cadence coordinated with operations windows.
- **Vulnerability intake.** Monitor vendor advisories/CVEs; triage by exploitability and asset criticality; document risk acceptance or remediation in **iCare™**.
- **Backups & snapshots.** Pre-patch snapshots/config exports for rapid rollback.

6.6 Monitoring, Telemetry & Audit

- **Health & logs.** Stream device/platform logs (syslog/CEF/LEEF) to the County **SIEM** (e.g., Splunk/Microsoft Sentinel); enable detailed **audit logs** for admin actions.
- **Anomaly alerts.** Thresholds for camera disconnects, panel offline, storage dips, failed logons, reader tamper, FoV/analytics degradation.
- **Evidence integrity.** Hash and retain exported evidence per policy; log chain-of-custody events.

6.7 Automated IoTOps: SecuriThings Horizons (or Convergint CSP)

To scale password rotation, firmware lifecycle, and device health across thousands of endpoints, the County can choose between:

Option A — SecuriThings Horizons (subscription).
A dedicated **IoTOps platform** that centralizes **asset discovery**, **password rotation**, **firmware orchestration**, **configuration compliance**, and **anomaly detection** for physical-security devices across vendors. Typical workflows we would enable with Horizons include:

- **Automated password rotation** for supported devices on a scheduled policy with audit trails.
- **Bulk firmware campaigns** by model/version with pre-checks and staged rollouts.
- **Compliance drift** detection (open ports, weak ciphers, disabled encryption) and guided remediation.
- **Real-time health** (uptime, streams, CPU/temp) with proactive alerts to reduce MTTR.
- **Integration** to County SIEM/ITSM for ticketing and dashboards; API-level links to ACS/VMS where supported.

Note: Where a device type isn't natively supported (e.g., some access control panels), we cover that gap with Option B and keep a single operational view in **iCare™**.

Option B — Convergint CSP (service plan) + iCare™.
Convergint's **CSP-managed plan** executes the same outcomes—**credential rotation**, **firmware campaigns**, **config baselines**, and **quarterly vulnerability sweeps**—as scheduled services with proof in **iCare™**. We use vendor utilities (e.g., Axis/Device Manager, Hanwha/Wisenet Device

Manager, Avigilon/ACC tools, Mercury firmware utilities) and publish before/after baselines, exceptions, and risk treatments.

Either path delivers: defined **SLAs**, **change windows**, **rollback plans**, and leadership dashboards; the choice depends on County preference for **in-house automation** (Horizons) vs. **outsourced operations** (CSP), or a **hybrid** (Horizons for cameras/NVRs; CSP for panels/readers).

6.8 Platform Selection: Cyber Fit Today and Tomorrow

When standardizing on **ACS/VMS** platforms (on-prem, hybrid, or SaaS—see Section **5A**), we prioritize vendors that:

- Support **SSO/MFA** (SAML/OIDC) and **SCIM/LDAP** for lifecycle automation.
- Offer **role-based admin**, **granular audit**, **config backup/export**, and **documented APIs** for automation.
- Provide **TLS/HTTPS** for all admin traffic; **OSDP Secure Channel** for readers; **ONVIF** for cameras.
- Have a clear **patch cadence**, disclosure program for vulnerabilities, and **LTS** branches.
- Integrate with **SecuriThings Horizons** (where applicable) and County SIEM/NAC toolchains.
- Publish product **support lifecycles** and **roadmaps** that align with County refresh policy.

6.9 Detention PLC/ICS Security

- **Segmentation.** Isolate **PLC/HMI** on dedicated controls networks; strictly broker data (events/alarms) to enterprise networks.
- **Accounts & change.** Named admin accounts with MFA (where supported), logic versioning, signed firmware, and backups vaulted.
- **Operations.** Degraded-mode procedures documented; emergency overrides tested in **iTrac™** with County witness.

6.10 Metrics & Reporting

We report monthly via **iCare™** and the County SIEM:

- **Credentials:** devices in compliance, rotations completed/overdue, OSDP key rotation status.
- **Patching:** campaign progress, success/rollback rates, outstanding CVEs by severity.
- **Health:** uptime, MTBF/MTTR, storage/retention adherence, repeated offender devices.
- **Audits:** admin action logs, failed logons, configuration drift, NAC posture.
- **Exceptions:** documented risk acceptances with sunset dates and compensating controls.

Outcome: A security program that's **measurable**, **repeatable**, and **proactively maintained**—with automation via **SecuriThings Horizons** where you want it, and a **CSP-managed** path

where you prefer Convergint to own the work—covering **every device** on the security network, including **access control panels**.

7) Change Management & Adoption Plan

Modernization succeeds when people adopt the new way of working **before** the last device is commissioned. Convergint treats change management as a workstream with its own scope, schedule, and outcomes—not a training class at the end.

We start with **early, role-based training**—short, task-focused sessions scheduled before the first production cutover. Operators learn maps, alarm handling, **weapons-detection SOPs** (where deployed), and incident workflows; administrators practice credential lifecycle, permissions, reporting, and **PLC/HMI** role basics where detention controls are in scope; County technicians learn the top fixes that prevent avoidable truck rolls. Materials, recordings, and quick-reference guides are posted in **iCare™** for easy access and future onboarding. To make practice safe and realistic, we stand up a **sandbox (test/development) environment** that mirrors the County's configuration: sites, devices, roles, maps, and (where applicable) simulated detectors—seeded with sanitized/synthetic data—so staff can practice without risk.

Because identity data is the backbone of access control, we treat **database cleanup** as a mini-project: deduplicate cardholders, normalize formats and facility codes, collapse redundant access levels into roles, and stage imports through the sandbox. We then manage **badging migration** explicitly—dual-technology **HID Signo or Wavelynx** readers allow legacy and new credentials to coexist; re-badging events are scheduled by department; **mobile credentials** can be piloted with MDM safeguards. To keep the database clean after go-live, we implement **HR and Active Directory integrations**—daily HR feeds as the authoritative source, AD/Entra groups mapped to access roles, SSO for administrators, and monthly reconciliations to catch drift. We acknowledge the human **change curve** and run a **30/60/90-day hyper-care** program with floor-walking in week one, a staffed support bridge, weekly adoption check-ins, and metrics that show progress.

8) Pilot & Phased Cutover Strategy (Sandbox, Prioritization, Lessons Learned)

We de-risk transition by standing up a **sandbox/UAT environment**, piloting on **lower-priority sites first**, and converting lessons into a **County playbook** before touching higher-criticality operations.

Together with Sheriff's Office, Juvenile Jail, HR Leadership, Facilities, and IT, we agree on a **priority roadmap** that scores each site/area by operational criticality, public exposure, staffing patterns, technical complexity, and readiness (room/power/network). We begin with lower-priority locations to validate the **production** stack where disruption risk is minimal. The first wave is tightly orchestrated: readiness checks, installation and commissioning, **County field-of-view**

sign-offs at the moment of installation via **iTrac™** (see **Section 4A**), short stabilization windows, and hyper-care. **If weapons-detection screening is in scope, we pilot a single lane at a public lobby** to tune thresholds and SOPs before scaling.

Every wave uses **go/no-go gates** at entry (rooms powered, VLAN/IPs assigned, sandbox tests passed, communications posted) and at exit (≥98% commissioning pass rate, zero critical defects, training completion, runbooks updated). We maintain configuration snapshots and a documented **rollback plan**. After each site, a brief after-action review captures fixes and decisions into a **version-controlled County Playbook** stored in **iCare™**—cutover checklists, device standards, naming conventions, FoV examples, badge issuance steps, weapons-screening SOPs, and operator/administrator runbooks—so each subsequent wave is faster and more predictable.

---

9) Implementation & Commissioning: Delivering Without Disruption

We begin with a joint kickoff to confirm scope, risks, and communication cadences. Using **iDesign™** (see **Section 4A**), we produce device plans, risers, DORI matrices, and storage/power calculations aligned to operations. Submittals are tracked in **iControls™** so reviewers can see exactly what changed and why.

Cutover is sequenced to minimize operational impact. Doors are grouped so reader replacements, panel swaps, and lock tests happen in controlled windows, with rollback plans ready if any device fails a check. Cameras are installed and focused by area; **live FoV sign-off at installation** is captured in **iTrac™** to prevent repeat trips. Commissioning is scripted and recorded in **iTrac™** at the device level. **When detention PLC controls are in scope, we run FAT/SAT with simulated interlocks and emergency states before live handoff.** Punch items are logged with photos and closed before we move on. Documentation and passwords are governed by County policy and uploaded into **iCare™** so the County sees a live asset inventory and a record of what was done, when, and by whom.

---

10) Governance, Reporting, and Risk Management

Large programs succeed when everyone can **see** what is happening. In **iControls™**, the County will see milestones, RFIs/change orders, a live **risk register** with owners/dates, and a weekly dashboard snapshot for leadership. Monthly executive reviews cover budget, schedule, and risk trends so surprises are scarce and solvable.

Quality and safety are integrated, not bolted on: Plan–Do–Check–Act means we plan acceptance criteria before work, check workmanship in process, and act on nonconformances quickly, recording the fix so the lesson is institutional. Safety follows the same discipline: daily JHAs, toolbox talks, lift and fall protection, and stop-work authority for anyone who sees a hazard.

---

11) Service & Maintenance Strategy (Timely Support)

Pick one model per site—or blend them:

- **County Staff Enablement + Remote Convergint Support.** Train County personnel for frontline issues; Convergint provides remote diagnostics/guided fixes through **iCare™**.
- **Local Integrator Partnership.** Convergint onboards the County's trusted local integrator(s) under Convergint standards and escalation.
- **Embedded Convergint Technician.** Place a Convergint colleague on-site for fastest response and deepest system familiarity.

For **weapons-detection**, **iCare™** schedules calibration/updates and tracks performance; for **detention PLC controls**, iCare tracks firmware/logic baselines and keeps program backups under change control.

---

12) Procurement & Grants Support

Convergint will align to the County's preferred procurement path and can contract under **cooperative purchasing vehicles** commonly used by Arizona jurisdictions (e.g., **OMNIA**, **Sourcewell**, **NASPO**), subject to County requirements.

Grants & Funding Team (Dedicated). Convergint's national team partners with public entities to identify and secure **external funding** for security modernization (including courthouse/public-safety improvements such as **weapons screening** and **detention control upgrades**). Services include opportunity scanning, eligibility mapping, scope/narrative development, budget/timeline templates, and post-award administration readiness.

---

13) Ability to Meet Timeline & Resourcing

Convergint's **Phoenix Technology Center** provides local project management, engineering, programming, and field crews, backed by regional surge capacity to protect the schedule. We plan work in **parallel facility phases** and use **rolling acceptance** to put benefits into service sooner. Weekly cadence: PM/safety meetings, readiness checks, iControls™ dashboards, risk review, and executive status—so the schedule remains visible and recoverable.

---

14) Cost Approach, Warranty, and Spares

Convergint follows a **reuse-first** philosophy to protect the County's prior investment. We replace devices only when risk, code, or lifecycle justify the change. Where modernization is needed, we standardize on open platforms and field hardware that lower long-term cost of ownership and make training easier. Pricing can be structured as fixed-fee by phase or site, not-to-exceed with defined assumptions, or time-and-materials for discovery and remediation—whichever best matches the

County's procurement rules. We provide clear options—**self-perform cabling** for single-point accountability, analytics features where they add value, additional retention for evidentiary needs, **open PLC detention controls** for long-term serviceability, and **weapons-detection** where risk justifies it. Our workmanship and supplied equipment carry a **multi-year warranty**; manufacturer warranties (e.g., five-year coverage typical on many camera families) are registered and documented at closeout. For detention-critical speed, we propose a **spares kit** stored locally so common failures can be swapped immediately.

15) Team & Organizational Structure

Convergint will deliver this program from our **Phoenix Technology Center** with the ability to surge resources regionally as needed. **Operations oversight** ensures the right skills and staffing are applied at the right time. **Project management** coordinates daily work, risk, and communication with the County. **Engineering** translates standards into precise drawings and bills of material. **Programming and commissioning** build stable configurations and prove them with County witness. **Field leadership** ensures safe, orderly sites and clean workmanship. **Quality and safety** audit weekly and publish scorecards the County can see. Behind them is the national depth of Convergint—specialists available to assist when an unusual requirement or deadline appears.

16) Representative Experience

- **City of Phoenix Water Services –** Estevan Castro. Estevan.castro@phoenix.gov. 602-768-3135
- **City of Mesa –** Don Cook. Donald.cook@mesaaz.gov. 480-238-8454
- **Tucson International Airport –** Anthony Cassela. acasella@flytucson.com. 520-573-4843
- **City of Glendale Water –** Ray Bush. rbush@glendaleaz.com. 623-930-4132
- **Inspired Networks –** Richard Donnelly. rdonnelly@inspirednetworks.com 978-930-3122

Due to the seniive nature of the services Convergint provides for these and other customers, not withstanding NDA's in place, please reach out to each representative for information on Convergint's services and value to their respective organizations. Rest assured Convergint will provide the same level of descression and privacy for the County as we do our other clients.

17) Assumptions, Clarifications, and Options

Escorted access and agreed work windows appropriate to detention and public-facing spaces. IP addressing, VLANs, and switch ports by County IT; 120 VAC power and compliant backboards at panel locations. Where cabling is by others, Convergint performs pre-install QA and documents deficiencies with photos before device installation; **self-perform cabling** is available as an alternate. Device locations chosen to allow ladder service wherever feasible; lifts planned where required. Documentation, passwords, and keys governed by County policy and delivered at closeout; all as-builts and O&M materials uploaded into **iCare™** with asset histories. **Where**

weapons-detection is deployed, location, queueing furniture, and power/network drops are assumed in scope; screening policies are to be approved by County leadership/counsel

18) Conclusion

Navajo County deserves a security program that is coherent, supportable, and responsive—one that grows from the County's real work and endures beyond a single project. Convergint's **ESRM-based** method, the **Trifecta** alignment of **integrator + technology + adoption**, and the **iSuite** (iDesign™, iControls™, iTrac™, iCare™) create that foundation. With open-platform expertise (**Genetec, LenelS2, Milestone, Avigilon/Motorola, Genea Solutions**) and field standards (**Mercury, HID, Wavelynx**, cameras from **Hanwha, Axis, Avigilon/Motorola Solutions, and Bosch**), plus **open PLC detention controls** and optional **weapons-detection screening**, the County gains a dependable, auditable capability that endures. Our **service models** and **Grants & Funding Team**, combined with our **~$500M annual SLED depth**, give Navajo County practical options for timely support, external financing, and confidence that the program aligns with proven public-sector best practices.

19) Pre Construction Cost Proposal

Convergint is providing a cost proposal to meet the following scope of work as it relates to preconstruction, discovery, ESMR and estimating

- Convergint proposes to walk the County through a full ESRM as well as Stakholder Investigation and detailed estimating phases. This includes the following:
  - On site, in person meetings with all Stakeholders to identify and build a clear path forward for the forseesable future (5 year roadmap)
    - Follow up and subsequent meetings will be via Teams where appropriate
  - Investigation and surveys of each of the County's sites in person.
  - Provide interviews with product partners who align with the County's long term goals (most likely in Teams but may be in person)
  - Help the County decide what technologies meet your best interests.
  - Provide cost estimates for each building and/or phases.

Total Cost Proposal: $ 79,393.96

Board of Supervisors Regular **7. a.**

Meeting Date: 01/27/2026

Title: Holbrook Civic Center Concept

Submitted By: Leah Thomas, Clerk of the Board of Supervisors

Department: Administrative Services

Presented By: Bryan Layton

Subject:

Presentation on the Holbrook Civic Center Concept

Background:

The proposed civic center collaboration would represent a landmark opportunity for the Holbrook School District, City of Holbrook, Northland Pioneer College and Navajo County to transcend jurisdictional boundaries and achieve unprecedented mutual benefit through resource consolidation.

Form Review

Form Started By: Leah Thomas Started On: 01/15/2026 02:49 PM

Final Approval Date: 01/15/2026

Board of Supervisors Regular **8. a.**

Meeting Date: 01/27/2026

Title: SUP 25-004 Winding Canyon Wind - MET Tower, District III

Submitted For: Katherine Wright, Planner II **Submitted By:** Katherine Wright, Planner II

Department: Planning & Development Services

Presented By: Katherine Wright

Motion before the Board:

Consideration and adoption of **Resolution Number 01-2026**, approving/denying a Special Use Permit for the construction and operation of one meteorological monitoring tower (MET tower) on approximately .7479 acres of vacant land southwest of Joseph City.

Background:

APN#: 111-07-003A, T16N, R17E, S05, 07, 09, 17 of the GSRM. Owner: Aztec Land & Cattle Company, Ltd. Agent: Kevin Gooley.

February 29, 2024 – Arizona Game and Fish Department (AZGFD) reviewed the proposed installation of the MET tower and provided comments.

April 20, 2024 – Arizona Game and Fish Department (AZGFD) clarified with the applicant that participation in the Motus program is an optional opportunity. The applicant will continue to work with AZGFD through the development of the project and explore the implementation of the Motus telemetry tracking station.

August 25, 2025 – The MET tower filing was submitted to the Federal Aviation Administration (FAA).

The actual MET tower will be on .7479 acres; however, the full parcel of land is 2,761.22 acres. The proposed MET tower will collect meteorological data to inform the energy assessment of a future potential wind energy generation facility.

The MET tower will be 272 feet tall. It will be a tubular tilt-up tower with guy wires, including a 1-2-meter (3.28-6.56-foot) lightning rod. The smallest of the setbacks is 1,667.97 feet from property lines and well above the minimum tower setback requirement for non-residential setbacks of 1:1 foot.

Subject to FAA's sign off and Navajo County's approval, the installation of the MET tower will occur within a few months after receiving the SUP and Building Permit. If approved, the MET tower will be installed shortly thereafter. The installation will take 1 to 3 days to complete. The MET tower is expected to operate for up to seven (7) years.

The MET tower will be accessed from the intersection of State Route 99 and Territorial Road. After approximately 8.3 miles from the intersection, access goes south on the County Maintained section of Bell Cow Road for approximately 1.5 miles when Bell Cow Road turns into a private road, with site access granted via sub easement licenses with private landowners.

Recommendation:

Navajo County Planning & Development Services Staff recommend approval of the Special Use Permit, subject to the conditions listed in the Staff Report.

Attachments

Application

Staff Report

Public Comments

Presentation

Reso. Approval

Reso. Deny

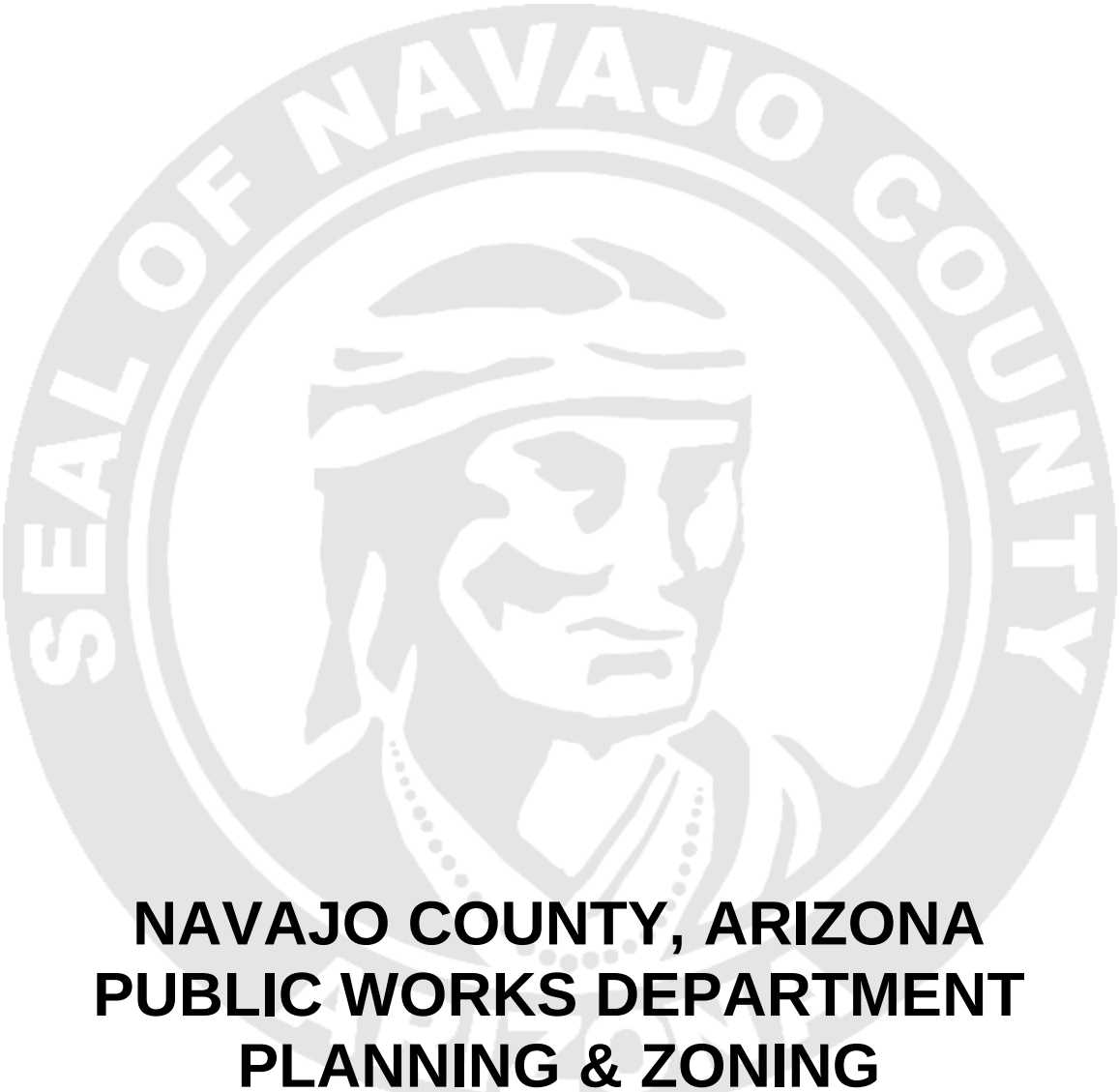
Form Review

Inbox	Reviewed By	Date
Brandt Clark	Brandt Clark	01/15/2026 01:34 PM

Form Started By: Katherine Wright Started On: 01/14/2026 12:55 PM

Final Approval Date: 01/20/2026

SPECIAL USE PERMIT APPLICATION



NAVAJO COUNTY, ARIZONA
PUBLIC WORKS DEPARTMENT
PLANNING & ZONING

P.O. Box 668 ▪ 100 East Code Talkers Drive ▪ Holbrook, AZ 86025
Phone: (928) 524-4100 ▪ Fax: (928) 524-4122
www.navajocountyaz.gov

(Revised June 15, 2011)

SPECIAL USE PERMIT
APPLICATION INSTRUCTIONS

In applying for a **SPECIAL USE PERMIT,** the following is required of all applications:

1. Special Use Permit application (completed). All information requested on the application shall be complete, including ownership (which shall be legally notarized where indicated).

2. A copy of the recorded deed or sales contract.

3. Site Plan, as noted below:

   - 2 (two) copies of the site plan at 24" x 36" – folded to approximately 9" x 12"
   - 2 (two) copies of the site plan at 8-½" x 11"
   - Note that after initial review, staff may require additional copies, a different scale, and/or different paper sizes
   - Additional copies of the site plan and other application materials may be required prior to the Planning Commission and/or Board of Supervisors meetings

   The site plan shall be drawn to a 50, 100, or 200 foot-to-the-inch scale, or an alternate scale if approved by the Planning Director and/or County Engineer, whichever is most appropriate to clearly present necessary details. At a minimum, the site plan shall include the following:

   - Project name / title
   - North arrow and scale
   - Property lines with dimensions
   - Location and dimensions of all existing or proposed structures
   - Distances from structures to property lines, septic, and water well facilities
   - All required yard setbacks from property lines and distances between buildings
   - All existing and proposed ingress and egress (access) for the subject property, including the widths of all driveways
   - Adjacent street names and right-of-way widths
   - All interior drive and parking areas (including any handicapped-accessible parking). Include the proposed surfacing for these areas
   - Site data table, which is to include the following:
     - Site size in acres
     - Address of the site
     - Assessor's Parcel Number(s) of the site
     - General Legal Description of the property (Township, Range and Section). If located within a platted subdivision, provide the subdivision name, lot number(s) and recording information (Book & Page)
     - Existing zoning of the site
     - Existing and proposed use(s)
     - Size & details for any proposed structures (type, size in square feet, height, etc.)
     - Parking (where needed) – indicate the number of spaces – both proposed &

required (include handicapped-accessible spaces)
  - Service providers – table format (water, method of sewage disposal, trash, fire, police, electric, gas, etc.). Note that "will serve" letters may be required
  - Contact information (name, address, phone & e-mail) for the owner, developer, architect/engineer, owner's representative and/or other persons
- Details and locations regarding proposed fencing/screening & signs
- Adjacent land uses, parcel numbers and ownership name
- Vicinity map
- Detention areas (where deemed necessary)
- Signature line for the owner's signature and date (printed name underneath)
- "Approvals" signature block, including signature lines and dates for:
  - Navajo County Planning Director
  - Navajo County Engineer
  - Chairman, Navajo County Planning Commission
  - Chairman, Navajo County Board of Supervisors

Additional details and/or information may be required by staff after the initial review of the site plan and/or application materials.

4. A "Project Narrative" (2 copies), expressing your reasons for the proposed Special Use Permit and how it will be beneficial to the area, and including an explanation of the proposed use, a schedule for its development, and the compatibility of the proposed use with the adjacent uses and character of the area.

5. A "Vicinity Map" (2 copies), including a written and graphic description of how to access the site from the nearest State or Federal Highway. Include Latitude & Longitude of the "corners" of the site.

6. The correct Application Fee (see fee schedule) – payable to Navajo County.

7. Additional Materials (optional – not required). A CD (Compact Disk) of a copy of all of the application materials, scanned in PDF format, is suggested. Optional additional materials may also be submitted to better explain the proposed development. Although not required, these may include aerial photos, context plans, building elevations, landscape plans, letters of support, renderings, sign details, etc.

All application materials and other required information concerning a Special Use Permit must be submitted to the Planning & Zoning Division of the Public Works Department for review and staff approval prior to scheduling of any hearings before the Planning & Zoning Commission and/or the Board of Supervisors. The Planning & Zoning Commission meets the third Thursday of each month (6:00 p.m.), and the Board of Supervisors meets the second and fourth Tuesday's of each month (9:00 a.m.) All hearings are held in the Board of Supervisors' Chambers at the Navajo County Governmental Center in Holbrook, Arizona. Please confirm any hearings with staff, as dates, times and locations may change.

Incomplete Applications Will Delay The Process –
Please Follow The Instructions Carefully.

NAVAJO COUNTY PUBLIC WORKS DEPARTMENT

PLANNING & ZONING

Post Office Box 668 - 100 East Code Talkers Drive
Holbrook, Arizona 86025
(928) 524-4100 FAX (928) 524-4122
www.navajocountyaz.gov

SPECIAL USE PERMIT APPLICATION

(also to be used for an Amendment to an approved/existing Special Use Permit)

SITE & PROPOSAL INFORMATION:

PROJECT NAME: _____

PROPOSED USE OF PROPERTY: _____

SPECIAL USE CATEGORY: _____

LOCATION (include nearest town/community): Approximately 20.19 miles southwest of Joseph City, Arizona.
The MET tower will be located on parcel number 111-07-003A (owned by Aztec Land & Cattle Co Ltd.)

GENERAL DIRECTIONS TO PARCEL: The nearest State Highway is State Route 377, and the closest Federal Road is Interstate 40.
The MET tower will be accessed from the intersection of State Route 99 and Territorial Road with private access via Bell Cow Road (private road).

ADDRESS (if known): N/A

PROPERTY SIZE: _____ acres; _____ square feet

LEGAL DESCRIPTION: Township _____ North, Range _____ East, Section(s) _____

ASSESSOR PARCEL NO.: _____

SUBDIVISION NAME: _____ LOT #: _____

PRESENT USE OF PROPERTY: _____

CURRENT ZONING: _____

PROPOSED ZONING: _____

OWNER & CONTACT INFORMATION:

OWNER'S NAME: Aztec Land & Cattle Company, Limited

OWNER PHONE NO.: _____ FAX #: _____

OWNER EMAIL ADDRESS: _____

OWNER MAILING ADDRESS: 4647 N 32nd St, No. 240

CITY: Phoenix STATE: AZ ZIP CODE: 85018

DATE OF OWNERSHIP: 1886

CONTACT NAME: Kevin Gooley

COMPANY NAME: Winding Canyon Wind LLC

CONTACT PHONE NO.: 503-318-3788 FAX #: _____

CONTACT EMAIL ADDRESS: kevin.gooley@edp.com

CONTACT MAILING ADDRESS: 710 NW 14th Ave Suite 250

CITY: Portland STATE: OR ZIP CODE: 97209

OWNER'S AFFIDAVIT:

I, (print name) Stephen M. Brophy, being duly sworn, depose and say that I am the owner of the property involved in this application and that the information herewith submitted is true and correct to the best of my knowledge.

_____
Owner's Signature

STATE OF _____)
) SS
COUNTY OF _____)

Sworn and subscribed before me on this _____ Day of _____, 20_____

_____
Notary Public

_____
My Commission Expires

For Staff use only:

Accepted by: _____ Date: _____

Submittal Approved: _____ Date: _____

Fee: _____

Case #: _____

Planning Commission: _____ Action: _____

Board of Supervisors: _____ Action: _____

Notes / Stipulations: _____

_____

_____

OWNER'S AFFIDAVIT:

I, (print name) Stephen M. Brophy, President of Aztec, Ltd, being duly sworn, depose and say that I am the owner of the property involved in this application and that the information herewith submitted is true and correct to the best of my knowledge.

Owner's Signature

STATE OF Arizona)
) SS
COUNTY OF Maricopa)

Sworn and subscribed before me on this 14TH Day of October, 2025

Notary Public

TRICIA L CRICHTON
Notary Public - Arizona
Maricopa County
Commission # 617744
My Comm. Expires Dec 27, 2025

12/27/2025
My Commission Expires

For Staff use only:

Accepted by: _____ Date: _____

Submittal Approved: _____ Date: _____

Fee: _____

Case #: _____

Planning Commission: _____ Action: _____

Board of Supervisors: _____ Action: _____

Notes / Stipulations: _____

NAVAJO COUNTY

Special Use Permit Application
Meteorological Tower

Applicant: Winding Canyon Wind Farm LLC

Submission Date: November 2025

Table of Contents

I. Introduction 3
II. Project Overview 3
III. Schedule for MET tower Development 2
IV. Benefits to Navajo County 2
V. Compatibility of Proposed Use with Adjacent Uses and Character of the Area 3

I. Introduction

Winding Canyon Wind Farm, LLC (Applicant) respectfully requests a Special Use Permit (SUP) from Navajo County for the construction and operation of one meteorological monitoring tower (MET tower). The proposed MET tower location would be located on one privately owned parcel located approximately 20.19 miles southwest of Joseph City, Arizona. The parcel is privately owned by Aztec Land and Cattle Company, Ltd.

If approved, the MET tower will collect meteorological data to inform the energy assessment of a future potential wind energy generation facility (Winding Canyon Wind Farm).

Attachment 1 includes the Application Form, which is notarized by the landowner, Aztec Land & Cattle Co Ltd.

Winding Canyon Wind Farm LLC is a wholly owned subsidiary of EDP Renewables North America LLC (EDPR NA). EDPR NA. its affiliates, and subsidiaries develop, construct, own, and operate wind farms, solar parks, and energy storage systems throughout North America. Headquartered in Houston, Texas, with 61 wind farms, 26 solar parks, and eight regional offices across North America, EDPR NA has developed more than 12,000 megawatts (MW) and operates more than 11,400 MW of onshore utility-scale renewable energy projects.

EDPR NA conducts most of its business in rural communities across the U.S., Canada, and Mexico. Obtaining and maintaining credibility and the trust of landowners, town officials, and other stakeholders is a crucial aspect of building successful projects. At EDPR NA, our community relationships represent more than business transactions. We value strong relationships with landowners and communities who see the possibilities of conscientious land stewardship, rural economic development, and contributing to a more sustainable future.

II. Project Overview

Winding Canyon Wind Farm LLC proposes to locate the MET tower approximately 20.19 miles southwest of Joseph City, Arizona. The MET tower will be located on parcel number 111-07-003A, which is owned by Aztec Land & Cattle Co Ltd (Table 1). The MET tower will be 83 meters (272 feet) tall. It will be a tubular tilt-up tower with guy wires, including a 1–2-meter lightening rod.

Attachment 2 includes a copy of the recorded memorandum of the land agreement between EDP Renewables North America LLC, and Aztec Land & Cattle Co Ltd. The landowner is grazing cattle on this privately owned land and will continue to do so in conjunction with the operations of this proposed MET tower.

Table 1. Proposed MET tower location.

MET Tower	Assessor's Parcel Number	Latitude Longitude	Location	Parcel Size
1	111-07-003A	34-47-48.97N NAD 83 110-32-59.04W	T16N R17E Section 9	2761.22 acres

Attachment 3 includes the proposed project Site Plan, demonstrating the location of the development.

This land is zoned as A-General which is a designation for all the unincorporated area of the County, except land within the boundary of a reservation and outside the authority of Navajo County. Uses permitted in the "A-General Zone" include farm and non-farm residential uses, farms, recreational, institutional, commercial, and industrial uses as specifically listed in this Article. Other uses may be permitted as Special Uses under Article 20.

According to the Navajo County zoning ordinance, the MET tower will require a Special Use designation as it does not qualify for the uses permitted in the "A-General Zone."

On August 25, 2025, the MET tower filing was submitted to the Federal Aviation Administration (FAA). The ASN is 2025-WTW-11628-OE. See **Attachment 4** for the confirmation of filing.

On February 29, 2024, Arizona Game and Fish Department (AZGFD) reviewed the proposed installation of the MET tower and provided comments. On April 20, 2024, AZGFD clarified with the Applicant that participation in the Motus program is an optional opportunity. The Applicant will continue to work with AZGFD through the development of the project and explore the implementation of the Motus telemetry tracking station. See **Attachment 5** for the referenced letter from AZGFD.

III. Schedule for MET tower Development

Subject to FAA's sign off and Navajo County's approval, the installation of the MET tower will occur within a few months after receiving the SUP and building permit. If approved, the MET tower will be installed shortly thereafter. The installation will take 1 to 3 days to complete. The MET tower is expected to operate for up to seven years.

The nearest State Highway is State Route 377, and the closest Federal Road is Interstate 40.

The MET tower will be accessed from the intersection of State Route 99 and Territorial Road. After approximately 8.3 miles from the intersection, access goes south on the County Maintained section of Bell Cow Road for approximately 1.5 miles when Bell Cow Road turns into a private road, with site access granted via sub easement licenses with private landowners.

Attachment 6 includes a copy of the proposed Vicinity Map, including proposed access points.

Attachment 7 includes a schematic of the proposed MET tower.

IV. Benefits to Navajo County

The proposed MET tower will collect meteorological data to inform the energy assessment of a future potential wind energy generation facility. If developed, the future wind project will be beneficial to Navajo County by providing family-wage jobs and economic growth to the local community. There will be additional tax revenue from the potential wind farm that can benefit the local community.

V. Compatibility of Proposed Use with Adjacent Uses and Character of the Area

The proposed MET tower is compatible with adjacent uses and the character of the area. The proposed MET tower complies with Navajo County's Comprehensive Plan, including the identified Character Areas Map, and the Aztec Area Plan. This is demonstrated by reviewing the following documents from Navajo County:

1. Navajo County Comprehensive Plan
    a. Character Areas Map – Range Land

    The proposed MET tower will be in the character area designated as Range Land. The Range Land character area is designated for lands that are large private tracts or other property that is, and likely will continue to be, used for ranching purposes.

    The development of a MET tower in this character area will not hinder the ability of the land to be used for agricultural purposes. The landowner plans to continue cattle grazing activities on the land during the operations of the met tower and operational life of the prospective wind farm.

    b. Aztec Area Plan

    The proposed MET tower project complies with the Aztec Area Plan, which serves as a guide for future development of a 228,040-acre property (about 356 square miles) property owned by Aztec Land and Cattle Company, Limited (Aztec, Ltd.), Aztec Land Company, LLC (Aztec, LLC) and Aztec Despain Ranch LLC. The Navajo County Comprehensive Plan Section 1.6 supports the Aztec Area Plan as a community plan to assess future development on private lands in unincorporated Navajo County. The proposed MET tower is within the property boundaries of the Aztec Area plan that are suitable for future wind energy generation development.

2. Adjacent Uses
    a. The surrounding properties are a combination of Arizona Land Trust and private land owned by participating landowners such as Aztec Land & Cattle Co. Limited, McCauley Ranch LLC, and Le Soleil Land & Cattle Incorporated. There is one Federal BLM parcel located approximately 2.7 miles from the MET Tower on the western border of the project boundary. There are only two legal residences about 1 mile from the closest project boundary and about 3 miles from the proposed MET tower. The surrounding area consists of predominately agricultural land and ranching.
    b. Since adjacent land use consists of AZ State Land, project participants, and wind farm facilities, we believe the proposed MET tower location is compatible with adjacent uses.

Attachment 1

Attachment 2

Attachment 3

Attachment 4

Attachment 5

Attachment 6

Attachment 7

EDP RENEWABLES NORTH AMERICA LLC
1501 McKinney Street, Suite 1300
Houston, Texas 77010

9-23, 2025

VIA Mail

McCauley Ranch, LLC
206 W First Street
Winslow, Arizona 86047

Re: Right of Entry - LIDAR UNIT on Adjoining property

Dear John McCauley:

As discussed, the purpose of this letter is to memorialize the agreement between EDP Renewables North America LLC, a Delaware limited liability company ("Wind Company"), and McCauley Ranch, LLC, an Arizona limited liability company (the "Owner") regarding conducting physical investigations and other activities on Owner's property in Navajo County, Arizona, more particularly described in Exhibit "A" attached hereto (the "Property").

As such, by signing this letter below, Owner and Wind Company agree as follows:

1. Entry on the Property. Owner hereby grants to Wind Company and its representatives, agents, independent contractors, designees and affiliates a temporary, non-exclusive right and license ("License"), irrevocable for the Term (as defined below), to enter onto the Property for the purpose of **temporary egress and ingress** to install LIDAR units, met towers or similar weather monitoring equipment on the adjoining landowners property; provided, however, that Wind Company's entry on the Property shall not, under the circumstances then existing, unreasonably interfere with Owner's use of the Property. Wind Company shall have the right to use existing access roads located on the Property. In addition, Owner agrees to provide additional access roadways to Wind Company to access adjoining landowner parcel. Wind Company shall hold Owner harmless from and against any loss, liability or damage, including reasonable attorneys' fees and costs, resulting from the activities of Wind Company, or Wind Company's representatives, agents, independent contractors and designees, on the Property, and from and against any mechanic's liens or claims of lien resulting therefrom. Wind Company shall have the right to temporarily remove fencing and shall restore any removed or damaged fencing upon completion of its activities on the Property. On or before expiration or earlier termination of this License, Wind Company, at its expense, shall cover up all pit holes, trenches or other borings or excavations made by Wind Company but shall not replace the bushes, trees or timber removed, if any.

2. Term. The License shall be for a term of one (1) year commencing on the date set forth next to Owner's signature below (the "Term"), subject to Wind Company's right to renew the Term as set forth below. The Term shall automatically renew for a period of one year (the "Renewal Term") upon Wind Company's payment to Owner of the sum of [redacted] prior to the end of such Renewal Term. The terms and conditions set forth in this letter shall continue and remain in effect during the Renewal Term. Notwithstanding the foregoing, in no event shall the term of the License be longer than the longest period permitted by law.

3. Consideration. Wind Company will send payment to Owner in the sum of [redacted] no later than forty-five (45) days after Wind Company receives Owner's executed copy of this letter, which will constitute payment in full for the License and the other promises of Owner contained in this letter.

4. Payment by ACH. Owner hereby authorizes Wind Company to make all payments to Owner via Automated Clearing House Transfer ("ACH Transfer"). All payments shall be made pursuant to the ACH Transfer form attached hereto as Attachment 1 ("ACH Form") unless otherwise rejected by Wind Company or modified or revoked by Owner in accordance with this Section. Owner may opt out of payments by ACH Transfer by checking the "opt out" box on the attached ACH Form. Owner certifies to Wind Company that the account set forth on the ACH Form is Owner's account and not an account of a third party. In the event that Owner conveys all or any portion of its interest in the Property, Owner shall notify Wind Company within ten (10) days of such transfer along with a copy of the recorded transfer deed or instrument. Owner shall be liable to Wind Company for any payments made to Owner via ACH Transfer after the date of such transfer and authorizes Wind Company to recall any payments made to Owner for periods after the date of the transfer of Owner's interest in the Property. Such recalled payments shall be made on a pro rata basis based upon the date of the transfer of Owner's interest. Wind Company may elect to suspend payments by ACH Transfer at any time, in its sole discretion and make payments by check or other electronic transfer method. In the event that Owner wishes to change the bank account designated on the ACH Form, opt in or opt out of payments by ACH Transfer, Owner shall notify Wind Company in writing and Owner shall execute the documents Wind Company requires to change the designated bank account or method for payments.

5. Insurance. Wind Company will obtain, and keep in effect during the Term, a broad form commercial general liability insurance policy with a limit of no less than $1,000,000.00 per occurrence.

6. Representations. Owner represents and warrants to Wind Company that (a) Owner is the sole fee owner of the Property, (b) each person or entity signing this letter on behalf of Owner is authorized to do so, (c) Owner has the unrestricted legal power, right and authority to enter into this letter and to grant the License to Wind Company, and this letter and the License are and will be in full force and effect, without the necessity of any consent of or joinder herein by any other person or entity, and (d) there are no commitments or agreements with any governmental agency or public or private utility affecting the Property or any portion thereof that have not been disclosed in writing by Owner to Wind Company.

7. Cooperation. Owner will cooperate with Wind Company in the exercise of the rights given to Wind Company in this letter and in otherwise giving effect to the purpose and intent of this letter, including, without limitation, in Wind Company's efforts to obtain from any governmental authority or other person or entity any permit, entitlement, approval, authorization or other rights necessary or convenient in connection Owner's activities; and Owner shall promptly upon request, sign any application, document or instrument that is reasonably requested by Wind Company in connection therewith.

8. Miscellaneous. Wind Company may freely transfer or assign all or any portion of Wind Company's right, title or interest under this letter and in the License. Wind Company may terminate this letter and the License at any time. The provisions of this letter bind the parties hereto and each and all of their respective heirs, legal representatives, successors and assigns. Owner acknowledges that the work contemplated under the License does not constitute the commencement of construction or of civil works. This letter is to be construed equally as between and against Owner and Wind Company and not against the party responsible for its drafting. This letter will be governed by and construed in accordance with the laws of the State of Arizona. In the event that this letter is not signed by one or more of the persons or entities comprising "Owner" herein, or by one or more persons or entities holding an interest in the Property, then this letter will nonetheless be effective and bind all those persons and entities who have signed this letter. This letter may be executed in counterparts. Wind Company has the right to disclose this letter in its entirety to its lenders, attorneys, accountants and other financial advisors and to prospective investors in, and purchasers and insurers of, any project ("Project"), any Project participant landowner, any governmental authority in connection with the issuance or enforcement of any permit, entitlement, approval or authorization pertaining to a Project, or where required by law or pursuant to lawful process, subpoena or court order. This letter constitutes the entire agreement between the parties, and any prior understanding or representation of any kind preceding the effective date of this letter shall not be binding on either party except to the extent incorporated in this letter. All recitals and the exhibits referenced herein are hereby incorporated into this letter.

9. Waiver of Consequential Damages. In no event shall Wind Company or Owner or any of their respective officers, directors, members, partners, shareholders, employees, agents or affiliates be liable for special, indirect, exemplary, punitive or consequential damages of any nature whatsoever connected with or resulting from performance or non-performance of this letter, the License or any exhibit attached hereto, including without limitation damages or claims in the nature of lost revenue, income or profits, loss of use, or cost of capital, irrespective of whether such damages are reasonably foreseeable and irrespective or whether such claims are based upon negligence, strict liability, contract, operation of law or otherwise.

[Signatures on next page]

Please indicate your agreement with the above by signing a copy of this letter in the space provided below and returning that signed copy to the above address.

Very truly yours,

EDP Renewables North America LLC,
a Delaware limited liability company

By: _____
Name: Kevin Gooley
Title: Proj Dev Sr Associate

Owner makes the foregoing grant of the License and agrees to the terms and conditions set forth above in this letter.

Date: 9-23, 2025

McCauley Ranch, LLC,
an Arizona limited liability company

John McCauley Manager
John McCauley, Manager

EXHIBIT "A"

Legal Description of the Property

THE FOLLOWING REAL PROPERTY CONTAINING APPROXIMALEY 160 ACRES LOCATED IN THE COUNTY OF NAVAJO, STATE OF ARIZONA:

A 160 acre parcel in the northwest quarter of Section 1, Township 16 North, Range 17 East, more particularly described as that portion of the Northwest quarter, Township 16 North, Range 17 East, consisting of a parallelogram the Northwest corner of which is identical with the Northwest corner of said section, the Northerly and Westerly sides of which coincide with the North and West section lines of said section, respectively, the four sides of which are the same length as each other, and the length being that which results in the area of said parallelogram equaling exactly 160 acres.

EXCEPT all oil, gas, coal and other hydrocarbon substances and all minerals whatsoever, already found or which may be hereafter found as reserved in instrument recorded in Book 40 of Deeds, Page 317, records of Navajo County, Arizona.

PIN: 111-07-001D

ATTACHMENT 1

ACH Payment Form

Landowner Name	McCauley Ranch, LLC
Phone Number	

Banking Information

Bank Name		
Bank Address		
Representative Contact	Name	
	Phone	
	E-mail	
Account Name		
ACH Routing Number		
Alternate (Wire) Routing #		
Account Number		

For Land Department ONLY

LPM Number	5	2	2	-	0	0	0	0	3	1	2	2
L/O or L/W Number	L	W	-	0	0	0	1	0	3	8	0	

By submitting this document you are authorizing EDP Renewables North America LLC (EDPR) and its affiliates to deposit payments for services rendered or goods provided directly into the account at the financial institution listed above. According to NACHA rules, if EDPR erroneously deposits funds into the designated account, you authorize the financial institution to initiate the necessary transaction(s) to correct the error. See for more information.

☑ **I HEREBY DESIRE TO OPT OUT FROM RECEIVING PAYMENTS BY ACH AT THIS TIME (check box if applicable).**

EDP Renewables North America LLC
1501 McKinney Street, Suite 1300
Houston, Texas 77010

09 - 18, 2025

VIA FEDEX

Le Soleil Land & Cattle Incorporated
717 S. Catherine Avenue
La Grange, Illinois 60525

Re: Right of Entry - LIDAR UNIT on Adjoining property

Dear Andrew D. McLean:

As discussed, the purpose of this letter is to memorialize the agreement between EDP Renewables North America LLC, a Delaware limited liability company ("Wind Company"), and Le Soleil Land & Cattle Incorporated, an Illinois corporation (the "Owner") regarding conducting physical investigations and other activities on Owner's property in Navajo County, Arizona, more particularly described in Exhibit "A" attached hereto (the "Property").

As such, by signing this letter below, Owner and Wind Company agree as follows:

1. Entry on the Property. Owner hereby grants to Wind Company and its representatives, agents, independent contractors, designees and affiliates a temporary, non-exclusive right and license ("License"), irrevocable for the Term (as defined below), to enter onto the Property for the purpose of **temporary egress and ingress** to install LIDAR units, met towers or similar weather monitoring equipment on the adjoining landowners property; provided, however, that Wind Company's entry on the Property shall not, under the circumstances then existing, unreasonably interfere with Owner's use of the Property. Wind Company shall have the right to use existing access roads located on the Property. Wind Company shall hold Owner harmless from and against any loss, liability or damage, including reasonable attorneys' fees and costs, resulting from the activities of Wind Company, or Wind Company's representatives, agents, independent contractors and designees, on the Property, and from and against any mechanic's liens or claims of lien resulting therefrom. Wind Company shall have the right to temporarily remove fencing and shall restore any removed or damaged fencing upon completion of its activities on the Property. On or before expiration or earlier termination of this License, Wind Company, at its expense, shall cover up all pit holes, trenches or other borings or excavations made by Wind Company but shall not replace the bushes, trees or timber removed, if any.

2. Term. The License shall be for a term of one (1) year commencing on the date set forth next to Owner's signature below (the "Term"), subject to Wind Company's right to renew the Term as set forth below. The Term shall automatically renew for a period of one year (the

OSR

"Renewal Term") upon Wind Company's payment to Owner of the sum of [redacted] prior to the end of such Renewal Term. The terms and conditions set forth in this letter shall continue and remain in effect during the Renewal Term. Notwithstanding the foregoing, in no event shall the term of the License be longer than the longest period permitted by law.

3. Consideration. Wind Company will send payment to Owner in the sum of [redacted] no later than forty-five (45) days after Wind Company receives Owner's executed copy of this letter, which will constitute payment in full for the License and the other promises of Owner contained in this letter.

4. Payment by ACH. Owner hereby authorizes Wind Company to make all payments to Owner via Automated Clearing House Transfer ("ACH Transfer"). All payments shall be made pursuant to the ACH Transfer form attached hereto as Attachment 1 ("ACH Form") unless otherwise rejected by Wind Company or modified or revoked by Owner in accordance with this Section. Owner may opt out of payments by ACH Transfer by checking the "opt out" box on the attached ACH Form. Owner certifies to Wind Company that the account set forth on the ACH Form is Owner's account and not an account of a third party. In the event that Owner conveys all or any portion of its interest in the Property, Owner shall notify Wind Company within ten (10) days of such transfer along with a copy of the recorded transfer deed or instrument. Owner shall be liable to Wind Company for any payments made to Owner via ACH Transfer after the date of such transfer and authorizes Wind Company to recall any payments made to Owner for periods after the date of the transfer of Owner's interest in the Property. Such recalled payments shall be made on a pro rata basis based upon the date of the transfer of Owner's interest. Wind Company may elect to suspend payments by ACH Transfer at any time, in its sole discretion and make payments by check or other electronic transfer method. In the event that Owner wishes to change the bank account designated on the ACH Form, opt in or opt out of payments by ACH Transfer, Owner shall notify Wind Company in writing and Owner shall execute the documents Wind Company requires to change the designated bank account or method for payments.

5. Insurance. Wind Company will obtain, and keep in effect during the Term, a broad form commercial general liability insurance policy with a limit of no less than $1,000,000.00 per occurrence.

6. Representations. Owner represents and warrants to Wind Company that (a) Owner is the sole fee owner of the Property, (b) each person or entity signing this letter on behalf of Owner is authorized to do so, (c) Owner has the unrestricted legal power, right and authority to enter into this letter and to grant the License to Wind Company, and this letter and the License are and will be in full force and effect, without the necessity of any consent of or joinder herein by any other person or entity, and (d) there are no commitments or agreements with any governmental agency or public or private utility affecting the Property or any portion thereof that have not been disclosed in writing by Owner to Wind Company.

7. Cooperation. Owner will cooperate with Wind Company in the exercise of the rights given to Wind Company in this letter and in otherwise giving effect to the purpose and intent of this letter, including, without limitation, in Wind Company's efforts to obtain from any governmental authority or other person or entity any permit, entitlement, approval, authorization or other rights necessary or convenient in connection Owner's activities; and Owner shall promptly upon request, sign any application, document or instrument that is reasonably requested by Wind Company in connection therewith.

8. Miscellaneous. Wind Company may freely transfer or assign all or any portion of Wind Company's right, title or interest under this letter and in the License. Wind Company may terminate this letter and the License at any time. The provisions of this letter bind the parties hereto and each and all of their respective heirs, legal representatives, successors and assigns. Owner acknowledges that the work contemplated under the License does not constitute the commencement of construction or of civil works. This letter is to be construed equally as between and against Owner and Wind Company and not against the party responsible for its drafting. This letter will be governed by and construed in accordance with the laws of the State of Arizona. In the event that this letter is not signed by one or more of the persons or entities comprising "Owner" herein, or by one or more persons or entities holding an interest in the Property, then this letter will nonetheless be effective and bind all those persons and entities who have signed this letter. This letter may be executed in counterparts. Wind Company has the right to disclose this letter in its entirety to its lenders, attorneys, accountants and other financial advisors and to prospective investors in, and purchasers and insurers of, any project ("Project"), any Project participant landowner, any governmental authority in connection with the issuance or enforcement of any permit, entitlement, approval or authorization pertaining to a Project, or where required by law or pursuant to lawful process, subpoena or court order. This letter constitutes the entire agreement between the parties, and any prior understanding or representation of any kind preceding the effective date of this letter shall not be binding on either party except to the extent incorporated in this letter. All recitals and the exhibits referenced herein are hereby incorporated into this letter.

9. Waiver of Consequential Damages. In no event shall Wind Company or Owner or any of their respective officers, directors, members, partners, shareholders, employees, agents or affiliates be liable for special, indirect, exemplary, punitive or consequential damages of any nature whatsoever connected with or resulting from performance or non-performance of this letter, the License or any exhibit attached hereto, including without limitation damages or claims in the nature of lost revenue, income or profits, loss of use, or cost of capital, irrespective of whether such damages are reasonably foreseeable and irrespective or whether such claims are based upon negligence, strict liability, contract, operation of law or otherwise.

[Signatures on next page]

Please indicate your agreement with the above by signing a copy of this letter in the space provided below and returning that signed copy to the above address.

Very truly yours,

EDP Renewables North America LLC,
a Delaware limited liability company

By:_____
Name: Kevin Gooley
Title: Project Dev Sr Associate

Owner makes the foregoing grant of the License and agrees to the terms and conditions set forth above in this letter.

Date: 09-18, 2025

Le Soleil Land & Cattle Incorporated,
an Illinois corporation

_____
Andrew D. McLean, President

ADM

OSR

EXHIBIT "A"

Legal Description of the Property

THE FOLLOWING REAL PROPERTY CONTAINING APPROXIMATELY 3,158 ACRES LOCATED IN THE COUNTY OF NAVAJO, STATE OF ARIZONA:

ALL of SECTION 1, T16N, R17E; [EXCEPTING a 160-acre parcel in the Northwest Quarter of Section 1, T16N, R17E, and more particularly described as that portion of NW1/4, T16N, R17E, consisting of a parallelogram the northwest corner of which is identical with the northwest corner of said Section, the northerly and westerly sides of which coincide with the north and west section lines of said section, respectively, the four sides of which are the same length as each other, and the length being that which results in the area of said parallelogram equaling EXACTLY 160 acres and no more].

ALL of SECTION 11, T16N, R17E
ALL of SECTION 12, T16N, R17E
ALL of SECTION 13, T16N, R17E
ALL of SECTION 15, T16N, R17E

PIN: 111-07-001C

OSR

ATTACHMENT 1

ACH Payment Form

Landowner Name	Le Soleil Land & Cattle Incorporated
Phone Number	

Banking Information

Bank Name		
Bank Address		
Representative Contact	Name	
	Phone	
	E-mail	
Account Name		
ACH Routing Number		
Alternate (Wire) Routing #		
Account Number		

For Land Department ONLY

LPM Number	5	2	2	-	0	0	0	0	3	1	2	3
L/O or L/W Number	L	W	-	0	0	0	1	0	3	7	9	

By submitting this document you are authorizing EDP Renewables North America LLC (EDPR) and its affiliates to deposit payments for services rendered or goods provided directly into the account at the financial institution listed above. According to NACHA rules, if EDPR erroneously deposits funds into the designated account, you authorize the financial institution to initiate the necessary transaction(s) to correct the error. See for more information.

☒ **I HEREBY DESIRE TO OPT OUT FROM RECEIVING PAYMENTS BY ACH AT THIS TIME (check box if applicable).** (SEND PAPER CHECKS)

ADM

OSR

2025-06991
Page 1 of 11
Navajo County Recorder - Timothy Jordan
Requested By: Ingeo Systems
05-19-2025 11:56 AM Recording Fee $30.00

PREPARED BY AND AFTER RECORDED RETURN TO:

EDP Renewables North America LLC
1501 McKinney Street, Suite 1300
Houston, Texas 77010
ATTN: Legal- Real Estate

GRANT OF RIGHTS AND PRIVILEGES UNDER EASEMENT

This Grant of Rights and Privileges Under Easement ("***Agreement***") is dated this 6th day of May, 2025 (the "***Effective Date***") by and between Aztec Land and Cattle Company, Limited, a Delaware corporation ("***Grantor***") and EDP Renewables North America LLC, a Delaware limited liability company ("***Grantee***"). Grantor and Grantee may hereafter be referred to as, together, the "***Parties***" and each, a "***Party***."

RECITALS

A. Grantor is the holder of a access and utility easement ("***Collection Easement***") and a non-exclusive access and road easement ("***Access Easement***") on, over, across and under a portion of the property further described in Exhibit A, attached hereto and made a part hereof ("***Baird Property***"), granted under the *Easement Agreement* between Grantor and Brantley Baird and Kathleen Baird ("***Baird***") dated December 14, 2010, and recorded as Document No. 2010-21753 in the real property records of Navajo County, Arizona ("***Master Easement***").

B. The terms of the Master Easement provide in part that the easement and obligations granted and created therein shall be deemed covenants running with the land and shall be binding and benefit not only the parties to the Master Easement but also their respective heirs, personal representatives, assigns, successors in interest, mortgagees, and any tenants or other persons to whom may be granted rights and privileges under the Master Easement.

C. Grantee has requested a grant of Grantor's rights and privileges under the Access Easement on, over, and across the property further described in Exhibit B, attached hereto and made a part hereof ("***Access Easement Area***") and Grantor is willing to accommodate such request on the terms and conditions set forth herein.

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing premises, the promises, covenants, obligations and undertaking set forth in this Agreement and for other good and valuable

consideration, the receipt and sufficiency of which are hereby acknowledged, Parties agree as follows:

1. **Grant of Rights and Privileges**. Grantor does hereby bargain, sell and convey unto Grantee, its successors and assigns, a non-exclusive interest in Grantor's rights and privileges under the Master Easement as and to the extent permitted by the Master Easement on, over and across the Access Easement Area for the purpose of ingress and egress to and from Grantee's land legally described in Exhibit C attached hereto ("***Benefitted Property***").

2. **Term**. The term of this Agreement and the grant of rights and privileges hereunder shall expire on the earlier of (i) concurrently with the expiration or earlier termination of the Master Easement, or (ii) the termination of that Lease Option Agreement dated November 27, 2023. Grantee shall have the right to terminate the Access Easement at any time.

3. **Maintenance**. Grantor has the right to maintain the Access Easement Area as and to the extent provided in the Master Easement. Subject to the terms of the Master Easement and to the extent such rights are assignable to Grantee thereunder, Grantee, its successors and assigns, shall have the right, but not the obligation, in its sole discretion and at its sole cost and expense, to design, construct, locate, relocate and maintain all roads and otherwise improved areas on Access Easement Area, including necessary structures, foundations and fixtures. Grantee shall perform repairs or pay for any damages to the Access Easement Area caused by Grantee.

4. **Grantor's Rights**. Grantor reserves the right to use for Grantor's own purposes the beneficial interest under the Master Easement.

5. **As-Is Nature of Grant**. Grantor is granting the rights and privileges under the Master Easement as an accommodation to Grantee and makes no representations or warranties to Grantee, express or implied as to the nature of its interest thereunder, the validity of the Master Easement, or the extent to which rights and privileges thereunder may be granted. In any event, Grantee shall make no uses of the beneficial interests under the Master Easement and shall conduct no activities with respect thereto which are beyond the scope of the rights and privileges which may be granted to Grantee thereunder.

6. **Master Easement Obligations**. Except as set forth herein, this Agreement and the rights and privileges granted hereunder shall be subject to all of the terms, conditions, and covenants of the Master Easement. Grantee hereby covenants and agrees to observe and be bound by all of the terms, covenants, acknowledgments, and conditions of Grantor as the "Grantee" under the Master Easement. Grantor agrees that it will perform its obligations under the Master Easement. Grantee shall have the right, but not the obligation, to cure any default of Grantor under the Master Easement. Grantor shall not voluntarily terminate the Master Easement without the consent of Grantee. The Master Easement shall not be amended, supplemented, or restated without the consent of Grantee, if such amendment, supplement, or restatement would materially increase the obligations of Grantee under this Agreement, or materially impair the rights of Grantee under this Agreement.

7. **Notices**. All notices, statements, demands, correspondence or other communications required or permitted by this Agreement shall be (a) in writing, (b) deemed given (i) when personally delivered to the recipient, (ii) five (5) days after deposit in the United States mail, certified and postage prepaid or (iii) two (2) days after delivery to a reputable overnight courier (provided receipt is obtained and charges prepaid by the delivering Party) and (c) addressed as follows:

If to Grantor:

Aztec land & Cattle Company, Ltd
4647 N. 32nd Street
No. 240
Phoenix, AZ 85018
Attention: Stephen Brophy

If to Grantee:

By Fedex, UPS, courier and personal delivery:

EDP Renewables North America LLC
1501 McKinney, Suite 1300
Houston, Texas 77010
Attention: General Counsel

By U.S. Postal Service:

EDP Renewables North America LLC
P.O. Box 3827
Houston, Texas 77253
Attention: General Counsel

Any Party may change its address (and the person to whom notice is to be sent) for purposes of this Section by giving written notice of such change to the other parties in the manner provided in this Section.

8. **Waiver**. The waiver of any covenant, condition, or agreement contained herein shall not vitiate this Agreement or the Access Easement, terms, covenants, conditions or provisions herein. The waiver of the time for performing any act shall not constitute a waiver of the time for performing any other act or any identical act required to be performed at a later time.

9. **Overburdening**. Grantee agrees to make no use of the rights and privileges granted hereunder that would constitute an overburdening of the Access Easement Area under the Master Easement.

10. **Assignment**. Grantee shall not assign this Agreement except to subsequent owners of the Benefitted Property or an affiliate of Grantee, and shall not grant any sub-easements without the prior consent of Grantor, in Grantor's sole discretion. Provided however, Grantee may transfer or assign all or any portion of its right, title or interest under this Agreement and the rights and privileges granted hereunder to any person or entity and/or mortgage or pledge all or any portion of its right, title or interest under this Agreement and the rights and privileges granted hereunder to any person or entity as security for the repayment of any indebtedness and/or the performance of any obligation. In connection with any such assignment or sub-easement, Grantee shall be responsible for determining that such grant or sub-easement is permissible under the Master Easement. However, any such transfer, assignment, lien or encumbrance shall, at all times, be subject to the covenants, terms and provisions of this Agreement and subordinate to the interests of Grantor in the Access Easement Area. "Affiliate" means any person or entity that (directly or indirectly) controls, is controlled by, or under common control with Grantee.

11. **Entire Agreement**. This Agreement constitutes the entire agreement between the Parties and no promises or representations, express or implied, either written or oral, not herein set forth shall be binding upon or inure to the benefit of the Parties and all prior or contemporaneous proposals, agreements, understandings and representations, whether oral or written, shall be deemed to have been merged herein and superseded hereby. This Agreement shall not be modified by any oral agreement, either express or implied, and all modifications hereof shall be in writing and signed by both Parties.

12. **Binding Effect; Governing Law**. The Parties hereby agree that all of the covenants and agreements contained in this Agreement touch and concern the real estate described in this Agreement and are expressly intended to, and shall, be covenants running with the land and shall be binding and a burden upon the Access Easement Area, the property and each Parties' present or future estate or interest therein and upon each of the Parties, their respective heirs, administrators, executors, legal representatives, successors and assigns as holders of an estate or interest in the Access Easement Area and/or the property (including without limitation, any mortgagee, lender or other person acquiring title from any such person upon foreclosure or by deed in lieu of foreclosure), and shall benefit Grantee and its respective heirs, administrators, executors, legal representatives, successors and assigns. To the extent any of the provisions of this Agreement are not enforceable as covenants running with the land or the status of such as appurtenant is extinguished, the Parties agree that they shall be as assignable and alienable easements in gross. The provisions hereof shall be governed by and construed in accordance with the laws of the State of Arizona.

13. **Severability and Parties Bound.** The enforceability, invalidity, or illegality of any provisions of this Agreement shall not render the other provisions hereof unenforceable, invalid or illegal. This Agreement shall be binding upon and inure to the benefit of the heirs, executors, administrators, successors and the assigns of the respective Parties hereto.

14. **Construction of Agreement**. The rule of strict construction shall not apply to the Access Easement or to this Agreement. This Agreement shall be given a reasonable construction so

that the intention of the Parties to create reasonably usable benefits and reasonably enforceable obligations is carried out.

15. **Further Acts and Assurances**. Each Party hereby agrees that each shall execute such additional documents or instruments, and shall undertake such actions as are necessary and appropriate to effectuate the intent of this Agreement.

16. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which when taken together shall constitute one and the same document.

17. **Indemnity**. Grantee shall defend, indemnify, protect and hold harmless Grantor, for, from and against any and all third party (including claims by Baird and Baird's successors and assigns) claims, litigation, actions, proceedings, losses, damages, liabilities, obligations, costs and expenses, including reasonable attorneys', investigators' and consulting fees, court costs and litigation expenses (collectively, "**Claims**") suffered or incurred by Grantor, caused directly or indirectly by the grant of rights and privileges under the Master Agreement, by the activities of Grantee, its agents, contractors, employees, guests, licensees and permittees on or about the Access Easement Area, or any assignment made by Grantee which is not permitted by the Master Agreement.

[SIGNATURES FOLLOW ON NEXT PAGE]

IN WITNESS WHEREOF, the Parties have executed this Agreement as set forth below.

GRANTOR:

Aztec Land & Cattle Company, Limited, a Delaware corporation

By: _____

Name: Stephen M. Brophy

Title: President

GRANTEE:

EDP Renewables North America LLC, A Delaware limited liability

By: Timothy Mulé

Name: Timothy Mulé

Title: Senior Director of Development

ACKNOWLEDGEMENTS
FOR ~~SUBGRANTOR~~ GRANTOR

STATE OF ARIZONA)
) ss:
COUNTY OF MARICOPA)

On this 30th day of April, 2025, before me Notary Public, in and for said state, personally appeared **Stephen M. Brophy** of **Aztec Land & Cattle Company Limited, a Delaware corporation**, known to me to be the person who executed the within instrument, on behalf of said company and acknowledged to me that he/she/they executed the same for the purposes therein stated.

In witness whereof, I have hereunto set my hand and affixed my official seal the day and year first above written.

Tricia L Crichton
Notary Public

My Commission expires: 12/27/2025

TRICIA L CRICHTON
Notary Public - Arizona
Maricopa County
Commission # 617744
My Comm. Expires Dec 27, 2025

ACKNOWLEDGEMENTS
FOR GRANTEE

STATE OF Oregon)
) ss:
COUNTY OF Multnomah)

On this 6 day of May, 2025, before me Notary Public, in and for said state, personally appeared Timothy Male of **EDP Renewables North America LLC**, a Delaware limited liability company, known to me to be the person who executed the within instrument, on behalf of said company and acknowledged to me that he/she/they executed the same for the purposes therein stated.

In witness whereof, I have hereunto set my hand and affixed my official seal the day and year first above written.

Notary Public

My Commission expires: 03/12/25

OFFICIAL STAMP
HOLLY E MURRIE-GREEN
NOTARY PUBLIC - OREGON
COMMISSION NO. 1046160
MY COMMISSION EXPIRES MARCH 12, 2028

EXHIBIT A

LEGAL DESCRIPTION OF THE PROPERTY

THE FOLLOWING REAL PROPERTY LOCATED IN THE COUNTY OF NAVAJO, STATE OF ARIZONA:

Parcel A

Section 11 and the Northeast Quarter of Section 14, Township 17 North, Range 17 East, Navajo County, Arizona.

PINS: 108-03-001B and 108-03-002A

Parcel B

East 60 feet of Section 17, Township 17 North, Range 18 East, Navajo County, Arizona

PIN: 108-04-004

EXHIBIT B

LEGAL DESCRIPTION OF ACCESS EASEMENT AREA

(1) that strip of land 60 feet wide, the center line of which is the center line of the existing ranch road traversing the property described as Parcel A on Exhibit "A" in generally a northerly-southerly direction, the northerly point of terminus on such parcel being approximately the east quarter corner of Section 11 and the southerly point of terminus on such parcel being approximately 600 feet north of the center quarter corner of Section 14; and

PINS: 108-03-001B and 108-03-002A (a portion of)

(2) that strip of land (Parcel B on Exhibit "A") more particularly described as the east 60 feet of Section 17, T17N-R18E, Navajo County, Arizona.

PIN: 108-04-004 (a portion of)

EXHIBIT C

LEGAL DESCRIPTION OF THE BENEFITTED PROPERTY

OPTIONED AREA

17N-17E	Acres	APN
Sec. 14 E½NW	80.00	108-03-001 9
Sec. 14 W½NWNW, SWNW, SW, W½NWSE, SWSE, W½SESE	300.00	108-03-002 B 0
Sec. 15	640.00	108-03-001 9
Sec. 22 E of Chevelon	558.85	108-03-002 B 0
Sec. 23	640.00	108-03-001 9
Sec. 24 S½, S½N½	480.00	108-03-002 B 0
Sec. 25	640.00	108-03-001 9
Sec. 26	640.00	108-03-002 B 0
Sec. 27	640.00	108-03-001 9
Sec. 28 E½E½	160.00	108-03-002 B 0
Sec. 33 E of Chevelon	511.25	108-03-001 9
Sec. 34	640.00	108-03-002 B 0
Sec. 35	640.00	108-03-001 9
16N-17E		
Sec. 4	780.62	111-07-002 B 6
Sec. 5	785.86	111-07-003 A 0
Sec. 7	695.36	111-07-003 A 0
Sec. 9	640.00	111-07-003 A 0
Sec. 10	640.00	111-07-002 B 6
Sec. 14	640.00	111-07-002 B 6
Sec. 17	640.00	111-07-003 A 0
16N-16E		
Sec. 1 E of Chevelon	25.36	111-06-001 A 1
Sec. 11 E of Chevelon	42.00	111-06-001 A 1
Sec. 13	675.16	111-06-001 A 1
Sec. 14	640.00	111-06-004 B 9
Sec. 15 E of Chevelon	150.00	111-06-001 A 1
	12924.46	

Citizen Review Plan

Below outlines the Citizen Review Plan for the Winding Canyon Wind METTower Special Use Permit application. This has been drafted in accordance with the guidance provided in Section 2907 – Citizen Review, Article 29 of the Navajo County Zoning Ordinance, and the "Winding Canyon Wind Met Tower Neighborhood Community Meeting Waiver Letter" received October 2nd, 2025 from Navajo County Planning Manager Cody Cooper.

In lieu of a Community Neighborhood Meeting, Winding Canyon Wind has a project website that lists a public email address that will field comments from citizens of Navajo County in relation to the Winding Canyon Wind MET Tower Special Use Permit. This project website went live on October 22nd 2025.

Any and all comments from Navajo County Residents received at the email address listed below before and after submittal of the SUP application will be shared with the County as part of the Citizen Review Plan Report.

At the time of the SUP submittal, no comments have been recorded regarding the Winding Canyon Wind MET Tower Special Use Permit. If any comments

Project website: www.windingcanyonwind.com

Email address: kevin.gooley@edp.com

Email contact: Kevin Gooley, Project Manager, 503-318-3788

Public Comments:

Citizen Review Plan

October 1st, 2025

Dear Planning Director,

This is a formal letter to request a waiver from the Neighborhood Community Meeting for a Special Use Permit to install a meteorological tower for surveying wind potential at our Winding Canyon Wind Farm, per the guidance provided in Section 2907 – Citizen Review, Article 29 of the Navajo County Zoning Ordinance.

The meteorological tower will be 272 feet tall, located at **110 32' 59' W / 34 47' 49' N in Sec 9 16N 17E,** parcel number **111-07-003A.** The surrounding land parcels are owned by either project participants or the Arizona State Land Department. Project participants are Aztec Land & Cattle, McCauley Ranch LLC, and Le Soleil Land and Cattle Inc. The nearest non-participating parcel from the Met Tower location is approximately 8,600 ft (1.6 miles), well outside of the required 300' required for notice (Exhibit A).

In lieu of a Neighborhood Community Meeting, we will share a public email address for citizens to express concerns, problems, or issues with the proposed Special Use. All entries from citizens will be documented and shared with the county.

Because of the location, it is impractical to host a Neighborhood Community Meeting due to proximity to non-participating residents in the area and we request a waiver from the Neighborhood Community Meeting for this Special Use Permit.

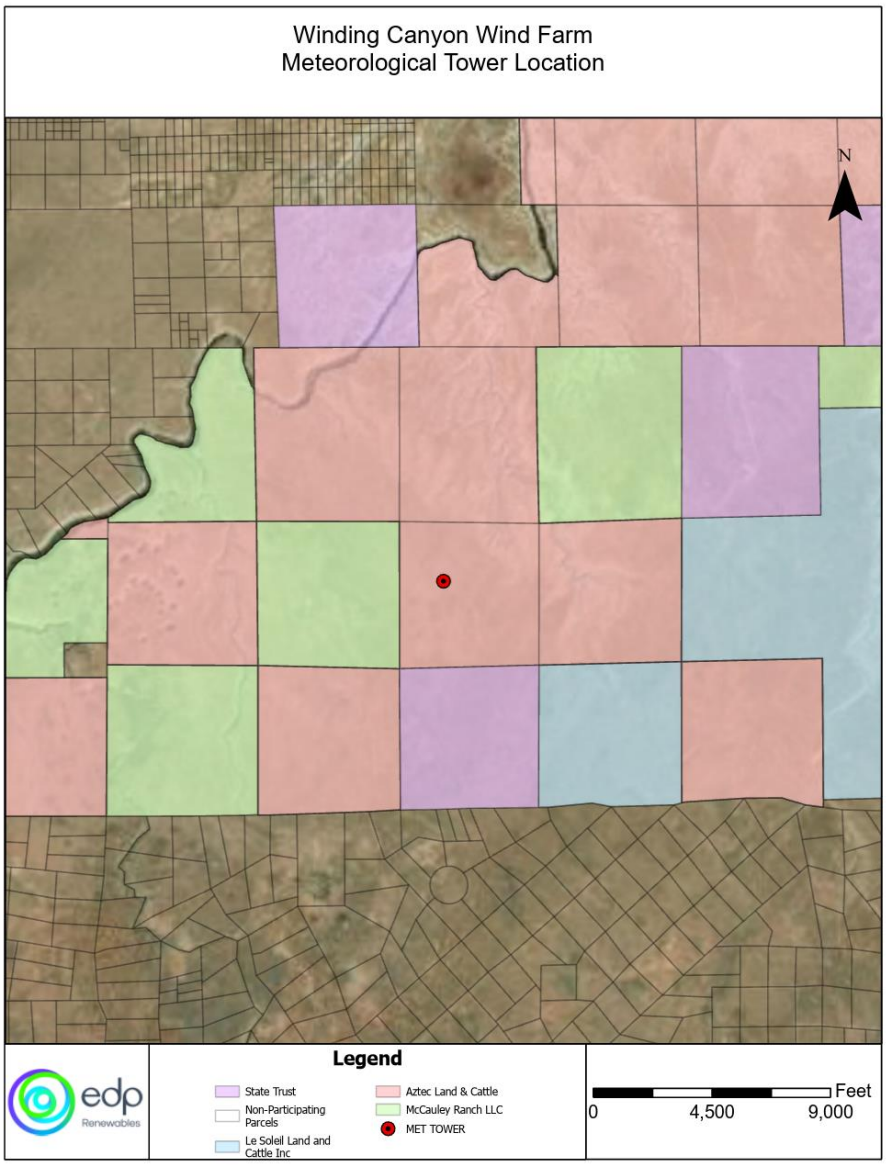
List of neighboring parcels:

APN	Owner	Project participant	Sec/Twn/Rng
111-07-002B	Aztec Land & Cattle	Yes	Sec 4 16N 17E
111-07-001B	McCauley Ranch LLC	Yes	Sec 3 and Sec 8 16N 17E
111-07-001C	Le Soleil Land and Cattle Inc	Yes	Sec 15 16N 17E
111-07-011	Arizona State Land Department	No	Sec 16 16N 17E

Sincerely,

Kevin Gooley
Project Manager | Winding Canyon Wind, LLC
Mobile: (503) 318-3788 | Email: kevin.gooley@edp.com

Exhibit A:



Navajo County
Planning & Development Services

October 2, 2025

Kevin Gooley
Project Manager
Winding Canyon Wind, LLC
710 NW 14th Ave. Suite 250
Portland, OR 97209

Dear Mr. Gooley,

This letter serves as documentation that the Neighborhood Community Meeting Waiver request that you submitted on October 1st, 2025, has been approved by Navajo County Planning and Development Services. This waiver has been granted due to the outlined circumstances, with the understanding that the procedures outlined in the request letter will be followed in order to allow for adequate, alternative opportunities for public input on the Winding Canyon Wind Met Tower Project. If the procedures indicated are not followed, this waiver shall be considered void, and the Neighborhood Community Meeting requirements of the Navajo County Zoning Ordinance shall go into full effect.

If you have any questions, please contact me by phone at 928-524-4109 or by email at Cody.Cooper@navajocountyaz.gov.

Sincerely,

Cody J Cooper

Cody Cooper, AICP
Planning Manager

Navajo County - For Official Use Only

Failure to Provide All Requested Information May Delay Processing of your Notice

U.S. Department of Transportation
Federal Aviation Administration

Notice of Proposed Construction or Alteration

FOR FAA USE ONLY

Aeronautical Study Number
2025-WTW-11628-OE

Status: Reviewing

1. Sponsor

Name: Winding Canyon Wind Farm LLC
Attn of: Kevin Gooley
Address: 1501 McKinney Street
Suite 1300
City: Houston State: TX Zip: 77010
Country: US
Phone: tel:+1-1-503-318-3788 Fax:

2. Sponsor's Representative

Name: CAPITOL AIRSPACE GROUP
Attn of: BENJAMIN DOYLE
Address: 6350 Walker Lane
Suite 450
City: Alexandria State: VA Zip: 22310
Country: US
Phone: tel:+1-1-703-256-2485 Fax:

3. Notice of: Construction

4. Duration: Permanent (Months: Days:)

5. Work Schedule: N/A

6a. Type: Met Tower (w/WT Farm) **6b. Name:** WC MET01

7. Preferred Marking/Lighting: Orange or Orange and White Paint/Red Color Lighting

Current Marking/Lighting:

8. FCC Antenna Registration Number *(if applicable)*:

9. Latitude: See Collected Point(s)

10. Longitude: See Collected Point(s)

11. Datum: See Collected Point(s)

12. Nearest: City: Holbrook State: Arizona

13. Nearest *Public-use* or Military Airport or Heliport: WINSLOW-LINDBERGH RGNL(INW)

14. Distance from #13. *to Structure*: 96896 ft.

15. Direction from #13. *to Structure*: 148 deg

16. Site Elevation *(SE)*: See Collected Point(s)

17. Structure Height *(AGL)*: See Collected Point(s)

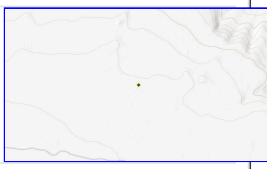
18. Overall Height (#16 + #17) *(AMSL)*: See Collected Point(s)

Current Overall Height (#16 + #17) *(AMSL)*: See Collected Point(s)

19. Previous FAA Aeronautical Study Number *(if applicable)*:

20. Description of Location:

Project located in Navajo County, AZ.



Processed 7460-2 Forms :

Supplemental Form 7460-2 : Add 7460-2

21. Description of Proposal:
Filing met tower on previously filed wind project located near Holbrook, AZ.

Frequencies:

LOW	HIGH	ERP

Specific Frequencies:

LOW	HIGH	ERP

Collected Point(s):

WC MET01	34 47 48.97N	110 32 59.04W	NAD83	272 ft	5571 ft	FAILED	client provided

Notice is required by 14 Code of Federal Regulations, part 77 pursuant to 49 U.S.C., Section 44718. Persons who knowingly and willingly violate the notice requirements of part 77 are subject to a civil penalty of $1,000 per day until the notice is received, pursuant to 49 U.S.C., Section 46301(a)

I hereby certify that all of the above statements made by me are true, complete, and correct to the best of my knowledge. In addition, I agree to mark and/or light the structure in accordance with established marking & lighting standards as necessary.

This FAA Form 7460-1 was submitted electronically on 08/25/2025 at 10:18 AM EDT.

Title	Type	File
	Other	edpr_winding_canyon_site_overview_map_20250814.pdf

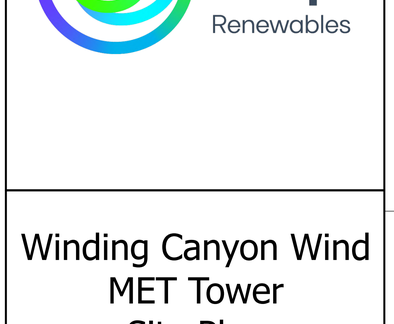
Letter	Date

Winding Canyon MET Installation	Proposed Use: Wind Monitoring Equipment
Site Size: 2,761.22 Acres	Existing Use: Grazing
APN: 111-07-003A	Structure Type: Meterological Tower
Legal Description: T16, R17E, S9	Installation Height: 272 feet (82 meters)
Current Zoning: A-General	
Contact information: Kevin Gooley; 710 NW 14th Ave Suite 250 Portland, OR 97219	(503) 318-3788; kevin.gooley@edp.com

Winding Canyon Wind MET Tower Site Plan

Legend

- Access Route
- MET Tower
- Parcels
- Setback 20 ft



To learn more about data use and constraints, please contact the Bureau of Land Management.

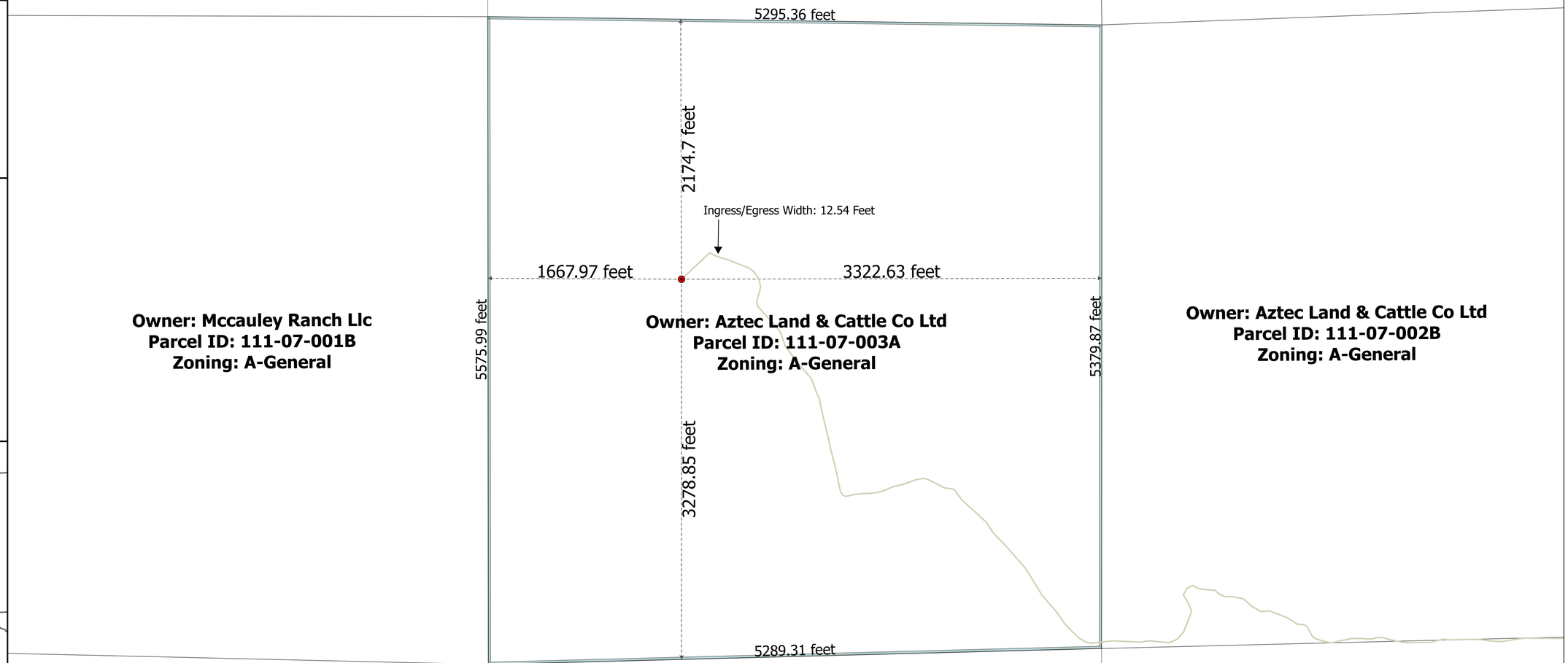
0 1,000 2,000
Feet

N

Owner: Aztec Land & Cattle Co Ltd
Parcel ID: 111-07-003A
Zoning: A-General

Owner: Aztec Land & Cattle Co Ltd
Parcel ID: 111-07-002B
Zoning: A-General

Owner: Mccauley Ranch Llc
Parcel ID: 111-07-001B
Zoning: A-General



Owner: Mccauley Ranch Llc
Parcel ID: 111-07-001B
Zoning: A-General

Owner: Aztec Land & Cattle Co Ltd
Parcel ID: 111-07-003A
Zoning: A-General

Owner: Aztec Land & Cattle Co Ltd
Parcel ID: 111-07-002B
Zoning: A-General

Owner: Aztec Land & Cattle Co Ltd
Parcel ID: 111-07-003A
Zoning: A-General

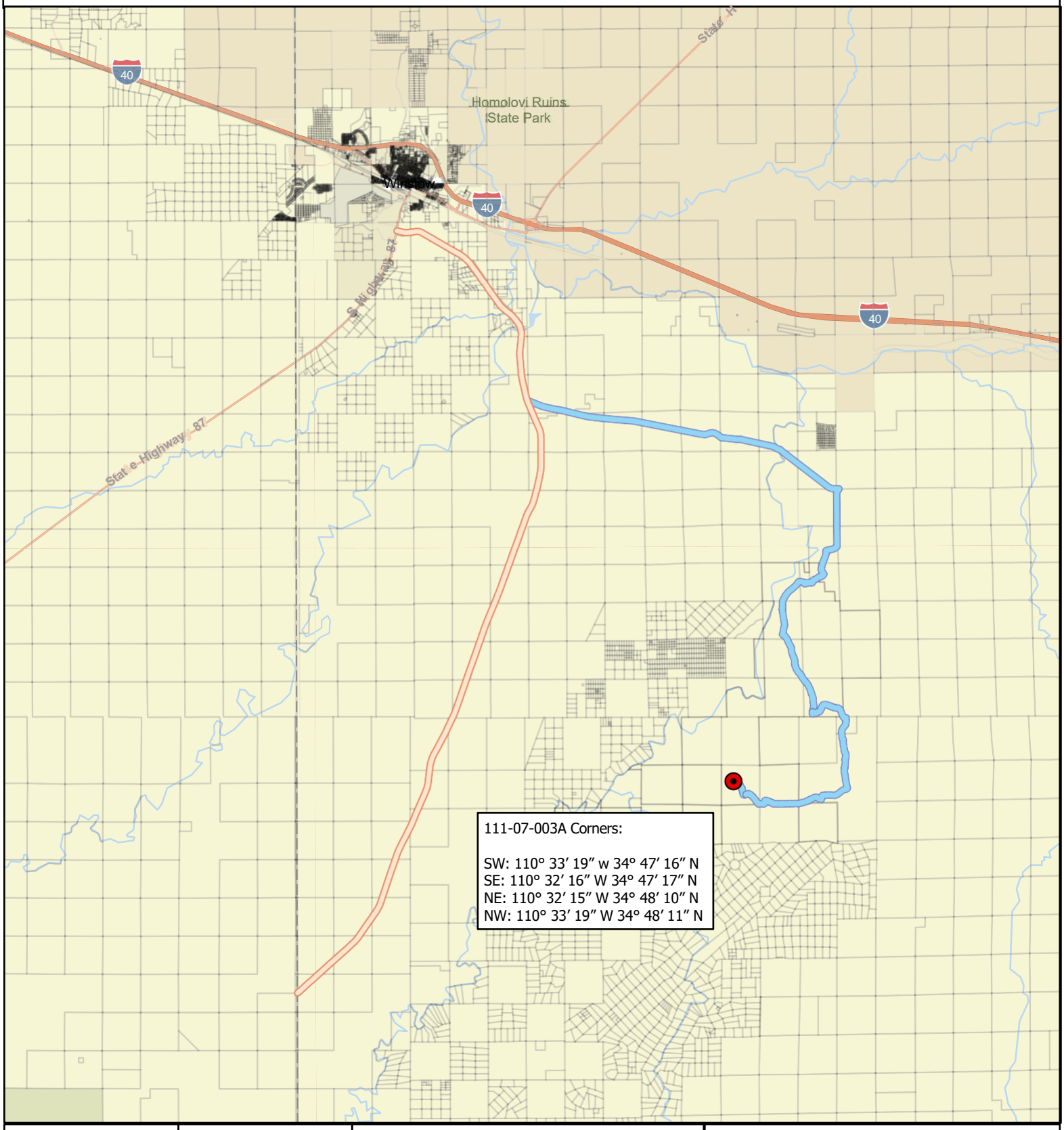
Owner: Arizona State Of
Parcel ID: 111-07-011
Zoning: A-General

Owner: Le Soleil Land & Cattle Incorporated
Parcel ID: 111-07-001C
Zoning: A-General

To learn more about data use and constraints, please contact the Bureau of Land Management.

Signature	Name	Date	Title
			Navajo County Planning Director
			Navajo County Engineer
			Chairman, Navajo County Planning Commission
			Chairman, Navajo County Board of Supervisors

Winding Canyon Wind Farm
Vicinity Map



edp Renewables

Legend

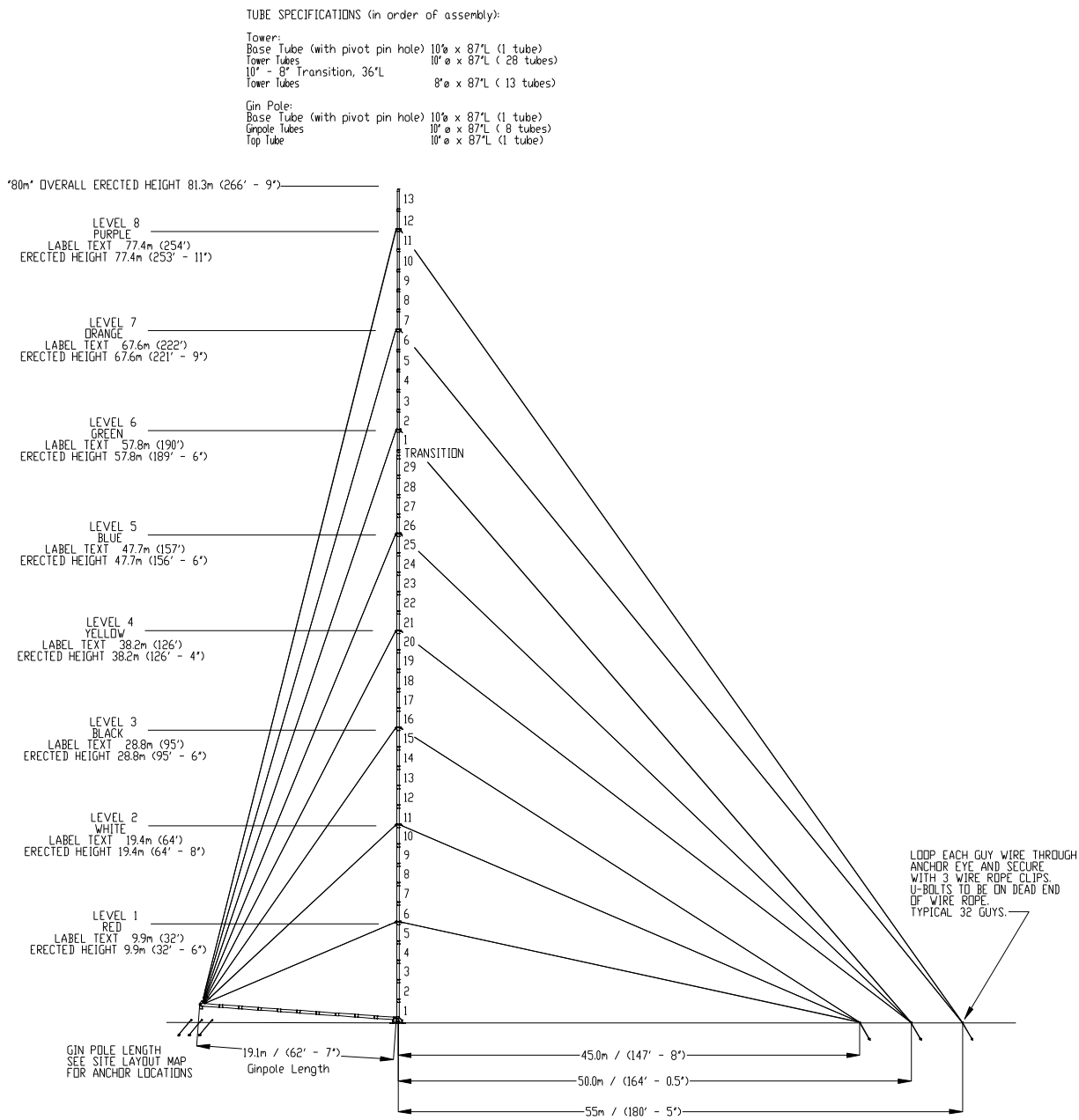
- MET TOWER
- State Highway 99
- Access Route From State Highway 99
- Parcels

Directions:
Heading south from Winslow, AZ on State Highway 99, turn left onto Territorial Road. Head west approximately 8.45 miles, turning south onto Bell Cow Road. Follow Bell Cow Road until it turns to private ranch roads. Follow private ranch roads to site.

0 1 2 4 6 Miles

Appendix A: 80m XHD with Standard Footprint

A.1 Tower Layout



February 29, 2024

Ms. Stevee Kennard
EDPR Senior Environmental Manager
EDP Renewables North America
1501 McKinney Street, Suite 1300
Houston, TX 77010

Electronically submitted to STEVEE.KENNARD@edp.com

RE: EDP Renewables North America - Winding Canyon - Meteorological Tower Installation

To Whom It May Concern:

The Arizona Game and Fish Department (Department) appreciates the opportunity to review the proposed *EDP Renewables North America Winding Canyon Meteorological Tower Installation* project. The Department understands that the proposed installation of a single meteorological tower (MET tower) by EDP Renewables North America LLC (EDPR NA) is located on private land approximately 16.38 miles southwest of Joseph City, Arizona, and is part of a larger project to explore and potentially develop wind resources in the area.

Under Title 17 of the Arizona Revised Statutes, the Department, by and through the Arizona Game and Fish Commission, has jurisdictional authority and public trust responsibilities to conserve and protect the state fish and wildlife resources. In addition, the Department manages threatened and endangered species through authorities of Section 6 of the Endangered Species Act and the Department's Section 10(a)(1)(A) permit. It is the mission of the Department to conserve and protect Arizona's diverse fish and wildlife resources and manage for safe, compatible outdoor recreation opportunities for current and future generations. For your consideration, the Department provides the following comments based on the agency's statutory authorities, public trust responsibilities, and special expertise related to wildlife resources and recreation.

The Department's *Guidelines for Reducing Impacts to Wildlife for Wind Energy Development in Arizona*[1] (*Guidelines*), Appendix C, contain recommendations that have been developed to reduce potential risks associated with MET towers. Primary concerns with MET towers are the potential for avian and bat mortalities due to collisions with tower guy-wires, as well as the visibility of

[1] https://s3.amazonaws.com/azgfd-portal-wordpress/PortalImages/files/wildlife/planningFor/wildlifeFriendlyGuidelines/RevisedAZWindGuidelinesOctober2012.pdf

GOVERNOR: KATIE HOBBS COMMISSIONERS: CHAIRMAN TODD G. GEILER, PRESCOTT | CLAY HERNANDEZ, TUCSON | MARSHA PETRIE SUE, SCOTTSDALE
JEFF BUCHANAN, PATAGONIA | JAMES E. GOUGHNOUR, PAYSON DIRECTOR: TY E. GRAY DEPUTY DIRECTOR: TOM P. FINLEY

the MET towers for the safety of aircraft pilots and personnel engaged in low-elevation flights. The Department recommends that EDPR NA implement the Department's guidelines to minimize potential bird and bat mortalities, as well as risk to our pilots. Further, the Department requests the GPS locations of the final MET tower locations and notification of when the MET tower is built and decommissioned/removed from the site. This information will be utilized to ensure the safety of Department staff and pilots while conducting low-level wildlife survey flights in the area.

The Department recommends installing a *Motus telemetry tracking station*[2]. This system is an international collaborative research network that uses coordinated automated radio telemetry that offers an effective method to study the movements of birds and other small animals. Motus can document different species passing through the area and the timing of their movements. Also, research is being conducted to determine the efficacy of these systems for bats. This information can help inform project design, potential impacts to species, and conservation measures to avoid or minimize potential wildlife conflicts. The Department's Regional Nongame Specialist, Dan Groebner (dgroebner@azgfd.gov), is available to answer any questions and assist in the development of the Motus telemetry system at the project site.

The Department recommends pre-construction surveys and monitoring to determine species presence, as referenced in our *Guidelines*. Depending on the timeline of the project, the Department requests EDPR NA consider initiating pre-construction monitoring during the meteorological data collection phase. The Department is available to assist and review survey designs, provide input on developing best-management practices, and would like to continue working closely to develop this economically-important facility while also minimizing potential impacts to wildlife during the development and operation of the facility.

Thank you for the opportunity to provide input on the *EDP Renewables North America Winding Canyon Meteorological Tower Installation* project. The Department appreciates EDPR NA's early coordination and looks forward to working proactively and collaboratively on wildlife-related issues during the planning and development of this potential wind project. For further coordination, please contact Maeghan Miller at mmiller@azgfd.gov or 928-532-3681 if you have any questions, or would like to further discuss our concerns and recommendations.

Sincerely,

Aaron Hartzell
Regional Supervisor, Pinetop

cc: Luke Thompson - Habitat, Evaluation, and Lands Branch Chief
Ginger Ritter - Project Evaluation Program Supervisor
Elizabeth Johnston - Region 1 Habitat, Evaluation, and Lands Program Supervisor

[2] https://motus.org

AZGFD #M24-02010424

Navajo County

Invoice # INV25-2605

Invoice Date	11/12/25	Permit Number	SUP 25-004
Address	111-07-003A		
Permit Type	Special Use Permit		
Primary Contact	Kevin Gooley		

Special Use Permit	$637.40

Comments:

Amount	$637.40
Total Fees	**$637.40**



ABOUT EDP RENEWABLES NORTH AMERICA

Operational Projects

60 WIND FARMS

27 SOLAR PARKS

11,600+ MEGAWATTS

EDP Renewables North America LLC (EDPR NA), its affiliates, and its subsidiaries develop, construct, own, and operate wind farms, solar parks, and energy storage systems throughout North America. Headquartered in Houston, Texas, with 60 wind farms, 27 solar parks, and eight regional offices across North America, EDPR NA has developed more than 12,000 megawatts (MW) and operates more than 11,600 MW of onshore utility-scale renewable energy projects. With more than 1,000 employees, EDPR NA's highly qualified team has a proven capacity to execute projects across the continent.

EDPR NA is a wholly owned subsidiary of EDP Renewables (Euronext: EDPR), is a global leader in renewable energy development with a presence in four regions including Europe, North America, South America and Asia Pacific. We have a sound development portfolio of top-level assets and market-leading operating capacity in renewable energies.

Our business encompasses onshore wind, distributed and large-scale solar, offshore wind (through a 50/50 joint venture – Ocean Winds) and complementary technologies to renewables, such as hybridization, storage and green hydrogen.

With 16.5GW deployed across multiple technologies and a €12 billion investment plan up to 2026, we are committed to driving social progress with a particular focus on sustainability and integration. Our employee-centered policies have earnt EDPR a listing in the Bloomberg Gender-Equality Index and led to recognition as Top Employer 2024 across Europe, Singapore, Brazil, Colombia and Chile.

EDPR is a division of EDP, a global leader in renewables and the energy transition with over 13,000 employees worldwide. The group is committed to becoming coal free by 2025 and all-green by 2030, a global ambition that reflects EDP's role and accelerates its sustainable growth over the longer term. In addition to strong renewable assets, EDP also operates across the globe in electricity networks, client solutions and energy management. The group is acknowledged as the most sustainable electricity company in the Dow Jones Sustainability Index.

For more information, visit **www.edprnorthamerica.com.**

Economic & Environmental Benefits

OF EDPR NA'S OPERATIONAL PROJECTS

CREATED
710 permanent jobs[1]
11,910 construction jobs[1]

GENERATED
the equivalent of
3.2 million homes'
energy consumption[2]

MAINTAINED
278+ million hours
of operational history[3]

PAID
$606 million to landowners[4]
$564 million to local governments[4]

SAVED
18.3 billion gallons of water[5]

AVOIDED
17+ billion pounds of CO_2[6]

INVESTED
$16.8+ billion (approximately)
in capital[7]

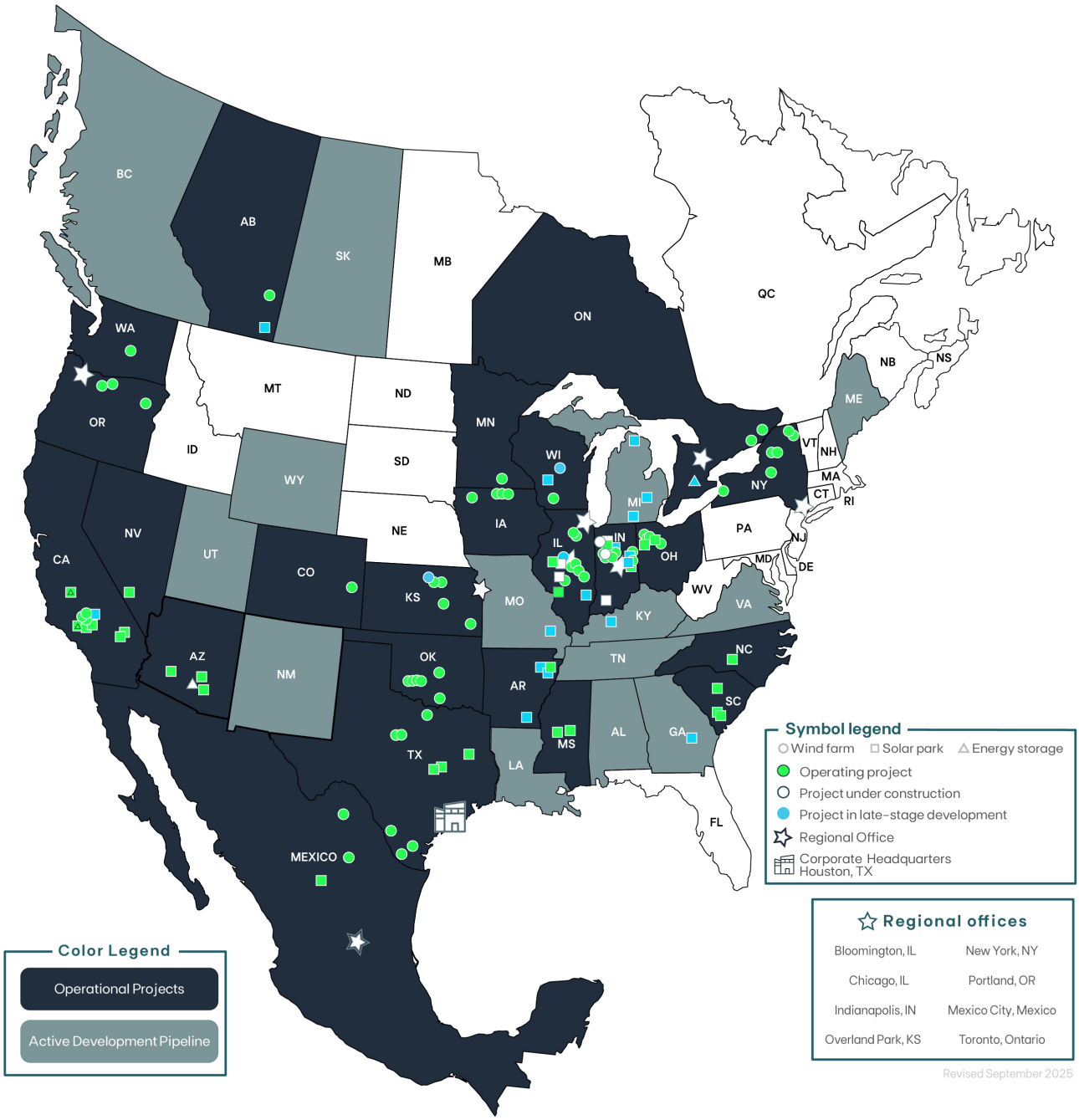
© 2025 EDP Renewables North America LLC. All Rights Reserved.

COMMUNITY SUPPORT

EDPR NA conducts the majority of its business in rural communities across the U.S., Canada, and Mexico. Obtaining and maintaining credibility and the trust of landowners, town officials, and other stakeholders is a crucial aspect of building successful projects. At EDPR NA, our community relationships represent more than business transactions. We value strong relationships with landowners and communities who see the possibilities of conscientious land stewardship, rural economic development, and contributing to a clean energy future.

The property taxes generated by EDPR NA's projects provide economic support for schools, local roads, police, fire protection, and other essential services. Additionally, EDPR NA's projects yield economic benefits to communities in the form of direct and indirect jobs, payments to landowners, and increased local spending. EDPR NA purchases many materials and services locally, and employee wages and landowner royalty payments are spent in local communities.

PROJECT MAP



Revised September 2025

EDP Renewables North America
Corporate Headquarters

1501 McKinney Street, Suite 1300
Houston, TX 77010

713.265.0350

info@edpr.com

[1] Full-time equivalent jobs calculated by dividing number of contractor hours worked during construction by 2080.

[2] Power generation calculated using a 35% capacity factor for wind based on 2019 AWEA Wind Powers America Annual Report. Solar power generation is based on power generation calculated using a 25% capacity factor. Household consumption based on the 2023 EIA Household Data monthly average consumption by state.

[3] Calculated based on each turbine in EDP Renewables North America's fleet and the hours of operation from 2007 to 2019.

[4] Cumulative landowner payments and local government payements through 2024.

[5] Assumes 0.58 gallons of water consumed per kWh of conventional electricity from Lee, Han, & Elgowainy, 2016.

[6] Based on the U.S. Environmental Protection Agency (EPA) Greenhouse Gas Equivalencies Calculator, Janurary 2024.

[7] Assumes the average cost of an installed wind farm is $1.7 million/MW for projects built between 2012 and 2016 and $1.4 million/MW for projects built after 2018. Based on U.S. DOE 2015 and 2019 Wind Technologies Market Report. Utility fixed-tilt solar projects are $1.02/Wdc and single-axis tracking projects are at $1.11/Wdc, based on Q4 2023 SEIA U.S. Solar Market Insight.

© 2025 EDP Renewables North America LLC. All Rights Reserved.



NORTH AMERICA UTILITY-SCALE **WIND FARMS & SOLAR PARKS**

UNITED STATES

ARIZONA

- **Brittlebush Solar Park**
  200 MW | Pinal County | 2024
- **Flatland Energy Storage Project**
  200 MW/800 MWh | Pinal County | 2025*
- **Sun Streams Solar Park**
  158 MW | Maricopa County | 2019

ARKANSAS

- **Crooked Lake Solar Park**
  175 MW | Mississippi County | 2023

CALIFORNIA

- **Lone Valley Solar Park I & II**
  30 MW | San Bernadino County | 2014
- **Rising Tree Wind Farm I, II, III**
  198 MW | Kern County | 2014
- **Sandrini Solar Energy Park I & II**
  300 MW | Kern County | 2024
- **Scarlet Solar Energy Park I & II**
  400 MW (solar) + 190 MW (storage) | Fresno County | 2024
- **Windhub A Solar Park**
  20 MW | Kern County | 2019

COLORADO

- **Crossing Trails Wind Farm**
  104 MW | Kit Carson & Cheyenne Counties | 2020

ILLINOIS

- **Bright Stalk Wind Farm**
  205 MW | McLean County | 2019
- **Harvest Ridge Wind Farm**
  200 MW | Douglas County | 2020
- **Hickory Solar Park**
  110 MW | Jersey County & Greene Counties | 2024
- **Rail Splitter Wind Farm**
  101 MW | Tazewell & Logan Counties | 2009
- **Top Crop Wind Farm I & II**
  300 MW | LaSalle & Grundy Counties | 2009
- **Twin Groves Wind Farm I & II**
  396 MW | McLean County | 2007
- **Wolf Run Solar Park**
  140 MW | Morgan County | 2024

INDIANA

- **Carpenter Wind Farm**
  198 MW | Jasper County | 2025*
- **Headwaters Wind Farm I & II**
  400 MW | Randolph County | 2014
- **Sweet Acres Wind Farm**
  202 MW | White County | 2023
- **Meadow Lake Wind Farm I, II, III, IV, V, VI**
  801 MW | White & Benton Counties | 2009
- **Riverstart Solar Park I & III**
  300 MW | Randolph County | 2024

IOWA

- **Lost Lakes Wind Farm**
  101 MW | Dickinson County | 2009
- **Pioneer Prairie Wind Farm I & II**
  300 MW | Mitchell & Howard Counties | 2008
- **Turtle Creek Wind Farm**
  199 MW | Mitchell County | 2018

KANSAS

- **Meridian Way Wind Farm I & II**
  201 MW | Cloud County | 2008
- **Prairie Queen Wind Farm**
  199 MW | Allen County | 2019
- **Waverly Wind Farm**
  199 MW | Coffey County | 2016

MINNESOTA

- **Prairie Star Wind Farm**
  101 MW | Mower County | 2007

MISSISSIPPI

- **Ragsdale Solar Park**
  100 MW | Madison County | 2024
- **Pearl River Solar Park**
  175 MW | Scott County | 2024

* = Anticipated operations date

edp

© 2025 EDP Renewables North America LLC. All Rights Reserved.



NORTH AMERICA UTILITY-SCALE **WIND FARMS & SOLAR PARKS**

NEVADA

- **Sunshine Valley Solar Park**
  100 MW + storage | Nye County | 2019

NEW YORK

- **Arkwright Summit Wind Farm**
  78 MW | Chautauqua County | 2018
- **Jericho Rise Wind Farm**
  78 MW | Franklin County | 2016
- **Madison Wind Farm**
  12 MW | Madison County | 2000
- **Maple Ridge Wind Farm I & II**
  322 MW | Lewis County | 2006
- **Marble River Wind Farm**
  215 MW | Clinton County | 2012

NORTH CAROLINA

- **Misenheimer Solar Park**
  74 MW | Stanly County | 2024

OHIO

- **Amazon Wind Farm Ohio – Timber Road**
  101 MW | Paulding County | 2016
- **Blue Harvest Solar Park**
  49.9 MW | Putnam County | 2023
- **Hog Creek Wind Project**
  66 MW | Hardin County | 2017
- **Timber Road Wind Farm II & IV**
  224 MW | Paulding County | 2011
- **Timber Road Solar Park**
  49.9 MW | Paulding County | 2023

OKLAHOMA

- **Arbuckle Mountain Wind Farm**
  100 MW | Murray & Carter Counties | 2015
- **Blue Canyon Wind Farm I, II, V, VI**
  423 MW | Caddo, Comanche, & Kiowa Counties | 2003
- **Redbed Plains Wind Farm**
  99 MW | Grady County | 2017

OREGON

- **Elkhorn Valley Wind Farm**
  101 MW | Union County | 2007
- **Rattlesnake Road Wind Farm**
  103 MW | Gilliam County | 2008
- **Wheat Field Wind Farm**
  97 MW | Gilliam County | 2009

SOUTH CAROLINA

- **Cameron Solar Park**
  20 MW | Calhoun County | 2017
- **Estill Solar Park**
  20 MW | Hampton County | 2017
- **Hampton Solar Park**
  20 MW | Hampton County | 2017

TEXAS

- **Azalea Springs Solar Park**
  180 MW | Angelina County | 2025
- **Cattlemen Solar Park I & II**
  390 MW | Milam County | 2024
- **Lone Star Wind Farm I & II**
  400 MW | Shackleford & Callahan Counties | 2007
- **Los Mirasoles Wind Farm I & II**
  300 MW | Hidalgo & Starr Counties | 2016
- **Reloj del Sol Wind Farm**
  209 MW | Zapata County | 2021
- **Wildcat Creek Wind Farm**
  180 MW | Cooke County | 2021

WASHINGTON

- **Kittitas Valley Wind Farm**
  101 MW | Kittitas County | 2010

WISCONSIN

- **Quilt Block Wind Farm**
  98 MW | Lafayette County | 2017

CANADA

- **Nation Rise Wind Farm**
  100 MW | United Counties of Stormont, Dundas, & Glengarry, Ontario | 2021
- **Sharp Hills Wind Farm**
  300 MW | Sedalia & New Brigden, Alberta | 2023
- **South Branch Wind Farm**
  30 MW | United Counties of Stormont, Dundas, & Glengarry, Ontario | 2014

MEXICO

- **Eólica de Coahuila Wind Farm**
  200 MW | Coahuila | 2016
- **Los Cuervos Solar Park**
  200 MW | Aguascalientes | 2023
- **Los Cañones Wind Farm**
  96 MW | Coahuila | 2023

edp

© 2025 EDP Renewables North America LLC. All Rights Reserved.

Mail Processing Center
Federal Aviation Administration
Southwest Regional Office
Obstruction Evaluation Group
10101 Hillwood Parkway
Fort Worth, TX 76177

Aeronautical Study No.
2025-WTW-11628-OE

Issued Date: 01/20/2026

WINDING CANYON WIND FARM LLC
KEVIN GOOLEY
1501 McKinney Street
Suite 1300
Houston, TX 77010

**** DETERMINATION OF NO HAZARD TO AIR NAVIGATION ****

The Federal Aviation Administration has conducted an aeronautical study under the provisions of 49 U.S.C., Section 44718 and if applicable Title 14 of the Code of Federal Regulations, part 77, concerning:

Structure: Met Tower (w/WT Farm) WC MET01
County, State: Navajo, Arizona

Collected Point(s):

Label	Latitude	Longitude	SE	DET AGL	AMSL
WC MET01	34-47-48.97N	110-32-59.04W	5571 Ft	272 Ft	5843 Ft

In accordance with the provisions of 49 USC 44718 and as applicable 10 USC 183A, this aeronautical study was sent to the Military Aviation and Installation Assurance Clearinghouse established by the Secretary of Defense for review. The results of that review resulted in a finding of no risk to national security.

This aeronautical study revealed that the structure does not exceed obstruction standards and would not be a hazard to air navigation provided the following condition(s), if any, is(are) met:

As a condition to this Determination, the structure is to be marked/lighted in accordance with FAA Advisory circular 70/7460-1 M Change 1, Obstruction Marking and Lighting, paint/red lights-Chapters 3(Marked),4,5(Red),&15.

Any failure or malfunction that lasts more than thirty (30) minutes and affects a top light or flashing obstruction light, regardless of its position, should be reported immediately to (877) 487-6867 so a Notice to Airmen (NOTAM) can be issued. As soon as the normal operation is restored, notify the same number.

It is required that FAA Form 7460-2, Notice of Actual Construction or Alteration, be e-filed any time the project is abandoned or:

_____ At least 10 days prior to start of construction (7460-2, Part 1)
__X__ Within 5 days after the construction reaches its greatest height (7460-2, Part 2)

While the structure does not constitute a hazard to air navigation, it would be located within or near a military training area and/or route.

This determination expires on 07/20/2027 unless:

(a) the construction is started (not necessarily completed) and FAA Form 7460-2, Notice of Actual Construction or Alteration, is received by this office.
(b) extended, revised, or terminated by the issuing office.

NOTE: REQUEST FOR EXTENSION OF THE EFFECTIVE PERIOD OF THIS DETERMINATION MUST BE E-FILED AT LEAST 15 DAYS PRIOR TO THE EXPIRATION DATE. AFTER RE-EVALUATION OF CURRENT OPERATIONS IN THE AREA OF THE STRUCTURE TO DETERMINE THAT NO SIGNIFICANT AERONAUTICAL CHANGES HAVE OCCURRED, YOUR DETERMINATION MAY BE ELIGIBLE FOR ONE EXTENSION OF THE EFFECTIVE PERIOD.

This determination is based, in part, on the foregoing description which includes specific coordinates and heights. This determination is valid for coordinates within one (1) second latitude/longitude and up to the approved AMSL height listed above (provided the AGL height does not exceed 499 feet). If a certified 1A or 2C accuracy survey was required to mitigate an adverse effect, any change in coordinates or increase in height will require a new certified accuracy survey and may require a new aeronautical study.

If construction or alteration is dismantled or destroyed, you must submit notice to the FAA within 5 days after the construction or alteration is dismantled or destroyed.

Additional wind turbines or met towers proposed in the future may cause a cumulative effect on the national airspace system. All information from submission of Supplemental Notice (7460-2 Part 2) will be considered the final data (including heights) for this structure. Any future construction or alteration, including but not limited to changes in heights, requires separate notice to the FAA.

Obstruction marking and lighting recommendations for wind turbine farms are based on the scheme for the entire project. ANY change to the height, location or number of turbines within this project will require a reanalysis of the marking and lighting recommendation for the entire project. In particular, the removal of previously planned or built turbines/turbine locations from the project will often result in a change in the marking/lighting recommendation for other turbines within the project. It is the proponent's responsibility to contact the FAA to discuss the process for developing a revised obstruction marking and lighting plan should this occur.

In order to ensure proper conspicuity of turbines at night during construction, all turbines should be lit with temporary lighting once they reach a height of 200 feet or greater until such time the permanent lighting configuration is turned on. As the height of the structure continues to increase, the temporary lighting should be relocated to the uppermost part of the structure. The temporary lighting may be turned off for periods when they would interfere with construction personnel. If practical, permanent obstruction lights should be installed and operated at each level as construction progresses. An FAA Type L-810 steady red light fixture shall be used to light the structure during the construction phase. If power is not available, turbines shall be lit with self-contained, solar powered LED steady red light fixture that meets the photometric requirements of an FAA Type L-810 lighting system. The lights should be positioned to ensure that a pilot has an unobstructed view of at least one light at each level. The use of a NOTAM (D) to not light turbines within a project until the entire project has been completed is prohibited.

This determination does include temporary construction equipment such as cranes, derricks, etc., which may be used during actual construction of the structure. However, this equipment shall not exceed the overall heights as indicated above. Equipment which has a height greater than the studied structure requires separate notice to the FAA.

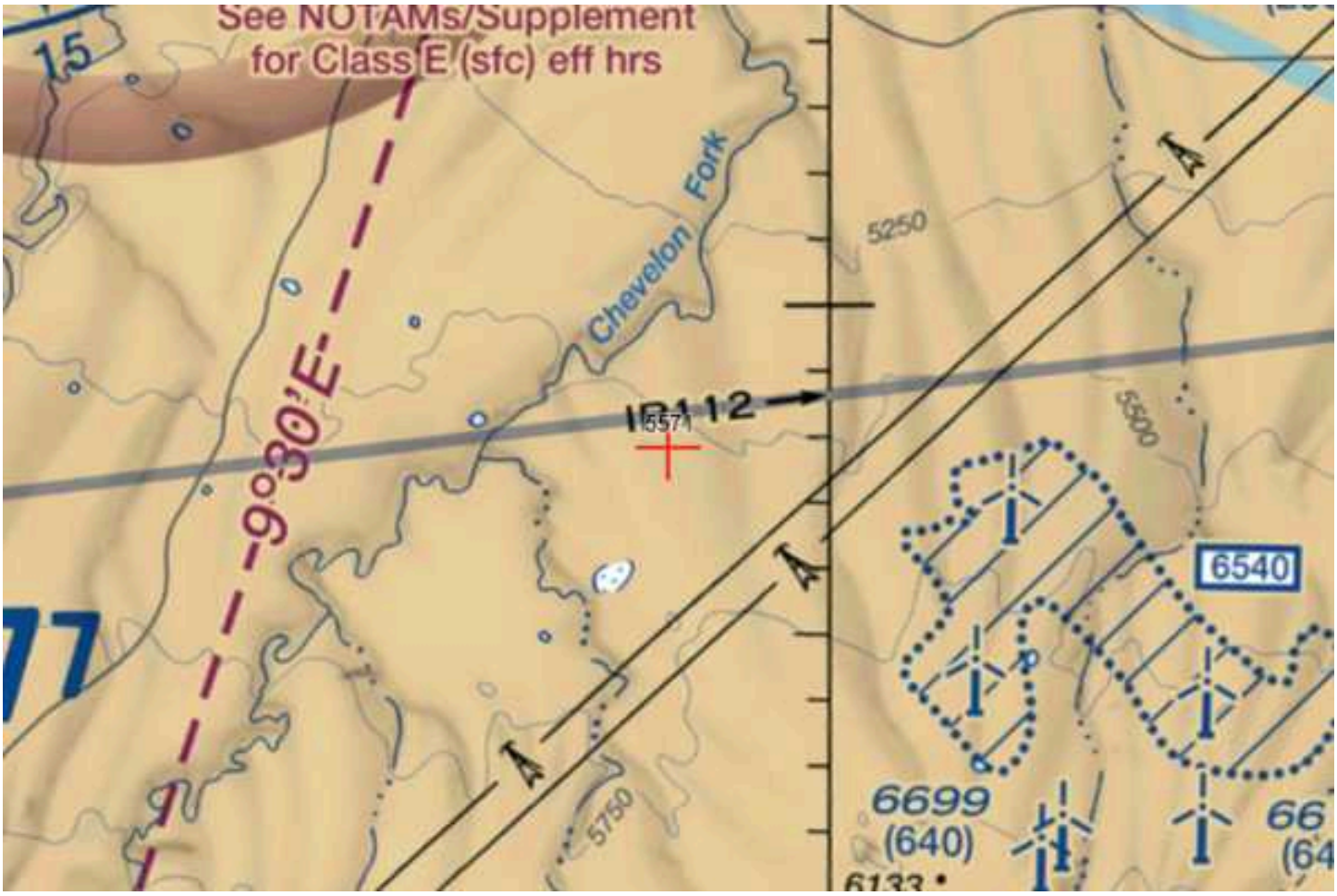
This determination concerns the effect of this structure on the safe and efficient use of navigable airspace by aircraft and does not relieve the sponsor of compliance responsibilities relating to any law, ordinance, or regulation of any Federal, State, or local government body.

If we can be of further assistance, please contact our office at 1-847-294-7576, or Wayne.Reynolds@faa.gov. On any future correspondence concerning this matter, please refer to Aeronautical Study Number 2025-WTW-11628-OE.

Signature Control No: 674722108-690827331 (DNE -WT)
Buck Reynolds
Specialist

Attachment(s)
Map(s)

Sectional Map for ASN 2025-WTW-11628-OE



PLANNING & DEVELOPMENT
SERVICES

STAFF REPORT

BOARD OF SUPERVISORS

Hearing Date: **January 27th, 2026**

Case No: **SUP 25-004**

Action: **Special Use Permit**

Applicant/Owner: **Winding Canyon Wind LLC./Aztec Land & Cattle Company, Ltd.**

Project Name: **Winding Canyon Wind – MET Tower**

EXECUTIVE SUMMARY

Recommendation: The Navajo County Planning and Zoning Commission recommends approval of the Staff Report, subject to the conditions of this Staff Report.

Location: The property is located 20.19 miles southwest of Joseph City, on APN# 111-07-003A.

Size: One (1) parcel totaling 2,761.22 acres.

Supervisor District: III.

Zoning: A-General.

Property Owners: Aztec Land & Cattle Company, Ltd.

Applicant: Winding Canyon Wind LLC.

Representative: Kevin Gooley of EDP Renewables North America LLC.

REQUEST DESCRIPTION:

Consideration of a request for a Special Use Permit for the construction and operation of one (1) meteorological monitoring tower (MET tower) on approximately .7479 acres of vacant land southwest of the Joseph City area. **APN#**: 111-07-003A, T16N, R17E, S05, 07, 09, 17 of the GSRM. **Owner:** Aztec Land & Cattle Company, Ltd. **Agent:** Kevin Gooley.

GENERAL CHARACTER OF NEIGHBORHOOD:

The subject property is located 20.19 miles southwest of Joseph City. The nearest state highway is State Route 377, and the closest federal road is Interstate 40. The MET tower will be accessed from the intersection of State Route 99 and Territorial Road with private access via Bell Cow Road which is a

private road. All land surrounding the property is vacant.

BACKGROUND/HISTORY:

February 29, 2024 – Arizona Game and Fish Department (AZGFD) reviewed the proposed installation of the MET tower and provided comments.

April 20, 2024 – Arizona Game and Fish Department (AZGFD) clarified with the applicant that participation in the Motus program is an optional opportunity. The applicant will continue to work with AZGFD through the development of the project and explore the implementation of the Motus telemetry tracking station.

August 25, 2025 – The MET tower filing was submitted to the Federal Aviation Administration (FAA).

PROJECT DESCRIPTION:

The actual MET tower will be on .7479 acres; however, the full parcel of land is 2,761.22 acres. The proposed MET tower will collect meteorological data to inform the energy assessment of a future potential wind energy generation facility.

The MET tower will be 272 feet tall. It will be a tubular tilt-up tower with guy wires, including a 1-2-meter (3.28-6.56-foot) lightning rod. The smallest of the setbacks is 1,667.97 feet from property lines and well above the minimum tower setback requirement for non-residential setbacks of 1:1 foot.

Subject to FAA's sign off and Navajo County's approval, the installation of the MET tower will occur within a few months after receiving the SUP and Building Permit. If approved, the MET tower will be installed shortly thereafter. The installation will take 1 to 3 days to complete. The MET tower is expected to operate for up to seven (7) years.

The MET tower will be accessed from the intersection of State Route 99 and Territorial Road. After approximately 8.3 miles from the intersection, access goes south on the County Maintained section of Bell Cow Road for approximately 1.5 miles when Bell Cow Road turns into a private road, with site access granted via sub easement licenses with private landowners.

ZONING DISTRICT:

ARTICLE 3 – A-General

Section 301 – Purpose

The main purpose of the A-General Zoning District is to provide for all the unincorporated areas of the County, not otherwise designated for some other specific zone. No subdivision, as outlined in the Subdivision Regulations & Requirements, shall be conducted or approved in the A-General Zoning District without prior rezoning of the land intended to be subdivided. Uses permitted in the A-General Zoning District include farm and non-farm residential uses, farms, recreational, and institutional uses.

ZONING ORDINANCE:

Article 3 – A-General

Section 302 – Use Regulations

The following use requires a Special Use Permit within the A-General Zoning District:

20. Television, wireless, and radio transmitter towers and stations.

COMPREHENSIVE PLAN/AREA PLAN:

Comprehensive Plan

Land Use Goals and Policies

Land Use Goal #1
Accommodate and promote a balanced, efficient, aesthetic, and compact land development pattern with the appropriate level of services for water, wastewater, education, and public safety that is compatible with adjacent land uses, is well integrated with the transportation system, and is sensitive to the natural environment.

- The proposed development is compatible with adjacent land uses. The property is zoned as A-General allowing farms and all agricultural uses; the landowner plans to continue cattle grazing activities on the land during the operations of the MET tower and operational life of the prospective wind farm.

Land Use Policy #1
Navajo County supports continued coordination with federal, state, and local agencies to ensure a balanced mix of land uses in the region.

- The applicant coordinated with the Arizona Game and Fish Department for review of the MET tower.

Land Use Policy #16
Navajo County supports development that provides buffers between different land uses, such as increased setbacks, walls, fences, and landscaping.

- The applicant has provided increased setbacks. Typical non-residential setbacks are 1:1. The smallest of the setbacks is 1,667.97 feet.

Analysis:

The proposed Special Use Permit meets all relevant goals and policies of the Navajo County Zoning Ordinance as described above. This project, and its submittal, meet all requirements of Article 3 of the Navajo County Zoning Ordinance, which regulates A-General.

Planning and Development Services Staff have received twenty-nine (29) emails against, three (3) emails in support, and twelve (12) voicemails against the project as of January 20th, 2026.

At the December 18th, 2025 Navajo County Planning and Zoning Commission Hearing, the Navajo County Planning and Zoning Commission recommended approval of this Special Use Permit subject to the conditions recommended by Staff which are contained in this Staff Report.

FINDINGS OF FACT:

1. **The proposal is in compliance with the Comprehensive Plan.**

   The proposed project meets all applicable goals within Navajo County's Comprehensive Plan, as noted within this report.

2. **The proposed use is compatible with the permissible uses in the zoning district in which the property is located.**

The proposed use is compatible with permissible uses within the A-General zoning districts with a Special Use Permit.

3. **The proposed use is compatible with the current and likely future uses of properties in the vicinity of the proposed use.**

   The proposed use complies with the Aztec Area Plan under the Future Land Use Map. The properties in the vicinity of this proposal are mainly utilized for cattle grazing. Given the size of these properties, as well as the subject property, and the relatively small footprint of the meteorological tower, there should be no future compatibility issues between uses on these properties.

4. **The proposed use will have minimal adverse effects on the public health, safety, and general welfare of properties in the vicinity of the proposed use.**

   Given the nature of the property and the zoning in the area, there should be minimal adverse effects on the public health, safety, and general welfare of properties in the vicinity of the proposed use.

PLANNING AND DEVELOPMENT SERVICES RECOMMENDATION:

Navajo County Planning and Development Services Staff recommend approval of the Special Use Permit, subject to the following conditions:

1. This Special Use Permit shall allow for the installation of a meteorological tower, with a maximum height of 272 feet.

2. The meteorological tower shall be erected only in the location indicated on the approved site plan, except as may otherwise be approved by the Navajo County Planning & Development Services Department.

3. Building Permits are required for the meteorological tower and any accessory uses. Any required permits shall be obtained prior to construction.

4. The applicant shall meet all State and Federal requirements concerning towers prior to any Building Permits being issued.

5. Concurrent with the submittal of an application for any building or related permits for the meteorological tower, the applicant shall provide information regarding the type of safety lighting that is proposed and confirmation that the safety lighting is in conformance with FAA regulations. All lighting, to the extent allowable by the FAA shall adhere to the following:

   a. The minimum number of lights shall be used.
   b. The use of low-intensity, red pulsating/blinking lighting is preferred, provided such lighting conforms to FAA regulations.
   c. The use of strobe-type lighting is prohibited unless expressly required by the FAA.

6. A Floodplain Use Permit, if required, shall be obtained prior to issuance of any Building Permits.

7. The meteorological tower and all guy-wire footings shall be enclosed by a security fence with a maximum height of 7 feet (excluding barbed wire or cyclone wire). Information regarding who to contact in the event of an emergency or any problems with the tower or its associated uses and structures shall be placed upon the fence. The information shall include a contact name, company name, and phone number for someone who can be reached 24 hours a day, 7 days a week.

8. Prior to acquiring a Building Permit, the applicant shall work with the Arizona Game and Fish Department to design their tower to comply with the following requirements:

    a. Install Bird Flight Diverters (BFDs) at regular intervals along the full length of all outer meteorological tower guy wires.
    b. Install Aircraft Warning Markers (AWMs) near the tops of all outer meteorological tower guy wires.
    c. Paint the top of the meteorological tower orange and white.
    d. Locate the meteorological tower away from cliffs, canyons, water sources, and other wildlife-attracting features to the fullest extent possible.

9. The applicant shall provide GPS locations of the final site of the meteorological tower to the Arizona Game and Fish Department, and to the Navajo County Planning & Development Services Department.

10. The meteorological tower shall be located so that it will not fall onto adjacent property nor another structure in case of failure.

11. Prior to issuance of any Building Permits for the meteorological tower, the developer shall submit to the Navajo County Planning & Development Services Department information regarding the manufacturer of the tower, structural information, and information regarding who to contact in the event of an emergency or any problems with the tower.

12. If the permitted Special Use is not utilized within a twelve (12) month period from the date of approval by the Board of Supervisors, this permit shall become null and void.

13. Within six (6) months after the tower ceases to be used, the applicant, at their sole expense, shall remove the tower and any accessories from the site.

14. Development and use of the site shall include efforts, consistent with Best Management Practices, to reduce and mitigate dust created by this project. Efforts shall also be made to reduce the removal of vegetation during construction and use of the site and any roadways that provide access to the site. Upon the removal of the meteorological tower and associated structures, the site and any roadways that provide access to the site shall be restored and re-vegetated to their pre-disturbed/native condition by the applicant.

15. This Special Use Permit shall be allowed to occur per the approved site plan. Any expansion/change of the approved Special Use Permit shall require an amendment.

16. This Special Use Permit shall be personal to the permittee and applicable only to the specific use and to the specific property for which it is issued. Upon completion and final inspection by the Planning & Development Services Director (or designee) of any authorized structures, signifying that all zoning and site development requirements imposed in connection with the permit have been satisfied, the Special Use Permit shall thereafter be transferable and shall run with the land, whereupon the maintenance of special conditions imposed by the permit, as well as the compliance with other provisions of this title, shall be the responsibility of the property owner/applicant.

17. This Special Use Permit shall be reviewed on the fifth (5^{th}) anniversary of Board Approval.

AZTEC LAND AND CATTLE COMPANY, LIMITED
INCORPORATED 1884
4647 N. 32nd STREET, NO. 240
PHOENIX, ARIZONA 85018
(623) 772-6222
FAX (623) 772-0145

STEPHEN M. BROPHY
PRESIDENT

December 15, 2025

Mr. Cody Cooper
Navajo County Planning and Zoning
100 West Public Works Drive
PO Box 668
Holbrook, AZ 86025

Re: Winding Canyon Wind, LLC – Met Tower

Dear Mr. Cooper,

This letter is written in support of Winding Canyon Wind, LLC's ("Winding Canyon's") request to erect a met tower on land owned by Aztec Land and Cattle Company, Ltd. ("Aztec"). The met tower will be located on Aztec's Section 9, 16N-17E – a section that is surrounded by land owned by Aztec, Arizona State Land Department and entities associated with another landowner who is participating in the proposed wind project.

As you know, wind is a resource that can only be found in certain locations. The met tower will provide Winding Canyon with valuable data to determine if the wind resource in this area is economically viable.

We thank you for your consideration of both this letter and Winding Canyon's request.

Sincerely,

Stephen M. Brophy

Katherine Wright

From: Emery Real Bird <erealbird@gmail.com>
Sent: Tuesday, December 16, 2025 7:25 AM
To: Planning
Subject: Support of December 18, 2025 Meeting Item 5: SUP 25-004 Winding Canyon Wind - MET Tower

Some people who received this message don't often get email from erealbird@gmail.com. Learn why this is important

⚠ **Caution External Email - Stop-Assess-Verify** ⚠
Were you expecting this email? Does it appear urgent or require an action? Can you verify the sender?

The Honorable Navajo County Planning and Zoning Commission:

I am submitting my comment on the Winding Canyon Wind Special Use Permit for a 272-foot meteorological monitoring tower (MET tower) south of Joseph City. I am a registered voter in Navajo County. I fully support approving the permit to explore the future of wind in Navajo County. An MET tower is like allowing prospecting to happen in the county except it's not in mineral wealth, but in the atmosphere. The Cholla Generating Station has structures that are of similar height to an MET tower. However, the Cholla Generating Station isn't temporary like an MET tower would be, and as a result, not approving the MET tower would be preferential treatment to the power plant.

If Navajo County has the assets to diversity power generation for the United States of America then we should explore them like Texas has already done. I hope the Navajo County Planning and Zoning Commission allows the MET tower to be built to further prospect the winds to see if there is potential for Navajo County to power America.

Thank you for your time.

Warmly,

Emery Real Bird

Katherine Wright

From: bigbossman@frontiernet.net
Sent: Tuesday, December 16, 2025 7:33 PM
To: Planning
Subject: Item 5 (SUP 25-004) is a Special Use Permit for a 272-foot meteorological monitoring tower (MET tower) on thousands of acres southwest of Joseph City.

Some people who received this message don't often get email from bigbossman@frontiernet.net. Learn why this is important <https://aka.ms/LearnAboutSenderIdentification>

⚠ Caution External Email - Stop-Assess-Verify ⚠ Were you expecting this email? Does it appear urgent or require an action? Can you verify the sender?

12-16-25
TO WHOM IT MAY CONCERN; NAVAJO COUNTY PLANNING COMMISSION.

WE ARE WRITING TO PROTEST AGAINST THE TOWERS, PURPOSED TO BE BUILT SOUTH WEST OF JOSEPH CITY. AS NAVAJO COUNTY PROPERTY TAX, TAX PAYERS & SENIOR CITIZENS WE ARE AGAINST THE TAKE OVER OF LAND TO BUILD THE UNSIGHTLY, ENVIRONMENTALLY DETRIMENTAL AND DESTRUCTIVE TOWERS & WIND MILLS ANY WHERE IN NAVAJO COUNTY.

GROUND WATER IN THAT AREA IS PRECIOUS AND FRAGILE. THE EVENTUAL TAX BURDEN ON NAVAJO COUNTY RESIDENTS, ESPECIALLY SENIORS ON LIMITED INCOMES, IS NOT FAIR OR SUSTAINABLE. THESE TOWERS WILL PUT A STRAIN ON THE ELECTRICAL GRID IN THE AREA THROUGH OVER USE, CAUSING POSSIBLE DAMAGE & POWER SHORTAGES TO COUNTY CITIZENS, NOT TO MENTION INCREASED COSTS, THAT WITH OUT A DOUBT, ARE PASSED ONTO COUNTY CITIZENS/RESIDENTS.

WE LIVE IN TAYLOR, AZ. & HAVE SEEN, WHAT WE CONSIDER, THE NEGATIVE IMPACT ON THE ENVIRONMENT CAUSED BY THE WIND FARM NORTH OF SNOWFLAKE. (EAGLES THAT USE TO NEST ALONG THE CREEK IN TREES RIGHT OUTSIDE SNOWFLAKE ARE NO LONGER IN THAT AREA & HAVEN'T BEEN FOR A LONG WHILE) TRAFFIC IN & OUT OF THE WIND FARM HAS EFFECTED THE FLOW ON THE TWO LANE HWY, 77 CAUSING NEAR MISS & COLLISIONS.

YOU MAY WANT TO GET A TRAFFIC ACCIDENT INDEX REPORT FOR THAT AREA ON HWY. 77 FROM THE HIGHWAY PATROL & NAVAJO CO. SHERIFF'S DEPT. IT MAY ALARM YOU. PLEASE NOTE THAT TRAFFIC ACCIDENT INCREASES ARE COSTLY TO THE TAX PAYER VIA. EMERGENCY SERVICE RESPONSES AND INCREASED AUTO INSURANCE RATES FOR COUNTY CITIZENS, WHEN THE ACCIDENT INDEX RATE INCREASES.! THE BUILDERS & OWNERS OF THESE WIND MILLS & TOWERS NEVER ABSORB THE COSTS THEY INFLICT UPON THE CITIZENS.

IN THE PAST, A PURPOSED MEAT PACKING PLANT & PRIVATE PRISON WERE REJECTED IN THE INTEREST OF PROTECTING COUNTY RESIDENTS.

BASED ON THE ABOVE WE URGE A REJECTION OF THE SPECIAL USE PERMIT.

SINCERELY:

SCOTT & JANE FINLEY
P.O. BOX 744, SNOWFLAKE, AZ. 85937-0744
(928) 536-7974

Katherine Wright

From: Robert Black <geterdun56@yahoo.com>
Sent: Wednesday, December 17, 2025 1:09 PM
To: Planning
Subject: Item 5 SUP 25-004 Winding Canyon Wind-MET Tower

Some people who received this message don't often get email from geterdun56@yahoo.com. Learn why this is important

⚠ **Caution External Email - Stop-Assess-Verify** ⚠
Were you expecting this email? Does it appear urgent or require an action? Can you verify the sender?

My name is Robert Black my phone number is 928-241-0042 and my address is 815 West Buffalo Holbrook Az. I am urging the Board of Supervisors to do further studies on the impact this presents to our area. They have already made traffic on McLaws road unbearable with all the truck traffic and heavy equipment tearing this road up on a daily basis building the existing solar projects. This project would only increase the damage. Not only that but the amount of water they are using to build the infrastructure. These small communities are losing the beautiful views we once had and once they are built we get nothing out of them as all the power goes elsewhere, I urge you to look at this project and do further impact studies on it and then bring it to the public. Thank you

Katherine Wright

From: bwhite520@aol.com
Sent: Wednesday, December 17, 2025 5:32 PM
To: Planning
Cc: Bill White
Subject: Planning and Zoning Meeting 12/18/25

Some people who received this message don't often get email from bwhite520@aol.com. Learn why this is important

⚠ **Caution External Email - Stop-Assess-Verify** ⚠
Were you expecting this email? Does it appear urgent or require an action? Can you verify the sender?

Remarks concerning Agenda Item #5: Sup25-004 Winding Canyon Wind-Met Tower, District III

Good evening Planning and Zoning Committee Members. By way of introduction, my name is Eleanor
A. Clark-White. I am compelled to review recent information that I read reciting an article sourced from: ISO-NE
Website regarding energy sources utilized in New England as of December 16, 2025:

"Wind turbines in ALL of New England are contributing only 1.4% of the power to our grid.
Or in other words- 216 MW of the current system demand of 15,687 MW.

Other contributing resources:
Refuse: 1.96%
Solar: 1.54%
Hydro: 2%
Net imports: 9%
Oil: 7%
Wood: 1.96%
Landfill gas: 0.14%
Coal: less than 1%

Once again, it is natural gas at 53% and nuclear at 21% keeping our lights on."

These numbers are astounding, considering that they reflect the distribution, of energy input, into the grid, in
NEW ENGLAND! An area much bigger, with much more diverse energy sources, than Navajo County!

It is my feeling that BEFORE NAVAJO COUNTY authorizes any further Met Towers, or WIND FARMS,
SOLAR FARMS or BIOMASS PLANTS the exact percentage of energy that each contributes to the grid mandatorily be determined! This information should be made public, and easily accessed! If wind and solar are not truly a significant contribution to OUR GRID, in NAVAJO COUNTY, then they should not be extracting money, from the taxpayers, or the FEDERAL GOVERNMENT!

I have owned my property in Navajo County for 35years. I used to see bull bats, bats, and birds of prey
DAILY! I haven't seen one for MONTHS! Have you been picking up their carcasses, under the current
windmills, or just letting the coyotes feast on them!

I eagerly await your decision. Just remember, that these wind farms, solar farms, etc., only benefit a few individuals
who own the land, that they are mounted on. Certainly, NOT the general taxpaying public! Perhaps, it would be more beneficial, to purchase a small, self-contained, nuclear power plant! They are currently becoming available now, and a number of cities/counties are in the process, of acquiring them, for the implementation of the new DATA CENTERS. Maybe, even build a Natural gas storage facility! Wisdom is planning for the necessary infrastructure, to benefit the future of ALL...NOT JUST A FEW!

Respectfully,
Eleanor A. Clark-White
520-705-6805

Katherine Wright

From: Ken Fisk <krfisk@aol.com>
Sent: Wednesday, December 17, 2025 2:54 PM
To: Planning
Subject: Item5 Sup 25-004

[Some people who received this message don't often get email from krfisk@aol.com. Learn why this is important at https://aka.ms/LearnAboutSenderIdentification]

⚠️ Caution External Email - Stop-Assess-Verify ⚠️ Were you expecting this email? Does it appear urgent or require an action? Can you verify the sender?

This comment is to voice my complete opposition to the Winding Canyon Wind- MET tower.. This project will destroy the natural landscape and beauty if Navajo County Forever.. and provide very little benefit both in power and financial benefit.. To even consider this... as County Supervisors.. without proper environmental study is a shame on you as Supervisors and as individuals.. To allow this boon doggie project will forever ruin not only Navajo county.. but your legacy will Forever bear this burden.. Deny the permit..Sincerely .. Kenneth R. Fisk. 602 6974141 Sent from my iPhone

Katherine Wright

From: Trina Hansen <trinahansen@msn.com>
Sent: Wednesday, December 17, 2025 8:11 AM
To: Planning
Subject: MET Tower

Some people who received this message don't often get email from trinahansen@msn.com. Learn why this is important

⚠ **Caution External Email - Stop-Assess-Verify** ⚠
Were you expecting this email? Does it appear urgent or require an action? Can you verify the sender?

Please consider delaying or denying the permit for additional growth to the solar and wind farms. There needs to be more studies performed to assess the current impact on both birds and the animals that live there. Not to mention the impact it is going to take on us as a town as we "get" to see the infrastructure going up and our landscape continues to change. I can only imagine what this will do for our home value later down the road. Please consider not expanding until we can see what benefits as a community we can see from this. Thank you, Trina Hansen

Get Outlook for iOS

Katherine Wright

From: Kim Heard <heard.kim@gmail.com>
Sent: Tuesday, December 16, 2025 1:07 PM
To: Planning
Subject: Say NO to the Winding Canyon Wind MET Tower!

Some people who received this message don't often get email from heard.kim@gmail.com. Learn why this is important

⚠ **Caution External Email - Stop-Assess-Verify** ⚠
Were you expecting this email? Does it appear urgent or require an action? Can you verify the sender?

Please

Kim

Katherine Wright

From: M H <smilesnblueskies@gmail.com>
Sent: Tuesday, December 16, 2025 8:11 AM
To: Planning
Subject: Re: Sup 25-004 winding canyon wind MET tower

Some people who received this message don't often get email from smilesnblueskies@gmail.com. Learn why this is important

⚠ **Caution External Email - Stop-Assess-Verify** ⚠
Were you expecting this email? Does it appear urgent or require an action? Can you verify the sender?

On Tue, Dec 16, 2025, 8:08 AM M H <smilesnblueskies@gmail.com> wrote:

> To whom it may concern:
>
> I oppose setting any of this up here in Navajo or Apache County. I am concerned with its impact environmentally, and would like a full investigation into its safety and plans that affect us. I ask that this would be delayed, at the very least, but DENIED altogether, preferably!
> We need thorough studies on impacts to animals and environments for people and trees or food and water sources, to decide on its safety first.
>
> Thank you,
> Monica Horton
> Phillip Horton
> 4221 S Antler Ln
> Show Low, AZ
> 85901
> 623-606-1540

Katherine Wright

From: Troy Jackson <trigger0704@outlook.com>
Sent: Tuesday, December 16, 2025 5:49 PM
To: Planning
Subject: MET tower in Joseph City

Follow Up Flag: Follow up
Flag Status: Completed

Some people who received this message don't often get email from trigger0704@outlook.com. Learn why this is important

⚠ Caution External Email - Stop-Assess-Verify ⚠
Were you expecting this email? Does it appear urgent or require an action? Can you verify the sender?

To whom it may concern:

Weather towers for wind mills is a lost business choice. Windmills kills wildlife both air and land. The projects destroy land for jack rabbits coyotes snakes and mouse and other animals. Up in the Northern Arizona area we do not need windmills to destroy the land it does not provide the power of one coal natural gas or propane power plant but eats away at the best Arizona land. What we need is less destruction of land more infrastructure which preserves the forests and natural land Arizona has to offer. People look visually at their surroundings if it looks like a third world country like Mexico or other places that have wind farms people will not stay. Holbrook is an example of it. So is Joseph City. If you want growth invest in beauty and make Navajo County beautiful. Navajo County does not need a polluter of our land as windmills will only destroy Navajo Counties beauty of a pristine desert. Windmills and data centers is not the way to go and if you want more power in this area grant additional power plant for natural gas coal or propane. No to windmills and solar plants. The windmills already built in Navajo county are really eye sores. They don't do any good for our economy. They wreck our beautiful landscapes and the land animals live. So please say no to this

Troy Jackson

Get Outlook for iOS

Katherine Wright

From: Jill <r40999@yahoo.com>
Sent: Tuesday, December 16, 2025 6:35 PM
To: Planning
Subject: 272-foot meteorological monitoring tower (MET tower)

Some people who received this message don't often get email from r40999@yahoo.com. Learn why this is important

⚠ **Caution External Email - Stop-Assess-Verify** ⚠
Were you expecting this email? Does it appear urgent or require an action? Can you verify the sender?

Special Use Permit for a 272-foot meteorological monitoring tower (MET tower) on thousands of acres southwest of Joseph City.

I am not in favor of this permit. Remember who you are to represent. The residence of this community do not want this and your office is already aware of this opinion of the people

Katherine Wright

From: Kerr johnson <Johnsonville24@hotmail.com>
Sent: Wednesday, December 17, 2025 3:46 PM
To: Planning
Subject: RE: DEC 18TH MEETING/ITEM 5 SUP 25-004 WINDING CANYON WIND - MET TOWER

Follow Up Flag: Follow up
Flag Status: Flagged

Some people who received this message don't often get email from johnsonville24@hotmail.com. Learn why this is important

⚠ Caution External Email - Stop-Assess-Verify ⚠
Were you expecting this email? Does it appear urgent or require an action? Can you verify the sender?

We oppose Item 5, the meteorolical tower (Sup 25-004 winding canyon wind - MET tower) special use permit near Joseph City and anything associated with it. We urge the commission to deny it and also oppose any more windmills or solar panels anywhere near Joseph City or our small rural communities.

The windmills and solar panels which have already been installed near Joseph City have ruined our country side and view! We built on the hill where we could see miles of untouched range land, we built there for the view. Now we are blinded by solar panels and disgusted by the sight of hundreds of windmills.

But not only are they an eye sore, they are a detriment to our land and wildlife. They only contribute to the grid when the sun and wind are just right, making them unpredictable to the grid resulting in blackouts and high costs. The blades are known to have a short life span, and since they aren't recyclable they have to be disposed of in designated landfills. Many windmills are left decaying with none of these "green companies" coming back to dismantle them and the cost goes to the county, state or individual land owners.

This big green deal is really a big green pile of horse shit and everyone knows it...especially those who are pushing it because they are making billions, along with the county's, states, land owners, and any who may benefit.

Where are the keepers of the land? What happened to the native tribes wanting to keep the Indian ruins untouched as sacred ground. No its not on the reservation but there are still ruins out there and I and thousands of Arizonans who have hunted, hiked, picnicked, etc out in this country knows that this land has ruins and petroglyphs all over it. Where is the outrage from them....why are they and so many others keeping quiet?

We are here to be stewards over the land...to take care of it, to take care of the animals, and the resources... water, soil, feed for the animals and humans. We are not here to destroy it...putting in solar and windmills on the land surrounding our community is not wise stewardship of the land...its evil and caused by greed...it is not about clean energy. Where are the stewards??

And how about the property value, land prices will drop, property sales will plummet...because who in their right mind wants to be surrounded by solar panels amd windmills. NOBODY DOES and thats why your trying to put these in around our little communities because the bigger cities dont want them either ...so you'll try to push them on us. We live here because we love our quiet countryside. It might not be the most beautiful place but it has its beauty. Joseph City has been pushed aside by our county over the years and now they're taking advantage of us. I am disgusted by all of this!!

Also, lets not even talk about jobs it creates for local people because very few locals are hired. Most come out of Texas, and after everything is constructed there are very few jobs associated with these massive accumulations of glass, steel, heavy metal, fiberglass, concrete and who knows what else. Its a heap of crap that we dont want or need... SERIOUSLY, THE SOLAR AND WINDMILLS ARE NOT NEEDED, ITS ALL A GIMMICK AND ITS BEEN PROVEN THEY DONT PRODUCE ENOUGH POWER TO JUSTIFY THEIR INITIAL COST AND DESTRUCTION OF LAND. ITS BEEN PROVEN IT JUST DOESNT WORK AND CANNOT TAKE THE PLACE OF POWER PLANTS, HYDRO PLANTS, GAS PLANTS AND NUCLEAR PLANTS. PLEASE GET OUT OF ARIZONA, WE DONT WANT YOU HERE...YOU ARE RUINING OUR STATE!!!!!!

Sincerely,

Kerri Johnson (lifetime resident of Joseph City and Navajo County)

Family members who asked to have their names attached (also lifetime residents)

Johnny Johnson
Kourtney and Jerald Whipple
Tilynn and Brian Martineau
Wyatt and Cam Reidhead
Morgan and Anthony Ledgard
Zane Johnson

Kurt and Cathy Westover
Kenny and Jennifer Westover
Rusty and Ivette Westover
Kathy and Richard Owens
Mitzi Click

Katherine Wright

From: lammjfrg <lammjfrg@aol.com>
Sent: Tuesday, December 16, 2025 5:16 PM
To: Planning
Subject: MET Tower by Joseph City

Some people who received this message don't often get email from lammjfrg@aol.com. Learn why this is important

⚠ **Caution External Email - Stop-Assess-Verify** ⚠
Were you expecting this email? Does it appear urgent or require an action? Can you verify the sender?

As a resident of Navajo County i oppose the permit for that Tower and the horrible wind far. That is surely yo follow. It is an eye sore, it destroys the land and Solely relies of my taxes from the Federal Government to even exist.
DO NOT APPROVE THIS PERMIT!!!!
James Lamm
1501 Heritage Lane.
Holbrook AZ 86025.

Powered by Cricket Wireless

Katherine Wright

From: Celia Laughlin <celia.laughlin@icloud.com>
Sent: Tuesday, December 16, 2025 11:13 AM
To: Planning
Subject: Item 5 SUB 25-004 Winding Canyon Wind MET Tower

Some people who received this message don't often get email from celia.laughlin@icloud.com. Learn why this is important

⚠ Caution External Email - Stop-Assess-Verify ⚠
Were you expecting this email? Does it appear urgent or require an action? Can you verify the sender?

Dear P & Z Navajo County,

My name is Celia Laughlin and my phone number is 928-242-6003. The Planning & Zoning Commission meets THIS Thursday, December 18, 2025, at 6:00 PM.

Item 5 (SUP 25-004) is a Special Use Permit for a 272-foot meteorological monitoring tower (MET tower) on thousands of acres southwest of Joseph City. This isn't just a "temporary" data tower—it's the first step toward a massive industrial wind farm in our rural high desert, tapping into the high-voltage lines from the old Cholla plant.

These projects chase federal subsidies and utility profits (capped returns mean bigger builds = more money, passed to ratepayers), while we get visual blight, wildlife risks, and little local benefit.
Staff recommends approval, but WE are pushing back on this.

Public comments MUST be submitted 24 hours in advance (by Wednesday, Dec 17)! No in-person comments without this notification. This is my notification that I would like to make a public comment against approving this MET Tower.

I urge the Commission to DELAY or DENY the permit until a full Environmental Impact Statement (EIS) and comprehensive environmental review for the entire proposed Winding Canyon Wind farm is completed. We need thorough studies on impacts to birds, bats, viewsheds, property values, and our rural way of life BEFORE approving any precursor infrastructure!

Warm Regards,

Celia Laughlin
928-242-6003
Overgaard Resident
Navajo County Precinct Committeeman

Katherine Wright

From: Janet LeBlanc <jleblanc785@gmail.com>
Sent: Wednesday, December 17, 2025 7:36 AM
To: Planning
Subject: SUP 025-004

Some people who received this message don't often get email from jleblanc785@gmail.com. Learn why this is important

⚠ **Caution External Email - Stop-Assess-Verify** ⚠
Were you expecting this email? Does it appear urgent or require an action? Can you verify the sender?

At the December 18, 2025 meeting, Item 5: SUP 25-004 Winding Canyon Wind - MET Tower, I, Janet LeBlanc, 623-694-2013, as We the People, urge the Commission to DELAY or DENY the permit until a full Environmental Impact Statement (EIS) and comprehensive environmental review for the entire proposed Winding Canyon Wind farm is completed.

We need thorough studies on impacts to birds, bats, viewsheds, property values, and our rural way of life BEFORE approving any precursor infrastructure!

Do what's right and listen to the people, to whom you are supposed to serve.

Katherine Wright

From: Cherylee Lisonbee <cherylee.lisonbee@yahoo.com>
Sent: Tuesday, December 16, 2025 3:14 PM
To: Planning
Subject: December 18, 2025 meeting, Item 5: SUP 25-004 Winding Canyon Wind - MET Tower

Some people who received this message don't often get email from cherylee.lisonbee@yahoo.com. Learn why this is important

⚠ **Caution External Email - Stop-Assess-Verify** ⚠
Were you expecting this email? Does it appear urgent or require an action? Can you verify the sender?

I am writing concernng the December 18, 2025 meeting, Item 5: SUP 25-004 Winding Canyon Wind - MET Tower.

My name is Cherylee Lisonbee
Navajo County resident, business owner and taxpayer
928-242-4389
I urge the Commission to DELAY or DENY the permit until a full Environmental Impact Statement (EIS) and comprehensive environmental review for the entire proposed Winding Canyon Wind farm is completed. We need thorough studies on impacts to birds, bats, potable water, human impact, view sheds, property values, and our rural way of life BEFORE approving any precursor infrastructure!

Please choose to delay or deny. It is our right as residents in Navajo County to expect our elected officials to listen and respond to our concerns and do as the tax payer desires.

Thank you.

Katherine Wright

From: Amber Martin <amburrr88@gmail.com>
Sent: Tuesday, December 16, 2025 2:35 PM
To: Planning
Subject: Identify the December 18, 2025 meeting, Item 5: SUP 25-004 Winding Canyon Wind - MET Tower,

Some people who received this message don't often get email from amburrr88@gmail.com. Learn why this is important

⚠ **Caution External Email - Stop-Assess-Verify** ⚠
Were you expecting this email? Does it appear urgent or require an action? Can you verify the sender?

Amber Martin, 928-940-2862

I Urge the Commission to DELAY or DENY the permit until a full Environmental Impact Statement (EIS) and comprehensive environmental review for the entire proposed Winding Canyon Wind farm is completed.

We need thorough studies on impacts to birds, bats, viewsheds, property values, and our rural way of life BEFORE approving any precursor infrastructure!

Thank you.

Katherine Wright

From: Karen McLemore <jaquar58@yahoo.com>
Sent: Tuesday, December 16, 2025 9:59 PM
To: Planning
Subject: Windfarm Permit

Some people who received this message don't often get email from jaquar58@yahoo.com. Learn why this is important

⚠ **Caution External Email - Stop-Assess-Verify** ⚠
Were you expecting this email? Does it appear urgent or require an action? Can you verify the sender?

Please DELAY or DENY the permit until a full Environmental Impact Statement (EIS) and comprehensive environmental review for the entire proposed Winding Canyon Wind farm is completed.

We need thorough studies on impacts to birds, bats, viewsheds, property values, and our rural way of life BEFORE approving any precursor infrastructure!

K McLemore

Katherine Wright

From: Kelly Meixler <KellyMeixler@proton.me>
Sent: Tuesday, December 16, 2025 5:07 PM
To: civicintegrityallianceofneaz@gmail.com; Planning
Cc: Lisa Vincenti
Subject: Item 5 SUP
Attachments: Letter to p a z.gdoc

Some people who received this message don't often get email from kellymeixler@proton.me. Learn why this is important

⚠ Caution External Email - Stop-Assess-Verify ⚠
Were you expecting this email? Does it appear urgent or require an action? Can you verify the sender?

Chairman and Members of the Planning & Zoning Commission,

We are the Civic Integrity Alliance of Northeast Arizona, representing concerned residents of Navajo County. We strongly oppose Agenda Item 5 – the Special Use Permit (SUP 25-004) for the proposed 272-foot meteorological tower on parcel 111-07-003A, owned by Aztec Land & Cattle Company, Ltd., southwest of Joseph City.

The application's project narrative explicitly states that the MET tower is designed "to inform the energy assessment of a future potential wind energy generation facility" – the Winding Canyon Wind Farm, developed by Winding Canyon Wind Farm LLC, a wholly owned subsidiary of EDP Renewables North America LLC (EDPR NA). EDPR NA is headquartered in Houston, Texas, but is a subsidiary of the global EDP Renewables (a Portuguese-based multinational corporation).

This tower is not a standalone, minor structure; it is the precursor to a large-scale industrial wind project on thousands of acres of privately owned ranch land in our rural high desert. The site is currently used for cattle grazing, which the applicant claims will continue alongside the tower.

However, a 272-foot tubular tilt-up tower with extensive guy wires, anchors, and a lightning rod introduces incompatible industrial elements into the A-General zoned area, potentially interfering with ongoing agricultural operations, low-level aviation (common in ranching), and the open scenic character of the region. Arizona Game and Fish Department (AZGFD) comments, included as an attachment in the application, raise significant concerns about risks to birds, bats, and low-flying wildlife survey pilots. AZGFD recommends mandatory guidelines to minimize mortality, installation of a Motus telemetry tracking station, pre-construction surveys, and ongoing coordination.

The applicant responds only with vague commitments to "continue to work with AZGFD" and "explore" optional measures like Motus – providing no binding protections or enforceable mitigation.

Additionally:
- FAA review is pending (ASN 2025-WTW-11628-OE), with no final determination yet.
- The tower could operate for up to seven years, but the application lacks a detailed decommissioning plan, performance bond, or guarantees for removal if the project stalls.

• No provisions address potential cumulative impacts from nearby renewable developments, such as the ongoing West Camp Wind Farm (a separate 500+ MW project in Navajo County).

Approving this permit prematurely enables irreversible industrialization without adequate study of the full wind farm's effects, including visual blight across our open landscapes, wildlife mortality (particularly to migratory birds, bats, and species like Golden Eagles), noise/shadow flicker, road degradation during any future construction, potential property value impacts, and strain on local infrastructure.

Staff recommends approval with conditions, but these do not sufficiently address wildlife risks, aviation safety, decommissioning, or the tower's role in facilitating a much larger project that could burden residents while primarily benefiting a multinational developer through federal subsidies and utility incentives.

We respectfully urge the Commission to DENY SUP 25-004 or, at minimum, TABLE it indefinitely until:
• FAA issues final approval with enforceable conditions,
• Binding wildlife mitigation (including mandatory Motus station and pre-construction surveys) is incorporated,
• A comprehensive environmental review assesses cumulative impacts from Winding Canyon and surrounding projects, and
• Full public input is allowed on the broader wind farm proposal.

Thank you for considering the long-term interests of Navajo County residents and protecting our rural way of life.

Sincerely,
Kelly Meixler, Celia Laughton, Lisa Vincenti, Rick Burris, Belinda Quog, Roger Gorres, MJ Coking, Jacque Allen, Liz Eamer-Olmstead, and Donna Shurwin of the Civic Integrity Alliance of Northeast Arizona
928.205.5559 civicintegrityallianceofneaz@gmail.com

Katherine Wright

From: Charlsye Miller <charlsyevmiller@gmail.com>
Sent: Wednesday, December 17, 2025 7:35 AM
To: Planning
Subject: December 18 Meeting - SUP 25-004 Winding Canyon Wind - MET Tower

Some people who received this message don't often get email from charlsyevmiller@gmail.com. Learn why this is important

⚠ **Caution External Email - Stop-Assess-Verify** ⚠
Were you expecting this email? Does it appear urgent or require an action? Can you verify the sender?

Dear Navajo County Planning & Zoning Commission,

Name: Charlsye Miller
Phone: 928-242-6767
Address: 4670 Coyote Path, Joseph City, AZ 86032

I am writing to formally express my opposition to Item 5 (SUP 25-004), the Special Use Permit for the Winding Canyon Wind MET tower. I urge the Commission to either deny this permit or delay approval until a comprehensive review of the entire project is conducted.
While the applicant may present this as a "temporary" data-collection tower, it is clearly the precursor to a massive industrial wind facility. Approving this infrastructure in a piecemeal fashion prevents the community and the Commission from understanding the full scope of the impact on our region.

Specifically, I am concerned about:
Environmental & Wildlife Risks: The high desert ecosystem southwest of Joseph City is home to vital to birds, bats, cattle, deer, elk, etc. No precursor infrastructure should be approved without a full Environmental Impact Statement (EIS) for the entire wind farm project.

Visual and Property Impacts: This 272-foot tower and the subsequent industrial sprawl threaten our rural viewsheds and could negatively affect local property values.

Lack of Local Benefit: These projects often prioritize federal subsidies and utility profits over the well-being and "rural way of life" of Navajo County residents.

We deserve a thorough, transparent study on how this project will alter our landscape and environment before any construction begins. Please hold the applicant to a higher standard of accountability and protect the interests of the residents you represent.

Thank you for your time and for including my comments in the official record for the December 18, 2025 meeting.

Sincerely,
Charlsye Miller

Katherine Wright

From: Racquel Morrow <rjewelk@yahoo.com>
Sent: Tuesday, December 16, 2025 7:26 PM
To: Planning
Subject: Meeting item 5: SUP 25-004

[Some people who received this message don't often get email from rjewelk@yahoo.com. Learn why this is important at https://aka.ms/LearnAboutSenderIdentification]

⚠️ Caution External Email - Stop-Assess-Verify ⚠️ Were you expecting this email? Does it appear urgent or require an action? Can you verify the sender?

To whom receives this,

Please urge the commission to Deny the permits for winding canyon wind -met tower until a full environmental impact statement and a comprehensive environmental review has been completed for the entire winding canyon wind farm.

Thank you,
Racquel Morrow
602-740-7392

Sent from my iPhone

Katherine Wright

From: John Oliver <jnojr@yahoo.com>
Sent: Wednesday, December 17, 2025 7:03 AM
To: Planning
Subject: SUP 25-004 Winding Canyon MET tower

Some people who received this message don't often get email from jnojr@yahoo.com. Learn why this is important

⚠ **Caution External Email - Stop-Assess-Verify** ⚠
Were you expecting this email? Does it appear urgent or require an action? Can you verify the sender?

I am writing to ask you to deny the special use permit for this monstrosity. This is nothing but a precursor to another giant wind farm that will wreck our environment to benefit distant customers. There is ZERO benefit to the people of Navajo County, but we will be left with the enormous costs to clean up later, as well as all of the other issues these farms cause.

This project does not belong here in our back yard. Let them build it next door to those who are supposed to get the power. Ruin their views and their property values and their environment, not ours.

Katherine Wright

From: Aaron Petersen <AaronJPetersen@hotmail.com>
Sent: Tuesday, December 16, 2025 11:10 AM
To: Planning
Subject: December 18th zoning notes

Some people who received this message don't often get email from aaronjpetersen@hotmail.com. Learn why this is important

⚠ **Caution External Email - Stop-Assess-Verify** ⚠
Were you expecting this email? Does it appear urgent or require an action? Can you verify the sender?

As a lifelong resident of Navajo County, and more specifically Joseph City. I find it appealing that so many wind and solar projects are being pushed through without proper voter approval.

Item 5 SUP-004 Winding Canyon Wind Tower is just the latest of these. No public votes for these projects have been held. These projects are not small local improvement projects that are allotted to the board, these are massive projects that should be subject to voter approval. This is blatant government overreach that has all the signs of back door politics. Please vote to stop this proposal until a full environmental impact survey is completed and is put before the residents of the county to an official vote.

In times when there are many other issues at hand in the county that need to be addressed, back door deals and the constant onslaught of wind and solar projects that have taken away the residents use of these public lands as well as canceled grazing leases for local ranch families, is not the way to properly represent those who elected you.

Instead of pushing things through as fast as possible and making little to no announcement of these meetings, become transparent with your intent, and follow the will of your constituents instead of big donor interests.

Thank you for your attention to this matter,

Aaron Petersen
PO Box 263
Joseph City AZ, 86032

(928) 587-2791

Get Outlook for Android

Katherine Wright

From: Nichole Pogue <nikki.pogue@gmail.com>
Sent: Wednesday, December 17, 2025 4:00 PM
To: Planning
Subject: December 18, 2025 meeting, Item 5: SUP 25-004 Winding Canyon Wind - MET Tower,

Some people who received this message don't often get email from nikki.pogue@gmail.com. Learn why this is important

⚠ **Caution External Email - Stop-Assess-Verify** ⚠
Were you expecting this email? Does it appear urgent or require an action? Can you verify the sender?

To whom it may concern

We urge you to DELAY or DENY the permit until a full Environmental Impact Statement (EIS) and comprehensive environmental review for the entire proposed Winding Canyon Wind farm is completed.

We need thorough studies on impacts to birds, bats, viewsheds, property values, and our rural way of life BEFORE approving any precursor infrastructure.

Sincerely

Nichole Pogue

Katherine Wright

From: belinda@godswhls.com
Sent: Tuesday, December 16, 2025 7:06 AM
To: Planning
Subject: Oppose Item 5 – The Winding Canyon Wind MET Tower!
Attachments: Golden-Eagles-6.webp; e7aa28d45c9711ee88c0de456253796a.jpg; abandoned-wind-turbines-21.webp; Say No to 600 Ft Windmills in your back yard.jpg; Say No Wind Farms.jpeg; sei_146784281-e1527693293625.webp

[Some people who received this message don't often get email from belinda@godswhls.com. Learn why this is important at https://aka.ms/LearnAboutSenderIdentification]

⚠️ Caution External Email - Stop-Assess-Verify ⚠️ Were you expecting this email? Does it appear urgent or require an action? Can you verify the sender?

Oppose Item 5 – The Winding Canyon Wind MET Tower!

Wind and Solar are antiquated technologies and you all know it. Proven many times over. Coal, Gas, Nuclear are cleaner to the environment and more productive than these eye soars will ever be. STOP dragging our future into the past of land destroying industrialized waste in our White Mountains! All for a boondoggle buck! Shame on all of you!

Who do you serve? Us or them? Do you really want to slap the high cost of wind and solar on the public and force your children to pay billions of dollars to clean up your mess? Because they WILL abandon every thing they erect and you all know it. They have proven it over and over again in all states across the nation. Dont be a fool!

These projects chase federal subsidies and utility profits (capped returns mean bigger builds = more money, passed to us ratepayers WHO YOU SERVE), while we get visual blight, permanent land destruction, death of endangered wildlife, and almost zero local benefit.

DELAY or DENY the permit until a full Environmental Impact Statement
(EIS) and comprehensive environmental review for the entire proposed Winding Canyon Wind farm is completed. It is YOUR JOB TO CARRY THAT OUT!

We need thorough studies on impacts to birds, bats, viewsheds, property values, and our rural way of life BEFORE approving any precursor infrastructure!

Just last week we witnessed 4 bald eagles in that area, are you willing to kill them as well. So your children wont ever be able to see one?

Oppose Item 5 – The Winding Canyon Wind MET Tower!

Belinda Quog
Show Low
805-499-3977

Katherine Wright

From: Jim Smith <jimsmithhc@gmail.com>
Sent: Wednesday, December 17, 2025 9:23 AM
To: Planning
Subject: Comment on Item 5: SUP 25-004

Some people who received this message don't often get email from jimsmithhc@gmail.com. Learn why this is important

⚠ **Caution External Email - Stop-Assess-Verify** ⚠
Were you expecting this email? Does it appear urgent or require an action? Can you verify the sender?

I am writing this for comment on the proposed Item 5: SUP 25-004. Concerning the Winding Canyon Wind-MET Tower.

My name is Jim Smith, I reside in Joseph City, Az, Phone number is (928)587-8113.

I am strongly opposed to this action, and all future wind and solar farms in Navajo County. The minimal power gains are not worth ruining our beautiful land and scenery. If you haven't personally driven through the area south of Joseph City, I would strongly encourage it. It looks terrible, and we really don't know what will happen in the future in regards to the animals and plants, and wildlife. Please stop this until a full review of the problems we are seeing is complete.

It really isn't just about the money! Stop this land desecration before it gets any worse!

So in Closing, I strongly Urge the Commission to DELAY or DENY the permit until a full Environmental Impact Statement (EIS) and comprehensive environmental review for the entire proposed Winding Canyon Wind farm is completed.

Thank you, Jim Smith

Katherine Wright

From: Grace Stambaugh <gastambaugh@gmail.com>
Sent: Tuesday, December 16, 2025 2:28 PM
To: Planning
Subject: December 18, 2025 Item 5 Winding Canyon Wind MET Tower

Some people who received this message don't often get email from gastambaugh@gmail.com. Learn why this is important

⚠ **Caution External Email - Stop-Assess-Verify** ⚠
Were you expecting this email? Does it appear urgent or require an action? Can you verify the sender?

I respectfully urge the Commission to DELAY or DENY the permit until a full Environmental Impact Statement (EIS) and comprehensive environmental review for the entire proposed Winding Canyon Wind farm is completed.

We need thorough studies on impacts to birds, bats, viewsheds, property values, and our rural way of life BEFORE approving any precursor infrastructure!

Sincerely,

Grace Stambaugh 919-389-8137

Katherine Wright

From: Julie Strong <strongjulie500@gmail.com>
Sent: Wednesday, December 17, 2025 1:38 PM
To: Planning
Subject: Request to Delay or Deny Item 5 (SUP 25-004) Pending Full Environmental Review

Some people who received this message don't often get email from strongjulie500@gmail.com. Learn why this is important

⚠ **Caution External Email - Stop-Assess-Verify** ⚠
Were you expecting this email? Does it appear urgent or require an action? Can you verify the sender?

Dear Planning and Zoning Commission Members,

I am writing regarding the December 18, 2025 Planning and Zoning Commission meeting, specifically **Item 5: SUP 25-004 – Winding Canyon Wind – MET Tower**.

I respectfully urge the Commission to **delay or deny approval of this permit** until a **full Environmental Impact Statement (EIS)** and a **comprehensive environmental review of the entire proposed Winding Canyon Wind project** are completed and made available for public review.

While this application concerns a MET tower, it is not an isolated action. The MET tower is an integral and enabling component of a much larger industrial wind development. Proceeding with permitting at this stage risks **segmenting the project**, effectively advancing development before the full environmental, wildlife, visual, cultural, and cumulative impacts of the entire wind farm have been properly evaluated.

A complete EIS is necessary to assess, at minimum:

- Impacts to wildlife, including birds and bats
- Effects on sensitive habitats and ecosystems
- Visual, noise, and community impacts
- Cultural and archaeological resources
- Cumulative impacts of the full build-out of the wind facility

Approving incremental permits without a comprehensive review undermines transparency and limits meaningful public participation. Delaying or denying this permit until a full EIS is completed would ensure decisions are informed, legally sound, and consistent with responsible land-use planning.

I respectfully ask the Commission to require a **project-wide environmental review** before allowing any component of the Winding Canyon Wind project to move forward.

Thank you for your time, consideration, and service to the community.

Sincerely,

Julie Strong

PO Box 561 Joseph City, AZ 86032

928-386-0038

Katherine Wright

From: kaden westover <kadenw24@yahoo.com>
Sent: Tuesday, December 16, 2025 8:22 PM
To: Planning
Subject: Winding canyon wind MET tower

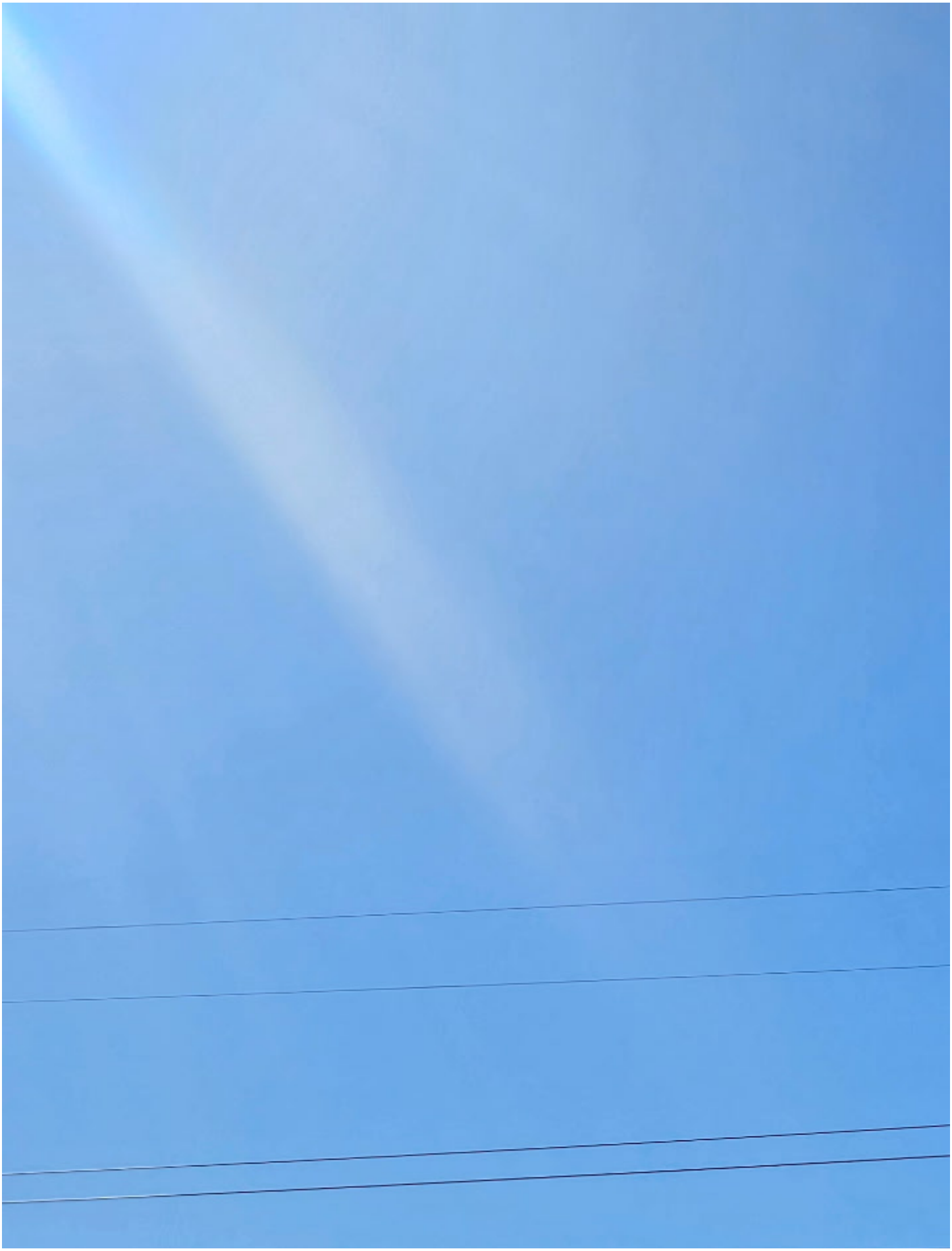
Some people who received this message don't often get email from kadenw24@yahoo.com. Learn why this is important

⚠ **Caution External Email - Stop-Assess-Verify** ⚠
Were you expecting this email? Does it appear urgent or require an action? Can you verify the sender?

To the dumbasses that keep ruining our land,

I am sending this email for the whole town of Joseph City. We DON'T WANT this MET tower or ANY of the wind mills OR the solar project. We DO NOT want it because it's ruining our only forest, ruining lease land that was once used for cattle. Not to mention all the other wildlife and vegetation that they had to kill in order to put it in. Neither produce enough power OR the consistency of power to make up for the powerplant. nor do they produce the jobs that the powerplant made. STOP the wind turbines, STOP the solar, stop it all and give what's left of the land to the cattle ranchers and hunters. Take the money from the solar and wind turbines and put it towards starting the powerplant back up. That's all everyone wants.

I have attached a picture of the solar and wind turbines from joseph city and you can see how it ruins our view and literally blinds us. Thanks



Yahoo Mail: Search, Organize, Conquer

Katherine Wright

From: J Wiltbank <jwiltbank33@gmail.com>
Sent: Wednesday, December 17, 2025 4:45 PM
To: Planning
Subject: December 18, 2025 Meeting

Some people who received this message don't often get email from jwiltbank33@gmail.com. Learn why this is important

⚠ **Caution External Email - Stop-Assess-Verify** ⚠
Were you expecting this email? Does it appear urgent or require an action? Can you verify the sender?

Hello,

I am sending this regarding Item 5: SUP 25-004 Winding Canyon Wind - MET Tower being discussed at the December 18, 2025 meeting.

I urge the Commission to DENY any permits until a full Environmental Impact Statement (EIS) and comprehensive environmental review for the entire proposed Winding Canyon Wind farm is completed and the results show true impacts to the entire environmental spectrum.

Thank you,

Janelle Wiltbank
Navajo County Resident

Katherine Wright

From: GratefulJoan <GratefulJoan@protonmail.com>
Sent: Thursday, December 18, 2025 1:52 PM
To: Planning
Subject: SUP 25-004 Winding Canyon Wind MET Tower

Some people who received this message don't often get email from gratefuljoan@protonmail.com. Learn why this is important

⚠ **Caution External Email - Stop-Assess-Verify** ⚠
Were you expecting this email? Does it appear urgent or require an action? Can you verify the sender?

Hi
I am writing to urge the County Supervisors and/or Commission to DELAY or DENY the permit until a full Environmental Impact Statement (EIS) and comprehensive environmental review for the entire proposed Winding Canyon Wind farm is completed. We need thorough studies on impacts to birds, bats, viewsheds, property values, and our rural way of life BEFORE approving any precursor infrastructure.

Thank you for your time is this important matter to the citizens of Navajo county.

Respectfully,

Joan Lewis
Snowflake
928-587-8794

Sent with Proton Mail secure email.

Tim Grubbs
Consultant and Owner
The Adjacent Possible, LLC
January 15, 2026

Navajo County Board of Supervisors:

I'm writing as a local resident to share my support for installing the MET tower to gather data and assess the potential for development on EDP Renewables' Winding Canyon Wind Farm. This tower is just the first step—it helps gather good, long-term wind data, so the company can understand whether this spot is a good fit for wind energy.

If the MET tower is approved and the wind project moves forward down the road, it could bring a lot of benefits to our community, including:

- New local jobs during construction and operations
- Additional tax revenue to help support schools, roads, first responders, and other local services
- A reliable source of clean energy, which strengthens our energy mix and helps keep up with growing electricity demand. Meeting energy demand is critical to keeping energy prices affordable

Thank you,
Tim Grubbs, Show Low/Linden Resident
timothygrubbs@gmail.com

NAVAJO COUNTY

BOARD OF SUPERVISORS

Public Meeting
1-27-2026 9:00 AM

BOARD OF SUPERVISORS AGENDA ITEM

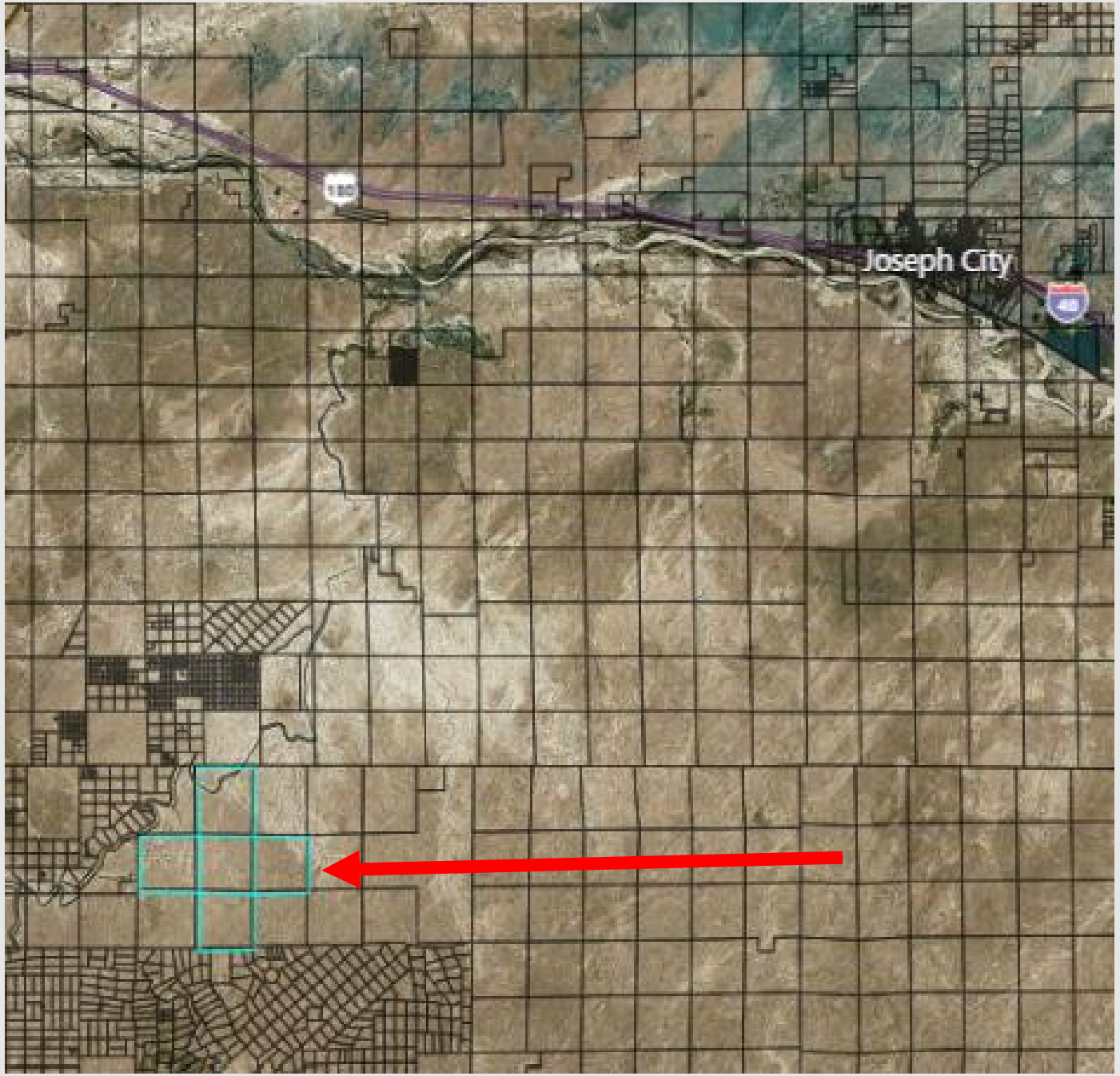
SUP 25-004: WINDING CANYON WIND – MET TOWER

Consideration of a request for a Special Use Permit for the construction and operation of one meteorological monitoring tower (MET tower) on approximately .7479 acres of vacant land southwest of Joseph City. APN#: 111-07-003A, T16N, R17E, S05, 07, 09, 17 of the GSRM. Owner: Aztec Land & Cattle Company, Ltd. Agent: Kevin Gooley

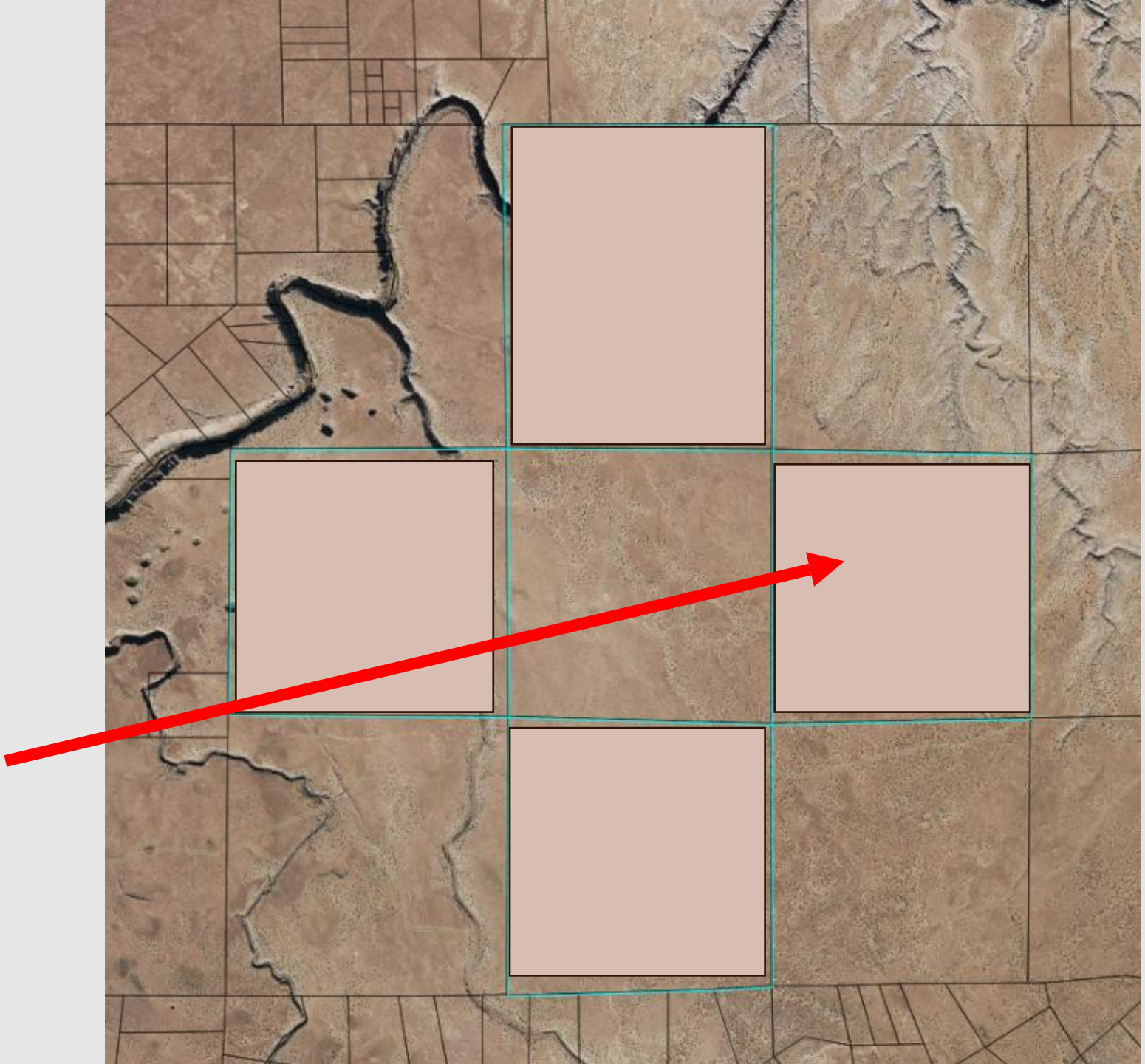
PROJECT SUMMARY

- Area – APN # 111-07-003A
- Parcel Size – 2,761.22 acres
  - Actual tower on .7479 acres
- Zoning: A-General
- Owner: Aztec Land & Cattle Company, Ltd.
- Project Components
  - MET tower will collect meteorological data for a future potential wind energy generation facility
  - 272-foot tower with 1 – 2-meter (3.28 - 6.56-foot) lightning rod
  - Expected to operate for up to seven (7) years

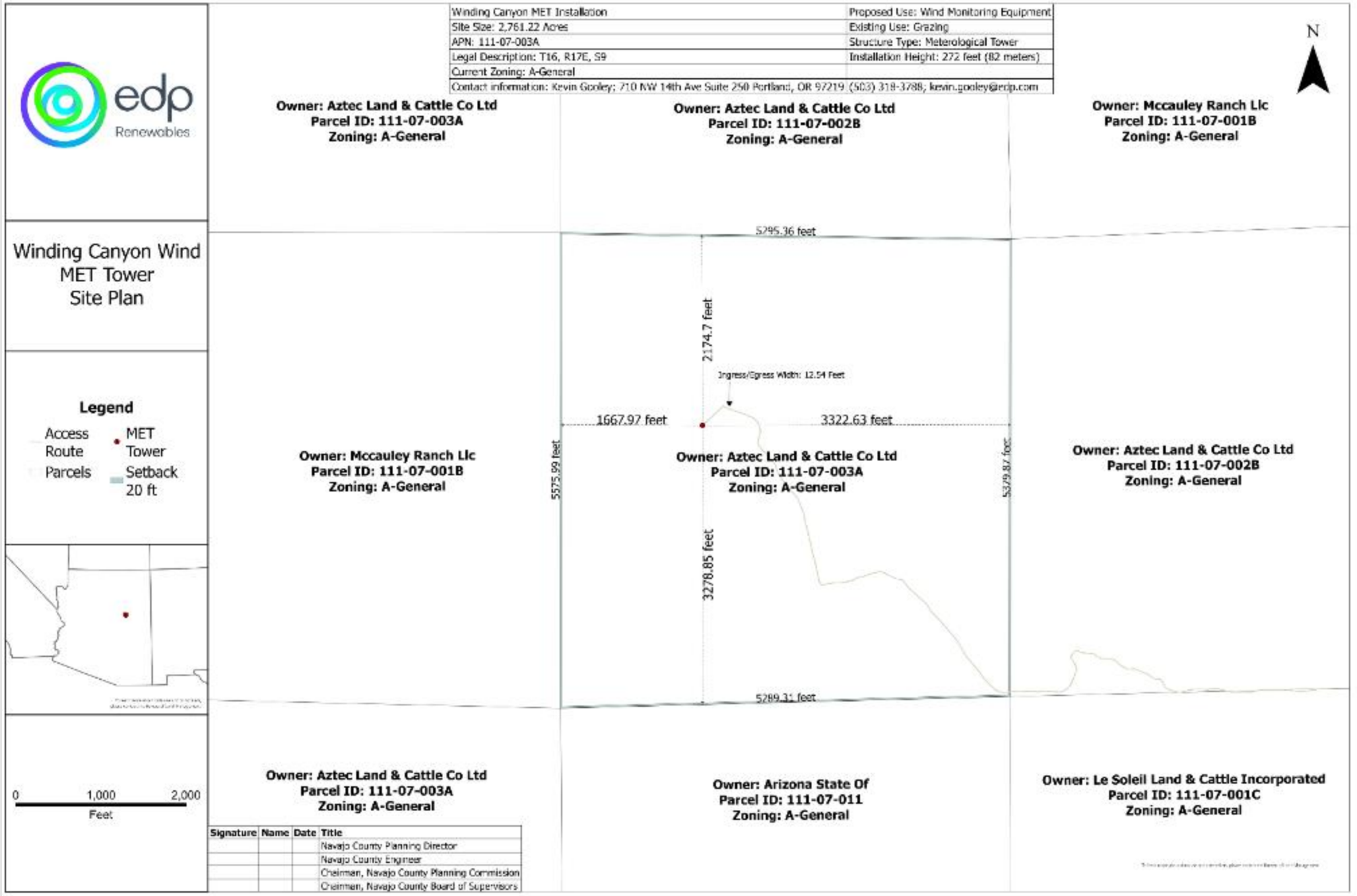
VICINITY MAP



VICINITY MAP



SITE PLAN


Winding Canyon MET Installation
Site Size: 2,761.22 Acres
APN: 111-07-003A
Legal Description: T16, R17E, S9
Current Zoning: A-General
Contact information: Kevin Gooley; 710 NW 14th Ave Suite 250 Portland, OR 97219 (503) 318-3788; kevin.gooley@edp.com
Proposed Use: Wind Monitoring Equipment
Existing Use: Grazing
Structure Type: Meterological Tower
Installation Height: 272 feet (82 meters)
edp Renewables
Winding Canyon Wind MET Tower Site Plan
Legend
Access Route
Parcels
MET Tower
Setback 20 ft
0
1,000
2,000
Feet
N
Owner: Aztec Land & Cattle Co Ltd
Parcel ID: 111-07-003A
Zoning: A-General
Owner: Aztec Land & Cattle Co Ltd
Parcel ID: 111-07-002B
Zoning: A-General
Owner: Mccauley Ranch Llc
Parcel ID: 111-07-001B
Zoning: A-General
5295.36 feet
2174.7 feet
Ingress/Egress Width: 12.54 Feet
1667.97 feet
3322.63 feet
5575.99 feet
5379.87 feet
3278.85 feet
5289.31 feet
Owner: Mccauley Ranch Llc
Parcel ID: 111-07-001B
Zoning: A-General
Owner: Aztec Land & Cattle Co Ltd
Parcel ID: 111-07-003A
Zoning: A-General
Owner: Aztec Land & Cattle Co Ltd
Parcel ID: 111-07-002B
Zoning: A-General
Owner: Aztec Land & Cattle Co Ltd
Parcel ID: 111-07-003A
Zoning: A-General
Owner: Arizona State Of
Parcel ID: 111-07-011
Zoning: A-General
Owner: Le Soleil Land & Cattle Incorporated
Parcel ID: 111-07-001C
Zoning: A-General
Signature
Name
Date
Title
Navajo County Planning Director
Navajo County Engineer
Chairman, Navajo County Planning Commission
Chairman, Navajo County Board of Supervisors

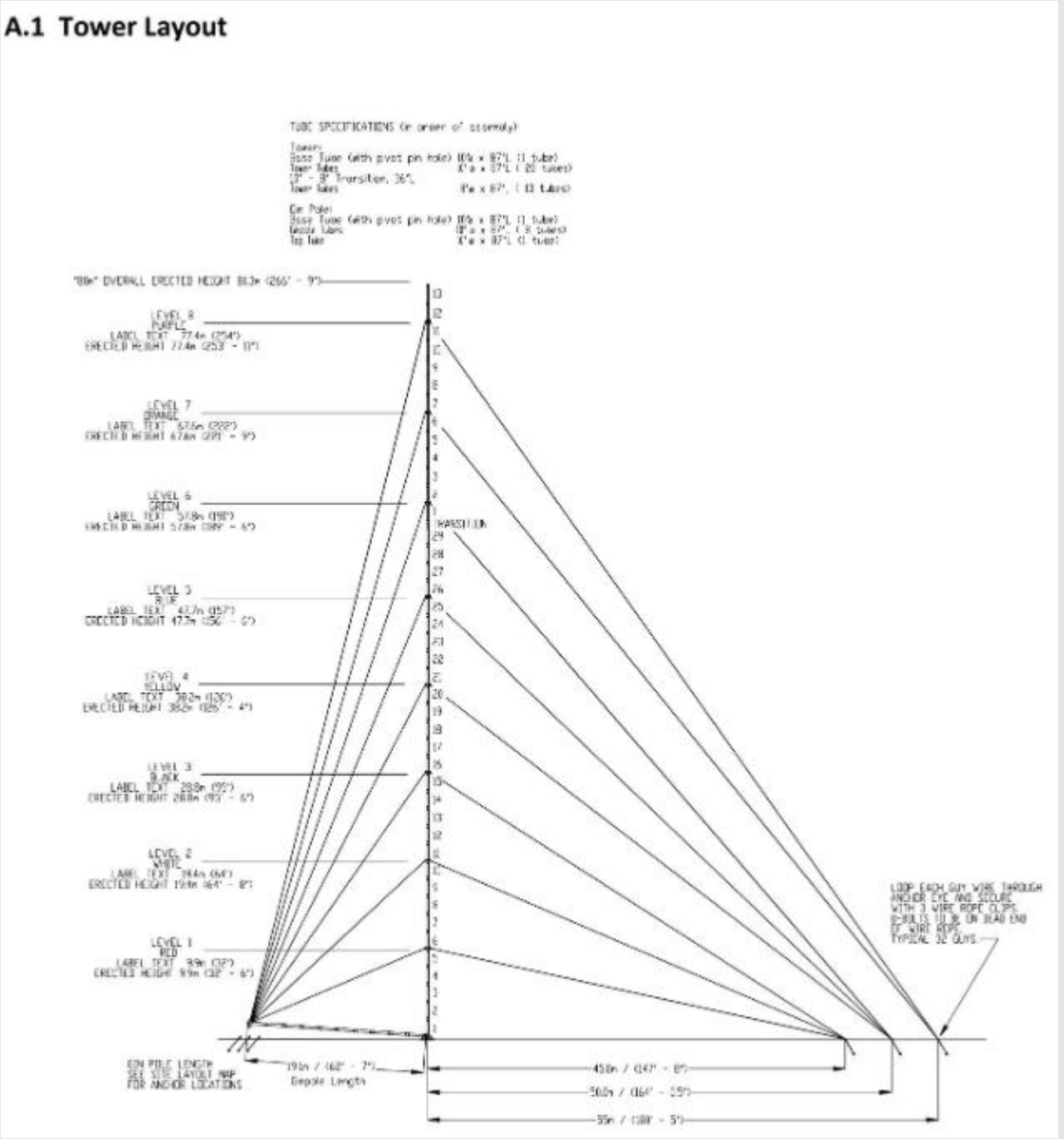
EXAMPLE





SCHEMATIC DRAWING

A.1 Tower Layout



RECOMMENDATION

Navajo County Planning and Development Services Staff recommend approval of the Special Use Permit for Winding Canyon Wind – MET Tower, subject to 17 conditions:

1.This SUP shall allow for the installation of a MET tower, with a max height of 272 feet.

2. The MET tower shall be erected only in the location indicated on the approved site plan.

3. Building Permits are required for the MET tower and any accessory uses.

4. The applicant shall meet all State and Federal requirements concerning towers prior to any Building Permits being issued.

5. The applicant shall provide information regarding the type of safety lighting in conformance with FAA regulations.

6. A Floodplain Use Permit, if required, shall be obtained prior to issuance of any Building Permits.

7. The MET tower and all guy-wire footings shall be enclosed by a security fence with a maximum height of 7 feet.

8. Prior to acquiring a Building Permit, the applicant shall work with the AZG&F Department to design their tower to comply with specific requirements.

9. The applicant shall provide GPS locations of the final site of the MET tower to the AZG&F Department and Planning & Development Services Department.

10. The MET tower shall be located so that it will not fall onto adjacent property nor another structure in case of failure.

11. Prior to issuance of any Building Permits for the MET tower, the developer shall submit information regarding the manufacturer of the tower, structural information, and information regarding who to contact in the event of an emergency or any problems with the tower.

12. If the permitted Special Use is not utilized within a 12-month period from the date of approval by the BOS, this permit shall become null and void.

13. Within 6 months after the tower ceases to be used, the applicant, at their sole expense, shall remove the tower and any accessories from the site.

14. Upon the removal of the MET tower and associated structures, the site and any roadways that provide access to the site shall be restored and re-vegetated to their pre-disturbed/native condition by the applicant.

15. SUP shall be allowed to occur per approved site plan. Any expansion/change of Special Use shall require amendment.

16. SUP is specific to permittee and property.

17. SUP shall be reviewed on 5th anniversary of Board Approval.

RESOLUTION ____-2026

A RESOLUTION OF THE NAVAJO COUNTY BOARD OF SUPERVISORS APPROVING A SPECIAL USE PERMIT FOR WINDING CANYON WIND MET TOWER

WHEREAS, an application for a Special Use Permit for Winding Canyon Wind Met Tower was duly filed on October 14th, 2025, by Kevin Gooley to construct and operate one (1) meteorological monitoring tower on approximately .7479 acres of vacant land in the Joseph City area; and

WHEREAS, the application concerns the following real property in Navajo County: APN # 111-07-003A, Township 16 North, Range 17 East, Section 05, 07, 09, 17 of the Gila and Salt River Base and Meridian; and

WHEREAS, the application was considered by the Navajo County Planning & Zoning Commission at a duly noticed public hearing on December 18, 2025; and

WHEREAS, the Navajo County Board of Supervisors after considering the testimony and other evidence presented at the hearing, as well as the recommendations of staff, found that the Special Use Permit is consistent with the public health, safety and general welfare and should be approved subject to the conditions set forth herein; and

NOW, THEREFORE BE IT RESOLVED the Board of Supervisors hereby approves the Special Use Permit, subject to the following conditions:

1. This Special Use Permit shall allow for the installation of a meteorological tower, with a maximum height of 272 feet.

2. The meteorological tower shall be erected only in the location indicated on the approved site plan, except as may otherwise be approved by the Navajo County Planning & Development Services Department.

3. Building Permits are required for the meteorological tower and any accessory uses. Any required permits shall be obtained prior to construction.

4. The applicant shall meet all State and Federal requirements concerning towers prior to any Building Permits being issued.

5. Concurrent with the submittal of an application for any building or related permits for the meteorological tower, the applicant shall provide information regarding the type of safety

lighting that is proposed and confirmation that the safety lighting is in conformance with FAA regulations. All lighting, to the extent allowable by the FAA shall adhere to the following:

a. The minimum number of lights shall be used.
b. The use of low-intensity, red pulsating/blinking lighting is preferred, provided such lighting conforms to FAA regulations.
c. The use of strobe-type lighting is prohibited unless expressly required by the FAA.

6. A Floodplain Use Permit, if required, shall be obtained prior to issuance of any Building Permits.

7. The meteorological tower and all guy-wire footings shall be enclosed by a security fence with a maximum height of 7 feet (excluding barbed wire or cyclone wire). Information regarding who to contact in the event of an emergency or any problems with the tower or its associated uses and structures shall be placed upon the fence. The information shall include a contact name, company name, and phone number for someone who can be reached 24 hours a day, 7 days a week.

8. Prior to acquiring a Building Permit, the applicant shall work with the Arizona Game and Fish Department to design their tower to comply with the following requirements:

a. Install Bird Flight Diverters (BFDs) at regular intervals along the full length of all outer meteorological tower guy wires.
b. Install Aircraft Warning Markers (AWMs) near the tops of all outer meteorological tower guy wires.
c. Paint the top of the meteorological tower orange and white.
d. Locate the meteorological tower away from cliffs, canyons, water sources, and other wildlife-attracting features to the fullest extent possible.

9. The applicant shall provide GPS locations of the final site of the meteorological tower to the Arizona Game and Fish Department, and to the Navajo County Planning & Development Services Department.

10. The meteorological tower shall be located so that it will not fall onto adjacent property nor another structure in case of failure.

11. Prior to issuance of any Building Permits for the meteorological tower, the developer shall submit to the Navajo County Planning & Development Services Department information regarding the manufacturer of the tower, structural information, and information regarding who to contact in the event of an emergency or any problems with the tower.

12. If the permitted Special Use is not utilized within a twelve (12) month period from the date of approval by the Board of Supervisors, this permit shall become null and void.

13. Within six (6) months after the tower ceases to be used, the applicant, at their sole expense, shall remove the tower and any accessories from the site.

14. Development and use of the site shall include efforts, consistent with Best Management Practices, to reduce and mitigate dust created by this project. Efforts shall also be made to reduce the removal of vegetation during construction and use of the site and any roadways that provide access to the site. Upon the removal of the meteorological tower and associated structures, the site and any roadways that provide access to the site shall be restored and re-vegetated to their pre-disturbed/native condition by the applicant.

15. This Special Use Permit shall be allowed to occur per the approved site plan. Any expansion/change of the approved Special Use Permit shall require an amendment.

16. This Special Use Permit shall be personal to the permittee and applicable only to the specific use and to the specific property for which it is issued. Upon completion and final inspection by the Planning & Development Services Director (or designee) of any authorized structures, signifying that all zoning and site development requirements imposed in connection with the permit have been satisfied, the Special Use Permit shall thereafter be transferable and shall run with the land, whereupon the maintenance of special conditions imposed by the permit, as well as the compliance with other provisions of this title, shall be the responsibility of the property owner/applicant.

17. This Special Use Permit shall be reviewed on the fifth (5th) anniversary of Board Approval.

PASSED AND ADOPTED by the Navajo County Board of Supervisors by a vote of _____ yeas and _____ nays on this 27th day of January 2026.

NAVAJO COUNTY BOARD OF SUPERVISORS

By: _____
Daryl Seymore, Chairman of the Board

ATTEST:

_____
Leah Thomas, Clerk of the Board

RESOLUTION ____-2026

A RESOLUTION OF THE NAVAJO COUNTY BOARD OF SUPERVISORS DENYING A SPECIAL USE PERMIT FOR WINDING CANYON WIND MET TOWER

WHEREAS, an application for a Special Use Permit for Winding Canyon Wind Met Tower was duly filed on October 14th, 2025, by Kevin Gooley to construct and operate one (1) meteorological monitoring tower on approximately .7479 acres of vacant land in the Joseph City area; and

WHEREAS, the application concerns the following real property in Navajo County: APN # 111-07-003A, Township 16 North, Range 17 East, Section 05, 07, 09, 17 of the Gila and Salt River Base and Meridian; and

WHEREAS, the application was considered by the Navajo County Planning & Zoning Commission at a duly noticed public hearing on December 18, 2025; and

WHEREAS, the Navajo County Board of Supervisors after considering the testimony and other evidence presented at the hearing, as well as the recommendations of Staff, found that the Special Use Permit is not consistent with the public health, safety and general welfare and should be denied; and

NOW, THEREFORE BE IT RESOLVED the Board of Supervisors hereby deny the Special Use Permit Amendment.

DENIED by the Navajo County Board of Supervisors by a vote of _____ yeas and _____ nays on this 27th day of January 2026.

NAVAJO COUNTY BOARD OF SUPERVISORS

By: _____
Daryl Seymore, Chairman of the Board

ATTEST:

_____
Leah Thomas, Clerk of the Board

Board of Supervisors Regular **9. a.**

Meeting Date: 01/27/2026

Title: SBA Settlement Agreement

Submitted By: Mischa Larisch, Director of Planning & Development Services

Department: Planning & Development Services

Presented By: Brandt Clark

Motion before the Board:

EXECUTIVE SESSION pursuant to A.R.S. §38-431.03(A)(3) for the Board to receive legal advice from its attorney regarding a settlement with SBA Communications Corporation 3:24-CV-08230-DWL.

Background:

Settlement with SBA.

Recommendation:

Staff recommends an executive session to receive legal advice regarding a settlement with SBA.

Attachments

Form Review

Inbox	Reviewed By	Date
Brandt Clark	Brandt Clark	01/05/2026 11:36 AM
Form Started By: Mischa Larisch		Started On: 01/05/2026 06:58 AM
Final Approval Date: 01/05/2026		

Board of Supervisors Regular **9. b.**

Meeting Date: 01/27/2026

Title: County Manager Layton annual performance evaluation

Submitted By: Leah Thomas, Clerk of the Board of Supervisors

Department: Board of Supervisors

Presented By: Chairman Daryl Seymore

Motion before the Board:

EXECUTIVE SESSION pursuant to A.R.S. §38-431.03(A)(1) for personnel discussion on the County Managers' performance evaluation, including but not limited to discussion in executive session as permitted by law, consideration of compensation and benefits, and direction to staff as appropriate.

Background:

38-431.03. Executive sessions; definitions
A. On a public majority vote of the members constituting a quorum, a public body may hold an executive session but only for the following purposes:
1. Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

Recommendation:

Form Review

Inbox	Reviewed By	Date
Clerk of the Board (Originator)	Leah Thomas	01/15/2026 12:58 PM
Form Started By: Leah Thomas		Started On: 12/19/2025 02:56 PM
Final Approval Date: 01/15/2026		

Board of Supervisors Regular **9. c.**

Meeting Date: 01/27/2026

Title: Executive Session - SBA Communications

Submitted By: Leah Thomas, Clerk of the Board of Supervisors

Department: Board of Supervisors

Presented By: Brandt Clark

Motion before the Board:

RECONVENE: Consideration and direction regarding the settlement agreement in the Civil Action filed by SBA Communications Corporation 3:24-CV-08230-DWL.

Background:

Settlement with SBA.

Recommendation:

Staff recommends that the Board provide direction to staff to take action consistent with that provided in Executive Session.

Form Review

Inbox	Reviewed By	Date
Clerk of the Board (Originator)	Leah Thomas	01/15/2026 07:29 AM
Brandt Clark	Brandt Clark	01/15/2026 11:49 AM
Clerk of the Board (Originator)	Leah Thomas	01/15/2026 12:58 PM
Form Started By: Leah Thomas		Started On: 01/05/2026 11:22 AM
Final Approval Date: 01/15/2026		

Board of Supervisors Regular **9. d.**

Meeting Date: 01/27/2026

Title: Executive Session - County Manager Performance Evaluation

Submitted By: Leah Thomas, Clerk of the Board of Supervisors

Department: Board of Supervisors

Presented By: Chairman Daryl Seymore

Motion before the Board:

RECONVENE: Consideration and possible approval of the County Managers' performance evaluation.

Background:

38-431.03. Executive sessions; definitions
A. On a public majority vote of the members constituting a quorum, a public body may hold an executive session but only for the following purposes:
1. Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting

Recommendation:

Staff recommends that the Board provide direction to staff to take action consistent with that provided in Executive Session.

Form Review

Form Started By: Leah Thomas Started On: 01/15/2026 07:32 AM
Final Approval Date: 01/15/2026