



CITY OF NEWARK

CITY COUNCIL

City Administration Building, City Council Chambers

37101 Newark Boulevard, Newark, CA 94560 | (510) 578-4266 | E-mail: city.clerk@newark.org



AGENDA

Thursday, February 24, 2022
7:00 P.M.

HYBRID IN-PERSON/VIRTUAL MEETING
REFER TO THE END OF THE AGENDA TO REVIEW OPTIONS FOR PARTICIPATING
IN THE MEETING REMOTELY OR IN-PERSON.

IF YOU ATTEND THE MEETING IN PERSON, UNVACCINATED INDIVIDUALS
ARE REQUIRED TO WEAR A FACE COVERING PURSUANT TO ALAMEDA
COUNTY HEALTH OFFICER ORDER NO. 22-06. LIMITED PUBLIC SEATING WILL BE
AVAILABLE IN THE CITY COUNCIL CHAMBERS CONSISTENT WITH CDC GUIDELINES.

A. ROLL CALL

B. PRESENTATIONS

1. Introduction of Employees

C. PUBLIC COMMENT

The public is invited to address the City Council on any item not listed on the agenda. Public Comments are generally limited to 5 minutes per speaker. Please note that State law prohibits the Council from acting on non-agenda items.

D. CONSENT CALENDAR

Consent Calendar items are considered to be routine and may be approved by one motion. There will be no separate discussion on these items unless there is a request by a Council Member, a staff member, or a member of the public to remove an item for separate discussion and action.

1. Approval of Audited Demands
2. Approval of February 10, 2022, minutes
3. Adopt a Resolution Finding That There is a Proclaimed State of Emergency; Finding That Meeting in Person Would Present Imminent Risks to the Health or Safety of Attendees as a Result of the State of Emergency; and Authorizing Continued Remote Teleconferenced Meetings of the Legislative Bodies of the City of Newark for the 30 Day Period Beginning February 24 Pursuant to AB 361

4. Adopt a resolution approving a personnel allocation change to the 2020-2022 Biennial Budget and Capital Improvement Plan, removing one 0.75 full-time equivalent (FTE) Administrative Assistant and adding 1.0 FTE Administrative Analyst to the City Manager's Office
5. Adopt a resolution authorizing the submittal of an application for the SB 1383 Local Assistance Grant Program administered by the California Department of Resources Recycling and Recovery, authorize the City Manager or designee to execute funding agreements, and amend the 2020-2022 Biennial Budget and Capital Improvement Plan

E. PUBLIC HEARINGS

F. OTHER BUSINESS

G. CITY COUNCIL MATTERS

City Council Members report on attendance at intergovernmental agency meetings, conferences, and seminars since the last meeting. City Council Members may also announce upcoming events and coordinate attendance; report on local events attended since the last meeting; and make brief comments on issues of concern.

H. CLOSED SESSION

1. Conference with legal counsel - Existing Litigation
Pursuant to California Government Code Section 54956.9(d)(1)
Name of Case: Loth, Chomnan v. City of Newark (Workers' Compensation Appeals Board Number ADJ13021646)
2. Closed session pursuant to Government Code Section 54957, Public Employee Appointment, Title: City Attorney

I. ADJOURNMENT

HYBRID IN-PERSON/VIRTUAL MEETING NOTICE

This meeting is being conducted utilizing teleconferencing and electronic means consistent with Assembly Bill 361. Members of the public may attend the meeting in person, virtually via Zoom, or watch it via YouTube. Pursuant to Alameda County Health Officer Order No. 22-06, unvaccinated individuals attending the meeting in person are required to wear a face covering at all times. The City Council Chambers will have limited public seating consistent with CDC Guidelines.

Mayor Nagy, Vice Mayor Hannon, and Council Members Bucci, Collazo, and Hannon may be attending this meeting via teleconference. Teleconference locations are not open to the public. In the event that any members of the City Council elect to attend this meeting via teleconference, all votes conducted during the teleconferencing session will be conducted by roll call vote.

How to view the meeting remotely:

Livestream online at YouTube: <https://www.youtube.com/channel/UC383NGSxaPwZP1IkJbo2T8A>

Copy/paste the YouTube URL into your browser if the link does not automatically open.

How to participate in the meeting remotely, via Zoom Webinar:

From a PC, Mac, iPad, iPhone or Android device: Zoom Meeting <https://us06web.zoom.us/j/83912791016>

From a telephone dial 1- 669-900-9128, Webinar ID Number 839 1279 1016

Provide live, remote public comments, when the Mayor calls for comments. Use the raise your hand feature in Zoom to be called upon by the City Clerk.

For frequently asked Zoom questions, please go to [Agendas and Minutes](#) and select the Frequently Asked Questions link.

No question shall be asked of a council member, city staff, or an audience member except through the Mayor. No person shall use vulgar, profane, loud or boisterous language that interrupts a meeting. Any person who refuses to carry out instructions given by the Mayor for the purpose of maintaining order may be guilty of an infraction and may result in removal from the meeting.

Council Meeting Access/Materials:

The agenda packet is available for review at [Agendas and Minutes](#). The packet is typically posted to the City website the Friday before the meeting, but no later than 72 hours before the meeting.

Pursuant to Government Code 54957.5, supplemental materials distributed less than 72 hours before this meeting, to a majority of the City Council, will be made available for public inspection at this meeting and will be posted, if time allows, at [Agendas and Minutes](#). Materials prepared by City staff and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. Documents related to closed session items or are exempt from disclosure will not be made available for public inspection. For those persons who require special accommodations, please contact the City Clerk at least two days prior to the meeting at [City Clerk](#) or 510-578-4266.



STAFF REPORT

Item B. 1.

DATE 02/24/2022
TO Honorable Mayor and City Council Members
FROM Sheila Harrington, City Clerk
SUBJECT Introduction of Employees

Alameda County Division Chief Jeffrey Luepke will be introduced at the City Council meeting.



STAFF REPORT

Item D. 1.

DATE 02/24/2022
TO Honorable Mayor and City Council Members
FROM Krysten Lee, Finance Director
SUBJECT Approval of Audited Demands

Attachments

Audited Demands

LIVE Newark CA LIVE

Payment Batch Register

Bank Account: AP - ZBA ACCOUNTS PAYABLE

Batch Date: 02/03/2022

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: AP - ZBA ACCOUNTS PAYABLE					
Check	02/03/2022	4887 Accounts Payable	4LEAF INC		32,399.62
	Invoice	Date	Description		Amount
	J1118A42	12/15/2021	BUILDING INSPECTION ON CALL SERVICES (11/1/21-11/30/21)		32,399.62
Check	02/03/2022	4888 Accounts Payable	ADAMSON POLICE PRODUCTS		453.00
	Invoice	Date	Description		Amount
	INV369109	01/11/2022	MISCELLANEOUS PURCHASES		453.00
Check	02/03/2022	4889 Accounts Payable	AIR EXCHANGE, INC.		167.72
	Invoice	Date	Description		Amount
	91605220	07/15/2021	BATTERIES		167.72
Check	02/03/2022	4890 Accounts Payable	ALAMEDA COUNTY FIRE DEPARTMENT		930,957.42
	Invoice	Date	Description		Amount
	2021-22-212	01/05/2022	CONTRACT FIRE SERVICES - 01/22		930,957.42
Check	02/03/2022	4891 Accounts Payable	ALL CITY MANAGEMENT SERVICES, INC.		1,713.60
	Invoice	Date	Description		Amount
	74296	12/28/2021	SCHOOL CROSSING GUARD SVCS 12/12-12/25/21		1,713.60
Check	02/03/2022	4892 Accounts Payable	ALLIED AUTO STORES INC		707.56
	Invoice	Date	Description		Amount
	DEC'21	12/31/2021	FLEET PARTS AND SUPPLIES		707.56
Check	02/03/2022	4893 Accounts Payable	ALLTECH PETRO INC.		2,212.50
	Invoice	Date	Description		Amount
	11536	12/27/2021	2022 ANNUAL TESTING		2,212.50
Check	02/03/2022	4894 Accounts Payable	BATTERY SYSTEMS		432.69
	Invoice	Date	Description		Amount
	7270507	01/04/2022	BATTERIES		432.69
Check	02/03/2022	4895 Accounts Payable	BAY CENTRAL PRINTING		4,260.33
	Invoice	Date	Description		Amount
	190440	12/10/2021	BUSINESS CARDS		1,039.39
	190616	01/12/2022	BUSINESS CARD SHELLS & DIE		3,028.13
	190628	01/07/2022	BUSINESS CARD IMPRINTING - MITCHELL FRENTESCU		64.27
	190673	01/13/2022	BUSINESS CARD IMPRINTING - BRIAN SIMON		64.27

Check	190675	02/03/2022	01/13/2022	4896 Accounts Payable	BUSINESS CARD IMPRINTING - SALVADOR SANDOVAL BEAR ELECTRICAL SOLUTIONS, INC.	64.27 4,487.00 Amount
	Invoice	Date	Date		Description	Amount
Check	14647	02/03/2022	12/28/2021	4897 Accounts Payable	STREET LIGHT MAINTENANCE (DECEMBER 2021) BURTON'S FIRE INC	4,487.00 25,745.63 Amount
	Invoice	Date	Date		Description	Amount
Check	W 80049	02/03/2022	12/10/2021	4898 Accounts Payable	FIRE TRUCK REPAIR #242 CAL PERS	25,745.63 153,761.66 Amount
	Invoice	Date	Date		Description	Amount
Check	2022-00000177	02/03/2022	01/14/2022	4899 Accounts Payable	PEPRA MISC - PEPRA MISC* CAL-WEST LIGHTING & SIGNAL MAINTENANCE	153,761.66 1,127.98 Amount
	Invoice	Date	Date		Description	Amount
Check	211105	02/03/2022	11/30/2021	4900 Accounts Payable	TRAFFICE SIGNAL MAINTENANCE (NOVEMBER 2021) CARBONIC SERVICE	1,127.98 284.20 Amount
	Invoice	Date	Date		Description	Amount
Check	399719	02/03/2022	01/15/2022	4901 Accounts Payable	CO2 - BULK DELIVERY 510AUTOWORKS	284.20 80.00 Amount
	Invoice	Date	Date		Description	Amount
Check	1921	02/03/2022	01/20/2022	4902 Accounts Payable	WHEEL ALIGNMENT - FORD EXPLORER PD CENTRAL TOWING & TRANSPORT LLC	80.00 50.00 Amount
	Invoice	Date	Date		Description	Amount
Check	8387301-1	02/03/2022	12/31/2021	4903 Accounts Payable	TOWING SERVICES 12/30/2021 CENTRAL VALLEY TOXICOLOGY, INC.	50.00 90.00 Amount
	Invoice	Date	Date		Description	Amount
Check	317037	02/03/2022	12/17/2021	4904 Accounts Payable	LAB TESTS 12/17/21 CENTRAL VETERINARY HOSPITAL	90.00 100.05 Amount
	Invoice	Date	Date		Description	Amount
Check	472312	02/03/2022	12/29/2021	4905 Accounts Payable	VET SVCS 12/29/21 APRO LLC	100.05 35.00 Amount
	Invoice	Date	Date		Description	Amount
Check	120121-123121	02/03/2022	12/31/2021	4906 Accounts Payable	PATROL VEHICLE CLEANING DEC 2021 CITY OF FREMONT	35.00 13,205.00 Amount
	Invoice	Date	Date		Description	Amount
Check	321921	02/03/2022	01/04/2022	4907 Accounts Payable	SHELTER OPERATING EXPS JAN 2022 CITY OF FRESNO	13,205.00 910.00 Amount
	Invoice	Date	Date		Description	Amount
Check	0228-030422	02/03/2022	02/02/2022	4908 Accounts Payable	BASIC SNIPER COURSE; 02/28-03/04/22 - JOSEPH RIVERA COMCAST	910.00 204.45 Amount
	Invoice	Date	Date		Description	Amount

Check	0108-013022PD	01/08/2022	TV SERVICE/BOX RENTAL - 01/13-02/12/22	204.45
	02/03/2022	4909 Accounts Payable	ALAMEDA COUNTY INFORMATION TECHNOLOGY DEPARTMENT	3,399.50
	Invoice	Date	Description	Amount
Check	112-2112036	01/11/2022	AWS ACCESS FEES DEC 2021	3,399.50
	02/03/2022	4910 Accounts Payable	DAILY JOURNAL CORPORATION	81.25
	Invoice	Date	Description	Amount
Check	B3548922	01/25/2022	PH NOTICES FOR FY 21/22 - CONTRACT 21018	81.25
	02/03/2022	4911 Accounts Payable	DALE HARDWARE	392.29
	Invoice	Date	Description	Amount
	DEC' 2021	12/25/2021	SUPPLIES-DALE	126.11
	JAN' 2022	01/25/2022	SUPPLIES-DALE JAN 2022	266.18
Check	02/03/2022	4912 Accounts Payable	EAST BAY CHAPTER OF THE INTERNATIONAL CODE COUNCIL	210.00
	Invoice	Date	Description	Amount
Check	2022MEMB	01/27/2022	ICC MEMBERSHIP FEES - MATT AVILA, KEN WOOD, MATTHEW FARRELL	210.00
	02/03/2022	4913 Accounts Payable	FEHR & PEERS	9,449.15
	Invoice	Date	Description	Amount
Check	151058	12/16/2021	TASK ORDER #5 LOCAL ROADWAY SAFETY PLAN (10/30/21-11/26/21)	5,223.32
	150339	11/10/2021	TASK ORDER #5 LOCAL ROADWAY SAFETY PLAN (10/1/21-10/29/21)	4,225.83
Check	02/03/2022	4914 Accounts Payable	FIRST BAPTIST CHURCH	160.00
	Invoice	Date	Description	Amount
Check	DEC21' JAN22'	01/31/2022	CHURCH - FIRST BAPTIST CHURCH CONT.*	160.00
	02/03/2022	4915 Accounts Payable	FREMONT FORD/AUTOBODY OF FREMONT	842.07
	Invoice	Date	Description	Amount
	200342	01/19/2022	FORD PARTS	45.68
	200352	01/18/2022	FORD PARTS	358.96
	400164	01/18/2022	FORD MAINT	227.48
	344713C	12/30/2021	FORD SERVICE - FORD EXPLORER	209.95
Check	02/03/2022	4916 Accounts Payable	GACHINA LANDSCAPE MANAGEMENT, INC.	16,979.00
	Invoice	Date	Description	Amount
	E 195303	12/01/2021	TREE MAINTENANCE: DEC 2021	16,532.00
	E 196618	01/25/2022	REPAIR MAINLINE MEDIAN AT 5880 THORNTON	447.00
Check	02/03/2022	4917 Accounts Payable	HILLYARD / SAN FRANCISCO	1,433.97
	Invoice	Date	Description	Amount
	604599365	01/12/2022	JANITORIAL SUPPLIES	1,433.97
Check	02/03/2022	4918 Accounts Payable	HOME DEPOT CREDIT SERVICES	798.82
	Invoice	Date	Description	Amount
	JAN' 2022	01/13/2022	HD CC 01/13/2022	798.82
Check	02/03/2022	4919 Accounts Payable	INTERNATIONAL CODE COUNCIL INC	145.00

Invoice	Date	Description	Amount
3325843	01/11/2022	GOVERNMENTAL MEMBERSHIP DUES - 0409701	145.00
Check 02/03/2022	4920 Accounts Payable	KBA DOCUMENT SOLUTIONS, LLC	936.37
Invoice	Date	Description	Amount
55Y1240676	01/10/2022	COPIER LEASE/SERVICE/SUPPLIES - 12/1/21-12/31/21	936.37
Check 02/03/2022	4921 Accounts Payable	KBM-HOGUE	93,232.94
Invoice	Date	Description	Amount
103025	11/29/2021	TASK ORDER #1 - FURNITURE FOR CIVIC CENTER, PROJECT 1188	93,232.94
Check 02/03/2022	4922 Accounts Payable	NAPA AUTO PARTS	1,328.39
Invoice	Date	Description	Amount
DEC 2021	12/31/2021	FLEET AND PARKS SUPPLIES	1,328.39
Check 02/03/2022	4923 Accounts Payable	KNORR SYSTEMS INC	169.57
Invoice	Date	Description	Amount
SI235505	12/14/2021	PULSAR PLUS ACID CLEANERS	169.57
Check 02/03/2022	4924 Accounts Payable	LINCOLN AQUATICS	476.65
Invoice	Date	Description	Amount
SL032932	12/29/2021	MURIATIC ACID	476.65
Check 02/03/2022	4925 Accounts Payable	MEYERS NAVE, A PROFESSIONAL CORPORATION	3,277.50
Invoice	Date	Description	Amount
187427	01/21/2022	LEGAL SVCS - SANCTUARY WEST 12/21	714.00
187429	01/21/2022	LEGAL SVCS - FMC WILLOW 12/21	463.50
187430	01/21/2022	LEGAL SVCS - MOWRY VILLAGE 12/21	2,100.00
Check 02/03/2022	4926 Accounts Payable	MNS ENGINEERS INC	37,157.50
Invoice	Date	Description	Amount
79499	01/13/2022	ON CALL PUBLIC WORKS INSPECTIONS (12/1/21-12/31/21)	5,095.00
78190	07/08/2021	GENERAL PW INSPECTIONS (6/1/21-6/30/21)	12,312.50
78133	06/21/2021	GENERAL PW INSPECTIONS (5/1/21-5/31/21)	19,750.00
Check 02/03/2022	4927 Accounts Payable	NATIONWIDE RETIREMENT SOLUTIONS PROCESSING CENTER	12,221.82
Invoice	Date	Description	Amount
2022-00000170	12/17/2021	NATIONW457 - NATIONWIDE - 457 \$*	12,221.82
Check 02/03/2022	4928 Accounts Payable	NET TRANSCRIPTS INC	129.35
Invoice	Date	Description	Amount
NT8703	01/15/2022	TRANSCRIPTION SVCS 01/15/22	129.35
Check 02/03/2022	4929 Accounts Payable	NEWARK UNIFIED SCHOOL DISTRICT	3,153.88
Invoice	Date	Description	Amount
INV22-00058	01/10/2022	MACGREGOR PARK WATER 11/2/21-1/4/22	3,153.88
Check 02/03/2022	4930 Accounts Payable	NUTRIEN AG SOLUTIONS, INC.	3,759.75
Invoice	Date	Description	Amount
47267698	12/21/2021	PARKS CHEMICAL SUPPLIES	3,759.75

PACIFIC GAS & ELECTRIC

4931 Accounts Payable

Check 02/03/2022

43,247.18

Amount

7786-012022 01/20/2022 ELECTRICITY CHARGES FOR STREET/TRAFFIC LIGHTS (11/16/21-11/13/22)

43,247.18

PERFORMANCE PEST MANAGEMENT

4932 Accounts Payable

Check 02/03/2022

7,578.92

Amount

Invoice	Date	Description	Amount
7786-012022	01/20/2022	ELECTRICITY CHARGES FOR STREET/TRAFFIC LIGHTS (11/16/21-11/13/22)	43,247.18
02/03/2022		PERFORMANCE PEST MANAGEMENT	7,578.92
Invoice	Date	Description	Amount
57835	07/01/2021	PEST SERVICE - FIRE STATION 1 # 102707 7/1/2021	80.00
58333	08/05/2021	PEST SERVICE - FIRE STATION 1 # 102707 8/5/2021	80.00
58846	09/02/2021	PEST SERVICE - FIRE STATION 1 # 102707 9/2/2021	80.00
59350	10/07/2021	PEST SERVICE - FIRE STATION 1 # 102707 10/7/2021	80.00
60199	11/05/2021	PEST SERVICE - FIRE STATION 1 # 102707 11/5/2021	225.00
59823	11/05/2021	PEST SERVICE - FIRE STATION 1 # 102707 11/5/2021	80.00
57799	07/01/2021	PEST SERVICE - SERVICE CENTER #102702 7/1/2021	125.00
58296	08/05/2021	PEST SERVICE - SERVICE CENTER #102702 8/5/2021	125.00
58807	09/02/2021	PEST SERVICE - SERVICE CENTER #102702 9/2/2021	125.00
59784	11/05/2021	PEST SERVICE - SERVICE CENTER #102702 11/5/2021	125.00
58041	07/01/2021	PEST SERVICE - FIRE STATION 2 # 102709 7/1/2021	75.00
58542	08/05/2021	PEST SERVICE - FIRE STATION 2 # 102709 8/5/2021	75.00
59043	09/02/2021	PEST SERVICE - FIRE STATION 2 # 102709 9/2/2021	75.00
59554	10/07/2021	PEST SERVICE - FIRE STATION 2 # 102709 10/7/2021	75.00
60020	11/05/2021	PEST SERVICE - FIRE STATION 2 # 102709 11/5/2021	75.00
58042	07/01/2021	PEST SERVICE - COMMUNITY CENTER # 102700 7/1/2021	75.00
58543	08/05/2021	PEST SERVICE - COMMUNITY CENTER # 102700 8/5/2021	75.00
59044	09/02/2021	PEST SERVICE - COMMUNITY CENTER # 102700 9/2/2021	75.00
59555	10/07/2021	PEST SERVICE - COMMUNITY CENTER # 102700 10/7/2021	75.00
60021	11/05/2021	PEST SERVICE - COMMUNITY CENTER # 102700 11/5/2021	75.00
58000	07/01/2021	PEST SERVICE - FIRE STATION 3 #102701 7/1/2021	77.00
58001	07/08/2021	PEST SERVICE - FIRE STATION 3 #102701 7/8/2021	77.00
58002	07/15/2021	PEST SERVICE - FIRE STATION 3 #102701 7/15/2021	77.00
58003	07/22/2021	PEST SERVICE - FIRE STATION 3 #102701 7/22/2021	77.00
58004	07/29/2021	PEST SERVICE - FIRE STATION 3 #102701 7/29/2021	77.00
58497	08/05/2021	PEST SERVICE - FIRE STATION 3 #102701 8/5/2021	77.00
58498	08/12/2021	PEST SERVICE - FIRE STATION 3 #102701 8/12/2021	77.00
58499	08/19/2021	PEST SERVICE - FIRE STATION 3 #102701 8/19/2021	77.00
59006	09/02/2021	PEST SERVICE - FIRE STATION 3 #102701 9/2/2021	77.00
59007	09/09/2021	PEST SERVICE - FIRE STATION 3 #102701 9/9/2021	77.00
58005	07/01/2021	PEST SERVICE - SILLIMAN #102710 07/01/2021	142.00
58006	07/08/2021	PEST SERVICE - SILLIMAN #102710 07/08/2021	142.00
58007	07/15/2021	PEST SERVICE - SILLIMAN #102710 07/15/2021	142.00
58008	07/22/2021	PEST SERVICE - SILLIMAN #102710 07/22/2021	142.00
58009	07/29/2021	PEST SERVICE - SILLIMAN #102710 07/29/2021	142.00
58501	08/05/2021	PEST SERVICE - SILLIMAN #102710 08/05/2021	142.00
58503	08/19/2021	PEST SERVICE - SILLIMAN #102710 08/19/2021	142.00
59011	09/09/2021	PEST SERVICE - SILLIMAN #102710 09/09/2021	142.00
59012	09/23/2021	PEST SERVICE - SILLIMAN #102710 09/23/2021	142.00
59516	10/07/2021	PEST SERVICE - SILLIMAN #102710 10/07/2021	142.00
59008	09/16/2021	PEST SERVICE - FIRE STATION 3 #102701 9/16/2021	77.00
59009	09/23/2021	PEST SERVICE - FIRE STATION 3 #102701 9/23/2021	77.00
59010	09/30/2021	PEST SERVICE - FIRE STATION 3 #102701 9/30/2021	77.00

59512	10/07/2021	PEST SERVICE - FIRE STATION 3 #102701 10/7/2021	77.00
59513	10/14/2021	PEST SERVICE - FIRE STATION 3 #102701 10/14/2021	77.00
57839	07/01/2021	PEST SERVICE - VB #102704 7/1/2021	270.00
58340	08/05/2021	PEST SERVICE - VB #102704 8/5/2021	270.00
58850	09/02/2021	PEST SERVICE - VB #102704 9/2/2021	270.00
59355	10/07/2021	PEST SERVICE - VB #102704 10/7/2021	270.00
59828	11/05/2021	PEST SERVICE - VB #102704 11/5/2021	270.00
58682	08/05/2021	PEST SERVICE - NEWPARK MALL #115893 8/5/2021	225.00
58707	08/11/2021	PEST SERVICE - CITY HALL #102699 8/11/2021	517.92
59137	09/02/2021	PEST SERVICE - CITY HALL #102699 9/2/2021	259.00
59138	09/16/2021	PEST SERVICE - CITY HALL #102699 9/16/2021	259.00
59660	09/30/2021	PEST SERVICE - CITY HALL #102699 9/30/2021	259.00
59661	10/14/2021	PEST SERVICE - CITY HALL #102699 10/14/2021	259.00
Check	02/03/2022	4933 Accounts Payable	522.48
PROVIDENT LIFE & ACCIDENT INSURANCE			
UNUM - UNUM INSURANCE*			
Check	02/03/2022	4934 Accounts Payable	522.48
QUADIENT LEASING USA, INC.			
Description			
Invoice	Date	Description	Amount
N9201229	12/31/2021	MAIL AND FOLDER MACHINE LEASE - 01/01-01/31/2022	417.69
02/03/2022	4935 Accounts Payable	JOSE RODRIGUEZ	350.00
Description			
Invoice	Date	Description	Amount
011922EXP	01/19/2022	BOOT REIMBURSEMENT 01/19/2022	350.00
02/03/2022	4936 Accounts Payable	SFPUC	3,552.01
Description			
Invoice	Date	Description	Amount
49898	01/20/2022	SFPUC ACC#3642 01/20/2022	886.83
49928	01/20/2022	SFPUC ACC#2866 01/20/2022	2,665.18
02/03/2022	4937 Accounts Payable	SHAW INTEGRATED SOLUTIONS	103,626.33
Description			
Invoice	Date	Description	Amount
999136242	01/13/2022	FLOORING REPLACEMENT	20,346.78
999136243	01/13/2022	FLOORING REPLACEMENT	7,145.64
999136241	01/13/2022	FLOORING REPLACEMENT	76,133.91
02/03/2022	4938 Accounts Payable	SMITH & SONS ELECTRIC, INC.	1,415.89
Description			
Invoice	Date	Description	Amount
22003	01/21/2022	COMMUNITY CENTER EXTERIOR LIGHTING	1,415.89
02/03/2022	4939 Accounts Payable	STAPLES	105.67
Description			
Invoice	Date	Description	Amount
8064731551	12/31/2021	OFFICE SUPPLIES	105.67
02/03/2022	4940 Accounts Payable	STATE OF CALIFORNIA	2,519.22
Description			
Invoice	Date	Description	Amount
2022-00000165	01/28/2022	GARNISH - WAGE GARNISHMENT CASE#624448511	1,259.61
PRCK011422-8511	01/14/2022	GARNISH - WAGE GARNISHMENT	1,259.61
02/03/2022	4941 Accounts Payable	LEHR	842.50

Invoice	Date	Description	Amount
Check	01/13/2022	FLEET REPAIR AND MAINTENANCE - 1998 FORD ECONOLINE	842.50
02/03/2022	4942 Accounts Payable	TEMPERATURE TECHNOLOGY INC.	1,311.22
Invoice	Date	Description	Amount
1021-1324	01/14/2022	HVAC REPAIRS	1,311.22
Check	02/03/2022	TIREHUB, LLC.	2,488.39
Invoice	Date	Description	Amount
24001756	11/18/2021	TIRES - GY EAGLE ENFORCER	1,638.92
24120523	11/24/2021	TIRES - GY EAGLE RS	849.47
Check	02/03/2022	TIREHUB, LLC	566.62
Invoice	Date	Description	Amount
23474950	10/26/2021	TIRES - GY ASSUR MAXLIFE	566.62
Check	02/03/2022	TURF & INDUSTRIAL EQUIPMENT CO	573.16
Invoice	Date	Description	Amount
IV41125	12/15/2021	FLEET PARTS AND SUPPLIES	573.16
Check	02/03/2022	VALLEY OIL COMPANY	31,055.96
Invoice	Date	Description	Amount
99341	01/13/2022	DIESEL FUEL FOR FLEET 01/23/22	31,055.96
Check	02/03/2022	VERIZON WIRELESS	5,461.06
Invoice	Date	Description	Amount
9897567004	01/18/2022	IPHONE SVC 12/19/21-01/18/22	2,938.12
9896866776	01/09/2022	CELL SVC FOR MDC'S 11/10/21-01/09/22	2,522.94
Check	02/03/2022	BROOKFIELD PROPERTIES	1,880.81
Invoice	Date	Description	Amount
R17514	01/27/2022	REFUND DEPOSIT OVERPAYMENT PERMIT # DEMO2021-0011	1,880.81
AP ZBA ACCOUNTS PAYABLE Totals:			\$1,570,635.29
Transactions: 62			
Checks:	62	\$1,570,635.29	

LIVE Newark CA LIVE

Payment Batch Register

Bank Account: AP - ZBA ACCOUNTS PAYABLE

Batch Date: 02/11/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: AP - ZBA ACCOUNTS PAYABLE						
Check	02/11/2022	4949	Accounts Payable	CALIFORNIA SKIN CARE & DAY SPA		20,000.00
	Invoice		Date	Description		Amount
	VEN80ARPA	GRANT	01/24/2022	EXCEPTIONAL CV19 NEGATIVE IMPACT GRANT		20,000.00
Check	02/11/2022	4950	Accounts Payable	CLASSIC BARBER SHOP		20,000.00
	Invoice		Date	Description		Amount
	VEN81ARPA	GRANT	01/24/2022	EXCEPTIONAL CV19 NEGATIVE IMPACT GRANT		20,000.00
Check	02/11/2022	4951	Accounts Payable	HERMINIA M AYALA		20,000.00
	Invoice		Date	Description		Amount
	VEN77ARPA	GRANT	01/24/2022	EXCEPTIONAL CV19 NEGATIVE IMPACT GRANT		20,000.00
Check	02/11/2022	4952	Accounts Payable	BADR AUTO DEALER		20,000.00
	Invoice		Date	Description		Amount
	VEN75ARPA	GRANT	01/24/2022	EXCEPTIONAL CV19 NEGATIVE IMPACT GRANT		20,000.00
Check	02/11/2022	4953	Accounts Payable	LAILA'S SHOES		20,000.00
	Invoice		Date	Description		Amount
	VEN72ARPA	GRANT	01/24/2022	EXCEPTIONAL CV19 NEGATIVE IMPACT GRANT		20,000.00
Check	02/11/2022	4954	Accounts Payable	MICHAEL BANGSAL		20,000.00
	Invoice		Date	Description		Amount
	VEN74ARPA	GRANT	01/24/2022	EXCEPTIONAL CV19 NEGATIVE IMPACT GRANT		20,000.00
Check	02/11/2022	4955	Accounts Payable	NIMESH BHAKTA		17,000.00
	Invoice		Date	Description		Amount
	VEN67ARPA	GRANT	01/24/2022	EXCEPTIONAL CV19 NEGATIVE IMPACT GRANT		17,000.00
Check	02/11/2022	4956	Accounts Payable	E BRAND GROUP USA, INC		20,000.00
	Invoice		Date	Description		Amount
	VEN71ARPA	GRANT	01/24/2022	EXCEPTIONAL CV19 NEGATIVE IMPACT GRANT		20,000.00
Check	02/11/2022	4957	Accounts Payable	EXPRESS AUTO REPAIR		5,100.00
	Invoice		Date	Description		Amount
	VEN89ARPA	GRANT	02/01/2022	EXCEPTIONAL CV19 NEGATIVE IMPACT GRANT		5,100.00
Check	02/11/2022	4958	Accounts Payable	FORAISE TECHNOLOGIES INC		20,000.00
	Invoice		Date	Description		Amount

Check	VEN69ARPAGRANT	01/24/2022	EXCEPTIONAL CV19 NEGATIVE IMPACT GRANT	20,000.00
	02/11/2022	4959 Accounts Payable	YALDA HASSANI	20,000.00
	Invoice	Date	Description	Amount
Check	VEN70ARPAGRANT	01/24/2022	EXCEPTIONAL CV19 NEGATIVE IMPACT GRANT	20,000.00
	02/11/2022	4960 Accounts Payable	HELEN'S FASHION	12,600.00
	Invoice	Date	Description	Amount
Check	VEN87ARPAGRANT	02/01/2022	EXCEPTIONAL CV19 NEGATIVE IMPACT GRANT	12,600.00
	02/11/2022	4961 Accounts Payable	QQ HAIR SALON	8,000.00
	Invoice	Date	Description	Amount
Check	VEN62ARPAGRANT	01/24/2022	EXCEPTIONAL CV19 NEGATIVE IMPACT GRANT	8,000.00
	02/11/2022	4962 Accounts Payable	TANYA'S NAILS	13,700.00
	Invoice	Date	Description	Amount
Check	VEN82ARPAGRANT	02/01/2022	EXCEPTIONAL CV19 NEGATIVE IMPACT GRANT	13,700.00
	02/11/2022	4963 Accounts Payable	CHRISTINA NAILS	20,000.00
	Invoice	Date	Description	Amount
Check	VEN65ARPAGRANT	01/24/2022	EXCEPTIONAL CV19 NEGATIVE IMPACT GRANT	20,000.00
	02/11/2022	4964 Accounts Payable	LOVE YOUR SKIN	20,000.00
	Invoice	Date	Description	Amount
Check	VEN90ARPAGRANT	02/01/2022	EXCEPTIONAL CV19 NEGATIVE IMPACT GRANT	20,000.00
	02/11/2022	4965 Accounts Payable	LOVING TREE ACADEMY ARDENWOOD LLC	20,000.00
	Invoice	Date	Description	Amount
Check	VEN91ARPAGRANT	02/01/2022	EXCEPTIONAL CV19 NEGATIVE IMPACT GRANT	20,000.00
	02/11/2022	4966 Accounts Payable	REMODELING BY TCM, INC	20,000.00
	Invoice	Date	Description	Amount
Check	VEN88ARPAGRANT	02/01/2022	EXCEPTIONAL CV19 NEGATIVE IMPACT GRANT	20,000.00
	02/11/2022	4967 Accounts Payable	MONTESSORI SCHOOL IN NEWARK, INC.	20,000.00
	Invoice	Date	Description	Amount
Check	VEN66ARPAGRANT	01/24/2022	EXCEPTIONAL CV19 NEGATIVE IMPACT GRANT	20,000.00
	02/11/2022	4968 Accounts Payable	MARIA ESTHER MUNOZ	20,000.00
	Invoice	Date	Description	Amount
Check	VEN85ARPAGRANT	02/01/2022	EXCEPTIONAL CV19 NEGATIVE IMPACT GRANT	20,000.00
	02/11/2022	4969 Accounts Payable	SMITA PATEL	20,000.00
	Invoice	Date	Description	Amount
Check	VEN73ARPAGRANT	01/24/2022	EXCEPTIONAL CV19 NEGATIVE IMPACT GRANT	20,000.00
	02/11/2022	4970 Accounts Payable	ELOISA QUINTANA	14,900.00
	Invoice	Date	Description	Amount
Check	VEN92ARPAGRANT	02/01/2022	EXCEPTIONAL CV19 NEGATIVE IMPACT GRANT	14,900.00
	02/11/2022	4971 Accounts Payable	ANA BEAUTIFUL SALON	10,400.00
	Invoice	Date	Description	Amount

Check	VEN86ARPA GRANT	02/01/2022	EXCEPTIONAL CV19 NEGATIVE IMPACT GRANT	10,400.00
	02/11/2022	4972 Accounts Payable	SUKHVEER SALUJA	7,500.00
	Invoice	Date	Description	Amount
Check	VEN63ARPA GRANT	01/24/2022	EXCEPTIONAL CV19 NEGATIVE IMPACT GRANT	7,500.00
	02/11/2022	4973 Accounts Payable	SINGH OVERSEAS INC	20,000.00
	Invoice	Date	Description	Amount
Check	VEN64ARPA GRANT	01/24/2022	EXCEPTIONAL CV19 NEGATIVE IMPACT GRANT	20,000.00
	02/11/2022	4974 Accounts Payable	JACKI'S BARBER SHOP	20,000.00
	Invoice	Date	Description	Amount
Check	VEN84ARPA GRANT	02/01/2022	EXCEPTIONAL CV19 NEGATIVE IMPACT GRANT	20,000.00
	02/11/2022	4975 Accounts Payable	UTOPIA HAIR SALON	11,700.00
	Invoice	Date	Description	Amount
Check	VEN83ARPA GRANT	02/01/2022	EXCEPTIONAL CV19 NEGATIVE IMPACT GRANT	11,700.00
	02/11/2022	4976 Accounts Payable	VICTOR E. VALENZUELA	20,000.00
	Invoice	Date	Description	Amount
Check	VEN76ARPA GRANT	01/24/2022	EXCEPTIONAL CV19 NEGATIVE IMPACT GRANT	20,000.00
	02/11/2022	4977 Accounts Payable	THE PERFECT DAYCARE	20,000.00
	Invoice	Date	Description	Amount
Check	VEN68ARPA GRANT	01/24/2022	EXCEPTIONAL CV19 NEGATIVE IMPACT GRANT	20,000.00
	02/11/2022	4978 Accounts Payable	VICKI SKIN CARE	18,000.00
	Invoice	Date	Description	Amount
Check	VEN79ARPA GRANT	01/24/2022	EXCEPTIONAL CV19 NEGATIVE IMPACT GRANT	18,000.00
	02/11/2022	4979 Accounts Payable	J&J FAMILY LLC	20,000.00
	Invoice	Date	Description	Amount
	VEN78ARPA GRANT	01/24/2022	EXCEPTIONAL CV19 NEGATIVE IMPACT GRANT	20,000.00
AP ZBA ACCOUNTS PAYABLE Totals:				\$538,900.00
Transactions: 31				
Checks:	31		\$538,900.00	

LIVE Newark CA LIVE

Payment Batch Register

Bank Account: AP - ZBA ACCOUNTS PAYABLE

Batch Date: 02/11/2022

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: AP - ZBA ACCOUNTS PAYABLE						
Check	02/11/2022	4980	Accounts Payable	4LEAF INC		13,440.00
	Invoice			Description		Amount
	J3962D	01/18/2022		TEMPORARY PROFESSIONAL PLANNING SVCS 12/1-12/31		13,440.00
Check	02/11/2022	4981	Accounts Payable	ABACUS PRODUCTS INC		616.80
	Invoice			Description		Amount
	B66946	01/17/2022		CITY LETTERHEAD/ENVELOPES		298.71
	B66945	01/17/2022		CITY LETTERHEAD/ENVELOPES		318.09
Check	02/11/2022	4982	Accounts Payable	AIR EXCHANGE, INC.		187.50
	Invoice			Description		Amount
	91606290	01/17/2022		REPAIR AND SERVICE		187.50
Check	02/11/2022	4983	Accounts Payable	ALESHIRE & WYNDER, LLP		15,892.00
	Invoice			Description		Amount
	65661	01/13/2022		SRVCS THROUGH 12/31/2021		15,892.00
Check	02/11/2022	4984	Accounts Payable	BAIRD + DRISKELL COMMUNITY PLANNING		3,412.50
	Invoice			Description		Amount
	1267	12/16/2021		ON-CALL PLANNING SERVICES 11/16-12/15		3,412.50
Check	02/11/2022	4985	Accounts Payable	BATTERY SYSTEMS		488.54
	Invoice			Description		Amount
	7315309	01/19/2022		BATTERIES		488.54
Check	02/11/2022	4986	Accounts Payable	BAY AREA BARRICADE SERVICE INC		659.74
	Invoice			Description		Amount
	25974	10/29/2021		TRAFFIC SUPPLIES; 18" CONE W 6" COLLAR		659.74
Check	02/11/2022	4987	Accounts Payable	BAY CENTRAL PRINTING		128.54
	Invoice			Description		Amount
	190688	01/13/2022		FY 21/22 STAFF BUSINESS CARD ORDERS		64.27
	190704	01/17/2022		BUSINESS CARD IMPRINTING - JOLIE MACIAS		64.27
Check	02/11/2022	4988	Accounts Payable	BAY ISLAND OFFICIALS ASSOCIATION		442.50
	Invoice			Description		Amount
	JANUARY312022	01/31/2022		SPORT OFFICIATING		442.50

Check	02/11/2022	4989 Accounts Payable	BKF ENGINEERS	Invoice	Date	Description	Amount
				22010850	01/17/2022	LINDSEY TRACT DESIGN SERVICES, PROJECT 1238 (11/22/21-12/26/21)	16,696.12
Check	02/11/2022	4990 Accounts Payable	510AUTOWORKS	Invoice	Date	Description	Amount
				1935	01/27/2022	WHEEL ALIGNMENT - FORD EXPORER	80.00
Check	02/11/2022	4991 Accounts Payable	CITY OF SAN LEANDRO	Invoice	Date	Description	Amount
				345	01/18/2022	2022 APMC MEMBERSHIP DUES	2,565.00
Check	02/11/2022	4992 Accounts Payable	COMCAST	Invoice	Date	Description	Amount
				JAN' 2022	01/23/2022	CABLE SERVICE 01/28-02/27/22	31.45
				0122-022122SIL	01/17/2022	MONTHLY CABLE SERVICE 01/22-02/21/22	205.65
Check	02/11/2022	4993 Accounts Payable	COTTON, SHIRES AND ASSOCIATES, INC.	Invoice	Date	Description	Amount
				10118	10/28/2021	GRSW2021-0004 GEOTECHNICAL PEER REVIEW 09/01-10/24/21	2,460.00
				12590	12/21/2021	COM2020-002 GEOTECHNICAL PEER REVIEW 12/01-12/19/21	2,562.50
Check	02/11/2022	4994 Accounts Payable	CRITICAL REACH, INC.	Invoice	Date	Description	Amount
				2083	12/29/2021	APBNET ANNUAL SUPPORT CY2022	660.00
Check	02/11/2022	4995 Accounts Payable	DEOL OIL	Invoice	Date	Description	Amount
				6005-1	01/10/2022	PATROL VEHICLE CLEANING/GAS 04/26-12/26/21	1,376.22
Check	02/11/2022	4996 Accounts Payable	DEPARTMENT OF JUSTICE	Invoice	Date	Description	Amount
				554607	01/06/2022	FINGERPRINTING FEES 12/21	96.00
Check	02/11/2022	4997 Accounts Payable	FBI NATIONAL ACADEMY ASSOCIATES, INC.	Invoice	Date	Description	Amount
				30173-2022	01/10/2022	FBINAA DUES FOR CHIEF ANDERSON	125.00
Check	02/11/2022	4998 Accounts Payable	FEHR & PEERS	Invoice	Date	Description	Amount
				151388	01/12/2022	TRAFFIC ENGINEERING - HYATT HOUSE PROJECT 11/27-12/31/21	1,069.76
				151892	01/19/2022	TASK ORDER #4 - PROJECT 1254 (11/27/21-12/31/21)	8,558.81
				151893	01/19/2022	TASK ORDER #3 WILLOW/SEAWIND ROUNDABOUT (11/27/21-12/31/21)	6,477.50
				151910	01/19/2022	TASK ORDER #5 LOCAL ROADWAY SAFETY PLAN (11/27/21-12/31/21)	8,689.01
Check	02/11/2022	4999 Accounts Payable	FRANK BONETTI PLUMBING INC	Invoice	Date	Description	Amount
				69615	01/19/2022	FIRE STATION 27 PLUMBING	330.00
Check	02/11/2022	5000 Accounts Payable	GOVERNMENT FINANCE OFFICERS ASSOCIATION	Invoice	Date	Description	Amount
							292.73

Invoice	Date	Description	Amount
3033745	11/22/2021	GAAFR 2020 EDITION SET	292.73
Check 02/11/2022	5001 Accounts Payable	GRAINGER	41.21
Invoice	Date	Description	Amount
9146708970	12/09/2021	SILLIMAN POOL PARTS AND MAINT	41.21
Check 02/11/2022	5002 Accounts Payable	IACP	190.00
Invoice	Date	Description	Amount
0203716	12/28/2021	IACP MEMBERSHIP 2022 FOR CHIEF ANDERSON - ID 01805455	190.00
Check 02/11/2022	5003 Accounts Payable	JANSSEN'S PLACE AUTO BODY	3,539.84
Invoice	Date	Description	Amount
7060	01/26/2022	FLEET REPAIR AND MAINTENANCE	3,539.84
Check 02/11/2022	5004 Accounts Payable	KNORR SYSTEMS INC	1,589.99
Invoice	Date	Description	Amount
PWSVI-7061	12/28/2021	POOL SERVICE	759.00
SI235502	12/14/2021	SILLIMAN POOL PARTS AND MAINT	313.99
PWSVI-7063	12/28/2021	SILLIMAN POOL REPAIR AND MAINTENANCE	517.00
Check 02/11/2022	5005 Accounts Payable	LSL CPAs	9,018.00
Invoice	Date	Description	Amount
48609	01/31/2022	AUDIT SERVICES - 2021 GOVERNMENT AUDIT - STATE CONTROLLER REPORT	9,018.00
Check 02/11/2022	5006 Accounts Payable	LENCO ARMORED VEHICLES	95.73
Invoice	Date	Description	Amount
18421	11/02/2021	FLEET PARTS AND SUPPLIES	95.73
Check 02/11/2022	5007 Accounts Payable	LOOMIS	311.33
Invoice	Date	Description	Amount
12964300	01/31/2022	ARMORED CAR SERVICE - 01/22	311.33
Check 02/11/2022	5008 Accounts Payable	MARK GOTHARD	257.30
Invoice	Date	Description	Amount
010922	01/09/2022	PAYMENT FOR KID SAFE KARATE 1/9 SEMINAR	257.30
Check 02/11/2022	5009 Accounts Payable	MISSION LINEN SUPPLY - UNIFORM	1,956.22
Invoice	Date	Description	Amount
JAN' 2022	01/31/2022	UNIFORM PURCHASE 01/01-01/31/22	1,956.22
Check 02/11/2022	5010 Accounts Payable	NAVIA BENEFIT SOLUTIONS CLIENT PAY	105.70
Invoice	Date	Description	Amount
10409159	01/31/2022	COBRA ADMINISTRATION FEES JANUARY 2022	105.70
Check 02/11/2022	5011 Accounts Payable	OCCU-MED LTD	60.00
Invoice	Date	Description	Amount
0122050	12/31/2021	PRE-EMPLOYMENT/DOT PHYSICAL 12/8/21	60.00
Check 02/11/2022	5012 Accounts Payable	OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA	122.00
Invoice	Date	Description	Amount

Check	74186971	01/20/2022	PRE-EMPLOYMENT/DOT PHYSICAL 1/2022	122.00
	02/11/2022	5013 Accounts Payable	PACIFIC GAS & ELECTRIC	2,655.24
	Invoice	Date	Description	Amount
	9045-020122	02/01/2022	ELECTRICITY CHARGES FOR STREET/TRAFFIC LIGHTS (12/25/21-1/25/22)	192.16
	2305-020122	02/01/2022	ELECTRICITY CHARGES FOR STREET/TRAFFIC LIGHTS (12/27/21-1/25/22)	110.52
	7460-011322	01/13/2022	ELECTRICITY CHARGES FOR STREET/TRAFFIC LIGHTS (11/25/21-12/24/21)	2,352.56
Check	02/11/2022	5014 Accounts Payable	PERFORMANCE PEST MANAGEMENT	862.00
	Invoice	Date	Description	Amount
	59990	11/15/2021	PEST SERVICE - SILLIMAN #102710 11/15/2021	142.00
	59986	11/15/2021	PEST SERVICE - FIRE STATION 3 #102701 11/15/2021	77.00
	60113	11/15/2021	PEST SERVICE - CITY HALL #102699 11/15/2021	259.00
	60658	12/09/2021	PEST SERVICE - CITY HALL #102699 12/9/2021	259.00
	59315	10/07/2021	PEST SERVICE - SERVICE CENTER #102702 10/07/21	125.00
Check	02/11/2022	5015 Accounts Payable	PREFERRED ALLIANCE INC	1,677.56
	Invoice	Date	Description	Amount
	0171125-IN	12/27/2021	RANDOM DRUG TESTING ANNUAL FEE & NON-RANDOM DRUG TESTS	1,677.56
Check	02/11/2022	5016 Accounts Payable	QUALITY SIGN & BANNER	329.88
	Invoice	Date	Description	Amount
	4882	01/18/2022	3 TACTICLE 8 X 8 SIGNS	329.88
Check	02/11/2022	5017 Accounts Payable	WILLE ELECTRIC SUPPLY CO., INC	790.89
	Invoice	Date	Description	Amount
	S2049605.004	10/27/2021	LIGHT REPLACEMENT	790.89
Check	02/11/2022	5018 Accounts Payable	SIMON & COMPANY INC	1,720.00
	Invoice	Date	Description	Amount
	01-2022	01/28/2022	PROFESSIONAL FEDERAL AFFAIRS ASSISTANCE 01/22	1,720.00
Check	02/11/2022	5019 Accounts Payable	STAPLES	197.45
	Invoice	Date	Description	Amount
	8064904105	01/15/2022	OFFICE SUPPLIES	197.45
Check	02/11/2022	5020 Accounts Payable	HDL COREN & CONE	4,081.25
	Invoice	Date	Description	Amount
	SIN014425	02/01/2022	PROPERTY TAX CONSULTING - JAN - MARCH 2022	4,081.25
Check	02/11/2022	5021 Accounts Payable	VERIZON BUSINESS SERVICES	1,165.81
	Invoice	Date	Description	Amount
	72088042	01/20/2022	CELL SVC FOR MDC'S NOV - DEC 2021	1,165.81
Check	02/11/2022	5022 Accounts Payable	VORTEX INDUSTRIES, INC.	765.00
	Invoice	Date	Description	Amount
	43-1558833	12/20/2021	SILLIMAN DOOR REPAIR	765.00
Check	02/11/2022	5023 Accounts Payable	MOORE, LINSEY	100.00
	Invoice	Date	Description	Amount
	2022-00002130	11/08/2021	CANCELLED ADMIN HEARING	100.00
EFT	02/11/2022	209 Accounts Payable	SPECTRUM SMALL BUSINESS SERVICES, 083009060 / 3915155055	9,361.25

LLC			
Invoice	Date	Description	Amount
02072022-ARPA	02/07/2022	EGCP - EXCEPTIONAL COVID-19 GRANT ADMIN ARPA FUNDS	7,500.00
2202-GENERAL	01/28/2022	CONSULTING AND REFERRALS TO BUSINESS SUPPORT AGENCIES-3RD AMEND	1,861.25
AP ZBA ACCOUNTS PAYABLE Totals:		Transactions: 45	\$128,537.52
Checks:	44		\$119,176.27
EFTs:	1		\$9,361.25



STAFF REPORT

Item D. 2.

DATE 02/24/2022
TO Honorable Mayor and City Council Members
FROM Sheila Harrington, City Clerk
SUBJECT Approval of February 10, 2022, minutes

Attachments

Minutes



CITY OF NEWARK CITY COUNCIL

City Administration Building, City Council Chambers

37101 Newark Boulevard, Newark, CA 94560 | (510) 578-4266 | E-mail: city.clerk@newark.org

Minutes

Thursday, February 10, 2022
7:00 P.M.

A. ROLL CALL

Mayor Nagy called the meeting to order at 7:00 p.m. Present were Council Members Bucci, Collazo, Freitas, and Vice Mayor Hannon.

B. PRESENTATIONS

1. Introduction of employees

Mayor Nagy introduced Human Resources Director Jennifer Solito.

C. PUBLIC COMMENT

Eric Bishop, Ed.D. Superintendent/President, Ohlone Community College District stated that he has been with the college for over a year and wanted to introduce himself in person.

The following speakers addressed the City Council on Project Homekey at the Towne Place Suites located at 39802 Cedar Boulevard.

Spatiel 315 audio difficulties

John the Honest Academic spoke against Project Homekey. He stated that high density, homeless, and low-income housing was a bad idea. He stated that he would request that the State decline the application. He requested that the City Council not proceed with the project.

Ro S. stated that he opposed Project Homekey. He supported the petition against the project and thought it was an unfair process to the residents. He stated that he wanted to help the homeless and the low income. He requested placing this matter on the next agenda.

Troy requested clarification on the resident qualification process, what was being provided for teachers or civil servants who make more than the minimum qualification, and consider other demographics. He suggested allocating some to homeless, to teachers, and to civil servants. He suggested providing other below market rate units to civil servants.

Mayor Nagy requested that the speakers provide new information and to not repeat comments that have been made. He stated that there was no proof that property values would be negatively impacted, notifications were mailed to residents within 500 feet of the proposed project and will receive notifications for the March 9, 2022 community meeting. He noted that the School District is a separate entity with their own funding resources and that school enrollment has declined by 50 % in recent years. The City's funding is from impact fees collected from developers specifically for projects like this one. The facility will be run by Abode Services with a staff of up to 5 employees. Residents will be screened, follow Abode's rules, and pay rent. Public Safety is a top priority and that the City is a welcoming and diverse community.

City Manager Benoun stated that a community meeting will be held on Wednesday, March 9, 2022, starting at 6:30 pm via Zoom.

Council Member Bucci stated that this is not an agenda item and the City Council are listening, but may not address the comments due to the Brown Act.

Matthew Hoffman stated that he opposed Project Homekey. He stated that Newark was not safe and safety would not improve with this project. He stated that he did not receive the notice and suggested extending the noticing perimeter. He requested placing this matter on the next agenda.

Patrick stated that he was opposed to project and did not receive the notice. He suggested extending the notice perimeter to 1000 feet.

Andrew Chau and his wife opposed the project due to young children in neighborhood and nearby schools. They stated that they learned about the project online and did not receive the notification.

Renu Soin stated that she was not notified of the project. She opposed the project and thought there were other priorities. She asked how this would be managed long term and funded. She requested placing this matter on the next agenda.

Samir Patel stated that he was opposed to the project near his home. He stated that he did not receive the notice and that resident input was needed. He expressed concern with the homeless near schools. He suggested using the funds for public safety.

YC Cheung stated that she opposed the project and did not receive the notice. She said it would impact their home value. She stated that she sells real estate, and they will have to disclose the shelter near their home.

Alan Chi stated that he opposed the project. He requested placing this matter on the next agenda. He stated that the City would lose \$1,000,000 in taxes from the hotel if it was converted and travelers spending money locally. He stated that mentally ill drug addicts will be imported to live in Newark. He suggested that Council Members could be replaced at the next election. He requested people sign his petition on Change.org.

Tarik Akbar stated that he opposed the project. He stated that he felt insulted by the Mayor's comments regarding public comment. He stated that they had million-dollar homes and wanted to see the city go in a positive direction. He stated there was not enough public safety services for this project. He stated that notification should have been sent to the entire City. He requested placing this matter on the next agenda.

Ashley M.'s husband spoke against the project and stated that he did not receive notification. He requested placing this matter on the next agenda.

Peilli stated that she did not receive the notice. She requested that the City verify that the notice that was mailed. She stated that she was offended by the Mayor's statement and she was against the project.

Rajesh stated that he opposed the project and did not receive the notice. He stated that he was concerned about neighborhood safety. He requested answers to questions posed at previous meetings. He requested placing this matter on the next agenda.

Shivani's husband stated that he did not receive notification of the project. He was concerned about the safety of his children and opposed the project.

Rutvik Choksi stated that he was opposed to project. He stated that Project Homekey presentation lacked details. He suggested a presentation template with specific details. He also suggested a larger radius notification and use of the city newsletter for notifications. He asked how citizens could oppose the project and change the decision.

Tiffany Deanda stated that she supported the project and people who opposed it should be disgusted with themselves. She stated that this project was for families with children who need help with low-income housing. She stated that it was expensive to live here, and everybody deserved a place to live.

Jai stated that he lived less than 500 feet from the project and did not receive notification. He stated that he opposes the project and worried about safety. He requested placing this matter on the next agenda. He stated that the project would negatively impact the community and that more data was needed. He stated that he felt insulted by the Mayor's statement. He requested placing this matter on the next agenda.

Annie's husband stated that he lived near the project and did not receive the notification. He stated that the majority of the speakers are against the project. He stated that the City of San Jose planned to build tiny homes in an isolated area and suggested Newark use creative thinking like that idea.

Raza Jafri spoke against the project and requested that the City Council place it on the next agenda. He stated that the City Council approved the project without answering the community concerns.

Jessica stated that she lived 30 feet from the project and did not receive notification. She stated that she was not opposed to helping low-income families. She stated that the meeting presentation lacked information and did not address support services or long-term funding.

Katelyn M. stated that she supported the project and that the previous speakers oppose the project due to false fear. She stated that people cannot get work without an address and will pay rent. She stated that the stigma around homeless was dehumanizing and that they deserve an opportunity to become members of the community.

Larry stated that he grew up in low-income family and saw how homeless shelters impact the community. He suggested researching how other cities have handled the homeless citing Los Angeles which funded homeless services through ballot measures. He requested putting the project to a vote of the residents.

Nadia stated that she opposed the project and did not receive notification.

Chirag Joshi stated that he did not receive the notification and was against the project. The location was too close to the high school and children in the neighborhood. He requested putting the project to a vote of the residents.

Sam D. agreed with the speakers who opposed the project. He did not like the proximity to the high school and would not feel safe. He shared incidents in his neighborhood of theft and thought the Police Department had minimum staffing.

Jack requested that the City Council place the project on hold and add it to next agenda. He did not receive notification and thought the City Council needed transparent feedback. He stated that the site would be a blackhole absorbing homeless from other locations. He asked about the project plans for the next 30 years and services.

Vikram Mohair stated that there was no transparency for the project. He stated that the location would be unsafe once the project was built.

Sivarim M. opposed the project, agreed with the previous comments, and requested that the item be placed on the next meeting agenda.

Chirag stated that he was not in favor of the project because it would undervalue property and posed safety risks. He stated that there were already many homeless in the area and it was not a pleasant site.

City Manager Benoun stated that there would be a community meeting March 9, 2022, beginning at 6:30 p.m. via zoom. He further stated that an affordable housing agreement would be placed on the City Council in a few months. That item will be discussed openly

and publicly on the agenda.

D. CONSENT CALENDAR

Vice Mayor Hannon requested the removal of D.6 for separate consideration.

Council Member Bucci moved, Vice Mayor Hannon seconded, to approve Consent Calendar items D.1 through D.5 that the resolutions be numbered consecutively, and that reading of the titles suffice for adoption. The motion passed, 5 AYES.

1. Approval of Audited Demands
2. Approval of January 27, 2022, minutes
3. Resolution for acceptance of work with DeSilva Gates Construction L.P. for 2020-2021 Asphalt Concrete Street Overlay Program, Project 1250
Resolution No. 11316
4. Resolution for acceptance of work with Bond Blacktop, Inc. for 2020-2021 Street Slurry Seal Program, Project 1251
Resolution No. 11317
5. Resolution for acceptance of work with Green Valley Landscape for Cedar Boulevard Landscape Improvements, Project 1199
Resolution No. 11318
6. Motion to accept the Annual Comprehensive Financial Report (ACFR) for the period ended June 30, 2021
Motion approved

Vice Mayor Hannon complimented staff for the excellent audit rating.

Moved by Vice Mayor Hannon, seconded by Council Member Collazo to, via motion, accept the Annual Comprehensive Financial Report (ACFR) for the period ended June 30, 2021. The motion passed, 5 AYES.

E. PUBLIC HEARINGS

F. OTHER BUSINESS

G. CITY COUNCIL MATTERS

Vice Mayor Hannon commended Mayor Nagy for his outstanding work to the community. He noted that the Mayor sorted food for the homeless on Saturday and does community work.

Council Member Collazo stated that Mayor Nagy volunteers his time to clean graffiti in the City. She encouraged everyone to help one another and noted that she lived in a one room house with her family. She shared that serves her fellow citizens, for the love of the community. She thanked the Council for working together to make the community a better place. Shop Newark.

Council Member Bucci requested that people maintain decorum when disagreeing. He stated that the Mayor has a passion for the City and could speak to his character. He stated that he would participate in the March 9, 2022, community meeting.

Council Member Freitas stated that the Mayor had his support and deserved the support of the community.

H. CLOSED SESSION

Closed Session pursuant to Government Code Section 54957, Public Employee Performance Evaluation, Title: City Manager

At 8:47 p.m. the City Council recessed to a closed session.

At 8:54 p.m. the City Council convened in closed session.

At 10:31 p.m. the City Council reconvened in open session with all Council Members present.

I. ADJOURNMENT

Mayor Nagy adjourned the meeting at 10:31 p.m.



STAFF REPORT

Item D. 3.

DATE 02/24/2022
TO Honorable Mayor and City Council Members
FROM Kristopher Kokotaylo, Interim City Attorney
SUBJECT Adopt a Resolution Finding That There is a Proclaimed State of Emergency; Finding That Meeting in Person Would Present Imminent Risks to the Health or Safety of Attendees as a Result of the State of Emergency; and Authorizing Continued Remote Teleconferenced Meetings of the Legislative Bodies of the City of Newark for the 30 Day Period Beginning February 24 Pursuant to AB 361

RECOMMENDATION

Staff recommends that the City Council adopt a resolution to continue conducting City Council and all other City Council appointed Board and Commission meetings remotely due to health and safety concerns for the public and making related findings in compliance with AB 361 (2021).

EXECUTIVE SUMMARY

Since near the start of the COVID-19 pandemic the City has been able to conduct meetings of its legislative bodies remotely pursuant to Executive Order N-29-20, which suspended certain provisions of the Brown Act allowing the City to conduct its meetings virtually. On June 11, 2021, Governor Newsom issued an Executive Order that ends the clauses of Executive Order N-29-20 which suspended those provisions of the Brown Act on September 30, 2021. Governor Newsom signed AB 361 into law on September 16, 2021. AB 361 allows the City to continue conducting virtual meetings where the Governor has proclaimed a State of Emergency and state or local officials have imposed or recommended social distancing or where the City Council has declared the need to meet remotely due to imminent risks to the health or safety of attendees.

On September 23, 2021, the City Council made the necessary findings pursuant to AB 361 to continue to conduct virtual meetings. AB 361 requires that the City Council revisit the need to continue conducting virtual meetings every 30 days. The City Council last made the necessary findings on January 27, 2022.

Staff and the City Attorney recommend that the City Council adopt a resolution making the necessary findings pursuant to AB 361 to continue conducting virtual meetings. Absent further action of the City Council, the City's legislative bodies would need to continue in-person meetings 30 days after January 27 2022.

BACKGROUND

On March 4, 2020, Governor Newsom declared a State of Emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the State address the broader spread of COVID-19.

On March 17, 2020, the City Council adopted a Resolution ratifying the proclamation of a local state of emergency by the Director of Emergency Services due to COVID-19.

On March 17, 2020, in response to the COVID-19 pandemic, Governor Newsom issued Executive Order N-29-20, which suspended certain provisions of the Brown Act in order to allow local legislative bodies to conduct meetings telephonically or by other means. Additionally, the State implemented a shelter-in-place order, requiring all non-essential personnel to work from home.

The City has established virtual meetings for all City Council and City Council appointed Board and Commission meetings. The virtual meetings have allowed the Council and advisory bodies to continue to conduct City business from remote locations while ensuring the public's continued access to government meetings in a safe manner.

On June 11, 2021, Governor Newsom issued Executive Order N-08-21, which among other things, rescinded certain clauses of Executive Order N-29-20 after September 30, 2021, including clauses that suspended certain provisions of the Brown Act. Thus, effective October 1, 2021, agencies would have had to transition back to public meetings held in full compliance with the Brown Act.

Since the Governor issued Executive Order N-08-21, the highly contagious Delta variant has emerged, causing a spike in cases throughout the state and within the Alameda County. Additionally, since then, the highly contagious Omicron variant has emerged and has resulted in the greatest nationwide COVID-19 infection rate since the beginning of the COVID-19 pandemic.

On September 16, 2021, the Governor signed AB 361 (2021) which allows for local legislative and advisory bodies to continue to conduct meetings via teleconferencing under specified conditions and includes a requirement that the Council make specified findings. AB 361 took effect immediately.

The City Council adopted a resolution pursuant to AB 361 on September 23, 2021 in order to allow the City's legislative bodies to continue conducting virtual meetings after September 30, 2021. The resolution included all of the necessary findings required pursuant to AB 361. The City Council has adopted continued resolutions since that time.

DISCUSSION/ANALYSIS

The California Legislature approved AB 361 and the Governor signed the bill into law on September 16, 2021. AB 361 allows local legislative bodies to continue to meet remotely after the expiration of the clauses of Executive Order N-29-20 which suspended certain Brown Act provisions. Under AB 361, the City and its legislative bodies will be allowed to continue to meet remotely when:

- The local agency holds a meeting during a declared state of emergency;
- State or local health officials have imposed or recommended measures to promote social distancing;
- Legislative bodies declare the need to meet remotely due to present imminent risks to the health or safety of attendees.

The City meets the requirements to continue holding meetings remotely in order to ensure the health and safety of the public:

- The Governor has declared a State of Emergency, and the City Council has ratified the proclamation of a local emergency by the Director of Emergency Services;
- County Health orders require that certain individuals in indoor public spaces wear masks, the CDC recommends social distancing of at least six feet due to COVID-19, and CalOSHA recommends social distancing under certain circumstances;
- The Delta and Omicron variants of COVID-19 has resulted in a significant increase of COVID-19 cases within the state and throughout Alameda County;
- Meeting in person would present imminent risks to the health or safety of attendees, the legislative bodies, and staff.

Pursuant to AB 361, the City Council is required to declare every 30 days that the City's legislative bodies must continue to meet remotely in order to ensure the health and safety of the public.

The proposed resolution includes the necessary findings pursuant to AB 361 to allow the City Council and the City's legislative bodies to continue meeting remotely.

At this time, the City Council and its legislative bodies have continued to proceed with hybrid in-person meetings. However, given the unpredictability of the COVID-19 virus and the continued high infection rate, as well as the recommendations from state and local health officials to continue implementing mitigation measures in response to COVID-19, the City can continue to make the necessary findings in the event of an unanticipated change in circumstances.

FISCAL IMPACT

There is no direct fiscal impact of adopting this Resolution.

REVIEW AND APPROVAL

Reviewed by – Kristopher J. Kokotaylo, Interim City Attorney

Approved by – David J. Benoun, City Manager

Attachments

AB 361 Resolution

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEWARK FINDING THAT THERE IS A PROCLAIMED STATE OF EMERGENCY; FINDING THAT MEETING IN PERSON WOULD PRESENT IMMINENT RISKS TO THE HEALTH OR SAFETY OF ATTENDEES AS A RESULT OF THE STATE OF EMERGENCY; AND AUTHORIZING CONTINUED REMOTE TELECONFERENCED MEETINGS OF THE LEGISLATIVE BODIES OF THE CITY OF NEWARK FOR THE 30 DAY PERIOD BEGINNING FEBRUARY 24 PURSUANT TO AB 361

WHEREAS, all meetings of the City of Newark’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the City’s legislative bodies conduct their business; and

WHEREAS, on March 4, 2020, Governor Newsom declared a State of Emergency to make additional resources available, formalize emergency actions already underway across multiple state agencies and departments, and help the State prepare for a broader spread of the novel coronavirus disease 2019 (“COVID-19”); and

WHEREAS, on March 17, 2020, the City Council adopted a Resolution ratifying the proclamation of a local emergency by the Director of Emergency Services due to COVID-19; and

WHEREAS, on March 17, 2020, in response to the COVID-19 pandemic, Governor Newsom issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow local legislative bodies to conduct meetings telephonically or by other means; and

WHEREAS, as a result of Executive Order N-29-20, staff set up virtual meetings for all City Council meetings and meetings of all legislative bodies within the City; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21, which, effective September 30, 2021, ends the provisions of Executive Order N-29-20 that allows local legislative bodies to conduct meetings telephonically or by other means; and

WHEREAS, on September 16, 2021, Governor Newsom signed AB 361 (2021) which allows for local legislative bodies and advisory bodies to continue to conduct meetings via teleconferencing under specified conditions and includes a requirement that the City Council make specified findings. AB 361 (2021) took effect immediately; and

WHEREAS, AB 361 (2021) requires that the Governor declare a State of Emergency pursuant to Government Code section 8625; and

WHEREAS, AB 361 (2021) further requires that state or local officials have imposed or
Packet Page 32

recommended measures to promote social distancing, or, requires that the legislative body determines that meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the City, specifically, Governor Newsom has declared a State of Emergency due to COVID-19; and

WHEREAS, since issuing Executive Order N-08-21, the highly contagious Delta and Omicron variants of COVID-19 have emerged, causing an increase in COVID-19 cases throughout the State and Alameda County; and

WHEREAS, on August 3, 2021, in response to the Delta variant of COVID-19, the Alameda County Health Officer issued an order for nearly all individuals to wear masks when inside public spaces; and

WHEREAS, following the Alameda County Health Order the Omicron variant emerged and was designated as a variant of concern by the United States; and

WHEREAS, the emergence of the highly contagious Omicron variant has resulted in the greatest nationwide COVID-19 infection rate since the beginning of the COVID-19 pandemic; and

WHEREAS, the Centers for Disease Control and Prevention (“CDC”) continues to recommend physical distancing of at least 6 feet from others outside of the household; and

WHEREAS, because of the rise in cases due to the Delta and Omicron variant of COVID-19, the City is concerned about the health and safety of all individuals who intend to attend City Council and meetings of the City’s other legislative bodies; and

WHEREAS, on September 23, 2020¹, the City Council found that the presence of COVID-19 and the increase of cases due to the Delta variant would present imminent risks to the health or safety of attendees, including the legislative bodies and staff, should the City’s legislative bodies hold in person meetings; and

WHEREAS, the City Council has subsequently found that the presence of COVID-19 and the number of cases due to the Delta and Omicron variants would present imminent risks to the health or safety of attendees, including the legislative bodies and staff, should the City’s legislative bodies hold in person meetings; and

WHEREAS, the City Council finds that the imminent risks of the City’s legislative bodies holding in person meetings to the health or safety of attendees continues to exist due to the Delta and Omicron variants of COVID-19; and

WHEREAS, the City shall ensure that it’s meetings comply with the provisions required by AB 361 (2021) for holding teleconferenced meetings.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Newark as follows:

1. The above recitals are true and correct, and incorporated into this Resolution.
2. In compliance with AB 361 (2021), and in order to continue to conduct teleconference meetings without complying with the usual teleconference meeting requirements of the Brown Act, the City Council makes the following continued findings:
 - a) The City Council has reconsidered the circumstances of the state of emergency; and
 - b) The state of emergency, as declared by the Governor and City Council, continues to directly impact the ability of the City Council and the City's legislative bodies, as well as staff and members of the public, from meeting safely in person; and
 - c) The CDC continues to recommend physical distancing of at least six feet due to COVID-19 and as a result of the presence of COVID-19 and the increase of cases due to the Delta and Omicron variants, meeting in person would present imminent risks to the health or safety of attendees, the legislative bodies and staff.
3. City Council and City's legislative bodies may continue to meet remotely in compliance with AB 361, in order to better ensure the health and safety of the public.
4. The City Council will revisit the need to conduct meetings remotely within 30 days of the adoption of this resolution.



STAFF REPORT

Item D. 4.

DATE 02/24/2022
TO Honorable Mayor and City Council Members
FROM Lenka Hovorka, Assistant City Manager
SUBJECT Adopt a resolution approving a personnel allocation change to the 2020-2022 Biennial Budget and Capital Improvement Plan, removing one 0.75 full-time equivalent (FTE) Administrative Assistant and adding 1.0 FTE Administrative Analyst to the City Manager's Office

RECOMMENDATION

Staff recommends that the City Council, by resolution, approve a personnel allocation change to the 2020-2022 Biennial Budget and Capital Improvement Plan, deleting one 0.75 full-time equivalent (FTE) Administrative Assistant and adding one 1.0 FTE Administrative Analyst to the City Manager's Office

EXECUTIVE SUMMARY

There is a current 0.75 full-time equivalent (FTE) Administrative Assistant position vacant in the City Manager's Office. In order to provide a higher-level of administrative support and assign project work, staff recommends reclassifying the Administrative Assistant position to Administrative Analyst. This reclassification requires a personnel allocation change in the 2020-2022 Biennial Budget and Capital Improvement Plan to acknowledge the new job title.

BACKGROUND

It is customary to review positions that become vacant to assess job duties and the position's role in the organization, and to identify options to filling the vacancy as-is to improve department operations. On January 23, 2022, an Administrative Assistant position became vacant in the City Manager's Office. This position was responsible for general administrative tasks associated with all functions of the City Manager's and City Attorney's Offices. The previous incumbent also provided advanced lead clerical support to Human Resources and Risk Management, as these functions were temporarily being assigned to the City Manager's Office.

DISCUSSION/ANALYSIS

Staff reviewed the Administrative Assistant class specification and considered the City Manager's Office (CMO) current and future needs. In addition to the advanced clerical support as either a primary or back-up function for the various divisions of the CMO, a greater need for project-based work has been emerging. As our community grows, requirements from regulatory agencies continue to increase, and collaboration with

various agencies becomes key for Newark to participate in regional efforts, the CMO's limited personnel resources are strained.

The existing Administrative Analyst class specification incorporates the additional job duties needed for a future employee to perform the analytical, budgetary, and project-based work currently performed by executive management or shelved due to lack of capacity. It is common for cities to have an Analyst position in the City Manager's Office to research, analyze, and recommend solutions to community and internal operational issues. This may include implementation of capital improvement projects, such as studies, assessments, and other non-technical project oversight. This position would conduct legislative, statistical and fiscal analyses; research grant opportunities and other special funding sources; and improve interdepartmental and interagency communications that the current CMO staff has limited capacity to engage in. The positions would not only relieve CMO staff, but also support other prioritized work throughout the City.

To appropriate this work and recruit for an Administrative Analyst, a change to the personnel allocation in the 2020-2022 Biennial Budget and Capital Improvement Plan is required to delete 0.75 FTE Administrative Assistant and add 1.0 FTE Administrative Analyst to the City Manager's Office.

FISCAL IMPACT

The cost of reclassifying the current Administrative Assistant to an Administrative Analyst is estimated at \$18,400 dollars for the last quarter of the current fiscal year. This includes approximately \$8,100 for the higher classification and \$10,300 for the increase in hours from 0.75 FTE to one full-time position. There are sufficient funds in the Fiscal Year 2022 budget to cover the estimated cost of \$18,400. These ongoing costs will be requested in future years' budgets.

REVIEW AND APPROVAL

Prepared by – Lenka Hovorka, Assistant City Manager

Reviewed by – Kristopher J. Kokotaylo, Interim City Attorney

Approved by - David Benoun, City Manager

Attachments

Admin Analyst CMO

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEWARK AUTHORIZING THE DELETION OF A THREE-QUARTER (0.75) FULL-TIME EQUIVALENT POSITION OF ADMINISTRATIVE ASSISTANT AND THE ADDITION OF ONE (1.0) FULL-TIME EQUIVALENT POSITION OF ADMINISTRATIVE ANALYST, TO THE 2020-2022 BIENNIAL BUDGET AND CAPITAL IMPROVEMENT PLAN FOR FISCAL YEAR 2022.

WHEREAS, the 2020-2022 Biennial Budget and Capital Improvement Plan was adopted by the City Council via Resolution No. 11,098 on June 25, 2020; and

WHEREAS, the City reviewed the job duties of the Administrative Assistant position; and

WHEREAS, the City concluded the City Manager's Office is in need of higher-level administrative support to include research and analysis of operational and community interests and concerns; and

WHEREAS, the City also concluded the Administrative Analyst class specification accurately depicts the job duties of the higher-level administrative support needed; and

WHEREAS, the City also concluded the volume of the additional higher-level responsibilities requires one full-time employee; and

WHEREAS, the Administrative Assistant and Administrative Analyst classes are both included in non-represented employee groups; and

WHEREAS, the City seeks to amend the 2020-2022 Biennial Budget and Capital Improvement Plan to delete a three-quarter (0.75) full-time equivalent position of Administrative Assistant and add one (1.0) full-time equivalent position of Administrative Analyst; and

WHEREAS, the City used standard practices to determine the additional fully benefitted costs of an Administrative Analyst.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Newark that the certain document entitled "2020-2022 Biennial Budget and Capital Improvement Plan of the City of Newark" adopted by Resolution 11,098 on June 25, 2020, and subsequently amended by resolutions, is hereby amended to remove a 0.75 FTE Administrative Assistant and add 1.0 FTE Administrative Analyst.



STAFF REPORT

Item D. 5.

DATE 02/24/2022
TO Honorable Mayor and City Council Members
FROM James Scanlin, Environmental Services Manager
SUBJECT Adopt a resolution authorizing the submittal of an application for the SB 1383 Local Assistance Grant Program administered by the California Department of Resources Recycling and Recovery, authorize the City Manager or designee to execute funding agreements, and amend the 2020-2022 Biennial Budget and Capital Improvement Plan

RECOMMENDATION

Staff recommends that the City Council, by resolution, authorize the submittal of an application for the SB 1383 Local Assistance Grant Program administered by the California Department of Resources Recycling and Recovery (CalRecycle) for five years, authorize the City Manager or designee to execute associated funding agreements and amend the 2020-2022 Biennial Budget and Capital Improvement Plan.

EXECUTIVE SUMMARY

Submittal of an application for the SB 1383 Local Assistance Grant Program through the California Department of Resources Recycling and Recovery (CalRecycle) would secure \$65,104 to assist the City with the implementation of various SB 1383 requirements. Staff recommends submittal of an application to fund the purchase of needed equipment and materials and public outreach efforts, authorization for the City Manager or his designee to execute the associated funding agreements and an amendment to the 2020-2022 Biennial Budget and Capital Improvement Plan.

BACKGROUND

Public Resources Code sections 48000 et seq., 14581, and 42023.1(g), authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant and payment programs in furtherance of the State of California's (state) efforts to reduce, recycle, and reuse solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment.

CalRecycle is administering a one-time grant program meant to provide aid in the implementation of regulations adopted by CalRecycle pursuant to SB 1383: Short-lived Climate Pollutants. This non-competitive grant program will provide funding to local jurisdictions to assist with the implementation of requirements associated with SB 1383. Total funding available through the program is \$57,000,000 and is allocated to cities, counties, special districts, and joint powers authorities based on population. The City of Newark's per capita allocation through this program is \$65,104.

The process to obtain these funds is initiated by the City Council's adoption of a resolution authorizing the City Manager to apply to the program for project(s) that meet the program criteria. Adoption of the resolution expresses the City's agreement with the general program guidelines and delegates the authority to the City Manager or his designee to sign and submit all documents which may be necessary for the grant scope.

DISCUSSION/ANALYSIS

Short-lived climate pollutants, such as methane, create a warming influence on the climate that is many times more potent than carbon dioxide, and the decomposition of organic material in landfills is the largest man-made source of methane to the atmosphere. SB 1383 requires the development and implementation of programs to significantly reduce the quantity of organic material disposed of in landfills. The SB 1383 Grant Program is intended to assist with the implementation of these programs.

One of the programs local municipalities are required to implement is the procurement of compost and mulch generated by the increased diversion of organic material. Staff recommends that the grant funds be used to procure compost/mulch and a top dresser to facilitate spreading of compost/mulch at City parks and for the public outreach.

FISCAL IMPACT

An amendment of the 2020-2022 Biennial Budget and Capital Improvement Plan is needed to accept the funding. SB 1383 Grant Program funding can be used to purchase equipment and material and to assist with public outreach efforts needed for the implementation of SB 1383 requirements. No local matching funds are required.

REVIEW AND APPROVAL

Prepared by – James Scanlin, Environmental Services Manager
Reviewed by – Soren Fajeau, Public Works Director
Reviewed by – Kristopher J. Kokotaylo, Interim City Attorney
Approved by – David J. Benoun, City Manager

Attachments

SB 1383 Grant Resolution

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF NEWARK AUTHORIZING SUBMITTAL OF AN
APPLICATION THE SB 1383 LOCAL ASSISTANCE
GRANT PROGRAM ADMINISTERED BY THE
CALIFORNIA DEPARTMENT OF RESOURCES
RECYCLING AND RECOVERY FOR FIVE YEARS,
AUTHORIZING THE CITY MANAGER OR DESIGNEE
TO EXECUTE ASSOCIATED FUNDING
AGREEMENTS AND AMENDING THE 2020-2022
BIENNIAL BUDGET AND CAPITAL IMPROVEMENT
PLAN

WHEREAS, Public Resources Code sections 48000 et seq., 14581, and 42023.1(g), authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant and payment programs in furtherance of the State of California's (State) efforts to reduce, recycle and reuse solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment; and

WHEREAS, in furtherance of this authority, CalRecycle is required to establish procedures governing the administration of the payment programs; and administration of the application, awarding, and management of the grant programs; and

WHEREAS, CalRecycle's procedures for administering payment and grant programs require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of the payment and grant program.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Newark authorizes the submittal of an application to CalRecycle for the SB 1383 Local Assistance Grant Program.

BE IT FURTHER RESOLVED that the City Manager, or designee, is hereby authorized and empowered to execute in the name of the City of Newark all documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure funds and implement the approved grant or payment project.

BE IT FURTHER RESOLVED that these authorizations are effective from the date of adoption through January 31, 2027.

BE IT FURTHER RESOLVED that the 2020-2022 Biennial Budget and Capital Improvement Plan is hereby amended with SB 1383 Local Assistance Grant Program funding distributed as follows:

<u>Description</u>	<u>Expenditure Account</u>	<u>Amount</u>
SB 1383 Grant Funds	492.60.063.631.6120	\$65,104

<u>Description</u>	<u>Revenue Account</u>	<u>Amount</u>
SB 1383 Grant Funds	492.60.063.631.4792	\$65,104

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STAFF REPORT

Item H. 1.

DATE 02/24/2022
TO Honorable Mayor and City Council Members
FROM Jennifer Solito, Human Resources Director
SUBJECT Conference with legal counsel - Existing Litigation
Pursuant to California Government Code Section 54956.9(d)(1)
Name of Case: Loth, Chomnan v. City of Newark (Workers' Compensation Appeals
Board Number ADJ13021646)



STAFF REPORT

Item H. 2.

DATE 02/24/2022
TO Honorable Mayor and City Council Members
FROM David Benoun, City Manager
SUBJECT Closed session pursuant to Government Code Section 54957, Public Employee
Appointment, Title: City Attorney
