



CITY OF NEWARK

CITY COUNCIL

City Administration Building, City Council Chambers

37101 Newark Boulevard, Newark, CA 94560 | (510) 578-4266 | E-mail: city.clerk@newark.org



AGENDA and NOTICE

Special Meeting

Thursday, May 26, 2022
5:30 P.M

HYBRID IN-PERSON/VIRTUAL MEETING
REFER TO THE END OF THE AGENDA TO REVIEW OPTIONS FOR PARTICIPATING
IN THE MEETING REMOTELY OR IN-PERSON.

IF YOU ATTEND THE MEETING IN PERSON, A FACE COVERING
IS RECOMMENDED BUT NOT REQUIRED.

A. ROLL CALL

B. CITY MANAGER REPORTS

1. Study Session to review the draft 2022-2024 Biennial Budget and Capital Improvement Plan

C. ADJOURNMENT

HYBRID IN-PERSON/VIRTUAL MEETING NOTICE

This meeting is being conducted utilizing teleconferencing and electronic means consistent with Assembly Bill 361(2021). Members of the public may attend the meeting in person, virtually via Zoom, or watch it via YouTube. If you attend the meeting in person, a face covering is recommended but not required.

Mayor Nagy, Vice Mayor Hannon, and Council Members Bucci, Collazo, and Freitas may be attending this meeting via teleconference. Teleconference locations are not open to the public. In the event that any members of the City Council elect to attend this meeting via teleconference, all votes conducted during the teleconferencing session will be conducted by roll call vote.

How to view the meeting remotely:

Livestream online at YouTube <https://www.youtube.com/channel/UC383NGSxaPwZP1IkJbo2T8A>
Copy/paste the YouTube URL into your browser if the link does not automatically open.

How to participate in the meeting remotely, via Zoom Webinar:

From a PC, Mac, iPad, iPhone or Android device: Zoom Meeting <https://us06web.zoom.us/j/82362924645>

From a telephone dial 1 669 900 9128, Webinar ID Number 823 6292 4645

Provide live, remote public comments, when the Mayor calls for comments. Use the raise your hand feature in Zoom to be called upon by the City Clerk.

For frequently asked Zoom questions, please go to [Agendas and Minutes](#) and select the Frequently Asked Questions link.

No question shall be asked of a council member, city staff, or an audience member except through the Mayor. No person shall use vulgar, profane, loud or boisterous language that interrupts a meeting. Any person who refuses to carry out instructions given by the Mayor for the purpose of maintaining order may be guilty of an infraction and may result in removal from the meeting.

Council Meeting Access/Materials:

The agenda packet is available for review at [Agendas and Minutes](#). The packet is typically posted to the City website the Friday before the meeting, but no later than 24 hours before a special meeting.

Pursuant to Government Code 54957.5, supplemental materials distributed less than 72 hours before this meeting, to a majority of the City Council, will be made available for public inspection at this meeting and will be posted, if time allows, at [Agendas and Minutes](#). Materials prepared by City staff and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. Documents related to closed session items or are exempt from disclosure will not be made available for public inspection. For those persons who require special accommodations, please contact the City Clerk at least two days prior to the meeting at [City Clerk](#) or 510-578-4266.



STAFF REPORT

Item B. 1.

DATE 05/26/2022
TO Honorable Mayor and City Council Members
FROM Krysten Lee, Finance Director
SUBJECT Study Session to review the draft 2022-2024 Biennial Budget and Capital Improvement Plan

The City is currently in the process of developing the 2022-2024 Biennial Budget and Capital Improvement Plan. To date, the Council has held three work sessions, including one to discuss the general operating budget (held on March 10) and two to discuss the Capital Improvement Plan (held on March 24 and May 19).

At the work session held on March 10, the Council received a report from staff that provided an overview of the City's budget process, a summary of issues that generally affect the City's budget, reviewed various revenue trends and projections, and discussed draft policy objectives and goals.

At the work session scheduled for May 26, staff will provide the Council with updated projections for general fund revenue and expenditures, provide an overview of current revenue and 5-year projections for Measure GG, solicit from the Council direction on whether any potential pay increases for the Mayor and Council Members should be incorporated into the final budget, and consider staff's recommendations for budget line-item additions. Finally, staff will lead a section-by-section walkthrough of the draft budget, which is attached to this staff report.

A PowerPoint presentation that will guide the discussion has been prepared, which is also attached to this staff report.

Once final direction is given from the Council, staff will finalize the 2022-2024 Biennial Budget and Capital Improvement Plan and prepare for a public hearing for its adoption, tentatively scheduled for June 23.

It should be noted that the draft budget does not contain the final version of the Capital Improvement Plan ("CIP") as that item was last discussed at a work session held on May 19. Final direction on the CIP that the Council provided at that meeting will be incorporated into the final budget that is scheduled to be adopted on June 23.

Prepared by:
Krysten Lee, Finance Director

Lenka Hovorka, Assistant City Manager
David J. Benoun, City Manager

Attachments

Presentation
2022-2024 Biennial Budget



2022-2024 Biennial Budget Work Session

May 26, 2022



1

Budget Overview

2

Economic and Financial Updates

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Proposed FY 2023 and FY 2024 Budgets

4

Walkthrough of Budget Document

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Next Steps

Agenda

Budget Overview

1



Measure GG

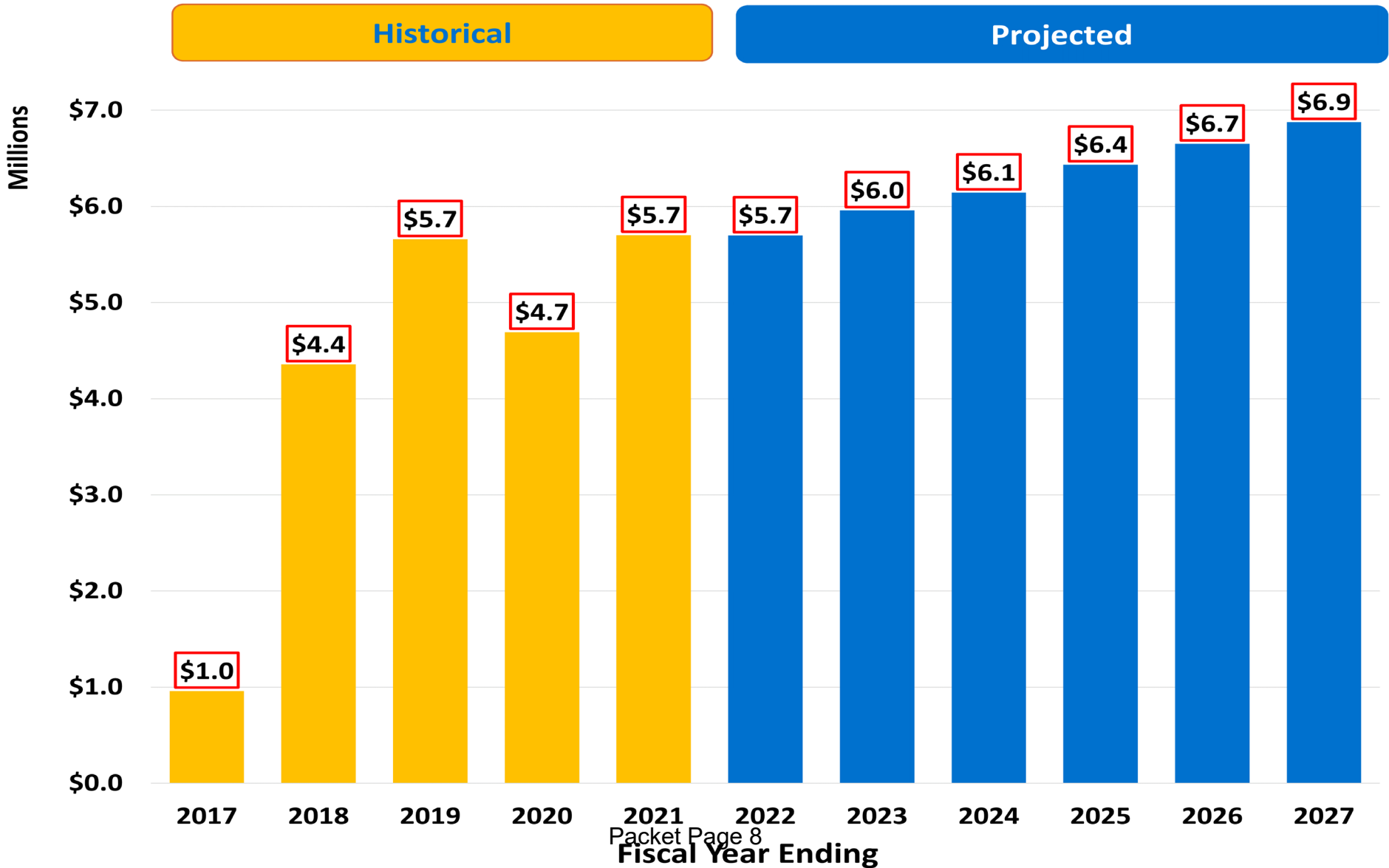


**Measure PP
Utility Users Tax**

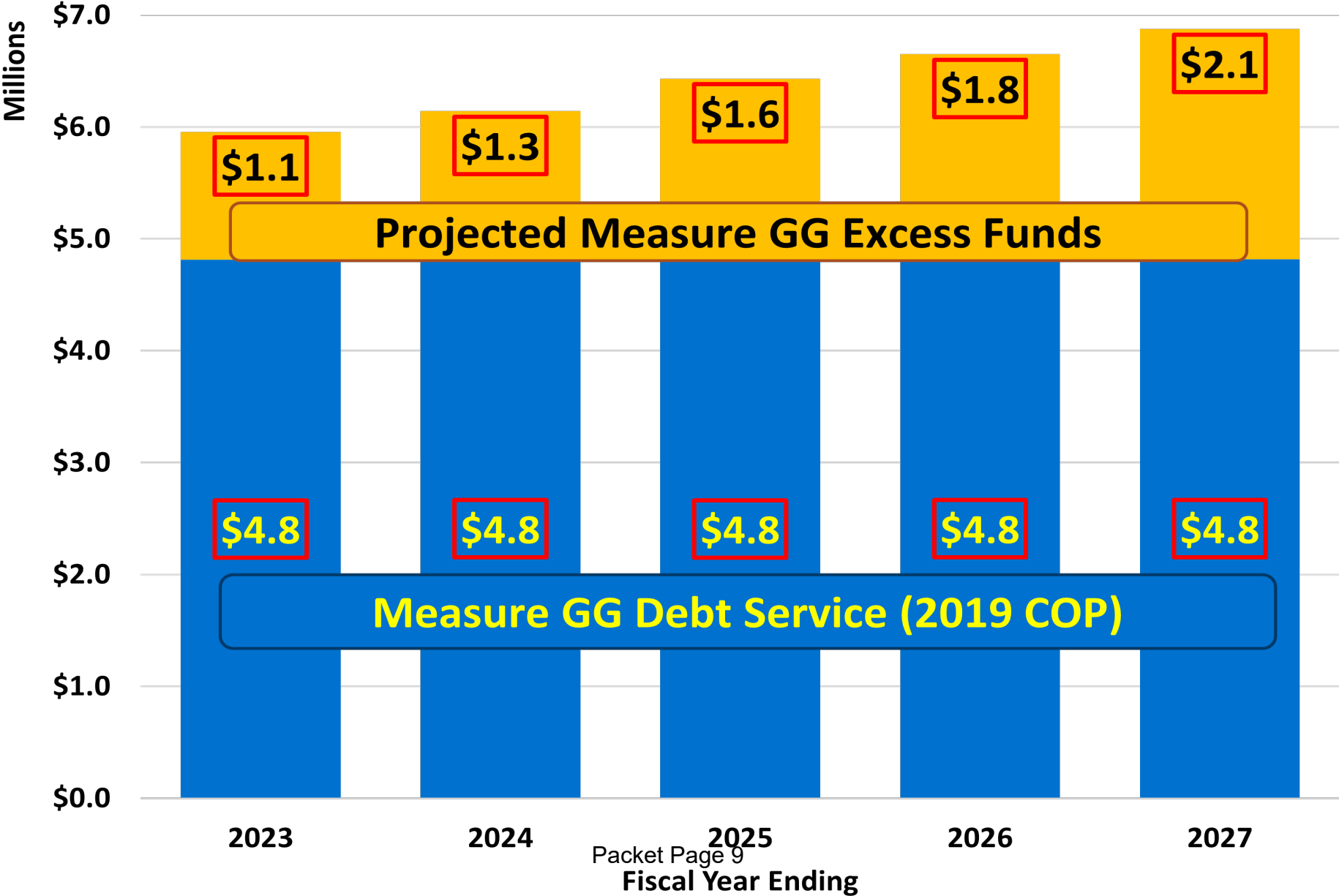


**American
Rescue Plan
Act (ARPA)**

Historical and Projected Measure GG



Measure GG Five-Year Forecast



ARPA Recovery Plan

Approved on October 28, 2021

Expenditure Category	Description	Amount	Projected Expenditures 3/1-6/30/22	Projected Balance as of 6/30/22
Revenue Replacement	Personnel Budget Restoration	\$ 3,952,000	\$ 233,382	\$ 3,718,618
Revenue Replacement	Non-personnel Budget Restoration (1 year)	\$ 905,000	\$ 905,000	\$0
ARPA Projects				
Negative Economic Impacts	Small Business Grants	\$ 1,500,000	\$ 1,488,100	\$ 11,900
Negative Economic Impacts	Non-profit Agency Grants	\$ 300,000	\$0	\$ 300,000
Negative Economic Impacts	Chamber of Commerce Assistance	\$ 280,000	\$0	\$ 280,000
Disproportionately Impacted Communities	Affordable Housing Project	\$ 1,500,000	\$0	\$ 1,500,000
Disproportionately Impacted Communities	Newark Resource Center, Bilingual Preschool/Promotores Training Program	\$ 1,343,000	\$ 104,723	\$ 1,238,277
Disproportionately Impacted Communities	Childcare and Recreation Program Scholarships	\$ 210,000	\$ 60,000	\$ 150,000

ARPA Recovery Plan

Approved on October 28, 2021

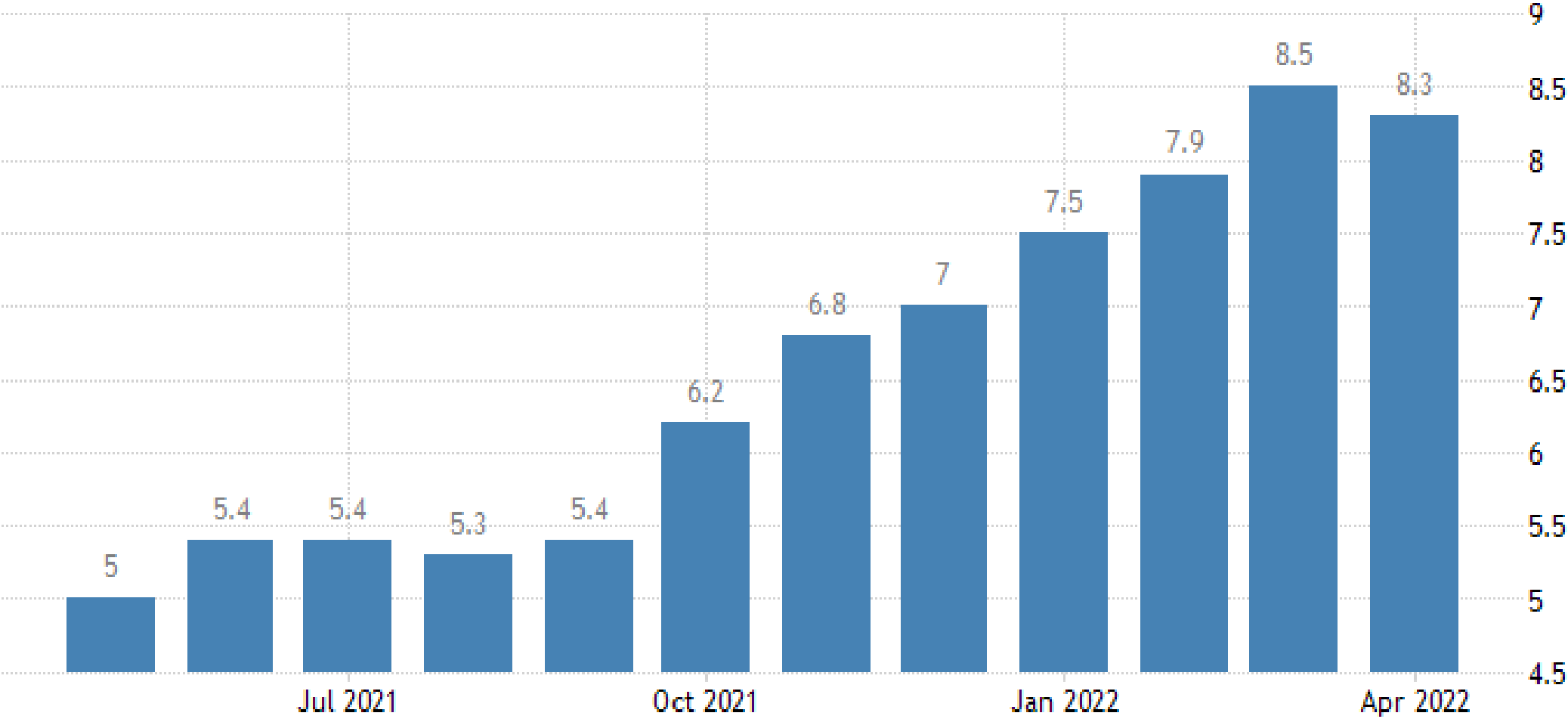
ARPA Projects Continue...

Expenditure Category	Description	Amount	Projected Expenditures 3/1-6/30/22	Projected Balance as of 6/30/22
Disproportionately Impacted Communities	Old Town Newark Business Assistance	\$ 150,000	\$0	\$ 150,000
Disproportionately Impacted Communities	Old Town Facade Improvements	\$ 100,000	\$0	\$ 100,000
Infrastructure	Broadband Infrastructure Project	\$ 1,000,000	\$0	\$ 1,000,000
Infrastructure	Broadband Master Plan	\$ 200,000	\$0	\$ 200,000
Administrative	Comm. Dev/Public Outreach Software	\$ 250,000	\$ 250,000	\$0
Administrative	Administrative Costs (Consultants)	\$ 100,000	\$ 74,514	\$ 25,486
Public Health	COVID Vaccination Incentives	\$ 10,000	\$ 9,115	\$ 885
Grand Total	Packet Page 11	\$ 11,800,800	\$ 3,124,834	\$ 8,675,166

Economic and Financial Updates

- GDP – December forecast expected 4% in 2022
 - After March 16, 2022 Federal Committee meeting projections were lowered to 2.8%
- May 4th – Federal Reserve raised rates 0.50%
 - Target range = 0.75% to 1%
 - Will likely continue throughout the year
- Supply chain disruptions continue
- Inflation – Currently 8.3%
 - Highest CPI in April = 8.5%

Inflation



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CalPERS Updates

Year	Action	Affect on Calculation
2021	\$10 million ADP to fund Unfunded Accrued Liability	Decreased the UAL by \$10 million
2021	FY 2021 Investment Gain Impact to UAL	Projected to decrease UAL by \$44 million
2022	Discount Rate Reduction to 6.8% (Rate Year 2024)	Projected to increase UAL by \$12.8 million



Financial Update

FY 2022 Year-End Summary

Projected
Revenues and
Transfers In

\$ 70.36 M

Projected
Expenditures and
Transfers Out

\$ 70.28 M

Surplus After Transfers

\$ 0.08 M

General Fund

Reserve Balances

RESERVE FUNDProjected Balance
as of June 30, 2022

Emergency (15%)

\$11.4M

17.4%

Fiscal Uncertainty (10%)

\$10.7M

16.3%

Pension and OPEB

\$5.0M Pension ADP + \$570K ACFD OPEB

\$10.1 - \$5.6 = \$4.5M

Equipment Replacement

\$6.2M

Proposed FY 2023 and FY 2024 Budgets

Revenue Sources	FY 2022 Amended Budget	FY 2022 Projection	FY 2023 Proposed	FY 2024 Proposed
PROPERTY TAX	26.25	25.94	27.29	28.94
SALES TAX	14.98	14.77	14.47	14.86
MEASURE GG	5.70	5.70	5.96	6.14
TRANSIENT OCCUPANCY TAX	3.88	3.65	3.84	3.92
UTILITY USERS TAX	3.30	3.31	3.31	3.31
OTHER TAXES	2.33	2.15	2.05	2.12
LICENSES PERMITS & FEES	11.62	9.29	9.96	10.20
OTHER REVENUES	2.66	1.92	2.11	2.14
TOTAL REVENUES	\$ 70.72	\$ 66.73	\$ 68.99	\$ 71.63
Expenditures by Category				
PERSONNEL ^(a)	36.57	33.08	33.89	34.79
PENSION/OPEB ADP CONTRIBUTION	-	5.00	-	-
ACFD FIRE SERVICES	11.34	11.34	11.83	12.70
NON-PERSONNEL EXPENDITURES	15.60	14.71	17.72	17.67
TOTAL EXPENDITURES	\$ 63.51	\$ 64.13	\$ 63.44	\$ 65.16
NET OPERATING RESULTS BEFORE TRANSFERS	\$ 7.21	\$ 2.60	\$ 5.55	\$ 6.47
TRANSFERS IN ⁽¹⁾	5.63	3.63	2.13	1.77
TRANSFERS OUT ⁽²⁾	7.96	6.15	5.96	6.14
NET OPERATING RESULTS AFTER TRANSFERS	\$ 4.88	\$ 0.08	\$ 1.72	\$ 2.10

**Projected
Revenues**
FY 2023 = \$69.0M
FY 2024 = \$71.6M

**Projected
Expenditures**
FY 2023 = \$63.4M
FY 2024 = \$65.2M

Projected Surplus
FY 2023 = \$1.7M
FY 2024 = \$2.1M

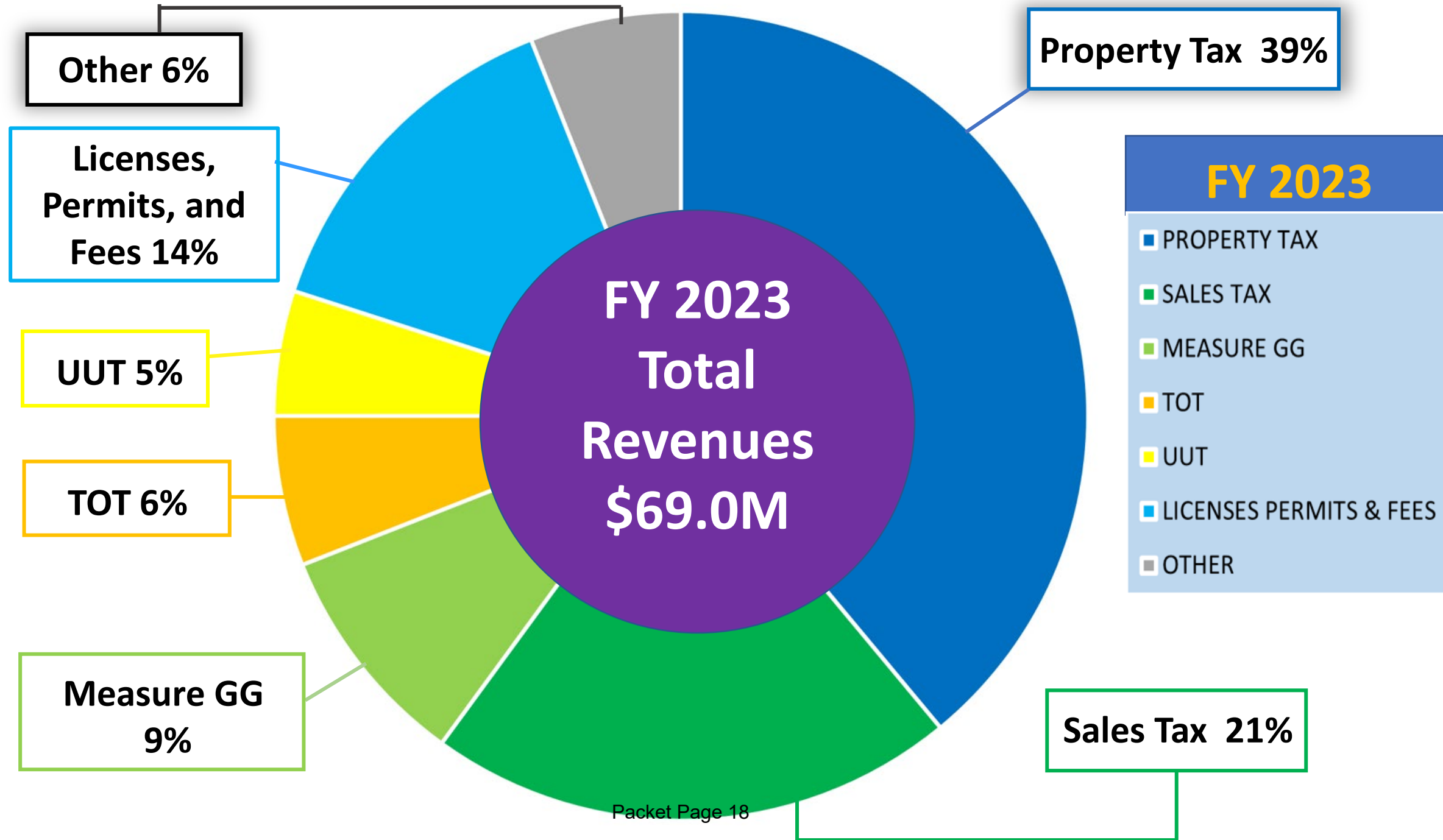
(a) Personnel Costs includes the following vacancy factors: 7% (FY 2023), 7% (FY 2024).

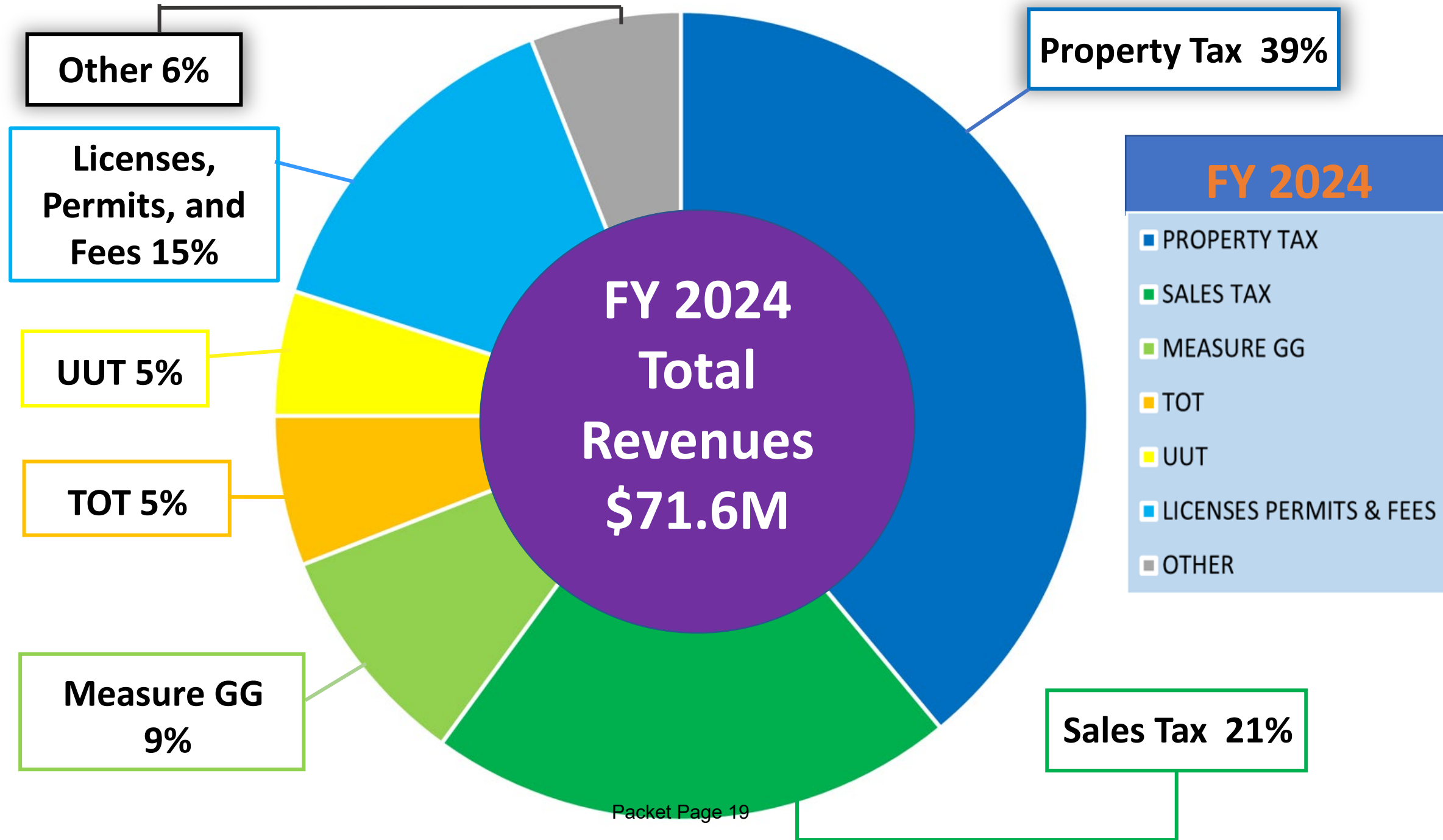
(1) Transfer In from Pension/OPEB Reserve of \$2.3M (FY 2022).

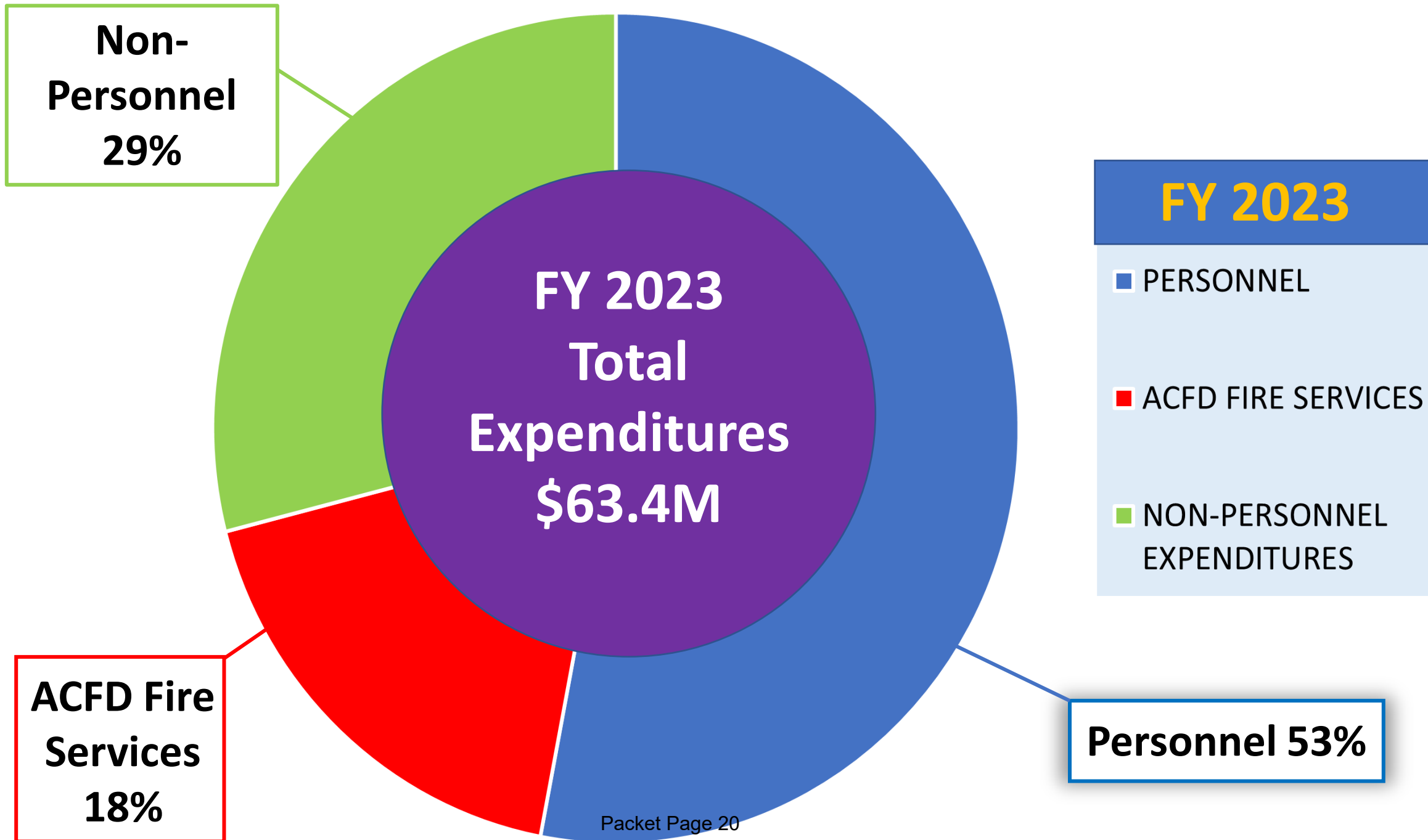
(1) Transfer In from ARPA Fund \$1.31M (FY 2022), \$2.13M (FY 2023), \$1.77M (FY 2024).

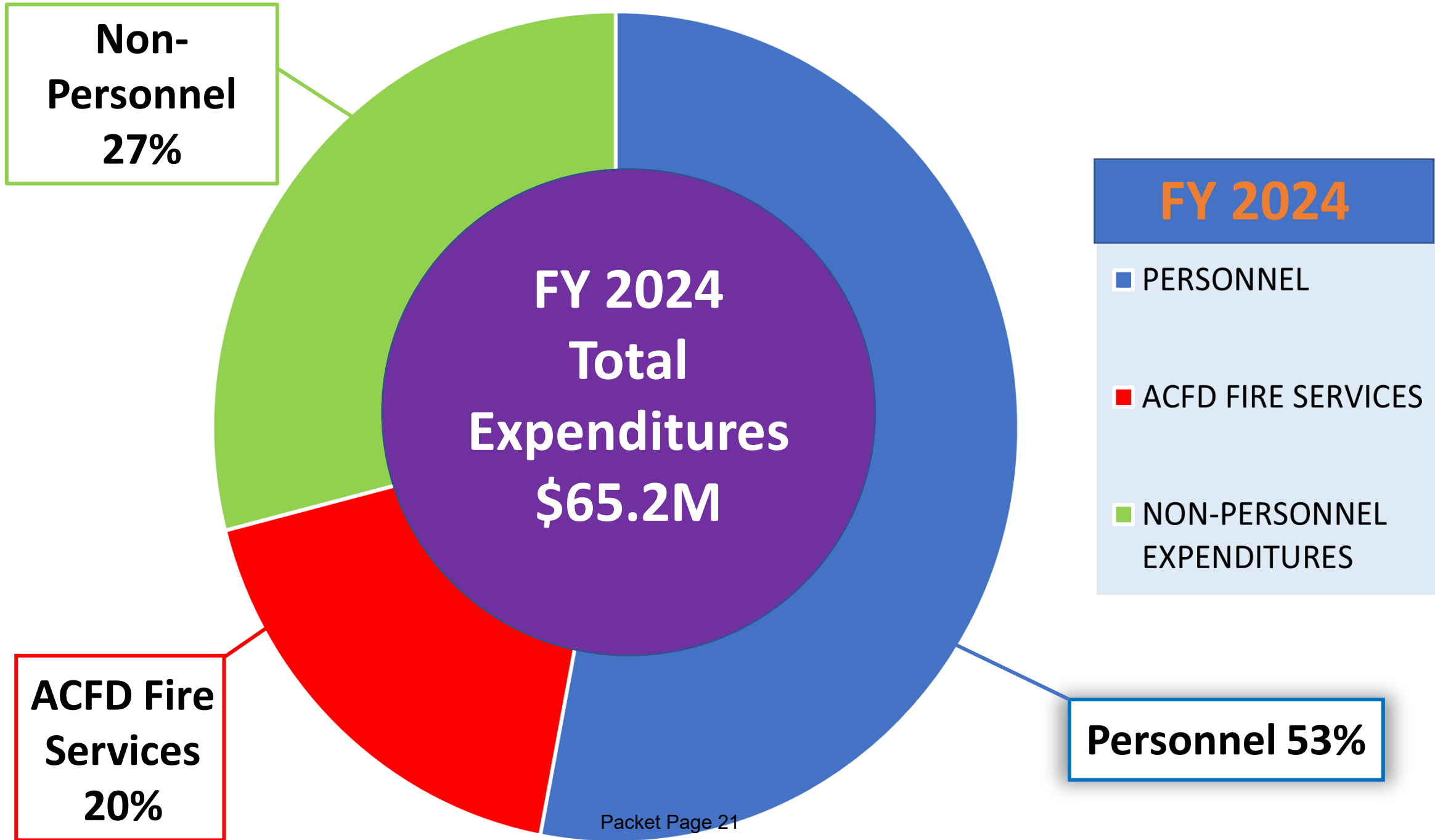
(2) Transfer Out \$200K to Equipment Replacement Reserve \$250K to Capital Fund.

(2) Transfer Out Measure GG revenue earmarked for debt service and City Center capital expenditures.
\$5.70M (FY 2022) \$5.96M (FY 2023), \$6.14M (FY 2023)









2023-2027 General Fund Five-Year Forecast (\$ in Millions)	FY 2023 Projection	FY 2024 Projection	FY 2025 Projection	FY 2026 Projection	FY 2027 Projection
PROJECTED REVENUES *	\$ 68.99	\$ 71.63	\$ 74.55	\$ 77.45	\$ 80.54
PROJECTED EXPENDITURES	\$ 63.44	\$ 65.16	\$ 67.92	\$ 70.02	\$ 72.20
NET OPERATING RESULTS BEFORE TRANSFERS	\$ 5.55	\$ 6.47	\$ 6.63	\$ 7.43	\$ 8.34
TRANSFERS IN ⁽¹⁾	2.13	1.77	-	-	-
TRANSFERS OUT ⁽²⁾	5.96	6.14	6.43	6.65	6.88
NET OPERATING RESULTS AFTER TRANSFERS	\$ 1.72	\$ 2.10	\$ 0.20	\$ 0.78	\$ 1.46

* Personnel Costs includes the following vacancy factors: 7% (FY 2023), 7% (FY 2024) and 5% for out years.

(1) Transfer In from ARPA Fund \$2.13M (FY 2023), \$1.77M (FY 2024).

(2) Transfer Out Measure GG revenue earmarked for debt service and Civic Center capital expenditures.

Information Technology

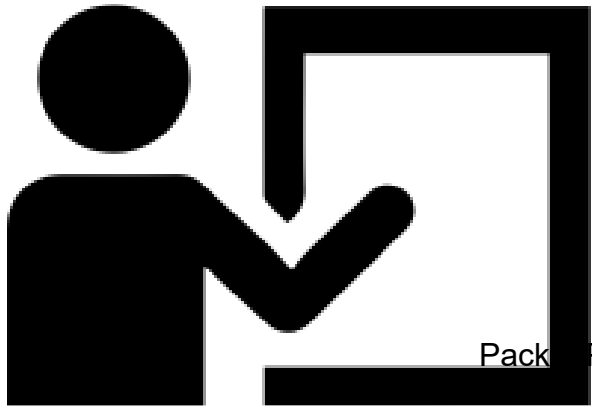
Department

Proposed Budget Additions	FY 2023	FY 2024
Computer Licensing and Software	59,000	62,000
IT Temporary Staffing	183,000	99,000
Telecommunications	118,000	144,000
	\$ 360,000	\$ 305,000



Police Department

Proposed Budget Additions	FY 2023	FY 2024
Recruitment Marketing Costs	13,000	13,000
PD Recruitment Incentives	72,000	72,000
PD Referral Incentives	20,000	20,000
Recruitment Campaign Travel Costs	18,000	18,000
PD Strategic Planning Workshop	20,000	14,000
Hotel Costs for PD Trainees	50,000	50,000
	\$ 193,000	\$ 187,000



Alameda County

Fire Services

Proposed Budget Additions

ACFD Contract - New MOUs

FY 2023

FY 2024

492,000

1,359,000

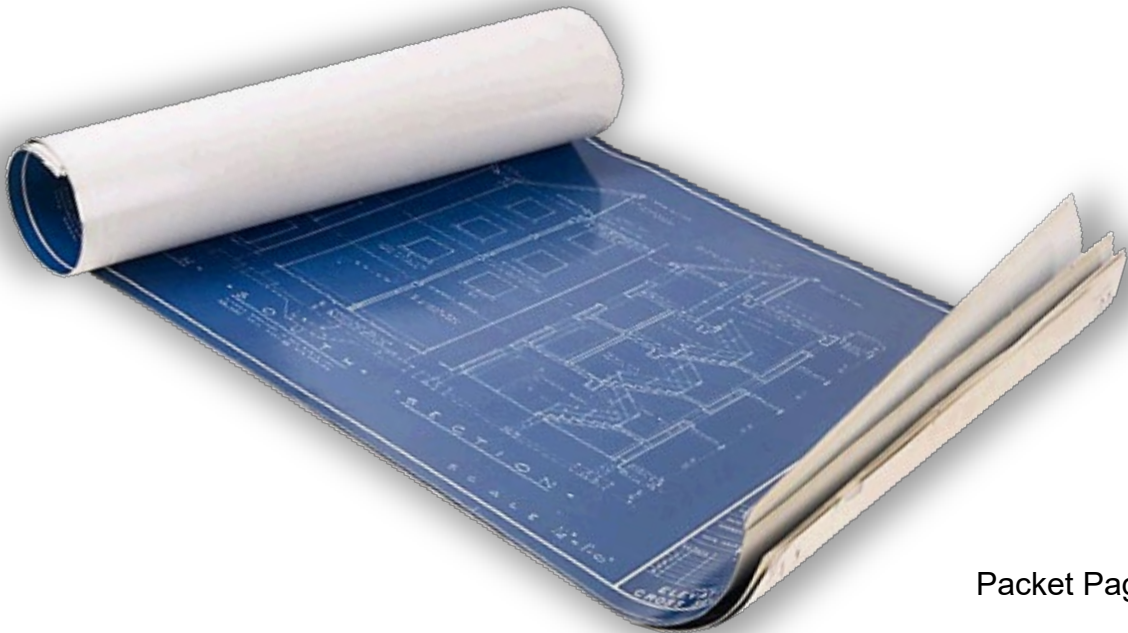
\$ 492,000

\$ 1,359,000



Community Development Department

Proposed Budget Additions	FY 2023	FY 2024
Environmental Consultants	75,000	80,000
Development Impact Fee Study	75,000	-
Summary Abatement Services	34,000	34,000
	\$ 184,000	\$ 114,000



Proposed Budget Additions

Proposed Budget Additions	FY 2023	FY 2024
Information Technology Department		
Computer Licensing and Software	59,000	62,000
IT Temporary Staffing	183,000	99,000
Telecommunications	118,000	144,000
	<u>\$ 360,000</u>	<u>\$ 305,000</u>
Police Department		
Recruitment Marketing Costs	13,000	13,000
PD Recruitment Incentives	72,000	72,000
PD Referral Incentives	20,000	20,000
Recruitment Campaign Travel Costs	18,000	18,000
PD Strategic Planning Workshop	20,000	14,000
Hotel Costs for PD Trainees	50,000	50,000
	<u>\$ 193,000</u>	<u>\$ 187,000</u>
Alameda County Fire Services		
ACFD Contract - New MOUs	492,000	1,359,000
	<u>\$ 492,000</u>	<u>\$ 1,359,000</u>
Community Development Department		
Environmental Consultants	75,000	80,000
Development Impact Fee Study	75,000	-
Summary Abatement Services	34,000	34,000
	<u>\$ 184,000</u>	<u>\$ 114,000</u>

Total

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\$1.2 M

\$2.0 M



Mayor & Council Members

Compensation

Council Members monthly compensation					
Current	1.5%	3%	5%	10%	15%
\$1,247	\$1,265	\$1,284	\$1,309	\$1,371	\$1,434

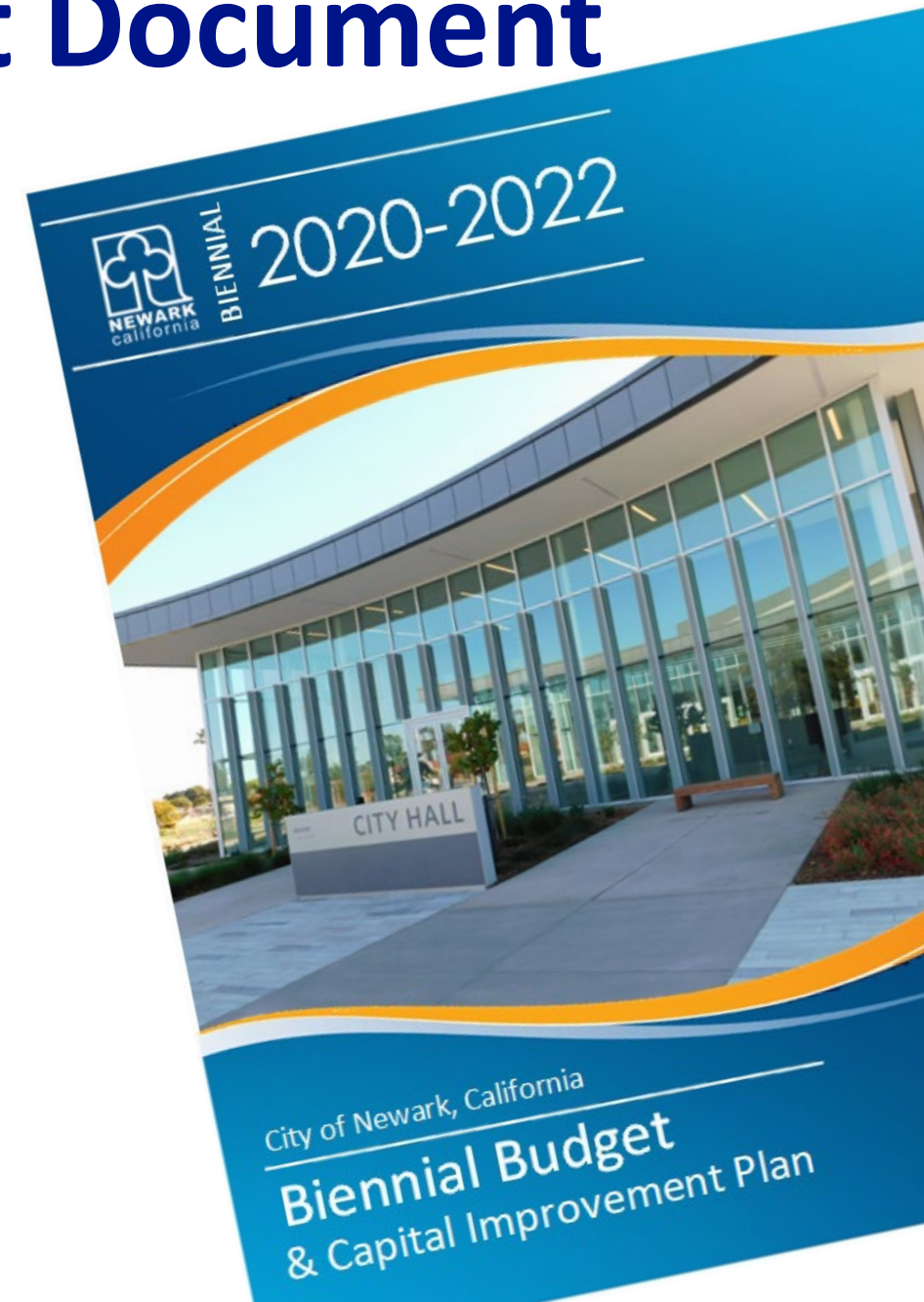
All increases rounded down to the nearest dollar.

Mayor monthly compensation					
Current	1.5%	3%	5%	10%	15%
\$2,727	\$2,767	\$2,808	\$2,863	\$2,999	\$3,136

Walkthrough Budget Document

4

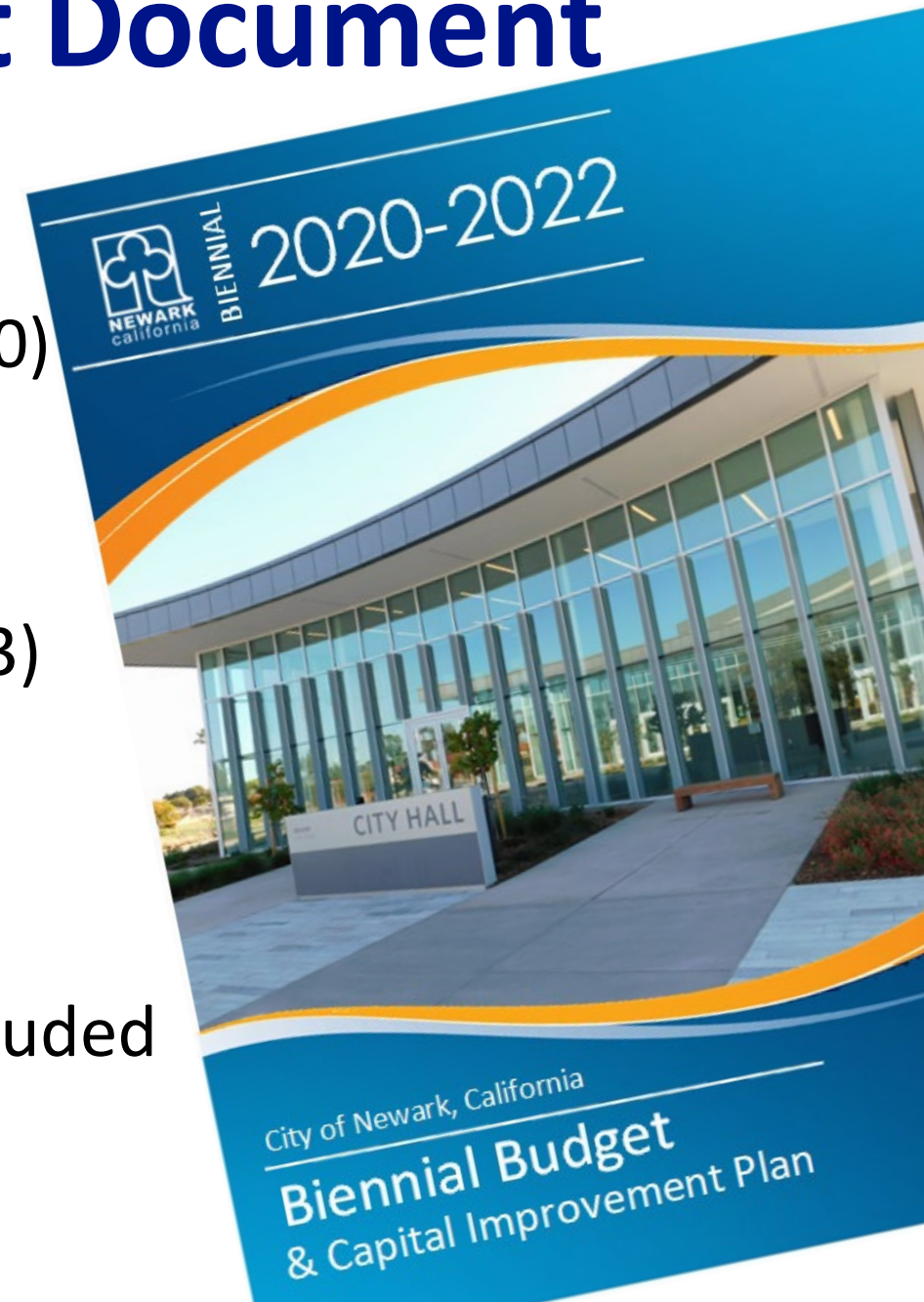
- Introduction (pgs. 1-8)
- Budget Overview (pgs. 9-12)
- Five-year Forecast Overview (pgs. 13-43)
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Walkthrough Budget Document

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 - Recreation & Community Cost Center (pgs. 122-131)
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- Glossary (pgs. 161-168)

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Next Steps

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2022-2024 Biennial
Budget and Capital
Improvement Plan
Adoption
June 23, 2022



New Fiscal Year
July 1, 2022



BIENNIAL

2022-2024



City of Newark, California

Biennial Budget and Capital Improvement Plan

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Alan L. Nagy
Mayor



Michael K. Hannon
Vice Mayor



Maria "Sucy" Collazo
Council Member



Mike Bucci
Council Member



Luis L. Freitas
Council Member

EXECUTIVE TEAM

CITY MANAGER

David Benoun

ASSISTANT CITY MANAGER

Lenka Hovorka

COMMUNITY DEVELOPMENT DIRECTOR

Steven Turner

FINANCE DIRECTOR

Krysten Lee

FIRE CHIEF

William McDonald

POLICE CHIEF

Gina Anderson

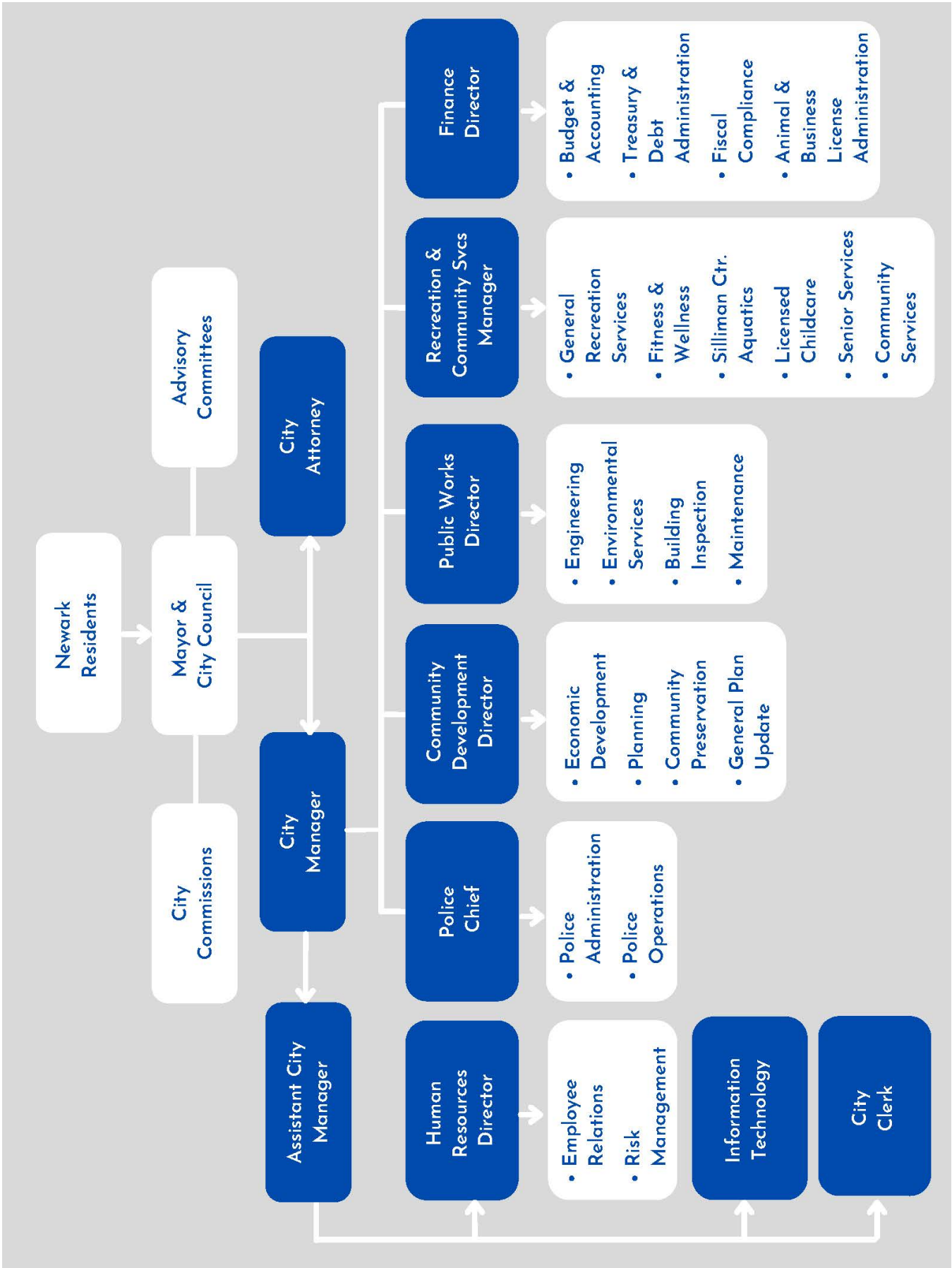
PUBLIC WORKS DIRECTOR

Soren Fajeau

HUMAN RESOURCES DIRECTOR

Jennifer Solito

ORGANIZATION CHART





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MISSION STATEMENT & CORE VALUES

The City of Newark's Vision, Mission, Culture, and Values Statements were created in a strategic planning process that involved the City Council, the Executive Team, and the employees. These statements are designed to align us to a clear purpose and inspire us to do our best for all citizens. All of the City's policies and resources are dedicated to realizing our Vision and Mission.

Vision



We see a place where it is safe to live, to play, and to raise children.

We see a place where diverse and energetic people strive to live in harmony.

We see a place that cherishes small town values and also enjoys being progressive.

We see a place where educational programs are available and first-rate.

We see a place where cultural and recreational opportunities are plentiful and spiritually enriching.

We see a place with residents filled with civic pride, social concerns, and community involvement.

We see a place with tree-lined streets and open green parks.

We see a place where the economy is strong and vital and provides jobs.

We see a place where government is stable, accessible, and responsive.

We see a place that is well-planned, well-managed, and well-maintained.

Mission



It is our mission to provide the quality of services that meets the highest expectations of all those whom we serve in Newark.

MISSION STATEMENT & CORE VALUES

Culture



Newark is a community-driven, customer-focused organization which values fiscal independence, fosters a competitive spirit, and works together as a team to achieve community goals. These comprise our organizational culture.

Community Driven and Customer-Focused

- We are more than a service organization. We strive to provide excellent services by involving the community.
- Our citizens are the owners of our corporation. They are our customers and our stakeholders. They are the reason we exist.
- We strive to assure that our efforts are guided by long-term goals rather than by short-term objectives.

Fiscal Independence

- We assure that we have the necessary resources to meet community needs.
- We develop resources through aggressive economic development that attracts and retains businesses; this is the lifeline of our community.
- We invest and allocate resources wisely to maximize our ability to provide community services.

Competitive Spirit

- We are committed to achieving the vision, mission, and goals of our City.
- We set our own standards and expectations that we assertively and creatively are determined to achieve.
- We see our goals as personal and professional challenges towards which we focus our energies.

Team Approach

- We enhance the potential for achievement of City goals by working together as a team, drawing upon the talents and abilities of all members of the organization, the City Council, Commissioners, staff members and volunteers.
- We develop strength and commitment within the organization by building trust, mutual respect, and appreciation for all members of the City family.
- We develop partnerships in the community with the Newark Unified School District, the Chamber of Commerce, homeowners groups, neighborhoods, nonprofit organizations, and citizens to build alliances and common understanding.

MISSION STATEMENT & CORE VALUES

Values

We, the employees of the City of Newark, take PRIDE in our work and this community. The trust the community places in us is of the utmost importance. In the daily course of our work and in the planning of this community we value:

P

Personal Service. Each of us will take personal responsibility for being responsive to the needs of the community and our organization. Personal Service means being fully accountable for our actions.

R

Responsibility. We will manage our resources in the most efficient way possible, seeking the greatest value for the community.

I

Integrity. We will be open, honest, courteous, ethical, and professional in all interactions

D

Diversity. The diversity of this community and our organization is a strength. We will recognize and respect this strength. We will use this strength to build dynamic teams to benefit and enrich the community and our organization.

E

Empowerment. We will support each other in creating an environment that fosters ingenuity, self-confidence, motivation, and success.

***We are Newark and
We are proud of who we are.***



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TRANSMITTAL LETTER

City Manager's Budget Message

Honorable Mayor and City Councilmembers,

We are particularly proud of the City's efforts to minimize adverse impacts that the COVID-19 pandemic would cause on our municipal budget. Two years ago, we had feared substantial multi-million dollar deficits would ensue for each fiscal year of the 2020-2022 biennial budget as a result of what was perceived as then-rapidly declining revenue (particularly in Utility Users Tax, Transient Occupancy Tax, and Charges for Services); however, despite those projections, we operated at a small surplus in FY 2021 and we anticipate a modest surplus of around \$2.6 million in FY 2022 before transfers. These surpluses were the result of substantial reductions of expenditures, including a hiring freeze of non-essential positions, an overall reduction in third-party consultants and travel and training, and suspension of various programming and services.

The City's fiscal position is certainly much stronger today than it was at this time two years ago at the onset of the pandemic and when we were planning for the 2020-2022 biennial budget. As explained below, the continued expansion of the economy, coupled with Federal funding, has allowed us to restore several positions as well as restore services and programming at a level the public was accustomed to prior to the pandemic.

Increased Revenue for Property Tax, Sales Tax, and Transient Occupancy Tax

We have reached the point where we remain comfortable in increasing revenue projections to reflect continued economic growth in our area, including increased revenues for Property Tax, Sales Tax, and Transient Occupancy Tax.

Property Tax not only continues to serve as a stable and reliable source of revenue, but also continues to increase as a result of the substantial construction that Newark continues to experience. A ten-year look back is illustrative of increased Property Tax. In FY 2013 the City received \$12.6M in Property Tax; however, in FY 2022 we anticipate receiving \$26.0M. In fact, for the second straight year, Newark observed the second largest increase in Property Tax revenue among cities in Alameda County.

As for Sales Tax, while the State always retains authority to modify online purchases relating to online pools and while large retailers may change their reporting practices in a manner that could adversely impact sales tax to Newark, Sales Tax estimated to continue to contribute over \$14.7M (Bradley Burns) and \$5.7M (Measure GG) general fund revenue and reflect a total of 30% of the City's revenue.

Finally, although Transient Occupancy Tax ("TOT") continues to be far below pre-pandemic levels (staff was projecting \$5.2M in FY 2020), we anticipate receiving \$3.8M in FY 2023, which is more than what we received during the pandemic. Staff anticipates these numbers improving in this

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budget cycle as large Silicon Valley businesses reopen and the economy in general continues to expand, albeit we do not anticipate a return to pre-pandemic levels by FY 2024.

Slower Recovery for City Charges for Services

We have observed slower than anticipated return for revenue related to Charges for Services, largely as a result of slower than expected reopening of recreational amenities, including use of our Silliman Activity Center, facility rentals, childcare, and recreation classes.

In addition, development activity is steady and continued movement with new development and growth in the area. There are four notable projects currently in the entitlement phase, including a Hyatt House Hotel and residential projects containing townhomes and duplexes. An important component of building an inclusive community is to provide affordable housing opportunities within Newark. The City has also applied for State of California Homekey Grant funds, which, if granted, would help fund the acquisition and conversion of the Newark Towne Place Suites extended-stay hotel to 125 units of affordable housing. Several additional notable projects are further discussed in the Development Forecast section.

In addition to the increased tax revenue (and despite slower growth on charges for services), Newark's finances continue to be stable as a result of two additional resources: (1) Federal relief provided to the City; and (2) a continuation of the Utility Users Tax, both of which are explained below.

American Rescue Plan Act ("ARPA")

In March of 2021, the Federal Government enacted ARPA legislation, a \$1.9 trillion relief package aimed to stimulate the economy, including providing \$350 billion in relief funding to State and local governments. The City of Newark was allocated \$11.8 million and received the first tranche last July and we anticipate receiving the second tranche this summer.

Under Federal law, these monies can be used to achieve a variety of objectives, including supporting public health expenditures, addressing negative economic impacts caused by the public health emergency, replacing lost public sector revenue, and improvements related to broadband infrastructure.

Last fall the Council held public work sessions to discuss the use of Newark's ARPA allocation and ultimately adopted the City of Newark ARPA Recovery Plan, allocating \$4,857,000 (approximately 41%) towards restoring the budget and \$6,943,000 (approximately 61%) towards various special projects and programs, including exceptional small business grants, broadband infrastructure improvements for the public, restarting the Chamber of Commerce, financial assistance to Old Town businesses, non-profit grants, scholarships for our recreation services, and for affordable housing projects, among others.

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The restoration of the budget component is primarily being used to fund critical positions, including Accountant, Aquatic Activity Specialist, Community Preservation Manager, 2 General Laborers, Human Resources Technician, Plan Check Engineer, and Senior Engineer. ARPA funding will pay for these positions through the end of calendar year 2024, at which point they will need to be absorbed by the City's General Fund.

Utility User Tax ("UUT")

During the last budget cycle, Newark voters approved Measure PP, an extension of the Utility User Tax ("UUT") that was originally approved by Newark voters back in 2010. This tax applies to gas, electric, phone, and cable services, with exemptions for seniors and low-income households. The tax rate is 3.25% and generates \$3.3M, which reflects approximately 5% of the City's revenues.

Measure PP was passed overwhelmingly by Newark voters, by almost 72%. This critical source of revenue continues to fund general operating expenditures, such as Public Safety, Recreation Programs, and Streets Maintenance.

Civic Center Completion / Measure GG

Finally, we would be remiss if we failed to mention the Civic Center project – the largest Capital Improvement Project in Newark's history – was completed on time and within budget. The project was budgeted for \$88.7M and although we are finalizing the last of our expenditures, we anticipate we will be within budget by more than \$4 million. This new Civic Center, which includes a new City Hall, Police Station, and Library, will serve the public for years to come.

Funding for these facilities was made possible by Measure GG – a one-half cent sales tax increase that was adopted by Newark voters in November of 2016 that will expire in 2042. In 2019, the City Council borrowed from this revenue stream by issuing bonds. Revenue from Measure GG continues to exceed the required bond payments. Measure GG funds have been designated for Civic Center debt service payments and project costs. Staff projects by the end of FY 2024 there will be excess in fund balance. The use of these funds is a policy decision for the Council as Measure GG is a general tax, meaning revenue deriving therefrom can be used for any legitimate government purpose.

Summary of 2022-2024 Biennial Budget and Capital Improvement Plan

In summary, the attached budget includes total operating revenue projections of \$69.0M for FY 2023 and \$71.6M for FY 2024. The operating expenditures for FY 2023 are \$63.4M and \$65.2M for FY 2024.

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FY 2023 projected revenue of \$69.0M is largely comprised of Property Tax (\$27.3M), Sales Tax (\$14.5M), Licenses, Permits, and Fees (\$10.0M), and Measure GG (\$6.0M). The remaining balance of revenues come from Transient Occupancy Tax (\$3.8M), Utility Users Tax (\$3.3M), Other Taxes (\$2.0M), and Other Revenues (\$2.1M). Personnel Expenditures of \$33.9M make up 53% of the total FY2023 operating expenditures, with the balance coming from the ACFD Fire Contract (\$11.8M), and Non-Personnel Expenditures (\$17.7M)

Similar to FY 2023, the projected revenue of \$71.6M is largely comprised of Property Tax (\$28.9M), Sales Tax (\$14.9M), Licenses, Permits, and Fees (\$10.2M), and Measure GG (\$6.1M). The remaining balance of revenues come from Transient Occupancy Tax (\$3.9M), Utility Users Tax (\$3.3M), Other Taxes (\$2.1M), and Other Revenues (\$2.1M). Personnel Expenditures of \$34.8M make up 53% of the total FY2024 operating expenditures, with the balance coming from the ACFD Fire Contract (\$12.7M), and Non-Personnel Expenditures (\$17.7M)

[Intentionally left blank for insertion of CIP summary after Council provides final direction.]

ACKNOWLEDGMENTS

The preparation of the 2022-2024 Biennial Budget and Capital Improvement Plan is the result of a team effort by City Staff. Finance Department staff led an extraordinary effort that begins months in advance of producing this final document. Each department is responsible for reviewing service level needs, establishing priorities, and developing a budget plan that meets those needs with our new fiscal budget capabilities.

We also want to acknowledge the efforts of the Executive Team for their important role in balancing the needs and interests of our community with conservative budget practices.

Finally, we remain grateful for the insight and direction provided by the City Council during the development of this budget, and we value the spirit of cooperation that exists between the City Council, City staff, and the public whom we all serve.

Respectfully submitted,

David J. Benoun
City Manager

Lenka Hovorka
Assistant City Manager

Krysten Lee
Finance Director

TWO-YEAR BUDGET

In 1999, City Council directed City staff to transition from an annual to a biennial budget cycle beginning with fiscal years 2001 and 2002. This change affected the preparation of the Budget, Capital Improvement Plan, and the Five-Year Forecast documents.

There are a number of advantages in a multi-year budgeting approach. First, the City has made a strong commitment to closely tie specific short- and long-term goals directly to the budget. The City views the budget planning process as the primary tool used in identifying the most important things to accomplish and then ensuring that the budget allocates the resources necessary to achieve them. Accordingly, the budget process includes early City Council involvement in setting major policy goals and priorities as articulated in this document. Many of the City's Strategies and Action Items do not fit into one-year increments. A multi-year approach is more conducive to setting meaningful objectives with realistic timeframes for completing them.

A multi-year approach also strengthens fiscal year control by providing for more orderly spending patterns for departments in managing their operating budgets. This helps to eliminate the last minute expenditure decisions that are made at the end of a typical fiscal year budget cycle. Multi-year budgets allow departments to plan for the funding of worthwhile activities or projects and ensure that the funding is available for multi-year objectives and operating activities.

The preparation of the Five-Year Forecast, Budget, and Capital Improvement Plan is an extensive, time-consuming process that involves virtually everyone in the organization, including the City Council. This requires a significant commitment of staff time and resources; however, significant savings are realized in the second year as a result of not having to prepare department budget plans and create new documents. The budget will be reviewed after the first year and any necessary adjustments will be made at that time. This will require much less staff time.

Finally, a multi-year budgeting process emphasizes the City's fundamental commitment to fiscal health and independence as outlined in the City's Culture Statement. It also encourages a more thorough and forward-thinking planning process. Planning must be done not just for one year, but also for the foreseeable future and involves developing and implementing solutions to meet longer term needs.

BUDGET POLICIES

The 2023 and 2024 budget will be the twelfth biennial budget for the City. This budget will be based on some key principles that support the City's strategy of fiscal independence and sustainability.

- The budget will be balanced and fiscally conservative.
- The City will continue providing services at least at current levels and with adequate funding.
- General Fund and Capital Fund balances will be maintained at levels that will support the City during future economic and other financial uncertainties.
- Expenditures and revenues will be estimated at conservative, but realistic levels.
- The budget will support the Critical Issues and Strategies and related Action Items that are identified in the Strategic Plan.
- All operating budget appropriations not spent in the current fiscal year will lapse on June 30th, unless encumbered to meet specific obligations such as contracts and agreements, services, and other procurements incurred during the fiscal year. These will be re-appropriated in the new fiscal year.
- The General Fund operating reserve, "Emergency Reserves," should be maintained at its current level of 15% of the operating expenditures.
- The General Fund "Fiscal Uncertainty" reserve should be maintained at its current level of 10% of the operating expenditures.
- The General Fund Pension and OPEB Reserve fund should be maintained with surpluses from salary expenditures to provide for sufficient funding of pension and OPEB obligations.
- A modest Capital Improvement Program should continue to be implemented due to the limited capital reserves.

BASIS OF BUDGETING

The City's Budget is prepared in conformity with generally accepted accounting principles (GAAP) with the exception of the Area Improvement Districts (AIDs) and Landscaping and Lighting Districts (L&Ls) funds. The budget for these funds is not included in the proposed budget and is processed separately through a budget amendment resulting in resolutions for the City Council's approval.

The Budget is organized and operated on a fund basis. The underlying accounting records are maintained on a modified accrual basis which recognizes revenues when received, unless subject to accrual. Revenues are accrued when they are measurable and available to finance City's operations. For example, property taxes collected within 60 days after the close of the fiscal year (June 30) are classified as revenues for the current fiscal year. Expenditures, other than general long-term debt, are recorded when the liability is incurred. For example, when the City receives a delivery of office supplies, a liability to pay is created. General long-term debt is recorded in the year when due; e.g., payment of principle and interest on a long-term lease.

The City's Budget uses a line-item budget format within the funds. Revenues are categorized by sources and expenditures are presented by programs and by activities within the funds. Within the activities are detail categories that include personnel, supplies, contractual services, and capital outlay.

BUDGET AMENDMENTS

During the fiscal year, amendments to the Budget are presented to the City Council for approval. Budget amendments occur when unanticipated events result in an increased appropriation for a given service; for example, an increase in utility costs. An amendment request may be proposed for additional appropriation from reserves or an appropriation transfer from one department activity category to another.



Overview

FIVE-YEAR FORECAST

The Five-Year Forecast is used by the City Council and City Staff as an important planning tool for making short and long-term budgetary decisions. The Forecast provides information in three distant areas, each having potentially significant budgetary impact. First, development activities are highlighted, including significant economic development trends and planned city-wide development projects. Next, economic and financial information is outlined, including national, state, and local economic forecasts, as well as specific revenue and expenditure projections for the City of Newark. These financial forecast are five-year projections based on specific assumptions about future condition such as inflation, job growth, population, and other factors that impact the local economy. These assumptions and financial projections are updated and revised at least biennially, but more often if economic conditions dictate. Finally, the City's strategic and budget plans are outlined. These include specific information regarding the City's approach to budgeting and the status of the Strategic Action Plan.

BIENNIAL BUDGET AND CAPITAL IMPROVEMENT PLAN (CIP)

The Biennial Budget and CIP are presented to the City Council at a work session in May, then for approval in June. Following the Five-Year Forecast, it contains all the detailed financial information and appropriations necessary to fund the services and acquire or maintain the infrastructure required by the City Council's direction. The Biennial Budget and CIP include the Action Plan objectives to be accomplished during the fiscal year. These objectives support the Strategic Plan's Critical Issues and Strategies.

CRITICAL ISSUES AND STRATEGIES

I. PUBLIC SAFETY SERVICES

Provide a level of public safety services that will protect our citizens, property, and community assets.

- A. Continue to serve and protect based on a community-oriented policing philosophy.
- B. Continually evaluate the technological needs of public safety services and make upgrades where appropriate.
- C. Respond to evolving demands caused by changes in regulatory requirements or in the community.
- D. Continue the training and updates of internal and external emergency preparedness programs.
- E. Participate in collaborative efforts with other agencies.
- F. Identify and request the timely repair, upkeep, and replacement of safety equipment and buildings.
- G. Minimize risk potential for members of the public and staff.
- H. Explore opportunities to regionalize resources with other agencies.
- I. Identify and evaluate resources to assist with the procurement of grant funding for public safety services.
- J. Implement a service model reflective of our existing budget and staffing, while utilizing new and existing technologies to increase efficiencies.
- K. Develop policing and outreach programs that encourage community involvement.
- L. Continue to train and educate staff in order to provide the highest level of service to our community and for future growth of the department.
- M. Continue to utilize community engagement strategies to leverage our social media footprint to enhance community relations.

CRITICAL ISSUES AND STRATEGIES

II. EDUCATION

Support, encourage, and offer opportunities and programs that facilitate quality community education.

- A. Continue to work with the Newark Unified School District and private schools and support other collaborative efforts that strive toward the development of a “world class” school system.
- B. Offer meaningful educational, intergenerational, and cultural programs through the Recreation and Community Services Department.
- C. Encourage continued business community involvement in supporting education.
- D. Work with Ohlone College on future improvement of the Newark Campus and continue to explore other opportunities for partnerships with the Community College District.

III. QUALITY OF LIFE

Provide programs, services, facilities, parks, and open spaces that make Newark a desirable and healthy place to live

- A. Promote, enforce, and preserve city beautification measures as resources allow.
- B. Continue to offer quality Senior Services for the senior community.
- C. Provide facilities that allow all community members an opportunity to engage in cultural, recreational, and educational programs and services.
- D. Monitor transportation conditions, including traffic congestion, bicycle and pedestrian mobility, and transit level of service.
- E. Collaborate with local agencies and organizations to enhance delivery of Recreation and Community Services programs and services.
- F. Continue to offer a variety of Recreation and Community Services activities that help enhance the quality of life within the community.
- G. Encourage, support, and recognize community volunteerism.
- H. Provide clean, safe, inviting, and well-maintained facilities, parks, and open spaces for community use.

CRITICAL ISSUES AND STRATEGIES

- I. Implement programs and services that promote healthy lifestyles and encourage healthy eating and physical fitness.
- J. Promote climate protection, water efficiency, storm water protection, energy conservation, and innovative solid waste management practices.

IV. COMMUNITY DEVELOPMENT

Make development decisions that maintain a vibrant, balanced, quality community.

- A. Improve housing diversity, add community amenities, and enhance long-term revenue through new development consistent with Specific Plans and the General Plan.
- B. Ensure that the community has a coherent and long-term vision for the future through its General Plan, Specific Plans, and Master Plans.
- C. Market our community through partnerships with regional agencies, neighboring communities, and directly with property owners, businesses, and the Newark Chamber of Commerce.
- D. Support the local business community.
- E. Promote investment and quality of life in existing neighborhoods.
- F. Strengthen community identity and City revenue by promoting a strong hotel identity and a varied and vibrant retail mix within attractive retail areas.
- G. Promote the development of transportation options such as Dumbarton Transit alternatives and bicycle and pedestrian improvements.

V. CITY GOVERNMENT OPERATIONS

Operate a City government that enables the organization to meet service demands of the community.

- A. Provide and maintain public facilities as resources allow.
- B. Continue to take actions that promote and enhance long-term fiscal stability and independence.

CRITICAL ISSUES AND STRATEGIES

- C. Continually evaluate the technological needs of the organization and make upgrades where appropriate.
- D. Identify short and long-term space needs, and ensure facility needs for City departments are provided.
- E. Work with other agencies to meet the needs of the community.
- F. Participate in regional and sub-regional collaborative efforts.
- G. Provide a safe and effective work environment that engages each employee to perform at an optimum level of service.

OTHER BUDGET AND FINANCIAL ISSUES

EMPLOYEE PENSION

The cost of retirement benefits continues to be significant for the City. Like most California cities, Newark provides a defined benefit pension to its employees through the California Public Employee Retirement System (PERS). In January 2013, the State enacted the Public Employee Pension Reform Act to establish a new tier for new employees that are new to the PERS system. This is expected to reduce pension costs in the long-term.

The PERS Board continues to adopt changes to their assumptions and accounting methodology. Most recently, high investment rates realized at the end of June 2021 triggered the plan's risk mitigation policy which lowers the discount rate to 6.8%. The effect of the discount rate reduction is a projected increase to the unfunded liability and increase in the normal cost, which will come into effect for fiscal year 2024.

In 2017, the City adopted a Pension and OPEB Reserve Policy. This policy included establishing a City reserve for funding future obligations and changed the amortization of existing and future unfunded liabilities to 20-years. In June 2021, the reserve grew to \$16 million and the City made the first additional discretionary payment (ADP) of \$10 million to PERS. With additional transfers planned before the end of fiscal year 2022 from salary savings, the City is anticipating making another ADP in June 2022.

The total cost for pensions is expected to be \$9.9 million in fiscal year 2023 and \$10.2 million in fiscal year 2024.

CAPITAL IMPROVEMENT PLAN

The Capital Improvement Plan (CIP) was developed to provide the City Council with a method for selecting and prioritizing potential capital projects, special studies, and new equipment purchases over \$10,000, and determining their financial feasibility.

Capital improvements are major physical improvements throughout the community or expenditures that involve significant resources of more than \$10,000 above and beyond the City's

OTHER BUDGET AND FINANCIAL ISSUES

operating budget. They tend to be special one-time projects designed to address or study a significant community need or problem and can include feasibility studies, equipment, and/or systems (e.g., radios, telephones, etc.) that are not normally part of the City's operating budget. CIP projects exclude most ongoing maintenance projects, replacement of equipment, and operating programs.

The objectives of the CIP are to: (a) assist City staff in projecting future requirements for personnel and equipment in the development of departmental programs and the City's Biennial Budget; (b) relate the planning of CIP projects more effectively to general City goals and the operating budget; and (c) improve planning and coordination of projects that require significant funding commitments.

Projects that should be included in the CIP are as follows:

1. All projects which involve expenditures of \$10,000 or more for the improvement of public buildings and the construction or improvement of public streets and parks, with the exception of most maintenance or repair.
2. All other projects, equipment, or studies over \$10,000, which would not normally be included as part of the City's operating budget.
3. All purchases of property, including street easements and rights-of-way.

The following items should not be included in the CIP:

1. All equipment replaced through the City's equipment replacement fund (701.87.701), which is managed by the Finance Department.
2. Most park maintenance, building or street repairs to City facilities, which are handled through the Maintenance Division.
3. All capital outlay items costing less than \$10,000, which are included in a department's operating budget.

The CIP is processed concurrently and is published with the Biennial Budget as a single document. The CIP considers capital expenditures, establishes priorities for those expenditures, determines the funds available, analyzes short- and long-term budget impacts, and prioritizes projects for implementation. It provides a framework for determining the amount of future funds and possible additional sources of funds that are available for projects.

OTHER BUDGET AND FINANCIAL ISSUES

CAPITAL PROJECT FUNDING

Surplus General funds have been used to replenish the capital projects fund. Significant impact fees have also been collected over the last two years to provide funding for park projects. Measure GG has provided funding for the Civic Center Project. Even with this improved funding status, staff will continue to look into new revenue sources for future capital projects and provide City Council with recommendations on what type of new revenues would be most fiscally prudent.

LEVEL OF RESERVES

Many of the City's primary revenue sources – sales tax, property tax, and transient occupancy tax are impacted by changes in the economy. When the economy slows down or goes into recession, these revenues drop. Reserve levels are established to provide a cushion for these times and to absorb sudden losses of revenue as a result of other reasons such as legislative acts. This was the case when the State shifted property tax revenues away from cities in the early 1990s as part of the Educational Reimbursement Augmentation Fund (ERAF) shift.

In determining the proper level of reserves, staff estimates the potential impact of a recession on its primary revenues as noted above. Staff also looks at the prevailing practices of other cities and reviews guidelines established by the California State Municipal Finance Officers Association (CSMFO) and Government Finance Officers Association (GFOA). The City maintains a number of designated reserves including:

1. A general fund reserve designated for operations, referred to as the "Emergency Reserves." This reserve is set aside to meet sudden unexpected expenses such as a legal liability or costs associated with an unexpected disaster. The balance of this reserve is set at 15% of operating expenditures. The balance at the end of fiscal year 2021 was \$11.4 million and is projected to be at the same level at the end of fiscal year 2022.
2. A general fund reserve designated for fiscal uncertainty. This reserve is set aside to reduce the organizational impact of a short-term revenue loss. Between 2006 and 2010, in addition to the severe cuts to service and staffing levels, the City used \$7 million in reserves while balancing the budget. The reserve has been designated to be 10% of the

OTHER BUDGET AND FINANCIAL ISSUES

operating expenditures. The balance in the Fiscal Uncertainty Fund at the end of fiscal year 2021 was \$10.7 million and is projected to be at the same level at the end of fiscal year 2022.

3. A Capital Projects Reserve set aside to fund the Capital Improvement Plan. As the unallocated fund balance has allowed, transfers have been made into the Capital Reserves. The unallocated Capital Reserve is estimated to be at \$1 million for fiscal year 2022.

4. An Equipment Replacement Reserve set aside to fund the replacement of vehicles, maintenance equipment, and other department items. As the unallocated fund balance has allowed, transfers have been made into the Equipment Replacement Reserves. The unallocated Equipment Replacement Reserve is estimated to be \$6.2 million for fiscal year 2022.

5. A committed Pension and OPEB Reserve was established in 2017. This reserve can only be used to pay pension or OPEB costs. Current pension and OPEB costs are included in the budget and this reserve will be used only to fund additional discretionary payments to PERS or if the City's pension or OPEB obligations cannot be met. The City will evaluate the benefit of paying lump sum contributions toward the unfunded liabilities. The current balance at the end of fiscal year 2021 was \$6.8 million and is projected to be \$4.6 million after year end transfers which includes a secondary ADP of \$5.0 million to CalPERS in June 2022.

The City also has a number of restricted funds which can only be used for a limited number of specific purposes and non-discretionary funds which can be used for General Fund purposes. For example, Gas Tax can only be used to maintain streets and rights-of-ways.

UNALLOCATED FUND BALANCE

Funds that have not been appropriated, identified as reserves, or legally identified for a specific purpose remain in the General Fund as unallocated fund balance. Staff has gone through a risk

OTHER BUDGET AND FINANCIAL ISSUES

assessment exercise provided by the Government Finance Officers Association and will provide an update to the current fund reserve policy in fiscal year 2023.

PROJECTED 2022 GENERAL FUND RESERVES

General Fund Reserves and Unallocated Fund Balance	Balance as of June 30, 2021	Projected Fund Balance as of June 30, 2022
Emergency Reserve	11.40	11.40
Fiscal Uncertainty Reserve	10.70	10.70
Pension/OPEB Reserve	6.82	4.56
Equipment Replacement Reserve	6.00	6.20

APPROPRIATION LIMIT

The State election on June 5, 1990 resulted in the passage of Proposition 111, amending Article XIII B of the California Constitution, the governing legislation for calculating the appropriations limit. Under the amended legislation, the appropriations limit may increase annually by a factor comprised of the change in population (city or county), combined with either the change in California per capita personal income or the change in the local assessment roll due to local non-residential construction. Fiscal year 1986-87 is the base year from which these factors are applied. The intent of the amended legislation was to provide a more equitable method of calculating the appropriations limit. This resulted in a significant increase in the City's appropriations limit. The City's current fiscal year 2022 Annual Budget includes appropriations subject to the limit of \$43,386,376. This is well below the City's appropriation limit of \$452,001,225. Staff has no concerns regarding our ability to stay within the limit.

ECONOMIC AND FINANCIAL FORECAST

The COVID-19 Pandemic

The City's financial condition has fared better than initially expected from when the World Health Organization declared COVID-19 a pandemic on March 11, 2020. The pandemic caused major shifts in social and lifestyle perspectives and resulted in significant negative impacts to local, state, and federal economies. In response, the City's budget was adjusted to reflect a dire outlook for certain revenues which were hard hit. Almost two years later, the City's main revenues such as property tax and sales tax (including the Measure GG ½ cent sales tax) either remained strong or recovered more quickly than anticipated. Other revenue sources, such as transient occupancy tax, charges for services, and interest earnings continue to reflect the negative impacts of the pandemic but have markedly improved since the onset of the COVID-19 pandemic. The projected uses of fund balance to address anticipated deficits did not materialize, due largely to cost savings measures the City implemented in response to projected revenue shortfalls.

Throughout the pandemic, the Federal Government offered several stimulus and relief packages to bolster the economy and alleviate the hardship felt by many throughout the country. On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act (CARES) was signed into law and appropriated \$2.3 trillion for many different efforts, including \$150 billion in grants to state and local governments. From this relief package, the City received \$0.6 million which provided funding for small business grants, residential rental assistance, and reimbursement to the City for costs associated with personal protection equipment and food distribution events.

On March 11, 2021, the Federal Government passed the American Rescue Plan Act (ARPA), a \$1.9 trillion relief package aimed to stimulate the economy by providing direct relief to businesses, states, and local communities. Under ARPA, the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) was established, and the City of Newark was awarded \$11.8 million. This allocation of Federal funds went to fund various City programs to address the negative impacts of the pandemic on the community and restore 8 staff positions which were frozen as a cost cutting measure. ARPA allocated funds addressing the local business community includes small business grants to eighty-two local businesses, assistance to the Chamber of Commerce, Old Town Newark business assistance and façade improvements, and assistance to non-profit agencies. ARPA allocated funds addressing the residential community includes an affordable housing project, scholarships for children's recreation programs, funding for a Newark family resource center, and improved services such as broadband infrastructure and public outreach software.

Governor Gavin Newsom signed a \$100 billion relief package for the hardest hit Californians. The state's relief package included \$6.2 billion in tax cuts, \$4 billion grant program for small business assistance, \$12 billion tax rebate program for two out of every three Californians, \$1 billion in grants to workers who lost their jobs, and \$5.2 billion in rent relief for low-income Californians.

ECONOMIC AND FINANCIAL FORECAST

Economic Indicators

The Consumer Price Index (CPI) for San Francisco-Oakland-Hayward increased 0.8% for the last two months of 2021, and prices were up 4.2% from a year prior. The CPI is a measure of the average change in prices over time in a fixed market basket of goods and services. The December 2021 increase was likely influenced by an increase in prices for new and used motor vehicles.

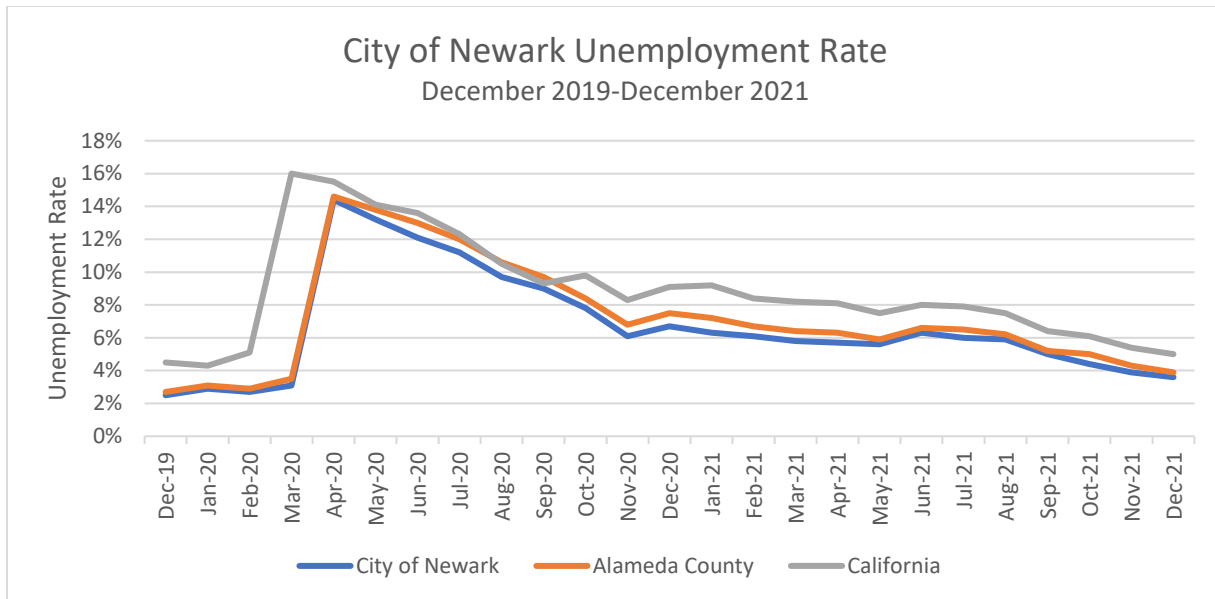
The City's median household income has consistently been significantly higher than both the California State and United States medians. In 2019, Newark's median household income was \$116,856, compared to the Alameda County median income of \$99,406.

Prior to the COVID-19 Pandemic, 2019 housing prices in the City of Newark were slightly decreasing throughout the year. Housing prices were beginning to increase from January to March 2020, and then they began slightly decreasing by April 2020. However, home Index Values show that housing prices in Newark have been relatively stable throughout the Pandemic, increasing 1.21% on average from January 2020 to January 2022. From April 2020 to June 2020, housing values decreased slightly but then began increasing again by July 2020. The greatest increase in home value was a 2.94% increase in March 2021 to \$1.05 million from \$1.02 million in February 2021.

The Newark home index value is higher than Alameda County's average home index value, but not by much. However, the Newark home index value is significantly higher than the State of California average. Newark's home values are on average approximately 40% greater than the State of California average.

As of January 2022, the United States unemployment rate has fallen to 4% nearly reaching the pre-Pandemic unemployment rate of 3.5% in February 2020. However, the State of California is higher at 5.8% as of December 2021. At the time of this writing, the unemployment rates for California and the City of Newark are only available up to December 2021.

ECONOMIC AND FINANCIAL FORECAST



Source: <https://data.edd.ca.gov>

Newark's population in the 2020 Census is 47,529, a nearly 12% increase from the 2010 Census. It is projected that Newark will see stable growth in population over the forecast period and that basic service demands will remain constant.

The remainder of the Economic and Financial Forecast details the assumptions used in developing revenue and expenditure estimates for the City over the next five years. These estimates are used by City staff in planning current and future year operating and capital project budgets. The projections were developed using trend analysis forecasting combined with information regarding known development growth and economic trends in Newark.

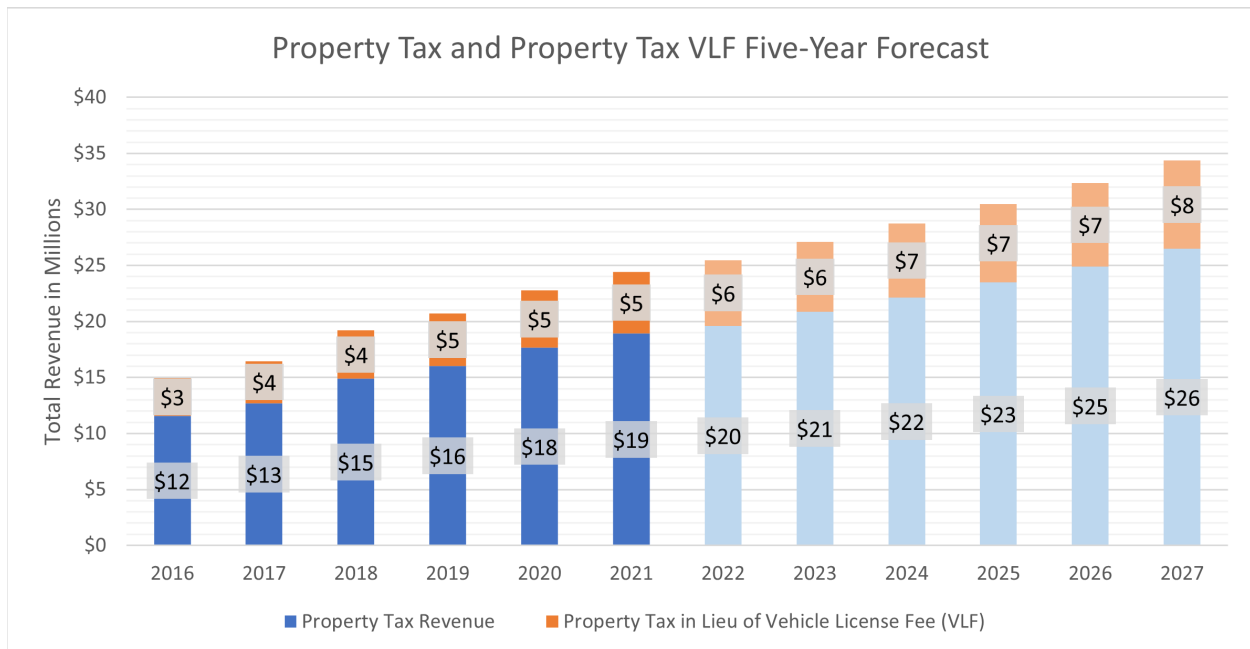
Policy decisions made at both the State and Federal levels can significantly impact local revenues and expenditures and are also taken into consideration when developing these projections. Below are explanations of significant revenue sources for the City.

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Property Tax and Property Tax in Lieu of Vehicle License Fee (VLF)

Property tax revenue is generally the most stable source of revenue due to a combination of higher assessed valuations on properties due to ownership changes and annual inflation adjustments allowed under Proposition 13. Under Proposition 13, the annual real estate tax on a parcel of property is limited to 1% of its assessed value. This "assessed value" may be increased only by a maximum of 2% per year until, and unless, the property has a change of ownership.

Property tax revenues increase around 7% on average year to year. It's estimated that property taxes will increase to 20.1 million for FY 2022, \$21.1 million for FY 2023, and then to \$22.3 million for FY 2024. Property tax in lieu of vehicle license fees (VLF) are estimated to follow a similar growth rate pattern to property tax. The City is subject to losses due to delinquencies and non-payments by taxpayers.



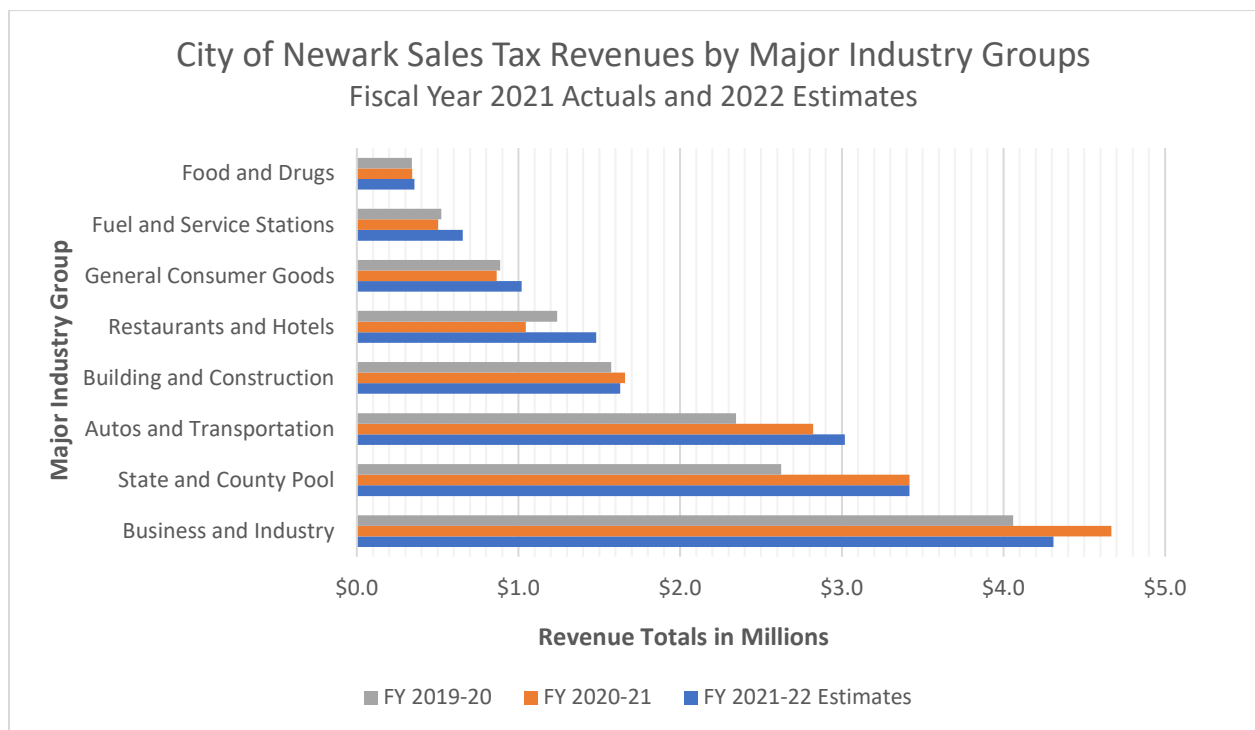
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Sales Tax (Bradley Burns)

Sales Tax accounts for approximately 20% of the total operating revenue, making it the second-largest revenue source after property tax revenues.

Statewide, ongoing COVID-19 Pandemic impacts such as supply chain disruptions, manufacturing slowdowns and employment shortages had a significant effect on sales tax revenue. Consumer trends have also impacted sales tax revenue due to the COVID-19 impacts, a shift in lifestyle perspectives, and growing opportunity for online merchandise.

HdL Companies, the City of Newark's Sales Tax Consultant, completed a sales tax trends and economic drivers forecast for the State of California, examining sales tax for seven major industry groups, including: Business and Industry; Autos and Transportation; Building and Construction; Restaurants and Hotels; General Consumer Goods; Fuel Service and Stations; and Food and Drugs. The following details statewide as well as local trends within the aforementioned industry categories. The sales tax revenues in the transfers and unidentified category are excluded from the following graph and details because the total is insignificant.



The following provides highlights of activity within the major industry groups.

Business and Industry: The business and industry group, including fulfillment centers, medical/biotech facilities, and business-to-business groups, are reaching pre-Pandemic tax levels. While the state is struggling with Pandemic-related challenges like raw material and

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qualified worker shortages, we are still seeing an increase in tax revenue. Fulfillment centers heavily influenced growth through online sales and the continued shift of taxes from countywide pools to agencies with these in-state facilities. Medical/biotech increased by purchases of medical equipment, pharmaceuticals and investment in research and development. The Business-to-business category witnessed big gains as companies adapted to new ways of doing work.

Business and Industry was Newark's highest sales tax revenue source for the last two fiscal years, reaching \$4.67 million in FY 2021. The total revenue for business and industry in FY 2021 is \$1.8 million higher than the second largest sales tax revenue source, auto and transportation. It's anticipated that Newark will continue to see an increase in this category.

Autos and Transportation: Auto and transportation tax revenues are expected to exceed its long-term trend rate of growth in the upcoming year. A strong demand in 2021, along with low supply due to supply chain disruption within the automotive industry, increased the cost of new cars by 10% and used cars by 25%. Higher earning consumers bought more expensive luxury brand vehicles, leading to a higher per vehicle amount that offset the reported 13% third quarter 2021 drop in U.S. manufacturer new vehicle volumes. Newark received \$2.8 million in sales tax revenue in FY 2021, a 20.4% increase from FY 2020. New and used automotive dealers combined made up a majority of the sales tax revenue for this category, with sectors such as auto repair shops, supply stores, and auto leasing services providing additional revenue. The auto and transportation industry have been impacted by ongoing supply chain issues throughout the COVID-19 Pandemic, including semiconductor or microchip shortages, which have caused car manufacturers to cut production. Additionally, COVID-19 outbreaks in manufacturing facilities and shipping blockages have disrupted the auto and transportation industry. The issue is still being felt into Quarter 2, 2022, and on April 6, 2022, the White House held a briefing with United States lawmakers acknowledging the risks to the American economy from semiconductor supply chain issues and proposing funding to subsidize production. While funding to help strengthen the research and development of semiconductors may improve the issues, it will not be a quick fix and we are likely to see the impacts of supply chain issues well into 2022.

Building and Construction: Building and construction tax revenues are forecasted to flatten in 2022 followed by moderate growth thereafter. Costs are expected to remain high through mid-2022, however, permit activity from fourth quarter 2021 shows office development increasing while Bay Area construction is growing. In FY 2021, Newark received \$1.66 in sales tax revenue from building and construction. As predicted, this was just a slight increase of 5.4% from FY 2020. Newark is anticipating several residential and commercial development projects starting in 2022 that could cause an increase in future revenue levels.

Restaurants and Hotels: Restaurant and hotel 2021 tax levels rose 0.5% in comparison to 2019. Higher rates of business and tourist travel will keep the growth rate high for 2021-2022, though

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rates will likely vary by region. Quick service and casual dining establishments are the dominant tax-producing segments, which likely won't change in the near future. Newark saw a 15.7% (nearly \$200,000) decrease in Restaurant and Hotel sales tax revenue from FY 2020 to FY 2021. This is likely due to the ongoing travel restrictions and lack of business travel that extended into 2021. The increased desire to travel and spend more after having been sheltered in place should lead to growth in the restaurant and hotel tax levels. An increase in business travel in particular will lead to a growth in the restaurant and hotel tax levels, however it is unclear if business travel will rise to pre-pandemic levels. Additionally, one factor to consider in measuring travel related taxes is that increased fuel prices have caused a price increase in airline travel, which may deter some leisure travel.

General Consumer Goods: Retailers were negatively impacted during 2020, though they started seeing strong sales figures in late 2021, leading to short-term elevated tax figures. However, as consumer behavior and technology shift more to e-commerce, the outlook for place of sale transactions should be subdued. The cost of taxable goods is expected to rise faster than sales, and tax receipts could revert to the conventional growth rate of 2%.

General and consumer goods in Newark have been slowly decreasing each fiscal year since 2018. The fiscal year ending June 2021 was \$864,087, a 2.6% decrease from the previous fiscal year. The 2.6% decline in general and consumer goods is likely due to the rise of e-commerce, as well as COVID-19 business closures and shelter in place orders. E-commerce shopping was rising prior to the COVID-19 pandemic, though the shelter-in-place orders exacerbated online shopping. HdL Companies 3-Year Sales and Use Tax Budget Estimate projects that Newark will experience a 17% growth in general consumer goods sales tax for FY 2022 as consumers are heading back to shopping in-person. After this initial significant increase in FY 2022, Newark will likely follow the conventional growth rate of 2% that is predicted for the State of California. As the final FY 2022 data is made available, trends in general consumer goods will be more clear.

Fuel and Service Stations: Fuel prices and demand for fuel has significantly increased since 2020. Short-term gains are projected as more people are travelling for work and pleasure. This is anticipated to be followed by long-term annual escalations of 2%. Newark's FY 2021 fuel and service station sales tax was \$502,155, 3.7% lower than FY 2020. With increased travel in the latter half of 2021 and into 2022, as well as the rising costs, and geopolitical impacts, revenue from fuel is projected to rise nearly 30% for FY 2022.

Food and Drugs: This category has shown modest improvement since 2020, around a 1% increase. Consumers are moving towards shopping for groceries and medicine with apps, changing the way that sales tax is distributed. This trend is projected to continue, thus investment in digitized solutions, low cost delivery options, and inventory optimization could help merchants maintain the bottom line and offset price pressures. Newark received \$343,065 in food and drugs sales tax revenue for FY 2021, under a 1% increase from FY 2019. According to HdL Companies

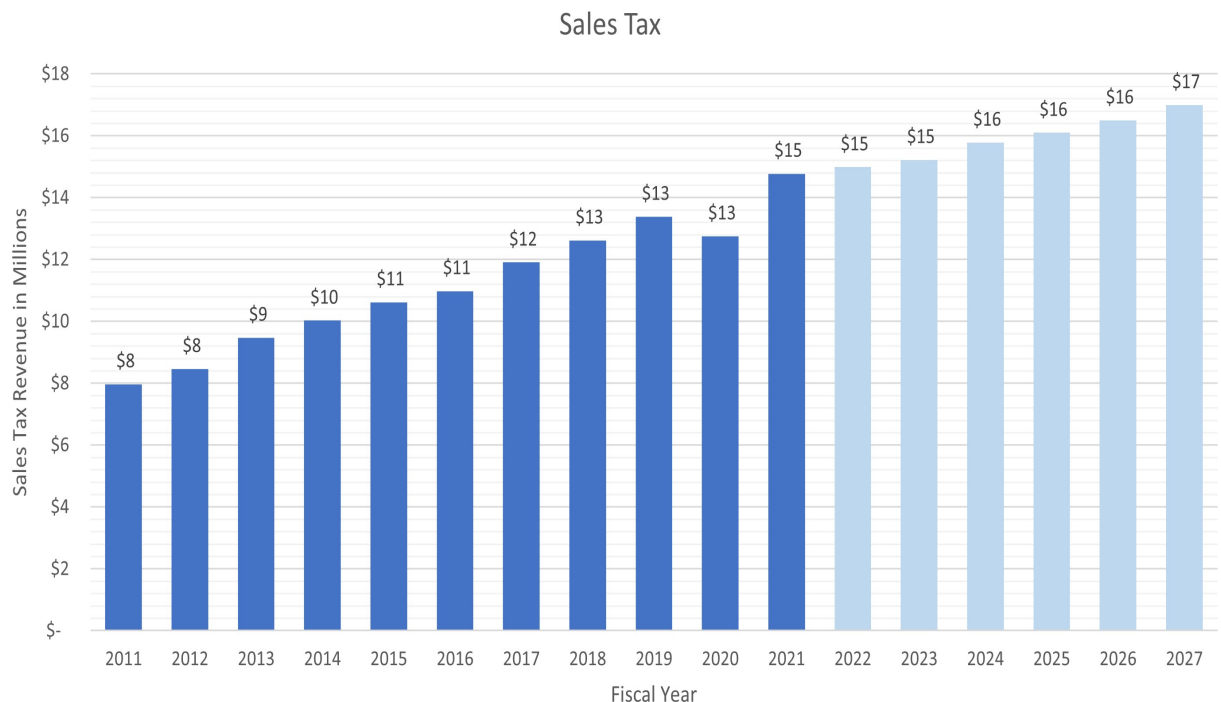
ECONOMIC AND FINANCIAL FORECAST

Sales Tax data for City of Newark and Alameda County, the FY 2021 sales dollars per capita for the food and drug category was \$702.15, while Alameda County's sales dollar per capita was \$1,082.06. This suggests that Newark residents may be going out of the city for these purchases.

Sales Tax Forecast

Most Californian cities have experienced a significant bounce back in sales tax revenue, especially during the last six months of the calendar year 2021 (Q3 and Q4). Most cities had sales tax revenue return to pre-Pandemic levels or are achieving healthy growth, including Newark. For fourth quarter 2021 as compared to fourth quarter 2020, Newark experienced growth of 6.26%, including healthy increases of 15.44% and 7.03% respectively for the top 100 and top 25 sales tax producers in Newark.

In working with HdL Companies sales tax team staff has developed a five year sales and use tax budget estimate for Newark, projecting a total sales and use tax revenue minus County Share and administrative costs at \$14.9 million in FY 2022, \$14.5 million in FY 2023 and \$14.9 million in FY 2024. The FY 2023 projection does not include sales tax estimates for the Costco store at NewPark Mall. The proposed Costco, expected to open November 2022, will be 161,000 square feet with a 32-pump fuel station. If included, estimates for fiscal years 2023 and 2024 would increase by approximately \$1.2 and \$1.8 million respectively.

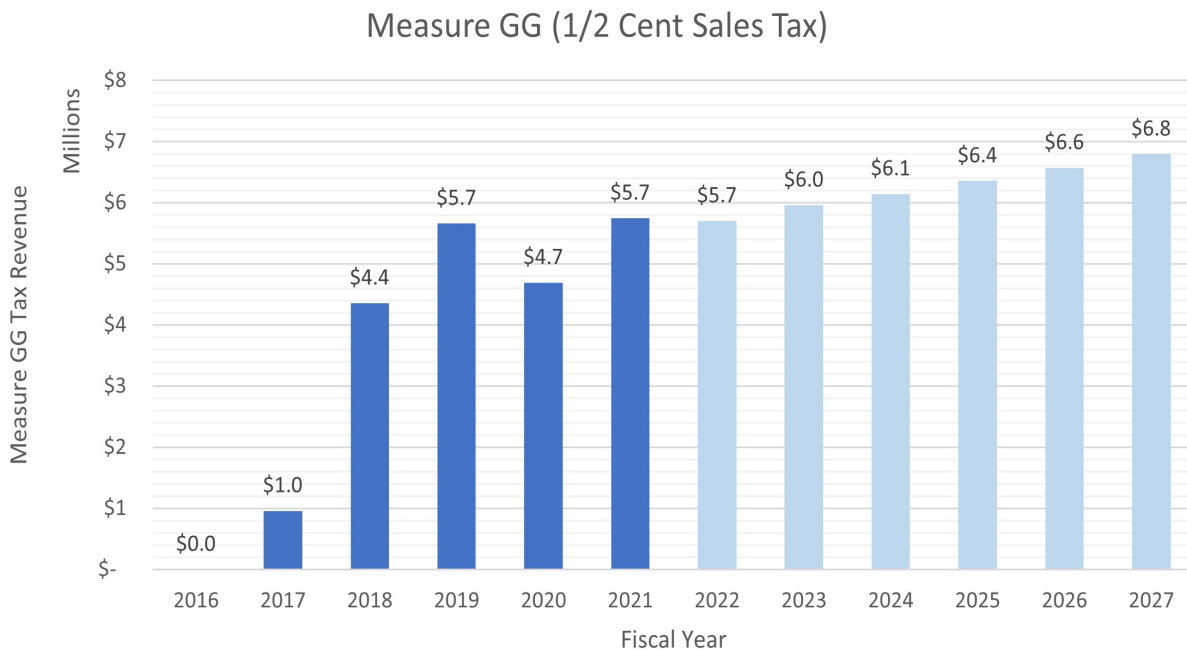


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Measure GG (½ Cents Sales Tax)

In November 2016, voters approved Measure GG, a one-half percent transaction and use tax increase, beginning April 1, 2017. This sales tax provides an increase in general fund revenues, allowing the City to construct a new Civic Center, including a Police Station, Library and City Hall. The tax will terminate 25 years after collection began, unless extended by voters.

Measure GG FY 2020 revenues decreased by 17% from FY 2019, and then increased by 23% in FY 2021. FY 2022 will see a negative impact due to a large negative taxpayer correction made by the State of California Department of Tax and Fee Administration (CDTFA) that reversed taxes for overpayments made in error in prior years. However, the impact is not included in the estimate as the City has had knowledge of the error and revenue projections that have been presented are adjusted accordingly. Future Measure GG projections indicate increases more consistent with prior years. FY 2023 estimates do not include the new Costco at Newark Mall; if included, estimates for FY 2023 through FY 2027 would increase.

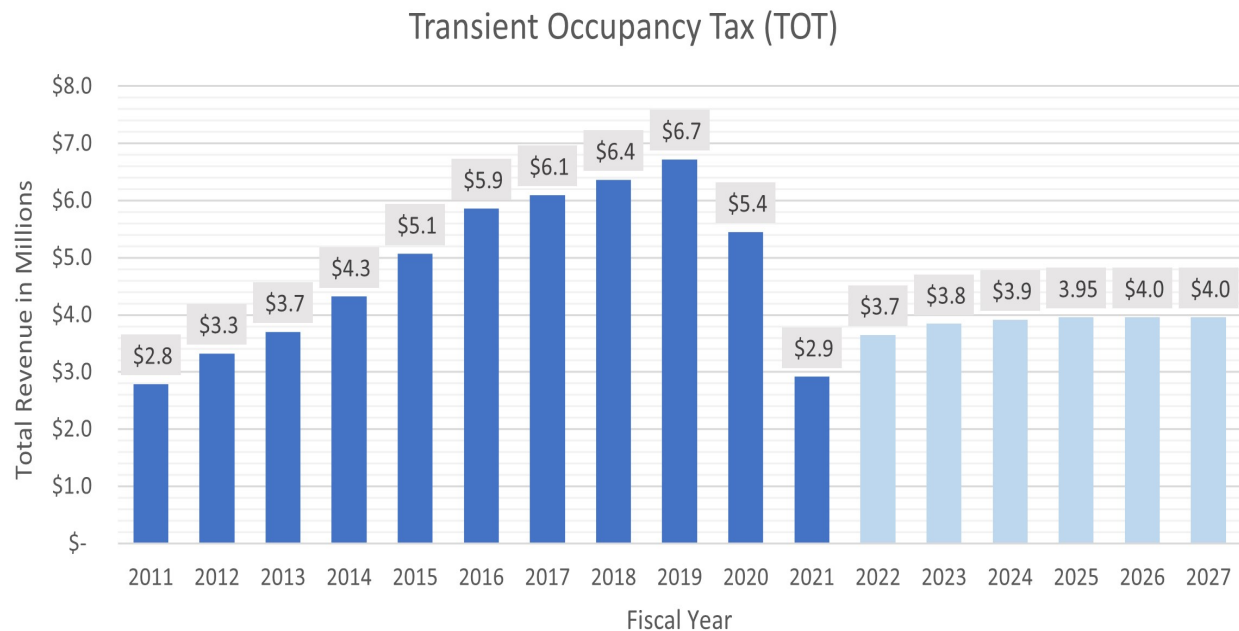


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Transient Occupancy Tax

The City has 11 hotels (DoubleTree Hilton, Homewood Suites Hilton, Courtyard by Marriott, Newark Residence Inn by Marriott, Town Place Suites, Aloft Silicon Valley, Chase Suites, Comfort Inn, E-Z8 Hotel, Staybridge Suites, and SpringHill Suites by Marriott). These hotels remit a 10% transient occupancy tax (TOT) to the City and has made up around an average of 10% of total tax revenues for the City of Newark between 2011 and 2021.

Prior to the COVID-19 Pandemic, the City saw an average of nearly 12% increases year over year in TOT revenues. Given the COVID-19 Pandemic travel restrictions and hesitation in 2020 and 2021, there was a significant decline in revenue in FY 2020 and FY 2021. The total revenue for FY 2021 reached \$2.92 million, which is higher than the 2020-2022 Biennial Budget forecast but 46.5% lower than the \$5.4 million revenue in FY 2020. The City forecasts a 22% increase by the end of FY 2022, up to \$3.5 million, and then a 20% increase in FY 2023. As business and leisure travel continue to increase, it is projected that the tax revenue will increase year over year at approximately 12% on average, similar to the pre-COVID-19 average yearly increase.

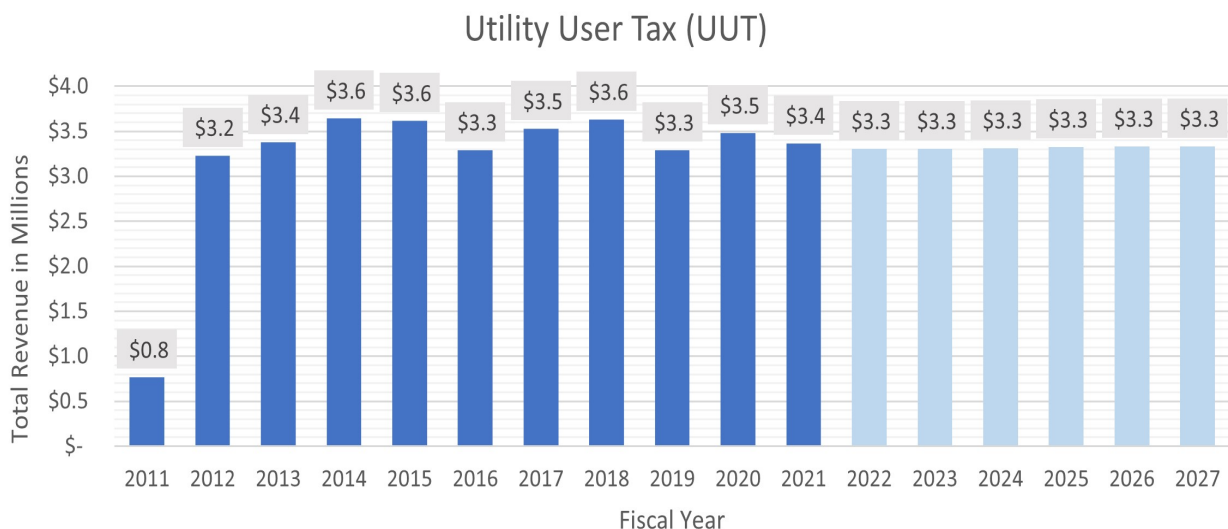


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Utility User Tax (UUT)

In November 2010, the voters of Newark passed Measure U, a 3.5% Utility User Tax (UUT). This UUT is applied to electricity, natural gas, telecommunications, and cable service and was implemented to restore some of the services that were severely cut during the recession. In November 2014, the voters extended the UUT and reduced the rate to 3.25%. In November 2020, Newark voters approved Measure PP to again extend the UUT at the current rate to maintain vital services which include public safety, fire protection, streets and pothole repair, and crime and gang-prevention programs.

On average, the Utility User Tax (UUT) revenue is \$3.3 million per year. The fluctuations shown below appear to be a reflection of consumer habits due to changing technology. Specifically, there is a trend of people switching from traditional television channel providers (such as Comcast) to internet-based programming through streaming which UUT is not subject to. These changes result in fewer gross receipts from utility providers, which means less UUT revenue for the City.



Other Taxes

The Other Taxes category includes Business License Tax and Property Transfer Tax and is projected to be \$1.5 million and \$556,000 respectively, at the end of FY 2022.

Business license taxes are paid by individuals and entities to conduct business in the City of Newark. Business license revenue is affected by the number of businesses in the City and the gross receipts these businesses generate. While business license tax revenue fluctuates with the economy, it is to a lesser degree than sales taxes.

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The Business License Taxes are based upon the calendar year with a due date of January 31st. Payments received after January 31st will be assessed penalties. The City has collected approximately \$1.5 million from 2,615 businesses for the period of December 1st through April 1st, 2022, of which 67% renewed/applied through the web portal. However, as of April 1st, there were approximately 584 outstanding business license renewals. The projected fees, for those remaining businesses, would be \$66,000 in business license fees and \$33,000 in penalties, which are assessed at 50% of the business license fee.

Property Transfer Tax is levied on the sale of real property. The County of Alameda collects \$1.10 per \$1,000 of the sale price when any real property is sold, of which the City receives half, or \$0.55 per \$1,000. The major economic drivers for property transfer tax are the volume of property sales and home prices. Unlike the 1.0 percent property tax revenue, property transfer tax receipts reflect current economic conditions without lag time. Even though there is low inventory, the median home price has continued to rapidly grow over the past year.

Licenses, Permits, and Fees

This category includes recreation fees, franchise fees, animal licenses, construction permits, encroachment permits, and building permits. The Licenses, Permits & Fees category is projected to end the year at \$4.0 million.

The closure of the Recreation and Community Services' facilities due to the COVID-19 pandemic resulted in a significant drop in revenue collection during fiscal years 2020 and 2021 and is expected to slowly recover to pre-pandemic levels.

The City collects Franchise Fees from utility service providers for the use of city streets and rights-of-way. Franchise fees are currently received on cable TV, garbage, electricity, and natural gas. Historically, franchise payments are not remitted equally throughout the fiscal year: therefore, mid-year receipts are not necessarily predictive of year-end actuals. Total Franchise Fee revenues are projected at \$4.1.

Construction permit revenues are directly associated with the number and value of residential and commercial development activities in the City. Construction permits saw a spike in FY 2016 due to high-cost encroachment permits. Construction permit revenues are projected to be \$1.7 million in each FY 2023 and in FY 2024.

For the most part, development activity is steady but expected to level off. Public works services and building permits will remain consistent with prior year amounts due to community needs.

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The 2020-2022 Biennial Budget assumed gradual lifting of the shelter-in-place orders with a phased approach to reopening our revenue-generating services. Amidst this context, Staff anticipated minimal revenue in the first two

Use of Money and Property

The use of money and property category includes interest and dividend income on the City's investment of fund balances, primarily General Fund working capital and reserves. The City's cash is invested mainly with the State of California Local Agency Investment Fund (LAIF) and with California Asset Management Program (CAMP). Both of these options are secure and no-risk investments. Revenues in this category are forecasted to fluctuate depending upon the General Fund's invested cash balance.

Operating Expenditures

Personnel expenditures are comprised of all costs associated with employee salary and benefits. The personnel expenditures include salary, pension and benefit costs for regular full-time, regular part-time, and part-time, seasonal, and temporary positions. Personnel costs previously accounted for approximately 75% of the City's total Operating Budget. With the establishment of the contract with Alameda County Fire Department for Fire Services in 2010, personnel costs now account for approximately 53% of the total Operating Budget. The Alameda County Fire contract accounts for 18% of the City's Operating Budget.

These expenditures increase as a result of negotiated salary adjustments, and other salaries and health benefits increase. Transfers in from the American Rescue Plan Act (ARPA) State and Local Fiscal Recovery Funds provide additional funding for personnel expenditures through FY 2024. At the time of this writing, the City is in active bargaining negotiations with employee groups and the exact cost of salary adjustments and benefit increases have not been finalized.

CalPERS pension costs have grown from \$3.6 million in 2013 to about \$10.2 million in 2024. This is rapidly increasing due to changes in CalPERS' actuarial methods and assumptions. To address this growing liability, the City established the Pension and OPEB reserve in FY 2017 and in FY 2021 made the first additional discretionary payment of \$10M to paydown the pension liability. This pension cost is expected to be 15.6% and 15.7% in FY 2023 and FY 2024, respectively.

Amortization of the City's Unfunded Accrued Liability (UAL) is the most rapidly growing component of costs given that the UAL has more than doubled from \$47.7 million to \$115.9 million over FY 2013 through FY 2022. The City's UAL is projected to be reduced to \$98.4 million in FY 2023 following strong investment performance by PERS in FY 2021, which reduced the City's UAL but this benefit was offset somewhat by the recently enacted discount rate reduction to 6.8%.

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These changes will be reflected in the upcoming Summer 2022 valuation reports and won't impact the City's payment schedule until FY 2024. As of April 2022, CalPERS is on pace to underperform its 6.8% discount rate target, which if realized would likely result in a future UAL increase. How much, if any impact this may cause to the City is currently unknown and is subject to finalized investment returns for FY 2022. The City has undertaken several strategies to better manage these costs and will continue to evaluate other budgetary measures.

Other operating expenditures include supplies, other contractual services, utilities, debt service payments, and equipment purchases. These expenditures increase as a result of inflation, increased service demands, and the addition of new programs or service levels. This accounts for the remaining 29% of the Operating Budget.

The City's fiscal position is certainly much stronger today than it was at this time two years ago at the onset of the pandemic. The continued expansion of the economy, coupled with Federal funding, has allowed for the restoration of several positions as well as restoration of services and programming at a level the public was accustomed to prior to the pandemic. As a result, FY 2022 revenue projections are slightly higher than FY 2021 actual revenue and revenue projections for FY 2023 and FY 2024 are reflecting cautious optimism.

These expenditures and revenue estimates reflect certain assumptions that are subject to change even before the adoption of the FY 2022-2024 Biennial Budget. Approval of supplemental budget requests and funding changes as a result of City Council direction will impact the overall expenditure estimates. Staff also updates these estimates and assumptions on an ongoing basis as a result of changes in the economy and funding priorities.

FIVE YEAR FORECAST

2023-2027 General Fund Five-Year Forecast (\$ in Millions)		FY 2023 Projection	FY 2024 Projection	FY 2025 Projection	FY 2026 Projection	FY 2027 Projection
PROPERTY TAX		27.29	28.94	30.68	32.55	34.55
SALES TAX		14.47	14.86	15.41	15.94	16.51
MEASURE GG		5.96	6.14	6.43	6.65	6.88
TRANSIENT OCCUPANCY TAX		3.84	3.92	3.95	3.95	3.95
UTILITY USERS TAX		3.31	3.31	3.32	3.33	3.33
OTHER TAXES		2.05	2.12	2.16	2.20	2.25
LICENSES PERMITS & FEES		9.96	10.20	10.42	10.62	10.83
OTHER REVENUE		2.11	2.14	2.18	2.21	2.24
TOTAL REVENUES		\$ 68.99	\$ 71.63	\$ 74.55	\$ 77.45	\$ 80.54
Expenditures by Category						
PERSONNEL ^(a)		33.89	34.79	36.47	37.44	38.44
PENSION/OPEB ADP CONTRIBUTION		-	-	-	-	-
ACFD FIRE SERVICES		11.83	12.70	13.33	14.00	14.70
NON-PERSONNEL EXPENDITURES		17.72	17.67	18.12	18.58	19.06
TOTAL EXPENDITURES		\$ 63.44	\$ 65.16	\$ 67.92	\$ 70.02	\$ 72.20
NET OPERATING RESULTS BEFORE TRANSFERS		\$ 5.55	\$ 6.47	\$ 6.63	\$ 7.43	\$ 8.34
TRANSFERS IN ⁽¹⁾		2.13	1.77	-	-	-
TRANSFERS OUT ⁽²⁾		5.96	6.14	6.43	6.65	6.88
NET OPERATING RESULTS AFTER TRANSFERS		\$ 1.72	\$ 2.10	\$ 0.20	\$ 0.78	\$ 1.46

(a) Personnel Costs includes the following vacancy factors: 7% (FY 2023), 7% (FY 2024) and 5% for out years.

(1) Transfer In from ARPA Fund \$2.13M (FY 2023), \$1.77M (FY 2024).

(2) Transfer Out Measure GG revenue earmarked for debt service and Civic Center capital expenditures.

The COVID-19 Pandemic and the Development Forecast

The COVID-19 Pandemic has caused significant and direct impact to nearly every aspect of people's lives, including the physical, social, and economic well-being of California cities, residents, and businesses. Governor Gavin Newsom's Executive Order N-33-20 (Stay-at-Home Order) was issued March 19, 2020, which required all Californian's to stay home or at their place of residence, except for certain workers who were deemed essential. During most of 2020 and throughout 2021, impacts of the Pandemic and the necessary shelter in place orders included severely limited economic and social activities, surging unemployment claims, declines in revenue from sales tax, transit occupancy (hotel) tax, and other local government revenues.

Area Wide Economic Development Trends

The COVID-19 Pandemic will have broad and long-lasting impacts, and it accelerated and amplified many existing trends and conditions. Between the COVID-19 Pandemic and actions taken by local, state, and federal officials to protect health and promote safety have resulted in dramatic shifts in social and lifestyle perspectives.

Development and construction slowed during the Pandemic due in part to initial limitations on construction activities in early 2020, brought on because of uncertainty of the economy. The construction industry also saw significant increases in the costs of materials, labor shortages, delay of shipments of construction materials and shifts in demand. The United States construction industry relies heavily on foreign construction materials such as steel and stone, and the COVID-19 Pandemic caused closures and delays at international factories that produce these materials. As a result, construction material supply dramatically decreased in the U.S. and what was available became more expensive.

E-commerce trends such as online shopping, home delivery, and online ordering services for pick up, accelerated for retail, food and drug, and restaurant industries. This lead to greater growth for businesses with existing e-commerce services and retail businesses with efficient distribution centers, and loss of sales for businesses unable to adapt to a new way of doing business. Many businesses have begun adapting to these changes by adding e-commerce options to their stores or restaurants and offering delivery or pick up options.

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Regulatory bodies throughout California are also being more flexible in allowing things like added outdoor seating for restaurants, or outdoor sidewalk sales. Many cities have been looking towards adding more pedestrian friendly environments to their downtown and retail focused areas.

There has been a widespread adoption of remote work. While people are beginning to go back into the office, many will continue to work part-time or even full-time from home. This will likely lead to long-term impacts on the location and demand for office space.

Additionally, the Pandemic has exposed and accelerated pre-existing housing supply constraints. As of October 2021, there was 1.8 months' worth of housing inventory available on the market in California. Inventory refers to the number of months it would take for all the current homes for sale on the market to sell. A healthy housing market usually has approximately six months of inventory. In the year prior to the Pandemic, there was more than 3.5 months of housing inventory in the state. This can only be solved by more supply of housing or weaker consumer demand.

Local Development Trends

Development and construction may have slowed during the start of the COVID-19 Pandemic, but the City of Newark has continued to see new development and growth in the area. From fiscal year 2020 to 2021, Newark's total revenue decreased, however, certain industry groups such as business and industry and auto and transportation saw an increase in sales. Similar to many other U.S. cities, Newark's tax revenue from restaurants and hotels, fuels services, and retail and other consumer goods has decreased over the COVID-19 Pandemic.

There are four notable projects currently in the entitlement phase, including a Hyatt House Hotel and residential projects containing townhomes and duplexes. The proposed Hyatt House Hotel would be located at 39888 Balentine Drive and include 112 guest rooms, two ballrooms, and amenities such as a pool, workout room, and breakfast area. The Cedar Homes development project would be located at 38730 Cedar Blvd and the proposal includes 127 attached townhomes and duplexes. FMC Willow, at Willow and Enterprise Streets, is another project in

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the entitlement phase that includes plans for 324 attached townhomes, 88 of which will be affordable housing units.

An important component of building an inclusive community is to provide affordable housing opportunities within Newark. In addition to the planned affordable units at FMC Willow, the City recently approved the Timber Street senior-affordable project containing 78 apartment units. The City has also applied for State of California Homekey Grant funds, which, if granted, would help fund the acquisition and conversion of the Newark Towne Place Suites extended-stay hotel to 125 units of affordable housing. The City's General Plan Housing Element will be updated in January 2023 and will provide new programs that will support affordable housing development throughout the community.

Several additional notable projects have been completed since the start of the Pandemic. Panattoni Light Industrial, an over 400,000 square-foot (SF) building, at 7200-7400 Gateway Blvd was completed in 2021. This space includes 250,000 SF of manufacturing space, 135,000 SF of warehouse space, and 26,000 SF of office space. Construction of the new Hyatt Place Hotel, at 5600 John Muir Drive, is slated to be complete in mid-2022. The Hyatt Place Hotel will have 112 guest rooms.

The City is seeing quite a bit of movement on several of their specific plans and master plans, including the Bayside Newark, NewPark Place, and Area 3 and 4 Specific Plans. These master plans are long-range planning projects for residential, commercial, transit-oriented development, and open space developments.

Bayside Newark

The Bayside Transit Oriented District Specific Plan (Previously known as Dumbarton Transit-Oriented Development), adopted in 2010, is a neighborhood that provides a broad range of new housing types, open space and parks, access to future transit facilities, and neighborhood serving retail and commercial businesses. The goal is that the neighborhood takes advantage of future transit investment to facilitate alternative commutes, dramatically increase pedestrian mobility and to take full advantage of its location and surrounding open space resources.



The Bayside Transit Oriented District Specific Plan limited residential development to 2,500 units for the entire plan area. As of the end of 2021, projects that have been completed or are under construction include Glass Bay, Lighthouse, Bayshores, Compass Bay, Bridgeway, and Harbor Pointe. As mentioned earlier, FMC Willow is a project currently under review.

NewPark Place Specific Plan

In 2021, the City of Newark and Brookfield Properties, the owner of NewPark Mall, began implementing the NewPark Place Specific Plan. The Plan, adopted in 2018, has a vision to transform the NewPark Mall into a vibrant, urban place with modern residential units, retail, dining opportunities, community venues, and enhanced multi-modal streets and transit opportunities that will act as a premier Bay Area destination that will revive the regional retail uses within the mall and act as an economic engine for the City of Newark. The Planning Commission and City Council held public hearings in June and July of 2021, respectively, to consider amendments to the Specific Plan and ultimately voted to approve the recommendations.

Brookfield Properties would develop two projects that will serve as catalysts for future redevelopment of NewPark Mall. The first is the Phase A Residential Project, a residential and

DEVELOPMENT FORECAST

retail mixed use project with a total of 319 dwelling units, approximately 3,700 square feet of ground floor retail, approximately 12,900 square feet of amenities such as a bike shop, clubroom, co-workspace, game room and fitness room, a pool courtyard, and enclosed parking to include 506 parking stalls. The structure would sit along Alpenrose Drive at six-stories tall with five residential levels situated over the ground floor retail and amenities space. The remaining portion of the structure is five stories with six and a half levels of enclosed parking. Construction is expected to begin in 2022 and be completed in early 2025.

The second proposed project is a Costco warehouse and 32-pump retail fuel facility to be located on an approximately 10.8-acre site and constructed by Costco. The space would include approximately 161,000 square feet of gross leasable area that includes a bakery, pharmacy, optical center, hearing aid testing center, food court, photo center, tire sales and installation center, and 10,340 square foot open air canopy. Construction is expected to begin in 2022 and be completed in the Fall of 2023.

NewPark Mall Economic Impact

In a Peer Review completed by the HdL Companies ECONsolutions Team in June 2021 to evaluate the Economic Benefit Assessment prepared by Brookfield Properties, it was estimated that complete implementation of the development allowed in the NewPark Place Specific Plan would bring in approximately 3,000 residents and over 1,400 total employees.

HdL Companies analysis of potential revenue generated by the repositioning and redevelopment of NewPark



into a mixed-use retail and residential environment is estimated to result in total revenues of approximately \$9.6 million including increases in assessed valuation and sales taxes.

Summary

Newark has continuously seen strong development activity for the past ten years. The COVID-19 Pandemic may have had a slight impact on overall development, though the City is still seeing pre-Pandemic development projects in construction or being completed. Newark's plans for additional residential housing are a positive step in response to the housing shortage in the State and the Bay Area. The re-use of the NewPark Mall in the NewPark Place Specific Plan will transform the area in a very positive way. The long-term impacts to Newark may be seen in change in use of existing spaces, such as downsizing office space. It will be important to get ahead of such changes to plan for future re-use.

GENERAL FUND & COST CENTERS

General Fund

The General Fund consists of activities that benefit the general public. It includes City Council, City Administration, Police, Fire, Library, and Economic Development. These activities are supported by General Fund revenues.

The concept of a Cost Center is to account for those activities for which a fee is charged to external users of the goods or services. The cost of providing services for an activity should be recovered through fees or charges. In practice, Cost Centers are used to account for activities whose costs are only partially funded by fees and charges. In this case, a well-defined contribution from the General Fund to the Cost Center is required. In other cases, some of the activities in the fund are deemed by the City Council to be of general public benefit, and, therefore, receives a carefully considered contribution.

Services in Cost Centers can be fully cost recovering, which means that all costs of providing services include both direct and overhead costs. The overhead factor is created from a cost allocation plan. In development plan review, for example, the cost allocation plan is reasonable in that it accounts for the cost the planner places on the General Fund. The planner position requires, among other services, personnel administration services (recruitment, benefit administration, etc.), finance services (payroll, computer systems, etc.), and management services (performance review, work planning, etc.). The true cost of providing the plan check includes these costs. These costs are allocated to the planner based on nine criteria developed by the Finance Department and approved by the Executive Team, City Manager, and City Council.

Development Cost Center

The Development Cost Center consists of Planning, Engineering, Building Regulation and Inspection, and Community Development. These are services provided for developmental activities in the community and are supported primarily by development fees. When first adopted, the General Fund contribution to the Development Cost Center was 31% and that contribution is projected to be 41% for fiscal year 2023. In addition for fiscal year 2023, \$842,000 is projected to be funded with ARPA funds.

GENERAL FUND & COST CENTERS

Recreation Cost Center

The Recreation Cost Center provides for the City's recreation programs and activities. These services are paid for by user fees that are partially cost covering. The City updates its Master Fee Schedule annually and takes into consideration market comparisons and cost of providing the services. Some General Fund contribution is required due to market constraints in pricing services. This fund was given a 40% General Fund contribution when it was created and is currently projected to receive a 53% contribution for the upcoming fiscal year 2023 budget. The specific activities in this fund include General Recreation Services, Youth/Adult Sports, Fitness and Wellness, George M. Silliman Community Activity Center Phase II – Family Aquatic Center, General Community and Human Services, Youth and Teens, and Seniors Activity. The Recreation Cost Center also includes the licensed childcare program. This program is included in the 53% contribution from the General Fund for fiscal year 2023. Other funding includes \$551,000 from the ARPA funds.

Maintenance Cost Center

Maintenance Cost Center provides for the maintenance of the City's infrastructure assets. The preservation of the City's infrastructure is a high priority which requires a 84% contribution from the General Fund. Services provided in this fund include Street Repairs, Weed Abatement, Park and Landscape Maintenance, Street Lighting, and Environmental Services. Other funding contributions include \$307,000 from ARPA funds and \$125,000 from Measure D.

Capital Funds

The Capital Funds are predominantly capital, rather than an operating fund. It contains both capital projects and capital funds. The Capital Improvement Plan (CIP) is included within this fund. Activities include Street Construction/Gas Tax, Street Tree Program, Park Construction, Art In Public Places, Housing and Community Development (HCD) grant projects, and Capital Improvements. This fund is supported by various revenues, including State Gas Tax, Measure B, BB and SB 1 funds, and Federal, State, and other agencies' grants. General Fund contributions to this fund fluctuate from year to year depending on capital construction needs and the General Fund's ability to generate a surplus to support them.



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HOW TO READ THE BUDGET SUMMARY

HOW TO READ THE BUDGET SUMMARY PAGES

- 1** The Summary Page provides a summary for each fund in the budget. These funds are the General Fund, Cost Center Funds, and Internal Service Funds. The summary shows information at the Organizational Unit. Further budget detail can be found on the Budget Detail by Department.
- 2** Each Department has a distinct number for coding purposes. For example, 13 is the Department Number for the City Clerk Services. This column lists the organizational unit which could include the Department, Division and Program numbers.
- 3** Programs are groups of related activities, and activities are groups of account codes that describe specific City services. For example, Department 13 City Clerk is one activity under the GENERAL GOVERNMENT/MANAGEMENT AND SUPPORT SERVICES SUMMARY program. It contains the budget for all personnel, supplies, services, and capital associated with providing City Clerk services to the City Council and community.
- 4** The amounts in this column reflect the original budget as it was adopted for fiscal year 2022, which began on July 1, 2021.
- 5** The amounts in this column reflect budgets as amended by the City Council for fiscal year 2022.
- 6** The amounts in this column are the projected activity budgets for fiscal year 2022.
- 7** The amounts in this column are the activity budgets for fiscal year 2023.
- 8** The amounts in this column are the activity budgets for fiscal year 2024.

HOW TO READ THE BUDGET SUMMARY

GENERAL GOVERNMENT/MANAGEMENT & SUPPORT SERVICES SUMMARY						
1		4	5	6	7	8
2 Organizational Unit		2021-22 Adopted	2021-22 Amended	2021-22 Estimated	2022-23 Budgeted	2023-24 Budgeted
GENERAL GOVERNMENT						
10	Mayor-Council	326,000	326,000	292,000	484,871	486,061
13	City Clerk	283,000	283,000	362,000	535,539	375,511
15	City Attorney	902,000	902,000	549,000	468,000	481,000
	Subtotal	1,511,000	1,511,000	1,203,000	1,488,410	1,342,572
MANAGEMENT & SUPPORT SERVICES						
20	Management Services	864,000	1,009,000	1,082,000	1,463,995	1,487,426
21	Information Technology Systems	1,068,000	1,326,000	1,307,000	2,084,177	2,039,561
22	Human Resources Services	717,000	1,455,000	1,284,000	1,495,334	1,503,459
80	Financial Services	1,841,000	2,132,000	1,960,000	2,381,453	2,435,614
	Subtotal	4,490,000	5,922,000	5,633,000	7,424,958	7,466,059
	TOTAL	6,001,000	7,433,000	6,836,000	8,913,368	8,808,630

BUDGET STRUCTURE

FUNDS

An accounting-related entity which exists to control and account for funds from various sources. All expenditures and revenues are classified into one of three types of funds.

ORGANIZATIONAL UNITS

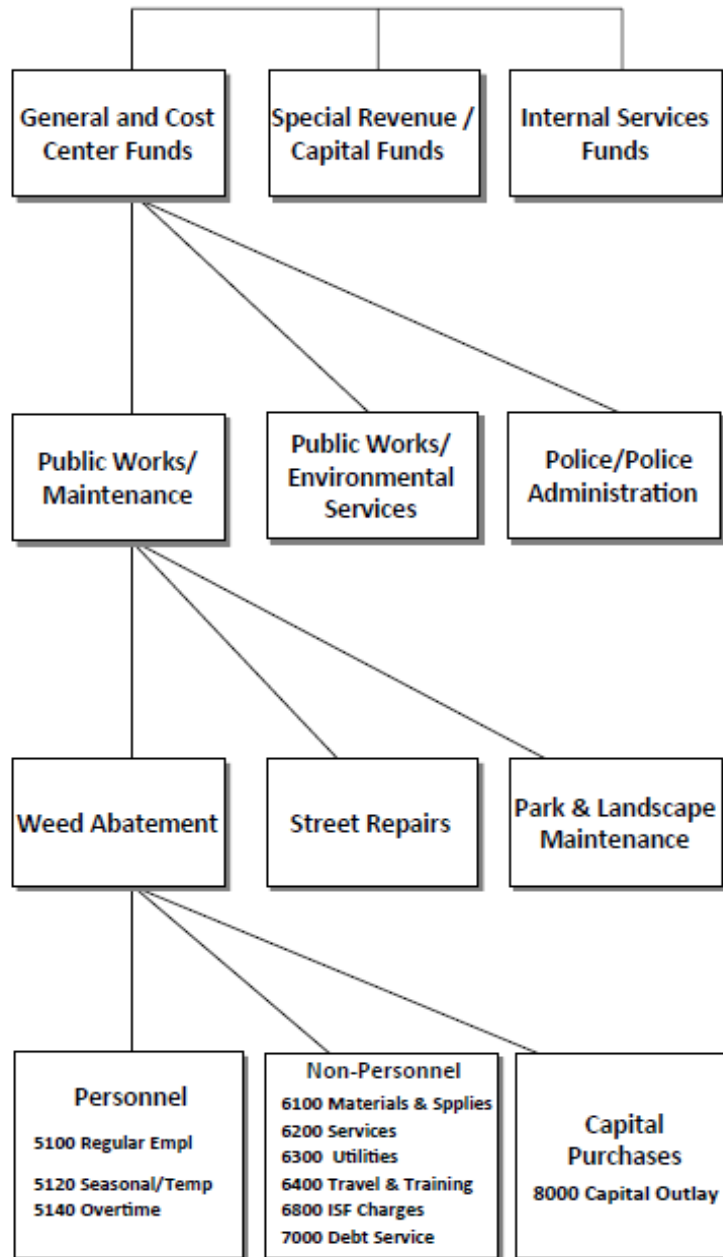
Departments and Divisions together is the organization unit responsible for a particular service. All funds have organizational units. These are some sample organizational units in the General Fund

PROGRAMS

A category of services or administrative function provided by the organizational units. All organizational units have programs/activities. These are some sample programs/activities within the organizational unit.

ACCOUNT CLASSIFICATIONS

A category of cost designed to provide detail on the types of commodities, materials, supplies or services purchased by the local government and the provision of services. All activities have account codes, also known as line items. These are the three categories of account codes common to all organizational units.



ACCOUNT CODE DESCRIPTIONS

The following Account Code descriptions are commonly referred to as expenditure codes. Revenue codes in the 4000 series are described separately in the Glossary.

5100 Regular Employees represent the personnel cost for services provided by full-time and regular part-time employees. Full-time employees have a weekly average regular work schedule of 40 hours. Regular part-time employees have a weekly average regular work schedule of 20-35 hours.

5120 Personnel costs of services provided by part-time seasonal, temporary, or contractual employees.

5140 Overtime represents the cost for services provided by employees for hours worked in excess of regularly scheduled hours to meet service level needs.

6100 Materials and Supplies represent the cost for tangible goods and commodities which are consumed or materially altered when used.

6200 Services (professional and contractual) represent the cost for general or special City services performed by either private agencies or outside governmental agencies. An example of a private agency contract is a contract for weed abatement services. An example of an outside governmental agency contract is the contract with the City of Fremont for animal shelter services.

6400 Membership, Travel, and Training represent the cost for membership in professional and trade associations, traveling to and participation in workshops, seminars, and conferences provided by these associations, and in-house training programs. Examples of some activities under this category include disaster preparedness training and exercises, advanced training in computer software use, and technical workshops that introduce new legislative reporting requirements.

6800 Internal Service Charges represent allocation of costs incurred by the Internal Service Fund (ISF) activities to provide services to other City departments. The ISF activities include Office Support, Self-Insurance (Workers' Compensation and Public Liability), Maintenance (Equipment, Building), and Equipment Replacement.

7000 Debt Service represents principal and interest payments on long-term debt for the Civic Center. This also includes capital lease payments for the acquisition of a fire pumper and street sweeper.

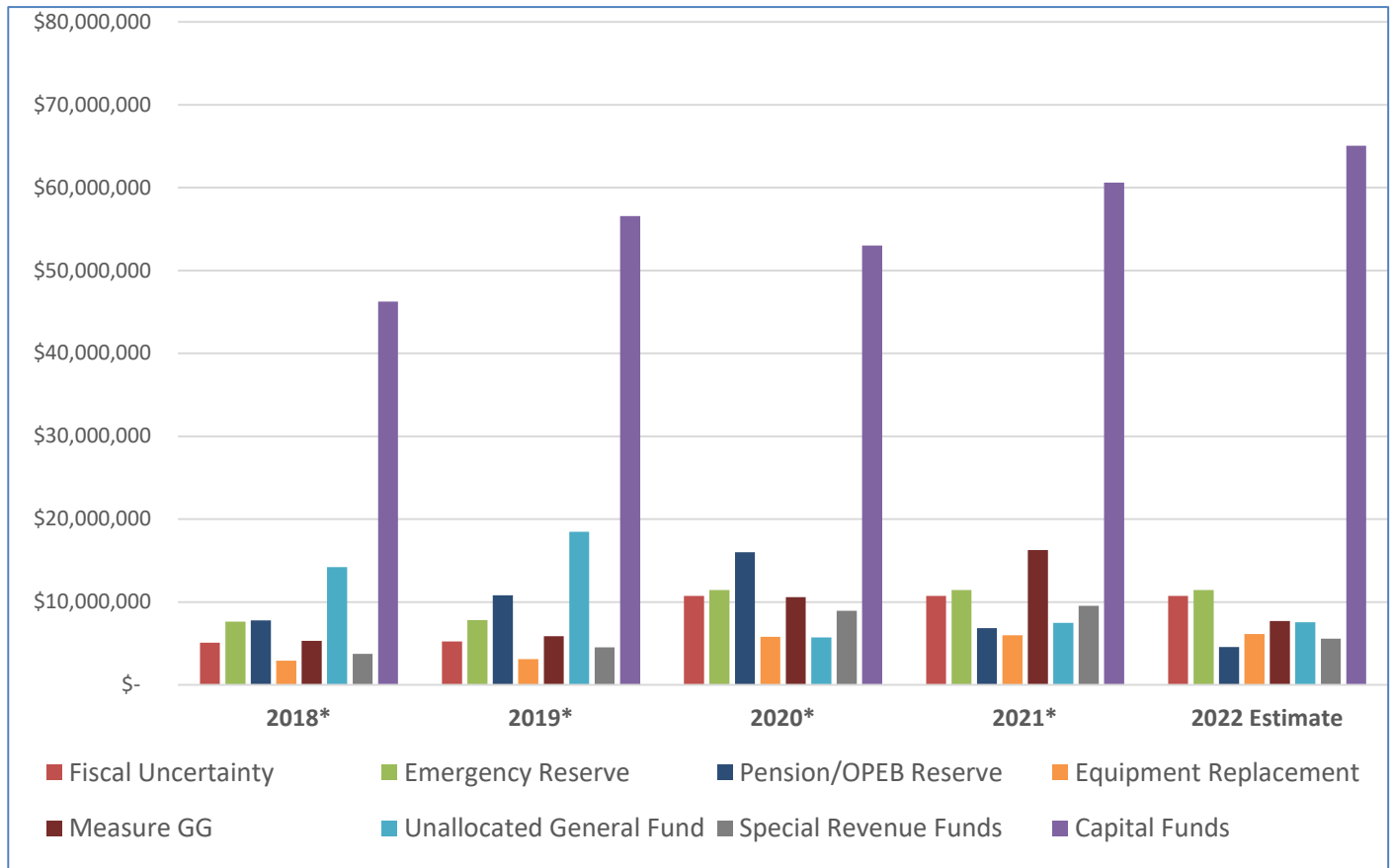
8000 Capital Outlay represents the cost of major and significant acquisitions of equipment, land, buildings, and building improvements. An example is a purchase of a new vehicle that is added to the City's fleet. Another example is the cost for a major building renovation that extends the building's economic life and expands its functional use.



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HISTORICAL FUND BALANCES



	2018*	2019*	2020*	2021*	2022 Estimate
General Fund					
Fiscal Uncertainty	\$ 5,095,000	\$ 5,220,000	\$ 10,722,000	\$ 10,722,000	\$ 10,722,000
Emergency Reserve	7,643,000	7,830,000	11,430,000	11,430,000	11,430,000
Pension/OPEB Reserve	7,784,867	10,789,000	15,989,000	6,824,000	4,560,000
Equipment Replacement	2,900,000	3,100,000	5,800,000	6,000,000	6,138,000
Measure GG	5,306,000	5,874,000	10,564,000	16,263,000	7,713,000
Unallocated General Fund	14,215,000	18,480,000	5,712,000	7,474,000	7,554,530
Special Revenue Funds	3,753,000	4,507,000	8,951,000	9,550,000	5,559,545
Capital Funds	46,248,000	56,556,000	53,028,000	60,597,000	65,056,606

* Amounts from ACFR reports



SUMMARY OF BUDGETED REVENUES

Fiscal Years 2021, 2022, 2023 and 2024

Code	Revenue by Source	2021 Actual	2022 Budgeted	2022 Estimate	2023 Budgeted	2024 Budgeted
OPERATING REVENUE						
TAXES - PROPERTY, SALES, OTHER						
4010	Current Secured	17,493,615	19,552,000	19,552,000	19,907,000	21,114,000
4011	Current Secured - VLF	5,494,037	5,851,000	5,851,000	6,228,000	6,606,000
4012	Current Unsecured	859,838	847,000	898,000	1,000,000	1,061,000
4013	Prior Secured	168,127	0	135,000	154,000	154,000
4014	Prior Unsecured	30,354	0	30,000	0	0
4015	Supplemental	483,671	0	14,000	0	0
4016	Penalties	59,895	0	19,000	0	0
4020	Sales & Use Taxes	14,775,027	14,984,000	14,772,000	14,468,000	14,862,000
4021	1/2 Cents Sales Tax	5,699,899	5,697,000	5,697,000	5,958,000	6,142,000
4030	Transient Occupancy Tax	2,916,050	3,876,000	3,650,000	3,840,000	3,917,000
4040	Utility User Tax	3,366,768	3,299,000	3,306,000	3,306,000	3,314,000
4053	Documentary Transfer Tax	635,862	732,000	556,000	556,000	595,000
4050.110	Business License	1,339,963	1,461,000	1,461,000	1,491,000	1,521,000
4050.120	Business License - Penalties	53,553	52,000	52,000	0	0
4050.130	Business License - Registration	82,968	85,000	85,000	0	0
Subtotal		53,459,629	56,436,000	56,078,000	56,908,000	59,286,000
LICENSES & PERMITS						
4101.XXX	Franchise Fees	4,177,233	4,382,000	4,129,000	4,267,000	4,410,000
4101.140	PEG Fees	61,744	50,000	50,000	50,000	50,000
4103	Animal License	11,678	6,000	9,000	9,000	9,000
4104	Document Reproduction & Certification	16,419	12,000	12,000	0	0
4105	Records Automation fee	220,613	0	123,000	100,000	100,000
4120	Spec NPD Fees-False Alarms	39,684	30,000	34,000	30,000	30,000
4121	Spec NPD Fees-Emergency Response Cost Recovery	10	0	0	0	0
4122	Spec NPD Fees-Towing Administration	40,675	50,000	46,000	25,000	25,000
4123	Abandoned Vehicle Abatement	109,989	20,000	30,000	20,000	20,000
4124	Animal Control Fees	1,530	0	1,000	0	0
4125	Spec NPD Fees-Miscellaneous	1,575	0	10,000	0	0
4130	Special Fire Fee	7,246	8,000	0	7,000	7,000
4132	Spec FD Fee-Fire Permits	150,306	145,000	118,000	118,000	118,000
4135	Spec FD Fee Miscellaneous	3,370	0	3,000	0	0
4140	Home Occupation Fee	20,642	11,000	18,000	11,000	11,000
4141	Zoning Fee	193,022	40,000	201,000	200,000	200,000
4142	Code Enforcement	3,960	10,000	19,000	10,000	10,000
4150	Bldg. Construction Permits	2,222,237	1,650,000	1,424,000	1,680,000	1,680,000
4152	Bldg. Plan Review Fees	1,008,291	830,000	883,000	800,000	800,000
4151	Bldg. Permit Application Fee	112,201	71,000	87,000	70,000	70,000
4153	Fire Preventive Review Fee	158	0	0	0	0
4154.110	Alarm User Permit	3,494	4,000	4,000	4,000	4,000
4154.120	Alarm User Permit - Renewal	5,944	2,000	3,000	2,000	2,000
4157	Street & Curb Permit	248,053	465,000	203,000	250,000	250,000
4158	Plan Checking Fee	283,332	679,000	237,000	325,000	325,000
4160	Maintenance-Utility Charges	660	0	1,000	0	0
4161	Stormwater Quality Control Plan	7,134	6,000	6,000	5,000	5,000
4162	Storm Drain Fees	511,597	505,000	505,000	500,000	510,000
4163	Weed Abatement Fee	5,614	7,000	4,000	4,000	4,000
4164	Landscape & Lighting Maintenance	399,407	0	0	0	0
4199	Other Licenses & Permits	8,402	11,000	11,000	11,000	11,000
Subtotal		9,876,218	8,994,000	8,171,000	8,498,000	8,651,000



SUMMARY OF BUDGETED REVENUES

Fiscal Years 2021, 2022, 2023 and 2024

Code	Revenue by Source	2021 Actual	2022 Budgeted	2022 Estimate	2023 Budgeted	2024 Budgeted
FINES & FORFEITURES						
4610	Vehicle Code Fines	509,975	815,000	588,000	588,000	588,000
4611	Parking Fines	(247)	50,000	40,000	40,000	40,000
4612	Other Fines	(132,024)	10,000	6,000	6,000	6,000
	Subtotal	377,704	875,000	634,000	634,000	634,000
USE OF MONEY & PROPERTY						
4880	Investment Earnings	941,191	1,092,000	203,000	80,000	80,000
4881	Sweep Invest Earnings	1,513	0	2,000	0	0
4185/489X	Rents & Concessions	128,990	367,000	277,000	408,000	420,000
	Subtotal	1,071,694	1,459,000	482,000	488,000	500,000
REVENUE FROM OTHER AGENCIES						
4019	Paramedic Parcel Tax	255,101	233,000	252,000	233,000	233,000
4701	Motor Vehicle-In-Lieu	35,913	35,000	57,000	57,000	57,000
4703	Prop 172 Public Safety Sales Tax	385,017	0	429,000	437,000	454,000
4704	Homeowner Relief	97,800	88,000	98,000	98,000	98,000
4705	Other State Grants	74,400	10,000	1,000	10,000	10,000
472X	State Gasoline Tax	728,163	1,213,000	928,000	1,033,000	1,060,000
4792	Other State Grants	213,076	178,104	139,000	113,000	113,000
4742	Federal & County Grants	330,258	345,000	270,000	275,000	275,000
4750	POST Reimbursement	19,355	30,000	32,000	30,000	30,000
4790	Miscellaneous Services	104,218	12,000	221,000	228,000	228,000
4791	County Grants/Reimbursements	52,818	0	39,000	0	0
4793	Federal Grants	636,861	5,980,000	5,937,000	5,980,000	80,000
4795	Donations	793	0	1,000	0	0
	Subtotal	2,933,773	8,124,104	8,404,000	8,494,000	2,638,000
CHARGES FOR SERVICES						
4180	General Recreation Services	305,995	287,000	269,000	287,000	290,000
4181	Silliman General Aquatic Program	59,233	627,000	225,000	250,000	300,000
4182	Silliman Center General Admission	51,403	825,000	311,000	280,000	290,000
4183	Silliman Contract Classes	24,168	170,000	138,000	140,000	150,000
4186	Child Care Activity	422	540,000	157,000	430,000	440,000
4187	Preschool Activity	0	138,000	35,000	40,000	45,000
4189	Senior Center Contract Classes	1,080	42,000	2,000	21,000	22,000
4190	Recreation Processing Fee	989	0	2,000	0	0
	Subtotal	443,290	2,629,000	1,139,000	1,448,000	1,537,000
OTHER REVENUES						
4910	Landscape & Lighting Contract Admin Fee	71,740	71,000	83,000	71,000	71,000
4930	Contribution from Private Sources	0	0	1,000	0	0
4990	Other Revenue	147,488	120,000	111,000	110,000	110,000
4905	Settlement-Court Cases	34,981	0	0	0	0
4995	Misc Reimbursement	127,815	0	5,000	6,000	6,000
4997	Proceeds From Asset Disposition	230	0	0	0	0
4998	Cash Short/Over	1,284	0	(2,000)	0	0
	Subtotal	383,538	191,000	198,000	187,000	187,000
TOTAL OPERATING REVENUE		68,545,846	78,708,104	75,106,000	76,657,000	73,433,000



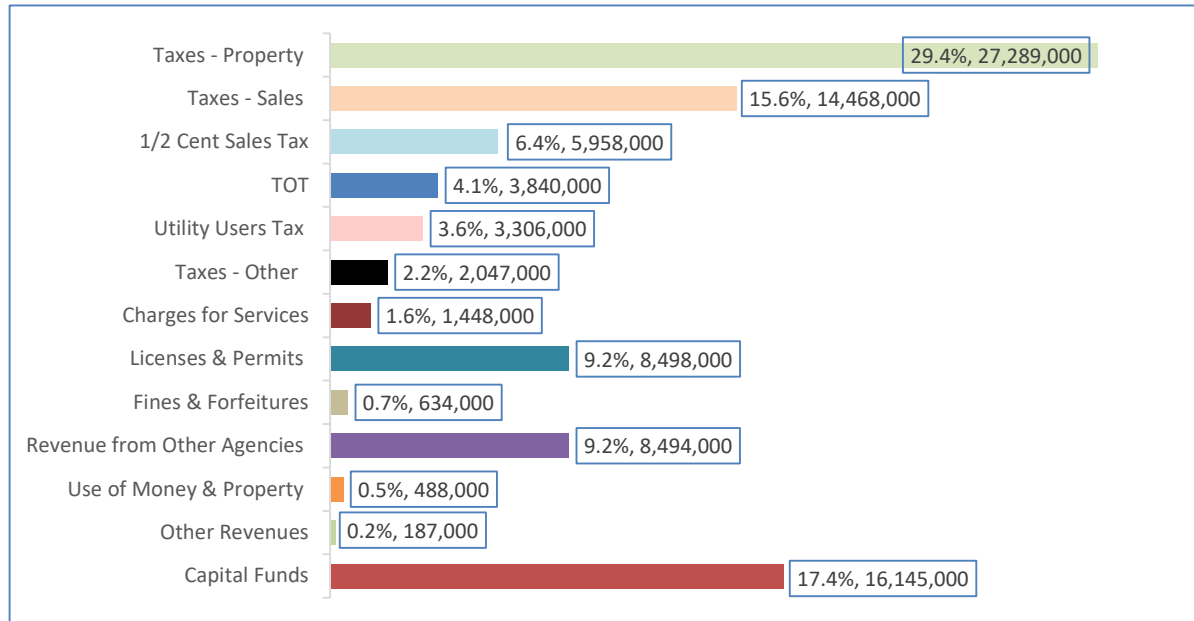
SUMMARY OF BUDGETED REVENUES

Fiscal Years 2021, 2022, 2023 and 2024

Code	Revenue by Source	2021 Actual	2022 Budgeted	2022 Estimate	2023 Budgeted	2024 Budgeted
CAPITAL FUNDS						
USE OF MONEY & PROPERTY						
4880	Investment Earnings	205,460	0	47,000	0	0
4881	Sweep Invest Earnings	1,392	0	0	0	0
Subtotal		206,852	0	47,000	0	0
REVENUE FROM OTHER AGENCIES						
4723	State Gasoline Tax	337,568	0	341,000	380,000	390,000
4725	HUTA RMRA SB1	907,758	1,012,000	1,012,000	1,114,000	1,114,000
4995	Misc Reimbursement	0	0	42,000	0	0
474X	Measure B/BB/F	1,516,734	1,515,000	1,228,000	1,539,000	1,564,000
4730	Measure D Revenue	72,416	125,000	146,000	125,000	125,000
4790	Other Governmental Agencies	0	150,000	0	0	0
4793	Federal/County Grants	641,877	0	50,000	138,000	140,000
Subtotal		3,476,353	2,802,000	2,819,000	3,296,000	3,333,000
IMPACT FEES						
4146	Art In Public Places	116,855	70,000	50,000	83,000	20,000
4143	Park Impact Fees	2,874,677	2,000,000	1,571,000	3,406,000	442,000
4144	Development Impact Fees	15,819,472	0	7,635,000	9,306,000	5,238,000
4145	Community Development Maint. Fees	780,453	563,000	226,000	54,000	11,000
Subtotal		19,591,457	2,633,000	9,482,000	12,849,000	5,711,000
SUBTOTAL CAPITAL FUNDS REVENUE		23,274,663	5,435,000	12,348,000	16,145,000	9,044,000
TOTAL CAPITAL FUNDS REVENUE		23,274,663	5,435,000	12,348,000	16,145,000	9,044,000
TOTAL REVENUE		91,820,509	84,143,104	87,454,000	92,802,000	82,477,000
REVENUE SUMMARY RECAP						
Operating Revenue		68,545,846	78,708,104	75,106,000	76,657,000	73,433,000
Capital Funds Revenue		23,274,663	5,435,000	12,348,000	16,145,000	9,044,000
TOTAL REVENUE		91,820,509	84,143,104	87,454,000	92,802,000	82,477,000

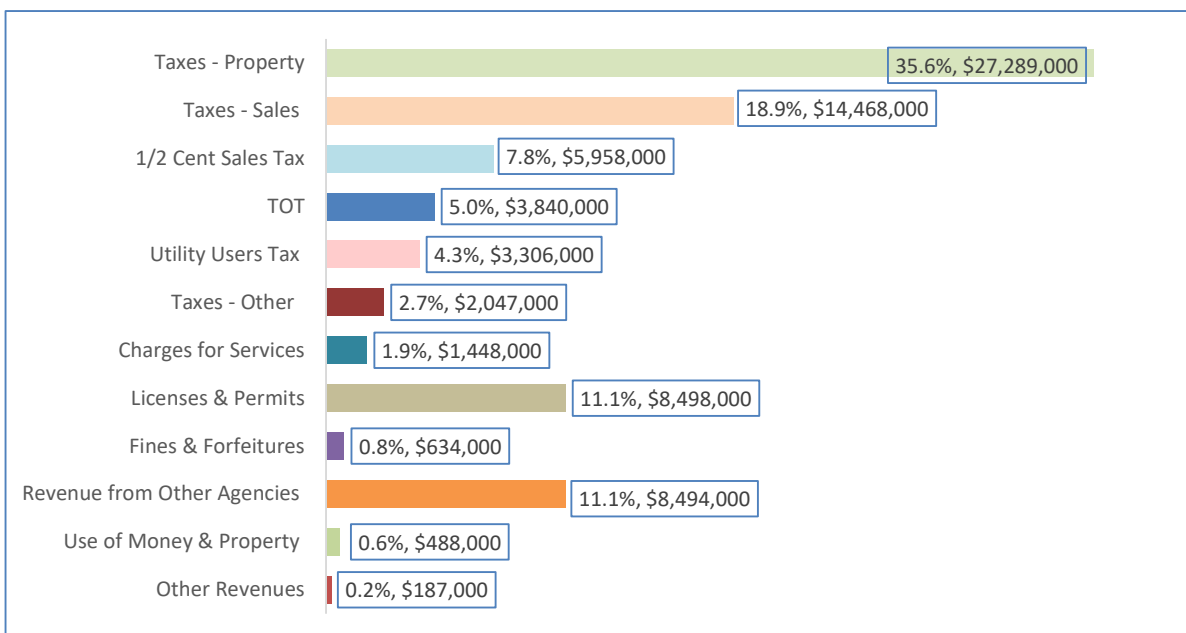


Budgeted Revenue by Source Fiscal Year 2023



TOTAL **\$92,802,000**

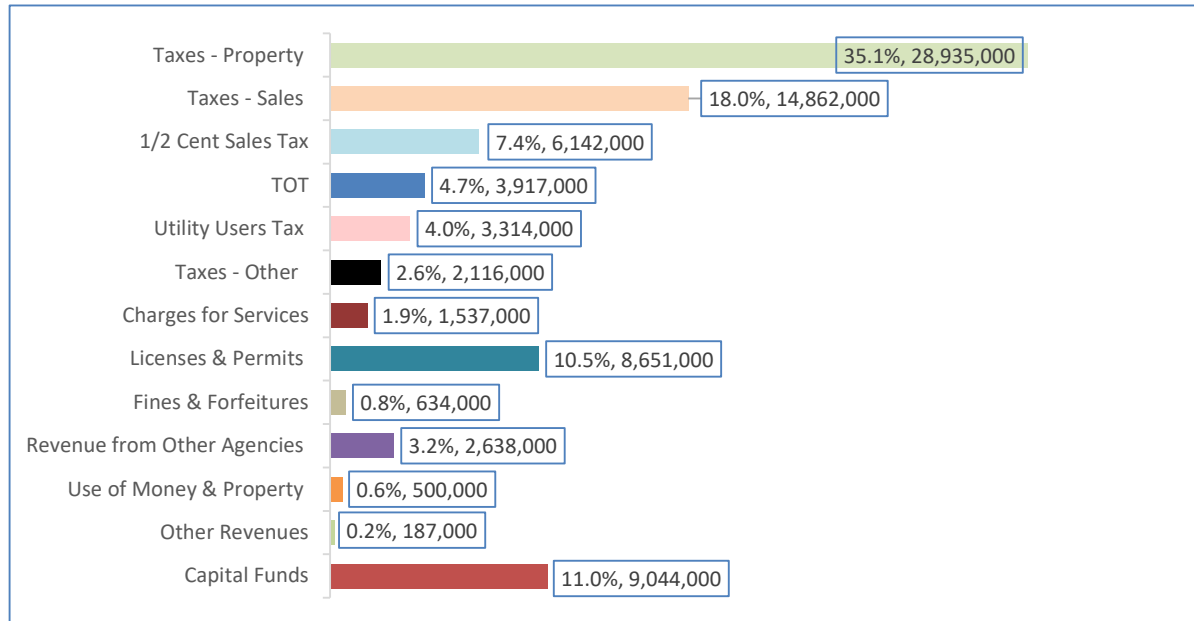
Budgeted Operating Revenue by Source Fiscal Year 2023



TOTAL **\$76,657,000**

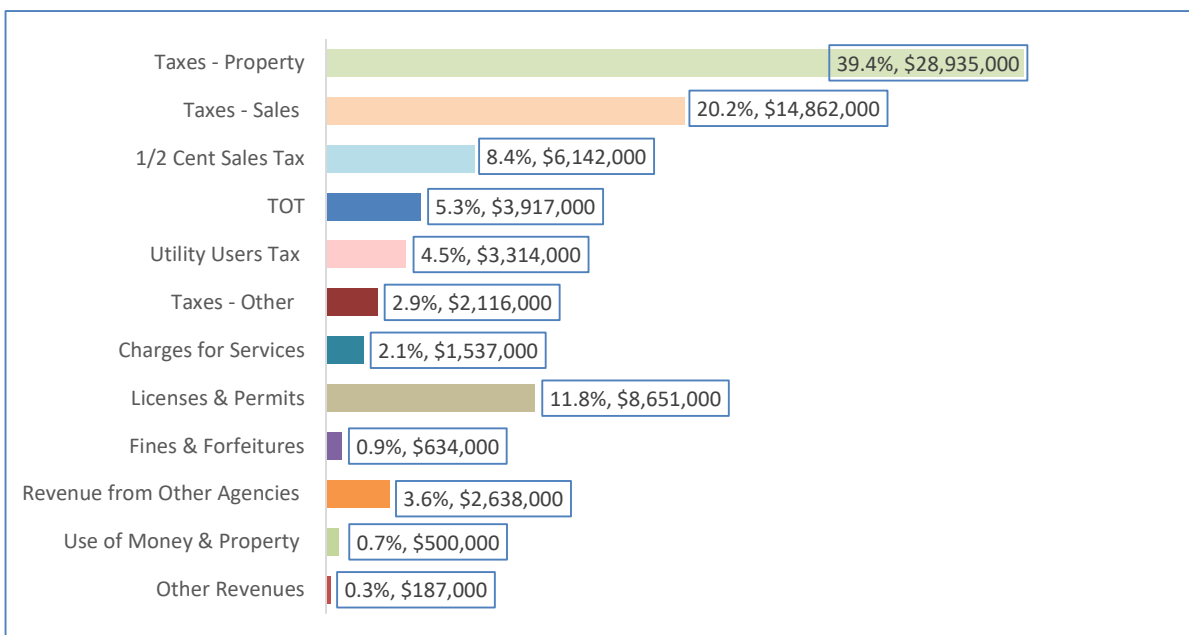


Budgeted Revenue by Source Fiscal Year 2024



TOTAL \$82,477,000

Budgeted Operating Revenue by Source Fiscal Year 2024



TOTAL \$73,433,000



SUMMARY OF BUDGETED REVENUES

General and Cost Center Funds - Fiscal Year 2023

Code	Revenue by Source	General	Development Cost Center	Recreation Cost Center	Maintenance Cost Center	Total Operating	Special Revenue & Capital Funds
TAXES-PROPERTY, SALES, OTHER							
4010	Current Secured	19,907,000	0	0	0	19,907,000	0
4011	Current Secured - VLF	6,228,000	0	0	0	6,228,000	0
4012	Current Unsecured	1,000,000	0	0	0	1,000,000	0
4013	Prior Secured	154,000	0	0	0	154,000	0
4020	Sales & Use Taxes	14,468,000	0	0	0	14,468,000	0
4021	1/2 Cents Sales Tax	5,958,000	0	0	0	5,958,000	0
4030	Transient Occupancy Tax	3,840,000	0	0	0	3,840,000	0
4040	Utility User Tax	3,306,000	0	0	0	3,306,000	0
4053	Documentary Transfer Tax	556,000	0	0	0	556,000	0
4050.110	Business License	1,491,000	0	0	0	1,491,000	0
	Subtotal	56,908,000	0	0	0	56,908,000	0
LICENSES & PERMITS							
4101.XXX	Franchise Fees	4,267,000	0	0	0	4,267,000	0
4101.140	PEG Fees	0	0	0	0	0	50,000
4103	Animal License	9,000	0	0	0	9,000	0
4105	Records Automation fee	0	100,000	0	0	100,000	0
4120	Spec NPD Fees-False Alarms	30,000	0	0	0	30,000	0
4122	Spec NPD Fees-Towing Administration	25,000	0	0	0	25,000	0
4123	Abandoned Vehicle Abatement	20,000	0	0	0	20,000	0
4130	Special Fire Fee	7,000	0	0	0	7,000	0
4132	Spec FD Fee-Fire Permits	118,000	0	0	0	118,000	0
4140	Home Occupation Fee	0	11,000	0	0	11,000	0
4141	Zoning Review Fee	0	200,000	0	0	200,000	0
4142	Code Enforcement	0	10,000	0	0	10,000	0
4150	Bldg. Construction Permits	0	1,680,000	0	0	1,680,000	0
4151	Bldg. Permit Application Fee	0	70,000	0	0	70,000	0
4152	Bldg Plan Review Fees	0	800,000	0	0	800,000	0
4154.110	Alarm User Permit	4,000	0	0	0	4,000	0
4154.120	Alarm User Permit - Renewal	2,000	0	0	0	2,000	0
4157	Street & Curb Permit	0	250,000	0	0	250,000	0
4158	Plan Checking Fee	0	325,000	0	0	325,000	0
4161	Stormwater Quality Control Plan	0	5,000	0	0	5,000	0
4162	Storm Drain Fees	0	0	0	500,000	500,000	0
4163	Weed Abatement Fee	0	0	0	4,000	4,000	0
4199	Other Licenses & Permits	1,000	10,000	0	0	11,000	0
	Subtotal	4,483,000	3,461,000	0	504,000	8,448,000	50,000



SUMMARY OF BUDGETED REVENUES

General and Cost Center Funds - Fiscal Year 2023

Code	Revenue by Source	General	Development Cost Center	Recreation Cost Center	Maintenance Cost Center	Total Operating	Special Revenue & Capital Funds
FINES & FORFEITURES							
4610	Vehicle Code Fines	588,000	0	0	0	588,000	0
4611	Parking Fines	40,000	0	0	0	40,000	0
4612	Other Fines	6,000	0	0	0	6,000	0
	Subtotal	634,000	0	0	0	634,000	0
USE OF MONEY & PROPERTY							
4880	Investment Earnings	80,000	0	0	0	80,000	0
4185/489X	Rents & Concessions	0	0	408,000	0	408,000	0
	Subtotal	80,000	0	408,000	0	488,000	0
REVENUE FROM OTHER AGENCIES							
4019	Paramedic Parcel Tax	0	0	0	0	0	233,000
4701	Motor Vehicle-In-Lieu	57,000	0	0	0	57,000	0
4703	Prop 172 Public Safety Sales Tax	437,000	0	0	0	437,000	0
4704	Homeowner Relief	98,000	0	0	0	98,000	0
4705	State Mandates SB90	10,000	0	0	0	10,000	0
4725	HUTA RMRA SB1	0	0	0	0	0	1,114,000
472X	State Gasoline Tax	0	0	0	0	0	1,413,000
4730	Measure D Revenue	0	0	0	0	0	125,000
4792	Other State Grants/Reimbursements	0	0	0	0	0	113,000
4740	ACTC (LOCAL STREETS & ROADS)	0	0	0	0	0	1,060,000
4741	ACTC (BICYCLE & PEDESTRIAN)	0	0	0	0	0	284,000
4742	ACTC (Paratransit Program)	0	0	0	0	0	275,000
4743	ACTC (LOCAL RD IMPROVEMENT/REPAIR PRGM)	0	0	0	0	0	195,000
4750	POST Reimbursement	30,000	0	0	0	30,000	0
4790	Other Governmental Agencies	12,000	216,000	0	0	228,000	0
4793	Federal Grants/Awards	10,000	0	0	0	10,000	6,108,000
	Subtotal	654,000	216,000	0	0	870,000	10,920,000
CHARGES FOR SERVICES							
4180	General Recreation Services	0	0	287,000	0	287,000	0
4181	Silliman General Aquatic Program	0	0	250,000	0	250,000	0
4182	Silliman Center General Admission	0	0	280,000	0	280,000	0
4183	Silliman Contract Classes	0	0	140,000	0	140,000	0
4186	Child Care Activity	0	0	430,000	0	430,000	0
4187	Preschool Activity	0	0	40,000	0	40,000	0
4189	Senior Center Contract Classes	0	0	21,000	0	21,000	0
	Subtotal	0	0	1,448,000	0	1,448,000	0
IMPACT FEES							
4146	Art In Public Places	0	0	0	0	0	83,000
4143	Park Impact Fees	0	0	0	0	0	3,406,000
4144	Development Impact Fees	0	0	0	0	0	9,306,000
4145	Community Development Maint. Fees	0	0	0	0	0	54,000
	Subtotal	0	0	0	0	0	12,849,000
OTHER REVENUES							
4910	Landscape & Lighting Contract Admin Fee	0	36,000	0	35,000	71,000	0
4990	Other Revenue	0	110,000	0	0	110,000	0
4995	Misc Reimbursement	0	6,000	0	0	6,000	0
	Subtotal	0	152,000	0	35,000	187,000	0
TOTAL REVENUE		62,759,000	3,829,000	1,856,000	539,000	68,983,000	23,819,000
TOTAL		62,759,000	3,829,000	1,856,000	539,000	68,983,000	23,819,000



SUMMARY OF BUDGETED REVENUES

General and Cost Center Funds - Fiscal Year 2024

Code	Revenue by Source	General	Development Cost Center	Recreation Cost Center	Maintenance Cost Center	Total Operating	Special Revenue & Capital Funds
TAXES-PROPERTY, SALES, OTHER							
4010	Current Secured	21,114,000	0	0	0	21,114,000	0
4011	Current Secured - VLF	6,606,000	0	0	0	6,606,000	0
4012	Current Unsecured	1,061,000	0	0	0	1,061,000	0
4013	Prior Secured	154,000	0	0	0	154,000	0
4020	Sales & Use Taxes	14,862,000	0	0	0	14,862,000	0
4021	1/2 Cents Sales Tax	6,142,000	0	0	0	6,142,000	0
4030	Transient Occupancy Tax	3,917,000	0	0	0	3,917,000	0
4040	Utility User Tax	3,314,000	0	0	0	3,314,000	0
4053	Documentary Transfer Tax	595,000	0	0	0	595,000	0
4050.110	Business License	1,521,000	0	0	0	1,521,000	0
	Subtotal	59,286,000	0	0	0	59,286,000	0
LICENSES & PERMITS							
4101.XXX	Franchise Fees	4,410,000	0	0	0	4,410,000	0
4101.140	PEG Fees	0	0	0	0	0	50,000
4103	Animal License	9,000	0	0	0	9,000	0
4105	Records Automation fee	0	100,000	0	0	100,000	0
4120	Spec NPD Fees-False Alarms	30,000	0	0	0	30,000	0
4122	Spec NPD Fees-Towing Administration	25,000	0	0	0	25,000	0
4123	Abandoned Vehicle Abatement	20,000	0	0	0	20,000	0
4130	Special Fire Fee	7,000	0	0	0	7,000	0
4132	Spec FD Fee-Fire Permits	118,000	0	0	0	118,000	0
4140	Home Occupation Fee	0	11,000	0	0	11,000	0
4141	Zoning Review Fee	0	200,000	0	0	200,000	0
4142	Code Enforcement	0	10,000	0	0	10,000	0
4150	Bldg. Construction Permits	0	1,680,000	0	0	1,680,000	0
4151	Bldg. Permit Application Fee	0	70,000	0	0	70,000	0
4152	Bldg Plan Review Fees	0	800,000	0	0	800,000	0
4154.110	Alarm User Permit	4,000	0	0	0	4,000	0
4154.120	Alarm User Permit - Renewal	2,000	0	0	0	2,000	0
4157	Street & Curb Permit	0	250,000	0	0	250,000	0
4158	Plan Checking Fee	0	325,000	0	0	325,000	0
4161	Stormwater Quality Control Plan	0	5,000	0	0	5,000	0
4162	Storm Drain Fees	0	0	0	510,000	510,000	0
4163	Weed Abatement Fee	0	0	0	4,000	4,000	0
4199	Other Licenses & Permits	1,000	10,000	0	0	11,000	0
	Subtotal	4,626,000	3,461,000	0	514,000	8,601,000	50,000



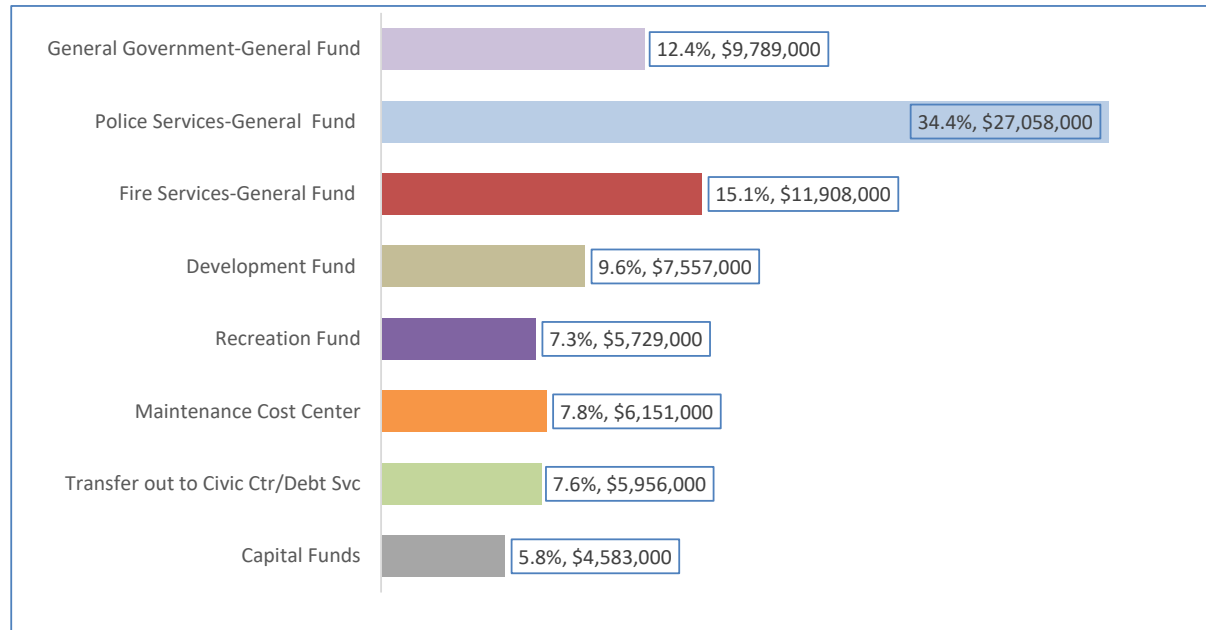
SUMMARY OF BUDGETED REVENUES

General and Cost Center Funds - Fiscal Year 2024

Code	Revenue by Source	General	Development Cost Center	Recreation Cost Center	Maintenance Cost Center	Total Operating	Special Revenue & Capital Funds
FINES & FORFEITURES							
4610	Vehicle Code Fines	588,000	0	0	0	588,000	0
4611	Parking Fines	40,000	0	0	0	40,000	0
4612	Other Fines	6,000	0	0	0	6,000	0
	Subtotal	634,000	0	0	0	634,000	0
USE OF MONEY & PROPERTY							
4880	Investment Earnings	80,000	0	0	0	80,000	0
4185/489X	Rents & Concessions	0	0	420,000	0	420,000	0
	Subtotal	80,000	0	420,000	0	500,000	0
REVENUE FROM OTHER AGENCIES							
4019	Paramedic Parcel Tax	0	0	0	0	0	233,000
4701	Motor Vehicle-In-Lieu	57,000	0	0	0	57,000	0
4703	Prop 172 Public Safety Sales Tax	454,000	0	0	0	454,000	0
4704	Homeowner Relief	98,000	0	0	0	98,000	0
4705	State Mandates SB90	10,000	0	0	0	10,000	0
472X	State Gasoline Tax	0	0	0	0	0	1,450,000
4725	HUTA RMRA SB1	0	0	0	0	0	1,114,000
4730	Measure D Revenue	0	0	0	0	0	125,000
4792	Other State Grants/Reimbursements	0	0	0	0	0	113,000
4742	ACTC (Paratransit Program)	0	0	0	0	0	1,839,000
4750	POST Reimbursement	30,000	0	0	0	30,000	0
4790	Other Governmental Agencies	12,000	216,000	0	0	228,000	0
4793	Federal Grants/Awards	10,000	0	0	0	10,000	210,000
	Subtotal	671,000	216,000	0	0	887,000	5,084,000
CHARGES FOR SERVICES							
4180	General Recreation Services	0	0	290,000	0	290,000	0
4181	Silliman General Aquatic Program	0	0	300,000	0	300,000	0
4182	Silliman Center General Admission	0	0	290,000	0	290,000	0
4183	Silliman Contract Classes	0	0	150,000	0	150,000	0
4186	Child Care Activity	0	0	440,000	0	440,000	0
4187	Preschool Activity	0	0	45,000	0	45,000	0
4189	Senior Center Contract Classes	0	0	22,000	0	22,000	0
	Subtotal	0	0	1,537,000	0	1,537,000	0
IMPACT FEES							
4146	Art In Public Places	0	0	0	0	0	20,000
4143	Park Impact Fees	0	0	0	0	0	442,000
4144	Development Impact Fees	0	0	0	0	0	5,238,000
4145	Community Development Maint. Fees	0	0	0	0	0	11,000
	Subtotal	0	0	0	0	0	5,711,000
OTHER REVENUES							
4910	Landscape & Lighting Contract Admin Fee	0	36,000	0	35,000	71,000	0
4990	Other Revenue	0	110,000	0	0	110,000	0
4995	Misc Reimbursement	0	6,000	0	0	6,000	0
	Subtotal	0	152,000	0	35,000	187,000	0
TOTAL REVENUE		65,297,000	3,829,000	1,957,000	549,000	71,632,000	10,845,000
TOTAL		65,297,000	3,829,000	1,957,000	549,000	71,632,000	10,845,000

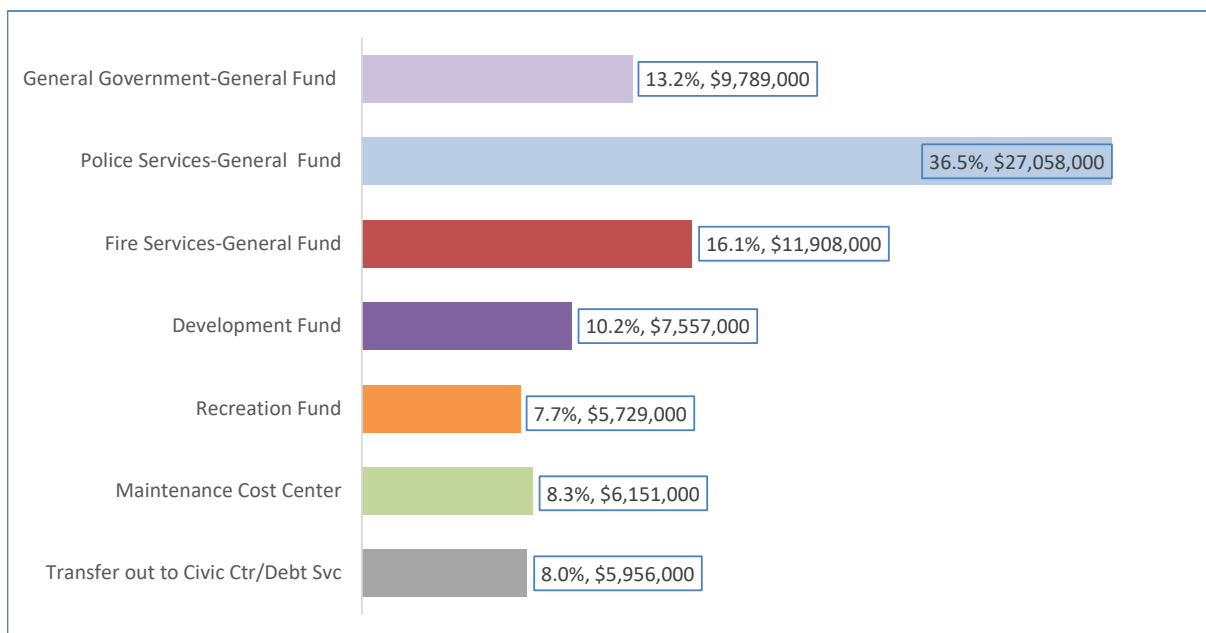


Budgeted Total Expenditures Fiscal Year 2023



TOTAL \$78,731,000

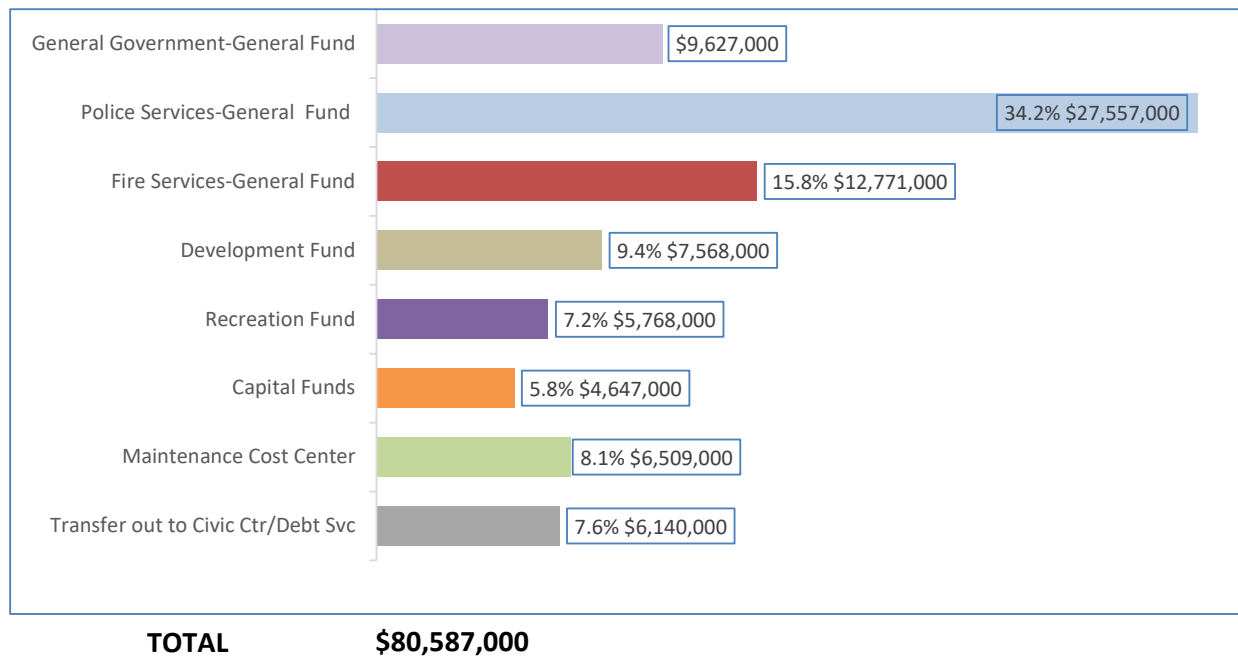
Budgeted Operating Expenditures Fiscal Year 2023



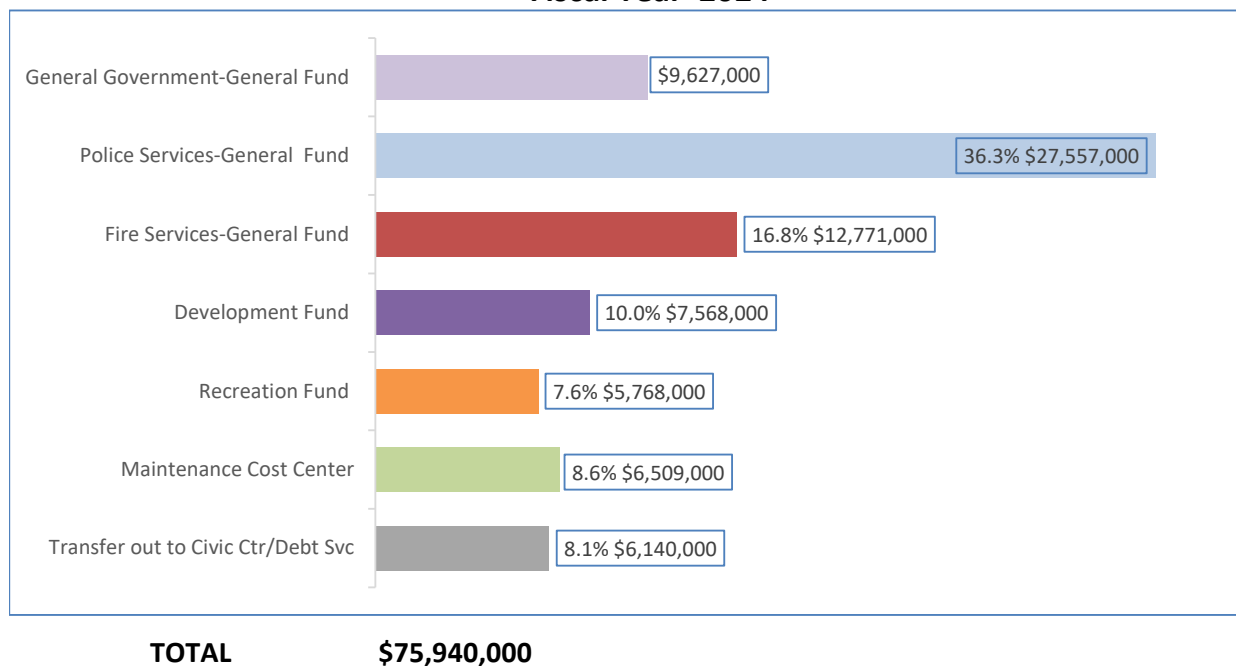
TOTAL \$74,148,000



Budgeted Total Expenditures Fiscal Year 2024



Budgeted Operating Expenditures Fiscal Year 2024





SUMMARY OF BUDGETED EXPENDITURES Fiscal Years 2023 and 2024

Code	Program/Activity	2022 Amended	2022 Estimated	2023 Budgeted	% of Total	Personnel	Non Personnel	2024 Budgeted	% of Total	Personnel	Non Personnel
GENERAL FUND											
GENERAL GOVERNMENT											
10.010.100	Mayor-Council	326,000	326,000	409,000	0.52	201,000	208,000	413,000	0.51	204,000	209,000
13.013.130	City Clerk	283,000	362,000	535,000	0.68	317,000	218,000	374,000	0.46	325,000	49,000
15.015.150	City Attorney	902,000	549,000	470,000	0.60	0	470,000	482,000	0.60	0	482,000
	Subtotal	1,511,000	1,237,000	1,414,000	1.80	518,000	896,000	1,269,000	1.57	529,000	740,000
MANAGEMENT/SUPPORT SERVICES											
20.020.200	Management Services	1,009,000	1,082,000	1,468,000	1.86	1,126,000	342,000	1,493,000	1.85	1,153,000	340,000
21.021.200	Information Technology	1,326,000	1,307,000	2,050,000	2.60	814,000	1,236,000	2,007,000	2.49	835,000	1,172,000
22.022.200	Human Resources Services	1,455,000	1,284,000	1,622,000	2.06	912,000	710,000	1,542,000	1.91	846,000	696,000
80.080.800	Financial Services	2,132,000	1,960,000	2,383,000	3.03	1,587,000	796,000	2,437,000	3.02	1,628,000	809,000
	Subtotal	5,922,000	5,633,000	7,523,000	9.56	4,439,000	3,084,000	7,479,000	9.28	4,462,000	3,017,000
ECONOMIC DEVELOPMENT											
50.051.510	Economic Development	686,200	705,000	690,000	0.88	331,000	359,000	710,000	0.88	337,000	373,000
	Subtotal	686,200	705,000	690,000	0.88	331,000	359,000	710,000	0.88	337,000	373,000
LIBRARY											
27.027.270	Library Support	73,000	73,000	162,000	0.21	0	162,000	169,000	0.21	0	169,000
	Subtotal	73,000	73,000	162,000	0.21	0	162,000	169,000	0.21	0	169,000
POLICE SERVICES											
30.030.300	Police Administration	1,123,000	1,095,000	1,174,000	1.49	1,049,000	125,000	1,191,000	1.48	1,076,000	115,000
30.300.301	School Crossing Guards	124,000	124,000	142,000	0.18	0	142,000	145,000	0.18	0	145,000
30.030.302	Animal Control	408,000	408,000	434,000	0.55	157,000	277,000	440,000	0.55	160,000	280,000
30.031.310	Patrol	16,163,000	15,230,000	16,899,000	21.46	13,466,000	3,433,000	17,359,000	21.54	13,788,000	3,571,000
30.032.320	Investigations	2,999,000	2,074,000	2,955,000	3.75	2,543,000	412,000	2,894,000	3.59	2,602,000	292,000
30.033.330	Records & Communications	4,504,000	5,154,000	5,442,000	6.91	4,318,000	1,124,000	5,516,000	6.84	4,420,000	1,096,000
30.034.340	Police Reserves	18,000	0	12,000	0.02	0	12,000	12,000	0.01	0	12,000
	Subtotal	25,339,000	24,085,000	27,058,000	34.37	21,533,000	5,525,000	27,557,000	34.20	22,046,000	5,511,000
FIRE SERVICES											
40.040.400	Fire, Life, & Environmental Protection	12,274,000	12,274,000	11,904,000	15.12	0	11,904,000	12,767,000	15.84	0	12,767,000
40.041.400	EMS Assessment	0	4,000	4,000	0.01	0	4,000	4,000	0.00	0	4,000
	Subtotal	12,274,000	12,278,000	11,908,000	15.12	0	11,908,000	12,771,000	15.85	0	12,771,000
TOTAL GENERAL FUND		45,805,200	44,011,000	48,755,000	61.93	26,821,000	21,934,000	49,955,000	61.99	27,374,000	22,581,000



SUMMARY OF BUDGETED EXPENDITURES

Fiscal Years 2023 and 2024

Code	Program/Activity	2022 Amended	2022 Estimated	2023 Budgeted	% of Total	Personnel	Non Personnel	2024 Budgeted	% of Total	Personnel	Non Personnel
Subtotal brought forward		45,805,200	44,011,000	48,755,000	61.93	26,821,000	21,934,000	49,955,000	61.99	27,374,000	22,581,000
DEVELOPMENT COST CENTER											
PLANNING & DEVELOPMENT											
50.052.520	Planning	1,328,000	694,000	1,280,000	1.63	636,000	644,000	1,214,000	1.51	651,000	563,000
50.053.530	Community Preservation	534,000	491,000	815,000	1.04	653,000	162,000	825,000	1.02	669,000	156,000
Subtotal		1,862,000	1,185,000	2,095,000	2.66	1,289,000	806,000	2,039,000	2.53	1,320,000	719,000
BUILDING INSPECTION											
60.062.620	Building Inspection	2,076,000	1,565,000	1,877,000	2.38	1,424,000	453,000	1,900,000	2.36	1,459,000	441,000
Subtotal		2,076,000	1,565,000	1,877,000	2.38	1,424,000	453,000	1,900,000	2.36	1,459,000	441,000
ENGINEERING											
60.061.611	Engineering	2,830,000	2,619,000	3,240,000	4.12	2,018,000	1,222,000	3,277,000	4.07	2,069,000	1,208,000
Subtotal		2,830,000	2,619,000	3,240,000	4.12	2,018,000	1,222,000	3,277,000	4.07	2,069,000	1,208,000
COMMUNITY DEVELOPMENT											
50.054.540	General Plans Programs	568,000	326,000	345,000	0.44	345,000	0	352,000	0.44	352,000	0
50.059.590	Grants/Pass Through	1,500,000	1,445,000	0	0.00			0	0.00		
Subtotal		2,068,000	1,771,000	345,000	0.44	345,000	0	352,000	0.44	352,000	0
TOTAL DEVELOPMENT FUND		8,836,000	7,140,000	7,557,000	10	5,076,000	2,481,000	7,568,000	9	5,200,000	2,368,000
RECREATION COST CENTER											
RECREATION											
70.071.710	General Recreation Services	1,123,723	967,000	1,054,000	1.34	530,000	524,000	1,087,000	1.35	539,000	548,000
70.072.720	Youth/Adult Sports,Fitness,&Wellness	847,000	953,000	628,000	0.80	361,000	267,000	641,000	0.80	368,000	273,000
70.073.730	Activity & Family Aquatic Center	2,793,000	2,255,000	2,420,000	3.07	1,481,000	939,000	2,399,000	2.98	1,494,000	905,000
70.074.740	Licensed Child Care	682,000	614,000	796,000	1.01	631,000	165,000	802,000	1.00	645,000	157,000
70.075.750	Senior Services	436,000	420,000	611,000	0.78	488,000	123,000	619,000	0.77	500,000	119,000
70.075.755	Paratransit (Measure B/BB)	440,000	317,000	220,000	0.28	0	220,000	220,000	0.27	0	220,000
70.079.790	Grants/Pass Through	0	10,000	0	0.00	0	0	0	0.00	0	0
Subtotal		6,321,723	5,536,000	5,729,000	7.28	3,491,000	2,238,000	5,768,000	7.16	3,546,000	2,222,000
TOTAL RECREATION FUND		6,321,723	5,536,000	5,729,000	7.28	3,491,000	2,238,000	5,768,000	7.16	3,546,000	2,222,000
Subtotal carried forward		60,962,923	56,687,000	62,041,000	78.80	35,388,000	26,653,000	63,291,000	78.54	36,120,000	27,171,000



SUMMARY OF BUDGETED EXPENDITURES

Fiscal Years 2023 and 2024

Code	Program/Activity	2022 Amended	2022 Estimated	2023 Budgeted	% of Total	Personnel	Non Personnel	2024 Budgeted	% of Total	Personnel	Non Personnel
Subtotal brought forward		60,962,923	56,687,000	62,041,000	78.80	35,388,000	26,653,000	63,291,000	78.54	36,120,000	27,171,000
<u>MAINTENANCE COST CENTER</u>											
<u>ENVIRONMENTAL SERVICES</u>											
60.063.631	Waste Management	673,104	242,000	376,000	0.48	284,000	92,000	380,000	0.47	290,000	380,000
60.063.632	Storm Drains	963,000	832,000	775,000	0.98	453,000	322,000	790,000	0.98	465,000	325,000
Subtotal		1,636,104	1,074,000	1,151,000	1	737,000	414,000	1,170,000	1	755,000	705,000
<u>WEED ABATEMENT</u>											
60.064.641	Weed Abatement	18,000	108,000	39,000	0.05	21,000	18,000	39,000	0.05	21,000	18,000
Subtotal		18,000	108,000	39,000	0.05	21,000	18,000	39,000	0.05	21,000	18,000
<u>STREET OPERATIONS & MAINTENANCE</u>											
60.064.612	Street Lighting & Traffic Signals	684,000	711,000	694,000	0.88	146,000	548,000	697,000	0.86	150,000	547,000
60.064.642	Street Repairs	957,000	767,000	1,066,000	1.35	340,000	726,000	1,194,000	1.48	348,000	846,000
60.068.682	Landscape & Lighting Districts	7,500	180,000	0	0.00	0	0	0	0.00	0	0
Subtotal		1,648,500	1,658,000	1,760,000	2.24	486,000	1,274,000	1,891,000	2.35	498,000	1,393,000
<u>PARK & LANDSCAPE MAINTENANCE</u>											
60.064.643	Park & Landscape Maintenance	2,570,000	2,414,000	3,201,000	4.07	1,550,000	1,651,000	3,409,000	4.23	1,584,000	1,825,000
Subtotal		2,570,000	2,414,000	3,201,000	4.07	1,550,000	1,651,000	3,409,000	4.23	1,584,000	1,825,000
TOTAL MAINTENANCE FUND		5,872,604	5,254,000	6,151,000	7.81	2,794,000	3,357,000	6,509,000	8.08	2,858,000	3,941,000
<u>FUND TRANSFERS</u>											
Transfer Out to Civic Center/Debt Service				5,956,000	7.56			6,140,000	7.62		
TOTAL OPERATIONS		66,835,527	61,941,000	74,148,000	94	38,182,000	30,010,000	75,940,000	94.23	38,978,000	31,112,000
<u>CAPITAL FUNDS</u>											
<u>CAPITAL PROJECTS</u>											
90.091.910	Street Construction	3,230,000	6,011,000	4,121,000	5.23	0	4,121,000	4,183,000	5.19	0	4,183,000
90.092.920	Housing Community Development	0	374,000	141,000	0.18	0	141,000	143,000	0.18	0	143,000
90.093.930	Park Construction	0	(1,000)	0	0.00	0	0	0	0.00	0	0
90.094.940	Capital Improvements	1,444,700	4,525,000	321,000	0.41	0	321,000	321,000	0.40	0	321,000
Subtotal		4,674,700	10,909,000	4,583,000	5.82	0	4,583,000	4,647,000	5.77	0	4,647,000
TOTAL CAPITAL FUNDS		4,674,700	10,909,000	4,583,000	5.82	0	4,583,000	4,647,000	5.77	0	4,647,000
TOTAL OPERATIONS & CAPITAL		71,510,227	72,850,000	78,731,000	100.00	38,182,000	34,593,000	80,587,000	100.00	38,978,000	35,759,000
Subtotal carried forward		71,510,227	72,850,000	78,731,000	100.00	38,182,000	34,593,000	80,587,000	100.00	38,978,000	35,759,000



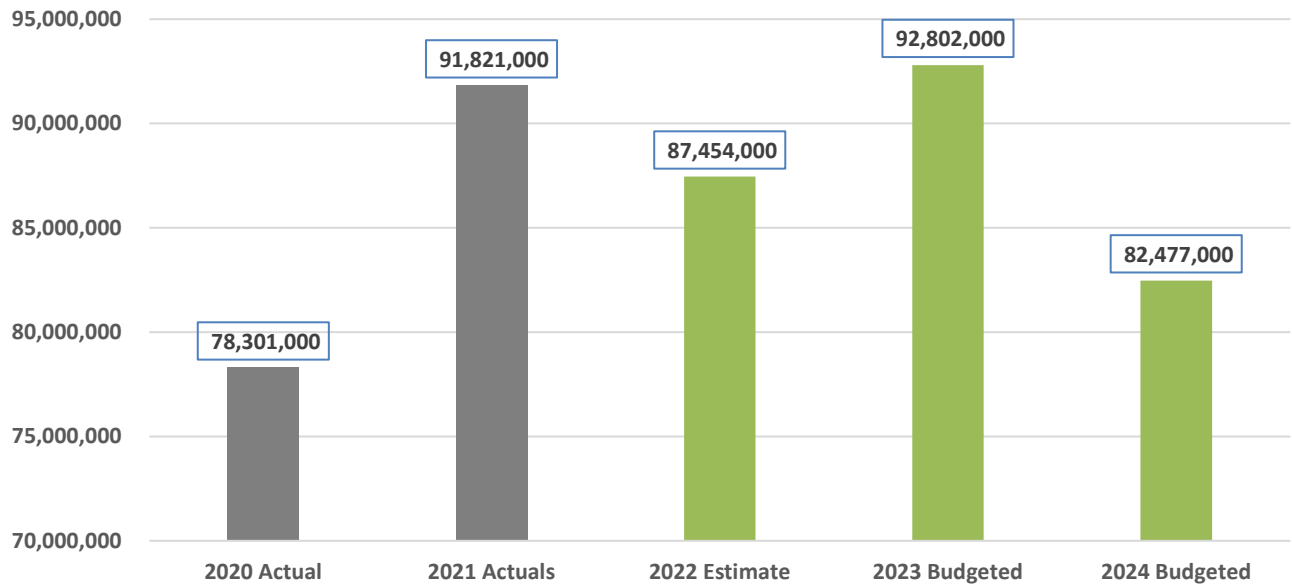
SUMMARY OF BUDGETED EXPENDITURES

Fiscal Years 2023 and 2024

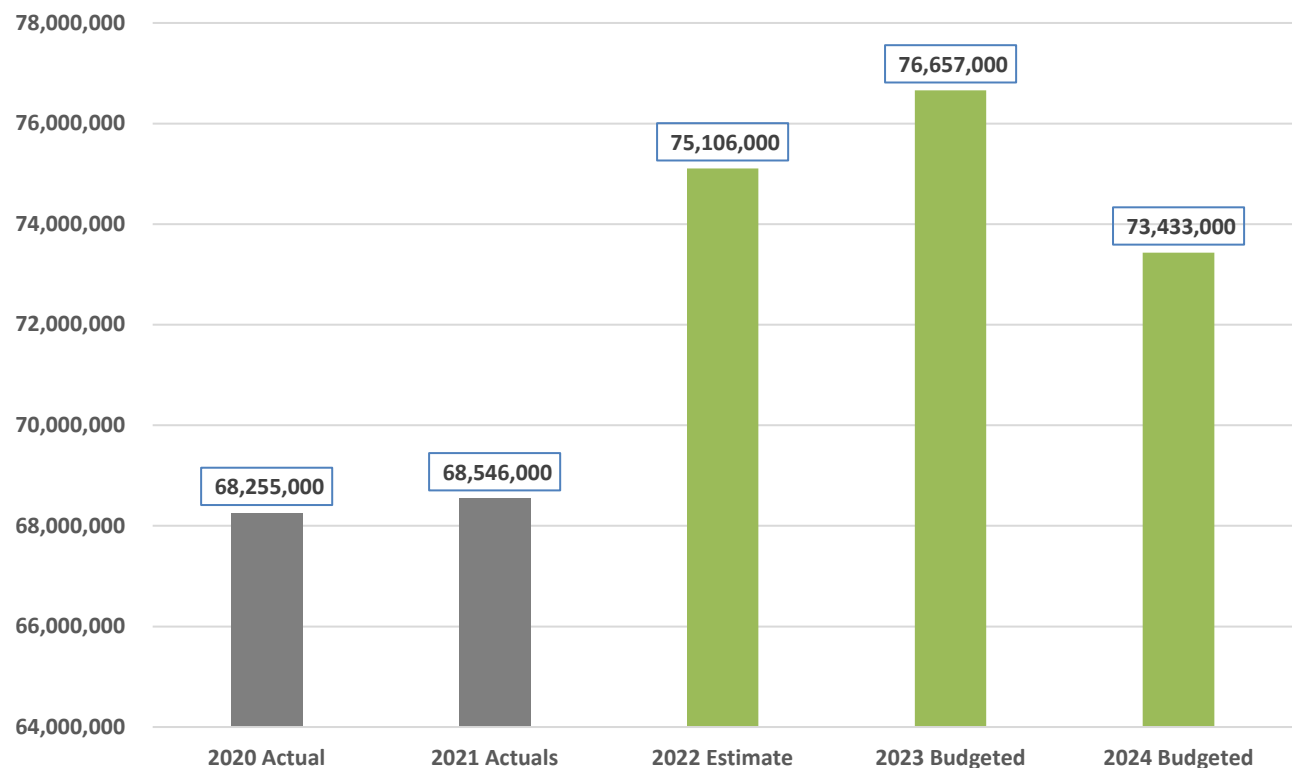
Code	Program/Activity	2022 Amended	2022 Estimated	2023 Budgeted	% of Total	Personnel	Non Personnel	2024 Budgeted	% of Total	Personnel	Non Personnel
Subtotal brought forward		71,510,227	72,850,000	78,731,000	100.00	38,182,000	34,593,000	80,587,000	100.00	38,978,000	35,759,000
INTERNAL SERVICE FUNDS (ISF)											
CAPITAL OUTLAY											
87.701.800	Equipment Replacement	995,000	908,000	1,591,000	1.82	0	1,591,000	1,323,000	1.48	0	1,323,000
Subtotal		995,000	908,000	1,591,000	1.82	0	1,591,000	1,323,000	1.48	0	1,323,000
GENERAL											
87.705.800	Office Support Services	97,000	115,000	103,000	0.12	0	103,000	103,000	0.11	0	103,000
Subtotal		97,000	115,000	103,000	0.12	0	103,000	103,000	0.11	0	103,000
SELF-INSURANCE											
87.707.200	Workers' Compensation	1,085,000	843,000	1,106,000	1.26	35,000	1,071,000	1,117,000	1.25	35,000	1,082,000
87.706.150	Public Liability	1,553,000	1,336,000	1,779,000	2.03	35,000	1,744,000	2,000,000	2.23	35,000	1,965,000
Subtotal		2,638,000	2,179,000	2,885,000	3.29	70,000	2,815,000	3,117,000	3.48	70,000	3,047,000
MAINTENANCE											
87.703.671	Equipment Maintenance	1,126,000	1,160,000	1,299,000	1.48	603,000	696,000	1,360,000	1.52	620,000	740,000
87.704.672	Civic Center/Other City Facilities	1,660,218	1,474,400	1,609,000	1.84	462,000	1,147,000	1,682,000	1.88	474,000	1,208,000
87.704.673	Silliman Center	786,016	685,000	822,000	0.94	92,000	730,000	871,000	0.97	94,000	777,000
87.704.674	Police Building	9,061	0	408,000	0.47	0	408,000	436,000	0.49	0	436,000
87.704.675	Library Building	5,820	0	179,000	0.20	0	179,000	196,000	0.22	0	196,000
Subtotal		3,587,115	3,319,400	4,317,000	4.93	1,157,000	3,160,000	4,545,000	5.07	1,188,000	3,357,000
TOTAL INTERNAL SERVICE FUNDS		7,317,115	6,521,400	8,896,000	10.15	1,227,000	7,669,000	9,088,000	10.13	1,258,000	7,830,000
COMPOSITE TOTAL		78,827,342	79,371,400	87,627,000	100.00	39,409,000	42,262,000	89,675,000	100.00	40,236,000	43,589,000



Total Revenues Fiscal Year 2020-2024

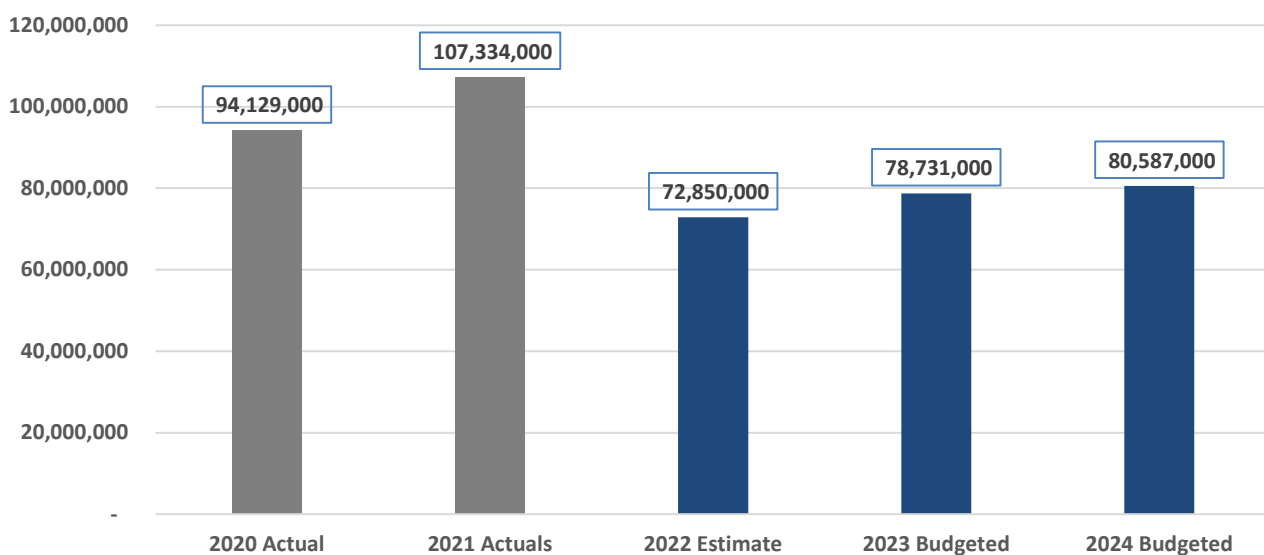


Total Operating Revenues Fiscal Year 2020-2024

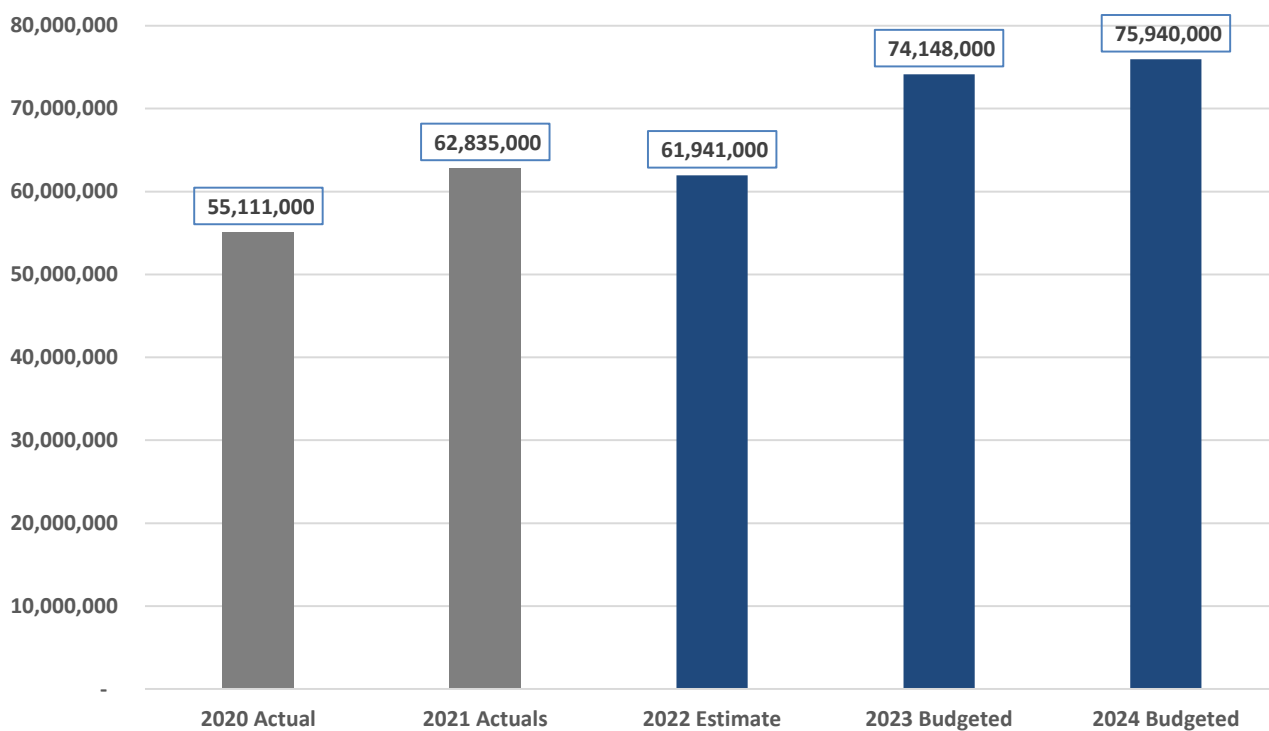




Total Expenditures Fiscal Year 2020-2024



Total Operating Expenditures Fiscal Year 2020-2024





SUMMARY OF BUDGETED REVENUES & EXPENDITURES - FISCAL YEAR 2023

OPERATING							CAPITAL		
General Fund		Development Cost Center		Recreation Cost Center		Maintenance Cost Center		Special Revenue and Capital Funds	
Activities	Expenditures		Expenditures		Expenditures		Expenditures		Expenditures
General Government	1,414,000	Planning	1,280,000	General Recreation Services	1,054,000	Weed Abatement	39,000	Street Construction	4,121,000
Management/Support	7,523,000	Community Preservation	815,000	Youth/Adult Sports, Fitness & Wellness	628,000	Street Lighting & Traffic Signals	694,000	Housing Community Development	141,000
Police Services	27,058,000	Building Inspection	1,877,000	Activity & Family Aquatic Center	2,420,000	Street Repairs	1,066,000	Capital Improvements	321,000
Fire Services	11,908,000	Engineering	3,240,000	Licensed Child Care	796,000	Storm Drains	775,000	Subtotal	4,583,000
Economic Development	690,000	General Plans Programs	345,000	Seniors Activity & Services	611,000	Waste Management	376,000		
Library Support	162,000	Total	7,557,000	Total	5,509,000	Park & Landscape Maintenance	3,201,000	Fund Transfer to General Fund	0
Total	48,755,000					Total	6,151,000	Total	4,583,000
				Special Revenue Funds					
				Paratransit Services	220,000				
				Total	220,000				
				Grand Total of Expenditures	5,729,000				



SUMMARY OF BUDGETED REVENUES & EXPENDITURES - FISCAL YEAR 2024

OPERATING							CAPITAL		
General Fund		Development Cost Center		Recreation Cost Center		Maintenance Cost Center		Special Revenue and Capital Funds	
Activities	Expenditures		Expenditures		Expenditures		Expenditures		Expenditures
General Government	1,269,000	Planning	1,214,000	General Recreation Services	1,087,000	Weed Abatement	39,000	Street Construction	4,183,000
Management/Support	7,479,000	Community Preservation	825,000	Youth/Adult Sports, Fitness & Wellness	641,000	Street Lighting & Traffic Signals	697,000	Housing Community Development	143,000
Police Services	27,557,000	Building Inspection	1,900,000	Activity & Family Aquatic Center	2,399,000	Street Repairs	1,194,000	Capital Improvements	321,000
Fire Services	12,771,000	Engineering	3,277,000	Licensed Child Care	802,000	Storm Drains	790,000	Subtotal	4,647,000
Economic Development	710,000	General Plans Programs	352,000	Seniors Activity & Services	619,000	Waste Management	380,000		
Library Support	169,000					Park & Landscape Maintenance	3,409,000	Fund Transfer to General Fund	0
Total	49,955,000	Total	7,568,000	Total	5,548,000	Total	6,509,000	Total	4,647,000
				Special Revenue Funds					
				Paratransit Services		220,000			
				Total		220,000			
				Grand Total of Expenditures		5,768,000			
Transfer Out to Civic Center/Debt Service 6,140,000									
Funding Sources		Revenue		Revenue		Revenue		Revenue	
Property Tax	28,935,000	Construction Permits	1,680,000	Charges for Services:		Charges for Services:		Art in Public Places	20,000
Sales Tax	14,862,000	Street & Curb Permits	250,000	General Recreation Services	290,000	Weed Abatement	4,000	PEG Fees	50,000
1/2 Cent Sales Tax	6,142,000	Other Permits & Licenses	906,000	Activity Users Fee	300,000	Environmental Services	510,000	State Gasoline Tax	1,450,000
Transient Occupancy Tax	3,917,000	Charges for Services:		General Aquatic Programs	290,000	Funded by Measure D	125,000	Other Agencies	3,024,000
Utility Users Tax	3,314,000	Zoning Fee	200,000	Concession Operations	420,000	Other Revenues	35,000	Federal Grants	210,000
Franchise Fee	4,410,000	Plan Checking Fee	325,000	General Community & Human Services	150,000	Funded by ARPA	240,000	Park Impact Fees	442,000
Documentary Transfer Tax	595,000	Miscellaneous	216,000	Child Care Activity	440,000	General Fund Contribution	5,595,000	Development Impact Fees	5,238,000
Business License	1,521,000	Microfilm./Records Auto Fees	100,000	Preschool Activity	45,000	Total	6,509,000	Community Dev. Maint. Fees	11,000
Other Permits & Licenses	28,000	Other Revenues	152,000	Senior Center Activity	22,000			Subtotal	10,445,000
Fines & Forfeitures	634,000	Funded by ARPA	643,000	Other Revenues					
Use of Money & Property	80,000	General Fund Contribution	3,096,000	41% Funded by Measure B	275,000			Fund Appropriation:	
Vehicle In Lieu	57,000	Total	7,568,000	Funded by ARPA	546,000			Street Construction	
Homeowners Relief	98,000			General Fund Contribution	2,990,000	52%		Total	10,445,000
Intergovernmental Revenues	504,000			Total	5,768,000				
Charges for Services:									
Public Safety	200,000								
Subtotal	65,297,000								
Transfer from ARPA	336,000								
Vacancy Savings	2,600,041								
Cost Center Contributions									
Development Cost Center	(3,096,000)								
Recreation Cost Center	(2,990,000)								
Maintenance Cost Center	(5,595,000)								
Total	56,552,041								
Surplus/(Deficit)	457,041	-	-	-	-	-	-	Surplus/(Deficit)	5,798,000



AUTHORIZED & FUNDED REGULAR FULL-TIME & REGULAR PART-TIME POSITIONS, FULL TIME EQUIVALENTS

	FY 2022 Adopted	FY 2022 Amended	FY 2023 Budgeted	FY 2024 Budgeted																																	
					13.013.130	20.020.200	21.021.200	22.022.200	80.080.800	30.030.300	30.030.302	30.031.310	30.032.320	30.033.330	50.051.510	50.052.520	50.053.530	60.061.611	60.062.620	70.071.710	70.072.720	70.073.730	70.074.740	70.075.750	60-063-631	60-063-632	60-064-612	60-064-641	60-064-642	60-064-643	50-054-540	87-707-200	87-706-150	87-703-671	87-704-672	87-704-673	
CITY CLERK																																					
City Clerk	1.00	1.00	1.00	1.00	1.00																																
Subtotal	1.00	1.00	1.00	1.00																																	
CITY ATTORNEY																																					
City Attorney	1.00	-	-	-																																	
Legal Assistant	0.75	-	-	-																																	
Subtotal	1.75	-	-	-																																	
CITY MANAGER																																					
Administrative Analyst	-	1.00	1.00	1.00		1.00																															
Assistant City Manager	1.00	1.00	1.00	1.00	0.10	0.60	0.15	0.15																													
Assistant to the City Manager	1.00	1.00	1.00	1.00		1.00																															
City Manager	1.00	1.00	1.00	1.00		1.00																															
Executive Assistant	1.00	1.00	1.00	1.00	0.20	0.80																															
Subtotal	4.00	5.00	5.00	5.00																																	
HUMAN RESOURCES																																					
Administrative Analyst	1.00	1.00	1.00	1.00				1.00																													
Human Resources Director	-	1.00	1.00	1.00				0.80																									0.10	0.10			
Human Resources Technician	1.00	2.00	2.00	2.00				1.00																													
Subtotal	2.00	4.00	4.00	4.00																																	
INFORMATION TECHNOLOGY																																					
Information Systems Manager	1.00	1.00	1.00	1.00			1.00																														
Information Systems Specialist	1.00	1.00	1.00	1.00			1.00																														
Information Systems Tech. -RPT	0.85	1.85	2.00	2.00			1.00																														
Subtotal	2.85	3.85	4.00	4.00																																	
FINANCE																																					
Accountant	2.00	2.00	2.00	2.00					1.00																												
Accounting Assistant II	1.00	1.00	1.00	1.00					1.00																												
Accounting Manager	1.00	1.00	1.00	1.00					1.00																												
Accounting Technician I/II	1.00	1.00	1.00	1.00					1.00																												
Cashier	1.00	1.00	1.00	1.00					1.00																												
Collection Assistant	1.00	1.00	1.00	1.00					1.00																												
Finance Director	1.00	1.00	1.00	1.00					1.00																												
Senior Accountant	1.00	1.00	1.00	1.00					1.00																												
Subtotal	9.00	9.00	9.00	9.00																																	



AUTHORIZED & FUNDED REGULAR FULL-TIME & REGULAR PART-TIME POSITIONS, FULL TIME EQUIVALENTS

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AUTHORIZED & FUNDED REGULAR FULL-TIME & REGULAR PART-TIME POSITIONS, FULL TIME EQUIVALENTS

	FY 2022 Adopted	FY 2022 Amended	FY 2023 Budgeted	FY 2024 Budgeted		13.013.130	20.020.200	21.021.200	22.022.200	80.080.800	30.030.300	30.030.302	30.031.310	30.032.320	30.033.330	50.051.510	50.052.520	50.053.530	60.061.611	60.062.620	70.071.710	70.072.720	70.073.730	70.074.740	70.075.750	60-063-631	60-063-632	60-064-612	60-064-641	60-064-642	60-064-643	50-054-540	87-707-200	87-706-150	87-703-671	87-704-672	87-704-673		
						City Clerk	City Manager	Information Technology	Human Resources	Finance	Police Administration	Animal Control	Patrol	Investigations	Records & Communications	Economic Development	Planning	Community Preservation	Engineering	Building Inspection	General Recreation Services	Youth/Adult Sports, Fitness	G.M. Silliman -Aquatics	Licensed Childcare	Senior Services	Waste Management	Storm Drains & NPDES	Street Lighting & Signals	Weed Abatement	Street Repairs	Park & Landscape Maintenance	Comm Development-Maintenance	Workers' Compensation	Public Liability Self-Insurance	Equipment Maintenance	Building Maintenance	G M Silliman - Maintenance		
COMMUNITY DEVELOPMENT																																							
Administrative Support Specialist II	1.00	1.00	1.00	1.00												1.00	0.60																						
Associate Planner	1.00	1.00	1.00	1.00													0.70																0.30						
Community Development Director	1.00	1.00	1.00	1.00													0.30	0.20															0.50						
Community Preservation Manager	-	1.00	1.00	1.00														1.00																					
Community Preservation Specialist	2.00	2.00	2.00	2.00														1.00																					
Deputy Community Dev. Director	1.00	1.00	1.00	1.00													0.30	0.20															0.50						
Economic Development Manager	1.00	1.00	1.00	1.00												1.00																							
Senior Planner	-	1.00	1.00	1.00													1.00																						
Subtotal	7.00	9.00	9.00	9.00																																			
RECREATION & COMMUNITY SERVICES																																							
Aquatics Coordinator	1.00	1.00	1.00	1.00																			1.00																
Aquatics Specialist	-	1.00	1.00	1.00																			1.00																
Administrative Assistant	0.50	0.50	0.50	0.50																	0.80	0.10			0.10														
Admin. Support Specialist II	1.00	1.00	1.00	1.00																	0.30	0.10	0.60																
Admin. Support Specialist II - RPT	0.75	0.75	0.75	0.75																				0.25	0.75														
Childcare Instructor	4.00	4.00	4.00	4.00																				1.00															
Lead Childcare Instructor	1.00	1.00	1.00	1.00																				1.00															
Recreation & Community Svcs. Mgr.	-	1.00	1.00	1.00																	0.25	0.25	0.25	0.50	0.20														
Recreation Coordinator	1.00	1.00	1.00	1.00																		1.00																	
Recreation Coordinator	1.00	1.00	1.00	1.00																	0.30	0.35	0.35																
Recreation Coordinator	1.00	1.00	1.00	1.00																				1.00															
Recreation Supervisor	1.00	1.00	1.00	1.00																	0.20			0.10	0.70														
Senior Recreation Supervisor	1.00	1.00	1.00	1.00																	0.10	0.10	0.80																
Subtotal	14.25	15.25	15.25	15.25																																			



AUTHORIZED & FUNDED REGULAR FULL-TIME & REGULAR PART-TIME POSITIONS, FULL TIME EQUIVALENTS

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Total Full-Time Equivalents: 162.73 171.98 174.25 174.25

Fire Services are provided by contract with the Alameda County Fire Department



BREAKDOWN OF FULL-TIME EQUIVALENTS FOR FY 2023 (Part-time Seasonal & Temporary)

Dept.	Description	FTE	Dept.	Description	FTE
20	<u>City Manager</u>		70.071	<u>General Recreation Services</u>	
	Office Assistant I	0.50		Activity Coordinator	0.50
	<i>Total</i>	0.50		Customer Service Rep	0.20
22	<u>Human Resources</u>			Preschool Instructor	2.00
	Professional Services Specialist	0.46		Recreation Instructor	0.03
	Office Assistant II	0.50		Recreation Leader I	1.75
	<i>Total</i>	0.96		Teen Activity Coordinator	1.00
			<i>Total</i>		5.48
30.031	<u>Patrol</u>		70.072	<u>Youth/Adult Sports, Fitness, & Wellness</u>	
	Police Officer Trainee	3.00		Activity Coordinator	0.16
	Special Assistant	1.00		Special Assistant	0.05
	<i>Total</i>	4.00		Dance Instructor	1.00
30.033	<u>Records & Communications</u>			Sports Official	0.09
	Police Services Aide I	1.00		Recreation Leader I/II	1.26
	Police Services Aide II	1.50	<i>Total</i>		2.56
	Special Assistant	0.25	70.073	<u>Family Aquatic Center</u>	
	<i>Total</i>	2.75		Aquatic Instructor	5.00
60.062	<u>Building Inspection</u>			Customer Service Rep	4.00
	Office Assistant I (PST-X)	1.00		Lifeguard I/II	12.00
	<i>Total</i>	1.00		Pool Technician	1.00
60.061	<u>Engineering</u>			Recreation Leader II	0.71
	Special Assistant	0.25		Program Coordinator	2.00
	<i>Total</i>	0.25		Senior Lifeguard	2.75
60.064	<u>Maintenance</u>			Café Worker I/II	1.00
	General Maintenance Worker III	1.0	<i>Total</i>		28.46
	<i>Total</i>	1.0	70.074	<u>Licensed Childcare</u>	
				Preschool Instructor	0.75
			<i>Total</i>		0.75
			70.075	<u>Senior Services</u>	
				Recreation Leader	0.50
			<i>Total</i>		0.50
			<i>Grand Total</i>		48.21



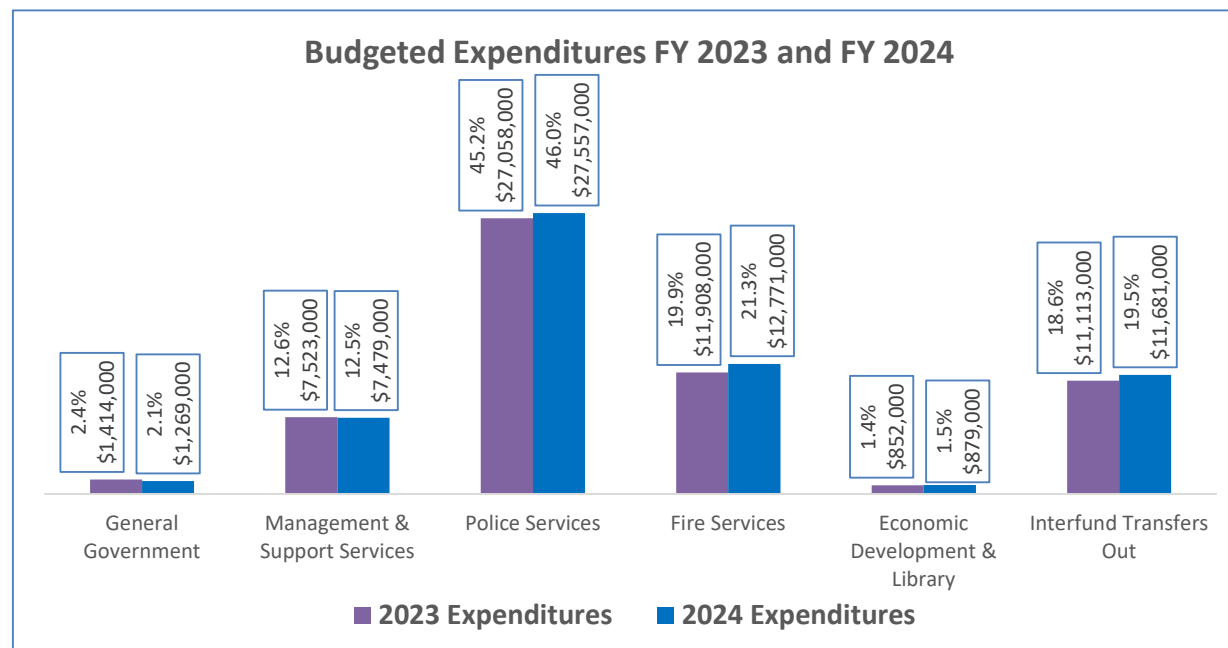
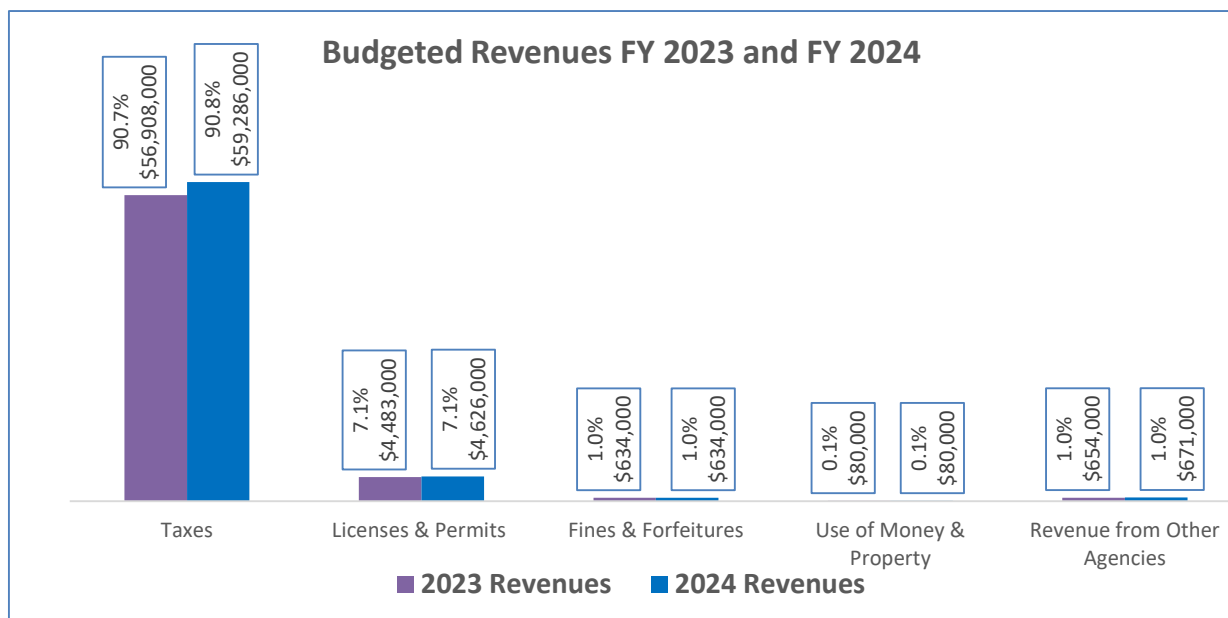
BREAKDOWN OF FULL-TIME EQUIVALENTS FOR FY 2024 (Part-time Seasonal & Temporary)

Dept.	Description	FTE	Dept.	Description	FTE
20	<u>City Manager</u>		70.071	<u>General Recreation Services</u>	
	Office Assistant I	0.50		Activity Coordinator	0.50
	Total	0.50		Customer Service Rep	0.20
22	<u>Human Resources</u>			Preschool Instructor	2.00
	Office Assistant II	0.50		Recreation Instructor	0.03
	Total	0.50		Recreation Leader I	1.75
				Teen Activity Coordinator	1.00
			Total		5.48
30.031	<u>Patrol</u>		70.072	<u>Youth/Adult Sports, Fitness, & Wellness</u>	
	Police Officer Trainee	3.00		Activity Coordinator	0.16
	Special Assistant	1.00		Special Assistant	0.05
	Total	4.00		Dance Instructor	1.00
30.033	<u>Records & Communications</u>			Sports Official	0.09
	Police Services Aide I	1.00		Recreation Leader I/II	1.26
	Police Services Aide II	1.50	Total		2.56
	Special Assistant	0.25			
	Total	2.75	70.073	<u>Family Aquatic Center</u>	
60.062	<u>Building Inspection</u>			Aquatic Instructor	5.00
	Office Assistant I (PST-X)	1.00		Customer Service Rep	4.00
	Total	1.00		Lifeguard I/II	12.00
60.061	<u>Engineering</u>			Pool Technician	1.00
	Special Assistant	0.25		Recreation Leader II	0.71
	Total	0.25		Program Coordinator	2.00
60.064	<u>Maintenance</u>			Senior Lifeguard	2.75
	General Maintenance Worker III	1.0		Café Worker I/II	1.00
	Total	1.0	Total		28.46
			70.074	<u>Licensed Childcare</u>	
				Preschool Instructor	0.75
			Total		0.75
			70.075	<u>Senior Services</u>	
				Recreation Leader	0.50
			Total		0.50
			Grand Total 47.75		



GENERAL FUND

The General Fund consists of activities which benefit the general public. It includes Mayor-Council, City Attorney, City Clerk, Management, Financial Services, Human Resources, Police, Fire, Community Development, and some Library support. General Fund revenues also supplement the Development, Recreation, Maintenance cost centers and Capital Funds.



CITY MANAGER’S OFFICE, CITY ATTORNEY’S OFFICE, AND MANAGEMENT SERVICES

The mission of the City Manager’s and City Attorney’s Offices and Management Services are to carry out the direction of the City Council efficiently, effectively, and responsibly in compliance with applicable law and to direct and assist departments in carrying out City policy, ensuring that the public is well informed. Management Services includes the City Clerk’s office, risk management, community affairs, and administration of agreements with other public and private agencies.

KEY OBJECTIVES

- Assist other City departments in developing and carrying out City policies, maximizing the use of City resources and promoting long-term fiscal stability.
- Protect the City’s resources by limiting liability and property claims.
- For the November 8, 2022, Municipal Election, manage the nomination process for City Council and Mayoral candidates, process any potential ballot measures, and coordinate with the Alameda County Registrar of Voters.
- Explore opportunities to expand partnerships with the Newark Unified School District to enhance education in our public schools.
- Continue to implement the Inclusive Communities Partnership with the National League of Cities.



GENERAL GOVERNMENT/MANAGEMENT & SUPPORT SERVICES SUMMARY

Organizational Unit		2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
<u>GENERAL GOVERNMENT</u>						
10.010.100	Mayor-Council	326,000	326,000	326,000	409,000	413,000
13.013.130	City Clerk	283,000	283,000	362,000	535,000	374,000
15.015.150	City Attorney	902,000	902,000	549,000	470,000	482,000
	Subtotal	1,511,000	1,511,000	1,237,000	1,414,000	1,269,000
<u>MANAGEMENT & SUPPORT SERVICES</u>						
20.020.200	Management Services	864,000	1,009,000	1,082,000	1,468,000	1,493,000
21.021.200	Information Technology Systems	1,068,000	1,326,000	1,307,000	2,050,000	2,007,000
22.022.200	Human Resources Services	717,000	1,455,000	1,284,000	1,622,000	1,542,000
80.080.800	Financial Services	1,841,000	2,132,000	1,960,000	2,383,000	2,437,000
	Subtotal	4,490,000	5,922,000	5,633,000	7,523,000	7,479,000
	TOTAL	6,001,000	7,433,000	6,870,000	8,937,000	8,748,000



10.010.100 MAYOR-COUNCIL

General Government

The City Council is the legislative and policy-making body of the City. There are five members of the Newark City Council, elected at large on a non-partisan ballot. The Mayor is directly elected to serve a two-year term; Council Members are elected to four-year overlapping terms. The City Council appoints a City Manager and a City Attorney. The City Council also creates and abolishes advisory committees and commissions and appoints citizens to serve as members of these advisory committees and commissions.

Account			2022	2022	2023	2024
Code	Description	2022 Adopted	Amended	Estimated	Budgeted	Budgeted
5130	Salaries Council and Commissions	168,000	168,000	186,000	201,000	204,000
	Subtotal	168,000	168,000	186,000	201,000	204,000
6100	Materials and Supplies	5,000	5,000	3,000	5,000	5,000
6200	Contractual Services	97,000	97,000	98,000	112,000	114,000
6400	Membership, Travel, Training	52,000	52,000	35,000	63,000	64,000
6800	Internal Service Charges	4,000	4,000	4,000	28,000	26,000
	Subtotal	158,000	158,000	140,000	208,000	209,000
	TOTAL	326,000	326,000	326,000	409,000	413,000



13.013.130 CITY CLERK

General Government

The City Clerk is responsible for support functions to the City Council, as well as for the performance of Government Code and Municipal Code mandated services. These services include: preparation of agenda and agenda materials for City Council consideration; records management; municipal code codification; conducting Municipal Elections in coordination with the Alameda County Registrar of Voters; and administration of compliance with the Political Reform Act, Public Records Act, Maddy Act, and the Brown Act.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	248,000	248,000	326,000	317,000	325,000
5140	Overtime	0	0	1,000	0	0
	Subtotal	248,000	248,000	327,000	317,000	325,000
6100	Materials and Supplies	1,000	1,000	1,000	1,000	1,000
6200	Contractual Services	19,000	19,000	19,000	176,000	10,000
6400	Membership, Travel, Training	2,000	2,000	2,000	6,000	6,000
6800	Internal Service Charges	13,000	13,000	13,000	35,000	32,000
	Subtotal	35,000	35,000	35,000	218,000	49,000
	TOTAL	283,000	283,000	362,000	535,000	374,000

* Added Assistant City Manager (0.10 FTE)



15.015.150 CITY ATTORNEY

General Government

The City Attorney is hired by the City Council as a consultant to serve as the legal representative of the City Council, City Manager, City departments, and City commissions. The City Attorney is responsible for representing the City in all lawsuits filed by or against the City. The City Attorney is also responsible for preparing and approving the legality of all proposed contracts, ordinances, and other documents.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	600,000	600,000	105,000	0	0
	Subtotal	600,000	600,000	105,000	0	0
6100	Materials and Supplies	8,000	8,000	0	1,000	1,000
6200	Contractual Services	272,000	272,000	428,000	441,000	455,000
6400	Membership, Travel, Training Other Charges	6,000	6,000	0	0	0
6800	Debt Service Payments Internal Service Charges	16,000	16,000	16,000	28,000	26,000
	Subtotal	302,000	302,000	444,000	470,000	482,000
	TOTAL	902,000	902,000	549,000	470,000	482,000

* Removed City Attorney

** Removed Legal Assistant

*** Contract Services



20.020.200 CITY MANAGER'S OFFICE

Management Services

The City Manager's Office is responsible for planning, organizing, staffing, and directing all City programs to implement the policy of the City Council. It also serves as staff to the City Council and is involved in intergovernmental relations necessary to accomplish liaison work with state, regional, county, and other local agencies. The Office is responsible for public records, City Council meetings, and local elections.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	701,000	701,000	834,000	1,110,000	1,137,000
5140	Overtime	0	0	3,000	0	0
	Subtotal	701,000	701,000	837,000	1,126,000	1,153,000
6100	Materials and Supplies	19,000	54,000	54,000	19,000	19,000
6200	Contractual Services	93,000	203,000	140,000	179,000	183,000
6400	Membership, Travel, Training	6,000	6,000	6,000	15,000	15,000
6800	Internal Service Charges	45,000	45,000	45,000	129,000	123,000
	Subtotal	163,000	308,000	245,000	342,000	340,000
	TOTAL	864,000	1,009,000	1,082,000	1,468,000	1,493,000

* Added Administrative Analyst

** Added Assistant City Manager (0.60 FTE)

INFORMATION TECHNOLOGY DEPARTMENT

The Information Technology Department is dedicated to providing the highest quality of technical services that are secure, cost effective, and tailored to the needs of the City and the greater community it serves. Division staff provide daily support to employees city-wide and all customer-facing technology managed by the City; maintain network infrastructure and all technology components; and increase access and transparency of data for the public.

KEY OBJECTIVES

- Continue implementation of the City Council approved Information Systems Division Strategic Framework Drive customer-focused technology solutions anticipating the City's current and future needs
- Develop an Information Technology Business Continuity and Disaster Recovery Plan that recovers technology services from a major disaster
- Maintain industry-leading uptime on critical technology infrastructure through architectural decisions, successful monitoring and testing processes, and system redundancy
- Support department initiatives to enhance customer experience through the City's website, social media, customer service portals and other technology feeds
- Identify, evaluate, and implement new technologies that improve operational efficiency
- Conduct user training to optimize usage of technology, develop an exceptionally skilled workforce, and protect network systems from outside threats
- Update policies and practices to support a highly secure technology environment with greater accountability and standards



21.021.210 INFORMATION TECHNOLOGY DEPARTMENT

Management & Support Services

The Information Technology Department (IT) manages all of the City's computer, telecommunications, and related systems and services. This includes responsibility for the governance of the City's technological systems, maintenance of the infrastructure, and the overall functionality of the systems. Through automation of routine tasks and securing electronic data, IT ensures staff have tools to provide more efficient and effective customer service, more accessible and reliable government information, and optimal collaboration and communication.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	660,000	660,000	403,000	814,000	835,000
5140	Overtime	0	0	6,000	0	0
5120	Seasonal/Temporary Employees	0	0	3,000	0	0
	Subtotal	660,000	660,000	412,000	814,000	835,000
6100	Materials and Supplies	40,000	57,000	113,000	116,000	119,000
6200	Contractual Services	78,000	165,000	337,000	370,000	286,000
6300	Communications	226,000	380,000	381,000	498,000	524,000
6400	Membership, Travel, Training	3,000	3,000	3,000	8,000	8,000
6800	Internal Service Charges	61,000	61,000	61,000	244,000	235,000
	Subtotal	408,000	666,000	895,000	1,236,000	1,172,000
	TOTAL	1,068,000	1,326,000	1,307,000	2,050,000	2,007,000

* Added IT Technician

DEPARTMENT MISSIONS STATEMENT AND KEY OBJECTIVES

HUMAN RESOURCES DEPARTMENT

The mission of the Human Resources Department is to support a talented and diverse workforce and the equitable delivery of city services. The City is an Equal Employment Opportunity employer. The Department's functions include: Recruitment and Retention, Classification and Compensation, Employee and Labor Relations, Employee Engagement, Well-Being, and Development, Benefits Administration, Risk Management, Workers' Compensation, and Safety Programs. The Human Resources Department ensures compliance with employer regulations and obligations as it protects the rights of the individual to fair and equitable treatment in all aspects of employment.

Human Resources staff provide proactive and flexible customer service and endeavor to address the needs of the City's workforce with relevant and timely information, communication, and skillful assistance in support of Newark employees and the public.

KEY OBJECTIVES

- Provide strategic guidance for the effective resource to the management of organizational change, workplace structure, and employee engagement to drive productivity and innovation.
- Implement cost-effective citywide professional development opportunities that further enhance the success of City employees in service delivery to the community, comply with legal mandates, promote professional growth, and support succession planning.
- Ensure that all City departments have viable performance management tools and resources to provide timely, accurate, and relevant performance evaluations and professional development guidance to employees.
- Protect the City's resources by limiting liability and property claims.
- Support employee wellness and safety that effectively promotes, communicates, and acts to protect and enhance employee health and safety
- Manage employee and labor relations activities related to employee group and associations.
- Ensure that Personnel Rules and Regulations and Administrative Regulations related to personnel are updated, effective, and compliant.
- Implement federal and state employment mandates.



22.022.220 HUMAN RESOURCES SERVICES

Management & Support Services

Human Resources provides specialized and strategic administration to all employees in the following areas: employee and labor relations; negotiations with labor associations and employee groups; recruitment and selection; equal employment opportunity; classification and compensation; employee development and training; employee recognition; benefits administration; workers' compensation; state unemployment insurance; employee safety; and confidential records management. Human Resources is the resource point for employees ensuring compliance with federal and state employment laws.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	287,000	528,000	450,000	798,000	818,000
5120	Seasonal/Temporary Employees	0	0	81,000	114,000	28,000
	Subtotal	287,000	528,000	531,000	912,000	846,000
6100	Materials and Supplies	17,000	34,000	34,000	54,000	54,000
6200	Contractual Services	297,000	695,000	604,000	404,000	418,000
6400	Membership, Travel, Training	60,000	142,000	59,000	130,000	110,000
6800	Internal Service Charges	56,000	56,000	56,000	122,000	114,000
	Subtotal	430,000	927,000	753,000	710,000	696,000
	TOTAL	717,000	1,455,000	1,284,000	1,622,000	1,542,000

* Added Assistant City Manager (0.15 FTE)

* Added HR Director (0.80 FTE)

DEPARTMENT MISSIONS STATEMENT AND KEY OBJECTIVES

FINANCE DEPARTMENT

The mission of the Finance Department is to ensure that the financial and fiscal activities of the City are performed, recorded, and presented in compliance with professional and ethical standards while supporting the City Council, community, and staff in a prompt and courteous manner.

KEY OBJECTIVES

- Monitor and evaluate City revenues, national and state economies, fiscal policies, and other economic trends that impact the City's financial condition and make recommendations to the City Manager and City Council to ensure fiscal stability in times of economic downturn.
- Develop the Biennial Budget and Five-Year Forecast in coordination with City departments and community engagement; monitor spending against approved budget and advise Council with budget amendments as needed.
- Prepare and maintain accurate financial records and reports, in compliance with Generally Accepted Accounting Principles (GASB), Federal, State, and County rulings, and grant provisions.
- Procure goods and services in compliance with the City's Purchasing Policy, Ordinance, and applicable Federal and State laws.
- Provide leadership in the development, implementation, and updates of financial policies for the City.
- Monitor and enforce internal controls of financial process workflows to safeguard financial resources and City assets.
- Review capital projects and equipment replacement spending to determine asset capitalization, replacement schedule, and funding options.
- Process all financial transactions for the City, including revenue receipts, vendor and contractor payments, employee payroll checks, and business license issuance.
- Complete the replacement of the financial management, human resources, and asset management modules of the Enterprise Resource Planning (ERP) system.
- Maintain current Enterprise Resource Planning (ERP) system for systematic updates and enhancements and continue to evaluate additional modules.



80.080.800 FINANCE DEPARTMENT

Management & Support Services

The Finance Department maintains the financial records of the City and provides accounting and financial reporting services to City management and staff, City Council, and regulatory agencies. Finance staff assists City departments in developing and submitting a budget to City Council and coordinates the annual financial audit and preparation of the Annual Comprehensive Financial Report. Other Financial Services responsibilities includes cash management, cashier operations, business license administration, debt management, payroll, purchasing, accounts payable, accounts receivable, and maintenance of the ERP system.

Account			2022	2022	2023	2024
Code	Description	2022 Adopted	Amended	Estimated	Budgeted	Budgeted
5110	Regular Employees	1,467,000	1,553,000	1,368,000	1,587,000	1,628,000
5115	Leave Conversion	0	0	5,000	0	0
5140	Overtime	0	0	8,000	0	0
	Subtotal	1,467,000	1,553,000	1,381,000	1,587,000	1,628,000
6100	Materials and Supplies	5,000	5,000	4,000	7,000	7,000
6200	Contractual Services	277,000	482,000	476,000	526,000	553,000
6400	Membership, Travel, Training	7,000	7,000	14,000	24,000	24,000
6800	Internal Service Charges	85,000	85,000	85,000	239,000	225,000
	Subtotal	374,000	579,000	579,000	796,000	809,000
	TOTAL	1,841,000	2,132,000	1,960,000	2,383,000	2,437,000



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ECONOMIC DEVELOPMENT AND LIBRARY SUMMARY

Organizational Unit		<u>2022 Adopted</u>	<u>2022 Amended</u>	<u>2022 Estimated</u>	<u>2023 Budgeted</u>	<u>2024 Budgeted</u>
<u>ECONOMIC DEVELOPMENT</u>						
50.051.510	Economic Development	460,000	686,200	705,000	690,000	710,000
	Subtotal	460,000	686,200	705,000	690,000	710,000
<u>LIBRARY</u>						
27.027.270	Library Support	73,000	73,000	73,000	162,000	169,000
	Subtotal	73,000	73,000	73,000	162,000	169,000
	TOTAL	533,000	759,200	778,000	852,000	879,000

ECONOMIC DEVELOPMENT

The Economic Development Division shares and supports the mission of the the Community Development Department and is identified independently because Economic Development is predominantly supported by the General Fund while Community Development has other revenue sources.

The mission of the Community Development Department and the Economic Development Division (Division) is to ensure the long-term independence of the City of Newark by encouraging the development of a physically and fiscally balanced community. The Division is committed to leading initiatives that achieve Newark's independence, relevant services and providing a timely response to inquiries and accurate and complete information to our customers. Within the City organization, the Division provides staff support, guidance, and coordination assistance to other departments. The Division continually strives to improve its high level of service. Economic Development advances and supports the Community Development Department's mission in the key objectives listed here.

KEY OBJECTIVES

- Expand efforts to market the community as a business location of choice.
- Attract high technology businesses and employment to Newark through land use decisions and business benefits and services.
- Implement the Economic Development General Plan Element.
- Support and improve timely and efficient processing of development applications.
- Assist Community Development in the implementation of Specific Plans as appropriate.
- Work with Regional Agencies to assure Newark will be part of a vibrant and sustainable region.
- Support businesses in the implementation of the Local Hazard Mitigation Plan.
- Encourage sustainability in development, land use, and public and private policy and practice.



50.051.510 ECONOMIC DEVELOPMENT

Community Development

The Economic Development activity includes all public information and business promotion functions. Also included in this activity are work with the Chamber of Commerce, publication of the City newsletter, and economic development promotion efforts.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	266,000	266,000	260,000	278,000	284,000
5120	Seasonal/Temporary Employees	0	0	53,000	53,000	53,000
	Subtotal	266,000	266,000	313,000	331,000	337,000
6100	Materials and Supplies	4,000	4,000	2,000	5,000	5,000
6200	Contractual Services	156,000	382,200	361,000	290,000	305,000
6400	Membership, Travel, Training	18,000	18,000	13,000	27,000	28,000
6800	Internal Service Charges	16,000	16,000	16,000	37,000	35,000
	Subtotal	194,000	420,200	392,000	359,000	373,000
	TOTAL	460,000	686,200	705,000	690,000	710,000



27.027.270 LIBRARY SUPPORT

Library

The Library Support activity provides for the maintenance of the City's Library building, grounds, and parking lot. The Library is located at 6300 Civic Terrace Avenue and is operated by Alameda County.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
6800	Internal Service Charges	73,000	73,000	73,000	162,000	169,000
	Subtotal	73,000	73,000	73,000	162,000	169,000
	TOTAL	73,000	73,000	73,000	162,000	169,000

DEPARTMENT MISSIONS STATEMENT AND KEY OBJECTIVES

POLICE DEPARTMENT

The mission of the Police Department is to provide professional public safety services in partnership with our community.

PROGRAM DESCRIPTION

The police department consists of two divisions: Field Operation and Support Services. Field Operations is administered by one Police Captain and two Lieutenants who are responsible for the day and night patrol operations and the detective unit. The Support Services Division is overseen by a Police Captain responsible for the Communications Center, Records and Property, employee recruitment and hiring, Community Engagement and Volunteers, and Professional Standards and Trainings.

Field Operations consists of teams of sworn and professional staff employees who collaboratively work together to patrol the city streets to preserve the peace; protect life and property, enforce laws, prevent crime, and arrest offenders. Teams consist of Patrol Sergeants, Police Officers, Community Service officers, Dispatchers, and Animal Control officers. Police Canines are attached to patrol teams as well. Canines are used primarily to search for and apprehend criminal suspects, detect and locate narcotics, and perform building and area searches.

The Traffic Unit enforces traffic regulations in conjunction with patrol functions; investigates traffic hazards; analyzes collision reports; participates in regional commercial enforcement activities; and provides traffic safety education. Vehicle Abatement Officers support the Traffic Unit through the identification and ultimate removal of abandoned vehicles throughout the city.

The School Resource Officer (SRO) assigned to Newark Memorial High School interacts closely with students, teachers, school staff, and parents to ensure a safe learning environment for our youth. The SRO also monitors activity, as well as investigates criminal incidents, on and around campus.

DEPARTMENT MISSIONS STATEMENT AND KEY OBJECTIVES

POLICE DEPARTMENT, CONTINUED

The Detective Unit handles the investigation of all major crimes that occur within the city. They work with the Federal Bureau of Investigation Silicon Valley Regional Criminal Forensics Laboratory and the Southern Alameda Major Crimes Task Force.

Field Operations is additionally supported by several collateral teams to include Special Weapons and Tactics (SWAT), Crisis Negotiations, Crowd Management, Unmanned Aerial Vehicle (UAV), Criminal Evidence Response Team (CERT), Field Training Officers (FTO), and a Peer Support Team.

The Professional Standards and Training (PST) Unit, located under the Support Services Division, coordinates, delivers, and tracks department and Peace Officers Standards and Training (POST) approved training. Range Staff and Use of Force team work together with PST to provide the most current legal updates as well as relevant scenario and classroom training to all employees. PST maintains and updates department policy and procedure, assists in the recruitment and background of potential employees, investigates internal affairs matters, and coordinates the testing process for the hiring of new employees and internal promotional testing processes.

Specific activities include:

Solving any policing problems in an effort to reduce crime and enhance the quality of life for the residents of Newark.

Maintaining a minimum average response time of four minutes or less to emergency calls for service to ensure the highest level of public safety.

Maintaining a long, positive, and collaborative partnership with our schools and keeping our schools safe. In furtherance of this goal, continue to provide a liaison officer, continue in depth discussions about our current practices and procedures, and will work together to identify and implement preventative and security measures; this includes providing training and collaborating on safety drills.

DEPARTMENT MISSIONS STATEMENT AND KEY OBJECTIVES

POLICE DEPARTMENT, CONTINUED

MAJOR ACCOMPLISHMENTS

- Implementation of program to report stop data in compliance with the Racial Identity Profiling Act of 2015.
- Implementation of the National Incident-Based Reporting System (NIBRS) and California Incident-Based Reporting (CIBRS) of crime data elements.

KEY OBJECTIVES

- By January 2023, implement the first phase of an Intelligence Based Policing model.
- By January 2023, implement the first phase of the community safety camera program.
- By January 2023, research and evaluate the procurement of a Force Options Simulator for use in the new police facility training room and continue to provide force options (crisis intervention and de-escalation) training to help officers understand and react appropriately to mentally ill and developmentally disabled subjects.
- By June 2022, collaborate in a records data sharing program with all Alameda and Contra Costa County police agencies.
- By June 2023, continue to move toward paperless records retention.
- By June 2023, research and evaluate long-term storage solutions for large scale property & evidence items.
- Continue to utilize a Team Policing staffing model to improve communication, consistency in supervision, accountability, efficiency, and morale.
- Continue to prioritize professional development and succession planning through a formal Acting Sergeant in Training Program
- Expand the number of residents and businesses currently opted-in to the recently implemented AC Alert county-wide mass notification and evacuation platform.
- Continue to aggressively pursue grant opportunities to supplement the current budget.
- Explore new ways to increase number of candidates for entry level and lateral police officers.
- Explore ways to formalize existing Professional Development and Mentoring efforts that provide staff with the tools they need to succeed.

DEPARTMENT MISSIONS STATEMENT AND KEY OBJECTIVES

POLICE DEPARTMENT, CONTINUED

- Continue to address complaints and concerns regarding wrecked, dismantled, damaged, unregistered, and non-operating vehicles on public and private property.
- Continue our collaboration with the Newark Unified School District, Alameda County District Attorney's Office, and Juvenile Probation for a county-wide truancy program and to discuss School Resource Officer, gang, and other school-related issues. In addition, the
- Police Department will work with the Fremont and Union City School Districts and other police departments regarding truancy and other juvenile delinquency trends.
- Continue to promote participation in the departmental fitness program, while ensuring that the level of service to the community is not adversely affected.
- Continue to pursue and evaluate on-line training/testing programs related to perishable skills for police officers.
- Continue to pursue off-site data file storage systems to preserve archived and retainable reports.
- Continue to assign the Honor Guard team to represent the department at ceremonies for fallen officers, civic events, and city-related functions.
- Continue to access, monitor, and communicate Homeland Security/Terrorism issues to our first responders.
- Continue to promote and maintain a police explorer and cadet program.
- Continue to increase our public outreach efforts through social media to keep the lines of communication open and provide residents and concerned citizens with alerts, advisories, and community information.
- Continue to expand the Community Engagement Program by recruiting new police volunteers and Business Watch Program participants, collaborating with the Chamber of Commerce, establishing new Neighborhood Watch programs within the community, and facilitating campaigns such as National Night Out.
- Continue to research and provide new technology to improve efficiency and reduce risk.
- Continue to address on-going traffic concerns and evaluate the impact new housing developments, increased commercial enterprises, and developing retail centers have on this issue.

POLICE DEPARTMENT, CONTINUED

- Continue to utilize police personnel to staff the Law Enforcement Program funded by the Mission Valley Regional Occupation Program and in conjunction with the Newark Unified School District.
- Continue to encourage officers to achieve higher educational goals by forming partnerships with accredited universities.
- Continue to assign officers to NewPark Mall when available and needed during peak shopping times and special events to help deter criminal activity.
- Continue to provide multi-disciplinary critical incident scenario-based training for all staff.
- Continue to utilize Naloxone to reduce the number of fatal opiate overdoses and increase officer safety.
- Continue to upgrade the Police webpage in order to provide citizens a means to easily locate information and report certain crimes with the objective of increased customer satisfaction.
- Continue to evaluate and improve the use of body worn cameras for all officers to reduce potential risk and liability to the department.
- Continue to explore options to expand our employee wellness program.



POLICE SUMMARY

Organizational Unit		<u>2022 Adopted</u>	<u>2022 Amended</u>	<u>2022 Estimated</u>	<u>2023 Budgeted</u>	<u>2024 Budgeted</u>
<u>POLICE SERVICES</u>						
30.030.300	Police Administration	1,106,000	1,123,000	1,095,000	1,174,000	1,191,000
30.030.301	School Crossing Guards	119,000	124,000	124,000	142,000	145,000
30.030.302	Animal Control	341,000	408,000	408,000	434,000	440,000
30.031.310	Patrol	16,093,000	16,163,000	15,230,000	16,899,000	17,359,000
30.032.320	Investigations	2,999,000	2,999,000	2,074,000	2,955,000	2,894,000
30.033.330	Records & Communication	4,454,000	4,504,000	5,154,000	5,442,000	5,516,000
30.034.340	Police Reserves	18,000	18,000	0	12,000	12,000
TOTAL		25,130,000	25,339,000	24,085,000	27,058,000	27,557,000



30.030.300 POLICE ADMINISTRATION

Police Department

The Police Chief has oversight of all of the police department functions and responsibilities. The Chief guides and leads the department by ensuring that staff abides by its mission, vision, and values; providing long and short-term goals and objectives for the department; adopting department rules and regulations; preparing and administering the department budget; providing for staffing and equipping of the department; reviewing and recommending the hiring and promotion of personnel; and receiving and investigating complaints of police misconduct.

Account			2022	2022	2023	2024
Code	Description	2022 Adopted	Amended	Estimated	Budgeted	Budgeted
5110	Regular Employees	1,046,000	1,046,000	1,029,000	1,049,000	1,076,000
5140	Overtime	0	0	1,000	0	0
	Subtotal	1,046,000	1,046,000	1,030,000	1,049,000	1,076,000
6100	Materials and Supplies	5,000	5,000	5,000	5,000	5,000
6400	Membership, Travel, Training	19,000	36,000	24,000	39,000	33,000
6800	Internal Service Charges	36,000	36,000	36,000	81,000	77,000
	Subtotal	60,000	77,000	65,000	125,000	115,000
	TOTAL	1,106,000	1,123,000	1,095,000	1,174,000	1,191,000



30.030.301 SCHOOL CROSSING GUARDS

Police Department

The School Crossing Guards activity is administered by the Field Operations Captain and one Field Operations Lieutenant. This program provides pedestrian traffic control and safety at specified school locations within the City.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
6200	Contractual Services	119,000	124,000	124,000	142,000	145,000
	Subtotal	119,000	124,000	124,000	142,000	145,000
	TOTAL	119,000	124,000	124,000	142,000	145,000



30.030.302 ANIMAL CONTROL

Police Department

The Animal Control activity is administered by the Field Operations Captain. The Animal Control Unit provides preventative patrol service related to state and local animal control statutes; investigates citizen complaints and violations; impounds stray animals; properly disposes of deceased animals; secures medical treatment for injured or sick animals; and assists with rabies control and the enforcement of City licensing ordinances.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	156,000	156,000	157,000	157,000	160,000
	Subtotal	156,000	156,000	157,000	157,000	160,000
6200	Contractual Services	150,000	217,000	216,000	250,000	255,000
6800	Internal Service Charges	35,000	35,000	35,000	27,000	25,000
	Subtotal	185,000	252,000	251,000	277,000	280,000
	TOTAL	341,000	408,000	408,000	434,000	440,000



30.031.310 PATROL

Police Department

Field Operations consists of teams of sworn and professional staff employees who collaboratively work together to patrol the city streets to preserve the peace; protect life and property, enforce laws, prevent crime, and arrest offenders. Teams consist of Patrol Sergeants, Police Officers, Community Service officers, Dispatchers, and Animal Control officers. Police Canines are attached to patrol teams as well. Canines are used primarily to search for and apprehend criminal suspects, detect and locate narcotics, and perform building and area searches.

The Traffic Unit enforces traffic regulations in conjunction with patrol functions; investigates traffic hazards; analyzes collision reports; participates in regional commercial enforcement activities; and provides traffic safety education. Vehicle Abatement Officers support the Traffic Unit through the identification and ultimate removal of abandoned vehicles throughout the city.

The School Resource Officer (SRO) assigned to Newark Memorial High School interacts closely with students, teachers, school staff, and parents to ensure a safe learning environment for our youth. The SRO also monitors activity, as well as investigates criminal incidents, on and around campus.

Field Operations is additionally supported by several collateral teams to include Special Weapons and Tactics (SWAT), Crisis Negotiations, Crowd Management, Unmanned Aerial Vehicle (UAV), Criminal Evidence Response Team (CERT), Field Training Officers (FTO), and a Peer Support Team.

Account			2022	2022	2023	2024
Code	Description	2022 Adopted	Amended	Estimated	Budgeted	Budgeted
5110	Regular Employees	12,902,000	12,965,519	11,960,000	12,453,000	12,761,000
5120	Seasonal/Temporary Employees	244,000	244,000	128,000	468,000	468,000
5140	Overtime	500,000	500,000	856,000	545,000	559,000
	Subtotal	13,646,000	13,709,519	12,944,000	13,466,000	13,788,000
6100	Materials and Supplies	147,000	150,121	127,000	164,000	164,000
6200	Contractual Services	628,000	628,000	470,000	618,000	618,000
6400	Membership, Travel, Training	4,000	7,360	4,000	76,000	76,000
8000	Departmental Equipment	14,000	14,000	31,000	0	0
6800	Internal Service Charges	1,654,000	1,654,000	1,654,000	2,575,000	2,713,000
	Subtotal	2,447,000	2,453,481	2,286,000	3,433,000	3,571,000
	TOTAL	16,093,000	16,163,000	15,230,000	16,899,000	17,359,000



30.032.320 INVESTIGATIONS

Police Department

The Investigations activity is administered by the Field Operations Captain and one Field Operations Lieutenant. The Detective Unit handles the investigation of all major crimes that occur within the city. They work with the Federal Bureau of Investigation Silicon Valley Regional Criminal Forensics Laboratory and the Southern Alameda Major Crimes Task Force (SACMCTF). Our participation in the SACMCTF allows us to enforce laws and investigate incidents related to narcotics trafficking, street gangs, and major crimes within the tri-city area. The detective unit responds to and investigates homicides, sexual assaults, robberies, and other complex investigations; recovers stolen property; inspects pawn shops and second-hand stores; tracks sex, arson, and narcotic registrants in the community; investigates and arrests persons wanted for crimes by other jurisdictions; and maintains an investigative liaison with outside agencies.

Account			2022	2022	2023	2024
Code	Description	2022 Adopted	Amended	Estimated	Budgeted	Budgeted
5110	Regular Employees	2,575,000	2,575,000	1,679,000	2,405,000	2,464,000
5140	Overtime	70,000	70,000	138,000	138,000	138,000
	Subtotal	2,645,000	2,645,000	1,817,000	2,543,000	2,602,000
6100	Materials and Supplies	1,000	1,000	10,000	1,000	1,000
6200	Contractual Services	169,000	169,000	64,000	185,000	80,000
6400	Membership, Travel, Training	1,000	1,000	0	1,000	1,000
6800	Internal Service Charges	183,000	183,000	183,000	225,000	210,000
	Subtotal	354,000	354,000	257,000	412,000	292,000
	TOTAL	2,999,000	2,999,000	2,074,000	2,955,000	2,894,000



30.033.330 RECORDS & COMMUNICATIONS

Police Department

The Records & Communications activity is administered by the Support Services Captain and Support Services Manager. This activity administers the records, communications, evidence control, and personnel/training functions. The Records Unit maintains and distributes police reports, Public Records Act (PRA) requests, and other police files. The communications center accepts citizens' calls for public safety services and coordinates movements of field units. The evidence control function maintains evidence and property in police custody.

The Professional Standards and Training Unit is administered by the Support Services Captain and a Sergeant who coordinates, delivers, and tracks department and Peace Officers Standards and Training (POST) approved training, assists in the recruitment and background of potential employees, investigates internal affairs matters, and coordinates the testing process for the hiring of new employees and the internal promotional testing process. The Support Services Captain also oversees the Community Engagement Program which encompasses volunteers for Graffiti Abatement, Newark Police Volunteers, Neighborhood and Merchant Watch programs, as well as the Citizen Police Academy and social media.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	3,380,000	3,380,000	4,142,000	4,018,000	4,120,000
5120	Seasonal/Temporary Employees	111,000	111,000	42,000	145,000	145,000
5140	Overtime	165,000	165,000	155,000	155,000	155,000
	Subtotal	3,656,000	3,656,000	4,339,000	4,318,000	4,420,000
6100	Materials and Supplies	31,000	31,000	21,000	31,000	31,000
6200	Contractual Services	255,000	305,000	286,000	255,000	255,000
6400	Membership, Travel, Training	118,000	118,000	114,000	178,000	178,000
6300	Other Charges	83,000	83,000	83,000	83,000	83,000
6800	Internal Service Charges	311,000	311,000	311,000	577,000	549,000
	Subtotal	798,000	848,000	815,000	1,124,000	1,096,000
	TOTAL	4,454,000	4,504,000	5,154,000	5,442,000	5,516,000



30.034.340 POLICE RESERVES

Police Department

The Police Reserves activity is administered by the Field Operations Captain. The Reserve Officer program recruits, trains, and equips civilian volunteers to assist sworn police personnel during the course of their duties, as well as in times of disaster when the need for police services exceeds available resources. The Captain also provide oversight for the volunteer-based Police Explorer program which provides police experience, mentorship, and training to youth interested in a career in law enforcement.

Account			2022	2022	2023	2024
Code	Description	2022 Adopted	Amended	Estimated	Budgeted	Budgeted
6100	Materials and Supplies	10,000	10,000	0	0	0
6400	Membership, Travel, Training	8,000	8,000	0	12,000	12,000
	Subtotal	18,000	18,000	0	12,000	12,000
	TOTAL	18,000	18,000	0	12,000	12,000

DEPARTMENT MISSIONS STATEMENT AND KEY OBJECTIVES

FIRE DEPARTMENT

The Alameda County Fire Department provides fire services for the City of Newark by contract. These services are provided at the direction of the City and are in line with public safety priorities of the community

KEY OBJECTIVES

- Facilitate requested EOC Training for City personnel to reinforce prior independent study learning modules
- Facilitate requested EOC training for City Council members.
- Continue to work with the City to provide cost efficiencies for the services provided.
- Work collaboratively with the City Emergency Coordinator to provide emergency preparedness training programs including Listos, PEP, and CERT to Newark residents.
- Support the development of requested tabletop exercises to coincide with EOC training workshops and to exercise the City of Newark's Comprehensive Emergency Management Plan (CEMP).
- Conduct an annual review of the City of Newark's CEMP to ensure the plan elements are valid, current, and remain in compliance with ICS, SEMS, NIMS, and other regulations.
- Continue to participate in community outreach and preparedness events.
- Participate in Disaster Council meetings to review status of emergency management program.
- Participate and support the City's Local Hazard Mitigation Plan
- Work collaboratively with the City Emergency Coordinator to conduct necessary review of the EOP
- Maintain Senate Bill 1205 compliance through the performance of annual inspections and reporting.



FIRE SUMMARY

Organizational Unit		2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
<u>FIRE SERVICES</u>						
40.040.400	Fire, Life, and Environmental Protection	12,274,000	12,274,000	12,274,000	11,904,000	12,767,000
40.041.400	EMS Assessment	0	0	4,000	4,000	4,000
TOTAL		12,274,000	12,274,000	12,278,000	11,908,000	12,771,000



40.040/40.041.400 EMERGENCY SERVICES and FIRE, LIFE, and ENVIRONMENTAL PROTECTION

Fire Department

Emergency Services are included in the contract for fire services with the Alameda County Fire Department. These services include training fire department personnel; response to emergency and non-emergency incidents; fire code inspections; coordinated and provided basic life support (BLS) and advanced life support (ALS) emergency medical services; response to hazardous materials related incidents; performing extrications; and maintaining fire hydrants. The Alameda County Fire Department also provided public education in fire safety, injury prevention, disaster preparedness; and responded to public service requests such as station tours and school presentations. They worked cooperatively through an Auto Aid agreement to respond to emergencies in Union City, and participated in Alameda County's Mutual Aid Plan, under which cities assist one another when in need of additional firefighting resources.

Emergency Preparedness activity, under the Alameda County Fire Department, coordinated the City's emergency response to natural and man-made disasters, industrial and transportation emergencies, and domestic terrorism situations. This activity included emergency planning, preparedness training, public awareness and education, Community Emergency Response Team (CERT) organization and training, Personal Emergency Preparedness (PEP) training, and disaster response and coordination.

Emergency Medical Services provided for advanced life support services by paramedics on fire engines, purchase of medical equipment and medications, emergency medical training, and other projects that enhanced the quality of emergency medical services to the community.

Fire, Life, and Environmental Protection Services includes conducted fire code and hazardous materials inspections, and code enforcement. The Alameda County Fire Department also made public education presentations to the community to expand awareness on fire and life safety hazards and environmental protection issues. Activities included plan review and inspection of all new fire protection system installations; fire code compliance inspections; fire investigation; regulation of hazardous materials facilities; and the distribution of public information on a wide range of fire safety and environmental protection subjects.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
6200	Contractual Services	11,337,000	11,337,000	11,337,000	11,829,000	12,696,000
6800	Internal Service Charges	937,000	937,000	937,000	75,000	71,000
	Subtotal	12,274,000	12,274,000	12,274,000	11,904,000	12,767,000
	TOTAL	12,274,000	12,274,000	12,274,000	11,904,000	12,767,000

40.041 EMS ASSESSMENT

6200	Contractual Services	0	0	4,000	4,000	4,000
	TOTAL	0	0	4,000	4,000	4,000

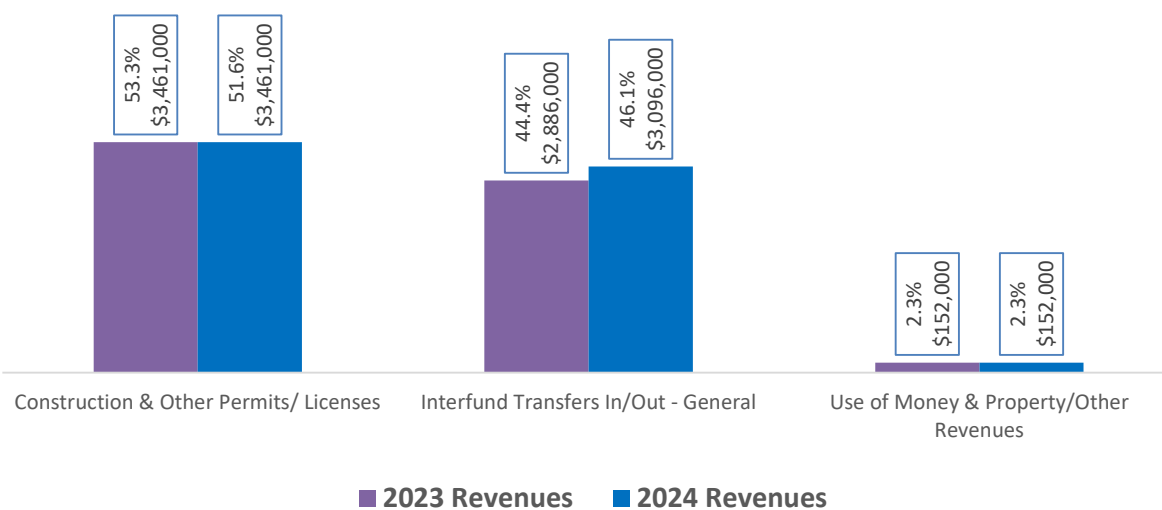
*Fire services are provided by contract with the Alameda County Fire Department.



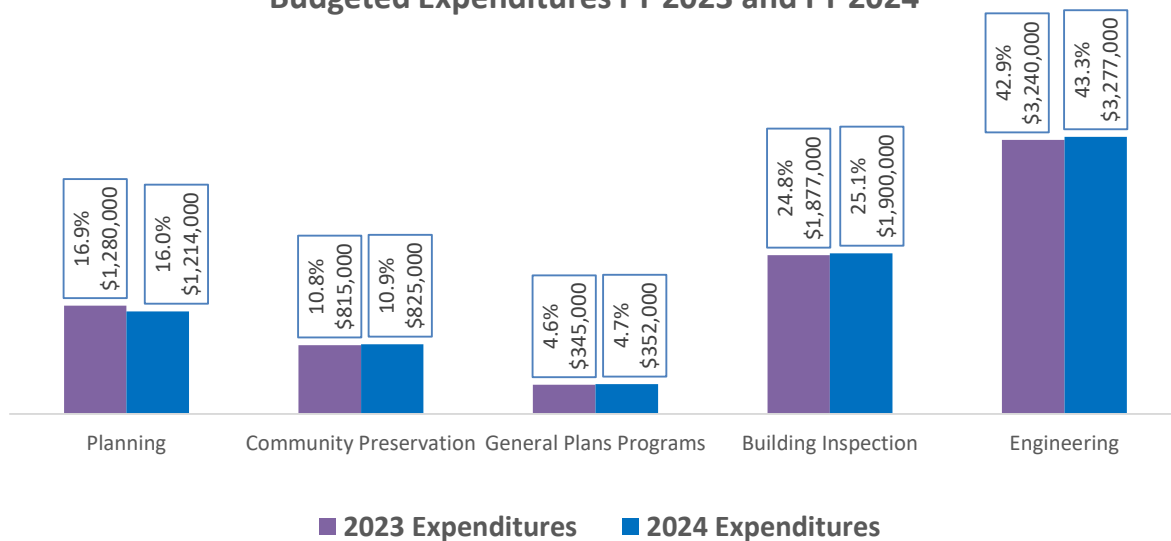
DEVELOPMENT COST CENTER

The Development Cost Center contains Planning, Community Preservation, Engineering, and Building Inspection. These are services primarily provided to the development community and are supported primarily by development fees.

Budgeted Revenues FY 2023 and FY 2024



Budgeted Expenditures FY 2023 and FY 2024



COMMUNITY DEVELOPMENT DEPARTMENT

The mission of the Community Development Department is to ensure the long-term independence of the City of Newark by encouraging the development of a physically and fiscally balanced community. The department consists of Economic Development, Planning, Community Preservation, and Housing, and is committed to leading initiatives that achieve Newark's independence, relevant services and providing a timely response to inquiries and accurate and complete information to our customers. Within the City organization, the department provides staff support, guidance, and coordination assistance to other departments. The Community Development Department continually strives to improve its high level of service.

KEY OBJECTIVES

- Expand efforts to market the community as a business and residential location of choice.
- Attract high technology businesses and employment to Newark through land use decisions and business benefits and services.
- Implement the Economic Development General Plan Element.
- Continue timely and efficient processing of development applications.
- Implement the Specific Plan for Areas 3 and 4.
- Implement the Specific Plan for the Bayside Newark Transit Oriented Development (Area 2).
- Implement the New Park Place Specific Plan.
- Implement the Old Town Specific Plan.
- Implement the General Plan and Housing Element.
- Work with Regional Agencies to assure Newark will be a part of a vibrant and sustainable region.
- Implement the Local Hazard Mitigation Plan.
- Review and update Census related data as necessary.
- Monitor and update all impact fees as necessary.
- Promote proactive code enforcement activities within the Community Preservation Division



DEVELOPMENT COST CENTER SUMMARY

Organizational Unit		2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
<u>PLANNING and DEVELOPMENT</u>						
50.052.520	Planning	813,000	1,328,000	694,000	1,280,000	1,214,000
50.053.530	Community Preservation	424,000	534,000	491,000	815,000	825,000
50.054.540	General Plans Programs	568,000	568,000	326,000	345,000	352,000
50.059.590	Grants/Pass Through	0	1,500,000	1,445,000	0	0
	Subtotal	1,805,000	3,930,000	2,956,000	2,440,000	2,391,000
<u>ENGINEERING</u>						
60.061.611	Engineering Design and Construction	2,373,000	2,830,000	2,619,000	3,240,000	3,277,000
	Subtotal	2,373,000	2,830,000	2,619,000	3,240,000	3,277,000
<u>BUILDING INSPECTION</u>						
60.062.620	Building Inspection Programs	2,023,000	2,076,000	1,565,000	1,877,000	1,900,000
	Subtotal	2,023,000	2,076,000	1,565,000	1,877,000	1,900,000
	TOTAL	6,201,000	8,836,000	7,140,000	7,557,000	7,568,000



50.052.520 PLANNING

Community Development

The Planning activity oversees the orderly physical development of the community. The update and administration of the City's General Plan, administration of the Zoning Ordinance, coordination of development with the business and development community, and work with the Planning Commission are covered under this activity.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	421,000	774,000	320,000	609,000	624,000
5120	Seasonal/Temporary Employees	0	0	27,000	27,000	27,000
	Subtotal	421,000	774,000	347,000	636,000	651,000
6100	Materials and Supplies	2,000	3,000	4,000	5,000	5,000
6200	Contractual Services	346,000	501,000	299,000	506,000	431,000
6400	Membership, Travel, Training	7,000	13,000	7,000	22,000	22,000
6800	Internal Service Charges	37,000	37,000	37,000	111,000	105,000
	Subtotal	392,000	554,000	347,000	644,000	563,000
	TOTAL	813,000	1,328,000	694,000	1,280,000	1,214,000



50.053.530 COMMUNITY PRESERVATION

Community Development

The Community Preservation Division is comprised of one full-time Community Preservation Manager and two full-time Community Preservation Specialists who are responsible for enforcing the provisions of the Newark Municipal Code and various other related codes and policies. To meet this obligation, we obtain compliance through intervention, education, and enforcement. We strive to partner with the community in enforcing neighborhood property maintenance standards, as it is our goal to help maintain property values and create a healthy, aesthetically pleasing community in which to live, work, and play.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	398,000	508,000	467,000	653,000	669,000
	Subtotal	398,000	508,000	467,000	653,000	669,000
6100	Materials and Supplies	2,000	2,000	1,000	4,000	4,000
6200	Contractual Services	1,000	1,000	0	35,000	35,000
6400	Membership, Travel, Training	2,000	2,000	2,000	33,000	33,000
6800	Internal Service Charges	21,000	21,000	21,000	90,000	84,000
	Subtotal	26,000	26,000	24,000	162,000	156,000
	TOTAL	424,000	534,000	491,000	815,000	825,000

* Added Community Preservation Manager



50.054.540 COMMUNITY DEVELOPMENT GENERAL PLAN

Community Development

The Community Development Maintenance activity oversees the implementation, the update and administration of the City's General Plan. This activity is fully funded by the Community Development Maintenance Fee.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	568,000	568,000	326,000	345,000	352,000
	Subtotal	568,000	568,000	326,000	345,000	352,000
	TOTAL	568,000	568,000	326,000	345,000	352,000



50.059.590 COMMUNITY DEVELOPMENT GRANTS/PASS THROUGH

Community Development

The Community Development Pass Through Grants activity includes programs which provide economic public assistance which are funded by external grants and resources.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
6900	Economic Public Assistance	0	1,500,000	1,445,000	0	0
	Subtotal	0	1,500,000	1,445,000	0	0
	TOTAL	0	1,500,000	1,445,000	0	0



60.061.611 ENGINEERING

Parks and Public Works

The Engineering Division consists of the Design Engineering, Development Engineering and Traffic Engineering sections, and is responsible for facilitating the design and construction of Capital Improvement projects such as streets, parks, and other public facilities; overseeing the approval and inspection of private development projects; and managing the City's traffic signal and multimodal transportation system.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	1,478,000	1,629,000	1,538,000	1,992,000	2,043,000
5120	Seasonal/Temporary Employees	50,000	50,000	40,000	26,000	26,000
5140	Overtime	0	0	1,000	0	0
	Subtotal	1,528,000	1,679,000	1,579,000	2,018,000	2,069,000
6100	Materials and Supplies	4,000	4,000	2,000	4,000	4,000
6200	Contractual Services	644,000	947,000	841,000	972,000	972,000
6400	Membership, Travel, Training	4,000	7,000	4,000	12,000	12,000
6800	Internal Service Charges	193,000	193,000	193,000	234,000	220,000
	Subtotal	845,000	1,151,000	1,040,000	1,222,000	1,208,000
	TOTAL	2,373,000	2,830,000	2,619,000	3,240,000	3,277,000

* Updated FTE allocations between Organizational Units.



60.062.620 BUILDING INSPECTION

Parks and Public Works

The Building Inspection program ensures that building design and construction are performed in agreement with the most modern materials, construction techniques, and engineering to protect the life, health, and safety of the occupants and to preserve the building stock. This is accomplished by adopting the latest building codes, providing regular training to staff, providing direction and instruction to meet code compliance for inexperienced builders, and adhering to a process that involves a thorough plan check process followed up by rigorous field inspections. Building Inspection is also tasked with providing educational documents to help streamline the process of permitting construction projects and retaining the documents for long term use.

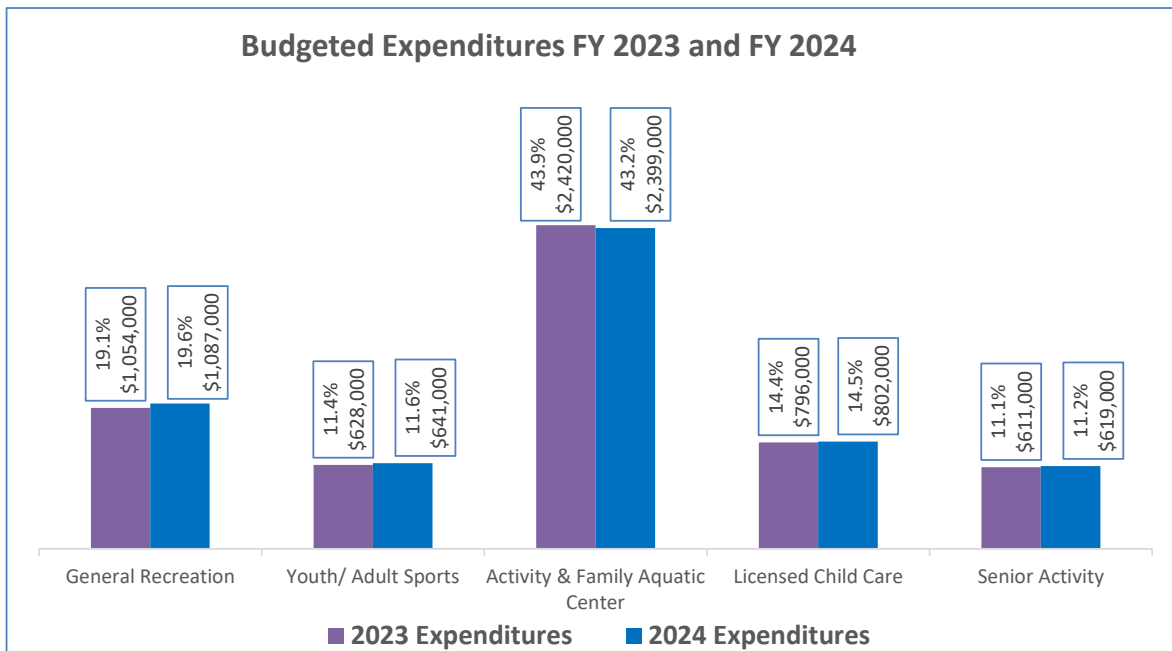
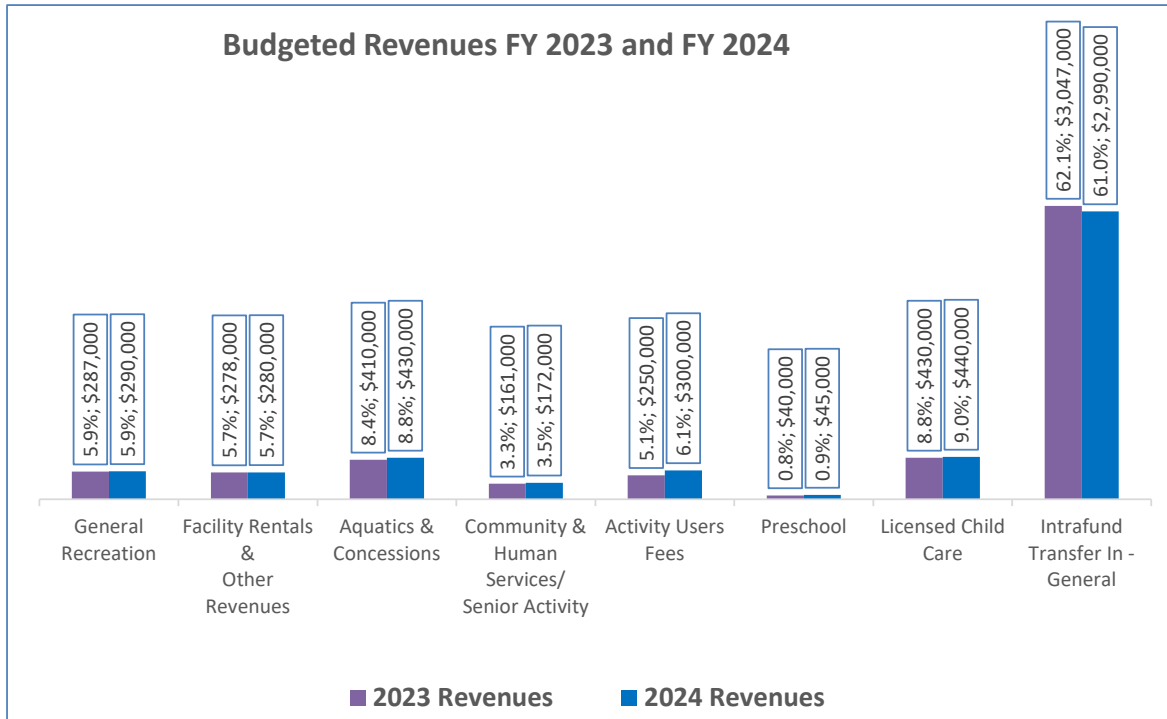
Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	1,430,000	1,430,000	1,132,000	1,369,000	1,404,000
5120	Seasonal/Temporary Employees	200,000	200,000	5,000	55,000	55,000
5140	Overtime	0	0	2,000	0	0
	Subtotal	1,630,000	1,630,000	1,139,000	1,424,000	1,459,000
6100	Materials and Supplies	5,000	5,000	5,000	6,000	6,000
6200	Contractual Services	296,000	349,000	336,000	237,000	237,000
6400	Membership, Travel, Training	11,000	11,000	4,000	20,000	20,000
6800	Internal Service Charges	81,000	81,000	81,000	190,000	178,000
	Subtotal	393,000	446,000	426,000	453,000	441,000
	TOTAL	2,023,000	2,076,000	1,565,000	1,877,000	1,900,000

* Updated FTE allocations between Organizational Units.



RECREATION & COMMUNITY SERVICES COST CENTER

The Recreation & Community Services Cost Center provides for the City's recreation and community programs. Some of these services are paid for by users when they register for classes or other activities. Specific General Recreation activities include Youth/Adult Sports, Fitness & Wellness; George M. Silliman Activity & Family Aquatic Center; Community Center Licensed Child Care; Senior Services; and Paratransit Services.



DEPARTMENT MISSIONS STATEMENT AND KEY OBJECTIVES

RECREATION AND COMMUNITY SERVICES DEPARTMENT

The mission of the Recreation and Community Services Department is to enrich and strengthen the wellbeing of all community members through recreational programs, services, and facilities while promoting personal development, healthy lifestyles, community involvement, and inclusiveness.

KEY OBJECTIVES

- Develop, promote, program, and manage a comprehensive Newark Family Resources Center.
- Develop partnerships to offer human services information and referral to individuals and families in need. Promote, refer to, and inform the community of the various human services available at the Fremont Family Resource Center and “211 Alameda County”
- Recruit volunteers to assist with department programs and services and acknowledge their efforts through the City Volunteer Program and other events.
- Continue to coordinate with the Alameda County Fire Department or other designated agencies for preparation and training for emergency shelter operations at the Senior and Silliman Centers.
- Collaborate with the City of Fremont and Life Elder Care to offer Case Management, Ride-On Tri-City!, and Meals on Wheels food delivery with funding provided by Measure B and Measure BB.
- Continue to strategically approach programs and facilities usage to maximize participation, particularly during the daytime, maintain healthy lifestyles, and promote their role in Newark’s community identity.
- Strategically integrate health and nutrition education and outreach within department special events and appropriate programs.
- Continue to provide quality community special events and mobile recreation opportunities.
- Continue to seek sponsorship opportunities to support and enhance various programs and special events.
- Collaborate with service providers to promote a variety of programming opportunities for all ages including summer programming and enrichment opportunities.

RECREATION AND COMMUNITY SERVICES DEPARTMENT, CONTINUED

- Provide water safety education and outreach to enhance public safety and provide a clear message that drowning is preventable.
- Offer facilities and opportunities for youth and adults to participate in sports programs, camps, leagues, tournaments, and special events.
- Offer scholarships to encourage all Newark Resident Youth to access recreational and fitness opportunities.
- Provide quality, affordable recreational opportunities for Newark Resident Seniors.
- Offer cost-effective rental facilities for private gatherings, business meetings, and community-based organizations.
- Schedule and monitor community use of all City maintained athletic fields and practice spaces. Ensure that the community follows all rules and regulations related to the use of these facilities.
- Train all recreation staff in CPR/AED and first aid. Continue to provide Aquatic staff with lifesaving water rescue skills.
- Continue to offer a comprehensive swim lesson and water fitness programs.
- Provide working families with high-quality, nurturing, and well-regarded state licensed Child Care program for ages 3-5 years.
- Continue to offer empowering leadership and educational programs to the Latinx community through collaboration with the Promotores Network. Increase marketing efforts to reach a broader audience through social media and streamline our “Newark Recreation and Community Services” brand.
- Through our programs, facilities, and services, make Newark a better place to live, work, and play.



RECREATION & COMMUNITY COST CENTER SERVICES SUMMARY

Organizational Unit		2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
<u>RECREATION & COMMUNITY SERVICES</u>						
70.071.710	General Recreation Services	819,000	1,123,723	967,000	1,054,000	1,087,000
70.072.720	Youth/Adult Sports, Fitness & Wellness	847,000	847,000	953,000	628,000	641,000
70.073.730	Activity & Family Aquatic Center	2,764,000	2,793,000	2,255,000	2,420,000	2,399,000
70.074.740	Licensed Child Care	682,000	682,000	614,000	796,000	802,000
70.075.750	Senior Services	436,000	436,000	420,000	611,000	619,000
70.075.755	Paratransit (Measure B/BB)	440,000	440,000	317,000	220,000	220,000
70.079.790	Grants/Pass Through	0	0	10,000	0	0
TOTAL		5,988,000	6,321,723	5,536,000	5,729,000	5,768,000



70.071.710 GENERAL RECREATION SERVICES

Recreation & Community Services

The General Recreation Services activity provides direct management of the City's Recreation and Community Services Department. Programs within this activity include Preschool classes, Summer Day Care, Teen Area drop-in supervision and special events, as well as the Community Center rental program and Human Services. Management of this activity involves the planning, scheduling, coordination, and supervision of recreation service programs held at City and Newark Unified School District facilities.

Account			2022	2022	2023	2024
Code	Description	2022 Adopted	Amended	Estimated	Budgeted	Budgeted
5110	Regular Employees	301,000	301,000	355,000	348,000	357,000
5120	Seasonal/Temporary Employees	174,000	278,723	228,000	182,000	182,000
	Subtotal	475,000	579,723	583,000	530,000	539,000
6100	Supplies	52,000	174,000	94,000	240,000	264,000
6200	Contractual Services	59,000	121,000	50,000	86,000	93,000
6400	Membership, Travel, Training	5,000	21,000	12,000	24,000	27,000
6800	Internal Service Charges	228,000	228,000	228,000	174,000	164,000
	Subtotal	344,000	544,000	384,000	524,000	548,000
	TOTAL	819,000	1,123,723	967,000	1,054,000	1,087,000



70.072.720 YOUTH/ADULT SPORTS, FITNESS & WELLNESS

Recreation & Community Services

The Youth/Adult Sports, Fitness & Wellness activity provides opportunities for youth, adults, and seniors to participate in a variety of sports leagues, camps, dance classes, martial arts, and fitness-related activities. This activity includes program planning, league formation and scheduling, marketing, staff training, maintenance of facilities, contract service administration, risk management, public information, and publicity.

Account		2022	2022	2022	2023	2024
Code	Description	2022 Adopted	Amended	Estimated	Budgeted	Budgeted
5110	Regular Employees	195,000	195,000	368,000	270,000	277,000
5120	Seasonal/Temporary Employees	104,000	104,000	67,000	91,000	91,000
5140	Overtime	0	0	1,000	0	0
	Subtotal	299,000	299,000	436,000	361,000	368,000
6100	Supplies	41,000	41,000	30,000	45,000	48,000
6200	Contractual Services	112,000	112,000	92,000	115,000	124,000
6800	Internal Service Charges	395,000	395,000	395,000	107,000	101,000
	Subtotal	548,000	548,000	517,000	267,000	273,000
	TOTAL	847,000	847,000	953,000	628,000	641,000



**70.073.730 GEORGE M. SILLIMAN
ACTIVITY & FAMILY AQUATIC CENTER**

Recreation & Community Services

The George M. Silliman Activity & Family Aquatic Center activity provides direct management of all general recreation and aquatic program and services including swim lessons, aquatic exercise classes, recreation and lap swim, summer and holiday camps, special events, pool safety presentations, café operations, birthday parties, and fitness center. Management of this activity involves staff training, front office and program registration services, lifeguard training and certification programs, facility rental program, risk management, scheduling of multiple classes and activities, maintenance of facilities, building supervision, recruitment and training of part-time staff, program registration, daily cash handling and reporting, retail sales, inventory control, and general customer service. The George M. Silliman Activity & Family Aquatic Center also functions as a public information outlet for local and regional resource programs, as well as community events.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	572,000	601,000	561,000	508,000	521,000
5120	Seasonal/Temporary Employees	965,000	965,000	519,000	973,000	973,000
	Subtotal	1,537,000	1,566,000	1,080,000	1,481,000	1,494,000
6100	Supplies	128,000	128,000	82,000	140,000	145,000
6200	Contractual Services	27,000	27,000	24,000	30,000	32,000
6400	Membership, Travel, Training	8,000	8,000	5,000	11,000	11,000
6800	Internal Service Charges	1,064,000	1,064,000	1,064,000	758,000	717,000
	Subtotal	1,227,000	1,227,000	1,175,000	939,000	905,000
	TOTAL	2,764,000	2,793,000	2,255,000	2,420,000	2,399,000



70.074.740 COMMUNITY CENTER LICENSED CHILD CARE

Recreation & Community Services

The Community Center Licensed Child Care activity provides for the direct supervision of the State of California licensed child care program for children ages 3 – 5 years. Management of this activity involves supervision of staff, state licensing compliance, daily program planning, ordering of supplies, processing of payments, maintenance of facilities and equipment, snack provision, holiday-themed special events, and communication with participant parents/legal guardians. The program currently accepts subsidized childcare payments for those who qualify.

Account		2022	2022	2022	2023	2024
Code	Description	2022 Adopted	Amended	Estimated	Budgeted	Budgeted
5110	Regular Employees	571,000	571,000	515,000	603,000	617,000
5120	Seasonal/Temporary Employees	0	0	18,000	28,000	28,000
5140	Overtime	0	0	1,000	0	0
	Subtotal	571,000	571,000	534,000	631,000	645,000
6100	Supplies	8,000	8,000	9,000	13,000	13,000
6200	Contractual Services	35,000	35,000	2,000	3,000	3,000
6400	Membership, Travel, Training	0	0	1,000	3,000	3,000
6800	Internal Service Charges	68,000	68,000	68,000	146,000	138,000
	Subtotal	111,000	111,000	80,000	165,000	157,000
	TOTAL	682,000	682,000	614,000	796,000	802,000



70.075.750 SENIOR SERVICES

Recreation & Community Services

The Senior Services activity includes all senior specific activities held at the Senior Center. Management of this activity includes daily supervision of the drop-in program, bingo games, daily congregate meal program, case management services, exercise classes, special events, trips and tours, senior enrichment classes, supply ordering, and maintenance of facility and equipment.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	368,000	368,000	356,000	472,000	484,000
5120	Seasonal/Temporary Employees	10,000	10,000	1,000	16,000	16,000
	Subtotal	378,000	378,000	357,000	488,000	500,000
6100	Supplies	7,000	7,000	9,000	12,000	12,000
6200	Contractual Services	5,000	5,000	6,000	10,000	10,000
6400	Membership, Travel, Training	0	0	2,000	4,000	6,000
6800	Internal Service Charges	46,000	46,000	46,000	97,000	91,000
	Subtotal	58,000	58,000	63,000	123,000	119,000
	TOTAL	436,000	436,000	420,000	611,000	619,000



70.075.755 SENIOR SERVICES

Recreation & Community Services

PARATRANSIT (MEASURE B/BB)

The Paratransit Services – Measure B and Measure BB activity provides door-to-door transportation to Newark seniors ages 65 and older and disabled adults ages 18 and over. Measure B is the half-cent sales tax revenue that was approved by voters in November 2000. The City of Newark contracts with the City of Fremont to offer weekday services per a determined scheduled based on Measure B/BB funding levels as set forth by the Metropolitan Transportation Authority. The service delivery area includes Newark, Union City, and some areas of Fremont.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
6200	Contractual Services	440,000	440,000	317,000	220,000	220,000
	Subtotal	440,000	440,000	317,000	220,000	220,000
	TOTAL	440,000	440,000	317,000	220,000	220,000



70.079.790 GRANTS/PASS THROUGH

Recreation & Community Services

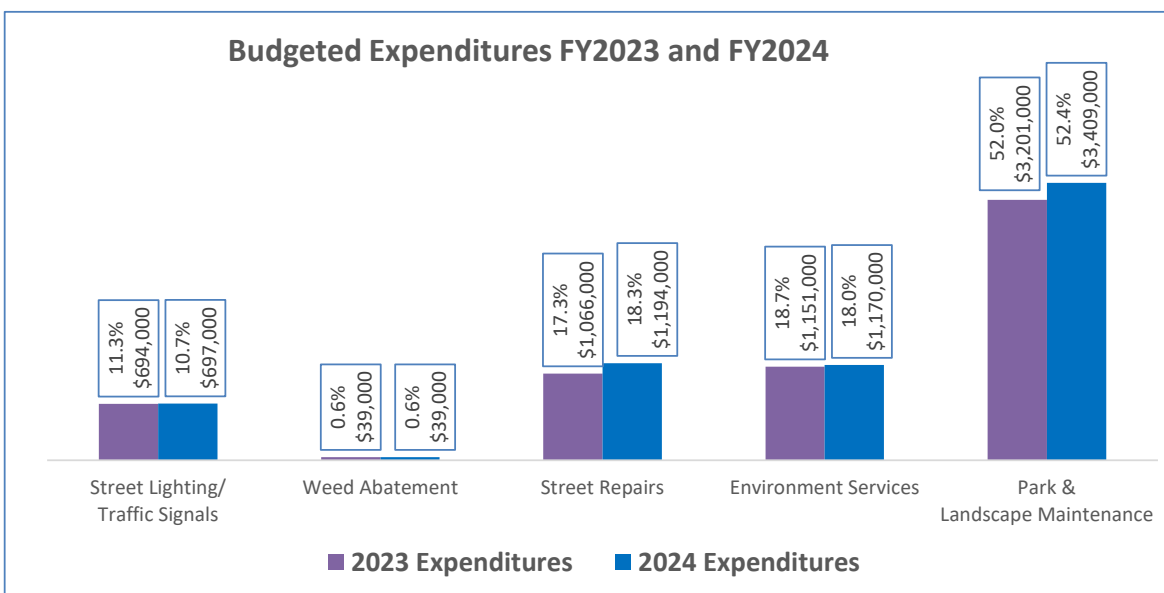
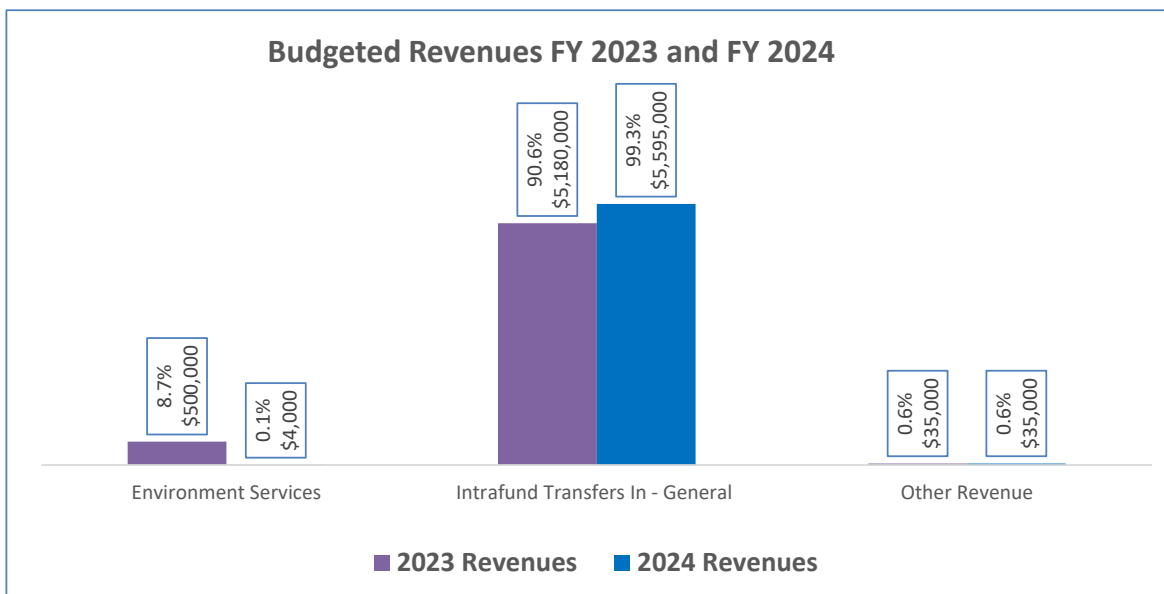
This program includes funding for various Recreation activities from other intergovernmental sources.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
6900	Other Charges	0	0	10,000	0	0
	Subtotal	0	0	10,000	0	0
	TOTAL	0	0	10,000	0	0



MAINTENANCE COST CENTER

The Maintenance Cost Center provides for the maintenance of existing assets. Since preservation of infrastructure is a high priority, this fund receives significant contribution from the General Fund. Specific activities include Weed Abatement, Street Lighting & Traffic Signals, Street Repairs, Environmental Services, and Park & Landscape Maintenance.



PUBLIC WORKS DEPARTMENT

BUILDING INSPECTION / ENGINEERING / MAINTENANCE

The mission of the Public Works Department is to provide and maintain the most desirable environment for the community by ensuring that all City property and public rights-of-way are maintained to the highest standards possible, all buildings within our community are safe, sound, and of high quality, and that all City facilities are designed, constructed, and function to the highest degree of safety and utility in a cost-effective manner. The department consists of three divisions, Building Inspection, Engineering, and Maintenance and is committed to providing prompt, courteous, and efficient service. Public Works also oversees Newark's stormwater program, sustainability efforts and waste management services for the collection and disposal of solid waste, recyclable materials, and organic material in a cost-effective, environmentally conscious, and responsible manner. Public Works recognizes the value of our employees and strives to provide a safe, clean, and attractive community for all.

KEY OBJECTIVES

- Oversee construction of the Central Avenue Railroad Overpass with a target construction start in summer 2023 and completion by 2025.
- Complete the Lakeshore Park Landscape Restoration project in 2022 with the addition of infrastructure for water quality improvements.
- Complete a Citywide Building Needs Assessment to determine future building needs and complete an evaluation of all older existing buildings to potentially serve those needs.
- Complete a Railroad Quiet Zones Study
- Continue to assist residents, businesses, and the commercial and residential development community by reviewing construction documents, issuing permits, and conducting related inspections in the most efficient manner possible.
- Continue to evaluate permit tracking software options and internal processes for permit review streamlining, including electronic or paperless plan reviews.

PUBLIC WORKS DEPARTMENT, CONTINUED

- Continue implementation of all public works projects approved for funding in the Capital Improvement Plan, including additional high-priority projects identified in the Citywide Parks Master Plan as well as projects identified in the Pedestrian and Bicycle Master Plan.
- Continue to undertake a variety of projects to maintain the existing local street network, improve the City's overall pavement condition index, and implement the City's Complete Streets Policy.
- Continue to work with the Alameda County Transportation Commission to ensure that Newark continues to receive and expend its full share of both direct local distribution and discretionary funds through Measure B, Measure BB, and Vehicle Registration Fee funding programs, and pursue other local, state, and federal transportation funding sources.
- Continue to pursue grant funding opportunities for park and building projects.
- Continue to work with citizens to implement various traffic calming measures and other traffic safety improvements when warranted.
- Continue to maintain City landscaping, parks, streets, and public building and equipment assets within the City's budget limitations by utilizing internal staffing resources and undertaking a variety of projects.
- Continue to maintain City landscaping, parks, streets, and public building and equipment assets within the City's budget limitations by utilizing internal staffing resources and undertaking a variety of projects.
- Continue to explore opportunities to improve service levels with investment in more efficient equipment and advanced technology.
- Continue to implement water conservation efforts in partnership with the Alameda County Water District to address drought concerns.

PUBLIC WORKS DEPARTMENT, CONTINUED

- Continue to implement the City's Stormwater Program in coordination with the Alameda Countywide Clean Water Program, including requirements mandated by the Municipal Regional Stormwater NPDES Permit for Green Infrastructure planning and trash capture.
- Continue to work with the Franchise hauler to set maximum annual garbage rates that are within the limits of the Agreement and in the best interests of the community.
- Continue to promote the diversion of solid waste from landfills by providing outreach materials and technical assistance to residents, businesses, and schools to achieve State-mandated diversion goals.
- Continue to research opportunities for collaborative efforts for climate protection measures with other agencies.
- Continue to maintain and operate the City's traffic signal systems to maximize safety and efficiency for all roadway users and explore opportunities to improve traffic signal efficiency with interconnect systems in high-volume corridors.
- Continue to maintain the City's street lighting system in an efficient manner and explore opportunities for LED conversion of the existing system.
- Continue to maintain and improve the City's urban forest, emphasizing street tree and park tree safety for the community.

Continue to identify opportunities for improving safety conditions in all streets, parks and buildings, thereby minimizing the City's liability risk.



MAINTENANCE COST CENTER SUMMARY

Organizational Unit		<u>2022 Adopted</u>	<u>2022 Amended</u>	<u>2022 Estimated</u>	<u>2023 Budgeted</u>	<u>2024 Budgeted</u>
<u>ENVIRONMENTAL SERVICES</u>						
60.063.631	Waste Management	85,000	673,104	242,000	376,000	380,000
60.063.632	Storm Drains	860,000	963,000	832,000	775,000	790,000
	Subtotal	945,000	1,636,104	1,074,000	1,151,000	1,170,000
<u>WEED ABATEMENT</u>						
60.064.641	Weed Abatement	13,000	18,000	108,000	39,000	39,000
	Subtotal	13,000	18,000	108,000	39,000	39,000
<u>STREET OPERATIONS & MAINTENANCE</u>						
60.064.612	Street Lighting & Traffic Signals	596,000	684,000	711,000	694,000	697,000
60.064.642	Street Repairs	912,000	957,000	767,000	1,066,000	1,194,000
60.068.682	Landscape & Lighting Districts	0	7,500	180,000	0	0
	Subtotal	1,508,000	1,648,500	1,658,000	1,760,000	1,891,000
<u>PARK & LANDSCAPE MAINTENANCE</u>						
60.064.643	Park & Landscape	2,122,000	2,570,000	2,414,000	3,201,000	3,409,000
	Subtotal	2,122,000	2,570,000	2,414,000	3,201,000	3,409,000
	TOTAL	4,588,000	5,872,604	5,254,000	6,151,000	6,509,000



60.063.631 WASTE MANAGEMENT

Parks and Public Works

The Waste Management program oversees solid waste, recycling, organics and waste diversion activities for the City. Administration of the contract with the current franchise solid waste, recycling and organics hauler, along with other related solid waste management activities are included under this program.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	0	112,000	57,000	284,000	290,000
	Subtotal	0	112,000	57,000	284,000	290,000
6100	Materials and Supplies	0	65,104	0	0	0
6200	Contractual Services	85,000	495,000	185,000	58,000	58,000
6400	Membership, Travel, Training	0	1,000	0	0	0
6800	Internal Service Charges	0	0	0	34,000	32,000
	Subtotal	85,000	561,104	185,000	92,000	90,000
	Total Operations	85,000	673,104	242,000	376,000	380,000
	TOTAL	85,000	673,104	242,000	376,000	380,000

* Added Environmental Services Manager



60.063.632 STORM DRAINS

Parks and Public Works

The Storm Drains activity ensures City streets are cleaned on a scheduled basis through the street sweeping program, storm drainage facilities are adequately cleaned and maintained, local businesses and residents are aware of and are conducting effective stormwater pollution prevention practices, and necessary funding for this work is provided for these functions as mandated under the Municipal Regional Stormwater National Pollutant Discharge Elimination System permit requirements which authorize and regulate discharges from the City's storm drain system to San Francisco Bay.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	467,000	549,000	447,000	453,000	465,000
5140	Overtime	0	0	1,000	0	0
	Subtotal	467,000	549,000	448,000	453,000	465,000
6100	Materials and Supplies	6,000	8,000	0	16,000	18,000
6200	Contractual Services	127,000	146,000	136,000	174,000	180,000
6300	Other	11,000	11,000	0	12,000	12,000
6400	Membership, Travel, Training	1,000	1,000	0	3,000	3,000
6800	Internal Service Charges	248,000	248,000	248,000	117,000	112,000
	Subtotal	393,000	414,000	384,000	322,000	325,000
	TOTAL	860,000	963,000	832,000	775,000	790,000



60.064.612 STREET LIGHTING & TRAFFIC SIGNALS

Public Works

The Street Lighting & Traffic Signals activity is an operating account to provide energy and maintenance for the operation of approximately 2,850 street lights and 45 traffic signals. The City contracts for the majority of street lighting and traffic signal maintenance.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	100,000	100,000	165,000	146,000	150,000
	Subtotal	100,000	100,000	165,000	146,000	150,000
	Supplies					
6200	Contractual Services	200,000	288,000	250,000	250,000	250,000
6300	Other Charges	275,000	275,000	275,000	275,000	275,000
6800	Internal Service Charges	21,000	21,000	21,000	23,000	22,000
	Subtotal	496,000	584,000	546,000	548,000	547,000
	TOTAL	596,000	684,000	711,000	694,000	697,000



60.064.641 WEED ABATEMENT

Public Works

The Weed Abatement activity is an operating system to remove weeds on vacant parcels in developed areas. The process includes notification of property owners, preparation and award of contracts, administration of the abatement work, and execution of the lien procedure to guarantee reimbursement of costs incurred by the City.

Account			2022	2022	2023	2024
Code	Description	2022 Adopted	Amended	Estimated	Budgeted	Budgeted
5110	Regular Employees	0	0	102,000	21,000	21,000
	Subtotal	0	0	102,000	21,000	21,000
6200	Contractual Services	13,000	18,000	6,000	11,000	11,000
6800	Internal Service Charges	0	0	0	7,000	7,000
	Subtotal	13,000	18,000	6,000	18,000	18,000
	TOTAL	13,000	18,000	108,000	39,000	39,000



60.064.642 STREET REPAIRS

Public Works

The Street Repairs activity is an operating system to repair and maintain approximately 100 miles of City streets. The Street Repair Program uses the data derived from the Pavement Management System to help identify needs and develop strategies to perform the required work. Street repairs include maintaining regulatory and informational signing and pavement markings.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	455,000	455,000	324,000	340,000	348,000
5140	Overtime	0	0	1,000	0	0
	Subtotal	455,000	455,000	325,000	340,000	348,000
6100	Supplies	48,000	53,000	53,000	61,000	73,000
6200	Contractual Services	34,000	74,000	17,000	90,000	108,000
6400	Membership, Travel, Training	4,000	4,000	1,000	7,000	8,000
6800	Internal Service Charges	371,000	371,000	371,000	568,000	657,000
	Subtotal	457,000	502,000	442,000	726,000	846,000
	TOTAL	912,000	957,000	767,000	1,066,000	1,194,000



60.064.643 PARK & LANDSCAPE MAINTENANCE

Public Works

The Park & Landscape Maintenance activity is an operating program maintaining approximately 18,000 trees and other landscaping and irrigation improvements located within 156 acres of City parks and street landscaping, including street rights-of-way, cul-de-sacs, and medians.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	1,211,000	1,327,000	1,105,000	1,508,000	1,542,000
5120	Seasonal/Temporary Employees	0	0	102,000	42,000	42,000
5140	Overtime	0	0	12,000	0	0
	Subtotal	1,211,000	1,327,000	1,219,000	1,550,000	1,584,000
6100	Supplies	67,000	108,000	85,000	152,000	183,000
6200	Contractual Services	155,000	280,000	260,000	375,000	450,000
6400	Membership, Travel, Training	9,000	9,000	4,000	14,000	17,000
6300	Other Charges	323,000	489,000	489,000	550,000	633,000
6800	Internal Service Charges	357,000	357,000	357,000	560,000	542,000
	Subtotal	911,000	1,243,000	1,195,000	1,651,000	1,825,000
	TOTAL	2,122,000	2,570,000	2,414,000	3,201,000	3,409,000

* Updated FTE allocations between Organizational Units.



60.068.682 LANDSCAPE & LIGHTING DISTRICTS

Public Works

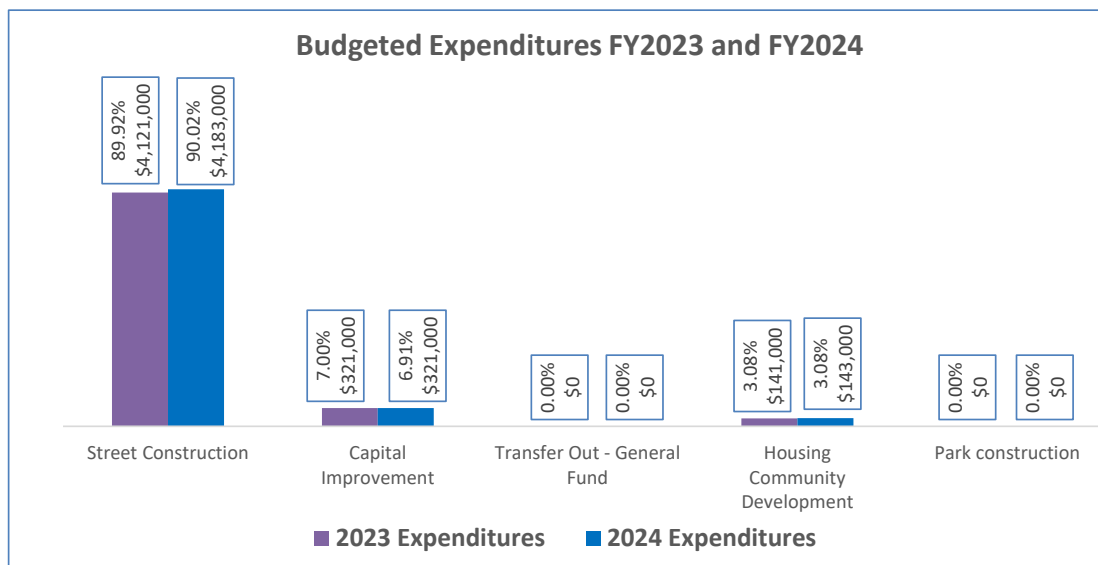
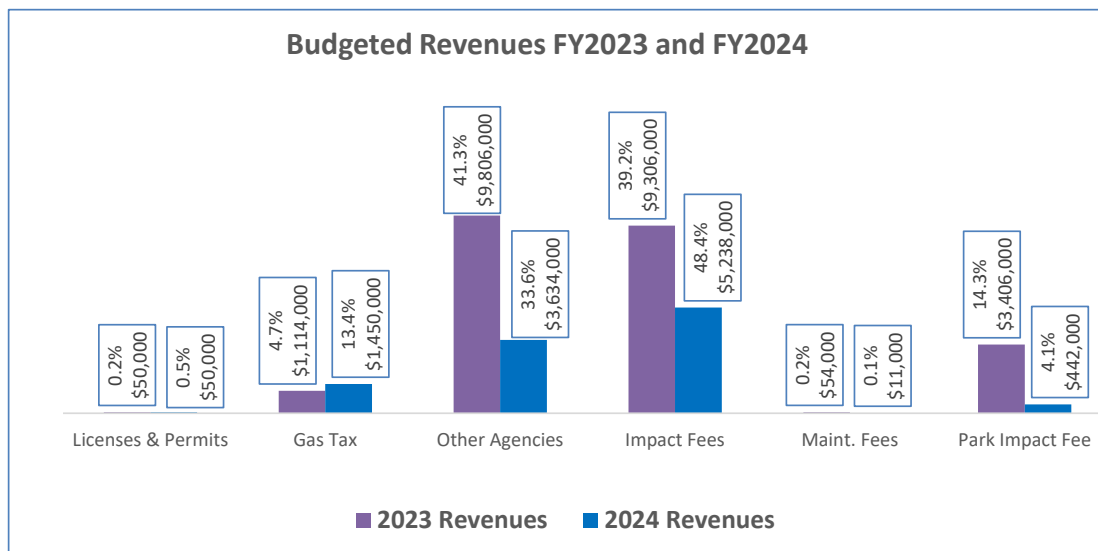
The Landscaping & Lighting Districts provide for the ongoing maintenance of the City's landscaping and street lighting systems within the boundaries of the active Landscaping and Lighting Districts.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
6200	Contractual Services	0	0	152,000	0	0
6300	Utilities	0	7,500	28,000	0	0
	Subtotal	0	7,500	180,000	0	0
	TOTAL	0	7,500	180,000	0	0



CAPITAL FUNDS

The Capital Funds consists of the City's capital projects and the funds used in financing these projects. Activities include Street Construction, Housing Community Development (HCD), Park Construction, Capital Improvements, and Art in Public Places. Revenues available to support this fund include State Gasoline Tax, Measure B Sales Tax, Community Development Block Grant, development Impact Fees, and other grants. General Fund contributions to this fund is variable from year to year, depending on capital construction needs and any operating surplus generated by the General Fund.





CAPITAL FUNDS SUMMARY

Organizational Unit		<u>2022 Adopted</u>	<u>2022 Amended</u>	<u>2022 Estimated</u>	<u>2023 Budgeted</u>	<u>2024 Budgeted</u>
<u>CAPITAL PROJECTS</u>						
90.091.910	Street Construction	3,230,000	3,230,000	6,011,000	4,121,000	4,183,000
90.092.920	Housing Community Development	0	0	374,000	141,000	143,000
90.093.930	Park Construction	0	0	(1,000)	0	0
90.094.940	Capital Improvements	1,261,000	1,444,700	4,525,000	321,000	321,000
TOTAL		4,491,000	4,674,700	10,909,000	4,583,000	4,647,000



90.091.910 STREET CONSTRUCTION

Public Works

The Street Construction activity is a capital program that provides funding for public works projects within the public right-of-way. This year's program includes grant projects, Gas Tax-funded construction and maintenance projects, and miscellaneous appropriations to support this activity, such as professional consulting services and departmental supplies.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
6200	Contractual Services	3,230,000	3,230,000	6,011,000	4,121,000	4,183,000
	Subtotal	3,230,000	3,230,000	6,011,000	4,121,000	4,183,000
	Total Capital Outlay	3,230,000	3,230,000	6,011,000	4,121,000	4,183,000
	TOTAL	3,230,000	3,230,000	6,011,000	4,121,000	4,183,000

Projects FY 2023:

Total Projects
Professional Services
Grand Total 2023

Projects FY 2024:

Total Projects
Professional Services
Grand Total 2024



90.092.920 HOUSING DEVELOPMENT

Community Development

The Housing Development activity administers the Housing Development Community (HCD) and Community Development Block Grant (CDBG). The City is a subgrantee of this federal grant which is directly awarded to the County of Alameda. This activity provides funding of programs and projects related to low-income housing and neighborhood improvements.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
6200	Contractual Services	0	0	374,000	141,000	143,000
	Subtotal	0	0	374,000	141,000	143,000
	Total	0	0	374,000	141,000	143,000

Construction Projects FY 2023:

Total Construction Projects



90.093.930 PARK CONSTRUCTION

Public Works

The Park Construction activity administers contracts for the installation and construction of new park facilities, including play apparatus, sportsfields, and landscaping and irrigation systems to ensure a safe and enjoyable recreation environment for the City's residents. A Citywide Parks Master Plan was adopted in 2018 to help guide and prioritize these improvements.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
6200	Contractual Services	0	0	(1,000)	0	0
	Subtotal	0	0	(1,000)	0	0
	Total Capital Outlay	0	0	(1,000)	0	0

Construction Projects FY 2023:

Total Construction Projects

Construction Projects FY 2024:

Total Construction Projects



90.094.940 CAPITAL IMPROVEMENTS

Public Works

The Capital Improvements activity provides for the funding of non-gas tax funded capital projects. Funds for this account are provided from a number of sources, including capital funds and grants.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
6200	Contractual Services	1,261,000	1,444,700	4,525,000	321,000	321,000
	Subtotal	1,261,000	1,444,700	4,525,000	321,000	321,000
	TOTAL	1,261,000	1,444,700	4,525,000	321,000	321,000

Projects FY 2023:

Total Projects 2023

Projects FY 2024:

Total Projects 2024



INTERNAL SERVICE FUNDS

Internal Service Funds are used to account for the financing of equipment and services provided internally to other City departments. Examples include maintenance and replacement of departmental equipment, maintenance of City-owned buildings, the administration of workers' compensation and public liability insurance, and general office equipment lease agreements.

Activities that support these types of functions are classified as Internal Service Funds (ISF). The cost of these funds are allocated to all departments through allocation formulas. These formulas distribute the financial burden a given service places on the ISF activity. The final allocations for all ISFs become the Internal Service Fund Cost Allocation Plan.



INTERNAL SERVICE FUNDS SUMMARY

Organizational Unit		2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
CAPITAL OUTLAY						
87.701.800	Equipment Replacement	995,000	995,000	908,000	1,591,000	1,323,000
	Subtotal	995,000	995,000	908,000	1,591,000	1,323,000
GENERAL						
87.705.800	Office Support Services	97,000	97,000	115,000	103,000	103,000
	Subtotal	97,000	97,000	115,000	103,000	103,000
SELF-INSURANCE						
87.707.200	Workers' Compensation	1,085,000	1,085,000	843,000	1,106,000	1,117,000
87.706.150	Public Liability	953,000	1,553,000	1,336,000	1,779,000	2,000,000
	Subtotal	2,038,000	2,638,000	2,179,000	2,885,000	3,117,000
MAINTENANCE						
87.703.671	Equipment Maintenance	1,013,000	1,126,000	1,160,000	1,299,000	1,360,000
87.704.672	Civic Center/City Facilities	1,218,000	1,660,218	1,474,400	1,609,000	1,682,000
87.704.673	Silliman Center	713,000	786,016	685,000	822,000	871,000
87.704.674	Police Building	0	9,061	0	408,000	436,000
87.704.675	Library Building	0	5,820	0	179,000	196,000
	Subtotal	2,944,000	3,587,115	3,319,400	4,317,000	4,545,000
	TOTAL	6,074,000	7,317,115	6,521,400	8,896,000	9,088,000



87.701.800 EQUIPMENT REPLACEMENT

Internal Service Funds

The Equipment Replacement activity monitors the replacement and funding of equipment and machinery that the City uses to provide services to the community. A required annual contribution is charged to the user department, which is accumulated to fund future replacement of the equipment. An equipment replacement schedule provides the timeline of the replacement based on estimated useful life and/or obsolescence. Due to limited funds, equipment replacement requires prioritization that places emphasis on safety issues and necessity of the equipment to City operations.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
7000	Other Charges	195,000	195,000	195,000	195,000	196,000
	Subtotal	195,000	195,000	195,000	195,000	196,000
8000	Capital Outlay	800,000	800,000	713,000	1,396,000	1,127,000
	TOTAL	995,000	995,000	908,000	1,591,000	1,323,000



87.705.800 OFFICE SUPPORT SERVICES

Internal Service Funds

Office Support Services facilitates the City's mailroom operations and purchase of Citywide stationary, envelopes, and other related mailing supplies. This activity also manages the lease of the City's photocopy and postage equipment.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	0	0	16,000	0	0
	Subtotal	0	0	16,000	0	0
6100	Supplies	26,000	26,000	26,000	30,000	30,000
6200	Contractual Services	70,000	70,000	71,000	71,000	71,000
6400	Membership, Travel, Training	1,000	1,000	2,000	2,000	2,000
	Subtotal	97,000	97,000	99,000	103,000	103,000
	TOTAL	97,000	97,000	115,000	103,000	103,000



87.707.200 WORKERS' COMPENSATION SELF-INSURANCE

Internal Service Funds

The Workers' Compensation Self-Insurance program administers benefits in accordance with State and Federal laws. The City is self-insured for Workers' Compensation benefits, a mandated benefit to protect employees who incur industrial injuries. The Workers' Compensation program includes the processing of claims, the determination and evaluation of compensability, the selection and monitoring of medical and legal consultants, the settlement and litigations of claims, and the preparation of reports to other governmental agencies. In addition, the program includes risk and claims analysis, training, education, and prevention. The City utilizes Sedgwick as the Third Party Administrator and LAWCX as the excess insurance carrier for the Workers' Compensation program.

Account			2022	2022	2023	2024
Code	Description	2022 Adopted	Amended	Estimated	Budgeted	Budgeted
5110	Regular Employees	0	0	36,000	35,000	35,000
	Subtotal	0	0	36,000	35,000	35,000
6200	Contractual Services	1,085,000	1,085,000	807,000	1,071,000	1,082,000
	Subtotal	1,085,000	1,085,000	807,000	1,071,000	1,082,000
	TOTAL	1,085,000	1,085,000	843,000	1,106,000	1,117,000



87.706.150 PUBLIC LIABILITY SELF-INSURANCE

Internal Service Funds

The Public Liability Self-Insurance activity accounts for the expenses required to administer the public liability, fidelity bond, and property/casualty insurance policies. These services include the purchase of insurance and administration of claims, the periodic analysis of losses and loss prevention measures, and the coordination of legal and adjusting information.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	16,000	16,000	32,000	35,000	35,000
5140	Overtime	0	0	1,000	0	0
	Subtotal	16,000	16,000	33,000	35,000	35,000
6100	Supplies	10,000	10,000	5,000	10,000	10,000
6200	Contractual Services	927,000	1,527,000	1,298,000	1,734,000	1,955,000
	Subtotal	937,000	1,537,000	1,303,000	1,744,000	1,965,000
	TOTAL	953,000	1,553,000	1,336,000	1,779,000	2,000,000



87.703.671 EQUIPMENT MAINTENANCE

Internal Service Funds

The Equipment Maintenance activity supports the repair and maintenance of the City's fleet, including cruisers, sedans, pickups, vans, fire equipment, heavy construction equipment, and miscellaneous (mowers, edgers, sprayers, etc.) equipment. Each piece of equipment is set up on a preventive maintenance program.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	533,000	533,000	570,000	603,000	620,000
5140	Overtime	0	0	5,000	0	0
	Subtotal	533,000	533,000	575,000	603,000	620,000
6100	Supplies	298,000	369,000	363,000	445,000	466,000
6200	Contractual Services	178,000	220,000	220,000	243,000	266,000
6400	Membership, Travel, Training	4,000	4,000	2,000	8,000	8,000
	Subtotal	480,000	593,000	585,000	696,000	740,000
	TOTAL	1,013,000	1,126,000	1,160,000	1,299,000	1,360,000



87.704.672 CIVIC CENTER & CITY FACILITIES BUILDING MAINTENANCE

Internal Service Funds

The Building Maintenance activity supports the operation and maintenance of City facilities, including the David W. Smith City Hall, the Alan. L Nagy Library, the Police Department building, Community Center, Fire Stations (3), Service Center, Senior Center, Ash Street Buildings, Second Chance, security and ball field lights, and other miscellaneous buildings.

Account			2022	2022	2023	2024
Code	Description	2022 Adopted	Amended	Estimated	Budgeted	Budgeted
5110	Regular Employees	492,000	492,000	427,000	462,000	474,000
5140	Overtime	0	0	5,000	0	0
	Subtotal	492,000	492,000	432,000	462,000	474,000
6100	Supplies	34,500	55,500	55,400	59,000	64,000
6200	Contractual Services	324,000	586,218	464,000	542,000	579,000
6400	Membership, Travel, Training	5,500	5,500	2,000	7,000	8,000
6300	Other Charges	362,000	521,000	521,000	539,000	557,000
	Subtotal	726,000	1,168,218	1,042,400	1,147,000	1,208,000
	TOTAL	1,218,000	1,660,218	1,474,400	1,609,000	1,682,000



87.704.673 COMMUNITY ACTIVITY & FAMILY AQUATIC CENTER MAINTENANCE

Internal Service Funds

The George M. Silliman Community Activity & Family Aquatic Center activity supports the maintenance of this building located at 6800 Mowry Avenue.

Account t Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
5110	Regular Employees	113,000	113,000	94,000	92,000	94,000
5140	Overtime	0	0	1,000	0	0
	Subtotal	113,000	113,000	95,000	92,000	94,000
6100	Supplies	24,000	36,000	36,000	42,000	46,000
6200	Contractual Services	217,000	278,016	195,000	317,000	347,000
6300	Other Charges	359,000	359,000	359,000	371,000	384,000
	Subtotal	600,000	673,016	590,000	730,000	777,000
	TOTAL	713,000	786,016	685,000	822,000	871,000



87.704.674 POLICE BUILDING MAINTENANCE

Internal Service Funds

The Building Maintenance activity supports the operation and maintenance of the Police Building

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
6100	Supplies	0	0	0	22,000	24,000
6200	Contractual Services	0	9,061	0	161,000	176,000
6300	Other Charges	0	0	0	225,000	236,000
	Subtotal	0	9,061	0	408,000	436,000
	TOTAL	0	9,061	0	408,000	436,000



87.704.675 LIBRARY BUILDING MAINTENANCE

Internal Service Funds

The Building Maintenance activity supports the operation and maintenance of the Library.

Account Code	Description	2022 Adopted	2022 Amended	2022 Estimated	2023 Budgeted	2024 Budgeted
6100	Supplies	0	0	0	18,000	20,000
6200	Contractual Services	0	5,820	0	146,000	159,000
6300	Other Charges	0	0	0	15,000	17,000
	Subtotal	0	5,820	0	179,000	196,000
	TOTAL	0	5,820	0	179,000	196,000

Revenue Source Definitions

These revenue sources are broken into seven categories. Below are brief explanations of each category and revenue source.

CHARGES FOR SERVICES

These charges are commonly known as user fees. These are different from taxes in that the fees are paid directly by the party benefiting from the service. For example, residents pay a fee to participate in the softball program.

Recreation – Child Care Activity. Revenue generated from Licensed Child Care Program fees in order to recover cost of providing specific services provided at the Community Center.

Recreation – Community Center Building Rentals. Revenue generated from rental fee charges for the use of the Community Center, including wedding receptions, family parties, and community fundraisers.

Recreation – General Recreation Services. Revenue generated from fee charges from sports and physical fitness programs and activity fees in order to recover the costs of providing specific services. The City also receives fees from Activities Guide advertising.

Recreation – General Senior Center Activity. Revenue generated to partially offset programming costs for Newark’s senior community, including a variety of classes in the arts, home safety, fitness, wellness, computer training, language, excursions, and many other activities.

Recreation – General Teen & Youth Activity. Revenue generated from a variety of youth and teen program fees to recover the costs of providing specific services.

Recreation – Preschool Activity. Revenue generated from Preschool Program fees in order to recover cost of providing specific services at the Silliman Activity Center.

Recreation – Silliman Activity Users Fee. Revenue generated from a variety of admission fees for the use of the Silliman Activity Center.

Recreation - Silliman Concession Operations. This revenue is generated by food and beverage sales for the convenience of customers while utilizing the amenities, programs, and services available at the Silliman Activity Center.

Recreation – Silliman Facility Rentals. Revenue generated from rental fee charges for the use of the Silliman Activity Center’s gymnasium and community meeting room.

Recreation - Silliman General Aquatic Programs. This revenue is generated from fee charges for aquatic related programs such as swim lessons, aquatic exercise classes, birthday party packages, family special events, lifeguard certification courses, and camps. Revenue is collected to offset operational and maintenance costs associated with the Aquatic Center.

FINES AND FORFEITURES

Revenues resulting from regulatory or legal action that are punitive in nature and designed to discourage certain behaviors.

Court Fines. The City’s apportionment of court fines collected and remitted by the County.

Vehicle Code Fines. The City’s apportionment of fines and forfeitures collected by the County. These fines and forfeitures result from violations of the State Vehicle Code.

LICENSES, PERMITS, AND FEES

The City grants licenses and permits to allow businesses or residents to engage in certain activities. This revenue helps to offset the costs of maintaining the City's regulations.

Animal Licenses. Ownership or possession of a dog requires the purchase of a dog license. A certification of an anti-rabies vaccination is required to obtain a dog license.

Art in Public Places Fee. Charged to residential and commercial/industrial developments and construction projects that add over 10,000 square feet of space or that are located along major arterials as indicated in the General Plan map. The fees collected are used for the creation of artworks in public places and private development in a manner to offset the impacts of urban development.

Business Licenses and Registration. License and registration are required for all businesses operating in the City. A majority of businesses consist of commercial enterprises and professionals whose business license fees are based on gross receipts.

Code Enforcement Fee. Charged on an hourly basis for staff time expended on the abatement of zoning and building code violations.

Community Development Maintenance Fee. Charged on building permits (based on 0.5 percent of construction valuation) for the purpose of implementation and maintenance of the General Plan and Zoning Ordinance.

Construction (Building) Permits. Fee for the procurement of building permits that are required for construction projects. The fees are based on the nature of the project.

Development Impact Fees. Fees assessed to new residential, commercial, and industrial developers to be used for specific public safety, transportation, community development, park, and housing projects.

Encroachment (Street) Permits. Fee for staff review of the plans and field inspections for work in the public right-of-way performed under an encroachment permit.

Environmental Protection Fee (also known as Urban Run-Off Clean Water Fee). Charged to all parcels in the City and collected through the County tax rolls. This fee covers the City's costs to minimize storm water runoff pollution into San Francisco Bay. This is a mandated State and Federal program.

Franchise Fees. A fee that is usually levied on utility companies for their use of City streets (right-of-way) or for their exclusive franchise to provide services to residents. Newark imposes a 1% tax on the gross receipts from Pacific Gas and Electric Company; a 20% tax on the gross receipts from Waste Management of Alameda County, Inc. (from both residential and nonresidential customers); a 5% tax on the gross receipts of the cable television franchise; and an annual franchise fee of approximately \$6,000 on the gas pipeline that runs through Newark.

Maintenance Fee. Charged for street barricading, sign removal from public right-of-way, and for neighborhood watch signs.

Other Licenses and Permits. Fees charged for licenses and permits not identified elsewhere. Examples include fees for alarm or dance permits.

Plan Checking Fee. Charged for staff review of plans and field inspections for subdivision construction.

Sale of Maps & Publications. Revenue derived from charges for the cost of photocopying public documents.

Senior Transportation Fee. Charged for the cost of providing transit services to seniors. The fee is subsidized by Measure B sales tax revenue.

Special Fire Fee. Charges for hazardous materials permits, hazardous materials responses, fire permits, etc.

Special Police Fee. Charges for responding to excessive false alarms, expenses related to cases involving driving under the influence, towing administration, etc.

Stormwater Quality Control Plan Review and Inspection Fee. Charges based on project size for staff review and field inspections of developers' plans and measures designed to minimize pollution of storm water due to construction activities.

Weed Abatement Fee. Charges for staff time and contract services for the annual weed abatement program.

Zoning Fee. Charges for discretionary land use reviews completed by an administrative process or through Planning Commission and City Council review.

OTHER REVENUES

Donations. Funds provided to the City by a private party to be used for a specific purpose.

Non-Government Contribution. Reimbursement of staff costs for the administration of project consultants.

Other Revenue. Other fees, charges, and/or reimbursements that are one-time or general in nature and do not fit into a specific revenue category. Included in this category is Waste Management's annual reimbursement of debt service payments.

POST Reimbursement. Funds provided by the Peace Officer Standards and Training (POST) program for education and training of police officers.

REVENUE FROM OTHER AGENCIES

The Federal Government, State of California, County of Alameda, and other public agencies provide funding to the City for specific programs.

County, Federal, and State Grants. Funding or contributions by the County or Federal and State agencies to support a particular program or function.

Gasoline Tax. Gas tax revenues provided by Sections 2105, 2106, 2107, and 2107.5 of the State of California's Streets and Highways Code. These revenues are expended for construction and maintenance of City streets.

Homeowners Relief. Replacement revenue of homeowners' property taxes by reason of exemption granted, as remitted by the State of California through Alameda County.

Vehicle In-Lieu. Prior to the 2004 Budget Act, this revenue was backfilled from the State's general fund. In November 2004, Proposition 1A was passed that eliminated the Vehicle License Fee backfill and replaced it dollar-for-dollar with property taxes. This revenue source will increase by the same percentage as the property tax assessed valuation. This category also includes the State apportionment of motor vehicle license fees.

REVENUE FROM USE OF MONEY AND PROPERTY

The City's money and property can grow in value when not being used for other purposes.

Investment Earnings. A revenue source resulting in the investment of temporary idle funds in interest-bearing accounts. The City has been investing these funds in the State of California's Local Agency Investment Fund, which is a professionally managed fund overseen by the State Treasurer's Office and California Asset Management Program (CAMP).

Rents and Concessions. Revenue derived from the rental of City property.

PROPERTY, SALES, & OTHER TAXES

Taxes are economically sensitive, and this category is the major source of revenues used to support basic City services.

Paramedic Tax. This special tax was approved as a ballot measure in June 1997 to provide funding for the City's firefighter/paramedic program. The paramedic tax is assessed per benefit unit which is based upon land use and is determined by a countywide survey of the demand for service generated by the land use.

Property Tax. California State Constitution Article XIII A provides that the combined maximum property tax rate on any given property may not exceed 1% of its assessed value, unless an additional amount has been approved by voters. The County of Alameda assesses properties, bills, and collects these property taxes. The City's share, including all penalties and interest, is remitted by the County.

Property tax revenues of the City include:

Secured - A property tax that is levied on real property. Real property is immobile and includes land, natural resources, and fixed improvements to the land.

Unsecured - A property tax that is levied on personal property. Personal property is mobile and includes such tangible property as equipment and inventory.

Property Transfer Tax. This tax is levied at a rate of \$1.10 per \$1,000 of equity value transferred. Alameda County collects the tax and the City receives one-half. Revenues are dependent on how frequently the property is transferred and on the accrued value at the time of the transfer.

Sales and Use Tax. A 10.75% sales tax is levied against the gross sales price of most tangible property sold in Newark other than property sold for resale. Newark receives 0.5%, with the remaining 10.25% allocated to other agencies that include the State of California, County of Alameda, Bay Area Rapid Transit, and Alameda County Transit.

Transient Occupancy Tax. A 10% tax is levied on charges for occupancy of hotel and motel rooms. This tax compensates the City for indirect costs created by visitors, such as increased pollution and congestion. This tax is borne almost exclusively by nonresidents.

Utility User Tax. A 3.25% tax is levied on every person in the City using telecommunication services (including landline telephone and cell phone services), video services (including cable television), electricity and gas consumption. The tax rate for these services is 3.25% and expires on December 31, 2029.