



# CITY OF NEWARK

## CITY COUNCIL

City Administration Building, City Council Chambers

37101 Newark Boulevard, Newark, CA 94560 | (510) 578-4266 | E-mail: [city.clerk@newark.org](mailto:city.clerk@newark.org)



## AGENDA

Thursday, February 8, 2024  
7:00 P.M.

**A. ROLL CALL**

**B. PRESENTATIONS**

1. Introduction of employees
2. Commending John Mathews

**C. PUBLIC COMMENT**

*The public is invited to address the City Council on any item not listed on the agenda. Public Comments are generally limited to 5 minutes per speaker. Please note that State law prohibits the Council from acting on non-agenda items.*

**D. CONSENT CALENDAR**

*Consent Calendar items are considered to be routine and may be approved by one motion. There will be no separate discussion on these items unless there is a request by a Council Member, a staff member, or a member of the public to remove an item for separate discussion and action.*

1. Approval of Audited Demands
2. Approval of January 25, 2024, minutes
3. Adopt a resolution approving an agreement with Ecamsecure, Inc. for the purchase of three mobile community police cameras
4. Motion accepting the Measure GG Transaction and Use Tax Oversight Committee Annual Report for Fiscal Year 2021-2022
5. Adopt a resolution approving amendments to the salary schedule adopted pursuant to Resolution No. 11608

**E. PUBLIC HEARINGS**

**F. OTHER BUSINESS**

**G. CITY COUNCIL MATTERS**

*City Council Members report on attendance at intergovernmental agency meetings, conferences, and seminars since the last meeting. City Council Members may also announce upcoming events and coordinate attendance; report on local events attended since the last meeting; and make brief comments on issues of concern.*

**H. CITY MANAGER UPDATES**

**I. CLOSED SESSION**

**J. ADJOURNMENT**

**MEETING INFORMATION**

Members of the public may attend the meeting in person, watch online, or watch on Cable Channel 26. The ability to observe online or Cable Channel 26 is predicated on those technologies being available and functioning without technical difficulties. Should those platforms not be available, or become non-functioning, or should the City Council otherwise encounter technical difficulties that make those platforms unavailable, the City Council will proceed with business in person unless otherwise prohibited by law.

**How to view the meeting remotely:**

Livestream online at YouTube: <https://www.youtube.com/@cityofnewark3077/streams>

Copy/paste the YouTube URL into your browser if the link does not automatically open.

Cable Channel 26 - if the meeting does not broadcast live, please contact your service provider and request the City of Newark channel lineup.

Zoom will no longer be available for public participation unless required by Assembly Bill 2449. Should a Council Member or the Mayor attend the meeting via Zoom pursuant to Assembly Bill 2249, then the Webinar ID <https://us06web.zoom.us/j/89198188350> will be activated. The Mayor will make an announcement at the beginning of the meeting that the City will be allowing public comment via Zoom. Raise your virtual hand to notify the City Clerk that you would like to speak during the item that you wish to speak on.

**How to submit written Public Comment:**

Send an email to [City Clerk](#) by 3:00 p.m. the day of the meeting. Please identify the agenda item number in the subject line of your email. Emails will be compiled into one file and will be distributed to the City Council before the meeting.

No question shall be asked of a council member, city staff, or an audience member except through the Mayor. No person shall interrupt the meeting. Any person who refuses to carry out instructions given by the Mayor for the purpose of maintaining order may be guilty of an infraction and may result in removal from the meeting.

**Council Meeting Access/Materials:**

The agenda packet is available for review at [Agendas and Minutes](#). The packet is typically posted to the City website the Friday before the meeting, but no later than 72 hours before the meeting.

Pursuant to Government Code 54957.5, supplemental materials distributed less than 72 hours before this meeting, to a majority of the City Council, will be made available for public inspection at this meeting and will be posted at <https://www.newark.org/departments/city-manager-s-office/agendas-minutes> and will concurrently be made available for public inspection during regular business hours at the David W. Smith City Hall, 37101 Newark Boulevard, Newark CA. Materials prepared by City staff and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. Documents related to closed session items or are exempt from disclosure will not be made available for public inspection. For those persons who require special accommodations, please contact the City Clerk at least two days prior to the meeting at [City Clerk](#) or 510-578-4266.



## STAFF REPORT

Item B. 1.

**DATE** 02/08/2024  
**TO** Honorable Mayor and City Council Members  
**FROM** Sheila Harrington, City Clerk  
**SUBJECT** Introduction of employees

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The following employees will be introduced at the City Council meeting:

Nicholas Cuevas, Recreation and Community Services Director  
Thomas Dale and Justin Kim, Police Officers

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## STAFF REPORT

Item B. 2.

**DATE** 02/08/2024  
**TO** Honorable Mayor and City Council Members  
**FROM** Sheila Harrington, City Clerk  
**SUBJECT** Commending John Mathews

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Newark resident John Mathews suggested a catalytic converter labeling and serial number etching program to the City Council after his catalytic converter was stolen. The Newark Police Department started a pilot program based upon Mr. Mathews suggestion and the Catalytic Converter Label Identification Program is now an element of the grant funded Newark Vehicle & Accessory Theft Prevention Program.

A commendation has been prepared to thank Mr. Mathews for his proactive and thoughtful solution that will aid in the deterrent and investigation of vehicle accessory thefts.

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### Attachments

Commendation

*COMMENDATION*

*COMMENDING JOHN MATHEWS*

*WHEREAS, JOHN MATHEWS is a Newark resident and has been since 2000; and*

*WHEREAS, JOHN MATHEWS was a victim of catalytic converter theft; and*

*WHEREAS, on January 20, 2023, JOHN MATHEWS reached out to the Newark City Council with a suggestion for a catalytic converter labeling and serial number etching program; and*

*WHEREAS, the Newark Police Department started a pilot program based upon JOHN MATHEWS' recommendation; and*

*WHEREAS, the Catalytic Converter Label Identification Program is now an element of the grant funded Newark Vehicle & Accessory Theft Prevention Program;*

*NOW, THEREFORE, I, Michael Hannon, Mayor of the City of Newark, on behalf of the Newark City Council, do hereby commend*

*JOHN MATHEWS*

*for his proactive and thoughtful solution that will aid in the deterring and investigation of vehicle accessory thefts.*

*IN WITNESS THEREOF, I have hereunto set forth my hand and caused the Official Seal of the City of Newark, State of California, to be affixed this Eighth Day of February, Two Thousand Twenty-four.*

*Michael Hannon  
Mayor*



## STAFF REPORT

Item D. 1.

**DATE** 02/08/2024  
**TO** Honorable Mayor and City Council Members  
**FROM** Krysten Lee, Finance Director  
**SUBJECT** Approval of Audited Demands

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### Attachments

Audited Demands 01.11.24  
Audited Demands 01.18.24

LIVE Newark CA LIVE  
**Payment Batch Register**  
 Bank Account: AP - ZBA ACCOUNTS PAYABLE  
 Batch Date: 01/11/2024

| Type                                           | Date          | Number Source          | Payee Name                                       | EFT Bank/Account | Transaction Amount |
|------------------------------------------------|---------------|------------------------|--------------------------------------------------|------------------|--------------------|
| <b>Bank Account: AP - ZBA ACCOUNTS PAYABLE</b> |               |                        |                                                  |                  |                    |
| Check                                          | 01/11/2024    | 10256 Accounts Payable | TREASURER OF ALAMEDA COUNTY                      |                  | 654.75             |
|                                                | Invoice       | Date                   | Description                                      | Check Sort Code  | Amount             |
|                                                | NOV 23        | 12/19/2023             | CRIME LAB FEES NOV 2023                          |                  | 654.75             |
| Check                                          | 01/11/2024    | 10257 Accounts Payable | ALL CITY MANAGEMENT SERVICES, INC.               |                  | 11,420.68          |
|                                                | Invoice       | Date                   | Description                                      | Check Sort Code  | Amount             |
|                                                | 89288         | 11/15/2023             | SCHOOL CROSSING GUARD SVCS 10/29-11/11/23        |                  | 7,326.37           |
|                                                | 89620         | 11/29/2023             | SCHOOL CROSSING GUARD SVCS 11/12-11/25/23        |                  | 4,094.31           |
| Check                                          | 01/11/2024    | 10258 Accounts Payable | ALLIED AUTO STORES INC                           |                  | 1,466.11           |
|                                                | Invoice       | Date                   | Description                                      | Check Sort Code  | Amount             |
|                                                | DEC' 23       | 12/31/2023             | ALLIED-FLEET SUPPLIES 12/13-12/21/23             |                  | 1,466.11           |
| Check                                          | 01/11/2024    | 10259 Accounts Payable | BAY CENTRAL PRINTING                             |                  | 171.76             |
|                                                | Invoice       | Date                   | Description                                      | Check Sort Code  | Amount             |
|                                                | 197501        | 12/11/2023             | BUSINESS CARD IMPRINTING - MORA                  |                  | 85.88              |
|                                                | 197534        | 12/14/2023             | BUSINESS CARD IMPRINTING - SLAVAZZA              |                  | 85.88              |
| Check                                          | 01/11/2024    | 10260 Accounts Payable | APRO LLC                                         |                  | 60.00              |
|                                                | Invoice       | Date                   | Description                                      | Check Sort Code  | Amount             |
|                                                | 110123-113023 | 11/30/2023             | CAR WASH 11/01-11/30/23                          |                  | 60.00              |
| Check                                          | 01/11/2024    | 10261 Accounts Payable | CINDY K. HULL & ASSOCIATES - FORENSIC CONSULTING |                  | 210.00             |
|                                                | Invoice       | Date                   | Description                                      | Check Sort Code  | Amount             |
|                                                | 147           | 12/18/2023             | LATENT PRINT ANALYSIS DECEMBER 2023              |                  | 210.00             |
| Check                                          | 01/11/2024    | 10262 Accounts Payable | CITY OF FREMONT                                  |                  | 13,238.00          |
|                                                | Invoice       | Date                   | Description                                      | Check Sort Code  | Amount             |
|                                                | 331093        | 12/07/2023             | SHELTER OPERATING EXP DECEMBER 2023              |                  | 13,238.00          |
| Check                                          | 01/11/2024    | 10263 Accounts Payable | COOKE AND ASSOCIATES INCORPORATED                |                  | 485.00             |
|                                                | Invoice       | Date                   | Description                                      | Check Sort Code  | Amount             |
|                                                | 195141        | 11/22/2023             | BACKGROUND INVESTIGATIONS PHASE 1 - 11/16/23     |                  | 485.00             |
| Check                                          | 01/11/2024    | 10264 Accounts Payable | ALAMEDA COUNTY INFORMATION TECHNOLOGY DEPARTMENT |                  | 3,161.50           |
|                                                | Invoice       | Date                   | Description                                      | Check Sort Code  | Amount             |

|       |             |                        |                                                          |                 |           |
|-------|-------------|------------------------|----------------------------------------------------------|-----------------|-----------|
|       | 112-2311036 | 12/12/2023             | AWS ACCESS FEE NOVEMBER 2023                             |                 | 3,161.50  |
| Check | 01/11/2024  | 10265 Accounts Payable | DIVISION OF THE STATE ARCHITECT                          |                 | 476.00    |
|       | Invoice     | Date                   | Description                                              | Check Sort Code | Amount    |
|       | 1001-123123 | 01/10/2024             | CA STATE CASP FEES (AB1379)                              |                 | 476.00    |
| Check | 01/11/2024  | 10266 Accounts Payable | FEDEX                                                    |                 | 11.45     |
|       | Invoice     | Date                   | Description                                              | Check Sort Code | Amount    |
|       | 8-349-26930 | 12/15/2023             | PACKAGE DELIVERY 12/7/23                                 |                 | 11.45     |
| Check | 01/11/2024  | 10267 Accounts Payable | GRAINGER                                                 |                 | 622.97    |
|       | Invoice     | Date                   | Description                                              | Check Sort Code | Amount    |
|       | 9922247029  | 12/04/2023             | SILLIMAN CFL PIN                                         |                 | 622.97    |
| Check | 01/11/2024  | 10268 Accounts Payable | PATRICIA HADDOCK                                         |                 | 568.12    |
|       | Invoice     | Date                   | Description                                              | Check Sort Code | Amount    |
|       | 01052024    | 01/05/2024             | DOCUMENT EDITS & WEBINAR - 12/6 - 12/15/23               |                 | 568.12    |
| Check | 01/11/2024  | 10269 Accounts Payable | HDL SOFTWARE, LLC                                        |                 | 3,390.00  |
|       | Invoice     | Date                   | Description                                              | Check Sort Code | Amount    |
|       | SIN034454   | 11/30/2023             | UUT RETURNS PROCESSED - NOV 2023                         |                 | 1,390.00  |
|       | SIN034029   | 12/19/2023             | UUT SUPPORT & INDUSTRY MONITORING - DEC 2023             |                 | 2,000.00  |
| Check | 01/11/2024  | 10270 Accounts Payable | HILLYARD                                                 |                 | 444.90    |
|       | Invoice     | Date                   | Description                                              | Check Sort Code | Amount    |
|       | 605340814   | 12/19/2023             | JANITORIAL SUPPLIES - SEAT COVER AND LIQUID ENZYME       |                 | 444.90    |
| Check | 01/11/2024  | 10271 Accounts Payable | JOCELYN E. ROLAND                                        |                 | 475.00    |
|       | Invoice     | Date                   | Description                                              | Check Sort Code | Amount    |
|       | 22260       | 11/17/2023             | PRE-EMPLOYMENT PSYCHOLOGICAL SCREENING -10/30/23         |                 | 475.00    |
| Check | 01/11/2024  | 10272 Accounts Payable | LSL CPAs                                                 |                 | 7,747.00  |
|       | Invoice     | Date                   | Description                                              | Check Sort Code | Amount    |
|       | 60743       | 12/19/2023             | AUDITING SERVICES - 2023 AUDIT FINAL BILL                |                 | 7,747.00  |
| Check | 01/11/2024  | 10273 Accounts Payable | LOOMIS                                                   |                 | 320.87    |
|       | Invoice     | Date                   | Description                                              | Check Sort Code | Amount    |
|       | 13408458    | 12/31/2023             | ARMORED CAR SERVICE - 12/23 (1)                          |                 | 3.60      |
|       | 13398866    | 12/31/2023             | ARMORED CAR SERVICE - 12/23 (2)                          |                 | 317.27    |
| Check | 01/11/2024  | 10274 Accounts Payable | MEYERS NAVE                                              |                 | 29,636.42 |
|       | Invoice     | Date                   | Description                                              | Check Sort Code | Amount    |
|       | 212529      | 12/12/2023             | PROFESSIONAL SERVICES RENDERED THROUGH NOVEMBER 30, 2023 |                 | 351.92    |
|       | 212533      | 12/12/2023             | PROFESSIONAL SERVICES RENDERED THROUGH NOVEMBER 30, 2023 |                 | 10,621.10 |
|       | 212534      | 12/12/2023             | PROFESSIONAL SERVICES RENDERED THROUGH NOVEMBER 30, 2023 |                 | 2,083.80  |
|       | 212535      | 12/12/2023             | PROFESSIONAL SERVICES RENDERED THROUGH NOVEMBER 30, 2023 |                 | 1,827.60  |
|       | 212536      | 12/12/2023             | PROFESSIONAL SERVICES RENDERED THROUGH NOVEMBER 30, 2023 |                 | 3,076.70  |
|       | 212540      | 12/12/2023             | PROFESSIONAL SERVICES RENDERED THROUGH NOVEMBER 30, 2023 |                 | 353.50    |
|       | 212541      | 12/12/2023             | PROFESSIONAL SERVICES RENDERED THROUGH NOVEMBER 30, 2023 |                 | 118.50    |
|       | 212542      | 12/12/2023             | PROFESSIONAL SERVICES RENDERED THROUGH NOVEMBER 30, 2023 |                 | 6,332.30  |
|       | 212543      | 12/12/2023             | PROFESSIONAL SERVICES RENDERED THROUGH NOVEMBER 30, 2023 |                 | 1,573.40  |

|       |                 |                        |                                                           |                 |           |
|-------|-----------------|------------------------|-----------------------------------------------------------|-----------------|-----------|
|       | 212544          | 12/12/2023             | PROFESSIONAL SERVICES RENDERED THROUGH NOVEMBER 30, 2023  |                 | 3,297.60  |
| Check | 01/11/2024      | 10275 Accounts Payable | MIKE YORKS INVESTIGATIONS                                 |                 | 5,400.00  |
|       | Invoice         | Date                   | Description                                               | Check Sort Code | Amount    |
|       | 2023-58         | 12/16/2023             | BACKGROUND INVESTIGATIONS 10/17-12/15/23                  |                 | 3,150.00  |
|       | 2023-61         | 12/16/2023             | BACKGROUND INVESTIGATIONS 11/09-11/30/23                  |                 | 900.00    |
|       | 2023-28         | 12/18/2023             | BACKGROUND INVESTIGATIONS 05/24-12/18/23                  |                 | 675.00    |
|       | 2023-07         | 12/18/2023             | BACKGROUND INVESTIGATIONS 03/02-12/18/23                  |                 | 675.00    |
| Check | 01/11/2024      | 10276 Accounts Payable | NAVIA BENEFIT SOLUTIONS CLIENT PAY                        |                 | 107.80    |
|       | Invoice         | Date                   | Description                                               | Check Sort Code | Amount    |
|       | 10802988        | 12/29/2023             | FY 23/24 COBRA ADMINISTRATION FEES - 12/01/23 TO 12/31/23 |                 | 107.80    |
| Check | 01/11/2024      | 10277 Accounts Payable | PERFORMANCE PEST MANAGEMENT                               |                 | 1,972.00  |
|       | Invoice         | Date                   | Description                                               | Check Sort Code | Amount    |
|       | 72009           | 12/19/2023             | PEST SERVICES - SILLIMAN #102710 12/19/23                 |                 | 1,020.00  |
|       | 71884           | 12/19/2023             | PEST SERVICES - SERVICE CENTER #102702 12/19/23           |                 | 185.00    |
|       | 72017           | 12/19/2023             | PEST SERVICES - VIOLA BLYTHE #102704 12/19/23             |                 | 260.00    |
|       | 72117           | 12/19/2023             | PEST SERVICES - CITY HALL #102699 12/19/23                |                 | 267.00    |
|       | 72007           | 12/19/2023             | PEST SERVICES - FIRE STATION #3 102701 12/19/23           |                 | 240.00    |
| Check | 01/11/2024      | 10278 Accounts Payable | S & S WORLDWIDE, INC.                                     |                 | 194.19    |
|       | Invoice         | Date                   | Description                                               | Check Sort Code | Amount    |
|       | IN101289597     | 10/26/2023             | ARTS AND CRAFTS SUPPLIES FOR CAMPS                        |                 | 194.19    |
| Check | 01/11/2024      | 10279 Accounts Payable | YORK RISK SERVICE GROUP, INC. A<br>SEDGWICK COMPANY       |                 | 3,669.08  |
|       | Invoice         | Date                   | Description                                               | Check Sort Code | Amount    |
|       | 400000168961    | 01/02/2024             | WORKERS COMPENSATION CLAIMS - 01/01/24-01/31/24           |                 | 3,669.08  |
| Check | 01/11/2024      | 10280 Accounts Payable | SEDGWICK                                                  |                 | 1,320.00  |
|       | Invoice         | Date                   | Description                                               | Check Sort Code | Amount    |
|       | BRS-0020540     | 12/21/2023             | REMOTE RISK CONTROL-NOVEMBER 2023                         |                 | 1,320.00  |
| Check | 01/11/2024      | 10281 Accounts Payable | SIMON & COMPANY INC                                       |                 | 1,720.00  |
|       | Invoice         | Date                   | Description                                               | Check Sort Code | Amount    |
|       | 11-2023         | 11/25/2023             | PROFESSIONAL FEDERAL AFFAIRS ASSISTANCE NOVEMBER 2023     |                 | 1,720.00  |
| Check | 01/11/2024      | 10282 Accounts Payable | SITEONE LANDSCAPE SUPPLY, LLC                             |                 | 1,258.73  |
|       | Invoice         | Date                   | Description                                               | Check Sort Code | Amount    |
|       | 136927591-001   | 12/07/2023             | BULK SAND                                                 |                 | 1,258.73  |
| Check | 01/11/2024      | 10283 Accounts Payable | SOLID ROCK COMMUNITY SERVICES, INC.                       |                 | 25,000.00 |
|       | Invoice         | Date                   | Description                                               | Check Sort Code | Amount    |
|       | CNPG01082024-03 | 01/01/2024             | NEWARK COMMUNITY NON-PROFIT GRANT AWARD SOLID ROCK FY24   |                 | 25,000.00 |
| Check | 01/11/2024      | 10284 Accounts Payable | SUN RIDGE SYSTEMS INC                                     |                 | 1,315.00  |
|       | Invoice         | Date                   | Description                                               | Check Sort Code | Amount    |
|       | 7895            | 10/17/2023             | RIMSCON FOR V WANG 10/17/23                               |                 | 1,315.00  |
| Check | 01/11/2024      | 10285 Accounts Payable | ZI-TECH PROFESSIONAL SERVICES                             |                 | 3,625.00  |
|       | Invoice         | Date                   | Description                                               | Check Sort Code | Amount    |

|                                 |                  |                      |                                                                  |                        |              |
|---------------------------------|------------------|----------------------|------------------------------------------------------------------|------------------------|--------------|
|                                 | 202420           | 12/31/2023           | INDIVIDUAL COACHING AND ORGANIZATIONAL DEVELOPMENT - 12/23       |                        | 3,625.00     |
| EFT                             | 01/11/2024       | 843 Accounts Payable | SPECTRUM SMALL BUSINESS SERVICES, LLC 325084426 / 5348560846     |                        | 1,381.25     |
|                                 | Invoice          | Date                 | Description                                                      | Check Sort Code        | Amount       |
|                                 | 12312023-GENERAL | 12/31/2023           | SM BUS SUPPORT - NEW GRANT DISCOVERY & PROPOSALS/PRGM MGMT 12/23 |                        | 1,381.25     |
| EFT                             | 01/11/2024       | 844 Accounts Payable | MONDAY.COM LTD (ACH)                                             | 021000089 / 31349993   | 3,120.00     |
|                                 | Invoice          | Date                 | Description                                                      | Check Sort Code        | Amount       |
|                                 | IN23010017390    | 10/04/2023           | ADDITIONAL LICENSES 20 SEATS 10/15/23 - 08/02/24                 |                        | 3,120.00     |
| EFT                             | 01/11/2024       | 845 Accounts Payable | SEDGWICK CLAIMS MANAGEMENT SERVICES, INC.                        | 121000248 / 4942808510 | 24,098.12    |
|                                 | Invoice          | Date                 | Description                                                      | Check Sort Code        | Amount       |
|                                 | SF-8510-01418936 | 01/01/2024           | WORKERS COMPENSATION CLAIMS -12/01/23-12/31/23                   |                        | 24,098.12    |
| EFT                             | 01/11/2024       | 846 Accounts Payable | STANTEC CONSULTING SERVICES INC (ACH)                            | 111000012 / 3752096026 | 6,125.00     |
|                                 | Invoice          | Date                 | Description                                                      | Check Sort Code        | Amount       |
|                                 | 2173192          | 12/15/2023           | EIR CONSULTING FOR MOWRY VILLAGE PRJCT - PER. ENDING 11/24/23    |                        | 6,125.00     |
| AP ZBA ACCOUNTS PAYABLE Totals: |                  |                      | Transactions: 34                                                 |                        | \$154,866.70 |
|                                 | Checks:          | 30                   | \$120,142.33                                                     |                        |              |
|                                 | EFTs:            | 4                    | \$34,724.37                                                      |                        |              |

LIVE Newark CA LIVE  
**Payment Batch Register**  
Bank Account: AP - ZBA ACCOUNTS PAYABLE  
Batch Date: 01/18/2024

| Type                                           | Date        | Number Source          | Payee Name                                       | EFT Bank/Account | Transaction Amount |
|------------------------------------------------|-------------|------------------------|--------------------------------------------------|------------------|--------------------|
| <b>Bank Account: AP - ZBA ACCOUNTS PAYABLE</b> |             |                        |                                                  |                  |                    |
| Check                                          | 01/18/2024  | 10286 Accounts Payable | ABBE & ASSOCIATES LLC                            |                  | 11,046.20          |
|                                                | Invoice     | Date                   | Description                                      | Check Sort Code  | Amount             |
|                                                | N-23        | 09/29/2023             | RECYCLING/ORGANICS CONSULTANT (THROUGH 09/17/23) |                  | 11,046.20          |
| Check                                          | 01/18/2024  | 10287 Accounts Payable | ALAMEDA COUNTY FIRE DEPARTMENT                   |                  | 1,093,290.00       |
|                                                | Invoice     | Date                   | Description                                      | Check Sort Code  | Amount             |
|                                                | 2023-24-139 | 12/26/2023             | CONTRACT FIRE SERVICES - 12/23                   |                  | 1,093,290.00       |
| Check                                          | 01/18/2024  | 10288 Accounts Payable | APPLIED LANDSCAPE MATERIALS, INC.                |                  | 50,022.00          |
|                                                | Invoice     | Date                   | Description                                      | Check Sort Code  | Amount             |
|                                                | 14488       | 12/19/2023             | APPLY SB1383 COMPLIANT COMPOSTED MULCH           |                  | 50,022.00          |
| Check                                          | 01/18/2024  | 10289 Accounts Payable | BAILEY FENCE COMPANY INC                         |                  | 1,481.00           |
|                                                | Invoice     | Date                   | Description                                      | Check Sort Code  | Amount             |
|                                                | 85776       | 12/11/2023             | INSTALLATION OF CYCLONE FENCE 12/11/23           |                  | 1,481.00           |
| Check                                          | 01/18/2024  | 10290 Accounts Payable | CAL-WEST LIGHTING & SIGNAL MAINTENANCE           |                  | 9,531.31           |
|                                                | Invoice     | Date                   | Description                                      | Check Sort Code  | Amount             |
|                                                | 231135      | 11/30/2023             | FY23-24 STREET LIGHT MAINTENANCE 11/23           |                  | 1,613.38           |
|                                                | 231136      | 11/30/2023             | FY23-24 STREET LIGHT MAINTENANCE 11/23           |                  | 7,917.93           |
| Check                                          | 01/18/2024  | 10291 Accounts Payable | CALIFORNIA BUILDING STANDARDS COMMISSION         |                  | 1,271.70           |
|                                                | Invoice     | Date                   | Description                                      | Check Sort Code  | Amount             |
|                                                | 1001-123123 | 01/10/2024             | BUILDING STANDARDS FEES - OCT TO DEC 2023        |                  | 1,271.70           |
| Check                                          | 01/18/2024  | 10292 Accounts Payable | CALIFORNIA DEPARTMENT OF CONSERVATION            |                  | 3,921.42           |
|                                                | Invoice     | Date                   | Description                                      | Check Sort Code  | Amount             |
|                                                | 1001-123123 | 01/10/2024             | STRONG MOTION FEES - OCT TO DEC 2023             |                  | 3,921.42           |
| Check                                          | 01/18/2024  | 10293 Accounts Payable | OSCAR CARRILLO                                   |                  | 648.15             |
|                                                | Invoice     | Date                   | Description                                      | Check Sort Code  | Amount             |
|                                                | 011224EXP   | 01/12/2024             | UPRINTING - CARBONLESS FORMS FOR CE INSPECTORS   |                  | 248.15             |
|                                                | 011224EXP2  | 01/12/2024             | CACEO 2024 MEMBERSHIP DUES                       |                  | 100.00             |
|                                                | 091523EXP   | 09/15/2023             | CACEO 2023 MEMBERSHIP DUES                       |                  | 100.00             |
|                                                | 092623EXP   | 09/26/2023             | CACEO SUBSTITUTE SERVICE EXAM 12/19/23           |                  | 200.00             |

|       |                |                        |                                                       |                 |            |
|-------|----------------|------------------------|-------------------------------------------------------|-----------------|------------|
| Check | 01/18/2024     | 10294 Accounts Payable | COOKE AND ASSOCIATES<br>INCORPORATED                  |                 | 3,822.80   |
|       | Invoice        | Date                   | Description                                           | Check Sort Code | Amount     |
|       | 195198         | 12/19/2023             | BACKGROUND INVESTIGATIONS - 12/14/23                  |                 | 1,700.00   |
|       | 195199         | 12/19/2023             | BACKGROUND INVESTIGATIONS - 12/15/23                  |                 | 2,122.80   |
| Check | 01/18/2024     | 10295 Accounts Payable | COUNTY OF ALAMEDA                                     |                 | 1,087.50   |
|       | Invoice        | Date                   | Description                                           | Check Sort Code | Amount     |
|       | DECEMBER '23   | 01/05/2024             | CITATION PROCESSING FEES - DECEMBER '23               |                 | 1,087.50   |
| Check | 01/18/2024     | 10296 Accounts Payable | ALAMEDA COUNTY CLERK                                  |                 | 50.00      |
|       | Invoice        | Date                   | Description                                           | Check Sort Code | Amount     |
|       | PRJ1302        | 01/16/2024             | NOTICE OF EXEMPTION HANDLING FEE - 1302               |                 | 50.00      |
| Check | 01/18/2024     | 10297 Accounts Payable | COVINO SMITH & SIMON, INC.                            |                 | 3,440.00   |
|       | Invoice        | Date                   | Description                                           | Check Sort Code | Amount     |
|       | 11-2023B       | 11/25/2023             | PROFESSIONAL FEDERAL AFFAIRS ASSISTANCE NOVEMBER 2023 |                 | 1,720.00   |
|       | 12-2023        | 12/25/2023             | PROFESSIONAL FEDERAL AFFAIRS ASSISTANCE DECEMBER 2023 |                 | 1,720.00   |
| Check | 01/18/2024     | 10298 Accounts Payable | DAILY JOURNAL CORPORATION                             |                 | 160.00     |
|       | Invoice        | Date                   | Description                                           | Check Sort Code | Amount     |
|       | B3771275       | 01/09/2024             | PH NOTICE - CITY COUNCIL - 37660 TIMBER STREET        |                 | 78.75      |
|       | B3768426       | 01/11/2024             | HOUSING BY RIGHT ORDINANCE PUBLICATION 01/02/2024     |                 | 81.25      |
| Check | 01/18/2024     | 10299 Accounts Payable | FEHR & PEERS                                          |                 | 6,176.63   |
|       | Invoice        | Date                   | Description                                           | Check Sort Code | Amount     |
|       | 170973         | 12/13/2023             | TASK ORDER #9 - TRUCK REROUTING STUDY 10/28-11/24/23  |                 | 6,176.63   |
| Check | 01/18/2024     | 10300 Accounts Payable | FOLGERGRAPHICS, INC                                   |                 | 2,413.24   |
|       | Invoice        | Date                   | Description                                           | Check Sort Code | Amount     |
|       | 138234         | 12/22/2023             | PRINT WINTER ISSUE OF CITY NEWSLETTER                 |                 | 2,413.24   |
| Check | 01/18/2024     | 10301 Accounts Payable | FREMONT FORD                                          |                 | 3,682.29   |
|       | Invoice        | Date                   | Description                                           | Check Sort Code | Amount     |
|       | 426944         | 11/21/2023             | FLEET REPAIR #1705                                    |                 | 3,682.29   |
| Check | 01/18/2024     | 10302 Accounts Payable | G BORTOLOTTI & CO INC                                 |                 | 781,808.47 |
|       | Invoice        | Date                   | Description                                           | Check Sort Code | Amount     |
|       | 5105           | 11/06/2023             | FY22-23 AC OVERLAY PGRM, PRJ 1300 09/30-10/31/23      |                 | 781,808.47 |
| Check | 01/18/2024     | 10303 Accounts Payable | SHEILA HARRINGTON                                     |                 | 1,119.67   |
|       | Invoice        | Date                   | Description                                           | Check Sort Code | Amount     |
|       | 1025-121523EXP | 12/15/2023             | EXPENSE REIMBURSEMENT 10/26-12/15/23                  |                 | 1,119.67   |
| Check | 01/18/2024     | 10304 Accounts Payable | HARRINGTON INDUSTRIAL PLASTICS LLC                    |                 | 173.85     |
|       | Invoice        | Date                   | Description                                           | Check Sort Code | Amount     |
|       | 003T5420       | 12/20/2023             | O-RING - POINT OF SALE                                |                 | 173.85     |
| Check | 01/18/2024     | 10305 Accounts Payable | HOME DEPOT CREDIT SERVICES                            |                 | 1,179.93   |
|       | Invoice        | Date                   | Description                                           | Check Sort Code | Amount     |
|       | DEC '23        | 12/13/2023             | HOME DEPOT CC PURCHASE 11/13/23-12/12/23              |                 | 1,179.93   |
| Check | 01/18/2024     | 10306 Accounts Payable | INTERNATIONAL CODE COUNCIL, INC.                      |                 | 602.48     |

|       | Invoice      | Date                   | Description                                                 | Check Sort Code | Amount    |
|-------|--------------|------------------------|-------------------------------------------------------------|-----------------|-----------|
|       | 1001791691   | 11/29/2023             | TRAINING AND EDUCATION                                      |                 | 359.94    |
|       | 1001791693   | 11/29/2023             | TRAINING AND EDUCATION                                      |                 | 69.77     |
|       | 1001791694   | 12/15/2023             | TRAINING AND EDUCATION                                      |                 | 69.22     |
|       | 1001800776   | 12/15/2023             | TRAINING AND EDUCATION                                      |                 | 103.55    |
| Check | 01/18/2024   | 10307 Accounts Payable | SPECTRUM CANINE                                             |                 | 900.00    |
|       | Invoice      | Date                   | Description                                                 | Check Sort Code | Amount    |
|       | 0006086      | 01/14/2024             | K9 TRAINING DECEMBER 2023                                   |                 | 900.00    |
| Check | 01/18/2024   | 10308 Accounts Payable | KBA DOCUMENT SOLUTIONS, LLC                                 |                 | 2,501.38  |
|       | Invoice      | Date                   | Description                                                 | Check Sort Code | Amount    |
|       | 55Y1422648   | 12/21/2023             | COPIER LEASE YEAR 2 OF 5 - OVERAGES 11/21-12/20/23          |                 | 2,501.38  |
| Check | 01/18/2024   | 10309 Accounts Payable | KBA DOCUMENT SOLUTIONS                                      |                 | 4,656.29  |
|       | Invoice      | Date                   | Description                                                 | Check Sort Code | Amount    |
|       | 143292       | 12/26/2023             | LEASE PAYMENT 1900869002 - 12/15/23 - 01/14/24              |                 | 4,656.29  |
| Check | 01/18/2024   | 10310 Accounts Payable | KBM-HOGUE                                                   |                 | 1,470.14  |
|       | Invoice      | Date                   | Description                                                 | Check Sort Code | Amount    |
|       | 121242       | 10/20/2023             | MISCELLANEOUS OFFICE FURNITURE                              |                 | 1,470.14  |
| Check | 01/18/2024   | 10311 Accounts Payable | NAPA AUTO PARTS                                             |                 | 845.63    |
|       | Invoice      | Date                   | Description                                                 | Check Sort Code | Amount    |
|       | DEC '23      | 12/31/2023             | NAPA-FLEET SUPPLIES DECEMBER 2023                           |                 | 845.63    |
| Check | 01/18/2024   | 10312 Accounts Payable | LYNN PEAVEY COMPANY                                         |                 | 349.28    |
|       | Invoice      | Date                   | Description                                                 | Check Sort Code | Amount    |
|       | 406228       | 12/22/2023             | EVIDENCE SUPPLIES ZWTP SK RED STD                           |                 | 232.58    |
|       | 406229       | 12/22/2023             | EVIDENCE SUPPLIES TUBE SK                                   |                 | 116.70    |
| Check | 01/18/2024   | 10313 Accounts Payable | MARK GOTHARD                                                |                 | 500.00    |
|       | Invoice      | Date                   | Description                                                 | Check Sort Code | Amount    |
|       | 110223110223 | 12/13/2023             | SENIOR CHAIR FITNESS 11/02/2023                             |                 | 250.00    |
|       | 101923101923 | 11/09/2023             | SENIOR CHAIR FITNESS 10/19/2023                             |                 | 250.00    |
| Check | 01/18/2024   | 10314 Accounts Payable | MNS ENGINEERS INC                                           |                 | 782.46    |
|       | Invoice      | Date                   | Description                                                 | Check Sort Code | Amount    |
|       | 84946        | 12/18/2023             | ON-CALL PUBLIC WORKS CONSTRUCTION INSPECTION SERVICES 11/23 |                 | 782.46    |
| Check | 01/18/2024   | 10315 Accounts Payable | NETWORK CONTRACTING LLC                                     |                 | 1,365.00  |
|       | Invoice      | Date                   | Description                                                 | Check Sort Code | Amount    |
|       | 4414         | 12/22/2023             | NETWORK CONSULTING SERVICES 12/19/23                        |                 | 292.50    |
|       | 4421         | 12/29/2023             | NETWORK CONSULTING SERVICES 12/27/23                        |                 | 877.50    |
|       | 4388         | 12/01/2023             | NETWORK CONSULTING SERVICES 11/30/23                        |                 | 195.00    |
| Check | 01/18/2024   | 10316 Accounts Payable | AVENU INSIGHTS & ANALYTICS                                  |                 | 7,500.00  |
|       | Invoice      | Date                   | Description                                                 | Check Sort Code | Amount    |
|       | INV06-017849 | 12/18/2023             | UUT AUDIT & ANALYSIS - FIXED FEE JUL - DEC '23              |                 | 7,500.00  |
| Check | 01/18/2024   | 10317 Accounts Payable | PACIFIC GAS & ELECTRIC                                      |                 | 37,453.32 |
|       | Invoice      | Date                   | Description                                                 | Check Sort Code | Amount    |

|       |                |                        |                                                                |                        |
|-------|----------------|------------------------|----------------------------------------------------------------|------------------------|
|       | 7786-122023    | 12/20/2023             | ANNUAL ELECTRICITY FOR STREET/TRAFFIC LIGHTS 11/15-12/14/23    | 31,279.39              |
|       | 2305-010324    | 01/03/2024             | ANNUAL ELECTRICITY FOR STREET/TRAFFIC LIGHTS 11/28-12/26/23    | 129.45                 |
|       | 7460-121423    | 12/14/2023             | ANNUAL ELECTRICITY FOR STREET/TRAFFIC LIGHTS 10/26-11/27/23    | 3,124.77               |
|       | 3926-010524    | 01/05/2024             | ANNUAL ELECTRICITY FOR STREET/TRAFFIC LIGHTS 11/30-12/28/23    | 108.45                 |
|       | 0870-010524    | 01/05/2024             | ANNUAL ELECTRICITY FOR STREET/TRAFFIC LIGHTS 12/01-12/29/23    | 79.59                  |
|       | 1859-010524    | 01/05/2024             | ANNUAL ELECTRICITY FOR STREET/TRAFFIC LIGHTS 11/30-12/28/23    | 2,396.50               |
|       | 0552-010424    | 01/04/2024             | ANNUAL ELECTRICITY FOR STREET/TRAFFIC LIGHTS 11/29-12/27/23    | 89.12                  |
|       | 9045-010424    | 01/04/2024             | ANNUAL ELECTRICITY FOR STREET/TRAFFIC LIGHTS 11/28-12/26/23    | 246.05                 |
| Check | 01/18/2024     | 10318 Accounts Payable | MORGAN PEDERSEN                                                | 37.47                  |
|       | Invoice        | Date                   | Description                                                    | Check Sort Code Amount |
|       | 113023EXP      | 01/10/2024             | EXPENSE REIMBURSEMENT 11/30/23                                 | 37.47                  |
| Check | 01/18/2024     | 10319 Accounts Payable | PERFORMANCE PEST MANAGEMENT                                    | 1,371.00               |
|       | Invoice        | Date                   | Description                                                    | Check Sort Code Amount |
|       | 71633          | 11/30/2023             | PEST SERVICES - LIBRARY #116524 11/30/23                       | 195.00                 |
|       | 71629          | 11/30/2023             | PEST SERVICES - PD #104419 11/30/23                            | 201.00                 |
|       | 71626          | 11/30/2023             | PEST SERVICES - SILLIMAN #102710 11/30/23                      | 425.00                 |
|       | 71627          | 11/30/2023             | PEST SERVICES - SERVICE CENTER #102702 11/30/23                | 225.00                 |
|       | 71630          | 11/30/2023             | PEST SERVICES - SENIOR CENTER #102706 11/30/23                 | 325.00                 |
| Check | 01/18/2024     | 10320 Accounts Payable | REVENUE & COST SPECIALIST, LLC                                 | 7,900.00               |
|       | Invoice        | Date                   | Description                                                    | Check Sort Code Amount |
|       | 9183           | 11/08/2023             | PROFESSIONAL SERVICES FOR DEVELOPMENT IMPACT FEE STUDY 11/8/23 | 7,900.00               |
| Check | 01/18/2024     | 10321 Accounts Payable | SMITH & SONS ELECTRIC, INC.                                    | 14,606.00              |
|       | Invoice        | Date                   | Description                                                    | Check Sort Code Amount |
|       | 23046          | 11/01/2023             | LIGHTING SERVICES 11/1/23                                      | 14,606.00              |
| Check | 01/18/2024     | 10322 Accounts Payable | S.B.R.P.S.T.C.                                                 | 1,000.00               |
|       | Invoice        | Date                   | Description                                                    | Check Sort Code Amount |
|       | 160530INV      | 01/08/2024             | INNER PERSPECTIVES - HUNTER 1/23-5/28/24                       | 500.00                 |
|       | 106530INV      | 01/08/2024             | INNER PERSPECTIVES - DETECTIVE HUNTER 1/23-5/28/24             | 500.00                 |
| Check | 01/18/2024     | 10323 Accounts Payable | SPOSETO ENGINEERING                                            | 10,996.57              |
|       | Invoice        | Date                   | Description                                                    | Check Sort Code Amount |
|       | PRJ1280RET     | 01/03/2024             | RETENTION PAYMENT - CIP PROJECT 1280                           | 10,996.57              |
| Check | 01/18/2024     | 10324 Accounts Payable | SWRCB                                                          | 17,666.00              |
|       | Invoice        | Date                   | Description                                                    | Check Sort Code Amount |
|       | SW-0268449     | 11/09/2023             | ANNUAL STORM WATER PERMIT FEE 07/01/23-06/30/24                | 17,666.00              |
| Check | 01/18/2024     | 10325 Accounts Payable | ALEX TAT                                                       | 75.85                  |
|       | Invoice        | Date                   | Description                                                    | Check Sort Code Amount |
|       | 1117-120123EXP | 01/10/2024             | EXPENSE REIMBURSEMENT 11/17-12/01/23                           | 75.85                  |
| Check | 01/18/2024     | 10326 Accounts Payable | TEMPERATURE TECHNOLOGY INC.                                    | 3,200.00               |
|       | Invoice        | Date                   | Description                                                    | Check Sort Code Amount |
|       | 12897          | 12/26/2023             | HVAC - CITY HALL 12/26/23                                      | 3,200.00               |
| Check | 01/18/2024     | 10327 Accounts Payable | THE TACTICAL ADVANTAGE POLICE                                  | 4,343.95               |

SUPPLY

|                                 | Invoice    | Date                   | Description                                                      | Check Sort Code | Amount         |
|---------------------------------|------------|------------------------|------------------------------------------------------------------|-----------------|----------------|
|                                 | 7561       | 10/03/2023             | BULLETPROOF VESTS M.HECKMAN, SWADENER, LOSIER; APPROVAL #2024-03 |                 | 3,257.96       |
|                                 | 7612       | 10/23/2023             | BULLETPROOF VESTS C.TORRES                                       |                 | 1,085.99       |
| Check                           | 01/18/2024 | 10328 Accounts Payable | UNIVERSAL BUILDING SERVICES & SUPPLY CO.                         |                 | 41,323.00      |
|                                 | Invoice    | Date                   | Description                                                      | Check Sort Code | Amount         |
|                                 | 520843     | 12/27/2023             | JANITORIAL SERVICES - LIBRARY DECEMBER 2023                      |                 | 5,846.00       |
|                                 | 2023-1201  | 12/29/2023             | JANITORIAL SERVICES - CITYWIDE DECEMBER 2023                     |                 | 35,477.00      |
| Check                           | 01/18/2024 | 10329 Accounts Payable | UTILITY TELECOM GROUP, LLC                                       |                 | 21,316.76      |
|                                 | Invoice    | Date                   | Description                                                      | Check Sort Code | Amount         |
|                                 | DEC '23    | 12/16/2023             | TELEPHONE / INTERNET SERVICES - DEC '23                          |                 | 21,316.76      |
| Check                           | 01/18/2024 | 10330 Accounts Payable | VSS INTERNATIONAL, INC.                                          |                 | 238,166.89     |
|                                 | Invoice    | Date                   | Description                                                      | Check Sort Code | Amount         |
|                                 | 20022790   | 10/24/2023             | FY22-23 RUBBERIZED CAPE SEAL AND SLURRY SEAL PGRM,PRJ 1301 10/23 |                 | 89,469.49      |
|                                 | 20022692   | 09/27/2023             | FY22-23 RUBBERIZED CAPE SEAL AND SLURRY SEAL PGRM,PRJ 1301 09/23 |                 | 148,697.40     |
| Check                           | 01/18/2024 | 10331 Accounts Payable | WEST COAST ARBORISTS INC                                         |                 | 47,386.55      |
|                                 | Invoice    | Date                   | Description                                                      | Check Sort Code | Amount         |
|                                 | 209124     | 12/15/2023             | STREET TREE MAINTENANCE 12/01/23-12/15/23                        |                 | 47,386.55      |
| Check                           | 01/18/2024 | 10332 Accounts Payable | WEX BANK                                                         |                 | 1,198.03       |
|                                 | Invoice    | Date                   | Description                                                      | Check Sort Code | Amount         |
|                                 | 94370757   | 01/06/2024             | CHEVRON CC 01/06/24                                              |                 | 1,198.03       |
| Check                           | 01/18/2024 | 10333 Accounts Payable | KESWEDER , GENE                                                  |                 | 1,000.00       |
|                                 | Invoice    | Date                   | Description                                                      | Check Sort Code | Amount         |
|                                 | 2023-2995  | 01/10/2024             | ENCP2023-0005 RFND                                               |                 | 1,000.00       |
| Check                           | 01/18/2024 | 10334 Accounts Payable | ROBSON HOMES LLC                                                 |                 | 534.38         |
|                                 | Invoice    | Date                   | Description                                                      | Check Sort Code | Amount         |
|                                 | 2023-5966  | 01/10/2024             | ESUB2023-0001 RFND                                               |                 | 534.38         |
| AP ZBA ACCOUNTS PAYABLE Totals: |            |                        | Transactions: 49                                                 |                 | \$2,447,374.59 |
| Checks: 49                      |            |                        | \$2,447,374.59                                                   |                 |                |



## STAFF REPORT

Item D. 2.

**DATE** 02/08/2024  
**TO** Honorable Mayor and City Council Members  
**FROM** Sheila Harrington, City Clerk  
**SUBJECT** Approval of January 25, 2024, minutes

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### Attachments

Minutes



# CITY OF NEWARK

## CITY COUNCIL

City Administration Building, City Council Chambers

37101 Newark Boulevard, Newark, CA 94560 | (510) 578-4266 | E-mail: [city.clerk@newark.org](mailto:city.clerk@newark.org)



## Draft Minutes

Thursday, January 25, 2024  
7:00 P.M.

### A. ROLL CALL

Mayor Hannon called the meeting to order at 7:00 p.m. Vice Mayor Freitas, Council Members Bucci, Collazo, and Jorgens were present.

### B. PRESENTATIONS

#### 1. Introduction of employee(s)

Mayor Hannon introduced Facilities Supervisor Gus Perez and Maintenance Supervisor Nicholas Icasiano.

#### 2. Commendation for Saketh Srikantha Science Fair STEM Winner

Mayor Hannon presented a commendation to Saketh Srikantha for his wave danger detection science fair project.

Mr. Srikantha shared details on his project.

Forrest Williams, Santa Clara Valley Science and Engineering Fair Association Board Member stated the community value of science fairs.

### C. PUBLIC COMMENT

No one from the public requested to speak.

## **D. CONSENT CALENDAR**

Council Member Bucci moved, Council Member Collazo seconded, to approve Consent Calendar items D.1 to D.5, that the resolutions be numbered consecutively, and that reading of the titles suffice for adoption. The motion passed, 5 AYES.

1. Approval of Audited Demands
2. Approval of January 11, 2024 minutes
3. Adopt a resolution approving the Contractual Services Agreement with Sable Computer Inc., dba KIS for a Cybersecurity Platform that provides 24x7 Security Operations  
Resolution No.11609
4. Adopt a resolution approving the Contractual Services Agreement with DLT Solutions, LLC for the renewal of AutoCAD Civil3D licensing  
Resolution No. 11610
5. Adopt a resolution to authorize the City Manager to execute the Affordable Housing Loan Agreement and all related loan documents to effectuate the approval of the \$2,765,000 funding award for a senior affordable housing project at 37660 Timber Street. Exempt from CEQA Review per CEQA Guidelines Section 15061(b)(3)  
Resolution No. 11611

## **E. PUBLIC HEARINGS**

1. Public Hearing to consider adopting a resolution approving a plan of finance for the issuance of revenue bonds by the California Municipal Finance Authority to finance and refinance a 79-unit qualified residential rental project for low income seniors located at 37660 Timber Street.  
Resolution No. 11612

City Manager Benoun stated that state law requires the City to hold a TEFRA public hearing to receive public comment for the issuance of tax-exempt bonds. The City committed \$8 million from the Affordable Housing Impact Fee and Measure A1 funds towards this project.

Senior Planner Lopez provided an overview of Eden Housing's low-income, 75-unit residential rental project for seniors at 37660 Timber Street. The City Council approved the entitlements in 2021. Construction is expected to be completed by August of 2026.

Jared Suzuki, California Municipal Finance Authority, Financial Advisor stated that the City of Newark has no legal nor financial obligation for the issuance of the bonds. This is a private loan between the borrower and their bank.

In response to Council Member Bucci, Mr. Suzuki stated the City has no legal nor financial obligation if the loan defaulted.

City Attorney Kokotaylo stated that the City will have a recording against the property and priority to retain it's contribution should a default occur.

Jon Goetz, Meyers Nave, via Zoom, stated that the City has transferee rights and the ability to cure loans if a default occurred. He noted that defaults in affordable housing projects in California are very rare.

Mayor Hannon opened the public hearing at 7:29 p.m.

No one requested to speak.

Mayor Hannon closed the public hearing at 7:30 p.m.

Council Member Bucci moved, Council Member Jorgen seconded to adopt a resolution approving a plan of finance for the issuance of revenue bonds by the California Municipal Finance Authority in an aggregate principal amount not to exceed \$50,000,000 to finance and refinance a qualified residential rental project for the benefit of Timber Street Investors, L.P., and Eden Housing, Inc., or an affiliate thereof, and certain other matters relating thereto. The motion passed, 5 AYES.

## **F. OTHER BUSINESS**

1. Adopt a resolution amending the 2022-2024 Biennial Budget and Capital Improvement Plan for the Fiscal Year 2024 Capital Improvement Plan budget

rollovers

Resolution No. 11613

Council Member Collazo and Vice Mayor Freitas each announced that they would recuse from this item due to property ownership conflicts of interest. They each left the Council Chambers.

City Manager Benoun gave the staff report recommending approval. After the posting of the agenda, the resolution and attachment were updated due to errors discovered by staff. (Memo explaining edits on file with City Clerk.)

No one from the public requested to speak.

Council Member Bucci moved, Council Member Jorgens seconded to adopt a resolution, as revised, amending the 2022-2024 biennial Budget and Capital Improvement Plan for Fiscal year 2024 Capital Improvement Plan Rollovers. The motion passed, 3 AYES, 2 RECUSED.

Council Member Collazo and Vice Mayor Freitas returned to the Council Chambers.

## 2. General Overview of the Capital Improvement Plan and majority of projects

City Manager Benoun stated that items F.2 through F.7 were informational and were separated to allow for City Council Member recusals. Staff will draft the Capital Improvement Plan (CIP) based on City Council and Executive Team feedback. The draft CIP will be presented to the City Council in April.

City Engineer Imai gave the presentation including an overview of the CIP Process, selection methodology, funding summary (\$9.3 million Gas Tax Funds, \$1.5 million Capital Funds, \$4.2 million Impact Fees, outside funding from transportation and other grant funds – approximately \$46.5 million of projects were submitted for consideration), projects submitted for consideration, and next steps.

Mayor Hannon provided a number of suggestions for staff to consider when drafting the CIP.

No one requested to speak.

Informational item, no action requested.

3. Overview of the Capital Improvement Plan related to Old Town PDA Streetscape Improvements

Council Member Collazo and Vice Mayor Freitas each announced that they would recuse from this item due to property ownership conflicts of interest. They each left the Council Chambers.

City Engineer Imai gave the staff report stating that \$6,000,000 is needed to complete the project.

No one requested to speak.

Informational item, no action requested.

Council Member Collazo and Vice Mayor Freitas returned to the Council Chambers.

4. Overview of the Capital Improvement Plan related to the Traffic Signal Interconnect Project

Council Members Collazo and Jorgens each announced that they would recuse from this item due property and leasehold conflicts of interest. They each left the Council Chambers.

City Engineer Imai gave the staff report. The preliminary cost estimate is \$7,500,000 for this project.

No one requested to speak.

Informational item, no action requested.

Council Members Collazo and Jorgens returned to the Council Chambers.

5. Overview of the Capital Improvement Plan related to Citywide Information Kiosks Phase 1 Old Town

Council Member Collazo announced that she would recuse from this item due property conflicts of interest. She left the Council Chambers.

City Engineer Imai gave the staff report. The information kiosks would be installed in high traffic areas in the Old Town area at a total cost of \$75,000.

No one requested to speak.

Informational item, no action requested.

Council Member Collazo returned to the Council Chambers.

6. Overview of the Capital Improvement Plan related to Quiet Zone Improvements and Thornton Avenue Streetscape Improvements (Elm Street to Willow Street)

Vice Mayor Freitas announced that he would recuse from this item due property conflicts of interest. He left the Council Chambers.

City Engineer Imai gave the staff report. \$1.2 million was requested for Thornton Avenue and \$4 million for Quiet Zones.

Mayor Hannon suggested focusing on residential neighborhoods impacted by railroad noise over other areas of town.

No one requested to speak.

Informational item, no action requested.

Vice Mayor Freitas returned to the Council Chambers.

7. Overview of the Capital Improvement Plan related to Thornton Avenue Pavement Overlay (I-880 to Olive Street)

Council Members Jorgens announced that he would recuse from this item due conflicts of interest real property leasehold interest. He left the Council Chambers.

City Engineer Imai gave the staff report stating that the City would need \$1,000,000 to complete the project.

No one requested to speak.

Informational item, no action requested.

Council Member Jorgens returned to the Council Chambers.

#### **G. CITY COUNCIL MATTERS**

Council Member Collazo thanked everyone for attending the meeting. She announced that the library was obtaining new equipment for checking out books and routing returned books. The Newark library issued 22,000 new library cards. Shop Newark.

Council Member Bucci welcomed back Mr. Jared Goff to the Bay Area. Go Bears.

Mayor Hannon read a thank you letter from members of the SMVS Temple regarding the City's response to vandalism at their temple. Mayor Hannon thanked Council Members Bucci and Jorgens who each helped clean the graffiti. Mayor Hannon complimented the Newark library programs and visits by the public.

#### **H. CITY MANAGER UPDATES**

City Manager Benoun made announcements related to the Community Volunteer event, the LED Street Light project, the Draft Local Hazard Mitigation Plan, the Recreation Hiring Fair, and thanked the sworn staff who helped with the response to the Alameda County Sheriff who was shot in Union City.

#### **I. CLOSED SESSION**

#### **J. ADJOURNMENT**

Mayor Hannon adjourned the meeting at 9:03 p.m.



## STAFF REPORT

Item D. 3.

**DATE** 02/08/2024  
**TO** Honorable Mayor and City Council Members  
**FROM** Jolie Macias, Captain  
**SUBJECT** Adopt a resolution approving an agreement with Ecamsecure, Inc. for the purchase of three mobile community police cameras

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### SUMMARY AND RECOMMENDATION

The City of Newark was awarded \$986,444 in grant funding from the Board of State and Community Corrections (BSCC) to assist the city in addressing the increase in motor vehicle and motor vehicle accessory theft, primarily catalytic converters. The Newark Vehicle and Accessory Theft Prevention Program (NVATPP) leverages technology and community partnerships to provide comprehensive, evidence-based public safety services to prevent vehicle and accessory theft. To accomplish grant program objectives, mobile surveillance trailers for law enforcement were proposed to be used throughout commercial parking lots as a crime deterrent and investigative resource. Permissible uses of the grant include the use of mobile technology equipment to combat theft.

Staff recommends that the City Council, by resolution, approve the purchase of three mobile community pole cameras for the Newark Vehicle and Accessory Theft Prevention Program.

### BACKGROUND

On October 12, 2023, the City Council authorized the acceptance of the State of California BSCC Organized Retail Theft Prevention grant award to support the prevention and response to organized retail theft, motor vehicle or motor vehicle accessory theft (Attachment A - Resolution 11568). The Resolution amended the 2022-2024 Biennial Budget and Capital Improvement Program to appropriate \$150,000 of the \$986,444 grant award to Special Police Equipment.

The NVATPP is primarily focused on motor vehicle and catalytic converter theft prevention and reduction. From 2019 to 2022, 45% of catalytic converter thefts occurred in commercial/industrial areas. Also, the City of Newark experienced 12% more motor vehicles stolen in 2023 than 2022.

In addition to regular collaboration with Neighborhood Watch Programs, the Newark Police Department formed a robust Merchant Watch program in early 2022 in response

to a rash of commercial burglaries. Merchant Watch consists of business owners and commercial property owners throughout the city. Vehicle theft, catalytic converter theft, and auto burglaries often occur in shopping center parking lots. The Newark Police Department does not currently have any mobile community cameras in operation.

## **DISCUSSION/ANALYSIS**

To address various challenges faced by our business community, the police department, through the NVATPP, will deploy three solar-powered mobile community pole cameras throughout commercial spaces to act as a crime deterrent and to potentially provide quality evidence for police investigations. The mobile community pole cameras will be rotated throughout the city's commercial areas based on data provided by the police department's crime analyst and from input from Merchant Watch partners. All units will be clearly marked with the Newark Police Department logo.

The City issued a formal request for proposal consistent with its Purchasing Rules and Regulations. On December 21, 2023, the City received bids from First Vanguard Rental & Sales (\$124,468.08), Infinite Protection LTD (\$93,030), Reconview (\$104,062.33), and Ecamsecure (\$90,648.88).

Ecamsecure was the "Lowest Monetary Bidder" based on their total bid amount, which includes appropriate tax and shipping costs. Ecamsecure's Mobile Surveillance Unit (MSU) Solar Pro V3 Trailers equipped with blue flashing LED lights are priced at \$26,950 per unit, \$1000 for shipping expenses, \$8,798.88 estimated for taxes, for a total of \$90,648.88 (Attachment C - Ecamsecure Bid).

Newark Police Department policy provides guidelines for the operation and for the storage of captured images (Attachment B – NPD Policy 378). Data collected from each camera is locally stored on the unit for 15 days on one terabyte of storage and up to 60 days with 4 terabytes of storage before it begins to record over previous data. The cameras do not record sound. The system will only capture images in areas that are open and public. Recorded images may be used for purposes such as criminal investigations and monitoring of activity around high value or high threat areas. In addition, the public safety camera system may be useful for the following purposes:

- (1) To prevent, deter, and identify criminal activity.
- (2) To target identified areas of gang and narcotics complaints or activity.
- (3) To respond to critical incidents.
- (4) To assist in identifying, apprehending and prosecuting offenders.
- (5) To document officer and offender conduct during interactions to safeguard the rights of the public and officers.
- (6) To augment resources in a cost-effective manner.
- (7) To monitor pedestrian and vehicle traffic activity.

## **FISCAL IMPACT**

City Council approval is required for contracts that exceed \$75,000 and the City's Purchasing Rules and Regulations require a formal bid process for any purchases of \$50,000 or more. Vendor selection was made following a competitive purchasing process, according to City purchasing rules and grantor requirements. BSCC grantees are required to provide the BSCC with financial invoices and quarterly progress reports for approved purchase reimbursement.

Resolution 11568 previously approved an amendment to the 2022-2024 Biennial Budget and Capital Improvement Program as follows:

|     |                              |                          |           |
|-----|------------------------------|--------------------------|-----------|
| FR: | 234.30.031.310.4792.BSCC.ORT | BSCC Grant Award         | \$986,444 |
| TO: | 234.30.031.310.8053.BSCC.ORT | Special Police Equipment | \$150,000 |

## **REVIEW AND APPROVAL**

Prepared by - Jolie Macias, Police Captain

Reviewed by - Gina L. Anderson, Police Chief

Reviewed by - Krysten Lee, Finance Director

Reviewed by - Kristopher J. Kokotaylo, City Attorney

Approved by - David J. Benoun, City Manager

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## **Attachments**

A. Resolution 11568

B. NPD Policy 378

C. Ecamsecure bid

D. Resolution - Ecamsecure

RESOLUTION NO. 11568

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
NEWARK AUTHORIZING THE CITY TO ACCEPT THE  
STATE OF CALIFORNIA BOARD OF STATE AND  
COMMUNITY CORRECTIONS ORGANIZED RETAIL THEFT  
PREVENTION GRANT AWARD AND AMENDING THE 2022-  
2024 BIENNIAL BUDGET

WHEREAS, the City of Newark has been selected to receive the State of California Board of State and Community Corrections (BSCC) Organized Retail Theft Prevention grant to support local law enforcement agencies in the preventing and responding to organized retail theft, motor vehicle or motor vehicle accessory theft, or cargo theft; and

WHEREAS, the State Budget Act of 2022 (Senate Bill 154, Chapter 43, Statutes of 2022) established the Organized Retail Theft (ORT) Prevention Grant Program, providing funding of \$242,250,000 to California city police departments, sheriff departments, and probation departments to support local law enforcement agencies in preventing and responding to organized retail theft, motor vehicle or motor vehicle accessory theft, or cargo theft. Permissible uses of the grant include, but are not limited to, purchase of technology or other equipment to help deter strategies for preventing or responding to crime; and

WHEREAS, the City Council, pursuant to Resolution No. 11527, previously authorized the City Manager to submit a grant proposal and execute a grant agreement with the BSCC for an ORT grant; and

WHEREAS, funding in the amount of \$986,444 has been allocated to the Newark Police Department for the Newark Vehicle and Accessory Theft Prevention Program that will leverage technology and community partnerships to provide comprehensive, evidence based public safety services to prevent motor vehicle and vehicle accessory theft; and

WHEREAS, no match is required for this funding; and

WHEREAS, the City of Newark will provide the BSCC with a financial audit that covers the service delivery period of the grant (October 1, 2023 – December 31, 2026). The audit report will be due no later than June 1, 2027.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Newark authorizes the City to accept the ORT Prevention grant through the BSCC and authorizes the City Manager to take all actions necessary to effectuate the intent of this resolution.

BE IT FURTHER RESOLVED that the City Council of the City of Newark approves an amendment to the 2022-2024 Biennial Budget and Capital Improvement Program as follows:

|                                  |                                    |           |
|----------------------------------|------------------------------------|-----------|
| FR: 234.30.031.310.4792.BSCC.ORT | BSCC Grant Award                   | \$986,444 |
| TO: 234.30.031.310.5120.BSCC.ORT | Police Service Aid Personnel Costs | \$79,131  |
| TO: 234.30.031.310.6120.BSCC.ORT | Special Department Supplies        | \$11,800  |
| TO: 234.30.031.310.6220.BSCC.ORT | Consultant/Professional Services   | \$438,200 |
| TO: 234.30.031.310.6440.BSCC.ORT | Travel/Lodging/Meals               | \$8,000   |
| TO: 234.30.031.310.6450.BSCC.ORT | Training & Education               | \$1,000   |
| TO: 234.30.031.310.8052.BSCC.ORT | Vehicles                           | \$210,000 |
| TO: 234.30.031.310.8053.BSCC.ORT | Special Police Equipment           | \$150,000 |
| TO: 234.30.031.310.8053.BSCC.ORT | Internal Services                  | \$88,313  |

I HEREBY CERTIFY the foregoing resolution was introduced at a regular meeting of the City Council of the City of Newark held on October 14, 2023, by Council Member Bucci who moved its adoption and passage, which motion was carried after being duly seconded, and passed by the following vote:

AYES: Council Members Bucci, Freitas, Jorgens, Vice Mayor Collazo, and Mayor Hannon

NOES: None

ABSENT: None

SECONDED: Vice Mayor Collazo

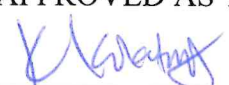
ATTEST:

  
SHEILA HARRINGTON  
City Clerk

APPROVED:

  
MICHAEL K. HANNON  
Mayor

APPROVED AS TO FORM:

  
KRISTOPHER J. KOKOTAYLO  
City Attorney

# Public Safety Video Camera System

## 378.1 PURPOSE AND SCOPE

This policy provides guidance for the placement and monitoring of department public safety camera system, as well as the storage and release of the captured images.

This policy only applies to overt, marked public safety video camera systems operated by the Department. It does not apply to mobile covert audio/video systems or any other image-capturing devices used by the Department.

## 378.2 POLICY

The Newark Police Department operates a public safety video camera system to complement its anti-crime strategy, to effectively allocate and deploy personnel, and to enhance public safety and security in public areas. Cameras may be placed in strategic locations throughout the City to detect and deter crime, to help safeguard against potential threats to the public, to help manage emergency response situations during natural and man-made disasters and to assist City officials in providing services to the community.

Video surveillance in public areas will be conducted in a legal and ethical manner while recognizing and protecting constitutional standards of privacy.

## 378.3 OPERATIONAL GUIDELINES

Only department-approved video camera equipment shall be utilized. Members authorized to monitor video camera equipment should only monitor public areas and public activities where no reasonable expectation of privacy exists. The Chief of Police or the authorized designee shall approve all proposed locations for the use of video camera technology and should consult with and be guided by legal counsel as necessary in making such determinations.

### 378.3.1 PLACEMENT AND MONITORING

Camera placement will be guided by the underlying purpose or strategy associated with the overall video surveillance plan. As appropriate, the Chief of Police should confer with other affected City divisions and designated community groups when evaluating camera placement. Environmental factors, including lighting, location of buildings, presence of vegetation, or other obstructions, should also be evaluated when determining placement.

The cameras shall only record video images and not sound. Recorded images may be used for a variety of purposes, including criminal investigations and monitoring of activity around high-value or high-threat areas. The public safety video camera system may be useful for the following purposes:

- (a) To prevent, deter, and identify criminal activity.
- (b) To target identified areas of gang and narcotics complaints or activity.
- (c) To respond to critical incidents.

## *Public Safety Video Camera System*

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- (d) To assist in identifying, apprehending, and prosecuting offenders.
- (e) To document officer and offender conduct during interactions to safeguard the rights of the public and officers.
- (f) To augment resources in a cost-effective manner.
- (g) To monitor pedestrian and vehicle traffic activity.

Images from each camera should be recorded in a manner consistent with the underlying purpose of the particular camera. Images will be accessible to authorized police personnel and displayed on monitors in the Dispatch Center. When activity warranting further investigation is reported or detected at any camera location, the available information should be provided to responding officers in a timely manner. Authorized personnel are authorized to adjust the cameras to more effectively view a particular area for any legitimate public safety purpose.

The Chief of Police may authorize video feeds from the public safety video surveillance system to be forwarded to a specified location for monitoring by other than police personnel, such as allied government agencies, road or traffic crews, or fire or emergency operations personnel.

Unauthorized recording, viewing, reproduction, dissemination, or retention is prohibited.

### **378.3.2 CAMERA MARKINGS**

All public areas monitored by public safety surveillance equipment shall be marked in a conspicuous manner with appropriate signs to inform the public that the area is under police surveillance. Signs should be well lit, placed appropriately and without obstruction to ensure visibility.

### **378.3.3 INTEGRATION WITH OTHER TECHNOLOGY**

The Department may elect to integrate its public safety video surveillance system with other technology to enhance available information. Systems such as gunshot detection, incident mapping, crime analysis, license plate recognition, facial recognition and other video-based analytical systems may be considered based upon availability and the nature of department strategy.

## **378.4 VIDEO SUPERVISION**

Supervisors should monitor video surveillance access and usage to ensure members are within department policy and applicable laws. Supervisors should ensure such use and access is appropriately documented.

### **378.4.1 VIDEO LOG**

A log should be maintained at all locations where video surveillance monitors are located. The log should be used to document all persons not assigned to the monitoring locations who have been given access to view or monitor images provided by the video surveillance cameras. The logs should, at a minimum, record the:

- (a) Date and time access was given.

## *Public Safety Video Camera System*

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- (b) Name and agency of the person being given access to the images.
- (c) Name of person authorizing access.
- (d) Identifiable portion of images viewed.

### **378.4.2 PROHIBITED ACTIVITY**

Public safety video camera systems will not intentionally be used to invade the privacy of individuals or observe areas where a reasonable expectation of privacy exists.

Public safety video surveillance equipment shall not be used in an unequal or discriminatory manner and shall not target individuals or groups based solely on actual or perceived characteristics such as race, ethnicity, national origin, religion, sex, sexual orientation, gender identity or expression, economic status, age, cultural group, or disability.

Video surveillance equipment shall not be used to harass, intimidate, or discriminate against any individual or group.

### **378.5 STORAGE AND RETENTION OF MEDIA**

All downloaded media shall be stored in a secure area with access restricted to authorized persons. A recording needed as evidence shall be copied to a suitable medium and booked into evidence in accordance with established evidence procedures. All actions taken with respect to retention of media shall be appropriately documented.

The type of video surveillance technology employed and the manner in which recordings are used and stored will affect retention periods. The recordings should be stored and retained in accordance with the established records retention schedule and for a minimum of one year. Prior to destruction, written consent shall be obtained from the City Attorney. If recordings are evidence in any claim filed or any pending litigation, they shall be preserved until pending litigation is resolved (Government Code § 34090.6).

Any recordings needed as evidence in a criminal or civil proceeding shall be copied to a suitable medium and booked into evidence in accordance with current evidence procedures.

#### **378.5.1 EVIDENTIARY INTEGRITY**

All downloaded and retained media shall be treated in the same manner as other evidence. Media shall be accessed, maintained, stored and retrieved in a manner that ensures its integrity as evidence, including strict adherence to chain of custody requirements. Electronic trails, including encryption, digital masking of innocent or uninvolved individuals to preserve anonymity, authenticity certificates and date and time stamping, shall be used as appropriate to preserve individual rights and to ensure the authenticity and maintenance of a secure evidentiary chain of custody.

### **378.6 RELEASE OF VIDEO IMAGES**

All recorded video images gathered by the public safety video surveillance equipment are for the official use of the Newark Police Department.

### *Public Safety Video Camera System*

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Requests for recorded video images from the public or the media shall be processed in the same manner as requests for department public records.

Requests for recorded images from other law enforcement agencies shall be referred to the Watch Commander for release in accordance with a specific and legitimate law enforcement purpose.

Recorded video images that are the subject of a court order or subpoena shall be processed in accordance with the established department subpoena process.

#### **378.7 TRAINING**

All department members authorized to operate or access public video camera systems shall receive appropriate training. Training should include guidance on the use of cameras, interaction with dispatch and patrol operations and a review regarding relevant policies and procedures, including this policy. Training should also address state and federal law related to the use of video surveillance equipment and privacy.

#### **378.8 PUBLIC SAFETY VIDEO CAMERA SYSTEM AUDIT**

The Chief of Police or the authorized designee will conduct an annual review of the public safety video camera system. The review should include an analysis of the cost, benefit and effectiveness of the system, including any public safety issues that were effectively addressed or any significant prosecutions that resulted, and any systemic operational or administrative issues that were identified, including those related to training, discipline or policy.

The results of each review shall be appropriately documented and maintained by the Chief of Police or the authorized designee and other applicable advisory bodies. Any recommendations for training or policy should be promptly addressed.

## MSU SOLAR PRO V3 SPEC

| Information                         | Specifications                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|-------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Item name                           | MSU Solar Pro V3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Number of items                     | 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Size Requirements                   | 20' All Steel Mast                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Camera <b>Minimum</b> Requirements  | <ul style="list-style-type: none"> <li>• (1) HD, 32x Zoom PTZ Camera (P5655-E)</li> <li>• (1) HD, IR, 8MP Multi-sensor Camera (P3735-PLE)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Features                            | <ul style="list-style-type: none"> <li>• (1) 5ch. 1TB NVR</li> <li>• (1) 8 Port PoE Switch</li> <li>• (1) IP-Based Speaker that can be controlled remotely</li> <li>• Mobile Cellular Router with WIFI</li> <li>• External 4G/WIFI Antenna</li> <li>• (3) Blue Strobe Lights that can be controlled remotely</li> <li>• (2) 256GB SD Cards</li> <li>• (4) High-Intensity LED Lights</li> <li>• (4) Heavy-duty jacks for support</li> <li>• 2" Ball hitch for towing vehicle</li> <li>• 4-pin trailer wire plug</li> <li>• Tow Light Package</li> <li>• Lockable enclosure</li> <li>• Ventilated enclosure</li> <li>• Unit Health Monitoring</li> <li>• Low voltage notification</li> </ul> |
| Power source, battery life/run time | 940watts Solar Panels, 840 ah agm battery pack, 120VAC Shore power hook up                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Is a service contract needed?       | All local software is included                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Warranty required                   | 1-year material and labor warranty                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Shipping is included in the quote   | <ul style="list-style-type: none"> <li>• Required</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Operating conditions                | <ul style="list-style-type: none"> <li>• Rapid deployment and setup</li> <li>• Long term deployment</li> <li>• Built to withstand extreme environments</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |



## TRAINING

- Delivery of the unit included.
- Accessing unit locally and remotely (if applicable)
- Providing credentials for remote access
- Unit positioning
- Assist in developing post orders if third-party monitoring (i.e., ECAMSECURE)
- Units must be delivered to the City of Newark, Police Department within 120 days after City Council approval, unless otherwise agreed to by the City.

## ASSUMPTIONS

- An air card is not included.
- Monitoring is not included. Available with a change order.
- Maintenance is not included – Available to provide this with a change order.

## PRICING

| Product Description           | Qty | Price      | Ext. Price  |
|-------------------------------|-----|------------|-------------|
| MSU Solar Pro (Newark Custom) | 3   | \$26,950   | \$80,850.00 |
| Freight                       | 1   | \$1,000.00 | \$1,000.00  |
| Training (1 Day)              | 1   | Included   | Included    |
| Approximate Tax (10.75%)      |     |            | \$8,798.88  |
| Total                         |     |            | \$90,648.88 |



RESOLUTION NO. XXXX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
NEWARK AUTHORIZING THE CITY MANAGER TO  
EXECUTE A CONTRACTUAL EQUIPMENT AND SERVICES  
AGREEMENT WITH ECAMSECURE, INC FOR THE PURCHASE  
OF THREE MOBILE COMMUNITY POLE CAMERAS FOR THE  
NEWARK VEHICLE AND ACCESSORY THEFT PREVENTION  
PROGRAM

WHEREAS, the Newark Police Department received the State of California Board of State and Community Corrections (BSCC) Organized Retail Theft Prevention grant to support local law enforcement agencies in the preventing and responding to organized retail theft, motor vehicle or motor vehicle accessory theft, or cargo theft; and

WHEREAS, BSCC Organized Retail Theft Prevention Grant Funds (Fund 234) were accepted on October 12, 2023 and funding in the amount of \$986,444.00 was allocated to the Newark Police Department for the Newark Vehicle and Accessory Theft Prevention Program (NVATPP) through via Resolution 11568; and

WHEREAS, NVATPP will leverage technology and community partnerships to provide comprehensive, evidence based public safety services to prevent motor vehicle and vehicle accessory theft; and

WHEREAS, the City of Newark has been committed to enhancing technology within the police department that enables staff to provide a higher quality level of service and increased public safety; and

WHEREAS, mobile community pole cameras for law enforcement have been identified to support the police department in the investigation and deterrence of crime; and

WHEREAS, the City released a request for formal bid for mobile community pole cameras; and

WHEREAS, after review of the proposals received, Ecamsecure Inc. was selected to provide three custom solar powered mobile pole camera units.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Newark that all the foregoing recitals are true and correct and are hereby incorporated as though fully set forth herein.

BE IT FURTHER RESOLVED that the City Council of the City of Newark does hereby authorize the City Manager to execute an agreement, in a form approved by the City Attorney, with Ecamsecure, Inc., in the not-to-exceed amount of \$90,649, for the procurement of three mobile community pole camera trailers for law enforcement.



## **STAFF REPORT**

Item D. 4.

**DATE** 02/08/2024  
**TO** Honorable Mayor and City Council Members  
**FROM** Sheila Harrington, City Clerk  
**SUBJECT** Motion accepting the Measure GG Transaction and Use Tax Oversight Committee Annual Report for Fiscal Year 2021-2022

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### **SUMMARY AND RECOMMENDATION**

Staff recommends that the City Council, by motion, accept the Measure GG Oversight Committee Annual Report for Fiscal Year 2021-2022.

### **BACKGROUND**

The City of Newark Transaction and Use Tax Ordinance (Measure GG) was approved at the November 8, 2016, election and took effect on April 1, 2017. Under Measure GG, the City receives a one-half of one percent (0.5%) general transaction and use tax for a period of 25 years. The measure is a general tax which allows the City to use the funds for any legitimate governmental purpose. The City Council prioritized the use of the revenue collected for facilities and services, including replacing the police operations/emergency operations to survive an earthquake, providing updated crime-fighting technology and replacing aging library/city facilities.

### **DISCUSSION/ANALYSIS**

An Oversight Committee was appointed by the City Council to review revenues and expenditures associated with the tax and to provide the City Council with an annual report. The Committee consists of Elizabeth Macris, Jacinta Arteaga, Jim Lola, Michael Marzano, and Roy Pereira.

The Oversight Committee met on November 16, 2023, to review the Fiscal Year 2021-2022 transactions and the draft annual report. The Committee concluded that there were no findings to comment on nor recommendations for future expenditures.

### **FISCAL IMPACT**

The Oversight Committee's Annual Report is for informational purposes only and does not have a direct fiscal impact nor cost.

### **REVIEW AND APPROVAL**

Prepared by - Sheila Harrington, City Clerk  
Reviewed by - Lenka Hovorka, Assistant City Manager  
Reviewed by - Krysten Lee, Finance Director  
Reviewed by - Kristopher J. Kokotaylo, City Attorney  
Approved by - David J. Benoun, City Manager

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### **Attachments**

Annual Report

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## ***Measure GG Transaction and Use Tax Oversight Committee***

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**Date:** January 26, 2024

**To:** Honorable Mayor Hannon and Council Members

**From:** Measure GG Oversight Committee

**Subject:** Measure GG Oversight Committee's Report of the Measure GG Transactions and Use Tax Revenue and Expenditures for the Fiscal Year 2022

### ***Background***

City of Newark voters passed Measure "GG," a 25-year one-half cent transactions and use tax (TUT), in November 2016, and the transactions and use tax took effect on April 1, 2017.

The purpose of the Measure GG tax "is to upgrade City of Newark facilities and services, including replacing the seismically unsafe police operations/emergency operations center to survive an earthquake; providing updated crime-fighting technology; replacing aging library/city facilities with buildings meeting safety codes; providing disabled access and senior/teen/children's facilities; and other facilities and services."

This Measure GG tax is a "general tax," meaning that revenues raised from the tax go into the City's general fund to pay for any legitimate governmental purpose.

Measure GG also established a "City of Newark Transactions and Use Tax Oversight Committee." Resolution No. 10740, establishing the City of Newark Transactions and Use Tax Oversight Committee and committee bylaws, was passed by the City of Newark City Council on January 25, 2018. "The primary duties of the Oversight Committee established by the resolution are to:

- a) Review semi-annual revenue and expenditure reports produced by the City and other relevant reports and information regarding the Transactions and Use Tax; and
- b) Provide to the City Council an annual report on whether revenues were expended in an appropriate manner and recommendations, if any, of ways to ensure that future revenues are expended appropriately.
- c) In order to preserve the integrity and independence of the oversight process, Committee members shall not play a role in contracting or project management for projects funded through revenue from Measure GG or any other expenditure of Measure GG funds.
- d) The committee is not charged with decision-making on spending priorities, schedules, project details, or financing plans.

Consistent with the composition and qualifications of the Oversight Committee members outlined in Resolution No. 10740, the following citizens were selected as members of the Committee: Elizabeth Macris, Jacinta Arteaga, Jim Lola, Michael Marzano, and Roy Pereira.

The Oversight Committee met on November 16, 2023, to elect the chair and vice-chair of the Committee and receive a comprehensive Measure GG Revenue and Expenditure update and draft Annual Report for Fiscal Year 2021-2022 from City Finance Director Krysten Lee. Jim Lola was re-elected as Committee Chair, and Jacinta Arteaga was re-elected as Committee Vice-Chair. Per the bylaws, both will serve a two-year term. The Chair and Vice-Chair were also selected to serve as a subcommittee to edit the draft Annual Report without returning to the Committee.

The Measure GG Fund is accounted for as part of the City's General Fund, which is a type of governmental fund included in the City's basic financial statements. The City's General Fund accounts for all the general revenues and financial resources of the City not specifically levied or collected for the other City funds, as well as the related expenditures.

The Measure GG Fund is audited with all other City funds as part of the City's annual year-end compliance and financial audit conducted by the independent audit firm Lance, Soll, and Lunghard, LLP (LSL). This report reflects Measure GG revenues and expenditures following the full Fiscal Year (FY) 2022 starting July 1, 2021 and ending June 30, 2022.

To ensure that the City receives all of the revenue it is owed from the Measure GG tax, the City has entered into a contract with HdL, an auditing firm from Diamond Bar, California, for audit and information services. HdL administers a system for monitoring sales and use tax receipts to identify and correct allocation errors that, once corrected, enhance their clients' revenues.

### ***Fiscal Year 2022 Measure GG Revenues and Expenditures***

In November 2020, the California Department of Tax and Fee Administration (CDTFA) completed the implementation of its Centralized Revenue Opportunity System (CROS). As a result of this new tax-collection system, the CDTFA switched its method of allocating advance payments. The first two advances will be higher in the future, with the "clean-up payment" being less.

In FY 2022, the CDTFA distributed a total of \$7,968,240 in Measure GG tax collected from merchants using a system of advances and true-up payments.

| <b>1/2 Cent Sales Tax Revenues</b> |                               |                     |                          |                  |
|------------------------------------|-------------------------------|---------------------|--------------------------|------------------|
| <u>Month of Transaction</u>        | <u>Month Received by City</u> | <u>Budget</u>       | <u>FY 2022 Actual \$</u> |                  |
| Jul-2021                           | September                     | \$ 474,750          | \$                       | 498,106          |
| Aug-2021                           | October                       | \$ 474,750          | \$                       | 95,740           |
| Sep-2021                           | November *                    | \$ 474,750          | \$                       | 1,133,012        |
| Oct-2021                           | December                      | \$ 474,750          | \$                       | 105,262          |
| Nov-2021                           | January                       | \$ 474,750          | \$                       | 42,039           |
| Dec-2021                           | February *                    | \$ 474,750          | \$                       | 1,861,513        |
| Jan-2022                           | March                         | \$ 474,750          | \$                       | 444,981          |
| Feb-2022                           | April                         | \$ 474,750          | \$                       | 385,576          |
| Mar-2022                           | May *                         | \$ 474,750          | \$                       | 1,063,840        |
| Apr-2022                           | June                          | \$ 474,750          | \$                       | 538,502          |
| May-2022                           | July                          | \$ 474,750          | \$                       | 154,347          |
| Jun-2022                           | August *                      | \$ 474,750          | \$                       | 1,645,323        |
| <b>Revenue Totals</b>              |                               | <b>\$ 5,697,000</b> | <b>\$</b>                | <b>7,968,240</b> |

For FY 2022, the expenditures that supported the Civic Center Project total \$3,137,470. The total expenditures from the start of the Project in FY 2017 to the end of FY 2022 total \$82,225,949. The Civic Center Project was completed on time and under budget.

| Expenditures from 1/2 Cent Sales Tax Fund |                                                      |               |                   |
|-------------------------------------------|------------------------------------------------------|---------------|-------------------|
| Vendor                                    | Action                                               | Budget        | FY 2022 Actual \$ |
|                                           | Project Budget as of 7/25/2019                       | \$ 88,705,207 |                   |
| THE HDL COMPANIES                         | Audit Services Costs                                 |               | \$ 1,941          |
| ACC ENVIROMENTAL CONSULTANTS              | Hazardous Material Monitoring                        |               | \$ 2,500          |
| ALAMEDA COUNTY WATER DISTRICT             | ACWD Deposit for Connection                          |               | \$ (23,614)       |
| AVIAT U.S. INC.                           | Microwave Path Analysis                              |               | \$ 103,120        |
| BAILEY FENCE COMPANY INC                  | Fence Installation at Police Bldg.                   |               | \$ 825            |
| BLAISDELL & SONGEY, INC.                  | Office Supplies                                      |               | \$ 321            |
| BUTTERFLY PROPERTY, LP                    | Alternative Parking                                  |               | \$ 5,520          |
| CEL CONSULTING, INC.                      | Construction Quality Assurance Services              |               | \$ 887            |
| COMCAST CABLE                             | Comcast Cable                                        |               | \$ 7,704          |
| GEOCON CONSULTANTS, INC.                  | Geotechnical Services                                |               | \$ 11,493         |
| KBM OFFICE EQUIPMENT INC                  | Civic Center Furniture                               |               | \$ 93,233         |
| MANUEL FERNANDEZ CONSTRUCTION             | Paint accent wall in the Council                     |               | \$ 828            |
| MARIO ZUNIGA                              | Civic Center frames for historic pictures in Council |               | \$ 10,308         |
| SMITH & SONS                              | Electrical Work                                      |               | \$ 11,842         |
| SOUTHERN CALIFORNIA BRONZE COMPANY        | Bldg dedicaton plaques                               |               | \$ 4,232          |
| STAPLES ADVANTAGE                         | Office Supplies                                      |               | \$ 3,992          |
| SYSTEMS & SPACE, INC.                     | High Density Stroage Solutions                       |               | \$ 6,675          |
| UTILITY TELEPHONE                         | Telephone, VOIP, Wan Service                         |               | \$ 16,051         |
| VANIR CONSTRUCTION MANAGEMENT, INC.       | Construction Management - Design Phase               |               | \$ 156,636        |
| VICTOR STANLEY, INC.                      | Street sentry series wedge bollard                   |               | \$ 4,901          |
| W. BRADLEY ELECTRIC, INC.                 | Install new outlets and breakers                     |               | \$ 4,119          |
| WEBCOR CONSTRUCTION, LP                   | Civic Center Build/Design Services                   |               | \$ 2,707,546      |
| ZORO TOOLS, INC.                          | Electrical tools                                     |               | \$ 3,765          |
| BOX, INC.                                 | License for Digital Content Management               |               | \$ 600            |
| Various                                   | Misc. Supplies                                       |               | \$ 2,046          |
| Expenditure Totals                        |                                                      |               | \$ 3,137,470      |

The City accounts for all of its resources using generally accepted accounting principles and governmental fund accounting procedures.

The City established a fund (112 - Measure GG Fund) to account for the Measure GG transaction use tax (TUT) revenues and a project code (1188 - Measure GG Civic Center Project) under the Capital Improvement Projects Fund 401 to enable careful tracking of Measure GG revenues and expenditures.

At this time, the Oversight Committee has no findings to comment on for the fiscal year ending on June 30, 2022. The Oversight Committee has found the City Staff transparent and forthcoming with data and answers to our questions. It has made no recommendations to the City to ensure that future revenues are expended effectively and efficiently.

Respectfully submitted,

Jim Lola  
Chairperson  
Measure GG Oversight Committee



## **STAFF REPORT**

Item D. 5.

**DATE** 02/08/2024  
**TO** Honorable Mayor and City Council Members  
**FROM** Cathreene Ingham-Watters, Human Resources Director  
**SUBJECT** Adopt a resolution approving amendments to the salary schedule adopted pursuant to Resolution No. 11608

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### **SUMMARY AND RECOMMENDATION**

At the January 11, 2024 City Council meeting, staff requested approval of pay rates for various positions as a result of a citywide Classification and Compensation Study. Included were biweekly and annual calculations of the hourly rates. Some calculations contained rounding errors, requiring approval of the corrected pay rates. Staff recommends that the City Council adopt a resolution approving amendments to the salary schedule adopted pursuant to Resolution No. 11608.

### **BACKGROUND**

The City Council approved Resolution No. 11608 at its January 11, 2024 meeting. The resolution included multiple actions related to the citywide Classification and Compensation Study, including an amendment to the City's Salary Schedule for 12 classifications. Although the amendments correctly identified hourly base rates for all 12 classifications, it contained rounding errors in the biweekly and annual rates for six of the classifications. While only the hourly base rate is required for state reporting purposes, because City Council approved all three rates, the City Council must confirm its intent and rounding errors to the biweekly and annual pay rates.

### **DISCUSSION/ANALYSIS**

Attached as Exhibit A is a redlined version of the rates that contained rounding errors approved by City Council on January 11, 2024 via Resolution No. 11608 and the corrected rates City Council is being asked to approve with this action. Once approved, these corrections will be incorporated into the City's publicly available Salary Schedule posted on the City of Newark website.

### **FISCAL IMPACT**

There is no fiscal impact associated with this action.

### **REVIEW AND APPROVAL**

Prepared by - Cathreene Ingham-Watters, Human Resources Director  
Reviewed by - Lenka Hovorka, Assistant City Manager  
Reviewed by - Krysten Lee, Finance Director  
Reviewed by - Kristopher J. Kokotaylo, City Attorney  
Approved by - David J. Benoun, City Manager

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### **Attachments**

Resolution No. 11608  
Exhibit A Redlined Salary Schedule  
Resolution - Salary Schedule Amendments

RESOLUTION NO. 11608

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NEWARK AMENDING THE EMPLOYEE CLASSIFICATION PLAN; AMENDING THE COMPENSATION AND BENEFIT PLAN FOR THE MANAGEMENT, SUPERVISORY, AND PROFESSIONAL EMPLOYEE GROUP; AMENDING THE 2022-2024 BIENNIAL BUDGET AND CAPITAL IMPROVEMENT PLAN; AMENDING THE CITY'S SALARY SCHEDULE IN CONFORMANCE WITH CALIFORNIA CODE OF REGULATIONS, TITLE 2, SECTION 570.5; AND APPROVING A LETTER OF UNDERSTANDING BETWEEN THE CITY OF NEWARK AND THE NEWARK ASSOCIATION OF MISCELLANEOUS EMPLOYEES

WHEREAS, the City conducted a classification and compensation study that included labor market surveys of each classification's total compensation and analysis of compensation, titles and functions within each job family; and

WHEREAS, the City, based on its analysis, has determined that the classifications of Child Care Instructor, Information Technology Technician I, Information Technology Technician II, Lead Child Care Instructor, Recreation Coordinator, and Senior Management Analyst are either below market average, or to maintain internal relationships within a job family, require a compensation increase to achieve appropriate compaction rates; and

WHEREAS, the City, based on its analysis, has determined that it is appropriate to amend the Employee Classification Plan to delete and add multiple classifications due to title changes and the creation of the Deputy Finance Director position; and

WHEREAS, updating classification titles and reclassifying employees as appropriate supports the City's efforts of offering promotional opportunities through advancement in a classification series, maintaining a competitive labor market position, and accurately classifying employees; and

WHEREAS, the classifications are included in the Compensation and Benefit Plan for the Management, Supervisory, and Professional Employee Group or represented by the Newark Association of Miscellaneous Employees (NAME) pursuant to a Memorandum of Understanding with the City; and

WHEREAS, the City Manager or designee met and conferred with representatives of NAME related to the above matters and have agreed upon, via a Letter of Understanding, the compensation increases and classification changes; and

WHEREAS, the 2022-2024 Biennial Budget and Capital Improvement Plan was adopted by the City Council on June 23, 2022; and

WHEREAS, the compensation increases due to the study results and reclassifying the incumbent in the Accounting Manager position to Deputy Finance Director require a budget amendment; and

WHEREAS, the City seeks to amend the 2022-2024 Biennial Budget and Capital Improvement Plan to reflect the title and compensation changes effective January 12, 2024.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Newark that the Employee Classification Plan be amended to delete Recreation Supervisor and Senior Recreation Supervisor, and add Recreation and Community Services Supervisor I/II; delete Building Mechanic I/II and add Building Maintenance Mechanic I/II; delete Senior Building Mechanic and add Senior Building Maintenance Mechanic; delete Aquatics Coordinator; and add Deputy Finance Director.

BE IT FURTHER RESOLVED that the City Council of the City of Newark hereby approves an amendment to the Compensation and Benefit Plan for the Management, Supervisory, and Professional Employee Group to delete the classifications of Recreation Supervisor and Senior Recreation Supervisor; add the classifications of Recreation and Community Services Supervisor I/II and Deputy Finance Director, amend the compensation for the classification of Senior Management Analyst with the listed salary below, and assign Range 18 to the Deputy Finance Director classification effective January 12, 2024.

BE IT FURTHER RESOLVED that the City Council hereby approves a Letter of Understanding to the Memorandum of Understanding between the City of Newark and the Newark Association of Miscellaneous Employees to memorialize the compensation increases as a result of the Classification and Compensation Study, effective January 12, 2024, for the positions of Child Care Instructor, Information Technology Technician I, Information Technology Technician II, Lead Child Care Instructor, and Recreation Coordinator; delete Building Mechanic I/II and add Building Maintenance Mechanic I/II; delete Senior Building Mechanic and add Senior Building Maintenance Mechanic, and delete Aquatics Coordinator.

BE IT FURTHER RESOLVED that the City Council approves an amendment to the City's Salary Schedule to: (1) add the position of Deputy Finance Director at Range 18; (2) reflect the title changes of Building Mechanic I to Building Maintenance Mechanic I, Building Mechanic II to Building Maintenance Mechanic II, and Senior Building Mechanic to Senior Building Maintenance Mechanic; (3) replace Recreation Supervisor with Recreation and Community Services Supervisor I; (4) replace Senior Recreation Supervisor with Recreation and Community Services Supervisor II; and (5) reflect the salary increases for the classifications of Child Care Instructor, Information Technology Technician I, Information Technology Technician II, Lead Child Care Instructor, Recreation Coordinator, and Senior Management Analyst with salaries as follows:

| Classification                                  |                              | Step 1                                | Step 2                                | Step 3                                | Step 4                                | Step 5                                |
|-------------------------------------------------|------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|
| Building Maintenance Mechanic I                 | Hourly<br>Biweekly<br>Annual | \$39.21<br>\$3,136.80<br>\$81,556.80  | \$41.19<br>\$3,295.20<br>\$85,675.20  | \$43.24<br>\$3,459.20<br>\$89,939.20  | \$45.42<br>\$3,633.60<br>\$94,473.60  | \$47.69<br>\$3,815.20<br>\$99,195.20  |
| Building Maintenance Mechanic II                | Hourly<br>Biweekly<br>Annual | \$43.20<br>\$3,456.00<br>\$89,856.00  | \$45.36<br>\$3,628.80<br>\$94,348.80  | \$47.64<br>\$3,811.20<br>\$99,091.20  | \$50.03<br>\$4,002.40<br>\$104,062.40 | \$52.51<br>\$4,200.80<br>\$109,220.80 |
| Childcare Instructor                            | Hourly<br>Biweekly<br>Annual | \$26.28<br>\$2,102.52<br>\$54,665.52  | \$27.62<br>\$2,209.20<br>\$57,439.20  | \$29.00<br>\$2,320.08<br>\$60,322.08  | \$30.45<br>\$2,436.00<br>\$63,336.00  | \$31.99<br>\$2,559.48<br>\$66,546.48  |
| Deputy Finance Director                         | Hourly<br>Biweekly<br>Annual | \$80.19<br>\$6,415.20<br>\$166,795.20 | Range 18                              |                                       |                                       | \$96.23<br>\$7,698.40<br>\$200,158.40 |
| Information Technology Technician I             | Hourly<br>Biweekly<br>Annual | \$41.23<br>\$3,298.70<br>\$85,766.07  | \$43.29<br>\$3,462.85<br>\$90,034.00  | \$45.44<br>\$3,635.25<br>\$94,516.40  | \$47.72<br>\$3,817.54<br>\$99,256.16  | \$50.11<br>\$4,008.92<br>\$104,231.84 |
| Information Technology Technician II            | Hourly<br>Biweekly<br>Annual | \$46.18<br>\$3,694.80<br>\$96,064.77  | \$48.49<br>\$3,879.41<br>\$100,864.76 | \$50.90<br>\$4,072.35<br>\$105,880.98 | \$53.45<br>\$4,276.09<br>\$111,178.27 | \$56.13<br>\$4,490.64<br>\$116,756.64 |
| Lead Child Care Instructor                      | Hourly<br>Biweekly<br>Annual | \$30.24<br>\$2,419.20<br>\$62,899.20  | \$31.75<br>\$2,540.16<br>\$66,044.16  | \$33.36<br>\$2,668.68<br>\$69,385.68  | \$35.03<br>\$2,802.24<br>\$72,858.24  | \$36.79<br>\$2,943.36<br>\$76,527.36  |
| Recreation Coordinator                          | Hourly<br>Biweekly<br>Annual | \$42.17<br>\$3,373.75<br>\$87,717.43  | \$44.06<br>\$3,524.50<br>\$91,637.04  | \$46.04<br>\$3,683.54<br>\$95,772.02  | \$48.06<br>\$3,845.06<br>\$99,971.60  | \$50.18<br>\$4,014.04<br>\$104,365.01 |
| Recreation and Community Services Supervisor I  | Hourly<br>Biweekly<br>Annual | \$53.57<br>\$4,285.60<br>\$111,425.60 | \$56.25<br>\$4,500.00<br>\$117,000.00 | \$59.06<br>\$4,724.80<br>\$122,844.80 | \$62.02<br>\$4,961.60<br>\$129,001.60 | \$65.12<br>\$5,209.60<br>\$135,449.60 |
| Recreation and Community Services Supervisor II | Hourly<br>Biweekly<br>Annual | \$59.07<br>\$4,725.60<br>\$122,865.60 | \$62.03<br>\$4,962.40<br>\$129,022.40 | \$65.13<br>\$5,210.40<br>\$135,470.40 | \$68.38<br>\$5,470.40<br>\$142,230.40 | \$71.80<br>\$5,744.00<br>\$149,344.00 |
| Senior Building Maintenance Mechanic            | Hourly<br>Biweekly<br>Annual | \$47.58<br>\$3,806.40<br>\$98,966.40  | \$49.92<br>\$3,993.60<br>\$103,833.60 | \$52.45<br>\$4,196.00<br>\$109,096.00 | \$55.06<br>\$4,404.80<br>\$114,524.80 | \$57.83<br>\$4,626.40<br>\$120,286.40 |
| Senior Management Analyst                       | Hourly<br>Biweekly<br>Annual | \$61.63<br>\$4,930.47<br>\$128,192.31 | \$64.72<br>\$5,177.65<br>\$134,618.79 | \$67.95<br>\$5,436.16<br>\$141,340.24 | \$71.35<br>\$5,707.65<br>\$148,398.83 | \$74.91<br>\$5,992.91<br>\$155,815.61 |

BE IT FURTHER RESOLVED that the City Council hereby approves an amendment of the 2022-2024 Biennial Budget and Capital Improvement Plan to (1) reflect the title changes as follows: replace Recreation Supervisor with Recreation and Community Supervisor I; replace Senior Recreation Supervisor with Recreation and Community Supervisor II; replace Building Mechanic I/II with Building Maintenance Mechanic I/II; replace Senior Building Mechanic with Senior Building Maintenance Mechanic; replace Aquatics Coordinator with Recreation Coordinator; and add Deputy Finance Director; and to (2) appropriate funding to accommodate the salary adjustments as follows:

|     |                     |                             |           |
|-----|---------------------|-----------------------------|-----------|
| TO: | 110.20.020.200.5110 | SALARIES (FT/RPT)           | \$ 900    |
|     | 110.20.020.200.5210 | BENEFITS (EE)               | \$ 100    |
|     | 110.20.020.200.5510 | DEFINED BNFT PLAN (CalPERS) | \$ 400    |
| FR: | 110.3000            | UNAPPROPRIATED FUND BALANCE | \$ 1,400  |
| TO: | 110.21.021.200.5110 | SALARIES (FT/RPT)           | \$ 4,300  |
|     | 110.21.021.200.5210 | BENEFITS (EE)               | \$ 100    |
|     | 110.21.021.200.5510 | DEFINED BNFT PLAN (CalPERS) | \$ 1,600  |
| FR: | 110.3000            | UNAPPROPRIATED FUND BALANCE | \$ 6,000  |
| TO: | 110.80.081.800.5110 | SALARIES (FT/RPT)           | \$ 13,700 |
|     | 110.80.081.800.5210 | BENEFITS (EE)               | \$ 200    |
|     | 110.80.081.800.5510 | DEFINED BNFT PLAN (CalPERS) | \$ 5,000  |
| FR: | 110.3000            | UNAPPROPRIATED FUND BALANCE | \$ 18,900 |
| TO: | 130.70.071.710.5110 | SALARIES (FT/RPT)           | \$ 1,600  |
|     | 130.70.071.710.5210 | BENEFITS (EE)               | \$ 100    |
|     | 130.70.071.710.5510 | DEFINED BNFT PLAN (CalPERS) | \$ 600    |
| FR: | 130.3000            | UNAPPROPRIATED FUND BALANCE | \$ 2,300  |
| TO: | 130.70.072.720.5110 | SALARIES (FT/RPT)           | \$ 1,800  |
|     | 130.70.072.720.5210 | BENEFITS (EE)               | \$ 100    |
|     | 130.70.072.720.5510 | DEFINED BNFT PLAN (CalPERS) | \$ 700    |
| FR: | 130.3000            | UNAPPROPRIATED FUND BALANCE | \$ 2,600  |
| TO: | 130.70.074.740.5110 | SALARIES (FT/RPT)           | \$ 7,700  |
|     | 130.70.074.740.5210 | BENEFITS (EE)               | \$ 200    |
|     | 130.70.074.740.5510 | DEFINED BNFT PLAN (CalPERS) | \$ 2,800  |
| FR: | 130.3000            | UNAPPROPRIATED FUND BALANCE | \$ 10,700 |
| TO: | 130.70.075.750.5110 | SALARIES (FT/RPT)           | \$ 1,600  |
|     | 130.70.075.750.5210 | BENEFITS (EE)               | \$ 100    |
|     | 130.70.075.750.5510 | DEFINED BNFT PLAN (CalPERS) | \$ 600    |
| FR: | 130.3000            | UNAPPROPRIATED FUND BALANCE | \$ 2,300  |

I HEREBY CERTIFY the foregoing resolution was introduced at a regular meeting of the City Council of the City of Newark held on January 11, 2024, by Council Member Collazo who moved its adoption and passage, which motion was carried after being duly seconded, and passed by the following vote:

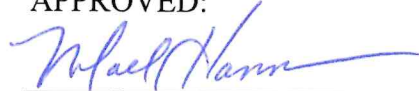
AYES: Council Members Bucci, Collazo, Jorgens, Vice Mayor Freitas, and Mayor Hannon

NOES: None

ABSENT: None

SECONDED: Council Member Bucci

APPROVED:



MICHAEL K. HANNON  
Mayor

ATTEST:



SHEILA HARRINGTON  
City Clerk

APPROVED AS TO FORM:



KRISTOPHER J. KOKOTAYLO  
City Attorney

## Redline of Salary Schedule Pay Rates per Resolution No. 11608

| Classification                       |          | Step 1                       | Step 2                        | Step 3                        | Step 4                         | Step 5                        |
|--------------------------------------|----------|------------------------------|-------------------------------|-------------------------------|--------------------------------|-------------------------------|
| Childcare Instructor                 | Hourly   | \$26.28                      | \$27.62                       | \$29.00                       | \$30.45                        | \$31.99                       |
|                                      | Biweekly | \$2,102. <del>5240</del>     | \$2,209. <del>2060</del>      | \$2,320. <del>0800</del>      | \$2,436.00                     | \$2,559. <del>4820</del>      |
|                                      | Annual   | \$54,665. <del>522.40</del>  | \$57,439. <del>2049.60</del>  | \$60,322. <del>080.00</del>   | \$63,336.00                    | \$66,546. <del>4839.20</del>  |
| Information Technology Technician I  | Hourly   | \$41.23                      | \$43.29                       | \$45.44                       | \$47.72                        | \$50.11                       |
|                                      | Biweekly | \$3,298. <del>7040</del>     | \$3,462. <del>853.20</del>    | \$3,635. <del>2520</del>      | \$3,817. <del>5460</del>       | \$4,008. <del>9280</del>      |
|                                      | Annual   | \$85,766. <del>0758.40</del> | \$90,034. <del>0043.20</del>  | \$94,516. <del>405.20</del>   | \$99,256. <del>167.60</del>    | \$104,231. <del>8428.80</del> |
| Information Technology Technician II | Hourly   | \$46.18                      | \$48.49                       | \$50.90                       | \$53.45                        | \$56.13                       |
|                                      | Biweekly | \$3,694. <del>8040</del>     | \$3,879. <del>4120</del>      | \$4,072. <del>3500</del>      | \$4,276. <del>0900</del>       | \$4,490. <del>6440</del>      |
|                                      | Annual   | \$96,064. <del>7754.40</del> | \$100,864. <del>7659.20</del> | \$105,880. <del>9872.00</del> | \$111,178. <del>276.00</del>   | \$116,756. <del>640.40</del>  |
| Lead Child Care Instructor           | Hourly   | \$30.24                      | \$31.75                       | \$33.36                       | \$35.03                        | \$36.79                       |
|                                      | Biweekly | \$2,419.20                   | \$2,540. <del>1600</del>      | \$2,668. <del>6880</del>      | \$2,802. <del>2440</del>       | \$2,943. <del>3620</del>      |
|                                      | Annual   | \$62,899.20                  | \$66,044. <del>160.00</del>   | \$69,385. <del>688.80</del>   | \$72,858. <del>2462.40</del>   | \$76,527. <del>363.20</del>   |
| Recreation Coordinator               | Hourly   | \$42.17                      | \$44.06                       | \$46.04                       | \$48.06                        | \$50.18                       |
|                                      | Biweekly | \$3,373. <del>7560</del>     | \$3,524. <del>5080</del>      | \$3,683. <del>5420</del>      | \$3,845. <del>064.80</del>     | \$4,014. <del>0440</del>      |
|                                      | Annual   | \$87,717. <del>433.60</del>  | \$91,637. <del>0444.80</del>  | \$95,772. <del>0263.20</del>  | \$99,971. <del>6064.80</del>   | \$104,365. <del>0174.40</del> |
| Senior Management Analyst            | Hourly   | \$61.63                      | \$64.72                       | \$67.95                       | \$71.35                        | \$74.91                       |
|                                      | Biweekly | \$4,930. <del>4740</del>     | \$5,177. <del>6560</del>      | \$5,436. <del>1600</del>      | \$5,707. <del>658.00</del>     | \$5,992. <del>9180</del>      |
|                                      | Annual   | \$128,192. <del>310.40</del> | \$134,618. <del>797.60</del>  | \$141,340. <del>2436.00</del> | \$148,398. <del>83408.00</del> | \$155,815. <del>612.80</del>  |

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE  
CITY OF NEWARK APPROVING AMENDMENTS  
TO THE SALARY SCHEDULE ADOPTED  
PURSUANT TO RESOLUTION NO. 11,608 IN  
CONFORMANCE WITH CALIFORNIA CODE OF  
REGULATIONS, TITLE 2, SECTION 570.5

WHEREAS, the City Council previously approved Resolution No. 11,608 to amend the City's Salary Schedule as it related to the results of the citywide Classification and Compensation Study; and

WHEREAS, the resolution contained correct hourly base rates for all 12 classifications, but rounding errors in the biweekly and annual pay rates of six classifications; and

WHEREAS, the City wishes to correct those pay rates that contained rounding errors.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Newark that the City Council hereby approves amendments to the City's Salary Schedule for the classifications identified below as provided in Resolution No. 11,608, effective January 12, 2024.

| Classification                       |                              | Step 1                                | Step 2                                | Step 3                                | Step 4                                | Step 5                                |
|--------------------------------------|------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|
| Childcare Instructor                 | Hourly<br>Biweekly<br>Annual | \$26.28<br>\$2,102.40<br>\$54,662.40  | \$27.62<br>\$2,209.60<br>\$57,49.60   | \$29.00<br>\$2,320.00<br>\$60,320.00  | \$30.45<br>\$2,436.00<br>\$63,336.00  | \$31.99<br>\$2,559.20<br>\$66,539.20  |
| Information Technology Technician I  | Hourly<br>Biweekly<br>Annual | \$41.23<br>\$3,298.40<br>\$85,758.40  | \$43.29<br>\$3,463.20<br>\$90,043.20  | \$45.44<br>\$3,635.20<br>\$94,515.20  | \$47.72<br>\$3,817.60<br>\$99,257.60  | \$50.11<br>\$4,008.80<br>\$104,228.80 |
| Information Technology Technician II | Hourly<br>Biweekly<br>Annual | \$46.18<br>\$3,694.40<br>\$96,054.40  | \$48.49<br>\$3,879.20<br>\$100,859.20 | \$50.90<br>\$4,072.00<br>\$105,872.00 | \$53.45<br>\$4,276.00<br>\$111,176.00 | \$56.13<br>\$4,490.40<br>\$116,750.40 |
| Lead Child Care Instructor           | Hourly<br>Biweekly<br>Annual | \$30.24<br>\$2,419.20<br>\$62,899.20  | \$31.75<br>\$2,540.00<br>\$66,040.00  | \$33.36<br>\$2,668.80<br>\$69,388.80  | \$35.03<br>\$2,802.40<br>\$72,862.40  | \$36.79<br>\$2,943.20<br>\$76,523.20  |
| Recreation Coordinator               | Hourly<br>Biweekly<br>Annual | \$42.17<br>\$3,373.60<br>\$87,713.60  | \$44.06<br>\$3,524.80<br>\$91,644.80  | \$46.04<br>\$3,683.20<br>\$95,763.20  | \$48.06<br>\$3,844.80<br>\$99,964.80  | \$50.18<br>\$4,014.40<br>\$104,374.40 |
| Senior Management Analyst            | Hourly<br>Biweekly<br>Annual | \$61.63<br>\$4,930.40<br>\$128,190.40 | \$64.72<br>\$5,177.60<br>\$134,617.60 | \$67.95<br>\$5,436.00<br>\$141,336.00 | \$71.35<br>\$5,708.00<br>\$148,408.00 | \$74.91<br>\$5,992.80<br>\$155,812.80 |