



CITY OF NEWARK

CITY COUNCIL

City Administration Building, City Council Chambers

37101 Newark Boulevard, Newark, CA 94560 | (510) 578-4266 | E-mail: city.clerk@newark.org



AGENDA

Thursday, March 13, 2025
7:00 P.M.

Michael K. Hannon, Mayor
Eve Marie Little, Vice Mayor
Matthew Jorgens, Council Member
Terrence Grindall, Council Member
Julie Del Catancio, Council Member

A. ROLL CALL

B. PRESENTATIONS

1. Oath of Office for Planning Commissioner Darshpal "Jolly" Dhillon
2. Proclaiming March as American Red Cross Month
3. Presentation on Newark Library

C. PUBLIC COMMENT

The public is invited to address the City Council on any item not listed on the agenda. Public Comments are generally limited to 5 minutes per speaker. Please note that State law prohibits the Council from acting on non-agenda items.

D. CONSENT CALENDAR

Consent Calendar items are considered to be routine and may be approved by one motion. There will be no separate discussion on these items unless there is a request by a Council Member, a staff member, or a member of the public to remove an item for separate discussion and action.

1. Approval of Audited Demands
2. Approval of February 27, 2025, minutes
3. Mid-year budget review and adopt a resolution amending the 2024-2026 Biennial Budget and Capital Improvement Plan for Fiscal Year 2025

E. PUBLIC HEARINGS

F. OTHER BUSINESS

G. CITY MANAGER UPDATES

H. CITY COUNCIL MATTERS

City Council Members report on attendance at intergovernmental agency meetings, conferences, and seminars since the last meeting. City Council Members may also announce upcoming events and coordinate attendance; report on local events attended since the last meeting; and make brief comments on issues of concern.

I. CLOSED SESSION

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS pursuant to Government Code Section 54956.8
Property: Assessor's Parcel Number 901-200-16; 901-200-17
Agency negotiator: David J. Benoun, City Manager and Steven Turner, Community Development Director
Negotiating parties: LS Newark LLC/Franco Tenerelli ESQ
Under negotiation: Price and terms of payment

J. ADJOURNMENT

MEETING INFORMATION

Members of the public may attend the meeting in person, watch online, or watch on Cable Channel 26. The ability to observe online or Cable Channel 26 is predicated on those technologies being available and functioning without technical difficulties. Should those platforms not be available, or become non-functioning, or should the City Council otherwise encounter technical difficulties that make those platforms unavailable, the City Council will proceed with business in person unless otherwise prohibited by law.

How to view the meeting remotely:

Livestream online at YouTube: <https://www.youtube.com/@cityofnewark3077/streams>

Copy/paste the YouTube URL into your browser if the link does not automatically open.

Cable Channel 26 - if the meeting does not broadcast live, please contact your service provider and request the City of Newark channel lineup.

Zoom will no longer be available for public participation unless required by Assembly Bill 2449. Should a Council Member or the Mayor attend the meeting via Zoom.com pursuant to Assembly Bill 2449, then the Webinar ID No. 893 9330 6695 will be activated. The Mayor will make an announcement at the beginning of the meeting that the City will be allowing public comment via Zoom. Raise your virtual hand to notify the City Clerk that you would like to speak during the item that you wish to speak on.

How to submit written Public Comment:

Send an email to [City Clerk](#) by 3:00 p.m. the day of the meeting. Please identify the agenda item number in the

subject line of your email. Emails will be compiled into one file and will be distributed to the City Council before the meeting.

No question shall be asked of a council member, city staff, or an audience member except through the Mayor. No person shall interrupt the meeting. Any person who refuses to carry out instructions given by the Mayor for the purpose of maintaining order may be guilty of an infraction and may result in removal from the meeting.

Council Meeting Access/Materials:

The agenda packet is available for review at [Agendas and Minutes](#). The packet is typically posted to the City website the Friday before the meeting, but no later than 72 hours before the meeting.

Pursuant to Government Code 54957.5, supplemental materials distributed less than 72 hours before this meeting, to a majority of the City Council, will be made available for public inspection at this meeting and will be posted at <https://www.newark.org/departments/city-manager-s-office/agendas-minutes> and will concurrently be made available for public inspection during regular business hours at the David W. Smith City Hall, 37101 Newark Boulevard, Newark CA. Materials prepared by City staff and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. Documents related to closed session items or are exempt from disclosure will not be made available for public inspection. For those persons who require special accommodations, please contact the City Clerk at least two days prior to the meeting at [City Clerk](#) or 510-578-4266.

Mission Statement

It is our mission to serve and partner with our community to continually enhance the quality of life of everyone in Newark.

Executive Team Members

David J. Benoun City Manager	Lenka Hovorka Assistant City Manager
Kristopher J. Kokotaylo City Attorney	Steven Turner Community Development Director
Jonathan Arguello Police Chief	Edwin Miranda CIO/Information Technology Director
Howard Young Public Works Director	Corazon Dino Interim Human Resources Director
Krysten Lee Finance Director	Ryan Nishimoto ACFD Deputy Chief
Nicholas Cuevas , Recreation and Community Services Director	



STAFF REPORT

Item B. 1.

DATE 03/13/2025
TO Honorable Mayor and City Council Members
FROM Sheila Harrington, City Clerk
SUBJECT Oath of Office for Planning Commissioner Darshpal "Jolly" Dhillon

On February 27, 2025, the Newark City Council approved the Mayor's appointment of Darshpal "Jolly" Dhillon to the Planning Commission. Mr. Dhillon was appointed to fill the remainder of Julie Del Catancio's term on the Planning Commission through December 31, 2027. The Oath of Office will be administered at the City Council meeting.



STAFF REPORT

Item B. 2.

DATE 03/13/2025
TO Honorable Mayor and City Council Members
FROM Sheila Harrington, City Clerk
SUBJECT Proclaiming March as American Red Cross Month

The American Red Cross shelters, feeds and provides comfort to victims of disasters; supplies about 40% of the nation's blood; teaches skills that save lives; distributes international humanitarian aid; and supports veterans, military members and their families. A proclamation has been prepared proclaiming March as American Red Cross Month. A member of the Red Cross will accept the proclamation at the City Council meeting.

Attachments

Proclamation

PROCLAMATION NO. 1932

AMERICAN RED CROSS MONTH

WHEREAS, March is American Red Cross month, when we recognize the compassion of people in Newark and renew our commitment to lend a helping hand to our neighbors in need; and

WHEREAS, American Red Cross volunteers have stepped up to deliver relief and care across our country and around the world, bringing out the best of humanity in times of crisis as Clara Barton, founder of the American Red Cross, did over 140 years ago; and

WHEREAS, the volunteers, blood and platelet donors, and supporters shine a beacon of hope in people's darkest hours —delivering shelter, food and comfort during disasters; providing critical blood donations for hospital patients; supporting service members, veterans and their families; saving lives with first aid, CPR, AED and other skills; or delivering international aid and reconnecting loved ones separated by global crises; and

WHEREAS, with 1,638 volunteers in Alameda County, the American Red Cross assisted or responded to 163 disasters, assisting 305 families; and through their Sound the Alarm program, the American Red Cross installed 988 smoke alarms, making 291 homes safer and trained 2,544 youth and adults through Pedro and Preparedness Programs; and

WHEREAS, Alameda County residents donated 30,572 units of lifesaving blood; hosted 1,154 blood drives; and trained 13,893 citizens in first aid, CPR, AED, and aquatics; and provided 455 case services to military members and their families; and provided humanitarian aid internationally; and

WHEREAS, this work to uplift our community is made possible by those who selflessly answer the call to help, whenever and wherever it is needed. We hereby recognize this month of March in honor of their remarkable service, and we ask everyone to join in their commitment to care for one another.

NOW, THEREFORE, I, Michael K. Hannon, Mayor of the City of Newark, on behalf of the Newark City Council, do hereby proclaim March 2025 as

AMERICAN RED CROSS MONTH

in Newark and urge all citizens to reach out and support its humanitarian mission.

IN WITNESS THEREOF, I have hereunto set forth my hand and caused the Official Seal of the City of Newark, State of California, to be affixed this Thirteenth Day of March, Two Thousand Twenty-five

MICHAEL K. HANNON
Mayor



STAFF REPORT

Item B. 3.

DATE 03/13/2025
TO Honorable Mayor and City Council Members
FROM Sheila Harrington, City Clerk
SUBJECT Presentation on Newark Library

Branch Manager Joe Stoner will provide the annual report at the City Council meeting covering statistics and special programs at the Newark Library. A copy of the presentation is attached.

Attachments

Presentation

NEWARK LIBRARY

Annual report

New library open since August 2021

With Sunday hours since July 2023

Newark Library	FY 22/23	FY 23/24	FY 24/25 (to January)
Total visitor count	105,215	145,954	91,757
Daily average visitors	423	487	521
Hourly average visitors	54	68	73
Checkouts	269,101	269,053	154,712
Daily Average Checkouts	1,081	897	879
Note: Sunday hours funded starting FY 2023/24			

Enrollment

District Demographics on Census Day



California School DASHBOARD

Student Group	Total	Percentage
English Learners	1,029	21.3%
Foster Youth	19	0.4%
Homeless	172	3.6%
Socioeconomically Disadvantaged	2,297	47.6%
Students with Disabilities	683	14.1%

Race/Ethnicity	Total	Percentage
African American	132	2.7%
American Indian	14	0.3%
Asian	861	17.8%
Filipino	394	8.2%
Hispanic	2,477	51.3%
Two or More Races	290	6%
Pacific Islander	93	1.9%
White	436	9%



California State Library

Feb 23, 2024 · 🌐

Did you know that many libraries across California serve free lunches during the Summer? The Lunch at the Library program is amazing!



**NEWARK UNIFIED
SCHOOL DISTRICT**

“Over 150 libraries in California serve over 270,000 free lunches to poor kids in the summer. After lunch, nearly every first-time visitor signs up for the library’s summer reading program.”

STATE LIBRARIAN GREG LUCAS

Homework Help, Mondays-Thursdays, 4:00-6:00 pm
10 high school volunteers each hour





BAY AREA
COMMUNITY
HEALTH



Music, Dance, & Theater







Summary of library programs

FY 2023/24 - 399 total programs, 11,500 attendance

- Homework Help – every day
- Storytimes: English, Arabic, Russian, & Spanish, occasionally in Chinese
- English Conversation groups – 2 weekly groups for adults & 1 for teens.
- 1st Saturday of month – Music Hour program, with EternityBand.org
- Summer ESL for Youth camp
- Teen Advisory Group – every 2 weeks
- Black History Month
- Art & Craft & Makerspace programs
- Mental Health
- Summer performers



6-week Business start-up workshops (English & Spanish)



NEGOCIANDO CON JAGUARES

Sé parte de un emocionante evento donde 8 futuros empresarios latinos presentarán sus ideas frente a un panel de jurados destacados.

Aprende, conéctate, y sé testigo de cómo estos emprendedores enfrentan el desafío de "Negociar con Jaguares"



Newark public library
37055 Newark Blvd, Newark, CA 94560



05:00 PM - 06:30 PM
15 OCT 2024



Tienes dudas? llamanos
(510) 284-0675

Registrate



JURADOS



Jaime Riascos



Aura Barba



Taty Arevalo

- We're celebrating -
1 MILLION
digital book checkouts in 2023

Libby.

The library reading app

Brought to you by your local library,
and built with ❤️ by **OverDrive**

Use your public library
card to check out a
free CA state parks
vehicle day-use pass.



#CheckOutCAStateParks





STAFF REPORT

Item D. 1.

DATE 03/13/2025
TO Honorable Mayor and City Council Members
FROM Krysten Lee, Finance Director
SUBJECT Approval of Audited Demands

Attachments

Audited Demands 02.13.25

Audited Demands 02.20.25

LIVE Newark CA LIVE

Payment Batch Register

Bank Account: AP - ZBA ACCOUNTS PAYABLE
Batch Date: 02/13/2025

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: AP - ZBA ACCOUNTS PAYABLE					
Check	02/13/2025	13265 Accounts Payable	ALL CITY MANAGEMENT SERVICES, INC.		7,870.67
	Invoice	Date	Description	Check Sort Code	Amount
	98477	02/07/2025	SCHOOL CROSSING GUARD SVCS 01/05-01/18/25		7,870.67
Check	02/13/2025	13266 Accounts Payable	AIS TRUST ACCOUNT NEWPORT		5,044.00
	Invoice	Date	Description	Check Sort Code	Amount
	2973684	01/31/2025	FY 25/26 UAV INSURANCE POLICY RENEWAL - 01/28/25-01/28/26		5,044.00
Check	02/13/2025	13267 Accounts Payable	GUSTAVO ARROYO		1,341.44
	Invoice	Date	Description	Check Sort Code	Amount
	121123EXP	01/16/2024	MILEAGE-CAPITOL TO COMMUNITIES 12/11/23		136.24
	1101-110323EXP	01/16/2024	MILEAGE-INTERNAL AFFAIRS INVESTIGATIONS 11/1-11/3/23		51.88
	0820-082324EXP	09/09/2024	TACOPS SOUTH REIMBURSEMENT		1,153.32
Check	02/13/2025	13268 Accounts Payable	ASCENT ENVIRONMENTAL, INC.		762.50
	Invoice	Date	Description	Check Sort Code	Amount
	20230149.01-10	01/23/2025	CLIMATE ACTION PLAN DEVELOPMENT 12/24		762.50
Check	02/13/2025	13269 Accounts Payable	BAILEY FENCE COMPANY INC		3,996.00
	Invoice	Date	Description	Check Sort Code	Amount
	86964	01/20/2025	SPORTSFIELD FENCE REPAIR 01/20/24		3,996.00
Check	02/13/2025	13270 Accounts Payable	BAY ISLAND OFFICIALS ASSOCIATION		1,189.00
	Invoice	Date	Description	Check Sort Code	Amount
	JANUARY312025	01/31/2025	OFFICIATING FOR BASKETBALL AND VOLLEYBALL GAMES FOR JANUARY '25		1,189.00
Check	02/13/2025	13271 Accounts Payable	BELKORP AG, LLC		591.28
	Invoice	Date	Description	Check Sort Code	Amount
	1050257	01/22/2025	FLEET SUPPLIES-JOHN DEERE IDLER, BOLT, NUT, WASHER, AIR CLEANER		591.28
Check	02/13/2025	13272 Accounts Payable	STATE DISBURSEMENT UNIT		1.38
	Invoice	Date	Description	Check Sort Code	Amount
	PPE 2.1.25	02/06/2025	GARNISH - CASE 200000002128365 - 1/19/25-2/1/25		1.38
Check	02/13/2025	13273 Accounts Payable	BEACON VETERINARY SPECIALISTS		884.65
	Invoice	Date	Description	Check Sort Code	Amount

	158620	11/04/2024	CANINE SVCS 11/01/24		303.10
	158324	10/25/2024	CANINE SVCS 10/23/24		581.55
Check	02/13/2025	13274 Accounts Payable	CENTRAL VETERINARY HOSPITAL		450.80
	Invoice	Date	Description	Check Sort Code	Amount
	522780	12/23/2024	VET SVCS 12/06-12/18/24		450.80
Check	02/13/2025	13275 Accounts Payable	CITY OF UNION CITY		20,065.06
	Invoice	Date	Description	Check Sort Code	Amount
	20250259	11/01/2024	50% ESC SALARY FOR NOVEMBER 2024		6,640.85
	20250260	12/01/2024	50% ESC SALARY FOR DECEMBER 2024		6,737.62
	20250261	01/01/2025	50% ESC SALARY FOR JANUARY 2025		6,686.59
Check	02/13/2025	13276 Accounts Payable	COMCAST BUSINESS		2,959.27
	Invoice	Date	Description	Check Sort Code	Amount
	221133919	11/01/2024	CALNET ACCT 932687073 10/14-10/31/24		663.60
	225426192	12/01/2024	CALNET ACCT 932687073 11/01-11/30/24		1,142.86
	229270214	01/01/2025	CALNET ACCT 932687073 12/01-12/31/24		1,152.81
Check	02/13/2025	13277 Accounts Payable	COVINO SMITH & SIMON, INC.		1,700.00
	Invoice	Date	Description	Check Sort Code	Amount
	#01-2025	01/25/2025	PROFESSIONAL FEDERAL AFFAIRS ASSISTANCE JANUARY 2025		1,700.00
Check	02/13/2025	13278 Accounts Payable	DELL MARKETING L.P.		35,636.32
	Invoice	Date	Description	Check Sort Code	Amount
	10792739847	01/06/2025	CORE SERVER SOFTWARE - WIN SERVER DC PER 16 CORE LIC		35,636.32
Check	02/13/2025	13279 Accounts Payable	ALHAMBRA		1,042.70
	Invoice	Date	Description	Check Sort Code	Amount
	15734365011325	01/13/2025	WATER SERVICE 12/18/24 - 01/12/25		269.17
	15734365111324	11/13/2024	WATER SERVICE 10/23 - 11/12/24		335.59
	15734365121324	12/13/2024	WATER SERVICE 11/20 - 12/06/24		437.94
Check	02/13/2025	13280 Accounts Payable	EDEN I&R INC		17,784.00
	Invoice	Date	Description	Check Sort Code	Amount
	25-006	08/02/2024	2-1-1 PHONE LINE SERVICE 07/01/24-06/30/25		17,784.00
Check	02/13/2025	13281 Accounts Payable	EWING IRRIGATION PRODUCTS INC.		393.41
	Invoice	Date	Description	Check Sort Code	Amount
	24715707	01/22/2025	PARK QCV, RND PURPLE BOX AND CARSON GREEN BOX-POINT OF SALE		216.68
	24729541	01/24/2025	PARK TEFON AND QCV -POS		176.73
Check	02/13/2025	13282 Accounts Payable	FITGUARD, INC		95.00
	Invoice	Date	Description	Check Sort Code	Amount
	0000224234	01/22/2025	PREVENTATIVE MAINTENANCE 01/22/25		95.00
Check	02/13/2025	13283 Accounts Payable	FREMONT FORD		541.44
	Invoice	Date	Description	Check Sort Code	Amount
	231302	02/06/2025	FORD COVER AND GASKET		245.44
	231300	02/06/2025	FORD HOSE AND PIP FUEL FILLER		296.00
Check	02/13/2025	13284 Accounts Payable	GME SUPPLY COMPANY		1,343.77

	Invoice	Date	Description	Check Sort Code	Amount
	7360360	01/21/2025	ZOLL CPR-D PADZ		1,343.77
Check	02/13/2025	13285 Accounts Payable	GRAINGER		183.23
	Invoice	Date	Description	Check Sort Code	Amount
	9380771858	01/21/2025	SILLIMAN CLEAR 4-PIN		162.25
	9385066643	01/24/2025	FS SPLASH GUARD KIT		20.98
Check	02/13/2025	13286 Accounts Payable	HELIX ENVIRONMENTAL PLANNING, INC.		8,315.00
	Invoice	Date	Description	Check Sort Code	Amount
	126272	01/23/2025	CEQA NEWPARK MALL RD STARBUCKS - KAIDENCE - SVCS THRU 01/19/25		561.25
	124858	09/27/2024	CEQA - AFFORD HSNB THORNTON SAHA PROJECT - SVCS THRU 09/22/24		3,050.00
	125196	10/24/2024	CEQA - AFFORD HSNB THORNTON SAHA PROJECT - SVCS THRU 10/20/24		3,146.25
	125646	11/15/2024	CEQA - AFFORD HSNB THORNTON SAHA PROJECT - SVCS THRU 11/10/24		1,557.50
Check	02/13/2025	13287 Accounts Payable	IACP		270.00
	Invoice	Date	Description	Check Sort Code	Amount
	0383880	01/22/2025	IACP MEMBERSHIP 2025 FOR CHIEF ARGUELLO - ID 10051643		270.00
Check	02/13/2025	13288 Accounts Payable	SPECTRUM CANINE		900.00
	Invoice	Date	Description	Check Sort Code	Amount
	0006300	02/06/2025	K9 TRAINING JANUARY 2025		900.00
Check	02/13/2025	13289 Accounts Payable	JOCELYN E. ROLAND		1,000.00
	Invoice	Date	Description	Check Sort Code	Amount
	23619	01/24/2025	PRE-EMPLOYMENT PSYCHOLOGICAL SCREENING -01/23/25		500.00
	23589	01/17/2025	PRE-EMPLOYMENT PSYCHOLOGICAL SCREENING -01/13/25		500.00
Check	02/13/2025	13290 Accounts Payable	JOHN KAPU		3,591.21
	Invoice	Date	Description	Check Sort Code	Amount
	1014-102524EXP	02/10/2025	BASIC MOTORCYCLE COURSE - MEALS		495.09
	1014-102524-2EXP	01/29/2025	MILEAGE & HOTEL REIMBURSEMENT - BASIC MOTORCYCLE 10/14-10/25/24		1,511.97
	0513-051624EXP	01/29/2025	MILEAGE REIMBURSEMENT 05/13-05/16/24		356.44
	0821-082324EXP	01/29/2025	TACOPS EAST REIMBURSEMENT 08/21-08/23/24		1,227.71
Check	02/13/2025	13291 Accounts Payable	NAPA AUTO PARTS		1,797.28
	Invoice	Date	Description	Check Sort Code	Amount
	JAN'25	01/31/2025	NAPA-FLEET SUPPLIES JANUARY 2025		1,797.28
Check	02/13/2025	13292 Accounts Payable	KNORR SYSTEMS INTERNATIONAL		811.26
	Invoice	Date	Description	Check Sort Code	Amount
	259388	01/22/2025	CARBON DIOXIDE REFILL 01/20/25		811.26
Check	02/13/2025	13293 Accounts Payable	L.N. CURTIS & SONS		178.34
	Invoice	Date	Description	Check Sort Code	Amount
	INV909230	01/24/2025	UNIFORM AND ACCESSORIES		178.34
Check	02/13/2025	13294 Accounts Payable	LANCE, SOLL & LUNGHARD LLP		3,125.00

	Invoice	Date	Description	Check Sort Code	Amount
	67029	01/31/2025	AUDITING SERVICES - 2024 STATE CONTROLLER REPORT (CITY)		3,125.00
Check	02/13/2025	13295 Accounts Payable	TERENCE LAU		2,046.87
	Invoice	Date	Description	Check Sort Code	Amount
	0126-013125EXP	01/29/2025	CPTED REIMBURSEMENT 01/26-01/31/25		2,046.87
Check	02/13/2025	13296 Accounts Payable	LOOMIS		320.33
	Invoice	Date	Description	Check Sort Code	Amount
	13668354	01/31/2025	ARMORED CAR SERVICE - 01/25		320.33
Check	02/13/2025	13297 Accounts Payable	MIKE YORKS INVESTIGATIONS		7,950.00
	Invoice	Date	Description	Check Sort Code	Amount
	2025-02	01/21/2025	BACKGROUND INVESTIGATIONS 01/08-01/21/25		825.00
	2025-01	02/03/2025	BACKGROUND INVESTIGATIONS 01/07-02/04/25		825.00
	2024-40	02/15/2025	BACKGROUND INVESTIGATIONS 12/04/24-02/02/25		3,225.00
	2024-44	02/02/2025	BACKGROUND INVESTIGATIONS 12/12/24-02/02/25		3,075.00
Check	02/13/2025	13298 Accounts Payable	MIRANDA'S LANDSCAPE		5,789.60
	Invoice	Date	Description	Check Sort Code	Amount
	1485	02/07/2025	SILLIMAN SOFTBALL FIELD CONVERSION 01/09/24 REMAINING 10%		5,789.60
Check	02/13/2025	13299 Accounts Payable	NAVIA BENEFIT SOLUTIONS CLIENT PAY		200.00
	Invoice	Date	Description	Check Sort Code	Amount
	10932754	01/30/2025	FY 24/25 COBRA ADMINISTRATION FEES - 01/01/25 TO 01/31/25		200.00
Check	02/13/2025	13300 Accounts Payable	OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA		75.00
	Invoice	Date	Description	Check Sort Code	Amount
	85293731	12/09/2024	PRE-EMPLOYMENT/ DOT PHYSICALS - 12/09/24		75.00
Check	02/13/2025	13301 Accounts Payable	OTIS ELEVATOR COMPANY		14,712.00
	Invoice	Date	Description	Check Sort Code	Amount
	100401770276	11/24/2024	ELEVATOR SERVICE 03/01/24-02/28/25		14,712.00
Check	02/13/2025	13302 Accounts Payable	PAKPOUR CONSULTING GROUP, INC.		19,947.38
	Invoice	Date	Description	Check Sort Code	Amount
	4646	01/07/2025	PRJ MANAGEMENT SVCS - CENTRAL AVE OVERPASS PRJ 12/01-12/31/24		19,947.38
Check	02/13/2025	13303 Accounts Payable	PREFERRED ALLIANCE INC		1,940.66
	Invoice	Date	Description	Check Sort Code	Amount
	0200399-IN	12/19/2024	RANDOM & NON-RANDOM DRUG TESTING - DEC '24		1,940.66
Check	02/13/2025	13304 Accounts Payable	RINGCENTRAL INC.		4,575.36
	Invoice	Date	Description	Check Sort Code	Amount
	CD_001014734	01/22/2025	UNIFIED TELEPHONE SYSTEM - 01/20-02/19/25		4,575.36
Check	02/13/2025	13305 Accounts Payable	RUGGERI-JENSEN-AZAR		3,337.50
	Invoice	Date	Description	Check Sort Code	Amount
	95089	01/22/2025	ON-CALL CIVIL ENGINEERING DEVELOPMENT PLAN REVIEW SERVICES 12/24		3,337.50
Check	02/13/2025	13306 Accounts Payable	KIS		67,083.06

	Invoice	Date	Description	Check Sort Code	Amount
	82876	01/14/2025	ARCTIC WOLF 2ND YEAR RENEWAL 02/04/25-02/03/26		67,083.06
Check	02/13/2025	13307 Accounts Payable	SFPUC		4,034.45
	Invoice	Date	Description	Check Sort Code	Amount
	68585	01/22/2025	SFPUC RENT WATER AC#2866 02/01/25		3,025.47
	68560	01/22/2025	SFPUC RENT WATER AC#3642 02/01/25		1,008.98
Check	02/13/2025	13308 Accounts Payable	WILLE ELECTRIC SUPPLY CO., INC		1,677.49
	Invoice	Date	Description	Check Sort Code	Amount
	S2232586.001	01/21/2025	SILLIMAN BALLAST BYPASS		1,677.49
Check	02/13/2025	13309 Accounts Payable	SITEONE LANDSCAPE SUPPLY, LLC		549.23
	Invoice	Date	Description	Check Sort Code	Amount
	149591578-001	01/29/2025	PARKS TOP SOIL		549.23
Check	02/13/2025	13310 Accounts Payable	SYSERCO, INC		9,519.75
	Invoice	Date	Description	Check Sort Code	Amount
	15448	10/01/2024	ENERGY MANAGEMENT SERVICES 10/24-12/24		9,519.75
Check	02/13/2025	13311 Accounts Payable	CLASSIC GRAPHICS		2,746.41
	Invoice	Date	Description	Check Sort Code	Amount
	50639	01/21/2025	FLEET SERVICES 1998 FORD E350 FENDER REPLACMNT AND PAINT 1/21/25		2,746.41
Check	02/13/2025	13312 Accounts Payable	PACIFIC CAR WASH		1,587.94
	Invoice	Date	Description	Check Sort Code	Amount
	CON102024	10/31/2024	CAR WASH AND DETAIL THRU 10/10/24		1,587.94
Check	02/13/2025	13313 Accounts Payable	TEMPERATURE TECHNOLOGY INC		3,200.00
	Invoice	Date	Description	Check Sort Code	Amount
	I3292	08/02/2024	HVAC-CITY HALL, LIBRARY AND PD 6/12-6/17/24		3,200.00
Check	02/13/2025	13314 Accounts Payable	TMT ENTERPRISES INC		148.66
	Invoice	Date	Description	Check Sort Code	Amount
	FC-250131-0684	01/31/2025	TMT FINANCE CHARGES FOR INVOICE 21931		148.66
Check	02/13/2025	13315 Accounts Payable	STEVEN TURNER		111.56
	Invoice	Date	Description	Check Sort Code	Amount
	012125EXP	01/21/2025	FOOD TO WELCOME MGMT ANALYSTS TO CD DEPT 01/21/25		111.56
Check	02/13/2025	13316 Accounts Payable	VORTEX INDUSTRIES, INC.		8,498.88
	Invoice	Date	Description	Check Sort Code	Amount
	43-1771387	10/22/2024	SILLIMAN DOOR REPAIR 10/22/24		8,498.88
Check	02/13/2025	13317 Accounts Payable	WEST COAST ARBORISTS INC		10,000.00
	Invoice	Date	Description	Check Sort Code	Amount
	224598	01/15/2025	PARK TREE MAINTENANCE 01/01/25-01/15/25		10,000.00
Check	02/13/2025	13318 Accounts Payable	ZUMAR INDUSTRIES		605.28
	Invoice	Date	Description	Check Sort Code	Amount
	50871	01/21/2025	STRAIGHT LEG BRAKET WITH BOLT		605.28

Check	02/13/2025	13319 Accounts Payable	CHAVEZ , MARIA		500.00
	Invoice	Date	Description	Check Sort Code	Amount
	736427	02/03/2025	COMMUNITY CENTER RENTAL DEPOSIT REFUND		500.00
Check	02/13/2025	13320 Accounts Payable	INVESMASTER CORPORATION		5,000.00
	Invoice	Date	Description	Check Sort Code	Amount
	CDD000016.C24074	02/05/2025	REFUND V2024-001 APPLIC. WITHDRAWL - GREEN GRASS EDUCATIONAL CTR		5,000.00
EFT	02/13/2025	1413 Accounts Payable	CLIENTFIRST TECHNOLOGY CONSULTING	122037760 / 001064667052	615.00
	Invoice	Date	Description	Check Sort Code	Amount
	17719	12/31/2024	TELECOM IMPLEMENTATION 12/01-12/31/24		615.00
EFT	02/13/2025	1414 Accounts Payable	KBA DOCUMENT SOLUTIONS, LLC. (ACH)	026009674 / 351510	3,760.08
	Invoice	Date	Description	Check Sort Code	Amount
	55Y1509529	01/24/2025	COPIER LEASE YEAR 3 OF 5 - OVERAGES 12/21/24-01/20/25		1,672.93
	55Y1503475	12/24/2024	COPIER LEASE YEAR 3 OF 5 - OVERAGES 11/21/24-12/20/24		2,087.15
EFT	02/13/2025	1415 Accounts Payable	METROPOLITAN PLANNING GROUP	121042882 / 2016189470	3,625.00
	Invoice	Date	Description	Check Sort Code	Amount
	2004859	01/17/2025	TASK ORD #5 - ON-CALL SVCS - SVCS THRU 12/31/24		3,625.00
EFT	02/13/2025	1416 Accounts Payable	REDWOOD PUBLIC LAW, LLP	121000358 / 325192270245	24,764.15
	Invoice	Date	Description	Check Sort Code	Amount
	13299	12/31/2024	LEGAL SERVICES THROUGH DECEMBER 31, 2024		1,356.00
	13301	12/31/2024	LEGAL SERVICES THROUGH DECEMBER 31, 2024		1,420.80
	13302	12/31/2024	LEGAL SERVICES THROUGH DECEMBER 31, 2024		267.50
	13303	12/31/2024	LEGAL SERVICES THROUGH DECEMBER 31, 2024		11,117.10
	13304	12/31/2024	LEGAL SERVICES THROUGH DECEMBER 31, 2024		2,102.50
	13306	12/31/2024	LEGAL SERVICES THROUGH DECEMBER 31, 2024		1,135.50
	13307	12/31/2024	LEGAL SERVICES THROUGH DECEMBER 31, 2024		2,340.00
	13308	12/31/2024	LEGAL SERVICES THROUGH DECEMBER 31, 2024		3,599.00
	13309	12/31/2024	LEGAL SERVICES THROUGH DECEMBER 31, 2024		204.00
	13310	12/31/2024	LEGAL SERVICES THROUGH DECEMBER 31, 2024		397.50
	13312	12/31/2024	LEGAL SERVICES THROUGH DECEMBER 31, 2024		578.00
	13313	12/31/2024	LEGAL SERVICES THROUGH DECEMBER 31, 2024		246.25
EFT	02/13/2025	1417 Accounts Payable	STORMWIND LLC	122100024 / 168681860	4,140.00
	Invoice	Date	Description	Check Sort Code	Amount
	55378	01/01/2025	IT DEPARTMENT ONLINE TRAINING - ULTIMATE ACCESS + 36 MONTHS		4,140.00
AP ZBA ACCOUNTS PAYABLE Totals:			Transactions: 61		\$336,925.65
	Checks:	56	\$300,021.42		
	EFTs:	5	\$36,904.23		

LIVE Newark CA LIVE

Payment Batch Register

Bank Account: AP - ZBA ACCOUNTS PAYABLE
Batch Date: 02/20/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: AP - ZBA ACCOUNTS PAYABLE						
Check	02/20/2025	13321	Accounts Payable	ACCESS		166.80
	Invoice		Date	Description	Check Sort Code	Amount
		11390050	01/31/2025	SHREDDING SVCS JANUARY 2025		166.80
Check	02/20/2025	13322	Accounts Payable	ACWD		165,785.00
	Invoice		Date	Description	Check Sort Code	Amount
		1024-010325	01/06/2025	ACWD CITYWIDE WATER 10/24-01/03/25		165,785.00
Check	02/20/2025	13323	Accounts Payable	AT&T		121.89
	Invoice		Date	Description	Check Sort Code	Amount
		2300-02012025	02/01/2025	CAPTION LISTING - 02/01-02/28/2025		121.89
Check	02/20/2025	13324	Accounts Payable	PROJECT DEVELOPMENT & FINANCE SOLUTIONS, LLC		665.00
	Invoice		Date	Description	Check Sort Code	Amount
		5	01/31/2025	LEGAL SERVICES - SANCTUARY WEST - 01/25		665.00
Check	02/20/2025	13325	Accounts Payable	BLAISDELL'S BUSINESS PRODUCTS		299.01
	Invoice		Date	Description	Check Sort Code	Amount
		JAN'25	02/01/2025	OFFICE SUPPLIES 01/15/25 (APS #25-25)		299.01
Check	02/20/2025	13326	Accounts Payable	OSCAR CARRILLO		60.00
	Invoice		Date	Description	Check Sort Code	Amount
		021125EXP	02/11/2025	CACEO TRAINING - SIDEWALK VENDING WEBINAR 02/12/25		60.00
Check	02/20/2025	13327	Accounts Payable	CINDY K. HULL & ASSOCIATES - FORENSIC CONSULTING		330.00
	Invoice		Date	Description	Check Sort Code	Amount
		159A	01/31/2025	LATENT PRINT ANALYSIS JANUARY 2025		330.00
Check	02/20/2025	13328	Accounts Payable	CINTAS CORP		4,530.07
	Invoice		Date	Description	Check Sort Code	Amount
		JAN'25	02/01/2025	UNIFORM/MATS JANUARY 2025		4,530.07
Check	02/20/2025	13329	Accounts Payable	COMCAST		834.10
	Invoice		Date	Description	Check Sort Code	Amount
		8821-022825	01/24/2025	TELEVISION & PUBLIC WIFI ACCESS 01/29-02/28/25		834.10
Check	02/20/2025	13330	Accounts Payable	COMCAST BUSINESS		3,276.17

	Invoice	Date	Description	Check Sort Code	Amount
	231855632	02/01/2025	CALNET ACCT 932687073 01/01-01/31/25		1,169.96
	225426016	12/01/2024	CALNET ACCT 963534957 11/01-11/30/24		1,691.79
	229269921	01/01/2025	CALNET ACCT 963534957 12/01-12/31/24		414.42
Check	02/20/2025	13331 Accounts Payable	CORELOGIC SOLUTIONS, LLC		225.00
	Invoice	Date	Description	Check Sort Code	Amount
	30757656	01/31/2025	INVESTIGATIVE REAL ESTATE INFO RESEARCH - SVCS THRU 01/31/25		225.00
Check	02/20/2025	13332 Accounts Payable	COUNTY OF ALAMEDA		1,455.00
	Invoice	Date	Description	Check Sort Code	Amount
	JANUARY '25	02/04/2025	CITATION PROCESSING FEES - JANUARY '25		1,455.00
Check	02/20/2025	13333 Accounts Payable	ECS IMAGING, INC.		24,750.00
	Invoice	Date	Description	Check Sort Code	Amount
	19370	01/14/2025	LASERFICHE ANNUAL RENEWAL FY25		24,750.00
Check	02/20/2025	13334 Accounts Payable	EWING IRRIGATION PRODUCTS INC.		568.71
	Invoice	Date	Description	Check Sort Code	Amount
	24815364	02/04/2025	PARKS JUMBO LID AND PVC CAP-POS		568.71
Check	02/20/2025	13335 Accounts Payable	GHD INC.		2,447.15
	Invoice	Date	Description	Check Sort Code	Amount
	380-0064828	02/01/2025	TASK ORDER NO. 5 - MOWRY AVE AT CHERRY STREET (THROUGH 01/18/25		2,447.15
Check	02/20/2025	13336 Accounts Payable	GREEN HALO SYSTEMS		3,492.00
	Invoice	Date	Description	Check Sort Code	Amount
	5276	10/10/2024	WASTETRACKING.COM HOSTING & MONTHLY MAINT 10/01/24-09/30/25		3,492.00
Check	02/20/2025	13337 Accounts Payable	HDL SOFTWARE, LLC		2,156.34
	Invoice	Date	Description	Check Sort Code	Amount
	SIN047090	01/31/2025	UUT SUPPORT & INDUSTRY MONITORING - JAN 2025		2,156.34
Check	02/20/2025	13338 Accounts Payable	HILLYARD		2,981.02
	Invoice	Date	Description	Check Sort Code	Amount
	605721696	01/27/2025	JANITORIAL SUPPLIES-TOWELS, TISSUE AND SEAT COVERS		2,981.02
Check	02/20/2025	13339 Accounts Payable	JOINT VENTURE SILICON VALLEY		5,000.00
	Invoice	Date	Description	Check Sort Code	Amount
	1204SOVNEWARK	01/21/2025	STATE OF THE VALLEY CONFERENCE 2025 SPONSORSHIP		5,000.00
Check	02/20/2025	13340 Accounts Payable	WENANTA KALUKIEWICZ		1,149.00
	Invoice	Date	Description	Check Sort Code	Amount
	071824-111424	01/16/2025	BARRE CLASSES FOR 07/18-11/14/24		1,149.00
Check	02/20/2025	13341 Accounts Payable	KIMLEY-HORN AND ASSOCIATES, INC.		7,892.07
	Invoice	Date	Description	Check Sort Code	Amount
	29975024	10/31/2024	TRAFFIC ENGINEERING AND TRANSPORTATION PLANNING SERVICES 10/24		4,602.40
	30117206	11/30/2024	TRAFFIC ENGINEERING AND TRANSPORTATION PLANNING SERVICES 11/24		3,289.67

Check	02/20/2025	13342	Accounts Payable	LEXISNEXIS RISK SOLUTIONS FL INC		50.00
	Invoice		Date	Description	Check Sort Code	Amount
	1300081627		01/31/2025	INVESTIGATIVE INFO RESEARCH - 1/31/25		50.00
Check	02/20/2025	13343	Accounts Payable	LPC SERVICES, INC.		267.00
	Invoice		Date	Description	Check Sort Code	Amount
	78792		01/30/2025	PEST SERVICES - CITY HALL #102699 1/30/25		267.00
Check	02/20/2025	13344	Accounts Payable	NETWORK CONTRACTING LLC		525.00
	Invoice		Date	Description	Check Sort Code	Amount
	4760		01/05/2025	NETWORK CONSULTING SERVICES 12/30/24		525.00
Check	02/20/2025	13345	Accounts Payable	NATIONAL DATA & SURVEYING SERVICES		5,335.00
	Invoice		Date	Description	Check Sort Code	Amount
	24-080271		10/01/2024	TRAFFIC SURVEY - APS #25-103 - 10/24		185.00
	24-080341		11/12/2024	TRAFFIC SURVEY - APS #25-103 - 11/24		185.00
	24-080297		10/16/2024	TRAFFIC SURVEY - APS #25-103 - 10/24		915.00
	24-080270		09/30/2024	TRAFFIC SURVEY - APS #25-103 - 09/24		240.00
	24-080196		09/24/2024	TRAFFIC SURVEY - APS #25-103 - 09/24		350.00
	24-080006		02/02/2024	TRAFFIC SURVEY - APA #24-87 - 02/24		3,145.00
	25-080021		01/28/2025	TRAFFIC SURVEY - APS #25-103 - 01/25		315.00
Check	02/20/2025	13346	Accounts Payable	PACIFIC GAS & ELECTRIC		82,469.62
	Invoice		Date	Description	Check Sort Code	Amount
	7578-020625		02/06/2025	CITYWIDE ELECTRICITY 02/06/25		79,469.62
	0008370560-8		01/31/2025	ENGINEERING ADVANCE		3,000.00
Check	02/20/2025	13347	Accounts Payable	MORGAN PEDERSEN		55.00
	Invoice		Date	Description	Check Sort Code	Amount
	12072024EXP		12/07/2024	DRY CLEANING CD TABLECLOTH - TREE LIGHTING CEREMONY		55.00
Check	02/20/2025	13348	Accounts Payable	PERF		575.00
	Invoice		Date	Description	Check Sort Code	Amount
	26233		01/27/2025	PERF MEMBERSHIP FOR CHIEF ARGUELLO 2025		575.00
Check	02/20/2025	13349	Accounts Payable	PRECISION EMPRISE LLC		7,797.60
	Invoice		Date	Description	Check Sort Code	Amount
	55495		01/28/2025	SIDEWALK OFFSET REPAIR 01/16/25-01/23/25		7,797.60
Check	02/20/2025	13350	Accounts Payable	REDFLEX TRAFFIC SYSTEMS, INC.		17,400.00
	Invoice		Date	Description	Check Sort Code	Amount
	INV0093108		01/31/2025	REDLIGHT CAMERA MONITORING JANUARY 2025		17,400.00
Check	02/20/2025	13351	Accounts Payable	REYES COCA-COLA BOTTLING LLC.		311.56
	Invoice		Date	Description	Check Sort Code	Amount
	45427723013		01/31/2025	CAFE FOOD AND BEVERAGE SUPPLIES		311.56
Check	02/20/2025	13352	Accounts Payable	SHUTE, MIHALY & WEINBERGER LLP		4,973.50
	Invoice		Date	Description	Check Sort Code	Amount
	289728		01/22/2025	LEGAL SERVICES - SANCTUARY WEST - SVCS THRU 12/31/24		4,537.00
	288912		11/20/2024	LEGAL SERVICES - CENTRAL AVENUE OVERPASS - SVCS THRU 10/31/24		436.50

Check	02/20/2025	13353	Accounts Payable	STAPLES		1,091.73
	Invoice		Date	Description	Check Sort Code	Amount
	7003958262		01/31/2025	OFFICE SUPPLIES 01/14-01/28/25 (APS #25-24)		1,091.73
Check	02/20/2025	13354	Accounts Payable	TEMPERATURE TECHNOLOGY INC.		2,518.74
	Invoice		Date	Description	Check Sort Code	Amount
	I3793		01/31/2025	CITY HALL TEMPERATURE CONTROL SENSOR SERVICE 1/31/25		481.00
	I3786		01/28/2025	FIRE STATION 2 HVAC SERVICE 1/16/25		2,037.74
Check	02/20/2025	13355	Accounts Payable	THE KPA GROUP		8,240.00
	Invoice		Date	Description	Check Sort Code	Amount
	014		01/31/2025	ON-CALL ARCHITECTURAL SERVICES TASK ORDER 1D 01/01-01/31/25		8,240.00
Check	02/20/2025	13356	Accounts Payable	FREMONT ALARM		3,480.00
	Invoice		Date	Description	Check Sort Code	Amount
	62-515		01/01/2025	SEMI-ANNUAL ALARM MONITORING 01/01-06/30/25		3,480.00
Check	02/20/2025	13357	Accounts Payable	TYLER TECHNOLOGIES, INC.		346.50
	Invoice		Date	Description	Check Sort Code	Amount
	045-496036		01/15/2025	CONTRACT MANAGEMENT ANNUAL SUPPORT FEES 02/01/25-08/31/25		346.50
Check	02/20/2025	13358	Accounts Payable	UNITED STATES POSTMASTER		4,500.00
	Invoice		Date	Description	Check Sort Code	Amount
	IN46499		02/19/2025	POSTAGE PAYMENT FOR SUMMER REC ACTIVITIES POSTCARDS FY25		4,500.00
Check	02/20/2025	13359	Accounts Payable	UNIVERSAL BUILDING SERVICES & SUPPLY CO		5,979.14
	Invoice		Date	Description	Check Sort Code	Amount
	532410		01/31/2025	JANITORIAL SERVICES - LIBRARY JANUARY 2025		5,979.14
Check	02/20/2025	13360	Accounts Payable	WEX BANK		1,532.02
	Invoice		Date	Description	Check Sort Code	Amount
	102730674		02/06/2025	CHEVRON CC 02/06/25		1,532.02
EFT	02/20/2025	1418	Accounts Payable	CLIENTFIRST TECHNOLOGY CONSULTING 122037760 / 001064667052		3,050.05
	Invoice		Date	Description	Check Sort Code	Amount
	17784		12/31/2024	SECURITY CAMERAS BLDG ACCESS MGMT 12/01-12/31/24		3,050.05
EFT	02/20/2025	1419	Accounts Payable	GHA TECHNOLOGIES INC (ACH) 122100024 / 836623900		11,800.32
	Invoice		Date	Description	Check Sort Code	Amount
	11454184		01/28/2025	HYCU BACKUP SUBSCRIPTION RENEWAL 04/26/25-04/25/26		11,800.32
EFT	02/20/2025	1420	Accounts Payable	GRANICUS 022000020 / 269099115		1,700.00
	Invoice		Date	Description	Check Sort Code	Amount
	196872		01/27/2025	WEBSITE MILESTONE 3 OF 4		1,700.00
AP ZBA ACCOUNTS PAYABLE Totals:				Transactions: 43		\$392,182.11
	Checks:	40		\$375,631.74		
	EFTs:	3		\$16,550.37		



STAFF REPORT

Item D. 2.

DATE 03/13/2025
TO Honorable Mayor and City Council Members
FROM Sheila Harrington, City Clerk
SUBJECT Approval of February 27, 2025, minutes

Attachments

Minutes



CITY OF NEWARK CITY COUNCIL

City Administration Building, City Council Chambers

37101 Newark Boulevard, Newark, CA 94560 | (510) 578-4266 | E-mail: city.clerk@newark.org



Minutes

Thursday, February 27, 2025
7:00 P.M.

A. ROLL CALL

Mayor Hannon called the meeting to order at 7:00 p.m. Council Members Grindall, Jorgens, Catancio, and Vice Mayor Little were present.

B. PRESENTATIONS

1. Alameda County Mosquito Abatement District Presentation

Eric Hentschke, the City Council appointed Trustee to the District, introduced Judith Pierce, Public Education Officer who gave the presentation. Presentation on file with City Clerk.

C. PUBLIC COMMENT

Molly Connolly reported dead trees located around Stevenson Boulevard, Parada, and Cherry Streets and referenced materials that she sent to the City Council before the meeting (on file with City Clerk). She was concerned with the liability for all parties and potential reprisals against her for reporting. She requested that the City investigate the trees and request an opinion from the City of Fremont.

Larry Jenkins, Waterford Homeowners Association (HOA) provided a plan for the removal of the trees referenced by Ms. Connolly.

Devdatta Narote and Sunil of Hindu Swayamsevak Sangh, USA Inc. spoke about Surya Namaskar (Sun Salutation Yogathon) and food donation efforts through their Sewa initiative.

Rosalia Avilla invited the public to attend a Community Tree Planting at Mayhews Landing Park on March 8, 2025. The event is sponsored by the Puente Program and the Friends of Urban Forest.

D. CONSENT CALENDAR

Council Member Jorgens moved, Council Member Catancio seconded, to approve Consent Calendar items D.1 to D.6, that the resolutions be numbered consecutively, and that reading of the titles suffice for adoption. The motion passed, 5 AYES.

1. Approval of Audited Demands
2. Approval of February 13, 2025, minutes
3. Adopt a resolution approving the Consulting Services Agreement with Lance, Soll & Lunghard, LLP (LSL), Certified Public Accountants, for Professional Auditing Services
Resolution No. 11726
4. Adopt a resolution approving a modification to a contractual services agreement with Surf to Snow Environmental Resource Management, Inc. to conduct inspections of industrial and commercial facilities as required by the City's stormwater discharge permit
Resolution No. 11727
5. Adopt a resolution authorizing the City Manager to execute Contractual Service Agreements for On-Call Civil Engineering Services with the following consultants: Coastland Civil Engineering, LLP, CSW-Stuber Stroeh Engineering Group, Inc., Haley & Aldrich, Inc., and F.J. Kennedy and Associates, Inc.
Resolution No. 11728
6. Adopt a resolution acknowledging receipt of the report made by the Fire Chief of the Alameda County Fire Department regarding the inspection of certain occupancies required to perform annual inspections pursuant to California Health and Safety Code Section 13146.2 and 13146.3, which includes educational and residential occupancies
Resolution No. 11729

Mayor Hannon called for a recess at 7:40 p.m. The meeting resumed at 7:45 p.m.

E. PUBLIC HEARINGS

1. Consideration of an Appeal from the decision of the Public Works Director to issue a tree removal permit to the Waterford Association authorizing removal of a Eucalyptus Tree on private property located at 6200 Buena Vista Drive
Motion Approved to affirm the Public Works Director's decision

Public Works Director Young gave the staff report reviewing his decision to issue the tree removal permit. He recommended that the City Council consider the appeal and then either affirm, modify, or reverse his decision.

Molly Connolly, the appellant, shared her arborist report that found the tree to be healthy, savable, and low risk for failure. She requested that the tree permit be revised to list the tree tag numbers and to defer a decision. She suggested tree trimming to decrease the risk. She referenced materials that she sent to the City Council before the meeting (on file with City Clerk).

Ryan Serene, Waterford Homeowners Association President, requested that the City Council affirm the Public Works Director's decision. The HOA conducted a tree inventory in October. He outlined trees scheduled to be removed or noticed for potential removal. He reviewed the tree 199 removal timeline. Presentation on file with City Clerk.

Mayor Hannon opened the public hearing at 8:20 p.m.

Charles Gee, owner of the unit next to the tree, requested that the City Council approve the removal of the tree. He stated that tree branches fall, are a fire hazard, life threatening and attract animals and pests.

Mayor Hannon closed the public hearing at 8:23 p.m.

City Council discussion ensued.

Vice Mayor Little moved, Council Member Grindall seconded, to adopt a motion

affirming the Public Works Director decision to issue a tree removal permit. The motion passed, 5 AYES.

F. OTHER BUSINESS

1. Adopt a resolution authorizing the City Manager to execute the amendment to the Affordable Housing Loan Agreement for the Thornton Avenue Apartments project, including the Purchase and Sale Agreement, deed of trust and all related documents necessary to complete the purchase and conveyance of property located at 6347-6375 Thornton Avenue, a Short-Term Lease Agreement with Thornton, L.P. and a Lease Option Agreement with Thornton, L.P. for said property, and adopt a resolution to declare the property exempt surplus land. Exempt from the CEQA per CEQA Guidelines Sections 15061(b) (3) and 15312
Resolution No.s 11730 to 11731

Council Member Jorgens announced that he would recuse due to a leasehold interest near the project. Council Member Jorgens left the City Council Chambers.

City Manager Benoun provided background information on the project.

Housing Policy and Programs Manager Coulom, and Senior Planner Lopez gave the presentation. Presentation on file with City Clerk. The City Council authorized a \$12 million loan to Satellite Affordable Housing Associates (SAHA) for the acquisition and development of apartments on Thornton Avenue for low to very low-income households. SAHA is seeking state and federal assistance for the project. The City can increase the Project's likelihood of success in obtaining other funding sources by acquiring the Project Site and leasing it back to SAHA for a long-term and nominal cost.

They recommended that the City Council adopt a resolution authorizing the City Manager to execute the amendment to the Affordable Housing Loan Agreement for the Thornton Avenue Apartments project, including the Purchase and Sale Agreement, deed of trust and all related documents necessary to complete the purchase and conveyance of property located at 6347-6375 Thornton Avenue, a Short-Term Lease Agreement with Thornton, L.P. and a Lease Option Agreement with Thornton, L.P. for said property, and

adopt a resolution to declare the property exempt surplus land.

No one from the public requested to speak.

Council discussion ensued.

Council Member Grindall moved, Council Member Catancio seconded, to adopt the resolutions. The motion passed, 4 AYES, 1 RECUSED.

Council Member Jorgens returned to the Council Chambers.

2. Community Preservation Presentation

Community Preservation Manager Carrillo gave a presentation on the code enforcement process, Community Preservation Division accomplishments, and planned initiatives.

No one from the public requested to speak.

Council Member Grindall requested a proactive approach for commercial property code enforcement. He suggested weekend hours for code enforcement.

Mayor Hannon requested focus on absentee landlords and to provide an annual community preservation report to the City Council.

This item was informational only.

3. Adopt a resolution to appoint Corazon Dino as an Interim Human Resources Director pursuant to Government Code section 21221(h) Resolution No. 11732

Assistant City Manager Hovorka gave the staff report recommending approval.

No one from the public requested to speak.

Council Member Jorgens moved, Council Member Grindall seconded, to adopt the resolution. The motion passed, 5 AYES.

G. CITY MANAGER UPDATES

City Manager Benoun announced that the Recreation and Community Services Recreation Guide was available at newarkca.gov.

H. CITY COUNCIL MATTERS

1. Adopt a resolution approving the Mayor's appointments to the Planning Commission and Measure GG Tax Oversight Committee
Resolution No. 11733

Mayor Hannon recommended the appointment of Darshpal “Jolly” Dhillon to the Planning Commission. He stated that he would defer his appointments to the Measure GG Tax Oversight Committee to a future date.

Vice Mayor Little moved, Council Member Grindall seconded, to appoint Darshpal “Jolly” Dhillon to the Planning Commission. The motion passed, 5 AYES.

Council Member Catancio thanked staff for the presentations. She announced registration opened for the next school year, March 8, 2025 tree planting with the Newark Memorial High School Puente Program, March 14, 2025, Color Run and Pancakes at Newark Junior High School, and March 15, 2025, Newark Memorial High School Crab feed at Swiss Park.

Council Member Grindall announced March 16, 2025 Coffee with a Council Member would be held at the Starbucks located at 39201 Cedar Boulevard.

Vice Mayor Little announced her VIP Pokemon Party at the 88 Card House on March 6, 2025, Your Identity Under Siege for seniors at the Newark Library on April 5, 2025, and the Mission Peak Yo-yo day at the Silliman Center on April 5, 2025.

Mayor Hannon thanked City Manager Benoun and Police Chief Arguello for attending the Promotores meeting and reinforcing the Welcoming City status. He stated that the Alameda County Transportation Committee meeting discussed scam FasTrak invoices. He requested an article in the Newark News

on scams. He stated that there would be a fundraiser this weekend for the Newark High School Band and Choir.

I. CLOSED SESSION

1. Closed session for conference with Labor Negotiators pursuant to California Government Code Section 54957.6.

Agency designated representatives: Assistant City Manager Hovorka, Interim Human Resources Director Dino, and Special Counsel Jesse Lad
Employee Organization: The Newark Police Association

Agency designated representatives: Assistant City Manager Hovorka, and Interim Human Resources Director Dino
Employee Organizations: The Newark Police Management Association and the Newark Association of Miscellaneous Employees
Unrepresented Employees: Employees subject to the Compensation and Benefit Plan for the Confidential Employee Group

Agency designated representative: Interim Human Resources Director Dino
Unrepresented Employees: Employees subject to the Compensation and Benefit Plan for the Management, Supervisory, and Professional Employee Group

No one from the public requested to speak.

At 10:00 p.m, the City Council recessed into a Closed Session.

At 12:02 a.m. the City Council reconvened in open session.

J. ADJOURNMENT

Mayor Hannon adjourned the meeting at 12:03 a.m.



STAFF REPORT

Item D. 3.

DATE 03/13/2025
TO Honorable Mayor and City Council Members
FROM Krysten Lee, Finance Director
SUBJECT Mid-year budget review and adopt a resolution amending the 2024-2026 Biennial Budget and Capital Improvement Plan for Fiscal Year 2025

SUMMARY AND RECOMMENDATION

As part of the City's mid-year budget review, staff assess financial trends, operational adjustments, and emerging fiscal needs. This report analyzes the unaudited General Fund status, comparing year-end projections based on second-quarter actuals (July 1 – December 31, 2024) to the Amended Budget.

The review evaluates budget performance since the Biennial Budget's adoption, highlighting key developments and necessary adjustments before the fiscal year ends on June 30. It provides a financial outlook by assessing General Fund revenues and expenditures against year-end projections.

The FY 2025 mid-year budget amendments reflect necessary adjustments to align revenues and expenditures with updated financial conditions, operational priorities, and unanticipated needs. General Fund revenues are projected at \$87.3 million, exceeding the Amended Budget by \$2.4 million (2.8%), primarily due to higher investment earnings, federal reimbursements, and increased Transient Occupancy Tax (TOT) revenue following the passage of Measure LL.

General Fund expenditures are projected at \$91.7 million, which includes a \$12.0 million transfer to the Section 115 Trust for pension liability funding. Excluding this transfer, operating expenditures total \$79.7 million, \$5.7 million below the Amended Budget, largely due to vacant positions and lower-than-expected non-personnel costs.

Key revenue adjustments include:

- \$1.4 million increase in investment earnings from higher cash balances.
- \$1.2 million in ARPA reimbursements for eligible personnel and non-personnel expenses.
- \$99,200 in FEMA reimbursements for severe storm-related expenses.
- \$125,000 in transfers of residual interest from prior debt service funds to the General Fund.
- \$150,000 Local Early Action Planning (LEAP) Grant allocation to support housing initiatives.

Key expenditure adjustments include:

- \$162,000 increase to the Police part-time personnel budget to reflect the actual hourly rate and associated costs.
- \$47,000 for updated OPEB actuarial obligations.
- \$40,000 for TextMyGov a public outreach and communication platform.
- \$41,000 for IT equipment purchases.
- \$100,000 for Silliman Center facility repairs.
- \$60,000 for encampment removal services.
- \$17,000 for the State of the City general contractual services.
- \$50,000 for Newark's Street Tree Management Program (TMP).
- \$365,264 increase for the Annual Curb, Gutter, and Sidewalk Replacement Project to integrate

design and construction phases, optimizing costs, accelerating completion, and ensuring ADA compliance.

- \$530,000 increase for the Annual Accessible Curb Ramps Project to integrate design and construction phases, optimizing costs, accelerating completion, and ensuring ADA compliance.
- \$1.06 million transfer to close out remaining ARPA funds for eligible projects.

Other minor amendments and associated details are in the attachment, Exhibit A.

Revenue Sources	FY 2024 Actual	FY 2025 Amended Budget	FY 2025 Projection
PROPERTY TAX	31.51	33.47	33.28
SALES TAX	13.53	15.93	14.88
MEASURE GG	7.83	7.43	7.33
TRANSIENT OCCUPANY TAX	5.21	5.24	6.35
UTILITY USERS TAX	4.00	4.46	4.47
OTHER TAXES	2.05	1.99	2.39
LICENSES, PERMITS & FEES	11.76	12.09	12.86
OTHER REVENUES	6.69	4.29	5.75
TOTAL REVENUES	82.58	84.90	87.31
Expenditures by Category	FY 2024 Actual	FY 2025 Amended Budget	FY 2025 Projection
PERSONNEL	39.30	43.23	40.98
PARS Section 115 Trust	-	12.00	12.00
NON-PERSONNEL EXPENDITURES	17.18	23.60	20.13
ACFD FIRE SERVICES	13.10	13.76	13.76
CIVIC CENTER DEBT PAYMENTS	4.79	4.82	4.81
TOTAL EXPENDITURES	74.37	97.41	91.69
NET OPERATING RESULTS BEFORE TRANSFERS	8.21	(12.51)	(4.38)
TRANSFERS IN - ARPA reimbursement	4.16	0.26	0.99
TRANSFERS OUT - Establishment of Maint. Rsv	(7.00)	-	-
PENSION/OPEB ADP & SECTION 115 TRUST	-	12.00	12.00
TRANSFER TO PENSION/OPEB RESERVE FUND	(0.58)	-	-
EXCESS MEASURE GG (ASSIGNED)	(3.04)	(2.61)	(2.51)
TOT 4% DESIGNATED FOR NEW DEBT FUNDING	-	-	(0.98)
NET OPERATING RESULTS AFTER TRANSFERS	1.75	(2.87)	5.12

Staff recommends that the City Council adopt a Resolution amending the 2024-2026 Biennial Budget and Capital Improvement Plan for Fiscal Year (FY) 2025 in accordance with the proposed adjustments outlined in Exhibit A.

BACKGROUND

The City Council adopted the 2024-2026 Biennial Budget and Capital Improvement Plan on June 27, 2024 (Resolution No. 11665). Budget amendments are made as needed throughout the year to reflect unanticipated changes in revenues and expenditures. As part of standard practice, mid-year budget amendments are presented to the City Council for consideration.

The mid-year review updates available City resources based on:

1. Audited financial statements for FY 2024, presented to the City Council on January 23, 2025.
2. Unaudited financial data through the second quarter of FY 2025.
3. Year-end projections, incorporating the latest economic trends.

DISCUSSION/ANALYSIS

FY 2025 is the first year of the City's biennial budget cycle. As part of the mid-year review process, a number of amendments are proposed to align budgeted revenues and expenditures with the latest financial data and economic trends. These amendments are identified where changes have occurred since adopting the Biennial Budget in June 2024.

Economic Indicators

The U.S. inflation rate for the 12-month period ending January 2025 is 3%, up from 2.9% in December and 2.8% in November. Higher costs for housing, energy, and food, including fluctuations in gas prices, have contributed to this increase. Housing costs alone account for 60% of overall inflation, driven by rising home insurance rates.

Energy and food costs also contributed to the increase, where grocery prices jumped 0.5% from December. Circumstances such as weather and disease (such as the avian flu affecting egg prices) also influence food and energy prices and can be volatile.

Core CPI, which excludes food and energy, has slowed, rising 3.2% year-over-year in December 2024, compared to 3.9% in December 2023.

The U.S. economy grew at an annualized rate of 3.2% in Q4 2023, primarily due to increases in consumer, state, and federal government spending. In Q4 2024, GDP growth slowed to 2.3%, down from 3.1% in Q3, reflecting a decline in private investment.

Newark's median household income of \$164,909 surpasses both the Alameda County median (\$126,240) and state averages.

Unemployment rates have risen slightly. As of December 2024:

- U.S. Unemployment Rate: 4.1% (up from 3.8% in December 2023).
- California: 5.5% (up from 5.2%).
- San Francisco-Oakland-Hayward Metro Area: 4.0%.

Newark's median home price now stands at \$1.3 million, up from \$1.2 million last year, exceeding both the Alameda County average of \$1.1 million and the California statewide average of \$869,000.

General Fund: Operating Revenues

The FY 2025 mid-year report includes projections for all General Fund revenue sources. Overall, Projected General Fund revenues for FY 2025 total \$87.3 million, reflecting:

- 5.7% growth (\$4.7 million) over FY 2024 actuals.
- 2.8% increase (\$2.4 million) above the Amended Budget.

The table below compares FY 2025 projected revenues with the FY 2025 Amended Budget and FY 2024 actuals.

Revenue Sources	FY 2024 Actual	FY 2025 Amended Budget	FY 2025 Projection
PROPERTY TAX	31.51	33.47	33.28
SALES TAX	13.53	15.93	14.88
MEASURE GG	7.83	7.43	7.33
TRANSIENT OCCUPANY TAX	5.21	5.24	6.35
UTILITY USERS TAX	4.00	4.46	4.47
OTHER TAXES	2.05	1.99	2.39
LICENSES, PERMITS & FEES	11.76	12.09	12.86
OTHER REVENUES	6.69	4.29	5.75
TOTAL REVENUES	82.58	84.90	87.31

Property Taxes

Property tax, the City's largest revenue source, is projected at \$33.3 million, reflecting 5.6% growth (\$1.8 million) over the prior year but slightly below budget. Growth is attributed to higher assessed values from property ownership changes and new development.

Property tax revenue is generally the most stable source of revenue due to a combination of higher assessed valuations on properties due to ownership changes and annual inflation adjustments allowed under Proposition 13. Under Proposition 13, the annual real estate tax on a parcel of property is limited to 1% of its assessed value. This assessed value may be increased only by a maximum of 2% per year until the property has a change of ownership. Increases in assessed values are often related to changes in ownership and new development.

According to the Alameda County Assessor, Newark's FY 2024 assessed valuation increased by 7.24%, exceeding the countywide growth of 5.06%. Property tax revenues typically lag transactions by 12–18 months, with major distributions received in December, March, and April.

No budget adjustment is recommended for property tax revenues at this time, as they remain in line with the adopted budget. Major distributions in December, March, and April will provide greater clarity, allowing for reassessment if necessary. Staff, in coordination with the Alameda County Assessor and HdL Coren & Cone, will continue to monitor revenue trends.

Sales Tax

Sales tax, constituting the General Fund's second-largest revenue source, is projected to be \$22.2 million (Bradley-Burns 1% = \$14.9 million and Measure GG = \$7.3 million) for FY 2025.

This is \$1.1 million below the Amended Budget but \$0.9 million higher than FY 2024.

HdL's latest outlook indicates net-negative growth in key sectors:

- Auto & Transportation: -6.2% (due to declining new car sales).
- Building & Construction: -2.5%.
- General Consumer Goods: -2.4%.

Measure GG saw gains in business-industry and consumer goods sectors.

Given flat taxable sales in Alameda County and a 1.9% decline in the Bay Area, staff recommends no budget adjustment but will monitor year-end updates.

Transient Occupancy Tax (TOT)

The City has eleven hotels (ALoft Silicon Valley, Chase Suites, Wyndham Garden, Courtyard by Marriot, DoubleTree Hilton, E-Z8 Motel, Homewood Suites Hilton, Newark Residence Inn by Marriot,

Staybridge Suites, SpringHill Suites by Marriott, and Hyatt Place Newark). Newark's 11 hotels have maintained a 67.9% average occupancy rate, slightly below last year's 68.1%.

On November 5, 2024, Newark voters approved Measure LL with 80.44% support, increasing the Transient Occupancy Tax (TOT) rate from 10% to 14%, effective January 1, 2025. This rate increase applies to the second half of FY 2025 and is expected to generate additional revenue.

To account for this adjustment, projected FY 2025 TOT revenue has been revised from \$5.2 million to \$6.4 million, reflecting a \$1.1 million increase over the Amended Budget.

Staff recommends updating the Adopted Budget to reflect this revised revenue projection.

Utility Users Tax (UUT)

The City of Newark imposes a UUT on the use of cable, electric, gas, wired telecom, and wireless telecom services at a rate of 3.25%, and is projected to be \$4.5 million at the end FY 2025. Generating about 5.2% of the General Fund revenues, this projection is inline with the Amended Budget.

No budget adjustments are recommended at this time.

Licenses, Permits, and Fees

The Licenses, Permits & Fees category, which includes recreation fees, franchise fees, animal licenses, and various permits, is projected to reach \$12.9 million for FY 2025—exceeding both the \$12.1 million Amended Budget and \$11.8 million from FY 2024.

Franchise Fees

The City collects franchise fees from utility providers for the use of public streets and rights-of-way, including cable TV, garbage, electricity, and natural gas services. These payments are received on an uneven schedule throughout the fiscal year, making mid-year receipts less predictive of year-end totals. Franchise Fee revenue is projected at \$5.2 million, slightly above both the \$5.1 million Amended Budget and \$5 million from FY 2024.

Licenses & Permits

Revenues from zoning review fees, code enforcement fees, and construction, encroachment, and building permits are expected to total \$3.9 million, above the \$3.6 million budgeted and relatively flat compared to FY 2024.

Recreation Fees

Revenue from recreation services is projected at \$2.5 million, reflecting an increase of \$234,000 over the Amended Budget and \$197,000 over FY 2024. This growth is driven by higher participation in revenue-generating programs at the Silliman Aquatic Center and General Recreation Services.

Although certain fees were adjusted in the second half of the fiscal year to align with the updated Master Fee Schedule, staff remains cautious in revising revenue projections and does not recommend any budget adjustments at this time.

Investment Income

Investment income represents the largest growth in General Fund revenue compared to the Amended Budget. While interest rates have gradually declined in recent quarters, higher cash balances have offset the impact, leading to increased earnings.

Year-over-year comparisons show:

- First Quarter Average Interest Rates: 5.38% (FY 2025) vs. 5.46% (FY 2024)
- Second Quarter Average Interest Rates: 4.80% (FY 2025) vs. 5.07% (FY 2024)

Despite declining rates, higher cash balances from prior fiscal year interest earnings have boosted

returns in the Local Agency Investment Fund (LAIF) and California Asset Management Program (CAMP). As a result, FY 2025 investment income is projected at \$5 million, up from the \$3.6 million Adopted Budget.

To maximize returns, the City transferred funds from general checking and sweep accounts into CAMP, which reported a seven-day yield of 4.52% as of February 13, 2025. LAIF's average monthly yield for December 2024 was 4.434%, with a quarterly apportionment rate of 4.62% for the period ending December 31, 2024.

General Fund: Expenditures (Appropriations)

The following table provides through second-quarter actual expenditure comparisons and compares the Fiscal Year 2024 actual results with the FY 2025 Amended Budget and Staff's FY 2025 mid-year estimate for year-end.

Expenditures by Category	FY 2024 Actual	FY 2025 Amended Budget	FY 2025 Projection
PERSONNEL	39.30	43.23	40.98
PARS Section 115 Trust	-	12.00	12.00
NON-PERSONNEL EXPENDITURES	17.18	23.60	20.13
ACFD FIRE SERVICES	13.10	13.76	13.76
CIVIC CENTER DEBT PAYMENTS	4.79	4.82	4.81
TOTAL EXPENDITURES	74.37	97.41	91.69
NET OPERATING RESULTS BEFORE TRANSFERS	8.21	(12.51)	(4.38)
TRANSFERS IN - ARPA reimbursement	4.16	0.26	0.99
TRANSFERS OUT - Establishment of Maint. Rsv	(7.00)	-	-
PENSION/OPEB ADP & SECTION 115 TRUST ^(c)	-	12.00	12.00
TRANSFER TO PENSION/OPEB RESERVE FUND	(0.58)	-	-
EXCESS MEASURE GG (ASSIGNED)	(3.04)	(2.61)	(2.51)
TOT 4% DESIGNATED FOR NEW DEBT FUNDING	-	-	(0.98)
NET OPERATING RESULTS AFTER TRANSFERS	1.75	(2.87)	5.12

The General Fund expenditures for FY 2025 are projected to be \$91.7 million at the end of the fiscal year, which includes the \$12 million payment to PARS for the establishment of the Section 115 Trust to address the pension liability. Excluding this \$12 million payment, FY 2025 projected expenditures would be \$79.7 million, which is \$5.3 million higher than FY 2024. Compared to the Amended Budget, the FY 2025 projection is \$5.7 million less than anticipated.

Personnel expenditures are projected to be lower than the Amended Budget due to staffing vacancies, namely in the Police Department and the Public Works Engineering Department. Non-Personnel Expenditures for FY 2025 are projected at \$20.13 million, a 17.2% increase over FY 2024 but \$3.47 million below the Amended Budget, reflecting encumbrances and actual spending trends. The increase is primarily driven by inflationary factors and rising costs across key categories, including materials and supplies (4.3%), services, including travel and training but excluding Alameda County Fire (6.2%), utilities (11.9%), and Internal Service Fund (ISF) allocations (25.2%). The ISF increase is largely attributed to an approximate 25% year-over-year rise in Public Liability insurance costs, significantly impacting expenditures, with FY 2025 department charges adjusted accordingly. Despite these cost increases, Non-Personnel Expenditures remain under budget due to cost control efforts and a prudent approach to discretionary spending.

The Alameda County Fire Department (ACFD) services expenditure is projected to increase by \$660,000 (5.0%) in FY 2025 compared to prior fiscal year (FY 2024), aligning with the Amended Budget, which anticipated this increase when adopted in June 2024.

Funding for the PARS \$12.0 million payment comes from a transfer from the Pension and OPEB Reserve fund, leaving about \$1.0 million in the reserve fund. In addition to this transfer, about \$1.0 million was also transferred from the ARPA fund to support projects previously approved.

It should also be noted that excess Measure GG funds over debt service have been earmarked as assigned fund balance and is not available to fund operating expenditures. Similarly, the additional 4% increase in TOT resulting from the passage of Measure LL, is set aside for new debt funding in the near future.

Special Revenue Funds

American Rescue Plan Act (ARPA): The last quarter of calendar year 2025 was the final period of performance to spend down ARPA funds, unless obligated for future spending. Approximately \$1.1 million has been added as a budget amendment to transfer the remaining funds into the General Fund and Capital Projects Fund to largely fund personnel positions (previously frozen at the onset of the pandemic) and the Newark Resource Center project.

Capital Improvement Projects

Alameda County Transportation Commission (ACTC) Measure B and Measure BB funds support the Annual Curb, Gutter, and Sidewalk Replacement Project (CIPA 10007.FY2025) and the Annual Accessible Curb Ramps Project (CIPA 10001.FY2025) as part of the FY 2025 adopted Capital Improvement Plan (CIP). Initially, these projects were funded for design work only, with \$400,000 allocated for curb, gutter, and sidewalk replacements and \$75,000 for accessible curb ramps.

The City is now ready to proceed with both the design and construction phases and aims to go out to bid to integrate construction to maximize efficiency. Appropriating both design and construction funding together is beneficial for the following reasons:

- Allows sufficient time for bid preparation, advertising, and award before peak construction season when bids are typically higher.
- Ensures contracts are in place before summer, when weather conditions are optimal for concrete work.
- Provides contractors ample time for workforce scheduling and material procurement.
- Ensures compliance with federal ADA requirements for curb ramps as part of upcoming paving projects.

To facilitate this approach, staff is requesting additional appropriations of \$365,264 for curb, gutter, and sidewalk replacements and \$530,000 for accessible curb ramps to include the construction phase. These projects are expected to be completed by the end of the fiscal year.

Additionally, to maximize roadway coverage, improve cost efficiency, and ensure long-term pavement maintenance, \$4 million has been reallocated from the Annual Street Asphalt Concrete Overlay Program (CIPA10005.FY2025) to the Street Slurry Seal Program (CIPA10006.FY2025). This adjustment utilizes existing approved funds, requiring no additional appropriations, and aligns with available staffing resources and project timing.

The reallocation expands the number of streets receiving rehabilitation, helping to maintain the City's overall pavement condition while enhancing cost efficiency and extending pavement life. By shifting funds to slurry sealing, the City can preserve more streets through preventative maintenance, delaying the need for costly overlays and reducing long-term repair expenses.

Some streets originally planned for overlay will be deferred to a future capital cycle, but the reallocation ensures that a greater number of streets receive necessary maintenance, preventing deterioration and

improving overall road conditions. This decision aligns with the City's Pavement Management Program (PMP), which prioritizes cost-effective street maintenance strategies. Maintaining an active PMP is also required by the Metropolitan Transportation Commission for Bay Area cities to remain eligible for certain funding opportunities. To provide further insight into the City's pavement maintenance strategies and funding considerations, staff is planning to present a summary of the Pavement Management Program to the City Council at a meeting in April or May of this year.

Internal Services Funds

The Internal Service Funds include Equipment Maintenance, Equipment Replacement, Technology Equipment Replacement, Building Maintenance, Office Support, Public Liability Insurance and Worker's Compensation. The revenues in these funds are derived from charges to the departments/funds receiving their services.

Staff is recommending budget amendments to the Equipment and Building Maintenance Funds of \$100 thousand each to address added expenses for unanticipated repairs and safety/emergency services.

General Fund Reserves and Unallocated Fund Balance

As of the end of FY 2024, the General Fund Unassigned Fund Balance was \$37.2 million, of which \$22.2 million represents Emergency and Fiscal Reserves to be maintained as 30% of prior year General Fund Operating Expenditures. The \$15.0 million balance remaining in the General Fund Unassigned Fund Balance includes a \$5.6 million set-aside for cash-flow purposes, \$5.0 million earmarked for two new Fire Stations, \$1.0 million for additional funding for the Maintenance Reserve, and funding for the Broadband and Newark Resource Center projects which did not complete at the close of the prior fiscal year. It should be noted that the Pension and OPEB Reserve Fund is not included in the General Fund Unassigned Fund Balance.

City Cash and Investments

Through the close of January 2025, the City maintained the following Cash and Investments:

- \$123,454,236 – CAMP (4.55% Yield)
- \$50,475,429 – LAIF (4.37% Yield)
- \$12,274,169 – US Bank checking (.005% Yield)
- \$186,203,834 – TOTAL

On January 7, 2025, Staff transferred \$15.0 million in excess cash from its US Bank Checking account to the higher-yielding CAMP investment portfolio. This transfer increased the balance in the CAMP account from \$107,990,170 to \$122,990,170, before interest was credited.

On January 16, 2025, Staff withdrew \$12.0 million from the LAIF account to fund the payment to PARS for the Section 115 Trust.

Summary

The City's total revenues for FY 2025 are projected to be higher than the FY 2025 Amended Budget. Projected expenditures are currently under-budgeted amounts at this time, given vacancies in personnel and the pace of spending for materials, supplies and contractual services. In summary, the total projected year-end General Fund revenues are \$87.3 million, and projected expenditures are \$91.7 million. For FY 2025, staff estimate a General Fund year-end surplus of approximately \$5.1 million after transfers and set-asides for excess Measure GG and increased TOT revenue resulting from the passage of Measure LL. This \$5.1 million surplus is \$8 million higher than the FY 2025 Amended Budget and \$3.3 million higher than the prior fiscal year.

FISCAL IMPACT

The recommended amendments included in the mid-year review increase or decrease the Fiscal Year 2025 budgeted revenues, appropriations, and available resources of various funds as presented in Exhibit A.

REVIEW AND APPROVAL

Prepared by - Krysten Lee, Finance Director

Reviewed by - Kristopher J. Kokotaylo, City Attorney

Approved by - David J. Benoun, City Manager

Attachments

Mid Year Budget Amendment Resolution

Exhibit A - FY2025 Mid-Year Amendments

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
NEWARK AMENDING THE 2024-2026 BIENNIAL BUDGET
AND CAPITAL IMPROVEMENT PLAN FOR FISCAL YEAR
2025

WHEREAS, the 2024-2026 Biennial Budget and Capital Improvement Plan was adopted by the City Council via Resolution No. 11,665 on June 27, 2024; and

WHEREAS, as part of the mid-year budget review for Fiscal Year 2025, staff has identified and proposed changes to the budget since the original adoption by the City Council.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Newark that the certain document entitled "2024-2026 Biennial Budget and Capital Improvement Plan of the City of Newark" adopted by Resolution No. 11,665 on June 27, 2024, and subsequently amended by resolutions, is hereby amended as set forth in Exhibit A attached.

Exhibit A
FY 2025 Mid-Year Amendments

FUND	DEPT	DIV	PROG	ACCT	ACCOUNT DESCRIPTION	DR	CR	
110	00	000	000	4880	Investment Earnings		1,400,000	Incr. projected investment earnings to reflect higher cash balances
110	00	000	000	4999	Transfers In		414,000	Add: Reimbursement for Approved ARPA-Eligible Expenses (Personnel Costs)
110	00	000	000	4999	Transfers In		4,600	Add: FEMA reimbursements for severe storm events DR-4699 and DR-4683
110	00	000	000	4999	Transfer In		55,223	Transfer prior years' residual interest from debt service funds to the General Fund
110	00	000	000	4999	Transfer In		7,030	Transfer prior years' residual interest from debt service funds to the General Fund
110				3000	UNAPPROPRIATED FUND BALANCE	1,880,853		
110	00	000	000	5530	OPEB	47,000		Incr. for updated OPEB actuarial report
110	10	010	100	6221	General Contractual Services	17,000		Incr. for State of the City Contractual Services
110	21	021	200	5120	PST Salaries	17,000		Upgrade the PT Accounting Assistant to FT to Support IT Dept.
110	21	021	200	6150	IT Software/Licenses/Subscriptions	40,000		Fund TextMyGov Software Management and Support August 2024 - July 2029
110	21	021	200	8051	IT Equipment	15,000		Network Expansion - Added ports for new cameras and card readers.
110	21	021	200	8051	IT Equipment	26,000		Equipment Purchase – (7) HP EliteBooks and accessories.
110	30	031	310	5120	Part Time Personnel	162,000		Incr. the Police PST budget to reflect the actual hourly rate and associated costs.
110				3000	UNAPPROPRIATED FUND BALANCE		324,000	
120	00	000	000	4999	Transfers In		248,000	Add: Reimbursement for Approved ARPA-Eligible Expenses (Personnel Costs)
130	00	000	000	4999	Transfers In		205,000	Add: Reimbursement for Approved ARPA-Eligible Expenses (Personnel Costs)
130				3000	UNAPPROPRIATED FUND BALANCE	453,000		
140	00	000	000	4999	Transfers In		119,000	Add: Reimbursement for Approved ARPA-Eligible Expenses (Personnel Costs)
140	00	000	000	4999	Transfers In		92,800	Add: Reimbursement for Approved ARPA-Eligible Expenses (Personnel Costs)
140				3000	UNAPPROPRIATED FUND BALANCE	211,800		
140	60	064	643	6221	General Contractual Services	60,000		Add: Encampment removal services provided by OFRS
140				3000	UNAPPROPRIATED FUND BALANCE		60,000	
201	00	000	000	4999	Transfers In		33,400	Add: FEMA reimbursements for severe storm events DR-4699 and DR-4683
201				3000	UNAPPROPRIATED FUND BALANCE	33,400		
214	50	520	000	4790	Other Governmental Agencies		150,000	Add: Local Early Action Planning (LEAP) Grant Allocation
214				3000	UNAPPROPRIATED FUND BALANCE	150,000		
260	00	000	000	9999	Transfer Out	11,000		Add: Certified Access Specialist (CASp) funding to partially cover personnel salaries and supplies.
260				3000	UNAPPROPRIATED FUND BALANCE		11,000	
261	60	062	620	6120	Supplies	2,000		Add: California Strong Motion Instrument funding for supplies
261				3000	UNAPPROPRIATED FUND BALANCE		2,000	
262	60	062	620	6120	Supplies	1,000		Add: Building Standards Administration funding for supplies.
262				3000	UNAPPROPRIATED FUND BALANCE		1,000	
382	00	000	000	9999	Transfers Out	1,060,000		Close out remaining ARPA funds for approved eligible projects (Personnel Costs)
382	70	079	790	6950	Economic/Public Assistance	16,000		Incr. budget for additional recreation scholarships awarded

Exhibit A
FY 2025 Mid-Year Amendments

382				3000	UNAPPROPRIATED FUND BALANCE	1,076,000	
383	00	000	000	4793	Federal Grants and Awards	55,000	Add: FEMA reimbursements for severe storm events DR-4699 and DR-4683
383				3000	UNAPPROPRIATED FUND BALANCE	55,000	
383	00	000	000	9999	Transfers Out	137,000	Add: FEMA reimbursements for severe storm events DR-4699 and DR-4683
383				3000	UNAPPROPRIATED FUND BALANCE	137,000	
406	60	068	682	6221	General Contractual Services	6,000	Add: LLD budget for unanticipated current expenditures.
406	00	000	000	9999	Transfers Out	137,000	Add: FEMA reimbursements for severe storm events DR-4699 and DR-4683
406				3000	UNAPPROPRIATED FUND BALANCE	143,000	
415	61	069	682	6221	General Contractual Services	4,000	Add: LLD budget for unanticipated current expenditures.
415	00	000	000	9999	Transfers Out	137,000	Add: FEMA reimbursements for severe storm events DR-4699 and DR-4683
415				3000	UNAPPROPRIATED FUND BALANCE	141,000	
501	00	000	000	9999	Transfer Out	55,223	Transfer prior years' residual interest from debt service funds to the General Fund
501	00	000	000	9999	Transfers Out	137,000	Add: FEMA reimbursements for severe storm events DR-4699 and DR-4683
501				3000	UNAPPROPRIATED FUND BALANCE	192,223	
502	00	000	000	9999	Transfer Out	7,030	Transfer prior years' residual interest from debt service funds to the General Fund
502	00	000	000	9999	Transfers Out	137,000	Add: FEMA reimbursements for severe storm events DR-4699 and DR-4683
502				3000	UNAPPROPRIATED FUND BALANCE	144,030	
610	00	000	000	4999	Transfers In	74,000	Add: Reimbursement for Approved ARPA-Eligible Expenses
610				3000	UNAPPROPRIATED FUND BALANCE	74,000	
610	00	000	000	9999	Transfers Out	137,000	Add: FEMA reimbursements for severe storm events DR-4699 and DR-4683
610				3000	UNAPPROPRIATED FUND BALANCE	137,000	
703	00	000	000	4999	Transfers In	3,300	Add: FEMA reimbursements for severe storm events DR-4699 and DR-4683
703				3000	UNAPPROPRIATED FUND BALANCE	3,300	
703	87	703	671	6261	Equipment Repaid and Maint.	100,000	Incr. unexpected safety and emergency service expenses
703	00	000	000	9999	Transfers Out	137,000	Add: FEMA reimbursements for severe storm events DR-4699 and DR-4683
703				3000	UNAPPROPRIATED FUND BALANCE	237,000	
704	00	000	000	4999	Transfers In	2,900	Add: FEMA reimbursements for severe storm events DR-4699 and DR-4683
704				3000	UNAPPROPRIATED FUND BALANCE	2,900	
704	87	704	673	6251	Repairs and Maintenance Services	100,000	Incr. budget for necessary and unanticipated repairs at the Silliman Center
704				3000	UNAPPROPRIATED FUND BALANCE	100,000	

Capital Improvement Projects

FUND	DEPT	DIV	PROG	ACCT	ACCOUNT DESCRIPTION	DR	CR
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Exhibit A

FY 2025 Mid-Year Amendments

281	90	091	910	6221.CIPA10007.FY2025		365,264		Incr. Annual Curb Gutter and Sidewalk Project - Construction Phase
281				3000	UNAPPROPRIATED FUND BALANCE		365,264	Incr. Annual Curb Gutter and Sidewalk Project - Construction Phase
284	90	091	910	6221.CIPA10001.FY2025		530,000		Incr. Annual Citywide Accessible Curb Ramp Improvement Project - Construction Phase
284				3000	UNAPPROPRIATED FUND BALANCE		530,000	Incr. Annual Citywide Accessible Curb Ramp Improvement Project - Construction Phase
201	90	091	910	6221.CIPA10006.FY2025		1,000,000		Reallocate funds from the 2025 Annual Street Asphalt Overlay Prgm. to the 2025 Slurry Seal Prgm.
202	90	091	910	6221.CIPA10006.FY2025		1,500,000		Reallocate funds from the 2025 Annual Street Asphalt Overlay Prgm. to the 2025 Slurry Seal Prgm.
284	90	091	910	6221.CIPA10006.FY2025		1,500,000		Reallocate funds from the 2025 Annual Street Asphalt Overlay Prgm. to the 2025 Slurry Seal Prgm.
201	90	091	910	6221.CIPA10005.FY2025			1,000,000	Reallocate funds from the 2025 Annual Street Asphalt Overlay Prgm. to the 2025 Slurry Seal Prgm.
202	90	091	910	6221.CIPA10005.FY2025			1,500,000	Reallocate funds from the 2025 Annual Street Asphalt Overlay Prgm. to the 2025 Slurry Seal Prgm.
284	90	091	910	6221.CIPA10005.FY2025			1,500,000	Reallocate funds from the 2025 Annual Street Asphalt Overlay Prgm. to the 2025 Slurry Seal Prgm.

FY 2026 Mid-Year Amendments

FUND	DEPT	DIV	PROG	ACCT	ACCOUNT DESCRIPTION	DR	CR	
110	00	000	000	5530	OPEB	48,000		Update OPEB payment based on current actuarial report which was available after budget adoption
110	30	031	310	5120	Part Time Personnel	178,000		True-up Police PST budget to align with actual spending from FY 2026
110				3000	UNAPPROPRIATED FUND BALANCE		226,000	
260	00	000	000	9999	Transfer Out	12,000		Apply CASP funding for small portion of personnel salaries and supplies
260				3000	UNAPPROPRIATED FUND BALANCE		12,000	
261	60	062	620	6120	Supplies	5,000		Apply CA Strong Motion Instrument funding for supplies
261				3000	UNAPPROPRIATED FUND BALANCE		5,000	
262	60	062	620	6120	Supplies	5,000		Apply Building Standards Administration funding for supplies
261				3000	UNAPPROPRIATED FUND BALANCE		5,000	



STAFF REPORT

Item I. 1.

DATE 03/13/2025
TO Honorable Mayor and City Council Members
FROM David Benoun, City Manager
SUBJECT CONFERENCE WITH REAL PROPERTY NEGOTIATORS
pursuant to Government Code Section 54956.8
Property: Assessor's Parcel Number 901-200-16; 901-200-17
Agency negotiator: David J. Benoun, City Manager and Steven
Turner, Community Development Director
Negotiating parties: LS Newark LLC/Franco Tenerelli ESQ
Under negotiation: Price and terms of payment
