



CITY OF NEWARK

CITY COUNCIL

City Administration Building, City Council Chambers

37101 Newark Boulevard, Newark, CA 94560 | (510) 578-4266 | E-mail: city.clerk@newark.org



AGENDA

Thursday, November 13, 2025
7:00 P.M.

Michael K. Hannon, Mayor
Eve Marie Little, Vice Mayor
Matthew Jorgens, Council Member
Terrence Grindall, Council Member
Julie Del Catancio, Council Member

A. ROLL CALL

B. PRESENTATIONS

1. Sikh American Awareness and Appreciation Month
2. Introduction of Employees

C. PUBLIC COMMENT

The public is invited to address the City Council on any item not listed on the agenda. Public Comments are generally limited to 5 minutes per speaker. Please note that State law prohibits the Council from acting on non-agenda items.

D. CONSENT CALENDAR

Consent Calendar items are considered to be routine and may be approved by one motion. There will be no separate discussion on these items unless there is a request by a Council Member, a staff member, or a member of the public to remove an item for separate discussion and action.

1. Approval of Audited Demands
2. Approval of October 23, 2025, special meeting minutes
3. Approval of October 23, 2025, regular meeting minutes
4. Adopt a resolution approving and authorizing the acceptance of the 2025-2026 Selective Traffic Enforcement Program (STEP) federal grant through the State of California Office of Traffic Safety (OTS) and amending the 2024-2026 Biennial Budget

5. Adopt a resolution authorizing the City Manager to execute Amendment No. 1 to Contractual Services Agreement No. C23071 with CSW Struber Stroeh Engineering Group to increase the not to exceed amount by \$117,279 for a new contract total of \$1,014,497.
6. Adopt a resolution authorizing an increase to the solid waste, recycling, and organics collection and processing services maximum rates for Calendar Year 2026
7. Waive further reading and adopt an ordinance repealing Section 15.04.030 of Title 15 "Buildings and Construction" of the Newark Municipal Code in order to conform to the updates in the 2025 building standards code that are adopted

E. PUBLIC HEARINGS

F. OTHER BUSINESS

1. Adopt a resolution amending the 2024-2026 Biennial Budget and Capital Improvement Plan to add capital improvement projects
2. Adopt a resolution amending the 2024–2026 Biennial Budget and Capital Improvement Plan to reinstate Capital Project No. 1366 – Thornton Avenue Pavement Overlay Phase 1 (Interstate 880 to Olive Street)
3. Adopt a resolution amending the 2024-2026 Biennial Budget and Capital Improvement Plan to add the Newark Community Park All Abilities Play Area Project
4. Adopt a resolution amending the 2024-2026 Biennial Budget and Capital Improvement Plan to Update the Strategic Priority Areas

G. CITY MANAGER UPDATES

H. CITY COUNCIL MATTERS

City Council Members report on attendance at intergovernmental agency meetings, conferences, and seminars since the last meeting. City Council Members may also announce upcoming events and coordinate attendance; report on local events attended since the last meeting; and make brief comments on issues of concern.

I. CLOSED SESSION

1. Closed session for conference with Labor Negotiator pursuant to California Government Code Section 54957.6. Agency Designated Representative: Mayor Hannon, Unrepresented employee: City Manager Benoun

J. ADJOURNMENT

MEETING INFORMATION

Members of the public may attend the meeting in person, watch online, or watch on Cable Channel 26. The ability to observe online or Cable Channel 26 is predicated on those technologies being available and functioning without technical difficulties. Should those platforms not be available, or become non-functioning, or should the City Council otherwise encounter technical difficulties that make those platforms unavailable, the City Council will proceed with business in person unless otherwise prohibited by law.

How to view the meeting remotely:

Livestream online at YouTube: <https://www.youtube.com/@cityofnewark3077/streams>

Copy/paste the YouTube URL into your browser if the link does not automatically open.

Cable Channel 26 - if the meeting does not broadcast live, please contact your service provider and request the City of Newark channel lineup.

Zoom will no longer be available for public participation unless required by Assembly Bill 2449. Should a Council Member or the Mayor attend the meeting via Zoom.com pursuant to Assembly Bill 2449, then the Webinar ID: 820 5771 9291 will be activated. The Mayor will make an announcement at the beginning of the meeting that the City will be allowing public comment via Zoom. Raise your virtual hand to notify the City Clerk that you would like to speak during the item that you wish to speak on.

How to submit written Public Comment:

Send an email to [City Clerk](#) by 3:00 p.m. the day of the meeting. Please identify the agenda item number in the subject line of your email. Emails will be compiled into one file and will be distributed to the City Council before the meeting.

No question shall be asked of a council member, city staff, or an audience member except through the Mayor. No person shall interrupt the meeting. Any person who refuses to carry out instructions given by the Mayor for the purpose of maintaining order may be guilty of an infraction and may result in removal from the meeting.

Council Meeting Access/Materials:

The agenda packet is available for review at [Agendas and Minutes](#). The packet is typically posted to the City website the Friday before the meeting, but no later than 72 hours before the meeting.

Pursuant to Government Code 54957.5, supplemental materials distributed less than 72 hours before this meeting, to a majority of the City Council, will be made available for public inspection at this meeting and will be posted at <https://www.newarkca.gov/departments/city-manager-s-office/agendas-minutes> and will concurrently be made available for public inspection during regular business hours at the David W. Smith City Hall, 37101 Newark Boulevard, Newark CA. Materials prepared by City staff and distributed during the meeting are available for public inspection at the meeting or after the meeting if prepared by some other person. Documents related to closed session items or are exempt from disclosure will not be made available for public inspection. For those persons who require special accommodations, please contact the City Clerk at least two days prior to the meeting at [City Clerk](#) or 510-578-4266.

Mission Statement

It is our mission to serve and partner with our community to continually enhance the quality of life of everyone in Newark.

Executive Team Members

David J. Benoun City Manager	Lenka Hovorka Assistant City Manager
Kristopher J. Kokotaylo City Attorney	Steven Turner Community Development Director

Jonathan Arguello Police Chief	Edwin Miranda CIO/Information Technology Director
Howard Young Public Works Director	Brittney Frye Human Resources Director
Krysten Lee Finance Director	Ryan Nishimoto ACFD Deputy Chief
Nicholas Cuevas , Recreation and Community Services Director	



STAFF REPORT

Item B. 1.

DATE 11/13/2025
TO Honorable Mayor and City Council Members
FROM Kathy Slafter, Deputy City Clerk
SUBJECT Sikh American Awareness and Appreciation Month

November has been designated as Sikh American Awareness and Appreciation Month in California. A proclamation has been prepared, and a community member will be at the meeting to accept it.

Attachments

Proclamation No. 1959

PROCLAMATION NO. 1959

SIKH AWARENESS AND APPRECIATION MONTH

WHEREAS, Sikhs have been living in the United States for more than 120 years, and during the early 20th century, thousands of Sikh Americans worked on farms, in lumber mills and mines, and on the Western Pacific Railroad lines; and

WHEREAS, Sikhism is the fifth-largest religion in the world, and today there are more than 25 million Sikhs worldwide and more than 500,000 Sikh Americans; and

WHEREAS, Sikh Americans pursue diverse professions and make rich contributions to the social, cultural, and economic vibrancy of the United States, including service as members of the United States Armed Forces and significant contributions to our great nation in agriculture, information technology, small businesses, community engagement, medicine, and technology; and

WHEREAS, Sikh Americans distinguished themselves by fostering respect among all people through faith and service; service is an integral part of Sikh tenets, and its impact is visible in the American fabric; and

WHEREAS, the City of Newark is committed to educating citizens about the world's religions, the value of religious diversity, tolerance grounded in First Amendment principles, a culture of mutual understanding, and the diminishing of violence.

NOW, THEREFORE, I, Michael K. Hannon, Mayor of the City of Newark, on behalf of the Newark City Council, do hereby proclaim the month of November as

SIKH AWARENESS AND APPRECIATION MONTH

in Newark and urge all Newark residents to take the opportunity to better understand, recognize, and appreciate the rich history and shared experiences of Sikh Americans.

IN WITNESS THEREOF, I have hereunto set forth my hand and caused the Official Seal of the City of Newark to be affixed this Thirteenth Day of November Twenty Twenty-five.

MICHAEL K. HANNON
Mayor



STAFF REPORT

Item B. 2.

DATE 11/13/2025
TO Honorable Mayor and City Council Members
FROM Kathy Slafter, Deputy City Clerk
SUBJECT Introduction of Employees

The following employees will be introduced at the City Council meeting:

Sierra Shelley, Public Safety Dispatcher

Connor Taylor, Public Safety Dispatcher

Yonus Ansari, Police Officer

Jackson Benjamin, Police Officer

Matthew Jou, Police Officer

Francisco Felix, Police Officer



STAFF REPORT

Item D. 1.

DATE 11/13/2025
TO Honorable Mayor and City Council Members
FROM
SUBJECT Approval of Audited Demands

Attachments

Audited Demands 10.09.25
Audited Demands 10.16.25
Audited Demands 10.23.25

LIVE Newark CA LIVE

Payment Batch Register

Bank Account: AP - ZBA ACCOUNTS PAYABLE
Batch Date: 10/09/2025

Type	Date	Number Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: AP - ZBA ACCOUNTS PAYABLE					
Check	10/09/2025	15183 Accounts Payable	AFLAC		1,055.92
	Invoice	Date	Description	Check Sort Code	Amount
	328559	09/30/2025	AFLAC - SEPTEMBER 2025 PREMIUMS		1,055.92
Check	10/09/2025	15184 Accounts Payable	BAY CENTRAL PRINTING		1,650.78
	Invoice	Date	Description	Check Sort Code	Amount
	203552	09/16/2025	BUSINESS CARD IMPRINTING - M.PEDERSEN		102.49
	203557	09/16/2025	RESTAURANT GUIDE 20 PGS/500 QTY		1,548.29
Check	10/09/2025	15185 Accounts Payable	BUREAU VERITAS NORTH AMERICA INC.		280.00
	Invoice	Date	Description	Check Sort Code	Amount
	RI 25040656	09/19/2025	BI FIELD INSPECTION AND RELATED PROF SRVCS (GRSW2024-0018) 09/25		280.00
Check	10/09/2025	15186 Accounts Payable	STATE DISBURSEMENT UNIT		1.38
	Invoice	Date	Description	Check Sort Code	Amount
	PPE 9,27.25	09/30/2025	GARNISH - CASE 200000002128365 - 9/14/25-9/27/25		1.38
Check	10/09/2025	15187 Accounts Payable	BEACON VETERINARY SPECIALISTS		2,661.80
	Invoice	Date	Description	Check Sort Code	Amount
	212732	08/20/2025	VET SVCS 07/24/25		281.10
	212644	08/20/2025	VET SVCS 07/23/25		281.10
	212564	08/20/2025	VET SVCS 07/22/25		639.10
	212350	08/20/2025	VET SVCS 07/19/25		281.10
	212349	08/20/2025	VET SVCS 07/19/25		281.10
	212099	08/20/2025	VET SVCS 07/17/25		281.10
	210961	08/20/2025	VET SVCS 07/06/25		281.10
	210614	08/20/2025	VET SVCS 07/02/25		336.10
Check	10/09/2025	15188 Accounts Payable	FREMONT CHEVROLET		607.95
	Invoice	Date	Description	Check Sort Code	Amount
	171556	10/03/2025	CHEVY RADIATOR & OUTLET		607.95
Check	10/09/2025	15189 Accounts Payable	CINDY K. HULL & ASSOCIATES - FORENSIC CONSULTING		1,610.00
	Invoice	Date	Description	Check Sort Code	Amount
	164	09/14/2025	LATENT PRINT ANALYSIS SEPTEMBER 2025		1,610.00
Check	10/09/2025	15190 Accounts Payable	CITY OF FREMONT		91,821.00

	Invoice	Date	Description	Check Sort Code	Amount
	339764	08/07/2025	ALAMEDA COUNTY CLEAN WATER PROGRAM CONTRIBUTION FY25/26		91,821.00
Check	10/09/2025	15191 Accounts Payable	DELTA DENTAL OF CALIFORNIA		18,276.35
	Invoice	Date	Description	Check Sort Code	Amount
	BE006744090	09/30/2025	DELTA PPO/BUY-UP - OCTOBER 2025 PREMIUMS		18,276.35
Check	10/09/2025	15192 Accounts Payable	DELTA DENTAL INSURANCE COMPANY		202.15
	Invoice	Date	Description	Check Sort Code	Amount
	BE006743475	09/30/2025	DELTA CARE - COBRA OCTOBER 2025 PREMIUMS		18.82
	BE006742373	09/30/2025	DELTA CARE - OCTOBER 2025 PREMIUMS		183.33
Check	10/09/2025	15193 Accounts Payable	EWING IRRIGATION PRODUCTS INC.		4,737.00
	Invoice	Date	Description	Check Sort Code	Amount
	27813150	09/30/2025	IRRIGATION SUPPLIES-KING TALL FESCUE		4,737.00
Check	10/09/2025	15194 Accounts Payable	FIDELITY SECURITY LIFE INSURANCE/EYEMED		2,353.76
	Invoice	Date	Description	Check Sort Code	Amount
	166994532	09/30/2025	EYEMED - COBRA OCTOBER 2025		30.11
	167013897	09/30/2025	EYEMED - OCTOBER 2025 PREMIUMS		2,323.65
Check	10/09/2025	15195 Accounts Payable	KARL FREDSTROM		384.03
	Invoice	Date	Description	Check Sort Code	Amount
	0913-092025EXP	09/30/2025	NEWARK DAYS SNACKS/DRINKS 09/13-09/20/25		384.03
Check	10/09/2025	15196 Accounts Payable	FREMONT FORD		1,070.22
	Invoice	Date	Description	Check Sort Code	Amount
	239882	09/24/2025	ARM ASY		476.98
	240133	09/30/2025	FORD HOSE ASY		71.54
	239885	09/25/2025	FORD SHOCK ABSORBER, BRACKET & INSULATOR		521.70
Check	10/09/2025	15197 Accounts Payable	CHERYL GALVEZ		86.70
	Invoice	Date	Description	Check Sort Code	Amount
	0702-100125EXP	10/03/2025	MILEAGE REIMBURSEMENT 07/02-10/01/25		86.70
Check	10/09/2025	15198 Accounts Payable	GRAINGER		517.08
	Invoice	Date	Description	Check Sort Code	Amount
	9638721457	09/11/2025	COMMUNITY PARK CONTACT CLEANER & TREADED ROD PROJ 1215		108.38
	9638930462	09/11/2025	COMMUNITY PARKING GARAGE LIGHT PROJ 1215		408.70
Check	10/09/2025	15199 Accounts Payable	GYM DOCTORS		234.97
	Invoice	Date	Description	Check Sort Code	Amount
	00171734	09/18/2025	FITNESS CENTER MAINTENANCE 09/17/25		234.97
Check	10/09/2025	15200 Accounts Payable	REBECCA HICKS		113.34
	Invoice	Date	Description	Check Sort Code	Amount
	0710-092925EXP	10/03/2025	MILEAGE REIMBURSEMENT 07/10-09/29/25		113.34
Check	10/09/2025	15201 Accounts Payable	INDUSTRIAL PLUMBING SUPPLY, LLC.		1,094.15
	Invoice	Date	Description	Check Sort Code	Amount
	125596	09/17/2025	METERING CARTRIDGE W/ DIAPHRAGM & SEAT		886.39

	125601	09/18/2025	COMMUNITY URINAL VALVE PROJ 1215		207.76
Check	10/09/2025	15202 Accounts Payable	ITERIS, INC.		20,495.00
	Invoice	Date	Description	Check Sort Code	Amount
	184260	09/17/2025	TRAFFIC SIGNAL INTERCONNECT PROJECT #1361 08/01-08/31/25		20,495.00
Check	10/09/2025	15203 Accounts Payable	BULBULNAZ JALALIDIN (NAZ)		40.00
	Invoice	Date	Description	Check Sort Code	Amount
	080625EXP	09/25/2025	PIE DREAMS ORDER-TRI-CITY ECON DEV LUNCH		40.00
Check	10/09/2025	15204 Accounts Payable	L.N. CURTIS & SONS		118.72
	Invoice	Date	Description	Check Sort Code	Amount
	INV991178	09/19/2025	TUBED/CLIP UNIT/STREAM		118.72
Check	10/09/2025	15205 Accounts Payable	PATRICIA LOPEZ		871.13
	Invoice	Date	Description	Check Sort Code	Amount
	0902-090525EXP	10/06/2025	WLLE SAN DIEGO 09/02-09/05/25		871.13
Check	10/09/2025	15206 Accounts Payable	LPC SERVICES, INC.		12,035.00
	Invoice	Date	Description	Check Sort Code	Amount
	82217	09/19/2025	PEST SERVICES - CITY HALL #102699 9/19/25		267.00
	82795	09/19/2025	PEST SERVICES - LIBRARY #116524 9/19/25		175.00
	82684	09/19/2025	PEST SERVICES - FIRE STATION #2 #102709 9/19/25		220.00
	82792	09/19/2025	PEST SERVICES - CITY HALL #102699 9/19/25		175.00
	82793	09/19/2025	PEST SERVICES - PD #104419 9/19/25		181.00
	82685	09/19/2025	PEST SERVICES - COMMUNITY CENTER #102700 9/19/25		95.00
	82400	08/15/2025	PEST SERVICES - SANCTUARY PARK #117190 8/15/25		1,700.00
	82401	08/15/2025	PEST SERVICES - SANCTUARY PARK #117190 8/15/25		525.00
	82397	08/15/2025	PEST SERVICES - SILLIMAN PARK #117189 8/15/25		525.00
	82396	08/15/2025	PEST SERVICES - SILLIMAN PARK #117189 8/15/25		1,700.00
	82394	08/15/2025	PEST SERVICES - ASH PARK #117187 8/15/25		325.00
	82395	08/15/2025	PEST SERVICES - BRIDGEPOINT PARK #117188 8/15/25		325.00
	82402	08/22/2025	PEST SERVICES - SANCTUARY PARK #117190 8/22/25		325.00
	82398	08/22/2025	PEST SERVICES - SILLIMAN PARK #117189 8/22/25		325.00
	82216	08/22/2025	PEST SERVICES - CITY HALL #102699 8/22/25		267.00
	82399	08/29/2025	PEST SERVICES - SILLIMAN PARK #117189 8/29/25		325.00
	82403	08/29/2025	PEST SERVICES - SANCTUARY PARK #117190 8/29/25		325.00
	82847	09/19/2025	PEST SERVICES - SILLIMAN PARK #117189 9/19/25		570.00
	82848	09/19/2025	PEST SERVICES - SILLIMAN PARK #117189 9/19/25		425.00
	82544	09/19/2025	PEST SERVICES - SERVICE CENTER #102702 9/19/25		185.00
	82656	09/19/2025	PEST SERVICES - FIRE STATION #3 102701 9/19/25		240.00
	82658	09/19/2025	PEST SERVICES - SILLIMAN #102710 9/19/25		1,020.00
	82668	09/19/2025	PEST SERVICES - VIOLA BLYTHE #102704 9/19/25		260.00
	82849	09/19/2025	PEST SERVICES - SANCTUARY PARK #117190 9/19/25		570.00
	82850	09/19/2025	PEST SERVICES - SANCTUARY PARK #117190 9/19/25		425.00
	82845	09/19/2025	PEST SERVICES - ASH PARK #117187 9/19/25		285.00
	82657	09/19/2025	PEST SERVICES - FIRE STATION #1 102709 9/19/25		275.00
Check	10/09/2025	15207 Accounts Payable	IVY NGUYEN		85.72

	Invoice	Date	Description	Check Sort Code	Amount
	0702-093025	10/03/2025	MILEAGE REIMBURSEMENT 07/02-09/30/25		85.72
Check	10/09/2025	15208 Accounts Payable	PACIFIC GAS & ELECTRIC		19,759.38
	Invoice	Date	Description	Check Sort Code	Amount
	7786-091825	09/18/2025	ANNUAL ELECTRICITY FOR STREET/TRAFFIC LIGHTS 08/14-09/12/25		16,179.05
	0870-090525	09/05/2025	ANNUAL ELECTRICITY FOR STREET/TRAFFIC LIGHTS 07/30-08/27/25		100.19
	7460-091225	09/12/2025	ANNUAL ELECTRICITY FOR STREET/TRAFFIC LIGHTS 07/25-08/22/25		3,480.14
Check	10/09/2025	15209 Accounts Payable	THE PERMANENTE MEDICAL GROUP, INC.		964.00
	Invoice	Date	Description	Check Sort Code	Amount
	9001393569	09/18/2025	PRE-EMPLOYMENT/ DOT PHYSICALS - 08/21-09/08/25		964.00
Check	10/09/2025	15210 Accounts Payable	PETERSON		4,364.47
	Invoice	Date	Description	Check Sort Code	Amount
	SW240207675	08/24/2025	GENERATOR SERVICE 06/24-08/19/25		4,105.24
	PC001896469	05/17/2025	GENERATOR HOSE, BOLT, PUG, SEAL & HOUSING		259.23
Check	10/09/2025	15211 Accounts Payable	PHAN'S SMOG STATION		80.00
	Invoice	Date	Description	Check Sort Code	Amount
	069755	09/24/2025	HEAVY DUTY SMOG VEH #17 09/24/25		80.00
Check	10/09/2025	15212 Accounts Payable	REYES COCA-COLA BOTTLING LLC.		810.06
	Invoice	Date	Description	Check Sort Code	Amount
	48888760013	09/16/2025	CAFE FOOD AND BEVERAGE SUPPLIES		810.06
Check	10/09/2025	15213 Accounts Payable	S&H CONSTRUCTION, INC.		52,978.65
	Invoice	Date	Description	Check Sort Code	Amount
	8	08/31/2025	NEWARK RESOURCE CENTER RENOVATIONS PRJ 1360 08/31/25		52,978.65
Check	10/09/2025	15214 Accounts Payable	LINCOLN AQUATICS		10.25
	Invoice	Date	Description	Check Sort Code	Amount
	D8901015	09/04/2025	POOL SUPPLIES		10.25
Check	10/09/2025	15215 Accounts Payable	SITEONE LANDSCAPE SUPPLY, LLC		549.24
	Invoice	Date	Description	Check Sort Code	Amount
	158827176-001	09/24/2025	TOP SOIL		274.62
	159030521-001	09/30/2025	TOP SOIL		274.62
Check	10/09/2025	15216 Accounts Payable	CENTERVILLE LOCKSMITH		15.05
	Invoice	Date	Description	Check Sort Code	Amount
	345895	09/25/2025	DUMP TRUCK KEYS		15.05
Check	10/09/2025	15217 Accounts Payable	STANDARD INSURANCE COMPANY		1,678.48
	Invoice	Date	Description	Check Sort Code	Amount
	OCTOBER 2025	09/30/2025	STANDARD - OCTOBER 2025 PREMIUMS		1,678.48
Check	10/09/2025	15218 Accounts Payable	STAPLES		944.21
	Invoice	Date	Description	Check Sort Code	Amount
	7006884739	09/15/2025	OFFICE SUPPLIES 09/03-09/10/25		944.21
Check	10/09/2025	15219 Accounts Payable	COURT-ORDERED DEBT COLLECTIONS		485.00

	Invoice	Date	Description	Check Sort Code	Amount
	PPE 9.27.25	09/30/2025	GARNISH - CASE JK-418-2879 - 9/14/25-9/27/25		485.00
Check	10/09/2025	15220 Accounts Payable	SUN RIDGE SYSTEMS INC		77,515.00
	Invoice	Date	Description	Check Sort Code	Amount
	8778	09/09/2025	CAD MAINTENANCE AGREEMENT FY 25/26		77,515.00
Check	10/09/2025	15221 Accounts Payable	TEMPERATURE TECHNOLOGY INC.		782.36
	Invoice	Date	Description	Check Sort Code	Amount
	14254	09/16/2025	SILLIMAN INSULATED DUCT ISSUE 09/10-09/11/25		782.36
Check	10/09/2025	15222 Accounts Payable	THE TACTICAL ADVANTAGE POLICE SUPPLY		8,896.72
	Invoice	Date	Description	Check Sort Code	Amount
	8482	09/11/2025	BULLETPROOF VESTS-J. HERRERA		1,270.96
	8541	06/27/2025	BULLETPROOF VESTS-BENJAMIN, ANSARI, JOU		3,812.88
	8481	07/26/2025	BULLETPROOF VESTS-SHAFFER		1,270.96
	8415	07/06/2025	BULLETPROOF VESTS-FREDSTROM		1,270.96
	8409	07/05/2025	BULLETPROOF VESTS-DIAZ-PEREZ		1,270.96
Check	10/09/2025	15223 Accounts Payable	VERONICA TORRES		43.52
	Invoice	Date	Description	Check Sort Code	Amount
	0708-092425	10/03/2025	MILEAGE REIMBURSEMENT 07/08-09/24/25		43.52
Check	10/09/2025	15224 Accounts Payable	TRUE NORTH COMPLIANCE SERVICES, INC.		520.00
	Invoice	Date	Description	Check Sort Code	Amount
	25-09-032	10/01/2025	BI FIELD INSPECTION AND RELATED PROFESSIONAL SERVICES 09/25		520.00
Check	10/09/2025	15225 Accounts Payable	TURF STAR, INC.		2,297.54
	Invoice	Date	Description	Check Sort Code	Amount
	INV113935	09/17/2025	IDLER ASM KIT		381.36
	INV114036	09/17/2025	IMPACT DAMPER ASM		903.49
	INV114133	09/17/2025	COVER, CASTER FORM, FILTER, WASHER AND PLUG		1,012.69
Check	10/09/2025	15226 Accounts Payable	VORTEX INDUSTRIES, LLC		4,483.88
	Invoice	Date	Description	Check Sort Code	Amount
	43-2081270	10/03/2025	SERVICE CTR DOOR REPAIR 10/01/25		4,483.88
Check	10/09/2025	15227 Accounts Payable	CAHILL , NANCY		15,000.00
	Invoice	Date	Description	Check Sort Code	Amount
	25-02775-003	10/02/2025	SCAM VICTIM-CASH REFUND		15,000.00
Check	10/09/2025	15228 Accounts Payable	CALLIER , JAMES		30,000.00
	Invoice	Date	Description	Check Sort Code	Amount
	25-02775-002	10/02/2025	SCAM VICTIM-CASH REFUND		30,000.00
Check	10/09/2025	15229 Accounts Payable	CHIONG , JANSSEN		500.00
	Invoice	Date	Description	Check Sort Code	Amount
	764055	10/06/2025	COMMUNITY CENTER RENTAL DEPOSIT REFUND		500.00
Check	10/09/2025	15230 Accounts Payable	POURGHOLI BASTAN , AGHDAS		300.00

	Invoice	Date	Description	Check Sort Code	Amount
	764057	10/06/2025	COMMUNITY CENTER RENTAL DEPOSIT REFUND		300.00
Check	10/09/2025	15231 Accounts Payable	WATKINS , JENNY		29,000.00
	Invoice	Date	Description	Check Sort Code	Amount
	25-02775-001	10/02/2025	SCAM VICTIM-CASH REFUND		29,000.00
EFT	10/09/2025	1735 Accounts Payable	ART BUILDS COMMUNITY LLC	322271627 / 521573215	9,900.00
	Invoice	Date	Description	Check Sort Code	Amount
	Newark302025	09/30/2025	PUBLIC ART PROJECT MANAGEMENT 09/30/25		9,900.00
EFT	10/09/2025	1736 Accounts Payable	HALEY & ALDRICH, INC	011301798 / 601014525	37,993.50
	Invoice	Date	Description	Check Sort Code	Amount
	9060234	08/21/2025	UPDATE CAPITAL IMPROVEMENT PROGRAM THROUGH 07/31/25		468.88
	9060236	08/21/2025	SERVICE CENTER ROOF REPLACEMENT THROUGH 07/31/25		1,036.50
	9060238	08/21/2025	SILLIMAN CENTER ROOF THROUGH 07/31/25		867.75
	9060239	08/21/2025	OLD TOWN IMPROVEMENTS PRJ 1258 THROUGH 07/31/25		1,372.87
	9060901	09/10/2025	UPDATE CAPITAL IMPROVEMENT PROGRAM THROUGH 08/31/25		1,055.00
	9060903	09/10/2025	SERVICE CENTER ROOF REPLACEMENT THROUGH 08/31/25		981.75
	9060904	09/10/2025	SILLIMAN CENTER ROOF THROUGH 08/31/25		925.50
	9061071	09/10/2025	ENGINEER STAFF AUGMENTATION SERVICES THROUGH 08/31/25		31,285.25
EFT	10/09/2025	1737 Accounts Payable	QUADIENT FINANCE USA, INC.	011900254 / 385015844484	1,000.00
	Invoice	Date	Description	Check Sort Code	Amount
	4857 - SEPT 25	09/15/2025	POSTAGE - SEPT '25		1,000.00
EFT	10/09/2025	1738 Accounts Payable	REDWOOD PUBLIC LAW, LLP	122105980 / 8595354209	4,125.00
	Invoice	Date	Description	Check Sort Code	Amount
	16723	08/31/2025	LEGAL SVCS/SANCTUARY WEST/ACQ. OF PROPERTY - SVCS THRU 08/31/25		3,410.00
	16740	08/31/2025	LEGAL SVCS CEDARS CHURCH - SVCS THRU 08/31/25		110.00
	16418	07/31/2025	LEGAL SERVICES - HARVEST COMMUNITY @ OHLONE - SVCS THRU 7/31/25		385.00
	16734	08/31/2025	LEGAL SERVICES - HARVEST COMMUNITY @ OHLONE - SVCS THRU 8/31/25		220.00
EFT	10/09/2025	1739 Accounts Payable	SEDGWICK CLAIMS MANAGEMENT SERVICES, INC.	121000248 / 4942808510	12,632.38
	Invoice	Date	Description	Check Sort Code	Amount
	SF-8510-01773854	10/01/2025	WORKERS COMPENSATION CLAIMS -09/02/25-09/30/25		12,632.38
AP ZBA ACCOUNTS PAYABLE Totals:			Transactions: 54		\$480,032.84
Checks:	49		\$414,381.96		
EFTs:	5		\$65,650.88		

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Payment Batch Register

Bank Account: AP - ZBA ACCOUNTS PAYABLE
Batch Date: 10/16/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: AP - ZBA ACCOUNTS PAYABLE						
Check	10/16/2025	15232	Accounts Payable	ABACUS PRODUCTS INC		581.04
	Invoice		Date	Description	Check Sort Code	Amount
		B81567	09/22/2025	EVIDENCE ENVELOPES		581.04
Check	10/16/2025	15233	Accounts Payable	ALAMEDA COUNTY WATER DISTRICT		230,245.77
	Invoice		Date	Description	Check Sort Code	Amount
		0801-093025	10/01/2025	ACWD HYDRANT 08/01-09/30/25		2,588.89
		0625-090325	08/27/2025	CITYWIDE WATER 06/25-09/03/25		227,656.88
Check	10/16/2025	15234	Accounts Payable	ALLIED AUTO STORES INC		1,615.42
	Invoice		Date	Description	Check Sort Code	Amount
		SEPT'25	09/30/2025	ALLIED-FLEET SUPPLIES 09/09-09/30/25		1,615.42
Check	10/16/2025	15235	Accounts Payable	BATTERY SYSTEMS INC		874.26
	Invoice		Date	Description	Check Sort Code	Amount
		7917459	09/23/2025	BATTERY REPLACEMENT 09/23/25		874.26
Check	10/16/2025	15236	Accounts Payable	BAY CENTRAL PRINTING		307.48
	Invoice		Date	Description	Check Sort Code	Amount
		203659	09/22/2025	BUSINESS CARD IMPRINTING-J. YANG, T. AU & M. TSUBOTA		307.48
Check	10/16/2025	15237	Accounts Payable	BURTON'S FIRE INC		311.22
	Invoice		Date	Description	Check Sort Code	Amount
		S 69435	09/24/2025	FT 242 CAB DOOR PADDLE LATCH		311.22
Check	10/16/2025	15238	Accounts Payable	CALIFORNIA DIESEL & POWER		745.00
	Invoice		Date	Description	Check Sort Code	Amount
		01-118348	07/31/2025	VEH 206 & 267 OPACITY AND CLEAN AIR TESTING 06/05-07/31/25		745.00
Check	10/16/2025	15239	Accounts Payable	ALAMEDA CO. ITD/REGISTRAR OF VOTERS		22,950.00
	Invoice		Date	Description	Check Sort Code	Amount
		165208	07/30/2025	RADIO REPAIR/MAINTENANCE 07/30/25		22,950.00
Check	10/16/2025	15240	Accounts Payable	COASTLAND CIVIL ENGINEERING		520.00
	Invoice		Date	Description	Check Sort Code	Amount
		62880	09/30/2025	2025 SLURRY SEAL PROJECT THROUGH 09/30/25		520.00
Check	10/16/2025	15241	Accounts Payable	DIVISION OF THE STATE ARCHITECT		85.60

	Invoice	Date	Description	Check Sort Code	Amount
	0701-093025	10/09/2025	CA STATE CASP FEES (AB1379)		85.60
Check	10/16/2025	15242 Accounts Payable	EAST BAY LAWN MOWER		1,297.28
	Invoice	Date	Description	Check Sort Code	Amount
	42595	10/09/2025	SMALL EQUIPMENT SERVICE 10/09/25		1,297.28
Check	10/16/2025	15243 Accounts Payable	ENVIRONMENTAL LOGISTICS		2,766.00
	Invoice	Date	Description	Check Sort Code	Amount
	130492	10/08/2025	HAZARDOUS WASTE REMOVAL 09/29/25		2,766.00
Check	10/16/2025	15244 Accounts Payable	FOUR SEASONS POOL SERVICE		667.43
	Invoice	Date	Description	Check Sort Code	Amount
	59306	09/25/2025	RECHARGEABLE BATTERY PACK		667.43
Check	10/16/2025	15245 Accounts Payable	FRANK BONETTI PLUMBING INC		8,641.24
	Invoice	Date	Description	Check Sort Code	Amount
	52245	09/22/2025	COMMUNITY CENTER HYDRO JET SEWER LINES 09/17/25		2,820.00
	52231	09/22/2025	SECOND CHANCE REPLACE WATER HEATER 09/12/25		2,523.99
	52316	09/26/2025	GAS LINE PRESSURE TEST-ASH ST 09/24-09/25/25		3,297.25
Check	10/16/2025	15246 Accounts Payable	GACHINA LANDSCAPE MANAGEMENT, INC.		1,988.00
	Invoice	Date	Description	Check Sort Code	Amount
	E 233058	10/09/2025	LLD19 IRRIGATION REPAIR 10/09/25		1,988.00
Check	10/16/2025	15247 Accounts Payable	GRAINGER		1,109.78
	Invoice	Date	Description	Check Sort Code	Amount
	9648289818	09/22/2025	COMMUNITY VANADAL PROOF HARDWARE PROJ 1215		299.45
	9650480735	09/22/2025	FS BLOWER		134.32
	9651831852	09/23/2025	SPORTSFIELD BATHROOM WEATERPROOF COVER & LOCK BOX		108.19
	9651075252	09/23/2025	SPORTSFIELD BATHROOM DOOR LEVER LOCKSET		304.54
	9651866502	09/23/2025	AIR CONTROL PUSH BUTTON ASSEMBLY		79.35
	9653720228	09/24/2025	FS27 MOTOR		183.93
Check	10/16/2025	15248 Accounts Payable	KBA DOCUMENT SOLUTIONS, LLC		3,422.98
	Invoice	Date	Description	Check Sort Code	Amount
	55Y1558808	09/23/2025	COPIER LEASE YEAR 4 OF 5 - TONER SILLIMAN 09/25		703.30
	55Y1559007	09/24/2025	COPIER LEASE YEAR 4 OF 5 - OVERAGES 08/21-09/20/25		2,606.71
	55Y1556212	09/15/2025	COPIER LEASE YEAR 4 OF 5 - STAPLES SENIOR CENTER 09/25		112.97
Check	10/16/2025	15249 Accounts Payable	NAPA AUTO PARTS		1,605.05
	Invoice	Date	Description	Check Sort Code	Amount
	SEPT'25	09/30/2025	NAPA-FLEET SUPPLIES SEPTEMBER 2025		1,605.05
Check	10/16/2025	15250 Accounts Payable	L.N. CURTIS & SONS		183.63
	Invoice	Date	Description	Check Sort Code	Amount
	INV992876	09/24/2025	5039 FIRST DEFENSE STREAM AEROSOL		105.43
	INV992313	09/23/2025	40" BLACK BASKETWEAVE BELT HARDWARE		44.62
	INV992165	09/23/2025	SILVER NAME PLATE - F.FELIX		33.58
Check	10/16/2025	15251 Accounts Payable	LOOMIS		309.08

	Invoice	Date	Description	Check Sort Code	Amount
	13828673	09/30/2025	ARMORED CAR SERVICE - 09/25		309.08
Check	10/16/2025	15252 Accounts Payable	LYNX TECHNOLOGIES INC		975.00
	Invoice	Date	Description	Check Sort Code	Amount
	10473	08/03/2025	GIS PROFESSIONAL SERVICES JULY 2025		975.00
Check	10/16/2025	15253 Accounts Payable	MIKE YORKS INVESTIGATIONS		5,125.00
	Invoice	Date	Description	Check Sort Code	Amount
	2025-37	10/07/2025	BACKGROUND INVESTIGATIONS 08/25-10/06/25		3,775.00
	2025-40	10/07/2025	BACKGROUND INVESTIGATIONS 09/18-10/07/25		975.00
	2025-41	10/07/2025	BACKGROUND INVESTIGATIONS 09/22-10/07/25		375.00
Check	10/16/2025	15254 Accounts Payable	BIG O TIRES #175		215.37
	Invoice	Date	Description	Check Sort Code	Amount
	005175-178116	10/02/2025	TIRE SERVICE VEH 1102 10/02/25		215.37
Check	10/16/2025	15255 Accounts Payable	AVENU INSIGHTS & ANALYTICS		3,750.00
	Invoice	Date	Description	Check Sort Code	Amount
	INV06-021661	09/25/2025	UUT AUDIT & ANALYSIS - FIXED FEE JUL - SEPT '25		3,750.00
Check	10/16/2025	15256 Accounts Payable	OSBORNE LUMBER COMPANY, INC.		68.53
	Invoice	Date	Description	Check Sort Code	Amount
	20005188	09/25/2025	FLEET LUMBER		68.53
Check	10/16/2025	15257 Accounts Payable	OWEN EQUIPMENT CO		1,124.51
	Invoice	Date	Description	Check Sort Code	Amount
	00068752	09/22/2025	VACTOR HOSE, WATER FILL		396.86
	00068793	09/24/2025	VACTOR SERVICE 04/17-09/22/25		727.65
Check	10/16/2025	15258 Accounts Payable	PACIFIC GAS & ELECTRIC		4,392.49
	Invoice	Date	Description	Check Sort Code	Amount
	1859-100225	10/02/2025	ANNUAL ELECTRICITY FOR STREET/TRAFFIC LIGHTS 08/27-09/25/25		3,657.07
	0870-100225	10/02/2025	ANNUAL ELECTRICITY FOR STREET/TRAFFIC LIGHTS 08/28-09/26/25		100.93
	0552-100125	10/01/2025	ANNUAL ELECTRICITY FOR STREET/TRAFFIC LIGHTS 08/26-09/24/25		99.62
	2305-093025	09/30/2025	ANNUAL ELECTRICITY FOR STREET/TRAFFIC LIGHTS 08/25-09/23/25		142.33
	9045-100225	10/02/2025	ANNUAL ELECTRICITY FOR STREET/TRAFFIC LIGHTS 08/23-09/23/25		315.79
	3926-100225	10/02/2025	ANNUAL ELECTRICITY FOR STREET/TRAFFIC LIGHTS 08/27-09/25/25		76.75
Check	10/16/2025	15259 Accounts Payable	PHOENIX GROUP INFORMATION SYSTEMS		883.35
	Invoice	Date	Description	Check Sort Code	Amount
	082025101	09/18/2025	PARKING CITATION PROGRAM AUGUST 2025		392.25
	072025101	08/20/2025	PARKING CITATION PROGRAM JULY 2025		491.10
Check	10/16/2025	15260 Accounts Payable	PLANET TECHNOLOGIES, INC		13,158.00
	Invoice	Date	Description	Check Sort Code	Amount
	148957	09/23/2025	EVOLVE 365 RENEWAL SEPT '25-SEPT '26		13,158.00
Check	10/16/2025	15261 Accounts Payable	RINGCENTRAL INC.		5,197.01
	Invoice	Date	Description	Check Sort Code	Amount

	CD_001223829	09/22/2025	UNIFIED TELEPHONE SYSTEM - 08/20-10/19/25		5,197.01
Check	10/16/2025	15262 Accounts Payable	SHUTE, MIHALY & WEINBERGER LLP		17,805.21
	Invoice	Date	Description	Check Sort Code	Amount
	293415	09/25/2025	LEGAL SERVICES - SANCTUARY WEST - SVCS THRU 08/31/25		17,805.21
Check	10/16/2025	15263 Accounts Payable	CENTERVILLE LOCKSMITH		3.88
	Invoice	Date	Description	Check Sort Code	Amount
	345921	09/26/2025	RING		3.88
Check	10/16/2025	15264 Accounts Payable	CLASSIC GRAPHICS		50.33
	Invoice	Date	Description	Check Sort Code	Amount
	51650	09/25/2025	DECAL REPLACEMENT 09/25/25		50.33
Check	10/16/2025	15265 Accounts Payable	THE GOODYEAR TIRE & RUBBER COMPANY		616.93
	Invoice	Date	Description	Check Sort Code	Amount
	184-1103153	09/22/2025	ROAD SERVICE 09/22/25		616.93
Check	10/16/2025	15266 Accounts Payable	U.S. BANK ST. PAUL		1,034,841.01
	Invoice	Date	Description	Check Sort Code	Amount
	3028727	10/09/2025	2019 COP DEBT SERVICE PAYMENT		1,034,841.01
Check	10/16/2025	15267 Accounts Payable	ZUMAR INDUSTRIES		326.52
	Invoice	Date	Description	Check Sort Code	Amount
	54097	09/23/2025	TENNIS COURT SIGNS		326.52
Check	10/16/2025	15268 Accounts Payable	ERICKSON , DOREEN		10.00
	Invoice	Date	Description	Check Sort Code	Amount
	764105	10/07/2025	REFUND FOR CLASS - NO LONGER ABLE TO ATTEND		10.00
Check	10/16/2025	15269 Accounts Payable	LEE , DENNIS		1,000.00
	Invoice	Date	Description	Check Sort Code	Amount
	100725REFUND	10/07/2025	ADMINISTRATIVE CITATION #P08013 REFUND		1,000.00
Check	10/16/2025	15270 Accounts Payable	MISHRA , RAGINI		1,000.00
	Invoice	Date	Description	Check Sort Code	Amount
	2026-00000508	10/09/2025	SPECIAL EVENT PERMIT SECURITY DEPOSIT REFUND		1,000.00
Check	10/16/2025	15271 Accounts Payable	PASHCHIMI		1,000.00
	Invoice	Date	Description	Check Sort Code	Amount
	2026-00000507	10/09/2025	SPECIAL EVENT PERMIT SECURITY DEPOSIT REFUND		1,000.00
Check	10/16/2025	15272 Accounts Payable	SANSKRITI		1,000.00
	Invoice	Date	Description	Check Sort Code	Amount
	2026-00000464	10/09/2025	SPECIAL EVENT PERMIT SECURITY DEPOSIT REFUND		1,000.00
Check	10/16/2025	15273 Accounts Payable	VINCENZI , MARK		1,000.00
	Invoice	Date	Description	Check Sort Code	Amount
	2025-00002270	10/09/2025	SPECIAL EVENT PERMIT SECURITY DEPOSIT REFUND		1,000.00
Check	10/16/2025	15274 Accounts Payable	ZEGARRA , DIEGO		1,000.00
	Invoice	Date	Description	Check Sort Code	Amount

	2026-00000449	10/09/2025	SPECIAL EVENT PERMIT SECURITY DEPOSIT REFUND		1,000.00
EFT	10/16/2025	1740 Accounts Payable	GHA TECHNOLOGIES INC (ACH)	122100024 / 836623900	18,037.43
	Invoice	Date	Description	Check Sort Code	Amount
	1188900	09/23/2025	FORTINET MAINTENANCE SUPPORT SERVICES 07/30/25-09/22/26		18,037.43
AP ZBA ACCOUNTS PAYABLE Totals:			Transactions: 44		\$1,392,806.83
	Checks:	43	\$1,374,769.40		
	EFTs:	1	\$18,037.43		

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Payment Batch Register

Bank Account: AP - ZBA ACCOUNTS PAYABLE
Batch Date: 10/23/2025

Type	Date	Number	Source	Payee Name	EFT Bank/Account	Transaction Amount
Bank Account: AP - ZBA ACCOUNTS PAYABLE						
Check	10/23/2025	15275	Accounts Payable	4LEAF INC		23,021.69
	Invoice		Date	Description	Check Sort Code	Amount
		J1118A63	10/14/2025	BI FIELD INSPECTION AND RELATED PROFESSIONAL SERVICES 09/25		23,021.69
Check	10/23/2025	15276	Accounts Payable	ABBE & ASSOCIATES LLC		7,278.07
	Invoice		Date	Description	Check Sort Code	Amount
		N-29	10/02/2025	WASTE MANAGEMENT SUPPORT SERVICES THRU 09/30/25		7,278.07
Check	10/23/2025	15277	Accounts Payable	ALAMEDA COUNTY FIRE DEPARTMENT		1,227,143.08
	Invoice		Date	Description	Check Sort Code	Amount
		2025-26-089	10/01/2025	CONTRACT FIRE SERVICES - 10/25		1,227,143.08
Check	10/23/2025	15278	Accounts Payable	ALBERTSONS COMPANIES, INC.		150.00
	Invoice		Date	Description	Check Sort Code	Amount
		2509FL25CYNW	10/01/2025	VACCINE PHARMACY SERVICES ON 09/10/25		150.00
Check	10/23/2025	15279	Accounts Payable	ALL CITY MANAGEMENT SERVICES, INC.		9,208.80
	Invoice		Date	Description	Check Sort Code	Amount
		103644	10/01/2025	SCHOOL CROSSING GUARD SVCS 09/14-09/27/25		9,208.80
Check	10/23/2025	15280	Accounts Payable	STALKER RADAR		652.70
	Invoice		Date	Description	Check Sort Code	Amount
		465405	10/01/2025	LIDAR REPAIR - PARTS AND LABOR 10/01/25		652.70
Check	10/23/2025	15281	Accounts Payable	GUSTAVO ARROYO		142.80
	Invoice		Date	Description	Check Sort Code	Amount
		100625EXP	10/20/2025	MILEAGE REIMBURSEMENT - 2025 ACTIVE SHOOTER SYMPOSIUM 10/06/25		142.80
Check	10/23/2025	15282	Accounts Payable	AT&T		101.79
	Invoice		Date	Description	Check Sort Code	Amount
		2300-10012025	10/01/2025	CAPTION LISTING - 10/01-10/31/2025		101.79
Check	10/23/2025	15283	Accounts Payable	BAY CENTRAL PRINTING		102.49
	Invoice		Date	Description	Check Sort Code	Amount
		203758	10/02/2025	BUSINESS CARD IMPRINTING- VIBHA DESHMUKH		102.49
Check	10/23/2025	15284	Accounts Payable	BAY ISLAND OFFICIALS ASSOCIATION		2,300.00
	Invoice		Date	Description	Check Sort Code	Amount

	SEPTEMBER302025	09/30/2025	OFFICIATING FOR BASKETBALL AND VOLLEYBALL GAMES FOR SEPTEMBER 25	2,300.00
Check	10/23/2025	15285 Accounts Payable	BELKORP AG, LLC	116.89
	Invoice	Date	Description	Check Sort Code
	1133632	09/30/2025	JOHN DEERE BLADE	116.89
Check	10/23/2025	15286 Accounts Payable	VIOLETTA BERLANGA	998.32
	Invoice	Date	Description	Check Sort Code
	0902-090525EXP	10/20/2025	WLLE SAN DIEGO 09/02-09/05/25	998.32
Check	10/23/2025	15287 Accounts Payable	BLAISDELL'S BUSINESS PRODUCTS	376.60
	Invoice	Date	Description	Check Sort Code
	SEPT 25	10/01/2025	OFFICE SUPPLIES 09/04-09/24/25 (APS #26-31)	376.60
Check	10/23/2025	15288 Accounts Payable	BLUETRITON BRANDS INC	379.82
	Invoice	Date	Description	Check Sort Code
	05I8720042467	09/18/2025	WATER SERVICES 8/15-9/14/25	379.82
Check	10/23/2025	15289 Accounts Payable	BURTON'S FIRE INC	426.63
	Invoice	Date	Description	Check Sort Code
	S 68825	09/30/2025	ROOF AC EVAP TRAY	426.63
Check	10/23/2025	15290 Accounts Payable	CAL-WEST LIGHTING & SIGNAL MAINTENANCE	2,488.75
	Invoice	Date	Description	Check Sort Code
	250857	08/31/2025	TRAFFIC SIGNAL CALLS 08/25	2,488.75
Check	10/23/2025	15291 Accounts Payable	STATE DISBURSEMENT UNIT	1.38
	Invoice	Date	Description	Check Sort Code
	PPE 10.11.25	10/16/2025	GARNISH - 9/28/25-10/11/25 - CASE 200000002128365	1.38
Check	10/23/2025	15292 Accounts Payable	KIMBERLEE CATON	95.06
	Invoice	Date	Description	Check Sort Code
	0712-093025EXP	10/15/2025	MILEAGE REIMBURSEMENT 07/12-09/30/25	95.06
Check	10/23/2025	15293 Accounts Payable	UNITED PACIFIC	270.00
	Invoice	Date	Description	Check Sort Code
	090125-093025	09/30/2025	CAR WASH 09/01-09/30/25	270.00
Check	10/23/2025	15294 Accounts Payable	COMCAST	1,113.92
	Invoice	Date	Description	Check Sort Code
	8821-102825	09/24/2025	TELEVISION & PUBLIC WIFI ACCESS 09/29-10/28/25	1,113.92
Check	10/23/2025	15295 Accounts Payable	COMCAST BUSINESS	1,557.28
	Invoice	Date	Description	Check Sort Code
	251960154	10/01/2025	CALNET ACCT 932687073 09/01-09/30/25	1,142.86
	251960033	10/01/2025	CALNET ACCT 963534957 09/01-09/30/25	414.42
Check	10/23/2025	15296 Accounts Payable	CONSOR NORTH AMERICA, INC.	5,466.50
	Invoice	Date	Description	Check Sort Code
	N16N131CA.00-56	09/24/2025	CENTRAL AVE OVERPASS DESIGN SERVICES, PRJ 1014 08/01-08/31/25	5,466.50

Check	10/23/2025	15297	Accounts Payable	CORELOGIC SOLUTIONS, LLC		231.75
	Invoice		Date	Description	Check Sort Code	Amount
	30806532		09/30/2025	INVESTIGATIVE REAL ESTATE INFO RESEARCH - SVCS THRU 09/30/25		231.75
Check	10/23/2025	15298	Accounts Payable	COUNTY OF ALAMEDA		2,402.50
	Invoice		Date	Description	Check Sort Code	Amount
	SEPTEMBER 25		10/03/2025	CITATION PROCESSING FEES - SEPTEMBER '25		2,402.50
Check	10/23/2025	15299	Accounts Payable	ALAMEDA COUNTY		852.00
	Invoice		Date	Description	Check Sort Code	Amount
	IN0389783		09/24/2025	CUPA FEES - FIRE STATION #27 - 10/25		852.00
Check	10/23/2025	15300	Accounts Payable	ALAMEDA CO. ITD/REGISTRAR OF VOTERS		237.19
	Invoice		Date	Description	Check Sort Code	Amount
	166206		09/29/2025	RADIO REPAIR/MAINTENANCE 08/20/25 & 09/22/25		237.19
Check	10/23/2025	15301	Accounts Payable	CSG CONSULTANTS, INC.		4,171.17
	Invoice		Date	Description	Check Sort Code	Amount
	B251341		10/01/2025	BI FIELD INSPECTION AND RELATED PROFESSIONAL SVCS 09/01-09/30/25		4,171.17
Check	10/23/2025	15302	Accounts Payable	DEPARTMENT OF JUSTICE		1,014.00
	Invoice		Date	Description	Check Sort Code	Amount
	849412		10/06/2025	FINGERPRINTING FEES - 09/25		296.00
	828162		06/30/2025	FINGERPRINTING FEES - 06/25		718.00
Check	10/23/2025	15303	Accounts Payable	FAMA TECHNOLOGIES, INC		33.00
	Invoice		Date	Description	Check Sort Code	Amount
	8612		09/30/2025	SOCIAL MEDIA SCREENS 09/30/25		33.00
Check	10/23/2025	15304	Accounts Payable	FREMONT FORD		742.67
	Invoice		Date	Description	Check Sort Code	Amount
	240219		10/02/2025	FORD SENDER & PUMP ASY		535.96
	240206		10/02/2025	FORD SHIELD, VALANCE, & HANDLE		206.71
Check	10/23/2025	15305	Accounts Payable	GACHINA LANDSCAPE MANAGEMENT, INC.		34,065.69
	Invoice		Date	Description	Check Sort Code	Amount
	E 232537		10/01/2025	MAINTENANCE CONTRACT OCTOBER 2025		29,780.60
	E 230835		07/22/2025	IRRIGATION AND WIRE REPAIRS-THORNTON 07/22/25		3,312.00
	E 233056		10/09/2025	WIRE DAMAGE-THORNTON 10/09/25		492.00
	E 233057		10/09/2025	COUPLER LEAK-CEDAR & NEWARK 10/09/25		481.09
Check	10/23/2025	15306	Accounts Payable	GOOD CITY COMPANY		14,978.50
	Invoice		Date	Description	Check Sort Code	Amount
	4323		07/31/2025	OBJECTIVE DESIGN STANDARDS - TASK ORD #2, AMEND #2 - 07/25		14,978.50
Check	10/23/2025	15307	Accounts Payable	BRANDON GORDON		77.13
	Invoice		Date	Description	Check Sort Code	Amount
	101825EXP		10/18/2025	BOOT REIMBURSEMENT 10/18/25		77.13
Check	10/23/2025	15308	Accounts Payable	GRAINGER		72.08

	Invoice	Date	Description	Check Sort Code	Amount
	9660861494	10/01/2025	FS29 METAL FITTING, COUNTERSINK PLUG, & BALL VALVE		72.08
Check	10/23/2025	15309 Accounts Payable	HINDERLITER DE LLAMAS & ASSOCIATES		7,548.24
	Invoice	Date	Description	Check Sort Code	Amount
	SIN054392	08/31/2025	BUSINESS LICENSE DISCOVERY - AUG 2025		7,222.56
	SIN054850	09/30/2025	TRANSACTION TAX - AUDIT & CONTRACT SERVICES Q1/2025		325.68
Check	10/23/2025	15310 Accounts Payable	I PIZZA		2,957.00
	Invoice	Date	Description	Check Sort Code	Amount
	0802-08312025	10/10/2025	PIZZA FOR BIRTHDAY PARTIES 08/02 - 08/31/25		1,514.00
	0906-09282025	10/10/2025	PIZZA FOR BIRTHDAY PARTIES 09/06 - 09/28/25		1,443.00
Check	10/23/2025	15311 Accounts Payable	SPECTRUM CANINE		1,300.00
	Invoice	Date	Description	Check Sort Code	Amount
	0006485	10/16/2025	CANINE MAINTENANCE SEPTEMBER 2025		1,300.00
Check	10/23/2025	15312 Accounts Payable	KNORR SYSTEMS INTERNATIONAL		2,677.53
	Invoice	Date	Description	Check Sort Code	Amount
	284781	09/28/2025	CARBON DIOXIDE REFILL 08/28/25		943.89
	285483	09/30/2025	TROUBLESHOOT ACTIVITY POOL 09/26/25		378.00
	285738	09/30/2025	CARBON DIOXIDE REFILL 09/26/25		1,355.64
Check	10/23/2025	15313 Accounts Payable	CAL PAVEMENT MANAGEMENT		1,500.00
	Invoice	Date	Description	Check Sort Code	Amount
	1042	08/01/2025	PAVEMENT PRESERVATION 07/09/25		500.00
	1045	09/03/2025	PAVEMENT PRESERVATION 08/19-08/27/25		1,000.00
Check	10/23/2025	15314 Accounts Payable	LEXISNEXIS RISK DATA MANAGEMENT INC.		1,081.25
	Invoice	Date	Description	Check Sort Code	Amount
	1100201919	09/30/2025	ACCURINT SEARCH TOOL SEPTEMBER 2025		1,081.25
Check	10/23/2025	15315 Accounts Payable	LEXISNEXIS RISK SOLUTIONS FL INC		50.63
	Invoice	Date	Description	Check Sort Code	Amount
	1300185535	09/30/2025	INVESTIGATIVE INFO RESEARCH - 9/30/25		50.63
Check	10/23/2025	15316 Accounts Payable	LPC SERVICES, INC.		267.00
	Invoice	Date	Description	Check Sort Code	Amount
	82752	10/02/2025	PEST SERVICES - CITY HALL #102699 10/2/25		267.00
Check	10/23/2025	15317 Accounts Payable	LSL, LLP		45,820.00
	Invoice	Date	Description	Check Sort Code	Amount
	70925	09/30/2025	AUDITING SERVICES - 2025 AUDIT PROGRESS BILL		45,820.00
Check	10/23/2025	15318 Accounts Payable	MIKE YORKS INVESTIGATIONS		3,075.00
	Invoice	Date	Description	Check Sort Code	Amount
	2025-45	10/18/2025	BACKGROUND INVESTIGATIONS 06/10-10/17/25		3,075.00
Check	10/23/2025	15319 Accounts Payable	OFRS, INC		2,400.00
	Invoice	Date	Description	Check Sort Code	Amount

	4574	09/30/2025	ENCAMPMENT ABATEMENT-MOWRY SCHOOL,CEDAR/THORNTON 08/09, 08/18/25		2,400.00
Check	10/23/2025	15320 Accounts Payable	PACIFIC GAS & ELECTRIC		109,558.10
	Invoice	Date	Description	Check Sort Code	Amount
	7578-100725	10/07/2025	CITYWIDE ELECTRICITY 10/07/25		109,558.10
Check	10/23/2025	15321 Accounts Payable	PET BENEFIT SOLUTION		48.75
	Invoice	Date	Description	Check Sort Code	Amount
	221583	10/16/2025	TOTAL PET PLAN - OCTOBER 2025 PREMIUMS		48.75
Check	10/23/2025	15322 Accounts Payable	PREFERRED ALLIANCE INC		140.00
	Invoice	Date	Description	Check Sort Code	Amount
	0206657-IN	09/30/2025	NON-RANDOM DRUG TESTING - 09/25		140.00
Check	10/23/2025	15323 Accounts Payable	QUALITY SIGN & BANNER		2,788.69
	Invoice	Date	Description	Check Sort Code	Amount
	20526	06/19/2025	SIGNS & BANNERS FOR TURF FIELDS		2,788.69
Check	10/23/2025	15324 Accounts Payable	REDFLEX TRAFFIC SYSTEMS, INC.		17,400.00
	Invoice	Date	Description	Check Sort Code	Amount
	INV0108703	09/30/2025	REDLIGHT CAMERA MONITORING SEPTEMBER 2025		17,400.00
Check	10/23/2025	15325 Accounts Payable	YORK RISK SERVICE GROUP, INC. A SEDGWICK COMPANY		3,852.50
	Invoice	Date	Description	Check Sort Code	Amount
	400000263708	10/01/2025	WORKERS COMPENSATION ADMIN FEES - 10/01/25-10/31/25		3,852.50
Check	10/23/2025	15326 Accounts Payable	STAPLES		397.12
	Invoice	Date	Description	Check Sort Code	Amount
	7007093591	09/30/2025	OFFICE SUPPLIES 09/19-09/25/25		397.12
Check	10/23/2025	15327 Accounts Payable	SYSERCO, INC		9,876.75
	Invoice	Date	Description	Check Sort Code	Amount
	18398	10/01/2025	ENERGY MANAGEMENT SERVICES 10/25-12/25		9,876.75
Check	10/23/2025	15328 Accounts Payable	THE GOODYEAR TIRE & RUBBER COMPANY		603.18
	Invoice	Date	Description	Check Sort Code	Amount
	184-1103218	10/02/2025	YARD SERVICE -FLAT REPAIR 10/02/25		603.18
Check	10/23/2025	15329 Accounts Payable	TRI CITY ROCK INC		267.41
	Invoice	Date	Description	Check Sort Code	Amount
	0417733	08/26/2025	GINGER BOULDER		267.41
Check	10/23/2025	15330 Accounts Payable	FREMONT ALARM		3,480.00
	Invoice	Date	Description	Check Sort Code	Amount
	62-517	07/07/2025	SEMI-ANNUAL ALARM MONITORING 07/01-12/31/25		3,480.00
Check	10/23/2025	15331 Accounts Payable	UNIVERSAL BUILDING SERVICES & SUPPLY CO		7,077.00
	Invoice	Date	Description	Check Sort Code	Amount
	539396	09/30/2025	JANITORIAL SERVICES - SILLIMAN SEPTEMBER 2025		852.00

	539395	09/30/2025	JANITORIAL SERVICES - LIBRARY SEPTEMBER 2025		2,262.00
	539394	09/30/2025	JANITORIAL SERVICES - CITY HALL CARPETS 09/25-09/26/25		2,262.00
	539393	09/30/2025	JANITORIAL SERVICES-COMMUNITY CENTER NEWARK DAYS 09/19-09/21/25		1,701.00
Check	10/23/2025	15332 Accounts Payable	U.S. BANK		3,300.00
	Invoice	Date	Description	Check Sort Code	Amount
	7907762	09/25/2025	2019 COP TRUSTEE FEE 09/01/25-08/31/26		3,300.00
Check	10/23/2025	15333 Accounts Payable	WASHINGTON HEALTH		75.00
	Invoice	Date	Description	Check Sort Code	Amount
	0925-NPD-LB	10/01/2025	LAB TESTS SEPTEMBER 2025		75.00
Check	10/23/2025	15334 Accounts Payable	WEST COAST ARBORISTS INC		14,842.41
	Invoice	Date	Description	Check Sort Code	Amount
	235091	09/30/2025	STREET TREE MAINTENANCE 09/16-09/30/25		13,777.92
	235092	09/30/2025	PARK TREE MAINTENANCE 09/16/25-09/30/25		1,064.49
Check	10/23/2025	15335 Accounts Payable	WESTERN STAR NURSERIES LLC		1,420.46
	Invoice	Date	Description	Check Sort Code	Amount
	197473	10/02/2025	TREES		1,420.46
Check	10/23/2025	15336 Accounts Payable	WEX BANK		2,629.44
	Invoice	Date	Description	Check Sort Code	Amount
	107880703	10/06/2025	CHEVRON CC 10/06/25		2,629.44
Check	10/23/2025	15337 Accounts Payable	DAILY JOURNAL CORPORATION		142.50
	Invoice	Date	Description	Check Sort Code	Amount
	B3975356	10/14/2025	PC PH NOTICE - SRINGERI SHARADA PROJECT 10/14/25		76.25
	B3976187	10/14/2025	PC PH NOTICE - CENTERLINE - VERIZON WIRELESS FACILITY 10/14/25		66.25
Check	10/23/2025	15338 Accounts Payable	WHITEWATER WEST INDUSTRIES LTD		2,950.00
	Invoice	Date	Description	Check Sort Code	Amount
	PJIN-006853	09/17/2025	SILLIMAN ACTIVITY STRUCTURE INSPECTION 50% DEPOSIT		2,950.00
Check	10/23/2025	15339 Accounts Payable	JERRALD YANG		62.35
	Invoice	Date	Description	Check Sort Code	Amount
	0710-100225EXP	10/17/2025	EXPENSE REIMBURSEMENT- MEETING PARKING 07/10-10/02/25		62.35
Check	10/23/2025	15340 Accounts Payable	O'CONNOR , SEAMUS		5,000.00
	Invoice	Date	Description	Check Sort Code	Amount
	102225ROECOMP	10/22/2025	RIGHT OF ENTRY COMPENSATION TO THE PROPERTY OWNER		5,000.00
Check	10/23/2025	15341 Accounts Payable	VEGA , BOSCO		1,000.00
	Invoice	Date	Description	Check Sort Code	Amount
	2026-00000447	10/15/2025	SPECIAL EVENT PERMIT SECURITY DEPOSIT REFUND		1,000.00
EFT	10/23/2025	1756 Accounts Payable	REDWOOD PUBLIC LAW, LLP	122105980 / 8595354209	17,078.00
	Invoice	Date	Description	Check Sort Code	Amount
	16417	07/31/2025	LEGAL SERVICES FOR MOWRY VILLAGE PROJECT - SVCS THRU 07/31/25		17,078.00
EFT	10/23/2025	1757 Accounts Payable	STANTEC CONSULTING SERVICES INC (ACH)	111000012 / 3752096026	11,533.00

Invoice	Date	Description	Check Sort Code	Amount
2456684	09/19/2025	EIR CONSULTING FOR MOWRY VILLAGE PRJCT - PER. ENDING 08/22/25		11,533.00
AP ZBA ACCOUNTS PAYABLE Totals:		Transactions: 69		\$1,626,469.56
Checks:	67	\$1,597,858.56		
EFTs:	2	\$28,611.00		



STAFF REPORT

Item D. 2.

DATE 11/13/2025
TO Honorable Mayor and City Council Members
FROM Kathy Slafter, Deputy City Clerk
SUBJECT Approval of October 23, 2025, special meeting minutes

Attachments

October 23, 2025 special meeting minutes



CITY OF NEWARK CITY COUNCIL

City Administration Building, City Council Chambers

37101 Newark Boulevard, Newark, CA 94560 | (510) 578-4266 | E-mail: city.clerk@newark.org



DRAFT Minutes **Special Meeting**

October 23, 2025

A. ROLL CALL

Mayor Hannon called the meeting to order at 5:36 p.m. Council Members Jorgens, Grindall, Catancio and Vice Mayor Little were present.

B. CITY MANAGER REPORTS

City Manager Benoun stated this is a Special City Council Meeting to discuss the City's Capital Improvement Plan. The City maintains a two-year budget cycle. The existing budget was approved in June 2024 and covers Fiscal Years 24/25 and 25/26.

The purpose of this work session is to solicit feedback from the Council on a proposed amendment to the existing CIP. It would reinstate projects that were unable to be approved in the existing CIP. It will also add new projects, specifically playground equipment replacement at four City parks as well as replacement of two fire stations.

City staff will incorporate the Council's feedback into the draft plan and will present that to the Planning Commission for conformance with the City's General Plan. Later this year the Council can review the final draft.

Next spring the Council will be embarking on the development of a new Capital Improvement Plan and staff will recommend development of a Five-year Capital Improvement Plan which is consistent with best practices.

Due to conflicts of interest, the presentation will be broken into three segments. The first segment is introductory. Segments 2 and 3 contain projects in which council members may have conflicts of interest.

City Attorney Kokotaylo provided a brief background on the reasons behind the conflicts of interest and the recusal process.

1. Introductory presentation of background and majority of projects for proposed amendments to the 2024-2026 Biennial Budget and Capital Improvement Plan

City Engineer Tsubota gave the presentation covering the Capital Improvement Plan process, the background of the current CIP, a summary of projects and the proposed amendment, the new Five-year CIP Process, and the next steps. The presentation is on file with the City Clerk.

City Engineer Tsubota stated that the City has replaced over 2,000 linear feet of curb, gutter, and sidewalk. Mayor Hannon requested the staff provide residents information on how to notify the City of sidewalks that need repair in the quarterly City newsletter.

Mayor Hannon stated he would like to see the Thornton Avenue Pavement Overlay Phase II (Ash to Spruce) extended to Willow. He also recommended that with the Railroad Crossing Quiet Zones the City look at those crossings that have the most impact on residential areas.

Mayor Hannon asked that staff revisit the Lindsay Tract neighborhood and look into Curb, Gutter, and Sidewalk improvements.

Vice Mayor Little asked about the future of the old library. City Engineer Tsubota said improvements can be incorporated into the Five-year CIP.

City Manager Benoun stated that the Facilities Master Plan approved by the Council last year recommends a process to take a look at three facilities that are currently vacant and unoccupied. Staff is looking into the best approach.

Council Member Jorgens said for the next CIP he would like to see a pilot phase on the Cedar linear park to evaluate the minimum that can be done to call it a park and invite the community to use it.

Council Member Catancio requested that future CIPs include pie charts of the percentages of projects that the City expects to have done per year so she can see where funding is going.

Mayor Hannon requested that in future CIPs the City also include the anticipated beginning and ending date of the projects. He feels it is important for the community to see the funding source and timeline for each project.

No one from the audience requested to speak.

2. Overview of the Thornton Avenue Overlay Phase I (Interstate 880 to Olive Street) Project for Proposed Amendment to the 2024-2026 Biennial Budget and Capital Improvement Plan

Council Member Jorgens recused himself because he has a real property leasehold interest (residence) within proximity of the Thornton Avenue area.

City Engineer Tsubota gave the presentation covering the overview of the project. This project was previously approved and will be reinstated into the CIP. The presentation is on file with the City Clerk.

No one from the audience requested to speak.

3. Overview of Community Park – All Abilities Play Area Project for Proposed Amendment to the 2024-2026 Biennial Budget and Capital Improvement Plan

Vice Mayor Little recused herself as she has a real property interest in the area.

City Engineer Tsubota gave the presentation on the All Abilities Play Area Project in response to public feedback. The presentation is on file with the City Clerk.

Mayor Hannon requested that the City preserve all or part of the concrete caterpillar in the current playground as it is part of the City's history.

No one from the audience requested to speak.

C. ADJOURNMENT

Mayor Hannon adjourned the meeting at 6:44 p.m.



STAFF REPORT

Item D. 3.

DATE 11/13/2025
TO Honorable Mayor and City Council Members
FROM Kathy Slafter, Deputy City Clerk
SUBJECT Approval of October 23, 2025, regular meeting minutes

Attachments

October 23 DRAFT Minutes



CITY OF NEWARK CITY COUNCIL

City Administration Building, City Council Chambers

37101 Newark Boulevard, Newark, CA 94560 | (510) 578-4266 | E-mail: city.clerk@newark.org



DRAFT Minutes
Thursday, October 23, 2025

A. ROLL CALL

Mayor Hannon called the meeting to order at 7:09 p.m. Council Members Jorgens, Grindall, Catancio and Vice Mayor Little were present.

Mayor Hannon asked Rosario Avila, president of the Newark Memorial High School Puente Club, to lead the Pledge of Allegiance.

Mayor Hannon announced that he would adjourn this meeting in memory of former Vice Mayor Sucy Collazo's mother, Ercilia Villarreal, who passed away recently.

B. PRESENTATIONS

1. Senator Dr. Aisha Wahab California legislative update

Senator Wahab gave a presentation on what her office has accomplished during the past year for District 10 and presented the City of Newark with a check for \$1M for improvements to Ash Street Park facilities.

2. Commending Newark Days Committee

Mayor Hannon presented the proclamation to Newark Days, Inc. President Laurie Gratz and members of the committee.

3. Proclaiming Filipino American History Month

Mayor Hannon asked members of the Filipino community to join him at the podium to receive the proclamation.

4. Proclaiming Hispanic and Latino Heritage Month

Mayor Hannon presented the proclamation to former Vice Mayor Sucy Collazo and members of Avanzado, Promotores, and the Puente Project.

5. Proclaiming October as Promotores Month

Mayor Hannon presented the proclamation to Edda Rivera and members of Promotores.

6. Proclaiming National Arts and Humanities Month

Mayor Hannon presented the proclamation to local artist Adriane Dedic.

Mayor Hannon announced a 10-minute recess.

C. PUBLIC COMMENT

Speaker No. 1, Arti, representing the Hindu community, thanked the Mayor and City Council for proclaiming the month of October as Hindu Heritage Month.

Speaker No. 2, a resident of Newark, spoke in regard to the arrival of ICE in the Bay Area and potential raids. She requested that the City Council do more and uphold the title of the City of Newark as a “Welcoming City” and thanked the City Council for recognizing Hispanic and Latino Heritage Month. She asked the City to clearly state that ICE is not welcome and the authorities will not comply with their presence. She also wants to make sure information to protect immigrants and detainees is public and readily visible to all who need it through signage in their respective language. She also asked about “Welcoming City” yard signs.

Mayor Hannon asked City Manager Benoun to have staff look into the possibility of signage.

Speaker No. 3, a long-time Newark resident also spoke on the current situation, the attacks on the immigrant community, preventative defense and what needs to be done to prepare people to face ICE. She asked that the City Council create a plan to protect the people. She also spoke about the federal government shutdown and elimination of food stamps.

Speaker No. 4, stated he is a member of the Indian Hindu community and spoke about the food donation drive he has been conducting for the last six years. Last year they collected about 700K pounds of food. They have also collected school supplies for children in need. They would like to work with the City Council to provide for those in need.

Speaker No. 5, Milpitas Mayor Carmen Montano, thanked the City Council for inviting her to Newark's 70th anniversary parade and presented the City Council with a commendation.

Speaker No. 6, resident Cara Madden, spoke in opposition about the Mowry Village Development and the important role the wetlands play in flood control. She has delivered the signatures of 777 Newark residents also in opposition (in total, 2,755 from the surrounding area who support the cleanup and restoration of the former Pick 'n Pull properties). She asked that the City Council oppose this project.

Speaker No. 7, local organizer for tree planting events Yoo-Yoo Yeh, also spoke about preserving the marshland.

Speaker No. 8, a resident of Newark since 1991, spoke on how the land around the Pick 'n Pull properties is unsuitable for development. She suggested the closure of Pick 'n Pull, the required cleanup of the site by the owners of Pick 'n Pull, and eventual restoration of the land to wetland habitat and asked the City Council to vote no on Mowry Village.

Speaker No. 9, Mr. Singh, also opposed Mowry Village.

Speaker No. 10, Andrew, a representative of Greenbelt Alliance, opposes Mowry Village and urged the City Council to reconsider the project.

D. CONSENT CALENDAR

City Manager Benoun asked that Item D.3 be pulled

No one from the audience requested to speak.

Council Member Jorgens moved, Vice Mayor Little seconded, to approve Consent Calendar items D.1 – D.2. The motion passed, 5 AYES.

1. Approval of Audited Demands
2. Approval of October 9, 2025, minutes

NONCONSENT

3. Adopt a resolution authorizing the City Manager to submit an allocation request to the Metropolitan Transportation Commission from the Regional Measure 3 Dumbarton Corridor Improvements Program and to accept Alameda County Transportation Commission's designation of the City of Newark as implementing agency for the Thornton Avenue Multimodal Complete Streets Project.

City Manager Benoun explained that he pulled Item D.3 because there was a conflict of interest with a council member. Council Member Jorgens asked to recuse himself as he has a real property lease in the area to be discussed.

No one from the audience requested to speak.

Council Member Grindall moved, and Council Member Catancio seconded, to adopt a resolution authorizing the City Manager to submit an allocation request to the Metropolitan Transportation Commission from the Regional Measure 3 Dumbarton Corridor Improvements Program and to accept Alameda County Transportation Commission's designation of the City of Newark as implementing agency for the Thornton Avenue Multimodal Complete Streets Project. The motion passed, 4 AYES, 1 RECUSED (Jorgens).

RESOLUTION NO. 11782

E. PUBLIC HEARINGS

1. Conduct a public hearing, waive further reading and adopt an Ordinance to repeal and replace certain chapters of Title 15 of the Newark Municipal Code in order to adopt by reference, with modification to address unique local conditions, the 2025 California Building Standards Code

Chief Building Official Farrell gave the staff report.

Mayor Hannon opened the public hearing at 9:29 pm.

No one from the audience requested to speak.

Mayor Hannon closed the public hearing at 9:29 pm.

Council Member Jorgens moved, Vice Mayor Little seconded, to waive further reading and adopt an Ordinance to repeal and replace certain chapters of Title 15 of the Newark Municipal Code in order to adopt by reference, with modification to address unique local conditions, the 2025 California Building Standards Code. The motion passed, 5 AYES.

ORDINANCE NO. 555

City Attorney Kokotaylo read the title.

F. OTHER BUSINESS

1. Adopt a resolution authorizing the City Manager to enter a subscription agreement to allow for continued service with Flock Group, Inc. for Automated License Plate Readers (ALPR)

City Manager Benoun stated a slip sheet containing edits from the vendor that would increase the data storage capacity from 30 days to 365 days is before the City Council and that any action the City Council takes include this change.

Captain Macias presented a recommendation to extend the current contract with Flock Group, Inc., highlighting the system's role in supporting police operations, vehicle recovery, and criminal investigations. The presentation included performance metrics, camera implementation updates, and a request to increase data retention from 30 days to 365 days. The presentation is on file with the City Clerk.

Council engaged in discussion, raising questions and seeking clarification on the following topics: data access, data sharing protocols, and safeguards against potential breaches involving ALPR data; privacy and data management practices, including how data collected by homeowners' association (HOA) cameras is managed; and whether privately operated or HOA-managed ALPR cameras should be held to similar privacy and security standards as city-operated systems.

Staff confirmed that only authorized and trained personnel have access to ALPR data on a strict need-to-know basis; all user access is logged and subject to perpetual internal audit; and to date, no data breaches have been reported by Flock Group, Inc., and all data sharing remains limited to within the State of California.

No members of the public requested to speak. A council discussion ensued.

The Council directed staff to incorporate in future reports an assessment of the effectiveness of speed trailers in reducing vehicle speeds. Additionally, a legal review by the City Attorney is to be performed to determine whether HOA or privately operated ALPR systems must adhere to state laws and privacy standards, as well as to evaluate the City's authority to regulate or mandate such compliance. This review should also consider the potential for retroactive application and inform the development of an ordinance based on these findings.

Vice Mayor Little moved, Council Member Grindall seconded, to adopt a resolution authorizing the City Manager to enter a subscription agreement to allow for continued service with Flock Group, Inc. for Automated License Plate Readers (ALPR) and extend the time period for data retention from 30 days to 365 days. The motion passed, 5 AYES.

RESOLUTION NO. 11783

2. Waive full reading and introduce by title only an ordinance adding Chapter 15.60, Art in Public Places and Private Development and an ordinance adding Chapter 2.14, Public Art Committee, to the Newark Municipal Code

City Manager Benoun provided introductory remarks.

Roya Gonzalez, Strategic Initiatives Manager; Nick Cuevas, Recreation and Community Services Director; and Jessennia Taimani, Recreation and Community Services Supervisor, presented the first ordinance establishing Public Art Committee to guide the implementation of the art in the community and second ordinance establishing an Art in public places requirement for new development. The presentation is on file with the City Clerk.

No members of the public requested to speak.

Council discussed the proposed public art ordinances and committee formation, focusing on integrating art into new developments, promoting community engagement, and considering fee adjustments for affordable housing projects. The discussion also included potential revenue projections from a proposed 1% public art

fee on new developments, anticipated to generate significant funds, as well as concerns about possible conflicts of interest if committee members recommend their own artwork and the risk of vandalism or theft of public art installations.

Councilmember Grindall moved, seconded by Councilmember Jorgens, to continue the item to the next meeting and direct staff to return with fee modification recommendations and detailed guidelines, including the following:

- Open the application window for the Public Art Committee through mid-January.
- Develop an outreach program targeting schools, senior centers, and local artists.
- Consider including student representation on the committee with shorter terms.

The motion passed. All AYES.

G. CITY MANAGER UPDATES

City Manager Benoun announced:

1. Floating Pumpkin Patch, Friday, October 24, 6:30 pm – 8:00 pm at the Silliman Family Aquatic Center
2. Silent Splash Floating Pumpkin Patch, Friday, October 24, 4:30 – 6:00 pm at the Silliman Family Aquatic Center
3. Free Document Shredding Event, Saturday, October 25, at the City's Corporate Yard located at 37440 Filbert Street
4. The fall edition of the Flavors of Newark Restaurant Guide is now available in hard copy in the City's facilities lobbies and local hotels and online at the City's website
5. Fishing in the City, Saturday, November 8, 8:30 am – 11:00 am, The Boathouse at Lakeshore Park

Mayor Hannon asked staff to reach out to local restaurants to see if residents can get a discount by bringing in the Restaurant Guide to encourage participation. He also encouraged staff in the current economic climate to continue to advertise benefits that are available to residents.

H. CITY COUNCIL MATTERS

Council Member Catancio participated in an event at the Alameda County Water District where she learned how to plant drought-friendly succulents, attended Asian Pacific American Caucus representing Newark, and the Ava board meeting. She said that Ava was still holding drawings to award up to \$500 reimbursement for electric bikes. Also, she will be celebrating Filipino American

History Month on Saturday, October 25, at Itliong Cruz where she will be a guest speaker along with Supervisor Marquez and Senator Dr. Wahab. Please remember to “Shop Newark!”

Council Member Jorgens commented that he was excited about the Art in Public Places ordinances going forward. He stated that the City Council values public input and that it was noticed by other cities. He reminded everyone to vote during the November 4 election and have their voices heard. He asked City Manager Benoun about the previous disruption of service during the Republic Services strike and the status of possible credits for Newark residents. City Manager Benoun stated that the agreement is being finalized and should be completed next month.

Council Member Grindall spoke about ICE, and if someone sees or experiences an abuse of constitutional rights to contact the Alameda County Immigration Legal Education Partnership at 510-241-4011. This number is just for people who are in a crisis situation not to request information.

Vice Mayor Little thanked staff for all their hard work preparing for the City Council meetings. She also stated that “Scouting for Food” is important. They collected 20% to 25% of the Viola Blythe total inventory in one day. She encouraged everyone to contribute and reminded them the food stays local. Drop off is at First Presbyterian Church of Newark the third Saturday of November.

Mayor Hannon reminded everyone that October is Breast Cancer Awareness Month. He also announced that the City of Newark ranked in the 75th percentile of the best small cities in America in a survey of 1300 U.S. cities with populations of 25,000 to 100,000.

Mayor Hannon wished a Happy Diwali. It was celebrated on October 20th.

Mayor Hannon recognized the fear being experienced in the community and residents not wanting the police department to participate in ICE raids. He reminded everyone our state legislature adopted SB 54, the Values Act, that prohibits all law enforcement agencies from engaging in all immigration-related activities. Newark adopted Policy 428 which states that the police department aligns itself with the Values Act and officers shall not inquire into an individual’s immigration status for immigration and enforcement purposes.

I. CLOSED SESSION

J. ADJOURNMENT

Mayor Hannon adjourned the meeting at 10:58 p.m.



STAFF REPORT

Item D. 4.

DATE 11/13/2025
TO Honorable Mayor and City Council Members
FROM Yama Homayoun, Acting Lieutenant
SUBJECT Adopt a resolution approving and authorizing the acceptance of the 2025-2026 Selective Traffic Enforcement Program (STEP) federal grant through the State of California Office of Traffic Safety (OTS) and amending the 2024-2026 Biennial Budget

SUMMARY AND RECOMMENDATION

Staff recommends that the City Council, by resolution, authorize acceptance of the 2025-2026 Selective Traffic Enforcement Program (STEP) grant through the State of California Office of Traffic Safety (OTS) and amend the 2024-2026 Biennial Budget.

The Newark Police Department has been selected to receive a STEP grant in the amount of \$85,000. Community traffic-related concerns continue to be a high priority for City of Newark residents, including speeding vehicles, stop sign violations in residential areas, and sideshow activities in industrial sectors. Funding from this grant will assist the Police Department staff in reducing the number of injury crashes and allowing the Police Department to promote a safer vehicle and pedestrian environment through enforcement, education, and evaluation. The total amount of \$85,000 has been awarded to the City of Newark and will be utilized to support the grant's objectives.

BACKGROUND

OTS is providing funds to local law enforcement agencies through their STEP grant. The goal of this grant is to reduce the number of persons killed and injured in traffic collisions involving alcohol and other primary collision factors. The funded strategies may include impaired driving enforcement, enforcement operations focusing on primary crash factors, distracted driving, night-time seat belt enforcement, special enforcement operations encouraging motorcycle safety, enforcement, public awareness in areas with high bicycle and pedestrian crashes, and educational programs. These strategies are designed to earn media attention, thus enhancing the overall deterrent effect.

DISCUSSION/ANALYSIS

The City of Newark has experienced steady population and economic growth, bringing with it increased vehicle, bicycle, and pedestrian traffic across our 13.9 square miles. As a suburban community bordered by I-880 and Highway 84, Newark also absorbs significant commuter traffic. The presence of major employers and a research campus, such as Amazon, Costco, and Pacific Research Center, has further expanded the City's daytime workforce and visitor activity. As overall roadway use continues to rise, the potential for traffic collisions naturally increases.

Traffic collisions dropped significantly in 2020 during the global pandemic, as stay-at-home orders and remote work arrangements substantially reduced vehicle miles traveled. As normal activities resumed, collisions gradually increased again in 2021 before leveling off in later years. This pattern aligns with regional trends seen across the Bay Area and reflects the broader return to pre-pandemic travel behaviors.

In 2022, the City of Newark recorded five fatal collisions, the highest number in recent years. While this marked a notable rise from the pandemic-era lows, it also coincided with increased roadway activity and a rebound in commuter and commercial traffic. During this time, the Police Department's Traffic Unit was temporarily paused due to staffing needs critical in the Police Department's core function, Patrol, further impacting traffic enforcement capacity.

By 2023, the number of fatal collisions decreased to three, indicating a measurable improvement in roadway safety. This reduction may be partially attributed to ongoing enforcement efforts, roadway safety projects, and community education initiatives focused on speed awareness and pedestrian safety.

In 2024, there were 429 total traffic collisions reported, reflecting an approximately 25% increase from the 341 collisions reported in 2023. Of these, 286 were non-injury traffic collisions, and 102 involved injuries. With previous OTS STEP grant efforts focusing on Driving Under the Influence (DUI) education and enforcement, the City of Newark saw a 26% decrease in DUI-related traffic collisions in 2024, with 23 collisions compared to 31 in 2023. Over the course of 2024, the Police Department conducted two OTS STEP grant funded DUI/Driver's License checkpoints that screened 993 vehicles, resulted in 32 citations, and led to one DUI-related arrest. Overall, these figures underscore the importance of ongoing proactive traffic safety strategies as roadway activity and collision volumes evolve with community growth.

A review of collision data shows that the top three primary collision factors have consistently remained speed-related issues, unsafe turning, and DUI-related crashes. Community feedback reflects these concerns, as traffic issues such as speeding, stop-sign violations, and reckless driving remain common complaints to the Police Department. In response, the Department has implemented a multifaceted strategy emphasizing education and enforcement, the City of Newark's traffic engineering initiatives, and supporting tools such as Peregrine collision mapping software, new speed trailers, and a crime analyst to guide enforcement using real-time data.

Following recent staffing improvements, the Police Department successfully relaunched its Traffic Unit, dedicating a Sergeant and two Traffic Officers to the unit in

January 2025. Combined with the Police Department's broader traffic safety initiatives, this renewed focus has helped reduce traffic collisions by 25% year-to-date through September compared to the same period in 2024.

The OTS STEP grant will strengthen the Police Department's capacity to conduct targeted DUI enforcement, enhance speed management, and deliver traffic safety education programs that protect residents, students, and the thousands of commuters who travel through the City of Newark each day.

The grant will provide \$85,000 in funding to the Police Department, which will be allocated to support traffic safety enforcement and education initiatives. This funding will be used for:

Overtime to conduct highly publicized Distracted Driving Enforcement operations, DUI/Driver's License checkpoints, DUI saturation patrols, traffic enforcement, pedestrian/bicycle enforcement operations, traffic safety educational presentations, and highly visible collaborative DUI and Traffic enforcement operations.

Training for officers, including Standard Field Sobriety Testing (SFST), Advanced Roadside Impaired Driving Enforcement (ARIDE), and other appropriate training courses that support the grant goals and objectives and traffic safety.

Other direct costs, including DUI checkpoint supplies needed to conduct sobriety checkpoints such as traffic cones, traffic signs, high visibility vests, generators, lighting, reflective banners, electronic flares, and canopies.

FISCAL IMPACT

The 2025-2026 OTS STEP grant, Grant Number PT26056, will provide \$85,000 in funding to the Police Department to support traffic safety enforcement, education, and prevention initiatives.

This funding will be used for:

- Overtime to conduct highly publicized Distracted Driving Enforcement operations, DUI/Driver's License checkpoints, DUI saturation patrols, traffic enforcement, pedestrian/bicycle enforcement operations, traffic safety educational presentations, and highly visible collaborative DUI and Traffic enforcement operations, as outlined below:
 - Conduct DUI/Driver's License Checkpoints. A minimum of one checkpoint should be conducted during the National Highway Traffic Safety Administration (NHTSA) Winter Mobilization and one during the Summer Mobilization.
 - Conduct eight DUI Saturation Patrol operations.
 - Conduct one Warrant Service operation targeting multiple DUI offenders who fail to appear in court.
 - Conduct five Traffic Enforcement operations, including but not limited to, primary crash factor violations.
 - Conduct nine highly publicized Distracted Driving enforcement

- operations targeting drivers using hand held cell phones and texting.
- Conduct one highly publicized pedestrian and/or bicycle enforcement operation in areas or during events with a high number of pedestrian and/or bicycle crashes resulting from violations made by pedestrians, bicyclists, and drivers.
- Conduct two Traffic Safety educational presentations with an effort to reach community members.
- Participate in two highly visible collaborative DUI Enforcement operations.
- Participate in two highly visible collaborative Traffic Enforcement operations.
 - Totaling at \$72,211.
- Training for officers, including Standard Field Sobriety Testing (SFST), Advanced Roadside Impaired Driving Enforcement (ARIDE), and other appropriate training courses that support the grant goals and objectives and traffic safety, as outlined below:
 - Send law enforcement personnel to the NHTSA Standardized Field Sobriety Testing (SFST) (minimum 16 hours) POST-certified training.
 - Send law enforcement personnel to the NHTSA Advanced Roadside Impaired Driving Enforcement (ARIDE) 16 hour POST-certified training.
 - Send law enforcement personnel to the Drug Recognition Expert (DRE) training (classroom and field training must be completed).
 - Totaling at \$2,997.
- Other direct costs, including DUI checkpoint supplies needed to conduct sobriety checkpoints such as:
 - Traffic cones, traffic signs, high visibility vests, generators, lighting, reflective banners, electronic flares, and canopies.
 - Totaling at \$9,792.

A budget amendment is required to accept and appropriate the grant funds as follows:

Fund Number	Description	Amount
233.30.031.310.4793.OTS.STEP.PT26056	Federal Grant Revenue	\$85,000
233.30.031.310.5140.OTS.STEP.PT26056	Patrol Overtime	\$72,211
233.30.031.310.6120.OTS.STEP.PT26056	Supplies	\$9,792
233.30.031.310.6450.OTS.STEP.PT26056	Training	\$2,997

REVIEW AND APPROVAL

Prepared by - Yama Homayoun, Acting Police Lieutenant
Reviewed by - Jonathan Arguello, Chief of Police
Reviewed by - Krysten Lee, Finance Director
Reviewed by - Kristopher J. Kokotaylo, City Attorney
Approved by - David J. Benoun, City Manager

Attachments

OTS Grant Resolution
2025-2026 OTS Grant Agreement

RESOLUTION NO. XXXX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
NEWARK AUTHORIZING THE ACCEPTANCE OF THE
SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP)
GRANT THROUGH THE STATE OF CALIFORNIA OFFICE OF
TRAFFIC SAFETY (OTS) AND AMENDING THE 2024-2026
BIENNIAL BUDGET

WHEREAS, the State of California Office of Traffic Safety (OTS) allocates funds to provide equipment and funding to staff for Driving Under the Influence (DUI) enforcement and awareness programs to reduce DUI related collisions, thereby reducing injuries and fatalities to our citizens and improving public safety; and

WHEREAS, the State of California Office of Traffic Safety allocates funds to improve traffic enforcement related records efficiency; and

WHEREAS, goals of the Newark Police Department include reducing the number of persons killed and injured in traffic collisions involving alcohol and other primary collision factors, and to increase the efficiency within the traffic records division; and

WHEREAS, pedestrian and bicyclist safety as well as vehicle speeding and stop sign violations have been significant citizen concerns over the past several years; and

WHEREAS, program objectives include: 1) participation in national OTS campaigns such as Bicycle and Pedestrian Safety Month, Distracted Driving Awareness Month, and National Click It or Ticket Mobilizations; 2) maintaining a “HOT Sheet” program to notify patrol and traffic officers to be on the lookout for identified repeat DUI offenders; 3) sending officers to Standardized Field Sobriety Testing (SFST) and Advanced Roadside Impaired Driving Enforcement (ARIDE) training; and 4) conducting highly publicized Distracted Driving, Click It or Ticket, DUI/Driver’s License Checkpoints, DUI saturation, traffic enforcement, pedestrian/bicycle enforcement; and sideshow enforcement operations; and

WHEREAS, the Newark Police Department has been awarded funding in the amount of \$85,000; and

WHEREAS, the funding will be utilized for overtime required to conduct operations/enforcement; purchase DUI checkpoint supplies; cover expenses training which supports the grant goals and objectives and/or traffic safety; and

WHEREAS, the project period is October 1, 2025, through September 30, 2026.

NOW, THEREFORE, BE IT RESOLVED that:

- 1) the City Council of the City of Newark authorizes the acceptance of the State of California Office of Traffic Safety (OTS) Selective Traffic Enforcement Program (STEP).

2) the certain document entitled “2024–2026 Biennial Budget” is hereby amended as follows:

<u>Fund Number</u>	<u>Description</u>	<u>Amount</u>
233.30.031.310.4793.OTS.STEP.PT26056	Federal Grant Revenue	\$85,000
233.30.031.310.5140.OTS.STEP.PT26056	Patrol Overtime	\$72,211
233.30.031.310.6120.OTS.STEP.PT26056	Supplies	\$9,792
233.30.031.310.6450.OTS.STEP.PT26056	Training	\$2,997

1. GRANT TITLE Selective Traffic Enforcement Program (STEP)	
2. NAME OF AGENCY Newark Police Department	3. Grant Period From: 10/01/2025 To: 09/30/2026
4. AGENCY UNIT TO ADMINISTER GRANT Newark Police Department	
5. GRANT DESCRIPTION Best practice strategies will be conducted to reduce the number of persons killed and injured in crashes involving alcohol and other primary crash factors. The funded strategies may include impaired driving enforcement, enforcement operations focusing on primary crash factors, distracted driving, night-time seat belt enforcement, special enforcement operations encouraging motorcycle safety, enforcement and public awareness in areas with a high number of bicycle and pedestrian crashes, and educational programs. These strategies are designed to earn media attention thus enhancing the overall deterrent effect.	
6. Federal Funds Allocated Under This Agreement Shall Not Exceed: \$85,000.00 Allocation is contingent upon availability of federal funds.	
7. TERMS AND CONDITIONS: The parties agree to comply with the terms and conditions of the following which are by this reference made a part of the Agreement: • Schedule A – Problem Statement, Goals and Objectives and Method of Procedure • Schedule B – Detailed Budget Estimate and Sub-Budget Estimate (if applicable) • Schedule B-1 – Budget Narrative and Sub-Budget Narrative (if applicable) • Exhibit A – Certifications and Assurances • Exhibit B* – OTS Grant Program Manual • Exhibit C – Grant Electronic Management System (GEMS) Access *Items shown with an asterisk (*), are hereby incorporated by reference and made a part of this agreement as if attached hereto. These documents can be viewed at the OTS home web page under Grants: www.ots.ca.gov. We, the officials named below, hereby swear under penalty of perjury under the laws of the State of California that we are duly authorized to legally bind the Grant recipient to the above described Grant terms and conditions. IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.	
8. Approval Signatures	
A. GRANT DIRECTOR NAME: Karl Fredstrom TITLE: Sergeant EMAIL: karl.fredstrom@newarkca.gov PHONE: (510) 578-4974 ADDRESS: 37077 Newark Blvd. Newark, CA 94560 _____ (Signature) _____ (Date) C. FISCAL OFFICIAL ADDRESS: Kamini Kumar Administrative Analyst kamini.kumar@newarkca.gov (510) 578-4351 37077 Newark Blvd. Newark, CA 94560 _____ (Signature) _____ (Date)	B. AUTHORIZING OFFICIAL ADDRESS: Jonathan Arguello Chief of Police jonathan.arguello@newarkca.gov (510) 578-4375 37077 Newark Blvd, Newark, CA 94560 _____ (Signature) _____ (Date) D. AUTHORIZING OFFICIAL OF OFFICE OF TRAFFIC SAFETY ADDRESS: Stephanie Dougherty Director stephanie.dougherty@ots.ca.gov (916) 509-3030 2208 Kausen Drive, Suite 300 Elk Grove, CA 95758 _____ (Signature) _____ (Date)

E. ACCOUNTING OFFICER OF OFFICE OF TRAFFIC SAFETY NAME: Carolyn Vu ADDRESS: 2208 Kausen Drive, Suite 300 Elk Grove, CA 95758	9. SAM INFORMATION SAM #: J2JJNJAU6E26 REGISTERED ADDRESS: 37101 Newark Boulevard CITY: Newark ZIP+4: 94560-3796
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10. PROJECTED EXPENDITURES						
FUND	CFDA	ITEM/APPROPRIATION	F.Y.	CHAPTER	STATUTE	PROJECTED EXPENDITURES
402PT-26	20.600	0521-0890-101	2025	04/25	BA/25	\$20,000.00
164AL-26	20.608	0521-0890-101	2025	04/25	BA/25	\$53,000.00
405e DDL-26	20.616	0521-0890-101	2025	04/25	BA/25	\$12,000.00
				AGREEMENT TOTAL		\$85,000.00
				AMOUNT ENCUMBERED BY THIS DOCUMENT		
				\$85,000.00		
<i>I CERTIFY upon my own personal knowledge that the budgeted funds for the current budget year are available for the period and purpose of the expenditure stated above.</i>				PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT		
				\$ 0.00		
OTS ACCOUNTING OFFICER'S SIGNATURE		DATE SIGNED		TOTAL AMOUNT ENCUMBERED TO DATE		
				\$85,000.00		

1. PROBLEM STATEMENT

Describe the city, county, or jurisdiction this grant will impact.

The City of Newark is a suburban municipality located within southern Alameda County, California, in an area approximately 14 square miles, and is home to approximately 49,000 valued community members. The City of Newark is primarily a suburban community that is unique in that we have a balanced mixture of residential, commercial/industrial and retail developments. The City of Newark is bordered by Interstate 880 along our eastern border, and California State Highway 84 along our southern border. Both Interstate 880 and Highway 84 serve as vital routes for commuters traveling to the North and South Bay. Traffic volume increases exponentially during commute hours and many commuters, using phone applications such as Google Maps, Waze and Apple Maps, use Newark's surface streets as shortcuts to their final destination.

The City of Newark also has several rail transportation lines, serving the City of Newark, which includes the Altamont Commuter Express ("A.C.E. Train") and Amtrak. During weekday and daytime hours, the traffic volume and population in Newark swells well over the stated population.

The City of Newark's continued growth, consisting of many new residential and commercial developments, has Newark described as one of the fastest-growing cities in the State of California. In 2016 Newark's population was approximately 44,767 and increased to over 49,000 according to the most recent 2020 U.S. Census.

With large companies such as Apple, Cisco Systems and Intel Corporation who offer employees financial incentives to live within a certain distance of their campus, the City of Newark is an ideal landing spot because of the geographic location in the East Bay and competitive housing prices. The overall increase in residents has added to the number of vehicles and pedestrians on our roadways and sidewalks.

In this post-pandemic era our region has seen an unemployment decrease from 14.1% (April 2020) to 4.7% (November 2024). Newark continues to focus its efforts on attracting new manufacturers, small businesses, and hotel occupancy. Newark's centralized location within the San Francisco Bay Area is just one reason why companies such as Amazon, Lucid Motors, Tesla, and newly opened Costco are part of Newark's business community. As a result, we have seen a steady increase in motor vehicle, commercial, bicycle and pedestrian traffic.

Describe the problem(s) to be addressed, supported by current and relevant crash data. (most recent calendar year data/stats).

As a result of our residential, commercial, and population growth, crash data showed an increase in motor vehicle and pedestrian crashes. Despite our concerted efforts, the City of Newark saw a major uptick in 2022 with 5 motor vehicle fatalities, 137 injury crashes, and 162 injured parties. In 2023, the City of Newark had 3 motor vehicle fatalities, 113 injury crashes, and 145 injured parties. In 2024, the City of Newark had 2 motor vehicle fatalities, 128 injury crashes, and 166 injured parties. Between 2023 and 2024, injury crashes increased by approximately 13%, and the number of victims increased by 14%. The amount of injury and fatal crashes which have occurred in Newark can be directly attributed to a combination of factors including population growth, increased vehicle traffic and a reduction in local and regional law enforcement efforts.

Crash Statistics (2022–2024)

Fatal and Injury Crashes

- 2022: 5 Fatal crashes (3 victims), 137 Injury crashes (162 victims)
- 2023: 3 Fatal crashes (3 victims), 113 Injury crashes (145 victims)
- 2024: 2 Fatal crashes (2 victims), 128 Injury crashes (166 victims)

Alcohol-Involved Crashes

- 2022: 2 Fatal / 8 Injury crashes; 2 Killed / 15 Injured
- 2023: 0 Fatal / 8 Injury crashes; 0 Killed / 12 Injured

- 2024: 0 Fatal / 10 Injury crashes; 0 Killed / 13 Injured Hit & Run Crashes
- 2022: 2 Fatal / 23 Injury crashes; 2 Killed / 24 Injured
- 2023: 0 Fatal / 11 Injury crashes; 0 Killed / 12 Injured
- 2024: 0 Fatal / 17 Injury crashes; 0 Killed / 18 Injured
- Nighttime Crashes (2100–0259 hours)
- 2022: 3 Fatal / 122 Injury crashes; 3 Killed / 30 Injured
- 2023: 0 Fatal / 17 Injury crashes; 0 Killed / 20 Injured
- 2024: 0 Fatal / 16 Injury crashes; 0 Killed / 18 Injured

Top 3 Primary Crash Factors:

Total number of 22350 CVC – Unsafe Speed related crashes in 2022 was 8 (1 fatal, 7 injury), in 2023 was 30 injury crashes, and in 2024 was 37 crashes (1 fatal, 36 injury). There has been a steady increase.

Total number of 22107 CVC – Unsafe Turn related crashes in 2022 was 2 (1 fatal, 1 injury), in 2023 was 20 injury crashes, and in 2024 was 24 injury crashes. There has been a steady increase.

Total number of 23152 CVC – Driving Under the Influence related crashes in 2022 was not listed in the top 3, in 2023 was 10 injury crashes, and in 2024 was 10 injury crashes. There has been a steady trend.

Unsafe Speed (CVC 22350), Unsafe Turn (CVC 22107), and DUI (CVC 23152) were the top three primary crash factors. In 2024 alone, Unsafe Speed contributed to 44 victims; an increase in approximately 16% (38 victims in 2023).

The emphasis on traffic safety continues to be the main priority for community members and the Newark Police Department. To address our growing traffic-related concerns the Newark Police Department utilizes a multi-pronged approach to traffic safety, which includes the use of the E's of traffic safety (education, enforcement and engineering) and the use of the Safe System Approach which has proven to be an effective way to address and mitigate the risks of our complex transportation system. In this continuing commitment, the City of Newark and the Police Department have joined a regional Tri-City Safety Responders Group, which is focused on promoting safer commuting within this region.

The City of Newark has also partnered with a transportation planning and engineering firm and community stakeholders to start the process of creating a comprehensive roadway safety plan to address traffic safety concerns. In 2023 the Newark Police Department implemented new software which enables our department to collect and visually represent our crime and crash data. Peregrine's Public Safety Platform enables Newark Police Department personnel, in real time, to see comprehensive data which allows for a more focused and efficient response to matters negatively impacting our community. To enhance the utilization of our Peregrine program, the City of Newark created a new Crime Analyst position. The position was filled in 2023 and quickly became an essential component of our traffic safety strategy throughout 2024.

Staffing difficulties have persisted, primarily within our sworn personnel ranks due to attrition, personnel leaving to other agencies and others electing to leave the law enforcement profession. As staffing levels gradually improve, Chief Arguello continues to be a strong proponent for increased traffic enforcement since traffic related matters continue to be at the top of the list of concerns from community members.

There is a direct correlation between traffic enforcement and its effect on the number of traffic crashes and injuries within the city. The Newark Police Department fully expects that the number of traffic crashes will continue to increase in 2025 and beyond as commute traffic increases. We also expect enhanced enforcement efforts to increase as our traffic officers are reassigned back into the Traffic Unit in early 2025 (after several years in the Patrol Division as a result of staffing issues). By utilizing technology and the expertise of a crime analyst, our department's traffic officers will enhance data-driven enforcement efforts, allowing for more targeted and effective strategies to improve public safety on our roadways.

Define the target population the grant intends to serve and how they are affected by the problem(s).

The target population served by this grant includes Newark's 49,000+ residents, thousands of students attending one high school, one middle school, one continuation school, six elementary schools, and a

community college. It also includes workers, shoppers, and commuters using Newark’s roadways, as well as attendees of large-scale events such as the annual four-day Newark Days carnival, which draws over 100,000 visitors.

With support from the Office of Traffic Safety, the Newark Police Department will continue enforcement and education efforts, with a focus on D.U.I. enforcement, prevention, and education. This emphasis is vital for protecting vulnerable populations such as youth pedestrians, student commuters, and residents living near high-complaint areas.

The number one complaint from our community is traffic-related issues. We receive requests for additional traffic enforcement daily. The most common complaints from community members are speeding vehicles, stop sign violations in residential areas, and "sideshow" activities in both residential and industrial areas.

In 2024, four speed trailers (with speed data collecting technology) were deployed in various high traffic areas throughout the year. These speed trailers provided comprehensive data, including but not limited to volume of vehicle traffic and time frames for when speed enforcement would be most effective. A review of several recent surveys in 2024 provided clear data indicating vehicles exceeding posted speed limits by an average of 11%, and on one major thoroughfare, 44% of drivers were speeding.

2. PERFORMANCE MEASURES

A. Goals:

- 1. Reduce the number of persons killed in traffic crashes.
- 2. Reduce the number of persons injured in traffic crashes.
- 3. Reduce the number of pedestrians killed in traffic crashes.
- 4. Reduce the number of pedestrians injured in traffic crashes.
- 5. Reduce the number of bicyclists killed in traffic crashes.
- 6. Reduce the number of bicyclists injured in traffic crashes.
- 7. Reduce the number of persons killed in alcohol-involved crashes.
- 8. Reduce the number of persons injured in alcohol-involved crashes.
- 9. Reduce the number of persons killed in drug-involved crashes.
- 10. Reduce the number of persons injured in drug-involved crashes.
- 11. Reduce the number of persons killed in alcohol/drug combo-involved crashes.
- 12. Reduce the number of persons injured in alcohol/drug combo-involved crashes.
- 13. Reduce the number of motorcyclists killed in traffic crashes.
- 14. Reduce the number of motorcyclists injured in traffic crashes.
- 15. Reduce hit & run fatal crashes.
- 16. Reduce hit & run injury crashes.
- 17. Reduce nighttime (2100 - 0259 hours) fatal crashes.
- 18. Reduce nighttime (2100 - 0259 hours) injury crashes.

B. Objectives:

- | | |
|---|--------------------|
| 1. Issue a news release announcing the kick-off of the grant by December 31st. The kick-off news releases and media advisories, alerts, and materials must be emailed to the OTS Public Information Officer at pio@ots.ca.gov , and copied to your OTS Coordinator, for approval 7 days prior to the issuance date of the release. | Target Number
1 |
| 2. Participate and report data (as required) in the following campaigns; Quarter 1: National Pedestrian Safety Month, National Walk to School Day, National Teen Driver Safety Week, NHTSA Winter Mobilization; Quarter 3: National Distracted Driving Awareness Month, National Motorcycle Safety Month, National Bicycle Safety Month, National Click it or Ticket Mobilization; Quarter 4: National Speed Prevention Campaigns, NHTSA Summer Mobilization, National Child Passenger Safety Week, and California's Pedestrian Safety Month. | 12 |
| 3. Develop (by December 31) and/or maintain a "DUI BOLO" program to notify patrol and traffic officers to be on the lookout for identified repeat DUI offenders with a suspended or revoked license as a result of DUI convictions. Updated DUI BOLOs should be distributed to patrol and traffic officers monthly. | 12 |

Target Number
1
12
12

4. Send law enforcement personnel to the NHTSA Standardized Field Sobriety Testing (SFST) (minimum 16 hours) POST-certified training.	4
5. Send law enforcement personnel to the NHTSA Advanced Roadside Impaired Driving Enforcement (ARIDE) 16 hour POST-certified training.	4
6. Send law enforcement personnel to the Drug Recognition Expert (DRE) training (classroom and field training must be completed).	1
7. Conduct DUI/DL Checkpoints. A minimum of 1 checkpoint should be conducted during the NHTSA Winter Mobilization and 1 during the Summer Mobilization. To enhance the overall deterrent effect and promote high visibility, it is recommended the grantee issue an advance press release and conduct social media activity for each checkpoint. For combination DUI/DL checkpoints, departments should issue press releases that mention DL's will be checked at the DUI/DL checkpoint. Signs for DUI/DL checkpoints should read "DUI/Driver's License Checkpoint Ahead." OTS does not fund or support independent DL checkpoints. Only on an exception basis and with OTS pre-approval will OTS fund checkpoints that begin prior to 1800 hours. When possible, DUI/DL Checkpoint screeners should be DRE- or ARIDE-trained.	2
8. Conduct DUI Saturation Patrol operation(s).	8
9. Conduct Warrant Service operation(s) targeting multiple DUI offenders who fail to appear in court.	1
10. Conduct Traffic Enforcement operation(s), including but not limited to, primary crash factor violations.	5
11. Conduct highly publicized Distracted Driving enforcement operation(s) targeting drivers using hand held cell phones and texting.	9
12. Conduct highly publicized pedestrian and/or bicycle enforcement operation(s) in areas or during events with a high number of pedestrian and/or bicycle crashes resulting from violations made by pedestrians, bicyclists, and drivers.	1
13. Conduct Traffic Safety educational presentation(s) with an effort to reach community members. Note: Presentation(s) may include topics such as distracted driving, DUI, speed, bicycle and pedestrian safety, seat belts and child passenger safety.	2
14. Participate in highly visible collaborative DUI Enforcement operations.	2
15. Participate in highly visible collaborative Traffic Enforcement operations.	2
3. METHOD OF PROCEDURE	
A. <u>Phase 1 – Program Preparation</u> (1st Quarter of Grant Year)	
- The department will develop operational plans to implement the “best practice” strategies outlined in the objectives section. - Conduct all training needed to implement the program, in the first quarter. - Purchase all grant related supplies and materials to implement the program, in the first quarter. - Items with a unit cost of \$5,000 more (including tax and shipping) must comply with Buy America. - In order to develop/maintain the “DUI BOLOs,” research will be conducted to identify the “worst of the worst” repeat DUI offenders with a suspended or revoked license as a result of DUI convictions. The DUI BOLO may include the driver’s name, last known address, DOB, description, current license status, and the number of times suspended or revoked for DUI. DUI BOLOs should be updated and distributed to traffic and patrol officers at least monthly. - Implementation of the STEP grant activities will be accomplished by deploying personnel at high crash locations.	
<u>Media Requirements</u>	
Issue a news release approved by the OTS PIO announcing the kick-off of the grant by December 31 and after the grant is signed and executed, but no sooner than October 1, the start of the grant year. The kick-off release must be approved by the OTS PIO. If you are unable to meet the December 31 deadline to issue a kick-off press release, communicate reasons to your OTS grant coordinator and OTS PIO.	
B. <u>Phase 2 – Program Operations</u> (Throughout Grant Year)	
<u>Media Requirements</u>	
The following requirements are for all grant-related activities:	

- Send all media advisories, alerts, videos, graphics, artwork, posters, radio/PSA/video scripts, storyboards, digital and/or print educational materials for grant-related activities to the OTS PIO at pio@ots.ca.gov for approval and copy your OTS grant coordinator. Optimum lead time would be 7 days before the scheduled release but at least 3 business days prior to the scheduled release date for review and approval is appreciated.
- Send all PowerPoint presentations, online presentations and trainings for grant-related activities to the OTS PIO at pio@ots.ca.gov for approval and copy your OTS grant coordinator. Certified training courses are EXEMPT from the approval process.
- The OTS PIO is responsible for the approval of the design and content of materials. The agency understands OTS PIO approval is not authorizing approval of budget expenditure or cost. Any cost approvals must come from the OTS grant coordinator.
- Pre-approval is not required when using any OTS-supplied template for media advisories, news releases, social media graphics, videos or posts, or any other OTS-supplied educational material. However, copy the OTS PIO at pio@ots.ca.gov and your OTS grant coordinator when any material is distributed to the media and public, such as a news release, educational material, or link to social media post.
- If an OTS-supplied template, educational material, social media graphic, post or video is substantially changed, the changes shall be sent to the OTS PIO at pio@ots.ca.gov for approval and copy your OTS grant coordinator.
- News releases, social media posts and alerts on platforms such as NextDoor and Nixle reporting immediate and time-sensitive grant activities (e.g. enforcement operations, day of event highlights or announcements, event invites) are EXEMPT from the OTS PIO approval process. The OTS PIO and your OTS grant coordinator should still be notified when the grant-related activity is happening (e.g. car seat checks, bicycle rodeos, community presentations, DUI checkpoints, etc.).
- Enforcement activities such as warrant and probation sweeps, court stings, etc. that are embargoed or could impact operations by publicizing in advance are EXEMPT from the PIO approval process. However, announcements and results of activities should still be copied to the OTS PIO at pio@ots.ca.gov and your OTS grant coordinator with the embargoed date and time or with "INTERNAL ONLY: DO NOT RELEASE" message in subject line of email.
- Any earned or paid media campaigns for TV, radio, digital or social media that are part of a specific grant objective, using OTS grant funds, or designed and developed using contractual services by a subgrantee, requires prior approval.
- Social media posts highlighting state or national traffic safety campaigns (Distracted Driving Month, Motorcycle Safety Awareness Month, etc.), enforcement operations (DUI checkpoints, etc.), or any other grant-related activity such as Bicycle rodeos, presentations, or events, are highly encouraged but do not require prior approval.
- Submit a draft or rough-cut of all digital, printed, recorded or video material (brochures, posters, scripts, artwork, trailer graphics, digital graphics, social posts connected to an earned or paid media campaign grant objective) to the OTS PIO at pio@ots.ca.gov and copy your OTS grant coordinator for approval prior to the production or duplication.
- Use the following standard language in all press, media, and printed materials, space permitting: Funding for this program was provided by a grant from the California Office of Traffic Safety, through the National Highway Traffic Safety Administration.
- Space permitting, include the OTS logo on all grant-funded print materials, graphics and paid or earned social media campaign grant objective; consult the OTS PIO and copy your OTS grant coordinator for specifics, format-appropriate logos, or if space does not permit the use of the OTS logo.
- Email the OTS PIO at pio@ots.ca.gov and copy your OTS grant coordinator at least 21 days in advance, or when first confirmed, a short description of any significant grant-related traffic safety event or program, particularly events that are highly publicized beforehand with anticipated media coverage so OTS has sufficient notice to arrange for attendance and/or participation in the event. If unable to attend, email the OTS PIO and coordinator brief highlights and/or results, including any media coverage (broadcast, digital, print) of event within 7 days following significant grant-related event or program. Media and program highlights are to be reflected in QPRs.

- Any news releases, work plans, scripts, storyboards, artwork, graphics, videos or any educational or informational materials that received OTS PIO approval in a prior grant year needs to be resubmitted for approval in the current grant year.
- For additional guidance, refer to the [OTS Grants Materials Approval Process Guidelines](#) and [OTS Grants Media Approval Process FAQs](#) on the OTS website.
- Contact the OTS PIO or your OTS grant coordinator for consultation when changes from any of the above requirements might be warranted.

C. Phase 3 – Data Collection & Reporting (Throughout Grant Year)

1. Prepare and submit grant claim invoices (due January 30, April 30, July 30, and October 30)
2. Prepare and submit Quarterly Performance Reports (QPR) (due January 30, April 30, July 30, and October 30)
 - Collect and report quarterly, appropriate data that supports the progress of goals and objectives.
 - Provide a brief list of activity conducted, procurement of grant-funded items, and significant media activities. Include status of grant-funded personnel, status of contracts, challenges, or special accomplishments.
 - Provide a brief summary of quarterly accomplishments and explanations for objectives not completed or plans for upcoming activities.
 - Collect, analyze and report statistical data relating to the grant goals and objectives.

4. METHOD OF EVALUATION

Using the data compiled during the grant, the Grant Director will complete the “Final Evaluation” section in the fourth/final Quarterly Performance Report (QPR). The Final Evaluation should provide a brief summary of the grant’s accomplishments, challenges and significant activities. This narrative should also include whether goals and objectives were met, exceeded, or an explanation of why objectives were not completed.

5. ADMINISTRATIVE SUPPORT

This program has full administrative support, and every effort will be made to continue the grant activities after grant conclusion.

FUND NUMBER	CATALOG NUMBER (CFDA)	FUND DESCRIPTION	TOTAL AMOUNT	
405e DDL-26	20.616	Distracted Driving Laws	\$12,000.00	
402PT-26	20.600	State and Community Highway Safety	\$20,000.00	
164AL-26	20.608	Minimum Penalties for Repeat Offenders for Driving While Intoxicated	\$53,000.00	

COST CATEGORY	FUND NUMBER	UNIT COST OR RATE	UNITS	TOTAL COST TO GRANT
A. PERSONNEL COSTS				
<u>Straight Time</u>				\$0.00
<u>Overtime</u>				
DUI/DL Checkpoints	164AL-26	\$11,000.00	2	\$22,000.00
DUI Saturation Patrols	164AL-26	\$2,000.00	8	\$16,000.00
Warrant Service Operations	164AL-26	\$2,350.00	1	\$2,350.00
Collaborative DUI Enforcement	164AL-26	\$2,500.00	2	\$5,000.00
Benefits 164AL OT @ 1.45%	164AL-26	\$45,350.00	1	\$658.00
Traffic Enforcement	402PT-26	\$1,200.00	5	\$6,000.00
Pedestrian and Bicycle Enforcement	402PT-26	\$3,000.00	1	\$3,000.00
Traffic Safety Educational Presentations	402PT-26	\$500.00	2	\$1,000.00
Collaborative Traffic Enforcement	402PT-26	\$2,000.00	2	\$4,000.00
Benefits 402POT @ 1.45%	402PT-26	\$14,000.00	1	\$203.00
Distracted Driving Enforcement	405e DDL-26	\$1,314.27	9	\$11,828.00
Benefits 405e DDL OT @ 1.45%	405e DDL-26	\$11,828.43	1	\$172.00
Category Sub-Total				\$72,211.00
B. TRAVEL EXPENSES				
In State Travel	402PT-26	\$2,997.00	1	\$2,997.00
				\$0.00
Category Sub-Total				\$2,997.00
C. CONTRACTUAL SERVICES				
				\$0.00
Category Sub-Total				\$0.00
D. EQUIPMENT				
				\$0.00
Category Sub-Total				\$0.00
E. OTHER DIRECT COSTS				
DUI Checkpoint Supplies	164AL-26	\$1,492.43	1	\$1,492.00
Portable Light Tower	164AL-26	\$5,500.00	1	\$5,500.00
Lidar Device	402PT-26	\$2,800.00	1	\$2,800.00
Category Sub-Total				\$9,792.00
F. INDIRECT COSTS				
				\$0.00

Category Sub-Total				\$0.00
GRANT TOTAL				\$85,000.00

BUDGET NARRATIVE

PERSONNEL COSTS

DUI/DL Checkpoints - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.

DUI Saturation Patrols - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.

Warrant Service Operations - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.

Collaborative DUI Enforcement - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.

Benefits 164AL OT @ 1.45% - Benefits breakdown:
 1.45% Medicare

Claimed amounts must reflect actual benefit costs for overtime hours charged to the grant.

Traffic Enforcement - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.

Pedestrian and Bicycle Enforcement - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.

Traffic Safety Educational Presentations - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.

Collaborative Traffic Enforcement - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.

Benefits 402POT @ 1.45% - Benefits breakdown:
 1.45% Medicare

Claimed amounts must reflect actual benefit costs for overtime hours charged to the grant.

Distracted Driving Enforcement - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.

Benefits 405e DDL OT @ 1.45% - Benefits breakdown:
 1.45% Medicare

Claimed amounts must reflect actual benefit costs for overtime hours charged to the grant.

TRAVEL EXPENSES

In State Travel - Costs are included for appropriate staff to attend conferences and training events supporting the grant goals and objectives and/or traffic safety. Local mileage for grant activities and meetings is included. Anticipated travel may include the OTS Traffic Safety Law Enforcement Forum. All conferences, seminars or training not specifically identified in the Budget Narrative must be approved by OTS. All travel claimed must be at the agency approved rate. Per Diem may not be claimed for meals provided at conferences when registration fees are paid with OTS grant funds.

CONTRACTUAL SERVICES

-

EQUIPMENT

-

OTHER DIRECT COSTS

DUI Checkpoint Supplies - On-scene supplies needed to conduct sobriety checkpoints. Costs may include 28" traffic cones, MUTCD compliant traffic signs, MUTCD compliant high visibility vests (maximum of 10), traffic counters (maximum of 2), generator, gas for generators, lighting, reflective banners, electronic flares, PAS Device Supplies, PAS Calibration Supplies, heater, propane for heaters, fan, anti-fatigue mats, and canopies. Additional items may be purchased if approved by OTS. The cost of food and beverages will not be reimbursed.

Portable Light Tower - High intensity light on a telescoping shaft and stabilized platform to illuminate a wide area for greater visibility during night time operations. Costs may include a generator, battery, cart, and accessories.

Lidar Device - Light detection and ranging device used to measure the speed of motor vehicles. This device will be used for speed enforcement. Costs may include lidar devices, batteries, tax, and shipping.

INDIRECT COSTS

-

STATEMENTS/DISCLAIMERS

There will be no program income generated from this grant.

Nothing in this “agreement” shall be interpreted as a requirement, formal or informal, that a particular law enforcement officer issue a specified or predetermined number of citations in pursuance of the goals and objectives here under.

Benefits for personnel costs can only be applied to straight time or overtime hours charged to the grant.

Appendix A to Part 1300—Certifications and Assurances for Highway Safety Grants
(23 U.S.C. Chapter 4 or Section 1906, Public Law 109-59, as amended by Section 25024, Public Law 117-58)

The officials named on the grant agreement, certify by way of signature on the grant agreement signature page, that the Grantee Agency complies with all applicable Federal statutes, regulations, and directives and State rules, guidelines, policies, and laws in effect with respect to the periods for which it receives grant funding. Applicable provisions include, but are not limited to, the following:

GENERAL REQUIREMENTS

The State will comply with applicable statutes and regulations, including but not limited to:

- 23 U.S.C. Chapter 4—Highway Safety Act of 1966, as amended;
- Sec. 1906, [Public Law 109-59](#), as amended by Sec. 25024, [Public Law 117-58](#);
- [23 CFR part 1300](#)—Uniform Procedures for State Highway Safety Grant Programs;
- [2 CFR part 200](#)—Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards;
- [2 CFR part 1201](#)—Department of Transportation, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

NONDISCRIMINATION

(applies to subrecipients as well as States)

The State highway safety agency [and its subrecipients] will comply with all Federal statutes and implementing regulations relating to nondiscrimination (“Federal Nondiscrimination Authorities”). These include but are not limited to:

- *Title VI of the Civil Rights Act of 1964* ([42 U.S.C. 2000d](#) et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- [49 CFR part 21](#) (entitled *Non-discrimination in Federally-Assisted Programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964*);
- [28 CFR 50.3](#) (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);
- *The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970*, ([42 U.S.C. 4601](#)), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- *Federal-Aid Highway Act of 1973*, (23 U.S.C. 324 et seq.), and *Title IX of the Education Amendments of 1972*, as amended ([20 U.S.C. 1681-1683](#) and [1685-1686](#)) (prohibit discrimination on the basis of sex);
- *Section 504 of the Rehabilitation Act of 1973*, ([29 U.S.C. 794](#) et seq.), as amended, (prohibits discrimination on the basis of disability) and [49 CFR part 27](#);
- *The Age Discrimination Act of 1975*, as amended, ([42 U.S.C. 6101](#) et seq.), (prohibits discrimination on the basis of age);
- *The Civil Rights Restoration Act of 1987*, (Pub. L. 100-209), (broadens scope, coverage, and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal aid recipients, subrecipients and contractors, whether such programs or activities are Federally-funded or not);
- *Titles II and III of the Americans with Disabilities Act* ([42 U.S.C. 12131-12189](#)) (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and [49 CFR parts 37](#) and [38](#)

The preceding statutory and regulatory cites hereinafter are referred to as the “Acts” and “Regulations,” respectively.

GENERAL ASSURANCES

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda, and/or guidance, the Recipient hereby gives assurance that it will promptly take any measures necessary to ensure that:

“No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity, for which the Recipient receives Federal financial assistance from DOT, including NHTSA.”

The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI of the Civil Rights Act of 1964 and other non-discrimination requirements (the Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these nondiscrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally assisted.

SPECIFIC ASSURANCES

More specifically, and without limiting the above general Assurance, the Recipient agrees with and gives the following Assurances with respect to its Federally assisted Highway Safety Grant Program:

1. The Recipient agrees that each “activity,” “facility,” or “program,” as defined in § 21.23(b) and (e) of [49 CFR part 21](#) will be (with regard to an “activity”) facilitated, or will be (with regard to a “facility”) operated, or will be (with regard to a “program”) conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.
2. The Recipient will insert the following notification in all solicitations for bids, Requests For Proposals for work, or material subject to the Acts and the Regulations made in connection with all Highway Safety Grant Programs and, in adapted form, in all proposals for negotiated agreements regardless of funding source:
“The [name of Recipient], in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.”
3. The Recipient will insert the clauses of appendix A and E of this Assurance (also referred to as DOT order 1050.2A) [\[1\]](#) in every contract or agreement subject to the Acts and the Regulations.
4. The Recipient will insert the clauses of appendix B of DOT Order 1050.2A, as a covenant running with the land, in any deed from the United States effecting or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient.
5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.
6. That where the Recipient receives Federal financial assistance in the form of, or for the acquisition of, real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.
7. That the Recipient will include the clauses set forth in appendix C and appendix D of this DOT Order 1050.2A, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:
 - a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
 - b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project, or program.
8. That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the

form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Recipient, or any transferee for the longer of the following periods:

- a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
 - b. the period during which the Recipient retains ownership or possession of the property.
9. The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors, consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.
10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

By signing this ASSURANCE, the State highway safety agency also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing NHTSA's access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by NHTSA. You must keep records, reports, and submit the material for review upon request to NHTSA, or its designee in a timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

The State highway safety agency gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the Highway Safety Grant Program. This ASSURANCE is binding on the State highway safety agency, other recipients, sub-recipients, sub-grantees, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the Highway Safety Grant Program. The person(s) signing below is/are authorized to sign this ASSURANCE on behalf of the Recipient.

THE DRUG-FREE WORKPLACE ACT OF 1988 (41 U.S.C. 8103)

The Subgrantee will provide a drug-free workplace by:

- a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the grantee's workplace, and specifying the actions that will be taken against employees for violation of such prohibition;
- b. Establishing a drug-free awareness program to inform employees about:
 1. The dangers of drug abuse in the workplace;
 2. The grantee's policy of maintaining a drug-free workplace;
 3. Any available drug counseling, rehabilitation, and employee assistance programs;
 4. The penalties that may be imposed upon employees for drug violations occurring in the workplace;
 5. Making it a requirement that each employee engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- c. Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—
 1. Abide by the terms of the statement;
 2. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction;
- d. Notifying the agency within ten days after receiving notice under subparagraph (c)(2) from an employee or otherwise receiving actual notice of such conviction;
- e. Taking one of the following actions, within 30 days of receiving notice under subparagraph (c)(2), with respect to any employee who is so convicted—
 1. Taking appropriate personnel action against such an employee, up to and including termination;
 2. Requiring such employee to participate satisfactorily in a drug abuse assistance or

- rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- f. Making a good faith effort to continue to maintain a drug-free workplace through implementation of all of the paragraphs above.

POLITICAL ACTIVITY (HATCH ACT)

(applies to subrecipients as well as States)

The State will comply with provisions of the Hatch Act ([5 U.S.C. 1501-1508](#)), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

CERTIFICATION REGARDING FEDERAL LOBBYING

(applies to subrecipients as well as States)

CERTIFICATION FOR CONTRACTS, GRANTS, LOANS, AND COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

RESTRICTION ON STATE LOBBYING

(applies to subrecipients as well as States)

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

(applies to subrecipients as well as States)

INSTRUCTIONS FOR PRIMARY TIER PARTICIPANT CERTIFICATION (STATES)

1. By signing and submitting this proposal, the prospective primary tier participant is providing the certification set out below and agrees to comply with the requirements of [2 CFR parts 180 and 1200](#).
2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective primary tier participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary tier participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default or may pursue suspension or debarment.
4. The prospective primary tier participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
5. The terms **covered transaction, civil judgment, debarment, suspension, ineligible, participant, person, principal, and voluntarily excluded**, as used in this clause, are defined in [2 CFR parts 180 and 1200](#). You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
6. The prospective primary tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under [48 CFR part 9, subpart 9.4](#), debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
7. The prospective primary tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with [2 CFR parts 180 and 1200](#).
8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under [48 CFR part 9, subpart 9.4](#), debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).
9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under [48 CFR part 9, subpart 9.4](#), suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate the transaction for cause or default.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS—PRIMARY TIER COVERED TRANSACTIONS

1. The prospective primary tier participant certifies to the best of its knowledge and belief, that it and

its principals:

- a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency;
 - b. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - d. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.
2. Where the prospective primary tier participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

INSTRUCTIONS FOR LOWER TIER PARTICIPANT CERTIFICATION

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of [2 CFR parts 180](#) and [1200](#).
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms **covered transaction, civil judgment, debarment, suspension, ineligible, participant, person, principal, and voluntarily excluded**, as used in this clause, are defined in [2 CFR parts 180](#) and [1200](#). You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under [48 CFR part 9, subpart 9.4](#), debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with [2 CFR parts 180](#) and [1200](#).
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under [48 CFR part 9, subpart 9.4](#), debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).
8. Nothing contained in the foregoing shall be construed to require establishment of a system of

records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under [48 CFR part 9, subpart 9.4](#), suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION—LOWER TIER COVERED TRANSACTIONS

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

BUY AMERICA

(applies to subrecipients as well as States)

The State and each subrecipient will comply with the Buy America requirement ([23 U.S.C. 313](#)) when purchasing items using Federal funds. Buy America requires a State, or subrecipient, to purchase with Federal funds only steel, iron and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification for approval by the Secretary of Transportation.

CERTIFICATION ON CONFLICT OF INTEREST

(applies to subrecipients as well as States)

GENERAL REQUIREMENTS

No employee, officer, or agent of a State or its subrecipient who is authorized in an official capacity to negotiate, make, accept, or approve, or to take part in negotiating, making, accepting, or approving any subaward, including contracts or subcontracts, in connection with this grant shall have, directly or indirectly, any financial or personal interest in any such subaward. Such a financial or personal interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or personal interest in or a tangible personal benefit from an entity considered for a subaward. Based on this policy:

1. The recipient shall maintain a written code or standards of conduct that provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents.
 - a. The code or standards shall provide that the recipient's officers, employees, or agents may neither solicit nor accept gratuities, favors, or anything of monetary value from present or potential subawardees, including contractors or parties to subcontracts.
 - b. The code or standards shall establish penalties, sanctions, or other disciplinary actions for violations, as permitted by State or local law or regulations.
2. The recipient shall maintain responsibility to enforce the requirements of the written code or standards of conduct.

DISCLOSURE REQUIREMENTS

No State or its subrecipient, including its officers, employees, or agents, shall perform or continue to perform under a grant or cooperative agreement, whose objectivity may be impaired because of any related past, present, or currently planned interest, financial or otherwise, in organizations regulated by NHTSA or in organizations whose interests may be substantially affected by NHTSA activities. Based on this policy:

1. The recipient shall disclose any conflict of interest identified as soon as reasonably possible, making an immediate and full disclosure in writing to NHTSA. The disclosure shall include a description of the action which the recipient has taken or proposes to take to avoid or mitigate such conflict.
2. NHTSA will review the disclosure and may require additional relevant information from the recipient. If a conflict of interest is found to exist, NHTSA may (a) terminate the award, or (b) determine that it is otherwise in the best interest of NHTSA to continue the award and include appropriate provisions to mitigate or avoid such conflict.
3. Conflicts of interest that require disclosure include all past, present, or currently planned organizational, financial, contractual, or other interest(s) with an organization regulated by NHTSA or with an organization whose interests may be substantially affected by NHTSA activities, and which are related to this award. The interest(s) that require disclosure include those of any recipient, affiliate, proposed consultant, proposed subcontractor, and key personnel of any of the above. Past interest shall be limited to within one year of the date of award. Key personnel shall include any person owning more than a 20 percent interest in a recipient, and the officers, employees or agents of a recipient who are responsible for making a decision or taking an action under an award where the decision or action can have an economic or other impact on the interests of a regulated or affected organization.

PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE **(applies to subrecipients as well as States)**

The State and each subrecipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

POLICY ON SEAT BELT USE

In accordance with [Executive Order 13043](#), Increasing Seat Belt Use in the United States, dated April 16, 1997, the Grantee is encouraged to adopt and enforce on-the-job seat belt use policies and programs for its employees when operating company-owned, rented, or personally-owned vehicles. The National Highway Traffic Safety Administration (NHTSA) is responsible for providing leadership and guidance in support of this Presidential initiative. For information and resources on traffic safety programs and policies for employers, please contact the Network of Employers for Traffic Safety (NETS), a public-private partnership dedicated to improving the traffic safety practices of employers and employees. You can download information on seat belt programs, costs of motor vehicle crashes to employers, and other traffic safety initiatives at www.trafficsafety.org. The NHTSA website (www.nhtsa.gov) also provides information on statistics, campaigns, and program evaluations and references.

POLICY ON BANNING TEXT MESSAGING WHILE DRIVING

In accordance with [Executive Order 13513](#), Federal Leadership On Reducing Text Messaging While Driving, and DOT Order 3902.10, Text Messaging While Driving, States are encouraged to adopt and enforce workplace safety policies to decrease crashes caused by distracted driving, including policies to ban text messaging while driving company-owned or rented vehicles, Government-owned, leased or rented vehicles, or privately-owned vehicles when on official Government business or when performing any work on or behalf of the Government. States are also encouraged to conduct workplace safety initiatives in a manner commensurate with the size of the business, such as establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving, and education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

INSTRUCTIONS FOR ADDING OR UPDATING GEMS USERS

1. Each agency is allowed a total of **FIVE (5) GEMS Users**.
2. GEMS Users listed on this form will be authorized to login to GEMS to complete and submit Quarterly Performance Reports (QPRs) and reimbursement claims.
3. Complete the form if adding, removing or editing a GEMS user(s).
4. The Grant Director must sign this form and return it with the Grant Agreement.

GRANT DETAILS

Grant Number:	PT26056
Agency Name:	Newark Police Department
Grant Title:	Selective Traffic Enforcement Program (STEP)
Agreement Total:	\$85,000.00
Authorizing Official:	Jonathan Arguello
Fiscal Official:	Kamini Kumar
Grant Director:	Karl Fredstrom

CURRENT GEMS USER(S)

1. Karl Fredstrom

Title: Sergeant

Phone: (510) 578-4974

Email: karl.fredstrom@newarkca.gov

Media Contact: Yes

2. Kamini Kumar

Title: Administrative Analyst

Phone: (510) 578-4351

Email: kamini.kumar@newarkca.gov

Media Contact: No

3. Brian Simon

Title: Lieutenant

Phone: (510) 578-4995

Email: brian.simon@newark.org

Media Contact: Yes

Complete the below information if adding, removing or editing a GEMS user(s)

GEMS User 1 Add/Change ☐ Remove Access ☐ Add as a media contact? Yes ☐ No ☐	
Name	Job Title
Email address	Phone number
GEMS User 2 Add/Change ☐ Remove Access ☐ Add as a media contact? Yes ☐ No ☐	
Name	Job Title
Email address	Phone number
GEMS User 3 Add/Change ☐ Remove Access ☐ Add as a media contact? Yes ☐ No ☐	
Name	Job Title
Email address	Phone number
GEMS User 4 Add/Change ☐ Remove Access ☐ Add as a media contact? Yes ☐ No ☐	
Name	Job Title
Email address	Phone number
GEMS User 5 Add/Change ☐ Remove Access ☐ Add as a media contact? Yes ☐ No ☐	
Name	Job Title
Email address	Phone number
Form completed by:	Date:
As a signatory I hereby authorize the listed individual(s) to represent and have GEMS user access.	
Signature	Name Grant Director
Date	Title



STAFF REPORT

Item D. 5.

DATE 11/13/2025
TO Honorable Mayor and City Council Members
FROM Miki Tsubota, City Engineer
SUBJECT Adopt a resolution authorizing the City Manager to execute Amendment No. 1 to Contractual Services Agreement No. C23071 with CSW Struber Stroeh Engineering Group to increase the not to exceed amount by \$117,279 for a new contract total of \$1,014,497.

SUMMARY AND RECOMMENDATION

Staff recommends that the City Council authorize the City Manager to execute Amendment No. 1 to Contractual Services Agreement (CSA) No. C23071, in a form approved by the City Attorney, with CSW Struber Stroeh Engineering Group (CSWST2) to increase the not to exceed amount of the CSA by \$117,279 for a new contract total of \$1,014,497.

BACKGROUND

The Old Town Streetscape Improvements Project (CIP001258) is a key component of the Old Town Specific Plan and aims to serve as a catalyst for private investment within the Old Town neighborhood by improving access, safety and connections for pedestrians, bicyclists and transit users along Thornton Avenue between Olive Street and Ash Street.

On [September 23, 2021](#), Council adopted the Old Town Specific Plan, bringing together over 30-years of planning and analysis for Newark's Old Town neighborhood. Subsequently, City Council approved the Old Town Streetscape Improvements (CIP001258) as a part of the City's Capital Improvement Plan. After a thorough selection process, on [September 28, 2023](#), Council approved Resolution No. 11565 awarding CSA C23071 to CSWST2 for the design of the Old Town Streetscape Improvements. Strategically, Newark and Alameda County Water District (ACWD) entered into a cooperative agreement for the Newark Old Town Streetscape and Main Renewal Project (ACWD Job 21462). The Cooperative Agreement between Newark and ACWD established the terms and conditions by which the Joint Project would be completed. One of those conditions is that ACWD will reimburse Newark for 100% of all costs for engineering and design of replacement ACWD waterlines, and connections in Thornton Avenue between Cherry Street and Ash Street.

DISCUSSION/ANALYSIS

In order to sync the cooperative agreement for the Newark Old Town Streetscape and Main Renewal Project (City Project P1258, ACWD Job 21462) between Newark and ACWD with CSA C23071 between Newark and CSWST2, and include the engineering and design of ACWD waterline replacement work in Thornton Avenue between Cherry Street and Ash Street, a contract amendment to CSA C23701 is required to add scope and fee for a second segment of waterline replacement in Thornton Avenue between Cherry Street and Olive Street. When CSA C23071 was negotiated and executed between Newark and CSWST2, the cooperative agreement between Newark and ACWD was contemplated but had not yet been finalized. During the final negotiations of the cooperative agreement, ACWD added the replacement of its waterline in Thornton Avenue between Cherry Street and Olive Street. The cooperative agreement included this additional scope and estimated engineering and design fee from CSWST2. ACWD agreed to reimburse Newark for 100% of these engineering and design costs. The last step necessary to close the loop on this work and sync up the two agreements is to issue a contract amendment to CSWST2 in the amount of \$117,279 to increase the scope of work and subsequent fee to perform the engineering and design work for the added segment of ACWD waterline between Cherry Street and Olive Street.

FISCAL IMPACT

The additional \$117,279 in professional design services will be charged to the Capital Projects Fund (Fund 610), GL Account 610.90.094.940.6221, Project No. 1258 – Old Town Streetscape Improvements.

Pursuant to the executed Cooperative Agreement (ACWD Job 21462), the Alameda County Water District (ACWD) will reimburse the City for 100 percent of these costs, as the added scope pertains exclusively to ACWD's waterline replacement design between Cherry Street and Olive Street.

As of June 30, 2025, the remaining available budget for Project No. 1258 was \$337,992. This unexpended balance will be reappropriated to GL Account 610.90.094.940.6221 (CIP001258) to maintain spending authority and support ongoing project activities through completion.

REVIEW AND APPROVAL

Prepared by - Miki Tsubota, City Engineer
Reviewed by - Howard Young, Public Works Director
Reviewed by - Krysten Lee, Finance Director
Reviewed by - Kristopher J. Kokotaylo, City Attorney
Approved by - David J. Benoun, City Manager

Attachments

1410 Resolution
Contract Amendment

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
NEWARK AUTHORIZING THE CITY MANAGER TO
EXECUTE AMENDMENT NO. 1 TO CONTRACTUAL
SERVICES AGREEMENT NO. C23071 WITH CSW STUBER-
STROEH ENGINEERING GROUP TO INCREASE THE NOT TO
EXCEED AMOUNT BY \$117,279 FOR A NEW TOTAL NOT TO
EXCEED AMOUNT OF \$1,014,497 FOR THE OLD TOWN
STREETSCAPE IMPROVEMENTS (PROJECT NO. 1258)

WHEREAS, on September 28, 2023, the City Council adopted Resolution No. 11565 authorizing the City Manager to execute a contractual services agreement with CSW Stuber-Stroeh Engineering Group (CSW|ST2) for professional design services for Old Town Streetscape Improvements Project No. 1258; and

WHEREAS, on October 11, 2023, the City Manager executed Contractual Services Agreement (CSA) No. 23701 between City of Newark and CSW|ST2 in the amount of \$897,218 for the engineering and design of the Old Town Streetscape Improvements Project 1258; and

WHEREAS, the scope of work and commensurate fee of CSA C23071 contemplated, amongst other engineering and design items, the engineering and design of the Alameda County Water District (ACWD) replacement water main and connections in Thornton Avenue between Olive and Ash Streets; and

WHEREAS, on December 15, 2024, the City and the Alameda County Water District (ACWD) entered into a Cooperative Agreement (ACWD Job No. 21462) for the Newark Old Town Streetscape and Main Renewal Project, establishing the terms under which ACWD will reimburse the City for 100 percent of the costs related to design and engineering of ACWD waterline improvements within the project limits; and

WHEREAS, the scope of work contemplated in the cooperative agreement was increased by ACWD to include an additional segment of watermain replacement in Thornton Ave between Cherry and Olive Streets beyond the limits of the Old Town Streetscape Improvements Project; and

WHEREAS, to synchronize the scope of watermain replacement work contemplated in the cooperative agreement between Newark and ACWD with the scope of work and commensurate fee of CSA C23071 between Newark and CSW|ST2, an amendment to CSA C23071 in the amount of \$117,279 needs to be approved and executed between Newark and CSW|ST2.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Newark hereby authorizes the City Manager to execute Contract Amendment No. 1 to CSA C23071, in a form approved by the City Attorney, with CSW|ST2 in the amount of \$117,279 for additional engineering and design services of the watermain segment in Thornton Avenue between Cherry

RESOLUTION NO. ____

and Olive Streets that is contemplated in the cooperative agreement between Newark and ACWD.

BE IT FURTHER RESOLVED that the total contract amount shall be increased by \$117,279, resulting in a new total contract not to exceed amount of \$1,014,497. The additional cost shall be charged to the Capital Projects Fund (Fund 610), GL Account 610.90.094.940.6221, Project No. 1258 – Old Town Streetscape Improvements, and shall be fully reimbursed by the Alameda County Water District under ACWD Job No. 21462.

BE IT FURTHER RESOLVED that the unexpended balance of \$337,992 as of June 30, 2025, is hereby reappropriated to GL Account 610.90.094.940.6221 (Project No. 1258) to maintain continuing spending authority and support ongoing project activities through completion.

**FIRST AMENDMENT TO CONTRACTUAL
SERVICES AGREEMENT C23071 BETWEEN THE
CITY OF NEWARK AND CSW STUBER-STROEH
ENGINEERING GROUP - FOR ACWD WATERLINE
DESIGN SERVICES**

This First Amendment to Contractual Services Agreement between the City of Newark, a municipal corporation, ("City") and CSW Stuber-Stroeh Engineering Group, a California Corporation ("Consultant") (sometimes referred to as "Parties") dated October 11, 2023 (the "Agreement"), is entered into as _____, for the provision of professional on-call pavement engineering and management services.

RECITALS

WHEREAS, the Parties executed the Agreement for the provision of professional on-call pavement engineering and management services; and

WHEREAS, Section 27, Modifications, of the Agreement allows the Parties to amend the Agreement provided that the amendment is in writing signed by the Parties; and

WHEREAS, the Parties desire to amend the Agreement, Section 3.A to increase the "Not to Exceed" Compensation amount; and

WHEREAS, City staff is authorized to execute this Amendment in a form approved by the City Attorney.

NOW, THEREFORE, the Parties hereby agree as follows:

1. Section 3.A. "Not to Exceed" Compensation, of the Agreement, is amended to increase the not to exceed compensation by \$117,279, for a total not to exceed amount of \$1,014,497 (from a previous not to exceed amount of \$897,218).
2. Exhibit A (Scope of Work) and Exhibit B (Compensation) are amended to include the additional services reflected in the attached Exhibit which is hereby incorporated by reference.
3. With the exception of the foregoing, all other terms and conditions in the Agreement, as amended, remain in force and effect.

City of Newark

CSW Stuber-Stroeh Engineering Group
a California Corporation

David J. Benoun
City Manager

Robert Stevens, PE
President

Dated: _____

Dated: _____

Attest:

Sheila Harrington
City Clerk

Approved as to Form:

Kristopher J. Kokotaylo
City Attorney



STAFF REPORT

Item D. 6.

DATE 11/13/2025
TO Honorable Mayor and City Council Members
FROM James Scanlin, Environmental Services Manager
SUBJECT Adopt a resolution authorizing an increase to the solid waste, recycling, and organics collection and processing services maximum rates for Calendar Year 2026

SUMMARY AND RECOMMENDATION

Republic Services, Inc. provides the City of Newark's solid waste, recycling, and organics collection services, and BLT Enterprises of Fremont, LLC provides the City's waste transfer services. The City's agreements with Republic Services and BLT Enterprises include an annual rate adjustment provision based on a prescribed index-based methodology. Maximum rate limits are set annually by the City using this methodology, with final rates determined by Republic Services. The total proposed maximum rate increase is 3.7% and would be effective January 1, 2026.

Staff recommends that the City Council, by resolution, authorize a 3.7% increase to the maximum limit for rates for solid waste, recycling, and organics collection and processing services for Calendar Year 2026.

BACKGROUND

The City of Newark has a contract with Republic Services, Inc. to provide the City's solid waste, recycling, and organics collection services. This is a 10-year agreement that was executed in 2023. The City also has a contract with BLT Enterprises of Fremont, LLC to provide the City's waste transfer services. This is a 30-year contract that was executed in 2007. Republic Services collects all three waste streams from residential and commercial accounts and takes the recycling and organic waste to their Newby Island facility for processing. The solid waste is taken to BLT's transfer station. BLT hauls the solid waste to the landfill.

The City's agreements with Republic Services and BLT Enterprises include an annual rate adjustment provision. This annual adjustment is called the index-based adjustment and involves applying prescribed formulas to calculate rate adjustments due to changes in specific indices. These indices include (1) A Consumer Price Index (CPI) for Water and Sewer and Trash Collection, which was 5.05% for the period between August 2024 and August 2025; (2) A Compressed Natural Gas Service Index which was 2.88% for the same period; and (3) An increase of the disposal costs at the Fremont Transfer

Station (BLT), which is estimated at 1.9% for this rate period.

Due to a Teamsters Union strike, waste collection services were disrupted from July 8 to July 20. Staff is working with Republic Services to provide customers with a credit for the missed service. Staff anticipates that this will be resolved within the next 60 days.

DISCUSSION/ANALYSIS

Maximum rate limits are set annually by the City using the index-based adjustment methodology specified in the agreement. The total proposed rate increase, after applying the current rate indices listed above, is 3.7%. The proposed rate will be effective on January 1, 2026.

The attachment, "New Exhibit L," shows proposed rates for 2026. The majority of residential households (approximately 75%) subscribe to the 32-gallon cart size and will see an increase of \$1.67 per month. Approximately 33% of commercial customers use a 3-yard bin. For a once-a-week pick-up service for a 3-yard bin, the proposed increase is \$17.92 per month. Below is a sample of the difference between the 2025 and 2026 rates:

Service	2025 Monthly Rates	2026 Monthly Rates	Proposed Increase
Residential 32-Gallon Cart	\$45.16	\$46.83	\$1.67
Residential 64-Gallon Cart	\$79.99	\$82.95	\$2.96
Commercial 3 Yd/ 1 per week	\$484.20	\$502.12	\$17.92
Commercial 2 Yd/ 2 per week	\$698.63	\$724.48	\$25.85

Seniors and low-income residents receive a 15% discount on the standard rate.

For comparison purposes, Fremont's rates for 2024 and 2025 were \$46.84 per month for 32-gallon residential service and \$283.62 per month for 3-yard commercial service. These rates were adopted in 2024. Fremont's rates are expected to increase in January 2026. Union City's rates for fiscal year 2026 are \$69.09 per month for 32-gallon residential service and \$512.54 per month for 3-yard commercial service. Union City's next rate adjustment is scheduled for July 2026.

FISCAL IMPACT

The maximum rate adjustment for Calendar Year 2026 has no direct fiscal impact on the City of Newark's budget.

REVIEW AND APPROVAL

Prepared by - James Scanlin, Environmental Services Manager
Reviewed by - Howard Young, Public Works Director
Reviewed by - Kristopher J. Kokotaylo, City Attorney
Approved by - David J. Benoun, City Manager

Attachments

Resolution Annual Rate Adjustment
New Exhibit L

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF NEWARK AUTHORIZING A 3.7% INCREASE TO
THE MAXIMUM LIMIT FOR RATES FOR RECYCLING,
ORGANICS, AND SOLID WASTE COLLECTION
SERVICES

WHEREAS, the Amended and Restated Franchise Agreement (Franchise Agreement) between the City of Newark and Allied Waste Services of North America (Republic Services) for the collection of solid waste, recycling, and organics services dated June 1, 2023, provides for an annual rate adjustment effective January 1 of each year; and

WHEREAS, the Franchise Agreement with Republic Services includes an annual index-based adjustment that involves applying prescribed formulas to calculate rate adjustments due to changes in specific indices, including the Consumer Price Index for garbage and trash collection, a compressed natural gas service index, and the disposal costs at the Fremont Transfer Station; and

WHEREAS, City staff, using the index-based adjustment methodology identified above, determined that the index-based rate increase for calendar year 2026 is 3.7%.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Newark that, in accordance with the Franchise Agreement between the City of Newark and Republic Services for solid waste collection, recycling, and organics services, and pursuant to the Newark Municipal Code, fees and rates for solid waste collection, recycling and organics services shall not exceed that established in New Exhibit L attached hereto and incorporated herein by reference, which is made a part hereof as though set forth at length.

BE IT FURTHER RESOLVED that any portion of Resolution No. 11,704 setting maximum for fees and rates for solid waste collection, recycling, and organics services is hereby rescinded and that if any provisions contained herein are found to be in conflict with provisions of Resolution No. 11,704 or any other previous resolution, the provisions herein shall prevail.

NEW EXHIBIT L
Maximum Rates Approved by City for Rate Period Four
(Effective January 1, 2026)

All references to Contractor and the Maximum Rates established herein are as a result of City's contract for collection of garbage, recyclables, and organic materials and shall be deemed Maximum Rates as established by City effective January 1, 2026.

A. SINGLE-FAMILY CART SERVICE

Single-Family Customers include single-family premises and each unit of a duplex, triplex, townhouse or condominium which receives individual Cart collection services.

CURBSIDE SERVICES	CONTAINER SIZE			
	20 GAL	32 GAL	64 GAL	96 GAL
(A) Basic Service	\$42.15	\$46.83	\$82.95	\$119.05
(B) Lifeline/Senior Rate	\$35.82	\$39.82	\$70.51	\$101.17
(C) Extra Solid Waste Cart	n/a	\$28.11	\$49.74	\$71.36
(D) Extra Yardwaste Cart	n/a	n/a	\$11.71	n/a
(E) Extra Recyclables Cart	n/a	n/a	\$7.04	n/a

*BACKYARD SERVICES	CONTAINER SIZE			
	20 GAL	32 GAL	64 GAL	96 GAL
(A) Basic Service	\$63.22	\$70.25	\$124.44	\$178.56
(B) Lifeline/Senior Rate	\$53.72	\$59.69	\$105.76	\$151.76
(C) Extra Solid Waste Cart	n/a	\$42.16	\$74.62	\$107.07
(D) Extra Yardwaste Cart	n/a	n/a	\$42.16	n/a
(E) Extra Recyclables Cart	n/a	n/a	\$42.16	n/a

(A) Basic Service

Weekly curbside collection of refuse, recyclables and yard waste in containers provided by the Contractor. Customers may select their level of refuse service according to the container options available. All customers will be issued a 64-gallon container for yardwaste and food scraps collection and a 64-gallon container for recyclables collection.

(B) Lifeline and Senior Rates

Weekly curbside collection of refuse, recyclables and yard waste in containers provided by the Contractor. Customers may select their level of refuse service according to the container options available. All customers will be issued a 64-gallon container for yardwaste and food scraps collection and a 64-gallon container for recyclables collection. These rates will be available for eligible, low-income customers demonstrating that they receive assistance under PG&E's Low Income Rate Payer Assistance program. These rates will also be available for senior citizens, age 65 and above.

(C,D,E) Additional Containers

Customers may subscribe to additional weekly refuse, yard waste or recycling service by requesting one or more extra Carts in the sizes listed above.

*Backyard services are available for an additional cost. Drivers cannot services containers behind locked gates or structures. Disabled residents may apply for an exemption from the additional fee.

NEW EXHIBIT L

Maximum Rates Approved by City for Rate Period Four

B. MULTI-FAMILY CART SERVICE

Multi-Family Customers include any Residential premises (other than Single-Family Premises), which have centralized collection services. Each unit of a duplex, triplex, townhouse or condominium that receives individual collection services is considered a Single-Family Premises and charged Single-Family Rates.

CART SIZE	MATERIAL	COLLECTIONS PER WEEK					
		1X	2X	3X	4X	5X	6X
32-Gallons	Refuse	\$35.66	\$72.75	\$111.24	\$151.16	\$192.54	\$235.32
64-Gallons	Refuse	\$63.11	\$128.75	\$196.90	\$267.59	\$340.82	\$416.51
96-Gallons	Refuse	\$90.58	\$184.75	\$282.57	\$384.00	\$489.04	\$597.72
32-Gallons	Recyclables	\$17.82	\$36.36	\$55.66	\$75.60	\$96.28	\$117.67
64-Gallons	Recyclables	\$31.54	\$64.37	\$98.45	\$133.79	\$170.41	\$208.28
96-Gallons	Recyclables	\$45.30	\$92.39	\$141.31	\$192.01	\$244.50	\$298.86
32-Gallons	Yardwaste	\$26.74	\$54.56	\$83.44	\$113.40	\$144.39	n/a
64-Gallons	Yardwaste	\$47.32	\$96.58	\$147.66	\$200.70	\$255.59	n/a
96-Gallons	Yardwaste	\$67.93	\$138.57	\$211.92	\$287.97	\$366.81	n/a

C. MULTI-FAMILY FRONT-LOAD BIN AND COMPACTOR SERVICE

Multi-Family Customers include any Residential premises (other than Single-Family Premises), which have centralized collection services. Each unit of a duplex, triplex, townhouse or condominium that receives individual collection services is considered a Single-Family Premises and charged Single-Family Rates.

REFUSE BINS*	COLLECTIONS PER WEEK					
	1X	2X	3X	4X	5X	6X
1 cubic yard container	\$189.79	\$387.05	\$592.15	\$804.47	\$1,024.84	\$1,252.30
2 cubic yard container	\$355.16	\$724.48	\$970.62	\$1,505.83	\$1,917.82	\$2,343.97
3 cubic yard container	\$502.12	\$935.59	\$1,369.30	\$2,008.38	\$2,510.47	\$3,012.53
4 cubic yard container	\$657.94	\$1,236.06	\$1,814.43	\$2,631.71	\$3,289.66	\$3,947.56
6 cubic yard container	\$983.18	\$1,850.60	\$2,717.85	\$3,932.60	\$4,915.78	\$5,898.93
7 cubic yard container	\$1,127.83	\$2,139.76	\$3,383.46	\$4,511.27	\$5,639.06	\$6,766.90

RECYCLING BINS**	COLLECTIONS PER WEEK					
	1X	2X	3X	4X	5X	6X
1 cubic yard container	\$75.92	\$154.83	\$236.86	\$321.80	\$409.95	\$500.93
2 cubic yard container	\$142.09	\$289.80	\$388.24	\$602.33	\$767.11	\$937.57
3 cubic yard container	\$200.83	\$374.23	\$547.72	\$803.35	\$1,004.17	\$1,205.00
4 cubic yard container	\$263.19	\$494.43	\$725.78	\$1,052.70	\$1,315.87	\$1,579.02
6 cubic yard container	\$393.26	\$740.23	\$1,087.14	\$1,573.05	\$1,966.33	\$2,359.58
7 cubic yard container	\$451.15	\$855.89	\$1,353.38	\$1,804.50	\$2,255.63	\$2,706.76

YARD WASTE BINS**	COLLECTIONS PER WEEK					
	1X	2X	3X	4X	5X	6X
1 cubic yard container	\$142.33	\$290.31	\$444.08	\$603.37	\$768.62	\$0.00
2 cubic yard container	\$266.37	\$543.38	\$727.95	\$1,129.37	\$1,438.33	\$0.00
3 cubic yard container	\$376.57	\$701.74	\$1,026.97	\$1,506.28	\$1,882.83	\$0.00

*Customer owned front-load refuse compactors will be charged 2 times the refuse bin rates listed in the above table.

**Customer owned front-load recycling compactors will be charged 50% of the refuse bin rates listed the above table.

NEW EXHIBIT L
Maximum Rates Approved by City for Rate Period Four

D. COMMERCIAL CART SERVICE

CART SIZE	MATERIAL	COLLECTIONS PER WEEK					
		1X	2X	3X	4X	5X	6X
32-Gallons	Refuse	\$35.66	\$72.75	\$111.24	\$151.16	\$192.54	\$235.32
64-Gallons	Refuse	\$63.11	\$128.75	\$196.90	\$267.59	\$340.82	\$416.51
96-Gallons	Refuse	\$90.58	\$184.75	\$282.57	\$384.00	\$489.04	\$597.72
32-Gallons	Recyclables	\$17.82	\$36.36	\$55.66	\$75.60	\$96.28	\$117.67
64-Gallons	Recyclables	\$31.54	\$64.37	\$98.45	\$133.79	\$170.41	\$208.28
96-Gallons	Recyclables	\$45.30	\$92.39	\$141.31	\$192.01	\$244.50	\$298.86
32-Gallons	Yardwaste	\$26.74	\$54.56	\$83.44	\$113.40	\$144.39	n/a
64-Gallons	Yardwaste	\$47.32	\$96.58	\$147.66	\$200.70	\$255.59	n/a
96-Gallons	Yardwaste	\$67.93	\$138.57	\$211.92	\$287.97	\$366.81	n/a

E. COMMERCIAL FRONT-LOAD BIN AND COMPACTOR SERVICE

REFUSE BINS*	COLLECTIONS PER WEEK					
	1X	2X	3X	4X	5X	6X
1 cubic yard container	\$189.79	\$387.05	\$592.15	\$804.47	\$1,024.84	\$1,252.30
2 cubic yard container	\$355.16	\$724.48	\$970.62	\$1,505.83	\$1,917.82	\$2,343.97
3 cubic yard container	\$502.12	\$935.59	\$1,369.30	\$2,008.38	\$2,510.47	\$3,012.53
4 cubic yard container	\$657.94	\$1,236.06	\$1,814.43	\$2,631.71	\$3,289.66	\$3,947.56
6 cubic yard container	\$983.18	\$1,850.60	\$2,717.85	\$3,932.60	\$4,915.78	\$5,898.93
7 cubic yard container	\$1,127.83	\$2,139.76	\$3,383.46	\$4,511.27	\$5,639.06	\$6,766.90

RECYCLING BINS**	COLLECTIONS PER WEEK					
	1X	2X	3X	4X	5X	6X
1 cubic yard container	\$75.92	\$154.83	\$236.86	\$321.80	\$409.95	\$500.93
2 cubic yard container	\$142.07	\$289.80	\$388.24	\$602.33	\$767.11	\$937.57
3 cubic yard container	\$200.83	\$374.23	\$547.72	\$803.35	\$1,004.17	\$1,205.00
4 cubic yard container	\$263.19	\$453.92	\$725.78	\$1,052.70	\$1,315.87	\$1,579.02
6 cubic yard container	\$393.26	\$740.23	\$1,087.14	\$1,573.05	\$1,966.33	\$2,359.58
7 cubic yard container	\$451.15	\$855.89	\$1,353.38	\$1,804.50	\$2,255.63	\$2,706.76

YARD WASTE BINS**	COLLECTIONS PER WEEK					
	1X	2X	3X	4X	5X	6X
1 cubic yard container	\$142.33	\$290.31	\$444.08	\$603.37	\$768.62	\$0.00
2 cubic yard container	\$266.37	\$543.38	\$727.95	\$1,129.37	\$1,438.33	\$0.00
3 cubic yard container	\$376.57	\$701.74	\$1,026.97	\$1,506.28	\$1,882.83	\$0.00

*Customer owned front-load refuse compactors will be charged 2 times the refuse bin rates listed in the above table.

**Customer owned front-load recycling compactors will be charged 50% of the refuse bin rates listed the above table.

NEW EXHIBIT L

Maximum Rates Approved by City for Rate Period Four

F. COMMERCIAL ORGANIC SERVICES & RATES

REFUSE BINS*	COLLECTIONS PER WEEK					
	1X	2X	3X	4X	5X	6X
1 cubic yard container	\$182.71	\$372.59	\$570.03	\$774.41	\$986.54	\$1,205.50
2 cubic yard container	\$341.89	\$697.43	\$934.35	\$1,449.59	\$1,846.17	\$2,256.44
32 or 64 Gallon Commercial	\$60.76	\$123.93	\$189.54	\$257.60	\$328.07	\$400.95

G. DROP BOX CONTAINERS AND COMPACTOR SERVICES

DROP BOX SIZES	Tonnage Limit Per Pick-Up*	REFUSE	RECYCLING	YARDWASTE
6 cubic yard Drop Box	2.0	\$667.40	n/a	n/a
14 cubic yard Drop Box	2.0	\$667.40	\$333.69	\$500.52
20 cubic yard Drop Box	3.0	\$843.56	\$421.79	\$632.68
30 cubic yard Drop Box	5.0	\$1,195.93	\$597.99	\$896.94
40 cubic yard Drop Box	6.0	\$1,372.11	\$686.07	\$1,029.11
Excess Tonnage Rate	n.a.	\$176.22	\$105.62	\$105.62

CUSTOMER-OWNED COMPACTORS	Tonnage Limit Per Pick-Up*	REFUSE	RECYCLING	YARDWASTE
6 cubic yard Compactor	1.2	\$581.04	\$290.54	\$435.77
15 cubic yard Compactor	3.0	\$1,162.09	\$581.04	\$871.57
20 cubic yard Compactor	4.0	\$1,549.43	\$774.70	\$1,162.09
25 cubic yard Compactor	5.0	\$1,936.77	\$968.40	\$1,452.60
30 cubic yard Compactor	6.0	\$2,324.15	\$1,162.09	\$1,743.12
35 cubic yard Compactor	7.0	\$2,711.53	\$1,355.78	\$2,033.63
40 cubic yard Compactor	8.0	\$3,098.88	\$1,549.43	\$2,324.15
Excess Tonnage Rate	n.a.	\$176.22	\$105.62	\$105.62

If tonnage collected is greater than the tonnage limit listed in the above table, contractor may charge for tonnage in excess of the tonnage limit at the per-ton rate specified.

H. CONSTRUCTION AND DEMOLITION DEBRIS BOX SERVICE

DROP BOX SIZES	MATERIAL	BASE RATE PER PICK-UP	PER TON RATE*
6 cubic yard Drop Box	Dirt	\$420.53	\$69.92
6 cubic yard Drop Box	Concrete	\$420.53	\$69.92
14 cubic yard Drop Box	Wood	\$420.53	\$99.87
20 cubic yard Drop Box	Wood	\$420.53	\$99.87
30 cubic yard Drop Box	Wood	\$420.53	\$99.87
40 cubic yard Drop Box	Wood	\$420.53	\$99.87
14 cubic yard Drop Box	Recyclable C&D	\$420.53	\$130.30
20 cubic yard Drop Box	Recyclable C&D	\$420.53	\$130.30
30 cubic yard Drop Box	Recyclable C&D	\$420.53	\$130.30
40 cubic yard Drop Box	Recyclable C&D	\$420.53	\$130.30

*Contractor will charge customer for actual tonnage collected at the per-ton rate listed in the above table.

NEW EXHIBIT L
Maximum Rates Approved by City for Rate Period Four

I. ADDITIONAL SERVICES & RATES

ADDITIONAL SERVICES	RATE
Cost of pre-paid solid waste overage bags	\$16.87
Cost of pre-paid yardwaste overage bags	\$16.87
Extra On-Call Bulky Cleanup (more than three per year)	\$126.75
Cart replacement cost (more than once per year)	\$126.75
Cart delivery/pick-up (more than once per year)	\$84.48
Lost lock per container, per occurrence	\$50.67
Steam cleaning Bin/Cart (charge per visit)	\$211.25
Hourly Trip Charge (if driver must return due to Customer/Generator error, such as failure to place Container at point of Collection before Collection time, overfilled Container, incorrect Container placement, contaminated materials)	\$143.65
Push/pull charge (Per- Mo, Per-50 Ft, Per Cart, Per Pick-up)	\$33.80
Lock/unlock charge (Per- Mo, Per-50 Ft, Per Cart, Per Pick-up)	\$9.79
Extra refuse bin collection (per cubic yard rate per pick-up)	\$42.08
Extra recycling bin collections (per cubic yard rate per pick-up)	\$21.03
Extra yard waste bin collections (per cubic yard rate per pick-up)	\$31.55
Bin Lock Installation (new lock) per container, per occurrence	\$50.67
Overage charges Per-Cubic-Yard Rate, per occurrence	\$16.87
Container relocation charge per container, per occurrence	\$143.65
Daily drop box demurrage charge (rental charge if customer keeps Box longer than 7-days without pick-up or return)	\$39.84
Drop box placement charge	\$109.86
Drop box relocation charge	\$143.65
Drop box cancellation service	\$143.65
Drop box overage charge - Refuse (For Each Ton In Excess of Limits)	\$176.22
Drop box overage charge - Recyclables (For Each Ton In Excess of Limits)	\$105.62
Drop box overage charge - Yardwaste (For Each Ton In Excess of Limits)	\$105.62
Restart charge after 120-days late and service reduction	\$50.67
Late charge after 60-days past due	1.50%
Insufficient funds charge	\$50.67
Overflow extra yard charge	\$51.62
Contamination charge (after issuance of warning notices)	\$25.82
Contamination charge (after issuance of warning notices) for regular bin service - 1 cubic yard container	\$35.26
Contamination charge (after issuance of warning notices) for regular bin service - 2 cubic yard container	\$70.42
Contamination charge (after issuance of warning notices) for regular bin service - 3 cubic yard container	\$104.50
Contamination charge (after issuance of warning notices) for regular bin service - 4 cubic yard container	\$137.67
Contamination charge (after issuance of warning notices) for regular bin service - 6 cubic yard container	\$206.40
Contamination charge (after issuance of warning notices) for regular bin service - 7 cubic yard container	\$240.88
Contamination charge (after issuance of warning notices) for regular bin service - 8 cubic yard container	\$275.28



STAFF REPORT

Item D. 7.

DATE 11/13/2025
TO Honorable Mayor and City Council Members
FROM Matthew Farrell, Chief Building Official
SUBJECT Waive further reading and adopt an ordinance repealing Section 15.04.030 of Title 15 "Buildings and Construction" of the Newark Municipal Code in order to conform to the updates in the 2025 building standards code that are adopted

SUMMARY AND RECOMMENDATION

Newark Municipal Code Chapter 15.04, General Provisions, currently do not align with the most current edition of the California Building Standards Code due to updates and reorganization of the model codes. The proposed ordinance would amend the Newark Municipal Code to align with the State requirements as well as provide flexibility for the enforcement of the code. This item was first presented to council on September 25, 2025, as a non-consent item and held a public hearing on October 23, 2025. Council introduced an ordinance and waived reading after the hearing and now this item is being considered for second reading and ordinance adoption.

Staff recommends that the City Council waive further reading and, by title only, adopt an ordinance amending Chapter 15.04 General Provisions of the Newark Municipal Code to remove Section 15.04.030 entirely.

BACKGROUND

The following summarizes the procedural history and primary justification for the proposed changes to Newark Municipal Code (NMC) Chapter 15.04. The ordinance to update the code was first introduced as part of the triennial code update process on September 25, 2025. The defining action occurred with the adoption of the 2025 California Building Standards Code on October 23, 2025.

The repeal of NMC Chapter 15.04, Section 15.04.030, is a necessary action resulting from the adoption of the 2025 California Building Standards Code on October 23, 2025. This action eliminates obsolete and conflicting local language regarding the interpretation and enforcement of state codes. By removing outdated definitions for officials (like the Fire Marshal) and correcting the appeals board composition, the City ensures easier code enforcement and provides an unbiased appeals process that aligns with current state standards.

DISCUSSION/ANALYSIS

The proposed changes aim to streamline and update Newark Municipal Code (NMC) Chapter 15.04, General Provisions, to align with current California building standards and enforcement practices.

NMC Chapter 15.04 currently contains language governing building code enforcement processes and staff procedures. Over the last two code adoption cycles, the way California-adopted standards are enforced has made the existing NMC language difficult to use and has sometimes created opposition to the state standards. This necessitates revising the municipal code for clarity and ease of implementation.

The existing section of the NMC being repealed contained local definitions for key enforcement roles, the Chief Building Official and the Fire Marshal. It designated the Chief Building Official to interpret and provide supplemental information for the enforcement of a comprehensive list of California Codes (including Building, Residential, Mechanical, Electrical, Plumbing, Energy, and Green Building Standards Codes, among others). It designated the Fire Marshal to interpret and enforce the California Fire Code. These local definitions are now redundant and outdated because the State-adopted California Code books now define the specific officials responsible for enforcing their respective collections and the title of the Fire Marshal has been formally updated in the state code to Fire Code Official, which did not match the previous NMC language.

The current NMC section also established an appeals process that conflicts with the one outlined in the California Building Standards Code. Specifically, NMC Section 15.04.030 mandated that the Building Official and the Fire Marshal (now Fire Code Official) be members of the appeals board. The updated language removes this requirement, which ensures the appeals board can provide a more unbiased decision for the appellant, as the enforcing officials are no longer required to rule on their own interpretations or decisions.

FISCAL IMPACT

There is no direct fiscal impact as a result of adopting the ordinance. The City's costs related to implementation of the ordinance would be recovered through the building permit fees in the current Master Fee Schedule.

REVIEW AND APPROVAL

Prepared by - Matthew Farrell, Chief Building Official
Reviewed by - Howard Young, Public Works Director
Reviewed by - Krysten Lee, Finance Director
Reviewed by - Kristopher J. Kokotaylo, City Attorney
Approved by - David J. Benoun, City Manager

Attachments

Building Code Ordinance

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF NEWARK REPEALING SECTION 15.04.030 OF TITLE 15 “BUILDINGS AND CONSTRUCTION” OF THE NEWARK MUNICIPAL CODE IN ORDER TO CONFORM TO THE UPDATES IN THE 2025 BUILDING STANDARDS CODE THAT ARE ADOPTED

WHEREAS, the California Building Standards Commission has adopted a new Title 24 of the California Code of Regulations, also referred to as the 2025 California Building Standards Code, that will become effective statewide on January 1, 2026; and

WHEREAS, currently Title 15 “Buildings and Construction” Article I “Building Regulations” of the City of Newark Municipal Code adopted the building standards contained in the 2019 versions of the California Building Code, the California Residential Code, the California Fire Code, the California Green Building Standards Code, the California Plumbing Code, the California Mechanical Code, and the California Electrical Code, California Administrative Code, as such Codes are approved by the State Building Standards Commission (collectively, the “California Building Standards Code”); and

WHEREAS, the updated California Building Standards Code becomes effective within the City on January 1, 2026, and Title 15 is updated by default to incorporate the California Building Standards Code without local amendments; and

WHEREAS, the updated California Building Standards Code has added language that make Section 15.04.030 of the Newark Municipal Code unnecessary; and

WHEREAS, the City Council finds that no additional environmental review is necessary because this Ordinance is not a project that has the potential to cause substantial or potentially substantial, adverse change in the environment and qualifies for an exemption under the California Environmental Quality Act (CEQA) Guidelines Section 15061 (b) (3), and further, the Ordinance establishes standards for the approval of ministerial projects that are not themselves subject to CEQA review.

THE CITY COUNCIL OF THE CITY OF NEWARK DOES ORDAIN AS FOLLOWS:

SECTION 1. Recitals.

The forgoing Recitals are true and correct and incorporated herein by this reference.

SECTION 2. Code Revisions.

Section 15.04.030 of the Newark Municipal Code is repealed in its entirety.

SECTION 3. Severability.

If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of the ordinance. The City Council hereby declares that it would have adopted the ordinance, and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses or phrases be declared invalid.

SECTION 4. Adoption.

This Ordinance shall take effect on the later of thirty (30) days after passage or on January 1, 2026, and shall within fifteen (15) days after passage, be published in accordance with Section 36933 of the Government Code of the State of California.



STAFF REPORT

Item F. 1.

DATE 11/13/2025
TO Honorable Mayor and City Council Members
FROM Miki Tsubota, City Engineer
SUBJECT Adopt a resolution amending the 2024-2026 Biennial Budget and Capital Improvement Plan to add capital improvement projects

SUMMARY AND RECOMMENDATION

There are three items on the City Council meeting agenda related to adding projects presented to City Council on October 23, 2025 to the current Capital Improvement Plan (CIP). This first item addresses the majority of projects being recommended for addition to the CIP. Due to real property interests for Council Members, decisions will be limited to the projects in this report. Other items on the agenda will each focus on an additional project in order to address the real property interests, including a park project and a pavement project. None of the projects in this report are interrelated to the subsequent projects that will be considered and the Council can make decisions on the projects in this report independent of the subsequent projects.

Staff recommends that the City Council adopt a resolution amending the 2024–2026 Biennial Budget and Capital Improvement Plan to include additional capital improvement projects that were previously approved or identified in the Citywide Facilities Master Plan or Citywide Parks Master Plan update, and to establish the corresponding project appropriations as outlined in Exhibit A.

BACKGROUND

The City Council adopted the 2024-2026 Biennial Budget and CIP on June 27, 2024. The general purpose of the CIP is to identify and prioritize capital improvement projects for potential funding. Projects typically include improvements to streets, parks, and facilities as well as large maintenance projects or acquisition of new equipment that would fall outside of a department's operating budget. Projects submitted for consideration must satisfy at least one of the City's five strategic areas (Public Safety Services, Education, Quality of Life, Community Development, and City Government Operations). Projects are also categorized into priority levels based on meeting legal, grant matching, or regulatory requirements; satisfying a critical risk management issue to ensure public safety; serving to preserve and protect the City's existing assets and public infrastructure; and community benefit.

During a Special City Council Meeting on October 23, 2025, staff presented and

received feedback on proposed amendments to the CIP (see attached agenda report). The amendments included:

- 1) Replacement of playgrounds located at Mirabeau Park, Jerry Raber Ash Street Park, and Birch Grove Park based on safety assessments and community identified priorities in the Parks Master Plan update approved by City Council on November 11, 2024;
- 2) Replacement of Fire Station No. 27 (located at Cherry Street and Mowry Avenue) and Fire Station No. 29 (located at Ruschin Drive and Newark Boulevard) based on operational needs and code regulations identified in the Facilities Master Plan approved by City Council on October 10, 2024; and
- 3) Previously approved projects that were unable to be incorporated into the CIP in 2024 due to Council Member conflicts, including design and implementation phases of the Old Town Streetscape Improvements project, Railroad Quiet Zone design, and Thornton Avenue Pavement Overlay Phase 2 (Ash Street to Spruce Street).

City Council members expressed support of the proposed amendments and there were no public comments.

Following the Special City Council Meeting, at the Regular City Council Meeting on October 23, 2025, California State Senator Dr. Aisha Wahab presented one million dollars in state funding to the City of Newark to support improvements at Jerry Raber Ash Street Park. Therefore, the only change to the proposed amendment presented at the October 23, 2025 Special City Council Meeting is to apply the State Legislative Budget Appropriation to the playground replacement project at Jerry Raber Ash Street Park.

On October 28, 2025, the projects included in the CIP amendment were presented to the Planning Commission, which found all projects were in conformance with the City's General Plan.

DISCUSSION/ANALYSIS

Below and attached as "CIP Amendment Exhibit A" is a summary of the proposed CIP amendment. Recommended projects are funded by a variety of regional grants, gas tax, sales taxes, vehicle registration fees, and state and federal funding. Project descriptions are included in attached Exhibit B.

Parks Master Plan Priority Group 1

- Birch Grove Park – Updated playground; \$2.3 million (Funding: Park Impact Fees)
- Jerry Raber Ash Street Park – Updated playground and park furnishings; \$1,000,000 (Funding: State Legislative Budget Appropriation championed by Senator Dr. Aisha Wahab)
- Mirabeau Park – Updated playground; \$620,000 (Funding: Park Impact Fees)

As mentioned above, the only change to the proposed amendment presented at the October 23, 2025 Special City Council Meeting is to apply the State Legislative Budget Appropriation to the Jerry Raber Ash Street Park project. This allows the original updated playground project estimated at \$824,000 to also include updated park

furnishings such as picnic tables, benches, and waste/recycling containers. The full cost of \$1 million is completely funded by a State Legislative Budget Appropriation and no longer requires the use of Park Impact Fees. The Park Impact Fee balance would be approximately \$7 million after completing the Birch Grove and Mirabeau Parks playground updates.

Facilities Master Plan Priority

- Reconstruct Fire Stations #27 and #29 - Preliminary Planning; \$3.5 million (Funding: Measure GG half-cent Newark general sales tax)

Priority Development Area

- Old Town Priority Development Area Streetscape Improvements – *Design*: \$1.0 million (Funding: Measure BB half-cent County sales tax for transportation needs)
- Old Town Priority Development Area Streetscape Improvements – *Construction*: \$17.1 million (Funding: One Bay Area Grant, Regional Measure 3, Transportation Fund for Clean Air, and Priority Legislative Budget Project funding championed by Assemblymember Alex Lee and Congressman Ro Khanna)

Priority Projects

- Railroad Quiet Zones Implementation – Design: \$915,000 (Funding: Priority Legislative Budget Project funding championed by Assemblymember Alex Lee)
- Thornton Avenue Pavement Overlay Phase 2 (Ash Street to Spruce Street): \$2.3 million (Funding: Regional Measure 3, Federal Community Project Funding (CPF) championed by Congressman Ro Khanna and U.S. Senator Alex Padilla)

The proposed amendment ensures:

- Park Impact Fees are utilized on projects that have been prioritized through community engagement in preparing the Citywide Parks Master Plan update.
- Budgets are established for the highest priority Facilities Master Plan projects - replacement of two fire stations - in order to begin the preliminary studies required for new construction. Funding for later phases, including construction, will be discussed in detail during the next CIP planning process in 2026.
- In-progress projects previously prioritized by City Council continue without disruption, such as Old Town Streetscape and Thornton Avenue Overlay projects.
- Projects that rely on grants or other funding sources continue to make necessary progress to meet grant funding milestones.

FISCAL IMPACT

Adoption of this resolution will amend the 2024–2026 Biennial Budget and Capital Improvement Plan (CIP) to recognize new and updated project appropriations in the amount of \$28,711,500 as outlined in Exhibit A. Appropriations will be adjusted upon City Council approval to allow projects to proceed without delay. All project expenditures will comply with applicable funding-source restrictions and established City financial policies.

REVIEW AND APPROVAL

Prepared by - Miki Tsubota, City Engineer
Reviewed by - Howard Young, Public Works Director
Reviewed by - Lenka Hovorka, Assistant City Manager
Reviewed by - Krysten Lee, Finance Director
Reviewed by - Kristopher J. Kokotaylo, City Attorney
Approved by - David J. Benoun, City Manager

Attachments

October 23, 2025 Special City Council Meeting Agenda Report
CIP Amendment Presentation
CIP Amendment Resolution
CIP Amendment Exhibit A
Exhibit B



STAFF REPORT

Item B.1.

DATE 10/23/2025
TO Honorable Mayor and City Council Members
FROM Miki Tsubota, City Engineer
SUBJECT Introductory presentation of background and majority of projects for proposed amendments to the 2024-2026 Biennial Budget and Capital Improvement Plan

SUMMARY AND RECOMMENDATION

There are three items on the City Council meeting agenda related to amending the current Capital Improvement Plan (CIP). This first item involves an introductory presentation of the background of the CIP and the majority of projects being considered for inclusion in a CIP Amendment in which no conflicts exist. Due to conflicts of interests for Council Members, discussion will be limited to the projects in this report. The next two items on the agenda will each focus on an additional project in order to address the conflicts, including a park project and a pavement project.

City staff are currently preparing a new rolling five-year CIP to be presented to City Council in early 2026 with a goal of City Council adoption by June 2026. The rolling five-year CIP improves on existing practices by providing more realistic project delivery forecast, providing more long-term accountability and transparency, better preparing projects for long-term grant readiness, and providing better long-term Council and community alignment.

Before the new rolling five-year CIP is effective, staff will be recommending an amendment to the current 2024-2026 Biennial Budget (Budget) and CIP. This amendment was anticipated, as the Budget and CIP adopted in June 2024 only included a partial list of projects anticipating the Citywide Parks Master Plan Update and the Citywide Facilities Master Plan (collectively, Master Plans) approved in fall 2024. These documents provide strategic frameworks for the future development of parks and facilities across the City. Staff have reviewed the recommendations within the Master Plans, and will present an overview of high priority projects for consideration to be incorporated into the current CIP along with necessary project budgets. In addition, staff will also propose a list of projects for consideration to be reinstated and highlight projects that will achieve substantial progress this fiscal year.

No formal action is needed on this item. Based on City Council and public input, a

draft final amendment to the Budget and CIP will be presented to City Council for consideration in late 2025.

BACKGROUND

The City Council adopted the 2024-2026 Biennial Budget and CIP on June 27, 2024. The general purpose of the CIP is to identify and prioritize capital improvement projects for potential funding. Projects typically include improvements to streets, parks, and facilities as well as large maintenance projects or acquisition of new equipment that would fall outside of a department's operating budget. Feasibility studies and master plans to help identify and prioritize projects are also often incorporated into the CIP. Projects submitted for consideration must satisfy at least one of the City's five strategic areas (Public Safety Services, Education, Quality of Life, Community Development, and City Government Operations). Projects are also categorized into priority levels based on meeting legal, grant matching, or regulatory requirements; satisfying a critical risk management issue to ensure public safety; serving to preserve and protect the City's existing assets and public infrastructure; and community benefit.

The City has several major sources of funding for capital improvement projects:

- Gas Taxes primarily consists of ongoing direct local distribution of funds through the State of California Highway Users Tax Account, the State Road Maintenance Rehabilitation Account, Measure BB Transportation Sales Tax, and Vehicle Registration funds through the Alameda County Transportation Commission. Eligible uses of gas tax funds include local street and road maintenance and traffic improvements. The City has typically used gas tax funds for ongoing street maintenance programs that include street resurfacing; curb, gutter and sidewalk replacement; street tree maintenance; traffic calming measures; and other street maintenance needs.
- Capital Funds can be used for any type of project and are typically generated through budget surpluses and transfers from the General Fund or other major fund sources.
- The Community Development Maintenance Fund is typically used for conducting feasibility studies, master plans, or other similar efforts or projects that directly support the City's General Plan.
- Park Impact Fees may only be used to acquire new park land and to complete improvement projects at existing parks.
- Development Impact Fees include Public Safety Impact Fees, Community Service Impact Fees, and Traffic Impact Fees. These funds are used when a project-specific nexus has been identified for the respective fee category.
- Other sources - The City regularly pursues grant opportunities from various federal, state, regional, and other sources for CIP projects. Outside grant funding for larger projects is essential for preserving local funds in each of the categories above.

For decades, a biennial budget and CIP have been presented to City Council for adoption. Typically, during the first quarter of each even year, staff would present the CIP process, a summary of the projects for consideration, prioritization criteria for project selection, and available funding sources. After providing staff recommendations and

receiving City Council direction, a draft CIP is presented, then the CIP is adopted with the biennial budget. Each new CIP replaces the previous version and includes all projects submitted throughout the City's history, noting whether projects are funded or unfunded.

After a CIP overview presentation to City Council in January 2024, the City Council encountered unexpected absences of two Council Members. As a result of these unexpected absences, combined with Council Member recusals, staff presented a draft CIP to the City Council without a number of previously approved CIP projects that was ultimately adopted in June 2024.

Also, after the CIP was adopted, two studies with significant relevance to the CIP were completed and approved by City Council - the Citywide Parks Master Plan Update and the City's first Citywide Facilities Master Plan. Knowing these plans were in progress when the CIP was adopted, no new parks projects were initially approved nor was there a prioritization discussion of previously submitted (funded and unfunded) parks projects. Staff recommended and City Council agreed that this discussion would be part of the CIP update. While building projects were discussed and approved, it was understood that projects might be reprioritized based on the information contained in the Citywide Facilities Master Plan.

On October 10, 2024, City Council approved the Citywide Facilities Master Plan that included analysis of the City's 24 buildings and recommendations for preventative maintenance measures for active facilities, capital projects, new or replacement facilities, and buildings to consider for future sale, demolition or repurposing. The Facilities Master Plan prioritized replacement of Fire Station 27 on Cherry Street, replacement of Fire Station 29 on Ruschin Drive, and replacement of the Newark Community Center on Cedar Boulevard. At the October 10, 2024 City Council meeting, City Council directed staff to explore funding options for the replacement of these three facilities. Since replacement of the two fire stations were identified as a priority based on operational needs and code regulations, funds to initiate contracts and to begin the preliminary assessment work for this effort are included in the CIP amendment. Initial work for the Newark Community Center replacement is planned to be considered in the inclusion of the next CIP cycle that begins in early 2026. Further assessment and community engagement with regard to the City's three vacant buildings - Watkins Hall, Fire Station 1, and the previous Library - is also planned to occur in 2026.

On November 11, 2024, City Council approved the Citywide Parks Master Plan Update (Update) that included 111 projects that modernize or add amenities to the City's 14 parks with an estimated cost of over \$37 million. This does not include the developer-funded Grand Park in Sanctuary Village that is currently being designed.

In contrast to the original Parks Master Plan in 2017, the community input in the 2024 Update showed greater interest in upgrading or maintaining current amenities at a higher level, rather than adding new amenities. Areas of interest were categorized into four groups: children's play areas; restrooms; maintenance and playfields; or trails and pathway improvements. Projects in the Update were also categorized into eight groups:

safety, community identified priority, fulfillment of unmet needs, service area, operational efficiency, potential revenue generation, legal compliance, and inclusion in previous planning efforts. Among the projects in the highest priority group were the replacement of playgrounds located at Mirabeau Park, Jerry Raber Ash Street Park, and Birch Grove Park.

Since adoption of the 2024-2026 CIP, several projects have been completed or are near completion while anticipating a CIP amendment. Examples include protected bike lane safety corridors along Cherry Street and Newark Boulevard, street paving and striping projects, accessible pedestrian ramps retrofitting, and purchases to increase public safety and assist in law enforcement efforts.

DISCUSSION/ANALYSIS

Staff completed an analysis of the status of projects in the 2024-2026 CIP, projects that were not included in the approved CIP due to a lack of a City Council quorum or pending master plan approvals, and the personnel and financial resources required to complete projects. Staff is now proposing a draft amendment to the Budget and CIP (Amendment), which was developed using the same process used for the current CIP - verifying that projects align with the City's strategic goals and assigning appropriate priority levels. The Amendment ensures:

- Park Impact Fees are utilized on projects that have been prioritized through community engagement in preparing the Citywide Parks Master Plan Update;
- Budgets are established for the highest priority Facilities Master Plan projects - replacement of two fire stations - in order to begin the preliminary studies required for new construction. Funding for later phases, including construction, will be discussed in detail during the five-year CIP planning process.
- In-progress projects previously prioritized by City Council continue without disruption, such as Old Town Streetscape and Thornton Avenue Overlay projects;
- Projects that rely on grants or other funding sources continue to make necessary progress to meet grant funding milestones.

The preliminary recommendations of new projects, associated estimated costs, and recommended funding sources are:

Parks Master Plan Priority Group 1

- Birch Grove Park - Updated Playground; \$2.3 million (Funding: Park Impact Fees)
- Jerry Raber Ash Street Park - Updated Playground; \$824,000 (Funding: Park Impact Fees)
- Mirabeau Park - Updated Playground; \$620,000 (Funding: Park Impact Fees)

The cost of all three projects is approximately \$3.74 million, which would reduce the Park Impact Fees balance from \$9.93 million to \$6.19 million. If the recommended park projects are approved, staff intends to perform outreach to inform adjacent residents and community of the design of the replacement playgrounds.

Facilities Master Plan Priority

- Reconstruct Fire Stations #27 and #29 - Preliminary Planning; \$3.5 million (Funding: Measure GG)

Measure GG is a 25-year one-half cent transaction and use tax approved by Newark voters in 2016. The measure is a general tax that allows the City to use the funds for any legitimate governmental purpose. The City Council prioritized the use of the revenue collected for facilities and services, and is currently making bond repayments for the Civic Center, which replaced aging City Hall (including police operations) and library buildings with Measure GG revenue. The difference between Measure GG revenue and the bond repayments is currently around \$2.8 million per year and is expected to increase to over \$4 million per year in Fiscal Year 2029. This revenue was identified as a potential funding source for costs related to the replacement of Fire Station Numbers 27 and 29 in a presentation to City Council on February 22, 2024.

The recommendations of reinstated projects, estimated costs, and funding sources are:

Priority Development Area

- Old Town Priority Development Area Streetscape Improvements Design; \$915,000 (Funding: Measure BB)
- Old Town Priority Development Area Streetscape Improvements Construction; \$17.1 million (Funding: One Bay Area Grant, Regional Measure 3, Transportation Fund for Clean Air, Priority Legislative Budget Projects funding championed by Assemblymember Alex Lee and Congressman Ro Khanna)

Priority Projects

- Railroad Quiet Zones Implementation Design; \$915,000 (Funding: Priority Legislative Budget Projects funding championed by Assemblymember Alex Lee)
- Thornton Avenue Pavement Overlay Phase 2 from Ash Street to Spruce Street; \$2.3 million (Funding: Congressionally Directed Spending Program championed by Congressman Ro Khanna)

All recommended reinstated projects are funded by a variety of regional grants and tax measures and state and federal funding.

Next Steps

State law requires that the Planning Commission review all CIP projects for conformance with the City's General Plan. This review ensures that proposed capital projects support Newark's long-term land use, infrastructure, and community development goals.

Following incorporation of the feedback during the presentation of this informational report, staff anticipates presenting the draft CIP Amendment to the Planning Commission in October/November 2025 and return to the City Council for consideration of the draft CIP Amendment in November/December 2025. Staff expects to achieve substantial

progress or completion of projects included in the CIP Amendment in the current fiscal year (through June 30, 2026).

FISCAL IMPACT

There is no fiscal impact associated with this informational report. Staff will return to City Council in November/December 2025 to request approval of a draft CIP Amendment and the associated budget actions required to implement the amendment.

REVIEW AND APPROVAL

Prepared by - Miki Tsubota, City Engineer

Reviewed by - Howard Young, Public Works Director

Reviewed by - Lenka Hovorka, Assistant City Manager

Reviewed by - Krysten Lee, Finance Director

Reviewed by - Kristopher J. Kokotaylo, City Attorney

Approved by - David J. Benoun, City Manager

Attachments

Summary of Proposed 2024-2026 CIP Amendment

2024-2026 CIP List of Projects

Citywide Facilities Master Plan

Citywide Parks Master Plan Update

Overview of CIP Amendment Presentation



Capital Improvement Plan Amendment

November 13, 2025

CIP Amendment Overview – Update

- October 23 Special City Council Meeting
 - Work Session to introduce projects
- October 23 Regular City Council Meeting
 - State Legislative Grant
- October 28 Planning Commission Meeting
 - Conformance with General Plan



2024-2026



City of Newark, California

**Biennial Budget
& Capital Improvement Plan**

CIP Amendment Overview – Previously Approved Projects

Projects Previously Approved to be Reinstated into the CIP

- Old Town PDA Streetscape Improvements - Design (\$1 million)
- Old Town PDA Streetscape Improvements -Construction (\$17.1 million)
- Railroad Quiet Zones Implementation- Design (\$915,000)
- Thornton Avenue Pavement Overlay Phase 2, Ash to Spruce (\$2.3 million)





CIP Amendment Overview – Update

Citywide Parks Master Plan Update – Priority 1 projects

- Birch Grove Park – Updated Playground \$2.4 million
- Jerry Raber Ash Street Park – Updated Playground and Furnishings \$1,000,000
- Mirabeau Park – Updated Playground \$620,000

Citywide Facilities Master Plan – Priority replacement projects

- Replace Fire Station Number 27 on Cherry Street at Mowry Avenue
- Replace Fire Station Number 29 on Ruschin Drive at Newark Boulevard

CIP Amendment – Thank You, Senator Dr. Wahab

Thank You!
California State Senator
Dr. Aisha Wahab





CIP Amendment Overview

Questions and Feedback

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
NEWARK AMENDING THE 2024-2026 BIENNIAL BUDGET
AND CAPITAL IMPROVEMENT PLAN TO ADD CAPITAL
PROJECTS

WHEREAS, the 2024-2026 Biennial Budget and Capital Improvement Plan was adopted by the City Council via Resolution No. 11,665 on June 27, 2024; and

WHEREAS, a Special City Council meeting was held on October 23, 2025, to review and receive input on proposed project additions to the 2024–2026 Capital Improvement Plan; and

WHEREAS, City Council expressed support for the proposed projects and no public comment was received; and

WHEREAS, staff prepared a proposed amendment to the 2024-2026 Biennial Budget and Capital Improvement Plan (“Amendment”); and

WHEREAS, the Amendment updates project appropriations, incorporates new funding sources, and reinstates previously deferred or in-progress projects, as set forth in Exhibit A attached hereto and incorporated herein by reference; and

WHEREAS, the Amendment incorporates project descriptions, as set forth in Exhibit B attached hereto and incorporated herein by reference; and

WHEREAS, on October 28, 2025, the City Planning Commission reviewed the proposed CIP amendments and determined that the proposed projects in the Amendment are in conformance with the City’s General Plan.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Newark that the certain document entitled "2024-2026 Biennial Budget and Capital Improvement Plan of the City of Newark" adopted by Resolution No. 11,665 on June 27, 2024, and subsequently amended by resolutions, is hereby amended as set forth in Exhibits A and B attached.

Exhibit A
Summary of 2024 - 2026 Capital Improvement Plan Amendments

Project Name	Estimated Cost	Funding Source Available Balance	Recommended Funding Source *	Fund	Justification
New Projects					
Jerry Raber Ash Street Park - Updated Playground and Park Furnishings	\$ 1,000,000	\$ 1,000,000	PLBP: State Legislative Budget Appropriation	492/610	Parks Master Plan Priority Group 1
Mirabeau Park - Updated Playground	\$ 620,000	\$ 9,930,000	Park Impact Fees	624	
Birch Grove Park - Updated Playground	\$ 2,300,000				
Reconstruct Fire Stations #27 and #29 - Preliminary Planning	\$ 3,500,000	\$ 21,000,000	Measure GG	112/610	Facilities Master Plan Priority
Reinstated Projects					
Old Town Priority Development Area Streetscape Improvements (Design)	\$ 1,000,000	\$ 1,000,000	Measure BB	284/610	Priority Development Area
Old Town Priority Development Area Streetscape Improvements (Construction)	\$ 17,076,500	\$ 5,141,000	OBAG3	493/610	Priority Development Area
		\$ 1,000,000	PLBP: State Legislative Budget Appropriation	492/610	
		\$ 10,430,000	RM3	492/610	
		\$ 68,000	TFCA	492/610	
		\$ 437,500	PLBP: State Legislative Budget Appropriation	492/610	
Railroad Quiet Zone Implementation - Design	\$ 915,000	\$ 915,000	PLBP: State Legislative Budget Appropriation	492/610	Priority Project
Thornton Avenue Pavement Rehabilitation Phase 2 (Ash to Spruce Street)	\$ 2,300,000	\$ 1,000,000	CPFCDs: Federal Congressionally Directed Spending	493/610	Priority Project
		\$ 1,300,000	RM3	492/610	
Total of all Projects for CIP Amendment \$ 28,711,500					

*Key:

CPFCDs: Community Project Funding / Congressionally Directed Spending program
Measure GG: one-half percent transaction and use (sales) tax in the City of Newark
Measure BB: one-half percent sales tax for local transportation projects and programs
OBAG3: One Bay Area Grant cycle 3 - Federal transportation funding from the Federal Highway Administration
PLBP: California Legislative Budget Appropriation for Priority Legislative Budget Projects
RM3: Regional Measure 3 - bridge toll funds for highway and transit improvements
TFCA: Transportation Fund for Clean Air \$4 surcharge on motor vehicles

Exhibit B

CIP Amendment Project Descriptions

Birch Grove Park – Updated Playground

As identified and prioritized in the 2024 Parks Master Plan Update, this project will replace outdated school-age and tot-age play equipment and install appurtenant park furnishings at Birch Grove Park.

Jerry Raber Ash Street Park – Updated Playground and Amenities

As identified and prioritized in the 2024 Parks Master Plan Update, this project will replace outdated school-age and tot-age play equipment, install appurtenant park furnishings, upgrade the softball pitch to a full-size field, upgrade the volleyball court, and install new bocce ball courts at Jerry Raber Ash Street Park.

Mirabeau Park – Updated Playground

As identified and prioritized in the 2024 Parks Master Plan Update, this project will replace outdated school-age and tot-age play equipment and appurtenant park furnishings at Mirabeau Park.

Reconstruct Fire Stations #27 and #29 – Preliminary Planning

As identified and prioritized in the 2024 Facilities Master Plan, this project consists of preliminary planning efforts (such as site assessments, environmental review, and preliminary design) for the reconstruction of Fire Station #27 located at Cherry Street and Mowry Avenue, and the reconstruction of Fire Station #29 located at Ruschin Drive and Newark Boulevard.

Old Town Priority Development Area Streetscape Improvements –**Design**

As identified in the Old Town Specific Plan to help revitalize the Old Town Priority Development Area, this project is for the design of improvements necessary to improve access, safety, and connectivity for pedestrians, bicyclists and transit users along Thornton Avenue between Ash Street and Olive Street. Improvements include narrowing streets, adding bike lanes, expanding sidewalks, adding seating, improving lighting and landscaping, and adding public artwork.

Old Town Priority Development Area Streetscape Improvements –**Construction**

As identified in the Old Town Specific Plan to help revitalize the Old Town Priority Development Area, this project is for the construction of improvements necessary to improve access, safety, and connectivity for pedestrians, bicyclists and transit users along

Thornton Avenue between Ash Street and Olive Street. Improvements include narrowing streets, adding bike lanes, expanding sidewalks, adding seating, improving lighting and landscaping, and adding public artwork.

Railroad Quiet Zones Implementation –**Design**

Federal and State laws require trains to sound their horns at roadway crossings, but the laws also provide the establishment of quiet zones under certain circumstances to modify the hours when trains use their horns. This project is for the design of necessary safety improvements at rail crossings at Jarvis Avenue, Haley Street, Mayhews Landing Road, Thornton Avenue, Carter Avenue, Cedar Boulevard, Cherry Street, and Sycamore Street. Design of these safety improvements is the first step of several steps needed to establish quiet zones.

Thornton Avenue Pavement Overlay Phase 2 (Ash Street to Spruce Street)

The pavement on Thornton Avenue is in need of repair. This project includes grinding and repaving the existing roadway surface, upgrading curb ramps, curb and gutter repairs, and installation of new bike lanes.



STAFF REPORT

Item F. 2.

DATE 11/13/2025
TO Honorable Mayor and City Council Members
FROM Miki Tsubota, City Engineer
SUBJECT Adopt a resolution amending the 2024–2026 Biennial Budget and Capital Improvement Plan to reinstate Capital Project No. 1366 – Thornton Avenue Pavement Overlay Phase 1 (Interstate 880 to Olive Street)

SUMMARY AND RECOMMENDATION

There are three items on the City Council meeting agenda related to adding projects presented to City Council on October 23, 2025 to the current Capital Improvement Plan (CIP). This item pertains to the reinstatement of Project No. 1366 – Thornton Avenue Pavement Overlay Phase 1 (Interstate 880 to Olive Street), one of two projects presented separately due to Council Member real property interests. City Council can make decisions on this item independent of other meeting agenda items. Staff recommends that the City Council adopt a resolution amending the 2024–2026 Biennial Budget and Capital Improvement Plan to reinstate Project No. 1366 – Thornton Avenue Pavement Overlay Phase 1 (Interstate 880 to Olive Street) and appropriate \$4,070,000 in project funding under the Capital Projects Fund (Fund 610). All project expenditures will be recorded under Project No. 1366, with revenues transferred from the respective funding sources—Regional Measure 3 (RM3) Funds (\$2,070,000) and Congressionally Directed Spending (Congressman Ro Khanna & U.S. Senator Alex Padilla) Funds (\$2,000,000) into Fund 610 to account for eligible project costs.

BACKGROUND

The City Council adopted the 2024-2026 Budget and CIP on June 27, 2024. The general purpose of the CIP is to identify and prioritize capital improvement projects for potential funding. Projects typically include pavement preservation, parks, and facilities as well as large maintenance projects or acquisition of new equipment that would fall outside of a department's operating budget. Projects submitted for consideration must satisfy at least one of the City's five strategic areas (Public Safety Services, Education, Quality of Life, Community Development, and City Government Operations). Projects are also categorized into priority levels based on meeting legal, grant matching, or regulatory requirements; satisfying a critical risk management issue to ensure public safety; serving to preserve and protect the City's existing assets and public infrastructure; and community benefit.

During a Special City Council Meeting on October 23, 2025, staff presented and received input on a proposed amendment to reinstate the Thornton Avenue Pavement Overlay Phase 1 (Interstate 880 to Olive Street) Project (Project) into the CIP. The October 23, 2025 agenda report is attached. City Council expressed support of the proposed Project and there were no public comments.

On October 28, 2025, the proposed Project to the CIP was presented to the Planning Commission, which found the Project was in conformance with the City's General Plan.

DISCUSSION/ANALYSIS

The proposed amendment to the CIP is to reinstate the following project:

Thornton Avenue Pavement Overlay Phase 1 (Interstate 880 to Olive Street)
The pavement on Thornton Avenue is in need of repair. This segment of Thornton Avenue includes grinding and repaving the existing roadway surface, localized path paving, upgrading new curb ramps, curb and gutter repair and installation of new bike lanes.

FISCAL IMPACT

Adoption of the resolution will amend the 2024–2026 Biennial Budget and Capital Improvement Plan to reinstate and appropriate \$4,070,000 for Project No. 1366 – Thornton Avenue Pavement Overlay Phase 1 (Interstate 880 to Olive Street).

All project expenditures will be consolidated in the Capital Projects Fund (Fund 610) under Project No. 1366, ensuring centralized cost tracking and reporting. Project funding will be provided through two restricted sources: Regional Measure 3 (RM3) Funds, administered by the Metropolitan Transportation Commission (MTC), and Congressionally Directed Spending (Congressman Ro Khanna and U.S. Senator Alex Padilla) funds. The restricted revenues will be recorded in their respective source funds and transferred to Fund 610 – Capital Projects to cover eligible project expenditures, as summarized below:

Funding Source	Amount
MTC Regional Measure 3 (Fund 612)	\$2,070,000
Congressionally Directed Spending (Congressman Ro Khanna and U.S. Senator Alex Padilla) (Fund 492/ Fund 610)	\$2,000,000

REVIEW AND APPROVAL

Prepared by - Miki Tsubota, City Engineer
Reviewed by - Howard Young, Public Works Director
Reviewed by - Lenka Hovorka, Assistant City Manager
Reviewed by - Krysten Lee, Finance Director
Reviewed by - Kristopher J. Kokotaylo, City Attorney
Approved by - David J. Benoun, City Manager

Attachments

October 23, 2025 Special City Council Meeting Agenda Report - Thornton Avenue
Thornton Avenue Presentation
Thornton Avenue Resolution



STAFF REPORT

Item B.2.

DATE 10/23/2025
TO Honorable Mayor and City Council Members
FROM Miki Tsubota, City Engineer
SUBJECT Overview of the Thornton Avenue Overlay Phase 1 (Interstate 880 to Olive Street) Project for Proposed Amendment to the 2024-2026 Biennial Budget and Capital Improvement Plan

SUMMARY AND RECOMMENDATION

There are three items on the City Council meeting agenda related to amending the current Capital Improvement Plan (CIP). The first item provides background and considerations regarding a CIP amendment. Next, there are two separate items that consist of presentation on two specific projects in order to address conflicts of interests for Council Members, including a park project and a pavement project. This is the second item consisting of a presentation of the Thornton Avenue Overlay Phase 1 (Interstate 880 to Olive Street) project (one of the two projects in which Council Members have a conflict of interest).

City staff are currently preparing a new rolling five-year Capital Improvement Plan/Program (CIP) to be presented to City Council in early 2026 with a goal of City Council adoption by June 2026. The rolling five-year CIP improves on existing practices by providing more realistic project delivery forecast, providing more long-term accountability and transparency, better preparing projects for long-term grant readiness, and providing better long-term Council and community alignment.

Before the new rolling five-year CIP is effective, staff will be recommending an amendment to the current 2024-2026 Biennial Budget (Budget) and CIP that only included a partial list of projects anticipating the Citywide Parks Master Plan Update and the Citywide Facilities Master Plan (collectively, Master Plans). These documents provide strategic frameworks for the future development of parks and facilities across the City. Staff will present the Thornton Avenue Overlay Phase 1 (Interstate 880 to Olive Street) project for consideration to be reinstated into the current CIP.

No formal action is needed on this item. Based on City Council and public input, a draft final amendment to the Budget and CIP will be presented to City Council for consideration in late 2025

BACKGROUND

The City Council adopted the 2024-2026 Budget and CIP on June 27, 2024. The general purpose of the CIP is to identify and prioritize capital improvement projects for potential funding. Projects typically include pavement preservation, parks, and facilities as well as large maintenance projects or acquisition of new equipment that would fall outside of a department's operating budget. Feasibility studies and master plans to help identify and prioritize projects are also often incorporated into the CIP.

Projects submitted for consideration must satisfy at least one of the City's five strategic areas (Public Safety Services, Education, Quality of Life, Community Development, and City Government Operations). Projects are also categorized into priority levels based on meeting legal, grant matching, or regulatory requirements; satisfying a critical risk management issue to ensure public safety; serving to preserve and protect the City's existing assets and public infrastructure; and community benefit.

After a CIP overview presentation to City Council in January 2024, the City Council encountered unexpected absences of two Council members. As a result of these unexpected absences, combined with Council Member recusals, staff presented a draft CIP to the City Council without a number of previously approved projects that was ultimately adopted in June 2024. Among the projects in the current CIP that City Council did not take action on is the Thornton Avenue Pavement Overlay Phase I (Interstate 880 to Olive Street) project. Staff have been continuing the design progress on this project based on funding that had already been approved, and currently anticipates completing design efforts in early 2026.

DISCUSSION/ANALYSIS

Following the presentation, staff will answer questions. Staff is not seeking final action; only feedback on including the Thornton Avenue Pavement Overlay Phase 1 (Interstate 880 to Olive Street) project in the CIP amendment.

FISCAL IMPACT

There is no fiscal impact associated with this item.

REVIEW AND APPROVAL

Prepared by - Miki Tsubota, City Engineer

Reviewed by - Howard Young, Public Works Director

Reviewed by - Lenka Hovorka, Assistant City Manager

Reviewed by - Krysten Lee, Finance Director

Reviewed by - Kristopher J. Kokotaylo, City Attorney

Approved by - David J. Benoun, City Manager

Attachments

Thornton Avenue Pavement Overlay Phase 1 project presentation



**Capital Improvement Plan
Amendment:
Thornton Avenue Pavement Overlay
- Phase 1**

November 13, 2025

Thornton Avenue Pavement Overlay Phase 1

Project Previously Approved to be Reinstated into the CIP

- Thornton Avenue Pavement Overlay Phase 1, I-880 to Olive Street (Estimate \$4,070,000)





Thornton Avenue Pavement Overlay Phase 1

Questions and Feedback

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
NEWARK AMENDING THE 2024–2026 BIENNIAL BUDGET
AND CAPITAL IMPROVEMENT PLAN TO REINSTATE
PROJECT NO. 1366 – THORNTON AVENUE PAVEMENT
OVERLAY PHASE 1 (INTERSTATE 880 TO OLIVE STREET)
AND APPROPRIATE \$4,070,000 IN PROJECT FUNDING

WHEREAS, the 2024-2026 Biennial Budget and Capital Improvement Plan was adopted by the City Council via Resolution No. 11,665 on June 27, 2024; and

WHEREAS, the Thornton Avenue Pavement Overlay Phase 1 project (Interstate 880 to Olive Street) was deferred during initial budget adoption and is now ready for implementation; and

WHEREAS, staff recommended adding the Thornton Avenue Pavement Overlay Phase 1 project to the 2024-2026 Biennial Budget and Capital Improvement Plan at the October 23, 2025 Special City Council Meeting; and

WHEREAS, the City Council provided input and there were no public comments.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Newark that the document entitled “2024–2026 Biennial Budget and Capital Improvement Plan of the City of Newark,” adopted by Resolution No. 11,665 on June 27, 2024, and subsequently amended, is hereby further amended to appropriate \$4,070,000 in total for Project No. 1366 – Thornton Avenue Pavement Overlay Phase 1 (Interstate 880 to Olive Street), to be funded from Regional Measure 3 (RM3) Funds (\$2,070,000, Fund 612) and Congressionally Directed Spending (Ro Khanna & Alex Padilla) Funds (\$2,000,000, Fund 492).

BE IT FURTHER RESOLVED that all project expenditures shall be recorded under the Capital Projects Fund (Fund 610), with restricted revenues recognized in their respective source funds and subsequently transferred to Fund 610 to cover eligible project expenditures.



STAFF REPORT

Item F. 3.

DATE 11/13/2025
TO Honorable Mayor and City Council Members
FROM Miki Tsubota, City Engineer
SUBJECT Adopt a resolution amending the 2024-2026 Biennial Budget and Capital Improvement Plan to add the Newark Community Park All Abilities Play Area Project

SUMMARY AND RECOMMENDATION

There are three items on the City Council meeting agenda related to adding projects presented to City Council on October 23, 2025 to the current Capital Improvement Plan (CIP). This item pertains to the Newark Community Park All Abilities Play Area project, one of the two projects presented separately due to Council Member conflict-of-interest considerations. Council can make decisions on this item independent of other meeting agenda items. Staff recommends that the City Council adopt a resolution amending the 2024-2026 Biennial Budget and Capital Improvement Plan to add the Newark Community Park All Abilities Play Area Project and appropriate \$2,616,000 in project funding under Parks Impact Fees (Fund 624).

BACKGROUND

The City Council adopted the 2024-2026 Biennial Budget and CIP on June 27, 2024. The general purpose of the CIP is to identify and prioritize capital improvement projects for potential funding. Projects typically include pavement preservation, improvements to streets, parks, and facilities as well as large maintenance projects or acquisition of new equipment that would fall outside of a department's operating budget. Projects submitted for consideration must satisfy at least one of the City's five strategic areas (Public Safety Services, Education, Quality of Life, Community Development, and City Government Operations). Projects are also categorized into priority levels based on meeting legal, grant matching, or regulatory requirements; satisfying a critical risk management issue to ensure public safety; serving to preserve and protect the City's existing assets and public infrastructure; and community benefit.

During a Special City Council Meeting on October 23, 2025, staff presented and received feedback on the Newark Community Park All Abilities Play Area (Project), a proposed new project to be incorporated as an amendment to the CIP. (See attached staff report.) City Council members expressed support of the proposed amendment and there were no public comments.

On October 28, 2025, the proposed amendment to the CIP was presented to the Planning Commission, which found the Project was in conformance with the City's General Plan.

DISCUSSION/ANALYSIS

The proposed amendment to the CIP is to add the following new project:

Newark Community Park All Abilities Play Area

As identified and prioritized in the 2024 Park Master Plan Update, this project will replace outdated play equipment at the Newark Community Park play areas with new accessible and sensory-rich play equipment focused on children of all physical, sensory and cognitive abilities.

FISCAL IMPACT

Adoption of the resolution will amend the 2024–2026 Biennial Budget and Capital Improvement Plan to appropriate \$2,616,000 for the Newark Community All Abilities Play Area project to be funded from Parks Impact Fees (Fund 624).

REVIEW AND APPROVAL

Prepared by - Miki Tsubota, City Engineer

Reviewed by - Howard Young, Public Works Director

Reviewed by - Krysten Lee, Finance Director

Reviewed by - Kristopher J. Kokotaylo, City Attorney

Approved by - David J. Benoun, City Manager

Attachments

October 23, 2025 Special City Council Meeting Agenda Report - Community Park
Presentation
Resolution



STAFF REPORT

Item B.3.

DATE 10/23/2025
TO Honorable Mayor and City Council Members
FROM Miki Tsubota, City Engineer
SUBJECT Overview of Community Park - All Abilities Play Area Project for Proposed Amendment to the 2024-2026 Biennial Budget and Capital Improvement Plan

SUMMARY AND RECOMMENDATION

There are three items on the City Council meeting agenda related to amending the current Capital Improvement Plan (CIP). The first item provides background and considerations regarding a CIP amendment. Next, there are two separate items that consist of presentation on two specific projects in order to address conflicts of interests for Council Members, including a park project and a pavement project. This is the third and final item consisting of a presentation of the Newark Community Park All Abilities Playground project (one of the two projects in which Council Members have a conflict of interest).

City staff are currently preparing a new rolling five-year Capital Improvement Plan/Program (CIP) to be presented to City Council in early 2026 with a goal of City Council adoption by June 2026. The rolling five-year CIP improves on existing practices by providing more realistic project delivery forecast, providing more long-term accountability and transparency, better preparing projects for long-term grant readiness, and providing better long-term Council and community alignment.

Before the new rolling five-year CIP is effective, staff will be recommending an amendment to the current 2024-2026 Biennial Budget (Budget) and CIP that only included a partial list of projects anticipating the Citywide Parks Master Plan Update and the Citywide Facilities Master Plan (collectively, Master Plans). These documents provide strategic frameworks for the future development of parks and facilities across the City. Staff have reviewed the recommendations within the Master Plans, and will present the Community Park - All Abilities Play Area project for consideration to be incorporated into the current CIP along with the necessary project budget. Staff recommends that the City Council receive the overview presentation on the proposed amendment to the 2024-2026 Biennial Budget and CIP.

No formal action is needed on this item. Based on City Council and public input, a

draft final amendment to the Budget and CIP will be presented to City Council for consideration in late 2025.

BACKGROUND

The City Council adopted the 2024-2026 Biennial Budget and CIP on June 27, 2024. The general purpose of the CIP is to identify and prioritize capital improvement projects for potential funding. Projects typically include pavement preservation, improvements to streets, parks, and facilities as well as large maintenance projects or acquisition of new equipment that would fall outside of a department's operating budget. Feasibility studies and master plans to help identify and prioritize projects are also often incorporated into the CIP.

Projects submitted for consideration must satisfy at least one of the City's five strategic areas (Public Safety Services, Education, Quality of Life, Community Development, and City Government Operations). Projects are also categorized into priority levels based on meeting legal, grant matching, or regulatory requirements; satisfying a critical risk management issue to ensure public safety; serving to preserve and protect the City's existing assets and public infrastructure; and community benefit.

After a CIP overview presentation to City Council in January 2024, the City Council encountered unexpected absences of two Council Members. As a result of these unexpected absences, combined with Council Member recusals, staff presented a draft CIP to the City Council without a number of previously approved CIP projects that was ultimately adopted in June 2024.

Also, after the CIP was adopted, two studies with significant relevance to the CIP were completed and approved by City Council - the Citywide Parks Master Plan Update and the City's first Citywide Facilities Master Plan. Knowing these plans were in progress when the CIP was adopted, no new parks projects were initially approved nor was there a prioritization discussion of previously submitted (funded and unfunded) parks projects. Staff recommended and City Council agreed that this discussion would be part of the CIP update.

On November 11, 2024, City Council approved the Citywide Parks Master Plan Update (Update) that included 111 projects that modernize or add amenities to the City's 14 parks with an estimated cost of over \$37 million. This does not include the developer-funded Grand Park in Sanctuary Village that is currently being designed.

In contrast to the original Parks Master Plan in 2017, the community input in the 2024 Update showed greater interest in upgrading or maintaining current amenities at a higher level, rather than adding new amenities. Areas of interest were categorized into four groups: children's play areas; restrooms; maintenance and playfields; or trails and pathway improvements. Projects in the Update were also categorized into eight groups: safety, community identified priority, fulfillment of unmet needs, service area, operational efficiency, potential revenue generation, legal compliance, and inclusion in previous planning efforts. One of the projects in the highest priority group was an All Abilities Play

Area at Newark Community Park.

Staff will present the Newark Community Park All Abilities Playground project as part of the CIP amendment overview separately and apart from the other projects included in the CIP amendment.

DISCUSSION/ANALYSIS

Following the presentation, staff will answer questions. Staff is not seeking final action; only feedback on including the Newark Community Park All Abilities Playground project in the CIP amendment.

FISCAL IMPACT

There is no fiscal impact associated with this item.

REVIEW AND APPROVAL

Prepared by - Miki Tsubota, City Engineer

Reviewed by - Howard Young, Director of Public Works

Reviewed by - Lenka Hovorka, Assistant City Manager

Reviewed by - Krysten Lee, Finance Director

Reviewed by - Kristopher J. Kokotaylo, City Attorney

Approved by - David J. Benoun, City Manager

Attachments

Newark Community Park All Abilities Play Area Project Presentation



**Capital Improvement Plan
Amendment:
Newark Community Park
All Abilities Play Area Project**

November 13, 2025

Newark Community Park Project

Newark Community Park All Abilities Play Area

- Replaces the tot lot and children's playgrounds
- Estimate \$2,616,000

Park Impact Fees

- Estimated ending balance if all park projects approved: \$4.39 million





Newark Community Park Project

Questions and Feedback

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
NEWARK AMENDING THE 2024–2026 BIENNIAL BUDGET
AND CAPITAL IMPROVEMENT PLAN TO ADD THE
NEWARK COMMUNITY PARK ALL ABILITIES PLAY AREA
PROJECT AND APPROPRIATE \$2,616,000 IN PROJECT
FUNDING

WHEREAS, the 2024-2026 Biennial Budget and Capital Improvement Plan was adopted by the City Council via Resolution No. 11,665 on June 27, 2024; and

WHEREAS, staff identified and proposed amendment to the 2024-2026 Biennial Budget and Capital Improvement Plan; and

WHEREAS, following the presentation of draft amendments to the 2024-2026 Biennial Budget and Capital Improvement Plan, staff received feedback from the City Council; and

WHEREAS, the City Council has reviewed and considered the amendments to the Biennial Budget and Capital Improvement Plan and has received input from the public.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Newark that the document entitled “2024–2026 Biennial Budget and Capital Improvement Plan of the City of Newark,” adopted by Resolution No. 11,665 on June 27, 2024, and subsequently amended, is hereby further amended to appropriate \$2,616,000 for the Newark Community Park All Abilities Play Area project to be funded from Park Impact Fees (Fund 624).



STAFF REPORT

Item F. 4.

DATE 11/13/2025
TO Honorable Mayor and City Council Members
FROM Roya Gonzalez, Strategic Initiatives Manager
SUBJECT Adopt a resolution amending the 2024-2026 Biennial Budget and Capital Improvement Plan to Update the Strategic Priority Areas

SUMMARY AND RECOMMENDATION

Proposed updates have been made to refine the City's existing priorities, currently identified in the 2024–2026 Biennial Budget and Capital Improvement Plan under the "Goals and Strategies" section (Pages 39–41; also attached). These proposed updates are intended to better reflect community needs, best practices in local government, and alignment with broader regional priorities. The recommended "Strategic Priority Areas" were developed through a collaborative process that included staff recommendations and City Council input.

Each priority area includes a revised action plan to guide implementation and ensure City initiatives are aligned with City Council direction and community priorities. Adoption of these updated Strategic Priority Areas will provide a clear framework to guide decision-making, resource allocation, and program development across the organization.

Staff recommends that the City Council approve an amendment to the 2024–2026 Biennial Budget and Capital Improvement Plan to replace the "Goals and Strategies" section with the updated "Strategic Priority Areas", as presented, and direct staff to incorporate them into departmental planning, communications, initiatives, and budget development processes.

BACKGROUND

The City adopts a Biennial Budget every two years, which serves as the framework for policy direction, resource allocation, and organizational priorities. Within the budget, the "Goals and Strategies" section identifies the City's key focus areas and related action plans.

Staff is now proposing to formally update and rename this section as the City's "Strategic Priority Areas" to better reflect community needs, City Council direction, and evolving best practices in local government. The current priority areas include Public Safety Services, Education, Quality of Life, Community Development, and City

Government Operations, each with goals and corresponding action plans.

While the City has long maintained a Goals and Strategies section in the Biennial Budget, the proposed updates modernize the framework and establish a formal, organization-wide reference for strategic decision-making.

The proposed refinements were informed by staff review and results from the 2023 Biennial Community Survey, which helped ensure the recommended updates reflect community priorities and perspectives. These recommendations were then presented to the City Council during the 2025 City Council Retreat, where City Council discussed priorities aligning with their collective vision and community expectations. Results of these efforts have been incorporated into the final recommended Strategic Priority Areas now presented for consideration.

DISCUSSION/ANALYSIS

The updated Strategic Priority Areas are intended to strengthen the connection between the City's day-to-day work and the broader goals of the Newark community. They establish a clear, organization-wide framework for aligning policies, programs, and investments with Council direction and community values. These updates build on the existing framework, enhancing and expanding its scope to better guide departmental planning, resource allocation, and strategic decision-making.

Each Strategic Priority Area includes a revised action plan that outlines specific strategies and steps to guide implementation and ensure alignment with community priorities and City Council guidance. Departments will link initiatives, projects, and work plans to one or more Strategic Priority Areas, ensuring that operations, planning, and resource allocation directly support City Council priorities and long-term organizational goals.

The Strategic Priority Areas will serve as the foundation for reporting and communications, providing transparency and demonstrating how City actions advance City Council-approved priorities and meet community needs. Formalizing the priorities also provides a clear, consistent message to the community about the City's focus areas, helping the community understand how resources and initiatives are aligned with City Council direction and community expectations.

By integrating these priorities into City communications, work plans, initiatives, and budget planning, staff can track outcomes and measure progress, ensuring accountability and providing a clear rationale for resource allocation. Over time, this framework will strengthen public trust, support a more connected and goal-driven organization, and demonstrate how City initiatives deliver meaningful results for the Newark community.

The proposed Strategic Priority Areas are as follows:

- **Foster a Safe and Healthy Community**

Provide a range of services that enhance the overall well-being of the community and cultivate a strong sense of safety and enjoyment.

- **Further Economic Vitality and Housing for All**

Support business attraction and retention, revitalization of commercial areas, and development of diverse housing opportunities.

- **Boost Financial Resilience and Excellence in Service Delivery**

Elevate long-term financial health and sustainability with adequate resources, while delivering innovative, responsive, and high-quality City services with PRIDE.*

- **Modernize Public Facilities and Infrastructure**

Provide well-maintained infrastructure and conduct long-range planning to support community transportation, facility, and technology demands.

- **Strengthen Community through Education and Engagement**

Empower and connect the community through partnerships with the school district and equitable engagement opportunities.

Looking ahead, each major initiative, departmental work plan, and budget allocation will be linked to one or more Strategic Priority Areas to ensure City actions and investments remain aligned with City Council priorities and community needs. Existing documents will be updated to reflect these linkages, providing a clear connection between City Council priorities and staff work. In the coming months, staff will begin incorporating Strategic Priority Areas in agenda item staff reports, clearly identifying how each project or initiative presented to Council supports the priorities.

Strategic Priority Areas will also be integrated into public communications, including the City website, digital and print outreach campaigns, and community engagement opportunities. This will provide a clear, consistent message to residents about how City initiatives advance Council priorities and deliver meaningful outcomes for the community.

*PRIDE refers to the City's Values of Personal Service, Resourcefulness, Innovation, Diversity and Engagement.

FISCAL IMPACT

There is no fiscal impact associated with this item.

REVIEW AND APPROVAL

Prepared by - Roya Gonzalez, Strategic Initiatives Manager

Reviewed by - Lenka Hovorka, Assistant City Manager

Reviewed by - Krysten Lee, Finance Director

Reviewed by - Kristopher J. Kokotaylo, City Attorney

Approved by - David J. Benoun, City Manager

Attachments

Presentation

Existing Goals and Strategies

Resolution

Exhibit A - Proposed Strategic Priority Areas



CITY OF
NEWARK

Strategic Priority Areas

November 13, 2025

Roya Gonzalez, Strategic Initiatives Manager

It is our mission to serve and partner with our community to continually enhance the quality of life of everyone in Newark.

Background

- The City adopts a Biennial Budget every two years
- The current “Goals and Strategies” section identifies five broad priorities:

Public Safety

Education

Quality of
Life

Community
Development

City
Government
Operations

- Each includes action plans outlining how goals are achieved

Purpose

Update “Goals and Strategies” to refine and formalize as the City’s Strategic Priority Areas in order to:

1

Align initiatives with City Council vision and community needs

2

Strengthen alignment between City projects, policies, and long-term goals

3

Reflect community needs and alignment with broader regional priorities

4

Incorporate best practices in local government

5

Create a clear, consistent framework for communication and accountability

Process Overview

Executive Team reviewed existing priorities.

Staff refined and proposed updates.

City Council discussed and revised updates at the 2025 Retreat.

Final Strategic Priority Areas prepared for consideration.

Proposed Strategic Priority Areas

Foster a Safe and Healthy Community

Further Economic Vitality and Housing for All

Boost Financial Resilience and Excellence in Service Delivery

Modernize Public Facilities and Infrastructure

Strengthen Community through Education and Engagement

Implementation & Next Steps



The Strategic Priority Areas will guide departmental work plans, project proposals, and budget development.



The existing Goals & Directions document will be updated to link projects to one or more priority areas.



Strategic Priority Areas will also be reflected in performance reports to enhance transparency and show progress.

Recommendation

Staff recommends that the City Council approve an amendment to the Fiscal Year 2024–26 Biennial Budget and Capital Improvement Plan to replace the “Goals and Strategies” section with the updated Strategic Priority Areas, and direct staff to incorporate them into departmental planning, communications, initiatives, and budget development processes.



Goals and Strategies

The City of Newark's City Council reviews goals and strategies as part of the biennial budget process, to address current and long-term objectives. These goals are outlined below, along with action plans that City staff will be undertaking to accomplish them. These overarching goals are supported by the Department priorities which have been established for the current biennial budget cycle.

The Department priorities are in addition to the Key Objectives that departments focus on to provide services and support to the community, which can be found in the Department Summaries.

- I. ENHANCING PUBLIC SAFETY - Provide a level of public safety services that will protect community members, property, and community assets based on community-oriented policing philosophy.

Action Plans:

- Utilize community engagement strategies to leverage our social media footprint to enhance community relations.
- Evaluate the technological needs of public safety services; utilize new and optimize existing technologies and data analysis to increase efficiency.
- Explore opportunities to regionalize resources and participate in collaborative efforts with other agencies.
- Identify and evaluate resources to assist with the procurement of grant funding for public safety services.
- Proactively respond to evolving demands caused by changes in legal requirements or our diverse community.

- II. CULTIVATING QUALITY OF LIFE – Provide programs, services, facilities, parks, and open spaces that make Newark a desirable, healthy, and environment-focused place to live.

Action Plans:

- Provide facilities and activities that allow all community members an opportunity to engage in cultural, recreational, wellness, and informative programs and services.
- Work closely with local organizations to improve the delivery of recreation and community program services, ensuring a more impactful and effective outreach to our community.



- Promote climate protection strategies, water use efficiency, storm water protection, energy conservation, and innovative solid waste management practices.
- Monitor transportation conditions, including traffic congestion, bicycle and pedestrian mobility, and transit level of service.
- Provide clean, safe, inviting, and well-maintained streets and landscaped areas, facilities, parks, and open spaces for community use.
- Promote and implement city beautification measures as resources allow.

III. FURTHERING COMMUNITY DEVELOPMENT – Implement programs and make development decisions that maintain a vibrant and balanced community.

Action Plans:

- Ensure that the community has a coherent and long-term vision for the future through its General Plan, Specific Plans, and Master Plans.
- Improve housing diversity, add community amenities, and enhance long-term revenue through new development consistent with Specific Plans and the General Plan.
- Represent and advocate for our community through partnerships with regional agencies, neighboring communities, and directly with property owners, businesses, and the Newark Chamber of Commerce.
- Support and develop the local business community to service business ecosystem opportunities.
- Promote investment and ensure the quality of life in existing residential and commercial neighborhoods.
- Strengthen community identity and City revenue by promoting a strong hotel identity and a varied and vibrant retail mix with attractive retail areas.
- Promote the development of transportation options such as Dumbarton Transit alternatives, first and last-mile transit services, and bicycle and pedestrian improvements.
- Identify and evaluate resources to assist with the procurement and administration of grant funding.



IV. IMPROVING CITY GOVERNMENT OPERATIONS – Operate a City government that enables the organization to meet service demands of the community.

Action Plans:

- Provide and maintain public facilities within our resources.
- Take actions that promote and enhance long-term fiscal stability and independence.
- Evaluate technological and security needs of the organization for operational efficiency and safeguarding of City assets.
- Identify short and long-term space needs, and ensure facility needs for City departments are provided.
- Participate in regional and sub-regional collaborative efforts and foster inter- agency partnerships to meet the needs of the community.
- Provide a safe and effective work environment that engages each employee to perform at an optimum level of service.
- Foster a workplace culture that prioritizes diversity, equity, inclusion, and belonging, and promotes an environment where every individual feels valued, respected, and empowered to contribute their unique perspectives and talents.

V. SUPPORTING EDUCATION – Support, encourage, and offer opportunities and programs that facilitate quality community education.

Action Plans:

- Work with the Newark Unified School District and private schools and support other collaborative efforts that strive toward the development of a “world class” school system.
- Offer meaningful educational, intergenerational, all-abilities and cultural programs.
- Encourage continued business community involvement in supporting education.
- Collaborate with Ohlone College on future improvements of the Newark campus and explore opportunities for partnerships with the Community College District.

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
NEWARK AMENDING THE 2024-2026 BIENNIAL BUDGET
AND CAPITAL IMPROVEMENT PLAN TO REPLACE THE
GOALS AND STRATEGIES WITH THE STRATEGIC
PRIORITY AREAS

WHEREAS, the City of Newark adopts a Biennial Budget and Capital Improvement Plan that establishes the framework for City policy direction, resource allocation, and organizational priorities; and

WHEREAS, the “Goals and Strategies” section of the 2024–2026 Biennial Budget and Capital Improvement Plan identifies the City’s key focus areas and related action plans; and

WHEREAS, staff conducted a review of the City’s existing Goals and Strategies to ensure they reflect current community needs, regional considerations, and best practices in local government; and

WHEREAS, City Council discussed and revised the City’s existing Goals and Strategies at the 2025 City Council Retreat; and

WHEREAS, the proposed refinements have been developed to modernize and formalize the City’s existing goals into updated Strategic Priority Areas; and

WHEREAS, these Strategic Priority Areas are intended to strengthen the connection between the City’s day-to-day work and the broader goals of the Newark community, establishing a clear, organization-wide framework for aligning policies, programs, and investments with Council direction and community values; and

WHEREAS, City Council directs staff to incorporate the Strategic Priority Areas into departmental planning, communications, initiatives, and future budget development processes to ensure continued alignment with City Council direction and community needs

NOW THEREFORE, BE IT RESOLVED that the City Council hereby authorizes an amendment to the 2024-2026 Biennial Budget and Capital Improvement Plan to replace the “Goals and Strategies” section (Pages 39-41) with the updated Strategic Priority Areas, attached hereto and incorporated herein by reference as Exhibit A.



Strategic Priority Areas

The City Council Strategic Priority Areas provide a long-term framework to guide City policy, resource allocation, and program implementation. These priorities reflect the community's values and needs and serve as the foundation for departmental goals and initiatives. The following sections outline each priority area, and the specific actions City staff will undertake to advance the City's vision of a safe, thriving, and inclusive community.

1. Foster a Safe and Healthy Community

Provide a range of services that enhance the overall well-being of the community and cultivate a strong sense of safety, health, and enjoyment.

Actions:

- Expand community engagement strategies to enhance community relations.
- Optimize existing technologies and utilize data analysis to increase efficiency and transparency.
- Explore opportunities to share resources and collaborate with regional partners and other agencies to maximize impact and cost-effectiveness.
- Identify and evaluate resources to assist with securing grant funding.
- Proactively address evolving demands driven by changes in legal requirements or the diverse needs of our community.
- Deliver recreation programs, community services, and amenities that promote personal development, healthy lifestyles, cultural enrichment, and inclusiveness.
- Implement a comprehensive emergency operations program for natural disasters, public health emergencies, and other crises, including prevention, preparedness, response, and recovery.
- Advocate for and empower our community through partnerships with neighboring communities, and directly with all sectors of our community.

2. Further Economic Vitality and Housing for All

Support business attraction and retention, revitalize commercial areas, and expand development of diverse housing opportunities for residents.

Actions:

**PRIDE refers to the City's Values of Personal Service, Resourcefulness, Innovation, Diversity and Engagement on page 19.*



- Support and develop the local business community by fostering connections and creating ecosystem opportunities for business growth and collaboration.
- Encourage investment and promote the quality of life in both existing residential and commercial neighborhoods through revitalization efforts and improved amenities.
- Strengthen the City's identity and revenue by promoting a distinct hotel sector and a vibrant retail mix, ensuring attractive and well-maintained retail spaces.
- Collaborate with economic development partners and industry experts to optimize development efforts, leveraging best practices and innovative solutions.
- Implement comprehensive programs and policies to diversify housing options and increase affordable housing availability and innovative housing solutions for all income levels.
- Promote the development of transportation options to connect residential neighborhoods with key commercial and employment areas, enhancing the attractiveness of both.

3. Boost Financial Resilience and Excellence in Service Delivery

Elevate long-term financial health and sustainability with adequate resources, while delivering innovative, responsive, and high-quality City services with PRIDE*.

Actions:

- Implement a sustainable financial model grounded in Government Finance Officers Association (GFOA) best practices and long-term forecasting.
- Develop a biennial budget that reflects community needs and aligns with the City's strategic priorities to ensure proper resource allocation.
- Promote transparency in financial reporting and budgeting processes to ensure accountability and trust within the community.
- Manage long-term liabilities through proactive pension and Other Post-Employment Benefits (OPEB) strategies, including Section 115 Trust contributions.
- Regularly update the Master Fee Schedule to ensure appropriate cost recovery and equity in fees.
- Conduct regular community surveys to assess public satisfaction with City services and programs, gathering insights on what is working well and where improvements are needed.

**PRIDE refers to the City's Values of Personal Service, Resourcefulness, Innovation, Diversity and Engagement on page 19.*



- Create a system for measuring service outcomes by developing key performance indicators (KPIs) that align with the City's strategic priorities and track the success of various programs and services.
- Assess and address technological and cybersecurity needs to ensure the organization operates efficiently and protects City assets from potential risks.
- Ensure a safe and effective work environment where employees are empowered, motivated, and equipped to deliver high-quality services to the community.
- Foster a workplace culture that prioritizes diversity, equity, inclusion, and belonging by creating an environment where every employee feels valued, respected, and encouraged to contribute their unique perspectives and talents.

4. Modernize Public Facilities and Infrastructure

Provide well-maintained infrastructure and conduct long range planning to support community transportation, facility and technology demands.

Actions:

- Implement the Parks Master Plan to enhance and maintain public parks through regular upgrades and improved accessibility, creating welcoming environments for all park users.
- Enhance and improve street and bike lane infrastructure to promote greater connectivity and safety for all users.
- Maintain a comprehensive Capital Improvement Program (CIP) that ensures sustainable maintenance, replacement, and upgrade of public infrastructure assets, while aligning with future growth needs.
- Allocate appropriate resources for the proactive maintenance and timely repair of existing infrastructure, in alignment with the Facilities Master Plan, to reduce the risk of costly emergency repairs, ensure continued service reliability, and support long-term sustainability of public assets.
- Provide clean, safe, and efficient public facilities by implementing regular cleaning, maintenance, and safety checks to ensure all public spaces meet the community's expectations.
- Prioritize accessibility in all public infrastructure projects by ensuring that streets, parks, public buildings, and transportation systems are accessible to individuals of all abilities.

**PRIDE refers to the City's Values of Personal Service, Resourcefulness, Innovation, Diversity and Engagement on page 19.*



- Enhance and expand technology infrastructure by upgrading broadband networks, implementing smart city solutions, and ensuring reliable connectivity for all residents, businesses, and public services.
- Update and implement a comprehensive Climate Action Plan that incorporates community input, integrates energy-efficient practices, reduces carbon emissions, and prioritizes sustainable investments in infrastructure, ensuring long-term environmental, economic, and financial resilience.

5. Strengthen Community through Education and Engagement

Empower and connect the community through strong partnerships with the school district and equitable opportunities for engagement and participation.

Actions:

- Cultivate a strong partnership with the school district by collaborating on programs, extracurricular activities, and community-wide events to ensure that students and their families feel supported and involved.
- Bolster coordination with local schools to align City programs and resources with educational priorities, supporting student achievement and long-term community growth.
- Create inclusive community engagement opportunities by organizing events, forums, and workshops that are accessible to all members of the community, regardless of age, background, or ability.
- Promote civic education by providing resources and opportunities for residents to learn about local government, civic responsibilities, and ways to get involved in community decisions.
- Encourage intergenerational programming by offering activities and events that bring together youth, adults, and seniors to foster mutual understanding, respect, and connection across generations.
- Utilize digital platforms to enhance access to engagement opportunities, facilitating greater participation in online surveys, virtual town halls, and social media discussions.
- Support volunteer programs that build stronger community bonds.
- Celebrate diversity and inclusion through programs and events that recognize the unique cultural, and historical contributions of everyone within the community, promoting understanding and unity.
- Implement a community engagement strategy that incorporates feedback from all demographic groups to ensure that everyone's voice is heard and represented in City planning and decision-making.



- Collaborate with local nonprofits and service organizations to provide additional educational resources, workshops, and engagement opportunities for all community members.
- Develop metrics to measure the reach, diversity, and effectiveness of engagement efforts, using the data to continuously improve programs.



STAFF REPORT

Item I. 1.

DATE 11/13/2025
TO Honorable Mayor and City Council Members
FROM Neetu Salwan, City Clerk
SUBJECT Closed session for conference with Labor Negotiator pursuant to California Government Code Section 54957.6. Agency Designated Representative: Mayor Hannon, Unrepresented employee: City Manager Benoun
