



**Special Meeting – 8:30 a.m.– 36 S. Prospect Street**

**Purpose:** to discuss Board Liaison Assignments to boards and commissions, review our communications with Residents, and address any additional items Related to Community, Collaboration, and Overall Efficiency

A Special Meeting of the Oberlin City Council was held on December 3, 2025, in the Connie Ponder Room, at the Oberlin Enrichment and Activity Center, located at 36 South Prospect Street, Oberlin, Ohio 44074. The Meeting was called to order at 8:30 a.m. by the President of Council, Eboni Johnson. Roll Call was taken as follows:

<b>Council Members:</b>	Present	Absent
Eboni A. Johnson	<input type="checkbox"/>	<input type="checkbox"/>
Michael McFarlin	<input type="checkbox"/>	<input type="checkbox"/>
Joseph Waltzer	<input type="checkbox"/>	<input type="checkbox"/>
Jessa D. New	<input type="checkbox"/>	<input type="checkbox"/>
Ray English	<input type="checkbox"/>	<input type="checkbox"/>
Libni López	<input type="checkbox"/>	<input type="checkbox"/>
Kristin Peterson	<input type="checkbox"/>	<input type="checkbox"/>

**Others Present:**

- Belinda Anderson, Clerk of Council
- Marin Fowler, Finance Director
- Briana Reynolds, Clerks Assistant

Members of Council met to for the above-stated purpose. The following items were discussed.

1. Draft Agenda Distribution  
Council discussed the distribution process for the draft agenda.
2. Council Rules – Proposed Revisions  
Council reviewed and discussed proposed revisions to the Council Rules, including a reorganization of the meeting agenda’s *Order of Business* section. The discussion included, but was not limited to, the following items:
  - o Procedures related to the Election of the Council President.
  - o Incorporation of gender-neutral language throughout the document.
  - o Inclusion of provisions assigning the Council President responsibility for managing time limits for public speakers.


- o Addition of language addressing agenda-setting meetings.
  - o Clarification that discussion during agenda-setting meetings must relate to actual or proposed agenda items.
  - o Revisions under *Council Communications* encouraging members to follow the established order of topics.
  - o Addition of a new heading under *Council Communications* regarding “*suggestions for future agenda items.*”
  - o Considered a recommendation that speakers from the public state their name and the city, village, or township in which they reside.
  - o Added language pertaining to the designation of a Council liaison.
  - o Amendments clarifying the Council Liaison’s role.
  - o Discussion of the proposed new *Transition of Leadership* section.
  - o Added **Article XIX: Role of Vice President of Council**, including responsibilities related to facilitating appointee evaluations and maintaining all associated documentation.
  - o Addition of a provision requiring that any materials or information a Council member wishes to distribute to the full Council be submitted in advance to the Clerk of Council for distribution.
3. Appointee Evaluation Form  
Council discussed the newly proposed appointee evaluation form and process.
4. Boards and Commission Liaison assignments for 2026.  
Council discussed liaison assignments for Boards and Commissions for 2026.
- o It was noted that a liaison to the Planning Commission has not yet been appointed.
5. Council discussed interest among members in serving as President and Vice President for the 2026-2027 term.
6. Upcoming Council Action  
Council announced its intent to bring the revised Boards and Commissions Handbook and the revised Council Rules before Council for consideration at the next meeting.

Being that there was no further business to come before Council, the meeting adjourned at 10:35 a.m.

Attest:



BELINDA B. ANDERSON, MMC  
CLERK OF COUNCIL



EBONI A. JOHNSON  
PRESIDENT OF COUNCIL

APPROVED: 01/05/2026

POSTED: 01/06/2026