

**\*AMENDED (4/7/26, 4:15 PM)**  
**AGENDA**  
**ORO VALLEY TOWN COUNCIL**  
**REGULAR SESSION**  
**APRIL 8, 2026**  
**ORO VALLEY COUNCIL CHAMBERS**  
**11000 N. LA CAÑADA DRIVE**

For information on public comment procedures, please see the instructions for in person and/or virtual speakers at the end of the agenda.

To watch and/or listen to the public meeting online, please visit  
<https://www.orovalleyaz.gov/town/departments/town-clerk/meetings-and-agendas>

Executive Sessions – Upon a vote of the majority of the Town Council, the Council may enter into Executive Sessions pursuant to Arizona Revised Statutes §38-431.03 (A)(3) to obtain legal advice on matters listed on the Agenda.

**REGULAR SESSION AT OR AFTER 5:00 PM**

**CALL TO ORDER**

**ROLL CALL**

**EXECUTIVE SESSION**

~~1. \*Pursuant to A.R.S. 38-431.03 (A)(3) and (A)(4) to discuss or consult with the attorneys for the public body regarding a request from Archacology Southwest to mediate regarding a dispute as it relates to the conservation easement~~

1. \*Pursuant to A.R.S. §38-431.03(A)(1) and (A)(3) Personnel matter - Town Magistrate annual performance review

**RESUME REGULAR SESSION AT OR AFTER 6:00 PM**

**CALL TO ORDER**

**ROLL CALL**

**REGULAR AGENDA**

~~1. \*APPROVAL OF ANY DIRECTION TO THE TOWN ATTORNEY AND/OR NECESSARY STAFF AS DISCUSSED IN EXECUTIVE SESSION REGARDING A REQUEST FROM ARCHAEOLOGY-SOUTHWEST TO MEDIATE REGARDING A DISPUTE AS IT RELATES TO THE CONSERVATION-EASEMENT~~

1. \*APPROVAL OF ANY DIRECTION TO THE TOWN ATTORNEY AND/OR NECESSARY STAFF AS DISCUSSED IN EXECUTIVE SESSION PERTAINING TO THE ANNUAL PERFORMANCE REVIEW OF THE TOWN MAGISTRATE

## **PLEDGE OF ALLEGIANCE**

## **UPCOMING MEETING ANNOUNCEMENTS**

## **MAYOR AND COUNCIL REPORTS ON CURRENT EVENTS**

## **TOWN MANAGER'S REPORT ON CURRENT EVENTS**

## **ORDER OF BUSINESS: MAYOR WILL REVIEW THE ORDER OF THE MEETING**

## **INFORMATIONAL ITEMS**

**CALL TO AUDIENCE** – At this time, any member of the public is allowed to address the Mayor and Town Council on any issue *not listed on today's agenda*. Pursuant to the Arizona Open Meeting Law, individual Council Members may ask Town Staff to review the matter, ask that the matter be placed on a future agenda, or respond to criticism made by speakers. However, the Mayor and Council may not discuss or take legal action on matters raised during "Call to Audience." In order to speak during "Call to Audience" please specify what you wish to discuss when completing the blue speaker card.

## **PRESENTATIONS**

1. Proclamation - Week of the Young Child
2. Presentation regarding the Transportation Art by Youth (TABY) program desert wildlife sculptures
3. Presentation from the Pima Association of Governments (PAG) regarding their Transportation Safety Planning Data
4. Presentation of Recreational Amenities Financial Analysis

## **CONSENT AGENDA (Consideration and/or possible action)**

- A. Minutes - March 18, 2026

- B. Resolution No. (R)26-12, designating David Gephart as Chief Fiscal Officer, authorized to submit the Town's Annual Expenditure Limitation Report (AELR) to the State Auditor General for FY 26-27
- C. Resolution No. (R)26-13, authorizing and approving an Intergovernmental Agreement (IGA) between the Town of Oro Valley and the Pima County Recorder's Office to provide election services through December 31, 2026

**REGULAR AGENDA**

- 2. DISCUSSION AND POSSIBLE ACTION TO INCREASE FUNDING AUTHORIZATION FOR THE VISTOSO TRAILS NATURE PRESERVE POND PROJECT AS IT RELATES TO SCOPE OF WORK FOR THE BID THAT WAS RECEIVED ON MARCH 20, 2026
- 3. PUBLIC HEARING: ORDINANCE NO. (O)26-06, DISCUSSION AND POSSIBLE ACTION TO ALLOW THE TOWN ENGINEER AND CHIEF OF POLICE THE AUTHORITY TO TEMPORARILY SUSPEND NO PARKING SIGN RESTRICTIONS ON PUBLIC STREETS FOR SPECIAL EVENTS
- 4. DIRECTION AND POSSIBLE ACTION REGARDING ARIZONA DEPARTMENT OF REVENUE'S FAILURE TO TIMELY AMEND THE ORO VALLEY MODEL TAX CODE THEREBY VOIDING THE ACTION OF COUNCIL ON JANUARY 14, 2026 AS IT RELATES TO THE USE TAX

**\*EXECUTIVE SESSION**

- 2. ~~\*Pursuant to A.R.S. §38-431.03(A)(1) and (A)(3) Personnel matter – Town Magistrate annual performance review~~

**\*RESUME REGULAR SESSION**

**\*CALL TO ORDER**

**\*REGULAR AGENDA**

- 5. ~~\*APPROVAL OF ANY DIRECTION TO THE TOWN ATTORNEY AND/OR NECESSARY STAFF AS DISCUSSED IN EXECUTIVE SESSION PERTAINING TO THE ANNUAL PERFORMANCE REVIEW OF THE TOWN MAGISTRATE~~

**FUTURE AGENDA ITEMS** (The Council may bring forth general topics for future meeting agendas. Council may not discuss, deliberate or take any action on the topics presented pursuant to ARS 38-431.02H)

**ADJOURNMENT**

POSTED: 4/2/26 at 5:00 p.m. by ck

AMENDED AGENDA POSTED: 4/7/26 at 4:45 p.m. by ck

The Mayor and Council may, at the discretion of the meeting chairperson, discuss any Agenda item.

When possible, a packet of agenda materials as listed above is available for public inspection at least 24 hours prior to the Council meeting in the office of the Town Clerk between the hours of 8:00 a.m. – 5:00 p.m.

The Town of Oro Valley complies with the Americans with Disabilities Act (ADA). If any person with a disability needs any type of accommodation, please notify the Town Clerk's Office at least five days prior to the Council meeting at 229-4700.

### **PUBLIC COMMENT ON AGENDA ITEMS**

The Town has modified its public comment procedures for its public bodies to allow for limited remote/virtual comment via Zoom. The public may provide comments remotely only on items posted as required Public Hearings, provided the speaker registers 24 hours prior to the meeting. For all other items, the public may complete a blue speaker card to be recognized in person by the Mayor, according to all other rules and procedures. Written comments can also be emailed to Town Clerk Michael Standish at [mstandish@orovalleyaz.gov](mailto:mstandish@orovalleyaz.gov) for distribution to the Town Council prior to the meeting. Further instructions to speakers are noted below.

### **INSTRUCTIONS TO IN-PERSON SPEAKERS**

Members of the public shall be allowed to speak on posted public hearings and during Call to Audience when attending the meeting in person. The public may be allowed to speak on other posted items on the agenda at the discretion of the Mayor.

If you wish to address the Town Council on any item(s) on this agenda, please complete a blue speaker card located on the Agenda table at the back of the room and give it to the Town Clerk. Please indicate on the blue speaker card which item number and topic you wish to speak on, or, if you wish to speak during Call to Audience, please specify what you wish to discuss.

Please step forward to the podium when the Mayor calls on you to address the Council.

1. For the record, please state your name and whether or not you are a Town resident.
2. Speak only on the issue currently being discussed by Council. You will only be allowed to address the Council one time regarding the topic being discussed.
3. Please limit your comments to 3 minutes.
4. During Call to Audience, you may address the Council on any matter that is not on the agenda.
5. Any member of the public speaking must speak in a courteous and respectful manner to those present.

### **INSTRUCTIONS TO VIRTUAL SPEAKERS FOR PUBLIC HEARINGS**

Members of the public may attend the meeting virtually and request to speak virtually on any agenda item that is listed as a Public Hearing. If you wish to address the Town Council virtually during any listed Public Hearing, please complete the online speaker form by clicking here <https://forms.orovalleyaz.gov/forms/bluecard> at least 24 hours prior to the start of the meeting. You must provide a valid email address in order to register. Town Staff will email you a link to the Zoom meeting the day of the meeting. After being recognized by the Mayor, staff will unmute your microphone access and you will have 3 minutes to address the Council. Further instructions regarding remote participation will be included in the email.

**Thank you for your cooperation.**



**Town Council Regular Session**

**Meeting Date:** 04/08/2026

**Submitted By:** Mike Standish, Town Clerk's Office

**Department:** Town Clerk's Office

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**SUBJECT:**

1. ~~\*Pursuant to A.R.S. 38-431.03 (A)(3) and(A)(4) to discuss or consult with the attorneys for the public body regarding a request from Archacology Southwest to mediate regarding a dispute as it relates to the conservation easement~~

**RECOMMENDATION:**

N/A

**EXECUTIVE SUMMARY:**

N/A

**BACKGROUND OR DETAILED INFORMATION:**

N/A

**FISCAL IMPACT:**

N/A

**SUGGESTED MOTION:**

I MOVE to go into Executive Session.

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**Attachments**

*No file(s) attached.*

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**Town Council Regular Session**

**Meeting Date:** 04/08/2026

**Submitted By:** Mike Standish, Town Clerk's Office

**Department:** Town Clerk's Office

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**SUBJECT:**

1. \*APPROVAL OF ANY DIRECTION TO THE TOWN ATTORNEY AND/OR NECESSARY STAFF AS DISCUSSED IN EXECUTIVE SESSION REGARDING A REQUEST FROM ARCHAEOLOGY SOUTHWEST TO MEDIATE REGARDING A DISPUTE AS IT RELATES TO THE CONSERVATION EASEMENT

**RECOMMENDATION:**

N/A

**EXECUTIVE SUMMARY:**

N/A

**BACKGROUND OR DETAILED INFORMATION:**

N/A

**FISCAL IMPACT:**

N/A

**SUGGESTED MOTION:**

I MOVE to...

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**Attachments**

*No file(s) attached.*

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**Town Council Regular Session**

**1.**

**Meeting Date:** 04/08/2026

Proclamation - Week of the Young Child

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**Subject**

Proclamation - Week of the Young Child

**Summary**

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**Attachments**

Proclamation

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*Office of the Mayor*  
**Oro Valley, Arizona**  
**Proclamation**

**WEEK OF THE YOUNG CHILD**  
**APRIL 11 – 17, 2026**

**WHEREAS**, all of Arizona's children deserve access to quality early care and education (ECE) environments; and

**WHEREAS**, quality child care programs build children's lifelong learning skills during the critical years from birth to age five; and

**WHEREAS**, ECE teachers and child care providers are the essential workforce that helps Arizona parents get to work or school; and

**WHEREAS**, funding quality child care is a smart investment that improves family well-being, strengthens communities, and grows our state's prosperity; and

**WHEREAS**, First Things First, Arizona Association for the Education of Young Children, Southern Arizona Association for the Education of Young Children, and other community organizations, in conjunction with the National Association for the Education of Young Children, are celebrating the 55th anniversary of the Week of the Young Child; and

**WHEREAS**, these organizations are working to improve equitable early childhood opportunities that provide a strong start for children in Oro Valley.

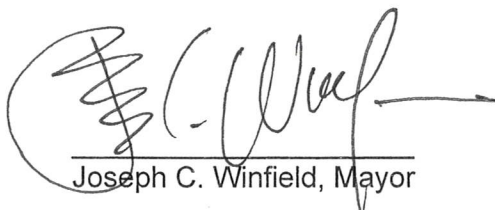
**WHEREAS**, public policies that support ECE for Arizona's youngest learners help our families, communities, and the economy thrive.

**NOW, THEREFORE**, I, Joseph C. Winfield, Mayor of the Town of Oro Valley, do hereby proclaim the week of April 11<sup>th</sup> – 17<sup>th</sup>, 2026 as the

**WEEK OF THE YOUNG CHILD**


in the Town of Oro Valley and encourage all citizens to support and invest in early care and education in our community.

Dated this 8<sup>nd</sup> day of April, 2026

  
\_\_\_\_\_  
Joseph C. Winfield, Mayor



ATTEST:

  
\_\_\_\_\_  
Michael Standish, Town Clerk



**Town Council Regular Session**

**2.**

**Meeting Date:** 04/08/2026

TABY Project Ribbon Cutting Presentation

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**Subject**

Presentation regarding the Transportation Art by Youth (TABY) program desert wildlife sculptures

**Summary**

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**Attachments**

*No file(s) attached.*

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**Town Council Regular Session**

**3.**

**Meeting Date:** 04/08/2026

PAG Transportation Safety Planning Data Presentation

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**Subject**

Presentation from the Pima Association of Governments (PAG) regarding their Transportation Safety Planning Data

**Summary**

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**Attachments**

*No file(s) attached.*

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**Town Council Regular Session**

**4.**

**Meeting Date:** 04/08/2026

Presentation of Recreational Amenities Financial Analysis

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**Subject**

Presentation of Recreational Amenities Financial Analysis

**Summary**

This item presents results from the Strategic Plan project "Recreational Amenities Financial Analysis".

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**Attachments**

Town Council Report - Recreational Amenities Financial Analysis

Staff Presentation

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*Town Manager's Office*

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TOWN COUNCIL REPORT

DATE: April 8, 2026  
TO: Mayor and Councilmembers  
FROM: Jeff Wilkins, Town Manager  
Dave Gephart, Chief Financial Officer  
Roz Epting, Parks and Recreation Director  
Wendy Gomez, Deputy Finance Director  
Matt Jankowski, Deputy Finance Director  
Chris Hutchison, Senior Budget Analyst  
SUBJECT: Recreational Amenities Financial Analysis

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**EXECUTIVE SUMMARY**

Per the Town's FY2026 - FY2027 Strategic Plan, this report is intended to provide a comprehensive financial analysis of the Town's recreational amenities, including the Aquatic Center, Community and Recreation Center and individual parks. Revenue and expenditure data included in this report are for FY (Fiscal Year) 24/25.

**SCOPE OF AMENITIES INCLUDED IN THIS REPORT**

- Oro Valley Aquatic Center (OVAC)
- Oro Valley Community and Recreation Center (CRC)
- Golf
- Steam Pump Ranch
- Vistoso Trails Nature Preserve (VTNP)
- James D. Kriegh (JDK) Park
- Naranja Park
- Riverfront Park

**SUMMARY OF ALL AMENITIES – FY 24/25**

<b>Amenity</b>	<b>Total Expenditures</b>	<b>Total Revenue</b>	<b>Net Operating Cost</b>	<b>Capital</b>
OVAC	\$1,631,707	\$515,843	\$1,115,864	-
CRC	2,323,949	1,580,194	743,755	160,265
Golf	5,687,025	6,418,398	(731,373)	2,022,862
Steam Pump Ranch	675,323	115,519	559,803	378,216
VTNP	185,059	22,499	162,560	328,454
JDK Park	604,592	86,867	517,725	-
Naranja Park	673,717	170,952	502,765	-
Riverfront Park	426,905	82,976	343,929	-
<b>TOTAL</b>	<b>\$12,208,277</b>	<b>\$8,993,248</b>	<b>\$3,215,028</b>	<b>\$2,889,797</b>

*\* Golf net operating cost shown in parentheses indicates revenues exceeded expenditures by \$731,373. Capital expenditures are reported separately and are not included in net operating cost figures.*

## DISCUSSION

The mission of the Oro Valley Parks and Recreation Department is to *inspire connection through recreation* - connecting people to people, people to community, and people to nature. The purpose of the Parks and Recreation Department is to enhance the quality of life for all Oro Valley residents by providing exceptional parks, trails, recreation programs, facilities and events.

This financial analysis is not intended to rank amenities or services against one another. In general, amenities that serve broad community need, such as parks and publicly accessible facilities, are expected to have higher Town support levels than those with a more individual or discretionary benefit. For example, passive parks and nature preserves can be expected to have minimal cost recovery. An aquatic center would be expected to cover more of its costs due to entrance fees and memberships, offset with necessary staffing requirements and pool operating costs. Recreation centers with membership dues would typically have a higher cost recovery. Venue spaces will vary. Golf, with membership dues and usage fees would generally be expected to break even. Additional factors including accessibility, community demand, and strategic priorities are relevant to any evaluation of an amenities' value and are not captured in financial data alone.

Data for this report was drawn from CivicRec, the Town's recreational software, and Munis, the Town's financial software. Where precise figures were unavailable, Parks and Recreation and Finance Department staff applied professional judgement to allocate personnel time, materials and other costs as applicable. Slight timing differences can be expected between CivicRec data and Munis data.

Please note that neither the Town's budget, nor its financial reporting delineates budget or expenditure amounts by individual park or amenity. The Parks Maintenance Division, for example, encompasses costs for all Town parks; therefore, professional estimates and assumptions for cost allocation were employed where necessary, based on park acreage, field acreage, square footage or other measures as appropriate.

**Operating expenditures included in this report are limited to those within the Parks and Recreation Department budget.** Costs incurred by the Police Department or Economic Development, for example, that might be related to special events and other Parks and Recreation activities are excluded. The Town's smaller and undeveloped passive trail parks, such as Honeybee Canyon and Panorama Trails, are also excluded from this report, as these amenities have minimal costs and do not generate any revenue.

This report focuses on current costs; long-term expenses such as asset depreciation are not factored into this report. Capital costs are noted separate from calculated net operating costs.

The following pages include additional detail on the individual net operating cost calculations. Please see Appendix A for detailed cost recovery calculations for Parks and Recreation camps, programs and classes.

**AQUATIC CENTER**

The Oro Valley Aquatic Center (OVAC) is a competition-level facility and includes a water slide, a splash pad and other family-friendly amenities.

Personnel costs include all facility staff as well as allocated oversight costs for the department director and deputy director.

Full-time personnel costs were \$442,443, while the remaining \$600,118 was for part-time staff.

	<b>FY 24/25 Expenditures</b>	
	Actual	
Personnel	\$	1,042,561
Operations & Maintenance		589,146
<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b>1,631,707</b>

	<b>FY 24/25 Revenue</b>	
	Actual	
Amphi School District facility usage	\$	30,292
Contracted Programs		37,024
Swim Team		138,782
Special Events		1,264
OVAC Daily Dropins		94,084
OVAC Outside Competitions		851
Swim Meets		53,208
Aquatic Center Rental Income		12,138
OVAC Memberships/Passes		142,846
OVAC In-House Programs		5,355
<b>TOTAL REVENUE</b>	<b>\$</b>	<b>515,843</b>

<b>FY 24/25 NET OPERATING COST</b>	<b>\$</b>	<b>1,115,864</b>
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**The Aquatic Center had no capital outlay expenditures for FY 24/25.**

**COMMUNITY AND RECREATION CENTER**

The Oro Valley Community and Recreation Center (CRC) features fitness classes, cardio and strength equipment, racquetball, pickleball, tennis and swimming. The facility also hosts various camps and Town events throughout the year. The CRC charges for memberships and daily drop-ins. In October 2025, Town Council approved the first fee increase in more than ten years.

Personnel costs include all facility and maintenance staff, as well as allocated oversight costs for the department director, deputy director and administrative staff. Operating costs include all Town facility and maintenance costs, including aquatics, fitness and tennis, as well as allocated utility costs based on building square footage.

Full-time personnel costs were \$452,085, while the remaining \$850,643 was for part-time staff.

	<b>FY 24/25 Expenditures</b>	
	Actual	
Personnel	\$	1,302,728
Operations & Maintenance		1,021,221
<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b>2,323,949</b>

	<b>FY 24/25 Revenue</b>	
	Actual	
Concession Sales	\$	137
Daily Drop-In		71,709
Member Dues		996,505
In House Recreation Programs		301,520
Contracted Recreation Programs		117,258
Facility Rental Income		93,065
<b>TOTAL REVENUE</b>	<b>\$</b>	<b>1,580,194</b>

<b>FY 24/25 NET OPERATING COST</b>	<b>\$</b>	<b>743,755</b>
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**CRC FY 24/25 Capital \$ 160,265**

## **GOLF**

The Town's three golf courses, totaling 45 holes of golf, as well as the Overlook restaurant are contract-operated by Troon. Troon operates the courses and restaurant with a commercial business perspective and has latitude to revise fees when needed.

Revenues and all operating costs are per Troon's audited financial statements and also include any golf expenditures that were paid by the Town, such as operating capital, lease payments and associated debt service, but do not include any allocated staff time for Town personnel.

	<b>FY 24/25 Expenditures</b>	
	Actual	
Personnel	\$	2,389,117
Operations & Maintenance		3,297,908
<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b>5,687,025</b>

	<b>FY 24/25 Revenue</b>	
	Actual	
Membership Fees	\$	1,729,349
Green Fees		2,521,557
Sales - Tournament		371,848
Sales - Member Rounds		5,201
Golf Lessons		22,343
Range, Rental & Other Golf Related		149,443
Cart Fees		382,352
Merchandise Sales		333,599
Food and Beverage		900,243
Other Revenue		2,463
<b>TOTAL REVENUE</b>	<b>\$</b>	<b>6,418,398</b>

<b>FY 24/25 NET OPERATING COST</b>	<b>\$</b>	<b>(731,373)</b>
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**Golf FY 24/25 Total Capital \$ 2,022,862**  
*(Elevator and entryway \$1.2 million of this amount)*

**STEAM PUMP RANCH**

Steam Pump Ranch is a sixteen-acre historic property hosting various venues, camps and events throughout the year.

Personnel costs include facility, maintenance and allocated supervisory staff as well as allocated oversight costs for the department director and deputy director. Operating costs include facility and grounds maintenance, camps, events, utilities and supplies. Maintenance, supply and material costs are allocated by acreage where appropriate.

Full-time personnel costs were \$420,561, while the remaining \$142,594 was for part-time staff.

	<b>FY 24/25 Expenditures</b>	
	Actual	
Personnel	\$	563,245
Operations & Maintenance		112,077
<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b>675,323</b>

	<b>FY 24/25 Revenue</b>	
	Actual	
SPR In-House Rec Programs	\$	77,637
SPR Ramada Rentals		90
SPR Special Events		625
SPR Contracted Programs		17,372
SPR Rentals		19,795
<b>TOTAL REVENUE</b>	<b>\$</b>	<b>115,519</b>

**FY 24/25 NET OPERATING COST \$ 559,803**

**Steam Pump Ranch FY 24/25 Total Capital \$ 378,216**

**VISTOSO TRAILS NATURE PRESERVE (VTNP)**

Vistoso Trails Nature Preserve is a 202-acre passive park, formerly a golf course, with 6.2 miles of multi-use paths winding through the property, providing visitors with views of the Catalina and Tortolita mountains, examples of varied desert vegetation, and the opportunity to view an abundance of wildlife. Desert ecosystem and pond restoration are currently underway at the preserve.

Personnel costs include maintenance and allocated supervisory staff as well as allocated oversight costs for the department director, deputy director and administrative staff.

Full-time personnel costs were \$105,691, while the remaining \$2,587 was for part-time staff.

	<b>FY 24/25 Expenditures</b>	
	Actual	
Personnel	\$	108,277
Operations & Maintenance		76,782
<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b>185,059</b>
	<b>FY 24/25 Revenue</b>	
	Actual	
State Grants	\$	22,499
<b>TOTAL REVENUE</b>	<b>\$</b>	<b>22,499</b>
<b>FY 24/25 NET OPERATING COST</b>	<b>\$</b>	<b>162,560</b>

**VTNP FY 24/25 Total Capital \$ 328,454**

**JAMES D. KRIEGH (JDK) PARK**

JDK park features ballfields, mature trees, a playground, racquetball courts and a dog park. JDK Park is home to the Oro Valley Aquatic Center and hosts a number of Town events throughout the year, including 4<sup>th</sup> of July, HalloVeen Spooktacular and Easter Eggstravaganza.

Personnel costs include maintenance and allocated supervisory staff as well as allocated oversight costs for the department director, deputy director and administrative staff. Operating costs include all grounds maintenance, events, utilities and supplies. Maintenance, supply and material costs are allocated by acreage where appropriate.

Full-time personnel costs were \$194,817, while the remaining \$2,932 was for part-time staff.

	<b>FY 24/25 Expenditures</b>	
	<u>Actual</u>	
Personnel	\$	197,748
Operations & Maintenance		406,844
<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b>604,592</b>

	<b>FY 24/25 Revenue</b>	
	<u>Actual</u>	
Field Rentals	\$	80,922
Ramada Rentals		4,960
Contracted Programs		985
<b>TOTAL REVENUE</b>	<b>\$</b>	<b>86,867</b>

**FY 24/25 NET OPERATING COST \$ 517,725**

**JDK Park had no capital outlay expenditures for FY 24/25.**

**NARANJA PARK**

Naranja Park is home to the Oro Valley Archery Range and trails, dog parks, a playground, splash pad, skate park/pump track, ramadas with picnic tables and competition-ready multi-use fields.

Personnel costs include maintenance and allocated supervisory staff as well as allocated oversight costs for the department director, deputy director and administrative staff. Operating costs include all grounds maintenance, events, utilities and supplies. Maintenance, supply and material costs are allocated by acreage where appropriate.

Full-time personnel costs were \$244,953, while the remaining \$2,932 was for part-time staff.

	<b>FY 24/25 Expenditures</b>	
	Actual	
Personnel	\$	247,885
Operations & Maintenance		425,833
<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b>673,717</b>

	<b>FY 24/25 Revenue</b>	
	Actual	
Contracted Programs	\$	5,210
Ramada Rentals		13,350
Field Rentals		132,495
Archery Memberships		19,897
<b>TOTAL REVENUE</b>	<b>\$</b>	<b>170,952</b>

**FY 24/25 NET OPERATING COST \$ 502,765**

**Naranja Park had no capital outlay expenditures for FY 24/25.**

**RIVERFRONT PARK**

Cañada del Oro Riverfront Park features walking trails, tennis and basketball courts, soccer and softball fields, shaded playground equipment and ramadas.

Personnel costs include maintenance and allocated supervisory staff as well as allocated oversight costs for the department director, deputy director and administrative staff. Operating costs include all grounds maintenance, events, utilities and supplies. Maintenance, supply and material costs are allocated by acreage where appropriate.

Full-time personnel costs were \$160,017, while the remaining \$2,932 was for part-time staff.

	<b>FY 24/25 Expenditures</b>	
	<u>Actual</u>	
Personnel	\$	162,949
Operations & Maintenance		263,957
<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b>426,905</b>

	<b>FY 24/25 Revenue</b>	
	<u>Actual</u>	
Ramada Rentals	\$	9,285
Field Rentals		47,421
Contracted Programs		26,270
<b>TOTAL REVENUE</b>	<b>\$</b>	<b>82,976</b>

**FY 24/25 NET OPERATING COST \$ 343,929**

**Riverfront Park had no capital outlay expenditures for FY 24/25.**

**RECOMMENDATION:**

This report is for information only.

**APPENDIX A**

FY25 P&R Program Cost Recovery						
Division	Program/Camp	Internal or Contracted	Expenditures	Revenue	Profit/Loss	Cost Recovery %
CRC	Summer Camp SPF	Internal	\$ 200,972	\$ 220,776	\$ 19,804	109.9%
CRC	Fall Camp SPF	Internal	5,590	8,805	3,215	157.5%
CRC	Winter Camp	Internal	2,924	3,547	623	121.3%
CRC	Spring Camp SPF	Internal	4,361	8,365	4,004	191.8%
CRC	Lego Camp	Contracted	15,540	19,425	3,885	125.0%
CRC	I Can Too Inclusion Camps	Internal	24,973	12,152	(12,821)	48.7%
	<b>CRC Camps Total</b>		<b>\$ 254,360</b>	<b>\$ 273,070</b>	<b>\$ 18,710</b>	<b>107.4%</b>
CRC	Pickleball Leagues	Internal	\$ 3,571	\$ 33,422	\$ 29,851	935.9%
CRC	Trivia at the Community Center	Internal	1,410	155	(1,255)	11.0%
CRC	Basketball Trips	Internal	2,555	2,673	118	104.6%
CRC	Martial Arts	Contracted	32,884	41,105	8,221	125.0%
CRC	Art Classes	Contracted	36,565	45,707	9,142	125.0%
CRC	Pima Council on Aging Classes	Contracted	4,402	6,289	1,887	142.9%
	<b>CRC Classes &amp; Programs Total</b>		<b>\$ 81,387</b>	<b>\$ 129,351</b>	<b>\$ 47,964</b>	<b>158.9%</b>
	<b>CRC Total Internal</b>		<b>\$ 246,356</b>	<b>\$ 289,895</b>	<b>\$ 43,539</b>	<b>117.7%</b>
	<b>CRC Total Contracted</b>		<b>89,391</b>	<b>112,526</b>	<b>23,135</b>	<b>125.9%</b>
	<b>CRC Total All</b>		<b>\$ 335,747</b>	<b>\$ 402,421</b>	<b>\$ 66,674</b>	<b>119.9%</b>
Rec & Culture	STEAM Camp	Internal	\$ 57,069	\$ 54,278	\$ (2,791)	95.1%
Rec & Culture	TGA Sports Camp	Contracted	20,796	25,995	5,199	125.0%
Rec & Culture	Horse Camp	Contracted	20,520	22,800	2,280	111.1%
Rec & Culture	Rodeo Break Camp	Internal	1,962	1,750	(212)	89.2%
Rec & Culture	Spring Break Nature Camp	Internal	5,316	5,445	129	102.4%
Rec & Culture	Fall Break Nature Camp	Internal	5,650	5,115	(535)	90.5%
Rec & Culture	Winter Break Nature Camp	Internal	3,332	3,300	(32)	99.0%
	<b>Rec &amp; Culture Camps Total</b>		<b>\$ 114,646</b>	<b>\$ 118,684</b>	<b>\$ 4,038</b>	<b>103.5%</b>
Rec & Culture	OV Lacrosse Camp and League	Contracted	\$ 3,647	\$ 5,210	\$ 1,563	142.9%
Rec & Culture	Team Dance	Contracted	18,630	20,700	2,070	111.1%
Rec & Culture	Heirloom Farmers Market	Contracted	6,916	5,298	(1,618)	76.6%
Rec & Culture	Senior Social	Internal	1,462	-	(1,462)	0.0%
Rec & Culture	Gadget Guidance	Internal	795	-	(795)	0.0%
Rec & Culture	Parents Night Out	Internal	2,013	1,800	(213)	89.4%
Rec & Culture	Makers Market	Internal	866	960	94	110.9%
Rec & Culture	Family Campout at the Ranch	Internal	1,511	1,550	39	102.6%
Rec & Culture	Field Trips	Internal	959	438	(521)	45.6%
Rec & Culture	Friday Night Concerts	Internal	12,435	-	(12,435)	0.0%
Rec & Culture	Second Saturday	Internal	2,460	-	(2,460)	0.0%
Rec & Culture	OV Hiking Series	Internal	3,467	1,780	(1,687)	51.3%
Rec & Culture	Kids Dropoff Hiking Party	Internal	262	170	(92)	64.9%
Rec & Culture	Senior Trips	Internal	818	240	(578)	29.3%
Rec & Culture	Adult Kickball	Internal	1,750	1,850	100	105.7%
	<b>Rec &amp; Culture Classes &amp; Programs Total</b>		<b>\$ 57,990</b>	<b>\$ 39,996</b>	<b>\$ (17,995)</b>	<b>69.0%</b>
	<b>Rec &amp; Culture Total Internal</b>		<b>\$ 102,127</b>	<b>\$ 78,676</b>	<b>\$ (23,451)</b>	<b>77.0%</b>
	<b>Rec &amp; Culture Total Contracted</b>		<b>70,509</b>	<b>80,004</b>	<b>9,494</b>	<b>113.5%</b>
	<b>Rec and Culture Total All</b>		<b>\$ 172,636</b>	<b>\$ 158,679</b>	<b>\$ (13,956)</b>	<b>91.9%</b>
OVAC	Red Cross Classes	Internal	\$ 3,402	\$ 4,250	\$ 848	124.9%
OVAC	Dive in Movie	Internal	2,139	884	(1,255)	41.3%
	<b>OVAC Total Internal</b>		<b>\$ 5,541</b>	<b>\$ 5,134</b>	<b>\$ (407)</b>	<b>92.7%</b>
OVAC	Camp Splash	Contracted	\$ 30,000	\$ 36,780	\$ 6,780	122.6%
	<b>OVAC Total All</b>		<b>\$ 35,541</b>	<b>\$ 41,914</b>	<b>\$ 6,373</b>	<b>117.9%</b>
<b>Department totals</b>		<b>All Programs Offered</b>	<b>\$ 543,924</b>	<b>\$ 603,014</b>	<b>\$ 59,090</b>	<b>110.9%</b>
		<b>All Internal Programs</b>	<b>\$ 354,024</b>	<b>\$ 373,705</b>	<b>\$ 19,681</b>	<b>105.6%</b>
		<b>All Contracted Programs</b>	<b>\$ 189,900</b>	<b>\$ 229,310</b>	<b>\$ 39,409</b>	<b>120.8%</b>
		<b>All Camps</b>	<b>\$ 284,360</b>	<b>\$ 309,850</b>	<b>\$ 25,490</b>	<b>109.0%</b>

Expenditures include direct Parks & Recreation department costs, such as staffing and supplies. Ancillary costs such as credit card processing fees, utility costs, insurance, etc. as well as costs for other departments or divisions such as Police, Economic Development, Communications, etc. are not included. Camps can be internal or contracted. The Appendix data comes from CivicRec and may differ slightly from Munis due to timing.

# Town of Oro Valley

Recreational Amenities Financial Analysis

April 8, 2026



Town of Oro Valley

# Overview

- ▶ Strategic Plan project
- ▶ Scope of amenities
  - ▶ Oro Valley Aquatic Center (OVAC)
  - ▶ Oro Valley Community and Recreation Center (CRC)
  - ▶ Golf
  - ▶ Steam Pump Ranch
  - ▶ Vistoso Trails Nature Preserve (VTNP)
  - ▶ James D. Kreigh (JDK) Park
  - ▶ Naranja Park
  - ▶ Riverfront Park
- ▶ Revenue and expenditure data are for Fiscal Year (FY) 24/25

## Overview (Continued)

- ▶ Focus on current costs; long-term expenses such as asset depreciation are not included
- ▶ Capital costs are noted separate from calculated net operating costs
- ▶ Results are not intended as a ranking of amenities or services
- ▶ Cost recovery factors include accessibility, community demand and strategic priorities
- ▶ Town budget and financial reporting are not delineated by individual park or amenity; professional judgement was utilized when precise figures were unavailable
- ▶ Operating expenditures are limited to those within Parks and Recreation Department budget





## SUMMARY OF ALL AMENITIES – FY 24/25

<b>Amenity</b>	<b>Total Expenditures</b>	<b>Total Revenue</b>	<b>Net Operating Cost</b>	<b>Capital</b>
OVAC	\$1,631,707	\$515,843	\$1,115,864	-
CRC	2,323,949	1,580,194	743,755	160,265
Golf	5,687,025	6,418,398	(731,373)	2,022,862
Steam Pump Ranch	675,323	115,519	559,803	378,216
VTNP	185,059	22,499	162,560	328,454
JDK Park	604,592	86,867	517,725	-
Naranja Park	673,717	170,952	502,765	-
Riverfront Park	426,905	82,976	343,929	-
<b>TOTAL</b>	<b>\$12,208,277</b>	<b>\$8,993,248</b>	<b>\$3,215,028</b>	<b>\$2,889,797</b>

*\* Golf net operating cost shown in parentheses indicates revenues exceeded expenditures by \$731,373. Capital expenditures are reported separately and are not included in net operating cost figures.*



**THANK YOU**

Questions or comments?





**A.**

**Town Council Regular Session**

**Meeting Date:** 04/08/2026

**Submitted By:** Michelle Stine, Town Clerk's Office

**Department:** Town Clerk's Office

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**SUBJECT:**

Minutes - March 18, 2026

**RECOMMENDATION:**

Staff recommend approval.

**EXECUTIVE SUMMARY:**

N/A

**BACKGROUND OR DETAILED INFORMATION:**

N/A

**FISCAL IMPACT:**

N/A

**SUGGESTED MOTION:**

I MOVE to approve (approve with the following changes) the March 18, 2026, minutes.

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**Attachments**

3-18-26 Draft Minutes

---

# **DRAFT**

**MINUTES  
ORO VALLEY TOWN COUNCIL  
REGULAR SESSION  
MARCH 18, 2026  
ORO VALLEY COUNCIL CHAMBERS  
11000 N. LA CAÑADA DRIVE**

**REGULAR SESSION AT OR AFTER 6:00 PM**

**CALL TO ORDER**

Mayor Winfield called the meeting to order at 6:00 p.m.

**ROLL CALL**

Present: Joseph C. Winfield, Mayor  
Melanie Barrett, Vice-Mayor  
Harry Greene, Councilmember  
Joyce Jones-Ivey, Councilmember  
Mary Murphy, Councilmember  
Josh Nicolson, Councilmember (Attended via Zoom)  
Elizabeth Robb, Councilmember

**PLEDGE OF ALLEGIANCE**

Mayor Winfield led the audience in the Pledge of Allegiance.

**UPCOMING MEETING ANNOUNCEMENTS**

Town Clerk Mike Standish announced the upcoming Town meetings and events.

**MAYOR AND COUNCIL REPORTS ON CURRENT EVENTS**

Councilmember Jones-Ivey recognized Vincent Payas, a freshman at Canyon Del Oro High School, for his outstanding academic excellence, dedication as a student athlete, strong character, and community efforts.

Councilmember Jones-Ivey encouraged citizens to volunteer and participate in Amphi School District's Project Graduation events and fundraisers.

Councilmember Murphy reported that she had attended the North Tucson Firefighters Association Local 3832, 2026 8th Annual Jose Samaniego Memorial Archery Shoot & BBQ, held on March 7, 2026.

Vice Mayor Barrett reported that she had attended a ribbon-cutting event for Bloom Tea, a new Oro Valley business, and for Visiting Angels new business location.

Mayor Winfield reported that he and other Councilmembers had attended a ribbon-cutting for a new restroom facility at the Oro Valley Community Center. The new restrooms were accessible from the exterior of the Community Center and would serve youth camp members and other visitors to the Oro Valley Community Center.

## **TOWN MANAGER'S REPORT ON CURRENT EVENTS**

Town Manager Jeff Wilkins reported on the following upcoming events:

- Volunteer opportunity: Invasive Species Pull to be held on Friday, March 20, 2026
- Celebrate OV Concert Series to be held on Friday, March 20, 2026
- Oro Valley Easter Eggstravaganza to be held on Saturday, April 4, 2026

## **ORDER OF BUSINESS**

Mayor Winfield reviewed the order of business and stated that the order would stand as posted.

## **INFORMATIONAL ITEMS**

There were no informational items.

## **CALL TO AUDIENCE**

Oro Valley resident Teri Colmar voiced her concerns regarding the proposed development on Pusch View Lane and Oracle Road.

Oro Valley resident Susannah Cameron-Crichton voiced her concerns regarding the light effects from the Center Pointe neon signs.

Oro Valley resident Bill Garner voiced his concerns regarding Council direction to install a traffic signal light at Musette Drive and Tangerine Road.

Oro Valley resident Dr. Paul Licker voiced his concerns regarding unleashed dogs at Vistoso Trails Nature Preserve, and the inappropriate use of bike lanes.

## **PRESENTATIONS**

1. Proclamation - International Dark Sky Week

Mayor Winfield proclaimed April 13 - 20, 2026, as International Dark Sky Week in Oro Valley.

Mr. Sam Miller, Vice Chair, Board of Directors, DarkSky International, Southern Arizona Chapter, accepted the proclamation.

2. Proclamation - Education and Sharing Day

Mayor Winfield proclaimed March 29, 2026, as Education and Sharing Day in Oro Valley.

Rabbi Ephraim Zimmerman and Rabbi Boruch Zimmerman accepted the proclamation.

3. Presentation and possible discussion regarding the Town's preliminary five-year financial forecast through FY 2030/2031

Chief Financial Officer Dave Gephart presented the Town's preliminary five-year financial forecast through FY 2030/2031 and included the following:

- Overview
- Capital project reduction of (\$11.6M) achieved to balance the five-year forecast
- General Fund Sources - Assumptions
- General Fund Sources - Forecast
- General Fund Uses - Assumptions
- General Fund Uses - Forecast
- General Fund Forecast
- Highway Fund Sources - Assumptions
- Highway Fund Sources - Forecast
- Highway Fund Uses - Assumptions
- Highway Fund Uses - Forecast
- Highway Fund Forecast
- Community Center Fund Town Operations Sources - Assumptions
- Community Center Fund Town Operations Uses - Assumptions
- Community Center Fund Town Operations Sources & Uses - Forecast
- Community Center Fund Forecast
- Community Center Fund Golf Sources - Assumptions
- Community Center Fund Golf Uses - Assumptions
- Community Center Fund Golf- Forecast
- Capital Fund Sources - Assumptions
- Capital Fund Sources - Forecast
- Capital Fund Uses - Assumptions
- Capital Fund Uses - Forecast
- Capital Fund Forecast
- Projection of Fund Balances Over Forecast
- Oro Valley Reserves Relative to Peer Communities
- Total Non-Enterprise Debt Service Due By Year
- Forecast Risks & Limitations

Discussion ensued among Council and staff regarding the Town's preliminary five-year financial forecast through FY 2030/2031.

Mayor Winfield recessed the meeting at 7:33 p.m.

Mayor Winfield reconvened the meeting at 7:49 p.m.

## **CONSENT AGENDA**

- A. Minutes - March 2 and March 4, 2026
- B. Resolution No. (R)26-10, authorizing and approving an Intergovernmental Agreement (IGA) between the Town of Oro Valley and Pima County on behalf of the Pima County Elections Department to provide election services through December 31, 2029

- C. Resolution No. (R)26-11, authorizing and approving a renewal of the Arizona Mutual Aid Compact agreement between the Town of Oro Valley and the Arizona Department of Emergency and Military Affairs (DEMA)

**Motion by** Mayor Joseph C. Winfield, **seconded by** Councilmember Harry Greene to approve Consent agenda items (A) - (C).

**Vote:** 7 - 0 Carried

## REGULAR AGENDA

1. PUBLIC HEARING: DISCUSSION AND POSSIBLE ACTION REGARDING AN APPLICATION FOR A SERIES 12 (RESTAURANT) LIQUOR LICENSE FOR HAPPY JOE'S PIZZA & ICE CREAM, LOCATED AT 11695 N. ORACLE RD, 85737

Mayor Winfield opened the public hearing.

No comments were received.

Mayor Winfield closed the public hearing.

Town Clerk Mike Standish presented item #1.

**Motion by** Councilmember Harry Greene, **seconded by** Councilmember Mary Murphy to recommend approval of the issuance of a Series 12 Liquor License to the Arizona Department of Liquor Licenses and Control for Carlos Andres Araujo for Happy Joe's Pizza & Ice Cream, located at 11695 N. Oracle Rd, 85737

**Vote:** 7 - 0 Carried

2. DISCUSSION AND POSSIBLE ACTION REGARDING THE TOURISM ADVISORY COMMISSION RANKINGS OF THE DRAFT ORO VALLEY LEISURE TRAVEL MANAGEMENT PLAN NON-OPERATING RECOMMENDATIONS

Community and Economic Development Director Paul Melcher presented item #2 and included the following:

- Council Comment #1: Ranking by Focused Priorities

Discussion ensued among Council and staff regarding the ranking by focused priorities.

**Motion by** Vice-Mayor Melanie Barrett, **seconded by** Councilmember Mary Murphy to direct staff to return to both the Tourism Advisory Commission and Town Council with more information on each of the nine suggested priorities. This information should include specific project descriptions and scope of work, estimated costs, estimated return on investment, as well as some basic information, either qualitative or quantitative, regarding the projected or desired impact on tourism.

Discussion continued among Council and staff regarding item #2.

**Motion by** Vice-Mayor Melanie Barrett, **seconded by** Councilmember Mary Murphy to direct staff to return to both the Tourism Advisory Commission and Town Council with more information on each of the nine suggested priorities. This information should include specific project descriptions and scope of work, estimated costs, estimated return on investment, as well as some basic information, either qualitative or quantitative, regarding the projected or desired impact on tourism.

**Vote:** 4 - 3 Carried

OPPOSED: Mayor Joseph C. Winfield  
Councilmember Harry Greene  
Councilmember Joyce Jones-Ivey

## FUTURE AGENDA ITEMS

There were no future agenda items requested.

## ADJOURNMENT

**Motion by** Mayor Joseph C. Winfield, **seconded by** Councilmember Harry Greene to adjourn the meeting at 8:45 p.m.

**Vote:** 7 - 0 Carried

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Michelle Stine, MMC, CPM  
Deputy Town Clerk

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular session of the Town of Oro Valley, Arizona held on the 18th day of March 2026. I further certify that the meeting was called and held and that a quorum was present.

---

Michael Standish, MMC  
Town Clerk



**B.**

**Town Council Regular Session**

**Meeting Date:** 04/08/2026

**Submitted By:** David Gephart, Finance

**Department:** Finance

---

**SUBJECT:**

Resolution No. (R)26-12, designating David Gephart as Chief Fiscal Officer, authorized to submit the Town's Annual Expenditure Limitation Report (AELR) to the State Auditor General for FY 26-27

**RECOMMENDATION:**

Staff recommends approval.

**EXECUTIVE SUMMARY:**

Arizona Revised Statutes Section 41-1279.07(E) requires each county, city, town and community college district to annually provide to the Auditor General, by July 31, the name of the Chief Fiscal Officer (CFO) the governing board designated to submit the current year's annual expenditure limitation report (AELR). Council's action approving the attached resolution designating David Gephart as the CFO authorized to submit the AELR satisfies this requirement. Council most recently took action on this item on April 16, 2025, for the 2025-2026 fiscal year. This item covers fiscal year 2026-2027.

The AELR is prepared annually by the Town's independent auditors and is required to be filed with the Auditor General's Office by March 31 each year, or nine (9) months after fiscal year-end. The Town submitted its AELR for fiscal year 2025 prior to the March 31, 2026, deadline.

**BACKGROUND OR DETAILED INFORMATION:**

N/A

**FISCAL IMPACT:**

N/A

**SUGGESTED MOTION:**

I MOVE to approve Resolution No. (R)26-12, designating David Gephart as Chief Fiscal Officer, authorized to submit the Town's annual expenditure limitation report (AELR) to the Auditor General for FY 26-27.

---

**Attachments**

(R)26-12 Resolution

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**RESOLUTION NO. (R)26-12**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF ORO VALLEY, ARIZONA, DESIGNATING THE CHIEF FISCAL OFFICER FOR OFFICIALLY SUBMITTING THE FISCAL YEAR 2027 EXPENDITURE LIMITATION REPORT TO THE ARIZONA AUDITOR GENERAL**

**WHEREAS**, Pursuant to A.R.S. 41-1279.07(E), each county, city, town, and community college district is required to annually provide the Auditor General by July 31 the name of the Chief Fiscal Officer the governing board designated to submit the current year's Annual Expenditure Limitation Report (AELR); and

**WHEREAS**, the Mayor and Council of the Town of Oro Valley, desires to designate David Gephart as the Town's Chief Fiscal Officer.

**WHEREAS**, Entities must submit an updated form and documentation for any changes in the individuals designated to file the AELR.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Town of Oro Valley, Arizona as follows:

**SECTION 1.** The recitals above are hereby incorporated as if fully set forth herein.

**SECTION 2.** David Gephart is hereby designated as the Town's Chief Fiscal Officer for purposes of submitting the fiscal year 2027 AELR to the Arizona Auditor General on the governing body's behalf.

**SECTION 3.** If any section, subsection, sentence, clause, phrase or portion of this Resolution is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

**SECTION 4.** All Oro Valley Resolutions, or Motions and parts of Resolutions or Motions of the Council in conflict with the provisions of this Resolution are hereby repealed.

**PASSED AND ADOPTED** by the Mayor and Council of the Town of Oro Valley, Arizona, this 8<sup>th</sup> day of April, 2026.

**TOWN OF ORO VALLEY**

\_\_\_\_\_  
Joseph C. Winfield, Mayor

**ATTEST:**

\_\_\_\_\_  
Michael Standish, Town Clerk

Date: \_\_\_\_\_

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Andy Votava, Legal Services Director

Date: \_\_\_\_\_



C.

**Town Council Regular Session**

**Meeting Date:** 04/08/2026

**Submitted By:** Mike Standish, Town Clerk's Office

**Department:** Town Clerk's Office

---

**SUBJECT:**

Resolution No. (R)26-13, authorizing and approving an Intergovernmental Agreement (IGA) between the Town of Oro Valley and the Pima County Recorder's Office to provide election services through December 31, 2026

**RECOMMENDATION:**

Staff recommends approval.

**EXECUTIVE SUMMARY:**

The attached resolution authorizes and approves an IGA between the Town and the Pima County Recorder's Office to provide election services to the Town through December 31, 2026.

**BACKGROUND OR DETAILED INFORMATION:**

Arizona Revised Statutes, section 16-408(D), permits the governing body to enter into an agreement with the County Board of Supervisors and County Recorder for election services. The Town has utilized the services of the County Recorder's Office for its municipal elections since incorporation. The main services provided to the Town through this IGA include voter registration maintenance, early voting and early ballot signature verification.

**FISCAL IMPACT:**

A total of \$12,900 was budgeted for the 2026 Primary and General Elections, to cover the costs expected to be incurred through this IGA with the Pima County Recorder's Office for services rendered to the Town.

**Estimated 2026 Election Costs per IGA with the Pima County Recorder's Office**

July 21, 2026 Primary Election	\$6,450
November 3, 2026 General Election	\$6,450
Total	\$12,900

**SUGGESTED MOTION:**

I MOVE to Approve Resolution No. (R)26-13, authorizing and approving an Intergovernmental Agreement (IGA) between the Town of Oro Valley and the Pima County Recorder's Office to provide election services to the Town through December 31, 2026.

---

**Attachments**

(R)26-13 IGA with Recorder's Office for Election Services

Exhibit A - PC Recorder's Office IGA

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**RESOLUTION NO. (R)26-13**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF ORO VALLEY, ARIZONA AUTHORIZING AND APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF ORO VALLEY AND PIMA COUNTY FOR USE OF THE REGISTRATION ROLLS AND OTHER ELECTION-RELATED SERVICES PROVIDED BY THE PIMA COUNTY RECORDER FROM MARCH 24, 2026 THROUGH DECEMBER 31, 2026, AND THROUGH COMPLETION OF ALL OBLIGATIONS AND ACTIVITIES CONTEMPLATED BY THIS INTERGOVERNMENTAL AGREEMENT, PROVIDED THAT THE TERM SHALL CONTINUE THROUGH FINAL RESOLUTION OF ANY LEGAL CHALLENGE TO THE ELECTION**

**WHEREAS**, the Town of Oro Valley, pursuant to Arizona Revised Statutes (A.R.S.) § 11-952, is authorized to enter into or renew agreements for joint and cooperative action with other public agencies; and

**WHEREAS**, Pima County is authorized under A.R.S. §§ 16-205(C), 16-172, 16-405 *et. seq.*, 16-450, 11-251(3), 11-951 *et. seq.* to perform services regarding elections; and

**WHEREAS**, pursuant to A.R.S. Title 9, Title 11 and Title 16, the Town of Oro Valley, Arizona is allowed to call for Elections; and

**WHEREAS**, the Town desires to use the registration rolls and other election-related services provided by the Pima County Recorder for the Primary Election to be held on July 21, 2026, and for the General Election to be held on November 3, 2026; and

**WHEREAS**, Pima County and the Town of Oro Valley have determined that the use of the services of the Pima County Recorder by the Town of Oro Valley is in the public interest and that Pima County agrees to provide said services.

**NOW, THEREFORE**, be it resolved by the Mayor and Council of the Town of Oro Valley, Arizona, that:

**SECTION 1.** That the Intergovernmental Agreement between the Town of Oro Valley and Pima County for Election Services, attached hereto as Exhibit “A”, is hereby approved.

**SECTION 2.** That the Mayor of the Town of Oro Valley and other administrative officials are hereby authorized to take such steps as necessary to execute and implement the terms of the Intergovernmental Agreement.

**SECTION 4.** All Oro Valley resolutions or motions and parts of resolutions or motions of the Council in conflict with the provision of this Resolution are hereby repealed.

**SECTION 5.** If any section, subsection, sentence, clause, phrase or portion of this Resolution, or the Intergovernmental Agreement attached hereto as Exhibit “A” is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

**PASSED AND ADOPTED** by the Mayor and Town Council of the Town of Oro Valley, Arizona this 8<sup>th</sup> day of April, 2026.

**TOWN OF ORO VALLEY**

\_\_\_\_\_  
Joseph C. Winfield, Mayor

**ATTEST:**

\_\_\_\_\_  
Michael Standish, Town Clerk

Date: \_\_\_\_\_

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Andy Votava, Legal Services Director

Date: \_\_\_\_\_

# **EXHIBIT “A”**

# INTERGOVERNMENTAL AGREEMENT

Between  
The Town of Oro Valley and Pima County  
For Election Services

This Intergovernmental Agreement (IGA) is by and among THE TOWN OF ORO VALLEY OF PIMA COUNTY, ARIZONA, a municipal subdivision of the State of Arizona ("the TOWN") and PIMA COUNTY, a political subdivision of the State of Arizona ("the County"), on behalf of the PIMA COUNTY RECORDER ("the Recorder").

## RECITALS

1. The TOWN, pursuant to A.R.S. § 9-231(A) will prepare for and conduct a Primary Election to be held on July 21, 2026 and a General Election to be held on November 3, 2026.
2. A.R.S. §§ 11-251(3), 16-172, 16-205(C), 16-405 *et seq*, authorize the County to perform services for any political subdivision regarding elections.
3. A.R.S. § 16-408(D) permits the governing body of any election district authorized to conduct an election to enter into an agreement with the Board of Supervisors and Recorder for election services, with the contracted cost being a charge against the election district.
4. The parties are authorized to enter into an intergovernmental agreement pursuant to A.R.S. § 11-952 *et seq*.
5. The TOWN desires to utilize the Pima County registration rolls and other election-related services provided by the Recorder for the Primary Election to be held on July 21, 2026, and for the General Election to be held on November 3, 2026, for members of its common council and/or ballot propositions.
6. The TOWN, the County and the Recorder have determined that it is in the best interest of the public for the TOWN to use the services of the Recorder in conducting the Primary and General elections during the 2026 election cycle.

NOW, THEREFORE, the parties hereto agree as follows:

The purpose of this IGA is to set forth the duties and responsibilities of the Recorder and the TOWN with respect to Primary and General Elections during the 2026 election cycle to be held by the TOWN of Oro Valley.

## ARTICLE I - TERM AND EXTENSION/RENEWAL/CHANGES

The term of this IGA shall start March 24, 2026, and end December 31, 2026, and through the completion of all obligations and activities associated with the elections contemplated by this IGA, provided that the term shall continue through final resolution of any legal challenge to any election within the scope of this IGA. Any modifications or time extension of this IGA shall be by formal written amendment and executed by the parties.

## ARTICLE II – SCOPE OF SERVICES

**County Recorder Services:** The Recorder shall:

- (1) For the Primary election on July 21, 2026, all Oro Valley voters who are members of a recognized political party, and are on the Active Early Voting List (AEVL) will receive a normal primary ballot that will include all of the Oro Valley candidates.
- (2) For only the Primary election held on July 21, 2026, all Oro Valley voters that are not registered with one of the recognized political parties, or are a party not designated registered voter, and are on the AEVL will have the option of choosing one of the following:
  - a. any of the partisan ballots that will include all of the Oro Valley candidates.
  - b. a ballot that will have ONLY the Oro Valley candidates on it, e.g. a municipal only ballot.
- (3) All AEVL voters from Oro Valley will receive a 90-day notice for the Primary Election. All non-affiliated AEVL voters from Oro Valley will receive a special 90-day notice letting them know their ballot type options for the Primary election. If the TOWN chooses to conduct an all ballot-by mail election, a 90-day notice is not required.
- (4) Provide Deputy County Recorders for team early voting when necessary for Oro Valley ONLY voters who request a municipal only ballot during the Primary Election on July 21, 2026, within the scope of this IGA and will give the TOWN notice of each request for team early voting.
- (5) Prepare and deliver a single invoice to the TOWN no later than 21 days after the final election date, containing a detailed breakdown of all Recorder costs for these elections.

**TOWN Obligations:** TOWN shall:

- (1) Notify the Recorder in writing, at least 150 days or at such other time as the parties may agree before any consolidated election date on which the TOWN wants services pursuant to this IGA, detailing the election-related services pursuant to this IGA.
- (2) Prepare and distribute any requisite translation, printing, and mailing of all publicity pamphlets.
- (3) Should the election be challenged or questioned for any reason whatsoever, then the TOWN shall be solely responsible for defending, legally or otherwise, said elections. This duty shall survive the expiration of the IGA, provided that the County shall cooperate with the TOWN in making relevant information and witnesses available upon reasonable request.
- (4) Within 30 days of the date of each invoice, the TOWN shall reimburse the County, in full, invoiced costs of election materials, supplies and equipment, and personnel required in direct support of the TOWN election, as set forth below.
- (5) Be responsible for the security of all ballots tabulated by officials and vendors other than Pima County's agents or employees and ensure that any functions performed by TOWN or its outside vendors comply with applicable law and procedures of the Secretary of State.
- (6) Arrange for and publish any and all notices of this election as required by law.

## ARTICLE III – COMPENSATION AND PAYMENT

Within thirty (30) days of the date of invoice, TOWN will pay the Pima County Recorder:

- (1) The following charges in item #1 will only apply to any Primary Election ballots provided to unaffiliated Oro Valley Voters who request an Oro Valley ONLY ballot:
  - a. Active Early Voting List (AEVL) Ballots \$3.00 each
  - b. Non-AEVL ballot requests \$5.75 each
  - c. Early Ballot Signature verification \$0.75 each
  - d. Satellite Ballots \$2.00 each
  - e. Replacement Ballots – By Mail \$3.00 each

- |    |  |                     |
|----|--|---------------------|
| f. | Provisional Ballots                    | \$16.00 each        |
| g. | Conditional Provisional Ballots        | \$6.00 each         |
| h. | Team Voting                            | \$60.00 per request |
| i. | Problem Ballots Processing & Follow-up | \$6.00 each         |
- (2) Consolidated Election Participation Fee – for each election  
Per active voter for each election \$0.10 each
- (3) Voter Registration Maintenance Fee- for each election  
Per Active Voter \$0.05 each  
Per Inactive Voter \$0.05 each
- (4) Computer programming as required for additional voter data at \$50.00 per hour, one hour minimum.
- (5) Any other costs associated with services provided for the conduct of the Election(s), as set forth in Pima County Fee Ordinance 2022-03 which is attached hereto as Exhibit A, or subsequent ordinances amending the Pima County Recorder’s Office fee schedule.
- (6) Invoices not paid within 30 days of billing date will accrue interest at the rate of 10% per annum.

**ARTICLE IV – INSURANCE**

Each party will obtain and maintain at its own expense, during the entire term of this IGA the following type(s) and amounts of insurance:

Commercial General Liability in the amount of \$2,000,000.00 combined single limit Bodily Injury and Property Damage.  
Commercial or Business automobile liability coverage for owned, non-owned and hired vehicles used in the performance of this Contract with limits in the amount of \$1,000,000.00 combined single limit or \$1,000,000.00 Bodily Injury, \$1,000,000.00 Property Damage.  
If this Contract involves professional services, professional liability insurance in the amount of \$1,000,000.00.  
If required by law, workers’ compensation coverage including employees’ liability coverage.  
Each party will provide thirty (30) days written notice to the other party of cancellation, non-renewal or material change of coverage.  
The above requirement may be alternatively met through self-insurance pursuant to A.R.S. §§ 11-261 and 11-981 (or if a school district, § 15-382) or participation in an insurance risk pool under A.R.S. § 11.952.01 (if a school district, § 15-382), at no less than the minimum coverage levels set forth in this article.

**ARTICLE V - INDEMNIFICATION**

Each party (as Indemnitor) agrees to indemnify, defend and hold harmless the other party (as Indemnitee) from and against any and all claims, losses, liability, costs or expenses (including reasonable attorney’s fees) (hereinafter collectively referred to as "claims") arising out of bodily injury of any person (including death) or property damage, but only to the extent that such claims which result in vicarious/derivative liability to the Indemnitee, are caused by the act, omission, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers.

**ARTICLE VI - COMPLIANCE WITH LAWS**

The parties shall comply with all federal, state and local laws, rules, regulations, standards and Executive Orders, without limitation to those designated within this Agreement. The laws and regulations of the State of Arizona shall govern the rights of the parties, the performance of this Agreement and any disputes

hereunder. Any action relating to this Agreement shall be brought in an Arizona court in Pima County. Any changes in the governing laws, rules and regulations during the terms of this Agreement shall apply but do not require an amendment.

#### **ARTICLE VII - INDEPENDENT CONTRACTOR**

Each party shall comply with the notice of A.R.S. § 23-1022(E). For purposes of A.R.S. § 23-1022, each party shall be considered the primary employer of all personnel currently or hereafter employed by that party, irrespective of the operations of protocol in place, and such party shall have the sole responsibility of the payment of Worker's Compensation benefits or other fringe benefits of said employees.

#### **ARTICLE VIII - ASSIGNMENT**

The TOWN shall not assign its rights to this Agreement, in whole or in part, without prior written approval of the COUNTY. Approval may be withheld at the sole discretion of COUNTY, provided that such approval shall not be unreasonably withheld.

#### **ARTICLE IX - NON-DISCRIMINATION**

The TOWN shall not discriminate against any County employee, client or any other individual in any way because of that person's age, race, creed, color, religion, sex, disability or national origin in the course of carrying out duties pursuant to this IGA. The TOWN shall comply with the provisions of Executive Order 2009-09, including flow down of all provisions and requirements to any subcontractors. Executive Order 2009-09 supersedes Executive order 99-4 and amends Executive Order 75-5 and may be viewed and downloaded at the Governor or the State of Arizona's website [http://www.azgovernor.gov/dms/upload/EO\\_2990\\_90.pdf](http://www.azgovernor.gov/dms/upload/EO_2990_90.pdf) which is hereby incorporated into this Agreement by reference, as if set forth in full herein.

#### **ARTICLE X - AMERICANS WITH DISABILITIES ACT**

The parties shall comply with all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable federal regulations under the Act, including 28 C.F.R. Parts 35 and 36.

#### **ARTICLE XI - AUTHORITY TO CONTRACT**

No party warrants to any other party its legal authority to enter into this IGA. If a court, at the request of a third person, should declare that any party lacks authority to enter into this IGA, or any part of it, then the IGA, or parts of it affected by such order, shall be null and void, and no recovery may be had by any party against the other for lack of performance or otherwise.

#### **ARTICLE XII - FULL AND COMPLETE PERFORMANCE**

The failure of either party to insist on one or more instances upon the full and complete performance with any of the terms or conditions of this Agreement to be performed on the part of the other, or to take any action permitted as a result thereof, shall not be construed as a waiver or relinquishment of the right to insist upon full and complete performance of the same, or any other covenant or condition, either in the past or in the future. The acceptance by either party of sums less than may be due and owing it at any time shall not be construed as an accord and satisfaction.

#### **ARTICLE XIII - CANCELLATION FOR CONFLICT OF INTEREST**

This Agreement is subject to cancellation for conflict of interest pursuant to A.R.S. § 38-511, the pertinent provisions of which are incorporated into this Agreement by reference.

**ARTICLE XIV – TERMINATION FOR NON-APPROPRIATION**

Notwithstanding any other provision in this IGA, this IGA may be terminated if for any reason the County Board of Supervisors or the Oro Valley Town Council does not appropriate sufficient monies for the purpose of maintaining this IGA. In the event of such cancellation, neither the County, nor the County Recorder shall have any further obligation to the TOWN. In the event that the TOWN cancels, the TOWN shall be liable for any costs already incurred by the County or the County Recorder at the time of the notification of the cancellation.

**ARTICLE XV - NOTICE**

Any notice required or permitted to be given under this Agreement shall be in writing and shall be served by personal delivery or by certified mail upon the other party as follows:

**PIMA COUNTY**

Gabriella Cázares-Kelly  
Pima County Recorder  
240 N Stone Avenue  
Tucson, AZ 85701  
(520) 724-4356  
FAX: (520) 623-1785

**TOWN OF ORO VALLEY**

Michael Standish  
Town Clerk  
11000 N La Cañada Drive  
Oro Valley, AZ 85737  
(520) 229-4740  
Fax: (520) 297-0428

Andy Votava,  
Legal Services Director  
11000 N La Cañada Drive  
Oro Valley, AZ 85737  
(520) 229-4761  
Fax: (520) 229-4774

**ARTICLE XVI – NO THIRD PARTY BENEFICIARIE**

Nothing in the provisions of this IGA is intended to create duties or obligations to or rights in third parties not parties to this IGA, or affect the legal liability of any party to the IGA by imposing any standard of care different from the standard of care imposed by law.

**ARTICLE XVII – NO JOINT VENTURE**

This IGA is not intended to, and this IGA shall not be construed to, create any partnership, joint venture or employment relationship between the parties or create any employer-employee relationship between County or Recorder and any Town employees, or between the Town and any County employees. No party shall be liable for any debts, accounts, obligations nor other liabilities whatsoever of any other party, including (without limitation) any other party's obligation to withhold Social Security and income taxes for itself or any of its employees.

**ARTICLE XVIII - REMEDIES**

Either party may pursue any remedies provided by law for the breach of this Agreement. No right or remedy is intended to be exclusive of any other right or remedy and each shall be cumulative and in addition to any other right or remedy existing at law or at equity or by virtue of this Agreement.

**ARTICLE XIX - SEVERABILITY**

Either party may terminate this IGA at any time by giving written notice of such termination and specifying the effective date thereof, at least thirty (30) days before the effective date of such termination. In the event of termination, any real or personal property belonging to either party and furnished pursuant to this IGA, shall be returned to the furnishing party. Any funds of Town paid to County in accordance with this IGA and not encumbered at the time of termination shall be refunded to Town.

**ARTICLE XX – LEGAL ARIZONA WORKERS ACT COMPLIANCE**

The COUNTY and TOWN hereby warrant that they will at all times during the term of this Agreement comply with all federal immigration laws and with the requirements of A.R.S. § 23-214(A) (together the "State and Federal Immigration Laws").

**ARTICLE XXI - ENTIRE AGREEMENT**

This document constitutes the entire agreement between the parties pertaining to the subject matter hereof, and all prior or contemporaneous agreements and understandings, oral or written, are hereby superseded and merged herein. This IGA shall not be modified, amended, altered or extended except through a written amendment signed by the parties.

**ARTICLE XXII - COUNTERPARTS**

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The signature pages from one or more counterparts may be removed from such counterparts and such signature pages all attached to a single instrument so that the signatures of all Parties may be physically attached to a single document.

IN WITNESS WHEREOF, the parties hereby have executed this Agreement on this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

TOWN OF ORO VALLEY

PIMA COUNTY BOARD OF SUPERVISORS

By: \_\_\_\_\_  
Joseph C. Winfield, Mayor

By: \_\_\_\_\_  
Jennifer Allen, Chair

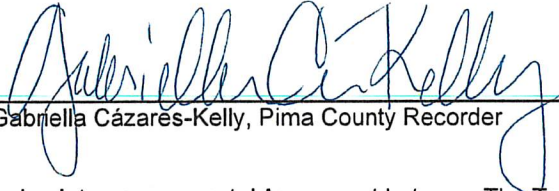
ATTEST:

ATTEST:

By: \_\_\_\_\_  
Michael Standish, Town Clerk

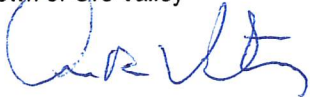
By: \_\_\_\_\_  
Melissa Manriquez,  
Clerk of the Board of Supervisors

APPROVED AS TO CONTENT:

By:   
\_\_\_\_\_  
Gabriella Cázares-Kelly, Pima County Recorder

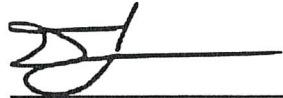
The foregoing Intergovernmental Agreement between The Town of Oro Valley, Pima County and the Pima County Recorder has been reviewed pursuant to A.R.S. § 11-952 by the undersigned, who have determined that it is in the proper form and is within the powers and authority granted under the laws of the State of Arizona to those parties to the Intergovernmental Agreement represented by the undersigned.

Town of Oro Valley



\_\_\_\_\_  
Andy Votava, Legal Services Director  
Town of Oro Valley

Pima County



\_\_\_\_\_  
Daniel Jurkowitz  
Deputy County Attorney



**Town Council Regular Session**

**2.**

**Meeting Date:** 04/08/2026

**Requested by:** Rosalyn Epting

**Submitted By:** Rosalyn Epting, Parks and Recreation

**Department:** Parks and Recreation

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**SUBJECT:**

DISCUSSION AND POSSIBLE ACTION TO INCREASE FUNDING AUTHORIZATION FOR THE VISTOSO TRAILS NATURE PRESERVE POND PROJECT AS IT RELATES TO SCOPE OF WORK FOR THE BID THAT WAS RECEIVED ON MARCH 20, 2026

**RECOMMENDATION:**

Staff recommends Council discuss funding options for the Pond Bid at the Vistoso Trails Nature Preserve and allocate the appropriate funding if it so desires.

**EXECUTIVE SUMMARY:**

On March 20, 2026, bids were opened for the Vistoso Trails Nature Preserve (VTNP) pond, with the lowest bid amount of **\$1,883,939**, excluding contingency. This amount includes:

- **Base Bid (Pond + Memorial Garden):** \$1,769,972
- **Alternate Bid (Parking Lot + ADA Pathway Connection):** \$113,967

The total project budget that was allocated by Town Council for the Desert Ecosystem Restoration Project, now including the pond element, was **\$2,000,000**, of which **\$427,460** has been encumbered for the design of the revegetation of the VTNP property, as well as the pond. The remaining available construction budget for the pond is **\$1,572,540**.

After accounting for project costs and a contingency, as well as removing the \$50,000 cost estimate for the Memorial Garden that will be funded by the proceeds from the sale of the donated Zimmerman house, a funding shortfall of \$461,399 exists. Details are provided in the background section below.

**BACKGROUND OR DETAILED INFORMATION:**

The total Desert Ecosystem Restoration Project, including the pond element, has a budget of **\$2,000,000**, with **\$427,460** allocated for prior and current design work, leaving **\$1,572,540** available for construction. The total bid (base + alternate) is **\$1,883,939**. Of this amount:

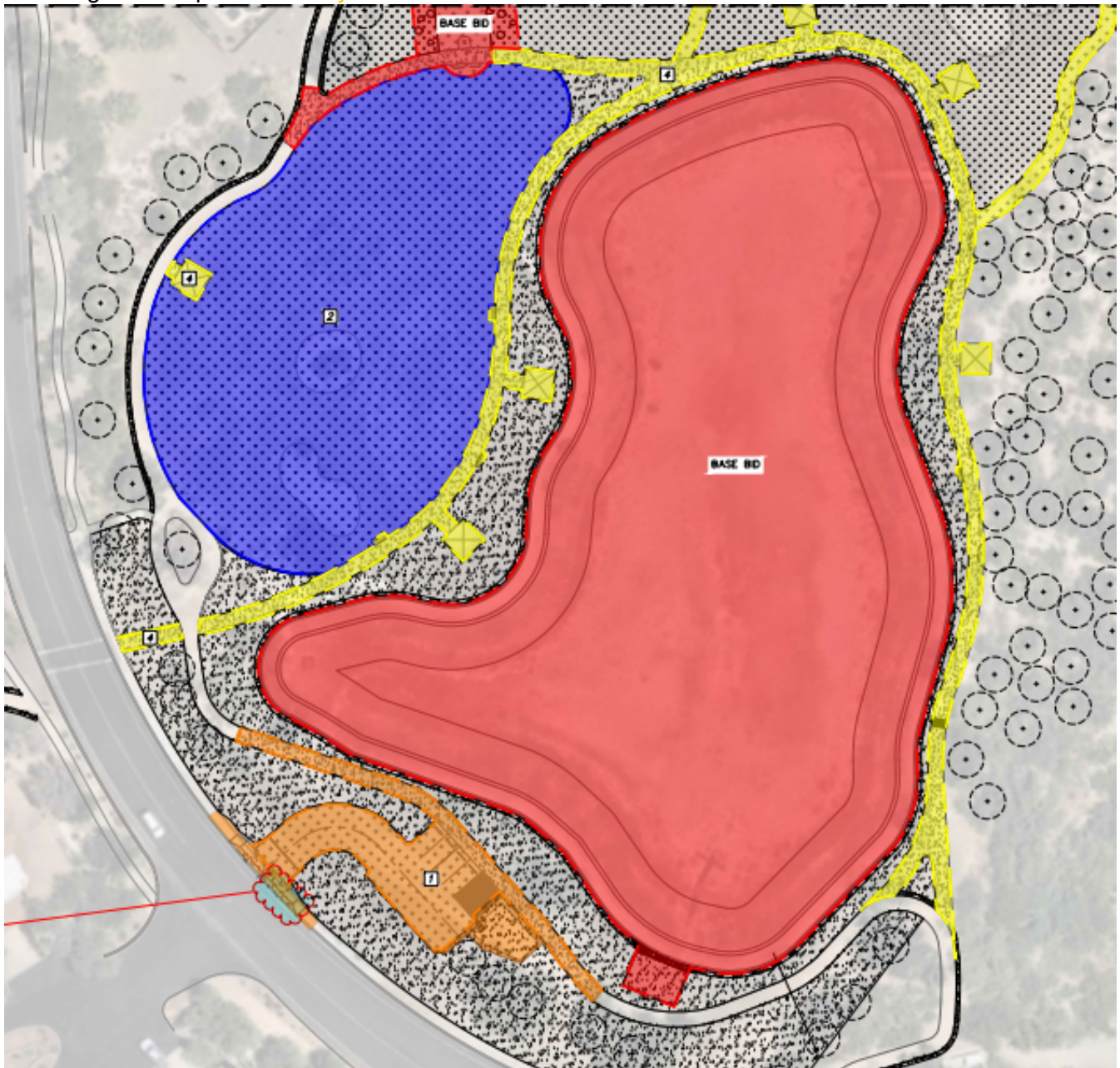
- The Memorial Garden is estimated at \$50,000, which will be funded through proceeds from the sale of the donated Zimmerman home, per Ms. Zimmerman's instructions.
- With the Memorial Garden cost removed and a contingency added, the adjusted total project cost is \$2,033,939.

The lowest bid received results in a budget shortfall of \$461,399. The bid includes:

- **Base Bid:** Pond and Memorial Garden
- **Alternate Bid:** Parking lot and ADA pathway connection

Below is a map of the pond and Memorial Garden base bid in red and the parking lot with the ADA

pathway connection bid alternate in orange. No additional project elements were included in this bid, including those represented in yellow.



The specifics of the pond and Memorial Garden base bid include:

<b>Pond (BASE BID)</b>		
Screen Excavated Soil for 12" Liner Ballast (Volume Prior to Comaction)	CY	4,500
Lake Earthwork (Local Borrow)	CY	1,005
Lake Earthwork (Imported Borrow)	CY	1,766
8" PVC C-900 Water Line Source Pipe w/ Trench, Bedding and Compaction	LF	180
Refurbish Existing Reclaimed Water Fill Structure	EA	1
Lake Edge Treatment (inc. shaping/compaction, assumes combination shotcrete edge and structural edge)	LF	1,425
Lake Liner (Includes fine grading, 45 mil RPP Liner, 8 oz geotextile, 12" soil cover and compaction)	SF	98,702
Compacted 12" soil cover over liner	CY	3,620
Soils & Liner Leakage Testing	LS	1
Pond Aeration System with Diffusers	LS	1
Overflow Structure and Piping	LS	1
Recirculation Piping (average 4" CI 200 PVC)	LF	1,500
Recirculation Balance Valves (2" gate valves)	EA	10
Lake Level Controls	LS	1
Lake Electrical	LS	1
3" CL200 PVC Filter Backwash Pipe to Lake	LF	50
12" C900 PVC Pump System Intake Pipe (incl intake screen)	LF	100
84" diam x 12' deep Wet Well	EA	1
600 GPM constant speed Trash Pump w/ Controls	EA	1
Pump Station Electrical	EA	1
Pump Station Fenced Enclosure with steel mesh cover	LS	1
<b>Memorial Garden (BASE BID)</b>		
Water Fill Station (includes potable water connection)	EA	1
Stabilized Decomposed Granite	SY	124
Concrete Sidewalk, 4-inch, 2,500 psi	SF	1,120
Trees 24-inch Box	EA	3
Themed Bike Rack	EA	2
Flat Top Boulders	EA	8
Stone Bench w/ Concrete Pad	EA	1
The alternate bid for the parking lot and ADA connection to the existing pathways includes:		
<b>Bid Alternate: Parking Lot and ADA Connection to Existing Pathway</b>		
Concrete Sidewalk, 4-inch, 2,500 psi	SF	1,940
Parking Lot (inc signage)	SF	4,100
Earthwork (Local Borrow)	CY	1,249
Earthwork (Imported Borrow)	CY	1,266

The Memorial Garden was approved as part of the gift agreement associated with the donated Zimerman home. The agreement specifies the funds to be allocated towards the following improvements:

Memorial Garden dedicated to Adam Zimerman:

- Installation of shade trees with seating stones
- A bike rack
- A plaque commemorating Adam Zimerman
- A water station with bottle-filling capability

Use of remaining funds discussed and approved at the June 18, 2025, Town Council meeting:

- Path widening with decomposed granite to improve user flow where cyclists and pedestrians interact
- Additional tree planting to enhance shade
- Revegetation efforts using native Sonoran Desert grasses and plants, to initiate habitat restoration

Council has a few options regarding funding the budget shortfall to consider:

**Option 1: Approve Base Bid + Alternate Bid**

Total Project Cost (with contingency): \$2,033,939

Available Budget: \$1,572,540

Shortfall: \$461,399

Base Bid (Pond and Memorial Garden Included)	\$1,769,972
Alternate Bid (Parking Lot and ADA Connection to Existing Pathway)	\$113,967
<b>Total with Alternate</b>	<b>\$1,883,939</b>
Memorial Garden will be paid out of the donated home (\$50K is the estimated cost)	- \$50,000
Contingency	\$200,000
<b>Grand Total with Contingency</b>	<b>\$2,033,939</b>
<b>Budget Remaining</b>	<b>\$1,572,540</b>
<b>BUDGET SHORTFALL</b>	<b>-\$461,399</b>

**Funding Options:**

- (a) General Fund Contingency Account: \$461,399  
OR
- (b) Combination:
  - \$150,000 (FY 2025/26 CIP – VTNP Site Improvements)
  - \$200,000 (FY 2026/27 CIP – VTNP Site Improvements)
  - \$111,399 (General Fund Contingency)

**Option 2: Approve Base Bid Only (No Alternate)**

Total Project Cost (with contingency): \$1,894,972

Available Budget: \$1,572,540

Shortfall: \$322,432

Base Bid (Pond and Memorial Garden Included)	\$1,769,972
Memorial Garden will be paid out of the donated home (\$50K is the estimated cost)	- \$50,000
<b>Total with Alternate</b>	<b>\$1,719,972</b>
Contingency	\$175,000
<b>Grand Total with Contingency</b>	<b>\$1,894,972</b>
<b>Budget Remaining</b>	<b>\$1,572,540</b>
<b>BUDGET SHORTFALL</b>	<b>-\$322,432</b>

**Funding Options:**

- (a) General Fund Contingency Account: \$322,432  
OR
- (b) CIP Funds:
  - \$150,000 (FY 2025/26 CIP – VTNP Site Improvements)
  - \$172,432 (FY 2026/27 CIP – VTNP Site Improvements)
  - Remaining FY 2026/27 CIP balance: \$27,568

**FISCAL IMPACT:**

- Base + Alternate: Requires \$461,399 in additional funding
- Base Only: Requires \$322,432 in additional funding

The funding source selected by Council will determine the impact on the General Fund Contingency and/or CIP budgets.

**SUGGESTED MOTION:**

**Option 1 – Base + Alternate Bid:**

I MOVE to authorize and approve funding for the base bid and alternate bid for the Pond Project in the amount of **\$461,399** from either:

A.) The General Fund Contingency Account

**OR**

B.) A combination of funding sources as follows:

- \$150,000 from FY2026 CIP Fund
- \$200,000 from FY2027 CIP Fund
- \$111,399 from the General Fund Contingency Account

**Option 2 – Base Bid Only:**

I MOVE to authorize and approve funding for the base bid for the Pond Project in the amount of **\$322,432** from either:

A.) The General Fund Contingency Account

**OR**

B.) CIP funding as follows:

- \$150,000 from FY2026 CIP Fund
- \$172,432 from FY2027 CIP Fund

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**Attachments**

Staff Presentation

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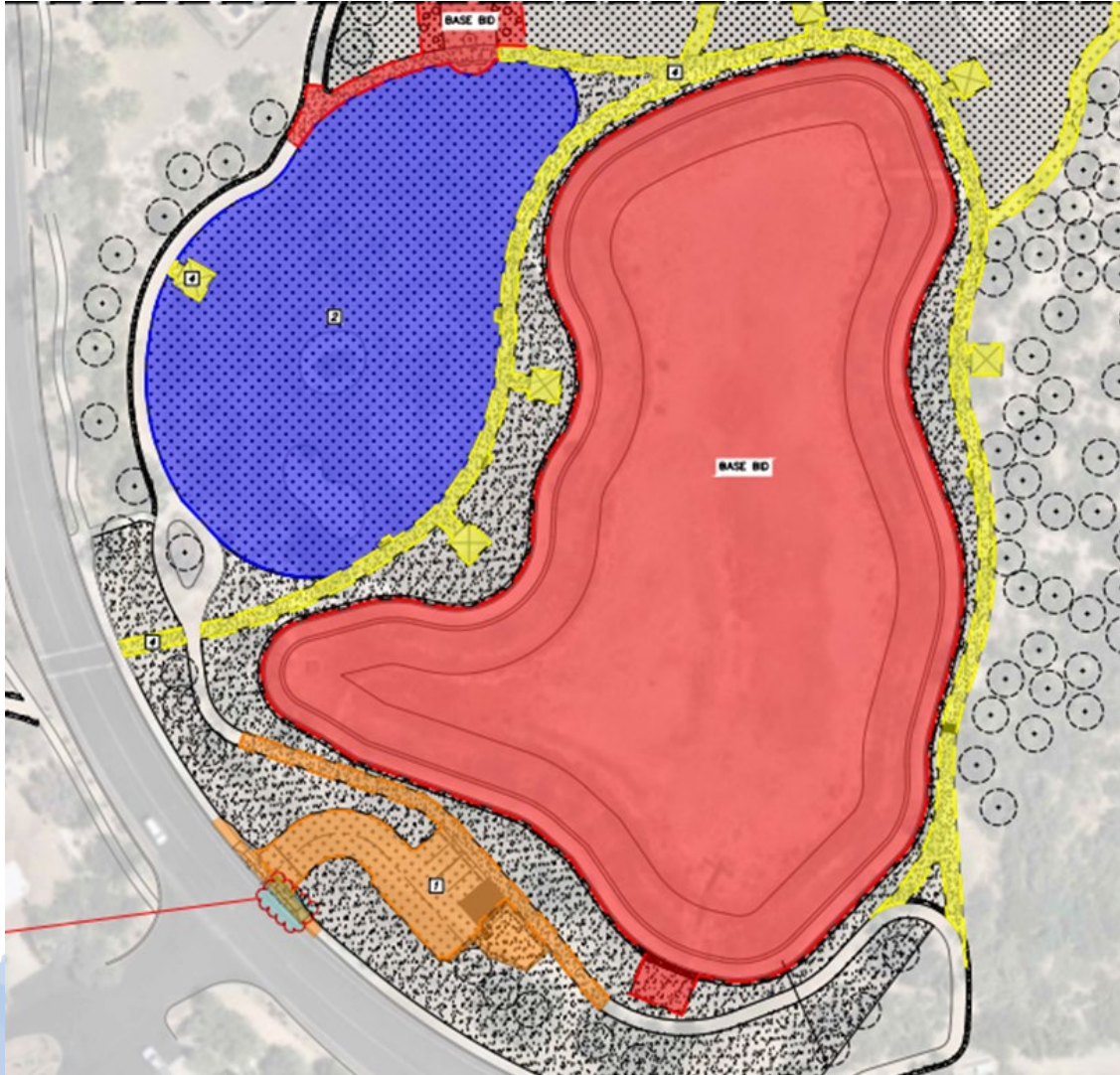
# Funding Authorization for the Vistoso Trails Nature Preserve Pond Project

April 8, 2026



Town of Oro Valley

# Bid Items



- ▶ Red – Base Bid \$1,769,972
  - ▶ Pond
  - ▶ Zimerman Memorial Garden with connection to pathway
- ▶ Orange – Alternate Bid \$113,967
  - ▶ Parking lot and connection to pathway
- ▶ Total Base Bid + Alternate Bid \$1,883,939
- ▶ No other sections included in the bid

Project Budget	\$2,000,000
Design Costs	\$427,460
Remaining Budget	\$1,572,540

# Options



## Option 1: Base Bid + Alternate Bid

Base Bid (Pond and Memorial Garden Included)	\$1,769,972
Alternate Bid (Parking Lot and ADA Connection to Existing Pathway)	\$113,967
Total with Alternate	\$1,883,939
Memorial Garden will be paid out of the donated home (\$50K is an estimate of cost)	- \$50,000
Contingency	\$200,000
Grand Total with Contingency	\$2,033,939
Budget Remaining	\$1,572,540
<b>BUDGET SHORTFALL</b>	<b>-\$461,399</b>

## Option 2: Base Bid Only

Base Bid (Pond and Memorial Garden Included)	\$1,769,972
Memorial Garden will be paid out of the donated home (\$50K is an estimate of cost)	-\$50,000
Total with Alternate	\$1,719,972
Contingency	\$175,000
Grand Total with Contingency	\$1,894,972
Budget Remaining	\$1,572,540
<b>BUDGET SHORTFALL</b>	<b>-\$322,432</b>



# Actions Item – Additional Funding Options



## **Option 1 – Base + Alternate Bid \$461,399:**

A.) The General Fund Contingency Account

**OR**

B.) A combination of funding sources as follows:

- ▶ \$150,000 from FY2026 CIP Fund (VTNP Site Improvements)
- ▶ \$200,000 from FY2027 CIP Fund (VTNP Site Improvements)
- ▶ \$111,399 from the General Fund Contingency Account

## **Option 2 – Base Bid Only \$322,432:**

A.) The General Fund Contingency Account

**OR**

B.) CIP funding as follows:

- ▶ \$150,000 from FY2026 CIP Fund (VTNP Site Improvements)
- ▶ \$172,432 from FY2027 CIP Fund (VTNP Site Improvements)





**Town Council Regular Session**

**3.**

**Meeting Date:** 04/08/2026

**Requested by:** Paul Keesler

**Submitted By:** Paul Keesler, Public Works

**Department:** Public Works

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**SUBJECT:**

PUBLIC HEARING: ORDINANCE NO. (O)26-06, DISCUSSION AND POSSIBLE ACTION TO ALLOW THE TOWN ENGINEER AND CHIEF OF POLICE THE AUTHORITY TO TEMPORARILY SUSPEND NO PARKING SIGN RESTRICTIONS ON PUBLIC STREETS FOR SPECIAL EVENTS

**RECOMMENDATION:**

Staff recommends that Council adopt the additional Town Code language delegating authority to the Town Engineer and Chief of Police to be able to temporarily suspend No Parking sign restrictions on public streets for special events.

**EXECUTIVE SUMMARY:**

During a recent request by a Town special event at JDK Park to suspend the No Parking restrictions along Calle Concordia by CDO HS, staff discovered that it does not have said authorization via the Town Code.

This Ordinance request will revise the Town Code allowing the Town Engineer and Chief of Police the authority to temporarily suspend No Parking sign restrictions on public streets for special events.

**BACKGROUND OR DETAILED INFORMATION:**

Historically, special events at JDK Park, Aquatics Center, CDO High School, etc. would request the suspension of the longstanding No Parking restrictions along the adjacent right-of-way (ROW). The purpose was to allow for additional parking that a facility could not accommodate onsite for said special events. Typically, a request would be submitted to the Police Department and Public Works. If there is agreement on the need for action, then Public Works would place covers (otherwise referred to as "bagging") over the No Parking signs to suspend their regulatory authority. This is a long-standing practice that precedes current staff.

However, after placing the new No Parking signs in and around the Calle Buena Vista and Calle Concordia area, and shortly thereafter receiving a request from OVCN to bag these signs, staff discovered that it does not have the specific authority within the Town Code to "bag" signs. Only Council has the authority to place or remove restrictions within the ROW.

Since it would not be practical to bring every request forward to the Town Council, and this is a longstanding practice, staff is requesting that the Town Code be updated (Existing code in normal text, new code ***Italianized and bold***)

**11-4-2 Authority to Erect Signs Restricting Parking.**

A. Pursuant to ARS 28-643 and within the reasonable exercise of the Oro Valley Police power, the local authority shall place and maintain the traffic control devices on highways under their jurisdiction as they deem necessary to indicate and to carry out local traffic ordinances or to regulate, warn or guide traffic. All traffic control devices erected shall conform to the manual and specifications prescribed in ARS 28-641.

B. The Police Chief or Town Engineer, upon approval by the Council, may erect signs requiring parking at an angle to the curb, allowing parking on the left hand curb on one-way streets, notifying drivers that parking is prohibited, and restricting parking in any way that may be necessary. No parking restrictions

shall become effective until such restricted parking area is specifically designated by resolution of the Council and signs have been erected or written notice given as authorized by this Section; provided, that all signs restricting parking now in place are hereby ratified and approved as so placed. It is a civil traffic violation for any person to stop or stand a vehicle in disobedience to such parking restrictions.

C. In lieu of providing signage, the Town may attach a written notice to the owner of record of the vehicle, giving the responsible individual twenty-four (24) hours to remove the vehicle. ((O)01-01, 01/17/2001)

***D. Under special circumstances, such as a special event, a landowner (or special event coordinator) may request that No-Parking signs and associated restrictions on public streets, within a 1,000-foot radius of their property, be temporarily suspended via “bagging”, subject to the following:***

***1. An application request is submitted to the Town Engineer that specifies:***

***a. Date(s)/Time(s) of the special event, the anticipated attendance and number of vehicles anticipated requiring parking, and the capacity of their own facilities to accommodate said parking.***

***b. Written proof that the landowner (or special event coordinator) has reached out to all private, governmental, or religious entities who themselves own parking facilities, within 1,000-feet of the subject property, and have been denied use of these facilities for the specified special event.***

***c. The application will not be considered complete without all the afore mentioned information contained within.***

***2. The Town Engineer and the Police Chief will consider a completed application, and upon consultation with each other, either approve or deny based on public safety concerns.***

***3. If the application is approved, the Town Engineer will have the authority to “bag” the specified No-Parking signs, thus temporarily suspending the No-Parking restriction until the special event is over and the bags are removed.***

This new code will create both the authority and a process in which decisions for bagging No Parking signs will not be arbitrary.

**FISCAL IMPACT:**

None

**SUGGESTED MOTION:**

I Move to (Approve or Deny) Ordinance No. (O)26-06, allowing the Town Engineer and Chief of Police the authority to temporarily suspend No Parking restrictions on public streets for special events.

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**Attachments**

(O)26-06 Temporarily Suspend No-Parking Restrictions  
Staff Presentation

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**ORDINANCE NO. (O)26-06**

**AN ORDINANCE OF THE TOWN OF ORO VALLEY, ARIZONA,  
AMENDING ORO VALLEY TOWN CODE SECTION 11-4-2,  
AUTHORITY TO ERRECT SIGNS RESTRICTING PARKING, IN  
ORDER TO GRANT THE TOWN ENGINEER AND CHIEF OF  
POLICE THE AUTHORITY TO TEMPORARILY SUSPEND NO-  
PARKING RESTRICTIONS ON PUBLIC STREETS FOR  
SPECIAL EVENTS**

**WHEREAS**, on September 27, 1989, the Mayor and Council adopted Ordinance (O) 89-21, adopting that certain document entitled “Oro Valley Town Code” (OVTC); and

**WHEREAS**, OVTC Section 11-4-2, Authority to Erect Signs Restricting Parking, controls the procedures by which the Town may erect signs restricting parking on public streets; and

**WHEREAS**, historically, special event organizers would make requests to the Town to temporarily suspend parking restrictions adjacent to their property to allow for additional parking that their property could not accommodate on site for special events and, if Town staff agreed it was necessary, Town staff would place bags over nearby no-parking signs to temporarily suspend their regulatory authority; and

**WHEREAS**, it was recently realized by Town staff that no authority exists in OVTC for them to accommodate requests of this nature; and

**WHEREAS**, in order to grant the Town Engineer and Chief of Police the authority to temporarily suspend no-parking restrictions on public streets for special events, it is necessary to amend OVTC Section 11-4-2, Authority to Erect Signs Restricting Parking, as shown in the attached Exhibit “A”.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Town of Oro Valley, Arizona that:

**SECTION 1.** OVTC Section 11-4-2, Authority to Erect Signs Restricting Parking, is hereby amended as shown in the attached Exhibit “A”.

**SECTION 2.** All Oro Valley Ordinances, Resolutions, or Motions and parts of Ordinances, Resolutions or Motions of the Council in conflict with the provisions of this Ordinance are hereby repealed.

**SECTION 3.** If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

**SECTION 4.** In compliance with ARS § 9-802, the exhibits to this Ordinance are on file at the Town Clerk's Office.

**PASSED AND ADOPTED** by Mayor and Town Council of the Town of Oro Valley, Arizona, this 8th day of April, 2026.

**TOWN OF ORO VALLEY**

\_\_\_\_\_  
Joseph C. Winfield, Mayor

**ATTEST:**

\_\_\_\_\_  
Michael Standish, Town Clerk

Date: \_\_\_\_\_

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Andrew Votava, Interim Legal Services Director

Date: \_\_\_\_\_

# Exhibit “A”

## **11-4-2 Authority to Erect Signs Restricting Parking.**

A. Pursuant to ARS [28-643](#) and within the reasonable exercise of the Oro Valley Police power, the local authority shall place and maintain the traffic control devices on highways under their jurisdiction as they deem necessary to indicate and to carry out local traffic ordinances or to regulate, warn or guide traffic. All traffic control devices erected shall conform to the manual and specifications prescribed in ARS 28-641.

B. The Police Chief or Town Engineer, upon approval by the Council, may erect signs requiring parking at an angle to the curb, allowing parking on the left hand curb on one-way streets, notifying drivers that parking is prohibited, and restricting parking in any way that may be necessary. No parking restrictions shall become effective until such restricted parking area is specifically designated by resolution of the Council and signs have been erected or written notice given as authorized by this Section; provided, that all signs restricting parking now in place are hereby ratified and approved as so placed. It is a civil traffic violation for any person to stop or stand a vehicle in disobedience to such parking restrictions.

C. In lieu of providing signage, the Town may attach a written notice to the owner of record of the vehicle, giving the responsible individual twenty-four (24) hours to remove the vehicle.

**D. UNDER SPECIAL CIRCUMSTANCES, SUCH AS A SPECIAL EVENT, A LANDOWNER (OR SPECIAL EVENT COORDINATOR) MAY REQUEST THAT NO-PARKING SIGNS AND ASSOCIATED RESTRICTIONS ON PUBLIC STREETS, WITHIN A 1,000-FOOT RADIUS OF THEIR PROPERTY, BE TEMPORARILY SUSPENDED VIA “BAGGING”, SUBJECT TO THE FOLLOWING:**

**1. AN APPLICATION REQUEST IS SUBMITTED TO THE TOWN ENGINEER THAT SPECIFIES:**

**A. DATE(S)/TIME(S) OF THE SPECIAL EVENT, THE ANTICIPATED ATTENDANCE AND NUMBER OF VEHICLES ANTICIPATED REQUIRING PARKING, AND THE CAPACITY OF THEIR OWN FACILITIES TO ACCOMMODATE SAID PARKING.**

**B. WRITTEN PROOF THAT THE LANDOWNER (OR SPECIAL EVENT COORDINATOR) HAS REACHED OUT TO ALL PRIVATE, GOVERNMENTAL, OR RELIGIOUS ENTITIES WHO THEMSELVES OWN PARKING FACILITIES, WITHIN 1,000-FEET OF THE SUBJECT PROPERTY, AND HAVE BEEN DENIED USE OF THESE FACILITIES FOR THE SPECIFIED SPECIAL EVENT.**

**C. THE APPLICATION WILL NOT BE CONSIDERED COMPLETE WITHOUT ALL THE AFORE MENTIONED INFORMATION CONTAINED WITHIN.**

**2. THE TOWN ENGINEER AND THE POLICE CHIEF WILL CONSIDER A COMPLETED APPLICATION, AND UPON CONSULTATION WITH EACH OTHER, EITHER APPROVE OR DENY BASED ON PUBLIC SAFETY CONCERNS.**

3. IF THE APPLICATION IS APPROVED, THE TOWN ENGINEER WILL HAVE THE AUTHORITY TO “BAG” THE SPECIFIED NO-PARKING SIGNS, THUS TEMPORARILY SUSPENDING THE NO-PARKING RESTRICTION UNTIL THE SPECIAL EVENT IS OVER AND THE BAGS ARE REMOVED.

# Bagging No-Parking Signs

## Supplement to Town Code

### Section 11-4-2

April 8, 2026



Town of Oro Valley

## Town Code 11-4-2

- ▶ Town Code, Section 11-4-2 establishes the Authority to Erect Signs Restricting Parking.
- ▶ Due to recent questions, would like to approach this evening as more of a study session to receive Council feedback, unless Council is ready to accept.
- ▶ For consideration, additional ordinance language should create a process that is purposeful and not arbitrary. Suggested process within the code language should be defined as:
  - ▶ Under special circumstances only
  - ▶ Only bag within a 1,000-foot radius of the applicant's property
  - ▶ Only if they have been denied use of other parking facilities within 1000ft of their property
  - ▶ Allows the Town Engineer and the Police Chief to confer and consider a complete application, and upon consultation with each other, either approve or deny based on public safety concerns only.



## Discussion – why bring this forward

- ▶ Due to a recent request to temporarily remove the no-parking restrictions within the newly established Calle Concordia/Buena Vista area, staff has discovered that there are no provisions within the Town Code to override Council established traffic control measures.
- ▶ The practice of “bagging” No-Parking signs for the purpose of temporarily removing parking restrictions has apparently been performed informally for over 20-years.
- ▶ This Ordinance request will revise the Town Code allowing the Town Engineer and Chief of Police the authority to temporarily suspend No-Parking restrictions on public streets under special circumstances.
- ▶ This Ordinance will also provide formalized criteria, defining a process for this temporary restriction removal, eliminating the appearance of arbitrary decision making.



# Suggested Code Language



Town of Oro Valley

- D. Under special circumstances, such as a special event, a landowner (or special event coordinator) may request that No-Parking signs and associated restrictions on public streets, within a 1,000-foot radius of their property, be temporarily suspended via “bagging”, subject to the following:
  1. An application request is submitted to the Town Engineer that specifies:
    - A. Date(s)/Time(s) of the special event, the anticipated attendance and number of vehicles anticipated requiring parking, and the capacity of their own facilities to accommodate said parking.
    - B. Written proof that the landowner (or special event coordinator) has reached out to all private, governmental, or religious entities who themselves own parking facilities, within 1,000-feet of the subject property, and have been denied use of these facilities for the specified special event.
    - C. The application will not be considered complete without all the afore mentioned information contained within.
  2. The Town Engineer and the Police Chief will consider a completed application, and upon consultation with each other, either approve or deny based on public safety concerns.
  3. If the application is approved, the Town Engineer will have the authority to “bag” the specified No-Parking signs, thus temporarily suspending the No-Parking restriction until the special event is over and the bags are removed.

# Subsequent Questions & Concerns

- ▶ Have received questions:
  - ▶ Is there a definition for a Special Event – Yes, Town Code, Section 8-3-1.B.3
  - ▶ Is there an Appeal Process for the decision of the Town Engineer – Yes, Town Council
  - ▶ Is there a public notification process – No, not within the suggested code language, but it could be added.
- ▶ For public notification, we could utilize the same process as used by the Extended Construction Hours Work Permit, TC Section 6-6-2.F.
- ▶ Applicability of requesting “Bagging” of signs:
  - ▶ As identified within the code language – Under special circumstances, such as a special event.
  - ▶ Special Circumstances is not limited to just code defined special events. It could also be used for major roadwork within a subdivision, an event at a public school that is not covered by code, an emergency situation such as a water main break or clearing drainage damage or multiple simultaneous events that need safe parking accommodations.
  - ▶ Special Circumstances is defined as one-off events, not regular activities such as church services, that require parking accommodations on an adjacent public street that has parking restrictions.





4.

**Town Council Regular Session**

**Meeting Date:** 04/08/2026

**Submitted By:** David Gephart, Finance

**Department:** Finance

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**SUBJECT:**

DIRECTION AND POSSIBLE ACTION REGARDING ARIZONA DEPARTMENT OF REVENUE'S FAILURE TO TIMELY AMEND THE ORO VALLEY MODEL TAX CODE THEREBY VOIDING THE ACTION OF COUNCIL ON JANUARY 14, 2026 AS IT RELATES TO THE USE TAX

**RECOMMENDATION:**

N/A - this item is for informational purposes only.

**EXECUTIVE SUMMARY:**

N/A

**BACKGROUND OR DETAILED INFORMATION:**

Town staff has been informed by the Arizona Department of Revenue (AzDOR) that Ordinance No.(O)26-02, passed by Town Council on January 14, 2026, was not changed in the "official copy of the model city tax code" within the 10-day period specified in ARS 42-6052(I)1 and 2. Therefore, Ordinance No. (O)26-02 is void and has no effect.

Below is a history of relevant communications with the Arizona Department of Revenue:

**History of Relevant Communications Regarding Use Tax with Arizona Department of Revenue:**

October 15, 2025 – Notified Arizona Department of Revenue of potential tax code changes.

January 8, 2026 – Provided draft ordinance and associated red-line exhibits to Arizona Department of Revenue

January 14, 2026 – Use Tax Ordinance No. (O)26-02 passed by Town Council

January 20, 2026 – Ordinance No. (O)26-02 signed and executed by all necessary signatories

January 22, 2026 – Executed Ordinance No.(O)26-02 emailed to Arizona Department of Revenue

February 26, 2026 – Received notice from Arizona Department of Revenue that Form 5021 was not submitted, therefore causing a delay in processing and “confusion” in their review. Staff was informed Ordinance No. (O)26-02 would need to be re-signed and re-submitted.

March 2, 2026 – Town staff emailed Arizona Department of Revenue and inquired why the executed use tax ordinance would need to be re-signed and re-submitted. Form 5021 was completed and emailed to the Arizona Department of Revenue as requested.

March 6, 2026 – Arizona Department of Revenue insists that Ordinance No.(O)26-02 would need to be re-signed and re-submitted. They copied and pasted ARS 42-6052(I)1 and 2 as their reply.

March 9, 2026 – After discussing with legal counsel, staff re-signed (backdated) and re-submitted Form 5021 in lieu of re-signing and re-submitting Ordinance No. (O)26-02.

March 13, 2026 – A meeting request was received by Town staff from the general counsel and assistant director of Arizona Department of Revenue.

March 23, 2026 – Town Legal Director and Chief Financial Officer met remotely with Arizona Department of Revenue general counsel and assistant director. During the meeting, the Arizona

Department of Revenue took the position that the Town now needs to present a replacement use tax ordinance before Town Council for re-approval.

To summarize, Town staff filed Ordinance No. (O)26-02 within the 10-day timeframe requirements of ARS 42-6052, notifying the Arizona Department of Revenue 8 days after passage. Further, AzDOR even had pre-notification on January 8 of the draft ordinance and proposed changes to the Oro Valley tax code. Finally, at no point in the process did AzDOR communicate with staff how much time they needed to effectuate such a change. Despite the tax code changes being boilerplate use tax language applicable to all cities/towns statewide, the Arizona Department of Revenue failed in its duty to make necessary changes to the official copy of the model city tax code according to Arizona law.

Due to this circumstance, it is necessary to repost the public notification of a potential tax change and for the Town Council to re-adopt its intent. Staff intends to bring this item back to Town Council at its June 17, 2026, meeting.

**FISCAL IMPACT:**

N/A

**SUGGESTED MOTION:**

I MOVE to authorize the Town to begin the process of passing the Use Tax again.

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**Attachments**

*No file(s) attached.*

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2.

**Town Council Regular Session**

**Meeting Date:** 04/08/2026

**Submitted By:** Mike Standish, Town Clerk's Office

**Department:** Town Clerk's Office

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**SUBJECT:**

\*Pursuant to A.R.S. §38-431.03(A)(1) and (A)(3) Personnel matter – Town Magistrate annual performance review

**RECOMMENDATION:**

N/A

**EXECUTIVE SUMMARY:**

N/A

**BACKGROUND OR DETAILED INFORMATION:**

N/A

**FISCAL IMPACT:**

N/A

**SUGGESTED MOTION:**

I MOVE to go into Executive Session.

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**Attachments**

*No file(s) attached.*

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5.

**Town Council Regular Session**

**Meeting Date:** 04/08/2026

**Submitted By:** Mike Standish, Town Clerk's Office

**Department:** Town Clerk's Office

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**SUBJECT:**

\*APPROVAL OF ANY DIRECTION TO THE TOWN ATTORNEY AND/OR NECESSARY STAFF AS DISCUSSED IN EXECUTIVE SESSION PERTAINING TO THE ANNUAL PERFORMANCE REVIEW OF THE TOWN MAGISTRATE

**RECOMMENDATION:**

N/A

**EXECUTIVE SUMMARY:**

N/A

**BACKGROUND OR DETAILED INFORMATION:**

N/A

**FISCAL IMPACT:**

N/A

**SUGGESTED MOTION:**

I MOVE to...

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**Attachments**

*No file(s) attached.*

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