OSHKOSH COMMON COUNCIL AGENDA
COUNCIL CHAMBERS, CITY HALL
OSHKOSH, WISCONSIN
January 14, 2025

If anyone requires reasonable ADA accommodations, please contact the office of the City Manager at citymgr@oshkoshwi.gov, or phone 920-236-5002.

To send written correspondence to the Council, mail it to the City Manager, place it in the City Hall dropbox, or email it to council@oshkoshwi.gov (prior to the Council meeting).

A. ***CALL TO ORDER*** (6:00 p.m.)

B. ***ROLL CALL***

C. ***INVOCATION - VOTING FIRST***
Council Member Esslinger
Invocation #3

D. ***PLEDGE OF ALLEGIANCE***
Grace Lutheran School

E. ***PRESENTATION***

1. Ieva Engel, Executive Director of the Oshkosh Area Humane Society

F. ***CITIZEN STATEMENTS TO COUNCIL***
(Citizens are to address the Council only. Statements are limited to five (5) minutes; they must address items that are not listed on the Council meeting agenda, are limited to issues that have an impact on the City of Oshkosh and the Common Council may address at a future meeting, and must not include endorsements of any candidates or other electioneering.) If you require more time please inform the Mayor at the beginning of your presentation.

G. ***CONSENT AGENDA ITEMS***
(Consent Agenda items are those items of a routine administrative nature that are voted on by the Council in a single roll call vote. Staff recommends approval of all items. Any member of the public or Common Council may request that an item be removed from the Consent Agenda for discussion.)

G. ***ITEMS REMOVED FROM CONSENT AGENDA***

2. Report of Bills

3. November 2024 Financial Report

4. Receipt & Filing of Minutes - Common Council

5. Receipt & Filing of Minutes - Library Board, 11.21.2024

6. Receipt & Filing of Minutes - Museum Arts and Culture Board, 11.13.2024

7. Res 25-01 Approve CIP Budget Amendment and Change Order No. 1 (Final) for Public Works Contract No. 22-01 Bowen Street Sanitary Interceptor Sewer and Storm Sewer Construction / PTS Contractors, Inc. (+$360,961.18)

8. Res 25-02 Approve Amendment No. 1 to Professional Services Agreement with Strand Associates, Inc. for Construction-Related Services for Sawyer Creek Watershed Rural II Detention Basin (+$250,000)

9. Res 25-03 Approve Professional Services Agreement with Donohue & Associates, Inc. for Wastewater Treatment Plant Tertiary Treatment Filtration Facility Design ($976,585)

10. Res 25-04 Award Bid to Martelle Water Treatment, Inc. for Rare Earth Chloride Solution for the Wastewater Treatment Plant for 2025 ($705,600)

11. Res 25-05 Approve Change Order No. 1 for Public Works Contract No. 24-21 Wastewater Treatment Plant Secondary Clarifiers No. 2 and No. 4 Improvements / August Winter & Sons, Inc. (+$120,341)

12. Res 25-06 Award Bid for Public Works Contract No. 24-17 and Assign Xylem Water Solutions USA, Inc's Public Works Contract No. 23-19 Equipment Purchase Contract to August Winter & Sons, Inc. for Water Filtration Plant Ozone and SCADA Systems Replacement ($12,482,271.24)

13. Res 25-07 Award Bid to Sure-Fire Inc. for Safety Building HVAC Improvements for General Services ($549,735.00)

14. Res 25-08 Approve Special Event - Otter Street Fishing Club to Utilize Menominee Park and Millers Bay for the Otter Street Winter Fisheree, February 1, 2025

15. Res 25-09 Approve Special Event - Battle on Bago Foundation to Utilize Menominee Park and City Streets for the Battle on Bago Fishing Tournament, February 14-15, 2025

16. Res 25-10 Approve Special Event - Bay Lakes Scout Council Twin Lakes District to Utilize Menominee Park for the Bay-Lakes, Twin Lakes District Cub Scout Fishing Event, June 7, 2025

17. Res 25-11 Approve Special Event - Wisconsin Area Literacy Council to Utilize Opera House Square for the WALC Yard Sale and Fundraiser, June 7, 2025

18. Res 25-12 Approve Special Event - Otter Street Fishing Club and Battle on Bago Foundation to Utilize Menominee Park and Millers Bay for the Otter Street / Battle on Bago Walleye Tournament, June 12 thorugh15, 2025

19. Res 25-13 Approve Special Event - Oshkosh YMCA to Utilize City Streets for the Oshkosh Century Bike Ride, June 22, 2025

20. Res 25-14 Approve Special Event - Otter Street Fishing Club to Utilize Menominee Park for the Otter Street Kids Fisheree, August 9, 2025

21. Res 25-15 Approve Agent Change - Kwik Trip

22. Res 25-16 Reassign Polling Place/District 13

H. PENDING ORDINANCES

23. Ord 25-17 Approve Zone Change from Institutional (I) District to Urban Mixed Use District (UMU) for Part of 240 Algoma Boulevard (Plan Commission Recommends Approval)

I. NEW RESOLUTIONS

24. Res 25-18 Amend Fee Schedule for Sanitary Sewer Use Charges for Hauled Waste Charges

25. Res 25-19 Approve Amendment to Agreement Between City of Oshkosh/GO Transit and Fox Valley Technical College Extending Term of Agreement for Student Ridership Through December 31, 2025

26. Res 25-20 Approve Preliminary Plat for the Creation of an 18-Lot Single-Family Residential Subdivision at the Former Washington School Property, 929 Winnebago Avenue (Plan Commission Recommends Approval)

27. Res 25-21 Approve Installation of New Sidewalk:

- Bay Shore Drive, South Side, from Broad Street to Mill Street
- Bay Street, Both Sides, from Bay Shore Drive to Lake Winnebago

28. Res 25-22 Determination of Necessity to Acquire and Approve and Execute Relocation Order for Partial Land Acquisitions of 3277 and 3290 Meadowbrook Road

J. COUNCIL DISCUSSION, DIRECTION TO CITY MANAGER & FUTURE AGENDA ITEMS

29. Discussion and Direction to City Manager

A. West 7th Avenue Update

B. Special Meeting with Oshkosh Taxpayers, Council, and City Staff Regarding Recent Property Tax Bill (Esslinger)

C. Procedure for Council Members to Place Items on a Council Agenda (Esslinger)

30. Future Agenda Items, Meetings, and Workshops

K. COUNCIL MEMBER ANNOUNCEMENTS & STATEMENTS

L. CITY MANAGER ANNOUNCEMENTS & STATEMENTS

31. Cooperative Purchase of CAD Mobile Workstations for Various Departments ($25,110.00)

32. Cooperative Purchase of 2025 Desktop and Laptops for Various Departments ($73,698.00)

33. Professional Services Agreement with Total Security and Safety Inc. for Loss Prevention Services ($74,000.00)

34. Professional Services Agreement with AECOM for 2025 Pavement Condition Survey ($38,725)

35. Professional Service Agreement with GRAEF for the City of Oshkosh Sustainability Plan 2025 ($60,000)

36. Outstanding Issues

M. ***ADJOURN***

DATE: January 14, 2025

SUBJECT: Ieva Engel, Executive Director of the Oshkosh Area Humane Society

Attachments

Presentation - Oshkosh Area Humane Society

OSHKOSH AREA HUMANE SOCIETY

compassion in action

Fostering a Better Future: The Impact of OAHS

2024

OUR MISSION

To provide compassionate care and comfort to animals in need and to build a community that promotes humane treatment of all animals.

OSHKOSH AREA HUMANE SOCIETY

compassion in action

History

- Founded in 1991 as Friends of the Shelter, the Mission was focused on assisting the government-run City of Oshkosh Animal Shelter.
- In 1998 the name of the organization was officially changed to the Oshkosh Area Humane Society
- In 2005 OAHS moved to its current 13,000 sq. ft. facility at 1925 Shelter Ct.
- In 2009 OAHS made a pledge to be a Life Saving organization

OSHKOSH AREA
HUMANE SOCIETY
compassion in action

Shelter Statistics
1/1/24-12/31/24

- 47 full time and part time employees
- Operating budget of ~$2 mil
- OAHS served **3009** animals
- OAHS took in **918** stray animals
  - 642 cats, 256 dogs and 20 small mammals
- OAHS took in **683** owner surrendered animals
  - 506 cats, 69 dogs and 108 small mammals
- OAHS placed **1,362** animals into loving homes
  - 1031 cats, 161 dogs, and 170 small mammals
- OAHS reunited **276** stray animals with their families

OSHKOSH AREA HUMANE SOCIETY
compassion in action

Services and Programs

- **Contracted Services**
  - Take in/care for stray animals in the City of Oshkosh and other areas
  - Reunite lost animals with their families
  - Give animals not redeemed the chance for adoption
  - Provide on-call animal pickup services for City of Oshkosh
  - Perform law-mandated bite holds, quarantines and impounds for the City Of Oshkosh
- **Matchmaking and Adoptions**
  - Behavior/temperament-based matchmaking to facilitate long term success
  - Post adoption support

OSHKOSH AREA HUMANE SOCIETY
compassion in action

Services and Programs

- **Animal medical care and wellness maintenance**
  - Vaccinations, spay/neuter and treatment for any existing conditions
  - Specialty Senior Care--medical needs of animals with advanced age (blood panels, dental work, arthritis management)
- **Shy Cat Program**
  - OAHS is unique in that we have a program and a position solely dedicated to undersocialized/fearful cats
- **Canine Crusader Program-**-A volunteer-led program to help all our dogs (especially our long-standing guests) to become more adoptable through:
  - Focused, consistent and problem-based training
  - Enrichment work to reduce the anxiety and kennel regression
  - Increased “regular life” activities—car rides, puppuccino trips, swim lessons, quiet time with their champion

OSHKOSH AREA HUMANE SOCIETY
compassion in action

Service to Community

- **Low Cost Vaccine/Microchip Clinics**
  - In 2024 OAHS held 12 vaccination and microchip clinics
  - Served 745 animals
- **Cat Nail Trims**
  - Provided service to ~3,600 cats (14,400 paws)
  - Drive up clinics
- **Rabbit/Guinee Pig Nail Trims**
- **Food Pantry**
  - Served 1000+ animals
  - The need has increased over the course of last year
- **Surrender Prevention**
  - Assistance with emergency veterinary care/Kept 38 animals with their family
  - Behavioral hotline
- **Trap-Neuter-Return (TNR)**
- **Barn Cat Program**

OSHKOSH AREA HUMANE SOCIETY
compassion in action

Engaging with the Community

- Communicating our Mission via:
  - Community Events
    - Walk for the Animals
    - Halloween, Easter, Adopter Appreciation Events at the Shelter
  - Social Media Engagement
    - Wednesday Walkthroughs
  - Mail Campaigns
  - E-Newsletters
- Collaboration with Planet Purrrk Cat Café
  - Adopted 108 cats in 2024

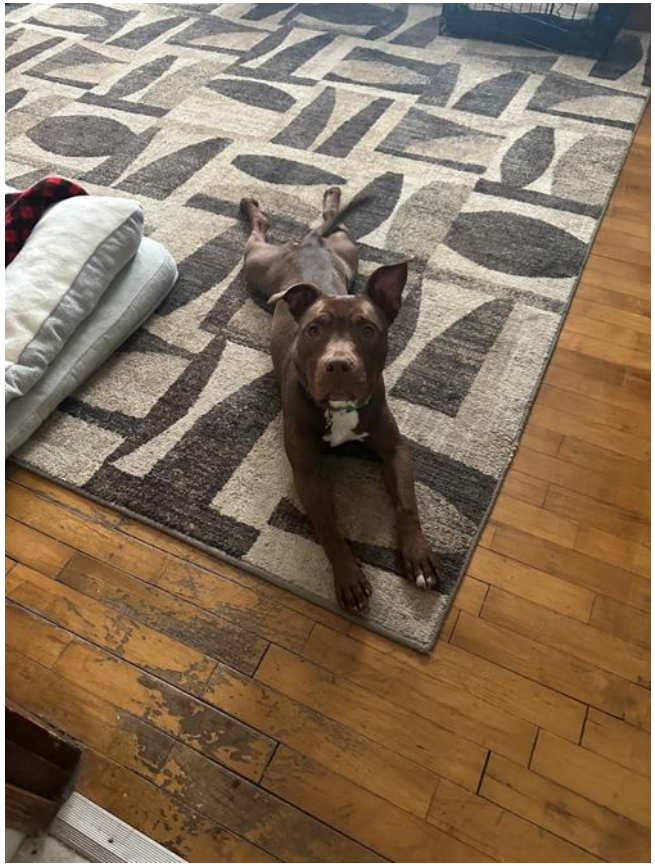
OSHKOSH AREA HUMANE SOCIETY
compassion in action

Volunteer Programs

- 200+ volunteers
- Dog Walkers: Extra dog exercise provided by volunteers benefits dogs' physical and mental wellbeing.
- Cat Socialization: Cats get much-needed petting, brushing and playtime with volunteers.
- Small Mammal Socialization
- Laundry
- Events
- Garden Projects
- Maintenance Projects

OSHKOSH AREA HUMANE SOCIETY
compassion in action

Impact of Our Mission - Hershey



OSHKOSH AREA HUMANE SOCIETY
compassion in action

Impact of Our Mission - Marian

OSHKOSH AREA
HUMANE SOCIETY
compassion in action

Impact of Our Mission - Floyd

OSHKOSH AREA HUMANE SOCIETY
compassion in action

Sheltering Trends/Future Challenges

- Nationwide veterinarian shortage
- Increased costs of pet care/inflation
- Increase in number of dogs and cats with behavioral issues
- Lack of affordable pet-friendly housing
- Increase in animal abandonments/evictions/unclaimed stray animals.
- Staff burnout

OSHKOSH AREA HUMANE SOCIETY
compassion in action

Questions?

OSHKOSH AREA
HUMANE SOCIETY
compassion in action

TO:	Honorable Mayor and Members of the Common Council
FROM:	Julie Calmes, Director of Finance
DATE:	January 14, 2025
SUBJECT:	Report of Bills

Background

The items below are being presented for approval by the Oshkosh Common Council.
These items have been properly audited and certified by the City Comptroller and are herewith submitted for your allowance in the amount of $22,977,419.77

Bills paid December 6, 13, 20, 2024 and January 3, 2025	$6,893,200.86
Payroll paid December 20, 2024 and January 3, 2025	$2,657,931.94
Regular cycle payables paid throughout the month of November	$12,690,641.62
Regular UMR payables paid throughout the month of November	$582,028.43
Regular UMR payables paid throughout the month of December	$153,616.92

Attachments

12062024 Checkrun
12132024 Checkrun
Nov and Dec 2024 Vendors
12202024 Checkrun
01032025 Checkrun

CHECK NUMBER	CHECK DATE	VENDOR NAME	AMOUNT
12169	12/06/2024	ADVANTAGE POLICE SUPPLY INC	301.55
12170	12/06/2024	AECOM INC	852.50
12171	12/06/2024	AIRGAS USA LLC	3,231.79
12172	12/06/2024	BAYCOM INC	1,167.50
12173	12/06/2024	BROOKS TRACTOR INC	9,012.31
12174	12/06/2024	CHEMTRADE CHEMICALS US LLC	4,238.70
12175	12/06/2024	CINTAS CORPORATION NO 2	444.65
12176	12/06/2024	CORE AND MAIN LP	1,300.00
12177	12/06/2024	EVOQUA WATER TECHNOLOGIES LLC	7,541.10
12178	12/06/2024	FRANK CONTRACTORS LLC	1,513.35
12179	12/06/2024	GANNETT WISCONSIN LOCALIQ	2,021.28
12180	12/06/2024	GARROW OIL CORP	38,885.70
12181	12/06/2024	GFL ENVIRONMENTAL	186.90
12182	12/06/2024	HOWARD ALLEN DAVIS	1,875.00
12183	12/06/2024	HUNTER SECURITY AND SURVEILLANCE	4,908.24
12184	12/06/2024	HYDRO CORP	8,781.00
12185	12/06/2024	JFTCO INC	10,350.42
12186	12/06/2024	JWC BUILDING SPECIALTIES	15,751.91
12187	12/06/2024	LASER TECHNOLOGY INC	266.50
12188	12/06/2024	MACQUEEN EQUIPMENT, LLC	125.00
12189	12/06/2024	MACQUEEN EQUIPMENT GROUP	265.78
12190	12/06/2024	MOTOROLA SOLUTIONS INC	6,785.00
12191	12/06/2024	OSHKOSH CONVENTION AND VISITORS BUREAU INC	51.64
12192	12/06/2024	PLYMOUTH LUBRICANTS	916.52
12193	12/06/2024	POLYDYNE INC	19,090.00
12194	12/06/2024	POMP'S TIRE SERVICES INC	5,701.11
12195	12/06/2024	QUALITY TRUCK CARE CENTER INC	551.12
12196	12/06/2024	RED SHOES INC	1,500.00
12197	12/06/2024	SERVICEMASTER BLDG MAINTENANCE	5,705.00
12198	12/06/2024	TYLER TECHNOLOGIES INC	33,904.35
12199	12/06/2024	WALLY SCHMID EXCAVATING INC	5,624.70
12200	12/06/2024	WI PUBLIC SERVICE CORP	60,191.50
12201	12/06/2024	WINNEBAGO COUNTY TREASURER	5,182.73
5003641	12/06/2024	ANDY BALTADANO	403.52
5003642	12/06/2024	ARROW AUDIO INC	206.25
5003643	12/06/2024	ART CIY SIGNS LLC	679.94
5003644	12/06/2024	BALLET FOLKLORICO XANHARATI	1,400.00
5003645	12/06/2024	JACOB A OR MICCA L BELKE	11.19
5003646	12/06/2024	BOUND TREE MEDICAL LLC	259.15
5003647	12/06/2024	BRANDON C NIELSEN	24.12
5003648	12/06/2024	CASEY SCHRAGE	36.17
5003649	12/06/2024	CB HOME SOLUTIONS LLC	24.97
5003650	12/06/2024	CHI THAO	82.29
5003651	12/06/2024	CHRISTOPHER WEDELL	31.49
5003652	12/06/2024	COMPASS CONSULTING AND INVESTIGATIONS LLC	4,340.00
5003653	12/06/2024	DAVID JENSEN	40.00

5003654	12/06/2024	DEAN M SMITH	71.48
5003655	12/06/2024	DETECTACHEM INC	10,833.77
5003656	12/06/2024	EMMA DZIENGELESKI	36.18
5003657	12/06/2024	FOCUS PROPERTIES LLC	150.55
5003658	12/06/2024	FOX VALLEY COMMUNICATIONS LLC	475.00
5003659	12/06/2024	GETSETUP INC	15,000.00
5003660	12/06/2024	GIBSON ROOFING LLC	12,900.00
5003661	12/06/2024	GUNDERSON CLEANERS INC	1,798.95
5003662	12/06/2024	STEVEN M HAGEMAN	46.87
5003663	12/06/2024	HEARTLAND BUSINESS SYSTEMS	1,772.13
5003664	12/06/2024	HENRY SCHEIN INC	2,970.75
5003665	12/06/2024	HOLLY MAGRADY	119.13
5003666	12/06/2024	INTOXIMETERS INC	2,225.00
5003667	12/06/2024	JASON KONITZER	66.90
5003668	12/06/2024	JEREMY KRUEGER	38.00
5003669	12/06/2024	K AND C PEST	245.00
5003670	12/06/2024	A. KALMERTON WELDING SUPPLIES	570.20
5003671	12/06/2024	KITZ AND PFEIL POWER CENTER & SERVICE	10,074.00
5003672	12/06/2024	LOCAL MODERN TITLE LLC	58.69
5003673	12/06/2024	M & R RENTALS LLC	9.20
5003674	12/06/2024	MARSHALL J POTTER	250.00
5003675	12/06/2024	MARTELLE WATER TREATMENT INC	42,229.00
5003676	12/06/2024	BRETT MOLASH	21.63
5003677	12/06/2024	NATURAL SOLUTIONS LLC	19,329.00
5003678	12/06/2024	NEENAH HIGH SCHOOL MADRIGAL SINGERS	100.00
5003679	12/06/2024	NICOLET LUMBER COMPANY	261.60
5003680	12/06/2024	ALEX MADISON LLC	100.00
5003681	12/06/2024	DANEK LLC	77.12
5003682	12/06/2024	HERNANDEZ REAL ESTATE LLC	53.00
5003683	12/06/2024	JOHN BOEHME III AND NACARENA NUNEZ-ROCHA	11,477.19
5003684	12/06/2024	JOSH BLANK	15.00
5003685	12/06/2024	PIE INVESTMENTS LLC	5.08
5003686	12/06/2024	POYGAN TOWN OF	17.63
5003687	12/06/2024	TITAN 2019 LLC	21.92
5003688	12/06/2024	WIESE FARM TOWN OF VINLAND LLC	100.00
5003689	12/06/2024	WILDFLOWER DEVELOPMENT GROUP LLC	150.15
5003690	12/06/2024	WINNECONNE TOWN OF	17.63
5003691	12/06/2024	WOODLAND JANICE	78.45
5003692	12/06/2024	PARK PLACE OPTICAL LTD	1,117.00
5003693	12/06/2024	PATRICIA L WOHLT	43.81
5003694	12/06/2024	PAULA JEAN STEINERT	250.00
5003695	12/06/2024	SARA ZIEGELE	7,700.00
5003696	12/06/2024	PREMIER REAL ESTATE MANAGEMENT LLC	6.98
5003697	12/06/2024	PATRICIA RANNEY	389.69
5003698	12/06/2024	RAY OHERRON CO INC	5,922.00
5003699	12/06/2024	REALTORS ASSOCIATION OF NORTHEAST WISCONSIN INC	325.00
5003700	12/06/2024	RETTLER CORPORATION	495.00

5003701	12/06/2024	ROBERT REWOLINSKI	79.06
5003702	12/06/2024	SCOTT CONSTRUCTION INC	349,478.80
5003703	12/06/2024	SHANNON CHEMICAL CORPORATION	9,052.40
5003704	12/06/2024	STERICYCLE INC	313.20
5003705	12/06/2024	ANN YORK	700.00
5003706	12/06/2024	THOMAS R KARRELS PE SC	39,901.00
5003707	12/06/2024	TITAN PROPERTY MANAGEMENT LLC	245.73
5003708	12/06/2024	TODD MUEHRER	20.77
5003709	12/06/2024	TOTAL SECURITY AND SAFETY INC	6,300.00
5003710	12/06/2024	TOWN N COUNTRY TITLE LLC	45.97
5003711	12/06/2024	TYLER MENTINK	547.14
5003712	12/06/2024	UNITED PARCEL SERVICE	94.76
5003713	12/06/2024	US SIGNAL COMPANY LLC	67.11
5003714	12/06/2024	VERIZON WIRELESS	120.21
5003715	12/06/2024	WAUSAU EQUIPMENT COMPANY INC	19,582.02
5003716	12/06/2024	KAREN L WEDDE	33.64
5003717	12/06/2024	DEPARTMENT OF WORKFORCE DEVELOPMENT	9,291.79
5003718	12/06/2024	WRS PROPERTY MANAGEMENT LLC	174.59
			851,827.81

CHECK NUMBER	CHECK DATE	VENDOR NAME	AMOUNT
12202	12/13/2024	AECOM INC	8,320.56
12203	12/13/2024	AIRGAS USA LLC	6,078.19
12204	12/13/2024	AURORA HEALTH CARE	2,265.50
12205	12/13/2024	BADGER LAB & ENGINEERNG CO INC	7,172.00
12206	12/13/2024	BELSON CO	2,765.26
12207	12/13/2024	BLUUM OF MINNESOTA LLC	445.00
12208	12/13/2024	BRETT ROBERTSON	99.55
12209	12/13/2024	BROOKS TRACTOR INC	1,143.42
12210	12/13/2024	CARYN BEHLMAN	53.60
12211	12/13/2024	CENTURYLINK	36.56
12212	12/13/2024	CHEMTRADE CHEMICALS US LLC	4,214.35
12213	12/13/2024	CINTAS CORPORATION NO 2	1,292.23
12214	12/13/2024	CONVERGENT CLAIMS SERVICES, LLC	3,025.37
12215	12/13/2024	CORE AND MAIN LP	720.70
12216	12/13/2024	CUMMINS SALES AND SERVICE	2,422.30
12217	12/13/2024	CURT KLASKE	15.00
12218	12/13/2024	DIGITAL PRINTING INNOVATIONS	1,015.00
12219	12/13/2024	DORNER INC	160,379.36
12220	12/13/2024	ENERGY CONTROL AND DESIGN INC	1,103.85
12221	12/13/2024	EVOQUA WATER TECHNOLOGIES LLC	8,629.00
12222	12/13/2024	FIRE APPARATUS & EQUIPMENT INC	531.00
12223	12/13/2024	FRANK CONTRACTORS LLC	3,057.58
12224	12/13/2024	GODFREY AND KAHN SC	17,779.00
12225	12/13/2024	JOHN ZARATE	27.51
12226	12/13/2024	JUSTIFACTS CVS INC	679.48
12227	12/13/2024	KENNETH L GRESSER	30.15
12228	12/13/2024	KONE INC	969.33
12229	12/13/2024	KWIK TRIP INC	1,837.92
12230	12/13/2024	MANDI KATION	100.50
12231	12/13/2024	MARK A ROHLOFF	85.84
12232	12/13/2024	MCC INC	2,079.65
12233	12/13/2024	NORTHERN LAKE SERVICE INC	309.79
12234	12/13/2024	OSHKOSH CONVENTION AND VISITORS BUREAU INC	3,691.63
12235	12/13/2024	PLYMOUTH LUBRICANTS	1,790.20
12236	12/13/2024	PRIMADATA LLC	13,224.39
12237	12/13/2024	QUALITY TRUCK CARE CENTER INC	271,555.92
12238	12/13/2024	HOLIDAY OUTDOOR DECOR	276.75
12239	12/13/2024	RJN GROUP INC	12,435.00
12240	12/13/2024	ROCK OIL REFINING INC	90.00
12241	12/13/2024	SECURIAN FINANCIAL GROUP INC	21,901.48
12242	12/13/2024	STORM COMPANIES INC	1,840.50
12243	12/13/2024	TAPCO INC	9,625.00
12244	12/13/2024	TRACY JUNGWIRTH	567.15
12246	12/13/2024	VALLEY VNA HEALTH SYSTEMS INC	2,462.50
12247	12/13/2024	VERMONT SYSTEMS INC	175.00
12248	12/13/2024	WALLY SCHMID EXCAVATING INC	9,285.00

12249	12/13/2024	WESTWOOD PROFESSIONAL SERVICES INC	620.04
12250	12/13/2024	WI PUBLIC SERVICE CORP	120,418.48
12251	12/13/2024	WINNEBAGO AREA LITERACY COUNCIL	639.87
12252	12/13/2024	WINNEBAGO COUNTY TREASURER	65,968.82
12253	12/13/2024	WINNEBAGO COUNTY DEPARTMENT OF HUMAN SERVICES	50,000.00
12254	12/13/2024	AUGUST WINTER & SONS INC	160,192.49
12255	12/13/2024	ZOLL MEDICAL CORPORATION	1,295.40
5003719	12/13/2024	TRITECH FORENSICS INC	8,705.00
5003720	12/13/2024	AERO INDUSTRIES INC	614.36
5003721	12/13/2024	ASSURANCE TITLE SERVICES INC	10.30
5003722	12/13/2024	AT & T	421.93
5003723	12/13/2024	B AND H PHOTO VIDEO	537.02
5003724	12/13/2024	B AND P MECHANICAL INC	49,850.00
5003725	12/13/2024	BLUE FROG PROPERTY MANAGEMENT LLC	78.31
5003726	12/13/2024	BOUND TREE MEDICAL LLC	2,765.11
5003727	12/13/2024	BRITTNEY MEYER	10.72
5003728	12/13/2024	CAMERA CORNER CONNECTING POINT	15,684.00
5003729	12/13/2024	CARDINAL CONSTRUCTION CO INC	19,305.07
5003730	12/13/2024	CFA SOFTWARE	600.00
5003731	12/13/2024	CHRIS HAEDT	62.31
5003732	12/13/2024	COURTNEY SCOLES	232.53
5003733	12/13/2024	CRAIG A RAMTHUN	20.10
5003734	12/13/2024	DR J J MARSH LTD	708.00
5003735	12/13/2024	EMERGENCY RESPONSE SPECIALISTS LLC	1,868.00
5003736	12/13/2024	EMSAR INC	47.77
5003737	12/13/2024	EXPERT TOWING & RECOVERY	142.00
5003738	12/13/2024	FEHR GRAHAM AND ASSOCIATES	4,900.00
5003739	12/13/2024	FLOORQUEST LLC	20,891.79
5003740	12/13/2024	GALLS LLC	658.31
5003741	12/13/2024	GENERAL BEER NORTHEAST INC	2,865.47
5003742	12/13/2024	GRAEF USA INC	8,272.25
5003743	12/13/2024	GRAYS INC	872.00
5003744	12/13/2024	HENRY SCHEIN INC	1,421.28
5003745	12/13/2024	HOUSE OF FLOWERS	3,116.66
5003746	12/13/2024	HRNAKS	4,987.03
5003747	12/13/2024	INCHECK INC	273.00
5003748	12/13/2024	JACOB DEDERING	16.08
5003749	12/13/2024	JESSE BARRETTE	105.19
5003750	12/13/2024	KANE COMMUNICATIONS GROUP	37,016.13
5003751	12/13/2024	KLINK HYDRAULICS	427.14
5003752	12/13/2024	KODI PARKER	185.59
5003753	12/13/2024	KYLE ROBERTS	76.88
5003754	12/13/2024	LEIGH SCHUH	19.43
5003755	12/13/2024	RELX INC	315.00
5003756	12/13/2024	LORI LECKER	196.78
5003757	12/13/2024	JERICHO ROAD MINISTRIES INC	15,371.00
5003758	12/13/2024	MARIA FLETCHER	36.18

5003759	12/13/2024	MARTELLE WATER TREATMENT INC	41,745.00
5003760	12/13/2024	MIDWEST REALTY MANAGEMENT INC	53.94
5003761	12/13/2024	MILWAUKEE TRANSPORT SERVICES INC	12,985.06
5003762	12/13/2024	MURPHY DESMOND SC	1,095.00
5003763	12/13/2024	ABSOLUTE SOFTWARE INC	466.45
5003764	12/13/2024	NORCON CORPORATION	545,219.50
5003765	12/13/2024	NORTHCENTRAL TECHNICAL COLLEGE	375.00
5003766	12/13/2024	NORTHSTAR DENTAL GROUP OF THE FOX CITIES	4,760.00
5003767	12/13/2024	OFFICE OF JONATHAN TATE LLC	38,250.00
5003768	12/13/2024	OPERATION DREAM NORTH INC	3,254.75
5003769	12/13/2024	OSHKOSH AREA SCHOOL DISTRICT	2,042.15
5003770	12/13/2024	CITY OF OSHKOSH	50.00
5003771	12/13/2024	OSHKOSH HEATING AND AIR LLC	94.00
5003772	12/13/2024	OSHKOSH HERALD LLC	4,071.59
5003773	12/13/2024	PARK 'N PRINT INC	282.00
5003774	12/13/2024	PIE INVESTMENTS LLC	10.72
5003775	12/13/2024	PINE INVESTMENTS OF OSHKOSH LLP	32.27
5003776	12/13/2024	RAMBOLL AMERICAS ENGINEERING SOLUTIONS INC	2,978.31
5003777	12/13/2024	RANDY PETERSON	600.00
5003778	12/13/2024	RAYS SANITATION LLC	260.00
5003779	12/13/2024	ADAM J REICHENBERGER	50.64
5003780	12/13/2024	RUESCH MANAGEMENT	31.62
5003781	12/13/2024	RYAN BUSCHING	25.46
5003782	12/13/2024	SALZER SIDING INC	20,000.00
5003783	12/13/2024	SOPER PROPERTIES LLC	13.76
5003784	12/13/2024	SOUTHSIDE TIRE CO INC	15,076.01
5003785	12/13/2024	STAR PROPERTIES OF OSHKOSH LLC	32.45
5003786	12/13/2024	STEWART TITLE COMPANY	5,000.00
5003787	12/13/2024	STRATZS PIANO SERVICE	98.00
5003788	12/13/2024	T MOBILE	13,553.73
5003789	12/13/2024	THE HOME DEPOT PRO	491.56
5003790	12/13/2024	THOMAS G KUMBIER	200.00
5003791	12/13/2024	TITAN PROPERTY MANAGEMENT LLC	102.11
5003792	12/13/2024	TOYS FOR TRUCKS INC	1,257.86
5003793	12/13/2024	THAM THI TRAN\	166.56
5003794	12/13/2024	UNITED MAILING SERVICE INC	744.59
5003795	12/13/2024	UNITED PARCEL SERVICE	107.15
5003796	12/13/2024	VERIZON WIRELESS	1,758.82
5003797	12/13/2024	WATER CITY PROPERTIES LLC	73.55
5003798	12/13/2024	WDATCP	816.00
5003799	12/13/2024	WI RURAL WATER ASSOCIATION	110.00
5003800	12/13/2024	WILLIAM GREEN	7,560.00
5003801	12/13/2024	WOODSTOCK VILLAGE OSHKOSH LLC	25.70
5003802	12/13/2024	WRIGHT WEBER MANAGEMENT LLC	6.10
			1,916,353.30

CHECK NUMBER	CHECK DATE	VENDOR NUMBER	VENDOR NAME	AMOUNT
12245	11/01/2024	13835	ASSOCIATED BANK MERCHANT SERVICES	211.48
12268	11/01/2024	23976	BANKCARD USA	711.39
12269	11/06/2024	22837	DELTA DENTAL OF WISCONSIN INC	8,517.07
12270	11/20/2024	22837	DELTA DENTAL OF WISCONSIN INC	10,901.30
12271	11/13/2024	22837	DELTA DENTAL OF WISCONSIN INC	8,509.20
12272	11/06/2024	22837	DELTA DENTAL OF WISCONSIN INC	4,644.70
12273	11/27/2024	22837	DELTA DENTAL OF WISCONSIN INC	10,552.35
12274	11/01/2024	19438	DEPOSITORY TRUST CO	923,132.51
12275	11/29/2024	19438	DEPOSITORY TRUST CO	8,070,000.00
12276	11/11/2024	13604	BANK ONE	192,754.91
12277	11/08/2024	341	MISSION SQUARE	74,990.44
12278	11/22/2024	341	MISSION SQUARE	90,527.63
12279	11/01/2024	538	CITY OF OSHKOSH	289.13
12280	11/01/2024	27478	SOFTERWARE INC	83.42
12281	11/04/2024	19938	TASC	35.00
12282	11/05/2024	19938	TASC	106.93
12283	11/08/2024	19938	TASC	22,448.38
12284	11/14/2024	19938	TASC	5.00
12285	11/22/2024	19938	TASC	22,448.38
12286	11/25/2024	19938	TASC	738.00
12287	11/01/2024	27018	UMR	140,903.31
12288	11/01/2024	12525	US BANK	158,587.50
12289	11/01/2024	12525	US BANK	286,612.50
12290	11/01/2024	12525	US BANK	181,606.25
12291	11/30/2024	12525	US BANK	129,350.00
12292	11/30/2024	12525	US BANK	84,306.25
12293	11/01/2024	12525	US BANK	56,262.51
12294	11/30/2024	12525	US BANK	420,821.89
12295	11/08/2024	25209	US TREASURY	511,070.17
12296	11/22/2024	25209	US TREASURY	358,814.97
12297	11/13/2024	1217	WI DEPT OF REVENUE	1,915.49
12298	11/30/2024	1217	WI DEPT OF REVENUE	71,330.16
12299	11/27/2024	1217	WI DEPT OF REVENUE	95,282.14
12300	11/30/2024	805	WI DEPT OF TRANSPORTATION	669.00
12301	11/25/2024	812	WI RETIREMENT SYSTEM	631,902.26
12302	11/01/2024	12525	US BANK	119,600.00
				12,690,641.62

CHECK NUMBER	CHECK DATE	CHECK TYPE	VENDOR NUMBER	VENDOR NAME	AMOUNT
109691	11/07/2024	MANUAL	27018	UMR	300.82
109711	11/06/2024	MANUAL	27018	UMR	530.12
109721	11/04/2024	MANUAL	27018	UMR	80.00
109761	11/07/2024	MANUAL	27018	UMR	276.67
109771	11/18/2024	MANUAL	27018	UMR	470.00
109781	11/12/2024	MANUAL	27018	UMR	1.92
109791	11/12/2024	MANUAL	27018	UMR	10.75
109801	11/05/2024	MANUAL	27018	UMR	222.16
109811	11/05/2024	MANUAL	27018	UMR	222.16
109821	11/25/2024	MANUAL	27018	UMR	160.00
109831	11/14/2024	MANUAL	27018	UMR	92,409.43
109861	11/20/2024	MANUAL	27018	UMR	222.16
109871	11/14/2024	MANUAL	27018	UMR	453.50
109881	11/22/2024	MANUAL	27018	UMR	80,431.03
109921	11/26/2024	MANUAL	27018	UMR	77.00
109941	11/22/2024	MANUAL	27018	UMR	2,247.16
991101241	11/01/2024	MANUAL	27018	UMR	4,390.30
991108241	11/08/2024	MANUAL	27018	UMR	8,260.40
991115241	11/15/2024	MANUAL	27018	UMR	3,296.46
991122241	11/22/2024	MANUAL	27018	UMR	9,078.67
999110124	11/01/2024	MANUAL	27018	UMR	86,159.52
999110824	11/08/2024	MANUAL	27018	UMR	46,420.72
999111524	11/15/2024	MANUAL	27018	UMR	138,592.14
999112224	11/22/2024	MANUAL	27018	UMR	107,715.34
				TOTAL	582,028.43

2024 Catch Up

CHECK NUMBER	CHECK DATE	CHECK TYPE	VENDOR NUMBER	VENDOR NAME	AMOUNT
108081	12/20/2024	MANUAL	27018	UMR	39.03
108311	12/20/2024	MANUAL	27018	UMR	252.00
108681	12/20/2024	MANUAL	27018	UMR	1,717.61
108721	12/20/2024	MANUAL	27018	UMR	1,717.61
109161	12/20/2024	MANUAL	27018	UMR	65.00
109841	12/20/2024	MANUAL	27018	UMR	77.85
109851	12/20/2024	MANUAL	27018	UMR	40.00
109891	12/20/2024	MANUAL	27018	UMR	279.93
109901	12/20/2024	MANUAL	27018	UMR	0.77
109911	12/20/2024	MANUAL	27018	UMR	300.00
109931	12/20/2024	MANUAL	27018	UMR	39,080.00
109951	12/20/2024	MANUAL	27018	UMR	1,476.34
109961	12/20/2024	MANUAL	27018	UMR	130.00
109971	12/20/2024	MANUAL	27018	UMR	228.66
991125241	12/20/2024	MANUAL	27018	UMR	4,944.14
999112524	12/20/2024	MANUAL	27018	UMR	103,267.98
				TOTAL	153,616.92

CHECK NUMBER	CHECK DATE	VENDOR NAME	AMOUNT
12371	01/03/2025	ACCESS ELEVATOR INC	1,500.00
12372	01/03/2025	AIRGAS USA LLC	3,851.47
12373	01/03/2025	ANTHONY L NEUMANN	52.40
12374	01/03/2025	AXCEL TECHNOLOGY LLC	10,998.00
12375	01/03/2025	BAKER & TAYLOR BOOKS	890.56
12376	01/03/2025	BAYCOM INC	997.75
12377	01/03/2025	BROOKS TRACTOR INC	2,420.13
12378	01/03/2025	CARYN BEHLMAN	107.20
12379	01/03/2025	CHEMTRADE CHEMICALS US LLC	4,240.92
12380	01/03/2025	CINTAS CORPORATION NO 2	1,460.14
12381	01/03/2025	CINTAS FIRE 636525	1,867.99
12382	01/03/2025	CIVICPLUS LLC	28,032.07
12383	01/03/2025	CONSTELLATION ENERGY SERVICES	8,564.38
12384	01/03/2025	IMAGE 360 INC	424.85
12385	01/03/2025	DORNER INC	911,404.61
12386	01/03/2025	ENERGY SOLUTION PARTNERS LLC	19,521.67
12387	01/03/2025	ENVIROTECH EQUIPMENT	1,932.24
12388	01/03/2025	E S R I INC	60,250.00
12389	01/03/2025	FERGUSON WATERWORKS #1476	18,092.00
12390	01/03/2025	FIRE APPARATUS & EQUIPMENT INC	449.90
12391	01/03/2025	FIRELINE SPRINKLER CORPORATION	2,100.00
12392	01/03/2025	FRANK CONTRACTORS LLC	1,528.79
12393	01/03/2025	CENGAGE LEARNING INC	290.31
12394	01/03/2025	GFL ENVIRONMENTAL	961.26
12395	01/03/2025	GORDON FLESCH COMPANY INC	411.02
12396	01/03/2025	HYDRO CORP	8,781.00
12397	01/03/2025	JACOBS ENGINEERING GROUP INC	652,497.83
12399	01/03/2025	LINCOLN CONTRACTORS SUPPLY INC	141.51
12400	01/03/2025	MACCO'S COMMERCIAL INTERIORS	1,123.00
12401	01/03/2025	MACQUEEN EQUIPMENT GROUP	6,515.87
12402	01/03/2025	MCC INC	2,542.21
12403	01/03/2025	MENARDS INC	199.96
12404	01/03/2025	MIDWEST TAPE LLC	858.20
12405	01/03/2025	MONROE TRUCK EQUIPMENT	2,615.71
12406	01/03/2025	MOTOROLA SOLUTIONS INC	82,360.11
12407	01/03/2025	NORTHERN LAKE SERVICE INC	2,651.06
12408	01/03/2025	OSHKOSH CONVENTION AND VISITORS BUREAU INC	12,408.50
12409	01/03/2025	OSHKOSH FIRE & POLICE EQP INC	3,475.00
12410	01/03/2025	PLYMOUTH LUBRICANTS	3,137.76
12411	01/03/2025	POMP'S TIRE SERVICES INC	2,926.00
12412	01/03/2025	QUALITY TRUCK CARE CENTER INC	2,100.12
12413	01/03/2025	RAMAKER & ASSOCIATES INC	2,175.00
12414	01/03/2025	RNOW INC	271.47
12415	01/03/2025	SEILER INSTRUMENT AND MFG CO INC	395.18
12416	01/03/2025	SERVICEMASTER BLDG MAINTENANCE	4,760.00
12417	01/03/2025	SHI INTERNATIONAL CORP	2,701.44

12418	01/03/2025	SPEEDY CLEAN DRAIN & SEWER	12,684.61
12419	01/03/2025	STRAND ASSOCIATES INC	7,480.53
12420	01/03/2025	VANGUARD COMPUTERS INC	28,713.00
12421	01/03/2025	VINTON CONSTRUCTION INC	140,483.29
12422	01/03/2025	WALLY SCHMID EXCAVATING INC	4,885.00
12423	01/03/2025	WASTE MANAGEMENT OF WI-MN	289,405.80
12424	01/03/2025	WESTWOOD PROFESSIONAL SERVICES INC	623.16
12425	01/03/2025	WI PUBLIC SERVICE CORP	32,538.04
12426	01/03/2025	WINNEBAGO COUNTY TREASURER	116.46
5003910	01/03/2025	JFTCO INC	650.00
5003911	01/03/2025	1 N MAIN LLC	168.46
5003912	01/03/2025	4 IMPRINT	1,278.70
5003913	01/03/2025	ACCU COM INC	255.00
5003914	01/03/2025	AERO INDUSTRIES INC	2,270.49
5003915	01/03/2025	ALEXANDER CHEMICAL CORPORATION	31,383.00
5003916	01/03/2025	B AND H PHOTO VIDEO	26,681.74
5003917	01/03/2025	BEEZ ELECTRIC INC	896.31
5003918	01/03/2025	BLACK DIAMOND WI LLC	31,693.75
5003919	01/03/2025	BOUND TREE MEDICAL LLC	152.44
5003920	01/03/2025	CAMERA CORNER CONNECTING POINT	5,766.25
5003921	01/03/2025	CASEY WANGARD	552.17
5003922	01/03/2025	CELLEBRITE INC	11,000.00
5003923	01/03/2025	CENTER POINT LARGE PRINT	438.66
5003924	01/03/2025	CHERYL SELL	45.00
5003925	01/03/2025	CHI THAO	20.00
5003926	01/03/2025	CHRIS HAEDT	76.38
5003927	01/03/2025	COLIN IRWIN	45.00
5003928	01/03/2025	DAVEL ENGINEERING AND ENVIRONMENTAL INC	5,903.25
5003929	01/03/2025	DECATUR ELECTRONICS LLC	4,770.00
5003930	01/03/2025	DEMCO INC	7,395.72
5003931	01/03/2025	DESTINY SOFTWARE INC	6,700.00
5003932	01/03/2025	DONOHUE & ASSOCIATES INC	132,569.23
5003933	01/03/2025	E PLAN EXAM	2,600.00
5003934	01/03/2025	EXPERT TOWING & RECOVERY	189.60
5003935	01/03/2025	FEDERAL EXPRESS CORPORATION	184.00
5003936	01/03/2025	FEHR GRAHAM AND ASSOCIATES	2,500.00
5003937	01/03/2025	FILEONQ INTEGRATED SOFTWARE	3,720.60
5003938	01/03/2025	FOX VALLEY MEP INC	1,000.00
5003939	01/03/2025	GALLS LLC	292.52
5003940	01/03/2025	GARTMAN MECHANICAL SERVICES	4,386.18
5003941	01/03/2025	GREATAMERICA FINANCIAL SVCS	188.27
5003942	01/03/2025	HASTINGS AIR ENERGY CONTRL INC	385.00
5003943	01/03/2025	HENRY SCHEIN INC	1,724.95
5003944	01/03/2025	ITW FOOD EQUIPMENT LLC	166.00
5003945	01/03/2025	HYDROCLEAN EQUIPMENT INC	1,478.45
5003946	01/03/2025	INGRAM LIBRARY SERVICES	39.87
5003947	01/03/2025	INTERNATIONAL ECONOMIC DEVELOPMENT COUNCIL	385.00

5003948	01/03/2025	JIM KOEPNICK PHOTOGRAPHY LLC	625.00
5003949	01/03/2025	JON MATULLE	45.00
5003950	01/03/2025	PEST BADGER OSHKOSH	50.00
5003951	01/03/2025	KANE COMMUNICATIONS GROUP	44,619.95
5003952	01/03/2025	KITZ AND PFEIL INC	169.91
5003953	01/03/2025	KLINK HYDRAULICS	188.78
5003954	01/03/2025	LOGAN MAYNARD	45.00
5003955	01/03/2025	MOUNTAIN BAY SCUBA	2,080.00
5003956	01/03/2025	NICKOLS ROOFING LLC	10,576.65
5003957	01/03/2025	CITY OF OSHKOSH	750.00
5003958	01/03/2025	CITY OF OSHKOSH	2,035.00
5003959	01/03/2025	CITY OF OSHKOSH UTILITIES	63.89
5003960	01/03/2025	PARK 'N PRINT INC	48.75
5003961	01/03/2025	PAULA JEAN STEINERT	250.00
5003962	01/03/2025	PENCCO INC	7,113.50
5003963	01/03/2025	RIESTERER & SCHNELL INC	464.75
5003964	01/03/2025	RIESTERER & SCHNELL INC	217.06
5003965	01/03/2025	ROXY SUPPER CLUB	1,125.00
5003966	01/03/2025	RYNE SCOPP	20.00
5003967	01/03/2025	SARAH DANAHY	877.50
5003968	01/03/2025	SETH MEIER	259.02
5003969	01/03/2025	SMA CONSTRUCTION SERVICES LLC	43,978.68
5003970	01/03/2025	STERICYCLE INC	334.17
5003971	01/03/2025	STREICHER'S	329.00
5003972	01/03/2025	THE HOME DEPOT PRO	10.90
5003973	01/03/2025	ANN YORK	700.00
5003974	01/03/2025	THOMAS R KARRELS PE SC	33,903.00
5003975	01/03/2025	UNITED DATA TECH LLC	460.96
5003976	01/03/2025	U W STEVENS POINT	575.00
5003977	01/03/2025	UNITED PARCEL SERVICE	209.19
5003978	01/03/2025	US BANK TRUST	500.00
5003979	01/03/2025	VERIZON WIRELESS	120.11
5003980	01/03/2025	WILLIAM GREEN	10,450.00
5003981	01/03/2025	WINNEFOX LIBRARY SYSTEM	3,469.58
			2,850,533.82

DATE: January 14, 2025

SUBJECT: November 2024 Financial Report

Attachments

November 2024 Financial Reports

January 14, 2025

Honorable Mayor and Members of the Common Council
City of Oshkosh, Wisconsin

Honorable Mayor and Members of the Common Council,

Attached are the Monthly Financial Reports for City for the month of November 2024.

Respectfully submitted,

Julie Calmes,
Finance Director

JC
Enc

GENERAL FUND REVENUES
UNAUDITED BUDGET STATEMENT
FOR THE MONTH ENDED NOVEMBER 30, 2024

	2023				2024			
REVENUE CATEGORY	BUDGET	YEAR TO DATE	NOVEMBER 2023	% BUDGET	BUDGET	YEAR TO DATE	NOVEMBER 2024	% BUDGET
0100 - GENERAL FUND	**($52,282,700)**	**($48,974,472)**	**($8,968,512)**	**93.67%**	**($56,659,327)**	**($54,491,866)**	**($10,537,637)**	**96.17%**
41 - PROPERTY TAX REVENUE	($23,817,500)	($23,994,837)	($12,974)	100.74%	($24,460,000)	($54,026,810)	($14,263)	220.88%
4102 - GENERAL PROPERTY TAX-CITY	($23,435,500)	($23,435,500)	$0	100.00%	($24,020,000)	($24,500,694)	$0	102.00%
4108 - MOBILE HOME FEES	($152,000)	($176,582)	($12,835)	116.17%	($190,000)	($24,020,000)	($14,162)	12642.11%
4118 - PMT-IN LIEU OF TAX-OTHER	($100,000)	($227,595)	$0	227.60%	($100,000)	($201,469)	$0	201.47%
4120 - INTEREST-TAXES	($130,000)	($155,160)	($140)	119.35%	($150,000)	($150,744)	($101)	100.50%
42 - INTERGOV REVENUE	($16,842,500)	($16,582,011)	($8,265,189)	98.45%	($19,200,900)	($128,482)	($9,976,047)	0.67%
4206 - FEDERAL AID-POLICE	($40,000)	($60,089)	($5,109)	150.22%	($40,000)	($18,942,878)	($21,067)	47357.20%
4210 - STATE AID-SHARED TAXES	($9,609,600)	($9,701,521)	($8,260,080)	100.96%	($11,633,400)	($49,135)	($9,906,397)	0.42%
4226 - STATE AID-POLICE	$0	$0	$0	0.00%	($29,200)	($11,636,058)	$0	39849.52%
4228 - STATE AID-GEN TRNSPT AID (GTA)	($2,989,000)	($2,516,609)	$0	84.20%	($2,512,300)	$0	$0	0.00%
4229 - STATE AID-CONNECTING HWY	$0	($324,515)	$0	0.00%	($394,400)	($2,512,625)	$0	637.08%
4232 - STATE AID-PYMT FOR MUNIC SRVS	($1,083,300)	($1,116,086)	$0	103.03%	($1,118,500)	($461,762)	$0	41.28%
4236 - STATE AID-OTHER	($298,000)	($276,704)	$0	92.85%	($298,000)	($1,114,289)	($25,135)	373.92%
4237 - STATE AID-COMPUTER CREDIT	($633,600)	($633,621)	$0	100.00%	($633,600)	($288,596)	$0	45.55%
4238 - STATE AID-EXPEND RESTRAINT	($1,547,700)	($1,547,751)	$0	100.00%	($1,588,800)	($633,621)	$0	39.88%
4239 - STATE AID-PERSONAL PROPERTY	($183,700)	($150,742)	$0	82.06%	($183,700)	($1,588,812)	$0	864.89%
4240 - COUNTY AID-OTHER AID	$0	($8,718)	$0	0.00%	$0	($150,742)	($2,328)	0.00%
4244 - COUNTY AID-AMBULANCE	$0	$0	$0	0.00%	$0	($20,364)	$0	0.00%
4251 - OTHER GOVERNMENT AID-AMBULANCE	($94,200)	($94,151)	$0	99.95%	($350,000)	$0	$0	0.00%
4252 - OTHER GOVERNMENT AID-CABLE TV	($142,700)	($142,724)	$0	100.02%	($142,700)	($298,030)	$0	208.85%
4253 - OTHER GOVERNMENT AID-POLICE	($218,200)	$0	$0	0.00%	($273,800)	($142,724)	($21,120)	52.13%
4262 - GRANTS - FEDERAL	$0	$0	$0	0.00%	$0	($21,120)	$0	0.00%
4263 - GRANTS - STATE	($2,500)	($8,782)	$0	351.26%	($2,500)	$0	$0	0.00%
4267 - GRANTS - SUBRECEIPIENT GOVT	$0	$0	$0	0.00%	$0	($25,000)	$0	0.00%
43 - LICENSES AND PERMITS	($822,000)	($792,363)	($126,683)	96.39%	($817,000)	$0	($125,917)	0.00%
4312 - TELEVISION FRANCHISE	($530,000)	($522,801)	($114,953)	98.64%	($535,000)	($753,625)	($119,278)	140.86%
4322 - LIQUOR & MALT BEV LICENSES	($125,000)	($125,787)	($3,503)	100.63%	($125,000)	($474,721)	($1,040)	379.78%
4323 - MISC CLERK LICENSE & PERMITS	($22,000)	($24,090)	($438)	109.50%	($22,000)	($132,892)	($463)	604.05%
4324 - ROW LICENSE FEES	$0	$0	$0	0.00%	$0	($21,471)	$0	0.00%
4334 - ZONING ORDINANCE	($110,000)	($94,527)	($6,499)	85.93%	($110,000)	$0	($4,454)	0.00%
4335 - ZONING CODE ENFORCEMENT	($4,000)	($5,000)	($1,200)	125.00%	($4,000)	($89,666)	($600)	2241.64%
4358 - CIGARETTE LICENSE	($6,000)	($6,720)	$0	112.00%	($6,000)	($5,615)	($82)	93.58%
4379 - ENGINEERING PERMIT	$0	$0	$0	0.00%	$0	($7,565)	$0	0.00%
4383 - CODE SEALS AND PLANNING FEES	$0	$0	$0	0.00%	$0	$0	$0	0.00%
4388 - OTHER PERMITS	($25,000)	($13,438)	($90)	53.75%	($15,000)	$0	$0	0.00%
4389 - OTHER INSPECTION SERVICES	$0	$0	$0	0.00%	$0	($12,603)	$0	0.00%
44 - FINES & FORFEITURES	($864,300)	($530,695)	($51,377)	61.40%	($703,600)	($9,092)	($90,045)	1.29%
4402 - PARKING VIOLATIONS	($408,000)	($298,685)	($25,467)	73.21%	($348,600)	($658,848)	($57,225)	189.00%
4406 - CITY FINES FROM COURT	($456,300)	($232,010)	($25,910)	50.85%	($355,000)	($429,183)	($32,820)	120.90%
45 - CHARGES FOR SERVICES	($4,310,900)	($3,978,209)	($306,581)	92.28%	($4,541,800)	($229,665)	($28,346)	5.06%
4517 - COPYING CHARGES-PURCHASING	$0	$0	$0	0.00%	$0	($4,165,860)	$0	0.00%
4518 - ASSESSOR FEES	($140,000)	($142,583)	($14,598)	101.85%	($140,000)	$0	($12,424)	0.00%
4519 - PROPERTY SEARCH FEES	($45,000)	($38,190)	($3,660)	84.87%	($50,000)	($181,943)	($3,580)	363.89%
4520 - OTHER GENERAL FEES	($57,000)	($34,462)	($281)	60.46%	($57,000)	($39,123)	($140)	68.64%
4521 - PD SPEC EVENT REVENUE	($185,700)	($181,355)	($73)	97.66%	($224,000)	($27,955)	($819)	12.48%
4522 - PD NON-SPEC EVENT REVENUE	($21,900)	($20,820)	$0	95.07%	($36,500)	($211,644)	$0	579.85%
4523 - FD SPEC EVENT REVENUE	($124,000)	($203,393)	$34	164.03%	($184,000)	($14,818)	$0	8.05%
4524 - FD NON-SPEC EVENT REVENUE	($40,000)	($13,281)	$0	33.20%	($40,000)	($206,869)	$0	517.17%
4525 - STREET SPEC EVENT REVENUE	($9,700)	($5,933)	($77)	61.16%	($8,000)	($19,014)	($718)	237.68%
4526 - STREET NON-SPEC EVENT REVENUE	$0	$0	$0	0.00%	$0	($9,267)	$0	0.00%
4527 - PARKS SPEC EVENT REVENUE	($200)	($139)	$0	69.47%	($200)	$0	$0	0.00%
4528 - PARKS NON-SPEC EVENT REVENUE	$0	$0	$0	0.00%	$0	$0	$0	0.00%
4529 - SIGNS SPEC EVENT REVENUE	($1,100)	($261)	$0	23.76%	($1,100)	$0	$0	0.00%
4532 - POLICE DEPARTMENT FEES	($2,500)	($7,467)	($689)	298.69%	($5,000)	($290)	($979)	5.79%
4534 - FIRE DEPARTMENT FEES	($35,000)	($20,591)	($1,203)	58.83%	($35,000)	($6,760)	($370)	19.31%
4538 - AMBULANCE SERVICE	($3,575,000)	($3,210,224)	($285,935)	89.80%	($3,600,000)	($14,197)	($15)	0.39%
4540 - HAZARDOUS RESPONSE CHARGES	$0	($650)	$0	0.00%	$0	($3,311,351)	$0	0.00%
4551 - FUEL REVENUE	$0	($0)	$0	0.00%	$0	($2,972)	$0	0.00%
4557 - STREET SERVICES	$0	$0	$0	0.00%	$0	$0	$0	0.00%
4560 - WEED CUTTING	($15,000)	($7,415)	$0	49.43%	($16,000)	$0	$0	0.00%
4561 - SNOW REMOVAL	($40,000)	($60,256)	$0	150.64%	($80,000)	($12,957)	$0	16.20%
4572 - PARK FACILITY RENTALS	($35,000)	($31,190)	($100)	89.11%	($75,000)	($20,957)	($9,302)	27.94%
4983 - SPEC EVENT EQUIP DISCOUNT	$16,200	$0	$0	0.00%	$10,000	($85,743)	$0	-857.43%
48 - INTERNAL SERV CHRG	($2,814,900)	($139,409)	($8,725)	4.95%	($2,829,257)	$0	($8,725)	0.00%
4555 - ENG FEES CHG TO CONSTR FUNDS	($2,050,000)	$0	$0	0.00%	($2,100,000)	($189,536)	$0	9.03%
4806 - ACCT/TREAS SERVICES	$0	$0	$0	0.00%	$0	($93,561)	$0	0.00%
4811 - SERVICE CHARGE-COMMUNITY DEVEL	($634,400)	($24,257)	$0	3.82%	($598,757)	$0	$0	0.00%
4812 - SERVICE CHARGE-STREET	$0	$0	$0	0.00%	$0	$0	$0	0.00%
4814 - SERVICE CHARGE-UTILITIES	$0	$0	$0	0.00%	$0	$0	$0	0.00%

GENERAL FUND REVENUES
UNAUDITED BUDGET STATEMENT
FOR THE MONTH ENDED NOVEMBER 30, 2024

	2023				2024			
REVENUE CATEGORY	BUDGET	YEAR TO DATE	NOVEMBER 2023	% BUDGET	BUDGET	YEAR TO DATE	NOVEMBER 2024	% BUDGET
4815 - SERVICE CHARGE-CENTRAL GARAGE	$0	$0	$0	0.00%	$0	$0	$0	0.00%
4816 - SERVICE CHARGE-INTERDEPARTMNTL	$0	$0	$0	0.00%	$0	$0	$0	0.00%
4822 - SERVICE CHARGE - IT	($130,500)	($95,975)	($8,725)	73.54%	($130,500)	$0	($8,725)	0.00%
4834 - EQUIPMENT RENTAL-RECYCLING	$0	($19,177)	$0	0.00%	$0	($95,975)	$0	0.00%
49 - MISC REVENUES	($963,000)	($2,876,673)	($196,512)	298.72%	($2,539,170)	$0	($280,297)	0.00%
4901 - INTEREST	$0	$0	$0	0.00%	($120,700)	($4,717,073)	$0	3908.10%
4907 - INTEREST - ACCOUNTS RECEIVABLE	($3,000)	($4,332)	($324)	144.39%	($3,000)	($120,750)	($468)	4025.00%
4908 - INTEREST-OTHER INVESTMENTS	($300,000)	($2,440,208)	($155,738)	813.40%	($1,750,000)	($1,582)	($266,616)	0.09%
4910 - INTEREST-INSTALLMENT S/A	($475,000)	($339,008)	($861)	71.37%	($400,000)	($4,171,294)	($81)	1042.82%
4916 - CAPITAL GAINS ON INVESTMENTS	$0	$4,655	($9,962)	0.00%	$0	($338,533)	$16,246	0.00%
4920 - RENTAL REVENUE	$0	$0	$0	0.00%	$0	$34,815	$0	0.00%
4930 - SALE OF MACHINERY/EQUIPMENT	$0	$0	$0	0.00%	$0	$0	$0	0.00%
4950 - SPONSORSHIP	$0	$0	$0	0.00%	$0	($15,300)	$0	0.00%
4952 - GIFTS & DONATIONS	($8,000)	($17,506)	($11,006)	218.83%	($75,000)	$0	$0	0.00%
4966 - OTHER REIMBURSEMENTS	$0	$0	$0	0.00%	$0	($6,612)	$0	0.00%
4972 - MISCELLANEOUS REVENUE	($177,000)	($80,275)	($18,622)	45.35%	($190,470)	$0	($29,378)	0.00%
52 - OTHER FINANCING	($1,822,600)	$0	$0	0.00%	($1,542,600)	($97,816)	$0	6.34%
4112 - PMT-IN LIEU OF TAX-UTILITY	($1,542,600)	$0	$0	0.00%	($1,542,600)	$0	$0	0.00%
5261 - TSF FROM DOWNTOWN REDEVLOPMENT	$0	$0	$0	0.00%	$0	$0	$0	0.00%
5270 - TSF FROM IND DEVEL BONDS/NOTES	$0	$0	$0	0.00%	$0	$0	$0	0.00%
5272 - TSF FROM PARKING BONDS	$0	$0	$0	0.00%	$0	$0	$0	0.00%
5273 - TSF FROM SEWER BONDS	$0	$0	$0	0.00%	$0	$0	$0	0.00%
5274 - TSF FROM TIF DISTRICTS	$0	$0	$0	0.00%	$0	$0	$0	0.00%
5275 - TSF FROM WATER BONDS	$0	$0	$0	0.00%	$0	$0	$0	0.00%
5277 - TSF FROM GOLF COURSE	$0	$0	$0	0.00%	$0	$0	$0	0.00%
5278 - TSF FROM STORM BONDS	$0	$0	$0	0.00%	$0	$0	$0	0.00%
5279 - TSF FROM CABLE TV	$0	$0	$0	0.00%	$0	$0	$0	0.00%
5281 - TSF FROM DEBT SERVICE	$0	$0	$0	0.00%	$0	$0	$0	0.00%
5299 - TSF FROM OTHER FUNDS	($280,000)	$0	$0	0.00%	$0	$0	$0	0.00%
53 - SALE-CAPITAL ASSETS	($25,000)	($63,649)	($470)	254.60%	($25,000)	$0	($13,996)	0.00%

GENERAL FUND EXPENDITURES
UNAUDITED BUDGET STATEMENT
FOR THE MONTH ENDED NOVEMBER 30, 2024

	2023				2024			
EXPENDITURES BY DEPARTMENTS	2023 BUDGET	YEAR TO DATE	NOVEMBER 2023	% BUDGET	2024 BUDGET	YEAR TO DATE	NOVEMBER 2024	% BUDGET
0100 - GENERAL FUND	**$54,718,318**	**$49,932,230**	**$4,259,626**	**91.25%**	**$57,014,671**	**$47,244,899**	**$4,559,958**	**82.86%**
01 - GENERAL GOVERNMENT								
01000010 - CITY COUNCIL	$67,400	$51,205	$3,622	75.97%	$65,702	$55,375	$4,939	84.28%
01000020 - CITY MANAGER	$343,400	$260,964	$22,125	75.99%	$334,194	$266,399	$23,542	79.71%
01000030 - CITY ATTORNEY	$515,900	$440,319	$38,077	85.35%	$550,498	$458,728	$39,961	83.33%
01000040 - HUMAN RESOURCES	$803,700	$733,511	$81,016	91.27%	$902,490	$802,150	$77,838	88.88%
01000050 - CITY CLERK	$274,650	$265,009	$21,998	96.49%	$358,802	$281,086	$35,257	78.34%
01000060 - ELECTIONS	$122,700	$94,767	$7,839	77.23%	$209,686	$140,042	$31,962	66.79%
01000071 - FINANCE ADMINISTRATION	$878,100	$786,214	$69,208	89.54%	$985,438	$815,992	$69,539	82.81%
01000072 - TAXES & INTEREST	$60,000	$109,930	$4,637	183.22%	$70,000	$73,602	$5,195	105.15%
01000090 - PURCHASING	$303,100	$279,583	$24,576	92.24%	$332,394	$285,321	$25,502	85.84%
01000110 - INFORMATION TECH DIV	$1,676,100	$1,561,272	$96,351	93.15%	$1,841,515	$1,652,782	$101,201	89.75%
01000120 - INSURANCE	$1,109,400	$1,076,423	$22,539	97.03%	$1,132,989	$1,109,908	$46,989	97.96%
01000130 - FACILITY MAINTENANCE	$900,494	$892,910	$79,570	99.16%	$1,456,367	$1,112,839	$105,295	76.41%
01000150 - OSHKOSH MEDIA	$309,100	$271,671	$20,941	87.89%	$328,655	$294,748	$23,093	89.68%
02 - PUBLIC SAFETY								
01000211 - POLICE	$15,972,289	$13,611,596	$1,458,026	85.22%	$17,570,837	$14,938,333	$1,638,160	85.02%
01000214 - ANIMAL CARE	$102,400	$102,398	$0	100.00%	$105,000	$104,958	$0	99.96%
01000217 - AUXILIARY POLICE	$6,800	$3,967	$1,142	58.34%	$6,300	$3,065	$515	48.65%
01000218 - CROSSING GUARDS	$108,300	$75,765	$9,085	69.96%	$112,612	$76,505	$9,405	67.94%
01000230 - FIRE DEPARTMENT	$15,040,000	$14,256,349	$1,523,406	94.79%	$16,765,811	$14,255,583	$1,508,066	85.03%
01000240 - AMBULANCE	$375,000	$0	$0	0.00%	$396,775	$153,919	$19,900	38.79%
01000250 - HYDRANT RENTAL	$650,000	$595,833	$54,167	91.67%	$650,000	$595,833	$54,167	91.67%
01000290 - POLICE & FIRE COMMISSION	$28,200	$29,331	$7,591	104.01%	$50,200	$32,466	$2,128	64.67%
03 - PUBLIC WORKS								
01000410 - PW ADMINISTRATION	$236,900	$205,908	$17,947	86.92%	$263,726	$233,386	$20,798	88.50%
01000420 - ENGINEERING	$1,466,767	$1,101,934	$96,098	75.13%	$1,394,472	$1,132,051	$93,096	81.18%
01000430 - STREETS	$2,728,967	$2,290,391	$121,267	83.93%	$3,184,061	$2,160,275	$135,650	67.85%
01000450 - CENTRAL GARAGE	$438,200	$465,722	$41,391	106.28%	$659,953	$399,712	$42,760	60.57%
04 - TRANSPORTATION								
01000801 - ELECTRICAL	$675,500	$623,034	$64,847	92.23%	$773,456	$585,500	$50,097	75.70%
01000810 - SIGN	$235,100	$211,544	$14,464	89.98%	$273,850	$231,915	$23,796	84.69%
06 - CULTURE & RECREATION								
01000610 - PARKS	$2,210,265	$1,929,290	$155,068	87.29%	$2,813,144	$2,233,195	$175,253	79.38%
01000620 - FORESTRY	$489,600	$437,792	$54,074	89.42%	$647,007	$510,929	$46,935	78.97%
07 - CONSERVATION & DEVELOPMENT								
01000080 - CITY ASSESSOR	$772,100	$435,368	$37,168	56.39%	$757,505	$501,954	$31,992	66.26%
01000730 - ECONOMIC DEVELOPMENT	$692,526	$568,512	$43,789	82.09%	$742,059	$602,922	$51,745	81.25%
01000740 - PLANNING	$781,312	$627,076	$56,445	80.26%	$856,819	$664,893	$49,911	77.60%
08 - UNCLASSIFIED								
01000911 - PATRIOTIC CELEBRATION	$24,100	$28,015	$0	116.24%	$24,100	$23,884	$0	99.11%
01000914 - UNCLASSIFIED	$4,319,950	$5,508,629	$11,155	127.52%	$398,255	$454,648	$15,272	114.16%
Grand Total	**$54,718,318**	**$49,932,230**	**$4,259,626**	**91.25%**	**$57,014,671**	**$47,244,899**	**$4,559,958**	**82.86%**

PRELIMINARY BUDGET STATEMENT
SPECIAL REVENUE TIF FUNDS
FOR THE MONTH ENDED NOVEMBER 30, 2024

	ACCOUNT	CURRENT MONTH	YTD ACTUAL	BUDGET	BEGINNING FUND BALANCE	YTD FUND BALANCE
0201 - SENIOR SERVICES REVOLVING FUND					($173,222)	($195,007)
	Revenue	($9,181)	($59,432)	($64,000)		
	Expense	$11,320	$37,647	$63,017		
0202 - CDBG REVOLVING LOAN FUND					($222,261)	($349,984)
	Revenue	($31,747)	($265,648)	($250,000)		
	Expense	$23,233	$137,926	$249,999		
0209 - BUSINESS IMPROVEMENT DISTRICT					($115,324)	($153,484)
	Revenue	($36,238)	($212,672)	($222,110)		
	Expense	$50,454	$174,511	$255,000		
0211 - RECYCLING					($2,929,299)	($3,145,074)
	Revenue	($9,213)	($1,131,134)	($1,138,000)		
	Expense	$329,089	$915,359	$1,113,722		
0212 - GARBAGE COLLECTION & DISPOSAL					$45,794	($111,580)
	Revenue	($7,983)	($1,791,301)	($1,805,000)		
	Expense	$329,504	$1,633,927	$1,800,291		
0215 - POLICE SPECIAL FUNDS					($298,048)	($974,495)
	Revenue	($544,451)	($812,561)	($141,431)		
	Expense	$8,669	$136,115	$277,970		
0223 - STREET LIGHTING FUND					($223,220)	($414,937)
	Revenue	$0	($1,060,300)	($1,060,300)		
	Expense	$167,962	$868,583	$1,090,876		
0224 - SPECIAL EVENTS					($667,978)	$8,252,902
	Revenue	($88,569)	($734,738)	$0		
	Expense	$1,752,034	$9,655,618	$15,048,862		
0227 - MUSEUM MEMBERSHIP FUND					($642,614)	($679,373)
	Revenue	($52,054)	($112,673)	($79,000)		
	Expense	$19,214	$75,914	$237,723		
0231 - SENIOR SERVICES					($34,681)	($52,744)
	Revenue	($30,658)	($619,910)	($702,100)		
	Expense	$101,922	$601,848	$767,400		
0235 - FIRE SPECIAL REVENUE					($408,607)	($492,006)
	Revenue	($1,725)	($186,369)	($133,289)		
	Expense	$19,967	$102,970	$275,448		
0239 - LIBRARY					($228,658)	($435,348)
	Revenue	($20,609)	($3,865,558)	($4,080,036)		
	Expense	$694,004	$3,658,868	$4,079,973		
0241 - MUSEUM					($97,648)	($97,393)
	Revenue	($6,795)	($1,060,242)	($1,382,904)		
	Expense	$159,824	$1,060,498	$1,278,387		

PRELIMINARY BUDGET STATEMENT
SPECIAL REVENUE TIF FUNDS
FOR THE MONTH ENDED NOVEMBER 30, 2024

	ACCOUNT	CURRENT MONTH	YTD ACTUAL	BUDGET	BEGINNING FUND BALANCE	YTD FUND BALANCE
0242 - MUSEUM COLLECTIONS					($676,030)	($716,310)
	Revenue	($16,787)	($53,068)	($3,000)		
	Expense	$3,741	$12,788	$56,900		
0247 - CEMETERY					($324,220)	($340,125)
	Revenue	($45,639)	($423,919)	($523,420)		
	Expense	$67,001	$408,014	$522,676		
0249 - COMMUNITY DEVEL SPECIAL FUNDS					($162,571)	($169,898)
	Revenue	$0	($7,327)	$0		
	Expense	$0	$0	$10,589		
0255 - PARKS REVENUE FACILITIES					($686,862)	($670,054)
	Revenue	($24,058)	($254,184)	($381,500)		
	Expense	$24,245	$270,992	$381,456		
0256 - LEACH AMPHITHEATER					($96,803)	($83,068)
	Revenue	($7,304)	($75,849)	($103,500)		
	Expense	$17,771	$89,584	$101,471		
0257 - PUBLIC WORKS SPECIAL FUND					$41,331	$137,771
	Revenue	($61,958)	($123,839)	($630,000)		
	Expense	$127,201	$220,279	$627,711		
0259 - POLLOCK WATER PARK					($78,600)	$450,822
	Revenue	($50,432)	($389,001)	($892,400)		
	Expense	$422,929	$918,423	$1,631,395		
0271 - RENTAL INSPECTIONS					($42,317)	($42,317)
	Revenue	$36,900	$0	$0		
	Expense	$0	$0	$0		
0301 - NEIGHBORHOOD IMPROV LOAN PRGRM					($275,692)	($275,692)
	Revenue	$0	$0	$0		
	Expense	$0	$0	$218,100		
0302 - HEALTHY NEIGHBORHOOD INITIATVE					($2,699,099)	($2,379,372)
	Revenue	($29,068)	($155,790)	($60,000)		
	Expense	$66,710	$475,517	$698,689		
0303 - COMMUNITY DEVLP BLOCK GRANT					($4,121,400)	($4,094,705)
	Revenue	($38,734)	($896,448)	($807,095)		
	Expense	$65,429	$923,142	$3,736,228		
0304 - LOCAL GO EDC REV LOAN PROGRAM					($2,020,545)	($2,018,018)
	Revenue	$0	$2,526	$0		
	Expense	$0	$0	$450,000		
0307 - SENIOR CENTER					($125,237)	($123,278)
	Revenue	$0	($2)	$0		
	Expense	$1,961	$1,961	$3,000		

PRELIMINARY BUDGET STATEMENT
SPECIAL REVENUE TIF FUNDS
FOR THE MONTH ENDED NOVEMBER 30, 2024

	ACCOUNT	CURRENT MONTH	YTD ACTUAL	BUDGET	BEGINNING FUND BALANCE	YTD FUND BALANCE
0501 - GRAND OPERA HOUSE FUND					$2,668,616	$2,672,106
	Revenue	($36,900)	($36,901)	($36,900)		
	Expense	$5,192	$40,390	$46,216		
0502 - TIF #25 CITY CENTR HOTEL					$137,937	($31,362)
	Revenue	$0	($290,849)	($287,000)		
	Expense	$0	$121,550	$150		
0504 - TIF #26 AVIATION BUS PRK					$3,602,924	$3,603,074
	Revenue	$0	$0	$0		
	Expense	$0	$150	$200		
0506 - PARKING RAMP FUND					($546,308)	($439,412)
	Revenue	($11,735)	($44,587)	($110,000)		
	Expense	$21,687	$151,483	$368,762		
0508 - TIF #27 N MAIN IND PARK					$907,293	$469,789
	Revenue	$0	($437,655)	($247,000)		
	Expense	$0	$150	$23,200		
0510 - TIF #28 - BEACH BUILDING REDEV					($34,942)	($93,150)
	Revenue	$0	($58,358)	($57,000)		
	Expense	$0	$150	$50,200		
0512 - TIF #29 MORGAN DISTRICT					($30,475)	($58,042)
	Revenue	$0	($17,867)	($15,000)		
	Expense	($9,880)	($9,700)	$150		
0514 - TIF #30 WASHINGTON BUILDING					($52,516)	($68,722)
	Revenue	$0	($57,714)	($55,000)		
	Expense	$41,358	$41,508	$45,200		
0516 - TIF #31 BUCKSTAFF REDEVE					($48,224)	($106,343)
	Revenue	$0	($620,500)	($555,200)		
	Expense	$554,691	$562,381	$523,600		
0518 - TIF #32 GRANARY REDEVELOPMENT					($5,237)	($6,631)
	Revenue	$0	($15,408)	($15,200)		
	Expense	$13,864	$14,014	$15,200		
0519 - TIF #33 LAMICO REDEVELOPMENT					($282,021)	($362,586)
	Revenue	$0	($322,655)	($292,400)		
	Expense	$241,940	$242,090	$230,200		
0520 - TIF #24 OSHKOSH CORP E-COAT					($6,208)	($246,224)
	Revenue	$0	($240,166)	($260,000)		
	Expense	$0	$150	$80,200		
0522 - TIF #14 MERCY MEDICAL CENTER					($1,039,261)	($1,315,438)
	Revenue	$0	($603,194)	($585,115)		
	Expense	$333,111	$327,017	$691,150		

PRELIMINARY BUDGET STATEMENT
SPECIAL REVENUE TIF FUNDS
FOR THE MONTH ENDED NOVEMBER 30, 2024

	ACCOUNT	CURRENT MONTH	YTD ACTUAL	BUDGET	BEGINNING FUND BALANCE	YTD FUND BALANCE
0524 - TIF #15 PARK PLAZA COMMERCE ST					($3,085,646)	($3,351,837)
	Revenue	$0	($266,342)	($260,000)		
	Expense	$0	$150	$130,200		
0526 - TIF #16 100 BLOCK REDEVELOPMNT					($639,430)	($792,107)
	Revenue	$0	($152,827)	($150,600)		
	Expense	$0	$150	$85,200		
0528 - TIF #19 NW INDUSTRIAL EXPANSN					($903,429)	($1,191,696)
	Revenue	$0	($291,742)	($301,000)		
	Expense	$0	$3,475	$150		
0529 - TIF #08 S AVIATION					($28,964)	($28,746)
	Revenue	$0	$0	$0		
	Expense	$0	$218	$5,435		
0530 - TIF #17 CITY CENTER REDEVELOP					($573,740)	($674,579)
	Revenue	$0	($374,963)	($368,000)		
	Expense	$150,000	$274,125	$347,200		
0532 - TIF #18 SOUTH WEST INDUSTRIAL					$126,138	($413,495)
	Revenue	$0	($580,384)	($579,300)		
	Expense	$40,000	$40,750	$41,400		
0533 - TIF #10 MAIN & WASH					$26,550	$61,046
	Revenue	$0	$0	$0		
	Expense	$0	34,496.00	$0		
0534 - TIF #20 SOUTH SHORE REDEVELOP					($2,761,099)	($2,400,932)
	Revenue	$0	($1,049)	$0		
	Expense	$335,864	$361,216	$4,556,135		
0535 - TIF #11 OSH OFFICE CENTR					($62,915)	($22,690)
	Revenue	$0	$0	$0		
	Expense	$0	$40,225	$0		
0536 - TIF #21 FOX RIVER CORR					($540,501)	($878,912)
	Revenue	$0	($524,381)	($505,000)		
	Expense	$0	$185,970	$816,200		
0537 - TIF #12 DIVISION ST					($807,748)	($963,187)
	Revenue	$0	($155,590)	($151,600)		
	Expense	$0	$150	$150,260		
0539 - TIF #13 MARION RD/PEARL					$587,190	$231,077
	Revenue	$0	($358,503)	($359,100)		
	Expense	$17	$2,389	$81,500		
0540 - TIF #23 SW IND PARK EXP					$2,696,042	$3,091,279
	Revenue	$0	($23,401)	($23,500)		
	Expense	$0	$418,637	$558,586		

PRELIMINARY BUDGET STATEMENT
SPECIAL REVENUE TIF FUNDS
FOR THE MONTH ENDED NOVEMBER 30, 2024

	ACCOUNT	CURRENT MONTH	YTD ACTUAL	BUDGET	BEGINNING FUND BALANCE	YTD FUND BALANCE
0580 - TIF #34 OSHKOSH CORP HEADQTRS					$52,821	$52,729
	Revenue	$0	($1,151,093)	($1,200,000)		
	Expense	$1,150,851	$1,151,001	$1,200,200		
0581 - TIF #35 OSHKOSH AVE CORRIDOR					($1,540,309)	($2,305,023)
	Revenue	$0	($764,865)	($650,000)		
	Expense	$0	$150	$18,267		
0582 - TIF #36 MERGE REDEVELOPMENT					($15,730)	($50,184)
	Revenue	$0	($345,387)	($322,200)		
	Expense	$310,783	$310,933	$300,200		
0583 - TIF #37 AVIATION PLAZA					($28,933)	($53,928)
	Revenue	$0	($250,973)	($235,000)		
	Expense	$225,828	$225,978	$215,200		
0584 - TIF #38 PIONEER REDEVELOPMENT					($638)	($15,265)
	Revenue	$0	($14,777)	($11,000)		
	Expense	$0	$150	$200		
0585 - TIF #39 CABRINI SCHOOL REDEV					($39,367)	($43,220)
	Revenue	$0	($39,946)	($25,000)		
	Expense	$35,944	$36,094	$24,200		
0586 - TIF #40 MILES KIMBALL REDEVEL					$13,216	$11,031
	Revenue	$0	($23,612)	($6,000)		
	Expense	$21,246	$21,426	$4,700		
0587 - TIF #41 SMITH SCHOOL REDEVELOP					$10,929	$11,076
	Revenue	$0	($10,074)	$0		
	Expense	$10,072	$10,222	$11,200		
0588 - TIF #42 MORGAN CROSSING II					$2,975	$2,701
	Revenue	$0	($424)	$0		
	Expense	$0	$150	$200		
0589 - TIF #43 MILL ON MAIN					$62,219	$62,388
	Revenue	$0	($11)	$0		
	Expense	$0	$180	$400,150		

PRELIMINARY BUDGET STATEMENT
CAPITAL PROJECTS AND DEBT FUNDS
FOR THE MONTH ENDED NOVEMBER 30, 2024

	ACCOUNT	CURRENT MONTH	YTD ACTUAL	BUDGET	BEGINNING FUND BALANCE	YTD FUND BALANCE
0311 - SIDEWALK CONSTRUCTION FUND					$3,348,127	$3,348,127
	Revenue	$0	$0	$0		
	Expense	$0	$0	$0		
0315 - STREET IMPROVEMENT FUND					($8,353,109)	($8,353,109)
	Revenue	$0	$0	$0		
	Expense	$0	$0	$0		
0317 - SPECIAL ASSESSMENT IMPROVEMENT					($16,056,207)	($18,891,482)
	Revenue	($422,140)	($4,118,182)	($3,630,300)		
	Expense	$626,883	$1,282,907	$1,521,986		
0321 - CONTRACT CONTROL FUND					($2,853,962)	$23,188,796
	Revenue	$0	($889,073)	$0		
	Expense	$2,962,299	$26,931,831	$74,209,306		
0322 - ENTERPRISE CAPITAL FUND					($139,483)	$7,131,309
	Revenue	($41,600)	($41,600)	($663,000)		
	Expense	$406,980	$7,312,392	$105,282,939		
0323 - EQUIPMENT FUND					($15,691,525)	($8,783,626)
	Revenue	$0	($1,205,500)	($1,205,500)		
	Expense	$390,843	$8,113,399	$24,365,076		
0325 - PARKS IMPROVEMENT					$1,493,266	$2,213,998
	Revenue	($6,680)	($223,318)	$0		
	Expense	$91,274	$944,050	$5,378,661		
0327 - PARK SUBDIVISION IMPROVEMENT					($411,039)	($433,209)
	Revenue	($3,170)	($22,170)	$0		
	Expense	$0	$0	$0		
0333 - TREE & BENCH MEMORIAL					($189,143)	$24,711
	Revenue	($2,180)	($17,257)	($58,000)		
	Expense	$1,473	$231,111	$33,000		
0335 - SPECIAL ASSESSMENT REPLACEMENT					$0	($2,748,023)
	Revenue	($132,725)	($2,809,636)	($2,250,000)		
	Expense	$0	$61,614	$0		
0401 - DEBT SERVICE FUND					($1,551,959)	($4,566,846)
	Revenue	($91,221)	($15,248,496)	($14,647,400)		
	Expense	$5,700,000	$12,233,609	$14,647,400		

PRELIMINARY BUDGET STATEMENT
ENTERPRISE FUNDS
FOR THE MONTH ENDED NOVEMBER 30, 2024

	ACCOUNT	CURRENT MONTH	YTD ACTUAL	BUDGET	BEGINNING FUND BALANCE	YTD FUND BALANCE
0503 - OSHKOSH CONVENTION CENTRE					($7,072,747)	($7,542,225)
	Revenue	($694,329)	($2,245,525)	($2,515,900)		
	Expense	$450,518	$1,776,048	$2,402,060		
0509 - PARKING UTILITY					($1,841,055)	($1,849,141)
	Revenue	($12,574)	($89,522)	($109,600)		
	Expense	$11,821	$81,436	$207,639		
0511 - TRANSIT UTILITY					($11,125,626)	($8,863,959)
	Revenue	($264,066)	($3,697,786)	($7,224,344)		
	Expense	$1,095,308	$5,959,453	$15,827,305		
0515 - IND PARK LAND ENTERPRISE FUND					($2,953,729)	($2,965,581)
	Revenue	($11,083)	($41,083)	($500,000)		
	Expense	$24,571	$29,231	$32,600		
0541 - WATER UTILITY					($71,102,406)	($73,602,546)
	Revenue	($3,260,596)	($18,037,058)	($18,709,400)		
	Expense	$2,681,515	$15,536,918	$22,048,746		
0551 - SEWER UTILITY					($68,701,307)	($74,199,292)
	Revenue	($3,598,376)	($19,035,381)	($18,853,600)		
	Expense	$2,227,516	$13,537,395	$17,390,655		
0561 - STORMWATER UTILITY					($78,437,779)	($84,326,590)
	Revenue	($2,509,491)	($14,576,263)	($15,356,400)		
	Expense	$1,646,979	$8,687,452	$10,420,005		
0571 - INSPECTION SERVICES					($2,614,447)	($3,052,452)
	Revenue	($249,396)	($1,375,562)	($1,219,200)		
	Expense	$164,495	$937,558	$1,323,927		

City of Oshkosh

Cash and Investment Report

For the Month Ended November 30, 2024

	Beginning Balance	Period Change	Ending Balance
OPERATING CASH			
TREASURY CASH - OPERATIONS	**$125,752,272.76**	**($6,470,578.36)**	**$119,281,694.40**
0707 - TRUST FUNDS			
80501 - CEMETERY TRUST	$23,740.15	$135.03	$23,875.18
80615 - OPL MEMORIALS	$1,241.84	$0.10	$1,241.94
80801 - FISK-GALLUP TRUST	$31,518.74	$112.86	$31,631.60
TRUST AND INVESTMENTS			
TREASURY CASH - OPERATIONS	**$31,588,788.54**	**$118,861.35**	**$31,707,649.89**
0227 - MUSEUM MEMBERSHIP FUND	**$102,969.60**	**$415.26**	**$103,384.86**
0242 - MUSEUM COLLECTIONS	**$686,933.74**	**$2,770.26**	**$689,704.00**
0541 - WATER UTILITY	**$1,265,112.83**	**$5,101.94**	**$1,270,214.77**
0551 - SEWER UTILITY	**$2,251,738.57**		**$2,251,738.57**
0561 - STORMWATER UTILITY	**$593.59**	**$2.39**	**$595.98**
0707 - TRUST FUNDS			
80501 - CEMETERY TRUST	$1,321,227.63	$3,378.28	$1,324,605.91
80502 - HARVEY C CLUTE TRUST	$74.72	$0.30	$75.02
80503 - HEYMAN TRUST	$39,805.14	$155.00	$39,960.14
80504 - ROBERT J HUME TRUST	$1,472.57	$5.94	$1,478.51
80505 - AMBER H MAXWELL TRUST	$8,246.54	$30.65	$8,277.19
80506 - JOHN FRANCIS ROBERTS TRUST	$2,728.88	$11.00	$2,739.88
80507 - LOUISE SARAU TRUST	$5,942.03	$23.96	$5,965.99
80601 - OACF OPLCIF HOXTEL	$28,411.59	$1,150.37	$29,561.96
80605 - OACF OPLCIF ARCHER	$2,917.05	$118.07	$3,035.12
80607 - OACF OPLCIF A GRUENWALD	$4,388.25	$177.65	$4,565.90
80609 - OACF OPLCIF G HILTON	$18,800.06	$761.21	$19,561.27
80612 - OACF OPLCIF E W KELSH	$4,376.90	$177.20	$4,554.10
80613 - OACF OPLCIF G KENNY	$15,445.49	$625.40	$16,070.89
80618 - OACF OPLCIF SCHUSTER BOOKS	$271,360.30	$10,987.08	$282,347.38
80627 - OACF OPLCIF S ZELLMER	$137,349.67	$5,561.17	$142,910.84
80628 - JOHN HICKS TRUST FUND	$195,901.42	$735.94	$196,637.36
80629 - OACF DEVELOPMENT & SUPPORT	$706,347.15	$28,900.00	$735,247.15
80630 - OACF FACILITY IMPROVEMENT	$1,898,075.69	$88,124.19	$1,986,199.88
80631 - OACF PROGRAMMING SUPPORT	$1,263,497.02	$51,157.57	$1,314,654.59
80632 - OACF TECHNOLOGY	$1,280,635.09	$51,851.51	$1,332,486.60
80633 - OACF COLLECTION IMPROVEMENT FUND	$1,253,408.64	$50,749.10	$1,304,157.74
80634 - OACF PRO SUPP FUND - MARY MALNAR	$31,075.54	$1,258.18	$32,333.72
80635 - OACF TECH FUND - AV TRUST	$40,361.78	$1,634.18	$41,995.96
80636 - OACF TECH FUND - JOHN NICHOLS	$66,252.78	$2,682.49	$68,935.27
80637 - OACF OPLCIF-G JACKSON	$2,626.22	$106.35	$2,732.57
80638 - OACF OPLCIF-W STEIGER	$17,000.77	$688.33	$17,689.10
80640 - OACF RON METZ CENTENNIAL FUND	$38,501.70	$1,540.50	$40,042.20
80642 - GEORGE HILTON LIBRARY & MUSEUM TRST	$4,475.60		$4,475.60
80643 - GEORGE HILTON SPECIAL LIBRARY TRUST	$1,044.93		$1,044.93

City of Oshkosh

Cash and Investment Report

For the Month Ended November 30, 2024

	Beginning Balance	Period Change	Ending Balance
80644 - FRANK & ANNA ROJAHN TRUST	$10,522.89	$14.03	$10,536.92
80645 - MARGUERITE E ZELLMER TRUST	$12,492.13	$0.37	$12,492.50
80646 - 0ACF CONVENTION CENTER MAINT FUND	$333,571.48	$13,346.86	$346,918.34
80647 - OACF POLICE DEPT FUND	$656,355.55	$41,760.65	$698,116.20
80650 - ABBEY S HARRIS TRUST	$1,850.59		$1,850.59
80651 - OPL-CIF-RASMUSSEN	$56,287.60	$2,279.02	$58,566.62
80652 - OPL-CIF-ROJAHN	$4,739.18	$191.90	$4,931.08
80701 - ETHEL J BEHNCKE MUSEUM TRUST	$163,638.00	$659.91	$164,297.91
80702 - WILLIAM E BRAY MUSEUM TRUST	$12,126.37	$45.89	$12,172.26
80703 - FREDERICK S & MARION H DUROW TRUST	$3,173,739.55	$11,681.92	$3,185,421.47
80704 - LONA & EDWARD G KITZ TRUST	$100,045.26	$101.24	$100,146.50
80705 - RICHARD KITZ DIRECTORS TRUST	$169,457.27	$683.38	$170,140.65
80706 - MUSEUM ENDOWMENT TRUST	$447,643.56	$15,232.92	$462,876.48
80707 - R KITZ BEQUEST	$250,343.88		$250,343.88
80801 - FISK-GALLUP TRUST	$5,631.02	$22.71	$5,653.73
80802 - EMMA J GOULD TRUST	$4,412.32	$17.79	$4,430.11
80803 - SOPHIE L HUHN TRUST	$5,106.50	$20.59	$5,127.09
80804 - JULIA L STANHILBER LIB & PKS TRUST	$776,396.29	$2,546.19	$778,942.48
80805 - JULIA L STANHILBER PARKS TRUST	$1,450.80	$5.85	$1,456.65
INVESTMENTS-DEPRECIATION FUND			
0541 - WATER UTILITY	**$163,824.31**		**$163,824.31**
INVESTMENTS-REVENUE BOND RESERVE			
0541 - WATER UTILITY	**$5,282,547.47**	**$19,872.31**	**$5,302,419.78**
0551 - SEWER UTILITY	**$5,951,191.47**	**$14,763.29**	**$5,965,954.76**
0561 - STORMWATER UTILITY	**$8,303,460.14**	**$25,218.16**	**$8,328,678.30**

CASH ON HAND
FOR THE MONTH ENDED NOVEMBER 30, 2024

POOLED CASH		DEBT Accounts		Trust Acounts	
	Ending Balance		Ending Balance		Ending Balance
MASTER	14,743,414.77	ARPA FUNDS (161)	20,015,281.05	OPL	1,241.94
Payroll	-	2019A GO BONDS (551)	5,724,192.47	Fisk Gallup (033)	31,631.60
Payables	-	2019B GO NOTES (619)	12,732,419.20	Cemetery (092)	23,875.18
General	2,339,925.11	2019C Storm (718)	4,531,111.97	**TOTAL BANK BAL**	**56,748.72**
Bid (052)	15,331.33	2019D Sewer (601)	14,020,601.13		
	-	2019E Water (510)	3,667.56		
		2023B Storm (989)	6,288,896.91		
Charles Schwab	19,505,596.00	2023A GO BONDS (872)	7,108,297.61		
CFCU - Tax	6,651,636.19	2023C Water (094)	5,902,697.12		
Police Drug Fund	510,917.65				
TOTAL BANK BAL	**43,766,821.05**	**TOTAL BANK BAL**	**76,327,165.02**		

DATE: January 14, 2025

SUBJECT: Receipt & Filing of Minutes - Library Board, 11.21.2024

Attachments

Library Board Minutes 11.21.24

MINUTES OF THE LIBRARY BOARD
Oshkosh Public Library
November 21, 2024

The November 21, 2024, Oshkosh Public Library Board of Trustees meeting was held in the Oshkosh Public Library meeting room and called to order at 4:00 PM by President, Bill Bracken.

Present: Bill Bracken, Kim Brown, Susan Fojtik, Tony Kneepkens, Christine Melms-Simon, Baron Perlman, David Rucker, Amber Shemanski, Molly Templin, Adjunct Board Member and Jason Schmidt, Adjunct Board Member

Absent: Lindsey Mugerauer

Also Present: Darryl Eschete, Library Director; Lisa Voss, Head of Library Development; Ruth Percey, Head of Circulation; Marcy Cannon, Winnefox Library System Business Manager, Tracie Schlaak, Winnefox Library System Administrative Specialist and Neal Matherne, Curator of Education at the Oshkosh Public Museum.

Public Comments: None

Consent Agenda Items

- Minutes of the Regular Board Meeting of October 31, 2024
- Minutes of the Special Board Meeting of November 5, 2024
- Vouchers Payable - $313,516.17

It was brought up that the Minutes of the Special Board Meeting should say at the top - "Special Board Meeting" instead of just "Board Meeting".

Motion to approve the consent agenda as presented with changes to the Minutes of November 5, 2024.
Motion: Perlman; **Second:** Lautenschlager; **Vote**: Unanimous

New Business

- **Resolution**: Acceptance of Additional County Funds: In 2023, the Winnefox System negotiated payment for member libraries to receive additional funding from Winnebago County for Hoopla streaming services and special programming support. As these funds were not pre-budgeted during the 2024 budget cycle, a resolution is required to add the funds to the operating budget first by the Library Board of Trustees and then Common Council. **Action requested:** *Approve resolution adding $12,494.80 in County funding for Hoopla streaming service and program support to operating budget.*

  Motion to approve the resolution adding $12,494.80 in County funding for Hoopla streaming service and program support to the 2024 operating budget.
  Motion: Fojtik; **Second**: Brown; **Vote**: Unanimous

- Proposed revisions to circulation policy: Consider revisions to the Circulation Loan Periods and Item Limits on certain items to increase accessibility and availability. **Action requested:** *Move to approve changes to circulation policy on Try-It-Yourself kits, Yard Games and Board Games.*

- Motion to approve the changes to the Circulation Loan Periods and Item Limits on certain items as presented.

- **Motion**: Lautenschlager; **Second**: Perlman; **Vote**: Unanimous

- Director reported on the planned third-party analysis of City-Library finance practices: Report on the planning for a cooperative, third-party-led analysis of the interdepartmental business practices of the Oshkosh Public Library and City of Oshkosh.

Future Agenda Items

- Contingency Funds Plan
- Library Card Pilot Programs

Adjournment

Motion to adjourn at 5:15 PM
Motion: Perlman; **Second**: Melms-Simon; **Vote**: Unanimous

Respectfully,

Darryl Eschete, Secretary
Tracie Schlaak – Recorder

DATE: January 14, 2025

SUBJECT: Receipt & Filing of Minutes - Museum Arts and Culture Board, 11.13.2024

Attachments

MAC Board Nov Minutes

history · art · culture

Minutes of the November 13, 2024 Museum, Arts and Culture Board Meeting

(Approved at the December 11, 2024 Board Meeting)

The November meeting of the Oshkosh Public Museum (OPM) Museum, Arts and Culture (MAC) Board was held Wednesday, November 13, 2024, in the Galena Room of the Museum. Board President Vicky Redlin called the meeting to order at 4:30 p.m.

The roll was taken by Administrative Assistant Theresa Books.

Present at Roll: Board Chair Vicky Redlin, Vice-Chair Rebecca Doe Brown, Board Members Becky Matzke, Drew Mueske, Mayor Matt Mugerauer, Alternate Erron Hundt

Excused: Alternate Carrie Olson

Also Present: Museum Director Anna Cannizzo, Curator of Education Neal Matherne, Marketing Coordinator + Advancement Kate Stel, and Administrative Assistant Theresa Books recording the Minutes.

Citizen Kirsten Buckstaff addressed the Board to advocate for the employment of, and collaboration with, Native American artists of Wisconsin in designing and controlling the narrative of public art integrated in the aesthetic architectural plan of the new construction at the water treatment facility. (See attached.)

Consent Agenda items included:

A. Minutes of the October 9, 2024, Board Meeting

MOTIONS: Approve Consent Agenda Items. (Matzke; second Mueske)
CARRIED: Yes (5) Brown, Matzke, Mueske, Mugerauer, Redlin

For the Education and Programming Report Dr. Matherne gave a review of the OPM event Día de los Muertos (Día) held at the Museum on November 2nd. He started by stating that Día was a smash hit! The main sponsor of Día was The Taqueria – a big thanks goes out to them – their sponsorship allowed for this to be an event free to the public. OPM also had support from NPR and attendance from Oshkosh Police and Fire Departments as well. This year a professional Spanish translator was hired to be at the event to make announcements in Spanish and in case an emergency came up. T-shirt sales went well in the store with many other sales; 2-1/2 times the amount of sales compared to Día in 2023. Director Cannizzo commented that she feels the investment OPM made in getting new, fresh, light furniture in the store makes the space even more appealing for visitors to stop in and shop. Dr. Matherne further reported there was an increase of

people at the free showing of the Spanish version of Coco at the Time Community Theater. OPM is working toward having all ads appear in both English and Spanish. The economic impact from the event benefitted local restaurants like Takiza and the Taqueria. Intern Emiliano Rodriguez made three panels in both English and Spanish telling details of the symbolism of Día de los Muertos. He also had a great idea for a cut paper craft that visitors enjoyed. There was a story teller who read books in English and Spanish.

Weaknesses of the event include the insufficiencies of OPM's restroom facilities. They were crowded and ran out of supplies a few times in spite of staff checking them hourly. A visitor in a wheelchair commented to Director Cannizzo that the bathroom is not ADA compliant; her chair could barely maneuver in the space. Director Cannizzo sincerely apologized and noted that the Museum is planning to upgrade restroom facilities in a future capital project.

Ms. Stel reviewed OPM's centennial fundraising event "Toast to a Century" for the Board. About 100 people attended. The painter Leif Larson is finishing the painting of the event at his studio, then it will be added to OPM's collections as a record of the 100th anniversary of the Museum. In addition, the raffle, photo "booth", appetizers, beverages, atmosphere, and company of the people made the evening enjoyable for all that attended. That concluded the Education and Programming report.

Director Cannizzo began her report with budget updates. Museum staff presented the 2025 Budget to Common Council at a workshop on October 29th. The presentation is available online to watch through Oshkosh Media's website or on YouTube. There were a few questions about the future vision for Museum facilities and what years various projects are fit into the CIP planning documents. In addition, Director Cannizzo was able to emphasize the importance of the Tiffany interiors of the Historic Sawyer Home. The 2025 Budget was approved by Council on Tuesday, November 12th 2024. Mr. Mugerauer noted that there are a lot of new Council members this year and they will be brought up to date on the needs of the Museum.

Regarding facility updates, Director Cannizzo reported the following:

- The Waldwic Gallery is now open along with the encore exhibition *Helen Farnsworth Mears: A Genius of Wisconsin*. Staff are delighted with how the gallery has turned out. Now that the significant work has been completed, staff will focus on acquiring some additional fixtures and exhibit furniture.
- For Phase 2 of the Exterior Rehabilitation Project, Berglund Construction will return in spring 2025 to complete the work.
- The Museum is currently scheduled to have the parking lots reconstructed in 2025. Surveyors were here last week and soil boring contractors were on site this week.
- A pre-bid meeting for the Exterior Signage Project was held on Tuesday November 12th. This is an ARPA project, so staff are hopeful to award a bid soon and physical construction will be in spring 2025.
- The security cameras are still in the process of being upgraded.
- The boiler replacement project should conclude by the end of next week.

For staffing updates Director Cannizzo reported that the Archivist position was posted several weeks ago and has had a strong response. The posting recently closed and she will now review

the applications. Assistant Director/Chief Curator Emily Rock will be returning to office next week and they will work on selecting final candidates to interview. Other staffing updates include the news that Kate Stel resigned from her position as Marketing and Advancement Coordinator. Her last day in office will be Friday, November 15th. Director Cannizzo is in the process of reviewing that job description and scheduling a meeting with HR to discuss a recruitment timeline. That concluded the Director's report.

The Board then reviewed and discussed OPM's participation in the Clearwells art and educational component process. At a meeting of citizens, Director Cannizzo had expressed her concerns related to the stewardship, preservation, and interpretation when it comes to having original art placed directly on the building deemed critical infrastructure. In particular because the outer walls will need to be bored into in the future as repairs and updates need to be done. Because any art outside will need to be preserved through the years, it is important for a plan for stewardship responsibilities to be established that aligns with standards and best practice. Director Cannizzo goes by the American Alliance of Museums *National Standards and Best Practices for U.S. Museums*. Questions where discussed such as which department or entity makes the decisions for public art? At this time, because this is a building for the Department of Public Works, it is not the MAC Boards decision to enforce. All agree that having an indigenous artist create art as a part of the Clearwells project is important. At this time the MAC Board is an advisory board, with Community Planning and the Plan Commission having final say. In 2025, Director Cannizzo will work with the MAC Board and City staff on developing a public art policy.

With no additional agenda items Chair Redlin asked for a motion to adjourn.

MOTION: Adjourn (Matzke; second Mugerauer)

CARRIED: Voice Vote

The meeting adjourned at 6:12 p.m.

11.13.24 Submitted by Kirsten Buckstaff

OPM BOARD MEETING/PUBLIC COMMENTARY REGARDING NEW CONSTRUCTION ON CEDED TERRITORY, PUBLIC ART AND CULTURAL LITERACY, ADVOCACY FOR INDIGENOUS ARTISTS and CULTURAL DEMOCRACY

I. NEW CONSTRUCTION ON CEDED TERRITORY/ Background

The City of Oshkosh is obligated by law to replace existing underground wells for the city's potable water, with above ground clearwells. These newly constructed large buildings at the water treatment facility under the city's Department of Public Works, are situated at the southern end of Menominee Park, at the western shore of Lake Winnebago, traditional ancestral lands of the Menominee, Ho Chunk, and Woodland civilizations.

An opportunity exists, as my site concept (attached) submitted to the Clearwells Replacement Project Aesthetic Features ad hoc committee (07/23), highlights, to utilize parts of the exterior of the buildings as public art commissioning Indigenous artists to create a contemporary narrative of "placemaking".

The high profile of these buildings, elevation estimated at 19 to 20 feet, punctuates the immediate visibility of bold, three-dimensional carvings, being distinguishable from a distance. Very importantly, to lake traffic, and urban art tourism featuring powerful Native American artistry.

Well sited, this would ideally be the first attraction in a future "cultural corridor" of Indigenous heritage, traversing the park's shoreline.

II. PUBLIC ART AND CULTURAL LITERACY

This type of public sharing is a vital form of healing, recognition, and cultural representation as influential perspectives, critical in normalizing what the public views as civic monuments.

In September 2023, I brought this cultural concept of employing Native American artist(s) for the design of the approximately 12 architectural

cast concrete panels on the clearwells buildings to the City of Oshkosh city council meeting where they voted enthusiastically, and unanimously to utilize Native American artist(s).
Essentially the Indigenous artist(s) would be curating, and engaging the community in rewriting the narrative of this shared public space, thru their vision and creations translated by architects to the building medium.
Funding for additional support to the project could be secured thru grants, and public funds.

Fast forward to September/October 2024, and the plan employing Indigenous artists was dismissed, after, what concerned members of the ad hoc committee were told, the museum director presented to DPW, and CC: That commentary effectively de- Indigenized the buildings' public art, instead favoring "non art public art".

Those renderings of said "non art" by OPM staff depict sturgeon, canoes, and wild rice, tokenizing valuable symbols of Native Wisconsin.

Here, the lesson of cultural literacy is warranted, and the larger discussion of:

WHO is dictating design, and planning public spaces on traditional ancestral land;
WHY collaboration with tribal nations' artists is obligatory; and
HOW public art is crucial to Native American storytelling and visibility.

III. ADVOCACY FOR INDIGENOUS ARTISTS AND CULTURAL DEMOCRACY

I am here today, during Native American Heritage Month, to advocate for the employment of, and collaboration with, Native American artists of Wisconsin in designing, and controlling the narrative of public art integrated in the aesthetic architectural plan of the new construction at the water treatment facility.

I am requesting of OPM Board members and Director, to review, discuss, and promote this natural and obvious cultural engagement, commissioning Indigenous artists, which enhances the utility, quality, and ethics of the project.

Thank you, Kirsten Buckstaff

TO: PTS CONTRACTORS, INC.
4075 EATON ROAD
GREEN BAY, WI 54311

CHANGE ORDER #1 (FINAL)
DATE: JANUARY 3, 2025

Your present contract with the City of Oshkosh, Contract No. 22-01, awarded April 12, 2022, is hereby amended and changed as follows:

NET INCREASE TO SECTION I:	$91,458.75
NET DECRESE TO ALTERNATE 2:	($16,492.00)
NET INCREASE TO ADDITIONAL WORK:	$285,994.43
NET INCREASE TO CONTRACT	**$360,961.18**

	SECTION I	**TOTALS**
BID TOTAL	$4,806,149.51	**$4,806,149.51**
CO #1	$360,961.18	**$360,961.18**
CONTRACT TOTAL	**$5,167,110.69**	**$5,167,110.69**

CITY OF OSHKOSH

BY:

_____
City Manager

_____
City Clerk

Approved and accepted:

_____
Contractor

I certify that provision has been made to pay the liability that will accrue to the City of Oshkosh, Wisconsin, under the within Change Order.

_____
Comptroller

Approved as to form:

_____
City Attorney

22-01

ITEM NUMBER	*DESCRIPTION*	*UNIT*	*CONTRACT QUANTITY*	*INSTALLED QUANTITIES*	*NET INCREASE*	*NET DECREASE*	*UNIT PRICE*	*INCREASE IN CONTRACT PRICE*	*DECREASE IN CONTRACT PRICE*
1050	Mobilization; complete as specified	Lump Sum	1.00	1.00			$440,215.00		
1100	Removing pavement; complete as specified	Square Yards	11,500.00	13,585.80	2,085.80		$2.30	$4,797.34	
1110	Removing curb and gutter; complete as specified	Linear Feet	60.00	71.00	11.00		$6.00	$66.00	
1120	Removing concrete and asphalt sidewalk and driveway; complete as specified	Square Feet	1,750.00	8,470.00	6,720.00		$1.00	$6,720.00	
1200	Unclassified excavation; complete as specified	Cubic Yards	1,900.00	2,247.40	347.40		$21.40	$7,434.36	
1220	Excavation special (paving); complete as specified	Tons	60.00	0.00		-60.00	$11.00		($660.00)
1308	7" concrete pavement removal and replacement; including sawing; pavement ties; dowel bars; bond breaker; integral curb and fine grading; turf restoration; and traffic control; complete as specified	Square Yards	55.00	77.00	22.00		$114.00	$2,508.00	
1314A	8" concrete pavement doweled; with 6" CABC and grading; complete as specified	Square Yards	10,000.00	11,683.01	1,683.01		$53.75	$90,461.79	
1315	8" concrete pavement doweled; HES; with 6" CABC and grading; complete as specified	Square Yards	1,250.00	1,801.50	551.50		$73.90	$40,755.85	
1334	Concrete pavement gaps; complete as specified	Each	2.00	5.00	3.00		$1,295.00	$3,885.00	
1350	Pavement ties; complete as specified	Each	850.00	725.00		-125.00	$9.00		($1,125.00)
1354	Drilled dowel bars; 1 1/4"; complete as specified	Each	240.00	414.00	174.00		$15.00	$2,610.00	
1360	Adjust manholes and inlets; complete as specified	Each	55.00	57.00	2.00		$465.00	$930.00	
1370	Turf restoration; complete as specified	Square Yards	750.00	1,576.00	826.00		$9.00	$7,434.00	
1380	Cold weather covering (concrete pavement) - single visquine; complete as specified	Square Yards	1,000.00	0.00		-1,000.00	$0.01		($10.00)
1382	Cold weather covering (concrete pavement) - double visquine; complete as specified	Square Yards	1,000.00	0.00		-1,000.00	$0.01		($10.00)
1384	Cold weather covering (concrete pavement) - double visquine with 6" hay; complete as specified	Square Yards	1,000.00	0.00		-1,000.00	$0.01		($10.00)

ITEM NUMBER	*DESCRIPTION*	*UNIT*	*CONTRACT QUANTITY*	*INSTALLED QUANTITIES*	*NET INCREASE*	*NET DECREASE*	*UNIT PRICE*	*INCREASE IN CONTRACT PRICE*	*DECREASE IN CONTRACT PRICE*
1390	Up-charge for late season cold weather concrete pavement; complete as specified	Cubic Yards	335.00	0.00		-335.00	$0.01		($3.35)
1410	12" radius curb with 6" CABC and grading; complete as specified	Linear Feet	200.00	250.00	50.00		$13.50	$675.00	
1442	30" curb and gutter; 8"; with 6" CABC and grading; complete as specified	Linear Feet	60.00	71.00	11.00		$47.00	$517.00	
1460	Sidewalk curb; complete as specified	Linear Feet	75.00	0.00		-75.00	$26.00		($1,950.00)
1500	4" concrete sidewalk with 3" CABC and grading; complete as specified	Square Feet	1,000.00	1,787.00	787.00		$7.25	$5,705.75	
1510	6" concrete sidewalk/ driveway/ramp with 3" CABC and grading; complete as specified	Square Feet	1,800.00	5,666.00	3,866.00		$7.25	$28,028.50	
1540	Curb ramp detectable warning field (natural/non-painted); complete as specified	Square Feet	100.00	140.00	40.00		$37.00	$1,480.00	
1550	No. 4 reinforcing rods - deformed; epoxy-coated; complete as specified	Linear Feet	110.00	240.00	130.00		$2.05	$266.50	
1560	Drilled No. 4 sidewalk tie bars - deformed; epoxy-coated; complete as specified	Each	45.00	120.00	75.00		$6.25	$468.75	
1580	Cold weather covering (sidewalk) - single visquine; complete as specified	Square Feet	250.00	0.00		-250.00	$0.01		($2.50)
1582	Cold weather covering (sidewalk) - double visquine; complete as specified	Square Feet	250.00	0.00		-250.00	$0.01		($2.50)
1584	Cold weather covering (sidewalk) - double visquine with 6" hay; complete as specified	Square Feet	250.00	0.00		-250.00	$0.01		($2.50)
1590	Up-charge for late season cold weather concrete sidewalk; complete as specified	Cubic Yards	100.00	0.00		-100.00	$0.01		($1.00)
1650	Locate existing property monuments; complete as specified	Each	10.00	19.00	9.00		$156.00	$1,404.00	
1652	Replace existing property monuments; complete as specified	Each	10.00	6.00		-4.00	$52.00		($208.00)
1700	Sawing existing pavement; complete as specified	Linear Feet	400.00	230.00		-170.00	$5.00		($850.00)
1710	Sawing concrete pavement full depth; complete as specified	Linear Feet	3,300.00	2,810.00		-490.00	$3.00		($1,470.00)

ITEM NUMBER	*DESCRIPTION*	*UNIT*	*CONTRACT QUANTITY*	*INSTALLED QUANTITIES*	*NET INCREASE*	*NET DECREASE*	*UNIT PRICE*	*INCREASE IN CONTRACT PRICE*	*DECREASE IN CONTRACT PRICE*
1900	Tack coat; complete as specified	Gallons	2.00	2.00			$3.00		
1906	4" asphaltic pavement LT with 10" CABC and grading; complete as specified	Square Yards	150.00	21.20		-128.80	$80.00		($10,304.00)
1911	4" asphaltic transition LT with 10" CABC and grading; complete as specified	Square Yards	40.00	123.66	83.66		$80.00	$6,692.80	
1916	4" asphaltic surface LT with 6" CABC and grading; complete as specified	Square Yards	20.00	155.40	135.40		$70.00	$9,478.00	
1974	Pavement markings; epoxy; 4" (white); complete as specified	Linear Feet	1,100.00	1,595.60	495.60		$1.30	$644.28	
1975	Pavement markings; epoxy; 4" (yellow); complete as specified	Linear Feet	5,350.00	5,142.30		-207.70	$1.30		($270.01)
1978	Pavement markings; stop-line epoxy; 18" (white); complete as specified	Linear Feet	25.00	22.50		-2.50	$12.50		($31.25)
1980	Pavement markings; arrow epoxy; Type 2 (white); complete as specified	Each	1.00	1.00			$235.00		
1983	Pavement markings; word; epoxy (white); complete as specified	Each	1.00	1.00			$260.00		
2001	Furnish and install 8" storm sewer; complete as specified	Linear Feet	10.00	0.00		-10.00	$137.00		($1,370.00)
2002	Furnish and install 10" storm sewer; complete as specified	Linear Feet	15.00	32.00	17.00		$148.00	$2,516.00	
2003	Furnish and install 12" storm sewer; complete as specified	Linear Feet	290.00	342.50	52.50		$83.00	$4,357.50	
2006	Furnish and install 15" storm sewer; complete as specified	Linear Feet	85.00	122.00	37.00		$104.00	$3,848.00	
2012	Furnish and install 21" storm sewer; complete as specified	Linear Feet	55.00	18.00		-37.00	$155.00		($5,735.00)
2015	Furnish and install 24" storm sewer; complete as specified	Linear Feet	5.00	0.00		-5.00	$221.00		($1,105.00)
2059	Furnish and install 48" x 76" HERCP Class III storm sewer; complete as specified	Linear Feet	775.00	763.00		-12.00	$300.00		($3,600.00)
2061	Furnish and install 53" x 83" HERCP Class III storm sewer; complete as specified	Linear Feet	400.00	406.00	6.00		$372.00	$2,232.00	
2063	Furnish and install 58" x 91" HERCP Class III storm sewer; complete as specified	Linear Feet	550.00	544.00		-6.00	$438.00		($2,628.00)
2201	Furnish and install standard storm sewer manhole (4' diameter); complete as specified	Vertical Feet	3.25	3.09		-0.16	$556.00		($88.96)

ITEM NUMBER	*DESCRIPTION*	*UNIT*	*CONTRACT QUANTITY*	*INSTALLED QUANTITIES*	*NET INCREASE*	*NET DECREASE*	*UNIT PRICE*	*INCREASE IN CONTRACT PRICE*	*DECREASE IN CONTRACT PRICE*
2213	Furnish and install standard storm sewer inlet manhole (4' diameter); complete as specified	Vertical Feet	3.75	8.75	5.00		$585.00	$2,925.00	
2225A	Furnish and install storm sewer junction chamber manhole N-20; complete as specified	Each	1.00	1.00			$23,315.00		
2225B	Furnish and install storm sewer junction chamber manhole N-21; complete as specified	Each	1.00	1.00			$23,315.00		
2225C	Furnish and install storm sewer junction chamber manhole N-22; complete as specified	Each	1.00	1.00			$23,315.00		
2225D	Furnish and install storm sewer junction chamber manhole N-23; complete as specified	Each	1.00	1.00			$24,586.00		
2225E	Furnish and install storm sewer junction chamber manhole N-24; complete as specified	Each	1.00	1.00			$24,586.00		
2225F	Furnish and install storm sewer junction chamber manhole N-26; complete as specified	Each	1.00	1.00			$26,245.00		
2225G	Furnish and install storm sewer junction chamber manhole N-27; complete as specified	Each	1.00	1.00			$26,245.00		
2225H	Furnish and install storm sewer junction chamber manhole N-28; complete as specified	Each	1.00	1.00			$26,245.00		
2225I	Furnish and install storm sewer junction chamber manhole N-29; complete as specified	Each	1.00	1.00			$43,310.00		
2235	Furnish and install Type 1 inlet (with 18" sump); complete as specified	Each	1.00	0.00		-1.00	$3,020.00		($3,020.00)
2237	Furnish and install Type 3 inlet (with 18" sump); complete as specified	Each	12.00	14.00	2.00		$2,280.00	$4,560.00	
2402	Furnish and install 8" storm sewer lateral; complete as specified	Linear Feet	20.00	15.00		-5.00	$89.00		($445.00)
2404	Furnish and install storm sewer marker balls; complete as specified	Each	2.00	3.00	1.00		$62.00	$62.00	
2406	Furnish and install storm sewer clay dams; complete as specified	Each	1.00	0.00		-1.00	$115.00		($115.00)

ITEM NUMBER	*DESCRIPTION*	*UNIT*	*CONTRACT QUANTITY*	*INSTALLED QUANTITIES*	*NET INCREASE*	*NET DECREASE*	*UNIT PRICE*	*INCREASE IN CONTRACT PRICE*	*DECREASE IN CONTRACT PRICE*
2508	Furnish; install; maintain; and remove Type D modified inlet protection; complete as specified	Each	40.00	38.00		-2.00	$75.00		($150.00)
2510	Sediment removal - Type D modified inlet protection; complete as specified	Each	40.00	38.00		-2.00	$5.25		($10.50)
2516	Furnish; install; maintain; and remove stone bag; complete as specified	Each	50.00	50.00			$11.00		
2800	Abandon 8" - 12" storm sewer; complete as specified	Linear Feet	125.00	128.00	3.00		$21.00	$63.00	
2802	Abandon 15" and larger storm sewer; complete as specified	Linear Feet	1,150.00	1,150.00			$18.00		
2804	Remove 30" and smaller storm sewer; complete as specified	Linear Feet	100.00	283.00	183.00		$35.00	$6,405.00	
2810	Abandon storm sewer manholes and inlets; complete as specified	Each	6.00	1.00		-5.00	$450.00		($2,250.00)
2812	Remove storm sewer manholes and inlets; complete as specified	Each	4.00	6.00	2.00		$575.00	$1,150.00	
2850	Connect to existing storm sewer main; complete as specified	Each	4.00	5.00	1.00		$1,055.00	$1,055.00	
2852	Connect to existing storm sewer lateral; complete as specified	Each	2.00	3.00	1.00		$315.00	$315.00	
2856	Connect to existing storm sewer manhole; complete as specified	Each	5.00	3.00		-2.00	$1,230.00		($2,460.00)
2858	Connect to existing storm sewer inlet; complete as specified	Each	1.00	0.00		-1.00	$680.00		($680.00)
2914	Storm sewer utility line opening (ULO); complete as specified	Each	2.00	0.00		-2.00	$580.00		($1,160.00)
2950	Excavation special (storm); complete as specified	Tons	150.00	0.00		-150.00	$57.00		($8,550.00)
3000	Furnish and install 8" sanitary sewer (relay); complete as specified	Linear Feet	55.00	61.00	6.00		$190.00	$1,140.00	
3010	Furnish and install 21" sanitary sewer (relay); complete as specified	Linear Feet	15.00	14.50		-0.50	$290.00		($145.00)
3012	Furnish and install 24" sanitary sewer (relay); complete as specified	Linear Feet	10.00	18.00	8.00		$388.00	$3,104.00	
3100	Furnish and install standard sanitary sewer manhole (4' diameter); complete as specified	Vertical Feet	12.30	12.25		-0.05	$292.00		($14.60)

ITEM NUMBER	*DESCRIPTION*	*UNIT*	*CONTRACT QUANTITY*	*INSTALLED QUANTITIES*	*NET INCREASE*	*NET DECREASE*	*UNIT PRICE*	*INCREASE IN CONTRACT PRICE*	*DECREASE IN CONTRACT PRICE*
3113	Furnish and install sanitary junction chamber manhole N-10; complete as specified	Each	1.00	0.00		-1.00	$29,500.00		($29,500.00)
3114	Furnish and install external sanitary sewer manhole chimney seal; complete as specified	Each	10.00	11.00	1.00		$518.00	$518.00	
3116	Furnish and install external sanitary sewer manhole chimney seal extension; complete as specified	Each	1.00	1.00			$466.00		
3222	Furnish and install 6" sanitary sewer "Insert-A-Tee" or "Kor-N-Tee"; complete as specified	Each	8.00	9.00	1.00		$320.00	$320.00	
3234	Furnish and install 4"/6" sanitary sewer lateral (relay); complete as specified	Linear Feet	64.00	247.50	183.50		$145.00	$26,607.50	
3235	Furnish and install 4"/6" sanitary sewer riser (relay); complete as specified	Linear Feet	26.00	4.50		-21.50	$120.00		($2,580.00)
3236	Furnish and install sanitary sewer lateral marker balls; complete as specified	Each	16.00	17.00	1.00		$74.00	$74.00	
3238	Furnish and install clay dams; complete as specified	Each	8.00	5.00		-3.00	$115.00		($345.00)
3300	Furnish and install connection to existing 8" sanitary sewer mains; complete as specified	Each	2.00	2.00			$1,785.00		
3310	Furnish and install connection to existing 21" sanitary sewer mains; complete as specified	Each	1.00	1.00			$3,775.00		
3320	Furnish and install connection to existing 48" sanitary sewer mains; complete as specified	Each	1.00	1.00			$309,540.55		
3329	Connect to existing 14" sanitary sewer force mains; complete as specified	Each	1.00	1.00			$40,500.00		
3330	Furnish and install sanitary sewer concrete collars; complete as specified	Each	1.00	0.00		-1.00	$3,320.00		($3,320.00)
3514	Furnish and install trenchless 66" sanitary sewer casing pipe; complete as specified	Linear Feet	35.00	0.00		-35.00	$2,830.00		($99,050.00)
3600	Rock excavation; complete as specified	Cubic Yards	2,400.00	0.00		-2,400.00	$0.01		($24.00)
3700	Closed circuit televising; complete as specified	Linear Feet	2,710.00	2,692.50		-17.50	$1.80		($31.50)
3710	Closed circuit televising - using push camera; complete as specified	Each	2.00	1.00		-1.00	$695.00		($695.00)

ITEM NUMBER	*DESCRIPTION*	*UNIT*	*CONTRACT QUANTITY*	*INSTALLED QUANTITIES*	*NET INCREASE*	*NET DECREASE*	*UNIT PRICE*	*INCREASE IN CONTRACT PRICE*	*DECREASE IN CONTRACT PRICE*
3800	Abandon sanitary sewer manholes; complete as specified	Each	4.00	3.00		-1.00	$565.00		($565.00)
3855	Abandon 14" sanitary sewer force main; complete as specified	Linear Feet	1,450.00	1,450.00			$14.00		
3856	Abandon 20" sanitary sewer force main; complete as specified	Linear Feet	7,950.00	7,950.00			$14.00		
3860	Abandon and raze Murdock Avenue lift station; complete as specified	Each	1.00	0.76		-0.24	$31,750.00		($7,500.00)
3861	Abandon and raze Bowen Street lift station; complete as specified	Each	1.00	1.00			$31,790.00		
3890	Sanitary sewer utility line opening (ULO); complete as specified	Each	2.00	1.00		-1.00	$575.00		($575.00)
3892	Excavation special (sanitary); complete as specified	Tons	150.00	0.00		-150.00	$57.00		($8,550.00)
3973	Furnish and install additional grout; complete as specified	Gallons	50.00	0.00		-50.00	$26.00		($1,300.00)
3990	Furnish and install chemical protection coating; complete as specified	Vertical Feet	130.00	114.90		-15.10	$145.00		($2,189.50)
3991	Furnish manhole chemical protection coating set-up; complete as specified	Each	9.00	8.00		-1.00	$205.00		($205.00)
4000	Furnish and install 4" ductile iron water main (relay) with polywrap; complete as specified	Linear Feet	55.00	119.50	64.50		$165.00	$10,642.50	
4002	Furnish and install 6" ductile iron water main (relay) with polywrap; complete as specified	Linear Feet	200.00	117.60		-82.40	$160.00		($13,184.00)
4004	Furnish and install 8" ductile iron water main (relay) with polywrap; complete as specified	Linear Feet	80.00	65.00		-15.00	$175.00		($2,625.00)
4010	Furnish and install 16" ductile iron water main (relay) with polywrap; complete as specified	Linear Feet	75.00	83.00	8.00		$235.00	$1,880.00	
4036	Furnish and install 1" water service (relay); complete as specified	Linear Feet	141.00	364.50	223.50		$109.00	$24,361.50	
4040	Furnish and install 2" water service (relay); complete as specified	Linear Feet	94.00	59.00		-35.00	$128.00		($4,480.00)
4048	Furnish and install 1" corporation and stop box; complete as specified	Each	3.00	8.00	5.00		$609.00	$3,045.00	

ITEM NUMBER	*DESCRIPTION*	*UNIT*	*CONTRACT QUANTITY*	*INSTALLED QUANTITIES*	*NET INCREASE*	*NET DECREASE*	*UNIT PRICE*	*INCREASE IN CONTRACT PRICE*	*DECREASE IN CONTRACT PRICE*
4053	Furnish and install 2" corporation and stop box; complete as specified	Each	2.00	1.00		-1.00	$1,725.00		($1,725.00)
4055	Furnish and install water service clay dams; complete as specified	Each	5.00	12.00	7.00		$115.00	$805.00	
4056	Furnish and install connections to existing 4" water main; complete as specified	Each	2.00	2.00			$2,515.00		
4058	Furnish and install connections to existing 6" water main; complete as specified	Each	4.00	2.00		-2.00	$2,815.00		($5,630.00)
4060	Furnish and install connections to existing 8" water main; complete as specified	Each	5.00	3.00		-2.00	$3,255.00		($6,510.00)
4066	Furnish and install connections to existing 16" water main; complete as specified	Each	2.00	6.00	4.00		$4,445.00	$17,780.00	
4101	Furnish and install 6" x 6" water main tee; complete as specified	Each	1.00	0.00		-1.00	$530.00		($530.00)
4137	Furnish and install 16" x 6" water main tee; complete as specified	Each	1.00	1.00			$2,055.00		
4235	Furnish and install 4" 45 degree water main bend; complete as specified	Each	6.00	6.00			$235.00		
4236	Furnish and install 6" 45 degree water main bend; complete as specified	Each	14.00	6.00		-8.00	$350.00		($2,800.00)
4237	Furnish and install 8" 45 degree water main bend; complete as specified	Each	8.00	8.00			$450.00		
4240	Furnish and install 16" 45 degree water main bend; complete as specified	Each	4.00	8.00	4.00		$1,775.00	$7,100.00	
4262	Furnish and install 6" x 4" water main reducer; complete as specified	Each	1.00	1.00			$300.00		
4352	Cut and cap existing 6" water main; complete as specified	Each	1.00	2.00	1.00		$1,000.00	$1,000.00	
4354	Cut and cap existing 8" water main; complete as specified	Each	1.00	0.00		-1.00	$1,070.00		($1,070.00)
4360	Cut and cap existing 16" water main; complete as specified	Each	2.00	0.00		-2.00	$2,565.00		($5,130.00)
4401	Furnish and install 6" water main gate valve; complete as specified	Each	2.00	1.00		-1.00	$1,885.00		($1,885.00)

ITEM NUMBER	*DESCRIPTION*	*UNIT*	*CONTRACT QUANTITY*	*INSTALLED QUANTITIES*	*NET INCREASE*	*NET DECREASE*	*UNIT PRICE*	*INCREASE IN CONTRACT PRICE*	*DECREASE IN CONTRACT PRICE*
4405	Furnish and install 16" water main gate valve; complete as specified	Each	1.00	2.00	1.00		$10,100.00	$10,100.00	
4419	Furnish and install 6" x 6" tapping valve and sleeve; complete as specified	Each	1.00	5.00	4.00		$3,555.00	$14,220.00	
4428	Furnish and install 8" x 6" tapping valve and sleeve; complete as specified	Each	1.00	0.00		-1.00	$3,524.00		($3,524.00)
4455	Furnish and install 16" x 6" tapping valve and sleeve; complete as specified	Each	4.00	1.00		-3.00	$4,805.00		($14,415.00)
4500	Furnish and install hydrant; complete as specified	Each	4.00	3.00		-1.00	$2,660.00		($2,660.00)
4720	Furnish and install 10" water main casing pipe; complete as specified	Linear Feet	15.00	9.00		-6.00	$212.00		($1,272.00)
4722	Furnish and install 12" water main casing pipe; complete as specified	Linear Feet	15.00	21.00	6.00		$212.00	$1,272.00	
4724	Furnish and install 16" water main casing pipe; complete as specified	Linear Feet	25.00	0.00		-25.00	$265.00		($6,625.00)
4728	Furnish and install 20" water main casing pipe; complete as specified	Linear Feet	15.00	11.00		-4.00	$295.00		($1,180.00)
4900	Abandon water main on Bowen Street; complete as specified	Lump Sum	1.00	1.00			$3,900.00		
4990	Excavation special (water); complete as specified	Tons	50.00	0.00		-50.00	$57.00		($2,850.00)
				SECTION I (BID ITEMS 1050 - 4990) SUBTOTAL:				**$376,420.92**	**($284,962.17)**
						NET INCREASE:		**$91,458.75**	

ALTERNATE 2

ITEM NUMBER	*DESCRIPTION*	*UNIT*	*CONTRACT QUANTITY*	*INSTALLED QUANTITIES*	*NET INCREASE*	*NET DECREASE*	*UNIT PRICE*	*INCREASE IN CONTRACT PRICE*	*DECREASE IN CONTRACT PRICE*
3050-2	Furnish and install 48" HOBAS sanitary sewer (new); complete as specified	Linear Feet	2,630.00	2,599.00		-31.00	$532.00		($16,492.00)
3113A-2	Furnish and install sanitary HOBAS Base T manhole N-1; complete as specified	Each	1.00	1.00			$15,103.06		
3113B-2	Furnish and install sanitary HOBAS Base T manhole N-2; complete as specified	Each	1.00	1.00			$15,103.06		
3113C-2	Furnish and install sanitary HOBAS Base T manhole N-3; complete as specified	Each	1.00	1.00			$15,103.07		
3113D-2	Furnish and install sanitary HOBAS Base T manhole N-4; complete as specified	Each	1.00	1.00			$15,103.06		

ITEM NUMBER	DESCRIPTION	UNIT	CONTRACT QUANTITY	INSTALLED QUANTITIES	NET INCREASE	NET DECREASE	UNIT PRICE	INCREASE IN CONTRACT PRICE	DECREASE IN CONTRACT PRICE
3113E-2	Furnish and install sanitary HOBAS Base T manhole N-6; complete as specified	Each	1.00	1.00			$15,103.07		
3113F-2	Furnish and install sanitary HOBAS Base T manhole N-7; complete as specified	Each	1.00	1.00			$15,103.06		
3113G-2	Furnish and install sanitary HOBAS Base T manhole N-8; complete as specified	Each	1.00	1.00			$15,103.07		
3113H-2	Furnish and install sanitry HOBAS Base T manhole N-9; complete as specified	Each	1.00	1.00			$15,103.06		
	ALTERNATE 2 (BID ITEMS 3050-2 - 3113H-2) SUBTOTAL:							**$0.00**	**($16,492.00)**
							NET DECREASE:	**($16,492.00)**	

ADDITIONAL WORK REQUIRED:

ITEM NUMBER	DESCRIPTION	UNIT	CONTRACT QUANTITY	INSTALLED QUANTITIES	NET INCREASE	NET DECREASE	UNIT PRICE	INCREASE IN CONTRACT PRICE	DECREASE IN CONTRACT PRICE
1-3104	6' sanitary manhole; complete as specified	Vertical Feet	0.00	11.42	11.42		$990.00	$11,305.80	
1-3332	Core into existing sanitary sewer manhole 15-3044; complete as specified	Lump Sum	0.00	1.00	1.00		$26,517.17	$26,517.17	
1-3512	60" casing pipe in lieu of 66"; complete as specified	Linear Feet	0.00	40.00	40.00		$2,830.00	$113,200.00	
1-4037	1.25" water lateral; complete as specified	Linear Feet	0.00	64.00	64.00		$115.00	$7,360.00	
1-4050	1.25" curb stop and box; complete as specified	Each	0.00	1.00	1.00		$1,115.00	$1,115.00	
1-4138	16" x 8" water tee; complete as specified	Each	0.00	1.00	1.00		$2,465.00	$2,465.00	
1-4402	8" water gate valve; complete as specified	Each	0.00	1.00	1.00		$3,165.00	$3,165.00	
1-4414	16" water valve cut-ins; complete as specified	Each	0.00	5.00	5.00		$17,425.00	$87,125.00	
1-4712	2' lateral casing; complete as specified	Linear Feet	0.00	11.00	11.00		$36.00	$396.00	
1-30000	8" manhole chemical liner for existing manhole 15-3044; complete as specified	Lump Sum	0.00	1.00	1.00		$8,858.43	$8,858.43	
1-30001	Cut curb ramps; complete as specified	Lump Sum	0.00	1.00	1.00		$840.00	$840.00	
1-30002	16" watermain offset at lift station; complete as specified	Lump Sum	0.00	1.00	1.00		$14,437.38	$14,437.38	
1-30003	Grout 21" joint manhole 15-498 to N-9; complete as specified	Lump Sum	0.00	1.00	1.00		$1,778.00	$1,778.00	
1-30004	Dig down and re-backfill 16" valve; complete as specified	Lump Sum	0.00	1.00	1.00		$3,510.65	$3,510.65	
1-30005	Backfill hole for valve City decided not to install; complete as specified	Lump Sum	0.00	1.00	1.00		$3,921.00	$3,921.00	

CONTRACT 22-01 CHANGE ORDER #1 (FINAL)

ITEM NUMBER	*DESCRIPTION*	*UNIT*	*CONTRACT QUANTITY*	*INSTALLED QUANTITIES*	*NET INCREASE*	*NET DECREASE*	*UNIT PRICE*	*INCREASE IN CONTRACT PRICE*	*DECREASE IN CONTRACT PRICE*
1-30006	Install water service at 1803 Bowen Street; complete as specified	Lump Sum	0.00	0.00			$6,504.96		

ADDITIONAL WORK REQUIRED: CO #1 (BID ITEMS) SUBTOTAL:	**$285,994.43**	**$0.00**
NET INCREASE:	**$285,994.43**	

NET INCREASE TO SECTION I:	**$91,458.75**
NET DECREASE TO ALTERNATE 2:	**($16,492.00)**
NET INCREASE TO ADDITIONAL WORK :	**$285,994.43**
NET INCREASE TO CONTRACT:	**$360,961.18**

TO:	Honorable Mayor and Members of the Common Council
FROM:	Justin Gierach, Engineering Division Manager/City Engineer
DATE:	January 14, 2025
SUBJECT:	Res 25-02 Approve Amendment No. 1 to Professional Services Agreement with Strand Associates, Inc. for Construction-Related Services for Sawyer Creek Watershed Rural II Detention Basin (+$250,000)

BACKGROUND

A professional services agreement with Strand Associates, Inc. (Strand) for providing construction-related services for the Sawyer Creek Watershed Rural II Detention Basin was awarded by the Common Council on September 12, 2023. During the course of the Project, additional services were requested by City Staff.

ANALYSIS

The scope of services requested in this amendment include additional work to document the Construction Change Order No. 1 to Contract 23-16 to stabilize nearly 350,000 cubic yards of fill on the Clark Hill Farm Site. Additionally, with the award of Alternates 1, 2, and 3 for Contract 23-16 at the September 12, 2023 Council Meeting, there were provisions to extend the completion date into 2025. This amendment will cover the construction oversite through Project completion.

FISCAL IMPACT

Staff has reviewed the amendment and the costs. The amount of this amendment is time and materials not to exceed $250,000. The cost for these services was included in the Storm Water section of the 2023 Capital Improvements Program (Account #03210410-6804-04115/Contract Control-Storm Sewer-21-15 Sawyer Creek Watershed Detent).

RECOMMENDATION

Chapter 12 of the *Municipal Code of the City of Oshkosh* provides that professional services of a specialized nature, including engineering services, may be procured without the use of formal, sealed quotes. I have reviewed the amendment and in accordance with ***Section 12-16*** of the Municipal Code, I am hereby recommending that the Common Council approve this amendment

Attachments

RES 25-02
23-16 Strand CA #1

01/14/2025	25-02	RESOLUTION
CARRIED	6-0	

PURPOSE: APPROVE AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT WITH STRAND ASSOCIATES, INC. FOR CONSTRUCTION-RELATED SERVICES FOR SAWYER CREEK WATERSHED RURAL II DETENTION BASIN (+$250,000)

INITIATED BY: DEPARTMENT OF PUBLIC WORKS

WHEREAS, the City and Strand Associates, Inc. previously entered into an agreement for Construction-Related Services for Sawyer Creek Watershed Rural II Detention Basin; and

WHEREAS, staff has requested additional services related to this project.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that the proper City officials are authorized and directed to enter into and take those steps necessary to implement an appropriate amended professional services agreement with Strand Associates, Inc. for Construction-Related Services for Sawyer Creek Watershed Rural II Detention Basin in an amount not to exceed two hundred fifty thousand dollars ($250,000).

Acct. No. 03210410-6804-04115 Contract Control-Storm Sewer-21-15 Sawyer Creek Watershed Detent

STRAND ASSOCIATES®
Excellence in Engineering℠

Strand Associates, Inc.®
910 West Wingra Drive
Madison, WI 53715
(P) 608.251.4843
www.strand.com

December 19, 2024

Mr. Justin Gierach, P.E., Engineering Division Manager/City Engineer
City of Oshkosh
215 Church Avenue
Oshkosh, WI 54903-1130

Re: Amendment No. 1 to the Engineering Services Proposal dated August 30, 2023
Construction-Related Services for Rural Detention Basin II

Dear Mr. Gierach,

This is Amendment No. 1 to the referenced Proposal.

Under **Scope of Services**,

Item No. 1, CHANGE 16 months to "26 months" and December 2024 to "October 2025."

Item No. 2, CHANGE 1,800 hours to "2,600 hours," 14-month to "24-month," and November 2024 to "September 2025."

Under **Compensation**, CHANGE $445,000 to "$695,000."

Under **Schedule**, CHANGE December 31, 2024, to "November 29, 2025."

Sincerely,

STRAND ASSOCIATES, INC.®

Matthew A. Yentz, P.E.
Senior Associate

MAY:sem\R:\MAD\Documents\Agreements\O\Oshkosh, City of (WI)\CRS-Rural Detention Basin II.2023\Agr\Amd\1382.097.1.Prpsl.docx

TO:	Honorable Mayor and Members of the Common Council
FROM:	Steven M. Gohde, Assistant Director of Public Works/Utilities General Manager
DATE:	January 14, 2025
SUBJECT:	Res 25-03 Approve Professional Services Agreement with Donohue & Associates, Inc. for Wastewater Treatment Plant Tertiary Treatment Filtration Facility Design ($976,585)

BACKGROUND

The City of Oshkosh (City) Wastewater Treatment Plant (WWTP) is operating under its approved Wisconsin Pollutant Discharge Elimination System (WPDES) Permit WI-0025038-09-1 settlement agreement. To conform with its WPDES permit and the Upper Fox and Wolf Rivers' total maximum daily load (TMDL) approved in 2020, the City completed a series of studies to evaluate alternative compliance strategies for the water quality-based effluent phosphorus limits which go into effect January 2025. As a result of these evaluations, the City selected to use the Multi-Discharger Variance (MDV) from 2025 to 2027 and to construct and operate a new Tertiary Filtration Facility at the WWTP to comply with TMDL-based permit limits.

In conformance with its WPDES permit compliance schedule, the City prepared the City of Oshkosh Wastewater Utility 2042 Facilities Plan (Jacobs, 2022) and the City of Oshkosh Wastewater Treatment Plant Filtration Facility Design Report (Jacobs, 2022) for review and approval by the Wisconsin Department of Natural Resources (WDNR). The WDNR approved the City of Oshkosh Wastewater Utility 2042 Facilities Plan in December 2023. Also, in compliance with the permit, the City's MDV application was submitted for WDNR review in June 2023.

The City intends to add tertiary filtration to its secondary treatment system. The Tertiary Filtration Facility, with an average annual capacity of 16.4 million gallons per day (mgd) and a maximum monthly capacity of 27.8 mgd, will be comprised of the following:

- Modifications to the WWTP ferric chloride and chlorine feed systems.
- A new secondary effluent pump station.
- New rapid mix, coagulation, flocculation, and cloth disc filtration treatment processes.
- Electrical and control system improvements to support the new facility.
- Miscellaneous improvements necessary to retrofit the WWTP with the Tertiary Filtration Facility.

The Department of Public Works, with assistance from Jacobs, developed a Request for Proposals (RFP) to be sent to engineering firms to provide design, assistance with permitting, and bidding services. The RFP was sent to five (5) engineering firms.

ANALYSIS

Public Works staff reviewed the three (3) proposals received. Based on the review of the proposals, staff is recommending Donohue and Associates, Inc. (Donohue) be awarded the Project. The project team proposed by Donohue has significant experience in similar projects, and navigating the WDNR and Public Service Commission approval process. Additionally, Donohue will be performing the work with their own staff, who are mostly located in Wisconsin, providing for easier access to visit the site and better oversite.

FISCAL IMPACT

The cost of the agreement is estimated not to exceed $976,585. Funding for the Project is available in the Wastewater Utility portion of the CIP in Account No. 03221910-7206-64152 (Sewer Capital Fund-Capital Construction-WWTP -- Study/Const Phosphorus).

RECOMMENDATION

Chapter 12 of the *Municipal Code of the City of Oshkosh* provides that professional services of a specialized nature, including engineering services, may be procured without the use of formal, sealed quotes. I have reviewed the proposal and in accordance with ***Section 12-16*** of the Municipal Code, I am hereby recommending that the Common Council approve this professional services agreement.

Attachments

RES 25-03
24-03 Donohue proposal

01/14/2025	25-03	RESOLUTION
CARRIED	6-0	

PURPOSE: APPROVE PROFESSIONAL SERVICES AGREEMENT WITH DONOHUE & ASSOCIATES, INC. FOR WASTEWATER TREATMENT PLANT TERTIARY TREATMENT FILTRATION FACILITY DESIGN ($976,585)

INITIATED BY: DEPARTMENT OF PUBLIC WORKS

BE IT FURTHER RESOLVED by the Common Council of the City of Oshkosh that the proper City officials are hereby authorized to enter into and take those steps necessary to implement an appropriate professional services agreement with Donohue & Associates, Inc. for Wastewater Treatment Plant Tertiary Treatment Filtration Facility Design in the amount of nine hundred seventy-six thousand five hundred eighty-five dollars and no cents ($976,585.00).

Acct. No. 03221910-7206-64152 Sewer Capital Fund-Capital Construction-WWTP – Study/Const Phosphorus

City of Oshkosh

Proposal | November 11, 2024

Professional Engineering Services for the Wastewater Treatment Plant Tertiary Treatment Filtration Facility Design

DONOHUE

3311 Weeden Creek Road, Sheboygan, WI 53081
920.208.0296 | donohue-associates.com

Donohue & Associates, Inc.
3311 Weeden Creek Road | Sheboygan, WI 53081
920.208.0296 | donohue-associates.com

November 11, 2024

Ms. Tracy Taylor
City of Oshkosh
215 Church Ave.
Oshkosh, WI 54903

Re: Proposal for Professional Engineering Services for the City of Oshkosh Wastewater Treatment Plant Tertiary Treatment Filtration Facility Design

Dear Ms. Taylor:

Donohue & Associates, Inc. has the expertise, experience, and availability to deliver a successful Tertiary Filtration project for the City of Oshkosh. As a local water-wastewater-municipal infrastructure consulting firm, we are well qualified to lead your project to successful completion by December 10, 2027. A few of the compelling reasons to select Donohue are summarized below.

Wisconsin-Based Wastewater Firm. Donohue is a Wisconsin-based wastewater specialty firm. The firm headquarters, located in Sheboygan, is the home office of all proposed project team members. This proximity allows the team to be readily available to provide responsive, in-person support.

The Engineering News Record (ENR) ranks Donohue as one of the 20 largest wastewater treatment design firms in the country. We have worked on 675 Wisconsin wastewater treatment facility projects. The combined capacity of Wisconsin WWTFs where we have recently worked exceeds 1.7 BGD. We thoroughly understand Wisconsin regulations, regulators, funding programs, and funding program personnel. Our team regularly collaborates with the Wisconsin Department of Natural Resources (WDNR) – wastewater reviewers and funding programs – to develop [1] well-conceived funding strategies, [2] well-conceived and approvable technical strategies, and [3] expedited, cost-saving implementation strategies. That collaboration will begin in our design phase to ensure expeditious project approval.

Filtration Experts with Perfectly Relevant Experience. Donohue has worked with large, medium, and small WWTF owners to develop robust, forward-looking phosphorus compliance and implementation plans throughout Wisconsin and the upper Midwest. The Donohue process engineers assigned to this project have personal experience with tertiary cloth media disc filtration (CMDF). Our firm has designed tertiary filtration in Wisconsin for De Pere, Kaukauna, La Crosse, Wausau, Brookfield, Sun Prairie, Fort Atkinson, Medford, and Delavan. Of the filtration systems we have designed, nine have been Aqua-Aerobics systems.

We Check All the Boxes. We have [1] direct, real-world, full-scale experience with the tertiary filtration technology that will be employed on this project; [2] extensive electrical, standby power, and disinfection knowledge with a rich history of delivering successful projects; [3] industry-leading, Wisconsin-specific regulatory/funding experience; [4] the right people to listen to the requirements and preferences of you and your staff and provide important continuity, avoid a time-consuming learning curve, and expedite delivery, [5] the right approach to ensure the project meets compliance timelines.

Thank you for the opportunity to submit this proposal. Please contact me if you have any questions or desire additional information.

Sincerely,

Michael W. Gerbitz, PE
Principal/Client Team Leader
920.803.7334 | mgerbitz@donohue-associates.com

Statement of Qualifications

Wisconsin-Based Wastewater Firm

Donohue is an award-winning, employee-owned, Wisconsin-based wastewater specialty firm and one of the nation's largest. The Engineering News Record (ENR) ranks Donohue as one of the 20 largest wastewater treatment design firms in the country. Donohue has worked on over 3,500 wastewater projects for more than 400 Midwest clients since forming in 1997.

Donohue's headquarters and design center is in nearby Sheboygan, Wisconsin. This office has 50 multi-discipline engineers and specialists that focus nearly exclusively on water and wastewater treatment. Another dozen are in our Milwaukee office. Our high percentage of process engineers and operations specialists (45%) reveals our focus on and commitment to the wastewater sector and wastewater treatment.

✓ Our Sheboygan design center will lead your Project.

80%	**#20**	**$2B+**	**7.5 BGD**
% of our work that is in the water and wastewater treatment sectors	Current ENR ranking in the wastewater treatment category	Value of Donohue-designed Midwest wet infrastructure	Capacity of Midwest WWTFs where we've worked
45%	**HQ + DC**	**675**	**1.7 BGD**
% of our staff that are process engineers or operations specialists	Headquarters and design center in Sheboygan, Wisconsin	Wisconsin Wastewater Treatment Facility Projects	Capacity of Wisconsin WWTFs where we've worked

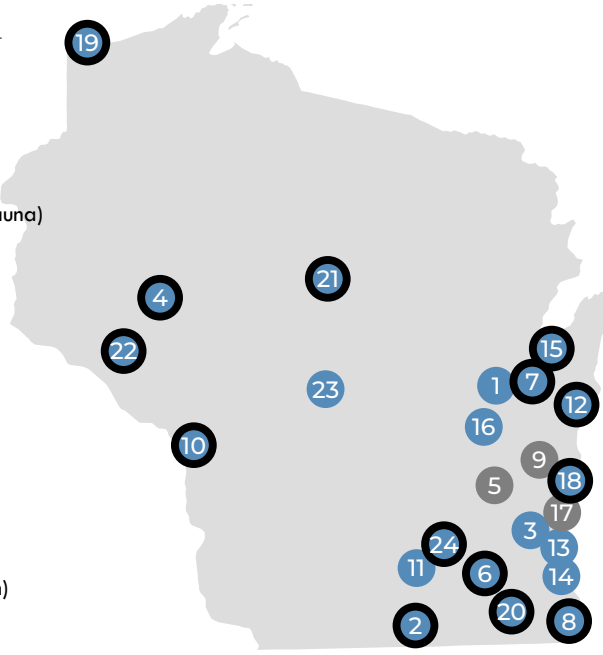
As a Wisconsin-based wastewater firm practicing wastewater engineering in the state for 27 years, Donohue is well versed in the Wisconsin regulations and funding programs. We know the people – the Wisconsin regulators and funding program administrators – and we are in near continuous contact with them working on a host of projects throughout the state. Figure 1 shows some of our active and recently completed WWTF projects. This figure also shows where we are helping secure money from and administer the Wisconsin Clean Water Fund.

✓ We know the WDNR regulations and regulators.

✓ We know the CWF program and administrators.

Wastewater Treatment Facilities

1. Appleton
2. Beloit
3. Cedarburg
4. Eau Claire
5. Fond du Lac
6. Fort Atkinson
7. Heart of the Valley MSD (Kaukauna)
8. Kenosha
9. Kiel
10. La Crosse
11. Madison
12. Manitowoc
13. Milwaukee-Jones Island
14. Milwaukee-South Shore
15. NEW Water (Green Bay)
16. Oshkosh
17. Port Washington
18. Sheboygan
19. Superior
20. Walcomet (Delavan)
21. Wausau
22. West Central Biosolids (Ellsworth)
23. Wisconsin Rapids
24. Sun Prairie

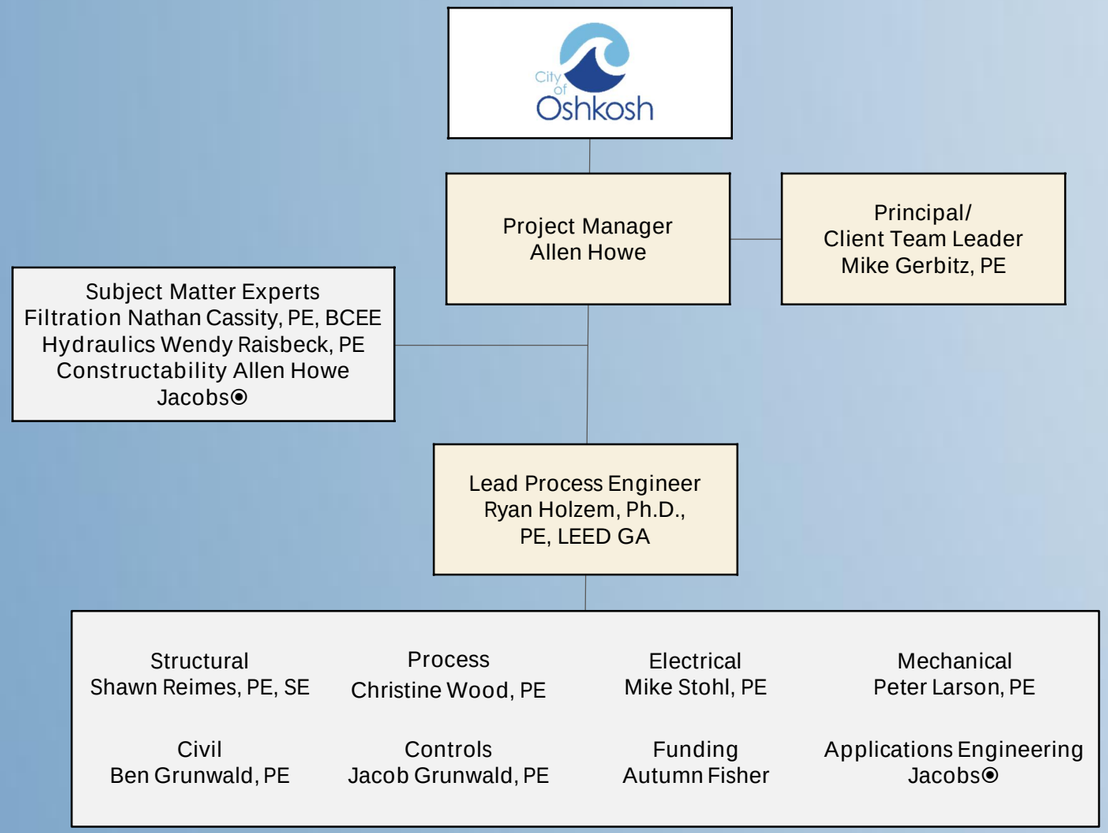


Legend

- Active WWTF project and providing CWF assistance
- Active WWTF project
- Recently-completed WWTF project
- Secured principal forgiveness or grant funding for project

Figure 1 - Some of Donohue's current and recently completed WWTF projects

Our Team: Experienced, Local, Familiar



☐ Project Leadership | ◉ Retained by City | Donohue to retain survey, survey, wetland delineation, and environmental testing (e.g., paint and asbestos) subconsultants, as needed

Project Leadership

Allen Howe | 29 Years of Experience | Sheboygan Office
Al has nearly three decades of design, project management, and constructability experience including plant evaluations and facility planning, process design, hydraulic modeling, QC reviews, start-up and commissioning, and construction observation. He also brings in-depth familiarity with the Oshkosh Wastewater Treatment Plant (WWTP), having led several recent wastewater improvement projects. He is one of Donohue's most accomplished process design engineers with an exceptional attention to detail. He also brings strong experience in filter projects.
Relevant Projects | Oshkosh, WI WWTP: Concrete/Structural Repairs, Digester Mixing System Upgrade and CRS, Lifting System Improvements, and WWTP Roof Replacement. His experience includes wastewater and pumping projects for the communities of Appleton, Manitowoc, Wausau, Kenosha, Howards Grove, Sun Prairie, Durand, and Clinton, WI; Fort Wayne, Evansville, and New Albany, IN; and Joliet, Decatur, and Harvard, IL.

Mike Gerbitz, PE | 34 Years of Experience | Sheboygan Office
Mike will serve in a similar principal role as past Oshkosh projects. As a Senior Vice President of Donohue, he will ensure the necessary resources are applied to this project. Project Manager Al Howe will report to him on project matters. Mike is also a senior process engineer/project manager with a proven record of managing multi-discipline wastewater projects for clients throughout Wisconsin and the upper Midwest.
Selected Clients | Appleton, Beloit, Eau Claire, Kenosha, La Crosse, Manitowoc, Oshkosh, Sheboygan, Wausau, NEW Water, and Milwaukee MSD, WI; Willmar, Faribault, St. Cloud, and Western Lake Superior SD, MN; Grand Rapids, Wyoming, and Sault Ste Marie, MI; and Sioux City, IA.

Ryan Holzem, Ph.D., PE, LEED GA | 14 Years of Experience | Sheboygan Office
As Lead Process Engineer, Ryan brings experience gained from a similar role on several recent filtration projects. Ryan is experienced in turning concepts into reality through detailed process-mechanical design, project management, and construction-related services.
Relevant Projects | NEW Water-Green Bay, WI: De Pere Tertiary Filtration; Heart of the Valley MSD-Kaukauna, WI: Effluent Disc Filter Design; Brookfield, WI: Low Level P Removal; Howards Grove, WI: Phosphorus Compliance; Manitowoc, WI: WWTP Facility Plan Improvements; WalCoMet SD-Delavan, WI: Disc Filters for Low-Level P Compliance; New London, WI: Digester Improvements; NEW Water-Green Bay, WI: North Plant Clarifier Rehabilitation; and Janesville, WI: Preliminary P Compliance.

Subject Matter Experts

Nathan Cassity, PE, BCEE (Filtration) | 25 Years of Experience | Sheboygan Office
Nathan has served as a subject matter expert or lead process engineer on dozens of wastewater planning and design projects including many filtration and nutrient removal projects.
Relevant Projects | NEW Water-Green Bay, WI: De Pere Filters; Brookfield, WI: Low-Level P Upgrade; Naperville, WI: Springbrook WRC Filter Evaluation and Upgrade; Howards Grove, WI: Phosphorus Compliance Project; Whitewater, WI: WWTP Upgrades; and New London, WI: Low-Level Tertiary Phosphorus Improvements.

Wendy Raisbeck, PE (Hydraulics) | 20 Years of Experience | Sheboygan Office
Wendy is a senior wastewater process engineer and a Donohue lead hydraulics engineer. She has provided planning, design and construction phases engineering services throughout the Midwest.
Relevant Project Experience | Fort Wayne, IN: 950-mgd WPCP Wet Weather Pump Station and Screenings Building Improvements; Fort Wayne, IN: 1.06-bgd WPCP Wet Weather Pump Station Addition; Milwaukee, WI: 300-mgd MMSD South Shore WRF Prelim. and Secondary Capacity Improvements; Fort Wayne, IN: 100-mgd WPCP Improvements; and Brookfield, WI: Disinfection System Upgrade.

Project Team Support

Shawn Reimes, PE, SE | 17 Years of Experience | Sheboygan Office
Shawn's expertise in the structural design of water/wastewater infrastructure includes the assessment and design of reinforced concrete tanks, reservoirs, foundations, structural steel, reinforced concrete and masonry buildings, pile foundations, and retaining walls. He brings significant knowledge of the Oshkosh wastewater treatment plant.
Relevant Projects | Oshkosh, WI: WWTP Concrete/Structural Repairs, WWTP Lifting System Improvements, WWTP Roof Replacement, 2023-2022-2020-2018 CIP Structural Engineering Design/CRS, WWTP Concrete Condition Assessment, WWTP Monorail Assessment, WFP Corrosion Control Chemical System, Water Intrusion Remediation, WWTP/WFP Roof Replacement Planning; Manteno, IL: WPCC Filter and Headworks Design; Lake County, IL: Des Plaines River WRF Disc Filter Upgrade; and NEW Water Green Bay: De Pere WWTF Filter/Service Water Improvements.

Christine Wood, PE | 5 Years of Experience | Sheboygan Office
Christine's experience is highly focused on process and project engineering ranging from evaluation and conceptual planning through design engineering. Her design considers process improvements and optimization, including several cloth disc filtration projects.
Relevant Projects | Heart of the Valley MSD-Kaukauna, WI: Effluent Disc Filter Planning, Design, and CRS; Brookfield, WI: Low-Level P Upgrade; Howards Grove, WI: Phosphorus Compliance Upgrade; NEW Water Green Bay, WI: De Pere Effluent Disc Filter Design; Kankakee, IL: UV Disinfection Facility Design; New London, WI: Low-Level Tertiary Phosphorus Treatment Improvements; Milwaukee MSD 2050 Facilities Planning; and Lake County, IL: Sanitary Sewer Modeling and Capacity Analysis.

Mike Stohl, PE | 18 Years of Experience | Sheboygan Office
Mike is a one of Donohue's lead electrical engineers whose career has focused on the design and construction of electrical systems for the unique demands of water and wastewater facilities. He has upgraded electrical systems and provided backup generation for some of the largest water and wastewater facilities in the Midwest.
Relevant Projects | Milwaukee MSD: JI Preliminary Treatment Electrical Upgrade; La Crosse WI: WWTP Upgrade; Wausau, WI WWTP Upgrade; Rushville, IN: Cloth Media Disc Filter and UV Disinfection Upgrade; Fort Aqua IL-Kankakee WTP UV Final Design; WLSSD-Duluth, MN: Oxygen Supply Upgrades; and MSLSD-St Louis: Lemay Pump Stations 1+2.
He will be supported by Jacob Grunwald, PE, a control systems engineer. Jacob is located in the Sheboygan office and has 8 years of experience, exclusively in water and wastewater.

Peter Larson, PE | 7 Years of Experience | Sheboygan Office
Peter is a mechanical engineer with plumbing, HVAC, and process design experience for water and wastewater treatment facilities. He has worked on both new and existing structures to provide designs for electrical rooms and process areas. He targets economic designs while maintaining industry standards and practices.
Relevant Projects | Appleton, WI: WWTP Improvements; Wausau, WI: WWTP Upgrades and Improvements; Joliet, IL: Eastside WWTP Phosphorus Removal; Fishers, IN: Cheeney Creek WWTP Expansion Improvements; Naperville, IL: Multi-Phase Design Improvements; and St. Paul, MN: Rehabilitation and Design Improvements.

Ben Grunwald, PE | 7 Years of Experience | Sheboygan Office
Ben has navigated several relevant projects as the lead civil engineer. He leverages his experience as a civil engineer to prepare construction drawings, technical specifications, special provisions and cost opinions all while considering site-related constraints.
Relevant Projects | NEW Water Green Bay, WI: De Pere Effluent Disc Filter Design; La Crosse, WI: Wastewater Treatment Plant Upgrade; Beloit, WI: Solids Handling, UV Disinfection, and Other WPCF Upgrades; Sun Prairie, WI: Biosolids Upgrade; and NEW Water Green Bay, WI: Dutchman Creek & East River Interceptor Improvements.

Autumn Fisher | 17 Years of Experience | Sheboygan Office
Autumn recently completed the WDNR Clean Water Fund application and related documentation for the $70M Sun Prairie Biosolids Improvement Project and is currently leading the user rate study for Sun Prairie. She is also working with U.S. EPA to secure Congressional Directed Spending grant support, and leading our efforts related to the Inflation Reduction Act tax credit. She has a long history of developing utility budgets and securing funding as the former Superintendent of the Fond du Lac Wastewater Treatment & Resource Recovery Facility.

The Work

This project will produce Bidding Documents that define Work to construct improvements that will [1] divert a predefined flow from the secondary effluent channel to a new tertiary filtration system, [2] pump the diverted flow up to a tertiary filtration process, [3] enhance phosphorus removal coagulant pumping capacity and redundancy, [4] rapidly mix phosphorus coagulant with the diverted pumped flow, [5] add a polymer storage and feed system, [6] provide coagulation mixing of the diverted pumped flow, [7] provide flocculation mixing of the diverted pumped flow, [8] feed polymer to the coagulation and flocculation zones, [9] provide cloth media disk filtration of the diverted pumped flow, and [10] route the filtered secondary effluent to a point immediately upstream of the disinfection process. The currently predefined filtration flow rate is 28.3 mgd. An early design task will validate or, if necessary, revise that flow rate.

The Bidding Documents will also define ancillary Work including, but not limited to, [1] constructing a building to house the pumping, mixing, coagulation, flocculation, filtration, and polymer systems, [2] main electrical service and standby power improvements suitable for the filtration system and well-conceived for a future UV disinfection system, [3] chlorination system improvements to support chemical cleaning of the cloth media disk filtration system, [4] lifting devices to accommodate safe and ready maintenance of process equipment, and [5] process control system improvements to monitor and control the tertiary filtration process.

The Required Core Design Competencies

Figure 2 shows the core design competencies essential for creating reliable Bidding Documents for this project, as well as for designing process and electrical systems that meet the City's performance and maintenance requirements.

Our design team members ✓ every box, having direct experience with each…at the scale of your facility or larger.

✓ Hydraulic Analysis/Control	✓ Vertical Turbine Pumping	✓ Chemical Mix & Floc Production	✓ Cloth Media Disk Filtration	✓ Metal Salt Storage and Feed
✓ Polymer Storage & Feed	✓ Chlorine Disinfection	✓ Ultraviolet Disinfection	✓ Electrical Service Improvements	✓ Standby Electrical Power

Figure 2 – Required Core Design Competencies.

Relevant Experience

Cloth Media Disk Filter (CMDF)

Figure 3 lists our CMDF design experience and denotes the experience of the process engineers assigned to this project. The graphic below highlights particularly relevant aspects of our experience.

321 mgd Total CMDF hydraulic capacity	**15** Total # CMDF design projects	**9** # projects incorporating Aqua Aerobics CMDF	**11** # projects by the project process team
14 # projects with upstream chemical mixing and floc production	**5** # projects incorporating flow diversion to/around the CMDF system	**10** # projects in WI and approved by WDNR	**9** # projects funded using the WI CWF

Several years ago, we purchased a testing apparatus and **Ryan Holzem, PhD, PE,** started performing bench-scale, chemical jar testing during the design and construction phases of our CMDF projects. Design testing confirms performance, sizes storage and dosing systems, and identifies candidate polymers. Construction testing reduces commissioning time.

Location/Client	WI CWF(4)	Filter Application	Capacity (mgd) Filtration	Capacity (mgd) Plant	Specified Manufacturers	Pore Size (µm)	Chemical Addition	Year Operational	Process Engineers(3) Cassity	Holzem	Raisbeck	Wood
De Pere, WI - NEW Water	✓	Tertiary	57	57	Aqua	5	✓	2023	✓	✓	✓	✓
Kaukauna, WI - HOVMSD	✓	Tertiary	26	60	Veolia	10	✓	2024	✓	✓	✓	✓
Rockford, IL - FRSA		Primary	60	80	Aqua	5		2024	✓			
La Crosse, WI - City	✓	Tertiary	16	44	Aqua	5	✓	2024(1)	✓	✓	✓	
Wausau, WI - City	✓	Tertiary	19	36	Veolia(2) / Aqua	10 / 5	✓	2023	✓	✓	✓	
Elkhart, IN - City		Wet Weather	33	33	Aqua	5	✓	2024				
Brookfield, WI - City	✓	Tertiary	31	56	Veolia	10	✓	2021	✓	✓	✓	✓
Sun Prairie, WI - City		Tertiary	17	17	Veolia	10	✓	2022			✓	
Rushville, IN - City		Wet Weather	14	14	Aqua	5	✓	2017				
Fort Atkinson, WI - City	✓	Tertiary	10	10	Aqua	5	✓	2022	✓	✓	✓	
Manteno, IL - Aqua IL		Tertiary	4	4	Aqua	5	✓	2024				
Medford, WI - City		Tertiary	4	4	Veolia	10	✓	2019	✓		✓	
Howards Grove, WI - Village	✓	Tertiary	2	1.7	Veolia	10	✓	2022	✓	✓	✓	✓
Delavan, WI - WalCoMet SD	✓	Tertiary	26	26	Veolia / WesTech(2)	10 / 20	✓	2024	✓	✓	✓	✓
Crystal Lake, IL - ILAWC		Tertiary	2	1.2	Aqua	5	✓	2025	✓	✓	✓	

Notes
(1) Under construction. Estimated. (2) Installed manufacturer. (3) Process engineers that designed the respective filtration projects. (4) Donohue provided funding assistance.

Figure 3 – Some of Donohue's CMDF and chemical handling, mixing, flocculation, and coagulation experience.

Vertical Turbine Pumping Experience

We have designed or upgraded numerous vertical turbine pumping stations throughout the Upper Midwest. **Wendy Raisbeck, PE,** led or approved the design of a number of these projects: Fort Wayne, IN (950 mgd); Metropolitan St. Louis Sewer District, MO (300 mgd); Illinois Department of Natural Resources, Modoc, IL (115 mgd); Illinois American Water Corporation, Peoria, IL (35 mgd); and Faribault, MN (15 mgd).

Chlorine and UV Disinfection Experience

The initial design phase will involve developing a preliminary design for a UV system to **ensure** that the hydraulic profile, CMDF configuration, and electrical improvements are compatible with a future UV upgrade. The Bidding Documents will also include modifications to the existing gaseous chlorine system. Figure 4 shows the disinfection experience of the project team process engineers.

Location/Client	Capacity (mgd)	UV	Chlorine
Jones Island-Milwaukee, WI	425	✓	✓
South Shore-Milwaukee, WI	375	✓	✓
Goshen, IN	220		✓
WLSSD-Duluth, MN	160		✓
Fort Wayne, IN	100		✓
Kenosha, WI	100		✓
HOVMSD-Kankakee, IL	60		✓
Brookfield, WI	57		✓
NSWRD-Gurnee, IL	47	✓	
NSWRD-Waukegan, IL	44	✓	
MO River, St. Charles, IL	36	✓	
Wausua, WI	36	✓	
Eau Claire, WI	30		✓
NSWRD-Highland Park, IL	28	✓	
Willmar, MN	27	✓	
WalcoMet, WI	26	✓	

Figure 4 – Some of the disinfection experience of our team. One or more of the process engineers assigned to this project were directly involved with the design of these projects.

Electrical Service and Standby Power Experience

Figure 5 shows our experience upgrading or replacing electrical service equipment, and Figure 6 shows our experience adding or replacing standby generators. Both figures highlight the extensive experience of lead electrical engineer, **Mike Stohl, PE.**

Section 8 of the previous design report (Jacobs) indicates that the WPS-owned transformer is insufficient for the CMDF upgrade. While we agree with this assessment, we have concerns regarding the proposed replacement of a 3,750 KVA transformer by WE Energies/Wisconsin Public Service (WPS). On recent projects with both utilities in Wisconsin, neither utility offers a 3,750 KVA transformer.

We recently contacted both WE Energies (which acquired WPS in 2015) and WPS to discuss the transformer replacement. Both

utilities confirmed that to accommodate the additional load from the CMDF upgrade while maintaining the existing 4,160-volt distribution system, the City will need to install 24,900-volt switchgear and 24,900-4,160 transformation equipment. This will result in significant, unanticipated costs. Additionally, these specialized components have lead times exceeding two years, necessitating a well-coordinated procurement strategy to meet the City's desired project timeline.

✓ We will engage with the City and the electric utility early in the project to define the issue and, if necessary, take steps to have the electrical gear on site in time to meet the December 10, 2027 deadline.

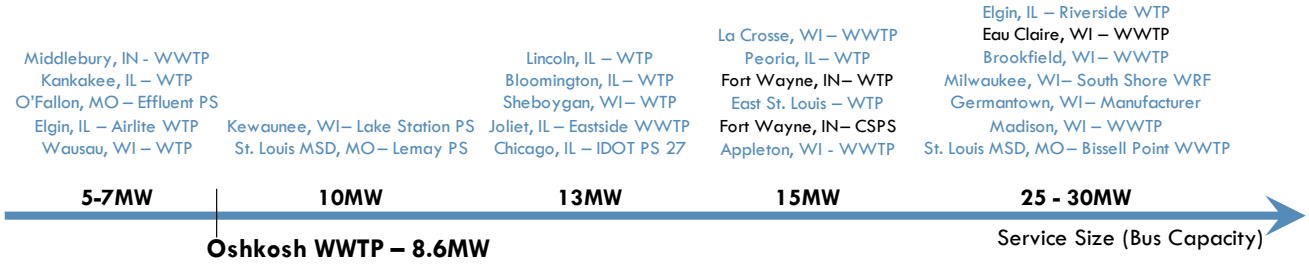


Figure 5 - Donohue experience upgrading or replacing electrical service entrance equipment. Mike Stohl, PE, project.

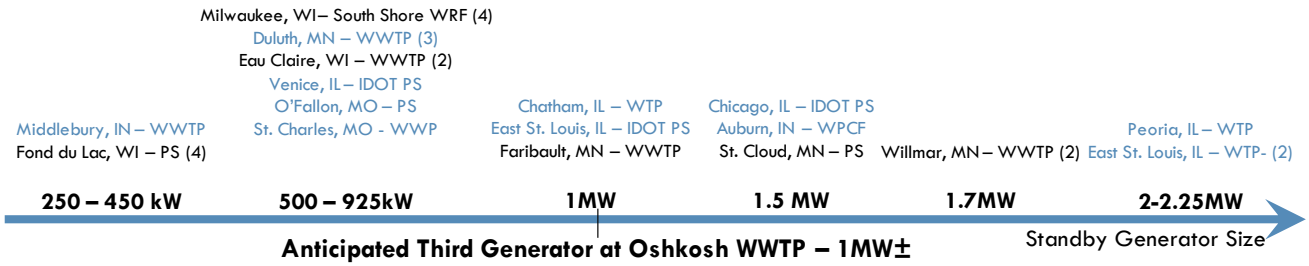


Figure 6 - Donohue standby generator experience. Mike Stohl, PE, project.

Our Objectives

1. Work closely and collaboratively with you to fully understand your requirements, preferences, and constraints. We will provide clear, reliable information to support well-informed, well-conceived decisions, and develop design concepts and operational strategies that consistently meet your needs and expectations.
2. Prepare comprehensive and reliable bidding documents that accurately reflect the scope of work for this project.
3. Ensure the successful delivery of the project at every phase, across all project areas, to meet your definition of success.

Successful Project Delivery

Our project delivery strategy will be based on several key principles that our extensive experience with similar projects has shown to be critical to success.

Strong Project Leadership

We are assigning an experienced project manager and providing him an experienced team of design professionals. Your project manager, **Al Howe**, has more than 30 years of experience managing design and/or construction projects to successful outcomes. He knows the Oshkosh WWTP, the staff, and City project protocols, having managed multiple Oshkosh WWTP construction projects including the Digester Mixing System Upgrade, WWTP Concrete and Structural Repairs, and WWTP Roofs Replacement. Additionally, he has served as construction project manager for large, complex projects at Wausau, WI ($15M and $76M), NEW Water ($34M and $22M), Whitewater, WI ($21M), and Joliet, IL ($16M, $19M, $11M, and $7M).

Mike Gerbitz, PE will be the project principal to [1] help the team execute the project to the City's satisfaction and [2] ensure the project manager and/or project team have the resources necessary to meet the quality, schedule, and budget commitments. Mike is also a senior process engineer and project manager with proven record of managing multi-discipline wastewater projects. **Ryan Holzem, PhD, PE**, will be the lead process engineer for this project. Ryan is a senior process engineer with a record of managing or leading complex, multi-discipline wastewater treatment plant design projects: HOVMSD, WI (CMDF); NEW Water, WI (CMDF); WalcoMet, WI (CMDF); Brookfield, WI (CMDF); and Fond du Lac, WI.

✓ Donohue (Ryan Holzem and Nathan Cassity) have been working with NEW Water and Aqua Aerobics to test Aqua's new Gen5 media at the De Pere WWTP. The results have been impressive and worth considering for this project.

Proven Design Approach

As a specialized wastewater design consultant, we have developed a systematic **Design Delivery Model** to guide our projects and ensure design tasks are executed in an efficient, "First Things First" sequence. See Figure 7. This disciplined approach minimizes time-consuming and costly rework, enabling us to consistently deliver complex projects that meet our clients' expectations for quality, timelines, and budget. Our design engineers follow this model diligently, and it is often found on their desks, dog-eared, and worn from frequent use.

The **Design Delivery Model** promotes efficient and effective communication, collaboration, decision-making, and quality reviews at each project milestone before progressing to the next phase. Collaboration is especially crucial during the early stages, when we work together to develop and evaluate alternative solutions that best address your project requirements and preferences.

Construction cost is a primary focus. We produce construction cost opinions at each major design milestone, letting you and our team see how the project is tracking relative to the construction budget. With reliable costs and detailed cost resolution, you will be able to make sound, well-informed cost decisions before spending more valuable design schedule and money.

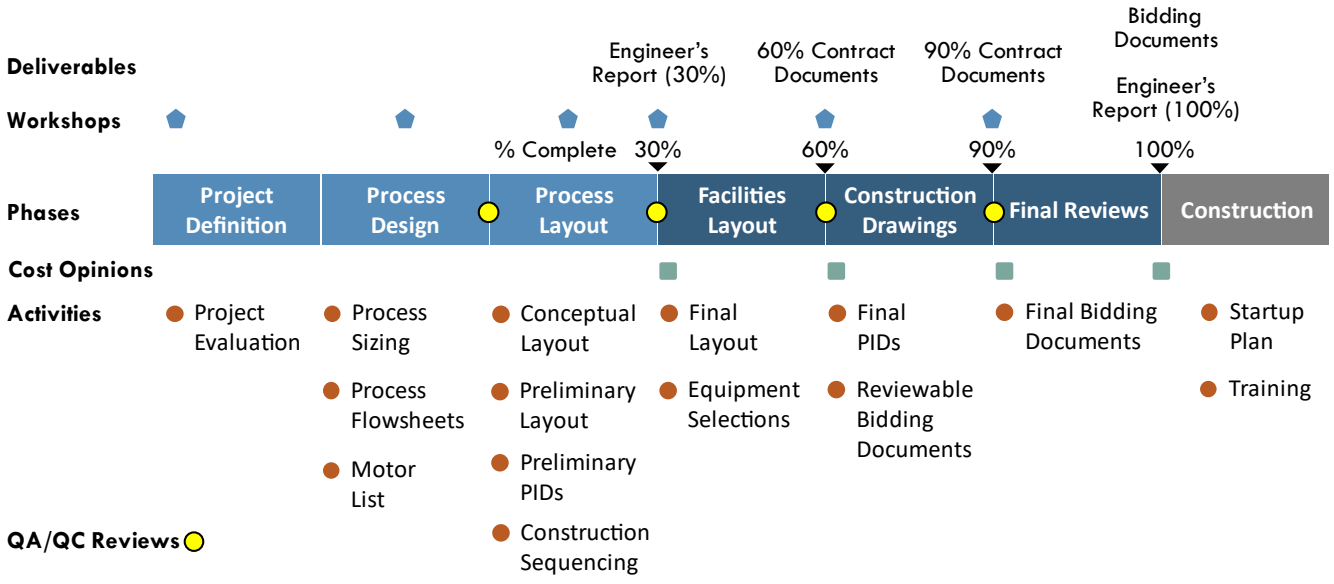


Figure 7 - Donohue's Design Delivery Model.

Workshops: A Means to Efficient Collaboration, Reviews, and Decisions

Our approach is deeply collaborative. To foster this collaboration and gain valuable insights into your knowledge of the WWTF, we will conduct **six workshops** throughout the design phases. It is crucial that the

design strategies take into account how the WWTP operates, its performance, and your specific preferences, requirements, and constraints. The workshops and review meetings will be structured to facilitate meaningful dialogue with your engineering, operations, and maintenance teams. The leadership team will oversee the documentation of all critical decisions and their rationale. They will also prepare meeting notes that include an "Action" list, clearly identifying tasks and assigning responsibility to ensure timely follow-through.

✓ We will ask the right questions, listen to your responses, and provide thoughtful, informed feedback to ensure the design aligns with your operational requirements and preferences.

Through experience, we have found that open, collaborative brainstorming during workshops—between the client's staff and our senior design team—leads to a rich evolution of ideas. A single creative idea from one participant can, with input from the group, transform into a more refined and often better solution. This type of collaboration enables us to quickly and effectively develop solutions that are stronger than those either party could create independently.

✓ Our "deep bench" and proximity enhances our ability to be responsive and meet this aggressive project schedule.

Resources to be Responsive and Timely

We are committed to providing responsive services. Our reputation for excellence, marketplace success, and unique workplace culture has allowed us to continuously add staff. Donohue's upper Midwest-based staff is one of the largest water and wastewater specialty resources of any consulting firm in the Great Lakes region, including national firms with offices in the Midwest.

Potential Scope Modification to Meet the Deadline

As noted earlier, the existing pad-mounted transformer is undersized for both the CMDF and future UV disinfection equipment. See Figure 8. If the electrical loads for the new CMDF system are similar to those outlined in the previous design report (Jacobs), the service will require 24.9 kV, and the City will need to purchase outdoor 24.9 kV switchgear and 24.9-4.16 kV transformation equipment. Given that this specialized equipment can have lead times exceeding two years, it is critical to procure well in advance of the Notice to Proceed for the CMDF construction project to ensure the CMDF system is operational by December 10, 2027.

✓ We have added an optional scope of services to design the required 24.9 kV gear and procure it during an early design phase.

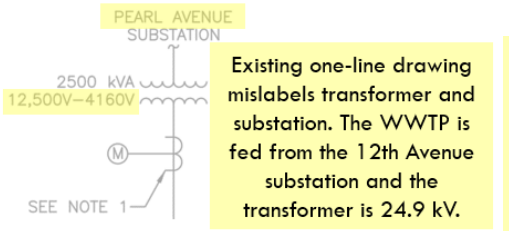


Figure 8 - Existing transformer and substation information.

✓ We will collaborate with the WDNR early in the design process and throughout the project to understand and capitalize on any potential opportunities for relief from phosphorus compliance requirements.

Potential Schedule Relief

The Wisconsin Department of Administration (WDOA) and the Wisconsin Department of Natural Resources (WDNR) recently published a report titled *"Economic Impacts of Wisconsin's Phosphorus Regulations: An Updated Determination"* on October 22, 2024. In that report, the WDOA recommends the WDNR seek ongoing regulatory flexibility in implementing the phosphorus rule, including United States Environmental Protection Agency (USEPA) approval of an MDV extension beyond the current 2027 sunset.

Leveraging Relevant Experiences

Meeting the December 10, 2027 compliance deadline will require several deliberate and, in some cases, unique steps. As previously noted, early procurement of the main service electrical gear may be necessary. In addition, we recommend submitting a "regulatory review" set of bidding documents to the WDNR for their review. This will allow us to address any WDNR comments and obtain their approval before proceeding with the bidding process.

✓ Submit a "regulatory review" set of bidding documents to WDNR will expedite the design schedule.

Several Relevant Recent Projects

57 MGD Aqua-Aerobics AquaDisk® Tertiary Filtration Facility

NEW Water Green Bay Metropolitan Sewerage District: De Pere, Wisconsin

Project Facts	
Project Size	57 MGD
Donohue Fees	$1.1M (Design, Bid, Construction)
Estimated Cost	$11.2M
# of Addenda	3
Bid Cost[1]	$8.0M
Change Orders	$66k (0.8%)
Owner Additions	$462k

[1] Includes Aqua-initiated design enhancement.

William Angoli | NEW Water | 2231 North Quincy St. Green Bay, WI 54302 | wangoli@newwater.us 920-432-4893

Project Highlights

- Design, funding, bidding, and construction services.
- Tertiary filtration to meet Fox River TMDL limits for TSS and TP.
- Retrofitted sand filters to increase hydraulic capacity. Sand filters lacked capacity required by NR 110. Disk filters dramatically improved the hydraulic capacity.
- Owner added significant construction Work during construction given favorable bids relative to project budget.
- Complex construction sequencing.
- Valuable insights regarding performance of *new and improved* Aqua Aerobics cloth media.
- WDNR approval and CWF funding.

NEW Water, collects and treats wastewater from 21 communities. Two facilities provide treatment: the Green Bay Facility (GBF) and the De Pere Facility (DPF). This project upgraded the filters at the DPF, which treats an average flow of 8 mgd and a peak flow of 57 mgd. Donohue designed an upgrade to replace the tertiary sand filters with cloth media disk filters. After commissioning the filters, Aqua Aerobics replaced the cloth media in two of the filters to assess the ability of the enhanced disks to operate longer without chemical cleaning and resting. The new media has proven effective at dramatically reducing the frequency of chemical conditioning and resting.

26 MGD Veolia Hydrotech™ Effluent Disc Filter Design

Heart of the Valley Metropolitan Sewerage District (HOVMSD): Kaukauna, Wisconsin

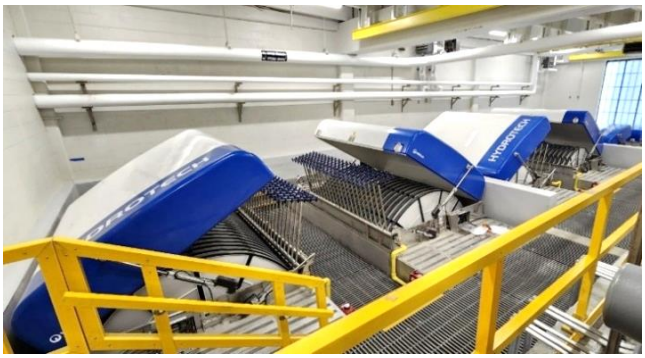
Reference

Brian Helminger | HOVMSD | 801 Thilmany Rd Kaukauna, WI 54130 | brian.helminger@hvmsd.org 920-766-5731

Project Highlights

- Planning, design, funding, bidding, and construction services.
- Tertiary filtration to meet Fox River TMDL limits for TSS and TP.
- Improved disinfection system to increase capacity and improve performance.
- Field-calibrated hydraulic model to support complex hydraulic analysis.
- Bench-scale chemical testing (by Donohue staff) during design to inform design decisions and construction to inform commissioning/start-up performance and efficiency.
- Complex construction sequencing.
- WDNR approval and CWF funding.

HOVMSD owns and operates an advanced water resource recovery facility (WRRF) that treats wastewater from five communities and discharges effluent to the Fox River. The District selected Veolia cloth disc media filters to achieve compliance with the Fox River TMDL. The rapid mix, coagulation, flocculation, and six disk filters fit inside the existing deep-bed sand filters. Disinfection system improvements enhanced disinfection capacity, performance, and peak-flow blending strategy.



26 MGD WesTech SuperDisc™ for Low-Level P Compliance

WalCoMet Sanitary District: Delavan, Wisconsin

Reference

Kevin Berg | WalCoMet | 975 West Walworth Ave
Delavan, WI 53115 | kberg@walcomet.com
608-214-5140

Project Highlights

- Planning, design, funding, bidding, and construction services.
- Tertiary filtration to meet low-level TP limit.
- Comprehensive electrical system improvements.
- WDNR approval and CWF funding.

WalCoMet operates a 7-mgd WRRF. Donohue prepared a phosphorus compliance planning report that recommended upgrading the activated sludge system to an enhanced biological phosphorus removal (EBPR) system and replacing the tertiary sand filter system with cloth media disk filters. The District elected to competitively bid Veolia and WesTech. The District chose WesTech after evaluating its competitive bid and the advantage of a larger pore size (20 microns). This larger pore size has been effective in maintaining compliance and eliminating the need for regular chemical cleaning of the media.

425 and 375 mgd Hybrid (UV and Cl_2) Disinfection System Improvements

Milwaukee Metropolitan Sewerage District: Milwaukee, Wisconsin

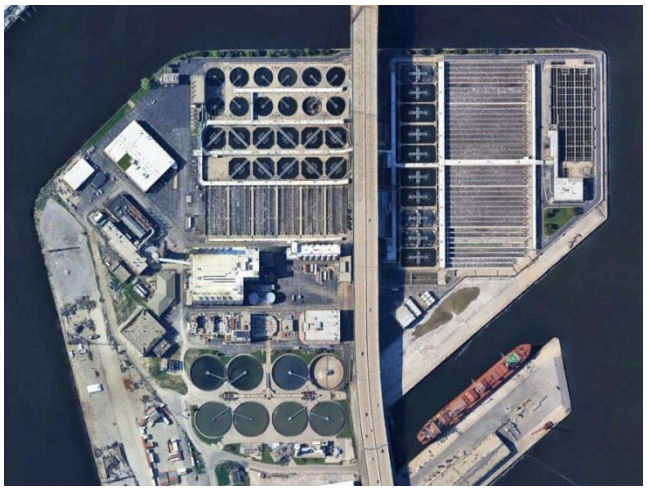
Reference

Dave Woznicki | MMSD | 260 W Seeboth St.
Milwaukee, WI 53204 | dwoznicki@mmsd.com
414-225-2273

Project Highlights

- Design of disinfection improvements at Jones Island (425 mgd) and South Shore (375 mgd).
- As a subconsultant to Carollo, Donohue is the lead process engineer for the chlorine disinfection system. Carollo is the lead process engineer for UV disinfection system.
- Donohue is the lead electrical designer for both the chlorination and UV systems.
- Donohue is leading the hydraulic analyses and hydraulic profile development at both Jones Island and South Shore.

Facing new permit limits for disinfection by May 2028 at both the Jones Island Water Reclamation Facility (JIWRF) and South Shore Water Reclamation Facility (SSWRF), the MMSD elected to upgrade its disinfection system. Considering footprint, hydraulics, and electrical requirements, the District selected a hybrid disinfection approach. The system will use chlorine to disinfect high flows and UV to disinfect base flows. Donohue is a subconsultant to Carollo. At both facilities, Donohue is performing the hydraulic profile analyses and designing the chlorination system improvements, all electrical system improvements, and all civil site improvements.



Detailed Presentation of Tasks

Scope of Services

Design Delivery Model Phases

Project Definition	Process Design	Process Layout

Step 1 – Engineer's Report

1. Prepare for, conduct, and document **Project Initiation Workshop (#1)** to discuss project communication protocols; project objectives; City requirements, preferences, and curiosities; funding expectations and constraints; operating experiences and constraints; construction sequencing requirements and constraints; and other technical, funding, and administrative matters relevant to the proper execution of this project. Identify alternatives worthy of pre-design evaluation.
2. Produce and submit a Request for Information (RFI). This information may include the following: recent historical wastewater data, effluent data, and/or treatment facility operating data; operating records; maintenance records; subsurface conditions information; hazardous materials information (e.g., paint and asbestos); and record drawings of the facility and/or operation and maintenance manuals.
3. Subcontract necessary subconsultants. Anticipated subconsultants include survey, wetland delineation, and environmental testing services (e.g., paint and asbestos).
4. Acquire 360° imagery throughout the relevant areas of the plant: site and structures.
5. Develop AutoCAD drawings representing existing structures associated with the project and the WWTP site using available record drawings and field measurements.
6. Perform a site review and conduct interviews with plant staff to enhance the Design Team's understanding of existing conditions. Appropriate engineering disciplines will participate in this site review.
7. Produce a hydraulic profile model throughout the existing liquid train. Calibrate the hydraulic model with field measurements.
8. Produce a solids mass balance. Use historical data to confirm the mass balance.
9. Produce and document the process design basins. Select and size process equipment, piping, valves, and hydraulic control equipment.
10. Define process equipment requirements: dimensions, weights, lifting requirements, access requirements, and utilities.
11. Produce preliminary process operating and control strategies.
12. Produce unit process flow sheets from conceptual schematics. Each flow sheet will include a single unit process and reflect the City's requirements and preferences provided previously.
13. Produce a conceptual site plan showing new improvements.
14. Produce a proposed hydraulic profile that reflects the proposed liquid train improvements.
15. Start coordinating the improvements with electric, natural gas, and water utilities.
16. Prepare for, conduct, and document **Process Design Workshop (#2)** to review and discuss the process design basis, conceptual hydraulic profile, conceptual site plan, flow sheets, process equipment sizing information, and potential major process equipment manufacturers.
17. Develop Civil, Structural, Architectural, Controls, Electrical, and HVAC concepts, and document those concepts.
18. Produce preliminary layout drawings for structures affected by the Work. In general, these drawings will delineate:
    a. Major removals (structural and equipment) within each existing structure
    b. Channels with dimensions
    c. Tanks with dimensions
    d. Buildings with dimensions
    e. Rooms on each floor like process rooms, electrical rooms, control rooms, mechanical rooms
    f. Cross sections with elevations
    g. Stairwells and doors
    h. Process equipment outlines
    i. Equipment access requirements and provisions

   j. Site access requirements and provisions for each structure; and site plan showing all structures and major above-grade site features.
19. Using the process schematics and control strategies developed previously, prepare preliminary process and instrumentation diagrams (PIDs).
20. Analyze potential environmental impacts and develop strategy to address them.
21. Prepare for, conduct, and document **Preliminary Layout Workshop (#3)** to review, discuss, and refine the preliminary layout drawings.
22. Produce refined layout drawings for all structures affected by the Work. These drawings will incorporate City preferences and requirements provided during the previous Workshop and be developed to a higher degree of completion than the preliminary layout drawings. In general, these drawings will show the items listed below, which were not shown or provided on the preliminary layout drawings:
    a. Major structural features such as wall thickness, slab thickness, beam sizes, and column sizes
    b. Major equipment access and removal devises like bridge cranes, monorails, and hoists
    c. Major electrical equipment like switchgear, emergency generators, MCCs, VFDs, transfer switches, and lighting panels
    d. Major controls equipment and panels
    e. Major HVAC equipment like boilers, make-up air units, furnaces, and air conditioners
    f. Site plan showing all structures, major above-grade site features, major buried process piping, and major buried utilities
    g. Overall electrical one-line diagrams
23. Produce an opinion of probable construction cost based on the refined layout drawings and PIDs. The construction cost opinion will be take-off based and organized by specification division.
24. Produce and document preliminary construction constraints and sequences.
25. Produce and submit a DRAFT Engineer's Report that includes the following:
    a. Site plans
    b. Architectural elevations
    c. Facility plans, sections, and layout drawings
    d. PIDs
    e. Electrical one-line drawings
    f. Preliminary construction constraints and sequences
    g. Opinion of probable construction cost opinion
26. Prepare for, conduct, and document **DRAFT Engineer's Report 30% Review Workshop (#4)** to review, discuss, and refine the DRAFT Engineer's Report.
27. Produce and provide a memorandum documenting resolution of the 30% review comments.

Step 2 – Contract Documents

Design Delivery Model Phases

Facilities Layout	Construction Drawings	Final Reviews

1. Produce Bidding and Contract Documents for a single prime Contractor. The front-end, legal, and general requirements will be based on Donohue's standard 2013 EJCDC documents and modified as necessary to conform with the City of Oshkosh's standard contractual and insurance requirements.
2. Work collaboratively with the City to revise front-end documents to conform with the City of Oshkosh's front-end requirements.
3. Produce Bidding and Contract Documents in conformance with the Wisconsin Clean Water Fund Program (CWFP) requirements.
4. Produce specifications in general conformance with the 50-division format of the Construction Specifications Institute (CSI).
5. Produce drawings (plans) using Donohue's CADD/AutoCAD standards.
6. Produce specifications in Microsoft Word (Word). At the 60%-, 90%-, and 100%-complete stages of design, submit electronic Word specifications for the City to comment and edit.
7. Advance the design from the 30%-complete milestone to 60% complete.
8. Produce and submit 60%-complete plans, specifications, and an opinion of probable construction cost opinion based on the 60%-complete plans and specifications.

9. Prepare for, conduct, and document a **60% Review Workshop (#5)** to review, discuss, and refine the 60%-complete documents.
10. Produce and submit a memorandum documenting resolution of all 60% review comments. Revise plans and specifications to address 60% review comments.
11. Submit 60%-complete plans and specifications to WDNR as a "regulatory review" set for WDNR review and approval. Respond to WDNR review comments and questions to secure their approval.
12. Advance the design from the 60%-complete milestone to 90% complete.
13. Produce and submit 90%-complete plans, specifications, and an opinion of probable construction cost opinion based on the 90%-complete plans and specifications.
14. Prepare for, conduct, and document a **90% Review Workshop (#6)** to review, discuss, and refine the 90%-complete documents.
15. Produce and submit a memorandum documenting resolution of all 90% review comments. Revise plans and specifications to address 90% review comments.
16. Produce and submit 100%-complete Bidding Documents and an opinion of probable construction cost opinion based on the 100%-complete Bidding Documents.

Step 3 – Permitting

1. Produce permit applications and supporting technical documentation. The anticipated permit applications are listed below. Respond to questions and comments from permitting agencies to secure approval.
   a. WDNR construction approval
   b. City building, demolition, plumbing, and electrical
   c. City site plan review
   d. WDNR outfall installation, complete with wetland delineation report and updated environmental resources review
   e. Department of Safety and Professional Services (DSPS) building plan review (likely)
2. Attend City Plan Commission workshops and meetings, as needed, to facilitate local reviews.

Step 4 – Bidding

1. Attend, conduct, and document a pre-bid meeting. Distribute meeting notes by addendum.
2. Respond to bidder questions and prepare addenda as necessary.
3. Assist the City with and attend the bid opening.
4. Review bids and submit a letter of recommendation for award.
5. Produce and provide conformed Contract Documents, incorporating revisions made by addenda.

Step 5 – Project Management and QA/QC

1. Provide monthly status reports. Topics of the status reports will include Activities This Period, Near-Term Activities, Outstanding Issues, Budget Position, and Schedule.
2. Provide meeting/workshop notes that document discussions, decisions, City comments, City direction, and action items.
3. Conduct periodic informal status calls with the City to review progress, get direction, and enhance coordination in advance of workshops. Provide notes documenting these calls.
4. Perform quality reviews throughout the duration of the project. Review deliverables before submitting to the City and/or regulatory, permitting, and funding agencies.

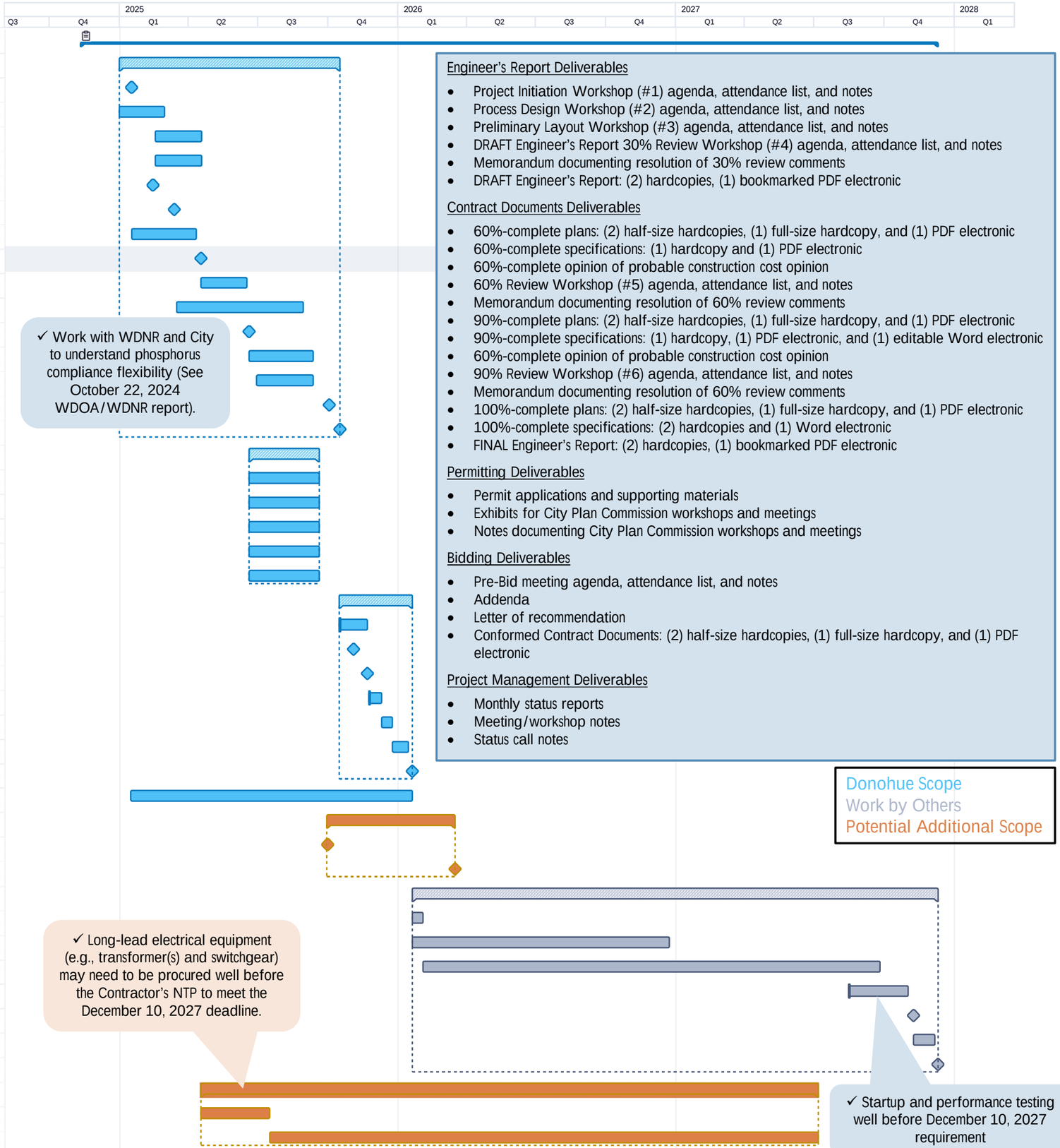
Schedule

A detailed Gantt chart schedule from Project Initiation through Final Completion (December 10, 2027) is provide on the page that follows. The schedule also lists all project deliverables by major task/phase.

Proposal

A Cost Proposal worksheet follows the Gantt chart. We welcome the opportunity to review and refine the proposed services and fee with the City to ensure they align with the City's requirements and expectations.

	Name	Start date	Due date
1	**Oshkosh Tertiary Filtration Project**	11/11/2024	12/10/2027
2	100. Engineer's Report & Contract Documents (Drawings & Specifications)		
3	Project Initiation - Workshop 1		01/16/2025
4	Establish Major Design Criteria	01/01/2025	02/28/2025
5	Analyze Potential Environmental Impacts	02/17/2025	04/18/2025
6	Preliminary Sequence of Construction	02/17/2025	04/18/2025
7	Process Design - Workshop 2		02/13/2025
8	Preliminary Layout - Workshop 3		03/13/2025
9	Draft Engineer's Report (30%)	01/17/2025	04/11/2025
10	DRAFT Engineer's Report 30% Review - Workshop 4		04/17/2025
11	Develop 60% Drawings & Specifications	04/18/2025	06/16/2025
12	Update Opinion of Probable Construction Costs (OPCC)	03/17/2025	08/29/2025
13	60% Design Review - Workshop 5		06/19/2025
14	Prepare Project Bidding Documents	06/20/2025	09/11/2025
15	Develop 90% Drawings & Specifications	06/30/2025	09/11/2025
16	90% Design Review - Workshop 6		10/02/2025
17	Final Engineer's Report & 100% Bidding Documents		10/16/2025
18	200. Permit Applications		
19	WDNR Construction Approval	06/20/2025	09/19/2025
20	City of Oshkosh Building Permits	06/20/2025	09/19/2025
21	City of Oshkosh Site Plan Review Application	06/20/2025	09/19/2025
22	DSPS Building Approval	06/20/2025	09/19/2025
23	WDNR Individual Permit Application	06/20/2025	09/19/2025
24	300. Bidding Phase Activities		
25	Advertise for Bid on QuestCDN	10/16/2025	11/21/2025
26	Pre-Bid Meeting		11/03/2025
27	Bid Opening		11/21/2025
28	Notice of Award (Council Meeting 12/9/25)	11/24/2025	12/10/2025
29	GC Contract Execution	12/11/2025	12/24/2025
30	Owner Contract Execution (Council Meeting 1/13/26)	12/25/2025	01/14/2026
31	Notice to Proceed		01/19/2026
32	400. Project Management & QA/QC	01/16/2025	01/19/2026
33	500. Project Funding		
34	CWF Loan Application Due		09/30/2025
35	CWF Loan Closing		03/16/2026
36	600. Construction		
37	GC Mobilization	01/20/2026	02/02/2026
38	Filter Lead Time	01/20/2026	12/23/2026
39	Construction (20 Months)	02/03/2026	09/25/2027
40	Equipment Startup	08/16/2027	11/01/2027
41	Substantial Completion		11/08/2027
42	Performance Testing	11/09/2027	12/06/2027
43	Final Completion		12/10/2027
44	700. Procurement & Pre-Purchase of Equipment (Potential Added Scope)		
45	Approved Transformer & Switchgear Submittals	04/18/2025	07/16/2025
46	Transformer & Switchgear Lead Time	07/17/2025	07/06/2027



✓ Work with the City and WPS at these early design stages to understand the electrical service situation and required electrical equipment.

✓ Work with WDNR and City to understand phosphorus compliance flexibility (See October 22, 2024 WDOA/WDNR report).

✓ Long-lead electrical equipment (e.g., transformer(s) and switchgear) may need to be procured well before the Contractor's NTP to meet the December 10, 2027 deadline.

✓ Startup and performance testing well before December 10, 2027 requirement

Engineer's Report Deliverables

- Project Initiation Workshop (#1) agenda, attendance list, and notes
- Process Design Workshop (#2) agenda, attendance list, and notes
- Preliminary Layout Workshop (#3) agenda, attendance list, and notes
- DRAFT Engineer's Report 30% Review Workshop (#4) agenda, attendance list, and notes
- Memorandum documenting resolution of 30% review comments
- DRAFT Engineer's Report: (2) hardcopies, (1) bookmarked PDF electronic

Contract Documents Deliverables

- 60%-complete plans: (2) half-size hardcopies, (1) full-size hardcopy, and (1) PDF electronic
- 60%-complete specifications: (1) hardcopy and (1) PDF electronic
- 60%-complete opinion of probable construction cost opinion
- 60% Review Workshop (#5) agenda, attendance list, and notes
- Memorandum documenting resolution of 60% review comments
- 90%-complete plans: (2) half-size hardcopies, (1) full-size hardcopy, and (1) PDF electronic
- 90%-complete specifications: (1) hardcopy, (1) PDF electronic, and (1) editable Word electronic
- 60%-complete opinion of probable construction cost opinion
- 90% Review Workshop (#6) agenda, attendance list, and notes
- Memorandum documenting resolution of 60% review comments
- 100%-complete plans: (2) half-size hardcopies, (1) full-size hardcopy, and (1) PDF electronic
- 100%-complete specifications: (2) hardcopies and (1) Word electronic
- FINAL Engineer's Report: (2) hardcopies, (1) bookmarked PDF electronic

Permitting Deliverables

- Permit applications and supporting materials
- Exhibits for City Plan Commission workshops and meetings
- Notes documenting City Plan Commission workshops and meetings

Bidding Deliverables

- Pre-Bid meeting agenda, attendance list, and notes
- Addenda
- Letter of recommendation
- Conformed Contract Documents: (2) half-size hardcopies, (1) full-size hardcopy, and (1) PDF electronic

Project Management Deliverables

- Monthly status reports
- Meeting/workshop notes
- Status call notes

Donohue Scope
Work by Others
Potential Additional Scope

Cost Proposal - Professional Engineering Services for the City of Oshkosh Wastewater Treatment Plant Tertiary Treatment Filtration Facility Design

Levels of Effort (Hours) by Task

Project Roles	Principal	PM and SME-Constructability	Lead Process Engineer	SME-Filtration	SME-Hydraulics	Senior Structural / Architect	Junior Structural	Senior Process	Junior Process	Senior Electrical	Junior Electrical	Mechanical	Civil	Controls	QA/QC	Admin
Team Members	Gerbitz	Howe	Holzem	Cassity	Raisbeck	Reimes	TBD	Wood	TBD	Stohl	TBD	Larson	Bgrunwald	Jgrunwald	Varies	Treft
1 Engineer's Report																
Prepare for, conduct, and document Workshop 1	3	8														
Subcontract survey	2	5											5			
Subcontract wetland delineation	2	5											5			
Subcontract environmental testing	2	5														
Perform site reconnaisance, 360 imagery, AutoCAD bases	5	15	10			10	80	30	60	10	10	15	80	10		
Produce process design basis and operating strategies			60	10	10			60	40							
Produce process schematics / flow sheets			40					15	25							
Prepare for, conduct, and document Workshop 2	3	15	15					15								
Produce preliminary layout drawings		10	40			30	80	60	40	20	30	30	30	10		
Produce preliminary PIDs		10	10					10						100		
Analyze potential environmental impacts		15											15			
Prepare for, conduct, and document Workshop 3	3	15	15			5		15		10		5	5	5		
Produce refined layout drawings		10	25			30	80	60	40	20	30	30	30			
Produce refined PIDs		10	10					10						100		
Produce DRAFT Engineer's Report	5	20	40	5	5	25		40		15		15	15	15		10
Prepare for, conduct, and document Workshop 4	3	15	15			5		15		10		5	5	5		
Document resolution of 30% review comments	3	10	10	3	3	10		10		10		10	10	10		
Totals	31	168	290	18	18	115	240	340	205	95	70	110	200	255	0	10
2 Contract Documents																
Produce 60%-complete documents	3	20	60	5	5	80	160	60	120	30	120	150	80	120		10
Prepare for, conduct, and document Workshop 5	3	15	15			5		15		10		5	5	5		
Document resolution of 60% review comments	3	10	10	5	5	5	5	5	5	5	5	10	10	10		
Produce 90%-complete documents	3	20	40	5	5	80	160	60	120	30	120	150	80	120		20
Prepare for, conduct, and document Workshop 6	3	10	10			5	5	5	5	5	5	10	10	10		
Document resolution of 90% review comments	3	10	10	5	5	10		10		10		10	10	10		
Produce 100%-complete documents	3	15	10			10	10	10	10	10	10	10	10	10		20
Totals	21	100	155	20	20	195	340	165	260	100	260	345	205	285	0	50
3 Permitting																
WDNR construction	3	5	20													
City building, demolition, plumbing, and electrical		20				10					10	10				
City site plan review	3	25											40			
WDNR outfall		5											40			
DSPS building						20										
Totals	6	55	20	0	0	30	0	0	0	0	10	10	80	0	0	0
4 Bidding																
Prepare for, conduct, and document pre-bid meeting	2	10	5													
Respond to bidder questions		20	10			5	5	5	5	10	5	10	10	5		
Review bids and produce letter of recommendation	2	5														
Produce conformed Contract Documents		5		5		5		5		5		5	5	5		
Totals	4	40	15	5	0	10	5	10	5	15	5	15	15	10	0	0
5 Project Management and QA/QC																
Develop workplan and set up accounting system	3	10														2
Produce monthly status reports	10	15														
Prepare for, conduct, and document status calls	10	25														
Perform quality reviews: design basis, 30%, 60%, and 90%	15			15	15										200	
Totals	38	50	0	15	15	0	0	0	0	0	0	0	0	0	200	2
Total Hours All Phases	100	413	480	58	53	350	585	515	470	210	345	480	500	550	200	62

Labor Fees and Expenses by Task

Total Hours	Labor Fee	Travel Expenses	Other Expenses	Totals
11	$2,535	$200		$2,735
12	$2,420		$10,000	$12,420
12	$2,420		$7,500	$9,920
7	$1,620		$7,500	$9,120
335	$53,975	$800		$54,775
180	$30,400			$30,400
80	$13,100			$13,100
48	$9,105	$200		$9,305
380	$63,450			$63,450
130	$21,500			$21,500
30	$5,550			$5,550
78	$15,130	$200		$15,330
355	$59,150			$59,150
130	$21,500			$21,500
210	$38,525			$38,525
78	$15,130	$200		$15,330
89	$17,075		$1,000	$18,075
2,165	$372,585	$1,600	$26,000	$400,185

Total Hours	Labor Fee	Travel Expenses	Other Expenses	Totals
1,023	$169,055			$169,055
78	$15,130	$200	$1,000	$16,330
93	$17,155			$17,155
1,013	$166,505			$166,505
83	$14,955	$200	$1,000	$16,155
93	$17,955			$17,955
138	$23,505		$1,000	$24,505
2,521	$424,260	$400	$3,000	$427,660

Total Hours	Labor Fee	Travel Expenses	Other Expenses	Totals
28	$5,505		$300	$5,805
50	$9,550		$300	$9,850
68	$12,505	$300	$300	$13,105
45	$7,450		$300	$7,750
20	$3,900		$300	$4,200
211	$38,910	$300	$1,500	$40,710

Total Hours	Labor Fee	Travel Expenses	Other Expenses	Totals
17	$3,570	$200		$3,770
90	$16,725			$16,725
7	$1,620			$1,620
40	$7,775		$1,000	$8,775
154	$29,690	$200	$1,000	$30,890

Total Hours	Labor Fee	Travel Expenses	Other Expenses	Totals
15	$3,165			$3,165
25	$6,000			$6,000
35	$8,100			$8,100
245	$59,875			$59,875
320	$77,140	$0	$0	$77,140

2025 Fee Schedule

Classification	Hourly Rate
Engineer/Specialist IX	$285
Engineer/Specialist VIII	$265
Engineer/Specialist VII	$245
Engineer/Specialist VI	$230
Engineer V/Specialist V	$210
Engineer/Specialist IV	$195
Engineer/Specialist III	$180
Engineer/Specialist II	$160
Enginee/Specialist I	$140
Technician II	$125
Technician I	$105
Administrative III	$105
Administrative II	$95
Administrative I	$85

Denotes subconsultant fee.

Potential Added Scope Items

1 - Prepare and submit CWFP Application
- Hours 90
- Average Rate $205
- Fee $18,450

2 - Design 24.9 kV Gear/Transformer(s)[X]
- Hours 360
- Average Rate $235
- Fee $84,600

3 - Procure 24.9 kV Gear/Transformer(s)[X]
- Hours 160
- Average Rate $235
- Fee $37,600

X - Requires workshop with WPS to finalize scope.

Labor Fee Summary by Phase

Hourly Labor Charge-Out Rates	$285	$210	$180	$245	$195	$195	$140	$160	$140	$265	$180	$160	$160	$160	$245	$105
Engineer's Report	$8,835	$35,280	$52,200	$4,410	$3,510	$22,425	$33,600	$54,400	$28,700	$25,175	$12,600	$17,600	$32,000	$40,800	$0	$1,050
Contract Documents	$5,985	$21,000	$27,900	$4,900	$3,900	$38,025	$47,600	$26,400	$36,400	$26,500	$46,800	$55,200	$32,800	$45,600	$0	$5,250
Permitting	$1,710	$11,550	$3,600	$0	$0	$5,850	$0	$0	$0	$0	$1,800	$1,600	$12,800	$0	$0	$0
Bidding	$1,140	$8,400	$2,700	$1,225	$0	$1,950	$700	$1,600	$700	$3,975	$900	$2,400	$2,400	$1,600	$0	$0
Project Management and QA/QC	$10,830	$10,500	$0	$3,675	$2,925	$0	$0	$0	$0	$0	$0	$0	$0	$0	$49,000	$210
Totals	$28,500	$86,730	$86,400	$14,210	$10,335	$68,250	$81,900	$82,400	$65,800	$55,650	$62,100	$76,800	$80,000	$88,000	$49,000	$6,510

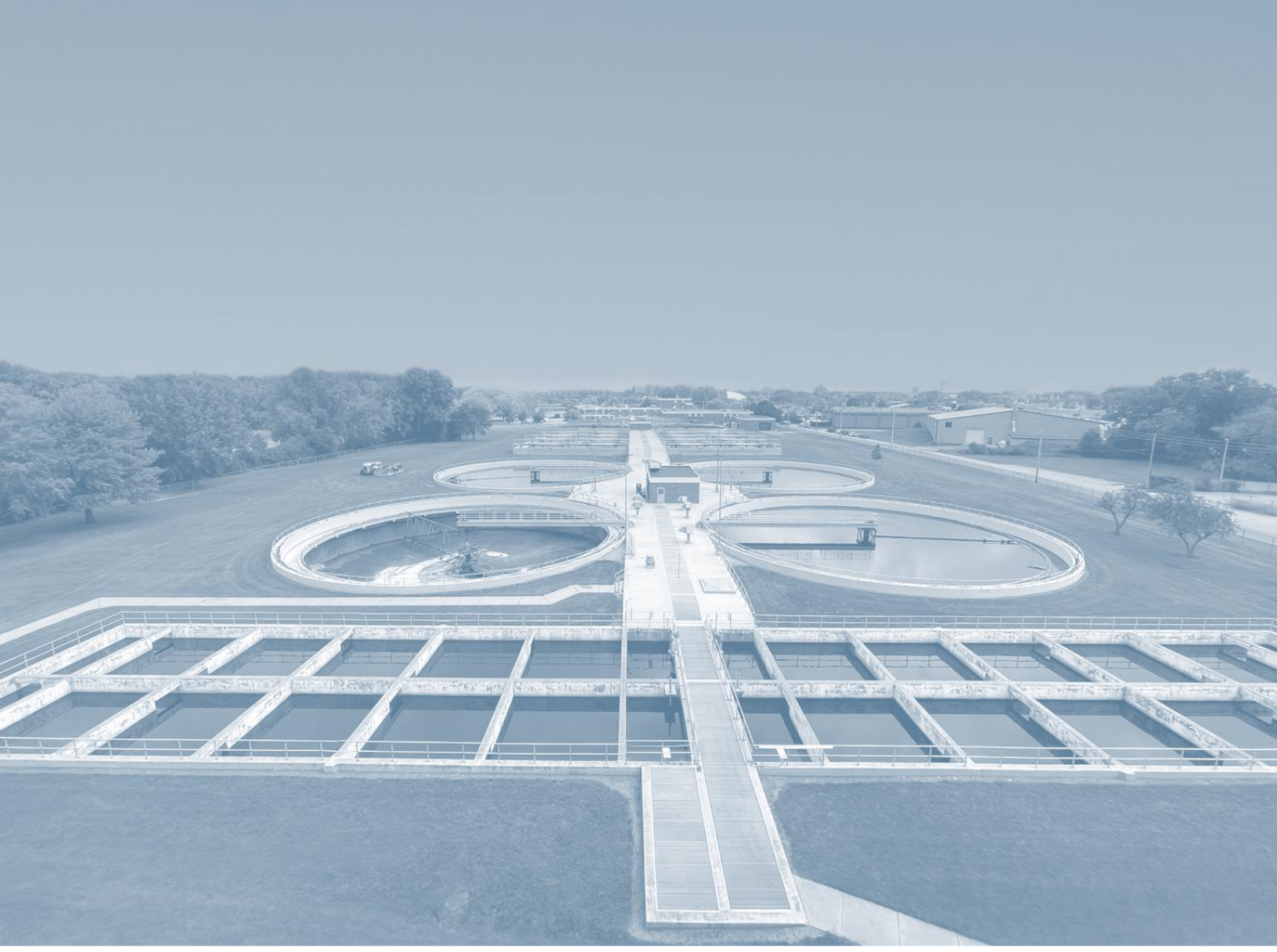
Total Labor Hours and Fee Summary

Labor Hours	Labor Fee	Subs/Exp	Total Fee
2165	$372,585	$27,600	$400,185
2521	$424,260	$3,400	$427,660
211	$38,910	$1,800	$40,710
154	$29,690	$1,200	$30,890
320	$77,140	$0	$77,140
5371	$942,585	$34,000	$976,585

Construction Cost $20,500,000

Engineering Fees and % of Construction		
Design Fee	$904,985	4.4%
Permitting Fee	$40,710	0.2%
Bidding Fee	$30,890	0.2%
Total Fee	$976,585	4.8%

Time-and-materials not to exceed. Expenses at Cost.



City of Oshkosh

Appendix – Resumes

DONOHUE

YEARS OF EXPERIENCE
29

EDUCATION
Bachelor of Science
Civil Engineering
University of Wisconsin-Platteville
1995

AWARDS
2022 ACEC Wisconsin Engineering Excellence Best of State Award, CRS Manager: WWTP New Biogas Boiler, Appleton, Wisconsin.

2020 ACEC Wisconsin Engineering Excellence State Finalist, Project Manager-Construction Related Services: New Clearwells and High Service Pump Station Upgrade, South Milwaukee Water Utility, South Milwaukee, Wisconsin

2017 ACEC Wisconsin Engineering Excellence Best of State Award, Lead Process-Mechanical Engineer: Eau Claire WWTF-Resilient, Robust, Sustainable, Eau Claire, Wisconsin

2011 ACEC Minnesota Engineering Excellence Honor Award, Process Engineer: New Wastewater Treatment Facility at Willmar, Minnesota

2011 ACEC Wisconsin Engineering Excellence State Finalist, Lead Process Design Engineer: Eau Claire Removes Toxicity and Improves Pumping, Eau Claire, Wisconsin

2010 ACEC of Wisconsin Engineering Excellence State Finalist, Process Engineer: Wastewater Plant Expansion and Optimization, Two Rivers, Wisconsin

PRESENTATIONS
"Indianapolis CSO 39 Storage/Primary Treatment." Central States Water Environment Association, May 2004

"Aerated Lagoon Effluent Polishing with Peat Wetlands." Gibbsville Sanitary District, Gibbsville, Wisconsin, January 2001

"Peat/Wetland Treatment Alternative for Small Communities." Gibbsville Sanitary District, Gibbsville, Wisconsin, May 2000

Digester Mixing System Upgrade, Concrete and Structural Repairs, Roof Replacements, and WWTP Lifting System Improvements, Oshkosh, Wisconsin. Construction Administrator: The City of Oshkosh has recently undergone a variety of WWTP upgrades/improvements. The Digester Mixing System Upgrade involved replacement of the existing gas mixing system with internal draft tube type mixing. Unique to the project was modifying the existing floating covers to accept the new mixers. Donohue developed bidding documents for the removal and replacement of nearly all roofs at the WWTP as well as performed a field review of concrete and structural conditions documenting findings and repair recommendations. The Donohue team then prepared bidding documents and oversaw the structural repairs. Additional work at Oshkosh has also included improvements to equipment removal hoisting configurations for ease and safety. Donohue collaborated with Jacobs to implement control of the equipment into the Plant's existing SCADA system.

Ferric Chloride Feed System Evaluation/Design Construction, NEW Water, Green Bay, Wisconsin. Construction Observation: Evaluation of existing ferric chloride feed system components and range of ferric chloride feed rates. Developed a listing of potential feed point locations and identified improvements necessary to provide an efficient feed system, including supplementary mixing. Determined optimal location for ferric chloride unloading to bulk storage. Developed design memorandum including unit process sizing, flow diagrams, and conceptual layout sketches. Prepared bidding documents, including plans and specifications, and opinion of probable construction cost. Provided construction observation services.

New Wastewater Treatment Facility, Clinton, Wisconsin. Process Engineer/Project Manager: Project included the design of a 100% new wastewater treatment facility. The design flow rate was 0.38 mgd (2.6 mgd peak). Conditions of the existing facilities were beyond useful life or too small in capacity and were demolished. The new treatment facility consisted of an administration building, preliminary treatment facilities (screenings and grit removal), raw wastewater pumping, activated sludge treatment, blower, and chemical phosphorus removal building, rehabilitation of existing sand filters for flow blended secondary clarifier effluent to UV disinfection, sludge storage, post aeration, and effluent pumping for high river events. Improvements in addition to the treatment facility included site drainage issues, a new industrial park street with utilities to access the plant, and downstream waterway improvements.

Wastewater Treatment Plant Improvements, Whitewater, Wisconsin. Construction Administrator: The project involved major improvements to the 1.5 mgd average day flow (11 mgd peak) wastewater treatment facility. Design was based on Donohue's Facility Planning recommendations: remove existing RBC secondary treatment system, construct activated sludge system incorporating enhanced biological phosphorus removal, utilize one existing secondary settling basin for additional aeration tankage, construct new secondary clarifiers, construct RAS pumping system, construct WAS pumping and centrifuge sludge thickening system, renovate the Administration Building, replace electrical systems, accommodate future tertiary filtering to achieve low-level phosphorus compliance, and accommodate future total nitrogen removal strategies. To help fund the project, the City received a $707,500 grant through WDNR's Clean Water Fund Principal Forgiveness loan program.

Wastewater Treatment Facility Improvements, Wausau, Wisconsin. Construction Administrator: The project involved major improvements to the 5.2 mgd average day flow (32 mgd peak) wastewater treatment facility. Design was based on Donohue's Facility Planning recommendations: replacement of raw wastewater pumps, replacement of primary clarifier mechanisms, new primary scum pumping and primary sludge screening prior to digestion, provide selector basins and primary influent flow diversion to step feed activated sludge system during high flows, replace aeration tank aeration system including high speed blowers, piping, aeration tank diffusers with a split grid fine bubble system, as well as influent and effluent gates. New secondary effluent splitter box, one new secondary clarifier, new RAS and WAS pumping systems, chemical systems for alkalinity and polymer, new Solids Handling building and miscellaneous equipment including, belt dryer and dried solids handling system, convert existing sand filter

building to include effluent pumping, reclaimed plant effluent system, disc filters to achieve low-level phosphorus compliance, and upgrade to new UV disinfection. To help fund the project, the City received a $707,500 grant through WDNR's Clean Water Fund Principal Forgiveness loan program.

UV Disinfection Facilities, Howards Grove, Wisconsin. Process Engineer: The project involved the design of UV disinfection facilities. Also provided construction-related services, including contract administration and construction observation.

Water Pollution Control Plant Upgrade, Fort Wayne, Indiana. Process Engineer: Prepared RAS/WAS piping modifications for the design of an upgrade at the water pollution control plant. The project consisted of preliminary treatment, additional flood control facilities, septage receiving facilities, and modifications to the influent interceptor sewers, secondary treatment facilities, and the site power distribution system. The preliminary treatment facilities included fine screening, a raw wastewater pump station, vortex grit removal basins, and grit handling. Secondary improvements included clarifier influent launder improvements, RAS and WAS metering improvements, and the replacement of four clarifier drives and mechanisms.

Disinfection System Conversion, Fort Wayne, Indiana. Process Engineer: Prepared plans and specifications for the conversion of an existing gaseous chlorine disinfection system to a liquid bleach disinfection system, a new sodium bisulfite dechlorination system, and replacement of the RAS airlift pump station with variable speed drive axial flow pump station.

Recirculating Sand Filter Treatment System, Gibbsville Sanitary District, Wisconsin. Process Engineer: Project included the design and preparation of plans and specifications for a Recirculating Sand Filter Treatment System. The project included unique construction sequencing to construct new sand filter beds within the berms of the existing lagoons.

Wastewater Facility Improvements Project, Faribault, Minnesota. Process Engineer: Design of the new headworks building included as part of the rehabilitation of the entire wastewater facility. Design average flow of 4.11 mgd and a peak flow of 12.04 mgd. The new headworks structure included intercepting the existing 30-inch gravity sewer and maintaining the operation of the existing facility until the new facility was constructed. Headworks included raw wastewater pumping, screening, grit removal, and chemical feed room. This project was partly funded by ARRA funds; therefore, bidding documents were set up to ensure the use of American-made products where necessary.

Treatment Facilities Upgrade, Eau Claire, Wisconsin. Process Engineer: Major upgrade ($40M) to the entire wastewater treatment facility. The existing rotating biological contactors were replaced with a biological phosphorus removal activated sludge system with high-efficiency turbo-blowers. The project also included primary sludge screening, primary clarifier improvements, secondary clarifier improvements, anaerobic digestion system improvements (linear motion mixers, nozzle mixing, digester covers, biogas storage, and digester gallery piping), solids thickening, biogas conditioning, biogas utilization for heat and electricity production, an automation system to minimize operator requirements, odor control, alkalinity storage and feed systems, water and wastewater laboratory improvements, updated sludge pumping improvements, and emergency electricity generation, and ventilation and electrical system improvements to meet NFPA code.

Raw Wastewater Pump Station Bypass Design, New Albany, Indiana. Process Engineer: Design and preparation of plans and specifications for the raw wastewater pump station bypass channel were included in this project. Duties included increasing the existing raw wastewater coarse screening capacity from 30 mgd to 55 mgd. A 55-mgd coarse-screened bypass was also added for redundancy in the event of screen failure. The greatest benefit was the ability to accept flow during a screen failure without having to bypass it. Finally, the bypass channel allowed the City to take the primary pump station out of service for cleaning and maintenance.

MICHAEL W. GERBITZ, PE

PROFESSIONAL ENGINEER
Wisconsin: 32259
Michigan: 6201064285
Minnesota: 53781

YEARS OF EXPERIENCE
34

EDUCATION
Master of Science
Civil Engineering
Southern Illinois University
1992

Bachelor of Science
Aerospace Engineering and Mechanics
University of Minnesota
1990

PROFESSIONAL ASSOCIATIONS
Central States Water Environment
Water Environment Federation
NACWA

AWARDS
2017 ACEC Wisconsin Engineering Excellence Best of State Award, Project Manager: Eau Claire WWTF-Resilient, Robust, Sustainable, Eau Claire, Wisconsin

2017 ACEC Engineering Excellence National Recognition, Project Manager: Kenosha WWTP Energy Optimized Resource Recovery, Kenosha, Wisconsin

2013 ACEC Wisconsin Engineering Excellence Grand Award, Project Manager: Sheboygan Regional WWTP Achieves Net Zero Energy, Sheboygan, Wisconsin

2012 ACEC Minnesota Engineering Excellence Honor Award, Lead Project Manager/Lead Process Engineer: New Wastewater Treatment Facility, Willmar, Minnesota

2008 George Bradley Gascoigne Medal, Water Environment Federation

2007 ACEC Engineering Excellence Grand Award/National Finalist, Project Manager: Wastewater Treatment Facility at Chatfield, Minnesota

PAPERS
"Sheboygan WWTF Achieves Net Zero Energy," The Clarifier, Wisconsin Wastewater Operators' Association, December 2013

"Best from the Inside Out, A change in direction eliminated filamentous bulking at a Wisconsin slaughterhouse," Industrial Wastewater, February/March 2007, Water Environment Federation Magazine

"Nutrient Removal: One Size Does Not Fit All," Water Environment & Technology, October 2004

PUBLICATIONS (peer reviewer)

Effluent Filtration to Comply with Low-Level TSS and TP at Water Resource Recovery Facility, Heart of the Valley Sanitary District, Kaukauna, Wisconsin. Principal/Client Team Leader: Effluent total suspended solids and total phosphorus are now governed by TMDL mass limits. The existing BAF cannot consistently comply with these mass limits. This project produced bidding documents to install a 26-mgd effluent filtration system to meet the low-level mass limits. Secondary effluent will be chemically conditions upstream of new cloth media disk filters. These systems will be installed inside the footprint of a sand filter.

Low-Level Phosphorus Compliance, Fox River Water Pollution Control Center, Brookfield, Wisconsin. Project Principal/Client Team Leader: The City retained Donohue to design improvements to meet a low-level effluent phosphorus limit (0.075 mg-TP/L) at this 50-mgd treatment facility. During planning, Donohue and the Owner considered a host of compliance strategies before selecting disc filtration. The Bidding Documents defined the Work associated with a chemical mixing and flocculation system, flow splitting system, and effluent disc filtration system.

Tertiary Filtration and Service Water Improvements Project, NEW Water, Green Bay, Wisconsin. Project Principal/Client Team Leader for design of tertiary filtration using cloth media disc filters to achieve future TSS and phosphorus limitations. The eight filter system was designed for an average and peak flow of 10 and 57.3 mgd, respectively. The design also included replacement of the service water system, which included a new service water pumping system, hydropneumatic tank, and automatic strainers.

Wastewater Treatment Facility Plan, Wausau, Wisconsin. Project Manager/Principal/Client Team Leader: The City of Wausau owns and operates an 8-mgd average/36-mgd peak advanced wastewater treatment facility. The facility had not been upgraded in 30 years, was facing and impending low-level phosphorus limit, and was finding it increasingly difficult to land apply its wet-cake biosolids. The City retained Donohue to perform a comprehensive Facility Plan to produce a cost-effective upgrade strategy that addressed the aging equipment and infrastructure concerns, capacity concerns, low-level phosphorus compliance, and biosolids logistics challenges. The recommended plan included equipment replacement, infrastructure rehabilitation and repurposing, biological phosphorus removal, effluent disc filtration, and biosolids dewatering and drying.

Wastewater Treatment Plant Upgrade, La Crosse, Wisconsin. Principal/Client Team Leader/Technical Advisor: Design to improve phosphorus removal for new permit limits and to enhance safety, reliability, energy efficiency, solids-processing, and solids-reuse capacity. Improvements to the treatment facility include, among others, new fine screen; upgrades to the Primary Solids Pumping System; upgrades to the existing aeration basins for enhanced biological phosphorus removal; full diffuser replacement; replacement of existing blowers with high efficiency turbo blowers; conversion of existing chlorination channel into chemical mixing tanks for the phosphorus removal filtration system; installation of rotating disc filters for phosphorus removal installation of a new heat and power cogeneration engine; full facility electrical utility upgrade converting from three utility feeds to a single utility feed and necessary upgrades to bring the facility into compliance.

Wastewater Treatment Improvements Design, Wausau, Wisconsin. Principal/Client Team Leader: The City of Wausau retained Donohue to produce Bidding Documents to construct the improvements outlined in in the Donohue-authored Wastewater Treatment Facility Plan. The improvements to this 8-mgd average/36-mgd peak facility included a new administration building, raw wastewater screening improvements, raw wastewater pumping improvements, grit system improvements, primary flow splitting improvements, primary treatment and solids pumping improvements, primary effluent conduit improvements, anoxic/anaerobic selectors for biological phosphorus removal, aeration basin configuration and efficiency improvements, aeration system improvements, secondary flow splitting improvements, effluent pumping, secondary effluent pumping, disc filtration for effluent BOD and phosphorus compliance, UV disinfection, primary solids screening, primary thickening, WAS thickening, digestion system enhancements, DSD dewatering, biosolids drying, and biosolids storage improvements.

"Moving Towards Resource Recovery Facilities," Water Environment Federation 2013

PRESENTATIONS

"Biosolids Drying to Eliminate Land Application," Indiana Water Environment Association, Annual Conference, August 2021

"Wastewater Today: Saving Energy, Producing Energy, and Recovering Nutrients," MWOA Section Meeting, Willmar, Minnesota, June 2017

"One Size Does Not Fit All: Site Specific Conditions and Nutrient Removal Configurations," IAWEA Annual Meeting, June 2014

"Overcoming the Barriers for Energy Recovery: Developing WLSSD's Energy Vision," CSWEA Annual Conference, May 2014

"Achieving Energy Independence: Water Resource Recovery Facilities Can Achieve It," MWEA Annual Biosolids Conference, March 2014

"Overcoming the Barriers for Energy Recovery: Developing WLSSD's Energy Vision," WATERCON, March 2014

"Overcoming the Barriers for Energy Recovery: Developing WLSSD's Energy Vision," CSWEA Environment Conference, November 2013

"Sheboygan Heat Drying Biosolids," CSWEA Wisconsin Annual Spring Biosolids Symposium, March 2013

"You've Got Grit Slurry: Now What? Three Case Studies of Grit Slurry Serving Large Combined Sewer Systems," WEFTEC, October 2012

"LM Digester Mixers and More Micro-Turbines Enhance Sheboygan's Ability to Produce Energy and Go off the Grid," Central States WEA Annual Meeting, May 2012

Water Pollution Control Facility Upgrade, Beloit, Wisconsin. Principal/Client Team Leader/Technical Advisor: Upgrade design to enhance safety, reliability, energy efficiency and to include biosolids dewatering and drying, aeration system upgrades, and UV disinfection. Improvements to the treatment facility include, among others, replacement of the grit removal and classification systems; replacement of existing blowers with high efficiency turbo blowers; conversion of existing chlorination channel into UV disinfection channel; replacement of two gravity belt thickeners for solids thickening and other solids handling components including a belt dryer.

Treatment Facility and Pump Stations, Willmar, Minnesota. Project Manager: Donohue served as program manager for the design of $70M of wastewater system improvements. These improvements consisted of a new 5-mgd average day flow treatment facility, 6 miles of 48- and 54-inch gravity interceptor, two raw wastewater pump stations, and several miles of raw wastewater force main. The new 5-mgd treatment facility consists of a screw pump raw wastewater pump station, a centrifugal submersible raw wastewater pump station, fine screening, screenings washing/compacting, grit removal, anoxic selector, oxidation ditch activated sludge, secondary settling, UV disinfection, final aeration, chemical phosphorus removal, gravity belt WAS thickening, liquid sludge storage, hypochlorite filament control, and reclaimed effluent pumping and distribution.

Digestion System Mixing, Oshkosh, Wisconsin. Project Manager/Principal/Client Team Leader: Donohue evaluated and produce bidding documents for a digester mixing system improvements at this 20-mgd average advanced wastewater treatment facility. Alternatives considered linear-motion mixing, pumped-nozzle mixing, internal draft tube mixers, and external draft tube mixers. Armed with an evaluation of non-economic advantages/disadvantages as well as life-cycle costs, the City elected to replace the existing gas-mixing system with internal draft tube mixers.

Wastewater Treatment Facility Improvements, Faribault, Minnesota. Project Manager: Donohue designed a wastewater treatment facility upgrade for this rapidly growing community of approximately 20,000 people with two large food production industries. The upgrade included a new preliminary treatment building with raw wastewater pumping, fine screening with screenings dewatering, and grit removal with grit washing/dewatering; secondary clarifier enhancements; a new UV disinfection system; a new high-river stage effluent pumping system; new RAS and WAS pumping; new aerated WAS storage; new WAS thickening structure with a 2-M gravity belt thickener; anaerobic digestion system improvements complete with new heating system boilers and heat exchangers; liquid and gas piping improvements,

Wastewater Treatment Plant Upgrades, Whitewater, Wisconsin. Project Principal/Client Team Leader: Design of major improvements to 1.5 mgd average day flow (11 mgd peak) wastewater treatment facility. Design based on Donohue's Facility Planning recommendations: remove existing RBC secondary treatment system, construct activated sludge system incorporating enhanced biological phosphorus removal, utilize one existing secondary settling basin for additional aeration tankage, construct new secondary clarifiers, construct RAS pumping system, construct WAS pumping and centrifuge thickening system, renovate the Administration Building, replace electrical systems, accommodate future tertiary filtering to achieve low-level phosphorus compliance, and accommodate future total nitrogen removal strategies. To help fund the project, City is receiving a $707,500 grant through WDNR's Clean Water Fund Principal Forgiveness loan program.

Facility Planning, Sun Prairie, Wisconsin. Process Engineer: Donohue teamed with another consulting firm to develop a 20-year Facility Plan for this municipal wastewater treatment facility. The 20-year average-day flow was 3.5 mgd and the peak flow was 16 mgd. The Facility Plan evaluated major upgrade alternatives to increase treatment capacity to treat the 20-year flows and loads. The evaluation included raw wastewater pumping, grit removal, primary clarification, fixed film biological treatment, suspended growth biological treatment, biological phosphorus removal, secondary clarification, effluent filtration, UV disinfection, effluent re-aeration, and solids handling components.

PROFESSIONAL ENGINEER
Wisconsin: 46363

PROFESSIONAL CERTIFICATES
LEED GA, U.S. Green Building Council, 2014

YEARS OF EXPERIENCE
14

EDUCATION
Ph.D.
Civil/Environmental Engineering
Duke University
2014

Master of Science
Civil/Environmental Engineering
University of Wisconsin-Madison
2008

Bachelor of Science
Civil/Environmental Engineering
University of Wisconsin-Platteville
2006

PROFESSIONAL ASSOCIATIONS
Water Environment Federation
Central States Water Environment Association

AWARDS
2022 ACEC Indiana Engineering Excellence Merit Award, Process Engineer: Cheeney Creek WWTP Expansion, Fishers, Indiana.

PRESENTATIONS
"Let's Stir Things Up: Jar Testing as an Essential Tool for Chemical Treatment, Central States WEA Annual Meeting, May 2024

"Unlocking your Facility's Least Expensive Capacity with and without Stress Testing – Three Wisconsin Case Studies," WWOA Conference, October 2022

"Village of Cleveland Phosphoris Optimization," Wisconsin Rural Water Conference, Marc 2022

"Brookfield – The Largest of the Law," WWOA Conference, October 2021

"Using Portable Probes for the Rapid Evaluation of Wastewater Treatment Biological Nitrification," Environmental and Water Resources Institute 2018 Congress, June 2018

"Connecting Dairy Farms and Municipal Wastewater Treatment," Central States Water Environment Association Pretreatment Seminar, August 2017

"Performance Evaluation of a Biological Additive for Manure Lagoons," Environmental and Water Resources Institute 2017 Congress, May 2017

"Technological Innovation in Agricultural and Environmental Sciences." International

Tertiary Filtration and Service Water Improvements Project, NEW Water, Green Bay, Wisconsin. Lead Process Engineer: Design tertiary filtration using cloth media disc filters to achieve future TSS and phosphorus limitations. The eight-filter system was designed for an average and peak flow of 10 and 57.3 mgd, respectively. The design also included the replacement of the service water system and replacing most (i.e., 3,000 feet) of the Facility's service water yard piping, service water piping within two of the process buildings, and sealing water connections to 16 pumps fed by the service water system. A spray system was also designed for the intermediate clarifier scum box and 1st Stage Aeration basins, fed by the service water system. The scum box spray system was designed to break up scum, and the 1st stage aeration spray system was designed for foam suppression. Other improvements included in the design were replacing the secondary scum pumps and several mixed liquor RAS and WAS valves.

Effluent Filtration Design Project, Heart of the Valley Metropolitan Sewerage District, Kaukauna, Wisconsin. Project Manager/Lead Process Engineer: Ryan is managing and is the lead process engineer for the design of the tertiary cloth media disc filter system and associated chemical conditioning system (i.e., rapid mix, coagulation, and flocculation) with a coagulant and polymer. The system will have a capacity of 26 mgd.

Low-Level Phosphorus Removal Project, Fox River Water Pollution Control Center (FRWPCC), Brookfield, Wisconsin. Lead Process Engineer: Ryan led the design of the low-level phosphorus removal system for FRWPCC to achieve the future 0.075 mg/L phosphorus effluent limit. The low-level phosphorus removal system included four cloth media disc filters and chemical conditioning (i.e., rapid mix, coagulation, and flocculation) with a coagulant and polymer. The system had a capacity of 31.2 mgd. The design included provisions to use the existing deep bed filters as backup filters.

Phosphorus Compliance Project, Wastewater Treatment Facility, Howards Grove, Wisconsin. Project Manager/Lead Process Engineer: Ryan managed and led the design of the low-level phosphorus removal system for the Village of Howards Grove wastewater treatment facility. The low-level phosphorus removal system included four cloth media disc filters and chemical conditioning (i.e., rapid mix, coagulation, and flocculation) with a coagulant and polymer. The system had a capacity of 2.0 mgd. Ryan is also serving as the contract administrator lead engineer for construction-related services.

Manitowoc Public Utility Manitowoc WWTF Stack Filter and Final Clarifier Maintenance Improvements, Manitowoc, Wisconsin. Lead Process Engineer: Ryan led the design to rehabilitate the two 86 foot diameter roughing stack (i.e., trickling) filters and the four final clarifiers. The stack filter design included replacement of existing media and distribution mechanism, and the addition of two additional blowers and associated ductwork to improve ventilation. The final clarifier design included replacing the clarifier mechanisms, drives, access bridges, center piers, feedwells, drive cages, scum skimmer assemblies and beaches, scum baffles, and weirs, and converting from inboard steel launders to outboard concrete launders. Sunlight blocking covers were also added to the final clarifier launders. The design also included replacing the clarifier drain pump.

Phosphorus Removal Improvements Project, Walworth County Metropolitan Sewerage District, Delavan, Wisconsin. Lead Process Engineer: Ryan is leading the design of biological phosphorus removal improvements and tertiary filtration. The biological phosphorus improvements will include adding selectors before the aeration basins. The tertiary filtration system will include cloth media disc filters and chemical conditioning (i.e., rapid mix, coagulation, and flocculation) with a coagulant and polymer. The filter and chemical conditioning will have a capacity of 30 mgd.

North Plant Clarifier Rehabilitation for the Green Bay Facility, NEW Water, Green Bay, Wisconsin. Lead Process Engineer: Ryan led the design of rehabilitating four primary clarifiers and twelve final clarifiers. The design included replacing the clarfier mechanisms, drives, access bridges, maintenance platforms, lower access platforms, center piers, feedwells, drive cages, corner sweeps, scum skimmer assemblies and beaches, scum baffles, current density baffles, and weirs, and converting from inboard

Symposium on Society and Resource Management, June 2016

"Determining the Impacts of Biosolids Aging in the Evaluation of Receiving Soil Microbial Ecotoxicity of Triclosan," Residuals and Biosolids Conference, April 2016

"Using Lab-Generated Biosolids as a Standard Material to Evaluate the Impacts of Triclosan on Soil Denitrifiers Following Land Application," World Environmental and Water Resources Institute 2015 Congress, May 2015

PEER REVIEWED PUBLICATIONS

"Life-Cycle Analysis of Advanced Manure Management Systems for a Wisconsin Confined Animal Feeding Operation (CAFO)," American Society of Agricultural and Biological Engineers.

"Elucidating the Impacts of Biosolids on Indigenous Agricultural Soil Denitrifying Bacteria," American Society of Civil Engineering (ASCE) Journal of Environmental Engineering (JEE).

"Evaluating the Impacts of Triclosan on Wastewater Treatment Performance During Startup and Acclimation," Water Science & Technology: Volume 76, Issue 12. 2017.

"The effects of organic carbon substrate availability and recipient genetic characteristics on the conjugal transfer of the TOL plasmid in soil slurry batches," Chemosphere, 2012, 89(2): 158-163.

SCHOLARLY PUBLICATIONS

"Performance evaluation of a biological additive for manure lagoons" 2018 American Society of Agricultural and Biological Engineers (ASABE) Annual International Meeting.

"Using Portable Probes for the Rapid Evaluation of Wastewater Treatment Biological Nitrification." Environmental and Water Resources Institute 2018 Congress. Minneapolis, MN. 2018.

"Co-digestion considerations for anaerobic digestion systems." Progressive Dairyman print edition (Issue 16) and website. September 30, 2015 (online). October 1, 2015 (Print). Reprinted in the Canada Edition (Issue 8). August 2016.

"4 reasons why anaerobic digesters fail," Progressive Dairyman e-newsletter and website (25,000 large-heard, forward-thinking producers throughout the U.S.). June 29, 2015.

"Impact of Emerging Contaminants and Biosolids Aging on Ecotoxicity in Soils," Residuals and Biosolids 2016 Conference Proceedings. April 3-6, 2016.

steel to outboard concrete launders. The existing final clarifier organ pipe mechanism was also replaced with a sludge suction header mechanism. Sunlight blocking covers were also installed on the final clarifiers. The design also included replacing the three primary sludge and grit pumps and the sixteen final scum pumps and sections of their suction and discharge piping and valves.

Cheeney Creek WWTP Expansion Improvements, Fishers, Indiana. Process Engineer: Ryan designed the modification of the existing aeration basins to include two selector zones with mixers. The design required the replacement of the air piping, valves, and diffusers for the remaining aerated portion of the basins. The design also included modifying the RAS piping, including installing flow meters and electrically actuated valves to direct the RAS to the selectors. The WWTP has an average and peak flow rate of 10 and 20 mgd, respectively.

Water Quality Investigation, Oshkosh, Wisconsin. Project Engineer: Completed water quality data analyses for the City of Oshkosh to determine the cause of complaints from customers receiving the City's drinking water. This analysis included several years of data and over two dozen water quality parameters. The analysis was used to develop several recommendations on how the City could resolve the cause of the complaints.

Primary Clarifier Rehabilitation Project, Fox River Water Pollution Control Center (FRWPCC), Brookfield, Wisconsin. Project Engineer: Ryan led the design of the rehabilitation of two primary clarifiers at FRWPCC. The rehabilitation included the replacement of the mechanism motor and gear reducer; rebuild of the drive assembly; replacement of the center well, weirs, and scum baffles; and the addition of wall-mounted launder troughs, scum beach, and dual skimmer assemblies. The design also included a ladder and platform to access and maintain the new launder troughs.

Phosphorus Control Improvements Project, Wastewater Treatment Plant, Janesville, Wisconsin. Project Manager/Lead Process Engineer: Ryan led the design of the chemical phosphorus removal system for the City of Janesville Wastewater Treatment Plant to achieve compliance with their future low-level phosphorus limit. The design included new RE300 and polymer feed systems and coarse bubble mixing at two locations within the existing mixed liquor channels. The coarse bubble mixing systems were designed to be installed without taking the aeration basins or mixed liquor channels out of service. Ryan is also serving as the lead engineer for construction-related services.

Wastewater Treatment Plant Upgrades, Whitewater, Wisconsin. Process Engineer: Completed historical data analyses and process evaluation in preparation for major improvements to the 1.5 mgd average day flow (11 mgd peak) wastewater treatment plant. The improvements were based on Donohue's Facility Planning recommendations, which included removing existing RBC secondary treatment system, constructing activated sludge system incorporating enhanced biological phosphorus removal, utilizing one existing secondary settling basin for additional aeration tankage, constructing new secondary clarifiers, constructing RAS pumping system, constructing WAS pumping and centrifuge thickening system, renovating the Administration Building, replacing electrical systems, accommodating future tertiary filtering to achieve low-level phosphorus compliance, and accommodating future total nitrogen removal strategies. Used the BioWin process simulator models to design the new activated sludge system, including the configuration of the aeration basin, and examined the potential for struvite harvesting. Also used the BioWin process simulator models extensively to evaluate the sensitivity of the proposed activated sludge system to wet weather flow, weekend versus weekday flows, flows from the University, the addition of HSW, and changes in the BOD and TKN in the influent. Also used the models to determine aeration requirements and control strategies. Completed evaluated WAS thickening options.

Phosphorus Quantity Estimate, Green Bay Metropolitan Sewerage District, Wisconsin. Project Engineer: Compiled wastewater data collected over three years to determine the maximum probable concentrations of effluent phosphorus. This analysis was completed for the Green Bay municipal sewerage district, which included the cities of Green Bay and De Pere, WI in support of the WPDES.

DONOHUE

NATHANIEL W. CASSITY, PE, BCEE

PROFESSIONAL ENGINEER
Wisconsin: 35946
Illinois: 62062820
Michigan: 6201067118
Iowa: P24675

PROFESSIONAL DESIGNATION
Board Certified Environmental Engineer

YEARS OF EXPERIENCE
25

EDUCATION
Master of Science
Civil and Environmental Engineering
University of Wisconsin – Madison
1999

Bachelor of Science
Civil and Environmental Engineering
University of Wisconsin – Madison
1997

PROFESSIONAL ASSOCIATIONS
Water Environment Federation

Wisconsin Wastewater Operators' Association

American Academy of Environmental Engineers

AWARDS
2021 ACEC Minnesota Engineering Excellence Grand Award and Grand Conceptor Award, Project Manager: St. Cloud Nutrient Recovery and Reuse (NR2), St. Cloud, Minnesota.

2020 ACEC Illinois Engineering Excellence Special Achievement Award, Lead Process Engineer: Preparing for the Future: Upgrades at Aux Sable, Joliet, Illinois

2020 ACEC Illinois Engineering Excellence Judges Choice Award, Lead Process Engineer: Preparing for the Future: Upgrades at Aux Sable, Joliet, Illinois

2004 ACEC Wisconsin Engineering Excellence Best in State Award, Wastewater Treatment Plant Upgrade and Expansion, Ripon, Wisconsin

2004 American Society of Civil Engineers Wisconsin Section Engineering Achievement Award, Wastewater Treatment Plant Upgrade and Expansion, Ripon, Wisconsin

PRESENTATIONS
"Utility of the Future, The Continued Journey at St. Cloud, MN" Michigan WEA Conference, Boyne Falls, Michigan, June 2019

"Activated Sludge and BNR Process Control: Hands-On in the Real World," WEFTEC, New Orleans, Louisiana, October 2018

"Optimization in Practice: Case Studies from NEW Water's Phosphorus and TSS Optimization Plans'" WWOA, Madison, WI, October 2017

Tertiary Filtration and Service Water Improvements Project, NEW Water, Green Bay, Wisconsin. Project Manager for the design of tertiary filtration using cloth media disc filters to achieve future TSS and phosphorus limitations. The eight-filter system was designed for an average and peak flow of 10 and 57.3 mgd, respectively. The design also included the replacement of the service water system, which included a new service water pumping system, hydropneumatic tank, and automatic strainers. The service water pumping system consisted of a skid with five variable speed pumps with a total capacity of a firm and a total capacity of 800 and 1,000 gpm, respectively. The design also included replacing most (i.e., 3,000 feet) of the Facility's service water yard piping, service water piping within two of the process buildings, and sealing water connections to 16 pumps fed by the service water system.

Low-Level Phosphorus Removal Project, Fox River Water Pollution Control Center (FRWPCC), Brookfield, Wisconsin. Project Manager for the design of the low-level phosphorus removal system for FRWPCC to achieve the future 0.075 mg/L phosphorus effluent limit. The low-level phosphorus removal system included four cloth media disc filters and chemical conditioning (i.e., rapid mix, coagulation, and flocculation) with a coagulant and polymer. The system had a capacity of 31.2 mgd. The design included provisions to use the existing deep bed filters as backup filters.

Phosphorus Compliance Project, Wastewater Treatment Facility, Howards Grove, Wisconsin. Project Manager for the design of the low-level phosphorus removal system for the Village of Howards Grove wastewater treatment facility. The low-level phosphorus removal system included four cloth media disc filters and chemical conditioning (i.e., rapid mix, coagulation, and flocculation) with a coagulant and polymer. The system had a capacity of 2.0 mgd.

Facility Plan and Design Services, Ixonia, Wisconsin. Project Manager: Managed preparation of the Town of Ixonia Facility Plan for a new wastewater treatment facility. Worked closely with Town personnel, Wisconsin DNR, and the Town residents on the creation and public approval of the Facility Plan. Following approval of the Facility Plan managed the design project for the new wastewater treatment facility. The project includes an activated sludge oxidation ditch process with tertiary filtration, UV disinfection, and biosolids storage and handling, along with a new administration building for the plant personnel.

Wastewater Treatment Plant Upgrades, Whitewater, Wisconsin. Project Manager/Lead Process Engineer: Design of major improvements to 1.5 mgd average day flow (11 mgd peak) wastewater treatment facility. Design based on Donohue's Facility Planning recommendations: remove existing RBC secondary treatment system, construct activated sludge system incorporating enhanced biological phosphorus removal, utilize one existing secondary settling basin for additional aeration tankage, construct new secondary clarifiers, construct RAS pumping system, construct WAS pumping and centrifuge thickening system, renovate the Administration Building, replace electrical systems, accommodate future tertiary filtering to achieve low-level phosphorus compliance, and accommodate future total nitrogen removal strategies. To help fund the project, the City is receiving a $707,500 grant through WDNR's Clean Water Fund Principal Forgiveness loan program.

Phosphorus Control Improvements Project, Wastewater Treatment Plant, Janesville, Wisconsin. Project Manager for the design of the chemical phosphorus removal system for the City of Janesville Wastewater Treatment Plant to achieve compliance with their future low-level phosphorus limit. The design included new RE300 and polymer feed systems and coarse bubble mixing at two locations within the existing mixed liquor channels. The coarse bubble mixing systems were designed to be installed without taking the aeration basins or mixed liquor channels out of service.

WWTP Hydraulic Analysis, Appleton, Wisconsin. Project Manager: Conducted forward flow hydraulics through all major processes at the Appleton Wastewater Treatment Plant (AWWTP). Used Visual Hydraulics software to create a model that maps surface water levels at designated points along the flow path. Simulated the model at multiple flows to

PRESENTATIONS (Continued)

"Activated Sludge and BNR Process Control: Hands-On in the Real World," WEFTEC, Chicago, Illinois, October 2017

"Advanced Aerobic Digestion Techniques: Naperville, IL, CSWEA, St. Paul, Minnesota, May 2017

"Optimization in Practice: NEW Water EBPR & TSS," CSWEA, St. Paul, Minnesota, May 2017

"Activated Sludge and BNR Process Control: Hands-On in the Real World: Oxidation Reduction Potential at East Bank WWTP, Jefferson Parish," WEFTEC, New Orleans, Louisiana, September 2016

"Phosphorus Compliance Case Studies in Illinois," Central States WEA Conference, Oakbrook Terrace, Illinois, 2015

"Low Level DO Operations: Impact on Energy Nutrients and Ecology," MWEA Wastewater Administrators Conference, Frankenmuth, Michigan, 2015

"Full Scale Pilot Targeting Ultra-Low Phosphorus at Janesville WPCF," Central States WEA Conference, St. Paul, Minnesota, 2014

"Phosphorus and Nitrogen Removal Technology," APWA Nutrient Removal Workshop, Southwest Branch of the Chicago Metro Chapter, New Lenox, Illinois, 2011

"Pilot Testing Chemical Phosphorus Removal to Low Levels: How Much Chemical and How Much Sludge?" Wisconsin Wastewater Operators' Association Conference, Wisconsin Dells, Wisconsin, 2010

"Achieving Low Effluent Phosphorus Concentrations Using Ultrafiltration Membrane Technology - Pilot Study at Naperville Illinois," WEFTEC 2010 Conference, New Orleans, Louisiana; Central States WEA Conference, Madison, Wisconsin, 2010; WATERCON 2011, Springfield, Illinois, 2011

"Phosphorus and Nitrogen Control: Where We Are Going and How We Will Get There," Central States WEA Conference, Bloomington, Minnesota, 2008

"Computer Simulation of ENR Upgrades," Central States WEA, Madison, Wisconsin, 2007

predict different influent flow conditions and created a hydraulic profile for plant use. Prepared a report detailing hydraulic bottlenecks and identified a list of areas recommended for future capacity improvements. These recommendations were prepared by conducting an analysis of freeboard and velocity in all tanks and channels to identify areas at risk during high-flow events. Produced a list of points for field verification and marked points at the plant. Compared real surface water data measurements to modeled points and calibrated the model to accurately predict levels at analyzed flows.

Hillshire Brands, Low-Level Phosphorus Tertiary Treatment Improvements, New London, Wisconsin. Project Manager: Hillshire Brands retained Donohue to design a new tertiary treatment system to meet a 0.2 mg/L effluent phosphorus limit. The project included a new tertiary treatment building for rapid mix, coagulation, flocculation, and filtration for low-level phosphorus removal. The new building also included ferric sulfate and polymer feed systems for phosphorus removal along with sodium hypochlorite and sodium bisulfite feed systems for disinfection.

Tertiary Filter Renovation Design, Springbrook Water Reclamation Center, Naperville, Illinois. Project Manager: Designed activities to retrofit two buried steel filter vessels with new internal filtration equipment and sand media. Other design activities included replacing all pneumatically actuated valves for eight filters, installing VFD drives for the existing backwash pumps and air scour blowers, and constructing a pre-engineered fiberglass reinforced plastic electrical building to house the new VFDs, PLC, and electrical equipment.

Mill Creek Water Reclamation Facility Electrical and Process Improvements, Lake County, Illinois. Project Manager and Lead Process Engineer: Designed aeration basin improvements to incorporate biological nitrogen removal facilities by providing anoxic selector zones and internal mixed liquor recycle pumping. Conducted hydraulic analysis of basin modifications to size hydraulic control elements and maintained full gravity flow through the facility. Designed aeration control improvements adding electrically actuated control valves along with airflow and dissolved oxygen monitoring and control devices to automate the aeration control system and improve process efficiency.

Vernon Hills Water Reclamation Facility Improvements, Lake County Department of Public Works, Vernon Hills, Illinois. Lead Process Engineer: Preliminary treatment, aeration, final clarifiers, return activated sludge pumping, and biosolids loading facilities related to a facility expansion from 4 mgd to 6 mgd. Designed an aeration system for two new aeration tanks and a new discharge header system for the existing multi-stage centrifugal blowers.

Water Pollution Control Plant Upgrade and Expansion, Arlington County Water Pollution Control Bureau, Virginia. Process Modeler: Evaluated ENR processes to achieve a 3 mg/L TN limit and 0.3 mg/L TP limit for the plant upgrade. Assisted evaluation through computer simulations of activated sludge process using BioWin process simulator.

Noman Cole Water Pollution Control Plant Nutrient Reduction, Fairfax County, Lorton, Virginia. Project Engineer: Completed study to upgrade the 67-mgd plant from BNR (TN < 8 mg/L) to ENR (TN < 3 mg/L) levels. Modeled step feed with methanol addition and integrated fixed film activated sludge alternatives using the BioWin process simulator.

Nitrogen Removal Evaluation for Water Pollution Control Facilities, Waterloo, Iowa. Process Engineer: Completed a biological nitrogen removal planning study at the 27-mgd WPCF. The study included the evaluation of multiple BNR upgrade alternatives to achieve varying degrees of total nitrogen removal. The evaluation included computer simulations of the activated sludge process using the BioWin process simulator.

Ultraviolet Disinfection Design-Build, Whiting, Wisconsin. Process Engineer: Replacement of the UV disinfection system at the wastewater treatment facility. The design-build project was completed in three months for Whiting to meet seasonal disinfection effluent requirements.

DONOHUE

WENDY J. RAISBECK, PE

PROFESSIONAL ENGINEER
Wisconsin: 41440
Missouri: 2016011699
Indiana: PE11600556

YEARS OF EXPERIENCE
20

EDUCATION
Bachelor of Science
Environmental and Civil Engineering
University of Wisconsin - Platteville
2004

AWARDS
2022 ACEC Indiana Engineering Excellence Merit Award, Hydraulics/Production Coordinator: Cheeney Creek WWTP Expansion, Fishers, Indiana.

2018 ACEC Indiana Merit Award, Process Engineer: City of Rushville Utilities - Cloth-Media Disk Filters for CSO Treatment, Rushville, Indiana

2014 ACEC Wisconsin Engineering Excellence Best of State, Process Engineer: Wastewater Treatment and Energy Recovery Facility, Bush Brothers & Company, Augusta, Wisconsin

2011 ACEC Minnesota Engineering Excellence Honor Award, Process Engineer: New Wastewater Treatment Facility at Willmar, Minnesota

2011 ACEC Indiana Engineering Excellence Honor Award, Process Engineer: North Pump Building and Electrical Building at Three Rivers Filtration Plant, Fort Wayne, Indiana

PRESENTATIONS
"Real World Hydraulics – What You Can Tell About your Plants by Watching the Water Flow," WWOA Annual Conference, October 2023

"An Efficient Aeration Strategy Sits on a Three-Legged Stool; A Case Study of Brookfield, WI", Wisconsin Wastewater Operators Association Annual Meeting, October 2016

"Physical Hydraulic Modeling to Optimize Pump Station Design at Fort Wayne, IN", 101st Indiana Section of AWWA Annual Meeting, February 2009

"Membrane Bioreactor: Innovative Problem Solving, Hutchinson, MN Case Study", Wisconsin Wastewater Operators Association Annual Meeting,

October 2008; 71st Annual Indiana Water Environment Association Conference, November 2007

"Membrane Bioreactor: Innovative Problem Solving, Hutchinson, MN Case Study," Wisconsin Wastewater Operators Association Southeast Regional Meeting, May 2007

Wastewater Treatment Facility Improvements Project, Wausau, Wisconsin. Lead Process Engineer for the liquids train Design to upgrade aging facilities and to add low-level phosphorus removal facilities at a 36 mgd preliminary/primary treatment peak capacity, and a 22 mgd secondary treatment peak capacity facility. Liquid train improvements included upgrading the following facilities: influent screening and handling, RWW pumping, grit removal and handling, primary clarification, activated sludge basins and blowers, three secondary clarifiers, plant reuse water chlorination and pumping, UV disinfection, phosphorus removal chemical storage and feed, and associated pumping systems. Liquid train improvements also included the construction of the following new facilities: anoxic selectors, one secondary clarifier, secondary effluent pumping, tertiary disc filtration, and magnesium hydroxide storage and feed. The design included a comprehensive plant hydraulic model, the development of extensive construction sequences and constraints for the contractor to follow to allow for adequate wastewater treatment throughout construction, and extensive bypass pumping requirements.

Disinfection System Upgrade, Brookfield, Wisconsin. Project Manager and Lead Process Engineer: Preliminary engineering, design, and construction services for upgrading the existing gaseous chlorine/sulfur dioxide feed, storage, and mixing systems to chemical disinfection/dechlorination feed, storage, and mixing systems for filtered secondary effluent up to 31.2 mgd and for combined filtered secondary effluent/primary effluent up to 50.1 mgd. The project included a comprehensive analysis between UV disinfection and chemical disinfection systems, where the chemical disinfection was selected for implementation. In addition, sample pumps, chlorine analyzers, lighting, and HVAC systems were upgraded.

LTCP Update, PER and CSO Storage/Pumping Basin Design, Phase 2 - WWTP Improvements, Rushville, Indiana. Lead Process Engineer: Design of wastewater treatment plant improvements and a wet weather treatment facility. The design included new fine screening, screenings washing-compacting, grit removal, grit classification, submersible wet weather pump station, new higher efficiency aeration blowers and an aeration basin DO control system. The Headworks Facility provides screening for all incoming flows up to 12 mgd and after screening flows up to 4 mgd will continue to flow to the remainder of the WWTP with up to 8 mgd of wet weather flow being diverted to the wet weather pump station. The wet weather pump station is a submersible pump station that will pump flow to the WWTP discharge pipe or future wet weather facilities.

Wastewater Facility Improvements, Faribault, Minnesota. Lead Process Engineer for the rehabilitation of the entire wastewater facility. Design average flow of 4.11 mgd and a peak flow of 12.04 mgd. Performed custom, excel-based plant hydraulics and pump hydraulics. Treatment upgrades include the following: new headworks structure (raw wastewater pumping, screening, and grit removal), upgrade primary clarifiers and sludge pumping, upgrade roughing filters, upgrade activated sludge, new aeration blowers, upgrade secondary clarifiers and return pumping, new UV disinfection, new solids thickening, upgrade anaerobic digesters, and other facility upgrades. This project was partly funded by ARRA funds therefore, bidding documents were set up to ensure the use of American-made products where necessary.

Wastewater Treatment Plant and Lift Station No. 1 Improvements, Town of Beloit, Wisconsin. Project Manager and Lead Process Engineer: Design for upgrading the 2.5 mgd (peak flow) wastewater treatment plant and an off-site lift station. Treatment plant upgrades include new grit removal facilities, new phosphorus removal chemical storage and feed facility, a new building over the preliminary treatment facility, replacement of aeration blowers and diffuser systems for two compact plants, replacement of internal components of one compact plant, replacement of sludge transfer pumps, new UV disinfection equipment, and replacement of the aging electrical distribution system and standby generator. The off-site lift station included the addition of a permanent standby generator. Led efforts to prepare the Clean Water Fund loan application. This project received a Focus on Energy grant.

Wastewater Treatment Plant Improvements, Fountain City, Wisconsin. Project Manager and Lead Process Engineer: Design for upgrading the 0.67 mgd wastewater

treatment plant and an off-site lift station. Treatment plant upgrades include the replacement of lift station pumps, comminutor, primary clarifiers, primary effluent pumps, RBC units, secondary clarifiers, disinfection systems, digester gas safety equipment, sludge pumping, and electrical systems. A new secondary clarifier splitter structure, secondary clarifier, and other building upgrades were implemented. Led efforts to apply for, implement, and coordinate funding-related requirements from USDA Rural Development.

Water Pollution Control Plant Digester Feed & Withdrawal Improvements, Fort Wayne, Indiana. Project Manager and Lead Process Engineer: Design of upgrades to add a redundant thickened activated (TAS) sludge force main, a redundant digested sludge (DS) force main, and the addition of a gate and piping to get secondary effluent (W3) into the existing Digested Sludge Pump Station for future high-volume pipe flushing. The buried TAS, DS, and W3 piping was horizontally directionally drilled and a shared jetting vault was provided for the TAS and DS piping. New rupture valves were provided on the TAS and DS to protect against over-pressurization and new flow metering was provided on the DS force main. The goal of the project was to increase the reliability of the solids handling systems by adding redundancy to aging force mains susceptible to failures.

Cheeney Creek WWTP Expansion Improvements, Fishers, Indiana. Lead Process Engineer: Design of facilities to increase capacity from 8 to 10 mgd average flow and 16 to 20 mgd peak flow. In order to provide the additional treatment and hydraulic capacity the design includes the following: modification to the Grit Tank; construction of a new Primary Clarifier Splitter Box; construction of a new Primary Clarifier and associated primary sludge pumping, primary scum pumping; modify existing primary sludge pumping facilities; construct new completely-mixed, unaerated selector zones within each Aeration Tank for biological phosphorus removal and to enhance sludge settling; replace aeration tank flow splitting gates; modify RAS piping to increase RAS capacity; modify the flow splitting to the final clarifiers; and modifications to increase the hydraulic capacity of the final clarifiers.

Wastewater Treatment Plant Secondary Treatment & Power Distribution Improvements, Superior, Wisconsin. Project Manager: Design upgrades to the activated sludge and power distribution systems to a 15-mgd peak capacity plant. Activated sludge improvements include the replacement of two aeration blowers, modifications to the existing fine bubble diffuser grids, the addition of new air piping and an automated DO control system, modifications to the wet weather step feed piping, and the addition of new baffle walls and mixers within the existing aeration basin to create a serpentine path and swing zones. Power distribution improvements include the replacement of the main switchgear, four substations, and the addition of a secondary utility power feed.

Consolidated Wastewater Treatment, Monmouth, Illinois. Process Engineer: Design services for the liquid treatment processes of a 4.62-mgd plant. Raw wastewater is pumped from the existing site to a new site that has limited existing facilities. Performed custom, excel based whole-plant hydraulics and pump hydraulics. New liquid processes include a selector, oxidation ditch, secondary clarifiers, cascade aeration, alum feed, and RAS/WAS pumping.

Wastewater Treatment Plant Improvements, Hutchinson, Minnesota. Process Engineer: Design and construction related services of a membrane bioreactor (MBR) and chemical feed systems. The design included custom, excel-based plant hydraulics, and pump hydraulics. The system included the design of aeration basins, aeration blower systems, membrane solids-separation systems, sodium aluminate feed system, and foam removal system/sludge wasting system. Phase one of this project is designed for 0.61-mgd average flow (1.35-mgd peak flow). For the next phase, only membranes will have to be purchased since pumps and blowers are designed for future flows and will treat 1.22-mgd average flow (2.69-mgd peak flow). The project also included upgrades to the existing thickener press.

DONOHUE

PETER M. LARSON, PE

PROFESSIONAL ENGINEER
Wisconsin: 100679
Illinois: 062.076256
Minnesota: 63090

YEARS OF EXPERIENCE
7

EDUCATION
Bachelor of Science
Mechanical Engineering
Rochester Institute of Technology
2017

AWARDS
2023 ACEC Wisconsin Engineering Excellence Best of State Award, Mechanical Engineer: Liquid to Dried Biosolids Conversion, Stevens Point, Wisconsin.

2023 ACEC Minnesota Engineering Excellence Honor Award, Mechanical Engineer: WLSSD Oxygen Supply Improvements Project (OSIP), Duluth, Minnesota.

2022 ACEC Indiana Engineering Excellence Merit Award, Peter Larson: Cheeney Creek WWTP Expansion, Fishers, Indiana.

2022 ACEC Illinois Engineering Excellence Special Achievement Award, Mechanical Engineer: Eastside WWTP Phosphorus Removal Project, Joliet, Illinois.

WWTP Improvements, Appleton, Wisconsin. Process Engineer: Improvements to digester gas compressors and aeration blowers at the plant. Designed closed jacket water cooling loop for digester gas compressors by using radiator and pumps in Primary Digester Building. Modified ventilation in the Blower Building to accommodate new blower installation. Re-designed louver sizing and cooling system for indoor lube oil radiators to allow for full heat rejection to the outdoors, partial rejection, or full heat rejection back into space based on the space thermostat.

Wastewater Treatment Facilities Improvements, Wausau, Wisconsin. Process Engineer: Plant-wide upgrades to the aging facility. Designed preliminary layout for gas handling equipment sized for anticipated gas production, including sediment traps and condensate accumulator. Designed layouts for digester gas boilers, new digester gas flare, and sludge transfer pumps. Designed to add sludge heating to secondary digesters using hot water to sludge heat exchangers and pumps to give them the ability to serve as primary digesters. Designed digester gas compressors for use in new boilers and existing microturbines.

Eastside WWTP Phosphorus Removal, Joliet, Illinois. Mechanical Engineer: Major improvements project at Eastside Wastewater Treatment Plant. Existing solids handling building updated for use of new equipment. Designed heating and ventilation for both process and electrical rooms. Designed water distribution throughout the building. Designed ventilation system and biofiltration odor control system for solids handling space.

Springbrook Water Reclamation Center Improvements Design - Various, Naperville, Illinois. Mechanical/HVAC Engineer: Design of improvements for a multi-phase improvement program to bring the existing facility up to date and prepare for future flows/loads and nutrient removal requirements. The facility is rated for 26.25 mgd design average flow. Project (with status) include:

South Plant Grit and RAS Improvements – in design, bidding mid-2024.
Tasked to design plumbing and HVAC components for a new RAS pumping/grit processing building. Responsible for calculating ventilation rates, heat loads, and cooling loads in order to select, draft, and specify HVAC equipment. Responsible for calculating water and sanitary flow demands to size the building's plumbing systems.

South Plant Improvements – in design, bidding early-2025.
Tasked to design plumbing and HVAC components for the South Plant expansion. Anticipated responsibilities include calculating heat loads to select, draft, and specify HVAC equipment to serve a compressor room.

Lift Station 66 Rehabilitation Design & Fuel Tank Monitoring Improvements Project, MCES, St. Paul, Minnesota. Mechanical Engineer: Project to update aging lift stations in the greater Twin Cities area. Designed heating, ventilation, and air-conditioning to meet fire codes, improve the working environment, and protect electrical equipment. Designed for installation of activated carbon tower for site odor control. Coordinated installation of natural gas service with local utility for energy savings to heat the lift station. Designed natural gas piping layout.

Project to remediate underground storage tanks at four lift stations and replace them with above-ground storage tanks. Designed layout for fuel tanks, piping, and day tanks in accordance with local and national regulations.

Cheeney Creek WWTP Expansion Improvements, Fishers, Indiana. Mechanical Engineer: Project to expand the wastewater handling capacity at Cheeney Creek Wastewater Treatment Plant. Responsible for the design of heating and ventilation by natural gas-fired make-up air unit in expanded pipe galleries. Designed natural gas service to support additional loads of onsite gas service.

WPC HVAC Improvements Project, Cedar Rapids, Iowa. Mechanical Engineer: Updating and rehabilitating HVAC systems in various structures. Provided ventilation for

safe working environments and air-conditioning to cool electrical rooms. Designed for corrosion-resistant HVAC systems in very corrosive environments.

WWTP Digestion, Dewatering, and Drying Improvements, Stevens Point, Wisconsin. Mechanical Engineer: Plant improvements and upgrades to various structures. Designed plumbing in expanded Sludge Digestion and Storage Building in accordance with local plumbing codes. Plumbing design included drains, trap primers, and sump pumps. Designed water distribution for potable and non-potable water users. Designed drains, emergency eye wash, water distribution, and instantaneous gas water heater for Dewatering and Drying Building.

Oakland WWTP Solids Handling, Phase I, Topeka, Kansas. Mechanical Engineer: Subconsultant to design firm for various structures at Oakland Wastewater Treatment Plant. Designed plumbing and HVAC for the new Waste Pump Building. Designed drains, water supply, utility sink, and water heater in the building. Sized electric unit heaters and ventilation for the pump room. Sized air-conditioning for the electrical room.

Oxygen Supply Improvements Project, Western Lake Superior Sanitary District, Duluth, Minnesota. Mechanical Engineer: The project involved the addition of a new oxygen supply facility. Designed plumbing system for the new building. The design included drains, a sump pump, a water heater, and a sink in the Oxygen Separation Building. Designed heating for a new building with the utilization of an existing plant heating water loop. Incorporated necessary heat exchangers, pumps, piping, unit heaters, and air handling unit to heat space.

New Water Treatment Facility, Wausau, Wisconsin. Mechanical Engineer: Project to design water treatment facility on green site. Designed plumbing and HVAC systems for the process treatment building by plumbing and mechanical codes. Plumbing responsibilities included the design of the sanitary drainage system and potable water distribution system. HVAC responsibilities included the design of various systems including electrical room temperature control, process space ventilation and humidity control, and a building hot water heating system.

South Wellfield, Plant and System Improvements, South Bend, Indiana. Mechanical Engineer: Various improvements to the water treatment facility. Designed updated ventilation for the Chlorine Room in the Water Treatment Plant to ensure the space meets regulatory codes. Designed ventilation for water well structures to maintain acceptable equipment operating temperatures.

CHRISTINE D. WOOD, PE

PROFESSIONAL ENGINEER
Wisconsin: 101139

YEARS OF EXPERIENCE
5

EDUCATION
Master of Science
Environmental Engineering
Michigan Technological University
2020

Bachelor of Science
Environmental Engineering
Michigan Technological University
2018

Bachelor of Arts
Environmental Science
Olivet College
2018

PROFESSIONAL ASSOCIATIONS
Central States Water Environment Association (CSWEA)

Michigan Water Environment Association (MWEA)

Wisconsin Wastewater Operators Association (WWOA)

PRESENTATIONS
"Tertiary Phosphorus Treatment and New Outfall Case Study (Tyson Foods – New London, WI)," WWOA Lake Michigan Regional Meeting, December 2023

"Tyson Foods – Tertiary Phosphorus Treatment and New Outfall Case Study," WWOA Annual Conference, October 2023

"The Microplastic Monster," DuPage River Indiana WEA, August 2023

"The Microplastic Monster," DuPage River Salt Creek Workgroup, June 2022

"The Microplastic Monster," Michigan WEA, June 2022

Low-Level Phosphorus Removal Project, Fox River Water Pollution Control Center (FRWPCC), Brookfield, Wisconsin. Process Engineer: Assisted with drawing and specification development for the low-level phosphorus removal system for FRWPCC to achieve the future 0.075 mg/L phosphorus effluent limit. The low-level phosphorus removal system included four cloth media disc filters and chemical conditioning (i.e., rapid mix, coagulation, and flocculation) with a coagulant and polymer. The system had a capacity of 31.2 mgd.

Phosphorus Compliance Project, Wastewater Treatment Facility, Howards Grove, Wisconsin. Process Engineer: Assisted in drawing and specification development for a low-level phosphorus removal system which included four cloth media disc filters and chemical conditioning (i.e., rapid mix, coagulation, and flocculation) with a coagulant and polymer. The system had a capacity of 2.0 mgd.

Effluent Filtration Design Project, Heart of the Valley Metropolitan Sewerage District, Kaukauna, Wisconsin. Process Engineer: Provided preliminary study and design engineering for the design of the tertiary cloth media disc filter system and associated chemical conditioning system (i.e., rapid mix, coagulation, and flocculation) with a coagulant and polymer. The system will have a capacity of 26 mgd.

Kankakee WTP UV Disinfection Facility Design, Illinois American Water Company, Kankakee, Illinois. Process Engineer: Assisted in hydraulic calculations, drawing development, and specifications for the design of Kankakee Water Treatment Plant UV disinfection building. The system has a capacity of 24 mgd.

2050 Facilities Plan, Milwaukee Metropolitan Sewerage District, Wisconsin. Project Engineer: Assisted in risk-based evaluation of all 11,000+ active assets in use at the Milwaukee Metropolitan Sewerage District. This included developing Excel-based methods of estimating missing replacement costs and in-service dates for approximately half of all assets, and providing input on data organization.

Hillshire Brands, Low-Level Phosphorus Tertiary Treatment Improvements, New London, Wisconsin. Process Engineer: Assisted with hydraulic calculations, drawings, and specification development for new tertiary treatment building for rapid mix, coagulation, flocculation, and filtration for low-level phosphorus removal. The new building also included ferric sulfate and polymer feed systems for phosphorus removal along with sodium hypochlorite and sodium bisulfite feed systems for disinfection. This project also included a new effluent outfall to the Wolf River.

Chemical Compatibility Assessment, NEW Water, Green Bay, Wisconsin. Process Engineer: Reviewed chemical and chemical feed system to identify material compatibility concerns for a new dosing chemical to wastewater collection system force main. Provided evaluation and recommendations regarding chemical compatibility.

Conveyance O&M Manual, Milwaukee Metropolitan Sewerage District, Wisconsin. System Operations and Maintenance Engineer: Review existing documentation of conveyance systems for the Milwaukee Metropolitan Sewerage District and develop working Operations and Maintenance manuals with input from senior Donohue and District staff. Manuals included documentation of relevant equipment, a systems overview including a process diagram, and a control narrative for bypass stations, diversion chambers, drop shaft/junction chambers, and pump stations.

Sanitary Sewer Modeling and Capacity Analysis, Lake County, Illinois. Process Engineer: Evaluation of the wastewater treatment facility's hydraulic and process capacities and compare results to existing and future conditions developed in other tasks of this project. A Visual Hydraulics model was utilized to assess the existing plant's hydraulic capacity. Recommendations were given for improvements to increase the plant capacity to match projected increases in flows and loadings.

Dewatering Improvement Project, Lake County, Illinois. Process Engineer: Process Engineer: Provided design services for dewatering system improvements. The preliminary

design phase included the evaluation of available technologies for dewatering, polymer feed systems, and thickened sludge pumps. The detailed design phase included drawing and specification development for a new polymer feed system and expanded chemical storage.

Facility Master Plan Risk Assessment, Lake County, Illinois. Process Engineer: Process Engineer: Assisted with Des Plaines River Water Reclamation Facility asset inventory and assessment and risk management. The assessments were conducted to identify and evaluate WRF asset risks as well as coordinate with the WRF capacity assessment and capital planning process. The results of the asset inspections and risk assessments were incorporated into a comprehensive repair/replacement and capital improvement plan.

Full-Scale Cold Weather Treatment System Stress Testing, Heart of the Valley Metropolitan Sewerage District, Kaukauna, Wisconsin. Process engineer: Provided data summary and analysis for treatment system full-scale stress test to determine the facility's cold weather treatment capacity. Assisted in the development of the Wisconsin Department of Natural Resources (WDNR) re-rate request.

2021 Central Wastewater Treatment Facility Improvements, Danville, Illinois. Process Engineer: Drawing and specification development for Division A focused on building improvements to bring three separate buildings at the Central Plant into compliance with NFPA 820. The project also included process improvements which were: designing a new sludge grinder, new primary sludge pumps, designing new sludge recirculation/transfer pumps, designing replacements to all valves and actuators within the Digester Complex, and piping modifications to simplify the sludge piping within the Digester Complex.

Wastewater Aeration Improvements, Danville, Illinois. Process Engineer: Preliminary engineering and design of aeration system upgrades. The project included a new turbo blower design and proposal, compressed air channel mixing alternative investigation, RAS pumping modifications, and hydraulic analysis for aeration basin modifications. The design of aeration basins included air diffuser configuration changes with aeration control improvements with electrically actuated control valves along with airflow and dissolved oxygen monitoring and control devices to automate the aeration control system and improve process efficiency.

Ripley Booster Station Electrical and Pumping Improvements, Iowa American Water Company, Davenport, Iowa. Process Engineer: Prepared drawings and specifications for the replacement of horizontal split-case centrifugal booster pumps and check valves. Pump replacement also included new pump motors and the addition of VFDs.

Pump Station Screen Equipment Evaluation, Illinois Department of Transportation, Illinois. Process Engineer: Review of pump station trash rake and bar screen equipment proposal to replace damaged equipment. Provided summary of the process and structural review and recommendations.

WWTP Improvements Design Phase II, Fort Atkinson, Wisconsin. Process Engineer: Design of a 10 mgd rated headworks rehabilitation including conversion including reconfiguration of the existing wet well to accommodate new screens, influent pumping replacement and expansion, and primary clarifier rehabilitation.

Water Reclamation Facility On-Call Engineering Services, Milwaukee Metropolitan Sewerage District, Milwaukee, Wisconsin. Process Engineer: On-call preliminary engineering and design engineering services for smaller-scale or emergency capital repairs or improvements for the District's two large water reclamation facilities for a number of task orders in contracts TS-2667 and TS-2684.

<u>TS-2684</u>

- Task Order No. 12: South Shore WRF Ferrous/Ferric Mixing Evaluation

DONOHUE

MICHAEL B. STOHL, PE

PROFESSIONAL REGISTRATION
Wisconsin: 43845
Illinois: 62063326
Indiana: PE11200403
Iowa: P23026
Missouri: 2014041302
Michigan: 6201065806
Minnesota: 55048
California: 22677

CERTIFICATIONS
2-Hour OSHA, 2017
Confined Space Entry

YEARS OF EXPERIENCE
18

EDUCATION
Bachelor of Science
Electrical Engineering
Illinois Institute of Technology
2006

PROFESSIONAL ASSOCIATIONS
Consulting Electrical Engineers (CEE) – IL Div.
Illinois Water Environment Association
Electrical, Power, Energy and Controls Committee

AWARDS
2023 ACEC Minnesota Engineering Excellence Honor Award, Senior Electrical Engineer: WLSSD Oxygen Supply Improvements Project (OSIP), Duluth, Minnesota.

2022 General Contractor/Construction Manager/Prime Contractor Utility Infrastructure Construction Award-Finalist with Goodwin Brothers Construction Company, Project Manager and Lead Electrical Design Engineer: Bissell Point WWTF Main Substation Switchgear and MCC Replacement, St. Louis, Missouri.

2022 ACEC Wisconsin Engineering Excellence Best of State Award, Project Manager: WWTP New Biogas Boiler, Appleton, Wisconsin.

2020 ACEC Illinois Engineering Excellence Special Achievement Award, Lead Electrical Engineer: Preparing for the Future: Upgrades at Aux Sable, Joliet, Illinois

2020 ACEC Illinois Engineering Excellence Judges Choice Award, Lead Electrical Engineer: Preparing for the Future: Upgrades at Aux Sable, Joliet, Illinois

2019 ACEC Missouri Engineering Excellence Honor Award, Project Manager/Design Lead: Lemay Pump Station Electrical System Transformation, Metropolitan St. Louis Sewer District, St. Louis, Missouri

2018 ACEC Illinois Engineering Excellence Merit Award, Project Manager/Lead Designer: Electrical Modernization of 20-mgd Water Facility, Illinois American Water Company, Peoria, Illinois

Wastewater Treatment Plant Secondary Treatment & Power Distribution Improvements, Superior, Wisconsin. Electrical Engineer: Design upgrades to the activated sludge and power distribution systems to a 15-mgd peak capacity plant. Activated sludge improvements include the replacement of two aeration blowers, modifications to the existing fine bubble diffuser grids, the addition of new air piping and an automated DO control system, modifications to the wet weather step feed piping, and the addition of new baffle walls and mixers within the existing aeration basin to create a serpentine path and swing zones. Power distribution improvements include replacement of the main switchgear, four medium voltage substations, and the addition of a secondary utility power feed.

UV Disinfection Facility, Sheboygan, Wisconsin. Lead Electrical Engineer: This project involved design work of a new Ultraviolet Disinfection Facility. The Facility houses dual 36-inch pipes each feeding a separate 34-mgd reactor. Electrical design included the modification of an existing metal enclosed S&C 12.47kV switchgear, new 12.47kV – 480V padmount transformer, natural gas engine-generator, uninterruptable power supply with battery back-up and bypass and LED lighting. Special project challenges included tying into existing switchgear and keeping the plant operational during construction while testing existing medium voltage switchgear and transformers.

Generator and Controls Upgrade, Brookfield, Wisconsin. Project Manager and Electrical Engineer: Donohue was responsible for the design of a 24.9 kV switchgear replacement. The new switchgear was designed with an integral automatic throw-over system to transition to emergency generator power in the event of a loss of a disrupted utility source. Close coordination was required with the electric utility to ensure the emergency source could not parallel with the dual utility sources. One 1,750 kW diesel generator was designed and installed within an existing, unused building to replace two smaller outdated generators. The design also included bus modifications to 480V synchronization switchgear, the addition of 24.9 kV – 480V step-down padmount transformers, and electrical distribution system upgrades to provide additional long-term reliability. Special project challenges included maintaining plant treatment throughout construction while the 24.9 kV switchgear was replaced in kind.

Mississippi River Wastewater Treatment Plant, St. Charles, Missouri. Electrical Engineer: Project included sludge handling improvements, new UV disinfection facilities, grit chamber modifications, additional clarifier, mechanically cleaned fine screens, and site piping. The electrical design included a new 12.47kV main switchgear to back-feed the existing gear and a 12.47kV loop around the site to feed 12.47kV to 480V step-down transformers. Design also included tying into the existing 480V distribution system, providing power to additional loads via a new 480V motor control, seventeen variable frequency drives ranging in size from 15 hp to 200 hp, harmonic filters, and lighting. A 500kW emergency generator was also installed to provide backup power to the new ultraviolet disinfection building. Design also included power distribution and explosion-proof devices for Class 1, Division 1 and 2, Group D hazardous locations as required by NFPA 72 and 820 for the presence of methane and sewer gas.

Preliminary Treatment Electrical Upgrades at JIWRF, Metropolitan Milwaukee Sewerage District, Milwaukee, Wisconsin. Project Manager: The primary objective of this project is to replace equipment within the Preliminary Treatment Facility to achieve compliance with the latest version of NFPA 820. Elements included nine 350 hp screw pump motors, multiple bridge cranes, gate actuators, water system motors, and creating new electrical rooms and airlocks. Additional improvements included motor control center replacement and lighting upgrades.

Wastewater Collection System Upgrade, Willmar, Minnesota. Electrical Engineer: Donohue served as program manager for the design of a 5 mgd, $70M wastewater system improvement. These improvements consisted of a new 5-mgd average day flow treatment facility, 6 miles of 48- and 54-inch gravity interceptor, two raw wastewater pump stations, and several miles of raw wastewater force main. The electrical design consisted of a 12.47kV electric service, 12.47kV main switchgear, two 1,500kW diesel standby generators, two 12.47kV distribution loops around the facility, two 12.47kV to

AWARDS (Continued)

2018 ACEC Indiana Engineering Excellence Merit Award, Electrical Engineer: Cloth-Media for CSO Treatment, Rushville, Indiana

2014 ACEC Illinois Engineering Excellence Grand Conceptor Award, Lead Electrical Engineer: IDOT Pump Station 7 associated with Wacker Drive and Congress Parkway Reconstruction at Chicago, Illinois

2013 ACEC Indiana Engineering Excellence Honor Award, Construction Engineer - Electrical: Overflow Reduction through CSO Abatement Projects at Goshen, Indiana

2013 ACEC Indiana Engineering Excellence Merit Award, Lead Electrical Engineer: Long-Term Control Plan and Plant No. 1 Improvements Project at Auburn, Indiana

2011 ACEC Minnesota Engineering Excellence Honor Award, Electrical Engineer: New Wastewater Treatment Facility at Willmar, Minnesota

2011 ACEC Missouri Engineering Excellence Grand Award, Electrical Engineer: Aeration-Detention System at O'Fallon, Missouri

2010 ACEC Wisconsin Engineering Excellence State Finalist, Electrical Engineer: Wastewater Plant Expansion & Optimization at Two Rivers, Wisconsin

PRESENTATIONS

"Overcoming Supply Chain Delays and Collaborating with Regulators: Lincoln's New Water Plant," Illinois AWWA WATER CON, March 2023

"The Quest for Reliable Water (Lincoln, Il.)," AWWA WI Conference, September 2020

"New Bio Gas Boiler," Wisconsin Association of Energy Engineers, January 2020

"Lincoln Source Water – The Odyssey," Illinois AWWA Source Water Summit, May 2019

"Addressing Single Point Failures in Electrical Systems," Wisconsin AWWA Annual Meeting, September 2018

"Conquering Floods, Maintaining Historic Sites, and Re-Purposing a 45-Year-Old Asset: The Story of Peoria Main Station's Electrical Improvements, "Illinois WATERCON Conference, March 2018

"Stormwater Pump Station 101: Keeping the Pavement Dry" Association of Highway Engineers Annual Conference, September 2017

"Electrical Upgrades at a 21 MGD Water Plant" Stewart Spreading Field Day, September 2017

"Identifying Weak Points in Electrical Systems," Missouri WEA and Missouri AWWA Joint Meeting, March 2017

Electrical Distribution System Vulnerabilities" Illinois AWWA WATERCON, March 2015

480V step-down padmount transformers at each building each capable of powering the entire building, main-tie-main configured motor control centers at each building, over thirty variable frequency drives ranging in size from 1.5 hp to 200 hp including harmonic filtering and output dV/dt filters, 480V power panels, 120/208V lighting panels, building lighting, and site lighting.

Jones Island and South Shore WRF Variable Frequency Drive Phase IV Replacement Project (J06057D01), Milwaukee Metropolitan Sewage District, Wisconsin. Electrical Engineer for South Shore WRF: Donohue designed the replacement of 23 Variable Frequency Drives at the two plants. South Shore work included documenting motor control centers in the Aeration Buildings, harmonics testing during design to determine a solution that meets IEEE 519, adding surge protection devices to four MCCs, and doing final layouts and sizing of eight new 200-hp VFDs which include integral reduced voltage solid state bypass, harmonic filtering, output dV/dt filtering.

East Side Wastewater Treatment Plant, Joliet, Illinois. Lead Electrical Engineer: Project included a new 50-mgd influent pump station with screening equipment to replace existing aged equipment. The electrical design included modifications for the existing 4.16kV switchgear, 4.16kV feeder across the site, 4.16kV-480V padmount transformer and motor control center with dual, draw-out interlocked main circuit breakers for connection to a portable generator connection cabinet, two 250-hp variable frequency drives and harmonic filters and two 135 hp VFDS and HFs for the dry pit submersible pumps with one of the larger drives was provided with a 3-contactor bypass utilizing a reduced voltage solid state starters. Design also included providing power to additional loads via a new 480V motor control, two 5-hp VFDs, panelboards, grounding, lightning protection and lighting. Design also included power distribution and explosion-proof devices for Class 1, Division 1 and 2, Group D hazardous locations as required by NFPA 72 and 820 for presence of methane and sewer gas.

WPCP Plant No. 1 Improvements, Auburn, Indiana. Lead Electrical Engineer: Provided design, including preparation of plans and specifications, of a new electrical distribution system for plant improvements that included a new grit removal facility and new blower building. The electrical design consisted of a new larger electric service consisting of a 2,500kV transformer, a new 4,000-amp main switchgear, a new 1,600kW emergency diesel generator, and re-feeding existing motor control centers and power panels in existing buildings. Special project challenges include keeping the plant in operation while switching over to a new electrical system, designing an outdoor emergency generator with a sub-base fuel tank to fit on an existing above-grade concrete slab, and routing conduits and providing capacity on the main switchgear/generator to handle additional loads that will be added as part of a future Long Term Control Plan.

South Slope Wastewater Treatment Plant Switchgear Replacement, Moline, Illinois. Electrical Engineer: The existing main switchgear at the City's South Slope WWTP was currently at capacity for providing electrical power to the wastewater treatment plant unit processes. The existing main switchgear has also deteriorated as a result of being located in a harsh atmospheric environment. The electrical design included new secondary conductors from the utility transformers, replacement of the plant main switchgear and re-feeding the entire plant.

Wastewater Treatment Facility, Two Rivers, Wisconsin. Electrical Engineer: Project included general construction on the Wastewater Treatment Plant improvements. Project involved the design and preparation of plans and specifications for upgrading an existing anaerobic digestion process. The project included converting a secondary digester to a primary digester by adding a mixing system, replacing the steel gas holder with a dual membrane gas holder, installing new mixing/heating equipment, and rehabilitating the primary digester by replacing the mixing and heating systems. The electrical design included a new main switchboard, a new 800-amp feeder across the site, tying into the existing 480V distribution system, replacing old lighting, and providing a new 480V motor control center with variable frequency drives and harmonic filters to power new equipment in the existing buildings.

DONOHUE

SHAWN D. REIMES, PE, SE

PROFESSIONAL ENGINEER
Wisconsin: 42797
Iowa: 24228

STRUCTURAL ENGINEER
Illinois: 081.008390

CERTIFICATIONS
2-Hour OSHA, 2017
Confined Space Entry

YEARS OF EXPERIENCE
17

EDUCATION
Bachelor of Science
Civil Engineering
University of Wisconsin - Platteville 2007

PROFESSIONAL ASSOCIATIONS
American Society of Civil Engineers
American Institute of Steel Construction

AWARDS
2023 ACEC Wisconsin Engineering Excellence Best of State Award, Structural Engineer: Liquid to Dried Biosolids Conversion, Stevens Point, Wisconsin.

2021 ACEC Minnesota Engineering Excellence Grand Award and Grand Conceptor Award, Structural Engineer: St. Cloud Nutrient Recovery and Reuse (NR2), St. Cloud, Minnesota.

2019 ACEC Missouri Engineering Excellence Honor Award, Structural Engineer: Lemay Pump Station Electrical System Transformation, Metropolitan St. Louis Sewer District, St. Louis, Missouri

Snell Road Sanitary Pump Station, Oshkosh, Wisconsin. Lead Structural Engineer: Design of a new pump station consisting of a 30-foot-deep concrete wet well and above-grade masonry building with a precast roof.

Easton Avenue Water Pollution Control Facility, UV Disinfection Facilities, Waterloo, Iowa. Lead Structural Engineer: Design of a new UV disinfection facility, a multi-level facility consisting of below-grade cast-in-place walls and foundation with concrete masonry unit upper-level walls and a precast roof.

Aeration Basin Structural Evaluation, JIWRF, Milwaukee Metropolitan Sewerage District, Wisconsin. Lead Structural Engineer: Inspection and assessment of eight aeration basins at the Jones Island facility. The project included inspection of each basin followed by developing drawings and specifications outlining the required repairs. Repairs included sealing cracks and expansion joints, patching areas of concrete deterioration, and other miscellaneous repairs. A cost estimate was included for the project.

Clarifier Walkway Repair, SSWRF, Milwaukee Metropolitan Sewerage District, Wisconsin. Lead Structural Engineer: Repair of damaged concrete walkways around the clarifiers at the south shore facility. The project included an onsite assessment, followed by the development of drawings and specifications for the replacement of a deteriorated section of the walkway slab. Dewatering of the channel below the walkway was also included to allow for access to the slab.

Screw Trough Structural Evaluation, JIWRF, Milwaukee Metropolitan Sewerage District, Wisconsin. Lead Structural Engineer: Evaluation of the High-Level Screw Press No. 1 at the Jones Island facility. The project included an onsite evaluation followed by the development of a technical memorandum outlining the condition of the trough and the recommended repairs needed to maintain the long-term operation of the press.

D&D BFP Structural Evaluation, JIWRF, Milwaukee Metropolitan Sewerage District, Wisconsin. Structural Engineer: Inspection and evaluation of the steel support structure around the BFP equipment in the dewatering and drying building at the Jones Island facility. The project included inspection and evaluation of the steel columns and beams around the belt filter press equipment. The steel members were experiencing varying levels of deterioration due to constant exposure to moisture. The inspection was followed by recommendations for replacement or repair of the members.

Illinois Department of Transportation Pump Station Assessment. Lead Structural Engineer: Inspection, assessment and cost estimate of numerous pump stations located throughout the State of Illinois. The project included structural inspection of each station followed by developing a report outlining the condition of each station and recommended repairs and/or modifications required to bring the station in line with current codes and safety regulations. Pump station conditions ranged from new construction with no recommended modifications to critical conditions in need of immediate repairs or replacement.

Illinois Department of Transportation Pump Station 8. Lead Structural Engineer: Design of a 5-mgd stormwater pump station. The pump station consists of a 40-foot deep below-grade concrete wet well with multiple levels and an above-grade concrete framed building with concrete masonry walls.

Sunrise Pump Station, Evansville, Indiana. Lead Structural Engineer: Project for the 40-mgd Sunrise Pump Station. Structural design responsibilities included the below-grade portion of the main pump station building and a separate cast-in-place concrete aeration structure that sits on the side of a levee and discharges into the Ohio River. The below-grade portion of the pump station consisted of cast-in-place concrete floors, walls, and ceiling, and housed the main pumps and other equipment. An above-grade building (designed by a separate firm) was supported on the below-grade structure which required close coordination during design. Due to poor soil conditions, all structures were supported on driven piles. Total project construction cost was $50M.

Wastewater Treatment Plant Improvements, Fountain City, Wisconsin. Lead Structural Engineer: Upgrades and additions to the Fountain City WWTP. An evaluation of existing buildings was initially performed to determine what structures could be reused. This led to the renovation and reuse of several buildings including a clarifier complex, rotating biological contactors, digester, and control building. New structures included an electrical building and a final clarifier.

Fire Administration Building Generator Installation Project, West Allis, Wisconsin. Lead Structural Engineer: Installation of a new generator for the City of West Allis. The project included an inspection and assessment of the existing building to determine suitable locations for the new generator, followed by the production of design drawings and specifications. Structural analysis was required to determine if the existing building constructed in 1929 was capable of supporting the new generator on the roof.

WWTP Centrifuge Improvements, Fort Atkinson, Wisconsin. Lead Structural Engineer: Design of modifications to an existing building to house a new centrifuge. Tasks included inspecting and assessing the existing building's ability to house a large piece of equipment on a second-story floor, adding a new monorail support frame, and opening the upper-level wall for equipment access.

Tyson Foods Aeration Basin Baffle Wall, New London, Wisconsin. Lead Structural Engineer: Design of a new concrete baffle wall located in an existing concrete aeration basin. A condition assessment of the tank was required to determine its ability to support a new concrete wall. The aged existing concrete and thin walls and slab required the new baffle wall to be designed as a retaining wall supported on its own foundation.

Water Pollution Control Plant Improvements, Fort Wayne, Indiana. Lead Structural Engineer: Additions and modifications to the Fort Wayne WPCP. The project was broken into three phases and consisted of new concrete overflow boxes mounted above existing below-grade concrete structures, removal and replacement of existing digester tank covers, and numerous other additions and modifications to existing buildings. Several leaks were observed in the below-grade tunnels around the digesters that required further investigation and recommendations for repair.

Nutrient Recovery and Reuse Project, St. Cloud, Minnesota. Structural Engineer: Additions and modifications to the City of St Cloud WWTP. The design includes a new below-grade concrete wet well and additions to several existing structures, including converting an existing utility garage into a new biosolids loadout building. Challenges included fitting the new biosolids equipment and access platforms into the existing garage, and an addition of a penthouse to the roof of the garage to allow for the extension of a tank above the existing roof level.

Resource Recovery and Electrical Energy Project, NEW Water, Green Bay, Wisconsin. Lead Structural Engineer: Additions and modifications to the wastewater treatment plant servicing the greater Green Bay area. The design includes two new 2.6-MG digesters with a below-grade concrete equipment gallery, a new biogas building consisting of a pre-engineered metal building with below grade concrete basement, a concrete masonry screening facility, and other miscellaneous concrete structures, as well as modifications to existing facilities.

Water Pollution Control Facility Improvements, Denver, Iowa. Lead Structural Engineer: Design of facility improvements. New buildings included a wood-framed administration building, a concrete and concrete masonry unit treatment building, an activated sludge tank, an ultraviolet disinfection building, a pre-engineered wood-frame cake storage building, and miscellaneous other small concrete structures.

Wastewater Treatment Plant Upgrades, Denmark, Wisconsin. Lead Structural Engineer: Replacement of RBC filters. Analyzed the building to determine the best way of accessing existing filters. Sections of existing precast wall panels were removed to allow for the removal and replacement of filters.

DONOHUE JACOB T. GRUNWALD, PE

PROFESSIONAL REGISTRATION
Wisconsin: 101336

YEARS OF EXPERIENCE
8

EDUCATION
Bachelor of Science
Electrical Engineering-Controls
University of Wisconsin-Platteville
2016

AWARDS
2023 ACEC Wisconsin Engineering Excellence Best of State Award, Controls Engineer: Liquid to Dried Biosolids Conversion, Stevens Point, Wisconsin.

2022 ACEC Indiana Engineering Excellence Merit Award, Controls Engineer: Cheeney Creek WWTP Expansion, Fishers, Indiana.

2021 ACEC Minnesota Engineering Excellence Grand Award and Grand Conceptor Award, I&C Engineer: St. Cloud Nutrient Recovery and Reuse (NR2), St. Cloud, Minnesota.

2020 ACEC Wisconsin Engineering Excellence State Finalist, Controls Engineer: New Clearwells and High Service Pump Station Upgrade, South Milwaukee Water Utility, South Milwaukee, Wisconsin

Tertiary Filtration & Service Water Improvements, New Water-De Pere, Wisconsin. Control Systems Engineer: New cloth media filters, service water pumps and strainers, and PLC upgrades for the Filter Building.

Facility Thickening Improvements, NEW Water-Green Bay, Wisconsin. Control Systems Engineer: Replacement and rehabilitation of various sludge thickening strategies and a new area PLC panel to consolidate control.

Ferric Chloride Pump Replacement, NEW Water-Green Bay, Wisconsin. Control Systems Engineer: Replacement of eight chemical pumps and return to service of spare storage tanks.

North Plant Clarifier Rehabilitation Project, NEW Water-Green Bay, Wisconsin. Control Systems Engineer. Replacement of clarifier mechanisms, final scum pumps, and primary sludge pumps.

Water Reclamation Facility, Ixonia, Wisconsin. Control Systems Engineer: Design of a new facility including an administration center, oxidation ditches, clarifiers, disinfection, and sludge storage with designated expansion plans for a second treatment train, screenings and grit removal, and tertiary filtration. Control systems include a plant-wide SCADA network, local PLC-based control panels, wireless and remote SCADA access, and cellular connection to lift stations.

Phosphorus Removal Improvements, Delevan, Wisconsin. Control Systems Engineer: Replacement of sand filtration system with cloth media disc filters, new administration offices, and PLC upgrades and network segregation and expansion.

Wastewater Treatment Plant Improvements, Goshen, Indiana. Control Systems Engineer: Upgrades to influent pumps, primary treatment, aeration, and a new screw press sludge dewatering system, with SCADA system expansion to cover the new solids process.

South Water Treatment Facility, Lincoln, Illinois. Control Systems Engineer: Design of a new facility for the treatment of groundwater consisting of clarification, filtration, and chemical treatments and a new well. The design included distributed PLCs for plant processes, as well as communications with remote wells, the north plant, and the water tower with a centralized SCADA viewing solution and robust site security.

Wastewater Treatment Plant Improvements, Clear Lake, Minnesota. Control Systems Engineer: New plant effluent system (Rapid Infiltration Basins) and biosolids dewatering system, and upgrade of all plant PLCs.

Vernon Hills Water System Electrical and Mechanical Upgrade, Vernon Hills, Illinois. Control Systems Engineer: Upgrades to seven remote water sites. Upgrades vary per site and can include electrical distribution, structural rehab, and motor replacements. Additionally, the control system at all sites and the main plant are being replaced to utilize previously installed radios and tie into the existing SCADA network.

West Headworks Improvements, Decatur, Illinois. Control Systems Engineer: Upgrades to the West Headworks including new screening and grit systems, primary sludge pump replacements, automatic influent flow splitting, and expansion of the SCADA network.

WWTP Digestion, Dewatering, and Drying Improvements, Stevens Point, Wisconsin. Control Systems Engineer: Design of a new biosolids handling process to achieve Class A biosolids. The design includes the conversion of an existing storage tank into a digester, additional biogas collection and processing, and a new belt filter press and paddle dryer.

Water Utility Garage, Stevens Point, Wisconsin. Control Systems Engineer: Design a new building for storage and maintenance of water utility vehicles, as well as office space for employees.

New Clearwells and High Service Pump Station Upgrade, South Milwaukee Water Utility, South Milwaukee, Wisconsin. Control Systems Engineer: Upgraded plant's ControlNet communication network to Ethernet/IP.

Mill Creek WRF Electrical and Process Improvements, Mill Creek, Illinois. Control Systems Engineer: Modifications to the plant aeration trains to obtain better nitrogen removal via internal mixed liquor recycling and per-pass aeration control.

Wastewater Treatment Facility – Phase I Improvements, Onion River, Wisconsin. Control Systems Engineer: Design of various plant improvements including a new screenings washer/compactor, oxidation ditch modifications to reduce energy consumption, a chemical phosphorus removal system, and a new backup natural gas generator.

Morton Street Lift Station I&C Design, Fort Wayne, Indiana. Control Systems Engineer: Complete replacement of station PLC panel and new wet weather pumps.

St. Joe Dam Pump #2 Improvements, Fort Wayne, Indiana. Control Systems Engineer: Phases 1 and 2 of 6 to rehabilitate the raw water pump station to fix gaps in the pumping capacity and bring facility controls up to the City's standards. These phases involve installing a new VFD on pump #2, a new PLC panel with hardwired sequence control for both pumps #1 and 2 and new network enclosures.

Douglas Corp. Stormwater Capture and Reuse, Minneapolis, Minnesota. Control Systems Engineer: Design of a filter system to capture and treat stormwater off the plant roof for use as process water.

Wastewater Treatment Plant Secondary Treatment System Improvements, Battle Creek, Michigan. Control Systems Engineer: Design for aeration system improvements including the addition of two new PLC cabinets, three networked sensor arrays, and four turbo blowers with per-pass airflow monitoring and control.

Nutrient Recovery and Reuse Project, St. Cloud, Minnesota. Control Systems Engineer: Primary responsibility for drafting Process & Instrumentation Diagrams in CAD software.

DONOHUE BENJAMIN E. A. GRUNWALD, PE

PROFESSIONAL REGISTRATION
Wisconsin: 100138

YEARS OF EXPERIENCE
7

EDUCATION
Bachelor of Science
Civil Engineering
University of Wisconsin - Platteville
2017

ADDITIONAL TRAINING
XPSWMM & XPSTORM Stormwater and Sanitary Network Modeling - Innovyze

PROFESSIONAL ASSOCIATIONS
Tau Beta Pi, Engineering Honor Society

AWARDS
2020 ACEC Wisconsin Engineering Excellence State Finalist, Civil Engineer: New Clearwells and High Service Pump Station Upgrade, South Milwaukee Water Utility, South Milwaukee, Wisconsin

De Pere Tertiary Filtration & Service Water Improvements, NEW Water, De Pere, Wisconsin. Civil Engineer: Prepared construction drawings, technical specifications, and cost opinions for the site portion of the facilities upgrade. Site-related project work included the replacement of approximately 3,000 feet of service water piping and appurtenances, 425 feet of new backwash piping, erosion control, construction staging, and surface restoration. Challenges included the density of existing piping, coordinating with other work on site, and work sequencing. Additional responsibilities included site-related permitting and agency coordination.

South Side Pump Station Consolidation, Waukesha, Wisconsin. Civil Engineer: Prepared construction drawings, special provisions, and cost opinions for the installation of 5,650 feet of new sewer and 295 feet of force main replacement. Prepared site construction drawings, technical specifications, and cost opinions for two new pump stations and two upgraded/rehabilitated pump stations. The new sewers allow for the decommissioning of two existing pump stations. Horizontal directional drilling will be used to install the 295 feet of force main replacement underneath the intersection of STH 59 and Sunset Drive. The project also includes sanitary lateral reconnection, connecting sanitary sewers from side streets, street drainage improvements, roadway and curb ramp restoration, traffic control, erosion control, and surface restoration. Permitting (federal, state, local) and utility coordination for the sewers, force mains, pump station sites, and traffic control were additional responsibilities.

West Side Pump Station Consolidation, Waukesha, Wisconsin. Civil Engineer: Prepared construction drawings and cost opinions to improve the condition and capacity of the wastewater collection system associated with the four West Side Pump Stations (Coneview, Summit, Madison, and Fiddlers Creek). The first stage of the project was an alternatives analysis to determine if the most cost-effective option was to upgrade/rehabilitate the existing pump stations or to consolidate them with new gravity sewers and a force main extension. The latter option was carried forward through design. The project included approximately 8,000 feet of new gravity sewer and appurtenances, 2,200 feet of force main extension, CIPP rehabilitation of 2,485 feet of force main, connection sanitary sewers from side streets, roadway and curb ramp reconstruction, surface restoration, and the site design for a rehabilitated pump station.

STH 158 Water Main Relocation, Kenosha Water Utility, Kenosha, Wisconsin. Civil Engineer: The project involved preparing plans and specifications for relocating approximately 1,500 feet of 16-inch potable water main in advance of a WisDOT project to improve the STH 158/52nd Street bridge and approaches over the Union Pacific Railroad. The work included horizontal directional drilling of the water main beneath a wetland and a bore and jack under the Union Pacific rail line. Extensive permitting was required including a Union Pacific agreement; WDNR Stream Crossing, Wetland, and Stormwater permits; WisDOT Permit to Construct, Operate, and Maintain Utility Facilities on Highway Right-of-Way; and WDNR Water System Plan Review.

Dutchman Creek Interceptor Rehabilitation and Replacement, NEW Water, Ashwaubenon, Wisconsin. Civil Engineer: Assisted project management by creating and refining detailed construction plans and filling out permit forms. Reviewed sewer televising videos and helped assess condition. Assisted with the development of access, traffic control, and anticipated bypass pumping routes for the lining portion of the project. Created HEC-RAS model of select reaches along Dutchman Creek to assess the impact temporary creek crossings would have on flood elevations. Documented the model results for the WDNR permit. Created new permanent and temporary easement exhibits. Served as project utility coordinator. Assisted with submittal review and RFI responses during construction.

East River Interceptor Upgrades Report, NEW Water, Green Bay, Wisconsin. Project Engineer: Updated, ran, and analyzed results from the MIKEURBAN model that was developed during the Interceptor Master Plan to assess capacity in the East River Interceptor (ERI) under existing and future wet weather flow conditions. Model updates included sub-catchment boundaries, loading nodes, and future land use. The updated model integrity was assessed by comparing modeled flows to recent flow data. Assisted

with evaluating ERI capacity improvement alternatives with the updated model. The analysis included evaluating the impact the downstream Quincy Street Interceptor (QSI) and NEW Water Green Bay Treatment Facility (GBF) had on ERI capacity during different flow conditions. This analysis indicated that increasing the size of the ERI would not increase the capacity of the ERI due to downstream limitations in the QSI and GBF. This led to the conclusion that wet weather flows need to be reduced or flow equalization needs to be constructed to improve flow conditions in the ERI during wet weather events.

2021 Utility Improvements, Sheboygan Falls, Wisconsin. Civil Engineer and Resident Project Representative: Primary designer for the relay of approximately 2,100 feet of water main in Wilson Avenue, 5th Street, Maple Street, and Walnut Street in the City of Sheboygan Falls. Utility improvements also included spot repairs to sanitary sewer, CIPP lining of sanitary sewer, lateral and water service replacements, sanitary and storm manhole replacements, and new storm sewer catch basins. The mini-storm sewer was designed as a project alternate. Other aspects of design included pavement, sidewalk, driveway, and lawn restoration as well as new curb ramps. Served as primary resident project representative during the asphalt paving construction phase.

Greenmeadow Sanitary Infrastructure Improvements, Waukesha, Wisconsin. Civil Engineer: Assisted with the preparation of final construction drawings and cost estimate for the 36-inch interceptor sewer. The interceptor sewer was designed to convey 16 cfs of raw sewage and allow for the decommissioning of two existing pump stations. The depth of the interceptor sewer will be greater than 30 feet in places. The project included approximately 6,700 LF of open-cut installation. Microtunneling was used to install approximately 3,000 LF of 72-inch tunnel in bedrock. Horizontal directional drilling was used to install inverted siphons in bedrock crossing the Fox River. The project included replacing sanitary laterals, connecting sanitary sewers from side streets, shaft and tunnel design, water main replacement, storm sewer construction, coordination with a large GE Energy (Waukesha Engine) facility, inverted siphon design, roadway and curb ramp reconstruction, and surface restoration. The project included crossing the Fox River, the Glacial Drumlin Trail, and the Wisconsin Southern Railroad. Wetlands and a WDNR environmental corridor were present in the project area.

Ninth Street Interceptor Rehabilitation, NEW Water, De Pere, Wisconsin. Civil Engineer: Prepared construction drawings, technical specifications, and cost opinions for the CIPP rehabilitation of 2,638 feet of 30-inch sanitary sewer. Considerations included bypass pumping/construction sequencing, access through private property, railroad coordination, and traffic control.

Rochester Springs Drainage Improvements, Sheboygan Falls, Wisconsin. Civil Engineer: Prepared detailed design plans for the installation of drainage improvements surrounding the Rochester Springs apartments in the City of Sheboygan Falls. Drainage improvements included storm sewer and appurtenances, curb and gutter, pavement grading, and slotted drains.

Charles Street Interceptor Improvements, NEW Water, De Pere, Wisconsin. Civil Engineer: Assisted the project manager with the completion of Wisconsin DNR permits for the reconstructed Charles Street Interceptor in the City of De Pere.

Area 5 Storm Sewer and Flood Mitigation, Waukesha, Wisconsin. Civil Engineer: Prepared detailed design plans, quantity listings, and cost estimates and coordinated with local utilities for the installation of new storm sewers within the City of Waukesha. The project included new storm sewer and appurtenances, storm sewer lining, water main relocation, street replacement, and new curb ramps.

Area 1 & 2 Flood Mitigation and Northview Road, Waukesha, Wisconsin. Civil Engineer: Assisted design engineer with the creation of a stormwater model and detailed design plans for the new storm sewer underneath Northview Road in the City of Waukesha. The stormwater model was created with Autodesk Storm and Sanitary Analysis software.

DONOHUE

AUTUMN M. FISHER

PROFESSIONAL REGISTRATION
Certified Wastewater and Water Operator: Wisconsin – 34463

YEARS EXPERIENCE
17

EDUCATION
Master of Science
Project Management
University of Wisconsin-Platteville
2017

Bachelor of Science
Chemistry
University of Wisconsin-Oshkosh
2007

PROFESSIONAL ASSOCIATIONS
Water Environment Federation

Central States Water Environment Association
- Membership Committee Chair
- Education Seminar Past Chair
- Innovation & Technology Past Chair

Wisconsin Wastewater Operators' Association

AWARDS
2022 Wisconsin Wastewater Operator Association George F. Bernauer Award

2017 Central States Water Environment Association Radebaugh Award Recipient

2016 Water Environment Federation Laboratory Analyst Excellence Award

2011 WDNR Large Laboratory of the Year Award Recipient

PAPERS
"Introducing ARTiMiS: A Low-Cost Flow Imaging Microscope for Microalgal Monitoring" Environmental Science & Technology, July 2024, Vol. 58, No. 30

"Intensive Microalgal Cultivation and Tertiary Phosphorus Recovery from Wastewaters via the EcoRecover Process" Environmental Science & Technology, April 2024, Vol. 58, No. 20

"Characterization of the EcoRecover Process for Intensive Microalgal Cultivation and Tertiary Nutrient Recovery from Wastewaters" ChemRxiv, 2023

PRESENTATIONS
"Algae-Based Wastewater Treatment to Accelerate the Circular Economy," Algae Biomass Organization Webinar Series, May 2024

"Innovative Low-Level Total Phosphorus Compliance," WWOA, October 2022

"Construction, Commissioning and Start Up of the Village of Roberts, WI ABNR Facility," WWOA, October 2020

Funding

Biosolids Handling Improvements, Sun Prairie, Wisconsin. Funding Specialist: Assisted the City with Clean Water Fund Application and WDNR funding coordination of a $70M. Coordination also included a user rate study, $3.2M EPA congressionally directed speding grant, and $7M Inflation Reduction Action (IRA) tax credit.

WTRRF Admin Building Renovation, Fond du Lac, Wisconsin. Funding Specialist: Assisted the City with Clean Water Fund Intent to Apply Application and WDNR funding coordination.

Regional Biosolids Management Facility, Village of Sister Bay, Wisconsin. Funding Specialist: Assisted the City with Clean Water Fund Intent to Apply Application and WDNR funding coordination.

Wastewater Planning, Design, and Construction

Tertiary Phosphorus Recovery Facility Upgrade, Waupun, Wisconsin. Project Manager: Performed initial pilot evaluations and supported the client's consulting engineer in the alternatives evaluation process, which ultimately led to the selection of Clearas' Advanced Biological Nutrient Recovery (ABNR) technology to meet the facility's future TMDL of <0.05 mg/L total phosphorus discharge limit. The full-scale project included design, procurement, project and construction management, start-up and commissioning oversight of the implementation of the 2.76 MGD tertiary upgrade.

Greenfield WWTP Construction to Meet Low-Level Phosphorus Compliance, Mondovi, Wisconsin. Project Manager: Performed initial pilot evaluations and supported the client's consulting engineer in the alternatives evaluation process, which ultimately led to the selection of the Clearas ABNR technology to meet the facility's future TMDL of <0.05 mg/L total phosphorus discharge limit. The full-scale project included a Clearas ABNR bolt on to a newly constructed SBR-based wastewater treatment train. The full-scale project included design, procurement, project and construction management, start-up and commissioning oversight of the implementation of the 0.3 MGD tertiary components.

Clearas Implementation Feasibility Study at a Confidential Client to Meet Triple Zero Pursuit. Project Manager: Pilot and feasibility efforts evaluated how the ABNR technology could help a large automobile manufacturer meet their triple zero pursuit towards net zero CO_2 emissions, 100% utilization of carbon-free energy and 100% use of sustainable materials. The feasibility study evaluated relocation of all wastewater treatment to onsite, contract operated infrastructure. The result would give the client the ability to decarbonize, reuse water and integrate more sustainable materials into their product lines.

Feasibility Study Evaluating Hg Compliance Using Clearas, Western Lake Superior Sanitary District, Duluth, Minnesota. Project Manager: Served as the Clearas lead to support Donohue with a feasibility and cost evaluation to comply with an effluent mercury limit using Clearas, an algae-based system that includes membrane filtration. The District pilot tested Clearas in 2020. That pilot found the Clearas system was capable of consistently complying with the effluent Hg limit. Our team contributed conceptual design details for this full-scale system along with estimated costs to implement. This project also developed a conceptual design of a small-scale system to better demonstrate performance and answer important cost-reduction or cost-optimization questions.

Lake Kampeska ABNR Feasibility Study, Watertown, South Dakota. Project Manager: The objective of the evaluation was to determine whether ABNR could be implemented as a cost-effective alternative aimed at removing 13,000 pounds of phosphorus from Lake Kampeska over a 13-year period. To achieve this, the team evaluated the existing infrastructure to identify opportunities for reusing buildings, pumps, piping, and tanks. Additionally, the study documented current and anticipated future treatment

PRESENTATIONS (CONTINUED)

"The Selection of ABNR for Phosphorus Compliance at Two Wisconsin Facilities," WEFTEC, September 2019

"A Case for Algae-Based Tertiary Wastewater Recovery," WEF Nutrient Removal & Recovery Symposium, August 2019

"Nutrient Recovery Through Sustainable Algal Treatment Methods, Fond du Lac, WI," CSWEA, May 2017

"Fond du Lac's Pursuit of Nutrient Removal and Recovery," CSWEA Education Seminar, April 2017

"Fond du Lac WWTP Lab Experience," CSWEA Conference, May 2016

requirements that may necessitate facility upgrades. A preliminary basis of design was established to maximize phosphorus recovery along with a preliminary site plan, process flow diagrams, P&IDs, cut sheets for all major equipment and opinion of probable costs were delivered as part of the study.

Low-Level Phosphorus Compliance Upgrade, Village of Roberts WWTP, Roberts, Wisconsin. Project Manager: Performed initial pilot evaluations and supported the client's consulting engineer in the alternatives evaluation process, which ultimately led to the selection of the Clearas ABNR technology to meet the facility's WQBEL of <0.04 mg/L total phosphorus discharge limit. The full-scale project included design, procurement, project and construction management, start-up and commissioning oversight of the implementation of the 0.150 MGD tertiary upgrade.

Department of Energy Project Collaborations. Co-Principal Investigator:

- Reducing Agricultural Carbon Intensity and Protecting Algal Crops (RACIPAC), University of Buffalo, NY: $350,400 award recipient
- Enhancing Carbon Utilization by Algal Systems via Integrated Biogas Purification, Nitrogen Reused, and Innovative Carbon Delivery, Washington University at St. Louis, MO: $170,000 award recipient
- Process Optimization and Real-Time Control of Synergistic Microalgae Cultivation and Wastewater Treatment, University of Illinois-Urbana Champaign: $300,000 award recipient

Wastewater Treatment Troubleshooting and Operations Experience

Fond du Lac Wastewater Treatment & Resource Recovery Facility, Wisconsin. Wastewater Superintendent: Oversight on all aspects of the facility's $12 million operating budget, plant operations, maintenance, laboratory work, industrial pretreatment activities, and the management of 17 collection system sanitary lift stations. Responsibilities also included reviewing and approving all equipment and supply purchases and requisitions, research and recommending capital improvement projects and process enhancements and played a key role in planning and executing innovative, cost-effective strategies to achieve water quality objectives.

Wastewater Treatment & Resource Recovery Facility Master Plan, Fond du Lac, Wisconsin. Donohue Client/Technical Advisor: Contracted with Donohue on completing the Facility Master Plan. The Plan consisted of seven separate deliverable technical memorandums and the final compiled Master Plan document. The technical memorandums covered the strategic direction of the Facility, an evaluation of existing conditions, future projections, identification of near and long-term improvements required to address capacity and regulatory limitations and deficiencies, an improvement alternatives analysis, and an implementation plan.

Fond du Lac Wastewater Treatment & Resource Recovery Facility, Wisconsin. Operations Research Coordinator/Lead Lab Analyst: Worked collaboratively with operations and management to provide plant process control recommendations and modifications based on SCADA trends and laboratory data. Responsibilities also included management of the lab's QA/QC program in accordance with NR 149 of the Wisconsin Administrative Code and coordination of special projects such as phosphorus removal studies, pilots, and research efforts. Collaboration with both internal senior and functional management staff, as well as external equipment and process manufacturers, engineers, and consultants was required.

DONOHUE

Wisconsin Sheboygan, Appleton, Milwaukee
Indiana Indianapolis, Fort Wayne, South Bend
Michigan Grand Rapids
Illinois Champaign, Chicago, Naperville
Minnesota Minneapolis
Missouri St. Louis

TO:	Honorable Mayor and Members of the Common Council
FROM:	Steven M. Gohde, Assistant Director of Public Works/Utilities General Manager
DATE:	January 14, 2025
SUBJECT:	Res 25-04 Award Bid to Martelle Water Treatment, Inc. for Rare Earth Chloride Solution for the Wastewater Treatment Plant for 2025 ($705,600)

BACKGROUND

This is the bid for a proprietary operational treatment chemical used for phosphorus removal at the Wastewater Treatment Plant (WWTP). The WWTP has historically used Ferric Chloride for phosphorus removal in its treatment process. In June 2024, the Common Council (Council) approved a pilot study and waiver of purchasing requirements for a rare earth chemical known as Neo WaterFX 300 from Martelle Water Treatment, Inc. (Res. No. 24-334). The original two (2) month pilot yielded promising results, and the staff of the WWTP requested, and were granted, an extension of the pilot study through the end of 2024 (Res. No. 24-511).

ANALYSIS

Working in conjunction with the WWTP staff, Purchasing reviewed and prepared a proposal seeking vendors for this chemical. The bid due date is listed on the attached bid tab. Because this is a proprietary chemical, a single bid was accepted from the sole provider. This vendor met the minimum bid specification.

FISCAL IMPACT

This chemical will be used to replace Ferric Chloride for phosphorus removal. The Council has previously accepted a bid for Ferric Chloride ($475,500) as part of chemical package for both the Water Filtration/Wastewater Treatment Plants for 2025 (Res. No. 24-639). The cost estimate for the Rare Earth Chloride is significantly higher based on estimated quantities needed; however, the pilot study has indicated that, by using this chemical, a cost recovery can be realized in other parts of the treatment process, which will make the overall use of this product cost neutral. Staff further believes further process modifications will allow the quantity needed for treatment to be reduced. Additionally, Ferric Chloride is considered a hazardous material and is listed in annual Tier II reporting, whereas the Neo WaterFX 300 is not considered hazardous.

Based on the bid, the estimated 2025 fiscal impact of this chemical (based on its unit price multiplied against its estimated quantity), and charged to Account No. 05511910-1507 (Sewer Utility Administration-Inv -- Chemicals), the recommended vendor award is as follows:

Chemical and Plant	2024 Est. Cost	2025 Est. Cost	Reommended Award
Rare Earth Chloride / WWTP	---	$705,600	Martelle Water Treatment, Inc.

RECOMMENDATION

The Department of Public Works recommends the Council award the chemical bid to the vendor as indicated above and on the attached bid tab.

Attachments

RES 25-04
Rare Earth Chemical Bid Tab

01/14/2025 25-04 RESOLUTION

CARRIED 6-0

PURPOSE: AWARD BID TO MARTELLE WATER TREATMENT, INC. FOR RARE EARTH CHLORIDE SOLUTION FOR THE WASTEWATER TREATMENT PLANT FOR 2025 ($705,600)

INITIATED BY: DEPARTMENT OF PUBLIC WORKS

WHEREAS, the City of Oshkosh has heretofore advertised for bids for Rare Earth Chloride Solution for the Wastewater Treatment Plant for 2025; and

WHEREAS, upon the opening and tabulation of bids, the following is the only bid:

Martelle Water Treatment, Inc.
2275 Royal Oaks Drive
Janesville, WI 53548

Total Bid: $705,600.00

WHEREAS, this bid meets the minimum specifications and staff has reviewed the bid and recommends its acceptance.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that the said bid is hereby accepted and the proper City officials are hereby authorized and directed to enter into an appropriate agreement for the purpose of same, all according to plans, specifications, and bid on file. Money for this purpose is hereby appropriated from:

Acct. No. 05511910-1507 Sewer Utility Administration-Inv – Chemicals

BID TAB

CITY OF OSHKOSH

2025 REQUIREMENTS RARE EARTH CHLORIDE SOLUTION

FOR WASTEWATER TREATMENT PLANT

BIDS OPENED DECEMBER 16, 2024

NAMES OF BIDDERS	60,000 gals estimated
Martelle Water Treatment 2275 Royal Oaks Drive Janesville WI 53548	.9046/lb. $11.76/gal. $705,600.00 gal. total

TO:	Honorable Mayor and Members of the Common Council
FROM:	Steven M. Gohde, Assistant Director of Public Works/Utilities General Manager
DATE:	January 14, 2025
SUBJECT:	Res 25-05 Approve Change Order No. 1 for Public Works Contract No. 24-21 Wastewater Treatment Plant Secondary Clarifiers No. 2 and No. 4 Improvements / August Winter & Sons, Inc. (+$120,341)

BACKGROUND

Change Order No. 1 for Contract 24-21 is scheduled for consideration by the Common Council at the January 14, 2025 meeting. The Contract was originally awarded to August Winter & Sons, Inc. in May of 2024. This change order is for additional services requested by the City.

ANALYSIS

The scope of work to address the Clarifier No. 4 grout replacement changed. In some locations greater than the specified two inch (2") thick grout required removal. Additional existing grout was removed and additional new grout was placed.

FISCAL IMPACT

Contract Section	Change Order Amount	Estimated Total Construction Costs	CIP Budget Amount
Property Improvements	$120,341.00	$707,461.00	$710,000
Total	$120,341.00	$707,461.00	$710,000

A portion of the funding for this Change Order for the WWTP Secondary Clarifiers Mortar Replacement Project is in the 2024 Capital Improvement Program (CIP) (Account No. 03221910-7214-64006/Sewer Capital Fund-Buildings & Building Imprmts-Clarifiers 1-4 Floor Replacement). Additional funding for this Change Order is available in this account from other CIP projects which have come in under budget.

RECOMMENDATION

I recommend approval of Change Order No. 1 to Contact No. 24-21 in the amount of $120,341 to August Winter & Sons, Inc.

Attachments

RES 25-05
24-21 CO #1

01/14/2025 25-05 RESOLUTION

CARRIED 6-0

PURPOSE: APPROVE CHANGE ORDER NO. 1 FOR PUBLIC WORKS CONTRACT NO. 24-21 WASTEWATER TREATMENT PLANT SECONDARY CLARIFIERS NO. 2 AND NO. 4 IMPROVEMENTS / AUGUST WINTER & SONS, INC. (+$120,341)

INITIATED BY: DEPARTMENT OF PUBLIC WORKS

BE IT FURTHER RESOLVED by the Common Council of the City of Oshkosh that the following change orders, a copy of which is attached, are hereby approved:

August Winter & Sons, Inc.
2323 North Roemer Road
Appleton, WI 54911

Net Increase to Contract: $120,341.00

PURPOSE: See attached Change Orders.

Acct. No. 03221910-7214-64006 Sewer Capital Fund-Buildings & Building Imprmts-Clarifiers 1-4 Floor Replacement

Change Order No. 1 **December 9, 2024**

City of Oshkosh Contract No. 24-21
Wastewater Treatment Plant Secondary Clarifiers No. 2 and No. 4 Improvements Project
Contractor: August Winter & Sons, Inc.

This document shall become a supplement to City of Oshkosh Contract No. 24-21 and all provisions will apply hereto.

TABLE 1
Description of Requested Changes

Item	FO No.	Description	Action	Amount
1.	01	Clarifier No.4 additional grout removal and placement	Add	$120,341.00
		TOTAL VALUE OF CHANGE ORDER NO. 1	**ADD**	**$120,341.00**

TABLE 2
Adjustments to Contract Price and Contract Time

Contract Price Adjustment	Amount
Original Contract Price	$537,000.00
Previous Change Orders	$0.00
Adjustments in Contract Price this Change Order	$120,341.00
Current Contract Price including this Change Order	$657,341.00
Contract Duration Adjustment	**Duration**
Original Contract Duration	300 days
Previous Change Orders	0 days
Adjustment to Contract Duration this Change Order	0 days
Current Contract Duration including this Change Order	300 days
Revised Contract Substantial Completion Date	March 30, 2025

RECOMMENDED

Linda Mohr — December 9, 2024

Engineer – Jacobs Engineering Group, Inc. — Date

APPROVED

August Winter & Sons, Inc. — Date

APPROVED BY OWNER

City Manager — Date

City Clerk — Date

I certify that provision has been made to pay the liability that will accrue to the City of Oshkosh, Wisconsin under this Change Order.

City Comptroller — Date

APPROVED AS TO FORM

City Attorney — Date

RECEIVED
NOV - 4 2024
DEPT OF PUBLIC WORKS
OSHKOSH, WISCONSIN

Jacobs

CONTRACT FIELD ORDER (CFO)

CHANGE NO: 01

TO CONTRACTOR: August Winter & Sons

PROJECT: SECONDARY CLARIFIERS MORTAR REPLACEMENT PROJECT

CONTRACT NO: 24-21

OWNER: CITY OF OSHKOSH

ENGINEER: JACOBS ENGINEERING

The following modification(s) to the Contract are hereby ordered (use additional pages if required):

The scope of work to address Clarifier No. 4 grout replacement scope changed. In some locations, greater than the specified 2-inch-thick grout required removal. Additional existing grout was removed and additional new grout was placed.

Reason for Modification(s):

The additional grount removal and replacement works was completed to create a uniform finished surface to optimize sludge removal across the clarifier area and reduce wear on the clarifier mechanism.

Attachments (List Supporting Documents):

See attached Contractor pricing.

Contract Amount or Price		Contract Times (Calculate Days)		
Original	$537,000.00	Original Duration	300	Days
Previous Contract Modification(s) (Add/Deduct)	$0.00	Previous Contract Modification(s) (Add/Deduct)	0	Days
This Contract Modification (**Add**/~~Deduct~~)	$120,341.00	This Contract Modification (Add/Deduct)	0	Days
Revised Contract Amount	$657,341.00	Revised Contract Time	300	Days
		The Revised Contract Completion Date is:	March 30, 2025	

Owner		Contractor		Engineer Recommendation[1]	
By:	Steven M Dekker	By:	Derek Lavin	By:	Linda Mohr, P.E.
Date:	11/13/2024	Date:	11/1/2024	Dat	10/7/2024

[1] Recommendation necessary for Field Orders.

AUGUST WINTER & SONS, INC.
MECHANICAL CONTRACTOR & FABRICATOR
www.augustwinter.com

2323 N. Roemer Road
Appleton, WI 54911
PO Box 1896
Appleton, WI 54912-1896
P: (920) 739-8881
F: (920) 739-2230

5613 Schofield Ave.
Schofield, WI 54476
P: (715) 355-7555
F: (715) 355-9048

September 16, 2024

TO: **Jacobs Engineering**
Attn: Linda Mohr

RE: **Oshkosh WWTP Secondary Clarifiers** (AWS Job 84624)
Clarifier No. 4 Additional Grout Removal and Placement

We are pleased to provide you with the following change order pricing

Cast-in-Place Grout Scheduled Value - $206,000

- This was based on 120' Clarifier at 2" per the plan notes. This is a grout quantity of 69.8-yds.
- Attached are the tickets for the 100 yards of grout of which we can take off 3-yds for the amount that was in the concrete and the balance in the truck, so a total of 97-yds placed.
- 27.2 additional yards = $80,274

Demo Grout Scheduled Value - $103,000

- Based on the above cast-in-place grout quantities, we removed more grout than originally figured
- 38.9% added grout demo = $40,067

Total.....$120,341

We appreciate the opportunity of quoting this work. If you have any questions or further information is required, please feel free to contact us.

Sincerely,
AUGUST WINTER & SONS, INC.

Derek Lewin

Derek Lewin
dlewin@augustwinter.com
Mobile: 920-209-0616
(wz)

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CONCRETE & SUPPLY CO.

Concrete & Supply Co., Inc.
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(800)762-6536

LOCATIONS

Algoma	Manchester
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Campbellsport	Marion
Denmark	Mill Center
Fond Du Lac	New London
Green Bay	Oshkosh
Green Lake	Portage
Horicon	Waupaca
Kiel	Waupun

** Home Office*

Invoice

R INDUSTRIES LLC
W2096 CTY RD KK
KAUKAUNA WI 54130

DATE	06/28/24	**INVOICE NO.**	1296305
CUSTOMER NO.	8668	**PROJECT NO.**	2024-426
PAGE NUMBER	Page 1 of 2	**ORDER NO.**	12

DELIVERY ADDRESS	PURCHASE ORDER NUMBER	TERMS
233 N Campbell Rd (manually add SRA)		DUE BY 10TH

DATE SHIPPED	QUANTITY	MATERIAL	PLANT	DELIVERED TICKET NUMBER	UNIT PRICE	TAXABLE EXTENSION	NONTAXABLE EXT
06-28-2024	8.00	GROUT	3	311177			
06-28-2024	8.00	FIBERMESH 1.5#	3	311177			
06-28-2024	1.00	MC-Fuel Surcharg	3	311177			
06-28-2024	8.00	GROUT	3	311178			
06-28-2024	8.00	FIBERMESH 1.5#	3	311178			
06-28-2024	1.00	MC-Fuel Surcharg	3	311178			
06-28-2024	8.00	GROUT	3	311179			
06-28-2024	8.00	FIBERMESH 1.5#	3	311179			
06-28-2024	1.00	MC-Fuel Surcharg	3	311179			
06-28-2024	8.00	GROUT	3	311180			
06-28-2024	8.00	FIBERMESH 1.5#	3	311180			
06-28-2024	1.00	MC-Fuel Surcharg	3	311180			
06-28-2024	8.00	GROUT	3	311182			
06-28-2024	8.00	FIBERMESH 1.5#	3	311182			
06-28-2024	1.00	MC-Fuel Surcharg	3	311182			
06-28-2024	8.00	GROUT	3	311185			
06-28-2024	8.00	FIBERMESH 1.5#	3	311185			
06-28-2024	1.00	MC-Fuel Surcharg	3	311185			
06-28-2024	8.00	GROUT	3	311186			
06-28-2024	8.00	FIBERMESH 1.5#	3	311186			
06-28-2024	1.00	MC-Fuel Surcharg	3	311186			
06-28-2024	8.00	GROUT	3	311187			
06-28-2024	8.00	FIBERMESH 1.5#	3	311187			
06-28-2024	1.00	MC-Fuel Surcharg	3	311187			
06-28-2024	8.00	GROUT	3	311188			
06-28-2024	8.00	FIBERMESH 1.5#	3	311188			
06-28-2024	1.00	MC-Fuel Surcharg	3	311188			
06-28-2024	8.00	GROUT	3	311191			
06-28-2024	8.00	FIBERMESH 1.5#	3	311191			
06-28-2024	1.00	MC-Fuel Surcharg	3	311191			
06-28-2024	8.00	GROUT	3	311192			

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06-28-2024	8.00	FIBERMESH 1.5#	3	311192			
06-28-2024	1.00	MC-Fuel Surcharg	3	311192			
06-28-2024	6.00	GROUT	3	311196			
06-28-2024	6.00	FIBERMESH 1.5#	3	311196			
06-28-2024	1.00	MC-Fuel Surcharg	3	311196			
06-28-2024	6.00	GROUT	3	311197			
06-28-2024	6.00	FIBERMESH 1.5#	3	311197			
06-28-2024	1.00	MC-Fuel Surcharg	3	311197			

Subtract 0.00 if paid by 10th. 07-10-2024

INVOICE PAYMENT IS DUE ON OR BEFORE OF THE MONTH FOLLOWING THE INVOICE CHARGE OF 1 1/2% PER MONTH (18% CHARGED ON ALL PAST DUE ACCOUNTS.

TOTAL TONS	TOTAL YARDS	TOTAL SALES TAX	INVOICE TOTAL
	100.00 cy	0.00	

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CUSTOMER NO.	8668	**PROJECT NO.**	2024-426
PAGE NUMBER	Page 1 of 2	**ORDER NO.**	18

DELIVERY ADDRESS	PURCHASE ORDER NUMBER	TERMS
233 N Campbell Rd (SRA)		DUE BY 10TH

DATE SHIPPED	QUANTITY	MATERIAL	PLANT	DELIVERED TICKET NUMBER	UNIT PRICE	TAXABLE EXTENSION	NONTAXABLE EXT
08-22-2024	7.75	Clarifier GROUT	3	312310			
08-22-2024	7.75	FIBERMESH 1.5#	3	312310			
08-22-2024	1.00	MC-Fuel Surcharg	3	312310			
08-22-2024	7.75	Clarifier GROUT	3	312312			
08-22-2024	7.75	FIBERMESH 1.5#	3	312312			
08-22-2024	1.00	MC-Fuel Surcharg	3	312312			
08-22-2024	7.75	Clarifier GROUT	3	312313			
08-22-2024	7.75	FIBERMESH 1.5#	3	312313			
08-22-2024	1.00	MC-Fuel Surcharg	3	312313			
08-22-2024	7.75	Clarifier GROUT	3	312314			
08-22-2024	7.75	FIBERMESH 1.5#	3	312314			
08-22-2024	1.00	MC-Fuel Surcharg	3	312314			
08-22-2024	7.75	Clarifier GROUT	3	312318			
08-22-2024	7.75	FIBERMESH 1.5#	3	312318			
08-22-2024	1.00	MC-Fuel Surcharg	3	312318			
08-22-2024	7.75	Clarifier GROUT	3	312321			
08-22-2024	7.75	FIBERMESH 1.5#	3	312321			
08-22-2024	1.00	MC-Fuel Surcharg	3	312321			
08-22-2024	7.75	Clarifier GROUT	3	312324			
08-22-2024	7.75	FIBERMESH 1.5#	3	312324			
08-22-2024	1.00	MC-Fuel Surcharg	3	312324			
08-22-2024	7.75	Clarifier GROUT	3	312325			
08-22-2024	7.75	FIBERMESH 1.5#	3	312325			
08-22-2024	1.00	MC-Fuel Surcharg	3	312325			
08-22-2024	7.75	Clarifier GROUT	3	312326			
08-22-2024	7.75	FIBERMESH 1.5#	3	312326			
08-22-2024	1.00	MC-Fuel Surcharg	3	312326			
08-22-2024	7.75	Clarifier GROUT	3	312328			
08-22-2024	7.75	FIBERMESH 1.5#	3	312328			
08-22-2024	1.00	MC-Fuel Surcharg	3	312328			
08-22-2024	7.75	Clarifier GROUT	3	312331			

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233 N Campbell Rd (SRA)		DUE BY 10TH

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08-22-2024	7.75	FIBERMESH 1.5#	3	312331			
08-22-2024	1.00	MC-Fuel Surcharg	3	312331			
08-22-2024	7.75	Clarifier GROUT	3	312334			
08-22-2024	7.75	FIBERMESH 1.5#	3	312334			
08-22-2024	1.00	MC-Fuel Surcharg	3	312334			
08-22-2024	7.00	Clarifier GROUT	3	312337			
08-22-2024	7.00	FIBERMESH 1.5#	3	312337			
08-22-2024	1.00	MC-Fuel Surcharg	3	312337			

Subtract 0.00 if paid by 10th. 09-10-2024

INVOICE PAYMENT IS DUE ON OR BEFORE OF THE MONTH FOLLOWING THE INVOICE CHARGE OF 1 1/2% PER MONTH (18% CHARGED ON ALL PAST DUE ACCOUNTS.

TOTAL TONS	TOTAL YARDS	TOTAL SALES TAX	INVOICE TOTAL
	100.00 cy	0.00	

TO:	Honorable Mayor and Members of the Common Council
FROM:	Steven M. Gohde, Assistant Director of Public Works/Utilities General Manager
DATE:	January 14, 2025
SUBJECT:	Res 25-06 Award Bid for Public Works Contract No. 24-17 and Assign Xylem Water Solutions USA, Inc's Public Works Contract No. 23-19 Equipment Purchase Contract to August Winter & Sons, Inc. for Water Filtration Plant Ozone and SCADA Systems Replacement ($12,482,271.24)

BACKGROUND

Ozone is used for primary disinfection at the Water Filtration Plant (WFP). The WFP ozone equipment has been in continuous service since 1999 and obsolescence issues are now prevalent, with some system components no longer being manufactured and some technical support services no longer being available. The efficiency of the ozone system has also decreased, which results in increased costs for electricity and oxygen. The delivery of ozone equipment is about one (1) year after approval of the manufacturer's design drawings. Due to the long equipment delivery lead time, the Department of Public Works decided to separate the equipment purchase and installation contract into separate contracts. In November 2023, the Common Council awarded the equipment purchase contract to Xylem Water Solutions USA, Inc. As part of this bid, that equipment purchase contract will be assigned to August Winter & Sons, Inc.

ANALYSIS

Public Works staff reviewed the two (2) bids that were received. The low Bid was received from August Winter & Sons, Inc. of Appleton, Wisconsin.

FISCAL IMPACT

Funding for the WFP Ozone System Package Replacement Project is in the Capital Improvement Program (CIP) (Account No. 03221810-7204-65006/Water Capital Fund-Machinery & Equipment-WFP -- Ozone Residual Mntr Replcmnt).

CIP Section	CIP Funds Budgeted	Estimated Equipment Installation Cost
Property Improvements	$19,950,000	$13,966,600
Totals	$19,950,000	$13,966,600

The total cost for this portion of the Project, including the installation of the equipment, is estimated to be approximately $13,966,600. This amount includes design, bidding, and construction-related services from Jacobs Engineering Group, Inc., the consultant on this Project.

RECOMMENDATION

I recommend award to the low bidder, August Winter & Sons, Inc., in the amount of $12,482,271.24 and assignment of Xylem Water Solutions USA, Inc.'s equipment purchase contract to August Winter & Sons, Inc.

Attachments

RES 25-06
24-17 Bid tab

01/14/2025 25-06 RESOLUTION

CARRIED 6-0

PURPOSE: AWARD BID FOR PUBLIC WORKS CONTRACT NO. 24-17 AND ASSIGN XYLEM WATER SOLUTIONS USA, INC'S PUBLIC WORKS CONTRACT NO. 23-19 EQUIPMENT PURCHASE CONTRACT TO AUGUST WINTER & SONS, INC. FOR WATER FILTRATION PLANT OZONE AND SCADA SYSTEMS REPLACEMENT ($12,482,271.24)

INITIATED BY: DEPARTMENT OF PUBLIC WORKS

WHEREAS, the City of Oshkosh has heretofore advertised for bids for Public Works Contract No. 24-17 Water Filtration Plant Ozone and SCADA Systems Replacement; and

WHEREAS, upon the opening and tabulation of bids, it appears that the following is the most advantageous bid:

August Winter & Sons, Inc.
2323 North Roemer Road
Appleton, WI 54911

Total Bid: $12,482,271.24

WHEREAS, in November 2023, the Common Council awarded the equipment purchase contract to Xylem Water Solutions USA, Inc.; and

WHEREAS, as part of this bid, that equipment purchase contract will be assigned to August Winter & Sons, Inc.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that the said bid is hereby accepted and the proper City officials are hereby authorized and directed to enter into an appropriate agreement for the purpose of same, all according to plans, specifications, and bid on file. Money for this purpose is hereby appropriated from:

Acct. No. 03221810-7204-65006 Water Capital Fund-Machinery & Equipment-WFP – Ozone Residual Mntr Replcmnt

BE IT FURTHER RESOLVED that the Xylem Water Solutions USA Inc's Public Works Contract No 23-19 Equipment Purchase Agreement is hereby assigned to August Winter & Sons, Inc. and that the appropriate city officials are hereby authorized and directed to execute any documents required to complete the assignment as provided in the Agreements with these contractors.

Contract 24-17 - Water Filtration Plant Ozone and SCADA Systems Replacement (#9277532)								
Owner: Oshkosh WI, City of								
Solicitor: Jacobs Engineering Group, Inc.								
Bid Opening: 12/12/2024 11:00 AM CST								
					August Winter & Sons, Inc		**J. F. Ahern Co. - Fond du Lac**	
					2323 North Roemer Road			
					Appleton, WI 54911			
Section Title	**Item Code**	**Item Description**	**UofM**	**Quantity**	**Unit Price**	**Extension**	**Unit Price**	**Extension**
Section 1						**$12,482,271.24**		**$15,938,000.00**
	1	All demolition and new work in accordance with the Contract Documents	Lump Sum	1.00	$7,255,000.00	$7,255,000.00	$10,711,228.76	$10,711,228.76
	2	All Ozone System Supplier's goods and special services set forth in the Ozone System Package Purchase Contract	Lump Sum	1.00	$5,486,075.00	$5,486,075.00	$5,486,075.00	$5,486,075.00
	3	Payment from Owner to Ozone System Supplier for complection of Ozone System Package Purchase Contract Milestones No. 1 and 2a	Lump Sum	1.00	($274,303.76)	($274,303.76)	($274,303.76)	($274,303.76)
	4	One hundred linear feet total of concrete crack repair in Ozone Contactors in accordance with the Contract Documents	Lump Sum	1.00	$15,500.00	$15,500.00	$15,000.00	$15,000.00
Bid Total:						**$12,482,271.24**		**$15,938,000.00**

TO:	Honorable Mayor and Members of the Common Council
FROM:	Jon Urben, General Services Manager
DATE:	January 14, 2025
SUBJECT:	Res 25-07 Award Bid to Sure-Fire Inc. for Safety Building HVAC Improvements for General Services ($549,735.00)

BACKGROUND

The Facilities Maintenance Division works closely with our HVAC consultant to regularly monitor, update and prioritize the annual HVAC replacement schedule throughout our building inventory. Between the 2024 and 2025 HVAC/Roofing CIP programs, the Common Council has allocated a total of $1,350,000.00 to address priority HVAC and roofing replacements. The current top HVAC priority project is to replace the remaining existing 1977 obsolete mixing boxes located throughout the occupied first floor of the Safety Building and the air separation unit (ASU) 4 serving these boxes. The boxes will be replaced with modern boxes and new direct digital controls (DDC) temperature controls that will increase comfort and temperature stability. The new ASU will be more energy efficient and will be brought into the DDC system to provide better control and comfort throughout the first floor. Fox Valley MEP, Inc. was engaged to provide design services, bid specifications and construction oversight for this project. Focus on Energy rebates are expected as part of this project. This project will begin in the spring and be completed by the summer.

ANALYSIS

Working with Fox Valley MEP, Inc. and Facilities Maintenance staff, Purchasing prepared bid specifications for this project. The bid was advertised in the local newspaper and posted on Onvia Demandstar. Bids were due December 18, 2024. The bid tab is attached. The low bid from Sure-Fire Inc. met all the minimum bid requirements.

FISCAL IMPACT

The fiscal impact of this bid is $549,735.00. This bid, added to Fox Valley MEP, Inc's engineering fee of $28,000.00, brings the total fiscal impact of this project to $577,735.00. This project will be charged to A/N#: 0323 0130 7214 63035 (Buildings & Building Improvements- HVAC/Roofing Replacement Program). The 2024 and 2025 Roofing/HVAC CIP's were allocated $1,350,000.00 and there are sufficient funds in this account for this purchase.

RECOMMENDATION

Purchasing recommends the Common Council award this bid to Sure-Fire, Inc. for $549,735.00.

Attachments

RES 25-07
Bid Tab SB HVAC Improvements

01/14/2025 25-07 RESOLUTION

CARRIED 6-0

PURPOSE: AWARD BID TO SURE-FIRE INC. FOR SAFETY BUILDING HVAC IMPROVEMENTS FOR GENERAL SERVICES ($549,735.00)

INITIATED BY: PURCHASING DEPARTMENT

WHEREAS, the City of Oshkosh has heretofore advertised for bids Safety Building HVAC Improvements for General Services; and

WHEREAS, upon the opening and tabulation of bids, it appears that the following is the most advantageous bid:

Sure-Fire Inc.
617 Washington St
Horicon, WI 53032

Total Bid: $549,735.00

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that the said bid is hereby accepted and the proper City officials are hereby authorized and directed to enter into an appropriate agreement for the purpose of the same, all according to plans, specifications, and bid on file. Money for this purpose is hereby appropriated from:

Acct. No. 0323 0130 7214 63035 Buildings & Building Improvements- HVAC/Roofing Replacement Program

BID TAB
HVAC IMPROVEMENTS – OSHKOSH SAFETY BLDG
WEDNESDAY DECEMBER 18, 2024 10:00 A.M.

BIDDER	BID	ADDENDUM 1 OF 1	PREQUAL	BID BOND
Sure-Fire Inc 617 Washington St Horicon WI 53032	$549,735.00	YES	YES	YES
Gartman Mechanical Services 520 W South Park Ave Oshkosh WI 54902	$623,135.00	YES	YES	YES

TO:	Honorable Mayor and Members of the Common Council
FROM:	Kathy Snell, Special Events Coordinator
DATE:	January 14, 2025
SUBJECT:	Res 25-08 Approve Special Event - Otter Street Fishing Club to Utilize Menominee Park and Millers Bay for the Otter Street Winter Fisheree, February 1, 2025

Attachments

RES 25-08
Otter Street Winter Fisheree Attachment

01/14/2025	25-08	RESOLUTION
CARRIED	6-0	

PURPOSE: APPROVE SPECIAL EVENT - OTTER STREET FISHING CLUB TO UTILIZE MENOMINEE PARK AND MILLERS BAY FOR THE OTTER STREET WINTER FISHEREE, FEBRUARY 1, 2025

INITIATED BY: CITY ADMINISTRATION

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that approval is granted to Otter Street Fishing Club (Jim Erdman) to utilize Menominee Park and Miller's Bay on Friday, February 2, 2024, from 8:00 a.m. through 8:00 p.m. Sunday, February 4, 2024 actual event time: Saturday, February 1 from 9:00 a.m. to 11:00 p.m.) for the Otter Street Winter Fisheree event in accordance with the municipal code and the attached application, with the following exceptions/conditions:

A. An exception to the provision of 4-24 (B)(6) of the City of Oshkosh Municipal Code to allow the sale of alcoholic beverages after 9:00 p.m. on the condition that such sales shall cease no later than 10:30 p.m.

BE IT FURTHER RESOLVED that as a condition of approval, the Event Organizer shall pay the City's actual costs for extraordinary services. Approval of this request shall not be interpreted as approval to conduct the event during any period of emergency order or declaration prohibiting such an event. Approval of this event shall not be interpreted to supersede any emergency order or declaration applicable to such an event and all events shall remain subject to all applicable ordinances, orders, declarations and requirements for public gatherings.

Cost Estimates for Extraordinary Services
Police
Staffing $420.04 (preliminary estimate includes 70 Auxiliary hrs., 2 CSO hrs. & 4 Supervisor Sgt. hrs.)
Equipment/Vehicles $39.78 (preliminary estimate includes dedicated use of vehicles for setup and pick up of no parking signs and barricades)
Supplies/Materials $16.50 (preliminary estimate includes use of no parking signs & cones)
Fire
Inspection $88.33-$176.66 (preliminary estimate includes dedicated staff for inspection of temporary structures)
Public Works
Staffing $38.29 (preliminary estimate includes dedicated staff for the delivery and pick up of barricades and signs)
Equipment/Vehicles $31.81(preliminary estimate includes dedicated use of vehicle and trailer for delivery and pick up of barricades and signs)
Supplies/Materials $33.00 (preliminary estimate includes use of barricades and signs)

Oshkosh

Date Filed: 12/3/24
Application Fee Paid: INV

SPECIAL EVENT PERMIT APPLICATION

Application fees are $25 for a single day event or $35 for a multi-day event

GENERAL INFORMATION

Official Name of Event: Otter Street Winter Fisheree

Start Date: 2/1/2025 End Date: 2/1/2025

List times for each day:

	MON	TUES	WED	THURS	FRI	SAT	SUN
SET UP TIME					8AM		
START TIME						9AM	
END TIME						11PM	
CLEAN UP TIME							8PM

LOCATION OF THE EVENT

City Park: Menominee Park, Millers Bay, Parking Lot & Launch area

Public Property (list street(s), building(s), etc.)

County Park / Property:

City Park:

Other:

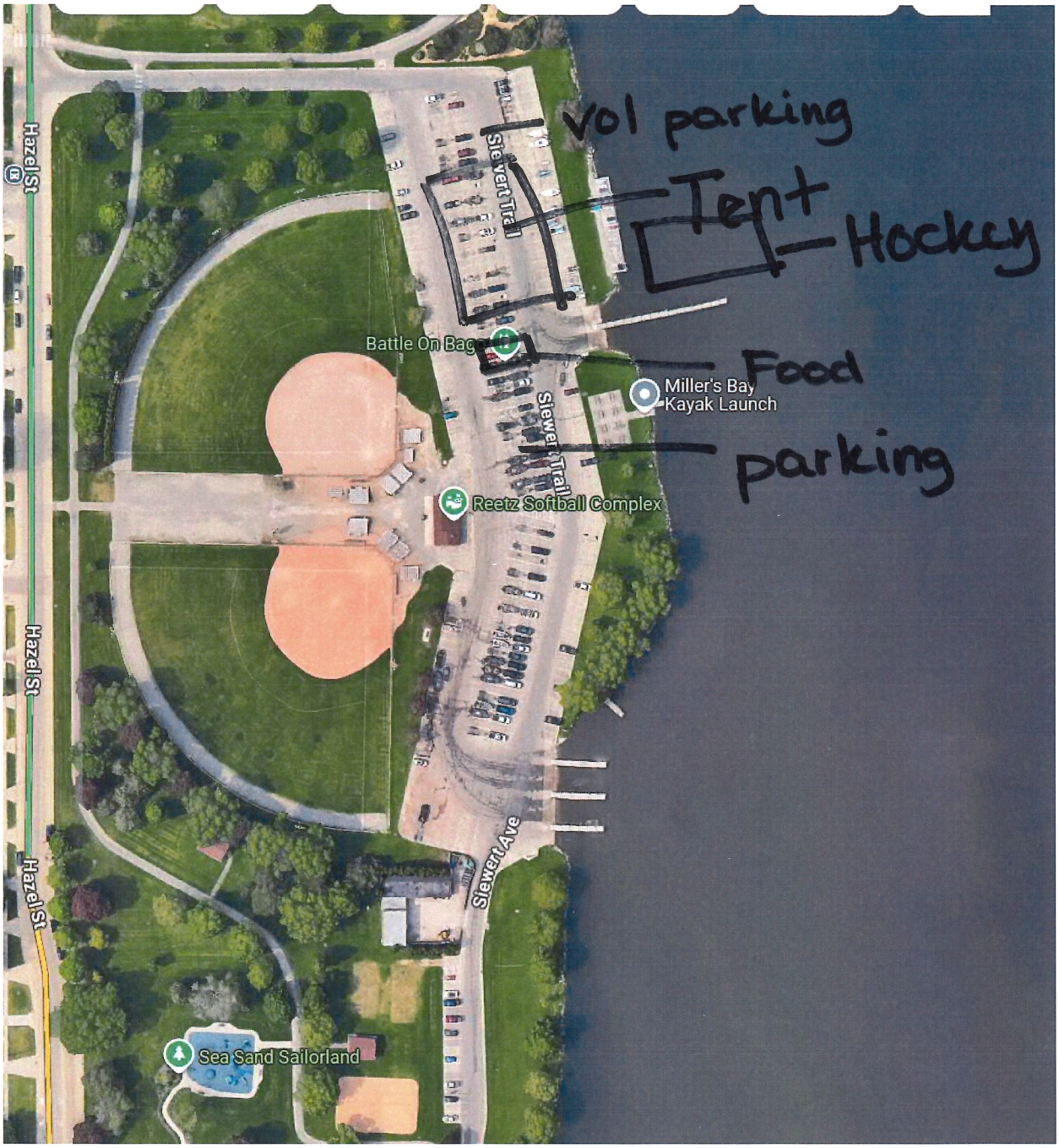
ORGANIZATION SPONSOR

Name: Otter Street Fishing Club

Address: 1357 Ceape Ave

City: Oshkosh State: WI Zip: 54901

☐ Check this box if this organization is tax exempt (a copy of Wisconsin Sales & Use Tax Exempt form is required)


vol parking
Tent
Hockey
Food
parking
Hazel St
Sie vert Trail
Battle On Bag
Miller's Bay
Kayak Launch
Sewer Trail
Reetz Softball Complex
Hazel St
Sewer Ave
Hazel St
Sea Sand Sailorland

TO:	Honorable Mayor and Members of the Common Council
FROM:	Kathy Snell, Special Events Coordinator
DATE:	January 14, 2025
SUBJECT:	Res 25-09 Approve Special Event - Battle on Bago Foundation to Utilize Menominee Park and City Streets for the Battle on Bago Fishing Tournament, February 14-15, 2025

Attachments

RES 25-09
Battle on Bago Attachment

01/14/2025	25-09	RESOLUTION
CARRIED	6-0	

PURPOSE: APPROVE SPECIAL EVENT - BATTLE ON BAGO FOUNDATION TO UTILIZE MENOMINEE PARK AND CITY STREETS FOR THE BATTLE ON BAGO FISHING TOURNAMENT, FEBRUARY 14-15, 2025

INITIATED BY: CITY ADMINISTRATION

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh by the Common Council of the City of Oshkosh that approval is granted to Battle on Bago Foundation (Glenn Curran) to utilize Menominee Park & Millers Bay from 8:00 a.m. Monday, February 10 through 8:00 a.m. Sunday, February 16, 2025 (event times: Friday, February 14 from 8:00 a.m. – 11:00 p.m.; Saturday, February 15 from 5:00 a.m. to 8:00 p.m.) for the Battle on Bago event, in accordance with the municipal code and the attached application, with the following exceptions/conditions:

A. An exception to the provision of 4-23 (B)(6) of the City of Oshkosh Municipal Code, to allow an extension of the sale of beer after 9:00 p.m. on Friday, February 14, 2025.

BE IT FURTHER RESOLVED that as a condition of approval, the Event Organizer shall pay the City's actual costs for extraordinary services. Approval of this request shall not be interpreted as approval to conduct the event during any period of emergency order or declaration prohibiting such an event. Approval of this event shall not be interpreted to supersede any emergency order or declaration applicable to such an event and all events shall remain subject to all applicable ordinances, orders, declarations and requirements for public gatherings.

Cost Estimates for Extraordinary Services

Police Department
Staffing $441.06 (preliminary estimate includes 3 CSO hrs., & 4 Supervisor Sgt. hrs.)
Equipment/Vehicles $79.56 (preliminary estimate includes dedicated use of vehicles for setup/pick up of no parking signs & barricades and patrol)
Supplies/Materials $66 (preliminary estimate includes no parking signs & cone use)

Fire
Inspection $88.03 (preliminary estimate includes one hour of dedicated staff for inspection of temporary structures)

Public Works
Staffing $153.16 (preliminary estimate includes 2 hours of dedicated staff for the delivery/pick up of barricades and signs)
Equipment/Vehicles $45.98 (preliminary estimate includes 2 hours of dedicated use of vehicle and trailer for delivery and pick up of barricades and signs)
Supplies/Materials $93.50 (preliminary estimate includes use of barricades and signs)

Parks
Staffing $105.03 (preliminary estimate includes dedicated staff for the removal of snow)
Equipment/Vehicles $276.69 (preliminary estimate includes dedicates use of equipment and vehicles for the removal of snow)

City of Oshkosh

Date Filed: 12/17/24
Application Fee Paid: 12/17/24

SPECIAL EVENT PERMIT APPLICATION

Application fees are $25 for a single day event or $35 for a multi-day event

GENERAL INFORMATION

Official Name of Event: Battle on Bago

Start Date: 02/14/2025 | End Date: 02/15/2025

List times for each day:

	MON	TUES	WED	THURS	FRI	SAT	SUN
SET UP TIME	8AM	8AM	8AM	8AM	6AM		
START TIME					8AM	5AM	
END TIME					11PM	8PM	
CLEAN UP TIME							8AM

LOCATION OF THE EVENT

City Park:
Memoninee Park over the course of 2 days-Feb 14 and Feb 15-2025

Public Property (list street(s), building(s), etc.) The northern most portion of Siewart Trail will be closed as this is our VIP and event enterance.This section is across from the school running easterly to the sail boat docks.The rest Siewart is open

County Park / Property:

City Park: Memoninee Park

Other:

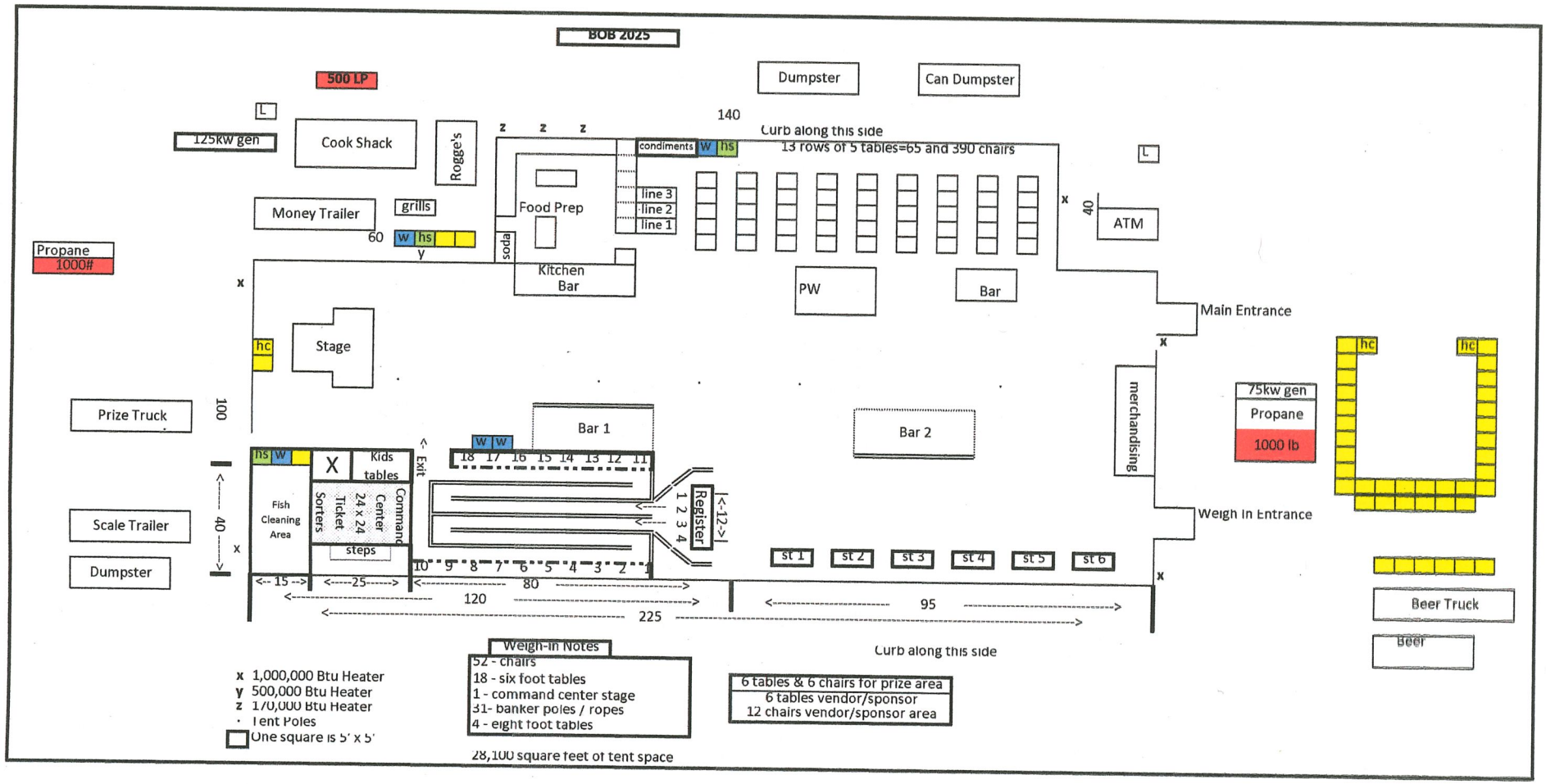
ORGANIZATION SPONSOR

Name: Battle on Bago Foundation

Address: PO Box 3965

City: Oshkosh | State: WI | Zip: 54903-3965

☐ Check this box if this organization is tax exempt (a copy of Wisconsin Sales & Use Tax Exempt form is required)


BOB 2025
500 LP
Dumpster
Can Dumpster
140
Curb along this side
13 rows of 5 tables=65 and 390 chairs
125kw gen
Cook Shack
Rogge's
condiments
line 3
line 2
line 1
Money Trailer
grills
Food Prep
60
soda
Propane
1000#
Kitchen
Bar
PW
Bar
ATM
40
Main Entrance
Stage
hc
Prize Truck
100
Bar 1
Bar 2
merchandising
75kw gen
Propane
1000 lb
Weigh In Entrance
Kids
tables
Exit
Fish
Cleaning
Area
Sorters
Ticket
Center
24 x 24
Command
steps
Register
Scale Trailer
Dumpster
40
st 1
st 2
st 3
st 4
st 5
st 6
Beer Truck
Beer
15
25
80
120
95
225
Curb along this side
x 1,000,000 Btu Heater
y 500,000 Btu Heater
z 170,000 Btu Heater
· Tent Poles
One square is 5' x 5'
Weigh-in Notes
52 - chairs
18 - six foot tables
1 - command center stage
31- banker poles / ropes
4 - eight foot tables
6 tables & 6 chairs for prize area
6 tables vendor/sponsor
12 chairs vendor/sponsor area
28,100 square feet of tent space

TO:	Honorable Mayor and Members of the Common Council
FROM:	Kathy Snell, Special Events Coordinator
DATE:	January 14, 2025
SUBJECT:	Res 25-10 Approve Special Event - Bay Lakes Scout Council Twin Lakes District to Utilize Menominee Park for the Bay-Lakes, Twin Lakes District Cub Scout Fishing Event, June 7, 2025

Attachments

RES 25-10
Cub Scout Fishing Attachment

01/14/2025	25-10	RESOLUTION
CARRIED	6-0	

PURPOSE: APPROVE SPECIAL EVENT - BAY LAKES SCOUT COUNCIL TO UTILIZE MENOMINEE PARK AMES POINT AREA FOR THE BAY LAKES, TWIN LAKES DISTRICT CUB SCOUT FISHING EVENT, JUNE 7, 2025

INITIATED BY: CITY ADMINISTRATION

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that approval is granted to Bay-Lakes Scout Council (Kathy Myszewski) to utilize Menominee Park Aimes Point on Saturday, June 7, 2025, from 6:30 a.m. to 1:00 p.m. (actual event time 9:00 a.m. to 12:00 p.m.) for the Bay Lakes, Twin Lakes District Cub Scout Fishing event, in accordance with the municipal code and the attached application, with the following
exceptions/conditions:

A.
B.
C.

BE IT FURTHER RESOLVED that as a condition of approval, the Event Organizer shall pay the City's actual costs for extraordinary services. Approval of this request shall not be interpreted as approval to conduct the event during any period of emergency order or declaration prohibiting such an event. Approval of this event shall not be interpreted to supersede any emergency order or declaration applicable to such an event and all events shall remain subject to all applicable ordinances, orders, declarations and requirements for public gatherings.

Cost Estimates for Extraordinary Services
None

City of Oshkosh

Date Filed: 12/17/24
Application Fee Paid: INV

SPECIAL EVENT PERMIT APPLICATION

Application fees are $25 for a single day event or $35 for a multi-day event

GENERAL INFORMATION

Official Name of Event: Bay-Lakes, Twin Lakes District Cub Scout Fishing

Start Date: 06/07/2025 End Date: 06/07/2025

List times for each day:

	MON	TUES	WED	THURS	FRI	SAT	SUN
SET UP TIME						06:30am	
START TIME						09:00am	
END TIME						12:00pm	
CLEAN UP TIME						13:00pm	

LOCATION OF THE EVENT

City Park:

Public Property (list street(s), building(s), etc.) Menomonee Drive for Parking

County Park / Property:

City Park:

Other: Miller Bay Area just south of Ames Point for Cub Scout Fishing

ORGANIZATION SPONSOR

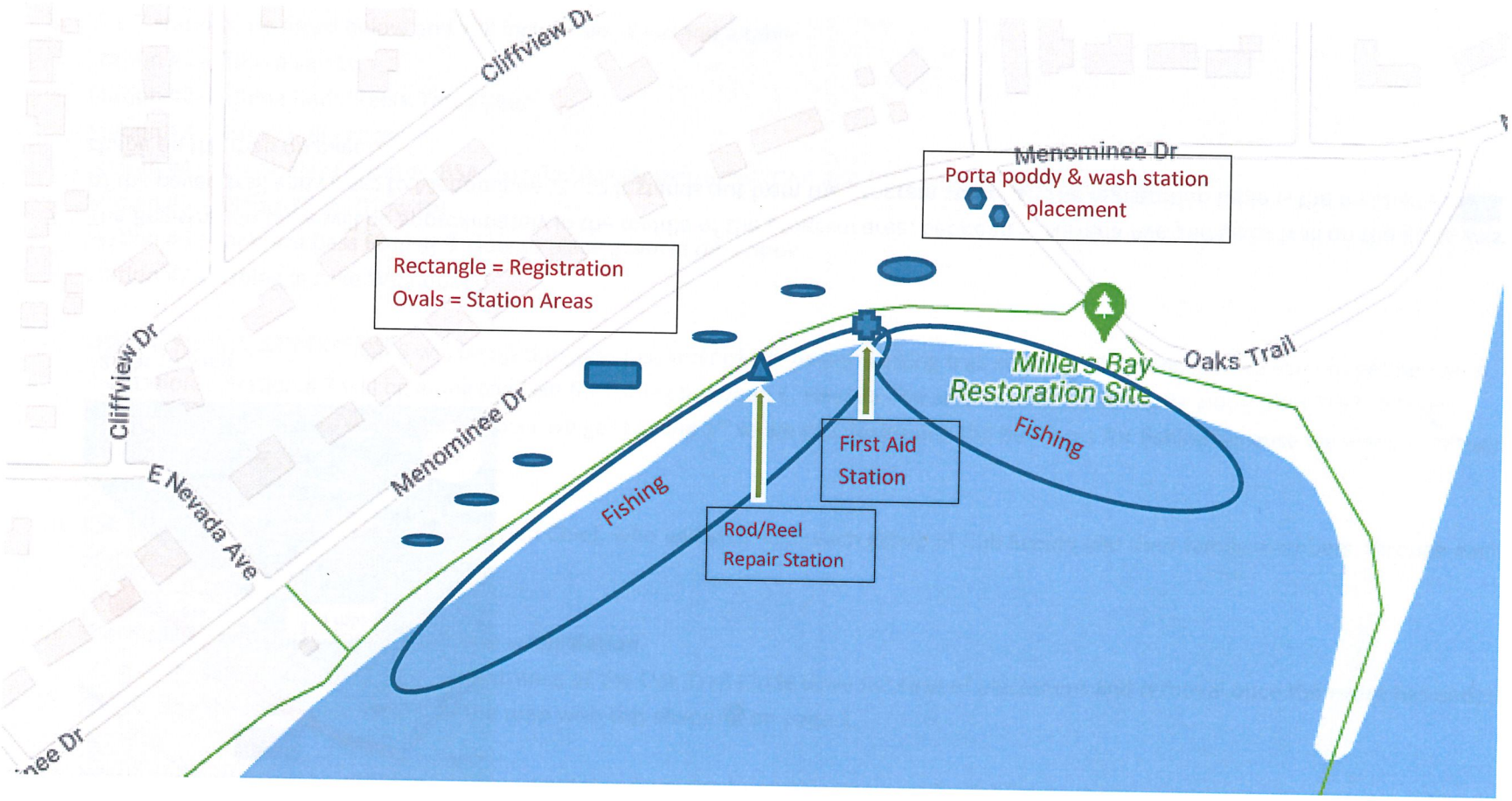
Name: Bay-Lakes Scout Council - Twin Lakes District

Address: 2555 Northern Road

City: Appleton State: WI Zip: 54912

☐ Check this box if this organization is tax exempt (a copy of Wisconsin Sales & Use Tax Exempt form is required)

Bay Lakes Council – Twin Lakes District – Cub Scout Fishing Event – Saturday, June 7, 2025



1. Setup between 6:30am – 7:45am
2. Registration 8:00am – 9:00am
3. Welcome 9:00am – 9:15am
4. Program starts at 9:15am
5. Parking will be along Menominee Dr.

6. The 7 stations for Cub Scout Fishing will be setup on the grassy area between Lake Winnebago and Menominee Dr. between the streets of E. Nevada Ave and Oaks Trail. The 6 small blue ovals on the map on page 1 represent the 6 station areas and the 2 ovals along the lakeshore are for Fishing. The distance between E. Nevada Ave and Oaks Trail is approximately .3 miles in length which will be able to accommodate the 7 stations.

7. The Registration table will be approximately in the middle of the program area, between E. Nevada Ave and Oaks Trail on the grass west of the paved trail and closer to Menominee Dr. so it stands out from the program stations. The registration table is the rectangle shape on the map on page 1.

8. The 7 stations are listed below and will include an EZ-up and a table
   Station #1 - Fishing Safety
   Station #2 - Fishing Rods/Reels/Tackle/Bait
   Station #3 - Fish Identification
   Station #4 - BSA Angler Educator, BSA Certified Angler Instructor (CAI) and DNR Informational Handouts
   Station #5 - Fishing Knots (How to)
   Station #6 - Backyard Bass Fishing & How to place a worm on a hook
   Station #7 - Fishing in Lake Winnebago

9. Stations numbered 1 through 6 will be on the grass just west of the paved walking trail so the walking trail can be used to get between the stations. Station # 7 will be along the lake for fishing between E. Nevada Ave and into the curved area along Oaks Trail. We will further designate the fishing area the closer we get to June 1st so we can determine the best area for fishing because we want to ensure each youth catches a fish.

10. BSA Scouts or an Adult Leader will be a Den Chief, who will walk with each group of Cub Scouts and their family members through each of the 7 stations we have setup.

11. There will be two porta poddy's and one wash station.
    a. These will be placed near the entrance of the Oak Trail Circle drive for ease of placement and removal once the event has ended. See the location as noted on the map with this shape ⬢ on page 1.

12. A First Aid Station will be positioned approximately where the two ovals intersect for fishing on the grass between the water and the paved walk. This station will have an EZ up and small table. See the location as noted on the map with this shape ✚ on page 1.

13. A Rod/Reel Repair Station will be positioned just west of the First Aid Station; it will be on the grass between the water and the paved walkway. This station will have an EZ up and small table. See the location as noted on the map with this shape ▲ on page 1.

14. Bottled water and individual snacks will be provided to the Scouts and their families. We will bring some Garbage cans so we can take our garbage with us.

Submitted by Kathy Myszewski, Primary Contact for Bay Lakes, Twin Lakes District - Cub Scout Fishing.

TO:	Honorable Mayor and Members of the Common Council
FROM:	Kathy Snell, Special Events Coordinator
DATE:	January 14, 2025
SUBJECT:	Res 25-11 Approve Special Event - Wisconsin Area Literacy Council to Utilize Opera House Square for the WALC Yard Sale and Fundraiser, June 7, 2025

Attachments

RES 25-11
WALC Yard Sale Attachment

01/14/2025 25-11 RESOLUTION

CARRIED 6-0

PURPOSE: APPROVE SPECIAL EVENT - WISCONSIN AREA LITERACY COUNCIL TO UTILIZE OPERA HOUSE SQUARE FOR THE WALC YARD SALE AND FUNDRAISER, JUNE 7, 2025

INITIATED BY: CITY ADMINISTRATION

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh by the Common Council of the City of Oshkosh that approval is granted to Wisconsin Area Literacy Council (Emma Thompson) to utilize Opera House Square on Saturday, June 7, 2025, from 8:00 a.m. to 1:00 p.m., for WALC Mart (yard sale & fundraiser) in accordance with the municipal code and the attached application, with the following exceptions/conditions:

A.
B.
C.

BE IT FURTHER RESOLVED that as a condition of approval, the Event Organizer shall pay the City's actual costs for extraordinary services. Approval of this request shall not be interpreted as approval to conduct the event during any period of emergency order or declaration prohibiting such an event. Approval of this event shall not be interpreted to supersede any emergency order or declaration applicable to such an event and all events shall remain subject to all applicable ordinances, orders, declarations and requirements for public gatherings.

Cost Estimates for Extraordinary Services

None

City of Oshkosh

Date Filed: 12/20/24
Application Fee Paid: INV

SPECIAL EVENT PERMIT APPLICATION

Application fees are $25 for a single day event or $35 for a multi-day event

GENERAL INFORMATION

Official Name of Event: WALC mart: a community yard sale & fundraiser for the Winnebago area literacy council

Start Date: June 7 2025 | End Date: June 7 2025

List times for each day:

	MON	TUES	WED	THURS	FRI	SAT	SUN
SET UP TIME						6 am	
START TIME						8 am	
END TIME						1 pm	
CLEAN UP TIME						2 pm	

LOCATION OF THE EVENT

City Park: Opera House Square

Public Property (list street(s), building(s), etc.)

County Park / Property:

City Park:

Other:

ORGANIZATION SPONSOR

Name: Winnebago Area Literacy Council

Address: 111 N Main St Suite 202

City: Oshkosh | State: WI | Zip: 54901

[X] Check this box if this organization is tax exempt (a copy of Wisconsin Sales & Use Tax Exempt form is required)

WALCmart map & set up details

Due to the nature of our event as a community yard sale/flea market, the set up is minimal.

We will have tables set up around the grass & different areas of the square.

We will spread out the tables to ensure safety and avoid crowds and congestion.

TO:	Honorable Mayor and Members of the Common Council
FROM:	Kathy Snell, Special Events Coordinator
DATE:	January 14, 2025
SUBJECT:	Res 25-12 Approve Special Event - Otter Street Fishing Club and Battle on Bago Foundation to Utilize Menominee Park and Millers Bay for the Otter Street / Battle on Bago Walleye Tournament, June 12 thorugh15, 2025

Attachments

RES 25-12
Otter Street Walleye Tournament Attachment

01/14/2025	25-12	RESOLUTION
CARRIED	6-0	

PURPOSE: APPROVE SPECIAL EVENT - OTTER STREET FISHING CLUB TO UTILIZE MENOMINEE PARK, MILLER'S BAY PARKING LOT, GAZEBO AREA, AND CRUISE DOCKS FOR THE OTTER STREET WALLEYE TOURNAMENT, JUNE 12 -15, 2025

INITIATED BY: CITY ADMINISTRATION

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that approval is granted to Otter Street Fishing Club (Chris Anderson) to utilize the Menominee Park, Miller's Bay, Gazebo area, and cruise docks from 12 noon, Thursday, June 12, through 10:00 p.m. Sunday, June 16, 2024 (actual event times: Friday, June 13 from 12:00 p.m. to 8:00 p.m.; Saturday, June 14, from 5:00 a.m. to 9:00 p.m. and Sunday, June 15, from 5:00 a.m. to 9:00 p.m.) for the Otter Street Walleye Tournament in accordance with the municipal code and the attached application, with the following exceptions/conditions:

A.

BE IT FURTHER RESOLVED that as a condition of approval, the Event Organizer shall pay the City's actual costs for extraordinary services. Approval of this request shall not be interpreted as approval to conduct the event during any period of emergency order or declaration prohibiting such an event. Approval of this event shall not be interpreted to supersede any emergency order or declaration applicable to such an event and all events shall remain subject to all applicable ordinances, orders, declarations and requirements for public gatherings.

Cost Estimates for Extraordinary Services
Police
Staffing $21.02 (preliminary estimate includes 1 CSO hr.)
Equipment/Vehicle $19.89 (preliminary estimate includes 1 hr. vehicle use)
Supplies/Materials $11.00 (preliminary estimate includes use of np signs and cones)

Oshkosh

Date Filed: 12/3/24

Application Fee Paid: _____

SPECIAL EVENT PERMIT APPLICATION

Application fees are $25 for a single day event or $35 for a multi-day event

GENERAL INFORMATION

Official Name of Event: Otter Street Walleye Tournament

Start Date: June 12 2025 End Date: June 15th 2025

List times for each day:

	MON	TUES	WED	THURS	FRI	SAT	SUN
SET UP TIME				Noon			
START TIME					Noon	5AM	5AM
END TIME					8PM	9PM	9PM
CLEAN UP TIME							10PM

LOCATION OF THE EVENT

City Park: Menominee Park, Millers Bay boat launch parking lot & launch area Cruiser dock

Public Property (list street(s), building(s), etc.)

County Park / Property:

City Park:

Other:

ORGANIZATION SPONSOR

Name: Otter Street Fishing Club / Battle on Bago

Address: 1357 Ceape Ave.

City: Oshkosh State: WI Zip: 54901

☐ Check this box if this organization is tax exempt (a copy of Wisconsin Sales & Use Tax Exempt form is required)


Launching
Stage
vendors
Tent trailor
parking
parking on grass and streets
Hazel St
Siewert Ave
Sea Sand Sailorland
High Voltage Ice Races at Millers Bay
E Irving Ave
Siewert Trail
Hazel St
ront Manor & Senior Apartments
Siewert Trail
Hazel St
E Parkway Ave
Vista
Siewert Trail
Allegiance medical gr8
E Parkway Ave
Pratt Trail

TO:	Honorable Mayor and Members of the Common Council
FROM:	Kathy Snell, Special Events Coordinator
DATE:	January 14, 2025
SUBJECT:	Res 25-13 Approve Special Event - Oshkosh YMCA to Utilize City Streets for the Oshkosh Century Bike Ride, June 22, 2025

Attachments

RES 25-13
Century Bike Ride Attachment

01/14/2025	25-13	RESOLUTION
CARRIED	6-0	

PURPOSE: APPROVE SPECIAL EVENT - OSHKOSH YMCA TO UTILIZE CITY STREETS FOR THE OSHKOSH CENTURY BIKE RIDE, JUNE 22, 2025

INITIATED BY: CITY ADMINISTRATION

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that approval is granted to the Oshkosh YMCA (Angie Flangan) to utilize City streets on Sunday, June 22, 2025, from 5:00 a.m. to 4:00 p.m. for the Oshkosh Century Bike Ride in accordance with the municipal code and the attached application, with the following exceptions/conditions:

A.

BE IT FURTHER RESOLVED that as a condition of approval, the Event Organizer shall pay the City's actual costs for extraordinary services. Approval of this request shall not be interpreted as approval to conduct the event during any period of emergency order or declaration prohibiting such an event. Approval of this event shall not be interpreted to supersede any emergency order or declaration applicable to such an event and all events shall remain subject to all applicable ordinances, orders, declarations and requirements for public gatherings.

Cost Estimates for Extraordinary Services
None

City of Oshkosh

Date Filed: 12/17/24

Application Fee Paid: Pd.

SPECIAL EVENT PERMIT APPLICATION

Application fees are $25 for a single day event or $35 for a multi-day event

GENERAL INFORMATION

Official Name of Event: Oshkosh Century Bike Ride

Start Date: June 22, 2025 | End Date: June 22,2025

List times for each day:

	MON	TUES	WED	THURS	FRI	SAT	SUN
SET UP TIME							5:00 AM
START TIME							7:00 AM
END TIME							4:00 PM
CLEAN UP TIME							4:00 PM

Brief Description/Purpose of Event:

Oshkosh Century Bike Ride is a four route, 30, 50, 62, and 100 mile bike ride promoting healthy lifestyles, friendship and oveall quality of life within the community of Oshkosh and surrounding areas of the Fox Valley.

Location of the Event:

- ☐ City Park _____
- ☐ Public Property (list street(s), building(s), etc.) _____
- ☐ County Park / Property _____
- ☑ Other Oshkosh YMCA 3303 W 20th Ave. Oshkosh, WI 54904

ORGANIZATION SPONSOR

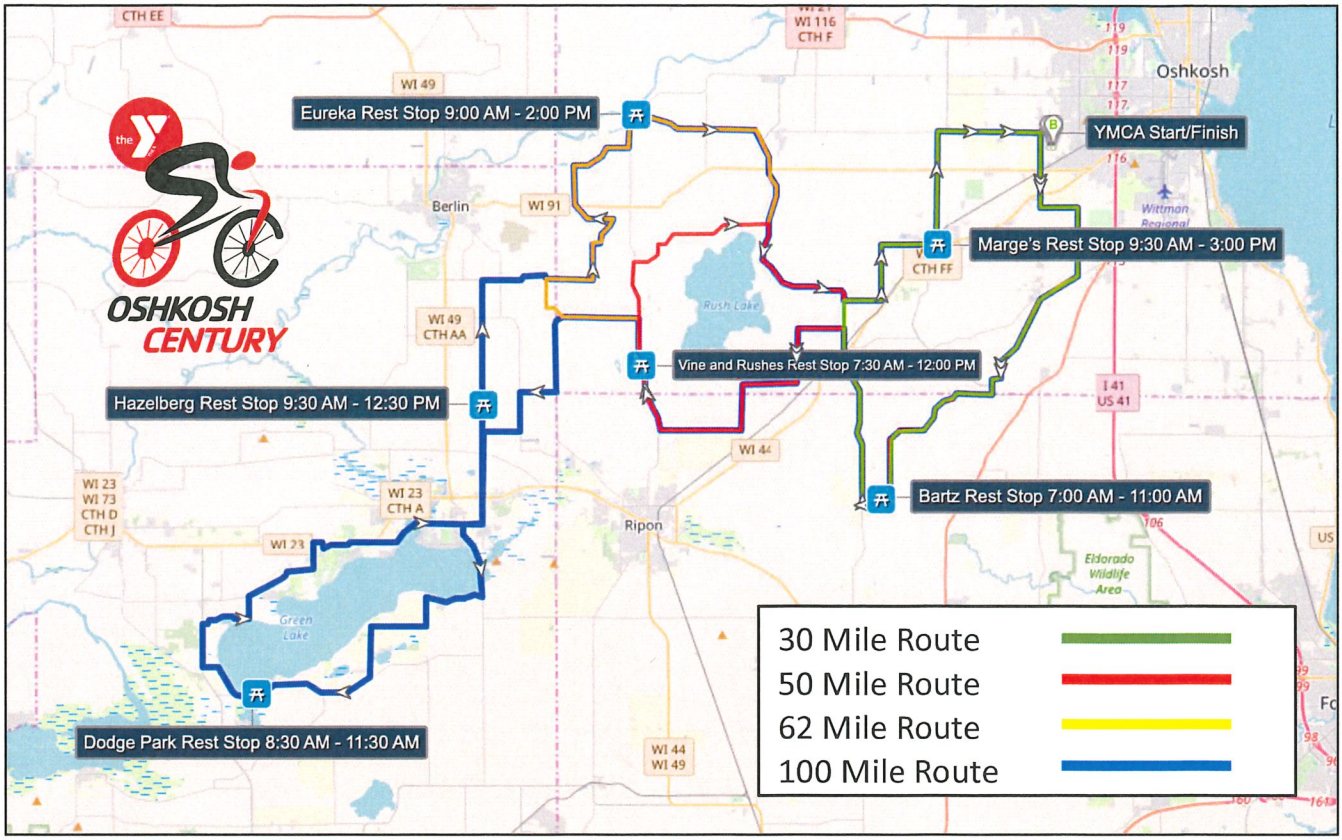
Name: Oshkosh YMCA

Address: 3303 W. 20th Ave.

City: Oshkosh | State: WI | Zip: 54904

☑ Check this box if this organization is tax exempt (a copy of Wisconsin Sales & Use Tax Exempt form is required)

Oshkosh Century June 22, 2025



TO:	Honorable Mayor and Members of the Common Council
FROM:	Kathy Snell, Special Events Coordinator
DATE:	January 14, 2025
SUBJECT:	Res 25-14 Approve Special Event - Otter Street Fishing Club to Utilize Menominee Park for the Otter Street Kids Fisheree, August 9, 2025

Attachments

RES 25-14
Otter Street Kids Fisheree Attachment

01/14/2025	25-14	RESOLUTION
CARRIED	6-0	

PURPOSE: APPROVE SPECIAL EVENT - OTTER STREET FISHING CLUB TO UTILIZE MENOMINEE PARK FOR THE OTTER STREET KIDS FISHEREE, AUGUST 9, 2025

INITIATED BY: CITY ADMINISTRATION

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that approval is granted to Otter Street Fishing Club (Chris Anderson) to utilize the Menominee Park and Ames Point for the Otter Street Kids Fisheree on Saturday, August 9, 2025, from 8:00 a.m. to 4:00 p.m. in accordance with the municipal code and the attached application, with the following exceptions/conditions:

A.
B.
C.

BE IT FURTHER RESOLVED that as a condition of approval, the Event Organizer shall pay the City's actual costs for extraordinary services. Approval of this request shall not be interpreted as approval to conduct the event during any period of emergency order or declaration prohibiting such an event. Approval of this event shall not be interpreted to supersede any emergency order or declaration applicable to such an event and all events shall remain subject to all applicable ordinances, orders, declarations and requirements for public gatherings.

Cost Estimates for Extraordinary Services
None

City of Oshkosh

Date Filed: 12/3/24
Application Fee Paid: INV

SPECIAL EVENT PERMIT APPLICATION

Application fees are $25 for a single day event or $35 for a multi-day event

GENERAL INFORMATION

Official Name of Event: Kids Fisheree Otter Street

Start Date: 8/9/2025 End Date: 8/9/2025

List times for each day:

	MON	TUES	WED	THURS	FRI	SAT	SUN
SET UP TIME					~~8~~ PM	8AM	
START TIME						8AM	
END TIME							3 PM
CLEAN UP TIME							4PM

LOCATION OF THE EVENT

City Park: Menominee Park, Ames Point

Public Property (list street(s), building(s), etc.)

County Park / Property:

City Park:

Other:

ORGANIZATION SPONSOR

Name: Otter Street Fishing Club

Address: 1357 Ceape Ave

City: Oshkosh State: WI Zip: 54901

☐ Check this box if this organization is tax exempt (a copy of Wisconsin Sales & Use Tax Exempt form is required)


Event Space
parking on city streets
Menominee Dr
Oaks Trail
Millers Bay
Restoration Site
Northpoint St
Cliffview Dr
E Nevada Ave
Menominee Dr
Menominee Dr
Millers Bay
Ames Point

TO:	Honorable Mayor and Members of the Common Council
FROM:	Diane Bartlett, City Clerk
DATE:	January 14, 2025
SUBJECT:	Res 25-15 Approve Agent Change - Kwik Trip

Attachments

RES 25-15

01/14/2025	25-15	RESOLUTION
CARRIED	6-0	

PURPOSE: APPROVE AGENT CHANGE FOR COMBINATION "CLASS A" BEER/LIQUOR LICENSE

INITIATED BY: CLERK'S DEPARTMENT

WHEREAS, an application and all required documentation for a license has been submitted, fees deposited, and all reviews and inspections required by city ordinance have been completed; and

WHEREAS, the Chief of Police and Fire Chief, or their respective designees, and a representative of the Winnebago County Health Department have recommended that the following licenses be granted or conditionally granted as noted in their report to the City Clerk; and

WHEREAS, any licensee whose license is granted subject to conditions has been notified of those conditions and has had the opportunity to appear before the Council and be heard in relation to any of those conditions.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that the following licenses be granted subject to the satisfaction of such conditions as identified by the Chief of Police and Fire Chief, or their respective designees, or by a representative of the Winnebago County Health Department; subject to the payment of taxes and other charges as specified in section 4-5(B) of the City of Oshkosh Municipal Code; and subject to the fulfillment of any further conditions imposed by State Statute for issuance of such license:

AGENT CHANGE COMBINATION "CLASS A" BEER/LIQUOR LICENSE
(January 14, 2025–June 30, 2025)
Kwik Trip 741 (Kwik Trip, Inc.)
215 W 20th Ave.
Oshkosh, WI 54902
Agent: Tyler Weinrich

TO:	Honorable Mayor and Members of the Common Council
FROM:	Diane Bartlett, City Clerk
DATE:	January 14, 2025
SUBJECT:	Res 25-16 Reassign Polling Place/District 13

BACKGROUND

Upon receiving notification from the chairperson of the Polling Site for District 13 that the facility would not be available to voters for the 2025 election cycle due to renovations of the building, my office immediately conducted an investigation of suitable sites.

ANALYSIS

When considering a possible new location for a polling place for this district, I took into consideration the population of the district, sites with handicap accessibility, parking availability, along with the space to handle the 2025 elections. After reviewing several sites, I have identified one site that could accommodate a polling place meeting the above criteria: the Oshkosh Seniors Center, which currently serves as the polling place for District 9. After meeting with the chairpersons of districts 9 and 13, and conducting an onsite tour of the Seniors Center facility with Center Director Dan Braun, we feel that the Senior Center location would serve the community well for a combined polling place for the 2025 election cycle.

Once this change is approved, I will make arrangements to post signs on Election Day, indicating the change. I will also arrange for the local newspaper to run a story to inform the voters of the community of this change. I will also work with Oshkosh Media to publicize this information.

RECOMMENDATION

The Clerk's office recommends this change for the 2025 election cycle.

If you have any questions about this change in the polling place, please contact me at 920-236-5011.

Attachments

RES 25-16

01/14/25	25-16	RESOLUTION
CARRIED	6-0	

PURPOSE: REASSIGN POLLING PLACE/DISTRICT 13

INITIATED BY: CLERK'S DEPARTMENT

WHEREAS, the current District 13 polling place, located at St Jude the Apostle Church, 1025 W 5th Avenue, within the City of Oshkosh, will not be accessible to the community's voters in 2025 due to the building's recent construction.

WHEREAS, the Senior Center has authorized the use and combination of the current district 9 voting facility located at 200 N Campbell to conduct elections in the City of Oshkosh. This facility meets the needs of handicap accessibility, parking, and space.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh by the Common Council that the District 13 polling location be combined with the District 9 polling location to the Oshkosh Senior Center located at 200 N Campbell in the City of Oshkosh.

TO:	Honorable Mayor and Members of the Common Council
FROM:	Kelly Nieforth, Director of Community Development
DATE:	January 14, 2025
SUBJECT:	Ord 25-17 Approve Zone Change from Institutional (I) District to Urban Mixed Use District (UMU) for Part of 240 Algoma Boulevard (Plan Commission Recommends Approval)

BACKGROUND

The subject property, Christine Ann Domestic Abuse Shelter, recently relocated to 240 Algoma Boulevard from its previous location at 206 Algoma Boulevard. Nick Jenson, owner of 141 Church Avenue (Edward Jones Investments), approached Christine Ann about purchasing a small portion of 240 Algoma Boulevard. This area is to be combined with his property at 141 Church Avenue via Certified Survey Map. This will provide vehicular access to the back of his property. The two properties are located within two different zoning districts, with 240 Algoma Boulevard being I District and 141 Church Avenue being UMU District. The Zoning Ordinance prohibits split-zoned parcels so the area being combined with 141 Church Avenue needs to be rezoned to UMU District, matching the rest of the property.

The surrounding area has predominantly institutional and governmental uses with a scattering of commercial and low-density residential uses. This is all consistent with the Center City land use recommendation indicated in the City's Comprehensive Plan.

ANALYSIS

The proposed zone change from I District to UMU District will be 2,029 square feet in area, approximately 98 feet long and 20 feet wide. This will enable 141 Church Avenue to attach this area with the rest of the property as it will be entirely within the UMU District. The proposed zone change is consistent with the Comprehensive Land Use Plan recommendation of Center City for the subject site.

A Certified Survey Map has been submitted to the City for review. The lots show the configuration of 141 Church Avenue and 240 Algoma Boulevard after the zone change and land transfer as proposed.

RECOMMENDATION

The Plan Commission recommended approval of the requested zone change with the findings on December 3, 2024. Please see the attached staff report and meeting minutes for more information.

Attachments

ORD 25-17
Rezone - Portion of 240 Algoma Blvd

1/14/2025 SECOND READING	25-17	ORDINANCE
12/10/2024 FIRST READING	24-672	ORDINANCE
CARRIED	6-0	

PURPOSE: APPROVE ZONE CHANGE FROM INSTITUTIONAL DISTRICT (I) TO URBAN MIXED USE (UMU) FOR PART OF 240 ALGOMA BOULEVARD

INITIATED BY: NICK JENSEN

PLAN COMMISSION RECOMMENDATION: Approved

A GENERAL ORDINANCE OF THE CITY OF OSHKOSH AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF OSHKOSH, AS ADOPTED BY SECTION 30-32 OF THE OSHKOSH MUNICIPAL CODE.

Whereas, the property owners have agreed to the transfer of a portion of the following described property located at 240 Algoma Avenue to be combined with 141 Church Avenue to provide vehicular access to the back portion of the Church Avenue property; and

WHEREAS, the property owners have agreed to the transfer of a portion of the following described property located at 240 Algoma Avenue to be combined with 141 Church Avenue to provide vehicular access to the back portion of the Church Avenue property; and

WHEREAS, it is necessary to amend the zoning classification of the property being transferred from Industrial (I) District to Urban Mixed Use (UMU) District to match the existing zoning of the 141 Church Avenue property.

SECTION 1. That the Official Zoning Map of the City of Oshkosh, as adopted by Section 30-32 of the Oshkosh Municipal Code, is hereby amended to change the zoning classification of the property from Institutional District (I) to Urban Mixed Used District (UMU). The property is to be transferred from 240 Algoma Avenue and combined with 141 Church Avenue via Certified Survey Map. The property to be rezoned is 2,029 square feet in area, approximately 98 feet long and 20 feet wide, more particularly described as follows:

PART OF LOTS 15 AND 23 OF BLOCK G OF LEACH'S MAP OF 1894, BEING PART OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4, SECTION 24, TOWNSHIP 18 NORTH, RANGE 16 EAST, CITY OF OSHKOSH, WINNEBAGO COUNTY, WISCONSIN, MORE FULLY DESCRIBED AS FOLLOWS: COMMENCING AT THE WEST 1/4 CORNER OF SAID SECTION 24; THENCE NORTH 00 DEGREES 15 MINUTES 32 SECONDS WEST, ALONG THE WEST LINE OF THE NORTHWEST 1/4 OF SAID SECTION, A DISTANCE OF 969.07 FEET; THENCE NORTH 89 DEGREES 44 MINUTES 28 SECONDS EAST, 581.47 FEET TO THE POINT OF BEGINNING; THENCE NORTH 29 DEGREES 20 MINUTES 55 SECONDS EAST, ALONG THE SOUTHEASTERLY LINE OF LOT 1 OF CERTIFIED SURVEY MAP NO. 6713, A DISTANCE OF 28.36 FEET; THENCE SOUTH 58 DEGREES 25 MINUTES 58 SECONDS EAST, A DISTANCE OF 98.19 FEET; THENCE SOUTH 33 DEGREES 36 MINUTES 40 SECONDS WEST, A DISTANCE OF 19.45 FEET; THENCE NORTH 58 DEGREES 52 MINUTES 36 SECONDS WEST, A DISTANCE OF 72.59 FEET; THENCE NORTH 77 DEGREES 44 MINUTES 25 SECONDS WEST, A DISTANCE OF 25.23 FEET TO THE POINT OF BEGINNING. CONTAINING 2,029 SQUARE FEET.

Pursuant to this ordinance, the entire parcel located at 141 Church Avenue upon the land transfer shall be zoned Urban Mixed Used District (UMU).

SECTION 2. This Ordinance shall be in full force and effect from and after its passage and publication.

SECTION 3. Publication Notice. Please take notice that the City of Oshkosh enacted Ordinance #25-17 APPROVE ZONE CHANGE FROM INSTITUTIONAL DISTRICT (I) TO URBAN MIXED USE (UMU) FOR PART OF 240 ALGOMA BOULEVARD on January 14, 2025. This ordinance changes the zoning of a portion of property to be transferred from 240 Algoma Avenue and combined with 141 Church Avenue by Certified Survey Map from Institutional District (I) to Urban Mixed Use District (UMU). The full text of the Ordinance may be obtained at the Office of the City Clerk, 215 Church Avenue and on the City's website at www.oshkoshwi.gov. Clerk's phone: (920) 236-5011.

ITEM: **PUBLIC HEARING: ZONE CHANGE FROM INSTITUTIONAL DISTRICT (I) TO URBAN MIXED USE (UMU) FOR PART OF 240 ALGOMA BOULEVARD**

Plan Commission meeting of December 3, 2024.

GENERAL INFORMATION

Applicant: Nick Jensen

Owner: Christine Ann Domestic Abuse Service, Inc.

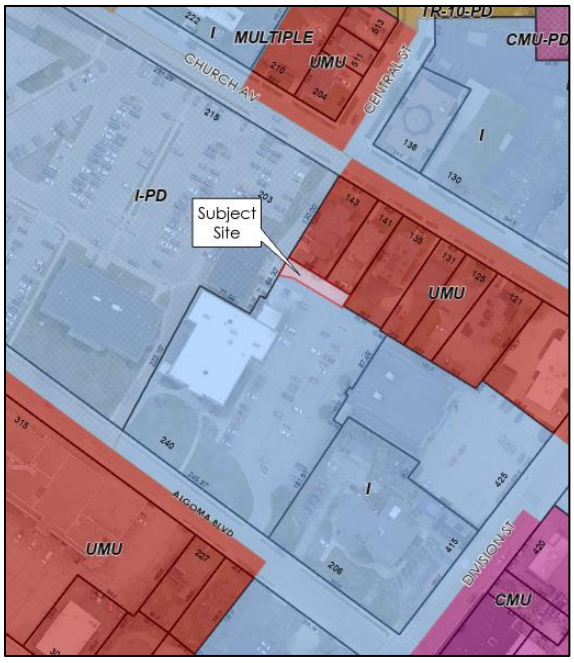
Actions Requested:

The applicant requests a zone change from the existing Institutional District (I) to Urban Mixed Use (UMU) for a portion of a property located at 240 Algoma Boulevard.

Applicable Ordinance Provisions:

Zoning map amendment standards are found in Section 30-381 of the Zoning Ordinance.

Background Information, Property Location and Type:



The subject property, Christine Ann Domestic Abuse Shelter, recently relocated to 240 Algoma Boulevard from its previous location at 206 Algoma Boulevard. Nick Jenson, owner of 141 Church Avenue (Edward Jones Investments), approached Christine Ann about purchasing a small portion of 240 Algoma Boulevard. This is area to be combined with his property at 141 Church Avenue via Certified Survey Map. This will provide vehicular access to the back of his property. The two properties are located within two different zoning districts with 240 Algoma Boulevard being I District and 141 Church Avenue being UMU District. The Zoning Ordinance prohibits split-zoned parcels so the area being combined with 141 Church Avenue needs to be rezoned to UMU District, matching the rest of the property.

The surrounding area has predominantly institutional and governmental uses with a scattering of commercial and low-density residential uses. This is all consistent with the Center City land use recommendation indicated in the City's Comprehensive Plan.

Subject Site

Existing Land Use	*Zoning*
Institutional	Institutional (I)

Adjacent Land Use and Zoning

Existing Uses		*Zoning*
North	Commercial	Urban Mixed Use (UMU)
South	Institutional	Institutional (I)
East	Commercial	Urban Mixed Use (UMU)
West	Institutional	Institutional (I)

Recognized Neighborhood Organizations
Middle Village

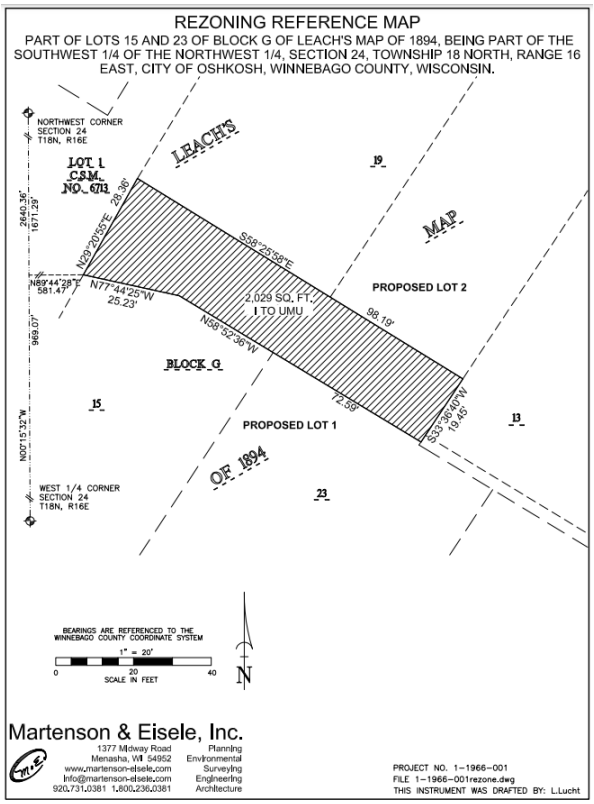
Comprehensive Plan

Land Use Recommendation	*Land Use*
2040 Comprehensive Land Use Recommendation	Center City

ANALYSIS

The proposed zone change from I District to UMU District will be 2,029 square feet in area, approximately 98 feet long 20 feet wide. This will enable 141 Church Avenue to attach this area with the rest of the property as it will be entirely within the UMU District. As previously mentioned, the proposed zone change is consistent with the Comprehensive Land Use Plan recommendation of Center City for the subject site.

A Certified Survey Map has been submitted to the City for review. The lots show the configuration of 141 Church Avenue and 240 Algoma Boulevard after the zone change and land transfer as proposed.



FINDINGS/RECOMMENDATION/CONDITIONS

In its review and recommendation to the Common Council on an application for a Zoning Map amendment, staff recommends the Plan Commission make the following findings based on the criteria established by Chapter 30-381 (D)(2):

(a) Advances the purposes of this Chapter as outlined in Section 30-03 and the applicable rules of Wisconsin Department of Administration and the Federal Emergency Management Agency.

(b) Is in harmony with the Comprehensive Plan.

(c) Maintains the desired overall consistency of land uses, land use intensities, and land use impacts within the pertinent zoning districts.

(d) Addresses any of the following factors that are not properly addressed on the current Official Zoning Map:

(ii) Factors have changed (such as new data, infrastructure, market conditions, development, annexation, or other zoning changes), making the subject property more appropriate for a different zoning district.

Staff recommends approval of the zone change for a portion of 240 Algoma Boulevard from Institutional (I) District to Urban Mixed Use (UMU) District with the findings listed above.

Plan Commission recommends approval of the requested zone change with the findings on December 3, 2024. The following is Plan Commission's discussion on the item.

Site Inspections Report: Ms. Propp, Mr. Nichols, Mr. Belville, Ms. Davey, Ms. Scheuermann, and Mr. Perry reported visiting the site.

Staff report accepted as part of the record.

The applicant requests a zone change from the existing Institutional District (I) to Urban Mixed Use (UMU) for a portion of a property located at 240 Algoma Boulevard.

Mr. Nau presented the items and reviewed the site and surrounding area as well as the land use and zoning classifications in this area. The subject property, Christine Ann Domestic Abuse Shelter, recently relocated to 240 Algoma Boulevard from its previous location at 206 Algoma Boulevard. Nick Jenson, owner of 141 Church Avenue (Edward Jones Investments), approached Christine Ann about purchasing a small portion of 240 Algoma Boulevard. This is area to be combined with his property at 141 Church Avenue via Certified Survey Map (CSM). The Zoning Ordinance prohibits split-zoned parcels so the area being combined with 141 Church Avenue needs to be rezoned to UMU District, matching the rest of the property.

The proposed zone change from I District to UMU District will be 2,029 square feet in area, approximately 98 feet long 20 feet wide. This will enable 141 Church Avenue to attach this area with the rest of the property. The proposed zone change is consistent with the Comprehensive Land Use Plan recommendation of Center City for the subject site.

A CSM has been submitted to the City for review. The lots show the configuration of 141 Church Avenue and 240 Algoma Boulevard after the zone change and land transfer is completed.

Staff recommends approval of the proposed zone change with the findings listed in the staff report.

Mr. Perry opened up technical questions to staff.

Mr. Perry opened the public hearing and asked if the owner and/or applicant wanted to make any statements.

Alicia Wegner; 240 Algoma Avenue, Executive Director at Christine Ann Domestic Abuse Services. She stated that the sale of a small portion of 240 Algoma Avenue to Nick Jensen will enable clientele to access 141 Church Avenue.

Nick Jensen; 141 Church Avenue, stated that he is in support of this project and that Christine Ann is a great neighbor.

Mr. Perry asked if any members of the public wished to speak.

Mr. Perry closed the public hearing.

There was no closing statement from the applicant.

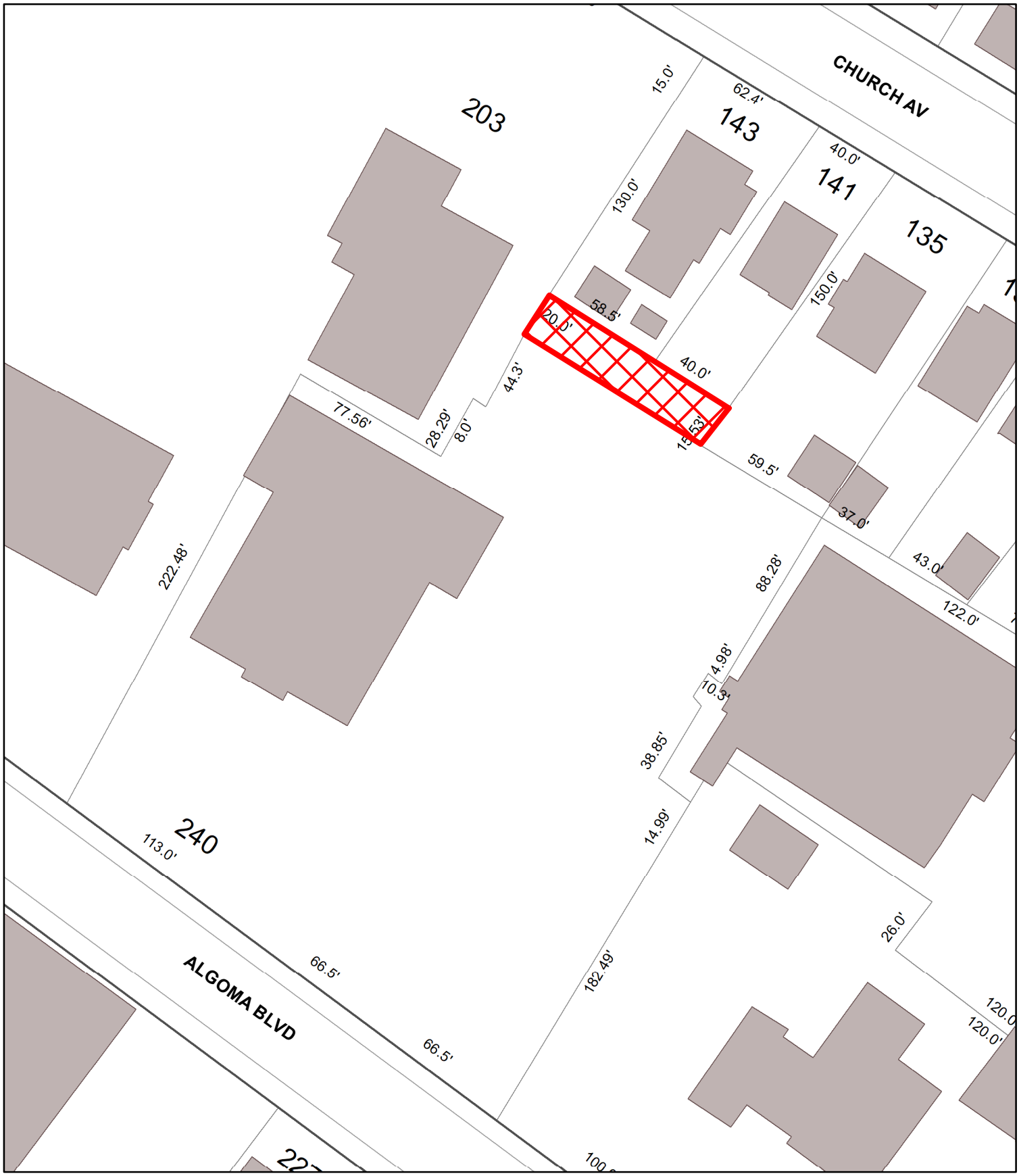
Motion by Davey to adopt the findings and recommendation as stated in the staff report.

Seconded by Scheuermann.

Mr. Perry asked if there was any discussion on the motion.

Mr. Perry stated that this is a wonderful example of two property owners getting together and working out a solution.

Motion carried 7-0.



SITE PLAN

N

1 in = 0.01 mi

1 in = 60 ft

Printing Date: 10/25/2024

Prepared by: City of Oshkosh, WI

City of Oshkosh

ZONE CHANGE
PC: 12-3-2024

OASD REC GYM/BOE
C/O BUSINESS MANAGER
PO BOX 3048
OSHKOSH WI 54903-3048

CHURCH AVE PROPERTIES LL
125 CHURCH AVE
OSHKOSH WI 54901-4745

THOMAS/DIANE LAMMERS
131 CHURCH AVE
OSHKOSH WI 54901-4745

BARBARA YOUNG
DAVID J NESSELER
135 CHURCH AVE
OSHKOSH WI 54901-4765

CHRISTINE ANN D A S INC
206 ALGOMA BLVD
OSHKOSH WI 54901-4740

K R/MICHELLE A WATWOOD
143 CHURCH AVE
OSHKOSH WI 54901-4745

NICK A/LISA M JENSEN
4737 INDIAN BEND RD
OSHKOSH WI 54904-7045

MIDDLE VILLAGE NBHD ASSOC
EMAILED

BASE MAP

N

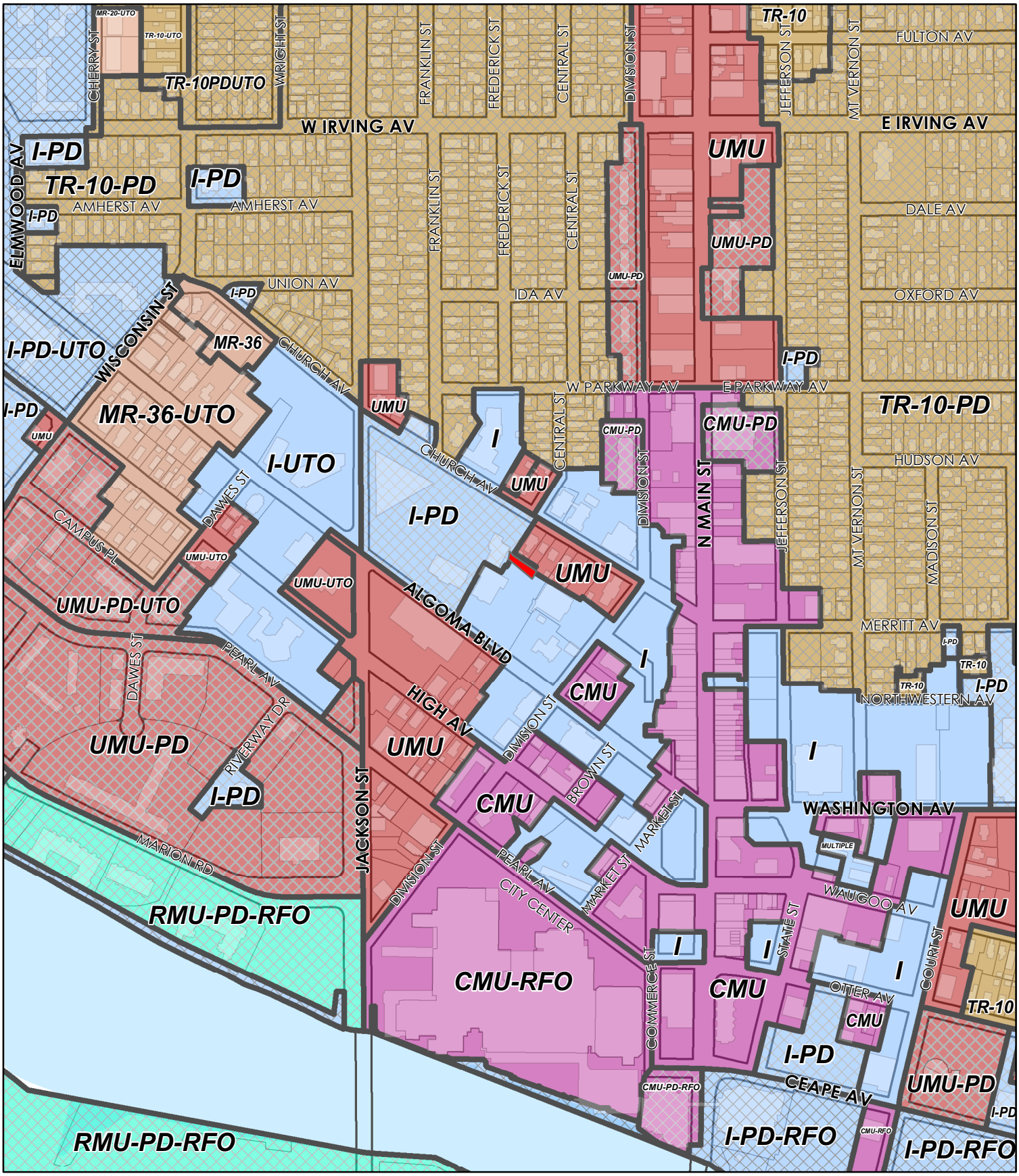
1 in = 0.02 mi

1 in = 120 ft

Printing Date: 10/25/2024

Prepared by: City of Oshkosh, WI

City of Oshkosh



ZONING MAP

N

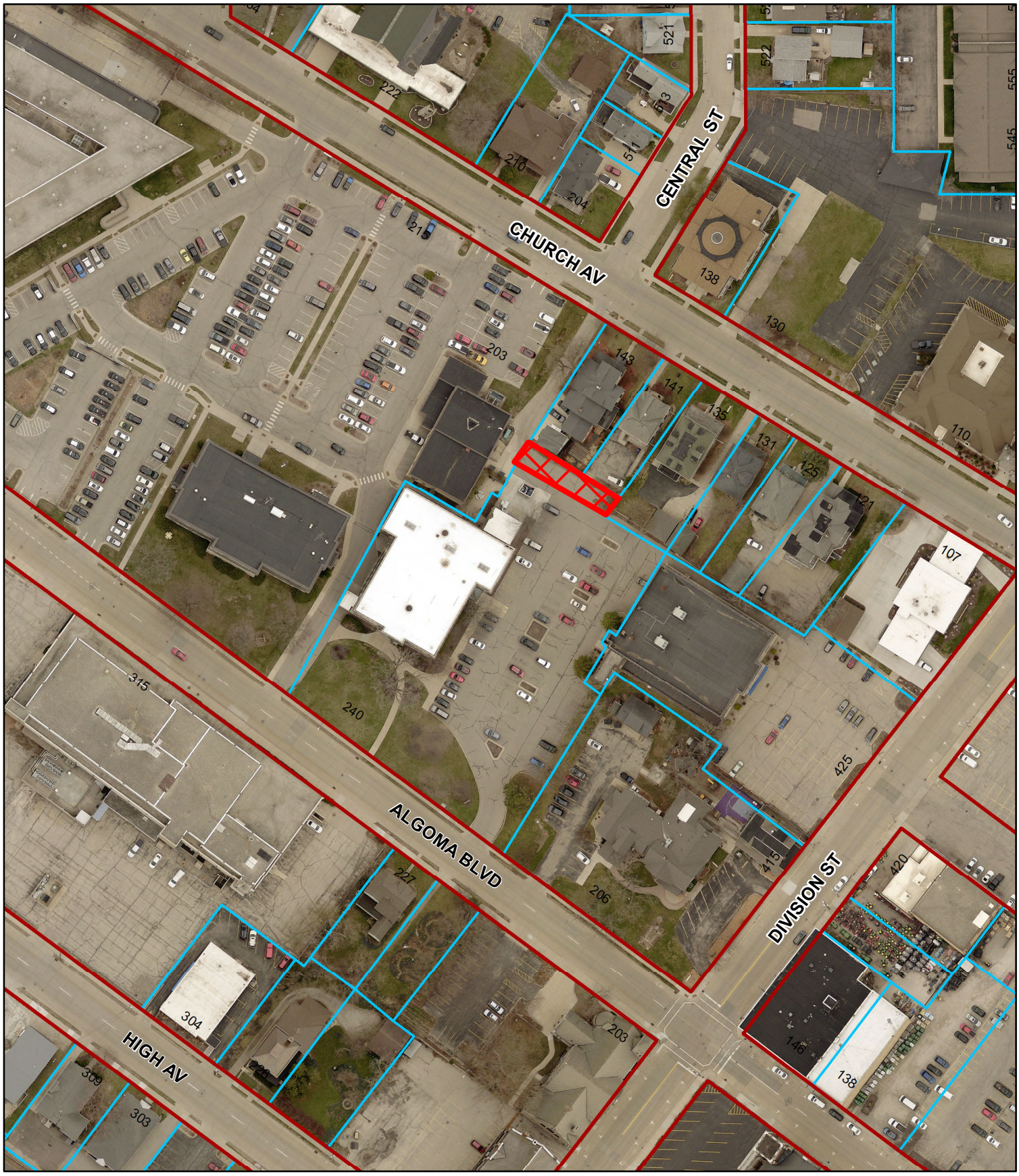
1 in = 0.09 mi

1 in = 500 ft

Printing Date: 10/25/2024

Prepared by: City of Oshkosh, WI

City of Oshkosh



AERIAL MAP

N

1 in = 0.02 mi

1 in = 120 ft

Printing Date: 10/25/2024

Prepared by: City of Oshkosh, WI

City of Oshkosh

TO:	Honorable Mayor and Members of the Common Council
FROM:	Julie Calmes, Finance Director
DATE:	January 14, 2025
SUBJECT:	Res 25-18 Amend Fee Schedule for Sanitary Sewer Use Charges for Hauled Waste Charges

BACKGROUND

At the December 10, 2024 meeting Finance brought forward the recommended sanitary sewer rates to be put into effect as of January 1, 2025. Resolution 24-683 passed at that meeting. Unfortunately, there was a typo in the rate schedule that was attached to that resolution. So, Finance is bringing this resolution forward to correct the attachment that was approved in December.

ANALYSIS

SANITARY SEWER UTILITY

In 2024, the sanitary sewer rates were increased as of January 1, 2024 and also as of April 1, 2024. The April increase was due to the special assessment decision that the Council had made. As you can see on the attachment, the Hauled Waste Charges incorrectly listed the January 1, 2024 rates instead of the April 1, 2024 rates. We were not proposing to change these rates for 2025, but leave them the same as what is currently being charged. However, the wrong rate was shown in the previous attachment.

FISCAL IMPACT

There is no fiscal impact for this change. The updated attachment shows the Hauled Waste Charges at the current rates that were in place as of April 1, 2024.

RECOMMENDATION

Staff recommends that Council pass the sewer rate schedule for 2025.

Attachments

RES 25-18

Updated Sewer Use Charges Fee Schedule

01/14/2025	25-18	RESOLUTION
CARRIED	6-0	

PURPOSE: AMEND FEE SCHEDULE FOR SANITARY SEWER USE CHARGES FOR HAULED WASTE CHARGES

INITIATED BY: CITY ADMINISTRATION

WHEREAS, the Wastewater Systems Ordinance, Chapter 24, of the Municipal Code provides for the adoption of a fee schedule for wastewater service charges; and

WHEREAS, the Common Council approved updated sanitary sewer use charges effective January 1, 2025 by Resolution 24-683 adopted on December 10, 2024; and

WHEREAS, it was determined that the charges for Hauled Waste included in the updated sanitary sewer charges were not the most current charges and it is therefore necessary to update the sewer use charges to include the previously approved increases which were effective on and after April 1, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that the attached Amendment to the Sewer Use Charges Fee Schedule pertaining to Hauled Waste Charges is hereby adopted and shall be in full force and effect on and after January 1, 2025. City staff are hereby authorized and directed to update and include the appropriate Hauled Waste Charges as modified by this Resolution in the current Fee Schedule for Sanitary Use Charges for the City.

Table 1
Comparison of Existing vs. Proposed Rates

City of Oshkosh, WI

Updated Proposed Rates

	Current	2025 Proposed	$ Change	% Change
Domestic Sewerage Customers				
Monthly Fixed Charge				
5/8"	$12.15	$12.39	$0.24	1.97%
3/4"	$12.15	$12.39	$0.24	1.97%
1"	$19.59	$20.24	$0.65	3.31%
1 1/4"	$25.78	$26.78	$1.00	3.88%
1 1/2"	$31.97	$33.32	$1.35	4.23%
2"	$46.84	$49.02	$2.18	4.66%
3"	$81.53	$85.65	$4.12	5.06%
4"	$131.08	$137.99	$6.91	5.27%
6"	$254.97	$268.82	$13.85	5.43%
8"	$403.63	$425.81	$22.18	5.50%
10"	$626.63	$661.31	$34.68	5.53%
12"	$874.40	$922.97	$48.57	5.55%
Volumetric Charge per 100 CU. FT.	$6.62	$7.12	$0.50	7.58%
Monthly flat charge (Based Upon 4.34 CCF/Mo.)	$40.88	$43.33	$2.45	5.98%
Non Domestic Customers				
Monthly Facilities Charge				
Volumetric Rate				
High Strength Industrial				
Surcharge Rate BOD /lb	$0.771	$0.810	$0.04	5.05%
Surcharge Rate TSS /lb	$0.585	$0.710	$0.12	21.30%
Surcharge Rate Phosphorus /lb	$6.512	$7.932	$1.42	21.80%
Surcharge Rate NH3-N /lb	$1.697	$1.789	$0.09	5.47%
Hauled Waste Charges				
Septic Tank Rate per 1,000 gal	$99.75	$99.75	$0.00	0.00%
Holding Tank Rate per 1,000 gal	$7.29	$7.29	$0.00	0.00%
Porta Potty Waste Rate per 1,000 gal	$59.34	$59.34	$0.00	0.00%
Reading/Billing of "Credit" Meter for "Water Only" Usage	$1.67	$1.67	$0.00	0.00%
Annual Cost for Average Residential User	**$489.20**	**$519.56**	**$30.35**	**6.20%**
Monthly Increase			**$2.53**	

Table 1
Comparison of Existing vs. Proposed Rates

City of Oshkosh, WI

Approved at December 10, 2024 Council meeting

	Current	2025 Proposed	$ Change	% Change
Domestic Sewerage Customers				
Monthly Fixed Charge				
5/8"	$12.15	$12.39	$0.24	1.97%
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Annual Cost for Average Residential User	**$489.20**	**$519.56**	**$30.35**	**6.20%**
Monthly Increase			**$2.53**	

TO:	Honorable Mayor and Members of the Common Council
FROM:	Jim Collins, Director of Transportation
DATE:	January 14, 2025
SUBJECT:	Res 25-19 Approve Amendment to Agreement Between City of Oshkosh/GO Transit and Fox Valley Technical College Extending Term of Agreement for Student Ridership Through December 31, 2025

BACKGROUND

GO Transit has partnered with FVTC with a revenue agreement for approximately 10 years. This program allows current FVTC students to ride GO Transit for no fare. This amendment extends the current contract an extra year.

ANALYSIS

GO Transit's partnership with FVTC has been mutually beneficial. FVTC's students are able to get around the city as needed, as well as to and from class. In addition to the revenue received, this program also trains and encourages lifelong transit riders.

FISCAL IMPACT

The fiscal impact of this contract amendment is $29,000 in fare revenue for GO Transit.

RECOMMENDATION

I recommend approval.

Attachments

RES 25-19
FVTC Pass Agreement extension January 2025

01/14/2025	25-19	RESOLUTION
CARRIED	6-0	

PURPOSE: APPROVE AMENDMENT TO AGREEMENT BETWEEN CITY OF OSHKOSH/GO TRANSIT AND FOX VALLEY TECHNICAL COLLEGE EXTENDING TERM OF AGREEMENT FOR STUDENT RIDERSHIP THROUGH DECEMBER 31, 2025

INITIATED BY: TRANSPORTATION DEPARTMENT

WHEREAS, the City of Oshkosh/GO Transit and Fox Valley Technical College have had a longstanding agreement that allows for student ridership; and

WHEREAS, the current agreement expired December 31st and Fox Valley Technical College has requested an amendment to the Agreement for an additional year expiring December 31, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that the proper City officials are hereby authorized to enter into and take those steps necessary to implement an Amendment to the Agreement between the City of Oshkosh/GO Transit and Fox Valley Technical College to extend the recently expired Agreement for Student Ridership through December 31, 2025 in substantially the same form as attached hereto, any changes in the execution copy being deemed approved by their respective signatures.

AMENDMENT TO CONTRACT BETWEEN
CITY OF OSHKOSH / GO TRANSIT
AND
FOX VALLEY TECHNICAL COLLEGE

Whereas, the City of Oshkosh ("City") and Fox Valley Technical College ("FVTC") have previously entered into agreements for the use of City bus service by FVTC students; and

Whereas, the most recent Agreement, as previously extended by mutual agreement of the parties, expired on December 31, 2024; and

Whereas, the parties wish to enter into an Amendment to the current Agreement to extend it for an additional year on the same terms and conditions.

Now, Therefore the Parties agree as follows:

The parties agree that they each receive a business benefit through this amendment.

The City and FVTC agree that the Contract Between City of Oshkosh/GO Transit and Fox Valley Technical College originally dated December 2019 and covering calendar years 2020 – 2022 with optional extensions to December 31, 2024 is hereby renewed to extend the term for an additional calendar year, terminating on December 31, 2025.

All other portions of the original Agreement shall remain unaltered by this Amendment and in full force and effect.

The City of Oshkosh hereby duly executes this Amendment the ___ day of January, 2025.

By: _____
John Fitzpatrick, Interim City Manager

By: _____
Lynn A. Lorenson, City Attorney

By: _____
Diane Bartlett, City Clerk

The Fox Valley Technical College (FVTC) hereby duly executes this Agreement the _____ day of January, 2025.

By: _____
Rahsaan J. Dunn
Manager - Student Development and Engagement

TO:	Honorable Mayor and Members of the Common Council
FROM:	Kelly Nieforth, Director of Community Development
DATE:	January 14, 2025
SUBJECT:	Res 25-20 Approve Preliminary Plat for the Creation of an 18-Lot Single-Family Residential Subdivision at the Former Washington School Property, 929 Winnebago Avenue (Plan Commission Recommends Approval)

BACKGROUND

The subject site is the former Washington Elementary School property which the City purchased from the Oshkosh Area School District in September of 2024. The 2.831-acre lot is located between Winnebago and School Avenues, with 552 feet and 430 feet of street frontage, respectively. The property was purchased to redevelop the site for single family housing which has been identified as a need in the Oshkosh Housing Plan. The school building is scheduled to be razed during the winter of 2025. The site will be completely cleared and prepped for this proposed development consisting of eighteen (18) new single-family residential lots.

The general area is predominantly a well-established single-family neighborhood with a scattering of two-family uses, a church to the east and some commercial establishments along Bowen Street. The Comprehensive Land Use Plan Map was amended in July of 2024, changing the recommended use from Institutional to Low-Density Residential to accommodate the redevelopment.

ANALYSIS

The preliminary plat utilizes the entire 2.831-acre lot and is proposed to be platted with 18 single-family lots. The proposed lots range in size from 5,548 square feet (0.127 acres) to 9,772 square feet (0.224 acres). Lot widths along Winnebago Avenue are proposed to be 55 feet in width (except Lot 18 which will be 59 feet) while the lots along School Avenue will be 52 feet (except Lot 1 which will be 66 feet). All the proposed lots meet the SR-9 minimum code requirements in regard to width (30 feet), depth (100 feet) and area (4,500 square feet) and is not out of character with other lots west and east of the site. With the proposed dwelling unit total of eighteen (18) units on the 2.831-acre area, the density for the development is considered low at approximately 6.4 units per acre (one unit per 6,852 square feet). The SR-9 zoning district has a maximum density of approximately 9 units per acre or one unit per 4,840 square feet.

The proposed plat does not have any new right-of-way dedications; the new lots will have direct street frontage to either Winnebago or School Avenue. The plat does not include area for parkland dedication. The City determined by use of the recently updated Comprehensive Outdoor Recreation Plan (CORP) that there are sufficient recreational facilities nearby. Instead of land dedication, the City will pay fees in-lieu-of which amounts to $7,200 ($400 per lot) to be used on future park improvements throughout the city.

After preliminary plat approval, the City will submit the Final plat for review and approval. Currently, plans for utility laterals for each lot and stormwater management are being designed and will be bid out by Spring for installation in Summer of 2025. Staff is proposing a workshop with Council in early 2025 to discuss the details of the housing program on the site to ensure the homes are sold as affordable to residents who earn within 80%-140% of the area's median income of $100,000 ($80,000 to $140,000 annually). Habitat for Humanity will purchase nine (9) lots from the City over the next 4-6 years depending on their needs. The City will send out an RFP by Summer of 2025 for a master builder to construct homes on the city's nine

(9) lots in 2025 through 2026. The builder will utilize the city's new design book that was created to provide home plans for new homes to be constructed on infill lots in the City and will blend in with the existing homes.

RECOMMENDATION

The Plan Commission recommended approval on January 7, 2025. Please see the attached staff report and meeting minutes for additional information.

Attachments

RES 25-20
Washington School Preliminary Plat Attachment

01/14/2025	25-20	RESOLUTION
CARRIED	6-0	

PURPOSE: APPROVE PRELIMINARY PLAT FOR THE CREATION OF AN 18-LOT SINGLE-FAMILY RESIDENTIAL SUBDIVISION AT THE FORMER WASHINGTON SCHOOL PROPERTY, 929 WINNEBAGO AVENUE

INITIATED BY: COMMUNITY DEVELOPMENT

PLAN COMMISSION RECOMMENDATION: Approved w/ findings

B**E IT RESOLVED by the Common Council of the City of Oshkosh** that the preliminary plat for the creation of an eighteen (18)-lot single-family residential subdivision at the former Washington Elementary School, 929 Winnebago Avenue, is hereby approved with the following findings:

1. To preserve and enhance existing cities and villages, and encourage compact balanced growth shared by, and in association with, all the region's cities and villages.
2. To direct new growth to those areas capable of providing a full range of urban services and facilities.
3. To prevent scattered and noncontiguous development without discouraging new and desirable development.
4. To ensure that new development will not be detrimental to the physical, social, and economic wellbeing of residents of the City or the County.
5. To ensure that new development will be organized and timed so as to permit urban services and facilities to be provided as economically and efficiently as possible.

ITEM: **PRELIMINARY PLAT FOR THE CREATION OF AN 18-LOT SINGLE-FAMILY RESIDENTIAL SUBDIVISION AT THE FORMER WASHINGTON ELEMENTARY SCHOOL PROPERTY, 929 WINNEBAGO AVENUE (WASHINGTON SCHOOL PRELIMINARY PLAT)**

Planning Commission Meeting of January 7, 2025

GENERAL INFORMATION

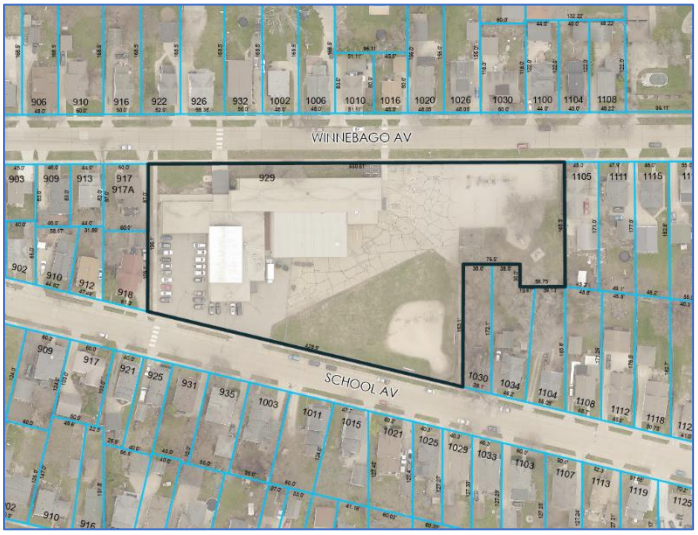
Petitioner/Owner: City of Oshkosh

Actions Requested:
The City is requesting the approval of a development plan for an 18-lot single-family residential land division/preliminary plat.

Applicable Ordinance Provisions:
Requirements governing platting are located within Article XIII, Subdivisions; Sections 30-441 through 30-446 of the Zoning Ordinance.

Property Location and Type:
The subject site is the former Washington Elementary School property which the City purchased from the Oshkosh Area School District in September of 2024. The 2.831-acre lot is located between Winnebago and School Avenues, with 552 feet and 430 feet of street frontage, respectively. The property was purchased to redevelop the site for single family housing which has been identified as a need in the Oshkosh Housing Plan. The school building is scheduled to be razed during the winter of 2025. The site will be completely cleared and prepped for this proposed development consisting of 18 new single-family residential lots.

The general area is predominantly a well-established single-family neighborhood with a scattering of two-family uses, a church to the east and some commercial establishments along Bowen Street. The Comprehensive Land Use Plan Map was amended in July of 2024, changing the recommended use from Institutional to Low-Density Residential to accommodate the redevelopment.



Washington School Site

Subject Site

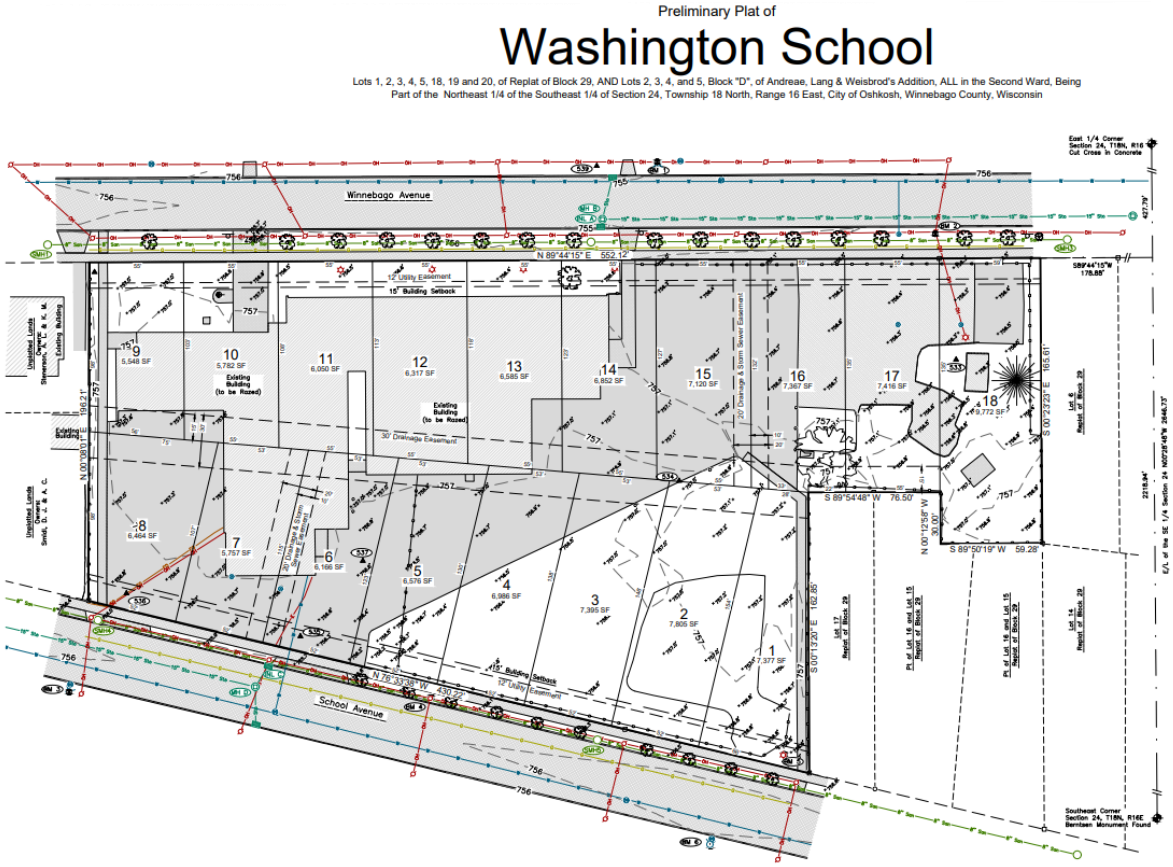
Existing Land Use	*Zoning*
Vacant/Former Elementary School	Single Family Residential-9 (SR-9)

Adjacent Land Use and Zoning

Existing Uses		*Zoning*
North	Single-Family Residential	Single Family Residential-9 (SR-9)
South	Single and Two-Family Residential	Single Family Residential-9 (SR-9)
East	Single-Family Residential	Single Family Residential-9 (SR-9)
West	Single and Two-Family Residential	Single Family Residential-9 (SR-9)

Land Use Recommendation	*Land Use*
2040 Comprehensive Land Use Recommendation	Light Density Residential

ANALYSIS



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The proposed plat does not have any new right-of-way dedications; the new lots will have direct street frontage to either Winnebago or School Avenue. The plat does not include area for parkland dedication. The City determined by use of the recently updated Comprehensive Outdoor Recreation Plan (CORP) that there are sufficient recreational facilities nearby. Instead of land dedication, the City will pay fees in-lieu-of which amounts to $7,200 ($400 per lot).

The Department of Public Works has reviewed availability of city utilities to serve the development and reported that City water and sanitary is available from both Winnebago and School Avenues.

City Police and Fire Departments have reviewed the plan and have not indicated any problems relative to servicing the proposed development. The Oshkosh Area School District has been notified of the proposed subdivision and has not responded with concerns about being able to accommodate the additional population.

After preliminary plat approval, the City will submit the Final plat for review and approval. After final plat approval, the City is expecting to break ground for utility construction in Spring of 2025.

RECOMMENDATIONS/CONDITIONS

Staff recommends approval of the 18-lot Washington School Preliminary Plat as proposed.

Plan Commission recommended approval of the requested preliminary plat. The following is Plan Commission's discussion on the item.

Site Inspections Report: Mr. Nichols, Mr. Belville, Ms. Davey, and Mr. Perry reported visiting the site.

Staff report accepted as part of the record.

The City is requesting the approval of a development plan for an 18-lot single-family residential land division/preliminary plat.

Mr. Nau presented the items and reviewed the site and surrounding area as well as the land use and zoning classifications in this area. Staff recommends approval of the 18-lot Washington School Preliminary Plat as proposed

Mr. Perry opened up technical questions to staff.

Mr. Nichols had questions regarding the City's architectural design book and the plat process.

Ms. Nieforth spoke about the design book and the proposed development. She also talked in detail about the plats, neighborhood feedback, and sharing information.

Ms. Davey wanted more clarification on the decision to not reserve park space.

Ms. Nieforth discussed the recently updated Comprehensive Outdoor Recreation Plan (CORP), and how this area has parks, Stevens and Menominee, nearby.

Mr. Perry opened public comment and asked if the applicant wanted to make any statements.

City staff did not have any more comments.

Mr. Perry asked if any members of the public wished to speak.

Ron Hansche, of 52 Eveline Street in Oshkosh, project coordinator for the Stevens Park Neighborhood Association. He wants the design of the new homes to fit the neighborhood, more information shared with the neighborhood, and the Stevens Park Neighborhood Association Steering Committee invited to attend meetings regarding this site/project.

Juan Garcia Oyervides, of 1115 Winnebago Avenue in Oshkosh, had questions regarding the project, specifically lead pipe replacements.

Mr. Perry closed public comment.

Mr. Perry reopened technical questions to staff

Ms. Davey wanted Department of Public Works (DPW) staff to speak regarding public comment.

Mr. Kiefer, Mr. Nichols, and Ms. Nieforth had questions for DPW staff regarding utilities and utility work in the area.

Mr. Gierach discussed the new utilities to be installed on any newly created parcels on the subject site, the lead service replacement program for existing properties, and potential funding available for lead service replacement.

Mr. Nichols wanted more discussion regarding the housing options in the design book.

Ms. Nieforth discussed the home designs and the future new homes.

Mr. Witte stated there are approximately one-hundred and twenty (120) home option variations in the design book.

Motion by Kiefer to adopt the findings and recommendation as stated in the staff report.

Seconded by Belville.

Mr. Perry asked if there was any discussion on the motion.

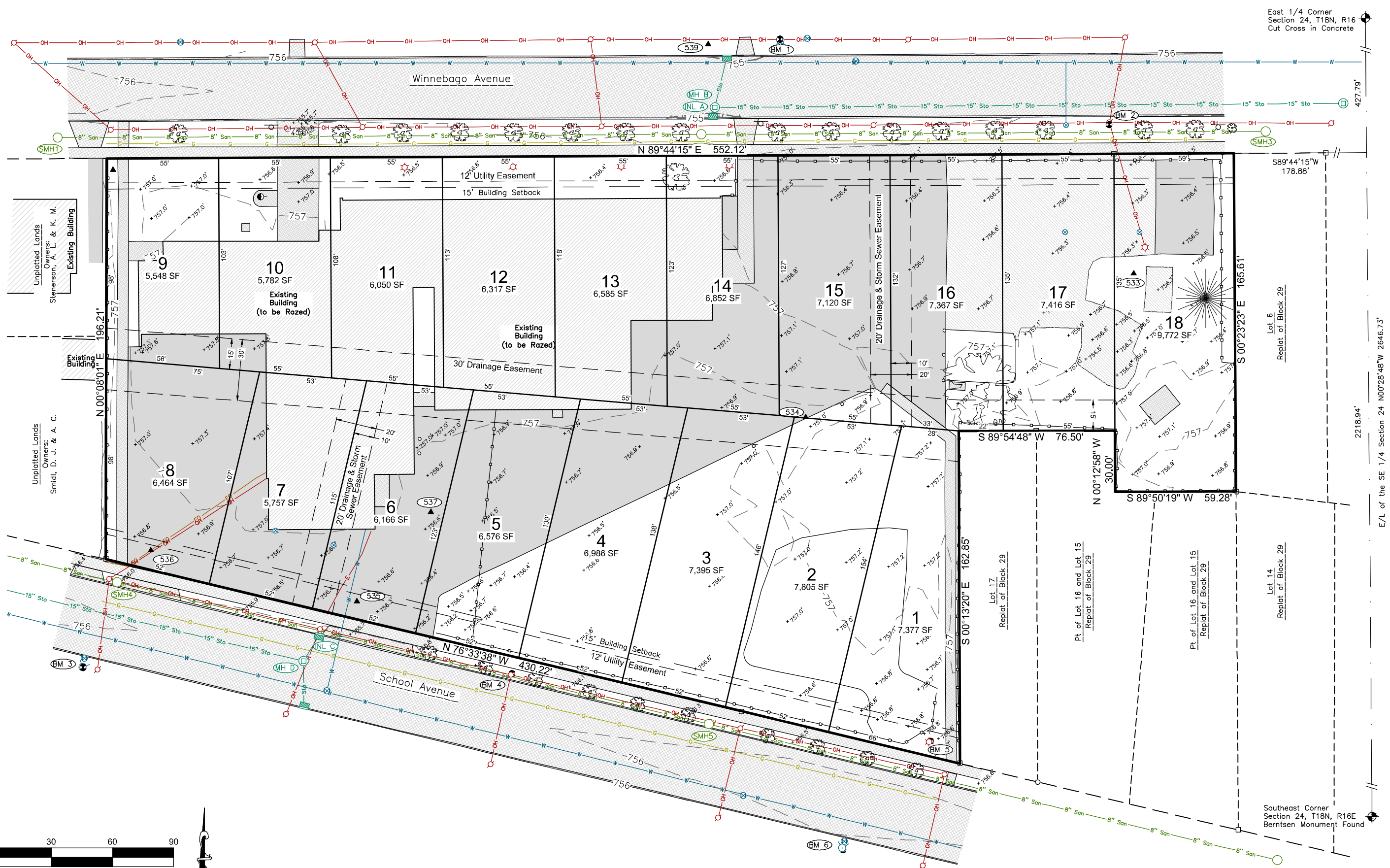
Mr. Nichols and Mr. Belville spoke in support of this project.

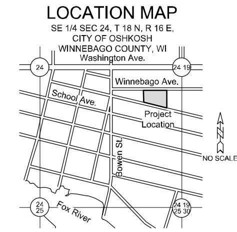
Motion carried 5-0; Perry voted Present.

Preliminary Plat of

Washington School

Lots 1, 2, 3, 4, 5, 18, 19 and 20, of Replat of Block 29, AND Lots 2, 3, 4, and 5, Block "D", of Andreae, Lang & Weisbrod's Addition, ALL in the Second Ward, Being Part of the Northeast 1/4 of the Southeast 1/4 of Section 24, Township 18 North, Range 16 East, City of Oshkosh, Winnebago County, Wisconsin





30 0 30 60 90

Bearings are referenced to the East line of the Southeast 1/4, Section 24, T18N, R16E, assumed to bear N00°28'48"W, base on the Winnebago County Coordinate System.

SUPPLEMENTARY DATA

Total Area = 123,333 SF (2.8313 acres)
Number of Lots = 18
Average Lot Size = 6,852 SF
Typical Lot Dimension = 52' x 130'
Existing Zoning = I (Institutional)
Proposed Zoning = SR-9 (Single Family Residential- 9)

Approving Authorities:
City of Oshkosh
Objecting Authorities:
Department of Administration

NOTES

- Utility and Drainage Easements will be shown on Final Plat

BENCHMARKS (Datum NAVD88)

BM 0 — NGS Benchmark
PID DE7565 Designation - 4W15
Elev 753.25

BM 1 — Fire Hydrant, Tag Bolt
N R/W Winnebago Avenue
Elev 757.72

BM 2 — Nail on S Side of Power Pole
±76' W of SMH 3
Elev 759.41

BM 3 — Fire Hydrant, Tag Bolt
S R/W School Avenue
Elev 757.48

BM 4 — Nail on N Side of Power Pole
±100' NW of SMH 5
Elev 757.66

BM 5 — Nail on N Side of Light Pole
N R/W School Avenue
Elev 758.46

BM 6 — Fire Hydrant, Tag Bolt
S R/W School Avenue ±68' SW of BM 5
Elev 757.72

Sanitary Structures

Structure	#	Rim	Inv	Size	Material	Direction
MH	1	756.68	747.38	8"	PVC	W
			747.40	8"	PVC	E
MH	2	755.83	747.98	8"	PVC	W
			748.00	8"	PVC	E
MH	3	756.23	748.24	8"	PVC	W
			748.26	8"	PVC	E
MH	4	756.12	747.40	8"	PVC	W
			747.40	8"	PVC	E
MH	5	756.24	748.14	8"	PVC	W
			748.16	8"	PVC	E

Storm Structures

Structure	#	Rim	Inv	Size	Material	Direction
INL	A	754.91	753.06	8"	CMP	NE
MH	B	755.12	752.44	15"	PVC	E
			752.99	8"	CMP	SW
			752.99	8"	CMP	NE
INL	C	755.00	753.25	8"	PVC	SW
MH	D	755.54	752.99	15"	RCP	W
			753.02	8"	PVC	NE
			753.02	10"	PVC	SE

LEGEND

Underground Fiber Optic	Sanitary MH / Tank / Base	Gas Regulator
Sanitary Sewer (Pipe Size)	Storm Manhole	Sign
Storm Sewer (Pipe Size)	Inlet	Post / Guard Post
Underground Electric	Hydrant	Flag Pole
Underground Gas Line	Utility Valve	Deciduous Tree
Water Main (Pipe Size)	Utility Pole	Coniferous Tree
Fence - Wood	Light Pole / Signal	Benchmark
Index Contour - Existing	+799.9 Ex Spot Elevation	Asphalt Pavement
Intermediate Contour - Existing	Curb Stop	Concrete Pavement
		Gravel

SURVEYOR'S CERTIFICATE

I, Scott R. Andersen, hereby certify that this Preliminary Plat is a correct representation of all existing land divisions and features, and that I have complied with the preliminary plat requirements for the **City of Oshkosh**.

Scott R. Andersen, P.L.S. No. S-3169 Date

DAVEL ENGINEERING & ENVIRONMENTAL, INC.
Civil Engineers and Land Surveyors
1164 Province Terrace, Menasha, WI 54952
Ph: 920-991-1866 Fax: 920-441-0804
www.davel.pro

PRELIMINARY PLAT

Washington School Redevelopment
City of Oshkosh, Winnebago County, WI
For: City of Oshkosh

Date: 11/12/2024
Filename: 8443Plat.dwg
Author: SRA
Last Saved by: scott
Page 1 of 1

PRELIMINARY PLAT - 929 WINNEBAGO AVENUE - PC: 1-7-2025

NOTICES WERE MAILED TO:

ROBERTO CASTILLO/TANIA TAMAYO LEYVA	519 E MAPLE ST	APPLETON	WI	54915	1802
KAOO GROUP LLC	7855 GREEN LINKS DR SE	CALEDONIA	MI	49316	7619
EK REAL ESTATE FUND I LLC	PO BOX 818081	CLEVELAND	OH	44181	8081
ADAM A SASSE	2279 GLEN OAKS CIR	COTTAGE GROVE	WI	53527	9218
PAUL H ENGLER C/O MARY NELSON	2605 BAUMGARTNER DR	LA CROSSE	WI	54603	8503
SAND BETWEEN LLC	212 CEDAR DR N	MYRTLE BEACH	SC	29575	3853
BREEZY HOMES LLC	602 WISCONSIN AVE	N FOND DU LAC	WI	54937	1334
HAPPY BRAD RENTALS LLC	E8869 MANSKE RD	NEW LONDON	WI	54961	8934
SHANE J KNABENBAUER	1002 WINNEBAGO AVE	OSHKOSH	WI	54901	5329
GEOFFREY D/HEATHER L SCHWARTZ	1003 SCHOOL AVE	OSHKOSH	WI	54901	5314
MICHAEL A/RANDI L SELNER	1006 WINNEBAGO AVE	OSHKOSH	WI	54901	5329
GERALD F HEISLER/D J FIELDS	1010 WINNEBAGO AVE	OSHKOSH	WI	54901	5329
LISE MAY	1011 SCHOOL AVE	OSHKOSH	WI	54901	5314
KAKONGE WAKAKONGE/KABEMBO KIZABI	1015 SCHOOL AVE	OSHKOSH	WI	54901	5314
SCOT G/CLAIRE E PENNELL	1016 WINNEBAGO AVE	OSHKOSH	WI	54901	5329
CHRISTOPHER NOEL/DELANEY WARDEN	1020 WINNEBAGO AVE	OSHKOSH	WI	54901	5329
RENEE K MAKI	1025 SCHOOL AVE	OSHKOSH	WI	54901	5314
BREANNA R SCHNEIDER	1026 WINNEBAGO AVE	OSHKOSH	WI	54901	5329
SARA A WEIDNER	1029 SCHOOL AVE	OSHKOSH	WI	54901	5314
KEVIN J SMERLING	1030 SCHOOL AVE	OSHKOSH	WI	54901	5315
JESSE J GYLDENVAND	1030 WINNEBAGO AVE	OSHKOSH	WI	54901	5329
ZACHARY D THOMAS	1033 SCHOOL AVE	OSHKOSH	WI	54901	5314
MARGARET A GRUNDY LIFE ESTATE	1034 SCHOOL AVE	OSHKOSH	WI	54901	5315
DA NENG VANG	1100 WINNEBAGO AVE	OSHKOSH	WI	54901	5331
KARI A USELMAN	1103 SCHOOL AVE	OSHKOSH	WI	54901	5316
JACOB T/ERIN E DEWILDE	1104 SCHOOL AVE	OSHKOSH	WI	54901	5317
JASON GOMOLL	1105 WINNEBAGO AVE	OSHKOSH	WI	54901	5330
DAVID J/LORIE J BUNKE	1107 SCHOOL AVE	OSHKOSH	WI	54901	5316
ARLEN L NEUBAUER	1108 SCHOOL AVE	OSHKOSH	WI	54901	5317
NATHANIEL J/AMANDA J FRANK	1111 WASHINGTON AVE	OSHKOSH	WI	54901	5355
JASON WERNER	1111 WINNEBAGO AVE	OSHKOSH	WI	54901	5330
JONATHAN D WILSON	1112 SCHOOL AVE	OSHKOSH	WI	54901	5317
SANTO A/CHELSEA S MORALES	1113 SCHOOL AVE	OSHKOSH	WI	54901	5316
CHU PAING/JUAN GARCIA OYERVIDES	1115 WINNEBAGO AVE	OSHKOSH	WI	54901	5330
JASON S VANMATRE	1118 SCHOOL AVE	OSHKOSH	WI	54901	5317
BREANNA V PAULSON	1119 SCHOOL AVE	OSHKOSH	WI	54901	5316
THAO YANG/NENG XIONG	1119 WINNEBAGO AVE	OSHKOSH	WI	54901	5330
DENNIS F RIOUX/STACEY A OTTO	1121 WINNEBAGO AVE	OSHKOSH	WI	54901	5330
LUIS B HERNANDEZ	1122 SCHOOL AVE	OSHKOSH	WI	54901	5317
KENNETH MONROE	1125 SCHOOL AVE	OSHKOSH	WI	54901	5316
DAYANA DUARTE/JAZZRIC OROZCO	1125 WINNEBAGO AVE	OSHKOSH	WI	54901	5330
GAYLE V RIOUX LIVING TRUST	1126 WINNEBAGO AVE	OSHKOSH	WI	54901	5331
SARA C JUNGWIRTH	1128 SCHOOL AVE	OSHKOSH	WI	54901	5317
ELIZABETH A WILLIAMS	1131 SCHOOL AVE	OSHKOSH	WI	54901	5316
LUIS A POMALES	1132 SCHOOL AVE	OSHKOSH	WI	54901	5317
STEPHANY LEURQUIN	1132 WINNEBAGO AVE	OSHKOSH	WI	54901	5331
WILLIAM/JULIA KNUDSON	1202 SCHOOL AVE	OSHKOSH	WI	54901	5319
TODD S MOXHAM	1202 WINNEBAGO AVE	OSHKOSH	WI	54901	5333

PRELIMINARY PLAT - 929 WINNEBAGO AVENUE - PC: 1-7-2025

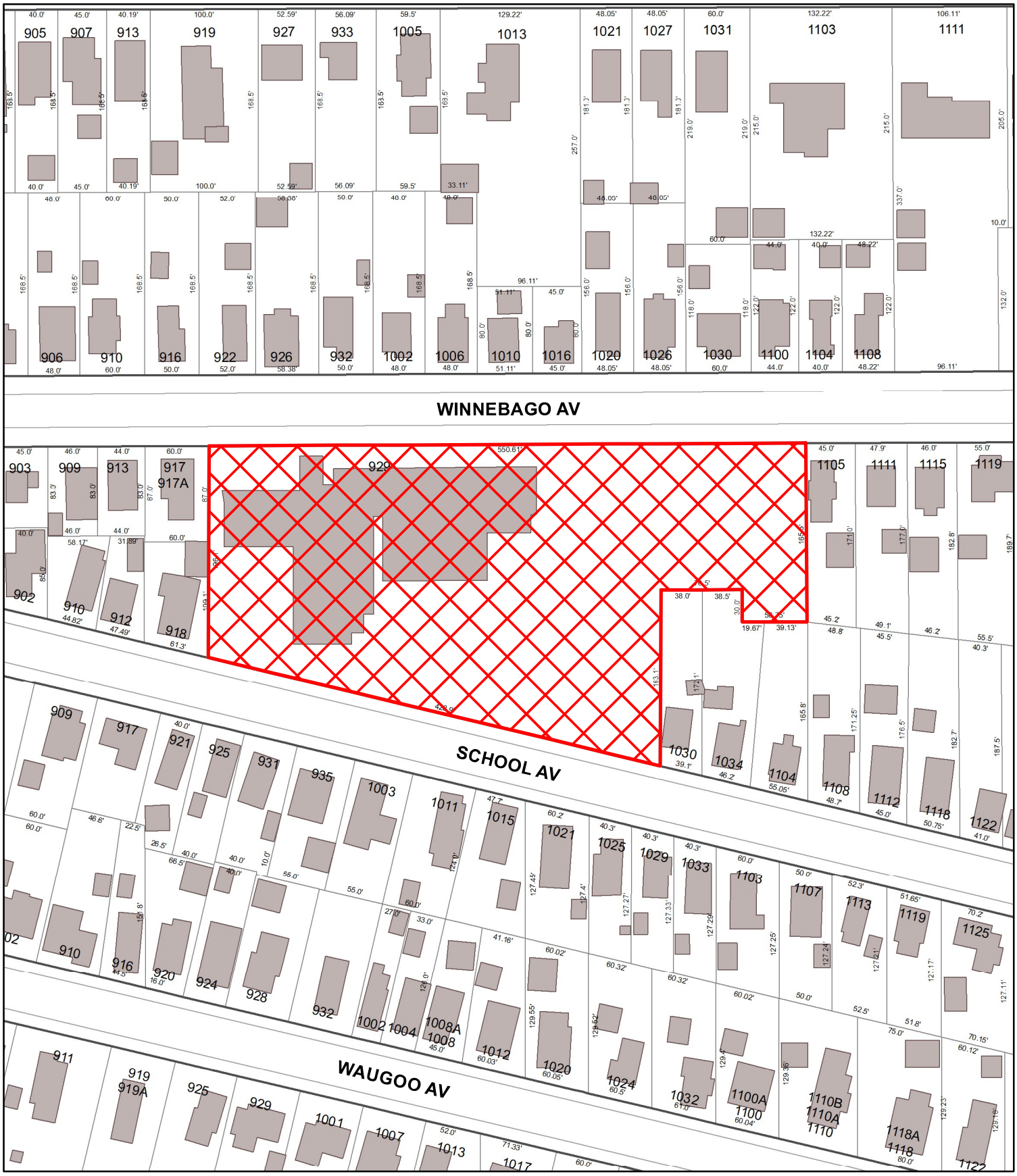
NOTICES WERE MAILED TO:

OSCAR R/ILIANA REYES JR	1207 SCHOOL AVE	OSHKOSH	WI	54901	5318
MATTHEW/LISA HOERRES	1207 WINNEBAGO AVE	OSHKOSH	WI	54901	5332
LANE C KLINE	1208 WINNEBAGO AVE	OSHKOSH	WI	54901	5333
DAVID M JONES LIVING TRUST	1209 WINNEBAGO AVE	OSHKOSH	WI	54901	5332
DENNIS P MCCARTHY	1210 SCHOOL AVE	OSHKOSH	WI	54901	5319
ANGELA MASTERS	1212 WINNEBAGO AVE	OSHKOSH	WI	54901	5333
ELLEN A BECKER	1217 SCHOOL AVE	OSHKOSH	WI	54901	5318
DAVID D PETERSON	1217 WINNEBAGO AVE	OSHKOSH	WI	54901	5332
DEBRA K CRAM	1220 SCHOOL AVE	OSHKOSH	WI	54901	5319
MELISSA A BISCHOFF	1224 WINNEBAGO AVE	OSHKOSH	WI	54901	5333
THOMAS/CARRI JANKOWSKI	1225 WINNEBAGO AVE	OSHKOSH	WI	54901	5332
MARY E KURBIS	1226 SCHOOL AVE	OSHKOSH	WI	54901	5319
JOEL/CARRIE HOGAN	1352 CONGRESS AVE	OSHKOSH	WI	54901	2750
JOSEPH E PERZENTKA	1353 OTTER AVE	OSHKOSH	WI	54901	5452
CHRISTOPHER E/VAN WALKER	231 E LINCOLN AVE	OSHKOSH	WI	54901	4520
AVERY F/ANGELICA C KOSSEL	30 EVELINE ST	OSHKOSH	WI	54901	5428
JASON L PAGE	323 ROSALIA ST	OSHKOSH	WI	54901	5364
NEDRA MCGONIGLE	327 ROSALIA ST	OSHKOSH	WI	54901	5364
JAMES M PECK/JUDY HILLHOUSE	329 ROSALIA ST	OSHKOSH	WI	54901	5364
ALEX J/MEGAN L DREIKOSEN	333 ROSALIA ST	OSHKOSH	WI	54901	5364
JOSEPH A MATUSINEC JR REV TRUST	337 ROSALIA ST	OSHKOSH	WI	54901	5364
NICOLET INVESTMENTS LLP	3389 COUNTY ROAD A	OSHKOSH	WI	54901	1414
SARAH WOLLNER	341 ROSALIA ST	OSHKOSH	WI	54901	5364
AARON BUSSE	344 BOWEN ST	OSHKOSH	WI	54901	5157
WOODCHUCKS BAR AND GRILL LLC	351 ROSALIA ST	OSHKOSH	WI	54901	5364
TRINITY EV LUTH CHURCH	370 BOWEN ST	OSHKOSH	WI	54901	5157
ALAN L/KAY M STENERSON	3742 FOND DU LAC RD	OSHKOSH	WI	54902	7346
JOHN P RASMUSSEN	4062 OREGON ST	OSHKOSH	WI	54902	8831
JOSEPH A/JODY A ROBL	4117 ALIDA LN	OSHKOSH	WI	54904	9390
DANIEL J MEISEL	513 W 6TH AVE	OSHKOSH	WI	54902	5915
MIDSTATE PROPERTY MANAGEMENT LLC	630 STARBOARD CT W UNIT A	OSHKOSH	WI	54901	2079
JAMES R STEINBERG	651 FRANKLIN ST	OSHKOSH	WI	54901	4340
SYLVIA STANG	808 SCHOOL AVE	OSHKOSH	WI	54901	5311
NICOLE HENRY	811 WINNEBAGO AVE	OSHKOSH	WI	54901	5370
BRANDON, DARRELL & MARY CHAPIN	821 WINNEBAGO AVE	OSHKOSH	WI	54901	5370
CRAIG/EMILY SAMPO	824 SCHOOL AVE	OSHKOSH	WI	54901	5311
KENNETH A/ROSE M LEACH JR	824 WINNEBAGO AVE	OSHKOSH	WI	54901	5371
ROBIN R LOSSE	825 WINNEBAGO AVE	OSHKOSH	WI	54901	5370
MARK M/SANDRA J SCHMIDT	828 SCHOOL AVE	OSHKOSH	WI	54901	5311
DYLAN STARAL	831 WINNEBAGO AVE	OSHKOSH	WI	54901	5370
ALEXIS D SOMMER	832 WINNEBAGO AVE	OSHKOSH	WI	54901	5371
ZACHARY P GRABNER	835 WINNEBAGO AVE	OSHKOSH	WI	54901	5370
GAYLE L SCHRADER	836 SCHOOL AVE	OSHKOSH	WI	54901	5311
MATTHEW C RINGENBERG	900 WINNEBAGO AVE	OSHKOSH	WI	54901	5327
AMY WHITCOMB	903 WINNEBAGO AVE	OSHKOSH	WI	54901	5326
MR/MRS NAOVANG LOR	909 SCHOOL AVE	OSHKOSH	WI	54901	5312
BARBARA M BATZNER	909 WINNEBAGO AVE	OSHKOSH	WI	54901	5326
ROBERT J HART	910 WINNEBAGO AVE	OSHKOSH	WI	54901	5327

PRELIMINARY PLAT - 929 WINNEBAGO AVENUE - PC: 1-7-2025

NOTICES WERE MAILED TO:

MAI DER C MUELLER	912 SCHOOL AVE	OSHKOSH	WI	54901 5313
SUSAN I LAIN	917 SCHOOL AVE	OSHKOSH	WI	54901 5312
DANIEL J/ANGELA C SMIDL	918 SCHOOL AVE	OSHKOSH	WI	54901 5313
MAI YIA M LOR	921 SCHOOL AVE	OSHKOSH	WI	54901 5312
TIFFANY D PEARSON	922 WINNEBAGO AVE	OSHKOSH	WI	54901 5327
BETTY L HABER	931 SCHOOL AVE	OSHKOSH	WI	54901 5312
KRISTINE FROHRIB	932 WINNEBAGO AVE	OSHKOSH	WI	54901 5327
MARK S NEKOLI	935 SCHOOL AVE	OSHKOSH	WI	54901 5312
MATTHEW P/JANE P MIKKELSEN	PO BOX 1623	OSHKOSH	WI	54903 1623
DEVON E/SUSAN K JONES	PO BOX 166	OSHKOSH	WI	54903 0166
1229 SCHOOL AVENUE LLC	PO BOX 1835	OSHKOSH	WI	54903 1835
WINNEBAGO COUNTY	PO BOX 2806	OSHKOSH	WI	54903 2806
PRP PROPERTIES LLC	PO BOX 3911	OSHKOSH	WI	54903 3911
STEVENS PARK NBHD ASSOC	*EMAILED TO REP*			
MENOMINEE SOUTH NBHD ASSOC	*EMAILED TO REP*			
RIVER EAST NBHD ASSOC	*EMAILED TO REP*			



BASE MAP

N

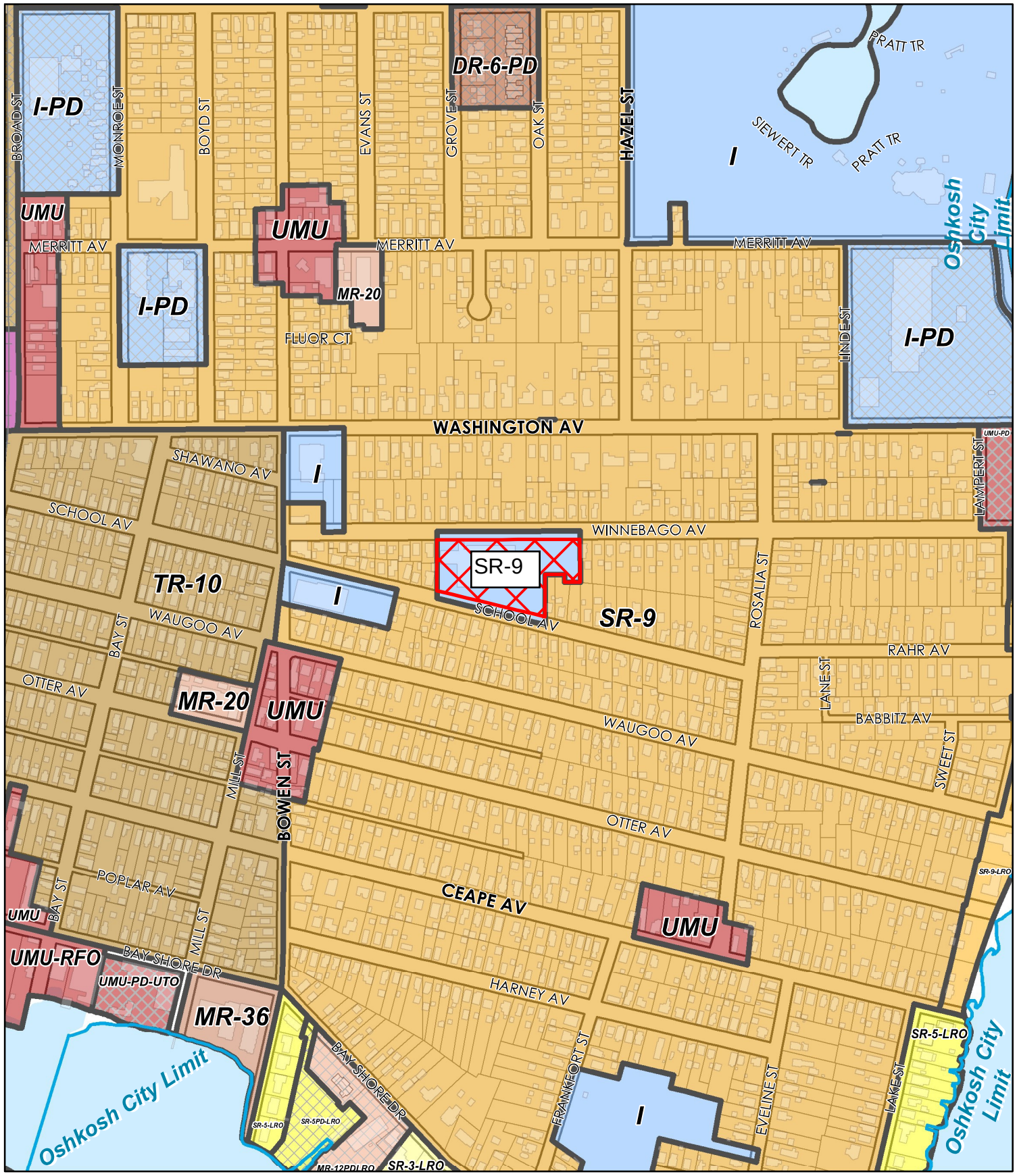
1 in = 0.02 mi

1 in = 120 ft

Printing Date: 7/22/2024

Prepared by: City of Oshkosh, WI

City of Oshkosh



ZONING MAP

N

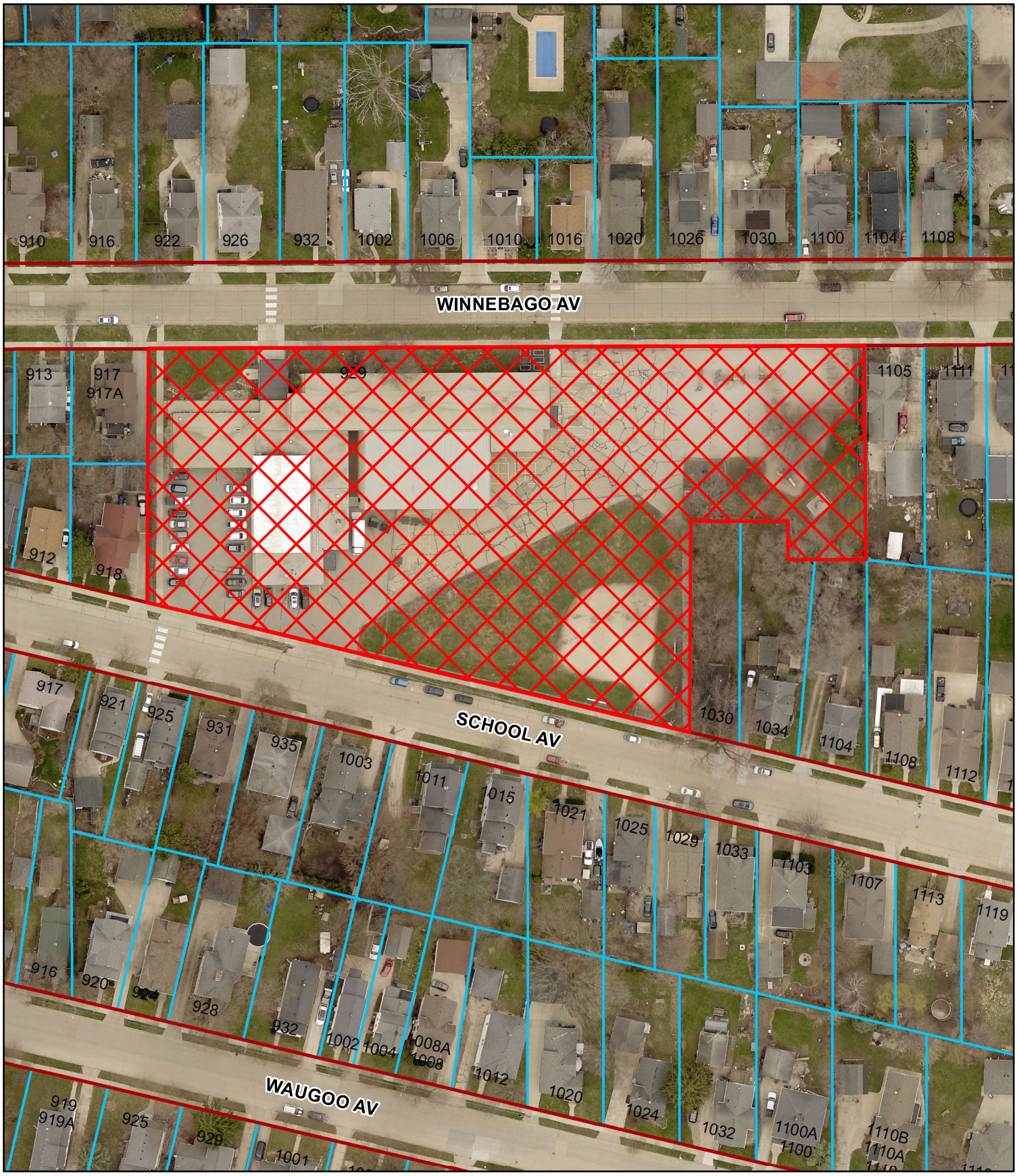
1 in = 0.09 mi

1 in = 500 ft

Printing Date: 7/22/2024

Prepared by: City of Oshkosh, WI

City of Oshkosh



AERIAL MAP

N

1 in = 0.02 mi

1 in = 100 ft

Printing Date: 7/22/2024

Prepared by: City of Oshkosh, WI

City of Oshkosh

TO: Honorable Mayor and Members of the Common Council

FROM: Justin Gierach, Engineering Division Manager/City Engineer

DATE: January 14, 2025

SUBJECT: Res 25-21 Approve Installation of New Sidewalk:

- Bay Shore Drive, South Side, from Broad Street to Mill Street
- Bay Street, Both Sides, from Bay Shore Drive to Lake Winnebago

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BACKGROUND

State of Wisconsin Statutes §66.0907 (1) states that "Streets shall provide a right-of-way for vehicular traffic and, where the council requires, a sidewalk on either or both sides of the street. The sidewalk shall be for the use of persons on foot ..." **State of Wisconsin Statutes §66.0907 (3) (a)** states "The council may by ordinance or resolution determine where sidewalks shall be constructed ..."

The Department of Public Works, in collaboration with the Transportation Department, presented an item to the Transportation Advisory Board on December 10, 2024. The agenda sought a recommendation on the installation of sidewalks along Bay Shore Drive and Bay Street. Following a discussion, the Transportation Advisory Board endorsed the proposal on a 6-0 vote to include the sidewalk installations as part of the Project.

The Bay Shore Drive and Bay Street Reconstruction Project is proposed to install sidewalk and any necessary handicap ramps on the south side of Bay Shore Drive, from Mill Street to Broad Street, and on both sides of Bay Street, from Bay Shore Drive to Lake Winnebago. These sections will complete the sidewalk installation in these blocks, improving pedestrian access.

ANALYSIS

The City of Oshkosh 2024-2025 Strategic Plan, Improve and Maintain our Infrastructure Strategic Goal, Objective A, Strategy / Tactic 5 instructs staff to "Incorporate "Complete Streets" principles when and where it is feasible". "Complete Streets" are defined as "streets that are designed and operated to enable safe use and support mobility for all users." The construction of sidewalks is a core principle in order to make streets accessible and support mobility for all users. The installation of the sidewalk on Bay Shore Drive and Bay Street directly supports this Strategic Plan directive.

On April 12, 2022, the Common Council unanimously passed **Resolution 22-155**, Support the Incorporation of Environmental Justice Concepts into City of Oshkosh Plans and Processes. As a part of that resolution, the Common Council resolved that "the City of Oshkosh will give consideration to environmental justice principles during policymaking". As we look deeper into the aspects of the environmental justice lens that the Common Council has directed staff to put on projects, it becomes clear the installation of sidewalk along Bay Shore Drive and Bay Street are a critical part of being inclusive to all. These sections of sidewalks will improve pedestrian connectivity to Lake Winnebago, as well as for the businesses in the area. Looking through the environmental justice lens at this Project shows that this Project meets the core tenets that staff have been instructed to look at for projects and policies.

FISCAL IMPACT

Funding is included in the 2025 Capital Improvement Program in Account #03210410-6806-04504 (Contract Contract-Sidewalk-25-04 Bay Shore Dr/Bay St). Adjacent property owners are charged for 100% of the sidewalk construction expense abutting their property and the City pays for handicap ramp installations at intersections.

RECOMMENDATION

I recommend approval of the resolution.

Attachments

RES 25-21

01/14/2025	25-21	RESOLUTION
CARRIED	6-0	

PURPOSE: APPROVE INSTALLATION OF NEW SIDEWALK:
- BAY SHORE DRIVE, SOUTH SIDE, FROM BROAD STREET TO MILL STREET
- BAY STREET, BOTH SIDES, FROM BAY SHORE DRIVE TO LAKE WINNEBAGO

INITIATED BY: DEPARTMENT OF PUBLIC WORKS

BE IT FURTHER RESOLVED BE IT RESOLVED by the Common Council of the City of Oshkosh as follows:

That sidewalks and handicap ramps be constructed according to the established grade pursuant to Section 66.0907 of the Wisconsin Statutes, and the ordinances of the City of Oshkosh on the following locations:

Bay Shore Drive, south side, from Broad Street to Mill Street
Bay Street, both sides, from Bay Shore Drive to Lake Winnebago

TO:	Honorable Mayor and Members of the Common Council
FROM:	Justin Gierach, Engineering Division Manager/City Engineer
DATE:	January 14, 2025
SUBJECT:	Res 25-22 Determination of Necessity to Acquire and Approve and Execute Relocation Order for Partial Land Acquisitions of 3277 and 3290 Meadowbrook Road

BACKGROUND

The City of Oshkosh Department of Public Works is requesting approval to officially file a relocation order for portion of two (2) properties on Meadowbrook Road. The Relocation Order is the next step in the process to obtaining the Right-of-Way from these properties.

The purpose of this relocation order is to connect both sections of Meadowbrook Road to make a through street. The street extension of Meadowbrook Road was first identified on Certified Survey Map No. 492 recorded in 1978, which reserved the south 33-foot portion of 3290 Meadowbrook Road for street purposes. In 2005, the Second Addition to Pheasant Creek Farm Subdivision was recorded, which included a segment of Meadowbrook Road purposely located where the two (2) segments would be able to connect and provide the subdivision additional access to an arterial street (West 9th Avenue). At the November 26, 2024 Common Council (Council) meeting, the Council approved partial land acquisitions for the above properties.

ANALYSIS

The two (2) proposed land acquisitions will extend the 66-foot right-of-way from the west to the west end of the east segment of Meadowbrook Road, connecting to its 60-foot right-of-way.

Once the land acquisitions are complete, the City will dedicate the land as public right-of-way. This will enable the City to extend the water main, sanitary sewer, storm sewer, and street to serve former town properties along Meadowbrook Road. The street connection will also provide the subdivision an additional access to West 9th Avenue.

This review and subsequent approval by the Common Council is the next step for the City to acquire these properties. The City is required to follow the acquisition process as required by State Statute.

FISCAL IMPACT

There is no fiscal impact to the City at this time. As the Department of Public Works and their real estate consultant move forward with the process, the acquisition will be on a future Council Agenda, which will include the fiscal impact.

RECOMMENDATION

The Council, based on the recommendation of the Plan Commission, previously approved the determination of necessity to acquire on November 26, 2024. This action approves the official filing of the relocation order.

Attachments

RES 25-22
Description of Property and Interests to Be Acquired
Existing ROW

Map of New Right of Way

01/14/2025 25-22 RESOLUTION

CARRIED 6-0

PURPOSE: DETERMINATION OF NECESSITY TO ACQUIRE AND APPROVE AND EXECUTE RELOCATION ORDER FOR PARTIAL LAND ACQUISITIONS OF 3277 AND 3290 MEADOWBROOK ROAD

INITIATED BY: DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Second Addition to Pheasant Creek Farm Subdivision proposed a residential subdivision and included a connection between a currently existing westerly and easterly stub of Meadowbrook Road to create a through street allowing for additional ingress and egress access to this subdivision as well as the ability to extend various public utilities within the right-of-way in this area; and

WHEREAS, the acquisition of property to construct Meadowbrook Road as a through street promotes the public health, safety and welfare by enhancing ingress and egress access, as well as emergency access, to the area and the ability to provide public utilities efficiently to properties in this area; and

WHEREAS, the property and interest to be acquired consists of fee simple interest in the property described within this resolution; and

WHEREAS, by Resolution 24-636 adopted on November 26, 2024, the Common Council approved the acquisition of this property and directed staff to proceed with the acquisition process as provided in Wisconsin Statutes section 32.05; and

WHEREAS, it is necessary to make a formal determination of necessity to acquire this property and to adopt a Relocation Order under section 32.05(1)(a) of the Wisconsin Statutes to proceed with acquisition of the parcels.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that the Common Council determines that it is necessary and a public purpose for the City to acquire the property described on the attached exhibits for public right-of-way.

BE IT FURTHER RESOLVED that city staff and representatives are hereby authorized and directed to begin the process for acquisition of this property as provided in Wisconsin Statutes section 32.05 including but not limited to obtaining an appraisal and beginning the negotiation process with persons having an interest in the above-described property.

BE IT FURTHER RESOLVED that the Common Council does hereby adopt this Resolution and its attachments as the relocation order required under section 32.05(1)(a) of the Wisconsin Statutes for purposes of acquiring a fee simple interest in a portion of properties located at 3277 and 3290 Meadowbrook Road, as shown on the attached map (proposed CSM for this area depicting the proposed right-of-way) and more specifically described in the legal descriptions attached to this Resolution (The current location of right-of-way also being shown on an attachment to this Resolution).

BE IT FURTHER RESOLVED that the proper city staff and representatives are hereby authorized and directed to execute any and all documents necessary for implementation of this Relocation Order and that the City Clerk is hereby directed to file a certified copy of this Relocation Order with the Winnebago County Clerk within twenty (20) days of its adoption.

BE IT FURTHER RESOLVED that the appropriate city staff are hereby authorized and directed to proceed by negotiation or condemnation to acquire fee simple ownership of the parcels shown on the attached map and described in the attached legal descriptions and to take such actions as necessary to accomplish this

purpose, including but not limited to obtaining title reports, appraisals, surveys, environmental assessment reports and other documentation or reports necessary to perform due diligence in accomplishing this acquisition.

Attachments: Legal Description and Interests to be acquired
Maps showing old and new locations

LEGAL DESCRIPTIONS FOR LANDS DEDICATED TO THE PUBLIC FOR MEADOWBROOK ROAD

The City will acquire Fee Title, free from all encumbrances, in and to the following tracts of land in Winnebago County, State of Wisconsin, described as follows:

3277 Meadowbrook Road – Tax Parcel 91344010000
Owner Daniel P. Binder Rev. Trust

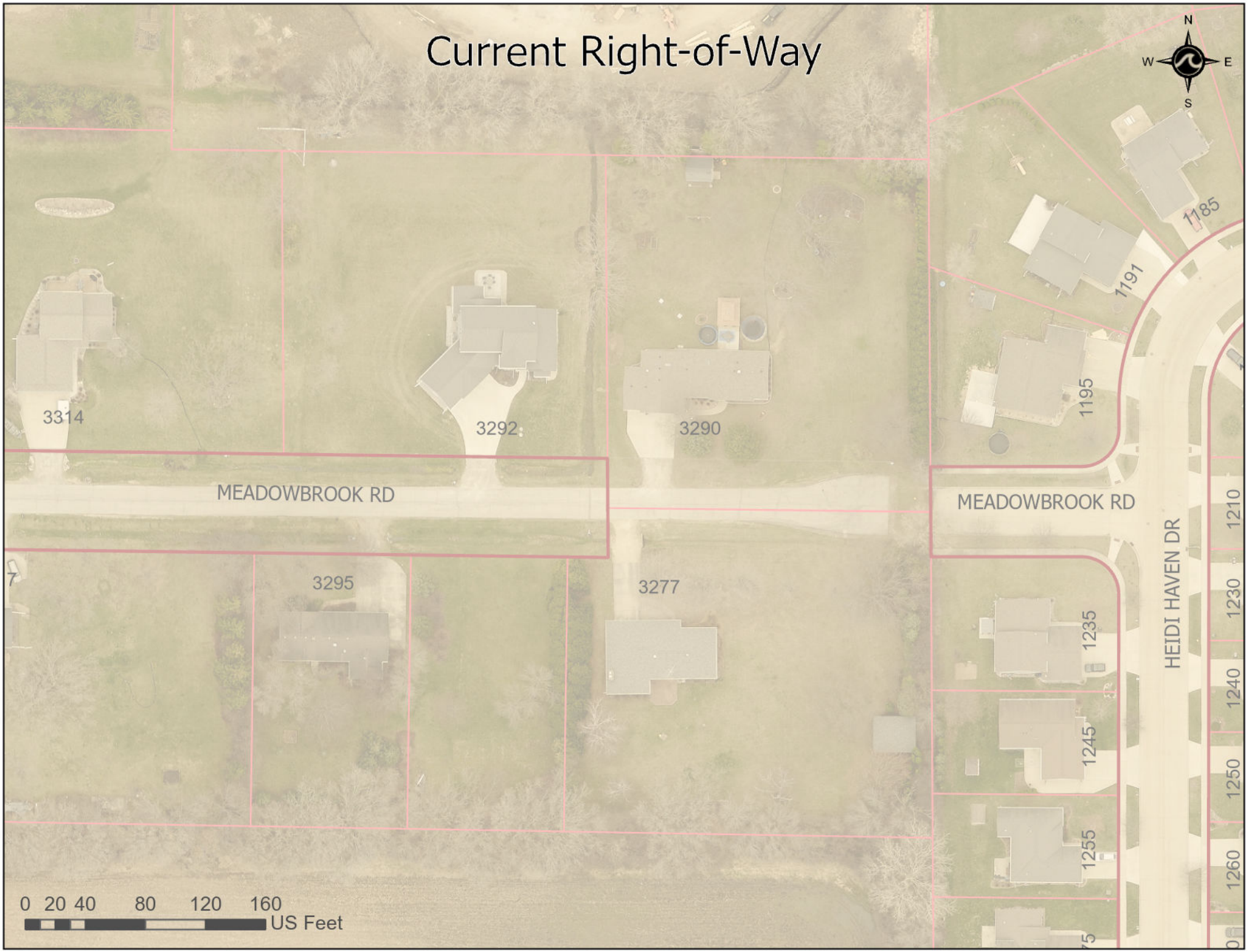
Part of the NE ¼ of the NW ¼, all in Section 29, Township 18 North, Range 16 East, in the 13h Ward, City of Oshkosh, Winnebago County, Wisconsin, described as follows:

Commencing at the North ¼ corner of Section 29; thence South 00 degrees 20 minutes 45 seconds East 1114.51 feet, along the East line of the NW ¼ of said Section 29, to the point of beginning; thence South 00 degrees 20 minutes 45 seconds East 33.00 feet, along the East line of the NW ¼ of said Section 29; thence North 89 degrees 14 minutes 05 seconds West 214.52 feet, along the South right-of-way line of Meadowbrook Road; thence North 00 degrees 20 minutes 45 seconds West 33.00 feet; thence South 89 degrees 14 minutes 05 seconds East 214.52 feet, along the center line of Meadowbrook Road, to the point of beginning.

3290 Meadowbrook Road – Tax Parcel 91344170000
Owner Thomas and Donna Recker

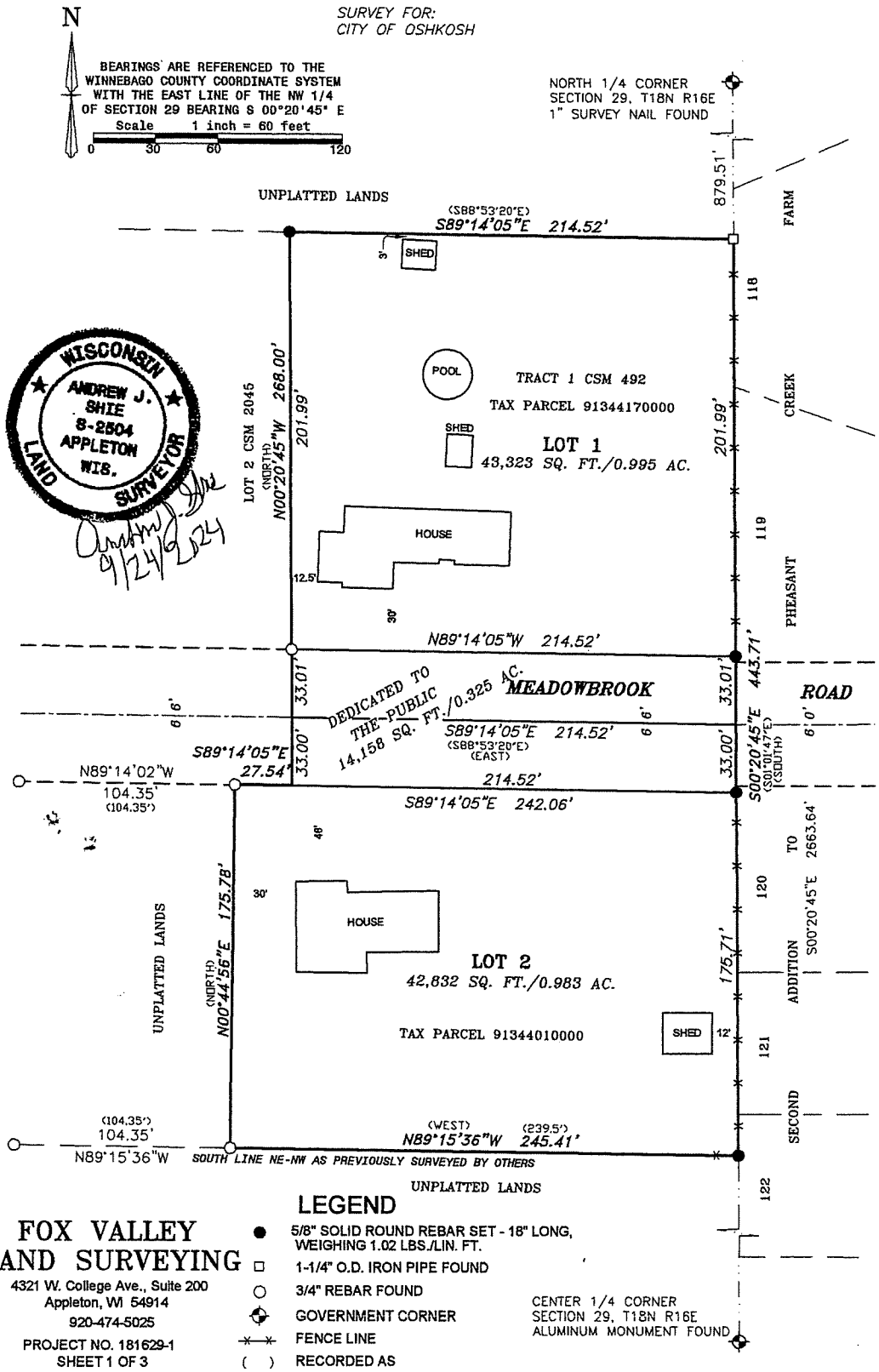
Part of Tract 1 of Certified Survey Map 492, being part of the NE ¼ of the NW ¼, all in Section 29, Township 18 North, Range 16 East, in the 13h Ward, City of Oshkosh, Winnebago County, Wisconsin, described as follows:

Commencing at the North ¼ corner of Section 29; thence South 00 degrees 20 minutes 45 seconds East 1081.50 feet, along the East line of the NW ¼ of said Section 29, to the point of beginning; thence South 00 degrees 20 minutes 45 seconds East 33.01 feet, along the East line of the NW ¼ of said Section 29; thence North 89 degrees 14 minutes 05 seconds West 214.52 feet, along the center line of Meadowbrook Road; thence North 00 degrees 20 minutes 45 seconds West 33.01 feet, along the West line of said Tract 1; thence South 89 degrees 14 minutes 05 seconds East 214.52 feet, along the North right-of-way line of Meadowbrook Road, to the point of beginning.


Current Right-of-Way
N
W
E
S
3314
3292
3290
MEADOWBROOK RD
3295
3277
1185
1191
1195
MEADOWBROOK RD
HEIDI HAVEN DR
1210
1230
1235
1240
1245
1250
1255
1260
0 20 40 80 120 160
US Feet

CERTIFIED SURVEY MAP

ALL OF TRACT 1 OF CERTIFIED SURVEY MAP 492, AND PART OF THE NE 1/4 OF THE NW 1/4, ALL IN SECTION 29, TOWNSHIP 18 NORTH, RANGE 16 EAST, IN THE 13TH WARD, CITY OF OSHKOSH, WINNEBAGO COUNTY, WISCONSIN.



FOX VALLEY LAND SURVEYING
4321 W. College Ave., Suite 200
Appleton, WI 54914
920-474-5025

PROJECT NO. 181629-1
SHEET 1 OF 3

CERTIFIED SURVEY MAP _____

All of Tract 1 of Certified Survey Map 492, and part of the NE ¼ of the NW ¼, all in Section 29, Township 18 North, Range 16 East, in the 13th Ward, City of Oshkosh, Winnebago County, Wisconsin.

SURVEYOR'S CERTIFICATE:

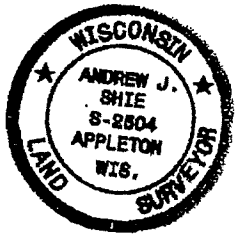
I, Andrew J. Shie, Professional Land Surveyor, hereby certify that I have surveyed, and mapped, at the direction of the City of Oshkosh, all of Tract 1 of Certified Survey Map 492, and part of the NE ¼ of the NW ¼, all in Section 29, Township 18 North, Range 16 East, in the 13th Ward, City of Oshkosh, Winnebago County, Wisconsin, described as follows:

Commencing at the North ¼ corner of Section 29; thence South 00 degrees 20 minutes 45 seconds East 879.51 feet, along the East line of the NW ¼ of said Section 29, to the point of beginning; thence South 00 degrees 20 minutes 45 seconds East 443.71 feet, along the East line of the NW ¼ of said Section 29; thence North 89 degrees 15 minutes 36 seconds West 245.41 feet, along the South line of the NW ¼ of the NE 1/4 of said Section 29 as previously surveyed by others; thence North 00 degrees 44 minutes 56 seconds East 175.78 feet, along the East line of lands described in Document 576278; thence South 89 degrees 14 minutes 05 seconds East 27.54 feet, along the South r/w line of Meadowbrook Road; thence North 00 degrees 20 minutes 45 seconds West 268.00 feet, along the East line of Lot 2 of Certified Survey Map 2045 and its extension thereof; thence South 89 degrees 14 minutes 05 seconds East 214.52 feet, along the North line of said Tract 1, to the point of beginning.

I have fully complied with Chapter 236.34 and A-E7 of the Wisconsin Statutes, the Subdivision Ordinances of the City of Oshkosh in surveying and mapping the above described property. This certified survey map is a correct representation of the exterior boundaries of the lands surveyed and the division thereof.

Andrew J. Shie 9/24/2024

Andrew J. Shie, WI. Land Surveyor, S-2504 Date



OWNERS CERTIFICATE:

As owner, I hereby certify that I caused the land described herein to be surveyed and mapped and as represented on this Certified Survey Map. I also certify that this plat is required by s236.10 or s236.12 to be submitted to the following for approval or objection: City of Oshkosh

_____

Daniel P. Binder Revocable Trust Date

State of Wisconsin)
Winnebago County) SS

Personally came before me on the _____day of _____, 20___, the above named owner to be the person who executed the foregoing instrument and acknowledge the same.

_____

Notary Signature Date

Commission expires on _____

CERTIFIED SURVEY MAP

All of Tract 1 of Certified Survey Map 492, and part of the NE ¼ of the NW ¼, all in Section 29, Township 18 North, Range 16 East, in the 13th Ward, City of Oshkosh, Winnebago County, Wisconsin.

OWNERS CERTIFICATE:
As owner, I hereby certify that I caused the land described herein to be surveyed and mapped and as represented on this Certified Survey Map. I also certify that this plat is required by s236.10 or s236.12 to be submitted to the following for approval or objection: City of Oshkosh

_____ _____
Thomas C. Recker Date Donna M. Recker Date

State of Wisconsin)
Winnebago County) SS
Personally came before me on the _____day of _____, 20___, the above named owner to be the person who executed the foregoing instrument and acknowledge the same.

_____
Notary Signature Date
Commission expires on _____

CITY OF OSHKOSH PLANNING COMMITTEE CERTIFICATE
I hereby certify that the City of Oshkosh has approved this certified survey map.

_____
Planning Commission Member Date

WISCONSIN ★ ANDREW J. SHIE S-2604 APPLETON WIS. ★ LAND SURVEYOR

9/24/2024

DATE: January 14, 2025

SUBJECT: West 7th Avenue Update

DATE: January 14, 2025

SUBJECT: Special Meeting with Oshkosh Taxpayers, Council, and City Staff Regarding Recent Property Tax Bill (Esslinger)

DATE: January 14, 2025

SUBJECT: Procedure for Council Members to Place Items on a Council Agenda (Esslinger)

TO:	Honorable Mayor and Members of the Common Council
FROM:	Jon Urben, General Services Manager
DATE:	January 14, 2025
SUBJECT:	Cooperative Purchase of CAD Mobile Workstations for Various Departments ($25,110.00)

BACKGROUND

This memo summarizes the 2025 computer order of computer-assisted design (CAD) mobile workstation computers as part of our IT Division's annual lifecycle rotation program. The various divisions' 2025 operating budgets have funds allocated for this program.

ANALYSIS

The IT and Purchasing Division concluded the State of Wisconsin Contract with Vanguard Computers Inc. (State of WI contract #505ENT-M22-WICOMPUTER-02) offered the lowest price for our 2025 computer order of 6 HP ZBook Fury Laptops & docking stations and 6 Microsoft Surface Pro Tablets. Purchasing has confirmed this contract qualifies as a cooperative purchasing exception to our purchasing ordinance.

FISCAL IMPACT

This 2025 computer order will have a total fiscal impact of $25,110.00. Funding for these computers would be charged to various division operating budgets under expense object 6550.

Fund	A/N#
General Fund	01000110
Sewer Utility	05511950
Stormwater Utility	05612030
Water Utility	05411892-08921

RECOMMENDATION

Section 12-15 of the Municipal Code provides that subject to approval of the City Manager, cooperative purchases pursuant to a contract with any other local, state or federal governmental unit or agency may be made without following a competitive bidding or quotation process. In accordance with Section 12-15 of the Municipal Code and because this cooperative purchase is in excess of $25,000, I am hereby submitting a report of this purchase to the Common Council. If you have any questions on this purchase, please contact me or IT Manager Tony Neumann.

TO:	Honorable Mayor and Members of the Common Council
FROM:	Jon Urben, General Services Manager
DATE:	January 14, 2025
SUBJECT:	Cooperative Purchase of 2025 Desktop and Laptops for Various Departments ($73,698.00)

BACKGROUND

This memo summarizes the 2025 computer order for desktops and laptops as part of our IT Division's annual lifecycle rotation program. The various divisions' 2025 operating budget has funds allocated for this program.

ANALYSIS

The IT and Purchasing Division concluded the State of Wisconsin Contract with Vanguard Computers Inc. (State of WI contract #505ENT-M22-WICOMPUTER-02) offered the lowest price for our 2025 computer order of 40 HP 600 G9 EliteDesk desktops, 24 HP EliteBook 860 G11, 21 HP USB-C docking stations, 1 HP Z2 CAD station and 8 HP EliteDesk 600 G9 minis. Purchasing has confirmed this contract qualifies as a cooperative purchasing exception to our purchasing ordinance.

FISCAL IMPACT

This 2025 desktop/laptop order will have a total fiscal impact of $73,698.00. Funding for these computers will be charged to various division operating budgets under expense object 6550.

Fund	A/N#
General Fund	01000110
Inspection Services	05710750
Leach Amphitheater	02560610
Museum	02411070
Oshkosh Convention Center	05031040-40011
Recycling	02110480
Sanitation	02120470
Seniors Center	02310760
Sewer Utility	05511940
Sewer Utility	05511950
Stormwater Utility	05612050
Stormwater Utility	05612030
Water Distribution	05411867
Water Utility	05411892-08921

RECOMMENDATION

Section 12-15 of the Municipal Code provides that, subject to the approval of the City Manager, cooperative purchases pursuant to a contract with any other local, state or federal governmental unit or agency may be made without following a competitive bidding or quotation process. In accordance with Section 12-15 of the Municipal Code and because this cooperative purchase is in excess of $25,000, I am hereby submitting a report of this purchase to the Common Council. If you have any questions about this purchase, please contact me or IT Manager Tony Neumann.

TO:	Honorable Mayor and Members of the Common Council
FROM:	Jon Urben, General Services Manager
DATE:	January 14, 2025
SUBJECT:	Professional Services Agreement with Total Security and Safety Inc. for Loss Prevention Services ($74,000.00)

BACKGROUND

For the last several years, the city has incurred thousands of dollars of property damage and vandalism to various municipal buildings. In 2024, the city utilized the services of Total Security and Safety Inc. to assist with patrolling city facilities and monitoring activity on city property. Various departments, including Transportation, Parks and Police, have utilized the services to assist with protecting municipal buildings and to help mitigate any loss from vandalism, damage or other violations. These services provided a visible presence to patrol municipal buildings and areas to verify windows and doors were secure and to ensure unauthorized people were not in specific areas after hours. These services also monitored buildings for any damage or vandalism, and looked for and responded to any abandoned property, all in accordance with the city's municipal code. These services worked closely with the Police Department and provided nightly logs of duties performed. Staff for these services wear Total Security and Safety uniforms and may carry items such as cell phones, keys, or flashlights. These staff do not carry firearms or other weapons. Total Security and Safety Inc. has performed similar services for other organizations and has been complimented for their professionalism, communication, and follow-up. Staff have been very satisfied with the performance of Total Security and Safety Inc. It is the recommendation of the Police and participating departments that this service continue into 2025.

ANALYSIS

Police and Safety staff solicited a proposal from Total Security and Safety Inc. to continue these services for 2025. Staff reviewed the proposal and recommend renewal of the contract for 2025.

FISCAL IMPACT

The total fiscal impact of Total Security and Safety Inc.'s proposal for these services between January 1--December 31, 2025 is a not-to-exceed cost of $74,000.00. These services will be charged to the 2025 Insurance Operating Budget A/N#: 01000120 6412 (Insurance- Contractual Agreement Payments).

RECOMMENDATION

Chapter 12 of the Municipal Code of the City of Oshkosh provides that professional services of a specialized nature, including these services, may be procured without the use of competitive bidding or quotation process. In accordance with Section 12-16 of the Code, and because this service is less than $75,000, I am hereby submitting this report. Please contact me if you have any questions about this agreement.

TO:	Honorable Mayor and Members of the Common Council
FROM:	John Fitzpatrick, Interim City Manager / Director of Admin Services
DATE:	January 14, 2025
SUBJECT:	Professional Services Agreement with AECOM for 2025 Pavement Condition Survey ($38,725)

BACKGROUND

The Wisconsin Department of Transportation requires all local units of government to complete pavement condition surveys bi-annually. The pavement condition survey is conducted utilizing the Pavement Surface Evaluation and Rating (PASER) system to visually assess the condition of pavement surfaces. The PASER system was developed by the University of Wisconsin -- Madison Transportation Information Center in order to provide a standard system for rating street surface conditions.

ANALYSIS

The Department of Public Works requested a proposal from AECOM to conduct the bi-annual pavement condition survey. AECOM was selected due to their extensive experience performing these pavement condition assessments and their familiarity with the City of Oshkosh and our needs.

FISCAL IMPACT

The cost of these services is estimated not to exceed $38,725 and will be funded from the Engineering Division Operating Budget (Account #01000420-6401/Engineering Division-Contractual Services).

RECOMMENDATION

Chapter 12 of the Municipal Code provides that professional services of a specialized nature, including engineering services, may be approved by the City Manager without the use of formal, sealed quotes. In accordance with Section 12-16 of the Code, I am here by submitting this report regarding this professional services agreement.

Attachments

AECOM PASER proposal

AECOM
444 Reid Street
Suite 300
De Pere, WI 54115
aecom.com

December 23, 2024

AECOM Proposal No.
OPP-1341423

Mr. Justin Gierach, P.E.
Engineering Division Manager / City Engineer
City of Oshkosh
215 Church Avenue
Oshkosh, WI 54903

Proposal for 2025 Pavement Condition Survey

Dear Mr. Gierach,

AECOM Technical Services, Inc. (AECOM) is pleased to provide this proposal for performing a pavement condition survey on all roadway segments in the City of Oshkosh GIS database. The survey will fulfill the Wisconsin Department of Transportation 2025 pavement ratings submittal requirements and provide the City of Oshkosh (City) with updated pavement condition ratings.

Background/Project Understanding

The City maintains an inventory of pavement assets in a Geographic Information System (GIS) format. The City uses its GIS pavement data for the management of City streets. The City's GIS file contains over 1,700 street segments. The current Wisconsin Information System for Local Roads (WISLR) file is comprised of over 2,800 street records. The City's GIS TAG value is used as the WISLR Local ID connecting the two data sets.

The City pavement inventory is used to collect PASER (Pavement Surface Evaluation and Rating) data on electronic field forms which are used to populate the GIS database. In addition to PASER ratings, pavement notes and curb conditions are recorded. Pavement notes are used primarily for Capital Improvement Plans (CIP). The City begins CIP work with a review of PASER ratings followed by reviewing select Memo fields for specific segments. Pavement data is then evaluated with utility/underground data to select projects for the CIP.

During pavement condition inspections, a separate log is kept regarding potential un-permitted patches for further research by City staff. Another separate log is kept for items requiring emergency or sustaining maintenance by the Street Division.

PASER ratings from field inspection forms are returned to the office, where they are uploaded into the GIS database. Bi-annually, per WisDOT requirements, the pavement inventory and condition data are entered into the WISLR website. December 15, 2025 is the deadline for the next WISLR report submission to WisDOT.

The purpose of the proposed project is for AECOM to collect the 2025 pavement condition and related data to meet City planning and WISLR deadlines. The following sections present the proposed scope tasks, schedule, and fee to achieve the project purpose.

Scope of Work

The tasks below define AECOM's proposed scope of work broken down by pre-field activities, field work, and post-field activities.

Task 1 – Pre-Field Activities

AECOM will conduct a review of the City's GIS file and prepare materials to control the field data collection.

AECOM will coordinate with City staff to identify a schedule to optimize field data collection on streets where activity may impact pavement inspections. Issues may include:

- 2025 construction (e.g. pavement, underground, adjacent parcel)
- Planned 2025 maintenance
- Other 2025 closures

Assumptions

The City will provide a current GIS shapefile or geodatabase of the pavement inventory with all required attributes for 2025 field inspection. Once the GIS file is provided to AECOM, further GIS updates done by the City will be compiled and delivered to AECOM monthly. It is understood that the TAG field is the unique identifier in the GIS for pavement inventory elements.

No City permits are needed to conduct field inspections.

Task 2 - Field Work

AECOM will provide experienced staff to conduct windshield surveys of the streets in the City's GIS file similar to the previous pavement inspections performed for the City of Oshkosh by AECOM's staff.

AECOM will manually populate new columns in the field forms with the following data:

- 2025 PASER rating
- 2025 Curb rating
- AECOM Memo fields
  - Atypical distress
  - Construction notes
  - Maintenance notes

Where the pavement inventory encountered varies from that provided in the GIS, AECOM will provide an exceptions log for resolution by City staff. Pavement inventory variances may include apparent differences in age, material, or estimated length. Following City inventory re-definition, AECOM will complete the field survey on those segments.

Contents of the curb rating and maintenance notes will be coordinated with City staff to follow a process similar to that performed in previous years.

AECOM will record two separate field logs.

1. One for potential un-permitted patches.
2. One for severe pavement distress for potential City maintenance action.

Assumptions

The proposed project comprises a planning-level inspection using a windshield-survey method. Therefore, the intent is not to capture every occurrence within the City of the pavement distress needing maintenance. Parked cars, traffic, etc. can impact the visualization of these items.

The City will resolve pavement inventory variances identified by AECOM in time to allow completion of the pavement inspection by the WISLR deadline.

No traffic control will be required to conduct field inspections.

Deliverable

AECOM will deliver an MS Excel file for variances of field inventory versus GIS inventory.

Task 3 - Post-Field Activities

AECOM will format the two separate field logs (unpermitted patches and potential maintenance) as Excel spreadsheets with the TAG field to facilitate City action.

AECOM will enter PASER ratings and year using the WISLR website or alternate approved methods. Where WISLR physical inventory definitions are not reconcilable with the field inspection records, AECOM will create a list of TAGs requiring City resolution.

Assumptions

The City will grant WISLR update privileges for up to three AECOM staff who have existing WisDOT accounts.

The City will provide updated physical attribute data in WISLR prior to AECOM PASER data entry.

Deliverables

AECOM will deliver an Excel file of the pavement inspection field sheets upon completion of all field inspections.

AECOM will deliver an Excel file for the two separate field logs (potential un-permitted patches and potential City maintenance action). AECOM will confer with the City to establish a final format for delivery depending on the number of items encountered.

AECOM will update WISLR with the PASER rating by October 17, 2025.

AECOM will provide an Excel spreadsheet showing City GIS TAGS that are incompatible with WISLR records.

Task 4 – Project Management

AECOM will provide project management services consistent with previous projects that AECOM has conducted for the City. Project Management services include communications, quality control, meetings, and invoicing.

Schedule

The project schedule is driven by the WISLR deadline of December 15, 2025. The following schedule identifies milestones for the tasks defined in the scope of work above.

Task	Start Date	Completion Date
Task 1 – Pre-Field Activities	June 23, 2025	July 11, 2025
Task 2 – Field Activities	July 14, 2025	September 12, 2025
Task 3 – Post-Field Activities	September 15, 2025	October 17, 2025
Task 4 – Project Management	June 23, 2025	November 31, 2025

Fees

AECOM will perform the above-described scope of services on a time-and-materials basis for an estimated fee of $38,725 in accordance with the terms and conditions of the City of Oshkosh Negotiated General Conditions of Service, dated April 2009, and the approved fee schedule between AECOM Technical Services, Inc. and the City of Oshkosh in effect at the time the services are performed.

AECOM

Closing

We appreciate this opportunity to provide services to the City of Oshkosh. If you desire to proceed with these services, please sign the attached authorization form and return to John Griffin (715-902-0829 or John.Griffin@aecom.com). If you have any questions concerning the information contained herein, please feel free to contact us.

Yours sincerely,

AECOM Technical Services, Inc.

John Griffin, P.E. (WI)
Project Manager
AECOM

Daryl Beck, P.E. (MN, IL, ND)
Department Manager
AECOM

enclosure: Authorization

AECOM

Authorization

December 23, 2024

I hereby certify that the necessary provisions have been made to pay the liability which will accrue under this agreement.

I hereby authorize AECOM to proceed with the scope of work for the 2025 Pavement Condition Survey as described in AECOM's proposal number OPP-1341423 dated December 23, 2024 with a budget authorization of $38,725 under the general terms and conditions specified in the proposal.

Signature	Date
John Fitzpatrick	
Print Name	
Interim City Manager	
Title/Organization	

Signature	Date
Diane M. Bartlett	
Print Name	
City Clerk	
Title/Organization	

Signature	Date
Lynn A. Lorenson	
Print Name	
City Attorney	
Title/Organization	

Signature	Date
Julie Calmes	
Print Name	
Director of Finance	
Title/Organization	

TO:	Honorable Mayor and Members of the Common Council
FROM:	Kelly Nieforth, Director of Community Development
DATE:	January 14, 2025
SUBJECT:	Professional Service Agreement with GRAEF for the City of Oshkosh Sustainability Plan 2025 ($60,000)

BACKGROUND

The Department of Community Development sent out a Request for Qualification (RFQ) on October 17, 2024 in regard to the proposed City of Oshkosh Sustainability Plan 2025. We received eight (8) submissions.

GRAEF was chosen for these services due to their knowledge and their experience with the type of work. The cost of these services will be $60,000, which will be funded by American Rescue Plan Act (ARPA) funds. The Sustainability Plan is intended to serve as a comprehensive strategy for addressing environmental considerations for the City and shall identify targeted policies, programs, projects, and goals that will address both current and future sustainability concerns and opportunities.

Chapter 12 of the Municipal Code of the City of Oshkosh provides that professional services of a specialized nature, including assessment services, may be procured without the use of formal, sealed quotes. In accordance with Section 12-16, I am hereby submitting this report regarding this professional services agreement.

Please contact me if you have any questions or concerns regarding this professional services agreement.

DATE: January 14, 2025

SUBJECT: Outstanding Issues

Attachments

Outstanding Issues 01.14.25

Date of Initial Request	Affected Department(s) (If Applicable)	Title of Issue	Current Status	Next Status Report/Update	Other Notes
1/10/2023	DPW/Legal	Sanitary District Negotiations	Mediation session scheduled for late September was postponed.	1/28/2025	Closed session with Council will be needed in the near future due to postponement of mediation session.
4/16/2024	DPW & Community Development	Undergrounding Utilities	Council workshop held on October 22nd.	1/28/2025	Follow-up with Council needed now that workshop has been held.
4/23/2024	Community Development	Review processes and municipal codes pertaining to commercial and residential development to ensure the City's codes and processes are encouraging growth within the City	A consultant was selected and staff is working with them to draft agreement.	2/11/2025	
5/14/2024	Transportation	Parking Restrictions Review	Staff analyzing Polco survey results and will forward to Council and Transportation Committee once completed. Staff will prepare options for consideration and schedule for Committee review and recommendation to Council.	TBD	Transportation Committee found "no compelling reasons" to change the existing overnight parking regulations on 12/10/2024 and recommends retaining the current standard. This information as well as additional research was shared with Council in late December of 2024.
11/6/2024	Fire	Review of Proposed Fire Training Facility / Facility Options	Council established a contingency account of $7.7 million in 2025 CIP for Fire training facility or other Fire Department facility options.	TBD	This item is on hold due to departmental staffing changes.
11/12/2024	Public Works	West 7th Avenue	Staff is proceeding with consultant to perform the hydrogeology services required. The contractor could begin sometime in January.	1/14/2025	
11/26/2024	Public Works/Finance/Legal	A) Education on how special assessments are developed for annexations. B) Special Assessment Deferral Policy. C) Special Assessment Code Updates	Staff will work on this after the first of the year.	1/14/2025	The ordinary sequence of action for these items is A), B), & C). Staff will provide a suggestion for an interim modification to C) at the 1/14/25 Council Mtg.