



**OSHKOSH COMMON COUNCIL AGENDA
COUNCIL CHAMBERS, CITY HALL
OSHKOSH, WISCONSIN
January 28, 2025**

****REVISED****

Title of item marked with ** was corrected to match the title on the corresponding resolution.

If anyone requires reasonable ADA accommodations, please contact the office of the City Manager at citymgr@oshkoshwi.gov, or phone 920-236-5002.

To send written correspondence to the Council, mail it to the City Manager, place it in the City Hall dropbox, or email it to council@oshkoshwi.gov (prior to the Council meeting).

- A. CALL TO ORDER (6:00 p.m.)**
- B. ROLL CALL**
- C. INVOCATION - VOTING FIRST**
Council Member Floam
[Invocation #1](#)
- D. PLEDGE OF ALLEGIANCE**
Menominee Elementary School
- E. CITIZEN STATEMENTS TO COUNCIL**
(Citizens are to address the Council only. Statements are limited to five (5) minutes; they must address items that are not listed on the Council meeting agenda, are limited to issues that have an impact on the City of Oshkosh and the Common Council may address at a future meeting, and must not include endorsements of any candidates or other electioneering.) If you require more time please inform the Mayor at the beginning of your presentation.
- F. CONSENT AGENDA ITEMS**
(Consent Agenda items are those items of a routine administrative nature that are voted on by the Council in a single roll call vote. Staff recommends approval of all items. Any member of the public or Common Council may request that an item be removed from the Consent Agenda for discussion.)
 - 1.** Report of Bills
 - 2.** Receipt & Filing of Minutes - Museum Arts and Culture Board, 12.11.2024
 - 3.** Receipt & Filing of Claim Filed with the City's Insurance Company - Marcelene Bowers

4. Receipt & Filing of Claim Filed with the City's Insurance Company - Thomas Binner & Cheryl Williquette
5. Receipt & Filing of Claim Filed with the City's Insurance Company - Joseph Kraus
6. Res 25-23 Grant Privilege in the Street for Statue West of 224 State Street Located in the State Street Right-of-Way (Plan Commission Recommends Approval)
7. Res 25-24 Accept Sidewalk Easement at the Southwesterly Corner of Bay Shore Drive and Mill Street (627 Bay Shore Drive) (Plan Commission Recommends Approval)
8. Res 25-25 Approve Conditional Use Permit Request for an Adaptive Reuse at 322 Church Avenue (Plan Commission Recommends Approval)
9. Res 25-26 Approve General Development Plan Amendment and Specific Implementation Plan Amendment for Modifications to the Sunnyview Expo Center at 500 County Road Y (Plan Commission Recommends Approval)
10. Res 25-27 Approve Professional Services Agreement with Professional Service Industries, Inc. for Construction Materials Testing for the 2025 and 2026 Capital Improvement Programs (\$227,870)
11. Res 25-28 Approve Purchase of 2025 Water Meters and Transmitters from Core & Main for Water Utility Division (\$968,995)
12. Res 25-29 Approve CIP Amendment and Award Bid for Public Works Contract No. 25-06 to Jim Fischer, Inc. for Concrete Sidewalk (New and Rehabilitation) (\$1,447,247.50)
13. Res 25-30 Approve Amendment to Professional Services Agreement with NES Ecological Services for Continued Implementation of Storm Water Detention Basin Vegetation Maintenance Program (\$141,085)
14. Res 25-31 Approve Purchase of Flow Meters from William/Reid, a Division of Gasvoda & Associates, for Contract 24-17 Water Filtration Plant Ozone Equipment Installation (\$76,177.67)
15. Res 25-32 Approve Purchase of AVEVA Software Licenses from GP Systems, Inc. for Contract 24-17 Water Filtration Plant Ozone Equipment Installation (\$78,390)
16. Res 25-33 Award Bid to Schulze Exteriors LLC, Weinert Roofing (Division of Weinert Enterprises Inc.) and Custofom Corporation for Roof Replacements at Fire Department Stations 17 and 19, Menominee Park Maintenance Building and Menominee Park Kiwanis Shelter for General Services (\$253,672.00)
17. Res 25-34 Approve Cooperative Purchases of 2025 Police Vehicles from Napleton Columbus, Inc. for Police Department (\$353,288.00)
18. Res 25-35 Approve CIP Budget Amendments and Approve Cooperative Purchases of Tandem Axle Dump Truck Chassis from Truck Country of Wisconsin, Inc. and Dump Body with Hydraulics, Box, Plow, Front Mount Wing and Salter System from Monroe Truck Equipment for Public Works Street Division (\$365,595.46)
19. Res 25-36 Approve Renewal of Service and Add-on Agreement with Flock Group, Inc. for License Plate Readers (\$84,600)

- 20. Res 25-37 Approve Special Event - Digital Documents, LLC d/b/a L & K Productions to Utilize Opera House Square for Square Fare, June 21, July 19, August 16, and September 20, 2025
- 21. Res 25-38 Approve Class "B" Beer Fermented Malt Beverage License (ChangMai LLC)
- 22. Res 25-39 Approve Class "B" Beer Fermented Malt Beverage License (Tru By Hilton)
- 23. Res 25-40 Approve Taxi Cab Driver Application

G. ITEMS REMOVED FROM CONSENT AGENDA

H. NEW ORDINANCES (NOTE: It is anticipated that there will be no formal action taken at this meeting on items marked with an asterisk (*) unless Council formally waives the rules.)

- 24. *Ord 25-41 Approve Zone Change from Urban Mixed Used District (UMU) to Urban Mixed Use District with a Planned Development Overlay (UMU-PD) at 536 Bay Shore Drive (Plan Commission Recommends Approval)
- 25. *Ord 25-42 Approve Amending Sections 17-33(E) and 17-44 and Creating Sections 17-44.1 And 17-44.2 of the City of Oshkosh Municipal Code Pertaining to Weed Cutting and Lawn Care and Native Landscaping Areas (Sustainability Advisory Board Recommends Approval)

I. NEW RESOLUTIONS

- 26. **Res 25-43 Approve Final 2024 Appropriation of ARPA Funds
- 27. Res 25-44 Provide Direction to Staff on the Design of the Intersection of Sawyer St and Oshkosh Avenue
- 28. Res 25-45 Approve Revenue Facilities Operating Budget Amendment for Menominee Park Amusement Train Operation Repairs (\$50,000)

J. COUNCIL DISCUSSION, DIRECTION TO CITY MANAGER & FUTURE AGENDA ITEMS

29. Discussion and Direction to City Manager

- A. Special Meeting with Oshkosh Taxpayers, Council, and City Staff Regarding Recent Property Tax Bill (Esslinger)
- B. Procedure for Council Members to Place Items on a Council Agenda (Esslinger)

30. Future Agenda Items, Meetings, and Workshops

- A. Special Council Meeting, February 10, 2025, 1:30 p.m. at Becket's Restaurant (see attached draft agenda)
- B. Workshop on the Housing Program, February 11, 2025, 5:00 p.m.

K. COUNCIL MEMBER ANNOUNCEMENTS & STATEMENTS

L.

CITY MANAGER ANNOUNCEMENTS & STATEMENTS

- 31.** Cooperative Purchase of Microsoft Licensing (\$30,650.73)
- 32.** Professional Services - Nail Care at Oshkosh Seniors Center (\$44,000.00)
- 33.** Strategic Plan Dashboard Updated for 4th Quarter
- 34.** Outstanding Issues

M.

ADJOURN



TO: Honorable Mayor and Members of the Common Council
FROM: Julie Calmes, Director of Finance
DATE: January 28, 2025
SUBJECT: Report of Bills

Background

The items below are being presented for approval by the Oshkosh Common Council. These items have been properly audited and certified by the City Comptroller and are herewith submitted for your allowance in the amount of \$10,038,476.48

Bills paid January 10 and 17, 2025	\$2,677,485.29
Payroll paid January 17, 2025	\$1,262,094.74
Regular cycle payables paid throughout the month of December	\$5,261,559.18
Regular UMR payables paid throughout the month of December	\$837,337.27

Attachments

December 2024 UMR
01102025 Checkrun
01172025 Checkrun
December 2024 Vouchers

CHECK NUMBER	CHECK DATE	CHECK TYPE	VENDOR NUMBER	VENDOR NAME	AMOUNT
109981	12/02/2024	MANUAL	27018	UMR	126.45
109991	12/02/2024	MANUAL	27018	UMR	106.07
110001	12/02/2024	MANUAL	27018	UMR	170.00
110011	12/02/2024	MANUAL	27018	UMR	152.28
110021	12/02/2024	MANUAL	27018	UMR	39.41
110031	12/02/2024	MANUAL	27018	UMR	491.20
110041	12/02/2024	MANUAL	27018	UMR	547.46
110051	12/02/2024	MANUAL	27018	UMR	38,984.79
110061	12/02/2024	MANUAL	27018	UMR	40.00
110071	12/09/2024	MANUAL	27018	UMR	115,428.89
110081	12/09/2024	MANUAL	27018	UMR	1,476.34
110091	12/09/2024	MANUAL	27018	UMR	330.00
110101	12/09/2024	MANUAL	27018	UMR	606.70
110111	12/09/2024	MANUAL	27018	UMR	3,177.00
110121	12/09/2024	MANUAL	27018	UMR	196.42
110131	12/09/2024	MANUAL	27018	UMR	773.31
110141	12/09/2024	MANUAL	27018	UMR	816.88
110151	12/09/2024	MANUAL	27018	UMR	519.95
110161	12/09/2024	MANUAL	27018	UMR	67.40
110171	12/09/2024	MANUAL	27018	UMR	829.75
110181	12/16/2024	MANUAL	27018	UMR	40.00
110191	12/16/2024	MANUAL	27018	UMR	200.00
110201	12/16/2024	MANUAL	27018	UMR	522.68
110211	12/16/2024	MANUAL	27018	UMR	51.72
110221	12/16/2024	MANUAL	27018	UMR	27.27
110231	12/16/2024	MANUAL	27018	UMR	300.82
110241	12/16/2024	MANUAL	27018	UMR	806.00
110251	12/16/2024	MANUAL	27018	UMR	219.46
110261	12/16/2024	MANUAL	27018	UMR	349.42
110271	12/23/2024	MANUAL	27018	UMR	117,982.57
110281	12/23/2024	MANUAL	27018	UMR	181.07
110291	12/23/2024	MANUAL	27018	UMR	303.14
110301	12/23/2024	MANUAL	27018	UMR	501.27
110311	12/23/2024	MANUAL	27018	UMR	4.70
110321	12/23/2024	MANUAL	27018	UMR	23.43
110331	12/23/2024	MANUAL	27018	UMR	259.92
110341	12/23/2024	MANUAL	27018	UMR	18.56
110351	12/23/2024	MANUAL	27018	UMR	392.60
110361	12/30/2024	MANUAL	27018	UMR	40.00
110371	12/30/2024	MANUAL	27018	UMR	192.00
991202241	12/02/2024	MANUAL	27018	UMR	8,637.80
991209241	12/09/2024	MANUAL	27018	UMR	11,347.82
991216241	12/16/2024	MANUAL	27018	UMR	5,588.06
991223241	12/23/2024	MANUAL	27018	UMR	5,602.26
991230241	12/30/2024	MANUAL	27018	UMR	8,186.59
999120224	12/02/2024	MANUAL	27018	UMR	50,818.09
999120924	12/09/2024	MANUAL	27018	UMR	135,314.62
999121624	12/16/2024	MANUAL	27018	UMR	84,901.79
999122324	12/23/2024	MANUAL	27018	UMR	133,457.54
999123024	12/30/2024	MANUAL	27018	UMR	106,185.77
				TOTAL	<u>837,337.27</u>

CHECK NUMBER	CHECK DATE	VENDOR NAME	AMOUNT
12427	01/10/2025	AURORA HEALTH CARE	136.00
12428	01/10/2025	BADGER LAB & ENGINEERING CO INC	2,500.50
12429	01/10/2025	BAKER & TAYLOR BOOKS	7,245.27
12430	01/10/2025	CARAMEL CRISP AND CAFE LLC	346.25
12431	01/10/2025	CARRICO AQUATIC RESOURCES INC	130.00
12432	01/10/2025	CENTURYLINK	36.56
12433	01/10/2025	CINTAS CORPORATION NO 2	439.20
12434	01/10/2025	ENVISIONINK PRINTING SOLUTIONS INC	1,261.00
12435	01/10/2025	FERGUSON WATERWORKS #1476	620.00
12436	01/10/2025	CENGAGE LEARNING INC	125.94
12437	01/10/2025	GALLAGHER BENEFIT SERVICES INC	6,000.00
12438	01/10/2025	GANNETT WISCONSIN LOCALIQ	1,692.20
12439	01/10/2025	GARROW OIL CORP	39,249.76
12440	01/10/2025	GODFREY AND KAHN SC	2,562.00
12441	01/10/2025	GORDON FLESCH COMPANY INC	74.18
12442	01/10/2025	INFOVISION SOFTWARE INC	6,500.00
12443	01/10/2025	J F AHERN CO	408.00
12444	01/10/2025	JOHN ZARATE	14.41
12445	01/10/2025	KONE INC	969.33
12446	01/10/2025	LEADSONLINE	13,934.00
12447	01/10/2025	LEXIPOL LLC	15,944.24
12448	01/10/2025	MACQUEEN EQUIPMENT GROUP	7,346.20
12449	01/10/2025	MANDI KATION	81.74
12450	01/10/2025	MIDWEST TAPE LLC	5,279.85
12451	01/10/2025	NAVIGATE WELLBEING SOLUTIONS	1,644.00
12452	01/10/2025	NEENAH FOUNDRY COMPANY MUNICIPAL	122,870.00
12453	01/10/2025	NORTHERN LAKE SERVICE INC	389.74
12454	01/10/2025	OFFICE FURNITURE RESOURCES, INC.	143.00
12455	01/10/2025	OTIS ELEVATOR COMPANY	3,721.32
12456	01/10/2025	PICTOMETRY INTERNATIONAL CORP	1,650.00
12457	01/10/2025	PRIMADATA LLC	9,713.99
12458	01/10/2025	QUALITY TRUCK CARE CENTER INC	8,996.49
12459	01/10/2025	RED SHOES INC	2,000.00
12460	01/10/2025	SHI INTERNATIONAL CORP	30,650.73
12461	01/10/2025	STAPLES	576.32
12462	01/10/2025	MCCLONE	47,359.58
12463	01/10/2025	VC3 INC	6,316.00
12464	01/10/2025	TYLER TECHNOLOGIES INC	34,725.00
12465	01/10/2025	VANGUARD COMPUTERS INC	1,172.55
12466	01/10/2025	WI PUBLIC SERVICE CORP	70,585.96
12467	01/10/2025	WISCONSIN LAW ENFORCEMENT ACCREDITATION GROUP	650.00
5003982	01/10/2025	4 IMPRINT	224.87
5003983	01/10/2025	AARON BAER	660.00
5003984	01/10/2025	ACME TRENCHLESS UTILITIES LLC	4,900.00
5003985	01/10/2025	AERO INDUSTRIES INC	2,096.07
5003986	01/10/2025	ALADDIN FOOD MANAGEMENT SERVICES LLC	368.75

5003987	01/10/2025 ALADTEC INC	14,191.36
5003988	01/10/2025 AMERICAN PUBLIC WORKS ASSOCIATION	506.00
5003989	01/10/2025 APPLETON HYDRAULIC COMPONENTS	2,418.77
5003990	01/10/2025 ARCHIVESOCIAL LLC	8,807.40
5003991	01/10/2025 ASSOCIATED ATTORNEY TITLE & CLOSING COMP	45.97
5003992	01/10/2025 ASSURANCE TITLE SERVICES INC	30.78
5003993	01/10/2025 BEN PHILLIPS	383.00
5003994	01/10/2025 BLUE FROG PROPERTY MANAGEMENT LLC	60.76
5003995	01/10/2025 DONALD OR CHRISTINE BOELTER	18.85
5003996	01/10/2025 BRAD FOX	206.00
5003997	01/10/2025 BRANDON C NIELSEN	5.36
5003998	01/10/2025 CAMERA CORNER CONNECTING POINT	10,081.00
5003999	01/10/2025 CASEY KOELBL	7.37
5004000	01/10/2025 CHARLES GREEN	200.00
5004001	01/10/2025 CHRIS ROMANOWICZ	383.00
5004002	01/10/2025 CHRISTINE ANN DOMESTIC ABUSE SERVICE	20.00
5004003	01/10/2025 CODY RUKAMP	206.00
5004004	01/10/2025 CONSERVICE SYNERGY	15.69
5004005	01/10/2025 CRAIG JOHANNES	265.00
5004006	01/10/2025 D&M FLOORING AMERICA	300.00
5004007	01/10/2025 DEAN ARTUS	339.00
5004008	01/10/2025 DEREK SELL	206.00
5004009	01/10/2025 EAGLE FLIGHT BUSINESS FORMS	465.00
5004010	01/10/2025 EMMA DZIENGELESKI	36.85
5004011	01/10/2025 ENGIE INSIGHT SERVICE INC	38.88
5004012	01/10/2025 EVAN ATKINSON	324.00
5004013	01/10/2025 EVERSON AND GIBBS LLC	1,225.00
5004014	01/10/2025 FIRE DEX GW LLC	1,319.25
5004015	01/10/2025 FIRST ARRIVING IO INC	6,387.84
5004016	01/10/2025 FOCUS PROPERTIES LLC	55.00
5004017	01/10/2025 FOX CITIES EMBROIDERY	15.00
5004018	01/10/2025 FOX CITIES MAGAZINE	295.00
5004019	01/10/2025 GABERT MANAGEMENT SERVICES LLC	39.34
5004020	01/10/2025 GALLS LLC	48.76
5004021	01/10/2025 GERLACH INVESTIGATIONS LLC	75.00
5004022	01/10/2025 GIZMO OSHKOSH LLC	17,622.18
5004023	01/10/2025 GRAYS INC	1,704.00
5004024	01/10/2025 GROVER ELECTRIC LLC	4,595.00
5004025	01/10/2025 GUNDERSON CLEANERS INC	1,555.72
5004026	01/10/2025 CRYSTAL HANSON	122.29
5004027	01/10/2025 HEARTLAND BUSINESS SYSTEMS LLC	401.09
5004028	01/10/2025 HEATH FEAVEL	383.00
5004029	01/10/2025 HOOPER COMMUNITY CENTER	60,000.00
5004030	01/10/2025 INGRAM LIBRARY SERVICES	96.59
5004031	01/10/2025 JACK B REW	147.00
5004032	01/10/2025 JEMAZA PROPERTIES LLC	36.63
5004033	01/10/2025 JEREMY KRUEGER	339.00

5004034	01/10/2025 JERRY FABISCH	42.67
5004035	01/10/2025 KEITH NORKOFSKI	383.00
5004036	01/10/2025 KITZ AND PFEIL INC	61.85
5004037	01/10/2025 KLINK HYDRAULICS	81.56
5004038	01/10/2025 THE LEAGUE OF WISCONSIN MUNICIPALITIES	14,386.67
5004039	01/10/2025 RELX INC	315.00
5004040	01/10/2025 LISA SOSINSKI	207.77
5004041	01/10/2025 LOCAL MODERN TITLE LLC	7.67
5004042	01/10/2025 MARSHALL J POTTER	250.00
5004043	01/10/2025 MICHAEL HENDRICKSON	265.00
5004044	01/10/2025 MIDWEST REALTY MANAGEMENT INC	14.01
5004045	01/10/2025 MILWAUKEE TRANSPORT SERVICES INC	5,690.86
5004046	01/10/2025 MURPHY DESMOND SC	405.00
5004047	01/10/2025 LISA A NETTLES	120.14
5004048	01/10/2025 NYMBL SCIENCE INC	12,600.00
5004049	01/10/2025 OGDEN GLAZER AND SCHAEFER	168.00
5004050	01/10/2025 OPERATION DREAM NORTH INC	6,988.12
5004051	01/10/2025 OSHKOSH AREA HUMANE SOCIETY	107,582.00
5004052	01/10/2025 OSHKOSH HERALD LLC	1,363.35
5004053	01/10/2025 OSHKOSH OPERA HOUSE	208,080.00
5004054	01/10/2025 OSHKOSH ROTARY CLUB	232.00
5004055	01/10/2025 PATRIOT FENCE AND CONSTRUCTION LLC	14,000.00
5004056	01/10/2025 PAULA JEAN STEINERT	250.00
5004057	01/10/2025 PER MAR SECURITY AND RESEARCH CORP	576.00
5004058	01/10/2025 PERSONNEL EVALUATION INC	7.46
5004059	01/10/2025 PRISM TITLE MIDWEST	13.14
5004060	01/10/2025 RADDATZ FARM LLC	1,090.00
5004061	01/10/2025 RIESTERER & SCHNELL INC	1,408.18
5004062	01/10/2025 ROBERTO MARTINEZ	265.00
5004063	01/10/2025 ROHDE BROTHERS INC	204,283.00
5004064	01/10/2025 RYNE SCOPP	265.00
5004065	01/10/2025 SAIKI DESIGN INC.	26,252.50
5004066	01/10/2025 SANDY TOLAND	24.72
5004067	01/10/2025 SCHEDULESPUS LLC	1,000.00
5004068	01/10/2025 SCOTT SOPATA	383.00
5004069	01/10/2025 SHANNON CHEMICAL CORPORATION	11,833.80
5004070	01/10/2025 STEVE NAUMAN	9.32
5004071	01/10/2025 STEVEN J SCHAUZ	33.64
5004072	01/10/2025 MICHAEL OR SANDRA STRATZ	69.56
5004073	01/10/2025 ANTONIO SURITA	49.72
5004074	01/10/2025 T MOBILE	13,381.13
5004075	01/10/2025 TANNER J RASMUSSEN	206.00
5004076	01/10/2025 THE HIGHLAND GROUP	14,000.00
5004077	01/10/2025 THE HOME DEPOT PRO	73.77
5004078	01/10/2025 TITAN PROPERTY MANAGEMENT LLC	563.91
5004079	01/10/2025 TODD MUEHRER	18.76
5004080	01/10/2025 TOTAL SECURITY AND SAFETY INC	6,300.00

5004081	01/10/2025 TREY JOHNSON	206.00
5004082	01/10/2025 WI STATE LABORATORY OF HYGIENE	29.00
5004083	01/10/2025 UNITED PARCEL SERVICE	81.93
5004084	01/10/2025 U S POST OFFICE	300.00
5004085	01/10/2025 US SIGNAL COMPANY LLC	47.73
5004086	01/10/2025 VERIZON WIRELESS	1,190.69
5004087	01/10/2025 DOUGLAS OR NICOLE VILLARS	58.23
5004088	01/10/2025 VIRTUAL ACADEMY	5,500.00
5004089	01/10/2025 VISU-SEWER LLC	72,786.90
5004090	01/10/2025 WERNER ELECTRIC SUPPLY CO	4,902.35
5004091	01/10/2025 CHET WESENBERG ARCHITECT LLC	179.75
5004092	01/10/2025 W F S A A	75.00
5004093	01/10/2025 WDATCP	115.00
5004094	01/10/2025 WISCONSIN DEPARTMENT OF JUSTICE	825.00
5004095	01/10/2025 WI RURAL WATER ASSOCIATION	55.00
5004096	01/10/2025 ELEANOR M WING	150.63
5004097	01/10/2025 WINNEBAGO COUNTY TREASURER	5.00
5004098	01/10/2025 WINNEBAGO COUNTY HISTORICAL AND ARCHAEOLOGICAL	150.00
5004099	01/10/2025 WINNEFOX AUTO LIBRARY SERVICE	165,904.42
5004100	01/10/2025 WINNEFOX LIBRARY SYSTEM	14,044.32
5004101	01/10/2025 WOODSTOCK VILLAGE OSHKOSH LLC	12.46
5004102	01/10/2025 WRIGHT WEBER MANAGEMENT LLC	39.55
5004103	01/10/2025 XYLEM WATER SOLUTIONS USA INC	9,753.30
		<u>1,532,350.27</u>

CHECK NUMBER	CHECK DATE	VENDOR NAME	AMOUNT
12480	01/17/2025	AECOM INC	1,442.50
12481	01/17/2025	AIRGAS USA LLC	2,559.55
12482	01/17/2025	APPLETON SIGN COMPANY	6,477.96
12483	01/17/2025	AURORA HEALTH CARE	1,754.50
12484	01/17/2025	AVI-SPL LLC	8,785.56
12485	01/17/2025	CARRICO AQUATIC RESOURCES INC	135.00
12486	01/17/2025	CENTURY FENCE COMPANY	9,535.00
12487	01/17/2025	CINTAS CORPORATION NO 2	1,027.16
12488	01/17/2025	CINTAS FIRE 636525	1,533.49
12489	01/17/2025	COMMUNICATIONS ENGINEERING CO	1,671.00
12490	01/17/2025	CONSTELLATION ENERGY SERVICES	15,841.40
12491	01/17/2025	CONVERGENT CLAIMS SERVICES, LLC	1,568.67
12492	01/17/2025	CRITICAL MENTION INC	6,200.00
12493	01/17/2025	DR HANSEN PLUMBING LLC	1,547.56
12494	01/17/2025	ENERGY CONTROL AND DESIGN INC	3,005.33
12495	01/17/2025	ENVIRONMENTAL MANAGEMENT AND TESTING SERVICES	2,145.00
12496	01/17/2025	ENVISIO SOLUTIONS INC	14,792.22
12497	01/17/2025	FIRE APPARATUS & EQUIPMENT INC	9,370.77
12498	01/17/2025	J COX PLUMBING LLC	5,400.00
12499	01/17/2025	JFTCO INC	1,905.57
12500	01/17/2025	KL ENGINEERING INC	1,027.24
12501	01/17/2025	KONE INC	111.55
12502	01/17/2025	KWIK TRIP INC	855.48
12503	01/17/2025	MACQUEEN EQUIPMENT GROUP	468.24
12504	01/17/2025	MONROE TRUCK EQUIPMENT	2,678.72
12505	01/17/2025	NORTHERN LAKE SERVICE INC	309.79
12506	01/17/2025	OSHKOSH CITY CAB CO INC	97,642.00
12507	01/17/2025	OSHKOSH CONVENTION AND VISITORS BUREAU INC	51.64
12508	01/17/2025	POESCHL PRINTING COMPANY INC	693.00
12509	01/17/2025	POLYDYNE INC	30,525.00
12510	01/17/2025	POMP'S TIRE SERVICES INC	125.76
12511	01/17/2025	POWERDMS INC	8,304.00
12512	01/17/2025	PREMISE HEALTH EMPLOYER SOLUTIONS LLC	1,818.96
12513	01/17/2025	PRIMADATA LLC	13,424.07
12514	01/17/2025	PSYCHOLOGIE CLINIQUE SC	650.00
12515	01/17/2025	P T S CONTRACTORS INC	44,309.75
12516	01/17/2025	RENNING LEWIS AND LACY SC	10,968.00
12517	01/17/2025	SECURIAN FINANCIAL GROUP INC	21,056.04
12518	01/17/2025	SEILER INSTRUMENT AND MFG CO INC	484.00
12519	01/17/2025	SHI INTERNATIONAL CORP	518.17
12520	01/17/2025	SHORT ELLIOTT HENDRICKSON INC	14,498.53
12521	01/17/2025	STRAND ASSOCIATES INC	20,710.42
12522	01/17/2025	MCCLONE	5,874.00
12523	01/17/2025	VC3 INC	6,316.00
12524	01/17/2025	VALLEY VNA HEALTH SYSTEMS INC	2,241.65
12525	01/17/2025	VANGUARD COMPUTERS INC	64,740.00

12526	01/17/2025 VINTON CONSTRUCTION INC	92,933.58
12527	01/17/2025 WALLY SCHMID EXCAVATING INC	4,285.00
12528	01/17/2025 WISCONSIN CITY COUNTY MANAGEMENT ASSOCIATION	262.50
12529	01/17/2025 WI PUBLIC SERVICE CORP	125,589.12
12530	01/17/2025 ZIX CORP SYSTEMS INC	12,975.00
12531	01/17/2025 ZOLL MEDICAL CORPORATION	1,225.08
5004104	01/16/2025 ASSURANCE TITLE SERVICES INC	10,000.00
5004105	01/16/2025 ASSURANCE TITLE SERVICES INC	281.50
5004106	01/16/2025 BAY TITLE & ABSTRACT	7,500.00
5004107	01/17/2025 240 ALGOMA BLVD LLC	37,721.86
5004108	01/17/2025 4 IMPRINT	6,506.15
5004109	01/17/2025 AARON ROBERTS	120.32
5004110	01/17/2025 AIR SCIENCE USA LLC	4,596.00
5004111	01/17/2025 ANDERSON BROS INC	4,140.00
5004112	01/17/2025 ASSOCIATED APPRAISAL CONSULTANTS INC	5,416.63
5004113	01/17/2025 AT & T	421.93
5004114	01/17/2025 BAY TITLE & ABSTRACT	45.97
5004115	01/17/2025 BERGSTROM CDJR OF OSHKOSH	1,895.15
5004116	01/17/2025 BOUND TREE MEDICAL LLC	6,838.04
5004117	01/17/2025 CARAHSOFT TECHNOLOGY CORPORATION	6,454.79
5004118	01/17/2025 CASEY KOELBL	18.08
5004119	01/17/2025 COVEY INC	36,900.00
5004120	01/17/2025 D AND K RENTALS	300.00
5004121	01/17/2025 DIRECT TECHNOLOGY GROUP	17,120.00
5004122	01/17/2025 DRIESSEN CARPENTRY	250.00
5004123	01/17/2025 DUNCAN SOLUTIONS LLC	7,934.20
5004124	01/17/2025 E C W P I A	75.00
5004125	01/17/2025 EMMA DZIENGELESKI	20.16
5004126	01/17/2025 FOX CITIES MAGAZINE	2,840.00
5004127	01/17/2025 GALLS LLC	198.88
5004128	01/17/2025 GARTMAN MECHANICAL SERVICES	5,979.20
5004129	01/17/2025 GIZMO OSHKOSH LLC	16,985.33
5004130	01/17/2025 HEALTH CONSERVATION INC	2,856.01
5004131	01/17/2025 HEATHER BRICKHAM	21.50
5004132	01/17/2025 HENRY SCHEIN INC	5,319.47
5004133	01/17/2025 ROAD EQUIPMENT PARTS CENTER	1,087.32
5004134	01/17/2025 ICMA	1,071.80
5004135	01/17/2025 IMAGETREND INC	900.41
5004136	01/17/2025 INTERGEN	1,500.00
5004137	01/17/2025 JASON ELLIS	12.73
5004138	01/17/2025 K AND C PEST	205.00
5004139	01/17/2025 A. KALMERTON WELDING SUPPLIES	502.49
5004140	01/17/2025 KENT ADHESIVE PRODUCTS COMPANY	452.10
5004141	01/17/2025 KLINK HYDRAULICS	428.68
5004142	01/17/2025 L-SOFT INTERNATIONAL INC	3,220.00
5004143	01/17/2025 LAURIE LAATSCH	314.23
5004144	01/17/2025 LAURIE MYELLE	17.42

5004145	01/17/2025 MARTELLE WATER TREATMENT INC	41,684.50
5004146	01/17/2025 MATTHEW CHRISTENSEN	43.00
5004147	01/17/2025 MID STATES ORGANIZED CRIME INFORMATION CENTER	250.00
5004148	01/17/2025 MILWAUKEE TRANSPORT SERVICES INC	1,781.21
5004149	01/17/2025 MOORE SAMUEL B	39.43
5004150	01/17/2025 MORAIN PARK TECHNICAL COLLEGE	503.85
5004151	01/17/2025 MUNTZ AUDIO VIDEO OF OSHKOSH LLC	3,500.00
5004152	01/17/2025 FOX WOLF WATERSHED ALLIANCE INC	6,480.00
5004153	01/17/2025 NICOLE KRAHN	5.00
5004154	01/17/2025 NIELSON COMMUNICATIONS INC	686.25
5004155	01/17/2025 NORTHERN TELEPHONE & DATA CORP	195.50
5004156	01/17/2025 JONATHAN B TATE	12,750.00
5004157	01/17/2025 JILL MITCHELL	15.00
5004158	01/17/2025 NIKKI M AND CHRISTOPHER R RAPP	200.00
5004159	01/17/2025 SBA	13,253.65
5004160	01/17/2025 VICTORIA LOPEZ	30.00
5004161	01/17/2025 BAILEY ONEAL	40.11
5004162	01/17/2025 OSHKOSH HERALD LLC	1,418.15
5004163	01/17/2025 PARK 'N PRINT INC	558.00
5004164	01/17/2025 PERSONNEL EVALUATION INC	75.00
5004165	01/17/2025 GRETCHEN HERRMANN	2,858.67
5004166	01/17/2025 STATION AUTOMATION INC	2,307.80
5004167	01/17/2025 PUBLIC SERVICE COMMISSION OF WI	5,326.00
5004168	01/17/2025 RAMBOLL AMERICAS ENGINEERING SOLUTIONS INC	2,482.53
5004169	01/17/2025 REGISTRATION FEE TRUST	169.50
5004170	01/17/2025 RIESTERER & SCHNELL INC	9.37
5004171	01/17/2025 RIESTERER & SCHNELL INC	1,217.96
5004172	01/17/2025 SALZER SIDING INC	22,800.00
5004173	01/17/2025 SCHLITZ AUDUBON NATURE CENTER	475.00
5004174	01/17/2025 TRISHA OR ROBERT SIMPSON	38.30
5004175	01/17/2025 STEVEN J SCHAUZ	37.37
5004176	01/17/2025 STEVEN SCHIMMEL-OLSON	83.63
5004177	01/17/2025 STEWART TITLE COMPANY	7,500.00
5004178	01/17/2025 STRATEGIES LTD	360.26
5004179	01/17/2025 STREICHER'S	860.00
5004180	01/17/2025 TKK ELECTRONICS LLC	254.00
5004181	01/17/2025 TONY FLAIG	36.61
5004182	01/17/2025 TRANSPORTATION DVLPMNT ASSOC	335.00
5004183	01/17/2025 UNITED MAILING SERVICE INC	510.23
5004184	01/17/2025 UNIQUE MANAGEMENT SERVICES	607.70
5004185	01/17/2025 UNITED STATES ALLIANCE FIRE PROTECTION INC	123,906.45
5004186	01/17/2025 UNITED PARCEL SERVICE	153.91
5004187	01/17/2025 USDA-APHIS-WILDLIFE SERVICES	1,375.00
5004188	01/17/2025 WALT'S PETROLEUM SERVICE INC	460.59
5004189	01/17/2025 CHET WESENBERG ARCHITECT LLC	249.65
5004190	01/17/2025 WI DEPT OF FIN. INSTITUTIONS	20.00
5004191	01/17/2025 WI EMERGENCY MANAGEMENT	2,240.00

5004192	01/17/2025 WINNEBAGO LAWN AND SNOW LLC	2,013.00
5004193	01/17/2025 WINNECONNE COMMUNITY SCHOOL DISTRICT	16.76
5004194	01/17/2025 WISCONSIN DELLS RIVER CABINS LLC	63.44
5004195	01/17/2025 ZACKERY FISCHER	18.76
		<u>1,145,135.02</u>

CHECK NUMBER	CHECK DATE	VENDOR NUMBER	VENDOR NAME	AMOUNT
12303	12/01/2024	13835	ASSOCIATED BANK MERCHANT SERVICES	78.46
12304	12/01/2024	23976	BANKCARD USA	438.64
12305	12/02/2024	22837	DELTA DENTAL OF WISCONSIN INC	4,612.12
12306	12/02/2024	22837	DELTA DENTAL OF WISCONSIN INC	5,849.01
12307	12/11/2024	22837	DELTA DENTAL OF WISCONSIN INC	8,264.70
12308	12/18/2024	22837	DELTA DENTAL OF WISCONSIN INC	10,687.50
12309	12/26/2024	22837	DELTA DENTAL OF WISCONSIN INC	11,787.20
12310	12/01/2024	19438	DEPOSITORY TRUST CO	829,721.90
12311	12/11/2024	13604	BANK ONE	167,581.93
12312	12/06/2024	341	MISSION SQUARE	74,697.44
12313	12/20/2024	341	MISSION SQUARE	91,005.48
12314	12/01/2024	538	CITY OF OSHKOSH	365.49
12315	12/01/2024	27478	SOFTERWARE INC	34.47
12316	12/05/2024	19938	TASC	85.75
12317	12/09/2024	19938	TASC	22,477.55
12318	12/16/2024	19938	TASC	20.83
12319	12/23/2024	19938	TASC	22,480.02
12320	12/05/2024	19938	TASC	1,479.51
12321	12/02/2024	12525	US BANK	140,625.00
12322	12/02/2024	12525	US BANK	86,450.01
12398	12/02/2024	12525	US BANK	47,650.00
12468	12/02/2024	12525	US BANK	82,550.00
12469	12/02/2024	12525	US BANK	447,790.63
12470	12/02/2024	12525	US BANK	1,411,359.38
12471	12/13/2024	27018	UMR	140,659.76
12472	12/06/2024	25209	US TREASURY	366,880.65
12473	12/20/2024	25209	US TREASURY	455,177.93
12474	12/27/2024	25209	US TREASURY	9.80
12475	12/12/2024	1217	WI DEPT OF REVENUE	71,546.00
12476	12/13/2024	1217	WI DEPT OF REVENUE	1,435.29
12477	12/26/2024	1217	WI DEPT OF REVENUE	71,367.18
12478	12/20/2024	812	WI RETIREMENT SYSTEM	685,579.55
12479	12/31/2024	805	WI DEPT OF TRANSPORTATION	810.00
				<u>5,261,559.18</u>

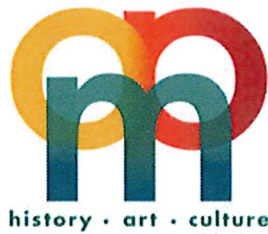


DATE: January 28, 2025

SUBJECT: Receipt & Filing of Minutes - Museum Arts and Culture Board, 12.11.2024

Attachments

MAC Board Minutes 12.11.2024



Minutes of the December 11, 2024 Museum, Arts and Culture Board Meeting
(Approved at the January 8, 2025 Board Meeting)

The December meeting of the Oshkosh Public Museum (OPM) Museum, Arts and Culture (MAC) Board was held Wednesday, December 11, 2024, in the Galena Room of the Museum. Board President Vicky Redlin called the meeting to order at 4:30 p.m.

The roll was taken by Administrative Assistant Theresa Books.

Present at Roll: Board Chair Vicky Redlin, Vice-Chair Rebecca Doe Brown, Board Members Becky Matzke, Alternates Erron Hundt and Carrie Olson

Excused: Board Members Drew Mueske and Mayor Matt Mugerauer

With Mr. Mueske out, Chair Redlin appointed Ms. Hundt.

With Mr. Mugerauer out Chair Redlin appointed Ms. Olson.

Also Present: Museum Director Anna Cannizzo, Assistant Director/Chief Curator Emily Rock, Curator of Education Neal Matherne, Auxiliary representatives Holly Eichman and Carolyn Barthel, and Administrative Assistant Theresa Books recording the Minutes.

There were no citizen statements to the Board.

Consent Agenda items included:

- A. Minutes of the November 13, 2024, Board Meeting
- B. Receipt and Filing of Quarter 3 Reports of the Museum Funds held at the Oshkosh Area Community Foundation

MOTION: Approve Consent Agenda Item A. (Brown; second Hundt)

CARRIED: Yes (5) Brown, Hundt, Matzke, Olson, Redlin

MOTION: Approve Consent Agenda Item B. (Matzke; second Olson)

CARRIED: Yes (5) Brown, Hundt, Matzke, Olson, Redlin

Auxiliary members Holly Eichman and Carolyn Barthel reported plans the Auxiliary has to celebrate their centennial year. They are sponsoring a free day for the public on Saturday, February 15, 2025. 10:00 a.m. – 3:00 p.m. They will serve coffee, tea, punch, and cake in the Galena room. In addition, they will have a drawing for gift baskets. They are working with DPI to have posters printed on firm board to put on stands around the Sunroom of OPM. OPM will

advertise about the free day and the Auxiliary plans to ask The Herald to do an article about the Auxiliary and their centennial year. Auxiliary members will serve two hour shifts to be around the Museum that day. Chair Redlin asked if there is anything they'd like the board to help with? The Auxiliary will consider that, and appreciates the offer. MAC Board members will try to attend this event in support of the Auxiliary. Ms. Eichman further noted the Auxiliary will mail invitations to Museum members. Nancy Samida has a list and OPM Administrative Assistant Theresa Books can be in contact with Nancy to get her an updated list for Auxiliary use. Ms. Barthel asked for OPM to advertise the day on its social media, via email and feature it in an upcoming Muse if possible. When the Auxiliary report was complete Ms. Eichman and Ms. Barthel left the meeting.

Receipt and vote regarding the bequest from the Mary Jane Juzwiak Estate was next on the agenda. Director Cannizzo reported that Mary Jane Juzwiak generously included the OPM in her estate planning. The Museum is 10% beneficiary and a check for \$56,589.38 was recently received. The money is unrestricted as to its use. Per Board policy 10% will be deposited into the Endowment Fund held at the Oshkosh Area Community Foundation.

Director Cannizzo recommended that the remainder of the bequest be set aside to be used as part of the Museum's matching CIP funds for the long-term exhibition *Deep Roots, Growing City*.

Director Brown asked where other matching funds will come from? Director Cannizzo noted they will come from other Board governed funds and fundraising. After discussion a motion was made.

MOTION: The Board receive the Bequest from the Mary Jane Juzwiak estate, directing 10% to be deposited into the Museum Endowment held at the Oshkosh Area Community Foundation. With the remainder designated to be used for the OPM's CIP match for the long-term exhibition *Deep Roots, Growing City*. (Matzke; second Hundt)

CARRIED: Yes (5) Brown, Hundt, Matzke, Olson, Redlin

For the Education and Programming Report Dr. Matherne gave a report on the 2025 Wisconsin Arts Board (WAB) Grant Program Series on which OPM is working closely with the Oshkosh Parks department and Senior Center staff. For adult learners, this is a series of Native American craft presentations from regional/traditional artists. These will celebrate Native American cultural heritage of the past through the art of contemporary native American artists. It will include workshops, lectures, and hands-on opportunities that celebrate Native American cultural heritage of the past through the art of contemporary Native American Artists. These education programs are designed to stimulate intellectual curiosity by providing a unique learning experience. They allow the public to find connections, learn, and honor the cultural heritage of the Tribal Nations through art, fostering a sense of engagement and enrichment. The events will be held at several places including Parks, the Senior Center and OPM. They will be ticketed events and will be scheduled in February, March and April with dates yet to be determined. The group wants to locate the right places for each artist to present. Discover Oshkosh is also sponsoring the events; with Ann Schaefer of Parks working to secure this funding.

The first event will be Sunday, February 23 at the Oshkosh Convention Center. It will center around the archaeological work and preservation during the Pratt Trail reconstruction project. The panel members for this event include: David Grignon-Tribal Historic Preservation Officer, Menominee Indian Tribe of Wisconsin; Jennifer Haas, Director of Cultural Resource Management,

University of Wisconsin-Milwaukee; Dr. Pascale Manning- Associate Professor at the University of Wisconsin Oshkosh; William Quackenbush, Tribal Historic Preservation Officer, Ho-Chunk Nation; Anna Cannizzo, Director, Oshkosh Public Museum.

Dr. Matherne noted this sets OPM up for more opportunities as this is a proof-of-concept event. It could potentially help with state funds, education campaigns, and create opportunities for more events in the future.

Vice Chair Brown expressed getting the Museum out in public spaces is good and having OPM staff work with other City Departments and other community leaders is great. Director Cannizzo noted that Friends of the Senior Center are the holder of the grant funds. She noted that more details are to come. The group is meeting again tomorrow. That concluded the Education and Programming report.

Assistant Director/Chief Curator Emily Rock then gave an update to the Board on exhibit planning for 2025. She began by noting that it is a big year ahead, with Waldwic gallery open, OPM can host traveling exhibits again. She provided an exhibition schedule for numerous display galleries for the upcoming year. In the Sawyer Den and Grand Hall will be an exciting mini exhibit called *Driehaus Tiffany—Nature as Muse*, February 8, 2025 into Feb/Mar 2026. This includes decorative arts items from the prestigious Driehaus Collection. *Tiffany's Gardens in Glass* from the Neustadt Museum will be in the Waldwic Gallery July 19, 2025 – January 3, 2026. In the Sawyer Library Durow Trust exhibit, *Alluring Art* will change in May to *In Good Spirits*. A collection of varied types of drinking vessels and wares for stimulating brews" that are in the OPM's collection. From wine goblets to tea services, from coffee pots to beer steins, the exhibit will explore how form meets function in the design of containers for specific drinks.

Additionally, staff will be working on the plans for the new long-term exhibit *Deep Roots, Growing City* that will continue the local and regional story from the Fur Trade in *People of the Waters*. The exhibition will be a destination for school groups and have strong educational components. Dr. Matherne and Tanya Schmidt from the Oshkosh Area School District will be asked to advise on this exhibit to be sure it meets curriculum needs. After some questions and discussion, the report was complete.

Director Cannizzo began her report with facility updates. She reported that the exterior signage project bid was awarded to Cardinal Construction and was approved by the Common Council on Tuesday December 10th. A timeline for physical construction is pending but staff anticipate work to begin in spring 2025. She further reported that the security camera upgrade project is still ongoing. The boiler replacement project has concluded, however, several issues with leaks and condensation were discovered and are currently under assessment and repair.

As staffing updates Director Cannizzo reported that interviews for the Archivist position were conducted on December 10th by herself, Assistant Director/Chief Curator Emily Rock, and a member of the Human Resources Department. An offer has been made and accepted. She anticipates announcing the appointment as soon as the background check is complete. Director Cannizzo is in the process of updating the recently vacated Marketing and Advancement Coordinator position description for review by HR before posting. Her goal is to have this position filled within the first quarter of 2025. The additional Visitor Services Associate Position will be

posted the first week of 2025. Director Cannizzo reported that after discussions with HR about the Curator of Exhibitions position formerly held by Emily Rock, she has decided to pause recruitment for this position while assessing the best use of the position.

Director Cannizzo was pleased to report that the Museum was awarded with a Joint Effort Marketing (JEM) Grant in the amount of \$28,250.00. This grant is awarded by Travel Wisconsin to publicize a nonprofit event of major significance that has the potential to generate media coverage and attract travelers from throughout the Midwest or beyond. OPM was awarded this grant for the upcoming traveling exhibition *Tiffany's Gardens In Glass*.

In 2020, the Museum deaccessioned five paintings from the collection in accordance with the Collections Management Policy. None have been authenticated but one painting is signed by J.F. Waldo and four were unsigned and suspected to be by the artist as well. These works were recently put up for public auction at Massart Auctioneers. The auction will close on December 23rd, 2025. Per policy and adherence with *National Standards and Best Practices for U.S. Museums*, proceeds from the sale will benefit the Collections Fund which supports collections acquisition and preservation activities.

Director Cannizzo noted that during her transition into the Director role, she found that the MAC Board By-laws had not been finalized and approved. She recently met with the City Attorney to review the By-laws and will be making some suggested updates. She anticipates it will come before the Board for final review and a vote to approve by the February 2025 meeting.

In conclusion, Director Cannizzo asked the Board about their interest in having a Public Art Policy workshop for the Board in early 2025. The Board expressed interest. Director Cannizzo will put together an outline of what the policy can entail, as a starting place for discussion at the workshop. That concluded the Director's report.

With no additional agenda items Chair Redlin asked for a motion to adjourn.

MOTION: Adjourn (Brown; second Olson)

CARRIED: Voice Vote

The meeting adjourned at 5:40 p.m.

Oshkosh Public Museum Exhibition Schedule-At-A-Glance 2024-25

	Waldwic	Sawyer Library	Sawyer Parlor	Sawyer Den	Lower Level
2024					
	Helen Farnsworth Mears: A Genius of Wisconsin; Encore Nov 9, 2024 -June 21, 2025	Durow Trust Presents <i>Alluring Art</i> Sept 26, 2023-May 10 2025	Life and Lace of Mrs. Van, Aug 26, 2023-Feb 11, 2024	Driehaus Tiffany-Nature as Muse Feb 8, 2025-Date TBD Feb/Mar 2026	1920s Oshkosh: Colorful Times in Black and White Feb 6, 2024-Feb 2026
			Sawyer Saga Part I Mar 16-June 1		
			Sawyer Saga Part II June 15-Sept 8		
			Sawyer Saga Part III September 21-January 18 th 2025		
2025					
	Helen Farnsworth Mears: A Genius of Wisconsin; Encore Nov 9, 2024 -June 21, 2025	Durow Trust Presents <i>Alluring Art</i> Sept 26, 2023-May 10, 2025	Sawyer Saga Part III September 21-January 18 th 2025	Driehaus Tiffany-Nature as Muse Feb 8, 2025-Jan 19, 2029	1920s Oshkosh: Colorful Times in Black and White Feb 6, 2024-Feb 2026
	Tiffany's Gardens in Glass July 19, 2025-Jan 3, 2026.	Durow Trust Presents <i>In Good Spirits</i> May 24, 2025- May 2027	The Beauty of Marquetry and Parquetry Feb 8-June 7		
			Landscape Paintings (title TBD) June 21, 2025-January TBD, 2026.		

Sawyer Den

Driehaus Collection “Nature as Muse”

Overview:

Louis Comfort Tiffany was an innovator in the field of interior decoration. His major influence was the natural world, which heavily informed his design philosophy. This exhibition, a partnership with the Driehaus Collection, will explore Tiffany's nature-inspired designs through his decorative objects.

Exhibit Concept:

This exhibit will give visitors an introduction to Tiffany Studios and its design philosophy. This mini-exhibit will feature objects from the Driehaus Collection of Chicago. These may include light fixtures, vases, and other objects d'art that draw inspiration from nature. The Tiffany objects will draw visitors in and help them understand Tiffany's wider design values of proportion, balance, originality, and harmony. The Sawyer Den, featured in advertisements as an example of Tiffany Studio interior design, will be a perfect place to explore this topic.

Exhibit Objectives:

Know -- Visitors will learn how Louis Comfort Tiffany was inspired by nature, and how he incorporated it into his design philosophy. They may also connect his philosophy to the design of the Sawyer home.

Feel – Visitors will appreciate the beauty of the Tiffany objects

Do – Visitors will want to learn more about Tiffany studios and see more Tiffany objects in person.

Exhibit Details: This exhibition, a collaboration between OPM and the Driehaus Collection, will open in the Sawyer Den February 8th, 2025. It will be open through the beginning of 2026, so it will be available during the Neustadt's *Gardens in Glass* exhibition.

Projected Budget: \$5-10,000 (loan fees, electrician fees, transport, printing)

Sawyer Parlor

The Beauty of Marquetry and Parquetry

Overview:

Oshkosh had a thriving lumber industry that began in the mid-1800s. The lumber trade enabled the city to become a haven for woodworkers that produced a variety of wares including furniture and folk art utilizing decorative techniques known as marquetry and parquetry. This exhibition will highlight artisans and explore the history of this form of woodworking through examples in the Museum's collection.

Exhibit Objectives:

Know -- Visitors will learn the history and difference between marquetry and parquetry

Feel – Visitors will appreciate the unique decorative techniques through objects in the Museum's collection.

Do – Visitors will want to learn more about the history of woodworking in Oshkosh.

Exhibit Details: This exhibition will open in the Sawyer Parlor February 8th, 2025. It will be open through June 7th, 2025.

Estimated Budget: \$300 (Text panels and labels, mounting materials)

Landscape Treasures/Landscapes Across America/Nature's Studio (title TBD)

Overview:

Beginning in the early 19th century, American landscape became a significant theme for artists. American painters chronicled the vast wilderness that was America and the boundless prospects. When the expansion pushed westward, they recorded the disappearing landscape and the expanding cityscape. This exhibition will highlight American landscape paintings in the Museum's collection.

Exhibit Objectives:

Know -- Visitors will learn more about the diverse American regional landscapes that inspired artists.

Feel – Visitors will appreciate the beauty of this style of painting.

Do – Visitors will want to learn more about the history of landscape painting in the field of American Fine Art.

Exhibit Details: This exhibition will open in the Sawyer Parlor June 21st, 2025. It will be open through January TBD, 2026.

Estimated Budget: \$300 (Text panels and labels, mounting/hanging materials)

Sawyer Library

*Note: *Alluring Art* ends May 10, 2025

Durow Decorative Art Exhibit “In Good Spirits”

Overview:

This exhibit would feature the varied types of drinking vessels and wares for “stimulating brews” in OPM’s collection. From wine goblets to tea services, from coffee pots to beer steins, the exhibit will explore how form meets function in the design of containers for specific drinks. As a Durow Trust exhibit, the decorative art aspect of goblets, tea pots, steins, and more would be emphasized. This exhibit could be an opportunity for community partnerships/events around different types of beverages.

Exhibit Objectives:

Know—Visitors will learn about the design behind drinking vessels and why they have certain forms for certain liquids. They will learn if that form has changed over time.

Feel—Visitors will appreciate the historic and decorative aspect of functional items, many of which probably use variations of these in their own lives.

Do—Visitors may be compelled to look at their own drinkware in a different way, go have some tea/wine/beer/etc or purchase new drinkware etc.

Exhibit Details: This exhibit would be located in the Sawyer Library and run from May 24, 2025 through May 2027.

Projected Budget: \$800 (vinyl printing and mounts)



SUBJECT: Receipt & Filing of Claim Filed with the City's Insurance Company - Marcelene Bowers

DATE: January 28, 2025

Claim Information

Claimant: Marcelene Bowers

Date of Loss: 01/02/25

Summary of Claim: Alleged loss of wages due to the water being shut off after a pipe burst.



SUBJECT: Receipt & Filing of Claim Filed with the City's Insurance Company - Thomas Binner & Cheryl Williquette
DATE: January 28, 2025

Claim Information

Claimant: Thomas Binner & Cheryl Williquette

Date of Loss: 01/05/25

Summary of Claim: Alleged water damage to their home from a water meter that was not fitted properly.



SUBJECT: Receipt & Filing of Claim Filed with the City's Insurance Company - Joseph Kraus

DATE: January 28, 2025

Claim Information

Claimant: Joseph Kraus

Date of Loss: 01/01/25

Summary of Claim: Alleged an excessive assessment on his property in 2024.



TO: Honorable Mayor and Members of the Common Council
FROM: Kelly Nieforth, Director of Community Development
DATE: January 28, 2025
SUBJECT: Res 25-23 Grant Privilege in the Street for Statue West of 224 State Street Located in the State Street Right-of-Way (Plan Commission Recommends Approval)

BACKGROUND

The applicant requests a privilege in the street to allow for installation of a statue and associated utilities within City right-of-way. Any location of a non-city or public utility use in City right-of-way requires the issuance of a privilege in the street permit.

ANALYSIS

The statue will be located in front of 224 State Street, on the west end of the property. The property had historically been occupied by the Oshkosh Daily Northwestern. The applicant is currently converting the south building (formerly 216 State Street) to a first-floor restaurant and also plans to add hotel accommodations above the restaurant and in the building immediately to the north (224 State Street) as future phases. According to the submitted narrative and site plan, the proposed location of the statue is within the sidewalk east of State Street, between Waugoo Avenue and Otter Avenue.

The applicant is proposing to install a bronze statue of a pig with a fountain which will be used as a landmark for the new restaurant. The applicant will coordinate with the Department of Public Works to ensure no conflicts with City utilities. The Department of Public Works has reviewed the request and has no concerns with the proposed installation that cannot be addressed with the standard privilege in the street conditions.

RECOMMENDATION

The Plan Commission recommended granting Privilege in the Street with conditions on January 21, 2025. Please see the attached staff report and meeting minutes for more information.

Attachments

RES 25-23
Attachment to Res 25-23
Privilege - 224 State St

01/28/2025

25-23

RESOLUTION

CARRIED

6-0

PURPOSE: GRANT PRIVILEGE IN THE STREET FOR STATUE WEST OF 224 STATE STREET LOCATED IN THE STATE STREET RIGHT-OF-WAY

INITIATED BY: KELSIE LALLY

PLAN COMMISSION RECOMMENDATION: Approved

WHEREAS, Section 66.0425, Wis. Stats., provides for the granting of a privilege in a right-of-way; and

WHEREAS, the Plan Commission has approved of this request with conditions.

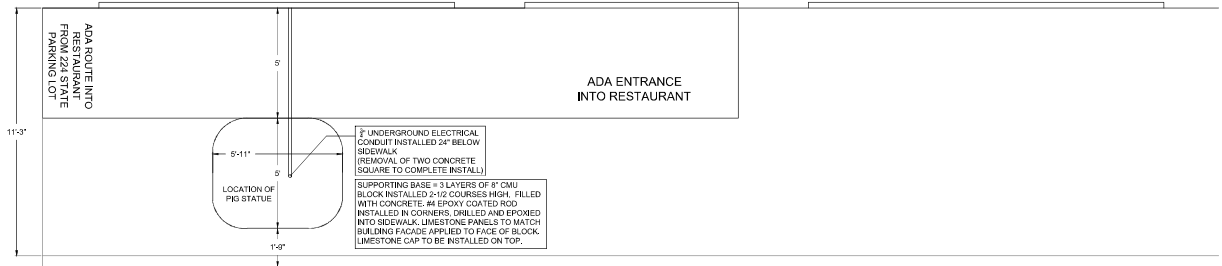
NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that the proper City officials are hereby authorized and directed to grant Team SNW, LLC a privilege in street for statue west of 224 State Street located in the State Street right-of-way, per the attached, with the following conditions:

1. The applicant shall follow all of the current editions of the Standard Specifications for City of Oshkosh, Wisconsin for construction, along with all Municipal Code requirements.
2. The applicant shall work with the Department of Public Works regarding the precise location of the statue within the public right-of-way. The Department of Public Works shall approve the precise location, but the approval shall not be unreasonably denied.
3. Applicant is responsible for costs, expenses, and damages to the extent they are related to applicant's activities pursuant to the privilege in the street. Any problem that may arise as a result of the installation of the monitoring well be the responsibility of the applicant to correct in coordination with the Department of Public Works.
4. All appropriate permits, including but not limited to right-of-way permits, are obtained prior to the start of the statue placement.
5. The applicant/owner secures and submits to the City Clerk a separate insurance policy which names the City of Oshkosh, and its officers, Council members, agents, employees and authorized volunteers as additional insureds with a minimum commercial general liability coverage of \$200,000 per occurrence and \$500,000 in general aggregate.
6. It is the responsibility of the applicant/owner to file in a timely manner a new insurance certificate with the City Clerk upon expiration of an existing certificate. Failure to do so may result in the revocation of the privilege in street within ten (10) days of notice.
7. The applicant shall enter into a privilege in the street agreement that will formalize the agreement between the City and the applicant. The agreement shall include these conditions, and City staff is also authorized to include additional conditions that are in the best interests of the City.
8. The facility is part of and documented with Digger's Hotline system.
9. The applicant shall take into consideration the City's use of the right-of-way and as a result plan its actions to provide the least amount of disruption that is reasonably possible.

Exhibit A



1 ELEVATION VIEW
Scale: 3/8



2 PLAN VIEW
Scale: 3/8

Statue will be installed on the sidewalk 90 feet south from the southeast corner of the Waugoo Avenue and State Street intersection.

AMEENA
DESIGN
262.384.1446
KELSIE@AMEENADESIGN.COM

PROJECT INFO

PROJECT NAME:

TRUFFLE PIG

STREET ADDRESS:
224 STATE ST.

CITY / STATE / ZIP:
OSHKOSH, WI

ISSUE DATE: 2.15.24

REVISION DATES:

2.15.24
9.16.24
12.02.24

DRAWN BY: MH

SHEET TITLE:
WEST FACADE

SHEET NUMBER:

IA1.3

ITEM: GRANT PRIVILEGE IN THE STREET FOR STATUE WEST OF 224 STATE STREET LOCATED IN THE STATE STREET RIGHT-OF-WAY

Plan Commission Meeting of January 21, 2025

GENERAL INFORMATION

Applicant: Kelsie Lally
Owner: Team SNW LLC

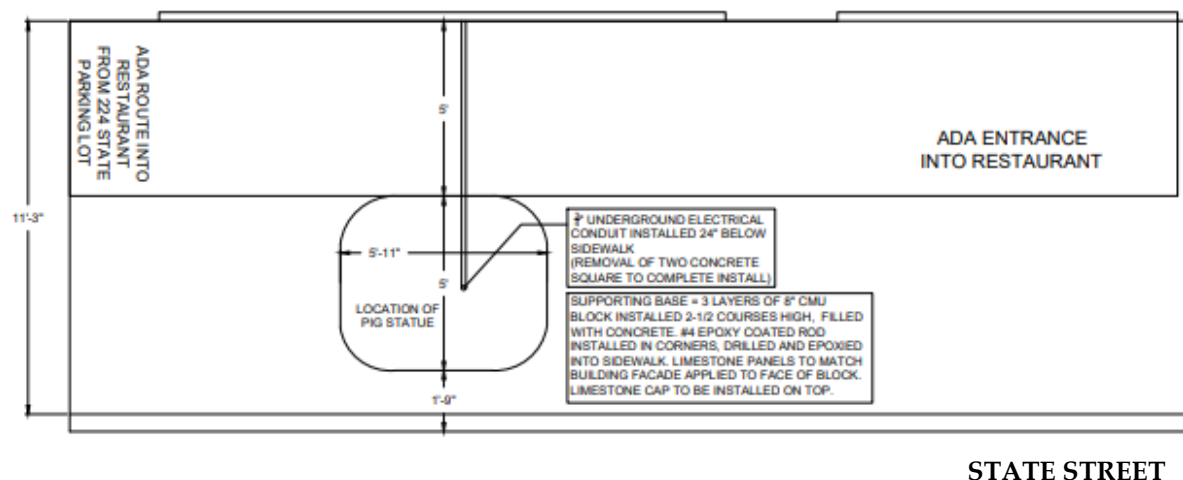
Action Requested: The applicant requests a privilege in the street to allow for installation of a statue and associated utilities within City right-of-way.

Applicable Ordinance Provisions: N/A but any location of a non-city or public utility use in City right-of-way requires the issuance of a privilege in the street permit.

Property Location and Type/Analysis:

The statue will be located in front of 224 State Street, on the west end of the property. The property had historically been occupied by the Oshkosh Daily Northwestern. The applicant is currently converting the south building (formerly 216 State Street) to a first-floor restaurant and also plans to add hotel accommodations above the restaurant and in the building immediately to the north (224 State Street) as future phases. According to the submitted narrative and site plan, the proposed location of the statue is within the sidewalk east of State Street, between Waugoo Avenue and Otter Avenue. The applicant is proposing to install a bronze statue of a pig with a fountain which will be used as a landmark for the new restaurant.

The applicant will coordinate with the Department of Public Works to ensure no conflicts with City utilities. The Department of Public Works has reviewed the request and has no concerns with the proposed installation that cannot be addressed with the standard privilege in the street conditions.



Site Plan



Elevation View



Existing Facade

RECOMMENDATION/CONDITIONS

Staff recommends approval of the request for privilege-in-the-street with the following conditions:

1. The applicant shall follow all of the current editions of the Standard Specifications for City of Oshkosh, Wisconsin for construction, along with all Municipal Code requirements.
2. The applicant shall work with the Department of Public Works regarding the precise location of the statue within the public right-of-way. The Department of Public Works shall approve the precise location, but the approval shall not be unreasonably denied.
3. Applicant is responsible for costs, expenses, and damages to the extent they are related to applicant's activities pursuant to the privilege in the street. Any problem that may arise as a result of the installation of the monitoring well be the responsibility of the applicant to correct in coordination with the Department of Public Works.
4. All appropriate permits, including but not limited to right-of-way permits, are obtained prior to the start of the statue placement.
5. The applicant/owner secures and submits to the City Clerk a separate insurance policy which names the City of Oshkosh, and its officers, Council members, agents, employees and authorized volunteers as additional insureds with a minimum commercial general liability coverage of \$200,000 per occurrence and \$500,000 in general aggregate.
6. It is the responsibility of the applicant/owner to file in a timely manner a new insurance certificate with the City Clerk upon expiration of an existing certificate. Failure to do so may result in the revocation of the privilege in street within ten (10) days of notice.
7. The applicant shall enter into a privilege in the street agreement that will formalize the agreement between the City and the applicant. The agreement shall include these conditions, and City staff is also authorized to include additional conditions that are in the best interests of the City.
8. The facility is part of and documented with Digger's Hotline system.
9. The applicant shall take into consideration the City's use of the right-of-way and as a result plan its actions to provide the least amount of disruption that is reasonably possible.

Plan Commission recommended approval of the requested Privilege in the Street with the conditions on January 21, 2025. The following is Plan Commission's discussion on the item.

Site Inspections Report: All Commissioners reported visiting the site.

Staff report accepted as part of the record.

The applicant requests a privilege in the street to allow for installation of a statue and associated utilities within City right-of-way.

Ms. Dziengeleski presented the items and reviewed the site and surrounding area as well as the land use and zoning classifications in this area. Staff recommends approval of the request for privilege-in-the-street with the conditions as listed in the staff report.

Mr. Perry opened up technical questions to staff.

Mr. Kiefer inquired whether the statue is mounted on a base and extends outward from the building.

Mr. Slusarek responded that the statue is positioned on a base adjacent to the building.

Mr. Kiefer inquired about the distance between the statue and the building.

Ms. Rutkowski mentioned that the statue is located five feet from the building and one foot away from State Street.

Ms. Davey questioned whether this means there is just one foot of space available to walk around the statue.

Ms. Rutkowski clarified that there will be five feet between the building and an additional foot of space before reaching State Street.

Mr. Loewenstein asked if there is an elevation change for the ADA entrance.

Ms. Rutkowski responded there is not.

Mr. Kiefer asked whether there are any surrounding elements around the statue or if it stands alone on the sidewalk.

Mr. Slusarek said that is correct.

Mr. Perry opened public comment and asked if the applicant wanted to make any statements.

Kelsie Lally, of 1840 Evans Street, stated her team is developing an Italian restaurant at 224 State Street. The bronze pig statue, a replica of Florence's Il Porcellino Tartufo, is intended to greet customers. She highlighted a five-foot clearance for the ADA-compliant sidewalk and a ramp from the entrance to the east-side parking lot. An 18-inch gap on the west side of the statue base allows car doors to open safely. The concrete block base will be wrapped in limestone to match the exterior façade.

Mr. Perry asked if any members of the public wished to speak. There were none.

Mr. Perry closed public comment.

There was no closing statement from the applicant.

Motion by Propp to adopt the findings and recommendation as stated in the staff report.

Seconded by Scheuermann.

Mr. Perry asked if there was any discussion on the motion.

Mr. Loewenstein inquired about the distance between the Main Street sidewalk planters and the adjacent buildings.

Mr. Gierach responded that staff estimates there is approximately seven feet of clearance from the buildings to the planters. Generally, a two-foot gap is required between the street and any planter or fixture. However, the sidewalk at 224 State Street lacks sufficient space to meet this standard requirement.

Ms. Scheuermann inquired if other fixtures are required to have the same level of insurance and protection as the pig statue.

Mr. Gierach explained that the additional protection is required due to the underground electrical installation for the statue's fountain feature. Planters, awnings, and similar features are approved through administrative processes with encroachment agreements and similar documentation.

Council Member Nichols remarked that public art is always beneficial and expressed that the statue will be a great addition to downtown.

Motion carried 7-0.



City of Oshkosh
General Application

SUBMIT TO:
Dept. of Community Development
215 Church Ave., P.O. Box 1130
Oshkosh, WI 54901
Room 204
PHONE: (920) 236-5059
Email: planning@ci.oshkosh.wi.us

****PLEASE TYPE OR PRINT USING BLACK INK****

APPLICANT INFORMATION

Petitioner: KELSIE LALLY Date: 11/27/24
Petitioner's Address: 1040 EYAN'S ST. City: OSHKOSH State: WI Zip: 54901
Telephone #: (262) 384 1446 Email: KELSIE@AMEENA DESIGN.COM Contact preference: ☐ Phone ☒ Email
Status of Petitioner (Please Check): ☐ Owner ☒ Representative ☐ Tenant ☐ Prospective Buyer
Petitioner's Signature (required): Kelsie Lally Date: 11/27/24

OWNER INFORMATION

Owner(s): VALETA MASSEY Date: 11/27/24
Owner(s) Address: 575 EASTVIEW WAY City: WOODSIDE State: CA Zip: 94062
Telephone #: () Email: VMA@TJRODGERS.COM Contact preference: ☐ Phone ☒ Email
Ownership Status (Please Check): ☒ Individual ☐ Trust ☐ Partnership ☐ Corporation

Property Owner Consent: (required)

By signature hereon, I/We acknowledge that City officials and/or employees may, in the performance of their functions, enter upon the property to inspect or gather other information necessary to process this application. I also understand that all meeting dates are tentative and may be postponed by the Planning Services Division for incomplete submissions or other administrative reasons.

Property Owner's Signature: Massey Date: 12/05/24
Valeta Massey (Dec 5, 2024 14:22 PST)

TYPE OF REQUEST:

- ☐ Access Control Variance
☐ Easement
☒ Privilege in Street (identify) BRONZE PIG STATUE AT SIDEWALK ON 224 STATE STREET
☐ Land Acquisition
☐ Land Disposition
☐ Special Area Design Review
☐ Other (identify) _____

SITE INFORMATION

Address/Location of Proposed Project: 224 STATE STREET
Proposed Project Type: HOTEL AND RESTAURANT
Current Use of Property: UNDER CONSTRUCTION. PREVIOUS= NEWSPAPER DISTRIBUTION. Zoning: CMU
Land Uses Surrounding Your Site: North: CMU / INSTITUTIONAL
South: CMU / INSTITUTIONAL
East: INSTITUTIONAL
West: CMU / INSTITUTIONAL

- Application fees are due at time of submittal. Make check payable to City of Oshkosh.
➤ Please refer to the fee schedule for appropriate fee. FEE IS NON-REFUNDABLE

For more information please visit the City's website at <https://www.ci.oshkosh.wi.us/CommunityDevelopment/>

Staff _____ Date Rec'd _____

SUBMITTAL REQUIREMENTS – Must accompany the application to be complete.

(Submit only digital files. If file size exceeds 10 mb, please send through a file transfer. Please note at the discretion of Community Development staff may request a hard copy)

➤ **A narrative of the proposed request / project including:**

- ☒ Proposed use of the property
- ☒ Existing use of the property
- ☒ Identification of structures on the property and discussion of their relation to the project
- ☐ Projected number of residents, employees, and/or daily customers.
- ☒ Proposed amount of dwelling units, floor area, landscape area, and parking area expressed in square feet and acreage to the nearest one-hundredth of an acre.
- ☐ Effects on adjoining properties to include: noise, hours of operation, glare, odor, fumes, vibration, etc.
- ☐ Surrounding land uses
- ☐ Compatibility of the proposed use with adjacent and other properties in the area.
- ☐ Traffic generation
- ☐ Any other information pertinent to adequate understanding of the intended use and its relation to nearby properties

➤ **A complete site plan including: (as may be appropriate per your request)**

- ☒ Digital plans and drawings of the project
- ☒ Title block that provides all contact information for the petitioner and/or owner, if different
- ☒ Full name and contact information of petitioner's engineers/surveyors/architects, or other design professionals used in the plan preparation
- ☒ The date of the original plan and latest date of revision to the plan
- ☐ A north arrow and graphic scale. Said scale is not to be smaller than one inch equals sixty feet (1"=60') unless otherwise approved by the Department of Community Development prior to submittal
- ☐ All property lines and existing and proposed right-of-way lines with bearings and dimensions clearly labeled
 - ☐ All required building setback and offset lines
 - ☐ All existing and proposed buildings, structures, and paved areas, including building entrances, walks, drives, decks, patios, fences, walls
 - ☐ Location of all outdoor storage and refuse disposal areas and the design and materials used for construction
 - ☐ Location and dimension of all on-site parking (and off-site parking provisions if they are to be employed), including a summary of the number of parking stalls provided per the requirements of Section 30-75 City of Oshkosh Zoning Ordinance
 - ☐ Location and dimension of all loading and service areas on the subject property
 - ☐ Location, height, design, illumination power and orientation of all exterior lighting on the property including a photometrics plan
 - ☐ Location of all exterior mechanical equipment and utilities and elevations of proposed screening devices where applicable (i.e. visible from a public street or residential use or district). Mechanical equipment includes, but is not limited to; HVAC equipment, electrical transformers and boxes, exhaust flues, plumbing vents, gas regulators, generators
 - ☐ Any other necessary information as determined during pre-submittal meeting with City staff

Planning Staff may waive certain requirements if deemed not applicable to the project review

I hereby certify that to the best of my knowledge all required application materials are included with this application. I am aware that failure to submit the required completed application materials may result in denial or delay of the application request.

Applicant's Signature (required):



Date: 11/27/2024

Team SNW LLC
12/05/2024

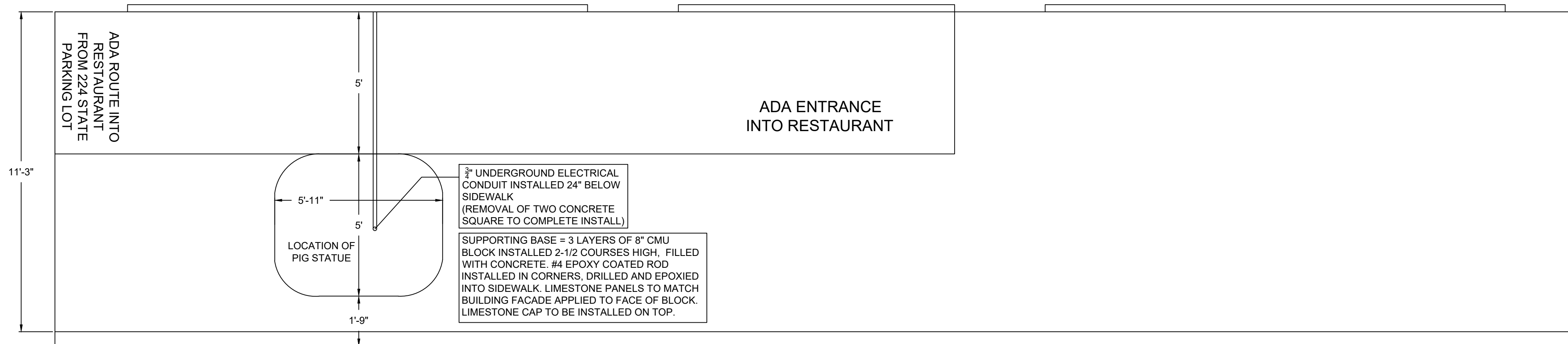
224 State Street Bronze Pig Statue in the Right of Way

Narrative

224 State Street is a property composed of 224 State Street and previously addressed 216 State Street. The proposed use of this property is a restaurant and boutique hotel with retail spaces. The bronze pig statue will be located in front of previously address 216 State Street, on the west end of the property. It will be on the sidewalk east of State Street, between Waugoo Avenue and Otter Avenue. Please see attached plans that provide the elevation and plan view.



1 ELEVATION VIEW
Scale: 3/8



2 PLAN VIEW
Scale: 3/8

AMEENA
DESIGN
262.384.1446
KELSIE@AMEENADESIGN.COM

..Users\Meghan\Pictures\Ameena Stacked Back CMYK.jpg

PROJECT INFO

PROJECT NAME:

TRUFFLE PIG

STREET ADDRESS:
224 STATE ST.

CITY / STATE / ZIP:
OSHKOSH, WI

ISSUE DATE: 2.15.24

REVISION DATES:

2.15.24
9.16.24
12.02.24

DRAWN BY: MH

SHEET TITLE:
WEST FACADE

SHEET NUMBER:

IA1.3

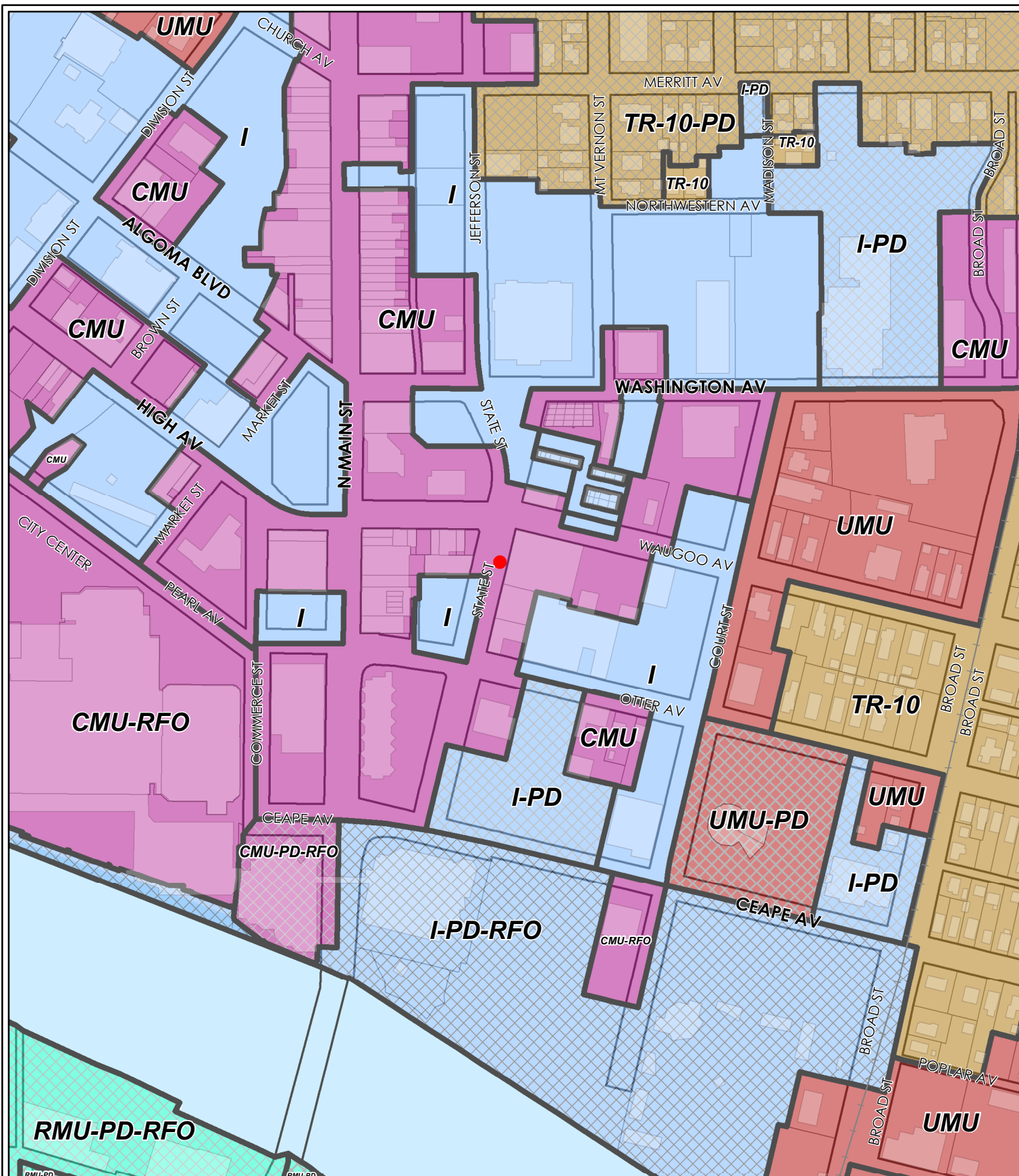


BASE MAP

City of Oshkosh maps and data are intended to be used for general identification purposes only, and the City of Oshkosh assumes no liability for the accuracy of the information. Those using the information are responsible for verifying accuracy. For full disclaimer please go to www.ci.oshkosh.wi.us/GISdisclaimer

N
 1 in = 0.02 mi
 1 in = 120 ft
 Printing Date: 12/19/2024
 Prepared by: City of Oshkosh, WI





ZONING MAP

City of Oshkosh maps and data are intended to be used for general identification purposes only, and the City of Oshkosh assumes no liability for the accuracy of the information. Those using the information are responsible for verifying accuracy. For full disclaimer please go to www.ci.oshkosh.wi.us/GISdisclaimer



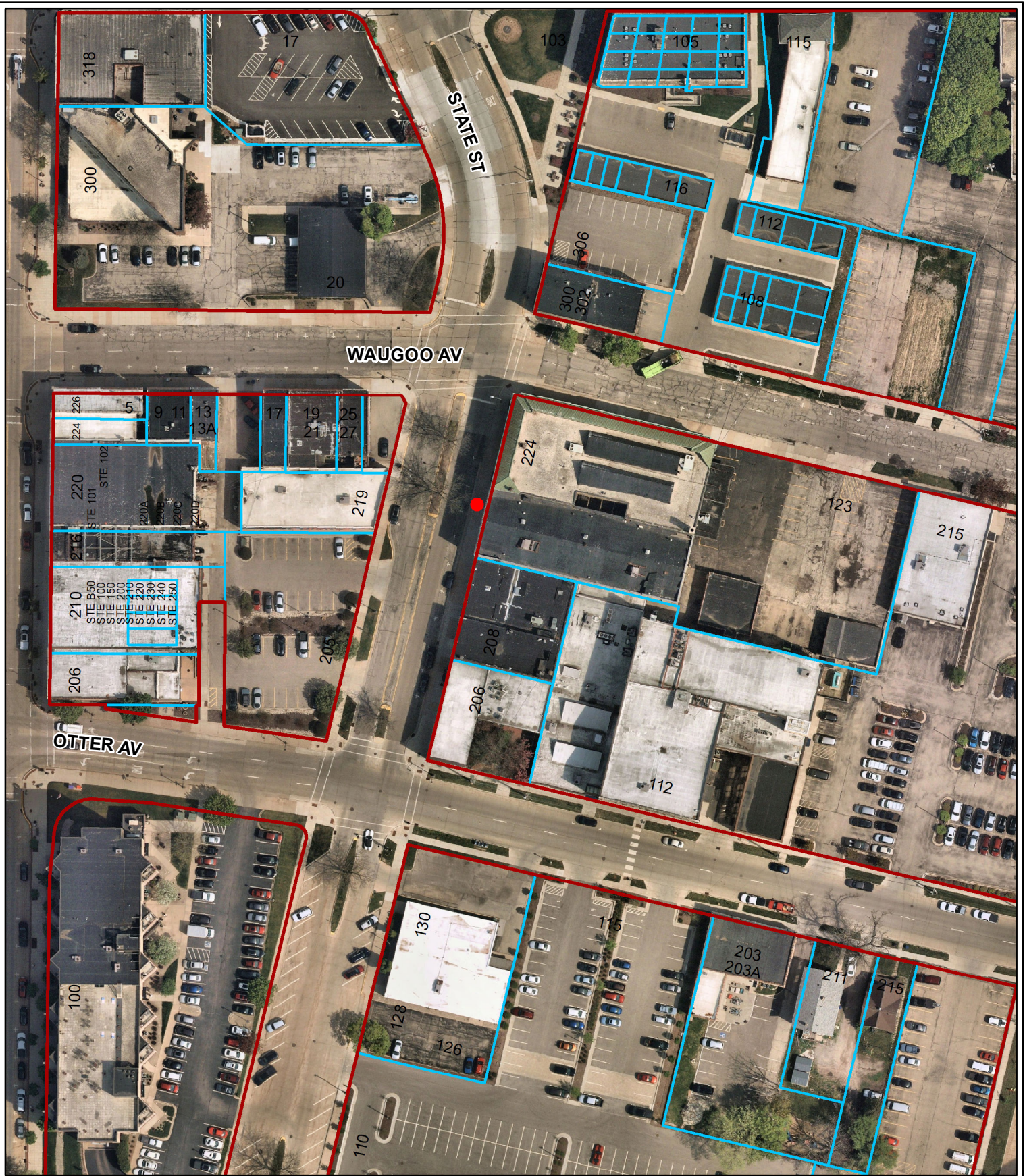
1 in = 0.06 mi

1 in = 300 ft

Printing Date: 12/19/2024

Prepared by: City of Oshkosh, WI





AERIAL MAP

City of Oshkosh maps and data are intended to be used for general identification purposes only, and the City of Oshkosh assumes no liability for the accuracy of the information. Those using the information are responsible for verifying accuracy. For full disclaimer please go to www.ci.oshkosh.wi.us/GISdisclaimer



1 in = 0.02 mi

1 in = 100 ft

Printing Date: 12/19/2024

Prepared by: City of Oshkosh, WI





TO: Honorable Mayor and Members of the Common Council
FROM: Kelly Nieforth, Director of Community Development
DATE: January 28, 2025
SUBJECT: Res 25-24 Accept Sidewalk Easement at the Southwesterly Corner of Bay Shore Drive and Mill Street (627 Bay Shore Drive) (Plan Commission Recommends Approval)

BACKGROUND

The subject property is a 1.64-acre lot located at the southwest corner of Bay Shore Drive and Mill Street developed with a multi-tenant commercial building. The easement will be a 12.5 square foot triangular area located at the northeast corner of the subject property, running five feet along both of the Bay Shore Drive and Mill Street rights-of-way.

ANALYSIS

This year, the City will be reconstructing Bay Shore Drive from Broad Street east to Mill Street. The construction includes the addition of public sidewalk along the south side of Bay Shore Drive. The City is requesting this easement to allow for a slight expansion of the public sidewalk to install an Americans With Disabilities Act (ADA) - compliant public concrete sidewalk. The easement will allow the City to construct the ADA-compliant sidewalk ramp and provide continued access for future maintenance and replacements/ upgrades as needed.

The City Attorney's office has drafted the necessary easement documents. The Department of Public Works does not have concerns with the proposal and will work with the property owner to have the appropriate easement documents signed and recorded at the Winnebago County Register of Deeds upon Council approval.

RECOMMENDATION

The Plan Commission recommended approval of the proposed easement on January 21, 2025. Please see the attached staff report and meeting minutes for more information.

Attachments

RES 25-24
Accept Sidewalk Easement - 627 Bay Shore Dr

01/28/2025

25-24

RESOLUTION

CARRIED

6-0

PURPOSE: ACCEPT SIDEWALK EASEMENT AT THE SOUTHWESTERLY CORNER OF BAY SHORE DRIVE AND MILL STREET (627 BAY SHORE DRIVE)

INITIATED BY: CITY OF OSHKOSH DEPARTMENT OF PUBLIC WORKS

PLAN COMMISSION RECOMMENDATION: Approved

BE IT RESOLVED by the Common Council of the City of Oshkosh that the City hereby accepts a sidewalk easement from 627 Bay Shore Drive LLC at the southwesterly corner of Bay Shore Drive and Mill Street (627 Bay Shore Drive), per the attached, and the proper City officials are authorized and directed to execute any and all documents necessary for purpose of same.

**ITEM: ACCEPT SIDEWALK EASEMENT AT THE SOUTHWESTERLY CORNER OF
BAY SHORE DRIVE AND MILL STREET (627 BAY SHORE DRIVE)**

Plan Commission Meeting of January 21, 2025

GENERAL INFORMATION

Applicant: Department of Public Works

Owner: 627 Bay Shore Drive, LLC

Actions Requested: The City of Oshkosh is requesting acceptance of an easement for sidewalk construction at the southwesterly corner of Bay Shore Drive and Mill Street.

Applicable Ordinance Provisions: N/A

Property Location and Background Information:

The subject property is a 1.64-acre lot located at the southwest corner of Bay Shore Drive and Mill Street developed with a multi-tenant commercial building. The easement will be a 12.5 square foot triangular area located at the northeast corner of the subject property, running five feet along both of the Bay Shore Drive and Mill Street rights-of-way.



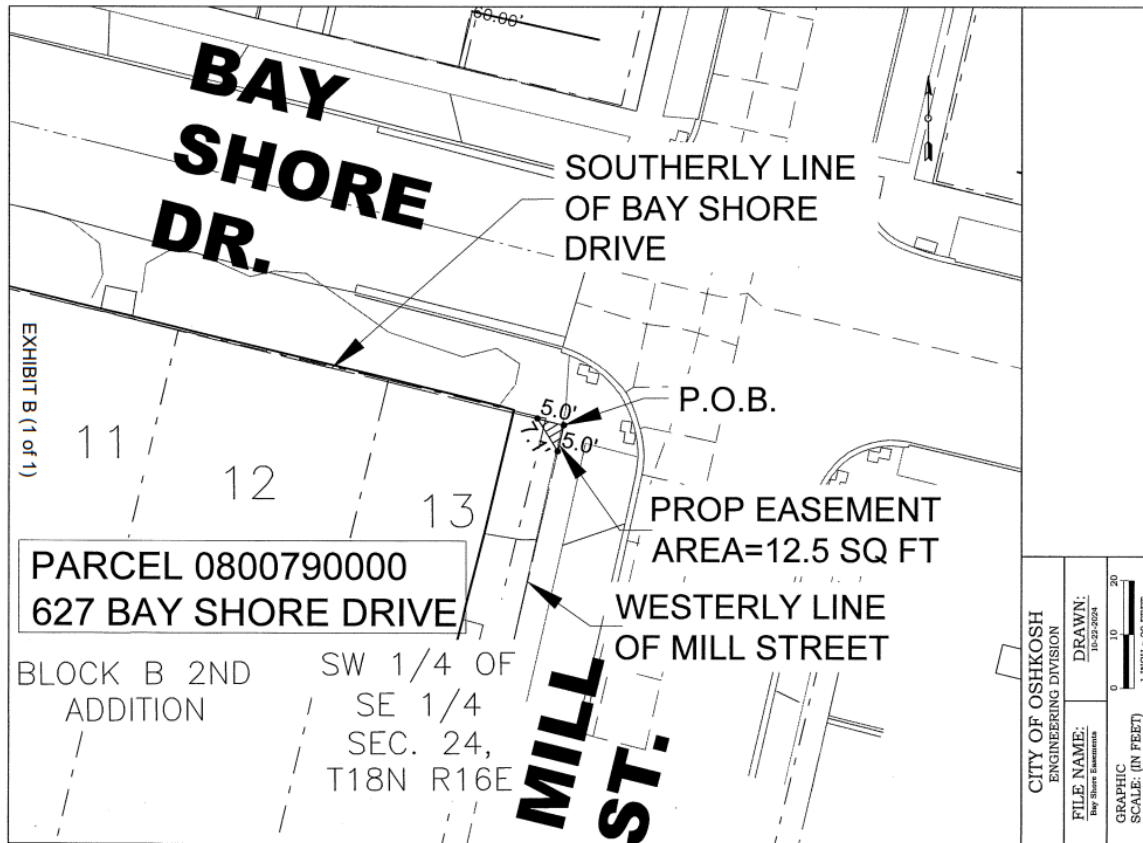
ANALYSIS

This year, the City will be reconstructing Bay Shore Drive from Broad Street east to Mill Street. The construction includes the addition of public sidewalk along the south side of Bay

Easement Location

Shore Drive. The City is requesting this easement to allow for a slight expansion of the public sidewalk to install an Americans With Disabilities Act (ADA) - compliant public concrete sidewalk. The easement will allow the City to construct the ADA-compliant sidewalk ramp and provide continued access for future maintenance and replacements/ upgrades as needed.

The City Attorney's office has drafted the necessary easement documents. The Department of Public Works does not have concerns with the proposal and will work with the property owner to have the appropriate easement documents signed and recorded at the Winnebago County Register of Deeds upon Council approval.



RECOMMENDATION/CONDITIONS

Staff recommends approval to accept the proposed sidewalk easement at 627 Bay Shore Drive as requested.

Plan Commission recommended approval of the requested sidewalk easement on January 21, 2025. The following is Plan Commission's discussion on the item.

Site Inspections Report: Ms. Scheuermann, Council Member Nichols and Mr. Kiefer reported visiting the site.

Staff report accepted as part of the record.

The City of Oshkosh is requesting acceptance of an easement for sidewalk construction at the southwesterly corner of Bay Shore Drive and Mill Street.

Mr. Nau presented the items and reviewed the site and surrounding area as well as the land use and zoning classifications in this area. Staff recommends approval to accept the proposed sidewalk easement at 627 Bay Shore Drive as requested.

Mr. Perry opened up technical questions to staff.

Ms. Scheuermann asked if this item is coming before Plan Commission because the street there has to be redone.

Mr. Nau said that is correct.

Council Member Nichols asked if this is the section of street that Council just approved special assessments for sidewalks.

Mr. Gierach stated no special assessments are approved. At the last meeting, Council authorized staff to order and install the sidewalk. Staff is currently working through the special assessment process.

Council Member Nichols asked if this process is being done out of order.

Mr. Gierach mentioned staff believes their current process is correct as they were authorized to proceed with the sidewalk construction. The easement will aid in ensuring ADA compliance. Council Member Nichols inquired whether the sidewalk would lack ADA compliance if the easement wasn't approved.

Mr. Gierach said that is correct and staff would not be able to make the ramp and the connection to Mill Street ADA compliant.

Mr. Perry opened public comment and asked if the applicant wanted to make any statements. The applicant declined to make a statement.

Mr. Perry asked if any members of the public wished to speak. There were no members of the public who spoke.

Mr. Perry closed public comment.

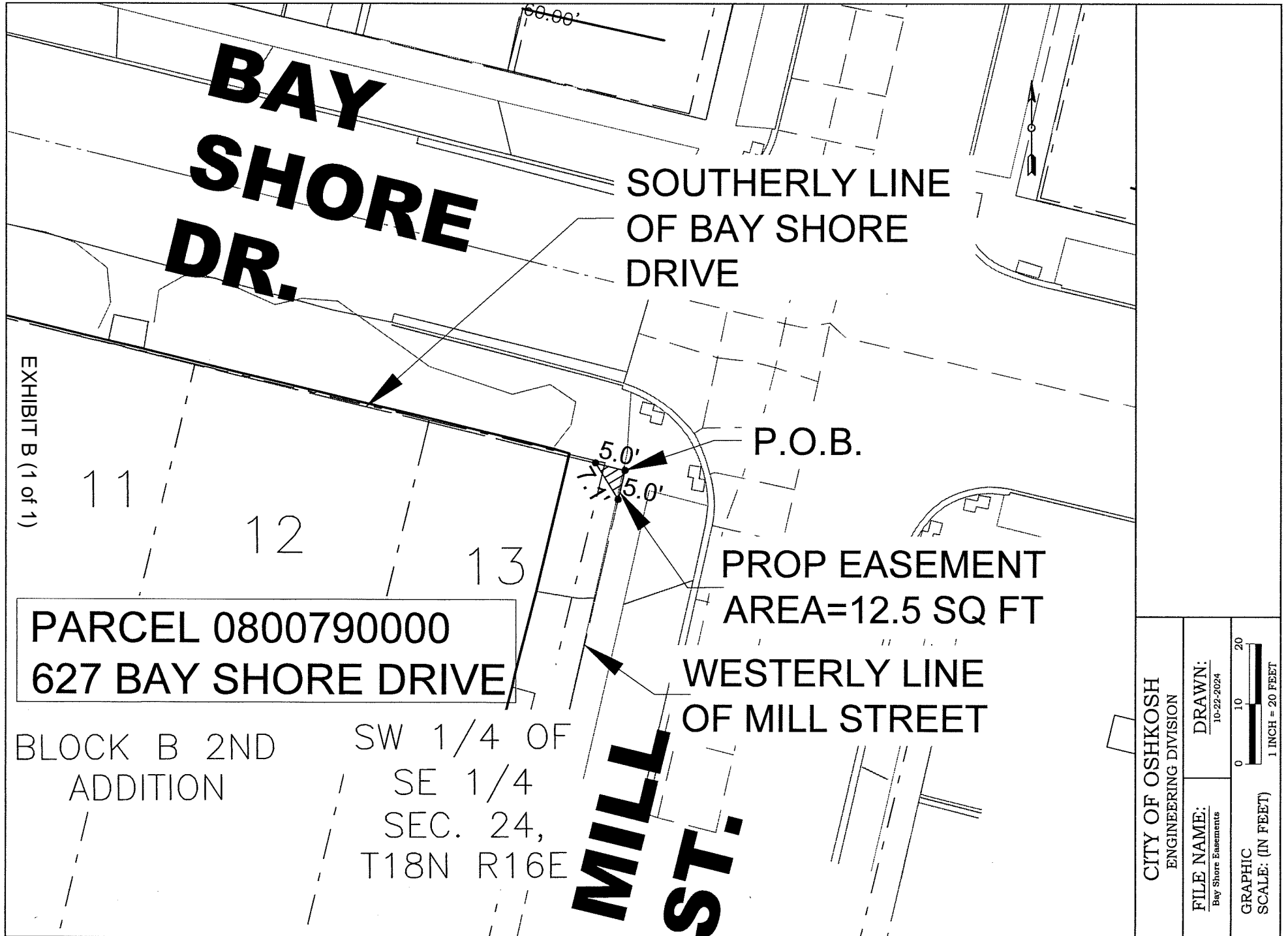
There was no closing statement from the applicant.

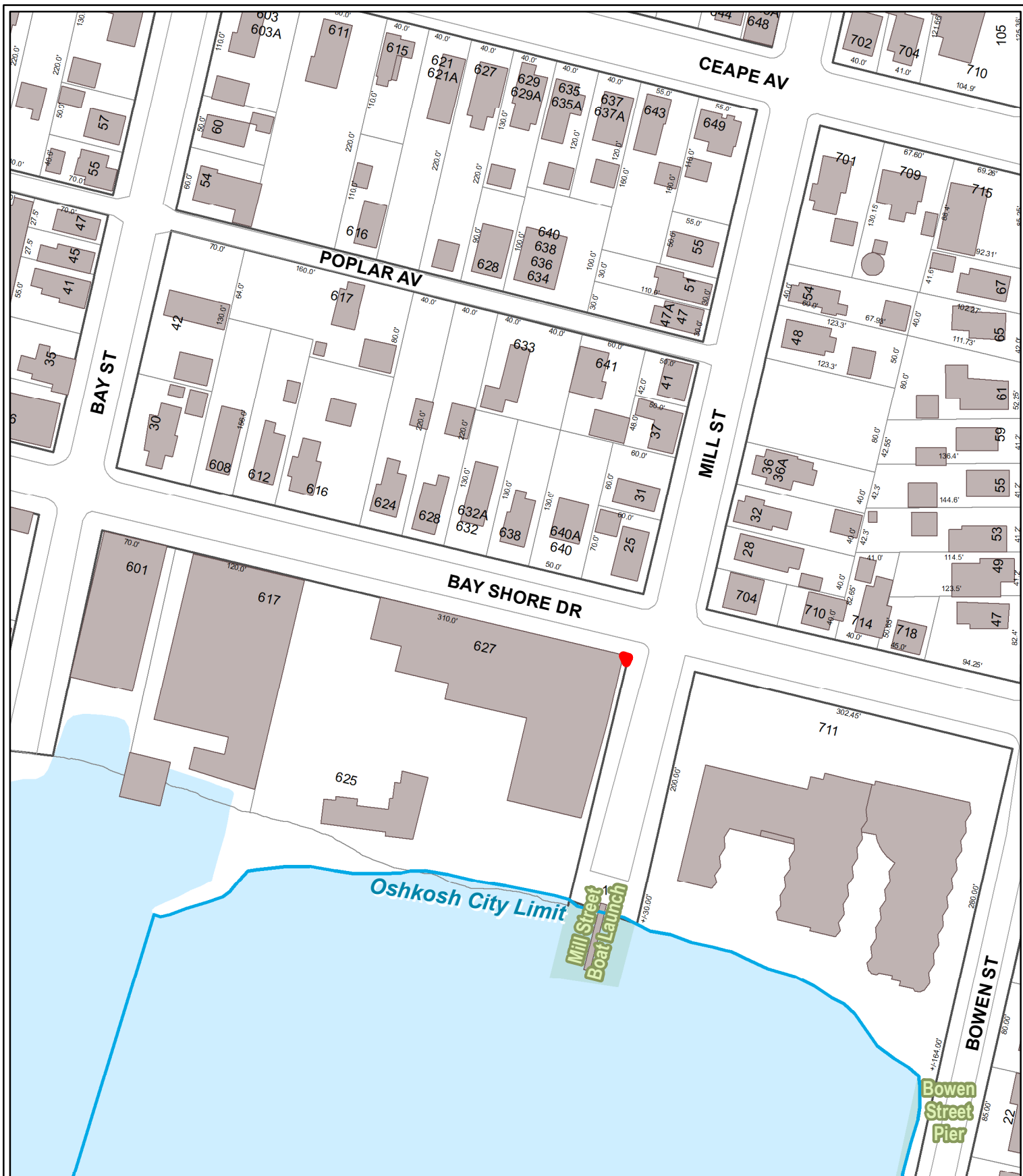
Motion by Kiefer to adopt the findings and recommendation as stated in the staff report.

Seconded by Scheuermann.

Mr. Perry asked if there was any discussion on the motion. There was no discussion.

Motion carried 7-0.





BASE MAP

City of Oshkosh maps and data are intended to be used for general identification purposes only, and the City of Oshkosh assumes no liability for the accuracy of the information. Those using the information are responsible for verifying accuracy. For full disclaimer please go to www.ci.oshkosh.wi.us/GISdisclaimer



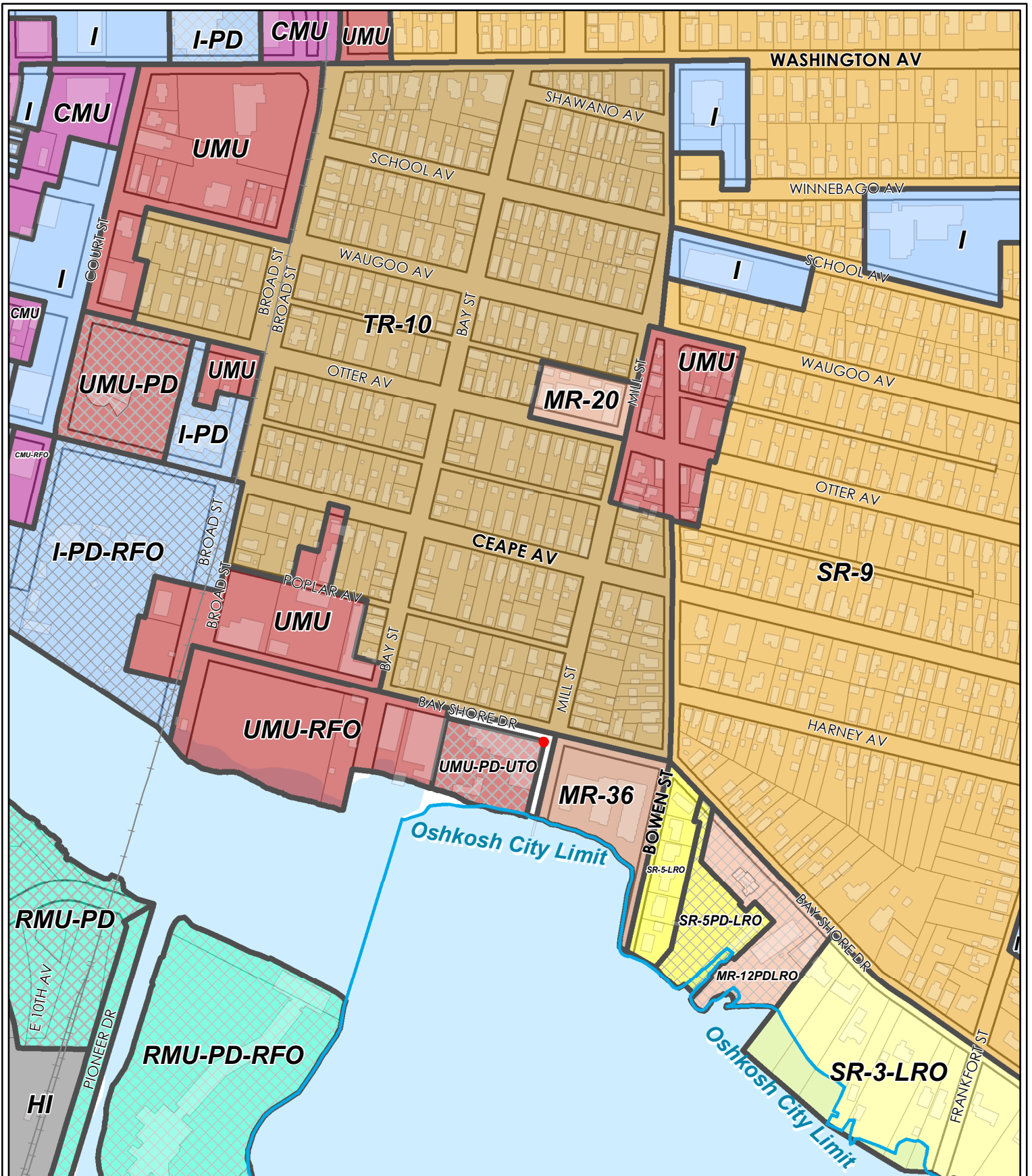
1 in = 0.02 mi

1 in = 120 ft

Printing Date: 12/30/2024

Prepared by: City of Oshkosh, WI





ZONING MAP



1 in = 0.08 mi

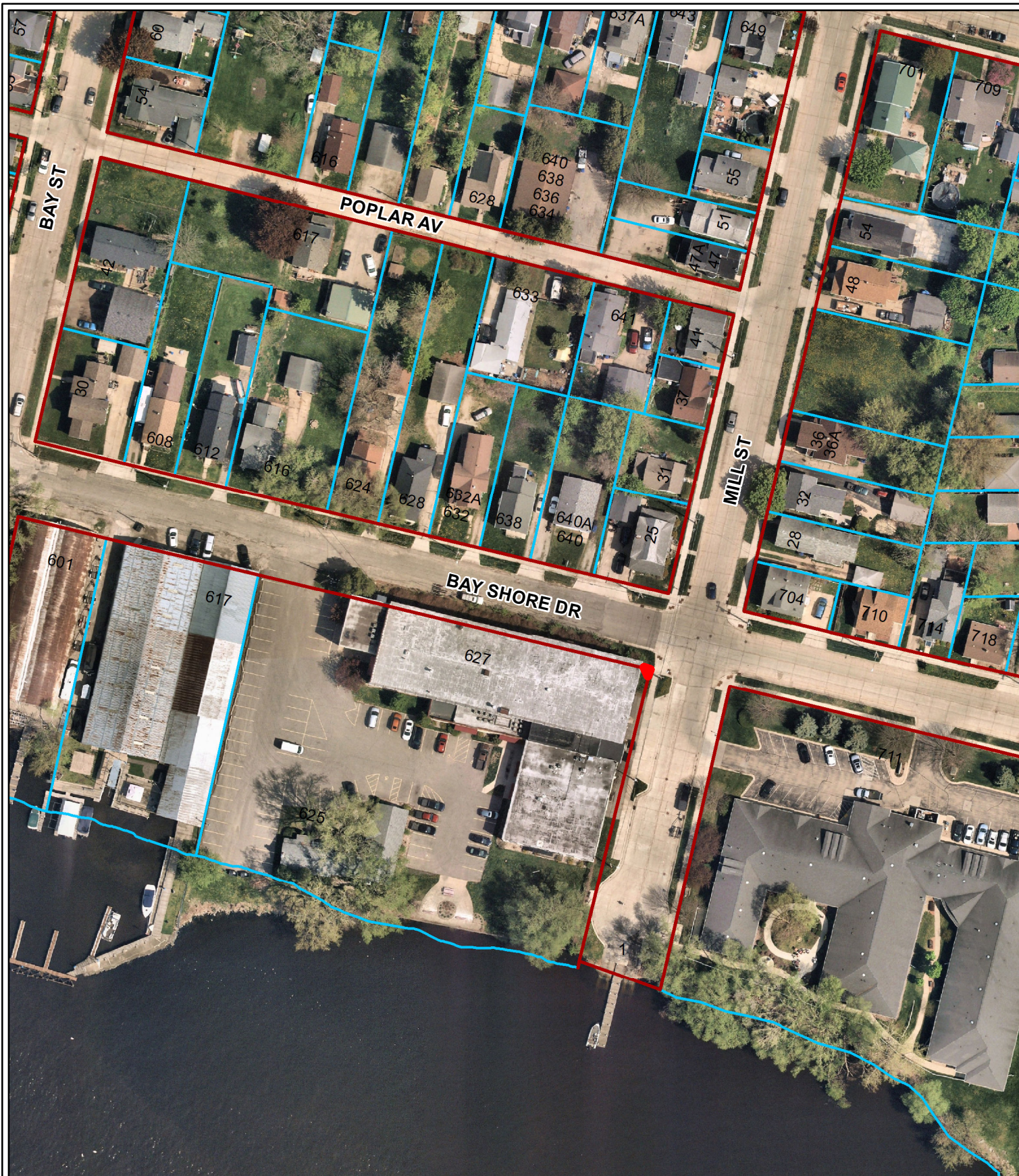
1 in = 400 ft

Printing Date: 12/30/2024

Prepared by: City of Oshkosh, WI



City of Oshkosh maps and data are intended to be used for general identification purposes only, and the City of Oshkosh assumes no liability for the accuracy of the information. Those using the information are responsible for verifying accuracy. For full disclaimer please go to www.ci.oshkosh.wi.us/GISdisclaimer



AERIAL MAP

City of Oshkosh maps and data are intended to be used for general identification purposes only, and the City of Oshkosh assumes no liability for the accuracy of the information. Those using the information are responsible for verifying accuracy. For full disclaimer please go to www.ci.oshkosh.wi.us/GISdisclaimer



1 in = 0.02 mi

1 in = 100 ft

Printing Date: 12/30/2024

Prepared by: City of Oshkosh, WI





TO: Honorable Mayor and Members of the Common Council
FROM: Kelly Nieforth, Director of Community Development
DATE: January 28, 2025
SUBJECT: Res 25-25 Approve Conditional Use Permit Request for an Adaptive Reuse at 322 Church Avenue (Plan Commission Recommends Approval)

BACKGROUND

The subject site is located at the northeast corner of Church Avenue and Jackson Street. The subject parcel is approximately 6,920 square feet (0.16 acres) in area and is developed with an existing 2,580 square foot two-story building constructed in 1913. According to the Polk Directories, this property was originally used as a single-family home until 1974. In 1975, the building was changed to a commercial land use (Manpower Inc). Since that time, the property has been used primarily as commercial office space. The general area has a wide variety of uses including governmental, institutional, and low to high density residential and commercial.

ANALYSIS

The applicant is requesting Conditional Use Permit (CUP) approval for an adaptive reuse of the property to convert the existing commercial use to a single-family use. Single-family uses are not permitted in the UMU Zoning District. However, because the structure was constructed and used as a single-family home, the single-family use may be reestablished through approval of an adaptive reuse. According to the applicant, the existing footprint of the building will not be changed and there are no external design modifications planned.

Staff is in support of the Conditional Use Permit for the adaptive reuse as the conversion will not have a detrimental impact on the surrounding area and will not result in increased traffic to the site. Also, the property has sufficient parking and meets the residential parking standards. Architecturally, the building fits the character of the neighborhood and the single-family use is compatible with residential uses in the surrounding area. Staff also feel the proposed use of the site will align with the design of the building itself, as the exterior appearance is consistent with that of a single-family home.

FISCAL IMPACT

The conversion of the existing office use to residential should have a minimal impact on overall assessed value.

RECOMMENDATION

The Plan Commission recommended approval of the requested conditional use permit with findings on January 21, 2025. Please see the attached staff report and meeting minutes for more information.

Attachments

RES 25-25
CUP - 322 Church Ave

01/28/2025

25-25

RESOLUTION

CARRIED

6-0

PURPOSE: APPROVE CONDITIONAL USE PERMIT REQUEST FOR AN ADAPTIVE REUSE AT 322 CHURCH AVENUE

INITIATED BY: STEVEN LEWIS

PLAN COMMISSION RECOMMENDATION: Approved w/ findings

WHEREAS, the Plan Commission finds that the conditional use permit amendment request for an adaptive reuse at 322 Church Avenue, is consistent with the criteria established in Sections 30-51 (C) and 30-382 of the Oshkosh Zoning Ordinance.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that a conditional use permit request for an adaptive reuse at 322 Church Avenue, per the attached, is hereby approved, with the following findings:

1. Would not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare because the subject property was previously used as a single-family home and fits in well with the neighborhood as home.
2. Maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property because the subject property is within a mixed use area with multiple land uses, including existing single-family residential homes.
3. The conditional use is located in an area that will be adequately served by, and will not impose an undue burden on., any of the improvements, facilities, utilities or services provided by the public or private agencies serving the subject property because this is an existing property that has an established infrastructure.

**ITEM PUBLIC HEARING: CONDITIONAL USE PERMIT REQUEST FOR AN
ADAPTIVE REUSE AT 322 CHURCH AVENUE**

Plan Commission Meeting of January 21, 2025

GENERAL INFORMATION

Applicant/Property Owner: Steven Lewis

Action(s) Requested:

The applicant is requesting Conditional Use Permit approval for an adaptive reuse at 322 Church Avenue.

Applicable Ordinance Provisions:

Adaptive Reuses are permitted only through a Conditional Use Permit in the Urban Mixed Use District (UMU) as regulated in Section 30-53(C) of the Zoning Ordinance. Criteria used for Conditional Use Permits are located in Section 30-382 of the Zoning Ordinance.

Property Location and Background Information:

The subject site is located at the northeast corner of Church Avenue and Jackson Street. The subject parcel is approximately 6,920 square feet (0.16 acres) in area and is developed with an existing 2,580 square foot two-story building constructed in 1913. According to the Polk Directories, this property was originally used as a single-family home until 1974. In 1975, the building



Google Street View of Subject Site

was changed to a commercial land use (Manpower Inc). Since that time, the property has been used primarily as commercial office space. The general area has a wide variety of uses including governmental, institutional, and low to high density residential and commercial.

Subject Site:

<i>Existing Land Use</i>	<i>Zoning</i>
Commercial	Urban Mixed Use (UMU)

<i>Recognized Neighborhood Association</i>
Historic Jackson Neighborhood Association

Adjacent Land Use and Zoning:

<i>Existing Uses</i>		<i>Zoning</i>
North	Apartment	Urban Mixed Use (UMU)
South	Governmental (City Hall/Police Department)	Institutional with Planned Development Overlay (I-PD)
West	Jackson Street and Single Family Residential	Two Flat Residential – 10 with a Planned Development Overlay (TR-10-PD)
East	Single Family Residential	Urban Mixed Use (UMU)

<i>Comprehensive Plan Land Use Recommendation</i>	<i>Land Use</i>
2040 Land Use Recommendation	Neighborhood Commercial

ANALYSIS

The applicant is requesting Conditional Use Permit (CUP) approval for an adaptive reuse of the property to convert the existing commercial use to a single-family use. Single-family uses are not permitted in the UMU Zoning District. However, because the structure was constructed and used as a single-family home, the single-family use may be reestablished through approval of an adaptive reuse. According to the applicant, the existing footprint of the building will not be changed and there are no external design modifications planned.

Staff is in support of the Conditional Use Permit for the adaptive reuse as the conversion will not have a detrimental impact on the surrounding area and will not result in increased traffic to the site. Also, the property has sufficient parking and meets the residential parking standards. Architecturally, the building fits the character of the neighborhood and the single-family use is compatible with residential uses in the surrounding area. Staff also feel the proposed use of the site will align with the design of the building itself, as the exterior appearance is consistent with that of a single-family home.



Aerial View of the Property

RECOMMENDATION/CONDITIONS

In the review and recommendation to the Common Council on an application for a Conditional Use Permit, staff recommends the Plan Commission make the following findings based on the criteria established by Chapter 30-382 (F)(3):

- (1) Would not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare because the subject property was previously used as a single-family home and fits in well with the neighborhood as home.
- (2) Maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property because the subject property is within a mixed use area with multiple land uses, including existing single-family residential homes.
- (3) The conditional use is located in an area that will be adequately served by, and will not impose an undue burden on., any of the improvements, facilities, utilities or services provided by the public or private agencies serving the subject property because this is an existing property that has an established infrastructure.

Staff recommends approval of the proposed Conditional Use Permit for an adaptive reuse at 322 Church Avenue with the findings listed above.

Plan Commission recommended approval of the requested Conditional Use Permit with findings on January 21, 2025. The following is Plan Commission's discussion on the item.

Site Inspections Report: Ms. Scheuermann, Ms. Propp and Council Member Nichols all reported visiting the site.

Staff report accepted as part of the record.

The applicant is requesting Conditional Use Permit approval for an adaptive reuse at 322 Church Avenue

Ms. Dziengeleski presented the items and reviewed the site and surrounding area as well as the land use and zoning classifications in this area. Staff recommends approval of the proposed Conditional Use Permit for an adaptive reuse at 322 Church Avenue with the findings listed in the staff report.

Ms. Rutkowski mentioned that the staff reports will include more detailed findings to aid the Plan Commission in making their recommendation.

Mr. Perry opened up technical questions to staff.

Mr. Loewenstein questioned why staff opted for a CUP instead of pursuing a rezone.

Mr. Slusarek explained that issuing a CUP was more sensible than spot zoning, as it maintains consistency with the surrounding zoning.

Mr. Perry opened the public hearing and asked if the owner and/or applicant wanted to make any statements. The applicant declined to make a statement.

Mr. Perry asked if any members of the public wished to speak. There was no one from the public who spoke.

Mr. Perry closed the public hearing.

There was no closing statement from the applicant.

Motion by Propp to adopt the findings and recommendation as stated in the staff report.

Seconded by Scheuermann.

Mr. Perry asked if there was any discussion on the motion. There was no discussion.

Motion carried 7-0.



City of Oshkosh Application Conditional Use Permit

SUBMIT TO:
Dept. of Community Development
215 Church Ave., P.O. Box 1130
Oshkosh, Wisconsin 54903-1130
PHONE: (920) 236-5059

****PLEASE TYPE OR PRINT USING BLACK INK****

APPLICANT INFORMATION

Petitioner: Steven G. Lewis Date: 12-1-24
Petitioner's Address: 322 Church Ave City: Oshkosh State: WI Zip: 54901
Telephone #: (920) 279-4862 Email: Sglewis17@gmail.com Contact preference: ☒ Phone ☐ Email
Status of Petitioner (Please Check): ☒ Owner ☐ Representative ☐ Tenant ☐ Prospective Buyer
Petitioner's Signature (required): Steve Lewis Date: _____

OWNER INFORMATION

Owner(s): Same as above Date: 12/1/24
Owner(s) Address: _____ City: _____ State: _____ Zip: _____
Telephone #: () _____ Email: _____ Contact preference: ☐ Phone ☐ Email
Ownership Status (Please Check): ☐ Individual ☐ Trust ☐ Partnership ☐ Corporation

Property Owner Consent: (required)

By signature hereon, I/We acknowledge that City officials and/or employees may, in the performance of their functions, enter upon the property to inspect or gather other information necessary to process this application. I also understand that all meeting dates are tentative and may be postponed by the Planning Services Division for incomplete submissions or other administrative reasons.

Property Owner's Signature: Steve Lewis Date: 12/1/24

SITE INFORMATION

Address/Location of Proposed Project: 322 Church Ave
Proposed Project Type: Adaptive Reuse
Current Use of Property: Mixed use / office Zoning: UMU
Land Uses Surrounding Your Site:
North: Apartment
South: Police Station
East: Residential home
West: Jackson St / Residential home

****Please note that a meeting notice will be mailed to all abutting property owners regarding your request.**

- It is recommended that the applicant meet with Planning Services staff prior to submittal to discuss the proposal.
- Application fees are due at time of submittal. Make check payable to City of Oshkosh.
- Please refer to the fee schedule for appropriate fee. FEE IS NON-REFUNDABLE

For more information please the City's website at www.ci.oshkosh.wi.us/Community_Development/Planning.htm

Sign _____ Staff _____ Date Rec'd _____

Briefly explain how the proposed conditional use will not have a negative effect on the issues below.

1. Health, safety, and general welfare of occupants of surrounding lands.	N/A - Building was originally a home and should have no impact on surrounding Residential and Institutional (Use).
2. Pedestrian and vehicular circulation and safety.	Single family Residential home should have less traffic than previous office use.
3. Noise, air, water, or other forms of environmental pollution.	N/A
4. The demand for and availability of public services and facilities.	Building already has public utilities to serve the home.
5. Character and future development of the area.	Historic home within the Irving Church Historic District Built by founder of Morgan Deers - 1866

SUBMITTAL REQUIREMENTS - Must accompany the application to be complete.

(Submit only digital files. Please note at the discretion of Community Development staff may request a hard copy)

- **A narrative of the proposed conditional use and project including:**
 - ☐ Proposed use of the property
 - ☐ Existing use of the property
 - ☐ Identification of structures on the property and discussion of their relation to the project
 - ☐ Projected number of residents, employees, and/or daily customers
 - ☐ Proposed amount of dwelling units, floor area, landscape area, and parking area expressed in square feet and acreage to the nearest one-hundredth of an acre
 - ☐ Effects on adjoining properties to include: noise, hours of operation, glare, odor, fumes, vibration, etc.
 - ☐ Surrounding land uses
 - ☐ Compatibility of the proposed use with adjacent and other properties in the area.
 - ☐ Traffic generation
 - ☐ Any other information pertinent to adequate understanding of the intended use and its relation to nearby properties
- **A complete site plan including:**
 - ☐ Digital plans and drawings of the project
 - ☐ Title block that provides all contact information for the petitioner and/or owner, if different
 - ☐ Full name and contact information of petitioner's engineers/surveyors/architects, or other design professionals used in the plan preparation
 - ☐ The date of the original plan and latest date of revision to the plan
 - ☐ A north arrow and graphic scale. Said scale is not to be smaller than one inch equals sixty feet (1"=60') unless otherwise approved by the Department of Community Development prior to submittal
 - ☐ All property lines and existing and proposed right-of-way lines with bearings and dimensions clearly labeled
 - ☐ All required building setback and offset lines
 - ☐ All existing and proposed buildings, structures, and paved areas, including building entrances, walks, drives, decks, patios, fences, walls
 - ☐ Location of all outdoor storage and refuse disposal areas and the design and materials used for construction
 - ☐ Location and dimension of all on-site parking (and off-site parking provisions if they are to be employed), including a summary of the number of parking stalls provided per the requirements of Section 30-175 City of Oshkosh Zoning Ordinance
 - ☐ Location and dimension of all loading and service areas on the subject property
 - ☐ Location, height, design, illumination power and orientation of all exterior lighting on the property including a photometrics plan
 - ☐ Location of all exterior mechanical equipment and utilities and elevations of proposed screening devices where applicable (i.e. visible from a public street or residential use or district). Mechanical equipment includes, but is not limited to; HVAC equipment, electrical transformers and boxes, exhaust flues, plumbing vents, gas regulators, generators

A)

--I would like to convert this mixed use building to a single family residential home. Interior modifications would include --new island cabinets in kitchen, range, rangehood w/microwave, some additional wall cabinets, simple bathroom upgrades-cabinets, new laundry hookups in basement.

--Current use of property is a law office/mixed use building

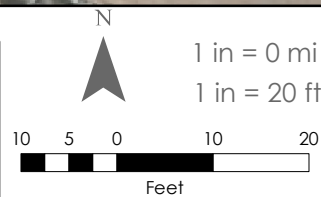
--Building has 4 rooms that qualify as bedrooms, 1.5 bathrooms, and a driveway with 2 entrances and no garage.

--I believe converting this back to a single family home would fit nicely with the surrounding neighborhood and assist with the local housing crisis.



322 CHURCH AVE

City of Oshkosh maps and data are intended to be used for general identification purposes only, and the City of Oshkosh assumes no liability for the accuracy of the information. Those using the information are responsible for verifying accuracy. For full disclaimer please go to www.ci.oshkosh.wi.us/GISdisclaimer



Printing Date: 12/19/2024



Prepared by: City of Oshkosh, WI

CONDITIONAL USE PERMIT
322 CHURCH AVE
PC: 1-21-2025

WINN CNTY COURTHOUSE
ATTN FINANCE DIRECTOR
PO BOX 2808
OSHKOSH WI 54903-2808

PMB PROPERTIES LLC
327 E ARNDT ST
FOND DU LAC WI 54935-3672

DAVID J/MARY SCHULTZ
507 JACKSON ST
OSHKOSH WI 54901-4342

TIMOTHY A FOTH
449 W SOUTH PARK AVE
OSHKOSH WI 54902-6568

ALPINE SHORES APTS LLC
1055 ALPINE CT
OSHKOSH WI 54901-2009

A E K LLC
2025 CREST CT
OSHKOSH WI 54904-7133

STEVEN G LEWIS REV TRUST
322 CHURCH AVE
OSHKOSH WI 54901-4335

BRIAN J HANKES
AMBER R GERARD
318 CHURCH AVE
OSHKOSH WI 54901-4335

PORTICO CHURCH INC
302 CHURCH AVE
OSHKOSH WI 54901-4335

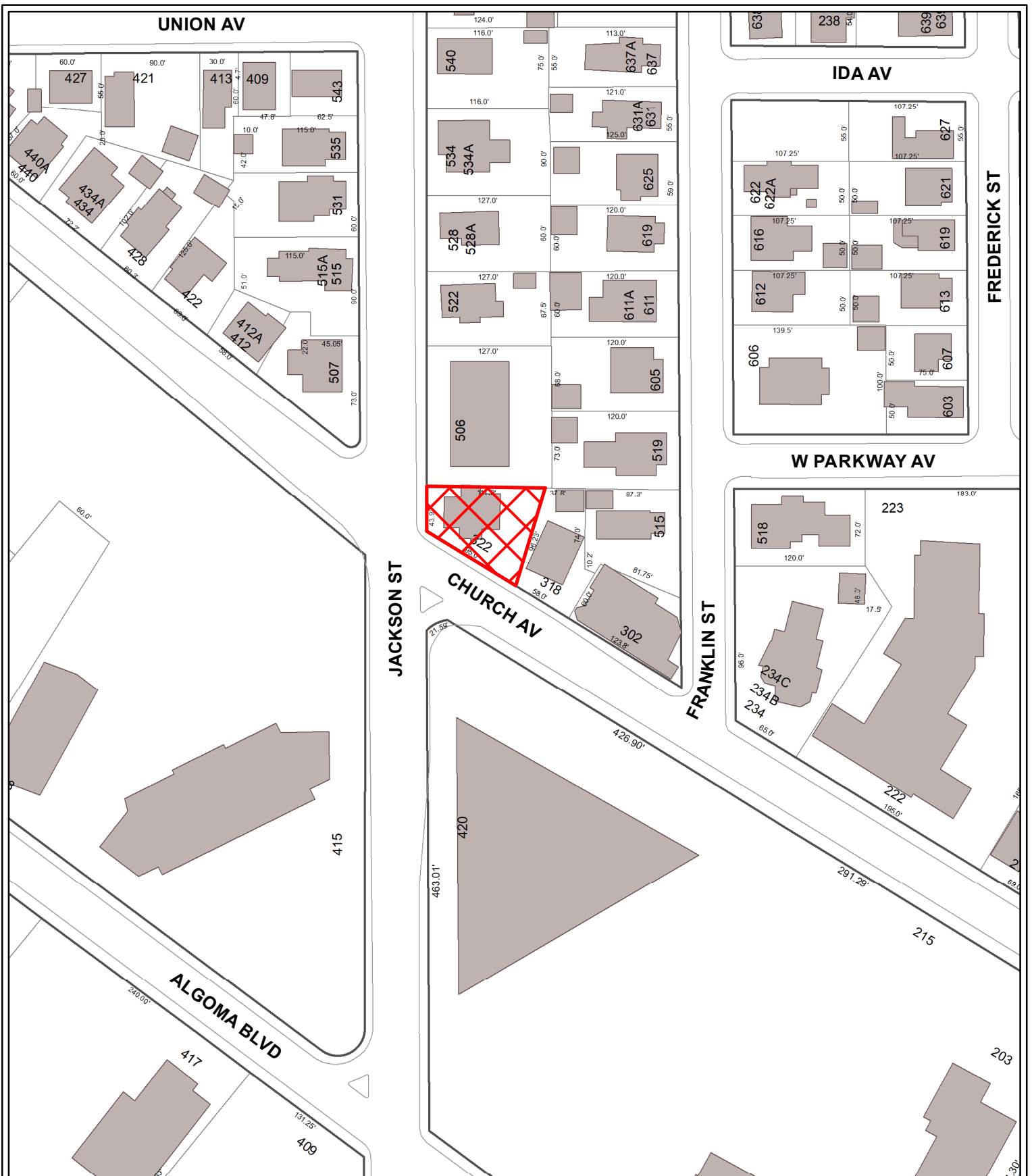
SOLUTIONS RECOVERY INC
621 EVANS ST
OSHKOSH WI 54901-4605

KELLY LAABS
1229 SOUTHRIDGE DR
MADISON WI 53704-8576

Y WHITFIELD-SINCLAIR
605 FRANKLIN ST
OSHKOSH WI 54901-4340

HISTORIC JACKSON
NBHD ASSOCIATION
EMAILED

MIDDLE VILLAGE
NBHD ASSOCIATION
EMAILED



322 CHURCH AVE (BASE MAP)

City of Oshkosh maps and data are intended to be used for general identification purposes only, and the City of Oshkosh assumes no liability for the accuracy of the information. Those using the information are responsible for verifying accuracy. For full disclaimer please go to www.ci.oshkosh.wi.us/GISdisclaimer



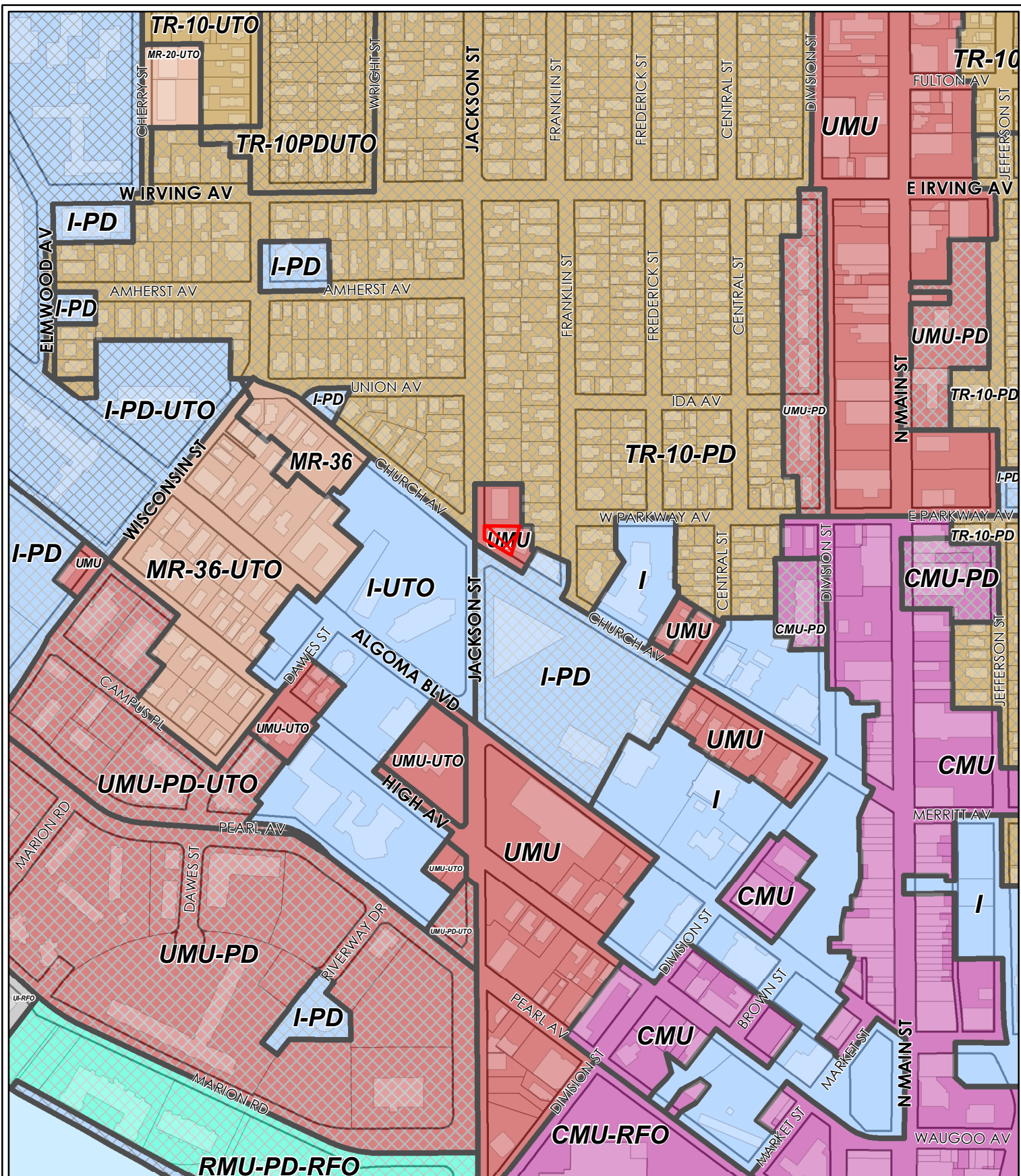
1 in = 0.02 mi

1 in = 120 ft

Printing Date: 12/19/2024

Prepared by: City of Oshkosh, WI





322 CHURCH AVE (ZONING MAP)

City of Oshkosh maps and data are intended to be used for general identification purposes only, and the City of Oshkosh assumes no liability for the accuracy of the information. Those using the information are responsible for verifying accuracy. For full disclaimer please go to www.ci.oshkosh.wi.us/GISdisclaimer



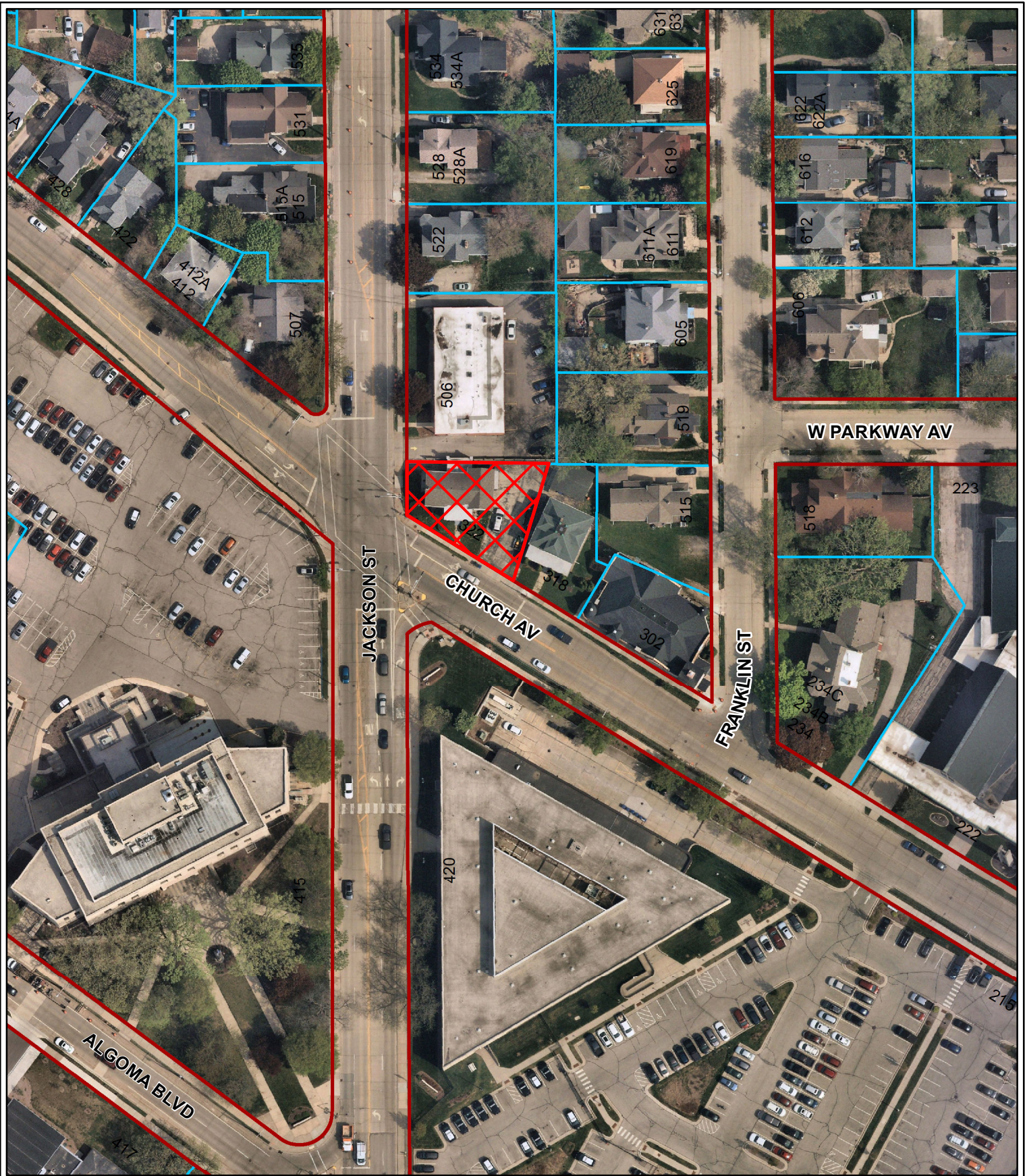
1 in = 0.08 mi

1 in = 400 ft

Printing Date: 12/19/2024

Prepared by: City of Oshkosh, WI





322 CHURCH AVE (AERIAL MAP)

City of Oshkosh maps and data are intended to be used for general identification purposes only, and the City of Oshkosh assumes no liability for the accuracy of the information. Those using the information are responsible for verifying accuracy. For full disclaimer please go to www.ci.oshkosh.wi.us/GISdisclaimer



1 in = 0.02 mi

1 in = 100 ft

Printing Date: 12/19/2024

Prepared by: City of Oshkosh, WI





TO: Honorable Mayor and Members of the Common Council
FROM: Kelly Nieforth, Director of Community Development
DATE: January 28, 2025
SUBJECT: Res 25-26 Approve General Development Plan Amendment and Specific Implementation Plan Amendment for Modifications to the Sunnyview Expo Center at 500 County Road Y (Plan Commission Recommends Approval)

BACKGROUND

The subject site consists of one 153.3 acre parcel located on the north side of County Road Y, east of Jackson Street. The subject site includes the Winnebago County Fairgrounds and Sunnyview Expo Center and has several buildings and parking areas. The surrounding area consists primarily of vacant/agricultural land and institutional land uses.

On June 9, 2020, Common Council approved a General Development Plan (GDP) for expansion of graveled parking/camping areas and other upgrades to the site. The subsequent Specific Implementation Plan (SIP) was approved by Common Council on August 24, 2021.

ANALYSIS

The existing approved GDP/SIP for the site included expansion of gravel parking and camping areas, improved asphalt and gravel internal driveways, and increased lighting for the east campus area. The applicant is proposing expansion of the west campus area including reconstruction and expansion of the main parking lot, expansion of the southern gravel parking lot, new gravel parking area to the north/west of the paved parking lot, new lighting, and new signage. The applicant states that the proposed expansion and improvements are primarily intended to provide additional camping and parking for the Expo Center, County Fair, and music events.

The existing SIP for the site includes a Base Standard Modification (BSM) to allow expansion of gravel parking surfaces, where code requires all parking areas to be paved (concrete or asphalt). The applicant is proposing to add additional gravel parking surface areas to the site. Staff is supportive of the proposed additional gravel areas as the use of the property for camping and outdoor events is a unique land use, in which gravel is an appropriate parking surface. Staff is also supportive of a BSM to allow the parking lot without the code-required curbing as it is consistent with other existing parking areas within the site and neighboring parkland.

The applicant is requesting BSMs to allow four (4) ground signs and four (4) electronic message center signs (EMC), where code allows a maximum of one ground sign per street frontage and one electronic message board per lot. The applicant is also requesting a BSM for reduced ground sign front setbacks for three of the four signs. Staff is supportive of the increased number of ground signs and EMCs as well as the setback reduction as these BSMs will assist with safe wayfinding to the site for events.

Interior parking lot landscaping islands have not been provided for the proposed parking areas. Staff is supportive of a BSM to allow the parking areas without interior landscaping as the parking areas are not traditional parking lots and the landscape islands would not be functional due to the types of vehicles, trailers, and event equipment that will utilize the parking areas.

FISCAL IMPACT

Approval of this project would not result in an increase in the assessed property value as the property is

exempt. The applicant is anticipating spending approximately \$5 million on the project.

RECOMMENDATION

The Plan Commission recommended approval of the requested General Development Plan Amendment and Specific Implementation Plan Amendment with findings and conditions on January 21, 2025. Please see the attached staff report and meeting minutes for more information.

Attachments	
RES 25-26	
GDP - SIP Amend - 500 E County Rd Y	

CARRIED

6-0

PURPOSE: APPROVE GENERAL DEVELOPMENT PLAN AMENDMENT AND SPECIFIC IMPLEMENTATION PLAN AMENDMENT FOR MODIFICATIONS TO THE SUNNYVIEW EXPO CENTER AT 500 EAST COUNTY ROAD Y

INITIATED BY: RETTLER CORPORATION

PLAN COMMISSION RECOMMENDATION: Approved

WHEREAS, the Plan Commission finds that the General Development Plan Amendment and Specific Implementation Plan Amendment for modifications to the Sunnyview Expo Center at 500 East County Road Y, is consistent with the criteria established in Section 30-387 of the Oshkosh Zoning Ordinance.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that a General Development Plan Amendment and Specific Implementation Plan Amendment for modifications to the Sunnyview Expo Center at 500 East County Road Y, per the attached, is hereby approved, with the following findings:

1. The proposed Planned Development project is consistent with the overall purpose and intent of the Zoning Ordinance as the site design and signage will not have a negative impact on the public because sufficient greenspace and landscaping will be provided to compensate for the parking expansions and the surrounding area includes institutional and open space uses which are compatible with the proposed site.
2. The proposed Planned Development project will maintain the desired relationship between land uses as the site design for parking expansion and new signage is compatible with the surrounding institutional and open space land uses.
3. The proposed Planned Development project will improve the functional arrangement of the area as the parking lot expansion and site upgrades will improve access and circulation for the site.
4. The proposed Planned Development project provides alternative approaches to addressing development performance and compensates for the requested base standard modifications of standards/regulations of the Zoning Ordinance as the additional landscaping required of the applicant will serve to offset requested base standard modifications (BSMs).

BE IT FURTHER RESOLVED by the Common Council of the City of Oshkosh that the following are conditions of approval for a General Development Plan Amendment and Specific Implementation Plan Amendment modifications to the Sunnyview Expo Center at 500 East County Road Y:

1. Base Standard Modification (BSM) to allow gravel parking areas.
2. BSM to allow parking areas without minimum 6-inch-high curbing installed around the parking lot perimeter.
3. BSM to allow four (4) ground signs.
4. BSM to allow four (4) electronic message board signs.
5. BSM to allow reduced ground sign setbacks to 10', 20', and 25'.
6. BSM to allow 164.5 paved area landscaping points devoted to shrubs.
7. BSM to allow new gravel parking areas and reconstructed parking lot without landscaped planter islands at parking row ends and more than 20 parking spaces without interior parking lot islands.
8. BSM to allow reduced parking lot lighting levels to 0.0 fc for portions of new gravel parking areas.
9. BSM to allow increased light fixture mounting height to 31'.
10. A minimum of 25 shrub landscaping points shall be provided around each ground sign.

11. Final landscaping plan shall be reviewed and approved by the Department of Community Development.
12. Except as specifically modified by this General Development Plan Amendment and Specific Implementation Plan Amendment, the terms and conditions of the original Specific Implementation Plan dated August 24, 2021 (Resolution 21-421) remain in full force and effect.

**ITEM: GENERAL DEVELOPMENT PLAN AMENDMENT AND SPECIFIC
IMPLEMENTATION PLAN AMENDMENT FOR MODIFICATIONS TO THE
SUNNYVIEW EXPO CENTER AT 500 EAST COUNTY ROAD Y**

Plan Commission Meeting of January 21, 2025

GENERAL INFORMATION

Applicant: Rettler Corporation
Property Owner: Winnebago County Parks Department

Action(s) Requested:

The applicant requests approval of a General Development Plan Amendment and Specific Implementation Plan Amendment for site modifications.

Applicable Ordinance Provisions:

Planned Development standards are found in Section 30-387 of the Zoning Ordinance.

Property Location and Background Information:

The subject site consists of one 153.3 acre parcel located on the north side of County Road Y, east of Jackson Street. The subject site includes the Winnebago County Fairgrounds and Sunnyview Expo Center and has several buildings and parking areas. The surrounding area consists primarily of vacant/agricultural land and institutional land uses.

On June 9, 2020, Common Council approved a General Development Plan (GDP) for expansion of graveled parking/camping areas and other upgrades to the site. The subsequent Specific Implementation Plan (SIP) was approved by Common Council on August 24, 2021.

Subject Site

<i>Existing Land Use</i>	<i>Zoning</i>
Rec-open space	I-PD

<i>Recognized Neighborhood Organizations</i>
N/A

Adjacent Land Use and Zoning

<i>Existing Uses</i>		<i>Zoning</i>
North	Vacant/agriculture	Town of Oshkosh
South	Public Park/Institutional	I
East	Institutional & vacant/agriculture	Town of Oshkosh
West	Institutional	Town of Oshkosh

<i>Comprehensive Plan Land Use Recommendation</i>	<i>Land Use</i>
2040 Land Use Recommendation	Park

ANALYSIS

Use/Site Design

The existing approved GDP/SIP for the site included the following expansions and improvements of the expo east campus area:

- Expansion of graveled RV/Trailer Camping Lots #3 and #4
- Reshaping of graveled RV/Trailer Camping Lot #2
- Installation of perimeter lighting
- Re-contouring of drainage ways and installation of storm sewer
- Installation of stormwater containment ponds
- Construction of a 24' wide X 1,100' long access drive within the site
- RV electrical services expansion and upgrades

The applicant is proposing expansion of the west campus area including the following updates and improvements:

- Reconstruct and expand the main existing parking lot
- Expand the southern gravel parking lot
- Reconfigure the main entrance and maintain drives adjacent to the Expo building
- Improve electrical and data service and site lighting

The applicant states that the proposed expansion and improvements are primarily intended to provide additional camping and parking for the Expo Center, County Fair, and music events.



The applicant is proposing to replace the approximate 600-stall parking lot to the south/west of the Expo building with a new 690-stall parking lot. The applicant is also proposing a 141,254 sq. ft. gravel parking area to the south of the paved parking area as well as a 39,576 sq. ft. gravel parking area on the north/west side of the paved parking area. The new southern gravel parking area will have a 56' setback from the County Road Y right-of-way, exceeding the minimum front setback of 30' for the I Zoning District. The overall impervious surface area for the site will be increased to 24%, well under the maximum of 60% for the I Zoning District.

The existing SIP for the site includes a Base Standard Modification (BSM) to allow expansion of gravel parking surfaces, where code requires all parking areas to be paved (concrete or asphalt). The applicant is proposing to add additional gravel parking surface areas to the site. Staff is supportive of the proposed additional gravel areas as the use of the property for camping and outdoor events is a unique land use, in which gravel is an appropriate parking surface.

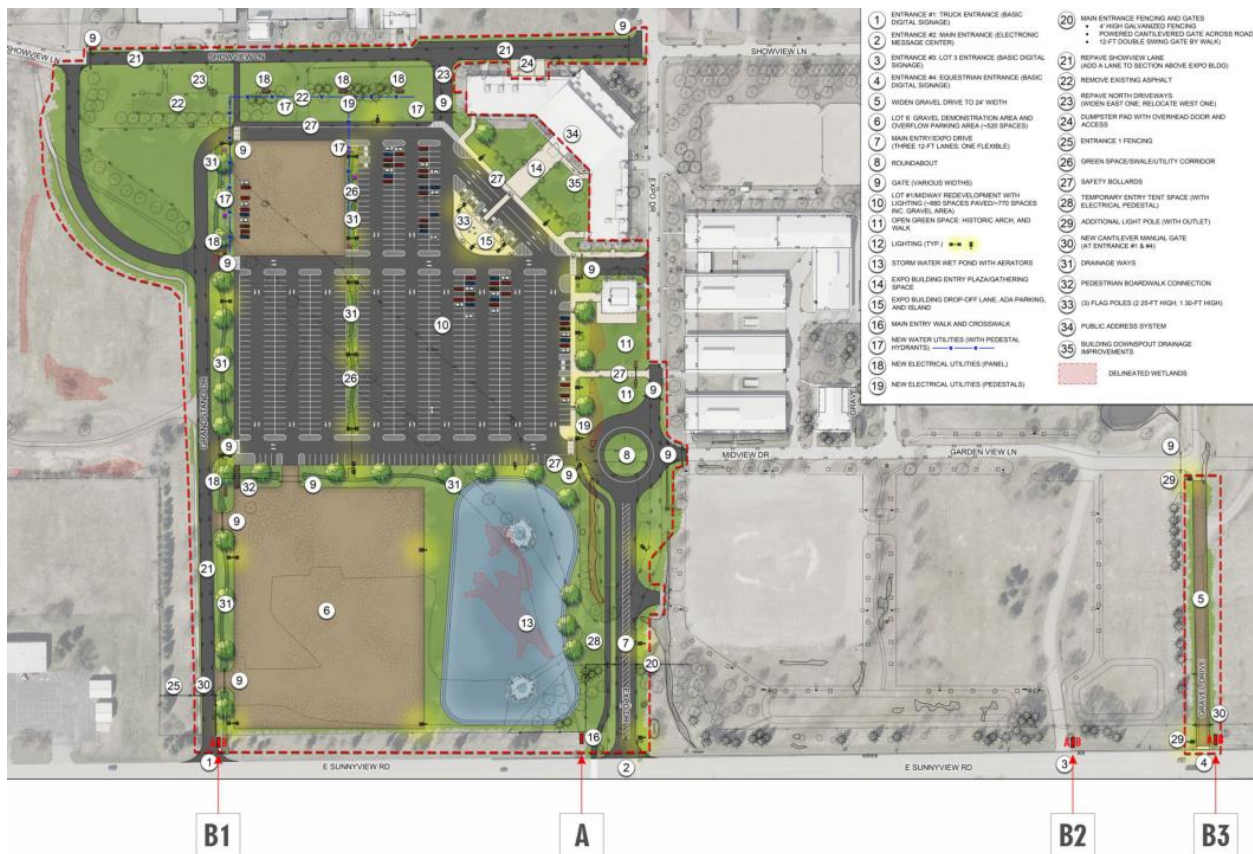
Additionally, it should not have a negative impact on neighboring properties as the surrounding area is predominantly open space and institutional uses.

The applicant has noted that the north, south, and west perimeter of the main parking lot will not include curbing. According to the applicant, curb and gutter has been limited to match the existing site, allow sheet flow drainage into perimeter swales, and allow for unimpeded snow removal. Staff is supportive of a BSM to allow the parking lot without the required curbing as it is consistent with other existing parking areas within the site and neighboring parkland.

Signage

The applicant is proposing four (4) new sign structures along Sunnyview Road to identify each of the four site entrances. The primary sign (Sign A) will be 15' tall, 135 sq. ft., and include a 21 sq. ft. electronic message center (EMC). The other three (3) signs (Signs B1, B2, B3) will be 9' tall, 54 sq. ft., and contain a 5 sq. ft. EMC.

The applicant is requesting BSMs to allow four (4) ground signs and four (4) EMCs, where code allows a maximum of one ground sign per street frontage and one electronic message board per lot. The applicant is also requesting a BSM for reduced ground sign front setback to 10' for the west sign (B1), 20' for the middle east sign (B2), and 25' for the east sign (B3), where code requires a 30' front yard setback. The total sign image area is approximately 190 sq. ft., where the maximum ground sign area for the I Zoning District is 200 sq. ft. The total EMC area is 36 sq. ft., where the maximum EMC area for the I Zoning District is 100 sq. ft.





According to the applicant, the BSMs for increased number of ground signs and EMCs are needed to direct traffic to various events held at the Expo Center. The applicant notes that multiple events may held at the same time and the individual signs and EMCs are needed to direct traffic to the appropriate area of the campus. Reduced setback is also needed so that the signs are easily visible for safe entry to the site from Sunnyview Road.

A Plan Commission Workshop was held on January 7, 2025 to discuss the proposed sign plans and parking expansion plans. Plan Commission voiced support for the proposed sign plan

BSMs due to the need for directing event traffic. Staff is supportive of the increased number of ground signs and EMCs as well as the setback reduction as these BSMs will assist with safe wayfinding to the site for events. Although the number of signs is being increased, the total ground sign area and EMC area will remain under the maximum sign area for the I Zoning District. The increased number of signs and reduced setback should not have a negative impact on the surrounding area as it consists primarily of open space and institutional uses and is not adjacent to residential land uses. Staff is recommending a minimum of 25 shrub landscaping points be provided around each sign to offset the BSM requests.

Landscaping

As parking/drive areas for the site have been expanded, paved area landscaping points are required per the landscaping ordinance.

	<u>Points Required</u>	<u>Points Provided</u>
Paved Areas	4,354 (1,306 tall trees, 1,741 shrubs)	2,594 (2,150 tall trees, 164.5 shrubs)

The paved area requirement of 50 landscaping points per 10 parking stalls or 10,000 sq. ft. of paved area is not being met. The code further specifies 30% of all points will be devoted to tall trees and 40% will be devoted to shrubs. The tall tree requirement is being met, however the plan is deficient of the required shrub landscaping point requirement. Code further specifies that interior parking lot landscaping shall be required for all parking lots with more than 20 spaces. Interior parking lot landscaping islands have not been provided for the proposed parking areas.

The existing SIP for the site includes BSMs to allow 0 paved area landscaping points to be devoted to shrubs. It also includes a BSM to allow a parking lot with more than 20 parking spaces and 0 interior parking lot landscape islands.

Plan Commission voiced support for allowing the proposed parking areas without landscape islands at the January 7, 2025 workshop due to the unique use of the site. Staff does not have concerns with allowing the parking areas without interior landscaping as the parking areas are not traditional parking lots and the landscape islands would not be functional due to the types of vehicles, trailers, and event equipment that will utilize the parking areas. Staff is also supportive of allowing reduced shrub landscaping points as the proposed deciduous trees are more appropriate than shrubs given the park-like setting of the site. Staff is recommending that a minimum of 125% of the required landscaping points be provided to compensate for the landscaping BSM requests.

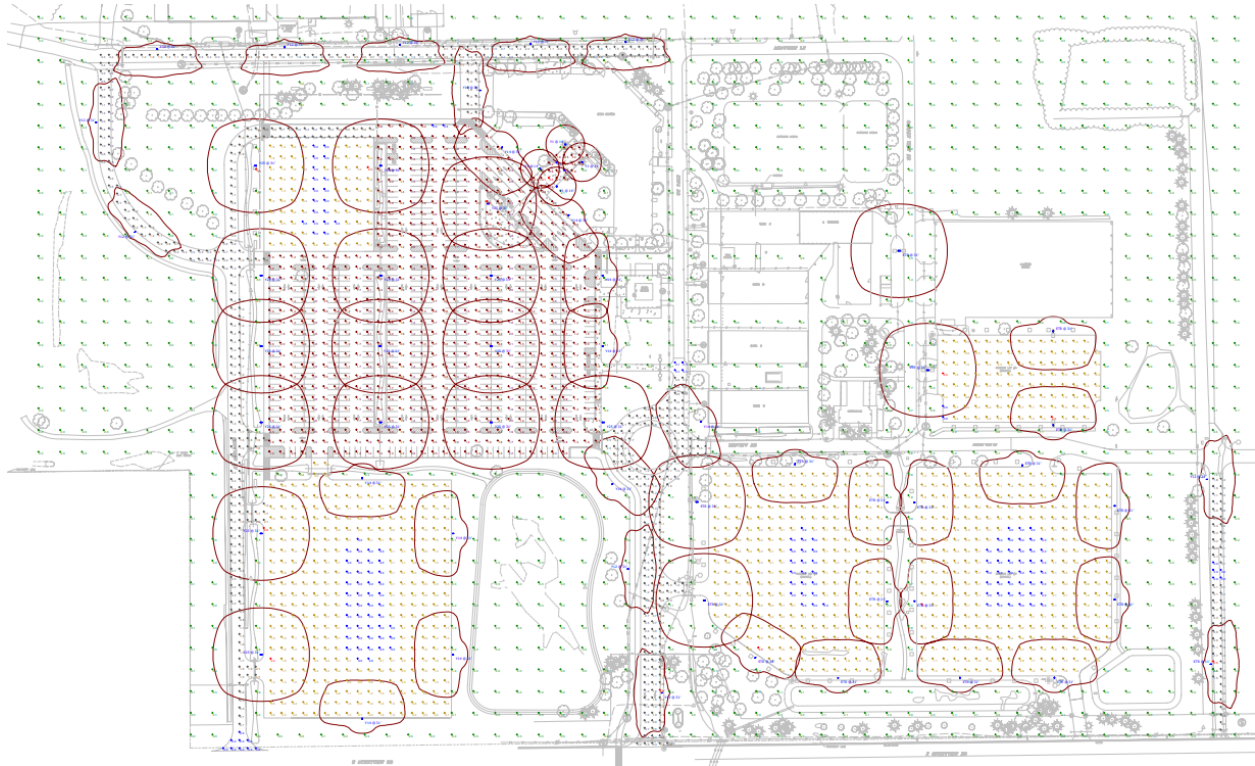
Storm Water Management/Utilities

Stormwater management plans have been included with this request. The Department of Public Works has noted that final detailed storm water and site plans are required to be reviewed and approved prior to construction through the Site Plan Review process.

Site Lighting

A photometric lighting plan has been submitted for the parking lot expansions. The lighting plan is not exceeding the maximum 0.5 fc lighting level at the property lines or 1.0 fc at the right-of-way line. Central portions of the gravel parking areas are not meeting the minimum 0.4 footcandle lighting level for parking/drive areas. Light fixture heights are shown at 31', where the maximum light fixture height in the I district is 20'.

The existing SIP for the site included a BSM to allow reduced parking lot lighting levels to 0.0 fc for portions of parking lot. It also included a BSM to allow increased light fixture mounting height to 31'.



Staff is supportive of the requested lighting reduction on the interior portions of the gravel parking areas as these areas are large expansive gravel areas, where centrally located light poles are not feasible. Staff is also supportive of the increased light fixture heights as the unique nature of the parking areas necessitates high light fixtures to serve the parking lot and will be consistent with existing light fixtures on the site.

Building Facades

No changes to the existing building facades are being proposed with this request.

FINDINGS/RECOMMENDATION/CONDITIONS

In its review and recommendation to the Common Council on an application for a Planned Development district, staff recommends the Plan Commission make the following findings based on the criteria established by Chapter 30-387 (C)(6):

- (a) The proposed Planned Development project is consistent with the overall purpose and intent of the Zoning Ordinance as the site design and signage will not have a negative impact on the public because sufficient greenspace and landscaping will be provided to compensate for the parking expansions and the surrounding area includes institutional and open space uses which are compatible with the proposed site.
- (c) The proposed Planned Development project will maintain the desired relationship between land uses as the site design for parking expansion and new signage is compatible with the surrounding institutional and open space land uses.
- (d) The proposed Planned Development project will improve the functional arrangement of the area as the parking lot expansion and site upgrades will improve access and circulation for the site.
- (i) The proposed Planned Development project provides alternative approaches to addressing development performance and compensates for the requested base standard modifications of standards/regulations of the Zoning Ordinance as the additional landscaping required of the applicant will serve to offset requested base standard modifications (BSMs).

Staff recommends approval of the General Development Plan Amendment and Specific Implementation Plan Amendment as proposed with the findings listed above and the following conditions:

1. Base Standard Modification (BSM) to allow gravel parking areas.
2. BSM to allow parking areas without minimum 6-inch-high curbing installed around the parking lot perimeter.
3. BSM to allow four (4) ground signs.
4. BSM to allow four (4) electronic message board signs.
5. BSM to allow reduced ground sign setbacks to 10', 20', and 25'.
6. BSM to allow 164.5 paved area landscaping points devoted to shrubs.
7. BSM to allow new gravel parking areas and reconstructed parking lot without landscaped planter islands at parking row ends and more than 20 parking spaces without interior parking lot islands.
8. BSM to allow reduced parking lot lighting levels to 0.0 fc for portions of new gravel parking areas.
9. BSM to allow increased light fixture mounting height to 31'.
10. A minimum of 25 shrub landscaping points shall be provided around each ground sign.
11. Final landscaping plan shall be reviewed and approved by the Department of Community Development.
12. Except as specifically modified by this General Development Plan Amendment and Specific Implementation Plan Amendment, the terms and conditions of the original Specific Implementation Plan dated August 24, 2021 (Resolution 21-421) remain in full force and effect.

Plan Commission recommended approval of the requested General Development Plan Amendment and Specific Implementation Plan Amendment with the findings and conditions on January 21, 2025. The following is Plan Commission's discussion on the item.

Site Inspections Report: All commissioners reported visiting the site.

Staff report accepted as part of the record.

The applicant requests approval of a General Development Plan Amendment and Specific Implementation Plan Amendment for site modifications.

Mr. Slusarek presented the items and reviewed the site and surrounding area as well as the land use and zoning classifications in this area. Staff recommends approval of the General Development Plan Amendment and Specific Implementation Plan Amendment with the findings and conditions as listed in the staff report.

Mr. Perry opened up technical questions to staff.

Ms. Davey asked how much space is given for a vision triangle.

Mr. Slusarek said that code requires a 10ft vision triangle for driveways entrances to sites.

Mr. Perry opened public comment and asked if the applicant wanted to make any statements. The applicant declined to make a statement.

Mr. Perry asked if any members of the public wished to speak. No members of the public spoke.

Mr. Perry closed public comment.

Motion by Davey to adopt the findings and recommendation as stated in the staff report.

Seconded by Scheuermann.

Mr. Perry asked if there was any discussion on the motion.

Ms. Davey expressed concerns about the asphalt amount and hopes the County Parks Department avoids using sealant with PAHs (polycyclic aromatic hydrocarbons).

Motion carried 7-0.



City of Oshkosh
Planned Development Application
For General Development Plan or Specific Implementation Plan

SUBMIT TO:
Dept. of Community Development
215 Church Ave., P.O. Box 1130
Oshkosh, WI 54901
Room 204
PHONE: (920) 236-5059
Email: planning@ci.oshkosh.wi.us

PLEASE TYPE OR PRINT USING BLACK INK

APPLICANT INFORMATION

Petitioner: Chase Rettler (Rettler Corporation) Date: _____
Petitioner's Address: 3317 Business Park Drive City: Stevens Point State: WI Zip: 54482
Telephone #: (715) 341-2633 Email: crettler@rettler.com Contact preference: ☐ Phone ☒ Email
Status of Petitioner (Please Check): ☐ Owner ☒ Representative ☐ Tenant ☐ Prospective Buyer
Petitioner's Signature (required): Chase Rettler  Date: 12.6.2024

OWNER INFORMATION

Owner(s): Adam Breest (County Parks Department) Date: 12.9.2024
Owner(s) Address: 625 E County Road Y City: Oshkosh State: WI Zip: 54901
Telephone #: (920) 232-1960 Email: abreest@winnebagoctywi.gov Contact preference: ☐ Phone ☒ Email
Ownership Status (Please Check): ☐ Individual ☐ Trust ☐ Partnership ☐ Corporation County

Property Owner Consent: (required)

By signature hereon, I/We acknowledge that City officials and/or employees may, in the performance of their functions, enter upon the property to inspect or gather other information necessary to process this application. I also understand that all meeting dates are tentative and may be postponed by the Planning Services Division for incomplete submissions or other administrative reasons.

Property Owner's Signature:  Date: 12/6/24

TYPE OF REQUEST:

- ☐ General Development Plan (GDP) ☐ General Development Plan (GDP) Amendment
☒ Specific Implementation Plan (SIP) ☐ Specific Implementation Plan (SIP) Amendment

SITE INFORMATION

Address/Location of Proposed Project: 500 E County Road Y
Proposed Project Type: Site Redevelopment, parking, stormwater and drive improvements
Estimated Cost: \$5M
Current Use of Property: Sunnyview Expo Center Zoning: Insitutional
Land Uses Surrounding Your Site: North: Agriculture
South: Recreation (Community Park)
East: Oshkosh YMCA Tennis Center
West: Town of Oshkosh Fire Department

- It is recommended that the applicant meet with Planning Services staff prior to submittal to discuss the proposal.
- Application fees are due at time of submittal. Make check payable to City of Oshkosh.
- Please refer to the fee schedule for appropriate fee. FEE IS NON-REFUNDABLE

For more information please visit the City's website at <https://www.ci.oshkosh.wi.us/CommunityDevelopment/>

Sign _____ Staff _____ Date Rec'd _____

SUBMITTAL REQUIREMENTS – Must accompany the application to be complete.

(Submit only digital files. If file size exceeds 10 mb, please send through a file transfer. Please note at the discretion of Community Development staff may request a hard copy)


The following information must be provided in order for the application to be considered complete and able to be scheduled for Plan Commission Review. Please use the checklist below to determine the required information to be submitted at the time of application. If all information below cannot be provided at the time of application, please request a waiver in writing to the Division's Director or designee.

- ❑ **A General Development Plan (GDP) submittal, per Section 30-387(C)(4), shall include the following items (Submit only digital files. Please note at the discretion of Community Development staff may request a hard copy):**
 - ❑ General location map of the subject site depicting:
 - All lands for which the Planned Development is proposed and other lands within 100 feet of the boundaries of the subject property.
 - Current zoning of the subject site and abutting properties, and the jurisdiction(s) that maintains that control.
 - A graphic scale and north arrow.
 - ❑ Generalized site plan showing the pattern or proposed land uses, including:
 - General size, shape, and arrangement of lots and specific use areas.
 - Basic street pattern and pattern of internal drives.
 - General site grading plan showing preliminary road grades.
 - Basic storm drainage pattern, including proposed on-site stormwater detention.
 - General location of recreational and open space areas, including designation of any such areas to be classified as common open space.
 - ❑ Statistical data, including:
 - Minimum lot sizes in the development.
 - Approximate areas of all lots.
 - Density/intensity of various parts of the development.
 - Building coverage.
 - Landscaping surface area ratio of all land uses.
 - Expected staging.
 - ❑ Conceptual landscaping plan.
 - ❑ General signage plan.
 - ❑ General outline of property owners association, covenants, easements, and deed restrictions.
 - ❑ A written description of the proposed Planned Development, including:
 - General project themes and images.
 - The general mix of dwelling unit types and/or land uses.
 - Approximate residential densities and nonresidential intensities.
 - General treatment of natural features.
 - General relationship to nearby properties and public streets.
 - General relationship of the project to the Comprehensive Plan or other area plans.
 - Proposed exceptions from the requirements of the Zoning Ordinance and enhancements that will be provided to compensate for them.
 - ❑ Traffic Impact Analysis (TIA), if deemed necessary by the Director of Planning Services, or designee.
- ❑ **A Specific Implementation Plan (SIP) submittal, per Section 30-387(C)(5), shall include the following items. Note that the area included in an SIP may be only a portion of the area included in a previously approved GDP (Submit only digital files. Please note at the discretion of Community Development staff may request a hard copy):**
 - ❑ An existing conditions map of the subject site depicting the following:
 - All lands for which the Planned Development is proposed and other lands within 100 feet of the boundaries of the subject site.
 - Current zoning of the subject property and all abutting properties, and the jurisdiction(s) that maintains that control.
 - Existing utilities and recorded easements.
 - All lot dimensions of the subject site.
 - A graphic scale and a north arrow.
 - ❑ An SIP map of the proposed site showing at least the following:
 - All property lines and existing and proposed right-of-way lines with bearings and dimensions clearly labeled
 - All required and proposed building setback and offset lines
 - Impervious surface ratio (percentage)

- All existing and proposed buildings, structures, and paved areas, including building entrances, walks, drives, decks, patios, fences, walls
- Location of all outdoor storage and refuse disposal areas and the design and materials used for construction
- Location and dimension of all on-site parking (and off-site parking provisions if they are to be utilized), including a summary of the number of parking stalls provided per the requirements of Section 30-175 City of Oshkosh Zoning Ordinance
- Location and dimension of all loading and service areas on the subject property
- Location, height, design, illumination power and orientation of all exterior lighting on the property including a photometrics plan
- Location of all exterior mechanical equipment and utilities and elevations of proposed screening devices where applicable (i.e. visible from a public street or residential use or district). Mechanical equipment includes, but is not limited to; HVAC equipment, electrical transformers and boxes, exhaust flues, plumbing vents, gas regulators, generators
- ❑ Proposed grading plan.
- ❑ Specific landscaping plan for the subject site, specifying the location, species, and installation size of plantings. The landscaping plans shall include a table summarizing all proposed species and required and provided landscaping points for all applicable landscaping components (building foundation, paved areas, street frontages, yards, bufferyards).
- ❑ Architectural plans for any nonresidential buildings, multi-family structures, or building clusters, other than conventional single-family or two-family homes on individual lots, in sufficient detail to indicate the floor area, bulk, and visual character of such buildings. The architectural plans shall include a percentage breakdown of exterior materials applied to each building façade.
- ❑ Conceptual Engineering plans for all water and sewer systems, stormwater systems, roads, parking areas, and walkways.
- ❑ Signage plan for the project, including all project identification signs, concepts for public fixtures and signs, and group development signage themes that may or may not vary from City standards or common practices.
- ❑ Any other necessary information as determined during pre-submittal meeting with City staff.
- ❑ Specific written description of the proposed SIP including:
 - Specific project themes and images.
 - Specific mix of dwelling unit types and/or land uses.
 - Specific residential densities and nonresidential intensities as described by dwelling units per acre, and landscaping surface area ratio and/or other appropriate measures of density and intensity.
 - Specific treatment of natural features, including parkland.
 - Specific relationship to nearby properties and public streets.
 - Statistical data on minimum lot sizes in the development, the precise areas of all development lots and pads; density/intensity of various parts of the development; building coverage, and landscaping surface area ratio of all land uses; proposed staging; and any other plans required by Plan Commission.
 - A statement of rationale as to why PD zoning is proposed. This statement shall list the standard zoning requirements that, in the applicant's opinion, would inhibit the development project and the opportunities for community betterment that are available through the proposed PD project.
 - A complete list of zoning standards that would not be met by the proposed SIP and the location(s) in which such exceptions/base standard modifications would occur and enhancements that will be provided to compensate for them.
 - Phasing schedule, if more than one development phase is intended.
- ❑ Agreements, bylaws, covenants, and other documents relative to the operational regulations of the development and particularly providing for the permanent preservation and maintenance of common open areas and amenities.
- ❑ A written description that demonstrates how the SIP is consistent with the approved GDP and any and all differences between the requirements of the approved GDP and the proposed SIP.

Planning Staff may waive certain requirements if deemed not applicable to the project review.

I hereby certify that to the best of my knowledge all required application materials are included with this application. I am aware that failure to submit the required completed application materials may result in denial or delay of the application request.

Applicant's Signature (required): 

Date: 12/6/24

SIP Narrative

To: Brian Slusarek
Planner, Planning Services Division
City of Oshkosh

From: Chase Rettler, P.E.
Civil Engineer
Rettler Corporation

Project: Sunnyview Expo Center West Campus Redevelopment Project

Date: January 14, 2025

The proposed Sunnyview Expo West Campus Site Redevelopment Project will reconstruct and expand the main existing parking lot, expand the southern gravel parking lot, reconfigure the main entrance and maintain many of the drives adjacent to the Expo building. The project will also include improved electrical and data service for the project areas and site lighting. Stormwater generated by the development will be managed by a wet detention pond south of the parking lot. The project lies within a Planned Development Overlay District. The Planned Development Overlay District is primarily for the purpose of allowing gravel camping and parking areas without requiring associated curbing, landscape screening and parking island requirements. The large-scale gravel camping and parking areas would not allow for the required site programming if standard landscape practices were required.

The proposed site improvement project does not include building improvements to the previously developed site. The proposed site improvements will increase the impervious surface percentage within the project limits from 51% to 61%. The project limits are roughly 26 acres of the 154 acre parcel.

The proposed improvements are an expansion of the existing land use. The project will primarily provide additional camping and parking for the Expo Center, County Fair and music events hosted at the site. A significant impact to adjacent properties and streets is not anticipated.

City landscape requirements will be met through planting trees throughout the proposed project site, consistent with previous development on the site. A majority of proposed trees are native. The Expo Center will also receive additional foundation plantings facing the expanded parking lot. The proposed landscape plan is meant to expand upon the site's existing community park aesthetic, specifically visible from HWY Y. Landscaping points have not been credited for existing trees within the project limits creating a conservative method of calculating required landscaping points.

The following Base Standard Modifications are requested for the project.

Signage

Four signs are proposed, one at each entrance to the Expo site. Entrances are labeled 1, 2, 3 and 4 beginning at the West entrance and progressing East. Entrance 1, 3, and 4 will include a 54 square foot per side wayfinding sign including a small electronic portion to provide flexibility for controlling access at each entrance during a wide variety of events. Note the Expo hosts multiple concurrent events which requires multiple separate entrances. Entrance 2 will include a 150 square foot per side main entrance sign with a larger electronic portion. Setbacks to the proposed signs from the property line are 10', 30', 20' and 25' for entrance 1, 2, 3, and 4 respectively. Signs have been located as far as

possible from the property line without interfering with existing utilities, drainage ditches and fencing and maintaining visibility from the HWY Y.

Site Lighting Height

Proposed site lighting will exceed the 25' maximum to provide an efficient and effective layout of light poles. The maximum total light pole height including the concrete base is anticipated to be 32'. Note the site lighting will match the previous phase of construction completed in 2022 immediately east of this proposed project. Light poles will also be utilized for mounting security cameras and a public announcement system throughout the project area.

Parking Islands and Curb and Gutter

The proposed project will incorporate two large central parking islands to interrupt the large asphalt parking lot as well as tree plantings around the perimeter of the asphalt and gravel parking lots to provide perimeter screening in lieu of traditional curb islands at the end of each row of parking. Traditional curb islands would interrupt the distances required for large scale tents associated with Winnebago County Fair and other large events including Lifest that utilize the parking lot. The proposed use of trees is consistent with the previous 2022 improvements. Curb and gutter has been limited to areas where pedestrian and vehicle traffic vertical separation is required for safety consideration. The North, West and South perimeter of the main parking lot does not include curb and gutter. Curb and gutter has been limited to match the existing site as well, allow sheet flow drainage into perimeter swales and allow for unimpeded snow removal.

Construction of the Expo West Campus Site Redevelopment Project is scheduled to begin in August of 2025 and conclude in June of 2026. The proposed redevelopment of the site has been reviewed with City Planning Division Staff to ensure it's consistent with the previously approved General Development Plan.

Best regards,

Chase Rettler, PE
Civil Engineer
Rettler Corporation



RETTLER CORPORATION, INC. HOLDS THE RIGHTS TO COPYRIGHT IN AND TO THESE PRINTS, DRAWINGS AND DOCUMENTS. NO REPRODUCTION, COPYING, ALTERATION, MODIFICATION, USAGE, INCORPORATION INTO OTHER DOCUMENTS OR ASSIGNMENT OF THE SAME MAY OCCUR WITHOUT THE PRIOR WRITTEN PERMISSION OF RETTLER CORPORATION, INC. ©2025 RETTLER CORPORATION, INC.

SITE LAYOUT - GENERAL NOTES

1. ALL PROPOSED DIMENSIONS ARE REFERENCED PARALLEL OR PERPENDICULAR TO THE PROPOSED FEATURES SHOWN.
2. ALL PAVED SURFACES SHALL MEET ADA REQUIREMENTS, CONTRACTOR TO REMOVE AND REPLACE ANY NON CONFORMING PAVEMENT.
3. ALL WORK PERFORMED WITHIN THE RIGHT OF WAY SHALL CONFORM TO THE CITY OF STEVENS POINT MUNICIPAL CODE AND REQUIRES A RIGHT OF WAY PERMIT.
4. CONTRACTOR SHALL BE RESPONSIBLE FOR REPAIRING AND RESTORING THE RIGHT OF WAY TO ITS ORIGINAL CONDITION.

SITE LAYOUT - LEGEND

HOT MIX ASPHALT
- 4" HOT MIX ASPHALT
- 9" BASE AGGREGATE DENSE, 1 1/4 INCH

5" CONCRETE PAVEMENT
6" BASE AGGREGATE DENSE, 3/4 INCH

8" CONCRETE PAVEMENT
6" BASE AGGREGATE DENSE, 3/4 INCH

12" BASE AGGREGATE DENSE, 3/4 INCH

8"-12" RIVER ROCK, 12" DEPTH
TYPE HR FABRIC

LIGHT RIP RAP, 12" DEPTH
TYPE HR FABRIC

DELINEATED WETLANDS

DETECTABLE WARNING FIELD(S) (WISDOT SSD 08D05-G)

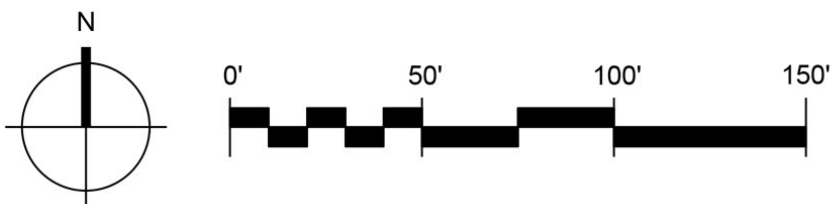
PVC SCH. 40 CONDUIT SLEEVES FOR IRRIGATION
(SEE LAYOUT PLAN FOR LENGTHS)

4" SALVAGED ASPHALTIC BASE COURSE
SHOULDER, 3/4 INCH

CONSTRUCTION LIMITS

SITE LAYOUT - KEYNOTES

- 1 ACCEPTING 24" STANDARD CONCRETE CURB & GUTTER
- 2 ACCEPTING 24" FLOWLINE CONCRETE CURB & GUTTER
- 3 REJECTING 24" STANDARD CONCRETE CURB & GUTTER
- 4 REJECTING 24" FLOWLINE CONCRETE CURB & GUTTER
- 5 TRANSITION BETWEEN DIFFERING CURB & GUTTER TYPES
- 6 3" CURB TAPER
- 7 7" CURB TAPER
- 8 8" CURB TAPER
- 9 RAISED CROSSWALK (10'W TOP W/ 12" CURB TAPERS) & STRIPING - WHITE
- 10 GUTTER BUMP OUT TO ENCAPSULATE INLET FRAME & CASTING
- 11 36" WIDE CURB CUT W/ CONCRETE FLUME & MEDIUM RIP RAP
- 12 STANDARD ADA CURB RAMP W/ 6" CURB TAPERS & DETECTABLE WARNING FIELDS (SEE LAYOUT PLAN FOR RAMP LENGTHS)
- 13 18" THICK STOP LINE - WHITE
- 14 REVERSIBLE CENTER LANE STRIPING - YELLOW
- 15 CROSSWALK STRIPING - WHITE
- 16 PARKING LOT STRIPING - WHITE
- 17 ADA PARKING PAVEMENT MARKING (COLOR BY OWNER)
- 18 RESERVED PARKING SIGN - "THIS SPACE" W/ VAN ACCESSIBLE SIGN
- 19 RESERVED PARKING SIGN - "THIS SPACE" W/ VAN ACCESSIBLE SIGN (SIGN PLACED IN BOX OUT)
- 20 RESERVED PARKING SIGN - "DOUBLE ARROW" W/ VAN ACCESSIBLE SIGN (SIGN PLACED IN BOX OUT)
- 21 STOP SIGN - R1-1
- 22 LED BASIC DIGITAL SIGN - ENTRANCES #1, #3 & #4
- 23 ELECTRONIC MESSAGE CENTER SIGN - ENTRANCE #2
- 24 WAY FINDING SIGN - ROUNDABOUT
- 25 25H FLAG POLE
- 26 30H FLAG POLE
- 27 4H GALVANIZED CHAIN LINK FENCING
- 28 4H x 12W DOUBLE SWING GALVANIZED CHAIN LINK FENCE GATE
- 29 GALVANIZED CHAIN LINK CANTILEVER SLIDE GATE SYSTEM (4H x 30W OPENING)
- 30 GALVANIZED CHAIN LINK STRUCTURAL CANTILEVER SLIDE GATE SYSTEM W/ ELECTRIC OPERATOR (5H x 40W OPENING)
- 31 4H x 27W BLACK VINYL COATED DOUBLE SWING GATE W/ 2 LATCH POSTS (LOCKABLE W/ FD KNOX BOX)
- 32 4H x 30W BLACK VINYL COATED DOUBLE SWING GATE W/ 2 LATCH POSTS (LOCKABLE W/ FD KNOX BOX)
- 33 4H x 40W BLACK VINYL COATED DOUBLE SWING GATE W/ 2 LATCH POSTS (LOCKABLE W/ FD KNOX BOX)
- 34 BOLLARD
- 35 2" - PVC SCH. 40 IRRIGATION SLEEVE
- 36 PEDESTRIAN CROSSWALK WARNING BEACON
- 37 DUMPSTER CONCRETE PAD
- 38 SEE ELECTRICAL PLANS



REV	DATE	ISSUED FOR

DRAWN:	DVE
CHECKED:	CR
DOCUMENT NO.	24.011

RETTLER
corporation

337 Business Park Drive, Stevens Point, WI 54482
Telephone: 715-341-2633 Fax: 715-341-0401
email: info @ rettler.com website: www.rettler.com

SUNNYVIEW EXPO CENTER - WEST PHASE
SITE DEVELOPMENT PROJECT

SITE LANDSCAPE PLAN - OVERVIEW

SUNNYVIEW EXPO CENTER
500 E. COUNTY ROAD Y
OSHKOSH, WISCONSIN 54901

SIP AMENDMENT
500 E COUNTY RD Y
PC: 1-21-2025

CHURCH OF CHRIST OF OSHK
175 E COUNTY ROAD Y
OSHKOSH WI 54901-9724

WINNEBAGO COUNTY
ATTN FINANCE DIR
PO BOX 2808
OSHKOSH WI 54903-2808

WINN CNTY PARKS DEPT
625 E COUNTY RD Y STE 500
OSHKOSH WI 54901-8131

WILLIAM E RUPNOW
190 E COUNTY ROAD Y
OSHKOSH WI 54901-1298

TOWN OF OSHKOSH
230 E COUNTY ROAD Y
OSHKOSH WI 54901-9715

TOWN OF OSHKOSH
1076 COZY LN
OSHKOSH WI 54901-1404

CASTLE ROCK LAND CO LLC
PO BOX 3808
OSHKOSH WI 54903-3808

KOSSEL FAMILY LTD PARTNE
5143 JACKSON ST
OSHKOSH WI 54901-9717

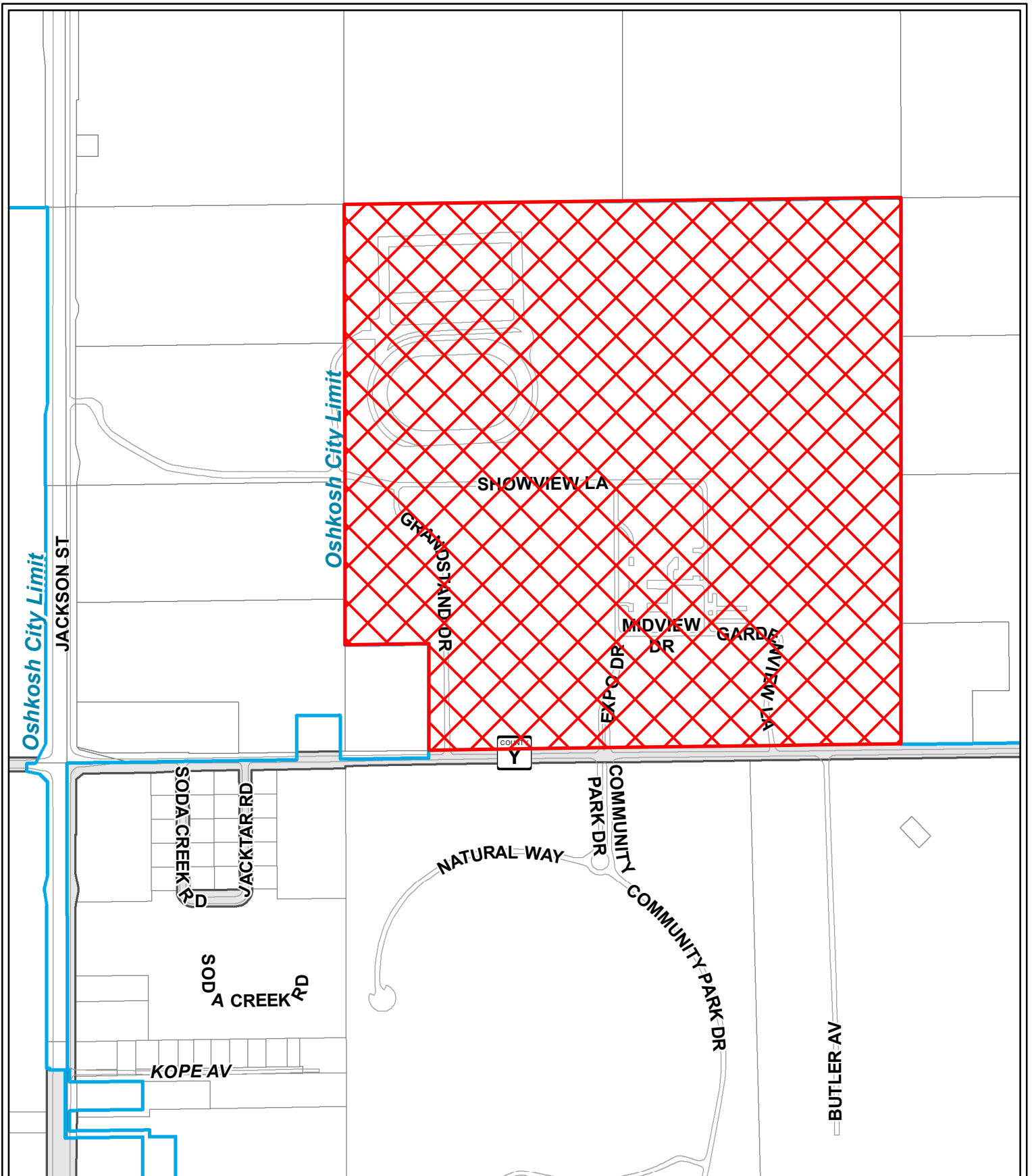
KOSSEL FAMILY LTD PARTNE
4898 JACKSON ST
OSHKOSH WI 54901-1294

FLORIEN KAUFMANN
2677 INDIAN POINT RD
OSHKOSH WI 54901-9609

KENNETH & MARY WALTER
5275 CHANNEL VIEW DR
OSHKOSH WI 54901-1351

OSHKOSH COMM YMCA
640 E COUNTY ROAD Y
OSHKOSH WI 54901-9773

OSHKOSH COMM YMCA
324 WASHINGTON AVE
OSHKOSH WI 54901-5042



500 E COUNTY RD Y BASE MAP

City of Oshkosh maps and data are intended to be used for general identification purposes only, and the City of Oshkosh assumes no liability for the accuracy of the information. Those using the information are responsible for verifying accuracy. For full disclaimer please go to www.ci.oshkosh.wi.us/GISdisclaimer



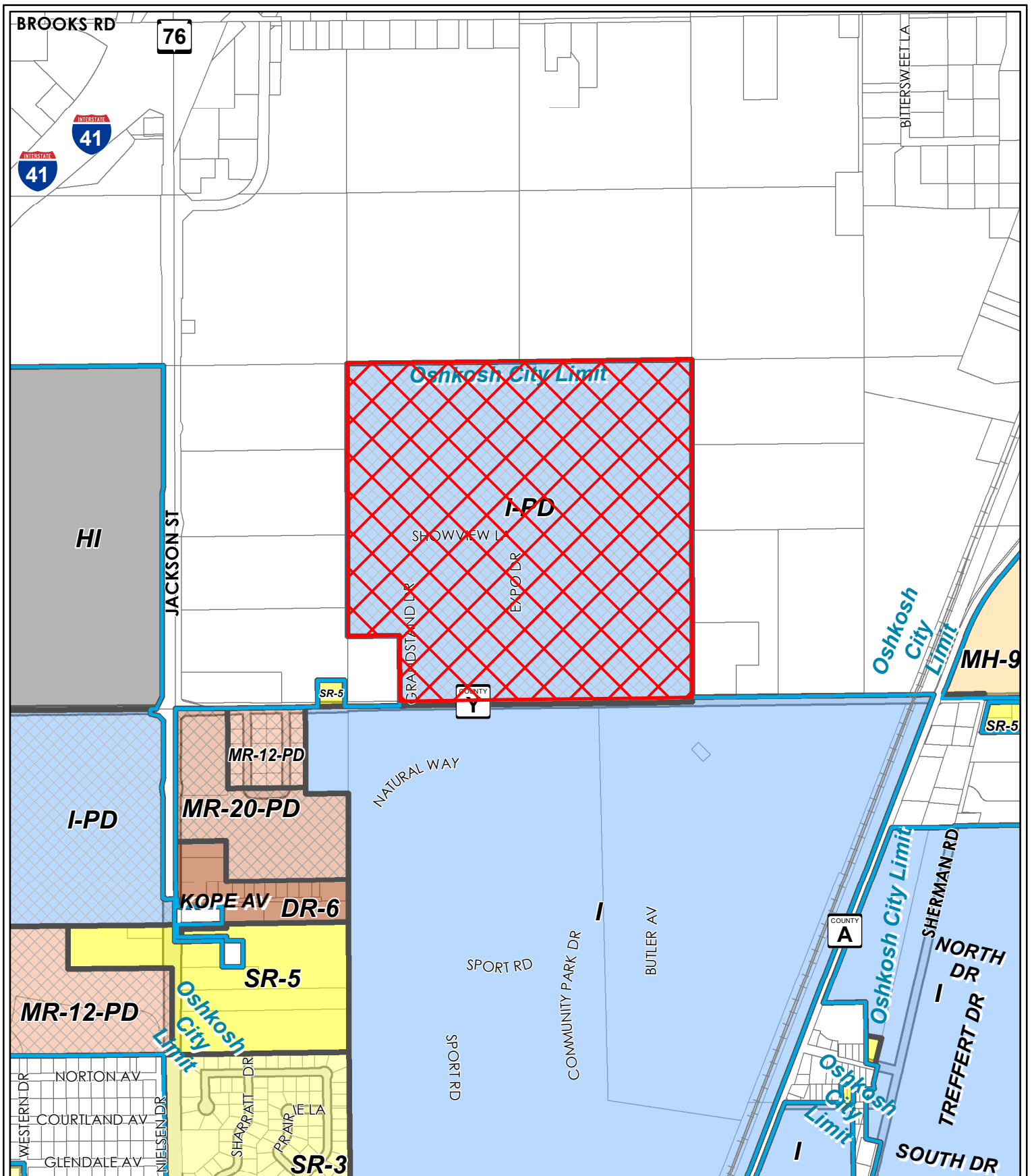
1 in = 0.12 mi

1 in = 620 ft

Printing Date: 12/27/2024

Prepared by: City of Oshkosh, WI





500 E COUNTY RD Y ZONING MAP

City of Oshkosh maps and data are intended to be used for general identification purposes only, and the City of Oshkosh assumes no liability for the accuracy of the information. Those using the information are responsible for verifying accuracy. For full disclaimer please go to www.ci.oshkosh.wi.us/GISdisclaimer

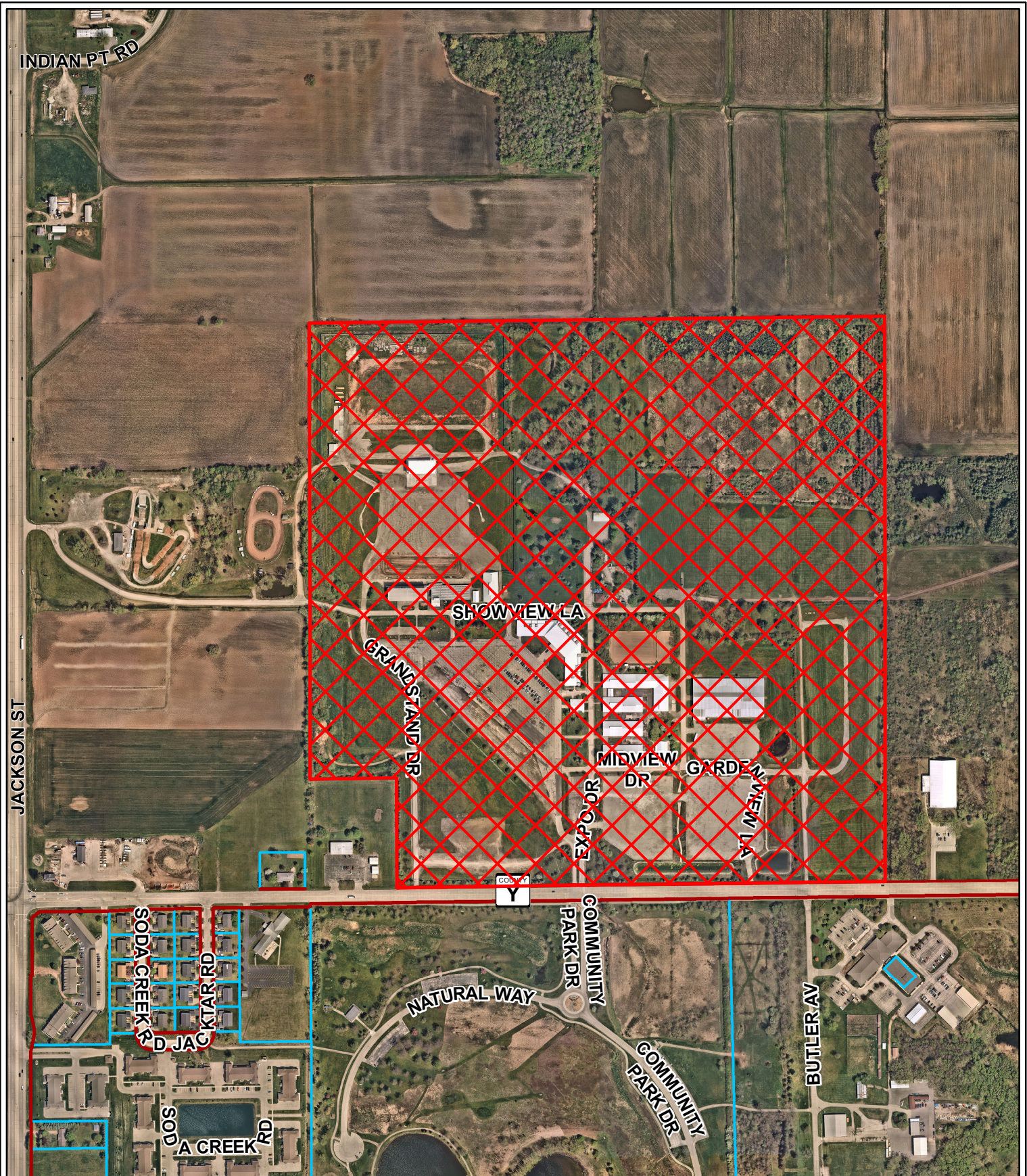


1 in = 0.19 mi
1 in = 1,000 ft

Printing Date: 12/27/2024

Prepared by: City of Oshkosh, WI





500 E COUNTY RD Y AERIAL MAP

City of Oshkosh maps and data are intended to be used for general identification purposes only, and the City of Oshkosh assumes no liability for the accuracy of the information. Those using the information are responsible for verifying accuracy. For full disclaimer please go to www.ci.oshkosh.wi.us/GISdisclaimer



1 in = 0.11 mi

1 in = 600 ft

Printing Date: 12/27/2024

Prepared by: City of Oshkosh, WI





TO: Honorable Mayor and Members of the Common Council
FROM: Justin Gierach, Engineering Division Manager/City Engineer
DATE: January 28, 2025
SUBJECT: Res 25-27 Approve Professional Services Agreement with Professional Service Industries, Inc. for Construction Materials Testing for the 2025 and 2026 Capital Improvement Programs (\$227,870)

BACKGROUND

The Department of Public Works requested proposals twelve (12) consulting firms to provide construction materials testing services for the 2024 and 2025 Capital Improvement Programs (CIP). We received proposals from four (4) consulting firms.

ANALYSIS

After a careful and thorough review of all aspects of the proposals, Professional Service Industries, Inc. (PSI) was chosen to perform these services. The decision to select PSI was based on several factors, including the overall quality of work performed in the past, engineering experience, and cost. The work associated with this agreement is anticipated to be complete by the end of 2026.

FISCAL IMPACT

The cost of these services is estimated not to exceed \$227,870 and will be split among the Storm Water, Water Main, Sanitary Sewer, Transportation, and the Street Paving sections of the CIP. Funding is available in all five (5) sections (Account #03210410-68XX-XXXXX/Multiple Funds and #03231717-7216-63001/Parking Lot Improvements-Land Improvement-Parking Lot Improvements).

RECOMMENDATION

Chapter 12 of the Municipal Code of the City of Oshkosh provides that professional services of a specialized nature, including engineering services, may be procured without the use of formal, sealed quotes. I have reviewed this agreement and in accordance with **Section 12-16** of the Municipal Code, I am hereby recommending the Common Council approve the award of this professional services agreement.

Attachments

RES 25-27
2025-2026 PSI proposal-QA test

01/28/2025	25-27	RESOLUTION
CARRIED	6-0	

PURPOSE: APPROVE PROFESSIONAL SERVICES AGREEMENT WITH PROFESSIONAL SERVICE INDUSTRIES, INC. (PSI) FOR CONSTRUCTION MATERIALS TESTING FOR THE 2025 AND 2026 CAPITAL IMPROVEMENT PROGRAMS (CIP) (\$227,870)

INITIATED BY: DEPARTMENT OF PUBLIC WORKS

BE IT FURTHER RESOLVED by the Common Council of the City of Oshkosh that the proper City officials are hereby authorized to enter into and take those steps necessary to implement an appropriate professional services agreement with Professional Service Industries, Inc. for providing construction materials testing services for the 2025 and 2026 Capital Improvement Program in the amount of two hundred twenty-seven thousand eight hundred seventy dollars (\$227,870.00).

Money for this purpose is hereby appropriated from the Storm Water, Water Main, Sanitary Sewer, Transportation, and the Street Paving portions of the 2025 and 2026 Capital Improvements Budget.

Acct. Nos.
03210410-68XX-XXXXX Multiple Funds
03231717-7216-63001 Parking Lot Improvements-Land Improvement-Parking Lot Improvements



CONSTRUCTION MATERIALS TESTING
2025/2026 CAPITAL IMPROVEMENT
PROJECTS

Prepared for:

City of Oshkosh Department of Public Works
215 Church Avenue
P.O. Box 1130
Oshkosh, Wisconsin 54903

Prepared by:

Professional Service Industries, Inc.
3009 Vandenbroek Road
Kaukauna, Wisconsin 54130
Phone (920) 735-1200

January 17, 2025

PSI Proposal Number: 0094-442710



Mr. Craig Ramthun
City of Oshkosh
Department of Public Works
215 Church Avenue
P.O. Box 1130
Oshkosh, WI 54903-1130

Re: Proposal for 2025 and 2026 Capital Improvement Projects
Construction Material Testing – City of Oshkosh
PSI Proposal Number 0094-442710

Dear Mr. Ramthun,

Thank you for giving Professional Service Industries, Inc. (PSI), an Intertek Company, this opportunity to propose our services to provide construction materials testing services associated with the 2025 and 2026 Capital Improvement Projects in Oshkosh, Wisconsin. Presented below is a review of furnished project information, along with our proposed scope of services, schedule and fee information.

We have prepared this proposal based upon the project information provided to PSI in a request for proposal (RFP) sent on December 17, 2024.

If this proposal is acceptable to you, PSI will perform the work in accordance with the attached General Conditions that are incorporated into and made a part of this proposal. Please sign the attached acceptance form as notice to proceed and return one copy of this proposal intact to our office. We will proceed with the work upon receipt of authorization.

PSI appreciates the opportunity to offer its services to your project and looks forward to being of service to you. Meanwhile, if you have any questions or require additional information, please contact our office at (920) 735-1200.

Respectfully submitted,

PROFESSIONAL SERVICE INDUSTRIES, INC.

A handwritten signature in cursive script that reads "Patrick Bray".

Patrick Bray
Branch Manager

A handwritten signature in cursive script that reads "James Becco".

James Becco, P.E.
Principal Consultant

TABLE OF CONTENTS

Project Understanding	Page 1
Scope of Work	Page 2
Relevant Experience	Page 3
Distribution of Reports	Page 4
Schedule	Page 4
Fees	Page 4
Company Capabilities	Page 4
Material Testing Overview	Page 5
Laboratory Testing	Page 7
Asphaltic Concrete Pavement	Page 8
Certifications & Quality Control	Page 10
Additional Laboratory Capabilities	Page 11
Local Presence	Page 12
Organizational Chart	Page 13
References	Page 14
Other Similar Experience	Page 15
Authorization	Page 16
Proposal Acceptance	Page 17
General Conditions	Page 18
Project Estimate	Page 20
Resumes	Page 24



PROJECT UNDERSTANDING

It is understood that the project will include nuclear density testing services of utility trench backfill, laboratory testing, and other field testing of materials as necessary. In addition to the utility trench density testing, PSI will assist the City of Oshkosh Inspector, when requested, with regard to observation/testing of backfilling operations per City of Oshkosh specifications. Part of PSI's function will be to work with the Contractor as necessary, to suggest means and methods of potential options to improve. However, it will remain the contractor's responsibility to properly perform its duties to meet project specifications.

PSI understands that the project will consist of construction material testing services for the 2025 and 2026 Capital Improvement Projects for Oshkosh, Wisconsin.



The following city projects are planned to be covered under this agreement.

- Contract 24-05 Fernau Avenue Extension Construction
- Contract 25-02 Nebraska Street Sanitary Interceptor Sewer Construction
- Contract 25-04 Bay Shore Drive and Bay Street Reconstruction
- Contract 25-05 Waugoo Avenue Reconstruction
- Contract 25-07 – West 15th Avenue Reconstruction
- Contract 25-08 Central Street Reconstruction
- Contract 25-09 – Michigan Street and West 11th Avenue Reconstruction
- Contract 25-12 – Water Main Replacements – Various Locations
- Contract 25-14 – Parking Lot Reconstruction
- Contract 25-15 – Siewert Trail Construction
- 2026 – Clairville Road Sanitary Sewer and Water Main Extension
- 2026 – Water Main Replacements – Various Locations
- 2026 – Ohio Street Reconstruction
- 2026 – Scott Avenue Reconstruction
- 2026 – West 16th Avenue Reconstruction

The project team desires to retain a qualified and experienced engineering consultant to perform on-site inspection and testing services during the project. PSI is interested in providing such services.



SCOPE OF WORK

The following summarizes PSI's approach to address the construction materials testing on the project.

PSI will provide a senior engineering technician to perform the requested field services. PSI will obtain test samples from construction sites from various borrow source sites. At a minimum, PSI will keep all lab samples until the end of each contract. Nuclear density testing will be performed on an as-needed basis dependent on the contractor's schedule. PSI understands, based on years of experience with the City of Oshkosh, that a field density testing technician will be required almost daily during construction. PSI will coordinate with contractors and the City of Oshkosh Inspectors/Engineers daily, so that scheduling can be planned in advance to meet the requirements of the project.

Nuclear density tests will be designated by project station, elevation, and utility trench type. The density testing technicians will notify the City Inspector and appropriate contractor of failing tests. It will be the contractor's responsibility to re-compact failing areas and schedule retesting to meet the City's requirements. All tests will be documented.

In addition to the utility trench density testing, PSI will assist the City of Oshkosh Inspector, when requested, with regard to observation/testing of backfilling operations per City of Oshkosh specifications. Part of PSI's function will be to work with the Contractor as necessary, to suggest means and methods of potential options to improve. However, it will remain the contractor's responsibility to properly perform its duties to meet project specifications.

The reporting requirements are listed in the scope of services, and PSI understands that the technicians will be required to document their activities through a daily report. These reports will include the date, a detailed summary of the activities taking place for which they are inspecting/testing, the technician's time, and other pertinent information standard with this type of reporting. There will be a separate daily report for each city contract worked on that day. Daily reports will be available on the Qest Lab Hive online system.

Material lab test results will be emailed in PDF format or made available on QestLab/Construction Hive online system to the City Project Engineer within 48 hours of notification of sample pick-up unless the length of time required to perform test (by applicable standard procedures) dictates otherwise.

It will be the PSI Project Manager's responsibility to review the day's events with the PSI technician to keep abreast of matters which may require future attention. The project manager will also review the daily reports throughout the respective months and contact the City representative to address issues which may require the City's involvement to resolve. Neither the PSI on-site technician nor the PSI project manager will be responsible to make any decisions or provide any direction to the contractor that would alter the City's contractual agreement with the contractor, or the City's specifications for the contractor's work. Additionally, PSI cannot assume the responsibility of the contractor to perform the work under its contract



with the City. This limitation of authority and responsibility is consistent with the industry standard for independent construction testing agencies.

Monthly Testing Summary reports during construction will include a written summary prepared by the project manager, material lab test results for that month, an updated compaction results log, and the technician's daily field reports. All reports will be signed by the project manager. Separate reports will be generated for each city contract should multiple projects occur during the same interval. The monthly summary reports will be submitted in conjunction with the contract's respective invoice. All reports will be emailed to the City Project Engineer in PDF format. A final report will be prepared upon the completion of each individual city contract. Hard copies of the reports will be provided and mailed if requested.

Additional email correspondence or summary reports may be requested depending on certain situations. The testing firm's project manager will notify the City Project Engineer of issues which may arise throughout the construction period.

RELEVANT EXPERIENCE

PSI has an unparalleled reputation of providing construction materials testing for municipal programs and waste water projects. For example, PSI has successfully provided services on many of the most recognized brand names, including:

- City of Oshkosh – 2013, 2014, 2015, 2017, 2018, 2019, 2020, 2021, 2022, 2023, and 2024 Capital Improvement Projects
- Detention Pond -Oshkosh
- Session Street Sewer Expansion - Waupaca
- Kiwanis Park Sewer Relay - Sheboygan
- Water Main Transmission- Suamico
- Water Main – Two Rivers
- Storm Sewer – Sister Bay
- City of De Pere – 2012, 2013, 2014, 2015 and 2017 Capital Improvement Projects
- Sanitary Sewer – Algoma
- Pump Station and Utility Lines – Waterford
- Sanitary Sewer Reconstruction – Wind Lake
- Main Water Extension – Pewaukee
- Sewer Extension – Bonduel
- Sanitary Sewer – Hobart



DISTRIBUTION OF REPORTS

To provide immediate access to project reports, PSI utilizes Construction Hive™ as an electronic report distribution platform to provide a better experience to clients. The Construction Hive™ system has powerful report viewing, retrieval and searching capabilities that allow designated users to find information in an efficient and environmental-friendly manner.

Download	Forward	Document	Type	Project	Work Date	Published	
<input type="checkbox"/>	<input type="checkbox"/>	[PSI] EC-0051537.63	Concrete Field Report	POTAWATOMI HOTEL TO...	2/28/2013	3/4/2013	
<input type="checkbox"/>	<input type="checkbox"/>	[PSI] DR-0051537.64-1	Daily Field Report	POTAWATOMI HOTEL TO...	3/1/2013	3/4/2013	
<input type="checkbox"/>	<input type="checkbox"/>	[PSI] CON0051537.59-C1	Concrete Test Report (AST...	POTAWATOMI HOTEL TO...	2/22/2013	6/26/2013	
<input type="checkbox"/>	<input type="checkbox"/>	[PSI] CON0051537.60-C1	Concrete Test Report (AST...	POTAWATOMI HOTEL TO...	2/25/2013	4/22/2013	
<input type="checkbox"/>	<input type="checkbox"/>	[PSI] CON0051537.62-C1	Concrete Test Report (AST...	POTAWATOMI HOTEL TO...	2/27/2013	5/1/2013	
<input type="checkbox"/>	<input type="checkbox"/>	[PSI] DR-0051537.65-1	Daily Field Report	POTAWATOMI HOTEL TO...	3/4/2013	3/5/2013	
<input type="checkbox"/>	<input type="checkbox"/>	[PSI] CON0051537.63-C1	Concrete Test Report (AST...	POTAWATOMI HOTEL TO...	2/26/2013	6/6/2013	
<input type="checkbox"/>	<input type="checkbox"/>	[PSI] EC-0051537.64	Concrete Field Report	POTAWATOMI HOTEL TO...	3/1/2013	3/8/2013	
<input type="checkbox"/>	<input type="checkbox"/>	[PSI] RS0051537.86	Reinforcing Steel Observat...	POTAWATOMI HOTEL TO...	3/5/2013	3/8/2013	
<input type="checkbox"/>	<input type="checkbox"/>	[PSI] EC-0051537.66	Concrete Field Report	POTAWATOMI HOTEL TO...	3/5/2013	3/8/2013	
<input type="checkbox"/>	<input type="checkbox"/>	[PSI] CON0051537.63-C1	Concrete Test Report (AST...	POTAWATOMI HOTEL TO...	2/28/2013	6/3/2013	
<input type="checkbox"/>	<input type="checkbox"/>	[PSI] EC-0051537.67	Concrete Field Report	POTAWATOMI HOTEL TO...	3/6/2013	3/12/2013	

Sample Electronic Report

Upon project set-up, Construction Hive™ will electronically notify designated users when new reports are posted so they can view, download and forward relevant PSI test reports. In short, Construction Hive™ provides instantaneous access to reports from any internet web browser. Designated users can specify how often they receive reports, have the ability to establish notification alerts, download reports, and forward reports from Construction Hive™.

SCHEDULE

PSI is prepared to begin work immediately upon receiving notice to proceed. We will remain available to respond within 1-2 hours for any services required. Our project manager will work closely with the project team and the contractor to ensure the timeliness of our services.

FEES

It is proposed to accomplish the required work on a unit price basis in accordance with the Project Estimate, a copy of which is attached to this proposal. PSI's actual fees would be determined by the actual amount of technical time expended for this project and the amount of laboratory testing performed.

PSI proposes to perform the above scope of services on a time and materials basis; however, we have prepared a fee estimate based on the provided project information and our experience with similar projects. No construction schedule was made available in preparing the included fee estimate. For a detailed fee estimate, please see the attached Project Estimate.

COMPANY CAPABILITIES

PSI has been working in Wisconsin for over 50 years. During that time, we have been providing geotechnical, construction testing, environmental consulting and asbestos services for local municipalities, the State of Wisconsin and a wide range of public and private sector clients.



PSI maintains full-service environmental consulting, engineering, laboratory, inspection, and testing offices throughout Wisconsin. These offices are very large and well equipped with the necessary resources and workspace to manage any project under this contract. Further illustrating our depth of operations, PSI recently merged with Intertek, a global provider of quality solutions. With a network of more than 1,000 laboratories and offices in more than 100 countries, Intertek provides auditing, inspection, testing, training, quality assurance and certification by improving the quality and safety of products, assets and processes.



PSI's qualified and experienced professionals include experts in geotechnical engineering, construction testing, environmental engineering, environmental sciences, industrial hygiene, geology, hydrogeology and related disciplines. These professionals make it possible for us to manage projects effectively in all areas of the state and country. Few companies can mobilize as rapidly as PSI, while still maintaining existing work efforts.

Wisconsin Offices:

- Kaukauna: 15 Professionals / 2 drill rigs / 10 vehicles
- Ripon: 10 Professionals / 9 Vehicles
- Chippewa Falls: 10 Professionals/ 1 drill rig / 6 vehicles
- Middleton (Intertek and PSI): 30 Professionals
- Waukesha: 60+ Professionals/ 5 drill rigs / 46 vehicles



Local offices maintain very large laboratories with the necessary equipment and workspace to provide comprehensive materials storage and testing for soils, aggregate, concrete, masonry, fireproofing, steel and other materials. In addition, PSI's laboratory facilities in Pittsburgh, Pennsylvania have very extensive special testing capabilities, and are able to test a wide variety of innovative or exploratory construction materials.

MATERIALS TESTING OVERVIEW

Capital Improvement Projects require precise planning, careful design, rigorous execution, and the expenditure of a great deal of money. Thus, it is extremely important that all work and materials be of acceptable quality to assure that specifications, schedules and budgets are met. One way to do this is by using the services of PSI as an independent consultant.



PSI's construction services can be provided on either a call-out or resident basis. All field activities are supported by our AASHTO-accredited laboratories, which have total materials testing capabilities. Our laboratories can also perform special testing, in which unusual types of testing are performed by creating test conditions based on our client's needs and specifications.



PSI maintains complete facilities and equipment for inspection and testing of:

Soils and Foundations

- Laboratory testing and evaluation of proposed fill materials
- Sitework monitoring and subgrade evaluation
- Monitoring and testing of compacted fills
- Willow and deep foundations inspections
- Subgrade/soil improvement recommendations



Concrete

- Cement physical and chemical testing
- Mix designs and verifications
- Aggregate Testing
- Field sampling and testing
- Strength testing (compressive, flexural, split-tensile)
- In-situ evaluation
- Batch plant inspection
- Precast and prestressed concrete testing and inspection (field and plant)
- Petrographic and other forensic analysis



Structural

- Threshold inspections
- Post-tensioning calibration and inspection
- Fireproofing inspection
- Reinforcing steel placement inspection

Pavements

- Subgrade observations and stabilization recommendations
- Soil-cement mix design
- Base course testing and evaluation (laboratory and field)
- Laboratory testing of asphaltic concrete, including mix designs and verifications



- Field testing and inspection of asphalt and concrete paving materials
- Pavement evaluations (rigid and flexible)

Masonry

- Concrete masonry unit and brick testing
- Mortar/stucco mix design, testing, and inspection
- Forensic investigation
- Prisms construction control



Roofing

- Field evaluation and testing
- Monitoring of roof installation/application
- Laboratory testing of roofing materials

NDE / Metals

- Structural steel fabrication inspection and certification
- Structural steel field erection inspection
- Welder certification and procedure qualification
- Non-destructive examination
- Laboratory chemical and physical testing
- Pressure vessels
- Pipelines



Specialty

- Floor flatness profiling
- Vibration monitoring
- Failure investigations
- Waterproofing monitoring and testing
- Curtainwall mock-up and fabrication inspection
- Roof inspections, evaluations and consulting

LABORATORY TESTING

PSI is the largest independent testing agency in the United States. From the perspective of capabilities, number of locations, capacity to do work and quality – we are the best construction materials testing company in the market today. Our firm was founded on construction materials testing services. One of our acquisitions, Pittsburgh Testing Laboratories, tested the original cables for the Brooklyn Bridge in the 1880's – and recently tested the replacement cables. No other testing and inspection firm has that kind of history and continuity.



Locally, PSI maintains complete facilities and equipment for inspection and testing of soils and foundations, concrete, pavements, masonry, structural steel and metals, roofing and specialty areas. With 5 offices in Wisconsin – Kaukauna, Ripon, Middleton, Waukesha, and Chippewa Falls – the firm is well staffed with laboratory/quality supervisors and full-time technicians.



PSI Laboratory – Wisconsin Operations

Soils and Aggregates

In addition to the testing that takes place in the field, laboratory testing of soils is done to verify that soil and aggregate materials being used during construction meet the requirements of the project plans and specifications. Some of the more common laboratory soil tests include the following:

- Standard and Modified Proctor (Moisture Density Relationship Test)
- Atterberg Limits Determination (Measures Plasticity of Soils)
- Soil Classification
- Gradation and Grain-size Analysis
- Laboratory CBR (California Bearing Ratio) Test
- Relative Density Test



- Moisture Content Test
- Triaxial Test to determine shear strength of cohesive or non-cohesive soils.
- Laboratory testing and evaluation of proposed fill materials.
- Automatic proctor hammers, multiple sieve shakes, soil processors, scales and high capacity ovens to accommodate high sample volume.
- Atterberg Limit Determination and Hydrometer Testing for classification.

ASPHALTIC CONCRETE PAVEMENT

PSI provides testing and evaluation services to help assure that project plans and specifications are met with regard to pavement. Asphaltic concrete, or asphalt as it is better known, is the most commonly used pavement material. When blended with aggregates, asphalt produces a durable paving material.

Whether it's a roadway or a parking lot, each job will be required to follow specific pavement specifications and requirements. These requirements will specify the type of asphalt (or sometimes concrete for heavy-duty pavement sections) that should be used along with the appropriate thickness of both the pavement material and its "base course." The base course typically consists of crushed stone as a "base" or foundation for the pavement material. Like other construction quality control services, PSI conducts field and laboratory testing, in addition



to inspection services, including:

- Gradation tests (laboratory).
- Core thickness (field and laboratory).
- In-place density tests (field).
- Marwill / Hveem density test/stability test (laboratory).
- Temperature (field).



Concrete

- Cement physical and chemical testing
- Mix designs and verifications
- Aggregate Testing
- Field sampling and testing
- Strength testing (compressive, flexural, split-tensile)
- In-situ evaluation
- Precast and prestressed concrete testing and inspection (field and plant)

Pavement

- Subgrade observations and stabilization recommendations
- Soil-cement mix design
- Base course testing and evaluation (laboratory and field)
- Laboratory testing of asphaltic concrete, including mix designs and verifications
- Field testing and inspection of asphalt and concrete pavement materials
- Pavement evaluations (rigid and flexible)



Specialty Testing

- Unconfined compression testing of soils
- Cohesive and granular soil permeability testing
- CBR testing of soils for pavement design
- Organic content of soils
- Consolidation of soils
- Fire proofing density testing



PSI Laboratory – Wisconsin Operations



CERTIFICATIONS AND QUALITY CONTROL

All work performed by PSI is controlled by a comprehensive internal Quality Assurance/Quality Control Program. As part of our Quality Assurance Program, inspection of our laboratory is regularly performed to re-calibrate equipment and detect any deficiencies. Our equipment, tests and procedures are monitored to assure the most accurate and consistent results possible. An in-house program of quality assurance is also implemented.

The purpose of this in-house quality assurance program is to provide the method(s) used by PSI for the internal annual management review of the quality system and testing/inspection activities to ensure their continued suitability and effectiveness and to introduce necessary changes or improvements. This procedure addresses the following aspects of a management review: items to be reviewed; responsible parties; frequency of reviews; distribution of reports to management; and maintenance of records associated with the review. It is applicable to those operations conforming to specifications of various quality systems and/or standards, including:

- ANS/ISO/IEC 17025: General Requirements for the Competence of Testing and Calibration Laboratories (A2LA, AIHA, IAS, NVLAP)
- AASHTO R18: Standard Recommended Practice for Establishing and Implementing a Quality System for Construction Materials Testing Laboratories

Various ASTM Standards, including:

- C1077: Standard Practice for Laboratories Testing Concrete and Concrete Aggregates for Use in Construction and Criteria for Laboratory Evaluation
- C1093: Standard Practice for Accreditation of Testing Agencies for Masonry
- D3740: Standard Practice for Minimum Requirements for Agencies Engaged in Testing and/or Inspection of Soil and Rock as Used in Engineering Design and Construction
- E329: Standard Specification for Agencies Engaged in Construction Inspection, Special Inspection or Testing Materials Used in Construction



ADDITIONAL LABORATORY TESTING CAPABILITIES

AGGREGATE

Sieve Analysis	ASTM C136
Material Finer than No. 200	C117
Unit Weight	C29
Specific Gravity/Absorption	C127/128
Soundness	C88
Abrasion	C131/535
Organic Impurities	C40
Clay Lumps, Friable Particles	C142
Lightweight Pieces	C123
Aggregate Quality Analysis	C33

ASPHALT

Bulk Specific Gravity/Density	D2726
Percent Air Voids	D3203
Maximum Theory Specific Gravity	D2041
Extraction/Gradation	D2172
Marshall Stability/Flow	D1559

CONCRETE

Compressive Strength	C39
Flexural Strength	C78
Splitting Tensile Strength	C496

CONCRETE CORES

Compressive Strength	C42
Unit Weight	C642
Chloride Ion Content	FHA
Air Content Analysis	C457
Petrographic Analysis	C856

CONCRETE MASONRY UNITS

CMU Compressive Strength	C140
CMU Unit Weight/Absorption	C140
Masonry Prism Strength	E447
Hollow Unit Quality Analysis	C90
Solid Unit Quality Analysis	C145

MORTAR

Mortar Compressive Strength	ASTM C109
Mortar Tensile Strength	C190
Mortar Air Content	C185
Mortar Water Retention	C91
Mortar Mix Property Analysis	C270
Mortar Aggregate Testing	C144

SOILS

Water Content	D2216
Organic Content	D2974
Specific Gravity	D854
Dry Density	D2937
Amount Finer than No. 200	D1140
Grainsize Analysis	D422
Atterberg Limit	D4318
Shrinkage Limit	D427
Moisture-Density Relationship	D698/D1557
California Bearing Ratio	D1883
Unconfined Compressive Strength	D2166
Permeability (Constant Head)	D2430
Permeability (Falling Head)	D5084
Consolidation	D2435/D4186

GROUT

Grout Compressive Strength	C1019
Grout Mix Property Analysis	C476
Grout Aggregate Testing	C404

SPRAYED FIREPROOFING

Thickness/Density	E605
-------------------	------

Soil/Base/RAP Stabilization

Moisture Density	D558
Compressive Strength	D1633
Bearing Ratio	D3668

* A summary of PSI's Laboratory Quality Assurance/ Quality Control Program is available upon request.



LOCAL PRESCENCE

PSI is the largest testing agency in Wisconsin – 4 offices, 8 drill rigs, and over 70 professionals. This presence enables us to provide unparalleled service to all of our clients by drawing upon the large network of personnel, equipment, supplies and other resources that are readily available for quick mobilization between our branch offices. With several branch, department and special project managers throughout the state, each working in daily contact and cooperation with two Principal Consultants and a Regional Vice President, PSI clearly demonstrates an unmatched ability to allocate resources to multiple concurrent projects.

PSI maintains a full-service engineering laboratory, inspection, and testing office in Kaukauna, Wisconsin. Our offices are very well equipped with the necessary equipment and workspace to provide comprehensive materials storage and testing for soils, aggregate, concrete, masonry, fireproofing, steel, and related materials.

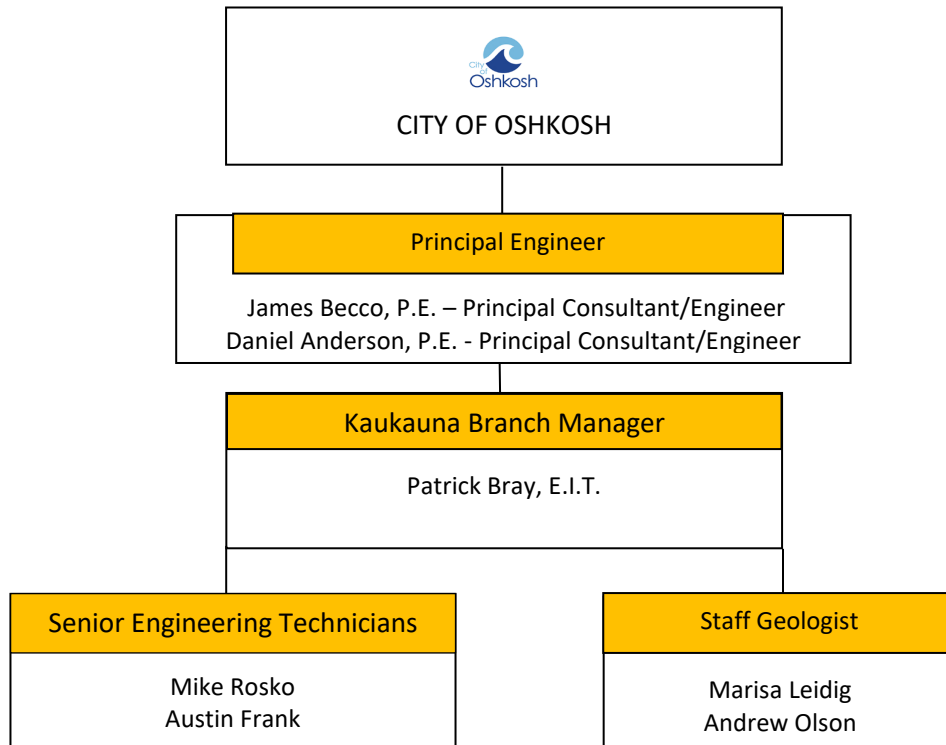
The technical affairs of the Wisconsin operations are supervised by our two Principal/Senior Engineers, Mr. James Becco, P.E. and Mr. Daniel Anderson, P.E. Their resumes, as well as those of other key personnel are included in a later section.

Our technical review and oversight process enables PSI to best match our pool of talent to the needs of every project, and provides a degree of consistency in the technical quality of reports. The local presence of qualified professionals throughout the State, coupled with the scrutiny and assistance given by the experienced senior staff, together serve to ensure that our clients receive prudent and reliable engineering recommendations, maintaining a keen familiarity with local conditions and typical construction practices. Our senior principal engineers are readily available to meet with clients to discuss the particulars of any project, adding a personal element to the consulting process.

PSI's local team includes senior engineers, technicians, inspectors and support personnel with specific qualifications and experience to successfully address the complex challenges associated with any project. This team of professionals is managed through a Matrix Management system that allows sharing of resources, both between departments and between local offices. Regionally, PSI's Wisconsin Operations can be illustrated as follows:



CITY OF OSHKOSH CAPITAL IMPROVEMENTS
PSI ORGANIZATIONAL CHART



From a Project Management perspective, each project is set up differently, depending on the service line or specific project requirements. However, our approach will be to manage and staff projects through a single point-of-contact that will serve as an overall Contract Manager. This individual will ensure compliance with the overall contract and coordinate with the appropriate Project Manager. The Project Manager will:

- Direct the day-to-day field activities;
- Coordinate senior professional engineers to support the project(s);
- Coordinate and manage project staff to provide dedicated on-site services;
- Direct and coordinate subcontract activities, if necessary.



REFERENCES

Paul DeVries, P.E.
City Engineer/Deputy Director of Public Works City of Fond du Lac
920.322.3473
pdevries@fdl.wi.gov

PSI has provided a wide range of geotechnical and materials testing services for various City of Fond du Lac projects including public works projects, park and recreation facilities, roadway reconstruction, new/proposed developments and other projects.

Mark Van Der Wegen, P.E.
Town Engineer
920.832.1581
mark.vanderwegen@grandchutewi.gov

PSI performed the annual testing contract for the Town of Grand Chute in 2022 and 2023. PSI provided a testing quality control program and construction monitoring to document whether the construction observed, and materials tested are in conformance with the project's contract documents.

Don Neitzel, P.E.
Kunkel Engineering
Beaver Dam, WI 920.356-9447
dneitzel@kunkelengineering.com

PSI has worked with Kunkel Engineering for numerous years as an independent testing agency for the municipalities they serve or act as the Engineer. Examples include the City of West Bend, City of Berlin, City of Green Lake, City of Fox Lake, City of Horicon, and the City of Princeton. PSI's responsibility is to test and observe the quality of materials and workmanship in areas of our involvement for compliance with project specs and plans and report the findings to the appropriate party in a timely manner, so any deficiencies can be promptly corrected.



OTHER SIMILAR EXPERIENCE

Waukesha County: Various Projects – Through a Master Services Agreement for Engineering Services with Waukesha County, PSI has provided a wide range of geotechnical and materials testing services for public works projects, park and recreation facilities, roadway reconstruction, new/proposed developments and other projects. For example, PSI completed a retaining wall design for a new modular block retaining wall that was constructed on the south side of CTH Q, from Colgate Road to CTH Y. PSI completed a full set of design plans and specifications that were used to bid the construction of the wall. During performance of this project, PSI also installed wells surrounding an existing retention pond and performed mounding calculations. Overall, PSI's services for Waukesha County have included the full range of geotechnical field services (laboratory services, analysis and design recommendations) and construction materials testing (foundation inspections, soils compaction testing, concrete testing).



City of Waukesha: Various Projects – Through various annual contracts with the Department of Engineering and the Waukesha Water Utility, PSI has provided a wide range of geotechnical and testing services for parks, roadways, sewer/water lines, utilities and other projects, such as bridges and maintenance facilities. Services have included the full range of geotechnical field services, laboratory services and materials testing, including soils compaction testing, compressive strength testing for concrete, footing inspections and other related inspection and testing as necessary.



City of De Pere: Various Projects – Through various annual contracts with the Department of Engineering and the Public Works Department, PSI has provided a wide range of geotechnical and testing services for parks, roadways, sewer/water lines, utilities and other projects. Services have included the full range of geotechnical field services, laboratory services and materials testing, including soils compaction testing, compressive strength testing for concrete, footing inspections and other related inspection and testing as necessary.



Milwaukee County: Various Projects – Through a Master Consulting Agreement for Geotechnical Engineering and Materials Testing Services with Milwaukee County, PSI has provided a wide range of geotechnical and testing services for parks, roadways, new/proposed developments and other projects, such as swimming pool rehabilitations, bridges and bike trail maintenance facilities. Services have included the full range of geotechnical field services, laboratory services, analysis and design recommendations, as well as the subsequent materials testing during construction – compaction testing, concrete testing, footing inspections and other related inspection and testing as necessary.





Milwaukee County: Various GMIA Projects – Through a Master Consulting Agreement for Geotechnical Engineering and Materials Testing Services with Milwaukee County, PSI has provided a wide range of geotechnical services at General Mitchell International Airport. Projects have included runway reconstruction, concourse expansions, baggage handling upgrades and other projects.



AUTHORIZATION

If this proposal is acceptable to you, PSI will perform the work in accordance with the attached General Conditions that are incorporated into and made a part of this proposal. Please sign below as notice to proceed and return one copy of this proposal intact to our office. We will proceed with the work upon receipt of authorization.

PSI appreciates the opportunity to offer its services to your project and looks forward to being of service to you. Meanwhile, if you have any questions or require additional information, please contact our office at (920) 735-1200.

Respectfully submitted,

PROFESSIONAL SERVICE INDUSTRIES, INC.

A handwritten signature in black ink, reading 'Patrick Bray'.

Patrick Bray
Branch Manager

A handwritten signature in black ink, reading 'James Becco'.

James Becco, P.E.
Vice President



PROPOSAL ACCEPTANCE:

AGREED TO, THIS _____ DAY OF _____ , 2025
BY (please print): _____
TITLE: _____
COMPANY: _____
SIGNATURE: _____

PROJECT INFORMATION:

1. Project Name: _____
2. Project Location: _____
3. Your Job No: _____ Purchase Order No.: _____
4. Project Manager: _____ Telephone No.: _____
5. Site Contact: _____ Telephone No.: _____
6. Distribution of Reports:

Name	Email Address	Report Type				
		Soils/ Foundation	Reinforcing Steel	Concrete	Structural Steel	Misc.

7. Invoicing Address: _____

Attn: _____

8. Other Pertinent Information Or Previous Subsurface Information Available:



GENERAL CONDITIONS

1. PARTIES AND SCOPE OF WORK: Professional Service Industries Inc. ("PSI") will include said company or its particular division, subsidiary or affiliate performing the work. "Work" means the specific service to be performed by PSI as set forth in PSI's proposal, Client's acceptance thereof and these General Conditions. Additional work ordered by Client will also be subject to these General Conditions. "Client" refers to the person or business entity ordering the work to be done by PSI. If Client is ordering the work on behalf of another, Client represents and warrants that it is the duly authorized agent of said party for the purpose of ordering and directing said work. Unless otherwise stated in writing, Client assumes sole responsibility for determining whether the quantity and the nature of the work ordered by the client is adequate and sufficient for Client's intended purpose. Client will communicate these General Conditions to each and every third party to whom Client transmits any part of PSI's work. PSI will have no duty or obligation to any third party greater than that set forth in PSI's proposal, Client's acceptance thereof and these General Conditions. The ordering of work from PSI, or the reliance on any of PSI's work, will constitute acceptance of the terms of PSI's proposal and these General Conditions, regardless of the terms of any subsequently issued document.

2. TESTS AND INSPECTIONS: Client will cause all tests and inspections of the site, materials and work performed by PSI or others to be timely and properly performed in accordance with the plans, specifications and contract documents and PSI's recommendations. No claims for loss, damage or injury will be brought against PSI by Client or any third party unless all tests and inspections have been so performed and unless PSI's recommendations have been followed. Client agrees to indemnify, defend and hold PSI, its officers, employees and agents harmless from any and all claims, suits, losses, costs and expenses, including, but not limited to, court costs and reasonable attorney's fees in the event that all such tests and inspections are not so performed or PSI's recommendations are not so followed.

3. PREVAILING WAGES: This proposal specifically excludes compliance with any project labor agreement, labor agreement, or other union or apprenticeship requirements. In addition, unless explicitly agreed to in the body of this proposal, this proposal specifically excludes compliance with any state or federal prevailing wage law or associated requirements, including the Davis Bacon Act. It is agreed that no applicable prevailing wage classification or wage rate has been provided to PSI, and that all wages and cost estimates contained herein are based solely upon standard, non-prevailing wage rates. Should it later be determined by the Owner or any applicable agency that in fact prevailing wage applies, then it is agreed that the contract value of this agreement will be equitably adjusted to account for such changed circumstance. Client will reimburse, defend, indemnify and hold harmless PSI from and against any liability resulting from a subsequent determination that prevailing wage regulations cover the Project, including all costs, fines and attorney's fees.

4. SCHEDULING OF WORK: The services set forth in PSI's proposal and Client's acceptance will be accomplished by PSI personnel at the prices quoted. If PSI is required to delay commencement of the work or if, upon embarking upon its work, PSI is required to stop or interrupt the progress of its work as a result of changes in the scope of the work requested by Client, to fulfill the requirements of third parties, interruptions in the progress of construction, or other causes beyond the direct reasonable control of PSI, additional charges will be applicable and payable by Client.

5. ACCESS TO SITE: Client will arrange and provide such access to the site and work as is necessary for PSI to perform the work. PSI will take reasonable measures and precautions to minimize damage to the site and any improvements located thereon as the result of its work or the use of its equipment.

6. CLIENT'S DUTY TO NOTIFY ENGINEER: Client warrants that it has advised PSI of any known or suspected hazardous materials, utility lines and pollutants at any site at which PSI is to do work, and unless PSI has assumed in writing the responsibility of locating subsurface objects, structures, lines or conduits, Client agrees to defend, indemnify and save PSI harmless from all claims, suits, losses, costs and expenses, including reasonable attorney's fees as a result of personal injury, death or property damage occurring with respect to PSI's performance of its work and resulting to or caused by contact with subsurface or latent objects, structures, lines or conduits where the actual or potential presence and location thereof were not revealed to PSI by Client.

7. RESPONSIBILITY: PSI's work will not include determining, supervising or implementing the means, methods, techniques, sequences or procedures of construction. PSI will not be responsible for evaluating, reporting or affecting job conditions concerning health, safety or welfare. PSI's work or failure to perform same will not in any way excuse any contractor, subcontractor or supplier from performance of its work in accordance with the contract documents. Client agrees that it will require subrogation to be waived against PSI and for PSI to be added as an Additional Insured on all policies of insurance, including any policies required of Client's contractors or subcontractors, covering any construction or development activities to be performed on the project site. PSI has no right or duty to stop the contractor's work.

8. SAMPLE DISPOSAL: Test specimens will be disposed immediately upon completion of the test. All drilling samples will be disposed sixty (60) days after submission of PSI's report.

9. PAYMENT: The quantities and fees provided in this proposal are PSI's estimate based on information provided by Client and PSI's experience on similar projects. The actual total amount due to PSI will be based on the actual final quantities provided by PSI at the unit rates provided herein. Where Client directs or requests additional work beyond the contract price it will be deemed a change order and PSI will be paid according to the fee schedule. Client will be invoiced once each month for work performed during the preceding period. Client agrees to pay each invoice within thirty (30) days of its receipt. Client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause in writing within said thirty (30) day period at the rate of eighteen (18) percent per annum (or the maximum interest rate permitted under applicable law), until paid. Client agrees to pay PSI's cost of collection of all amounts due and unpaid after thirty (30) days, including court costs and reasonable attorney's fees. PSI will not be bound by any provision or agreement requiring or providing for arbitration of disputes or controversies arising out of this agreement, any provision wherein PSI waives any rights to a mechanics' lien, or any provision conditioning PSI's right to receive payment for its work upon payment to Client by any third party. These General Conditions are notice, where required, that PSI will file a lien whenever necessary to collect past due amounts. Failure to make payment within 30 days of invoice will constitute a release of PSI from any and all claims which Client may have, whether in tort, contract or otherwise, and whether known or unknown at the time.



10. ALLOCATION OF RISK: CLIENT AGREES THAT PSI'S SERVICES WILL NOT SUBJECT PSI'S INDIVIDUAL EMPLOYEES, OFFICERS OR DIRECTORS TO ANY PERSONAL LIABILITY, AND THAT NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, CLIENT AGREES THAT ITS SOLE AND EXCLUSIVE REMEDY WILL BE TO DIRECT OR ASSERT ANY CLAIM, DEMAND, OR SUIT ONLY AGAINST PSI.

SHOULD PSI OR ANY OF ITS EMPLOYEES BE FOUND TO HAVE BEEN NEGLIGENT IN THE PERFORMANCE OF ITS WORK, OR TO HAVE MADE AND BREACHED ANY EXPRESS OR IMPLIED WARRANTY, REPRESENTATION OR CONTRACT, CLIENT, ALL PARTIES CLAIMING THROUGH CLIENT AND ALL PARTIES CLAIMING TO HAVE IN ANY WAY RELIED UPON P S I ' S WORK AGREE THAT THE MAXIMUM AGGREGATE AMOUNT OF THE LIABILITY OF PSI, ITS OFFICERS, EMPLOYEES AND AGENTS WILL BE LIMITED TO \$25,000.00 OR THE TOTAL AMOUNT OF THE FEE PAID TO PSI FOR ITS WORK PERFORMED ON THE PROJECT, WHICHEVER AMOUNT IS GREATER. IN THE EVENT CLIENT IS UNWILLING OR UNABLE TO LIMIT P S I ' S LIABILITY IN ACCORDANCE WITH THE PROVISIONS SET FORTH IN THIS PARAGRAPH, CLIENT MAY, UPON WRITTEN REQUEST OF CLIENT RECEIVED WITHIN FIVE DAYS OF C L I E N T ' S ACCEPTANCE HEREOF, INCREASE THE LIMIT OF P S I ' S LIABILITY TO \$250,000.00 OR THE AMOUNT OF P S I ' S FEE PAID TO PSI FOR ITS WORK ON THE PROJECT, WHICHEVER IS THE GREATER, BY AGREEING TO PAY PSI A SUM EQUIVALENT TO AN ADDITIONAL AMOUNT OF 5% OF THE TOTAL FEE TO BE CHARGED FOR P S I ' S SERVICES. THIS CHARGE IS NOT TO BE CONSTRUED AS BEING A CHARGE FOR INSURANCE OF ANY TYPE BUT IS INCREASED CONSIDERATION FOR THE GREATER LIABILITY INVOLVED. IN ANY EVENT, ATTORNEY'S FEES EXPENDED BY PSI IN CONNECTION WITH ANY CLAIM WILL REDUCE THE AMOUNT AVAILABLE, AND ONLY ONE SUCH AMOUNT WILL APPLY TO ANY PROJECT.

NEITHER PARTY WILL BE LIABLE TO THE OTHER IN CONTRACT, TORT (INCLUDING NEGLIGENCE AND BREACH OF STATUTORY DUTY) OR OTHERWISE FOR LOSS OF PROFIT (WHETHER DIRECT OR INDIRECT) OR FOR ANY INDIRECT, CONSEQUENTIAL, PUNITIVE, OR SPECIAL LOSS OR DAMAGE, INCLUDING WITHOUT LIMITATION LOSS OF PROFITS, REVENUE, BUSINESS, OR ANTICIPATED SAVINGS (EVEN WHEN ADVISED OF THEIR POSSIBILITY).

NO ACTION OR CLAIM, WHETHER IN TORT, CONTRACT, OR OTHERWISE, MAY BE BROUGHT AGAINST PSI, ARISING FROM OR RELATED TO P S I ' S WORK, MORE THAN TWO YEARS AFTER THE CESSATION OF PSI'S WORK HEREUNDER, REGARDLESS OF THE DATE OF DISCOVERY OF SUCH CLAIM.

11. INDEMNITY: Subject to the above limitations, PSI agrees not to defend but to indemnify and hold Client harmless from and against any and all claims, suits, costs and expenses including reasonable attorney's fees and court costs to the extent arising out of PSI's negligence as finally determined by a court of law. Client will provide the same protection to the extent of its negligence. In the event that Client or Client's principal will bring any suit, cause of action, claim or counterclaim against PSI, the Client and the party initiating such action will pay to PSI the costs and expenses incurred by PSI to investigate, answer and defend it, including reasonable attorney's and witness fees and court costs to the extent that PSI will prevail in such suit.

12. TERMINATION: This Agreement may be terminated by either party upon seven days' prior written notice. In the event of termination, PSI will be compensated by Client for all services performed up to and including the termination date, including reimbursable expenses.

13. EMPLOYEES/WITNESS FEES: PSI's employees will not be retained as expert witnesses except by separate, written agreement. Client agrees to pay PSI's legal expenses, administrative costs and fees pursuant to PSI's then current fee schedule for PSI to respond to any subpoena. For a period of one year after the completion of any work performed under this agreement, Client agrees not to solicit, recruit, or hire any PSI employee or person who has been employed by PSI within the previous twelve months. In the event Client desires to hire such an individual, Client agrees that it will seek the written consent of PSI and will pay PSI an amount equal to one-half of the employee's annualized salary, without PSI waiving other remedies it may have.

14. FIDUCIARY: PSI is not a financial advisor, does not provide financial advice or analysis of any kind, and nothing in our reports can create a fiduciary relationship between PSI and any other party.

15. RECORDING: Photographs or video recordings of the Client's own project may be taken by and used for the Client's own internal purposes. Photographs or video recordings may not be used for marketing or publicity or distributed to a third party or otherwise published without PSI's prior review and consent in writing. Taking photographs of other Clients' samples, test setups, or facilities, or recording in any manner any test specimen other than the test specimen related to the Client's project is prohibited; and the Client agrees to hold in strict confidence and not use any proprietary information disclosed either advertently or inadvertently. The Client will defend, hold harmless, and indemnify PSI for any breach of this clause.

16. CHOICE OF LAW AND EXCLUSIVE VENUE: All claims or disputes arising or relating to this agreement will be governed by, construed, and enforced in accordance with the laws of Illinois. The exclusive venue for all actions or proceedings arising in connection with this agreement will be either the Circuit Court in Cook County, Illinois, or the Federal Court for the Northern District of Illinois.

17. PROVISIONS SEVERABLE: The parties have entered into this agreement in good faith, and it is the specific intent of the parties that the terms of these General Conditions be enforced as written. In the event any of the provisions of these General Conditions should be found to be unenforceable, it will be stricken, and the remaining provisions will be enforceable.

18. ENTIRE AGREEMENT: This agreement constitutes the entire understanding of the parties, and there are no representations, warranties or undertakings made other than as set forth herein. This agreement may be amended, modified or terminated only in writing, signed by each of the parties hereto.

B-900-11(14)

9/17



**CITY OF OSHKOSH
PROPOSAL COST BREAKDOWN
CONSTRUCTION MATERIALS TESTING SERVICES
2025 CAPITAL IMPROVEMENT PROJECTS**

<i>ITEM</i>	<i>DESCRIPTION</i>	<i>UNIT</i>	<i>EST QTY.</i>	<i>BID UNIT PRICE</i>	<i>PRICE BID TOTAL</i>
1.	Roundtrip Charge	Each	240	\$40.00	\$ 9,600.00
2.	Field Time	Hour	1,920	\$40.00	\$ 76,800.00
3.	Equipment Rental	Hour	1,920	\$1.25	\$ 2,400.00
4.	Vehicle Rental	Hour	1,920	\$3.00	\$ 5,760.00
5.	Sieve Analysis of Aggregate	Each	25	\$75.00	\$ 1,875.00
6.	Modified Proctor Density Test (aggregate)	Each	20	\$175.00	\$ 3,500.00
7.	Trench Backfill Testing Reports	Each	40	\$75.00	\$ 3,000.00
8.	Engineer Consultation	Hour	20	\$100.00	\$ 2,000.00
9.	Project Manager	Hour	120	\$75.00	\$ 9,000.00
TOTAL				\$ <u>113,935.00</u>	

RESPONSE TIME TO SITE 0.5 Hours



**CITY OF OSHKOSH
PROPOSAL COST BREAKDOWN
CONSTRUCTION MATERIALS TESTING SERVICES
2026 CAPITAL IMPROVEMENT PROJECTS**

<i>ITEM</i>	<i>DESCRIPTION</i>	<i>UNIT</i>	<i>EST QTY.</i>	<i>BID UNIT PRICE</i>	<i>PRICE BID TOTAL</i>
1.	Roundtrip Charge	Each	240	\$40.00	\$ 9,600.00
2.	Field Time	Hour	1,920	\$40.00	\$ 76,800.00
3.	Equipment Rental	Hour	1,920	\$1.25	\$ 2,400.00
4.	Vehicle Rental	Hour	1,920	\$3.00	\$ 5,760.00
5.	Sieve Analysis of Aggregate	Each	25	\$75.00	\$ 1,875.00
6.	Modified Proctor Density Test (aggregate)	Each	20	\$175.00	\$ 3,500.00
7.	Trench Backfill Testing Reports	Each	40	\$75.00	\$ 3,000.00
8.	Engineer Consultation	Hour	20	\$100.00	\$ 2,000.00
9.	Project Manager	Hour	120	\$75.00	\$ 9,000.00
TOTAL				\$ <u>113,935.00</u>	

RESPONSE TIME TO SITE 0.5 Hours



**TOTAL PROPOSAL COST BREAKDOWN
CITY OF OSHKOSH
CONSTRUCTION MATERIALS TESTING SERVICES
2025/2026 CAPITAL IMPROVEMENT PROJECTS**

TOTAL FOR 2025 \$ 113,935.00

TOTAL FOR 2026 \$ 113,935.00

GRAND TOTAL \$ 227,870.00

PROFESSIONAL SERVICE INDUSTRIES, INC. (PSI)
CONSTRUCTION TESTING AND ENGINEERING STANDARD FEE SCHEDULE

ENGINEERING SERVICES

Engineering services for on-site monitoring and evaluation, construction materials testing, job site meetings, report preparation and review, and consultation.

Project Manager	\$75.00/Hour	Principal Engineer	\$100.00/Hour
Project Engineer	\$100.00/Hour	Clerical	\$25.00/Hour

FIELD TESTING SERVICES

Technical services for on-site monitoring and testing of materials for earthwork, foundations, concrete, masonry, structural steel, fireproofing, roofing, and pavement construction.

Sample Pick Up	\$40.00/Hour	Nuclear Density Gauge	\$40.00/Day
Engineering Technician	\$40.00/Hour	Floor Flatness Gauge	\$150.00/Day
Structural Technician	\$125.00/Hour	Windsor Probe	\$50.00/Day+Probe
Support Vehicle	\$40.00/Trip	Concrete Cylinder Molds	\$40.00/box(20)

LABORATORY TESTING SERVICES

Concrete Compression Test		Moisture Content	\$5.00/Each
Cylinder Cast by PSI	\$15.00/Each	Density with Moisture Content	\$50.00/Each
Cylinder Cast by other	\$20.00/Each	Organic Content (Loss on Ignition)	\$50.00/Each
Trimming Charges	\$10.00/Each	Percent Finer No. 200	\$50.00/Each
Concrete Core Compression Test	\$65.00/Each	Grain size - Mechanical	\$75.00/Each
Aggregate Sieve Analysis	\$75.00/Each	Grain size - Hydrometer	\$150.00/Each
Mortar Cube Compression Test	\$25.00/Each	Atterberg Limits	\$100.00/Each
Grout Cylinder Compression Test	\$40.00/Each	Standard Proctor	\$150.00/Each
CMU Compression Test	\$40.00/Each	Modified Proctor	\$175.00/Each
Asphalt Core Density	\$40.00/Each	California Bearing Ratio	\$450.00/Each
MTSG Test	\$150.00/Each	Permeability, Granular Soil	\$350.00/Each
Asphalt Extraction/Gradation	\$300.00/Each	Permeability, Cohesive Soil	\$400.00/Each
Marshall Density Test	\$250.00/Each	Sample Prep/Remolding/Shelby Tube	\$50.00/Each

REMARKS - Personnel charges will be based on a portal-to-portal basis; a minimum charge of 3 hours will apply for all Field Testing Services. One (1) day advance scheduling is requested for all field testing services. Where a support vehicle is not needed, a transportation charge of \$0.50 per mile will be added for travel to and from the site, and other job-related travel. Project Engineer for contract administration, scheduling, report review and consultation will be charged to all reports at a minimum rate of one-half hour per report. An overtime multiplier of 1.5 will be used for services performed on Saturday, Sunday or holidays; for work scheduled outside the hours of 7:00 a.m. to 5:00 p.m.; or for more than eight (8) hours per day.

The above prices include up to three (3) copies of the report distributed as requested. Payment for invoices will be due within 15 days of receipt of invoice. Interest will be added at a rate of 1 1/2% per month of delinquency. Proposal estimates and verbal quotations will remain valid for 60 days, at which time they may be subject to change or withdrawal.

Year started with PSI: 1992

Years experience with other firms: 22

Education

- Bachelor of Science in Civil Engineering; Michigan Technological University, Houghton, MI; 1986

Certifications/Registrations/Technical Training

- Registered Professional Engineer – Wisconsin, Illinois, Iowa and Minnesota
- Wisconsin Department of Natural Resources Registered PECFA Consultant
- Previously DILHR Certified Tank Assessor and Remover/Cleaner
- Environmental:
 - “Phase I Environmental Site Assessment Seminar”
 - “Environmental Site Assessments”
 - “Asbestos Building Inspectors and Supervisors Course”
 - “Phase II Environmental Site Assessments”
 - 40-Hour - 29 CFR 1910 Training Course
 - 8-Hour Supervisory Training - CFR 1910 Course
 - “Petroleum Hydrocarbon & Organic Chemicals in Groundwater: Prevention, Detection and Restoration”
 - “Mold Seminar”
 - “Renewable Sources of Energy – Wind Power”
 - “Constructed Wetlands – Basic Concepts”
 - “Wetland Delineation I – The Basics”
- Geotechnical and Materials:
 - “Fundamentals of Shallow Foundation Design”
 - “Deep Foundation Exploration and Design”
 - “Retaining Wall Design- I”
 - “Retaining Wall Design- II”
 - “Ethical Decision Making for Engineers”
 - “Riprap Design”
 - “Excavation Safety and Shoring”
 - “Storm water Management – An Introduction”
 - “Advanced Storm water Treatment – Design”
 - “Slope Stability”
 - “Design of Sheet Pile Walls”
 - “Geotechnical Properties of Marine Calcareous Soils”
 - “Drilling and Sampling of Soil and Rock”
 - “Ethical Decision Making for Engineers”

Professional Experience

Mr. Becco is the Vice President of PSI’s operations throughout Wisconsin, including offices in Waukesha, Ripon, Green Bay, Menasha, and Chippewa Falls. In this role, Mr. Becco provides overall daily management, technical oversight, and direct supervision to the Branch and District Managers, as well as to their local environmental, geotechnical, and construction services departments. With more than 29 years of experience in Geotechnical Engineering and Environmental Consulting, Mr. Becco has extensive

knowledge of subsurface conditions and the regulatory framework throughout Wisconsin. He has been involved with numerous projects of varying complexity, including stream and groundwater monitoring, petroleum assessments, solvent (dry cleaner) investigations, and a multitude of geotechnical engineering studies. As a principal client contact, project manager and senior consultant on a wide range of projects, Mr. Becco is also involved in proposal and report preparation, project planning and administration, as well as the coordination and supervision of field staff.

Mr. Becco joined PSI in 1986 and worked throughout Wisconsin, Florida and Michigan where he was responsible for overall management, technical and administrative duties of geotechnical and environmental departments, and report preparation, review and technical consultation. He joined Midwest Engineering Services (MES) in January of 1992 as the Department Manager for Environmental Services in the Waukesha, Wisconsin office. He was promoted to the position of Branch Manager in August of 1995, and then to Region Manager overseeing all of MES' five Wisconsin offices in July of 2000. Mr. Becco was responsible for the oversight and direct supervision of each of the branch managers. Mr. Becco also acted as a senior geotechnical and environmental consultant, and a principal engineer for each of the branches. Mr. Becco re-joined PSI in 2014 when MES was acquired by PSI.

Representative Environmental Consulting Project Experience

- Project Manager - More than 300 Circle K and 7-Eleven C-store and service station upgrades across the State of Florida. Developed and performed or managed environmental assessments, leaking underground storage tank investigations and station upgrade projects.
- Project Manager - More than 100 Speedway and Marathon C-store and service station upgrades across the State of Wisconsin, and into northern Illinois. Developed and performed or managed environmental assessments, leaking underground storage tank investigations, and underground storage tank removals.
- Project Manager - Evaluation of heavy metals (including chromium and silver), volatile organic compounds, and sulfide/chloride contamination within soil and groundwater at the Photo-Cut facility in Waukesha, Wisconsin. Developed and performed the environmental assessment, including field work, data evaluation, statistical data analysis, and preparation of regulatory closure reports.
- Project Manager - Evaluation of contaminants, and of storm water control at the Valley Sand and Gravel quarry in New Berlin, Wisconsin. Developed and managed the environmental assessment.
- Project Manager overseeing the performance of Phase I and Phase II Environmental Assessments at numerous Walmart, Lowes, Menards, and Meijer Retail Stores across the State of Wisconsin

Representative Power Transmission Project Experience

- Lead Engineer/Project Manager – Geotechnical Evaluation, 200+ Transmission Line and Substation Projects (Electrical Consultants, Inc. and American Transmission Company), State of Wisconsin

- Lead Engineer/Project Manager – Geotechnical Evaluation, Border to Apple River Substation T-Line Project (Dairyland Power Cooperative), Polk County, Wisconsin
- Lead Engineer/Project Manager – Geotechnical Evaluation, 15+ Substation Projects (WE Energies), State of Wisconsin
- Lead Engineer/Project Manager – Geotechnical Evaluation, 15+ Substation Projects (Xcel Energy), Northwestern Wisconsin
- Lead Engineer/Project Manager – Geotechnical Evaluation, Forward Wind Project (Invenergy, LLC), Fond du Lac County, Wisconsin
- Lead Engineer/Project Manager – Geotechnical Evaluation, Glacier Hills Wind Project (WE Power, LLC), Columbia County, Wisconsin
- Lead Engineer – Preliminary Geotechnical Evaluation, Lancaster Wind Project (Navitas Energy), Stephenson County, Illinois

**Summary of Qualifications
Professional Service Industries, Inc.**

**Patrick J. Bray
Branch Manager
Kaukauna, Wisconsin Office**

Education and Special Training

Bachelor of Science; University of Wisconsin - Madison,
Civil Engineering, 2012

Professional Registration/Certification

Engineer-In-Training – State of Wisconsin

Continuing Education and Short Courses

Construction Materials Testing:

Nuclear Density Gauge Operation Training – Engelhardt and Associates, Inc.

Experience and Background

Professional Service Industries, Inc. Kaukauna, Wisconsin, April 1, 2014 to present. Mr. Bray was promoted to Branch Manager of the Kaukauna office in 2014. His responsibilities include overseeing the daily operations of the geotechnical, environmental and construction testing departments; preparation and review of reports; management of field and laboratory personnel; coordination of daily schedules; and administrative and marketing responsibilities.

Midwest Engineering Services, Inc. Green Bay, WI, June 2012 to March 2014: Mr. Bray joined MES in June of 2012 upon graduation. As Project Manager in the Green Bay office, Mr. Bray was responsible for the daily management and technical oversight of the Construction Services Department. In addition, he also assisted in the Geotechnical Department by preparing reports and performing drill scheduling. Prior to joining MES, Mr. Bray gained 8 months of experience through a co-op with a consulting engineering firm based in Madison. His responsibilities included laboratory testing, concrete testing, and foundation subgrade evaluations.

**Summary of Qualifications
Professional Service Industries, Inc.**

**Marisa Leidig
Staff Geologist
Kaukauna, Wisconsin Office**

Education and Special Training

Bachelor of Science; University of Wisconsin - Madison,
Geology and Geophysics, 2020

Professional Registration/Certification

Geologist-In-Training – State of Wisconsin

Continuing Education and Short Courses

Experience and Background

Professional Service Industries, Inc.

Kaukauna, Wisconsin, April 18, 2022 to present.

Ms. Leidig was hired by PSI as a Staff Geologist in April of 2022. Her responsibilities include laboratory testing, concrete testing, foundation subgrade evaluations, classifying soil samples, and preparing geotechnical reports.

**Summary of Qualifications
Professional Service Industries, Inc.**

**Andrew Olson
Staff Geologist
Kaukauna, Wisconsin Office**

Education and Special Training

Bachelor of Science; University of Wisconsin, Madison, WI
Geology and Geophysics, 2008

Professional Registration/Certification

Continuing Education and Short Courses

American Concrete Institute Field Testing Technician – Grade 1
Nuclear Density Gauge Operation Training – Professional Services Industries, Inc.

Experience and Background

Professional Service Industries, Inc.

Kaukauna, Wisconsin, January 23, 2023, to present.

Mr. Olson was hired by PSI as a Staff Geologist in January of 2023. His responsibilities include laboratory testing, concrete testing, foundation subgrade evaluations, classifying soil samples, and preparing geotechnical reports.

International Directional Services

March 2021 to January 2023.

As a Geophysics Superintendent, Mr. Olson managed a team of 6 to 8 technicians. His responsibilities included scheduling overseeing the daily operations; management of field personnel; coordination of daily schedules; preparation of structural and geotechnical information into deliverables for clients.

Southwest Exploration Services, LLC

March 2015 to March 2021.

As a Logging Engineer, Mr. Olson collected, analyzed and reported data utilizing specialized geophysical probes and computer software.

Excelsior Mining Corporation

September 2014 to February 2015.

As a Project Geologist, Mr. Olson oversaw two diamond drill rigs and one RC rig and coordinated subcontractors.

**Summary of Qualifications
Professional Service Industries, Inc.**

**Michael Rosko
Technician
Kaukauna, Wisconsin Office**

Education and Special Training

Associates Degree; ITT Technical Institute – Green Bay,
Computer Aided Drafting and Design

Automotive Youth Apprenticeship Program; Fox Valley Technical College – Appleton

Professional Registration/Certification

Continuing Education and Short Courses

Construction Materials Testing:

Nuclear Density Gauge Operation Training – Professional Service Industries, Inc.

Experience and Background

Professional Service Industries, Inc.

Kaukauna, Wisconsin, July 27, 2020 to present.

Mr. Rosko was hired by PSI as an Engineering Technician in July of 2020. His responsibilities include laboratory testing, concrete testing and foundation subgrade evaluations.

**Summary of Qualifications
Professional Service Industries, Inc.**

**Austin Frank
Technician
Kaukauna, Wisconsin Office**

Education and Special Training

Professional Registration/Certification

Continuing Education and Short Courses

Construction Materials Testing:

American Concrete Institute Field Testing Technician - Grade 1

Nuclear Density Gauge Operation Training – Professional Service Industries, Inc.

Experience and Background

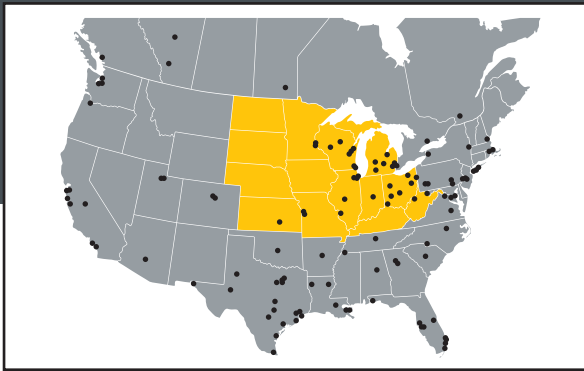
Professional Service Industries, Inc.

Kaukauna, Wisconsin, September 9, 2021 to present.

Mr. Frank was hired by PSI as an Engineering Technician in September 2021. His responsibilities include laboratory testing, concrete testing and foundation subgrade evaluations.

BUILDING & CONSTRUCTION CENTRAL REGION

ASSURANCE, TESTING, INSPECTION, AND CERTIFICATION
FOR THE BUILT ENVIRONMENT

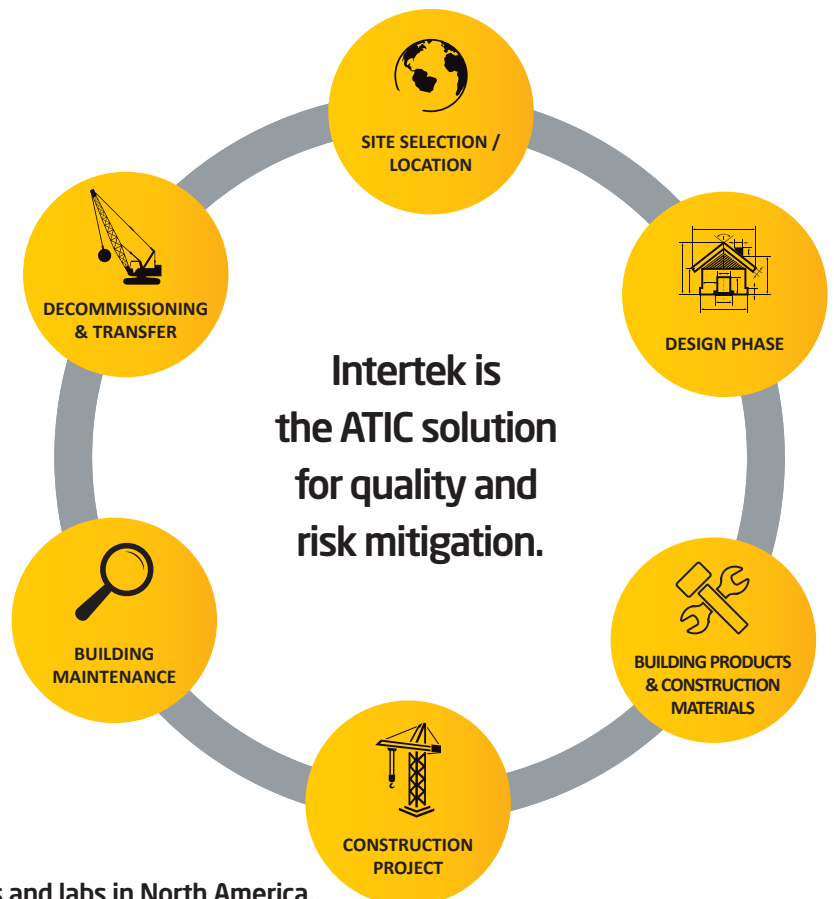


Market Access. Risk Mitigation. Total Assurance.

Leverage the building, engineering, and construction market leader for all of your building product and construction and infrastructure projects. As the only firm with the ability to offer a full-suite of product-related testing and certification capabilities, and project-related assurance, testing, inspection, and consulting services, we bring customers a level of capabilities unparalleled in the industry. Intertek is your one solution for faster and more cost effective access to domestic and international markets.

Services Throughout the Entire Project Lifecycle

Every project is unique, from its location to the regulatory code it must follow to the methods of construction it undergoes. With services that span the entirety of the construction lifecycle, Intertek is your partner from ground breaking to the demolition ball.



Global company. Local presence with over 100 offices and labs in North America.



+1 800 967 5352



icenter@intertek.com



intertek.com/building

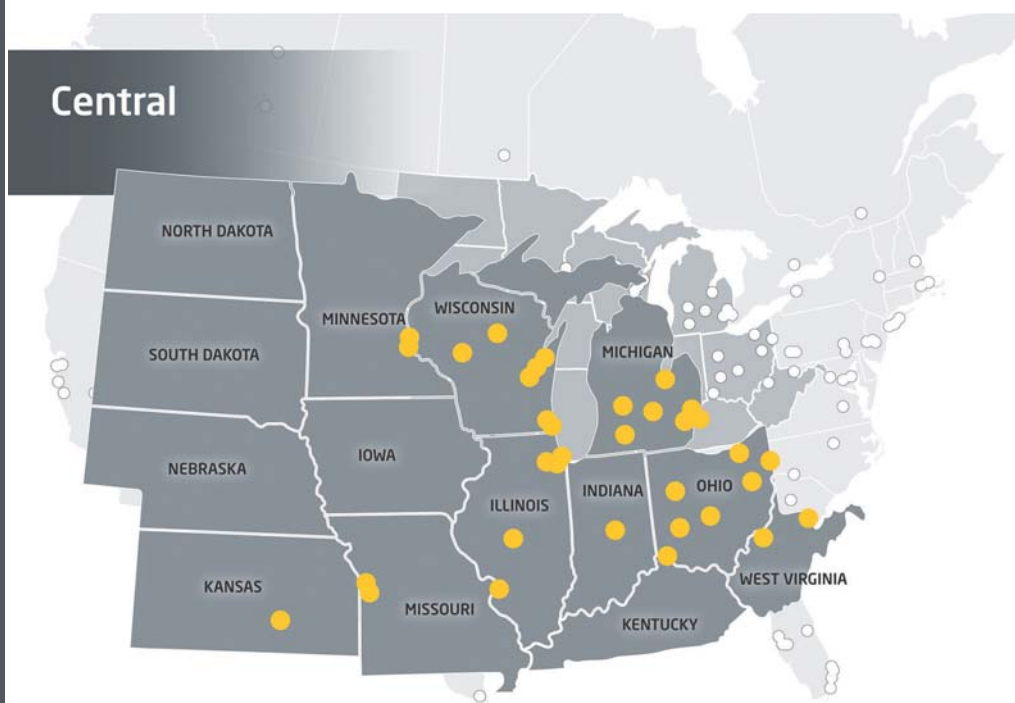


Pat Bray
Branch Manager
920-735-1200
patrick.bray@intertek.com

Brian Olesen, PE
Business Development Manager
920-202-6653
brian.olesen@intertek.com

Intertek-PSI
3009 Vandebroek Road
Kaukauna, WI 54130
+1 920-735-1200

Central



Our services include:

Building Science Solutions - Assessing and identifying building system deficiencies and potential problems to assure minimized project risk.

Construction Materials Testing & Engineering - From on-site to in-lab testing of construction materials (concrete, soil, asphalt, etc.), we can ensure compliance and material quality.

Environmental Services - Assessing and providing solutions to a variety of regulatory (local or national) environmental needs.

Field Testing & Mock Up - Testing products and systems in the field or at our labs to ensure their performance before completing the construction project.

Geotechnical Engineering - Testing, sampling, analyzing, and consulting of a variety of subsurface materials to understand their interaction with the structure.

Industrial Hygiene - Surveying, assessing, and monitoring the indoor environment to mitigate associated human health issues.

Non-Destructive Testing - Leverage our expertise to evaluate a material without destroying its usefulness.

Specialty Testing & Engineering - Regardless of your material, testing, or need, we offer a range of specialty testing and engineering solutions.

Built on legacy

Intertek's Building & Construction division stands on the shoulders of giants. Our history of innovation, growth, and expanded services comes from a legacy of leading industry organizations whose spirit and culture continue to drive our desire to serve our clients ever better.



Intertek



Intertek



TO: Honorable Mayor and Members of the Common Council
FROM: Steven M. Gohde, Assistant Director of Public Works/Utilities General Manager
DATE: January 28, 2025
SUBJECT: Res 25-28 Approve Purchase of 2025 Water Meters and Transmitters from Core & Main for Water Utility Division (\$968,995)

BACKGROUND

On September 13, 2006, the Common Council approved waiving bids for a new Sensus water meter reading system utilizing wireless technology. Based on Wisconsin Public Service Commission's (PSC) requirements, the City of Oshkosh must test and replace meters every ten (10) years. The cost to replace an existing meter is less than the testing, rebuilding, and re-installation costs.

ANALYSIS

Our provider, Core & Main, has provided a proposal for the water meters and transmitters for 2025.

FISCAL IMPACT

The total fiscal impact of the 2025 meter and transmitter purchase will be \$968,995. This purchase will be funded from Account #05411810-1746/Water Utility Administration-Meters. The annual cost varies each year depending upon equipment inventory and the installation schedule.

RECOMMENDATION

Section 12-11 of the Municipal Code (Code) provides that, subject to approval of the City Manager, purchases may be made without following a formal competitive bidding process when the purchase is from only one (1) source of supply or when standardization or compatibility is the overriding consideration. In accordance with Section 12-11 of the Code and with the approval by the Interim City Manager, I am hereby recommending approval of this purchase.

Attachments

RES 25-28
Core & Main wtr mtr proposal

01/28/2025

25-28

RESOLUTION

CARRIED

6-0

PURPOSE: APPROVE PURCHASE OF 2025 WATER METERS AND TRANSMITTERS FROM CORE AND MAIN FOR WATER UTILITY DIVISION (\$968,995)

INITIATED BY: DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Water Utility Division has standardized upon a Sensus water meter reading system and it is necessary to order meters and associated transmitters to replace meters that fail, are old or require updating; and

WHEREAS, Core & Main is the designated provider for the replacement of Sensus water meters and transmitters; and

WHEREAS, section 12-11 of the Oshkosh Municipal Code allows for the purchase of materials or equipment without following formal bidding or quotations processes when standardization is required and when there is only one source of supply of such materials or equipment.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that the proper City officials are hereby authorized and directed to purchase water meters and transmitters from:

Core & Main
15655 West Rogers Drive
New Berlin, WI, 53151

Total: \$968,995.00

BE IT FURTHER RESOLVED that the proper City officials are hereby authorized and directed to enter into an appropriate agreement for the purpose of same. Money for this purpose is hereby appropriated from:

Acct. No. 05411810-1746 Water Utility Administration-Meters



Bid Proposal for Oshkosh - Sensus Quote 2025

OSHKOSH PURCHASING DIVISION

Job Location: Oshkosh, WI

Bid Date: 01/10/2025

Core & Main Bid #: 3886813

Core & Main

15655 West Rogers Dr

New Berlin, WI 53151

Phone: 2627865186

Fax: 2627864240

RECEIVED
JAN 10 2025
DEPT OF PUBLIC WORKS
OSHKOSH, WISCONSIN

Seq#	Qty	Description	Units	Price	Ext Price
10	496	5/8" IPERL METER	EA	150.00	74,400.00
20	2000	3/4S" IPERL METER	EA	150.00	300,000.00
30	102	1" IPERL METER	EA	230.00	23,460.00
40	3105	510M S/POINT M2 WIRED SP HR&LD STOCK CODE	EA	150.00	465,750.00
60	65	1.5" R2 OMNI+ MEAS CHAMBER	EA	495.00	32,175.00
70	65	2" R2 OMNI+ MEAS CHAMBER	EA	535.00	34,775.00
80	10	3" T2 OMNI+ MEAS CHAMBER	EA	880.00	8,800.00
90	6	4" T2 OMNI+ MEAS CHAMBER	EA	900.00	5,400.00
100	3	6" F2 OMNI+ MEAS CHAMBER	EA	2,545.00	7,635.00
120	20	RETROFIT KITS - ALL TYPES & SIZES	EA	390.00	7,800.00
140	11	OMNI+ 2 R2 .1CF 17LL 8WHL SM 20' TRPL 3W CABLE REG ID MATCHES METER BODY ID R2X1XX2FXA0XXSD	EA	800.00	8,800.00
				Sub Total	968,995.00
				Tax	0.00
				Total	968,995.00

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT: <https://coreandmain.com/TandC/>



TO: Honorable Mayor and Members of the Common Council
FROM: Justin Gierach, Engineering Division Manager/City Engineer
DATE: January 28, 2025
SUBJECT: Res 25-29 Approve CIP Amendment and Award Bid for Public Works Contract No. 25-06 to Jim Fischer, Inc. for Concrete Sidewalk (New and Rehabilitation) (\$1,447,247.50)

BACKGROUND

The purpose of this Project is to repair existing sidewalks, driveway aprons, and handicap ramps; install new sidewalks; and complete street or sidewalk repairs at Water Utility excavations. The approximate boundary of the neighborhoods for sidewalk repair is Witzel Avenue on the north, Ohio Street on the east, City of Oshkosh limits on the south, and US 41 on the west.

The cost to remove and replace one (5' x 5') sidewalk square slightly increased from 2024, but has more than doubled in the last eight (8) years with the largest single increase being 2022 to 2023 at over thirty four percent (34%). The attached chart shows the increase over the last eight (8) years.

ANALYSIS

Engineering staff reviewed four (4) bids. The low bid was received from Jim Fischer, Inc. of Appleton, Wisconsin. The total bid is \$1,447,247.50.

FISCAL IMPACT

Funding for a portion of the sidewalk rehabilitation portion of the Project is in the Sidewalk Section of the 2025 Capital Improvement Program (CIP) (Account No. 03210410-6806-04006/Contract Control-Sidewalk-Annual -- Concrete Sidewalks). Funding for the Water Utility patches is included in the 2025 Water Utility Operating Budget (Account No. 05411867-6417-08673/Water Distribution Maintenance-3rd Party Contracted Service-Maint-Mains and 05411867-6417-08675/Water Distribution Maintenance-3rd Party Contracted Service-Maint-Services). Additional funding for the remaining sidewalk rehabilitation portion of this Project is available from CIP Projects which have come in under budget:

- \$55,000 will be transferred from Account No. 03210410-6806-04402 (Contract Control-Sidewalk-24-02 Waugoo Ave Reconstruction) to Account No. 03210410-6806-04006/Contract Control-Sidewalk-Annual -- Concrete Sidewalks.

Following is a summary of the available funds (after the transfers) and the estimated total construction cost, including ancillary costs such as engineering fees, landfill tipping fees, construction materials testing fees, and other construction-related expenses. Property owners are invoiced for the cost of sidewalk and driveway apron repairs abutting their property.

CIP Section	CIP Funds Budgeted/Transferred	Estimated Total Construction Cost
CIP - Sidewalk	\$1,255,000	\$1,248,855
Water Utility Operating	(See Note 1) \$346,762	\$346,762
Totals	\$1,601,762	\$1,595,617

Note 1: Water Utility Operating Budget contains \$445,900 for maintenance of Mains and Services. That budget amount includes the cost for these concrete repairs among other maintenance costs.

RECOMMENDATION

I recommend award to the low bidder, Jim Fischer, Inc, in the amount of \$1,447,247.50 and the transfer of CIP funds.

Attachments

RES 25-29

25-06 bid tab

25-06 Cost/Square graph

01/28/2025

25-29

RESOLUTION

CARRIED

6-0

PURPOSE: APPROVE CIP AMENDMENT AND AWARD BID FOR PUBLIC WORKS CONTRACT NO. 25-06 TO JIM FISCHER, INC. FOR CONCRETE SIDEWALK (NEW AND REHABILITATION) (\$1,447,247.50)

INITIATED BY: DEPARTMENT OF PUBLIC WORKS

WHEREAS, the City of Oshkosh has heretofore advertised for bids for Concrete Sidewalk (New and Rehabilitation) around Witzel Avenue on the north, Ohio Street on the east, City of Oshkosh limits on the south, and US 41 on the west; and

WHEREAS, upon the opening and tabulation of bids, it appears that the following is the most advantageous bid:

Jim Fischer, Inc.
2635 South Casaloma Drive
Appleton, WI 54914

Total Bid: \$1,447,247.50

WHEREAS, the Common Council has adopted the 2025 Capital Improvement Program and Budget, which is on file in the Office of the City Clerk and available for public inspection; and

WHEREAS, it is necessary to amend the 2025 Capital Improvement Program Budget to add additional funding for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that the 2025 Capital Improvements Budget, on file in the City Clerk's Office, is hereby amended as follows:

Transfer \$55,000.00 from Account No. 03210410-6806-04402 (Contract Control-Sidewalk-24-02 Waugoo Ave Reconstruction) to Account No. 03210410-6806-04006/Contract Control-Sidewalk-Annual – Concrete Sidewalks).

BE IT FURTHER RESOLVED that the said bid is hereby accepted and the proper City officials are hereby authorized and directed to enter into an appropriate agreement for the purpose of same, all according to plans, specifications, and bid on file. Money for this purpose is hereby appropriated from:

Account Nos.

03210410-6806-04006 Contract Control-Sidewalk-Annual – Concrete Sidewalks
05411867-6417-08673 Water Distribution Maintenance-3rd Party Contracted Service-Maint-Mains
05411867-6417-08675 Water Distribution Maintenance-3rd Party Contracted Service-Maint-Services

Contract 25-06 - Concrete Sidewalk (New and Rehabilitation) (#9465629)								
Owner: Oshkosh WI, City of								
Solicitor: Oshkosh WI, City of								
Bid Opening: 01/13/2025 11:00 AM CST								
					Jim Fischer, Inc.		Potrykus Construction	
					2635 South Casaloma Drive			
					Appleton, WI 54914			
Section Title	Item Code	Item Description	UofM	Quantity	Unit Price	Extension	Unit Price	Extension
Section 1						\$1,447,247.50		\$1,512,565.00
	1011	Clearing; complete as specified	Inch Diameter	8.00	\$4.50	\$36.00	\$10.00	\$80.00
	1021	Grubbing; complete as specified	Inch Diameter	8.00	\$4.50	\$36.00	\$15.00	\$120.00
	1120	Removing concrete and asphalt sidewalk and driveway; complete as specified	Square Feet	75,750.00	\$3.12	\$236,340.00	\$2.27	\$171,952.50
	1308	7" concrete pavement removal and replacement; including sawing; pavement ties; dowel bars; bond breaker; integral curb and fine grading; turf restoration; and traffic control; complete as specified	Square Yards	1,200.00	\$95.00	\$114,000.00	\$95.00	\$114,000.00
	1309	7" concrete pavement HES removal and replacement; including sawing; pavement ties; dowel bars; bond breaker; integral curb and fine grading; turf restoration; and traffic control; complete as specified	Square Yards	750.00	\$95.00	\$71,250.00	\$95.00	\$71,250.00
	1318	8" concrete pavement removal and replacement; including sawing; pavement ties; dowel bars; bond breaker; integral curb and fine grading; turf restoration; and traffic control; complete as specified	Square Yards	450.00	\$105.00	\$47,250.00	\$100.00	\$45,000.00

Contract 25-06 - Concrete Sidewalk (New and Rehabilitation) (#9465629)								
Owner: Oshkosh WI, City of								
Solicitor: Oshkosh WI, City of								
Bid Opening: 01/13/2025 11:00 AM CST								
					Jim Fischer, Inc.		Potrykus Construction	
					2635 South Casaloma Drive			
					Appleton, WI 54914			
Section Title	Item Code	Item Description	UofM	Quantity	Unit Price	Extension	Unit Price	Extension
	1328	9" concrete pavement removal and replacement; including sawing; pavement ties; dowel bars; bond breaker; integral curb and fine grading; turf restoration; and traffic control; complete as specified	Square Yards	550.00	\$110.00	\$60,500.00	\$105.00	\$57,750.00
	1329	9" concrete pavement HES removal and replacement; including sawing; pavement ties; dowel bars; bond breaker; integral curb and fine grading; turf restoration; and traffic control; complete as specified	Square Yards	300.00	\$110.00	\$33,000.00	\$105.00	\$31,500.00
	1360	Adjust manholes and inlets; complete as specified	Each	10.00	\$350.00	\$3,500.00	\$390.00	\$3,900.00
	1370	Turf restoration; complete as specified	Square Yards	300.00	\$8.50	\$2,550.00	\$11.00	\$3,300.00
	1372	Restore gravel driveway/apron; complete as specified	Square Yards	150.00	\$8.50	\$1,275.00	\$15.00	\$2,250.00
	1380	Cold weather covering (concrete pavement) - single visquine; complete as specified	Square Yards	100.00	\$0.01	\$1.00	\$1.00	\$100.00
	1382	Cold weather covering (concrete pavement) - double visquine; complete as specified	Square Yards	100.00	\$0.01	\$1.00	\$1.00	\$100.00
	1384	Cold weather covering (concrete pavement) - double visquine with 6" hay; complete as specified	Square Yards	100.00	\$0.01	\$1.00	\$1.00	\$100.00

Contract 25-06 - Concrete Sidewalk (New and Rehabilitation) (#9465629)								
Owner: Oshkosh WI, City of								
Solicitor: Oshkosh WI, City of								
Bid Opening: 01/13/2025 11:00 AM CST								
						Jim Fischer, Inc.	Potrykus Construction	
						2635 South Casaloma Drive		
						Appleton, WI 54914		
Section Title	Item Code	Item Description	UofM	Quantity	Unit Price	Extension	Unit Price	Extension
	1390	Up-charge for late season cold weather concrete pavement; complete as specified	Cubic Yards	250.00	\$7.50	\$1,875.00	\$10.00	\$2,500.00
	1410	12" radius curb with 6" CABC and grading; complete as specified	Linear Feet	250.00	\$25.00	\$6,250.00	\$20.00	\$5,000.00
	1428	18" concrete curb and gutter removal and replacement; including sawing; pavement ties; dowel bars; bond breaker; integral curb and fine grading; turf restoration; and traffic control;	Linear Feet	250.00	\$52.00	\$13,000.00	\$78.00	\$19,500.00
	1438	24" concrete curb and gutter removal and replacement; including sawing; pavement ties; dowel bars; bond breaker; integral curb and fine grading; turf restoration; and traffic control; complete as specified	Linear Feet	250.00	\$62.00	\$15,500.00	\$78.00	\$19,500.00
	1448	30" concrete curb and gutter removal and replacement; including sawing; pavement ties; dowel bars; bond breaker; integral curb and fine grading; turf restoration; and traffic control; complete as specified	Linear Feet	500.00	\$75.00	\$37,500.00	\$78.00	\$39,000.00
	1460	Sidewalk curb; complete as specified	Linear Feet	50.00	\$35.00	\$1,750.00	\$78.00	\$3,900.00
	1500	4" concrete sidewalk with 3" CABC and grading; complete as specified	Square Feet	62,000.00	\$8.07	\$500,340.00	\$8.15	\$505,300.00

Contract 25-06 - Concrete Sidewalk (New and Rehabilitation) (#9465629)								
Owner: Oshkosh WI, City of								
Solicitor: Oshkosh WI, City of								
Bid Opening: 01/13/2025 11:00 AM CST								
					Jim Fischer, Inc.		Potrykus Construction	
					2635 South Casaloma Drive			
					Appleton, WI 54914			
Section Title	Item Code	Item Description	UofM	Quantity	Unit Price	Extension	Unit Price	Extension
	1502	4" concrete sidewalk with 3" CABC and grading; water dept. locations; complete as specified	Square Feet	4,850.00	\$8.50	\$41,225.00	\$11.25	\$54,562.50
	1510	6" concrete sidewalk/ driveway/ramp with 3" CABC and grading; complete as specified	Square Feet	16,000.00	\$9.17	\$146,720.00	\$8.90	\$142,400.00
	1512	6" concrete sidewalk/ driveway/ramp with 3" CABC and grading; water dept. locations; complete as specified	Square Feet	1,750.00	\$9.77	\$17,097.50	\$10.00	\$17,500.00
	1520	8" concrete sidewalk/ driveway/ramp with 3" CABC and grading; complete as specified	Square Feet	2,500.00	\$11.00	\$27,500.00	\$10.50	\$26,250.00
	1540	Curb ramp detectable warning field (natural/non-painted); complete as specified	Square Feet	800.00	\$35.00	\$28,000.00	\$47.00	\$37,600.00
	1560	Drilled No. 4 sidewalk tie bars - deformed; epoxy-coated; complete as specified	Each	11,000.00	\$1.00	\$11,000.00	\$9.15	\$100,650.00
	1700	Sawing existing pavement; complete as specified	Linear Feet	500.00	\$7.00	\$3,500.00	\$5.00	\$2,500.00
	1915	5" asphaltic surface MT with 6" CABC and grading; complete as specified	Square Yards	250.00	\$50.00	\$12,500.00	\$70.00	\$17,500.00
	1916	4" asphaltic surface LT with 6" CABC and grading; complete as specified	Square Yards	250.00	\$55.00	\$13,750.00	\$70.00	\$17,500.00
Bid Total:						\$1,447,247.50		\$1,512,565.00

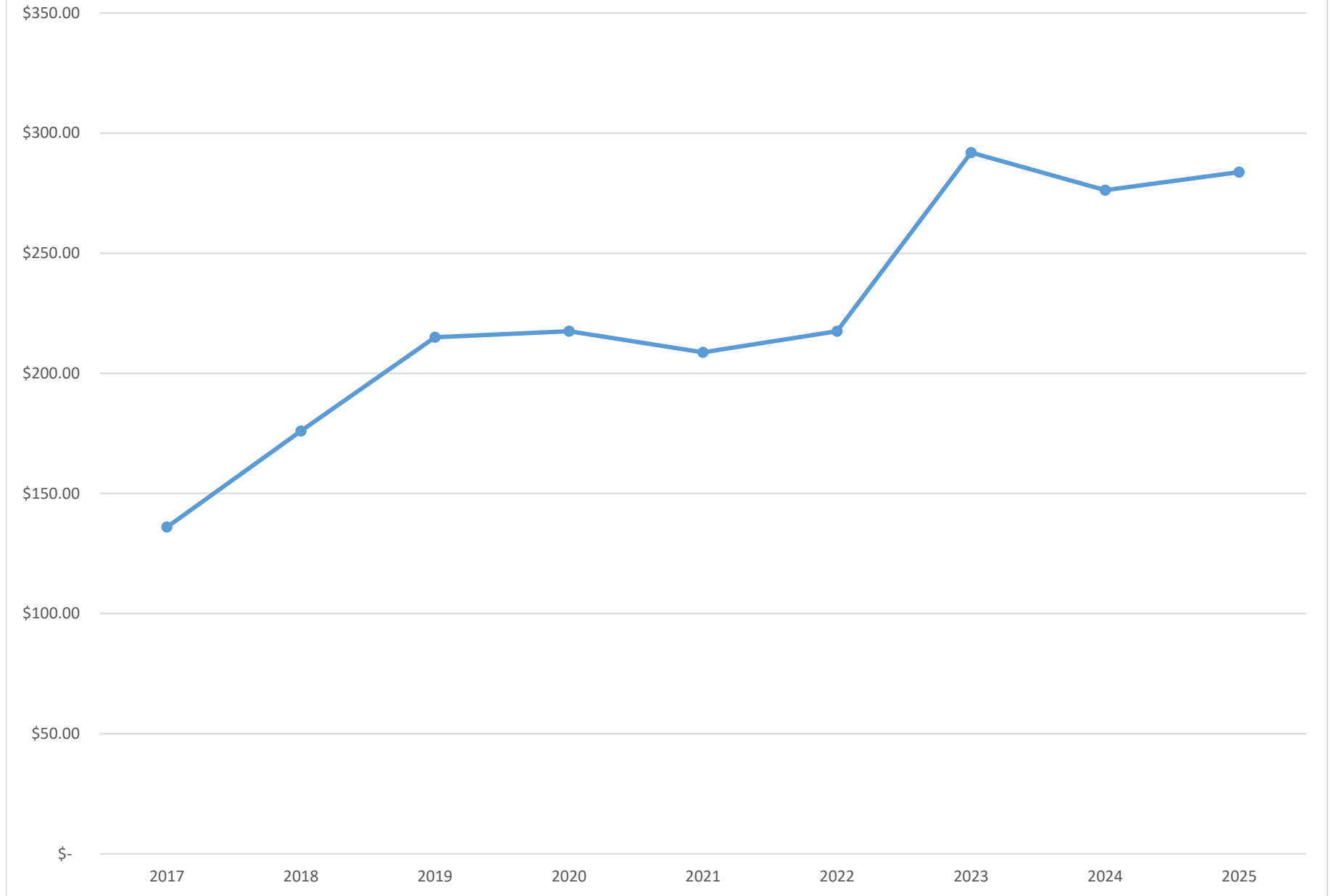
Contract 25-06 - Concrete Sidewalk (New and Rehabilitation) (#9465629)								
Owner: Oshkosh WI, City of								
Solicitor: Oshkosh WI, City of								
Bid Opening: 01/13/2025 11:00 AM CST								
						Al Dix Concrete Inc	LaLonde Contractors, Inc.	
Section Title	Item Code	Item Description	UofM	Quantity	Unit Price	Extension	Unit Price	Extension
Section 1						\$1,565,713.00		\$1,719,370.48
	1011	Clearing; complete as specified	Inch Diameter	8.00	\$10.00	\$80.00	\$24.78	\$198.24
	1021	Grubbing; complete as specified	Inch Diameter	8.00	\$10.00	\$80.00	\$24.78	\$198.24
	1120	Removing concrete and asphalt sidewalk and driveway; complete as specified	Square Feet	75,750.00	\$2.00	\$151,500.00	\$2.10	\$159,075.00
	1308	7" concrete pavement removal and replacement; including sawing; pavement ties; dowel bars; bond breaker; integral curb and fine grading; turf restoration; and traffic control; complete as specified	Square Yards	1,200.00	\$105.00	\$126,000.00	\$106.27	\$127,524.00
	1309	7" concrete pavement HES removal and replacement; including sawing; pavement ties; dowel bars; bond breaker; integral curb and fine grading; turf restoration; and traffic control; complete as specified	Square Yards	750.00	\$110.00	\$82,500.00	\$107.72	\$80,790.00
	1318	8" concrete pavement removal and replacement; including sawing; pavement ties; dowel bars; bond breaker; integral curb and fine grading; turf restoration; and traffic control; complete as specified	Square Yards	450.00	\$112.00	\$50,400.00	\$114.12	\$51,354.00

Contract 25-06 - Concrete Sidewalk (New and Rehabilitation) (#9465629)								
Owner: Oshkosh WI, City of								
Solicitor: Oshkosh WI, City of								
Bid Opening: 01/13/2025 11:00 AM CST								
					Al Dix Concrete Inc		LaLonde Contractors, Inc.	
Section Title	Item Code	Item Description	UofM	Quantity	Unit Price	Extension	Unit Price	Extension
	1328	9" concrete pavement removal and replacement; including sawing; pavement ties; dowel bars; bond breaker; integral curb and fine grading; turf restoration; and traffic control; complete as specified	Square Yards	550.00	\$115.00	\$63,250.00	\$122.41	\$67,325.50
	1329	9" concrete pavement HES removal and replacement; including sawing; pavement ties; dowel bars; bond breaker; integral curb and fine grading; turf restoration; and traffic control; complete as specified	Square Yards	300.00	\$117.00	\$35,100.00	\$122.85	\$36,855.00
	1360	Adjust manholes and inlets; complete as specified	Each	10.00	\$400.00	\$4,000.00	\$463.00	\$4,630.00
	1370	Turf restoration; complete as specified	Square Yards	300.00	\$8.50	\$2,550.00	\$12.95	\$3,885.00
	1372	Restore gravel driveway/apron; complete as specified	Square Yards	150.00	\$15.00	\$2,250.00	\$14.64	\$2,196.00
	1380	Cold weather covering (concrete pavement) - single visquine; complete as specified	Square Yards	100.00	\$0.01	\$1.00	\$0.01	\$1.00
	1382	Cold weather covering (concrete pavement) - double visquine; complete as specified	Square Yards	100.00	\$0.01	\$1.00	\$0.01	\$1.00
	1384	Cold weather covering (concrete pavement) - double visquine with 6" hay; complete as specified	Square Yards	100.00	\$0.01	\$1.00	\$0.01	\$1.00

Contract 25-06 - Concrete Sidewalk (New and Rehabilitation) (#9465629)								
Owner: Oshkosh WI, City of								
Solicitor: Oshkosh WI, City of								
Bid Opening: 01/13/2025 11:00 AM CST								
						Al Dix Concrete Inc	LaLonde Contractors, Inc.	
Section Title	Item Code	Item Description	UofM	Quantity	Unit Price	Extension	Unit Price	Extension
	1390	Up-charge for late season cold weather concrete pavement; complete as specified	Cubic Yards	250.00	\$10.00	\$2,500.00	\$15.00	\$3,750.00
	1410	12" radius curb with 6" CABC and grading; complete as specified	Linear Feet	250.00	\$25.00	\$6,250.00	\$27.97	\$6,992.50
	1428	18" concrete curb and gutter removal and replacement; including sawing; pavement ties; dowel bars; bond breaker; integral curb and fine grading; turf restoration; and traffic control;	Linear Feet	250.00	\$75.00	\$18,750.00	\$83.99	\$20,997.50
	1438	24" concrete curb and gutter removal and replacement; including sawing; pavement ties; dowel bars; bond breaker; integral curb and fine grading; turf restoration; and traffic control; complete as specified	Linear Feet	250.00	\$75.00	\$18,750.00	\$84.62	\$21,155.00
	1448	30" concrete curb and gutter removal and replacement; including sawing; pavement ties; dowel bars; bond breaker; integral curb and fine grading; turf restoration; and traffic control; complete as specified	Linear Feet	500.00	\$75.00	\$37,500.00	\$87.09	\$43,545.00
	1460	Sidewalk curb; complete as specified	Linear Feet	50.00	\$75.00	\$3,750.00	\$80.00	\$4,000.00
	1500	4" concrete sidewalk with 3" CABC and grading; complete as specified	Square Feet	62,000.00	\$8.75	\$542,500.00	\$9.89	\$613,180.00

Contract 25-06 - Concrete Sidewalk (New and Rehabilitation) (#9465629)								
Owner: Oshkosh WI, City of								
Solicitor: Oshkosh WI, City of								
Bid Opening: 01/13/2025 11:00 AM CST								
						Al Dix Concrete Inc		LaLonde Contractors, Inc.
Section Title	Item Code	Item Description	UofM	Quantity	Unit Price	Extension	Unit Price	Extension
	1502	4" concrete sidewalk with 3" CABC and grading; water dept. locations; complete as specified	Square Feet	4,850.00	\$10.00	\$48,500.00	\$11.14	\$54,029.00
	1510	6" concrete sidewalk/driveway/ramp with 3" CABC and grading; complete as specified	Square Feet	16,000.00	\$10.00	\$160,000.00	\$11.74	\$187,840.00
	1512	6" concrete sidewalk/driveway/ramp with 3" CABC and grading; water dept. locations; complete as specified	Square Feet	1,750.00	\$13.00	\$22,750.00	\$13.41	\$23,467.50
	1520	8" concrete sidewalk/driveway/ramp with 3" CABC and grading; complete as specified	Square Feet	2,500.00	\$11.50	\$28,750.00	\$13.82	\$34,550.00
	1540	Curb ramp detectable warning field (natural/non-painted); complete as specified	Square Feet	800.00	\$40.00	\$32,000.00	\$41.50	\$33,200.00
	1560	Drilled No. 4 sidewalk tie bars - deformed; epoxy-coated; complete as specified	Each	11,000.00	\$8.00	\$88,000.00	\$8.58	\$94,380.00
	1700	Sawing existing pavement; complete as specified	Linear Feet	500.00	\$6.00	\$3,000.00	\$5.43	\$2,715.00
	1915	5" asphaltic surface MT with 6" CABC and grading; complete as specified	Square Yards	250.00	\$70.00	\$17,500.00	\$85.57	\$21,392.50
	1916	4" asphaltic surface LT with 6" CABC and grading; complete as specified	Square Yards	250.00	\$70.00	\$17,500.00	\$80.57	\$20,142.50
Bid Total:						\$1,565,713.00		\$1,719,370.48

Cost per Sidewalk Square (5'x5')





TO: Honorable Mayor and Members of the Common Council
FROM: Justin Gierach, Engineering Division Manager/City Engineer
DATE: January 28, 2025
SUBJECT: Res 25-30 Approve Amendment to Professional Services Agreement with NES Ecological Services for Continued Implementation of Storm Water Detention Basin Vegetation Maintenance Program (\$141,085)

BACKGROUND

In May 2016, the Department of Public Works selected Applied Ecological Services, Inc. for the development of a Storm Water Detention Basin Vegetation Maintenance Program for the many City-owned detention basins. In 2017, the Department selected NES Ecological Services (NES) to implement this work.

The original agreement with NES was for a three (3) year term, which ended in 2019. In 2020 and 2021, due to their experience with the City's storm water facilities' plantings and their technical qualifications, the City signed agreement amendments with NES to continue these services for two (2) additional years. At the June 14, 2022 Common Council (Council) meeting, Council awarded an agreement with NES for these services for a three (3) year term, which ended in 2024. Due to their experience with the City's storm water facilities' plantings and their technical qualifications, staff asked NES for a proposal to extend these services for one (1) year (2025).

ANALYSIS

Engineering Division staff reviewed the proposal and proposed costs, and found them to be appropriate.

FISCAL IMPACT

The proposed fee is \$141,085. Funds for these services are budgeted in the Storm Water Utility's 2025 Operating Budget (Account No. 05612050-6417/Operations & Maintenance-3rd Party Contracted Service).

RECOMMENDATION

Chapter 12 of the *Municipal Code of the City of Oshkosh* provides that professional services of a specialized nature, including engineering services, may be procured without the use of formal, sealed quotes. I have reviewed this amendment and, in accordance with **Section 12-16** of the Code, I am hereby recommending the Common Council approve this amendment.

Attachments

RES 25-30
NES 2025 SW Veg Maint CA #1 Proposal

01/28/2025

25-30

RESOLUTION

CARRIED

6-0

PURPOSE: APPROVE AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH NES ECOLOGICAL SERVICES FOR CONTINUED IMPLEMENTATION OF STORM WATER DETENTION BASIN VEGETATION MAINTENANCE PROGRAM (\$141,085)

INITIATED BY: DEPARTMENT OF PUBLIC WORKS

WHEREAS, the City of Oshkosh and NES Ecological Services (NES) previously entered into an agreement in which NES would implement a Storm Water Detention Basin Vegetation Maintenance Program for the City; and

WHEREAS, staff has requested a proposal from NES to continue these services for 2025.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that the proper City officials are authorized and directed to enter into and take those steps necessary to implement an appropriate amended professional services agreement with NES for continued storm water detention basin vegetation maintenance program services in the amount of one hundred forty-one thousand eighty-five dollars. (\$141,085.00).

Acct. No. 05612050-6417 Operations & Maintenance-3rd Party Contracted Service

RECEIVED

JAN - 9 2025

DEPT OF PUBLIC WORKS
OSHKOSH, WISCONSIN

January 09, 2025

Justin Gierach
CITY OF OSHKOSH
215 Church Avenue, Room 301
Oshkosh, WI 54903

RE: 2025 Stormwater Facility Native Planting Maintenance

Dear Mr. Gierach:

NES Ecological Services (NES) is pleased to submit this proposal for the maintenance of native plantings within and around 24 stormwater facility located in the City of Oshkosh, Winnebago County, WI. The proposed scope of services for the maintenance, cost and schedule are outlined below.

SCOPE OF WORK

Tasks referenced below can be found in the 2024 City of Oshkosh Stormwater Facility Assessment Report.

9th and Washburn Basin

The native communities will require continued management over a period of time if healthy communities are to be restored and maintained. The primary concern within the wetland is the elimination of purple loosestrife and cattail, while crown vetch and birdsfoot trefoil removal need to be addressed in the prairie. Recommendations are as follows:

- In the wet meadow and prairie communities, timely herbicide applications (Task 6) and selective hand pulling/cutting/mowing (Task 8) to target cool season grasses and invasive forb species should be conducted. Species to be addressed during these site visits include but are not limited to Canada thistle, bull thistle, hybrid cattail, Queen Anne's lace (*Daucus carota*), crown vetch, birdsfoot trefoil, purple loosestrife, reed canary grass, sweet clover, *Phragmites*, common teasel and Kentucky bluegrass.
- NES recommends continued herbicide treatments of cattail to fully eliminate the populations in the emergent community. Spot treatments and hand wicking will be the most applicable as the population has been depleted to the point where broadcast applications won't be necessary. If follow-up treatments are not conducted, the species can easily re-occupy the previously infested area. As these populations are eradicated, seeding and/or planting of native vegetation may be recommended to help reduce future invasions by non-native species and establish a native community.

- Follow-up woody vegetation control around the pond's perimeter should be conducted (Task 14). If left unchecked, woody vegetation could populate the entire shoreline and wet meadow community making future pond maintenance activities more difficult. Trees could compromise berms and extensive willow thickets could eliminate desirable herbaceous vegetation.
- Muskrats should be trapped to prevent burrows, shoreline erosion, and herbivory of native vegetation.
- The last recommendation is that all work be documented and tracked over time to determine progress at this site. Quick assessments should be made by the individual conducting work on the site each time he or she is at the basin. If something is not working on this particular site, it should not be continually repeated. Sometimes adaptive management needs to be implemented to achieve the ultimate goal. On the other hand, if something works very well at this site, it may work well at one or all of the other basins being managed. A report summarizing the assessments and maintenance will be prepared and submitted to the City of Oshkosh each year activities occur (Task 13). A meeting to discuss the results and determine future maintenance needs based on budgetary constraints will be conducted upon completion of report review by city staff (Task 1).

Anchorage Channel – South & North Segments

This basin/channel will require intensive work addressed over a period of time if a healthy native community is to be established. Recommendations are as follows:

- In the wet meadow and prairie communities, timely herbicide applications (Task 6) and selective hand pulling/cutting/mowing (Task 8) to target cool season grasses and invasive forb species should be conducted. Species to be addressed during these site visits include but are not limited to Canada thistle, bull thistle, burdock, cattail, Queen Anne's lace, crown vetch, purple loosestrife, *Phragmites*, reed canary grass, sweet clover, teasel, and Kentucky bluegrass. Special attention should be given to newly opened areas following largescale woody vegetation removal in late 2024.
- Continued and follow-up woody vegetation control in the channel should be conducted (Task 14). If left unchecked, woody vegetation could re-populate the wet meadow and prairie communities making future facility maintenance activities more difficult.
- To achieve "Good" and "Basic" rankings for this basin, cattail and *Phragmites* will need to be eliminated, and native species established in the wet meadow zone in the north segment and portions of the southern segment. Based on the current condition of the wet meadow zone, continued herbicide applications (Task 6) will be required in the north segment and spot applications in the southern segment.
- The last recommendation is that all work be documented and tracked over time to determine progress of the site. Quick assessments should be made by the individual conducting work on the site each time he or she is at the basin. If something is not working on this particular site, it should not be continually repeated. Sometimes adaptive management needs to be implemented to achieve the ultimate goal. On the other hand, if something works very well at this site, it may work well at one or all of the other basins being managed. A report summarizing the assessments and maintenance will be prepared and submitted to the City of Oshkosh each year activities occur (Task 13). A meeting to discuss the results and determine future maintenance needs based on budgetary constraints will be conducted upon completion of report review by city staff (Task 1).

Armory Basin

This basin will require intensive work to be addressed over a period of time if a healthy native community is to be established. Recommendations are as follows:

- To achieve a “Good” ranking for this basin, cattail will need to be eliminated from the emergent zone. Based on the current condition of the emergent zone, broadcast herbicide applications (Task 6) will be required in 2025. Supplemental planting will then be required and should be conducted in 2026 and 2027, provided cattail has been sufficiently suppressed. Conducting a prescribed burn within the prairie would help suppress invasive species within the community and spur native species growth.
- The City did not originally wish to pursue further vegetative maintenance at this site. However, while meeting with City Staff in 2022, NES recommended mowing applications to continue reducing teasel populations. Mowing activities (Task 8) should continue.
- Woody vegetation control around the pond’s perimeter should be conducted (Task 14).
- Muskrats should be trapped to prevent burrows, shoreline erosion, and herbivory of native vegetation.
- The last recommendation is that all work be documented and tracked over time to determine progress of the site. Quick assessments should be made by the individual conducting work on the site each time he or she is at the basin. If something is not working on this particular site, it should not be continually repeated. Sometimes adaptive management needs to be implemented to achieve the ultimate goal. On the other hand, if something works very well at this site, it may work well at one or all of the other basins being managed. A report summarizing the assessments and maintenance will be prepared and submitted to the City of Oshkosh each year activities occur (Task 13). A meeting to discuss the results and determine future maintenance needs based on budgetary constraints will be conducted upon completion of report review by city staff (Task 1).

The 2022 RFP did not include maintenance activities around this basin; however, mowing activities were later added and should continue in 2025. Continued discussions with City staff will be required to determine the extent of additional, future work desired within and around this particular stormwater facility.

Aviation Basin

The site’s overall “Best” condition reduces maintenance activities and the time it takes to cover the site; however, the fencing structure over the basin offsets that by increasing implementation time due to reduced access and maneuverability for staff and equipment. Recommendations are as follows:

- NES recommends selective herbicide applications (Task 6) and hand pulling/cutting/mowing (Task 8) be conducted to target cool season grasses and invasive forb species. Species to be addressed during these site visits include but are not limited to thistle spp., burdock, Queen Anne’s lace, reed canary grass, and sweet clover.
- Monitoring for cattail and purple loosestrife should continue in the emergent zone. Due to the low density, control should be performed by hand wicking plants (Task 6).

- Muskrats should be trapped to prevent burrows, shoreline erosion, and herbivory of native vegetation.
- The last recommendation is that all work be documented and tracked over time to determine progress of the site. Quick assessments should be made by the individual conducting work on the site each time he or she is at the basin. If something is not working on this particular site, it should not be continually repeated. Sometimes adaptive management needs to be implemented to achieve the ultimate goal. On the other hand, if something works very well at this site, it may work well at one or all of the other basins being managed. A report summarizing the assessments and maintenance will be prepared and submitted to the City of Oshkosh each year activities occur (Task 13). A meeting to discuss the results and determine future maintenance needs based on budgetary constraints will be conducted upon completion of report review by city staff (Task 1).

Baldwin Basin

This is a high priority basin for the City due to its high visibility. To achieve the City's desired goal, continued effort will be required to control cattail, purple loosestrife, and woody species, while the area previously planted as prairie would need to be re-planted as continued mowing has degraded it to a point where it can no longer be salvaged. Recommendations are as follows; however, as City staff knows, an adjacent neighbor is unfortunately making it difficult to complete maintenance activities:

- Patches of hybrid cattail should be mowed (Task 7) in late winter/early spring to reduce thatch and allow for easier follow-up herbicide treatments.
- In the higher quality wet meadow segments, timely herbicide applications (Task 6) and selective hand pulling/cutting/mowing (Task 8) to target cool season grasses and invasive forb species should be conducted. Species to be addressed during these site visits include but are not limited to thistle spp., Queen Anne's lace, purple loosestrife, reed canary grass, hybrid cattail and sweet clover.
- Mowed areas along the inside of the retention walls contain a mix of species, primarily invasives such as Queen Anne's lace and thistle. Continued mowing has destroyed the planting; therefore, City staff must determine if these activities are to continue. Whether or not mowing continues within select areas, signs should be posted around the basin's perimeter to discourage mowing in higher quality habitats. Management activities can then be planned accordingly within the areas.
- Any remaining dense cattail populations should be broadcast sprayed while scattered plants and *Phragmites* should be hand wicked (Task 6) to reduce impacts to the native species. Due to the high-quality wet meadow adjacent to these stands, it is likely native species will continue to re-populate the sites. The treated areas will be monitored to determine follow-up activities.
- Follow-up woody vegetation control throughout the basin should be conducted (Task 14). This control may also be implemented via mowing (Task 8) as has been the case in the past few years. If left unchecked, woody vegetation could populate the entire wet meadow community making future pond maintenance activities more difficult. Extensive willow thickets could also eliminate desirable herbaceous vegetation.
- The last recommendation is that all work be documented and tracked over time to determine progress of the site. Quick assessments should be made by the individual conducting work on the site each time he or she is at the basin. If something is not working on this particular site, it

should not be continually repeated. Sometimes adaptive management needs to be implemented to achieve the ultimate goal. On the other hand, if something works very well at this site, it may work well at one or all of the other basins being managed. A report summarizing the assessments and maintenance will be prepared and submitted to the City of Oshkosh each year activities occur (Task 13). A meeting to discuss the results and determine future maintenance needs based on budgetary constraints will be conducted upon completion of report review by city staff (Task 1).

Fair Acres Basin

The wetland area has endured intensive herbicide treatments to control hybrid cattail. Monitoring of the wetland area will need to be done in order to determine the need for planting within the zone. The upland area will also require continued maintenance to control invasive species and improve habitat quality. Recommendations are as follows:

- In the prairie community, timely herbicide applications (Task 6) and selective hand pulling/cutting/mowing (Task 8) to target cool season grasses and invasive forb species should be conducted. Species to be addressed during these site visits include but are not limited to thistle spp., burdock, Queen Anne's lace, crown vetch, purple loosestrife, reed canary grass, sweet clover and Kentucky bluegrass.
- To achieve a better ranking in the emergent zone, native species will need to begin re-populating the zone and any remaining cattail will need to be addressed via spot treatments or hand wicking in order to prevent the species from re-populating.
- If necessary, emergent plants and herbivore fencing will need to be installed in previously treated cattail stands unless native species are successful in re-populating the zone. Vegetation growth within the emergent zone should be monitored during the 2025 growing season to determine the need, if any, for planting in 2026.
- Follow-up woody vegetation control around the pond's perimeter should be conducted (Task 14).
- Muskrats should be trapped to prevent burrows, shoreline erosion, and herbivory of native vegetation.
- The last recommendation is that all work be documented and tracked over time to determine progress of the site. Quick assessments should be made by the individual conducting work on the site each time he or she is at the basin. If something is not working on this particular site, it should not be continually repeated. Sometimes adaptive management needs to be implemented to achieve the ultimate goal. On the other hand, if something works very well at this site, it may work well at one or all of the other basins being managed. A report summarizing the assessments and maintenance will be prepared and submitted to the City of Oshkosh each year activities occur (Task 13). A meeting to discuss the results and determine future maintenance needs based on budgetary constraints will be conducted upon completion of report review by city staff (Task 1).

Fernau Basin

Routine maintenance, including mowing and spot herbicide treatments should continue to help maintain and improve the condition of the basin. Recommendations are as follows:

- In the prairie community, timely herbicide applications (Task 6) and selective hand pulling/cutting/mowing (Task 8) to target cool season grasses and invasive forb species should be conducted. Species to be addressed during these site visits include but are not limited to thistle spp., burdock, Queen Anne's lace, crown vetch, purple loosestrife, reed canary grass, sweet clover, common teasel and Kentucky bluegrass. Mowing activities along the perimeter of the community should cease to prevent further damage to the planting and achieve the City's goal of 80-90% native vegetative cover.
- Cattail is the only invasive species within the emergent zone that is of concern. The population has been reduced to little coverage of scattered plants interspersed throughout the emergent zone, but control should continue to be performed through spot foliar treatments and/or hand wicking (Task 6).
- Herbivore fencing should be ready to remove in the fall provided the planted vegetation is fully established (Task 12).
- Follow-up woody vegetation control around the pond's perimeter should be conducted (Task 14).
- Although not part of the planting, invasive species such as buckthorn, cottonwood and teasel located along the southern and eastern property boundaries should be controlled to prevent their spread into the planting.
- Muskrats should be trapped to prevent burrows, shoreline erosion, and herbivory of native vegetation.
- The last recommendation is that all work be documented and tracked over time to determine progress of the site. Quick assessments should be made by the individual conducting work on the site each time he or she is at the basin. If something is not working on this particular site, it should not be continually repeated. Sometimes adaptive management needs to be implemented to achieve the ultimate goal. On the other hand, if something works very well at this site, it may work well at one or all of the other basins being managed. A report summarizing the assessments and maintenance will be prepared and submitted to the City of Oshkosh each year activities occur (Task 13). A meeting to discuss the results and determine future maintenance needs based on budgetary constraints will be conducted upon completion of report review by city staff (Task 1).

James Road Basin

The rather large basin has the potential to provide good native species diversity and cover; however, maintenance activities should be conducted to fully control invasive species on the site and improve the overall quality of the facility. Recommendations are as follows:

- Spot herbicide applications (Task 6) and selective hand pulling/cutting/mowing (Task 8) should be conducted to target cool season grasses and invasive forb species in the emergent and wet meadow communities currently containing >60% native species coverage. Species to be addressed during these site visits include but are not limited to thistle spp., sweet clover, Kentucky bluegrass, reed canary grass, hybrid cattail, common reed, birdsfoot trefoil, willow and Queen Anne's lace. The two species that require the greatest effort to control are reed canary grass and cattail.

- To achieve a “Good” ranking for the emergent zone of this basin, cattail will need to be eliminated. Based on the current condition of the emergent zone, broadcast herbicide applications (Task 6) will be required. Additional treatments will likely be required following largescale woody vegetation removal with improved access to cattail populations. Treated cattail will need to be mowed or burned to allow this community to be planted with emergent plugs and herbivore fencing installed in the year following complete treatment. If mowing or burning treated cattail is not an option, planting this community will have to wait a year to allow cattail thatch to break down.
- Woody vegetation control throughout the site should be conducted in conjunction with the above invasive species control activities. If left unchecked, woody vegetation could populate the entire emergent and wet meadow communities making future pond maintenance activities more difficult. Trees could compromise berms and extensive willow thickets could eliminate desirable herbaceous vegetation. As discussed in a meeting with City staff in August of 2024, the City will conduct this woody vegetation removal.
- The last recommendation is that all work be documented and tracked over time to determine progress of the site. Quick assessments should be made by the individual conducting work on the site each time he or she is at the basin. If something is not working on this particular site, it should not be continually repeated. Sometimes adaptive management needs to be implemented to achieve the ultimate goal. On the other hand, if something works very well at this site, it may work well at one or all of the other basins being managed. A report summarizing the assessments and maintenance will be prepared and submitted to the City of Oshkosh each year activities occur (Task 13). A meeting to discuss the results and determine future maintenance needs based on budgetary constraints will be conducted upon completion of report review by city staff (Task 1).

Libbey North Basin

Routine maintenance, including mowing and spot herbicide treatments should continue to help maintain and improve the condition of the basin. Recommendations are as follows:

- In the emergent and prairie communities, timely herbicide applications (Task 6) and selective hand pulling/cutting/mowing (Task 8) to target cool season grasses and invasive forb species should be conducted. Species to be addressed during these site visits include but are not limited to Canada thistle, bull thistle, burdock, cattail, Queen Anne’s lace, reed canary grass, and sweet clover.
- Selective treatments following the emergent planting that target cattail, purple loosestrife and *Phragmites* are recommended to prevent planting degradation.
- Woody vegetation control around the pond’s perimeter should be conducted (Task 14). If left unchecked, woody vegetation could populate the entire shoreline making future pond maintenance activities more difficult. Trees could compromise berms and extensive willow thickets could eliminate desirable herbaceous vegetation.
- Muskrats should be trapped to prevent burrows, shoreline erosion, and herbivory of native vegetation.
- The last recommendation is that all work be documented and tracked over time to determine progress of the site. Quick assessments should be made by the individual conducting work on the site each time he or she is at the basin. If something is not working on this particular site, it should not be continually repeated. Sometimes adaptive management needs to be implemented to

achieve the ultimate goal. On the other hand, if something works very well at this site, it may work well at one or all of the other basins being managed. A report summarizing the assessments and maintenance will be prepared and submitted to the City of Oshkosh each year activities occur (Task 13). A meeting to discuss the results and determine future maintenance needs based on budgetary constraints will be conducted upon completion of report review by city staff (Task 1).

Libbey South Basin

This basin will require intensive work, particularly within the prairie, over a period of time if a healthy native community is to be established. Recommendations are as follows:

- A spring prescribed burn within the prairie is recommended (Tasks 4 & 5). The burn will eliminate thatch, set-back cool season species, assist with woody species control and blacken the earth which will spur the growth of native species and rejuvenate the planting.
- Overseeding the prairie community following the burn is recommended (Task 9). This task will bolster the native vegetation present and provide increased competition for non-native species as this community further establishes.
- In the emergent and prairie communities, timely herbicide applications (Task 6) and selective hand pulling/cutting/mowing (Task 8) to target cool season grasses and invasive forb species should be conducted. Species to be addressed during these site visits include but are not limited to Canada thistle, bull thistle, burdock, cattail, Queen Anne's lace, Teasel, reed canary grass, and sweet clover.
- Selective treatments targeting cattail, purple loosestrife and *Phragmites* are recommended to prevent planting degradation.
- To achieve a "Good" ranking for this basin, the prairie will need to be managed and rehabilitated from its current state. The prairie planting can still likely be salvaged, based on the species present. Emergent plantings will need to become established and expand from their planting areas into the remainder of the pond's safety shelf.
- Woody vegetation control around the pond's perimeter should be conducted (Task 14). If left unchecked, woody vegetation could populate the entire shoreline making future pond maintenance activities more difficult. Trees could compromise berms and extensive willow thickets could eliminate desirable herbaceous vegetation.
- Muskrats should be trapped to prevent burrows, shoreline erosion, and herbivory of native vegetation.
- The last recommendation is that all work be documented and tracked over time to determine progress of the site. Quick assessments should be made by the individual conducting work on the site each time he or she is at the basin. If something is not working on this particular site, it should not be continually repeated. Sometimes adaptive management needs to be implemented to achieve the ultimate goal. On the other hand, if something works very well at this site, it may work well at one or all of the other basins being managed. A report summarizing the assessments and maintenance will be prepared and submitted to the City of Oshkosh each year activities occur (Task 13). A meeting to discuss the results and determine future maintenance needs based on budgetary constraints will be conducted upon completion of report review by city staff (Task 1).

Northwest Industrial Park

To ensure invasive species do not hinder the native plantings installed in 2023 and 2024, maintenance activities should be conducted which includes:

- In the prairie and wet meadow segments, timely herbicide applications (Task 6) and selective hand pulling/cutting/mowing (Task 8) to target cool season grasses and invasive forb species should be conducted. Species to be addressed during these site visits include but are not limited to thistle spp., Queen Anne's lace, purple loosestrife, reed canary grass, hybrid cattail, wild parsnip, cutleaf teasel, crown vetch, and birdsfoot trefoil.
- The emergent community was planted in 2023 & 2024. Selective herbicide treatments (Task 6) targeting cattail, purple loosestrife and *Phragmites* are recommended to achieve a "Good" ranking for this basin.
- Herbivore fencing should be ready to remove in the fall provided the planted vegetation is fully established (Task 12).
- Continued woody vegetation control around the pond's perimeter should be conducted (Task 14). If left unchecked, woody vegetation could populate the entire shoreline and wet meadow community making future pond maintenance activities more difficult. Extensive willow thickets could eliminate desirable herbaceous vegetation.
- Muskrats should be trapped to prevent burrows, shoreline erosion, and herbivory of native vegetation.
- The last recommendation is that all work be documented and tracked over time to determine progress of the site. Quick assessments should be made by the individual conducting work on the site each time he or she is at the basin. If something is not working on this particular site, it should not be continually repeated. Sometimes adaptive management needs to be implemented to achieve the ultimate goal. On the other hand, if something works very well at this site, it may work well at one or all of the other basins being managed. A report summarizing the assessments and maintenance will be prepared and submitted to the City of Oshkosh each year activities occur (Task 13). A meeting to discuss the results and determine future maintenance needs based on budgetary constraints will be conducted upon completion of report review by city staff (Task 1).

Oshkosh Corporation Basin

Routine maintenance, including mowing and spot herbicide treatments should continue to help ensure a healthy native community is established. Recommendations are as follows:

- The emergent community was planted in 2022. Selective herbicide treatments (Task 6) targeting cattail, purple loosestrife and *Phragmites* are recommended to achieve a "Good" ranking for this basin.
- If necessary, woody vegetation control around the pond's perimeter should be conducted (Task 14).
- Muskrats should be trapped to prevent burrows, shoreline erosion, and herbivory of native vegetation.

- The last recommendation is that all work be documented and tracked over time to determine progress of the site. Quick assessments should be made by the individual conducting work on the site each time he or she is at the basin. If something is not working on this particular site, it should not be continually repeated. Sometimes adaptive management needs to be implemented to achieve the ultimate goal. On the other hand, if something works very well at this site, it may work well at one or all of the other basins being managed. A report summarizing the assessments and maintenance will be prepared and submitted to the City of Oshkosh each year activities occur (Task 13). A meeting to discuss the results and determine future maintenance needs based on budgetary constraints will be conducted upon completion of report review by city staff (Task 1).

Oshkosh North High School Basin

The site's great overall condition minimizes maintenance requirements and the amount of effort to accomplish them. Continued routine maintenance activities will ensure the communities remain in great shape. Recommendations are as follows:

- Spot herbicide applications (Task 6) and selective hand pulling/cutting/mowing (Task 8) should be conducted to target cool season grasses and invasive forb species in the prairie community. Species to be addressed during these site visits include but are not limited to thistle spp., burdock, garlic mustard, Queen Anne's lace, reed canary grass and sweet clover.
- Purple loosestrife is the only invasive species within the emergent zone of concern. Control should be performed by cutting and bagging seed heads and spot treating or hand wicking the plants (Task 6).
- Follow-up woody vegetation control around the pond's perimeter should be conducted (Task 14).
- Although not part of the planting, buckthorn located in the adjacent woodlot should be controlled to prevent its spread into the planting.
- It is recommended that muskrats be trapped to prevent burrows, shoreline erosion, and herbivory of native vegetation.
- The last recommendation is that all work be documented and tracked over time to determine progress of the site. Quick assessments should be made by the individual conducting work on the site each time he or she is at the basin. If something is not working on this particular site, it should not be continually repeated. Sometimes adaptive management needs to be implemented to achieve the ultimate goal. On the other hand, if something works very well at this site, it may work well at one or all of the other basins being managed. A report summarizing the assessments and maintenance will be prepared and submitted to the City of Oshkosh each year activities occur (Task 13). A meeting to discuss the results and determine future maintenance needs based on budgetary constraints will be conducted upon completion of report review by city staff (Task 1).

Parkway Basin

This basin will require intensive work, particularly within the prairie, over a period of time if a healthy native community is to be established. Continued routine maintenance activities will ensure the wet meadow community remains in great shape. Recommendations are as follows:

- Spot herbicide applications (Task 6) and selective hand pulling/cutting/mowing (Task 8) should be conducted to target cool season grasses and invasive forb species in the prairie community.

Species to be addressed during these site visits include but are not limited to thistle spp., wild parsnip, Queen Anne's lace, reed canary grass and sweet clover.

- Cattail and reed canary grass are the invasive species of greatest concern within the wet meadow. Due to the low density, control should be performed carefully by hand wicking or spot treating (Task 6).
- Woody vegetation control around the basin's perimeter should be conducted (Task 14).
- It is recommended that muskrats be trapped to prevent burrows, shoreline erosion, and herbivory of native vegetation.
- The last recommendation is that all work be documented and tracked over time to determine progress of the site. Quick assessments should be made by the individual conducting work on the site each time he or she is at the basin. If something is not working on this particular site, it should not be continually repeated. Sometimes adaptive management needs to be implemented to achieve the ultimate goal. On the other hand, if something works very well at this site, it may work well at one or all of the other basins being managed. A report summarizing the assessments and maintenance will be prepared and submitted to the City of Oshkosh each year activities occur (Task 13). A meeting to discuss the results and determine future maintenance needs based on budgetary constraints will be conducted upon completion of report review by city staff (Task 1).

South Oakwood Basin

Routine maintenance, including mowing and spot herbicide treatments should continue to ensure a healthy native community is established. Recommendations are as follows:

- In the prairie community, timely herbicide applications (Task 6) and selective hand pulling/cutting/mowing (Task 8) to target cool season grasses and invasive forb species should be conducted. Species to be addressed during these site visits include but are not limited to thistle spp., burdock, Queen Anne's lace, crown vetch, purple loosestrife, reed canary grass, sweet clover, common teasel and Kentucky bluegrass.
- Cattail is the greatest invasive species of concern within the emergent zone. The population has been reduced to a coverage of scattered plants interspersed throughout the emergent zone, but control should continue to be performed through spot foliar treatments and/or hand wicking (Task 6).
- Herbivore fencing should be ready to remove in the fall provided the planted vegetation is fully established (Task 12).
- Follow-up woody vegetation control around the pond's perimeter should be conducted (Task 14).
- Muskrats should be trapped to prevent burrows, shoreline erosion, and herbivory of native vegetation.
- The last recommendation is that all work be documented and tracked over time to determine progress of the site. Quick assessments should be made by the individual conducting work on the site each time he or she is at the basin. If something is not working on this particular site, it should not be continually repeated. Sometimes adaptive management needs to be implemented to achieve the ultimate goal. On the other hand, if something works very well at this site, it may

work well at one or all of the other basins being managed. A report summarizing the assessments and maintenance will be prepared and submitted to the City of Oshkosh each year activities occur (Task 13). A meeting to discuss the results and determine future maintenance needs based on budgetary constraints will be conducted upon completion of report review by city staff (Task 1).

South Park Basin

To ensure invasive species do not hinder the native plantings installed in 2020, 2023 and 2024, maintenance activities, similar to what was conducted in 2024, should be conducted which includes:

- In the wet meadow community, timely herbicide applications (Task 6) and selective hand pulling/cutting/mowing (Task 8) to target cool season grasses and invasive forb species should be conducted. Species to be addressed during these site visits include but are not limited to thistle spp., burdock, purple loosestrife and reed canary grass.
- Cattail and purple loosestrife should be removed from within the emergent zone via herbicide applications (Task 6) and selective hand pulling/cutting/mowing (Task 8).
- Herbivore fencing should be ready to remove in the fall provided the planted vegetation is fully established (Task 12).
- Follow-up woody vegetation control should be conducted (Task 14).
- The last recommendation is that all work be documented and tracked over time to determine progress of the site. Quick assessments should be made by the individual conducting work on the site each time he or she is at the basin. If something is not working on this particular site, it should not be continually repeated. Sometimes adaptive management needs to be implemented to achieve the ultimate goal. On the other hand, if something works very well at this site, it may work well at one or all of the other basins being managed. A report summarizing the assessments and maintenance will be prepared and submitted to the City of Oshkosh each year activities occur (Task 13). A meeting to discuss the results and determine future maintenance needs based on budgetary constraints will be conducted upon completion of report review by city staff (Task 1).

Southwest Industrial Park Basin A

The lack of native species establishment in the upland of this site is concerning; however, they may need more time to establish. The dominance of cattail within the emergent zone is also problematic to the success of planted species within that area. Recommendations are as follows:

To ensure invasive species do not hinder the native plantings installed in both the emergent zone and prairie, timely herbicide and mowing activities will be required to ensure a healthy native community is established. Recommendations are as follows:

- To achieve a “Good” ranking for this basin, the prairie community was re-seeded in the fall of 2023. Management activities including mowing (Task 7) and herbicide applications (Task 6) during the 2025 growing season should be conducted to remove invasive species. Species to be addressed during these site visits include but are not limited to thistle, birdsfoot trefoil, burdock, Queen Anne’s lace, sweet clover, reed canary grass and wild parsnip.
- If necessary, woody vegetation control should be conducted (Task 14).

- The last recommendation is that all work be documented and tracked over time to determine progress of the site. Quick assessments should be made by the individual conducting work on the site each time he or she is at the basin. If something is not working on this particular site, it should not be continually repeated. Sometimes adaptive management needs to be implemented to achieve the ultimate goal. On the other hand, if something works very well at this site, it may work well at one or all of the other basins being managed. A report summarizing the assessments and maintenance will be prepared and submitted to the City of Oshkosh each year activities occur (Task 13). A meeting to discuss the results and determine future maintenance needs based on budgetary constraints will be conducted upon completion of report review by city staff (Task 1).

Southwest Industrial Park Basin B

Improvements in the emergent zone have been noticeable and should only require limited efforts moving forward. Timely herbicide and mowing activities will need to continue to ensure a healthy, prairie community is established. Recommendations are as follows:

- To achieve a “Good” ranking for this basin, the prairie community was re-seeded in 2022. Management activities including mowing (Task 7) and herbicide applications (Task 6) should be conducted to remove invasive species. Species to be addressed during these site visits include but are not limited to thistle, burdock, Queen Anne’s lace, sweet clover, reed canary grass and wild parsnip.
- Due to the success of previous cattail treatments, limited efforts of hand-wicking and or spot treating (Task 6) should be conducted to keep the species at bay.
- Muskrats should be trapped to prevent burrows, shoreline erosion, and herbivory of native vegetation.
- The last recommendation is that all work be documented and tracked over time to determine progress of the site. Quick assessments should be made by the individual conducting work on the site each time he or she is at the basin. If something is not working on this particular site, it should not be continually repeated. Sometimes adaptive management needs to be implemented to achieve the ultimate goal. On the other hand, if something works very well at this site, it may work well at one or all of the other basins being managed. A report summarizing the assessments and maintenance will be prepared and submitted to the City of Oshkosh each year activities occur (Task 13). A meeting to discuss the results and determine future maintenance needs based on budgetary constraints will be conducted upon completion of report review by city staff (Task 1).

Southwest Industrial Park Basin C

Timely herbicide and mowing activities will need to continue to ensure a healthy, prairie community is established. The positive trend in native species re-establishment in previously treated cattail areas is encouraging. Recommendations are as follows:

- To achieve a “Good” ranking for this basin, the prairie community was re-seeded in 2022. Management activities including spot mowing (Task 8) and herbicide applications (Task 6) should be conducted to remove invasive species. Species to be addressed during these site visits include but are not limited to thistle, burdock, Queen Anne’s lace, sweet clover, Kentucky bluegrass, reed canary grass and wild parsnip.

- The emergent zone has responded well to previous cattail treatments at this basin, as native species have become well established within those areas. As long as this trend continues in the areas that were treated for cattail in 2024, the zone should continue filling in with native species and will not need supplemental planting in the future. Any remaining or newly sprouted cattail should be treated carefully via spot treatment or hand wicking (Task 6).
- The last recommendation is that all work be documented and tracked over time to determine progress of the site. Quick assessments should be made by the individual conducting work on the site each time he or she is at the basin. If something is not working on this particular site, it should not be continually repeated. Sometimes adaptive management needs to be implemented to achieve the ultimate goal. On the other hand, if something works very well at this site, it may work well at one or all of the other basins being managed. A report summarizing the assessments and maintenance will be prepared and submitted to the City of Oshkosh each year activities occur (Task 13). A meeting to discuss the results and determine future maintenance needs based on budgetary constraints will be conducted upon completion of report review by city staff (Task 1).

Southwest Industrial Park East Basin

This basin will require intensive work and needs to be addressed over a period of time if a healthy native community is to be established. Recommendations are as follows:

- Due to the density of invasive species present, the site likely has a significant seedbank that may need to be depleted prior to re-establishing native vegetation. If redoing the prairie and wet meadow is a priority, the process should begin by mowing the site in spring and then conducting three herbicide applications (Tasks 6 & 7) throughout the growing season to remove all vegetation. Depending on the results of those applications, the process may need to be repeated for an additional year or two. Native prairie and wet meadow seed mixes can then be dormant seeded in the fall.
- To achieve a “Good” ranking for the emergent zone of this basin, cattail will need to be eliminated. Based on the current condition of the emergent zone, broadcast herbicide applications (Task 6) will be required. Additional treatments will likely be required following largescale woody vegetation removal with improved access to cattail populations. Treated cattail will need to be mowed or burned to allow this community to be planted with emergent plugs and herbivore fencing in the year following complete treatment. If mowing or burning the treated cattail is not an option, planting this community will have to wait a year to allow cattail thatch to break down.
- Woody vegetation control around the pond’s perimeter should be conducted (Task 14) in conjunction with the above seedbed preparation activities. If left unchecked, woody vegetation could populate the entire shoreline and wet meadow community making future pond maintenance activities more difficult. Extensive willow thickets could eliminate desirable herbaceous vegetation.
- Muskrats should be trapped to prevent burrows, shoreline erosion, and herbivory of native vegetation.
- The last recommendation is that all work be documented and tracked over time to determine progress of the site. Quick assessments should be made by the individual conducting work on the site each time he or she is at the basin. If something is not working on this particular site, it should not be continually repeated. Sometimes adaptive management needs to be implemented to achieve the ultimate goal. On the other hand, if something works very well at this site, it may

work well at one or all of the other basins being managed. A report summarizing the assessments and maintenance will be prepared and submitted to the City of Oshkosh each year activities occur (Task 13). A meeting to discuss the results and determine future maintenance needs based on budgetary constraints will be conducted upon completion of report review by city staff (Task 1).

Southwest Industrial Park Middle Basin

This basin will require intensive work and needs to be addressed over a period of time if a healthy native community is to be established. Recommendations are as follows:

- Due to the density of invasive species present in the “Poor” ranked portions of the prairie and wet meadow communities, the site likely has a significant seedbank that may need to be depleted prior to re-establishing native vegetation. If redoing the prairie and wet meadow is a priority, the process should begin by mowing the site in spring and then conducting three herbicide applications (Tasks 6 & 7) throughout the growing season to remove all vegetation. Depending on the results of those applications, the process may need to be repeated for an additional year or two. Native prairie and wet meadow seed mixes can then be dormant seeded in the fall. If the prairie is to be re-seeded, mowing within the community must cease to achieve the City’s goal of 80-90% native vegetative cover. This mowing has inhibited the establishment of the prairie originally installed.
- Timely herbicide applications (Task 6) and selective hand pulling/cutting/mowing (Task 8) to target invasive forb species should be conducted in the remaining portions of the prairie and wet meadow. In addition, 6-8” mowing (Task 7) of dense flowering wild parsnip populations may be necessary to prevent these plants from going to seed. Species to be addressed during these site visits include but are not limited to wild parsnip, Canada thistle, bull thistle, burdock, Queen Anne’s lace, crown vetch, purple loosestrife, reed canary grass, sweet clover, common teasel and birdsfoot trefoil.
- To achieve a “Good” ranking for the emergent zone of this basin, cattail will need to be eliminated. Based on the current condition of the emergent zone, broadcast herbicide applications (Task 6) will be required. Additional treatments will likely be required following largescale woody vegetation removal with improved access to cattail populations. Treated cattail will need to be mowed or burned to allow this community to be planted with emergent plugs and herbivore fencing in the year following complete treatment. If mowing or burning treated cattail is not an option, planting this community will have to wait a year to allow cattail thatch to break down.
- Woody vegetation control around the pond’s perimeter should be conducted (Task 14) in conjunction with the above seedbed preparation activities. If left unchecked, woody vegetation could populate the entire shoreline and wet meadow community making future pond maintenance activities more difficult. Trees could compromise berms and extensive willow thickets could eliminate desirable herbaceous vegetation.
- Muskrats should be trapped to prevent burrows, shoreline erosion, and herbivory of native vegetation.
- The last recommendation is that all work be documented and tracked over time to determine progress of the site. Quick assessments should be made by the individual conducting work on the site each time he or she is at the basin. If something is not working on this particular site, it should not be continually repeated. Sometimes adaptive management needs to be implemented to achieve the ultimate goal. On the other hand, if something works very well at this site, it may

work well at one or all of the other basins being managed. A report summarizing the assessments and maintenance will be prepared and submitted to the City of Oshkosh each year activities occur (Task 13). A meeting to discuss the results and determine future maintenance needs based on budgetary constraints will be conducted upon completion of report review by city staff (Task 1).

Southwest Industrial Park West Basin

This basin will require intensive work and needs to be addressed over a period of time if a healthy native community is to be established. Recommendations are as follows:

- Due to the density of invasive species present in the “Poor” ranked portions of the prairie and wet meadow communities, the site likely has a significant seedbank that may need to be depleted prior to re-establishing native vegetation. If redoing the prairie and wet meadow is a priority, the process should begin by mowing the site in spring and then conducting three herbicide applications (Tasks 6 & 7) throughout the growing season to remove all vegetation. Depending on the results of those applications, the process may need to be repeated for an additional year or two. Native prairie and wet meadow seed mixes can then be dormant seeded in the fall. If the prairie is to be re-seeded, mowing within the community must cease to achieve the City’s goal of 80-90% native vegetative cover. This mowing has inhibited the establishment of the prairie originally installed.
- Timely herbicide applications (Task 6) and selective hand pulling/cutting/mowing (Task 8) to target invasive forb species should be conducted in the remaining portions of the prairie and wet meadow. In addition, 6-8” mowing (Task 7) of dense flowering wild parsnip populations may be necessary to prevent these plants from going to seed. Species to be addressed during these site visits include but are not limited to wild parsnip, Canada thistle, bull thistle, common burdock, Queen Anne’s lace, crown vetch, purple loosestrife, reed canary grass, sweet clover, common teasel and birdsfoot trefoil.
- To achieve a “Good” ranking for the emergent zone of this basin, cattail will need to be eliminated. Based on the current condition of the emergent zone, broadcast herbicide applications (Task 6) will be required. Additional treatments will likely be required following largescale woody vegetation removal with improved access to cattail populations. Treated cattail will need to be mowed or burned to allow this community to be planted with emergent plugs and herbivore fencing in the year following complete treatment. If mowing or burning treated cattail is not an option, planting this community will have to wait a year to allow cattail thatch to break down.
- Woody vegetation control around the pond’s perimeter should be conducted (Task 14) in conjunction with the above seedbed preparation activities. If left unchecked, woody vegetation could populate the entire shoreline and wet meadow community making future pond maintenance activities more difficult. Trees could compromise berms and extensive willow thickets could eliminate desirable herbaceous vegetation.
- Muskrats should be trapped to prevent burrows, shoreline erosion, and herbivory of native vegetation.
- The last recommendation is that all work be documented and tracked over time to determine progress of the site. Quick assessments should be made by the individual conducting work on the site each time he or she is at the basin. If something is not working on this particular site, it should not be continually repeated. Sometimes adaptive management needs to be implemented to achieve the ultimate goal. On the other hand, if something works very well at this site, it may

work well at one or all of the other basins being managed. A report summarizing the assessments and maintenance will be prepared and submitted to the City of Oshkosh each year activities occur (Task 13). A meeting to discuss the results and determine future maintenance needs based on budgetary constraints will be conducted upon completion of report review by city staff (Task 1).

Westhaven Clubhouse Basin

Routine maintenance, including mowing and spot herbicide treatments should continue to help maintain and improve the condition of the basin. Recommendations are as follows:

- In the prairie community, timely herbicide applications (Task 6) and selective hand pulling/cutting/mowing (Task 8) to target cool season grasses and invasive forb species should be conducted. Species to be addressed during these site visits include but are not limited to thistle, Kentucky bluegrass, wild parsnip and reed canary grass. If necessary, the “Basic” area located in the northwest corner of the facility should be overseeded (Task 9) in the fall to increase native species diversity, similar to 2024.
- The emergent zone has responded positively to previous cattail treatments at this basin, as native species have become partially established within those areas. As long as this trend continues in the areas that were treated for cattail in 2023 and 2024, the zone should continue filling in with native species and will not need supplemental planting in the future. Remaining or newly sprouted cattail should be treated carefully via spot treatment or hand wicking (Task 6).
- Monitoring and treatment of nuisance algae/vegetation in the submergent zone of the pond are recommended. The use of natural bacteria enzymes and/or phosphorus reduction agents when possible will maximize pond health. Monthly visits will reduce time between visits, keep algae blooms to a minimum, and allow management tools to focus on nutrients and organic matter/muck.
- It is recommended that muskrats be trapped to prevent burrows, shoreline erosion, and herbivory of native vegetation.
- The last recommendation is that all work be documented and tracked over time to determine progress of the site. Quick assessments should be made by the individual conducting work on the site each time he or she is at the basin. If something is not working on this particular site, it should not be continually repeated. Sometimes adaptive management needs to be implemented to achieve the ultimate goal. On the other hand, if something works very well at this site, it may work well at one or all of the other basins being managed. A report summarizing the assessments and maintenance will be prepared and submitted to the City of Oshkosh each year activities occur (Task 13). A meeting to discuss the results and determine future maintenance needs based on budgetary constraints will be conducted upon completion of report review by city staff (Task 1).

Westowne

This basin will require intensive work and needs to be addressed over a period of time if a healthy native community is to be established. Recommendations are as follows:

- Timely herbicide applications and spot mowings (Task 6 & 8) should be conducted to control invasive species such as but not limited to hybrid cattail, purple loosestrife, Canada thistle, yellow rocket and curly dock. The “Poor” areas located in the prairie and wet meadow communities should be overseeded in the fall to increase native species diversity, similar to 2024.

- To achieve a “Good” ranking for the emergent zone in this basin, the installed native species in this community will need to successfully establish. Selective herbicide applications (Task 6) to hybrid cattail and purple loosestrife are recommended in this community.
- Woody vegetation control throughout the basin should be conducted (Task 14). If left unchecked, woody vegetation could further populate the entire wet meadow and emergent communities making future pond maintenance activities more difficult. Trees could compromise berms and extensive willow thickets could eliminate desirable herbaceous vegetation.
- Muskrats should be trapped to prevent burrows, shoreline erosion, and herbivory of native vegetation.
- The last recommendation is that all work be documented and tracked over time to determine progress of the site. Quick assessments should be made by the individual conducting work on the site each time he or she is at the basin. If something is not working on this particular site, it should not be continually repeated. Sometimes adaptive management needs to be implemented to achieve the ultimate goal. On the other hand, if something works very well at this site, it may work well at one or all of the other basins being managed. A report summarizing the assessments and maintenance will be prepared and submitted to the City of Oshkosh each year activities occur (Task 13). A meeting to discuss the results and determine future maintenance needs based on budgetary constraints will be conducted upon completion of report review by city staff (Task 1).

SCHEDULE

Task	Year 2025											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Planning Meeting												
Prescribed Burn Administration												
Prescribed Burn												
Noxious Weed Control – all sites listed												
Submergent Weed & Algae Control – Westhaven Pond												
Mow Vegetation to 6”- 8” Height												
Spot Mow Vegetation												
Year-End Assessment Report & Budget												
Brush Removal and Eradication												

COST ESTIMATE

Prices below were provided based on the anticipated activities and hours during the 2025 growing season per the 2024 pond assessments and observations made while conducting management activities during the field season.

9th & Washburn Basin Cost Estimate for 2025.

Task	Description	Estimated Hours	Estimated Cost
#1	Annual Meeting ¹	0.25	\$25.00
#2	Communication	3.0	\$315.00
#6	Herbicide	70.5	\$5,600.00
#8	Spot Mowing	11.0	\$1,150.00
#13	Assessment, Report & Budget ¹	7.0	\$775.00
#14	Cut Woody Vegetation	4.25	\$415.00
TOTAL		96.0	\$8,280.00

¹ Time & cost split between twenty-four basins.

Anchorage Channel Cost Estimate for 2025.

Task	Description	Estimated Hours	Estimated Cost
#1	Annual Meeting ¹	0.25	\$25.00
#2	Communication	3.0	\$315.00
#6	Herbicide	45.5	\$3,815.00
#8	Spot Mowing	8.5	\$975.00
#13	Assessment, Report & Budget ¹	7.0	\$775.00
#14	Cut Woody Vegetation	60.0	\$6,075.00
TOTAL		124.25	\$11,980.00

¹ Time & cost split between twenty-four basins.

Armory Basin Cost Estimate for 2025.

Task	Description	Estimated Hours	Estimated Cost
#1	Annual Meeting ¹	0.25	\$25.00
#2	Communication	3.0	\$315.00
#8	Spot Mowing	10.5	\$1,000.00
#13	Assessment, Report & Budget ¹	7.0	\$775.00
#14	Cut Woody Vegetation	3.25	\$325.00
TOTAL		24.0	\$2,440.00

¹ Time & cost split between twenty-four basins.

Aviation Basin Cost Estimate for 2025.

Task	Description	Estimated Hours	Estimated Cost
#1	Annual Meeting ¹	0.25	\$25.00
#2	Communication	3.0	\$315.00
#6	Herbicide	16.5	\$1,425.00
#8	Spot Mowing	11.0	\$1,075.00
#13	Report & Budget ¹	7.0	\$775.00
#14	Cut Woody Vegetation	1.75	\$200.00
TOTAL		39.50	\$3,815.00

¹ Time & cost split between twenty-four basins.

Baldwin Basin Cost Estimate for 2025.

Task	Description	Estimated Hours	Estimated Cost
#1	Annual Meeting ¹	0.25	\$25.00
#2	Communication	3.0	\$315.00
#6	Herbicide	9.5	\$825.00
#8	Spot Mowing	5.5	\$550.00
#13	Report & Budget ¹	7.0	\$775.00
#14	Cut Woody Vegetation	7.5	\$750.00
TOTAL		32.75	\$3,240.00

¹ Time & cost split between twenty-four basins.

Fair Acres Basin Cost Estimate for 2025.

Task	Description	Estimated Hours	Estimated Cost
#1	Annual Meeting ¹	0.25	\$25.00
#2	Communication	3.0	\$315.00
#6	Herbicide	15.75	\$1,275.00
#8	Spot Mowing	5.5	\$500.00
#13	Report & Budget ¹	7.0	\$775.00
#14	Cut Woody Vegetation	2.5	\$310.00
TOTAL		34.0	\$3,200.00

¹ Time & cost split between twenty-four basins

Fernau Basin Cost Estimate for 2025.

Task	Description	Estimated Hours/Quantities	Estimated Cost
#1	Annual Meeting ¹	0.25	\$25.00
#2	Communication	3.0	\$315.00
#6	Herbicide	31.0	\$2,550.00
#8	Spot Mowing	5.5	\$575.00
#12	Remove Herbivore Fencing	1,600 L.F.	\$1,900.00
#13	Assessment, Report & Budget ¹	7.0	\$775.00
#14	Cut Woody Vegetation	5.0	\$500.00
TOTAL		51.75	\$6,640.00

¹ Time & cost split between twenty-four basins

James Road Basin Cost Estimate for 2025.

Task	Description	Estimated Hours	Estimated Cost
#1	Annual Meeting ¹	0.25	\$25.00
#2	Communication	3.0	\$315.00
#6	Herbicide ²	123.0	\$12,975.00
#8	Spot Mowing	6.5	\$575.00
#13	Assessment, Report & Budget ¹	7.0	\$775.00
TOTAL		139.75	\$14,665.00

¹ Time & cost split between twenty-four basins

² Cost for herbicide activity more expensive due to utilizing a UTV mounted sprayer and conducting a broadcast treatment (more chemical), compared to spot treatments with a backpack style sprayer. Cost is for treatment of reed canary grass and cattail within the basin and includes WDNR permit fees.

Libbey North Basin Cost Estimate for 2025.

Task	Description	Estimated Hours	Estimated Cost
#1	Annual Meeting ¹	0.25	\$25.00
#2	Communication	3.0	\$315.00
#6	Herbicide	40.0	\$3,325.00
#8	Spot Mowing	9.5	\$875.00
#13	Assessment, Report & Budget ¹	7.0	\$775.00
#14	Cut Woody Vegetation	1.75	\$200.00
TOTAL		61.5	\$5,515.00

¹ Time & cost split between twenty-four basins

Libbey South Basin Cost Estimate for 2025.

Task	Description	Estimated Hours/Quantities	Estimated Cost
#1	Annual Meeting ¹	0.25	\$25.00
#2	Communication	3.0	\$315.00
#4	Administration Fee - Burn	8.0	\$825.00
#5	Prescribed Burn	3.5 acres	\$2,850.00
#6	Herbicide	53.0	\$4,350.00
#8	Spot Mowing	26.0	\$2,025.00
#9	Furnish & Install Sideslope Seed	1.9 acres	\$3,300.00
#13	Assessment, Report & Budget ¹	7.0	\$775.00
#14	Cut Woody Vegetation	2.0	\$250.00
TOTAL		99.25	\$14,715.00

¹ Time & cost split between twenty-four basins

Northwest Industrial Park Basin Cost Estimate for 2025.

Task	Description	Estimated Hours/Quantities	Estimated Cost
#1	Annual Meeting ¹	0.25	\$25.00
#2	Communication	3.0	\$315.00
#6	Herbicide	47.5	\$4,000.00
#7	6" – 8" Mowing	4.7 acres	\$2,275.00
#12	Remove Herbivore Fencing	4,840 L.F.	\$4,200.00
#13	Assessment, Report & Budget ¹	7.0	\$775.00
#14	Cut Woody Vegetation	3.5	\$475.00
TOTAL		61.25	\$12,065.00

¹ Time & cost split between twenty-four basins

Oshkosh Corporation Basin Cost Estimate for 2025.

Task	Description	Estimated Hours	Estimated Cost
#1	Annual Meeting ¹	0.25	\$25.00
#2	Communication	3.0	\$315.00
#6	Herbicide	12.0	\$1,000.00
#13	Assessment, Report & Budget ¹	7.0	\$775.00
#14	Cut Woody Vegetation	1.75	\$200.00
TOTAL		24.0	\$2,315.00

¹ Time & cost split between twenty-four basins

Oshkosh North High School Basin Cost Estimate for 2025.

Task	Description	Estimated Hours	Estimated Cost
#1	Annual Meeting ¹	0.25	\$25.00
#2	Communication	3.0	\$315.00
#6	Herbicide	9.5	\$875.00
#8	Spot Mowing	2.25	\$250.00
#13	Assessment, Report & Budget ¹	7.0	\$775.00
#14	Cut Woody Vegetation	3.25	\$325.00
TOTAL		25.25	\$2,565.00

¹ Time & cost split between twenty-four basins

Parkway Basin Cost Estimate for 2025.

Task	Description	Estimated Hours	Estimated Cost
#1	Annual Meeting ¹	0.25	\$25.00
#2	Communication	3.0	\$315.00
#6	Herbicide	25.0	\$1,940.00
#8	Spot Mowing	23.5	\$1,775.00
#13	Assessment, Report & Budget ¹	7.0	\$775.00
#14	Cut Woody Vegetation	3.0	\$325.00
TOTAL		61.75	\$5,155.00

¹ Time & cost split between twenty-four basins

South Oakwood Basin Cost Estimate for 2025.

Task	Description	Estimated Hours/Quantities	Estimated Cost
#1	Annual Meeting ¹	0.25	\$25.00
#2	Communication	3.0	\$315.00
#6	Herbicide	53.0	\$4,150.00
#8	Spot Mowing	9.5	\$875.00
#12	Remove Herbivore Fencing	5,300 L.F.	\$4,650.00
#13	Assessment, Report & Budget ¹	7.0	\$775.00
#14	Cut Woody Vegetation	5.5	\$650.00
TOTAL		78.25	\$11,440.00

¹ Time & cost split between twenty-four basins

South Park Basin Cost Estimate for 2025.

Task	Description	Estimated Hours/Quantities	Estimated Cost
#1	Annual Meeting ¹	0.25	\$25.00
#2	Communication	3.0	\$315.00
#6	Herbicide	10.25	\$875.00
#8	Spot Mowing	8.0	\$725.00
#12	Remove Herbivore Fencing	1,900 L.F.	\$2,425.00
#13	Assessment, Report & Budget ¹	7.0	\$775.00
#14	Cut Woody Vegetation	2.25	\$250.00
TOTAL		30.75	\$5,390.00

¹ Time & cost split between twenty-four basins

Southwest Industrial Park Basin A Cost Estimate for 2025.

Task	Description	Estimated Hours/Quantities	Estimated Cost
#1	Annual Meeting ¹	0.25	\$25.00
#2	Communication	3.0	\$315.00
#6	Herbicide	19.5	\$1,540.00
#7	Mow 6-8"	1.25 acres	\$935.00
#8	Spot Mowing	11.75	\$1,025.00
#13	Assessment, Report & Budget ¹	7.0	\$775.00
#14	Cut Woody Vegetation	2.25	\$250.00
TOTAL		43.75	\$4,865.00

¹ Time & cost split between twenty-four basins.

Southwest Industrial Park Basin B Cost Estimate for 2025.

Task	Description	Estimated Hours	Estimated Cost
#1	Annual Meeting ¹	0.25	\$25.00
#2	Communication	3.0	\$315.00
#6	Herbicide	22.5	\$1,800.00
#8	Spot Mowing	10.5	\$950.00
#13	Assessment, Report & Budget ¹	7.0	\$775.00
#14	Cut Woody Vegetation	1.25	\$160.00
TOTAL		44.5	\$4,025.00

¹ Time & cost split between twenty-four basins.

Southwest Industrial Park Basin C Cost Estimate for 2025.

Task	Description	Estimated Hours	Estimated Cost
#1	Annual Meeting ¹	0.25	\$25.00
#2	Communication	3.0	\$315.00
#6	Herbicide	10.0	\$900.00
#8	Spot Mowing	5.5	\$575.00
#13	Assessment, Report & Budget ¹	7.0	\$775.00
#14	Cut Woody Vegetation	1.25	\$160.00
TOTAL		27.0	\$2,750.00

¹ Time & cost split between twenty-four basins.

Southwest Industrial Park Basin East Cost Estimate for 2025.

Task	Description	Estimated Hours	Estimated Cost
#1	Annual Meeting ¹	0.25	\$25.00
#13	Assessment, Report & Budget ¹	7.0	\$775.00
TOTAL		7.25	\$800.00

¹ Time & cost split between twenty-four basins.

Southwest Industrial Park Middle Basin Cost Estimate for 2025.

Task	Description	Estimated Hours	Estimated Cost
#1	Annual Meeting ¹	0.25	\$25.00
#13	Assessment, Report & Budget ¹	7.0	\$775.00
TOTAL		7.25	\$800.00

¹ Time & cost split between twenty-four basins.

Southwest Industrial Park Basin West Cost Estimate for 2025.

Task	Description	Estimated Hours	Estimated Cost
#1	Annual Meeting ¹	0.25	\$25.00
#13	Assessment, Report & Budget ¹	7.0	\$775.00
TOTAL		7.25	\$800.00

¹ Time & cost split between twenty-four basins.

Westhaven Clubhouse Basin Cost Estimate for 2025.

Task	Description	Estimated Hours/Quantities	Estimated Cost
#1	Annual Meeting ¹	0.25	\$25.00
#2	Communication	3.0	\$315.00
#6	Herbicide	16.25	\$1,350.00
#8	Spot Mowing	5.5	\$550.00
#9	Furnish & Install Sideslope Seed	0.05 acres	\$460.00
#13	Assessment, Report & Budget ¹	7.0	\$775.00
#14	Cut Woody Vegetation	2.25	\$250.00
	Algae/Invasive Species Control ²		\$6,500.00
TOTAL		34.25	\$10,225.00

¹ Time & cost split between twenty-four basins.² Sub-contracted work to Wisconsin Lake & Pond Resource.

Westowne Basin Cost Estimate for 2025.

Task	Description	Estimated Hours/Quantities	Estimated Cost
#1	Annual Meeting ¹	0.25	\$25.00
#2	Communication	3.0	\$315.00
#6	Herbicide	12.0	\$975.00
#8	Spot Mowing	5.5	\$500.00
#9	Furnish & Install Sideslope Seed	0.17 acres	\$650.00
#13	Assessment, Report & Budget ¹	7.0	\$775.00
#14	Cut Woody Vegetation	1.25	\$160.00
TOTAL		29.0	\$3,400.00

¹ Time & cost split between twenty-four basins.

POND COST SUMMARY FOR 2025

Total Estimated Maintenance & Installation Costs – 2025.

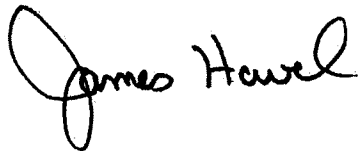
Pond	2025
9 th & Washburn	\$8,280
Anchorage Channel	\$11,980
Armory	\$2,440
Aviation	\$3,815
Baldwin	\$3,240
Fair Acres	\$3,200
Fernau	\$6,640
James Basin	\$14,665
Libbey North	\$5,515
Libbey South	\$14,715
Northwest Industrial Park	\$12,065
Oshkosh Corporation	\$2,315
Oshkosh North HS	\$2,565
Parkway	\$5,155
South Oakwood	\$11,440
South Park	\$5,390
South West Industrial Park Basin A	\$4,865
South West Industrial Park Basin B	\$4,025
South West Industrial Park Basin C	\$2,750
SW Industrial Park East	\$800
SW Industrial Park Middle	\$800
SW Industrial Park West	\$800
Westhaven	\$10,225
Westowne	\$3,400
Grand Total*	\$141,085

* Costs to conduct these tasks would be billed on a time and expense basis (Attachment A contains labor & equipment rates); however, NES will work with the City of Oshkosh to eliminate tasks where applicable and reduce costs where able to ensure desired work is conducted within the constraints of the budget. Services not covered within this proposal will be negotiated with the City.

If you have any questions or there are other items you wish to include, please contact me.

Sincerely,

NES ECOLOGICAL SERVICES



James Havel
Division Manager
jhavel@releeinc.com

A

ATTACHMENT A

2025 Labor & Equipment Rates



TO: Honorable Mayor and Members of the Common Council
FROM: Steven M. Gohde, Assistant Director of Public Works/Utilities General Manager
DATE: January 28, 2025
SUBJECT: Res 25-31 Approve Purchase of Flow Meters from William/Reid, a Division of Gasvoda & Associates, for Contract 24-17 Water Filtration Plant Ozone Equipment Installation (\$76,177.67)

BACKGROUND

On November 20, 2024, the Department of Public Works (Department) requested a quote for flow meters for the Water Filtration Plant (WFP) ozone equipment installation from William/Reid, a division of Gasvoda & Associates, Inc. These flow meters are necessary for the operation of the new ozone equipment and must be functional early in the Ozone Equipment Installation Contract to allow the Department to correctly measure flow to dose ozone during low flow conditions. Currently, there is not an accurate way to measure flow of the ozone system. The quote includes installation and technical assistance to ensure accuracy.

ANALYSIS

William/Reid was contacted to provide this quote due to their experience and success in installing flow meters at difficult locations and providing product support to ensure accurate data.

FISCAL IMPACT

The total fiscal impact of the flow meter purchase will be \$76,177.67. This purchase will be funded from Account #03221810-7204-65006/Water Capital Fund-Machinery & Equipment-WFP -- Ozone Residual Mntr Replcmnt.

RECOMMENDATION

Chapter 12 of the *Municipal Code of the City of Oshkosh* provides that professional services of a specialized nature may be procured without the use of formal, sealed quotes. I have reviewed this quote and, in accordance with **Section 12-16** of the Code, I am hereby recommending the Common Council approve this purchase.

Attachments

RES 25-31
24-17 William/Reid proposal

01/28/2025

25-31

RESOLUTION

CARRIED

6-0

PURPOSE: APPROVE PURCHASE OF FLOW METERS FROM WILLIAM/REID, A DIVISION OF GASVODA & ASSOCIATES, FOR CONTRACT 24-17 WATER FILTRATION PLANT OZONE EQUIPMENT INSTALLATION (\$76,177.67)

INITIATED BY: DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Water Filtration Plant uses ozone as part of the water treatment process and flow meters are necessary for the operation; and

WHEREAS, in November of 2024, the Department of Public Works requested a quote for flow meters and professional support services associated with the installation, calibration and operation of the meters for the Water Filtration Plant (WFP) ozone equipment installation; and

WHEREAS, William/Reid was contacted to provide this quote due to their experience and success in installing flow meters at difficult locations and providing product support to ensure accurate data; and

WHEREAS, Section 12-16 of our Municipal Code allows for the waiving of formal competitive bidding for specialized professional services such as flow meters.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that the proper City officials are hereby authorized and directed pursuant to Section 12-16 of the Oshkosh Municipal Code to purchase flow meters from:

William/Reid
A Division of Gasvoda & Associates
PO Box 397
Germantown, WI 53022

Total: \$76,177.67

BE IT FURTHER RESOLVED that the proper City officials are hereby authorized and directed to enter into an appropriate agreement for the purpose of the same. Money for this purpose is hereby appropriated from:

Acct. No. 03221810-7204-65006 Water Capital Fund-Machinery & Equipment-WFP – Ozone Residual Mntr Replcmnt



WILLIAM/REID

A DIVISION OF GASVODA & ASSOCIATES

RECEIVED

JAN 9 2025

DEPT OF PUBLIC WORKS
OSHKOSH, WISCONSIN

Proposal

Date: January 7, 2025

Quotation valid until: February 6, 2025

Prepared for: Linda Mohr

Jacobs

Oshkosh Ozone Influent Pipe Measurements

414.702.7756 cell Email: linda.mohr@jacobs.com

Prepared by: **Brandon Mancilla**

Quotation Number: 010725 BJM

Project Reference: Oshkosh

We are pleased to offer the following quotation for your consideration:

Quantity	Description	Unit Price
2	FLEXIM Transmitter DE7-F721GP-F2NNN-2AL1-NN.CS2/ATP/FVA FLUXUS F721**- F20*A [F] FLUXUS for the measurement of: liquids [721] Type: 721 [GP] General purpose [F2] explosion protection:FM Class I, II, III Div. 2 [N] Non-intrinsically safe [NN] No certificates [2] Measuring channels: 2 [AL] Housing: aluminum, metric [1] Power supply: 100...230 V/50...60 Hz [NN] No communication module Outputs [CS2] 2 x current output, switchable, active/passive, 4...20 mA [FVA] Advanced Meter Verification w/ Operating instruction, Data transmission kit, Cable Gland, (2) Clamp-On Transducer TRD-FSG- NNNN-NNT1-005 CDG1N53 Transducer calibration with aperture calibration 6 measuring points, including calibration certificate (factory calibration). [F] For the measurement of: liquids [S] Typ: Shear wave [G]Transducer frequency G – 0.2 MHz Inner pipe diameter (recommended): 19.7...157.5 in inner pipe diameter (extended): 15.7...255.9 in [N] Temperature range: -40...+266 °F [NN] No explosion protection [NN] No certificates [T1] Connection system: stripped cable ends [005] Cable length: 16 ft (4) Coupling Foils, (2) Coupling Compounds, (2) Mounting Assembly for Transducer, (2) Extension Cables & (2) Junction Boxes	24,015.00
2	1 Year Extended Warranty (2 Year WarrantyTotal)	1,559.71
1	Documentation packages Expert documentation package (basic price including 1 measuring point) - Refer to the attached Emerson Document Deliverable Index for list of vendor documentation	5,027.50
3	Advanced documentation Expert documentation package - price for each additional measuring point	1,256.25
1	Service Training courses 1 Tag In-house training, for max. 4 persons 5 Days of on-site service Single Day Service Cost: \$1500.00 Increased price per day is due to the nature of the visit, this requires multiple specially trained individuals.	15,287.00
1	DAP Destination, with Prepaid and Quote terms, where Flexim will assume responsibility for the delivery of goods to destination.	945.00
1	Freight to Oshkosh, WI	
Total Price		\$76,177.67

TERMS: See attached sheet for detailed terms and conditions.

FREIGHT: F.O.B. Shipping Point, with Freight Allowed to the Jobsite.

START-UP: 5 day(s) of start up services are included. Any additional will be billed at our standard rate.

TAXES: ALL applicable taxes must be added. If exempt, please provide an exemption certificate with order.

www.williamreidltd.com



WILLIAM/REID

A DIVISION OF GASVODA & ASSOCIATES

SUBMITTALS: 4 to 6 weeks after receipt of order.
DELIVERY: 8 to 10 weeks after approval and authorization to proceed.
DURATION: After 30 days, we reserve the right to review, amend, or withdrawal this proposal.

Respectfully submitted,

Brandon Mancilla

Orders should be sent to: sales@williamreidltd.com

www.williamreidltd.com



TO: Honorable Mayor and Members of the Common Council
FROM: Steven M. Gohde, Assistant Director of Public Works/Utilities General Manager
DATE: January 28, 2025
SUBJECT: Res 25-32 Approve Purchase of AVEVA Software Licenses from GP Systems, Inc. for Contract 24-17 Water Filtration Plant Ozone Equipment Installation (\$78,390)

BACKGROUND

On January 10, 2025, the Department of Public Works requested a quote for AVEVA Software Licenses for the Water Filtration Plant (WFP) ozone equipment installation from GP Systems, Inc. (GP Systems). The WFP currently has old versions of software owned by AVEVA. The existing software and licensing are not compatible with the new ozone equipment and computer systems. Updating to the current version is necessary to maintain the existing controls and allow for the new ozone equipment to be brought online.

ANALYSIS

GP Systems has provided a quote for the software licenses. The new licenses will update the WFP to current software versions and provides one (1) year of support.

FISCAL IMPACT

The total fiscal impact of the software licenses purchase will be \$78,390. This purchase will be funded from Account #03221810-7204-65006/Water Capital Fund-Machinery & Equipment-WFP -- Ozone Residual Mntr Replcmnt.

RECOMMENDATION

Section 12-11 of the Municipal Code (Code) provides that, subject to approval of the City Manager, purchases may be made without following a formal competitive bidding process when the purchase is from only one (1) source of supply or when standardization or compatibility is the overriding consideration. In accordance with Section 12-11 of the Code and with the approval by the Interim City Manager, I am hereby recommending approval of this purchase.

Attachments

RES 25-32
24-17 GS Syst software quote

01/28/2025

25-32

RESOLUTION

CARRIED

6-0

PURPOSE: APPROVE PURCHASE OF AVEVA SOFTWARE LICENSES FROM GP SYSTEMS, INC. FOR CONTRACT 24-17 WATER FILTRATION PLANT OZONE EQUIPMENT INSTALLATION (\$78,390)

INITIATED BY: DEPARTMENT OF PUBLIC WORKS

WHEREAS, new ozone equipment will be installed in the water filtration plant under public works contract 24-17 and it is necessary to replace the existing software and licensing to software and licensing that is compatible with the new ozone equipment and computer systems; and

WHEREAS, in January 2025, the Department of Public Works requested a quote for AVEVA Software Licenses for the Water Filtration Plant (WFP) ozone equipment installation from GP Systems, Inc. (GP Systems) which is the provider for AVEVA software and licensing compatible with the new ozone equipment; and

WHEREAS, Section 12-11 of the Municipal Code (Code) provides that, subject to approval of the City Manager, purchases may be made without following a formal competitive bidding process when the purchase is from only one (1) source of supply or when standardization or compatibility is the overriding consideration; and

WHEREAS, GP Systems has provided a quote for the software licenses with one year of support which staff has reviewed and recommends for acceptance.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that the proper City officials are hereby authorized and directed pursuant to Section 12-11 of the Oshkosh Municipal Code to purchase software from:

GP Systems, Inc.
17335 Golf Parkway, Suite 2
Brookfield, WI 53045

Total: \$78,390

BE IT FURTHER RESOLVED that the proper City officials are hereby authorized and directed to enter into an appropriate agreement for the purpose of the same. Money for this purpose is hereby appropriated from:

Acct. No. 03221810-7204-65006 Water Capital Fund-Machinery & Equipment-WFP – Ozone Residual Mntr
Replcmnt



GS Systems, Inc.
17335 Golf Parkway
Suite 2
Brookfield WI 53045
United States

(866) 826-9725, Ext. 2
orders@plantoptics.com

Quote

#Q29239

Revision # 1

Date 1/15/2025

Expires 2/15/2025

RECEIVED Terms Net 10

JAN 15 2025

DEPT OF PUBLIC WORKS
OSHKOSH, WISCONSIN

Bill To

City of Oshkosh
P.O. Box 1130
Oshkosh WI 54903-1130
United States

Ship To

City of Oshkosh
Water Filtration Plant
425 Lake Shore Dr WI 54901
United States

Project	Contact	Prepared By	Account Executive	Shipping Method
Oshkosh Water Filtration Plant - AVEVA Upgrade/Support	Bradley Rokus	Shannon Palumbo	Schulteis, Matt	Electronic

Item	Qty	UOM	Unit Price	Extended Price
DevStd-04-U-231 Upg, AVEVA Development Studio 2023 R2 Unlimited, Unlim/100K/500 Includes activated license as well as .lic files to provide backward version compatibility, SN 1069957-0	1	ea	\$7,680.00	\$7,680.00
InTch-06-U-231 Upg, AVEVA InTouch HMI 2023 R2 Workstation 100K Tag with I/O, SN 1069958-0, 1069959-0, 1069960-0	3	ea	\$3,487.50	\$10,462.50
InTch-10-U-231 Upg, AVEVA InTouch HMI 2023 R2 Workstation 100K Tag no I/O, SN 1069961-0, 1069962-0	2	ea	\$2,820.00	\$5,640.00
HstStd-03-U-231 Upg, AVEVA Historian 2023 R2, Standard 5,000 Tag, SN 1068655-0	1	ea	\$9,697.50	\$9,697.50
InTch-10-N-231 AVEVA InTouch HMI 2023 R2 Workstation 100K Tag no I/O	2	ea	\$7,440.00	\$14,880.00
HstClt-01-N-231 AVEVA Historian Client Desktop 2023 R2, Concurrent User Single	4	ea	\$2,730.00	\$10,920.00
10-7001 AVEVA Customer FIRST Support, Standard+ Level Agreement ID: New Agreement Effective Date Range: Expires one year from date of purchase	1	ea	\$19,110.00	\$19,110.00



GS Systems, Inc.
17335 Golf Parkway
Suite 2
Brookfield WI 53045
United States

(866) 826-9725, Ext. 2
orders@plantoptics.com

Quote

#Q29239

Revision # 1

Date 1/15/2025

Expires 2/15/2025

Terms Net 10

Comments:

City of Oshkosh Water Filtration Plant
Site ID: 124977
425 Lake Shore Drive
Oshkosh, Wisconsin 54901

Subtotal \$78,390.00

Shipping \$0.00

Sales Tax \$0.00

Total \$78,390.00

This quote is an estimate of suggested products to be purchased and should not be viewed as fully satisfying the needs of a particular design or functional objective. It is limited to the products, quantities and prices shown.

AVEVA software products and prices included in this quote are made available for resale with the understanding that the required implementation services at the ultimate end-user customer are being provided by a recognized AVEVA System Integrator partner with the appropriate certification credentials.

Terms and Conditions Highlights:

All orders are subject to and limited by GS PlantOptics Terms and Conditions of Sale which can be found at www.plantoptics.com. Notice of objection and rejection of any additional or different terms in any form delivered by the customer is hereby given. Any performance on the part of the buyer against this sale will be considered willful acknowledgement and acceptance of these terms.

- Quoted pricing is valid for 30 days from quotation date unless stated otherwise
- Payment is due at invoice date, Net 10 days to approved credit
- Delivery: Software orders normally ship within 5 business days; Hardware orders are usually longer, often several weeks. Please confirm delivery prior to ordering
- Products are shipped FOB supplier shipping point, freight prepaid. Prices shown do not include shipping/handling charges
- Prices shown do not include any taxes which may be applicable
- UPS ground is standard shipping method
- Replacement cost of lost or stolen software license can be 80% of acquisition cost
- AVEVA software is intended for installation on MS retail Windows OS Systems; not intended for OEM Windows versions*
- All sales are deemed final at time of shipment

*Per AVEVA End User License Agreement (EULA)

We can accept your order via email: orders@plantoptics.com



TO: Honorable Mayor and Members of the Common Council
FROM: Jon Urben, General Services Manager
DATE: January 28, 2025
SUBJECT: Res 25-33 Award Bid to Schulze Exteriors LLC, Weinert Roofing (Division of Weinert Enterprises Inc.) and Custofom Corporation for Roof Replacements at Fire Department Stations 17 and 19, Menominee Park Maintenance Building and Menominee Park Kiwanis Shelter for General Services (\$253,672.00)

BACKGROUND

The Facilities Maintenance Division works closely with our roofing consultant (Specialty Engineering Group) to regularly monitor, update and prioritize the annual roof replacement schedule throughout our building inventory. Between the 2024 and 2025 HVAC/Roofing CIP programs, the Common Council has allocated a total of \$1,350,000.00 to address priority HVAC and roofing replacements. The current top roofing priorities are to replace the roofs on Fire Stations 17 and 19 as well as the roofs on the Menominee Park Maintenance Building and Kiwanis Shelter. The Fire Station roofs are original to the buildings and, due to their age and condition, are overdue for replacement. The Menominee Park Maintenance Building roof has experienced standing water in areas, in addition to deterioration of the perimeter conditions from standing water. The Kiwanis Shelter roof is also original to the building and the presence of surface rust as well as loss of perimeter and ridge seals were major factors in its priority for replacement. Specialty Engineering Group was engaged to provide design services, bid specifications and construction oversight for these roof replacement projects. These projects are expected to begin in the spring and be completed by this summer.

ANALYSIS

Working with Specialty Engineering Group and Facilities Maintenance staff, Purchasing prepared bid specifications for these projects. The bids were advertised in the local newspaper and posted on Onvia Demandstar. Bids were due January 14, 2025. The bid tabs are attached. The low bids for the projects met the minimum bid specifications.

FISCAL IMPACT

The fiscal impact for Fire Stations 17 & 19 roof replacement is \$158,900.00. The fiscal impact for the Menominee Park Maintenance Building roof replacement is \$37,725.00. The fiscal impact for the Menominee Park Kiwanis Shelter roof replacement is \$57,047.00. The total for these three bids is \$253,672.00. Combined with Specialty Engineering Group's engineering fee of \$26,860.00, the total fiscal impact for these projects is \$280,532.00. This project will be charged to A/N#: 0323 0130 7214 63035 (Buildings & Building Improvements- HVAC/Roofing Replacement Program). The 2024 and 2025 Roofing/HVAC CIP was allocated \$1,350,000.00 and has sufficient funds for these projects.

RECOMMENDATION

Purchasing recommends the Common Council award the Fire Stations 17 & 19 roof replacement bid to Schulze Exteriors LLC for \$158,900.00, award the Menominee Park Maintenance Building roof replacement bid to Weinert Roofing (Division of Weinert Enterprises Inc.) for \$37,725.00 and award the Menominee Park Kiwanis Shelter roof replacement bid to Custofom Corporation for \$57,047.00.

Attachments

Res 25-33
Bid Tab OFD 17 and 19 Roof Replacement

01/28/2025

25-33

RESOLUTION

CARRIED

6-0

PURPOSE: AWARD BID TO SCHULZE EXTERIORS LLC, WEINERT ROOFING (DIVISION OF WEINERT ENTERPRISES INC.) AND CUSTOFOAM CORPORATION FOR ROOF REPLACEMENTS AT FIRE DEPARTMENT STATIONS 17 AND 19, MENOMINEE PARK MAINTENANCE BUILDING AND MENOMINEE PARK KIWANIS SHELTER FOR GENERAL SERVICES (\$253,672.00)

INITIATED BY: PURCHASING DEPARTMENT

WHEREAS, the City of Oshkosh has heretofore advertised for bids for roof replacements at Fire Department Stations 17 and 19, Menominee Park Maintenance Building and Menominee Park Kiwanis Shelter for General Services; and

WHEREAS, upon the opening and tabulation of bids, it appears that the following is the most advantageous bid:

Fire Department Stations 17 and 19
Schulze Exteriors LLC.
5676 County Rd II
Larsen, WI 54947

Total Bid: \$158,900.00

and

Menominee Park Maintenance Building
Weinert Roofing
A Division of Weinert Enterprises Inc.
2001 Hyland Ave
Kaukauna, WI 54130

Total Bid: \$37,725.00

WHEREAS, upon the opening and tabulation of bids, the following is the only bid:

Menominee Park Kiwanis Shelter
Custofoam Corporation
N4929 State Rd 58
Mauston, WI 53948

Total Bid: \$57,047.00

WHEREAS, this bid meets the minimum specifications and staff has reviewed the bid and recommends its acceptance.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that the said bids are hereby accepted and the proper City officials are hereby authorized and directed to enter into an appropriate agreement for the purpose of the same, all according to plans, specifications, and bid on file. Money for this purpose is hereby appropriated from:

Acct. No. 0323 0130 7214 63035 Buildings & Building Improvements- HVAC/Roofing Replacement Program



BID TAB
ROOF REPLACEMENTS – OSHKOSH FIRE STATION 17 AND 19
TUESDAY JANUARY 14, 2025 11:00 AM

BIDDER	BID	PREQUAL	ADDENDUM 1 OF 1	BID BOND
Roofed Right America LLC 429 W Boden St Milwaukee WI 53207	\$187,880.00	YES	YES	YES
Schulze Exteriors LLC 5676 County Rd II Larsen WI 54947	\$158,900.00	YES	YES	YES



BID TAB
ROOF REPLACEMENT – MENOMINEE PARK
TUESDAY JANUARY 14, 2025 10:00 AM

BIDDER	BID Maintenance Bldg.	BID Kiwanis Shelter	PREQUAL	ADDENDUM 1 OF 1	BID BOND
Custofoam Corporation N4929 State Rd 58 Mauston WI 53948	\$53,325.00	\$57,047.00	YES	YES	YES
E.D. Chase a division of Northern Metal & Roofing Co Inc 5001 Green Valley Rd Oshkosh WI 54904	\$50,840.00	NO BID	YES	YES	YES
Weinert Roofing a division of Weinert Enterprises Inc 2001 Hyland Ave Kaukauna WI 54130	\$37,725.00	NO BID	YES	YES	YES



TO: Honorable Mayor and Members of the Common Council
FROM: Jon Urben, General Services Manager
DATE: January 28, 2025
SUBJECT: Res 25-34 Approve Cooperative Purchases of 2025 Police Vehicles from Napleton Columbus, Inc. for Police Department (\$353,288.00)

BACKGROUND

In the capital outlay of the 2025 Police Department Operating Budget the Common Council allocated \$322,000.00 for the purchase of police vehicles. The Common Council also allocated \$65,000.00 in the 2025 CIP for the purchase of an additional patrol squad vehicle. For 2025, the Police Department has determined that due to their normal vehicle rotation schedules, they will need six 2025 Ford Police Interceptor Utility (K8A) AWD vehicles, two 2025 Ford Bronco Sport (R9B) Big Bend 4x4 vehicles and one Ford Maverick (W8J) XLT AWD SuperCrew pickup truck.

ANALYSIS

Purchasing has confirmed that Napleton Columbus, Inc. holds the State of Wisconsin Department of Administration contract (#505ENT-M25-VEHICLES-04) for Law Enforcement Vehicles. By using these cooperative contracts, the City will save approximately \$40,960.00 off list price.

FISCAL IMPACT

The total fiscal impact for these vehicles pursuant to state contract is \$353,288.00. The 2025 Police Department operating budget was allocated \$322,000.00 for vehicles. The cost of the five 2025 Ford Police Interceptors, the two 2025 Ford Broncos and the one 2025 Ford Maverick is \$309,175.00 and will be charged to A/N# 1000211 7210 00000 (Motor Vehicles). The 2025 CIP was allocated \$60,000 for an additional 2025 Ford Police Interceptor. The cost for this interceptor is \$44,113.00 and will be charged to CIP A/N#: 03230211 7210 06755 (Motor Vehicles). The balance of funds in these accounts will be used for any remaining necessary equipment and set up for the vehicles.

RECOMMENDATION

Section 12-15 of the Municipal Code provides that subject to approval of the City Manager, cooperative purchases pursuant to a contract with any other local, state or federal governmental unit or agency may be made without following a competitive bidding or quotation process. In accordance with Section 12-15 of the Municipal Code and with approval by the City Manager, Purchasing recommends the Common Council approve these purchases pursuant to the State of Wisconsin Cooperative Purchase for Law Enforcement Vehicles for the Oshkosh Police Department to Napleton Columbus, Inc., 330 Transit Road, Columbus, WI, 53925 for \$353,288.00.

Attachments

RES 25-34

01/28/2025

25-34

RESOLUTION

CARRIED

6-0

PURPOSE: APPROVE COOPERATIVE PURCHASES OF 2025 POLICE VEHICLES FROM NAPLETON COLUMBUS, INC. FOR POLICE DEPARTMENT (\$353,288.00)

INITIATED BY: PURCHASING DEPARTMENT

WHEREAS, the Police Department has determined a need to purchase six 2025 Ford Police Interceptor Utility (K8A) AWD vehicles, two 2025 Ford Bronco Sport (R9B) Big Bend 4x4 vehicles and one Ford Maverick (W8J) XLT AWD SuperCrew pickup truck per their annual replacement schedule; and

WHEREAS, section 12-15 of the City of Oshkosh Municipal Code provides that purchases may be done without the use of formal sealed quotations or bids pursuant to a contract with any other local, state or federal governmental unit or agency; and

WHEREAS, by participating through the State of Wisconsin Cooperative Purchase program, staff was able to obtain a more competitive price; and

WHEREAS, Napleton Columbus, Inc. holds the State of Wisconsin Department of Administration contract (#505ENT-M25-VEHICLES-04) for Law Enforcement Vehicles.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that the proper City officials are hereby authorized and directed pursuant to Section 12-15 of the Oshkosh Municipal Code to purchase the above mentioned vehicles from:

Napleton Columbus, Inc.
330 Transit Road
Columbus, WI, 53925

Total: \$353,288.00

BE IT FURTHER RESOLVED that the proper City officials are hereby authorized and directed to enter into an appropriate agreement for the purpose of same. Money for this purpose is hereby appropriated from:

Acct. Nos.

1000211 7210 00000 Motor Vehicles
03230211 7210 06755 Motor Vehicles



TO: Honorable Mayor and Members of the Common Council
FROM: Jon Urben, General Services Manager
DATE: January 28, 2025
SUBJECT: Res 25-35 Approve CIP Budget Amendments and Approve Cooperative Purchases of Tandem Axle Dump Truck Chassis from Truck Country of Wisconsin, Inc. and Dump Body with Hydraulics, Box, Plow, Front Mount Wing and Salter System from Monroe Truck Equipment for Public Works Street Division (\$365,595.46)

BACKGROUND

The Common Council allocated \$325,000.00 in the 2024 CIP to purchase a dual-steer tandem axle dump truck with body, hydraulics, plow, front mount wing and salter system for the Streets Division. This vehicle will replace Unit 73, which is showing its age with heavy rust on the frame and plow components. Unit 73 has a drop-in salter that makes it difficult and unsafe to install. Additionally, the salter technology on Unit 73 is outdated and is not as efficient or accurate as updated versions. The new unit will be used for leaf collection and plowing and salting operations during the winter. In the summer the unit is used for hauling materials to and from job sites. This memo seeks Council approval of the purchase of this unit pursuant to the cooperative purchase exception to our purchasing ordinance.

ANALYSIS

Purchasing confirmed Truck Country of Wisconsin, Inc. holds a State of Wisconsin cooperative contract (#505ENT-M23-MDHDCHASSIS-04) for the truck chassis and Monroe Truck Equipment holds a Sourcewell cooperative contract (062222-AEB-1) for the dump body w hydraulics, box, plow, front mount wing and salter system. By using both cooperative contracts for this unit, the city will save a total of \$132,259.44 off list price. Purchasing has confirmed these contracts qualify as cooperative purchasing exceptions to our purchasing ordinance.

FISCAL IMPACT

The total fiscal impact of this vehicle using the cooperative contracts is \$365,595.46. The initial 2024 CIP allocated \$325,000.00 for this vehicle (A/N#: 03230430-7210-66022 (Motor Vehicles- Dual-Steer Tandem Axle Dump Truck). However, due to previous overages from other CIP purchases being charged to this vehicle account, there is only \$236,400.74 remaining for this vehicle. Staff has proposed a 2024 budget adjustment be made first to increase revenue account A/N#: 0323071-5300 (Sale of capital assets - \$54,000.00) from the trade-in values of past vehicles. The trade-in value of \$54,000 will be then be used to increase the A/N# 03230430-7210-66022 (Motor Vehicles- Dual-Steer Tandem Axle Dump Truck) to \$290,400.74. The remaining overage (\$75,194.72) will be addressed with 2024 budget amendments from the following CIP accounts/amounts: A/N#: 03230430 7210 66007 (Motor Vehicles- \$43,823.96), A/N#: 03230430 7210 66026 (Motor Vehicles- \$22,901.66), A/N#: 03230430 7210 66027 (ST -- Flatbed truck w/ attachments- \$8,469.10) to A/N#: 03230430 7210 66022 (Motor Vehicles- Dual-Steer Tandem Axle Dump Truck).

RECOMMENDATION

Section 12-15 of the Municipal Code provides that, subject to approval of the City Manager, cooperative purchases pursuant to a contract with any other local, state or federal governmental unit or agency may be made without following a competitive bidding or quotation process. In accordance with Section 12-15 of the Municipal Code and with approval by the City Manager, Purchasing recommends the Common Council approve the budget amendments as noted above and approve the truck chassis cooperative purchase from Truck Country of Wisconsin, Inc. 2401 Progress Way, Kaukauna, WI, 54130, for \$167,609.46

and the tandem dump body with hydraulics, box, plow, front mount wing and salter system cooperative purchase from Monroe Truck Equipment, 1151 West Main Avenue, De Pere, WI, 54115 for \$197,986.00. If there are any questions about this purchase, please contact myself or Public Works Director James Rabe.

Attachments

Res 25-35

01/28/2025

25-35

RESOLUTION

CARRIED

6-0

PURPOSE: APPROVE CIP BUDGET AMENDMENTS AND APPROVE COOPERATIVE PURCHASES OF TANDEM AXLE DUMP TRUCK CHASSIS FROM TRUCK COUNTRY OF WISCONSIN, INC. AND DUMP BODY WITH HYDRAULICS, BOX, PLOW, FRONT MOUNT WING AND SALTER SYSTEM FROM MONROE TRUCK EQUIPMENT FOR PUBLIC WORKS STREET DIVISION (\$365,595.46)

INITIATED BY: PURCHASING DEPARTMENT

WHEREAS, the proposed 2024 Capital Improvement Program (CIP) includes an allocation of \$325,000.00 for to purchase a dual-steer tandem axle dump truck with body, hydraulics, plow, front mount wing and salter system for the Streets Division to replace an outdated existing unit; and

WHEREAS, section 12-15 of the City of Oshkosh Municipal Code provides that purchases may be done without the use of formal sealed quotations or bids pursuant to a contract with any other local, state or federal governmental unit or agency; and

WHEREAS, by participating through the State of Wisconsin Sourcwell Cooperative Purchase program, staff was able to obtain a more competitive price for the dual-steer tandem axle dump truck with body, hydraulics, plow, front mount wing and salter system; and

WHEREAS, Truck Country of Wisconsin, Inc. holds the Sourcwell cooperative contract (#505ENT-M23-MDHDCHASSIS-04) for the truck chassis. Monroe Truck Equipment holds the Sourcwell cooperative contract (#062222-AEB-1) for the dump body w hydraulics, box, plow, front mount wing and salter system; and

WHEREAS, it is necessary to amend the 2024 Capital Improvement Program Budget to add additional funding for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that the 2024 Capital Improvements Budget, on file in the City Clerk's Office, is hereby amended as follows:

Increase \$54,000.00 to revenue Account No. 0323071-5300 (Sale of capital assets) from the trade-in values of past vehicles

Increase of \$54,000.00 to Account No. 03230430 7210 66022 (Motor Vehicles- Dual-Steer Tandem Axle Dump Truck).

Transfer \$43,823.96 from Account No. 03230430 7210 66007 (Motor Vehicles) to Account No. 03230430 7210 66022 (Motor Vehicles- Dual-Steer Tandem Axle Dump Truck).

Transfer \$22,901.66 from Account No. 03230430 7210 66026 (Motor Vehicles) to Account No. 03230430 7210 66022 (Motor Vehicles- Dual-Steer Tandem Axle Dump Truck).

Transfer \$8,469.10 from Account No. 03230430 7210 66027 (ST – Flatbed truck w/ attachments) to Account No. 03230430 7210 66022 (Motor Vehicles- Dual-Steer Tandem Axle Dump Truck).

BE IT FURTHER RESOLVED by the Common Council of the City of Oshkosh that the proper City officials are hereby authorized and directed pursuant to Section 12-15 of the Oshkosh Municipal Code to purchase the above-mentioned the dual-steer tandem axle dump truck with body, hydraulics, plow, front mount wing and salter system:

Truck Country of Wisconsin, Inc.
2125 French Road
De Pere, WI 54115

Total Bid: \$167,609.46

and

Monroe Truck Equipment
1151 W Main Ave
De Pere, WI 54115

Total Bid: \$197,986.00

BE IT FURTHER RESOLVED that the proper City officials are hereby authorized and directed to enter into an appropriate agreement for the purpose of same.

Money for this purpose is hereby appropriated from:

Acct. No. 03230430-7210-66022 Motor Vehicles- Dual-Steer Tandem Axle Dump Truck



TO: Honorable Mayor and Members of the Common Council
FROM: Dean Smith, Police Chief
DATE: January 28, 2025
SUBJECT: Res 25-36 Approve Renewal of Service and Add-on Agreement with Flock Group, Inc. for License Plate Readers (\$84,600)

BACKGROUND

Flock Safety specializes in Automatic License Plate Readers (ALPR), enabling quick identification of vehicles linked to criminal activities. In 2023, the Oshkosh Police Department entered into a contract with Flock Group, Inc. to deploy and maintain 20 cameras throughout the City of Oshkosh, with a two-year agreement funded by the State of Wisconsin Law Enforcement Agency Grant. This advanced technology has assisted the department in locating suspects, solving local crimes, and providing assistance to other law enforcement agencies.

ANALYSIS

The implementation of ALPR technology has become standard practice in law enforcement throughout the country. By renewing its service agreement with Flock Group, Inc., the Oshkosh Police Department will maintain its capability to address criminal activities and enhance community safety. The proposed renewal encompasses a one-year agreement along with a subscription for six additional cameras.

FISCAL IMPACT

The total 2025 annual impact will be \$84,600, allocated in the Oshkosh Police Department operating budget, contractual agreement account (01000211-6412-00000).

RECOMMENDATION

Section 12-11 of the Municipal Code provides that, subject to approval of the City Manager, purchases may be made without following a formal competitive bidding process when the purchase is from only one source of supply or when standardization or compatibility is the overriding consideration. Through review, Flock Group, Inc is the sole source of License Plate Readers and is compatible with the City's current information technology process and requirements. In accordance with Section 12-11 of the Municipal Code and with approval by the City Manager, I recommend the Common Council approve the renewal agreement with Flock Group Inc.

Attachments

RES 25-36

1/28/2025

25-36

RESOLUTION

CARRIED

6-0

PURPOSE: APPROVE RENEWAL OF SERVICE AND ADD-ON AGREEMENT WITH FLOCK GROUP INC. FOR LICENSE PLATE READERS (\$84,600)

INITIATED BY: OSHKOSH POLICE DEPARTMENT

WHEREAS, the Oshkosh Police Department has researched and identified technology through Flock Group Inc that uses existing Automatic License Plate Readers (ALPR) to quickly identify suspect vehicles

WHEREAS, the Oshkosh Police Department entered into a two-year agreement with Flock Group Inc in 2023, funded through the State of Wisconsin Law Enforcement Agency Grant

WHEREAS, by adding the ALPR technology, the Oshkosh Police Department has been able to investigate criminal activities, solve crime and enhance community safety

WHEREAS, the Oshkosh Police Department has obtained a renewal and camera add-on service agreement proposal to be funded through the department's operating budget.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that the proper City officials are hereby authorized and directed pursuant to Section 12-11 of the City of Oshkosh Municipal Code to enter into an appropriate renewal and camera add-on service agreement with Flock Goup Inc. for \$84,600,

Flock Group Inc
1170 Howell Mill Rd Suite 210
Atlanta, GA 30318

appropriated from:

Acct No 01000211-6412-00000 Contractual Services



TO: Honorable Mayor and Members of the Common Council
FROM: Kathy Snell, Special Events Coordinator
DATE: January 28, 2025
SUBJECT: Res 25-37 Approve Special Event - Digital Documents, LLC d/b/a L & K Productions to Utilize Opera House Square for Square Fare, June 21, July 19, August 16, and September 20, 2025

Attachments

RES 25-37
Square Fare Attachment

01/28/2024

25-37

RESOLUTION

CARRIED

6-0

PURPOSE: APPROVE SPECIAL EVENT - DIGITAL DOCUMENTS, LLC DBA L & K PRODUCTIONS TO UTILIZE OPERA HOUSE SQUARE FOR SQUARE FARE, JUNE 154, JULY 19, AUGUST 16, AND SEPTEMBER 20, 2025

INITIATED BY: CITY ADMINISTRATION

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that approval is granted to Digital Documents, LLC, dba L & K Productions (Kathy Joubert) to utilize Opera House Square on Saturdays, June 21, July 19, August 16, and September 20, 2025, from 6:00 a.m. to 3:00 p.m. (actual event times from 8:00 a.m. to 1:00 p.m), for Square Fare in accordance with the municipal code and the attached application, with the following exceptions/conditions:

- A.
- B.
- C.

BE IT FURTHER RESOLVED that as a condition of approval, the Event Organizer shall pay the City's actual costs for extraordinary services. Approval of this request shall not be interpreted as approval to conduct the event during any period of emergency order or declaration prohibiting such an event. Approval of this event shall not be interpreted to supersede any emergency order or declaration applicable to such an event and all events shall remain subject to all applicable ordinances, orders, declarations and requirements for public gatherings.

Cost Estimates for Extraordinary Services
None



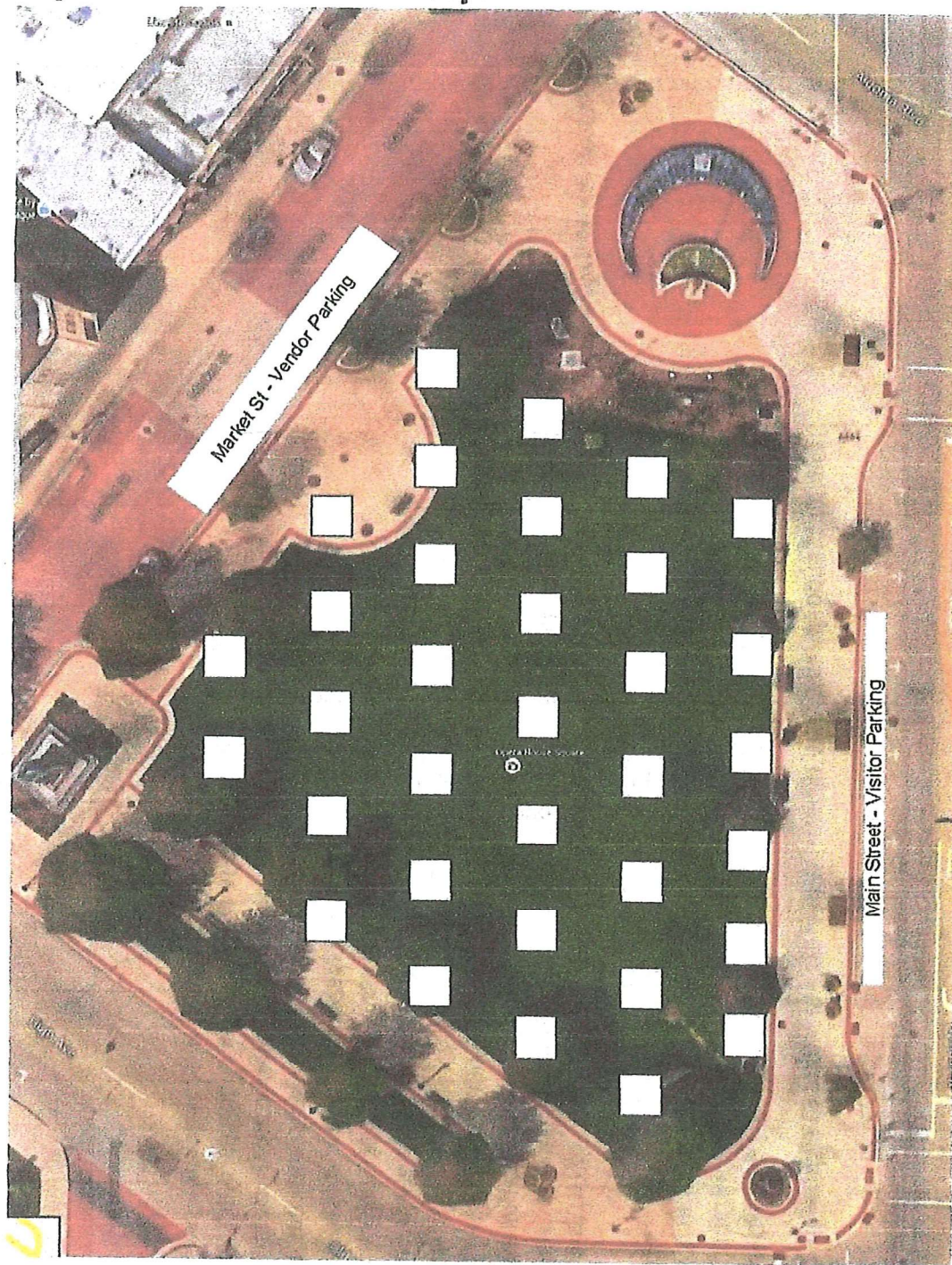
Date Filed: 1/2/25
Application Fee Paid: 1/2/25

SPECIAL EVENT PERMIT APPLICATION

Application fees are \$25 for a single day event or \$35 for a multi-day event

GENERAL INFORMATION							
Official Name of Event: <u>L & K Productions by Kathy Joubert - SQUARE FARE</u>							
Start Date: <u>JUNE 21, July 19, Aug 16, Sept 20</u>				End Date: <u>JUNE 22, July 20, Aug 17, Sept 20</u>			
List times for each day:							
	MON	TUES	WED	THURS	FRI	SAT	SUN
SET UP TIME						<u>6AM to 8AM</u>	
START TIME						<u>8AM</u>	
END TIME						<u>1 PM</u>	
CLEAN UP TIME						<u>1pm to 3pm</u>	
LOCATION OF THE EVENT							
City Park:							
Public Property (list street(s), building(s), etc.)							
County Park / Property:							
City Park:							
<u>OPERA House SQUARE</u>							
Other:							
ORGANIZATION SPONSOR							
Name: <u>L & K Productions by Kathy Joubert</u>							
Address: <u>1423 Beech St.</u>							
City: <u>Oshkosh</u>		State: <u>WI</u>		Zip: <u>54901</u>			
<input type="checkbox"/> Check this box if this organization is tax exempt (a copy of Wisconsin Sales & Use Tax Exempt form is required)							

Square Fare Booth Layout



Driving Directions:

From Highway 41, take the 9th Ave exit and go East, toward the lake, to Main St.

Turn Left onto Main St.

Opera House Square is on the left 3 blocks after the bridge, right before the street is blocked off for the Farmers Market.



TO: Honorable Mayor and Members of the Common Council
FROM: Cheryl Pionke, Deputy Clerk
DATE: January 28, 2025
SUBJECT: Res 25-38 Approve Class "B" Beer Fermented Malt Beverage License (ChangMai LLC)

Attachments

RES 25-38
ChangMai Application

01/28/2025

25-38

RESOLUTION

CARRIED

6-0

PURPOSE: APPROVE CLASS "B" BEER FERMENTED MALT BEVERAGE LICENSE (ChangMai LLC)

INITIATED BY: CITY CLERK'S OFFICE

WHEREAS, an application and all required documentation for a license has been submitted, fees deposited, and all reviews and inspections required by city ordinance have been completed; and

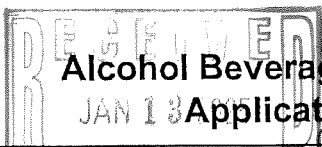
WHEREAS, the Chief of Police, or their respective designees, have conducted the necessary investigation of the following licenses as noted in their report to the City Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that the following licenses be granted subject to satisfaction of such conditions as identified by the Chief of Police and Fire Chief, or their respective designees, or by a representative of the Winnebago County Health Department; subject to the payment of taxes and other charges as specified in section 4-5(B) of the City of Oshkosh Municipal Code; and subject to the fulfillment of any further conditions imposed by State Statute for issuance of such license:

APPROVE CLASS "B" BEER FERMENTED MALT BEVERAGE LICENSE
ChangMai LLC
1123 Oregon St, Oshkosh, WI
Agent: Lee Vang

Form

AB-200



Alcohol Beverage License 2025

Application

CITY CLERK'S OFFICE

For Municipal Use Only	
Municipality	
License Period	

License(s) Requested: (up to two boxes may be checked)

- ☐ Class "A" Beer \$ _____
 ☒ Class "B" Beer \$ _____
- ☐ "Class A" Liquor \$ _____
 ☐ "Class B" Liquor \$ _____
- ☐ "Class A" Liquor (cider only) \$ _____
 ☐ Reserve "Class B" Liquor \$ _____
- ☐ "Class C" Liquor (wine only) \$ _____

Fees	
License Fees	\$
Background Check Fee	\$
Publication Fee	\$
Total Fees	\$

Part A: Premises/Business Information

1. Legal Business Name (Individual name if sole proprietorship)

Chang Mai LLC

2. Business Trade Name or DBA

Thailandstreet LLC

3. FEIN

33-2256684
456-1031873830-02

4. Wisconsin Seller's Permit Number

456-1031873830-02

5. Entity Type (check one)

- ☐ Sole Proprietor
 ☐ Partnership
 ☒ Limited Liability Company
 ☐ Corporation
 ☐ Nonprofit Organization

6. State of Organization

Wisconsin

7. Date of Organization

1/25/25

8. Wisconsin DFI Registration Number

C151204

9. Premises Address

1123 Oregon St

10. City

Oshkosh

11. State

WI

12. Zip Code

54902

13. County

Winnebago

14. Governing Municipality: ☒ City ☐ Town ☐ Village

of: Oshkosh

15. Aldermanic District

16. Premises Phone

920-385-0471

17. Premises Email

18. Website

19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.

Dining Room

20. Mailing Address (if different from premises address)

21. City

22. State

23. Zip Code

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. ☐ Yes ☒ No
- If yes, list the details of violation below. Attach additional sheets if necessary.

Law/Ordinance Violated

Location

Trial Date

Penalty Imposed

Was sentence completed? ☐ Yes ☐ No

Law/Ordinance Violated

Location

Trial Date

Penalty Imposed

Was sentence completed? ☐ Yes ☐ No

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol . . ☐ Yes ☒ No
beverages.
If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? . . ☐ Yes ☒ No
If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? ☐ Yes ☒ No
If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity

4b. Business Entity FEIN

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. ☐ Yes ☐ No

6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? ☐ Yes ☒ No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? ☐ Yes ☒ No

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

Last Name	First Name	Title	Phone

Part D: Attestation

One of the following must sign and attest to this application:

- sole proprietor
- one general partner of a partnership
- one corporate officer
- one member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Vang	First Name Lee	M.I. H
Title owner	Email lee28vang@gmail.com	Phone 920-237-9398
Signature Lee Vang		Date 1/2/25

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	



TO: Honorable Mayor and Members of the Common Council
FROM: Cheryl Pionke, Deputy Clerk
DATE: January 28, 2025
SUBJECT: Res 25-39 Approve Class "B" Beer Fermented Malt Beverage License (Tru By Hilton)

Attachments

RES 25-39
Tru By Hilton Application

01/28/2025

25-39

RESOLUTION

CARRIED

6-0

PURPOSE: APPROVE CLASS "B" BEER FERMENTED MALT BEVERAGE LICENSE

INITIATED BY: CITY CLERK'S OFFICE

WHEREAS, an application and all required documentation for a license has been submitted, fees deposited, and all reviews and inspections required by city ordinance have been completed; and

WHEREAS, the Chief of Police, or their respective designees, have conducted the necessary investigation of the following licenses as noted in their report to the City Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that the following licenses be granted subject to satisfaction of such conditions as identified by the Chief of Police and Fire Chief, or their respective designees, or by a representative of the Winnebago County Health Department; subject to the payment of taxes and other charges as specified in section 4-5(B) of the City of Oshkosh Municipal Code; and subject to the fulfillment of any further conditions imposed by State Statute for issuance of such license

CLASS "B" FERMENTED MALT BEVERAGE LICENSE

Tru by Hilton

1810 Oshkosh Avenue

Agent : Bradley Purper

DEC 20 2024

Form
AB-200Alcohol Beverage License
Application

For Municipal Use Only	
Municipality	
License Period	

License(s) Requested: (up to two boxes may be checked)

- ☐ Class "A" Beer \$ _____
 ☒ Class "B" Beer \$ _____
- ☐ "Class A" Liquor \$ _____
 ☐ "Class B" Liquor \$ _____
- ☐ "Class A" Liquor (cider only) \$ _____
 ☐ Reserve "Class B" Liquor \$ _____
- ☐ "Class C" Liquor (wine only) \$ _____

Fees	
License Fees	\$
Background Check Fee	\$
Publication Fee	\$
Total Fees	\$

Part A: Premises/Business Information			
1. Legal Business Name (individual name if sole proprietorship) OSHKOSH HOTEL ASSOCIATES, LLC			
2. Business Trade Name or DBA TRU BY HILTON			
3. FEIN 92-2685933		4. Wisconsin Seller's Permit Number 456-1031672129-02	
5. Entity Type (check one) <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization			
6. State of Organization WI		7. Date of Organization 02/10/2023	
8. Wisconsin DFI Registration Number 0042420			
9. Premises Address 1810 OSHKOSH AVENUE			
10. City OSHKOSH		11. State WI	12. Zip Code 54902
13. County Winnebago		14. Governing Municipality: <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: OSHKOSH	
15. Aldermanic District			
16. Premises Phone (920) 891-8300		17. Premises Email BPURPER@KINSETH.COM	
18. Website			
19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. Alcohol will be Stored in locked coolers and sold in the market area that is by the front desk on the first floor. The invoices will be kept stored in the general manager's office			
20. Mailing Address (if different from premises address) 801 E. 2ND AVENUE, SUITE 200			
21. City CORALVILLE		22. State IA	23. Zip Code 52241
Part B: Questions			
1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, list the details of violation below. Attach additional sheets if necessary.			
Law/Ordinance Violated		Location	
		Trial Date	
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Law/Ordinance Violated		Location	
		Trial Date	
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No	



TO: Honorable Mayor and Members of the Common Council
FROM: Cheryl Pionke, Deputy Clerk
DATE: January 28, 2025
SUBJECT: Res 25-40 Approve Taxi Cab Driver Application

Attachments

RES 25-40
Hernandez Application

01/28/2025

25-40

RESOLUTION

CARRIED

6-0

PURPOSE: APPROVE TAXICAB LICENSES

INITIATED BY: Clerk Office

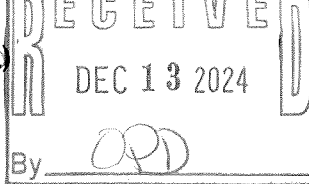
WHEREAS, an application and all required documentation for a license has been submitted, fees deposited, and all reviews required by city ordinance have been completed; and

WHEREAS, that the following licenses be granted subject to satisfaction of such conditions; and subject to the fulfillment of any further conditions imposed by State Statute for issuance of such license:

Approve Taxicab Driver
Effective January 28th 2025 through June 30th 2025
Call A Cab 2345 Bowen Street, Oshkosh, WI 54901
Driver Hernandez

☒ \$45 NEW / \$40 RENEWAL (EXPIRES 6/30/2022)

☒ COPY OF DRIVER'S LICENSE



202408371

Please return your application with the above items by mail (City Clerk's Office, 215 Church Avenue) or the City Hall Drop Box (by our front door) We will not be asking for a photo. Please make sure all questions have been answered and you have signed the application. Once the license is approved we will mail the license and a receipt to you.

Please mail cab license to Call A Cab office (2345 Bowen St.)

CITY OF OSHKOSH TAXICAB DRIVER APPLICATION

Last Name	<u>Hernandez</u>	First Name	<u>Brittany</u>	Middle	<u>Ann</u>
Street Address	<u>747 oak st</u>			Apartment	
City	<u>Oshkosh</u>	State	<u>WI</u>	Zip	<u>54901</u>
Phone	<u>(920) 216-6285</u>	E-mail	<u>berrtrayn@gmail.com</u>		
Previous Name		Date of Birth	<u>10-14-1993</u>		

Applicant's Employer Call A Cab

Have you ever had a Taxicab Driver's License
If so, when & by what municipality?

YES ☐

NO ☒

Has your Driver's License ever been revoked or suspended?

If so, for what cause and when?

OWI I got 6 years ago.

YES ☒

NO ☐

Have you **EVER** been convicted of a felony? If so, give details:

YES ☐

NO ☒

Have you **EVER** been convicted of a misdemeanor? If so, give details:

YES ☐

NO ☒

Character Reference 1 of 2 (non-family member)

Alex McDonald

(920) 420-1275

Name

Address

Phone

Character Reference 2 of 2 (non-family member)

Name Amber Malchow Address

Phone (920) 379-8889

The undersigned deposes and says that he/she is the applicant named in the foregoing application and he/she has read each of the questions in said application and that he/she has made complete answers to each question, and that his/her said answers are true and correct.

Signature of Applicant: Brittany Hernandez

Date: 12/12/2024

The applicant has been investigated and is hereby approved.

Signature of Chief of Police: [Signature]

Date: 12/18/24

License Number 22-_____

Council Approval Date ____/____/____

Expiration Date 06/30/2024

114



TO: Honorable Mayor and Members of the Common Council
FROM: Kelly Nieforth, Director of Community Development
DATE: January 28, 2025
SUBJECT: *Ord 25-41 Approve Zone Change from Urban Mixed Used District (UMU) to Urban Mixed Use District with a Planned Development Overlay (UMU-PD) at 536 Bay Shore Drive (Plan Commission Recommends Approval)

BACKGROUND

The subject site consists of an irregularly-shaped, 0.29-acre parcel located at the northwest corner of Bay Shore Drive and Bay Street. The site includes an existing 10,427 sq. ft. industrial building (former Wagner Woodworks). The site is zoned Urban Mixed Use District (UMU) and the surrounding area consists primarily of vacant and industrial sites to the south and west and residential uses to the north and east. The 2040 Comprehensive Land Use Plan recommends Center City use for the subject area.

ANALYSIS

The applicant is requesting a zone change from the Urban Mixed Use District (UMU) designation to Urban Mixed Use District with a Planned Development Overlay (UMU-PD) for the subject property. The requested Planned Development Overlay designation is intended to allow for flexibility in the zoning ordinance to allow for a commercial use without on-site parking. The applicant has submitted plans for re-use of the building, which will be addressed as a General Development Plan (GDP) and Specific Implementation Plan (SIP) review to follow.

Staff is supportive of the proposed rezone as the Planned Development Overlay will accommodate re-use of the existing building. The UMU-PD zoning designation will remain consistent with the 2040 Comprehensive Land Use Plan recommendation of Center City for the subject site.

RECOMMENDATION

The Plan Commission recommended approval of the requested zone change with findings and conditions on January 21, 2025. Please see the attached staff report and meeting minutes for more information.

Attachments

Ord 25-41
Rezone - 536 Bay Shore Dr

PURPOSE: APPROVE ZONE CHANGE FROM URBAN MIXED USE DISTRICT (UMU) TO URBAN MIXED USE DISTRICT WITH A PLANNED DEVELOPMENT OVERLAY (UMU-PD) AT 536 BAY SHORE DRIVE

INITIATED BY: TARA RUDY

PLAN COMMISSION RECOMMENDATION: Approved

A GENERAL ORDINANCE OF THE CITY OF OSHKOSH AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF OSHKOSH, AS ADOPTED BY SECTION 30-32 OF THE OSHKOSH MUNICIPAL CODE.

The Common Council of the City of Oshkosh does ordain as follows:

SECTION 1. That the Official Zoning Map of the City of Oshkosh, as adopted by Section 30-32 of the Oshkosh Municipal Code, is hereby amended to change the district of the property located at 536 Bay Shore Drive Urban Mixed Use District (UMU) to Urban Mixed Use District with a Planned Development Overlay (UMU-PD). The subject property, 536 Bay Shore Drive, is more particularly described as follows:

BEING ALL OF LOT ELEVEN (11) AND THE SOUTHERLY FIFTY-FIVE (55) FEET OF LOTS TWELVE (12) AND THIRTEEN (13) ALL OF BLOCK "D" IN SECOND ADDITION TO OSHKOSH, IN THE EIGHT WARD, CITY OF OSHKOSH, WINNEBAGO COUNTY, WISCONSIN.

SECTION 2. This Ordinance shall be in full force and effect from and after its passage and publication.

SECTION 3. Publication Notice. Please take notice that the City of Oshkosh enacted Ordinance #25-XXX APPROVE ZONE CHANGE FROM URBAN MIXED USE DISTRICT (UMU) TO URBAN MIXED USE DISTRICT WITH A PLANNED DEVELOPMENT OVERLAY (UMU-PD) AT 536 BAY SHORE DRIVE (A GENERAL ORDINANCE OF THE CITY OF OSHKOSH AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF OSHKOSH, AS ADOPTED BY SECTION 30-32 OF THE OSHKOSH MUNICIPAL CODE) on February 11, 2025. This ordinance changes the zoning of the property located at 536 Bay Shore Drive from Urban Mixed Use District (UMU) to Urban Mixed Use District with a Planned Development Overlay (UMU-PD). The full text of the Ordinance may be obtained at the Office of the City Clerk, 215 Church Avenue and on the City's website at www.oshkoshwi.gov. Clerk's phone: (920) 236-5011.

ITEM: PUBLIC HEARING: ZONE CHANGE FROM URBAN MIXED USE DISTRICT (UMU) TO URBAN MIXED USE DISTRICT WITH A PLANNED DEVELOPMENT OVERLAY (UMU-PD) AND APPROVAL OF A GENERAL DEVELOPMENT PLAN AND SPECIFIC IMPLEMENTATION PLAN FOR A PERSONAL OR PROFESSIONAL SERVICE USE AT 536 BAY SHORE DRIVE

Plan Commission Meeting of January 21, 2025

GENERAL INFORMATION

Applicant/Owner: M N R Properties LLC - Tara Rudy

Action(s) Requested:

The applicant requests a zone change from the existing Urban Mixed Use District (UMU) to Urban Mixed Use District with a Planned Development Overlay (UMU-PD). The applicant also requests approval of a General Development Plan and Specific Implementation Plan for a personal or professional service use.

Applicable Ordinance Provisions:

Zoning map amendment standards are found in Section 30-381 of the Zoning Ordinance. Planned Development standards are found in Section 30-387 of the Zoning Ordinance.

Property Location and Background Information:

The subject site consists of an irregularly-shaped, 0.29-acre parcel located at the northwest corner of Bay Shore Drive and Bay Street. The site includes an existing 10,427 sq. ft. industrial building (former Wagner Woodworks). The site is zoned Urban Mixed Use District (UMU) and the surrounding area consists primarily of vacant and industrial sites to the south and west and residential uses to the north and east. The 2040 Comprehensive Land Use Plan recommends Center City use for the subject area.

Subject Site

<i>Existing Land Use</i>	<i>Zoning</i>
Industrial	UMU

<i>Recognized Neighborhood Organizations</i>
River East Neighborhood Association

Adjacent Land Use and Zoning

<i>Existing Uses</i>		<i>Zoning</i>
North	Residential	TR-10
South	Vacant/Industrial	UMU-RFO
East	Residential	TR-10
West	Vacant/Industrial	UMU

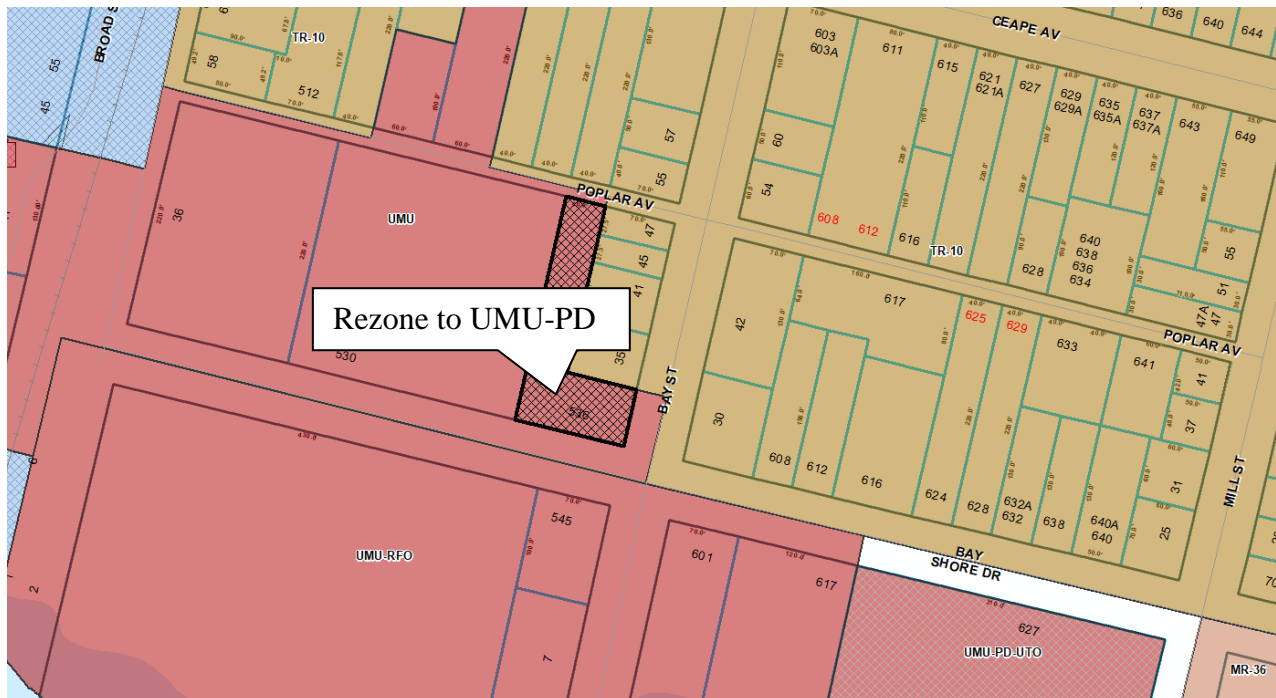
<i>Comprehensive Plan Land Use Recommendation</i>	<i>Land Use</i>
2040 Comprehensive Land Use Recommendation	Center City

ANALYSIS

Zone Change

The applicant is requesting a zone change from the Urban Mixed Use District (UMU) designation to Urban Mixed Use District with a Planned Development Overlay (UMU-PD) for the subject property. The requested Planned Development Overlay designation is intended to allow for flexibility in the zoning ordinance to allow for a commercial use without on-site parking. The applicant has submitted plans for re-use of the building, which will be addressed as a General Development Plan (GDP) and Specific Implementation Plan (SIP) review to follow.

Staff is supportive of the proposed rezone as the Planned Development Overlay will accommodate re-use of the existing built-out site. The UMU-PD zoning designation will remain consistent with the 2040 Comprehensive Land Use Plan recommendation of Center City for the subject site.



Use

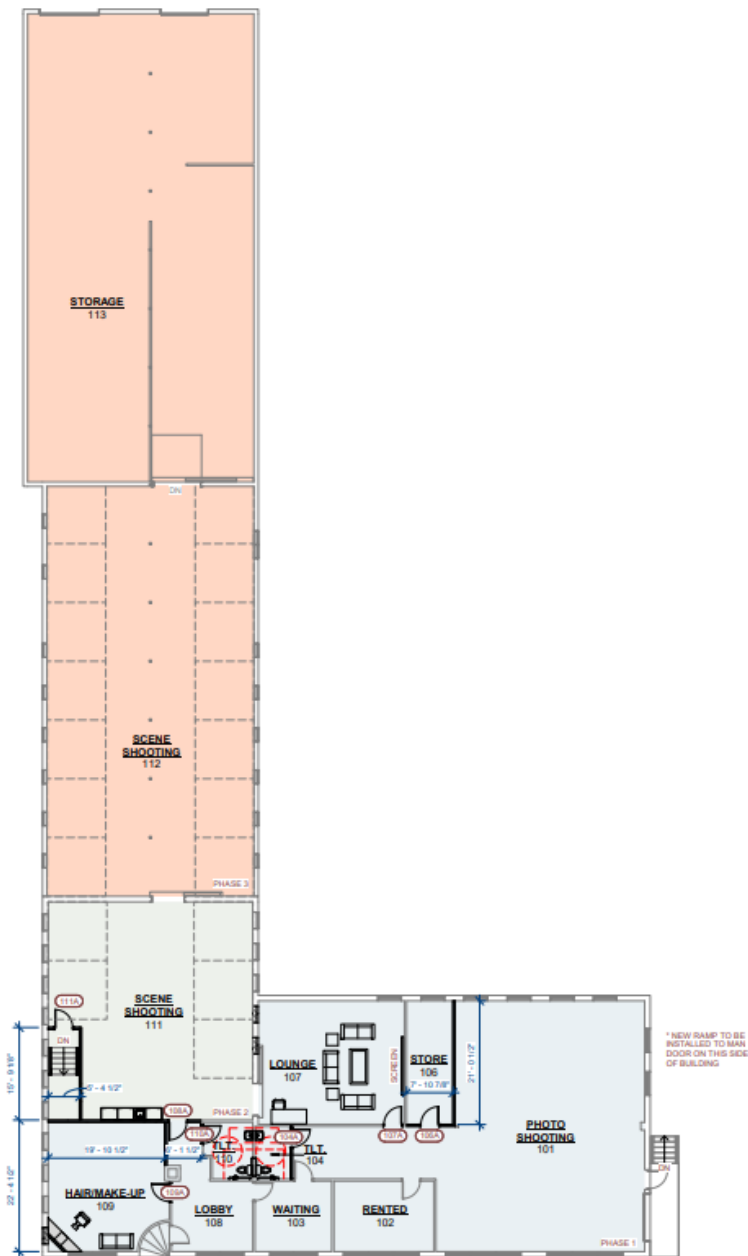
The applicant plans to convert the existing building to a photography studio. The proposed use is permitted in the UMU district. A neighborhood meeting was held on January 6, 2025, with no neighbors in attendance.

Site Design

The applicant plans to utilize the existing building, with no additional building or parking areas. According to the applicant, there are no employees other than the owner of the photography studio (applicant). The applicant also notes that this is a “boutique photography business”, which does not have a high volume of customers at any given time.



Aerial View of Subject Site.



1 OVERALL FIRST FLOOR PLAN
A1.1 3/32" = 1'-0"

The subject site does not have any on-site parking. Code requires a minimum of one (1) parking space per 300 sq. ft. of gross floor area for personal or professional service uses. This results in a minimum parking requirement of 35 parking spaces. The applicant is requesting a base standard modification (BSM) to allow the site to remain with zero (0) on-site parking spaces.

Staff is supportive of the BSM request to allow the proposed commercial use with zero (0) on-site parking spaces as insufficient space is available on the site to install parking spaces. Although code requires 35 parking stalls based on the overall floor area of the building, the proposed photography studio is not expected to generate a significant parking demand. According to the

applicant, only 3-4 spaces are needed for the employee (owner) and clients. Approximately eight (8) on-street parking stalls are available on Bay Street and Bay Shore Drive, immediately in front of the subject site. Staff is comfortable that sufficient on-street parking is available to accommodate the photography studio.

Signage

The exterior elevation plans show conceptual wall signage on the east and south elevations, which appear to be within the maximum wall sign area of 1 sq. ft. of wall signage per linear foot of building frontage for the UMU district. Final signage plans will be reviewed under a separate building permit.

Site Lighting

The applicant has not provided a photometric plan. No lighting is required for the site as no parking areas are being proposed. The exterior elevations show wall-mounted light fixtures on the east and south elevations. Any new lighting will require a photometric plan to verify compliance with maximum lighting levels at the property line (1.0 fc at public right-of-way) and shielding from neighboring residentially-zoned properties. If light fixtures extend over the public right-of-way, an encroachment agreement will be required.

Landscaping

No additional landscaping is being proposed on the site. Additional landscaping is not required as no additional building or paved areas are being proposed.

Storm Water Management/Utilities

The Department of Public Works has not noted any concerns.

Building Facades

The applicant is not proposing any changes to the building exterior. However, the applicant will be painting the exterior of the building and replacing windows. Staff feels that these updates will improve the appearance of the building and serves to offset the requested BSM for off-street parking reduction.



FINDINGS/RECOMMENDATION/CONDITIONS

In its review and recommendation to the Common Council on an application for a Zoning Map amendment, staff recommends the Plan Commission make the following findings based on the criteria established by Chapter 30-381 (D)(2):

- (b) The proposed UMU-PD zoning designation is consistent with the Comprehensive Plan as the base zoning (UMU) is considered an appropriate zoning designation for Center City land uses.
- (c) The propose UMU-PD zoning designation maintains the desired overall consistency of land uses, land use intensities, and land use impacts because the proposed zoning designation will remain consistent with neighboring UMU zoning as well as the Center City future land use plan recommendation for the area.

In its review and recommendation to the Common Council on an application for a Planned Development district, staff recommends the Plan Commission make the following findings based on the criteria established by Chapter 30-387 (C)(6):

- (a) The proposed Planned Development project is consistent with the overall purpose of the Zoning Ordinance as the proposed personal/professional service use of the site will not have a negative impact on the public because the use is permitted in the UMU district and does not include site alterations that will have a negative impact on neighboring properties.
- (b) The proposed Planned Development project is consistent with the City's Comprehensive Plan as the proposed personal/professional use of the property is consistent with the Center City land use recommendation.
- (d) Adequate public infrastructure is available to accommodate the use being proposed for the Planned Development project as sufficient public on-street parking is available for use by the applicant.

(h) The proposed Planned Development project will positively contribute to and not detract from the physical appearance of the area as the proposed personal/professional service use will include updates and improvements to the appearance of an existing building.

(i) The proposed Planned Development project provides alternative approaches to addressing development performance and compensates for requested base standard modifications of standards/regulations of the Zoning Ordinance as the proposed improvements to the existing building serves to offset the base standard modification (BSM) request for reduced on-site parking.

Staff recommends approval of the zone change, General Development Plan, and Specific Implementation Plan with the findings listed above and the following condition:

1. Base Standard Modification (BSM) to allow zero (0) on-site parking spaces.

Plan Commission Recommended approval of the requested rezone with the findings and conditions on January 21, 2025. The following is Plan Commission's discussion on the item.

Site Inspections Report: All commissioners reported visiting the site.

Staff report accepted as part of the record.

The applicant requests a zone change from the existing Urban Mixed Use District (UMU) to Urban Mixed Use District with a Planned Development Overlay (UMU-PD). The applicant also requests approval of a General Development Plan and Specific Implementation Plan for a personal or professional service use.

Mr. Slusarek presented the items and reviewed the site and surrounding area as well as the land use and zoning classifications in this area. Staff recommends approval of the zone change, General Development Plan, and Specific Implementation Plan with the findings and condition as listed in the staff report.

Mr. Perry opened up technical questions to staff. There were no technical questions to staff.

Mr. Perry opened the public hearing and asked if the owner and/or applicant wanted to make any statements.

Tara Rudy, of 730 Hawthorne Drive, Omro, WI, made herself available for questions, expressed enthusiasm for the project, and requested on-street parking permission.

Mr. Perry asked if any members of the public wished to speak. No members from the public spoke.

Mr. Perry closed the public hearing.

There was no closing statement from the applicant.

Motion by Kiefer to adopt the findings and recommendation as stated in the staff report.

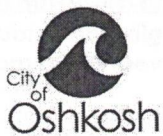
Seconded by Scheuermann.

Mr. Perry asked if there was any discussion on the motion.

Council Member Nichols expressed his relief over the BSM allowing for no extra parking spots and the ability to use on street parking for businesses.

Mr. Lowenstein mentioned how large the studio space will be.

Motion carried 7-0.



City of Oshkosh Application Zoning Map Amendment (Rezoning)

SUBMIT TO:
Dept. of Community Development
215 Church Ave., P.O. Box 1130
Oshkosh, Wisconsin 54903-1130
Room 204
PHONE: (920) 236-5059
Email: planning@ci.oshkosh.wi.us

****PLEASE TYPE OR PRINT USING BLACK INK****

APPLICANT INFORMATION

Petitioner: Tara Rudy of Tara Rudy Photography Date: 11-30-24
Petitioner's Address: 730 Hawthorne Dr. City: Oshkosh State: WI Zip: 54903
Telephone #: (920) 279-7916 Email: tdorski@hotmail.com Contact preference: ☐ Phone ☒ Email
Status of Petitioner (Please Check): ☐ Owner ☐ Representative ☐ Tenant ☒ Prospective Buyer
Petitioner's Signature (required): Tara Rudy Date: 11-30-24

OWNER INFORMATION

Owner(s): Ryan Pattee of 536 Bayshore LLC Date: 11-30-24
Owner(s) Address: P.O. Box 806 City: Muskego State: WI Zip: 53150
Telephone #: (414) 690-9826 Email: _____ Contact preference: ☒ Phone ☐ Email
Ownership Status (Please Check): ☐ Individual ☐ Trust ☐ Partnership ☒ Corporation

Property Owner Consent: (required)

By signature hereon, I/We acknowledge that City officials and/or employees may, in the performance of their functions, enter upon the property to inspect or gather other information necessary to process this application. I also understand that all meeting dates are tentative and may be postponed by the Planning Services Division for incomplete submissions or other administrative reasons.

Property Owner's Signature: _____ Date: 11-30-24

ZONING AND DEVELOPMENT INFORMATION

Address/Location of Rezoning Request: 536 Bayshore Drive, Oshkosh, WI 54901

Tax Parcel Number(s): _____

Rezoned property from: UMU to UMU-PD

Purpose for Rezoning: To add planned development overlay

Describe existing property development and land use: Industrial / warehouse

Describe proposed development and/or proposed land use: change to commercial space to have a photography studio in one half & to rent to other entrepreneurs in other half.

Proposed time schedule for development and/or use of the property:

Remodeling to start ASAP

Zoning Adjacent to the Site:

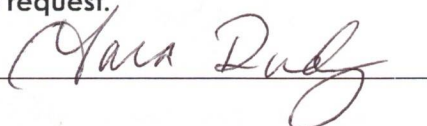
North:	<u>TR-10</u>
South:	<u>UMU-RFO</u>
East:	<u>TR-10</u>
West:	<u>UMU</u>

SUBMITTAL REQUIREMENTS – Must accompany the application to be complete.

(Submit only digital files. If file size exceeds 10 mb, please send through a file transfer. Please note at the discretion of Community Development staff may request a hard copy)

- ☐ Map of the immediate area showing property involved. Area to be rezoned must be outlined in color
 - ☐ A site plan drawn to readable scale showing present status of property and proposed development
 - ☐ Street address, adjacent streets, intersections and any other information or landmarks to help identify the property
 - ☐ Location of existing uses, structures, fences and signs and location of proposed uses, structures, fences and signs
 - ☐ A narrative statement explaining the zone change and discussion of the project
- **Property owner's signature is required for submittal to be complete.**
- **Application fees are due at time of submittal. Make check payable to City of Oshkosh.**
- **Please refer to the fee schedule for appropriate fee. FEE IS NON-REFUNDABLE**

I hereby certify that to the best of my knowledge all required application materials are included with this application. I am aware that failure to submit the required completed application materials may result in denial or delay of the application request.

Applicant's Signature (required): 

Date: 11-30-24

SUMMARY OF PROCESS

The City of Oshkosh Plan Commission and Common Council act on all amendments to the Official Zoning Map. The petitioner or owner should be present at both the Plan Commission and Common Council meetings to discuss and answer questions regarding the request.

The application package is reviewed by Planning Services staff to determine conformance with adopted city plans, zoning requirements and development standards. A staff recommendation is prepared for consideration by the Plan Commission and Common Council. The petitioner will be provided with a copy of the staff report and meeting notice several days prior to the Plan Commission meeting. The staff report and meeting notice will also be available on the City's website. No notice is sent to the petitioner or owner regarding the Common Council's consideration of the request. Petitioners and owners are encouraged to contact Planning Services staff to find out when the request will be sent to the Common Council for review.

Neighborhood opinion is an important factor in the decision-making process. If the proposed development is expected to have significant impact on other properties, the petitioner may be required to conduct a neighborhood meeting to solicit public input prior to action by the Plan Commission and City Council. Planning Services staff is available to offer assistance in compiling a mailing list for the neighborhood meeting. If deemed appropriate, notification by mail informing the property owners within 100 feet of the subject property of the proposal may substitute for the public meeting. Please note that a meeting notice will be mailed to all abutting property owners regarding your request.

Within 90 days of filing a complete application, Plan Commission shall hold a public hearing to consider the request. Within 60 days of the public hearing, the Plan Commission may make a written report to the Common Council with recommendations regarding the proposal. The Plan Commission's report is advisory only. The Common Council will make the final decision regarding all zone change requests. The Plan Commission may lay over requests to subsequent meetings if incomplete information is provided or additional questions or concerns are raised at the meeting.

After the Plan Commission makes its recommendation, the request will be forwarded to the Common Council for consideration. This generally occurs three weeks after the Plan Commission meeting depending on the date the Council meeting is scheduled (the Council meets on the 2nd and 4th Tuesday of every month) and on the availability of a legal description for the zone change. Wisconsin State Statutes require a zone change to be published as Class II notice in the local newspaper, the City takes care of this publication requirement prior to the Council meeting.

The Common Council may approve the Official Zoning Map amendment as originally proposed, may approve the proposed amendment with modifications, or may deny approval of the proposed amendment. If the Official Zoning Map amendment is approved, the Ordinance is published in the newspaper on the following Saturday and will be effective on Sunday. City administrative offices are notified of the effective date of the Ordinance and will make changes to the Official Zoning Map accordingly.

12-8-24

Tara Rudy Photography, LLC

Dear Members of the City Council and City Departments,

I hope this letter brings a little brightness to your day! I'm reaching out with a mix of excitement, determination, and a heartfelt plea for your support as I embark on the biggest journey of my life—one that's not just about bettering my business but also about enriching our community.

After years of navigating challenges—like the loss of my studio at 217 North Main Street due to the flooding, and difficulties at my current downtown location—I've decided it's time to take a bold leap forward. I've found a hidden gem at 536 Bay Shore Drive, an older industrial building brimming with potential, just waiting to be transformed into something extraordinary. My vision? A stunning, welcoming photography studio that not only elevates my work but also becomes a space for other entrepreneurs to thrive.

This isn't just a new chapter for me—it's a chance to invest deeply in the beauty and vibrancy of our community. My dream is to breathe new life into this building, turning it into a clean, modern, and inspiring hub of creativity. From new windows to a fresh coat of paint, every detail of the renovation will reflect the care and intention I have for this project. Inside, I'll create a spacious, open layout with remodeled ADA-compliant bathroom, ensuring the studio is accessible and inclusive for all.

As a photographer of nearly 25 years, I've learned that a studio is more than just a workspace—it's a place where connections happen, creativity flourishes, and memories are made. I envision this space not only as a haven for my work but as a community hub for fellow artists and entrepreneurs; a place where inspiration thrives and the arts become a central part of life in our city.

But this dream is about more than aesthetics or business growth. It's about revitalization, collaboration, and giving back. By hiring local contractors and artists, I aim to support the local economy during the renovation process.

Once the studio is up and running, it will draw clients, visitors, and creatives to the area, boosting the vibrancy of the neighborhood.

This is, without a doubt, the biggest professional and financial commitment of my life, but I'm ready to take it on with all my heart. I promise to comply with all zoning and building regulations and to work closely with you to make this vision a reality.

I will be taking ownership on 12-13-24, and I would like to request approval to keep using the on-street parking in the same manner it has been used.

At present, I do not have any employees, and the building does not have its own parking lot. Typically, I would only need one parking space for myself and my clients for their session. Occasionally, I may need two or three spaces for clients, and in rare cases, I may need a few more spaces when working with larger families. Sessions are no longer than two hours so it would not be for long periods of time and this is normal day to day scenarios with my business. I am a boutique photography business, not high volume photography involving many people there.

I would greatly appreciate it if I could use the on-street parking. I assure you that I will do my best to be respectful of the neighborhood and ensure that there is minimal disruption. If there are any guidelines or conditions I should follow, I would be more than happy to comply.

I'm asking for your support—not just for my dream but for what this project could mean for the community we share. Let's turn this old industrial building into something we can all be proud of; a space that radiates creativity, connection, and opportunity.

Thank you for considering this endeavor and for everything you do to make our city a better place. I'd love the chance to discuss this further and share my excitement with you in person.

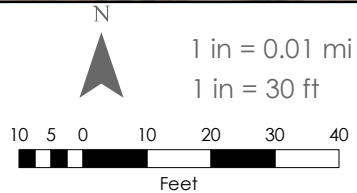
With gratitude and hope,

Tara Rudy



536 BAY SHORE DR

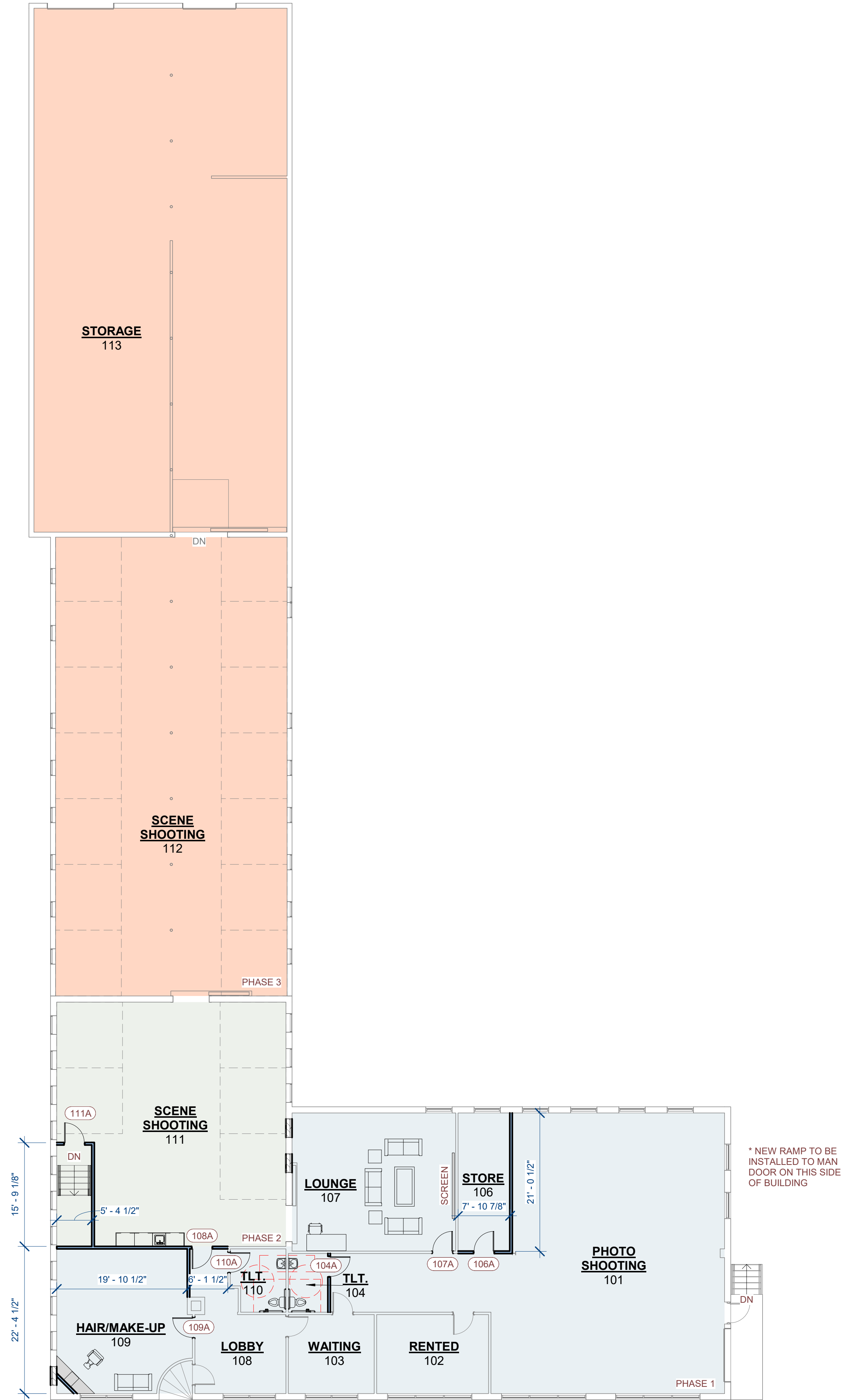
City of Oshkosh maps and data are intended to be used for general identification purposes only, and the City of Oshkosh assumes no liability for the accuracy of the information. Those using the information are responsible for verifying accuracy. For full disclaimer please go to www.ci.oshkosh.wi.us/GISdisclaimer



Printing Date: 12/26/2024



Prepared by: City of Oshkosh, WI



1 OVERALL FIRST FLOOR PLAN
A1.1 3/32" = 1'-0"

PHASING SCHEDULE

- PHASE 1 WORK
PHASE 2 WORK
PHASE 3 WORK

JEREMY J. WESENER
115 S. 10TH STREET
HILBERT, WI 54129

☒ PRELIMINARY
CONCEPT DESIGN
DATE: 10/25/24

☐ BIDDING
NOT FOR CONSTRUCTION
DATE:

☐ FINAL
DATE:

PROPOSED INTERIOR ALTERATION FOR:
TARA RUDY PHOTOGRAPHY

536 BAY SHORE DRIVE, OSHKOSH, WI 54901

Description	Date

Project No.
FP24-0037

Date
10/24/2024

Drawing Title:
OVERALL
FLOOR PLAN

Sheet No.

A1.1

ZONE CHANGE/GDP/SIP
536 BAY SHORE DR
PC: 01-21-2025

BOLER PETROLEUM CO
PARAGON IND WAX DIV
2875 N MAIN ST
OSHKOSH WI 54901-1517

CHRISTIAN M RUEDINGER
3887 CRAB APPLE LN
OSHKOSH WI 54904-6944

MIDNITE CLUB INC
C/O FRED LITJENS
1136 CAMBRIA CT #1136
OSHKOSH WI 54904-7324

BAGO STORAGE SOLUTIONS
3731 SHANGRI LA POINT RD
OSHKOSH WI 54904-7024

SWEETWATER LLC
6279 WOODENSHOE RD
NEENAH WI 54956-9760

627 BAY SHORE DRIVE LLC
PO BOX 1186
OSHKOSH WI 54903-1186

SHIRLEY G HYDE
30 BAY ST
OSHKOSH WI 54901-5244

BRIAN R HANSON
42 BAY ST
OSHKOSH WI 54901-5244

JEAN M BLANCHARD
608 BAY SHORE DR
OSHKOSH WI 54901-5217

DANIEL H KRIZ
612 BAY SHORE DR
OSHKOSH WI 54901-5217

MCCLONE PROPERTIES LLC
152 SCHRAMM RD
NEENAH WI 54956-9210

KAY L ESLINGER
617 POPLAR AVE
OSHKOSH WI 54901-5214

DAVID L REINKE
624 BAY SHORE DR
OSHKOSH WI 54901-5217

KOCH LIVING TRUST
315 LAMPERT ST
OSHKOSH WI 54901-5303

MICKEY P/SARA E OLEARY
611 CEAPE AVE
OSHKOSH WI 54901-5210

BREFCZYNSKI INVESTMENTS
3438 CHARLIE ANNA DR
OSHKOSH WI 54904-9369

MARY L ULRICH
60 BAY ST
OSHKOSH WI 54901-5245

JOLEEN G SCHNEIDER
54 BAY ST
OSHKOSH WI 54901-5245

HOOPER COMM CENTER INC
36 BROAD ST STE LL30
OSHKOSH WI 54901-5259

M N R PROPERTIES LLC
730 HAWTHORNE DR
OMRO WI 54963-1163

PEACEFUL PLACE HOMES LL
1218 JACKSON ST
OSHKOSH WI 54901-3752

LYNNETTE LAWRENCE
41 BAY ST
OSHKOSH WI 54901-5242

STRAWBERRY JAM LLC
130 STATE ST 1623
OSHKOSH WI 54901-4837

BENNER PROPERTIES LLC
1276 WILLOW SPRINGS RD
OSHKOSH WI 54904-7654

ELIZABETH PROCTOR
1618 RAVINIA PL
APPLETON WI 54915-1219

ELISABETH CARTER
57 BAY ST
OSHKOSH WI 54901-5243

GAUGER ESTATES LLC
W2171 TIM DR
BRILLION WI 54110-9155

TODD J MOSIER
541 CEAPE AVE
OSHKOSH WI 54901-5208

RIECKERSON LLC
316 OAK ST
MENASHA WI 54952-3336

BEVERLY TYSON
533 CEAPE AVE
OSHKOSH WI 54901-5208

DON & HELEN BOHLMAN
529 CEAPE AVE
OSHKOSH WI 54901-5208

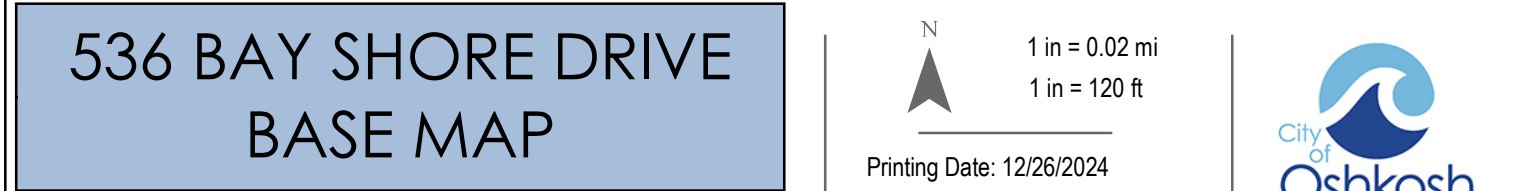
JONATHON A DELZER
523 CEAPE AVE
OSHKOSH WI 54901-5208

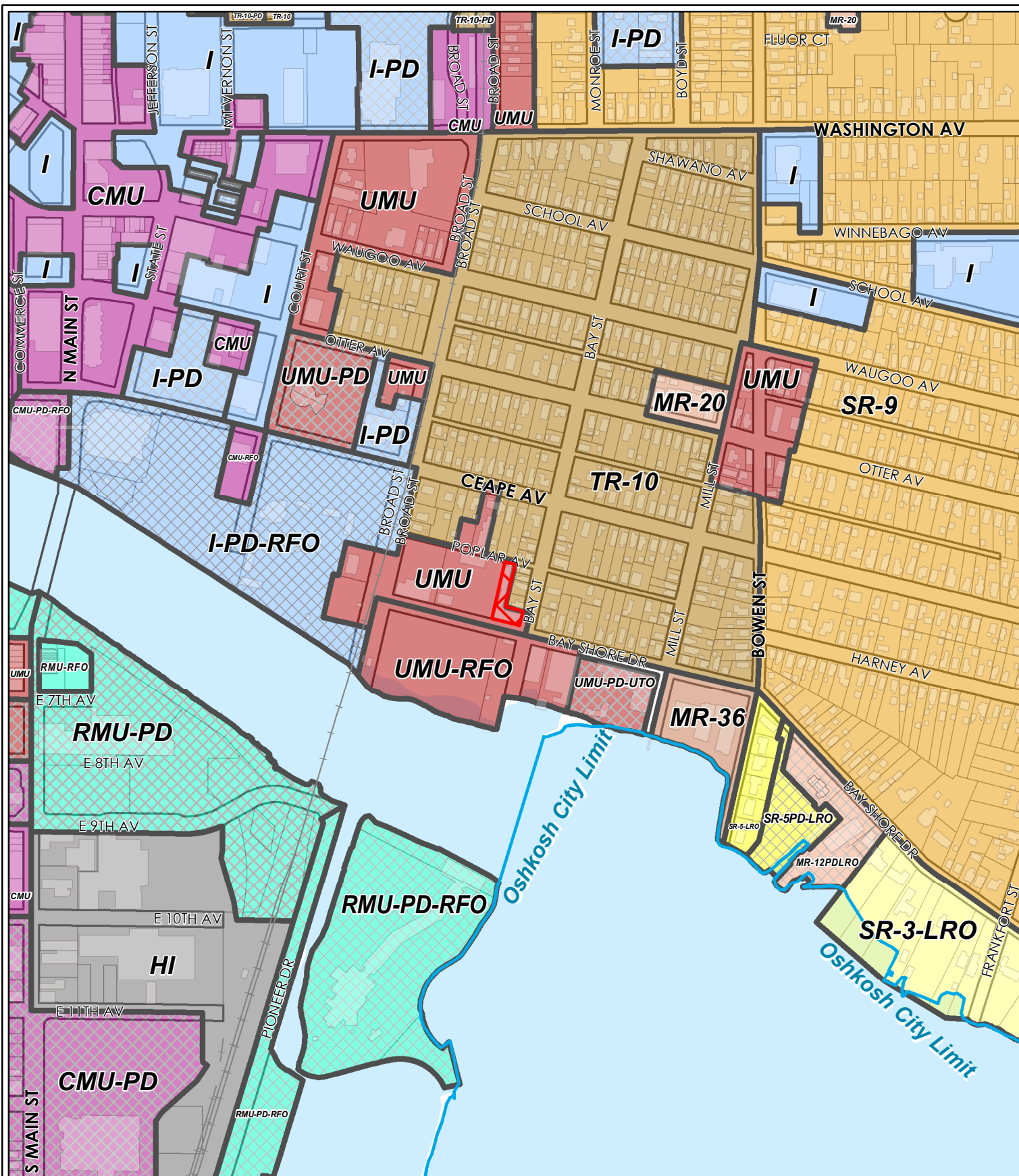
MICHAEL E HINZ
517 CEAPE AVE
OSHKOSH WI 54901-5208

TODD L/KERSTIN D MCNIESH
N4555 STATE HIGHWAY 76
SHIOCTON WI 54170-8801

DAVID D PETERSON
1217 WINNEBAGO AVE
OSHKOSH WI 54901-5332

RIVER EAST NBHD ASSOC
EMAILED TO REP





536 BAY SHORE DRIVE ZONING MAP

City of Oshkosh maps and data are intended to be used for general identification purposes only, and the City of Oshkosh assumes no liability for the accuracy of the information. Those using the information are responsible for verifying accuracy. For full disclaimer please go to www.ci.oshkosh.wi.us/GISdisclaimer



1 in = 0.09 mi

1 in = 500 ft

Printing Date: 12/26/2024

Prepared by: City of Oshkosh, WI





536 BAY SHORE DRIVE AERIAL MAP

City of Oshkosh maps and data are intended to be used for general identification purposes only, and the City of Oshkosh assumes no liability for the accuracy of the information. Those using the information are responsible for verifying accuracy. For full disclaimer please go to www.ci.oshkosh.wi.us/GISdisclaimer



1 in = 0.02 mi
1 in = 100 ft

Printing Date: 12/26/2024

Prepared by: City of Oshkosh, WI





TO: Honorable Mayor and Members of the Common Council
FROM: Kelly Nieforth, Director of Community Development
DATE: January 28, 2025
SUBJECT: *Ord 25-42 Approve Amending Sections 17-33(E) and 17-44 and Creating Sections 17-44.1 And 17-44.2 of the City of Oshkosh Municipal Code Pertaining to Weed Cutting and Lawn Care and Native Landscaping Areas (Sustainability Advisory Board Recommends Approval)

BACKGROUND

In 2024, the Sustainability Advisory Board (SAB) had set an annual goal to increase native plantings within the City of Oshkosh. Throughout the year, the SAB consulted with native plant experts, attempted to increase public education and promotion of native plantings, and worked with City staff to update and revise the Weed Cutting and Lawn Care Ordinance in Chapter 17 of the city's municipal code.

In Chapter 17, Section 44.1 and 44.2, language exists that allows residents to submit an annual plan and obtain approval from the city to create a native landscaping area in their yard. City staff reviews the plan to ensure compliance with the municipal code and inspects the area for compliance. The native landscaping area is not allowed on terraces located in the right-of-way. The proposed amendments change the title of these areas from Native Landscaping Areas to Native Plant Areas.

ANALYSIS

In the summer of 2024, SAB members reviewed Chapter 17-44 and provided recommendations to better clarify the Weed Cutting and Lawn Care Ordinance. The proposed amendments to the ordinance include clarification on the exemptions from the requirements, and to better define what a Native Plant Area is. City staff from the Parks Department, Community Development, and Attorney's Office worked to revise the ordinance until a final draft was recommended for approval by all SAB members at their January 6th, 2025 meeting.

RECOMMENDATION

The Sustainability Advisory Board recommended approval of Weed and Lawn Care ordinance on January 6, 2025. Please see the attached meeting minutes for more information.

Attachments

Ord 25-42
01.06.2025 REDLINE Weed Cutting and Lawn Care Ordinance

PURPOSE: AMEND SECTIONS 17-44.1 AND 17-44.2 OF THE OSHKOSH MUNICIPAL CODE PERTAINING TO WEED CUTTING AND LAWN CARE AND NATIVE LANDSCAPING AREAS

INITIATED BY: SUSTAINABILITY ADVISORY BOARD

SUSTAINABILITY ADVISORY BOARD RECOMMENDATION: Approved

A GENERAL ORDINANCE OF THE CITY OF OSHKOSH AMENDING Sections 17-44.1 AND 17-44.2 of the City of Oshkosh Municipal Code PERTAINING TO WEED CUTTING AND LAWN CARE AND NATIVE LANDSCAPING AREAS

WHEREAS, the Sustainability Advisory Board has reviewed Chapter 17-44 and recommends clarifications to the City's current Weed Cutting and Lawn Ordinance to identify what is currently identified as a Native Landscaping Area to Native Plant Area, to clarify that a Native Plant Area does not include gardens, landscaping beds, foundation edging or turf replacement that is less than 8 inches in height, and to remove the requirement that a dimensioned site plan showing setbacks from abutting properties or exempt areas be provided.

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of Oshkosh as follows:

SECTION 1. That Sections 17-44.1 and 17-44.2 of the City of Oshkosh Municipal Code pertaining and weed cutting and lawn care and are hereby amended to read as shown on the attachment to this ordinance.

SECTION 2. This ordinance shall be in full force and effect from and after its passage, and publication.

SECTION 3. Publication Notice. Please take notice that the City of Oshkosh enacted ordinance #25-XXX on February 11, 2025 Amend Sections 17-44.1 and 17-44.2 of the City of Oshkosh Municipal Code Pertaining to WEED CUTTING AND LAWN CARE AND NATIVE LANDSCAPING AREAS (A GENERAL ORDINANCE OF THE CITY OF OSHKOSH AMENDING Sections 17-44.1 AND 17-44.2 OF THE CITY OF OSHKOSH MUNICIPAL CODE PERTAINING TO WEED CUTTING AND LAWN CARE AND NATIVE LANDSCAPING AREAS). The ordinance amends language in Sections 17-44.1 and 17-44.1 pertaining to weed cutting and lawn care and native landscaping areas. The ordinance changes the verbiage so that existing references to "Native Landscaping Areas" within the municipal code are updated to "Native Plant Areas" and clarifies what "Native Landscaping Areas" do not include gardens, landscaping beds, foundation edging or turf replacement that is less than 8 inches in height. The ordinance also removes the requirement that a dimensioned site plan showing setbacks from abutting properties or exempt areas be provided. The full text of the ordinance may be obtained at the Office of the City Clerk, 215 Church Avenue and through the City's website at www.oshkoshwi.gov. Clerk's phone: 920-236-5011.

SECTION 17-33 PUBLIC NUISANCES

The following acts, omissions, places, conditions and things are hereby specifically declared to be public nuisances affecting the health, safety and welfare of persons within the City of Oshkosh, but shall not be construed to exclude other health nuisances coming within the definition of Section 17-32:

(E) Noxious Weeds

All Noxious Weeds, which are hereby declared to be the following within the City of Oshkosh:

- (1) All noxious weeds as defined by Wis. Stat. § 66.0407
- (2) Any grasses, weeds, brush, or other rank or offensive vegetation which has grown over eight (8) inches in height.

SECTION 17-44 WEED CUTTING AND LAWN CARE

(A) Definition of Noxious Weeds

The following are hereby declared to be Noxious Weeds within the City of Oshkosh:

- (1) All noxious weeds as defined by Wis. Stat. § 66.0407
- (2) Any grasses, weeds, brush, or other rank or offensive vegetation which has grown over eight (8) inches in height.

(B) Owner's Responsibility

The owner of every parcel of land within the City shall cut or cause to be cut all Noxious Weeds upon said parcel of land and in the public right-of-way adjoining said land. Any owner failing to comply with this provision is subject to penalties provided in Section 17-46, and further, the Noxious Weeds may be eliminated and abated by the City as provided below.

(C) Uncut Growth; Public Nuisance; Abatement by City

All uncut Noxious Weeds as outlined above are hereby declared to be a public nuisance and fire hazard and shall be cut by the City at its option if the owner fails to comply with this ordinance. In addition to any other penalty provided in this Code, the costs thereof, together with an administrative charge applied to the bill, imposed each time the growth is cut, shall be charged against the property as a special charge.

(D) Exemptions

This ordinance shall not apply to the following areas ("Exempt Areas"):

- (1) Vegetation located on lands cultivated for agricultural purposes
- (2) Vegetation within 50' of the edge of a designated storm water pond, wetland or drainageway or within 50' of the edge of natural or altered creeks, rivers and stream corridors, including riparian buffer strips
- (3) Temporary erosion control grasses
- (4) Vegetation in publicly owned parks
- (5) Vegetation on steep slopes that would be unsafe or unreasonable to mow
- (6) Vegetation in natural wooded lots
- (7) Vegetation located within an approved Native ~~Plant Landscaping~~ Area per Section 17-44.2. Failure to conform to the native landscaping management plan shall result in revocation of the approval of the Native ~~Plant Landscaping~~ Area and shall also result in a forfeiture of the exemption under this Section.

SECTION 17-44.1 APPOINTMENT OF WEED COMMISSIONER

The powers and duties of the Weed Commissioner as defined by state statutes shall be performed by the Chief Building Official of the Inspection Services Division, or, staff designees. The duties shall be performed in conjunction with other duties of the assigned employee and said employees shall receive no additional compensation for said services other than their regular salary.

17-44.2 NATIVE ~~PLANT LANDSCAPING~~ AREAS

Commented [DE1]: Title change

(A) Purpose

The City recognizes the desirability of permitting natural vegetation within the City limits while maintaining public health and safety. The City further recognizes that the use of native plants in a managed landscape design on private property can be economical, low-maintenance and effective in soil and water conservation. However, it is not the intent of this section to allow vegetated areas to be completely unmanaged or overgrown.

(B) Native ~~Landscaping-Plant~~ Areas

Native ~~Plant Landscaping~~ Areas, which otherwise may be known as maintained prairies or meadows, are areas of grasses and flowering broad-leaf plants that are native to, or adapted to, the State of Wisconsin and that are commonly found in meadow and prairie plant communities and can be used as traditional turf grass replacement. If a proposed

Commented [DE2]: Include some language that clarifies what "native landscaping areas" are not

landscape within the City includes native grasses that exceed or are expected to exceed eight (8) inches in overall height, the property owner must apply for and receive approval of the Native Plant Landscaping Area pursuant to sub-section (C) below.

(1) Native Plant Areas do not include gardens, landscaping beds, or foundation edging.

(2) Native Plant Areas do not include turf replacement that does not exceed 8 inches.

Formatted: Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 1" + Indent at: 1.25"

Formatted: Font: Palatino Linotype, 11 pt

(C) Native Plant Landscaping Area Approval / Submission of Landscaping Management Plan
A property owner in the City must apply to the Director of Parks or designee for approval of a Native Plant Landscaping Area with a and submit a native landscaping management plan. The native landscaping management plan shall include the following information:

(1) The name and address of the property owner and contact information.

(2) A description of the type of vegetation to be used. A list of commonly-used native plants landscaping can be is found in Section 30-254.

(3) A dimensioned site plan for the proposed Native Plant Landscaping Area.

~~(a) The dimensioned site plan shall include setbacks at least five feet from any property line. However, if a Native Landscaping Area abuts an Exempt Area as defined in Section 17-44(D), no setback shall be required from that specific abutting property line.~~

Commented [DE3]: Since there is a permitting process, eliminate "(a)"

~~(b)(a)~~ The dimensioned site plan shall be contained solely within a property owner's private property. A Native Plant Landscaping Area is not allowed within the public right-of-way adjoining private property.

~~(e)(b)~~ The dimensioned site plan shall comply with visibility standards of Section 30-174.

(4) A description of the specific management techniques that will be used to control weeds, non-native or invasive vegetation, and rodent infiltration.

(5) The estimated transition period, which shall not be longer than three growing seasons.

Any owner that applies for and receives approval of a Native Plant Landscaping Area agrees to hold the City harmless for all acts necessary to enforce its Weed Cutting and Lawn Care regulation.

(D) Native ~~Plant Landscaping~~ Area Denial, Revocation, and Appeal

- (1) Applications for a Native ~~Plant Landscaping~~ Area may be denied by the Director of Parks or designee if the application is incomplete or inconsistent with application requirements or it appears that the approval would be detrimental to the public health, safety or welfare.
- (2) Any Native ~~Plant Landscaping~~ Area approval may be revoked by the Director of Parks or designee for failure to comply with the approved native landscaping management plan. In that event, the Director of Parks, or its designee, shall mail the property owner a notice of intent to revoke the Native ~~Plant Landscaping~~ Area approval allowing the property owner thirty (30) days to either correct the violations or to convert the property into a mowed and manicured lawn composed of a common turf grass mowed to a height of not greater than eight (8) inches. Failure to act on the notice shall entitle the City to proceed with abatement according to Section 17-44(C).
- (3) Any property owner who is denied a Native ~~Plant Landscaping~~ Area approval may appeal such decision to the Board of Appeals as provided for in Chapter 30.

The Sustainability Advisory Board recommended approval of the ordinance change on January 6, 2025. The follow is Sustainability Advisory Board's discussion on the item.

IV. Native Landscaping Ordinance Discussion /Action

Ms. Dziengeleski shared the final draft ordinance in front of the board and explained that the draft has been reviewed by all the necessary departments. She proceeded to go through the document sharing that staff has no issues with the board's suggested updates.

Mr. Klaameyer asked if the five-foot buffer requirement has been addressed in these edits.

Ms. Dziengeleski explained that that the board had wanted that section removed now that there is an application process residents will need to go through to have a designated native plant area, and staff was on board with that change.

Mr. Klaameyer motioned to accept the ordinance. Ms. Reinke seconded the motion. The board approved the Weed Cutting and Lawn Care and Native Landscaping Areas ordinances 6-0 (Klaameyer/Reinke).



TO: Honorable Mayor and Members of the Common Council
FROM: Julie Calmes, Finance Director
DATE: January 28, 2025
SUBJECT: **Res 25-43 Approve Final 2024 Appropriation of ARPA Funds

BACKGROUND

As the City has discussed for the last couple of years, the ARPA funds need to be encumbered by December 31, 2024, and spent by December 31, 2026. In an abundance of caution, at the December 10, 2024 meeting, I recommended we allocate ARPA funds for the asbestos abatement of former Washington Elementary School and the raze and remove of former Washington Elementary School. The funding source for these projects was originally supposed to be CDBG funds. In discussing this with Community Development Director Nieforth, she explained that those CDBG funds also need to be spent sooner than later. Therefore, I am recommending we release the \$193,000 that was appropriated for those projects from ARPA.

In those same discussions with Community Development Director Nieforth, she brought forward a different project that has come in over budget due to PFAS being present and asked if the ARPA funds could help that project. In 2024, Council approved the Director of Finance to appropriate funds for ARPA purposes if needed. So, with that thought in mind, I reached out to City Manager Rohloff and Assistant City Manager Fitzpatrick and asked if they were okay with Finance making this appropriation and budget adjustment before year end. With their approval, Finance made this budget adjustment in 2024. However, I still wanted to bring this to Council so they are aware of the changes made at the end of December.

FISCAL IMPACT

The attached resolution would decrease the ARPA appropriations by \$18,000. The City has currently over allocated approximately \$1,250,000 of ARPA funds. However, \$640,000 of that over allocation is for equipment purchases that were originally planned to be funded by debt. At this point, unless other projects come in way under budget, the City will plan on taking out debt for those equipment purchases and not fund them with ARPA funds. That would bring the over allocation to approximately \$615,000. As we have previously stated, Finance's goal has been to over allocate in case some of the previously allocated projects come in under budget. After December 31, 2024, the City is no longer able to allocate ARPA funds to any new project. However, we are able to spend the previously allocated funds until December 31, 2026. There is sufficient interest income in the ARPA fund to cover any amount that remains over allocated.

Please contact me if you have any additional questions.

RECOMMENDATION

Staff recommends that Council approve the attached Resolution.

Attachments

RES 25-43
2024-12 Proposed ARPA BDGT ADJ
ARPA Email Exchange
WM Invoice

01/28/2025

25-43

RESOLUTION

CARRIED

6-0

PURPOSE: APPROVE FINAL 2024 APPROPRIATION OF ARPA FUNDS

INITIATED BY: CITY ADMINISTRATION

WHEREAS, the City of Oshkosh was awarded \$20,514,484 in ARPA (American Rescue Plan Act of 2021) Funds; and

WHEREAS, on May 20, 2021 the City received and deposited 50% of the award in the amount of \$10,257,242 into a Special Revenue Fund, Fund Number 0224, ARPA Special Revenue; and

WHEREAS, on June 7, 2022 the City received and deposited the remaining 50% of the award in the amount of \$10,257,242 into a Special Revenue Fund, Fund Number 0224, ARPA Special Revenue; and

WHEREAS, the City Council adopted Resolution Number 21-498, "Creating Parameters for Usage of American Rescue Plan (ARPA) Funds"; and

WHEREAS, Resolution 21-498 states that 75% of the ARPA Funds should be utilized for City infrastructure projects; and

WHEREAS, Resolution 21-583 appropriated \$4,023,050; and

WHEREAS, Resolution 22-478 appropriated \$4,097,600; and

WHEREAS, Resolution 23-573 appropriated \$5,133,200; and

WHEREAS, Resolution 24-46 appropriated \$595,000; and

WHEREAS, Resolution 24-79 appropriated \$830,000; and

WHEREAS, Resolution 24-119 appropriated \$388,000; and

WHEREAS, Resolution 24-235 appropriated \$242,700; and

WHEREAS, Resolution 24-313 appropriated \$23,000; and

WHEREAS, Resolution 24-398 appropriated \$26,010; and

WHEREAS, Resolution 24-528 reduced appropriations by \$1,480,718.24; and

WHEREAS, Resolution 24-528 appropriated \$1,583,522; and

WHEREAS, Resolution 24-585 appropriated \$129,300; and

WHEREAS, Resolution 24-686 appropriated \$935,000; and

WHEREAS, Council, by Resolution 24-399, authorized the Finance Director to reallocate previously approved ARPA funds to an infrastructure project that would otherwise be funded with debt or fund balance dollars; and

WHEREAS, on or about December 19, 2024 the Finance Director with concurrence of the City Manager released \$193,000 in funding in relation to the Washington School Development due to the availability of a different funding source for that project and appropriated \$175,000 for Sawdust District Redevelopment.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that the actions of the Finance Director pursuant to the authority granted to her by Resolution 24-399 releasing \$193,000 of previously appropriated funding for the Washington School Development and appropriating \$175,000 for the Sawdust District redevelopment is hereby confirmed.

Beginning Balance

\$ (106,697)

2024 Projects

Resolution 24-528

Budget Adjustment to release unspent ARPA Appropriations	\$	(1,480,718)		
Appropriate additional projects from CIP and budget	\$	1,583,522		
Subtotal			\$ 102,804	\$ (209,501)

Resolution 24-585

Additional funds for Fuel Tank / Island Repairs	\$	7,100		
Additional funds for Fire Dept. Generators (includes \$5,000 contingency)	\$	15,200		
Passport One-Time Implementation Costs	\$	107,000		
			\$ 129,300	\$ (338,801)

Resolution 24-686

One-time technology costs associated with Homeless Initiative - Police	\$	6,100		
Additional Badger Books - Elections	\$	20,500		
Truck #386 - Topper, Slide Out Cargo Tray and more - Engineering	\$	11,000		
Laptop, Docking Station and Software - Field Operations	\$	3,100		
Folding Conference Tables - Library	\$	7,300		
Professional Services Agreement with CLA - Finance	\$	25,000		
Office Furniture Requests - Police, Engineering, Museum and Planning	\$	25,000		
Pro-Press Machine for Plumber	\$	4,000		
Asbestos Abatement of former Washington Elementary School	\$	20,000		
Raze and Remove of former Washington Elementary School	\$	173,000		
Two Truck Chassis & Two Dump Bodies, Plows, Wings & Tailgate Spreaders - DPW	\$	640,000		
			\$ 935,000	\$ (1,273,801)

Additional 2024 Requests

Asbestos Abatement of former Washington Elementary School - REMOVE	\$	(20,000)		
Raze and Remove of former Washington Elementary School - REMOVE	\$	(173,000)		
Sawdust District Redevelopment - Additional Cost due to Soil Contamination	\$	175,000		
			\$ (18,000)	\$ (1,255,801)

Calmes, Julie

From: Rohloff, Mark
Sent: Thursday, December 19, 2024 2:50 PM
To: Calmes, Julie; Fitzpatrick, John
Cc: Nieforth, Kelly K; Schueler, Hannah; Lecker, Lori; Edwards, Denise; Palmquist, Hailey
Subject: RE: Contract 23-29 Work Unit D --- Use ARPA funds?

Julie:

These adjustments make sense and are consistent with Council's goals and our need to be nimble throughout this process. I am comfortable with proceeding with the ARPA budget adjustment prior to year end.

Mark

Mark A. Rohloff
City Manager
City of Oshkosh
920.236.5002

Follow us: [Web](#) | [Facebook](#) | [Twitter](#)



Please note that my email address has changed to: MRohloff@oshkoshwi.gov . Please update your address book.

From: Calmes, Julie <JCalmes@oshkoshwi.gov>
Sent: Thursday, December 19, 2024 1:50 PM
To: Rohloff, Mark <MRohloff@oshkoshwi.gov>; Fitzpatrick, John <JFitzpatrick@oshkoshwi.gov>
Cc: Nieforth, Kelly K <KNieforth@oshkoshwi.gov>; Schueler, Hannah <HSchueler@oshkoshwi.gov>; Lecker, Lori <LLecker@oshkoshwi.gov>; Edwards, Denise <DEdwards@oshkoshwi.gov>; Palmquist, Hailey <HPalmquist@oshkoshwi.gov>
Subject: FW: Contract 23-29 Work Unit D --- Use ARPA funds?

Hello,

I talked briefly with Mark about this this morning. But, I am writing to seek Mark and Fitz's approval to do an ARPA budget adjustment before year end and bringing it to Council in January or February to update them.

At the December 10th Council meeting, the Council approved Resolution 24-686 to appropriate additional ARPA funds. Finance included \$193,000 of projects that were previously planned to be funded by CDBG in that recommendation. In talking with Kelly afterwards, she explained that those CDBG funds also needed to get spent sooner than later and that she had a different project that could be encumbered by 12/31/2024 that she didn't have a funding source yet. So, she proposed the possibility of switching the ARPA allocation to this other project. Below, is Kelly's e-mail explaining why this project, in the Sawdust District, is coming in over the original budget.

Based on Council's previous direction to allow Finance to allocate ARPA funds to specific projects, I am asking your approval to allocate \$175,000 to the Sawdust District Redevelopment project. Specifically, to help pay for the WM invoice which exceeded its anticipated cost due to soil contamination. If this is alright with both of you, Finance can make this budget adjustment right away.

Thank you,

Julie M. Calmes, CPA
Director of Finance
City of Oshkosh
920.236.5006

Follow us: [Web](#) | [Facebook](#) | [Twitter](#)



*** NOTICE *** My e-mail address has changed from jcalmes@ci.oshkosh.wi.us to jcalmes@oshkoshwi.gov. Please update your address book so messages from the new address are not blocked.

From: Nieforth, Kelly K <KNieforth@oshkoshwi.gov>
Sent: Thursday, December 12, 2024 3:43 PM
To: Calmes, Julie <JCalmes@oshkoshwi.gov>
Cc: Schueler, Hannah <HSchueler@oshkoshwi.gov>; Lecker, Lori <LLecker@oshkoshwi.gov>
Subject: Contract 23-29 Work Unit D --- Use ARPA funds?

Good afternoon Julie,

As a follow up to our conversation at yesterday's Dept Head meeting, below and attached is information regarding an invoice that we just received related to the Sawdust District redevelopment.

Part of the contract was to remove the fill that was on site in the Sawdust District. The fill was a mixture of contaminated soils and urban fill. Unfortunately, when the soils were tested it was found that PFAS was present. Because of this, the fill had to be trucked to a special landfill and handled differently than anticipated.

There are a couple Sawdust District items funded by the infrastructure ARPA funds so I would like to see if this invoice could also be paid utilizing ARPA funds.

We have approximately \$131,000 left in the CIP account for this project that we can apply towards it so we'd be requesting about \$167,000 of ARPA funds if that's available. Or any amount that you're able to provide.

Thank you for the consideration! We appreciate it!

Kelly Nieforth
Community Development Director, Community Development Department

City of Oshkosh

920.236.5055

Follow us: [Web](#) | [Facebook](#) | [X](#)





INVOICE

Customer ID:

30-46435-53004

Customer Name:

CITY OF OSHKOSH 140807WI

Service Period:

07/16/24-07/31/24

Invoice Date:

08/01/2024

Invoice Number:

0034301-2289-9

How to Contact Us

Visit wmsolutions.com

Log in to manage disposal records and tonnage reports. To pay a bill or explore other online tools, visit wm.com/MyWM. Have a question? Fill out the Contact Us Form at WMSolutions.com or contact Customer Service.



Customer Service:
(800) 963-4776

Your Payment is Due

09/30/2024

If full payment of the invoiced amount is not received within your contractual terms, you may be charged a monthly late charge of 2.5% of the unpaid amount, with a minimum monthly charge of \$5, or such late charge allowed under applicable law, regulation or contract.

Your Total Due

\$289,405.80

Previous Balance

0.00

+

Payments

0.00

+

Adjustments

0.00

+

Current Invoice Charges

289,405.80

=

Total Account Balance Due

289,405.80

DETAILS OF SERVICE

Details for Service Location:

City Of Oshkosh 140807wi, PO Box 1130, Oshkosh WI 54903-1130

Customer ID: 30-46435-53004

Description	Date	Ticket	Quantity	Unit of Measure	Rate	Amount
Vehicle#: 02	07/18/24	1260279				0.00
Unspecified Contaminated Soil, PMT Sp. W.			16.60	TON	175.00	2,905.00
WI GENERATOR TAX/FEES						215.80
WASTE WATER MANAGEMENT TON			16.60	TON	2.50	41.50
ENVIRONMENTAL FEE TON			16.60	TON	2.50	41.50
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						3,203.80



----- Please detach and send the lower portion with payment ----- (no cash or staples) -----



WASTE MANAGEMENT OF WISCONSIN, INC.
WI RIDGEVIEW RDF
PO BOX 3020
MONROE, WI 53566-8320
(800) 963-4776
TSCMIDWEST@WM.COM

Invoice Date

08/01/2024

Invoice Number

0034301-2289-9

Customer ID

(Include with your payment)

30-46435-53004

Payment Terms

Total Due by 09/30/2024

Total Due

\$289,405.80

Amount

2289000304643553004000343010002894058000028940580 1

10401L37

CITY OF OSHKOSH 140807WI
PO BOX 1130
OSHKOSH WI 54903-1130

Remit To: **WM CORPORATE SERVICES, INC.**
AS PAYMENT AGENT
PO BOX 4648
CAROL STREAM, IL 60197-4648



Printed on
recycled paper.

DETAILS OF SERVICE - continued

Details for Service Location:
City Of Oshkosh 140807wi, PO Box 1130, Oshkosh WI 54903-1130

Customer ID: 30-46435-53004

Description	Date	Ticket	Quantity	Unit of Measure	Rate	Amount
Vehicle#: 21	07/18/24	1260280				0.00
Unspecified Contaminated Soil, PMT Sp. W.			19.01	TON	175.00	3,326.75
WI GENERATOR TAX/FEES						247.13
WASTE WATER MANAGEMENT TON			19.01	TON	2.50	47.53
ENVIRONMENTAL FEE TON			19.01	TON	2.50	47.53
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						0.00

GREENER WAYS TO PAY

Please choose one of these sustainable payment options:



AutoPay

Set up recurring payments with us at wm.com/myaccount



Online

Use wm.com for quick and easy payments



By Phone

Pay 24/7 by calling
866-964-2729

HOW TO READ YOUR INVOICE

How to Contact Us

Visit wm.com/MyWM

Create a **My WM** profile for easy access to your pickup schedule, service alerts and online tools for billing and more. Have a question? Check our support center or start a chat.

Your Payment is Due

10/25/2022

If full payment of the invoiced amount is not received within your contractual terms, you may be charged a monthly late charge of 2.5% of the unpaid amount, with a minimum monthly charge of \$5, or such late charge allowed under applicable law, regulation or contract.

Your Total Due

\$123.45

If payment is received after 10/25/2022: \$128.45

Previous Balance	+	Payments	+	Adjustments	+	Current Invoice Charges	=	Total Account Balance Due
\$123.45		(\$123.45)		0.00		\$123.45		\$123.45

DETAILS OF SERVICE

Details for Service Location:
Seymour, John, Town and Country Way, Saint Paul MN 55106-2627

Customer ID: 21-51809-22222

Description	Date	Ticket	Quantity	Amount
35 Gallon Toner	10/01/22		1.00	89.00
MN STATE SOLID WASTE TAX 9.75%				25.45
COUNTY ENVIRONMENTAL CHARGE				25.45
Total Current Charges				123.45

- 1 Your Total Due is the total amount of current charges and any previous unpaid Balances combined. This also states the date payment is due to WM, anything beyond that date may incur additional charges.
- 2 Previous balance is the total due from your previous invoice. We subtract any Payments Received/Adjustments and add your Current Charges from this billing cycle to get a Total Due on this invoice. If you have not paid all or a portion of your previous balance, please pay the entire Total Due to avoid a late charge or service interruption.
- 3 Service location details the total current charges of this invoice.

Prevent Truck & Facility Fires

Instead of placing these items in the garbage or recycling containers, visit your county or city website to find a household hazardous waste drop off location. You can also visit call2recycle.org to find a retailer who accepts batteries for proper recycling.

NO • Propane tanks • Lithium-ion batteries
 • BBQ coals • Other hazardous items

Hazardous household items that are improperly disposed of can cause **garbage truck and facility fires**. This includes lithium-ion batteries that can be found in many electronics and toys.

This summer, remember to:

- Allow coals to cool, after grilling
- Dispose of coals in a sealed metal container
- Take hazardous waste to your local hazardous waste drop location



If your service is suspended for non-payment, you may be charged a Resume charge to restart your service. For each returned check, a charge will be assessed on your next invoice equal to the maximum amount permitted by applicable state law.

<input type="checkbox"/> Check Here to Change Contact Info		<input type="checkbox"/> Check Here to Sign Up for Automatic Payment Enrollment	
List your new billing information below. For a change of service address, please contact WM .		If I enroll in Automatic Payment services, I authorize WM to pay my invoice by electronically deducting money from my bank account. I can cancel authorization by notifying WM at wm.com or by calling the customer service number listed on my invoice. Your enrollment could take 1-2 billing cycles for Automatic Payments to take effect. Continue to submit payment until page one of your invoice reflects that your payment will be deducted.	
Address 1		Email	
Address 2		Date	
City		Bank Account	
State		Holder Signature	
Zip			
Email			
Date Valid			

NOTICE: By sending your check, you are authorizing the Company to use information on your check to make a one-time electronic debit to your account at the financial institution indicated on your check. The electronic debit will be for the amount of your check and may occur as soon as the same day we receive your check.

In order for us to service your account or to collect any amounts you may owe (for non-marketing or solicitation purposes), we may contact you by telephone at any telephone number that you provided in connection with your account, including wireless telephone numbers, which could result in charges to you. Methods of contact may include text messages and using pre-recorded/artificial voice messages and/or use of an automatic dialing device, as applicable. We may also contact you by email or other methods as provided in our contract.

Please send all bankruptcy correspondence to RMCbankruptcy@wm.com or PO Box 43290 Phoenix, AZ 85080. Using the email option will expedite your request. (this language is in compliance with 11 USC 342(c)(2) of the Bankruptcy Code)

**Customer ID:****30-46435-53004**

Customer Name:

CITY OF OSHKOSH 140807WI

Service Period:

07/16/24-07/31/24

Invoice Date:

08/01/2024

Invoice Number:

0034301-2289-9

DETAILS OF SERVICE - continued**Details for Service Location:****Customer ID: 30-46435-53004****City Of Oshkosh 140807wi, PO Box 1130, Oshkosh WI 54903-1130**

Description	Date	Ticket	Quantity	Unit of Measure	Rate	Amount
Manifest#: *						0.00
Ticket Total						3,668.94
Vehicle#: 19	07/18/24	1260281				0.00
Unspecified Contaminated Soil, PMT Sp. W.			18.42	TON	175.00	3,223.50
WI GENERATOR TAX/FEES						239.46
WASTE WATER MANAGEMENT TON			18.42	TON	2.50	46.05
ENVIRONMENTAL FEE TON			18.42	TON	2.50	46.05
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						3,555.06
Vehicle#: 111	07/18/24	1260282				0.00
Unspecified Contaminated Soil, PMT Sp. W.			14.69	TON	175.00	2,570.75
WI GENERATOR TAX/FEES						190.97
WASTE WATER MANAGEMENT TON			14.69	TON	2.50	36.73
ENVIRONMENTAL FEE TON			14.69	TON	2.50	36.73
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						2,835.18
Vehicle#: 52	07/18/24	1260287				0.00
Unspecified Contaminated Soil, PMT Sp. W.			19.94	TON	175.00	3,489.50
WI GENERATOR TAX/FEES						259.22
WASTE WATER MANAGEMENT TON			19.94	TON	2.50	49.85
ENVIRONMENTAL FEE TON			19.94	TON	2.50	49.85
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						3,848.42
Vehicle#: 222	07/18/24	1260289				0.00
Unspecified Contaminated Soil, PMT Sp. W.			18.81	TON	175.00	3,291.75
WI GENERATOR TAX/FEES						244.53
WASTE WATER MANAGEMENT TON			18.81	TON	2.50	47.03
ENVIRONMENTAL FEE TON			18.81	TON	2.50	47.03
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						3,630.34
Vehicle#: 52	07/18/24	1260290				0.00
Unspecified Contaminated Soil, PMT Sp. W.			19.34	TON	175.00	3,384.50
WI GENERATOR TAX/FEES						251.42
WASTE WATER MANAGEMENT TON			19.34	TON	2.50	48.35
ENVIRONMENTAL FEE TON			19.34	TON	2.50	48.35
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						3,732.62



DETAILS OF SERVICE - continued

Details for Service Location:
Customer ID: 30-46435-53004
City Of Oshkosh 140807wi, PO Box 1130, Oshkosh WI 54903-1130

Description	Date	Ticket	Quantity	Unit of Measure	Rate	Amount
Vehicle#: 91	07/18/24	1260291				0.00
Unspecified Contaminated Soil, PMT Sp. W.			21.92	TON	175.00	3,836.00
WI GENERATOR TAX/FEES						284.96
WASTE WATER MANAGEMENT TON			21.92	TON	2.50	54.80
ENVIRONMENTAL FEE TON			21.92	TON	2.50	54.80
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,230.56
Vehicle#: 555	07/18/24	1260293				0.00
Unspecified Contaminated Soil, PMT Sp. W.			22.17	TON	175.00	3,879.75
WI GENERATOR TAX/FEES						288.21
WASTE WATER MANAGEMENT TON			22.17	TON	2.50	55.43
ENVIRONMENTAL FEE TON			22.17	TON	2.50	55.43
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,278.82
Vehicle#: 726	07/18/24	1260294				0.00
Unspecified Contaminated Soil, PMT Sp. W.			21.77	TON	175.00	3,809.75
WI GENERATOR TAX/FEES						283.01
WASTE WATER MANAGEMENT TON			21.77	TON	2.50	54.43
ENVIRONMENTAL FEE TON			21.77	TON	2.50	54.43
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,201.62
Vehicle#: 024	07/18/24	1260298				0.00
Unspecified Contaminated Soil, PMT Sp. W.			23.18	TON	175.00	4,056.50
WI GENERATOR TAX/FEES						301.34
WASTE WATER MANAGEMENT TON			23.18	TON	2.50	57.95
ENVIRONMENTAL FEE TON			23.18	TON	2.50	57.95
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,473.74
Vehicle#: 018	07/18/24	1260299				0.00
Unspecified Contaminated Soil, PMT Sp. W.			23.54	TON	175.00	4,119.50
WI GENERATOR TAX/FEES						306.02
WASTE WATER MANAGEMENT TON			23.54	TON	2.50	58.85
ENVIRONMENTAL FEE TON			23.54	TON	2.50	58.85
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,543.22
Vehicle#: 022	07/18/24	1260301				0.00
Unspecified Contaminated Soil, PMT Sp. W.			19.78	TON	175.00	3,461.50
WI GENERATOR TAX/FEES						257.14
WASTE WATER MANAGEMENT TON			19.78	TON	2.50	49.45
ENVIRONMENTAL FEE TON			19.78	TON	2.50	49.45
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						3,817.54
Vehicle#: 028	07/18/24	1260302				0.00

**Customer ID:****30-46435-53004**

Customer Name:

CITY OF OSHKOSH 140807WI

Service Period:

07/16/24-07/31/24

Invoice Date:

08/01/2024

Invoice Number:

0034301-2289-9

DETAILS OF SERVICE - continued**Details for Service Location:****Customer ID: 30-46435-53004****City Of Oshkosh 140807wi, PO Box 1130, Oshkosh WI 54903-1130**

Description	Date	Ticket	Quantity	Unit of Measure	Rate	Amount
Unspecified Contaminated Soil, PMT Sp. W.			22.09	TON	175.00	3,865.75
WI GENERATOR TAX/FEEES						287.17
WASTE WATER MANAGEMENT TON			22.09	TON	2.50	55.23
ENVIRONMENTAL FEE TON			22.09	TON	2.50	55.23
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,263.38
Vehicle#: 08	07/18/24	1260303				0.00
Unspecified Contaminated Soil, PMT Sp. W.			24.33	TON	175.00	4,257.75
WI GENERATOR TAX/FEEES						316.29
WASTE WATER MANAGEMENT TON			24.33	TON	2.50	60.83
ENVIRONMENTAL FEE TON			24.33	TON	2.50	60.83
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,695.70
Vehicle#: 56	07/18/24	1260311				0.00
Unspecified Contaminated Soil, PMT Sp. W.			21.72	TON	175.00	3,801.00
WI GENERATOR TAX/FEEES						282.36
WASTE WATER MANAGEMENT TON			21.72	TON	2.50	54.30
ENVIRONMENTAL FEE TON			21.72	TON	2.50	54.30
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,191.96
Vehicle#: B50	07/18/24	1260312				0.00
Unspecified Contaminated Soil, PMT Sp. W.			20.87	TON	175.00	3,652.25
WI GENERATOR TAX/FEEES						271.31
WASTE WATER MANAGEMENT TON			20.87	TON	2.50	52.18
ENVIRONMENTAL FEE TON			20.87	TON	2.50	52.18
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,027.92
Vehicle#: 55	07/18/24	1260313				0.00
Unspecified Contaminated Soil, PMT Sp. W.			20.10	TON	175.00	3,517.50
WI GENERATOR TAX/FEEES						261.30
WASTE WATER MANAGEMENT TON			20.10	TON	2.50	50.25
ENVIRONMENTAL FEE TON			20.10	TON	2.50	50.25
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						3,879.30
Vehicle#: 111	07/18/24	1260328				0.00
Unspecified Contaminated Soil, PMT Sp. W.			21.78	TON	175.00	3,811.50
WI GENERATOR TAX/FEEES						283.14
WASTE WATER MANAGEMENT TON			21.78	TON	2.50	54.45



DETAILS OF SERVICE - continued

Details for Service Location: **Customer ID: 30-46435-53004**
City Of Oshkosh 140807wi, PO Box 1130, Oshkosh WI 54903-1130

Description	Date	Ticket	Quantity	Unit of Measure	Rate	Amount
ENVIRONMENTAL FEE TON			21.78	TON	2.50	54.45
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,203.54
Vehicle#: 02	07/18/24	1260332				0.00
Unspecified Contaminated Soil, PMT Sp. W.			20.13	TON	175.00	3,522.75
WI GENERATOR TAX/FEES						261.69
WASTE WATER MANAGEMENT TON			20.13	TON	2.50	50.33
ENVIRONMENTAL FEE TON			20.13	TON	2.50	50.33
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						3,885.10
Vehicle#: 21	07/18/24	1260336				0.00
Unspecified Contaminated Soil, PMT Sp. W.			20.40	TON	175.00	3,570.00
WI GENERATOR TAX/FEES						265.20
WASTE WATER MANAGEMENT TON			20.40	TON	2.50	51.00
ENVIRONMENTAL FEE TON			20.40	TON	2.50	51.00
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						3,937.20
Vehicle#: 19	07/18/24	1260337				0.00
Unspecified Contaminated Soil, PMT Sp. W.			21.71	TON	175.00	3,799.25
WI GENERATOR TAX/FEES						282.23
WASTE WATER MANAGEMENT TON			21.71	TON	2.50	54.28
ENVIRONMENTAL FEE TON			21.71	TON	2.50	54.28
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,190.04
Vehicle#: 222	07/18/24	1260343				0.00
Unspecified Contaminated Soil, PMT Sp. W.			21.63	TON	175.00	3,785.25
WI GENERATOR TAX/FEES						281.19
WASTE WATER MANAGEMENT TON			21.63	TON	2.50	54.08
ENVIRONMENTAL FEE TON			21.63	TON	2.50	54.08
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,174.60
Vehicle#: 52	07/18/24	1260345				0.00
Unspecified Contaminated Soil, PMT Sp. W.			19.52	TON	175.00	3,416.00
WI GENERATOR TAX/FEES						253.76
WASTE WATER MANAGEMENT TON			19.52	TON	2.50	48.80
ENVIRONMENTAL FEE TON			19.52	TON	2.50	48.80
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						3,767.36
Vehicle#: 91	07/18/24	1260348				0.00
Unspecified Contaminated Soil, PMT Sp. W.			21.66	TON	175.00	3,790.50
WI GENERATOR TAX/FEES						281.58
WASTE WATER MANAGEMENT TON			21.66	TON	2.50	54.15
ENVIRONMENTAL FEE TON			21.66	TON	2.50	54.15

**Customer ID:****30-46435-53004**

Customer Name:

CITY OF OSHKOSH 140807WI

Service Period:

07/16/24-07/31/24

Invoice Date:

08/01/2024

Invoice Number:

0034301-2289-9

DETAILS OF SERVICE - continued**Details for Service Location:****Customer ID: 30-46435-53004****City Of Oshkosh 140807wi, PO Box 1130, Oshkosh WI 54903-1130**

Description	Date	Ticket	Quantity	Unit of Measure	Rate	Amount
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,180.38
Vehicle#: 555	07/18/24	1260349				0.00
Unspecified Contaminated Soil, PMT Sp. W.			19.57	TON	175.00	3,424.75
WI GENERATOR TAX/FEES						254.41
WASTE WATER MANAGEMENT TON			19.57	TON	2.50	48.93
ENVIRONMENTAL FEE TON			19.57	TON	2.50	48.93
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						3,777.02
Vehicle#: 726	07/18/24	1260350				0.00
Unspecified Contaminated Soil, PMT Sp. W.			21.15	TON	175.00	3,701.25
WI GENERATOR TAX/FEES						274.95
WASTE WATER MANAGEMENT TON			21.15	TON	2.50	52.88
ENVIRONMENTAL FEE TON			21.15	TON	2.50	52.88
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,081.96
Vehicle#: 52	07/18/24	1260352				0.00
Unspecified Contaminated Soil, PMT Sp. W.			23.79	TON	175.00	4,163.25
WI GENERATOR TAX/FEES						309.27
WASTE WATER MANAGEMENT TON			23.79	TON	2.50	59.48
ENVIRONMENTAL FEE TON			23.79	TON	2.50	59.48
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,591.48
Vehicle#: 024	07/18/24	1260353				0.00
Unspecified Contaminated Soil, PMT Sp. W.			20.16	TON	175.00	3,528.00
WI GENERATOR TAX/FEES						262.08
WASTE WATER MANAGEMENT TON			20.16	TON	2.50	50.40
ENVIRONMENTAL FEE TON			20.16	TON	2.50	50.40
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						3,890.88
Vehicle#: 018	07/18/24	1260354				0.00
Unspecified Contaminated Soil, PMT Sp. W.			20.60	TON	175.00	3,605.00
WI GENERATOR TAX/FEES						267.80
WASTE WATER MANAGEMENT TON			20.60	TON	2.50	51.50
ENVIRONMENTAL FEE TON			20.60	TON	2.50	51.50
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						



DETAILS OF SERVICE - continued

Details for Service Location: **Customer ID: 30-46435-53004**
City Of Oshkosh 140807wi, PO Box 1130, Oshkosh WI 54903-1130

Description	Date	Ticket	Quantity	Unit of Measure	Rate	Amount
Manifest#: *						0.00
Ticket Total						3,975.80
Vehicle#: 08	07/18/24	1260368				0.00
Unspecified Contaminated Soil, PMT Sp. W.			21.08	TON	175.00	3,689.00
WI GENERATOR TAX/FEES						274.04
WASTE WATER MANAGEMENT TON			21.08	TON	2.50	52.70
ENVIRONMENTAL FEE TON			21.08	TON	2.50	52.70
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,068.44
Vehicle#: 022	07/18/24	1260369				0.00
Unspecified Contaminated Soil, PMT Sp. W.			18.39	TON	175.00	3,218.25
WI GENERATOR TAX/FEES						239.07
WASTE WATER MANAGEMENT TON			18.39	TON	2.50	45.98
ENVIRONMENTAL FEE TON			18.39	TON	2.50	45.98
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						3,549.28
Vehicle#: 028	07/18/24	1260370				0.00
Unspecified Contaminated Soil, PMT Sp. W.			19.22	TON	175.00	3,363.50
WI GENERATOR TAX/FEES						249.86
WASTE WATER MANAGEMENT TON			19.22	TON	2.50	48.05
ENVIRONMENTAL FEE TON			19.22	TON	2.50	48.05
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						3,709.46
Vehicle#: 56	07/18/24	1260375				0.00
Unspecified Contaminated Soil, PMT Sp. W.			24.72	TON	175.00	4,326.00
WI GENERATOR TAX/FEES						321.36
WASTE WATER MANAGEMENT TON			24.72	TON	2.50	61.80
ENVIRONMENTAL FEE TON			24.72	TON	2.50	61.80
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,770.96
Vehicle#: 55	07/18/24	1260376				0.00
Unspecified Contaminated Soil, PMT Sp. W.			22.01	TON	175.00	3,851.75
WI GENERATOR TAX/FEES						286.13
WASTE WATER MANAGEMENT TON			22.01	TON	2.50	55.03
ENVIRONMENTAL FEE TON			22.01	TON	2.50	55.03
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,247.94
Vehicle#: B50	07/18/24	1260377				0.00
Unspecified Contaminated Soil, PMT Sp. W.			19.52	TON	175.00	3,416.00
WI GENERATOR TAX/FEES						253.76
WASTE WATER MANAGEMENT TON			19.52	TON	2.50	48.80
ENVIRONMENTAL FEE TON			19.52	TON	2.50	48.80
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00

**Customer ID:****30-46435-53004**

Customer Name:

CITY OF OSHKOSH 140807WI

Service Period:

07/16/24-07/31/24

Invoice Date:

08/01/2024

Invoice Number:

0034301-2289-9

DETAILS OF SERVICE - continued**Details for Service Location:****Customer ID: 30-46435-53004****City Of Oshkosh 140807wi, PO Box 1130, Oshkosh WI 54903-1130**

Description	Date	Ticket	Quantity	Unit of Measure	Rate	Amount
Ticket Total						3,767.36
Vehicle#: 111	07/18/24	1260391				0.00
Unspecified Contaminated Soil, PMT Sp. W.			20.81	TON	175.00	3,641.75
WI GENERATOR TAX/FEES						270.53
WASTE WATER MANAGEMENT TON			20.81	TON	2.50	52.03
ENVIRONMENTAL FEE TON			20.81	TON	2.50	52.03
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,016.34
Vehicle#: 02	07/18/24	1260393				0.00
Unspecified Contaminated Soil, PMT Sp. W.			19.53	TON	175.00	3,417.75
WI GENERATOR TAX/FEES						253.89
WASTE WATER MANAGEMENT TON			19.53	TON	2.50	48.83
ENVIRONMENTAL FEE TON			19.53	TON	2.50	48.83
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						3,769.30
Vehicle#: 21	07/18/24	1260394				0.00
Unspecified Contaminated Soil, PMT Sp. W.			23.06	TON	175.00	4,035.50
WI GENERATOR TAX/FEES						299.78
WASTE WATER MANAGEMENT TON			23.06	TON	2.50	57.65
ENVIRONMENTAL FEE TON			23.06	TON	2.50	57.65
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,450.58
Vehicle#: 19	07/18/24	1260395				0.00
Unspecified Contaminated Soil, PMT Sp. W.			20.76	TON	175.00	3,633.00
WI GENERATOR TAX/FEES						269.88
WASTE WATER MANAGEMENT TON			20.76	TON	2.50	51.90
ENVIRONMENTAL FEE TON			20.76	TON	2.50	51.90
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,006.68
Vehicle#: 52	07/18/24	1260399				0.00
Unspecified Contaminated Soil, PMT Sp. W.			23.51	TON	175.00	4,114.25
WI GENERATOR TAX/FEES						305.63
WASTE WATER MANAGEMENT TON			23.51	TON	2.50	58.78
ENVIRONMENTAL FEE TON			23.51	TON	2.50	58.78
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,537.44
Vehicle#: 91	07/18/24	1260400				0.00



DETAILS OF SERVICE - continued

Details for Service Location:
Customer ID: 30-46435-53004
City Of Oshkosh 140807wi, PO Box 1130, Oshkosh WI 54903-1130

Description	Date	Ticket	Quantity	Unit of Measure	Rate	Amount
Unspecified Contaminated Soil, PMT Sp. W.			21.49	TON	175.00	3,760.75
WI GENERATOR TAX/FEES						279.37
WASTE WATER MANAGEMENT TON			21.49	TON	2.50	53.73
ENVIRONMENTAL FEE TON			21.49	TON	2.50	53.73
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,147.58
Vehicle#: 222	07/18/24	1260401				0.00
Unspecified Contaminated Soil, PMT Sp. W.			21.75	TON	175.00	3,806.25
WI GENERATOR TAX/FEES						282.75
WASTE WATER MANAGEMENT TON			21.75	TON	2.50	54.38
ENVIRONMENTAL FEE TON			21.75	TON	2.50	54.38
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,197.76
Vehicle#: 555	07/18/24	1260404				0.00
Unspecified Contaminated Soil, PMT Sp. W.			21.52	TON	175.00	3,766.00
WI GENERATOR TAX/FEES						279.76
WASTE WATER MANAGEMENT TON			21.52	TON	2.50	53.80
ENVIRONMENTAL FEE TON			21.52	TON	2.50	53.80
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,153.36
Vehicle#: 726	07/18/24	1260406				0.00
Unspecified Contaminated Soil, PMT Sp. W.			20.77	TON	175.00	3,634.75
WI GENERATOR TAX/FEES						270.01
WASTE WATER MANAGEMENT TON			20.77	TON	2.50	51.93
ENVIRONMENTAL FEE TON			20.77	TON	2.50	51.93
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,008.62
Vehicle#: 52	07/18/24	1260410				0.00
Unspecified Contaminated Soil, PMT Sp. W.			22.91	TON	175.00	4,009.25
WI GENERATOR TAX/FEES						297.83
WASTE WATER MANAGEMENT TON			22.91	TON	2.50	57.28
ENVIRONMENTAL FEE TON			22.91	TON	2.50	57.28
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,421.64
Vehicle#: 024	07/18/24	1260412				0.00
Unspecified Contaminated Soil, PMT Sp. W.			24.80	TON	175.00	4,340.00
WI GENERATOR TAX/FEES						322.40
WASTE WATER MANAGEMENT TON			24.80	TON	2.50	62.00
ENVIRONMENTAL FEE TON			24.80	TON	2.50	62.00
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,786.40
Vehicle#: 018	07/18/24	1260413				0.00
Unspecified Contaminated Soil, PMT Sp. W.			23.39	TON	175.00	4,093.25

**Customer ID:****30-46435-53004**

Customer Name:

CITY OF OSHKOSH 140807WI

Service Period:

07/16/24-07/31/24

Invoice Date:

08/01/2024

Invoice Number:

0034301-2289-9

DETAILS OF SERVICE - continued**Details for Service Location:****Customer ID: 30-46435-53004****City Of Oshkosh 140807wi, PO Box 1130, Oshkosh WI 54903-1130**

Description	Date	Ticket	Quantity	Unit of Measure	Rate	Amount
WI GENERATOR TAX/FEES						304.07
WASTE WATER MANAGEMENT TON			23.39	TON	2.50	58.48
ENVIRONMENTAL FEE TON			23.39	TON	2.50	58.48
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,514.28
Vehicle#: 08	07/18/24	1260416				0.00
Unspecified Contaminated Soil, PMT Sp. W.			23.14	TON	175.00	4,049.50
WI GENERATOR TAX/FEES						300.82
WASTE WATER MANAGEMENT TON			23.14	TON	2.50	57.85
ENVIRONMENTAL FEE TON			23.14	TON	2.50	57.85
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,466.02
Vehicle#: 028	07/18/24	1260419				0.00
Unspecified Contaminated Soil, PMT Sp. W.			22.14	TON	175.00	3,874.50
WI GENERATOR TAX/FEES						287.82
WASTE WATER MANAGEMENT TON			22.14	TON	2.50	55.35
ENVIRONMENTAL FEE TON			22.14	TON	2.50	55.35
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,273.02
Vehicle#: 022	07/18/24	1260420				0.00
Unspecified Contaminated Soil, PMT Sp. W.			21.59	TON	175.00	3,778.25
WI GENERATOR TAX/FEES						280.67
WASTE WATER MANAGEMENT TON			21.59	TON	2.50	53.98
ENVIRONMENTAL FEE TON			21.59	TON	2.50	53.98
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,166.88
Vehicle#: 111	07/19/24	1260444				0.00
Unspecified Contaminated Soil, PMT Sp. W.			20.03	TON	175.00	3,505.25
WI GENERATOR TAX/FEES						260.39
WASTE WATER MANAGEMENT TON			20.03	TON	2.50	50.08
ENVIRONMENTAL FEE TON			20.03	TON	2.50	50.08
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						3,865.80
Vehicle#: 58	07/19/24	1260448				0.00
Unspecified Contaminated Soil, PMT Sp. W.			19.79	TON	175.00	3,463.25
WI GENERATOR TAX/FEES						257.27
WASTE WATER MANAGEMENT TON			19.79	TON	2.50	49.48
ENVIRONMENTAL FEE TON			19.79	TON	2.50	49.48



DETAILS OF SERVICE - continued

Details for Service Location:
Customer ID: 30-46435-53004
City Of Oshkosh 140807wi, PO Box 1130, Oshkosh WI 54903-1130

Description	Date	Ticket	Quantity	Unit of Measure	Rate	Amount
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						3,819.48
Vehicle#: 16	07/19/24	1260449				0.00
Unspecified Contaminated Soil, PMT Sp. W.			21.12	TON	175.00	3,696.00
WI GENERATOR TAX/FEES						274.56
WASTE WATER MANAGEMENT TON			21.12	TON	2.50	52.80
ENVIRONMENTAL FEE TON			21.12	TON	2.50	52.80
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,076.16
Vehicle#: 19	07/19/24	1260450				0.00
Unspecified Contaminated Soil, PMT Sp. W.			21.68	TON	175.00	3,794.00
WI GENERATOR TAX/FEES						281.84
WASTE WATER MANAGEMENT TON			21.68	TON	2.50	54.20
ENVIRONMENTAL FEE TON			21.68	TON	2.50	54.20
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,184.24
Vehicle#: 222	07/19/24	1260451				0.00
Unspecified Contaminated Soil, PMT Sp. W.			19.86	TON	175.00	3,475.50
WI GENERATOR TAX/FEES						258.18
WASTE WATER MANAGEMENT TON			19.86	TON	2.50	49.65
ENVIRONMENTAL FEE TON			19.86	TON	2.50	49.65
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						3,832.98
Vehicle#: 91	07/19/24	1260452				0.00
Unspecified Contaminated Soil, PMT Sp. W.			20.23	TON	175.00	3,540.25
WI GENERATOR TAX/FEES						262.99
WASTE WATER MANAGEMENT TON			20.23	TON	2.50	50.58
ENVIRONMENTAL FEE TON			20.23	TON	2.50	50.58
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						3,904.40
Vehicle#: 555	07/19/24	1260457				0.00
Unspecified Contaminated Soil, PMT Sp. W.			20.47	TON	175.00	3,582.25
WI GENERATOR TAX/FEES						266.11
WASTE WATER MANAGEMENT TON			20.47	TON	2.50	51.18
ENVIRONMENTAL FEE TON			20.47	TON	2.50	51.18
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						3,950.72
Vehicle#: 722	07/19/24	1260461				0.00
Unspecified Contaminated Soil, PMT Sp. W.			22.83	TON	175.00	3,995.25
WI GENERATOR TAX/FEES						296.79
WASTE WATER MANAGEMENT TON			22.83	TON	2.50	57.08
ENVIRONMENTAL FEE TON			22.83	TON	2.50	57.08
Profile # 140807WI						0.00

**Customer ID:****30-46435-53004**

Customer Name:

CITY OF OSHKOSH 140807WI

Service Period:

07/16/24-07/31/24

Invoice Date:

08/01/2024

Invoice Number:

0034301-2289-9

DETAILS OF SERVICE - continued**Details for Service Location:****Customer ID: 30-46435-53004****City Of Oshkosh 140807wi, PO Box 1130, Oshkosh WI 54903-1130**

Description	Date	Ticket	Quantity	Unit of Measure	Rate	Amount
Generator CITY OF OSHKOSH PUBLIC WORKS 215 CHURCH AVE O Manifest#: *						0.00
Ticket Total						4,406.20
Vehicle#: 111	07/19/24	1260491				0.00
Unspecified Contaminated Soil, PMT Sp. W.			21.40	TON	175.00	3,745.00
WI GENERATOR TAX/FEES						278.20
WASTE WATER MANAGEMENT TON			21.40	TON	2.50	53.50
ENVIRONMENTAL FEE TON			21.40	TON	2.50	53.50
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215 CHURCH AVE O Manifest#: *						0.00
Ticket Total						4,130.20
Vehicle#: 58	07/19/24	1260492				0.00
Unspecified Contaminated Soil, PMT Sp. W.			23.41	TON	175.00	4,096.75
WI GENERATOR TAX/FEES						304.33
WASTE WATER MANAGEMENT TON			23.41	TON	2.50	58.53
ENVIRONMENTAL FEE TON			23.41	TON	2.50	58.53
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215 CHURCH AVE O Manifest#: *						0.00
Ticket Total						4,518.14
Vehicle#: 16	07/19/24	1260494				0.00
Unspecified Contaminated Soil, PMT Sp. W.			26.13	TON	175.00	4,572.75
WI GENERATOR TAX/FEES						339.69
WASTE WATER MANAGEMENT TON			26.13	TON	2.50	65.33
ENVIRONMENTAL FEE TON			26.13	TON	2.50	65.33
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215 CHURCH AVE O Manifest#: *						0.00
Ticket Total						5,043.10
Vehicle#: 19	07/19/24	1260497				0.00
Unspecified Contaminated Soil, PMT Sp. W.			23.55	TON	175.00	4,121.25
WI GENERATOR TAX/FEES						306.15
WASTE WATER MANAGEMENT TON			23.55	TON	2.50	58.88
ENVIRONMENTAL FEE TON			23.55	TON	2.50	58.88
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215 CHURCH AVE O Manifest#: *						0.00
Ticket Total						4,545.16
Vehicle#: 555	07/19/24	1260501				0.00
Unspecified Contaminated Soil, PMT Sp. W.			23.68	TON	175.00	4,144.00
WI GENERATOR TAX/FEES						307.84
WASTE WATER MANAGEMENT TON			23.68	TON	2.50	59.20
ENVIRONMENTAL FEE TON			23.68	TON	2.50	59.20
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215 CHURCH AVE O Manifest#: *						0.00
Ticket Total						4,545.16



DETAILS OF SERVICE - continued

Details for Service Location:
Customer ID: 30-46435-53004
City Of Oshkosh 140807wi, PO Box 1130, Oshkosh WI 54903-1130

Description	Date	Ticket	Quantity	Unit of Measure	Rate	Amount
Ticket Total						4,570.24
Vehicle#: 222	07/19/24	1260503				0.00
Unspecified Contaminated Soil, PMT Sp. W.			21.88	TON	175.00	3,829.00
WI GENERATOR TAX/FEES						284.44
WASTE WATER MANAGEMENT TON			21.88	TON	2.50	54.70
ENVIRONMENTAL FEE TON			21.88	TON	2.50	54.70
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,222.84
Vehicle#: 91	07/19/24	1260504				0.00
Unspecified Contaminated Soil, PMT Sp. W.			22.67	TON	175.00	3,967.25
WI GENERATOR TAX/FEES						294.71
WASTE WATER MANAGEMENT TON			22.67	TON	2.50	56.68
ENVIRONMENTAL FEE TON			22.67	TON	2.50	56.68
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,375.32
Vehicle#: 111	07/19/24	1260532				0.00
Unspecified Contaminated Soil, PMT Sp. W.			21.59	TON	175.00	3,778.25
WI GENERATOR TAX/FEES						280.67
WASTE WATER MANAGEMENT TON			21.59	TON	2.50	53.98
ENVIRONMENTAL FEE TON			21.59	TON	2.50	53.98
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,166.88
Vehicle#: 58	07/19/24	1260536				0.00
Unspecified Contaminated Soil, PMT Sp. W.			24.26	TON	175.00	4,245.50
WI GENERATOR TAX/FEES						315.38
WASTE WATER MANAGEMENT TON			24.26	TON	2.50	60.65
ENVIRONMENTAL FEE TON			24.26	TON	2.50	60.65
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,682.18
Vehicle#: 16	07/19/24	1260543				0.00
Unspecified Contaminated Soil, PMT Sp. W.			23.71	TON	175.00	4,149.25
WI GENERATOR TAX/FEES						308.23
WASTE WATER MANAGEMENT TON			23.71	TON	2.50	59.28
ENVIRONMENTAL FEE TON			23.71	TON	2.50	59.28
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,576.04
Vehicle#: 19	07/19/24	1260547				0.00
Unspecified Contaminated Soil, PMT Sp. W.			24.73	TON	175.00	4,327.75
WI GENERATOR TAX/FEES						321.49
WASTE WATER MANAGEMENT TON			24.73	TON	2.50	61.83
ENVIRONMENTAL FEE TON			24.73	TON	2.50	61.83
Profile # 140807WI						0.00
Generator CITY OF OSHKOSH PUBLIC WORKS 215						0.00
CHURCH AVE O						
Manifest#: *						0.00
Ticket Total						4,772.90



Customer ID:
Customer Name:
Service Period:
Invoice Date:
Invoice Number:

30-46435-53004
CITY OF OSHKOSH 140807WI
07/16/24-07/31/24
08/01/2024
0034301-2289-9

DETAILS OF SERVICE - continued						
Details for Service Location: City Of Oshkosh 140807wi, PO Box 1130, Oshkosh WI 54903-1130				Customer ID: 30-46435-53004		
Description	Date	Ticket	Quantity	Unit of Measure	Rate	Amount
Total Current Charges						289,405.80



TO: Honorable Mayor and Members of the Common Council
FROM: Jim Collins, Director of Transportation
DATE: January 28, 2025
SUBJECT: Res 25-44 Provide Direction to Staff on the Design of the Intersection of Sawyer St and Oshkosh Avenue

BACKGROUND

This intersection has often been discussed due to its unconventional design. The need to reconfigure this intersection was also identified in the TID 35 Project Plan, CIP's and 2017 Traffic Impact Analysis. The city retained Strand Associates, Inc.(Strand) to study, develop and evaluate design options for this intersection. Strand identified a need to improve the safety of this intersection. They evaluated many alternatives and narrowed the options designed to improve the functionality of the intersection. Strand, assisted by city staff, presented their study, evaluation and alternatives to the Transportation Committee at their January 14th meeting. The reconstruction of this intersection is currently shown in the Capital Improvement Program for 2028.

ANALYSIS

Strand presented 2 roundabout options and 6 traffic-signal controlled alternatives to the Transportation Committee. The 2 roundabout options were quickly dismissed due to the proximity to the Oshkosh Avenue lift bridge, in addition to the less than favorable bicycle and pedestrian accommodations. The options are attached. Alternatives 1A through 1C have the road to the north curved towards Rainbow Memorial Park. The differences in these alternatives are in the median design on the west leg of the intersection on Oshkosh Avenue. Alternative 1A has no median, 1B has a narrow median, and 1C has a wider median offering pedestrian refuge. Alternatives 1D through 1F keep the north leg of the street more straight, which further improves safety. The differences between these three alternatives is, again, the median design on the west leg of the intersection on Oshkosh Avenue. All three (Alt 1D, 1E and 1F) have a median that is wide enough for pedestrian refuge. The difference is the length of the median and the amount of left turning storage for eastbound traffic. Alternative 1F provides the greatest amount of eastbound left turning vehicle storage for vehicles and boats and improves traffic safety further by restricting left turns onto and off of Fox Street. Staff Recommended Alternative 1F to the Transportation Committee due to the increased left turn vehicle storage on Oshkosh Avenue and the improved safety of limiting left turns on and off of Fox Street. The Transportation Committee recommended Alternative 1F be implemented after a roll call vote (5-0). Once the Council provides direction to staff on the preferred alternative, Strand can complete the Intersection Control Evaluation report and submit it to the Wisconsin Department of Transportation (WisDOT). WisDOT has review authority over this intersection as Oshkosh Avenue in this area is STH 21. After approval of this report from WisDOT, final design and bidding documents will need to be prepared. There are two additional properties that will require acquisition, which will proceed once the design has progressed to the point that acquisition can commence. Staff will explore possible grant opportunities for this project.

BOARD/COMMISSION INFORMATION

The Transportation Committee voted (5-0) to recommend option Alternate 1F after Strand presented at the January 14, 2025 monthly meeting.

FISCAL IMPACT

Strand estimates the cost to reconstruct this intersection at \$4 million. The reconstruction of this intersection was included in the TID 35 (Oshkosh Avenue Redevelopment) Project Plan. Funds from TID 35 will be

utilized to fund a portion of the reconstruction costs of this intersection.

RECOMMENDATION

We recommend approval of alternative 1F.

Attachments

RES 25-44

Attachment to Res 25-44_Alternative 1F

Options Presented by Strand

01/28/2025

25-44

RESOLUTION

CARRIED

6-0

PURPOSE: PROVIDE DIRECTION FOR DESIGN OF SAWYER STREET / OSHKOSH AVENUE INTERSECTION

INITIATED BY: TRANSPORTATION DEPARTMENT AND DEPARTMENT OF PUBLIC WORKS

RECOMMENDATION OF TRANSPORTATION COMMITTEE: Alternative 1F

WHEREAS, the City of Oshkosh retained Strand Associates, Inc. (Strand) to study and evaluate design alternatives for the Sawyer Street / Oshkosh Avenue Intersection which is planned for future reconstruction; and

WHEREAS, City staff from the Transportation, Public Works and Community Development Departments reviewed the various alternatives presented by Strand in relation to this intersection and recommend Alternative 1F which provides standard traffic signals, a median with refuge space for bicycle and pedestrian crossings and stacking space for vehicles with or without trailers to turn left onto Rainbow Drive and which staff believes provides the most efficient and safe configuration of the intersection considering the available space and existing street connections and infrastructure in the area; and

WHEREAS, Strand presented several alternatives to the Transportation Committee at their January 14, 2025 meeting and the Transportation Committee recommended Alternative 1F.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that the appropriate city staff are hereby authorized and directed to pursue necessary approvals from the Wisconsin Department of Transportation and design of the Sawyer Street / Oshkosh Avenue intersection in accordance with Alternative 1F recommended by Strand Associates, Inc. in the attachment to this Resolution.



S:\Map\1382-1383\1382\100\Drawings\CD\Exhibit\Traffic Signal Exhibit.dgn

Sheet: 01/01

9/4/2024

3:51:57 PM

SCALE, FEET
0 50 100

ALTERNATIVE 1A COMBINED TRAFFIC SIGNAL

**OSHKOSH AVENUE AND SAWYER STREET INTERSECTION
CITY OF OSHKOSH
OSHKOSH, WI**

SA
STRAND
ASSOCIATES[®]

FIGURE
1382.100



**ALTERNATIVE 1B
COMBINED TRAFFIC SIGNAL WITH MEDIAN**

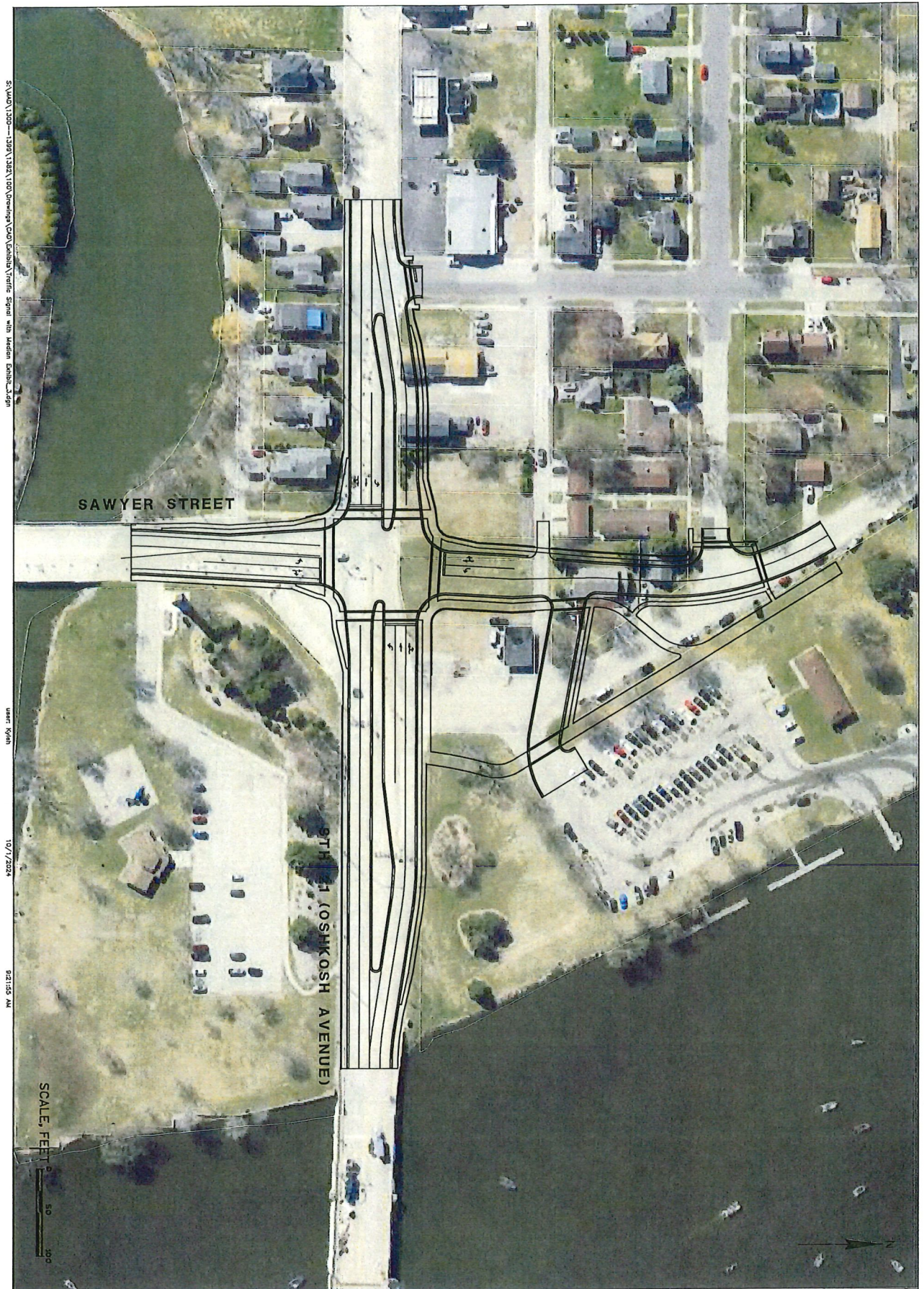
**OSHKOSH AVENUE AND SAWYER STREET INTERSECTION
CITY OF OSHKOSH
OSHKOSH, WI**

SA
STRAND
ASSOCIATES[®]

FIGURE
1302.100



ALTERNATIVE 1C
COMBINED TRAFFIC SIGNAL WITH WIDE MEDIAN
OSHKOSH AVENUE AND SAWYER STREET INTERSECTION
CITY OF OSHKOSH
OSHKOSH, WI

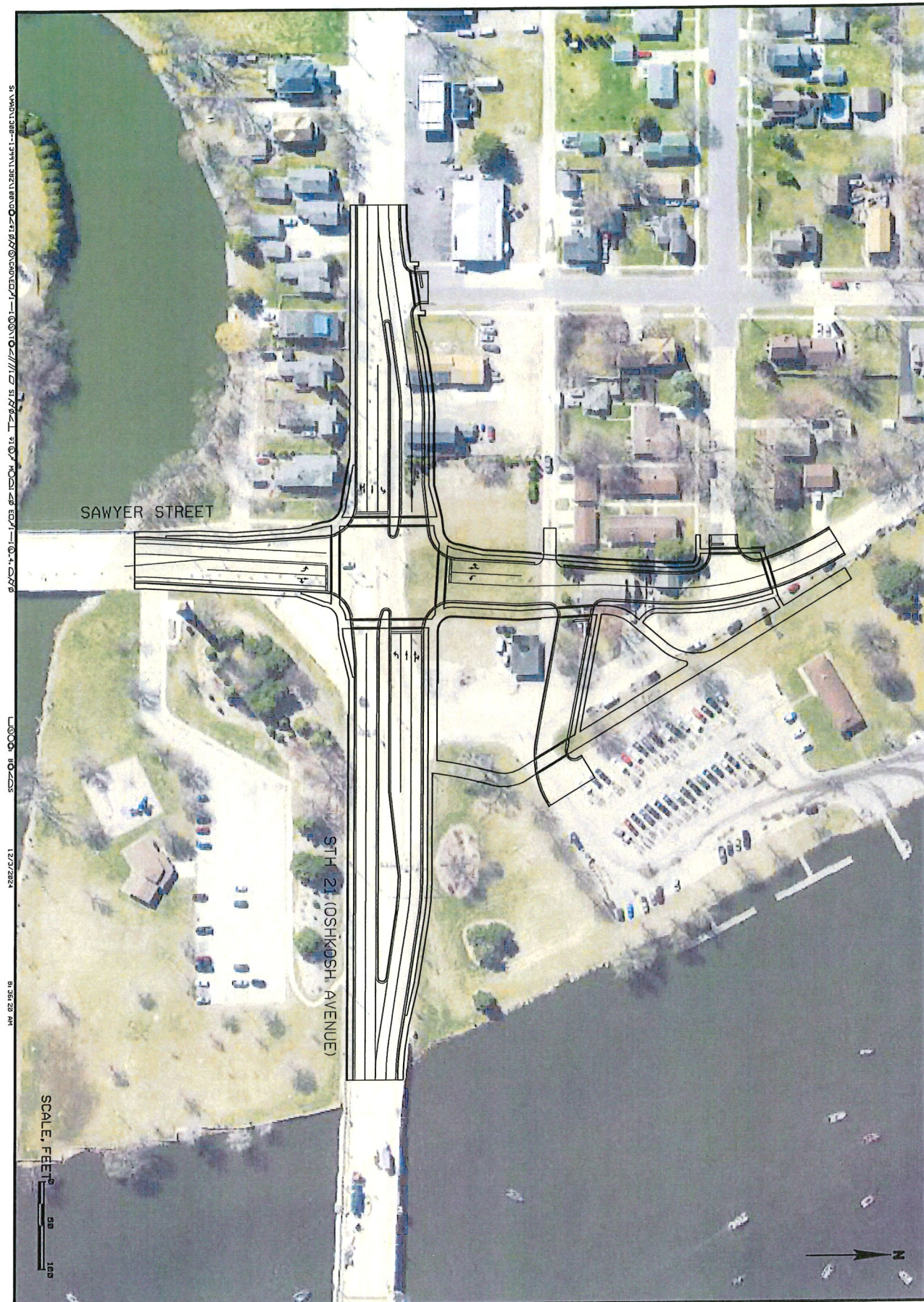


S:\Map\1382-1382\1382_100_Drawing\City\Oshkosh\Traffic_Signal_With_Median_Ensh_3.dgn

user: kyleh

10/7/2024

8:27:55 AM



ST. 21 (OSHKOSH AVENUE) - 1382.100' - 1382.100' - 1382.100' - 1382.100' - 1382.100' - 1382.100' - 1382.100' - 1382.100' - 1382.100' - 1382.100'

1382.100'

1382.100'

1382.100'

STRAND ASSOCIATES

ALTERNATIVE 1E
COMBINED TRAFFIC SIGNAL WITH WIDE MEDIAN
OSHKOSH AVENUE AND SAWYER STREET INTERSECTION
CITY OF OSHKOSH
OSHKOSH, WI



ALTERNATIVE 1F
COMBINED TRAFFIC SIGNAL WITH WIDE MEDIAN

OSHKOSH AVENUE AND SAWYER STREET INTERSECTION
CITY OF OSHKOSH
OSHKOSH, WI

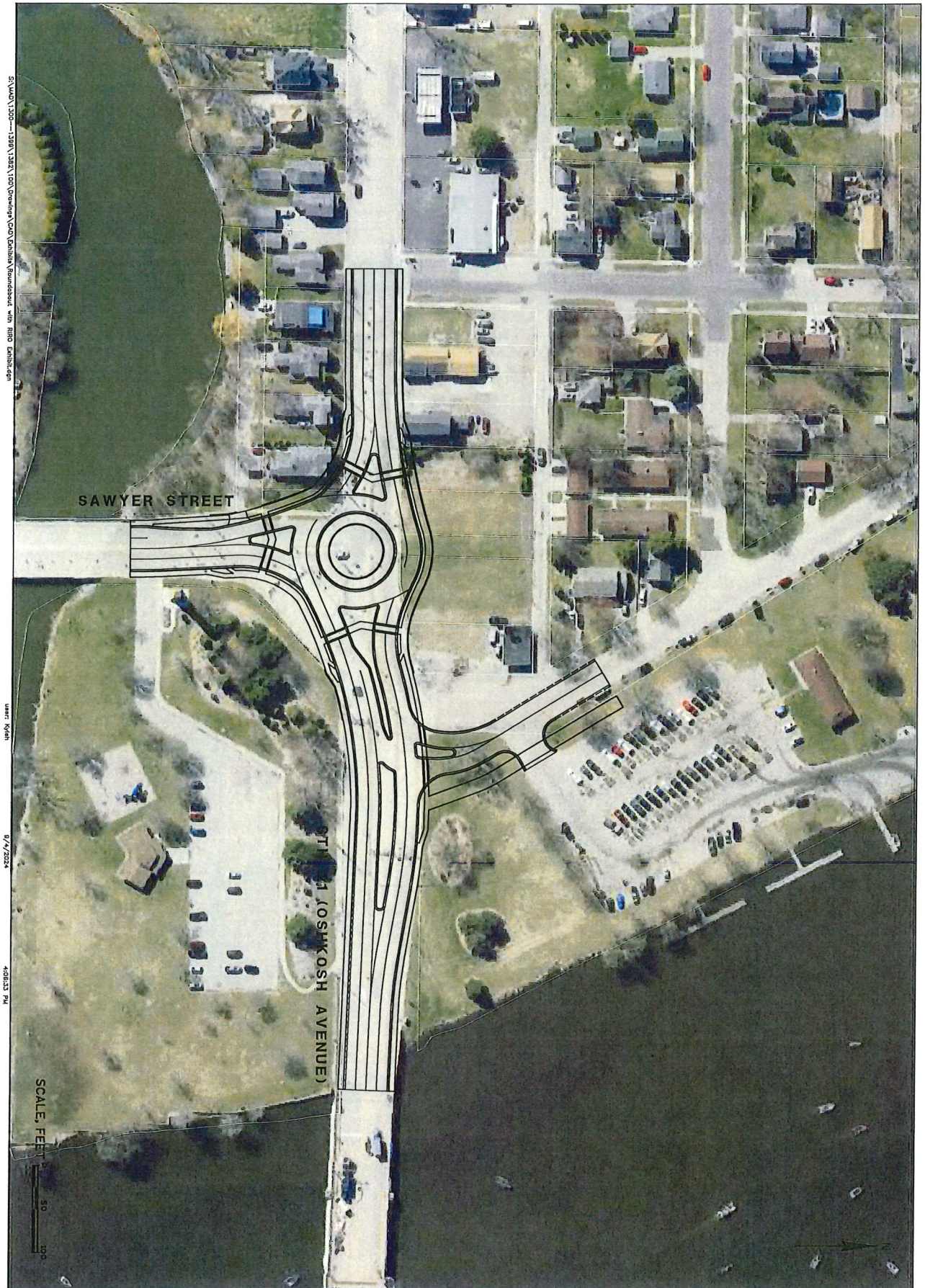
SA
STRAND
ASSOCIATES

FIGURE
1382.100



ALTERNATIVE 2 COMBINED ROUNDABOUT

**OSHKOSH AVENUE AND SAWYER STREET INTERSECTION
CITY OF OSHKOSH
OSHKOSH, WI**



**ALTERNATIVE 3
ROUNDBOUT WITH RAINBOW DRIVE RIGHT-IN/RIGHT-OUT/LEFT-IN**

**OSHKOSH AVENUE AND SAWYER STREET INTERSECTION
CITY OF OSHKOSH
OSHKOSH, WI**



TO: Honorable Mayor and Members of the Common Council
FROM: Ray Maurer, Parks Director
DATE: January 28, 2025
SUBJECT: Res 25-45 Approve Revenue Facilities Operating Budget Amendment for Menominee Park Amusement Train Operation Repairs (\$50,000)

BACKGROUND

The adopted 2025 Parks Revenue Facilities Fund budget did not include an operating budget for the amusement ride area at Menominee Park. The amusement area has been challenged with staffing issues and operational expense increases the past few years. The Parks Revenue Facilities Fund has a goal of revenues exceeding expenditures to maintain operations and a positive fund balance.

Since 2019, staff has modified operating dates, hours and staffing levels in attempts to maintain a positive fund balance. In 2019, the area was open 7 days a week from 11am to 7pm. In 2021, the area was open 4 days a week from 11am to 7pm. In 2022 and 2023, the area was open 3 days a week from 1pm to 7pm. Due to the Pratt Trail road reconstruction, the area was closed in 2024. Additionally, Parks Department special events such as Brews on the Bay and Bubble Bonanza were scheduled near the amusements area in an attempt to increase ridership and exposure for the rides.

At the October 14, 2024 Advisory Park Board meeting, discussion took place about discontinuation of the amusement area for the above reasons. Advisory Park Board members admittedly had a difficult time coming to the consensus that the amusement ride area should be discontinued. At the October 28, 2024 Common Council budget workshop, Council members had this same difficult discussion and ultimately it was decided not to include the amusement ride area in the 2025 budget.

ANALYSIS

With the recent media reports of the discontinuation of the amusement area, the public has expressed an interest in the continuation of the amusement area while emphasizing a variety of public/private opportunities to assist with amusement ride operations and improvements. City staff has had many recent discussions with potential partners and Common Council members interested in continuing the amusement area if sustainable public/private partnerships are developed. Discussions have included the Oshkosh Area Community Foundation staff and a fund is established there for interested individuals to contribute to the amusement ride operations and improvements.

To encourage these continued conversations about partnerships, city staff is requesting that the Common Council approve a Parks Revenue Facilities Fund budget amendment to include \$50,000 from the American Rescue Plan Act (ARPA) interest earnings. These funds would be utilized to begin to make the necessary repairs and improvements to the amusement ride area to allow for operations in 2025.

The recruitment of seasonal, part-time staff to operate the amusement area would begin immediately as staffing for this service has been challenging the past number of years.

FISCAL IMPACT

The immediate fiscal impact is \$50,000 with funds to be transferred from A/N 02240610-7470 ARPA Interest Earnings to A/N 02550610-5299-11423 Transfer from Other Funds. This will provide funding in A/N 02550610-6417 (\$4,000) and A/N 02550610-6529 Non-Inventory Supplies (\$46,000) to allow staff to begin ordering necessary materials and supplies. At an upcoming Common Council meeting, a separate budget

amendment will be requested to establish a full operating budget for the amusement ride area in 2025.

RECOMMENDATION

Staff recommends that Council approve this resolution.

Attachments

RES 25-45

01/28/2025

25-45

RESOLUTION

CARRIED

5-1

PURPOSE: APPROVE PARKS REVENUE FACILITIES 2025 OPERATING BUDGET AMENDMENT FOR MENOMINEE PARK AMUSEMENT TRAIN OPERATION REPAIRS (\$50,000)

INITIATED BY: PARKS DEPARTMENT

WHEREAS, the Common Council has adopted the 2025 Operating Budget, which is on file in the Office of the City Clerk and available for public inspection; and

WHEREAS, in response to public support of the continued operation of the Menominee Park Amusement area staff is requesting amendments to the 2025 Revenue Facilities Operating Budget to provide funding to begin ordering necessary supplies and materials for the Menominee Park Amusement Train Repairs in anticipation of continuing operations for 2025.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that the 2025 Revenue Facilities Operating Budget, on file in the City Clerk's Office, is hereby amended as follows:

To transfer funds \$50,000 from A/N 02240610-7470 ARPA Interest Earnings to A/N 02550610-5299-11423

To provide \$4,000 in funding within A/N 02550610-6417-11423

To provide \$46,000 funding within A/N 02550610-6529-11423 Non-Inventory Supplies



DATE: January 28, 2025

SUBJECT: Special Meeting with Oshkosh Taxpayers, Council, and City Staff Regarding Recent Property Tax Bill (Esslinger)



TO: Honorable Mayor and Members of the Common Council
FROM: John Fitzpatrick, Interim City Manager / Director of Admin Services
DATE: January 28, 2025
SUBJECT: Procedure for Council Members to Place Items on a Council Agenda (Esslinger)

BACKGROUND

At Councilor Esslinger's request, this item was placed on the agenda for discussion at the September 10, 2024 meeting. Mayor Mugerauer volunteered to draft a process for Council's consideration. He provided an update at the October 8, 2024 meeting that he was still working on that draft. The item was again placed on the agenda for the January 14, 2025 meeting at Councilor Esslinger's request. Unfortunately, Mayor Mugerauer was unable to attend that meeting. Councilors discussed the item, but ultimately determined that it should be brought back at the next meeting so that Mayor Mugerauer would be able to weigh in on the discussion and potentially provide an update on his progress. As a follow-up to the meeting, staff prepared a newsletter article outlining the current process for Council to place items on the agenda and published that article on January 17, 2025.

Links to those meeting discussions as well as the newsletter article can be found below. Staff is also providing links to the most recent memo to Council regarding the timing of agenda items, as well as a link to the Council Rules adopted in April 2024.

- [Discussion from September 10, 2024 Council Meeting](#)
- [Discussion from October 8, 2024 Council Meeting](#)
- [Discussion from January 14, 2025 Council Meeting](#)
- [January 17, 2025 Newsletter from Interim City Manager](#) (item #2 outlines current process)
- [Council Rules Adopted April 16, 2024](#) (agenda discussed in Section I (D))
- [July 25, 2023 Memo from City Manager Rohloff to Council re Agenda Deadlines](#)

Attachments

Meeting Handout: Draft Process for Placing Items on Agenda (Mugerauer)

PROCESS FOR COUNCIL MEMBERS TO PLACE AN ITEM ON AN AGENDA

An agenda shall be prepared for all City Council meetings by the City Manager.

An item may be placed on the agenda by the City Manager, Mayor, or any other Council member.

An item recommended for placement on an agenda may be removed from the agenda by the City Manager or Mayor. If the City Manager or Mayor removes an item from the agenda, the item shall be restored to the agenda upon the request of two or more Council members. If unable to restore the requested item due to Open Meetings Law notice requirements, the item shall be placed on the agenda of the next regularly scheduled Council meeting.

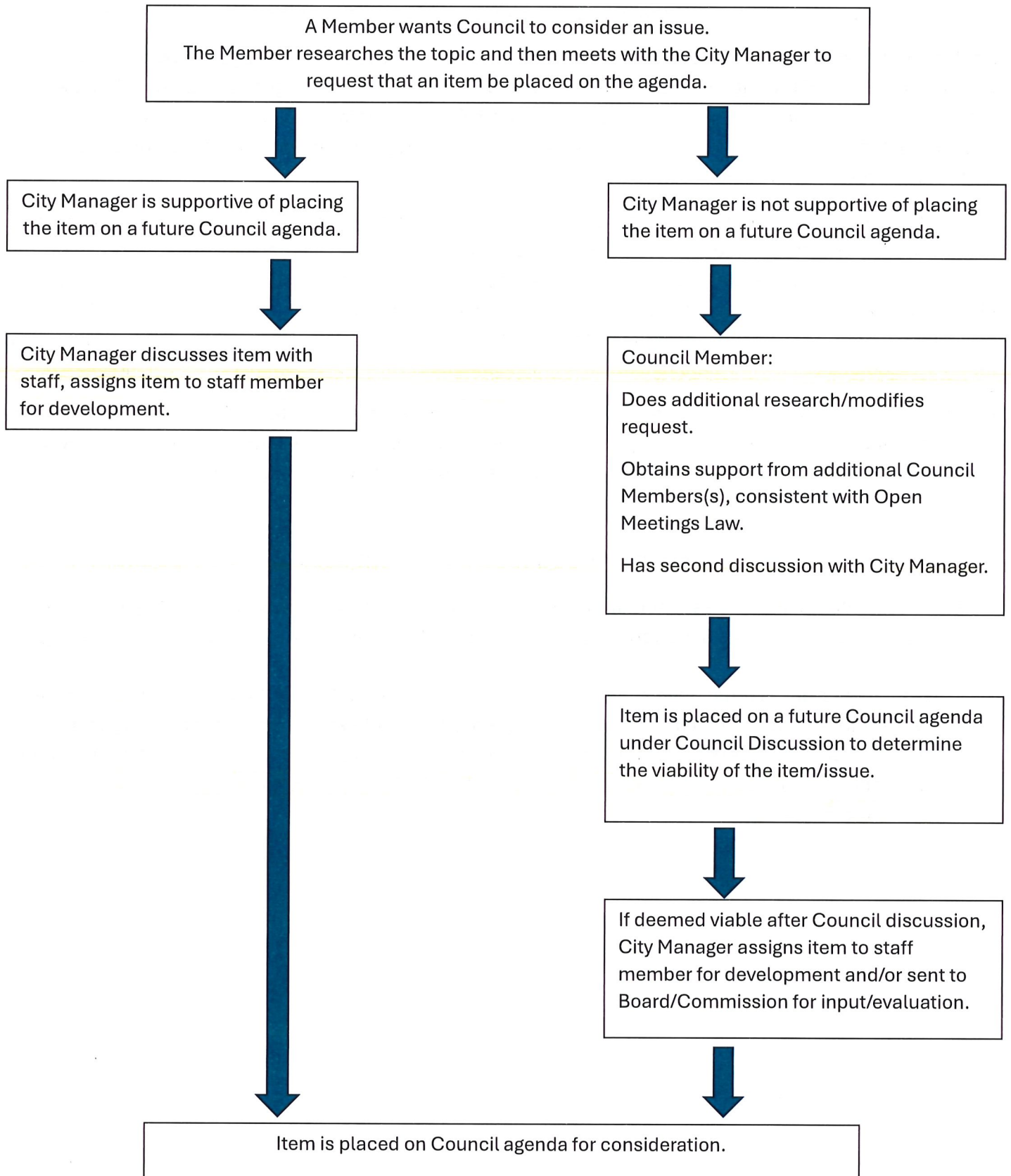
In practice, Council members should have the support of a second Council member when approaching the City Manager with a request to put an item on an agenda. If the City Manager is not supportive of placing an item on an agenda, a Council Member may use the Council Discussion/Direction to City Manager/Future Agenda Items time during a Council meeting to gauge the full Council's interest in advancing their idea. This process allows staff to determine broad Council interest before expending staff resources, and Council Members to discuss ideas in an open forum. The process is diagrammed below.

If an item has been postponed at a previous meeting to a date certain, the item will appear on the agenda of the meeting to which that item was postponed. The motion to postpone cannot be overridden by a request from two or more Council members to set the item for a different meeting date.

ADDITIONAL COUNCIL RULES UPDATES

- Agenda items and issues acted upon by Council cannot return to a subsequent meeting agenda for one year, except as a motion to reconsider requested by a member voting on the prevailing side.
- Council Members must have agenda items submitted no later than 4:00PM on the Tuesday one week prior to the Council meeting. Council members should keep in mind that additional time may be needed to work with staff to put items into resolution or ordinance form or if clarifications are necessary; which could delay placement on the Council agenda to the next regularly scheduled meeting.

PROCESS FOR COUNCIL MEMBERS TO PLACE AN ITEM ON AN AGENDA





DATE: January 28, 2025

SUBJECT: Special Council Meeting, February 10, 2025, 1:30 p.m. at Becket's Restaurant (see attached draft agenda)

Attachments

2025 02 10 Draft Meeting Notice



**OSHKOSH COMMON COUNCIL
NOTICE OF MEETING
BECKET'S RESTAURANT
2 JACKSON ST.
OSHKOSH, WISCONSIN
February 10, 2025
1:30 PM**

If anyone requires reasonable ADA accommodations, please contact the office of the City Manager at citymgr@oshkoshwi.gov, or phone 920-236-5002.

The OSHKOSH COMMON COUNCIL may observe and/or participate in a meeting being held at Becket's, 2 Jackson St. on Monday, February 10, 2025 at 1:30 p.m. with State Representative Lori Palmeri and State Representative Nate Gustafson to discuss the following:

- Rules for Obtaining Nomination Signatures for Running for Office
- Eliminating Property Taxes
- Local Gas Tax to Fund Road Projects
- Moving April Elections to November
- Allowing Local Governments to Require Residency for City Manager



DATE: January 28, 2025

SUBJECT: Workshop on the Housing Program, February 11, 2025, 5:00 p.m.



TO: Honorable Mayor and Members of the Common Council
FROM: John Fitzpatrick, Interim City Manager / Director of Admin Services
DATE: January 28, 2025
SUBJECT: Cooperative Purchase of Microsoft Licensing (\$30,650.73)

BACKGROUND

This memo summarizes the 2025 software order of Microsoft Exchange licensing as part of our IT Division's software maintenance for our e-mail infrastructure. The IT division 2025 operating budget has funds allocated for this upgrade.

ANALYSIS

IT and Purchasing has confirmed the State of Wisconsin Contract with SHI International Corp. (#505ENT-M23-NASPOSVAR-03) offered the lowest price for our 2025 Microsoft licensing needs.

FISCAL IMPACT

This purchase will have a total fiscal impact of \$30,650.73. Funding for these licenses would be charged to the 2025 Information Technology division operating budget A/N#: 01000110 6417 (\$30,650.73).

RECOMMENDATION

Section 12-15 of the Municipal Code provides that subject to approval of the City Manager, cooperative purchases pursuant to a contract with any other local, state or federal governmental unit or agency may be made without following a competitive bidding or quotation process. In accordance with Section 12-15 of the Municipal Code, and because this cooperative purchase is in excess of \$25,000, I am hereby submitting a report of this purchase to the Common Council. If you have any questions about this purchase, please contact me or IT Manager Tony Neumann.



TO: Honorable Mayor and Members of the Common Council
FROM: Jon Urben, General Services Manager
DATE: January 28, 2025
SUBJECT: Professional Services - Nail Care at Oshkosh Seniors Center (\$44,000.00)

BACKGROUND

The Senior Services Division has engaged Professional Nail & Foot Care and The Pampered Foot, LLC to provide nail care services to clients at the Oshkosh Seniors Center. The fees paid by users of this service fully cover the costs associated with delivery of this service. These services, provided by Registered Nurses, include health checks, specialized wound care if needed, nail checks, and nail trimming as needed. The Oshkosh Seniors Center offers these services as they enhance the quality of life for participants.

ANALYSIS

The Senior Services Division received proposals from several providers to offer these services throughout calendar year 2025. The city engaged these providers to provide similar services in the past and staff and users both have been very pleased with the outcome of those services. Professional Foot & Nail Care will be providing service on Tuesdays and Wednesdays. The Pampered Foot, LLC will provide service on the 3rd and 4th Fridays of each month. Each provider will see 12 participants per day and appointments are often booked out at least three months in advance due to demand.

FISCAL IMPACT

The total fiscal impact for this engagement is \$44,000.00. The project will be charged to A/N#: 02310760 6417 (3rd Party Contracted Service) of the operating budgets of the Senior Services Division. All fees to offer this service are fully offset by user fees.

RECOMMENDATION

Chapter 12 of the Municipal Code of the City of Oshkosh provides that professional services of a specialized nature may be procured without the use of competitive bidding or quotation process. In accordance with Section 12-16 of the Code, I am hereby submitting this report regarding this professional services engagement. Please contact me if you have any questions concerning this agreement.



DATE: January 28, 2025

SUBJECT: Strategic Plan Dashboard Updated for 4th Quarter

Background

The [City of Oshkosh 2023-2024 Strategic Plan Dashboard](#) has been updated for the fourth quarter. For more information about this plan, or prior plans, please visit our [Strategic Plan web page](#).



DATE: January 28, 2025
SUBJECT: Outstanding Issues

Attachments

Outstanding Issues 01.28.25

City of Oshkosh
Status of Outstanding Issues

Date of Initial Request	Affected Department(s) (if applicable)	Title of Issue	Current Status	Next Status Report/Update	Other Notes
1/10/2023	DPW/Legal	Sanitary District Negotiations	Mediation session scheduled for late September was postponed.	TBD	Closed Session with Council will be needed in the near future due to postponement of mediation session. Updated provided by City Attorney Lorenson via email to Council on December 19, 2024.
4/16/2024	DPW & Community Development	Undergrounding Utilities	Council workshop held October 22nd.	3/25/2025	Follow-up with Council needed now that workshop has been held.
4/23/2024	Community Development	Review processes and municipal codes pertaining to commercial and residential development to ensure the City's codes and processes are encouraging growth within the city.	A consultant was selected and staff is working with them to draft agreement.	2/11/2025	
5/14/2024	Transportation	Parking Restrictions Review	Staff analyzing Polco survey results and will forward to Council and Transportation Committee once completed. Staff will prepare options for consideration and schedule for Committee review and recommendation to Council.	TBD	Transportation Committee found "no compelling reasons" to change the existing overnight parking regulations on 12/10/2024 and recommends retaining the current standard. This information as well as additional research was shared with Council in late December of 2024.
11/6/2024	Fire	Review of Proposed Fire Training Facility / Facility Options	Council established a contingency account of \$7.7 million in 2025 CIP for Fire training facility or other Fire Department facility options.	TBD	This item is on hold due to departmental staffing changes.
11/12/2024	Public Works	West 7th Avenue	Staff is proceeding with consultant to perform the hydrogeology services required. The contractor could begin sometime in January.	2/11/2025	Agreement is anticipated to be on Council agenda for consideration on February 11th.
11/26/2024	Public Works / Finance / Legal	A) Education on how special assessments are developed for annexations. B) Special Assessment Deferral Policy. C) Special Assessment Code Updates.	At the 1/14/25 Council meeting, staff proposed potential changes to Section 21-10 of the Municipal Code pertaining to payment of connection charges. The proposed change would allow for residents to pay for connection charges with an installment plan, irrespective of when they choose to connect.	2/27/2025	After receiving support from Council during discussion at the 1/14/2025 meeting, staff is working on implementing the proposed changes and hopes to have it ready for Council approval in February.