



**OSHKOSH COMMON COUNCIL AGENDA
COUNCIL CHAMBERS, CITY HALL
OSHKOSH, WISCONSIN
February 25, 2025**

If anyone requires reasonable ADA accommodations, please contact the office of the City Manager at citymgr@oshkoshwi.gov, or phone 920-236-5002.

To send written correspondence to the Council, mail it to the City Manager, place it in the City Hall dropbox, or email it to council@oshkoshwi.gov (prior to the Council meeting).

- A. CALL TO ORDER** (6:00 p.m.)
- B. ROLL CALL**
- C. OATH OF OFFICE FOR CITY MANAGER**
- D. INVOCATION - VOTING FIRST**
Councilor Stephenson
[Invocation #3](#)
- E. PLEDGE OF ALLEGIANCE**
Carl Traeger Elementary & Middle Schools
- F. INTRODUCTION OF STAFF**
Dan LaBuda, Electrical Traffic Manager
Brian Schuldes, Assistant Police Chief
Andy Lecker, Captain of Operations
- G. CITIZEN STATEMENTS TO COUNCIL**
(Citizens are to address the Council only. Statements are limited to five (5) minutes; they must address items that are not listed on the Council meeting agenda, are limited to issues that have an impact on the City of Oshkosh and the Common Council may address at a future meeting, and must not include endorsements of any candidates or other electioneering.) If you require more time please inform the Mayor at the beginning of your presentation.
- H. CONSENT AGENDA ITEMS**
(Consent Agenda items are those items of a routine administrative nature that are voted on by the Council in a single roll call vote. Staff recommends approval of all items. Any member of the public or Common Council may request that an item be removed from the Consent Agenda for discussion.)
 - 1. Report of Bills**

2. Receipt & Filing of Minutes - Museum Arts and Culture Board, 01.08.2025
3. Receipt & Filing of Claim Filed with the City's Insurance Company - 1508 Koeller Oshkosh LLC
4. Receipt & Filing of Claim Filed with the City's Insurance Company - Countryside Estates North Condominium No 17
5. Receipt & Filing of Claim Filed with the City's Insurance Company - Rene & Byron Malsin
6. Receipt & Filing of Claim Filed with the City's Insurance Company - Nancy Nigl
7. Receipt & Filing of Claim Filed with the City's Insurance Company - Lester Rice
8. Receipt & Filing of Claim Filed with the City's Insurance Company - Dorothy Witzke
9. Res 25-62 Approve Land Acquisition from Part of 423 North Main Street (Plan Commission Recommends Approval)
10. Res 25-63 Approve Final Plat for the Creation of an 18-Lot Single-Family Residential Subdivision at the Former Washington Elementary School Property, 929 Winnebago Avenue (Washington School Final Plat) (Plan Commission Recommends Approval)
11. Res 25-64 Approve Specific Implementation Plan for a Multi-Family Residential Development at 0 Bowen Street, Commonly Known as Vacant Property Located Near the Southwest Corner of East Murdock Avenue and Bowen Street (Parcel 1504830300) (Plan Commission Recommends Approval)
12. Res 25-65 Approve Purchase of Lighting Poles and Fixtures from Enterprise Lighting LTD for the Central Street Reconstruction Project 25-08 (\$42,845.60)
13. Res 25-66 Approve Purchase of Lighting Poles and Fixtures from Enterprise Lighting LTD for the 15th Street Reconstruction Project 25-07 (\$48,201.30)
14. Res 25-67 Approve Initial Resolution for Special Assessments for Sanitary Sewer Main and Laterals (New and Relay), Water Main and Laterals (New and Relay), and Storm Sewer Mains and Laterals (New and Relay) Relating to Contract No. 25-02
 - Nebraska Street (West 16th Avenue to West 8th Avenue)
 - West 9th Avenue (100' east of Nebraska Street and 100' west of Nebraska Street)
 - West 10th Avenue (100' east of Nebraska Street and 100' west of Nebraska Street)
 - West 11th Avenue (100' east of Nebraska Street and 100' west of Nebraska Street)
 - West 12th Avenue (100' east of Nebraska Street and 100' west of Nebraska Street)
 - West South Park Avenue (100' east of Nebraska Street and 100' west of Nebraska Street)
 - West 14th Avenue (100' east of Nebraska Street and 150' west of Nebraska Street)
 - West 15th Avenue (100' east of Nebraska Street and 100' west of Nebraska Street)

- West 16th Avenue (Oregon Street to 100' east of Nebraska Street)

15. Res 25-68 Award Bid for Public Works Contract No. 25-05 to Advance Construction, Inc. for Waugoo Avenue Reconstruction (\$2,090,312.17)
16. Res 25-69 Approve Special Event - Run Away Shoes to Utilize City Streets for the Run Away to the Bay, April 12, 2025
17. Res 25-70 Approve Special Event - Run Away Shoes to Utilize City Streets for the Oshkosh Half Marathon & Loop the Lake, April 26, 2025
18. Res 25-71 Approve Special Event - Winnebago Audubon Society and Oshkosh Bird Fest Committee to Utilize Menominee Park for the Oshkosh Bird Fest, May 3, 2025
19. Res 25-72 Approve Special Event - Ardy & Ed's Drive In to Utilize City Streets for the Ardy & Ed's Cruise Nights, May 22, June 26, July 17, August 21 & September 18, 2025
20. Res 25-73 Approve Special Event - Father Carr's Place 2 Be to Host the CaRRnival for Kids in the Parking Lot of 1062 N Koeller St., May 31, 2025
21. Res 25-74 Approve Special Event - The ALS Association to Utilize Menominee Park Trail & Sidewalks for the Walk to Defeat ALS, September 20, 2025
22. Res 25-75 Approve Class "B" Beer Fermented Malt Beverage License

I. ITEMS REMOVED FROM CONSENT AGENDA

J. NEW ORDINANCES *(NOTE: It is anticipated that there will be no formal action taken at this meeting on items marked with an asterisk (*) unless Council formally waives the rules.)*

23. *Ord 25-76 Amend Ordinance 19-7.1 Regarding Display of Boat Launch Permit

K. NEW RESOLUTIONS

24. Res 25-77 A Resolution of the Common Council of the City of Oshkosh, Wisconsin, Requesting Legislative Relief to Create Consistency in Fireworks Enforcement Throughout the State of Wisconsin
25. Res 25-78 A Resolution of the Common Council of the City of Oshkosh, Wisconsin, Requesting that the State Legislature Permit Municipalities to use a Prior Year's Property Valuation
26. Res 25-79 Approve Setting Public Hearing Date for Partial Right-of-Way Vacation Marion Road (Plan Commission Recommends Approval)
27. Res 25-80 Approve Adjustment to GO Transit's Paratransit Service Hours (Transportation Committee Recommends Approval)
28. Res 25-81 Approve Recommendation for the Layout of Bowen Street in the Area of the Intersection of Mill Street and Waugoo Avenue
29. Res 25-82 Budget Amendment for 2025 Fire Special Revenue Fund Funding Assistance Program to Approve an Increase in Expenditures (\$4,800.00)

L. COUNCIL DISCUSSION, DIRECTION TO CITY MANAGER & FUTURE AGENDA ITEMS

30. Discussion and Direction to City Manager

- A.** Biennial Budget (Larson)
- B.** Funding Possibilities for Coordination of Shelter During Extreme Cold (Buelow)
- C.** Overnight On-Street Parking Study Update

31. Future Agenda Items, Meetings, and Workshops

- A.** Process to Place Items on a Council Agenda, March 11, 2025

M. COUNCIL MEMBER ANNOUNCEMENTS & STATEMENTS

N. CITY MANAGER ANNOUNCEMENTS & STATEMENTS

- 32.** Cooperative Purchase of One Ton Pickup Truck from Ewald Automotive Group for the Forestry Division (\$50,546.00)
- 33.** Cooperative Purchase of One Ton Pickup Truck from Ewald Automotive Group for the Water Utility Division (\$52,744.00)
- 34.** Cooperative Purchase of Two Zero Turn Mowers from Joe's Power Center for the Cemetery Division (\$27,108.00)
- 35.** Cooperative Purchase of Sidewalk Tractor from Service Motor Company for the Streets Division (\$54,034.01)
- 36.** Citizen Snow Removal Reminders
- 37.** Outstanding Issues

O. ADJOURN



TO: Honorable Mayor and Members of the Common Council
FROM: Julie Calmes, Director of Finance
DATE: February 25, 2025
SUBJECT: Report of Bills

Background

The items below are being presented for approval by the Oshkosh Common Council. These items have been properly audited and certified by the City Comptroller and are herewith submitted for your allowance in the amount of \$47,298,726.62

Bills paid February 7 and 14, 2025	\$3,229,312.57
Payroll paid February 14, 2025	\$1,193,700.87
Regular cycle payables paid throughout the month of January	\$42,203,975.87
Regular UMR payables paid throughout the month of January	\$671,737.31

Attachments

02072025 Check run
January 2025 UMR
January 2025 Vouchers
02142025 Check run

CHECK NUMBER	CHECK DATE	VENDOR NAME	AMOUNT
12618	02/07/2025	AUTOMATED COMFORT CONTROLS INC	921.25
12619	02/07/2025	AIRGAS USA LLC	2,986.39
12620	02/07/2025	ALL ABOUT COMPUTERS INC	640.00
12621	02/07/2025	APPLETON SIGN COMPANY	249.86
12622	02/07/2025	AUTOMATIC ENTRANCES OF WI INC	3,037.52
12623	02/07/2025	BELSON CO	250.00
12624	02/07/2025	CARRICO AQUATIC RESOURCES INC	2,159.21
12625	02/07/2025	CARYN BEHLMAN	98.70
12626	02/07/2025	CINTAS CORPORATION NO 2	926.96
12627	02/07/2025	CORE AND MAIN LP	3,875.00
12628	02/07/2025	CENGAGE LEARNING INC	1,659.20
12629	02/07/2025	GANNETT WISCONSIN LOCALIQ	725.06
12630	02/07/2025	HYDRO CORP	8,781.00
12631	02/07/2025	JOHN ZARATE	25.20
12632	02/07/2025	JULIE CALMES	156.21
12633	02/07/2025	LEAGUE OF WISCONSIN MUNICIPALITIES MUTUAL INS	82,113.62
12634	02/07/2025	MACQUEEN EQUIPMENT GROUP	7,053.68
12635	02/07/2025	MANDI KATION	90.30
12636	02/07/2025	MCC INC	1,642.97
12637	02/07/2025	MILPORT ENTERPRISES INC	4,425.51
12638	02/07/2025	MONROE TRUCK EQUIPMENT	1,743.33
12639	02/07/2025	NORTHERN LAKE SERVICE INC	1,821.12
12640	02/07/2025	OSHKOSH CITY CAB CO INC	103,513.50
12641	02/07/2025	OSHKOSH CONVENTION AND VISITORS BUREAU INC	21,029.09
12642	02/07/2025	PACKER CITY INTL TRUCKS INC	1,283.50
12643	02/07/2025	PLYMOUTH LUBRICANTS	361.25
12644	02/07/2025	POMP'S TIRE SERVICES INC	628.56
12645	02/07/2025	POWERDMS INC	6,651.50
12646	02/07/2025	PSYCHOLOGIE CLINIQUE SC	650.00
12647	02/07/2025	QUALITY TRUCK CARE CENTER INC	10,434.29
12648	02/07/2025	RED SHOES INC	2,250.00
12649	02/07/2025	REINDERS INC	6,178.88
12650	02/07/2025	SEILER INSTRUMENT AND MFG CO INC	1,055.00
12651	02/07/2025	SERVICEMASTER BLDG MAINTENANCE	4,820.00
12653	02/07/2025	MCCLONE	49,110.00
12654	02/07/2025	TYLER TECHNOLOGIES INC	99,178.88
12655	02/07/2025	ON TIME EMBROIDERY INC	779.00
12656	02/07/2025	WALLY SCHMID EXCAVATING INC	2,271.00
12657	02/07/2025	WI PUBLIC SERVICE CORP	84,351.67
12658	02/07/2025	WINDOW GENIE OF APPLETON AND OSHKOSH	880.00
12659	02/07/2025	WINNEBAGO COUNTY TREASURER	92,006.72
5004379	02/07/2025	SWITCHGEAR POWER SOLUTIONS LLC	1,440.00
5004380	02/07/2025	ASSOCIATED APPRAISAL CONSULTANTS INC	31,137.92
5004381	02/07/2025	BOUND TREE MEDICAL LLC	3,625.95
5004382	02/07/2025	BRANDON C NIELSEN	21.00
5004383	02/07/2025	BRITTANY OR CALEB VERTZ	86.51

5004384	02/07/2025 C SWEETING PLUMBING LLC	8,949.00
5004385	02/07/2025 CATALIS TAX AND CAMA INC	800.00
5004386	02/07/2025 CHERRY TREE DENTAL LLC	119.37
5004387	02/07/2025 CHRIS HAEDT	65.10
5004388	02/07/2025 CHURCH OF JESUS CHRIST OF LATTER DAY SAI	101.38
5004389	02/07/2025 CONSTRUCTIVE ANALYTICS LLC	11,000.00
5004390	02/07/2025 DIGGERS HOTLINE INC	12,351.50
5004391	02/07/2025 EMMA DZIENGELESKI	52.50
5004392	02/07/2025 ENVIRONMENTAL HAZARDS SERV LLC	57.60
5004393	02/07/2025 EXCEL ENGINEERING INC	1,000.00
5004394	02/07/2025 GARTMAN MECHANICAL SERVICES	350.00
5004395	02/07/2025 GRAYS INC	7,874.00
5004396	02/07/2025 GUNDERSON CLEANERS INC	1,695.09
5004397	02/07/2025 H & P RENTALS LLC	38.01
5004398	02/07/2025 HENRY SCHEIN INC	549.73
5004399	02/07/2025 ROAD EQUIPMENT PARTS CENTER	578.88
5004400	02/07/2025 JOHN GREGORIUS	284.94
5004401	02/07/2025 K & P DEVELOPMENT LLC	45.97
5004402	02/07/2025 K AND C PEST	245.00
5004403	02/07/2025 KIMBERLY ANN WEGGELAND	265.00
5004404	02/07/2025 KLINK HYDRAULICS LLC	404.78
5004405	02/07/2025 LAWSON PRODUCTS, INC	1,082.20
5004406	02/07/2025 RELX INC	315.00
5004407	02/07/2025 MOUNTAIN BAY SCUBA	1,255.00
5004408	02/07/2025 NAPA AUTO PARTS	1,002.86
5004409	02/07/2025 NIELSON COMMUNICATIONS INC	290.00
5004410	02/07/2025 OLSON TRAILER AND BODY LLC	4,978.00
5004411	02/07/2025 ALLISON GARNER	61.00
5004412	02/07/2025 AURORA MEDICAL CENTER INC	99.21
5004413	02/07/2025 BECK/MONTANA STEIER ROBERT	253.20
5004414	02/07/2025 BUTKOVICH AARON/BROOKE	2,622.12
5004415	02/07/2025 CORELOGIC INC	62.49
5004416	02/07/2025 FVS BANK	751.02
5004417	02/07/2025 HALVERSON BRADY/PAUL & STE	3,313.39
5004418	02/07/2025 MARTIN CHAD/THERESA	231.56
5004419	02/07/2025 NEW TITLE SERVICES INC	169.44
5004420	02/07/2025 NORTH SHORE BANK	765.37
5004421	02/07/2025 OSHKOSH HEATING AND AIR LLC	914.00
5004422	02/07/2025 RUSCH PROPERTIES LLC	575.00
5004423	02/07/2025 RUSCH PROPERTIES LLC	1,864.74
5004424	02/07/2025 SIMPSON JOHN J	2,527.54
5004425	02/07/2025 SPANBAUER/MARIE L BO GERALD J	360.00
5004426	02/07/2025 TRICITY NATIONAL BANK	5,124.78
5004427	02/07/2025 TRICITY NATIONAL BANK	1,506.54
5004428	02/07/2025 ZUEHLKE ARICK S/MOLLY E	231.56
5004429	02/07/2025 OPERATION DREAM NORTH INC	1,921.06
5004430	02/07/2025 OSHKOSH CHAMBER OF COMMERCE	60.00

5004431	02/07/2025 CITY OF OSHKOSH	30.00
5004432	02/07/2025 OSHKOSH HERALD LLC	873.18
5004433	02/07/2025 PER MAR SECURITY AND RESEARCH CORP	17,292.00
5004434	02/07/2025 BINDER LIFT INC	1,802.10
5004435	02/07/2025 PINE INVESTMENTS OF OSHKOSH LLP	79.50
5004436	02/07/2025 POLICY CONFLUENCE INC	19,500.00
5004437	02/07/2025 NADINE M HUTMAKER	2,775.00
5004438	02/07/2025 PUBLIC SERVICE COMMISSION OF WI	1,561.13
5004439	02/07/2025 AIDAN C SALZER	35.92
5004440	02/07/2025 SARAH DANAHY	455.00
5004441	02/07/2025 SCHMITT TITLE LLC	71.41
5004442	02/07/2025 SERVPRO OF APPLETON AND SERVPRO OF WINNEBAGO COUNT	1,890.73
5004443	02/07/2025 SOUTHSIDE TIRE CO INC	2,254.76
5004444	02/07/2025 COREWELL HEALTH WEST OCCUPATIONAL HEALTH	197.00
5004445	02/07/2025 STATE BAR OF WISCONSIN	253.10
5004446	02/07/2025 THE TITLE EXCHANGE	96.85
5004447	02/07/2025 TODD MUEHRER	27.30
5004448	02/07/2025 TOYS FOR TRUCKS INC	2,083.80
5004449	02/07/2025 UNITED PARCEL SERVICE	112.24
5004450	02/07/2025 U S POST OFFICE	300.00
5004451	02/07/2025 US SIGNAL COMPANY LLC	54.33
5004452	02/07/2025 VERMEER WISCONSIN INC	1,647.88
5004453	02/07/2025 WALT'S PETROLEUM SERVICE INC	508.50
5004454	02/07/2025 WATERMARK47 INC	1,486.00
5004455	02/07/2025 WHEEL AND SPROCKET INC	33,146.68
5004456	02/07/2025 WI DEPT OF FIN. INSTITUTIONS	20.00
5004457	02/07/2025 WINNEBAGO COUNTY TREASURER	5.00
5004458	02/07/2025 ZEINERT JULIE	103.39
5004459	02/07/2025 ZILLGES MATERIALS INC	550.00
		<u>817,504.04</u>

CHECK NUMBER	CHECK DATE	CHECK TYPE	VENDOR NUMBER	VENDOR NAME	AMOUNT
110381	01/06/2025	MANUAL	27018	UMR	126.45
110391	01/06/2025	MANUAL	27018	UMR	75.00
110401	01/06/2025	MANUAL	27018	UMR	149.97
110411	01/06/2025	MANUAL	27018	UMR	364.00
110421	01/06/2025	MANUAL	27018	UMR	202.38
110431	01/06/2025	MANUAL	27018	UMR	333.42
110441	01/06/2025	MANUAL	27018	UMR	2,456.27
110451	01/06/2025	MANUAL	27018	UMR	146.33
110461	01/06/2025	MANUAL	27018	UMR	23.30
110471	01/06/2025	MANUAL	27018	UMR	170.36
110481	01/06/2025	MANUAL	27018	UMR	38,999.47
110491	01/06/2025	MANUAL	27018	UMR	228.66
110501	01/13/2025	MANUAL	27018	UMR	141,229.98
110511	01/13/2025	MANUAL	27018	UMR	183.90
110521	01/13/2025	MANUAL	27018	UMR	240.00
110531	01/13/2025	MANUAL	27018	UMR	195.70
110541	01/13/2025	MANUAL	27018	UMR	518.75
110551	01/21/2025	MANUAL	27018	UMR	290.00
110561	01/21/2025	MANUAL	27018	UMR	38,617.47
110571	01/27/2025	MANUAL	27018	UMR	1,296.62
110581	01/27/2025	MANUAL	27018	UMR	115.00
110591	01/27/2025	MANUAL	27018	UMR	7,962.35
110601	01/27/2025	MANUAL	27018	UMR	831.90
990106251	01/06/2025	MANUAL	27018	UMR	2,300.70
990113251	01/13/2025	MANUAL	27018	UMR	2,224.72
990121251	01/21/2025	MANUAL	27018	UMR	203.31
990127251	01/27/2025	MANUAL	27018	UMR	2,908.95
999010625	01/06/2025	MANUAL	27018	UMR	101,884.48
999011325	01/13/2025	MANUAL	27018	UMR	170,336.52
999012125	01/21/2025	MANUAL	27018	UMR	59,062.58
999012725	01/27/2025	MANUAL	27018	UMR	98,058.77
				TOTAL	<u>\$ 671,737.31</u>

CHECK NUMBER	CHECK DATE	VENDOR NUMBER	VENDOR NAME	AMOUNT
12595	01/01/2025	13835	ASSOCIATED BANK MERCHANT SERVICES	56.11
12652	01/01/2025	23976	BANKCARD USA	659.26
12693	01/01/2025	19438	DEPOSITORY TRUST CO	2,880,000.00
12715	01/01/2025	19438	DEPOSITORY TRUST CO	438,368.76
12716	01/02/2025	22837	DELTA DENTAL OF WISCONSIN INC	3,063.20
12717	01/02/2025	22837	DELTA DENTAL OF WISCONSIN INC	5,454.80
12718	01/08/2025	22837	DELTA DENTAL OF WISCONSIN INC	8,572.15
12719	01/15/2025	22837	DELTA DENTAL OF WISCONSIN INC	10,414.16
12720	01/22/2025	22837	DELTA DENTAL OF WISCONSIN INC	12,824.80
12721	01/29/2025	22837	DELTA DENTAL OF WISCONSIN INC	10,596.00
12722	01/15/2025	249	FOX VALLEY TECH COLLEGE	2,041,870.25
12724	01/15/2025	534	OSHKOSH AREA SCHOOL DISTRICT	22,562,640.64
12725	01/15/2025	794	WINNEBAGO CO SHERIFF DEPT	9,710,146.98
12726	01/11/2025	13604	BANK ONE	193,899.12
12727	01/06/2025	341	MISSION SQUARE	95,773.54
12728	01/17/2025	341	MISSION SQUARE	163,847.72
12729	01/01/2025	538	CITY OF OSHKOSH	424.49
12730	01/13/2025	585	PITNEY BOWES INC	10,000.00
12731	01/01/2025	27478	SOFTERWARE INC	142.27
12732	01/06/2025	19938	TASC	24,984.55
12733	01/07/2025	19938	TASC	48.69
12734	01/21/2025	19938	TASC	24,984.55
12735	01/28/2025	19938	TASC	828.12
12736	01/15/2025	27018	UMR	126,311.56
12737	01/02/2025	12525	US BANK	1,118,906.26
12738	01/02/2025	12525	US BANK	547,437.52
12739	01/29/2025	12525	US BANK	38,496.88
12740	01/03/2025	25209	US TREASURY	430,577.34
12741	01/17/2025	25209	US TREASURY	423,391.12
12742	01/31/2025	25209	US TREASURY	392,194.57
12743	01/13/2025	1217	WI DEPT OF REVENUE	86,618.10
12744	01/15/2025	811	WI PUBLIC SERVICE CORP	992.42
12745	01/24/2025	1217	WI DEPT OF REVENUE	82,744.46
12746	01/21/2025	812	WI RETIREMENT SYSTEM	62,019.89
12747	01/23/2025	812	WI RETIREMENT SYSTEM	693,633.98
12748	01/31/2025	805	WI DEPT OF TRANSPORTATION	510.00
12749	01/31/2025	1217	WI DEPT OF REVENUE	541.61
				<u>42,203,975.87</u>

CHECK NUMBER	CHECK DATE	VENDOR NAME	AMOUNT
12660	02/14/2025	ADVANCED ASBESTOS REMOVAL INC	4,585.00
12661	02/14/2025	ALL LIFT SYSTEMS LLC	440.00
12662	02/14/2025	AURORA HEALTH CARE	751.00
12663	02/14/2025	BAKER & TAYLOR BOOKS	531.70
12664	02/14/2025	BAYCOM INC	4,534.50
12665	02/14/2025	CENTURYLINK	36.56
12666	02/14/2025	CHEMTRADE CHEMICALS US LLC	4,556.98
12667	02/14/2025	CINTAS CORPORATION NO 2	662.04
12668	02/14/2025	CONSTELLATION ENERGY SERVICES	2,742.72
12669	02/14/2025	CONVERGENT CLAIMS SERVICES, LLC	6,019.12
12670	02/14/2025	CORE AND MAIN LP	145,742.71
12671	02/14/2025	IMAGE 360 INC	1,500.00
12672	02/14/2025	DFI SOLUTIONS IN PRINT INC	3,993.99
12673	02/14/2025	DR HANSEN PLUMBING LLC	10,200.00
12674	02/14/2025	EMMONS BUSINESS INTERIORS	10,289.63
12675	02/14/2025	ENTERPRISE LIGHTING LTD	101,888.64
12676	02/14/2025	FIRE APPARATUS & EQUIPMENT INC	1,466.37
12677	02/14/2025	FIRELINE SPRINKLER CORPORATION	160.00
12678	02/14/2025	FRANK CONTRACTORS LLC	4,945.80
12679	02/14/2025	CENGAGE LEARNING INC	494.85
12680	02/14/2025	GARROW OIL CORP	20,389.47
12681	02/14/2025	GENERAL BOOK COVERS	216.55
12682	02/14/2025	GFL ENVIRONMENTAL	773.98
12683	02/14/2025	GORDON FLESCH COMPANY INC	109.71
12684	02/14/2025	HOWARD ALLEN DAVIS	562.50
12685	02/14/2025	JUSTIFACTS CVS INC	1,841.16
12686	02/14/2025	KURZ INDUSTRIAL SOLUTIONS INC	8,038.77
12687	02/14/2025	KWIK TRIP INC	2,323.85
12688	02/14/2025	MACQUEEN EQUIPMENT GROUP	17,530.10
12689	02/14/2025	MECHANICAL TECHNOLOGIES INC	9,271.00
12690	02/14/2025	MIDWEST TAPE LLC	7,249.50
12691	02/14/2025	MONROE TRUCK EQUIPMENT	48,338.04
12692	02/14/2025	NEENAH FOUNDRY COMPANY MUNICIPAL	107,780.00
12694	02/14/2025	NORTHERN LAKE SERVICE INC	1,200.41
12695	02/14/2025	OSHKOSH CONVENTION AND VISITORS BUREAU INC	14,189.54
12696	02/14/2025	PACKER CITY INTL TRUCKS INC	44.22
12697	02/14/2025	PLYMOUTH LUBRICANTS	3,905.88
12698	02/14/2025	PRIMADATA LLC	16,691.32
12699	02/14/2025	QUALITY TRUCK CARE CENTER INC	2,473.68
12700	02/14/2025	REINDERS INC	492.49
12701	02/14/2025	ROBERT KRAEMER	88.45
12702	02/14/2025	SECURIAN FINANCIAL GROUP INC	20,598.00
12703	02/14/2025	SEILER INSTRUMENT AND MFG CO INC	2,345.57
12704	02/14/2025	SPECIALTY ENGINEERING GROUP LLC	16,000.00
12705	02/14/2025	STAPLES	641.02
12706	02/14/2025	TAPCO INC	12,316.43

12707	02/14/2025 VC3 INC	6,316.00
12708	02/14/2025 UNITED PARCEL SERVICE	107.69
12709	02/14/2025 VINTON CONSTRUCTION INC	57,871.64
12710	02/14/2025 WALLY SCHMID EXCAVATING INC	80,400.00
12711	02/14/2025 WI PUBLIC SERVICE CORP	150,389.64
12712	02/14/2025 WINNEBAGO COUNTY TREASURER	2,373.74
12713	02/14/2025 WINNEBAGO COUNTY TREASURER	66,333.99
12714	02/14/2025 ZOLL MEDICAL CORPORATION	1,228.36
5004460	02/14/2025 NITRO SOFTWARE INC	128.34
5004461	02/14/2025 4 IMPRINT	1,119.44
5004462	02/14/2025 ACCURATE SUSPENSION WAREHOUSE	111.52
5004463	02/14/2025 ADVANCE CONSTRUCTION INC	512,008.19
5004464	02/14/2025 AUTOZONE STORES INC	9,343.99
5004465	02/14/2025 BEEZ ELECTRIC INC	435.63
5004466	02/14/2025 BOUND TREE MEDICAL LLC	240.75
5004467	02/14/2025 CARL BOWERS AND SONS CONSTRUCTION COMPANY INC	336,882.35
5004468	02/14/2025 CARDINAL CONSTRUCTION CO INC	72,441.00
5004469	02/14/2025 CENTER POINT LARGE PRINT	438.66
5004470	02/14/2025 DAILY DISPATCH	280.00
5004471	02/14/2025 DAVEL ENGINEERING AND ENVIRONMENTAL INC	3,037.50
5004472	02/14/2025 DEMCO INC	85.32
5004473	02/14/2025 DOUG AND MARY LLC	241.11
5004474	02/14/2025 EMSAR INC	1,420.88
5004475	02/14/2025 ENVIRONET INC OF WISCONSIN	19,925.00
5004476	02/14/2025 FIBERGLASS SOLUTIONS LLC	17,745.00
5004477	02/14/2025 FOX VALLEY IRON METAL AND AUTO SALVAGE INC	10.00
5004478	02/14/2025 FOX VALLEY MEP INC	3,725.00
5004479	02/14/2025 FOX VALLEY TECH COLLEGE	4,375.00
5004480	02/14/2025 GARTMAN MECHANICAL SERVICES	18,019.70
5004481	02/14/2025 KIM & TRACY GERMAN	84.13
5004482	02/14/2025 SOPHIE M GRENELL	70.92
5004483	02/14/2025 GS SYSTEMS INC AND AFFILIATES	78,390.00
5004485	02/14/2025 GUARANTY CLOSING AND TITLE SERVICES INC	7,500.00
5004486	02/14/2025 LANE M HAUER	51.76
5004487	02/14/2025 HENRY SCHEIN INC	3,606.00
5004488	02/14/2025 HERITAGE WISCONSIN LLC	48.00
5004489	02/14/2025 HMF INNOVATIONS LLC	15,497.20
5004490	02/14/2025 INDIANA SMOKE DIVER	850.00
5004491	02/14/2025 INGRAM LIBRARY SERVICES	61.90
5004492	02/14/2025 INSIGHT EYE CARE LLC	639.66
5004493	02/14/2025 IXOM WATERCARE INC	14,485.00
5004494	02/14/2025 JASON ELLIS	24.50
5004495	02/14/2025 JUDY L GAROT	100.00
5004496	02/14/2025 A. KALMERTON WELDING SUPPLIES	359.16
5004497	02/14/2025 KITZ AND PFEIL INC	196.89
5004498	02/14/2025 KNIGHT BARRY TITLE UNITED LLC	34.03
5004499	02/14/2025 MATTHEW OR KRISTIN KOEHLER	122.29

5004500	02/14/2025 LANGE ENTERPRISES	7,978.95
5004501	02/14/2025 LAURUS SYSTEMS INC	4,967.50
5004502	02/14/2025 LAWSON PRODUCTS, INC	797.96
5004503	02/14/2025 MARY LOUISE LEWIS	46.43
5004504	02/14/2025 LIVE WIRE COMM LLC	1,698.00
5004505	02/14/2025 MARIA FLETCHER	59.91
5004506	02/14/2025 MICHELLE BEHNKE	228.44
5004507	02/14/2025 MORaine PARK TECHNICAL COLLEGE	503.85
5004508	02/14/2025 NAPA AUTO PARTS	1,860.81
5004509	02/14/2025 ZARREN NEBEL	58.69
5004510	02/14/2025 FOX WOLF WATERSHED ALLIANCE INC	2,280.00
5004511	02/14/2025 NICOLET LUMBER COMPANY	179.62
5004512	02/14/2025 NMT PARTNERS LLC	150.00
5004513	02/14/2025 NORTHERN MANAGEMENT LLC	51.76
5004514	02/14/2025 NORTHERN TELEPHONE & DATA CORP	195.50
5004515	02/14/2025 BRUCE RAYDEN	14.51
5004516	02/14/2025 EVERLIGHT SOLAR	241.00
5004517	02/14/2025 SOLUTIONS RECOVERY INC	50.00
5004518	02/14/2025 OPERATION DREAM NORTH INC	735.00
5004519	02/14/2025 OSHKOSH AREA SCHOOL DISTRICT	4,605.19
5004520	02/14/2025 CITY OF OSHKOSH	101.30
5004521	02/14/2025 CITY OF OSHKOSH	73.00
5004522	02/14/2025 OSHKOSH HERALD LLC	251.51
5004523	02/14/2025 OSHKOSH HOUSING AUTHORITY	248.00
5004524	02/14/2025 OSHKOSH MID MORNING KIWANIS	300.00
5004525	02/14/2025 PASSPORT LABS INC	17,223.89
5004526	02/14/2025 PERFORMANCE ELEVATOR CONSULTING LLC	5,264.00
5004527	02/14/2025 PMI FOX VALLEY	507.68
5004528	02/14/2025 READER ZONE	945.99
5004529	02/14/2025 RELIANT FIRE APPARATUS INC	9,116.44
5004530	02/14/2025 RIESTERER & SCHNELL INC	416.54
5004531	02/14/2025 RISE LEADERSHIP LLC	30,000.00
5004532	02/14/2025 DARRELL OR KATIE ROTHE	14.34
5004533	02/14/2025 THE GLOBE PEQUOT PUBLISHING GROUP	241.97
5004534	02/14/2025 RYAN DAVIES LLC	3,946.29
5004535	02/14/2025 AIDAN C SALZER	49.29
5004536	02/14/2025 SANDY TOLAND	66.50
5004537	02/14/2025 SCHMITT TITLE LLC	60.00
5004538	02/14/2025 SCHMITT TITLE LLC	155,307.11
5004539	02/14/2025 SEIFERT MEDIATION	1,000.00
5004540	02/14/2025 STANARD AND ASSOCIATES INC	193.00
5004541	02/14/2025 THE HOME DEPOT PRO	675.46
5004542	02/14/2025 JAYLIA THOR	59.76
5004543	02/14/2025 TITAN PROPERTY MANAGEMENT LLC	62.23
5004544	02/14/2025 TYLER MENTINK	60.63
5004545	02/14/2025 UNIQUE MANAGEMENT SERVICES	865.20
5004546	02/14/2025 UNITED MAILING SERVICES INC	2,958.66

5004547	02/14/2025 WI STATE LABORATORY OF HYGIENE	31.00
5004548	02/14/2025 VERIZON WIRELESS	400.40
5004549	02/14/2025 COMFORT SLEEP PRODUCTS	416.00
5004550	02/14/2025 WALTER PLUMBING LLC	1,702.00
5004551	02/14/2025 WAUSAU EQUIPMENT COMPANY INC	1,580.54
5004552	02/14/2025 WEST BEND INSURANCE COMPANY	100.00
5004553	02/14/2025 WI DEPT OF FIN. INSTITUTIONS	20.00
5004554	02/14/2025 WI DEPT OF NATURAL RESOURCES	350.00
5004555	02/14/2025 WISCONSIN DEPARTMENT OF REVENUE	18,672.80
5004556	02/14/2025 WI RURAL WATER ASSOCIATION	650.00
5004557	02/14/2025 WINNEBAGO LAWN AND SNOW LLC	592.00
5004558	02/14/2025 WINNEFOX LIBRARY SYSTEM	12,971.75
5004559	02/14/2025 NEW TITLE SERVICES INC	7,500.00
		2,411,808.53



TO: Honorable Mayor and Members of the Common Council
FROM: Anna Cannizzo, Assistant Museum Director/Curator
DATE: February 25, 2025
SUBJECT: Receipt & Filing of Minutes - Museum Arts and Culture Board, 01.08.2025

Attachments

MAC Board Minutes Jan.2025



Minutes of the January 8, 2025 Museum, Arts and Culture Board Meeting
(Approved at the February 12, 2025 Board Meeting)

The January meeting of the Oshkosh Public Museum (OPM) Museum, Arts and Culture (MAC) Board was held Wednesday, January 8, 2024, in the Galena Room of the Museum. Board President Vicky Redlin called the meeting to order at 4:30 p.m.

The roll was taken by Administrative Assistant Theresa Books.

Present at Roll: Board Chair Vicky Redlin, Vice-Chair Rebecca Doe Brown, Board Member Drew Mueske, Alternates Erron Hundt and Carrie Olson

Excused: Board Member Becky Matzke

Absent: Mayor Matt Mugerauer

With Ms. Matzke out, Chair Redlin appointed Ms. Olson.
With Mr. Mugerauer out Chair Redlin appointed Ms. Hundt.

Also Present: Museum Director Anna Cannizzo, Assistant Director/Chief Curator Emily Rock, and Administrative Assistant Theresa Books recording the Minutes.

There were no citizen statements to the Board.

Consent Agenda items included:

A. Minutes of the December 11, 2024, Board Meeting

MOTION: Approve Consent Agenda (Brown; second Hundt)

CARRIED: Yes (5) Brown, Hundt, Mueske, Olson, Redlin

Chair Redlin requested the Director's Report.

Director Cannizzo began with a report that the exterior signage project bid was awarded to Cardinal Construction and was approved by the Common Council on Tuesday December 11. A timeline for physical construction is pending but staff anticipate work to begin in spring 2025. The design was done by Saiki Architects. The City will do excavation, electrical, and a few other things to keep the project within budget. Director Cannizzo showed images to the Board of the signs that will be put up and described the location of each sign.

As background, in 2020 a sign designed was large, expensive, and had a “no” vote by Council. This time a distinct budget was given and a deadline to get it designed and approved by Council. It was determined that a large lighted interchangeable banner-style sign will be installed near the fence line near the Museum parking entrance on Algoma. The benefits of this style signage is that it will not impede the view of the Historic Sawyer Home and will take up less green space.

At the corner of High Street and Congress will be a larger lighted monumental style sign. The inspiration was the archway entrance on the corner of Algoma and Congress. That arch was designed to incorporate the brickwork and ironwork of the Sawyer Home. This design was approved by the State Historic Preservation Office (SHPO.) This sign will also be lit. The letters and the background will be metal. The imagery on this sign will not change out. Only the words “Oshkosh Public Museum” are on this sign. Plans are to have large interchangeable banners installed on the exterior of the Steiger Wing that will advertise exhibitions. Discussion continued about signage details.

Director Cannizzo then was pleased to announce the appointment of Avis Seizert as OPM's Archivist. Avis's first day on staff will be Monday, January 13th. Avis last worked as the Local History Librarian at the Fond du Lac Library. She studied at UW-Oshkosh and then UW-Milwaukee.

Next, Director Cannizzo reported that the Marketing and Fund Development Coordinator position was posted in late December. There has been a good response so far. She anticipates being able to conduct interviews in the coming weeks. Director Cannizzo's goal remains to have this position filled within the first quarter of 2025.

The LTE Visitor Services Associate position was posted today, January 8th. It will be posted for a minimum of two weeks. Director Cannizzo's goal is to have the position filled in the first quarter of 2025.

Regarding professional development plans for staff, Director Cannizzo reported that Registrar Emma Eisner will be attending the second Textile Conservation course at the Collections Care Center at Beloit College July 8 -11, 2025. For the second time, Emma received a \$600.00 scholarship to attend. Emma attended the first course during the summer of 2023 and presented a public textile preservation workshop in 2024. Emma will plan to do a second class/presentation to share her knowledge, perhaps in 2026.

Director Cannizzo will be submitting an application to attend the American Association for State and Local History (AASLH) History Leadership Institute (HLI) located at the Minnesota Historical Society. This is a highly regarded professional development opportunity for mid- and advanced-career professionals at history organizations. A group of about 20 Fellows meet May through September—with a two-week, intensive, on-site experience in late June. In this program the participating leaders explore a broad range of current and future national issues facing the history and museum field to help them lead with purpose, relevance, and impact. Through workshops, discussions, activities, and site visits facilitated by dozens of nationally-recognized experts, HLI Fellows tackle the most pressing challenges confronting history institutions and develop strategies for addressing them. The in-person dates will be June 16–27, 2025, with shorter, mandatory virtual sessions held June, July, August, and September. Director Cannizzo will

submit her application this coming week. She is getting a letter of recommendation from the Interim City Manager.

In the miscellaneous topics Director Cannizzo reported that the five paintings that were recently put up for public auction at Massart Auctioneers sold on December 23rd, 2024. Once commission was subtracted, the Museum received \$4,285.00. It was deposited into the Collections Fund which supports collections acquisition and preservation activities. This is done per national standards and best practices.

Regarding MAC Board By-laws, Director Cannizzo is currently working on updating them for review at the February or March 2025 meeting. She will send out a Doodle poll in the next week or two to find a good date to hold a first Public Art Policy workshop. She anticipates several workshops will be needed and will have various departments within the City be a part of the planning at one of the workshops. Anna will have a packet of materials and a framework for the group at the workshops.

Mr. Mueske recommended asking Public Arts Consultant, Greg Wright, hired by Discover Oshkosh. He is their Creative Place Making consultant. It could be good to have him in on the planning of the public arts policy. Director Cannizzo will reach out to him and see if it would be in the scope of his work to be a part of the OPM planning. Mr. Mueske also recommended Jessica Middle with the BID.

Vice Chair Brown recommended Amy Albright with Discover Oshkosh also be invited to a workshop, as they have experience and a sense of art projects that can be done around the city.

Chair Redlin recommended the first meeting be only with the MAC Board and then at future workshops invite additional City departments and outside representatives.

Director Cannizzo anticipates there will be at least three workshops, allowing for time to invite much input. She would like the Board to build a policy that can be a benchmark for other museums and cities. Much more discussion continued.

Director Cannizzo then reported that OPM received the final installment of \$385.80 for the Juzwiak Bequest. She noted that money is always held back by the bank until taxes and all details are complete.

In conclusion, Director Cannizzo gave an update on work being done for the Native American Graves Protection and Repatriation Act (NAGPRA) regulations. Staff are on target to send the updated inventory report by the deadline of January 13, 2025. Director Cannizzo will keep the board updated as work continues. That concluded the Director's report.

With no additional agenda items Chair Redlin asked for a motion to adjourn.

MOTION: Adjourn (Mueske; second Brown)

CARRIED: Voice Vote

The meeting adjourned at 5:43 p.m.



TO: Honorable Mayor and Members of the Common Council
FROM: Diane Bartlett, City Clerk
DATE: February 25, 2025
SUBJECT: Receipt & Filing of Claim Filed with the City's Insurance Company - 1508 Koeller Oshkosh LLC

Attachments

1508 Koeller Oshksoh LLC

CLAIM FORM
CITY OF OSHKOSH, WISCONSIN
ATTACH COPIES OF ALL BILLS

PLEASE PRINT

RETURN TO:

City Clerk
P.O. Box 1130
Oshkosh, WI 54903-1130

Date of Report: 12 / 2 / 24 Date of Incident: 10 / 31 / 24 Time of Incident: 9am am/pm

Name: 1508 Koeller Oshkosh LLC

Address: 300 N. Main St. 300

Oshkosh, WI 54901

Phone Number: 504-287-9293

Date of Birth: NA / /

Incident Location: 1508 Koeller Street

Authorities Contacted? Yes ☒ No ☐ Name of Person Contacted: Cheryl Sell - Oshkosh Water Dept

Incident Description: See attached - city sent false notice of water leak and property owner incurred damages and costs

as a result of the incorrect Notice - there was no leak and Owner incurred costs as directed by city.

Type of Injury: Monetary

If Property was Damaged, Describe: Costs to dig up parking area and close

Witness Name: Erik Jungbacker

Phone Number: 504-287-9293

Address: 300 North Main St.

TOTAL CLAIM: \$ 20,000


CLAIMANT SIGNATURE

FOR QUESTIONS CALL: CITY CLERK AT 236-5011 OR CITY ATTORNEY AT 236-5115

OFFICE USE ONLY:

Department Copies:

City Manager

City Attorney

Safety and Risk Management Officer

Faxed:

date

time

initials

INSURANCE INFORMATION:

Date Reported: Policy Number: 70266 Policy Term: Continuous

Reported By: Phone #: (920) 236-5011 Fax #: (920) 236-5039

CONTACT PERSON: (Available Monday thru Friday 8:00 am – 3:00 pm)

RYAN LEMKE (920)232-5382
Street & Central Garage
639 Witzel Avenue
(920) 232-5382
RLemke@oshkoshwi.gov
(street / sewer)

CHERYL SELL
Water Distribution
757 W. 3rd Avenue
(920)232-5333
CSell@oshkoshwi.gov
(water)

ERIC MORAN
Sanitation
639 Witzel Avenue
(920) 232-5393 FAX (920) 232-5386
emoran@oshkoshwi.gov
(garbage / recycling)



Strong's Plumbing & Heating, LLC.

219 W 9th St

Fond du Lac, WI 54935-4801

+19209226210

Invoice

BILL TO

Alexander & Bishop Real Estate, LLC

300 N Main Street

Oshkosh, WI 54901

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
98520	11/10/2024	\$11,411.09	12/10/2024	Net 30 days	

DESCRIPTION	QTY	RATE	AMOUNT
Labor & Material		3,526.55	3,526.55
Sub-Contractor		7,884.54	7,884.54
W/A 1514 S Koeller Street Oshkosh, WI 54902			
10-30-2024			
Received Call for Possible 8" Private Water Main Break. Alexander & Bishop had a Third Party Locate where said Leak could possibly be. We dug 7ft. down to the 8-inch Ductile Iron water main and exposed 5 feet on both sides. We undermined the pipe to ensure there were no cracks or holes in the underbelly. From this point, we determined that what was being heard in the particular spot was water turbulence through the water main and that there was no leak. After photos were taken, we proceeded to rebury the water main. Stoned and Bedded the Water Line as Needed and Poured Slurry on top of the hole.			

Thank you for your business! Have a great day.

BALANCE DUE

A 2.25% surcharge will be charged for CC Payments.

\$11,411.09

$$\begin{array}{r} 78344 \\ 6578 = \end{array} \# 11,411.09$$

*Market
Fair*

PAYMENT APPROVED

DATE: 11/18

BY: [Signature]

COPY



PROPOSAL C43173 P39

16363 West Ryerson Road
New Berlin, WI 53151

MADISON
(608) 221-8680
Fax: (414) 476-9132

MILWAUKEE
(414) 476-9130
Fax: (414) 476-9132

RACINE
(262) 633-1105
Fax: (414) 476-9132

WI Building Contractor Registration #: 1105248

Name: Patrick Catlin
Company: Alexander & Bishop

Address: 2323 E. Capitol Dr.
City: Appleton, WI 54911

Phone: (920) 362-4933
Fax Number:
E-mail: pcatlin@alexanderbishop.com
Job Name: Market Fair
Job Location: 1512 Koeller Street, Oshkosh
Job Phone: Cell:

Date: November 5, 2024

We hereby submit specifications and estimates for:

Excavate to allow for 3 ½" of new asphalt.

Finish grade and compact base stone.

Construct a 2-course 3 ½" compacted thickness hot mix asphalt pavement.

\$6,647.00



Erik Jungbacker <ejungbacker@alexanderbishop.com>

Fwd: Water Main leak in front of Ulta store

8 messages

Pat Catlin <pcatlin@alexanderbishop.com>

Thu, Oct 31, 2024 at 12:01 PM

To: Peter Jungbacker <pjungbacker@alexanderbishop.com>, Erik Jungbacker <EJungbacker@alexanderbishop.com>, Troy Metko <tmetko@alexanderbishop.com>, Logan Jungbacker <ljungbacker@alexanderbishop.com>

All:

Troy, Strong's Plumbing, and Logan, a representative from Oshkosh Water Dept. were at Market Fair yesterday trying to locate the referenced leak from the water department. After digging and finding the water line, it was determined that there was no leak. They filled in the hole that was dug and I have Poblocki coming out to asap to replace the asphalt topcoat.

We were given a time frame from the City of Oshkosh to have the "leak" repaired or have the water shut off for the entire center until it was repaired. I used a private company, Davies-Ferguson Waterworks that was mentioned by Cheryl Sell, Oshkosh Water Distribution Manager. They responded and used sound equipment to determine a possible leak by sound. They marked the spot on the driveway where they heard sounds that may have been a leak in front of Ulta.

I have had no communication with the Oshkosh Water Dept. about our findings because I think this is something for lawyers to pursue. I am gathering all correspondence on this and will provide that next week so you can determine how you wish to proceed. Our vendors provided the services and we will be invoiced for their work.

Troy, if you have any additions to my information, please chime in here.

Patrick Catlin

Alexander & Bishop

Director of Commercial Property Management

2323 East Capitol Drive - Suite 254

Appleton, WI 54911

920-362-4933

pcatlin@alexanderbishop.com

www.alexanderbishop.com

----- Forwarded message -----

From: **Strong's Plumbing & Heating** <strongsplumbingllc@gmail.com>

Date: Thu, Oct 31, 2024 at 11:15 AM

Subject: Water Main leak in front of Ulta store

To: Pat Catlin <pcatlin@alexanderbishop.com>

Good Morning Pat,

This is what we found in front of Ulta, where it was marked to have a leak. We dug 7ft. down to the 8-inch Ductile Iron water main and exposed 5 feet on both sides. We undermined the pipe to ensure there were no cracks or holes in the underbelly. From this point, we determined that what was being heard in the particular spot was water turbulence through the water main and that there was no leak. After photos were taken, we proceeded to rebury the water main.

--

Stephen Strong

Strong's Plumbing & Heating, LLC

219 W 9th Street

Fond du Lac, WI 54935

Phone: 920-922-6210

3 attachments



Messenger_creation_E564B6C7-C639-4EA9-A0F0-1A5569BB53DE.jpeg
657K



Messenger_creation_CBDCFC16-4538-476F-A99D-2A8BC1A228FB.jpeg
683K



20241030_163702.jpg
3278K

Troy Metko <tmetko@alexanderbishop.com>

Thu, Oct 31, 2024 at 12:06 PM

To: Pat Catlin <pcatlin@alexanderbishop.com>

Cc: Peter Jungbacker <pjungbacker@alexanderbishop.com>, Erik Jungbacker <EJungbacker@alexanderbishop.com>, Logan Jungbacker <ljungbacker@alexanderbishop.com>

The water you see in the hole is groundwater.

Thank You

Troy Metko

Commercial Facilities

Alexander & Bishop

920-379-0575

tmetko@alexanderbishop.com

www.alexanderbishop.com

[Quoted text hidden]

Peter Jungbacker <pjungbacker@alexanderbishop.com>

Thu, Oct 31, 2024 at 12:40 PM

To: Troy Metko <tmetko@alexanderbishop.com>, Pat Catlin <PCatlin@alexanderbishop.com>, Erik Jungbacker <ejungbacker@alexanderbishop.com>, Logan Jungbacker <ljungbacker@alexanderbishop.com>, Brittany Jungbacker <bjungbacker@alexanderbishop.com>

troy did you get the name of the rep from the city water department please prepare a memo today while your collection is fresh of the events with pictures and names so we can have a conversation with the city on costs PJ



J. Peter Jungbacker | Member
Alexander & Bishop Real Estate Capital Markets, LLC
300 N. Main Street | Suite 300 | Oshkosh, WI 54901
Phone: (920) 233-7219 x 18 | Fax: (920) 235-2290
Mobile: (920) 203-1790 | E-mail: pjungbacker@alexanderbishop.com
My Vita: [Download](#) / My VCard: [\(Regular\)](#) (iOS)
www.alexanderbishop.com

[Quoted text hidden]

Troy Metko <tmetko@alexanderbishop.com>

Thu, Oct 31, 2024 at 12:44 PM

To: Peter Jungbacker <pjungbacker@alexanderbishop.com>

Cc: Pat Catlin <PCatlin@alexanderbishop.com>, Erik Jungbacker <ejungbacker@alexanderbishop.com>, Logan Jungbacker <ljungbacker@alexanderbishop.com>, Brittany Jungbacker <bjungbacker@alexanderbishop.com>

The city representative was Logan.

[Quoted text hidden]

Erik Jungbacker <ejungbacker@alexanderbishop.com>

Thu, Nov 14, 2024 at 9:45 AM

To: CSell@oshkoshwi.gov, Pat Catlin <PCatlin@alexanderbishop.com>, Troy Metko <tmetko@alexanderbishop.com>, Peter Jungbacker <PJungbacker@alexanderbishop.com>, Logan Jungbacker <ljungbacker@alexanderbishop.com>

Cheryl,

The property owner, 1508 Koeller Oshkosh, LLC was forced by the City of Oshkosh to dig a large hole in the property's parking field based on the City's claim of a leak in the water pipe below. The city was adamant that a leak existed based on the City's subcontractor's assertions.

There was no leak discovered and it appears that the noise the subcontractors used to claim a leak was just standard water noise running through the pipes.

The Owner's cost to dig the hole and repair the parking field will be substantial and it is the city and city's contractor's negligence that is at fault in this instance.

Please see below for proof that no leak existed, the water in the picture is groundwater. We also have substantial additional pictures and findings from the plumber.

1508 Koeller Oshkosh, LLC will seek to be reimbursed for all costs related to the issue. Please advise on the process you have in place for our reimbursement in these instances of negligence by your contractor and or personnel.

Sincerely,
Erik Jungbacker
for 1508 Koeller Oshkosh, LLC

[Quoted text hidden]

--
Erik Jungbacker
ejungbacker@alexanderbishop.com
(504) 287-9293

3 attachments



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657K



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20241030_163702.jpg
3278K

Sell, Cheryl <CSell@oshkoshwi.gov>

Mon, Nov 18, 2024 at 9:54 AM

To: Erik Jungbacker <ejungbacker@alexanderbishop.com>, Pat Catlin <PCatlin@alexanderbishop.com>, Troy Metko <tmetko@alexanderbishop.com>, Peter Jungbacker <PJungbacker@alexanderbishop.com>, Logan Jungbacker <ljungbacker@alexanderbishop.com>

Erik

The City Clerk's office handles these requests. They are located on the first floor of City Hall at 215 Church Ave here in Oshkosh, and will help you through the process.

Cheryl Sell

Water Distribution Manager

City of Oshkosh

920.232.5333

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Erik Jungbacker <ejungbacker@alexanderbishop.com>

Mon, Nov 18, 2024 at 5:39 PM

Cc: Pat Catlin <PCatlin@alexanderbishop.com>, Troy Metko <tmetko@alexanderbishop.com>, Peter Jungbacker <PJungbacker@alexanderbishop.com>, Logan Jungbacker <ljungbacker@alexanderbishop.com>

Pat,

Is it possible for you to try to talk to the city clerk about the issue - i would tell the clerk that the City's contractor and the city forced us to dig an extremely expensive hole from gross negligence and the property owner would like to recover it's damages.

My guess is the clerk won't be that helpful and we will have to sue the city contractor.

Thanks,
Erik

Erik Jungbacker
ejungbacker@alexanderbishop.com
(504) 287-9293

[Quoted text hidden]

Peter Jungbacker <pjungbacker@alexanderbishop.com>

Mon, Nov 18, 2024 at 6:10 PM

To: Erik Jungbacker <ejungbacker@alexanderbishop.com>

Cc: Pat Catlin <PCatlin@alexanderbishop.com>, Troy Metko <tmetko@alexanderbishop.com>, Logan Jungbacker <ljungbacker@alexanderbishop.com>

the city has insurance for this and the clerk needs us to prepare a claim form Pat ask for the docs to begin the claim filing process pj



J. Peter Jungbacker | Member
Alexander & Bishop Real Estate Capital Markets, LLC
300 N. Main Street | Suite 300 | Oshkosh, WI 54901
Phone: (920) 233-7219 x 18 | Fax: (920) 235-2290
Mobile: (920) 203-1790 | E-mail: pjungbacker@alexanderbishop.com
My Vita: [Download](#) / My VCard: [\(Regular\)](#) (iOS)
www.alexanderbishop.com

[Quoted text hidden]



SUBJECT: Receipt & Filing of Claim Filed with the City's Insurance Company - Countryside Estates North Condominium No 17

DATE: February 25, 2025

Claim Information

Claimant: Countryside Estates North Condominium NO 17
Date of Loss: 1.11.2025
Summary of Claim: Alleged loss via StateFarm



SUBJECT: Receipt & Filing of Claim Filed with the City's Insurance Company - Rene & Byron Malsin

DATE: February 25, 2025

Claim Information

Claimant: Rene & Byron Malsin

Date of Loss: 1.31.2025

Summary of Claim: Alleged damage to wooden fence and a shattered glass patio door.



SUBJECT: Receipt & Filing of Claim Filed with the City's Insurance Company - Nancy Nigl

DATE: February 25, 2025

Claim Information

Claimant: Nancy Nigl

Date of Loss: 1.11.2025

Summary of Claim: Alleged loss via StateFarm



SUBJECT: Receipt & Filing of Claim Filed with the City's Insurance Company - Lester Rice

DATE: February 25, 2025

Claim Information

Claimant: Lester Rice

Date of Loss: 1.11.2025

Summary of Claim: Alleged sewer back up in his basement.



SUBJECT: Receipt & Filing of Claim Filed with the City's Insurance Company - Dorothy Witzke

DATE: February 25, 2025

Claim Information

Claimant: Dorothy Witzke

Date of Loss: 1.11.2025

Summary of Claim: Alleged damage to her basement from a water main break.



TO: Honorable Mayor and Members of the Common Council
FROM: Kelly Nieforth, Director of Community Development
DATE: February 25, 2025
SUBJECT: Res 25-62 Approve Land Acquisition from Part of 423 North Main Street (Plan Commission Recommends Approval)

BACKGROUND

This request involves acquisition of a triangular piece of property at the southwest corner of 423 North Main Street. The rear of this property is adjacent to the City-owned 400 Block West Parking Lot and a portion of the parking lot encroaches onto the subject property. In late 2023, the parking lot was resurfaced and the City identified a number of property-related issues that needed to be addressed.

ANALYSIS

The proposed acquisition is a 15-foot wide by 20-foot deep, 153 square foot triangle located at the southwest corner of the subject property. The area covers a portion of two handicap parking stalls, access area and a small part of a landscape island. Without the land acquisition, the City will be required to remove the handicap stalls which would need to be replaced by utilizing three regular stalls to the southeast. The stalls located at this part of the parking lot are some of the most utilized due to their close proximity to several businesses. The loss of these stalls would be detrimental.

Rebecca Graf, member of Escape Rentals, LLC and owner of the subject property was contacted and the situation explained to her. To prevent the loss of parking, she has graciously agreed to transfer ownership of the area in question to the City. The City Attorney's Office drafted a quitclaim deed for the land transfer which she has signed.

RECOMMENDATION

The Plan Commission recommended approval of the requested land acquisition on February 19, 2025. Please see the attached staff report and meeting minutes for more information.

Attachments

RES 25-62
Land Acquisition - Part of 423 N Main St

02/25/2025

25-62

RESOLUTION

CARRIED

7-0

PURPOSE: APPROVE LAND ACQUISITION FROM PART OF 423 NORTH MAIN STREET

INITIATED BY: CITY OF OSHKOSH

PLAN COMMISSION RECOMMENDATION: Approved

WHEREAS, the Department of Community Development has determined it is in the best interest of the City of Oshkosh to acquire additional land for the purpose of addressing property-related issues; and

WHEREAS, completion of said project requires the acquisition of one triangular piece of property at the southwest corner of 423 North Main Street; the property is 15-feet wide by 20-feet deep, 153 square feet.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that the proper City officials are hereby authorized and directed to acquire part of 423 North Main Street to rectify outstanding property-related issues.

BE IT FURTHER RESOLVED that the proper City officials are hereby authorized and directed to acquire said properties and execute any and all documents necessary to consummate this transaction.

ITEM: APPROVE LAND ACQUISITION FROM PART OF 423 NORTH MAIN STREET

Plan Commission Meeting of February 19, 2025

GENERAL INFORMATION

Applicant: City of Oshkosh

Owner: Escape Rentals, LLC – Rebecca E. Graf

Actions Requested:

The City of Oshkosh is requesting approval of a land acquisition from part of 423 North Main Street.

Applicable Ordinance Provisions: N/A

Property Location and Background Information:

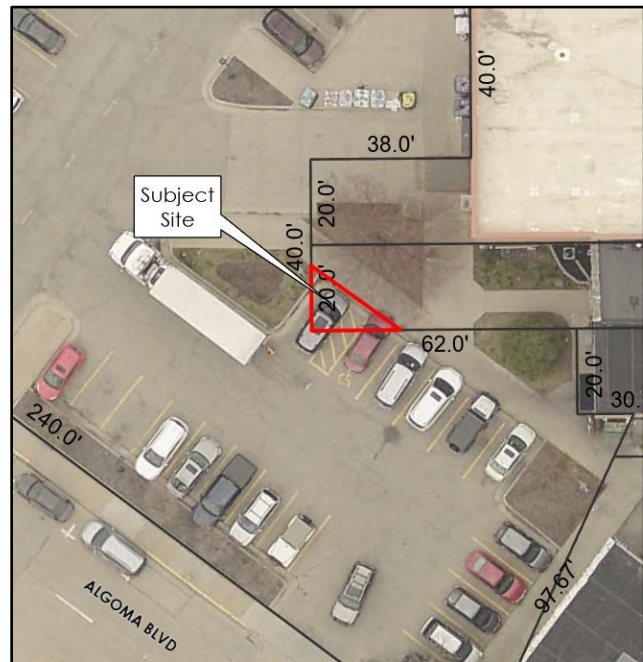
This request involves acquisition of a triangular piece of property at the southwest corner of 423 North Main Street. The rear of this property is adjacent to the City-owned 400 Block West Parking Lot and a portion of the parking lot encroaches onto the subject property. In late 2023, the parking lot was resurfaced and the City identified a number of property-related issues that needed to be addressed. These include:

1. The vacations of Ivy Place and an alley which were no longer needed and to eliminate a number of nonconforming situations. This was approved by Council on March 12, 2024 (Res. 24-103).
2. Access easements between the City and Stapel Properties LLC located at 420 Division Street. This involves a portion of the recently vacated Ivy Place. This was approved by Council on December 10, 2024 (Res. 24-657 & 24-658).
3. The acquisition of part of 138 Algoma Boulevard: Part of the City's parking lot encroaches onto the property which is owned by Stapel Properties, LLC. This was formerly handled by a renewing lease agreement drafted in the 1990's. This was approved by Council on December 10, 2024 (Res. 24-661).
4. The acquisition of part of 110 Algoma Boulevard: Conflicting legal descriptions dating back to the late 1800s has put the location of a common lot line into question. This was approved by Council on December 10, 2024 (Res. 24-661).
5. A land disposition from the parking lot property to 110 Algoma Boulevard. This is related to item number 4 above. This was approved by Council on December 10, 2024 (Res. 24-662).
6. A number of access easements are proposed to be granted to the City for the rear accesses to buildings along the 400 Block of North Main Street. This will be addressed after recording of a Certified Survey Map prepared for the parking lot.

The 400 Block West Parking Lot was constructed to its current configuration in 1996 after vacation of a railroad corridor that ran north-south through the property. The parking lot provides public parking for businesses and visitors to the downtown. The surrounding area is part of Oshkosh's Central City containing numerous service, retail, food, institutional and residential establishments.

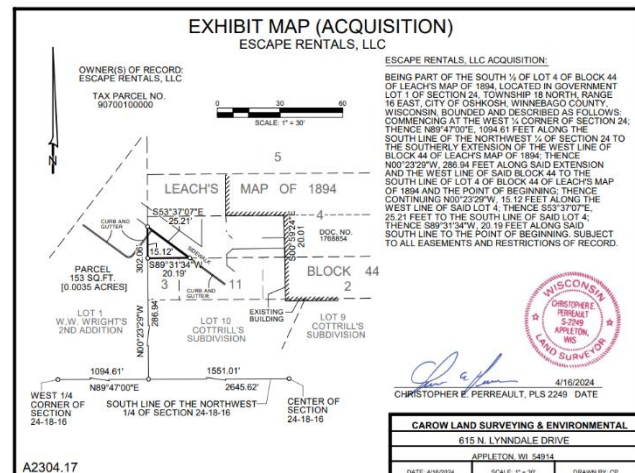
ANALYSIS

The proposed acquisition is a 15-foot wide by 20-foot deep, 153 square foot triangle located at the southwest corner of the subject property. The area covers a portion of two handicap parking stalls, access area and a small part of a landscape island. Without the land acquisition, the City may be required to remove the handicap stalls which would need to be replaced by utilizing three regular stalls to the southeast. The stalls located at this part of the parking lot are some of the most utilized due to their close proximity to several businesses. The loss of these stalls would be detrimental.



Rebecca Graf, member of Escape Rentals, LLC was contacted and the situation explained to her. To prevent the loss of parking, she has graciously agreed to transfer ownership of the area in question to the City. The City Attorney's Office drafted a quitclaim deed for the land transfer which she has signed.

The deed does have a reverter clause. If within a period of 20 years of recording the deed, if the City sells the property or no longer uses the property as a public parking lot, the owner of 423 North Main Street has the right to demand reacquisition of the subject area.



RECOMMENDATION/CONDITIONS

Staff recommends approval of the land acquisition of part of 423 North Main Street as proposed.

Plan Commission recommended approval of the land acquisition of part of 423 North Main Street on February 19, 2025. The following is Plan Commission's discussion on the item.

Site Inspections Report: Mr. Bowen reported visiting the site.

Staff report accepted as part of the record.

Mr. Nau presented the items and reviewed the site and surrounding area as well as the land use and zoning classifications in this area. Staff recommends approval of the land acquisition of part of 423 North Main Street as proposed.

Mr. Perry opened up technical questions to staff.

Mr. Rucker asked if the owner was given any compensation.

Mr. Nau stated there was no compensation.

Mr. Perry opened public comment and asked if the applicant wanted to make any statements.

The owner was not in attendance.

Mr. Perry asked if any members of the public wished to speak. There were none.

Mr. Perry closed public comment.

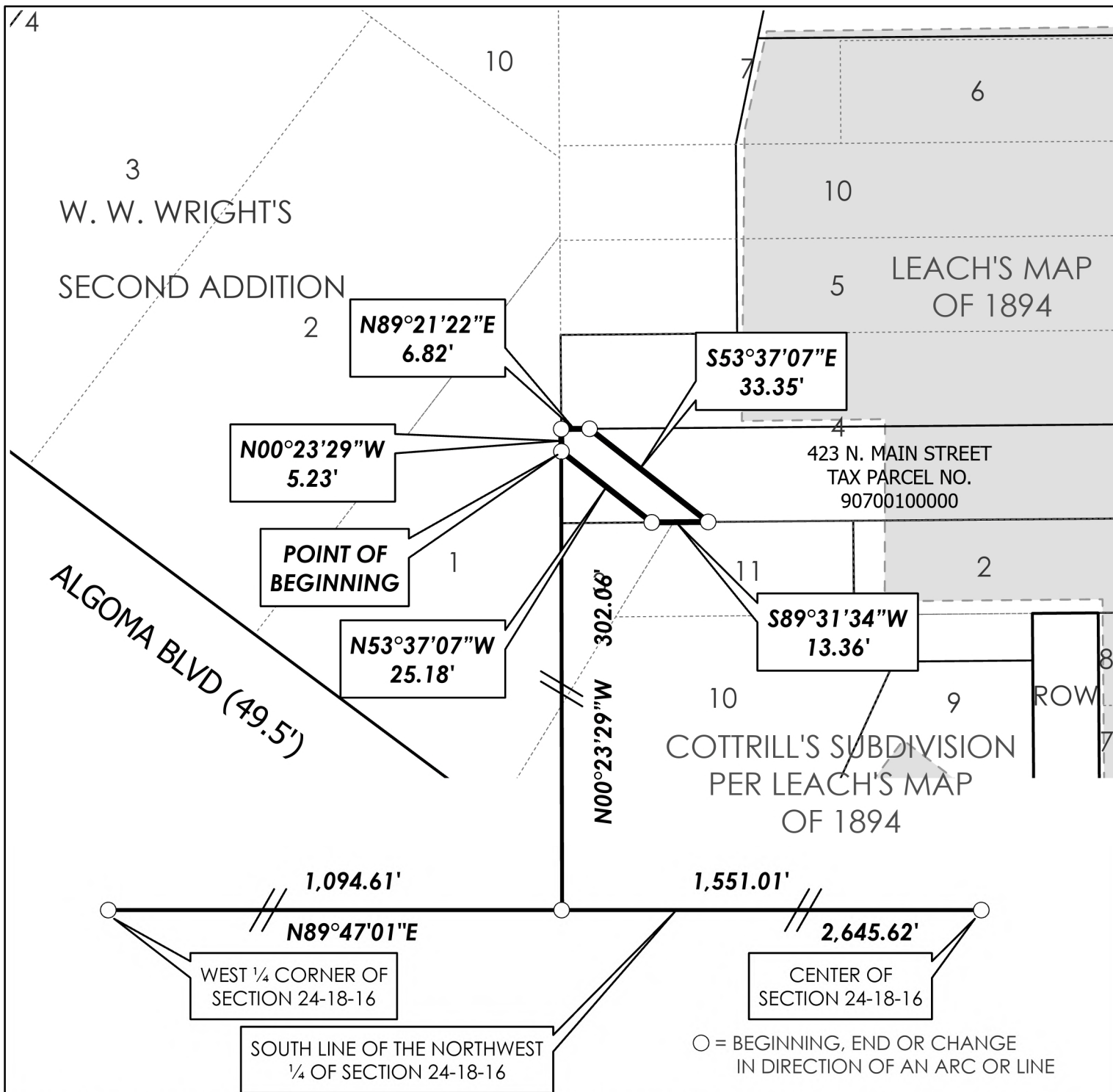
There was no closing statement from the applicant.

Motion by Propp to adopt the findings and recommendation as stated in the staff report.

Seconded by Davey.

Mr. Perry asked if there was any discussion on the motion. There was none.

Motion carried 6-0.



BEING LOCATED ON PART OF THE SOUTH ½ OF LOT 4, BLOCK 44 OF LEACH'S MAP OF 1894, RECORDED IN VOLUME 5, PAGE 24, WINNEBAGO COUNTY REGISTER OF DEEDS, LOCATED IN THE SOUTHWEST ¼ OF THE NORTHWEST ¼ OF SECTION 24, TOWNSHIP 18 NORTH, RANGE 16 EAST, CITY OF OSHKOSH, WINNEBAGO COUNTY, WISCONSIN, BOUNDED AND DESCRIBED AS FOLLOWS: BEGINNING AT THE WEST ¼ CORNER OF SAID SECTION 24; THENCE N89°47'01"E, 1,094.61 FEET ALONG THE SOUTH LINE OF THE NORTHWEST ¼ OF SAID SECTION 24; THENCE N00°23'29"W, 302.06 FEET ALONG THE EXTENDED WEST LINE AND WEST LINE OF LOT 4, BLOCK 44 OF LEACH'S MAP OF 1894 AND THE POINT OF BEGINNING; THENCE CONTINUING N00°23'29"W, 4.88 FEET TO THE NORTHWEST CORNER OF THE SOUTH ½ OF SAID LOT 4; THENCE N00°23'31"W, 5.23 FEET ALONG SAID WEST LINE TO THE NORTHWEST CORNER OF THE SOUTH ½ OF SAID LOT 4; THENCE N89°21'22"E, 6.82 FEET ALONG THE NORTH LINE OF THE SOUTH ½ OF SAID LOT 4; THENCE S53°37'07"E, 33.35 FEET TO A POINT ON THE SOUTH LINE OF SAID LOT 4; THENCE S89°31'34"W, 13.36 FEET ALONG SAID SOUTH LINE; THENCE N53°37'07"W, 25.18 FEET TO THE POINT OF BEGINNING. SAID AREA CONTAINS 251 SQUARE FEET, MORE OR LESS.

EXHIBIT _____

1 inch equals 30 feet
1 inch equals 0.006 miles
10 5 0 10 20
Feet



LAND ACQUISITION

PC: 2-19-2025

CODY R PYFER/ERICA P MULLOY
411 N MAIN ST
OSHKOSH WI 54901-4907

ESCAPE RENTALS LLC
C/O REBECCA EVALYN GRAF
873 JACKSON AVE
OMRO WI 54963-1786

*DOWNTOWN NBHD ASSOC
EMAILED*

BAERBROTHER LLC
401 N MAIN ST
OSHKOSH WI 54901-4907

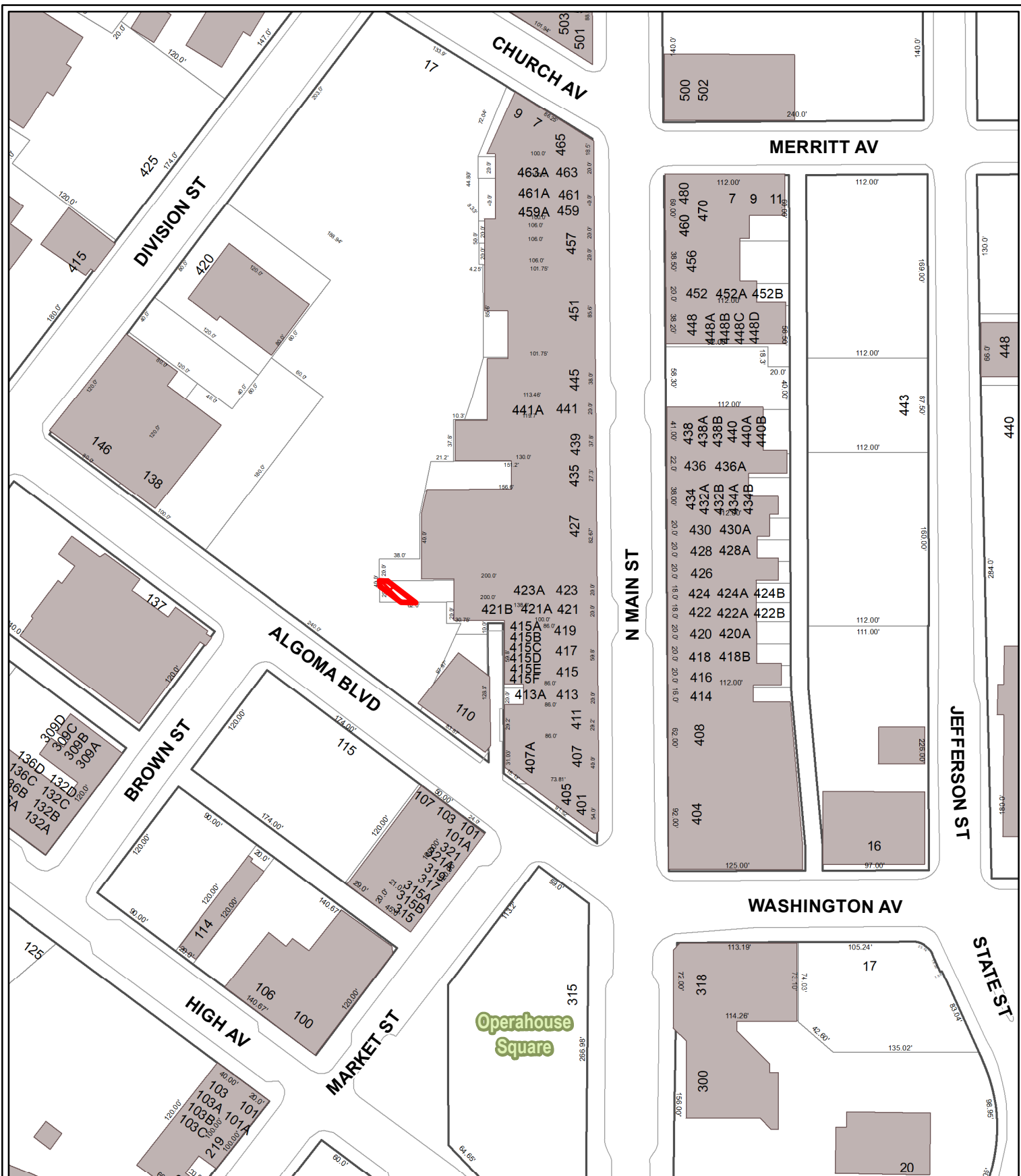
JOSEPH F KRUMRICH ETAL
403 ANGLESEY RD
WALES WI 53183-9785

STAPEL PROPERTIES LLC
427 N MAIN ST
OSHKOSH WI 54901-4907

TYVM FOR THE MONEY LLC C/O
SCOTT DERCKS
407 N MAIN ST
OSHKOSH WI 54901-4907

HOOPMANS DOWNTOWN LLC
PO BOX 1099
OSHKOSH WI 54903-1099

BRADFORD C BRITTON
1121 HAZEL ST
OSHKOSH WI 54901-4059



BASE MAP

City of Oshkosh maps and data are intended to be used for general identification purposes only, and the City of Oshkosh assumes no liability for the accuracy of the information. Those using the information are responsible for verifying accuracy. For full disclaimer please go to www.ci.oshkosh.wi.us/GISdisclaimer



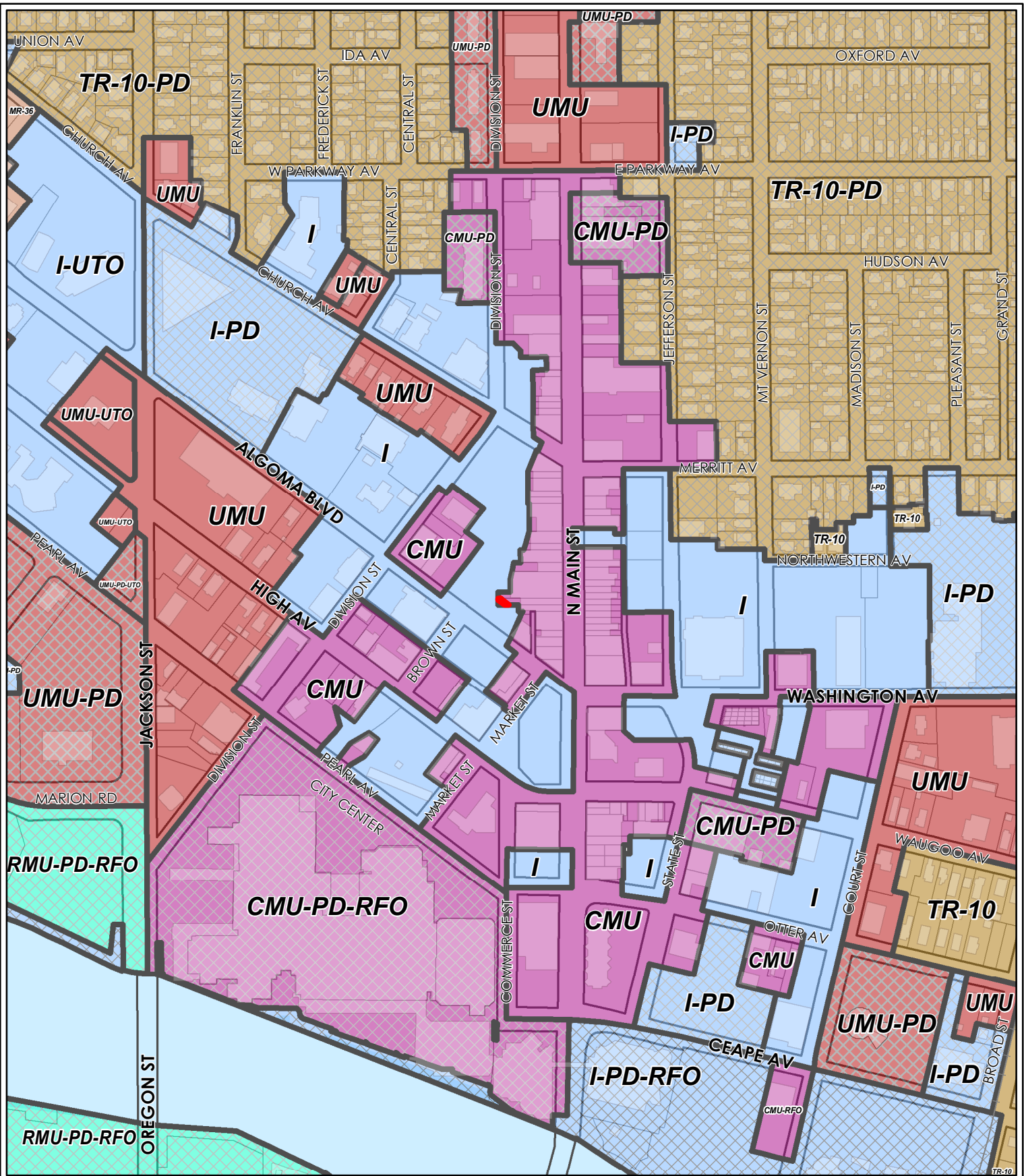
1 in = 0.02 mi

1 in = 120 ft

Printing Date: 1/23/2025

Prepared by: City of Oshkosh, WI





ZONING MAP

City of Oshkosh maps and data are intended to be used for general identification purposes only, and the City of Oshkosh assumes no liability for the accuracy of the information. Those using the information are responsible for verifying accuracy. For full disclaimer please go to www.ci.oshkosh.wi.us/GISdisclaimer



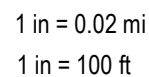
1 in = 0.08 mi

1 in = 400 ft

Printing Date: 1/23/2025

Prepared by: City of Oshkosh, WI





Prepared by: City of Oshkosh, WI





TO: Honorable Mayor and Members of the Common Council
FROM: Kelly Nieforth, Director of Community Development
DATE: February 25, 2025
SUBJECT: Res 25-63 Approve Final Plat for the Creation of an 18-Lot Single-Family Residential Subdivision at the Former Washington Elementary School Property, 929 Winnebago Avenue (Washington School Final Plat) (Plan Commission Recommends Approval)

BACKGROUND

The subject site is the former Washington Elementary School property which the City purchased from the Oshkosh Area School District in September of 2024. The 2.831-acre lot is located between Winnebago and School Avenues, with 552 feet and 430 feet of street frontage, respectively. The property was purchased to redevelop the site for single family housing which has been identified as a need in the Oshkosh Housing Plan. The school building is scheduled to be razed during the winter of 2025. The site will be completely cleared and prepped for this proposed development consisting of 18 new single-family residential lots. On January 14, 2025, Council approved the preliminary plat for this development (Res 25-20). Procedurally, the final plat follows which approves the final lot layout and is when civil design plans for construction are reviewed by the City.

The general area is predominantly a well-established single-family neighborhood with a scattering of two-family uses, a church to the east and some commercial establishments along Bowen Street. The Comprehensive Land Use Plan Map was amended in July of 2024, changing the recommended use from Institutional to Low-Density Residential to accommodate the redevelopment.

ANALYSIS

The preliminary plat utilizes the entire 2.831-acre lot and is proposed to be platted with 18 single-family lots, ten along Winnebago Avenue and eight along School Avenue. The proposed lots range in size from 5,548 square feet (0.127 acres) to 9,772 square feet (0.224 acres). Lot widths along Winnebago Avenue are proposed to be 55 feet in width (except Lot 18 which will be 59 feet) while the lots along School Avenue will be 52 feet (except Lot 1 which will be 66 feet). All of the proposed lots meet the SR-9 minimum code requirements in regard to width (30 feet minimum), depth (100 feet minimum) and area (4,500 square feet minimum) and is not out of character with other lots west and east of the site. With the proposed dwelling unit total of 18 units on the 2.831-acre area, the density for the development is considered low at approximately 6.4 units per acre (one unit per 6,852 square feet). The SR-9 zoning district has a maximum density of nine units per acre or one unit per 4,840 square feet.

The proposed plat does not have any new right-of-way dedications. The new lots will have direct street frontage to either Winnebago or School Avenue.

RECOMMENDATION

The Plan Commission recommended approval of the final plat with conditions on February 19, 2025. Please see the attached staff report and meeting minutes for more information.

Attachments

RES 25-63

Attachment to Res 25-63 - Final Plat

02/25/2025

25-63

RESOLUTION

CARRIED

7-0

PURPOSE: APPROVE FINAL PLAT FOR THE CREATION OF AN 18-LOT SINGLE-FAMILY RESIDENTIAL SUBDIVISION AT THE FORMER WASHINGTON ELEMENTARY SCHOOL PROPERTY, 929 WINNEBAGO AVENUE (WASHINGTON SCHOOL FINAL PLAT)

INITIATED BY: CITY OF OSHKOSH

PLAN COMMISSION RECOMMENDATION: Approved w/ conditions

BE IT RESOLVED by the Common Council of the City of Oshkosh that the final plat for the 18-lot single-family residential subdivision at the former Washington School Elementary property, located at 929 Winnebago Avenue, per the attached, is hereby approved with the following conditions:

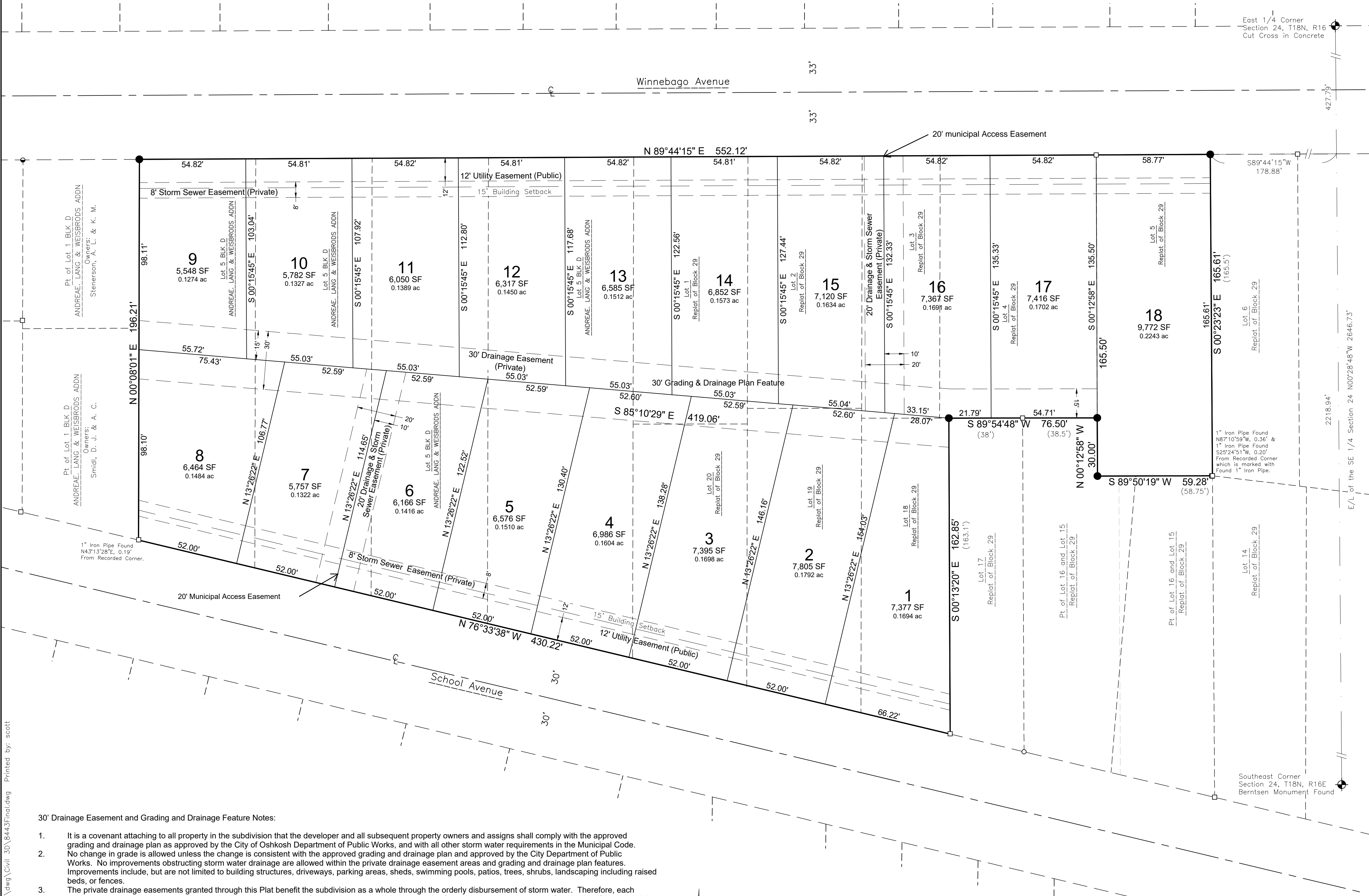
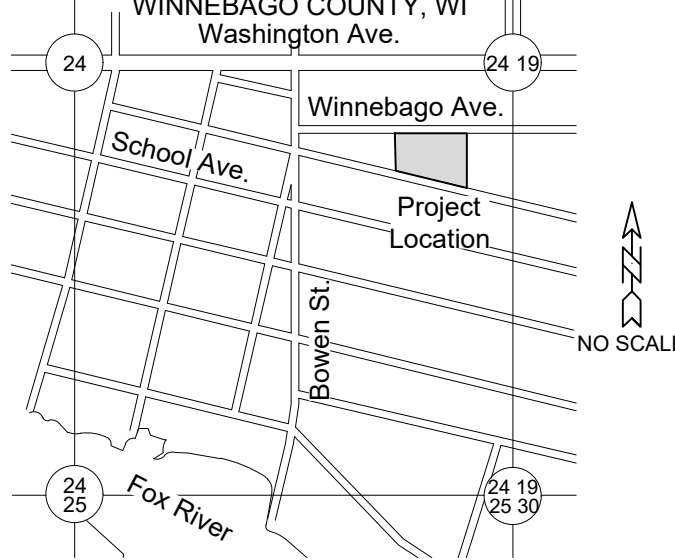
1. All water, grading and drainage, sanitary sewer, storm sewer and paving restoration plans shall be approved by the Department of Public Works prior to Common Council Approval.
2. Final street terrace tree planting locations and species will be determined, if feasible, by the City Forester.

Washington School

Lots 1, 2, 3, 4, 5, 18, 19 and 20, of Replat of Block 29, AND Lots 2, 3, 4, and 5, Block "D", of Andreae, Lang & Weisbrod's Addition, ALL in the Second Ward, Being Part of the Northeast 1/4 of the Southeast 1/4 of Section 24, Township 18 North, Range 16 East, City of Oshkosh, Winnebago County, Wisconsin

LOCATION MAP

SE 1/4 SEC 24, T 18 N, R 16 E,
CITY OF OSHKOSH
WINNEBAGO COUNTY, WI
Washington Ave.



NOTES

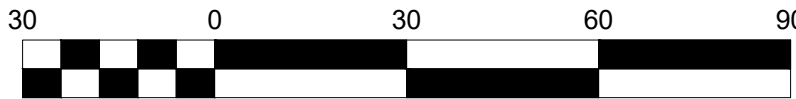
- All linear measurements have been made to the nearest one hundredth of a foot.
- All bearings are computed and measured to the nearest second.

LEGEND

- 1/4" x 18" Steel Rebar @ 4.30lbs/LF SET
- All Other Corners 3/4" x 18" Steel Rebar @ 1.50lbs/LF SET (Unless Noted)
- 3/4" Rebar Found
- 1" Iron Pipe Found
- Masonry (PK) Nail Found
- Government Corner
- SF Lot Areas in Square Feet
- ac Lot Areas in Acres
- () Recorded As

30' Drainage Easement and Grading and Drainage Feature Notes:

- It is a covenant attaching to all property in the subdivision that the developer and all subsequent property owners and assigns shall comply with the approved grading and drainage plan as approved by the City of Oshkosh Department of Public Works, and with all other storm water requirements in the Municipal Code.
- No change in grade is allowed unless the change is consistent with the approved grading and drainage plan and approved by the City Department of Public Works. No improvements obstructing storm water drainage are allowed within the private drainage easement areas and grading and drainage plan features. Improvements include, but are not limited to building structures, driveways, parking areas, sheds, swimming pools, patios, trees, shrubs, landscaping including raised beds, or fences.
- The private drainage easements granted through this Plat benefit the subdivision as a whole through the orderly disbursement of storm water. Therefore, each property owner retains an interest in ensuring the proper drainage of the area and may undertake any lawful action to ensure the proper functioning of the subdivision's drainage features, including the private drainage easements and drainage and storm sewer easements.
- The City retains the right as the regulatory body to undertake any enforcement actions related to storm water drainage at its discretion.
- To assist with enforcement actions, a non-exclusive, access easement is granted to the City over and across the private easements identified as Private Drainage & Storm Sewer Easement. Use by the City is limited to allow access to the Private Drainage Easement and Grading & Drainage Plan Feature, as well as any enforcement issue relating to the Private Drainage & Storm Sewer Easement. The City must repair any damage to the surface of the access easement that results from their use of the access easement.
- Lots in this plat are affected by conditions of a long-term storm water maintenance agreement for grading and drainage plan features recorded by separate document. Each property owner on this plat has 1/18th (5.55%) responsibility for all costs related to maintenance, repair, and replacement of grading, pipes and structures. Private property owners may collect amounts due in any lawful manner. The City may collect amounts due in any lawful manner, including special charges for current services provided, or special assessments, as may be applicable.
- No driveway/access is allowed within five (5) feet of a curb ramp. No driveway/access allowed at the location of curb inlets. There shall be no driveway plates installed on curb inlets. All curb inlets shall have sufficient curb head.



Bearings are referenced to the East line of the Southeast 1/4, Section 24, T18N, R16E, assumed to bear N00°28'48"W, base on the Winnebago County Coordinate System.

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

Department of Administration



File: 8443Final.dwg
Date: 02/11/2025
Drafted By: scott
Sheet: 1 of 2

Scott R. Andersen
Professional Land Surveyor
No. S-3169

Date



DAVEL ENGINEERING & ENVIRONMENTAL, INC.
Civil Engineers and Land Surveyors

1164 Province Terrace, Menasha, WI 54952
Ph: 920-991-1866 Fax: 920-441-0804
www.davel.pro

Washington School

Lots 1, 2, 3, 4, 5, 18, 19 and 20, of Replat of Block 29, AND Lots 2, 3, 4, and 5, Block "D", of Andreae, Lang & Weisbrod's Addition, ALL in the Second Ward, Being Part of the Northeast 1/4 of the Southeast 1/4 of Section 24, Township 18 North, Range 16 East, City of Oshkosh, Winnebago County, Wisconsin

Surveyor's Certificate

I, Scott R. Andersen, Professional Land Surveyor, hereby certify: That in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the City of Oshkosh and Winnebago County, and under the direction of the City of Oshkosh, owners of said land, I have surveyed, divided, and mapped Washington School; that such plat correctly represents all exterior boundaries and the subdivision of the land surveyed; and that this land is Lots 1, 2, 3, 4, 5, 18, 19 and 20, of Replat of Block 29 (Doc. 38379), AND Lots 2, 3, 4, and 5, Block "D", of Andreae, Lang & Weisbrod's Addition (V1-34), ALL in the Second Ward, Being Part of the Northeast 1/4 of the Southeast 1/4 of Section 24, Township 18 North, Range 16 East, City of Oshkosh, Winnebago County, Wisconsin, containing 123,335 Sq Ft (2.8315 Ac) of land. Described Land is subject to easement and restrictions of record.

Given under my hand this ____ day of _____, 20 ____.

Scott R. Andersen, Wisconsin Professional Land Surveyor No. S-3169

Owner's Certificate

The City of Oshkosh, a Wisconsin Municipal Corporation duly organized and existing under and by virtue of the Laws of the State of Wisconsin, as the property owner, does hereby certify that we caused the land described on this plat to be surveyed, divided, mapped and dedicated as represented on the plat. We also certify that this plat is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection:

Winnebago County Planning and Zoning Committee
City of Oshkosh
Department of Administration

Dated this ____ day of _____, 20 ____.

Mayor

Print Name

City Clerk

Print Name

State of Wisconsin)
)ss
_____) County)

Personally came before me this ____ day of _____, 20 ____,
the above named to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public, Wisconsin

My commission expires: _____.

Public Utility Easements

1. Areas identified as a Public Utility Easement are Easements in, over, under, and across the property that are granted to all Public Utilities as defined by Wisconsin Law. The common utility services expected to use the Easement are electricity and electric energy, natural gas, telephone, and cable television, although this list is not comprehensive and does not preclude other Public Utilities or Public Utility Services from using this Easement.
2. The Easements are non-exclusive, and must be reasonably shared with other Public Utilities and with private property services that need to cross the Easement to connect to Municipal and/or other public services in the public right-of-way. Public Utilities may use these Easements to inspect, construct, install, operate, repair, maintain, and replace all lawful equipment and facilities that are consistent with the Public Utilities' services provided. Public Utilities must restore, or cause to be restored, the property to a condition that is substantially similar to the property condition before the Public Utility performed its work.
4. All easements benefitting the Municipality, including drainage easements whether or not they are Municipal Utility Easements, have a priority over Public Utility Easements and private easements.
5. Sidewalks, driveways, private storm drainage features, and private storm sewers are allowed to be installed over, under, and across the Public Utility Easement. The storm drainage and storm sewer locations are in private easements identified on the Plat. Sidewalks and driveways will be installed upon later development. Diggers hotline is always required before installation. Otherwise, the surface of the Easement must remain clear of buildings, structures, and vegetation except lawn grass. Fences compliant with the Municipal Code are only allowed with permission of the Public Utilities. After the final grade of the property is established, it shall not be altered by more than four inches without the written consent of the Public Utilities using the Easement at that time.
6. Public Utilities are not responsible for damage to roots or vegetation primarily located in adjoining property but extending into the Easement, whether above or below ground. Public Utilities are allowed to trim trees or vegetation within the Easement or nearby as allowed by law.
7. There is an existing emergency management pole and siren within the Easement, in the SE corner of Lot 1. This pole's existing location retains a priority of use over Public Utility facilities using the Easement. The emergency management pole will be the subject of a separate easement agreement.
8. All use of the Easement, whether by the property owner or by Public Utilities, must be compliant with the Municipal Code and nothing in the foregoing easement conditions alter, limit, or waive any requirement of the Municipal Code.

Matt Mugeraur, Mayor

Date

Treasurer's Certificate

We, being the duly elected, qualified and acting Treasurer's of the City of Oshkosh and Winnebago County, do hereby certify that in accordance with the records in our office, there are no unredeemed tax sales and unpaid taxes, or special assessments on and of the land included in this plat.

City Treasurer

Print Name

Date

County Treasurer

Print Name

Date

County Planning Agency Approval Certificate

Resolved, that the plat of Washington School in the City of Oshkosh, Winnebago County, The City of Oshkosh, the property owners, is hereby approved by Winnebago County.

County Zoning Administrator

Print Name

Date

Certificate of Planning Department

Resolved, that the plat of Washington School in the City of Oshkosh, Winnebago County, The City of Oshkosh, the property owners, is hereby approved by the City of Oshkosh Planning Commission.

Planning Commission Representative

Print Name

Date

This Final Plat is contained wholly within the property described in the following recorded instruments:

the property owner of record: City of Oshkosh	Recording Information: Doc No. 1930669	Parcel Number(s): 90204230000
--	---	----------------------------------

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20 ____

Department of Administration



File: 8443Final.dwg
Date: 01/29/2025
Drafted By: scott
Sheet: 2 of 2



DAVEL ENGINEERING & ENVIRONMENTAL, INC.
Civil Engineers and Land Surveyors

1164 Province Terrace, Menasha, WI 54952
Ph: 920-991-1866 Fax: 920-441-0804
www.davel.pro

ITEM: FINAL PLAT FOR THE CREATION OF AN 18-LOT SINGLE-FAMILY RESIDENTIAL SUBDIVISION AT THE FORMER WASHINGTON ELEMENTARY SCHOOL PROPERTY, 929 WINNEBAGO AVENUE (WASHINGTON SCHOOL FINAL PLAT)

Plan Commission Meeting of February 19, 2025

GENERAL INFORMATION

Petitioner/Owner: City of Oshkosh

Actions Requested:

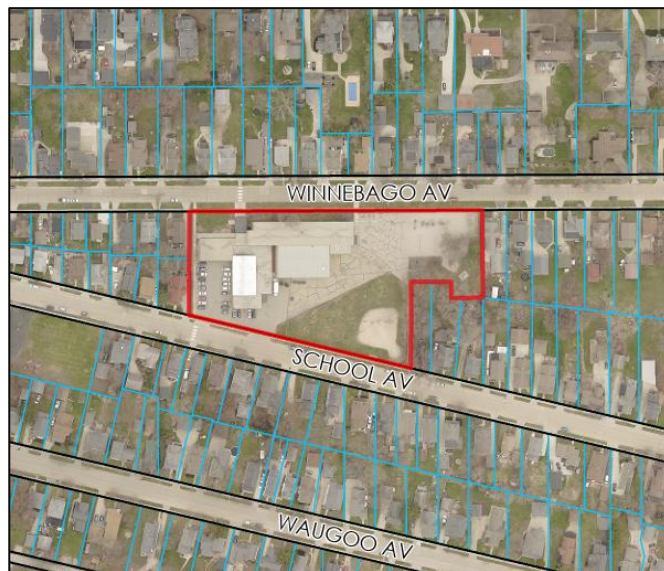
The applicant is requesting approval of a final plat containing 18 single-family lots identified as Washington School.

Applicable Ordinance Provisions:

Requirements governing platting are located within Article XIII, Subdivisions; Sections 30-441 through 30-446 of the Zoning Ordinance.

Property Location and Background Information:

The subject site is the former Washington Elementary School property which the City purchased from the Oshkosh Area School District in September of 2024. The 2.831-acre lot is located between Winnebago and School Avenues, with 552 feet and 430 feet of street frontage, respectively. The property



Subject Site

was purchased to redevelop the site for single family housing which has been identified as a need in the Oshkosh Housing Plan. The school building is scheduled to be razed during the winter of 2025. The site will be completely cleared and prepped for this proposed development consisting of 18 new single-family residential lots. On January 14, 2025, Council approved the preliminary plat for this development (Res 25-20). Procedurally, the final plat follows which approves the final lot layout and is when civil design plans for construction are reviewed by the City.

The general area is predominantly a well-established single-family neighborhood with a scattering of two-family uses, a church to the east and some commercial establishments along Bowen Street. The Comprehensive Land Use Plan Map was amended in July of 2024, changing the recommended use from Institutional to Low-Density Residential to accommodate the redevelopment.

<i>Existing Site Land Use</i>	<i>Zoning</i>
Vacant/Former Elementary School	Single Family Residential-9 (SR-9)

<i>Adjacent Land Use and Zoning</i>		<i>Zoning</i>
North	Single-Family Residential	Single Family Residential-9 (SR-9)
South	Single and Two-Family Residential	Single Family Residential-9 (SR-9)
East	Single-Family Residential	Single Family Residential-9 (SR-9)
West	Single and Two-Family Residential	Single Family Residential-9 (SR-9)

<i>Recognized Neighborhood Organizations</i>	<i>Land Use</i>
Stevens Park Neighborhood	

<i>Land Use Recommendation</i>	<i>Land Use</i>
2040 Comprehensive Land Use Recommendation	Light Density Residential

ANALYSIS

Design

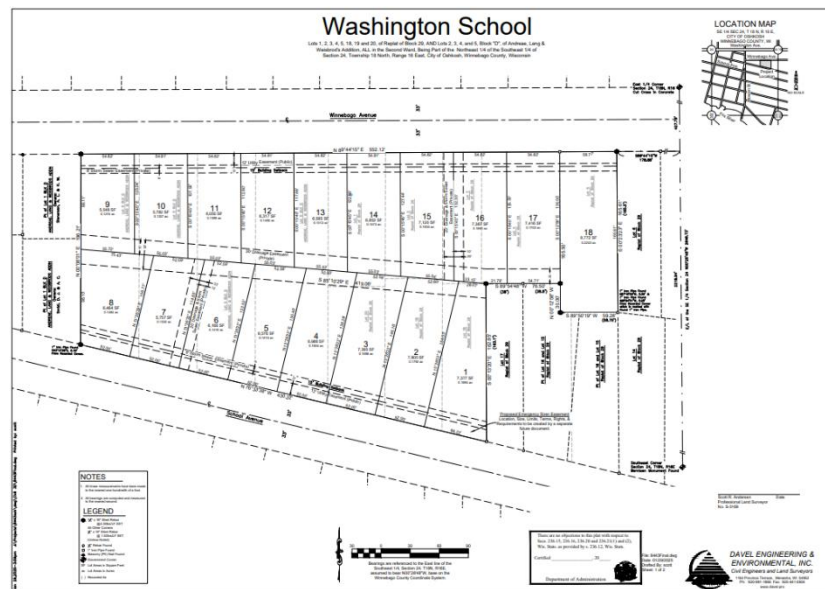
The preliminary plat utilizes the entire 2.831-acre lot and is proposed to be platted with 18 single-family lots, ten along Winnebago Avenue and eight along School Avenue. The proposed lots range in size from 5,548 square feet (0.127 acres) to 9,772 square feet (0.224 acres). Lot widths along Winnebago Avenue are proposed to be 55 feet in width (except Lot 18 which will be 59 feet) while the lots along School Avenue will be 52 feet (except Lot 1 which will be 66 feet). All of the proposed lots meet the SR-9 minimum code requirements in regard to width (30 feet minimum), depth (100 feet minimum) and area (4,500 square feet minimum) and is not out of character with other lots west and east of the site. With the proposed dwelling unit total of 18 units on the 2.831 acre area, the density for the development is considered low at approximately 6.4 units per acre (one unit per 6,852 square feet). The SR-9 zoning district has a maximum density of nine units per acre or one unit per 4,840 square feet.

The proposed plat does not have any new right-of-way dedications. The new lots will have direct street frontage to either Winnebago or School Avenue.

Engineering & Storm Water Management

The Department of Public Works has reviewed availability of city utilities to serve the development and reported that city water, sanitary sewer and storm sewer is available from both Winnebago and School Avenues.

Water, grading and drainage, sanitary sewer, paving restoration and storm water plans have been submitted and have been reviewed by the Department of Public Works. Approved plans will be required prior to Common Council approval. The final plat does show all required easements for private and public facilities as well as two municipal access easements to the rear of the properties.



Police and Fire Departments and the Oshkosh Area School District

The City Police and Fire Departments have reviewed the final plat and have not indicated any problems servicing the proposed development. The Oshkosh Area School District has been notified of the proposed subdivision and has not responded with concerns about being able to accommodate the potential increase to the student population.

Parkland Dedication

The plat does not include area for parkland dedication. The City determined by use of the recently updated Comprehensive Outdoor Recreation Plan (CORP) that there are sufficient recreational facilities nearby. Instead of land dedication, the City will pay fees in-lieu-of which amounts to \$7,200 (\$400 per lot).

Street Lighting/Terrace Tree Plans

Street lighting is already present along School Avenue and Winnebago Avenue; therefore, a lighting plan is not required.

A terrace tree plan has not been submitted as there are 26 terrace trees already present, ten along School Avenue and 16 along Winnebago Avenue. All best efforts will be made to preserve the existing trees; however, the rather narrow terrace is/will be congested with utilities which may



Existing Terrace Trees

result in some trees having to be removed or relocated. Another factor which may impact the existing trees will be driveway openings accessing each lot. Again, the City will try to preserve the trees, but there may be instances where a tree must be removed or relocated.

As platted, Lots 6, 7, 8 and 10 do not show an existing terrace tree. The Subdivision Regulations do require a minimum of one tree per lot. As construction progresses, the City Forester will determine if there is sufficient area for a tree on these lots. As a condition of plat approval, final street terrace tree planting species and locations for Lots 6, 7, 8 and 10 will be determined, if feasible, by the City Forester.

RECOMMENDATIONS/CONDITIONS

Staff recommends approval of the 18-lot Washington School final plat with the following conditions:

1. All water, grading and drainage, sanitary sewer, storm sewer and paving restoration plans shall be approved by the Department of Public Works prior to Common Council Approval.
2. Final street terrace tree planting locations and species will be determined, if feasible, by the City Forester.

Plan Commission recommended approval of the final plat for single family housing located at 929 Winnebago Avenue. The following is Plan Commission's discussion on the item.

Site Inspections Report: Ms. Davey, Mr. Bowen, Ms. Propp, and Mr. Perry reported visiting the site.

Staff report accepted as part of the record.

Mr. Nau presented the items and reviewed the site and surrounding area as well as the land use and zoning classifications in this area. Staff recommends approval of the 18-lot Washington School final plat with the conditions listed in the staff report.

Mr. Perry opened up technical questions to staff.

Mr. Rucker wanted clarification on the vote. He wondered if it was just specifically on the final plat and having nothing to do with the building process.

Mr. Nau stated that is correct.

Mr. Perry opened public comment and asked if the applicant wanted to make any statements.

City staff did not have any more comments.

Mr. Perry asked if any members of the public wished to speak. There were none.

Mr. Perry closed public comment.

There was no closing statement from the applicant.

Motion by Davey to adopt the findings and recommendation as stated in the staff report.

Seconded by Propp.

Mr. Perry asked if there was any discussion on the motion.

Ms. Davey spoke in support of the project, specifically about the City Forester being involved.

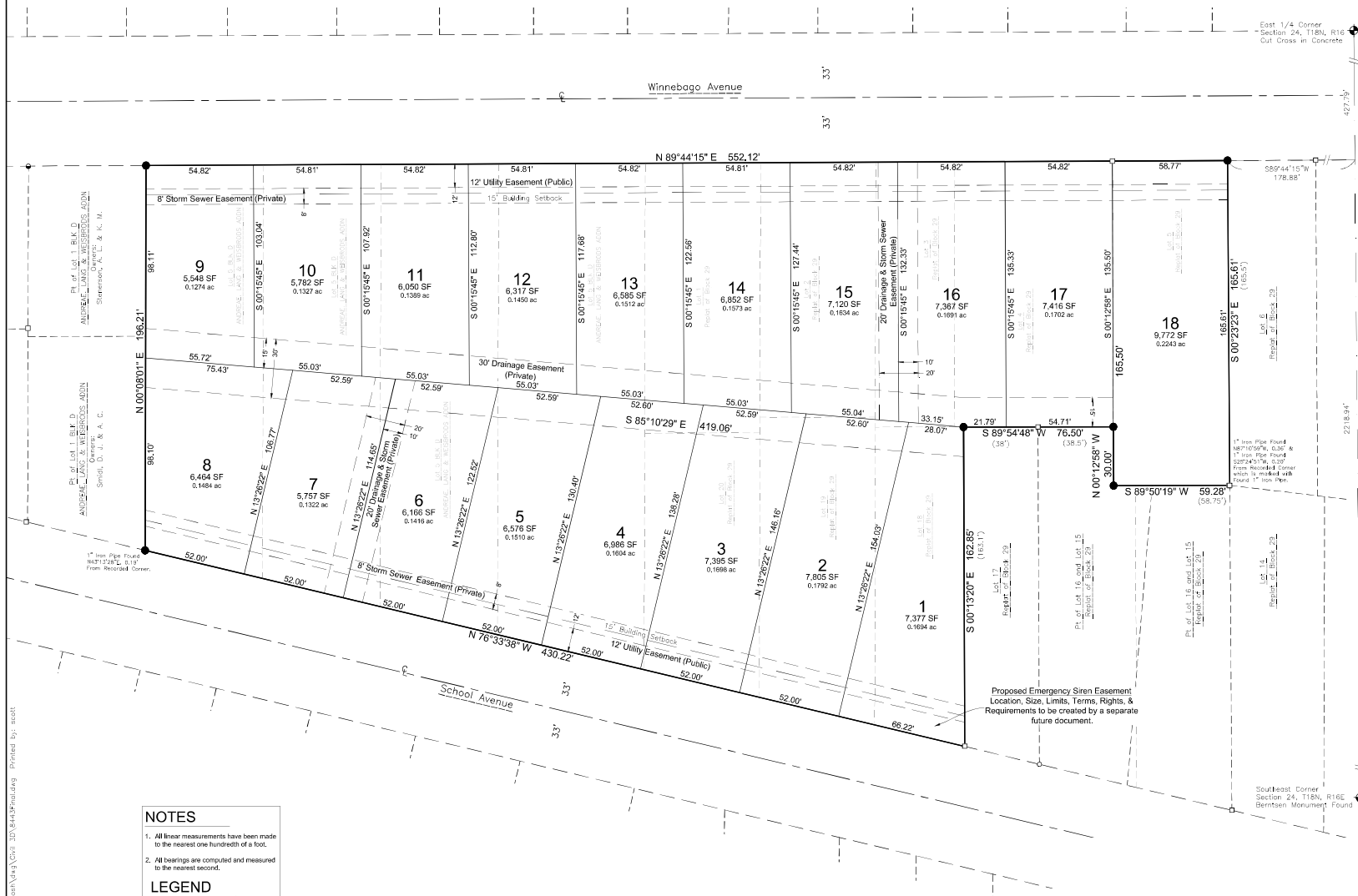
Ms. Propp wondered which lots Habitat for Humanity would be building homes on.

Ms. Nieforth stated that will be determined soon.

Motion carried 6-0.

Lots 1, 2, 3, 4, 5, 18, 19 and 20, of Replat of Block 29, AND Lots 2, 3, 4, and 5, Block "D", of Andreae, Lang & Weisbrod's Addition, ALL in the Second Ward, Being Part of the Northeast 1/4 of the Southeast 1/4 of Section 24, Township 18 North, Range 16 East, City of Oshkosh, Winnebago County, Wisconsin

SE 1/4 SEC 24, T 18 N, R 16 E,
CITY OF OSHKOSH
WINNEBAGO COUNTY, WI
Washington Ave.



1. All linear measurements have been made to the nearest one hundredth of a foot.
2. All bearings are computed and measured to the nearest second.

● 1/4" x 18" Steel Rebar @ 4.30lbs/LF SET
 All Other Corners
 3/4" x 18" Steel Rebar @ 1.50lbs/LF SET
 (Unless Noted)
 ○ 3/4" Rebar Found
 □ 1" Iron Pipe Found
 ⊕ Masonry (PK) Nail Found
 ⊗ Government Corner
 SF Lot Areas in Square Feet
 ac Lot Areas in Acres
 () Recorded As

There are no objections to this plat with respect to Secs. 236.15, 236.16, 236.20 and 236.21(1) and (2), Wis. Stats. as provided by s. 236.12, Wis. Stats.

Certified _____, 20____

Department of Administration



File: 8443Final.dwg
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Sheet: 1 of 2



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NOTICES MAILED TO:

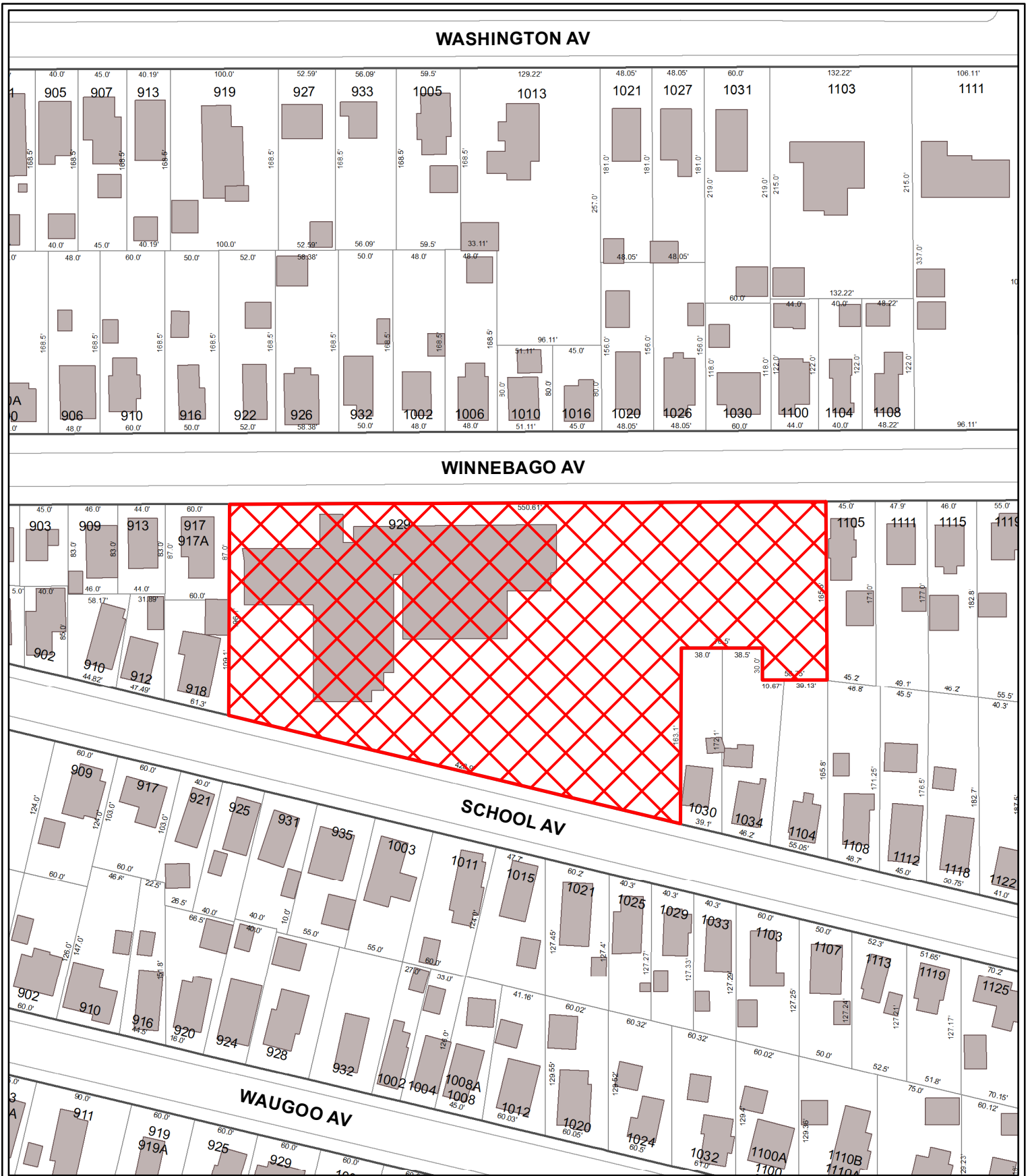
ROBERT J HART	910 WINNEBAGO AVE	OSHKOSH	WI	54901
MATTHEW P/JANE P MIKKELSEN	PO BOX 1623	OSHKOSH	WI	54903
MATTHEW C RINGENBERG	105 HARRISON BLVD	VALPARAISO	IN	46383
ALEXIS D SOMMER	832 WINNEBAGO AVE	OSHKOSH	WI	54901
KENNETH A/ROSE M LEACH JR	824 WINNEBAGO AVE	OSHKOSH	WI	54901
AARON BUSSE	344 BOWEN ST	OSHKOSH	WI	54901
SYLVIA STANG	808 SCHOOL AVE	OSHKOSH	WI	54901
NICOLE HENRY	811 WINNEBAGO AVE	OSHKOSH	WI	54901
BRANDON J CHAPIN/DARRELL & MARY CHAPIN	821 WINNEBAGO AVE	OSHKOSH	WI	54901
BREEZY HOMES LLC	602 WISCONSIN AVE	N FOND DU LAC	WI	54937
CRAIG/EMILY SAMPO	824 SCHOOL AVE	OSHKOSH	WI	54901
ROBIN R LOSSE	825 WINNEBAGO AVE	OSHKOSH	WI	54901
MARK M/SANDRA J SCHMIDT	828 SCHOOL AVE	OSHKOSH	WI	54901
DYLAN STARAL	831 WINNEBAGO AVE	OSHKOSH	WI	54901
ZACHARY P GRABNER	835 WINNEBAGO AVE	OSHKOSH	WI	54901
GAYLE L SCHRADER	836 SCHOOL AVE	OSHKOSH	WI	54901
WINNEBAGO COUNTY	PO BOX 2806	OSHKOSH	WI	54903
AMY WHITCOMB	903 WINNEBAGO AVE	OSHKOSH	WI	54901
BARBARA M BATZNER	909 WINNEBAGO AVE	OSHKOSH	WI	54901
JOSEPH E PERZENTKA	1353 OTTER AVE	OSHKOSH	WI	54901
HAPPY BRAD RENTALS LLC	E8869 MANSKE RD	NEW LONDON	WI	54961
MAI DER C MUELLER	912 SCHOOL AVE	OSHKOSH	WI	54901
SUSAN I LAIN	917 SCHOOL AVE	OSHKOSH	WI	54901
MR/MRS NAOVANG LOR	909 SCHOOL AVE	OSHKOSH	WI	54901
TRINITY EV LUTH CHURCH	370 BOWEN ST	OSHKOSH	WI	54901
KRISTINE FROHRIB	932 WINNEBAGO AVE	OSHKOSH	WI	54901
CHRISTOPHER E/VAN WALKER	231 E LINCOLN AVE	OSHKOSH	WI	54901
DANIEL J MEISEL	513 W 6TH AVE	OSHKOSH	WI	54902
TIFFANY D PEARSON	922 WINNEBAGO AVE	OSHKOSH	WI	54901
MICHAEL A/RANDI L SELNER	1006 WINNEBAGO AVE	OSHKOSH	WI	54901
SHANE J KNABENBAUER	1002 WINNEBAGO AVE	OSHKOSH	WI	54901
CHRISTOPHER NOEL/DELANEY WARDEN	1020 WINNEBAGO AVE	OSHKOSH	WI	54901
BREANNA R SCHNEIDER	1026 WINNEBAGO AVE	OSHKOSH	WI	54901
JESSE J GYLDENVAND	1030 WINNEBAGO AVE	OSHKOSH	WI	54901
DA NENG VANG	1100 WINNEBAGO AVE	OSHKOSH	WI	54901
ROBERTO CASTILLO/TANIA D TAMAYO LEYVA	519 E MAPLE ST	APPLETON	WI	54915
SAND BETWEEN LLC	212 CEDAR DR N	MYRTLE BEACH	SC	29575
NATHANIEL J/AMANDA J FRANK	1111 WASHINGTON AVE	OSHKOSH	WI	54901
SCOT G/CLAIRE E PENNELL	1016 WINNEBAGO AVE	OSHKOSH	WI	54901
GERALD F HEISLER/D J FIELDS	1010 WINNEBAGO AVE	OSHKOSH	WI	54901
JOEL/CARRIE HOGAN	1352 CONGRESS AVE	OSHKOSH	WI	54901
MIDSTATE PROPERTY MANAGEMENT LLC	630 STARBOARD CT W UNIT A	OSHKOSH	WI	54901
MELISSA A BISCHOFF	1224 WINNEBAGO AVE	OSHKOSH	WI	54901
EK REAL ESTATE FUND I LLC	PO BOX 818081	CLEVELAND	OH	44181
ANGELA MASTERS	1212 WINNEBAGO AVE	OSHKOSH	WI	54901
LANE C KLINE	1208 WINNEBAGO AVE	OSHKOSH	WI	54901
TODD S MOXHAM	1202 WINNEBAGO AVE	OSHKOSH	WI	54901
STEPHANY LEURQUIN	1132 WINNEBAGO AVE	OSHKOSH	WI	54901

NOTICES MAILED TO:

GAYLE V RIOUX LIVING TRUST	1126 WINNEBAGO AVE	OSHKOSH	WI	54901
LISE MAY	1011 SCHOOL AVE	OSHKOSH	WI	54901
GEOFFREY D/HEATHER L SCHWARTZ	1003 SCHOOL AVE	OSHKOSH	WI	54901
MARK S NEKOLI	935 SCHOOL AVE	OSHKOSH	WI	54901
BETTY L HABER	931 SCHOOL AVE	OSHKOSH	WI	54901
NICOLET INVESTMENTS LLP	3389 COUNTY ROAD A	OSHKOSH	WI	54901
MAI YIA M LOR	921 SCHOOL AVE	OSHKOSH	WI	54901
DANIEL J/ANGELA C SMIDL	918 SCHOOL AVE	OSHKOSH	WI	54901
ALAN L/KAY M STENERSON	3742 FOND DU LAC RD	OSHKOSH	WI	54902
JASON GOMOLL	1105 WINNEBAGO AVE	OSHKOSH	WI	54901
JASON WERNER	1111 WINNEBAGO AVE	OSHKOSH	WI	54901
CHU PAING/JUAN GARCIA OYERVIDES	1115 WINNEBAGO AVE	OSHKOSH	WI	54901
THAO YANG/NENG XIONG	1119 WINNEBAGO AVE	OSHKOSH	WI	54901
DENNIS F RIOUX/STACEY A OTTO	1121 WINNEBAGO AVE	OSHKOSH	WI	54901
LUIS B HERNANDEZ	1122 SCHOOL AVE	OSHKOSH	WI	54901
JASON S VANMATRE	1118 SCHOOL AVE	OSHKOSH	WI	54901
JONATHAN D WILSON	1112 SCHOOL AVE	OSHKOSH	WI	54901
ARLEN L NEUBAUER	1108 SCHOOL AVE	OSHKOSH	WI	54901
JACOB T/ERIN E DEWILDE	1104 SCHOOL AVE	OSHKOSH	WI	54901
MARGARET A GRUNDY LIFE ESTATE	1034 SCHOOL AVE	OSHKOSH	WI	54901
KEVIN J SMERLING	1030 SCHOOL AVE	OSHKOSH	WI	54901
KAKONGE WAKAKONGE/KABEMBO KIZABI	1015 SCHOOL AVE	OSHKOSH	WI	54901
KAOO GROUP LLC	7855 GREEN LINKS DR SE	CALEDONIA	MI	49316
RENEE K MAKI	1025 SCHOOL AVE	OSHKOSH	WI	54901
SARA A WEIDNER	1029 SCHOOL AVE	OSHKOSH	WI	54901
ZACHARY D THOMAS	1033 SCHOOL AVE	OSHKOSH	WI	54901
KARI A USELMAN	1103 SCHOOL AVE	OSHKOSH	WI	54901
DAVID J/LORIE J BUNKE	1107 SCHOOL AVE	OSHKOSH	WI	54901
SANTO A/CHELSEA S MORALES	1113 SCHOOL AVE	OSHKOSH	WI	54901
BREANNA V PAULSON	1119 SCHOOL AVE	OSHKOSH	WI	54901
KENNETH MONROE	1125 SCHOOL AVE	OSHKOSH	WI	54901
ELIZABETH A WILLIAMS	1131 SCHOOL AVE	OSHKOSH	WI	54901
DEVON E/SUSAN K JONES	PO BOX 166	OSHKOSH	WI	54903
OSCAR R/ILIANA REYES JR	1207 SCHOOL AVE	OSHKOSH	WI	54901
PAUL ENGLER C/O MARY NELSON	2605 BAUMGARTNER DR	LA CROSSE	WI	54603
ELLEN A BECKER	1217 SCHOOL AVE	OSHKOSH	WI	54901
AVERY F/ANGELICA C KOSSEL	30 EVELINE ST	OSHKOSH	WI	54901
1229 SCHOOL AVENUE LLC	PO BOX 1835	OSHKOSH	WI	54903
PRP PROPERTIES LLC	PO BOX 3911	OSHKOSH	WI	54903
DAYANA DUARTE/JAZZRIC OROZCO	1125 WINNEBAGO AVE	OSHKOSH	WI	54901
JAMES R STEINBERG	651 FRANKLIN ST	OSHKOSH	WI	54901
MATTHEW/LISA HOERRES	1207 WINNEBAGO AVE	OSHKOSH	WI	54901
DAVID M JONES LIVING TRUST	1209 WINNEBAGO AVE	OSHKOSH	WI	54901
DAVID D PETERSON	1217 WINNEBAGO AVE	OSHKOSH	WI	54901
JOHN P RASMUSSEN	4062 OREGON ST	OSHKOSH	WI	54902
THOMAS/CARRI JANKOWSKI	1225 WINNEBAGO AVE	OSHKOSH	WI	54901
WOODCHUCKS BAR AND GRILL LLC	351 ROSALIA ST	OSHKOSH	WI	54901
ADAM A SASSE	2279 GLEN OAKS CIR	COTTAGE GROVE	WI	53527

NOTICES MAILED TO:

SARAH WOLLNER	341 ROSALIA ST	OSHKOSH	WI	54901
JOSEPH A MATUSINEC JR REV TRUST	337 ROSALIA ST	OSHKOSH	WI	54901
ALEX J/MEGAN L DREIKOSEN	333 ROSALIA ST	OSHKOSH	WI	54901
JAMES M PECK/JUDY HILLHOUSE	329 ROSALIA ST	OSHKOSH	WI	54901
NEDRA MCGONIGLE	327 ROSALIA ST	OSHKOSH	WI	54901
JASON L PAGE	323 ROSALIA ST	OSHKOSH	WI	54901
MARY E KURBIS	1226 SCHOOL AVE	OSHKOSH	WI	54901
DEBRA K CRAM	1220 SCHOOL AVE	OSHKOSH	WI	54901
JOSEPH A/JODY A ROBL	4117 ALIDA LN	OSHKOSH	WI	54904
DENNIS P MCCARTHY	1210 SCHOOL AVE	OSHKOSH	WI	54901
WILLIAM/JULIA KNUDSON	1202 SCHOOL AVE	OSHKOSH	WI	54901
LUIS A POMALES	1132 SCHOOL AVE	OSHKOSH	WI	54901
SARA C JUNGWIRTH	1128 SCHOOL AVE	OSHKOSH	WI	54901
STEVENS PARK NBHD ASSOC	EMAILED TO REP			
MENOMINEE SOUTH NBHD ASSOC	EMAILED TO REP			
RIVER EAST NBHD ASSOC	EMAILED TO REP			



BASE MAP

City of Oshkosh maps and data are intended to be used for general identification purposes only, and the City of Oshkosh assumes no liability for the accuracy of the information. Those using the information are responsible for verifying accuracy. For full disclaimer please go to www.ci.oshkosh.wi.us/GISdisclaimer



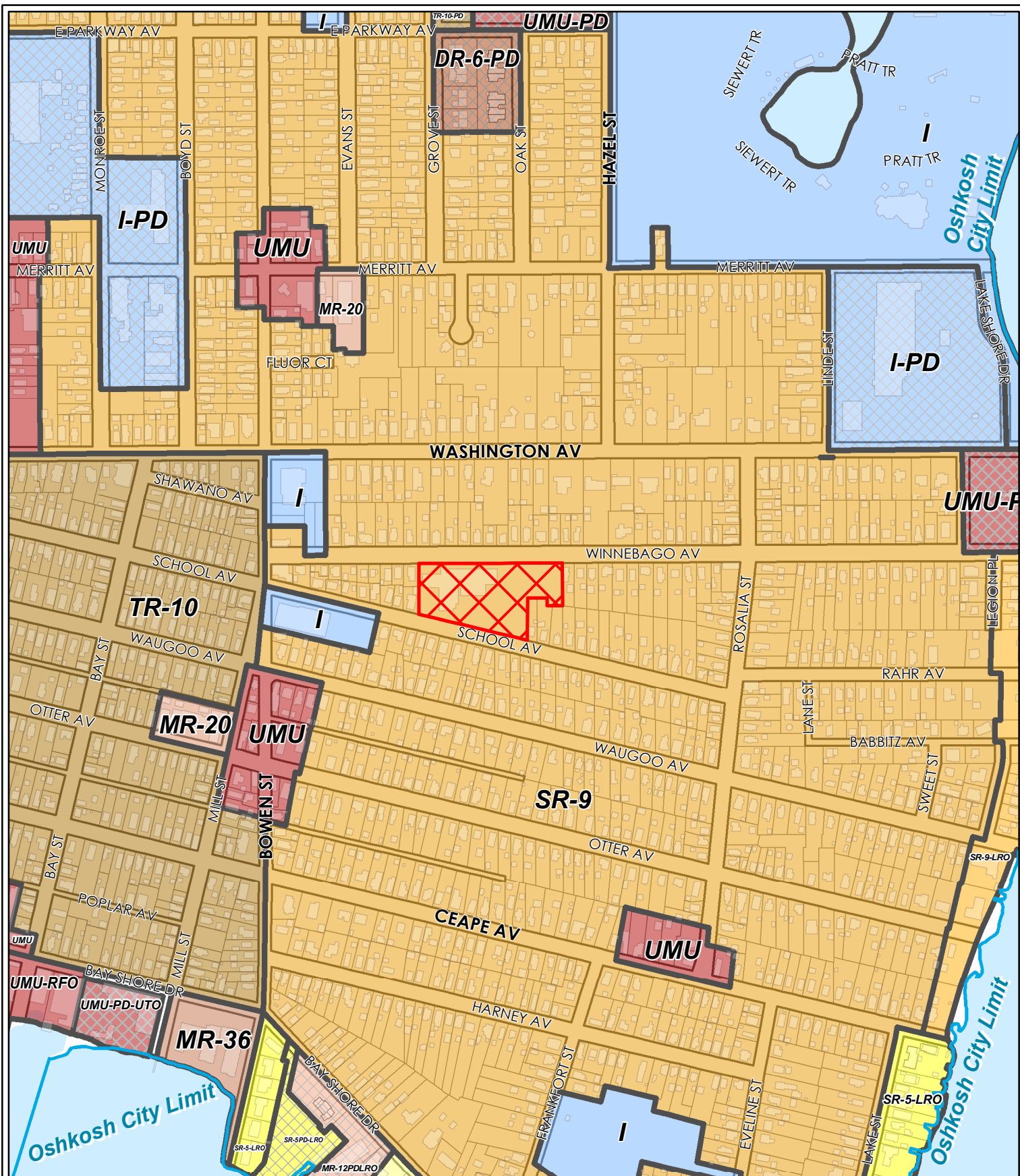
1 in = 0.02 mi

1 in = 120 ft

Printing Date: 1/23/2025

Prepared by: City of Oshkosh, WI





ZONING MAP

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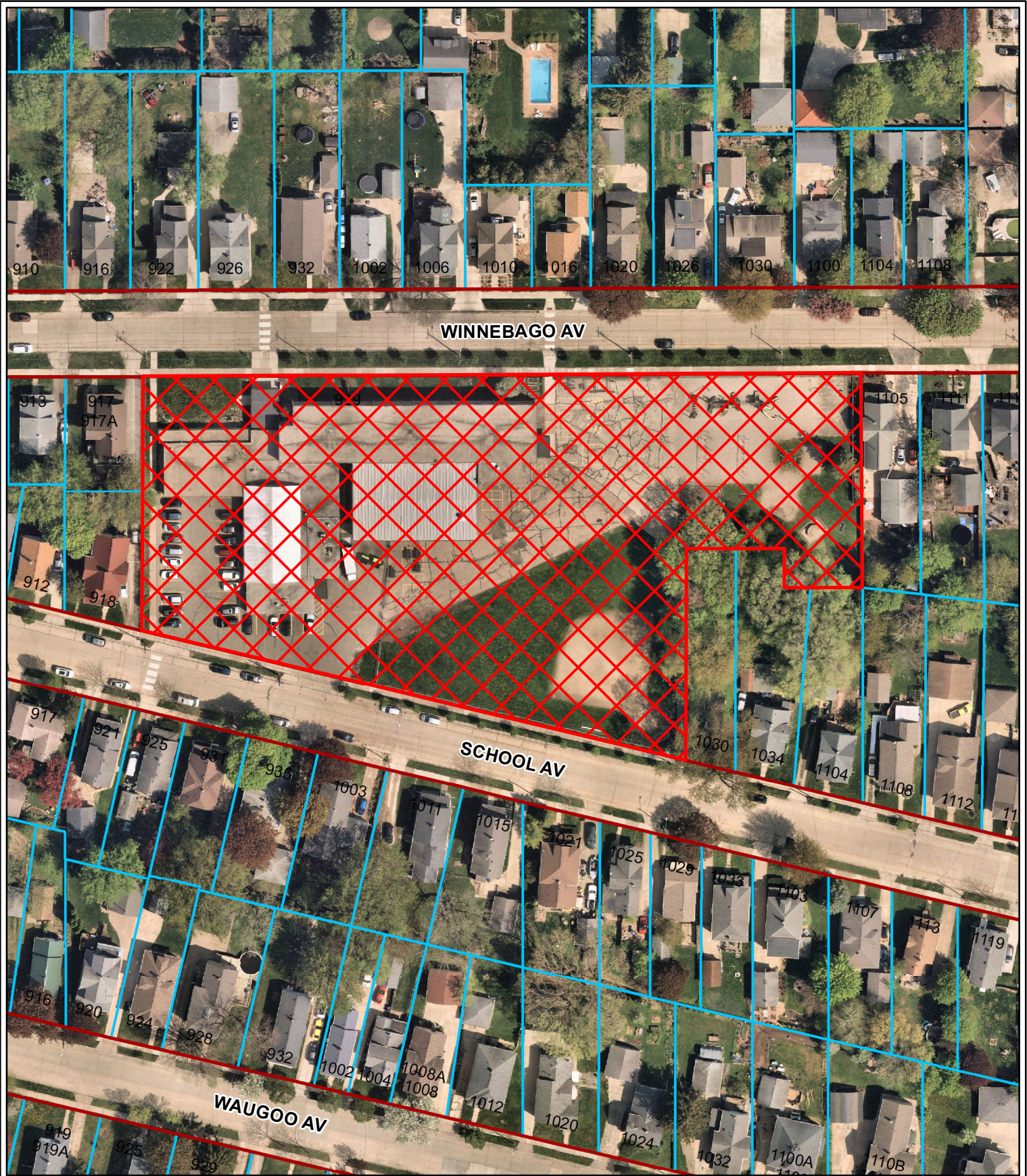
1 in = 0.09 mi

1 in = 500 ft

Printing Date: 1/23/2025

Prepared by: City of Oshkosh, WI





AERIAL MAP

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1 in = 0.02 mi

1 in = 100 ft

Printing Date: 1/23/2025

Prepared by: City of Oshkosh, WI





TO: Honorable Mayor and Members of the Common Council
FROM: Kelly Nieforth, Director of Community Development
DATE: February 25, 2025
SUBJECT: Res 25-64 Approve Specific Implementation Plan for a Multi-Family Residential Development at 0 Bowen Street, Commonly Known as Vacant Property Located Near the Southwest Corner of East Murdock Avenue and Bowen Street (Parcel 1504830300) (Plan Commission Recommends Approval)

BACKGROUND

The subject site consists of a 2.26-acre vacant lot on the southwest corner of East Murdock Avenue and Bowen Street. The site is zoned Urban Mixed-Use District with Planned Development Overlay (UMU-PD). The surrounding area consists of industrial uses to the north, commercial and institutional uses to the east, commercial uses to the west, as well as vacant land to the south. The 2040 Comprehensive Land Use Plan recommends Neighborhood Commercial use for the subject area.

On October 22, 2024, Common Council approved a General Development Plan (GDP) for a multi-family development at the subject site.

ANALYSIS

The applicant is proposing a multi-family development, which will include two 8-unit apartment buildings, one 16-unit apartment building, and detached garages. The proposed site will utilize existing driveway access from East Murdock Avenue and Bowen Street. As part of the GDP approval, a condition was included that a cross access agreement will need to be registered with the Winnebago County Register of Deeds to allow the shared accesses. The proposed 32 units results in a density of 14.2 units per acre, while the maximum density is 36 units per acre for apartment buildings in the UMU district. The minimum lot area is 1,200 sq. ft. per dwelling unit, and the applicant is proposing 3,049 sq. ft. of lot area per dwelling unit which exceeds the necessary requirement.

As proposed, two of the apartment buildings will have 8 units and one of the buildings will have 16 units. The UMU district allows apartments of 3-12 units per building. Apartments with 13-16 units are allowed as a Conditional Use. Staff does not have concerns with the proposed 16 unit building as the site will remain under the maximum density and is not adjacent to lower intensity land uses.

The applicant is requesting a base standard modification (BSM) to allow primary building entrances not located on the front façade facing the street. Staff is supportive of this BSM request as the buildings are oriented toward the centralized parking area on the site, where it is more functional to provide the primary entrance. To offset the requested BSMs, the applicant has provided increased landscaping and enhanced building materials. The proposed Specific Implementation Plan (SIP) is consistent with the approved GDP for the site.

FISCAL IMPACT

Approval of this may result in an increase in the assessed property value for the site. The applicant is anticipating spending approximately \$4.8 million on the proposed project.

RECOMMENDATION

The Plan Commission recommended approval of the requested Specific Implementation Plan with findings and conditions on February 19, 2025. Please see the attached staff report and meeting minutes

for more information.

Attachments

RES 25-64
SIP - 0 Bowen St

CARRIED

7-0

PURPOSE: APPROVE SPECIFIC IMPLEMENTATION PLAN FOR A MULTI-FAMILY RESIDENTIAL DEVELOPMENT AT 0 BOWEN STREET, COMMONLY KNOWN AS VACANT PROPERTY LOCATED NEAR THE SOUTHWEST CORNER OF EAST MURDOCK AVENUE AND BOWEN STREET (PARCEL 1504830300)

INITIATED BY: MACH IV ENGINEERING & SURVEYING, LLC

PLAN COMMISSION RECOMMENDATION: Approved

WHEREAS, the Plan Commission finds that the Specific Implementation Plan for a multi-family residential development located at 0 Bowen Street (parcel 1504830300), is consistent with the criteria established in Section 30-387 of the Oshkosh Zoning Ordinance.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that a Specific Implementation Plan for a multi-family residential development located at 0 Bowen Street (parcel 1504830300), per the attached, is hereby approved, with the following findings:

1. The proposed Planned Development project is consistent with the overall purpose and intent of the Zoning Ordinance as the proposed multi-family use of the site will not have a negative impact on the public because the 16-unit apartment building is a conditional use and the 8-unit apartment buildings are permitted in the UMU district and do not have a negative impact on the neighboring properties.
2. The proposed Planned Development project is consistent with the City's Comprehensive Plan because it is consistent with the Comprehensive Plan goal of encouraging compatible land use development.
3. The proposed Planned Development project would maintain the desired relationships between land uses, land use densities and intensities, and land use impacts in the environs of the subject site because the multi-family use is not adjacent to lower intensity land uses.
4. The proposed architecture and character of the proposed Planned Development project is compatible with adjacent/nearby development because the plans meet the exterior design standards for multi-family residential use.
5. The proposed Planned Development project will positively contribute to and not detract from the physical appearance and functional arrangement of development in the area because the subject property is within a mixed-use area with multiple land uses.
6. The proposed Planned Development project provides alternative approaches to addressing development performance that relate to and more than compensate for any requested base standard modifications of any standards or regulations of the Zoning Ordinance as the additional landscaping required and enhanced building material of the applicant will serve to offset requested base standard modifications (BSMs).

BE IT FURTHER RESOLVED by the Common Council of the City of Oshkosh that the following are conditions of approval for a Specific Implementation Plan Amendment for a multi-family residential development located at 0 Bowen Street (parcel 1504830300):

1. Base Standard Modification to allow primary building entrances not located on the front façade facing the street.
2. Final landscaping, lighting, and signage plans shall be reviewed and approved by the Department of Community Development.
3. Except as specifically modified by this Specific Implementation Plan, the terms and conditions of the original General Development Plan approval dated October 22, 2024 (Resolution 24-552) remain in full force and effect.

ITEM: **SPECIFIC IMPLEMENTATION PLAN FOR A MULTI-FAMILY RESIDENTIAL DEVELOPMENT AT 0 BOWEN STREET, COMMONLY KNOWN AS VACANT PROPERTY LOCATED NEAR THE SOUTHWEST CORNER OF EAST MURDOCK AVENUE AND BOWEN STREET (PARCEL 1504830300)**

Plan Commission Meeting of February 19, 2025

GENERAL INFORMATION

Applicant: Mach IV Engineering & Surveying, LLC
Property Owner: Thomas Rusch

Action(s) Requested:

The applicant requests approval of a Specific Implementation Plan (SIP) for a multi-family development.

Applicable Ordinance Provisions:

Planned Development standards are found in Section 30-387 of the Zoning Ordinance.

Property Location and Background Information:

The subject site consists of a 2.26-acre vacant lot on the southwest corner of East Murdock Avenue and Bowen Street. The site is zoned Urban Mixed Use District with Planned Development Overlay (UMU-PD). The surrounding area consists of industrial uses to the north, commercial and institutional uses to the east, commercial uses to the west, as well as vacant land to the south. The 2040 Comprehensive Land Use Plan recommends Neighborhood Commercial use for the subject area.

On October 22, 2024, Common Council approved a General Development Plan (GDP) for a multi-family development at the subject site.

Subject Site

<i>Existing Land Use</i>	<i>Zoning</i>
Vacant	UMU-PD

<i>Recognized Neighborhood Organizations</i>
N/A

Adjacent Land Use and Zoning

<i>Existing Uses</i>		<i>Zoning</i>
North	Industrial	UI
South	Vacant	UMU-PD
East	Commercial & Institutional	UMU-PD & I
West	Commercial	UMU-PD

<i>Comprehensive Plan Land Use Recommendation</i>	<i>Land Use</i>
2040 Comprehensive Land Use Recommendation	Neighborhood Commercial

ANALYSIS

Use

The applicant is proposing a multi-family development, which will include two 8-unit apartment buildings, one 16-unit apartment building, and detached garages. The proposed 32 units results in a density of 14.2 units per acre, while the maximum density is 36 units per acre for apartment buildings in the UMU district. The minimum lot area is 1,200 sq. ft. per dwelling unit, and the applicant is proposing 3,049 sq. ft. of lot area per dwelling unit which exceeds the necessary requirement.

As proposed, two of the apartment buildings will have 8 units and one of the buildings will have 16 units. The UMU district allows apartments of 3-12 units per building. Apartments with 13-16 units are allowed as a Conditional Use. Staff does not have concerns with the proposed 16 unit building as the site will remain under the maximum density and is not adjacent to lower intensity land uses.

Site Design/Access

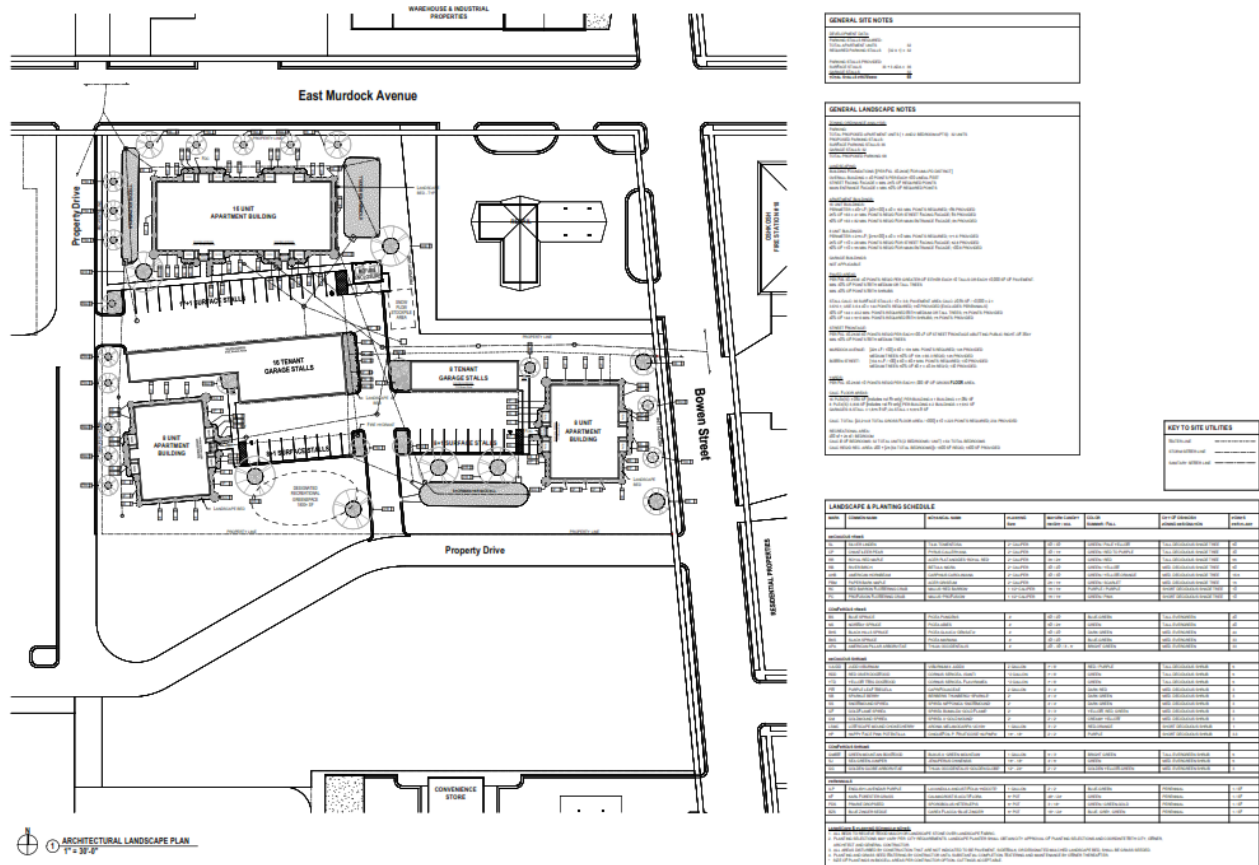
The proposed site will utilize an existing driveway access on East Murdock Avenue and Bowen Street. As part of the General Development Plan review, a condition was recommended that a cross access agreement will need to be registered with the Winnebago County Register of Deeds to allow the shared accesses. The applicant has included north cross access agreement and south cross access agreements with their SIP submittal which will be reviewed during the Site Plan Review process. The applicant is providing 32 garage parking spaces and 36 uncovered spaces to meet the parking requirement of 1 space per dwelling unit. The GDP approval included a Base Standard Modification (BSM) to allow a reduced setback to 18.7 feet, where code allows a minimum of 25 feet.

	<u>Required</u>	<u>Provided</u>
Parking Spaces	Minimum: 32	68
Impervious Surface	Maximum: 75% of lot	49% of lot
Density	Maximum: 82 Dwelling Units	32 Dwelling Units

Signage

Sign renderings were not included with this request. Final signage plans will be reviewed under a separate building permit.

Landscaping



	Points Required	Points Provided
Building Foundation	383	539
Paved Areas	144 (43.2 tall trees, 57.6 shrubs)	150 (75 tall trees, 75 shrubs)
Street Frontage (Murdock Avenue)	135 (66.3 medium trees)	145 (45 medium trees)
Street Frontage (Bowen Street)	80.7 (40.35 medium trees)	130 (30 medium trees)
Yards	223	234
TOTAL	965.7	1,198

Building Foundation

The building foundation landscaping point requirement of 40 landscaping points per 100 linear feet of building foundation is being met for each of the buildings.

Code also specifies that 25% of the required points shall be on the street-facing side and 50% shall be on the main entrance side of the building. This requirement is being met for all buildings.

Paved Area

The paved area requirement of 40 landscaping points per 10 parking stalls or 10,000 sq. ft. of paved area is being met. The code further specifies 30% of all points will be devoted to tall trees and 40% will be devoted to shrubs. Both of these requirements are being met. The plan is also meeting the requirement that a deciduous tree be planted at all parking row ends and intermediate parking row islands.

Street Frontage

Code requires 60 points per 100 feet of street frontage. This requirement is being met. Code further specifies, that 50% of the required street front points be devoted to medium trees. The plan shows River Birch trees contributing toward this requirement; however, these are considered tall trees. The plan will need to be modified during the Site Plan Review process.

Yards

Code requires 10 landscaping points per 1,000 sq. ft. of gross floor area. The provided yard landscaping points exceed this requirement.

Storm Water Management/Utilities

The Department of Public Works has reviewed the plans and noted that final submitted plans are required to be in full compliance with the requirements of the City of Oshkosh Municipal Code Chapter 14 for storm water management.

Site Lighting

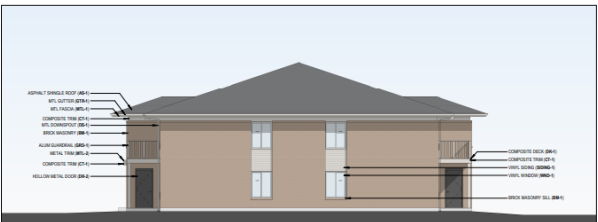
The applicant submitted a photometric plan for the site. The lighting levels meet the .4 foot-candle minimum requirement for parking and drive areas, while not exceeding the maximum of .5 foot-candles of light trespass at the side/rear property lines and 1.0 foot-candle at the right-of-way line.

The fixtures must be shielded so that the lighting elements are not visible from neighboring residential properties. This will be verified during Site Plan Review.

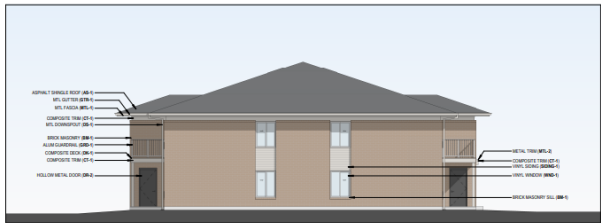
Building Facades



1 8-UNIT SOUTH ELEVATION
1/8" = 1'-0"



2 8-UNIT EAST ELEVATION
1/8" = 1'-0"



3 8-UNIT WEST ELEVATION
1/8" = 1'-0"

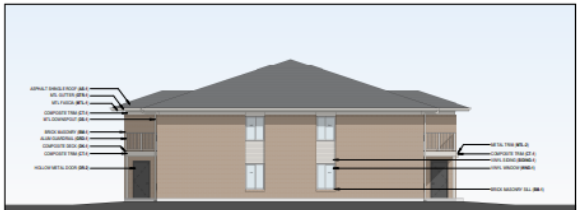


4 8-UNIT NORTH ELEVATION
1/8" = 1'-0"

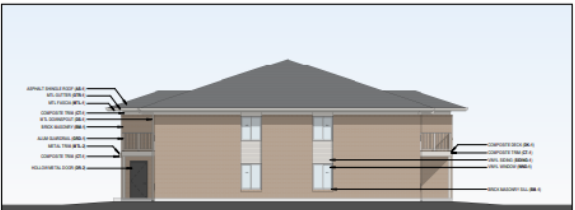
8-unit Apartment building elevations



1 16-UNIT SOUTH ELEVATION
1/8" = 1'-0"



2 16-UNIT WEST ELEVATION
1/8" = 1'-0"



3 16-UNIT EAST ELEVATION
1/8" = 1'-0"

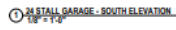


4 16-UNIT NORTH ELEVATION
1/8" = 1'-0"

EXTERIOR MATERIAL SCHEDULE		
NO.	DESCRIPTION	QTY. (SQ. FT.)
1	ASPHALT SHINGLE ROOF	1,000.00
2	GFL GUTTER	1,000.00
3	GFL FRIDGE	1,000.00
4	COMPOSITE TRIM	1,000.00
5	BRICK VENEER	1,000.00
6	BRICK SIDING	1,000.00
7	ALUMINUM SIDING	1,000.00
8	COMPOSITE TRIM	1,000.00
9	VINYL SIDING	1,000.00
10	VINYL PANEL SIDING	1,000.00
11	BRICK SIDING	1,000.00

EXTERIOR MATERIALS - AREA TAKEOFF SCHEDULE - 16-UNIT APARTMENT BUILDING		
LOCATION	AREA (SQ. FT.)	AREA (SQ. FT.)
ROOF	1,000.00	1,000.00
WALLS	1,000.00	1,000.00
FLOORS	1,000.00	1,000.00
TOTAL	3,000.00	3,000.00

16-unit apartment building elevations



EXTERIOR MATERIALS - AREA TAKEOFF SCHEDULE - 24 STALL GARAGE BUILDING					
ELEVATION	TOTAL AREA (SF)	EXTERIOR MATERIAL AREA (% OF TOTAL)			
			CONCRETE (% OF TOTAL)	BRICK (% OF TOTAL)	ASPH. FLDG (% OF TOTAL)
PLAN VIEW OF BUILDING	1,000.0 SF	50.00 SF - 5.00%	50.00 SF - 5.00%	50.00 SF - 5.00%	10.00 SF - 1.00%
ELEVATION OF BUILDING	1,000.0 SF	50.00 SF - 5.00%	50.00 SF - 5.00%	50.00 SF - 5.00%	10.00 SF - 1.00%
ELEVATION OF BUILDING	475.0 SF	47.50 SF - 10.00%	47.50 SF - 10.00%	47.50 SF - 10.00%	0.00 SF - 0.00%
ELEVATION OF BUILDING	475.0 SF	47.50 SF - 10.00%	47.50 SF - 10.00%	47.50 SF - 10.00%	0.00 SF - 0.00%
TOTAL	3,950.0 SF	202.50 SF - 5.10%	202.50 SF - 5.10%	202.50 SF - 5.10%	20.00 SF - 0.50%

1 8 STALL GARAGE - SOUTH ELEVATION
1/8" = 1'-0"



The proposed buildings will be constructed primarily of brick and will also include vinyl siding around the window and door areas. Street-facing facades of multi-family buildings are required

to have 20% of the façade area devoted to windows and doors. The street facing facades are meeting this requirement.

Code also specifies that the primary building entrance shall be on the front façade facing the street. The applicant is requesting a BSM to allow the primary building entrances for the buildings along the street to be on the back (south) façade of the building. Staff is supportive of this BSM request as the buildings are oriented toward the centralized parking area on the site, where it is more functional to provide the primary entrance. The applicant has offset the requested BSM by increasing the window area on the street-facing facades to 21.6% (8-unit building) and 23.4% (16-unit building), where the code minimum is 20%. Also, the buildings are constructed primarily of Class I materials (brick and glass) to provide an attractive appearance.

Overall Site

The applicant is requesting BSMs related to building design standards. To offset the requested BSMs, the applicant has provided increased landscaping and enhanced building materials. Staff is comfortable that the applicant has adequately offset the requested BSMs and the overall site will be consistent with the approved GDP and compatible with the surrounding area.

FINDINGS/RECOMMENDATION/CONDITIONS

In its review and recommendation to the Common Council on an application for a Planned Development district, staff recommends the Plan Commission consider findings based on the criteria established by Chapter 30-387 (C)(6):

- (a) The proposed Planned Development project is consistent with the overall purpose and intent of the Zoning Ordinance as the proposed multi-family use of the site will not have a negative impact on the public because the 16-unit apartment building is a conditional use and the 8-unit apartment buildings are permitted in the UMU district and do not have a negative impact on the neighboring properties.
- (b) The proposed Planned Development project is consistent with the City's Comprehensive Plan because it is consistent with the Comprehensive Plan goal of encouraging compatible land use development.
- (c) The proposed Planned Development project would maintain the desired relationships between land uses, land use densities and intensities, and land use impacts in the environs of the subject site because the multi-family use is not adjacent to lower intensity land uses.
- (g) The proposed architecture and character of the proposed Planned Development project is compatible with adjacent/nearby development because the plans meet the exterior design standards for multi-family residential use.
- (h) The proposed Planned Development project will positively contribute to and not detract from the physical appearance and functional arrangement of development in the area because the subject property is within a mixed use area with multiple land uses.
- (i) The proposed Planned Development project provides alternative approaches to addressing development performance that relate to and more than compensate for any requested base standard modifications of any standards or regulations of the Zoning Ordinance as the additional landscaping required and enhanced building material of the applicant will serve to offset requested base standard modifications (BSMs).

Staff recommends approval of the Specific Implementation Plan with the findings listed above and the proposed following conditions:

1. Base Standard Modification to allow primary building entrances not located on the front façade facing the street.
2. Final landscaping, lighting, and signage plans shall be reviewed and approved by the Department of Community Development.
3. Except as specifically modified by this Specific Implementation Plan, the terms and conditions of the original General Development Plan approval dated October 22, 2024 (Resolution 24-552) remain in full force and effect.

Plan Commission recommended approval of the requested Specific Implementation Plan at 0 Bowen Street on February 19, 2025. The following is Plan Commission's discussion on the item.

Site Inspections Report: Ms. Davey, Mr. Bowen, Ms. Propp, and Mr. Perry reported visiting the site.

Staff report accepted as part of the record.

Ms. Dziengeleski presented the items and reviewed the site and surrounding area as well as the land use and zoning classifications in this area. Staff recommends approval of the Specific Implementation Plan with the findings and conditions listed in the staff report.

Mr. Perry opened up technical questions to staff.

Ms. Propp wanted to take a closer look at the recreation area.

Ms. Davey wondered if there is any fencing around the recreation area.

Mr. Slusarek stated there is not.

Mr. Perry opened public comment and asked if the applicant wanted to make any statements. Chet Wesenberg, of 531 North Main Street, was available for questions on behalf of the applicant.

Mr. Perry asked if any members of the public wished to speak. There were none.

Ms. Propp expressed concerns with the driveways, and stated she will be voting no.

Mr. Wesenberg stated there is a cross access agreement. Any damage done during construction will be repaired.

Mr. Perry closed public comment.

There was no closing statement from the applicant.

Motion by Propp to adopt the findings and recommendation as stated in the staff report.

Seconded by Davey.

Mr. Perry asked if there was any discussion on the motion.

Ms. Propp wondered if Plan Commission could create any conditions regarding the driveway.

Mr. Slusarek stated Plan Commission cannot. Code requires the driveway to be maintained.

Mr. Bowen wondered if pedestrian connectivity is required, and if so, where it is.

Mr. Slusarek stated there is connectivity in the northwest corner of the property.

Mr. Bowen supports the project but expressed concerns with people wandering through the parking lot.

Motion carried 5-1 (Propp).



City of Oshkosh
Planned Development Application
For General Development Plan or Specific Implementation Plan

SUBMIT TO:
Dept. of Community Development
215 Church Ave., P.O. Box 1130
Oshkosh, WI 54901
Room 204
PHONE: (920) 236-5059
Email: planning@ci.oshkosh.wi.us

PLEASE TYPE OR PRINT USING BLACK INK

APPLICANT INFORMATION

Petitioner: Mach IV Engineering & Surveying, LLC Date: 11/4/2024
Petitioner's Address: 2260 Salscheider Court City: Green Bay State: WI Zip: 54313
Telephone #: (920) 569-5765 Email: jehrfurth@mach-iv.com Contact preference: ☐ Phone ☒ Email
Status of Petitioner (Please Check): ☐ Owner ☐ Representative ☐ Tenant ☐ Prospective Buyer
Petitioner's Signature (required): *Joel Ehrfurth* Date: 11/4/2024

OWNER INFORMATION

Owner(s): Thomas Rusch Date: _____
Owner(s) Address: 3807 State Road 21 A City: Oshkosh State: WI Zip: 54901
Telephone #: (920) 230-4900 Email: chet@wesenberg.com Contact preference: ☐ Phone ☒ Email
Ownership Status (Please Check): ☐ Individual ☐ Trust ☐ Partnership ☐ Corporation

Property Owner Consent: (required)

By signature hereon, I/We acknowledge that City officials and/or employees may, in the performance of their functions, enter upon the property to inspect or gather other information necessary to process this application. I also understand that all meeting dates are tentative and may be postponed by the Planning Services Division for incomplete submissions or other administrative reasons.

Property Owner's Signature: *Chet Wesenberg (for Tom Rusch)* Date: 11/4/24

TYPE OF REQUEST:

- ☐ General Development Plan (GDP) ☐ General Development Plan (GDP) Amendment
☒ Specific Implementation Plan (SIP) ☐ Specific Implementation Plan (SIP) Amendment

SITE INFORMATION

Address/Location of Proposed Project: 585 East Murdock Avenue
Proposed Project Type: Residential Development
Estimated Cost: _____
Current Use of Property: Vacant Lot Zoning: UMU-PD
Land Uses Surrounding Your Site: North: Urban Industrial
South: Urban Mixed Use - Planned Development
East: Institutional
West: Urban Mixed Use - Planned Development

- It is recommended that the applicant meet with Planning Services staff prior to submittal to discuss the proposal.
- Application fees are due at time of submittal. Make check payable to City of Oshkosh.
- Please refer to the fee schedule for appropriate fee. FEE IS NON-REFUNDABLE

For more information please visit the City's website at <https://www.ci.oshkosh.wi.us/CommunityDevelopment/>

Sign _____ Staff _____ Date Rec'd _____

SUBMITTAL REQUIREMENTS – Must accompany the application to be complete.

(Submit only digital files. If file size exceeds 10 mb, please send through a file transfer. Please note at the discretion of Community Development staff may request a hard copy)

The following information must be provided in order for the application to be considered complete and able to be scheduled for Plan Commission Review. Please use the checklist below to determine the required information to be submitted at the time of application. If all information below cannot be provided at the time of application, please request a waiver in writing to the Division's Director or designee.

- ☐ **A General Development Plan (GDP) submittal, per Section 30-387(C)(4), shall include the following items (Submit only digital files. Please note at the discretion of Community Development staff may request a hard copy):**
 - ☐ General location map of the subject site depicting:
 - All lands for which the Planned Development is proposed and other lands within 100 feet of the boundaries of the subject property.
 - Current zoning of the subject site and abutting properties, and the jurisdiction(s) that maintains that control.
 - A graphic scale and north arrow.
 - ☐ Generalized site plan showing the pattern or proposed land uses, including:
 - General size, shape, and arrangement of lots and specific use areas.
 - Basic street pattern and pattern of internal drives.
 - General site grading plan showing preliminary road grades.
 - Basic storm drainage pattern, including proposed on-site stormwater detention.
 - General location of recreational and open space areas, including designation of any such areas to be classified as common open space.
 - ☐ Statistical data, including:
 - Minimum lot sizes in the development.
 - Approximate areas of all lots.
 - Density/intensity of various parts of the development.
 - Building coverage.
 - Landscaping surface area ratio of all land uses.
 - Expected staging.
 - ☐ Conceptual landscaping plan.
 - ☐ General signage plan.
 - ☐ General outline of property owners association, covenants, easements, and deed restrictions.
 - ☐ A written description of the proposed Planned Development, including:
 - General project themes and images.
 - The general mix of dwelling unit types and/or land uses.
 - Approximate residential densities and nonresidential intensities.
 - General treatment of natural features.
 - General relationship to nearby properties and public streets.
 - General relationship of the project to the Comprehensive Plan or other area plans.
 - Proposed exceptions from the requirements of the Zoning Ordinance and enhancements that will be provided to compensate for them.
 - ☐ Traffic Impact Analysis (TIA), if deemed necessary by the Director of Planning Services, or designee.
- ☒ **A Specific Implementation Plan (SIP) submittal, per Section 30-387(C)(5), shall include the following items. Note that the area included in an SIP may be only a portion of the area included in a previously approved GDP (Submit only digital files. Please note at the discretion of Community Development staff may request a hard copy):**
 - ☒ An existing conditions map of the subject site depicting the following:
 - All lands for which the Planned Development is proposed and other lands within 100 feet of the boundaries of the subject site.
 - Current zoning of the subject property and all abutting properties, and the jurisdiction(s) that maintains that control.
 - Existing utilities and recorded easements.
 - All lot dimensions of the subject site.
 - A graphic scale and a north arrow.
 - ☒ An SIP map of the proposed site showing at least the following:
 - All property lines and existing and proposed right-of-way lines with bearings and dimensions clearly labeled
 - All required and proposed building setback and offset lines
 - Impervious surface ratio (percentage)

- All existing and proposed buildings, structures, and paved areas, including building entrances, walks, drives, decks, patios, fences, walls
- Location of all outdoor storage and refuse disposal areas and the design and materials used for construction
- Location and dimension of all on-site parking (and off-site parking provisions if they are to be utilized), including a summary of the number of parking stalls provided per the requirements of Section 30-175 City of Oshkosh Zoning Ordinance
- Location and dimension of all loading and service areas on the subject property
- Location, height, design, illumination power and orientation of all exterior lighting on the property including a photometrics plan
- Location of all exterior mechanical equipment and utilities and elevations of proposed screening devices where applicable (i.e. visible from a public street or residential use or district). Mechanical equipment includes, but is not limited to; HVAC equipment, electrical transformers and boxes, exhaust flues, plumbing vents, gas regulators, generators
- ☒ Proposed grading plan.
- ☒ Specific landscaping plan for the subject site, specifying the location, species, and installation size of plantings. The landscaping plans shall include a table summarizing all proposed species and required and provided landscaping points for all applicable landscaping components (building foundation, paved areas, street frontages, yards, bufferyards).
- ☒ Architectural plans for any nonresidential buildings, multi-family structures, or building clusters, other than conventional single-family or two-family homes on individual lots, in sufficient detail to indicate the floor area, bulk, and visual character of such buildings. The architectural plans shall include a percentage breakdown of exterior materials applied to each building façade.
- ☒ Conceptual Engineering plans for all water and sewer systems, stormwater systems, roads, parking areas, and walkways.
- ☐ Signage plan for the project, including all project identification signs, concepts for public fixtures and signs, and group development signage themes that may or may not vary from City standards or common practices.
- ☐ Any other necessary information as determined during pre-submittal meeting with City staff.
- ☒ Specific written description of the proposed SIP including:
 - Specific project themes and images.
 - Specific mix of dwelling unit types and/or land uses.
 - Specific residential densities and nonresidential intensities as described by dwelling units per acre, and landscaping surface area ratio and/or other appropriate measures of density and intensity.
 - Specific treatment of natural features, including parkland.
 - Specific relationship to nearby properties and public streets.
 - Statistical data on minimum lot sizes in the development, the precise areas of all development lots and pads; density/intensity of various parts of the development; building coverage, and landscaping surface area ratio of all land uses; proposed staging; and any other plans required by Plan Commission.
 - A statement of rationale as to why PD zoning is proposed. This statement shall list the standard zoning requirements that, in the applicant's opinion, would inhibit the development project and the opportunities for community betterment that are available through the proposed PD project.
 - A complete list of zoning standards that would not be met by the proposed SIP and the location(s) in which such exceptions/base standard modifications would occur and enhancements that will be provided to compensate for them.
 - Phasing schedule, if more than one development phase is intended.
- ☒ Agreements, bylaws, covenants, and other documents relative to the operational regulations of the development and particularly providing for the permanent preservation and maintenance of common open areas and amenities.
- ☒ A written description that demonstrates how the SIP is consistent with the approved GDP and any and all differences between the requirements of the approved GDP and the proposed SIP.

Planning Staff may waive certain requirements if deemed not applicable to the project review.

I hereby certify that to the best of my knowledge all required application materials are included with this application. I am aware that failure to submit the required completed application materials may result in denial or delay of the application request.

Applicant's Signature (required): Joel Thurfurth

Date: 11/4/2024

Site Implementation Plan (SIP)

General Location Map

The site is located at 585 East Murdock Avenue. The existing site is a vacant lot. The site is 2.23 acres in size.

The site to the north is immediately fronted by a public right of way (ROW) and further north is an industrial warehouse development, the south side is a vacant lot under urban mixed use planned development, the east side is immediately fronted by a retail gas station under urban mixed use planned development immediately followed by public ROW with a further east institutional fire station and residential single family homes, the west side is a retail grocery store under urban mixed use planned development.

The site is currently zoned urban mixed use with a PD overlay; therefore we are requesting a PD amendment. Abutting zoning is as follows:

North:	Urban Industrial
South:	Urban Mixed Use – Planned Development
East:	Institutional
West:	Urban Mixed Use – Planned Development

Specific Use

The intent of the project is to develop the site into residential apartments. The Lot will be developed as Fairfield Apartments. Improvements include two 8-unit Apartment buildings and one 16-unit apartment building, associated surface stalls, detached garages, and stormwater management practices. The site will have 14.3 apartments per acre

Traffic Patterns

The site will develop new ingress/egress points with the neighboring parcels that are south and west and have its own stormwater management practices.

Grading

Site grading is modified to accommodate the proposed development and direct storm flow to the appropriate stormwater management facilities in order to comply with City and State stormwater regulations.

Drainage

Site drainage will be primarily directed toward storm water practices. The practices are sized to meet City and State stormwater performance standards.

Open Spaces

The existing site is a vacant lot and entirely green space. The proposed site plans decrease the amount of green space to about half of what is existing

Statistical Data

The minimum lot area required is 1200 SF per dwelling unit, The proposed lot area is 3,049 SF per dwelling unit.

The maximum impervious surface ratio is 75%.

The Minimum dwelling unit structure area required is 500 SF per dwelling unit or 400 SF per individual dwelling unit.

Fairfield Apartments

Lot Size	97,123 SF
Green Space	48,909 SF (50%)
Impervious Surface	48,214 SF (50%)

Landscaping

Concept landscape plans are included in sheet

Planned Development

Planned uses are Apartments.

Architectural Plans

Architectural site plans, floor plans, and detached garages plans are included for the site.

Engineering Plans

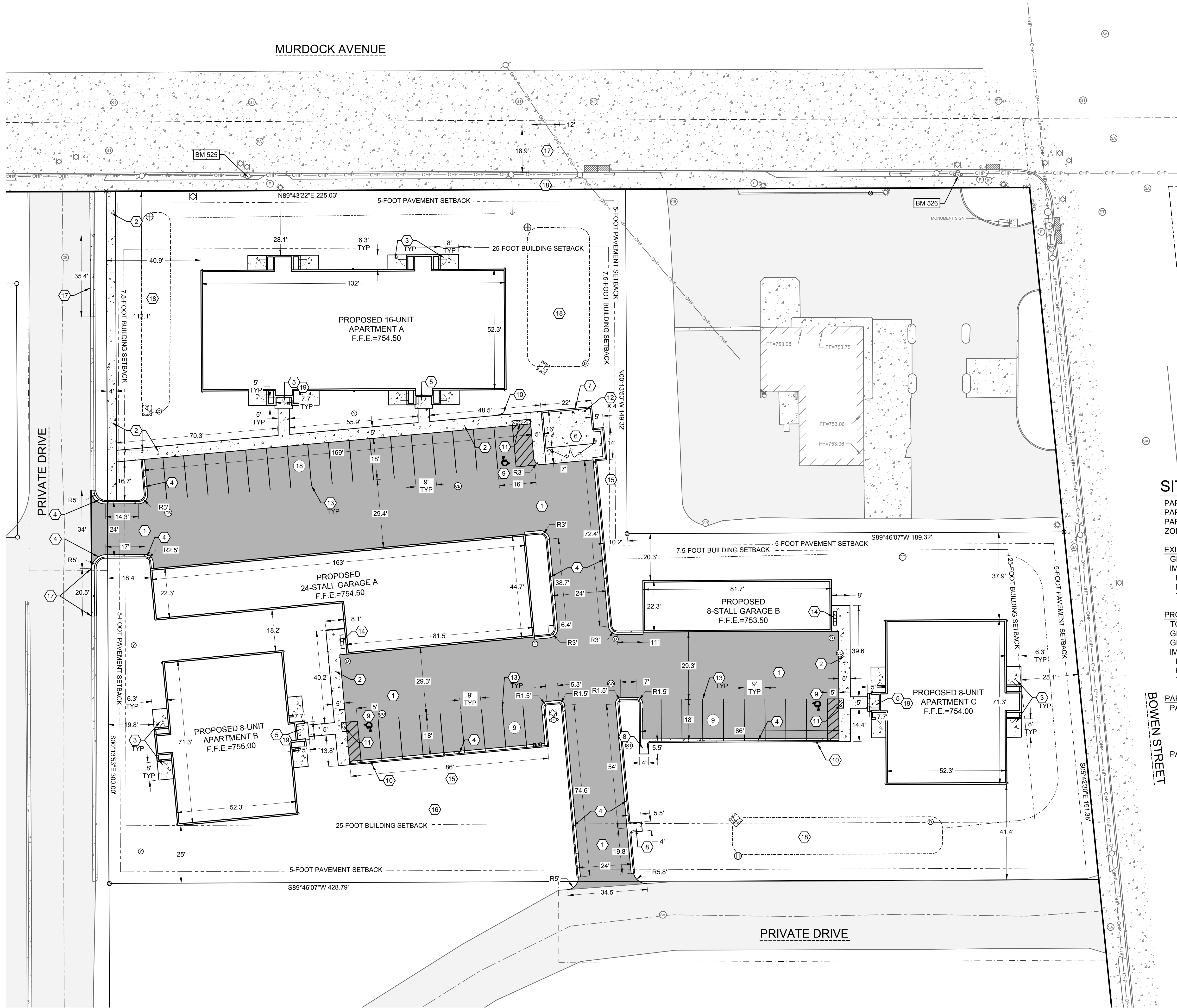
Concept site and landscape engineering plans are included. The plans include proposed grading, stormwater management, site utilities, landscaping and erosion control.

Proposed Exceptions from Zoning Ordinance

The site's zoning is currently Planned Development (PD). This request is to amend the PD to allow the development as described above. The proposed site requests the following exceptions from the City's Zoning Ordinances:

1. 13 to 16 unit apartments to be listed as conditional use.

Chapter 30, Article III: Land Use Regulations. Section 30-74, pg.7



SHEET KEY NOTES:

- 1 STANDARD DUTY ASPHALT; SEE DETAIL A SHEET C600
- 2 CONCRETE SIDEWALK; SEE DETAIL B SHEET C600
- 3 PATIO; REFER TO ARCHITECTURAL DRAWINGS
- 4 CONCRETE CURB & GUTTER; REFER TO SHEET C400 FOR STANDARD AND REVERSE PAN. SEE DETAIL C SHEET C600
- 5 STOOP LOCATION; REFER TO ARCHITECTURAL DRAWINGS
- 6 DUMPSTER PAD; SEE DETAIL D SHEET C600
- 7 DUMPSTER ENCLOSURE; REFER TO ARCHITECTURAL DRAWINGS
- 8 CONCRETE FLUME; SEE DETAIL E SHEET C600
- 9 ADA HANDICAP STALL, SYMBOL; SEE DETAIL F SHEET C600
- 10 ADA HANDICAP SIGN; SEE DETAIL G SHEET C600
- 11 ADA HANDICAP WARNING PLATE; SEE DETAIL H SHEET C600
- 12 BOLLARD; SEE DETAIL I SHEET C600
- 13 4" WIDE PAINT STRIPE; COLOR BY OWNER
- 14 BICYCLE RACK; REFER TO ARCHITECTURAL DRAWINGS
- 15 SNOW STORAGE AREA
- 16 RECREATIONAL GREENSPACE, REFER TO ARCHITECTURAL PLANS
- 17 CONCRETE CURB AND GUTTER TO MATCH EXISTING
- 18 BIOFILTER; SEE SHEETS C300 AND C400
- 19 KNOX BOX

SITE STATISTICS

PARCEL ADDRESS: 585 E MURDOCK AVENUE
PARCEL NUMBER: 91504830300
PARCEL SIZE: 97,123 SF (2.23 AC)
ZONING: UMU-PD

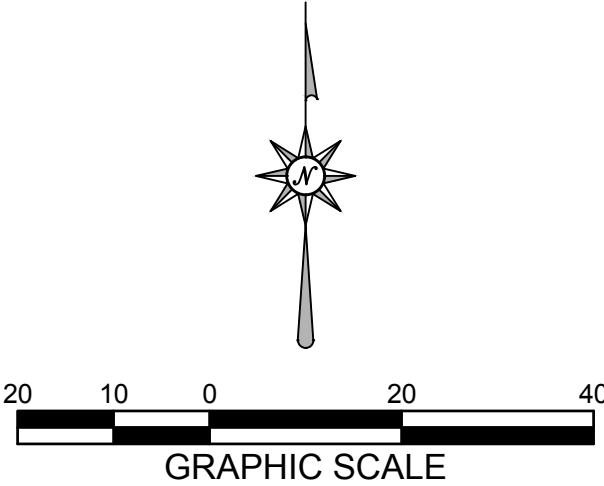
EXISTING SITE
GREEN SPACE: 97,123 SF (100.0%)
IMPERVIOUS AREA
BUILDING: 0.0 SF (0.0%)
PAVEMENT: 0.0 SF (0.0%)
TOTAL IMPERVIOUS: 0.0 SF (0.0%)

PROPOSED SITE
TOTAL DISTURBED AREA: 97,840 SF (2.25 AC)
GREEN SPACE REQUIRED: 25% (24,281 SF)
GREEN SPACE PROVIDED: 48,909 SF (50.4%)
IMPERVIOUS AREA
BUILDING: 22,318 SF (23.0%)
PAVEMENT: 25,896 SF (26.6%)
TOTAL IMPERVIOUS: 48,214 SF (49.6%)

PARKING PROVIDED
PARKING SPACES REQ'D/CALCS: 1 STALL PER DWELLING UNIT 0-2 BEDROOMS
+ 0.5 STALL PER BEDROOM 3+
24 DWELLING UNITS 2 BEDROOM X 1 STALL
8 DWELLING UNITS 1 BEDROOM X 1 STALL
24 STALLS + 8 STALLS = 32 STALLS
36 STALLS + 32 GARAGE STALLS =
68 STALLS, INCLUDING 3 ADA HANDICAP

PARKING SPACES PROVIDED:

BOWEN STREET



2260 Salscheider Court Green Bay, WI 54313
PH:920-569-5765; Fax: 920-569-5767
www.mach-iv.com
Project Number: 2210-01-24



FIELD VERIFY ALL GIVEN DATA BEFORE PREPARATION OF SHOP DRAWINGS, CONSTRUCTION AND INSTALLATION.

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Proposed Addition and Alterations for:

Owner

Fairfield Apartments
Murdock Ave. Oshkosh, WI

ISSUE DATE:
NOVEMBER 4, 2024

SET TYPE:
PRELIMINARY

REVISIONS:		
NO.	DESCRIPTION	DATE

SITE PLAN

PRINTED: 10/24/2024 11:43:27 AM

PROJECT NUMBER

2413

SHEET NUMBER

C200

SPECIFIC IMPL. PLAN (SIP)
PARCEL 1504830300
PC: 2.19.2025

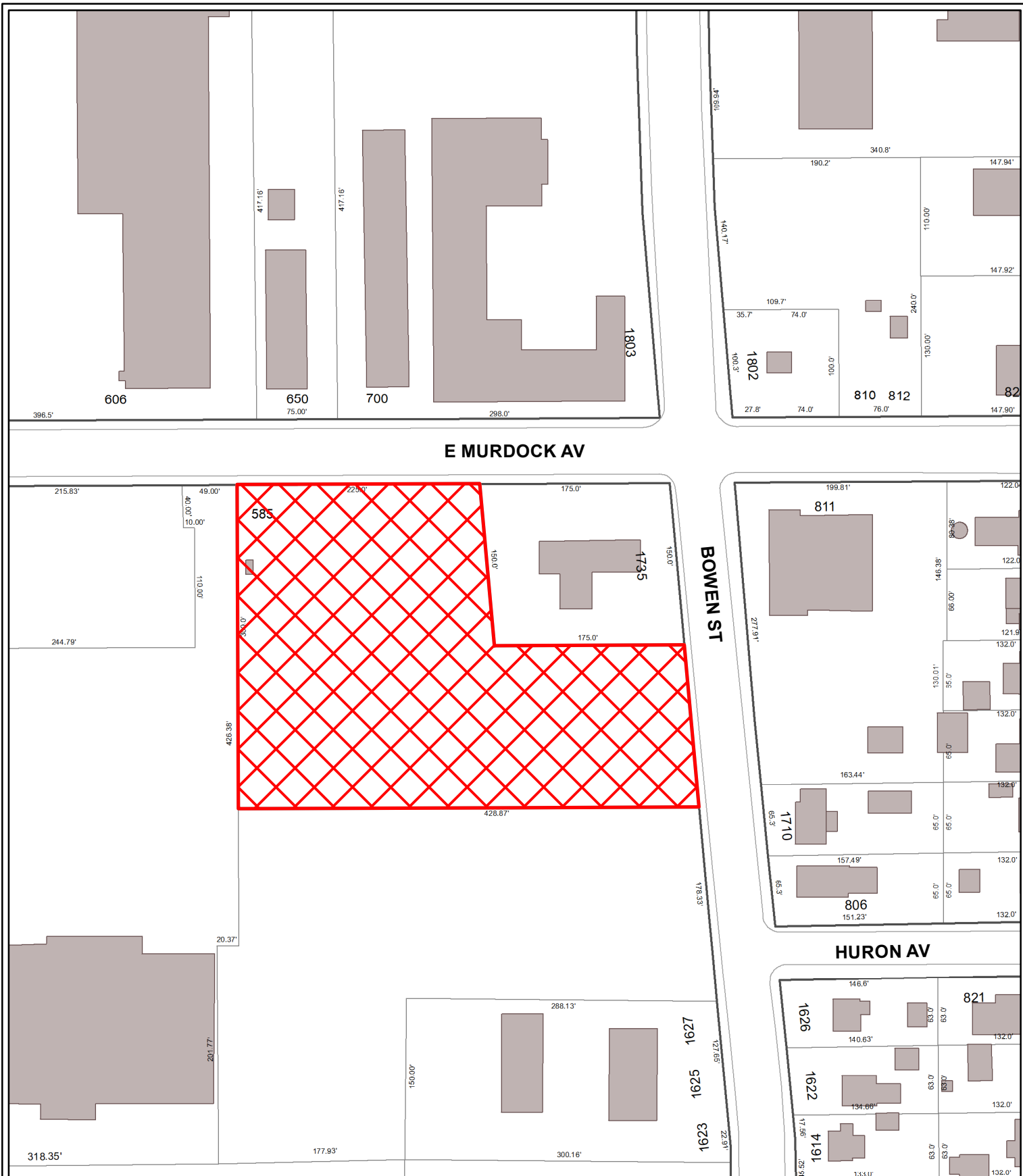
THOMAS N RUSCH
3807 STATE ROAD 21 A
OSHKOSH WI 54904-9323

EDWARD A NELSON
806 HURON AVE
OSHKOSH WI 54901-3077

DEBRA L KAHUT
1710 BOWEN ST
OSHKOSH WI 54901-3046

NBP OSHKOSH LLC
44 S BROADWAY 1ST FL
WHITE PLAINS NY 10601-4418

BRUCE R BARTEL
2124 HAZEL ST
OSHKOSH WI 54901-2449



BASE MAP

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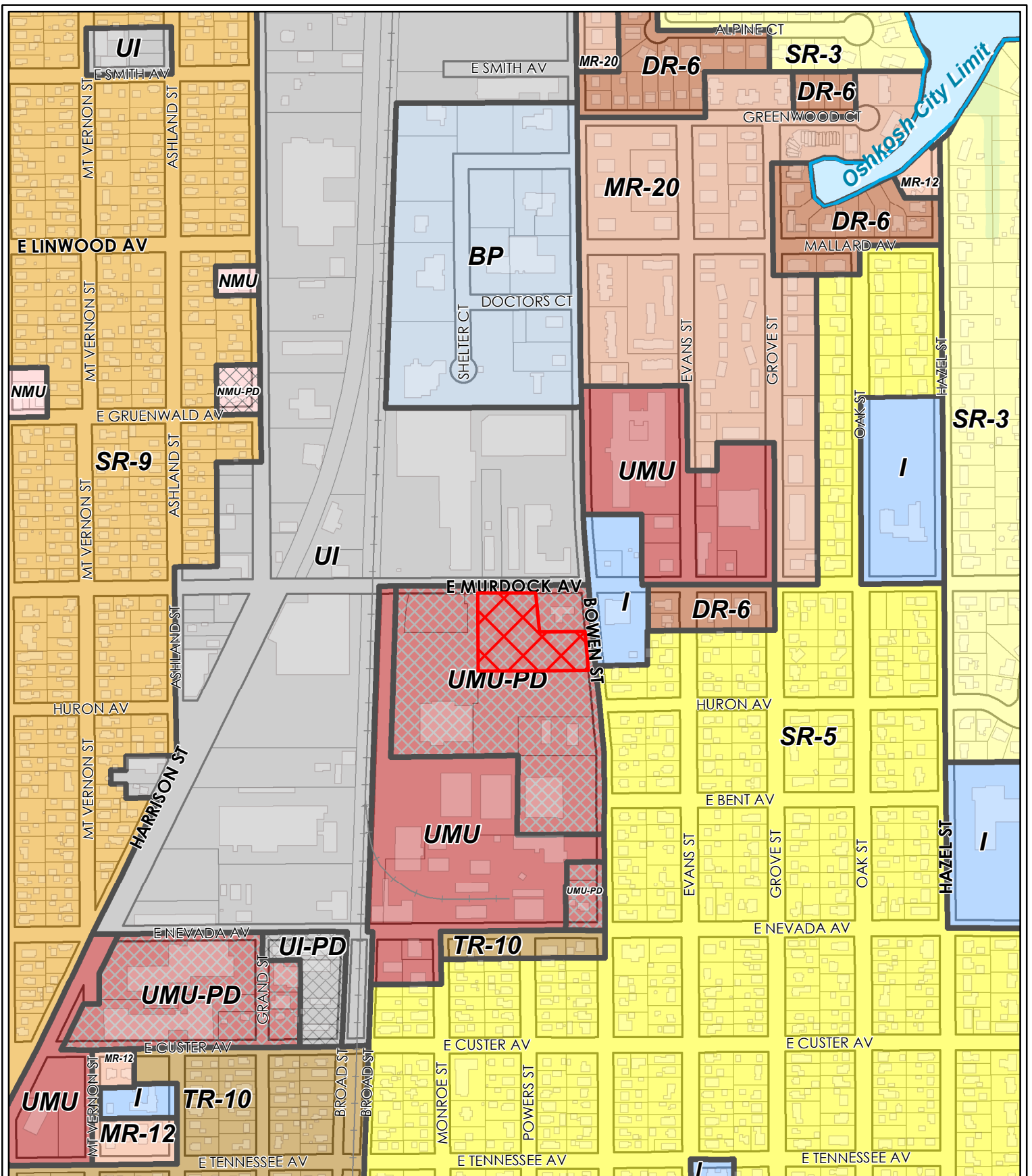
1 in = 0.02 mi

1 in = 120 ft

Printing Date: 7/22/2024

Prepared by: City of Oshkosh, WI





ZONING MAP



1 in = 0.09 mi

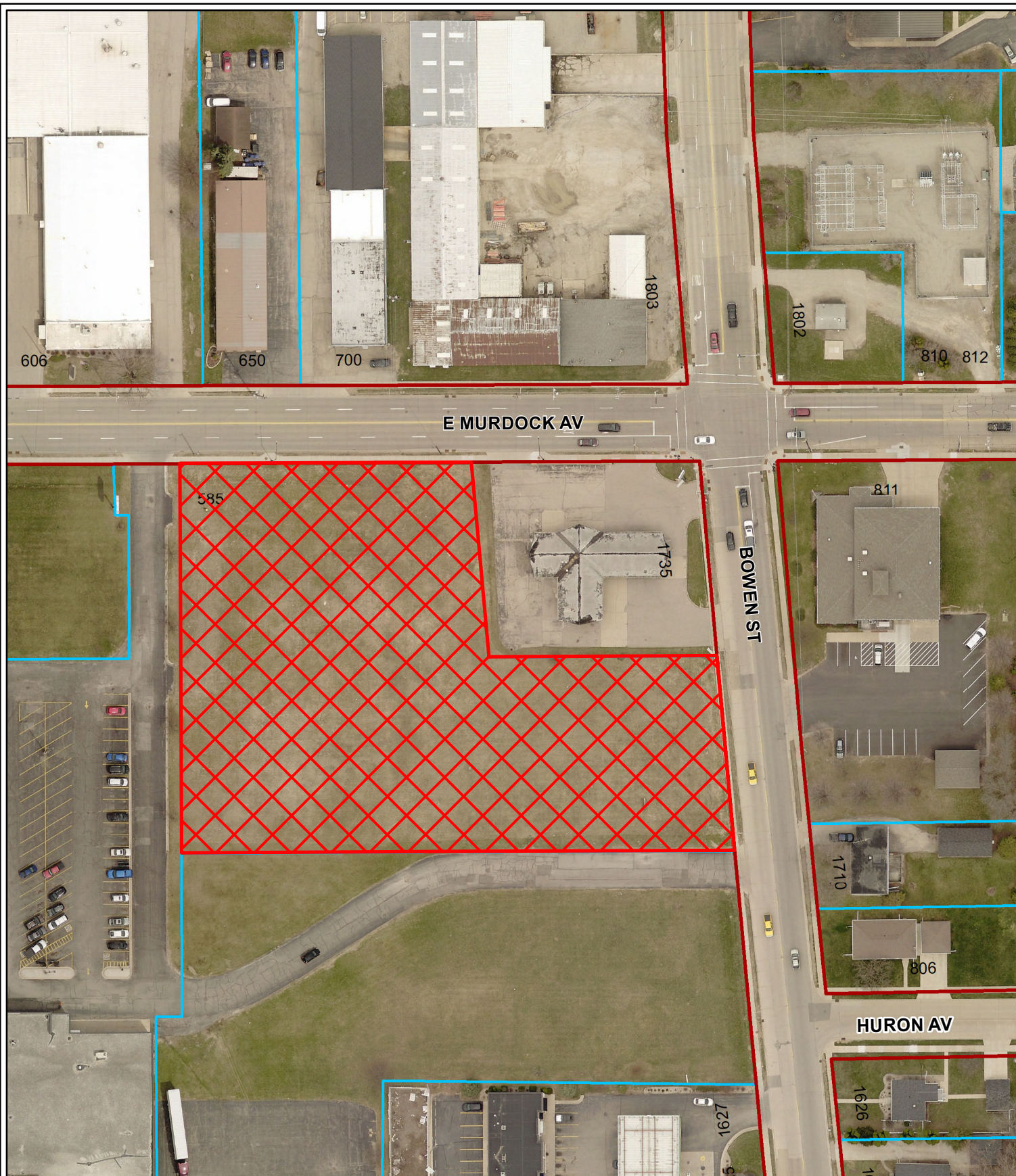
1 in = 500 ft

Printing Date: 7/22/2024

Prepared by: City of Oshkosh, WI



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AERIAL MAP

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1 in = 0.02 mi

1 in = 100 ft

Printing Date: 7/22/2024

Prepared by: City of Oshkosh, WI





TO: Honorable Mayor and Members of the Common Council
FROM: Jon Urben, General Services Manager
DATE: February 25, 2025
SUBJECT: Res 25-65 Approve Purchase of Lighting Poles and Fixtures from Enterprise Lighting LTD for the Central Street Reconstruction Project 25-08 (\$42,845.60)

BACKGROUND

The Common Council allocated funds in the 2025 CIP for the Central Street Reconstruction Project which includes paving, sidewalks, driveways and utilities. As part of this project the City's Electric Division is to purchase and supply the light poles and fixtures, to ensure compliance with the City's lighting standards. Installation of the equipment will be coordinated by the electrical subcontractor for the project.

ANALYSIS

Electric Division staff secured a proposal for the required light poles and fixtures for this project from Enterprise Lighting LTD, supplier for the City's standardized lighting poles and fixtures. Purchasing has confirmed this purchase is in accordance with Section 12-11 (sole source/standardization exception) of the Municipal Code.

FISCAL IMPACT

The cost for the lighting poles and fixtures from Enterprise Lighting LTD is \$42,845.60 which is being charged to A/N# 03210410 6809 04508 (Central Street Reconstruction Project 25-08). This purchase is included within the total estimated cost for all Traffic Improvements CIP related items for this project.

RECOMMENDATION

Section 12-11 of the Municipal Code provides that subject to approval of the City Manager, purchases may be made without following a formal competitive bidding process when the purchase is from only one source of supply or when standardization or compatibility is the overriding consideration. In accordance with Section 12-11 of the Municipal Code and with approval by the City Manager, Purchasing recommends the Common Council approve the lighting poles and fixtures purchase from Enterprise Lighting LTD, 2007 Pewaukee Road, Waukesha, WI 53188 in the amount of \$42,845.60.

Attachments

RES 25-65
Street Light Example 1
Street Light Example 2

02/25/2025

25-65

RESOLUTION

CARRIED

7-0

PURPOSE: APPROVE PURCHASE OF LIGHTING POLES AND FIXTURES FROM ENTERPRISE LIGHTING LTD FOR THE CENTRAL STREET RECONSTRUCTION PROJECT 25-08 (\$42,845.60)

INITIATED BY: PURCHASING DEPARTMENT

WHEREAS, the Common Council allocated funds in the 2025 CIP for the Central Street Reconstruction Project which includes paving, sidewalks, driveways and utilities; and

WHEREAS, the city has previously adopted standards for uniform lighting poles and fixtures to be used throughout the city.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that the proper City officials are hereby authorized and directed pursuant to Section 12-11 of the Oshkosh Municipal Code to purchase lighting poles and fixtures from:

Enterprise Lighting LTD
2007 Pewaukee Road
Waukesha, WI 53188

Total: \$42,845.60

BE IT FURTHER RESOLVED that the proper City officials are hereby authorized and directed to enter into an appropriate agreement for the purpose of same. Money for this purpose is hereby appropriated from:

Acct. No. 03210410 6809 04508 Central Street Reconstruction Project 25-08







TO: Honorable Mayor and Members of the Common Council
FROM: Jon Urben, General Services Manager
DATE: February 25, 2025
SUBJECT: Res 25-66 Approve Purchase of Lighting Poles and Fixtures from Enterprise Lighting LTD for the 15th Street Reconstruction Project 25-07 (\$48,201.30)

BACKGROUND

The Common Council allocated funds in the 2025 CIP for the 15th Street Reconstruction Project, which includes paving, sidewalks, driveways and utilities. As part of this project, the City's Electric Division is to purchase and supply the light poles and fixtures, to ensure compliance with the City's lighting standards. Installation of the equipment will be coordinated by the electrical subcontractor for the project.

ANALYSIS

Electric Division staff secured a proposal for the required light poles and fixtures for this project from Enterprise Lighting LTD, supplier of the City's standardized lighting poles and fixtures. Purchasing has confirmed this purchase is in accordance with Section 12-11 (sole source/standardization exception) of the Municipal Code.

FISCAL IMPACT

The cost for the lighting poles and fixtures from Enterprise Lighting LTD is \$48,201.30, which is being charged to A/N# 03210410 6809 04507 (15th Street Reconstruction Project 25-07). This purchase is included within the total estimated cost for all Traffic Improvements CIP related items for this project.

RECOMMENDATION

Section 12-11 of the Municipal Code provides that, subject to approval of the City Manager, purchases may be made without following a formal competitive bidding process when the purchase is from only one source of supply or when standardization or compatibility is the overriding consideration. In accordance with Section 12-11 of the Municipal Code and with approval by the City Manager, Purchasing recommends the Common Council approve the lighting poles and fixtures purchase from Enterprise Lighting LTD, 2007 Pewaukee Road, Waukesha, WI 53188 for the amount of \$48,201.30.

Attachments

RES 25-66
Street Light Example 1
Street Light Example 2

02/25/2025

25-66

RESOLUTION

CARRIED

7-0

PURPOSE: APPROVE PURCHASE OF LIGHTING POLES AND FIXTURES FROM ENTERPRISE LIGHTING LTD FOR THE 15TH STREET RECONSTRUCTION PROJECT 25-07 (\$48,201.30)

INITIATED BY: PURCHASING DEPARTMENT

WHEREAS, the Common Council allocated funds in the 2025 CIP for the 15th Street Reconstruction Project which includes paving, sidewalks, driveways and utilities; and

WHEREAS, the city has previously adopted standards for uniform lighting poles and fixtures to be used throughout the city.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that the proper City officials are hereby authorized and directed pursuant to Section 12-11 of the Oshkosh Municipal Code to purchase lighting poles and fixtures from:

Enterprise Lighting LTD
2007 Pewaukee Road
Waukesha, WI 53188

Total: \$48,201.30

BE IT FURTHER RESOLVED that the proper City officials are hereby authorized and directed to enter into an appropriate agreement for the purpose of same. Money for this purpose is hereby appropriated from:

Acct. No. 03210410 6809 04507 15th Street Reconstruction Project 25-07







TO: Honorable Mayor and Members of the Common Council
FROM: Justin Gierach, Engineering Division Manager/City Engineer
DATE: February 25, 2025
SUBJECT: Res 25-67 Approve Initial Resolution for Special Assessments for Sanitary Sewer Main and Laterals (New and Relay), Water Main and Laterals (New and Relay), and Storm Sewer Mains and Laterals (New and Relay) Relating to Contract No. 25-02

- Nebraska Street (West 16th Avenue to West 8th Avenue)
- West 9th Avenue (100' east of Nebraska Street and 100' west of Nebraska Street)
- West 10th Avenue (100' east of Nebraska Street and 100' west of Nebraska Street)
- West 11th Avenue (100' east of Nebraska Street and 100' west of Nebraska Street)
- West 12th Avenue (100' east of Nebraska Street and 100' west of Nebraska Street)
- West South Park Avenue (100' east of Nebraska Street and 100' west of Nebraska Street)
- West 14th Avenue (100' east of Nebraska Street and 150' west of Nebraska Street)
- West 15th Avenue (100' east of Nebraska Street and 100' west of Nebraska Street)
- West 16th Avenue (Oregon Street to 100' east of Nebraska Street)

BACKGROUND

This resolution is the initial resolution for allowing the City of Oshkosh (City) to assess abutting property owners for improvements to be completed during the construction of sanitary interceptor sewer on Nebraska Street, from West 16th Avenue to West 8th Avenue. The assessable work may include sanitary sewer mains and laterals (new and relay) and storm sewer mains and laterals (new and relay), and water mains and laterals (new and relay).

ANALYSIS

The resolution allows City staff to proceed with preparing assessments for the abutting properties. A public hearing needs to be held and a final resolution needs to be approved by the Council prior the assessments being levied on the properties.

FISCAL IMPACT

Assessments allow the City to recover a portion of the costs associated with projects from benefiting properties. Funding for the Project is included in the 2025 Capital Improvement Program in the Storm Sewer and Sanitary Sewer sections (Account #03210410-6802-04502/Contract Control-Sanitary Sewer-25-02 Nebraska Street Sanitary Sewer and #03210410-6804-04502/Contract Control-Storm Sewer-25-02 Nebraska Street Sanitary Sewer).

RECOMMENDATION

I recommend approval of the initial resolution.

Attachments

RES 25-67

CARRIED

7-0

PURPOSE: APPROVE INITIAL RESOLUTION FOR SPECIAL ASSESSMENTS FOR SANITARY SEWER MAIN AND LATERALS (NEW AND RELAY), WATER MAIN AND LATERALS (NEW AND RELAY), AND STORM SEWER MAINS AND LATERALS (NEW AND RELAY) RELATING TO CONTRACT NO. 25-02

- NEBRASKA STREET (WEST 16TH AVENUE TO WEST 8TH AVENUE)
- WEST 9TH AVENUE (100' EAST OF NEBRASKA STREET AND 100' WEST OF NEBRASKA STREET)
- WEST 10TH AVENUE (100' EAST OF NEBRASKA STREET AND 100' WEST OF NEBRASKA STREET)
- WEST 11TH AVENUE (100' EAST OF NEBRASKA STREET AND 100' WEST OF NEBRASKA STREET)
- WEST 12TH AVENUE (100' EAST OF NEBRASKA STREET AND 100' WEST OF NEBRASKA STREET)
- WEST SOUTH PARK AVENUE (100' EAST OF NEBRASKA STREET AND 100' WEST OF NEBRASKA STREET)
- WEST 14TH AVENUE (100' EAST OF NEBRASKA STREET AND 150' WEST OF NEBRASKA STREET)
- WEST 15TH AVENUE (100' EAST OF NEBRASKA STREET AND 100' WEST OF NEBRASKA STREET)
- WEST 16TH AVENUE (OREGON STREET TO 100' EAST OF NEBRASKA STREET)

INITIATED BY: DEPARTMENT OF PUBLIC WORKS

BE IT FURTHER RESOLVED BY the Common Council of the City of Oshkosh as follows:

1. The Common Council hereby declares its intention to exercise its police power under Section 66.0703 and 66.0705 of the Wisconsin Statutes to levy special assessments upon property within the following described areas for benefits conferred upon such property by improving the following:

Sanitary Sewer Main and Laterals (New and Relay), Water Main and Laterals (New and Relay), and Storm Sewer Mains and Laterals (New and Relay):

Nebraska Street, from West 16th Avenue to West 8th Avenue
West 9th Avenue, from 100' east of Nebraska Street and 100' west of Nebraska Street
West 10th Avenue, from 100' east of Nebraska Street and 100' west of Nebraska Street
West 11th Avenue, from 100' east of Nebraska Street and 100' west of Nebraska Street
West 12th Avenue, from 100' east of Nebraska Street and 100' west of Nebraska Street
West South Park Avenue, from 100' east of Nebraska Street and 100' west of Nebraska Street
West 14th Avenue, from 100' east of Nebraska Street and 150' west of Nebraska Street
West 15th Avenue, from 100' east of Nebraska Street and 100' west of Nebraska Street
West 16th Avenue, from Oregon Street to 100' east of Nebraska Street

2. The total amount assessed against such district shall not exceed the total cost of the improvements and the amount assessed against any parcel shall not be greater than the benefits accrued thereto from said improvements.

3. The assessments against any parcel may be paid according to the provisions of Chapter 21 of the Oshkosh Municipal Code.

4. The governing body determines that the improvements constitute an exercise of the police power for the health, safety, and general welfare of the municipality and its inhabitants.

5. The Board of Public Works is directed to prepare a report consisting of:

(a) Final plans and specifications for said improvements.

- (b) An estimate of the entire cost of the proposed work or improvements.
- (c) An estimate as to each parcel of property within the assessment district of:
 - (1) The assessment of benefits to be levied for each improvement.
 - (2) The damages to be awarded for property taken or damages by each improvement.
 - (3) The net amount of benefits over damages or the net amount of damages over benefits for each improvement.
 - (4) The total assessment against each parcel

Upon completion of such report, the Board of Public Works is directed to file a copy thereof in the City Clerk's Office for public inspection.

- 6. Upon receiving the report of the Board of Public Works, the City Clerk is directed to give notice of a public hearing on such reports as specified in Section 66.0703(7)(a) of the Wisconsin Statutes. The hearing shall be held before the Common Council at the Council Chambers, Room 406 in the City Hall at a time set by the Clerk in accordance with the Wisconsin Statutes. The assessment against any parcel may be paid in cash, paid with the first property tax installment, or paid in installments pursuant to the provisions of Chapter 21 of the City of Oshkosh Municipal Code.
- 7. The installation of said street improvements shall be accomplished according to the provisions of Section 25-3 through 25-11 of the Oshkosh Municipal Code.



TO: Honorable Mayor and Members of the Common Council
FROM: Justin Gierach, Engineering Division Manager/City Engineer
DATE: February 25, 2025
SUBJECT: Res 25-68 Award Bid for Public Works Contract No. 25-05 to Advance Construction, Inc. for Waugoo Avenue Reconstruction (\$2,090,312.17)

BACKGROUND

The purpose of this Project is to reconstruct Waugoo Avenue, from Rosalia Street to Lake Winnebago. Sanitary sewer and laterals, water main and laterals, and storm sewer and laterals will be installed, replaced, or repaired, as needed, prior to placing the concrete pavement. New concrete driveway aprons will be constructed where needed, provided property owners have returned the Construction Access Agreement the City mailed to them.

Sidewalks and drive aprons abutting properties whose property owners have not returned the *Construction Access Agreement* will have partial sidewalk sections removed and patched. In 2026, property owners will be responsible for repairing drive aprons and all patched and non-ADA compliant sidewalks that cannot be constructed with this Project.

ANALYSIS

Engineering staff reviewed five (5) bids. The low Bid was received from Advance Construction, Inc. of Green Bay, Wisconsin.

FISCAL IMPACT

Funding for the Waugoo Avenue Reconstruction Project is in the 2025 Capital Improvement Program (CIP) (Account No. 03210410-6801-04505/Contract Control-Paving-25-05 Waugoo Avenue Reconstruction, 03210410-6804-04505/Contract Control-Storm Sewer-25-05 Waugoo Avenue Reconstruction 03210410-6802-04505/Contract Control-Sanitary Sewer-25-05 Waugoo Avenue Reconstruction, 03210410-6803-04505/Contract Control-Water Main-25-05 Waugoo Avenue Reconstruction, 03210410-6806-04505/Contract Control-Sidewalk-25-05 Waugoo Avenue Reconstruction, and 03210410-6809-04505/Contract Control-Traffic-25-05 Waugoo Avenue Reconstruction).

Following is a summary of the available funds and the estimated total construction cost, including ancillary costs such as engineering fees, landfill tipping fees, construction materials testing fees, and other construction-related expenses. Special Assessments will be levied to adjoining property owners per the City's Special Assessment Policy.

CIP Sections	CIP Funds Budgeted	Estimated Total Construction Cost
Streets	\$770,000	\$652,289
Storm Sewer	\$840,000	\$616,211
Sanitary Sewer	\$639,800	\$478,248
Water Main	\$746,800	\$500,044
Sidewalk	\$89,100	\$21,770
Traffic	\$85,000	\$77,029
Totals	\$3,170,700	\$2,345,591

RECOMMENDATION

I recommend award to the low bidder, Advance Construction, Inc. in the amount of \$2,090,312.17.

Attachments

RES 25-68

02/25/2025

25-68

RESOLUTION

CARRIED

7-0

PURPOSE: AWARD BID FOR PUBLIC WORKS CONTRACT NO. 25-05 TO ADVANCE CONSTRUCTION, INC. FOR WAUGOO AVENUE RECONSTRUCTION (\$2,090,312.17)

INITIATED BY: DEPARTMENT OF PUBLIC WORKS

WHEREAS, the City of Oshkosh has heretofore advertised for bids for reconstruction of Waugoo Avenue, from Rosalia Street to Lake Winnebago; and

WHEREAS, upon the opening and tabulation of bids, it appears that the following is the most advantageous bid:

Advance Construction, Inc.
2141 Woodale Ave.
Green Bay, WI 54241

Total: \$2,090,312.17

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that the said bid is hereby accepted and the proper City officials are hereby authorized and directed to enter into an appropriate agreement for the purpose of same, all according to plans, specifications, and bid on file.

Money for this purpose is hereby appropriated from:

Acct Nos.

03210410-6801-04505 Contract Control-Paving-25-05 Waugoo Avenue Reconstruction
03210410-6804-04505 Contract Control-Storm Sewer-25-05 Waugoo Avenue Reconstruction
03210410-6802-04505 Contract Control-Sanitary Sewer-25-05 Waugoo Avenue Reconstruction
03210410-6803-04505 Contract Control-Water Main-25-05 Waugoo Avenue Reconstruction
03210410-6806-04505 Contract Control-Sidewalk-25-05 Waugoo Avenue Reconstruction
03210410-6809-04505 Contract Control-Traffic-25-05 Waugoo Avenue Reconstruction



TO: Honorable Mayor and Members of the Common Council
FROM: Kathy Snell, Special Events Coordinator
DATE: February 25, 2025
SUBJECT: Res 25-69 Approve Special Event - Run Away Shoes to Utilize City Streets for the Run Away to the Bay, April 12, 2025

Attachments

RES 25-69
Run Away to the Bay Attachment

02/25/2025

25-69

RESOLUTION

CARRIED

7-0

PURPOSE: APPROVE SPECIAL EVENT - RUN AWAY SHOES TO UTILIZE CITY STREETS FOR THE RUN AWAY TO THE BAY, APRIL 12, 2025

INITIATED BY: CITY ADMINISTRATION

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that approval is granted to Run Away Events (John Mory) to utilize Menominee Park and city streets (route – south end of Menominee Park, Siewert Trail, Hickory Street, E Murdock Avenue, Harrison Road, Bowen Street/County A and continues into Winnebago County Jurisdiction) on April 12, 2025, from 6:30 a.m. to 9:00 a.m., for the Run Away to the Bay event, in accordance with the municipal code and the attached application, with the following exceptions/conditions:

A.

BE IT FURTHER RESOLVED that as a condition of approval, the Event Organizer shall pay the City's actual costs for extraordinary services. Approval of this request shall not be interpreted as approval to conduct the event during any period of emergency order or declaration prohibiting such an event. Approval of this event shall not be interpreted to supersede any emergency order or declaration applicable to such an event and all events shall remain subject to all applicable ordinances, orders, declarations and requirements for public gatherings.

Cost Estimates for Extraordinary Services

Police

Staffing \$514.90 (preliminary estimate includes dedicated staffing of 1 Sgt. Supervisor hr. and 20 CSO hrs.)
Equipment/Vehicle \$79.56 (preliminary estimate includes dedicated use of police vehicles for 3 hrs.)
Supplies/Materials \$27.50 (preliminary estimate includes use of cones & no parking signs)

Streets

Staffing \$153.16 (preliminary estimate includes 4 staff hrs.)
Equipment/Vehicle \$63.62 (preliminary estimate includes use of vehicles)
Supplies/Material \$71.50 (preliminary estimate includes use of signs and barricades)



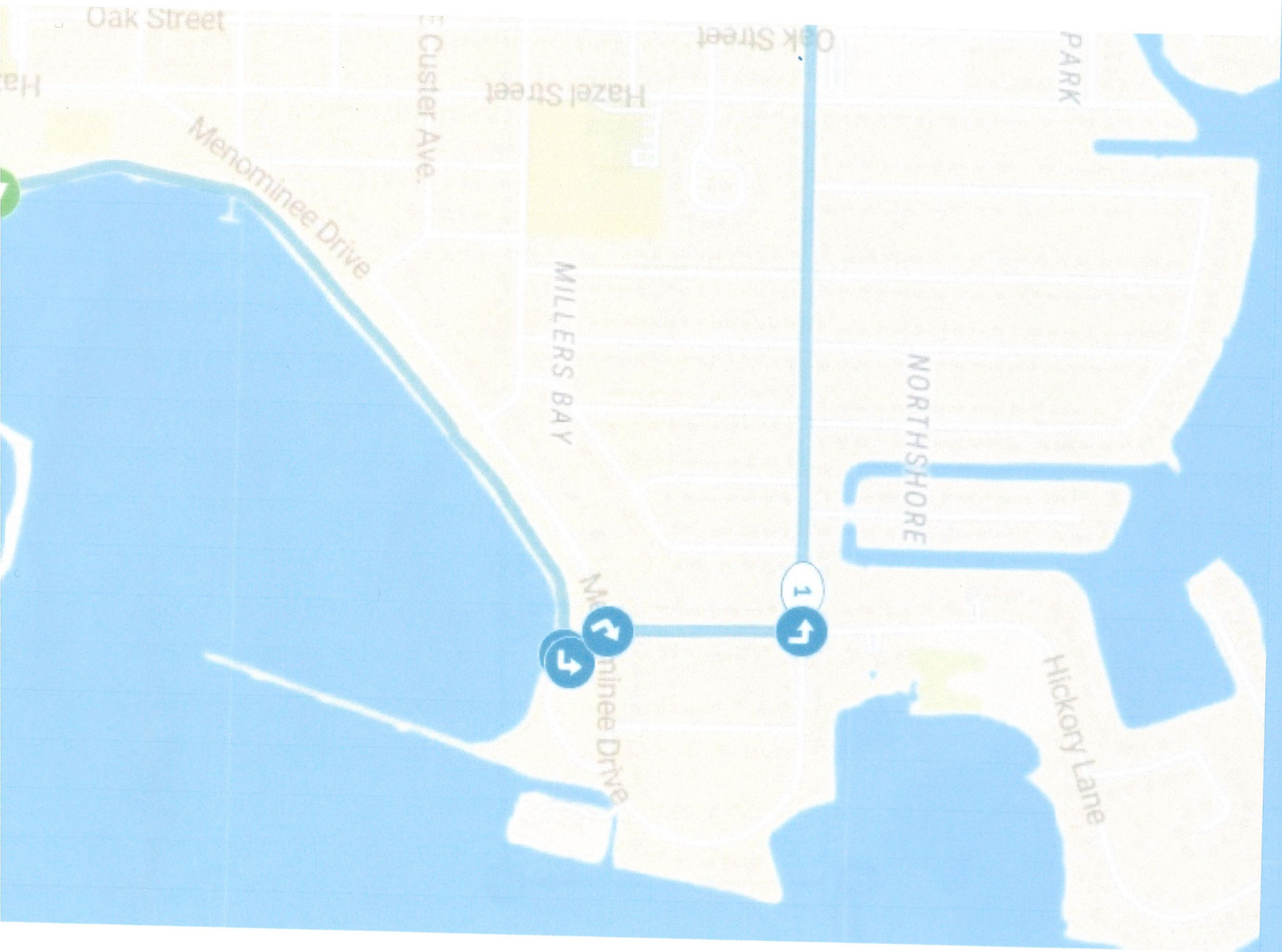
Oshkosh Parks
805 Witzel Ave.
Oshkosh, WI 54902

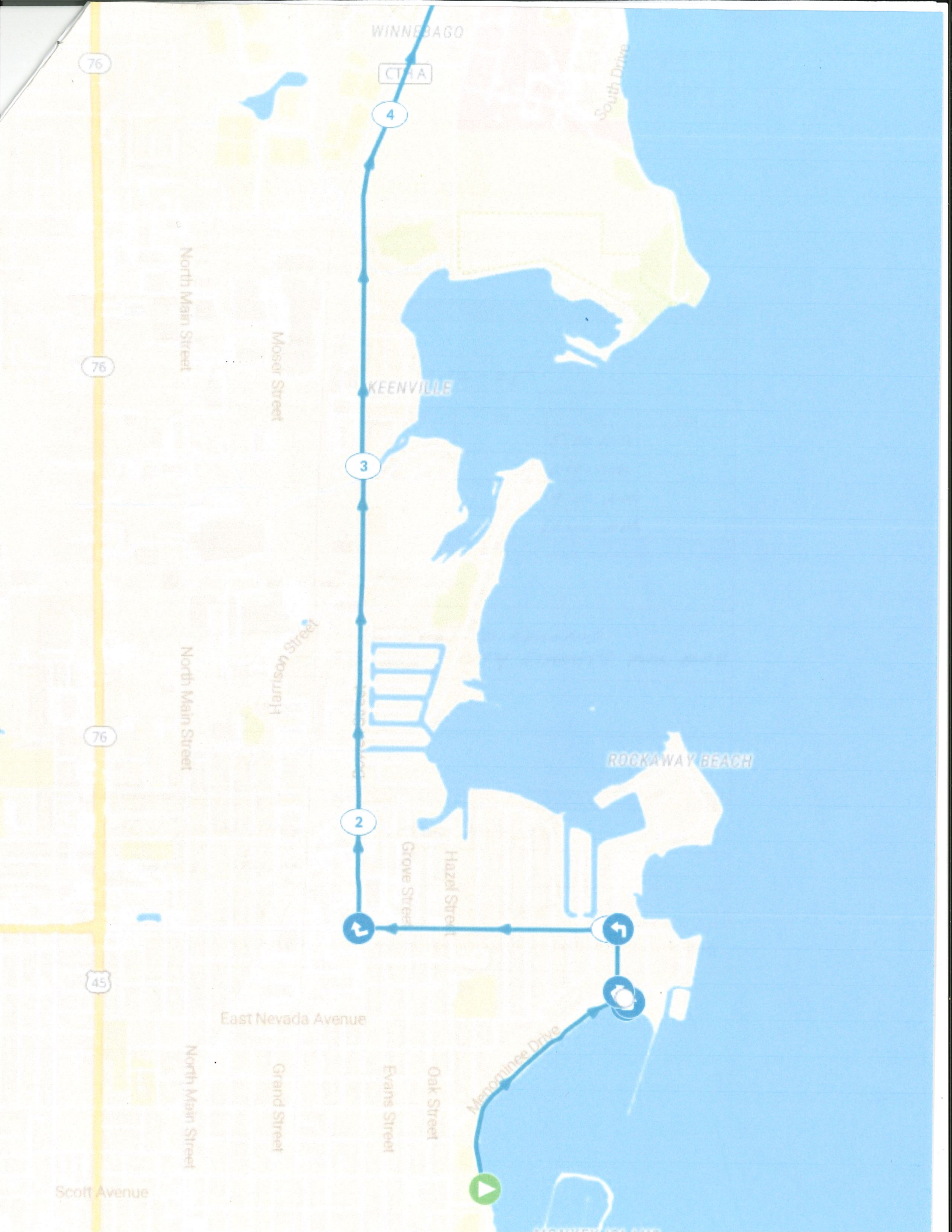
Date Filed: 1/30/25
Application Fee Paid: 1/30/25

SPECIAL EVENT PERMIT APPLICATION

Applications shall be submitted no later than 60 days prior to the event.
Application fees are \$25 for a single day event or \$35 for a multi-day event.
An Expedite Fee of \$50 will be applied to late applications.

GENERAL INFORMATION							
Official Name of Event: RUN AWAY TO THE BAY							
Start Date: 4-12-25				End Date: 4-12-25			
List times for each day:							
	MON	TUES	WED	THURS	FRI	SAT	SUN
SET UP TIME						5:00 AM	
START TIME						6:30 AM	
END TIME						9:00 AM	
CLEAN UP TIME						10:00 AM	
LOCATION OF THE EVENT							
City Park: MENOMINEE PARK / TRAIL							
Public Property (list street(s), building(s), etc.) MENOMINEE PARK BALL DIAMOND REST ROOMS, CITY STREETS PER MAP							
County Park / Property: N/A							
Other: N/A							
ORGANIZATION SPONSOR							
Name: RUN AWAY SHOES / PNEVEA HEALTH							
Address: W 3192 CTY. HWY. KK							
City: APPLETON		State: WI			Zip: 54915		
<input type="checkbox"/> Check this box if this organization is tax exempt (a copy of Wisconsin Sales & Use Tax Exempt form is required)							





WINNEBAGO

CTIA

4

South Drive

North Main Street

Moser Street

KEENVILLE

3

North Main Street

Harrison Street

ROCKAWAY BEACH

2

Grove Street

Hazel Street

East Nevada Avenue

North Main Street

Grand Street

Evans Street

Oak Street

Menominee Drive

Scott Avenue



TO: Honorable Mayor and Members of the Common Council
FROM: Kathy Snell, Special Events Coordinator
DATE: February 25, 2025
SUBJECT: Res 25-70 Approve Special Event - Run Away Shoes to Utilize City Streets for the Oshkosh Half Marathon & Loop the Lake, April 26, 2025

Attachments

RES 25-70
Oshkosh Half Marathon & Loop the Lake Attachment

02/25/2025

25-70

RESOLUTION

CARRIED

7-0

PURPOSE: APPROVE SPEICAL EVENT - RUN AWAY SHOES TO UTILIZE CITY STREETS FOR THE OSHKOSH HALF MARATHON & LOOP THE LAKE, APRIL 26, 2025

INITIATED BY: CITY ADMINISTRATION

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that approval is granted to Run Away Events (John Mory) to utilize the Lakeshore Park Trail, Riverwalk, Wiouwash Trail and City streets for the Oshkosh Half Marathon, Relay and 5K on Saturday, April 26, 2025, from 8:00 a.m. to 12:30 p.m., in accordance with the municipal code, with the following exceptions/conditions:

- A.
- B.
- C.

BE IT FURTHER RESOLVED that as a condition of approval, the Event Organizer shall pay the City's actual costs for extraordinary services. Approval of this request shall not be interpreted as approval to conduct the event during any period of emergency order or declaration prohibiting such an event. Approval of this event shall not be interpreted to supersede any emergency order or declaration applicable to such an event and all events shall remain subject to all applicable ordinances, orders, declarations and requirements for public gatherings.

Cost Estimates for Extraordinary Services

Police Department

Staffing \$804.34 (preliminary estimate includes dedicated staffing of 6 Officer hrs., and 3 supervisor hrs.)
Equipment / Vehicle \$298.35 (preliminary estimate includes 15 hrs. of dedicated use of police vehicles)
Supplies / Materials \$27.50 (preliminary estimate includes use of no parking signs)

Street Department

Staffing \$153.16 (preliminary estimate includes dedicated staffing of 4 hrs. for the delivery & pick up of barricades and signs)
Equipment / Vehicle \$132.00 (preliminary estimate includes 4 hrs. of dedicated use of a truck and trailer for the delivery & pick up of barricades and signs)
Supplies / Materials \$137.50 (preliminary estimate includes use of barricades and signs)



Oshkosh Parks
805 Witzel Ave.
Oshkosh, WI 54902

Date Filed: 1/30/25
Application Fee Paid: 1/30/25

SPECIAL EVENT PERMIT APPLICATION

Applications shall be submitted no later than 60 days prior to the event.
Application fees are \$25 for a single day event or \$35 for a multi-day event.
An Expedite Fee of \$50 will be applied to late applications.

GENERAL INFORMATION							
Official Name of Event: 4 IMPRINT OSHKOSH HALF MARATHON & LOOP THE LAKE							
Start Date: 4-26-25				End Date: 4-26-25			
List times for each day:							
	MON	TUES	WED	THURS	FRI	SAT	SUN
SET UP TIME						6:00 AM	
START TIME						8:00 AM	
END TIME						12:00 PM	
CLEAN UP TIME						12:00 PM	
LOCATION OF THE EVENT							
City Park: NONE							
Public Property (list street(s), building(s), etc.) CITY STREETS PER ATTACHED MAP, LAKESIDE PARK TRAIL							
County Park / Property: COUNTY ROADS PER MAP, COUNTY PORTION OF WIDOWASH TRAIL							
Other: WIDOWASH STATE TRAIL, TRIBAL HERITAGE CROSSING							
ORGANIZATION SPONSOR							
Name: RUN AWAY SHOES / 4 IMPRINT							
Address: 101 COMMENCE ST.							
City: OSHKOSH		State: WI		Zip: 54901			
<input type="checkbox"/> Check this box if this organization is tax exempt (a copy of Wisconsin Sales & Use Tax Exempt form is required)							

Directions

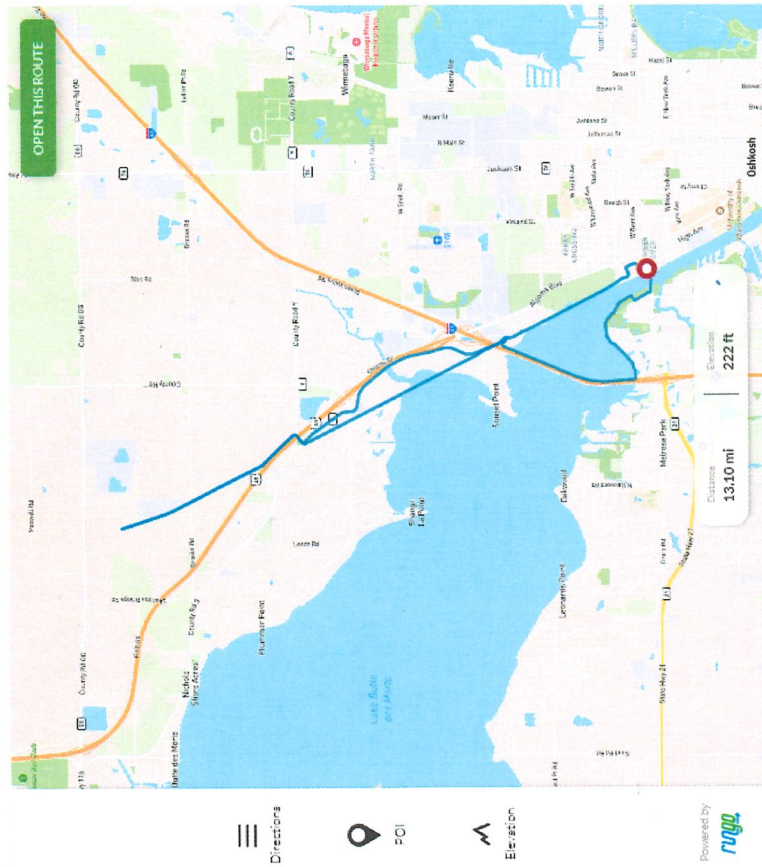
Units

1 column 2 columns 3 columns

Start	0 mi
Turn left onto Arboretum Drive	0.04 mi
Turn left onto River Mill Road	0.14 mi
Turn left onto River Mill Road	0.15 mi
Turn left onto River Mill Road	0.24 mi
Turn slight left onto Wiouwash State Recreation Trail	0.39 mi
Turn right onto Marine Drive	1.61 mi
Turn left onto Lake Butte des Morts Drive	1.64 mi
Head straight onto County Road S	3.47 mi
Turn right onto Wiouwash State Recreation Trail	3.98 mi
Turn left	4.08 mi
Head straight	5.76 mi
Turnaround onto Wiouwash State Recreation Trail	5.97 mi
Turnaround onto Wiouwash State Recreation Trail	5.97 mi
Turn left	7.99 mi
Turn sharp right onto Tribal Heritage Crossing	10.14 mi
Turn left onto Lakeside Park Trail	11.55 mi
Turn left	12.79 mi
Turn left	13.03 mi
Turn left	13.07 mi
End at Wiouwash State Recreation Trail	13.10 mi

runo

2025 4Imprint Oshkosh Half Marathon



Additional routes here.



TO: Honorable Mayor and Members of the Common Council
FROM: Kathy Snell, Special Events Coordinator
DATE: February 25, 2025
SUBJECT: Res 25-71 Approve Special Event - Winnebago Audubon Society and Oshkosh Bird Fest Committee to Utilize Menominee Park for the Oshkosh Bird Fest, May 3, 2025

Attachments

RES 25-71
Bird Fest Attachment

CARRIED

7-0

PURPOSE: APPROVE SPECIAL EVENT - WINNEBAGO AUDUBON SOCIETY AND OSHKOSH BIRD FEST COMMITTEE TO UTILIZE MENOMINEE PARK FOR THE OSHKOSH BIRD FEST, MAY 3, 2025

INITIATED BY: CITY ADMINISTRATION

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that approval is granted to the Winnebago Audubon Society and Oshkosh Bird Fest Committee (Janet Wissink) to utilize Menominee Park on Saturday, May 3, 2025, from 5:30 a.m. to 2:00 p.m. (actual event time 6:00 a.m. – 12:00 p.m.) for the Oshkosh Bird Fest in accordance with the municipal code and the attached application, with the following exceptions/conditions:

- A. Birds of prey exhibit will be allowed for educational/demonstration purposes.
- B. The Oshkosh Bird Fest is an event sponsored by the City of Oshkosh. The Oshkosh Bird Fest Committee, its members and volunteers are organizing and conducting the Oshkosh Bird Fest on behalf of the City of Oshkosh, under the direction and control of the City of Oshkosh. As such, the Oshkosh Bird Fest Committee, its members and volunteers are volunteers for the City of Oshkosh for purposes of the Oshkosh Bird Fest and are covered under the City of Oshkosh General Liability policy and no additional insurance is required for this event.
- C.

BE IT FURTHER RESOLVED that as a condition of approval, the Event Organizer shall pay the City's actual costs for extraordinary services. Approval of this request shall not be interpreted as approval to conduct the event during any period of emergency order or declaration prohibiting such an event. Approval of this event shall not be interpreted to supersede any emergency order or declaration applicable to such an event and all events shall remain subject to all applicable ordinances, orders, declarations and requirements for public gatherings.

Cost Estimates for Extraordinary Services
None



Oshkosh Parks
805 Witzel Ave.
Oshkosh, WI 54902

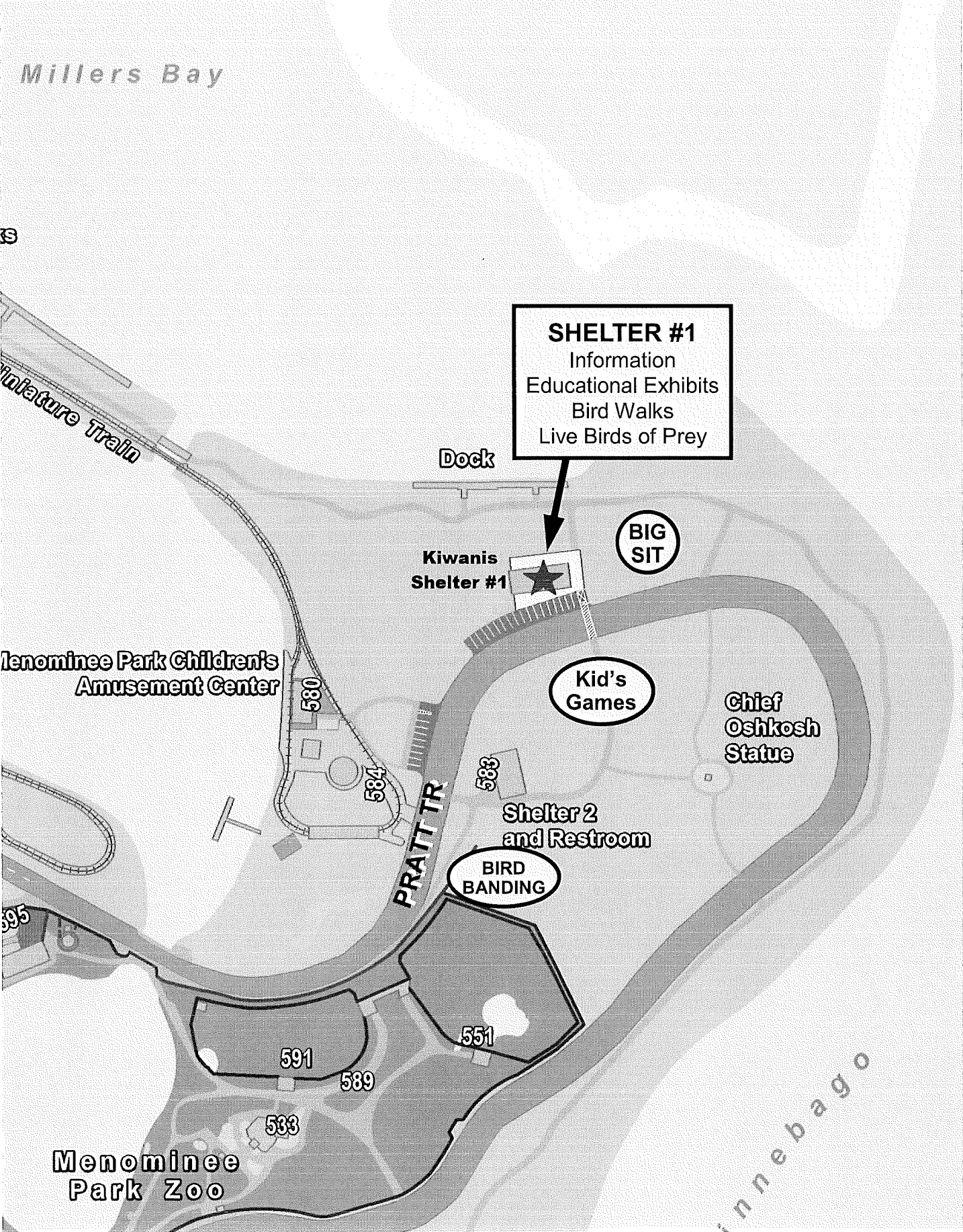
Date Filed: <u>2/3/2025</u>
Application Fee Paid: <u>N/A.</u>

SPECIAL EVENT PERMIT APPLICATION

Applications shall be submitted no later than 60 days prior to the event.
Application fees are \$25 for a single day event or \$35 for a multi-day event.
An Expedite Fee of \$50 will be applied to late applications.

GENERAL INFORMATION							
Official Name of Event: Oshkosh Bird Fest							
Start Date: 5-3-25				End Date: 5-3-25			
List times for each day:							
	MON	TUES	WED	THURS	FRI	SAT	SUN
SET UP TIME						5:30 am	
START TIME						6:00 am	
END TIME						12:00 pm	
CLEAN UP TIME						2:00 pm	
LOCATION OF THE EVENT							
City Park: Menominee Park, Shelter 1 (Kiwanis)							
Public Property (list street(s), building(s), etc.)							
County Park / Property:							
Other:							
ORGANIZATION SPONSOR							
Name: Winnebago Audubon Society Inc							
Address: PO Box 184							
City: Oshkosh		State: WI			Zip: 54903		
<input checked="" type="checkbox"/> Check this box if this organization is tax exempt (a copy of Wisconsin Sales & Use Tax Exempt form is required)							

Oshkosh Bird Fest May 3, 2025 Site Plan





TO: Honorable Mayor and Members of the Common Council
FROM: Kathy Snell, Special Events Coordinator
DATE: February 25, 2025
SUBJECT: Res 25-72 Approve Special Event - Ardy & Ed's Drive In to Utilize City Streets for the Ardy & Ed's Cruise Nights, May 22, June 26, July 17, August 21 & September 18, 2025

Attachments

RES 25-72
Ardy & Ed's Cruise Nights Attachment

02/25/2025

25-72

RESOLUTION

CARRIED

7-0

PURPOSE: APPROVE SPECIAL EVENT - ARDY & ED'S DRIVE IN TO UTILIZE CITY STREETS FOR THE ARDY & ED'S CRUISE NIGHTS, MAY 22, JUNE 26, JULY 17, AUGUST 21 & SEPTEMBER 18, 2025

INITIATED BY: CITY ADMINISTRATION

WHEREAS, that approval is granted to Ardy & Ed's Drive In (Michael England) to utilize Doty Street (south of 24th Avenue and north of 24th Avenue to 23rd Avenue), Thursdays, May 22, June 26, July 17, August 21, and September 2025, from 4:00 p.m. to 9:00 p.m. for the Ardy and Ed's Cruise Nights in accordance with the municipal code and the attached application, with the following exceptions/conditions:

- A. Oshkosh Police Department recommends street closure (Doty Street south of 24th Avenue and north of 24th Avenue to 23rd Avenue);
- B. A staff member of Ardy & Ed's, whose only obligation is to oversee the event, must be assigned as the event lead and be onsite for the duration of each event; and
- C. All ingress and parking plans shall be followed as documented in each event's Action Plan

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that as a condition of approval, the Event Organizer shall pay the City's actual costs for extraordinary services. Approval of this request shall not be interpreted as approval to conduct the event during any period of emergency order or declaration prohibiting such an event. Approval of this event shall not be interpreted to supersede any emergency order or declaration applicable to such an event and all events shall remain subject to all applicable ordinances, orders, declarations and requirements for public gatherings

Cost Estimates for Extraordinary Services

Police Department

Staffing \$2,677.30 (preliminary estimate includes 5.5 dedicated officer hrs and 3 CSO hrs./night)

Supplies/Materials \$55 (preliminary estimate includes dedicated use of No Parking Signs)

Street Department

Staffing \$191.45 (preliminary estimate includes 1 hr./night)

Equipment / Vehicle Use \$173.40 (preliminary estimate includes use of truck & trailer for 1 hr. for delivery/pickup of barricades & signs)

Supplies / Materials \$110 (preliminary estimate includes use of barricades & signs)

SPECIAL EVENT PERMIT APPLICATION

Application fees are \$25 for a single day event or \$35 for a multi-day event

GENERAL INFORMATION

Official Name of Event: **Ardy & Ed's cruise nights**

Start Date: **May 22** ~~June 26~~ ~~Aug 21~~ ~~July 17~~ ~~Sept. 18~~ End Date: **Sept 18th 2025**

List times for each day:

	MON	TUES	WED	THURS	FRI	SAT	SUN
SET UP TIME				3pm			
START TIME				4pm			
END TIME				9pm			
CLEAN UP TIME							

LOCATION OF THE EVENT

City Park:

Public Property (list street(s), building(s), etc.) **Ardy&Ed's Drive in 2413 S main St, owned green space across the street from A&E, south Doty street**

County Park / Property:

City Park:

Other:

ORGANIZATION SPONSOR

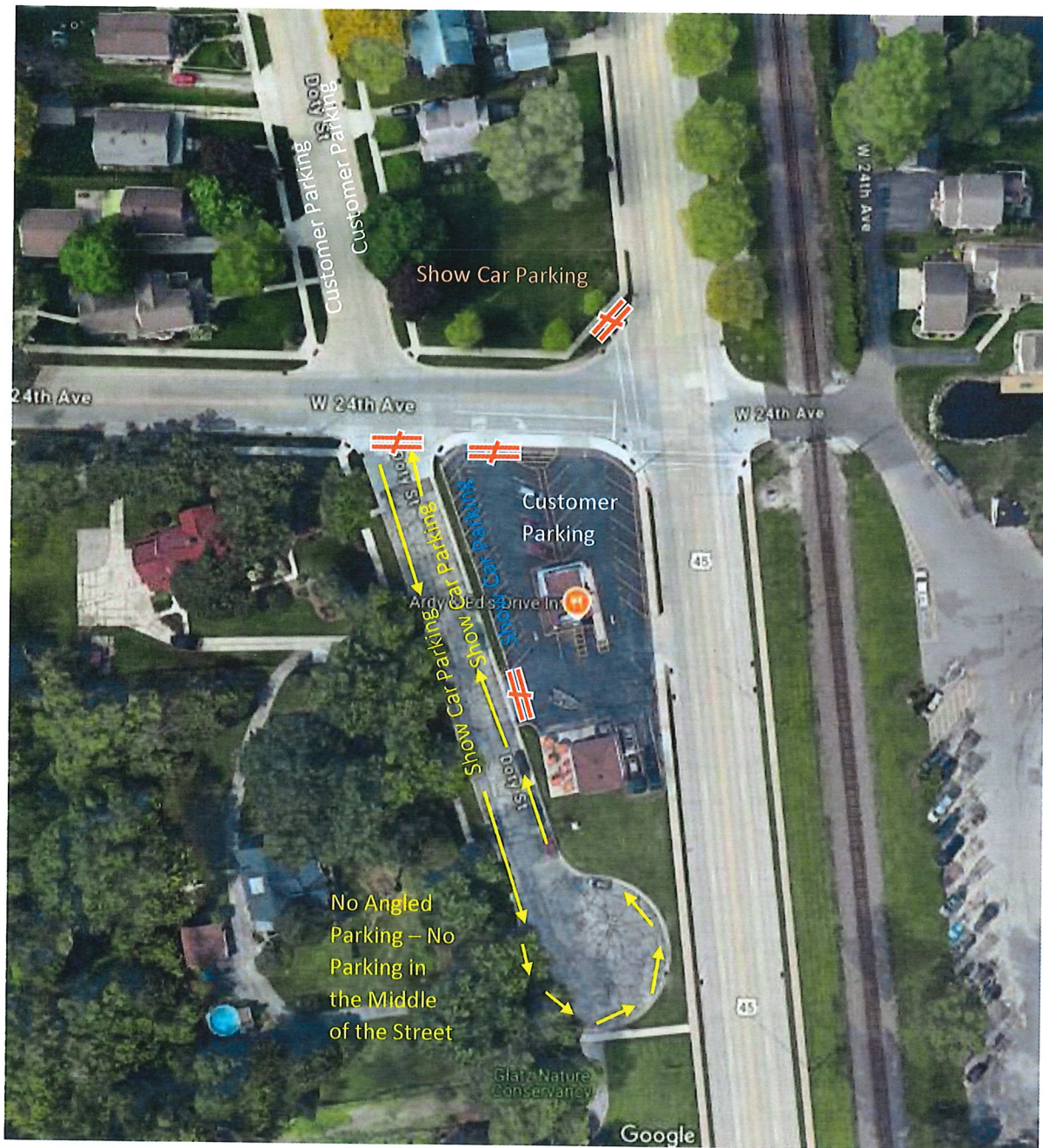
Name: **Ardy & Eds Drive In**

Address: **2413 S Main St**

City: **Oshkosh**

State: **WI**

Zip: **54902**
☐ Check this box if this organization is tax exempt (a copy of Wisconsin Sales & Use Tax Exempt form is required)

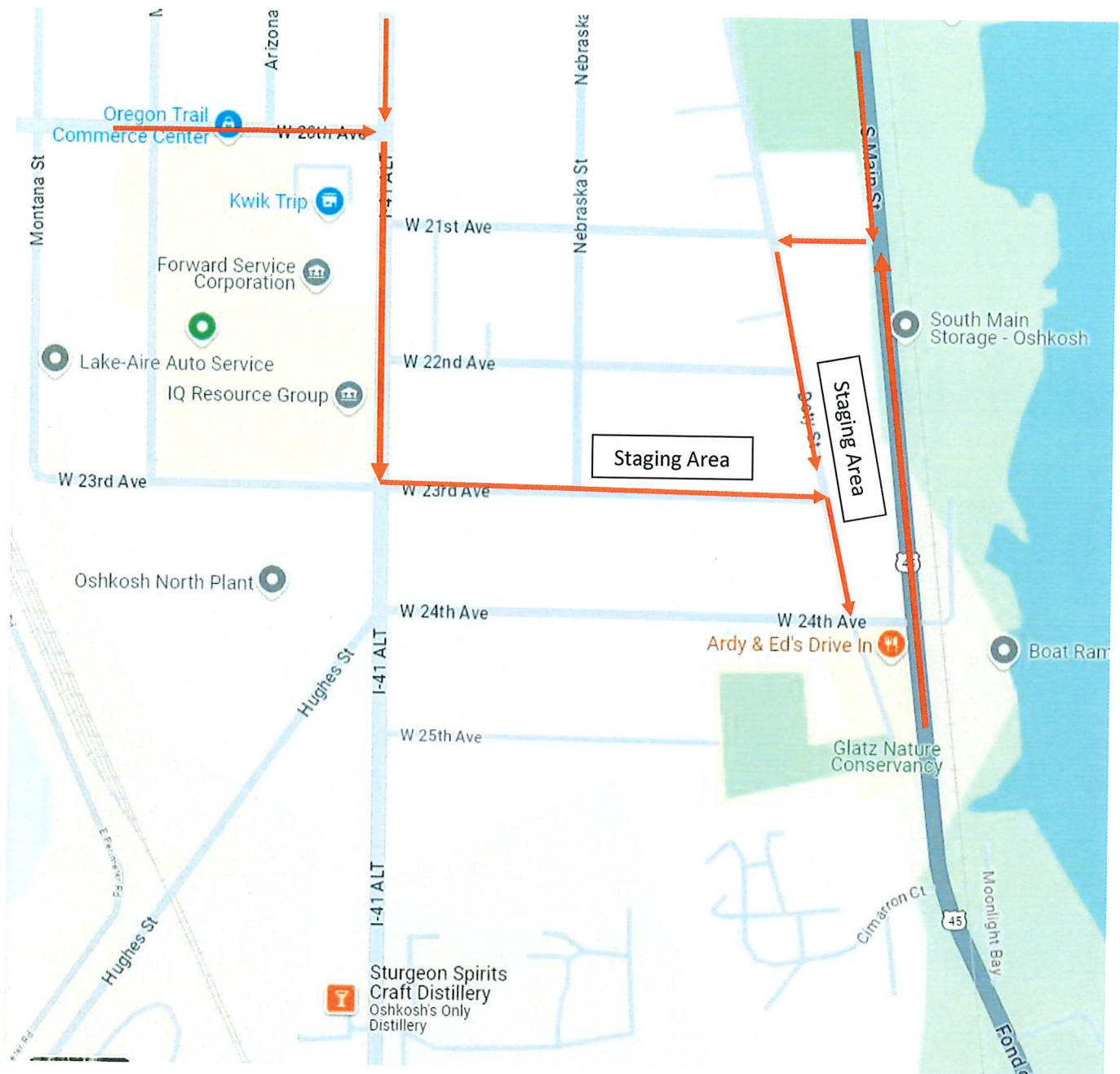


Show Car Parking – this area will be the first to fill beginning at 4:15 p.m.

Yellow Show Car Parking – Enter onto Doty south of W 24th and fill the parking spaces starting on the east side of the street facing the same way the arrows face.

Show Car Parking – This area will be the last to fill up. Once this area is full – no additional cars will be allowed to participate for the evening.

**If additional cars arrive, they may park in any of the customer parking areas but will not be part of the Show Car display and will not be entered into the judging.



For the safety of all participants and attendees: All Show Cars participating in Cruise Nights should use W 23rd & Doty Ave. as an ingress/staging area. An employee of Ardy & Ed's will assign each Show Car a space upon arrival. Show Cars will abide by the following:

- No angled parking on City streets
- No blocking of driveways, fire hydrants, or right-of-way
- If a Show Car is assigned to park along the west side of Doty Ave., seating should be setup next to your vehicle on the street side
- No trespassing
- No burnouts
- At the end of the night, pickup any garbage or other items surrounding your vehicle
- Be a good neighbor



TO: Honorable Mayor and Members of the Common Council
FROM: Kathy Snell, Special Events Coordinator
DATE: February 25, 2025
SUBJECT: Res 25-73 Approve Special Event - Father Carr's Place 2 Be to Host the CaRRnival for Kids in the Parking Lot of 1062 N Koeller St., May 31, 2025

Attachments

RES 25-73
CaRRnival for Kids Attachment

02/25/2025

25-73

RESOLUTION

CARRIED

7-0

PURPOSE: APPROVE SPECIAL EVENT - FATHER CARR'S PLACE 2 BE TO HOST THE CARRNIVAL FOR KIDS IN THE PARKING LOT OF 1062 N KOELLER ST., MAY 31, 2025

INITIATED BY: CITY ADMINISTRATION

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that approval is granted to Father Carr's Place 2 Be (Sherri Ziemer) to host the CaRRnival for Kids in the parking lot of 062 N Koeller on Saturday, May 31, 2025 from 10:00 a.m. to 4:00 p.m. in accordance with the municipal code and the attached application, with the following exceptions/conditions:

A.

BE IT FURTHER RESOLVED that as a condition of approval, the Event Organizer shall pay the City's actual costs for extraordinary services. Approval of this request shall not be interpreted as approval to conduct the event during any period of emergency order or declaration prohibiting such an event. Approval of this event shall not be interpreted to supersede any emergency order or declaration applicable to such an event and all events shall remain subject to all applicable ordinances, orders, declarations and requirements for public gatherings.

A. An exception to the provisions of section 6-6 of the Oshkosh Municipal Code is granted to allow animals (petting zoo) for educational purposes.

Cost Estimates for Extraordinary Services

Police

Staffing \$20.62 (preliminary estimate includes 6 CSO hrs. & 1 Supervisor Sgt. hr.)



Oshkosh Parks
805 Witzel Ave.
Oshkosh, WI 54902

Date Filed: <u>11/22/25</u>
Application Fee Paid: <u>INV</u>

SPECIAL EVENT PERMIT APPLICATION

Applications shall be submitted no later than 60 days prior to the event.
Application fees are \$25 for a single day event or \$35 for a multi-day event.
An Expedite Fee of \$50 will be applied to late applications.

GENERAL INFORMATION							
Official Name of Event: Father Carr's CARRnival For Kids							
Start Date: May 31, 2025				End Date: May 31, 2025			
List times for each day:							
	MON	TUES	WED	THURS	FRI	SAT	SUN
SET UP TIME						7am	
START TIME						10am	
END TIME						4pm	
CLEAN UP TIME						5pm	
LOCATION OF THE EVENT							
City Park:							
Public Property (list street(s), building(s), etc.)							
County Park / Property:							
Other: Father Carr's 1062 N Koeller St. Oshkosh							
ORGANIZATION SPONSOR							
Name: Father Carr's Place 2 Be							
Address: 1062 N. Koeller St.							
City: Oshkosh			State: WI			Zip: 54904	
<input checked="" type="checkbox"/> Check this box if this organization is tax exempt (a copy of Wisconsin Sales & Use Tax Exempt form is required)							

Carnival

Registration ALL enter here

balloon
artisit

face
paint

BAND

Parking at Oshkosh West

chapel &
prayer team
**Library
signup**
Tours &
Raffle

Obstacle
Course

First Aid

Handicap
parking

Police Dept with K9

Fire Dept with trucks

Race Cars

restroom

NIKOELLERST

TRAILERS

Bouncy
House

cones

cones



TO: Honorable Mayor and Members of the Common Council
FROM: Kathy Snell, Special Events Coordinator
DATE: February 25, 2025
SUBJECT: Res 25-74 Approve Special Event - The ALS Association to Utilize Menominee Park Trail & Sidewalks for the Walk to Defeat ALS, September 20, 2025

Attachments

RES 25-74
Walk to Defeat ALS Attachment

02/25/2025

25-74

RESOLUTION

CARRIED

7-0

PURPOSE: APPROVE SPECIAL EVENT - THE ALS ASSOCIATION TO UTILIZE MENOMINEE PARK TRAIL & CITY SIDEWALKS FOR THE WALK TO DEFEAT ALS, SEPTEMBER 20, 2025

INITIATED BY: CITY ADMINISTRATION

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that approval is granted to The ALS Association (Angie Rosen) to utilize Menominee Park & Trail and City sidewalks on Saturday, September 20, 2025, from 6:00 a.m. to 1:00 p.m. (actual event time 8:30 a.m. to 12:00 p.m.) for the Walk to Defeat ALS in accordance with the municipal code and the attached application, with the following exceptions/conditions :
A.

BE IT FURTHER RESOLVED that as a condition of approval, the Event Organizer shall pay the City's actual costs for extraordinary services. Approval of this request shall not be interpreted as approval to conduct the event during any period of emergency order or declaration prohibiting such an event. Approval of this event shall not be interpreted to supersede any emergency order or declaration applicable to such an event and all events shall remain subject to all applicable ordinances, orders, declarations and requirements for public gatherings.

Cost Estimates for Extraordinary Services
Police

Date Filed: 11/14/24Application Fee Paid: INV

SPECIAL EVENT PERMIT APPLICATION

Application fees are \$25 for a single day event or \$35 for a multi-day event

GENERAL INFORMATION

Official Name of Event: **Walk to Defeat ALS-Northeast Wisconsin**Start Date: **9/20/2025**End Date: **9/20/2025**

List times for each day:

	MON	TUES	WED	THURS	FRI	SAT	SUN
SET UP TIME					4:00 PM	6:30 AM	
START TIME						8:30 AM	
END TIME						12:00 PM	
CLEAN UP TIME						12-1 PM	

LOCATION OF THE EVENT

City Park: **Menominee Park**

Public Property (list street(s), building(s), etc.) **Kiwanis Shelter 1 & Shelter 2 (576 Pratt Trail, Oshkosh). We will be using Pratt Trail for parking and cross walks. Our Walk will be on the trail around the peninsula. (picture attached)**

County Park / Property:

City Park:

Other:

ORGANIZATION SPONSOR

Name: **The ALS Association**Address: **1300 Wilson Blvd, Suite 600**City: **Arlington**State: **VA**Zip: **22209**☒ Check this box if this organization is tax exempt (a copy of Wisconsin Sales & Use Tax Exempt form is required)





TO: Honorable Mayor and Members of the Common Council
FROM: Cheryl Pionke, Deputy Clerk
DATE: February 25, 2025
SUBJECT: Res 25-75 Approve Class "B" Beer Fermented Malt Beverage License

Attachments

RES 25-75
Fatt Mamaa's

02/25/2025

25-75

RESOLUTION

CARRIED

7-0

PURPOSE: APPROVE CLASS "B" BEER FERMENTED MALT BEVERAGE LICENSE (FATT MAMAA'S PO BOYS & SANDWICHES)

INITIATED BY: DEPUTY CITY CLERK PIONKE

WHEREAS, an application and all required documentation for a license has been submitted, fees deposited, and all reviews and inspections required by city ordinance have been completed; and

WHEREAS, the Chief of Police, or their respective designees, have conducted the necessary investigation of the following licenses as noted in their report to the City Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that the following licenses be granted subject to satisfaction of such conditions as identified by the Chief of Police and Fire Chief, or their respective designees, or by a representative of the Winnebago County Health Department; subject to the payment of taxes and other charges as specified in section 4-5(B) of the City of Oshkosh Municipal Code; and subject to the fulfillment of any further conditions imposed by State Statute for issuance of such license:

APPROVE CLASS "B" BEER FERMENTED MALT BEVERAGE LICENSE

Fatt Mamaa's PoBoys & Sandwiches
616 Ohio St, Oshkosh, WI
Agent: Shiequane Burks

Form
AB-200

Alcohol Beverage License Application

For Municipal Use Only
Municipality
License Period JAN 27 2025

License(s) Requested: (up to two boxes may be checked)

- ☐ Class "A" Beer \$ _____ ☒ Class "B" Beer \$ _____
- ☐ "Class A" Liquor \$ _____ ☐ "Class B" Liquor \$ _____
- ☐ "Class A" Liquor (cider only) \$ _____ ☐ Reserve "Class B" Liquor \$ _____
- ☐ "Class C" Liquor (wine only) \$ _____

CITY CLERK'S OFFICE Fees	
License Fees	\$
Background Check Fee	\$
Publication Fee	\$
Total Fees	\$

Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietorship) Fat Mama's Po Boys & Sandwiches 55 LLC			
2. Business Trade Name or DBA			
3. FEIN 26-3163781		4. Wisconsin Seller's Permit Number 456-1024404571-04	
5. Entity Type (check one) <input checked="" type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit Organization			
6. State of Organization WI		7. Date of Organization 12/14/2022	
8. Wisconsin DFI Registration Number F071186			
9. Premises Address 616 Ohio St			
10. City Oshkosh		11. State WI	12. Zip Code 54901
13. County Winnebago		14. Governing Municipality: <input checked="" type="checkbox"/> City <input type="checkbox"/> Town <input type="checkbox"/> Village of: Oshkosh	
15. Aldermanic District			
16. Premises Phone (920) 385-4654		17. Premises Email shiequaneonte@gmail.com	
18. Website www.fatmamasboyz.com			
19. Premises Description - Describe the building or buildings where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.			
20. Mailing Address (if different from premises address) 2024 Jefferson St			
21. City Oshkosh		22. State WI	23. Zip Code 54901

Part B: Questions

1. Has the business (sole proprietorship, partnership, limited liability company, or corporation) been convicted of violating federal or state laws or local ordinances? Exclude traffic offenses unless related to alcohol beverages. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
If yes, list the details of violation below. Attach additional sheets if necessary.		
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed		Was sentence completed? <input type="checkbox"/> Yes <input type="checkbox"/> No

RECEIVED

JAN 27 2025

2. Are charges for any offenses pending against the business? Exclude traffic offenses unless related to alcohol . . ☐ Yes ☒ No beverages.

If yes, describe the nature and status of pending charges using the space below. Attach additional sheets as needed.

CITY CLERK'S OFFICE

3. Is the applicant business or any of its officers, directors, members, agent, employees, owners, or other related individuals or entities a restricted investor with any interest in an alcohol beverage producer or distributor? . . ☐ Yes ☒ No
If yes, provide the name of the restricted investor and describe the nature of the interest.

4. Is the applicant business owned by another business entity? ☐ Yes ☒ No
If yes, provide the name(s) and FEIN(s) of the business entity owners below. Attach additional sheets as needed.

4a. Name of Business Entity

4b. Business Entity FEIN

5. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit proof of completion. ☒ Yes ☐ No

6. Is the applicant business indebted to any wholesaler beyond 15 days for beer or 30 days for liquor/wine? ☐ Yes ☒ No

7. Does the applicant business owe past due municipal property taxes, assessments, or other fees? ☐ Yes ☒ No

Part C: Individual Information

List the name, title, and phone number for each person or entity holding the following positions in the applicant business or businesses listed in Part B, Question 4: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all members, managers, and agent of a limited liability company. Attach additional sheets if necessary.

Include Form AB-100 for each person listed below. Corporations and LLCs must appoint an agent by including Form AB-101.

Last Name	First Name	Title	Phone
Burks	Shiequane	Owner	920-385-4654

Part D: Attestation

One of the following must sign and attest to this application:

- sole proprietor • one general partner of a partnership • one corporate officer • one member of an LLC

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Burks		First Name Shiequane		M.I.
Title Owner		Email shiequaneonte@gmail.com		Phone (920) 385-4654
Signature			Date	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number	Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk		Date Provisional License Issued (if applicable)	



TO: Honorable Mayor and Members of the Common Council
FROM: Ray Maurer, Parks Director
DATE: February 25, 2025
SUBJECT: *Ord 25-76 Amend Ordinance 19-7.1 Regarding Display of Boat Launch Permit

BACKGROUND

The current verbiage as related to the display of the boat launch permit in City Ordinance Section 19-7.1(B) states:

All annual stickers shall be prominently placed and displayed on the driver's side of the windshield near the dash. The daily launching permit shall be prominently displayed on the dash of the vehicle used to transport the boat to the launching area. The permit must be completed in its entirety. Permits not filled out in its entirety shall not be valid.

ANALYSIS

In recent years it has become difficult for Parks Boat Launch Rangers to see permits that are adhered to the windshield. Reasons for this include, but are not limited to, the height of vehicles (specifically trucks), sun glare on the windshield and too much clutter on the dashboard. This amendment request is to clarify where the launch permit should be displayed, based on the permit design and enforcement practices.

Parks Department staff recommends that the launch permit stickers be placed on the port-side (left) side of the trailer for a clearer view by the Rangers.

FISCAL IMPACT

There is no fiscal impact of this amendment request.

RECOMMENDATION

Staff recommends the Common Council approve the amendment.

Attachments

ORD 25-76

02/25/2025
FIRST READING

25-76

ORDINANCE

CARRIED

7-0

PURPOSE: AMEND ORDINANCE 19-7.1 REGARDING DISPLAY OF BOAT LAUNCH PERMIT

INITIATED BY: PARKS DEPARTMENT

A GENERAL ORDINANCE OF THE CITY OF OSHKOSH AMENDING SECTION 19-7.1(B) OF THE OSHKOSH MUNICIPAL CODE PERTAINING TO BOAT LAUNCH USER FEES

The Common Council of the City of Oshkosh does ordain as follows:

SECTION 1. That the unnumbered paragraph of Section 19-7.1(B) pertaining to boat launch user fees are hereby repealed and recreated to read as follows:

All annual stickers shall be prominently placed and displayed on the port-side (left) side of the trailer. The daily launching permit shall be prominently displayed on the dash of the vehicle used to transport the boat to the launching area. The permit must be completed in its entirety. Permits not filled out in its entirety shall not be valid.

SECTION 2. This ordinance shall be in full force and effect from and after its passage and publication.

SECTION 3. Publication Notice. Please take notice that the City of Oshkosh enacted ordinance #25-XXX on March 11th, 2025 AMENDING SECTION 19-7.1(B) OF THE OSHKOSH MUNICIPAL CODE PERTAINING TO BOAT LAUNCH USER FEES. (A GENERAL ORDINANCE OF THE CITY OF OSHKOSH PERTAINING TO BOAT LAUNCH USER FEES). The ordinance will require annual boat launch stickers to be displayed on the left side of the boat trailer and daily permits to be displayed on the dashboard of the vehicle.

The full text of the ordinance may be obtained at the Office of the City Clerk, 215 Church Avenue and through the City's website at www.oshkoshwi.gov Clerk's phone: 920/236-5011.



TO: Honorable Mayor and Members of the Common Council
FROM: DJ Nichols, Council Member
DATE: February 25, 2025
SUBJECT: Res 25-77 A Resolution of the Common Council of the City of Oshkosh, Wisconsin, Requesting Legislative Relief to Create Consistency in Fireworks Enforcement Throughout the State of Wisconsin

Attachments

RES 25-77

CARRIED

7-0

PURPOSE: A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF OSHKOSH, WISCONSIN, REQUESTING LEGISLATIVE RELIEF TO CREATE CONSISTENCY IN FIREWORKS ENFORCEMENT THROUGHOUT THE STATE OF WISCONSIN

INITIATED BY: COUNCIL MEMBER NICHOLS

WHEREAS, Sections 167.10 and 167.10(3)(a) of the Wisconsin Statutes provide for the regulation of fireworks; and

WHEREAS, the Common Council of the City of Oshkosh has adopted Section 13-6(c) of the Municipal Code to prohibit fireworks within the City of Oshkosh, as described in Chapter 167 of the Wisconsin Statutes, "Safeguards of Persons and Property"; and

WHEREAS, Section 167.10(3) of the Wisconsin Statutes allows a city, village, or town to permit the possession and use of fireworks with a user's permit issued by the mayor, village president, or chairperson of a respective community; and

WHEREAS, the Town of Oshkosh and other municipalities throughout the State of Wisconsin allow for the sale of said fireworks and issue permits for the use of fireworks within their respective municipalities, even though these same fireworks are prohibited by the City of Oshkosh and other Wisconsin municipalities; and

WHEREAS, in many of these communities that permit fireworks sales, these fireworks use permits are issued by the very business that sells the fireworks, with little to no oversight by the respective municipal officials; and

WHEREAS, it is commonly misunderstood that such a permit somehow allows an individual to use fireworks in any municipality within the State of Wisconsin, even when these fireworks have been specifically prohibited; and

WHEREAS, said confusion exists in the City of Oshkosh because of its proximity to fireworks shops in the Town of Oshkosh; and

WHEREAS, as this same type of inconsistency exists throughout the State of Wisconsin and results in illegal fireworks being used throughout the state, placing a burden on law enforcement to address the illegal use of fireworks in individual municipalities; and

WHEREAS, the Common Council of the City of Oshkosh believes that this inconsistency creates a burden on its own law-enforcement resources, and believes that a statewide solution is needed to address this inconsistency.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that the State Legislature is hereby urged to provide that the fireworks use permits may only be issued directly through the municipality and the authority to issue not be delegated to private businesses; and

BE IT FURTHER RESOLVED that the State Legislature is hereby urged that the Legislature provide that the fireworks use permits issued by a municipality may only be used within another municipality if a separate permit is issued by the municipality in which the purchaser proposes to use the fireworks specifically allowing such use.

BE IT FURTHER RESOLVED that the State Legislature is hereby urged, if the Legislature allows municipalities to continue to issue fireworks use permits, that any municipality desiring to issue fireworks use permits do so only with the concurrence of all municipalities that are adjacent to the municipality wishing to issue such permits.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to send a copy of this resolution to all Wisconsin legislators who are serving the City of Oshkosh and the Office of the Governor.



TO: Honorable Mayor and Members of the Common Council
FROM: DJ Nichols, Council Member
DATE: February 25, 2025
SUBJECT: Res 25-78 A Resolution of the Common Council of the City of Oshkosh, Wisconsin, Requesting that the State Legislature Permit Municipalities to use a Prior Year's Property Valuation

Attachments

RES 25-78

02/25/2025

25-78

RESOLUTION

CARRIED

7-0

PURPOSE: A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF OSHKOSH, WISCONSIN, REQUESTING THAT THE STATE LEGISLATURE PERMIT MUNICIPALITIES TO USE A PRIOR YEAR'S PROPERTY VALUATION

INITIATED BY: COUNCIL MEMBER NICHOLS

WHEREAS, Wisconsin Statutes require that municipalities submit a statement of value to the Department of Revenue annually; and

WHEREAS, Wisconsin Statutes and Department of Revenue regulations require that the Department of Revenue notify cities and other municipalities when their valuation is not within 10% of full equalized value; and

WHEREAS, the City of Oshkosh was notified in 2023 that the City of Oshkosh was not in compliance with the 10% full equalized value requirement provided in §70.05(5) of the Wisconsin Statutes; and

WHEREAS, the City of Oshkosh conducted a full revaluation in 2024 as required; and

WHEREAS, the City of Oshkosh was thereafter notified that the valuation for the commercial class of property in 2024 did not meet the 10% requirement provided within §70.05(5) of the Wisconsin Statutes; and

WHEREAS, the Wisconsin Department of Revenue estimated the 2024 level of assessment for the residential class to be 101.03% and the commercial class to be 85.20% placing an inordinate burden on residential properties compared to commercial properties in the City of Oshkosh; and

WHEREAS, the Wisconsin Department of Revenue informed the City of Oshkosh that, despite the City's dissatisfaction with the results of the 2024 revaluation, the City was required to use the valuations provided in the recent valuation for purposes of the 2024 tax bills and statement of value; and

WHEREAS, the Common Council believes that the valuation figures from the 2023 statement of assessment more accurately reflected the fairness of property values between residential and commercial classes of property.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh by the Common Council of the City of Oshkosh that the Common Council requests that the State legislature consider a provision in Wisconsin Statutes to allow a municipality to reject a valuation process if they believe that the results are not satisfactory to achieving equity across all classes of property and rely on previously accepted valuation process during such time such municipality reconducts a valuation process; and

BE IT FURTHER RESOLVED that the State Legislature is hereby urged, as an alternative if the Legislature does not allow municipalities to reject a valuation process outright as stated in the previous paragraph, that the Legislature permit municipalities, at the municipality's option and for its convenience, to delay implementation of new property valuations to the calendar year that is two years following the year in which the valuation process takes place in order to provide the municipality time to conduct a new valuation without an inequitable effect on property owners.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to send a copy of this resolution to all Wisconsin legislators who are serving the City of Oshkosh and the Office of the Governor.



TO: Honorable Mayor and Members of the Common Council
FROM: Kelly Nieforth, Director of Community Development
DATE: February 25, 2025
SUBJECT: Res 25-79 Approve Setting Public Hearing Date for Partial Right-of-Way Vacation Marion Road
(Plan Commission Recommends Approval)

BACKGROUND

The Department of Community Development is requesting a partial right-of-way vacation of a small section of the south side of Marion Road, east of Mercury Marine. Common Council must first approve setting a public hearing date for the right-of-way vacations before approval of the right-of-way vacations can take place. The public hearing will take place at the April 8th 2025 Council meeting.

ANALYSIS

The area in this request involves what is best described as a long triangular sliver, approximately 183 feet long by 16 feet at its widest, and 1,139 square feet in area. The vacation will follow the back edge of public sidewalk which is typically where right-of-way lines are located.

The Department of Public Works has reviewed this request and does not have concerns with the vacation. The right-of-way is no longer needed and the City will have continued rights to the existing storm sewer in the vacated area.

Staff supports the proposed right-of-way vacation request. The vacation will assist Mercury Marine by increasing land area and eliminating their landscaping from the public right-of-way. The vacation will not adversely affect future City plans in the area.

RECOMMENDATION

The Plan Commission recommended approval of the right-of-way vacation on February 19, 2025. Please see the attached staff report and meeting minutes for more information.

Attachments

RES 25-79
Street Vacation - 499 Marion Rd

02/25/2025

25-79

RESOLUTION

CARRIED

7-0

PURPOSE: APPROVE SETTING PUBLIC HEARING DATE FOR PARTIAL RIGHT-OF-WAY VACATION MARION ROAD

INITIATED BY: CITY OF OSHKOSH

PLAN COMMISSION RECOMMENDATION: Approved

WHEREAS, it appears that the public interest requires that part of Marion Road, being part of the Southwest 1/4 and Southeast 1/4 of the Southeast 1/4 of Section 23, Township 18 North, Range 16 East, First Ward, City of Oshkosh, Winnebago County, Wisconsin being more particularly described as follows:

Commencing at the Northeast corner of Outlot 1 of Certified Survey Map No. 6408, recorded in Volume 1 of Certified Survey Maps on Page 6408 in the Winnebago County Register of Deeds Office as Document No. 1520619; thence North 64°-44'-27" West along the Northerly line of said Outlot 1, said line also being the Southerly right-of-way line of Marion Road, a distance of 24.62 feet to the point of beginning; thence continuing North 64°-44'-27" West along said Southerly line, a distance of 126.26 feet; thence North 37°-03'-32" West along said Southerly line, a distance of 61.61 feet; thence South 47°-38'-37" East, a distance of 35.00 feet; thence Southeasterly 118.59 feet on a curve to the left having a radius of 2,194.00 feet, the chord of said curve bears South 56°-39'-30" East, a chord distance of 118.58 feet; thence South 61°-34'-22" East, a distance of 30.01 feet to the point of beginning and containing 0.026 acres (1,139 sq. ft.) of land more or less.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that a hearing on the passage of the following resolution shall be held before the Common Council in the Council Chambers in the City Hall, City of Oshkosh, Winnebago County, Wisconsin, on Tuesday, April 8, 2025 at 6:00 PM of said day and the proper City officials are hereby authorized and directed to give notice of said hearing by personal service and publication of said hearing as provided by law.

BE IT FURTHER RESOLVED by the Common Council of the City of Oshkosh pursuant to Section 66.1003(4) of the Wisconsin Statutes, that it is hereby declared that that part of Marion Road, being part of the Southwest 1/4 and Southeast 1/4 of the Southeast 1/4 of Section 23, Township 18 North, Range 16 East, First Ward, City of Oshkosh, Winnebago County, Wisconsin being more particularly described as follows:

Commencing at the Northeast corner of Outlot 1 of Certified Survey Map No. 6408, recorded in Volume 1 of Certified Survey Maps on Page 6408 in the Winnebago County Register of Deeds Office as Document No. 1520619; thence North 64°-44'-27" West along the Northerly line of said Outlot 1, said line also being the Southerly right-of-way line of Marion Road, a distance of 24.62 feet to the point of beginning; thence continuing North 64°-44'-27" West along said Southerly line, a distance of 126.26 feet; thence North 37°-03'-32" West along said Southerly line, a distance of 61.61 feet; thence South 47°-38'-37" East, a distance of 35.00 feet; thence Southeasterly 118.59 feet on a curve to the left having a radius of 2,194.00 feet, the chord of said curve bears South 56°-39'-30" East, a chord distance of 118.58 feet; thence South 61°-34'-22" East, a distance of 30.01 feet to the point of beginning and containing 0.026 acres (1,139 sq. ft.) of land more or less, be vacated and discontinued.

ITEM: PARTIAL RIGHT-OF-WAY VACATION MARION ROAD

Plan Commission Meeting of February 19, 2025

GENERAL INFORMATION

Petitioner: City of Oshkosh Department of Community Development

Property Owner: City of Oshkosh

Actions Requested:

The Department of Community Development is requesting the partial vacation of a small section of the south side of Marion Road east of Mercury Marine, 505 Marion Road.

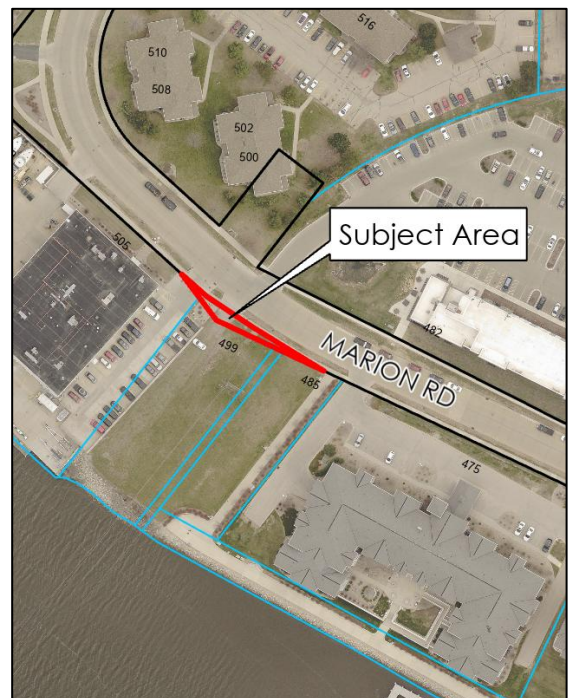
Applicable Ordinance Provisions:

WI State Stats. 66.1003 regulate the vacation and discontinuance of a public right-of-way.

Property Location and Background Information:

Located on the south side of Marion Road, the subject area is adjacent to four lots, one owned by Mercury Marine, two owned by the Oshkosh Redevelopment Authority (RDA) and the last is owned by the City of Oshkosh. Mercury Marine is in the design phase of a parking lot expansion for its property located at 505 Marion Road. The City, on behalf of the RDA, is in the process of selling the RDA's lots as well as a portion of the City-owned lot to Mercury Marine for the parking lot project. The City proposed to vacate a portion of Marion Road to assist with Mercury Marine's parking lot design and maximize the use of the property. Also, the vacation will remove Mercury Marine's landscaping placed in the public right-of-way as the land will revert to private property.

The site is located within the Marion Road/Pearl Avenue Redevelopment Area which was adopted in August of 1998 with five subsequent modifications. In the 25-plus years from the plan's adoption, the area has transformed from a blighted, underutilized industrial district on the north shore of the Fox River to a mix of multi-family residential and commercial uses with a publicly-accessible riverwalk.



ANALYSIS

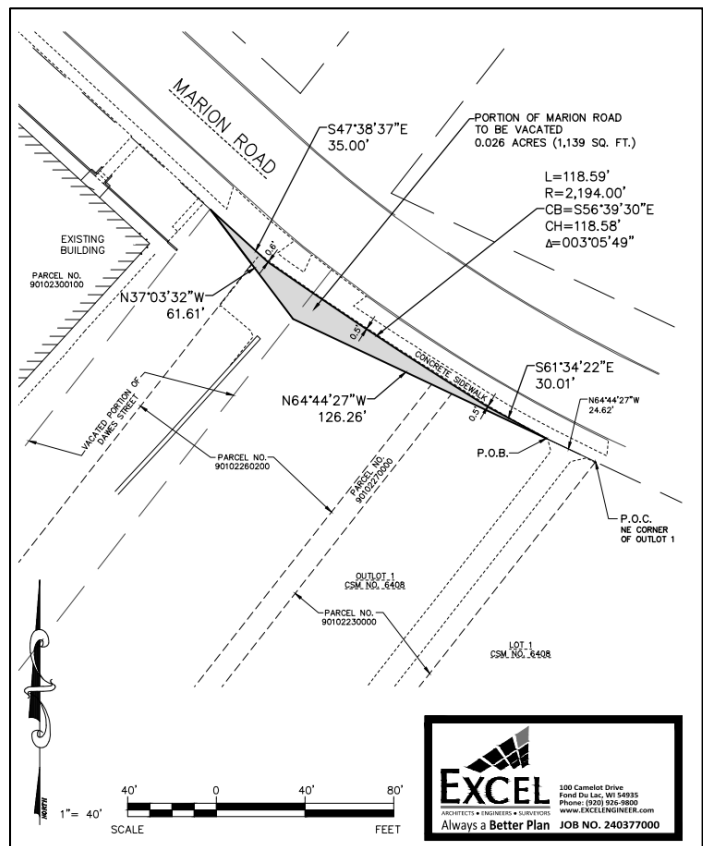
The area in this request involves what is best described as a long triangular sliver, approximately 183 feet long by 16 feet at its widest, and 1,139 square feet in area. The vacation will follow the back edge of public sidewalk which is typically where right-of-way lines are located.

A small section of City storm sewer is located in the proposed vacation area. State statute allows municipalities continued rights to its active facilities in vacated right-of-way. These rights include access, maintenance, replacement and relocation of its facilities. This is the situation for the same storm sewer pipe to the south which is located in Vacated Dawes Street and leads to the Fox River.

After approval, the vacated area will attach to the lots to the south. A Certified Survey Map will be used to combine Mercury Marine's property, the two RDA lots and a portion of the City-owned lot into a single lot. The vacation will add additional land to the parking lot project area and also contains a portion of Mercury Marine's landscaping (currently in the right-of-way) which will become private property.

The Department of Public Works has reviewed this request and does not have concerns with the vacation. The right-of-way is no longer needed and the City will have continued rights to the existing storm sewer in the vacated area.

Staff supports the proposed right-of-way vacation request. The vacation will assist Mercury Marine by increasing land area and eliminating their landscaping from public right-of-way. The vacation will not adversely affect future City plans in the area.



RECOMMENDATION/CONDITIONS

Staff recommends approval of the partial right-of-way vacation of Marion Road as requested.

Plan Commission recommended approval of the partial right-of-way vacation of Marion Road on February 19, 2025. The following is Plan Commission's discussion on the item.

Site Inspections Report: No one reported visiting the site.

Staff report accepted as part of the record.

Mr. Nau presented the items and reviewed the site and surrounding area as well as the land use and zoning classifications in this area. Staff recommends approval of the partial right-of-way vacation of Marion Road as requested.

Mr. Perry opened up technical questions to staff.

Mr. Bowen asked about next steps.

Ms. Nieforth stated it will come back to Plan Commission for site design. There will be some combining of lots.

Mr. Perry opened public comment and asked if the applicant wanted to make any statements.

City staff did not have any more comments.

Mr. Perry asked if any members of the public wished to speak. There were none.

Mr. Perry closed public comment.

There was no closing statement from the applicant.

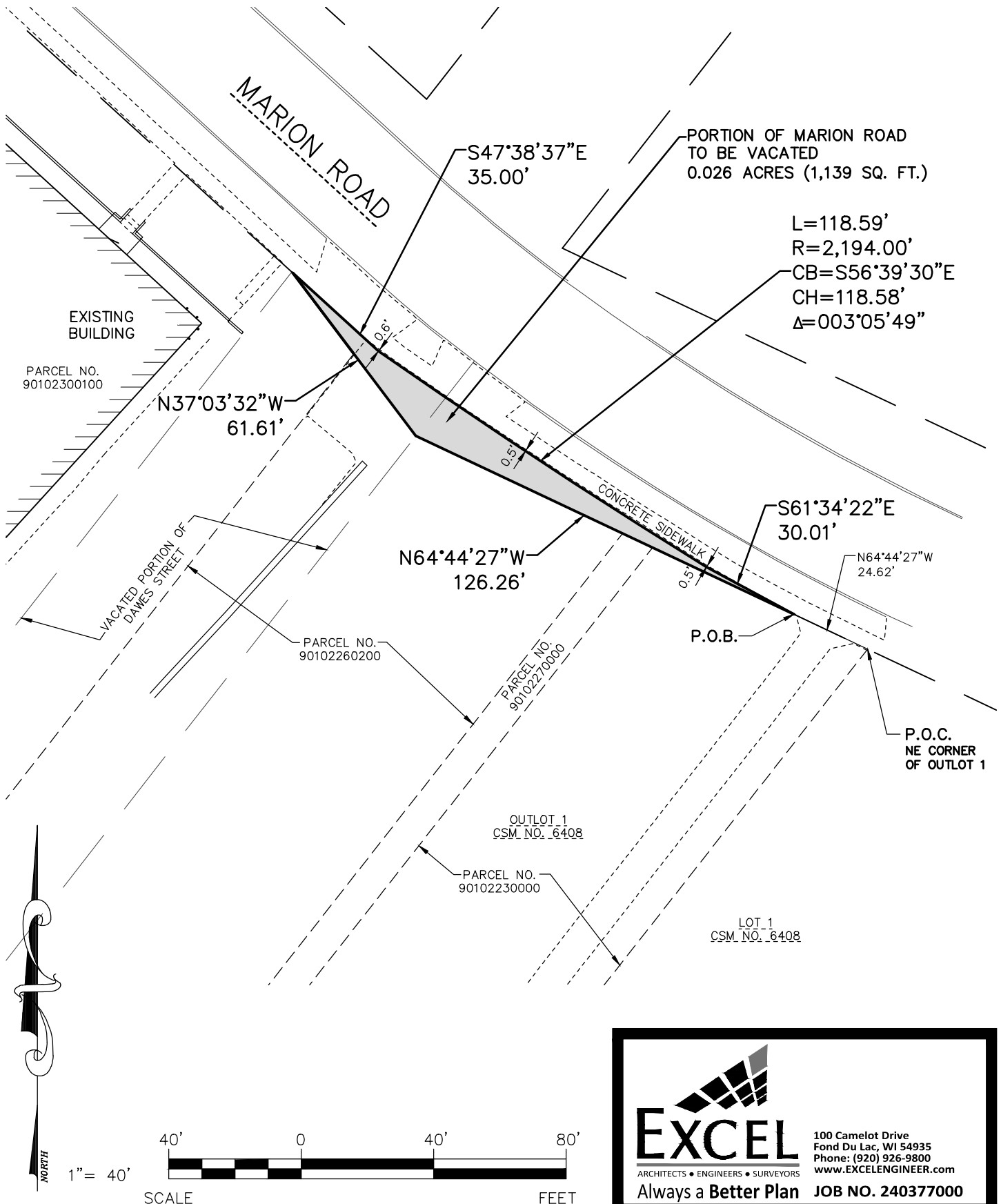
Motion by Davey to adopt the findings and recommendation as stated in the staff report.

Seconded by Loewenstein.

Mr. Perry asked if there was any discussion on the motion. There was none.

Motion carried 6-0.

VACATION EXHIBIT



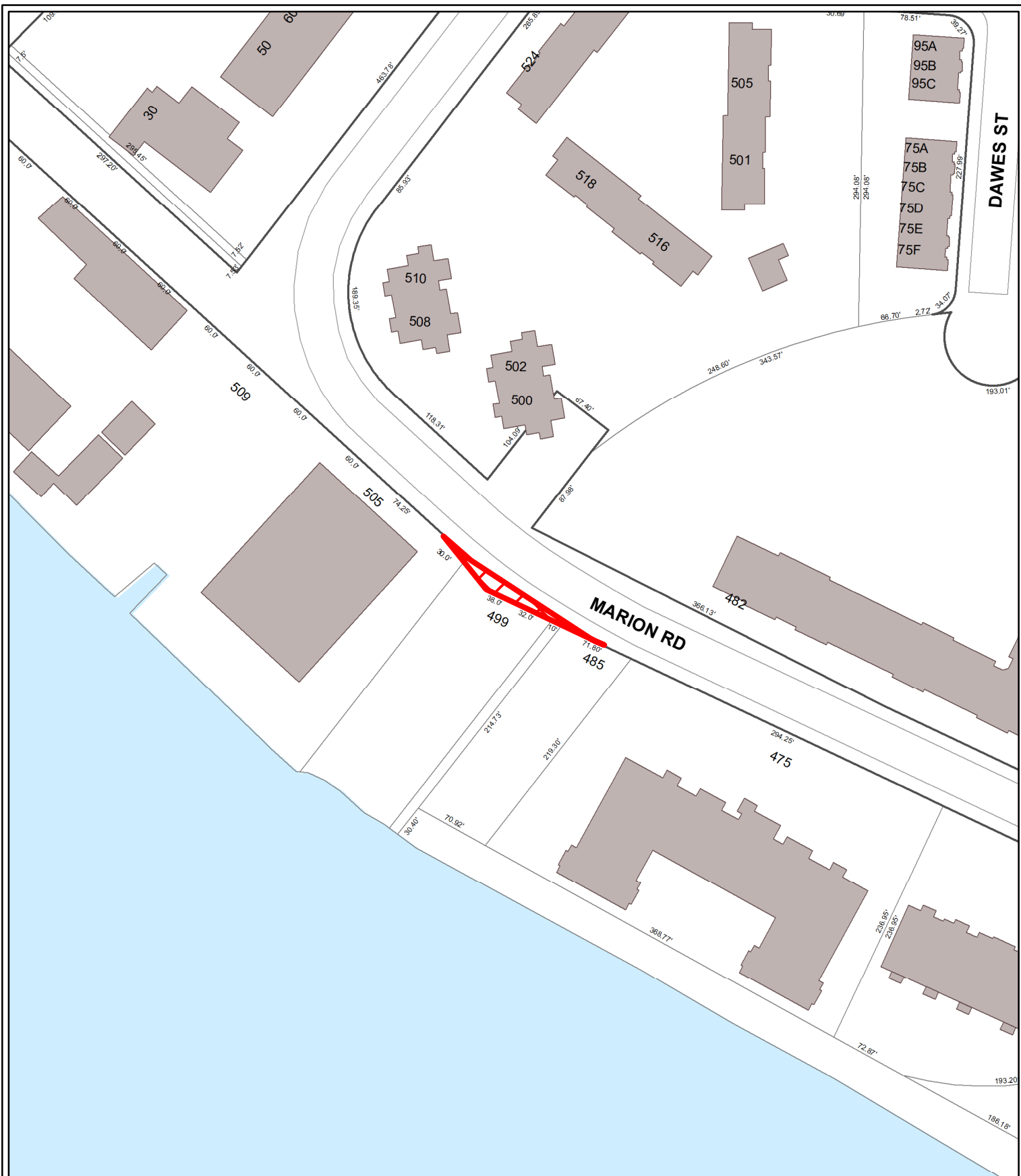
**PARTIAL STREET VACATION
MARION ROAD
PC: 2-19-2025**

RIVER FRONT SENIOR APTS
230 OHIO ST STE 200
OSHKOSH WI 54902-5825

MERCURY MARINE
DIV OF BRUNSWICK CORP
PO BOX 1939
FOND DU LAC WI 54936-1939

ANNEX 71 LLC
409 MASSACHUSETTS AVE 300
INDIANAPOLIS IN 46204-1554

D & F INVESTMENTS LLP
1660 OSHKOSH AVE STE 100
OSHKOSH WI 54902-2613



BASE MAP

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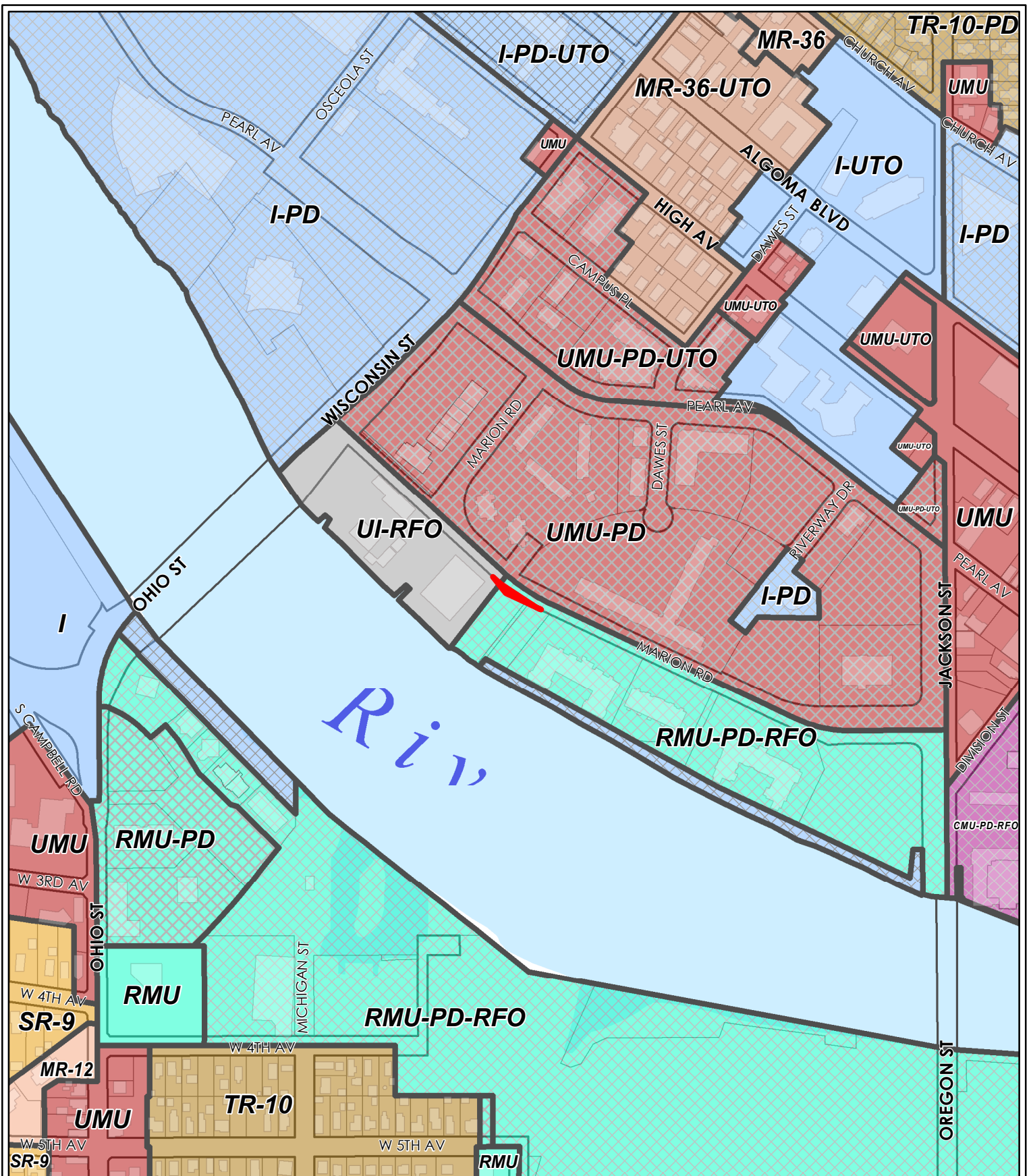
1 in = 0.02 mi

1 in = 120 ft

Printing Date: 1/22/2025

Prepared by: City of Oshkosh, WI





ZONING MAP

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1 in = 0.08 mi

1 in = 400 ft

Printing Date: 1/22/2025

Prepared by: City of Oshkosh, WI





AERIAL MAP

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1 in = 0.02 mi

1 in = 100 ft

Printing Date: 1/22/2025

Prepared by: City of Oshkosh, WI





TO: Honorable Mayor and Members of the Common Council
FROM: Jim Collins, Director of Transportation
DATE: February 25, 2025
SUBJECT: Res 25-80 Approve Adjustment to GO Transit's Paratransit Service Hours (Transportation Committee Recommends Approval)

BACKGROUND

Since Oshkosh has fixed route service, GO Transit is required by federal law to also provide paratransit service. Paratransit service is designed for persons with disabilities who cannot use fixed route buses. The service is provided with sedans and handicap accessible vans. It is an extension of public transportation and is not designed as a personal taxi service or specialized medical service. It is a shared ride service. It must be comparable to fixed route service. This means the service must operate the same hours as fixed route and serve the same area.

In Oshkosh, the fixed route bus service hours are 6:15 a.m. to 6:45 p.m. Monday through Saturday. Currently, paratransit service is offered 24 hours a day, 7 days a week. Almost all fixed route service providers match paratransit service hours to fixed route as law requires. At some point in time, Oshkosh decided to go well above and beyond what is required. Providing this service 24/7 has created some issues which continue to impede the ability of GO Transit to manage and improve this service for our riders.

ANALYSIS

GO Transit partnered with the East Central Wisconsin Regional Plan Commission (ECWRPC) to study this service and ways to potentially improve it. The study was completed in October 2024 and showed that GO Transit is the only transit system in the state that offers 24/7 service. The study also showed that in order to maintain and improve the service, it is advantageous to continue to contract the service. The study recommended GO Transit work with the current and future vendors to improve computer software and offer an app for riders in addition to recruiting and retaining quality drivers. In order to do so, GO Transit's service needs to be more attractive to current and future drivers and vendors. The study showed that the best way to make our service more attractive to vendors, and recruit and retain high quality drivers is to reduce the hours of operation to match fixed route service.

GO Transit presented the study to the Transportation Committee in November. Subsequently, a proposal to reduce paratransit service hours to match fixed route along with a public hearing was held at the November 12, 2024, Transportation Committee meeting. We heard from a number of riders at the meeting. The riders expressed concerns about how matching paratransit service hours to fixed route would affect their quality of life. The main concerns heard were: desire/need to attend Sunday church service and desire to socialize/explore the city in the early evening. The issue was tabled at that meeting to allow time for more evaluation and input.

GO Transit attended the Winnebago County Aging and Disability Resource (ADRC) Board meeting on December 9 to present this topic and seek input. GO Transit also held a focus group meeting on January 24, 2025, with many of the riders who attended the previous public meeting. Based on several factors such as low overnight ridership demand, the desire to make this service more manageable and attractive to vendors and drivers, and to improve the rider experience, GO Transit subsequently recommended that paratransit service hours be adjusted to 6:00 a.m. - 10:00 p.m. (Monday-Saturday) and 7:00 a.m. - 3:00 p.m. (Sunday).

Both the ADRC board and focus group agreed that this is a reasonable compromise. This recommendation was taken to the Transportation Committee at their February 11th, 2025 meeting. This was another opportunity for public feedback. The transportation committee supports this recommendation as well. If approved, these new hours would be effective April 1st, 2025.

BOARD/COMMISSION INFORMATION

The Transportation Committee is in support of the new paratransit service hours of Monday through Saturday from 6 a.m. to 10 p.m. and Sunday from 7 a.m. to 3 p.m. after a roll-call vote at the February 11, 2025, meeting. (5-0)

FISCAL IMPACT

The fiscal impact of this change is unknown. It is likely that system users will adjust their riding habits to meet the service hours offered, so the number of rides provided may not reflect a significant decrease. However, it is probable that these new hours will lead to fewer costs for vendors and more competition, which may be reflected in future proposals/bids.

RECOMMENDATION

In order to continue to provide a high quality of service for our patrons, make our service more attractive to vendors, and recruit and retain high-quality drivers, I recommend approval of this reduction in the hours of operation to 6 a.m. to 10 p.m. Monday through Saturday, and 7 a.m. to 3 p.m. on Sundays, for services on and after April 1, 2025.

Attachments

RES 25-80

02/25/2025

25-80

RESOLUTION

CARRIED

7-0

PURPOSE: APPROVE ADJUSTMENT TO GO TRANSIT'S PARATRANSIT SERVICE HOURS

INITIATED BY: TRANSPORTATION DEPARTMENT

RECOMMENDATION: TRANSPORTATION COMMITTEE RECOMMENDS APPROVAL

WHEREAS, GO Transit provides paratransit service which must be provided in a manner that is at least comparable to fixed route services provided; and

WHEREAS, Oshkosh currently provides paratransit services for 24 hours a day, 7 days a week, which is in excess of GO Transit's fixed route service; and

WHEREAS, the City of Oshkosh GO-Transit partnered with East Central Wisconsin Regional Planning Commission (ECWRPC) to study this service and ways to potentially improve paratransit services and competition for providers for such service and included meetings with the Winnebago County Aging and Disability Resource Council and focus groups of current paratransit users; and

WHEREAS, the Transportation Committee reviewed all of the information gathered and recommends that the hours for paratransit be established as Monday through Saturday from 6 a.m. to 10 p.m. and Sunday from 7 a.m. to 3 p.m. for services on and after April 1, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that GO Transit's paratransit service hours shall be Monday through Saturday from 6 a.m. to 10 p.m. and Sunday from 7 a.m. to 3 p.m. for services on and after April 1, 2025.



TO: Honorable Mayor and Members of the Common Council
FROM: Jim Collins, Director of Transportation
DATE: February 25, 2025
SUBJECT: Res 25-81 Approve Recommendation for the Layout of Bowen Street in the Area of the Intersection of Mill Street and Waugoo Avenue

BACKGROUND

The stretch of Bowen Street between Otter Avenue and East Parkway Avenue was most recently constructed in 1969 and has a right-of-way (ROW) width of 49' and is planned for reconstruction in 2027. The City of Oshkosh (City) submitted an application to East Central Wisconsin Regional Planning Commission (ECWRPC) through the Oshkosh Metropolitan Planning Organization (MPO) to receive partial funding from the Wisconsin Department of Transportation's (WDOT) STP-Urban Program. The initial design/concept for this project was presented to the Transportation Committee in January 2024. The Common Council, at their July 23, 2024, meeting, gave directions to staff to exclude bike lanes and keep the parking as it is today.

AECOM, the City's design consultant on the Project, has gathered public input throughout the design process. The general design of this section of roadway and parking will remain mostly unchanged with some bump-out areas added to increase pedestrian safety. However, the unusual intersection of Bowen Street/Mill Street and Waugoo Avenue was identified as a safety concern. After a recommendation from the Transportation Committee, AECOM further studied the intersection and design alternatives over the past year.

ANALYSIS

AECOM identified fourteen (14) vehicle and one (1) pedestrian crashes in proximity to this intersection from 2017-2023. They also collected vehicle counts showing that only 186 vehicles used the "slip lane" (Mill Street to Bowen Street) on a daily basis. Based on this information, AECOM recommends constructing bump-outs to shorten pedestrian crossings, improve sight distance, and calm traffic. They also recommend dead-ending Mill Street at Waugoo Avenue. This will increase green space in the area. Please see the attached PowerPoint from the February 11, 2025, Transportation Committee meeting, which shows the proposed new intersection layout. This alternative will increase the terrace width of a few properties by up to sixty feet (60'). The property owners received letters from the Department of Public Works, as well as notices from the Transportation Committee meeting. No feedback has been received from these residents.

BOARD/COMMISSION INFORMATION

The transportation committee voted to proceed with consultant recommendations to dead-end Mill Street as presented after roll-call vote (5-0).

FISCAL IMPACT

The fiscal impact of this change is minimal and will be incorporated into the street reconstruction cost.

RECOMMENDATION

Staff and the Transportation Committee recommend that Mill Street be dead-ended at Waugoo Avenue as part of this street reconstruction.

02/25/2025

25-81

RESOLUTION

CARRIED

7-0

PURPOSE: APPROVE RECOMMENDATION FOR THE LAYOUT OF BOWEN STREET IN THE AREA OF THE INTERSECTION OF MILL STREET AND WAUGOO AVENUE DEAD ENDING MILL STREET AT WAUGOO AVENUE

INITIATED BY: TRANSPORTATION DEPARTMENT

WHEREAS, Bowen Street from Otter Street to East Parkway Avenue is scheduled for reconstruction in 2027; and

WHEREAS, staff is seeking council direction in regard to design of the intersection of Bowen Street/Mill Street and Waugoo Avenue; and

WHEREAS, AECOM studied the intersection and made a recommendation to the Transportation Committee; and

WHEREAS, the Transportation Committee recommends that a portion of Mill Street between the intersection of Mill Street with Waugoo Avenue and the intersection of Mill Street with Bowen Street be removed and greenspace be created in this area; that Mill Street be dead-ended at Waugoo Avenue as part of this street reconstruction; and that bump outs to shorten pedestrian crossings, improve sign distance and calm traffic be installed as part of the Bowen Street reconstruction project in this area.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that the proper City officials are hereby directed to proceed with the design of the Bowen Street reconstruction project, including Mill Street and Waugoo Avenue in the area of their intersection with Bowen Street, as recommended by removing a portion of Mill Street between the intersection of Mill Street with Waugoo and the intersection of Mill Street with Bowen Street and creating greenspace in this area; dead-ending Mill Street at Waugoo Avenue; and installing bump outs near the intersections of School Avenue and Waugoo Avenue with reconstructed Bowen Street.

Bowen Street Reconstruction

Otter Avenue to Parkway Avenue

City of Oshkosh

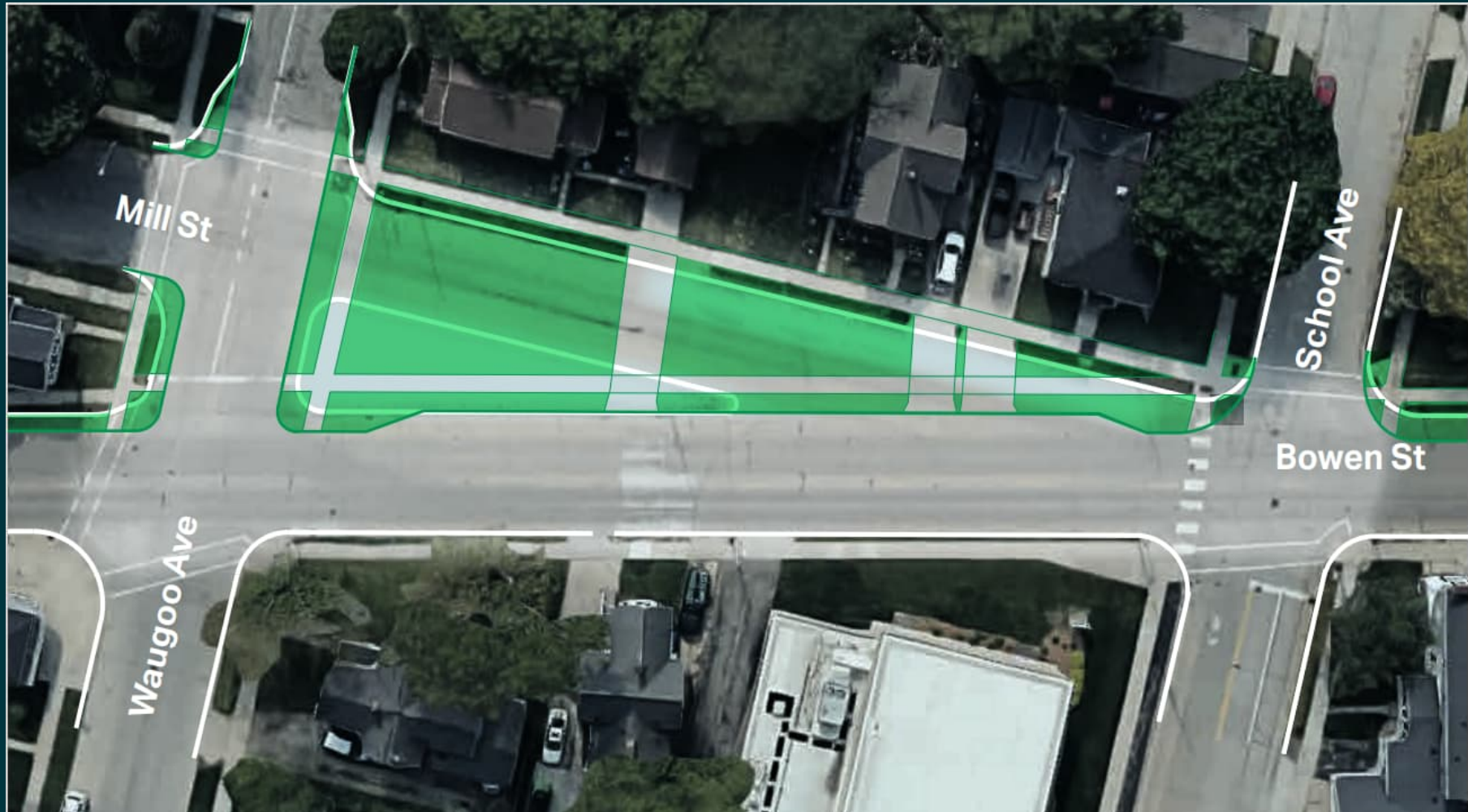
Winnebago County

Transportation Committee – February 11, 2025

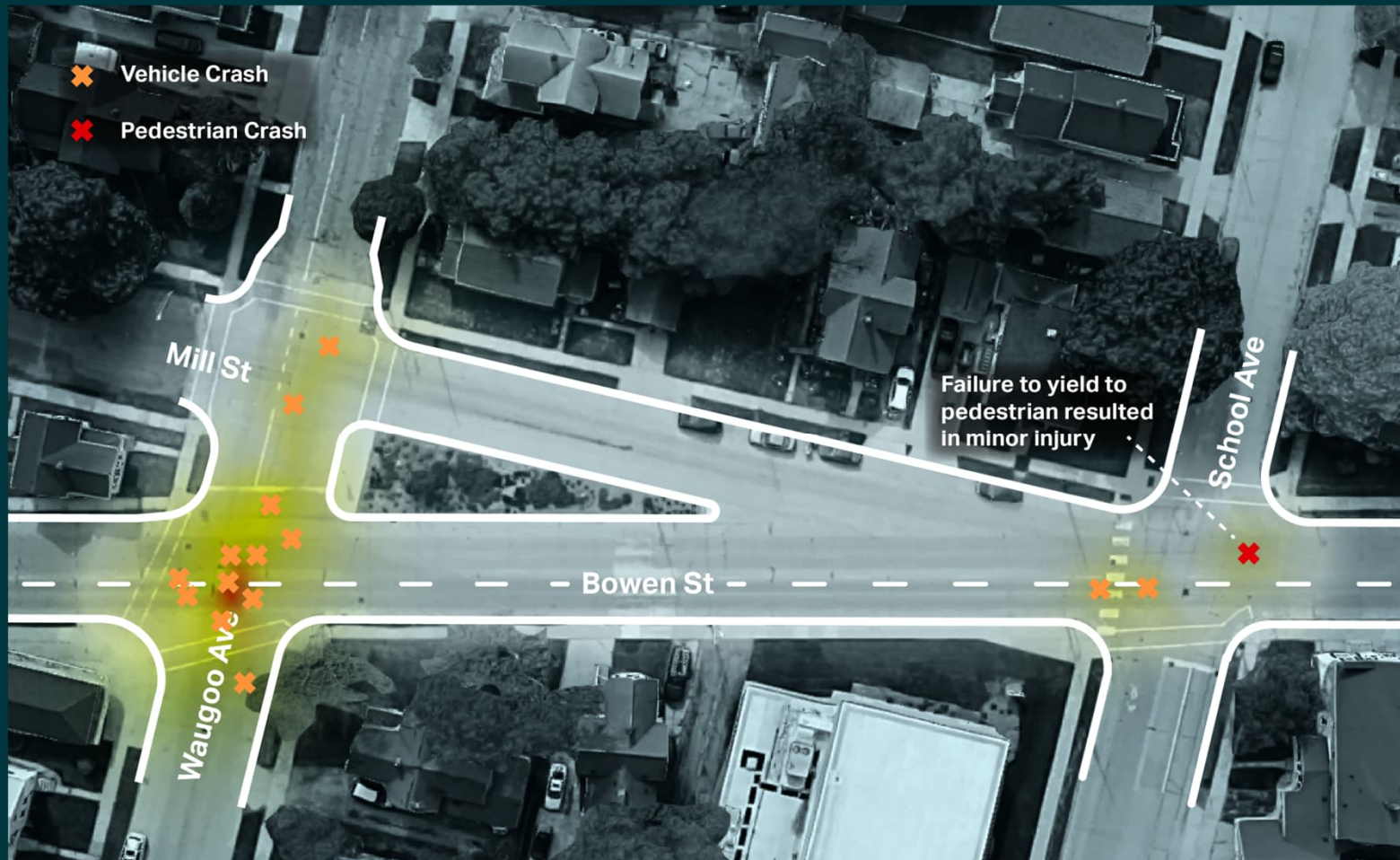
Steve Plachinski

Delivering a better world

Mill Street Removal – Waugoo Ave to School Ave



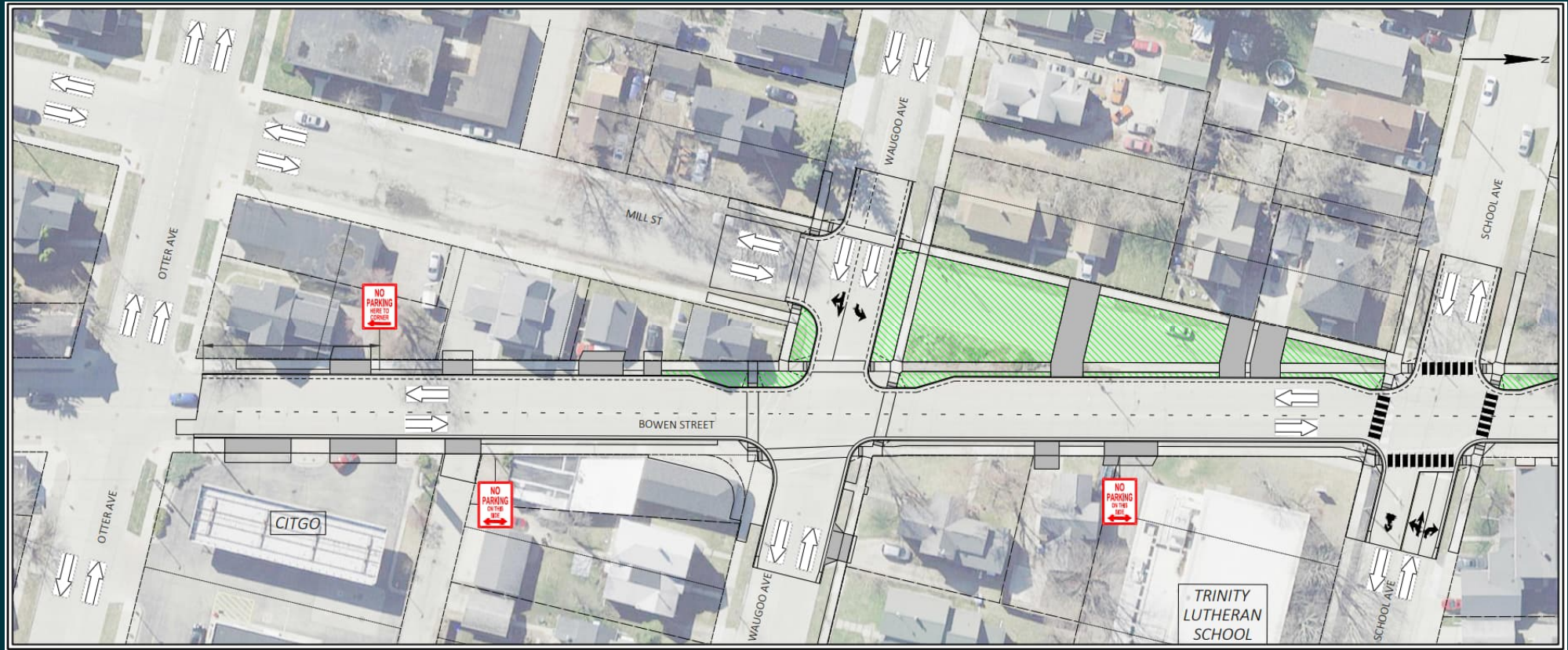
Crash Data 2017 thru 2023



Proposed Improvements

- Mill Street removal – camera counts collected in January 2024 showed an daily average of 186 vehicles using the “slip lane”
- Construct bump outs
 - Shorten pedestrian crossings
 - Improve sight distance at intersections
 - Traffic calming
- Increase of “green space” within the corridor
 - Neighborhood Association use

Proposed Layout







TO: Honorable Mayor and Members of the Common Council
FROM: Greg Stelter, Interim Fire Chief
DATE: February 25, 2025
SUBJECT: Res 25-82 Budget Amendment for 2025 Fire Special Revenue Fund Funding Assistance Program to Approve an Increase in Expenditures (\$4,800.00)

BACKGROUND

The Oshkosh Fire Department requires laundry facilities at each fire station to allow for cleaning of duty uniforms after exposure to contaminants encountered on EMS runs, and is requesting funding for laundry equipment. The Oshkosh Fire Department also has identified EMS training opportunities that are beneficial to staff.

ANALYSIS

A budget amendment for 2025 is necessary to allocate funds to purchase the items listed above. The funding that will be used is from revenue generated by the State of Wisconsin Funding Assistance Program that is intended to support Emergency Medical Services providers.

FISCAL IMPACT

A budget amendment is necessary to allow for an expenditure of \$4,800.00 from the following accounts: 02370240-6550-20563 (\$1,200); and 02370240-6421-20563 (3,600). There are more than sufficient funds available in the fund balance.

RECOMMENDATION

The recommendation would be that Common Council approve this amendment to accept the award and subsequently make purchases with the grant dollars. This purchase of services will be of direct benefit to the department, the City of Oshkosh, and those we serve.

Attachments

RES 25-82

02/25/2025

25-82

RESOLUTION

CARRIED

7-0

PURPOSE: BUDGET AMENDMENT FOR 2025 FIRE SPECIAL REVENUE FUND FUNDING ASSISTANCE PROGRAM TO APPROVE AN INCREASE IN EXPENDITURES (\$4,800.00)

INITIATED BY: OSHKOSH FIRE DEPARTMENT

WHEREAS, the Common Council has adopted the 2025 Operating Budget, which is on file in the Office of the City Clerk and available for public inspection; and

WHEREAS, the Oshkosh Fire Department is requesting amendment to the 2025 Budget to allocate funds from fund balance for laundry equipment and additional training opportunities.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Oshkosh that the 2025 Operating Budget, on file in the City Clerk's Office, is hereby amended to increase expenditures for the purpose of laundry equipment and training, within the following accounts to the amounts listed below:

Acct. No. 02370240-6550-20563 Minor Equipment - \$1,200.00

Acct. No. 02370240-6421-20563 Employee Training & Development - \$3,600.00



DATE: February 25, 2025
SUBJECT: Biennial Budget (Larson)

Attachments

Biennial Budget Background Email

Zuercher, Kami

From: Fitzpatrick, John
Sent: Tuesday, January 14, 2025 11:04 AM
Cc: Calmes, Julie; Zuercher, Kami
Subject: RE: Biennial Budget: Timing Concerns

Hi Council Members.

Just a quick update on this issue.

It will be placed under "Discussion and Direction to City Manager", and be scheduled for the 2/11/25 meeting as Julie is unavailable for the 1/28/25 meeting.

Thanks.

FYI

Fitz.

John Fitzpatrick (He / Him)
Assistant City Manager / Director of Administrative Services
City of Oshkosh
920.236.5002
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From: Fitzpatrick, John
Sent: Monday, January 13, 2025 5:05 PM
To: Larson, Kris <KLarson@oshkoshwi.gov>
Cc: Calmes, Julie <JCalmes@oshkoshwi.gov>; Zuercher, Kami <KZuercher@oshkoshwi.gov>
Subject: RE: Biennial Budget: Timing Concerns

Hi Kris (and Council Members via bcc).

As this is a policy related item, it will be placed on the 1/28/25 meeting agenda under Council Member Statements with Kris listed as the sponsor.

The other Council Members have been included in this response so they can be aware of the associated discussion.

In addition to my agreement with the concerns expressed by Julie in regard to her workload and its prioritization, I can validate her organizational descriptions of the software satisfaction, and I also agree with her suggestions regarding the sequencing of the budget structures / methodology.

I hope this information is helpful.

Please let me know if you (or other Council Members) have any additional questions, and thank you (all) for your consideration.

Fitz.

John Fitzpatrick (He / Him)

Assistant City Manager / Director of Administrative Services

City of Oshkosh

920.236.5002

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From: Larson, Kris <KLarson@oshkoshwi.gov>
Sent: Friday, January 10, 2025 7:18 PM
To: Calmes, Julie <JCalmes@oshkoshwi.gov>
Cc: Fitzpatrick, John <JFitzpatrick@oshkoshwi.gov>
Subject: Re: Biennial Budget: Timing Concerns

Hi Julie!

Appreciated again.

To be super clear upfront, I have 100% faith in your skills and (I know I have said this before, but I really do mean it so it bears repeating) I hope you stay in your position in Oshkosh forever! We are lucky to have you. I have 100% faith in your ability to get all of the software concerns below rectified. I also have 100% faith in your ability to improve the process going forward.

I could be a little more clear in the intent of my ask I suppose.

My concern is not as a newly elected councilor, but stems from years of being told 'we'll get to that after we finish the budget' (that also occurred this last year as well of course...but to be clear, this is based on a decade + of engaged

observations). None of that reflective of your finance dept. nor Russ' previously. 100% of that comment directed at the collective weight given by previous manager and every dept. and dept. head on the budgeting process. I get that it is important (perhaps THE most important thing we do) but it cannot take 30% of each and every year. It just can't.

I have been speaking with some folks who have transitioned to 2-year...the above was the main reason they did so, and I have yet to hear that the intended results were not achieved. It's all down to a matter of efficiency for me (as that DOES relate to \$ as well).

As you know, cities may only make the change to biennial in odd numbered years (like this one!). AND I am of the opinion that the perfect time to make such a change would be 1. when we can. 2. when we have an exceedingly talented new finance director. and 3. when we have an exceedingly talented new city manager. But...that's just me.

This is certainly not my choice to make any more than it is any dept. head or manager. My request was merely to bring it before council. I am 100% certain that the 6 others will treat this subject with as much deference as I do toward your thoughts on this (as you are OUR expert). But I do still believe this is an issue that should go before council for discussion.

Not sure that helps, and again, the info below is all great.

Perhaps we can discuss more in public in the near future.

kris larson

klarson@oshkoshwi.gov

On Jan 10, 2025, at 5:14 PM, Calmes, Julie <JCalmes@oshkoshwi.gov> wrote:

Hello Council Member Larson,

I apologize for the delay in responding to your e-mail, however I did have a chance to talk to Fitz about this on Tuesday, and he suggested that I explain my concerns and that it had been his experience that you appreciate the opportunity to understand the background regarding decision making processes.

My first, and largest concern is that I am afraid of over promising and under delivering.

Still being in my first year as the Director of Finance for Oshkosh, I know there are a lot of projects on our lists to tackle and some recent projects that have been added to the top of that list. Some of the projects that we are currently working on, or are involved with, are the parking software implementation, review of credit card processing companies and implementation, and contracting with CLA to review certain financial procedures between Finance and Library as well as other smaller projects, including looking into different budgeting software (ClearGov).

From what I understand, the City signed a contract with ClearGov (a budgeting software) in 2021. The 2024 budget was the first budget that Finance 100% used ClearGov. There were a lot of hiccups and a lot of complaints from departments in regard to the software. In 2024, Finance worked with ClearGov and ClearGov had an update to their software and promised the budget process would go a lot smoother than the previous year. However, I still felt like there were a lot of struggles during the 2025 budget process. I realize it was my first year with the software, but I was not satisfied. With this in mind, I had planned to look at other options. I was also planning to talk to Rebecca about OpenGov. West Allis uses OpenGov for their budgeting software, which is the other main municipal budgeting software option out there.

The other piece of the budget is the Capital Improvement Plan (CIP). I believe the City started using PlanIt for our CIP budgeting software about the same time that the ClearGov agreement was signed. I think there have been less problems with PlanIt than ClearGov, however there are still some issues with the software.

Russ' plan had been to get the operating budget established in ClearGov and then bring the capital (CIP) budgeting over to ClearGov next. But, again I would like to do more research before agreeing with ClearGov to do that. Additionally, the City is on the desktop version of PlanIt, and PlanIt no longer supports the desktop version. So, even if we don't make a change for CIP software, we will need to convert to PlanIt's web-based version of their software. Finally, in regard to the budget calendar, I will also need to research if our current or a future budgeting software can handle creating a biennial budget.

Although I certainly appreciate your interest in helping Finance with options that may help the city move forward, I hope you can understand and support my need to first establish a budgeting framework that will be successful for everyone, regardless of the budget calendar that is applied.

Again, sorry for the delayed (and long) response. Staff is not opposed to exploring the biennial budget, I am just concerned about the current timing. Please let me know if you need anything else.

Julie M. Calmes, CPA
Director of Finance
City of Oshkosh
920.236.5006

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<image001.png>

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From: Larson, Kris <KLarson@oshkoshwi.gov>

Sent: Wednesday, January 8, 2025 3:29 PM

To: Fitzpatrick, John <JFitzpatrick@oshkoshwi.gov>; Calmes, Julie <JCalmes@oshkoshwi.gov>

Subject: Re: future council meeting agenda items

Hi Friends!

Just circling back on this one. Perhaps this is already on upcoming agenda...if not, that's great but really would like to keep the ball rolling on this discussion, so hoping some meeting soon.

thanks

-kris

kris larson

klarson@oshkoshwi.gov

On Dec 20, 2024, at 2:20 PM, Larson, Kris <KLarson@oshkoshwi.gov> wrote:

Hi Julie (and Fitz again!)

Another future agenda item request. Not necessarily for next meeting, but wither end of Jan or first in feb would be great.

We discussed a bit at budget, and council seemed to have an appetite to discuss further the idea of a biennial budget. I believe there are benefits to this as we spend a ton of time on the budget at current, so doing so to a lesser extent would be stat cost savings by way of efficiency. Also is the correct year to do so per state statute. Also, new city manager starting makes a good time to make a change like this. AND also, council was asked spring of 2024 to make a projection about rate increases, but chose not to do so on account of revaluation uncertainty. There is, at least from me (and I would venture from others as well) MUCH more of a willingness to have this discussion earlier this year, and in conjunction with 2 year budget would be a great time to do so.

I welcome any thoughts and further discussion.

Have a great Christmas and more...

-kris

kris larson

klarson@oshkoshwi.gov



DATE: February 25, 2025

SUBJECT: Funding Possibilities for Coordination of Shelter During Extreme Cold (Buelow)

Attachments

Shelter Funding Background Email

Zuercher, Kami

From: Buelow, Karl
Sent: Monday, February 3, 2025 1:38 PM
To: Fitzpatrick, John
Cc: Zuercher, Kami; Zuercher, Kami
Subject: Re: Request for council discussion

Thank you, I accept your recommendation, just please let her know not to spend much time working on it, I don't know if it'll go anywhere.

> On Feb 3, 2025, at 1:31 PM, Fitzpatrick, John <JFitzpatrick@oshkoshwi.gov> wrote:

>

> Hi Karl.

>

> We can do that, but I would recommend putting it on the following agenda (2/25), as Julie will be not be available on 2/11 to answer any "funding possibilities" due to a preplanned vacation.

>

> FYI

>

> Fitz.

>

> John Fitzpatrick (He / Him)

> Assistant City Manager / Director of Administrative Services City of

> Oshkosh

> 920.236.5002

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>

>

> -----Original Message-----

> From: Buelow, Karl <KBuelow@oshkoshwi.gov>

> Sent: Monday, February 3, 2025 8:55 AM

> To: Zuercher, Kami <KZuercher@oshkoshwi.gov>

> Cc: Fitzpatrick, John <JFitzpatrick@oshkoshwi.gov>

> Subject: Request for council discussion

>

> Kami and Fitz,

>

> If appropriate, I would like to, under my understanding of the current rules of engagement, add an item for council discussion on the next council agenda with NO staff time prior.

>

> "Funding possibilities for cordination of shelter during extreme cold"

>

> Karl



TO: Honorable Mayor and Members of the Common Council
FROM: Jim Collins, Director of Transportation
DATE: February 25, 2025
SUBJECT: Overnight On-Street Parking Study Update

BACKGROUND

As a result of the Council's request that staff and the Transportation Committee evaluate the City's overnight (2 a.m.- 5 a.m.) on-street parking prohibition, I thought it would be beneficial to provide a status update on the activities, research conducted, and recommendations thus far, before considering next steps.

After several citizen inquiries, the Council asked staff to look into this subject this past summer. Consequently, research was conducted and shared initially with the Transportation Committee at their August 13th meeting. The committee considered written documents on policy alternatives, a Stormwater Parking Policy Analysis done by Brown and Caldwell, as well as multiple parking changes that had recently been approved and applied to public parking lots city-wide.

ANALYSIS

After evaluating this, the recommendations from the Transportation Committee meeting on August 13th were as follows:

- That no action regarding changes to parking rules and regulations involving public parking lots be undertaken in consideration of the recent changes applied.
- That broad public input be sought regarding the City's overnight (2-5 a.m.) on-street parking prohibition.

The same information provided to the Transportation Committee was also shared with the Council at their August 27th meeting, along with the committee's recommendations. The Council agreed with the Transportation Committee, and staff subsequently undertook the task of gathering broad public input regarding the City's overnight (2-5 a.m.) on-street parking prohibition using Polco, the City's polling service.

A survey was conducted, and the results were presented to and considered by the Transportation Committee as an agenda item at their December 10th meeting. The study outcomes reflected a significant diversity of opinions regarding on-street parking. Observations included:

- 94% of the respondents are aware of the overnight parking regulations.
- 88% of the respondents are aware of the ability to obtain temporary permission to park overnight from the Police Department.
- 70% are aware that permits can be purchased for overnight parking.
- About half of the respondents received a ticket for overnight parking and most received only one.
- 65% of respondents have experienced no inconvenience to minor inconvenience based on the current on-street overnight parking regulations.

In addition to discussion related to the survey results, the Transportation Committee also heard from representatives of the Police Department as well as the Public Works Department. Additional considerations discussed include the potential:

- Ease of regulation understanding and regulation consistency for citizens as well as enforcement personnel.
- Unintended consequences resulting from unregulated overnight parking such as abandoned vehicles, overnight camping, and litter.
- Revenue impacts resulting from lack of permit sales, lack of parking citations, and potential stormwater mitigation additions.
- Service provision interference such as street sweeping, snow removal, leaf and garbage pickup, as well as mail delivery.
- Public safety impacts due to narrow streets and narrower streets as a result of additional parking.

BOARD/COMMISSION INFORMATION

After considering the information provided by the representatives, the citizen survey results expressed, as well as all previously provided research information, the recommendation from the Transportation Committee meeting on December 10th was:

- That no action regarding changes to parking rules and regulations involving the City's overnight (2-5 a.m.) on-street parking prohibition be undertaken as a result of the lack of compelling information to approve a change.

RECOMMENDATION

No action regarding changes to parking rules and regulations involving the City's overnight (2-5 a.m.) on-street parking prohibition shall be undertaken as a result of the lack of compelling information to warrant a change.

Attachments

Analysis Controls (FINAL DATA)
 Polco Survey (FINAL DATA)
 Policy Analysis

Brown and Caldwell
250 East Wisconsin Avenue, Suite 1600
Milwaukee, WI 53202

Phone: 414-273-8800

Prepared for: City of Oshkosh

Project Title: 2024 General Storm Water Services

Project No.: 195088

Technical Memorandum

Subject: Parking Controls Analysis Memo

Date: August 21, 2024

To: Justin Gierach, P.E., Engineering Division Manager / City Engineer
Alyssa Deckert, P.E., Civil Engineering Supervisor

From: Mike Wegner, P.E & Cara Hiler

Copy to: Chuck Boehm, P.E.

Executive Summary

The City of Oshkosh is considering modifying the City's overnight parking regulations. The change in parking regulations would impact various City operations, one of which is the City's street cleaning program. In addition to providing more aesthetically pleasing and safer streets, street cleaning removes sediment and nutrients from the road that would otherwise wash into area waterways. The suggested changes to the overnight parking regulation would increase the amount of sediment, often referred to as total suspended solids (TSS), and nutrients, more specifically total phosphorus (TP), discharged to area waterways during storm events.

A recent analysis of area waterways in the Upper Fox and Wolf River Total Maximum Daily Load (TMDL) study has identified TSS and TP reductions that are needed to improve the health of the waters as directed by the United States Environmental Protection Agency. Stormwater discharges from the City's storm sewer system are regulated by the Wisconsin Department of Natural Resources through a Stormwater Discharge Permit. That permit requires that the City make continual progress toward meeting the pollution reduction targets outlined in the TMDL study. The suggested parking regulation changes would be considered 'backsliding' on the current progress made and the City would need to find additional mitigative measures to counter the pollution increases.

Mitigative measures to offset the TSS and TP increase may include changing how the current street cleaning program operates and/or the implementation of structural measures. Past structural projects that have removed TSS and TP amounts comparable to the identified increases have cost between \$2.5 and \$3.7 million dollars. This technical memorandum evaluates potential suggested changes in TSS and TP loads from the City, potential regulatory impacts, and cost and program implications.

Introduction / Project Description

The City of Oshkosh is considering modifying the City’s overnight parking regulations. Currently, overnight street parking is prohibited and the City is considering allowing overnight and/or long-term on-street parking. The change in parking regulations would impact various City operations, one of which is the City’s street cleaning program. To assist in evaluating the impacts of modifying the parking regulations, Brown and Caldwell evaluated how pollution control associated with the City’s street cleaning would change.

Street cleaning removes dirt, debris, and associated pollutants such as Total Suspended Solids (TSS) and Total Phosphorus (TP) from the street before it can enter downstream waterbodies such as the Fox River and Lake Winnebago. A core purpose of the City’s street cleaning program is to maximize the pollution reduction that it can achieve as a part of compliance with the City’s Municipal Separate Storm Sewer System (MS4) permit and the Upper Fox and Wolf River Total Maximum Daily Load (TMDL). The street cleaning program was previously evaluated, and optimized, as part of prior Citywide Storm Water Management Plans (SWMP) in 2008, 2014, and 2022. The City takes credit for the amount of TSS and TP removed by street cleaning as part of the City’s MS4 permit.

Street cleaning is most effective when there is no on-street parking, and the street cleaner has unobstructed access to the curb along the edge of a street. Dirt, debris, and pollutants accumulate near the curb and street cleaners travel along the curb to collect these materials. When cars are parked on-street along the curb they block the path of street cleaners and force the cleaners to adjust their path into the middle of the street. This reduces the amount of pollution that is collected by the street cleaners.

Under State regulations, the City must maintain existing practices in place to reduce stormwater pollution. If changes are made to existing practices, new practices must be implemented to offset the reduction in pollutant removal.

The following sections describe the current street cleaning program and analysis methods used to evaluate the increase in annual pollutant loads as a result of additional on-street parking. The analysis was completed by updating WinSLAMM modeling previously completed as part of the 2022 Citywide SWMP Update. WinSLAMM is the most commonly used model in Wisconsin to assess urban stormwater pollution loads and pollution reduction from Stormwater Management Practices (SMPs), including street cleaning.

Existing Street Cleaning Summary

The pollution removed by street cleaning is based on the frequency of cleaning, type of equipment, density of on-street parking, and whether controls are in place to restrict parking during times when street cleaners operate. The City has two street cleaning zones; 1) downtown areas, and 2) other remaining areas of the City. The two tables shown below (Table 1 and 2) summarize the street cleaning program details. Both of these tables were previously included in the 2022 Citywide SWMP Update.

Table 1. Street Cleaning Program Details		
Zone	Cleaning Frequency	Equipment
Downtown	Weekly during Cleaning Season ¹	High Efficiency
Remainder of City	Weekly - 1st 6 Weeks of Season ¹ Bi-weekly – Remainder of Season ¹	80% High Efficiency & 20% Mechanical – 1st 6 Weeks 100% High Efficiency (Mechanical as back-up) – Remainder of Season

¹Cleaning Season commences after spring snow melt (typically March) and continues until first snowfall (typically end of November).



Table 2. Parking Density and Controls		
Land Use	Parking Density	Parking Controls
Central Business District, UW Oshkosh Campus	Extensive Short Term	With Parking Controls
Cemetery, Golf Course, Suburban Residential, Office Park, Shopping Center	None	With Parking Controls
Residential (high, medium and low), Park, Industrial (light and medium), Strip Commercial	Light	With Parking Controls

As a result of this existing program, a total of 228 tons/year of TSS and 785 pounds/year of TP is removed Citywide. The removal is further detailed in Table 3, which was also previously part of the 2022 Citywide SWMP Update.

2022 Table 3. Street Cleaning Program Pollutant Load Reduction Results					
Reachshed	Total Treated Area (ac)	TSS Load Reduction (tons/year)	TSS Reduction % (compared to “no controls” total load)	TP Load Reduction (lbs/year)	TP Reduction % (compared to “no controls” total load)
Upper Fox/Wolf TMDL Reachsheds					
Sawyer Creek	2,326	48	13%	174	8%
Lake Butte des Morts	549	12	5%	38	3%
Fox River – Lake Butte des Morts to Lake Winnebago	2,902	78	14%	268	9%
Lake Winnebago	4,266	90	10%	307	6%
Totals	10,043	228		785	
Lower Fox TMDL Reachshed					
Neenah Slough	0	0	0%	0	0%

Modified Parking Controls Evaluation

To consider the pollution reduction implications of modifying the parking regulations, the parking controls input within the WinSLAMM model was modified to reflect no parking controls being in place. All other model inputs (frequency, equipment, and parking density) remained the same. The WinSLAMM models were executed, and the results were summarized and are shown in Table 4 below. Overall, the elimination of parking controls would result in an increase of 29 tons/year of TSS and 105 pounds/year of TP to area waterbodies.

Table 4. Street Cleaning Program Pollutant Load Reduction Results					
Reachshed	Total Treated Area (ac)	TSS Load Reduction (tons/year)	TSS Reduction % (compared to “no controls” total load)	TP Load Reduction (lbs/year)	TP Reduction % (compared to “no controls” total load)
Upper Fox/Wolf TMDL Reachsheds					
Sawyer Creek	2,326	42	12%	152	7%
Lake Butte des Morts	549	10	4%	32	2%
Fox River – Lake Butte des Morts to Lake Winnebago	2,902	69	12%	234	8%
Lake Winnebago	4,266	78	9%	262	5%
Totals	10,043	199		680	
Lower Fox TMDL Reachshed					
Neenah Slough	0	0	0%	0	0%

Overall Citywide Pollution Reduction Implications

When considering the overall pollution reduction impacts, the implications of other SMPs besides street cleaning needs to be considered. Street cleaning occurs upstream of other SMPs, including catch basins and wet detention basins. The above analysis considered street cleaning independent of these other practices. In accordance with modeling practices, the collective impacts of all practices needs to be considered. The methodology for this is documented in the 2022 Citywide SWMP. This methodology was followed to update the overall Citywide “With Controls” TSS and TP reduction calculations. The updated results, in comparison to the 2022 SWMP results, are shown in Tables 5 and 6 below. Overall, the elimination of parking controls would result in an increase of 23 tons/year of TSS and 84 pounds/year of TP to area waterbodies.

Table 5. Citywide TSS Reduction Comparison							
Reachshed	TMDL Target TSS Load Reduction %	“No Controls” TSS Load (tons/year)	2022 SWMP “With Controls” TSS Reduction (tons/year)	2022 SWMP “With Controls” TSS Reduction %	Parking Controls Analysis “With Controls” TSS Reduction (tons/year)	Parking Controls Analysis “With Controls” TSS Reduction %	Increase in TSS Load (tons/year)
Upper Fox/Wolf TMDL Reachsheds							
Sawyer Creek	58.4%	354	98	27.8%	94	26.4%	4
Lake Butte des Morts	20%	242	56	23.2%	55	22.6%	1
Fox River – Lake Butte des Morts to Lake Winnebago	20%	557	213	38.3%	207	37.2%	6
Lake Winnebago	20%	893	275	30.8%	263	29.5%	12
Totals		2,045	642	31.4%	619	30.3%	23
Lower Fox TMDL Reachshed							
Neenah Slough	52%	2	0	0%			No

Table 6. Citywide TP Reduction Comparison

Reachshed	TMDL Target TP Load Reduction %	"No Controls" TP Load (lbs/year)	2022 SWMP "With Controls" TP Reduction (lbs/year)	2022 SWMP "With Controls" TP Reduction %	Parking Controls Analysis "With Controls" TP Reduction (lbs/year)	Parking Controls Analysis "With Controls" TP Reduction %	Increase in TP Load (lbs/year)
Upper Fox/Wolf TMDL Reachsheds							
Sawyer Creek	85.6%	2,104	425	20.2%	408	19.4%	17
Lake Butte des Morts	85.6%	1,392	255	18.3%	250	17.9%	5
Fox River – Lake Butte des Morts to Lake Winnebago	85.6%	3,023	865	28.6%	843	27.9%	22
Lake Winnebago	85.6%	5,167	1,282	24.8%	1,242	24.0%	40
Totals		11,685	2,827	24.2%	2,743	23.5%	84
Lower Fox TMDL Reachshed							
Neenah Slough	40.5%	20	0	0.0%	0	0.0%	No

Regulatory Implications

In 2011 as part of Act 32, the State modified prior pollution control requirements for municipalities with a MS4 permit. As part of the revised requirements, Act 32 requires the City of Oshkosh to achieve a 20-percent reduction in TSS from its MS4 system. It also requires that all practices used to achieve this reduction be maintained.

The City's current MS4 permit also includes language regarding this requirement in Section 2.7.1 of the permit. Under this section, the City is required to maintain all SMPs that the City implemented prior to July 1, 2011 in order to achieve a reduction of 20% or more of TSS. If a SMP is removed or modified it is stated that, "the permittee shall continue to achieve the reduction by installing, implementing, and maintaining the necessary storm water BMPs to, at a minimum, equal the same level of treatment."

The City discharges to several impaired waterbodies which are described in "Total Maximum Daily Loads for Total Phosphorus and Total Suspended Solids Upper Fox and Wolf Basins," February 27, 2020. The City's MS4 permit includes requirements for a TMDL implementation plan as part of Appendix C of the permit. As part of permit compliance, the City developed a schedule as part of the 2022 Citywide SWMP to work towards achieving the TMDL targets. As part of the requirements, the City is expected to show continue progress towards meeting TMDL targets.

At the outset of this evaluation the Wisconsin Department of Natural Resources (WDNR) was contacted to gain more information regarding potential implications of changes to the City's parking regulations. A copy of correspondence with the WDNR is included as Attachment A. The WDNR confirmed the requirements identified above.

If the parking regulations are modified, the City would be required to implement additional SMPs to offset the increase in pollution loads to area waterbodies. The exact requirements associated with implementation of new practices, such as timing, would need to be further discussed and confirmed with the WDNR.

Potential Cost and/or Program Implications

A change in parking regulations will result in additional costs to the City, either through implementation of one or more structural projects and/or modification of the current street cleaning program.

As previously stated, the elimination of parking controls would result in an increase of 23 tons/year of TSS and 84 pounds/year of TP to area waterbodies. This increase could be countered by construction of a new structural stormwater management facility. The reduction needed is in the range of the amount of TSS and TP reduced achieved on an annual basis by the recently constructed 9th & Washburn Wet Detention Basin (27 tons/year of TSS and 133 pounds/year of TP removed annually) or the Fernau Watershed – North Main Street Area Wet Detention Basin (26 tons/year of TSS and 81 pounds/year of TP removed annually). To provide examples of potential cost implications if a similar single facility could be constructed, these facilities had construction costs of approximately \$2.5 million and \$3.7 million, respectively, not accounting for inflation.

Furthermore, the increase of TSS and TP that would result from an elimination of parking controls is larger than any of the potential regional SMPs evaluated as part of the 2022 Citywide SWMP. The Hoffmaster – East & West Wet Detention Basin could potentially remove 21 tons/year of TSS and 58 pounds/year of TP at an estimated cost of \$7.4 million. The Westhaven Golf Course Wet Detention Basin could potentially remove 15 tons/year of TSS and 91 pounds/year of TP at an estimated cost of \$2.2 million. It should be noted that the 2022 Citywide SWMP was a planning level study and both of these SMPs were evaluated at a conceptual design level. The actual pollutant reductions and project costs could vary significantly.

Instead of, or in conjunction with one or more structural projects, street cleaning program modifications could be made to limit the impact of the changes.

One alternative would be to implement alternate side parking regulations and adjusting the cleaning schedule and routes to align with the alternate side parking. If the same frequency and extent of street cleaning can be accomplished with a modified program as done under the current program, then additional structural practices would not be required. Operation and maintenance costs associated with a modified street cleaning program for alternate side parking are not currently known. A detailed evaluation by the Public Works Department would be required to identify associated route modifications to understand the impact of overlapping travel distances without active street cleaning or redundant cleaning stretches to avoid areas where parking is allowed. This would result in additional wear on vehicles, increased fuel costs, and additional staff costs for unproductive drive time. Expanded staffing needs could be offset through having existing staff work overtime schedules, shifting resources from other public works activities and training them for this area of operations, or increasing public works staff and training new hires.

Another option would be to limit the area for which overnight parking is allowed which would result in a smaller increase in pollution loading. This would result in a reduction of required offsetting structural practices, the extent of which has not currently been quantified since an impacted area is not known. Street cleaning operational expenses are not anticipated to have much, if any change.

Attachment A: WDNR Correspondence

Mike Wegner

From: Linskens, Christopher J - DNR <Christopher.Linskens@wisconsin.gov>
Sent: Tuesday, August 6, 2024 12:09 PM
To: Mike Wegner
Cc: Minser, Amy J - DNR; Chuck Boehm
Subject: RE: Street Cleaning / Parking Control Modifications Questions

Hey Mike,

You've asked some very good questions and we have had quite a few internal discussions as a result.

There are a couple of perspectives that need to be considered for situations like this. One being Section 2.7 of the permit and the other is TMDL WLA's. Each of those get pretty nuanced, so it's really tricky to give any blanket answers that would apply to all MS4s or all BMP revisions.

In the case of changes to a street sweeping program, replacement of any lost treatment may or may not be needed. It sort of depends on the MS4, and where within an MS4, those changes are implemented. Most would be subject to both 2.7 and TMDL WLA, but some may only be subject to one of the two. Likewise, some may not result in significant changes in treatment or may be in an area that is already meeting WLA.

Generally, we want to see improved treatment over time and it's difficult to remove a BMP prior to replacing that lost treatment and still be able to say that pollutants are being reduced to the maximum extent practicable. There may be some room for discretion on the timing depending on how significant the change is and how it plays into the overall water quality treatment plan for a particular MS4.

This basically means each of your questions really come down to a case-by-case assessment by the regional DNR staff.

My recommended path would be to submit information on the proposed changes. This should include a description of the proposed change, the treatment impact and the plan to offset that lost treatment. Then we would have to work together on determine what the appropriate path forward would be.

We are committed to service excellence.

Visit our survey at <http://dnr.wi.gov/customersurvey> to evaluate how I did.

Chris Linskens, PE

Regional Storm Water Engineer – Division of External Services
Wisconsin Department of Natural Resources
Cell Phone: [920-857-8917]
Christopher.Linskens@wi.gov



From: Mike Wegner <mwegner@BrwnCald.com>
Sent: Monday, August 5, 2024 9:06 AM

To: Linskens, Christopher J - DNR <Christopher.Linskens@wisconsin.gov>; Minser, Amy J - DNR <Amy.Minser@wisconsin.gov>
Cc: Chuck Boehm <CBoehm@BrwnCald.com>
Subject: RE: Street Cleaning / Parking Control Modifications Questions

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Thanks Chris – Yes. The alternate side parking is a good item to consider, and we will mention that to the community.

A couple follow-up questions regarding how Section 2.7.1 is applied.

- Let's say the community had achieved 22% TSS control as of July 1, 2011. Since 2011 they have installed other BMPs (wet ponds, biofilters, etc) and are now at a higher level of control (i.e. 25%). If they modify the parking controls, but are still above 22% (because of the other BMPs) is that acceptable?
- If they chose to modify the parking controls does a new practice need to be in place prior to the change in the parking ordinance? (i.e. would they need to put in a new practice prior to the effective date of an updated ordinance?) Or is there a grace period for when they would need to put in a new practice? (such as within 12 months, or the end of a permit term)

Thanks!

Michael Wegner, P.E.

Water Resources Engineer

Brown and Caldwell

T 414.203.2894 | C 608.228.8791 | mwegner@BrwnCald.com



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Professional Registration in Specific States

From: Linskens, Christopher J - DNR <Christopher.Linskens@wisconsin.gov>
Sent: Monday, August 5, 2024 8:27 AM
To: Mike Wegner <mwegner@BrwnCald.com>; Minser, Amy J - DNR <Amy.Minser@wisconsin.gov>
Cc: Chuck Boehm <CBoehm@BrwnCald.com>
Subject: RE: Street Cleaning / Parking Control Modifications Questions

Hi Mike,

Section 2.7.1 of the permit would apply in situations like this, so any lost treatment resulting from the change would need to be offset.

They may want to consider doing alternate side overnight parking, such that each side of the road has restricted parking periods. That could allow for the restricted side to be swept and still allow for the parking, the alternation would allow for each side to be swept.

We are committed to service excellence.

Visit our survey at <http://dnr.wi.gov/customersurvey> to evaluate how I did.

Chris Linskens, PE

Regional Storm Water Engineer – Division of External Services

Wisconsin Department of Natural Resources

Cell Phone: [920-857-8917]

Christopher.Linskens@wi.gov



From: Mike Wegner <mwegner@BrwnCald.com>

Sent: Monday, July 29, 2024 1:27 PM

To: Minser, Amy J - DNR <Amy.Minser@wisconsin.gov>; Linskens, Christopher J - DNR <Christopher.Linskens@wisconsin.gov>

Cc: Chuck Boehm <CBoehm@BrwnCald.com>

Subject: Street Cleaning / Parking Control Modifications Questions

**CAUTION: This email originated from outside the organization.
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Good Afternoon Amy and Chris –

A question has come up from a MS4 municipality regarding potential modifications to their parking restrictions. The municipality currently allows no overnight parking. They are considering allowing overnight parking in a portion of the city. We are trying to understand the implications to the City's street cleaning program and overall level of pollution reduction as it relates to their MS4 permit. The prior analysis assumed that parking controls were imposed. We anticipate updating the modeling associated with street cleaning to help the City understand the implications of changing parking restrictions. As part of our this, we want to make sure we understand how any potential changes to parking restrictions might impact compliance with the MS4 permit.

- Recap of what is being considered:
 - The potential change would allow overnight parking in a portion of the City.
 - There would be no changes to the sweeping program (the same equipment would be used at the same frequency).
- Question: If parking controls are changed does that result in a modification that must be offset as per Section 2.7.1.a of the MS4 general permit? (see screenshot below)

2.7.1 To the maximum extent practicable, implementation and maintenance of all storm water management practices necessary to meet the more restrictive total suspended solids reduction of either of the following:

a. The permittee shall maintain all source area controls, structural storm water management facilities, and non-structural storm water BMPs that the permittee implemented on or before July 1, 2011, to achieve a reduction of 20% or more of total suspended solids carried by storm water runoff from existing development to waters of the state. If the permittee removes or modifies a storm water BMP, the permittee shall continue to achieve the reduction by installing, implementing, and maintaining the necessary storm water BMPs to, at a minimum, equal the same level of treatment. All structural storm water management facilities utilized to meet the requirements in section 2.7.1.a shall be inventoried and maintained in accordance with sections 2.6.1 and 2.6.2.

Thanks,

Michael Wegner, P.E.

Water Resources Engineer

Brown and Caldwell

T 414.203.2894 | C 608.228.8791 | mwegner@BrwnCald.com



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Professional Registration in Specific States



Citizen Opinion Survey on Overnight Parking Restrictions

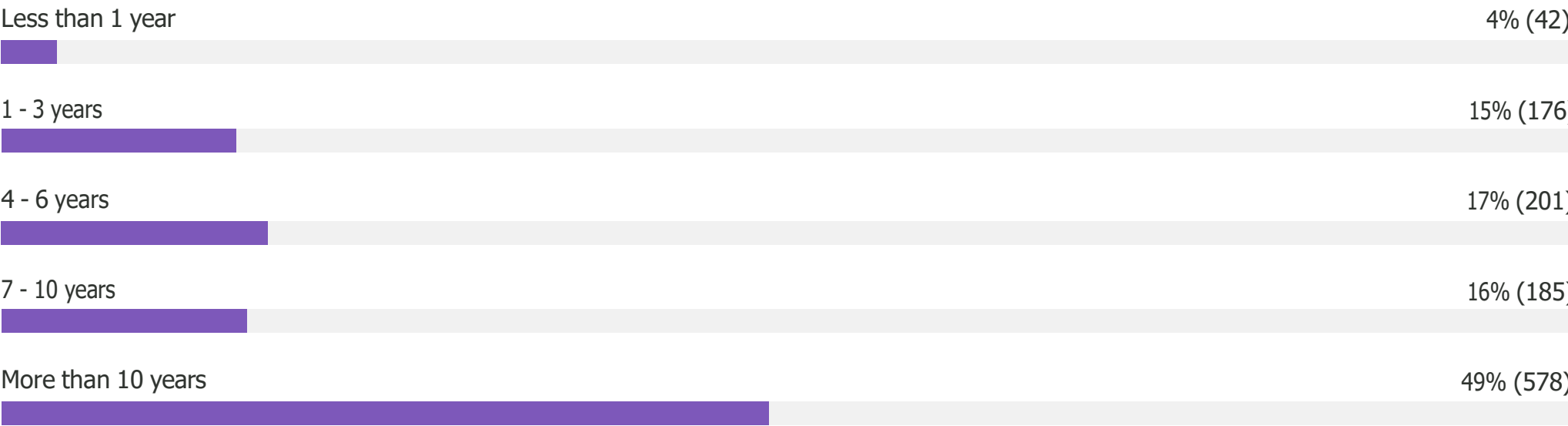
Survey Results
FINAL

10/30/2024

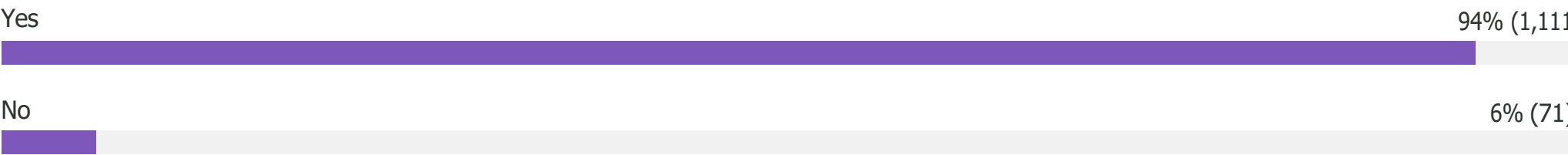
Please indicate your age group:



How long have you been living in your current residence?



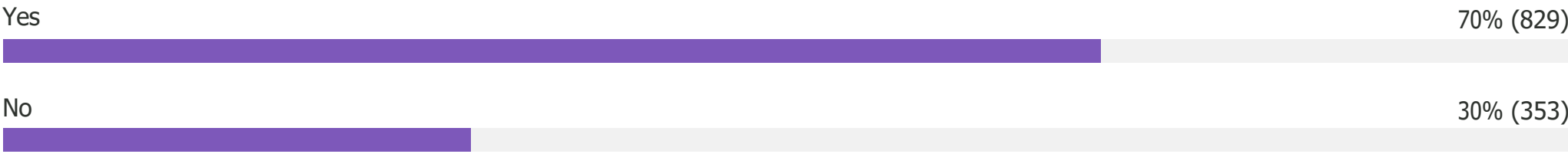
Are you aware of the current overnight parking restriction from 2 a.m. to 5 a.m.?



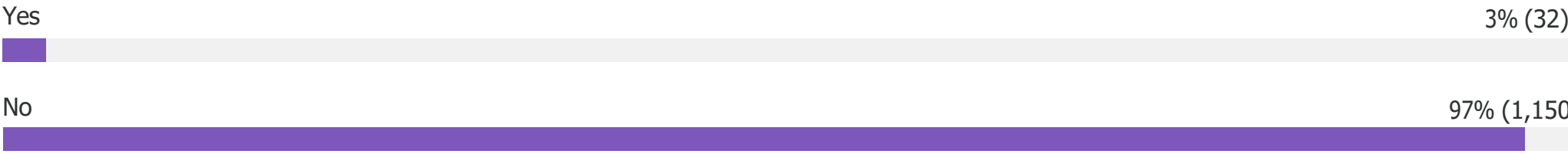
Are you aware that you can request temporary permission to park overnight from the Oshkosh Police Department via their website or through a phone call?



Are you aware that you can purchase a permit for overnight parking from the Oshkosh Police Department?



Do you currently have a permit to park overnight?



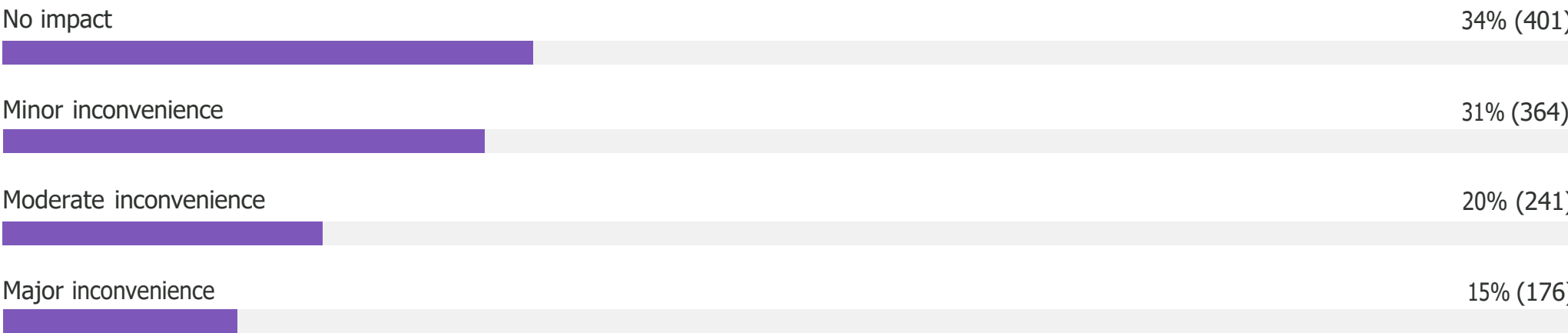
How often do you or your household members need to park on the street overnight?



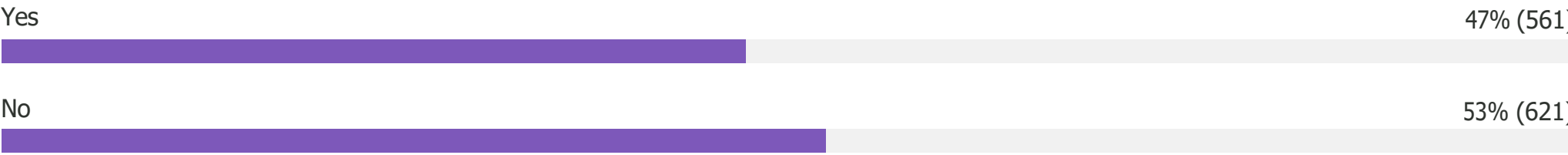
Should parking regulations be consistent year-round or seasonal?



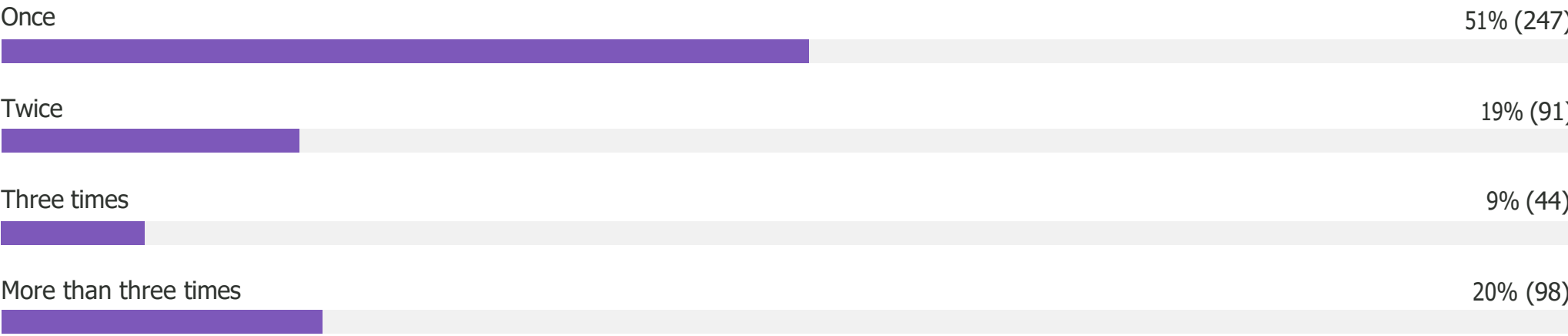
How has the overnight parking restriction impacted you or your household?



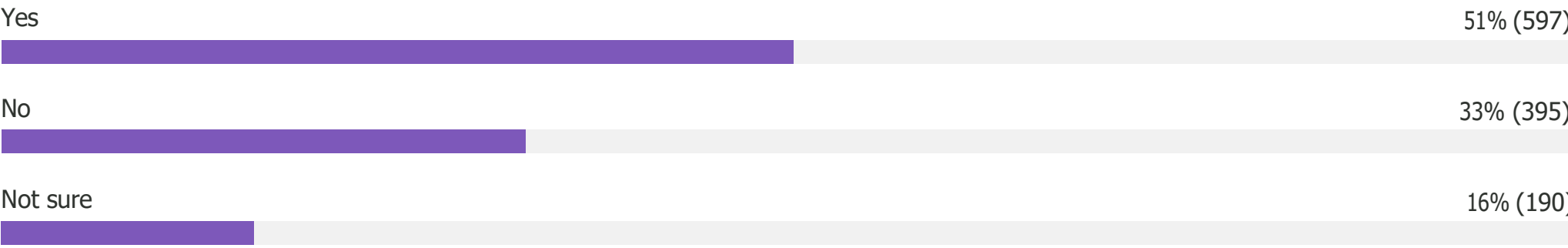
Have you ever received a parking ticket due to this restriction?



If yes, how many times have you received a ticket in the past year?



Do you believe the overnight restriction allows more efficient city operations and maintenance (snow plowing, street sweeping, garbage collection)?



Do you support the current overnight parking restriction from 2 a.m. to 5 a.m.?



Do you believe the restriction improves neighborhood safety (e.g., reduced crime, easier access for emergency vehicles)?



Do you believe the restriction improves neighborhood cleanliness (e.g., less litter, better street maintenance)?



Overnight On Street Parking Analysis

City of Oshkosh
July 2024



Jessi Balcom, Management Analyst
City of Oshkosh Transportation Department

SECTION 27-26 ALL NIGHT PARKING PROHIBITED

(A) Regulations. No person shall permit any vehicle of any kind or description to be parked on any public highway, or portion of street right-of-way, including but not limited to terraces and sidewalks, in the City of Oshkosh between the hours of 2:00 a.m. and 5:00 a.m.

(B) Exceptions.

(1) The Police Department may grant permission to so park a vehicle on a temporary basis in unique or unusual circumstances, such as in association with public or private construction or maintenance activities, accommodation of overnight guests, operator incapacity or other similar circumstances. Permission under this paragraph shall generally be limited to a maximum of 3 nights, except when a longer period is necessary for construction activities, and shall be within the sole discretion of the Police Department.

(2) Vehicles with a special privilege permit issued under Section 27-27 may be parked during such hours; after filing an application; paying a permit fee and approval and issuance of the permit. Vehicles with a special privilege permit shall be parked as authorized by such permit and in compliance with all other parking rules and regulations including without limitation, rules governing the parking of vehicles on streets, snow emergency regulations and section 27-28 below.

(3) Motor busses; Truck tractors; semi-trailers; trailers; and Motor Trucks designed, used or maintained primarily for the transportation of property; shall not be eligible for special privilege parking permits.



Parking Rules and Regulations

Permit Parking

Parking Ticket Appeals

Parking Ticket Appeals Policy

Pay a Parking Ticket

Look up a Parking Ticket

Request Permission for Overnight Parking

Parking

Rules and Regulations

Overnight Parking

920-236-5700

The City of Oshkosh has an ordinance which prohibits parking, year around, from 2:00 a.m. to 5:00 a.m. on all city streets where parking is allowed. The ordinance also makes provisions for the purchase of a Parking Permit, and under special circumstances, permission. To view the City of Oshkosh Municipal Code regarding the rules and regulations for parking, please [click here](#) and scroll to Section 27-26:

Parking by Permission

Persons may be granted permission to park their vehicles on city streets if they have overnight guests or for temporary construction considerations. Under normal circumstances, permission is only granted for up to three nights. Permission may be granted for a longer period of time under certain circumstances. Persons granted permission to park must renew their request each night their vehicle is on the street. When requesting permission you must provide the following information; make, model, color, and license plates of the vehicle. All overnight parking is also subject to the following regulations.

- Requests for overnight parking will not be accepted after 1 A.M.
- Obey signed "No Parking" areas.
- Park on the **Even** or **Odd** numbered sides of streets as determined by the calendar date before midnight.
- Maximum of 3 nights without a permit in a 30-day period anywhere in the city, except for construction.
- No permission for vehicles over 15,000 lbs., motor buses, truck tractors or trailers.

No permission will be granted during snow emergencies (this includes vehicles with permits).

[Click Here to submit a request for overnight parking](#)

Night parking permission is a courtesy offered by the City of Oshkosh to residents and visitors with short term overnight parking needs to park on the street. This courtesy is only granted to vehicles that are legally parked displaying valid license plates.

Please complete all data fields and press the Submit button.

Date:

Overnight from 7/23/2024 to the morning of 7/24/2024

Address:

Enter the street address closest to the parking spot

Plate Number:

Make:

Model:

Color:

To receive an email confirming your submission, enter your email address here. NOTE: You may still be ticketed if you park illegally or violate the odd/even rule.

Email:

Peer Communities – On Street Parking

RESIDENTIAL AREA

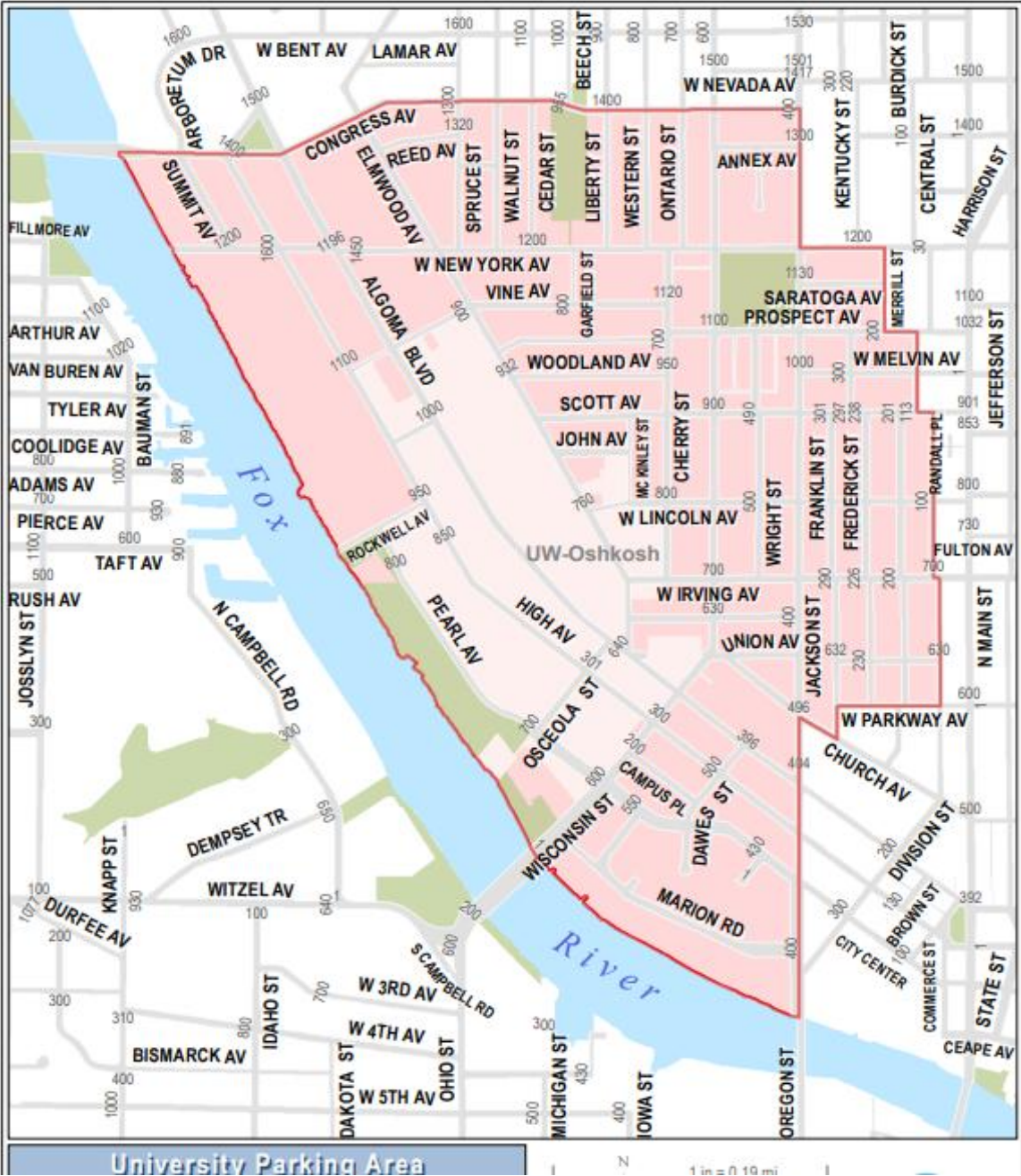
	Oshkosh	Appleton	Neenah	Fond du Lac	Eau Claire	LaCrosse	Stevens Point	Milwaukee	West Allis
Is Overnight On Street Parking Allowed In Residential Areas ?	No. Overnight (2-5AM) on street parking is not allowed anywhere in the City without a permit.	No. Overnight (2-5AM) on street parking is not allowed anywhere in the City.	Yes and No. Seasonal regulations enforced.	Yes. Seasonal alternate side parking requirements.	Yes. Parking cannot exceed 24 hours at a time. Seasonal alternate side parking requirements.	Yes. Parking cannot exceed 48 hours at a time. Some zones are time limited.	Yes. Alternate side parking is enforced on all City Streets overnight (2:30-6AM).	No. Overnight (2-6AM) on street parking is not allowed anywhere in the City Monday - Saturday without a permit.	No. Overnight (3-6AM) on street parking is not allowed anywhere in the City without a permit.
Is a permit available/required?	Permits are available for purchase in areas where parking is allowed on both sides of the street.	No permit is available. May request overnight parking for up to 7 days per calendar month.	No permit is available.	No permit is required except on Division Street by hospital.	No permit is required.	Yes. Homeowner may obtain a permit to exceed time limits.	No permit is required.	Overnight parking permits are available for purchase (daily, weekly, monthly, trimester and annual).	Permits are available electronically.
Permit cost and regulations?	\$10 per month, must follow alternate side parking regulations. City Center area is limited to 9 month permit.	No permit is available.	No permit is available.	No permit is required.	No permit is required.	Homeowner/direct relatives/lessees, w/o parking tickets, where time zones have been established on their side of the street, may receive a permit. No fee.	Homeowners may obtain a free permit for daytime (7AM-5PM), weekday on street parking in enforced areas.	Permit holders are required to follow alternate side parking regulations.	Montly permit \$15, Quarterly permit \$45, Annual Permit \$125. Alternate side parking requirements.
Are the regulations seasonal?	No. Overnight on street parking regulations are the same 365 days a year.	No. Overnight on street parking regulations are the same 365 days a year.	Yes. Overnight (2-5AM) on street parking is not allowed anywhere in the City from November 1 to March 31. Alternate side parking is enforced from April 1-October 31.	Yes. Overnight (8PM-8AM) on street parking alternate side requirements are enforced November 15-March 15.	Yes. Alternate side parking on all city streets required from November 1 to May 1.	No. Alternate side parking is required during declared emergencies. Normally 48 hours dedaration, 6PM to noon the following day.	No. Overnight on street parking regulations are the same 365 days a year.	Yes. Additional restrictions apply from December 1-March 1.	No. Overnight on street parking regulations are the same 365 days a year.

DOWNTOWN AREA

Is Overnight On Street Parking Allowed In the Downtown?	No. Overnight (2-5AM) on street parking is not allowed anywhere in the City.	No. Overnight (2-5AM) on street parking is not allowed anywhere in the City.	No. Overnight (2-5AM) on street parking is not allowed in the downtown.	No. All metered areas are restricted to 60 minutes from 2-6AM.	No. Overnight (2-6AM) on street parking is not allowed in the downtown.	Yes. May be controlled with signage/meters. Some streets regulated and not allowed.	No. Overnight (2:30-6AM) on street parking is not allowed in the downtown.	No. Overnight (2-6AM) on street parking is not allowed anywhere in the City Monday - Saturday without a permit.	No. Overnight (3-6AM) on street parking is not allowed anywhere in the City.
Is a permit available/required?	No permit is available for overnight on street parking in the downtown.	No permit is available.	No permit is available.	Metered only - no permit parking in downtown area.	No permit is available for overnight on street parking in the downtown.	No permit is available for overnight on street parking in the downtown.	No permit is available for overnight on street parking in the downtown.	Overnight parking permits are available for purchase (daily, weekly, monthly, trimester and annual).	Montly permit \$15, Quarterly permit \$45, Annual Permit \$125. Alternate side parking requirements.

Types of Permits:

- Monthly Permit - The cost of the monthly permit is \$10.00, or if purchased after the 15th of the month the cost is \$5.00. A new Parking Permit is required for each month and can be purchased for most streets within the city limits.
- Annual Permit - The cost of the annual permit is \$120.00 and is valid for a 12-month period beginning the first day of the month when issued and ending at midnight on the last day of the 12th month from date of issuance. **The annual permit may be purchased for any street within the corporate limits of Oshkosh except for the area designated as the "Central City Parking Area".**
- Nine (9) Month Permit - The cost of the 9-month permit is \$90.00. The 9-month permit begins on the first day of September and ends at midnight on the last day of May. **The 9-month permit is valid only in the area designated as the "Central City Parking Area".** The 9-month permit is available for the full 9-month time limit and will not be sold on a pro-rated basis



City Parking Lots

Designated Permit Parking Spaces require a permit (hang tag displayed) from 9AM-6PM Monday – Friday and from 2AM-5AM everyday

Permits are available from the Collections Office at City Hall:

Daily \$ 1.58

Monthly \$ 31.50

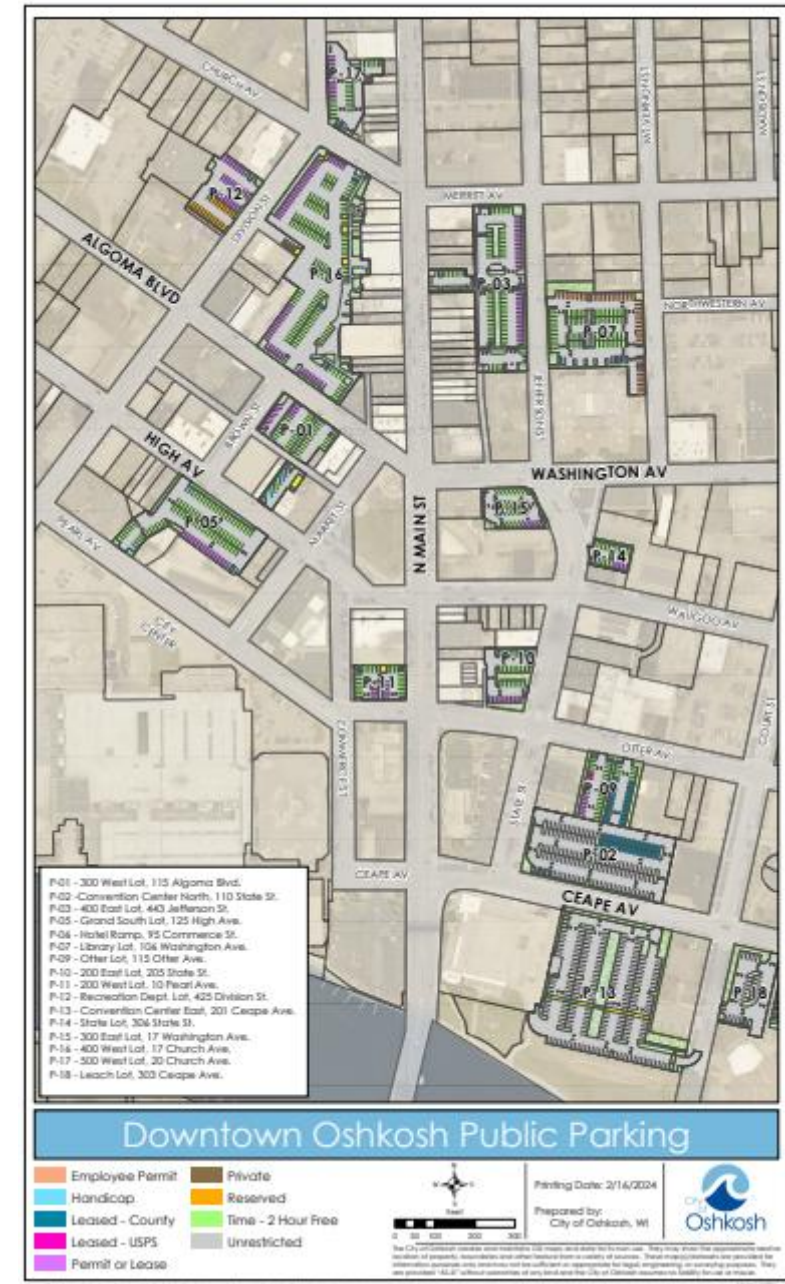
Annual \$357.00

Designated Leased Parking Spaces are restricted to use by the Lessee at all times




Leased spaces are available from the Collection Office at City Hall:

Monthly \$50.00 (minimum of 3 months)

Annual \$500.00



Peer Communities – Lots and Ramps

	Oshkosh	Appleton	Neenah	Fond du Lac	Eau Claire	LaCrosse	Stevens Point	Milwaukee	West Allis
Is overnight parking allowed in municipal lots and ramps?	Yes. Overnight (2-5AM) parking in City owned lots requires a permit.	Yes. Overnight (2-5AM) parking is allowed in ramp.	Yes. Overnight parking is allowed in City owned lots, some lots are restricted and do not allow overnight parking in winter.	Yes. Overnight parking is allowed in all City owned lots.	Yes. Some lots allow up to 24 hour parking.	Yes. Overnight parking is allowed in one lot and all ramps.	Yes. Overnight parking is allowed in designated City owned lots.	Yes. Overnight parking is allowed in City owned lots.	Yes. Overnight parking is allowed in City owned lots.
Is a permit available/required? Cost? Regulations?	Yes. Overnight parking is allowed in leased spaces or with a permit. Daily, monthly and annual permits are available for purchase (3 month minimum).	Yes. Ramp permits are \$40/month + fees. Ramp fees: \$3 < 4 hours, \$6 > 4 hours, \$10 event parking.	Yes, lots are either time limited or require a permit. Depending on lot, permits are \$25, \$30 or \$40 per month.	Yes. Overnight parking is allowed in City owned lots. Monthly permits are available and enforced from 7:30am-5pm.	Yes. Free, time limited and paid parking is available in public lots. Monthly and quarterly passes are available for City owned ramps. Some lots have free overnight parking.	No permit required. Overnight parking is allowed in ramps. \$1 per hour from 6AM-6PM. Nights and weekends are free.	Yes. \$3 daily permit or \$25 monthly permit available for long-term parking.	Yes. Overnight parking is allowed in City owned lots with overnight permit. Per use or monthly parking access card available for purchase.	Monthly permit \$15, Quarterly permit \$45, Annual Permit \$125. Must move car every 24 hours.
Is short-term/visitor parking available? Free or Fee? Duration available?	Yes. Free. Two hours.	Ramp fees apply. There is no charge on Sundays.	Yes. \$6 for time limit zone and \$3 permit zone day pass.	Metered parking available.	Yes. Depending on location. Some lots are free and some have hourly fees.	\$1 per hour from 6AM-6PM. Nights and weekends are free.	\$3 daily permit available. Free, time limited and paid parking available.	Short term parking is limited, and mostly available in residential areas.	Not officially available, but normally allow for up to 3 days, but must move every 24 hours.
Options available for regular/long-term users (tenant, employer, employee)	Daily, monthly and annual permits and leased spaces are available for purchase.	Monthly ramp permit is available.	Limited lots available. 72 hour maximum.	Monthly permits for long term parking.	Monthly permits available for ramps. Lots have monthly permits and hourly parking available.	Permit available. \$40 resident/\$50 non-resident per month. 48 hour abandoned vehicle policy.	Yes. \$25 monthly permits available for long-term parking.	Monthly parking access card available for purchase.	Monthly permit \$15, Quarterly permit \$45, Annual Permit \$125.
Payment Options	In person only (cash or check)	 Passport Parking	Online or in person only	 Download PassportParking App To Pay Using Credit or Debit	 Passport Parking	 ParkMobile	 Pay to Park ppprk.com OR PAY BY APP PassportParking App Store • Google Play ZONE 1504		Online or in person only (cash or credit)
		Coin Meter: \$1/hr			APP, Kiosk (coin, card)			Coin or Card Meters or MKEPARK App	

City Operations



Public Works

- ❖ Stormwater Utility
- ❖ Streets
- ❖ Water Utility
- ❖ Sanitation



Overnight On Street Parking Regulation Options

No On Street Overnight Parking

- Most efficient and effective for City Operations
- Allows for rapid response of Public Safety
- Perceived level of cleanliness and safety
- Parking enforcement revenue
- On street parkers must obtain permit or permission

Alternate Side On Street Overnight Parking

- Access (limited) to roadways for City Operations
- Allows parking year round
- Regulations change, enforcement difficult
- Efficiency and effectiveness of City Operations are impacted

No On Street Overnight Parking during Certain Times of the Year

- Access to roadways for snow removal operations
- Allows parking during spring, summer & fall
- Regulations are not consistent through out the year
- Year round and summer City Operations are impacted
- Limits rapid response of Public Safety in spring, summer & fall

No On Street Overnight Parking on Certain Days of the Week

- Access (limited) on a regular basis to roadways for City Operations
- Allows parking on regular schedule
- Efficiency and effectiveness of City Operations are impacted
- Limits rapid response of Public Safety on certain days
- Regulations change, enforcement difficult

Unregulated On Street Overnight Parking

- Allows parking year round
- Efficiency and effectiveness of City Operations are impacted
- Limits rapid response of Public Safety
- Impacts to perceived level of cleanliness and safety
- Loss of/does not generate parking enforcement revenue

Hello, I read the July minutes regarding parking in the city. I have some input for you as you do some research- I live on 9th ave [REDACTED] and I have seen a lot of over night parking - it looks like some of the people have permits- Not sure how they can get permits when they have a driveway and garage that should be used. A new owner moved in [REDACTED] and they have been parking in front of mine and others houses on my side of the street- 5 vehicles for 3 drivers- I know this will be an issue in the winter and I am wondering why it is allowed to happen on 9th at all since there is a lot of emergency vehicles that travel 9th. any feedback you have is appreciated thank you

I have some concerns in regards to the parking on eighth Street. I'm one of the business owners [REDACTED]. I'm at my business during the day running daily tasks. I'm having to worry about two hour parking and moving my car every two hours this hasn't been an issue for the last three years that we have been here and all of a sudden this vehicle is getting every two hours Is there a way to change the time to four hour parking? Not only do, I have to worry about receiving a parking citation, but I also have to worry about my customers being concerned about receiving parking citations and limiting the time that they spend here detouring business away because they are concerned about receiving parking citations

Concerns Shared through the City's Parking Concerns email address – parkingconerns@oshkoshwi.gov – through July 25, 2024

Transportation Committee Recommendations

Seek public input (through the Polco system or other methods) as to the needs and preferences of the community **regarding on street overnight parking.**

QR code to Polco
Overnight Parking
Survey →



Allow recent policy changes and increased parking enforcement efforts in the City's parking lots **to be in effect for at least a year prior to consideration of further changes.**

After adequate time, discuss with the BID and stakeholders if any changes are needed.

Next Steps



❖ Gather Community Input to understand needs, preferences and expectations





DATE: February 25, 2025

SUBJECT: Process to Place Items on a Council Agenda, March 11, 2025



TO: Honorable Mayor and Members of the Common Council
FROM: Jon Urben, General Services Manager
DATE: February 25, 2025
SUBJECT: Cooperative Purchase of One Ton Pickup Truck from Ewald Automotive Group for the Forestry Division (\$50,546.00)

BACKGROUND

The Common Council allocated \$85,000 in the 2025 CIP for a new one-ton pickup truck for the Forestry Division. The current truck is becoming costly to maintain and uses fuel tanks to fuel other equipment that is no longer necessary. This truck is used for transporting a water tank for watering trees and flowers during the growing season and is used for snow and ice removal operations during the winter.

ANALYSIS

Forestry Division and Field Operations Center staff determined a 2025 Ford Super Duty F-350 XL 4WD Regular Cab would best meet the operational needs of this truck. Purchasing confirmed that Ewald Automotive Group holds a State of Wisconsin cooperative contract (#505ENT-M24-VEHICLES-00) for this truck. Purchasing has confirmed this contract qualifies as cooperative purchasing exception to our purchasing ordinance. By utilizing this contract, the city will save approximately 10% (\$5,829.00) off of the list price.

FISCAL IMPACT

The Common Council allocated \$85,000.00 in the 2025 CIP for this truck. Using the cooperative contract noted above, the total fiscal impact of just the truck is \$50,546.00. This purchase will be charged to A/N#: 032306230 7210 66007 (Motor Vehicles). Staff will still need to upfit the new truck with a flatbed. The current truck will be taken to auction.

RECOMMENDATION

Section 12-15 of the Municipal Code provides that, subject to approval of the City Manager, cooperative purchases pursuant to a contract with any other local, state or federal governmental unit or agency may be made without following a competitive bidding or quotation process. In accordance with Section 12-15 of the Municipal Code, and because this cooperative purchase is in excess of \$25,000, I am hereby submitting a report of this purchase to the Common Council. If there are any questions about this purchase, please contact me or Parks Director Ray Maurer.



TO: Honorable Mayor and Members of the Common Council
FROM: Jon Urben, General Services Manager
DATE: February 25, 2025
SUBJECT: Cooperative Purchase of One Ton Pickup Truck from Ewald Automotive Group for the Water Utility Division (\$52,744.00)

BACKGROUND

The Common Council allocated \$80,000 in the 2025 CIP for a new one-ton pickup truck for the Water Utility Division. The current truck is one of the last compressed natural gas (CNG) trucks still in the fleet and is increasingly difficult to maintain and has multiple rusting areas. This truck is used to pull heavy pieces of equipment, including valve turners, air compressors and the ditch witch. This truck is also used to carry all the parts and supplies for any Water Utility operational needs in the field.

ANALYSIS

Water Utility Division and Field Operations Center staff determined a 2025 Ford Super Duty F-350 XL 4WD Regular Cab would best meet the operational needs of this truck. Purchasing confirmed that Ewald Automotive Group holds a State of Wisconsin cooperative contract (#505ENT-M24-VEHICLES-00) for this truck. Purchasing has confirmed this contract qualifies as cooperative purchasing exception to our purchasing ordinance. By utilizing this contract, the city will save approximately 10% (\$6,066.00) off of the list price.

FISCAL IMPACT

The Common Council allocated \$80,000.00 in the 2025 CIP for this truck. Using the cooperative contract noted above, the total fiscal impact of just this truck is \$52,744.00. This purchase will be charged to A/N#: 03221810 7210 66012 (Motor Vehicles). Staff will need to upfit the new truck with a toolbox and lighting. The current truck will be taken to auction.

RECOMMENDATION

Section 12-15 of the Municipal Code provides that, subject to approval of the City Manager, cooperative purchases pursuant to a contract with any other local, state or federal governmental unit or agency may be made without following a competitive bidding or quotation process. In accordance with Section 12-15 of the Municipal Code, and because this cooperative purchase is in excess of \$25,000, I am hereby submitting a report of this purchase to the Common Council. If there are any questions about this purchase, please contact me or Public Works Director James Rabe.



TO: Honorable Mayor and Members of the Common Council
FROM: Jon Urben, General Services Manager
DATE: February 25, 2025
SUBJECT: Cooperative Purchase of Two Zero Turn Mowers from Joe's Power Center for the Cemetery Division (\$27,108.00)

BACKGROUND

The Common Council allocated \$42,000 in the 2025 CIP for two new zero turn mowers for the Cemetery Division. The current mowers are worn and require repairs. Additionally, the mower decks are getting weak and creating a safety concern should the mowers hit a rock or hard object. The engines are also becoming less reliable with overheating and oil leak issues. These mowers are used daily during the cutting season for mowing and maintaining turfgrass areas for Riverside Cemetery.

ANALYSIS

Cemetery Division and Field Operations Center staff determined two Scag zero turn mowers would best meet the operational needs for these mowers. Purchasing confirmed that Joe's Power Center holds a Sourcewell cooperative contract (#031121-SCG) for these mowers. Purchasing has confirmed this contract qualifies as cooperative purchasing exception to our purchasing ordinance. By utilizing this contract, the city will save approximately 22% (\$7,390.00) off of the list price for these two mowers.

FISCAL IMPACT

The Common Council allocated \$42,000.00 in the 2025 CIP for these mowers. Using the cooperative contract noted above, the fiscal impact for these mowers is \$27,108.00. Staff will need to spend approximately \$5,000 to purchase various parts and equipment to complete the new mowers. This purchase will be charged to A/N#: 03230650 7204 66141 (Machinery and Equipment). The current mowers will be taken to auction.

RECOMMENDATION

Section 12-15 of the Municipal Code provides that, subject to approval of the City Manager, cooperative purchases pursuant to a contract with any other local, state or federal governmental unit or agency may be made without following a competitive bidding or quotation process. In accordance with Section 12-15 of the Municipal Code, and because this cooperative purchase is in excess of \$25,000, I am hereby submitting a report of this purchase to the Common Council. If there are any questions about this purchase, please contact me or Parks Director Ray Maurer.



TO: Honorable Mayor and Members of the Common Council
FROM: Jon Urben, General Services Manager
DATE: February 25, 2025
SUBJECT: Cooperative Purchase of Sidewalk Tractor from Service Motor Company for the Streets Division (\$54,034.01)

BACKGROUND

The Common Council allocated \$85,000 in the 2025 CIP for a new sidewalk tractor for the Streets Division. The current tractor is a unit called a Trackless and is a very expensive piece of equipment that is only useful in the winter months. A new multi-use tractor can have multiple attachments and could be used year-round for a variety of Streets Division operational needs including grass mowing, leaf collection, plowing, salting and other property maintenance projects.

ANALYSIS

Field Operations Center staff determined a 2025 Kubota Tractor would best fit the Streets Division's operational needs for this tractor. Purchasing confirmed that Service Motor Company holds a Sourcewell agricultural tractor cooperative contract (#082923-KBA) for this tractor. Purchasing has confirmed this contract qualifies as cooperative purchasing exception to our purchasing ordinance. By utilizing this contract, the city will save approximately 22% (\$15,240.36) off of the list price.

FISCAL IMPACT

The Common Council allocated \$85,000.00 in the 2025 CIP for this tractor. Using the cooperative contract noted above, the fiscal impact of this tractor is \$54,034.01. We will also be purchasing a front mounted flail mower for this unit; however, we will not know the price of that until the manufacturer releases it in mid-summer. This purchase will be charged to A/N#: 03230430 7204 66002 (Machinery and Equipment). The former tractor will be taken to auction.

RECOMMENDATION

Section 12-15 of the Municipal Code provides that, subject to approval of the City Manager, cooperative purchases pursuant to a contract with any other local, state or federal governmental unit or agency may be made without following a competitive bidding or quotation process. In accordance with Section 12-15 of the Municipal Code, and because this cooperative purchase is in excess of \$25,000, I am hereby submitting a report of this purchase to the Common Council. If there are any questions about this purchase, please contact me or Public Works Director James Rabe.



DATE: February 25, 2025
SUBJECT: Citizen Snow Removal Reminders



DATE: February 25, 2025
SUBJECT: Outstanding Issues

Attachments

Outstanding Issues 02.25.25

City of Oshkosh
Status of Outstanding Issues

Date of Initial Request	Affected Department(s) (if applicable)	Title of Issue	Current Status	Next Status Report/Update	Other Notes
1/10/2023	DPW/Legal	Sanitary District Negotiations	Mediation continues.	TBD	Staff met with the mediator January 30th and continues to work with the mediator to attempt to reach an agreement on the main issues in relation to an updated agreement.
4/16/2024	DPW & Community Development	Undergrounding Utilities	Staff meeting the week of February 10th to discuss workshop direction and determine next steps.	3/25/2025	
11/6/2024	Fire	Review of Proposed Fire Training Facility / Facility Options	Council established a contingency account of \$7.7 million in 2025 CIP for Fire training facility or other Fire Department facility options.	TBD	This item is on hold due to departmental staffing changes.
11/12/2024	Public Works	West 7th Avenue	Agreement for investigative work with the Stringham Creek box culvert is included for Council approval on the February 11, 2025 agenda.	3/25/2025	
11/26/2024	Public Works / Finance / Legal	A) Education on how special assessments are developed for annexations. B) Special Assessment Deferral Policy. C) Special Assessment Code Updates.	At the 1/14/25 Council meeting, staff proposed potential changes to Section 21-10 of the Municipal Code pertaining to payment of connection charges. The proposed change would allow for residents to pay for connection charges with an installment plan, irrespective of when they choose to connect.	3/25/2025	Due to staff schedules, the code updates (C) will not be brought to Council until March. However, staff hopes to have information related to (A) available soon.