



NOTICE OF MEETING

CITY OF PACIFIC GROVE

CITY COUNCIL

ADJOURNED REGULAR MEETING AGENDA

Wednesday, July 20²⁷, 2022, 6:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

The Council will not begin consideration of any item on this agenda later than 10:00 p.m. unless such consideration is approved. Any items on this agenda not considered this evening will be continued to a future meeting.

Copies of the agenda packet are available for review at the Pacific Grove Library, in the Finance Department, and electronically at www.cityofpacificgrove.org/agendas. The most effective method of communication with the City Council is by sending an email to citycouncil@cityofpacificgrove.org. In order to allow the City Council adequate time to review communication related to an agenda item, it is recommended that the communication be sent no later than 9:00 AM on the day prior to the City Council meeting.

Notice is hereby given that the City of Pacific Grove City Council at their Regular meeting of July 20, 2022, adjourned said meeting at the approximate hour of 8:30 PM to July 27, 2022 at 6:00 PM.

Said continuance was passed by the following vote:

Ayes: Mayor Peake, Mayor Pro Tem Amelio, Councilmembers Coletti, McAdams, Poduri, and Smith.

Noes: None.

Absent Due to Technical Difficulties: Councilmember Tomlinson

Affidavit of Posting of Notice of Adjournment

I, Sandra Kandell, declare as follows:

That I am the City Clerk of the City of Pacific Grove; that at a regular meeting of the City Council of the City of Pacific Grove held on July 20, 2022; that the members present authorized adjournment of said meeting to July 27, 2022, at the hour of 6:00 PM, via Hybrid; and that a copy of said notice was posted at a conspicuous place near the door of the room at which said meeting was held.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on July 21, 2022 at Pacific Grove, California.

s

City Clerk

**THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).
CHAMBER CAPACITY SEATING IS LIMITED AND PROVIDED ON A FIRST COME, FIRST
SERVED BASIS.**

**THE VIRTUAL MEETING IS COMPLIANT WITH THE GOVERNOR'S EXECUTIVE
ORDERS ALLOWING FOR A DEVIATION OF
TELECONFERENCE RULES REQUIRED BY THE BROWN ACT.**

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[MEETING INSTRUCTIONS](#)

The public may also view the meeting on the Peninsula Channel 25.

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE: Councilmember Smith

1. APPROVAL OF AGENDA

2. PRESENTATIONS

A. Service Award: Joyce Halabi

Reference: Ben Harvey, City Manager

Recommended Action: Receive presentation of 5 year service award to Joyce Halabi.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

B. Mayor's Proclamation: Tama Olver

Reference: Bill Peake, Mayor

Recommended Action: Receive proclamation presented to Tama Olver.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

3. COUNCIL AND STAFF ANNOUNCEMENTS (City-Related Items Only)

A. Report on Closed Session by City Attorney

B. Other

4. **GENERAL PUBLIC COMMENT**

General Public Comment must deal with matters subject to the jurisdiction of the City and the Council that are not on the Regular Agenda. This is the appropriate place to comment as to items on the Consent Agenda, only if you do not wish to have the item pulled for individual consideration by the Council. Comments from the public will be limited to three minutes and will not receive Council action. Comments regarding items on the Regular Agenda shall be heard prior to Council's consideration of such items at the time such items are called. Whenever possible, written correspondence should be submitted to the Council in advance of the meeting, to provide adequate time for its consideration.

CONSENT AGENDA

The Consent Agenda deals with routine and non-controversial matters, and may include action on resolutions, ordinances, or other public hearings for which testimony is not anticipated. The vote on the Consent Agenda shall apply to each item that has not been removed. Any member of Council, staff, or the public may remove an item from the Consent Agenda for individual consideration. When items are pulled for discussion, they will be automatically placed at the end of their respective section within the Regular Agenda. One motion shall be made to adopt all non-removed items on the Consent Agenda.

5. **APPROVAL OF CITY COUNCIL MEETING MINUTES**

Items pulled from this section will be placed under 12. Unfinished and Ongoing Business

A. Minutes of the July 6, 2022 City Council Closed Session, Special and Regular Meetings

Reference: Sandra Kandell, City Clerk

Recommended Action: Approve minutes.

CEQA: Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

6. **RESOLUTIONS**

Items pulled from this section will be placed under 12. Unfinished and Ongoing Business or 13. New Business

A. Council Policy 000-2 Meeting and Travel Expense Reimbursement

Reference: Jennifer Pope, Management Analyst

Recommended Action: Adopt a resolution amending Council Policy 000-2 Meeting Travel Expense Reimbursement.

CEQA: Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

7. **ORDINANCES**

Items pulled from this section will be placed under 11. Public Hearings

8. **REPORTS – INFORMATION ONLY**

Items pulled from this section will be placed under 12. Unfinished and Ongoing Business or 13. New Business

A. Check Register Report – June 2022

Reference: Tori Hannah, Administrative Services Director/Assistant City Manager

Recommended Action: Receive the report.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

B. Core Revenue Report Status for June 2022

Reference: Tori Hannah, Administrative Services Director/Assistant City Manager

Recommended Action: Receive the Core Revenue Status Report for June 2022.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

C. Monterey County Regional Taxi Authority Board Meeting Highlights for June 27, 2022

Reference: Joe Amelio, Mayor Pro Tem

Recommended Action: Receive highlights.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

D. Monterey Salinas Transit Meeting Minutes for June 13, 2022

Reference: Joe Amelio, Mayor Pro Tem

Recommended Action: Receive minutes.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

9. **REPORTS – REQUIRING ACTION**

Items pulled from this section will be placed under 12. Unfinished and Ongoing Business or 13. New Business

A. Ratification of New Local Emergency Actions

Reference: Ben Harvey, City Manager

Recommended Action: Receive report of emergency directives/modifications.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

B. School Resource Officer Program Agreement

Reference: Jocelyn Francis, Police Administrative Services Manager

Recommended Action: Enter into an agreement with the Pacific Grove Unified School District to provide a School Resource Officer during the 2022/2023 school year, to include reimbursement of \$80,618.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

C. Sanitary Sewer Maintenance Services Agreement

Reference: Joyce Halabi, Deputy Public Works Director

Recommended Action: Authorize an agreement with The Don Chapin Co., Inc DBA Green Line Liquid Waste Haulers for sanitary sewer services in an amount not to exceed \$350,000 per fiscal year with options to extend the agreement for two (2) additional yearly increments.

CEQA: Categorical Exemption, CEQA Guidelines Section 15301, Class I, Existing Facilities

D. Pacific Grove VW Treffen Car Show

Reference: Daniel Gho, Public Works Director / Deputy City Manager

Recommended Action: Approve a date change for the Pacific Grove VW Treffen Car Show, allowing the car show to be held on July 27, 2022.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

E. Special Events Policy 900-1

Reference: Bill Peake, Mayor

Recommended Action: Approve the proposed amendments to Special Events Policy 900-1.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

10. **MEETING MINUTES OF COMMISSIONS, BOARDS, AND COMMITTEES**

Items pulled from this section will be placed under 13. New Business

A. Beautification and Natural Resources Commission Meeting Minutes: February 15, 2022 and April 19, 2022

Reference: Daniel Gho, Public Works Director / Deputy City Manager

Recommended Action: Receive minutes.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

B. Diversity, Equity and Inclusion Meeting Minutes: June 13, 2022

Reference: Sandra Kandell, City Clerk

Recommended Action: Receive minutes.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

REGULAR AGENDA

11. PUBLIC HEARINGS

For public hearings involving a quasi-judicial determination by the Council, the proponent of an item may be given 10 minutes to speak and others in support of the proponent's position may be given three minutes each. A designated spokesperson for opposition to the item may be given 10 minutes to speak and all others in opposition may be given three minutes each. Very brief rebuttal and surrebuttal may be allowed in the sole discretion of the Council. In public hearings not involving a quasi-judicial determination by the Council, all persons may be given three minutes to speak on the matter. Public hearings on non-controversial matters or for which testimony is not anticipated may be placed on the Consent Agenda, but shall be removed if any person requests a staff presentation or wishes to be heard on the matter.

A. Ordinance Amending the Salary Classification Schedule

Reference: Leticia Livian, Human Resources Director

Recommended Action:

1. Introduce and hold first reading of an ordinance to amend the salary classification schedule, as outlined within the attachment;
2. Modify the salary ranges for specified classifications;
3. Add the new classification of City Clerk/DEI Coordinator;
4. Delete the Community and Economic Development Manager classification; and
5. Direct that a summary of a proposed ordinance be published as approved by the City Attorney.

CEQA: Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

B. Street Sweeping Services Agreement & Ordinance Amending the FY22/23 Budget

Reference: Joyce Halabi, Deputy Public Works Director

Recommended Action:

1. Authorize an agreement with Accent Clean and Sweep Inc. for street sweeping services in an amount not to exceed \$205,200 plus a 10% contingency per fiscal year with options to extend for additional yearly increments, not to exceed 4 additional years.
2. Introduce and hold a first reading of an ordinance amending the Fiscal Year 2022/23 Operating and Capital Improvement Budget; and direct publication of an ordinance summary approved by the City attorney

CEQA: Categorical Exemption, CEQA Guidelines Section 15301, Class I, Existing Facilities

12. UNFINISHED AND ONGOING BUSINESS

A. Cannabis Advisory Ballot Measure and Cannabis Tax Ballot Measure *This item was continued from July 6, 2022. Action is requested to be taken no later than the Council's July 20, 2022 meeting.*

Reference: Ben Harvey, City Manager

Recommended Action: 1. Adopt a resolution authorizing an advisory measure related to retail cannabis sales to be placed on the ballot for the City of Pacific Grove, ordering an election, requesting consolidation of the election with the General and Statewide consolidated election to be held on the November 8, 2022 General Municipal Election; and
2. Adopt a resolution submitting a ballot measure to establish a business tax on businesses which sell and deliver cannabis and cannabis products including industrial hemp and hemp products; ordering an election, requesting County Elections to conduct the election and requesting consolidation of the election with the General Municipal and Statewide Consolidated Election to be held on November 8, 2022.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

- B. Pacific Grove City Charter Amendment to Change the Number of City Council Members from Six to Four ***This item was continued from the July 6, 2022 meeting. Action is requested to be taken no later than the Council's July 20, 2022 meeting.***

Reference: Ben Harvey, City Manager

Recommended Action: Adopt a resolution submitting a ballot measure to amend the Pacific Grove City Charter to change the Number of City Council Members from six to four by directing:

1. In 2024 two City Council Members shall be elected to four-year terms, and one City Council Member shall be elected to a single two-year term, and
2. Every two years thereafter, beginning in 2026, two City Council Members shall be elected to four-year terms, and
3. Enact consistent Charter changes to clarify a quorum, majority vote and other select actions; and
4. Ordering an election, requesting the Monterey County Elections Department conduct the election and consolidate it with the Statewide Election to be held on November 8, 2022.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

- C. Contract Amendment with Access Media Productions (AMP) for production and televised broadcast of the City's public meetings.

Reference: Mohammed Khasimi, Chief Information Officer

Recommended Action: Approve amendment of the contract with Access Media Productions (AMP) with one of these two revised pricing plans:

1. CURRENT PLAN -- \$42,900 annually
 - AMP will produce and provide coverage of City of PG’s Meetings (up to 30 per year.)
 - AMP will provide a file of the meeting for VOD purposes
 - AMP will broadcast PG’s City Council meetings on the Peninsula Channel ONLY while they are live
 - City of PG will not receive broadcast replays of meetings on the Peninsula Channel, or the ability to playback other city-authorized programs
2. PREMIUM PLAN -- \$52K annually
 - AMP will produce and provide coverage of all City of PG Meetings/special events (up to 35 per year)

- AMP will broadcast PG's City Council meetings on the Peninsula Channel
- AMP will live stream these meetings to City of PG's internet platform of choice
- AMP will provide a file of the meeting for VOD purposes
- AMP will provide frequent replays of above meetings on the Peninsula Channel and the ability to broadcast other city-authorized programs

CEQA: Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

13. NEW BUSINESS

A. City of Pacific Grove Youth Commission

Reference: Jenny McAdams, Councilmember

Recommended Action: Direct the City Manager to return with a draft ordinance and resolution to form a Youth Commission.

CEQA: Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

B. Amend the FY 2022/2023 Authorized Position Allocation

Reference: Leticia Livian, HR Director and Tori Hanna, Ast. City Manager/ASD Director

Recommended Action: Approve to amend the Fiscal Year 22/23 Authorized Staffing allocation in the budget to combine one .50 FTE Office Assistant and 0.50 FTE Administrative Technician; to establish a 1.0 FTE Office Assistant in the Community Development Department.

CEQA: Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

14. FULL PRESENTATIONS

15. CLOSED SESSION

ADJOURNMENT

NOTICE OF ADA COMPLIANCE: Pursuant to Title II of the Americans with Disabilities Act (Codified At 42 United States Code Section 12101 and 28 Code of Federal Regulations Part 35), and Section 504 of the Rehabilitation Act of 1973, the City of Pacific Grove does not discriminate on the basis of race, color, religion, national origin, ancestry, sex, disability, age or sexual orientation in the provision of any services, programs, or activities. The City of Pacific Grove does not discriminate against persons with disabilities. City Hall is an accessible facility. A limited number of assisted listening devices will be available at this meeting. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting or provide the requested agenda format.