



NOTICE OF MEETING

CITY OF PACIFIC GROVE

CITY COUNCIL

CLOSED SESSION MEETING AGENDA

Wednesday, November 16, 2022, 4:30 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).

CHAMBER CAPACITY SEATING IS LIMITED AND PROVIDED ON A FIRST COME, FIRST SERVED BASIS.

THE VIRTUAL MEETING IS COMPLIANT WITH THE GOVERNOR'S EXECUTIVE ORDERS ALLOWING FOR A DEVIATION OF TELECONFERENCE RULES REQUIRED BY THE BROWN ACT.

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AGENDA

CALL TO ORDER

APPROVAL OF AGENDA

CLOSED SESSION

PUBLIC COMMENT ON CLOSED SESSION MATTERS

Comments from the public will not receive Council action. Comments must deal with matters on the Closed Session agenda and will be limited to three minutes

A. Public Employment, (Government Code § 54957)

Title: City Manager Performance Evaluation

Reference: Sandra Kandell, City Clerk

Recommended Action: Receive report and report out, if any, during regular meeting.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

ADJOURNMENT



NOTICE OF MEETING

CITY OF PACIFIC GROVE

CITY COUNCIL

REGULAR MEETING AGENDA

Wednesday, November 16, 2022, 6:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

The Council will not begin consideration of any item on this agenda later than 10:00 p.m. unless such consideration is approved. Any items on this agenda not considered this evening will be continued to a future meeting.

Copies of the agenda packet are available for review at the Pacific Grove Library, in the Finance Department, and electronically at www.cityofpacificgrove.org/agendas. The most effective method of communication with the City Council is by sending an email to citycouncil@cityofpacificgrove.org. In order to allow the City Council adequate time to review communication related to an agenda item, it is recommended that the communication be sent no later than 9:00 AM on the day prior to the City Council meeting.

THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).

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[MEETING INSTRUCTIONS](#)

The public may also view the meeting on the Peninsula Channel 25.

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE: Mayor Peake

1. APPROVAL OF AGENDA

2. PRESENTATIONS

- A. PickPG.org Economic Development Website - AN EDC and Pacific Grove Chamber of Commerce Collaboration

3. COUNCIL AND STAFF ANNOUNCEMENTS (City-Related Items Only)

- A. Report on Closed Session by City Attorney
- B. Other

4. GENERAL PUBLIC COMMENT

General Public Comment must deal with matters subject to the jurisdiction of the City and the Council that are not on the Regular Agenda. This is the appropriate place to comment as to items on the Consent Agenda, only if you do not wish to have the item pulled for individual consideration by the Council. Comments from the public will be limited to three minutes and will not receive Council action. Comments regarding items on the Regular Agenda shall be heard prior to Council's consideration of such items at the time such items are called. Whenever possible, written correspondence should be submitted to the Council in advance of the meeting, to provide adequate time for its consideration.

- A. General Public Comment Emails

Reference: Sandra Kandell, City Clerk

Recommended Action: Receive general public comment emails, if applicable.

CEQA: Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

CONSENT AGENDA

The Consent Agenda deals with routine and non-controversial matters, and may include action on resolutions, ordinances, or other public hearings for which testimony is not anticipated. The vote on the Consent Agenda shall apply to each item that has not been removed. Any member of Council, staff, or the public may remove an item from the Consent Agenda for individual consideration. When items are pulled for discussion, they will be automatically placed at the end of their respective section within the Regular Agenda. One motion shall be made to adopt all non-removed items on the Consent Agenda.

5. **APPROVAL OF CITY COUNCIL MEETING MINUTES**

Items pulled from this section will be placed under 12. Unfinished and Ongoing Business

A. Minutes of the November 2, 2022 City Council Special and Regular Meetings **PG 11**

Reference: Sandra Kandell, City Clerk

Recommended Action: Approve minutes.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

6. **RESOLUTIONS**

Items pulled from this section will be placed under 12. Unfinished and Ongoing Business or 13. New Business

7. **ORDINANCES**

Items pulled from this section will be placed under 11. Public Hearings

A. Second Reading of an Ordinance Amending PGMC Sections 18.04.010 and 18.32.010 Regarding the 2022 Edition of the California Building Standards **Action required by November 16, 2022. PG 21**

Reference: John Kuehl, Chief Building Official

Recommended Action: Hold second reading and adopt an ordinance adopting the 2022 Edition of the California Building Standards Codes, with amendments.

CEQA: Categorical Exemption, CEQA Guidelines Section 15061(b)(3)

8. **REPORTS – INFORMATION ONLY**

Items pulled from this section will be placed under 12. Unfinished and Ongoing Business or 13. New Business

A. Check register report - October 2022 **PG 35**

Reference: Audrey Cray, Finance & Risk Manager

Recommended Action: Receive the report.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

B. Core Revenue Report for October 2022 **PG 77**

Reference: Tori Hannah, Administrative Services Director/Assistant City Manager

Recommended Action: Receive the Core Revenue Report for October 2022.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

C. First Quarter Purchase Order Report **PG 81**

Reference: Jennifer Pope, Management Analyst

Recommended Action: Receive the First Quarter Purchase Order Report.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

D. First Quarter Capital Project Budget Report **PG 87**

Reference: Tori Hannah, Administrative Services Director / Assistant City Manager

Recommended Action: Receive the report.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

E. First Quarter Budget Report **PG 91**

Reference: Tori Hannah, Administrative Services Director/Assistant City Manager

Recommended Action: Receive the report.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

F. First Quarter 22/23 Workers' Compensation Report **PG 97**

Reference: Audrey Cray, Finance & Risk Manager

Recommended Action: Receive the report.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

9. **REPORTS – REQUIRING ACTION**

Items pulled from this section will be placed under 12. Unfinished and Ongoing Business or 13. New Business

A. Ratification of New Local Emergency Actions **PG 101**

Reference: Ben Harvey, City Manager

Recommended Action: Receive report of emergency directives/modifications.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

10. **MEETING MINUTES OF COMMISSIONS, BOARDS, AND COMMITTEES**

Items pulled from this section will be placed under 13. New Business

A. Diversity, Equity, and Inclusion Task Force Minutes: October 10, 2022 **PG 103**

Reference: Sandra Kandell, City Clerk/DEI Coordinator

Recommended Action: Receive minutes.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

REGULAR AGENDA

11. PUBLIC HEARINGS

For public hearings involving a quasi-judicial determination by the Council, the proponent of an item may be given 10 minutes to speak and others in support of the proponent's position may be given three minutes each. A designated spokesperson for opposition to the item may be given 10 minutes to speak and all others in opposition may be given three minutes each. Very brief rebuttal and surrebuttal may be allowed in the sole discretion of the Council. In public hearings not involving a quasi-judicial determination by the Council, all persons may be given three minutes to speak on the matter. Public hearings on non-controversial matters or for which testimony is not anticipated may be placed on the Consent Agenda, but shall be removed if any person requests a staff presentation or wishes to be heard on the matter.

A. Ordinance to Amend the Salary Schedule (Minimum Wage) **PG 107**

Reference: Leticia Livian, Human Resources Director

Recommended Action:

1. Request the City Attorney read the title of the ordinance;
2. Motion to waive further reading of the ordinance;
3. Introduce and hold first reading of an ordinance to amend the salary classification schedule modifying salary ranges for Cashier, Intern, Lighthouse Docent Coordinator, Recreation Assistant I, Recreation Assistant II and Recreation Supervisor; and
4. Direct a summary of a proposed ordinance be published as approved by the City Attorney.

CEQA: Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

B. Ordinance to Approve an Amendment to the Fiscal Year 2022-23 Operating and Capital Improvement Budget **PG 113**

Reference: Jennifer Pope, Management Analyst

Recommended Action:

1. Approve an amendment to the Fiscal Year 22/23 Operating and Capital Improvement Budget;
2. Request the City Attorney read the title of the ordinance;
3. Motion to waive further reading of the ordinance;
4. Introduce and hold first reading of an ordinance amending the FY22/23 Budget; and
5. Direct that publication of the ordinance will be satisfied by publication of a summary approved by the City Attorney.

CEQA: Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

C. Permanent Local Housing Allocation (PLHA) **PG 121**

Reference: Anastacia Wyatt, Community Development Director

Recommended Action: Approve a Resolution authorizing an application to the State Housing and Community Development (HCD) for Permanent Local Housing Allocation grant funds and approve the amendment to the 5-year plan.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

12. **UNFINISHED AND ONGOING BUSINESS**

- A. Receive the Fourth Quarter Budget Report and a Preliminary Fiscal Year 21/22 Financial Update **PG 129**

Reference: Tori Hannah, Administrative Services Director/Assistant City Manager

Recommended Action: Receive the report.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

13. **NEW BUSINESS**

- A. General Plan Update RFP Evaluation Committee Appointments **PG 141**

Reference: Alex Othon, Associate Planner

Recommended Action: Appoint a member or members of the City Council to the General Plan Update RFP Evaluation Committee.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

- B. 2022 Community Survey Results **PG 143**

Reference: Jocelyn Francis, Public Information Officer

Recommended Action: Receive the 2022 Community Survey Results Report.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

14. **FULL PRESENTATIONS**

15. **CLOSED SESSION**

ADJOURNMENT

NOTICE OF ADA COMPLIANCE: Pursuant to Title II of the Americans with Disabilities Act (Codified At 42 United States Code Section 12101 and 28 Code of Federal Regulations Part 35), and Section 504 of the Rehabilitation Act of 1973, the City of Pacific Grove does not discriminate on the basis of race, color, religion, national origin, ancestry, sex, disability, age or sexual orientation in the provision of any services, programs, or activities. The City of Pacific Grove does not discriminate against persons with disabilities. City Hall is an accessible facility. A limited number of assisted listening devices will be available at this meeting. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting or provide the requested agenda format.



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Sandra Kandell, City Clerk/DEI Coordinator
MEETING DATE: November 16, 2022
SUBJECT: General Public Comment Emails
CEQA: Does not constitute a "Project" per California Environmental Quality Act
Guidelines Section 15378

RECOMMENDATION

Receive general public comment emails, if applicable.

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CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Sandra Kandell, City Clerk/DEI Coordinator
MEETING DATE: November 16, 2022
SUBJECT: Minutes of the November 2, 2022 City Council Special and Regular Meetings
CEQA: Does not constitute a "Project" per California Environmental Quality Act
Guidelines Section 15378

RECOMMENDATION

Approve minutes.

Attachments

Draft Minutes



DRAFT MEETING MINUTES

CITY OF PACIFIC GROVE

CITY COUNCIL

CLOSED SESSION MEETING

Wednesday, November 2, 2022, 5:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).

**CHAMBER CAPACITY SEATING IS LIMITED AND PROVIDED ON A
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ORDERS ALLOWING FOR A DEVIATION OF TELECONFERENCE RULES REQUIRED
BY THE BROWN ACT.**

Join the Zoom Meeting to participate live
at: <https://us02web.zoom.us/j/692219855>

CALL TO ORDER

Mayor Peake called the meeting to order at 5:00 p.m. City Clerk Kandell conducted roll call with the following Council present in Chamber: Mayor Peake, Mayor Pro Tem Amelio, Councilmembers, McAdams, Poduri, Smith, and Tomlinson. Absent: Councilmember Coletti.

- A. Remote Teleconference - AB 361 *Action required by 11/2/2022*
No public comment was received.

Action: Upon motion by Mayor Pro Tem Amelio and seconded by Councilmember Smith, Council voted to ratify Resolution No. 21-029 Emergency Teleconferencing authorizing remote teleconference meetings of all City legislative bodies for the following 30 days in accord with the Ralph M. Brown Act.

Motion carried 6-0-1, by the following roll call vote:

AYES: Mayor Peake, Mayor Pro Tem Amelio, Councilmembers McAdams,
Poduri, Smith, and Tomlinson.
NOES: None.
ABSENT: Councilmember Coletti.

CEQA: Does not constitute a "Project" per California Environmental Quality Act
Guidelines Section 15378

APPROVAL OF AGENDA

Action: Upon motion by Councilmember Smith and seconded by Councilmember Tomlinson, Council voted to approve the agenda.

Motion carried 6-0-1, by the following roll call vote:

AYES: Mayor Peake, Mayor Pro Tem Amelio, Councilmembers McAdams, Poduri, Smith, and Tomlinson.
NOES: None.
ABSENT: Councilmember Coletti.

CLOSED SESSION

PUBLIC COMMENT ON CLOSED SESSION MATTERS

Public comment was received from Jane Haines.

- A. Public Employment, (Government Code § 54957)
Title: City Manager Performance Evaluation
- B. Conference with Legal Counsel – Pending Litigation (Government Code § 54956.9)
William Hobbs, Susan Hobbs, Donald Shirkey, and Irma Shirkey v. The City of Pacific Grove, Bill Kampe, Robert Huitt, Ken Cuneo, Rudy Fischer, Cynthia Garfield, Bill Peake, and Nick Smith.
Monterey County Superior Court Case No. 18CV002411

DRAFT



DRAFT MEETING MINUTES

CITY OF PACIFIC GROVE
CITY COUNCIL
REGULAR MEETING

Wednesday, November 2, 2022, 6:00 P.M.
Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

**THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).
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EXECUTIVE ORDERS ALLOWING FOR A DEVIATION OF
TELECONFERENCE RULES REQUIRED BY THE BROWN ACT.**

JOIN THE ZOOM WEBINAR TO PARTICIPATE LIVE AT:
<https://us02web.zoom.us/j/209579290>

CALL TO ORDER

Mayor Peake called the meeting to order at 6:00 p.m. City Clerk Kandell conducted roll call with the following Council present in Chamber: Mayor Peake, Mayor Pro Tem Amelio, Councilmembers Coletti, McAdams, Poduri, Smith, and Tomlinson.

PLEDGE OF ALLEGIANCE

Councilmember Smith led the pledge of allegiance.

1. APPROVAL OF AGENDA

Action: Upon motion by Councilmember Smith and seconded by Councilmember McAdams, the Council voted to approve the agenda.

Motion carried 7-0, by the following roll call vote:

AYES: Mayor Peake, Mayor Pro Tem Amelio, Councilmembers Coletti,
McAdams, Poduri, Smith, and Tomlinson.
NOES: None.
ABSENT: None.

2. PRESENTATIONS

3. COUNCIL AND STAFF ANNOUNCEMENTS (City-Related Items Only)

A. Report on Closed Session by City Attorney

Public Employment, (Government Code § 54957)
Title: City Manager Performance Evaluation

City Attorney Brian Pierik had nothing to report.

Conference with Legal Counsel – Pending Litigation (Government Code § 54956.9)
William Hobbs, Susan Hobbs, Donald Shirkey, and Irma Shirkey v. The City of Pacific Grove, Bill Kampe, Robert Huitt, Ken Cuneo, Rudy Fischer, Cynthia Garfield, Bill Peake, and Nick Smith.
Monterey County Superior Court Case No. 18CV002411

City Attorney Brian Pierik reported this item was not completed during the 5:00 p.m. session and will continue trailing the regular agenda. Report, if any, to occur at the next regular meeting.

B. Council and staff made general announcements.

4. **GENERAL PUBLIC COMMENT**

Public comment was received from Jenny MacMurdo, Mike Gibbs and Tony Ciani.

CONSENT AGENDA

Action: Consent Agenda item 9B was moved and heard as Regular Agenda item 12A.

Action: Upon motion by Councilmember Smith and seconded by Councilmember Coletti, Council voted to approve the Consent Agenda as amended.

Motion carried 7-0, by the following roll call vote:

AYES: Mayor Peake, Mayor Pro Tem Amelio, Councilmembers Coletti, McAdams, Poduri, Smith, and Tomlinson.
NOES: None.
ABSENT: None.

5. **APPROVAL OF CITY COUNCIL MEETING MINUTES**

A. Minutes of the October 19, 2022 City Council Special and Regular Meetings

Action: Approved minutes.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

6. **RESOLUTIONS**

A. Resolution Rescinding Resolution No. 17-018 Which Authorized Recordation of a Lien at 987 Ransford

Action: Adopted Resolution No. 22-050 Rescinding Resolution No. 17-018 which authorized recordation of a Lien at 987 Ransford and authorize the Mayor to execute a Release of Notice of Lien.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

7. **ORDINANCES**

A. Safe Parking Program Revisions

Action: Held second reading and adopted Ordinance No. 22-016 that amends Pacific

Grove Municipal Code Chapter 18.36.050 related to the safe parking program.

CEQA: Categorical Exemption, CEQA Guidelines Section 15301, Class I, Existing Facilities

- B. Proposed Ordinance Amending Chapters 2.05 and 2.16 and 6.20 of the Pacific Grove Municipal Code on Authority of Mayor to Sign Contracts and Purchasing System and Procedures and Warrants

Action: Held second reading and adopted Ordinance No. 22-017 Amending Chapters 2.05 and 2.16 and 6.20 of the Pacific Grove Municipal Code on Authority of Mayor to Sign Contracts and Purchasing System and Procedures and Warrants.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

- C. Ordinance Amending Pacific Grove Municipal Code Chapter 14.04-Marine Refuge Establishing Roadwork Restrictions During the Harbor Seal Pupping Season

Action: Held second reading and adopted Ordinance No. 22-018 amending Municipal Code Section Chapter 14.04 Marine Refuge Establishing Roadwork Restrictions During the Harbor Seal Pupping Season.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

8. **REPORTS – INFORMATION ONLY**

- A. First Quarter Treasurer’s Quarterly Report – Fiscal Year 2022-23

Action: Received the Report.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

- B. Status of Records Management System and Online Contracts

Action: Received the report.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

9. **REPORTS – REQUIRING ACTION**

- A. Ratification of New Local Emergency Actions

Action: Received report of emergency directives/modifications.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

- B. Consider a Lease Financing Agreement for a New Fire Engine ***This item was pulled and considered as Regular Agenda 12A.***

Reference: Tori Hannah, Administrative Services Director / Assistant City Manager

Action: Authorized the Mayor to Sign a Lease Financing Agreement for a New Fire Engine, and Authorized Staff to Execute any Supporting Documents Related to the Agreement.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

10. **MEETING MINUTES OF COMMISSIONS, BOARDS, AND COMMITTEES**

Traffic Safety Commission Meeting Minutes: August 23, 2022

Action: Received minutes.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

REGULAR AGENDA

11. PUBLIC HEARINGS

- A. First Reading of an Ordinance Amending Sections 18.04.010 and 18.32.010 of the Pacific Grove Municipal Code to Adopt the 2022 Edition of the California Building Standards and related Codes and the 2021 International Property Maintenance Code
Action required by November 2, 2022.

No public comment was received.

Action: Upon motion by Councilmember Smith and seconded by Councilmember McAdams, Council voted to

1. Request the City Attorney read the title of the ordinance,
2. Motion to waive further reading of the ordinance,
3. Introduce and hold first reading of an ordinance that adopts the 2022 Edition of the California Building Standards Codes, with amendments, and
4. Direct that publication of the ordinance be satisfied by publication of a summary approved by the City Attorney.

Motion carried 7-0, by the following roll call vote:

AYES: Mayor Peake, Mayor Pro Tem Amelio, Councilmembers Coletti, McAdams, Poduri, Smith, and Tomlinson.

NOES: None.

ABSENT: None.

CEQA: Categorical Exemption, CEQA Guidelines Section 15061(b)(3)

12. UNFINISHED AND ONGOING BUSINESS

- A. Consider a Lease Financing Agreement for a New Fire Engine ***This item was pulled from the Consent Agenda.***

Public comment was received from Andy Kubica, Inge Lorentzen Daumer, Tony Ciani, and Mark Chakwin.

Action: Upon motion by Councilmember Tomlinson and seconded by Councilmember McAdams, Council voted to approve the outright purchase of a fire engine using funds from the general fund for the amount of approximately \$882,000 and authorize Administrative Services Director / Assistant City Manager Tori Hannah to wire transfer money prior to a budget amendment approval by City Council.

Motion carried 6-1, by the following roll call vote:

AYES: Mayor Peake, Mayor Pro Tem Amelio, Councilmembers Coletti, McAdams, Smith, and Tomlinson.

NOES: Councilmember Poduri.

ABSENT: None.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

13. **NEW BUSINESS**

- A. Climate Action and Adaptation Plan ***This item was continued from 10/19/2022.***
Public comment was received from Tony Ciani, Mark Chakwin, and Lisa Ciani.

Action: Upon motion by Councilmember Tomlinson and seconded by Mayor Peake, Council voted to direct the BNRC return to City Council within 90 days or sooner with a fleshed out plan for a group that will drive climate action forward utilizing 10 hours of staff time.

Motion carried 7-0, by the following roll call vote:

AYES: Mayor Peake, Mayor Pro Tem Amelio, Councilmembers Coletti, McAdams, Poduri, Smith, and Tomlinson.

NOES: None.

ABSENT: None.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

- B. Single Use Plastic Code Revisions ***This item was continued from 10/19/2022.***
Public comment was received from Sally Moore, Jenny MacMurdo, Mark Chakwin, Inge Lorentzen Daumer, Lisa Ciani, Colleen Ingram, Kim Akeman, Marsha, and Tony Ciani.

Action: Council received presentation and provided general direction.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

14. **FULL PRESENTATIONS**

15. **CLOSED SESSION**

ADJOURNMENT

Council adjourned the regular meeting at 8:08 p.m. and returned closed session to complete item 2B. Report, if any, to occur at the next regular meeting.

Respectfully Submitted,

Sandra Kandell
City Clerk

Approved by Mayor: _____ Date _____

Attest by City Manager: _____ Date _____

DRAFT

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CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: John Kuehl, Chief Building Official
MEETING DATE: November 16, 2022
SUBJECT: Second Reading of an Ordinance Amending PGMC Sections 18.04.010 and 18.32.010 Regarding the 2022 Edition of the California Building Standards
Action required by November 16, 2022.
CEQA: Categorical Exemption, CEQA Guidelines Section 15061(b)(3)

RECOMMENDATION

Hold second reading and adopt an ordinance adopting the 2022 Edition of the California Building Standards Codes, with amendments.

DISCUSSION

No substantive changes were made between the first and second reads of the ordinance. The City Clerk caused a summary of the ordinance to be published on November 10, 2022.

The California Building Standards comprising codes regulating building, fire, electrical, plumbing, and mechanical conditions are revised on a multi-year cycle. In January 2022, the State adopted and approved the 2022 Edition of the Building Standards Codes, also known as the California Codes. These codes were published July 1, 2022 and will become effective January 1, 2023 (and are known as the 2022 Edition of the California Codes). All local jurisdictions in California are mandated to begin enforcement of these new codes and standards by January 1, 2023.

Typically, and in accordance with state law, local jurisdictions incorporate additional regulations that address special circumstances in the community or area provided. Such special regulations are based on geographical, topographical, climatic, or environmental findings. City staff has developed and incorporated a few local amendments to the model codes. These amendments are consistent with past code adoptions and staff is not proposing any new amendments. There were some amendments that have been removed. The deletions are not necessary as the California Codes have incorporated these previous amendments into the new codes.

Council could choose to adopt the new 2022 Edition of the Building Standards Codes with no changes. However, the amendments are necessary to address local conditions. The Building Official worked with the Deputy Fire Marshall to include added protection of fire sprinklers on major remodel projects. Another example is to increase the minimum code requirement for sewer lateral protections. Similar amendments are believed to be appropriate for structures in Pacific Grove. For each amendment to be effective, they must be adopted by the City Council along with the model codes that have been adopted by the state.

OPTIONS

Provide alternative direction.

FINANCIAL IMPACT:

There is no fiscal impact.

GOAL ALIGNMENT: Transparency, Accountability and Communication: Implement programs, processes, revisions, and training to improve and advance the City's efforts.

Attachments

Proposed Ordinance

ORDINANCE NO. 22 –

AN ORDINANCE OF THE CITY OF PACIFIC GROVE AMENDING CHAPTERS 18.04 AND 18.32 OF THE PACIFIC GROVE MUNICIPAL CODE REGARDING THE ADOPTION OF BUILDING AND RELATED INTERNATIONAL CODES

WHEREAS, pursuant to Sections 17922, 17958, 17958.5 and 17958.7 of the California Health and Safety Code, the City of Pacific Grove (“City”) may adopt the provisions of the International Building Code, the Plumbing Code, the Mechanical Code, the Fire Code, the, and the National Electrical Code, to protect the health, welfare and safety of the citizens of Pacific Grove because of local climatic, geological, topographical, and Environmental conditions; and

WHEREAS, this Ordinance is found to be categorically exempt from environmental review, per the provisions of Section 15061(b)(3) of the California Environmental Quality Act (“CEQA”) of 1970, as amended; and

WHEREAS, in accordance with state law, local jurisdictions can incorporate additional regulations that address special circumstances in the community or area provided that they are at least as restrictive as the statewide codes.

WHEREAS, the Pacific Grove City Council hereby finds as follows: Specific amendments have been established by the City which are more restrictive in nature than those sections adopted by the State of California (State Building Standards Code, and State Housing and Community Development Code) commonly referred to as Title 24 and Title 25 of the California Administrative Code. These “Findings of Fact” are submitted and made a part of this Ordinance pursuant to Section 17958.5 and Section 17958.7 of the California Health and Safety Code. Under the provisions of Section 17922.2 of the California Health and Safety Code, local amendments shall be based on climatic, geographical, or topographical conditions. The Findings of Fact contained herein shall address each of these situations and shall present the local situation, which either singularly or in combination causes the established amendments to be adopted.

Profile of the City of Pacific Grove: The City of Pacific Grove encompasses an area of 4 square miles of land, with resident population of 15,295 as of the 2012 census. The physical location of the City is between the adjacent lands of the City of Monterey and the City of Carmel.

The placement of the residential and commercial development within the City of Pacific Grove has generally adopted itself to areas of least resistance, within the confines of ridges, foothills, mesas, and canyons. Other unique environmental characteristics include the flatter plains that contain the shoreline of Monterey Bay, which creates the boundaries that attract the visitor population.

Throughout the City of Pacific Grove are major roadways and highways that create barriers. Other barriers could be considered the military facilities, which include the United States Army, Presidio of Monterey, United States Naval Postgraduate School, and the United States Coast Guard Station as well as the Monterey Peninsula Airport.

The following points were established as causes of concern to the City and are herein established and submitted as the Findings of Fact:

Climatic I: The climate weather patterns within the City of Pacific Grove are considered to be moderately effected by the ocean bodies of the Pacific Ocean and Monterey Bay, which extend the year around growing season of vegetation. The normal year's rainfall is approximately eighteen to nineteen (18-19) inches on the average yearly calendar. Summer conditions, with the prevalent Pacific High Cell create the mid-day fog normally associated with Pacific Grove. This climatic fog assists the natural vegetation in growth.

Later in the year, the winds and drying vegetation mix to create a hazardous fuel condition, which has caused grassland and brush land fires in recent years. While normal temperatures usually do not exceed 75-80 degrees, during late summer and early fall (August, September, October) the temperatures can climb to 85 degrees plus. The afternoon winds can move a fire quickly in the hillsides and canyon areas of the City.

Because of weather patterns and population increases, the City of Pacific Grove (like other California cities) has experienced water rationing and water allocation. Due to storage capacities and consumption, as well as climatic conditions, limited water resources are an issue.

While sound management of the water resources is possible, actual demands on an already stressed water supply can most assuredly be predicted.

Climatic II: The region is within a climate zone that requires compliance with energy efficiency standards for building construction. The amendment adds up-to-date design standards that will add to energy efficiency in construction while maintaining nationally recognized health and safety standards.

Geographical I: Residents and visitors alike appreciate the scenic appeal and geographical features of the City of Pacific Grove. The mountains and canyons accent one another, as they wind around the City. The forested areas along with the lower brush lands give a feel of balance and a sort of backdrop for the City itself. These geographical features establish the roadways and building sites, as well create barriers for accessibility for fire suppression forces.

The forested areas of oak and pines create windbreaks from oncoming winds, while producing fuel from the annual fall leaves, which drop to the ground, as well as from decayed trees and branches. The dry vegetation, mountainous terrain, and minimal water available tend to cause concern and added fire problems.

The City of Pacific Grove has within its boundaries potentially active seismic hazards with respect to the "Navy," "Berwick Canyon," "Chupines" and "Seaside" faults. While systems have been developed to study and monitor the activity of earthquakes, science has not yet been able to predict (with reliability) the potential for activity on these or any active fault.

Seismic activity within the City occurs yearly with little or no damage, although real potential for damage does exist with these four active faults. New construction may be limited by its respective distance to such faults, and replacement of existing structures could be costly.

The geographical layout of the forested areas creates hazardous conditions when a storm of gale-force winds causes trees to fall onto roadways used for access by Fire Department equipment and personnel. The growing pattern and inherent nature of the

Monterey Pine lends itself to being blown over easily. This is due in part to the shallow root system associated with the Monterey Pine tree.

Landslides have also been experienced within the City of Pacific Grove, due to excessive land cuts associated with the roadway systems designed within the City. While stabilization can sometimes be provided, heavy rainfalls have caused failures. These failures have closed roadways within the City, again making accessibility impossible until properly cleared.

Mountains and hills surrounding and within the City of Pacific Grove, create slopes in excess of 60% with an overall average of between five to ten percent throughout (if an average slope were to be accessed). The City of Pacific Grove has a start at sea level and extends to areas in excess of 600 feet above sea level. The elevation change caused by the mountains and hills creates the geographical foundation on which the City has built and will continue to build. With much of the flatlands already built upon, it can be anticipated that future growth will occur on steeper slopes and with greater contrasts in terrain.

Geographical II: The region is located in an area of high seismic activity as indicated by United States Geological Survey and California Division of Mines and Geology. Recent earthquake activity has indicated the lack of flexibility of materials and/or building systems has been a contributing factor to damages that reduced the protection of the life-safety of building occupants and increased the cost of rehabilitation of structures. Activities have indicated the need for increased levels of safety in buildings systems, including but not limited to means of egress, wiring systems, and fire protection systems.

Topographical: The topographical element of this report is associated closely with the geographical element noted above. While the geographic features create the topographic conditions, the findings in this section are caused by the construction and design of the City of Pacific Grove, due to the elevation changes, as well as mountains and hills, that dissect the City.

The water supply (domestic and fire flow) system is directly affected by the topographic layout. The distribution system consists of water lines that carry the water from storage tanks and dammed areas to the public via pipes. These street mains create lift-zones where the pressure and flows are adequate at lower elevations and minimal, sometimes critical supplies at the top. Water supplies within the City of Pacific Grove vary from less than 250 gallons-per-minute to flows in excess of 5,500 gallons-per-minute. This wide variation may cause problems to development, as well as fire suppression forces.

The roadway system is designed around the topography with respect to narrow, windy, steep grades and overhanging tree branches. The grades on the roadway surfaces exceed 25% and widths of less than twelve (12) feet for access are not uncommon. Due to traffic congestion on many streets, especially the commercial downtown area, vehicles double park for loading and unloading purposes. This creates barriers that reduce response time of fire equipment.

The topography also makes construction more restricted to the level portions of the City with higher concentrations of building in these areas. The existing structures are being removed and replaced with larger, more cost effective buildings. Those existing structures which remain cause concern to the Fire Department because of their lack of

adequate fire protection (firewalls, fire extinguishing systems, etc.). The hazard exposure created by these structures poses a separate and significant problem.

It is not uncommon to see a single or two-story building torn down and replaced with a two-story building. For practical and cost reasons, these new structures are built of wood (Type V). The potential for conflagration exists with the high build out of the various specific areas of Pacific Grove. The concentrated commercial, as well as residential occupancies cause concern regarding the exposure elements of building-to-building and building-to-grassland areas of this City.

The topographical nature of Pacific Grove also lends itself to power failures caused when trees and tree limbs damage sections of electrical transmission lines. These power failures cause the electrical pumps to become inactive, interrupting water supplies. Vehicular accidents also have been known to interrupt this pumping operation, due to the narrow streets, which are congested with residents and visitors.

The natural rocky shorelines of Pacific Grove create a situation by which access to the building can only be made from the street. The front of the building is essentially the only accessibility point for responding firefighters. Built property-line to property-line, these structures create an element of construction of nearly nine blocks of continuous construction. Residential as well as commercial occupancies can be found along the entire shoreline of Monterey Bay.

Lastly, while possibly not being within the “topographical” context of Findings of Fact, the historical significance is a major visitor draw for the City of Pacific Grove. Buildings and roadways have been preserved to create a lasting reminder of what has been. While many of the historical structures are small and surrounded by landscaped courtyards, etc., some buildings are constructed closer than would be presently allowed under the International Building Code. Construction methods were also less restrictive than would be required today. These structures and settings create barriers, which firefighters must work around and protect from exposure. Forty-four to fifty historical buildings, dating back to the early 1800’s are irreplaceable.

These Findings of Fact, which identify the various “climatic, geographical, and topographical” conditions, are considered reasonably necessary to modify the requirements established pursuant to Health and Safety Code Section 17922 based upon local conditions.

While it is clearly understood that the adoption of these regulations may not prevent the incidence of fire or building related accidents, implementation of these various regulations and/or requirements may serve to reduce the severity and potential loss of life and property.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF PACIFIC GROVE DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council finds each recital set forth above to be true and correct, and by this reference incorporates each as an integral part of this Ordinance.

SECTION 2. Section 18.04.010 of the Pacific Grove Municipal Code is amended by with the text set forth below as follows:

18.04.010 Adoption of Building Codes.

Except as otherwise amended by this Chapter and Chapter 18 of the Pacific Grove Municipal Code, the following amended Model Codes are hereby adopted by reference and are incorporated in this chapter as if fully set forth herein:

ARTICLE 1 – GENERAL PROVISIONS

Pursuant to Government Code Sections 50020 et seq., and the charter powers of the City of Pacific Grove, the following amended Model Codes are hereby adopted by reference as if set forth fully herein:

18.04.010 Adoption of building codes.

Except as otherwise amended by this chapter and this title, the following amended model codes are hereby adopted by reference and are incorporated in this chapter as if fully set forth herein, as authorized by Government Code Section [50020](#) et seq. The city manager may enforce these codes in accord with the enforcement procedures and remedies set forth in Chapter [1.19](#) PGMCM, in addition to any other provision of law.

(a) General Provisions. The following amended model codes are hereby adopted by reference as if set forth fully herein:

- (1) 2022 California Building Code and Appendices I and J;
- (2) 2022 California Historic Building Code;
- (3) 2022 California Existing Building Code;
- (4) 2022 California Residential Code;
- (5) 2022 California Plumbing Code;
- (6) 2022 California Electric Code;
- (7) 2022 California Mechanical Code;
- (8) 2022 California Fire Code and Appendices Chapter 4, B, BB, C, CC;
- (9) 2022 California Energy Code
- (10) 2022 Green Building Standards Code

(11) 2021 International Property Maintenance Code.

(b) Building Code – Chapter 18 of the Pacific Grove Municipal Code is hereby amended by deleting the current building and related code amendments in its entirety and replacing it to read as follows:

(c) **Residential Code** – Amendments to the California Residential Code.

Section R313.2 is hereby amended to read as follows:

Section R313.2 Existing Group R-3 buildings. Additions, alterations, or repairs which involve the removal or replacement to 50 percent or greater of the linear length of walls of the building (exterior plus interior) within a one-year period shall meet the requirements of new construction or this code. To qualify as an alteration or repair, the wall must be physically added, removed, replaced or relocated; removal of wall coverings does not constitute an alteration or repair.

(d) **Plumbing Code** – Amendments to the California Plumbing Code.

Section 710.1 is hereby amended to read as follows:

In every case where the outlet of a trap for a plumbing fixture is installed or located at an elevation which is less than two feet above the rim of the nearest manhole uphill from the point of connection of the building sewer to the public sewer in any new or existing drainage system, approved types of backwater valve, relief vent and cleanout approved shall be installed in the building sewer at the point of lowest elevation of the ground surface of the building site outside of the building or at such other location as is permitted by the Building Inspector, providing that at any such location, the elevation of the ground surface is not less than two below the lowest trap outlet served by the building sewer.

The installation shall consist of an approved fresh air inlet and a Y branch or combination fitting installed in sequence in the line of flow from the building. The vent from this fresh air inlet shall be piped to the ground surface and capped with a vent cap. Provision shall be made by elevation above the ground or by other means for preventing the obstruction of the vent opening or the flow of water therein. The cleanout shall be placed as close to the valve as is practical and shall be piped to within one foot of the ground surface and closed with an approved cleanout plug. Every existing installation which includes a plumbing fixture trap outlet which is less than two feet above the rim of the nearest manhole uphill from the point of connection of the building

sewer to the public sewer is hereby declared to be dangerous, unsanitary and a menace to life, health and property. Whenever it shall come to the attention of the Building Inspector that such an installation exists, he or she is hereby empowered to order and require that such plumbing outlet be immediately plugged or capped, or that the equipment described in the preceding paragraph of this section be installed immediately.

18.04.095 Business district-exterior walls .

This section shall be deleted.

18.32.010 Fire Code- Amendments to the California Fire Code

The California Fire Code as adopted under PGMC [18.04.010](#) is amended and changed in respect of the following sections set forth therein:

Section 101.1 is amended to read as follows:

101.1 Title: These regulations shall be known as the Fire Code of the City of Pacific Grove.

Section 307.1.1 is amended to read as follows:

307.1.1 Prohibited open burning: Open burning shall be prohibited including outdoor rubbish fires and bonfires, unless: 1) the fire is confined to an approved container as defined by the Uniform Mechanical Code and authorized by the Monterey Bay Air Pollution Control District; 2) the open fire is for the explicit purpose of preparation of food, such as in the case of a luau, barbecue, and the like; or 3) a special condition or circumstance exists and written authorization is granted by the Fire Chief.

Section 605.3.1 is added to read as follows:

605.3.1 Spark Arrestors: An approved spark arrestor shall be installed on all chimneys, incinerators, smokestacks or similar devices where the burning of solid fuel conveys smoke, embers and hot gases to the outer air.

Section 901.1.1 is added to read as follows:

901.1.1 Responsibility: The owner of the protected premises shall be responsible for all fire protection systems within the protected premises, whether existing or installed under this code.

903.2 Where Required: Approved automatic sprinkler systems shall be provided in all new buildings and structures constructed, moved into or relocated within the jurisdiction.

Exceptions:

(1) Structures not classified as Group R occupancies and not more than 500 square feet in total floor area.

(2) Detached Group U occupancies (private garages, carports, sheds, and agriculture buildings)

The following sections are amended by changing requirements to 500 square feet for fire sprinkler installation, as follows (the complete text of the section is not provided):

903.2.1.1 Group A-1. Change 12,000 square feet to 500 square feet.

903.2.1.2 Group A-2. Change 5,000 square feet to 500 square feet.

903.2.1.3 Group A-3. Change 12,000 square feet to 500 square feet.

903.2.1.4 Group A-4. Change 12,000 square feet to 500 square feet.

903.2.1.5 Group A-5. Change 1,000 square feet to 500 square feet.

903.2.3 Group E. Change 12,000 square feet to 500 square feet.

903.2.4 Group F-1. Change 12,000 square feet to 500 square feet. Change 2,500 square feet for woodworking operations to 500 square feet.

903.2.7-1 Group M. Change 12,000 square feet to 500 square feet.

903.2.7-3 Group M. Change 24,000 square feet to 500 square feet.

903.2.9 Group S-1. Change 12,000 square feet to 500 square feet.

903.2.9.1 Repair Garages. Change 10,000 square feet (2 story buildings) and 12,000 square feet (1 story buildings) to 500 square feet.

903.2.9.2 Bulk storage of tires. Change 20,000 cubic feet to 500 square feet.

Section 903.2.8 is amended to read as follows:

903.2.8 Group R: An automatic sprinkler system installed in accordance with Section 903.3 shall be provided in all buildings with a Group R fire area, including, but not limited to, one-and two-family dwellings, town homes, and manufactured homes and mobile homes located outside of licensed mobile home parks hereafter constructed, moved into or relocated within the

jurisdiction, including all additions to buildings already equipped with automatic fire sprinkler systems.

Section 903.6.1 is added to read as follows:

903.6.1 Existing Group R-3 buildings. Additions, alterations, or repairs which involve the removal or replacement to 50 percent or greater of the linear length of walls of the building (exterior plus interior) within a one-year period shall meet the requirements of new construction or this code. To qualify as an alteration or repair, the wall must be physically added, removed, replaced or relocated; removal of wall coverings does not constitute an alteration or repair.

Section 907.6.6.2 is added to read as follows:

907.6.6.2 Zone Transmittal: Where required by the fire code official, fire alarm signals shall be transmitted by zone to the supervising station and retransmitted by zone to the public fire service communications center.

Section 907.7.2 is amended to read as follows:

907.7.2 Completion Documents: The following documentation shall be provided at the time of acceptance testing for all fire alarm system installations:

1. A record of completion in accordance with NFPA 72.
2. A contractor's statement verifying that the system has been installed in accordance with the approved plans and specifications, and has been 100% tested in accordance with NFPA 72.
3. A contractor's affidavit of personnel qualifications, indicating that all personnel involved with the installation of the fire alarm system meet the qualification requirements of the fire code official.

Section 5704.2.9.6.1 is added to read as follows:

Section 5704.2.9.6.1 Outdoor Storage of Containers and Portable Tanks. Storage of Class I and Class II liquids in aboveground tanks outside of buildings is prohibited within the limits established by law as the limits of districts in which such storage is prohibited except as permitted by the Zoning Ordinance.

Exceptions:

1. For marine fueling operations, a maximum of 2000 gallons of diesel fuel may be stored and dispensed from an above ground tank as approved by the Fire Chief.

2. Storage tanks of 500 gallon maximum capacity may be used only in conjunction with emergency generators as approved by the Fire Chief.

Section 4907.1.1 is added to read as follows:

4907.1.1 Standard Defensible Space Requirements: Remove combustible vegetation from within a minimum of 100 feet or to the property line from structures, whichever is closer. Vegetation shall be no taller than four inches (4") high. Limb trees 6 feet up from ground. Remove limbs within 10 feet of chimneys. Additional or alternate fire protection approved by the fire code official may be required to provide reasonable fire safety. Environmentally sensitive areas may require alternative fire protection, to be determined by the fire code official and other jurisdictional authorities.

18.32.040 Appeals.

This section shall be deleted.

18.32.060 Penalties.

This section shall be deleted

SECTION 3

This action is exempt from environmental review, per the provisions of Section 15061(b)(3) of the California Environmental Quality Act of 1970 ("CEQA"), as amended.

SECTION 4. This Ordinance shall take effect on January 1, 2023.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE
THIS ____ day of _____, 2022, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

BILL PEAKE , Mayor

ATTEST:

Sandra Kandell City Clerk

APPROVED AS TO FORM:

Brian Pierik, City Attorney

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CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Audrey Cray, Finance & Risk Manager
MEETING DATE: November 16, 2022
SUBJECT: Check register report - October 2022
CEQA: Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

Receive the report.

DISCUSSION

The check register is a detailed account of monthly expenditures. It provides budgetary insight and promotes transparency. It is an excellent counterpart to the City's monthly Core Revenue Report; and is a practice followed by many other local jurisdictions.

The check register is produced from the City's financial system. The report groups the checks by the respective city fund and vendor. The check register includes the check number, the check issue date, the name of the vendor, and a description of the purchase and the amount of the check.

Attached is the check register report for October 2022.

The monthly total is provided on the last page of the report.

OPTIONS

N/A - This is an informational report only.

FINANCIAL IMPACT:

There is no fiscal impact. This is informational only.

GOAL ALIGNMENT: Financial Stability: Develop a strategic plan to better address current and future City expenditure and revenue needs.

Attachments

October Check Register

SUPERION
DATE: 11/04/2022
TIME: 15:00:12

CITY OF PACIFIC GROVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 1
ACCTPA21

SELECTION CRITERIA: transact.ck_date between '20221001 00:00:00.000' and '20221031 00:00:00.000'
ACCOUNTING PERIOD: 5/23

FUND - 01 - GENERAL FUND

CASH	ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101		103986	10/03/22	2133	PERS	421	5145	SEP 2022 UAL	0.00	5,416.67
101		103986	10/03/22	2133	PERS	121	5145	SEP 2022 UAL	0.00	10,000.00
101		103986	10/03/22	2133	PERS	503	5145	SEP 2022 UAL	0.00	10,166.67
101		103986	10/03/22	2133	PERS	131	5145	SEP 2022 UAL	0.00	11,500.00
101		103986	10/03/22	2133	PERS	401	5145	SEP 2022 UAL	0.00	11,583.33
101		103986	10/03/22	2133	PERS	201	5145	SEP 2022 UAL	0.00	13,833.33
101		103986	10/03/22	2133	PERS	505	5145	SEP 2022 UAL	0.00	18,583.33
101		103986	10/03/22	2133	PERS	351	5145	SEP 2022 UAL	0.00	99,750.00
101		103986	10/03/22	2133	PERS	301	5145	SEP 2022 UAL	0.00	118,603.25
101		103986	10/03/22	2133	PERS	101	5145	SEP 2022 UAL	0.00	500.00
101		103986	10/03/22	2133	PERS	133	5145	SEP 2022 UAL	0.00	2,583.33
101		103986	10/03/22	2133	PERS	502	5145	SEP 2022 UAL	0.00	2,916.67
101		103986	10/03/22	2133	PERS	501	5145	SEP 2022 UAL	0.00	3,583.33
101		103986	10/03/22	2133	PERS	513	5145	SEP 2022 UAL	0.00	250.00
TOTAL CHECK									0.00	309,269.91
101		103987	10/07/22	2952	AFLAC	01	202	DED:5291 AFLAC P/T	0.00	69.24
101		103987	10/07/22	2952	AFLAC	01	202	DED:5200 AFLAC PREM	0.00	678.09
101		103987	10/07/22	2952	AFLAC	01	202	DED:5201 AFLAC P/T	0.00	1,709.54
TOTAL CHECK									0.00	2,456.87
101		103988	10/07/22	2935	CALIF LAW ENFORCMEN	01	202	DED:3200 LTD PD	0.00	567.00
101		104010	10/07/22	1	CALPERS HEALTH	01	202	DED:531 HEALTH	0.00	350.62
101		104010	10/07/22	1	CALPERS HEALTH	01	202	DED:109 HEALTH	0.00	507.91
101		104010	10/07/22	1	CALPERS HEALTH	01	202	DED:115 HEALTH	0.00	701.23
101		104010	10/07/22	1	CALPERS HEALTH	01	202	DED:2074 HEALTH	0.00	911.50
101		104010	10/07/22	1	CALPERS HEALTH	01	202	DED:118 HEALTH	0.00	911.60
101		104010	10/07/22	1	CALPERS HEALTH	01	202	DED:120 HEALTH	0.00	1,015.82
101		104010	10/07/22	1	CALPERS HEALTH	01	202	DED:1 HEALTH	0.00	1,057.01
101		104010	10/07/22	1	CALPERS HEALTH	01	202	DED:2225 HEALTH INS	0.00	1,057.01
101		104010	10/07/22	1	CALPERS HEALTH	01	202	DED:0563 HEALTH FAM	0.00	1,114.18
101		104010	10/07/22	1	CALPERS HEALTH	01	202	DED:2072 HEALTH	0.00	1,725.00
101		104010	10/07/22	1	CALPERS HEALTH	01	202	DED:110 HEALTH	0.00	2,031.62
101		104010	10/07/22	1	CALPERS HEALTH	01	202	DED:2071 HEALTH	0.00	2,397.00
101		104010	10/07/22	1	CALPERS HEALTH	01	202	DED:103 HEALTH	0.00	2,454.34
101		104010	10/07/22	1	CALPERS HEALTH	01	202	DED:105 HEALTH	0.00	2,734.80
101		104010	10/07/22	1	CALPERS HEALTH	01	202	DED:102 HEALTH	0.00	2,748.24
101		104010	10/07/22	1	CALPERS HEALTH	01	202	DED:533 HEALTH	0.00	3,646.40
101		104010	10/07/22	1	CALPERS HEALTH	01	202	DED:106 HEALTH	0.00	3,699.57
101		104010	10/07/22	1	CALPERS HEALTH	01	202	DED:2073 HEALTH FAM	0.00	4,438.00
101		104010	10/07/22	1	CALPERS HEALTH	01	202	DED:104 HEALTH	0.00	4,908.61
101		104010	10/07/22	1	CALPERS HEALTH	01	202	DED:100 HEALTH	0.00	6,342.12
TOTAL CHECK									0.00	44,752.58
101		104011	10/07/22	3134	CITY OF PACIFIC GRO	01	202	DED:3300 AFLAC DEP	0.00	348.00
101		104011	10/07/22	3134	CITY OF PACIFIC GRO	01	202	DED:3301 AFLAC MED	0.00	2,241.48
TOTAL CHECK									0.00	2,589.48
101		104012	10/07/22	3393	EFT	01	202	DED:*FM MEDICARE	0.00	10,241.24
101		104012	10/07/22	3393	EFT	01	202	DED:*SCA STATE TAX	0.00	15,315.92
101		104012	10/07/22	3393	EFT	01	202	DED:*FT FEDERAL TX	0.00	41,161.98

SUPERION
DATE: 11/04/2022
TIME: 15:00:12

CITY OF PACIFIC GROVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 2
ACCTPA21

SELECTION CRITERIA: transact.ck_date between '20221001 00:00:00.000' and '20221031 00:00:00.000'
ACCOUNTING PERIOD: 5/23

FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
TOTAL CHECK								0.00	66,719.14
101	104013	10/07/22	9589	FOREMAN FINANCIAL,	01	202	DED:7506 WAGE ORDER	0.00	555.29
101	104014	10/07/22	3404	FRANCHISE TAX BOARD	01	202	DED:7502 WAGE GARN	0.00	100.00
101	104015	10/07/22	2946	PACIFIC GROVE CITY	01	202	DED:7000 ASSOC DUES	0.00	712.50
101	104016	10/07/22	2938	MASS MUTUAL (457 PL	01	202	DED:3999 ROTH IRA	0.00	765.00
101	104016	10/07/22	2938	MASS MUTUAL (457 PL	01	202	DED:4000 DEF COMP	0.00	12,846.57
TOTAL CHECK								0.00	13,611.57
101	104017	10/07/22	2936	MTRY COUNTY DEPT OF	01	202	DED:0023 GARNISH	0.00	236.30
101	104018	10/07/22	2949	PACIFIC GROVE MANAG	01	202	DED:7203 ASSOC DUES	0.00	30.00
101	104019	10/07/22	2051	CITY OF PACIFIC GRO	01	202	DED:1006 WORK COMP	0.00	20.94
101	104019	10/07/22	2051	CITY OF PACIFIC GRO	01	202	DED:1009 WORK COMP	0.00	68.19
101	104019	10/07/22	2051	CITY OF PACIFIC GRO	01	202	DED:1005 WORK COMP	0.00	1,269.47
101	104019	10/07/22	2051	CITY OF PACIFIC GRO	01	202	DED:1010 WORK COMP	0.00	2,925.14
101	104019	10/07/22	2051	CITY OF PACIFIC GRO	01	202	DED:1003 WORK COMP	0.00	6,164.08
TOTAL CHECK								0.00	10,447.82
101	104020	10/07/22	2052	CITY OF PACIFIC GRO	01	202	DED:7510 PERS REIMB	0.00	44.13
101	104021	10/07/22	2053	CITY OF PACIFIC GRO	01	202	DED:2101 DENTAL	0.00	113.70
101	104021	10/07/22	2053	CITY OF PACIFIC GRO	01	202	DED:201 DENTAL	0.00	187.95
101	104021	10/07/22	2053	CITY OF PACIFIC GRO	01	202	DED:202 DENTAL	0.00	189.64
101	104021	10/07/22	2053	CITY OF PACIFIC GRO	01	202	DED:2102 DENTAL	0.00	338.31
101	104021	10/07/22	2053	CITY OF PACIFIC GRO	01	202	DED:200 DENTAL	0.00	568.50
101	104021	10/07/22	2053	CITY OF PACIFIC GRO	01	202	DED:2103 DENTAL FAM	0.00	616.33
TOTAL CHECK								0.00	2,014.43
101	104022	10/07/22	2054	CITY OF PACIFIC GRO	01	202	DED:0005 SUTA	0.00	127.75
101	104023	10/07/22	2133	PERS	01	202	DED:0019 PERS RT SF	0.00	-3.25
101	104023	10/07/22	2133	PERS	01	202	DED:0004 SURV BEN	0.00	85.56
101	104023	10/07/22	2133	PERS	01	202	DED:0022 PERS SP MS	0.00	98.12
101	104023	10/07/22	2133	PERS	01	202	DED:08 PERS OTHER	0.00	381.87
101	104023	10/07/22	2133	PERS	01	202	DED:0018 PERS SP SF	0.00	474.77
101	104023	10/07/22	2133	PERS	01	202	DED:0009 PERS OTHER	0.00	784.41
101	104023	10/07/22	2133	PERS	01	202	DED:2001 PERS	0.00	880.32
101	104023	10/07/22	2133	PERS	01	202	DED:2000 PERS EMPLY	0.00	1,179.00
101	104023	10/07/22	2133	PERS	01	202	DED:0002 PERS	0.00	5,505.81
101	104023	10/07/22	2133	PERS	01	202	DED:07 PERS CITY	0.00	5,677.23
101	104023	10/07/22	2133	PERS	01	202	DED:0017 PERS RG SF	0.00	6,807.42
101	104023	10/07/22	2133	PERS	01	202	DED:0011 PERS ER SF	0.00	7,155.72
101	104023	10/07/22	2133	PERS	01	202	DED:0021 PERS REG M	0.00	8,598.02
101	104023	10/07/22	2133	PERS	01	202	DED:0020 PERS ER M3	0.00	9,623.75
101	104023	10/07/22	2133	PERS	01	202	DED:0006 PERS CITY	0.00	10,876.82
101	104023	10/07/22	2133	PERS	01	202	DED:01 PERS	0.00	11,224.03
TOTAL CHECK								0.00	69,349.60

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FUND - 01 - GENERAL FUND

CASH	ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT	
101		104024	10/07/22	2943	POLICE OFFICERS ASS	01	202	DED:7204 ASSOC DUES	0.00	7.00	
101		104024	10/07/22	2943	POLICE OFFICERS ASS	01	202	DED:7205 ASSOC DUES	0.00	904.16	
TOTAL CHECK										0.00	911.16
101		104025	10/07/22	2940	LEGAL SHIELD	01	202	DED:6100 LEGAL SVC	0.00	14.95	
101		104026	10/07/22	7956	STATE DISABILITY TA	01	202	DED:0026 SDI	0.00	3,953.03	
101		104027	10/07/22	8211	STANDARD INSURANCE	01	202	DED:3500 LIFE INS	0.00	-15.75	
101		104027	10/07/22	8211	STANDARD INSURANCE	01	202	DED:3500 LIFE INS	0.00	-15.75	
101		104027	10/07/22	8211	STANDARD INSURANCE	01	202	DED:3500 LIFE INS	0.00	-15.75	
101		104027	10/07/22	8211	STANDARD INSURANCE	01	202	DED:3500 LIFE INS	0.00	-15.75	
101		104027	10/07/22	8211	STANDARD INSURANCE	01	202	DED:3500 LIFE INS	0.00	15.75	
101		104027	10/07/22	8211	STANDARD INSURANCE	01	202	DED:3500 LIFE INS	0.00	15.75	
101		104027	10/07/22	8211	STANDARD INSURANCE	01	202	DED:3500 LIFE INS	0.00	15.75	
101		104027	10/07/22	8211	STANDARD INSURANCE	01	202	DED:3500 LIFE INS	0.00	15.75	
101		104027	10/07/22	8211	STANDARD INSURANCE	01	202	DED:3500 LIFE INS	0.00	1,370.25	
TOTAL CHECK										0.00	1,370.25
101		104028	10/07/22	8352	TRANSAMERICA EMPLOY	01	202	DED:5202 TRANSAMERI	0.00	627.08	
101		104029	10/07/22	4177	UNION BANK OF CALIF	01	202	DED:4005 PARS-457	0.00	530.21	
101		104030	10/07/22	632	VISION SERVICE PLAN	01	202	DED:2502 VISION	0.00	41.88	
101		104030	10/07/22	632	VISION SERVICE PLAN	01	202	DED:302 VISION	0.00	60.00	
101		104030	10/07/22	632	VISION SERVICE PLAN	01	202	DED:301 VISION	0.00	105.00	
101		104030	10/07/22	632	VISION SERVICE PLAN	01	202	DED:300 VISION	0.00	209.40	
101		104030	10/07/22	632	VISION SERVICE PLAN	01	202	DED:2503 VISION FAM	0.00	285.01	
TOTAL CHECK										0.00	701.29
101		104032	10/10/22	9740	CITIES DIGITAL, INC	133	5201	LASERFICHE CLOUD -	0.00	39,000.00	
101		104036	10/12/22	4943	US BANK	301	5275	FRANCIS CC SEPT 22	0.00	-400.21	
101		104036	10/12/22	4943	US BANK	133	5229	KHASIMI CC SEPT 202	0.00	5.00	
101		104036	10/12/22	4943	US BANK	201	5211	WYATT CC SEPT 2022	0.00	8.95	
101		104036	10/12/22	4943	US BANK	121	5301	LINDSTROM CC SEPT 2	0.00	10.42	
101		104036	10/12/22	4943	US BANK	133	5306	KHASIMI CC SEPT 202	0.00	14.99	
101		104036	10/12/22	4943	US BANK	201	5221	WYATT CC SEPT 2022	0.00	38.50	
101		104036	10/12/22	4943	US BANK	301	5291	MADALONE CC SEPT 22	0.00	39.03	
101		104036	10/12/22	4943	US BANK	301	5311	PD TRAVEL CC SEPT 2	0.00	44.37	
101		104036	10/12/22	4943	US BANK	121	5216	KANDELL CC SEPT 202	0.00	48.93	
101		104036	10/12/22	4943	US BANK	301	5301	FRANCIS CC SEPT 22	0.00	51.44	
101		104036	10/12/22	4943	US BANK	501	5309	GHO CC SEPT 2022	0.00	58.86	
101		104036	10/12/22	4943	US BANK	121	5230	LIVIAN CC SEPT 2022	0.00	63.28	
101		104036	10/12/22	4943	US BANK	121	5215	HARVEY CC SEPT 2022	0.00	118.11	
101		104036	10/12/22	4943	US BANK	121	5261	HARVEY CC SEPT 2022	0.00	191.62	
101		104036	10/12/22	4943	US BANK	301	5261	FRANCIS CC SEPT 22	0.00	194.63	
101		104036	10/12/22	4943	US BANK	121	5230	LIVIAN CC SEPT 2022	0.00	196.84	
101		104036	10/12/22	4943	US BANK	421	5361	CLARK CC SEPT 2022	0.00	197.40	
101		104036	10/12/22	4943	US BANK	301	5291	PD TRAVEL CC SEPT 2	0.00	198.52	
101		104036	10/12/22	4943	US BANK	401	5291	GODWIN CC SEPT 2022	0.00	225.00	

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FUND - 01 - GENERAL FUND

CASH	ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101		104036	10/12/22	4943	US BANK	133	5224	KHASIMI CC SEPT 202	0.00	263.51
101		104036	10/12/22	4943	US BANK	301	5301	PD TRAVEL CC SEPT 2	0.00	287.34
101		104036	10/12/22	4943	US BANK	133	5301	KHASIMI CC SEPT 202	0.00	333.52
101		104036	10/12/22	4943	US BANK	133	5212	KHASIMI CC SEPT 202	0.00	387.17
101		104036	10/12/22	4943	US BANK	201	5301	WYATT CC SEPT 2022	0.00	400.76
101		104036	10/12/22	4943	US BANK	301	5291	FRANCIS CC SEPT 22	0.00	440.14
101		104036	10/12/22	4943	US BANK	121	5216	LIVIAN CC SEPT 2022	0.00	499.00
101		104036	10/12/22	4943	US BANK	301	5215	FRANCIS CC SEPT 22	0.00	612.06
101		104036	10/12/22	4943	US BANK	121	5261	KANDELL CC SEPT 202	0.00	621.49
101		104036	10/12/22	4943	US BANK	401	5301	GODWIN CC SEPT 2022	0.00	658.21
101		104036	10/12/22	4943	US BANK	501	5261	GHO CC SEPT 2022	0.00	775.85
101		104036	10/12/22	4943	US BANK	121	5215	HARVEY CC SEPT 2022	0.00	893.41
101		104036	10/12/22	4943	US BANK	301	5215	MADALONE CC SEPT 22	0.00	1,043.68
101		104036	10/12/22	4943	US BANK	201	5215	WYATT CC SEPT 2022	0.00	1,100.00
101		104036	10/12/22	4943	US BANK	133	5307	KHASIMI CC SEPT 202	0.00	1,199.98
101		104036	10/12/22	4943	US BANK	301	5275	SANTOS CC SEPT 2022	0.00	1,218.90
101		104036	10/12/22	4943	US BANK	301	5306	FRANCIS CC SEPT 22	0.00	1,507.24
101		104036	10/12/22	4943	US BANK	401	5303	WEIRICK CC SEPT 202	0.00	1,677.69
101		104036	10/12/22	4943	US BANK	301	5215	PD TRAVEL CC SEPT 2	0.00	2,253.07
TOTAL CHECK									0.00	17,478.70
101		104037	10/14/22	9759	ALLISON KITE	421	4469	BALLET & TAP REFUND	0.00	45.00
101		104038	10/14/22	4488	ALTERNATOR STARTER	503	5227	UNIT 58	0.00	244.70
101		104039	10/14/22	8330	AMAZON CAPITAL SERV	501	5275	CREDIT SAFETY EQUIP	0.00	-1.71
101		104039	10/14/22	8330	AMAZON CAPITAL SERV	501	5275	CREDIT SAFETY EQUIP	0.00	-1.70
101		104039	10/14/22	8330	AMAZON CAPITAL SERV	501	5275	CREDIT SAFETY EQUIP	0.00	-3.12
101		104039	10/14/22	8330	AMAZON CAPITAL SERV	501	5275	SAFETY EQUIPMENT	0.00	96.65
TOTAL CHECK									0.00	90.12
101		104040	10/14/22	3905	AMERICAN LOCK & KEY	201	5306	OFFICE EQUIPMENT	0.00	430.01
101		104041	10/14/22	9760	ANNA LEYVA	421	4469	REFUND BALLET & TAP	0.00	45.00
101		104042	10/14/22	9752	ANNA NILSON	421	4469	REFUND BALLET & TAP	0.00	45.00
101		104043	10/14/22	9430	ARAMARK UNIFORM & C	301	5201	DEPARTMENT LINEN AN	0.00	111.60
101		104043	10/14/22	9430	ARAMARK UNIFORM & C	301	5201	DEPARTMENT LINEN AN	0.00	111.60
TOTAL CHECK									0.00	223.20
101		104045	10/14/22	9761	BETH HUBBS	421	4469	REFUND BALLET & TAP	0.00	50.00
101		104046	10/14/22	9762	BREAKTHROUGH MEN'S	01	214	DAMAGE DEPOSIT REFU	0.00	531.00
101		104047	10/14/22	9716	WHITSON JANITORIAL	503	5201	FY22/23 JANITORIAL	0.00	2,100.00
101		104048	10/14/22	5303	VERIZON BUSINESS	301	5206	VERIZON PORT ACCESS	0.00	589.68
101		104049	10/14/22	4061	GREG PATTERSON	503	5223	YARD FENCE	0.00	315.46
101		104050	10/14/22	8400	CALEA	301	5201	ANNUAL FEE	0.00	4,595.00

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	104052	10/14/22	9763	CARLY ADAMS	421	4469	REFUND BALLET TAP	0.00	45.00
101	104053	10/14/22	9764	CEDAR AND STONE	01	214	DAMAGE DEPOSIT REFU	0.00	185.00
101	104054	10/14/22	1040	CENGAGE LEARNING/GA	401	5303	BOOKS & MATS	0.00	32.18
101	104054	10/14/22	1040	CENGAGE LEARNING/GA	401	5303	BOOKS & MATS	0.00	306.16
TOTAL CHECK								0.00	338.34
101	104056	10/14/22	575	CLEARIS INC.	301	5261	SHAYLA HOFFMAN	0.00	50.00
101	104057	10/14/22	5198	CODE PUBLISHING, IN	101	5201	CODE SUPPLEMENTS	0.00	360.00
101	104058	10/14/22	6309	COLANTUONO, HIGHSMI	111	5205	LEGAL ASSISTANCE -	0.00	251.50
101	104058	10/14/22	6309	COLANTUONO, HIGHSMI	111	5205	PENALTIES & INTERES	0.00	64.09
TOTAL CHECK								0.00	315.59
101	104059	10/14/22	5171	COMCAST	133	5206	INTERNET REC	0.00	93.65
101	104060	10/14/22	3451	DE LAY & LAREDO	121	5205	LEGAL SERVICES	0.00	1,115.40
101	104061	10/14/22	4666	DLB ASSOCIATES, INC	301	5306	IBM COMPUTER HARDWA	0.00	2,971.00
101	104062	10/14/22	9425	ERIN BOYDSTON	421	4469	REFUND BALLET & TAP	0.00	50.00
101	104064	10/14/22	592	FOREST HILL ACE HAR	503	5223	PERKINS PARK	0.00	30.58
101	104065	10/14/22	9588	GENUINE PARTS COMPA	502	5309	MECH STOCK	0.00	70.12
101	104065	10/14/22	9588	GENUINE PARTS COMPA	502	5223	MECH STOCK	0.00	79.96
TOTAL CHECK								0.00	150.08
101	104067	10/14/22	6743	HANA GARDENS SEASID	505	5309	GRASS	0.00	316.88
101	104067	10/14/22	6743	HANA GARDENS SEASID	503	5223	PLANTS	0.00	92.33
101	104067	10/14/22	6743	HANA GARDENS SEASID	503	5223	COMPOST	0.00	267.77
TOTAL CHECK								0.00	676.98
101	104068	10/14/22	1199	HAYWARD LUMBER COMP	503	5223	B&G SUPPLIES	0.00	35.69
101	104068	10/14/22	1199	HAYWARD LUMBER COMP	503	5223	B&G SUPPLIES	0.00	830.08
101	104068	10/14/22	1199	HAYWARD LUMBER COMP	505	5309	STREETS SUPPLIES	0.00	120.58
101	104068	10/14/22	1199	HAYWARD LUMBER COMP	503	5223	B&G SUPPLIES	0.00	172.71
101	104068	10/14/22	1199	HAYWARD LUMBER COMP	503	5223	B&G SUPPLIES	0.00	414.53
TOTAL CHECK								0.00	1,573.59
101	104069	10/14/22	8975	HEIHACHIRO TAKARABE	421	5208	TAI CHI CLASSES	0.00	112.00
101	104070	10/14/22	9765	HELENE LUBBEN	01	214	DAMAGE DEPOSIT REFU	0.00	189.00
101	104071	10/14/22	7433	IPS GROUP, INC	301	5213	IPS PARKING METER B	0.00	1,485.47
101	104072	10/14/22	9776	JACK PAQUIN	01	4503	ADMIN HEARING	0.00	750.00
101	104073	10/14/22	9755	JACKIE SEITZ	421	4469	REFUND BALLET & TAP	0.00	45.00

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101	104074	10/14/22	9766	JANELLE LEMONS	01	214	DAMAGE DEPOSIT REFU	0.00	189.00
101	104075	10/14/22	9666	JEANNE KERR	421	4469	REFUND BALLET & TAP	0.00	45.00
101	104076	10/14/22	9767	JUJU KIM	421	4469	REFUND BALLET & TAP	0.00	45.00
101	104077	10/14/22	9768	JULIE MORALES	421	4469	REFUND BALLET & TAP	0.00	50.00
101	104078	10/14/22	9102	KATTIE STONG	421	4469	REFUND BALLET & TAP	0.00	45.00
101	104079	10/14/22	3521	KIMBALL MIDWEST	503	5223	MEMORIAL BENCH PROG	0.00	146.82
101	104079	10/14/22	3521	KIMBALL MIDWEST	502	6001	MECH STOCK	0.00	196.84
101	104079	10/14/22	3521	KIMBALL MIDWEST	503	5223	MEMORIAL BENCH PROG	0.00	369.75
TOTAL CHECK								0.00	713.41
101	104080	10/14/22	9769	LINDA CONWAY	421	4469	REFUND BALLET & TAP	0.00	50.00
101	104081	10/14/22	4534	HOMETEK	503	5223	MEMORIAL BENCH PROG	0.00	165.00
101	104081	10/14/22	4534	HOMETEK	503	5223	MEMORIAL BENCH PROG	0.00	165.00
TOTAL CHECK								0.00	330.00
101	104082	10/14/22	9770	LYNN DRENNAN	01	214	DAMAGE DEPOSIT REFU	0.00	189.00
101	104085	10/14/22	9771	MELISSA FERNANDEZ	421	4469	REFUND BALLET & TAP	0.00	45.00
101	104085	10/14/22	9771	MELISSA FERNANDEZ	421	4469	REFUND BALLET & TAP	0.00	45.00
TOTAL CHECK								0.00	90.00
101	104086	10/14/22	9772	MICHELLE ERICKSEN	421	4469	REFUND BALLET & TAP	0.00	45.00
101	104087	10/14/22	3304	MIDWEST TAPE	401	5303	BOOKS & MATS	0.00	43.49
101	104087	10/14/22	3304	MIDWEST TAPE	401	5303	BOOKS & MATS	0.00	83.70
101	104087	10/14/22	3304	MIDWEST TAPE	401	5303	BOOKS & MATS	0.00	100.02
101	104087	10/14/22	3304	MIDWEST TAPE	401	5303	BOOKS & MATS	0.00	166.33
TOTAL CHECK								0.00	393.54
101	104088	10/14/22	3807	MONTEREY COUNTY WEE	121	5221	ADOPTION ORD RE COI	0.00	108.81
101	104088	10/14/22	3807	MONTEREY COUNTY WEE	501	5221	2ND READ BUDGET AMD	0.00	108.81
101	104088	10/14/22	3807	MONTEREY COUNTY WEE	121	5221	2ND READ POA COLA	0.00	108.81
TOTAL CHECK								0.00	326.43
101	104089	10/14/22	1801	MONTEREY TIRE SERVI	505	5227	UNIT 16	0.00	599.13
101	104090	10/14/22	1851	NAPIER OVERHEAD DOO	351	5223	FIRE DEPT GARAGE DO	0.00	55.00
101	104090	10/14/22	1851	NAPIER OVERHEAD DOO	503	5223	CEMETARY GARAGE DOO	0.00	135.00
TOTAL CHECK								0.00	190.00
101	104091	10/14/22	1958	ODP BUSINESS SOLUTI	201	5301	OFFICE SUPPLIES	0.00	64.61
101	104091	10/14/22	1958	ODP BUSINESS SOLUTI	401	5301	LIB SUPPLIES CREDIT	0.00	-10.23
101	104091	10/14/22	1958	ODP BUSINESS SOLUTI	401	5301	LIB SUPPLIES	0.00	84.00
101	104091	10/14/22	1958	ODP BUSINESS SOLUTI	201	5301	OFFICE SUPPLIES	0.00	163.29
TOTAL CHECK								0.00	301.67

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101		104092		10/14/22	9576		O'REILLY AUTO ENTER	502	5309	MECH STOCK	0.00	62.20
101		104092		10/14/22	9576		O'REILLY AUTO ENTER	505	5227	UNIT 12	0.00	75.24
101		104092		10/14/22	9576		O'REILLY AUTO ENTER	301	5227	PD STOCK	0.00	88.02
TOTAL CHECK											0.00	225.46
101		104093		10/14/22	5567		OVERDRIVE, INC.	401	5303	BOOKS & MATS	0.00	20.93
101		104094		10/14/22	2024		PACIFIC GAS & ELECT	505	5222	GOLF STREETS	0.00	27.97
101		104094		10/14/22	2024		PACIFIC GAS & ELECT	501	5222	PW	0.00	529.05
101		104094		10/14/22	2024		PACIFIC GAS & ELECT	505	5222	GOLF STREETS	0.00	57.58
101		104094		10/14/22	2024		PACIFIC GAS & ELECT	421	5222	REC	0.00	350.82
TOTAL CHECK											0.00	965.42
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	201	5291	CDD SUPPLIES	0.00	29.63
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	1.08
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	1.08
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	401	5223	LIBRARY SUPPLIES	0.00	1.51
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	2.60
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	505	5309	STREETS SUPPLIES	0.00	2.82
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	3.03
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	3.81
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	4.34
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	505	5309	STREETS SUPPLIES	0.00	4.34
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	421	5361	REC SUPPLIES	0.00	4.34
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	421	5361	REC SUPPLIES	0.00	4.89
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	5.19
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	505	5309	STREETS SUPPLIES	0.00	6.51
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	6.51
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	505	5309	STREETS SUPPLIES	0.00	7.17
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	421	5361	REC SUPPLIES	0.00	7.18
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	7.56
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	8.15
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	8.65
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	8.90
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	9.34
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	9.34
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	421	5361	REC SUPPLIES	0.00	9.45
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	10.17
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	10.24
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	10.42
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	10.86
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	505	5309	STREETS SUPPLIES	0.00	10.86
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	11.27
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	12.04
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	12.54
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	411	5223	MUSEUM SUPPLIES	0.00	13.03
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	14.50
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5227	B&G VEHICLE TRUCK 5	0.00	15.21
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	411	5223	MUSEUM SUPPLIES	0.00	16.30
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	16.51
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	18.68

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CASH	ACCT	CHECK	NO	ISSUE	DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	411	5223	MUSEUM SUPPLIES	0.00	18.79
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	301	5223	POLICE SUPPLIES	0.00	19.54
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	19.73
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	20.65
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5227	B&G VEHICLE TRUCK 5	0.00	20.86
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	411	5223	MUSEUM SUPPLIES	0.00	21.73
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	25.10
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	25.35
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	28.62
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	505	5309	STREETS SUPPLIES	0.00	28.66
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	29.35
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	501	5309	ADMIN SUPPLIES	0.00	29.35
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	505	5309	STREETS SUPPLIES	0.00	32.61
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	33.43
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	33.89
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	505	5309	STREETS SUPPLIES	0.00	34.79
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	35.87
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	411	5223	MUSEUM SUPPLIES	0.00	36.51
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	43.48
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	46.29
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	411	5223	MUSEUM SUPPLIES	0.00	56.05
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	57.08
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	61.97
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	70.48
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5227	B&G VEHICLE TRUCK 5	0.00	70.68
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	17.38
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	37.79
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	301	5223	POLICE SUPPLIES	0.00	38.76
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	81.08
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	411	5223	MUSEUM SUPPLIES	0.00	81.53
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	115.35
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	123.04
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	505	5309	STREETS SUPPLIES	0.00	321.90
101		104098		10/14/22	2034		PACIFIC GROVE HARDW	503	5223	B&G SUPPLIES	0.00	165.89
TOTAL CHECK											0.00	2,223.63
101		104099		10/14/22	2118		PENINSULA WELDING &	421	5361	PROGRAM SUPPLIES	0.00	25.80
101		104100		10/14/22	2219		PURE WATER	501	5309	DRINKING WATER	0.00	20.45
101		104100		10/14/22	2219		PURE WATER	502	5309	DRINKING WATER	0.00	20.45
101		104100		10/14/22	2219		PURE WATER	503	5309	DRINKING WATER	0.00	20.45
101		104100		10/14/22	2219		PURE WATER	505	5309	DRINKING WATER	0.00	20.45
TOTAL CHECK											0.00	81.80
101		104101		10/14/22	7621		READY REFRESH	301	5291	WATER SERVICE	0.00	232.08
101		104102		10/14/22	2276		BECKS SHOES AND REP	501	5275	MARTIN GONZALEZ SHO	0.00	195.01
101		104102		10/14/22	2276		BECKS SHOES AND REP	501	5275	MICHAEL CONDON SHOE	0.00	246.09
101		104102		10/14/22	2276		BECKS SHOES AND REP	501	5275	VINCE GENTRY SHOES	0.00	250.00
TOTAL CHECK											0.00	691.10
101		104103		10/14/22	6552		REGAN BIOLOGICAL	501	5275	MONARCH SANTUARY CO	0.00	1,000.00

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FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	104104	10/14/22	9702	RENNE PUBLIC LAW GR	111	5205	CITY ATTORNEY SERVI	0.00	1,329.50
101	104104	10/14/22	9702	RENNE PUBLIC LAW GR	111	5205	CITY ATTORNEY SERVI	0.00	3,844.00
TOTAL CHECK									5,173.50
101	104105	10/14/22	4468	RENTAL DEPOT MONTER	503	5223	LOVERS POINT VOLLEY	0.00	540.50
101	104106	10/14/22	6520	RINCON CONSULTANTS,	225	5209	ENVIRONMENTAL IMPAC	0.00	6,572.75
101	104106	10/14/22	6520	RINCON CONSULTANTS,	225	5209	ENVIRONMENTAL IMPAC	0.00	24,416.65
TOTAL CHECK									30,989.40
101	104107	10/14/22	9775	ROBERT KERCHNER	01	4201	PERMIT PAID TWICE	0.00	271.44
101	104108	10/14/22	2506	ANN SMALLWOOD	421	4469	REFUND BALLET & TAP	0.00	50.00
101	104109	10/14/22	6038	SPEAK WRITE BILLING	301	5201	TRANSCRIPTION SERVI	0.00	265.12
101	104110	10/14/22	9336	STAPHANY ARRIOLA	421	5361	REIM PROGRAM SUPPLI	0.00	24.68
101	104111	10/14/22	2567	STAPLES CREDIT PLAN	301	5301	OFFICE SUPPLIES	0.00	14.13
101	104111	10/14/22	2567	STAPLES CREDIT PLAN	301	5301	OFFICE SUPPLIES	0.00	24.06
101	104111	10/14/22	2567	STAPLES CREDIT PLAN	301	5301	OFFICE SUPPLIES	0.00	79.78
101	104111	10/14/22	2567	STAPLES CREDIT PLAN	301	5301	OFFICE SUPPLIES	0.00	135.29
101	104111	10/14/22	2567	STAPLES CREDIT PLAN	301	5301	OFFICE SUPPLIES	0.00	171.80
101	104111	10/14/22	2567	STAPLES CREDIT PLAN	301	5301	OFFICE SUPPLIES	0.00	347.99
101	104111	10/14/22	2567	STAPLES CREDIT PLAN	301	5301	OFFICE SUPPLIES	0.00	1,032.65
TOTAL CHECK									1,805.70
101	104112	10/14/22	2606	SUMMIT UNIFORMS	301	5275	BALLISTIC PANEL	0.00	873.91
101	104112	10/14/22	2606	SUMMIT UNIFORMS	301	5275	BALLISTIC PANEL	0.00	873.91
TOTAL CHECK									1,747.82
101	104113	10/14/22	9773	SUSAN CORPUS	421	4469	REFUND BALLET & TAP	0.00	40.00
101	104114	10/14/22	9737	TAMMY K. CREES	121	5236	EE HEALTH & WELLNES	0.00	300.00
101	104115	10/14/22	2680	TOPE'S TREE SERVICE	513	5201	FY22/23 TREE MAINT	0.00	20,120.00
101	104116	10/14/22	8379	TRANSUNION RISK AND	301	5201	4170441/TLO	0.00	75.00
101	104118	10/14/22	7867	UPS	301	5211	UPS PICK UP	0.00	7.00
101	104118	10/14/22	7867	UPS	301	5211	UPS SHIPPING	0.00	46.15
TOTAL CHECK									53.15
101	104119	10/14/22	2768	V & V MANUFACTURING	301	5291	BADGE/GRIFFIN	0.00	105.19
101	104119	10/14/22	2768	V & V MANUFACTURING	301	5291	BADGE GORDANO	0.00	106.52
101	104119	10/14/22	2768	V & V MANUFACTURING	301	5291	BADGE HILL & MINE	0.00	201.38
TOTAL CHECK									413.09
101	104120	10/14/22	2786	VERIZON WIRELESS	301	5206	WIRELESS MOBILE CON	0.00	518.42
101	104121	10/14/22	9305	WATSONVILLE FORD	351	5227	UNIT 6494	0.00	22.81

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101	104121	10/14/22	9305	WATSONVILLE FORD	503	5223	UNIT 58	0.00	123.69
101	104121	10/14/22	9305	WATSONVILLE FORD	505	5227	UNIT 12	0.00	247.85
TOTAL CHECK									394.35
101	104122	10/14/22	8136	WELLS FARGO VENDOR	501	5225	FY 22/23 KONIKA LEA	0.00	147.67
101	104122	10/14/22	8136	WELLS FARGO VENDOR	401	5225	FY 22/23 KONIKA LEA	0.00	165.14
101	104122	10/14/22	8136	WELLS FARGO VENDOR	301	5225	FY 22/23 KONIKA LEA	0.00	174.07
101	104122	10/14/22	8136	WELLS FARGO VENDOR	131	5225	FY 22/23 KONIKA LEA	0.00	174.07
101	104122	10/14/22	8136	WELLS FARGO VENDOR	121	5225	FY 22/23 KONIKA LEA	0.00	175.12
101	104122	10/14/22	8136	WELLS FARGO VENDOR	201	5225	FY 22/23 KONIKA LEA	0.00	203.51
TOTAL CHECK									1,039.58
101	104123	10/20/22	213	BAKER & TAYLOR COMP	401	5301	BOOKS & MATERIALS	0.00	7.28
101	104123	10/20/22	213	BAKER & TAYLOR COMP	401	5301	BOOKS & MATERIALS	0.00	27.77
101	104123	10/20/22	213	BAKER & TAYLOR COMP	401	5301	BOOKS & MATERIALS	0.00	35.15
101	104123	10/20/22	213	BAKER & TAYLOR COMP	401	5301	BOOKS & MATERIALS	0.00	67.86
101	104123	10/20/22	213	BAKER & TAYLOR COMP	401	5303	BOOKS & MATERIALS	0.00	101.77
101	104123	10/20/22	213	BAKER & TAYLOR COMP	401	5301	BOOKS & MATERIALS	0.00	135.43
101	104123	10/20/22	213	BAKER & TAYLOR COMP	401	5303	BOOKS & MATERIALS	0.00	408.98
101	104123	10/20/22	213	BAKER & TAYLOR COMP	401	5303	BOOKS & MATERIALS	0.00	435.32
101	104123	10/20/22	213	BAKER & TAYLOR COMP	401	5303	BOOKS & MATERIALS	0.00	822.41
101	104123	10/20/22	213	BAKER & TAYLOR COMP	401	5303	BOOKS & MATERIALS	0.00	1,605.78
TOTAL CHECK									3,647.75
101	104124	10/20/22	5378	CA BUILDING STANDAR	01	231	JULY-SEPT 2022	0.00	343.80
101	104125	10/20/22	395	CA DEPT OF CONSERVA	01	219	SMIP JUL-SEPT 2022	0.00	871.30
101	104126	10/20/22	5171	COMCAST	133	5206	INTERNET PW	0.00	228.64
101	104127	10/20/22	7884	GARDAWORLD	131	5202	OCTOBER 2022	0.00	85.66
101	104128	10/20/22	3304	MIDWEST TAPE	401	5303	BOOKS & MATS	0.00	38.05
101	104128	10/20/22	3304	MIDWEST TAPE	401	5303	BOOKS & MATS	0.00	41.30
TOTAL CHECK									79.35
101	104129	10/20/22	1798	MONTEREY ONE WATER	421	5222	09/01/2022-10/31/20	0.00	98.96
101	104129	10/20/22	1798	MONTEREY ONE WATER	421	5222	09/01/2022-10/31/20	0.00	98.96
101	104129	10/20/22	1798	MONTEREY ONE WATER	401	5222	09/01/2022-10/31/20	0.00	98.96
101	104129	10/20/22	1798	MONTEREY ONE WATER	421	5222	09/01/2022-10/31/20	0.00	98.96
101	104129	10/20/22	1798	MONTEREY ONE WATER	421	5222	09/01/2022-10/31/20	0.00	98.96
101	104129	10/20/22	1798	MONTEREY ONE WATER	421	5222	09/01/2022-10/31/20	0.00	98.96
101	104129	10/20/22	1798	MONTEREY ONE WATER	421	5222	09/01/2022-10/31/20	0.00	98.96
101	104129	10/20/22	1798	MONTEREY ONE WATER	503	5222	09/01/2022-10/31/20	0.00	98.96
101	104129	10/20/22	1798	MONTEREY ONE WATER	421	5222	09/01/2022-10/31/20	0.00	98.96
101	104129	10/20/22	1798	MONTEREY ONE WATER	501	5222	09/30/2022-10/31/20	0.00	98.96
101	104129	10/20/22	1798	MONTEREY ONE WATER	131	5222	09/01/2022-10/31/20	0.00	692.72
101	104129	10/20/22	1798	MONTEREY ONE WATER	503	5222	09/01/2022-10/31/20	0.00	3,296.56
101	104129	10/20/22	1798	MONTEREY ONE WATER	505	5222	09/01/2022-10/31/20	0.00	21,901.55
TOTAL CHECK									26,781.47
101	104130	10/20/22	1958	ODP BUSINESS SOLUTI	131	5301	OFFICE SUPPLIES	0.00	131.19

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	104131	10/20/22	5567	OVERDRIVE, INC.	401	5303	BOOKS & MATS	0.00	11.96
101	104133	10/20/22	6411	QUADIEN	LEASING US 101	5225	JUL-OCT LEASE	0.00	14.87
101	104133	10/20/22	6411	QUADIEN	LEASING US 421	5225	JUL-OCT LEASE	0.00	14.97
101	104133	10/20/22	6411	QUADIEN	LEASING US 401	5225	JUL-OCT LEASE	0.00	24.93
101	104133	10/20/22	6411	QUADIEN	LEASING US 131	5225	JUL-OCT LEASE	0.00	29.92
101	104133	10/20/22	6411	QUADIEN	LEASING US 201	5225	JUL-OCT LEASE	0.00	44.84
101	104133	10/20/22	6411	QUADIEN	LEASING US 121	5225	JUL-OCT LEASE	0.00	44.84
101	104133	10/20/22	6411	QUADIEN	LEASING US 501	5225	JUL-OCT LEASE	0.00	114.58
101	104133	10/20/22	6411	QUADIEN	LEASING US 301	5225	JUL-OCT LEASE	0.00	199.25
TOTAL CHECK								0.00	488.20
101	104134	10/20/22	2786	VERIZON	WIRELESS 121	5212	CM	0.00	19.41
101	104134	10/20/22	2786	VERIZON	WIRELESS 351	5212	FIRE	0.00	38.55
101	104134	10/20/22	2786	VERIZON	WIRELESS 301	5212	PD	0.00	40.78
101	104134	10/20/22	2786	VERIZON	WIRELESS 133	5212	ADMIN	0.00	51.34
101	104134	10/20/22	2786	VERIZON	WIRELESS 501	5212	PW	0.00	625.60
101	104134	10/20/22	2786	VERIZON	WIRELESS 201	5212	CDD	0.00	974.14
TOTAL CHECK								0.00	1,749.82
101	104135	10/20/22	2024	PACIFIC	GAS & ELECT 501	5222	1307 FORST PINE SIG	0.00	21.83
101	104135	10/20/22	2024	PACIFIC	GAS & ELECT 501	5222	1307 FORST PINE SIG	0.00	47.92
101	104135	10/20/22	2024	PACIFIC	GAS & ELECT 501	5222	1307 FORST SINEX SI	0.00	49.33
101	104135	10/20/22	2024	PACIFIC	GAS & ELECT 421	5222	17TH ST & LAUREL	0.00	66.25
101	104135	10/20/22	2024	PACIFIC	GAS & ELECT 101	5222	CITY COUNCIL - 3%	0.00	67.18
101	104135	10/20/22	2024	PACIFIC	GAS & ELECT 421	5222	RECREATION - 3%	0.00	67.18
101	104135	10/20/22	2024	PACIFIC	GAS & ELECT 421	5222	CHAUTAUQUA HALL	0.00	70.58
101	104135	10/20/22	2024	PACIFIC	GAS & ELECT 421	5222	162 16TH STREET	0.00	73.34
101	104135	10/20/22	2024	PACIFIC	GAS & ELECT 421	5222	117 COMMUNITY CTR	0.00	89.62
101	104135	10/20/22	2024	PACIFIC	GAS & ELECT 421	5222	17 MI DR BALLPARK	0.00	104.91
101	104135	10/20/22	2024	PACIFIC	GAS & ELECT 131	5222	300 FOREST AVE	0.00	115.20
101	104135	10/20/22	2024	PACIFIC	GAS & ELECT 421	5222	17 MILE DRIVE	0.00	50.16
101	104135	10/20/22	2024	PACIFIC	GAS & ELECT 421	5222	CONCESSION STAND	0.00	58.45
101	104135	10/20/22	2024	PACIFIC	GAS & ELECT 421	5222	CALEDONIA ST	0.00	0.01
101	104135	10/20/22	2024	PACIFIC	GAS & ELECT 421	5222	FOREST CENTRL SPR	0.00	0.11
101	104135	10/20/22	2024	PACIFIC	GAS & ELECT 131	5222	101 CITY HALL/FIN -	0.00	4.33
101	104135	10/20/22	2024	PACIFIC	GAS & ELECT 201	5222	101 CITY HALL/CEDD	0.00	4.33
101	104135	10/20/22	2024	PACIFIC	GAS & ELECT 503	5222	LOVERS POINT	0.00	4.36
101	104135	10/20/22	2024	PACIFIC	GAS & ELECT 503	5222	PLATT PK SPRNKL	0.00	4.99
101	104135	10/20/22	2024	PACIFIC	GAS & ELECT 421	5222	168 16TH ST	0.00	1.74
101	104135	10/20/22	2024	PACIFIC	GAS & ELECT 421	5222	117 RECREATION ROOM	0.00	2.23
101	104135	10/20/22	2024	PACIFIC	GAS & ELECT 421	5222	17 MI DR BALLPARK	0.00	8.11
101	104135	10/20/22	2024	PACIFIC	GAS & ELECT 421	5222	CALEDONIA PK LIGHTS	0.00	9.88
101	104135	10/20/22	2024	PACIFIC	GAS & ELECT 421	5222	FOREST CENTRL SPR	0.00	10.02
101	104135	10/20/22	2024	PACIFIC	GAS & ELECT 421	5222	OCEANVIEW & 17TH	0.00	10.49
101	104135	10/20/22	2024	PACIFIC	GAS & ELECT 503	5222	BERWICK PARK AT	0.00	12.90
101	104135	10/20/22	2024	PACIFIC	GAS & ELECT 421	5222	CHAUTAUQUA HALL	0.00	151.52
101	104135	10/20/22	2024	PACIFIC	GAS & ELECT 351	5222	FIRE DEPT	0.00	155.74
101	104135	10/20/22	2024	PACIFIC	GAS & ELECT 131	5222	FINANCE - 7%	0.00	156.76
101	104135	10/20/22	2024	PACIFIC	GAS & ELECT 501	5222	FOREST 40 FT E/O LH	0.00	159.56
101	104135	10/20/22	2024	PACIFIC	GAS & ELECT 301	5222	POLICE DEPT	0.00	191.99
101	104135	10/20/22	2024	PACIFIC	GAS & ELECT 421	5222	117 COMMUNITY CTR	0.00	194.45

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CASH	ACCT	CHECK	NO	ISSUE	DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101		104135		10/20/22	2024		PACIFIC GAS & ELECT	411	5222	FOREST & CENTRAL DR	0.00	202.23
101		104135		10/20/22	2024		PACIFIC GAS & ELECT	201	5222	CEDD - 9.5%	0.00	212.75
101		104135		10/20/22	2024		PACIFIC GAS & ELECT	121	5222	CITY MANAGER - 9.5%	0.00	212.75
101		104135		10/20/22	2024		PACIFIC GAS & ELECT	421	5802	14TH&JUNIPERO-LOAN	0.00	294.94
101		104135		10/20/22	2024		PACIFIC GAS & ELECT	421	5222	620 OCEAN VIEW POOL	0.00	295.34
101		104135		10/20/22	2024		PACIFIC GAS & ELECT	421	5222	17TH ST & LAUREL	0.00	310.27
101		104135		10/20/22	2024		PACIFIC GAS & ELECT	503	5802	SUNSET SR. - LOAN	0.00	338.81
101		104135		10/20/22	2024		PACIFIC GAS & ELECT	501	5222	FOREST 40 FT E/O LH	0.00	342.94
101		104135		10/20/22	2024		PACIFIC GAS & ELECT	421	5222	117 COMMUNITY CTR	0.00	373.05
101		104135		10/20/22	2024		PACIFIC GAS & ELECT	351	5222	FIRE DEPARTMENT - 2	0.00	537.47
101		104135		10/20/22	2024		PACIFIC GAS & ELECT	401	5222	550 CENTRAL AVE	0.00	594.48
101		104135		10/20/22	2024		PACIFIC GAS & ELECT	301	5222	POLICE DEPARTMENT -	0.00	962.97
101		104135		10/20/22	2024		PACIFIC GAS & ELECT	301	5802	580 PINE AVE - LOAN	0.00	1,046.81
101		104135		10/20/22	2024		PACIFIC GAS & ELECT	401	5222	PUBLIC LIBRARY	0.00	1,111.33
101		104135		10/20/22	2024		PACIFIC GAS & ELECT	301	5222	580 PINE AVE	0.00	1,432.37
101		104135		10/20/22	2024		PACIFIC GAS & ELECT	421	5222	168 16TH ST	0.00	13.92
101		104135		10/20/22	2024		PACIFIC GAS & ELECT	421	5222	117 RECREATION ROOM	0.00	14.11
101		104135		10/20/22	2024		PACIFIC GAS & ELECT	421	5222	300 16TH ST.	0.00	15.80
101		104135		10/20/22	2024		PACIFIC GAS & ELECT	501	5222	CORP YARD SUNSET DR	0.00	16.15
101		104135		10/20/22	2024		PACIFIC GAS & ELECT	501	5222	CORP YARD DM & 5TH	0.00	14.51
101		104135		10/20/22	2024		PACIFIC GAS & ELECT	503	5222	PARKING LOT LIGHT	0.00	14.78
101		104135		10/20/22	2024		PACIFIC GAS & ELECT	401	5222	PUBLIC LIBRARY	0.00	18.82
101		104135		10/20/22	2024		PACIFIC GAS & ELECT	503	5222	LOVERS POINT	0.00	19.49
101		104135		10/20/22	2024		PACIFIC GAS & ELECT	421	5222	GRAND AV & PK PL	0.00	20.28
101		104135		10/20/22	2024		PACIFIC GAS & ELECT	503	5222	PLATT PK SPRNKL	0.00	20.53
101		104135		10/20/22	2024		PACIFIC GAS & ELECT	501	5222	1307 FORST SINEX SI	0.00	22.78
101		104135		10/20/22	2024		PACIFIC GAS & ELECT	421	5222	PIEDMONT & MORELAND	0.00	24.82
101		104135		10/20/22	2024		PACIFIC GAS & ELECT	421	5222	BEACH BOAT STORAGE	0.00	29.70
101		104135		10/20/22	2024		PACIFIC GAS & ELECT	411	5222	165 FOREST AVE	0.00	34.88
101		104135		10/20/22	2024		PACIFIC GAS & ELECT	503	5222	PHONE BOOTH-BERWICK	0.00	37.08
						TOTAL CHECK					0.00	10,551.63
101		104136		10/21/22	2952		AFLAC	01	202	DED:5291 AFLAC P/T	0.00	69.24
101		104136		10/21/22	2952		AFLAC	01	202	DED:5200 AFLAC PREM	0.00	678.09
101		104136		10/21/22	2952		AFLAC	01	202	DED:5201 AFLAC P/T	0.00	1,709.54
						TOTAL CHECK					0.00	2,456.87
101		104137		10/21/22	1		CALPERS HEALTH	01	202	DED:531 HEALTH	0.00	350.62
101		104137		10/21/22	1		CALPERS HEALTH	01	202	DED:115 HEALTH	0.00	701.23
101		104137		10/21/22	1		CALPERS HEALTH	01	202	DED:2074 HEALTH	0.00	911.50
101		104137		10/21/22	1		CALPERS HEALTH	01	202	DED:118 HEALTH	0.00	911.60
101		104137		10/21/22	1		CALPERS HEALTH	01	202	DED:109 HEALTH	0.00	1,015.82
101		104137		10/21/22	1		CALPERS HEALTH	01	202	DED:120 HEALTH	0.00	1,015.82
101		104137		10/21/22	1		CALPERS HEALTH	01	202	DED:1 HEALTH	0.00	1,057.01
101		104137		10/21/22	1		CALPERS HEALTH	01	202	DED:2225 HEALTH INS	0.00	1,057.01
101		104137		10/21/22	1		CALPERS HEALTH	01	202	DED:0563 HEALTH FAM	0.00	1,114.18
101		104137		10/21/22	1		CALPERS HEALTH	01	202	DED:2072 HEALTH	0.00	1,725.00
101		104137		10/21/22	1		CALPERS HEALTH	01	202	DED:110 HEALTH	0.00	2,031.62
101		104137		10/21/22	1		CALPERS HEALTH	01	202	DED:2071 HEALTH	0.00	2,397.00
101		104137		10/21/22	1		CALPERS HEALTH	01	202	DED:103 HEALTH	0.00	2,454.34
101		104137		10/21/22	1		CALPERS HEALTH	01	202	DED:105 HEALTH	0.00	2,734.80
101		104137		10/21/22	1		CALPERS HEALTH	01	202	DED:102 HEALTH	0.00	2,748.24

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101	104137	10/21/22	1	CALPERS HEALTH	01	202	DED:533 HEALTH	0.00	3,646.40
101	104137	10/21/22	1	CALPERS HEALTH	01	202	DED:106 HEALTH	0.00	3,699.57
101	104137	10/21/22	1	CALPERS HEALTH	01	202	DED:2073 HEALTH FAM	0.00	4,438.00
101	104137	10/21/22	1	CALPERS HEALTH	01	202	DED:104 HEALTH	0.00	4,908.61
101	104137	10/21/22	1	CALPERS HEALTH	01	202	DED:100 HEALTH	0.00	6,342.12
TOTAL CHECK								0.00	45,260.49
101	104138	10/21/22	3134	CITY OF PACIFIC GRO	01	202	DED:3300 AFLAC DEP	0.00	348.00
101	104138	10/21/22	3134	CITY OF PACIFIC GRO	01	202	DED:3301 AFLAC MED	0.00	2,241.48
TOTAL CHECK								0.00	2,589.48
101	104139	10/21/22	3393	EFT	01	202	DED:*FM MEDICARE	0.00	10,779.08
101	104139	10/21/22	3393	EFT	01	202	DED:*SCA STATE TAX	0.00	16,838.39
101	104139	10/21/22	3393	EFT	01	202	DED:*FT FEDERAL TX	0.00	44,861.97
TOTAL CHECK								0.00	72,479.44
101	104140	10/21/22	9589	FOREMAN FINANCIAL,	01	202	DED:7506 WAGE ORDER	0.00	555.29
101	104141	10/21/22	3404	FRANCHISE TAX BOARD	01	202	DED:7502 WAGE GARN	0.00	100.00
101	104142	10/21/22	2946	PACIFIC GROVE CITY	01	202	DED:7000 ASSOC DUES	0.00	736.25
101	104143	10/21/22	2938	MASS MUTUAL (457 PL	01	202	DED:3999 ROTH IRA	0.00	765.00
101	104143	10/21/22	2938	MASS MUTUAL (457 PL	01	202	DED:4000 DEF COMP	0.00	12,846.57
TOTAL CHECK								0.00	13,611.57
101	104144	10/21/22	2936	MTRY COUNTY DEPT OF	01	202	DED:0023 GARNISH	0.00	236.30
101	104145	10/21/22	2949	PACIFIC GROVE MANAG	01	202	DED:7203 ASSOC DUES	0.00	30.00
101	104146	10/21/22	2051	CITY OF PACIFIC GRO	01	202	DED:1006 WORK COMP	0.00	21.54
101	104146	10/21/22	2051	CITY OF PACIFIC GRO	01	202	DED:1009 WORK COMP	0.00	66.34
101	104146	10/21/22	2051	CITY OF PACIFIC GRO	01	202	DED:1005 WORK COMP	0.00	1,287.62
101	104146	10/21/22	2051	CITY OF PACIFIC GRO	01	202	DED:1010 WORK COMP	0.00	2,855.97
101	104146	10/21/22	2051	CITY OF PACIFIC GRO	01	202	DED:1003 WORK COMP	0.00	7,046.03
TOTAL CHECK								0.00	11,277.50
101	104147	10/21/22	2052	CITY OF PACIFIC GRO	01	202	DED:7510 PERS REIMB	0.00	44.13
101	104148	10/21/22	2053	CITY OF PACIFIC GRO	01	202	DED:2101 DENTAL	0.00	132.65
101	104148	10/21/22	2053	CITY OF PACIFIC GRO	01	202	DED:201 DENTAL	0.00	187.95
101	104148	10/21/22	2053	CITY OF PACIFIC GRO	01	202	DED:202 DENTAL	0.00	189.64
101	104148	10/21/22	2053	CITY OF PACIFIC GRO	01	202	DED:2102 DENTAL	0.00	338.31
101	104148	10/21/22	2053	CITY OF PACIFIC GRO	01	202	DED:200 DENTAL	0.00	568.50
101	104148	10/21/22	2053	CITY OF PACIFIC GRO	01	202	DED:2103 DENTAL FAM	0.00	616.33
TOTAL CHECK								0.00	2,033.38
101	104149	10/21/22	2054	CITY OF PACIFIC GRO	01	202	DED:0005 SUTA	0.00	134.68
101	104150	10/21/22	2133	PERS	01	202	DED:0004 SURV BEN	0.00	85.56
101	104150	10/21/22	2133	PERS	01	202	DED:0022 PERS SP MS	0.00	98.71
101	104150	10/21/22	2133	PERS	01	202	DED:08 PERS OTHER	0.00	381.87

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101	104150	10/21/22	2133	PERS	01	202	DED:0018 PERS SP SF	0.00	648.47
101	104150	10/21/22	2133	PERS	01	202	DED:0016 PERS-RETRO	0.00	831.82
101	104150	10/21/22	2133	PERS	01	202	DED:0019 PERS RT SF	0.00	836.81
101	104150	10/21/22	2133	PERS	01	202	DED:2001 PERS	0.00	880.32
101	104150	10/21/22	2133	PERS	01	202	DED:2000 PERS EMPLY	0.00	1,179.00
101	104150	10/21/22	2133	PERS	01	202	DED:0009 PERS OTHER	0.00	1,181.22
101	104150	10/21/22	2133	PERS	01	202	DED:0002 PERS	0.00	5,670.87
101	104150	10/21/22	2133	PERS	01	202	DED:07 PERS CITY	0.00	5,711.31
101	104150	10/21/22	2133	PERS	01	202	DED:0017 PERS RG SF	0.00	6,980.50
101	104150	10/21/22	2133	PERS	01	202	DED:0011 PERS ER SF	0.00	8,322.47
101	104150	10/21/22	2133	PERS	01	202	DED:0021 PERS REG M	0.00	8,635.30
101	104150	10/21/22	2133	PERS	01	202	DED:0020 PERS ER M3	0.00	9,665.64
101	104150	10/21/22	2133	PERS	01	202	DED:01 PERS	0.00	11,293.69
101	104150	10/21/22	2133	PERS	01	202	DED:0006 PERS CITY	0.00	13,286.84
TOTAL CHECK								0.00	75,690.40
101	104151	10/21/22	2943	POLICE OFFICERS ASS	01	202	DED:7205 ASSOC DUES	0.00	931.24
101	104152	10/21/22	7956	STATE DISABILITY TA	01	202	DED:0026 SDI	0.00	4,159.62
101	104153	10/21/22	8352	TRANSAMERICA EMPLOY	01	202	DED:5202 TRANSAMERI	0.00	627.08
101	104154	10/21/22	4177	UNION BANK OF CALIF	01	202	DED:4005 PARS-457	0.00	595.68
101	104155	10/21/22	632	VISION SERVICE PLAN	01	202	DED:2502 VISION	0.00	41.88
101	104155	10/21/22	632	VISION SERVICE PLAN	01	202	DED:302 VISION	0.00	60.00
101	104155	10/21/22	632	VISION SERVICE PLAN	01	202	DED:301 VISION	0.00	105.00
101	104155	10/21/22	632	VISION SERVICE PLAN	01	202	DED:300 VISION	0.00	216.38
101	104155	10/21/22	632	VISION SERVICE PLAN	01	202	DED:2503 VISION FAM	0.00	285.01
TOTAL CHECK								0.00	708.27
101	104157	10/28/22	3970	ALHAMBRA & SIERRA S	421	5201	WATER SERVICE	0.00	80.32
101	104158	10/28/22	8330	AMAZON CAPITAL SERV	501	5301	OFFICE SUPPLIES	0.00	32.66
101	104158	10/28/22	8330	AMAZON CAPITAL SERV	501	5309	VOLUNTEER PROGRAM	0.00	178.22
101	104158	10/28/22	8330	AMAZON CAPITAL SERV	501	5215	EMPLOYEE TRAINING	0.00	215.52
TOTAL CHECK								0.00	426.40
101	104159	10/28/22	6154	AT&T	133	5212	ADMIN ALARM 841-132	0.00	33.97
101	104159	10/28/22	6154	AT&T	421	5212	REC ALM 351-6297	0.00	33.97
101	104159	10/28/22	6154	AT&T	133	5206	INTERNET LH 3200212	0.00	80.25
TOTAL CHECK								0.00	148.19
101	104160	10/28/22	5363	AT&T CALNET 3	133	5212	ADMIN	0.00	24.87
101	104160	10/28/22	5363	AT&T CALNET 3	133	5212	CH GENERATOR ALARM	0.00	25.43
101	104160	10/28/22	5363	AT&T CALNET 3	133	5212	PHONES	0.00	1,972.29
TOTAL CHECK								0.00	2,022.59
101	104162	10/28/22	3501	CALTRONICS BUSINESS	501	5225	09/14/22-10/13/22	0.00	52.62
101	104162	10/28/22	3501	CALTRONICS BUSINESS	401	5225	09/14/22-10/13/22	0.00	66.55
101	104162	10/28/22	3501	CALTRONICS BUSINESS	301	5225	09/14/22-10/13/22	0.00	129.82
101	104162	10/28/22	3501	CALTRONICS BUSINESS	131	5225	09/14/22-10/13/22	0.00	251.10

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	104162	10/28/22	3501	CALTRONICS BUSINESS	501	5225	09/14/22-10/13/22	0.00	345.21
101	104162	10/28/22	3501	CALTRONICS BUSINESS	201	5225	09/14/22-10/13/22	0.00	579.44
TOTAL CHECK									0.00 1,424.74
101	104163	10/28/22	1040	CENGAGE LEARNING/GA	401	5303	BOOKS & MATS	0.00	31.45
101	104164	10/28/22	5171	COMCAST	133	5206	INTERNET PW	0.00	101.41
101	104164	10/28/22	5171	COMCAST	133	5206	INTERNET PD 0387836	0.00	4.75
TOTAL CHECK									0.00 106.16
101	104165	10/28/22	4948	CREATIVE PRODUCT SO	301	5291	DARE BOOKS	0.00	191.85
101	104165	10/28/22	4948	CREATIVE PRODUCT SO	301	5291	DARE BOOKS	0.00	383.68
TOTAL CHECK									0.00 575.53
101	104166	10/28/22	6882	CREATIVE SERVICES O	301	5291	JR OFFICER STICKERS	0.00	495.95
101	104167	10/28/22	779	DEMCO	401	5301	LIB SUPPLIES	0.00	119.44
101	104168	10/28/22	4666	DLB ASSOCIATES, INC	301	5306	IBM SERVER MAINT	0.00	2,971.00
101	104169	10/28/22	846	DROUGHT RESISTANT N	503	5223	CITY HALL PLANTS	0.00	36.05
101	104170	10/28/22	904	ENGINEERED FIRE SYS	351	5201	PLAN REVIEW SEPT22	0.00	500.00
101	104171	10/28/22	926	EWING IRRIGATION PR	503	5223	CM IRRIGATION SUPPL	0.00	18.69
101	104172	10/28/22	982	FIRST ALARM INC.	301	5223	ALARM TEST	0.00	127.44
101	104173	10/28/22	592	FOREST HILL ACE HAR	503	5309	WATER TRUCK TOOL	0.00	13.10
101	104174	10/28/22	8326	HDL COREN & CONE	131	5303	2021-22 ACFR STAT P	0.00	695.00
101	104175	10/28/22	647	J.P. COOKE COMPANY	301	5291	DOG TAGS	0.00	260.76
101	104176	10/28/22	3521	KIMBALL MIDWEST	513	5322	MEMORIAL PLAQUES	0.00	59.00
101	104176	10/28/22	3521	KIMBALL MIDWEST	502	5309	MECH STOCK	0.00	80.79
TOTAL CHECK									0.00 139.79
101	104177	10/28/22	1638	MONTEREY PEACE OFFI	301	5212	RANGE RENTAL/TRAINI	0.00	560.00
101	104178	10/28/22	1772	MONTEREY COUNTY TAX	101	5222	2022/2023 1ST PAYME	0.00	90.48
101	104178	10/28/22	1772	MONTEREY COUNTY TAX	201	5222	2022/2023 1ST PAYME	0.00	101.99
101	104178	10/28/22	1772	MONTEREY COUNTY TAX	131	5222	2022/2023 1ST PAYME	0.00	156.60
101	104178	10/28/22	1772	MONTEREY COUNTY TAX	401	5222	2022/2023 1ST PAYME	0.00	162.02
101	104178	10/28/22	1772	MONTEREY COUNTY TAX	351	5222	2022/2023 1ST PAYME	0.00	310.74
101	104178	10/28/22	1772	MONTEREY COUNTY TAX	421	5222	2022/2023 1ST PAYME	0.00	436.33
101	104178	10/28/22	1772	MONTEREY COUNTY TAX	503	5222	2022/2023 1ST PAYME	0.00	1,180.21
TOTAL CHECK									0.00 2,438.37
101	104179	10/28/22	3807	MONTEREY COUNTY WEE	121	5221	POA COLA	0.00	108.81
101	104179	10/28/22	3807	MONTEREY COUNTY WEE	501	5221	ADOPTION OF 22-015	0.00	108.81
TOTAL CHECK									0.00 217.62

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FUND - 01 - GENERAL FUND

CASH	ACCT	CHECK	NO	ISSUE	DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101		104180		10/28/22	1801		MONTEREY TIRE SERVI	503	5227	UNIT 59	0.00	26.73
101		104182		10/28/22	6431		QUADIENT FINANCE US	131	5291	POSTAGE/LATE FEES	0.00	53.30
101		104183		10/28/22	7983		GOVERNMENTJOBS.COM,	133	5239	HR SOFTWARE	0.00	3,985.23
101		104184		10/28/22	9689		NIKITA MCKINDER	133	5215	MILEAGE REIM JUL-SE	0.00	12.46
101		104185		10/28/22	1958		ODP BUSINESS SOLUTI	201	5301	OFFICE SUPPLIES	0.00	125.00
101		104185		10/28/22	1958		ODP BUSINESS SOLUTI	131	5301	OFFICE SUPPLIES	0.00	637.99
		TOTAL CHECK									0.00	762.99
101		104187		10/28/22	2024		PACIFIC GAS & ELECT	411	5802	MUSUEM 1932414440-1	0.00	270.67
101		104189		10/28/22	2034		PACIFIC GROVE HARDW	301	5291	BATTERY	0.00	6.54
101		104191		10/28/22	2123		THE PENWORTHY COMPA	401	5303	BOOKS & MATS	0.00	160.05
101		104192		10/28/22	4468		RENTAL DEPOT MONTER	505	5309	STUMP CUTTER	0.00	195.00
101		104193		10/28/22	4116		SASE COMPANY INC.	505	5226	GRINDER PARTS	0.00	331.66
101		104195		10/28/22	7891		SIR SPEEDY	201	5301	OFFICE SUPPLIES	0.00	242.43
101		104196		10/28/22	1768		STURDY OIL COMPANY	505	5311	GAS FOR CITY VEHICL	0.00	214.96
101		104196		10/28/22	1768		STURDY OIL COMPANY	503	5311	GAS FOR CITY VEHICL	0.00	429.93
101		104196		10/28/22	1768		STURDY OIL COMPANY	301	5311	GAS FOR CITY VEHICL	0.00	933.05
101		104196		10/28/22	1768		STURDY OIL COMPANY	01	111	GAS FOR CITY VEHICL	0.00	4,060.84
101		104196		10/28/22	1768		STURDY OIL COMPANY	421	5311	GAS FOR CITY VEHICL	0.00	7.23
		TOTAL CHECK									0.00	5,646.01
101		104198		10/28/22	3851		THE UPS STORE	501	5211	MAILING CU00120892	0.00	15.91
101		104199		10/28/22	5252		ULINE	301	5291	GYM FLOORING	0.00	960.62
101		104201		10/28/22	9305		WATSONVILLE FORD	503	5227	B&G UNIT 59	0.00	131.06
101		104201		10/28/22	9305		WATSONVILLE FORD	301	5227	PD UNIT 2	0.00	343.77
101		104201		10/28/22	9305		WATSONVILLE FORD	503	5227	B&G UNIT 56	0.00	471.96
		TOTAL CHECK									0.00	946.79
101		104202		10/28/22	2932		ZUMAR INDUSTRIES, I	505	5309	SIGN POLE ANCHORS	0.00	1,383.56
101		104204		10/28/22	8890		4LEAF	201	5201	BUILDING DEPARTMENT	0.00	22,364.66
101		104204		10/28/22	8890		4LEAF	201	5201	BUILDING DEPARTMENT	0.00	57,932.25
		TOTAL CHECK									0.00	80,296.91
101		104206		10/28/22	4965		ALVAREZ TECHNOLOGY	133	5201	AFTER HOURS SUPPORT	0.00	450.00
101		104206		10/28/22	4965		ALVAREZ TECHNOLOGY	133	5201	AFTER HOURS SUPPORT	0.00	450.00
		TOTAL CHECK									0.00	900.00
101		104207		10/28/22	9430		ARAMARK UNIFORM & C	301	5201	DEPARTMENT LINEN AN	0.00	111.60

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FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	104207	10/28/22	9430	ARAMARK UNIFORM & C	301	5201	DEPARTMENT LINEN AN	0.00	111.60
101	104207	10/28/22	9430	ARAMARK UNIFORM & C	301	5201	DEPARTMENT LINEN AN	0.00	114.85
TOTAL CHECK									338.05
101	104208	10/28/22	8476	AT&T MOBILITY	301	5206	AT&T FIRSTNET DEPAR	0.00	2,344.21
101	104209	10/28/22	213	BAKER & TAYLOR COMP	401	5301	BOOKS & MATERIALS	0.00	12.81
101	104209	10/28/22	213	BAKER & TAYLOR COMP	401	5303	BOOKS & MATERIALS	0.00	241.96
TOTAL CHECK									254.77
101	104210	10/28/22	6329	BURKE, WILLIAMS & S	111	5205	CITY ATTORNEY SERVI	0.00	3,756.34
101	104210	10/28/22	6329	BURKE, WILLIAMS & S	111	5203	CITY ATTORNEY SERVI	0.00	8,066.16
101	104210	10/28/22	6329	BURKE, WILLIAMS & S	111	5205	CITY ATTORNEY SERVI	0.00	11,690.79
101	104210	10/28/22	6329	BURKE, WILLIAMS & S	111	5203	CITY ATTORNEY SERVI	0.00	25,104.21
TOTAL CHECK									48,617.50
101	104211	10/28/22	2993	CENTRALSQUARE TECHN	131	5201	FINANCE SOFTWARE	0.00	4,296.93
101	104212	10/28/22	6309	COLANTUONO, HIGHSMI	111	5205	LEGAL ASSISTANCE -	0.00	112.50
101	104213	10/28/22	5987	CREEKSIDE CENTER FO	513	5201	MONARCH BUTTERFLY H	0.00	2,400.00
101	104215	10/28/22	920	ESRI, INC.	133	5229	ARCGIS SOFTWARE - C	0.00	20,500.00
101	104216	10/28/22	7127	GACHINA LANDSCAPE M	503	5201	FY22/23 PARK MOWING	0.00	1,599.00
101	104217	10/28/22	9275	GEOGRAPHIC TECHNOLO	133	5229	GIS IMPLEMENTATION	0.00	967.00
101	104217	10/28/22	9275	GEOGRAPHIC TECHNOLO	133	5229	GIS IMPLEMENTATION	0.00	8,954.00
TOTAL CHECK									9,921.00
101	104218	10/28/22	8993	HR & ASSOCIATES	225	5201	ATC PLANNING SERVIC	0.00	175.00
101	104219	10/28/22	4041	LEXIPOL LLC	301	5201	DEPARTMENT POLICY A	0.00	3,554.02
101	104223	10/28/22	9702	RENNE PUBLIC LAW GR	111	5205	EMPLOYMENT RELATED	0.00	12,757.05
101	104224	10/28/22	2680	TOPE'S TREE SERVICE	513	5201	FY22/23 TREE MAINT	0.00	465.37
101	104226	10/28/22	9305	WATSONVILLE FORD	503	5227	ENGINE REPLACEMENT	0.00	13,680.36
101	104227	10/28/22	6216	MONTEREY BAY TREEWO	513	5201	FY22/23 ARBORIST SE	0.00	3,900.00
101	104227	10/28/22	6216	MONTEREY BAY TREEWO	513	5201	FY22/23 ARBORIST SE	0.00	4,400.00
TOTAL CHECK									8,300.00
101	104228	10/28/22	8136	WELLS FARGO VENDOR	501	5225	FY 22/23 KONIKA LEA	0.00	162.82
101	104228	10/28/22	8136	WELLS FARGO VENDOR	401	5225	FY 22/23 KONIKA LEA	0.00	202.16
101	104228	10/28/22	8136	WELLS FARGO VENDOR	121	5225	FY 22/23 KONIKA LEA	0.00	214.82
101	104228	10/28/22	8136	WELLS FARGO VENDOR	131	5225	FY 22/23 KONIKA LEA	0.00	214.94
101	104228	10/28/22	8136	WELLS FARGO VENDOR	301	5225	FY 22/23 KONIKA LEA	0.00	214.94
101	104228	10/28/22	8136	WELLS FARGO VENDOR	201	5225	FY 22/23 KONIKA LEA	0.00	253.01
TOTAL CHECK									1,262.69

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FUND - 01 - GENERAL FUND

CASH	ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101		104230	10/28/22	9780	CHARLES CARROLL	01	214	DAMAGE DEPOSIT REFU	0.00	189.00
101		104231	10/28/22	9782	FRED GREENSTEIN	01	214	DAMAGE DEPOSIT REFU	0.00	189.00
101		104232	10/28/22	9783	JEANINE CAMERON	01	214	DAMAGE DEPOSIT REFU	0.00	189.00
101		104233	10/28/22	9784	JYME CROSBY	01	214	DAMAGE DEPOSIT REFU	0.00	189.00
101		104234	10/28/22	9779	KATIE CLARK	421	5361	REIMBURSEMENT	0.00	55.60
101		104235	10/28/22	9781	KRISTINA MARTIN	01	214	DAMAGE DEPOSIT REFU	0.00	189.00
101		104236	10/28/22	9681	MARGARET JUNG	01	4462	REFUND REMAINING BA	0.00	135.00
101		104237	10/28/22	9689	NIKITA MCKINDER	133	5215	EE LUNCHEON REIMB	0.00	534.80
101		104239	10/28/22	9336	STAPHANY ARRIOLA	421	5361	REIMBURSEMENT	0.00	113.88
101		104240	10/31/22	438	CALIFORNIA AMERICAN	503	5222	2100 SUNSET DRIVE	0.00	114.84
101		104240	10/31/22	438	CALIFORNIA AMERICAN	503	5222	840 LIGHTHSE PLANTE	0.00	114.84
101		104240	10/31/22	438	CALIFORNIA AMERICAN	503	5222	850 LIGHTHSE PLANTE	0.00	114.84
101		104240	10/31/22	438	CALIFORNIA AMERICAN	503	5222	882 LIGHTHSE PLANTE	0.00	114.84
101		104240	10/31/22	438	CALIFORNIA AMERICAN	503	5222	106 7TH ST PARK	0.00	114.84
101		104240	10/31/22	438	CALIFORNIA AMERICAN	131	5222	300 FOREST IRRIG	0.00	114.84
101		104240	10/31/22	438	CALIFORNIA AMERICAN	131	5222	308 16TH ST.	0.00	114.84
101		104240	10/31/22	438	CALIFORNIA AMERICAN	503	5222	748 LIGHTHSE IRRG	0.00	114.84
101		104240	10/31/22	438	CALIFORNIA AMERICAN	503	5222	800 LIGHTHSE PLANTE	0.00	114.84
101		104240	10/31/22	438	CALIFORNIA AMERICAN	503	5222	792 LIGHTHSE IRRIG	0.00	114.84
101		104240	10/31/22	438	CALIFORNIA AMERICAN	503	5222	765 LIGHTHSE IRRIG	0.00	114.84
101		104240	10/31/22	438	CALIFORNIA AMERICAN	411	5222	165 FOREST AVE FIRE	0.00	150.18
101		104240	10/31/22	438	CALIFORNIA AMERICAN	351	5222	600 PINE AVE FIRE	0.00	150.18
101		104240	10/31/22	438	CALIFORNIA AMERICAN	421	5222	CENTRAL 4 IN FIRE	0.00	150.18
101		104240	10/31/22	438	CALIFORNIA AMERICAN	421	5222	139 GRAND AVE	0.00	195.24
101		104240	10/31/22	438	CALIFORNIA AMERICAN	351	5222	643 HYDRANTS HYDT	0.00	115.48
101		104240	10/31/22	438	CALIFORNIA AMERICAN	503	5222	B & G 15%	0.00	243.92
101		104240	10/31/22	438	CALIFORNIA AMERICAN	201	5222	304 16TH ST FIRE	0.00	251.95
101		104240	10/31/22	438	CALIFORNIA AMERICAN	503	5222	130 LIGHTHOUSE IRRIG	0.00	280.77
101		104240	10/31/22	438	CALIFORNIA AMERICAN	503	5222	585 LAUREL	0.00	280.77
101		104240	10/31/22	438	CALIFORNIA AMERICAN	501	5222	SUNSET-CORPYARD18%	0.00	292.71
101		104240	10/31/22	438	CALIFORNIA AMERICAN	131	5222	300 FOREST FIRE-50%	0.00	75.09
101		104240	10/31/22	438	CALIFORNIA AMERICAN	201	5222	300 FOREST FIRE-50%	0.00	75.09
101		104240	10/31/22	438	CALIFORNIA AMERICAN	501	5222	MECH 5%	0.00	81.31
101		104240	10/31/22	438	CALIFORNIA AMERICAN	503	5222	582 LIGHTHSE IRRIG	0.00	114.84
101		104240	10/31/22	438	CALIFORNIA AMERICAN	421	5222	611 CENTRAL AVE	0.00	526.02
101		104240	10/31/22	438	CALIFORNIA AMERICAN	503	5222	196 OCEANVW IRRIG	0.00	557.34
101		104240	10/31/22	438	CALIFORNIA AMERICAN	503	5222	429 LIGHTHOUSE IRRG	0.00	557.34
101		104240	10/31/22	438	CALIFORNIA AMERICAN	503	5222	619 OCEANVIEW IRRIG	0.00	557.34
101		104240	10/31/22	438	CALIFORNIA AMERICAN	131	5222	300 FOREST AVE	0.00	557.34
101		104240	10/31/22	438	CALIFORNIA AMERICAN	503	5222	100 OCEANVW IRRIG	0.00	564.69
101		104240	10/31/22	438	CALIFORNIA AMERICAN	503	5222	165 FOREST-MUSEUM	0.00	622.36
101		104240	10/31/22	438	CALIFORNIA AMERICAN	201	5222	304 16TH ST BDOM-FI	0.00	941.90
101		104240	10/31/22	438	CALIFORNIA AMERICAN	301	5222	580 PINE	0.00	1,023.99

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FUND - 01 - GENERAL FUND

CASH	ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101		104240	10/31/22	438	CALIFORNIA AMERICAN	131	5222	300 FOREST	0.00	1,164.42
101		104240	10/31/22	438	CALIFORNIA AMERICAN	503	5222	1051 OCEANVIEW IRRG	0.00	1,971.99
101		104240	10/31/22	438	CALIFORNIA AMERICAN	421	5222	515 JUNIPERO	0.00	2,062.05
101		104240	10/31/22	438	CALIFORNIA AMERICAN	503	5222	863 OCEANVIEW IRRG	0.00	2,462.68
101		104240	10/31/22	438	CALIFORNIA AMERICAN	503	5222	707 OCEANVIEW-NAIAD	0.00	2,528.37
101		104240	10/31/22	438	CALIFORNIA AMERICAN	401	5222	550 CENTRAL	0.00	2,577.40
101		104240	10/31/22	438	CALIFORNIA AMERICAN	503	5222	711 OCEANVIEW IRRG	0.00	3,346.00
101		104240	10/31/22	438	CALIFORNIA AMERICAN	503	5222	610 OCEANVW IRRIGPK	0.00	3,547.91
101		104240	10/31/22	438	CALIFORNIA AMERICAN	421	5222	114 CALEDONIA PK	0.00	4,221.21
101		104240	10/31/22	438	CALIFORNIA AMERICAN	503	5222	620 OCEANVIEW/BATH	0.00	4,241.72
101		104240	10/31/22	438	CALIFORNIA AMERICAN	503	5222	930 SINEX	0.00	4,375.88
101		104240	10/31/22	438	CALIFORNIA AMERICAN	421	5222	616 OCEANVW-SWIM PL	0.00	4,383.47
101		104240	10/31/22	438	CALIFORNIA AMERICAN	503	5222	263 GROVE ACRES	0.00	4,468.83
101		104240	10/31/22	438	CALIFORNIA AMERICAN	503	5222	1025 MORSE-PLATT PK	0.00	5,100.68
101		104240	10/31/22	438	CALIFORNIA AMERICAN	421	5222	980 PIEDMONT BALL P	0.00	6,939.55
101		104240	10/31/22	438	CALIFORNIA AMERICAN	421	5222	230 17-MILE DRIVE	0.00	9,831.20
101		104240	10/31/22	438	CALIFORNIA AMERICAN	421	5222	616 OCEANVIEW IRRG	0.00	11,735.96
101		104240	10/31/22	438	CALIFORNIA AMERICAN	421	5222	150 FOREST-JEWELL P	0.00	13,629.41
101		104240	10/31/22	438	CALIFORNIA AMERICAN	503	5222	391 OCEANVW-BERWICK	0.00	31,820.62
101		104240	10/31/22	438	CALIFORNIA AMERICAN	351	5222	600 PINE	0.00	744.98
TOTAL CHECK									0.00	130,783.60
101		V101422	10/14/22	3835	REPUBLIC ELEVATOR,	411	5223	MUSEUM INSPECTION	0.00	487.40
101		V101422	10/14/22	3835	REPUBLIC ELEVATOR,	401	5223	LIBRARY INSPECTION	0.00	487.40
101		V101422	10/14/22	3835	REPUBLIC ELEVATOR,	503	5223	CITY HALL/REC INSPE	0.00	974.81
TOTAL CHECK									0.00	1,949.61
101		V101423	10/14/22	9196	DIANNE LYLE	421	5208	ALJD CLASSES H.E.A.	0.00	1,097.88
101		V1028221	10/28/22	2987	HARRIS & ASSOCIATES	201	5202	CONTRACT PLANNING S	0.00	12,540.00
101		V1028221	10/28/22	2987	HARRIS & ASSOCIATES	201	5202	CONTRACT PLANNING S	0.00	15,963.75
101		V1028221	10/28/22	2987	HARRIS & ASSOCIATES	201	5202	CONTRACT PLANNING S	0.00	19,800.00
TOTAL CHECK									0.00	48,303.75
TOTAL CASH ACCOUNT									0.00	1,384,233.50
TOTAL FUND									0.00	1,384,233.50

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FUND - 06 - STATE FRANCHISE PEG									
CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	104205	10/28/22	5664	ACCESS MONTEREY PEN	105	5201	TELEVISED BROADCAST	0.00	13,000.00
TOTAL CASH ACCOUNT								0.00	13,000.00
TOTAL FUND								0.00	13,000.00

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FUND - 08 - MUSEUM IMPROVEMENT FUND									
CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	104190	10/28/22	9554	PATRIOT ENVIRONMENT	412	6021	CIP 22-04	0.00	350.00
101	104203	10/28/22	9732	1-888-4-ABATEMENT,	412	6021	LEAD ABATEMENT AT T	0.00	27,900.00
TOTAL CASH ACCOUNT								0.00	28,250.00
TOTAL FUND								0.00	28,250.00

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FUND - 14 - CIVIC CENTER FUND									
CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	104129	10/20/22	1798	MONTEREY ONE WATER	704	5207	09/01/2022-10/31/20	0.00	395.84
TOTAL CASH ACCOUNT								0.00	395.84
TOTAL FUND								0.00	395.84

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FUND - 15 - HOUSING FUND										
CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT	
101	103986	10/03/22	2133	PERS	204	5145	SEP 2022 UAL	0.00	916.67	
101	104156	10/24/22	9546	BENEVATE INC	202	5239	HOUSING PO 22000164	0.00	6,402.00	
TOTAL CASH ACCOUNT								0.00	7,318.67	
TOTAL FUND								0.00	7,318.67	

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FUND - 18 - GAS TAX FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	103986	10/03/22	2133	PERS	508	5145	SEP 2022 UAL	0.00	1,833.33
101	104083	10/14/22	8647	MAIN STREET SIGNS	508	5331	STREET SIGNS	0.00	148.39
101	104094	10/14/22	2024	PACIFIC GAS & ELECT	508	5222	PW	0.00	7,136.58
101	104135	10/20/22	2024	PACIFIC GAS & ELECT	508	5222	FOREST AV & SUNSET	0.00	15.59
101	104135	10/20/22	2024	PACIFIC GAS & ELECT	508	5222	FOREST AVE & SUNSET	0.00	31.04
101	104135	10/20/22	2024	PACIFIC GAS & ELECT	508	5222	19TH & SUNSET DR.	0.00	16.41
101	104135	10/20/22	2024	PACIFIC GAS & ELECT	508	5222	FOREST AVE & SUNSET	0.00	16.59
101	104135	10/20/22	2024	PACIFIC GAS & ELECT	508	5222	19TH & SUNSET DR.	0.00	0.60
101	104135	10/20/22	2024	PACIFIC GAS & ELECT	508	5222	FOREST AV & SUNSET	0.00	43.53
TOTAL CHECK								0.00	123.76
101	104187	10/28/22	2024	PACIFIC GAS & ELECT	508	5222	PW 7190974482-4	0.00	6,788.76
101	104194	10/28/22	2485	SIGN WORKS	508	5331	STREET SIGNS	0.00	3,974.56
101	104196	10/28/22	1768	STURDY OIL COMPANY	508	5311	GAS FOR CITY VEHICL	0.00	214.98
101	104204	10/28/22	8890	4LEAF	508	5201	FY22/23 ON-CALL TRA	0.00	1,237.50
101	104204	10/28/22	8890	4LEAF	508	5201	FY22/23 ON-CALL TRA	0.00	4,331.25
TOTAL CHECK								0.00	5,568.75
101	104240	10/31/22	438	CALIFORNIA AMERICAN	508	5222	ST FUND 50%	0.00	813.08
TOTAL CASH ACCOUNT								0.00	26,602.19
TOTAL FUND								0.00	26,602.19

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FUND - 27 - LIGHTHOUSE MAINT.& IMPV.

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	104044	10/14/22	5363	AT&T CALNET 3	413	5212	LIGHTHOUSE PHONE	0.00	24.87
101	104098	10/14/22	2034	PACIFIC GROVE HARDW	413	5223	LIGHTHOUSE SUPPLIES	0.00	7.17
101	104098	10/14/22	2034	PACIFIC GROVE HARDW	413	5223	LIGHTHOUSE SUPPLIES	0.00	19.55
101	104098	10/14/22	2034	PACIFIC GROVE HARDW	413	5223	LIGHTHOUSE SUPPLIES	0.00	16.88
101	104098	10/14/22	2034	PACIFIC GROVE HARDW	413	5223	LIGHTHOUSE SUPPLIES	0.00	10.42
TOTAL CHECK								0.00	54.02
101	104129	10/20/22	1798	MONTEREY ONE WATER	413	5222	09/01/2022-10/31/20	0.00	98.96
101	104135	10/20/22	2024	PACIFIC GAS & ELECT	413	5222	ASILOMAR BLVD PG LH	0.00	4.04
101	104135	10/20/22	2024	PACIFIC GAS & ELECT	413	5222	ASILOMAR BLVD PG LH	0.00	18.72
TOTAL CHECK								0.00	22.76
101	104178	10/28/22	1772	MONTEREY COUNTY TAX	413	5222	2022/2023 1ST PAYME	0.00	75.32
101	104240	10/31/22	438	CALIFORNIA AMERICAN	413	5222	90 ASILOMAR	0.00	376.54
TOTAL CASH ACCOUNT								0.00	652.47
TOTAL FUND								0.00	652.47

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FUND - 40 - POETRY PROMOTION FUND										
CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT	
101	104036	10/12/22	4943	US BANK	405	5291	GODWIN CC SEPT 2022	0.00	141.30	
101	104129	10/20/22	1798	MONTEREY ONE WATER	405	5291	09/01/2022-10/31/20	0.00	142.14	
101	104178	10/28/22	1772	MONTEREY COUNTY TAX	405	5222	2022/2023 1ST PAYME	0.00	27.22	
TOTAL CASH ACCOUNT								0.00	310.66	
TOTAL FUND								0.00	310.66	

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FUND - 41 - YOUNT INCOME FUND										
CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT	
101	103986	10/03/22	2133	PERS	510	5145	SEP 2022 UAL	0.00	166.67	
101	104214	10/28/22	9506	DUDEK	510	6031	GWP MANAMGENET PLAN	0.00	685.00	
TOTAL CASH ACCOUNT								0.00	851.67	
TOTAL FUND								0.00	851.67	

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FUND - 43 - SLESF FUND									
CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	104084	10/14/22	9402	MARK43, INC.	304	5201	ADDITIONAL MIGRATIO	0.00	38,900.00
101	104084	10/14/22	9402	MARK43, INC.	304	5201	RECORDS MANAGEMENT	0.00	15,380.00
TOTAL CHECK								0.00	54,280.00
TOTAL CASH ACCOUNT								0.00	54,280.00
TOTAL FUND								0.00	54,280.00

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FUND - 47 - RMRA FUND									
CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	104181	10/28/22	1896	NEILL ENGINEERS COR	471	6041	CIP22-01/STREETS	0.00	4,392.00
101	104222	10/28/22	1786	MONTEREY PENINSULA	471	6041	STREET REHAB FY21/2	0.00	233,138.32
TOTAL CASH ACCOUNT								0.00	237,530.32
TOTAL FUND								0.00	237,530.32

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FUND - 63 - CAPITAL IMPROV PROJ FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	104181	10/28/22	1896	NEILL ENGINEERS COR	631	6041	CIP 23-02	0.00	2,252.00
101	104181	10/28/22	1896	NEILL ENGINEERS COR	631	6041	CIP23-01/STREETS	0.00	23,176.00
TOTAL CHECK								0.00	25,428.00
101	104229	10/28/22	9401	WILLIAMS SCOTSMAN,	631	6021	PW CONST. TRAILER L	0.00	1,280.31
101	104229	10/28/22	9401	WILLIAMS SCOTSMAN,	631	6021	PW CONST. TRAILER L	0.00	1,323.16
TOTAL CHECK								0.00	2,603.47
TOTAL CASH ACCOUNT								0.00	28,031.47
TOTAL FUND								0.00	28,031.47

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FUND - 70 - EMP BENEFIT FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	104031	10/06/22	1	CALPERS HEALTH	703	5123	OCT 22 RET & CHANGE	0.00	10,470.62
101	104033	10/10/22	8211	STANDARD INSURANCE	703	5123	OCT 2022 PREMIUMS	0.00	2,092.27
101	104034	10/11/22	9360	STANDARD INSURANCE	703	5123	SEPT 2022 PREMIUMS	0.00	5,306.08
101	104132	10/20/22	4279	PARS	703	5141	AUGUST 2022	0.00	344.96
TOTAL CASH ACCOUNT								0.00	18,213.93
TOTAL FUND								0.00	18,213.93

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FUND - 71 - WORKERS COMP FUND										
CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT	
101	103986	10/03/22	2133	PERS	701	5145	SEP 2022 UAL	0.00	666.67	
101	104051	10/14/22	7268	CALIFORNIA JPIA	701	5201	TAIL CLAIMS 7/1-6/3	0.00	6,700.00	
TOTAL CASH ACCOUNT								0.00	7,366.67	
TOTAL FUND								0.00	7,366.67	

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FUND - 72 - LIABILITY INS FUND										
CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT	
101	103986	10/03/22	2133	PERS	702	5145	SEP 2022 UAL	0.00	500.00	
101	104051	10/14/22	7268	CALIFORNIA JPIA	702	5201	ADMIN FEE 7/1-6/30/	0.00	10,000.00	
TOTAL CASH ACCOUNT								0.00	10,500.00	
TOTAL FUND								0.00	10,500.00	

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FUND - 74 - LOCAL WATER PROJECT									
CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	104094	10/14/22	2024	PACIFIC GAS & ELECT	741	5222	LWP	0.00	11,132.95
101	104129	10/20/22	1798	MONTEREY ONE WATER	741	5222	09/30/2022-10/31/20	0.00	17,991.08
101	104240	10/31/22	438	CALIFORNIA AMERICAN	741	5222	1313 OCEAN VIEW BLV	0.00	62,512.91
TOTAL CASH ACCOUNT								0.00	91,636.94
TOTAL FUND								0.00	91,636.94

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FUND - 75 - CEMETERY FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	103986	10/03/22	2133	PERS	601	5145	SEP 2022 UAL	0.00	1,333.33
101	104036	10/12/22	4943	US BANK	601	5226	GHO CC SEPT 2022	0.00	819.36
101	104055	10/14/22	9774	CHARLES WEIL	601	5502	REIMB BURIAL SITES	0.00	3,368.40
101	104068	10/14/22	1199	HAYWARD LUMBER COMP	601	5309	CEMETARY SUPPLIES	0.00	55.14
101	104068	10/14/22	1199	HAYWARD LUMBER COMP	601	5309	CEMETARY SUPPLIES	0.00	4,536.89
101	104068	10/14/22	1199	HAYWARD LUMBER COMP	601	5309	CEMETARY SUPPLIES	0.00	57.03
101	104068	10/14/22	1199	HAYWARD LUMBER COMP	601	5309	CEMETARY SUPPLIES	0.00	216.41
101	104068	10/14/22	1199	HAYWARD LUMBER COMP	601	5309	CEMETARY SUPPLIES	0.00	18.38
TOTAL CHECK								0.00	4,883.85
101	104098	10/14/22	2034	PACIFIC GROVE HARDW	601	5309	CEMETARY SUPPLIES	0.00	23.62
101	104098	10/14/22	2034	PACIFIC GROVE HARDW	601	5309	CEMETARY SUPPLIES	0.00	40.44
TOTAL CHECK								0.00	64.06
101	104133	10/20/22	6411	QUADIENT LEASING US	601	5225	JUL-OCT LEASE	0.00	10.23
101	104135	10/20/22	2024	PACIFIC GAS & ELECT	601	5222	CEMETERY - 1%	0.00	22.40
101	104135	10/20/22	2024	PACIFIC GAS & ELECT	601	5222	CEMETERY	0.00	44.03
101	104135	10/20/22	2024	PACIFIC GAS & ELECT	601	5222	CREST & RIPPLE	0.00	16.78
TOTAL CHECK								0.00	83.21
101	104171	10/28/22	926	EWING IRRIGATION PR	601	5309	SEED	0.00	284.27
101	104171	10/28/22	926	EWING IRRIGATION PR	601	5309	IRRIGATION SUPPLIES	0.00	120.74
101	104171	10/28/22	926	EWING IRRIGATION PR	601	5309	SEED AND TOOLS	0.00	103.64
TOTAL CHECK								0.00	508.65
101	104196	10/28/22	1768	STURDY OIL COMPANY	601	5311	GAS FOR CITY VEHICL	0.00	238.89
101	104220	10/28/22	8118	LLORIN-VELASQUEZ CO	601	5201	CEMETERY MARKER TRI	0.00	2,650.00
101	104238	10/28/22	9754	SAVANNA SANDUSKY	601	5215	SEPT MILEAGE REIMB	0.00	39.50
101	104240	10/31/22	438	CALIFORNIA AMERICAN	601	5222	CEM 4%	0.00	65.05
101	104240	10/31/22	438	CALIFORNIA AMERICAN	601	5222	1254 DELMONTECEM70%	0.00	720.16
TOTAL CHECK								0.00	785.21
TOTAL CASH ACCOUNT								0.00	14,784.69
TOTAL FUND								0.00	14,784.69

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FUND - 76 - SEWER FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	103986	10/03/22	2133	PERS	611	5145	SEP 2022 UAL	0.00	10,416.67
101	104063	10/14/22	9598	ESSELEN TRIBE OF MO	612	6051	OVB TRIBAL MONITORI	0.00	6,876.82
101	104066	10/14/22	3378	DON CHAPIN CO., INC	611	5207	FY22/23 SANITARY SE	0.00	1,210.00
101	104066	10/14/22	3378	DON CHAPIN CO., INC	611	5207	FY22/23 SANITARY SE	0.00	1,800.00
101	104066	10/14/22	3378	DON CHAPIN CO., INC	611	5207	FY22/23 SANITARY SE	0.00	2,091.85
101	104066	10/14/22	3378	DON CHAPIN CO., INC	611	5207	FY22/23 SANITARY SE	0.00	2,197.78
101	104066	10/14/22	3378	DON CHAPIN CO., INC	611	5207	FY22/23 SANITARY SE	0.00	2,317.62
101	104066	10/14/22	3378	DON CHAPIN CO., INC	611	5207	FY22/23 SANITARY SE	0.00	3,588.78
101	104066	10/14/22	3378	DON CHAPIN CO., INC	611	5207	FY22/23 SANITARY SE	0.00	3,875.04
101	104066	10/14/22	3378	DON CHAPIN CO., INC	611	5207	FY22/23 SANITARY SE	0.00	3,917.27
101	104066	10/14/22	3378	DON CHAPIN CO., INC	611	5207	FY22/23 SANITARY SE	0.00	4,300.33
TOTAL CHECK								0.00	25,298.67
101	104098	10/14/22	2034	PACIFIC GROVE HARDW	611	5309	SEWER SUPPLIES	0.00	36.95
101	104098	10/14/22	2034	PACIFIC GROVE HARDW	611	5309	SEWER SUPPLIES	0.00	29.35
101	104098	10/14/22	2034	PACIFIC GROVE HARDW	611	5309	SEWER SUPPLIES	0.00	16.30
TOTAL CHECK								0.00	82.60
101	104100	10/14/22	2219	PURE WATER	611	5309	DRINKING WATER	0.00	20.45
101	104117	10/14/22	2737	UNDERGROUND SERVICE	611	5291	USA TICKETS	0.00	2,398.22
101	104129	10/20/22	1798	MONTEREY ONE WATER	611	5222	09/01/2022-10/31/20	0.00	16,901.90
101	104135	10/20/22	2024	PACIFIC GAS & ELECT	611	5222	520 OCEAN VIEW BLVD	0.00	44.06
101	104135	10/20/22	2024	PACIFIC GAS & ELECT	611	5222	EARDLEY PUMP #1	0.00	49.99
101	104135	10/20/22	2024	PACIFIC GAS & ELECT	611	5222	PUMP RUSSELL SVC CT	0.00	43.65
101	104135	10/20/22	2024	PACIFIC GAS & ELECT	611	5222	EARDLEY PUMP #1	0.00	121.41
101	104135	10/20/22	2024	PACIFIC GAS & ELECT	611	5222	PUMP SUNSET ARENA	0.00	134.86
101	104135	10/20/22	2024	PACIFIC GAS & ELECT	611	5222	17TH & OCNVW	0.00	60.44
101	104135	10/20/22	2024	PACIFIC GAS & ELECT	611	5222	360 OCEAN VIEW BLVD	0.00	100.11
101	104135	10/20/22	2024	PACIFIC GAS & ELECT	611	5222	520 OCEAN VIEW BLVD	0.00	16.93
101	104135	10/20/22	2024	PACIFIC GAS & ELECT	611	5222	PUMP STATION	0.00	21.68
101	104135	10/20/22	2024	PACIFIC GAS & ELECT	611	5222	471 OCEAN VIEW BL.	0.00	37.42
101	104135	10/20/22	2024	PACIFIC GAS & ELECT	611	5222	1996 SUNSET DR.	0.00	37.75
101	104135	10/20/22	2024	PACIFIC GAS & ELECT	611	5222	PUMP 17TH & OCNVW	0.00	140.56
101	104135	10/20/22	2024	PACIFIC GAS & ELECT	611	5222	OCEANVIEW BLVD & 8T	0.00	6.11
101	104135	10/20/22	2024	PACIFIC GAS & ELECT	611	5222	1996 SUNSET DR.	0.00	6.39
101	104135	10/20/22	2024	PACIFIC GAS & ELECT	611	5222	PUMP RUSSELL SVC CT	0.00	9.44
101	104135	10/20/22	2024	PACIFIC GAS & ELECT	611	5222	PUMP SUNSET ARENA	0.00	9.70
101	104135	10/20/22	2024	PACIFIC GAS & ELECT	611	5222	471 OCEAN VIEW BL.	0.00	13.44
101	104135	10/20/22	2024	PACIFIC GAS & ELECT	611	5222	0 V 9TH PUMP #2	0.00	218.71
101	104135	10/20/22	2024	PACIFIC GAS & ELECT	611	5222	PUMP SUNSET ARENA	0.00	289.24
TOTAL CHECK								0.00	1,361.89
101	104159	10/28/22	6154	AT&T	611	5212	PW SEWER ALM 841-13	0.00	33.97
101	104159	10/28/22	6154	AT&T	611	5212	PW SEWER ALM 841-13	0.00	33.97
101	104159	10/28/22	6154	AT&T	611	5212	PW SEWER ALM 841-13	0.00	33.97
101	104159	10/28/22	6154	AT&T	611	5212	PW SEWER ALM 841-13	0.00	33.97
TOTAL CHECK								0.00	135.88

SUPERION
DATE: 11/04/2022
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CITY OF PACIFIC GROVE
CHECK REGISTER - BY FUND

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SELECTION CRITERIA: transact.ck_date between '20221001 00:00:00.000' and '20221031 00:00:00.000'
ACCOUNTING PERIOD: 5/23

FUND - 76 - SEWER FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	104161	10/28/22	8579	BEFORE THE MOVIE IN	611	5221	ADVERTISING	0.00	199.00
101	104181	10/28/22	1896	NEILL ENGINEERS COR	612	6051	CIP22-02/SEWER	0.00	274.50
101	104181	10/28/22	1896	NEILL ENGINEERS COR	612	6051	CIP 23-01	0.00	4,888.00
TOTAL CHECK								0.00	5,162.50
101	104186	10/28/22	9576	O'REILLY AUTO ENTER	611	5227	UNIT 44	0.00	61.16
101	104187	10/28/22	2024	PACIFIC GAS & ELECT	611	5222	PW 0601805126-5	0.00	1,068.15
101	104196	10/28/22	1768	STURDY OIL COMPANY	611	5311	GAS FOR CITY VEHICL	0.00	87.49
101	104200	10/28/22	6777	WALLACE GROUP	612	6051	CIP 20-13	0.00	1,760.00
101	104221	10/28/22	1725	CALIFORNIA MARINE S	611	5201	E9C WATER QUALITY M	0.00	7,104.19
101	104222	10/28/22	1786	MONTEREY PENINSULA	612	6051	STREET REHAB FY21/2	0.00	3,325.00
101	104225	10/28/22	6777	WALLACE GROUP	611	5201	SSMP 5 YEAR UPDATE	0.00	6,136.50
101	104240	10/31/22	438	CALIFORNIA AMERICAN	611	5222	SEWER 8%	0.00	130.09
101	104240	10/31/22	438	CALIFORNIA AMERICAN	611	5222	100 OCEANVW IRRIG	0.00	114.84
101	104240	10/31/22	438	CALIFORNIA AMERICAN	611	5222	1273 CRESPI POND 50	0.00	213.27
TOTAL CHECK								0.00	458.20
101	V1028221	10/28/22	2987	HARRIS & ASSOCIATES	612	6051	IS/MND -PHASE 9 CIP	0.00	3,828.15
TOTAL CASH ACCOUNT								0.00	92,683.44
TOTAL FUND								0.00	92,683.44

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CITY OF PACIFIC GROVE
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ACCOUNTING PERIOD: 5/23

FUND - 77 - GOLF FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	104135	10/20/22	2024	PACIFIC GAS & ELECT	621	5222	1313 OCEAN VIEW BLV	0.00	41.78
101	104135	10/20/22	2024	PACIFIC GAS & ELECT	621	5222	1313 OCEAN VIEW BLV	0.00	93.18
TOTAL CHECK								0.00	134.96
101	104178	10/28/22	1772	MONTEREY COUNTY TAX	621	5222	2022/2023 1ST PAYME	0.00	2,740.98
101	104178	10/28/22	1772	MONTEREY COUNTY TAX	625	5222	2022/2023 1ST PAYME	0.00	620.14
TOTAL CHECK								0.00	3,361.12
101	104188	10/28/22	7474	PACIFIC GROVE CAPIT	622	6061	Q3 COURSECO	0.00	17,943.25
101	104240	10/31/22	438	CALIFORNIA AMERICAN	621	5222	77 ASILOMAR FIRE SV	0.00	251.75
101	104240	10/31/22	438	CALIFORNIA AMERICAN	621	5222	1273 CRESPI POND 50	0.00	213.27
101	104240	10/31/22	438	CALIFORNIA AMERICAN	621	5222	1254 DELMONTEGOLF30	0.00	308.64
101	104240	10/31/22	438	CALIFORNIA AMERICAN	625	5222	77 ASILOMAR GOLF HS	0.00	5,347.33
TOTAL CHECK								0.00	6,120.99
TOTAL CASH ACCOUNT								0.00	27,560.32
TOTAL FUND								0.00	27,560.32

SUPERION
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CITY OF PACIFIC GROVE
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ACCOUNTING PERIOD: 5/23

FUND - 78 - SEWER LATERAL LOANS									
CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	104156	10/24/22	9546	BENEVATE INC	781	5239	HOUSING PO 22000164	0.00	3,298.00
TOTAL CASH ACCOUNT								0.00	3,298.00
TOTAL FUND								0.00	3,298.00

SUPERION
DATE: 11/04/2022
TIME: 15:00:12

CITY OF PACIFIC GROVE
CHECK REGISTER - BY FUND

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SELECTION CRITERIA: transact.ck_date between '20221001 00:00:00.000' and '20221031 00:00:00.000'
ACCOUNTING PERIOD: 5/23

FUND - 84 - AMERICAN RESCUE PLAN-ARPA									
CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	104197	10/28/22	1758	THE MONTEREY COUNTY	841	6021	LEGAL AD/CIP 23-14	0.00	162.70
TOTAL CASH ACCOUNT								0.00	162.70
TOTAL FUND								0.00	162.70
TOTAL REPORT								0.00	2,047,663.48

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CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Tori Hannah, Administrative Services Director/Assistant City Manager
MEETING DATE: November 16, 2022
SUBJECT: Core Revenue Report for October 2022
CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

Receive the Core Revenue Report for October 2022

DISCUSSION

The City of Pacific Grove’s General Fund revenues are primarily derived from Property Tax, Transient Occupancy Tax, and Sales and Use Tax revenues. In the Fiscal Year 22/23 Adopted Budget, these three revenue sources were estimated to generate \$20.3 million. These revenues account for approximately 70% of the General Fund's on-going revenues.

Details on the budgeted amounts and revenues to date are included in Attachments 1.

OPTIONS

- N/A – this is informational only.

FINANCIAL IMPACT:

There is no fiscal impact associated with receiving this report.

GOAL ALIGNMENT: Financial Stability: Develop a strategic plan to better address current and future City expenditure and revenue needs.

Attachments

Core Revenue Report - October 2022

Core Revenue Report

Fiscal Year 2022/23 - October 2022

The following tables include the FY22/23 budget and year to date revenues. The receipts represent funds received to date.

PROPERTY TAX

Property Tax is the first largest source of the General Fund revenue. The City typically receives property tax payments in December, April, and June. Unlike other tax revenues, property taxes were not impacted by COVID-19. The following table presents Fiscal Year 2022/23 budget, and revenues received to date.

Property Tax	Adopted Budget	YTD Receipts	% of Adopted Budget
FY22/23	\$ 8,840,000	-	0.0%

TRANSIENT OCCUPANCY TAX (TOT)

Transient Occupancy Tax (TOT) is the General Fund's second largest source of revenue which the City receives on a monthly basis. Unlike property taxes, TOT was significantly impacted by COVID-19 in Fiscal Years 2019/20 and 2020/21. The following table presents Fiscal Year 2022/23 budget and revenues received to date.

Transient Occupancy Tax	Adopted Budget	YTD Receipts	% of Adopted Budget
FY22/23	\$ 5,867,000	\$ 2,256,339	38.5%

The City receives transient occupancy tax in the month following the stay. The revenues received in October are for the September lodging period.

The following table shows a monthly breakdown of TOT revenues when compared to the same month last year. The reduction in the 2020/21 TOT in December and January primarily resulted from temporary COVID-19 restrictions.

Lodging Period	2020/21	2021/22	2022/23	Net Difference
July	289,435	673,475	797,756	124,281
August	340,019	730,578	818,939	88,361
September	327,958	578,129	639,644	61,515
October	347,103	475,290	-	-
November	216,516	431,862	-	-
December	90,066	378,655	-	-
January	109,118	314,248	-	-
February	205,512	412,711	-	-
March	334,004	476,041	-	-
April	379,613	568,275	-	-
May	428,612	612,496	-	-
June	518,002	621,212	-	-
Total	3,585,958	6,272,972	2,256,339	274,157
<i>October 2022 revenues are anticipated to be received in late November.</i>				

SALES AND USE TAX

Sales and Use tax are the third largest source of the City's General Fund revenues. The City receives a 1% Bradley Burns Tax and a 1% Measure U Transactions and Use Tax.

The Fiscal Year 22/23 Adopted Budget reflects the addition of Measure A revenues, a 0.50% Transactions and Use Tax. This tax becomes effective on October 1, 2022. Three quarters of Measure A funds have been incorporated into the annual projections. The first Measure A revenues will not be received until the end of December. These revenues should appear on this report in January 2023.

The impact of COVID-19 on the Sales and Use tax revenues was less significant when compared to TOT. The following table presents Fiscal Year 22/23 budget and revenues received to date.

Sales and Use Tax	Adopted Budget	YTD Receipts	% of Adopted Budget
FY22/23	\$ 5,616,000	\$ 715,495	12.7%

The following table presents the Fiscal Year 22/23 budget and revenues received to date. Although the August Advance payment was lower than the prior year, it may not be representative of overall performance. A comparison of quarterly data, which includes the September True-up, will be more representative of actual revenue activities.

Lodging Period	2020/21	2021/22	2022/23	Net Difference
July Advance	358,945	303,144	350,801	47,657
August Advance	427,105	507,200	364,694	(142,506)
September True-up	243,269	287,224	-	-
October Advance	343,188	311,118	-	-
November Advance	333,869	324,181	-	-
December True-up	302,359	479,810	-	-
January Advance	281,830	260,937	-	-
February Advance	339,550	316,738	-	-
March True-up	239,864	471,617	-	-
April Advance	314,606	329,326	-	-
May Advance	395,212	436,035	-	-
June True-Up	481,058	513,452	-	-
	4,060,855	4,540,782	715,495	(94,849)
<i>September 2022 payments are anticipated to be received in late November as the State pays the City two months in arrears</i>				

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CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Jennifer Pope, Management Analyst
MEETING DATE: November 16, 2022
SUBJECT: First Quarter Purchase Order Report
CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

Receive the First Quarter Purchase Order Report.

DISCUSSION

The First Quarter Purchase Order Report includes information on open purchase orders that were issued under \$40,000. This report is intended to be consistent with the reporting requirement in Section 2.16.160 of the City's Purchasing Systems and Procedures.

Purchase orders are issued for purchases of supplies, services, materials, equipment, and contractual services over \$5,000.

The Purchase Order Report includes:

- Vendor name
- Date the purchase order was issued
- Description of the encumbered funds
- Purchase order amount
- Preliminary year-to-date expenses through the First Quarter

This report was previously a part of the Quarterly Budget Report, but based on the recommendation from the Finance Subcommittee, it is now presented independently.

OPTIONS

N/A - This is an informational report.

FINANCIAL IMPACT:

There is no financial impact associated with receiving this report.

GOAL ALIGNMENT: Financial Stability: Develop a strategic plan to better address current and future City expenditure and revenue needs.

Attachments

Report

Open Purchase Orders - Less Than \$40,000
First Quarter FY 22/23

PO	DEPARTMENT	DIVISION	PROJECT	VENDOR NAME	DATE	DESCRIPTION	PURCHASE ORDER AMOUNT	YEAR TO DATE EXPENSE
23000047-01	CITY MANAGER	121		ELLIS INVESTIGATIONS LAW	08/13/22	IMPARTIAL WORKPLACE INVESTIGATION	9,995.00	7,377.50
23000077-01	CITY MANAGER	121		NOLAND, HAMERLY, ETIENNE, & HOSS	09/04/22	MANAGEMENT REPRESENTATION	4,121.92	258.07
23000094-01	CITY MANAGER	121		HDL ECONSOLUTIONS	09/18/22	ECONOMIC DEVELOPMENT CONSULTANT	39,750.00	-
23000095-01	CITY MANAGER	121		HINDERLITER, DE LLAMAS, & ASSOCIATES	09/18/22	CANNABIS ORDINANCE CONSULTANT	15,000.00	1,500.00
23000096-01	CITY MANAGER	121		LIEBERT CASSIDY WHITMORE	09/23/22	LEGAL SERVICES - POA NEGOTIATIONS	15,000.00	9,265.00
23000103-01	CITY MANAGER	121		BRYCE CONSULTING, INC.	09/25/22	CLASS & COMPENSATION STUDY	9,528.00	-
23000106-01	CITY MANAGER	121		CUSTOM INK	09/28/22	EMPLOYEE TRAINING DAY SUPPLIES	4,671.03	-
23000054-01	ADMINISTRATIVE SERVICES	131		CENTRALSQUARE TECHNOLOGIES	08/20/22	UPGRADE SOFTWARE, PROJECT	11,830.00	-
23000078-01	ADMINISTRATIVE SERVICES	131		HINDERLITER, DE LLAMAS, & ASSOCIATES	09/04/22	SALES TAX, BUSINESS LICENCE SERVICES	39,000.00	1,387.69
23000063-01	ADMINISTRATIVE SERVICES	133		ALVAREZ TECHNOLOGY GROUP	08/28/22	AFTER HOURS SUPPORT	15,000.00	1,800.00
23000087-01	COMMUNITY DEVELOPMENT	201		RINCON CONSULTANTS, INC	09/18/22	ON CALL PEER REVIEW OF CEQA DOCUMENTS	20,000.00	296.25
23000089-01	COMMUNITY DEVELOPMENT	201		BEST BEST & KRIEGER ATTORNEYS	09/18/22	ASSIST & REVIEW HOUSING POLICY	30,094.50	-
23000046-01	COMMUNITY DEVELOPMENT	225	TRC19-04	HR & ASSOCIATES	08/13/22	ATC PLANNING SERVICES	16,075.00	2,412.50
23000086-01	COMMUNITY DEVELOPMENT	225	TRC22-01	RINCON CONSULTANTS, INC	09/18/22	PREPARE MITIGATED NEGATIVE DECLARATION	39,041.25	608.00
23000013-01	POLICE DEPARTMENT	301		SPCA OF MONTEREY COUNTY	07/21/22	ANIMAL SHELTER SERVICES	13,000.00	2,275.00
23000014-01	POLICE DEPARTMENT	301		STAPLES CREDIT PLAN	07/21/22	OFFICE SUPPLIES	8,000.00	3,156.56
23000015-01	POLICE DEPARTMENT	301		TRACNET CORPORATION	07/21/22	RECORDS MANAGEMENT SYSTEM	17,500.00	8,700.00
23000016-01	POLICE DEPARTMENT	301		VERIZON WIRELESS	07/21/22	WIRELESS MOBILE CONNECTION	8,000.00	1,555.28
23000017-01	POLICE DEPARTMENT	301		LEXIPOL LLC	07/21/22	DEPARTMENT POLICY AND TRAINING	13,000.00	6,798.52
23000018-01	POLICE DEPARTMENT	301		VERIZON BUSINESS	07/21/22	VERIZON PORT ACCESS	9,000.00	1,771.80
23000019-01	POLICE DEPARTMENT	301		SPEAK WRITE BILLING DEPT	07/21/22	TRANSCRIPTION SERVICE	7,000.00	895.31
23000021-01	POLICE DEPARTMENT	301		IPS GROUP, INC	07/21/22	IPS PARKING METER BANK FEES	25,000.00	4,804.68
23000023-01	POLICE DEPARTMENT	301		AT&T MOBILITY	07/21/22	AT&T FIRSTNET	20,000.00	7,253.29
23000024-01	POLICE DEPARTMENT	301		CORDICO INC.	07/21/22	DEPARTMENT EMPLOYEE WELLNESS APP	7,500.00	-
23000025-01	POLICE DEPARTMENT	301		ARAMARK UNIFORM & CAREER	07/21/22	DEPARTMENT LINEN AND RUG CLEANING	6,000.00	1,776.85
23000026-01	POLICE DEPARTMENT	301		SYSTEMS FOR PUBLIC SAFETY	07/21/22	BACKGROUND INVESTIGATIONS	5,000.00	-

Open Purchase Orders - Less Than \$40,000
First Quarter FY 22/23

PO	DEPARTMENT	DIVISION	PROJECT	VENDOR NAME	DATE	DESCRIPTION	PURCHASE ORDER AMOUNT	YEAR TO DATE EXPENSE
23000027-01	POLICE DEPARTMENT	301		MORELAND INVESTIGATIONS	07/21/22	BACKGROUND INVESTIGATIONS	5,000.00	268.72
23000035-01	POLICE DEPARTMENT	301		QUADIENT LEASING USA	07/31/22	MAIL MACHINE	1,993.72	
23000105-01	POLICE DEPARTMENT	301		JONES AND MAYER	09/25/22	RECORDS REVIEW FOR PRR	5,000.00	2,565.00
23000064-01	POLICE DEPARTMENT	304		MARK43, INC.	08/28/22	RECORDS MANAGEMENT	26,300.00	15,380.00
23000065-01	POLICE DEPARTMENT	304		AXON ENTERPRISE, INC	08/28/22	BODY WORN & IN CAR CAMERAS	28,000.00	-
23000066-01	POLICE DEPARTMENT	304		ENTERPRISE FM TRUST	08/28/22	LEASED VEHICLES	28,000.00	4,251.20
23000099-01	POLICE DEPARTMENT	304		LIFTSHIFT, LLC	09/25/22	DATA MIGRATION FOR MARK43	6,291.89	5,860.26
23000028-01	FIRE DEPARTMENT	351		HI-TECH EVS, INC./SPARTA	07/29/22	ENGINE REPAIR - 6414	21,651.42	-
23000068-01	FIRE DEPARTMENT	351		MISSION LINEN SUPPLY, INC	08/28/22	LINEN SERVICES	3,500.00	675.18
23000002-01	LIBRARY	401		BAKER & TAYLOR COMPANIES	07/21/22	BOOKS & MATERIALS	23,500.00	8,657.44
23000008-01	LIBRARY	401	GRT22-01	TOYOTA MATERIAL HANDLING	07/21/22	GLOBAL ELECTRIC MOTOR VEHICLE	22,351.46	-
23000009-01	LIBRARY	401	GRT22-01	ARC METAL FABRICATION	07/21/22	MOBILE OUTREACH VEHICLE	18,331.00	9,165.50
23000006-01	LIBRARY	402		CROZIER STUDIOS	07/21/22	ART CURATION/INSTALLATION	15,000.00	1,470.00
23000083-01	PUBLIC WORKS	412	CIP22-04	1-888-4-ABATEMENT, INC.	09/25/22	LEAD ABATEMENT AT THE PG MUSEUM	29,295.00	27,900.00
23000069-01	PUBLIC WORKS	461	CIP21-05	CALIFORNIA JPIA	08/28/22	ADA COMPLIANCE ASSESSMENT	26,550.00	3,550.00
23000039-01	PUBLIC WORKS	503		WLODZIMIERZ PABIAN	08/07/22	CITY HALL CLOCK TOWER ROOF REPAIR	9,315.00	-
23000041-01	PUBLIC WORKS	503		WATSONVILLE FORD	08/10/22	ENGINE REPLACEMENT - B&G	14,486.97	13,680.36
23000067-01	PUBLIC WORKS	503		MISSION UNIFORM SERVICE	09/04/22	LINEN AND UNIFORM CLEANING	20,000.00	519.30
23000045-01	PUBLIC WORKS	503		GACHINA LANDSCAPE MANAGEMENT	08/10/22	PARK MOWING SERVICES	15,351.00	4,797.00
23000072-01	PUBLIC WORKS	503		WHITSON JANITORIAL SERVICES	09/04/22	JANITORIAL SERVICE	23,100.00	4,200.00
23000082-01	PUBLIC WORKS	503		TOM'S SITE SERVICES	09/11/22	PORTAPOTTY RENTAL	19,000.00	4,283.99
23000007-01	PUBLIC WORKS	504		ACCENT CLEAN & SWEEP	07/21/22	STREET SWEEPING SERVICES	13,266.00	-
23000073-01	PUBLIC WORKS	505		SANDWELL, INC.	09/04/22	BOBCAT BROOM REPLACEMENT	7,201.13	-
23000058-01	PUBLIC WORKS	631	TRC21-02	WILLIAMS SCOTSMAN, INC	08/28/22	PW TRAILER LEASE	12,000.00	5,141.99
23000090-01	PUBLIC WORKS	631	CIP22-01	MONTEREY PENINSULA ENGINEERING	09/18/22	STREET REHAB FY21/22	5,690.80	-
23000055-01	PUBLIC WORKS	841	CIP23-22	BELSON OUTDOORS, INC	08/23/22	PICNIC TABLES - CALEDONIA	11,285.00	-

Open Purchase Orders - Less Than \$40,000
First Quarter FY 22/23

PO	DEPARTMENT	DIVISION	PROJECT	VENDOR NAME	DATE	DESCRIPTION	PURCHASE ORDER AMOUNT	YEAR TO DATE EXPENSE
23000081-01	PUBLIC WORKS	841	CIP23-19	BOWMAN CONSULTING GROUP	09/11/22	PURPLE PIPE FEASIBILITY STUDY	38,674.50	-
23000043-01	CEMETERY	601		LLORIN-VELASQUEZ CORPORATION	08/10/22	CEMETERY MARKER TRIMMING	29,150.00	10,600.00
23000005-01	SEWER	611		CALIFORNIA MARINE SANCTUARY	07/21/22	E9C WATER QUALITY MONITOR	11,623.00	7,104.19
23000010-01	SEWER	611		WALLACE GROUP	07/21/22	SSMP 5 YEAR UPDATE	19,214.00	6,757.25
23000011-01	SEWER	611		MONTEREY PENINSULA ENGINEERING	07/21/22	EMERGENCY SEWER WORK	9,142.00	7,950.00
23000029-01	SEWER	611		NEILL ENGINEERS	07/29/22	ENGINEERING RETAINER	12,000.00	4,000.00
23000061-01	SEWER	611		MONTEREY ONE WATER	08/28/22	FAT, OIL & GREASE INSPECTION	15,000.00	-
23000062-01	SEWER	612	CIP22-01	DUDEK	08/28/22	ARCHEOLOGICAL MONITORING	13,629.91	8,648.15

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CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Tori Hannah, Administrative Services Director / Assistant City Manager
MEETING DATE: November 16, 2022
SUBJECT: First Quarter Capital Project Budget Report
CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

Receive the report.

DISCUSSION

In Fiscal Year 19/20, the City added capital improvement budgetary updates to the Quarterly Budget Report. In response to recommendations received from the Council Finance Reporting Subcommittee, this information is now presented in a separate report. An additional column reflecting the Adopted Budget has been added based on Council direction.

The attached report provides information on the Adopted and Amended Budgets for each capital improvement project, as well as expenditures. The Amended Budget column includes reference to projects that were approved in the last fiscal year; however were not completed by June 30, 2022. The purchase order and project carry-forwards are included in a budget amendment ordinance at this same Council Meeting. An asterisk has been placed adjacent to these projects for reference.

As of September 30, 2022, approximately 5.4% of the funds included in the Fiscal Year 22/23 Amended Budget have been expended.

OPTIONS

N/A

FINANCIAL IMPACT:

There is no financial impact associated with receiving this report.

GOAL ALIGNMENT: Financial Stability: Develop a strategic plan to better address current and future City expenditure and revenue needs.

Attachments

First Quarter Capital Budget Project Report

FY 22/23 First Quarter Capital Project Budget Report

<u>Project</u>		<u>Fund</u>	<u>Account</u>	<u>Project Name</u>	<u>Adopted Budget</u>	<u>Amended Budget</u>	<u>Expenditures as of 09/30/22</u>
CIP22-04 *	Museum Improvement Fund	08	6021	Museum Window Replacement & Lead Abatement	-	39,075	-
CIP22-06 *	Museum Improvement Fund	08	6021	Museum Roof Repair	-	59,142	162
CIP23-07	Museum Improvement Fund	08	6021	Museum Mezzanine Upgrades	75,000	75,000	-
CIP23-08	Museum Improvement Fund	08	6021	Museum Basement Moisture Control	40,000	40,000	-
08 Total					115,000	213,217	162
CIP22-01 *	Local Streets and Roads	17	6041	FY 21/22 Street Rehabilitation	-	123,513	120,166
CIP22-02 *	Local Streets and Roads	17	6041	FY 21/22 Crack & Slurry Seal	-	91,144	41,174
CIP23-01	Local Streets and Roads	17	6041	FY 22/23 Street Rehabilitation Project	396,304	396,304	
CIP23-02	Local Streets and Roads	17	6041	FY 22/23 Crack & Slurry Seal	100,000	100,000	
CIP23-04	Local Streets and Roads	17	6041	David Ave Street Rehabilitation	400,000	400,000	8,322
17 Total					896,304	1,110,961	169,662
CIP23-09	Gas Tax Fund	18	6041	Street Sign Upgrades	30,000	30,000	-
18 Total					30,000	30,000	-
CIP23-03	RSTP (TAMC)	20	6041	Cedar, Sunset, & Congress Intersection	1,000,000	1,000,000	-
20 Total					1,000,000	1,000,000	-
CIP20-14 *	Recreation Donation	25	6051	Youth Center Heater	-	8,500	-
25 Total					-	8,500	-
CIP23-05	Lighthouse Fund	27	6021	Point Pinos Lighthouse Roof Repair	60,000	60,000	-
27 Total					60,000	60,000	-
CIP22-09 *	Yount Income Fund	41	6031	GW Park Management Plan	-	12,929	-
41 Total					-	12,929	-
CIP21-05 *	Strong Disbursement Fund	46	6021	ADA Compliance Assessment & Transition Plan	26,550	26,550	-
CIP22-12 *	Strong Disbursement Fund	46	6021	Del Monte Blvd Storm Drain Improvements	75,524	75,524	-
46 Total					102,074	102,074	-
CIP22-01 *	RMRA SB1 Fund	47	6041	FY 21/22 Street Rehabilitation	-	310,428	13,158
CIP23-01	RMRA SB1 Fund	47	6041	FY 22/23 Street Rehabilitation Project	354,138	354,138	-
47 Total					354,138	664,566	13,158
CIP18-46 *	Capital Improvement Fund	63	6031	Tide Pool & Point Pinos	37,953	374,198	5,270
CIP22-01 *	Capital Improvement Fund	63	6041	FY 21/22 Street Rehabilitation	-	5,690	
CIP22-12 *	Capital Improvement Fund	63	6054	Del Monte Blvd Storm Drain Improvements	75,000	75,000	
TRC21-02 *	Capital Improvement Fund	63	6021	PW Fire and Reconstruction	787,500	1,593,498	19,555
CIP23-01	Capital Improvement Fund	63	6041	FY 22/23 Street Rehabilitation Project	300,000	300,000	22,153
CIP23-02	Capital Improvement Fund	63	6041	FY 22/23 Crack & Slurry Seal	200,000	200,000	
63 Total					1,400,453	2,548,386	46,978
CIP20-13 *	Sewer Fund	76	6051	Main Sewer Line Imp (Ovb W/ Phase 4 Urban Diversion)	-	130,020	-
CIP22-01 *	Sewer Fund	76	6051	FY 21/22 Street Rehabilitation	-	363,758	215,533
CIP22-03 *	Sewer Fund	76	6051	Phase 9 Sewer Improvements	850,000	1,045,106	10,852
CIP23-01	Sewer Fund	76	6051	FY 22/23 Street Rehabilitation Project	250,000	250,000	2,390
CIP23-06	Sewer Fund	76	6051	Pump Station Replacement	110,000	110,000	-
76 Total					1,210,000	1,898,884	228,775
CIP22-11 *	Golf Course Fund	77	6021	Golf Course Clubhouse HVAC Replacement	-	25,000	23,608
77 Total					-	25,000	23,608

FY 22/23 First Quarter Capital Project Budget Report

Project		Fund	Account	Project Name	Adopted Budget	Amended Budget	Expenditures as of 09/30/22
CIP22-12 *	ARPA Fund	84	6021	Del Monte Blvd Storm Drain Improvements	-	132,351	-
CIP22-21 *	ARPA Fund	84	6031	GW Park Playground & ADA Compliant Playground	-	25,000	-
CIP22-17 *	ARPA Fund	84	6031	Caledonia Park Children'S Picnic Area	-	6,173	-
CIP23-10	ARPA Fund	84	6021	Fire Station Roof Repair	35,000	35,000	-
CIP23-11	ARPA Fund	84	6021	Fire Dept. Exhaust System/HVAC & Filtration Cleaning	20,000	20,000	-
CIP23-12	ARPA Fund	84	6021	Fire Dept. Bathroom & Shower Remodel	50,000	50,000	-
CIP23-13	ARPA Fund	84	6021	Chautauqua Hall Bathroom Repairs	27,000	27,000	-
CIP23-14	ARPA Fund	84	6021	Chautauqua Hall Main Roof Repairs	54,000	54,000	-
CIP23-15	ARPA Fund	84	6021	Crespi Pond Bathroom Replacement	50,000	50,000	-
CIP23-16	ARPA Fund	84	6041	Wig-Wag Lights At Robert Down School	20,000	20,000	-
CIP23-17	ARPA Fund	84	6021	Chautauqua Hall Preservation Plan	25,000	25,000	-
CIP23-18	ARPA Fund	84	6021	City Hall Roof Repair	80,000	80,000	-
CIP23-19	ARPA Fund	84	6031	Purple Pipe Project	120,000	120,000	-
CIP23-20	ARPA Fund	84	6031	Skate Park	158,000	158,000	-
CIP23-21	ARPA Fund	84	6041	David Ave Sidewalk	360,000	360,000	-
CIP23-22	ARPA Fund	84	6031	Recreation Board's Park Inventory	50,000	50,000	-
		84 Total			1,049,000	1,212,524	-
CIP22-13 *	McIndoo Donation Fund	92	6031	Backstop Replacement Municipal Ball Park	17,529	17,529	-
		92 Total			17,529	17,529	-
CIP22-10 *	Koo Estate Donation Fund	93	6031	Lovers' Point Pier Repair	-	63,429	5,698
CIP22-13 *	Koo Estate Donation Fund	93	6031	Backstop Replacement Municipal Ball Park	7,000	7,000	-
		93 Total			7,000	70,429	5,698
				Grand Total	6,241,498	8,974,999	488,041
				Percentage Expended			5.4%
*The carryforward budget amendments are pending approval at the November 16, 2022 Council Meeting							

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CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Tori Hannah, Administrative Services Director/Assistant City Manager
MEETING DATE: November 16, 2022
SUBJECT: First Quarter Budget Report
CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

Receive the report.

DISCUSSION

The Administrative Services Department produces quarterly financial reports to assist in evaluating the City's fiscal condition. The attached report provides details on General Fund revenues and expenditures, as well as a summary related to enterprise funds.

Additional information regarding City finances, can be accessed from the following link: [City Finance Information](#)

OPTIONS

N/A. This is informational only.

FINANCIAL IMPACT:

There is no fiscal impact. The report is informational only.

GOAL ALIGNMENT: Financial Stability: Develop a strategic plan to better address current and future City expenditure and revenue needs.

Attachments

Fiscal Year 22/23 First Quarter Budget Report



City of Pacific Grove

First Quarter Budget Report – Fiscal Year 22/23

Fund Summaries

The following tables provide an overview of current revenues and expenditures for each major fund. A summary of each fund, along with additional details on the General Fund are provided in the subsequent sections.

Revenues		FY 22/23	YTD	% of	Prior YTD
Fund		Adopted	Transactions	Budget	Transactions
01	General Fund	\$30,380,119	\$4,422,925	15%	\$3,286,840
74	Local Water Project	1,451,737	220,194	13%	169,891
75	Cemetery	636,750	222,694	35%	161,394
76	Sewer Fund	4,313,135	-	0%	7,635
77	Golf	386,500	116,344	30%	105,946

Expenditures		FY 22/23	YTD	% of	Prior YTD
Fund		Amended	Transactions	Budget	Transactions
01	General Fund	\$30,478,137	\$7,514,731	25%	\$7,191,936
74	Local Water Project	1,373,448	150,405	11%	143,349
75	Cemetery	576,258	138,309	24%	119,765
76	Sewer Fund	3,644,886	787,587	22%	467,238
77	Golf	307,097	162,043	53%	141,491

General Fund Overview

General Fund revenues and expenditures are trending relatively consistent with the budgetary projections. The differences in the year-to-date (YTD) revenues are primarily related to economic recovery; and a corresponding planned increase in expenditures.

At the close of the first quarter, expenditures exceeded revenues by approximately \$3.1 million. This variance is due to uneven revenue receipting patterns, combined with a significant debt service payment at the beginning of the year. This first quarter deficit is also evident in the prior year. Specific information related to major revenue categories and departmental expenditures are provided within this section.

The City continually monitors the budget on a regular basis. If any significant budgetary variances are identified, a budget amendment will be requested as part of the mid-year budget process; or through a separate budget amendment during the year.

General Fund Revenues

The following chart provides an overview of the General Fund revenue receipts. All revenues are trending fairly consistent with the prior year or the annual budget. Any significant variances are listed below the chart.

Revenues	FY 22/23 Adopted	YTD Transactions	% Used / Rec'd	Prior YTD Transactions
Taxes:				
Property Taxes	\$8,840,000	-	-	-
Transient Occupancy Tax	5,867,000	1,614,026	28%	1,404,053
Transient Use Licenses	95,000	2,258	2%	2,677
Sales and Use Tax	5,616,000	350,801	6%	303,144
Business License Tax	322,000	215,564	67%	280,637
Franchise Tax	1,546,000	-	0%	-
Utility User Tax	1,929,000	314,450	16%	288,861
Other Tax	237,000	24,737	10%	51,297
Total Taxes	\$24,452,000	\$2,521,837	10%	\$2,330,670
Other:				
Licenses and Permits	1,045,000	247,216	24%	244,934
Intergovernmental	292,382	-	0%	-
Charges for Services	1,928,000	526,678	27%	381,972
Fines and Forfeitures	49,000	83,479	170%	2,936
Interest, Rents, Conc.	310,000	58,306	19%	72,151
Other Revenues	1,503,737	185,409	12%	209,612
Interfund Transfers	800,000	800,000	100%	44,565
Totals	\$30,380,119	\$4,442,925	15%	\$3,286,840

Property Taxes

During the first quarter, the City does not typically receive Property Tax Revenues. These revenues are received primarily in December and April.

Transient Occupancy Tax (TOT), Sales Tax, and Franchise Taxes

Due to accrual and receipting patterns, only one to two monthly payments have been received in the Sales Tax and Transient Occupancy Tax categories, while no revenues have been received in the Franchise Tax category. This is consistent with the receipting cycles for these revenue classifications.

Transient occupancy taxes increased in the last quarter of Fiscal Year 21/22. This trend continued into the first quarter of Fiscal Year 22/23.

The sales tax revenues from Measure A become effective on October 1, 2022. These revenues will appear for the first time in the Third Quarter Budget Report.

Business License Taxes

The majority of Business License revenues are typically received at the beginning of the year. Based on receipting patterns, it is anticipated that these taxes are trending consistently with prior years and the budget.

Other Tax

In Fiscal Years 20/21 and 21/22, the amount of Real Estate Transfer Taxes nearly doubled, when compared to Fiscal Year 19/20. The amounts received in the first two months of this fiscal year are trending lower than anticipated, which could indicate a return to more traditional levels.

Fines and Forfeitures

In Fiscal Year 22/23, the City received an \$80,414 payment related to a code enforcement case. Revenues in this category vary each year.

Intergovernmental

Intergovernmental revenues can vary based on the timing of grant reimbursements. In the first quarter of the year, there were no grant billings or receipts in the General Fund.

Interfund Transfers

In Fiscal Year 22/23, a transfer of \$800,000 in American Rescue Plan Act funds was appropriated to assist in supplementing the General Fund. The amount transferred relates to corresponding expenditures that were identified in the first quarter. In Fiscal Year 21/22, a transfer from the Operating Donation Fund was initiated to assist in supporting Library operations.

Expenditures

During the first quarter, department expenditures may not typically trend with the percentage of year that has elapsed. The primary exception is the underlying salary and benefit costs, which are trending consistent with the number of completed payperiods. Additional information specific to departments are listed below the table.

Expenditures	FY 22/23 Amended	YTD Transactions	% of Budget	Prior YTD Transactions
City Council	385,227	57,428	15%	127,326
City Manager	1,230,107	224,428	18%	212,469
City Attorney	762,100	63,067	8%	63,049
Economic Development	99,833	19,296	19%	-
Finance	1,392,325	219,564	16%	271,685
Information Services	870,666	119,524	14%	133,088
Police	7,928,629	1,638,693	21%	1,565,869
Fire	4,246,200	1,175,609	28%	874,781
Public Works	4,305,693	721,906	17%	744,647
Community Development	2,813,339	251,637	9%	392,263
Library	1,125,728	249,983	22%	225,498
Recreation	920,638	197,381	21%	190,135
Museum	314,500	86,959	28%	76,043
Subtotal	\$26,394,985	\$5,025,474	19%	\$4,876,853
Capital Outlay	145,000	46,334	32%	-
Transfers to CIP Fund	575,000	143,750	25%	125,000
Debt Service	2,262,415	2,218,173	98%	2,152,583
Interfund Transfers	1,100,737	81,000	7%	37,500
Total Expenditures	\$30,478,137	\$7,514,731	25%	\$7,191,936

City Council

During the first quarter of Fiscal Year 21/22, the City received renewals for most jurisdictional memberships at the beginning of the year. In Fiscal Year 22/23, similar expenditures were paid in the second quarter.

Economic Development

In Fiscal Year 22/23, the City established a new department to track expenditures for economic development programs. These costs were previously recorded in the City Manager and Community Development Department budgets.

Fire

The quarterly difference in fire expenditures reflect the timing of monthly payments. The Fiscal Year 22/23 year-to-date expenditures includes one additional payment for contract fire services.

Community Development

The annual and budgetary difference primarily relate to the timing of contract services, as well as corresponding payments. The Fiscal Year 21/22 expenditures represent one additional monthly payment for building contract services.

Interfund Transfers

In Fiscal Year 22/23, the budgeted transfers represent \$876,737 in water entitlement revenues to the Local Water Project to support operations and repay the Interfund Sewer Loan; and \$224,000 in transfers to the Public Safety Augmentation Fund for emergency dispatch services. The water entitlement revenues are comprised of proceeds from two developer promissory notes in the amounts of \$625,187 and \$151,500; and a \$100,000 General Fund contribution. The \$625,187 amount will be transferred upon receipt of the payment, while the \$151,500 amount was paid and transferred in the prior fiscal year. The first quarter transfers represent 25% of the contribution towards emergency dispatch fees and Local Water Project operations.

Other Funds

Local Water Project (LWP)

In Fiscal Year 22/23, the first quarter LWP revenues include a \$25,000 transfer of water entitlement proceeds; and operating revenues of \$195,194. The Fiscal Year 21/22 operating revenues for the same two-month period was \$169,891. Annual expenditures are relatively consistent with the prior fiscal year. The annual debt service payment of approximately \$206,000 is typically paid in January. This will bring the expenditures more in alignment with the percentage of the year that has elapsed.

Cemetery

The Cemetery expenditures are trending relatively close to the budget. The first quarter Cemetery sales represents 35% of the budgeted amount; and signifies a 38% increase over the prior year. In the first quarter of Fiscal Year 22/23, staff worked to map historical and new sections of the El Carmelo Cemetery. This included Section T – A recent addition of 36 new single burial sites. Over ten new sites were sold within this period, contributing to increased sales. An amendment may be needed at mid-year to reflect this initial growth and any projected increases.

Sewer Fund

Sewer fund revenues are trending similar to the current year, with the exception of additional sewer connection fees in Fiscal Year 21/22. The City contracts with Monterey One Water to collect sewer use fees.

Due to the timing associated with collecting and remitting bi-monthly payments to the City, there are very little or no revenues to report in the first quarter. The Sewer Fund has sufficient fund balance to manage any cash flow requirements. The annual variance in expenditures is primarily related to the timing of these capital project expenditures.

Golf Course

Golf Course revenues and expenditures are trending similar to the prior year. While year-to-date costs are greater than revenues, this is primarily due to a debt service payment of \$136,000 that is due during the first quarter.



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Audrey Cray, Finance & Risk Manager
MEETING DATE: November 16, 2022
SUBJECT: First Quarter 22/23 Workers' Compensation Report
CEQA: Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

Receive the report.

DISCUSSION

On November 4, 2015, the Council approved a five-year [Workers' Compensation phased refunding plan](#) to bring the designated internal service fund into compliance with the Council's Budget and Financial Management Policy. At that time, Staff recommended that Council receive a quarterly status report on case statistics and Workers' Compensation Fund balances. Case statistics for the quarter ending September 30, 2022 is included in Attachment A.

The City Workers' Compensation program is a type of insurance that provides compensation and medical care for employees who become injured during the course of their employment. The City is now a member of the California Joint Powers Insurance Authority (CJPIA). This Authority provides excess Workers' Compensation liability coverage above the City's self-insured retention amount of \$150,000 per occurrence. Workers' Compensation provides for: Payments in place of wages functioning as a type of disability insurance, compensation for past and future economic loss, reimbursement or payment of medical expenses, and benefits payable to the dependents of workers killed during employment functioning as a form of life insurance.

OPTIONS

N/A - Informational Only

FINANCIAL IMPACT:

There is no financial impact. This is informational only.

GOAL ALIGNMENT: Financial Stability: Develop a strategic plan to better address current and future City expenditure and revenue needs.

Attachments

First Quarter Workers Compensation Report



City of Pacific Grove

First Quarter Workers' Compensation Statistics – Fiscal Year 22/23

Projected Fund Balance

The Workers' Compensation Internal Service Fund (ISF) is used to separately budget and account for services provided to General Fund departments, as well as Enterprise Funds. Contributions to the ISF are calculated on a cost recovery basis, with charges apportioned to City departments based on claim trends and number of participants.

The status of the internal service fund for Workers' Compensation is provided in the tables below.

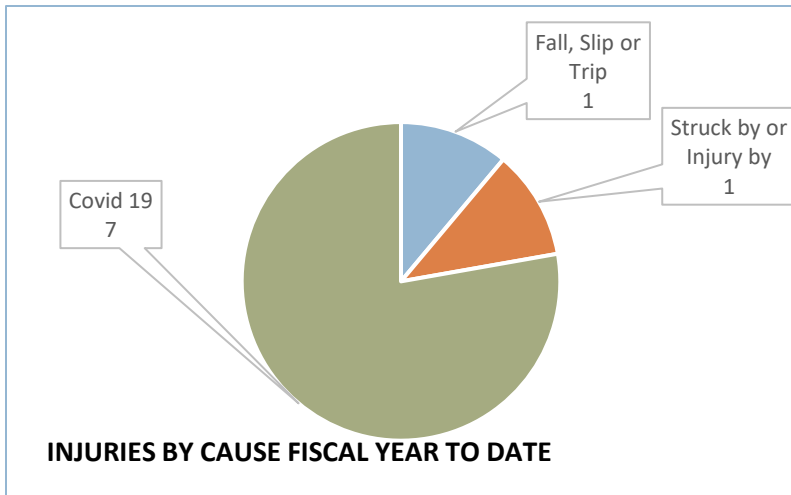
Workers' Compensation Fund (Fund 71)	Amount
Fund Balance, July 1 st , 2022	\$ 49,555
Revenues: Through September 30, 2022	\$228,891
Expenditures: Through September 30, 2022	(\$441,757)
Estimated Fund Balance, First Quarter	(\$163,311)

Consistent with Council's direction, the Workers' Compensation fund ended Fiscal Year 21/22 with a positive fund balance. The Workers' Compensation expenditures through the first quarter of FY 22/23 represent approximately 59% of the budgeted amount. The high expenditures and current negative fund balance are related to a one time premium payment due at the beginning of the Fiscal Year. The revenues reported represent 31% of the budgeted amount; and reflect departmental contributions and excess claim refunds. The estimated ending fund balance is anticipated to be positive at the end of Fiscal Year 22/23.

Cumulative Claims Outstanding

The City meets quarterly with the City's third-party administrator to evaluate and proactively manage claims. At the close of the first quarter, the number of outstanding claims decreased by one to 47. This included a decrease of one claim to the Litigated/Future Medical category; an increase of one claim to the Non-Litigated/Future Medical category; a decrease of two claims to the Non-Litigated/Medical Only category; and an increase of one claim to the Non-Litigated/Disability or Lost Time category.

Summary of Open/Reopen Claims as of 9/30/2022			
	Non-Litigated	Litigated	Total
Future Medical	15	17	32
Disability or Lost Time	9	5	14
Medical Only	1	0	1
First Aid	0	0	0
Total Open Claims	25	23	47



New Claims – First Quarter

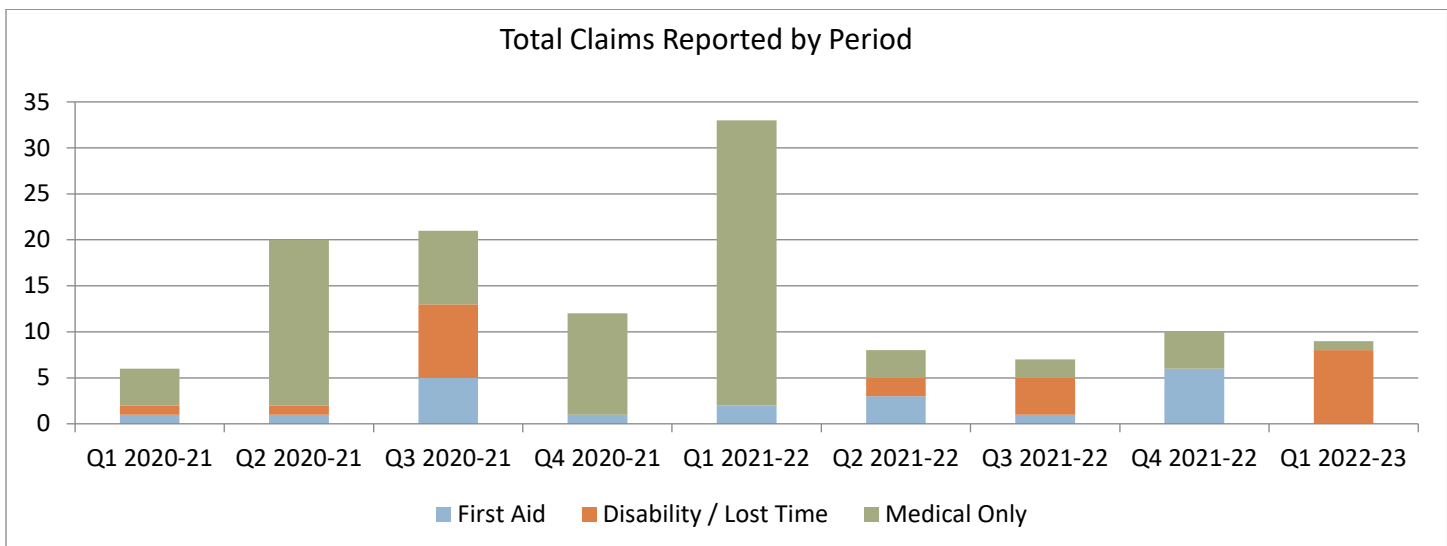
In the first quarter of Fiscal Year 22/23, there were nine new claims from two Departments. The adjacent chart provides an overview of the claims by cause. Although Covid 19 represents the highest number of claims for the fiscal year to date, the majority of these incidents are filed for reporting purposes only. Only two of these claims were still open at the end of the quarter; and will be closed by the end of the month. At the end of the first quarter, only three new claims remained open.

In the first quarter of FY 22/23, the Safety Program successfully completed City Wide training of all Safety Response Team members for the City of Pacific Grove's Emergency Action Plan. At this same time, staff and CJPIA reviewed all City facilities to ensure that the evacuation plans were accurate, comprehensive, and flowed appropriately. The City anticipates conducting evacuation drills at the beginning of calendar year 2023. Risk Management will also begin working on the 2023 Safety Calendar in this next quarter. The City is continuing to update the Covid Exposure Control Plan with the latest updates from CalOSHA.

The table listed below provides a comparison of claims over the last two fiscal years. In FY 22/23, there are 24 fewer claims when compared to the prior year. Seven of the Disability/Lost Time claims are related to Covid 19, rather than injuries.

New Claims by Type				
	Quarter to Date		Year to Date	
	Current Year	Prior Year	Current Year	Prior Year
New Claims Received During the Period				
Disability or Lost Time	8	0	8	0
Medical	1	31	1	31
First Aid	0	2	0	2
Total Claims by Type	9	33	9	33

The following chart provides an overview of quarterly trends.





CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Ben Harvey, City Manager
MEETING DATE: November 16, 2022
SUBJECT: Ratification of New Local Emergency Actions
CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

Receive report of emergency directives/modifications.

DISCUSSION

The City Manager during this Local Emergency is authorized to directly mitigate effects of the Local Emergency to protect life or property.

This report appraises the City Council of emergency directives taken under the continuing local emergency proclaimed by Resolution 20-007. This report fulfills the City Council’s review obligation under that Resolution and Government Code 8630. This agenda item also enables ratification of select actions taken since the City Council’s last review.

City expenditures for legal services related to COVID-19 issues (specifically to related to COVID 19-COM (Communications); COVID 19-TRN (Training); COVID 19-LAW (Legal Support); and COVID-19 (Other)) are eligible for State and Federal Emergency Service reimbursement, including but not limited to FEMA or other emergency grant funding.

Actions not subject to Ratification. Since the time of the revised Monterey County Shelter in Place Order issued Friday, April 3, 2020, the City Manager has taken the following new or modified actions pursuant to the Emergency Proclamation:

- None to report at this time.

No action is necessary with respect to the above new or modified measures, as each is responsive to requirements of the revised Monterey County Shelter in Place Order falling within the regular management discretion of the City Manager.

Actions subject to Ratification. Certain mitigation measures that have been enacted by the City Manager in response to the Monterey County Shelter in Place Order issued Friday, May 8, 2020, and in accord with Council’s Local Emergency under Article 19, subparagraph I, of the Pacific Grove City Charter, and Chapter 3.20 of the Pacific Grove Municipal Code (PGMC), are subject to ratification. Any mitigation measures that qualify are subject to ratification as required by Government Code 8630

and City Council Resolution 20-007, and are listed below:

1. None to report at this time.

Discussion of Circumstances Needing Emergency Response. The discussion part of this item allows comment on circumstances which may benefit from further or different emergency responses. Matters identified will be referred to the City Manager for appropriate consideration in accord with the Emergency Management System protocols set by PGMC Chapter 3.20. These delegate exclusive emergency management response authority to the City Manager.

CEQA Exemption. Actions taken to prevent or mitigate an emergency are exempt from CEQA pursuant to section 15260 of the CEQA Guidelines.

OPTIONS

Actions not subject to ratification are reported for information only.

FINANCIAL IMPACT:

There is no financial impact in receiving the report.

GOAL ALIGNMENT: Not Applicable.



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Sandra Kandell, City Clerk/DEI Coordinator
MEETING DATE: November 16, 2022
SUBJECT: Diversity, Equity, and Inclusion Task Force Minutes: October 10, 2022
CEQA: Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

Receive minutes.

Attachments

DEI Minutes



DRAFT MEETING MINUTES

CITY OF PACIFIC GROVE DIVERSITY, EQUITY, AND INCLUSION TASK FORCE

REGULAR MEETING

Monday, October 10, 2022, 6:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

**THIS MEETING WILL BE HELD VIRTUALLY AND IS COMPLIANT WITH
THE GOVERNOR'S EXECUTIVE ORDERS ALLOWING FOR A
DEVIATION OF TELECONFERENCE RULES REQUIRED BY
THE BROWN ACT.**

JOIN THE ZOOM WEBINAR TO PARTICIPATE LIVE AT:

<https://us02web.zoom.us/j/89179208141>

1. **CALL TO ORDER / ROLL CALL**

Chair Rau called the meeting to order at 6:00 pm. City Manager Harvey conducted roll call with the following Task Force members present via Zoom Meeting: Chair Rau, Vice-Chair Juarez-Lefevre, Members Mark and Markowitz. Absent: Secretary Bui.

2. **APPROVAL OF AGENDA**

Action: Upon motion by Vice Chair Juarez-Lefevre and seconded by Member Markowitz the Task Force approved the Agenda.

Motion carried 4-0-1, by the following roll call vote:

AYES:	Chair Rau, Vice-Chair Juarez-Lefevre, Members Mark and Markowitz.
NOES:	None.
ABSENT:	None.

3. **TASK FORCE AND STAFF ANNOUNCEMENTS (City-Related Items Only)**

4. **COUNCIL LIAISON ANNOUNCEMENTS**

5. **GENERAL PUBLIC COMMENT**

Public comment was received from Andrew Gonzalez, Inge Lorentzen Daumer, Chelsea Lee, Zoe Shoats, Mike Gibbs, Lisa Ciani, Al Shoats Jr., Vince Tuminello, Carmelita Garcia, Carol Marquart, Daniel Miller, Colleen, and Gary Baley.

6. **APPROVAL OF THE MINUTES**

A. Minutes of the September 12, 2022 DEI Task Force Meeting

Action: Upon motion by Vice-Chair Juarez-Lefevre and seconded by Member Mark, the Task Force voted to approve the minutes.

Motion carried 4-0-1, by the following roll call vote:

AYES: Chair Rau, Vice-Chair Juarez-Lefevre, Members Mark and Markowitz.
NOES: None.
ABSENT: Secretary Bui.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

7. **REGULAR AGENDA**

- A. Indigenous Peoples' Day - Why Land Acknowledgments?
Public comment was received from Lisa Ciani, Mike Gibbs, Carol Marquart, Gary Baley, and Andrew Gonzalez.

Action: Member Mark rescinded the recommended action and requested the item return to the DEI Task Force’s November 14, 2022 meeting with drafts of land acknowledgments for further discussion by the full Task Force.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

- B. Website Accessibility and DEI Education and Resources Webpage Update
No public comment was received.

Action: The Task Force received a presentation on website accessibility and update to the DEI Education and Resources webpage.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

- C. DEI Education and Resources Webpage Subcommittee Member
Public comment was received from Mike Gibbs and Gary Baley.

Action: The Task Force received an update from the DEI Education and Resources Webpage Subcommittee.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

- D. Vision and Goals Subcommittee Update

Action: Upon motion by Member Mark and seconded by Vice-Chair Juarez-Lefevre, the Task Force voted to continue this item to its November 14, 2022 meeting.

Motion carried 4-0-1, by the following roll call vote:

AYES: Chair Rau, Vice-Chair Juarez-Lefevre, Members Mark and Markowitz.
NOES: None.
ABSENT: Secretary Bui.

CEQA: Does not constitute a “Project” per California Environmental Quality Act

Guidelines Section 15378

- E. Diversity, Equity and Inclusion Consultant Request for Qualifications
Public comment was received from Gary Baley and Mike Gibbs.

Action: The Task Force received the revised draft of the Diversity, Equity, and Inclusion (DEI) Request for Qualification (RFQ) and thanked staff for applying applicable recommendations prior to issuance.

8. **NEXT MEETING: November 14, 2022 at 6:00 PM**

9. **ADJOURNMENT**

Chair Rau adjourned the regular meeting at approximately 8:02 p.m.

Respectfully Submitted,

Sandra Kandell
City Clerk/DEI Coordinator

Approved by Chair: _____ Date _____



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Leticia Livian, Human Resources Director
MEETING DATE: November 16, 2022
SUBJECT: Ordinance to Amend the Salary Schedule (Minimum Wage)
CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

1. Request the City Attorney read the title of the ordinance;
2. Motion to waive further reading of the ordinance;
3. Introduce and hold first reading of an ordinance to amend the salary classification schedule modifying salary ranges for Cashier, Intern, Lighthouse Docent Coordinator, Recreation Assistant I, Recreation Assistant II and Recreation Supervisor; and
4. Direct a summary of a proposed ordinance be published as approved by the City Attorney.

DISCUSSION

The City salary classification schedule identifies the job classifications approved by Council (e.g., Office Assistant) and the hourly rates of pay for each classification at each step authorized by the Personnel Rules. Pursuant to Charter Article 25 and Pacific Grove Municipal Code (PGMC) Section 4.20.280, approval and amendment to the classification schedule must be adopted by the Council.

Increase to State Minimum Wage

Staff is proposing changes to the salary schedule to comply with an increase to California State Minimum Wage. The Director of the Department of Finance certified that based on the annual inflation rate from 7/1/21-6/30/22, under Labor Code section 1182.12(c)(3)(A), the state hourly minimum wage must be increased, effective January 1, 2023, from \$15.00 to \$15.50 an hour (regardless of the number of workers employed by an employer).

The salary ranges in the following classifications need to be adjusted to meet the State’s minimum wage requirements:

- Cashier
- Intern
- Lighthouse Docent Coordinator
- Recreation Assistant I

The recommended approach is to increase the range of the entire classifications, which preserves the City’s ability to hire personnel in the future at the lowest step, while complying with the new minimum wage law.

Additionally, to avoid salary compaction issues within the effected classification series, Recreation Assistant I, Recreation Assistant II and Recreation Supervisor, it is also recommended that Recreation Assistant II and Recreation Program Supervisor salary ranges be adjusted accordingly. Salary compaction is the situation that occurs when there is only a small difference in pay between classifications regardless of their skills, experience and responsibilities levels.

Current Salary Ranges:

Classifications	Step 1A	Step 2B	Step 3C	Step 4D	Step 5E
Cashier	15.45	16.22	17.03	17.89	18.78
Intern	15.45	16.22	17.03	17.89	18.78
Lighthouse Docent Coordinator	15.45	16.22	17.03	17.89	18.78
Recreation Assistant I	15.45	16.22	17.03	17.89	18.78
Recreation Assistant II	16.82	17.66	18.54	19.47	20.45
Recreation Program Supervisor	22.08	23.19	24.35	25.56	26.84

Proposed New Salary Ranges:

Classifications	Step 1A	Step 2B	Step 3C	Step 4D	Step 5E
Cashier	15.50	16.28	17.09	17.94	18.84
Intern	15.50	16.28	17.09	17.94	18.84
Lighthouse Docent Coordinator	15.50	16.28	17.09	17.94	18.84
Recreation Assistant I	15.50	16.28	17.09	17.94	18.84
Recreation Assistant II	18.17	19.07	20.03	21.03	22.08
Recreation Program Supervisor	23.85	25.04	26.29	27.61	28.99

The requested change to the salary classification schedule will only impact the classifications listed in this agenda report. All other classification hourly salary ranges will remain the same. To view the entire salary schedule, please refer to the City's website,

<http://www.cityofpacificgrove.org/about-city/human-resources/salaries-benefits-and-mous>.

OPTIONS

Provide alternative direction to staff.

FINANCIAL IMPACT:

There is minimal impact to the budget since the lowest hourly rate on the City's salary schedule is \$15.45 for positions recommended for a salary change in this report.

GOAL ALIGNMENT: Not Applicable.

Attachments

Ordinance

ORDINANCE NO. 22-0XX

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE AMENDING THE SALARY CLASSIFICATION SCHEDULE TO COMPLY WITH CALIFORNIA MINIMUM WAGE AND TO DELETE OBSOLETE CLASSIFICATIONS

Findings

1. The State of California has increased minimum wage to \$15.50 per hour effective January 1, 2023; and
2. Cashier, Intern, Lighthouse Docent Coordinator, and Recreation Assistant I, falls below the \$15.50 per hour minimum requirement at the first step; and
3. Amending the salary schedule will meet the State requirements; and
4. Amending the salary schedule by adjusting the range preserves the City's full flexibility for future hiring decisions and observes the intent of the state requirements; and
5. Amending the salary schedule for Recreation II and Recreation Program Supervisor in the classification job family avoids salary compaction issues; and
6. Amending the salary schedule will allow for the new salary rates to take effect; and
7. Amendment to the salary schedule classification plan must be adopted by the City Council pursuant to Pacific Grove Municipal Code (PGMC) Section 4.20.280; and
8. In the enactment of this ordinance, the City followed the guidelines adopted by the State of California and published in the California Code of Regulations, Title 14, Section 15000, et seq. Enactment of this ordinance action does not constitute a "project" as defined by California Environmental Quality Act (CEQA) because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment pursuant Section 15378.

Ordinance

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE:

SECTION 1. The foregoing findings of the City Council are incorporated into this Ordinance as if set forth in full.

SECTION 2. The position classification plan approved and adopted by the City Council pursuant to PGMC § 4.20.280 is amended for Cashier, Crossing, Intern, Lighthouse Docent Coordinator, Recreation Assistant I, Recreation Assistant II, and Recreation Program Supervisor classifications with the following salary schedule:

Classifications	Step 1A	Step 2B	Step 3C	Step 4C	Step 5E
Cashier	15.50	16.28	17.09	17.94	18.84
Intern	15.50	16.28	17.09	17.94	18.84
Lighthouse Docent Coordinator	15.50	16.28	17.09	17.94	18.84
Recreation Assistant I	15.50	16.28	17.09	17.94	18.84
Recreation Assistant II	18.17	19.07	20.03	21.03	22.08
Recreation Program Supervisor	23.85	25.04	26.29	27.61	28.99

SECTION 3. The City Manager is directed to execute all documents and to perform all other necessary City acts to implement this Ordinance.

SECTION 4. Upon approval at second reading, this ordinance shall be given an effective date of 01/01/2023.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE
this 7th day of December 2022, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

_____, Mayor

ATTEST:

DATED: _____

SANDRA KANDELL, City Clerk

APPROVED AS TO FORM:

BRIAN PIERNIK, City Attorney

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CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Jennifer Pope, Management Analyst & Tori Hannah, Administrative Services Director
MEETING DATE: November 16, 2022
SUBJECT: Ordinance to Approve an Amendment to the Fiscal Year 2022-23 Operating and Capital Improvement Budget
CEQA: Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

1. Approve an amendment to the Fiscal Year 22/23 Operating and Capital Improvement Budget;
2. Request the City Attorney read the title of the ordinance;
3. Motion to waive further reading of the ordinance;
4. Introduce and hold first reading of an ordinance amending the FY22/23 Budget; and
5. Direct that publication of the ordinance will be satisfied by publication of a summary approved by the City Attorney.

DISCUSSION

During the first quarter of Fiscal Year 2022-2023, staff identified the following budget adjustments that are recommended to assist with programs, projects, and grant management.

Purchase Order Carry-Forward

Purchase orders were issued in Fiscal Year 2021-2022; however there were some contract services that were not completed or goods that did not arrive until Fiscal Year 2022-2023. These services were originally budgeted for Fiscal Year 2021-2022, and they were not included in the Fiscal Year 2022-2023 budget. To provide sufficient funds in Fiscal Year 2022-2023, the remaining purchase order funds will need to be brought forward into this fiscal year. A Budget Amendment in the amount of \$389,671 is needed to move the funding from Fiscal Year 2021-2022 to Fiscal Year 2022-2023. A list of the purchase orders is included in Attachment 1.

Project Carry-Forward Expenses:

Select projects were budgeted in Fiscal Year 2021-2022; however, they were not completed within the fiscal year. Similar to the purchase order carry-forwards, staff is requesting to amend the budget in the amount of \$2,714,359 to move the appropriation for the project balance listed in Attachment 1 from Fiscal Year 2021-2022 to Fiscal Year 2022-2023.

Capital Outlay Carry-Forward

Similar to the projects, Capital Outlay items were budgeted for Fiscal Year 2021-2022; however, the purchases were not made within the year. Staff is requesting amending the budget in the amount of \$217,546 to move the appropriation for the capital outlay listed in Attachment 1 from Fiscal Year 2021-2022 to Fiscal Year 2022-2023.

Revenues:

The City was planning to receive insurance reimbursements and grant funding for Capital Improvement Projects for Fiscal Year 2021-2022; however, the funds were not received in Fiscal Year 2021-2022. A Budget Amendment in the amount of \$1,841,419 is needed to move the funding from Fiscal Year 2021-2022 to Fiscal Year 2022-2023. A list of the project revenues is included in Attachment 1.

Additional Purchases:

The Pacific Grove Museum Roof Repair Project, which is included as a carry forward, is estimated to be an additional \$19,142. Staff is requesting that the overage be included in this budget amendment.

During the first quarter of the fiscal year, the City Council entered into two legal agreements, during closed session, that were not included in the FY 22/23 budget. Staff is requesting an additional \$100,000 be included via this budget amendment.

On October 5th, the City Council approved the purchase of a new fire engine to replace a fire engine that is over 15 years old and starting to have significant maintenance costs. The new Pierce Enforcer 1500 GPM Pumper will cost the City approximately \$882,000. The increase in expenditures is included in this amendment.

During the first quarter of the fiscal year, the City received a donation in the amount of \$15,000 from the Laws Family. The donation will be used for new display cases at the Library. The donation, along with the increase in expenses, is included in this amendment.

OPTIONS

1. Take no action.
2. Provide alternate direction to staff.

FINANCIAL IMPACT:

The net impact to the General Fund is approximately \$1,281,260; however, \$299,612 is funded through the budget amendment to carry-forward funds from the prior fiscal year.

All purchase orders, prior year projects, and capital outlay items will also be funded through amounts allocated in the prior year to support these purchases or services.

GOAL ALIGNMENT: Financial Stability: Develop a strategic plan to better address current and future City expenditure and revenue needs.

Attachments

Budget Amendment Detail
Ordinance

FUND		PROJECT CODE	PROJECT NAME / PURPOSE	DIVISION	ACCOUNT	CARRYFORWARD AMOUNT
Expenditures						
Purchase Orders						
01	General Fund		Compensation Study for City Classifications	121	5237	9,527
01	General Fund		Management Representation for Employee Disciplinary Action Appeal	121	5205	4,122
01	General Fund		GASB 75 Actuarial Valuation	131	5202	4,313
01	General Fund		GASB 68 Actuarial Information for CalPERS	131	5202	2,000
01	General Fund		Consulting and Project Management	131	5201	11,829
01	General Fund		2022 GASB 68 Actuarial Information for Cost-Sharing	131	5201	1,850
01	General Fund		Assistance with the Implementation of GASB 87	131	5201	8,000
01	General Fund		AUDIT, ACFR, AND GANN Review	131	5201	47,000
01	General Fund		Fiscal Transparency Software	131	5201	8,750
01	General Fund		GIS Implementation Services	133	5229	23,950
01	General Fund		ARCGIS Software	133	5229	17,550
01	General Fund		Street Light Replacement	505	5226	8,577
01	General Fund		Light Fixtures Downtown	505	5226	6,373
01	General Fund		Building Department Services	201	5201	100,000
01	General Fund		Document Management System	133	5201	39,000
18	Gas Tax Fund		Street Supplies - Paint	508	5331	6,075
43	Supplemental Law Enforcement (SLESF)		Training and Go-Live	304	5201	30,760
43	Supplemental Law Enforcement (SLESF)		Additional Migration Services	304	5201	38,900
43	Supplemental Law Enforcement (SLESF)		Move Reports from Trac-Net	304	5201	6,292
76	Sewer Operations Fund		Archeological and Tribal Monitoring	611	5201	14,804
Total Purchase Orders for Carryforward						389,671
Projects						
08	Museum Improvement Fund	CIP22-04	PG Museum Window Replacement & Lead Abatement	412	6021	39,075
08	Museum Improvement Fund	CIP22-06	PG Museum Roof Repair	412	6021	40,000
17	Measure X Fund	CIP22-01	FY21/22 Street Rehabilitation	515	6041	123,513
17	Measure X Fund	CIP22-02	FY21/22 Crack and Slurry Seal	515	6041	91,144
25	Recreation Donation	CIP20-14	Heater - Youth Center	422	6051	8,500
41	Yount Income Fund	CIP22-09	George Washington Park Mgmt Plan	510	6031	12,929
47	Street Recon (RMRA)	CIP22-01	FY21/22 Street Rehabilitation	471	6041	310,428
63	Capital Improvement Fund	CIP18-46	Tide Pool & Point Pinos Trail	631	6031	336,245
63	Capital Improvement Fund	CIP22-01	FY21/22 Street Rehabilitation	631	6041	5,690
63	Capital Improvement Fund	TRC21-02	PW Fire and Reconstruction	631	6021	805,998
76	Sewer Operations Fund	CIP20-13	Main Sewer Line Imp (Ocean View w/Phase 4 Urban Diversion)	612	6051	130,020
76	Sewer Operations Fund	CIP22-01	FY21/22 Street Rehabilitation	612	6051	363,758
76	Sewer Operations Fund	CIP22-03	Phase 9 Sewer Improvements	612	6051	195,106
77	Golf Course Fund	CIP22-11	HVAC Replacement Golf Course Clubhouse	622	6021	25,000
84	American Resuce Plan Act (ARPA)	CIP22-12	Del Monte Stormwater Improvements	841		132,351
84	American Resuce Plan Act (ARPA)	CIP22-17	Caledonia Park Children's Picnic Area	841		6,173
84	American Resuce Plan Act (ARPA)	CIP22-21	George Washington Park Playground & ADA Compliant Playground	841		25,000
93	Koo Estate Donation Fund	CIP22-10	Lover's Point Pier Repair	931	6031	63,429
Total Projects for Carryforward						2,714,359
Capital Outlay						
01	General Fund		Teledata Closet - Library Portion ¹	133	6001	21,721
07	Library Building & Equipment Fund	GRT22-01	Global Electric Vehicle	402	6001	96,825
84	American Resuce Plan Act (ARPA)		George Washington Park Ball Field Bleachers	841	6001	6,000
84	American Resuce Plan Act (ARPA)		George Washington Park Picnic Tables	841	6001	24,000
84	American Resuce Plan Act (ARPA)		Arnett Park Picnic Tables	841	6001	14,000
84	American Resuce Plan Act (ARPA)		El Marie Dyke & Arnett Park Decomposed Granite	841	6001	5,000
84	American Resuce Plan Act (ARPA)		Animal Control Vehicle Replacement	841	6001	50,000
Total Capital Outlay for Carryforward						217,546
Revenues						
01	General Fund		Street Light Replacement			8,577
01	General Fund		Light Fixtures Downtown			6,373
07	Library Building & Equipment Fund	GRT22-01	Library Foundation Donation			96,825
18	Gas Tax Fund		Street Supplies - Paint			PGCC 11-16-22 6,075

	FUND		PROJECT CODE	PROJECT NAME / PURPOSE	DIVISION	ACCOUNT	CARRYFORWARD AMOUNT
	63	General Fund - CIP	TRC21-02	PW Fire and Reconstruction			815,627
	63	General Fund - CIP	CIP18-46	Tide Pool & Point Pinos Trail			907,942
Total Revenue for Carry Forward							1,841,419
Additional Appropriations							
	08	Museum Improvement Fund	CIP22-06	PG Museum Roof Repair	412	6021	(19,142)
	01	General Fund		Legal Services Agreement - Advise Council on CVRA	101	5205	(50,000)
	01	General Fund		City Attorney Contracted Services	111	5205	(50,000)
	01	General Fund		Pierce Enforcer 1500 GPM Pumper	705	6001	(881,648)
	43	Supplemental Law Enforcement (SLESF)		School Resource Officer			86,000
	07	Library Building and Equipment Fund		Laws Family Donation - Library Display Cases			15,000
	07	Library Building and Equipment Fund		Laws Family Donation - Library Display Cases	402	6001	(15,000)
	63	Capital Improvement Fund		Transfer to Koo Estate Fund - Supplemental Funding	631	6031	(1,859)
	93	Koo Estate Donation Fund		Transfer from the CIP Fund - Supplemental Funding			1,859
(1) Included in the budget but removed last year.							

ORDINANCE NO. 23-XXX

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE AMENDING THE APPROVED BUDGET FOR THE FISCAL YEAR (FY) 2022-23

FACTS

1. The City Council approved the Fiscal Year 2022-23 Budget on June 15, 2022.
2. It is customary to amend the budget to adjust revenues and expenditures to reflect updated information since the adoption of the Fiscal Year 2022-23 Budget.
3. The City Manager is recommending amendments to the FY 2022-23 Budget to reflect the City Council's goals for the fiscal year budget.
4. Pursuant to Charter Article 15, an amendment of the budget must be approved by ordinance,
5. A summary of the Ordinance, approved by the City Attorney, was published on November 16, 2022.
6. In the enactment of this ordinance, the City followed the guidelines adopted by the State of California and published in the California Code of Regulations, Title 14, Section 15000, et seq.
7. Enactment of this ordinance action does not constitute a "project" as defined by California Environmental Quality Act (CEQA) Guidelines Section 15378 because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF PACIFIC GROVE DOES ORDAIN AS FOLLOWS:

SECTION 1. The foregoing Facts are adopted as findings of the City Council as set forth fully within the body of this ordinance.

SECTION 2. The revenue and expenditure budget for the following funds is amended, as stated herein, which by this reference are incorporated as set forth in its entirety.

Revenues		Increase/Decrease
01	General Fund	14,950
07	Library Building and Equipment	111,825
18	Gas Tax Fund	6,075
43	SLESF	86,000
63	Capital Improvement Fund	1,723,570
93	Koo Estate Fund	1,858

Expenditures		Increase/Decrease
01	General Fund	1,296,210
07	Library Building & Equipment	111,825
08	Museum Improvement Fund	98,217
17	Local Streets & Roads	214,656
18	Gas Tax Fund	6,075
25	Recreation Donation Fund	8,500
41	Yount Income Fund	12,929
43	SLESF Fund	75,952
47	Road Maintenance and Rehab (SB1)	310,428
63	General Fund - CIP	1,149,792
76	Sewer Fund	703,688
77	Golf Course Fund	25,000
84	America Rescue Plan Act (ARPA)	262,524
93	Koo Estate	63,429

SECTION 3. The Fiscal Year 22/23 estimated fund balances are based on preliminary information; and adjusted for this amendment, are referenced herein:

Fiscal Year 22/23 Estimated Ending Fund Balance, After Proposed Budget Amendments

		Unaudited Preliminary Beginning Fund Balance FY 22/23	Revenue FY 22/23	Expenditures FY 22/23	Preliminary Estimated Ending Fund Balance FY 22/23
01	General Fund	12,010,279	30,395,069	31,860,948	10,544,400
07	Library Building and Equipment Fund	88,303	170,025	149,825	108,503
08	Museum Improvement Fund	414,069	3,000	213,217	203,852
17	Local Streets and Roads Fund	955,564	774,992	1,110,960	619,596
18	Gas Tax Fund	172,309	447,875	462,614	157,570
25	Recreation Donation Fund	32,512	1,300	8,500	25,312
41	Yount Income Fund	4,875	8,300	11,224	1,951
43	SLESF Fund	115,890	248,000	304,793	59,097
47	Road Maintenance and Rehab (SB1)	476,538	355,638	664,566	167,610
63	Capital Improvement Fund	(21,195)	2,875,234	2,550,245	303,794
76	Sewer Fund	21,575,089	4,313,135	4,348,574	21,539,650
77	Golf Course Fund	3,180,321	386,500	332,097	3,234,724
84	American Rescue Plan Act (ARPA)	293,369	1,849,559	2,111,524	31,404
93	Koo Estate Donation Fund	67,670	2,760	70,429	1

SECTION 4. In accordance with Article 15 of the City Charter, this ordinance shall become effective upon adoption hereof.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE
This 16th day of November 2022, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

BILL PEAKE, Mayor

ATTEST:

SANDRA KANDELL, City Clerk

APPROVED AS TO FORM:

BRIAN A. PIERIK, City Attorney

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CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Anastacia Wyatt, Community Development Director
MEETING DATE: November 16, 2022
SUBJECT: Permanent Local Housing Allocation (PLHA)
CEQA: Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

Approve a Resolution authorizing an application to the State Housing and Community Development (HCD) for Permanent Local Housing Allocation grant funds and approve the amendment to the 5-year plan.

DISCUSSION

Senate Bill 2 (SB 2) (referred to as the "Building Homes and Jobs Act") establishes a permanent, on-going source of funding dedicated to promoting and facilitating affordable housing development. PLHA is a grant funded through SB 2. PLHA funding is provided to Cities over a 5-year period. Cities create a 5-year plan for the funding and are required to apply for funding each year. The City of Pacific Grove was eligible for \$118,757 in PLHA funding for Fiscal Year [2019-20](#), \$198,924 for FY [2020-2021](#), and \$188,207 for FY 2021-2022. The City receives each year's allocation through the [Notice of Funding Availability \(NOFA\)](#) from the state. The 5-year plan is based on estimates provided by the State of California Department of Housing and Community Development (HCD). The State estimates that the City of Pacific Grove will receive \$712,546 over the five-year grant period. The State recently extended the application period with a due date of November 30, 2022.

The City's original funding plan was to fund a Local Housing Trust Fund (LHTF) in collaboration with the County of Monterey and other Cities in Monterey County. The County was unsuccessful in its application for the trust fund in FY 2019-2020, and the City amended its plan to fund activities to the eligible PLHA activity: "assisting persons who are experiencing or at risk of homelessness, including, but not limited to, providing rapid rehousing, rental assistance, supportive/case management services that allow people to obtain and retain housing, operating and capital costs for navigation centers and emergency shelters, and the new construction, rehabilitation, and preservation of permanent and transitional housing". At the [June 2, 2021](#) City Council meeting, Council agreed to fund Community Human Services to provide homeless services. The five-year plan still envisioned using funds toward a trust fund. City staff was in discussion with the County and other cities to collaborate on a regional housing trust fund throughout 2021. However, the County decided to apply for the trust fund on their own, ending the City's option to apply toward a regional trust fund. Therefore, the City is amending the funding allocations for years 2021, 2022, and 2023 and is proposing to utilize the funding for years 2021, 2022, and 2023 for rental assistance for very low income seniors. The amended [5-year plan](#)

is attached to this City Council Report reflecting the proposed funding over the 5-year period.

OPTIONS

1. Take no action.
2. Provide alternate direction.

FINANCIAL IMPACT:

The City will receive a small portion of funding, 5% or \$9,410, toward grant administration.

GOAL ALIGNMENT: Increase Affordable Housing: Determine policies, projects and programs that will advance the effort to create new affordable housing in the City.

Attachments

PLHA Public Hearing Notice

City of Pacific Grove 2022 PLHA Resolution



CITY OF PACIFIC GROVE

PUBLIC HEARING

California Department of Housing and Community Development (HCD)

Proposed Amendment to the City's 5-Year

Permanent Local Housing Allocation (PLHA) Plan

NOTICE IS HEREBY GIVEN THAT the City of Pacific Grove will hold a Public Hearing on:

Day: Wednesday, November 16, 2022

Time: At or after 6:00 p.m.

Location: 300 Forest Ave, City Council Chambers in City Hall, Pacific Grove, California

The Public Hearing will consider the adoption of a Resolution to apply for the Permanent Local Housing Allocation (PLHA) Grants Program and to adopt an amended 5-year plan for the grant program. The PLHA Grant Program is funded by SB 2, referred to as the "Building Homes and Jobs Act," which established a permanent, on-going source of funding dedicated to promoting and facilitating affordable housing development. The HCD Grant program will provide funding for the following five years (2019, 2020, 2021, 2022, and 2023).

The purpose of the HCD PLHA Grants Program is to fund housing-related projects and programs that assist in addressing the unmet housing needs of local communities. The City is eligible to receive an estimated \$712,546 over the next five years. However, funds coming in through SB 2 have been higher than initial estimates.

The City is amending the funding allocations for years 2021, 2022, and 2023. Initially, the City planned to dedicate the funding toward a regional housing trust fund. The regional efforts did not work out and therefore, the City is proposing to utilize the funding for years 2021, 2022, and 2023 for rental assistance for very low income seniors.

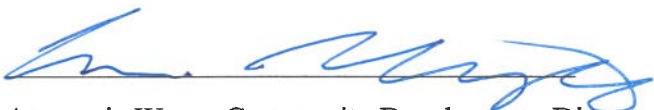
The City will allocate the first 2 years (2019/2020) funding allocation to assist with regional homeless services. The City will verify funds for homeless programs provided by Community Human Services to assist households below 30 percent of the Area Median Income (AMI).

The following table describes the 5-year plan and demonstrates the modification.

City of Pacific Grove HCD PLHA Proposed Activities (Years 1-5 Allocation)					
Activity Description	Percent Budget Per Year				
	1	2	3	4	5
Program Administration	5%	5%	5%	5%	5%
Assisting persons who are experiencing or At risk of homelessness, including, but not limited to, providing rapid rehousing, rental assistance, supportive/case management services that allow people to obtain and retain housing, operating and capital costs for navigation centers and emergency shelters, and the new construction, rehabilitation, and preservation of permanent and transitional housing.	95%	95%	95%	95%	95%

Please note that Section 65009(b)(2) of the Government Code provides that legal challenges to the City's action on this proposed matter may be limited to only those raised in testimony during the public hearing process. The City of Pacific Grove does not discriminate against persons with disabilities. Pacific Grove City Hall is an accessible facility. If you require any special accommodations, please contact the City Clerk at (831) 648-3181.

NOTICE IS HEREBY GIVEN that the proposed Amendment to the 5-Year PLHA Allocation Plan will be available for a minimum ten-day (10) public comment period starting November 3, 2022.



Anastacia Wyatt, Community Development Director

RESOLUTION NO. 22-xxx

A RESOLUTION OF THE CITY OF PACIFIC GROVE CITY COUNCIL AUTHORIZING THE APPLICATION AND ADOPTING THE PLHA PLAN FOR THE PERMANENT LOCAL HOUSING ALLOCATION PROGRAM

The City Council of the City of Pacific Grove (“Applicant”) hereby consents to, adopts, and ratifies the following resolution.

- A. WHEREAS, the Department is authorized to provide up to \$304 million under the SB 2 Permanent Local Housing Allocation Program Formula Component from the Building Homes and Jobs Trust Fund for assistance to Cities and Counties (as described in Health and Safety Code section 50470 et seq. (Chapter 364, Statutes of 2017 (SB 2)).
- B. WHEREAS the State of California (the “State”), Department of Housing and Community Development (“Department”) issued a Notice of Funding Availability (“NOFA”) dated 5/3/2021 under the Permanent Local Housing Allocation (PLHA) Program;
- C. WHEREAS the City of Pacific Grove is an eligible Local government who has applied for program funds to administer one or more eligible activities, or a Local or Regional Housing Trust Fund to whom an eligible Local government delegated its PLHA formula allocation.
- D. WHEREAS the Department may approve funding allocations for PLHA Program, subject to the terms and conditions of the Guidelines, NOFA, Program requirements, the Standard Agreement, and other contracts between the Department and PLHA grant recipients;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE:

- 1. If Applicant receives a grant of PLHA funds from the Department pursuant to the above referenced PLHA NOFA, it represents and certifies that it will use all such funds in a manner consistent and in compliance with all applicable state and federal statutes, rules, regulations, and laws, including without limitation all rules and laws regarding the PLHA Program, as well as any and all contracts Applicant may have with the Department.
- 2. Applicant is hereby authorized and directed to receive a PLHA grant, in an amount not to exceed the five-year estimate of the PLHA formula allocations, as stated in Appendix C of the current NOFA \$712,546 in accordance with all applicable rules and laws.
- 3. Applicant hereby agrees to use the PLHA funds for eligible activities as approved by the Department and in accordance with all Program requirements, Guidelines, other

rules and laws, as well as in a manner consistent and in compliance with the Standard Agreement and other contracts between the Applicant and the Department.

4. Pursuant to Section 302(c)(4) of the Guidelines, Applicant's PLHA Plan for the 2019-2023 Allocations is attached to this resolution, and Applicant hereby adopts this PLHA Plan and certifies compliance with all public notice, public comment, and public hearing requirements in accordance with the Guidelines.
5. Applicant certifies that it was delegated by the City of Pacific Grove to submit an application on its behalf and administer the PLHA grant award for the formula allocation of PLHA funds, pursuant to Guidelines Section 300(c) and 300(d), and the legally binding agreement between the recipient of the PLHA funds and the Applicant is submitted with the PLHA application.
6. Applicant certifies that it has or will subgrant some or all of its PLHA funds to another entity or entities. Pursuant to Guidelines Section 302(c)(3), "entity" means a housing developer or program operator, but does not mean an administering Local government to whom a Local government may delegate its PLHA allocation.
7. Applicant certifies that its selection process of these subgrantees was or will be accessible to the public and avoided or shall avoid any conflicts of interest.
8. Pursuant to Applicant's certification in this resolution, the PLHA funds will be expended only for eligible Activities and consistent with all program requirements.
9. Applicant certifies that, if funds are used for the acquisition, construction or rehabilitation of for-sale housing projects or units within for-sale housing projects, the grantee shall record a deed restriction against the property that will ensure compliance with one of the requirements stated in Guidelines Section 302(c)(6)(A)(B) and (C).
10. Applicant certifies that, if funds are used for the development of an Affordable Rental Housing Development, the Local government shall make PLHA assistance in the form of a low-interest, deferred loan to the Sponsor of the Project, and such loan shall be evidenced through a Promissory Note secured by a Deed of Trust and a Regulatory Agreement shall restrict occupancy and rents in accordance with a Local government-approved underwriting of the Project for a term of at least 55 years.
11. Applicant shall be subject to the terms and conditions as specified in the Standard Agreement, the PLHA Program Guidelines and any other applicable SB 2 Guidelines published by the Department.
12. The City Manager is authorized to execute the PLHA Program Application, the PLHA Standard Agreement and any subsequent amendments or modifications thereto, as well as any other documents which are related to the Program or the PLHA grant awarded to Applicant, as the Department may deem appropriate.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE

this ____ day of _____, _____, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

BILL PEAKE, Mayor

ATTEST:

DATED:_____

SANDRA KANDELL, City Clerk

APPROVED AS TO FORM:

BRIAN A. PIERIK, City Attorney

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CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Tori Hannah, Administrative Services Director/Assistant City Manager
MEETING DATE: November 16, 2022
SUBJECT: Receive the Fourth Quarter Budget Report and a Preliminary Fiscal Year 21/22 Financial Update
CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

Receive the report.

DISCUSSION

The Administrative Services Department produces quarterly financial reports to assist in evaluating the City’s fiscal condition. The attached report provides details on General Fund revenues and expenditures, as well as a summary related to enterprise funds.

At the Council Meeting on August 3, 2022, staff provided the Preliminary Fourth Quarter Capital Project Budget Report. At that time, some accruals were still pending. The City accrues or applies expenditures to Fiscal Year 21/22, if the goods and services were rendered prior to June 30th; and are invoiced and paid by August 31, 2022. A restated report was requested to reflect any expenditures that were accrued between the report date and August 31, 2022. The restated report is also attached for reference.

Please note that this report includes preliminary General Fund revenues and expenditures through the end of the fiscal year. The City's annual audit concluded on October 21, 2022. While staff does not anticipate any changes, minor audit adjustments; or updates to the presentation of data may be needed to reflect a new accounting pronouncement, Governmental Accounting Standards Board (GASB) 87 - Leases. Final numbers will be presented with the Independent Auditors Report in late December or January.

Staff plans to present the information included in this report at the Council Meeting.

Additional information regarding city finances, can be accessed from the City's [website](#).

OPTIONS

N/A. This is informational only.

FINANCIAL IMPACT:

There is no fiscal impact. This report is informational only.

GOAL ALIGNMENT: Financial Stability: Develop a strategic plan to better address current and future City expenditure and revenue needs.

Attachments

Preliminary Fourth Quarter Budget Report

Restated Fourth Quarter Capital Project Budget Report



City of Pacific Grove

Fourth Quarter Budget Report – Fiscal Year 21/22

Preliminary Summaries

The City records revenues and expenditures that are related to Fiscal Year 21/22 through the end of August. The information presented in this report reflects the revenues and expenditures recorded through the City's final audit in October. It should be noted that the amounts listed are preliminary in nature and may be updated based on any final audit adjustments.

General Fund Overview

At the close of the fiscal year, General Fund revenues exceeded the Amended Budget by approximately \$771,000, while expenditures were below the budgeted amount by \$1.1 million. Revenues were greater than anticipated, due to strong performance in the last half of the fiscal year, with continued growth in transient occupancy tax and sales tax. Budgetary variances in expenditures were primarily related to the reduced use of contract and professional services; position vacancies, and amounts carried forward into the new fiscal year.

At the beginning of Fiscal Year 21/22, the City's General Fund unassigned fund balance was \$9.4 million, with a projected year-end surplus of \$181,000. During the year, the budget was amended to increase revenues by approximately \$1.8 million to reflect continuing signs of economic recovery. Expenditures were also increased by \$1.3 million to appropriate remaining ARPA funds, support increased legal costs, and fund additional Council priorities. These updates were incorporated into the Fiscal Year 21/22 Amended Budget. At the close of the fiscal year, the General Fund had a preliminary positive net difference of \$2.6 million. If there are no changes, this would result in an estimated ending fund balance of \$12.0 million. An additional \$299,612 in expenditures that were budgeted in Fiscal Year 21/22 are anticipated to be carried forward into the new fiscal year. These "carry-forward" amounts represent encumbrances for goods and services that were made in Fiscal Year 21/22; however not received until after June 30.

Additional information related to major revenue categories and departmental expenditures are provided within this section.

General Fund Budget	FY 21/22 Amended	FY 21/22 Prelim.	FY 20/21 Actual
Operating Revenues	\$ 26,623,000	\$ 27,686,237	\$ 23,174,092
Transfers-In	2,027,159	1,735,038	272,119
Total Revenues	28,650,159	29,421,275	23,446,211
Operating Expenditures	27,374,667	25,914,150	23,020,090
Transfers-Out	557,000	938,515	260,000
Total Expenditures	27,931,667	26,852,664	23,280,090
Net Difference	\$ 718,492	\$ 2,568,611	\$ 166,121

General Fund Revenues

The following chart provides an overview of the General Fund revenues. Any significant variances will be listed below the chart; or will also be presented at the City Council Meeting.

Revenues	Amended Budget	YTD Transactions	% Used / Rec'd	Prior YTD Transactions
Taxes:				
Property Taxes	\$8,518,000	\$8,573,967	101%	\$8,191,673
Transient Occupancy Tax	5,696,000	6,272,972	110%	3,583,059
Transient Use Licenses	83,000	76,010	92%	83,380
Sales and Use Tax	4,309,000	4,540,782	105%	4,060,855
Business License Tax	322,000	345,965	107%	337,722
Franchise Tax	1,386,000	1,430,920	103%	1,342,324
Utility User Tax	1,874,000	1,940,677	104%	1,858,653
Other Tax	229,000	231,389	101%	222,242
Total Taxes	\$22,417,000	\$23,412,681	104%	\$19,679,909
Other:				
Licenses and Permits	1,277,000	913,160	72%	873,728
Intergovernmental	72,000	150,516	209%	116,159
Charges for Services	1,705,000	1,876,745	110%	1,538,536
Fines and Forfeitures	37,000	37,917	102%	37,084
Interest, Rents, Conc.	296,000	72,514	24%	214,826
Other Revenues	819,000	1,222,702	149%	713,849
Interfund Transfers	2,027,159	1,735,038	86%	272,119
Totals	\$ 28,650,159	\$ 29,421,275	103%	\$ 23,446,211

Transient Occupancy Tax (TOT)

The Fiscal Year 21/22 TOT revenues are \$576,972 greater than the Amended Budget; and \$2.7 million or 75% greater than the prior year revenues. The growth in TOT receipts reflect a return to more traditional levels of overnight stays, as well as variable increases in room rates. In Fiscal Year 20/21, TOT revenues were just beginning to recover from the impacts of the pandemic. A brief set-back also occurred when new travel restrictions were imposed during winter months. These limitations contributed to the prior year reduced revenues.

Sales Tax

In Fiscal Year 21/22, the preliminary sales tax receipts exceeded projections, as well as the prior year revenues by approximately \$231,782; and \$479,927 respectively. This is largely due to continued economic recovery in the last four months of the fiscal year; and increased costs on taxable goods.

Franchise Taxes

Franchise taxes exceeded the Amended Budget and prior year revenues by \$44,920 and \$88,595, respectively. This growth was applicable to the gas and electricity; water, and refuse tax classifications. These increases were related to rate changes, as well as usage. Taxes related to cable services remained relatively consistent over both years.

Utility Users Tax (UUT)

In Fiscal Year 21/22, UUT revenues exceeded the budget by approximately \$67,000 or 4%. This is largely due to increased gas and electricity taxes of \$68,606, net of minor decreases in other classifications.

Licenses and Permits

In Fiscal Year 21/22, the Licenses and Permits category was \$363,840 below budget; however they were still greater than the prior year receipts by approximately \$39,000. The budgetary estimate included the collection of approximately \$300,000 in fees associated with a single development project. The reduction in revenues is largely related to a change in the project timelines and associated building activities. It is anticipated that these revenues and corresponding activities will commence in Fiscal Year 22/23. A similar budgetary variance will also be realized in the Community Development Department expenditure budget, as there will be a corresponding decrease in the building contract services.

Intergovernmental

The Intergovernmental revenue category is primarily comprised of grant revenues. In Fiscal Year 21/22, requests for grant reimbursements exceeded the budgetary amount. These receipts or billings align with grant-funded expenditures. Revenues within this category vary by the amount of grant awards and the timing of corresponding expenditures.

Charges for Services

The overall Charges for Services category is approximately \$172,000 greater than the Amended Budget; and \$338,000 more than the prior year. This can be primarily attributed to increases in parking meter and recreation program fees of approximately \$260,000; and \$78,000, respectively. Both of these revenue sources were impacted in the prior year due to the pandemic and reductions in leisure activities.

Interest, Rents, and Concessions

Preliminary reductions in this category can be attributed to a year-end accounting entry to reduce the fair market value (FMV) of the investment portfolio by \$257,000. This can be compared to the prior year's FMV reduction of \$65,000. Prior to these adjustments, the Fiscal Year 21/22 and 20/21 revenues in this category were approximately \$329,000 and \$280,000, respectively.

Other Revenues

In Fiscal Year 21/22, the Other Revenue category was approximately \$404,000 greater than the Amended Budget and \$509,000 more than the prior year. This is primarily due to water entitlement sales that exceeded budgetary projections by \$377,840; and were \$265,000 greater than the prior year. These one-time sales included a \$151,550 non-refundable developer deposit, which became payable upon signing a promissory note. This deposit was initially anticipated to be received in Fiscal Year 22/23. Additional contributing factors include a true-up of Fire contract costs that resulted in a refund of \$82,236; and a Franchise Ownership Transfer Fee of \$44,547.

Interfund Transfers

In Fiscal Year 21/22, the amount transferred represents a \$181,000 transfer from the Operating Donations Fund to assist in supporting Library operations; as well as \$1,554,038 in transfers from the American Rescue Plan Act (ARPA) Fund. The budgetary variance primarily reflects the difference between the amount appropriated for ARPA expenditures and the actual amount spent in the fiscal year. The unused amounts allocated for ARPA-funded priorities are pending approval for carry-forward to the next fiscal year.

Expenditures

In Fiscal Year 20/21, the City initiated 10% furloughs and reduced staffing in the Library and Recreation Departments due to COVID-19. In Fiscal Year 21/22, all City staff returned to regular schedules and all frozen positions were reinstated. This change, along with the rising unfunded liability costs, contributed to the annual increase. Additional information specific to departments is listed below the table.

Expenditures	FY 21/22 Amended	YTD Transactions	% of Budget	Prior YTD Transactions
City Council	532,758	412,406	77%	281,305
City Manager	1,235,782	1,167,592	94%	900,609
City Attorney	710,280	647,114	91%	492,797
Finance	1,299,804	1,217,799	94%	1,115,465
Information Services	811,048	687,828	85%	577,750
Police	7,177,987	7,162,569	100%	6,409,745
Fire	3,952,961	3,955,545	100%	3,800,184
Public Works	3,849,244	3,677,218	96%	3,217,078
Community Development	2,767,219	2,273,088	82%	2,046,289
Library	1,026,476	972,906	95%	726,373
Recreation	718,694	722,149	100%	586,971
Museum	307,770	309,763	101%	227,875
Subtotal	24,390,023	23,205,976	95%	20,382,441
Capital Outlay	113,053	-	0%	37,203
Transfers to CIP Fund	701,173	537,759	77%	500,000
Debt Service	2,170,418	2,170,415	100%	2,100,446
Interfund Transfers	557,000	938,515	168%	260,000
Total Expenditures	\$ 27,931,667	\$ 26,852,664	96%	\$ 23,280,090

City Council

The annual budgetary difference of approximately \$120,000 is primarily related to unexpended funds in contract services. The Fiscal Year 21/22 expenditures were approximately \$131,000 greater than the prior year due to election costs and increased contributions to the Monterey County Convention Visitors Bureau (MCCVB). The increase in the MCCVB fees correspond to the estimated growth in commercial TOT revenues.

City Attorney

In Fiscal Year 21/22, legal costs were approximately \$68,000 less than the Amended Budget; however, they were \$267,000 greater than the prior year. The budgetary difference is primarily related to unexpended special legal services, while the annual difference is related to expanded use of attorney services.

Information Services

The Information Services expenditures were \$123,220 less than the Amended Budget. The unexpended funds resulted from project deferrals, position vacancies, and contract savings. A budget amendment is planned to initiate a carry-forward of approximately \$80,500 to purchase and implement a new Document Management System; complete Phase I of the Geographic Information Systems (GIS) Master Plan, and acquire the appropriate GIS software licenses. These projects are anticipated to be completed in Fiscal Year 22/23.

Community Development

The Fiscal Year 21/22 Community Development expenditures were approximately \$494,000 below the Amended Budget and \$226,799 greater than the prior year. The budgetary variance reflects unexpended grant-supported expenditures; and building contract services for a major development project, that was extended into Fiscal Year 22/23. Some of the professional service costs have been incorporated into the Fiscal Year 22/23 Adopted Budget, while a budget amendment is pending to carry-forward \$100,000 into the new fiscal year to support building contract services for the new development project. Expenditures increased in comparison with the prior year based on increased building contract services, and elimination of the furlough.

Library and Recreation

The Fiscal Year 21/22 Budget was adopted to reflect reinstatement of on-call and seasonal staff. Recreation and Library services were reduced in the prior year due to COVID-19 restrictions.

Capital Outlay

The amounts listed in the Fiscal Year 21/22 Capital Outlay budget primarily reflect ARPA funded expenditures for a Police Animal Control/Community Service Officer vehicle; and various parks improvements. These amounts will be carried forward into the next fiscal year and will be budgeted in the ARPA Fund.

Transfer to CIP Fund

The amounts transferred to the CIP Fund reflects allocations for the following expenditures: \$500,000 for street-related projects; and \$37,759 to partially fund the Del Monte Stormwater Improvement Project and the Jewell Park Gazebo Repair and Maintenance Project. Both of these projects were funded through ARPA proceeds and require the transfer of funds to align with the expenditures. The amount of ARPA fund transfers corresponds to the expenditures at the close of the fiscal year. The unused amounts are planned to be carried forward into Fiscal Year 22/23.

Other Funds

Local Water Project

The Local Water Project's Fiscal Year 21/22 preliminary revenues were \$300,318 greater than expenditures. If the transferred water entitlement revenues are excluded, the Plant would be operating at an annual deficit of \$277,522. Recycled water revenues were relatively similar to the prior year. The operating expenditures were greater than the budget and prior year by \$123,617 and \$148,651, respectively. This annual difference is primarily related to increased utility costs and an unanticipated repair.

<i>Local Water Project</i>	<i>FY 21/22 Amended</i>	<i>FY 21/22 Prelim.</i>	<i>FY 20/21 Actual ⁽¹⁾</i>
Operating Revenues	\$ 541,000	\$ 598,345	\$ 597,833
Transfers-In	200,000	577,840	600,000
Total	741,000	1,176,185	1,197,833
Operating and Capital Expenditures	752,250	875,867	727,216
Transfers-Out			
Total	752,250	875,867	727,216
Net Difference	(\$ 11,250)	\$ 300,318	\$ 470,617

The Fiscal Year 21/22 preliminary ending fund balance is \$1.4 million, and the preliminary "available" fund balance is \$262,156.

Cemetery

The Cemetery is anticipated to end the year with a positive net operating difference of approximately \$308,000. Strong sales during the last half of the fiscal year, resulted in revenues exceeding budgetary projections by \$186,002; and prior year revenues by \$170,113. The Fiscal Year 21/22 expenditures were approximately \$17,000 below the budgeted amount; however they were \$53,252 greater than the prior fiscal year. This difference is primarily related to increased utilities and costs that correspond to additional sales.

<i>Cemetery</i>	<i>FY 21/22 Amended</i>	<i>FY 21/22 Prelim.</i>	<i>FY 20/21 Actual ⁽¹⁾</i>
Operating Revenues	\$ 620,500	\$ 806,502	\$ 636,389
Transfers-In	-	-	-
Total Revenues	620,500	806,502	636,389
Operating and Capital Expenditures	515,802	498,832	445,580
Transfers-Out	-	-	-
Total Expenditures	515,802	498,832	445,580
Net Difference	\$ 104,698	\$ 307,670	\$ 190,809

The Fiscal Year 21/22 preliminary ending fund balance is \$774,447, and the preliminary "available" fund balance is \$652,991.

Sewer Fund

The Fiscal Year 21/22 preliminary revenues exceeded expenditures by \$1.2 million. The Amended expenditure budget includes \$1.1 million in Sewer System Improvements that were identified in the Sewer Master Plan. At the close of the fiscal year, approximately \$452,000 was expended on the specified projects. It is anticipated that approximately \$704,000 will be carried forward into the next fiscal year.

The annual decrease in expenditures of \$4.7 million primarily relates to a \$4.2 million reduction in capital spending, when compared to the prior year; and a \$600,000 interfund loan to the Local Water Project. This was offset by reductions in various operating categories. Revenues were relatively consistent between the two fiscal years.

<i>Sewer</i>	<i>FY 21/22 Amended</i>	<i>FY 21/22 Prelim.</i>	<i>FY 20/21 Actual ⁽¹⁾</i>
Operating Revenues	\$3,599,693	\$3,631,518	\$3,621,111
Transfers-In	-	-	-
Total Revenues	3,599,693	3,631,518	3,621,111
Total			
Operating and Capital Expenditures	3,595,002	2,411,757	6,467,221
Transfers-Out	-	-	600,000
Total Expenditures	3,595,002	2,411,757	7,067,221
Net Difference	\$ 4,691	\$ 1,219,761	(\$ 3,446,110)

The Fiscal Year 21/22 preliminary ending fund balance is \$21.6 million, and the preliminary "available" fund balance is \$6.3 million.

Golf Course

The preliminary Golf Course revenues exceeded expenditures by \$174,063. The amount of revenues received were approximately \$292,000 or 80% above the budgeted amount. This also represents an increase of approximately \$295,000 when compared to the prior year. These differences can be primarily attributed to a percentage-based rent payment of \$256,459. This receipt is in addition to a base monthly rent payment; and is only eligible to be received when golf course revenues exceed a calculated threshold. This is the first year that the City has received a percentage based rent payment from the current lessee. Additional increases can also be attributed to performance at the golf course restaurant.

The Golf Course expenditures were greater than the Amended Budget and the prior year by \$155,000 and \$122,000, respectively. This is primarily the result of a contribution to the Golf Course Capital Improvement Trust. This reflects the City's current year contribution, as well as prior year amounts that were in arrears. All funds within the Trust will be used to support capital improvements at the golf course.

<i>Golf</i>	<i>FY 21/22 Amended</i>	<i>FY 21/22 Prelim.</i>	<i>FY 20/21 ⁽¹⁾</i>
Operating Revenues	\$ 371,500	\$ 663,169	\$ 368,064
Transfers-In	-	-	-
Total Revenue	371,500	663,169	368,064
Operating and Capital Expenditures	334,044	489,106	367,542
Transfers-Out	-	-	-
Total Expenditure	334,044	489,106	367,542
Net Difference	\$ 37,456	\$ 174,063	\$ 522

The Fiscal Year 21/22 preliminary ending fund balance is \$3.2 million, and the preliminary "available" fund balance is \$152,783.

(1) All enterprise fund information is presented on a budgetary, rather than full-accrual basis.

FY 21/22 Fourth Quarter Capital Project Budget Report

Restated for final expenditure accruals

<u>Project</u>	<u>Fund Title</u>	<u>Fund</u>	<u>Account</u>	<u>Project Name</u>	<u>Adopted Budget</u>	<u>Amended Budget</u>	<u>Expenditures as of 06/30/22</u>
CIP22-04	Museum Improvement	8	6021	PG Museum Window Replacement & Lead Abatement	40,000	40,000	925
CIP22-05	Museum Improvement	8	6021	PG Museum Fire Sprinkler & Head Replacement	12,000	12,000	10,685
CIP22-06	Museum Improvement	8	6021	PG Museum Roof Repair	40,000	40,000	-
8 Total					92,000	92,000	11,610
CIP20-22	Civic Center	14	6021	City Hall - Admin Services Flooring (Laminate & Bathrooms)		15,085	15,085
14 Total					-	15,085	15,085
CIP21-01	Measure X	17	6041	FY 20/21 Street Rehab on Lower Lighthouse Ave & Funston Ave		447,366	447,366
CIP22-01	Measure X	17	6041	FY21/22 Street Rehabilitation	566,015	466,015	342,502
CIP22-02	Measure X	17	6041	FY21/22 Crack and Slurry Seal	50,000	104,757	13,613
17 Total					616,015	1,018,138	803,481
CIP20-14	Recreation Donation	25	6021	Heater - Youth Center		12,000	-
25 Total					-	12,000	-
CIP22-07	Chautauqua	26	6021	Chautauqua Hall Repair	18,654	18,654	3,485
26 Total					18,654	18,654	3,485
CIP22-09	Yount	41	6031	George Washington Park Mgmt Plan	46,000	46,000	33,071
CIP22-14	Yount	41	6031	Gutter Replacement PW Yard	-	-	5,705
41 Total					46,000	46,000	38,776
CIP20-19	Strong Disbursement	46	6021	Electric Vehicle Charging		158,775	166,459
CIP21-05	Strong Disbursement	46	6021	Park ADA Compliance Assessment and Transition Plan		50,000	53,858
CIP21-07	Strong Disbursement	46	6021	Police Department Server Room Improvements		5,126	4,626
CIP22-08	Strong Disbursement	46	6021	City Hall Downspout Replacement	26,500	26,500	15,275
CIP22-14	Strong Disbursement	46	6031	Gutter Replacement PW Yard	10,000	8,879	-
46 Total					36,500	249,280	240,217
CIP22-01	RMRA (SB1)	47	6041	FY21/22 Street Rehabilitation	310,428	310,428	-
47 Total					310,428	310,428	-
CIP18-46	Capital Improvement	63	6031	Tide Pool & Point Pinos	1,722,473	1,575,973	1,239,728
CIP21-01	Capital Improvement	63	6041	FY 20/21 Street Rehab on Lower Lighthouse Ave & Funston Ave		-	(2,200)
CIP21-02	Capital Improvement	63	6041	FY 20/21 Crack and Slurry Seal		-	2,200
CIP22-01	Capital Improvement	63	6041	FY21/22 Street Rehabilitation	300,000	300,000	294,309
CIP22-02	Capital Improvement	63	6041	FY21/22 Crack and Slurry Seal	200,000	200,000	200,000
CIP22-12	Capital Improvement	63	6021	Del Monte Blvd Storm Water	-	150,000	17,649
CIP22-15	Capital Improvement	63	6021	Library Roof Repair	44,588	21,010	17,508
CIP22-17	Capital Improvement	63	6031	Caledonia Park Children's Playground		6,173	-
CIP22-18	Capital Improvement	63	6031	Jewell Park Gazebo Repair		20,000	20,110
CIP22-21	Capital Improvement	63	6031	George Washington Park Children's Playground	-	25,000	-
TRC21-02	Capital Improvement	63	6021	PW Fire and Reconstruction	-	1,034,566	202,546
63 Total					2,267,061	3,332,722	1,991,850

FY 21/22 Fourth Quarter Capital Project Budget Report

Restated for final expenditure accruals

<u>Project</u>	<u>Fund Title</u>	<u>Fund</u>	<u>Account</u>	<u>Project Name</u>	<u>Adopted Budget</u>	<u>Amended Budget</u>	<u>Expenditures as of 06/30/22</u>
CIP20-13	Sewer	76	6051	Main Sewer Line Imp (Ocean View w/Phase 4 Urban Diversion)		184,398	42,230
CIP21-01	Sewer	76	6051	FY 20/21 Street Rehab on Lower Lighthouse Ave & Funston Ave		315,427	314,670
CIP22-01	Sewer	76	6051	FY21/22 Street Rehabilitation	400,000	400,000	40,292
CIP22-03	Sewer	76	6051	Phase 9 Sewer Improvements	500,000	250,000	54,894
76 Total					900,000	1,149,824	452,086
CIP22-11	Golf Course	77	6021	HVAC Replacement Golf Course Clubhouse	25,000	25,000	12,239
77 Total					25,000	25,000	12,239
CIP18-84	ASBS Grant	79	6026	ASBS Storm Water Capture and Diversion		447,198	447,198
79 Total					-	447,198	447,198
CIP20-17	Mc Indoo	92	6031	Beach Access		4,000	2,100
CIP21-10	Mc Indoo	92	6031	Drinking Fountain at Lover's Point Park		25,057	16,320
CIP22-13	Mc Indoo	92	6031	Replace Backstop - PG Municipal Ball Park	17,529	-	-
92 Total					17,529	29,057	18,420
CIP20-25	Koo Estate	93	6042	Downtown Iconic Cypress Tree Moon Lighting		11,870	11,575
CIP22-10	Koo Estate	93	6031	Lover's Point Pier Repair	100,000	100,000	36,590
CIP22-13	Koo Estate	93	6031	Replace Backstop - PG Municipal Ball Park	7,000	-	-
93 Total					107,000	111,870	48,165
Grand Total					4,436,187	6,857,256	4,082,613
Percentage Expended							59.5%

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CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Alex Othon, Associate Planner
MEETING DATE: November 16, 2022
SUBJECT: General Plan Update RFP Evaluation Committee Appointments
CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

Appoint a member or members of the City Council to the General Plan Update RFP Evaluation Committee.

DISCUSSION

The City is in the process of soliciting bids through a [Request for Proposal \(RFP\)](#) to complete a focused update of the 1994 General Plan. Interested consultants are required to submit their proposals by December 2, 2022. Beginning December 5th the City will evaluate the submitted proposals using metrics established in the RFP itself. An Evaluation Committee is being created, its membership will include members of the City Council, Planning Commission, Staff, and other qualified individuals. Once the committee's work is concluded, qualified bidders will be invited to interview with the City prior to a final consultant being selected on January 27, 2023.

The Planning Commission appointed Claudia Saywer to the Committee on May 19, 2022.

OPTIONS

1. Take no action.
2. Provide alternate direction.

FINANCIAL IMPACT:

Appointing a member to the committee will have no financial impact.

GOAL ALIGNMENT: Transparency, Accountability and Communication: Implement programs, processes, revisions, and training to improve and advance the City's efforts.

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CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Jocelyn Francis, Public Information Officer
MEETING DATE: November 16, 2022
SUBJECT: 2022 Community Survey Results
CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

Receive the 2022 Community Survey Results Report.

DISCUSSION

This year, City Council directed staff to develop and publish a 2022 Community Survey.

During the week of September 23, 2022, City staff took various steps in announcing and advertising the opening of the 2022 Community Survey. Steps taken included: creating and sending a City-wide postcard mailer, posting announcement flyers in City facilities, providing hardcopy surveys to the Library, creating a dedicated webpage link, sending to local community groups, posting on social media, and publicizing in the City Manager report.

On October 31, 2022 the survey closed and the final results report is now posted at www.cityofpg.org and attached to this agenda report.

OPTIONS

None.

FINANCIAL IMPACT:

None.

GOAL ALIGNMENT: Transparency, Accountability and Communication: Implement programs, processes, revisions, and training to improve and advance the City's efforts.

Attachments

Presentation
Results Survey

2022 Community Survey Results



City Council
City of Pacific Grove

November 16, 2022

Jocelyn Francis, PIO | jfrancis@cityofpg.org

PGCC 11-16-22
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Survey

- **Week of 9/23:
Open Survey**
- **Campaign, Mailers,
Publications**
- **Results Issued this
Week**
- **1,274 Respondents**



CITY OF PACIFIC GROVE
Community
SURVEY



Takeaways

- Overall, respondents presented **general contentment** with city operations.
- Respondents were highly pleased with the services of the **fire department, library, and police department**.

Takeaways

- Respondents **expressed dissatisfaction with road maintenance, city finances, and planning and building safety** operations and prioritized these issues for **added city investments**.
- Respondents also felt the city should prioritize **investments in the Parks and Recreation services and the Police Department**.

Suggestions

- **Top improvement suggestions** focused on sidewalk and road maintenance, protecting and maintaining the city's open and green spaces, more affordable housing options, and fewer luxury apartments and hotels.
- **Other prominent suggestions** focused on the proposed skatepark location, added police presence and staff, increased transparency around city finances and speeding enforcement.

Results

[PG Community Survey Results.pdf](#)
[\(cityofpacificgrove.org\)](#)

Questions?



City Council
City of Pacific Grove

Pacific Grove, CA

Satisfaction with City Services

October 2022



Executive Summary

- Overall, **respondents presented general contentment with city operations**. Respondents were highly pleased with the services of **the fire department, library, and police department**.
- Respondents expressed **dissatisfaction with road maintenance, city finances, and planning and building safety** operations and prioritized these issues for **added city investments**.
- Respondents also felt **the city should prioritize investments in the Parks and Recreation services and the Police Department**.
- **Top improvement suggestions** focused on sidewalk and road maintenance, protecting and maintaining the city's open and green spaces, more affordable housing options, and fewer luxury apartments and hotels.
- **Other prominent suggestions** focused on the proposed skatepark location, added police presence and staff, increased transparency around city finances and speeding enforcement.

Introduction

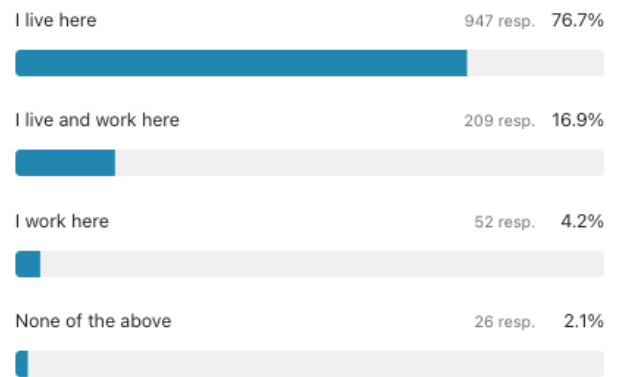
- The following report provides a review and insights into residents' attitudes about their satisfaction with city services and operations.
- The report comprises an analysis of resident responses to a survey designed by Zencity and deployed by the City.
- The survey was conducted between September 23 – October 31, 2022, and received 1,237 responses. It included eight closed-ended questions and one open-ended question.

Total Survey Respondents: **1,237**

DEMOGRAPHIC QUESTIONS

1. Do you live or work within the limits of Pacific Grove?

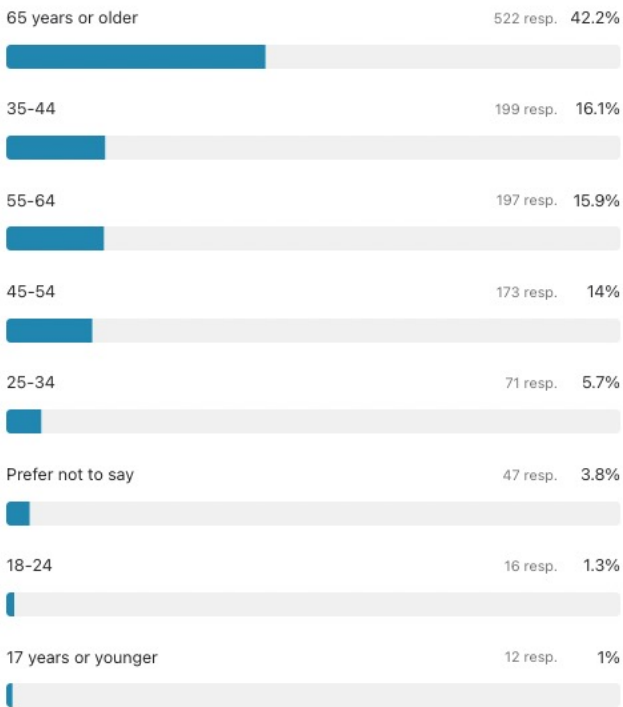
1,234 responses



Nearly all the respondents replied they either live or live and work in Pacific Grove (76.7% and 16.9% of responses, respectively).

2. How old are you?

1,237 responses

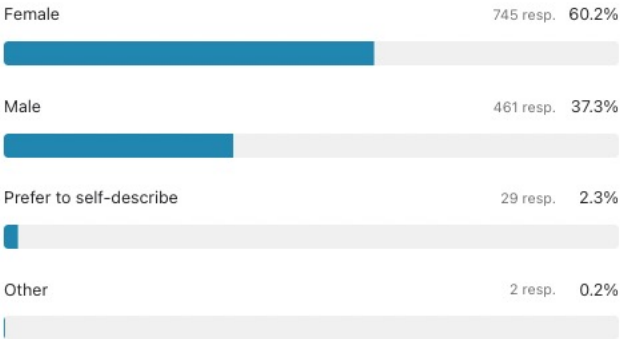


The largest share of respondents (42.2%) ages was between 65 years and older, followed by 35-44 and 55-64 (16% of responses each).

DEMOGRAPHIC QUESTIONS

3. Which of the following do you identify with?

1,237 responses



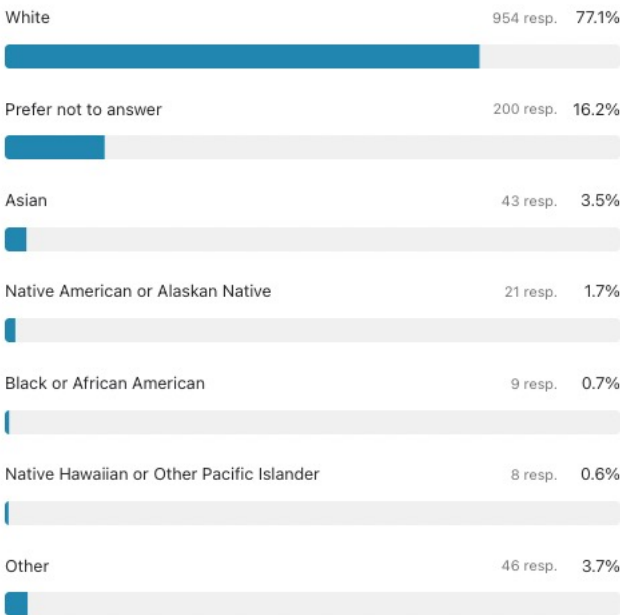
4. Are you of Hispanic, Latino/a/x or Spanish origin?

1,237 responses



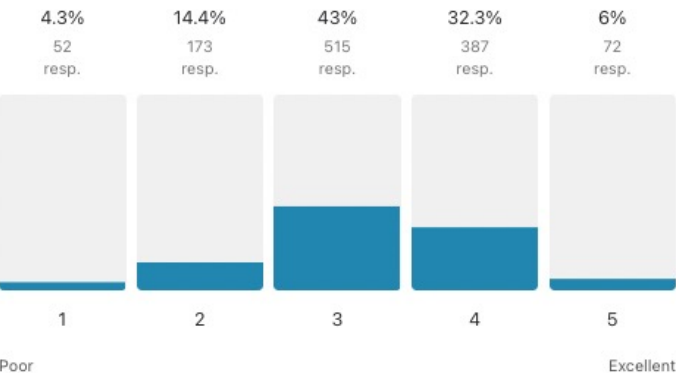
5. What is your race?

1,237 responses



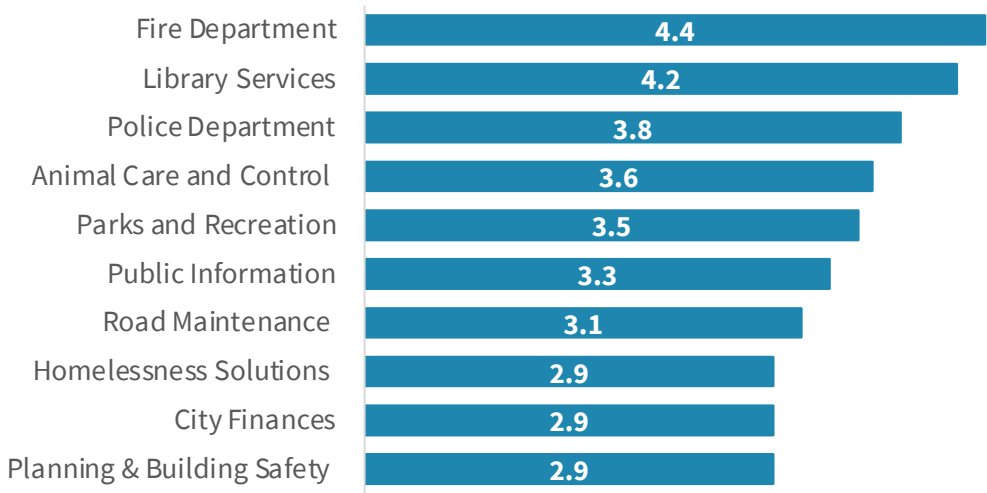
CLOSE ENDED-QUESTIONS

1. How would you rate the overall operations of the Pacific Grove City Government?
1,199 responses | rank on a scale between 1 (poor) to 5 (excellent)



The largest share of respondents rated the overall city operations moderately, neither poor nor excellent (43%). However, more respondents were pleased with the city operations than not (38% compared to 19%), reflecting overall satisfaction with the operations of the City government, with an average rating of 3.2.

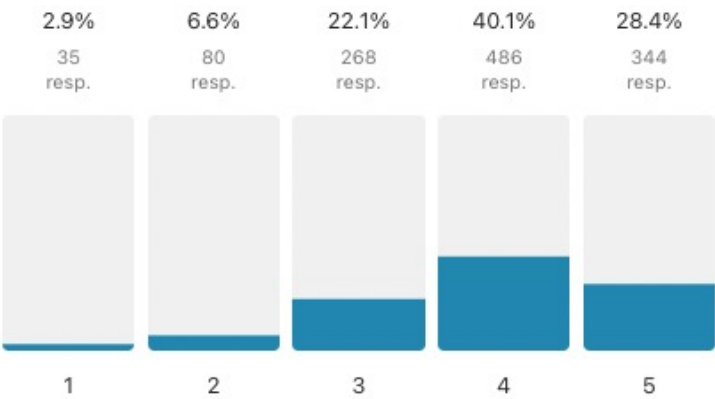
2. The survey then asked respondents to rank their satisfaction levels with different city services on a scale of 1 (very dissatisfied) to 5 (very satisfied). The below graph presents the average rating for each service:



Respondents were most satisfied with the services provided by the Fire Department and Library, with an average satisfaction rating of above 4. Homelessness Solutions, City Finances, and Planning and Building Safety garnered the lowest average ranking (2.9 each).

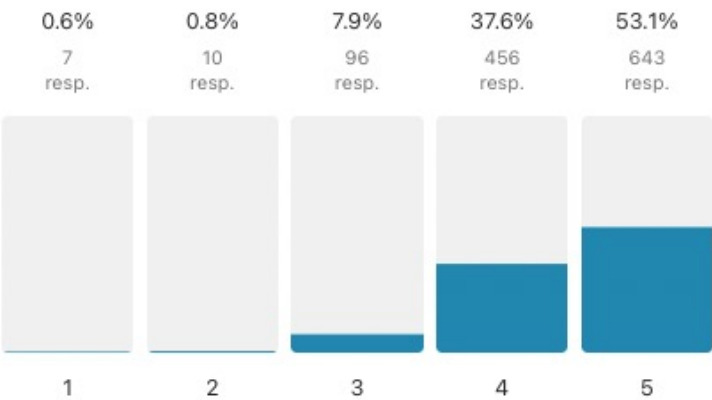
The following section will review respondents' attitudes and satisfaction levels for each city service.

a. Police Department (Patrols, law enforcement, crime prevention, emergency response, public order maintenance)
1,213 responses



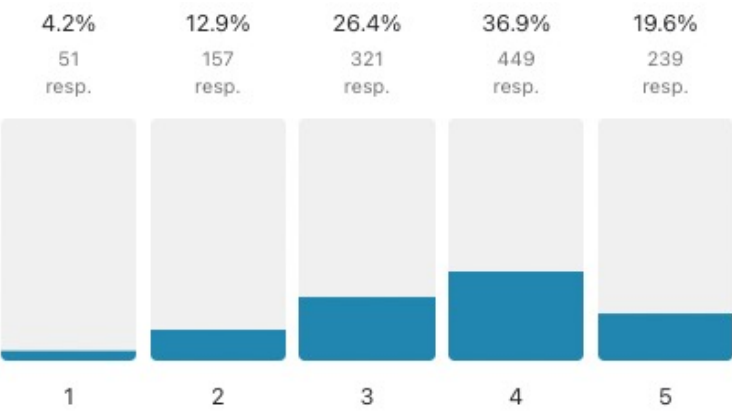
Most respondents were **highly satisfied** with the level of the Police Department's services (68.5%), and another 22% were moderately satisfied. Less than 10% of respondents expressed dissatisfaction with the Police Department's services.

b. Fire Department (All-hazards emergency response, fire suppression, emergency medical response, hazardous materials response, fire prevention)
1,212 responses



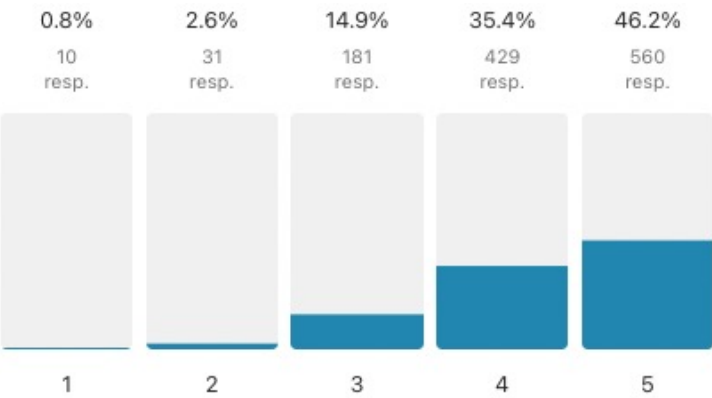
Most respondents expressed **high satisfaction** with the Fire Department's services (91% of responses). Less than 2% of respondents were dissatisfied with the services provided by the Fire Department.

c. Parks and Recreation (Parks, open space areas, trails, playground equipment, sports fields, sports programs, sports facilities, special events)
1,217 responses



Most respondents displayed **high or moderate satisfaction** with the Parks and Recreation Department’s services (56% and 26% of responses, respectively). Less than a fifth of respondents (17%) were dissatisfied with the services levels.

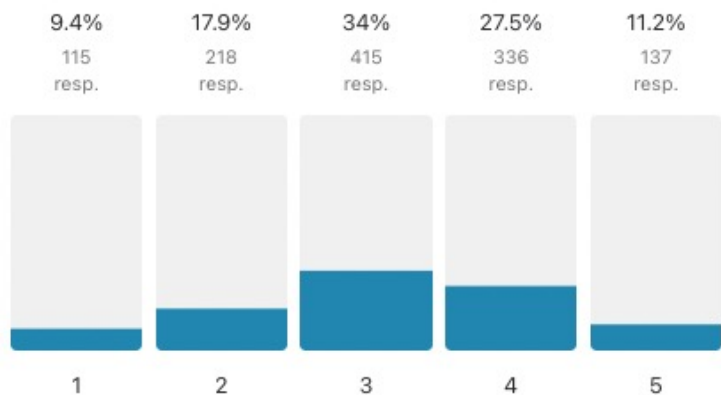
d. Library Services (Library services, educational programs, arts programs, preschool, music classes)
1,211 responses



Most respondents displayed **high or moderate satisfaction** with services provided by the library (81% and 15% of responses, respectively). Less than 3.5% of respondents were dissatisfied with the library’s operations.

e. Road Maintenance (Cleaning and sweeping, road and pavement repair)

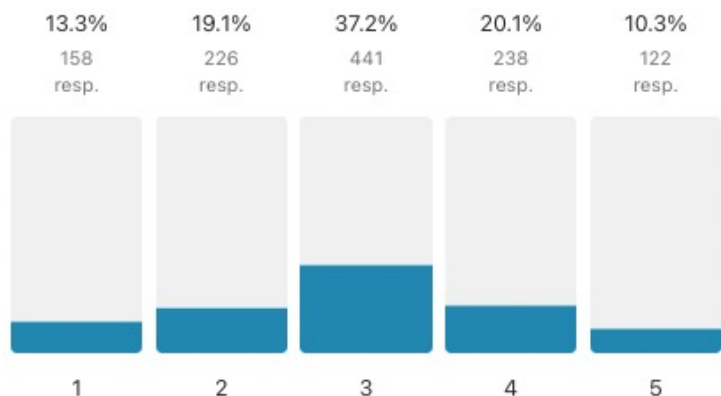
1,221 responses



The largest share of respondents rated their satisfaction with road maintenance levels **moderately** (34%). However, **more respondents were satisfied** with road maintenance levels than not (39% compared to 27%), reflecting overall contentment.

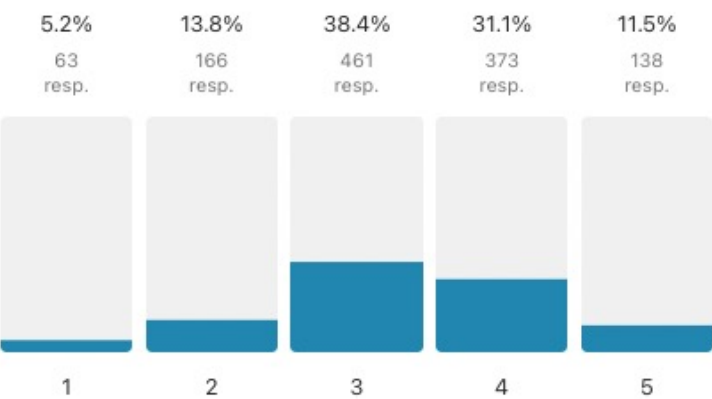
f. Homelessness Solutions (Housing assistance, homelessness assistance programs, homelessness reduction strategies)

1,185 responses



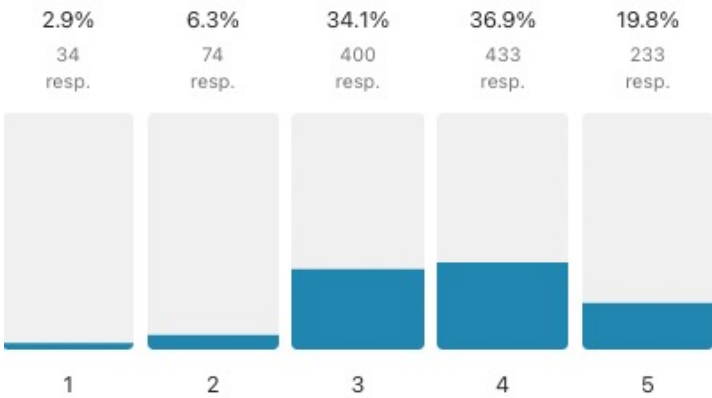
The largest share of respondents rated their satisfaction with homelessness solutions **moderately** (37.2%). More respondents were dissatisfied than satisfied (32.4% compared to 30.3%), **indicating mixed satisfaction with city homelessness operations.**

g. Public Information (Website, digital newsletter, social media)
1,201 responses



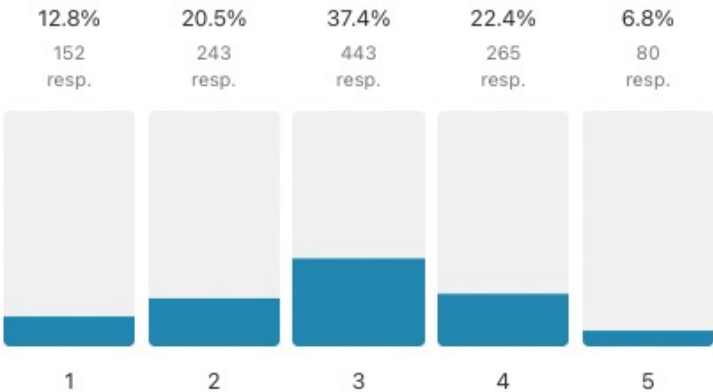
Most respondents displayed **high or moderate satisfaction** with public information services (42.6% and 38.4% of responses, respectively). Less than fifth of respondents were expressed dissatisfaction (19%).

h. Animal Care and Control (Shelters, licensing, pet resources, animal complaints and control)
1,174 responses



Most respondents displayed **high or moderate satisfaction** with services provided by Animal Care and Control (56.7% and 34.1% of responses, respectively). Less than 10% of respondents expressed dissatisfaction.

i. City Finances (Budget, Billing, and Fiscal Transparency)
1,183 responses



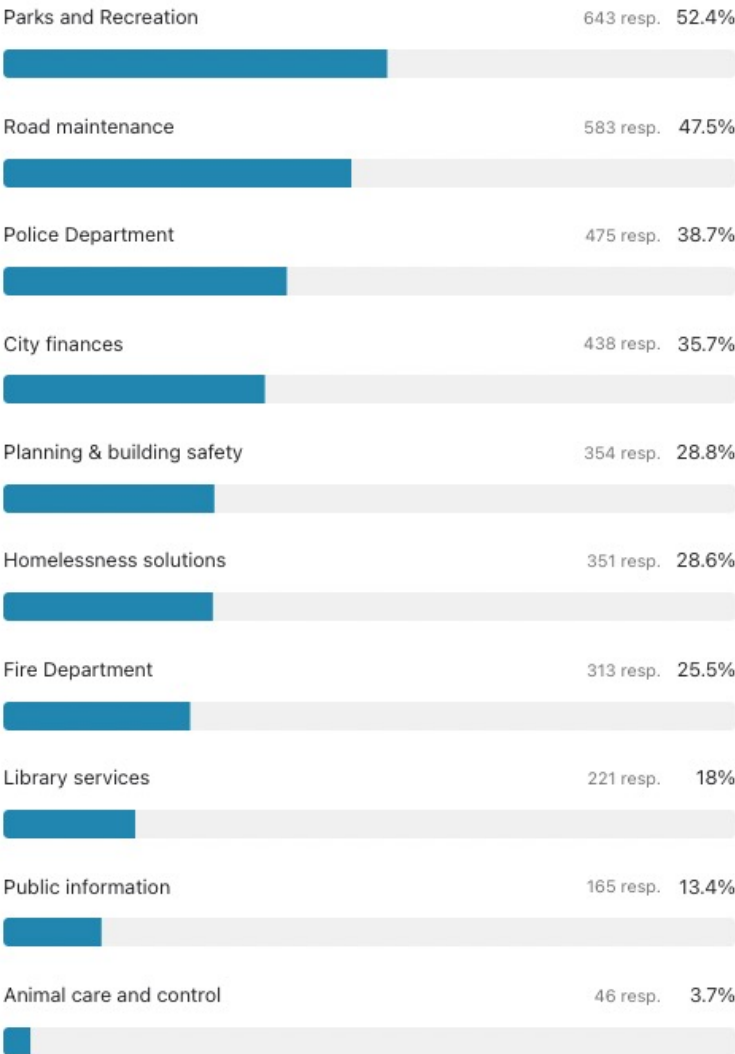
The largest share of respondents were **moderately satisfied** with the city finances operations (37.4%) . Moreover, respondents were **more dissatisfied than satisfied** (33.3% compared to 29.2%), **indicating mixed satisfaction with city finances operations.**

j. Planning & Building Safety (Community Development Department, Building Inspections, and Housing Services)
1,183 responses



The largest share of respondents were **moderately satisfied** with the city Planning & Building Safety operations (37.7%). More respondents were dissatisfied than satisfied (32% compared to 30.3%), **reflecting mixed satisfaction with city planning and building safety operations.**

3. Choose the top three areas that you think it's most important for the city to invest in
1,228 responses | multiple selections allowed



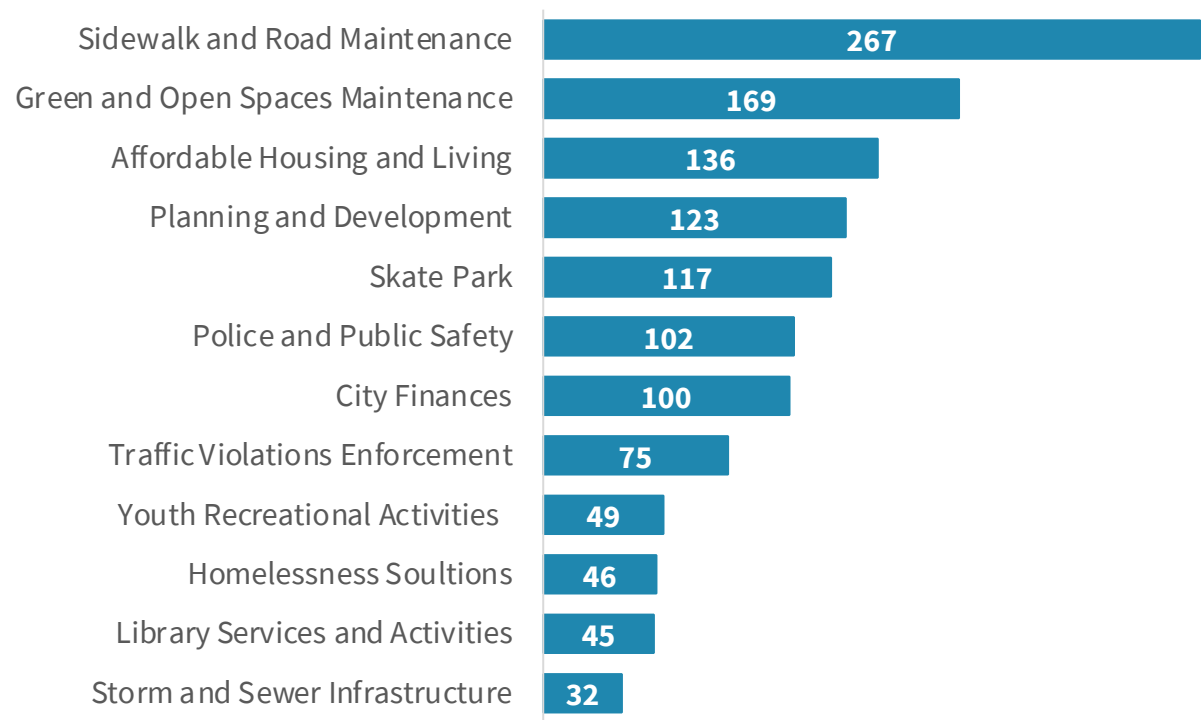
Over half of respondents felt the city should prioritize investments in Parks and Recreation services (52.4% of responses). Notably, the Parks and recreation services garnered a moderate average satisfaction rating (3.5).

Respondents also highly prioritized investments in Road Maintenance, City Finances, and Planning and Building Safety, corresponding with these issues garnering the lowest average satisfaction rating (2.9).

The Police Department was the third most important investment area for respondents. The Police Department was also the third highest-ranked service area with an average satisfaction level of 3.8, suggesting that respondents are pleased with the public-safety operation and wish to see them improve and expand.

OPEN-ENDED QUESTION

Q11. What main improvements would you like to see in the city services you chose above?
995 responses



- **Sidewalk and Road Maintenance | 267 responses:** Respondents mentioned road resurfacing, fixing potholes and broken pavements, and complained of general lacking cleanliness and regular sweeping.
- **Green and Open Spaces Maintenance | 169 responses:** The second-most discussed improvement areas were **preserving and maintaining the city parks and urban forests** and protecting and planting **more trees and native flora**.
- **Affordable Housing and Living | 136 responses:** **Increased housing for low-income families, rent control, childcare and daycare options, and increasing living wages** were also prominent among respondents' improvement suggestions.
- **Planning and Development | 123 responses:** Suggestions focused on limiting overdevelopment, particularly of hotels and luxury condos; improving permit application and approval processes; and increasing transparency of planning processes. Respondents also mentioned **revitalizing the city downtown**, attracting more businesses, and filling vacant storefronts while limiting building sizes.
- **Skate Park | 117 responses:** Many other respondents frequently requested a skate park, suggesting **George Washington Park** as a potential location.

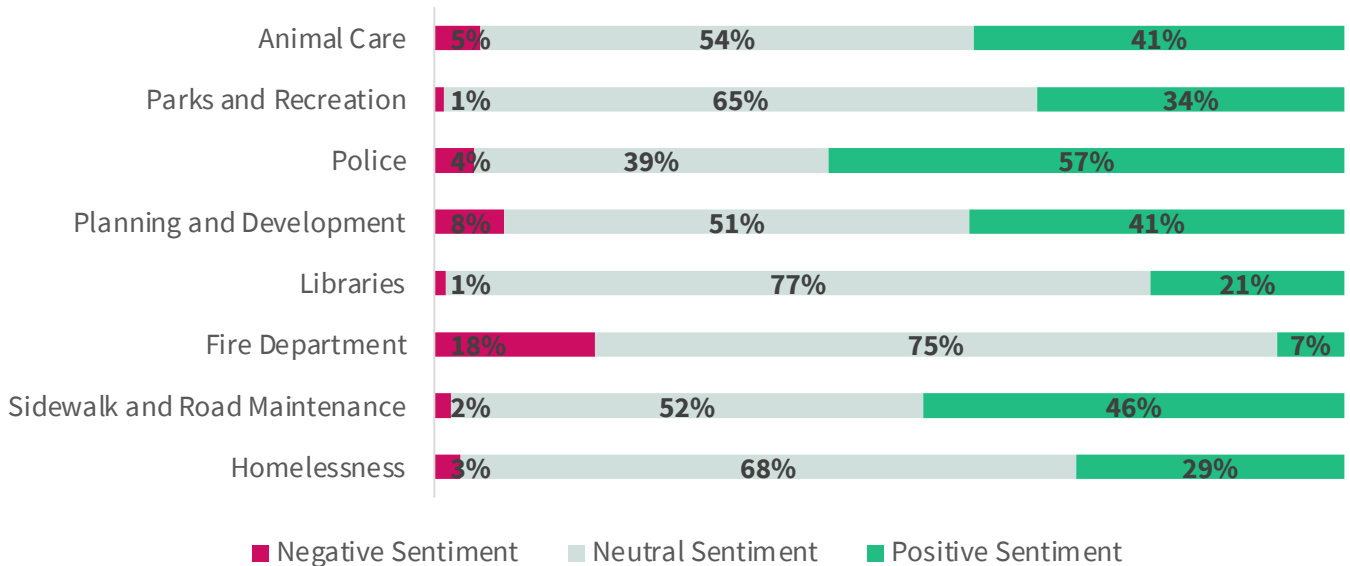
OPEN-ENDED QUESTION

- **Police and public Safety | 102 responses:** Suggestions included increased patrols and presence; more staff; community policing and crime prevention measures; mental health and de-escalation training; and general calls for police transparency and access to crime statistics and information.
- **City Finances | 100 responses:** The city's finances improvements centered on **increased transparency and accountability** around the budget planning and allocation processes, and city employees' and officials' wages, **limiting overspending** and maintaining **good fiscal health**.
- **Traffic Violations Enforcement | 75 responses:** Respondents mainly **reported excessive speeding and ignoring stop signs and pedestrian crossings**. Some respondents called for traffic-calming measures **and mentioned the following locations:** Lighthouse, Eardley, Oceanview, Sinex, Sunset, Central, Forest, and Pine.
- **Youth Recreational Activities | 49 responses:** Respondents generally felt that the City **lacks recreational opportunities for teenagers and children** and requested youth recreation centers, sports classes, and outdoor events.
- **Homeless Solutions| 46 responses:** Respondents requested **improved services and resources for homeless individuals and the city social services and police department** dealing with those experiencing homelessness. Others suggested more shelters and housing or emphasized the importance of **regional collaboration** to design and implement long-lasting solutions.
- **Library Services and Activities | 45 responses:** Suggestions focused on added recreational and daycare activities at the library, increasing the book catalog, longer opening hours, and improved technological infrastructure.
- **Storm and Sewer Infrastructure | 32 responses:** Respondents mentioned improved stormwater runoff and drainage and updated sewage lines.
- **Other, less frequent improvement suggestion included:** More recreation activities for adults, namely, pickleball courts (21 responses); increased transparency and accountability of city leadership (21 responses); added bicycle lanes (19 responses); upgrading and renovating the city's playgrounds (16 responses) and more information about city-led events on social media and the city website (15 responses).

COMPLIMENTARY ONLINE DISCOURSE ANALYSIS

The following is an analysis of the online conversations captured on Pacific Grove's dashboard in the past year (November 1, 2021 – October 31, 2022).

The graph below presents a sentiment comparison of the city services and operations discussed in the survey, ordered by the total number of interactions generated on each topic:



- **Animal Care | 35K interactions:** Animal care was the most discussed topic, which also garnered high positive sentiment, stemming from multiple posts by the Peace of Mind Dog Rescue organization showcasing their adoptable pets. News of sick or passed dogs and a few commenters who called for **increased education on spaying and vaccinations of pets elicited the little negative sentiment.**
- **Parks and Recreation | 12K interactions:** The Parks and Recreation discourse also garnered high positive sentiment with almost no negativity (34% vs. 1%). Posts showcasing different events and achievements, like the Point Pinos Trail Project completion and a free tour of the Asilomar Tide Pool, generated positive sentiment. Conversations about the skatepark project attracted positivity while also prompting **concerns about the park's location causing possible inconveniences to surrounding neighborhoods, and the increased funding to build it.**
- **Police | 6.5K interactions:** Police-related conversations garnered the highest share of positive sentiment, generated by the PGPD's posts recognizing their personnel's accomplishments and milestones like course completions and awards and sharing information about missing pets. Negativity stemmed from **debates around the department's announcements it would increase police presence around schools and a lawsuit concerning former police officer Gonzalez.**
- **Planning and Development | 4.3K interactions:** News of the Planning Commission's rejection of the proposed hotel complex at the American Tin Cannery site generated **high positive sentiment with residents' excitement and contentment with the decision.** Conversations about the planned hotel (before the commission's decision) were also a primary driver of negativity, **further demonstrating residents' objections to its construction.**

- **Libraries | 3K interactions:** The positive sentiment was spurred by news of **a new bookmobile coming to the PGPL**, with many residents voicing their enthusiasm. The little negativity stemmed from commenters objecting to vaccination requirements to participate in library events (in January and February this year).
- **Fire Department | 1.6K interactions:** The fire-related conversation was the only topic that generated more negative than positive sentiment (18% vs. 7%). **Negativity mainly derived from responses to reports of ongoing fires, particularly bonfires on the city beaches.** Some commenters called to provide fire pits for proper fire use on the beach. Others dismissed the severity of such fires and called to focus resources on other matters like **illegal fireworks**. News of the City employees' emergency training contributed to the positive sentiment.
- **Sidewalk and Road Maintenance | 1.5K interactions:** The City's posts updating residents on **refreshed road markings and added street signs** sparked the positive sentiment. Reports about **increased roadwork near the harbor seal rookery** disrupting seal births generated the little negativity. Notably, **the Council's later decision to restrict roadwork in that area garnered residents' support and appreciation.**
- **Homelessness | 455K interactions:** Conversations about **the Potential Homekey Project** mainly spurred the homelessness discourse. While most responses supported such a project, a few commenters **voiced concern about the facility's potential adverse impact on the local community**, particularly the housing of runaway youth that may elicit crime, noise, and other disturbances to the area.

Conclusion and Takeaways

- Overall, **respondents presented general contentment with city operations**. Respondents were highly pleased with the services of **the fire department, library, and police department**.
- Respondents expressed **dissatisfaction with road maintenance, city finances, and planning and building safety** operations and prioritized these issues for **added city investments**.
- Respondents also felt **the city should prioritize investments in the Parks and Recreation services and the Police Department**.
- **Top improvement suggestions** focused on sidewalk and road maintenance, protecting and maintaining the city's open and green spaces, more affordable housing options, and fewer luxury apartments and hotels.
- **Other prominent suggestions** focused on the proposed skatepark location, added police presence and staff, increased transparency around city finances and speeding enforcement.

We would highly appreciate your feedback on this report by filling out this 2-minute [survey](#).



Report By: [Noa Landsberger](#)

Contact Me: noa.landsberger@zencity.io