NOTICE OF MEETING

# CITY OF PACIFIC GROVE

# CITY COUNCIL

## REGULAR MEETING AGENDA

Wednesday, October 4, 2023, 6:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

The Council will not begin consideration of any item on this agenda later than 10:00 p.m. unless such consideration is approved. Any items on this agenda not considered this evening will be continued to a future meeting.

*Copies of the agenda packet are available for review at the Pacific Grove Library, in the Finance Department, and electronically at www.cityofpacificgrove.org/agendas. The most effective method of communication with the City Council is by sending an email to citycouncil@cityofpacificgrove.org. In order to allow the City Council adequate time to review communication related to an agenda item, it is recommended that the communication be sent no later than 9:00 AM on the day prior to the City Council meeting.*

**THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).**

**PLEASE NOTE THE MEETING WILL PROCEED AS NORMAL EVEN IF THERE ARE TECHNICAL DIFFICULTIES ACCESSING ZOOM.**
**THE CITY WILL DO ITS BEST TO RESOLVE ANY TECHNICAL ISSUES AS QUICKLY AS POSSIBLE.**

**THE PUBLIC MAY ALSO VIEW THE MEETING ON PENINSULA CHANNEL 25.**

**JOIN THE ZOOM WEBINAR TO PARTICIPATE LIVE AT:**
**https://us02web.zoom.us/j/209579290**

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**MEETING INSTRUCTIONS**

**The public may also view the meeting on the Peninsula Channel 25.**

# AGENDA

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE:** Councilmember Coletti

1. **APPROVAL OF AGENDA**

2. **PRESENTATIONS**

   A. Mayor's Proclamation: Banned Books Week **PG 8**
   **Reference:** Bill Peake, Mayor
   **Recommended Action:** Receive proclamation
   **CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

   B. Pacific Grove Deer Awareness **PG 10**
   **Reference:** Carmelita Garcia
   **Recommended Action:** Receive presentation
   **CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

3. **COUNCIL AND STAFF ANNOUNCEMENTS (City-Related Items Only)**

   A. Report on Closed Session by City Attorney

   B. Other

4. **GENERAL PUBLIC COMMENT**
   *General Public Comment must deal with matters subject to the jurisdiction of the City and the Council that are not on the Regular Agenda. This is the appropriate place to comment as to items on the Consent Agenda, only if you do not wish to have the item pulled for individual consideration by the Council. Comments from the public will be limited to three minutes and will not receive Council action. Comments regarding items on the Regular Agenda shall be heard prior to Council's consideration of such items at the time such items are called. Whenever possible, written correspondence should be submitted to the Council in advance of the meeting, to provide adequate time for its consideration.*

   A. Written General Public Comment

## CONSENT AGENDA

*The Consent Agenda deals with routine and non-controversial matters, and may include action on resolutions, ordinances, or other public hearings for which testimony is not anticipated. The vote on the Consent Agenda shall apply to each item that has not been removed. Any member of Council, staff, or the public may remove an item from the Consent Agenda for individual consideration. When items are pulled for discussion, they will be automatically placed at the end of their respective section within the Regular Agenda. One motion shall be made to adopt all non-removed items on the Consent Agenda.*

### 5. APPROVAL OF CITY COUNCIL MEETING MINUTES

*Items pulled from this section will be placed under 12. Unfinished and Ongoing Business*

### 6. RESOLUTIONS

*Items pulled from this section will be placed under 12. Unfinished and Ongoing Business or 13. New Business*

A. Temporary Employment of Retired Annuitant **PG 23**

**Reference:** Leticia Livian, Human Resources Director

**Recommended Action:** Approve a resolution appointing Bonnie Gawf as a Retired Annuitant to Provide Special Assistance to the City during the temporary absence of the regular City Clerk.

**CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

### 7. ORDINANCES

*Items pulled from this section will be placed under 11. Public Hearings*

A. Ordinance Amending Salary Classification Schedule to Incluide Salary for City Manager Pro Tempore **PG 37**

**Reference:** Brian Pierik, City Attorney

**Recommended Action:** Hold second reading of an ordinance to amend the salary classification schedule to include salary for City Manager Pro Tem.

**CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

### 8. REPORTS – INFORMATION ONLY

*Items pulled from this section will be placed under 12. Unfinished and Ongoing Business or 13. New Business*

A. August 2023 Check Register **PG 40**

**Reference:** Audrey Cray, Deputy Director Finance

**Recommended Action:**

1. Receive the Check Register.
2. Alternatively, discuss and take other action related to this item.

**CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

B. Core Revenue Report - August **PG 98**

**Reference:** Audrey Cray, Deputy Director Finance

**Recommended Action:**

1. Receive the report.
2. Alternatively, discuss and take other action related to this item.

**CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

C. League of California Cities Annual Conference and Expo Summary **PG 104**

**Reference:** Joe Amelio and Chaps Poduri, Councilmembers

**Recommended Action:** Receive the report.

**CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

9. **REPORTS – REQUIRING ACTION**

*Items pulled from this section will be placed under 12. Unfinished and Ongoing Business or 13. New Business*

A. Designation of Official City Newspapers **PG 106**

**Reference:** Sandra Kandell, City Clerk

**Recommended Action:** Authorize the City Manager Pro Tempore to award the designation of 2023-2024 Official Newspaper to the Monterey Herald, the Monterey County Weekly, and the Carmel Pine Cone.

**CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

B. City Manager Pro Tempore **PG 113**

**Reference:** Brian Pierik, City Attorney

**Recommended Action:** Approve the following:

1. Motion to authorize City Manager Pro Tempore Tori Hannah to remove City employees in addition to the authority to appoint City employees and all other City Manager powers and duties.
2. Alternatively, discuss and take other action related to this item.

**CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

10. **MEETING MINUTES OF COMMISSIONS, BOARDS, AND COMMITTEES**

*Items pulled from this section will be placed under 13. New Business*

A. Recreation Board Minutes: January 13, January 27, February 24 and March 24, 2022 **PG 114**
**Reference:** Katie Clark, Recreation Manager
**Recommended Action:** Receive the minutes.
**CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

B. Library Advisory Board Meeting Minutes: July 10, 2023 **PG 126**
**Reference:** Diana Godwin, Library Director
**Recommended Action:** Receive minutes.
**CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

C. Historic Resources Committee Meeting Minutes: July 26, 2023 **PG 130**
**Reference:** Garrett McCown, Assistant Planner
**Recommended Action:** Receive the minutes.
**CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

D. BNRC Minutes, February, March, and April 2023 **PG 134**
**Reference:** George Fuerst, Environmental Program Manager
**Recommended Action:** Receive Minutes.
**CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

## REGULAR AGENDA

### 11. PUBLIC HEARINGS

*For public hearings involving a quasi-judicial determination by the Council, the proponent of an item may be given 10 minutes to speak and others in support of the proponent's position may be given three minutes each. A designated spokesperson for opposition to the item may be given 10 minutes to speak and all others in opposition may be given three minutes each. Very brief rebuttal and surrebuttal may be allowed in the sole discretion of the Council. In public hearings not involving a quasi-judicial determination by the Council, all persons may be given three minutes to speak on the matter.*

A. Ordinance to Amend the Salary Classification Schedule **PG 146**
**Reference:** Leticia Livian, Human Resources Director, and Tori Hannah, City Manager Pro Tempore
**Recommended Action:**

1. Request the City Attorney read the title of the ordinance;
2. Motion to waive further reading of the ordinance;
3. Introduce and hold a first reading of an ordinance to amend the salary classification schedule; and approve the amendment; and
4. Direct that a summary of a proposed ordinance be published as approved by the City

Attorney.

**CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

B. Ordinance to Approve an Amendment to the Fiscal Year 2023-24 Operating and Capital Improvement Budget **PG 157**

**Reference:** Audrey Cray, Deputy Director Finance

**Recommended Action:**

1. Approve an amendment to the Fiscal Year 23/24 Operating and Capital Improvement Budget;
2. Request the City Attorney read the title of the ordinance;
3. Motion to waive further reading of the ordinance;
4. Introduce and hold first reading of an ordinance amending the FY23/24 Budget; and
5. Direct that publication of the ordinance will be satisfied by publication of a summary approved by the City Attorney.

**CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

## 12. UNFINISHED AND ONGOING BUSINESS

A. Planning Commission Recommendations for the Cannabis Regulatory Draft Ordinances

***This item is continued from the September 6, 2023 meeting.*** **PG 164**

**Reference:** Erica Vega, Contract City Attorney

**Recommended Action:**

1. Consider and accept Planning Commission recommendations for the draft Cannabis Zoning Ordinance for Title 23 and the draft Cannabis Licensing Ordinance for Title 11.
2. Recommend staff bring final draft ordinances back to City Council for a first reading/introduction.
3. Alternatively, discuss and take other action related to this item.

**CEQA:** Categorical Exemption, CEQA Guidelines Section 15061(b)(3)

B. Lovers Point Pier Repair **PG 222**

**Reference:** Joyce Halabi, Deputy Public Works Director

**Recommended Action:**

1. Receive report and provide direction
2. Alternatively, take other action related to this item

**CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

## 13. NEW BUSINESS

A. Backstop Replacement Pacific Grove Municipal Ball Park **PG 359**

**Reference:** Daniel Gho, Public Works Director/Deputy City Manager

**Recommended Action:**

1. Authorize an agreement with Judge netting, Inc. for the design, engineering, and installation of a new backstop at the Pacific Grove Municipal Ball Park in an amount not to exceed $139,300 plus a 5% contingency.
2. Alternatively, discuss and take other action related to this item

**CEQA:** Categorical Exemption, CEQA Guidelines Section 15301, Class I, Existing Facilities

B. Black Oystercatcher Protection Protocol MOU Between City and Monterey Audubon Society **PG 361**

**Reference:** George Fuerst, Environmental Program Manager

**Recommended Action:** Approve the proposed Black Oystercatcher Protection Protocol Memorandum Of Understanding (MOU) between the City and Monterey Audubon Society (MAS) as recommended by the Beautification and Natural Resource Commission (BNRC).

**CEQA:** Categorical Exemption, CEQA Guidelines Section 15308, Class 8, Actions by Regulatory Agencies for Protection of the Environment

14. **FULL PRESENTATIONS**

15. **CLOSED SESSION**

**ADJOURNMENT**

NOTICE OF ADA COMPLIANCE: Pursuant to Title II of the Americans with Disabilities Act (Codified At 42 United States Code Section 12101 and 28 Code of Federal Regulations Part 35), and Section 504 of the Rehabilitation Act of 1973, the City of Pacific Grove does not discriminate on the basis of race, color, religion, national origin, ancestry, sex, disability, age or sexual orientation in the provision of any services, programs, or activities. The City of Pacific Grove does not discriminate against persons with disabilities. City Hall is an accessible facility. A limited number of assisted listening devices will be available at this meeting. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting or provide the requested agenda format.

# CITY OF PACIFIC GROVE

**300 Forest Avenue, Pacific Grove, California 93950**

## AGENDA REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM**: Kerry Lindstrom, City Clerk

**MEETING DATE:** October 04, 2023

**SUBJECT:** Mayor's Proclamation: Banned Books Week

**CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

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RECOMMENDATION

Receive proclamation

Attachments

Proclamation

# Mayor's Proclamation
## BANNED BOOKS WEEK

**WHEREAS**, the freedom to read is essential to our democracy, and reading is among our greatest freedoms; and

**WHEREAS**, the freedom to read is protected by our Constitution; and

**WHEREAS,** some individuals, groups, and public authorities work to remove or limit access to reading materials, to censor content in schools, to label "controversial" views, to distribute lists of "objectionable" books or authors, and to purge libraries of materials reflecting the diversity of society; and

**WHEREAS**, Americans still favor free enterprise in ideas and expression, and can be trusted to exercise critical judgment, to recognize propaganda and misinformation, and to make their own decisions about what they read and believe, and to exercise the responsibilities that accompany this freedom; and

**WHEREAS**, Banned Books Week celebrates the freedom to choose or the freedom to express one's opinion even if that opinion might be considered unorthodox or unpopular and stresses the importance of ensuring the availability of those unorthodox or unpopular viewpoints to all who wish to read them.

**NOW, THEREFORE,** I, Bill Peake, Mayor of Pacific Grove, California, do hereby proclaim and celebrate American Library Association's Banned Books Week, October 1-7, and encourage all people to read freely, now and forever.

Bill Peake

Bill Peake, Mayor

# CITY OF PACIFIC GROVE

**300 Forest Avenue, Pacific Grove, California 93950**

## AGENDA REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM**: Kerry Lindstrom, City Clerk

**MEETING DATE:** October 04, 2023

**SUBJECT:** Pacific Grove Deer Awareness

**CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

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RECOMMENDATION

Receive presentation

Attachments

Presentation



# PG DEER AWARENESS
# 2023 Report on Pacific Grove Native Deer

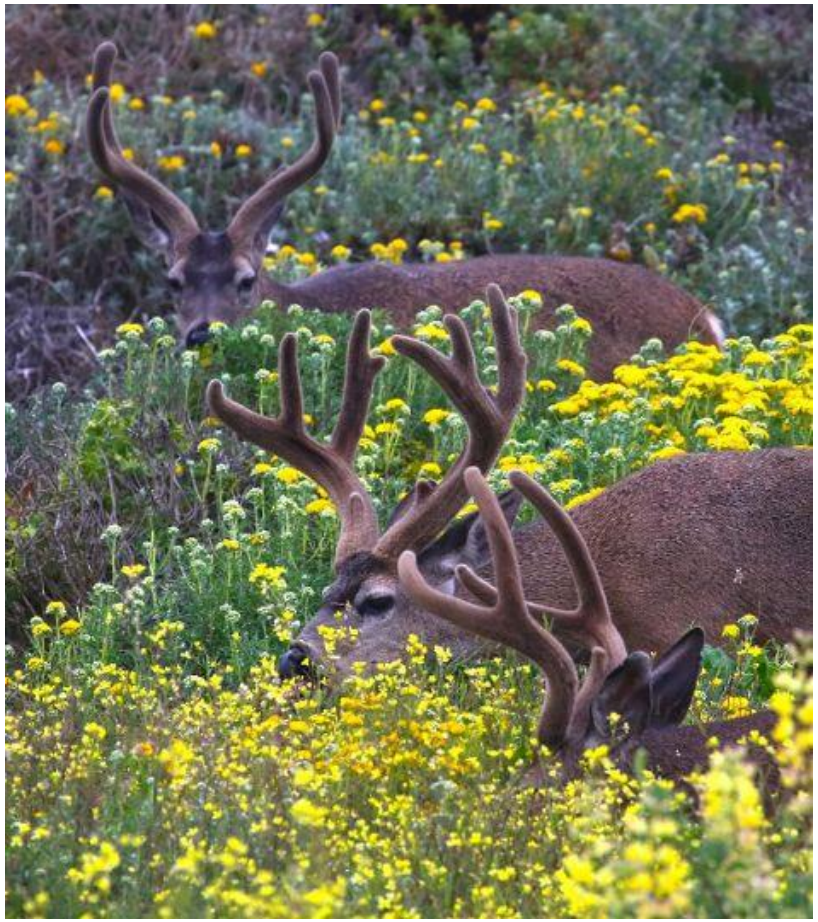
## FOLLOW US ON FACEBOOK

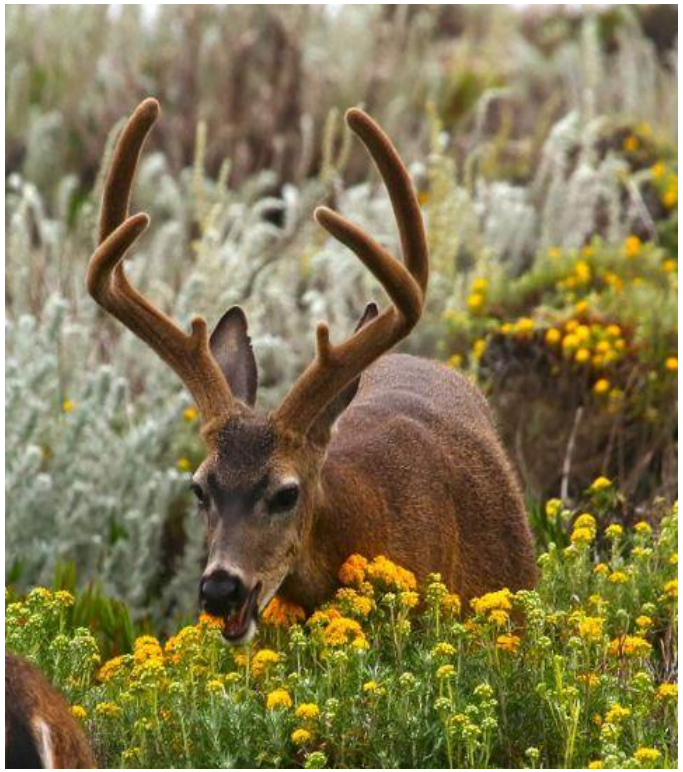
The rut (from the Latin rugire, meaning "to roar") is the mating season of certain mammals, which includes ruminants such as **deer**, sheep, camels, goats, pronghorns, bison, giraffes and antelopes, and extends to others such as skunks and elephants.

Rutting season is in full bloom.

# Herd of 8 buck near the Point Pinos Lighthouse. Photographed by Ruben Conde Tover (6/3/2023). Velvet is still on their rack.







# July 27, 2023.  Eleven very mature buck without velvet.



Rutting was witnessed as early as August 18, 2023. These photographs were taken by Josh Ratsep.







# Other rutting behavior that has been observed recently:

- 9/15/2023 Pico Avenue @ Grove Acre – 1 buck with 1 doe
- 9/17/2023 Carmel Avenue off of Central Avenue – 1 buck with 4 doe
- 9/18/2023 Forest Avenue – 1 buck crossing the street (the significance of this – there is a herd of about 6 doe that reside in this general area and can typically be seen lying on the grass at they PGMS)
- 9/19/2023 Crest Avenue – 1 buck and 1 doe actually in the act



There are 8 doe on the Golf Course and 8 more near 17 Mile Drive. Two bucks are on the Golf Course observing the doe (09/22/2023).









A doe and buck together. The buck will leave in a few days (09/22/2023).







Buck observing 6 doe as they cross Del Monte at the Golf Course.  Then he decides to venture over (9/23/2023).

- Rutting Season is here.  Typically begins at the end of September to mid-October.  Will last through the winter months.

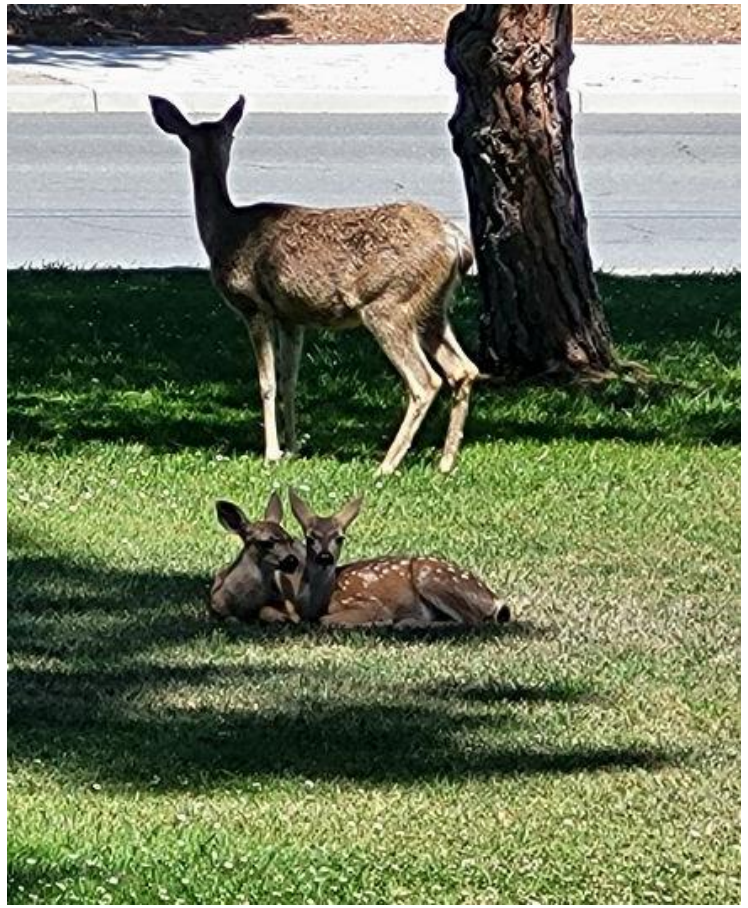
- The buck will leave the doe between 3-5 days after mating.

- Fawns are born about 6 months later – May – June.

- The first sighting of fawns were in April and May of 2023.



First reported birth
April 19, 2023
Beach Tract. Fawn
is about 2 days old.



May 2023 Pacific Grove Middle School.  These fawns (twins) look to be about 3 months old meaning they were most likely born in February 2023, a result of the early rut.

# STATS FOR THE 2022-2023 RUTTING SEASON AND COMPARISON

| | | | | | | TOTAL |
|---|---|---|---|---|---|---|
| **2023** | DOES **87** | BUCK **38** | SETS OF TWINS **16** | ACTUAL FAWNS **48 (includes the twins)** | **173** |
| **2022** | DOES **50** | BUCK **11** | SETS OF TWINS **9** | ACTUAL FAWNS **21 (includes the twins)** | **82** |

Reported deaths that we are aware of:

2 does
2 fawns
1 buck

# Where do all these deer come from?

Mainly the golf course, cemetery, the beach tract area, Pacific Grove Middle School, Forest Grove School, Pacific Grove Adult School, George Washington Park area.

Neighborhood streets: Lighthouse Avenue, Crocker Avenue, the Retreat Area, Pine Avenue, Laurel Avenue, Gibson Avenue, upper and lower Lighthouse, Sinex Avenue, Sloat Avenue, Eardley Avenue, 17 Mile Drive, Ocean View, Forest Lodge Road, Congress Avenue, Sunset Avenue, David Avenue, Shafter Avenue.

It was reported that there was a doe and her twins at the Monarch Sanctuary.

Deer are in George Washington Park.

Why is this important information to know? Because the Sanctuary Management Plan is being developed as well as the GWP Plan, deer are generational, and they will return to the sanctuary and GWP when it is time to give birth. So, whatever is done to the sanctuary it will impact these returning deer.

The deer lost a popular living area with the fire at the LaPorte Mansion. They may migrate into the sanctuary, George Washington Park or our neighborhoods.

# As a reminder rutting season is in full bloom!!!

***Please be careful when you come upon buck or doe. Do not approach them. For the most part my observations have been both groups are calm and mind their own business. The buck eventually will go away. As the doe begins to experience pregnancy they will become easily agitated. Stay away and leave them alone. Deer are generational and will return to where they have given birth previously.***

**The volunteers with PG Deer Awareness want to thank the following:**

**To our friends on Facebook and Nextdoor PG. For taking the time to photograph and post our deer on these sites and for keeping an eye out on those that are injured.**

**The media that have featured us throughout the years highlighting our efforts to protect Pacific Grove's Native Deer….thank you.**

**To all of the Pacific Grove staff for their efforts in helping to educate the public about our Native Deer and for helping to prevent unnecessary injuries to them.**

**The Pacific Grove City Council for working towards a Wildlife Protection Plan.**

# CITY OF PACIFIC GROVE

**300 Forest Avenue, Pacific Grove, California 93950**

# AGENDA REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM**: Leticia Livian, Human Resources Director

**MEETING DATE:** October 04, 2023

**SUBJECT:** Temporary Employment of Retired Annuitant

**CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

## RECOMMENDATION

Approve a resolution appointing Bonnie Gawf as a Retired Annuitant to Provide Special Assistance to the City during the temporary absence of the regular City Clerk.

## DISCUSSION

The City is in need of extra help on a temporary basis for a limited duration to assist with City Clerk duties due to the temporary absence of the regular City Clerk. Assignment will include performance of specialized City Clerk responsibilities, as required under Sections 6 and 22 of the City Charter, for the temporary duration of the regular City Clerk's absence.

Bonnie Gawf (Gawf) formerly served as a City Clerk while employed prior to their retirement and possess the specialized skills and training required to perform the duties of the temporary assignment.

Gawf is a retired annuitant under the California Public Employees' Retirement System ("CalPERS") and is limited in their ability to accept public employment without reinstatement pursuant to Government Code sections 21221(g) and 21224 and may not work more than 960 hours within a fiscal year.

Gawf desires to provide temporary services to City. However, as a CalPERS retired annuitant under Government (Gov.) Code section 21221(g) of the Public Employees' Retirement Law, the governing body must appoint Gawf by resolution.

## OPTIONS

1. Provide alternative direction to staff.

## FINANCIAL IMPACT:

There are two vacant positions in the City Manager's Office. The salary savings from both those positions will cover the cost of the temporary hire. There are no benefits associated with this temporary assignment.

**FOCUSED PRIORITY AREA:** Not Applicable.

## Attachments

Resolution

**RESOLUTION NO. 23-xxx**

# RESOLUTION OF THE CITY OF COUNCIL OF THE CITY OF PACIFIC GROVE APPOINTING BONNIE GAWF TO PROVIDE SPECIALIZED CITY CLERK SERVICES DURING THE TEMPORARY ABSENCE OF THE REGULAR CITY CLERK

Government Code Sections
21221(g) and 21224

## FINDINGS

1. Government (Gov.) Code section 21221(g) of the Public Employees' Retirement Law permits the governing body to appoint a CalPERS retiree to a position that is found by the governing body, by resolution, to require specialized skills and to be available because of a leave of absence granted to a person on payroll status.

2. Gov. Code section 21221(g) further requires that the appointment last for a temporary period not to exceed one year or the end of the incumbent employee's leave of absence, whichever is earlier.

3. A retired annuitant appointed pursuant to Gov. Code section 21121(g) must also comply with the requirements of Gov. Code Section 21224, permitting appointment of a retired annuitant to a position requiring specialized skills needed for a limited duration.

4. Gov. Code section 21224 provides that such appointment will not subject the retired person to reinstatement from retirement or loss of benefits so long as it does not exceed 960 hours in a fiscal year.

5. The City Council finds that Bonnie Gawf, a retired annuitant, possesses the specialized skills to perform the duties of City Clerk during the temporary absence of the regular City Clerk and desires to appoint Bonnie Gawf for a temporary period as the City Clerk for the City of Pacific Grove, under Gov. Code sections 21221(g) and 21224, effective October 5, 2023.

6. The City Council, the City Manager Pro Tem and Bonnie Gawf certify both that Bonnie Gawf has not and will not receive a Golden Handshake or any other retirement-related incentive; and has not received any unemployment insurance compensation arising from employment with the City of Pacific Grove within the prior 12 months

7. The entire employment agreement, contract or appointment document between Bonnie Gawf and the City Manager Pro Tem has been reviewed by this body and is attached herein.

8. the compensation paid to retirees cannot be less than the minimum nor exceed the maximum monthly base salary paid to other employees performing comparable duties, divided by 173.333 to equal the hourly rate.

9. The maximum base salary for this position is $71.92 hourly; the minimum base salary for this position is $53.67 hourly.

10. The hourly rate paid to Bonnie Gawf will be $71.92.

11. Bonnie Gawf has not and will not receive any other benefit, incentive, compensation in lieu of benefit or other form of compensation in addition to this hourly pay rate.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE:**

1. Hereby certifies the nature of the employment of Bonnie Gawf as described herein and detailed in the attached employment agreement and that this appointment is necessary to perform the duties of the critically needed position of City Clerk for the City of Pacific Grove, which are required under Sections 6 and 22 of the City Charter.

2. The Council determines that each of the Findings set forth above is true and correct, and by this reference incorporates those Findings as an integral part of this Resolution.

3. The Council authorizes approval of this resolution.

4. This Resolution shall become effective immediately following passage and adoption thereof.

**PASSED AND ADOPTED** BY THE COUNCIL OF THE CITY OF PACIFIC GROVE this 4th day of October, 2023, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

_____
BILL PEAKE, Mayor

ATTEST:

_____

KERRY LINDSTROM, Temporary City Clerk

APPROVED AS TO FORM:

_____

BRIAN PIERIK City Attorney

**AGREEMENT FOR TEMPORARY EMPLOYMENT OF RETIRED ANNUITANT TO PROVIDE SPECIALIZED CITY CLERK SERVICES DURING THE TEMPORARY ABSENCE OF THE REGULAR CITY CLERK**

**THIS AGREEMENT**, made and entered into this 5th of October, 2023, by and between the City of Pacific Grove, State of California, a municipal corporation, hereinafter called "City" and Bonnie Gawf, hereinafter called "Gawf" (collectively referred to as "the Parties") both of whom understand as follows:

**FACTS**

1. The City is in need of extra help on a temporary basis for a limited duration to assist with City Clerk duties due to the temporary absence of the regular City Clerk. Assignment will include performance of specialized City Clerk responsibilities, as required under Sections 6 and 22 of the City Charter, for the temporary duration of the regular City Clerk's absence.

2. Gawf formerly served as a City Clerk while employed prior to their retirement and possess the specialized skills and training required to perform the duties of the temporary assignment as described in Paragraph 1;

3. Gawf is a retired annuitant under the California Public Employees' Retirement System ("CalPERS") and is limited in their ability to accept public employment without reinstatement pursuant to Government Code sections 21221(g) and 21224, and may not work more than 960 hours within a fiscal year;

4. Gawf desires to provide temporary services to City under the terms of this Agreement and within the constraints of Government Code sections 21221(g) and 21224 as a CalPERS retired annuitant, and City desires to temporarily hire Gawf on these terms to provide specialized services of a limited duration, subject to the terms and conditions set forth in this Agreement;

**NOW, THEREFORE**, in consideration of the mutual covenants herein contained, the Parties agree as follows:

**Section 1. Powers. Duties and Responsibility during the Temporary Employment**

A. As a retired CalPERS annuitant, the City shall employ Gawf on a work schedule determined by the City Manager, or designee not to exceed 960 hours for the fiscal year 2023/2024. Gawf is required to track all hours worked and regularly report them to the City Manager, or designee.

B. Gawf is appointed as a temporary employee and shall temporarily provide highly-specialized skills in connection with provision of City Clerk services to City staff, City officials, and the community.

The job description for City Clerk is attached as "Exhibit A" to this Agreement and is incorporated by reference. Gawf's duties may be modified in the future by the City Manager, or designee, in keeping with the specialized and limited nature of this assignment.

C. Gawf hereby agrees to faithfully and diligently perform the assigned duties as specified by this Agreement. Gawf is expected to devote reasonable and necessary time outside normal office hours to the business of the City. Any time spent working outside normal office hours must be tracked and reported to the City and will count towards the 960 hour limit.

D. The City hereby agrees to employ Gawf as a temporary employee of the City of Pacific Grove. Employment shall commence on the 5th of October 2023 and shall end not later than June 30, 2024.

**Section 2. Term & Termination**

A. The employment of Gawf under this Agreement is at will. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the Gawf to resign at any time from their position with the City. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of the City to terminate services of Gawf, Gawf has no property interest in this position.

B. Unless terminated sooner by either Gawf or the City as provided in this Sub-section 2.A. of this Agreement, this Agreement shall expire automatically as of the first of the following to occur: (i) completion of the temporary assignment due to the regular City Clerk's return to work; (ii); upon Gawf working the 960th hour for the City including hours worked for other CalPERS Agencies during the City's 2023-2024 fiscal year; or (iii) one year from the date of October 5, 2023's temporary appointment.

C. Gawf serves at the pleasure of the City and nothing herein shall be taken to imply or suggest a guaranteed term or tenure.

D. Gawf agrees to remain in the exclusive employ of the City of Pacific Grove while employed by the City, and to avoid any conflicting interests. Exclusive employment, however, shall not be construed to preclude occasional teaching, writing, speaking or consulting performed on the Gawf's time off, even if outside compensation is provided for such services. Said activities are expressly allowed, provided that in no case is any activity allowed which would present a conflict of interest with the City. Gawf agrees to provide written notification of any outside activity within the meaning of this provision. If Gawf works for any other CalPERS employer during the term of this Agreement, Gawf must notify City of this employment, and disclose to the City on a periodic basis (at a frequency to be determined by City) the number of

hours Gawf is performing work for the other employer to ensure that the maximum number of hours he may work each fiscal year is not exceeded.

E. As a CalPERS retired annuitant, hours paid for Gawf's services shall not exceed 960 hours for the fiscal year 2023/2024. Weekly hours will vary to ensure total hours worked will not exceed 960 hours for the fiscal year limit set by CalPERS. The City will have discretion and control over the amount of weekly work hours, hours scheduled to work, and days scheduled.

F. The position held temporarily by Gawf is not part of a represented bargaining unit and they are not covered by the terms of any collective bargaining agreement with any represented or unrepresented group of City employees.

G. The operative date of this Agreement shall be the date first written above and in this Agreement. This Agreement shall expire no later than the June 30, 2024, but may expire sooner based upon the City's needs, as determined in its sole discretion.

H. Gawf agrees that all property, including, without limitation, all equipment, tangible Proprietary Information (as defined below), documents, records, notes, contracts, and computer-generated materials furnished to or prepared by them incident to their employment belongs to the City and shall be returned promptly to the City upon termination of Gawf's employment for any reason. Gawf's obligations under this subsection shall survive the termination of their employment and the expiration of this Agreement.

1. "Proprietary Information" is all information and any idea pertaining in any manner to the business of the City (or any City affiliate), its employees, clients, consultants, or business associates, which was produced by any employee of the City in the course of their employment or otherwise produced or acquired by or on behalf of the City. All Proprietary Information not generally known outside of the City's organization, and all Proprietary Information so known only through improper means, shall be deemed "Confidential Information."

2. During employment by the City, Gawf shall use Proprietary Information, and shall disclose Confidential Information, only for the benefit of the City and as is or may be necessary to perform assigned job responsibilities under this Agreement. Following termination, Gawf shall not use any Proprietary Information and shall not disclose any Confidential Information, except with the express written consent of the City. Gawf's obligations under this Section shall survive the termination of employment and the expiration of this Agreement.

**Section 3. Salary and Compensation**

A. City agrees to pay Gawf for their services rendered pursuant to this Agreement based on performance of duties comparable to those performed by the regular City Clerk, at an

hourly rate of $71.92. City has confirmed that this hourly rate does not exceed the maximum monthly base salary (divided by 173.33 to equal an hourly rate) paid to other employees performing comparable duties as listed on the City's publicly available pay schedule. Payments shall be made in installments in the same form and manner upon which other City employees are paid and include all applicable payroll taxes and withholdings.

B. Gawf agrees that for their services rendered pursuant to this Agreement no other compensation, benefits, incentives, compensation in lieu of benefits, or any other form of compensation in addition to the hourly pay rate will be granted. CalPERS service credit will not be accrued and no additional retirement rights or benefits will be granted to Gawf.

**Section 4. Other Terms and Conditions of Employment.**

A. Performance Evaluation. The City may review and evaluate the performance of the Gawf periodically. Objective performance standards shall be discussed and set, as appropriate for the temporary nature of the assignment.

B. Gawf shall operate any vehicle used in connection with the performance of duties under this Agreement in a safe manner and otherwise in observance of all established traffic safety laws and ordinances and shall maintain a valid California automobile's driver's license during the period of employment.

**Section 5. Indemnification.**

City shall indemnify, defend and save harmless Gawf against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Gawf's temporary duties as City Clerk. Should the City compromise and settle any such claim or suit, it shall pay the amount of any settlement or judgment rendered thereon. Said indemnification shall extend beyond termination of employment and expiration of this Agreement and shall provide full and complete protection to Gawf by the City for any acts undertaken or committed in Gawf's temporary capacity as City Clerk. Gawf shall provide prompt written notice of filing of any claim or suit and shall fully cooperate with City in the defense of any such action.

**Section 6. Conflict of Interest Prohibition.**

It is understood and agreed that because of the nature of the duties to be performed under this Agreement within and on behalf of the City of Pacific Grove and its citizenry, Gawf shall not, during the term of this Agreement, individually, as a partner, joint venture, officer or shareholder, invest or participate in any business venture conducting business in the corporate limits of the City of Pacific Grove, except for stock ownership in any company whose capital stock is publicly held and regularly traded, without prior approval of the Council. For and during the term of this Agreement, Gawf further agrees, except for a personal residence or residential property acquired or held for future use as his personal residence, not to invest in

any other real estate or property improvements within the corporate limits of the City of Pacific Grove, without the prior written consent of the Council.

**Section 7. General Provisions.**

A. The text herein shall constitute the entire Agreement between the parties with respect to the subject matter of this Agreement and shall supersede all prior negotiations, representations, or agreements, either written or oral, between City and Gawf as of the effective date of this Agreement. City and Gawf agree that each has fully participated in the review and revision of this Agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement or any amendment to this Agreement.

B. This Agreement may be amended or modified only by an instrument in writing signed by the City and Gawf.

C. This Agreement shall be binding upon and inure to the benefit of the heirs at law and executors of Gawf.

D. Any waiver of any terms or conditions of this Agreement must be in writing and signed by the City and Gawf. A waiver of any term or condition of this Agreement shall not be construed as a waiver of any other term or condition in this Agreement.

E. In performing this Agreement, the parties shall comply with all applicable federal, state, and local laws and regulations.

F. If any provisions, or any portion thereof, contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall not be affected and shall remain in full force and effect.

G. This Agreement shall be interpreted according to the laws of the State of California. Venue for any action or proceeding regarding this contract shall be in Monterey County, California.

**IN WITNESS THEREOF**, the City of Pacific Grove has caused this Agreement to be signed and executed on its behalf by its City Manager and duly approved to form by its City Attorney, in duplicate, the day and year first written above.

CITY OF PACIFIC GROVE, a Municipal
Corporation of the State of California

By: _____ By: _____

Tori Hannah, City Manager Pro Tem Bonnie Gawf

Date: _____ Date: _____

Approved as to form:

By: _____
Brian Pierik
City Attorney

Date: _____

# City Clerk

Class Code: 243-001

Bargaining Unit: N/A

CITY OF PACIFIC GROVE
Established Date: Dec 18, 2013
Revision Date: Oct 27, 2016

# SALARY RANGE

$53.67 - $71.92 Hourly
$111,633.60 - $149,593.60 Annually

## SUMMARY:

Under the general guidance and direction of the City Manager, serves as City Clerk for the City of Pacific Grove, and performs the full duties of the office as defined by law; performs technical, legal, and administrative duties in managing the official records of the City, maintaining the required historical municipal data, and conducting municipal elections; ensures technical compliance with City and state regulations.

## ESSENTIAL FUNCTIONS:

As defined under the Americans with Disabilities Act, essential functions may include any of the following representative duties, knowledge, and skills. This is not a comprehensive listing of all functions and duties performed by incumbents of this class; employees may be assigned duties which are not listed below; reasonable accommodations will be made as required. The job description does not constitute an employment agreement and is subject to change at any time by the employer. Essential duties and responsibilities may include, but are not limited to, the following:

- Manages and coordinates the operations of the City Clerk's office; performs technical, legal and administrative duties in managing the official records of the City; ensures official City activities are in compliance with federal, state, and City policies and practices.
- Provides confidential and specialized administrative support and special research functions for the City Council and City Manager; reviews, approves, and prepares meeting agendas, ordinances, resolutions, agreements, and supporting documentation, and ensures the proper internal approvals and distribution.

- Reviews, approves, compiles, prepares, and distributes public meeting information packets; manages the technical preparation, recording, and transcribing of proceedings during special and regular meetings and public hearings of the City Council and Commissions; attends meetings and ensures completion of required follow-up on meeting action items.
- Reviews official documents, resolutions, ordinances, and meeting minutes; manages publication of official notices and agendas; receives, processes, and responds to legal and technical documents, contracts, bids, proposals, and requests for information; updates the Municipal Code and City website.
- Ensures all appropriate materials are posted on the City's website in a timely manner.
- Leads the planning for and conducts City elections in compliance with the Voting Rights Act.
- Coordinates Fair Political Practices Commission (FPPC) Form 700, campaign contribution, and election filings for all appropriate City officials.
- Acts as official custodian of records, and ensures the accuracy of technical files and official records; coordinates the processing of Public Records Act (PRA) requests; ensures City records management program is in compliance with California statutes.
- Collects technical and administrative information and compiles data for reports; prepares and distributes regular and special reports; identifies and researches compliance issues, and recommends solutions.
- Coordinates communications between the City Council and work groups; clarifies issues on City Council meetings and formal procedures; assists Councilmembers and City staff as needed; provides administrative services for City Commissions, other government agencies and the general public.
- Ensures the absolute confidentiality of all records and information.
- Supervises assigned staff, monitors work, develops skills, and evaluates performance.
- Responds to and resolves customer service issues in a courteous and respectful manner.
- Supports the relationship between the City of Pacific Grove and the general public by demonstrating courteous and cooperative behavior when interacting with citizens, visitors, and City staff; maintains confidentiality of work-related issues and City information; performs other duties as required or assigned.

# MINIMUM QUALIFICATIONS:

**Education, Training and Experience Guidelines:**
Bachelor's Degree in Public or Business Administration, or related field AND three years experience as a municipal or county clerk, preferably in California; OR an equivalent combination of education, training, and experience.

**Knowledge of:**
- City organization, operations, policies, and procedures.
- Federal and state laws and statutes governing municipal operations and open meetings, including California Public Employment Relations Board, the Meyers-Milias-Brown Act, California Fair Political Practices Commission regulations, California Public Records Act, California Elections Code, and the Voting Rights Act.
- Principles and practices of records retention, record keeping, and bids and contract administration.
- Municipal election process and governing laws and regulations.
- City ordinances, codes, policies, resolutions, and agreements.
- Legal, ethical, and professional rules of conduct for public sector employees and elected officials.
- Customer service principles, protocols, and methods.

- Business computers and standard software applications.

**Skill in:**
- Working independently, maintaining composure and confidentiality, and working effectively in a highpressure environment with changing priorities.
- Analyzing technical and statutory issues, evaluating alternatives, and developing recommendations.
- Understanding and applying applicable state and federal rules and regulations and statutory standards.
- Reviewing, correcting, and maintaining complex and extensive public records.
- Investigating, analyzing, and resolving complicated and sensitive issues and complaints.
- Ensuring the City's compliance with all laws, regulations, and rules.
- Assessing and prioritizing multiple tasks, projects, and demands.
- Operating a personal computer utilizing standard and specialized software.
- Establishing and maintaining effective working relationships with co-workers, public officials, government agency representatives, and citizens.
- Effective verbal and written communication.

# LICENSING AND CERTIFICATION:

**LICENSE AND CERTIFICATION REQUIREMENTS:**
A valid California State Driver's License is required. Registration as a Certified Municipal Clerk and Notary Public certification are required within one year of hire.

**PHYSICAL DEMANDS AND WORKING ENVIRONMENT:**
Work is performed in a standard office environment; some physical labor, such as setting up a room for a public meeting, is occasionally required.
Must be willing to work varied hours, as well as attend evening or weekend meetings and/or critical events and activities, as appropriate. This position has a critical role for the City in the preparation for, operations during, and recovery from physical disasters and other emergency incidents.

# CITY OF PACIFIC GROVE

**300 Forest Avenue, Pacific Grove, California 93950**

## AGENDA REPORT

| | |
|---|---|
| **TO:** | Honorable Mayor and Members of the City Council |
| **FROM**: | Brian Pierik, City Attorney |
| **MEETING DATE:** | October 04, 2023 |
| **SUBJECT:** | Ordinance Amending Salary Classification Schedule to Incluide Salary for City Manager Pro Tempore |
| **CEQA:** | Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378 |

**RECOMMENDATION**

Hold second reading of an ordinance to amend the salary classification schedule to include salary for City Manager Pro Tem.

**DISCUSSION**

There were no substantive changes to the ordinance between first and second reading. The City Clerk caused a summary of the ordinance to be published on September 28, 2023

**OPTIONS**

Provide alternative direction to staff.

**FINANCIAL IMPACT:**

There will be no net cost to the City as a result of adopting this Ordinance because the City Manager Pro Tempore will serve as the City Manager and the City will be paying the City Manager Pro Tempore the same salary as would have been paid to the City Manager.

**FOCUSED PRIORITY AREA:** Not Applicable.

**Attachments**

Ordinance

**ORDINANCE NO. 23-XXX**

**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE AMENDING THE CLASSIFICATION SCHEDULE TO INCLUDE A SALARY FOR CITY MANAGER PRO TEMPORE**

## Findings

**1.** On August 2, 2023, the City Council directed the City Attorney to prepare an ordinance to amend the salary classification schedule to include a salary for City Manager Pro Tempore at 103.85 per hour effective retroactive to July 28, 2023.

**2.** Amendments to the salary classification plan must be adopted by the City Council pursuant to Charter Article 25 and Pacific Grove Municipal Code (PGMC) Section 4.20.280; and

**3.** In the enactment of this ordinance, the City followed the guidelines adopted by the State of California and published in the California Code of Regulations, Title 14, Section 15000, et seq. Enactment of this ordinance action does not constitute a "project" as defined by California Environmental Quality Act (CEQA) because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment pursuant Section 15378.

## Ordinance

**NOW, THEREFORE,** BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE:

SECTION 1. The foregoing findings of the City Council are incorporated into this Ordinance as if set forth in full.

SECTION 2. The position classification plan approved and adopted by the City Council pursuant to Charter Article 15 and PGMC § 4.20.280 is hereby amended to include a salary for City Manager Pro Tempore at 103.85 per hour effective retroactive to July 28, 2023.

SECTION 3. In accord with Article 15 of the City Charter, this ordinance shall become effective upon the second reading of the ordinance.

**PASSED AND ADOPTED** BY THE COUNCIL OF THE CITY OF PACIFIC GROVE this ___ day of _____, 2023, by the following vote:

AYES:
NOES:
ABSENT:

APPROVED:

_____
BILL PEAKE, Mayor

ATTEST:

DATED:_____

_____
SANDRA KANDELL, City Clerk

APPROVED AS TO FORM:

_____
BRIAN PIERIK, City Attorney

# CITY OF PACIFIC GROVE

**300 Forest Avenue, Pacific Grove, California 93950**

## AGENDA REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM**: Audrey Cray, Deputy Director Finance

**MEETING DATE:** October 04, 2023

**SUBJECT:** August 2023 Check Register

**CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

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### RECOMMENDATION

1. Receive the Check Register.
2. Alternatively, discuss and take other action related to this item.

### DISCUSSION

The check register is a detailed account of monthly expenditures. It provides budgetary insight and promotes transparency. It is an excellent counterpart to the City's monthly Core Revenue Report; and is a practice followed by many other local jurisdictions.

The check register is produced from the City's financial system. The report groups the checks by the respective city fund and vendor. The check register includes the check number, the check issue date, the name of the vendor, and a description of the purchase and the amount of the check.

Attached is the check register report for August 2023. The monthly total is provided on the last page of the report.

### OPTIONS

N/A - This is informational only.

### FINANCIAL IMPACT:

There is no fiscal impact. This is informational only.

**FOCUSED PRIORITY AREA:** Not Applicable.

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**Attachments**

August 2023 Check Register

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 01 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106590 | 08/04/23 | 9816 | AMY TULLEY | 01 | 4469 | REFUND | 0.00 | 12.50 |
| 101 | 106591 | 08/04/23 | 9988 | ANNETTE KAUFMAN | 01 | 4469 | REFUND | 0.00 | 11.33 |
| 101 | 106591 | 08/04/23 | 9988 | ANNETTE KAUFMAN | 01 | 4469 | REFUND | 0.00 | 12.50 |
| TOTAL CHECK | | | | | | | | 0.00 | 23.83 |
| 101 | 106592 | 08/04/23 | 9995 | ARIANNE RETTINGER | 01 | 4469 | REFUND (5/10/23) | 0.00 | 12.50 |
| 101 | 106592 | 08/04/23 | 9995 | ARIANNE RETTINGER | 01 | 4469 | REFUND (6/14/23) | 0.00 | 12.60 |
| TOTAL CHECK | | | | | | | | 0.00 | 25.10 |
| 101 | 106593 | 08/04/23 | 9992 | BRENDAN MCALARY | 01 | 4463 | REFUND 25% | 0.00 | 65.34 |
| 101 | 106594 | 08/04/23 | 9953 | BETHANY GHIGLIOTTO | 01 | 4463 | REFUND 25% | 0.00 | 312.26 |
| 101 | 106595 | 08/04/23 | 9763 | CARLY ADAMS | 01 | 4469 | REFUND | 0.00 | 11.33 |
| 101 | 106596 | 08/04/23 | 9994 | CHERYL POTTHARST | 01 | 4468 | REFUND | 0.00 | 78.00 |
| 101 | 106597 | 08/04/23 | 9998 | CHRISTINA SCHADE | 01 | 4469 | REFUND | 0.00 | 12.50 |
| 101 | 106598 | 08/04/23 | 10003 | DI YANG | 01 | 214 | REFUND | 0.00 | 196.00 |
| 101 | 106599 | 08/04/23 | 9890 | ERIKA LEDIN | 01 | 4469 | REFUND (5/10/23) | 0.00 | 12.50 |
| 101 | 106599 | 08/04/23 | 9890 | ERIKA LEDIN | 01 | 4469 | REFUND (6/14/23) | 0.00 | 12.60 |
| TOTAL CHECK | | | | | | | | 0.00 | 25.10 |
| 101 | 106600 | 08/04/23 | 9980 | HERA BURNS | 01 | 4469 | REFUND | 0.00 | 11.33 |
| 101 | 106601 | 08/04/23 | 9978 | JASON BRECK | 01 | 4463 | REFUND | 0.00 | 84.00 |
| 101 | 106602 | 08/04/23 | 9983 | JASON COTA | 01 | 4463 | REFUND SMR CAMP | 0.00 | 869.95 |
| 101 | 106603 | 08/04/23 | 9987 | JENNIFER JESKA | 01 | 4463 | REFUND | 0.00 | 141.00 |
| 101 | 106604 | 08/04/23 | 9695 | JODY GARRY | 01 | 4469 | REFUND (6/14/23) | 0.00 | 12.60 |
| 101 | 106604 | 08/04/23 | 9695 | JODY GARRY | 01 | 4469 | REFUND (5/10/23) | 0.00 | 12.50 |
| TOTAL CHECK | | | | | | | | 0.00 | 25.10 |
| 101 | 106605 | 08/04/23 | 9889 | JULIE TUMMONDS | 01 | 4469 | REFUND | 0.00 | 12.50 |
| 101 | 106606 | 08/04/23 | 9888 | KATIE SELFRIDGE | 01 | 4469 | REFUND | 0.00 | 12.50 |
| 101 | 106607 | 08/04/23 | 9979 | KIM BUI | 01 | 214 | REFUND | 0.00 | 196.00 |
| 101 | 106608 | 08/04/23 | 9996 | KRISTIN ROSENOW | 01 | 4469 | REFUND | 0.00 | 12.60 |
| 101 | 106609 | 08/04/23 | 9911 | KRISTINA STILLWELL | 01 | 4463 | REFUND | 0.00 | 70.50 |
| 101 | 106610 | 08/04/23 | 9758 | LANA WILLSON | 01 | 4469 | REFUND (6/14/23) | 0.00 | 12.60 |
| 101 | 106610 | 08/04/23 | 9758 | LANA WILLSON | 01 | 4469 | REFUND (5/10/23) | 0.00 | 12.50 |
| TOTAL CHECK | | | | | | | | 0.00 | 25.10 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 01 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106611 | 08/04/23 | 9169 | LAURIE HEILBRON | 01 | 4469 | REFUND | 0.00 | 11.33 |
| 101 | 106612 | 08/04/23 | 9985 | LESLIE DINNEEN | 01 | 4469 | REFUND | 0.00 | 11.33 |
| 101 | 106613 | 08/04/23 | 9884 | LILI VENTURA | 01 | 4469 | REFUND | 0.00 | 11.33 |
| 101 | 106614 | 08/04/23 | 9977 | LINDA BILECI | 01 | 4469 | REFUND | 0.00 | 12.50 |
| 101 | 106615 | 08/04/23 | 9981 | LISA COLBY | 01 | 4469 | REFUND | 0.00 | 11.33 |
| 101 | 106616 | 08/04/23 | 9883 | LISA TROYER | 01 | 4469 | REFUND (ANNE) | 0.00 | 11.33 |
| 101 | 106616 | 08/04/23 | 9883 | LISA TROYER | 01 | 4469 | REFUND (EVE) | 0.00 | 11.33 |
| TOTAL CHECK | | | | | | | | 0.00 | 22.66 |
| 101 | 106617 | 08/04/23 | 9999 | ELIZABETH SCHRIER | 01 | 214 | REFUND | 0.00 | 196.00 |
| 101 | 106618 | 08/04/23 | 9788 | MANDI ACKERMAN | 01 | 4469 | REFUND | 0.00 | 11.33 |
| 101 | 106619 | 08/04/23 | 9787 | MARIA QUARTAROLO | 01 | 4469 | REFUND | 0.00 | 11.33 |
| 101 | 106620 | 08/04/23 | 9976 | MAUREEN BOESE | 01 | 4469 | REFUND | 0.00 | 11.33 |
| 101 | 106621 | 08/04/23 | 9771 | MELISSA FERNANDEZ | 01 | 4469 | REFUND (FAYE) | 0.00 | 11.33 |
| 101 | 106621 | 08/04/23 | 9771 | MELISSA FERNANDEZ | 01 | 4469 | REFUND (WILLOW) | 0.00 | 11.33 |
| TOTAL CHECK | | | | | | | | 0.00 | 22.66 |
| 101 | 106622 | 08/04/23 | 9989 | MELISSA LA FOUNTAIN | 01 | 4463 | REFUND 25% | 0.00 | 141.00 |
| 101 | 106623 | 08/04/23 | 9986 | MICHELLE ERICKSEN | 01 | 4469 | REFUND | 0.00 | 12.50 |
| 101 | 106624 | 08/04/23 | 9991 | ORLANDO MARIN | 01 | 4469 | REFUND | 0.00 | 12.50 |
| 101 | 106625 | 08/04/23 | 9984 | RACHEL DEMASTER | 01 | 4463 | REFUND PGUSD ELOP | 0.00 | 526.00 |
| 101 | 106626 | 08/04/23 | 9928 | REGINA LEWIS | 01 | 4469 | REFUND | 0.00 | 11.33 |
| 101 | 106627 | 08/04/23 | 9993 | SABRINA O'NEIL | 01 | 4469 | REFUND | 0.00 | 11.33 |
| 101 | 106628 | 08/04/23 | 9975 | SARAH BEHM | 01 | 4469 | REFUND | 0.00 | 11.33 |
| 101 | 106629 | 08/04/23 | 10001 | SARAH VILLANUEVA | 01 | 4469 | REFUND | 0.00 | 11.33 |
| 101 | 106630 | 08/04/23 | 10005 | SICHENG YANG | 01 | 4469 | REFUND | 0.00 | 11.33 |
| 101 | 106631 | 08/04/23 | 9886 | SIRINA WARFEL | 01 | 4469 | REFUND | 0.00 | 11.33 |
| 101 | 106632 | 08/04/23 | 9887 | STEVE RODOLF | 01 | 4469 | REFUND (5/10/23) | 0.00 | 12.50 |
| 101 | 106632 | 08/04/23 | 9887 | STEVE RODOLF | 01 | 4469 | REFUND (6/14/23) | 0.00 | 12.60 |
| TOTAL CHECK | | | | | | | | 0.00 | 25.10 |
| 101 | 106633 | 08/04/23 | 9982 | SUSAN CORPUS | 01 | 4469 | REFUND | 0.00 | 11.33 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 01 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106634 | 08/04/23 | 8890 | 4LEAF | 201 | 5201 | ON-CALL TRAFFIC ENG | 0.00 | 6,412.50 |
| 101 | 106634 | 08/04/23 | 8890 | 4LEAF | 201 | 5201 | BUILDING DEPARTMENT | 0.00 | 19,954.20 |
| 101 | 106634 | 08/04/23 | 8890 | 4LEAF | 201 | 5201 | BUILDING DEPARTMENT | 0.00 | 67,791.50 |
| TOTAL CHECK | | | | | | | | 0.00 | 94,158.20 |
| 101 | 106636 | 08/04/23 | 3970 | ALHAMBRA & SIERRA S | 351 | 5291 | WATER BOTTLE DELIVE | 0.00 | 318.74 |
| 101 | 106636 | 08/04/23 | 3970 | ALHAMBRA & SIERRA S | 351 | 5291 | WATER BOTTLE DELIVE | 0.00 | 191.64 |
| TOTAL CHECK | | | | | | | | 0.00 | 510.38 |
| 101 | 106637 | 08/04/23 | 3905 | AMERICAN LOCK & KEY | 503 | 5223 | CITY HALL | 0.00 | 197.50 |
| 101 | 106638 | 08/04/23 | 7585 | AMERICAN SOLUTIONS | 131 | 5303 | AP CHECK ENVELOPES | 0.00 | 695.44 |
| 101 | 106640 | 08/04/23 | 9399 | ATHENA MEDICAL GROU | 301 | 5201 | PRE-EMPLOYMENT MEDI | 0.00 | 1,096.00 |
| 101 | 106643 | 08/04/23 | 5131 | BEST BEST & KRIEGER | 111 | 5205 | LEGAL-TELLECMMNCTN | 0.00 | 118.50 |
| 101 | 106644 | 08/04/23 | 6329 | BURKE, WILLIAMS & S | 111 | 5203 | LEGAL SERVICES | 0.00 | 41,132.50 |
| 101 | 106646 | 08/04/23 | 3501 | CALTRONICS BUSINESS | 501 | 5225 | COPYIES FROM THE KO | 0.00 | 63.01 |
| 101 | 106646 | 08/04/23 | 3501 | CALTRONICS BUSINESS | 301 | 5225 | COPYIES FROM THE KO | 0.00 | 90.13 |
| 101 | 106646 | 08/04/23 | 3501 | CALTRONICS BUSINESS | 401 | 5225 | COPYIES FROM THE KO | 0.00 | 90.48 |
| 101 | 106646 | 08/04/23 | 3501 | CALTRONICS BUSINESS | 121 | 5225 | COPIES FROM THE KON | 0.00 | 135.87 |
| 101 | 106646 | 08/04/23 | 3501 | CALTRONICS BUSINESS | 201 | 5225 | COPYIES FROM THE KO | 0.00 | 418.23 |
| 101 | 106646 | 08/04/23 | 3501 | CALTRONICS BUSINESS | 131 | 5225 | COPYIES FROM THE KO | 0.00 | 424.26 |
| TOTAL CHECK | | | | | | | | 0.00 | 1,221.98 |
| 101 | 106647 | 08/04/23 | 4467 | WM.J. CLARK TRUCKIN | 505 | 5309 | DG BASE | 0.00 | 9,942.78 |
| 101 | 106648 | 08/04/23 | 6309 | COLANTUONO, HIGHSMI | 111 | 5205 | PG&E UUT LEGAL SERV | 0.00 | 10.61 |
| 101 | 106648 | 08/04/23 | 6309 | COLANTUONO, HIGHSMI | 111 | 5205 | PG&E UUT LEGAL SERV | 0.00 | 293.00 |
| 101 | 106648 V | 08/04/23 | 6309 | COLANTUONO, HIGHSMI | 111 | 5205 | PG&E UUT LEGAL SERV | 0.00 | -10.61 |
| 101 | 106648 V | 08/04/23 | 6309 | COLANTUONO, HIGHSMI | 111 | 5205 | PG&E UUT LEGAL SERV | 0.00 | -293.00 |
| TOTAL CHECK | | | | | | | | 0.00 | 0.00 |
| 101 | 106649 | 08/04/23 | 3451 | DE LAY & LAREDO | 225 | 5205 | LEGAL SERVICES | 0.00 | 452.50 |
| 101 | 106652 | 08/04/23 | 7884 | GARDAWORLD | 131 | 5202 | 38.96 | 0.00 | 38.96 |
| 101 | 106653 | 08/04/23 | 9860 | GOOD CITY COMPANY | 201 | 5202 | PLANNING SERVICES | 0.00 | 4,485.00 |
| 101 | 106653 | 08/04/23 | 9860 | GOOD CITY COMPANY | 201 | 5202 | PLANNING SERVICES | 0.00 | 7,458.75 |
| 101 | 106653 | 08/04/23 | 9860 | GOOD CITY COMPANY | 121 | 5202 | CONSULTING SERVICES | 0.00 | 731.25 |
| 101 | 106653 | 08/04/23 | 9860 | GOOD CITY COMPANY | 121 | 5202 | CONSULTING SERVICES | 0.00 | 1,365.00 |
| TOTAL CHECK | | | | | | | | 0.00 | 14,040.00 |
| 101 | 106655 | 08/04/23 | 9556 | HDL ECONSOLUTIONS | 130 | 5201 | CONSULTING SERVICES | 0.00 | 2,745.00 |
| 101 | 106656 | 08/04/23 | 9848 | INTEGRAL CONSULTING | 201 | 5209 | COASTAL HAZARD ANAL | 0.00 | 15,333.75 |
| 101 | 106657 | 08/04/23 | 7433 | IPS GROUP, INC | 301 | 5213 | IPS PARKING METER B | 0.00 | 1,561.65 |
| 101 | 106659 | 08/04/23 | 3443 | MONTEREY BAY PEST C | 351 | 5223 | FIRE DPT RODENT CNT | 0.00 | 180.00 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 01 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106659 | 08/04/23 | 3443 | MONTEREY BAY PEST C | 351 | 5223 | FIRE DPT RODENT CNT | 0.00 | 180.00 |
| 101 | 106659 | 08/04/23 | 3443 | MONTEREY BAY PEST C | 351 | 5223 | FIRE DPT RODENT CNT | 0.00 | 180.00 |
| 101 | 106659 | 08/04/23 | 3443 | MONTEREY BAY PEST C | 503 | 5201 | GOLF CRS RODENT CNT | 0.00 | 490.00 |
| 101 | 106659 | 08/04/23 | 3443 | MONTEREY BAY PEST C | 503 | 5201 | GOLF CRS PEST CNTRL | 0.00 | 490.00 |
| TOTAL CHECK | | | | | | | | 0.00 | 1,520.00 |
| 101 | 106660 | 08/04/23 | 1771 | MONTEREY COUNTY SHE | 301 | 5201 | CRIMINAL JUSTICE IN | 0.00 | 18,113.85 |
| 101 | 106661 | 08/04/23 | 1786 | MONTEREY PENINSULA | 505 | 5309 | POTHOLING | 0.00 | 5,736.00 |
| 101 | 106661 | 08/04/23 | 1786 | MONTEREY PENINSULA | 505 | 5309 | REPAIR STORM PIPE | 0.00 | 9,552.00 |
| TOTAL CHECK | | | | | | | | 0.00 | 15,288.00 |
| 101 | 106663 | 08/04/23 | 4299 | NOLAND, HAMERLY, ET | 111 | 5205 | CASE 22CV001017 | 0.00 | 1,036.00 |
| 101 | 106664 | 08/04/23 | 1958 | ODP BUSINESS SOLUTI | 201 | 5301 | OFFICE SUPPLIES | 0.00 | 119.24 |
| 101 | 106664 | 08/04/23 | 1958 | ODP BUSINESS SOLUTI | 201 | 5301 | OFFICE SUPPLIES | 0.00 | 90.35 |
| TOTAL CHECK | | | | | | | | 0.00 | 209.59 |
| 101 | 106665 | 08/04/23 | 2012 | P.G. MUSEUM OF NATU | 411 | 5201 | Q4 CITY CONTRIBUTIO | 0.00 | 73,781.50 |
| 101 | 106666 | 08/04/23 | 9961 | PURE GOLD FORENSICS | 301 | 5201 | LAB RESULTS | 0.00 | 75.95 |
| 101 | 106668 | 08/04/23 | 9814 | ROGERS JOSEPH O'DON | 101 | 5205 | LEGAL SERVICES | 0.00 | 960.00 |
| 101 | 106670 | 08/04/23 | 2680 | TOPE'S TREE SERVICE | 513 | 5201 | FY22/23 TREE MAINTE | 0.00 | 1,100.00 |
| 101 | 106670 | 08/04/23 | 2680 | TOPE'S TREE SERVICE | 513 | 5201 | FY22/23 TREE MAINTE | 0.00 | 11,350.00 |
| 101 | 106670 | 08/04/23 | 2680 | TOPE'S TREE SERVICE | 513 | 5201 | FY22/23 TREE MAINTE | 0.00 | 12,520.00 |
| TOTAL CHECK | | | | | | | | 0.00 | 24,970.00 |
| 101 | 106673 | 08/04/23 | 1768 | STURDY OIL COMPANY | 505 | 5311 | FUEL DIST JUNE 2023 | 0.00 | 1,118.91 |
| 101 | 106673 | 08/04/23 | 1768 | STURDY OIL COMPANY | 503 | 5311 | FUEL DIST JUNE 2023 | 0.00 | 2,237.82 |
| 101 | 106673 | 08/04/23 | 1768 | STURDY OIL COMPANY | 01 | 111 | FUEL DIST JUNE 2023 | 0.00 | 3,272.58 |
| 101 | 106673 | 08/04/23 | 1768 | STURDY OIL COMPANY | 301 | 5311 | FUEL DIST JUNE 2023 | 0.00 | 4,449.05 |
| TOTAL CHECK | | | | | | | | 0.00 | 11,078.36 |
| 101 | 106674 | 08/08/23 | 4965 | ALVAREZ TECHNOLOGY | 133 | 5201 | HANDS ON SUPPORT | 0.00 | 6,600.00 |
| 101 | 106675 | 08/08/23 | 8330 | AMAZON CAPITAL SERV | 501 | 5309 | VOLUNTEER PROGRAM | 0.00 | 107.80 |
| 101 | 106675 | 08/08/23 | 8330 | AMAZON CAPITAL SERV | 501 | 5301 | OFFICE SUPPLIES | 0.00 | 123.03 |
| TOTAL CHECK | | | | | | | | 0.00 | 230.83 |
| 101 | 106676 | 08/08/23 | 9439 | ANDREA M HILL | 301 | 5215 | CHCKD LG FEE 4 GUN | 0.00 | 130.00 |
| 101 | 106677 | 08/08/23 | 5363 | AT&T CALNET 3 | 133 | 5206 | PHONES 63247 | 0.00 | 24.44 |
| 101 | 106678 | 08/08/23 | 213 | BAKER & TAYLOR COMP | 401 | 5303 | BOOKS & MATERIALS | 0.00 | 18.00 |
| 101 | 106678 | 08/08/23 | 213 | BAKER & TAYLOR COMP | 401 | 5303 | BOOKS & MATERIALS | 0.00 | 87.40 |
| 101 | 106678 | 08/08/23 | 213 | BAKER & TAYLOR COMP | 401 | 5303 | BOOKS & MATERIALS | 0.00 | 91.84 |
| 101 | 106678 | 08/08/23 | 213 | BAKER & TAYLOR COMP | 401 | 5303 | BOOKS & MATERIALS | 0.00 | 140.16 |
| 101 | 106678 | 08/08/23 | 213 | BAKER & TAYLOR COMP | 401 | 5303 | BOOKS & MATERIALS | 0.00 | 169.98 |
| 101 | 106678 | 08/08/23 | 213 | BAKER & TAYLOR COMP | 401 | 5303 | BOOKS & MATERIALS | 0.00 | 678.15 |
| 101 | 106678 | 08/08/23 | 213 | BAKER & TAYLOR COMP | 401 | 5303 | BOOKS & MATERIALS | 0.00 | 1,816.79 |

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ACCOUNTING PERIOD: 3/24

FUND - 01 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106678 | 08/08/23 | 213 | BAKER & TAYLOR COMP | 401 | 5301 | LIBRARY SUPPLIES | 0.00 | 1.35 |
| 101 | 106678 | 08/08/23 | 213 | BAKER & TAYLOR COMP | 401 | 5301 | LIBRARY SUPPLIES | 0.00 | 7.67 |
| 101 | 106678 | 08/08/23 | 213 | BAKER & TAYLOR COMP | 401 | 5301 | LIBRARY SUPPLIES | 0.00 | 9.10 |
| 101 | 106678 | 08/08/23 | 213 | BAKER & TAYLOR COMP | 401 | 5301 | LIBRARY SUPPLIES | 0.00 | 12.46 |
| 101 | 106678 | 08/08/23 | 213 | BAKER & TAYLOR COMP | 401 | 5301 | LIBRARY SUPPLIES | 0.00 | 13.56 |
| 101 | 106678 | 08/08/23 | 213 | BAKER & TAYLOR COMP | 401 | 5301 | LIBRARY SUPPLIES | 0.00 | 72.60 |
| 101 | 106678 | 08/08/23 | 213 | BAKER & TAYLOR COMP | 401 | 5301 | LIBRARY SUPPLIES | 0.00 | 202.80 |
| TOTAL CHECK | | | | | | | | 0.00 | 3,321.86 |
| 101 | 106681 | 08/08/23 | 10008 | BRIAN ANDERSON | 301 | 5215 | PER DIEM 8/21-8/24/ | 0.00 | 258.75 |
| 101 | 106682 | 08/08/23 | 7216 | BYWATER SOLUTIONS, | 401 | 5201 | CONTRACT SERVICES | 0.00 | 8,166.00 |
| 101 | 106683 | 08/08/23 | 4372 | CALIFA GROUP | 401 | 5201 | CONTRACT SERVICES | 0.00 | 9,183.16 |
| 101 | 106684 | 08/08/23 | 8793 | CAPE ROMAIN SOLUTIO | 133 | 5307 | WATCHGUARD WIFI | 0.00 | 3,330.00 |
| 101 | 106684 | 08/08/23 | 8793 | CAPE ROMAIN SOLUTIO | 133 | 5307 | NEW WIFIACCESS PNT | 0.00 | 598.44 |
| TOTAL CHECK | | | | | | | | 0.00 | 3,928.44 |
| 101 | 106686 | 08/08/23 | 1040 | CENGAGE LEARNING/GA | 401 | 5303 | BOOK & MATERIALS | 0.00 | 102.23 |
| 101 | 106687 | 08/08/23 | 5171 | COMCAST | 133 | 5206 | MIN 0039031 | 0.00 | 14.10 |
| 101 | 106687 | 08/08/23 | 5171 | COMCAST | 133 | 5206 | SLM-1 0214972 | 0.00 | 93.75 |
| 101 | 106687 | 08/08/23 | 5171 | COMCAST | 133 | 5206 | PD8155 10 26 038783 | 0.00 | 151.23 |
| 101 | 106687 | 08/08/23 | 5171 | COMCAST | 133 | 5206 | PW8155 10 026 01941 | 0.00 | 228.86 |
| TOTAL CHECK | | | | | | | | 0.00 | 487.94 |
| 101 | 106688 V | 08/08/23 | 623 | COMMUNITY HUMAN SER | 101 | 5261 | CITY COUNCIL MBRSHP | 0.00 | -21,800.00 |
| 101 | 106688 | 08/08/23 | 623 | COMMUNITY HUMAN SER | 101 | 5261 | CITY COUNCIL MBRSHP | 0.00 | 21,800.00 |
| TOTAL CHECK | | | | | | | | 0.00 | 0.00 |
| 101 | 106690 | 08/08/23 | 9990 | DAN LIU | 01 | 4463 | REFUND 25F% | 0.00 | 141.00 |
| 101 | 106691 | 08/08/23 | 3342 | EVA S RASUL | 301 | 5215 | PER DIEM 8/9-8/11/2 | 0.00 | 258.75 |
| 101 | 106691 | 08/08/23 | 3342 | EVA S RASUL | 301 | 5215 | BAGELS FOR CCW RNWL | 0.00 | 33.50 |
| TOTAL CHECK | | | | | | | | 0.00 | 292.25 |
| 101 | 106692 | 08/08/23 | 926 | EWING IRRIGATION PR | 513 | 5201 | GOLF COURSE | 0.00 | 178.99 |
| 101 | 106693 | 08/08/23 | 982 | FIRST ALARM INC. | 301 | 5223 | ALARM TEST | 0.00 | 136.11 |
| 101 | 106694 | 08/08/23 | 9676 | FIRSTTWO, INC. | 301 | 5201 | REL-TIME CRTCL INCD | 0.00 | 3,600.00 |
| 101 | 106695 | 08/08/23 | 4892 | CARMELITA GARCIA | 01 | 4513 | OVERPAYMENT | 0.00 | 7.00 |
| 101 | 106697 | 08/08/23 | 8911 | GISELLE ACEVEDO | 301 | 5215 | PER DIEM 8/6-8/9/23 | 0.00 | 296.25 |
| 101 | 106698 | 08/08/23 | 9860 | GOOD CITY COMPANY | 225 | 5209 | 420 LA CALLE CORTE | 0.00 | 4,040.00 |
| 101 | 106698 | 08/08/23 | 9860 | GOOD CITY COMPANY | 225 | 5209 | 420 LA CALLE CORTE | 0.00 | 4,785.00 |
| TOTAL CHECK | | | | | | | | 0.00 | 8,825.00 |
| 101 | 106699 | 08/08/23 | 1105 | GRANITE ROCK COMPAN | 505 | 5309 | BUMPER STRIP | 0.00 | 1,691.68 |

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ACCOUNTING PERIOD: 3/24

FUND - 01 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106700 | 08/08/23 | 8707 | WILEY JAMES GRIFFIN | 301 | 5215 | PER DIEM 8/21-8/24/ | 0.00 | 258.75 |
| 101 | 106702 | 08/08/23 | 3521 | KIMBALL MIDWEST | 502 | 5309 | MECH STOCK | 0.00 | 393.78 |
| 101 | 106702 | 08/08/23 | 3521 | KIMBALL MIDWEST | 502 | 5309 | MECH STOCK | 0.00 | 150.31 |
| 101 | 106702 | 08/08/23 | 3521 | KIMBALL MIDWEST | 502 | 5309 | MECH STOCK | 0.00 | 35.35 |
| 101 | 106702 | 08/08/23 | 3521 | KIMBALL MIDWEST | 301 | 5227 | UNIT 9 | 0.00 | 16.40 |
| 101 | 106702 | 08/08/23 | 3521 | KIMBALL MIDWEST | 502 | 5309 | MECH STOCK | 0.00 | 20.90 |
| 101 | 106702 | 08/08/23 | 3521 | KIMBALL MIDWEST | 502 | 5309 | MECH STOCK | 0.00 | 96.47 |
| TOTAL CHECK | | | | | | | | 0.00 | 713.21 |
| 101 | 106703 | 08/08/23 | 9610 | MAX MURRAY | 301 | 5215 | PER DIEM 8/21-8/24/ | 0.00 | 258.75 |
| 101 | 106705 | 08/08/23 | 3304 | MIDWEST TAPE | 401 | 5303 | BOOKS & MATERIALS | 0.00 | 238.11 |
| 101 | 106706 | 08/08/23 | 1801 | MONTEREY TIRE SERVI | 301 | 5227 | PD UNIT 2 | 0.00 | 567.37 |
| 101 | 106707 | 08/08/23 | 1958 | ODP BUSINESS SOLUTI | 131 | 5301 | OFFICE SUPPLIES | 0.00 | 267.65 |
| 101 | 106707 | 08/08/23 | 1958 | ODP BUSINESS SOLUTI | 131 | 5301 | OFFICE SUPPLIES | 0.00 | 196.64 |
| 101 | 106707 | 08/08/23 | 1958 | ODP BUSINESS SOLUTI | 131 | 5301 | OFFICE SUPPLIES | 0.00 | 56.58 |
| 101 | 106707 | 08/08/23 | 1958 | ODP BUSINESS SOLUTI | 131 | 5301 | OFFICE SUPPLIES | 0.00 | 58.98 |
| 101 | 106707 | 08/08/23 | 1958 | ODP BUSINESS SOLUTI | 131 | 5301 | OFFICE SUPPLIES | 0.00 | 131.97 |
| TOTAL CHECK | | | | | | | | 0.00 | 711.82 |
| 101 | 106708 | 08/08/23 | 6482 | COUNTY OF SANTA CLA | 301 | 5201 | COPLINK | 0.00 | 817.99 |
| 101 | 106709 | 08/08/23 | 9576 | O'REILLY AUTO ENTER | 502 | 5227 | UNIT 49 | 0.00 | 111.35 |
| 101 | 106709 | 08/08/23 | 9576 | O'REILLY AUTO ENTER | 505 | 5227 | BG UNIT 51 | 0.00 | 111.35 |
| 101 | 106709 | 08/08/23 | 9576 | O'REILLY AUTO ENTER | 502 | 5309 | MECH STOCK | 0.00 | 92.85 |
| 101 | 106709 | 08/08/23 | 9576 | O'REILLY AUTO ENTER | 502 | 5309 | MECH STOCK | 0.00 | 436.99 |
| 101 | 106709 | 08/08/23 | 9576 | O'REILLY AUTO ENTER | 505 | 5227 | STREETS UNIT 22A | 0.00 | 248.64 |
| TOTAL CHECK | | | | | | | | 0.00 | 1,001.18 |
| 101 | 106710 | 08/08/23 | 5567 | OVERDRIVE, INC. | 401 | 5303 | DIGITAL BOOKS & MAT | 0.00 | 3,500.00 |
| 101 | 106711 | 08/08/23 | 2034 | PACIFIC GROVE HARDW | 301 | 5291 | EXTENSION CORD | 0.00 | 29.49 |
| 101 | 106711 | 08/08/23 | 2034 | PACIFIC GROVE HARDW | 301 | 5291 | KEY RING | 0.00 | 1.30 |
| TOTAL CHECK | | | | | | | | 0.00 | 30.79 |
| 101 | 106712 | 08/08/23 | 5540 | PACIFIC LIBRARY PAR | 401 | 5201 | CONTRACT SERVICES | 0.00 | 8,641.00 |
| 101 | 106713 | 08/08/23 | 4386 | PACIFIC PRODUCTS & | 505 | 5309 | STREET SIGNS | 0.00 | 139.78 |
| 101 | 106714 | 08/08/23 | 2139 | P.F. PETTIBONE & CO | 101 | 5301 | MINUTE BINDER | 0.00 | 162.95 |
| 101 | 106715 | 08/08/23 | 9997 | RACHEL SCHANDING | 01 | 4663 | REFUND 25% | 0.00 | 188.00 |
| 101 | 106716 | 08/08/23 | 2276 | BECKS SHOES AND REP | 503 | 5275 | STEVEN SPEED SHOES | 0.00 | 227.51 |
| 101 | 106717 | 08/08/23 | 4468 | RENTAL DEPOT MONTER | 503 | 5223 | EXCVTR & BUCKET RNT | 0.00 | 600.00 |
| 101 | 106718 | 08/08/23 | 2448 | SENTRY ALARM SYSTEM | 411 | 5223 | ALARM BATTERY CHECK | 0.00 | 205.00 |

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FUND - 01 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106719 | 08/08/23 | 2533 | SOUTH BAY REG. PUBL | 301 | 5215 | CIT ACADEMY/BECK | 0.00 | 80.00 |
| 101 | 106720 | 08/08/23 | 1758 | THE MONTEREY COUNTY | 201 | 5221 | PH-ADU 1ST REEADING | 0.00 | 277.49 |
| 101 | 106721 | 08/08/23 | 6970 | TOPE'S SUSTAINABLE | 513 | 5309 | TREES FOR ARBOR DAY | 0.00 | 236.40 |
| 101 | 106722 | 08/08/23 | 4650 | TORO PETROLEUM CORP | 351 | 5311 | FIRE DEPT 600 PINE | 0.00 | 1,175.02 |
| 101 | 106724 | 08/08/23 | 9305 | WATSONVILLE FORD | 503 | 5227 | B&G UNIT 59 | 0.00 | 346.00 |
| 101 | 106724 | 08/08/23 | 9305 | WATSONVILLE FORD | 503 | 5227 | BG UNIT 59 | 0.00 | 612.27 |
| 101 | 106724 | 08/08/23 | 9305 | WATSONVILLE FORD | 502 | 5227 | BG UNIT 51 | 0.00 | 612.27 |
| TOTAL CHECK | | | | | | | | 0.00 | 1,570.54 |
| 101 | 106725 | 08/08/23 | 8136 | WELLS FARGO VENDOR | 501 | 5225 | FY 23/24 KONICA LEA | 0.00 | 180.27 |
| 101 | 106725 | 08/08/23 | 8136 | WELLS FARGO VENDOR | 401 | 5225 | FY 23/24 KONICA LEA | 0.00 | 201.57 |
| 101 | 106725 | 08/08/23 | 8136 | WELLS FARGO VENDOR | 301 | 5225 | FY 23/24 KONICA LEA | 0.00 | 212.51 |
| 101 | 106725 | 08/08/23 | 8136 | WELLS FARGO VENDOR | 131 | 5225 | FY 23/24 KONICA LEA | 0.00 | 212.51 |
| 101 | 106725 | 08/08/23 | 8136 | WELLS FARGO VENDOR | 121 | 5225 | FY 23/24 KONICA LEA | 0.00 | 213.73 |
| 101 | 106725 | 08/08/23 | 8136 | WELLS FARGO VENDOR | 201 | 5225 | FY 23/24 KONICA LEA | 0.00 | 248.41 |
| TOTAL CHECK | | | | | | | | 0.00 | 1,269.00 |
| 101 | 106726 | 08/08/23 | 9716 | BRIAN WHITSON | 503 | 5223 | SUPPLEMENTAL CLEANI | 0.00 | 345.00 |
| 101 | 106727 | 08/08/23 | 6035 | WILLIAM PAUL SCHMID | 01 | 4401 | REFUND-NO PRMNT REQ | 0.00 | 2,697.00 |
| 101 | 106727 | 08/08/23 | 6035 | WILLIAM PAUL SCHMID | 01 | 4502 | REFUND-NO PRMNT REQ | 0.00 | 111.86 |
| 101 | 106727 V | 08/08/23 | 6035 | WILLIAM PAUL SCHMID | 01 | 4502 | REFUND-NO PRMNT REQ | 0.00 | -111.86 |
| 101 | 106727 V | 08/08/23 | 6035 | WILLIAM PAUL SCHMID | 01 | 4401 | REFUND-NO PRMNT REQ | 0.00 | -2,697.00 |
| TOTAL CHECK | | | | | | | | 0.00 | 0.00 |
| 101 | 106729 | 08/08/23 | 1758 | THE MONTEREY COUNTY | 201 | 5221 | PH - 1014 FUNSTON | 0.00 | 236.09 |
| 101 | 106729 | 08/08/23 | 1758 | THE MONTEREY COUNTY | 201 | 5221 | PH - ADU 1ST READ | 0.00 | 277.49 |
| TOTAL CHECK | | | | | | | | 0.00 | 513.58 |
| 101 | 106731 | 08/09/23 | 6035 | WILLIAM PAUL SCHMID | 01 | 4485 | REFUND-NO PRMNT REQ | 0.00 | 99.55 |
| 101 | 106731 | 08/09/23 | 6035 | WILLIAM PAUL SCHMID | 01 | 4502 | REFUND-NO PRMNT REQ | 0.00 | 111.86 |
| 101 | 106731 | 08/09/23 | 6035 | WILLIAM PAUL SCHMID | 01 | 4401 | REFUND-NO PRMNT REQ | 0.00 | 2,697.00 |
| 101 | 106731 V | 08/09/23 | 6035 | WILLIAM PAUL SCHMID | 01 | 4401 | REFUND-NO PRMNT REQ | 0.00 | -2,697.00 |
| 101 | 106731 V | 08/09/23 | 6035 | WILLIAM PAUL SCHMID | 01 | 4502 | REFUND-NO PRMNT REQ | 0.00 | -111.86 |
| 101 | 106731 V | 08/09/23 | 6035 | WILLIAM PAUL SCHMID | 01 | 4485 | REFUND-NO PRMNT REQ | 0.00 | -99.55 |
| TOTAL CHECK | | | | | | | | 0.00 | 0.00 |
| 101 | 106732 | 08/11/23 | 2952 | AFLAC | 01 | 202 | DED:5200 AFLAC PREM | 0.00 | 724.97 |
| 101 | 106732 | 08/11/23 | 2952 | AFLAC | 01 | 202 | DED:5201 AFLAC P/T | 0.00 | 1,684.39 |
| TOTAL CHECK | | | | | | | | 0.00 | 2,409.36 |
| 101 | 106733 | 08/11/23 | 2935 | CALIF LAW ENFORCMEN | 01 | 202 | DED:3200 LTD PD | 0.00 | 621.00 |
| 101 | 106734 | 08/11/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:105 HEALTH | 0.00 | 1,073.30 |
| 101 | 106734 | 08/11/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:110 HEALTH | 0.00 | 1,128.83 |
| 101 | 106734 | 08/11/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:0563 HEALTH FAM | 0.00 | 1,187.86 |
| 101 | 106734 | 08/11/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:4301 HEALTH | 0.00 | 564.42 |

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FUND - 01 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106734 | 08/11/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:116 HEALTH | 0.00 | 825.62 |
| 101 | 106734 | 08/11/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:121 HEALTH | 0.00 | 444.47 |
| 101 | 106734 | 08/11/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:108 HEALTH | 0.00 | 1,560.16 |
| 101 | 106734 | 08/11/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:124 HEALTH | 0.00 | 2,311.24 |
| 101 | 106734 | 08/11/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:103 HEALTH | 0.00 | 1,651.24 |
| 101 | 106734 | 08/11/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:123 HEALTH | 0.00 | 3,555.76 |
| 101 | 106734 | 08/11/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:107 HEALTH | 0.00 | 2,400.24 |
| 101 | 106734 | 08/11/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:104 HEALTH | 0.00 | 2,476.83 |
| 101 | 106734 | 08/11/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:2072 HEALTH | 0.00 | 2,812.50 |
| 101 | 106734 | 08/11/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:2071 HEALTH | 0.00 | 2,887.50 |
| 101 | 106734 | 08/11/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:533 HEALTH | 0.00 | 4,293.20 |
| 101 | 106734 | 08/11/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:106 HEALTH | 0.00 | 5,400.54 |
| 101 | 106734 | 08/11/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:2073 HEALTH FAM | 0.00 | 5,750.00 |
| 101 | 106734 | 08/11/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:122 HEALTH | 0.00 | 5,778.11 |
| TOTAL CHECK | | | | | | | | 0.00 | 46,101.82 |
| 101 | 106735 | 08/11/23 | 3134 | CITY OF PACIFIC GRO | 01 | 202 | DED:3301 AFLAC MED | 0.00 | 2,135.79 |
| 101 | 106735 | 08/11/23 | 3134 | CITY OF PACIFIC GRO | 01 | 202 | DED:3300 AFLAC DEP | 0.00 | 100.00 |
| TOTAL CHECK | | | | | | | | 0.00 | 2,235.79 |
| 101 | 106736 | 08/11/23 | 3393 | EFT | 01 | 202 | DED:*FM MEDICARE | 0.00 | 11,487.68 |
| 101 | 106736 | 08/11/23 | 3393 | EFT | 01 | 202 | DED:*SCA STATE TAX | 0.00 | 16,567.23 |
| 101 | 106736 | 08/11/23 | 3393 | EFT | 01 | 202 | DED:*FT FEDERAL TX | 0.00 | 44,898.07 |
| TOTAL CHECK | | | | | | | | 0.00 | 72,952.98 |
| 101 | 106737 | 08/11/23 | 9589 | FOREMAN FINANCIAL, | 01 | 202 | DED:7506 WAGE ORDER | 0.00 | 555.29 |
| 101 | 106738 | 08/11/23 | 2946 | PACIFIC GROVE CITY | 01 | 202 | DED:7000 ASSOC DUES | 0.00 | 741.50 |
| 101 | 106739 | 08/11/23 | 2938 | MASS MUTUAL (457 PL | 01 | 202 | DED:3999 ROTH IRA | 0.00 | 315.00 |
| 101 | 106739 | 08/11/23 | 2938 | MASS MUTUAL (457 PL | 01 | 202 | DED:4000 DEF COMP | 0.00 | 12,857.57 |
| TOTAL CHECK | | | | | | | | 0.00 | 13,172.57 |
| 101 | 106740 | 08/11/23 | 2936 | MTRY COUNTY DEPT OF | 01 | 202 | DED:0023 GARNISH | 0.00 | 236.30 |
| 101 | 106741 | 08/11/23 | 2949 | PACIFIC GROVE MANAG | 01 | 202 | DED:7203 ASSOC DUES | 0.00 | 35.00 |
| 101 | 106742 | 08/11/23 | 2051 | CITY OF PACIFIC GRO | 01 | 202 | DED:1006 WORK COMP | 0.00 | 26.14 |
| 101 | 106742 | 08/11/23 | 2051 | CITY OF PACIFIC GRO | 01 | 202 | DED:1005 WORK COMP | 0.00 | 1,307.47 |
| 101 | 106742 | 08/11/23 | 2051 | CITY OF PACIFIC GRO | 01 | 202 | DED:1009 WORK COMP | 0.00 | 226.31 |
| 101 | 106742 | 08/11/23 | 2051 | CITY OF PACIFIC GRO | 01 | 202 | DED:1003 WORK COMP | 0.00 | 6,799.90 |
| 101 | 106742 | 08/11/23 | 2051 | CITY OF PACIFIC GRO | 01 | 202 | DED:1010 WORK COMP | 0.00 | 3,133.38 |
| TOTAL CHECK | | | | | | | | 0.00 | 11,493.20 |
| 101 | 106743 | 08/11/23 | 2052 | CITY OF PACIFIC GRO | 01 | 202 | DED:7510 PERS REIMB | 0.00 | 29.42 |
| 101 | 106744 | 08/11/23 | 2053 | CITY OF PACIFIC GRO | 01 | 202 | DED:201 DENTAL | 0.00 | 37.59 |
| 101 | 106744 | 08/11/23 | 2053 | CITY OF PACIFIC GRO | 01 | 202 | DED:2101 DENTAL | 0.00 | 246.35 |
| 101 | 106744 | 08/11/23 | 2053 | CITY OF PACIFIC GRO | 01 | 202 | DED:200 DENTAL | 0.00 | 454.80 |
| 101 | 106744 | 08/11/23 | 2053 | CITY OF PACIFIC GRO | 01 | 202 | DED:2102 DENTAL | 0.00 | 498.49 |
| 101 | 106744 | 08/11/23 | 2053 | CITY OF PACIFIC GRO | 01 | 202 | DED:2103 DENTAL FAM | 0.00 | 758.56 |
| TOTAL CHECK | | | | | | | | 0.00 | 1,995.79 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 01 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106745 | 08/11/23 | 2054 | CITY OF PACIFIC GRO | 01 | 202 | DED:0005 SUTA | 0.00 | 135.95 |
| 101 | 106746 | 08/11/23 | 2133 | PERS | 01 | 202 | DED:08 PERS OTHER | 0.00 | 339.47 |
| 101 | 106746 | 08/11/23 | 2133 | PERS | 01 | 202 | DED:0022 PERS SP MS | 0.00 | 114.52 |
| 101 | 106746 | 08/11/23 | 2133 | PERS | 01 | 202 | DED:0004 SURV BEN | 0.00 | 87.42 |
| 101 | 106746 | 08/11/23 | 2133 | PERS | 01 | 202 | DED:2003 PERS OTHER | 0.00 | 88.03 |
| 101 | 106746 | 08/11/23 | 2133 | PERS | 01 | 202 | DED:0019 PERS RT SF | 0.00 | -3.44 |
| 101 | 106746 | 08/11/23 | 2133 | PERS | 01 | 202 | DED:2000 PERS EMPLY | 0.00 | 1,529.30 |
| 101 | 106746 | 08/11/23 | 2133 | PERS | 01 | 202 | DED:0018 PERS SP SF | 0.00 | 596.31 |
| 101 | 106746 | 08/11/23 | 2133 | PERS | 01 | 202 | DED:0009 PERS OTHER | 0.00 | 863.39 |
| 101 | 106746 | 08/11/23 | 2133 | PERS | 01 | 202 | DED:2001 PERS | 0.00 | 880.32 |
| 101 | 106746 | 08/11/23 | 2133 | PERS | 01 | 202 | DED:0017 PERS RG SF | 0.00 | 8,744.39 |
| 101 | 106746 | 08/11/23 | 2133 | PERS | 01 | 202 | DED:01 PERS | 0.00 | 9,122.21 |
| 101 | 106746 | 08/11/23 | 2133 | PERS | 01 | 202 | DED:0011 PERS ER SF | 0.00 | 9,194.65 |
| 101 | 106746 | 08/11/23 | 2133 | PERS | 01 | 202 | DED:0021 PERS REG M | 0.00 | 11,060.56 |
| 101 | 106746 | 08/11/23 | 2133 | PERS | 01 | 202 | DED:0020 PERS ER M3 | 0.00 | 11,074.14 |
| 101 | 106746 | 08/11/23 | 2133 | PERS | 01 | 202 | DED:07 PERS CITY | 0.00 | 5,889.91 |
| 101 | 106746 | 08/11/23 | 2133 | PERS | 01 | 202 | DED:0002 PERS | 0.00 | 5,748.00 |
| 101 | 106746 | 08/11/23 | 2133 | PERS | 01 | 202 | DED:0006 PERS CITY | 0.00 | 13,283.45 |
| TOTAL CHECK | | | | | | | | 0.00 | 78,612.63 |
| 101 | 106747 | 08/11/23 | 2943 | POLICE OFFICERS ASS | 01 | 202 | DED:7205 ASSOC DUES | 0.00 | 1,005.25 |
| 101 | 106747 | 08/11/23 | 2943 | POLICE OFFICERS ASS | 01 | 202 | DED:7204 ASSOC DUES | 0.00 | 8.00 |
| TOTAL CHECK | | | | | | | | 0.00 | 1,013.25 |
| 101 | 106748 | 08/11/23 | 2940 | LEGAL SHIELD | 01 | 202 | DED:6100 LEGAL SVC | 0.00 | 14.95 |
| 101 | 106749 | 08/11/23 | 7956 | STATE DISABILITY TA | 01 | 202 | DED:0026 SDI | 0.00 | 3,558.46 |
| 101 | 106750 | 08/11/23 | 8211 | STANDARD INSURANCE | 01 | 202 | DED:3500 LIFE INS | 0.00 | 1,417.50 |
| 101 | 106751 | 08/11/23 | 8352 | TRANSAMERICA EMPLOY | 01 | 202 | DED:5202 TRANSAMERI | 0.00 | 600.12 |
| 101 | 106752 | 08/11/23 | 4177 | UNION BANK OF CALIF | 01 | 202 | DED:4005 PARS-457 | 0.00 | 1,579.57 |
| 101 | 106753 | 08/11/23 | 632 | VISION SERVICE PLAN | 01 | 202 | DED:2502 VISION | 0.00 | 69.80 |
| 101 | 106753 | 08/11/23 | 632 | VISION SERVICE PLAN | 01 | 202 | DED:301 VISION | 0.00 | 30.00 |
| 101 | 106753 | 08/11/23 | 632 | VISION SERVICE PLAN | 01 | 202 | DED:2503 VISION FAM | 0.00 | 420.00 |
| 101 | 106753 | 08/11/23 | 632 | VISION SERVICE PLAN | 01 | 202 | DED:300 VISION | 0.00 | 167.52 |
| TOTAL CHECK | | | | | | | | 0.00 | 687.32 |
| 101 | 106754 | 08/11/23 | 1138 | GROVE MARKET | 421 | 5309 | CAMP & ART SUPPLIES | 0.00 | 69.27 |
| 101 | 106754 | 08/11/23 | 1138 | GROVE MARKET | 421 | 5361 | RECREATION SUPPLIES | 0.00 | 208.81 |
| TOTAL CHECK | | | | | | | | 0.00 | 278.08 |
| 101 | 106755 | 08/14/23 | 6309 | COLANTUONO, HIGHSMI | 111 | 5205 | PG&E UUT LEGAL SVS | 0.00 | 10.61 |
| 101 | 106756 | 08/18/23 | 4943 | US BANK | 133 | 5212 | CC KHASIMI JULY | 0.00 | 672.75 |
| 101 | 106756 | 08/18/23 | 4943 | US BANK | 301 | 5291 | CC MADALONE JULY | 0.00 | 895.85 |
| 101 | 106756 | 08/18/23 | 4943 | US BANK | 121 | 5261 | CC LIVIAN JULY | 0.00 | 1,000.00 |
| 101 | 106756 | 08/18/23 | 4943 | US BANK | 201 | 5215 | CC HARVEY JULY | 0.00 | 1,917.50 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 01 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106756 | 08/18/23 | 4943 | US BANK | 301 | 5291 | CC MADALONE JULY | 0.00 | 2,231.02 |
| 101 | 106756 | 08/18/23 | 4943 | US BANK | 133 | 5307 | CC KHASIMI JULY | 0.00 | 2,503.06 |
| 101 | 106756 | 08/18/23 | 4943 | US BANK | 401 | 5303 | CC COYLE JULY | 0.00 | 3.87 |
| 101 | 106756 | 08/18/23 | 4943 | US BANK | 101 | 5215 | CC HARVEY JULY | 0.00 | 6.25 |
| 101 | 106756 | 08/18/23 | 4943 | US BANK | 101 | 5215 | CC HARVEY JULY | 0.00 | 6.43 |
| 101 | 106756 | 08/18/23 | 4943 | US BANK | 101 | 5215 | CC HARVEY JULY | 0.00 | 15.99 |
| 101 | 106756 | 08/18/23 | 4943 | US BANK | 301 | 5301 | CC HOFFMAN JULY | 0.00 | 25.12 |
| 101 | 106756 | 08/18/23 | 4943 | US BANK | 133 | 5207 | CC KHASIMI JULY | 0.00 | 60.32 |
| 101 | 106756 | 08/18/23 | 4943 | US BANK | 421 | 5309 | CC CLARK JULY | 0.00 | 61.45 |
| 101 | 106756 | 08/18/23 | 4943 | US BANK | 131 | 5215 | CC CRAY JULY | 0.00 | 96.27 |
| 101 | 106756 | 08/18/23 | 4943 | US BANK | 201 | 5215 | CC WYATT JULY | 0.00 | 150.00 |
| 101 | 106756 | 08/18/23 | 4943 | US BANK | 133 | 5224 | CC KHASIMI JULY | 0.00 | 153.97 |
| 101 | 106756 | 08/18/23 | 4943 | US BANK | 401 | 5301 | CC GOODWIN JULY | 0.00 | 201.77 |
| 101 | 106756 | 08/18/23 | 4943 | US BANK | 301 | 5301 | CC PD TRVL JULY | 0.00 | 204.58 |
| 101 | 106756 | 08/18/23 | 4943 | US BANK | 101 | 5215 | CC HARVEY JULY | 0.00 | 300.27 |
| 101 | 106756 | 08/18/23 | 4943 | US BANK | 201 | 5215 | CC HARVEY JULY | 0.00 | 425.00 |
| 101 | 106756 | 08/18/23 | 4943 | US BANK | 101 | 5215 | CC HARVEY JULY | 0.00 | 484.10 |
| 101 | 106756 | 08/18/23 | 4943 | US BANK | 401 | 5303 | CC GOODWIN JULY | 0.00 | 487.69 |
| 101 | 106756 | 08/18/23 | 4943 | US BANK | 301 | 5215 | CC PD TRVL JULY | 0.00 | 546.73 |
| TOTAL CHECK | | | | | | | | 0.00 | 12,449.99 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 133 | 5229 | CC KHASIMI JULY | 0.00 | 4.33 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 121 | 5215 | CC HARVEY JULY | 0.00 | 5.00 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 101 | 5215 | CC HARVEY JULY | 0.00 | 6.43 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 101 | 5215 | CC HARVEY JULY | 0.00 | 13.96 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 301 | 5301 | CC PD TRVL JULY | 0.00 | 14.33 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 131 | 5291 | LATE FEE | 0.00 | 26.79 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 133 | 5306 | CC KHASIMI JULY | 0.00 | 34.98 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 121 | 5215 | CC HARVEY JULY | 0.00 | 54.01 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 121 | 5215 | CC HARVEY JULY | 0.00 | 54.52 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 501 | 5261 | CC GHO JULY | 0.00 | 65.50 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 121 | 5261 | CC LIVIAN JULY | 0.00 | 75.00 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 133 | 5224 | CC KHASIMI JULY | 0.00 | 83.71 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 101 | 5301 | CC KANDELL JULY | 0.00 | 92.82 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 201 | 5215 | CC HARVEY JULY | 0.00 | 95.00 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 101 | 5215 | CC HARVEY JULY | 0.00 | 100.56 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 121 | 5221 | CC LIVIAN JULY | 0.00 | 125.00 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 401 | 5301 | CC GOODWIN JULY | 0.00 | 195.56 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 201 | 5215 | CC WYATT JULY | 0.00 | 200.00 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 121 | 5261 | CC LIVIAN JULY | 0.00 | 244.00 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 101 | 5215 | CC HARVEY JULY | 0.00 | 274.73 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 101 | 5215 | CC HARVEY JULY | 0.00 | 283.05 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 301 | 5291 | CC MADALONE JULY | 0.00 | 294.50 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 121 | 5215 | CC HARVEY JULY | 0.00 | 344.46 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 301 | 5215 | CC HOFFMAN JULY | 0.00 | 375.00 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 401 | 5303 | CC COYLE JULY | 0.00 | 409.50 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 301 | 5291 | CC PD TRVL JULY | 0.00 | 542.26 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 121 | 5215 | CC HARVEY JULY | 0.00 | 618.95 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 101 | 5215 | CC HARVEY JULY | 0.00 | 725.00 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 101 | 5215 | CC KANDELL JULY | 0.00 | 1,290.29 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 503 | 5223 | CC GHO JULY | 0.00 | 2,211.17 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 301 | 5215 | CC PD TRVL JULY | 0.00 | 2,934.84 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 01 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| TOTAL CHECK | | | | | | | | 0.00 | 11,795.25 |
| 101 | 106758 | 08/18/23 | 8890 | 4LEAF | 201 | 5201 | BUILDING DEPARTMENT | 0.00 | 564.00 |
| 101 | 106760 | 08/18/23 | 3970 | ALHAMBRA & SIERRA S | 421 | 5201 | BOTTLED WATER | 0.00 | 83.37 |
| 101 | 106760 | 08/18/23 | 3970 | ALHAMBRA & SIERRA S | 421 | 5201 | BOTTLED WATER OFFIC | 0.00 | 100.85 |
| 101 | 106760 | 08/18/23 | 3970 | ALHAMBRA & SIERRA S | 421 | 5201 | BOTTLED WATER | 0.00 | 66.37 |
| TOTAL CHECK | | | | | | | | 0.00 | 250.59 |
| 101 | 106761 | 08/18/23 | 8317 | ANDREW BUTLER | 201 | 5218 | TUITION REIMBURSEME | 0.00 | 1,000.00 |
| 101 | 106762 | 08/18/23 | 5118 | DISASTER KLEENUP SP | 503 | 5201 | MOLD REMEDIATION AT | 0.00 | 3,431.36 |
| 101 | 106763 | 08/18/23 | 804 | DISCOUNT SCHOOL SUP | 421 | 5361 | CRAFT & PRGRM SUPPL | 0.00 | 3,223.51 |
| 101 | 106763 | 08/18/23 | 804 | DISCOUNT SCHOOL SUP | 421 | 5309 | ELOP CRAFT SUPPLIES | 0.00 | 12.55 |
| 101 | 106763 | 08/18/23 | 804 | DISCOUNT SCHOOL SUP | 421 | 5301 | ELOP CRFT PRGRM SPP | 0.00 | 955.93 |
| TOTAL CHECK | | | | | | | | 0.00 | 4,191.99 |
| 101 | 106766 | 08/18/23 | 1138 | GROVE MARKET | 421 | 5361 | PRGRM SUPPLIES | 0.00 | 73.78 |
| 101 | 106768 | 08/18/23 | 9469 | KNOWBE4 | 133 | 5229 | CYBERSECURITY AWARE | 0.00 | 1,120.50 |
| 101 | 106768 | 08/18/23 | 9469 | KNOWBE4 | 133 | 5229 | CYBERSECURITY AWARE | 0.00 | 2,503.06 |
| TOTAL CHECK | | | | | | | | 0.00 | 3,623.56 |
| 101 | 106770 | 08/18/23 | 4661 | MANGOLD PROPERTY MA | 201 | 5471 | PAINT $13,800 X .5 | 0.00 | 6,900.00 |
| 101 | 106771 | 08/18/23 | 1694 | MISSION UNIFORM SER | 502 | 5309 | LINEN & UNIFORM CLE | 0.00 | 4.40 |
| 101 | 106771 | 08/18/23 | 1694 | MISSION UNIFORM SER | 503 | 5309 | LINEN & UNIFORM CLE | 0.00 | 4.40 |
| 101 | 106771 | 08/18/23 | 1694 | MISSION UNIFORM SER | 505 | 5309 | LINEN & UNIFORM CLE | 0.00 | 4.40 |
| 101 | 106771 | 08/18/23 | 1694 | MISSION UNIFORM SER | 502 | 5309 | LINEN & UNIFORM CLE | 0.00 | 8.80 |
| 101 | 106771 | 08/18/23 | 1694 | MISSION UNIFORM SER | 503 | 5309 | LINEN & UNIFORM CLE | 0.00 | 8.80 |
| 101 | 106771 | 08/18/23 | 1694 | MISSION UNIFORM SER | 505 | 5309 | LINEN & UNIFORM CLE | 0.00 | 8.80 |
| 101 | 106771 | 08/18/23 | 1694 | MISSION UNIFORM SER | 502 | 5309 | LINEN & UNIFORM CLE | 0.00 | 29.94 |
| 101 | 106771 | 08/18/23 | 1694 | MISSION UNIFORM SER | 503 | 5309 | LINEN & UNIFORM CLE | 0.00 | 29.96 |
| 101 | 106771 | 08/18/23 | 1694 | MISSION UNIFORM SER | 505 | 5309 | LINEN & UNIFORM CLE | 0.00 | 29.96 |
| TOTAL CHECK | | | | | | | | 0.00 | 129.46 |
| 101 | 106772 | 08/18/23 | 8963 | MONTEREY BAY PARENT | 421 | 5221 | MARCH MAGAZINE AD S | 0.00 | 780.00 |
| 101 | 106772 | 08/18/23 | 8963 | MONTEREY BAY PARENT | 421 | 5221 | APRIL MAGAZINE AD S | 0.00 | 780.00 |
| 101 | 106772 | 08/18/23 | 8963 | MONTEREY BAY PARENT | 421 | 5221 | MAY MAGAZINE AD SMR | 0.00 | 780.00 |
| 101 | 106772 | 08/18/23 | 8963 | MONTEREY BAY PARENT | 421 | 5221 | JUNE MAGAZINE AD SM | 0.00 | 780.00 |
| TOTAL CHECK | | | | | | | | 0.00 | 3,120.00 |
| 101 | 106774 | 08/18/23 | 7417 | MP EXPRESS | 301 | 5301 | WARNING NOTICES | 0.00 | 1,026.34 |
| 101 | 106775 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 301 | 5223 | PD B&G | 0.00 | 20.74 |
| 101 | 106775 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 301 | 5223 | PD | 0.00 | 34.93 |
| 101 | 106775 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 421 | 5291 | REC DEPT | 0.00 | 38.59 |
| 101 | 106775 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 503 | 5227 | B&G VEH #51 | 0.00 | 3.70 |
| 101 | 106775 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 503 | 5223 | B&G | 0.00 | 7.19 |
| 101 | 106775 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 301 | 5223 | PD | 0.00 | 24.30 |
| TOTAL CHECK | | | | | | | | 0.00 | 129.45 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 01 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106777 | 08/18/23 | 2118 | PENINSULA WELDING & | 421 | 5361 | HELIUM TANK | 0.00 | 25.80 |
| 101 | 106777 | 08/18/23 | 2118 | PENINSULA WELDING & | 421 | 5361 | HELIUM TANK | 0.00 | 25.80 |
| 101 | 106777 | 08/18/23 | 2118 | PENINSULA WELDING & | 421 | 5361 | HELIUM TANK | 0.00 | 25.80 |
| TOTAL CHECK | | | | | | | | 0.00 | 77.40 |
| 101 | 106778 | 08/18/23 | 9147 | REVIZE, LLC | 133 | 5201 | WEBSITE HOSTING | 0.00 | 1,800.00 |
| 101 | 106779 | 08/18/23 | 2567 | STAPLES CREDIT PLAN | 301 | 5301 | OFFICE SUPPLIES PD | 0.00 | 114.02 |
| 101 | 106780 | 08/18/23 | 1758 | THE MONTEREY COUNTY | 201 | 5221 | PH-1060 JEWELL | 0.00 | 282.15 |
| 101 | 106781 | 08/18/23 | 4943 | US BANK | 133 | 5207 | CC KASIMI JULY | 0.00 | 60.32 |
| 101 | 106781 V | 08/18/23 | 4943 | US BANK | 133 | 5207 | CC KASIMI JULY | 0.00 | -60.32 |
| TOTAL CHECK | | | | | | | | 0.00 | 0.00 |
| 101 | 106782 | 08/18/23 | 8890 | 4LEAF | 201 | 5201 | BUILDING DEPARTMENT | 0.00 | 58,786.66 |
| 101 | 106783 | 08/18/23 | 5621 | ACCENT CLEAN & SWEE | 504 | 5201 | STREET SWEEPING | 0.00 | 17,100.00 |
| 101 | 106785 | 08/18/23 | 3970 | ALHAMBRA & SIERRA S | 421 | 5201 | BOTTLED WATER/OFFIC | 0.00 | 53.89 |
| 101 | 106787 | 08/18/23 | 4965 | ALVAREZ TECHNOLOGY | 133 | 5201 | AFTER HOURS SUPPORT | 0.00 | 450.00 |
| 101 | 106788 | 08/18/23 | 8330 | AMAZON CAPITAL SERV | 503 | 5223 | MONARCH SANCTUARY | 0.00 | 425.97 |
| 101 | 106788 | 08/18/23 | 8330 | AMAZON CAPITAL SERV | 501 | 5309 | OFFICE SUPPLIES PW | 0.00 | 54.87 |
| 101 | 106788 V | 08/18/23 | 8330 | AMAZON CAPITAL SERV | 501 | 5309 | OFFICE SUPPLIES PW | 0.00 | -54.87 |
| 101 | 106788 V | 08/18/23 | 8330 | AMAZON CAPITAL SERV | 503 | 5223 | MONARCH SANCTUARY | 0.00 | -425.97 |
| TOTAL CHECK | | | | | | | | 0.00 | 0.00 |
| 101 | 106789 | 08/18/23 | 106 | AMERICAN SUPPLY COM | 503 | 5305 | JANITORIAL CLNG SPP | 0.00 | 114.17 |
| 101 | 106789 | 08/18/23 | 106 | AMERICAN SUPPLY COM | 503 | 5305 | JANITORIAL CLNG SPP | 0.00 | 711.22 |
| 101 | 106789 | 08/18/23 | 106 | AMERICAN SUPPLY COM | 503 | 5305 | JANITORIAL CLNG SPP | 0.00 | 191.79 |
| 101 | 106789 | 08/18/23 | 106 | AMERICAN SUPPLY COM | 503 | 5305 | JANITORIAL CLNG SPP | 0.00 | 1,771.60 |
| 101 | 106789 | 08/18/23 | 106 | AMERICAN SUPPLY COM | 503 | 5305 | JANITORIAL CLNG SPP | 0.00 | 4,748.72 |
| TOTAL CHECK | | | | | | | | 0.00 | 7,537.50 |
| 101 | 106790 | 08/18/23 | 6154 | AT&T | 133 | 5206 | LH INTERNET | 0.00 | 106.29 |
| 101 | 106791 | 08/18/23 | 5363 | AT&T CALNET 3 | 133 | 5206 | PHONES | 0.00 | 24.49 |
| 101 | 106791 | 08/18/23 | 5363 | AT&T CALNET 3 | 133 | 5206 | PHONES | 0.00 | 25.00 |
| TOTAL CHECK | | | | | | | | 0.00 | 49.49 |
| 101 | 106792 | 08/18/23 | 213 | BAKER & TAYLOR COMP | 401 | 5303 | BOOKS & MATERIALS | 0.00 | 119.64 |
| 101 | 106792 | 08/18/23 | 213 | BAKER & TAYLOR COMP | 401 | 5301 | LIBRARY SUPPLIES | 0.00 | 11.39 |
| TOTAL CHECK | | | | | | | | 0.00 | 131.03 |
| 101 | 106794 | 08/18/23 | 402 | CA DEPT OF JUSTICE | 121 | 5201 | CRIMINAL BCKGRND CH | 0.00 | 128.00 |
| 101 | 106797 | 08/18/23 | 5171 | COMCAST | 133 | 5206 | BUSINESS INTERNET P | 0.00 | 106.23 |
| 101 | 106797 V | 08/18/23 | 5171 | COMCAST | 133 | 5206 | BUSINESS INTERNET P | 0.00 | -106.23 |
| TOTAL CHECK | | | | | | | | 0.00 | 0.00 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 01 - GENERAL FUND

| CASH ACCT | CHECK NO | | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|---|
| 101 | 106798 | | 08/18/23 | 9284 | ARCPOINT LABS OF MO | 121 | 5201 | PRE-EMPLY DRUG SCRE | 0.00 | 70.00 |
| 101 | 106798 | V | 08/18/23 | 9284 | ARCPOINT LABS OF MO | 121 | 5201 | PRE-EMPLY DRUG SCRE | 0.00 | -70.00 |
| TOTAL CHECK | | | | | | | | | 0.00 | 0.00 |
| 101 | 106799 | | 08/18/23 | 649 | CPS HR CONSULTING | 301 | 5201 | PREEMPLY TEST | 0.00 | 799.25 |
| 101 | 106799 | V | 08/18/23 | 649 | CPS HR CONSULTING | 301 | 5201 | PREEMPLY TEST | 0.00 | -799.25 |
| TOTAL CHECK | | | | | | | | | 0.00 | 0.00 |
| 101 | 106800 | V | 08/18/23 | 10021 | DEFENDER SUPPLY | 301 | 5224 | TAHOE WINDOW BARS | 0.00 | -296.00 |
| 101 | 106800 | | 08/18/23 | 10021 | DEFENDER SUPPLY | 301 | 5224 | TAHOE WINDOW BARS | 0.00 | 296.00 |
| TOTAL CHECK | | | | | | | | | 0.00 | 0.00 |
| 101 | 106801 | | 08/18/23 | 8751 | EAN SERVICES LLC | 301 | 5215 | RNTL CAR DARE TRNG | 0.00 | 541.74 |
| 101 | 106801 | V | 08/18/23 | 8751 | EAN SERVICES LLC | 301 | 5215 | RNTL CAR DARE TRNG | 0.00 | -541.74 |
| TOTAL CHECK | | | | | | | | | 0.00 | 0.00 |
| 101 | 106802 | V | 08/18/23 | 904 | ENGINEERED FIRE SYS | 351 | 5201 | JULY PLAN REVIEW | 0.00 | -562.50 |
| 101 | 106802 | | 08/18/23 | 904 | ENGINEERED FIRE SYS | 351 | 5201 | JULY PLAN REVIEW | 0.00 | 562.50 |
| TOTAL CHECK | | | | | | | | | 0.00 | 0.00 |
| 101 | 106803 | | 08/18/23 | 926 | EWING IRRIGATION PR | 503 | 5223 | MUNI PARK | 0.00 | 88.50 |
| 101 | 106803 | V | 08/18/23 | 926 | EWING IRRIGATION PR | 503 | 5223 | MUNI PARK | 0.00 | -88.50 |
| TOTAL CHECK | | | | | | | | | 0.00 | 0.00 |
| 101 | 106804 | V | 08/18/23 | 4173 | FASTENAL | 505 | 5309 | BATTERY | 0.00 | -347.49 |
| 101 | 106804 | | 08/18/23 | 4173 | FASTENAL | 505 | 5309 | BATTERY | 0.00 | 347.49 |
| TOTAL CHECK | | | | | | | | | 0.00 | 0.00 |
| 101 | 106805 | | 08/18/23 | 952 | FEDERAL EXPRESS COR | 301 | 5211 | SHIPPING | 0.00 | 54.60 |
| 101 | 106805 | V | 08/18/23 | 952 | FEDERAL EXPRESS COR | 301 | 5211 | SHIPPING | 0.00 | -54.60 |
| TOTAL CHECK | | | | | | | | | 0.00 | 0.00 |
| 101 | 106806 | V | 08/18/23 | 7884 | GARDAWORLD | 131 | 5202 | JULY 2023 | 0.00 | -46.05 |
| 101 | 106806 | V | 08/18/23 | 7884 | GARDAWORLD | 131 | 5202 | AUGUST 2023 | 0.00 | -88.03 |
| 101 | 106806 | | 08/18/23 | 7884 | GARDAWORLD | 131 | 5202 | AUGUST 2023 | 0.00 | 88.03 |
| 101 | 106806 | | 08/18/23 | 7884 | GARDAWORLD | 131 | 5202 | JULY 2023 | 0.00 | 46.05 |
| TOTAL CHECK | | | | | | | | | 0.00 | 0.00 |
| 101 | 106807 | | 08/18/23 | 9860 | GOOD CITY COMPANY | 225 | 5209 | 420 LA CALLE CORTE | 0.00 | 390.00 |
| 101 | 106807 | V | 08/18/23 | 9860 | GOOD CITY COMPANY | 225 | 5209 | 420 LA CALLE CORTE | 0.00 | -390.00 |
| TOTAL CHECK | | | | | | | | | 0.00 | 0.00 |
| 101 | 106808 | | 08/18/23 | 1105 | GRANITE ROCK COMPAN | 505 | 5309 | CONCRETE & MORTAR M | 0.00 | 807.57 |
| 101 | 106808 | V | 08/18/23 | 1105 | GRANITE ROCK COMPAN | 505 | 5309 | CONCRETE & MORTAR M | 0.00 | -807.57 |
| TOTAL CHECK | | | | | | | | | 0.00 | 0.00 |
| 101 | 106810 | V | 08/18/23 | 1138 | GROVE MARKET | 421 | 5361 | PROGRAM SUPPLIES | 0.00 | -130.90 |
| 101 | 106810 | | 08/18/23 | 1138 | GROVE MARKET | 421 | 5361 | PROGRAM SUPPLIES | 0.00 | 130.90 |
| TOTAL CHECK | | | | | | | | | 0.00 | 0.00 |
| 101 | 106811 | | 08/18/23 | 8993 | HR & ASSOCIATES | 225 | 5201 | ATC PLANNING SERVIC | 0.00 | 875.00 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 01 - GENERAL FUND

| CASH ACCT | CHECK NO | | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|---|
| 101 | 106811 | V | 08/18/23 | 8993 | HR & ASSOCIATES | 225 | 5201 | ATC PLANNING SERVIC | 0.00 | -875.00 |
| TOTAL CHECK | | | | | | | | | 0.00 | 0.00 |
| 101 | 106812 | V | 08/18/23 | 7433 | IPS GROUP, INC | 301 | 5213 | METER FEES | 0.00 | -1,711.54 |
| 101 | 106812 | | 08/18/23 | 7433 | IPS GROUP, INC | 301 | 5213 | METER FEES | 0.00 | 1,711.54 |
| TOTAL CHECK | | | | | | | | | 0.00 | 0.00 |
| 101 | 106813 | | 08/18/23 | 3521 | KIMBALL MIDWEST | 502 | 5309 | MECH STOCK | 0.00 | 437.87 |
| 101 | 106813 | | 08/18/23 | 3521 | KIMBALL MIDWEST | 502 | 5309 | MECH STOCK | 0.00 | 518.37 |
| 101 | 106813 | | 08/18/23 | 3521 | KIMBALL MIDWEST | 505 | 5226 | PW LOADER | 0.00 | 266.91 |
| 101 | 106813 | V | 08/18/23 | 3521 | KIMBALL MIDWEST | 505 | 5226 | PW LOADER | 0.00 | -266.91 |
| 101 | 106813 | V | 08/18/23 | 3521 | KIMBALL MIDWEST | 502 | 5309 | MECH STOCK | 0.00 | -437.87 |
| 101 | 106813 | V | 08/18/23 | 3521 | KIMBALL MIDWEST | 502 | 5309 | MECH STOCK | 0.00 | -518.37 |
| TOTAL CHECK | | | | | | | | | 0.00 | 0.00 |
| 101 | 106815 | V | 08/18/23 | 2276 | BECKS SHOES AND REP | 503 | 5275 | PAUL HUGHES BOOTS | 0.00 | -227.76 |
| 101 | 106815 | V | 08/18/23 | 2276 | BECKS SHOES AND REP | 503 | 5275 | ERIC HEIM BOOTS | 0.00 | -241.44 |
| 101 | 106815 | V | 08/18/23 | 2276 | BECKS SHOES AND REP | 503 | 5275 | ROQUE PINHEIRO BOOT | 0.00 | -241.44 |
| 101 | 106815 | V | 08/18/23 | 2276 | BECKS SHOES AND REP | 503 | 5275 | ISMAEL AQUINO | 0.00 | -204.30 |
| 101 | 106815 | | 08/18/23 | 2276 | BECKS SHOES AND REP | 503 | 5275 | ERIC HEIM BOOTS | 0.00 | 241.44 |
| 101 | 106815 | | 08/18/23 | 2276 | BECKS SHOES AND REP | 503 | 5275 | ROQUE PINHEIRO BOOT | 0.00 | 241.44 |
| 101 | 106815 | | 08/18/23 | 2276 | BECKS SHOES AND REP | 503 | 5275 | ISMAEL AQUINO | 0.00 | 204.30 |
| 101 | 106815 | | 08/18/23 | 2276 | BECKS SHOES AND REP | 503 | 5275 | PAUL HUGHES BOOTS | 0.00 | 227.76 |
| TOTAL CHECK | | | | | | | | | 0.00 | 0.00 |
| 101 | 106816 | | 08/18/23 | 9003 | SHAWN M STEWART | 503 | 5275 | SAFETY BOOTS | 0.00 | 234.88 |
| 101 | 106816 | V | 08/18/23 | 9003 | SHAWN M STEWART | 503 | 5275 | SAFETY BOOTS | 0.00 | -234.88 |
| TOTAL CHECK | | | | | | | | | 0.00 | 0.00 |
| 101 | 106821 | | 08/18/23 | 5364 | MONTEREY BAY AIR RE | 101 | 5261 | CAPITAL ASSESSMNT | 0.00 | 7,665.32 |
| 101 | 106822 | | 08/18/23 | 3304 | MIDWEST TAPE | 401 | 5303 | BOOKS & MATERIALS | 0.00 | 127.79 |
| 101 | 106823 | | 08/18/23 | 1693 | MISSION LINEN SUPPL | 351 | 5291 | FD LINEN CLEANING F | 0.00 | 16.00 |
| 101 | 106823 | | 08/18/23 | 1693 | MISSION LINEN SUPPL | 351 | 5291 | FD LINEN CLEANING F | 0.00 | 16.00 |
| 101 | 106823 | | 08/18/23 | 1693 | MISSION LINEN SUPPL | 351 | 5291 | FD LINEN CLEANING F | 0.00 | 77.33 |
| 101 | 106823 | | 08/18/23 | 1693 | MISSION LINEN SUPPL | 351 | 5291 | FD LINEN CLEANING F | 0.00 | 77.33 |
| 101 | 106823 | | 08/18/23 | 1693 | MISSION LINEN SUPPL | 351 | 5291 | FD LINEN CLEANING F | 0.00 | 77.33 |
| 101 | 106823 | | 08/18/23 | 1693 | MISSION LINEN SUPPL | 351 | 5291 | FD LINEN CLEANING F | 0.00 | 77.33 |
| TOTAL CHECK | | | | | | | | | 0.00 | 341.32 |
| 101 | 106826 | | 08/18/23 | 1694 | MISSION UNIFORM SER | 502 | 5309 | LINEN & UNIFORM CLE | 0.00 | 14.50 |
| 101 | 106826 | | 08/18/23 | 1694 | MISSION UNIFORM SER | 502 | 5309 | LINEN & UNIFORM CLE | 0.00 | 4.40 |
| 101 | 106826 | | 08/18/23 | 1694 | MISSION UNIFORM SER | 503 | 5309 | LINEN & UNIFORM CLE | 0.00 | 4.40 |
| 101 | 106826 | | 08/18/23 | 1694 | MISSION UNIFORM SER | 505 | 5309 | LINEN & UNIFORM CLE | 0.00 | 4.40 |
| 101 | 106826 | | 08/18/23 | 1694 | MISSION UNIFORM SER | 503 | 5309 | LINEN & UNIFORM CLE | 0.00 | 14.49 |
| 101 | 106826 | | 08/18/23 | 1694 | MISSION UNIFORM SER | 505 | 5309 | LINEN & UNIFORM CLE | 0.00 | 14.49 |
| 101 | 106826 | | 08/18/23 | 1694 | MISSION UNIFORM SER | 502 | 5309 | LINEN & UNIFORM CLE | 0.00 | 14.49 |
| 101 | 106826 | | 08/18/23 | 1694 | MISSION UNIFORM SER | 503 | 5309 | LINEN & UNIFORM CLE | 0.00 | 14.50 |
| 101 | 106826 | | 08/18/23 | 1694 | MISSION UNIFORM SER | 505 | 5309 | LINEN & UNIFORM CLE | 0.00 | 14.50 |
| 101 | 106826 | | 08/18/23 | 1694 | MISSION UNIFORM SER | 502 | 5309 | LINEN & UNIFORM CLE | 0.00 | 14.50 |
| 101 | 106826 | | 08/18/23 | 1694 | MISSION UNIFORM SER | 503 | 5309 | LINEN & UNIFORM CLE | 0.00 | 14.50 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 01 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106826 | 08/18/23 | 1694 | MISSION UNIFORM SER | 502 | 5309 | LINEN & UNIFORM CLE | 0.00 | 14.50 |
| 101 | 106826 | 08/18/23 | 1694 | MISSION UNIFORM SER | 503 | 5309 | LINEN & UNIFORM CLE | 0.00 | 14.50 |
| 101 | 106826 | 08/18/23 | 1694 | MISSION UNIFORM SER | 505 | 5309 | LINEN & UNIFORM CLE | 0.00 | 14.50 |
| 101 | 106826 | 08/18/23 | 1694 | MISSION UNIFORM SER | 421 | 5201 | LINEN & UNIFORM CLE | 0.00 | 17.03 |
| 101 | 106826 | 08/18/23 | 1694 | MISSION UNIFORM SER | 421 | 5201 | LINEN & UNIFORM CLE | 0.00 | 17.03 |
| 101 | 106826 | 08/18/23 | 1694 | MISSION UNIFORM SER | 502 | 5309 | LINEN & UNIFORM CLE | 0.00 | 78.97 |
| 101 | 106826 | 08/18/23 | 1694 | MISSION UNIFORM SER | 503 | 5309 | LINEN & UNIFORM CLE | 0.00 | 78.97 |
| 101 | 106826 | 08/18/23 | 1694 | MISSION UNIFORM SER | 505 | 5309 | LINEN & UNIFORM CLE | 0.00 | 78.97 |
| 101 | 106826 | 08/18/23 | 1694 | MISSION UNIFORM SER | 502 | 5309 | LINEN & UNIFORM CLE | 0.00 | 78.97 |
| 101 | 106826 | 08/18/23 | 1694 | MISSION UNIFORM SER | 503 | 5309 | LINEN & UNIFORM CLE | 0.00 | 78.97 |
| 101 | 106826 | 08/18/23 | 1694 | MISSION UNIFORM SER | 505 | 5309 | LINEN & UNIFORM CLE | 0.00 | 78.97 |
| 101 | 106826 | 08/18/23 | 1694 | MISSION UNIFORM SER | 502 | 5309 | LINEN & UNIFORM CLE | 0.00 | 78.97 |
| 101 | 106826 | 08/18/23 | 1694 | MISSION UNIFORM SER | 503 | 5309 | LINEN & UNIFORM CLE | 0.00 | 78.97 |
| 101 | 106826 | 08/18/23 | 1694 | MISSION UNIFORM SER | 502 | 5309 | LINEN & UNIFORM CLE | 0.00 | 78.97 |
| 101 | 106826 | 08/18/23 | 1694 | MISSION UNIFORM SER | 505 | 5309 | LINEN & UNIFORM CLE | 0.00 | 14.50 |
| 101 | 106826 | 08/18/23 | 1694 | MISSION UNIFORM SER | 505 | 5309 | LINEN & UNIFORM CLE | 0.00 | 78.97 |
| 101 | 106826 | 08/18/23 | 1694 | MISSION UNIFORM SER | 503 | 5309 | LINEN & UNIFORM CLE | 0.00 | 78.98 |
| 101 | 106826 | 08/18/23 | 1694 | MISSION UNIFORM SER | 505 | 5309 | LINEN & UNIFORM CLE | 0.00 | 78.98 |
| 101 | 106826 | 08/18/23 | 1694 | MISSION UNIFORM SER | 421 | 5201 | LINEN & UNIFORM CLE | 0.00 | 82.42 |
| 101 | 106826 | 08/18/23 | 1694 | MISSION UNIFORM SER | 421 | 5201 | LINEN & UNIFORM CLE | 0.00 | 82.42 |
| TOTAL CHECK | | | | | | | | 0.00 | 1,333.73 |
| 101 | 106827 | 08/18/23 | 3807 | MONTEREY COUNTY WEE | 101 | 5221 | RFP ADVRTSNG AVAIL | 0.00 | 121.50 |
| 101 | 106827 | 08/18/23 | 3807 | MONTEREY COUNTY WEE | 301 | 5221 | ADPTNG 23-008 PD PS | 0.00 | 121.50 |
| 101 | 106827 | 08/18/23 | 3807 | MONTEREY COUNTY WEE | 101 | 5221 | ADPT 23-009 2.04 PG | 0.00 | 121.50 |
| 101 | 106827 | 08/18/23 | 3807 | MONTEREY COUNTY WEE | 301 | 5221 | 2ND RD AMEND 23-008 | 0.00 | 101.25 |
| TOTAL CHECK | | | | | | | | 0.00 | 465.75 |
| 101 | 106828 | 08/18/23 | 1798 | MONTEREY ONE WATER | 421 | 5222 | 07/01/2023-08/31/20 | 0.00 | 107.90 |
| 101 | 106828 | 08/18/23 | 1798 | MONTEREY ONE WATER | 421 | 5222 | 07/01/2023-08/31/20 | 0.00 | 107.90 |
| 101 | 106828 | 08/18/23 | 1798 | MONTEREY ONE WATER | 503 | 5222 | 07/01/2023-08/31/20 | 0.00 | 107.90 |
| 101 | 106828 | 08/18/23 | 1798 | MONTEREY ONE WATER | 501 | 5222 | 07/01/2023-08/31/20 | 0.00 | 107.90 |
| 101 | 106828 | 08/18/23 | 1798 | MONTEREY ONE WATER | 421 | 5222 | 07/01/2023-08/31/20 | 0.00 | 107.90 |
| 101 | 106828 | 08/18/23 | 1798 | MONTEREY ONE WATER | 411 | 5222 | 07/01/2023-08/31/20 | 0.00 | 215.80 |
| 101 | 106828 | 08/18/23 | 1798 | MONTEREY ONE WATER | 421 | 5222 | 07/01/2023-08/31/20 | 0.00 | 107.90 |
| 101 | 106828 | 08/18/23 | 1798 | MONTEREY ONE WATER | 421 | 5222 | 07/01/2023-08/31/20 | 0.00 | 107.90 |
| 101 | 106828 | 08/18/23 | 1798 | MONTEREY ONE WATER | 401 | 5222 | 07/01/2023-08/31/20 | 0.00 | 107.90 |
| 101 | 106828 | 08/18/23 | 1798 | MONTEREY ONE WATER | 421 | 5222 | 07/01/2023-08/31/20 | 0.00 | 107.90 |
| 101 | 106828 | 08/18/23 | 1798 | MONTEREY ONE WATER | 131 | 5222 | 07/01/2023-08/31/20 | 0.00 | 755.30 |
| 101 | 106828 | 08/18/23 | 1798 | MONTEREY ONE WATER | 503 | 5222 | 07/01/2023-08/31/20 | 0.00 | 3,661.58 |
| TOTAL CHECK | | | | | | | | 0.00 | 5,603.78 |
| 101 | 106829 | 08/18/23 | 1802 | CITY OF MONTEREY | 351 | 5201 | FY24 FIRE SERVICES | 0.00 | 248,244.60 |
| 101 | 106830 | 08/18/23 | 9861 | MY PRO DRY LLC | 503 | 5223 | CITY HALL VENT CLNG | 0.00 | 6,000.00 |
| 101 | 106830 | 08/18/23 | 9861 | MY PRO DRY LLC | 351 | 5223 | FIRE DEPT VENT CLNG | 0.00 | 1,350.00 |
| TOTAL CHECK | | | | | | | | 0.00 | 7,350.00 |
| 101 | 106831 | 08/18/23 | 1958 | ODP BUSINESS SOLUTI | 201 | 5301 | OFFICE SUPPLIES | 0.00 | 107.05 |
| 101 | 106831 | 08/18/23 | 1958 | ODP BUSINESS SOLUTI | 201 | 5301 | OFFICE SUPPLIES | 0.00 | 90.27 |
| 101 | 106831 | 08/18/23 | 1958 | ODP BUSINESS SOLUTI | 201 | 5301 | OFFICE SUPPLIES | 0.00 | 99.79 |
| 101 | 106831 | 08/18/23 | 1958 | ODP BUSINESS SOLUTI | 131 | 5301 | OFFICE SUPPLIES | 0.00 | 56.88 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 01 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| TOTAL CHECK | | | | | | | | 0.00 | 353.99 |
| 101 | 106832 | 08/18/23 | 9576 | O'REILLY AUTO ENTER | 502 | 5309 | MECH STOCK | 0.00 | 71.00 |
| 101 | 106833 | 08/18/23 | 5567 | OVERDRIVE, INC. | 401 | 5303 | DIGITAL BOOKS & MAT | 0.00 | 8.97 |
| 101 | 106834 | 08/18/23 | 2012 | P.G. MUSEUM OF NATU | 411 | 5201 | Q1 FY24 CITY CNTRBT | 0.00 | 77,225.00 |
| 101 | 106835 | 08/18/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | REC | 0.00 | 2,592.34 |
| 101 | 106835 | 08/18/23 | 2024 | PACIFIC GAS & ELECT | 505 | 5222 | GOLF STREETS | 0.00 | 33.35 |
| 101 | 106835 | 08/18/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | REC | 0.00 | 347.46 |
| 101 | 106835 | 08/18/23 | 2024 | PACIFIC GAS & ELECT | 501 | 5222 | PUBLIC WORKS | 0.00 | 1,158.34 |
| TOTAL CHECK | | | | | | | | 0.00 | 4,131.49 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 505 | 5309 | STREETS | 0.00 | 123.78 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 503 | 5223 | B&G | 0.00 | 20.75 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 505 | 5227 | STREETS VEH # 48 | 0.00 | 21.81 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 503 | 5223 | B&G | 0.00 | 34.94 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 351 | 5223 | FIR DEPT | 0.00 | 36.04 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 301 | 5223 | PD | 0.00 | 36.24 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 401 | 5223 | LIBRARY | 0.00 | 39.31 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 505 | 5309 | STREETS | 0.00 | 109.74 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 411 | 5223 | MUSEUM | 0.00 | 113.23 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 503 | 5223 | B&G | 0.00 | 627.53 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 503 | 5223 | B&G | 0.00 | 26.20 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 505 | 5309 | STREETS | 0.00 | 26.21 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 503 | 5223 | B&G | 0.00 | 29.49 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 505 | 5309 | STREETS | 0.00 | 30.57 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 301 | 5223 | PD | 0.00 | 30.58 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 503 | 5223 | B&G | 0.00 | 31.22 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 503 | 5223 | B&G | 0.00 | 32.52 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 301 | 5223 | PD | 0.00 | 73.16 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 503 | 5223 | B&G | 0.00 | 69.88 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 505 | 5309 | STREETS | 0.00 | 46.05 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 411 | 5223 | MUSEUM | 0.00 | 50.23 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 503 | 5223 | B&G | 0.00 | 15.27 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 503 | 5227 | B&G VEH #50 | 0.00 | 15.28 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 503 | 5223 | B&G | 0.00 | 16.35 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 421 | 5309 | POOL | 0.00 | 16.38 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 503 | 5223 | B&G | 0.00 | 18.42 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 505 | 5309 | STREETS | 0.00 | 19.52 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 503 | 5227 | B&G VEH #51 | 0.00 | 41.49 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 503 | 5223 | B&G | 0.00 | 3.27 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 401 | 5223 | LIBRARY | 0.00 | 9.82 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 505 | 5227 | STREETS VEH #44 | 0.00 | 10.03 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 503 | 5227 | B&G VEH #51 | 0.00 | 10.91 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 503 | 5227 | B&G VEH #50 | 0.00 | 10.91 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 421 | 5309 | POOL | 0.00 | 11.12 |
| TOTAL CHECK | | | | | | | | 0.00 | 1,808.25 |
| 101 | 106838 | 08/18/23 | 2062 | PACIFIC WEST WATER | 201 | 5301 | WATER SERVICE | 0.00 | 42.85 |
| 101 | 106838 | 08/18/23 | 2062 | PACIFIC WEST WATER | 131 | 5301 | WATER SERVICE | 0.00 | 42.85 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 01 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| TOTAL CHECK | | | | | | | | 0.00 | 85.70 |
| 101 | 106839 | 08/18/23 | 2118 | PENINSULA WELDING & | 421 | 5361 | HELIUM TANK | 0.00 | 25.80 |
| 101 | 106841 | 08/18/23 | 2219 | PURE WATER | 501 | 5309 | BOTTLED WATER | 0.00 | 22.55 |
| 101 | 106841 | 08/18/23 | 2219 | PURE WATER | 502 | 5309 | BOTTLED WATER | 0.00 | 22.55 |
| 101 | 106841 | 08/18/23 | 2219 | PURE WATER | 503 | 5309 | BOTTLED WATER | 0.00 | 22.55 |
| 101 | 106841 | 08/18/23 | 2219 | PURE WATER | 505 | 5309 | BOTTLED WATER | 0.00 | 22.55 |
| TOTAL CHECK | | | | | | | | 0.00 | 90.20 |
| 101 | 106842 | 08/18/23 | 2236 | QUINN COMPANY | 503 | 5226 | TRBCHRG GSKT WSHR N | 0.00 | 542.40 |
| 101 | 106842 | 08/18/23 | 2236 | QUINN COMPANY | 505 | 5226 | TRBCHRG GSKT WSHR N | 0.00 | 542.40 |
| TOTAL CHECK | | | | | | | | 0.00 | 1,084.80 |
| 101 | 106843 | 08/18/23 | 7621 | READY REFRESH | 301 | 5291 | WATER SERVICE | 0.00 | 178.08 |
| 101 | 106844 | 08/18/23 | 10017 | RESTORATION FAMILY | 301 | 5201 | EAP | 0.00 | 600.00 |
| 101 | 106844 | 08/18/23 | 10017 | RESTORATION FAMILY | 301 | 5201 | EAP | 0.00 | 2,017.00 |
| TOTAL CHECK | | | | | | | | 0.00 | 2,617.00 |
| 101 | 106845 | 08/18/23 | 9802 | ROBERT HALF INTERNA | 121 | 5201 | TEMPORARY STAFFINGS | 0.00 | 6,513.21 |
| 101 | 106845 | 08/18/23 | 9802 | ROBERT HALF INTERNA | 131 | 5201 | TEMP EMPLOYEE SERVI | 0.00 | 12,735.44 |
| TOTAL CHECK | | | | | | | | 0.00 | 19,248.65 |
| 101 | 106846 | 08/18/23 | 2448 | SENTRY ALARM SYSTEM | 503 | 5223 | GOLF LNKS ALARM MNT | 0.00 | 406.67 |
| 101 | 106846 | 08/18/23 | 2448 | SENTRY ALARM SYSTEM | 505 | 5291 | TRASH SHOOT ALARM | 0.00 | 150.00 |
| TOTAL CHECK | | | | | | | | 0.00 | 556.67 |
| 101 | 106847 | 08/18/23 | 8068 | SHI INTERNATIONAL C | 133 | 5207 | HPE SUPPORT RENEWAL | 0.00 | 7,782.06 |
| 101 | 106848 | 08/18/23 | 7891 | SIR SPEEDY | 201 | 5301 | CDD BUSINESS CARDS | 0.00 | 244.47 |
| 101 | 106848 | 08/18/23 | 7891 | SIR SPEEDY | 501 | 5301 | PW BUSINESS CARDS | 0.00 | 81.49 |
| TOTAL CHECK | | | | | | | | 0.00 | 325.96 |
| 101 | 106849 | 08/18/23 | 2567 | STAPLES CREDIT PLAN | 301 | 5301 | OFFICE SUPPLIES PD | 0.00 | 78.04 |
| 101 | 106849 | 08/18/23 | 2567 | STAPLES CREDIT PLAN | 301 | 5301 | OFFICE SUPPLIES PD | 0.00 | 57.89 |
| 101 | 106849 | 08/18/23 | 2567 | STAPLES CREDIT PLAN | 301 | 5301 | OFFICE SUPPLIES PD | 0.00 | 308.88 |
| TOTAL CHECK | | | | | | | | 0.00 | 444.81 |
| 101 | 106850 | 08/18/23 | 2606 | SUMMIT UNIFORMS | 301 | 5291 | NEW HIRE UNIFORM | 0.00 | 425.47 |
| 101 | 106850 | 08/18/23 | 2606 | SUMMIT UNIFORMS | 301 | 5291 | NEW HIRE UNIFORMS | 0.00 | 1,112.34 |
| TOTAL CHECK | | | | | | | | 0.00 | 1,537.81 |
| 101 | 106852 | 08/18/23 | 8379 | TRANSUNION RISK AND | 301 | 5201 | CREDIT REPORT | 0.00 | 75.00 |
| 101 | 106853 | 08/18/23 | 7867 | UPS | 301 | 5211 | UPS SHIPPING | 0.00 | 51.00 |
| 101 | 106854 | 08/18/23 | 10019 | VMCTA | 121 | 5215 | ATHENIAN LEADERSHIP | 0.00 | 80.00 |
| 101 | 106855 | 08/18/23 | 9305 | WATSONVILLE FORD | 503 | 5227 | UNIT 51 BG | 0.00 | 70.09 |
| 101 | 106855 | 08/18/23 | 9305 | WATSONVILLE FORD | 503 | 5227 | UNIT 51 | 0.00 | 297.55 |
| 101 | 106855 | 08/18/23 | 9305 | WATSONVILLE FORD | 502 | 5309 | STEAM CLEANER PW | 0.00 | 91.67 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 01 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| TOTAL CHECK | | | | | | | | 0.00 | 459.31 |
| 101 | 106856 | 08/18/23 | 9716 | BRIAN WHITSON | 503 | 5201 | CITYHALL SPPLMNT CL | 0.00 | 345.00 |
| 101 | 106856 | 08/18/23 | 9716 | BRIAN WHITSON | 503 | 5201 | CITYHALL SPLMNTL CL | 0.00 | 345.00 |
| TOTAL CHECK | | | | | | | | 0.00 | 690.00 |
| 101 | 106857 | 08/18/23 | 2894 | WILSON'S PLUMBING & | 301 | 5223 | BTHRM PLMBNG PD | 0.00 | 3,146.23 |
| 101 | 106858 | 08/18/23 | 10023 | ABBY MCCONNELL | 01 | 4463 | CAMP REFUND JAMIE | 0.00 | 188.00 |
| 101 | 106859 | 08/18/23 | 10024 | ANDREA JAMES | 01 | 4469 | BALLET RFND JADE | 0.00 | 12.60 |
| 101 | 106860 | 08/18/23 | 10025 | ANDRIENNE DAVIS | 01 | 4468 | JUNE POOL RFND MILO | 0.00 | 9.75 |
| 101 | 106861 | 08/18/23 | 9399 | ATHENA MEDICAL GROU | 301 | 5201 | PRE-EMPLY MEDICAL | 0.00 | 78.00 |
| 101 | 106862 | 08/18/23 | 10026 | BEATRIZ GARZA-SPILL | 01 | 4468 | JUNE POOL RFND LUCA | 0.00 | 9.75 |
| 101 | 106863 | 08/18/23 | 9953 | BETHANY GHIGLIOTTO | 01 | 4468 | JUNE POOL RFND GRAN | 0.00 | 11.00 |
| 101 | 106864 | 08/18/23 | 9992 | BRENDAN MCALARY | 01 | 4468 | JUNE REFND ROOSEVEL | 0.00 | 11.00 |
| 101 | 106865 | 08/18/23 | 3858 | BONNIE CONSIGLIO | 01 | 214 | REFUND PT PINOS #31 | 0.00 | 196.00 |
| 101 | 106866 | 08/18/23 | 10027 | CRYSTAL CRAWFORD | 01 | 4469 | JUNE CAMP RFND WILL | 0.00 | 121.00 |
| 101 | 106866 | 08/18/23 | 10027 | CRYSTAL CRAWFORD | 01 | 4469 | SUMMER DANCE RFND | 0.00 | 450.00 |
| TOTAL CHECK | | | | | | | | 0.00 | 571.00 |
| 101 | 106867 | 08/18/23 | 10029 | ELIZABETH DIMAURO | 01 | 4468 | JUNE POOL RFND JAME | 0.00 | 11.00 |
| 101 | 106868 | 08/18/23 | 10030 | EMILY HICKOK | 01 | 4468 | JUNE POOL RFND GAVI | 0.00 | 9.75 |
| 101 | 106869 | 08/18/23 | 10031 | ERIN DRAKE-PRIOR | 01 | 4468 | JUNE POOL RFND WYET | 0.00 | 11.00 |
| 101 | 106870 | 08/18/23 | 9098 | GINA KEATING | 01 | 4468 | JUNE POOL RFND REGG | 0.00 | 29.25 |
| 101 | 106871 | 08/18/23 | 10033 | JACKIE WHITESIDE | 01 | 4469 | JUNE LEGO RFND MAX | 0.00 | 215.00 |
| 101 | 106872 | 08/18/23 | 10034 | JIHYUN SONG | 01 | 4469 | JUNE DANCE RFND GRA | 0.00 | 225.00 |
| 101 | 106873 | 08/18/23 | 10036 | JUILIENNE CORREA | 01 | 214 | JUNEBERWICK PRK REF | 0.00 | 196.00 |
| 101 | 106874 | 08/18/23 | 9768 | JULIE MORALES | 01 | 4468 | JUNE POOLRFND JOCEY | 0.00 | 19.50 |
| 101 | 106875 | 08/18/23 | 10037 | KATHLEEN ROSENBROOK | 01 | 4468 | JUNEPOOLRFND STERLI | 0.00 | 9.75 |
| 101 | 106876 | 08/18/23 | 9749 | KELLY HAWES | 01 | 4468 | JUNE POOL RFND CALD | 0.00 | 9.75 |
| 101 | 106877 | 08/18/23 | 10038 | KRISTAL TAYLOR | 01 | 4468 | JUNE POOL RFND SORE | 0.00 | 11.00 |
| 101 | 106878 | 08/18/23 | 9486 | KRISTEN DEMPSEY | 01 | 4468 | JUNE POOL RFND LIAM | 0.00 | 9.75 |

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ACCOUNTING PERIOD: 3/24

FUND - 01 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106879 | 08/18/23 | 10039 | KRISTEN PACE | 01 | 4468 | JUNELVL3POOLTALLULA | 0.00 | 9.75 |
| 101 | 106879 | 08/18/23 | 10039 | KRISTEN PACE | 01 | 4468 | JUNELVL2POOLTALLULA | 0.00 | 9.75 |
| TOTAL CHECK | | | | | | | | 0.00 | 19.50 |
| 101 | 106880 | 08/18/23 | 9329 | LAUREN WALSH | 01 | 4468 | JUNE POOL RFND NICO | 0.00 | 9.75 |
| 101 | 106881 | 08/18/23 | 10040 | LORIEN WEAVER | 01 | 4468 | JUNE POOL RFND ARYA | 0.00 | 11.00 |
| 101 | 106882 | 08/18/23 | 7147 | LYNN PLATT | 01 | 214 | JUNE PT PINOS RFND | 0.00 | 196.00 |
| 101 | 106883 | 08/18/23 | 9090 | MELISSA HART | 01 | 4468 | JUNE POOL RFND LIAM | 0.00 | 9.75 |
| 101 | 106884 | 08/18/23 | 9772 | MICHELLE ERICKSEN | 01 | 4468 | JUNEPOOLRFNDANNABEL | 0.00 | 9.75 |
| 101 | 106885 | 08/18/23 | 6216 | MONTEREY BAY TREEWO | 513 | 5201 | ABORIST CNTRCT SVS | 0.00 | 1,900.00 |
| 101 | 106886 | 08/18/23 | 10041 | NICOLE CRAFT | 01 | 4468 | JUNE POOL RFND JAXO | 0.00 | 9.75 |
| 101 | 106887 | 08/18/23 | 10043 | RONALD TICE | 01 | 4468 | JUNERFND RONAN DAVI | 0.00 | 19.50 |
| 101 | 106888 | 08/18/23 | 10051 | RUBY LUNA | 01 | 214 | JUNE RFND BERWICK P | 0.00 | 196.00 |
| 101 | 106889 | 08/18/23 | 10044 | SABRINA FOSTER | 01 | 214 | JUNE RFND LVRS PNT | 0.00 | 196.00 |
| 101 | 106890 | 08/18/23 | 10045 | SAMANTHA MOSS | 01 | 4469 | JUNE LEGO RFND SARA | 0.00 | 215.00 |
| 101 | 106891 | 08/18/23 | 10046 | SARA HUGHES | 01 | 214 | JUNE RFND PT PINOS | 0.00 | 196.00 |
| 101 | 106892 | 08/18/23 | 10047 | SARAH GREENLEE | 01 | 4468 | JUNE POOL RFND STEL | 0.00 | 9.75 |
| 101 | 106893 | 08/18/23 | 10048 | SHAWN ROZSA | 01 | 4469 | JUNE LEGO RFND IAN | 0.00 | 215.00 |
| 101 | 106894 | 08/18/23 | 9886 | SIRINA WARFEL | 01 | 4469 | JUNE LEGO RFND JACK | 0.00 | 215.00 |
| 101 | 106895 | 08/18/23 | 10049 | TAYLOR LANKAU | 01 | 4468 | JUNE POOL RFND KAI | 0.00 | 9.75 |
| 101 | 106896 | 08/18/23 | 10050 | TAYLOR LOGAN-WALSH | 01 | 4468 | JUNE POOL RFND EZRA | 0.00 | 9.75 |
| 101 | 106897 | 08/18/23 | 10023 | ABBY MCCONNELL | 01 | 4469 | JULY LEGO RFND JAMI | 0.00 | 172.00 |
| 101 | 106898 | 08/18/23 | 10052 | CARINA NOAH | 01 | 214 | JULY RFND LOVERS PN | 0.00 | 196.00 |
| 101 | 106900 | 08/18/23 | 9653 | CLARISSA CARRILLO | 421 | 5361 | REC PRGRM SPPLY REI | 0.00 | 35.84 |
| 101 | 106901 | 08/18/23 | 10028 | DEBRA TEMULLO | 01 | 4469 | JULY RFNDLEGO RICHA | 0.00 | 172.00 |
| 101 | 106902 | 08/18/23 | 9652 | ELISABETH CAUSOR | 421 | 5361 | REC PRGM SUPLLIES | 0.00 | 109.92 |
| 101 | 106903 | 08/18/23 | 8975 | HEIHACHIRO TAKARABE | 421 | 5208 | JULY TAI CHI CLASS | 0.00 | 84.00 |
| 101 | 106904 | 08/18/23 | 9235 | JOY AUD | 01 | 4463 | JULY CAMP RFND GIAN | 0.00 | 139.59 |

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ACCOUNTING PERIOD: 3/24

FUND - 01 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106905 | 08/18/23 | 10035 | JOYCE HIURA | 01 | 4469 | JLYRFNDLEGO1-4COLTO | 0.00 | 172.00 |
| 101 | 106905 | 08/18/23 | 10035 | JOYCE HIURA | 01 | 4469 | JLYRFNDLEGO9-12COLT | 0.00 | 127.71 |
| 101 | 106905 | 08/18/23 | 10035 | JOYCE HIURA | 01 | 4469 | JLYRFND MNDLRN COLT | 0.00 | 215.00 |
| TOTAL CHECK | | | | | | | | 0.00 | 514.71 |
| 101 | 106906 | 08/18/23 | 9996 | KRISTIN ROSENOW | 01 | 4469 | JULY JAZZ RFND LUCI | 0.00 | 12.50 |
| 101 | 106907 | 08/18/23 | 10053 | LAURA RODRIGUEZ | 01 | 214 | JULY RFND BERWICK P | 0.00 | 196.00 |
| 101 | 106908 | 08/18/23 | 9788 | MANDI ACKERMAN | 01 | 4468 | JULYRFND ASHLEY ELL | 0.00 | 156.75 |
| 101 | 106909 V | 08/18/23 | 5364 | MONTEREY BAY AIR RE | 101 | 5261 | CAPITA ASSESSMENT | 0.00 | -7,665.32 |
| 101 | 106909 | 08/18/23 | 5364 | MONTEREY BAY AIR RE | 101 | 5261 | CAPITA ASSESSMENT | 0.00 | 7,665.32 |
| TOTAL CHECK | | | | | | | | 0.00 | 0.00 |
| 101 | 106910 | 08/18/23 | 10054 | NATALIE ROCHA | 01 | 214 | JULY RFND LVRS PNT | 0.00 | 196.00 |
| 101 | 106911 | 08/18/23 | 10042 | NIZHONI CHOW-GARCIA | 01 | 4463 | JULY RFND CAMP NOLA | 0.00 | 141.00 |
| 101 | 106912 | 08/18/23 | 10055 | PATRICIA FRETWELL | 01 | 4463 | JLYRFNDMADDISONASHT | 0.00 | 414.00 |
| 101 | 106913 | 08/18/23 | 9650 | TIMOTHY D BOWEN | 421 | 5208 | JULY LEGO CAMPS | 0.00 | 3,431.40 |
| 101 | 106914 | 08/18/23 | 9957 | RHONDA FREITAG | 01 | 4468 | JLYRFNDPOOL BRNR PY | 0.00 | 138.00 |
| 101 | 106915 | 08/18/23 | 9336 | STAPHANY ARRIOLA | 421 | 5361 | PROGRAM SUPPLY REIM | 0.00 | 17.00 |
| 101 | 106919 | 08/21/23 | 3393 | EFT | 01 | 202 | DED:*FM MEDICARE | 0.00 | 3,306.08 |
| 101 | 106919 | 08/21/23 | 3393 | EFT | 01 | 202 | DED:*SCA STATE TAX | 0.00 | 13,822.39 |
| 101 | 106919 | 08/21/23 | 3393 | EFT | 01 | 202 | DED:*FT FEDERAL TX | 0.00 | 36,311.35 |
| TOTAL CHECK | | | | | | | | 0.00 | 53,439.82 |
| 101 | 106920 | 08/21/23 | 2938 | MASS MUTUAL (457 PL | 01 | 202 | DED:4000 DEF COMP | 0.00 | 11,538.40 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | 117 COMMUNITY CTR | 0.00 | 78.51 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | 17TH ST & LAUREL | 0.00 | 84.11 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 411 | 5222 | 165 FOREST AVE | 0.00 | 96.47 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | 300 16TH ST. | 0.00 | 112.40 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 501 | 5222 | FOREST 40 FT E/O LH | 0.00 | 118.29 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 401 | 5222 | PUBLIC LIBRARY | 0.00 | 118.78 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | CHAUTAUQUA HALL | 0.00 | 99.19 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | 17 MILE DRIVE | 0.00 | 99.52 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 131 | 5222 | 300 FOREST AVE | 0.00 | 139.27 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | CALEDONIA ST | 0.00 | 0.01 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | FOREST CENTRL SPR | 0.00 | 0.03 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 503 | 5222 | ON 17 MILE DR | 0.00 | 0.08 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | 168 16TH ST | 0.00 | 1.59 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | 117 RECREATION ROOM | 0.00 | 2.44 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 503 | 5222 | PLATT PK SPRNKLR | 0.00 | 4.39 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 503 | 5222 | LOVERS POINT | 0.00 | 5.96 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | OCEANVIEW & 17TH | 0.00 | 7.08 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | 17 MI DR BALLPARK | 0.00 | 7.84 |

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FUND - 01 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 503 | 5222 | BERWICK PARK AT | 0.00 | 8.77 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 131 | 5222 | 101 CITY HALL/FIN - | 0.00 | 9.77 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 201 | 5222 | 101 CITY HALL/CEDD | 0.00 | 9.77 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | CALEDONIA PK LIGHTS | 0.00 | 10.53 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | FOREST CENTRL SPR | 0.00 | 10.58 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 503 | 5222 | ON 17 MILE DR | 0.00 | 11.22 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 503 | 5222 | COR MELROSE | 0.00 | 11.46 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 501 | 5222 | CORP YARD DM & 5TH | 0.00 | 14.45 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | 168 16TH ST | 0.00 | 15.17 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 503 | 5222 | PARKING LOT LIGHT | 0.00 | 15.77 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | 117 RECREATION ROOM | 0.00 | 15.97 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 501 | 5222 | 1307 FORST SINEX SI | 0.00 | 17.35 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | GRAND AV & PK PL | 0.00 | 18.80 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 501 | 5222 | 1307 FORST PINE SIG | 0.00 | 19.38 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | PIEDMONT & MORELAND | 0.00 | 19.78 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 501 | 5222 | CORP YARD SUNSET DR | 0.00 | 21.41 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 503 | 5222 | PLATT PK SPRNKLR | 0.00 | 21.98 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 503 | 5222 | LOVERS POINT | 0.00 | 25.27 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | BEACH BOAT STORAGE | 0.00 | 26.05 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 503 | 5222 | PHONE BOOTH-BERWICK | 0.00 | 33.61 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 503 | 5222 | COR MELROSE | 0.00 | 37.39 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 501 | 5222 | 1307 FORST SINEX SI | 0.00 | 39.78 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 501 | 5222 | 1307 FORST PINE SIG | 0.00 | 42.74 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | CONCESSION STAND | 0.00 | 55.89 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 101 | 5222 | CITY COUNCIL - 3% | 0.00 | 68.29 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | RECREATION - 3% | 0.00 | 68.29 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | 162 16TH STREET | 0.00 | 68.53 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 131 | 5222 | FINANCE - 7% | 0.00 | 159.34 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | CHAUTAUQUA HALL | 0.00 | 169.13 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 351 | 5222 | FIRE DEPT | 0.00 | 171.58 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | 17 MI DR BALLPARK | 0.00 | 185.91 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 201 | 5222 | CEDD - 9.5% | 0.00 | 216.24 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 121 | 5222 | CITY MANAGER - 9.5% | 0.00 | 216.24 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | 117 COMMUNITY CTR | 0.00 | 221.99 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 503 | 5802 | SUNSET SR. - LOAN | 0.00 | 338.81 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | 117 COMMUNITY CTR | 0.00 | 375.34 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | 17TH ST & LAUREL | 0.00 | 412.21 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 351 | 5222 | FIRE DEPARTMENT - 2 | 0.00 | 546.30 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 401 | 5222 | 550 CENTRAL AVE | 0.00 | 579.92 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 301 | 5222 | POLICE DEPARTMENT - | 0.00 | 978.79 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 301 | 5802 | 580 PINE AVE - LOAN | 0.00 | 1,046.81 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 301 | 5222 | 580 PINE AVE | 0.00 | 1,307.94 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 401 | 5222 | PUBLIC LIBRARY | 0.00 | 1,388.33 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | 620 OCEAN VIEW POOL | 0.00 | 1,561.42 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 411 | 5222 | FOREST & CENTRAL DR | 0.00 | 229.34 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 301 | 5222 | POLICE DEPT | 0.00 | 234.36 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5802 | 14TH&JUNIPERO-LOAN | 0.00 | 294.94 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 501 | 5222 | FOREST 40 FT E/O LH | 0.00 | 319.26 |
| TOTAL CHECK | | | | | | | | 0.00 | 12,648.16 |
| 101 | 106922 | 08/21/23 | 2054 | CITY OF PACIFIC GRO | 01 | 202 | DED:0005 SUTA | 0.00 | 38.76 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 01 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106923 | 08/22/23 | 5171 | COMCAST | 133 | 5206 | BUSINESS INTRNT - P | 0.00 | 106.23 |
| 101 | 106924 | 08/22/23 | 9284 | ARCPOINT LABS OF MO | 121 | 5201 | PRE-EMPLY DRUG SCRE | 0.00 | 70.00 |
| 101 | 106925 | 08/22/23 | 649 | CPS HR CONSULTING | 301 | 5201 | PRE-EMPLY TEST | 0.00 | 799.25 |
| 101 | 106926 | 08/22/23 | 10021 | DEFENDER SUPPLY | 301 | 5224 | TAHOE WIDOW BARS | 0.00 | 296.00 |
| 101 | 106927 | 08/22/23 | 8751 | EAN SERVICES LLC | 301 | 5215 | RNTL CAR DARE TRNG | 0.00 | 541.74 |
| 101 | 106928 | 08/22/23 | 904 | ENGINEERED FIRE SYS | 351 | 5201 | JULY PLAN REVIEW | 0.00 | 562.50 |
| 101 | 106929 | 08/22/23 | 926 | EWING IRRIGATION PR | 503 | 5223 | MUNI PARK | 0.00 | 88.50 |
| 101 | 106930 | 08/22/23 | 4173 | FASTENAL | 505 | 5309 | BATTERY | 0.00 | 347.49 |
| 101 | 106931 | 08/22/23 | 952 | FEDERAL EXPRESS COR | 301 | 5211 | SHIPPING | 0.00 | 54.60 |
| 101 | 106932 | 08/22/23 | 7884 | GARDAWORLD | 131 | 5202 | JULY 2023 | 0.00 | 46.05 |
| 101 | 106932 | 08/22/23 | 7884 | GARDAWORLD | 131 | 5202 | AUGUST 2023 | 0.00 | 88.03 |
| TOTAL CHECK | | | | | | | | 0.00 | 134.08 |
| 101 | 106933 | 08/22/23 | 9860 | GOOD CITY COMPANY | 225 | 5209 | 420 LA CALLE CORTE | 0.00 | 390.00 |
| 101 | 106934 | 08/22/23 | 1105 | GRANITE ROCK COMPAN | 505 | 5309 | CONCRETE & MORTAR M | 0.00 | 807.57 |
| 101 | 106936 | 08/22/23 | 1138 | GROVE MARKET | 421 | 5361 | PROGRAM SUPPLIES | 0.00 | 130.90 |
| 101 | 106937 | 08/22/23 | 8993 | HR & ASSOCIATES | 225 | 5201 | ATC PLANNING SERVIC | 0.00 | 875.00 |
| 101 | 106938 | 08/22/23 | 7433 | IPS GROUP, INC | 301 | 5213 | METER FEES | 0.00 | 1,711.54 |
| 101 | 106939 | 08/22/23 | 3521 | KIMBALL MIDWEST | 502 | 5309 | MECH STOCK | 0.00 | 437.87 |
| 101 | 106939 | 08/22/23 | 3521 | KIMBALL MIDWEST | 502 | 5309 | MECH STOCK | 0.00 | 518.37 |
| 101 | 106939 | 08/22/23 | 3521 | KIMBALL MIDWEST | 505 | 5226 | PW LOADER | 0.00 | 266.91 |
| TOTAL CHECK | | | | | | | | 0.00 | 1,223.15 |
| 101 | 106941 | 08/22/23 | 2276 | BECKS SHOES AND REP | 503 | 5275 | PAUL HUGHES BOOTS | 0.00 | 227.76 |
| 101 | 106941 | 08/22/23 | 2276 | BECKS SHOES AND REP | 503 | 5275 | ERIC HEIM BOOTS | 0.00 | 241.44 |
| 101 | 106941 | 08/22/23 | 2276 | BECKS SHOES AND REP | 503 | 5275 | ROQUE PINHEIRO BOOT | 0.00 | 241.44 |
| 101 | 106941 | 08/22/23 | 2276 | BECKS SHOES AND REP | 503 | 5275 | ISMAEL AQUINO | 0.00 | 204.30 |
| TOTAL CHECK | | | | | | | | 0.00 | 914.94 |
| 101 | 106942 | 08/22/23 | 9003 | SHAWN M STEWART | 503 | 5275 | SAFETY BOOTS | 0.00 | 234.88 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 131 | 5222 | 300 FOREST FIRE-50% | 0.00 | 24.03 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 201 | 5222 | 300 FOREST FIRE-50% | 0.00 | 24.03 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 501 | 5222 | MECH 5% | 0.00 | 26.72 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 351 | 5222 | 643 HYDRANTS HYDT | 0.00 | 36.98 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 131 | 5222 | 300 FOREST IRRIG | 0.00 | 41.24 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 131 | 5222 | 308 16TH ST. | 0.00 | 41.24 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 503 | 5222 | 2100 SUNSET DRIVE | 0.00 | 41.24 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 01 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 503 | 5222 | 748 LIGHTHSE IRRG | 0.00 | 41.24 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 503 | 5222 | 765 LIGHTHSE IRRIG | 0.00 | 41.24 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 503 | 5222 | 840 LIGHTHSE PLANTE | 0.00 | 46.03 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 503 | 5222 | 850 LIGHTHSE PLANTE | 0.00 | 46.03 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 503 | 5222 | 800 LIGHTHSE PLANTE | 0.00 | 46.03 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 503 | 5222 | 792 LIGHTHSE IRRIG | 0.00 | 46.03 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 351 | 5222 | 600 PINE AVE FIRE | 0.00 | 48.06 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 421 | 5222 | CENTRAL 4 IN FIRE | 0.00 | 48.06 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 411 | 5222 | 165 FOREST AVE FIRE | 0.00 | 48.06 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 421 | 5222 | 139 GRAND AVE | 0.00 | 75.58 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 503 | 5222 | 582 LIGHTHSE IRRIG | 0.00 | 41.24 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 503 | 5222 | 882 LIGHTHSE PLANTE | 0.00 | 41.24 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 503 | 5222 | 106 7TH ST PARK | 0.00 | 41.24 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 501 | 5222 | SUNSET-CORPYARD18% | 0.00 | 96.21 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 503 | 5222 | 585 LAUREL | 0.00 | 100.49 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 503 | 5222 | 130 LIGHTHOUSE IRRI | 0.00 | 100.49 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 503 | 5222 | B & G 15% | 0.00 | 80.17 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 201 | 5222 | 304 16TH ST FIRE | 0.00 | 80.64 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 421 | 5222 | 611 CENTRAL AVE | 0.00 | 156.41 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 503 | 5222 | 429 LIGHTHOUSE IRRG | 0.00 | 199.26 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 503 | 5222 | 100 OCEANVW IRRIG | 0.00 | 199.26 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 503 | 5222 | 196 OCEANVW IRRIG | 0.00 | 199.26 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 131 | 5222 | 300 FOREST AVE | 0.00 | 199.27 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 503 | 5222 | 619 OCEANVIEW IRRIG | 0.00 | 222.39 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 503 | 5222 | 711 OCEANVIEW IRRG | 0.00 | 222.50 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 503 | 5222 | 165 FOREST-MUSEUM | 0.00 | 272.58 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 351 | 5222 | 600 PINE | 0.00 | 299.18 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 503 | 5222 | 1051 OCEANVIEW IRRG | 0.00 | 354.68 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 503 | 5222 | 707 OCEANVIEW-NAIAD | 0.00 | 354.68 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 301 | 5222 | 580 PINE | 0.00 | 355.59 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 503 | 5222 | 263 GROVE ACRES | 0.00 | 357.30 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 201 | 5222 | 304 16TH ST BDOM-FI | 0.00 | 360.02 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 131 | 5222 | 300 FOREST | 0.00 | 398.19 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 421 | 5222 | 515 JUNIPERO | 0.00 | 418.04 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 401 | 5222 | 550 CENTRAL | 0.00 | 928.20 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 503 | 5222 | 863 OCEANVIEW IRRG | 0.00 | 1,014.42 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 503 | 5222 | 930 SINEX | 0.00 | 1,128.69 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 421 | 5222 | 114 CALEDONIA PK | 0.00 | 1,328.80 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 503 | 5222 | 610 OCEANVW IRRIGPK | 0.00 | 1,441.47 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 503 | 5222 | 1025 MORSE-PLATT PK | 0.00 | 1,474.75 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 503 | 5222 | 620 OCEANVIEW/BATH | 0.00 | 1,709.68 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 421 | 5222 | 616 OCEANVW-SWIM PL | 0.00 | 2,311.89 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 421 | 5222 | 980 PIEDMONT BALL P | 0.00 | 3,593.73 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 421 | 5222 | 230 17-MILE DRIVE | 0.00 | 3,676.56 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 421 | 5222 | 150 FOREST-JEWELL P | 0.00 | 3,777.55 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 421 | 5222 | 616 OCEANVIEW IRRG | 0.00 | 5,430.27 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 503 | 5222 | 391 OCEANVW-BERWICK | 0.00 | 9,616.24 |
| TOTAL CHECK | | | | | | | | 0.00 | 43,304.42 |
| 101 | 106947 | 08/25/23 | 2952 | AFLAC | 01 | 202 | DED:5200 AFLAC PREM | 0.00 | 724.97 |
| 101 | 106947 | 08/25/23 | 2952 | AFLAC | 01 | 202 | DED:5201 AFLAC P/T | 0.00 | 1,662.25 |
| TOTAL CHECK | | | | | | | | 0.00 | 2,387.22 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 01 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106948 | 08/25/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:108 HEALTH | 0.00 | 1,560.16 |
| 101 | 106948 | 08/25/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:103 HEALTH | 0.00 | 1,651.24 |
| 101 | 106948 | 08/25/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:110 HEALTH | 0.00 | 1,128.83 |
| 101 | 106948 | 08/25/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:125 HEALTH | 0.00 | 1,155.62 |
| 101 | 106948 | 08/25/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:0563 HEALTH FAM | 0.00 | 1,187.86 |
| 101 | 106948 | 08/25/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:105 HEALTH | 0.00 | 2,146.60 |
| 101 | 106948 | 08/25/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:124 HEALTH | 0.00 | 2,311.24 |
| 101 | 106948 | 08/25/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:107 HEALTH | 0.00 | 2,400.24 |
| 101 | 106948 | 08/25/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:104 HEALTH | 0.00 | 2,476.83 |
| 101 | 106948 | 08/25/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:2072 HEALTH | 0.00 | 2,812.50 |
| 101 | 106948 | 08/25/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:2071 HEALTH | 0.00 | 2,887.50 |
| 101 | 106948 | 08/25/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:121 HEALTH | 0.00 | 888.94 |
| 101 | 106948 | 08/25/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:116 HEALTH | 0.00 | 825.62 |
| 101 | 106948 | 08/25/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:4301 HEALTH | 0.00 | 564.42 |
| 101 | 106948 | 08/25/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:123 HEALTH | 0.00 | 3,555.76 |
| 101 | 106948 | 08/25/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:533 HEALTH | 0.00 | 4,293.20 |
| 101 | 106948 | 08/25/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:106 HEALTH | 0.00 | 5,400.54 |
| 101 | 106948 | 08/25/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:2073 HEALTH FAM | 0.00 | 5,750.00 |
| 101 | 106948 | 08/25/23 | 1 | CALPERS HEALTH | 01 | 202 | DED:122 HEALTH | 0.00 | 5,778.11 |
| TOTAL CHECK | | | | | | | | 0.00 | 48,775.21 |
| 101 | 106949 | 08/25/23 | 3134 | CITY OF PACIFIC GRO | 01 | 202 | DED:3301 AFLAC MED | 0.00 | 2,026.18 |
| 101 | 106949 | 08/25/23 | 3134 | CITY OF PACIFIC GRO | 01 | 202 | DED:3300 AFLAC DEP | 0.00 | 100.00 |
| TOTAL CHECK | | | | | | | | 0.00 | 2,126.18 |
| 101 | 106950 | 08/25/23 | 3393 | EFT | 01 | 202 | DED:*SCA STATE TAX | 0.00 | 14,520.89 |
| 101 | 106950 | 08/25/23 | 3393 | EFT | 01 | 202 | DED:*FT FEDERAL TX | 0.00 | 38,351.86 |
| 101 | 106950 | 08/25/23 | 3393 | EFT | 01 | 202 | DED:*FM MEDICARE | 0.00 | 10,687.54 |
| TOTAL CHECK | | | | | | | | 0.00 | 63,560.29 |
| 101 | 106951 | 08/25/23 | 9589 | FOREMAN FINANCIAL, | 01 | 202 | DED:7506 WAGE ORDER | 0.00 | 555.29 |
| 101 | 106952 | 08/25/23 | 2946 | PACIFIC GROVE CITY | 01 | 202 | DED:7000 ASSOC DUES | 0.00 | 741.50 |
| 101 | 106953 | 08/25/23 | 2938 | MASS MUTUAL (457 PL | 01 | 202 | DED:3999 ROTH IRA | 0.00 | 315.00 |
| 101 | 106953 | 08/25/23 | 2938 | MASS MUTUAL (457 PL | 01 | 202 | DED:4000 DEF COMP | 0.00 | 11,803.72 |
| TOTAL CHECK | | | | | | | | 0.00 | 12,118.72 |
| 101 | 106954 | 08/25/23 | 2936 | MTRY COUNTY DEPT OF | 01 | 202 | DED:0023 GARNISH | 0.00 | 236.30 |
| 101 | 106955 | 08/25/23 | 2949 | PACIFIC GROVE MANAG | 01 | 202 | DED:7203 ASSOC DUES | 0.00 | 35.00 |
| 101 | 106956 | 08/25/23 | 2051 | CITY OF PACIFIC GRO | 01 | 202 | DED:1006 WORK COMP | 0.00 | 27.04 |
| 101 | 106956 | 08/25/23 | 2051 | CITY OF PACIFIC GRO | 01 | 202 | DED:1009 WORK COMP | 0.00 | 88.44 |
| 101 | 106956 | 08/25/23 | 2051 | CITY OF PACIFIC GRO | 01 | 202 | DED:1005 WORK COMP | 0.00 | 1,182.72 |
| 101 | 106956 | 08/25/23 | 2051 | CITY OF PACIFIC GRO | 01 | 202 | DED:1010 WORK COMP | 0.00 | 3,119.48 |
| 101 | 106956 | 08/25/23 | 2051 | CITY OF PACIFIC GRO | 01 | 202 | DED:1003 WORK COMP | 0.00 | 7,103.66 |
| TOTAL CHECK | | | | | | | | 0.00 | 11,521.34 |
| 101 | 106957 | 08/25/23 | 2052 | CITY OF PACIFIC GRO | 01 | 202 | DED:7510 PERS REIMB | 0.00 | 29.42 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 01 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106958 | 08/25/23 | 2053 | CITY OF PACIFIC GRO | 01 | 202 | DED:201 DENTAL | 0.00 | 37.59 |
| 101 | 106958 | 08/25/23 | 2053 | CITY OF PACIFIC GRO | 01 | 202 | DED:2101 DENTAL | 0.00 | 265.30 |
| 101 | 106958 | 08/25/23 | 2053 | CITY OF PACIFIC GRO | 01 | 202 | DED:200 DENTAL | 0.00 | 454.80 |
| 101 | 106958 | 08/25/23 | 2053 | CITY OF PACIFIC GRO | 01 | 202 | DED:2102 DENTAL | 0.00 | 498.49 |
| 101 | 106958 | 08/25/23 | 2053 | CITY OF PACIFIC GRO | 01 | 202 | DED:2103 DENTAL FAM | 0.00 | 853.38 |
| TOTAL CHECK | | | | | | | | 0.00 | 2,109.56 |
| 101 | 106959 | 08/25/23 | 2054 | CITY OF PACIFIC GRO | 01 | 202 | DED:0005 SUTA | 0.00 | 127.51 |
| 101 | 106960 | 08/25/23 | 2133 | PERS | 01 | 202 | DED:0022 PERS SP MS | 0.00 | 115.85 |
| 101 | 106960 | 08/25/23 | 2133 | PERS | 01 | 202 | DED:0016 PERS-RETRO | 0.00 | 57.24 |
| 101 | 106960 | 08/25/23 | 2133 | PERS | 01 | 202 | DED:2003 PERS OTHER | 0.00 | 88.03 |
| 101 | 106960 | 08/25/23 | 2133 | PERS | 01 | 202 | DED:0004 SURV BEN | 0.00 | 88.35 |
| 101 | 106960 | 08/25/23 | 2133 | PERS | 01 | 202 | DED:0025 PERS RT MS | 0.00 | 35.95 |
| 101 | 106960 | 08/25/23 | 2133 | PERS | 01 | 202 | DED:0019 PERS RT SF | 0.00 | -3.44 |
| 101 | 106960 | 08/25/23 | 2133 | PERS | 01 | 202 | DED:2001 PERS | 0.00 | 880.32 |
| 101 | 106960 | 08/25/23 | 2133 | PERS | 01 | 202 | DED:0009 PERS OTHER | 0.00 | 881.14 |
| 101 | 106960 | 08/25/23 | 2133 | PERS | 01 | 202 | DED:0018 PERS SP SF | 0.00 | 586.40 |
| 101 | 106960 | 08/25/23 | 2133 | PERS | 01 | 202 | DED:08 PERS OTHER | 0.00 | 339.47 |
| 101 | 106960 | 08/25/23 | 2133 | PERS | 01 | 202 | DED:2000 PERS EMPLY | 0.00 | 1,529.30 |
| 101 | 106960 | 08/25/23 | 2133 | PERS | 01 | 202 | DED:01 PERS | 0.00 | 9,132.20 |
| 101 | 106960 | 08/25/23 | 2133 | PERS | 01 | 202 | DED:0017 PERS RG SF | 0.00 | 9,176.69 |
| 101 | 106960 | 08/25/23 | 2133 | PERS | 01 | 202 | DED:0011 PERS ER SF | 0.00 | 9,610.59 |
| 101 | 106960 | 08/25/23 | 2133 | PERS | 01 | 202 | DED:0002 PERS | 0.00 | 5,798.91 |
| 101 | 106960 | 08/25/23 | 2133 | PERS | 01 | 202 | DED:07 PERS CITY | 0.00 | 5,896.13 |
| 101 | 106960 | 08/25/23 | 2133 | PERS | 01 | 202 | DED:0006 PERS CITY | 0.00 | 13,536.38 |
| 101 | 106960 | 08/25/23 | 2133 | PERS | 01 | 202 | DED:0021 PERS REG M | 0.00 | 10,829.28 |
| 101 | 106960 | 08/25/23 | 2133 | PERS | 01 | 202 | DED:0020 PERS ER M3 | 0.00 | 10,881.90 |
| TOTAL CHECK | | | | | | | | 0.00 | 79,460.69 |
| 101 | 106961 | 08/25/23 | 2943 | POLICE OFFICERS ASS | 01 | 202 | DED:7205 ASSOC DUES | 0.00 | 1,009.49 |
| 101 | 106962 | 08/25/23 | 7956 | STATE DISABILITY TA | 01 | 202 | DED:0026 SDI | 0.00 | 3,329.14 |
| 101 | 106963 | 08/25/23 | 8352 | TRANSAMERICA EMPLOY | 01 | 202 | DED:5202 TRANSAMERI | 0.00 | 600.12 |
| 101 | 106964 | 08/25/23 | 4177 | UNION BANK OF CALIF | 01 | 202 | DED:4005 PARS-457 | 0.00 | 364.28 |
| 101 | 106965 | 08/25/23 | 632 | VISION SERVICE PLAN | 01 | 202 | DED:2503 VISION FAM | 0.00 | 435.00 |
| 101 | 106965 | 08/25/23 | 632 | VISION SERVICE PLAN | 01 | 202 | DED:302 VISION | 0.00 | 15.00 |
| 101 | 106965 | 08/25/23 | 632 | VISION SERVICE PLAN | 01 | 202 | DED:301 VISION | 0.00 | 30.00 |
| 101 | 106965 | 08/25/23 | 632 | VISION SERVICE PLAN | 01 | 202 | DED:2502 VISION | 0.00 | 76.78 |
| 101 | 106965 | 08/25/23 | 632 | VISION SERVICE PLAN | 01 | 202 | DED:300 VISION | 0.00 | 167.52 |
| TOTAL CHECK | | | | | | | | 0.00 | 724.30 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | CHAUTAUQUA HALL | 0.00 | 81.72 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 503 | 5802 | SUNSET SR. - LOAN | 0.00 | 338.81 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | 168 16TH ST | 0.00 | 1.50 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | 117 RECREATION ROOM | 0.00 | 2.26 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 503 | 5222 | PLATT PK SPRNKLR | 0.00 | 4.06 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 503 | 5222 | LOVERS POINT | 0.00 | 5.47 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | OCEANVIEW & 17TH | 0.00 | 5.97 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 01 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 131 | 5222 | 101 CITY HALL/FIN - | 0.00 | 6.16 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 201 | 5222 | 101 CITY HALL/CEDD | 0.00 | 6.16 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 503 | 5222 | BERWICK PARK AT | 0.00 | 8.34 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 503 | 5222 | COR MELROSE | 0.00 | 8.40 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | 17 MI DR BALLPARK | 0.00 | 8.65 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | CALEDONIA PK LIGHTS | 0.00 | 9.56 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | FOREST CENTRL SPR | 0.00 | 10.12 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 503 | 5222 | ON 17 MILE DR | 0.00 | 10.13 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 501 | 5222 | CORP YARD DM & 5TH | 0.00 | 11.78 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | 168 16TH ST | 0.00 | 14.16 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 503 | 5222 | PARKING LOT LIGHT | 0.00 | 14.79 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | 117 RECREATION ROOM | 0.00 | 14.90 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | GRAND AV & PK PL | 0.00 | 17.48 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 501 | 5222 | 1307 FORST SINEX SI | 0.00 | 17.90 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | PIEDMONT & MORELAND | 0.00 | 18.18 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 501 | 5222 | 1307 FORST PINE SIG | 0.00 | 20.12 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 503 | 5222 | PLATT PK SPRNKLR | 0.00 | 20.74 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 501 | 5222 | CORP YARD SUNSET DR | 0.00 | 22.76 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | BEACH BOAT STORAGE | 0.00 | 23.40 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 503 | 5222 | LOVERS POINT | 0.00 | 23.74 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 503 | 5222 | COR MELROSE | 0.00 | 30.33 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 503 | 5222 | PHONE BOOTH-BERWICK | 0.00 | 32.59 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | 17 MILE DRIVE | 0.00 | 34.52 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 501 | 5222 | 1307 FORST SINEX SI | 0.00 | 44.53 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 501 | 5222 | 1307 FORST PINE SIG | 0.00 | 48.24 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | CONCESSION STAND | 0.00 | 53.75 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | 162 16TH STREET | 0.00 | 66.73 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 411 | 5222 | 165 FOREST AVE | 0.00 | 73.98 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | 117 COMMUNITY CTR | 0.00 | 75.48 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 101 | 5222 | CITY COUNCIL - 3% | 0.00 | 76.85 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | RECREATION - 3% | 0.00 | 76.85 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | 17TH ST & LAUREL | 0.00 | 79.02 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 401 | 5222 | PUBLIC LIBRARY | 0.00 | 87.30 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | 17 MI DR BALLPARK | 0.00 | 90.41 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | 300 16TH ST. | 0.00 | 109.95 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 501 | 5222 | FOREST 40 FT E/O LH | 0.00 | 122.71 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 131 | 5222 | 300 FOREST AVE | 0.00 | 124.04 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 351 | 5222 | FIRE DEPT | 0.00 | 168.67 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | CHAUTAUQUA HALL | 0.00 | 172.90 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 131 | 5222 | FINANCE - 7% | 0.00 | 179.31 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | 117 COMMUNITY CTR | 0.00 | 222.58 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 411 | 5222 | FOREST & CENTRAL DR | 0.00 | 233.08 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 201 | 5222 | CEDD - 9.5% | 0.00 | 243.34 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 121 | 5222 | CITY MANAGER - 9.5% | 0.00 | 243.34 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 301 | 5222 | POLICE DEPT | 0.00 | 274.73 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | 117 COMMUNITY CTR | 0.00 | 291.44 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5802 | 14TH&JUNIPERO-LOAN | 0.00 | 294.94 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 501 | 5222 | FOREST 40 FT E/O LH | 0.00 | 347.04 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | 17TH ST & LAUREL | 0.00 | 460.81 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 401 | 5222 | 550 CENTRAL AVE | 0.00 | 545.10 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 351 | 5222 | FIRE DEPARTMENT - 2 | 0.00 | 614.76 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 301 | 5802 | 580 PINE AVE - LOAN | 0.00 | 1,046.81 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 01 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 301 | 5222 | POLICE DEPARTMENT - | 0.00 | 1,101.45 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 301 | 5222 | 580 PINE AVE | 0.00 | 1,211.62 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 401 | 5222 | PUBLIC LIBRARY | 0.00 | 1,384.27 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | 620 OCEAN VIEW POOL | 0.00 | 1,604.81 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | CALEDONIA ST | 0.00 | 0.01 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 503 | 5222 | ON 17 MILE DR | 0.00 | 0.04 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 421 | 5222 | FOREST CENTRL SPR | 0.00 | 0.39 |
| TOTAL CHECK | | | | | | | | 0.00 | 12,595.98 |
| 101 | 106967 | 08/25/23 | 9469 | KNOWBE4 | 133 | 5229 | CYBERSECURITY AWARE | 0.00 | 30.44 |
| 101 | 106968 | 08/25/23 | 6520 | RINCON CONSULTANTS, | 201 | 5202 | PROVIDE ON-CALL CEQ | 0.00 | 10,921.25 |
| 101 | 106968 | 08/25/23 | 6520 | RINCON CONSULTANTS, | 201 | 5202 | 6TH CYCLE HOUSING E | 0.00 | 8,893.25 |
| 101 | 106968 | 08/25/23 | 6520 | RINCON CONSULTANTS, | 201 | 5202 | 6TH CYCLE HOUSING E | 0.00 | 25,025.00 |
| TOTAL CHECK | | | | | | | | 0.00 | 44,839.50 |
| 101 | 106971 | 08/25/23 | 9866 | SHUTTERBUG STUDIOS | 101 | 5291 | COUNCIL PORTRAITS | 0.00 | 275.00 |
| 101 | 106972 | 08/25/23 | 9305 | WATSONVILLE FORD | 505 | 5227 | UNIT 59 BG | 0.00 | 42.14 |
| 101 | 106972 | 08/25/23 | 9305 | WATSONVILLE FORD | 505 | 5227 | UNIT 59 BG | 0.00 | 124.11 |
| 101 | 106972 | 08/25/23 | 9305 | WATSONVILLE FORD | 505 | 5227 | UNIT 16 STREETS | 0.00 | 212.32 |
| TOTAL CHECK | | | | | | | | 0.00 | 378.57 |
| 101 | 106973 | 08/25/23 | 1958 | ODP BUSINESS SOLUTI | 201 | 5301 | 266946948001 9.29.2 | 0.00 | 32.42 |
| 101 | 106973 | 08/25/23 | 1958 | ODP BUSINESS SOLUTI | 201 | 5301 | 271588059001 10.11. | 0.00 | 55.88 |
| 101 | 106973 | 08/25/23 | 1958 | ODP BUSINESS SOLUTI | 201 | 5301 | 266970771001 9.29.2 | 0.00 | 74.99 |
| 101 | 106973 | 08/25/23 | 1958 | ODP BUSINESS SOLUTI | 201 | 5301 | 272492258001 10.7.2 | 0.00 | 114.75 |
| TOTAL CHECK | | | | | | | | 0.00 | 278.04 |
| 101 | 106974 | 08/28/23 | 10061 | WILLIAM SCHMIDT | 01 | 4485 | REFUND - NO PRMT RE | 0.00 | 99.55 |
| 101 | 106974 | 08/28/23 | 10061 | WILLIAM SCHMIDT | 01 | 4502 | REFUND - NO PRMT RE | 0.00 | 111.86 |
| 101 | 106974 | 08/28/23 | 10061 | WILLIAM SCHMIDT | 01 | 4401 | REFUND - NO PRMT RE | 0.00 | 2,697.00 |
| TOTAL CHECK | | | | | | | | 0.00 | 2,908.41 |
| 101 | 106975 | 08/29/23 | 2133 | PERS | 513 | 5145 | JULY 2023 UAL | 0.00 | 250.00 |
| 101 | 106975 | 08/29/23 | 2133 | PERS | 101 | 5145 | JULY 2023 UAL | 0.00 | 500.00 |
| 101 | 106975 | 08/29/23 | 2133 | PERS | 133 | 5145 | JULY 2023 UAL | 0.00 | 2,583.33 |
| 101 | 106975 | 08/29/23 | 2133 | PERS | 502 | 5145 | JULY 2023 UAL | 0.00 | 2,916.67 |
| 101 | 106975 | 08/29/23 | 2133 | PERS | 501 | 5145 | JULY 2023 UAL | 0.00 | 3,500.00 |
| 101 | 106975 | 08/29/23 | 2133 | PERS | 421 | 5145 | JULY 2023 UAL | 0.00 | 5,333.33 |
| 101 | 106975 | 08/29/23 | 2133 | PERS | 121 | 5145 | JULY 2023 UAL | 0.00 | 9,833.33 |
| 101 | 106975 | 08/29/23 | 2133 | PERS | 131 | 5145 | JULY 2023 UAL | 0.00 | 11,333.33 |
| 101 | 106975 | 08/29/23 | 2133 | PERS | 401 | 5145 | JULY 2023 UAL | 0.00 | 11,416.67 |
| 101 | 106975 | 08/29/23 | 2133 | PERS | 201 | 5145 | JULY 2023 UAL | 0.00 | 13,666.67 |
| 101 | 106975 | 08/29/23 | 2133 | PERS | 505 | 5145 | JULY 2023 UAL | 0.00 | 18,333.33 |
| 101 | 106975 | 08/29/23 | 2133 | PERS | 351 | 5145 | JULY 2023 UAL | 0.00 | 98,333.33 |
| 101 | 106975 | 08/29/23 | 2133 | PERS | 301 | 5145 | JULY 2023 UAL | 0.00 | 116,870.25 |
| 101 | 106975 | 08/29/23 | 2133 | PERS | 503 | 5145 | JULY 2023 UAL | 0.00 | 10,166.67 |
| TOTAL CHECK | | | | | | | | 0.00 | 305,036.91 |
| 101 | 106976 | 08/29/23 | 2133 | PERS | 513 | 5145 | AUG 2023 UAL | 0.00 | 250.00 |
| 101 | 106976 | 08/29/23 | 2133 | PERS | 131 | 5145 | AUG 2023 UAL | 0.00 | 11,333.33 |

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ACCOUNTING PERIOD: 3/24

FUND - 01 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106976 | 08/29/23 | 2133 | PERS | 401 | 5145 | AUG 2023 UAL | 0.00 | 11,416.67 |
| 101 | 106976 | 08/29/23 | 2133 | PERS | 201 | 5145 | AUG 2023 UAL | 0.00 | 13,666.67 |
| 101 | 106976 | 08/29/23 | 2133 | PERS | 505 | 5145 | AUG 2023 UAL | 0.00 | 18,333.33 |
| 101 | 106976 | 08/29/23 | 2133 | PERS | 351 | 5145 | AUG 2023 UAL | 0.00 | 98,333.33 |
| 101 | 106976 | 08/29/23 | 2133 | PERS | 301 | 5145 | AUG 2023 UAL | 0.00 | 116,870.25 |
| 101 | 106976 | 08/29/23 | 2133 | PERS | 101 | 5145 | AUG 2023 UAL | 0.00 | 500.00 |
| 101 | 106976 | 08/29/23 | 2133 | PERS | 133 | 5145 | AUG 2023 UAL | 0.00 | 2,583.33 |
| 101 | 106976 | 08/29/23 | 2133 | PERS | 502 | 5145 | AUG 2023 UAL | 0.00 | 2,916.67 |
| 101 | 106976 | 08/29/23 | 2133 | PERS | 501 | 5145 | AUG 2023 UAL | 0.00 | 3,500.00 |
| 101 | 106976 | 08/29/23 | 2133 | PERS | 421 | 5145 | AUG 2023 UAL | 0.00 | 5,333.33 |
| 101 | 106976 | 08/29/23 | 2133 | PERS | 121 | 5145 | AUG 2023 UAL | 0.00 | 9,833.33 |
| 101 | 106976 | 08/29/23 | 2133 | PERS | 503 | 5145 | AUG 2023 UAL | 0.00 | 10,166.67 |
| TOTAL CHECK | | | | | | | | 0.00 | 305,036.91 |
| 101 | 106978 | 08/30/23 | 1802 | CITY OF MONTEREY | 201 | 5201 | FIRE PLAN CHECK | 0.00 | 4,568.00 |
| 101 | 106978 | 08/30/23 | 1802 | CITY OF MONTEREY | 351 | 5227 | UNIT 6414 | 0.00 | 2,046.35 |
| TOTAL CHECK | | | | | | | | 0.00 | 6,614.35 |
| 101 | 106980 | 08/30/23 | 5963 | PEOPLE INFORMATION | 133 | 5239 | PARCEL VIEWER, ARCG | 0.00 | 5,000.00 |
| 101 | 106982 | 08/30/23 | 9702 | RENNE PUBLIC LAW GR | 101 | 5205 | EMPLOYMENT RELATED | 0.00 | 695.96 |
| 101 | 106982 | 08/30/23 | 9702 | RENNE PUBLIC LAW GR | 101 | 5205 | EMPLOYMENT RELATED | 0.00 | 877.50 |
| 101 | 106982 | 08/30/23 | 9702 | RENNE PUBLIC LAW GR | 101 | 5205 | EMPLOYMENT RELATED | 0.00 | 5,467.50 |
| TOTAL CHECK | | | | | | | | 0.00 | 7,040.96 |
| 101 | 106983 | 08/30/23 | 9833 | RENNE PUBLIC MANAGE | 101 | 5202 | CITY MANAGER PERFOR | 0.00 | 8,947.32 |
| 101 | 106984 | 08/30/23 | 9802 | ROBERT HALF INTERNA | 121 | 5201 | TEMPORARY EMP SERVI | 0.00 | 7,542.04 |
| 101 | 106984 | 08/30/23 | 9802 | ROBERT HALF INTERNA | 131 | 5201 | TEMP STAFFING | 0.00 | 8,350.71 |
| TOTAL CHECK | | | | | | | | 0.00 | 15,892.75 |
| 101 | 106985 | 08/30/23 | 2680 | TOPE'S TREE SERVICE | 513 | 5201 | FY22/23 TREE MAINTE | 0.00 | 7,925.00 |
| 101 | 106986 | 08/30/23 | 2772 | VALLEY SAW & GARDEN | 503 | 5322 | SMALL TOOLS | 0.00 | 704.97 |
| 101 | 106987 | 08/30/23 | 2894 | WILSON'S PLUMBING & | 301 | 5223 | PD PLUMBING | 0.00 | 136.44 |
| 101 | 106987 | 08/30/23 | 2894 | WILSON'S PLUMBING & | 351 | 5223 | FIRE DEPT STOPPAGE | 0.00 | 233.93 |
| 101 | 106987 | 08/30/23 | 2894 | WILSON'S PLUMBING & | 503 | 5223 | LVR PNT BTHRM | 0.00 | 233.93 |
| 101 | 106987 | 08/30/23 | 2894 | WILSON'S PLUMBING & | 503 | 5223 | LVRS PNT BTHRM | 0.00 | 272.85 |
| 101 | 106987 | 08/30/23 | 2894 | WILSON'S PLUMBING & | 301 | 5223 | PD MN LINE CLEAN | 0.00 | 359.74 |
| 101 | 106987 | 08/30/23 | 2894 | WILSON'S PLUMBING & | 301 | 5223 | PD MN LINE CLEAN | 0.00 | 359.74 |
| 101 | 106987 | 08/30/23 | 2894 | WILSON'S PLUMBING & | 503 | 5223 | GOLF LINKS PLUMB | 0.00 | 559.73 |
| TOTAL CHECK | | | | | | | | 0.00 | 2,156.36 |
| 101 | 106990 | 08/31/23 | 2786 | VERIZON WIRELESS | 501 | 5212 | PW 02 | 0.00 | 10.02 |
| 101 | 106990 | 08/31/23 | 2786 | VERIZON WIRELESS | 201 | 5212 | CDD 02 | 0.00 | 10.02 |
| 101 | 106990 | 08/31/23 | 2786 | VERIZON WIRELESS | 201 | 5212 | CDD 02 | 0.00 | 10.02 |
| 101 | 106990 | 08/31/23 | 2786 | VERIZON WIRELESS | 501 | 5212 | PW 02 | 0.00 | 10.02 |
| 101 | 106990 | 08/31/23 | 2786 | VERIZON WIRELESS | 501 | 5212 | PW 02 | 0.00 | 10.02 |
| 101 | 106990 | 08/31/23 | 2786 | VERIZON WIRELESS | 501 | 5212 | PW 02 | 0.00 | 12.01 |
| 101 | 106990 | 08/31/23 | 2786 | VERIZON WIRELESS | 501 | 5212 | PW 02 | 0.00 | 20.02 |
| 101 | 106990 | 08/31/23 | 2786 | VERIZON WIRELESS | 501 | 5212 | PW 02 | 0.00 | 20.02 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 01 - GENERAL FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106990 | 08/31/23 | 2786 | VERIZON WIRELESS | 501 | 5212 | PW 02 | 0.00 | 30.80 |
| 101 | 106990 | 08/31/23 | 2786 | VERIZON WIRELESS | 501 | 5212 | PW 02 | 0.00 | 38.01 |
| 101 | 106990 | 08/31/23 | 2786 | VERIZON WIRELESS | 133 | 5212 | IT 02 | 0.00 | 38.01 |
| 101 | 106990 | 08/31/23 | 2786 | VERIZON WIRELESS | 401 | 5212 | LIB 02 | 0.00 | 38.01 |
| 101 | 106990 | 08/31/23 | 2786 | VERIZON WIRELESS | 401 | 5212 | LIB 02 | 0.00 | 38.01 |
| 101 | 106990 | 08/31/23 | 2786 | VERIZON WIRELESS | 121 | 5212 | CM 01 | 0.00 | 61.29 |
| 101 | 106990 | 08/31/23 | 2786 | VERIZON WIRELESS | 133 | 5212 | IT 01 | 0.00 | 62.07 |
| 101 | 106990 | 08/31/23 | 2786 | VERIZON WIRELESS | 351 | 5212 | FIRE 01 | 0.00 | 64.26 |
| 101 | 106990 | 08/31/23 | 2786 | VERIZON WIRELESS | 201 | 5212 | CDD 01 | 0.00 | 95.49 |
| 101 | 106990 | 08/31/23 | 2786 | VERIZON WIRELESS | 301 | 5212 | PD 01 | 0.00 | 103.39 |
| 101 | 106990 | 08/31/23 | 2786 | VERIZON WIRELESS | 501 | 5212 | PW 01 | 0.00 | 739.09 |
| TOTAL CHECK | | | | | | | | 0.00 | 1,410.58 |
| 101 | 106991 | 08/31/23 | 9716 | BRIAN WHITSON | 503 | 5201 | FY23/24 JANITORIAL | 0.00 | 345.00 |
| 101 | 106991 | 08/31/23 | 9716 | BRIAN WHITSON | 503 | 5201 | FY23/24 JANITORIAL | 0.00 | 2,100.00 |
| TOTAL CHECK | | | | | | | | 0.00 | 2,445.00 |
| 101 | V81823 | 08/18/23 | 9196 | DIANNE LYLE | 421 | 5208 | JULY JAZZ DANCE | 0.00 | 341.25 |
| 101 | V8072023 | 08/09/23 | 7708 | BENJAMIN JENNINGS H | 121 | 5428 | JULY 2023 CELL PHON | 0.00 | 129.02 |
| 101 | V8072023 | 08/08/23 | 7708 | BENJAMIN JENNINGS H | 121 | 5428 | JUNE 2023 CELL PHON | 0.00 | 129.01 |
| TOTAL CHECK | | | | | | | | 0.00 | 258.03 |
| 101 | V8072024 | 08/08/23 | 2987 | HARRIS & ASSOCIATES | 201 | 5202 | CONTRACT PLANNING S | 0.00 | 8,997.50 |
| 101 | V8072024 | 08/08/23 | 2987 | HARRIS & ASSOCIATES | 201 | 5202 | TEMPORARY JUNIOR PL | 0.00 | 1,115.00 |
| 101 | V8072024 | 08/08/23 | 2987 | HARRIS & ASSOCIATES | 201 | 5209 | CEQA-6TH HOUSING EL | 0.00 | 260.00 |
| TOTAL CHECK | | | | | | | | 0.00 | 10,372.50 |
| 101 | V8162302 | 08/16/23 | 2987 | HARRIS & ASSOCIATES | 201 | 5208 | CONTRACT PLANNING S | 0.00 | 16,520.00 |
| 101 | V8182023 | 08/18/23 | 3835 | REPUBLIC ELEVATOR, | 503 | 5223 | YTH CNTR ELEVATOR R | 0.00 | 5,358.58 |
| 101 | V8222025 | 08/22/23 | 2987 | HARRIS & ASSOCIATES | 201 | 5208 | CNTRCTSVS JOE SIDOR | 0.00 | 16,520.00 |
| 101 | V8232023 | 08/23/23 | 9825 | PREMIER AUTOMOTIVE | 301 | 6001 | NEW PATROL VEHICLE | 0.00 | 76,298.03 |
| TOTAL CASH ACCOUNT | | | | | | | | 0.00 | 2,400,635.11 |
| TOTAL FUND | | | | | | | | 0.00 | 2,400,635.11 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 06 - STATE FRANCHISE PEG

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106635 | 08/04/23 | 5664 | ACCESS MONTEREY PEN | 105 | 5201 | PEG SERVICE Q3 | 0.00 | 13,000.00 |
| 101 | 106635 | 08/04/23 | 5664 | ACCESS MONTEREY PEN | 105 | 5201 | PEG SERVICE Q2 | 0.00 | 13,000.00 |
| 101 | 106635 | 08/04/23 | 5664 | ACCESS MONTEREY PEN | 105 | 5201 | PEG SERVICE Q4 | 0.00 | 13,000.00 |
| 101 | 106635 | 08/04/23 | 5664 | ACCESS MONTEREY PEN | 105 | 5201 | PEG Q4 2022 | 0.00 | 9,750.00 |
| TOTAL CHECK | | | | | | | | 0.00 | 48,750.00 |
| TOTAL CASH ACCOUNT | | | | | | | | 0.00 | 48,750.00 |
| TOTAL FUND | | | | | | | | 0.00 | 48,750.00 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 07 - LIBRARY BLDG & EQUIP FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106685 | 08/08/23 | 9974 | CASEWERKS, LLC | 402 | 5291 | LCL HSTRY DSPLY CAS | 0.00 | 7,035.00 |
| 101 | 106689 | 08/08/23 | 8532 | CHRISTINE LEONORA C | 402 | 5291 | ART CURATION & INST | 0.00 | 1,470.00 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 402 | 5291 | CC GOODWIN JULY | 0.00 | 1,526.63 |
| TOTAL CASH ACCOUNT | | | | | | | | 0.00 | 10,031.63 |
| TOTAL FUND | | | | | | | | 0.00 | 10,031.63 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 10 - HOSPITALITY IMPRVMT DIST.

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106944 | 08/22/23 | 1788 | MONTEREY COUNTY CON | 104 | 5201 | HID APRIL-JUNE 2023 | 0.00 | 62,903.67 |
| 101 | 106945 | 08/22/23 | 2028 | PACIFIC GROVE CHAMB | 104 | 5201 | HID APRIL-JUNE 2023 | 0.00 | 62,903.67 |
| TOTAL CASH ACCOUNT | | | | | | | | 0.00 | 125,807.34 |
| TOTAL FUND | | | | | | | | 0.00 | 125,807.34 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 11 - LIBRARY BOOK FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106769 | 08/18/23 | 7086 | LIBRARY IDEAS, LLC | 403 | 5303 | BOOKS & MATERIALS | 0.00 | 7.50 |
| TOTAL CASH ACCOUNT | | | | | | | | 0.00 | 7.50 |
| TOTAL FUND | | | | | | | | 0.00 | 7.50 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 12 - FIRE EMERG EQUIP FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106977 | 08/30/23 | 3400 | BOUND TREE MEDICAL, | 355 | 5309 | MEDICAL SUPPLIES | 0.00 | 3,010.60 |
| TOTAL CASH ACCOUNT | | | | | | | | 0.00 | 3,010.60 |
| TOTAL FUND | | | | | | | | 0.00 | 3,010.60 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 14 - CIVIC CENTER FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106828 | 08/18/23 | 1798 | MONTEREY ONE WATER | 704 | 5207 | 07/01/2023-08/31/20 | 0.00 | 431.60 |
| TOTAL CASH ACCOUNT | | | | | | | | 0.00 | 431.60 |
| TOTAL FUND | | | | | | | | 0.00 | 431.60 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 15 - HOUSING FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106589 | 08/03/23 | 2754 | URBAN LUMBERJACKS I | 202 | 5421 | ER HOUSING REHAB WR | 0.00 | 1,380.00 |
| 101 | 106809 | 08/18/23 | 6253 | GREEN VALLEY LANDSC | 202 | 5421 | ER RHBWRK 1223 SHFT | 0.00 | 4,896.39 |
| 101 | 106809 V | 08/18/23 | 6253 | GREEN VALLEY LANDSC | 202 | 5421 | ER RHBWRK 1223 SHFT | 0.00 | -4,896.39 |
| TOTAL CHECK | | | | | | | | 0.00 | 0.00 |
| 101 | 106935 | 08/22/23 | 6253 | GREEN VALLEY LANDSC | 202 | 5421 | ERRHBHSNG 1223SHAFT | 0.00 | 4,896.39 |
| 101 | 106975 | 08/29/23 | 2133 | PERS | 204 | 5145 | JULY 2023 UAL | 0.00 | 916.67 |
| 101 | 106976 | 08/29/23 | 2133 | PERS | 204 | 5145 | AUG 2023 UAL | 0.00 | 916.67 |
| TOTAL CASH ACCOUNT | | | | | | | | 0.00 | 8,109.73 |
| TOTAL FUND | | | | | | | | 0.00 | 8,109.73 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 17 - LOCAL STREETS AND ROADS

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106654 | 08/04/23 | 5689 | GRAHAM CONTRACTORS | 522 | 6041 | CIP 23-02 | 0.00 | 222,233.43 |
| 101 | 106662 | 08/04/23 | 1896 | NEILL ENGINEERS COR | 522 | 6041 | CIP 23-04 | 0.00 | 14,348.00 |
| TOTAL CASH ACCOUNT | | | | | | | | 0.00 | 236,581.43 |
| TOTAL FUND | | | | | | | | 0.00 | 236,581.43 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 18 - GAS TAX FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106642 | 08/04/23 | 8701 | BEAR ELECTRICAL SOL | 508 | 5331 | TRAFFIC SIGNAL MNTN | 0.00 | 250.00 |
| 101 | 106645 | 08/04/23 | 467 | CALTRANS | 508 | 5331 | SGNLS&LT APRIL-JUNE | 0.00 | 2,391.55 |
| 101 | 106673 | 08/04/23 | 1768 | STURDY OIL COMPANY | 508 | 5311 | FUEL DIST JUNE 2023 | 0.00 | 1,118.91 |
| 101 | 106835 | 08/18/23 | 2024 | PACIFIC GAS & ELECT | 508 | 5222 | PUBLIC WORKS | 0.00 | 7,261.51 |
| 101 | 106840 | 08/18/23 | 7842 | PR DIAMOND PRODUCTS | 508 | 6041 | CIP 23-09 | 0.00 | 799.00 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 508 | 5222 | 19TH & SUNSET DR. | 0.00 | 0.58 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 508 | 5222 | FOREST AV & SUNSET | 0.00 | 43.64 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 508 | 5222 | FOREST AVE & SUNSET | 0.00 | 32.69 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 508 | 5222 | FOREST AVE & SUNSET | 0.00 | 16.13 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 508 | 5222 | 19TH & SUNSET DR. | 0.00 | 16.91 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 508 | 5222 | FOREST AV & SUNSET | 0.00 | 12.29 |
| TOTAL CHECK | | | | | | | | 0.00 | 122.24 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 508 | 5222 | ST FUND 50% | 0.00 | 267.25 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 508 | 5222 | FOREST AV & SUNSET | 0.00 | 42.64 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 508 | 5222 | FOREST AVE & SUNSET | 0.00 | 15.58 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 508 | 5222 | 19TH & SUNSET DR. | 0.00 | 16.49 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 508 | 5222 | FOREST AV & SUNSET | 0.00 | 11.68 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 508 | 5222 | 19TH & SUNSET DR. | 0.00 | 0.58 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 508 | 5222 | FOREST AVE & SUNSET | 0.00 | 35.20 |
| TOTAL CHECK | | | | | | | | 0.00 | 122.17 |
| 101 | 106975 | 08/29/23 | 2133 | PERS | 508 | 5145 | JULY 2023 UAL | 0.00 | 1,833.33 |
| 101 | 106976 | 08/29/23 | 2133 | PERS | 508 | 5145 | AUG 2023 UAL | 0.00 | 1,833.33 |
| TOTAL CASH ACCOUNT | | | | | | | | 0.00 | 15,999.29 |
| TOTAL FUND | | | | | | | | 0.00 | 15,999.29 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 20 - RSTP-(TAMC)

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106793 | 08/18/23 | 8701 | BEAR ELECTRICAL SOL | 509 | 6041 | 19TH & SUNSET CROSS | 0.00 | 29,500.00 |
| TOTAL CASH ACCOUNT | | | | | | | | 0.00 | 29,500.00 |
| TOTAL FUND | | | | | | | | 0.00 | 29,500.00 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 27 - LIGHTHOUSE MAINT.& IMPV.

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106680 | 08/08/23 | 8863 | BELLA TERRA PUBLISH | 413 | 5501 | LH GIFTSHOP | 0.00 | 165.00 |
| 101 | 106696 | 08/08/23 | 8861 | GHOST TOWN PUBLICAT | 413 | 5501 | LH MERCH | 0.00 | 167.12 |
| 101 | 106767 | 08/18/23 | 8835 | KAY BONNELL | 413 | 5501 | LH GIFTSHOP | 0.00 | 273.20 |
| 101 | 106775 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 413 | 5223 | LH | 0.00 | 21.84 |
| 101 | 106791 | 08/18/23 | 5363 | AT&T CALNET 3 | 413 | 5212 | PHONES | 0.00 | 190.61 |
| 101 | 106828 | 08/18/23 | 1798 | MONTEREY ONE WATER | 413 | 5222 | 07/01/2023-08/31/20 | 0.00 | 107.90 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 413 | 5223 | LIGHTHOUSE | 0.00 | 19.63 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 413 | 5222 | ASILOMAR BLVD PG LH | 0.00 | 3.85 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 413 | 5222 | ASILOMAR BLVD PG LH | 0.00 | 20.35 |
| TOTAL CHECK | | | | | | | | 0.00 | 24.20 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 413 | 5222 | 90 ASILOMAR | 0.00 | 193.97 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 413 | 5222 | ASILOMAR BLVD PG LH | 0.00 | 19.52 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 413 | 5222 | ASILOMAR BLVD PG LH | 0.00 | 3.64 |
| TOTAL CHECK | | | | | | | | 0.00 | 23.16 |
| TOTAL CASH ACCOUNT | | | | | | | | 0.00 | 1,186.63 |
| TOTAL FUND | | | | | | | | 0.00 | 1,186.63 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 40 - POETRY PROMOTION FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106828 | 08/18/23 | 1798 | MONTEREY ONE WATER | 405 | 5291 | 07/01/2023-08/31/20 | 0.00 | 155.88 |
| TOTAL CASH ACCOUNT | | | | | | | | 0.00 | 155.88 |
| TOTAL FUND | | | | | | | | 0.00 | 155.88 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 42 - PUB SAFETY AUG FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106704 | 08/08/23 | 1751 | MONTEREY COUNTY EME | 303 | 5201 | DISPATCH SERVICES & | 0.00 | 133,140.59 |
| TOTAL CASH ACCOUNT | | | | | | | | 0.00 | 133,140.59 |
| TOTAL FUND | | | | | | | | 0.00 | 133,140.59 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 43 - SLESF FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106756 | 08/18/23 | 4943 | US BANK | 310 | 5275 | CC PD TRVL JULY | 0.00 | 290.07 |
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 310 | 5275 | CC PD TRVL JULY | 0.00 | 356.13 |
| 101 | 106765 | 08/18/23 | 9895 | FLOCK GROUP INC | 304 | 5275 | AUTOMATED LICENSE P | 0.00 | 7,500.00 |
| 101 | 106765 | 08/18/23 | 9895 | FLOCK GROUP INC | 304 | 5275 | AUTOMATED LICENSE P | 0.00 | 20,000.00 |
| TOTAL CHECK | | | | | | | | 0.00 | 27,500.00 |
| 101 | V8162301 | 08/16/23 | 9033 | ENTERPRISE FM TRUST | 304 | 5225 | P.D. LEASED VEHICLE | 0.00 | 2,135.37 |
| 101 | V8162301 | 08/16/23 | 9033 | ENTERPRISE FM TRUST | 304 | 5225 | P.D. LEASED VEHICLE | 0.00 | 2,135.37 |
| TOTAL CHECK | | | | | | | | 0.00 | 4,270.74 |
| 101 | V8222024 | 08/22/23 | 9033 | ENTERPRISE FM TRUST | 304 | 5225 | JULY LEASED VEHICLE | 0.00 | 2,135.37 |
| 101 | V8222024 | 08/22/23 | 9033 | ENTERPRISE FM TRUST | 304 | 5225 | AUG. LEASED VEHICLE | 0.00 | 2,135.37 |
| TOTAL CHECK | | | | | | | | 0.00 | 4,270.74 |
| TOTAL CASH ACCOUNT | | | | | | | | 0.00 | 36,687.68 |
| TOTAL FUND | | | | | | | | 0.00 | 36,687.68 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 55 - GEN'L PLAN MAINT FEE FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106728 V | 08/08/23 | 6035 | WILLIAM PAUL SCHMID | 55 | 4485 | REFUND-NO PRMNT REQ | 0.00 | -99.55 |
| 101 | 106728 | 08/08/23 | 6035 | WILLIAM PAUL SCHMID | 55 | 4485 | REFUND-NO PRMNT REQ | 0.00 | 99.55 |
| TOTAL CHECK | | | | | | | | 0.00 | 0.00 |
| TOTAL CASH ACCOUNT | | | | | | | | 0.00 | 0.00 |
| TOTAL FUND | | | | | | | | 0.00 | 0.00 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 63 - CAPITAL IMPROV PROJ FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106639 | 08/04/23 | 9209 | NINA KHASHCHINA | 631 | 6021 | CIP 18-46 - CC SIGN | 0.00 | 6,000.00 |
| 101 | 106654 | 08/04/23 | 5689 | GRAHAM CONTRACTORS | 631 | 6041 | CIP 23-02 | 0.00 | 29,056.57 |
| 101 | 106658 | 08/04/23 | 9553 | JACOB CONSTRUCTION | 631 | 6021 | PW ELECTRICAL INFRA | 0.00 | 41,716.03 |
| 101 | 106658 | 08/04/23 | 9553 | JACOB CONSTRUCTION | 631 | 6021 | TRC 21-02/BUILDING | 0.00 | 4,181.56 |
| TOTAL CHECK | | | | | | | | 0.00 | 45,897.59 |
| 101 | 106662 | 08/04/23 | 1896 | NEILL ENGINEERS COR | 631 | 6041 | CIP23-02 | 0.00 | 752.00 |
| 101 | 106662 | 08/04/23 | 1896 | NEILL ENGINEERS COR | 631 | 6041 | CIP 23-01 | 0.00 | 9,821.50 |
| TOTAL CHECK | | | | | | | | 0.00 | 10,573.50 |
| 101 | 106669 | 08/04/23 | 2485 | SIGN WORKS | 631 | 6021 | CIP18-46-PROP 68 SG | 0.00 | 1,660.75 |
| 101 | 106699 | 08/08/23 | 1105 | GRANITE ROCK COMPAN | 631 | 6021 | CIP18-46 BLU CONCRE | 0.00 | 530.19 |
| 101 | 106851 | 08/18/23 | 2635 | TAMC | 631 | 6501 | OVRPYMNT RMB PTPINO | 0.00 | 26,519.64 |
| TOTAL CASH ACCOUNT | | | | | | | | 0.00 | 120,238.24 |
| TOTAL FUND | | | | | | | | 0.00 | 120,238.24 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 70 - EMP BENEFIT FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106776 | 08/18/23 | 4279 | PARS | 703 | 5141 | JUNE 2023 | 0.00 | 320.08 |
| 101 | 106916 | 08/18/23 | 8211 | STANDARD INSURANCE | 703 | 5123 | AUGUST 2023 PREMIUM | 0.00 | 2,306.06 |
| 101 | 106917 | 08/18/23 | 9360 | STANDARD INSURANCE | 703 | 5234 | JULY 2023 | 0.00 | 5,157.08 |
| 101 | 106979 | 08/30/23 | 9512 | P&A ADMINISTRATIVE | 703 | 5123 | END OF OUTBREAK LTR | 0.00 | 30.00 |
| 101 | 106988 | 08/31/23 | 9360 | STANDARD INSURANCE | 703 | 5234 | AUGUST 2023 | 0.00 | 6,075.24 |
| 101 | 106989 | 08/31/23 | 632 | VISION SERVICE PLAN | 703 | 5123 | SEPTEMBER 2023 | 0.00 | 147.91 |
| 101 | 106989 | 08/31/23 | 632 | VISION SERVICE PLAN | 703 | 5123 | AUGUST 2023 | 0.00 | 150.03 |
| TOTAL CHECK | | | | | | | | 0.00 | 297.94 |
| TOTAL CASH ACCOUNT | | | | | | | | 0.00 | 14,186.40 |
| TOTAL FUND | | | | | | | | 0.00 | 14,186.40 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 71 - WORKERS COMP FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106757 | 08/18/23 | 4943 | US BANK | 701 | 5291 | CC GHO JULY | 0.00 | 38.75 |
| 101 | 106975 | 08/29/23 | 2133 | PERS | 701 | 5145 | JULY 2023 UAL | 0.00 | 666.67 |
| 101 | 106976 | 08/29/23 | 2133 | PERS | 701 | 5145 | AUG 2023 UAL | 0.00 | 666.67 |
| 101 | V8222023 | 08/22/23 | 7268 | CALIFORNIA JPIA | 701 | 5201 | TLCLMS7/1/23-6/30/2 | 0.00 | 6,458.00 |
| TOTAL CASH ACCOUNT | | | | | | | | 0.00 | 7,830.09 |
| TOTAL FUND | | | | | | | | 0.00 | 7,830.09 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 72 - LIABILITY INS FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106975 | 08/29/23 | 2133 | PERS | 702 | 5145 | JULY 2023 UAL | 0.00 | 500.00 |
| 101 | 106976 | 08/29/23 | 2133 | PERS | 702 | 5145 | AUG 2023 UAL | 0.00 | 500.00 |
| 101 | V8222023 | 08/22/23 | 7268 | CALIFORNIA JPIA | 702 | 5201 | ADMNFE7/1/23-6/30/2 | 0.00 | 10,150.00 |
| TOTAL CASH ACCOUNT | | | | | | | | 0.00 | 11,150.00 |
| TOTAL FUND | | | | | | | | 0.00 | 11,150.00 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 74 - LOCAL WATER PROJECT

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106828 | 08/18/23 | 1798 | MONTEREY ONE WATER | 741 | 5222 | 07/01/2023-08/31/20 | 0.00 | 14,604.89 |
| 101 | 106835 | 08/18/23 | 2024 | PACIFIC GAS & ELECT | 741 | 5222 | LWP | 0.00 | 11,373.39 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 741 | 5222 | 1313 OCEAN VIEW BLV | 0.00 | 1,238.48 |
| 101 | 106981 | 08/30/23 | 7716 | PERC WATER CORPORAT | 741 | 5201 | FY22/23 LWP O&M | 0.00 | 25,829.49 |
| TOTAL CASH ACCOUNT | | | | | | | | 0.00 | 53,046.25 |
| TOTAL FUND | | | | | | | | 0.00 | 53,046.25 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 75 - CEMETERY FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106673 | 08/04/23 | 1768 | STURDY OIL COMPANY | 601 | 5311 | FUEL DIST JUNE 2023 | 0.00 | 370.97 |
| 101 | 106692 | 08/08/23 | 926 | EWING IRRIGATION PR | 601 | 5309 | IRRIGATION | 0.00 | 554.78 |
| 101 | 106771 | 08/18/23 | 1694 | MISSION UNIFORM SER | 601 | 5309 | LINEN & UNIFORM CLE | 0.00 | 4.40 |
| 101 | 106771 | 08/18/23 | 1694 | MISSION UNIFORM SER | 601 | 5309 | LINEN & UNIFORM CLE | 0.00 | 29.96 |
| 101 | 106771 | 08/18/23 | 1694 | MISSION UNIFORM SER | 601 | 5309 | LINEN & UNIFORM CLE | 0.00 | 8.80 |
| TOTAL CHECK | | | | | | | | 0.00 | 43.16 |
| 101 | 106796 V | 08/18/23 | 8796 | SITE INDUSTRIES, LL | 602 | 6001 | FY 23/24 ANNUAL FEE | 0.00 | -3,175.00 |
| 101 | 106796 | 08/18/23 | 8796 | SITE INDUSTRIES, LL | 602 | 6001 | FY 23/24 ANNUAL FEE | 0.00 | 3,175.00 |
| TOTAL CHECK | | | | | | | | 0.00 | 0.00 |
| 101 | 106814 | 08/18/23 | 8118 | LLORIN-VELASQUEZ CO | 601 | 5201 | FY23/24 CEMETERY MA | 0.00 | 2,650.00 |
| 101 | 106814 V | 08/18/23 | 8118 | LLORIN-VELASQUEZ CO | 601 | 5201 | FY23/24 CEMETERY MA | 0.00 | -2,650.00 |
| TOTAL CHECK | | | | | | | | 0.00 | 0.00 |
| 101 | 106826 | 08/18/23 | 1694 | MISSION UNIFORM SER | 601 | 5309 | LINEN & UNIFORM CLE | 0.00 | 4.40 |
| 101 | 106826 | 08/18/23 | 1694 | MISSION UNIFORM SER | 601 | 5309 | LINEN & UNIFORM CLE | 0.00 | 14.50 |
| 101 | 106826 | 08/18/23 | 1694 | MISSION UNIFORM SER | 601 | 5309 | LINEN & UNIFORM CLE | 0.00 | 14.50 |
| 101 | 106826 | 08/18/23 | 1694 | MISSION UNIFORM SER | 601 | 5309 | LINEN & UNIFORM CLE | 0.00 | 78.98 |
| 101 | 106826 | 08/18/23 | 1694 | MISSION UNIFORM SER | 601 | 5309 | LINEN & UNIFORM CLE | 0.00 | 78.97 |
| 101 | 106826 | 08/18/23 | 1694 | MISSION UNIFORM SER | 601 | 5309 | LINEN & UNIFORM CLE | 0.00 | 14.50 |
| 101 | 106826 | 08/18/23 | 1694 | MISSION UNIFORM SER | 601 | 5309 | LINEN & UNIFORM CLE | 0.00 | 78.97 |
| 101 | 106826 | 08/18/23 | 1694 | MISSION UNIFORM SER | 601 | 5309 | LINEN & UNIFORM CLE | 0.00 | 78.97 |
| 101 | 106826 | 08/18/23 | 1694 | MISSION UNIFORM SER | 601 | 5309 | LINEN & UNIFORM CLE | 0.00 | 14.50 |
| TOTAL CHECK | | | | | | | | 0.00 | 378.29 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 601 | 5309 | CEM | 0.00 | 3.91 |
| 101 | 106837 | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 601 | 5309 | CEM | 0.00 | 6.96 |
| TOTAL CHECK | | | | | | | | 0.00 | 10.87 |
| 101 | 106842 | 08/18/23 | 2236 | QUINN COMPANY | 601 | 5226 | TRBCHRG GSKT WSHR N | 0.00 | 542.40 |
| 101 | 106899 | 08/18/23 | 8796 | SITE INDUSTRIES, LL | 602 | 6001 | ANNUAL LICENSE FEE | 0.00 | 3,175.00 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 601 | 5222 | CEMETERY | 0.00 | 44.09 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 601 | 5222 | CREST & RIPPLE | 0.00 | 14.04 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 601 | 5222 | CEMETERY - 1% | 0.00 | 22.76 |
| TOTAL CHECK | | | | | | | | 0.00 | 80.89 |
| 101 | 106940 | 08/22/23 | 8118 | LLORIN-VELASQUEZ CO | 601 | 5201 | FY23/24 CEMETERY MA | 0.00 | 2,650.00 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 601 | 5222 | CEM 4% | 0.00 | 21.38 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 601 | 5222 | 1254 DELMONTECEM70% | 0.00 | 267.22 |
| TOTAL CHECK | | | | | | | | 0.00 | 288.60 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 601 | 5222 | CEMETERY | 0.00 | 53.43 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 601 | 5222 | CEMETERY - 1% | 0.00 | 25.62 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 601 | 5222 | CREST & RIPPLE | 0.00 | 17.04 |
| TOTAL CHECK | | | | | | | | 0.00 | 96.09 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 75 - CEMETERY FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106975 | 08/29/23 | 2133 | PERS | 601 | 5145 | JULY 2023 UAL | 0.00 | 1,333.33 |
| 101 | 106976 | 08/29/23 | 2133 | PERS | 601 | 5145 | AUG 2023 UAL | 0.00 | 1,333.33 |
| 101 | 106984 | 08/30/23 | 9802 | ROBERT HALF INTERNA | 601 | 5201 | TEMPORARY EMP SERVI | 0.00 | 4,178.30 |
| TOTAL CASH ACCOUNT | | | | | | | | 0.00 | 15,036.01 |
| TOTAL FUND | | | | | | | | 0.00 | 15,036.01 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 76 - SEWER FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106650 | 08/04/23 | 9598 | ESSELEN TRIBE OF MO | 612 | 6051 | CIP 22-01 | 0.00 | 7,337.21 |
| 101 | 106667 | 08/04/23 | 6520 | RINCON CONSULTANTS, | 611 | 5201 | CULTURAL RESOURCES | 0.00 | 976.25 |
| 101 | 106672 | 08/04/23 | 3378 | DON CHAPIN CO., INC | 611 | 5207 | FY22/23 SANITARY SE | 0.00 | 940.53 |
| 101 | 106672 | 08/04/23 | 3378 | DON CHAPIN CO., INC | 611 | 5207 | FY22/23 SANITARY SE | 0.00 | 1,073.21 |
| 101 | 106672 | 08/04/23 | 3378 | DON CHAPIN CO., INC | 611 | 5207 | FY22/23 SANITARY SE | 0.00 | 1,089.26 |
| 101 | 106672 | 08/04/23 | 3378 | DON CHAPIN CO., INC | 611 | 5207 | FY22/23 SANITARY SE | 0.00 | 1,103.17 |
| 101 | 106672 | 08/04/23 | 3378 | DON CHAPIN CO., INC | 611 | 5207 | FY22/23 SANITARY SE | 0.00 | 1,156.67 |
| 101 | 106672 | 08/04/23 | 3378 | DON CHAPIN CO., INC | 611 | 5207 | FY22/23 SANITARY SE | 0.00 | 1,188.77 |
| 101 | 106672 | 08/04/23 | 3378 | DON CHAPIN CO., INC | 611 | 5207 | FY22/23 SANITARY SE | 0.00 | 1,249.76 |
| 101 | 106672 | 08/04/23 | 3378 | DON CHAPIN CO., INC | 611 | 5207 | FY22/23 SANITARY SE | 0.00 | 1,379.23 |
| 101 | 106672 | 08/04/23 | 3378 | DON CHAPIN CO., INC | 611 | 5207 | FY22/23 SANITARY SE | 0.00 | 1,451.07 |
| 101 | 106672 | 08/04/23 | 3378 | DON CHAPIN CO., INC | 611 | 5207 | FY22/23 SANITARY SE | 0.00 | 1,570.76 |
| 101 | 106672 | 08/04/23 | 3378 | DON CHAPIN CO., INC | 611 | 5207 | FY22/23 SANITARY SE | 0.00 | 1,572.90 |
| 101 | 106672 | 08/04/23 | 3378 | DON CHAPIN CO., INC | 611 | 5207 | FY22/23 SANITARY SE | 0.00 | 1,586.81 |
| 101 | 106672 | 08/04/23 | 3378 | DON CHAPIN CO., INC | 611 | 5207 | FY22/23 SANITARY SE | 0.00 | 1,611.51 |
| 101 | 106672 | 08/04/23 | 3378 | DON CHAPIN CO., INC | 611 | 5207 | FY22/23 SANITARY SE | 0.00 | 1,886.41 |
| 101 | 106672 | 08/04/23 | 3378 | DON CHAPIN CO., INC | 611 | 5207 | FY22/23 SANITARY SE | 0.00 | 2,275.00 |
| 101 | 106672 | 08/04/23 | 3378 | DON CHAPIN CO., INC | 611 | 5207 | FY22/23 SANITARY SE | 0.00 | 2,300.50 |
| 101 | 106672 | 08/04/23 | 3378 | DON CHAPIN CO., INC | 611 | 5207 | FY22/23 SANITARY SE | 0.00 | 2,418.20 |
| 101 | 106672 | 08/04/23 | 3378 | DON CHAPIN CO., INC | 611 | 5207 | FY22/23 SANITARY SE | 0.00 | 2,733.85 |
| 101 | 106672 | 08/04/23 | 3378 | DON CHAPIN CO., INC | 611 | 5207 | FY22/23 SANITARY SE | 0.00 | 2,913.61 |
| 101 | 106672 | 08/04/23 | 3378 | DON CHAPIN CO., INC | 611 | 5207 | FY22/23 SANITARY SE | 0.00 | 3,099.79 |
| 101 | 106672 | 08/04/23 | 3378 | DON CHAPIN CO., INC | 611 | 5207 | FY22/23 SANITARY SE | 0.00 | 3,167.20 |
| 101 | 106672 | 08/04/23 | 3378 | DON CHAPIN CO., INC | 611 | 5207 | FY22/23 SANITARY SE | 0.00 | 3,457.17 |
| TOTAL CHECK | | | | | | | | 0.00 | 41,225.38 |
| 101 | 106673 | 08/04/23 | 1768 | STURDY OIL COMPANY | 611 | 5311 | FUEL DIST JUNE 2023 | 0.00 | 880.52 |
| 101 | 106679 V | 08/08/23 | 8198 | BECKS SHOES AND REP | 611 | 5275 | SHOES EDDIE MARTINE | 0.00 | -213.58 |
| 101 | 106679 | 08/08/23 | 8198 | BECKS SHOES AND REP | 611 | 5275 | SHOES EDDIE MARTINE | 0.00 | 213.58 |
| TOTAL CHECK | | | | | | | | 0.00 | 0.00 |
| 101 | 106723 | 08/08/23 | 2737 | UNDERGROUND SERVICE | 611 | 5291 | UNDERGROUND SVS ALR | 0.00 | 2,691.02 |
| 101 | 106723 | 08/08/23 | 2737 | UNDERGROUND SERVICE | 611 | 5291 | UNDERGROUND UTILITI | 0.00 | 920.25 |
| TOTAL CHECK | | | | | | | | 0.00 | 3,611.27 |
| 101 | 106730 | 08/09/23 | 2276 | BECKS SHOES AND REP | 611 | 5275 | SHOES EDDIE MARTINE | 0.00 | 213.58 |
| 101 | 106759 | 08/18/23 | 9948 | ALBION ENVIRONNMENT | 612 | 6051 | MONITORING | 0.00 | 462.97 |
| 101 | 106759 | 08/18/23 | 9948 | ALBION ENVIRONNMENT | 612 | 6051 | MONITORING | 0.00 | 11,966.95 |
| TOTAL CHECK | | | | | | | | 0.00 | 12,429.92 |
| 101 | 106764 | 08/18/23 | 9598 | ESSELEN TRIBE OF MO | 612 | 6051 | OVB TRIBAL MONITORI | 0.00 | 4,084.10 |
| 101 | 106771 | 08/18/23 | 1694 | MISSION UNIFORM SER | 611 | 5309 | LINEN & UNIFORM CLE | 0.00 | 4.40 |
| 101 | 106771 | 08/18/23 | 1694 | MISSION UNIFORM SER | 611 | 5309 | LINEN & UNIFORM CLE | 0.00 | 8.80 |
| 101 | 106771 | 08/18/23 | 1694 | MISSION UNIFORM SER | 611 | 5309 | LINEN & UNIFORM CLE | 0.00 | 29.96 |
| TOTAL CHECK | | | | | | | | 0.00 | 43.16 |
| 101 | 106773 | 08/18/23 | 9292 | MONTEREY ONE WATER | 611 | 5201 | GREASE/STRM WTR PRG | 0.00 | 12,616.34 |

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ACCOUNTING PERIOD: 3/24

FUND - 76 - SEWER FUND

| CASH ACCT | CHECK NO | | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|---|
| 101 | 106773 | | 08/18/23 | 9292 | MONTEREY ONE WATER | 611 | 5201 | 1ST QTR LFT STN MNT | 0.00 | 72,196.12 |
| TOTAL CHECK | | | | | | | | | 0.00 | 84,812.46 |
| 101 | 106784 | | 08/18/23 | 9948 | ALBION ENVIRONNMENT | 612 | 6051 | MONITORING | 0.00 | 8,075.41 |
| 101 | 106786 | | 08/18/23 | 4488 | ALTERNATOR STARTER | 611 | 5227 | UNIT 47 SEWER UTILI | 0.00 | 355.06 |
| 101 | 106795 | | 08/18/23 | 7226 | CAPITAL ONE PUBLIC | 612 | 5802 | WASTEWATER REV LOAN | 0.00 | 42,906.76 |
| 101 | 106815 | | 08/18/23 | 2276 | BECKS SHOES AND REP | 611 | 5275 | MARTIN GONZALEZ BOO | 0.00 | 204.30 |
| 101 | 106815 | | 08/18/23 | 2276 | BECKS SHOES AND REP | 611 | 5275 | KYLE MOLINA BOOTS | 0.00 | 250.00 |
| 101 | 106815 | V | 08/18/23 | 2276 | BECKS SHOES AND REP | 611 | 5275 | MARCO CORDOVA BOOTS | 0.00 | -171.80 |
| 101 | 106815 | V | 08/18/23 | 2276 | BECKS SHOES AND REP | 611 | 5275 | URIEL RODRIGUEZ BOO | 0.00 | -171.80 |
| 101 | 106815 | V | 08/18/23 | 2276 | BECKS SHOES AND REP | 611 | 5275 | MARTIN GONZALEZ BOO | 0.00 | -204.30 |
| 101 | 106815 | V | 08/18/23 | 2276 | BECKS SHOES AND REP | 611 | 5275 | KYLE MOLINA BOOTS | 0.00 | -250.00 |
| 101 | 106815 | | 08/18/23 | 2276 | BECKS SHOES AND REP | 611 | 5275 | MARCO CORDOVA BOOTS | 0.00 | 171.80 |
| 101 | 106815 | | 08/18/23 | 2276 | BECKS SHOES AND REP | 611 | 5275 | URIEL RODRIGUEZ BOO | 0.00 | 171.80 |
| TOTAL CHECK | | | | | | | | | 0.00 | 0.00 |
| 101 | 106817 | V | 08/18/23 | 2879 | KIRSTIE WILDE | 76 | 4470 | REIMB SWR 1387 JEWE | 0.00 | -2,790.92 |
| 101 | 106817 | | 08/18/23 | 2879 | KIRSTIE WILDE | 76 | 4470 | REIMB SWR 1387 JEWE | 0.00 | 2,790.92 |
| TOTAL CHECK | | | | | | | | | 0.00 | 0.00 |
| 101 | 106820 | | 08/18/23 | 9598 | ESSELEN TRIBE OF MO | 612 | 6051 | MONITORING | 0.00 | 538.85 |
| 101 | 106826 | | 08/18/23 | 1694 | MISSION UNIFORM SER | 611 | 5309 | LINEN & UNIFORM CLE | 0.00 | 78.97 |
| 101 | 106826 | | 08/18/23 | 1694 | MISSION UNIFORM SER | 611 | 5309 | LINEN & UNIFORM CLE | 0.00 | 78.97 |
| 101 | 106826 | | 08/18/23 | 1694 | MISSION UNIFORM SER | 611 | 5309 | LINEN & UNIFORM CLE | 0.00 | 14.50 |
| 101 | 106826 | | 08/18/23 | 1694 | MISSION UNIFORM SER | 611 | 5309 | LINEN & UNIFORM CLE | 0.00 | 78.97 |
| 101 | 106826 | | 08/18/23 | 1694 | MISSION UNIFORM SER | 611 | 5309 | LINEN & UNIFORM CLE | 0.00 | 78.98 |
| 101 | 106826 | | 08/18/23 | 1694 | MISSION UNIFORM SER | 611 | 5309 | LINEN & UNIFORM CLE | 0.00 | 4.40 |
| 101 | 106826 | | 08/18/23 | 1694 | MISSION UNIFORM SER | 611 | 5309 | LINEN & UNIFORM CLE | 0.00 | 14.49 |
| 101 | 106826 | | 08/18/23 | 1694 | MISSION UNIFORM SER | 611 | 5309 | LINEN & UNIFORM CLE | 0.00 | 14.50 |
| 101 | 106826 | | 08/18/23 | 1694 | MISSION UNIFORM SER | 611 | 5309 | LINEN & UNIFORM CLE | 0.00 | 14.50 |
| TOTAL CHECK | | | | | | | | | 0.00 | 378.28 |
| 101 | 106832 | | 08/18/23 | 9576 | O'REILLY AUTO ENTER | 611 | 5227 | UNIT 47 SEWER | 0.00 | 535.74 |
| 101 | 106835 | | 08/18/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | PUBLIC WORKS | 0.00 | 40.56 |
| 101 | 106835 | | 08/18/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | PUBLIC WORKS | 0.00 | 23,421.34 |
| TOTAL CHECK | | | | | | | | | 0.00 | 23,461.90 |
| 101 | 106837 | | 08/18/23 | 2034 | PACIFIC GROVE HARDW | 611 | 5309 | SEWER | 0.00 | 13.09 |
| 101 | 106841 | | 08/18/23 | 2219 | PURE WATER | 611 | 5309 | BOTTLED WATER | 0.00 | 22.55 |
| 101 | 106842 | | 08/18/23 | 2236 | QUINN COMPANY | 611 | 5226 | TRBCHRG GSKT WSHR N | 0.00 | 542.39 |
| 101 | 106921 | | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | O V 9TH PUMP #2 | 0.00 | 332.66 |
| 101 | 106921 | | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | PUMP STATION | 0.00 | 21.94 |
| 101 | 106921 | | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | 471 OCEAN VIEW BL. | 0.00 | 25.80 |
| 101 | 106921 | | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | PUMP SUNSET ARENA | 0.00 | 20.25 |

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ACCOUNTING PERIOD: 3/24

FUND - 76 - SEWER FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | OCEANVIEW BLVD & 8T | 0.00 | 5.01 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | PUMP RUSSELL SVC CT | 0.00 | 9.72 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | 1996 SUNSET DR. | 0.00 | 7.33 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | EARDLEY PUMP #1 | 0.00 | 46.41 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | PUMP RUSSELL SVC CT | 0.00 | 49.80 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | 471 OCEAN VIEW BL. | 0.00 | 71.35 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | 17TH & OCNVW | 0.00 | 37.38 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | 520 OCEAN VIEW BLVD | 0.00 | 33.80 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | 1996 SUNSET DR. | 0.00 | 43.61 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | PUMP SUNSET ARENA | 0.00 | 375.91 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | PUMP SUNSET ARENA | 0.00 | 151.76 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | PUMP 17TH & OCNVW | 0.00 | 103.99 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | EARDLEY PUMP #1 | 0.00 | 131.81 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | 360 OCEAN VIEW BLVD | 0.00 | 136.31 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | 520 OCEAN VIEW BLVD | 0.00 | 89.45 |
| TOTAL CHECK | | | | | | | | 0.00 | 1,694.29 |
| 101 | 106941 | 08/22/23 | 2276 | BECKS SHOES AND REP | 611 | 5275 | KYLE MOLINA BOOTS | 0.00 | 250.00 |
| 101 | 106941 | 08/22/23 | 2276 | BECKS SHOES AND REP | 611 | 5275 | MARCO CORDOVA BOOTS | 0.00 | 171.80 |
| 101 | 106941 | 08/22/23 | 2276 | BECKS SHOES AND REP | 611 | 5275 | URIEL RODRIGUEZ BOO | 0.00 | 171.80 |
| 101 | 106941 | 08/22/23 | 2276 | BECKS SHOES AND REP | 611 | 5275 | MARTIN GONZALEZ BOO | 0.00 | 204.30 |
| TOTAL CHECK | | | | | | | | 0.00 | 797.90 |
| 101 | 106943 | 08/22/23 | 2879 | KIRSTIE WILDE | 76 | 4470 | SWR REIMB 1387 JEWE | 0.00 | 2,790.92 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 611 | 5222 | SEWER 8% | 0.00 | 42.76 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 611 | 5222 | 1273 CRESPI POND 50 | 0.00 | 78.60 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 611 | 5222 | 100 OCEANVW IRRIG | 0.00 | 41.24 |
| TOTAL CHECK | | | | | | | | 0.00 | 162.60 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | PUMP SUNSET ARENA | 0.00 | 346.92 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | OCEANVIEW BLVD & 8T | 0.00 | 4.40 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | 1996 SUNSET DR. | 0.00 | 6.81 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | PUMP RUSSELL SVC CT | 0.00 | 7.16 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | O V 9TH PUMP #2 | 0.00 | 312.18 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | PUMP 17TH & OCNVW | 0.00 | 216.43 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | EARDLEY PUMP #1 | 0.00 | 126.14 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | PUMP SUNSET ARENA | 0.00 | 132.08 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | 520 OCEAN VIEW BLVD | 0.00 | 71.91 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | 471 OCEAN VIEW BL. | 0.00 | 57.30 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | 360 OCEAN VIEW BLVD | 0.00 | 120.57 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | 17TH & OCNVW | 0.00 | 81.00 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | PUMP STATION | 0.00 | 20.15 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | 471 OCEAN VIEW BL. | 0.00 | 19.02 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | PUMP SUNSET ARENA | 0.00 | 17.90 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | 1996 SUNSET DR. | 0.00 | 40.58 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | PUMP RUSSELL SVC CT | 0.00 | 41.60 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | EARDLEY PUMP #1 | 0.00 | 42.15 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 611 | 5222 | 520 OCEAN VIEW BLVD | 0.00 | 25.14 |
| TOTAL CHECK | | | | | | | | 0.00 | 1,689.44 |
| 101 | 106970 | 08/25/23 | 960 | FERGUSON ENTERPRISE | 611 | 5309 | SEWER PIPE ASILOMAR | 0.00 | 3,033.30 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 76 - SEWER FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106975 | 08/29/23 | 2133 | PERS | 611 | 5145 | JULY 2023 UAL | 0.00 | 10,250.00 |
| 101 | 106976 | 08/29/23 | 2133 | PERS | 611 | 5145 | AUG 2023 UAL | 0.00 | 10,250.00 |
| TOTAL CASH ACCOUNT | | | | | | | | 0.00 | 263,112.33 |
| TOTAL FUND | | | | | | | | 0.00 | 263,112.33 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 77 - GOLF FUND

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 621 | 5222 | 1313 OCEAN VIEW BLV | 0.00 | 97.54 |
| 101 | 106921 | 08/21/23 | 2024 | PACIFIC GAS & ELECT | 621 | 5222 | 1313 OCEAN VIEW BLV | 0.00 | 37.14 |
| TOTAL CHECK | | | | | | | | 0.00 | 134.68 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 625 | 5222 | 77 ASILOMAR GOLF HS | 0.00 | 2,319.82 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 621 | 5222 | 1273 CRESPI POND 50 | 0.00 | 78.61 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 621 | 5222 | 1254 DELMONTEGOLF30 | 0.00 | 114.52 |
| 101 | 106946 | 08/24/23 | 438 | CALIFORNIA AMERICAN | 621 | 5222 | 77 ASILOMAR FIRE SV | 0.00 | 90.00 |
| TOTAL CHECK | | | | | | | | 0.00 | 2,602.95 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 621 | 5222 | 1313 OCEAN VIEW BLV | 0.00 | 82.71 |
| 101 | 106966 | 08/25/23 | 2024 | PACIFIC GAS & ELECT | 621 | 5222 | 1313 OCEAN VIEW BLV | 0.00 | 29.17 |
| TOTAL CHECK | | | | | | | | 0.00 | 111.88 |
| TOTAL CASH ACCOUNT | | | | | | | | 0.00 | 2,849.51 |
| TOTAL FUND | | | | | | | | 0.00 | 2,849.51 |

SELECTION CRITERIA: transact.ck_date between '20230801 00:00:00.000' and '20230831 00:00:00.000'
ACCOUNTING PERIOD: 3/24

FUND - 84 - AMERICAN RESCUE PLAN-ARPA

| CASH ACCT | CHECK NO | ISSUE DT | VENDOR | NAME | DIVISION | ACCNT | ----DESCRIPTION---- | SALES TAX | AMOUNT |
|---|---|---|---|---|---|---|---|---|---|
| 101 | 106641 | 08/04/23 | 9849 | AUGUST DESIGN & BUI | 841 | 6021 | CIP 23-12 | 0.00 | 1,560.00 |
| 101 | 106651 | 08/04/23 | 9969 | ESSENTIAL ROOFING | 841 | 6021 | CIP 23-14 | 0.00 | 29,030.00 |
| 101 | 106662 | 08/04/23 | 1896 | NEILL ENGINEERS COR | 841 | 6041 | CIP 23-21 | 0.00 | 6,412.00 |
| 101 | 106701 | 08/08/23 | 8695 | KENT L. SEAVEY | 841 | 6021 | CIP 23-15 | 0.00 | 500.00 |
| 101 | 106969 | 08/25/23 | 10010 | HECTOR VARELAS | 841 | 6021 | BATHROOM REPAIRS AT | 0.00 | 20,394.00 |
| TOTAL CASH ACCOUNT | | | | | | | | 0.00 | 57,896.00 |
| TOTAL FUND | | | | | | | | 0.00 | 57,896.00 |
| TOTAL REPORT | | | | | | | | 0.00 | 3,595,379.84 |

# CITY OF PACIFIC GROVE

**300 Forest Avenue, Pacific Grove, California 93950**

# AGENDA REPORT

| | |
|---|---|
| **TO:** | Honorable Mayor and Members of the City Council |
| **FROM**: | Audrey Cray, Deputy Director Finance |
| **MEETING DATE:** | October 04, 2023 |
| **SUBJECT:** | Core Revenue Report - August |
| **CEQA:** | Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378 |

## RECOMMENDATION

1. Receive the report.
2. Alternatively, discuss and take other action related to this item.

## DISCUSSION

The City of Pacific Grove's General Fund revenues are primarily derived from Property Tax, Transient Occupancy Tax, and Sales and Use Tax revenues. In the Fiscal Year 22/23 Amended Budget and the Fiscal Year 23/24 Adopted Budget, these three revenue sources were estimated to generate approximately $21.2 million and $22 million, respectively. These revenues account for approximately 70% of the General Fund's on-going revenues.

This agenda report includes the following two attachments:

- Fiscal Year 22/23 - Core Revenue Report: Includes taxes that were received in August, but applicable to Fiscal Year 22/23.

- Fiscal Year 23/24 - Core Revenue Report: Includes taxes that were received in August that are applicable to Fiscal Year 23/24.

Details on the budgeted amounts and revenues to date are included in Attachments 1 and 2.

## OPTIONS

N/A - This is informational only.

## FINANCIAL IMPACT:

There is no fiscal impact associated with receiving this report.

**FOCUSED PRIORITY AREA:** Not Applicable.

## Attachments

Core Revenue Report August FY 22/23
Core Revenue Report August FY 23/24

## Core Revenue Report
## Fiscal Year 2022/23 – August

*Unaudited Preliminary FY 22/23 Report*

The following tables include the FY22/23 budget and year to date revenues. The receipts represent funds received to date. The year-to-date sales tax and transient occupancy final amounts are subject to accrual through late August.

**PROPERTY TAX**

Property Tax is the first largest source of the General Fund revenue. The City typically receives property tax payments in December, April, and June. Unlike other tax revenues, property taxes were not impacted by COVID-19. The following table presents Fiscal Year 2022/23 budget, and revenues received to date.

| Property Tax | Amended Budget | YTD Receipts | % of Amended Budget |
|---|---|---|---|
| FY22/23 | 9,252,000 | 9,330,981 | 100.9% |

**TRANSIENT OCCUPANCY TAX (TOT)**

Transient Occupancy Tax (TOT) is the General Fund's second-largest source of revenue which the City receives on a monthly basis. Unlike property taxes, TOT was significantly impacted by COVID-19 in Fiscal Years 2019/20 and 2020/21. The following table presents Fiscal Year 2022/23 budget and revenues received to date.

| Transient Occupancy Tax | Amended Budget | YTD Receipts | % of Amended Budget |
|---|---|---|---|
| FY22/23 | 6,387,000 | 6,553,516 | 102.8% |

The City receives transient occupancy tax in the month following the stay. The revenues received in July are for the June lodging period.

The following table shows a monthly breakdown of TOT revenues when compared to the same month last year. The 2020/21 TOT reduction in December and January primarily resulted from temporary COVID-19 restrictions.

| Lodging Period | 2020/21 | 2021/22 | 2022/23 | Net Difference |
|---|---|---|---|---|
| **July** | 289,435 | 673,475 | 797,756 | 124,281 |
| **August** | 340,019 | 730,578 | 818,939 | 88,361 |
| **September** | 327,958 | 578,129 | 639,644 | 61,515 |
| **October** | 347,103 | 475,290 | 589,714 | 114,424 |
| **November**[1] | 216,516 | 431,862 | 401,358 | (30,504) |
| **December** | 90,066 | 378,655 | 371,160 | (7,495) |
| **January** | 109,118 | 314,248 | 370,713 | 56,465 |
| **February** | 205,512 | 412,711 | 336,276 | (76,434) |
| **March** | 334,004 | 476,041 | 446,634 | (29,407) |
| **April** | 379,613 | 568,275 | 574,513 | 6,238 |
| **May** | 428,612 | 612,496 | 623,891 | 11,395 |
| **June** | 518,002 | 621,212 | 582,919 | (38,293) |
| **Total** | **3,585,958** | **6,272,972** | **6,553,517** | **280,545** |
| *July revenues are expected to be received in late August as the State pays the City one month in arrears.* | | | | |

[1] Totals Restated for November due to entry error

**SALES AND USE TAX**

Sales and Use tax are the third largest source of the City's General Fund revenues. The City receives a 1% Bradley Burns Tax and a 1% Measure U Transactions and Use Tax.

The Fiscal Year 22/23 Adopted Budget reflects the addition of Measure A revenues, a 0.50% Transactions and Use Tax. This tax became effective on October 1, 2022. Three-quarters of Measure A funds have been incorporated into the annual projections.

The impact of COVID-19 on the Sales and Use tax revenues was less significant when compared to TOT. The following table presents the Fiscal Year 22/23 budget and revenues received to date.

| Sales and Use Tax | Amended Budget | YTD Receipts | % of Amended Budget |
|---|---|---|---|
| FY22/23 | 5,564,000 | 5,584,255 | 100.4% |

The following table presents Fiscal Year 2022/23 revenues received to date.

| Remittance Period | 2020/21 | 2021/22 | 2022/23 | Net Difference |
|---|---|---|---|---|
| **July Advance** | 358,945 | 303,144 | 350,801 | 47,657 |
| **August Advance** | 427,105 | 507,200 | 364,694 | (142,506) |
| **September True-up** | 243,269 | 287,224 | 475,273 | 188,049 |
| **October Advance** | 343,188 | 311,118 | 411,967 | 100,849 |
| **November Advance** | 333,869 | 324,181 | 424,467 | 100,286 |
| **December True-up** | 302,359 | 479,810 | 658,665 | 178,855 |
| **January Advance** | 281,830 | 260,937 | 368,119 | 107,182 |
| **February Advance** | 339,550 | 316,738 | 384,955 | 68,217 |
| **March True-up** | 239,864 | 471,617 | 621,062 | 149,445 |
| **April Advance** | 314,606 | 329,326 | 468,572 | 139,246 |
| **May Advance** | 395,212 | 436,035 | 498,977 | 62,942 |
| **June True-Up** | 481,058 | 513,452 | 556,703 | 43,251 |
| **Total** | **4,060,855** | **4,540,782** | **5,584,256** | **1,043,473** |
| ***July 2023 payments are anticipated to be received in late September as the State pays the city two months in arrears*** | | | | |

## Core Revenue Report
## Fiscal Year 2023/24 – August 2023

The following tables include the FY23/24 budget and year to date revenues. The receipts represent funds received to date.

**PROPERTY TAX**

Property Tax is the first largest source of the General Fund revenue. The City typically receives property tax payments in December, April, and June. Unlike other tax revenues, property taxes were not impacted by COVID-19. The following table presents Fiscal Year 2023/24 budget, and revenues received to date.

| Property Tax | Amended Budget | YTD Receipts | % of Amended Budget |
|---|---|---|---|
| FY23/24 | 9,609,000 | 0 | 0% |

**TRANSIENT OCCUPANCY TAX (TOT)**

Transient Occupancy Tax (TOT) is the General Fund's second-largest source of revenue which the City receives on a monthly basis. The following table presents Fiscal Year 2023/24 budget and revenues received to date.

| Transient Occupancy Tax | Amended Budget | YTD Receipts | % of Amended Budget |
|---|---|---|---|
| FY23/24 | 6,463,000 | 834,851 | 12.9% |

The City receives transient occupancy tax in the month following the stay. The revenues received in August are for the July lodging period.

The following table shows a monthly breakdown of TOT revenues when compared to the same month last year.

| Lodging Period | 2021/22 | 2022/23 | 2023/24 | Net Difference |
|---|---|---|---|---|
| **July** | 673,475 | 797,756 | 834,851 | 37,095 |
| **August** | 730,578 | 818,939 | - | - |
| **September** | 578,129 | 639,644 | - | - |
| **October** | 475,290 | 589,714 | - | - |
| **November** | 431,862 | 411,136 | - | - |
| **December** | 378,655 | 371,160 | - | - |
| **January** | 314,248 | 370,713 | - | - |
| **February** | 412,711 | 336,276 | - | - |
| **March** | 476,041 | 446,634 | - | - |
| **April** | 568,275 | 574,513 | - | - |
| **May** | 612,496 | 623,891 | - | - |
| **June** | 621,212 | 573,141 | - | - |
| **Total** | **6,272,972** | **6,553,517** | **834,851** | **37,095** |
| *August revenues are expected to be received in late September as the State pays the City one month in arrears.* | | | | |

**SALES AND USE TAX**

Sales and Use tax are the third largest source of the City's General Fund revenues. The City receives a 1% Bradley Burns Tax and a 1% Measure U Transactions and Use Tax.

The Fiscal Year 23/24 Adopted Budget reflects the addition of Measure A revenues, a 0.50% Transactions and Use Tax. This tax became effective on October 1, 2022 and three quarters of Measure A fund were included in FY 22/23.

The impact of COVID-19 on the Sales and Use tax revenues was less significant when compared to TOT. The following table presents the Fiscal Year 23/24 budget and revenues received to date.

| Sales and Use Tax | Amended Budget | YTD Receipts | % of Amended Budget |
|---|---|---|---|
| FY23/24 | 5,957,000 | 0 | 0% |

The following table presents Fiscal Year 2023/24 revenues received to date.

| Remittance Period | 2021/22 | 2022/23 | 2023/24 | Net Difference |
|---|---|---|---|---|
| **July Advance** | 303,144 | 350,801 | - | - |
| **August Advance** | 507,200 | 364,694 | - | - |
| **September True-up** | 287,224 | 475,273 | - | - |
| **October Advance** | 311,118 | 411,967 | - | - |
| **November Advance** | 324,181 | 424,467 | - | - |
| **December True-up** | 479,810 | 658,665 | - | - |
| **January Advance** | 260,937 | 368,119 | - | - |
| **February Advance** | 316,738 | 384,955 | - | - |
| **March True-up** | 471,617 | 621,062 | - | - |
| **April Advance** | 329,326 | 468,572 | - | - |
| **May Advance** | 436,035 | 498,977 | - | - |
| **June True-Up** | 513,452 | 556,703 | - | - |
| **Total** | **4,540,782** | **5,584,256** | **-** | **-** |

*July 2023 payments are anticipated to be received in late September as the State pays the City two months in arrears*

# CITY OF PACIFIC GROVE
**300 Forest Avenue, Pacific Grove, California 93950**

# AGENDA REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM**: Joe Amelio and Chaps Poduri, Councilmembers

**MEETING DATE:** October 04, 2023

**SUBJECT:** League of California Cities Annual Conference and Expo Summary

**CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

## RECOMMENDATION

Receive the report.

## DISCUSSION

We recently traveled to Sacramento to attend the League of California Cities Annual Conference and Expo. This expo hall was excellent compared to the expo hall in 2018. We made many contacts and networked with other cities' representatives and businesses as listed below:

- Boss Cubes: Building low-cost interim homes-cubes, are affordable and reliable
- Executive search firm Bob Murray and Associates: Met with Gary Phillips
- Flock: Met representative Jerry Sherman
- Tribeca Smith: Met with marketing, technology, public affairs representatives

We also attended several breakout sessions throughout the conference:

- Navigating the New State Housing Laws
  - This session was packed with approximately 800 city reps, council members, and staff.
  - Discussed several highlights of how to work together re: new housing laws affecting cities.
  - Director of Housing Development spoke and of working together for low-cost housing, and how cities can implement the new state housing laws. Spoke about new state laws of working with developers for the new low-cost housing. Other areas such as new state housing laws that are facing cities today. The audience spoke of frustrations with the State speaker. City speakers were very upset with the housing demands of the state and had great points. The audience showed appreciation of all speakers towards the panel especially towards the state rep regarding new state housing laws.

- One City, One Team, Effective City Manager-Council Relations
  - Mayor of Temecula Patricia Dawson, Aaron Adams, City Manager, were the highlights speakers of the 4-person panel.
  - Adams had 30 years of experience starting out as on intern to City Manager. Both Mayor and Adams were Excellent.
  - Adams spoke of any city questions and or city problems, important council contact the city manager or put him on copy. Sent daily emails to the council regarding highlights, it might be one item or 12. Also spoke that council and city manager were one team.

- Mayor spoke on city manager contract to assign coach the first year of hire of the city manager of League.

We also attended several receptions:

- Monterey Bay Division - Celebrating 125 years, with President of League, Ali Sajjad Tajh and Denna Sessums. Networked with Capitola, Santa Cruz, Salinas and Monterey city council members regarding unified councils.
- LGBTQ - Networked with Mayor of Monterey, council members from Marina regarding unified councils.

**OPTIONS**

N/A

**FINANCIAL IMPACT:**

Funding for attendance was allocated within the City's adopted Fiscal Year 23-24 budget.

**FOCUSED PRIORITY AREA:** Not Applicable.

# CITY OF PACIFIC GROVE

**300 Forest Avenue, Pacific Grove, California 93950**

# AGENDA REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM**: Sandra Kandell, City Clerk

**MEETING DATE:** October 04, 2023

**SUBJECT:** Designation of Official City Newspapers

**CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

## RECOMMENDATION

Authorize the City Manager Pro Tempore to award the designation of 2023-2024 Official Newspaper to the Monterey Herald, the Monterey County Weekly, and the Carmel Pine Cone.

## DISCUSSION

Article 42 of the City Charter provides that Council shall advertise annually for contracts for official publications, ordinances, and other legal notices that are required to be published. The Council may accept more than one bid in any year, and during any such year, the City may utilize one or more of said Official Newspapers for any legal publications.

City staff sent out Requests for Bids (RFB) to three local newspapers: the Monterey Herald, the Monterey County Weekly, and the Carmel Pine Cone. The City Clerk received bids from the Monterey Herald, the Monterey County Weekly, and the Carmel Pine Cone.

It is recommended that, for reasons of business necessity, Council name all three as Official City Newspapers to provide staff flexibility for demographic reach, dependent upon the matter to be published. This has been the ongoing practice of the City. The Monterey Herald offers daily advertising, including Saturday and Sunday. The Monterey County Weekly is a widely-distributed publication that could be useful when prominence would be helpful, or when a back-up is desirable or appropriate. The Carmel Pine Cone could be used when the matter is of interest primarily to the Monterey Bay, or when a back-up is desirable or appropriate.

## OPTIONS

1. Provide alternative direction.

## FINANCIAL IMPACT:

Staff anticipates designating all three papers as Official City Newspapers will increase efficiency of the public notice process, and maintain the current level of expenditure for such services.

**FOCUSED PRIORITY AREA:** Not Applicable.

**Attachments**

Resolution
Bid - Carmel Pine Cone
Bid-Monterey County Weekly
Bid-Monterey Herald

**RESOLUTION NO. 23-XXX**

**RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS OF THE CITY OF PACIFIC GROVE**

**FACTS**

1. Article 42 of the City Charter of the City of Pacific Grove requires the City to advertise bids for a contract or contracts for official publications, ordinances and other notices requiring publication.

2. The newspaper or newspapers to which such a contract or contracts are awarded shall be known as an "Official Newspaper of the City."

3. The City distributed Requested for Bids (RFB) to three local newspapers to become an Official City Newspaper.

4. Newspapers submitting bids included the Monterey Herald, the Monterey County Weekly and the Carmel Pine Cone.

5. The City Council may accept more than one bid in any year as the City may utilize one or more of said Official Newspapers for any legal publications.

6. The City Clerk is recommending, for reasons of business necessity, that three be named Official Newspapers of the City. The newspapers are the Monterey Herald, the Monterey County Weekly and the Carmel Pine Cone.

7. The Action proposed by this Resolution does not constitute a "Project" as defined under California Environmental Quality Act (CEQA), CEQA Guideline section 15378.

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE:**

1. The Council determines each of the Facts set forth above is true and correct, and by this reference incorporates those Facts as an integral part of this Resolution.

2. The Council agrees that from time to time it is necessary and expeditious for staff to have the option and convenience of more than one Official City Newspaper.

3. The Official City Newspapers shall be the Monterey Herald, the Monterey County Weekly and the Carmel Pine Cone and this shall become effective on upon the date it is passed and adopted.

**PASSED AND ADOPTED** BY THE COUNCIL OF THE CITY OF PACIFIC GROVE this 4th of October, 2023, by the following vote:

AYES:
NOES:
ABSENT:

APPROVED:

_____
BILL PEAKE, Mayor

ATTEST:
DATED:_____

_____
SANDRA KANDELL, City Clerk

APPROVED AS TO FORM:

_____
BRIAN A. PIERIK, City Attorney

The Carmel Pine Cone
TRUSTED BY LOCALS AND LOVED BY VISITORS SINCE 1915

RECEIVED
AUG 31 2023
By

August 30, 2023

City of Pacific Grove
Attn: City Clerk

**ORIGINAL COPY**

**Proposal for Publication of Legal Advertisements for the City of Pacific Grove**

The Carmel Pine Cone was founded in 1915 and has been a legally adjudicated newspaper since 1952. Our newspaper is free, is published every Friday, and has a circulation of 18,500 copies distributed in print throughout the Monterey Peninsula (2,000 in the City of Pacific Grove), plus more than 23,000 copies in PDF (identical to the print edition) for online subscribers in Pacific Grove, the Peninsula, in many parts of California, and around the country. Legal advertisements will be carried in both print and online editions.

Adjudication – Monterey County Superior Court Decree No. 35759, July 3, 1952.

Circulation – 18,500 print copies, including 2,000 in the Pacific Grove, with more than 23,000 PDF copies emailed to online subscribers. We do not track the locations of our online subscribers.

Publication frequency – Once a week on Fridays.

Rate for legal advertisements from the City of Pacific Grove – First run, $15 per column inch, with subsequent runs of the same ad charged at $11 per column inch.

Deadlines – All ads must be submitted by noon on Wednesdays. However, we know how important even the smallest details in legal ads can be, and that some last-minute changes are inevitable. We will always do our best to accommodate these, right up to our print deadlines. Changes to legal notices in the PDF edition can also be made after it is published.

Please note that our office is at 734 Lighthouse Avenue in Pacific Grove, just a few blocks from city hall.

We very much look forward to becoming the official newspaper for the city.

Verified and submitted by,

Paul Miller, Publisher
The Carmel Pine Cone
paul@carmelpinecone.com

MONTEREY COUNTY WEEKLY

ORIGINAL COPY

**Proposal for Publication of Legal Advertisements for the City of Pacific Grove**

RECEIVED
AUG 31 2023
By

**TO: City of Pacific Grove, City Clerk**
**FROM: Monterey County Weekly, Linda Maceira, Office Manager** LM
**RE: Official Newspaper Designation**
**August 30, 2023**

**Please accept this memo as formal response to request for bids for newspaper advertising from the City of Pacific Grove.** Milestone Communications Inc dba Monterey County Weekly (bidder) is currently an Official Newspaper of the City of Pacific Grove (the City) and offers the following legal advertising bid for consideration.

**Term:** The term of this bid is for one year with the option to renew for three consecutive one-year terms with price increases equal to the previous year's CPI as published by the US Bureau of Labor Statistics.

**Scope of work:** Bidder shall publish public notices for the City in print in Monterey County Weekly newspaper, an adjudicated newspaper of general circulation for Monterey County (including the City of Pacific Grove). In addition, bidder will publish all notices digitally in its e-edition flipbook on its website www.MontereyCountyWeekly.com and post the notices to a statewide legal notices portal at no additional charge.

**Bid Rate:** The rate of bid is **$13.50** per column inch for print publication. That price is unchanged from the current contract rate. The column width is 1.15 inches, most notices from the City run three columns in width – approximately 3.5 inches – and the depth (height) depends on the amount of text in the notice.

**Circulation:** Bidder has a net print circulation of 3,215 within the City of Pacific Grove. In addition the bidder circulates 16,800 copies of the newspaper throughout the rest of Monterey County where City residents may work and where interested readers reside. The bidder has the largest audited circulation of any print publication in the market plus 44,000 monthly readers of the digital flipbook.

**Additional Considerations:** Publication dates fall each Thursday. Deadline for submitting legal notices for publication is Monday by 5pm. All efforts will be made to accept notices up to noon on Tuesday on a space available basis. At present, in addition to being an official newspaper of the City, the bidder publishes legal notices for the cities of Seaside, Salinas, Marina, Carmel by the Sea, Del Rey Oaks as well as most all local public agencies and the County of Monterey. Those contracts were earned and renewed because the bidder offers the largest audience at the lowest cost-per-thousand and delivers excellent customer service with timely and accurate affidavits. The official newspaper designation and contract for publication of legal notices would be non-exclusive, meaning that if the notice schedule did not align with the bidder's publication schedule the City would not be penalized for utilizing a daily newspaper to accommodate that schedule. With a contract in place the City has the option of additional digital advertising (web banners or email newsletters) of its legal/public notices discounted 15% from published rates.

###

MONTEREY HERALD

RECEIVED
CITY MANAGER'S OFFICE
2023 AUG 29 A 11:32
CITY OF PACIFIC GROVE

August 21, 2023

City of Pacific Grove
Attn: City Clerk
300 Forest Avenue
Pacific Grove, CA 93950

**Proposal for Publication of Legal Advertisements in The Monterey Herald for the City of Pacific Grove 2023-2024**

Thank you for the opportunity to be the designated Official Newspaper for legal publications. The Monterey Herald is a daily newspaper and provides both a print and digital (e-edition) 365 days a year.

Each of the Flat Rated Legal Notices below requires court filed (stamped) form and is priced as follows:

| | | | |
|---|---|---|---|
| FBN/DBA | $100 | Notice to Creditors | $450 |
| ABC 1 week | $100 | Summons | $450 |
| ABC 3 weeks | $150 | Petition to Probate/Admin Estate | $475 |
| FBN/DBA Abandonment | $100 | Name Change | $225 |

All other legal notices not listed above will require your document be sent to us via email in word format or as a camera-ready PDF. The cost for legal notices is based on a rate of $23.45 per column inch (p.c.i.):
You will be provided with a quote for review/approval prior to publication of each notice, with billing at the end of each calendar month.

The Monterey Herald's circulation currently averages 10,500 daily, which includes our paid print subscribers, digital subscribers, single copy sales and bulk sales.
We are certain our daily news product meets the needs of The City of Pacific Grove and will provide access to information for its citizens. Daily publication of the Monterey Herald allows us to offer flexibility for the timely printing of your legal notices. Submissions should be submitted via email to mhlegals@montereyherald.com for publication within three (3) business days of the desired publication date. A proof and quote will be provided to you in a timely manner for your review and approval.

Sincerely,

Dana Arvig
Director of Operations & Advertising
Direct: 831-726-4343
darvig@montereyherald.com
Legal Desk: 831-726-4382
mhlegals@montereyherald.com

# CITY OF PACIFIC GROVE

**300 Forest Avenue, Pacific Grove, California 93950**

## AGENDA REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM**: Brian Pierik, City Attorney

**MEETING DATE:** October 04, 2023

**SUBJECT:** City Manager Pro Tempore

**CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

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**RECOMMENDATION**

Approve the following:

1. Motion to authorize City Manager Pro Tempore Tori Hannah to remove City employees in addition to the authority to appoint City employees and all other City Manager powers and duties.
2. Alternatively, discuss and take other action related to this item.

**DISCUSSION**

On August 2, 2023, the City Council approved the appointment of Tori Hannah as City Manager Pro Tempore to fill the City Manager position which was vacant. The appointment of Tori Hannah as City Manager Pro Tempore will end when an Interim City Manager is designated.

The appointment of Tori Hannah as City Manager Pro Tempore on August 2, 2023 included the authority to appoint City employees. In addition to the authority to appoint City employees, it is recommended that the City Council approve the recommended action which is to authorize Tori Hannah to remove City employees and also confirm that Tori Hannah has the authority to appoint City employees in addition to all other City Manager powers and duties.

**OPTIONS**

1. Provide staff with alternate direction

**FINANCIAL IMPACT:**

N/A

**FOCUSED PRIORITY AREA:** Not Applicable.

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# CITY OF PACIFIC GROVE

**300 Forest Avenue, Pacific Grove, California 93950**

## AGENDA REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM**: Katie Clark, Recreation Program Manager

**MEETING DATE:** October 04, 2023

**SUBJECT:** Recreation Board Minutes: January 13, January 27, February 24 and March 24, 2022

**CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

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RECOMMENDATION

Receive the minutes.

Attachments

Recreation Board Minutes January 13, 2022

Recreation Board Minutes January 27, 2022

Recreation Board Minutes February 24, 2022

Recreation Board Minutes March 24, 2022

**1. CALL TO ORDER** – The meeting was called to order at 4:00 pm. on 1/13/2022
ROLL CALL – Charles Gibson, Jay Tulley, Elliot Hazen, Colleen Goldsmith. Also present: Public Works Director: Dan Gho; Recreation Manager: Katie Clark, Supervisor Rocky. Absent: Daryl Smith

**2. PARK INSPECTION WORKSHOP** – Charlie Gibson provided an overview of the park inspection program including use of the inspection form, elements of the park and facilities to be evaluated and how to identify park elements that may require prompt attention to correct. The Recreation Board and staff walked George Washington Park and discussed the current condition of many of its assets including landscaping, bbq area, restroom, park pathways, the baseball field and children's play area, including background on safety and design and for ADA. A list of park inspection sites board member was distributed with a target date for completion being January 28, 2022. Chair Gibson also informed the group that he had been in contact with board member Darryl Smith and that he would meet with him to go over this information on January 16, 2022.

**Meeting was adjourned at 4:58PM**

**Submitted by Charlie Gibson**

1. **CALL TO ORDER –** The meeting was called to order at 4:00 pm. on 1/27/2022

**ROLL CALL –** Charles Gibson, Jay Tulley, Elliot Hazen, Colleen Goldsmith. Also present: Public Works Director: Dan Gho; Recreation Manager: Katie Clark. Council Liaison: Amy Tomlinson Absent: Daryl Smith

2. **Approval of Agenda:** Approved 3-0-2 (Colleen Goldsmith had difficulty logging into meeting/did not vote)
3. **Board and Staff Announcements:** due to difficulty accessing meeting and large number of public wishing to comment and/or participate, both Mayor Bill Peake and Councilperson, Amy Tomlinson, suggested meeting be continued to another date, subject to PW Dan Gho determination of next available time to meet. Motion to continue meeting to another date passed 3-0-1.
4. Adjournment

**CONTINUATION OF REC BOARD MEETING ON 1/31/2022**

1. **CALL TO ORDER -** The meeting was called to order at 4:01 pm.

**ROLL CALL –** Charles Gibson, Colleen Goldsmith, Elliot Hazen, Jay Tulley. Also present: Public Works Director: Dan Gho; Recreation Manager: Katie Clark; Council Liaison: Amy Tomlinson Absent: Daryl Smith

2. **Approval of Agenda:** Gibson requested Item C be moved to Item A on Regular Agenda. Approved 3-0-2 (Jay Tulley logged on after vote)
3. **Board and Staff Announcements:** none
4. **Council Liaison Comments:** Amy Tomlinson thanked board members for flexibility on moving meeting date and reported no council meeting updates
5. **General Public Comments:**

   **A. Written Communication:** receipt of 8 emails regarding the Feast of Lanterns event on city calendar; 2 emails regarding the Legends of the Autobahn event

   **B. Oral Communication:** none

6. **Approval of Minutes:** November minutes approved 4-0-1

7. **Regular Agenda:**

**A. 2022/2023 Special Events Calendar:** Katie Clark presented overview of event calendar with a total of 13 city sponsored events and 10 FCR (full cost recovery) special events. Two new events are Legends of the Autobahn sponsored by Chamber of Commerce and AIM Walk & Rally sponsored by AIM Youth Mental Health. Estimate of special events budget provided (see agenda attachment). Errata Sheet provided by Kerry Lindstrom, Deputy City Clerk, recommended modification to calendar which would deny approval for Feast of Lanterns event.

Public Comment: David Kong, Michael Ipson, Karen Anderson, George Powell, Inge Lorentzen, Wendy Root Askew, Janet Cohen, Brian McCarthy, Richard, Laurel Lee Alexander, Carmelita Garcia, Sue Parris, Kathy Biala, Harvey Biala, Randy Sabado and Kimberly Brown spoke in support of canceling Feast of Lanterns event; Christine Gruber, President of Feast of Lanterns Board, spoke of future, kinder event; Peter Mounteer, PG Chamber, spoke in support of Legends of Autobahn event.

Commissioner Comment: Commissioners Hazen and Tulley thanked speakers and are in support Feast of Lantern event cancellation; Chair Gibson spoke in support of Legends event on conditional approval basis. PW Gho would like Legends approval brought to city council for final approval, once details worked out with the event organizer.

Motion to approve Items 1 through 5 of the staff report recommendation with addition of item 6, that logistics of the "Legends" approval be submitted to city council for final approval. Motion passed 4-0-1.

**B. Park Maintenance Evaluations:**

Chair Gibson is creating a summary of the park maintenance evaluations for February Rec Board agenda in order to discuss and evaluate site surveys.

Public Comment: none

**C. Parks and Open Space Study:**

Chair Gibson reported that the assessment of parks inventory is a working document that promotes park maintenance and repairs, but does not address park and open space planning (see agenda report). Proposal is that city should consider a park and open space study for 2022/23 fiscal year. The OS plan would identify and address the needs of the community.

Public Comment: Tina Rau stated that city needs a dog park; Inge Lorentzen commented that competition for open space is high; Kimberly Brown questioned cost of study.

Commissioner Comment: Jay Tulley supports study with public input; assessment of Rec programs; also stated that Washington Park was rated lower than other parks in past with proposed action items. PW Dan Gho stated that community survey results still being evaluated.

Motion by Chair Gibson to ask city council for funding for Park/Open Space assessment, whether executed by city staff or outside consultant. Motion passed 4-0-1

**8. Next Meeting:**

After show of hands for approval, the time for the next Rec Board meeting will be 6 pm on February 24, 2022.

**Meeting was adjourned at 5:40 pm.**

**Submitted by Colleen Goldsmith**

**CALL TO ORDER –** The meeting was called to order at 6:01 pm.

1. **ROLL CALL –** Charles Gibson, Chair; Jay Tulley; Elliot Hazen; Daryl Smith; Colleen Goldsmith. Also present: Katie Clark, Recreation Manager; Dan Gho, PW Director; Amy Tomlinson, City Council Liaison.
2. **Approval of Agenda:** Approved 5-0-0
3. **Board and Staff Announcements:** Colleen Goldsmith thanked PW for quick response to the vandalism at the Jewel Park gazebo.

   No staff comments.
4. **Council Liaison Comments:** Amy Tomlinson reported that special events calendar approved by city council; hybrid meetings for city council to commence March 2nd.
5. **General Public Comments:** none
6. **Approval of Minutes for December 23, 2021, January 13, 2022, January 27, 2022:** Approved 5-0-0
7. **Regular Agenda:**

   **A.** Selection of Officers: Jay Tulley, Chair; Elliot Hazen, Vice Chair; Colleen Goldsmith, Secretary. Approved 5-0-0

   **B.** Rec Department Report & Mid-Year Financial Update: Recreation Manager, Katie Clark, presented program registration numbers, facility use and permits, winter/spring program update, and financial revenue/expenditure report (see agenda report). Clark further noted 2 new hires, Tim Miller, Rec Coordinator, and Elisabeth Causor, Lead Preschool Teacher.

   Commission Comments: Goldsmith thanked Katie Clark for report and asked for clarification certain account fees (Dan Gho to follow up on bank fees inquiry); Tulley noted high utility costs and requested breakdown of costs; inquired when youth center will reopen; requested PW keep Rec Board updated on hiring for youth center; Gibson re the new fiscal year budget; Clark stated that new budget will be prepared, now that

mid-year assessment completed, and city to soon begin summer recruitment. Dan Gho noted hiring for summer is high priority for PG; Amy Tomlinson offered to bring summer staffing challenges to city council; Gibson added that costs for ballpark backstop have trebled since last priced out by Dan Gho for PW.

**C.** Small Children Playground Equipment at GW Park: Dan Gho presented report for purchase of park equipment designed for ages 2 - 5 years, which City Council authorized for GW Park in the amount of 25k. (see agenda report and Miracle Playsystems proposal)
Public Comment: Mark Faulkner does not like the equipment design. Written comments include 2 emails from Amy Tulley and Valentine Hemingway regarding equipment.
Commission Comments: Tulley would like public input and inquired whether funding could be used for perimeter and site planning, with play structures added later. Gibson noted his experience with 30-40 past projects and advised that "fall zones" are considered around play structures. Further added that this project seems underfunded and that there should be more public inclusion. Smith and Hazen would like to see other options.
Dan Gho will present additional options for next Rec Board meeting and will post item in Agenda and at GW Park in order to advise the public and seek community input.
Chair Tulley commented that this project could be good for fund-raising campaign like the Pool fund-raiser or a GoFundMe.

**D.** Parks Maintenance Assessment Report 2022: Charlie Gibson presented preliminary report (see agenda report) with overview, process, findings, and recommendations to be included with final report. Parks which were evaluated are included in report and conditions noted.
Public Comment: none
Commission Comments: every board member thanked Gibson for spearheading this project and production of the report.

**E.** CIP Proposals for FY 2022-2023: proposal forms are due March 14th. Chair Tulley noted that prior to Covid, there was a proposal to do a master plan for GW Park with walking paths, bocce ball, etc. for Zone 1. Gibson noted that there should be public input; also important

to consider the relationship between the natural areas of the park (zones 2 and 3) and the recreational areas. Amy Tomlinson commented that BNRC would like to interface with the Rec Board on joint issues of concern. Other Commissioner suggestions include: dog park, gazebo at Ellmarie Dyke Park repair, additional play and ballpark areas for kids. Gibson will submit CIP forms to Joyce Halibi with the following items for consideration: a. open space study; b. fence replacement at Arnett Park ball field; c. replacement fabric at the Muni Ball Field; d. for GW and Arnett Parks: DG washed out, so develop permanent solutions to stormwater issue (item d falls under ARPA guidelines for funding) and bike pump track for Arnett Park; and e. dog park.

**Meeting Adjourned at 8:04 pm.**

Submitted by Colleen Goldsmith, Secretary

3/24 Meeting minutes

1. **CALL TO ORDER - 6:00 - roll call - Tulley, Hazen, Smith, Gibson present. (Goldsmith arrived later.)**

2. **APPROVAL OF AGENDA - Gibson/Hazen - Approved 4-0-0**

3. **BOARD AND STAFF ANNOUNCEMENTS (City-Related Items Only) -**
Hazen - Noted the outpouring of support for skatepark - requested item for next agenda.
Smith - Noted requested replacement for Feast of Lanterns
Tulley - Noted submitted CIP list. Noted that Gho will submit the full list but with priority on the ones that have funding.

Clark - Noted that the city is still recruiting for summer staff such as life guards, etc. The priority screening deadline is 3/27 at midnight, but still hiring afterwards. There is a link on Facebook. Summer programs will be announced next week.

4. **COUNCIL LIAISON ANNOUNCEMENTS**
Tomlinson - Noted public support for skatepark and said that she also supports it.

5. **GENERAL PUBLIC COMMENT**

Written Communication: 27 emails came in regarding the possibility of a skatepark. 26 comments were in favor of it. 1 comment was against it.
Hazen - noted that a pump park was also requested in the written communication.

Oral Communication: Emily Haselbauer: Discussed proposal for a PG skatepark. Noted the support but that the obvious question is the location. She noted that the 2018 survey broke down youth participation from age 0-17. She noted that there would be a benefit from a better breakdown of groups.

Tulley recommended we set up of subcommittee with Emily Haselbauer as community lead, Requested clarification from city staff on some questions regarding the process that would need to be followed. And requested clarification on fundraising rules and money given to the city.

6. **APPROVAL OF THE MINUTES -** Gibson asked for edits - regarding cost of backstop - typo on triple, and that JT submitted CIP - 5-0-0

7. **REGULAR AGENDA**

A George Washington Park Public Input

Tulley discussed the need for a method to collect public input and presented a potential online Survey
Tomlinson recommended a subcommittee of 2. She recommended keeping everything we have and add the ability to submit their own ideas.
Discussion from all members regarding the survey, ADA, age range, the conceptual rendering, and clarification of fundraising options. Gho noted that there is no intent to replace existing equipment. Wants to add equipment for younger kids. Noted $25k grant request for approximately a $70k request.
Tulley - motion for a subcommittee of Tulley and Gibson. Smith 2nd - 5-0-0.

B Parks Maintenance Assessment 2022 Final Report *Click to View*

Gibson gave a brief summary but focused on the conclusion and recommendations.

Gho noted that many of the items are being taken care of with maintenance

**Next Meeting – April 28, 2022**

Requested items for agenda

1. Skateboard park

**ADJOURNMENT - 7:19**

# CITY OF PACIFIC GROVE

**300 Forest Avenue, Pacific Grove, California 93950**

## AGENDA REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM**: Diana Godwin, Library Manager

**MEETING DATE:** October 04, 2023

**SUBJECT:** Library Advisory Board Meeting Minutes: July 10,2023

**CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

---

RECOMMENDATION

Receive minutes.

Attachments

Minutes

# CITY OF PACIFIC GROVE
# LIBRARY ADVISORY BOARD

## MEETING MINUTES

### Monday, July 10, 2023, 4:00 P.M.

Council Chamber-City Hall-300 Forest Avenue, Pacific Grove, CA
This meeting was held in Council Chambers and via Zoom webinar

**MINUTES**

**CALL TO ORDER/ROLL CALL**–4:00 pm. Attending: Reference Librarian Charlene Williams; Board Chair Tama Olver; Board members, Carla Nielson and Alycia Perez, City Council Liaison Lori McDonnell, Member of the Public Caitlyn Botes. Absent: Aparna Sreenivasan and Tom Oldham, Board members.

**1. APPROVAL OF AGENDA** Motion to approve agenda. Approved as submitted.

**2. COMMISSION AND STAFF ANNOUNCEMENTS** (City-Related Items Only)

Reference Librarian Williams (standing in for Godwin) noted:

A. Staffing-Julie Weirick resigned, Milia Gray was promoted to head of Tech services, Jackie Whiteside was promoted to Tech Services assistant. 30 hour Clerk position was accepted by the top person on the eligibility list: Michelle Romeu-Henkel, who will start on July 10.
B. Children's programs-Mary is trying a new program: Open Play, (for ages 0-5) 10:30-11:30 am on the 1st, 3rd and 4th Wednesday of the month. Summer Reading Program (SRP) started June 7th with 8 weekly programs, final program July 26th.
C. Teen programs-Palenke Arts concert, June 22nd at Jewell Park, Teen Open Mic and cookie decorating on June 27th, Ice cream party on July 6th and Paint party on July 11th. Teen Tech is covered until August 15th, we are looking to recruit after that.
D. Gallery-Sea Scribes calligraphy show begins on July 1st, reception on July 7th, 5:30-7 pm.
E. No adult events until August 4th and September 8th.
F. Youth Ambassadors-Former YA Caitlyn Botes will be working with the Library through SRP and will attend occasional LAB meetings next school year to provide a teen voice. New YA Library champions will be: Olivia Englehorn and Vanessa Riveria.
G. MOVe-Fabrication began on June 12th. Mary and Diana met with SignWorks regarding wrap design. They will receive our vehicle after fabrication is complete, mid-July.

H. Fall Series- Theme is “Ourselves We Sing”, a call and response with Walt Whitman, enhancing our understanding of American democracy. Submissions due September 1, 2023. Opening reception on October 6th, with a juried show and 5 events through January 5th, 2024.

**3. COUNCIL LIAISON ANNOUNCEMENTS**

Council member McDonnell updated the board on the following items:

A. There was a “Deer Awareness” booth at the last Farmer’s Market informing the public that we are entering fawning season and many deer are in the area. There is a video on Local Wildlife that has been uploaded to the city’s website under the Agenda & Minutes tab.
B. After a series of meetings with the parklet committee, the Council has approved sidewalk extensions to enable permanent parklets.
C. A survey looking at alternatives for intersections at Congress, Cedar and Sunset was approved. This will be funded by CalTrans.
D. A school resource officer has been approved for next fiscal year.
E. Discussions regarding long-term solutions for the Lover’s Pt. seawalk are continuing.

**4. GENERAL PUBLIC COMMENT**

A. Written General Public Comment-Inge Lorentzen Daumer requested that committee notes be available to the public prior to the board meeting.
B. Teen Ambassador Caitlyn Botes detailed some of the highlights from the Summer Reading Program. She feels that the addition of reading logs this summer for teens have resulted in greater participation in the programs.

**5. APPROVAL OF THE MINUTES-**Board minutes of the May 8, 2023 were unanimously approved.

**REGULAR AGENDA**

**6. UNFINISHED AND ONGOING BUSINESS**

A. Non-monetary Donations (Reference Olver, Board Member) Olver will review several recognition options with Godwin. Further reporting in September.
B. Library Art Collection (Reference Perez) Perez has reviewed the list scheduled for deaccessioning, (11-12 items) The list will be made available to the public for their input. Olver asked if we could follow the book process already in place. Or perhaps the art could be offered at the Friends of the Library Book Sale. Keep open for next meeting.

C. Expanding the Reach of the Board (Reference Perez) Perez didn't think that she had been assigned to this group. Since it is very similar to another committee, Olver made a motion to have it will be folded into the "Outreach, Communication and Community Involvement" committee. Motion was seconded by Perez and passed 3/0/0.

D. Mission Statement (Reference Perez, Sreenivasan) Mission statement of the Library is clear. No need to change. The Mission Statement of the Library Board however, is very broad. In order for the Advisory Board to align with the Library, a more detailed and explicit plan is needed. "What are the goals and what is the staff working towards?" By having this knowledge, the Board can work toward common goals to enhance community involvement in this rich resource. Going forward, the focus will be on goal alignment. Continuing item.

E. Outreach, Communication and Community Involvement (Reference Nielson, Sreenivasan) Nielson shared that due to being a new member of the Board, she has spent time becoming familiar with the current services and offerings to be had at the Library. This can be accomplished by:
   a. Becoming familiar with the monthly newsletter
   b. Attendance at Library events in order to gauge community involvement
   c. Assess the quality of programs (Are they inclusive to the city's demographics?)
   d. Research other libraries for innovations that may be available
   e. Discuss areas of opportunity with staff

   This will be an ongoing research project, with Sreenivasan and Nielson individually exploring and coming together to brainstorm next steps with the acquired information.

F. Future Items (Reference Olver) Olver suggested that Future Items will be discussed at the start of Board meetings, (in the public part of the meeting), beginning in September.

**7. NEW BUSINESS-**None

Meeting adjourned at 4:45 pm. Next meeting on September 11, 2023.

# CITY OF PACIFIC GROVE

**300 Forest Avenue, Pacific Grove, California 93950**

## AGENDA REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM**: Garrett McCown, Assistant Planner & RFP Coordinator

**MEETING DATE:** October 04, 2023

**SUBJECT:** Historic Resources Committee Meeting Minutes: July 26, 2023

**CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

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RECOMMENDATION

Receive the minutes.

Attachments

Approved HRC Minutes 07-26-23

NOTICE OF MEETING

CITY OF PACIFIC GROVE

# HISTORIC RESOURCES COMMITTEE

REGULAR MEETING MINUTES

Wednesday, July 26, 2023, 3:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

## AGENDA

1. **CALL TO ORDER & ROLL CALL**

   **Members Present: Anton, Kleiss, Steres, Grannis, Greening, Bicket 6-0-1(vacancy).**

2. **APPROVAL OF AGENDA**

   **On a motion by Vice Chair Steres, and seconded by Member Grannis, the committee voted 6-0-1(Vacancy).**

3. **COMMITTEE AND STAFF ANNOUNCEMENTS (City-Related Items Only)**

   **Garrett McCown delivered the following announcements:**

   **The city is looking to form a new committee to improve communication amongst the boards and commissions to create better collaboration on projects/programs for the community.**

4. **COUNCIL LIAISON ANNOUNCEMENTS**

   **Mayor Peake delivered the following announcements:**

   **Council took some actions regarding coastal wildlife protection such as recommending a consultant to get a consultant for updating the Local Coastal Plan.**

   **Council approved the first study for a five-way intersection at Sunset, Cedar, and Congress.**

5. **GENERAL PUBLIC COMMENT**

   A. Written General Public Comment

   **Reference:** Garrett McCown, Assistant Planner

**Recommended Action:** Receive public comment.

**CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

**The following members of the public spoke:**

**Lisa Ciani**

**Inge Lorentzen Daumer**

**Tony Ciani**

**CONSENT AGENDA**

6. REPORTS FOR INFORMATION ONLY
**None**

7. REPORTS REQUIRING ACTION

A. Minutes of the May 24, 2023 Historic Resources Committee Regular Meeting

**Reference:** Garrett McCown, Assistant Planner

**Recommended Action:** Approve the Minutes of the May 24, 2023 Historic Resources Committee Meeting.

**CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

B. Initial Historic Screening (IHS) 23-0166 for 65 Companion Way (APN 006-048-001)

**Zoning District/General Plan Designation:** R-1-H/ Medium Density (7.3du/ac)

**Coastal Zone:** No

**Historic Resources Inventory:** No

**CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

**Recommended Action:** Determine the property to be ineligible for the Historic Resources Inventory (HRI) because the property does not exhibit unique architectural, site or locational characteristics.

**Reference:** Garrett McCown, Assistant Planner

**On a motion by Member Grannis, seconded by Vice Chair Steres, the committee voted 6-0-1(one vacancy) to approve the consent agenda.**

**REGULAR AGENDA**

8. **PUBLIC HEARINGS**
**None**

9. **CONTINUED AND ONGOING BUSINESS**
**None**

10. **NEW BUSINESS**
**None**

11. **PRESENTATIONS**

A. Page & Turnbull 'Neighborhood Character List' Presentation

**Reference:** Garrett McCown, Assistant Planner

**Recommended Action:** Receive a presentation from Page & Turnbull representative regarding a Pacific Grove 'Neighborhood Character List'.

**CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

**The following representative spoke:**

**Hannah Simonson**

12. **NEXT MEETING - August 23, 2023**

13. **ADJOURNMENT**

3:54 PM

NOTICE OF ADA COMPLIANCE: Pursuant to Title II of the Americans with Disabilities Act (Codified At 42 United States Code Section 12101 and 28 Code of Federal Regulations Part 35), and Section 504 of the Rehabilitation Act of 1973, the City of Pacific Grove does not discriminate on the basis of race, color, religion, national origin, ancestry, sex, disability, age or sexual orientation in the provision of any services, programs, or activities. The City of Pacific Grove does not discriminate against persons with disabilities. City Hall is an accessible facility. A limited number of assisted listening devices will be available at this meeting. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting or provide the requested agenda format.

# CITY OF PACIFIC GROVE

**300 Forest Avenue, Pacific Grove, California 93950**

## AGENDA REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM**: George Fuerst, Environmental Program Manager

**MEETING DATE:** October 04, 2023

**SUBJECT:** BNRC Minutes, February, March, and April 2023.

**CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

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RECOMMENDATION

Receive Minutes.

Attachments

Feb 2023

Mar 2023

Apr 2023

# MEETING MINUTES

## CITY OF PACIFIC GROVE
### BEAUTIFICATION AND NATURAL RESOURCES COMMISSION
### REGULAR MEETING AGENDA
### Tuesday, February 21, 2023, 4:00 P.M.
### Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).
CHAMBER CAPACITY SEATING IS LIMITED AND PROVIDED ON A FIRST COME, FIRST SERVED BASIS.
THE VIRTAL MNEETING IS COMPLIANT WITH THE GOVERNOR'S EXECUTIVE ORDERS ALLOWING FOR A DEVIATION OF TELECONFERENCE RULES REQUIRED BY THE BROWN ACT.

1. CALL TO ORDER
   Vice Chair McKenna called the meeting to order at 4:00 p.m. Roll call was taken: Commissioners McKenna, Lee, Myers and Dunn present in person. Commissioners Tibbs and Walkinstick present online via zoom.

2. APPROVAL OF AGENDA
   Action: Agenda approved unanimously.

3. COMMISSION AND STAFF ANNOUNCEMENTS (City-Related Items Only)
   George Fuertes announced that a date for the unveiling of Art done on the Dumpsters at Lover's Point (a project initiated by Colleen Ingram, former BNRC commissioner) will be shortly forthcoming.

4. COUNCIL LIAISON ANNOUNCEMENTS

5. GENERAL PUBLIC COMMENT

   Lisa Ciani spoke to encourage reinstating the goals of 2022

6. APPROVAL OF THE MINUTES
   Action: Commissioners voted unanimously to approve the Minutes of the January 2023 meeting.

7. REGULAR AGENDA

   A. Capital Improvement Proposals 2023/24
      Several Commissioners: Lee, Walkingstick, Myers and Dunn presented proposals and were instructed to formally present them for consideration via the CIP Proposal Form by March 20, 2023.

      Lee: Expansion of Street Tree Wells and filling with Rubberway

Dunn: Replanting of center medians on Lighthouse Ave. with native plants

Myers: Replacing rope fencing in the Monarch Sanctuary with a split rail fence of approximately 1000 ft.

Walkingstick: George Washington Park upgrades and education outreach to create a showcase of this natural gem including an Adopt-a-Tree Program

McKenna said she would look forward to creating a detailed proposal next year for increased use of Solar Power.

B. 2023 Goals

Public Comment received from:
Lisa Ciani who wanted a Wildlife Subcommittee to be formed.
Thom Akeman who wanted the George Washington Park Subcommittee reinstated.
Paul Walkingstick who also wanted the GWP Subcommittee reinstated.

Council Liaison Luke Coletti clarified that a) a Wildlife Protection Subcommittee is what the City Council wanted BNRC to form and b) it addresses the protection of all wildlife not just marine and c) our subcommittee would work with the soon to be hired Wildlife Protection Officer to help enforce the wildlife protection laws.

1. Parks, Trees and Landscape Subcommittee
   It was discussed whether this subcommittee was too broad.

   It was discussed and agreed that many of the informational documents pertaining to these topics should be easily located and posted on the BNRC city webpage. Commissioner Myers agreed to work to accomplish this and Lee volunteered to help.

   It was discussed whether George Washington Park needed a separate subcommittee.
   Reasons for were that it is our largest park, a natural area that needs attention, has active volunteer and staff restoration work ongoing, has goals that require annual updates as part of its monitoring from the previously active GWP subcommittee that won't be reported without the existence of a GWP subcommittee and that because of the large number of Environmentally Sensitive Habitat Areas throughout the park, a subcommittee would be helpful in attaining a Nature Preserve status for the park.
   Reasons against the formation of a GWP subcommittee were that it would stretch the work of commissioners too thin.

   A decision will be made on this at the next meeting.

   Lee, Walkingstick, Myers want to be on this subcommittee.

2. Monarch Sanctuary

There were no volunteers for this subcommittee. Lee brought up that in the past a Sanctuary volunteer had given a report to update BNRC at each meeting and perhaps that would suffice now too.

3. Marine and Wildlife Subcommittee

   It was clarified by Council Liaison Colletti that this would be for all wildlife.
   Myers, Dunn and Lee volunteered to be on this subcommittee.
   There was some discussion of potential outreach ideas and working with the Deer Awareness Group and the Chamber of Commerce.

4. Climate Action Plan Subcommittee
   It was clarified by Commissioner Tibbs that this committee would be expected to attend the City Council subcommittee meetings and its purpose was primarily to draft a climate action plan rather than create projects to see into action.
   All commissioners wanted to be on it with Commissioner Tibbs so a final decision needs to be made on who will.

5. Recycling and Litter Reduction
   There was much discussion about how to include the reduction of Single Use Plastic into this goal including how to work with Everyone's Harvest to discourage vendors from handing out so many bags and encourage people to bring their own bags.
   An education table at Farmer's market was mentioned. Selling reusable bags was mentioned. The difficulties in coming between the vendors trying to please their customers by demanding a new behavior was noted.
   There were many ideas. Working with Sustainable Pacific Grove as in the past was noted.
   Volunteers were Commissioners Lee, Dunn, Myers

   George Fuerst gave a spontaneous history of the city working with businesses and Sustainable PG on plastic reduction efforts.

   Commissioner Tibbs mentioned the Peninsula Plastic Pollution Coalition convened by the Aquarium.

   Inactive Goals
   Interim Pest Management was discussed.
   This was discussed as important and whether there was enough people power to form the subcommittee to reactivate it.
   Commissioner Dunn asked staff for an update on the use of Rodenticides in the city.
   George Fuerst replied he would research this and get back to us next meeting.

8. NEXT MEETING: Tuesday, March 21, 2023 4 PM

9. ADJOURNMENT
Commissioners voted unanimously to adjourn the meeting.

Respectfully Submitted,

Rebecca Lee
Secretary, BNRC

# MEETING MINUTES

## CITY OF PACIFIC GROVE
### BEAUTIFICATION AND NATURAL RESOURCES COMMISSION
### REGULAR MEETING AGENDA
### Tuesday, March 21, 2023, 4:00 P.M.
### Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).
CHAMBER CAPACITY SEATING IS LIMITED AND PROVIDED ON A FIRST COME, FIRST SERVED BASIS.
THE VIRTAL MNEETING IS COMPLIANT WITH THE GOVERNOR'S EXECUTIVE ORDERS ALLOWING FOR A DEVIATION OF TELECONFERENCE RULES REQUIRED BY THE BROWN ACT.

1. CALL TO ORDER
   Chair McKenna called the meeting to order at 4:00 p.m. Roll call was taken: Commissioners Lee, Walkingstick and Myers present. Commissioners Tibbs arrived shortly after the meeting was called to order. Commissioner Myers absent.

2. APPROVAL OF AGENDA
   Action: Agenda unanimously approved.

   Motion carried 4-0

3. COMMISSION AND STAFF ANNOUNCEMENTS (City-Related Items Only)
   George Fuertes announced that Arbor Day details will be forthcoming but that it will follow the same format as last year.

4. COUNCIL LIAISON ANNOUNCEMENTS : none

5. GENERAL PUBLIC COMMENT
   Thom Akeman announced Weeding in George Washington Park 3/25/23 9-12. Please all come!
   Lisa Ciani asks that the BNRC work with the Recreation Board. Benches have been approved along the coast. The Rec Board also approved picnic tables. Lisa thinks those are unsightly, draws people too close to the birds they are trying to monitor and that a conversation between the Rec Board and BNRC would have reached a better conclusion on where to put the tables.

6. APPROVAL OF THE MINUTES
   Action: February Minutes unanimously approved.

   Motion carried 5-0

7. REGULAR AGENDA

A. 306 Crocker Avenue Tree Removal Appeal

Staff presented (Dan Gho) presented a summary of the city's findings
Appellant attorney Tony Francois presented for 7 minutes to ask for our approval of the appeal.
Public Comment:

1. Christy Monson passed out a Tree Impact Zone Map for her home at 306 Crocker
2. Tim Calvert
3. Susan Goldbeck said if city doesn't approve appeal for removal of hazardous trees, it leaves itself open to liability.
4. Thomas Mueller told of tree branch from another tree falling in his yard next door and asked what good are paying taxes for property rights when citizens aren't allowed to control the trees in their yards. He stated that our forestry practices here are defective because we are not trimming and evaluating trees on an annual basis but letting all trees, city and private, go too long without inspections.
5. Douglas Mueller (Tom's son at 312 Crocker) stated a reevaluation of tree policies was needed because this one wasn't working as evidenced by all the downed trees recently.
6. Anne Knoll retold her harrowing story of a tree falling on her house on Shell Avenue.
7. Sally Moore stated her approval for the appeal.
8. Rosemary Wells made suggestions for revised tree rules.
9. Lisa Ciani.

Commissioner Discussion
It was agreed that an updated tree policy is needed for this time in history when trees are going through drought then deluge and high winds and a large discussion and education needs to happen for us to understand how to treat the trees we have so they survive and we feel safe and can maintain our urban forest.
Commissioner McKenna suggested targeting certain neighborhoods with large older trees as priority for underground utilities.
Commissioner Lee noted that the 4th cypress had been brutally topped without a permit and therefore could not be counted as the requirement for the 1 upper canopy tree as the attorney presented. She also noted the oaks on site were trimmed to the point of perhaps failing in the near future there is so little foliage. And that a disparity between a photo submitted in 2018 and present time shows an oak had been removed adjacent to the one by the driveway and that the oak by the driveway had been trimmed so all foliage left was leaning away from the garage and into the utility wires so that when PG&E trims, that oak will die from all its foliage being removed.

The attorney brought Mrs. Monson up to address Commissioner Lee's notes and responded that the 2 oaks in the yard had been trimmed before they moved in, that the Urban Lumberjacks had topped the cypress without their knowledge, that an Act of God had taken down the oak by the driveway and that the larger branch that caused the remaining oak to have all its foliage into the powerlines was diseased and so they lopped it off.

Commissioner Lee made a motion to Deny the Appeal. Commissioner Walkingstick seconded.
Role call vote: Lee, Walkingstick: aye Dunn, Tibbs: no McKenna aye

Motion could not carry with 3-2 because even though just 5 commissioners were present, there are 6 currently on the committee so a majority of 4 ayes would be required to pass the motion.

Commissioner Dunn moved to grant the appeal. Commissioner Tibbs seconded.
Vote: Lee, Walkingstick: No  Dunn, Tibbs, McKenna: Aye
Again, no majority so motion fails.

The item was declared as undecided, "No Decision."

B. Tree Removal Appeal at 514 Beaumont Street: Appellant Ed Whitaker
City presented its finding via Dan Gho.
Appellant Arborist Joe Bicelli presented for 10 minutes and passed out pertinent photo packets.
Public Comment:
1) Linda Haley, neighbor across the alley supported appeal
2) Tony Lombardo, attorney for Whitaker spoke to say the city arborist must use standards set in the Municipal Code, not those not yet adopted, even if ISA had updated and adopted the new form.
3) Ed Whitaker
4) Tim Calvert said city needs to follow a strict protocol for everyone
5) Christy Monson complained that they had followed the law but the city arborist hadn't, that the process shouldn't be subjective.
6) Ellen Haley (virtual) spoke of fear
7) Thom Akeman recalled that this same tree came before the BNRC 8 years ago when he was on the committee and the petition for removal was denied and Mr. Whitaker was tasked with pruning and maintaining the tree; he wanted to know if any maintenance pruning had been done on the tree from 2015? And he pointed out that this is the tallest tree in the Candy Cane Lane neighborhood and can be seen from blocks away. That it is a great value to the community as habitat for the birds that need to be so high up and for the food it provides.
8) Inge Lorensen Daumer spoke to the fear and fear mongering occurring and suggested that to help, the Level 3 Assessment be done on every tree whose health is in question. She felt this appeal needed to go to City Council with more information.

Tony Lombardo rebutted saying that there was no mention of a Level 3 test or requirement in any of the permit request forms so the city shouldn't ask for it now.

Commissioner Lee lamented that with care, with proper pruning we wouldn't be in this position and that the limb wouldn't have fallen onto Ellen Haley's house and compared the treatment of the trees at 306 Crocker with this one showing the neglect here. But that given what has transpired, she could not see how to trim the tree now and that she had consulted the Tree Surgeon, Don Nix for his expertise and he couldn't figure a way to balance the tree either. Commissioner Dunn said the tree was fear producing and public safety needed to be put first and that if this appeal were denied and the tree fell, it would be a liability for the city.

Commissioner Lee moved to approve the appeal.
Commissioner Dunn seconded.
Vote: 6-0 Motion carried.

Commissioner Lee suggested that an Upper Canopy tree in this area is needed for habitat but that it may not be the best thing to put it back in Whitaker's yard so reminded the appellant that he had the right to plant a pine in Platt Park for the in lieu fee.

8. NEXT MEETING – April 18, 2023 at 4 p.m.

9. ADJOURNMENT
   Action: Chair McKenna continued the last item discussion of BNRC 2023 Goals to April and moved to adjourn the meeting around 7:25 pm. Lee seconded.
   Motion carried 6-0

Respectfully Submitted,

Rebecca Lee
Secretary, BNRC

# MEETING MINUTES

## CITY OF PACIFIC GROVE
### BEAUTIFICATION AND NATURAL RESOURCES COMMISSION
### REGULAR MEETING AGENDA
### Tuesday, April 18, 2023, 4:00 P.M.
### Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).
CHAMBER CAPACITY SEATING IS LIMITED AND PROVIDED ON A FIRST COME, FIRST SERVED BASIS.
THE VIRTAL MNEETING IS COMPLIANT WITH THE GOVERNOR'S EXECUTIVE ORDERS ALLOWING FOR A DEVIATION OF TELECONFERENCE RULES REQUIRED BY THE BROWN ACT.

1. CALL TO ORDER
   Chair McKenna called the meeting to order at 4:00 p.m. Roll call was taken:
   All 7 Commissioners present.
2. APPROVAL OF AGENDA
   Action: Motion to approve agenda was passed unanimously.

3. COMMISSION AND STAFF ANNOUNCEMENTS (City-Related Items Only)
   George Fuerst announced Arbor Day was to be celebrated Friday 4/28/23 at the plaza at City Hall with tree giveaways and a replanting of the dead trees in the plaza. Additionally a private event at Forest Grove Elementary School on 4/27/23 was taking place where Al Weisfuss would plant a tree with students on school grounds.

   Commissioners Lee and Walkingstick both announced the benefits and accomplishment of the tree planting in George Washington Park of 17 Monterey Pines on March 16, 2023 and lamented that while this was a great accomplishment and many thanks to the city and volunteers were due, it didn't replace the 30 trees per month that were permitted to be removed, so it was acknowledged that there is more to be done.

   Commissioner Lee announced the desire of Carmelita Garcia to host a Wildlife Presentation at our next meeting (per City Manager recommendation as to the forum) to inform the public about critical needs of wildlife in our area at this time of year particularly when birthing is occurring. Chair McKenna said it was already in the works subject to a meeting start time change approval by all commissioners.

   Commissioner Tibbs, who works at the Monterey Aquarium, announced that they have just initiated a pilot program to us Tiffin boxes (stainless steel so reusable and refillable) in their cafeteria for take out foods and so is also allowing refills in their cafeteria.

4. COUNCIL LIAISON ANNOUNCEMENTS

Luke Coletti reminded commissioners that Council has a subcommittee, Goals and Work Plans that has a component of Environmental Stewardship which lists: climate action plan, tree implementation (planting) and management plan, wildlife and habitat protection, and the GWP Master Plan update. He encouraged us to speak at the upcoming Council Meeting as this item included environmental stewardship we could speak to.

5. GENERAL PUBLIC COMMENT

Inge Lorentzen Daumer let us know that the public had not been able to hear a word of our meeting on zoom thus far.

Therefore, Chair McKenna summarized previous comments and welcomed our new member, Andree Brisson.

Lisa Ciani then spoke to the negative impact the picnic tables on the bluff by Berwick Park were having on the Black Oyster Catchers as well as trash going into the bay from picnickers and asked us to do something so that this particular table could be relocated to farther away from BLOY nests and the water.

6. APPROVAL OF THE MINUTES

Action: It was moved to approve the minutes with the correct spelling of Inge Lorentzen Daumer's name and including Commissioner Dunn as being present. This motion was passed unanimously.

7. REGULAR AGENDA

A. We entertained a spectacularly wonderful presentation by Jeff Condit of Monterey SEA (Stormwater Education Alliance) together with Lindsay Brown of NOAA who is the Water Quality Coordinator and runs the stormwater runoff education and volunteer coordination efforts, including First Flush. Jeff is basically a one person show, one person office.

There was so much fantastic information, it can't all be written here but the author will try to gain materials or a copy of the presentation to post on the BNRC Page.

Public Comment was taken from Lisa Ciani who wanted to know whether stormwater runoff West of Sea Palm went straight into an Area of Biological Significance and whether collection pipes will need to be moved inland with sea level rise. Yes, the pipes to the treatment plant in Marina will be moved inland. For more information contact Mike McCullough at Monterey One Water. Much being done to prevent runoff into ASBS but it is a work in progress and dependent on education and coordination between state and regional water boards.

The Clean Water Act is federal. But how that is implemented is left to each state. California has 9 Regions that interpret state mandates.

SEA has Public Meetings the 4th Wednesday 9:30am that can be attended by zoom but these primarily are for developers to understand the latest rules.

SEA has a ton of Outreach Materials. (www.MontereySEA.org) and works closely with Monterey Bay National Marine Sanctuary.

By 2030, absolutely No Trash can go into the bay without hefty fines. This is being called the Trash Ammendment, forthcoming at the state level.

B. The Goals of the BNRC.
Chair McKenna chose not to discuss the goals and advised each subcommittee to meet before the next meeting and refine the goals within each subcommittee.
Public Comment was from Lisa Ciani who wants Native Plants in the Local Coastal Zone as specified in the Local Coastal Plan. And a variety of native plants intermixed. She noted that the whole town is in the Local Coastal Zone.
She also stated that the BLOY provisions were ready and to please install them and that a police officer on a bicycle was needed to enforce wildlife protection.

Kim Akeman also spoke. She requested Seasonal Signage for the Harbor Seals, for Commissioners to meet with Baynet Volunteers to understand this need and she requested we reach out to the organizers of the Half Big Sur Marathon so that the resident deer of Hopkins don't get trapped and rampage from the runners and really the noise of the spectators.

Susan Myers will handle any person changes to the Subcommittees.

8. NEXT MEETING – May 16, 2023 at 4 p.m. Possibly at 6pm to accommodate the needs of the Wildlife Presentation presenters if no commissioners have a conflict with this.

9. ADJOURNMENT
Action: A motion to adjourn was passed unanimously.

Respectfully Submitted,

Rebecca Lee
Secretary, BNRC

# CITY OF PACIFIC GROVE
**300 Forest Avenue, Pacific Grove, California 93950**

# AGENDA REPORT

| | |
|---|---|
| **TO:** | Honorable Mayor and Members of the City Council |
| **FROM**: | Leticia Livian, Human Resources Director |
| **MEETING DATE:** | October 04, 2023 |
| **SUBJECT:** | Ordinance to Amend the Salary Classification Schedule |
| **CEQA:** | Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378 |

## RECOMMENDATION

1. Request the City Attorney read the title of the ordinance;
2. Motion to waive further reading of the ordinance;
3. Introduce and hold a first reading of an ordinance to amend the salary classification schedule; and approve the amendment; and
4. Direct that a summary of a proposed ordinance be published as approved by the City Attorney.

## DISCUSSION

The City salary classification schedule identifies the job classifications approved by Council (e.g., Office Assistant) and the hourly rates of pay for each classification at each step authorized by the Personnel Rules. Pursuant to Charter Article 25 and Pacific Grove Municipal Code (PGMC) Section 4.20.280, approval and amendment to the classification schedule must be adopted by the Council.

Staff is recommending several changes to the salary classification schedule:

1. Revising the salary schedule for the General Employees Association (GEA) classifications to include the 3% COLA and one market adjustment;
2. Changing two GEA classification titles;
3. Adding a new classification to the salary classification schedule; and
4. Removing inactive classifications from the salary classification schedule.

### Cost of Living Adjustment/Market Adjustment

On September 6, 2023, City Council approved the General Employees Association (GEA) Memorandum of Understanding (MOU). Approval of the MOU included a 3% cost of living adjustment (COLA) and a market adjustment for the Recreation Coordinator classification effective August 20,2023. The salary schedules are amended by Ordinance; therefore, staff is recommending an amendment to the salary classification schedule to administer the provisions of the authorized GEA MOU previously approved by City Council.

### Classification Title Changes

In addition to the COLA for GEA, it was agreed to retitle two classifications: Administrative Technician to Administrative Analyst and Office Assistant to Administrative Assistant. These changes have no financial impact but modernizes the job titles in the labor market, provides desirable market recognition, and creates a clear career path for these classifications.

### Adding a New Classification

To further complement the administrative career path, a new classification, Administrative Coordinator is being recommended. This new classification would be the bridge between the Administrative Assistant and the Administrative Analyst classifications. It will fill the education, skill, and experience gap between the two classifications and create flexibility in being able to hire at the lower level, Administrative Assistant, or at the new middle level, Administrative Coordinator, or at the higher level Administrative Analyst, depending on departmental needs.

1. Administrative Assistant (top step hourly, $30.08)
2. Administrative Coordinator (proposed top step hourly, $34.06)
3. Administrative Analyst (top step hourly, $44.60)

The Administrative Coordinator would be represented by GEA. The classification description is attached to this agenda report. Below is the proposed salary string.

| **Administrative Coordinator** | **Step 1 A** | **Step 2B** | **Step 3C** | **Step 4D** | **Step 5E** | **Step 6F** | **Step 7G** | **Step 8H** |
|---|---|---|---|---|---|---|---|---|
| **Hourly Rate** | 28.39 | 29.81 | 31.30 | 32.86 | 34.51 | 35.57 | 36.25 | 37.16 |

**Inactive Classifications**

It was also agreed with GEA, inactive GEA/GEA aligned classifications to be removed from the salary schedule to clean-up and streamline the schedule. Most of these classifications have not been authorized, or budgeted in (5) years or more. If needed, these classifications can be re-added to the classification schedule in the future.

- Arborist
- Engineering Technician
- Housing Rehab Inspector
- Library Technician
- Maintenance Technician/Safety Coordinator

The requested change to the salary classification schedule will only impact the positions listed in this agenda report and in the attached ordinance. The attached ordinance lists the revised salary with the 3% increase and the one market increase for Recreation Coordinator. All other classification hourly salary ranges will remain the same. To view the current entire salary schedule, please refer to the City's website, http://www.cityofpacificgrove.org/about-city/human-resources/salaries-benefits-and-mous.

Accounting Assistant
Accounting Assistant, Senior
Administrative Analyst ~~Technician~~
Administrative Coordinator
Animal Control Officer
Code Compliance Officer
Community Services Officer
Equipment Mechanic
Equipment Mechanic, Senior
IT Support Specialist
Library Assistant
Library Assistant, Senior
Library Clerk
Maintenance Supervisor
Maintenance Worker
Maintenance Worker, Senior
~~Office~~ Administrative Assistant
Parking Enforcement Officer
Planner, Assistant
Planner, Associate
Planner, Senior
Police Records Supervisor
Police Service Technician
Property and Evidence Technician
Recreation Coordinator
Volunteer Coordinator

**OPTIONS**

1. Approve Ordinance amending the salary classification schedule for classifications listed above.
2. Provide alternative direction to staff.

**FINANCIAL IMPACT:**

It is anticipated that the impact to the Fiscal Year 23/24 Budget will be approximately $80,000. This represents the amount of the projected first year increase, net of the 2% COLA that was incorporated into the original budget.

The increase in the annual unfunded liability payment for the 3% COLA is estimated to be approximately $22,350. However, the City's budget will not be impacted for the $22,350 amount until Fiscal Year 26/27. The actuarially determined unfunded liability is anticipated to increase by approximately $213,000. The projected increase in the unfunded liability payment and the unfunded liability may also change based on investment returns and CalPERS actuarial assumptions.

**FOCUSED PRIORITY AREA:** Not Applicable.

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**Attachments**

Job description - Admin. Coordinator

Ordinance

## Administrative Coordinator

**SUMMARY:**
Under general supervision, performs a variety of responsible, complex, sensitive, and confidential range of clerical and administrative functions for the department or program; includes performing responsible, confidential, and complex administrative work, including but not limited to assisting with the departmental budget, processing records, and coordinating the work of other departmental staff as assigned or needed.

Work involves a high degree of independent judgment requiring a thorough knowledge of department programs, procedures and policies, applicable legal statutes, and the ability to determine procedures, interpreting policies, and performing a variety of assignments without instruction.

**ESSENTIAL FUNCTIONS:** *As defined under the Americans with Disabilities Act, essential functions may include any of the following representative duties, knowledge, and skills. This is not a comprehensive listing of all functions and duties performed by incumbents of this class; employees may be assigned duties which are not listed below; reasonable accommodations will be made as required. The job description does not constitute an employment agreement and is subject to change at any time by the employer.*

Essential duties and responsibilities may include, but are not limited to, the following:

- Performs a wide variety of highly responsible, complex, sensitive and sometimes confidential duties in support of the administration of a department, division, or program.
- Make logistical arrangements for advisory bodies, committees and other meetings; notifies all participants including any public noticing requirements as required by State Law and/or the Municipal Code; prepares agendas, coordinates the production and distribution of agenda packets.
- Enters staff reports into the City's document management system for City Council meetings.
- Independently composes correspondence and reports relative to routine departmental business.
- Receives and responds to calls and visitors with tact and diplomacy; researches and responds to requests for sensitive information and assistance; resolves citizen concerns and complaints.
- Maintains liaison between department or manager and staff, outside agencies and the public; obtains and relays information and coordinates activities.
- Maintains a variety of databases for tracking operations, financial and statical information; generates reports.
- Represents the department or division at staff and administrative meetings and/or committees.
- Interprets and applies City policies, procedures, and regulations; exercises discretion in determining the nature of inquiries and how they may be most appropriately expedited.
- Participates in special projects as assigned; collects and compiles a variety of administrative and/or technical information; and prepares report of findings.
- Develops, revises and maintains operating and administrative procedures; develops forms and reports for departmental use.
- Composes and prepares a wide variety of correspondence from brief instructions; transcribes information, proofreads and produces legible documents; ensures materials and reports are accurate and complete; and provides editing and business writing assistance.
- Performs website and intranet updates from drafted documents and brief instruction to ensure current information is communicated to external and internal customers in a timely manner.

- Evaluates, develops, implements and maintains systems and procedures for the efficient operation of assigned area including recommendations for procedural changes affecting staff.
- Supports the budget preparation and administration process; may compile or request cost estimates to support departmental budget recommendations, as assigned; work with staff departmental staff to submits justifications for budget items; may monitor and control expenditures.
- Provides information, instructions, and assistance to the public and others having business with the City; assists customers with requests, applications, government forms, and other documents; answers questions and resolves issues within scope of authority and training.
- Coordinates department workflow; applies specific knowledge of department policies and procedures in order to organize and coordinate work; exercises initiative and independent judgment in performing administrative duties; applies judgment to resolving problems, analyzing data, and making decisions; tracks department issues, and ensures the effective communication of operational information.
- Uses knowledge of City policies and procedures to assist with special projects, special events, technical assignments, and office support functions.
- Uses training and experience in area of assignment to review and process files, applications, and technical documents.
- Collects statistical data and compiles data for reports; receives and sends information to and from other agencies; maintains records and files, including confidential and code compliance files.
- Handles routine programs; coordinates and resolves IT record errors, and assist with the management of the City's computer, phone and cellular operations, within assigned Departments.
- May perform any of the duties of an Administrative Assistant including updating department websites and social media.
- Supports the relationship between the City of Pacific Grove and the general public by demonstrating courteous and cooperative behavior when interacting with citizens, visitors, and City staff; maintains confidentiality of work-related issues and City information; performs other duties as required or assigned.

**MINIMUM QUALIFICATIONS:**

**Education, Training and Experience Guidelines:**

Associate degree with course work in Business, Public Administration, or related field; AND three years of progressively responsible administrative support experience; OR an equivalent combination of education, training, and experience.

**Knowledge of:**

- Business letter writing formats and technical report preparation.
- English usage, spelling, punctuation and grammar; business correspondence.
- Modern office equipment and procedures including use of word processing, database, and spreadsheet applications.
- Principles and practices of work safety.
- Customer service principles, protocols and methods.
- Functions and organization of municipal governments.
- Business computers and standard software applications.

- Principles and procedures of fiscal and statistical record keeping and budget preparation and administration.
- Complex filing systems management and document administration.
- Applicable federal and state laws, rules and regulations.
- City policies and procedures.
- Policies, rules and regulations covering specific areas of assignment.
- City administration policies, including accounting, budgeting, payroll, and personnel rules.
- Operations, services, and activities performed by assigned department.
- Methods and techniques of researching and compiling data for reports and presentations.
- Customer service principles, protocols and methods.
- Principles of record keeping, records retention, records management, and file maintenance.
- Basic knowledge of other Departments' or Divisions' protocols and policies

**Skill in:**

- Performing a variety of administrative support for a department or division manager.
- Working independently, maintaining composure and confidentiality, and working effectively in a high-pressure environment with changing priorities.
- Understanding, and applying relevant rules, ordinances, codes, regulations, policies, procedures, administrative orders, and other governing regulations.
- Interpreting and explaining policies and procedures of assigned department.
- Using initiative and independent judgment within established procedural guidelines.
- Researching and compiling data for reports and technical documents.
- Dealing tactfully and courteously with the public.
- Following verbal and written instructions and procedures.
- Operating business computers and standard software applications.
- Establishing and maintaining cooperative working relationships with co-workers.
- Communicating effectively verbally and in writing

**LICENSING AND CERTIFICATION:**

A valid California State Driver's License in good standing may be required.

**Conditions of Employment**

- Candidates will be required to submit proof of education (i.e. original copy of diploma or college/university transcripts).

**Physical Demands and Working Environment**

Work is performed in a standard office environment. Able to lift 25 lbs at a time, and be able to stand for periods at a time. Some field work may be required.

**ORDINANCE NO. 23-_____**

**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE AMENDING THE CLASSIFICATION SCHEDULE**

**Findings**

1. The City of Pacific Grove (City) entered into a new Memorandum of Understanding (MOU) with the General Employees Association (GEA); and

2. The MOU is effective from July 1, 2023 through June 30, 2026; and

3. GEA has agreed to remove unused GEA classifications from the salary schedule which include Arborist, Engineering Technician, Housing Rehab Inspector, Library Technician, Maintenance Technician/Safety Coordinator; and

4. If the above classifications need to be reinstated, they will be re-added to the salary scheduled as needed; and

5. GEA has agreed to retitle Administrative Technician to Administrative Analyst and to retitle Office Assistant to Administrative Assistant; and

6. Provisions of the MOU provides for a 3% cost of living adjustment (COLA) in the first year of the agreement, 3% COLA in the second year of the agreement, and 3% COLA in the third year of the agreement; and

7. Classifications that align with GEA for salary and benefits will also be included for a COLA; and

8. It was agreed that Recreation Coordinator be brought up to 95% of the market median of the compensation study; and

9. The following Classifications salary ranges except Recreation Coordinator will be revised to reflect the first year 3% COLA increase and the Recreation will have a market adjustment:

| | |
|---|---|
| Accounting Assistant | Maintenance Worker |
| Accounting Assistant, Senior | Maintenance Worker, Senior |
| Administrative Technician (NEW Title, Administrative Analyst) | Office Assistant (NEW Title, Administrative Assistant) |
| Animal Control Officer | Parking Enforcement Officer |
| Code Compliance Officer | Planner, Assistant |
| Community Service Officer | Planner, Associate |
| Equipment Mechanic | Planner, Senior |
| Equipment Mechanic, Senior | Police Records Supervisor |
| IT Support Specialist | Police Service Technician |

| | |
|---|---|
| Library Assistant | Property & Evidence Technician |
| Library Assistant, Senior | Recreation Coordinator |
| Library Clerk | Recreation Program Supervisor |
| Maintenance Supervisor | Volunteer Coordinator |

10. Administrative Coordinator is being added as a new classification to the salary schedule; and

11. Modifications to the salary classification plan must be amended to revise hourly rates; and

12. Amendment to the classification plan must be adopted by the City Council pursuant to Charter Article 25 and Pacific Grove Municipal Code (PGMC) Section 4.20.280; and

13. In the enactment of this ordinance, the City followed the guidelines adopted by the State of California and published in the California Code of Regulations, Title 14, Section 15000, et seq. Enactment of this ordinance action does not constitute a "project" as defined by California Environmental Quality Act (CEQA) because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment pursuant Section 15378.

## Ordinance

**NOW, THEREFORE,** THE COUNCIL OF THE CITY OF PACIFIC GROVE DOES ORDAIN AS FOLLOWS:

SECTION 1. The foregoing findings of the City Council are incorporated into this Ordinance as if set forth in full.

SECTION 2. The position classification plan approved and adopted by the City Council pursuant to Charter Article 15 and PGMC § 4.20.280 is amended for the GEA positions and GEA aligned positions, with the following salary schedule:

### Salary Schedule - Hourly Rates

| Code | Classification | Step 1A | Step 2B | Step 3C | Step 4D | Step 5E | Step 6F | Step 7G | Step 8H |
|---|---|---|---|---|---|---|---|---|---|
| 120-001 | **Accounting Assistant** | **26.65** | **27.99** | **29.39** | **30.86** | **32.40** | **33.21** | **34.04** | **34.89** |
| | | | | | | | | | |
| 125-01 | **Accounting Assistant, Senior** | **28.34** | **29.76** | **31.24** | **32.81** | **34.45** | **35.31** | **36.19** | **37.10** |
| | | | | | | | | | |
| 170-000 | **Administrative Analyst ~~Technician~~** | **34.07** | **35.78** | **37.57** | **39.44** | **41.42** | **42.45** | **43.51** | **44.60** |

## Salary Schedule - Hourly Rates

| Code | Classification | Step 1A | Step 2B | Step 3C | Step 4D | Step 5E | Step 6F | Step 7G | Step 8H |
|---|---|---|---|---|---|---|---|---|---|
| New | **Administrative Coordinator** | **26.02** | **27.32** | **28.69** | **30.12** | **31.63** | **32.42** | **33.23** | **34.06** |
| 505-001 | **Animal Control Officer** | **26.90** | **28.25** | **29.66** | **31.14** | **32.70** | **33.93** | **35.20** | |
| 164-002 | **Code Compliance Officer** | **34.52** | **36.25** | **38.06** | **39.96** | **41.96** | **43.01** | **44.09** | **45.19** |
| 507-001 | **Community Service Officer** | **27.48** | **28.85** | **30.30** | **31.81** | **33.40** | **34.65** | **35.95** | |
| 156-001 | **Equipment Mechanic** | **33.90** | **35.60** | **37.38** | **39.25** | **41.21** | **42.24** | **43.30** | **44.38** |
| 157-000 | **Equipment Mechanic, Senior** | **36.09** | **37.89** | **39.79** | **41.78** | **43.87** | **44.96** | **46.09** | **47.24** |
| 105-001 | **IT Support Specialist** | **26.78** | **28.12** | **29.52** | **31.00** | **32.55** | **33.36** | **34.20** | **35.05** |
| 122-001 | **Library Assistant** | **24.72** | **25.96** | **27.26** | **28.62** | **30.05** | **30.80** | **31.57** | **32.36** |
| 144-002 | **Library Assistant, Senior** | **26.50** | **27.83** | **29.22** | **30.68** | **32.21** | **33.02** | **33.85** | **34.69** |
| 199-000 | **Library Clerk** | **18.57** | **19.50** | **20.48** | **21.50** | **22.58** | | | |
| 154-000 | **Maintenance Supervisor** | **36.03** | **37.83** | **39.72** | **41.71** | **43.79** | **44.89** | **46.01** | **47.16** |
| 132-000 | **Maintenance Worker** | **28.75** | **30.19** | **31.70** | **33.29** | **34.95** | **35.82** | **36.72** | **37.64** |
| 146-001 | **Maintenance Worker, Senior** | **32.26** | **33.87** | **35.57** | **37.35** | **39.21** | **40.19** | **41.20** | **42.23** |
| 104-001 | **~~Office~~ Administrative Assistant** | **22.98** | **24.13** | **25.33** | **26.60** | **27.93** | **28.63** | **29.34** | **30.08** |
| 506-001 | **Parking Enforcement Officer** | **25.85** | **27.14** | **28.50** | **29.93** | **31.42** | **32.60** | **33.82** | |
| 165-001 | **Planner, Assistant** | **35.10** | **36.85** | **38.70** | **40.63** | **42.66** | **43.73** | **44.82** | **45.94** |
| 168-002 | **Planner, Associate** | **39.00** | **40.95** | **43.00** | **45.15** | **47.41** | **48.59** | **49.81** | **51.05** |

## Salary Schedule - Hourly Rates

| Code | Classification | Step 1A | Step 2B | Step 3C | Step 4D | Step 5E | Step 6F | Step 7G | Step 8H |
|---|---|---|---|---|---|---|---|---|---|
| 169-001 | **Planner, Senior** | **44.17** | **46.38** | **48.70** | **51.13** | **53.69** | **55.03** | **56.41** | **57.82** |
| | | | | | | | | | |
| 514-002 | **Police Records Supervisor** | **31.19** | **32.74** | **34.38** | **36.10** | **37.91** | **39.33** | **40.80** | |
| | | | | | | | | | |
| 508-001 | **Police Services Technician** | **27.48** | **28.85** | **30.30** | **31.81** | **33.40** | **34.65** | **35.95** | |
| | | | | | | | | | |
| 509-001 | **Property & Evidence Technician** | **28.85** | **30.29** | **31.81** | **33.40** | **35.07** | **36.39** | **37.75** | |
| | | | | | | | | | |
| 118-001 | **Recreation Coordinator** | **28.39** | **29.81** | **31.30** | **32.86** | **34.51** | **35.37** | **36.25** | **37.16** |
| | | | | | | | | | |
| 62-002 | **Recreation Program Supervisor** | **24.57** | **25.79** | **27.08** | **28.44** | **29.86** | | | |
| | | | | | | | | | |
| 170-001 | **Volunteer Coordinator** | **27.94** | **29.34** | **30.81** | **32.35** | **33.96** | **34.81** | **35.68** | **36.57** |

SECTION 3. The City Manager is directed to execute all documents and to perform all other necessary City acts to implement this Ordinance.

SECTION 4. In accord with Article 15 of the City Charter, this ordinance shall become effective on August 20, 2023.

**PASSED AND ADOPTED** BY THE COUNCIL OF THE CITY OF PACIFIC GROVE this ___ day of October 2023, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

_____
BILL PEAKE, Mayor

ATTEST:

_____
SANDRA KANDELL, City Clerk

APPROVED AS TO FORM:

_____

BRIAN PIERIK, City Attorney

# CITY OF PACIFIC GROVE

**300 Forest Avenue, Pacific Grove, California 93950**

## AGENDA REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM**: Audrey Cray, Deputy Director Finance

**MEETING DATE:** October 04, 2023

**SUBJECT:** Ordinance to Approve an Amendment to the Fiscal Year 2023-24 Operating and Capital Improvement Budget

**CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

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**RECOMMENDATION**

1. Approve an amendment to the Fiscal Year 23/24 Operating and Capital Improvement Budget;
2. Request the City Attorney read the title of the ordinance;
3. Motion to waive further reading of the ordinance;
4. Introduce and hold first reading of an ordinance amending the FY23/24 Budget; and
5. Direct that publication of the ordinance will be satisfied by publication of a summary approved by the City Attorney.

**DISCUSSION**

During the first quarter of Fiscal Year 2023-24, staff identified the following budget adjustments that are recommended to assist with programs, projects, and grant management.

**Purchase Order Carry-Forward**

Purchase orders were issued in Fiscal Year 2022-23; however there were some contract services that were not completed or goods that did not arrive until Fiscal Year 2023-24. These services were originally budgeted for Fiscal Year 2022-23, and they were not included in the Fiscal Year 2023-24 budget. To provide sufficient funds in Fiscal Year 2023-24, the remaining purchase order funds will need to be brought forward into this fiscal year. A Budget Amendment in the amount of $637,694 is needed to move the funding from Fiscal Year 2022-23 to Fiscal Year 2023-24. A list of the purchase orders is included in Attachment 1.

**Project Carry-Forward Expenses:**

Select projects were budgeted in Fiscal Year 2022-23; however, they were not completed within the fiscal year. Similar to the purchase order carry-forwards, staff is requesting to amend the budget in the amount of $4,868,689 to move the appropriation for the project balance listed in Attachment 1 from Fiscal Year 2022-2023 to Fiscal Year 2022-2024.

**Capital Outlay Carry-Forward**
Similar to the projects, Capital Outlay items were budgeted for Fiscal Year 2022-2023; however, the purchases were not made within the year. Staff is requesting amending the budget in the amount of $219,476 to move the appropriation for the capital outlay listed in Attachment 1 from Fiscal Year 2022-2023 to Fiscal Year 2023-2024.

**Revenues:**
The City was planning to use grant funds and insurance reimbursements to support Capital Improvement Projects for Fiscal Year 2022-2023; however, the funds were not utilized or billed in Fiscal Year 2022-2023. A Budget Amendment in the amount of $846,390 is needed to move the funding from Fiscal Year 2023-2023 to Fiscal Year 2023-2024. A list of the project revenues is included in Attachment 1.

**Additional Purchases:**
As part of the FY 21/22 Capital Improvement Plan (CIP), funding was allocated towards repairing the backstop at the Pacific Grove Municipal Ball Park, however, the FY 21/22 informal bids were received which significantly exceeded the project budget. The project was deferred while City staff sought grant funding. The City received grant revenue in the amount of $96,000 and the City's $24,529 served as matching funds, however, there is a delta of $25,736. Two (2) FY 22/23 projects, budgeted with ARPA funds, have yielded project savings which can be used to meet the backstop project shortfall. A list of this additional purchasing requirement is included in Attachment 1.

**OPTIONS**

1. Take no action.
2. Provide alternate direction to staff.

**FINANCIAL IMPACT:**

All purchase orders, prior year projects, and capital outlay items will also be funded through amounts allocated in the prior year to support these purchases or services.

**FOCUSED PRIORITY AREA:** Not Applicable.

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**Attachments**

Budget Amendment Ordinance FY 23.24 10.4.2023

Budget Amendment Detail

**ORDINANCE NO. 23-XXX**

**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE AMENDING THE APPROVED BUDGET FOR THE FISCAL YEAR (FY) 2023-24**

**FACTS**

1. The City Council approved the Fiscal Year 2023-24 Budget on June 21, 2023.

2. It is customary to amend the budget to adjust revenues and expenditures to reflect updated information since the adoption of the Fiscal Year 2023-24 Budget.

3. The City Manager is recommending amendments to the FY 2023-24 Budget to reflect the City Council's goals for the fiscal year budget.

4. Pursuant to Charter Article 15, an amendment of the budget must be approved by ordinance,

5. A summary of the Ordinance, approved by the City Attorney, was published on _____.

6. In the enactment of this ordinance, the City followed the guidelines adopted by the State of California and published in the California Code of Regulations, Title 14, Section 15000, et seq.

7. Enactment of this ordinance action does not constitute a "project" as defined by California Environmental Quality Act (CEQA) Guidelines Section 15378 because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment.

**NOW, THEREFORE,** THE COUNCIL OF THE CITY OF PACIFIC GROVE DOES ORDAIN AS FOLLOWS:

SECTION 1. The foregoing Facts are adopted as findings of the City Council as set forth fully within the body of this ordinance.

SECTION 2. The revenue and expenditure budget for the following funds is amended, as stated herein, which by this reference are incorporated as set forth in its entirety.

| **Revenues** | | Increase/Decrease |
|---|---|---|
| 20 | RSTP (TAMC) | 374,738 |
| 63 | Capital Improvement Fund | 471,652 |

| Expenditures | | Increase/Decrease |
|---|---|---|
| 01 | General Fund | 741,041 |
| 07 | Library Building & Equipment | 63,208 |
| 08 | Museum Improvement Fund | 118,300 |
| 17 | Local Streets & Roads | 1,081,506 |
| 20 | RSTP (TAMC) | 374,738 |
| 27 | Lighthouse | 57,950 |
| 46 | Strong Disbursement | 26,550 |
| 47 | Road Maintenance and Rehab (SB1) | 132,238 |
| 63 | General Fund - CIP | 854,286 |
| 76 | Sewer Fund | 1,261,481 |
| 77 | Golf Course Fund | 25,000 |
| 84 | America Rescue Plan Act (ARPA) | 981,811 |
| 92 | McIndoo Donation | 17,387 |
| 93 | Koo Estate | 16,099 |

SECTION 3. The Fiscal Year 23/24 estimated fund balances are based on preliminary information; and adjusted for this amendment, are referenced herein:

**Fiscal Year 23/24 Estimated Ending Fund Balance, After Proposed Budget Amendments**

| | | Unaudited Preliminary Beginning Fund Balance FY 23/24 | Revenue FY 23/24 | Expenditures FY 23/24 | Preliminary Estimated Ending Fund Balance FY 23/24 |
|---|---|---|---|---|---|
| | | | | | |
| 01 | General Fund | 12,916,013 | 31,263,187 | 32,845,314 | 11,333,886 |
| 07 | Library Building and Equipment Fund | 172,511 | 1,000 | 81,208 | 92,303 |
| 08 | Museum Improvement Fund | 323,352 | 3,000 | 118,300 | 208,052 |
| 17 | Local Streets and Roads Fund | 1,106,916 | 760,678 | 1,867,594 | - |
| 20 | RSTP (TAMC) | 374,738 | 1,124,738 | 1,124,738 | 374,738 |
| 27 | Lighthouse | 165,038 | 97,00 | 186,414 | 75,624 |
| 46 | Strong Disbursement | 30,399 | 41,000 | 26,550 | 44,849 |
| 47 | Road Maintenance and Rehab (SB1) | 264,948 | 372,339 | 637,287 | - |
| 63 | Capital Improvement Fund | 1,198,209 | 1,321,652 | 1,704,286 | 815,575 |
| 76 | Sewer Fund[1] | 22,201,365 | 4,436,000 | 5,764,095 | 20,873,270 |
| 77 | Golf Course Fund[2] | 3,575,320 | 731,500 | 595,598 | 3,611,222 |
| 84 | American Rescue Plan Act (ARPA) | 1,095,433 | 3,000 | 1,088,872 | 9,561 |
| 92 | McIndoo Donation | 19,673 | 500 | 17,387 | 2,786 |
| 93 | Koo Estate Donation Fund | 16,099 | - | 16,099 | - |

[1]Available fund balance $6,840,023 based on modified accrual

[2]Available fund balance $608,682 based on modified accrual

SECTION 4. In accordance with Article 15 of the City Charter, this ordinance shall become effective upon adoption hereof.

**PASSED AND ADOPTED BY** THE COUNCIL OF THE CITY OF PACIFIC GROVE This 18th day of October, 2023, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

_____
BILL PEAKE, Mayor

ATTEST:
DATED:_____

_____
SANDRA KANDELL, City Clerk

APPROVED AS TO FORM:

_____
BRIAN A. PIERIK, City Attorney

| FUND | | PROJECT CODE | PROJECT NAME / PURPOSE | DIVISION | ACCOUNT | CARRYFORWARD AMOUNT |
|---|---|---|---|---|---|---|
| **Expenditures** | | | | | | |
| **Purchase Orders** | | | | | | |
| 01 | General Fund | | FEE STUDY & COST ALLOCATION PLAN | 131 | 5201 | 67,890 |
| 01 | General Fund | | CONSULTING LEGAL SERVICES NIELSEN MERKSAMER | 101 | 5205 | 10,430 |
| 01 | General Fund | | EMPLOYMENT RELATED ITEMS LEGAL RENNE PUBLIC LAW | 101 | 5205 | 33,606 |
| 01 | General Fund | | CITY MANAGER EVALUATION, GOAL SETTING & STRATEGIC PLANNING LEGAL RENNE MGMT | 101 | 5202 | 7,602 |
| 01 | General Fund | | FY 22/23 SB1383 IMPLEMENTATION ACTIVITIES | 505 | 5201 | 13,374 |
| 01 | General Fund | | PLANNING SERVICES THROUGH 2/27/2024 | 201 | 5202 | 4,559 |
| 01 | General Fund | | STR PLATFORM SOFTWARE | 201 | 5202 | 6,525 |
| 01 | General Fund | | LEGAL SERVICE ENYATI | 111 | 5205 | 9,366 |
| 01 | General Fund | | MISC COMMUNITY DEVELOPMENT DEPARTMENT LEGAL | 201 | 5202 | 30,095 |
| 01 | General Fund | | ATC CEQA | 111 | 5205 | 37,683 |
| 01 | General Fund | | DEVELOPMENT, REAL ESTATE & CEQA MATTERS | 111 | 5205 | 39,999 |
| 01 | General Fund | | LEGAL PG LAND WATCH | 201 | 5205 | 70,046 |
| 01 | General Fund | | CONTRACT TERM THROUGH 6/30/2024 COASTAL HAZARD ANALYSIS | 201 | 5202 | 78,059 |
| 01 | General Fund | | IT INFRASTRUCTURE ASSESSMENT | 133 | 5201 | 15,000 |
| 01 | General Fund | | PARCEL VIEWER, ARCGIS, & CARTOGRAPHY | 133 | 5239 | 16,840 |
| 01 | General Fund | | CYBERSECURITY ASSESSMENT | 133 | 5201 | 25,000 |
| 01 | General Fund | | PG LIBRARY IT BASEMENT IMPROVEMENTS | 133 | 5201 | 38,702 |
| 01 | General Fund | | *GENERAL PLAN UPDATE ALLOCATION FY 22/23; WAS NOT ENCUMBERED IN 22/23 | 201 | 5201 | 100,000 |
| 77 | Golf Fund | | GOLF COURSE STUDY | 621 | 5202 | 25,000 |
| 76 | Sewer Operations Fund | | CULTURAL RESOURCES & TRIBAL MONITORING PROTOCOL | 611 | 5201 | 7,921 |
| **Total Purchase Orders for Carryforward** | | | | | | **637,694** |
| **Projects** | | | | | | |
| 08 | Museum Improvement Fund | CIP22-09 | MONARCH BUTTERFLY HABITAT CONSULTING | 412 | 6021 | 4,500 |
| 08 | Museum Improvement Fund | CIP23-07 | MUSEUM MEZZANINE UPGRADES | 412 | 6021 | 75,000 |
| 08 | Museum Improvement Fund | CIP23-08 | MUSEUM BASEMENT MOISTURE CONTROL | 412 | 6021 | 38,800 |
| 17 | Measure X Fund | CIP23-01 | FY22/23 STREET REHAB PROJECT | 515 | 6041 | 815,350 |
| 17 | Measure X Fund | CIP23-04 | DAVID AVE STREET REHABILIATION | 515 | 6041 | 266,157 |
| 20 | RSTP (TAMC) | CIP23-03 | CEDAR, SUNSET, & CONGRESS INTERSECTION | 509 | 6041 | 332,258 |
| 20 | RSTP (TAMC) | | FLASHING BEACON 19TH & SUNSET | 509 | 6041 | 42,480 |
| 27 | Lighthouse | CIP23-05 | POINT PINOS LIGHTHOUSE ROOF REPAIR | 413 | 6021 | 57,950 |
| 46 | Strong Disbursement Fund | CIP21-05 | ADA COMPLIANCE ASSESSMENT & TRANSITION | 461 | 6021 | 26,550 |
| 47 | Street Recon (RMRA) | CIP23-01 | FY22/23 STREET REHAB PROJECT | 471 | 6041 | 132,238 |
| 63 | Capital Improvement Fund | TRC21-02 | PW FIRE AND RECONSTRUCTION | 631 | 6021 | 471,652 |
| 63 | Capital Improvement Fund | CIP18-46 | POINT PINOS COASTAL TRAIL | 631 | 6031 | 289,867 |
| 63 | Capital Improvement Fund | CIP23-02 | FY 22/23 CRACK & SLURRY SEAL | 631 | 6041 | 92,767 |
| 76 | Sewer Operations Fund | CIP22-03 | PHASE 9 SEWER IMPROVEMENTS | 612 | 6051 | 997,388 |
| 76 | Sewer Operations Fund | CIP20-13 | WATER MONITORING ASBS PROJECT | 612 | 6051 | 19,807 |
| 76 | Sewer Operations Fund | CIP23-01 | FY22/23 STREET REHAB PROJECT | 612 | 6051 | 106,529 |
| 76 | Sewer Operations Fund | CIP23-06 | PUMP STATION REPLACEMENT | 612 | 6051 | 109,837 |
| 84 | American Rescue Plan Act (ARPA) | CIP22-21 | GW PARK PLAYGROUND & ADA COMPLIANCE | 841 | 6031 | 25,000 |
| 84 | American Rescue Plan Act (ARPA) | CIP23-10 | FIRE STATION ROOF REPAIR | 841 | 6021 | 26,200 |
| 84 | American Rescue Plan Act (ARPA) | CIP23-12 | FIRE DEPARTMENT BATHROOM & SHOWER REMODEL | 841 | 6021 | 44,907 |
| 84 | American Rescue Plan Act (ARPA) | CIP23-13 | CHAUTAUQUA HALL BATHROOM REPAIRS | 841 | 6021 | 27,000 |
| 84 | American Rescue Plan Act (ARPA) | CIP23-15 | CRESPI POND BATHROOM REMODEL/REPAIRS | 841 | 6021 | 50,000 |
| 84 | American Rescue Plan Act (ARPA) | CIP23-16 | SAFETY LIGHTING AT ROBERT DOWN ELEMENTARY | 841 | 6041 | 20,000 |
| 84 | American Rescue Plan Act (ARPA) | CIP23-17 | CHAUTAUQUA HALL PRESERVATION PLAN | 841 | 6021 | 13,000 |
| 84 | American Rescue Plan Act (ARPA) | CIP23-18 | CITY HALL ROOF REPAIR | 841 | 6021 | 80,000 |
| 84 | American Rescue Plan Act (ARPA) | CIP23-21 | DAVID AVE SIDEWALK | 841 | 6041 | 625,080 |
| 84 | American Rescue Plan Act (ARPA) | CIP23-22 | RECREATION BOARD'S PARK INVENTORY | 841 | 6031 | 44,888 |
| 92 | McIndoo Donation | CIP22-13 | BACKSTOP REPLACEMENT MUNICIPAL BALL | 519 | 6031 | 17,387 |
| 93 | Koo Estate Donation Fund | CIP22-10 | LOVERS POINT PIER PROJECT | 931 | 6031 | 9,099 |
| 93 | Koo Estate Donation Fund | CIP22-13 | BACKSTOP REPLACEMENT MUNICIPAL BALL | 931 | 6031 | 7,000 |
| **Total Projects for Carryforward** | | | | | | **4,868,689** |
| **Capital Outlay** | | | | | | |
| 01 | General Fund | | CITY COUNCIL CHAIRS | 101 | 6001 | 39,968 |
| 01 | General Fund | | NEW PATROL VEHICLE AND OUTFITTING | 301 | 6001 | 76,300 |
| 01 | General Fund | | PUBLIC WORKS GENERATOR | 503 | 6001 | 20,000 |
| 07 | Building & Equipment Fund | | LIBRARY BOOKMOBILE | 402 | 6001 | 63,208 |

| | FUND | | PROJECT CODE | | PROJECT NAME / PURPOSE | DIVISION | ACCOUNT | CARRYFORWARD AMOUNT |
|---|---|---|---|---|---|---|---|---|
| | 76 | Sewer Fund | | | PUBLIC WORKS GENERATOR | 611 | 6001 | 20,000 |
| | **Total Capital Outlay for Carryforward** | | | | | | | **219,476** |
| | | | | | | | | |
| **Revenues** | | | | | | | | |
| | 20 | RSTP (TAMC | | | | | | 374,738 |
| | 63 | Capital Improvement Fund | | | | | | 471,652 |
| **Total Revenue for Carry Forward** | | | | | | | | **846,390** |
| | | | | | | | | |
| **Additional Appropriations** | | | | | | | | |
| | 84 | American Rescue Plan Act (ARPA) | CIP22-13 | | BACKSTOP REPLACEMENT MUNICIPAL BALL | 931 | 6031 | 25,736 |
| | | | | | | | | **25,736** |

# CITY OF PACIFIC GROVE

**300 Forest Avenue, Pacific Grove, California 93950**

# AGENDA REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM**: Erica Vega, Contract City Attorney

**MEETING DATE:** October 04, 2023

**SUBJECT:** Planning Commission Recommendations for the Cannabis Regulatory Draft Ordinances ***This item is continued from the September 6, 2023 meeting.***

**CEQA:** Categorical Exemption, CEQA Guidelines Section 15061(b)(3)

## RECOMMENDATION

1. Consider and accept Planning Commission recommendations for the draft Cannabis Zoning Ordinance for Title 23 and the draft Cannabis Licensing Ordinance for Title 11.
2. Recommend staff bring final draft ordinances back to City Council for a first reading/introduction.
3. Alternatively, discuss and take other action related to this item.

## DISCUSSION

Pacific Grove voters approved Measures M and N at the November 8, 2022 general election. Measure M was an advisory measure asking the voters the following question: “Should the Pacific Grove City Council be authorized to amend the Municipal Code to allow retail sales of medical or recreational cannabis, limited to one single location within the City, at a location no closer than 1000 feet from any existing licensed Daycare/Preschools, Youth Center, and Schools, to engage in commercial cannabis activities?” Measure N established a tax on cannabis businesses at the rate of 6% of gross receipts from the retail sale of cannabis (storefront and delivery sales). Copies of Measure M and Measure N are attached to this report.

At the December 7, 2022 City Council meeting, the Council directed the City Manager and City Attorney to create a cannabis licensing program to authorize one cannabis retail storefront to operate in the City, consistent with the voter approval of Measure M.

The City Council previously reviewed the draft ordinances on May 17, 2023, and requested that the Planning Commission provide recommendations concerning the zoning districts where cannabis retailers may be allowed, whether additional separation requirements beyond the 1,000 feet from any existing licensed daycare/preschools, youth centers, and schools be required, and whether additional parameters for delivery-only retailers be required.

On August 10, 2023, the Planning Commission reviewed the draft ordinances and after careful deliberation proffered the following recommendations for Title 23 and Title 11.

Title 23 Recommendations for the Draft Cannabis Zoning Ordinance

The Planning Commission recommended that the sole storefront cannabis retailer be allowed in the following zones:

- Light Commercial (C-1)
- Downtown Commercial (C-D)
- Forest Hills Commercial (C-FH)
- Heavy Commercial (C-2)

The Planning Commission recommended that medicinal delivery-only retailers be allowed in the following zones:

- Industrial (I)
- Light Commercial (C-1)
- Forest Hills Commercial (C-FH)
- Heavy Commercial (C-2)

The Planning Commission recommended that no additional parameters to limit retailers for both the storefront cannabis retailer and medicinal delivery only retailers be set beyond the 1000 feet from any existing licensed daycare/preschools, youth centers, and schools.

Title 11 Recommendations for the Draft Cannabis Licensing Ordinance

The Planning Commission recommended removing the requirement for the license applicant to obtain a location prior to obtaining the license. The Planning Commission also recommended that language referring to exterior building characteristics and appearance of storefront retailers be moved from Title 11 to Title 23 finding that these discretionary conditions would be considered by the Planning Commission in the use permit approval process.

On September 14, 2023, the Planning Commission made a recommendation to City Council to approve the draft cannabis ordinances with the Planning Commission's recommended changes. The attached draft ordinances have been updated to include the changes recommended by the Planning Commission.

Summary of Ordinances

The attached ordinances have been updated to include the Planning Commission's recommendations. The two ordinances are proposed to create a two-step regulatory framework that requires a proposed cannabis retailer to first obtain a license issued by the City and then obtain a use permit. This allows the City to place regulations that address both the use (conditional use permit) and the user (license).

Consistent with the Measure M advisory measure, only one license will be available to operate a storefront retail location. Additional licenses will be available to medicinal cannabis retailers proposing to operate delivery-only with no walk-in customers allowed. There is no cap proposed on the number of delivery-only retail licenses. SB 1186 goes into effect on January 1, 2024, and prohibits a local agency from adopting or enforcing ordinances that prohibit or have the effect of prohibiting the retail sale by delivery of medicinal cannabis. The City Council will be the approval body for a license. The initial draft presented to the Council provided that the city manager would approve local licenses. Though no formal direction was provided on this subject this change was made based on the tenor of comments made at the council meeting.

Title 11 details the licensing process that will involve review of the applicant's business operations plan and the conduct of a background check. If approved, the license will be good for one year and must be renewed annually. A licensee will be required to operate in compliance with State law and regulations, and the operational requirements included in the ordinance. The licensing ordinance calls for administrative rules to be approved by the city council that provide more detail on the implementation

of the licensing application process and procedures.

City Council will review the draft rules at a future meeting and will include the proposed competitive process for selecting the sole licensee to operate a storefront retail location in Title 11.

Once a license is issued by the City, the applicant can submit an application to the Community Development Department for a conditional use permit for their proposed location. All retail locations must be at least 1,000 feet from a day care center, a youth center, a preschool, or a public or private school. The ordinance includes some standard conditions of approval, including conditions for odor control. However, conditions may also be applied case-by-case based on what is appropriate for the proposed site and use.

**OPTIONS**

1. Accept all revisions to the draft Cannabis Zoning Ordinance and the draft Cannabis Licensing Ordinance and make a recommendation to City Council.
2. Accept select revisions to the draft Cannabis Zoning Ordinance and the draft Cannabis Licensing Ordinance and make a recommendation to City Council.
3. Alternatively, discuss and take other action related to this item.

**FINANCIAL IMPACT:**

Initial estimated annual revenue of $300,000.

**FOCUSED PRIORITY AREA:** Affordable Housing

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**Attachments**

Draft Cannabis licensing ordinance

Draft Cannabis zoning ordinance 8-30-23

Cannabis Buffer Map - color

Measure M

Measure N

**ORDINANCE NO. ____**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE, AMENDING CHAPTER 11.100 TO THE PACIFIC GROVE MUNICIPAL CODE ESTABLISHING COMMERCIAL CANNABIS LICENSING REGULATIONS**

**FACTS**

1. In 1996, the voters of the State of California approved Proposition 215, which was codified as Health and Safety Code Section 11362.et seq., and entitled the Compassionate Use Act of 1996, which intended to enable seriously ill Californians to legally possess, use, and cultivate marijuana for medical use under limited, specified circumstances; and
2. In 2004, the California legislature enacted Senate Bill 420, the Medicinal Marijuana Program (the "MMP"), which, as codified in California Health and Safety Code Section 11362.7 et seq., was intended to clarify the CUA's scope and immunize from criminal prosecution, under specified state laws, certain activities and conduct related to the provision of medicinal marijuana to qualified patients; and
3. On November 8, 2016, the voters of the State of California approved Proposition 64, entitled the "Control, Regulate and Tax Adult Use of Marijuana Act," which legalizes and regulates recreational marijuana in California; and,
4. The State has established an integrated licensing and regulatory system for both medicinal and recreational marijuana businesses consistent with Propositions 215 and 64 entitled the Medicinal and Adult-Use Cannabis Regulation and Safety Act ("MAUCRSA"), codified in Business and Professions Code section 26000 et seq.; and
5. Business and Professions Code section 26200 expressly recognizes the ability of cities to completely prohibit all medicinal and recreational cannabis businesses or to allow and regulate such businesses; and,
6. A majority of the voters in Pacific Grove who voted on Measure M at the November 8, 2022 election voted in favor of Measure M, which was an advisory measure asking whether the electors supported amending the Municipal Code to allow one cannabis retailer in the City at a location at least 1000 feet from any existing licensed daycare/preschool, youth center, or school; and
7. In order to protect the public health, safety, and welfare, and consistent with the will of the voters of Pacific Grove, the City desires to amend the Municipal Code to allow one cannabis retailer to be located in the City consistent with Measure M.

**NOW, THEREFORE,** THE COUNCIL OF THE CITY OF PACIFIC GROVE DOES ORDAIN AS FOLLOWS:

SECTION 1. The foregoing Facts are adopted as findings of the City Council as though set forth in fully within the body of this ordinance.

SECTION 2. The City Council finds that the adoption of this Ordinance is exempt from review under the California Environmental Quality Act (CEQA) pursuant to the common sense

exemption (CEQA Guideline 15061(b)(3)) because it can be see with certainty that there is no possibility that permitting one cannabis retail location to operate within the City may have a significant effect on the environment. Cannabis retail operations are small footprint and retailers are likely to operate within an existing vacant location rather than engage in new construction, and would likely qualify for the in-fill development exemption (CEQA Guideline 15332). In the event the sole retailer permitted in Pacific Grove does not qualify for the in-fill development exemption or another CEQA exemption, CEQA review would be conducted concurrently with project processing, ensuring that any environmental impacts are less than significant.

SECTION 3. Pacific Grove Municipal Code Chapter 11.100 shall be amended in its entirety to read as follows:

**CHAPTER 11.100**
**CANNABIS**


11.100.010 Statement of purpose.
11.100.020 Relationship to other laws.
11.100.030 Definitions.
11.100.040 Local license in addition to business license or other permit.
11.100.050 Local license required.
11.100.060 Local license application process.
11.100.070 Conditions of approval, administrative rules.
11.100.080 Changes and modifications of local licenses.
11.100.090 Renewal of local license.
11.100.100 Cannabis business operational requirements.
11.100.110 Limitations on city's liability
11.100.120 Inspections
11.100.130 Enforcement; Suspension and Revocation of License.
11.100.140 Residential cannabis cultivation.
11.100.150 Consumption of cannabis.
11.100.160 Exceptions.


**11.100.010 Statement of purpose.**

A. This chapter shall provide for the regulation and licensing of medicinal and adult-use cannabis businesses throughout the city in conformance with applicable state and local laws and regulations pertaining to medicinal and adult-use cannabis.

B. The city council finds that it is necessary for the city to adopt local licensing standards for medicinal and adult-use cannabis businesses for the purpose of controlling and regulating the sale of medicinal cannabis and medicinal cannabis products to qualified patients, and adult-use cannabis and adult-use cannabis products to adults twenty-one years of age and over.

C. The purpose of this chapter is to regulate all commercial cannabis activity in the city, as defined in the Medicinal and Adult-Use Cannabis Regulation and Safety Act (MAUCRSA), to the extent authorized by state law and in a manner designed to minimize negative impacts on the city and neighboring uses, and promote the health, safety and general welfare of residents and businesses within the city.

**11.100.020 Relationship to other laws.**

A. Except as otherwise specifically provided herein, this chapter incorporates the requirements and procedures set forth in MAUCRSA. In the event of any conflict between the provisions of this chapter and the provisions of MAUCRSA or any other applicable state or local law or regulation, the more restrictive provision shall control.

B. Except as expressly stated herein, cannabis businesses must comply with all other city codes and regulations. Nothing in this chapter shall be construed as permitting a cannabis business to operate at any time in a manner that is in violation of other applicable state and local laws.

**11.100.030 Definitions.**

Unless otherwise defined herein, the terms in this chapter shall have the same meaning as set forth in MAUCRSA and any rules promulgated pursuant thereto. In addition, the following terms shall be defined as follows:

“Adult-use cannabis” means cannabis and cannabis products that are intended for adults who are 21 years of age and older and who do not possess a physician’s recommendation, or are intended for use on, or consumption by, animals.

"Cannabis business" means any person engaged in commercial cannabis activity.

"City" means Pacific Grove, California.

"City manager" shall mean the city manager of the city or their designee.

"Identification card" or "ID card" means a valid identification card issued pursuant to Section 11362.7 et seq., of the California Health and Safety Code.

"Identification card holder" or "ID card holder" means an individual who is a qualified patient who has applied for and received a valid ID card pursuant to Article 2.5 of Chapter 6 of Division 10 of the California Health and Safety Code.

"Licensed premises" means a premises for which a local license has been issued pursuant to this chapter.

"Licensee" means a person who has been issued a local license pursuant to this chapter.

"Local license" means a license issued pursuant to this chapter. A “provisional local license” is a local license issued to a storefront retail cannabis business that has not secured a use permit for a location to operate their storefront retail business.

"Medicinal and Adult-Use Cannabis Regulation and Safety Act" or "MAUCRSA" means Division 10 of the California Business and Professions Code.

“Medicinal cannabis” means cannabis and cannabis products that are intended to be sold or donated for use pursuant to the Compassionate Use Act of 1996 (Proposition 215), found in Section 11362.5 of the Health and Safety Code, by a medicinal cannabis patient in California who possesses a physician’s recommendation.

"Medicinal cannabis patient" means both a qualified patient without an identification card and an ID card holder.

“Owner” shall have the definition provided in MAUCRSA, as it may be amended from time to time, which as of the date of the adoption of this definition means any of the following:

(1) A person with an aggregate ownership interest of 20 percent or more in the person applying for a license or a licensee, unless the interest is solely a security, lien, or encumbrance.

(2) The chief executive officer of a nonprofit or other entity.

(3) A member of the board of directors of a nonprofit.

(4) An individual who will be participating in the direction, control, or management of the person applying for a license.

"Physician," as used in this chapter, shall mean an individual who possesses a license in good standing to practice medicine or osteopathy from the state of California.

"Qualified patient" shall have the meaning set forth in Section 11362.7(f) of the California Health and Safety Code.

“Retail, delivery-only” shall mean a cannabis business that does not allow on-site sales of cannabis to customers, and has or will have a Type 9 license from the California Department of Cannabis Control.

“Retail, storefront” shall mean a cannabis business that has a physical location from which cannabis is sold to retail customers on-site, and has or will have a Type 10 license from the California Department of Cannabis Control.

"State law(s)" shall mean and include California Health and Safety Code Section 11362.5 (Compassionate Use Act of 1996); California Health and Safety Code Sections 11362.7 to 11362.85 (Medicinal Marijuana Program Act); the MAUCRSA, and all other applicable laws and regulations of the state of California.

"State license" means a state license issued under MAUCRSA, and includes both an A-license and an M-license, as well as a testing laboratory license.

"State licensing authority" shall mean the state agency responsible for the issuance, renewal, or reinstatement of a state license, or the state agency authorized to take disciplinary action against a state licensee.

**11.100.040 Local license in addition to business license or other permit.**

The local license required by this chapter shall be in addition and supplemental to any other business registration or any permit required by any ordinance of the city.

**11.100.050 Local license required.**

A. It is unlawful to operate any cannabis business in the city without first having obtained a local license under this chapter.

B. The City shall not grant a license to any cannabis business proposing to engage in cannabis cultivation, manufacturing, distribution, or laboratory testing. The City may

approve a license for a cannabis business proposing to operate as a cannabis retailer subject to the following limitations:

1. No more than one (1) local license to engage in storefront retail sales shall be active in the City at any time.

2. A license for delivery-only retail sales shall only be granted to a business engaging exclusively in retail sale of medicinal cannabis and medicinal cannabis products. No license shall be granted to a delivery-only retailer for the retail sale of adult-use cannabis or adult-use cannabis products.

C. The city may grant a local license prior to the applicant having obtained a state license. A cannabis business must possess the requisite state and local licenses and a use permit prior to receiving a certificate of occupancy from the city.

**11.100.060 Local license application process.**

A. For the single storefront retail license, there shall be an initial 60-day application period, the precise days of which shall be determined by the city manager. The city manager may open up subsequent 60-day application periods if there is no active local license for a storefront retail cannabis business in the City.

B. An application for a local license shall be made upon the form prescribed by the city manager and accompanied by the application fee established by resolution of the city council. The application shall include the following basic information, in addition to any additional information that the city manager requests.

1. An operating plan for the proposed cannabis business including the following information:

a. A general description of the types of products and services to be provided by the facility;

b. A statement confirming whether delivery service of cannabis to any location outside the premises will be provided and the extent of such service, and in the event delivery is provided, a detailed delivery plan detailing how the retailer will comply with all requirements of this chapter, MAUCRSA, and any other applicable state or local laws.

2. Authorization for the city manager to seek verification of the information contained within the application and to conduct background checks of the owners of the cannabis business. If the background check shows that any owner has been convicted of a crime listed in Business & Professions Code Section 26057(b)(4)(A)-(E) the application shall be denied.

3. Proof of the nature of the cannabis business's organizational status, such as articles of incorporation, by-laws, organizational minutes, partnership agreements, or such other documentation acceptable to the city.

C. The city manager shall conduct an initial review of an application submitted to determine completeness. All complete applications shall be reviewed under the criteria set forth in administrative rules adopted pursuant to Section 11.100.070.

D. The one (1) storefront retail local license shall be provisionally granted to the applicant who is selected pursuant to the review and selection criteria set forth in the administrative rules. From the date the local license is provisionally approved, the applicant will have twelve (12) months to secure approval of a use permit for a premises, in addition to

any other land use permits or entitlements that may be required by this code for the premises. If the applicant who received a provisional license does not obtain the use permit or any other required land use permits or entitlements for the premises within this time frame, then the provisional license shall become null and void and a provisional license shall be granted to another applicant in the manner specified in the administrative rules.

E. A local license issued pursuant to this chapter shall specify the date of issuance, the expiration date, the name of the licensee, and whether the cannabis business is storefront retail or delivery-only retail. A provisional local license is valid for one (1) year from the date of issuance. A provisional local license shall automatically lose its provisional status once a use permit is granted for a premises to operate the business. The term of the license shall be valid for one (1) year from the date the use permit for the premises is approved.

**11.100.070 Conditions of approval, administrative rules.**

A. The city council shall have the authority to approve or deny an application for a local license. The city council may place conditions upon the approval of any local license which are, in the opinion of the city council, reasonably related to the protection of the health, safety and welfare of the general public.

B. The city council shall establish by resolution rules, policies and procedures consistent with the intent and spirit of this chapter concerning the applications, the application process, the information required of applicants, the application procedures, and the administration and procedures to be used and followed in the application process, including but not limited to those required by Section 11.100.060.

**11.100.080 Changes and modifications of local licenses.**

In addition to any applicable requirements in Chapter 23.92 of this code, the following requirements apply for transfers of or changes to the ownership of a licensee,

A. Subsequent to the issuance of a local license, the licensee shall report any transfer of ownership in the cannabis business to the city manager on forms prescribed by the city manager and pay the application fee established by resolution of the city council.

B. A change of ownership that solely involves a previously approved owner no longer being an owner of the cannabis business shall be reported to the city manager within thirty calendar days of the change. The City will administratively remove a previously approved owner from a license only if notarized statements are submitted by all approved owners consenting to the change, or the change is mandated by order of a court of competent jurisdiction.

C. A change in ownership that involves adding a new owner to the previously approved ownership must be approved by the city council in advance and a background check must be conducted on the proposed new owner. The city council shall have the sole and absolute discretion to approve or deny a proposed change of ownership that involves the addition of a new owner. All owners must submit notarized statements agreeing to the addition of a new owner to the business.

**11.100.090 Renewal of local license.**

A. A cannabis business that desires to renew its license shall apply for the renewal no less than sixty (60) calendar days prior to the local license's expiration date. If the cannabis business files a renewal application within sixty (60) calendar days prior to expiration, the

cannabis business must provide a written explanation detailing the circumstances surrounding the late filing. The city manager may accept or reject such late filing in its discretion. The city manager may elect to administratively continue a local license past its expiration date, provided that the licensee has submitted a renewal application that is pending final action.

B. An application for renewal shall be submitted on forms provided by the city manager, accompanied by the application fee established by resolution of the city council. The following information shall be submitted as a part of the renewal application:

1. Verification that no changes to the ownership of the cannabis business has occurred since last approved by the city manager.

2. Verification that the licensee is still entitled to the possession and use of the premises for which a use permit has been granted.

3. Any other information that the city manager deems necessary to determine whether to renew the local license.

C. The city council shall renew a local license if the licensee has submitted a complete application and paid the application fee, unless the city council finds that there are grounds to suspend or revoke the license as provided in Section 11.100.210. Notwithstanding the foregoing, the city council in its discretion may elect not to renew any local license if it determines that the licensed premises has not been used for a cannabis business, without reasonable cause as determined by the city council, during the term of the license.

D. Unless administratively continued pursuant to subsection A, a local license is immediately invalid upon expiration and the cannabis business shall cease operations. If a local license expires, the city council may approve a renewal of the expired license at any time up to three months from the expiration date of the license. After the license has been expired for three months, the license may not be renewed by the city council, and the holder of the expired license must apply for and obtain a new cannabis license to resume operations.

**11.100.100 Cannabis business operational requirements.**

All cannabis business must comply with the requirements set forth in this section.

A. General Obligation to Operate in Compliance. A cannabis business shall operate in compliance with all applicable state and local laws and regulations governing cannabis businesses.

B. General Obligation to Pay Taxes. A cannabis business must pay all applicable taxes pursuant to federal, state, and local law, including but not limited to state and local sales and use taxes and state excise taxes.

C. Age Requirement. A cannabis business shall not allow an individual less than twenty-one years of age to work within the licensed premises or handle cannabis and cannabis products.

D. Age Restrictions. A cannabis business may not permit an individual less than twenty-one years of age to enter, or be within, its licensed premises, except that a cannabis business with an M-license from the state may allow persons eighteen years of age or older within the licensed premises if they are an ID card holder or qualified patient with physician's recommendation from a licensed physician.

E. Secure Storage of Product. Cannabis and cannabis products possessed by a cannabis business shall be kept and stored in a secured manner at all times.

F. Cannabis Consumption on Licensed Premises. Smoking, vaporizing, ingesting, or otherwise consuming cannabis and cannabis products at a licensed premises is prohibited. "Licensed premises" as used in this subsection includes the actual building, as well as any accessory structures, common areas and parking areas. A sign shall be posted at each entrance to a licensed premises that clearly and legibly states, "Smoking, vaporizing, ingesting, or otherwise consuming cannabis or cannabis products on these premises or in their vicinity is prohibited and a violation of the Pacific Grove Municipal Code."

G. Prohibition on Alcohol and Tobacco Sales, Distribution, or Consumption on Licensed Premises. A cannabis business shall not sell, provide, store, or distribute any alcoholic beverages or tobacco products, or allow such products to be consumed on the licensed premises.

H. Advertising. A cannabis business shall not advertise in a manner intended to encourage persons under twenty-one years of age to consume cannabis or cannabis products. It shall be unlawful for any cannabis business to make any claims that a product is safe because it is tested. All advertisements, including off-site advertising signs, shall comply with Chapter 15 of MAUCRSA.

I. Display of License. A cannabis business shall display a copy of its local license issued pursuant to this chapter in a conspicuous place at or near the entrance to the licensed premises.

J. No Physician Evaluations on Licensed Premises. A cannabis business shall not permit a physician to evaluate potential medicinal cannabis patients or to provide a physician's recommendation for medicinal cannabis within its licensed premises. Cannabis businesses shall not offer or provide any form of remuneration to a physician who provides physician's recommendations for medicinal cannabis.

K. Community Relations Designee. A cannabis business must provide the city with the name, phone number, facsimile number, and email address of an on-site community relations representative or staff member or other representative whom the city can contact regarding operating concerns associated with the cannabis business. The cannabis business shall report any change in their community relations designee to the city within ten calendar days.

L. Security Requirements. The licensed premises of a cannabis business must comply with all of the following security requirements:

1. Video Surveillance. The licensed premises must be equipped with a video surveillance system that meets all of the requirements set forth in this subsection.

a. Security cameras and digital storage of recordings shall be maintained in good condition and used in an on-going manner, twenty-four hours per day, seven days per week.

b. The security system must maintain at least 90 days of digitally recorded video for each security camera in the licensed premises. Security footage should be stored in an MPEG4, MJPEG, H.264, or another format approved by the city manager in writing.

c. Security cameras must provide adequate and sufficient coverage for the facility, which must include, but need to be limited to, all limited access areas, all areas of

ingress and egress, point of sale, the public areas, storage areas, and any other areas as required by this chapter and the MAUCRSA.

d. The video surveillance system must be equipped with a failure notification system that provides prompt notification to the manager of record of the licensed premises of the cannabis business of any surveillance interruption or complete failure of the surveillance system that lasts longer than fifteen minutes.

e. The video surveillance system shall have sufficient battery backup to support a minimum of twenty-four hours of recording in the event of a power outage.

2. Alarm System. The licensed premises shall have an audible interior and exterior security alarm system installed on all perimeter entry points and perimeter windows, operated, and monitored by a security company licensed by the Department of Consumer Affairs, Bureau of Security and Investigative Services.

3. Signage Requirement. The licensed premises must comply with the following signage requirements.

a. A sign shall be posted in a conspicuous place near each point of public access which shall be not less than twelve inches wide and twelve inches long, composed of letters not less than one inch in height, stating "All Activities Monitored by Video Camera."

b. Limited access areas shall be clearly identified by the posting of a sign which shall be not less than twelve inches wide and twelve inches long, composed of letters not less than one-half inch in height, which shall state, "Limited Access Area—Authorized Personnel Only."

4. Lighting. The business entrance(s) and all window areas shall be illuminated during evening hours. The cannabis business shall comply with the city's lighting standards regarding fixture type, wattage, illumination levels, and shielding.

5. Commercial-Grade Locks. All points of ingress and egress to a licensed premises shall ensure the use of commercial-grade, nonresidential door locks or window locks.

6. Notification of City Manager and Law Enforcement. A cannabis business shall notify the city manager and the appropriate law enforcement authorities within twenty-four hours after discovering any of the following:

a. Significant discrepancies identified during inventory;

b. Diversion, theft, loss, or any criminal activity involving the retailer or any employee or agent of the retailer;

c. The loss or unauthorized alteration of records related to cannabis, cannabis patients, primary caregivers, or retailer employees or agents; or

d. Any other breach of security.

M. Subletting Prohibited. Licensees are not authorized to sublet any portion of a licensed premises for any purpose.

N. Recordkeeping. Cannabis businesses shall keep and maintain all records specified in Chapter 16 of the MAUCRSA and shall make the same available for inspection and examination of the city manager or their duly authorized representatives during standard business hours of the licensed facility or at any other reasonable time. Cannabis businesses are required to exercise due diligence in preserving and maintaining all required records.

O. Transactions. Licensees shall only do business with cannabis businesses that are licensed or permitted to do business in their respective jurisdictions.

P. Limited Hours of Operation. A retailer may only be open to the public and engage in sales between the hours of 8:00 a.m. and 10:00 p.m.

Q. Window Displays. Cannabis, cannabis products and cannabis paraphernalia shall not be placed in a window display or otherwise placed in a manner primarily intended for individuals outside of the premises to view the products.

R. Cannabis Paraphernalia Sales. Retailers may sell or otherwise provide equipment, supplies, and paraphernalia used to consume cannabis and cannabis products.

S. Electronic Point-of-Sale System Required. Retailers must have an electronic point of sale system. The electronic point of sale system must be capable of producing an electronic or automatic paper record for all transactions associated with any product sold, rented, or otherwise provided to the customer.

T. No Sales of Expired Product. A retailer may not sell any expired products, cannabis or cannabis products. A retailer shall not alter, edit, or adjust in any manner an expiration date on any item or product once affixed by its manufacturer.

U. Handling of Edible Cannabis Products. A retailer that possesses edible cannabis products shall comply with the provisions of all relevant state and local laws regarding the storage, handling, and sale of food.

V. Delivery of Cannabis and Cannabis Products. A retailer that provides delivery service shall comply with the following requirements:

1. The retailer shall not delivery cannabis or cannabis products to any location outside of California or to any location within California where the delivery of cannabis or cannabis products has been prohibited by the city or county.

2. The delivery service must be approved by the city manager as a part of the licensing process. The deliveries must be conducted in accordance with any relevant state laws, this code, any applicable local laws in the delivery location, and any conditions imposed upon the license.

3. The retailer must keep in place standard operating procedures that ensure the safety and security of those individuals engaging in delivery and the and security of all cannabis being delivered, including procedures to prevent diversion.

4. A retailer may only deliver cannabis to a specific street address requested by the purchaser. Delivery to parks, schools or any other public facilities is prohibited.

5. Upon arrival at the delivery address and prior to transferring any cannabis or cannabis products, the delivery person must verify and confirm that the identity of the recipient is the same as the person who requested the delivery and that the person is either twenty-one years of age or a qualified patient or primary caregiver.

6. A retailer shall report to the city manager and local law enforcement any vehicle accidents, diversions, losses, or other reportable incidents such as thefts or suspicious activity, that occur during transportation and delivery, within twenty-four hours.

7. The delivery shall keep a delivery manifest that includes the following information:

a. All cannabis that will be transported, accurately inventoried;

b. Departure date and approximate time of departure;

c. Arrival date and approximate time of arrival;

d. Name, address, local license number and CUP number of the originating cannabis business;

e. Name and address of the individual requesting the delivery;

f. Delivery vehicle make, model, and license plate number; and

g. Name and signature of the individual transporting the cannabis.

8. Sale of Live Plants. A retailer may sell and offer for sale seeds and immature cannabis plants, but shall not sell or offer for sale live mature cannabis plants. The retailer may provide light and water to immature cannabis plants being offered for sale but may not engage in any other cultivation activity. For the purposes of this provision, an immature cannabis plant is defined as a non-flowering cannabis plant that is shorter and narrower than 18 inches.

**11.100.110 Limitations on City's liability.**

To the fullest extent permitted by law, the city shall not assume any liability whatsoever, with respect to approving any local license pursuant to this chapter or the operation of any cannabis business approved for such local license pursuant to this chapter. As a condition of approval a local license granted under this chapter, the applicant or its legal representative shall:

A. Indemnify and hold the city harmless from any and all claims, damages, legal or enforcement actions, including, but not limited to, any actions or claims associated with violation of federal law associated with the operation of the cannabis business and delivery of cannabis as provided in this chapter; and

B. Maintain insurance in the amounts and of the types that are acceptable to the city pursuant to guidelines and policies set forth by the city; and

C. Name the city as an additionally insured on all city-required insurance policies; and

D. Defend, at its sole expense, any action against the city, its agents, officers, and employees related to the approval of a local license or the operation of the cannabis business; and

E. Reimburse the city for any court costs and attorney fees that the city may be required to pay as a result of any legal challenge (or federal enforcement action) related to the city's approval of a local license or use permit. The city may, at its sole discretion, participate at its own expense in the defense of any such action, but such participation shall not relieve the operator of its obligation hereunder.

**11.100.120 Inspections.**

A. Recordings made by security cameras at any cannabis business shall be made immediately available to the city manager upon verbal request for law or regulatory enforcement and criminal investigation purposes. Such recordings shall be considered confidential and shall not be released to the public pursuant to Government Code Section 7923.600 without the consent of the licensee.

B. The city manager shall have the right to enter all cannabis businesses from time to time unannounced for the purpose of making reasonable inspections to observe and enforce compliance with this chapter. Such inspections shall be limited to observing the licensed premises for purposes of determining whether the cannabis business is being operated or maintained in compliance with this code, state law, and other applicable laws and regulations. Any cannabis business licensed pursuant to this chapter may be required to demonstrate, upon demand by the city manager that the source and quantity of any cannabis or cannabis products found upon the licensed premises is in full compliance with any applicable local or state law or regulation.

C. The city manager shall have the right to inspect records of medicinal cannabis patients and primary caregivers that have made purchases of medicinal cannabis or medicinal cannabis products from a retailer for the sole purpose of determining whether any and all such individuals are qualified to make such purchases. Such inspections of records shall not be used for any other purposes, nor shall the records be removed off-site by the city without a court order.

D. The city manager may delegate an act required to be performed pursuant to this section to any code enforcement officer or official of the city, including, without limitation, the chief of police, the fire chief, the building official, the finance director, the city attorney, or any designee of such officers or officials.

E. Applicants and licensees must cooperate with the city manager and his designees who are conducting inspections or investigations relevant to the enforcement of laws and regulations related to this chapter.

**11.100.130 Enforcement; Suspension and Revocation of License.**

A. The provisions of this chapter may be enforced by the city manager by any means provided for in Chapter 1.16 or Chapter 1.19 of this code in addition to any and all other remedies, civil, equitable or criminal, afforded to the city under the law. Any use or condition caused, or permitted to exist, in violation of any provision of this chapter is hereby deemed to be a public nuisance and may be summarily abated by the city pursuant to Code of Civil Procedure Section 731 or by any other remedy available to the city. Any violation of this chapter is declared to be a public nuisance per se contrary to the public interest and will, at the discretion of the city, be subject to a cause of action for injunctive relief.

B. Any violation of this chapter shall constitute a misdemeanor and a separate offense for each and every day during any portion of which any such person commits, continues, permits, or causes a violation thereof, and shall be enforced pursuant to Chapters 1.16 and 1.19 PGMC.

C. In addition to any other remedies available to the city under the law, a license issued under the terms of this chapter may be suspended or revoked by the city council if they conclude any of the following:

1. The cannabis business or licensee has violated any of the requirements of this chapter, Chapter 23.92, or the applicable use permit.

2. The cannabis business is being operated in a manner which constitutes a nuisance.

3. The cannabis business is being operated in a manner which conflicts with or violates State Laws.

4. A licensee's use permit issued pursuant to Chapter 23.92 of this code has been terminated or revoked.

5. A licensee's state license has been suspended, terminated, or revoked.

**11.100.140 Residential cannabis cultivation**

A. All cannabis cultivation within city limits is prohibited except that a person, 21 years of age or older, may cultivate no more than six living cannabis plants inside a private residence, regardless of the number of persons that reside in the private residence, or inside a fully enclosed and secure accessory structure to a private residence located upon the grounds of that private residence. Such cultivation shall only occur in residences and accessory structures that are fully enclosed and secured against unauthorized entry.

B. The primary use of the property must be for a private residence, and cultivation must not prevent the property owner's primary use as a residential use. The property shall remain at all times a private residence with a legal and functioning kitchen, bathroom(s) and bedroom(s) for their intended use and such cultivation shall not prevent the property's primary use as a residential use. The cultivation activities shall be conducted in a manner that is child resistant.

C. If a private residence is not occupied or inhabited by the owner of the private residence, then no persons living in the residence may cultivate cannabis without written consent signed by the owner expressly allowing cannabis cultivation to occur at the private residence.

D. Persons cultivating cannabis in a residence shall comply with all applicable building code requirements set forth in the Pacific Grove Municipal Code.

E. There shall be no use of gas products (CO2, butane, propane, natural gas, etc.) on the property for purposes of cannabis cultivation.

F. All private cannabis cultivation under this section shall comply with Health and Safety Code Section 11362.2.

G. The cannabis cultivation area shall not adversely affect the health or safety of nearby residents by creating dust, glare, heat, noise, noxious gases, odor, smoke, traffic, vibration or other impacts and shall not be hazardous due to the use or storage of materials, processes, products or wastes, or from other actions related to cultivation.

H. The outdoor cultivation of cannabis is prohibited within city limits.

**11.100.150 Consumption of cannabis**

Smoking and vaporizing of cannabis and cannabis products are prohibited in all public places and any place that is open to the public; reference Chapter 11.24 PGMC. Additionally, consumption and the use of any and all forms of cannabis, including edible cannabis product, shall be prohibited in all public places.

**11.100.160 Exceptions**

A. To the extent that the following activities are permitted by state law, nothing in this chapter shall prohibit a person 21 years of age or older from:

1. Possessing, processing, purchasing, transporting, obtaining or giving away to persons 21 years of age or older without compensation whatsoever not more than 28.5 grams of cannabis not in the form of concentrated cannabis; or

2. Possessing, processing, purchasing, transporting, obtaining or giving away to persons 21 years of age or older without compensation whatsoever up to eight grams of cannabis in the form of concentrated cannabis; or

3. Possessing, smoking or ingesting cannabis or cannabis products in a manner consistent with California Health and Safety Code Section 11362.3.

B. This chapter shall not prohibit any person from transporting cannabis through the jurisdictional limits of the city for delivery or distribution to a person located outside of the city, where such transport does not involve delivery or distribution within the jurisdictional limits of the city.

SECTION 4. The City Manager is directed to execute all documents and to perform all other necessary City acts to implement this Ordinance.

SECTION 5. Severability. If any provision, section, paragraph, sentence, clause or phrase of this ordinance, or any part thereof, or the application thereof to any person or circumstance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance, or any part thereof, or its application to other persons or circumstances. The City Council hereby declares that it would have passed and adopted each provision, section, paragraph, subparagraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more sections, paragraphs, subparagraphs, sentences, clauses or phrases, or the application thereof to any person or circumstance, be declared invalid or unconstitutional.

SECTION 6. In accord with Article 15 of the City Charter, this ordinance shall become effective on the thirtieth (30th) day following passage and adoption hereof.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE THIS __day of _____, 2023, by the following vote:

AYES:
NOES:
ABSENT:

APPROVED

_____
BILL PEAKE, Mayor

ATTEST:
DATED:_____

_____
SANDRA KANDELL, City Clerk

APPROVED AS TO FORM:

_____
BRIAN A. PIERIK, City Attorney

**ORDINANCE NO. ____**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE, ADDING CHAPTER 23.92 TO THE PACIFIC GROVE MUNICIPAL CODE ESTABLISHING CANNABIS BUSINESS ZONING REGULATIONS**

**FACTS**

1. In 1996, the voters of the State of California approved Proposition 215, which was codified as Health and Safety Code Section 11362.et seq., and entitled the Compassionate Use Act of 1996, which intended to enable seriously ill Californians to legally possess, use, and cultivate marijuana for medical use under limited, specified circumstances; and
2. In 2004, the California legislature enacted Senate Bill 420, the Medicinal Marijuana Program (the "MMP"), which, as codified in California Health and Safety Code Section 11362.7 et seq., was intended to clarify the CUA's scope and immunize from criminal prosecution, under specified state laws, certain activities and conduct related to the provision of medicinal marijuana to qualified patients; and
3. On November 8, 2016, the voters of the State of California approved Proposition 64, entitled the "Control, Regulate and Tax Adult Use of Marijuana Act," which legalizes and regulates recreational marijuana in California; and,
4. The State has established an integrated licensing and regulatory system for both medicinal and recreational marijuana businesses consistent with Propositions 215 and 64 entitled the Medicinal and Adult-Use Cannabis Regulation and Safety Act ("MAUCRSA"), codified in Business and Professions Code section 26000 et seq.; and,
5. Business and Professions Code section 26200 expressly recognizes the ability of cities to completely prohibit all medicinal and recreational cannabis businesses or to allow and regulate such businesses; and,
6. A majority of the voters in Pacific Grove who voted on Measure M at the November 8, 2022 election voted in favor of Measure M, which was an advisory measure asking whether the electors supported amending the Municipal Code to allow one cannabis retailer in the City at a location at least 1000 feet from any existing licensed daycare/preschool, youth center, or school; and
7. In order to protect the public health, safety, and welfare, and consistent with the will of the voters of Pacific Grove, the City desires to amend the Municipal Code to allow one cannabis retailer to be located in the City consistent with Measure M.

**NOW, THEREFORE,** THE COUNCIL OF THE CITY OF PACIFIC GROVE DOES ORDAIN AS FOLLOWS:

SECTION 1. The foregoing Facts are adopted as findings of the City Council as though set forth in fully within the body of this ordinance.

SECTION 2. The City Council finds that the adoption of this Ordinance is exempt from review under the California Environmental Quality Act (CEQA) pursuant to the common sense

exemption (CEQA Guideline 15061(b)(3)) because it can be see with certainty that there is no possibility that permitting one cannabis retail location to operate within the City may have a significant effect on the environment. Cannabis retail operations are small footprint and retailers are likely to operate within an existing vacant location rather than engage in new construction, and would likely qualify for the in-fill development exemption (CEQA Guideline 15332). In the event the sole retailer permitted in Pacific Grove does not qualify for the in-fill development exemption or another CEQA exemption, CEQA review would be conducted concurrently with project processing, ensuring that any environmental impacts are less than significant.

SECTION 3. The City Council makes the following findings required for a zoning ordinance amendment.

A. The proposed amendment is consistent with the general plan and, if applicable, the certified local coastal program.

This ordinance is consistent with General Plan Goal 1: "Provide for orderly, well-planned, and balanced development consistent with the historic nature of Pacific Grove, the capacity of the City's infrastructure, and ability to assimilate new growth." This ordinance establishes regulations to allow for a new type of commercial use to be established in the City in limited quantities. Cannabis retailers will likely move into existing vacant structures and as such will not create new burdens on existing infrastructure. The ordinance is also consistent with General Plan Policy 2: "Ensure new development is compatible with adjacent existing development." The ordinance limits cannabis retailers to specific commercial and industrial zones and includes separation requirements to ensure the businesses do not locate in close proximity to sensitive uses.

B. The proposed amendment would not be detrimental to the public interest, health, safety, convenience, or welfare.

This ordinance will facilitate access to medicinal and adult-use cannabis in a safe manner consistent with all applicable State regulations. The ordinance limits the number of storefront retailers that may open in the City to one, which ensures there will not be an overconcentration of these uses. Delivery-only retailers will only be permitted to sell medicinal cannabis. The ordinance requires odor control systems to be installed to ensure that nuisance odors do not impact neighbors and the general public.

C. The proposed amendment is internally consistent with other applicable provisions of the zoning code.

This ordinance relies on the existing use permit process as the mechanism for the approval of cannabis retailers. The ordinance incorporates existing enforcement provisions as well. There are no inconsistencies between the proposed ordinance and existing provisions of the zoning code.

SECTION 4. Chapter 23.92 (Cannabis Businesses) is hereby added to the Pacific Grove Municipal Code to read as follows:

## CHAPTER 23.92 CANNABIS BUSINESSES


23.92.010 Purpose.
23.92.020 Relationship to other laws.
23.92.030 Definitions.
23.92.040 Use permit required.
23.92.050 Use permit application.
23.92.060 Findings for approval of use permit.
23.92.070 Separation requirements.
23.92.080 Conditions of approval.
23.92.090 Limitations on City's liability.
23.92.100 Inspections.
23.92.110 Enforcement.


### 23.92.010 Purpose.

A. The purpose of this chapter is to regulate cannabis business land uses, as permitted by the Medicinal and Adult-Use Cannabis Regulation and Safety Act (Section 26200 of the California Business and Professions Code), in a manner designed to minimize negative impacts on the city and neighboring uses, and promote the health, safety and general welfare of residents and businesses within the city.

B. This chapter is further adopted and established pursuant to the specific authority granted to Pacific Grove in Section 7 of Article XI of the California Constitution and Section 26200 of the California Business and Professions Code. This chapter shall govern all cannabis businesses within the jurisdiction of Pacific Grove.

### 23.92.020 Relationship to other laws.

A. In the event of any conflict between the provisions of this chapter and the provisions of Medicinal and Adult-Use Cannabis Regulation and Safety Act or any other applicable state or local law, the more restrictive provision shall control.

B. Except as expressly stated herein, cannabis businesses must comply with all other city codes and regulations. Nothing in this chapter shall be construed as permitting a cannabis business to operate at any time in a manner that is in violation of all other applicable state and local laws.

### 23.92.030 Definitions.

Unless otherwise defined herein, the terms in this chapter shall have the same meaning as set forth in Medicinal and Adult-Use Cannabis Regulation and Safety Act and any rules promulgated pursuant thereto. In addition, the following terms shall be defined as follows:

"Adult-use cannabis" means cannabis and cannabis products that are intended for adults who are 21 years of age and older and who do not possess a physician's recommendation, or are intended for use on, or consumption by, animals.

“Cannabis business” means any person engaged in commercial cannabis activity as defined in California Business and Professions Code Section 26001.

"Local license" means a license granted by the City pursuant to Chapter 11.100 of this code.

"Medicinal and Adult-Use Cannabis Regulation and Safety Act" or "MAUCRSA" means Division 10 of the California Business and Professions Code.

“Medicinal cannabis” means cannabis and cannabis products that are intended to be sold or donated for use pursuant to the Compassionate Use Act of 1996 (Proposition 215), found in Section 11362.5 of the Health and Safety Code, by a medicinal cannabis patient in California who possesses a physician’s recommendation.

“Retail, delivery-only” shall mean a cannabis business that does not allow on-site sales of cannabis to customers, and has or will have a Type 9 license from the California Department of Cannabis Control.

“Retail, storefront” shall mean a cannabis business that has a physical location from which cannabis is sold to retail customers on-site, and has or will have a Type 10 license from the California Department of Cannabis Control.

"State law(s)" shall mean and include California Health and Safety Code Section 11362.5 (Compassionate Use Act of 1996); California Health and Safety Code Sections 11362.7 to 11362.85 (Medical Marijuana Program Act); MAUCRSA, and all other applicable laws and regulations of the state of California.

**23.92.040 Use permit required.**

A. No person may operate a cannabis business of any type in the city unless they are in compliance with the following:

1. A use permit has been approved for the cannabis business and remains valid; and

2. A local license has been approved for the cannabis business and remains valid; and

3. A State license to operate the cannabis business has been approved and remains valid.

B. Section 23.70.080(a) of this code shall govern and apply to use permits for cannabis businesses applied for or obtained pursuant to this chapter unless this chapter expressly states otherwise. All requirements contained in this chapter shall be in addition to the applicable requirements of Section 23.70.080(a).

**23.92.050 Use permit application.**

A. An application for a use permit shall be filed with the planning director on the official form supplied by the city and shall be accompanied by the application fee established by resolution of the city council, as may be amended from time to time.

B. An application for a use permit shall include, but shall not be limited to, the following information:

1. Proof that the applicant has received a local license, and the local license is in good standing.

3. The address of the proposed cannabis business.

4. A site plan and floor plan of the cannabis business denoting the use of areas within the cannabis business, including storage, employee areas, restrooms, areas of ingress and egress, limited access areas, and restricted access areas, if included. The plans shall also note the locations of proposed exterior lighting and security cameras.

5. The name and address of the person that owns the real property upon which the cannabis business is to be operated. In the event the applicant does not legally own the property, the application must be accompanied by a notarized acknowledgement from the person that owns the property that a cannabis business will be operated on his or her property.

6. A statement in writing by the applicant that he or she certifies under penalty of perjury that all the information contained in the application is true and correct.

7. Authorization for the planning director to seek verification of the information contained within the application.

8. Any such additional and further information as is deemed necessary by the planning director to administer this section or this chapter.

C. The planning director and appropriate city staff shall review, verify and investigate all information on the application and prepare a report for the planning commission incorporating the findings of such investigation and verification, including, but not limited to, the suitability of the proposed location, and the applicant's compliance with the requirements of this chapter, Chapter 11.100 and Section 23.70.080(a).

**23.92.060 Findings for approval of use permit.**

A. The planning commission shall not hold a public hearing on or approve any application for a use permit to operate a cannabis business unless the applicant holds a local license in good standing.

B. In addition to the findings set forth in Section 23.70.080(a)(4) of this code, a use permit for a cannabis business shall only be granted subject to the following additional findings:

1. The cannabis business fully complies with and meets all operating criteria required pursuant to state laws, Chapter 11.100 of this code, any other provisions of this code, and any specific, additional operating procedures and measures as may be imposed as conditions of approval in the use permit; and

2. The cannabis business will be located in one of the following zones:

a. For storefront retail, the use will be located in the C-1, C-D, C-FH or C-2, zone.

b. For delivery-only retail, the use will be located in the I, C-FH, C-1 or C-2 zone.

3. The cannabis business meets the separation requirements in Section 23.92.070.

C. The planning commission may deny an application for a use permit if it determines that one or more of the findings required by Section 23.70.080(a)(4) or Section 23.92.060(b) of this code cannot be made.

D. Based on the information set forth in the application and city staff's report and testimony presented at the public hearing, the planning commission may impose reasonable conditions on the proposed cannabis business in addition to those specified in and required to be included in every use permit granted under this chapter.

**23.92.070 Separation requirements.**

A. A use permit for a cannabis business shall not be approved unless the proposed cannabis business will be located more than 1,000 feet from a day care center, a youth center, a preschool, or a public or private school.

B. All distances specified in this section shall be measured in a straight line, without regard to intervening structures or topography, from the nearest point on the property line on which the cannabis business is or will be located, to the nearest property line of the parcel where such use is located.

C. For the purposes of this section the following definitions apply:

1. "Day care center" means a child day care facility other than a family day care home, and includes infant centers, preschools, extended day care facilities, and school-age child care centers, and includes child care centers licensed pursuant to California Health & Safety Code Section 1596.951.

2. "Youth center" means any facility that is operated by a public agency or non-profit entity with the sole purpose of providing educational and/or recreational services to minors. Dance studios, gymnasiums, martial arts studios, or other similar uses that provide services to both adults and minors shall not be considered a youth center.

3. "Public or private school" means any location appearing in the California Department of Education School Directory as the location of a public or private school.

**23.92.080 Conditions of approval.**

A use permit for a cannabis business shall be subject to the following conditions of approval.

1. The premises must be equipped with an odor absorbing ventilation and exhaust system so that odor generated inside the cannabis business that is distinctive to its operation is not detected outside the cannabis business, anywhere on adjacent property or public rights-of-way, on or about any exterior or interior common area walkways, hallways, breeze-ways, foyers, lobby areas, or any other areas available for common use by tenants or the visiting public, or within any other unit located within the same building as the cannabis business. As such, cannabis businesses must install and maintain the following equipment or any other equipment which the City determines has the same or better effectiveness:

a. An exhaust air filtration system with odor control that prevents internal odors from being emitted externally; or

b. An air system that creates negative air pressure between the cannabis businesses' interior and exterior so that the odors generated inside the cannabis business are not detectable outside the cannabis business.

2. The applicant or its legal representative shall indemnify and hold the city harmless from any and all claims, damages, legal or enforcement actions, including, but not limited to, any actions or claims associated with violation of federal law associated with the operation of the cannabis business; defend, at its sole expense, any action against the city, its agents, officers, and employees related to the approval of a use permit or the operation of the cannabis business; reimburse the city for any court costs and attorney fees that the city may be required to pay as a result of any legal challenge (or federal enforcement action) related to the city's approval of a conditional use.

3. All windows on the premises of the cannabis business shall be appropriately secured and cannabis securely stored.

4. All cannabis businesses shall comply with the city's lighting standards in Section 23.31.040, as applicable, including, without limitation, fixture type, wattage, illumination levels, shielding, and secure the necessary approvals and permits as needed.

5. All cannabis businesses and all equipment used in the conduct of the business, must be operated in compliance with all applicable state and local laws and regulations, including all building, electrical, and fire codes, and in compliance with the businesses' state and local licenses.

6. For delivery-only retail, the business will only sell medicinal cannabis and medicinal cannabis products. The sale of adult-use cannabis or adult-use cannabis products is prohibited.

7. The cannabis business shall not engage in cultivation, manufacturing, distribution, or laboratory testing of cannabis, and shall limit its commercial cannabis activities to those permitted by a State retail license.

8. On-site signage for a cannabis business that is viewable from the exterior of the cannabis business shall comply with all local signage laws applicable to the licensed premises, including Chapters 17.251 and 17.254 of this code. Signage may not be designed to appeal to children, or contain any false or misleading statements, or make any misrepresentations.

**23.92.090 Limitations on City's liability.**

To the fullest extent permitted by law, the city shall not assume any liability whatsoever, with respect to approving any use permit pursuant to this chapter or the operation of any cannabis business approved for such permit pursuant to this chapter.

**23.92.100 Inspections.**

A. Recordings made by security cameras at any cannabis business shall be made immediately available to the planning director or designee upon verbal request for the purposes of determining compliance with this chapter and the cannabis business' use permit.

B. The planning director or designee shall have the right to enter all cannabis businesses from time to time unannounced for the purpose of making reasonable inspections

to observe and enforce compliance with this chapter and the cannabis business' use permit. Such inspections shall be limited to observing the premises for purposes of determining whether the cannabis business is being operated or maintained in compliance with this code, state law, and other applicable laws and regulations.

C. Applicants and permittees must cooperate with employees and investigators of the city who are conducting inspections or investigations relevant to the enforcement of this chapter. No applicant or permittee shall by any means interfere with, obstruct or impede the any city official from exercising their duties under the provisions of this chapter and all rules promulgated pursuant to it.

**23.92.110 Enforcement.**

The operation of a cannabis business in violation of any conditions of approval or the provisions of this chapter or Section 23.70.080(a) is a violation of this code, and a public nuisance. The city may seek to remedy such violations by any means provided for in law or equity, including but not limited to the enforcement mechanisms and remedies provided for in Chapters 1.16 and 1.19 of this code, or take action to revoke the use permit.

Revocation may be effected by the planning commission after a public hearing to which the operator has had 10 days' notice by certified mail, and in which the planning commission finds that the cannabis business has not complied with one or more use permit conditions or requirements of this chapter. In the event that service by certified mail is not effected, service may be by personal service on an owner, or if personal service is not effected, the property shall be posted with a notice of the hearing, and a copy of the notice shall be published in an official newspaper of this city.

SECTION 5. The City Manager is directed to execute all documents and to perform all other necessary City acts to implement this Ordinance.

SECTION 6. Severability. If any provision, section, paragraph, sentence, clause or phrase of this ordinance, or any part thereof, or the application thereof to any person or circumstance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance, or any part thereof, or its application to other persons or circumstances. The City Council hereby declares that it would have passed and adopted each provision, section, paragraph, subparagraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more sections, paragraphs, subparagraphs, sentences, clauses or phrases, or the application thereof to any person or circumstance, be declared invalid or unconstitutional.

SECTION 7. In accord with Article 15 of the City Charter, this ordinance shall become effective on the thirtieth (30th) day following passage and adoption hereof.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE THIS ___day of _____, 2023, by the following vote:

AYES:
NOES:
ABSENT:

APPROVED

BILL PEAKE, Mayor

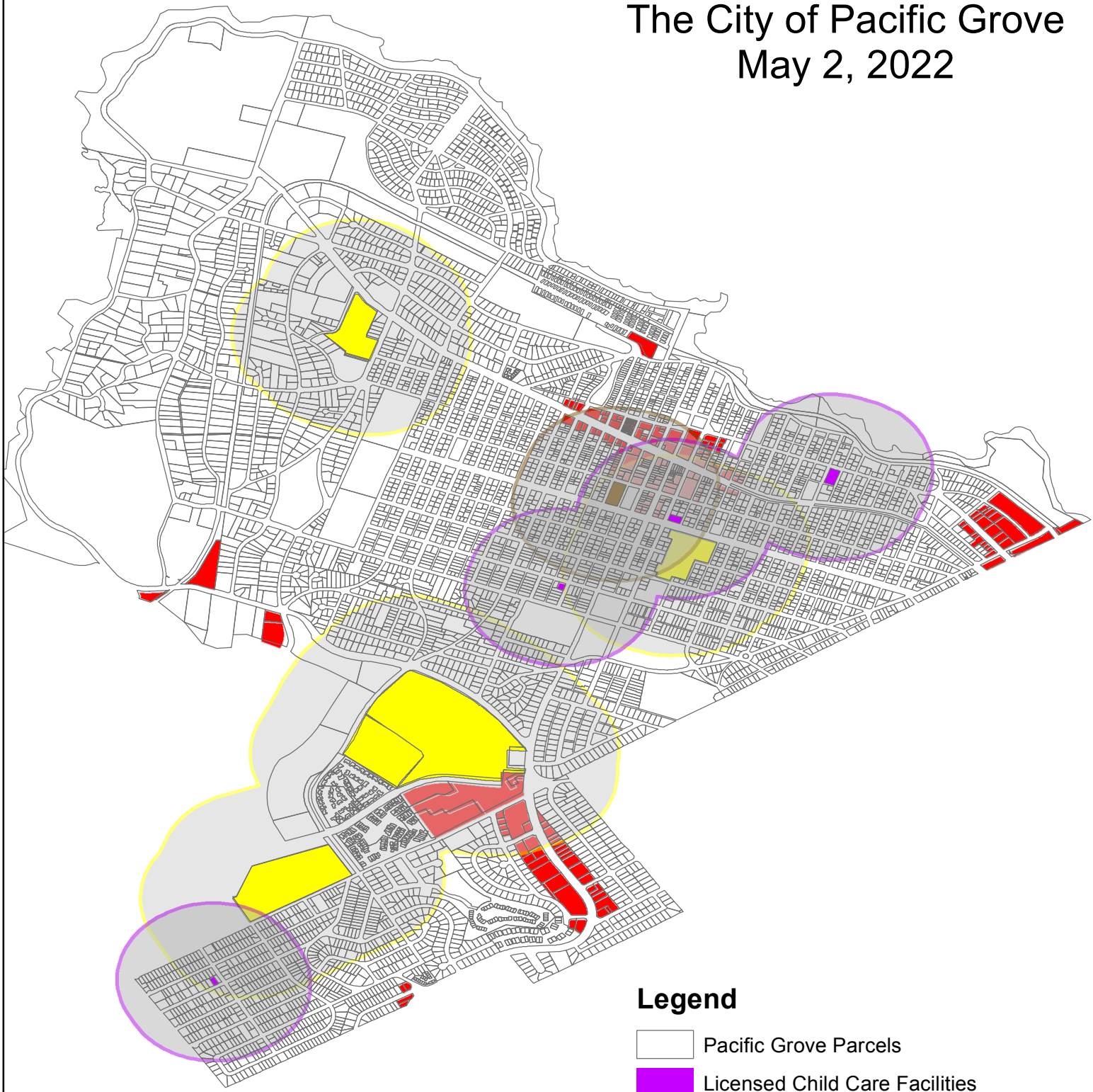
ATTEST:
DATED:

SANDRA KANDELL, City Clerk

APPROVED AS TO FORM:

BRIAN A. PIERIK, City Attorney

# Cannabis Map
# The City of Pacific Grove
# May 2, 2022



## Legend

- Pacific Grove Parcels
- Licensed Child Care Facilities
- Licensed Child Care Facility Buffer 1000'
- Pacific Grove Youth Center
- Pacific Grove Youth Center 1000' Buffer
- Pacific Grove Schools
- Pacific Grove Schools Buffer 1000'
- Commercial Zone

0 1,200 Feet

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# RESOLUTION NO. 22-037

## A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE AUTHORIZING AN ADVISORY MEASURE TO BE PLACED ON THE BALLOT FOR THE CITY OF PACIFIC GROVE, ORDERING AN ELECTION, REQUESTING CONSOLIDATION OF THE ELECTION WITH THE GENERAL AND STATEWIDE CONSOLIDATED ELECTION TO BE HELD ON NOVEMBER 8, 2022

**WHEREAS,** Proposition 64 of 2016, approved by California voters in November 2016, legalized adult recreational use of cannabis; and

**WHEREAS,** Pacific Grove Municipal Code (PGMC or Code) Chapter 11.100, enacted in 2017, prohibits cannabis activities and makes it unlawful for any person to sell cannabis or cannabis products within city limits; and

**WHEREAS,** PGMC section 11.100.040 also prohibits sale or provision of medicinal cannabis within city limits; and

**WHEREAS,** This Resolution shall place a non-binding advisory ballot measure before Pacific Grove voters at the November 8, 2022, election to determine if there is support or opposition for the City Council to amend the PGMC to create a licensing process that would allow cannabis retail sales at a single licensed and regulated commercial cannabis establishment; and

**WHEREAS,** The ballot measure referenced in this Resolution shall have no independent force or effect, and shall not require the City Council to take action or withhold action based on the results of the election; and

**WHEREAS,** This Resolution is exempt from the CEQA, Public Resources Code Section 21000 et seq., because it can be seen with certainty that there is no possibility that the enactment of this Ordinance would have a significant effect on the environment (Pub. Resources Code § 21065; CEQA Guidelines §§ 15378, 15061).

**WHEREAS,** pursuant to Elections Code Section 10002, the governing body of the City of Pacific Grove requests the Board of Supervisors of Monterey County to permit Monterey County Elections to provide any and all services necessary for conducting an election on November 8, 2022, for purposes of placing a ballot measure before the electorate; and

**WHEREAS,** pursuant to Elections Code Section 10002, Monterey County Elections shall supply the elections official with a list of its precincts, or consolidated precincts, as applicable; and

**WHEREAS,** pursuant to Elections Code Section 10002 the City shall reimburse the county in full for the services performed upon presentation of a bill; and

**WHEREAS,** the City Clerk and County Registrar of Voters are authorized to print forms, publish notices, and provide information as may be necessary or convenient to assure the orderly conduct of the election, and they shall do all other things necessary to facilitate the holding of the election in a manner consistent with law; and

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**WHEREAS**, pursuant to Elections Code Section 10400, whenever two or more elections, including bond elections, of any legislative or congressional district, public district, city, county, or other political subdivision are called to be held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and

**WHEREAS,** pursuant to Elections Code Section 10403, whenever an election called by a district, city or other political subdivision for the submission of any question, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for that statewide election, the district, city or other political subdivision shall, at least 88 days prior to the date of the election, file with the board of supervisors, and a copy with the elections official, a resolution of its governing board requesting the consolidation, and setting forth the exact form of any question, proposition, or office to be voted upon at the election, as it is to appear on the ballot. Upon such request, the Board of Supervisors may order the consolidation. The resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election;

**WHEREAS**, pursuant to Elections Code Section 10400, such election for cities and special districts may be either completely or partially consolidated; and

**WHEREAS,** except as otherwise recited in this resolution, the election shall be held and conducted as provided by the law for holding elections.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE DOES RESOLVE AND ORDER** that the Whereas provisions set forth above are an integral part of this Resolution and are adopted as if set forth in their entirety.

**BE IT FURTHER RESOLVED AND ORDERED** the governing body of the City of Pacific Grove hereby orders an election be called and consolidated with any and all elections also called to be held on **November 8, 2022** insofar as said elections are to be held in the same territory or in territory that is in part the same as the territory of the Board of Supervisors of the County of Monterey to order such consolidation under Elections Code Section 10400, 10401 and 10403.

**BE IT FURTHER RESOLVED AND ORDERED** that pursuant to Elections Code Section 10002 said governing body hereby requests the Board of Supervisors of the County of Monterey to permit the Monterey County Elections Department to provide any and all services necessary for conducting an election and agrees to pay for said services in full, and

**BE IT FURTHER RESOLVED AND ORDERED** that the Monterey County Elections Department shall conduct the election to be held on November 8, 2022 and submit to the electorate the following question:

ADVISORY MEASURE ( )

Should the Pacific Grove City Council be authorized to amend the Municipal Code to allow retail sales of medical or recreational cannabis, limited to one single

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location within the City, at a location no closer than 1000 feet from any existing licensed Daycare/Preschools, Youth Center, and Schools, to engage in commercial cannabis activities?

Yes ( )
No ( )

**BE IT FURTHER RESOLVED AND ORDERED** that the City Council directs the City Clerk to take all actions necessary to submit the measure to the Registrar of Voters for placement on the November 8, 2022 ballot and comply with provisions of the Elections Code of the State of California, City Charter, Ordinances, Resolutions and Policies regarding the conduct of that election.

**BE IT FURTHER RESOLVED** that the City Council authorizes (i) the City Council or any member(s) of the City Council, (ii) any individual voter eligible to vote on the above measure, (iii) a bona fide association of such citizens or (iv) any combination of voters and associations, to file a written argument in favor of or against the City measure, in accordance with the California Elections Code. Arguments in favor of or against the measure shall each not exceed 300 words in length. Each argument shall be signed and filed with the City Clerk and include the printed name(s) and signature(s) of the author(s) submitting it, or if submitted on behalf of an organization, the name of the organization, and the printed name and signature of at least one of its principal officers who is the author of the argument. Submittals are to be delivered to the City Clerk no later than 12:00 p.m. on August 18, 2022. Authors of any argument in favor or in opposition may prepare and submit rebuttal arguments not exceeding 250 words, in the same manner as the direct arguments. Submittals are to be delivered to the City Clerk no later than 12:00 p.m. on August 25, 2022.

**BE IT FURTHER RESOLVED** that in the interest of providing relevant information to the voters on the potential effect of the measure, the City Council requests that Exhibit A – a Cannabis Map dated July 20, 2022 be included in the voter guide as an example as of the date of the map where cannabis businesses could be allowed should the City Council implement the measure as authorized.

**BE IT FURTHER RESOLVED** that the City Attorney shall prepare an impartial analysis of the measure, not to exceed 500 words in length, showing the effect of the measure on the existing law and the operation of the measure. Submittal of the Impartial Analysis is to be delivered to the City Clerk no later than 12:00 p.m. on August 18, 2022.

**BE IT FURTHER RESOLVED** that that if any provision of this Resolution or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other provisions or applications of the Resolution which can be given effect without the invalid provision or application, and to this end the provisions of this Resolution are severable. The City Council hereby declares that it would have adopted this Resolution irrespective of the invalidity of any particular portion thereof.

**BE IT FURTHER RESOLVED THAT** voter approval requirement is by majority vote of people of the City of Pacific Grove.

**BE IT FURTHER RESOLVED** that that this Resolution shall take effect immediately upon its adoption.

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**PASSED AND ADOPTED** by the City Council of the City of Pacific Grove on this 20TH day of July, 2022 by the following vote:

AYES: Mayor Peake, Councilmembers Coletti, McAdams, Poduri, Smith, and Tomlinson.
NOES: Mayor Pro Tem Amelio.
ABSENT: None.

APPROVED:

DocuSigned by:
Bill Peake
2E6F9DE48137414...
BILL PEAKE, Mayor

ATTEST:
DATED: 7/25/2022

DocuSigned by:
Sandra Kandell
7882F89F4EDE420...
SANDRA KANDELL, City Clerk

APPROVED AS TO FORM:

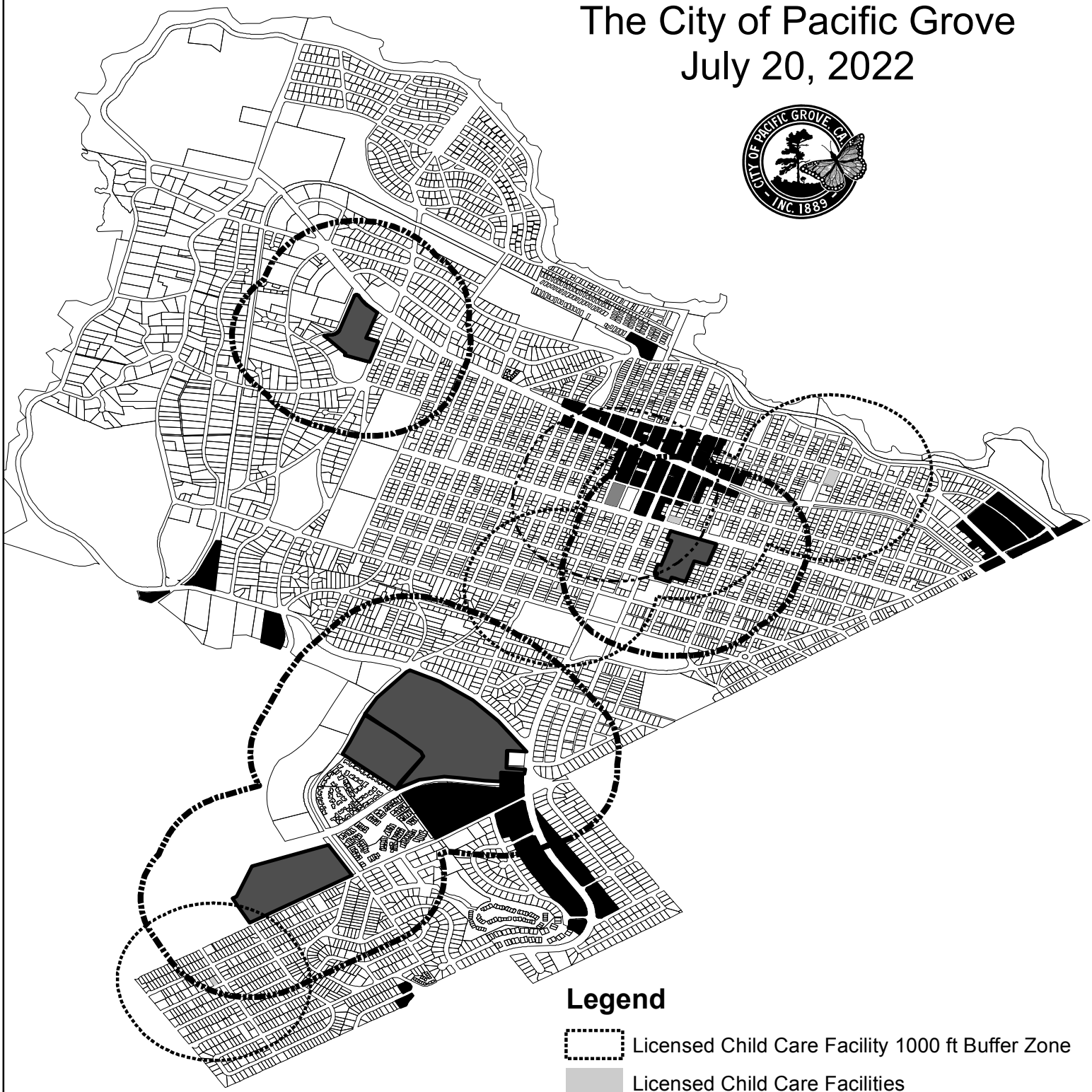
DocuSigned by:
Brian Pierik
01871FB17BD8435...
BRIAN A. PIERIK, City Attorney

DocuSign Envelope ID: 6F6CBD7A-06AE-4790-90CF-FD30EF5348A0

# EXHIBIT A

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# Map of Cannabis Buffer Zones
# The City of Pacific Grove
# July 20, 2022



## Legend

- Licensed Child Care Facility 1000 ft Buffer Zone
- Licensed Child Care Facilities
- Pacific Grove Youth Center 1000 ft Buffer Zone
- Pacific Grove Youth Center
- Pacific Grove Schools 1000 ft Buffer Zone
- Pacific Grove Schools
- Commercial Zone
- Pacific Grove Parcels

0 1,000 Feet

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# RESOLUTION NO. 22-038

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE SUBMITTING TO THE CITY VOTERS A BALLOT MEASURE TO ESTABLISH A BUSINESS TAX ON BUSINESSES WHICH SELL AND DELIVER CANNABIS AND CANNABIS PRODUCTS INCLUDING INDUSTRIAL HEMP AND HEMP PRODUCTS; ORDERING AN ELECTION, REQUESTING COUNTY ELECTIONS TO CONDUCT THE ELECTION AND REQUESTING CONSOLIDATION OF THE ELECTION WITH THE GENERAL MUNICIPAL AND STATEWIDE CONSOLIDATED ELECTION TO BE HELD ON NOVEMBER 8, 2022**

**WHEREAS,** Sections 37101 and 37100.5 of the California Government Code authorize the City to levy a license tax, for revenue purposes, upon business transacted in the City; and

**WHEREAS,** as a result of recent voter-approved changes to state law and new state regulations being implemented, there has been a very strong interest by cannabis businesses to open in the City; and

**WHEREAS,** the California Industrial Hemp Farming Act, (Government Code Section 81600 et seq. and related regulations) authorize the commercial production of Industrial Hemp in California; and

**WHEREAS,** the City Council will consider enactment of a cannabis and hemp regulatory ordinance; and

**WHEREAS,** if cannabis and hemp businesses are authorized, they are likely to create demands upon City services, and the City's current tax system does not currently impose any taxes on retail and delivery cannabis businesses, aside from generally applicable municipal taxes; and

**WHEREAS,** the City Council desires to adopt a tax ordinance in order to impose the tax upon cannabis and hemp businesses, to be known as the "Cannabis Business Tax"; and

**WHEREAS,** proceeds of the Cannabis Business Tax will be used to offset demands on City service and to augment the City's General Fund; and

**WHEREAS,** the Cannabis Business Tax cannot be imposed without majority voter approval; and

**WHEREAS,** pursuant to Elections Code Section 10002, the governing body of the City of Pacific Grove requests the Board of Supervisors of Monterey County to permit Monterey County Elections to provide any and all services necessary for conducting an election on November 8, 2022, for purposes of placing a ballot measure before the electorate; and

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**WHEREAS,** pursuant to Elections Code Section 10002, Monterey County Elections shall supply the elections official with a list of its precincts, or consolidated precincts, as applicable; and

**WHEREAS,** pursuant to Elections Code Section 10002 the City shall reimburse the county in full for the services performed upon presentation of a bill; and

**WHEREAS,** the City Clerk and County Registrar of Voters are authorized to print forms, publish notices, and provide information as may be necessary or convenient to assure the orderly conduct of the election, and they shall do all other things necessary to facilitate the holding of the election in a manner consistent with law; and

**WHEREAS**, pursuant to Elections Code Section 10400, whenever two or more elections, including bond elections, of any legislative or congressional district, public district, city, county, or other political subdivision are called to be held on the same day, in the same territory, or in territory that is in part the same, they may be consolidated upon the order of the governing body or bodies or officer or officers calling the elections; and

**WHEREAS**, pursuant to Elections Code Section 10403, whenever an election called by a district, city or other political subdivision for the submission of any question, proposition, or office to be filled is to be consolidated with a statewide election, and the question, proposition, or office to be filled is to appear upon the same ballot as that provided for that statewide election, the district, city or other political subdivision shall, at least 88 days prior to the date of the election, file with the board of supervisors, and a copy with the elections official, a resolution of its governing board requesting the consolidation, and setting forth the exact form of any question, proposition, or office to be voted upon at the election, as it is to appear on the ballot. Upon such request, the Board of Supervisors may order the consolidation. The resolution requesting the consolidation shall be adopted and filed at the same time as the adoption of the ordinance, resolution, or order calling the election;

**WHEREAS**, pursuant to Elections Code Section 10400, such election for cities and special districts may be either completely or partially consolidated; and

**WHEREAS,** except as otherwise recited in this resolution, the election shall be held and conducted as provided by the law for holding elections.

**WHEREAS,** the City Council desires to submit a Cannabis Business Tax measure to the voters of the City at a General Municipal Election to be held on Tuesday, November 8, 2022, and to be consolidated with the general municipal election and the statewide election to be held on that date.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE RESOLVES AS FOLLOWS:**

**Section 1. Recitals**. The City Council hereby finds and determines that the foregoing recitals are true and correct.

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**Section 2. Proposal.** The City Council hereby proposes that the voters adopt an ordinance (hereafter also referenced as "measure") establishing a Cannabis Business Tax. The proposed ordinance submitted to the voters is entitled "An Ordinance of the City of Pacific Grove, California Adding Chapter 7.14 (Cannabis Business Tax) to Title 7 of the Pacific Grove Municipal Code Establishing a Tax on Cannabis and Hemp Business Activities within the City." The full text of the ordinance is attached to this Resolution as Exhibit "A" and incorporated by reference. The full text of the proposed ordinance is not required to be printed in the Sample Ballot and Voters Pamphlet. However, the full text shall be made available to the public and to any voter at the County Elections Department and the Pacific Grove City Clerk.

**Section 3. Election**. Pursuant to Article 8 and Elections Code Sections 10400, 10401, and 10403, the City Council of the City of Pacific Grove hereby orders an election be called and consolidated with any and all elections also called to be held at the General Election for Tuesday November 8, 2022 (the "Election") insofar as said elections are to be held in the same territory that is in part the same as the territory of the Board of Supervisors of the County of Monterey and orders and orders, pursuant to Section 9222 of the Elections Code, that the Cannabis Business Tax Ordinance be submitted to the voters at that election.

**Section 4. Ballot Question**. The question submitted by Section 4 of this Resolution shall appear on the ballot as follows:

| | | |
|---|---|---|
| To fund general municipal expenses such as police, fire, roads and recreation, and for unrestricted general fund purposes, shall an ordinance be adopted establishing a City excise tax on cannabis businesses (which includes hemp) at an annual rate not to exceed 6% of gross receipts for retail and delivery cannabis businesses, which is expected to generate an estimated $300,000 annually and will be levied until repealed by the voters? | **YES** | |
| | **NO** | |

**Section 5. Publication of Measure.** The City Clerk is directed to publish a synopsis of the measure at least one time not later than one week before the election in accordance with Section 12111 of the Elections Code.

**Section 6. Approval**. Under Article XIII C of the Constitution, the vote requirement for this measure to pass shall be a majority of those casting ballots on the measure (50% plus 1).

**Section 7. Consolidation**. Pursuant to Section 10400 et seq. of the Elections Code, the governing body of the City of Pacific Grove hereby orders an election be called and consolidated with any and all elections to be held, and the Board of Supervisors of Monterey County and requests to consolidate the Election with the General Municipal Election and Statewide Election to be held on November 8, 2022. The City Clerk and the County Registrar of Voters are authorized to print such forms, publish such notices, and provide such information as may be necessary or convenient to assure the orderly holding of the election,

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and they shall do all other things necessary to facilitate the holding of the election in a manner harmonious and consistent with law.

**Section 8. California Environmental Quality Act.** The City Council hereby finds and determines that this resolution is exempt from the California Environmental Quality Act, Public Resources Code Sections 21000 et seq. ("CEQA") and 14 Cal. Code Re. Sections 15000 et seq. ("CEQA Guidelines"). The calling and noticing of an election for the submission of a ballot measure to voters is not a project within the meaning of CEQA Guidelines 15378. The tax submitted to the voters is a general tax that can be used for any governmental purpose; it is not a commitment to any particular action or actions.

As such, under CEQA Guidelines Section 15378 (b)(4), the tax is not a project within the meaning of CEQA because it creates a government funding mechanism that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment. If revenue generated by the tax were used for a purpose that would have such an effect, the City of Pacific Grove would undertake the required CEQA review for that particular project. Therefore, pursuant to CEQA Guideline Section 15060 CEQA analysis is not required.

**Section 9. Canvass**. The Board of Supervisors is authorized to canvass the returns of the Election pursuant to Section 10411 of the Elections Code.

**Section 10. Conduct of Election**. Pursuant to Section 10002 of the Elections Code, the Board of Supervisors is requested to permit the County Elections Department to render all services specified by Section 10418 of the Elections Code relating to the election, for which services the City agrees to reimburse the County, in accordance with current County pro-rations and allocation procedures.

**Section 11. Filing with County**. The City Clerk shall file a certified copy of this Resolution with the County Elections Department.

**Section 12. Analysis and Argument**. Pursuant to Elections Code Section 9280, the City Attorney shall prepare an impartial analysis of the measure that shall exceed 500 word no later than 12:00 p.m. on August 18, 2022. Any person or persons may file an argument either for or against the ballot measure. An argument for or against the measure shall not exceed 300 words in length. If more than one argument is submitted for the measure, or more than one argument against the measure, the City Clerk shall select the argument to be included with the ballot materials. The last day to submit arguments for or against the proposed measure shall be August 18, 2022. Submittals are to be delivered to the City Clerk no later than 12:00 p.m. Rebuttal arguments shall be permitted pursuant to applicable law. The last day to submit rebuttal arguments to the City Clerk shall be August 25, 2022. Submittals are to be delivered to the City Clerk no later than 12:00 p.m.

**Section 13. Implementation.** The City Clerk and City Manager are authorized to take all actions as necessary to effectuate the purposes of this resolution and the election. The City Manager is authorized to execute all documents and to perform all other necessary acts to enter into a service agreement for the provision of election services with Monterey

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County Registrar of Voters. The City Clerk and City Attorney are authorized to make any typographical, clerical, and non-substantive corrections to this resolution as may be deemed necessary by the Monterey Elections Department.

**Section 14. Declaration.** The City Council shall meet to declare the results of the election called for by this Resolution at their regular meeting following certification of election results.

**Section 15. Effective Date**. This Resolution shall be effective immediately upon adoption.

**PASSED AND ADOPTED** by the Council of the City of Pacific Grove on this 20th day of July, 2022, by the following vote:

AYES: Mayor Peake, Councilmembers Coletti, McAdams, Poduri, Smith, and Tomlinson.
NOES: Mayor Pro Tem Amelio.
ABSENT: None.

APPROVED:

DocuSigned by:
Bill Peake
2E6F9DE48137414...
BILL PEAKE, Mayor

ATTEST:
DATED: 7/25/2022

DocuSigned by:
Sandra Kandell
7882F89F4EDE420...
SANDRA KANDELL, City Clerk

APPROVED AS TO FORM:

DocuSigned by:
Brian Pierik
01871FB17BD8435...
BRIAN A. PIERIK, City Attorney

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# EXHIBIT A

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# EXHIBIT A

## ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF PACIFIC GROVE, CALIFORNIA ADDING CHAPTER 7 (CANNABIS BUSINESS TAX) TO TITLE 7, OF THE PACIFIC GROVE MUNICIPAL CODE ESTABLISHING A TAX ON CANNABIS BUSINESS ACTIVITIES WITHIN THE CITY**

**THE PEOPLE OF THE CITY OF PACIFIC GROVE DO ORDAIN AS FOLLOWS:**

**SECTION 1. CODE AMENDMENT**. Chapter 7.14 is added to Title 7, of the Pacific Grove City Municipal Code to read as follows:

## CHAPTER 7.14
## CANNABIS BUSINESS TAX


7.14.010 Title.
7.14.020 Authority and purpose.
7.14.030 Intent.
7.14.040 Definitions.
7.14.050 Tax imposed.
7.14.060 Registration, reporting, and remittance of tax.
7.14.070 Payments and communications –timely remittance.
7.14.080 Payment – when taxes deemed delinquent.
7.14.090 Notice not required by City.
7.14.100 Penalties and interest.
7.14.110 Refunds and credits.
7.14.120 Refunds and procedures.
7.14.130 Personal cultivation not taxed.
7.14.140 Administration of the tax.
7.14.150 Appeal procedure.
7.14.160 Enforcement –action to collect.
7.14.170 Apportionment.
7.14.180 Constitutionality and legality.
7.14.190 Audit and examination of premises and records.
7.14.200 Other licenses, permits, taxes or charges.
7.14.210 Payment of tax does not authorize unlawful business.
7.14.220 Deficiency determinations.
7.14.230 Failure to report – nonpayment, fraud.
7.14.240 Tax assessment –notice requirements.
7.14.250 Tax assessment – hearing, application, and determination.
7.14.260 Relief from taxes-disaster relief.
7.14.270 Conviction for violation – taxes not waived.
7.14.280 Violation deemed misdemeanor.
7.14.290 Severability.
7.14.300 Remedies cumulative.


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7.14.310 Amendment or modification.

**7.14.010 Title.**

This ordinance shall be known as the Cannabis Business Tax Ordinance. This ordinance shall be applicable in the City of Pacific Grove, California which shall be referred to herein as "City."

**7.14.020 Authority and Purpose.**

The purpose of this Ordinance is to adopt a tax, for revenue purposes, pursuant to Sections 7284, and 7284.4 of the Revenue and Taxation Code, upon cannabis businesses that engage in business in the City. The Cannabis Business Tax is levied based upon business gross receipts. It is not a sales and use tax, a tax upon income, or a tax upon real property and shall not be calculated or assessed as such. The Cannabis Business Tax shall not be separately identified or otherwise specifically assessed or charged to any member, customer, patient, or caretaker. The Cannabis Business Tax is a general tax enacted solely for general, governmental purposes of the City and not for specific purposes. All of the proceeds from the tax imposed by this chapter shall be placed in the City's general fund and be available for any lawful City purpose.

**7.14.030 Intent.**

The intent of this Ordinance is to levy a tax on all cannabis retail businesses that operate in the City, regardless of whether such business would have been legal at the time this chapter was adopted. Nothing in this chapter shall be interpreted to authorize or permit any business activity that would not otherwise be legal or permissible under laws applicable to the activity at the time the activity is undertaken.

**7.14.040 Definitions.**

The following words and phrases shall have the meanings set forth below when used in this chapter:

A. An "arm's length transaction" is a sale entered into in good faith and for valuable consideration at a sales price that reflects the fair market value in the open market between two informed and willing parties, neither under any compulsion to participate in the transaction.

B. "Business" shall include all activities engaged in or caused to be engaged in within the City, including any commercial or industrial enterprise, trade, profession, occupation, vocation, calling, or livelihood, whether or not carried on for gain or profit, but shall not include the services rendered by an employee to his or her employer.

C. "Calendar year" means January 1 through December 31, of the same year.

D. "Cannabis" means all parts of the plant Cannabis sativa Linnaeus, Cannabis indica, or Cannabis ruderalis, whether growing or not; the seeds thereof; the resin, whether crude or

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purified, extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or resin. "Cannabis" also means the separated resin, whether crude or purified, obtained from cannabis. "Cannabis" shall not include "industrial hemp," unless otherwise specified.

E. "Cannabis product" means raw cannabis that has undergone a process whereby the raw agricultural product has been transformed into a concentrate, an edible product, or a topical product. "Cannabis product" also means cannabis products as defined by Section 11018.1 of the California Health and Safety Code and is not limited to medicinal cannabis products.

F. "Cannabis business" means any business activity involving cannabis or industrial hemp, including but not limited to cultivating, transporting, distributing, manufacturing, compounding, converting, processing, preparing, storing, packaging, delivering, testing, dispensing, retailing, and wholesaling of cannabis, cannabis products, industrial hemp, industrial hemp products or of ancillary products and accessories, whether or not carried on for gain or profit.

G. "Cannabis business tax" means the tax due pursuant to this chapter for engaging in a cannabis business in the City.

H. "Commercial cannabis permit" means a permit, license, certificate, or other approval issued by the City to a person to authorize that person to operate a cannabis business or engage in business as a cannabis business within the City.

I. "Employee" means each and every person engaged in the operation or conduct of any business, whether as owner, member of the owner's family, partner, associate, agent, manager, or solicitor, and each and every other person employed or working in such business for a wage, salary, commission, barter or any other form of compensation.

J. "Engaged in business as a cannabis business" means the commencing, conducting, operating, managing, or carrying on of a cannabis business, whether done as owner, or by means of an officer, agent, manager, employee, or otherwise. A person shall be deemed engaged in business within the City if:

1. Such person or person's employee maintains a fixed place of business within the City for the benefit or partial benefit of such person;

2. Such person or person's employee owns or leases real property within the City for business purposes;

3. Such person or person's employee maintains a stock of tangible personal property in the City for sale in the ordinary course of business;

4. Such person or person's employee conducts solicitation of business within the City; or

5. Such person or person's employee performs work or renders services in the City.



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The foregoing specified activities shall not be a limitation on the meaning of "engaged in business."

K. "Evidence of doing business" means evidence such as, without limitation, use of signs, circulars, cards, or any other advertising media, including the use of internet or telephone solicitation, or representation to a government agency or to the public that such person is engaged in a cannabis business in the City.

L. "Fiscal year" means July 1, through June 30, which is the period used by the City for financial reporting and budgeting.

M. "Gross Receipts," except as otherwise specifically provided, means, whether designated as a sales price, royalty, rent, membership fee, ATM service fee, delivery fee, slotting fee, any other fee, vaping room service charge, commission, dividend, or other designation, the total amount (including all receipts, cash, credits, services and property of any kind or nature) received or payable for sales of goods, wares or merchandise, or for the performance of any act or service of any nature for which a charge is made or credit allowed (whether such service, act or employment is done as part of or in connection with the sale of goods, wares, merchandise or not), without any deduction therefrom on account of the cost of the property sold, the cost of materials used, labor or service costs, interest paid or payable, losses or any other expense whatsoever. In the event the business is involved in a "non-arms" length transaction the gross receipts will be subject to the fair market value using a methodology approved by the Tax Administrator. However, the following shall be excluded from Gross Receipts:

1. Cash discounts were allowed and taken on sales;

2. Any tax required by law to be included in or added to the purchase price and collected from the consumer or purchaser;

3. Such part of the sale price of any property returned by purchasers to the seller as refunded by the seller by way of cash or credit allowances or return of refundable deposits previously included in gross receipts;

4. Receipts derived from the occasional sale of used, obsolete or surplus trade fixtures, machinery or other equipment used by the taxpayer in the regular course of the taxpayer's business;

5. Cash value of sales, trades or transactions between departments or units of the same business located in the City of Pacific Grove and if authorized by the Tax Administrator in writing in accordance with Section 7.14.140 (B);

6. Whenever there are included within the gross receipts amounts which reflect sales for which credit is extended and such amount proved uncollectible in a subsequent year, those amounts may be excluded from the gross receipts in the year they prove to be uncollectible; provided, however, if the whole or portion of such amounts excluded as uncollectible are subsequently collected, they shall be included in the amount of gross receipts for the period when they are recovered;

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7. Receipts of refundable deposits, except that such deposits when forfeited and taken into income of the business shall not be excluded;

8. Amounts collected for others where the business is acting as an agent or trustee and to the extent that such amounts are paid to those for whom collected. These agents or trustees must provide the Tax Administrator with the names and the addresses of the others, and the amounts paid to them. This exclusion shall not apply to any fees, percentages, or other payments retained by the agent or trustees;

9. Retail sales of non-cannabis products, such as t-shirts, sweaters, hats, stickers, key chains, bags, books, posters, rolling papers, cannabis accessories such as pipes, pipe screens, vape pen batteries (without cannabis or industrial hemp) or other personal tangible property which the Tax Administrator has excluded in writing by issuing an administrative ruling per Section 7.14.140 shall not be subject to the cannabis business tax under this chapter. However, such transaction may be subject to Chapter 7.04 and Section 7.04.040.

10. Payments made by the tax-reporting cannabis business (Seller) to a cannabis business (Buyer) for the difference in the original acquisition price and subsequent renegotiated or finalized selling price of products or services sold to a specific end customer. This type of transaction is referred to as a "Billback". The tax-reporting cannabis business must provide supporting documentation to substantiate the transaction in order to be eligible for an exemption.

11. Any business which sells industrial hemp and/or hemp products or offers services or activities related to industrial hemp or hemp products and /or which is not required to obtain a cannabis or industrial hemp permit or license from the City or the State for the purpose of cultivating, growing, drying, curing, manufacturing, processing, packaging, transporting, distributing, testing or selling of industrial hemp either wholesale or retail shall be exempt from the cannabis tax provided that such business does not generate more than 50% of their total gross receipts in the reporting period from the business from industrial hemp activities. However, the exemption may be amended by the City Council by resolution or ordinance pursuant to Section 7.14.050 (B) to increase or decrease the percentage of the business's hemp and/or hemp products gross receipts reporting from zero to one hundred percent. To the extent the gross receipts from the hemp activities do not meet the relevant percentage to be included, this exclusion shall reduce the gross receipts to zero for the sole purpose of calculating the cannabis tax.

N. "Industrial hemp" means a crop that is limited to types of the plant Cannabis sativa L. having no more than three-tenths of 1 percent tetrahydrocannabinol (THC) contained in the dried flowering tops, whether growing or not; the seeds of the plant; the resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds or resin produced therefrom. However, should the federal or state legislative body increase or decrease the percentage of tetrahydrocannabinol (THC) then this new limit shall be applicable to the tax unless modified by resolution or ordinance of the City Council pursuant to Section 7.14.310.

O. "Industrial hemp products" means any raw hemp that has undergone a process



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whereby the raw agricultural product has been transformed into a concentrate, an edible product, or a topical product. “Hemp product” also means hemp products as defined by Section 11018.5 of the California Health and Safety Code.

P. “Medicinal cannabis” or “medicinal cannabis product” means cannabis or a cannabis product, intended to be sold or sold for use pursuant to the Compassionate Use Act of 1996 (Proposition 215), found at Section 11362.5 of the Health and Safety Code, for a medicinal cannabis patient in California who possesses a physician’s recommendation, or a cannabis card issued pursuant to Health and Safety Code Section 11362.71.

Q. A "non-arm's length transaction" is a transaction that does not meet the definition of an "arm's length transaction." In other words, the transaction is not a sale entered into in good faith and that reflects fair market value in the open market. One example of a non-arm's length transaction would be when a cultivator sells cannabis goods to a cannabis distributor at a sales price that is lower than what the same cultivator would to other cannabis distributors, or which does not reflect the fair market value in the open market.

R. “Person” means an individual, firm, partnership, joint venture, association, corporation, limited liability company, estate, trust, business trust, receiver, syndicate, or any other group or combination acting as a unit, whether organized as a nonprofit or for-profit entity, and includes the plural as well as the singular number.

S. “Retailer” means a person as defined in Section 7.14.040 (R) who sells cannabis, cannabis products, hemp and/or hemp products at their place of business or by delivery to an end user or customer for use or consumption rather than to another person or business for resale.

T. “Sale” “Sell” and “to sell” means and includes any sale, exchange, or barter either as a retailer or wholesaler by a person as defined by Section 7.14.040 (R) . It shall also mean any transaction whereby, for any consideration, title to cannabis, cannabis products, industrial hemp and/or industrial hemp products are transferred from one person to another and includes the delivery of cannabis, cannabis products, industrial hemp and/or industrial hemp products pursuant to an order placed for the purchase of the same, but does not include the return of cannabis, cannabis products, industrial hemp and/or industrial hemp products to the licensee from whom the cannabis, cannabis product, industrial hemp and/or industrial hemp product was purchased.

U. “State” means the State of California.

V. “State license,” “license,” or “registration” means a state license issued pursuant to California Business & Professions Code Section 26050, and all other applicable state laws, required for operating a cannabis business.

W. “Tax Administrator” means the City Manager of the City of Pacific Grove or his/her designee(s).

**7.14.050 Tax Imposed.**

A. Beginning January 1, 2023, there is imposed upon each person who is engaged in



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business as a cannabis business a cannabis business tax. Such tax is payable regardless of whether the person has been issued a commercial cannabis business license, permit, or certificate to operate lawfully in the City or is operating unlawfully. The City's acceptance of a cannabis business tax payment from a cannabis business operating illegally shall not constitute the City's approval or consent to such illegal operations.

B. The City Council may, by resolution or ordinance, increase or decrease the rate of the cannabis business tax, including the initial rate of the cannabis business tax. The City Council may, by resolution or ordinance, increase or decrease the rate of the cannabis business tax on hemp or hemp products, including the initial rate of the tax on hemp or hemp products independent of other cannabis activities. Notwithstanding the foregoing, in no event shall the City Council repeal this tax or set any adjusted rate that exceeds the maximum rates calculated pursuant to this chapter.

C. The maximum rate of the cannabis business tax shall be calculated as follows:

1. For every person engaged in retail sales of cannabis, cannabis products, industrial hemp, and/or industrial hemp products, including as a retailer (dispensary) or non-storefront retailer (retail delivery business), or microbusiness, the person shall be subject to the maximum tax rate not to exceed six percent (6%) of gross receipts.

D. Persons subject to the cannabis business tax shall register with the City and if applicable pay the registration fee adopted by resolution or ordinance by the City Council.

**7.14.060 Registration, reporting and remittance of tax.**

A. Registration of Cannabis Business. All cannabis businesses shall be required to annually register as follows:

1. All persons engaging in business as a cannabis business, whether an existing, newly established or acquired business shall register with the Tax Administrator within thirty (30) calendar days of commencing operation and shall annually renew such registration within 30 calendar days of the business registration anniversary date of each year thereafter. In registering, such persons shall furnish to the Tax Administrator a sworn statement, upon a form prescribed by the Tax Administrator, setting forth the following information:

i. The name of the business

ii. The names and addresses of each owner

iii. The exact nature or kind of business;

iv. The place where such business is to be carried on; and

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v. Any additional information which the Tax Administrator may require.

B. An annual registration fee in accordance with the current and approved City fee schedule shall be presented with the sworn statement submitted under this chapter and may be adjusted annually by resolution or ordinance of the City Council.

C. The cannabis business tax imposed by this chapter shall be paid, in arrears, on a monthly basis. Each person owing a cannabis business tax shall on or before the last day of the month following the close of each month file with the Tax Administrator a statement ("tax statement") of the tax owed for that calendar month and the basis for calculating that tax. The Tax Administrator may require that the tax statement be submitted on a form prescribed by the Tax Administrator. The tax for each calendar month shall be due and payable on the same date that the tax statement is due.

D. Upon cessation of a cannabis business, tax statements and payments shall be immediately due for all calendar months up through the calendar month during which cessation occurred.

E. In the event that there is a change in ownership of any cannabis business:

a. The new owner is required to submit an updated registration form to the Tax Administrator;

b. The new owner is subject to an audit by the Tax Administrator; and

c. Unless otherwise provided by law, it is the joint and several liability of both the seller and buyer to remit any taxes, interest, penalties, and fees due up until the date of sale; otherwise, enforcement action may be taken pursuant to Section 7.14.160 of this chapter against both the seller and/or buyer in an amount to be determined by the Tax Administrator.

F. The Tax Administrator may, at his or her discretion, establish alternative reporting and payment periods for any taxpayer as the Tax Administrator deems necessary to ensure effective collection of the cannabis business tax. The Tax Administrator may also require that a deposit, to be applied against the taxes for a calendar month, be made by a taxpayer at the beginning of that calendar month. In no event shall the deposit required by the Tax Administrator exceed the tax amount he or she projects will be owed by the taxpayer for the calendar month. The Tax Administrator may require that a taxpayer make payments via a cashier's check, money order, wire transfer, or similar instrument.

**7.14.070 Payments and communications – timely remittance.**

Whenever any payment, statement, report, request, or other communication is due, it must be received by the Tax Administrator on or before the due date. A postmark will not be accepted as timely remittance. If the due date would fall on a Saturday, Sunday or a holiday observed by the City, the due date shall be the next regular business day on which the City is open to the public.



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**7.14.080 Payment - when taxes deemed delinquent.**

Unless otherwise specifically provided under other provisions of this chapter, the taxes required to be paid pursuant to this chapter shall be deemed delinquent if not received by the Tax Administrator on or before the due date as specified in Sections 7.14.060 and 7.14.070.

**7.14.090 Notice not required by the City.**

The City may as a courtesy send a tax notice to the cannabis business which owes the City a cannabis business tax. However, the Tax Administrator is not required to send a delinquency or other notice or bill to any person subject to the provisions of this chapter. Failure to send such notice or bill shall not affect the validity of any tax or penalty due under the provisions of this chapter.

**7.14.100 Penalties and interest.**

A. Any person who fails or refuses to pay any cannabis business tax required to be paid pursuant to this chapter on or before the due date shall pay penalties and interest as follows:

1. A penalty equal to ten percent (10%) of the amount of the tax, in addition to the amount of the tax, plus interest on the unpaid tax calculated from the due date of the tax at the rate of one percent (1%) per month.

2. If the tax remains unpaid for a period exceeding one calendar month beyond the due date, an additional penalty equal to twenty-five percent (25%) of the amount of the tax, plus interest at the rate of one percent (1%) per month on the unpaid tax and on the unpaid penalties.

3. Interest shall be applied at the rate of one percent (1%) per month on the first day of the month for the full month and will continue to accrue monthly on the tax and penalty until the balance is paid in full.

B. Whenever a check or electronic payment is submitted in payment of a cannabis business tax and the payment is subsequently returned unpaid by the bank for any reason, the taxpayer will be liable for the tax amount due plus any fees, penalties, and interest as provided for in this chapter, and any other amount allowed under state law.

C. The Tax Administrator may waive the penalties imposed upon any person under this Section 7.14.100 if:

1. The person requests a waiver of penalties by submitting a written request for waiver to the Tax Administrator no later than June 30 of the second fiscal year following the fiscal year in which the tax became delinquent; and

2. The person provides evidence satisfactory to the Tax Administrator that the failure to pay timely was due to circumstances beyond the control of the person and occurred notwithstanding the exercise of ordinary care and in the absence of willful



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neglect; and the person paid the delinquent taxes, penalties, accrued interest, and fees owed prior to applying to the Tax Administrator for a waiver.

D. The waiver provisions specified in Section 7.14.100 (C) shall not apply to interest accrued on the delinquent taxes and a waiver shall be granted only once during any twenty-four month period. The Tax Administrator's decision on a request for a waiver of penalties is final and conclusive and not subject to appeal under Section 7.14.150.

**7.14.110 Refunds and credits.**

A. No refund shall be made of any tax collected pursuant to this chapter, except as provided in Section 7.14.120.

B. No refund of any tax collected pursuant to this chapter shall be made because of the discontinuation, dissolution, or other termination of a business.

**7.14.120 Refunds and procedures.**

A. Whenever the amount of any cannabis business tax, penalty or interest has been overpaid, paid more than once, or has been erroneously collected or received by the City under this chapter, it may be refunded to the claimant who paid the tax provided that a written claim for refund signed under the penalty of perjury is filed with the Tax Administrator within one (1) year of the date the tax was originally due or paid, whichever came first. A person may only file a claim for refund if the person paid the tax. No person shall be entitled to a refund unless the person can support the claim by written records sufficient to show entitlement thereto. The Tax Administrator's decision on a claim for refund is final and conclusive and not subject to appeal under Section 7.14.150.

B. The Tax Administrator, his or her designee which may include a third party, or any other City officer charged with the administration of this chapter shall have the right to examine and audit all the books and business records of the claimant in order to determine the eligibility of the claimant to the claimed refund. No claim for refund shall be allowed if the claimant refuses to allow such examination of claimant's books and business records after requested by the Tax Administrator to do so. The Tax Administrator may collect a fee adopted by resolution by the City Council to pay for the cost of examination and audit should the books and records be provided in a form insufficient to allow the Tax Administrator to make a determination on the claim for refund.

C. In the event that the cannabis business tax was erroneously paid in an amount in excess of the tax due, and the error is attributable to the City, the City shall refund the amount of tax erroneously paid; provided that (i) a claim for refund has been timely filed with the Tax Administrator; and (ii) the refund cannot exceed, under any circumstance, the amount of tax overpaid during the twelve months preceding the last month for which the claim states the tax was overpaid.

**7.14.130 Personal Cultivation Not Taxed.**

The provisions of this chapter shall not apply to personal cannabis cultivation or personal use of cannabis, to the extent those activities are authorized in the "Medicinal and Adult Use



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Cannabis Regulation and Safety Act," as may be amended. This chapter shall not apply to personal use of cannabis that is specifically exempted from state licensing requirements, that meets the definition of personal use or equivalent terminology under state law, and provided that the individual receives no compensation whatsoever related to that personal cultivation or use.

**7.14.140 Administration of the tax.**

A. It shall be the duty of the Tax Administrator to collect the taxes, interest, penalties, fees, and perform the duties required by this chapter.

B. For purposes of administration and enforcement of this chapter generally, the Tax Administrator may from time to time promulgate such administrative interpretations, rules, and procedures consistent with the purpose, intent, and express terms of this chapter as he or she deems necessary to implement or clarify such provisions or aid in enforcement.

C. The Tax Administrator may take such administrative actions as needed to administer the cannabis business tax, including but not limited to:

1. Provide to all cannabis business taxpayers forms for the reporting of the tax;

2. Provide information to any taxpayer concerning the provisions of this chapter;

3. Receive and record all taxes remitted to the City as provided in this chapter;

4. Maintain records of taxpayer reports and taxes collected pursuant to this chapter;

5. Assess penalties and interest to taxpayers pursuant to this chapter;

6. Determine amounts owed under and enforce collection pursuant to this chapter.

**7.14.150 Appeal procedure.**

A taxpayer aggrieved by a decision of the Tax Administrator with respect to the amount of tax, interest, penalties, and fees, if any, due under this chapter may appeal only if a hearing was requested and attended pursuant to Section 7.14.250. An appeal may be made by filing a notice of appeal with the City Clerk within fifteen (15) calendar days of the serving or mailing of the Tax Administrator's decision of the amount due. Upon receipt of a timely notice of appeal, the City Clerk, or his or her designee, shall fix a time and place for hearing such appeal with an Administrative Hearing Officer selected pursuant to PGMC Chapter 1.19.110. The appeal shall be deemed a request for hearing on an administrative citation. An appeal fee shall be paid in advance as determined by the Master Fee Schedule. The City Clerk, or his or her designee, shall give at least ten (10) calendar days' notice of the appeal hearing in writing to such taxpayer at the last known place of address. The Administrative Hearing Officer shall render a written decision that shall be served on the taxpayer at the last known place of address. The decision of the Administrative Hearing Officer shall be final and conclusive. Any amount found to be due by the Administrative Hearing Officer shall be immediately due and payable upon the service of the decision. If no notice of appeal is filed within the time prescribed in this Section, the Tax



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Administrator's decision with respect to the amount of tax, interest, penalties, and fees due is final and conclusive.

**7.14.160 Enforcement - action to collect.**

A. Any taxes, interest, penalties, and/or fees required to be paid under the provisions of this chapter shall be deemed a debt owed to the City. Any person owing money to the City under the provisions of this chapter shall be liable in an action brought in the name of the City for the recovery of such debt. The provisions of this chapter shall not be deemed a limitation upon the right of the City to bring any other action including criminal, civil and equitable actions, based upon the failure to pay the tax, interest, penalties, and/or fees imposed by this chapter or the failure to comply with any of the provisions of this chapter.

**7.14.170 Apportionment.**

If a person subject to the tax is operating both within the City and outside the City, it is the intent of the City to apply the cannabis business tax so that the measure of the tax fairly reflects the proportion of the taxed activity actually carried on in the City. To the extent federal or state law requires that any tax due from any taxpayer be apportioned, the taxpayer may indicate said apportionment on his or her tax return. The Tax Administrator may promulgate administrative procedures for apportionment as he or she finds useful or necessary.

**7.14.180 Constitutionality and legality.** This tax is intended to be applied in a manner consistent with the United States and California Constitutions and state law. None of the tax provided for by this chapter shall be applied in a manner that causes an undue burden upon interstate commerce, a violation of the equal protection or due process clauses of the Constitutions of the United States or the State of California or a violation of any other provision of the California Constitution or state law. If a person believes that the tax, as applied to him or her, is impermissible under applicable law, he or she may request that the Tax Administrator release him or her from the obligation to pay the impermissible portion of the tax.

**7.14.190 Audit and examination of premises and records.**

A. For the purpose of ascertaining the amount of cannabis business tax owed or verifying any representations made by any taxpayer to the City in support of his or her tax calculation, the Tax Administrator or his/her designees which may include a third party shall have the power to inspect any location where commercial cannabis activity occurs and to audit and examine all books and records (including, but not limited to bookkeeping records, access to METRC data, and/or point-of-sale data, state and/or federal income tax returns, excise tax returns, and other records relating to the gross receipts of the business) of persons engaged in cannabis businesses. In conducting such investigation, the Tax Administrator, or his/her designees which may include a third party shall have the power to inspect any equipment or software, such as computers, software systems, platforms, and databases (including METRC), and/or point of sale systems, to include any keys or access codes for access to and use of the equipment and/or software, that may contain such records.

B. It shall be the duty of every person liable for the collection and payment to the City of any tax imposed by this chapter to keep and preserve, for a period of at least three (3) years, all

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records as may be necessary to determine the amount of such tax as he or she may have been liable for the collection of and payment to the City, which records the Tax Administrator or his/her designee which may include a third party shall have the right to inspect at all reasonable times.

**7.14.200 Other licenses, permits, taxes, fees, or charges.**

A. Nothing contained in this chapter shall be deemed to repeal, amend, be in lieu of, replace or in any way affect any requirements for any commercial cannabis permit, City license, permit, or other certificate required by, under or by virtue of any provision of any other Chapter of this code or any other ordinance or resolution of the City, nor be deemed to repeal, amend, be in lieu of, replace or in any way affect any tax, fee or other charge imposed, assessed or required under any other Chapter of this code or any other ordinance or resolution of the City. Any references made or contained in any other Chapter of this code to any licenses, permits, certificates, taxes, fees, or charges, or to any schedule of license, permit, certificate, or fees, shall be deemed to refer to the licenses, permits or certificates, and their respective taxes, fees or charges, or schedule of fees, provided for in other Chapters of this code.

B. A commercial cannabis permit issued under the Pacific Grove Municipal Code may be revoked, suspended or not renewed in the event that the business holding that permit has failed to (i) make a deposit required by the Tax Administrator pursuant to Section 7.14.60 or (ii) timely pay all taxes, interest and penalties owed by that business under this chapter.

**7.14.210 Payment of tax does not authorize unlawful business.**

A. The payment of a cannabis business tax required by this chapter, and its acceptance by the City, shall not entitle any person to carry on any cannabis business unless the person has complied with all of the requirements of this code and all other applicable state laws.

B. No tax paid under the provisions of this chapter shall be construed as authorizing the conduct or continuance of any illegal or unlawful business, or any business in violation of any local or state law.

**7.14.220 Deficiency determinations.**

If the Tax Administrator is not satisfied that any statement filed as required under the provisions of this chapter is correct, or that the amount of tax is correctly computed, he or she may compute and determine the amount to be paid and make a deficiency determination upon the basis of the facts contained in the statement or upon the basis of any information in his or her possession or that may come into his or her possession within three (3) years of the date the tax was originally due and payable. One or more deficiency determinations of the amount of tax due for a period or periods may be made. When a person discontinues engaging in a cannabis business, a deficiency determination may be made at any time within three (3) years thereafter as to any liability arising from engaging in such cannabis business whether or not a deficiency determination is issued prior to the date the tax would otherwise be due. Whenever a deficiency determination is made, a notice shall be given to the person concerned in the same manner as notices of assessment are given under Sections 7.14.240 and 7.14.250.

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**7.14.230 Failure to report—nonpayment, fraud.**

A. Under any of the following circumstances, the Tax Administrator may make and give notice of an assessment of the amount of tax owed by a person under this chapter at any time:

1. If the person has not filed a complete statement required under the provisions of this chapter;

2. If the person has not paid the tax due under the provisions of this chapter;

3. If the person has not, after demand by the Tax Administrator, filed a corrected statement, or furnished to the Tax Administrator adequate substantiation of the information contained in a statement already filed, or paid any additional amount of tax due under the provisions of this chapter; or

4. If the Tax Administrator determines that the nonpayment of any cannabis business tax due under this chapter is due to fraud, a penalty of twenty-five percent (25%) of the amount of the tax shall be added thereto in addition to penalties and interest otherwise payable under this chapter and any other penalties allowed by law.

B. The notice of assessment shall separately set forth the amount of any tax known by the Tax Administrator to be due or estimated by the Tax Administrator, after consideration of all information within the Tax Administrator's knowledge concerning the business and activities of the person assessed, to be due under each applicable provision of this chapter and shall include the amount of any penalties or interest accrued on each amount to the date of the notice of assessment. The notice shall state that the person has thirty (30) calendar days from the date of the notice to make a written request for an informal hearing before the Tax Administrator. The notice shall also state that if the person fails to timely request an informal hearing within the time allowed, the amount determined by the Tax Administrator is final and conclusive and is immediately due and payable.

**7.14.240 Tax assessment - notice requirements.**

The notice of assessment shall be served upon the person either by personal delivery, by overnight delivery by a nationally-recognized courier service, or by a deposit of the notice in the United States mail, postage prepaid thereon, addressed to the person at the address of the location of the business or to such other address as he or she shall register with the Tax Administrator for the purpose of receiving notices provided under this chapter; or, should the person have no address registered with the Tax Administrator for such purpose, then to such person's last known address. For the purpose of Section 7.14.240, a service by overnight delivery shall be deemed to have occurred one (1) calendar day following deposit with a courier and service by mail shall be deemed to have occurred three (3) days following deposit in the United States mail.

**7.14.250 Tax assessment - hearing, application, and determination.**

Within thirty (30) calendar days after the date of service of the notice of assessment the person may apply in writing to the Tax Administrator for an informal hearing on the assessment. If application for an informal hearing is not made within the time herein prescribed, the tax



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assessed by the Tax Administrator shall become final and conclusive. Within thirty (30) calendar days of the receipt of any such application for an informal hearing, the Tax Administrator shall cause the matter to be set for an informal hearing before him or her, or his/her designee, no later than thirty (30) calendar days after the receipt of the application, unless a later date is agreed to by the Tax Administrator and the person requesting the informal hearing. Notice of such informal hearing shall be given by the Tax Administrator to the person requesting such informal hearing no later than five (5) calendar days prior to such informal hearing. A hearing under this section shall be informal and need not follow any formal rules of evidence. At such hearing said applicant may appear and offer evidence why the assessment as made by the Tax Administrator should not be confirmed and fixed as the tax due. After such hearing the Tax Administrator shall determine and reassess (if necessary) the proper amount of tax, interest, penalties, and fees to be charged and shall give written notice of the decision to the person in the manner prescribed in Section 7.14.240 for giving notice of assessment. No appeal of a notice of assessment may be made under Section 7.14.150 unless an informal hearing is timely requested, and the person attends the hearing. If the person fails to appear at the informal hearing, the amount due determined by the Tax Administrator in the notice of assessment is final and conclusive.

**7.14.260 Relief from taxes – disaster relief.**

A. If a person is unable to comply with any tax requirement imposed under this chapter due to a disaster impacting its cannabis business, the person may notify the Tax Administrator of its inability to comply and request relief from the tax requirement. For purposes of this chapter, "disaster" means fire, flood, storm, tidal wave, earthquake, or similar public calamity resulting in physical damage to real property, whether or not resulting from natural causes.

B. The person shall provide any information required by the Tax Administrator including, without limitation, why relief is requested, the time period for which the relief is requested, and the reason relief is needed for the specific amount of time. The person agrees to grant the Tax Administrator or his/her designee access to the location where the cannabis business has been impacted due to a disaster.

C. The Tax Administrator, in his/her sole discretion, may provide relief from the cannabis business tax requirement for businesses whose operations have been impacted by a disaster if such tax relief does not exceed ten thousand ($10,000) dollars. Such temporary relief may be granted for a reasonable amount of time, in the Tax Administrator's sole discretion, and the amount and duration of relief should be based upon how long it would reasonably take for the cannabis business to recover from the disaster. The Tax Administrator may require that the cannabis business follow certain conditions to receive temporary relief from the cannabis business tax requirement. The Tax Administrator's decision on a request for relief and the conditions that may be imposed for relief under this section are final and conclusive and not subject to appeal under Section 7.14.150.

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**7.14.270 Conviction for violation - taxes not waived.**

The conviction and punishment of any person for failure to pay the required tax shall not excuse or exempt such person from any civil action for the tax debt unpaid at the time of such conviction. No civil action shall prevent a criminal prosecution for any violation of the provisions of this chapter or of any state law requiring the payment of all taxes.

**7.14.280 Violation deemed misdemeanor.**

Any person violating any of the provisions of this chapter shall be guilty of a misdemeanor. Any violation of the provisions of this chapter is unlawful and may be enforced pursuant to Chapter 1.16 PGMC.

**7.14.290 Severability.**

If any provision of this chapter, or its application to any person or circumstance, is determined by a court of competent jurisdiction to be unlawful, unenforceable, or otherwise void, that determination shall have no effect on any other provision of this chapter or the application of this chapter to any other person or circumstance and, to that end, the provisions hereof are severable.

**7.14.300 Remedies cumulative.**

All remedies and penalties prescribed by this chapter, or which are available under any other provision of this code and any other provision of law or equity are cumulative. The use of one or more remedies by the City shall not bar the use of any other remedy for the purpose of enforcing the provisions of this chapter.

**7.14.310 Amendment or modification.**

Except as set forth in Section 7.14.310, this chapter may be amended or modified but not repealed by the City Council without a vote of the people. However, as required by Article XIII C of the California Constitution, voter approval is required for any amendment that would expand, extend, or increase the rate of any tax levied pursuant to this chapter beyond the maximums set forth in this chapter. The people of the City of Pacific Grove affirm that the following actions shall not constitute an increase of the rate of a tax:

A. The restoration or adjustment of the rate of the tax to a rate that is no higher than that allowed by this chapter, in those circumstances where, among others, the City Council has previously acted to reduce the rate of the tax or is incrementally implementing an increase authorized by this chapter;

B. An action that interprets or clarifies (i) the methodology of applying or calculating the tax or (ii) any definition applicable to the tax, so long as the interpretation or clarification (even if contrary to some prior interpretation or clarification) is not inconsistent with the provisions of this chapter; or

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C. The collection of the tax imposed by this chapter even if the City had, for some period of time, failed to collect the tax.

**SECTION 2. SEVERABILITY.** If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portions of this ordinance. The people of the City of Pacific Grove hereby declare that they would have passed this ordinance and each section, subsection, sentence, clause, and phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid.

**SECTION 3. ENVIRONMENTAL COMPLIANCE**. The City Council hereby finds and determines that this resolution or ordinance is exempt from the California Environmental Quality Act, Public Resources Code Sections 21000 et seq. ("CEQA") and 14 Cal. Code Re. Sections 15000 et seq. ("CEQA Guidelines"). The calling and noticing of an election for the submission of a ballot measure to voters is not a project within the meaning of CEQA Guidelines 15378. The tax submitted to the voters is a general tax that can be used for any governmental purpose; it is not a commitment to any particular action or actions.

As such, under CEQA Guidelines Section 15378 (b)(4), the tax is not a project within the meaning of CEQA because it creates a government funding mechanism that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment. If revenue generated by the tax were used for a purpose that would have such an effect, the City of Pacific Grove would undertake the required CEQA review for that particular project. Therefore, pursuant to CEQA Guideline Section 15060 CEQA analysis is not required.

**SECTION 4. EFFECTIVE DATE.** Pursuant to the California Constitution, Article XIIIC(2)(b) and California Elections Code § 9217, if a majority of the voters voting in the election on this measure vote in favor of the adoption of this measure, this ordinance shall be deemed valid and binding and shall be considered adopted upon the date that the vote is declared by the City Council and shall go into effect ten (10) days after that date.

This Ordinance was approved and adopted by the People of the City of Pacific Grove at the City's November 8, 2022 statewide election.

This Ordinance was approved by Declaration of the vote by the City Council of Pacific Grove on _____.

_____
BILL PEAKE, Mayor

ATTEST:
DATED:_____

_____
SANDRA KANDELL, City Clerk



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APPROVED AS TO FORM:

_____

BRIAN PIERIK, City Attorney

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# CITY OF PACIFIC GROVE
**300 Forest Avenue, Pacific Grove, California 93950**

# AGENDA REPORT

**TO:** Honorable Mayor and Members of the City Council
**FROM**: Joyce Halabi, Deputy Public Works Director
**MEETING DATE:** October 04, 2023
**SUBJECT:** Lovers Point Pier Repair
**CEQA:** Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

## RECOMMENDATION

1. Receive report and provide direction
2. Alternatively, take other action related to this item

## DISCUSSION

### Background

In January 2021, during winter storms the seaward tip of the Lovers Point Pier was damaged by wave runup and wave impact forces. A geotechnical and coastal engineering firm was consulted to provide repair recommendations. It was determined that because minimal information on the existing pier structure was available, additional exploration was needed prior to developing repair recommendations. The tip of the pier was closed to ensure safety and will remains closed until repairs can be made.

As part of the FY21/22 Capital Improvement Program (CIP), $100,000 was budgeted for the Lovers Point Pier Project. The intent of the project was to obtain information on the pier's construction and current condition through exploratory investigation and provide an analysis of possible repair options.

In December 2021, the City Council authorized an agreement with GHD in an amount not to exceed $99,852. The scope of services for this agreement included:

- Performing a pier investigation
- Developing a Conditions Assessment Report
- Develop an Interim Repair Design and a corresponding plan set, and
- Providing permit and grant support

At their June 21, 2023, meeting, the City Council received the conditions assessment (Attachment 1), interim repair design concept and plan set (Attachment 2), and some high-level conceptual design alternatives for a long-term repair option. The full agenda report can be viewed HERE. At this meeting the Council requested staff provide additional information to more thoroughly evaluate the options. Specifically, the Council requested:

- Estimated cost to develop a potential long-term repair option
- Estimated construction cost for long-term repair option
- Grant options (and potential City match requirements) for long- and near-term repair options

This agenda report aims to address the supplemental questions from the Council and provide a comparison of the options. Please note that this is a cursory comparison as various factors associated with the long-term repair would need to be designed/engineered to narrow the associated costs, permitting, environmental, etc.

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**HIGH-LEVEL OVERVIEW**

A high-level overview comparison of the long and near-term options is provided in the chart and discussed in more detail below.

| | **Near-Term Option** | **Long-Term Option** |
|---|---|---|
| **Development Costs** | $99,852* | $1.15M-$1.6M** |
| **Construction Costs** | $1.35M | $6.6M-$8.75M*** |
| **Total Costs** | $1.45M | $7.75M-$10.35M |
| **Grant Funding Availability** | Limited Availability | Greater Availability |
| **Service Life of Improvement** | ~20 years | ~50-75 years |
| **Estimated Permitting Timeline** | 1 year | 2 years |

**These costs have already been assessed as part of the original CIP project development*
*** This includes Civil, Structural, Electrical Design, Permitting Studies and Public Outreach*
**** This includes construction costs and construction support/monitoring*

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**INTERIM REPAIR DESIGN SOLUTION**

As an element of their scope of work for the CIP Project, GHD performed a conditions assessment of the pier and prepared an interim repair option and set of plans. The interim repair solution aims to address the identified deficiencies and allow for improvements that will enhance the safety of the pier structure. The interim repair plan is included in Attachment 2.

**Condition Assessment**

To develop an interim repair design solution, GHD performed a conditions assessment. Date inputs included:

- Review of historical documentation
- Assessment of the damage caused during the storms.
- Assess the internal structures of the pier via boreholes and core samplings; this allowed for review of the composition and strength of the structure.
- Wave runup analysis
- Riprap revetement size analysis, and
- Visual inspections

The full Conditions Assessment Report is included as Attachment 1. A high-level overview of takeaways from the assessment is provided below:

- The pier is primarily a gravity structure that is not column-supported or reliant on the strength of concrete beams.
- The gravity structure is comprised of interbedded layers of concrete, a matrix of concrete bonded to rip rap and rip rap rock.

- There are voids and joints within and between the interbedded layers due to the improvements made over the years to the 100+ year old structure.
- Some of the concrete is weak, other segments are strong.
- The 1980s renovation, which reinforced concrete walls and slabs on the upper and lower decks, encased the weaker concrete and rip rap matrix that makes up a good chunk of the structure.
    - The reinforced concrete walls and slabs provide a protective layer for the weaker legacy material.
- The reinforced concrete improvements included iron and carbon rebar which has corroded and expanded over time resulting in severe cracking and spalling of the concrete further exposing the rebar.
- The rebar supporting the concrete walls severely corroded at the east end of the upper deck and a panel of concrete dislodged and feel into the ocean during the large wave events.
- The pier performed as expected based on its construction.
- The gravity structure is not in danger of a catastrophic failure currently
    - However, as the reinforced concrete walls continue to fail, exposing more of the vulnerable core of the gravity structure, the rate of deterioration will accelerate.
- If nothing is done to reinforce and stabilize the core of the structure, the damage will get worse in the coming decade.
- The 100+-year-old pier structure has had a big influence on beach creation at Lovers Point, if the pier and rock jetty were to cease to exist, the sediment flow and accumulation patterns in the vicinity of the pier would be altered to the detriment of public access and recreational beach usage.
- Ultimately, the report recommends implementation of the near-term repair solution ("interim repair") as soon as possible.

**Scope of Work**

The interim repair project was developed based on the information obtained during the Conditions Assessment with the intention of addressing identified deficiencies and enhancing safety of the pier structure. The scope of work includes:

- Installing reinforced shotcrete fascia on the existing pier wall face. This will act as a structural element as well as cosmetic surfacing that matches the adjacent concrete
- Replacement of the concrete at the edges and top of the pier with a sound concrete edge
- Replacing concrete footings and guard rail along the pier perimeter
- Demolish a 7" segment of the existing slab and pouring a new 7" thick monolithic slab on the seaward 75 feet of the upper deck
- Replacement of the concrete slab on the entire lower pier deck
- Reform and resurface the lower staircase that extends into the water from the lower pier deck

**Cost**

- Development Cost: The cost to develop the interim design repair plan set, including the necessary technical assessments, was included in the original $99,852 contract for the project authorized by the City Council. These costs have already been assessed.
- Construction Cost: The engineers' estimate for the interim repair solution is $1.35 million.
- Total Cost: The total cost is estimated to be $1.45M.

**Service Life**

The interim repair solution is anticipated to last approximately 20 years.

**Permitting/Environmental**

GHD has designed the interim repair to fit within a "repair and maintenance" project and a CEQA Categorical Exemption for Class 1 existing structures will be pursued.

The California Coastal Commission has been engaged and has seen the draft plan set. A walk-through was also conducted following the damage. No concerns have been raised by the Coastal Commission staff as it relates to the interim repair option.

**Potential Grant Funding**
There is more limited availability for grant funding as it relates to the near-term project due to an increased emphasis and desire for projects that are newly designed for resiliency with new sea level rise models.

For the near-term stabilization project to address public safety, protect beach access, and prevent future site degradation, the State Coastal Conservancy's Coastal Conservancy Grant Program could provide funding. The State Coastal Conservancy anticipates having $150M for coastal resilience projects in FY2024. Applications for this funding are accepted on a rolling basis with no specific deadline.

They have a 3-step process to apply, including preliminary discussion with Regional Coastal Conservancy Staff, a pre-application, and if successful a full application, for which the Coastal Conservancy will provide a response within 3 to 4 months. Grant amounts typically range from $200,000 to $5 Million and can include both planning/ design and construction implementation funding. Typically, grants require a 15% match.

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**LONG-TERM REPAIR SOLUTION**
To develop estimates related to the long-term repair solution, GHD put together the attached scope of work breakdown and proposal (Attachment 3).

**Scope of Work**
The scope of work for the Long-Term Repair Solution is articulated in detail in Attachment 3. The purpose of the long-term repair would be to completely rehabilitation the pier with the goal of making it more resilient to sea level rise and significant storm events and providing for safe public access and recreational opportunities. The overarching scope of work would be broken out into 3 phases:

1. *Phase 1 – Preliminary Efforts.* The purpose of Phase 1 would be to secure funding for the design and permitting of the project and to complete the initial work to determine a preferred alternative to construct and support the permitting of the project. Preliminary efforts would include a feasibility study, bathymetric survey, coastal engineering analysis, initial community outreach, and grant funding support.
2. *Phase 2 – Design and Environmental Efforts.* Phase 2 would be centered on the design and environmental permitting. Phase 2 efforts would include a detailed geotechnical investigation, development of design and construction drawings, environmental and coastal permitting and continued community outreach. This phase would also include necessary grant support to obtain construction grant funding.
3. *Phase 3 – Construction/ Construction Support & Monitoring.* Phase 3 would entail construction support and project monitoring. This includes a constructability review, pre-bid site meetings, and Request for Information (RFI) responses during the bidding phase. During the construction phase, this would include daily inspections, special inspections/testing, and post-construction monitoring.

**Cost**
A high-level overview of the costs range for each Phase is provided below.

- Civil / Structural / Electrical Design (estimate $750k to $1M)
- Permitting / Studies / Public Outreach (estimate $400k to $600k)
- Construction (estimate $6M - $8M)

- Construction Support / Monitoring (estimate $600k to $750k)
- **Total Estimated Cost Range: $7.75M-$10.35M**

**Service Life**
The long-term repair solution is anticipated to last approximately 50-75 years.

**Permitting/Environmental**
It is anticipated that this project will trigger an Environmental Impact Report (EIR). The full extent of permit application requirements cannot be determined until the final project design is selected and the project area is defined. Once the specifics of the long-term design are solidified, a review of potential agencies with permitting jurisdiction would be assessed. This includes the California Coastal Commission, California Department of Fish and Wildlife, US Army Core of Engineers, and the Central Coast Regional Water Quality Control Board.

**Potential Grant Funding**
Some potential grant funding opportunities for the long-term replacement project include:

- *State Coastal Conservancy – Coastal Conservancy Grant.* This funding is allowed for a wide array of projects along the California coast to increase the availability of beaches, parks, and trails for the public, protect and restore natural lands and wildlife habitat and increase community resilience to the impacts of climate change. The Conservancy will fund most project stages in including pre-project feasibility studies, property acquisition, project planning including community involvement, design environmental review, permitting, construction, and project-related monitoring.
    - There is no maximum or minimum grant amounts; however, it is anticipated that most grants will be between $200,000 and $5,000,000.
    - There is typically a 15% match required for state funds.
- *Wildlife Conservation Board (WCB)- Public Access Grant.* WCB funds water-related projects throughout the state, especially those in line with their strategic plan to provide enhanced public access, climate change resiliency and support coastal habitats and biodiversity.
    - There is no limit on how much an applicant can apply for. WCB typically funds projects greater than $500,000 desirable for administrative purposes.
    - There is typically a 15% match required for state funds.
- *Federal Emergency Management Agency – Building Resilient Infrastructure and Communities (BRIC).* FEMA's BRIC grants support communities as they undertake hazard mitigation projects, reducing the risks they face from disasters and natural hazards. FEMA made $2.295 billion available for the BRIC program in FY 2022.
    - This type of federal grant typically requires a 25% match.

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**NEXT STEPS**
Staff is looking for direction from the Council on which option they'd like to pursue.

If the council opts to seek either option, near–term or long-term, City staff can return with a proposed modification to the Capital Improvement Plan (CIP) to allocate a new project in the current fiscal year with options for seed funding that would allow the City to show matching funds to seek grants.

Alternatively, the council can provide direction to have either the near–term or long-term option return as an element of consideration in next year's CIP process.

The council may also elect not to proceed with either option. If nothing is done to reinforce and stabilize the core of the structure, the damage will get worse in the coming decade. The 100+-year-old pier

structure has had a big influence on beach creation at Lovers Point if the pier and rock jetty were to cease to exist, the sediment flow and accumulation patterns in the vicinity of the pier would be altered to the detriment of public access and recreational beach usage.

**OPTIONS**

1. Recommend Staff Proceed with Interim Repair Design
2. Recommend Staff Proceed with Long Term Repair Design
3. Do Nothing. This is not recommended as the damage will worsen if repairs are not made; moreover, the damage could have detrimental impacts to public access/beach usage if prolonged over time.

**FINANCIAL IMPACT:**

This is no fiscal impact associated with received this report. Depending on the direction provided by council, the fiscal impact will vary. Staff can return with funding options and to revise the CIP depending on Council direction.

**FOCUSED PRIORITY AREA:** Infrastructure

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**Attachments**

ATTACHMENT 1 - Pier Conditions Assessment Report

ATTACHMENT 2 - Near-Term Repair Design Plan Set

ATTACHMENT 3 - Long-Term Replacement Project Scope of Work

Project No. M11897.1
13 March 2023

**MEMORANDUM**

To: GHD
669 Pacific Street
San Luis Obispo CA 93401

Attention: Robert Sherwood, PE (805-858-3142)

From: Mark Foxx, CEG 1493 and Moses Cuprill, CE 78904
Haro Kasunich and Associates Inc.

Subject: Lovers Point Pier Condition Assessment

Reference: Lovers Point Pier
Pacific Grove, CA

Dear Mr. Sherwood:

During the January 2021 winter storms, the seaward tip of the Lovers Point Pier was severely damaged by ocean wave runup and wave impact forces. Waves were reportedly observed breaking on the pier structure and wave runup was flowing across the concrete deck that forms the surface of the pier.

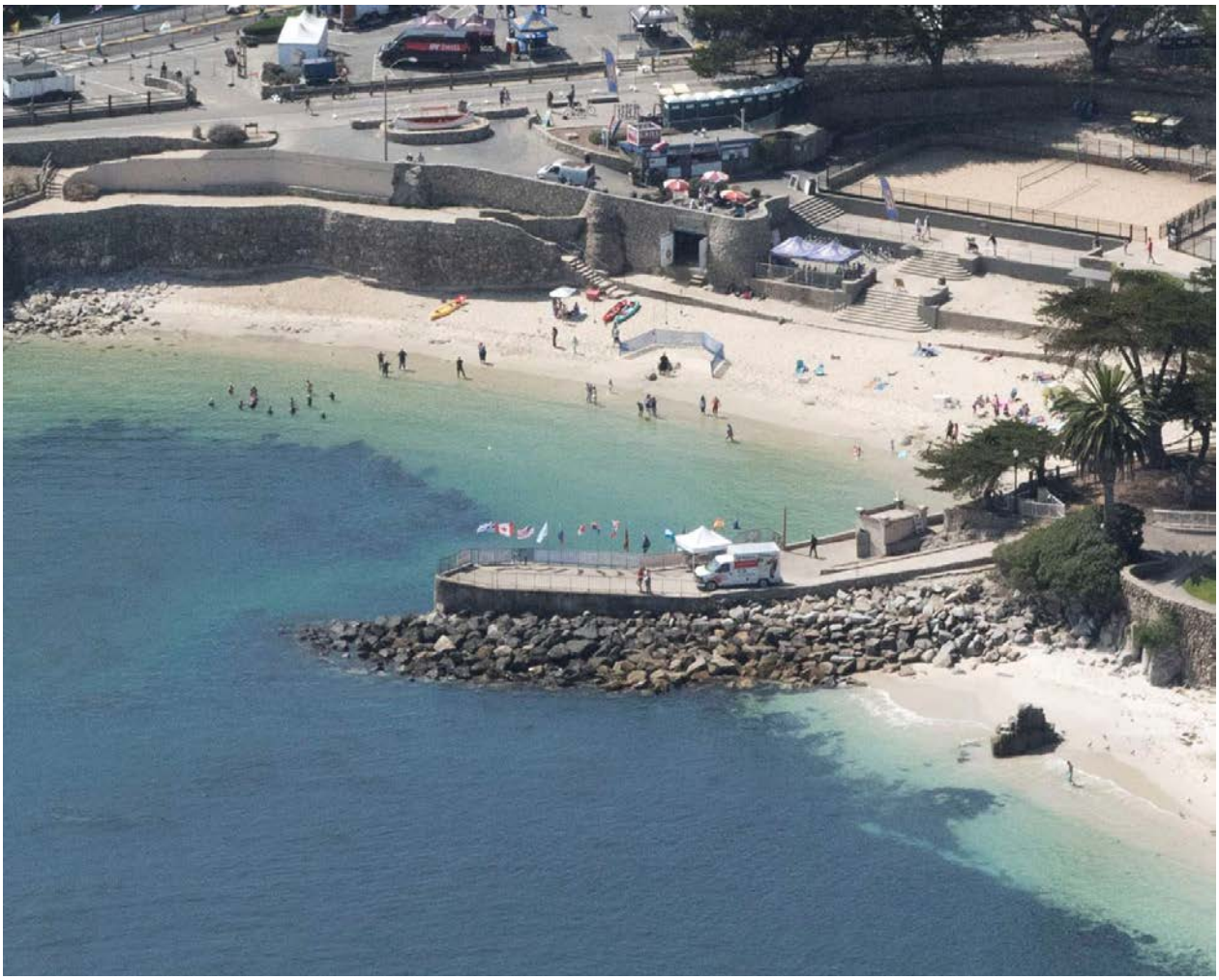
After that damage the City of Pacific Grove retained Haro Kasunich and Associates Inc. (HKA), who briefly evaluated the damage to the pier and recommended a more in-depth assessment of the pier's condition. In March 2022 the City of Pacific Grove retained GHD who in turn retained HKA to perform that assessment. This Memorandum presents the results of the assessment that evaluates the condition of the upper and lower deck of the pier.

In preparation of this assessment HKA made several site visits to observe the condition of the pier, had several working meetings with GHD, and had an additional in-house working meeting to develop alternatives. Based on review of historic documents HKA understands that circa 1900 there was originally a granite quarry at Lover's Point which enlarged the cove where the Lovers Point beaches exist today. Subsequently a “cement pier” was constructed before 1907, replacing an earlier wooden wharf. In 1909 the cement pier was extended further into the bay by constructing two large 25 to 30 feet tall concrete monoliths and tipping them off the end of the pier. The monoliths were covered with granite rocks and cement. Wooden piles were then driven into the end of the cement pier and founded upon the cemented granite rocks creating a wooden wharf extension for access. The pier was improved in the 1980’s with the construction of concrete walls and fascia creating a shell around the pier and lower dock, with that most recent renovative work on the pier utilizing plans by J. D. Raggett and Associates, dated 2-17-82.

The pier is oriented towards the northeast from where it joins the Lovers Point shoreline. It was founded in part on a small natural ridge of granitic bedrock that extends into Monterey Bay. The orientation of the pier and the presence of the prominent Lovers Point immediately to the northwest serves to protect it from the largest ocean swells that enter Monterey Bay from the west and northwest.

Despite the protection afforded by this location, the pier was damaged in January 2021 during a large wave event coincident with a king tide. The pier sustained damage from wave attack that fractured and dislodged large pieces of the concrete wall and fascia that was constructed in 1982, exposing the internal elements of the pier to more direct wave impact.

A photograph of the pier from September 2015, before the January 2021 damage occurred is shown below:



**Photograph 1: September 2015 Aerial Photograph**
**(courtesy www.californiacoastline.org)**

From our observations of the damaged pier, it appears that the pier was originally constructed partially as a wooden wharf that was subsequently surrounded with quarry stone and concrete, with rip rap boulders being placed along the side of the pier that is more exposed to the ocean. In January 2021, at the tip of the pier, several large pieces of concrete fascia were stripped off the structure by wave impact. The ends of two decayed wooden beams are visible where voids were created where the concrete fascia was stripped off the pier. The reinforcing ties that anchored the fascia to the concrete deeper within the pier structure are rusted away. This created a situation where the fascia was unattached or barely attached to the main bulk of the pier structure. The concrete fascia of the pier has been historically patched based on different fascia thicknesses and concrete types that are now visible. There is evidence that at least four generations of fencing that guard visitors from the drop offs at the edges of the pier have been installed at



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the edges of the upper pier surface for safety. Each generation of the fencing has been damaged by corrosion and wave impact, eventually leading to its replacement. A photo of the pier showing both the upper pier surface and lower pier surface, as well as the protective rip-rap revetment on the downcoast side is shown below:




**Photograph 2: May 23, 2022 Aerial Photograph Showing Damage at End of Pier (Photo by HKA)**

Two additional photos show other perspectives and details of the damage to the end of the pier.



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**Photograph 3: 2022 Aerial Photograph**
**Showing Damage at End of Pier**
**(Photo by GHD)**

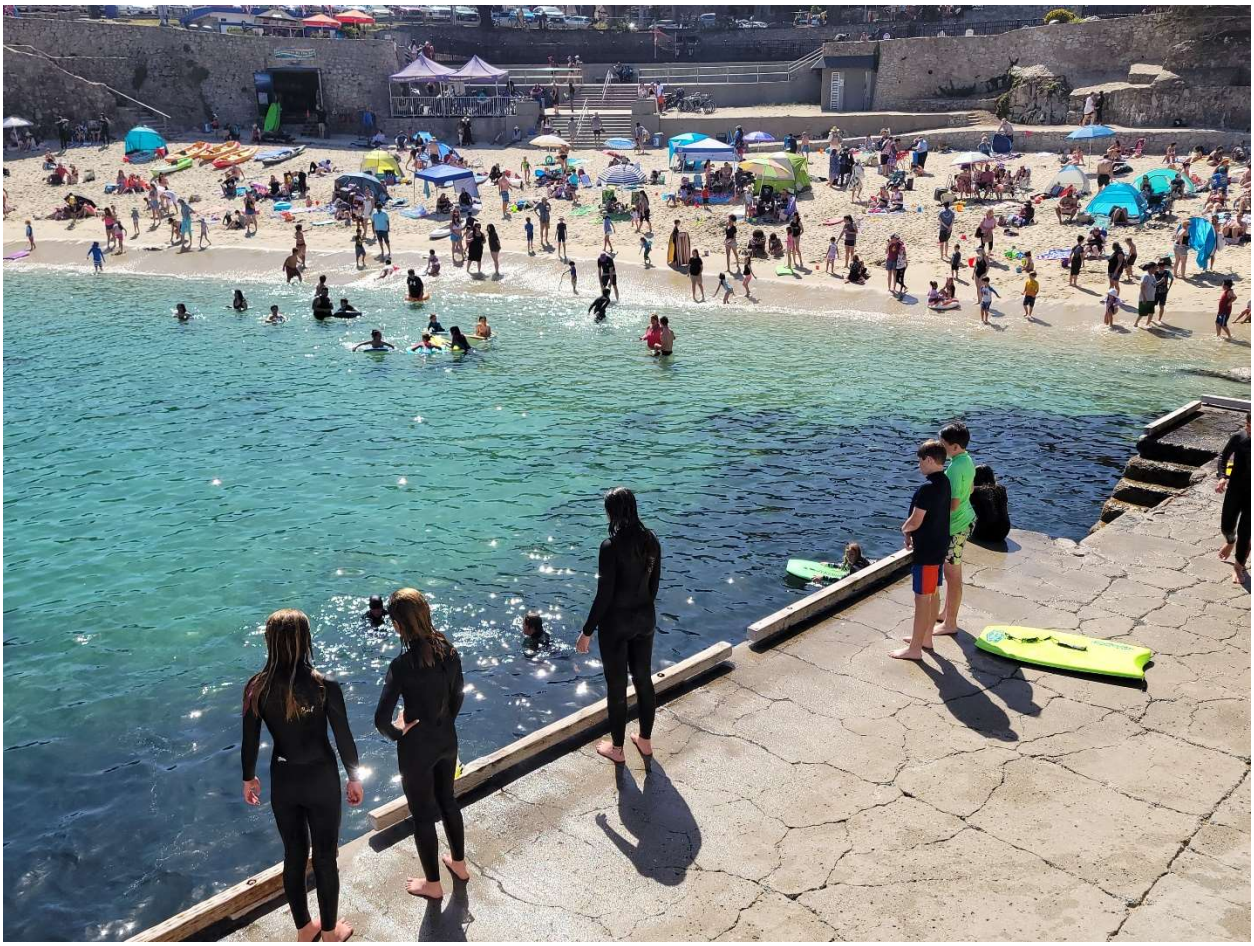



**Photograph 4: May 23, 2022 Aerial Photograph**
**Showing Damage at End of Pier**
**(Photo by HKA)**



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Since the 100+ year old pier structure and rock jetty structure had a big influence on beach creation at Lovers Point, if the pier and rock jetty were to cease to exist, then the littoral processes and coastal sediment flow and accumulation patterns in the vicinity of the pier will be altered, to the detriment of public access and recreational beach usage. The Lovers Point beach would be adversely affected, directly impacting public recreational beach usage. Photograph 5 below shows the public enjoying the beach in early April 2022.



**Photograph 5: April 7, 2022 Aerial Photograph**
**Showing Public Beach Usage**
**(Photo by HKA)**

To assess the internal structure of the pier we utilized a rotary percussion drill to advance three 2-inch diameter holes that were 9 to 11 feet deep. Two were drilled on the upper deck of the pier and one on the lower deck surface. The upper pier boreholes revealed concrete in the top 21 to 24 inches, with soft, relatively weak concrete with embedded granitic rubble down to a depth of about 6 feet. Below 6 feet was interbedded layers of granite rip rap, concrete, and concrete bonded to rip rap. Subsequently these two boreholes were drilled to refusal on granite bedrock or granite rip-rap at depths of 9 and 10 feet. On the lower elevation pier deck platform surface that faces southeast, a percussion borehole revealed an 18-inch-thick concrete section, with soft, relatively weak concrete down to a depth of about 3 feet, then harder concrete with embedded granitic rubble down to a depth of about 8 feet. The native granite bedrock formation was encountered below a depth of 8 feet deep.



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We subsequently diamond core drilled 3 holes in the pier in similar locations to the percussion drilled boreholes described above. We recovered continuous core samples from each hole, and this allowed visual inspection of the concrete, rubble, and other materials from the interior of the pier structure. At the conclusion of drilling, all holes were plugged with high strength concrete grout.

Laboratory testing of core samples derived from the diamond drilling were visually inspected and tested for compressive strength. One of the concrete samples from the upper deck had a compressive strength of over 7,000 psi. The remaining samples tested within the upper 5 feet had had test results that indicated between 3,100 and 4,400 psi, as well as weaker samples that were not tested, which is below the ACI 318-22 code required minimum of 5,000 psi. The weaker zones of concrete were easily drilled with the percussion drill and the concrete became disaggregated into a mixture of sand grains and cured cement.

Visual observation of the pier (see photographs 2, 3 and 4 above) shows that in the area where the concrete fascia has been stripped off, the internal structure of the pier is an assorted assemblage of sound concrete, granitic rubble in a weaker concrete matrix, occasional voids, and old wooden components. At the seaward end of the pier, both upcoast and downcoast from the damaged area, the remaining fascia exhibits fractures and differential displacement across the fractures. A network of cracks exists in the slabs that form the top of both the upper and lower pier walking surfaces. These cracks in the horizontal walking surfaces do not exhibit vertical displacement.

The lower pier deck has a dense network of surface cracks on its walking surface. Erosion and spalling of the concrete is occurring along the cracks. The 1982 Raggett plans specified a minimum of 1-1/2 inches of concrete cover over uncoated carbon steel reinforcing bar for the slabs and mostly 3 inches of concrete cover elsewhere, with mild steel welded wire mesh being used as reinforcing in thin air blown mortar fascia. Typical practice in more recent years involves epoxy coated, MMFX (Chromx) or stainless-steel rebar for most marine applications, with robust reinforcing and thickened wall sections capable of counteracting wave impact forces.

Severe corrosion of the reinforcing in the pier concrete and air blown mortar (shotcrete) is now evident in many places. Where corrosion has occurred and the iron in the reinforcing steel has oxidized forming iron oxide reddish brown staining is evident. This chemical alteration of the reinforcing steel involves the iron expanding in volume as it oxidizes and the rebar corrosion causing concrete deterioration through delamination and spalling of the concrete cover, reducing the cross-sectional area of the reinforcement, and reducing its bond to the concrete. These effects grossly reduce the strength of reinforced concrete and make concrete beams and columns vulnerable to deflection and rupture. The Lovers Point pier is primarily a massive gravity structure that is not column supported or reliant on the strength of concrete beams. One exception is the stairs going from the lower pier deck surface to the upper pier deck surface are built with a hollow area underneath, which does rely on reinforced concrete integrity to prevent its sudden structural collapse. The vertical concrete/shotcrete walls around the pier also rely on reinforced concrete integrity to prevent the pier from being eroded away, however that process is more incrementally progressive.

The pier is fronted on the Lovers Point side (downcoast side) by a rip-rap revetment. This revetment appears to have been enlarged and extended to protect the end of the pier between 1979 and 1987.



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**Photograph 6: 1979 Aerial Photograph**
**Showing Rip-rap Revetment at Pier**
**(courtesy of californiacoastline.org)**



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**Photograph 7: June 1987 Aerial Photograph**
**Showing Enlarged Rip-rap Revetment at Pier**
**(courtesy of californiacoastline.org)**

We field surveyed and prepared a 440-foot-long profile that extended from the upper pier deck surface (at about Elevation + 14 feet NAVD88) to the limit of the revetment (at about Elevation 0 feet NAVD88) to an elevation of about -23 feet NAVD88. We examined the quarry stone size (tonnage) and calculated the stability of the quarry stones in the steeply sloping toe of the structure. We utilized estimated extreme present-day ocean stillwater levels (9.9 Feet NAVD88) and used a low risk aversion with high emissions (these have a 66% probability of occurrence if predicted high emission scenarios are realized) stillwater level of 11.7 for year 2072 in our analysis. More extreme sea level rise is predicted to occur if lower probability (higher risk aversion) scenarios are realized. We note that the predicted 2072 (50 year) sea level rise scenario we utilized in our analysis has the ocean stillwater level (at extreme tide with storm surge and wave pileup conditions) at an elevation approximately 2.30 feet below the upper surface of the pier.

A wave runup analysis was conducted utilizing methodologies outlined in the 1984 Army Corps of Engineers Shore Protection Manual (SPM) and the computer program by Noble Coastal Engineers WRUP™. The analysis was performed on Cross Section A field surveyed by HKA as described above. Design still water levels of 9.9 feet NAVD88 (Year 2022) and 11.7 feet NAVD88 (Year 2072) where used in the analysis.



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In the analysis we allowed the software to iterate until the maximum breaking wave and corresponding wave runup elevation was determined. We also specified the deep-water wave height using a simulated near shore wave model from an adjacent project which predicted breaking waves closer to the structure. Both scenarios are possible and should be considered. A summary of results is presented in Table 1 below.

*Table 1: Summary of results from Waverunup analysis*

| *Year* | *SWL (ft.)* | *Ho' (ft.)* | *T (sec.)* | *$H_b$ (ft.)* | *$d_b$ (ft.)* | *Breaking Wave Distance from Pier (ft.)* | *Runup Elevation (ft. NAVD88)* |
|---|---|---|---|---|---|---|---|
| 2022 | 9.9 | 7.0 | 16 | 14.4 | 9.9 | 44.0 | 32.1 |
| | 9.9 | 9.3 | 16 | 15.5 | 16.2 | 122.6 | 37.5 |
| 2072 | 11.7 | 7.0 | 16 | 14.4 | 9.9 | 41.6 | 34.9 |
| | 11.7 | 10.9 | 16 | 17.3 | 18.2 | 129.0 | 44.5 |

*Notes: SWL = Still Water Level*
*Ho' = Unrefracted Deep Water Wave Height*
*T = Wave Period*
*$H_b$ = Breaking wave Height*
*$d_b$ = Breaking wave depth*

The results indicate that at present day during the worst-case storm conditions wave runup elevations can vary between 32 and 38 feet NAVD88. That equates to approximately 20 feet of vertical wave spray above the top of the pier which sits at elevation 14.5 feet NAVD88. In 50 years, wave runup elevations vary between 35 and 45 feet NAVD88 which equates to an average of 25 feet of vertical spray above the top of the pier. Detailed spreadsheets and raw data software outputs are included in Appendix B.

The larger of the breaking wave heights from the wave runup analysis where selected for each still water level scenario and a wave force analysis was performed to determine wave pressures acting on the existing vertical pier walls. Wave forces were calculated using the following methods.

1) Broken Waves Seaward of Stillwater Line (Shore Protection Manual Volume II, 1984)
2) Minikin Method (Shore Protection Manual Volume II, 1984)
3) Breaking Wave Loads on Vertical Wall (FEMA Coastal Construction Manual)

The results of the analysis indicate that presently during worst case storm conditions dynamic wave impact pressures can be up to approximately 500 psf for broken waves rolling into the pier as white water and 1000 psf for waves breaking as green water on the structure. In 50 years from now those forces may reach 600 psf and 1,660 psf for broken waves rolling into the structure and breaking waves on the structure, respectively.

Details and spreadsheets used for calculating wave pressures utilizing the three different wave force analysis methodologies are included in Appendix B.

A rip-rap size analysis was performed in the zone of maximum wave impact at the revetment fronting the pier. The weight and surface area of 122 boulders was inventoried and a mean boulder size of 2 tons was determined. Using the wave heights generated in the wave runup analysis the size requirement of rip rap was determined for the 10:1 (H:V) slope fronting the pier. In present day storm conditions 1 ton rock is required for large waves braking offshore and rolling in as white water. Larger 4-ton rock is required for moderate to large waves breaking directly on the revetment. In 50 years from now (2072) 6-ton rock is required for larger waves breaking on the rip rap at the 10:1 (H:V) slope. Our analysis indicates that the



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existing rip-rap revetment is marginally stable when compared with wave force analysis under present day stillwater levels. If sea level rise increases the stillwater level by nearly 2 feet as predicted in the coming 50 years (2072) the rip rap revetment structure will be considerably undersized for the wave forces. Undersized rip rap revetment structures are prone to having their boulders plucked by waves and ultimately slump to a flatter slope gradient becoming less effective. Since the existing revetment sits at a relatively flat gradient at present increased runup and overtopping will be the most prevalent change in the future. Actual sea level rise measured from tidal gauges over the past several decades indicate a much slower rate of sea level rise. However larger increments of sea level rise may occur as melting of ice sheets or other contributing factors occur in the future. Our conclusion is that we expect the existing revetment at the current slope gradient of 10H:1V will continue to perform well for 50 years. As the Stillwater level increases over time the revetment will slowly become less effective at reducing wave runup and overtopping and greater wave forces will occur against the concrete pier structure. Ultimately the revetment will need to be reinforced with a layer of larger quarry stones or precast concrete elements (e.g., dolos, tetra pods, tribars etc.) Refer to Appendix C for an inventory spreadsheet and rip-rap sizing calculations.

The pier is performing as expected for a massive gravity structure founded partly on concrete rubble and rip-rap and partly on granite bedrock. The gravity structure is comprised of interbedded layers of concrete, a matrix of concrete bonded to rip rap, and rip rap rock. There are void and joints within and between the interbedded layers. Some of the concrete is very punky/weak. The entire pier was renovated in the early 1980's with reinforced concrete walls and slabs on the upper and lower decks. These renovations encased the weaker concrete and rip rap matrix that makes up most of the gravity structure. The reinforced concrete walls and slabs provide a protective layer for the much weaker legacy material making up the mass. The reinforced concrete improvements included iron and carbon rebar which has corroded and expanded overtime resulting in severe cracking and spalling of the concrete further exposing rebar. The rebar hangars supporting the concrete walls are severely corroded at the east end of the upper deck and a panel of concrete dislodged and fell into the ocean during a large wave event. The gravity structure is not in danger of a catastrophic failure at this time. However, as the reinforced concrete walls continue to fail exposing more of the vulnerable core of the gravity structure, we expect that the rate of deterioration will accelerate. In other words, this damage will only get worse in the coming decade, if nothing is done to reinforce and stabilize the core of the gravity structure.

APPENDIX A to this MEMORANDUM shows numerous photographs of specific conditions found along the pier that warrant action.

**Recommendations:**

If nothing is done, then: a) Damage will continue as well as accelerate; b) Concrete debris will remain in the ocean water and more will follow; and c) Use of the pier by the public will be beyond an ordinary level of risk.

Ordinary risk is defined as the following:

- Failures only affecting owners/occupants of a structure rather than a substantial population.
- No significant potential for loss of life or serious physical injury.
- No collapse of structures; structural damage limited to repairable damage in most cases.

This alternative may present an unacceptable level of risk to the City assuming the pier would remain accessible for use by the public.

Appendix A to this Memorandum includes a detailed description of various elements of the pier, their location, our observation of their condition, problems that we noted, and conceptual recommendations that can be solutions to those problems.



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In addition to this Memorandum, we (HKA) have prepared a set of short-term ("Interim") repair plans for the pier which will remediate most of the problems with the pier for the near future (10 or perhaps 20 years). Those plans will be submitted separately.

Removing concrete debris should be considered. This includes the pieces of concrete fascia resting on the seafloor in shallow water, as well as loose pieces of fascia that are partly detached from the pier structure. The concrete in the ocean water appears to have been colonized with marine life, and the disturbance associated removal of part or all of it is likely to do more harm than good. Loose pieces of fascia that are partly detached from the pier structure can be removed with a small crane or perhaps an excavator operated from the intact part of the concrete pier deck. A workman would likely need to assist to place slings around or anchor bolts into the concrete debris pieces so they can be lifted, placed in a truck, and transported to an appropriate disposal site. This alternative is environmentally appropriate.

Development and installation of a short-term repair (an "Interim" repair) is warranted as soon as possible. This includes:

A. Monitor surf forecasts and close the entire pier to public use for temporary periods of time if adverse (dangerous) conditions are forecast. If wave overtopping of the pier deck or large waves are forecast during king tide periods, close the pier to public use. Monitoring should include tidal conditions, ocean swell size, direction, and period; This is prudent to maintain an acceptable level of risk.
B. Monitor future deterioration until the short-term "Interim" repair work is completed. This involves periodically inspecting the condition of the pier to assess if future damage is occurring. This is prudent no matter which other actions are taken. As part of the monitoring, supplemental recommendations should be made to the City, so those can be implemented as appropriate.
C. Design and installation of a new structural fascia that wraps around the tip of the pier and allows restoration of public use of the tip of the pier. The fascia should act as a short-term structural element as well as a cosmetic surfacing that matches the adjacent concrete surfaces. Inclusion of soil nail restraints within the fascia to enable it to act as a long-term retaining structure has been considered; however, this is more appropriate for consideration during development of a long-term repair plan for the pier.
D. Replacement of the concrete at the edges of and the tip of the pier with a sound concrete edge beam that replaces the cracked and split concrete there.
E. Replacement of the fencing along the margins of the pier, with the new fencing founded in the new concrete edge beam, which should be done in a manner that prevents corrosion of the fencing material from damaging the concrete. The fence posts should be embedded in the concrete in a manner that will minimize the chances of wave impact loading on the fence resulting in causing the edge beam to crack.
F. Replacement of the concrete slab on the seaward 75 feet of the upper pier deck.
G. Replacement of the concrete slab on the entire lower pier deck.
H. Reforming and resurfacing the stairs that extend into the water from the lower pier deck surface in a code compliant manner. A stainless-steel handrail should be provided.
I. Further evaluation of the stairs that extend from the upper pier deck surface to the lower pier deck surface by a structural engineer. If they must be replaced, that should be done in a code compliant manner. A stainless-steel handrail should be provided. If the structural engineer deems that repairs will be sufficient to allow use of the stairs, they should define those.
J. Consideration of whether a code compliant guard should be installed at the perimeter of the lower pier deck surface where there is an abrupt drop off into the ocean.
K. Maintaining new fencing in a location far enough landward of the damaged part of the pier so that users of the pier are only able to access the stable part of the pier. This involves placement of a new fence to prevent access to approximately the seaward 10 feet of the pier.
L. Further evaluation of the small building that is on the approach to the pier by a structural engineer. If it is unsafe to enter and must be replaced, that should be done in a code compliant manner. If the structural engineer deems that repairs will be sufficient to allow use of the building,



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they should define those. As an alternative the structure could be resurfaced with reinforced concrete and infilled with control density fill.

**Long Term Repair Alternatives**

Over the next 50 years the Lovers Point Pier will be subjected to an increase in sea-level rise, storm surge, wave runup, wave overtopping, and wave impact forces. We expect that the portion of the rip rap revetment at a 10H:1V slope gradient will perform well for the next 30 years. The pier structures even with the interim repairs implemented should be expected to deteriorate over the next couple of decades to the point that it will need to be repaired again with a similar interim concept or completely replaced with a new coastal structure. During this time frame the repair should be monitored at the beginning and end of each winter storm season as well as at the end of each large wave event accompanied with hightides. The monitoring should be conducted by a registered civil or structural engineer specializing in marine structures.

The interim repair will provide adequate time for an investigation, alternatives analysis, design, community outreach, permitting, and construction of a replacement coastal structure. We have developed several alternatives for the long-term repair of the pier structure for consideration. Each repair alternative will require a specific type of investigation:

Long-Term Repair Alternative 1. Total removal of the existing pier and rip-rap revetment and construction of a new wharf supported by deep foundations. The wharf would occupy a similar footprint to that of the existing pier. This alternative is not recommended because it would allow wave and tidal movement to propagate beneath the wharf and disrupt the littoral drift process which provides the Lovers Point beach with sand. Lack of sand build up in the cove will shrink the beach and create a negative recreational impact for the public.

Long-Term Repair Alternative 2. Total removal of the existing pier and rip-rap revetment and construction of a new concrete gravity structure in a similar footprint supported directly upon the granite bedrock formation that makes up the sea floor. The structure would bear directly upon the seafloor and prevent the movement of water beneath it. This alternative would not disrupt the littoral drift process, however, the environmental impacts during construction such as containing concrete from the tidal zone make this alternative not preferred from a constructability standpoint. This alternative would also generate higher wave runup and overtopping scenarios since the rip rap revetment would be removed.

Long-Term Repair Alternative 3. Removal of existing concrete pier gravity structures above 0.0 feet NAVD88 and construction of new pier atop old concrete foundation elements and rip rap. This alternative is preferable to alternative 2 from an environmental impact and constructability standpoint, however, the design relies on older foundations and undersized rip rap for support and protection. Over the next 50 years the existing rip rap may be dislodged from the pier base leaving it vulnerable undermining as well as increased impact from wave runup and overtopping events.

Long-Term Repair Alternative 4. Complete removal of existing pier and rip rap. Construct a rip rap jetty in the same footprint with adequately sized rock to approximate elevation +20.0 feet (+/- 5 feet) NAVD88. Construct a concrete gravity structure atop the rip-rap jetty as a causeway for recreational access. This alterative is preferred from a constructability, environmental impact, and long-term protection standpoint.

To properly design and permit Long-Term Repair Alternative 4, more subsurface investigation and more detailed coastal engineering analysis is required for site specific geometry of the proposed long-term



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repair. Haro, Kasunich & Associates, Inc. proposes six additional continuous cores drilled through the existing pier, rip-rap, and into the underlying bedrock, three additional field surveyed cross sections, and an in-depth coastal and geotechnical engineering analysis which includes alternative analysis and wave runup and force analysis on the chosen alternative geometry. Geotechnical design parameters for temporary shoring, retaining walls, and foundation would also be provided. A cost estimate can be prepared at your request.



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**APPENDIX A**

**ANNOTATED PHOTOGRAPHS OF CONDITIONS FOUND ALONG THE LOVERS POINT PIER WITH OBSERVATIONS OF PROBLEMS AND RECOMMENDED SOLUTIONS**

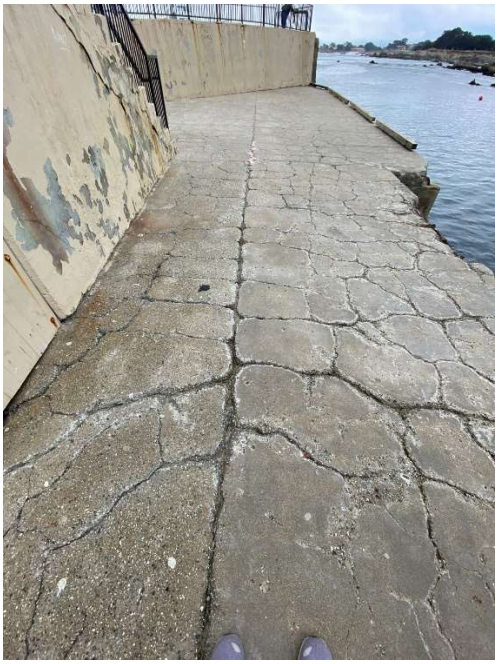


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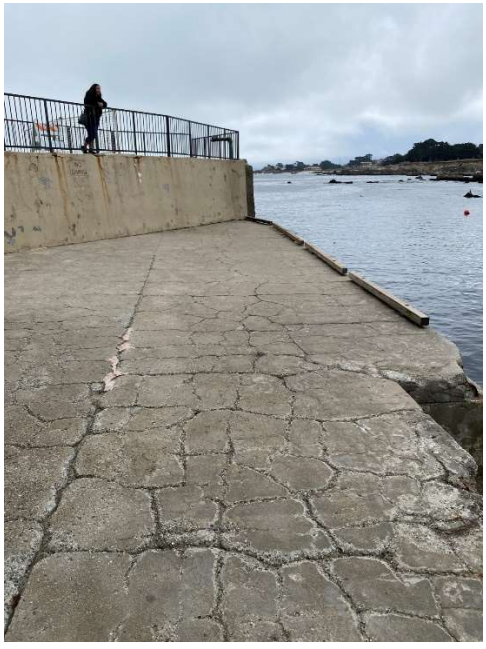
**Annotated Photographs of Conditions Found Along the Lovers Point Pier With Observations of Problems and Recommended Solutions**

**Preliminary Draft 10-29-2022**

***Location 1 : Lower Pier Surface***



**Appendix A Photo 1: Lower Pier Surface**





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**Appendix A Photo 2: Lower Pier Deck Surface**



**Appendix A Photo 3: Lower Pier Deck Surface**

**Problems:**

1) Extensive cracking of concrete slab. Large cracking appears to be combination of construction joint cracking and cracking from shrinkage during curing as well as concrete erosion and spalling.

2) Spalling from corrosion of reinforcing bar at slab edges.

3) Slab appears to slope toward the upper pier and may pond water.

4) Lack of fence or guard at drop off into ocean. Safety Hazard.

**Solutions:**

1) Remove corroded concrete in spalled areas, replace damaged reinforcing, reform damaged area, and pour new concrete.

2) Install new 6- to 8-inch-thick reinforced concrete topping slab over entire existing lower deck. Slope surface for positive drainage.

3) Use commercial marine grade elastomeric joint filler between new dock slab and bottom of upper pier wall.

4) Use heavy broom non-slip finish or similar on the new slab.

4) Resurface other repaired areas to match existing.

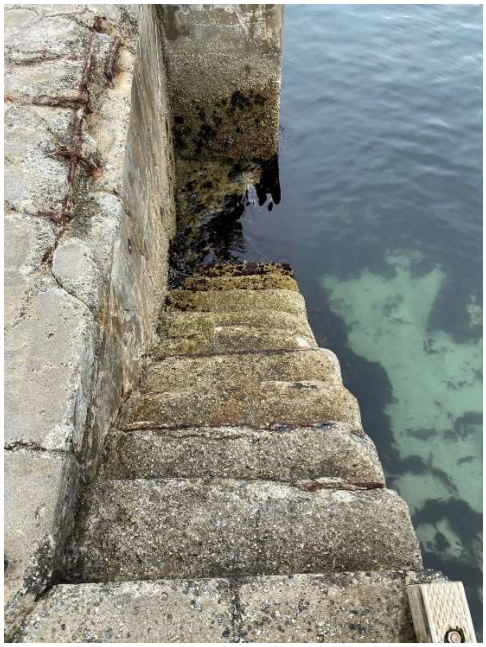
5) Install fence or guard at drop off

6) Install safety signage.



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***Location 2 : Stairs from Lower Pier Deck Surface to Ocean***



**Appendix A Photo 4: Stairs from Lower Pier Deck Surface to Ocean**



**Appendix A Photo 5: Stairs from Lower Pier Surface to Ocean**



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**Problems:**

1) Spalling from corrosion of reinforcing bars.

2) Cracking of concrete.

3) Erosion and abrasion of stair treads. Safety Hazard.

4) Irregular stair rise and run. Safety Hazard.

5) Lack of handrail. Safety Hazard.

**Solutions:**

1) Remedy Safety Hazards with guards, handrail, and signage.

2) Reform and pour new concrete stairs with minimum 4-foot width, uniform rise and run of treads and aluminum or stainless-steel stair treads with nosing.

3) Remove eroded/corroded concrete, replace damaged reinforcing, reform damaged area, and pour new concrete in adjacent areas.

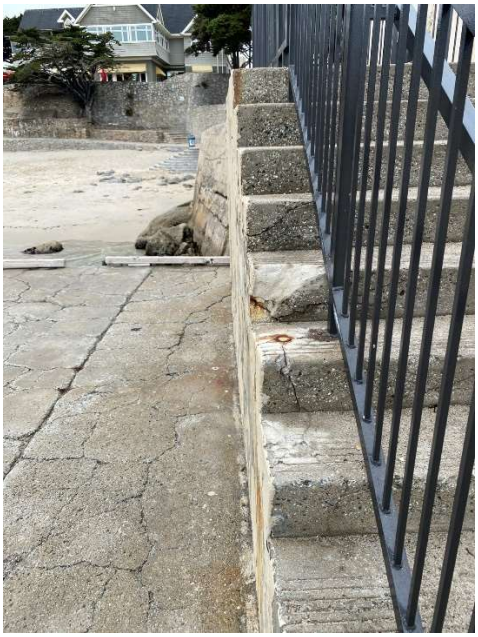


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***Location 3 : Stairs from Upper Pier Deck Surface to Lower Pier Deck Surface***



**Appendix A Photo 6: Stairs from Lower Pier Deck Surface to Upper Pier Deck Surface with Interior Storage Room Underneath**



**Appendix A Photo 7: Stairs from Lower Pier Deck Surface to Upper Pier Deck Surface with Interior Storage Room Underneath**



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**Appendix A Photo 8: Stairs from Lower Pier Deck Surface to Upper Pier Deck Surface with Interior Storage Room Underneath**



**Appendix A Photo 9: Stairs from Lower Pier Deck Surface to Upper Pier Deck Surface with Interior Storage Room Underneath**



**Appendix A Photo 10: Stairs from Lower Pier Deck Surface to Upper Pier Deck Surface with Interior Storage Room Underneath**



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**Problems:**

1) Spalling from corrosion of reinforcing bar.

2) Cracking of concrete.

3) Structural distress from concrete reinforcing failure.

**Solutions:**

1) Inspect interior room.

2) Structural Engineer to evaluate stairs and stability of roof and walls of interior room. This evaluation may conclude a complete rebuild of the stairs is most cost effective or may find that resurfacing the concrete and completely filling the interior room under the stairs with concrete control density fill is adequate.

3) Remove corroded concrete, replace damaged reinforcing, sandblast surface, reform damaged area and pour new concrete.

4) Resurface repaired areas to match existing.



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**Location 4 : Upper Pier Deck Surface**



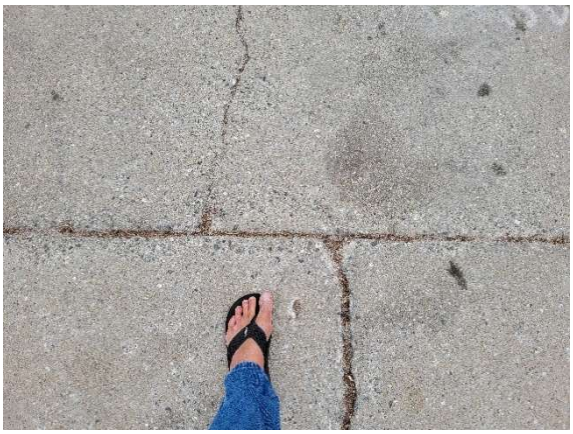
**Appendix A Photo 11: Upper Pier Deck Surface Showing Cracking Of Slab**



**Appendix A Photo 12: Upper Pier Deck Surface Showing Construction Joint and Cracks**



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**Appendix A Photo 13: Upper Pier Surface**

**Problems:**

1) Extensive cracking of concrete slab. Cracking appears to be combination of construction joint cracking, cracking from shrinkage during curing as well as from settlement and flexure of the massive concrete structure.

2) Spalling from corrosion of reinforcing bar at slab edges.

**Solutions:**

1) Remove 8-inch of cracked concrete in the seaward 75 feet of pier surface area.

2) Install new 8-inch-thick reinforced topping slab over entire existing slab. Slope surface for positive drainage.

3) Utilize heavy broom non-slip finish on new slab.

4) Use marine elastomeric filler in new control joints.



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**Location 5 : Upper Pier Deck Edge Toward Lower Pier Deck**



**Appendix A Photo 14: Upper Pier Deck Edge Toward Lower Pier Deck**



**Appendix A Photo 15: Upper Pier Deck Edge Toward Lower Pier**



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**Appendix A Photo 16: Upper Pier Deck Edge Toward Lower Pier Deck**

Along this edge the upper pier deck concrete slab is at the same elevation as the top of the wall that descends to the lower pier deck surface. The concrete has spalled in numerous areas, often near the location of present or former railing posts and corroded rebar is visible.

**Problems:**

1) Extensive cracking of concrete slab. Cracking appears to be combination of construction joint cracking, cracking from shrinkage during curing as well as from settlement and flexure of the massive concrete structure.

2) Spalling from corrosion of reinforcing bar at slab edges.

**Solutions:**

1) Remove corroded concrete in spalled areas, replace damaged reinforcing, reform damaged area and pour new concrete.

2) Install new 8-inch-thick reinforced topping slab over entire existing slab. Slope surface for positive drainage.

3) Use marine elastomeric filler between new lower deck concrete slab and bottom of upper pier deck wall.

4) Resurface repaired areas to match existing.

5) Install fence or guard at drop off.

6) Install safety signage.



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***Location 6 : Upper Pier Deck Edge Toward Lovers Point***

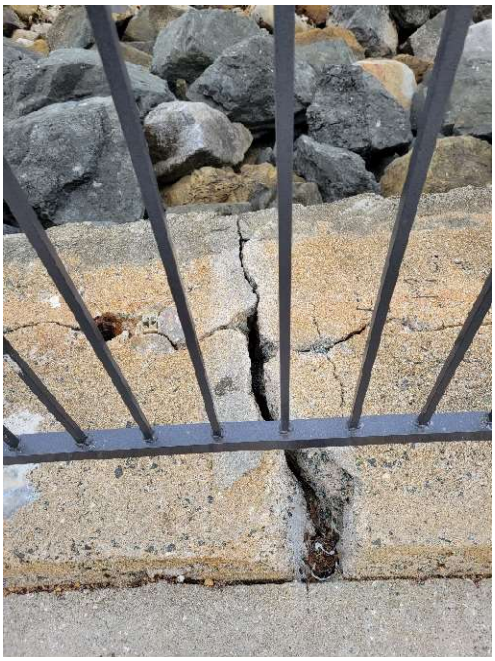
Along this edge there is a wall along the edge of the pier and the upper pier concrete slab is about 6 inches in elevation below the top of the wall that descends to the adjacent rip-rap. The concrete has severely cracked in numerous areas due to corrosion (chemical alteration) of the reinforcing steel that involves the iron expanding in volume as it oxidizes and causes concrete deterioration by delamination and spalling of the concrete cover and reducing the cross-sectional area of the reinforcement and reducing its bond to the concrete. Prominent cracks often parallel with the wall and near the location of present or former railing posts. Cracking is also evident that crosses the top of the wall, and corroded rebar is visible.



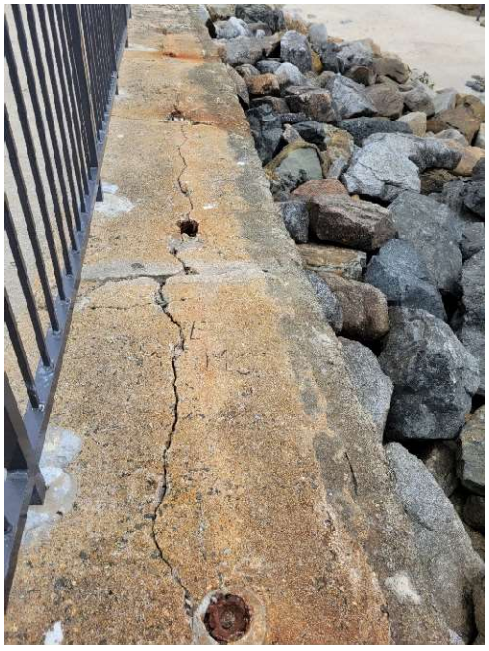
**Appendix A Photo 17: Showing Prominent Cracks Parallel to Top of Wall Along Upper Pier Edge Toward Lovers Point**



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**Appendix A Photo 18: Showing Prominent Crack Across Top of Wall Along Upper Pier Edge Toward Lovers Point**



**Appendix A Photo 19:Showing Crack Location Along Old Railing Post Alignment at Upper Pier Edge Toward Lovers Point**



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**Problems:**

1) Extensive cracking of top of wall at upper pier deck edge toward Lovers Point. Large cracking appears to be associated with corrosion of former railing posts, as well as from settlement and flexure of the massive concrete structure. Concrete erosion is evident.

2) Spalling from corrosion of reinforcing bar in near surface areas.

**Solutions:**

1) Remove upper portion of wall at upper pier deck edge toward Lovers Point and reform a new concrete beam at the edges of and the tip of the pier with a sound concrete edge beam that replaces the cracked and split concrete there, so the new concrete beam can be used as a stable foundation for new corrosion resistant railings. After demolition, form new concrete beam designed as a gravity structure with an integrated sleeved foundation for new railings, and pour new concrete.

2) Integrate work so that the adjacent new 8-inch-thick reinforced topping slab is structurally tied to the new concrete beam with reinforcing bar.

3) Use marine elastomeric filler in upper portion of new railing foundation sleeves and in any required control joints.

4) Resurface repaired areas to match existing.

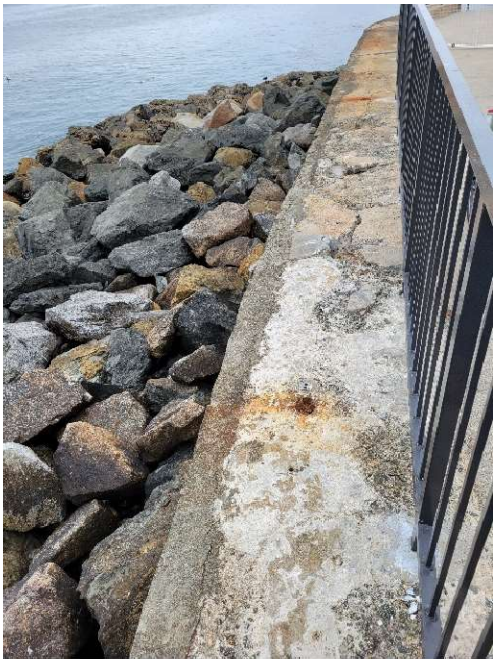
5) Install fence or guard at drop off.

6) Install safety signage.



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***Location 7 :*** ***Upper Pier Deck Railing***



**Appendix A Photo 20: Upper Pier Railing**



**Appendix A Photo 21: Upper Pier Deck Railing**



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**Appendix A Photo 22: Upper Pier Deck Railing**



**Appendix A Photo 23: Upper Pier Deck Railing Under Historical Wave Impact During Pier Construction (Photo Taken Prior to Construction of Lower Pier Deck Portion)**



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**Problems:**

1) Four prior generations of railing are evident. Extensive concrete cracking has resulted from expansion of railing posts because of corrosion and from wave impact forces on the railings from ocean wave overtopping of the pier.

2) Railings are essential for pier user safety, and thus must be in a challenging corrosive environment that is subject to wave inundation and impact.

3) Railing will not protect users from wave uprush, impact, or overtopping.

3) Lack of fence or guard at drop off into ocean. Safety Hazard.

**Solutions:**

1) Install new corrosion resistant railings. Found them in the new concrete beam located at the edges of and the tip of the pier with an integrated sleeved foundation for the new railings.

2) Use marine elastomeric filler in upper portion of new railing foundation sleeves and in any required control joints.

3) Resurface repaired areas to match existing.

4) Close pier during extreme ocean wave conditions. Install safety signage.



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***Location 8 : Seaward End of Lovers Point Pier***



**Appendix A Photo 24: Lovers Point Pier Showing Damage at Seaward End**



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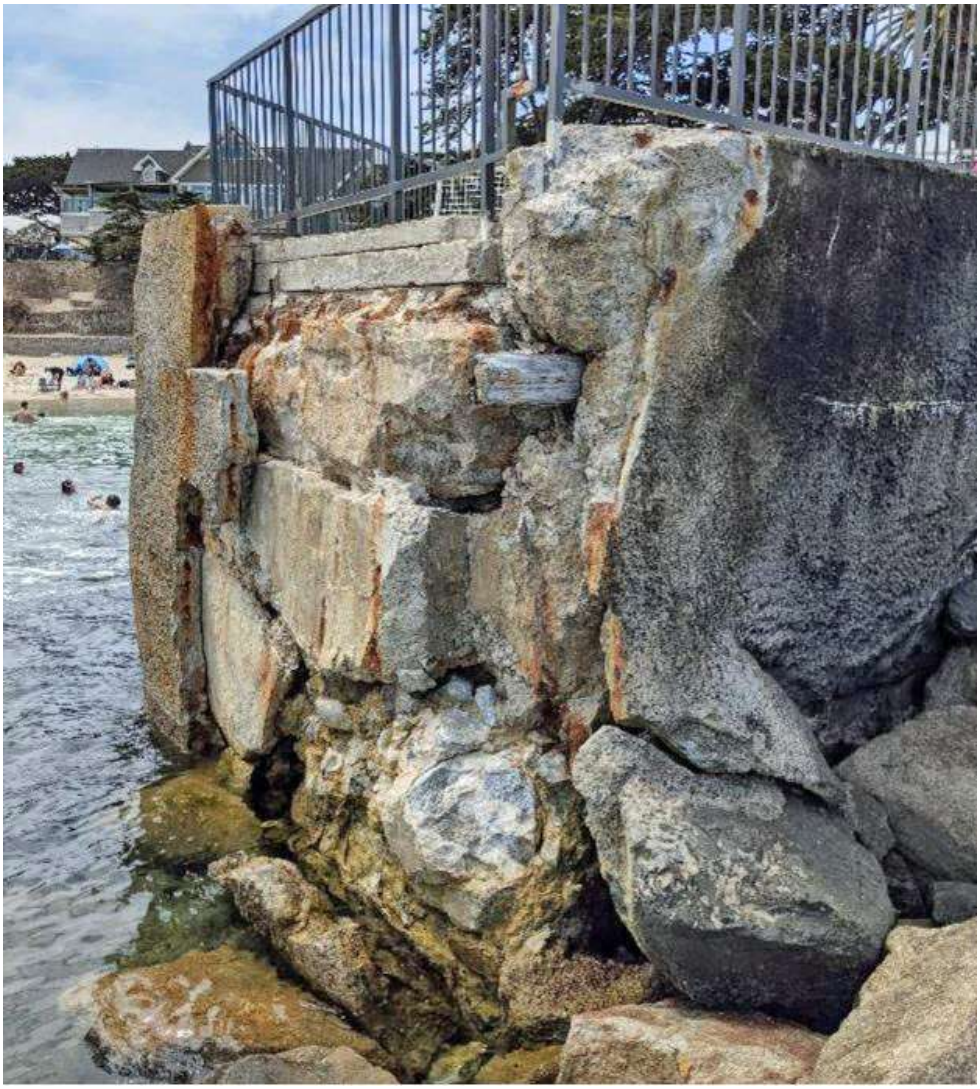
**Appendix A Photo 25: Lovers Point Pier Showing Closer View of Damage at Seaward End**




**Appendix A Photo 26: Showing 2021 Damage at Seaward End of Pier**



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**Appendix A Photo 27: Showing 2021 Damage at Seaward End of Pier**

In January 2021, at the tip of the pier, several large pieces of concrete fascia were stripped off the structure by wave impact. The ends of two decayed wooden beams are visible where voids were created where the concrete fascia was stripped off the pier. The reinforcing ties that anchored the fascia to the concrete deeper within the pier structure are rusted away. This created a situation where the fascia was unattached or barely attached to the main bulk of the pier structure. The concrete fascia of the pier has been historically patched based on different fascia thicknesses and concrete types that are now visible.



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**Problems:**

1) Extensive cracking of concrete wall and facing. Large cracking appears to be caused by a combination of reinforcing bar and reinforcing tie failure and spalling. Under the stress of wave impact forces.

2) Exposed edges of facing and adjacent walls are delaminating and becoming detached from the core of the pier.

3) The core of the pier is exposed and subject to ongoing damage.

4) Foundation of existing fence at tip of pier is damaged, so it does not adequately guard the drop off into the ocean there. Safety Hazard.

**Solutions:**

1) Maintain existing additional safety fencing to prevent pedestrian access to the seaward 10 feet of the pier.

2) Close pier during extreme ocean wave conditions. Install safety signage.

3) Install new corrosion resistant railings. Found them in the new concrete beam located at the edges of and the tip of the pier with an integrated sleeved foundation for the new railings.

4) Demolish "Failing Area" of shotcrete facing shown in Photograph 26 (above).

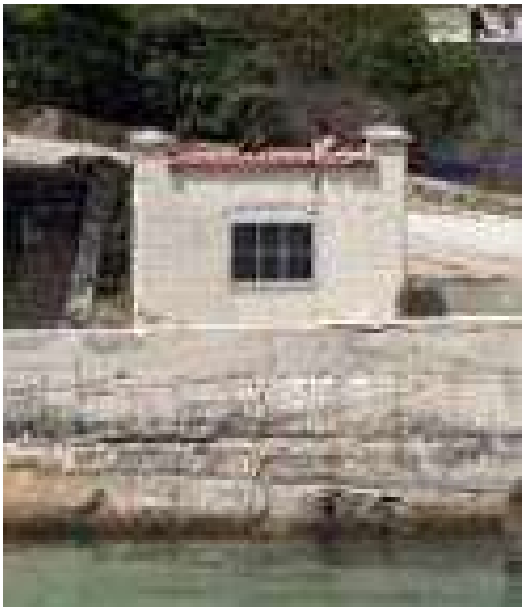
5) Install new marine shotcrete fascia tied into core of existing pier and into new beam around upper pier perimeter. Take precautions to prevent concrete debris from any required demolition and any uncured fresh or hardened concrete from entering the ocean.

6) Resurface repaired areas to match existing adjacent surfaces.



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***Location 9 : Small Building Located on Pier Approach***



**Appendix A Photo 28: Small Building Located on Pier Approach**



**Appendix A Photo 29: Door into Interior of Small Building Located on Pier Approach**



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**Problems:**

1) Spalling from corrosion of reinforcing bar.

2) Cracking of concrete.

3) Structural distress from concrete reinforcing failure.

**Solutions:**

1) Inspect interior room.

2) Structural Engineer to evaluate stability of roof and walls of building. This evaluation may conclude a complete rebuild of the building is preferred or resurfacing of existing concrete and infilling of the room with concrete control density fill or may find that removal of the building is most cost effective.

3) Remove corroded concrete, replace damaged reinforcing, sandblast surface, reform damaged area and pour new concrete.

4) Resurface repaired areas to match existing.



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**<u>Location 10</u> : Steps to Beach from Pier Approach**

At the landward end of the approach to the pier, a set of steps with arcuate treads descends to the beach sand at the main Lovers Point Beach.




**Appendix A Photo 30: Steps to Beach**

**Problems:**

1) The noses of the treads have eroded and become broken off, resulting in irregular surfaces on the steps, which are partly covered in sand. This creates a slip and fall hazard.

2) No handrail exists.

**Solutions:**

1) Reconstruct steps that are code compliant.

2) Install code compliant handrail(s) for pedestrians to use.



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**<u>Location 11</u> : Rip-rap Revetment**

The rip-rap revetment downcoast of the pier is in good condition. It absorbs wave energy, decreases pier flooding which increases the time the pier is usable, and buttresses and supports the concrete pier structure. It is shown below.



**Appendix A Photo 31: Rip-rap Revetment Downcoast of Pier**



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**Appendix A Photo 32: Closer View of Rip-rap Revetment Downcoast of Pier**

**Problems:**

1) The toe of the revetment is at a much steeper gradient than the remainder and quarrystone at the toe will become unstable in the future.

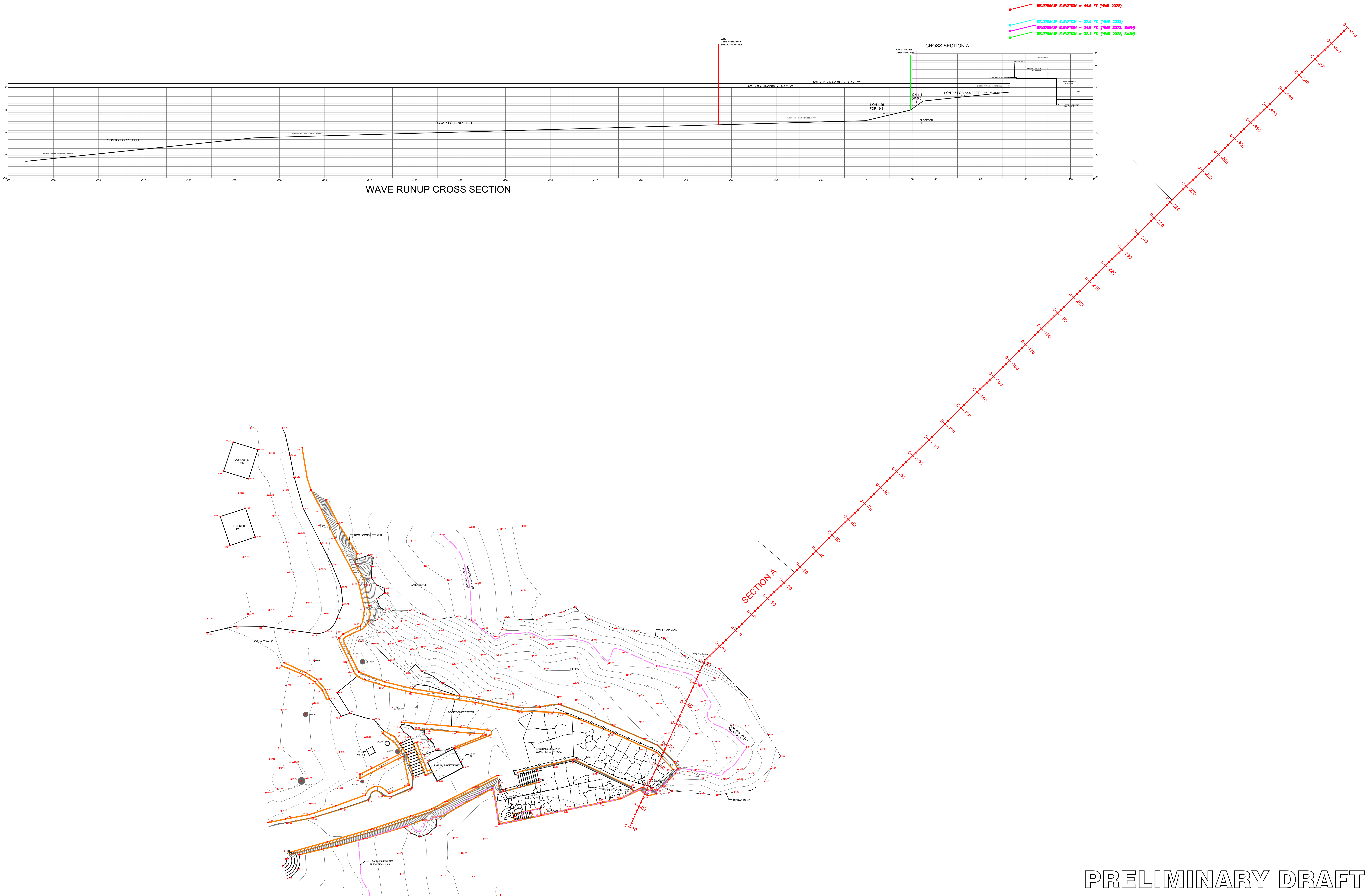
**Solutions:**

1) Ultimately the revetment may need to be armored with a layer of larger quarry stones or precast concrete elements (e. g. dolos, tetra pods, tribars etc.)



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# APPENDIX B
# WAVE RUNUP AND FORCE ANALYSIS




# TOPOGRAPHIC MAP & PLAN VIEW WITH WAVE RUNUP SECTION
## LOVERS POINT PIER BAND-AID REPAIR
## CITY OF PACIFIC GROVE LOVERS POINT PARK
## APN 006-155-099, OCEAN VIEW BLVD., PACIFIC GROVE, CA 93950

| REVISIONS | BY |
|---|---|
| | |
| | |
| | |

HARO, KASUNICH AND ASSOCIATES, INC.
CONSULTING CIVIL, GEOTECHNICAL & COASTAL ENGINEERS
116 EAST LAKE AVENUE
WATSONVILLE, CA 95076 (831) 722-4175

Date 7-21-2022
Scale AS SHOWN
Drawn MF
Job
Sheet 1 OF 1 SHEETS

PRELIMINARY DRAFT

## WAVE RUNUP AND FORCE ANALYSIS RESULTS SUMMARY

**LOVERS POINT PIER**

Date: October 2022
Job #: M11897
By: AK

**Notes:**

1) Analysis perfmored on WRUP™ wave runp software program 1984 using the composite slope method
2) All elevations reported in NAVD88
3) Analysis performed for existing and final wall configuration

**Description of Terms:**

| | |
|---|---|
| *Case No.* | Case number from WRUP print outs |
| *SWL (ft.)* | Still water elevation |
| $H_o'$ *(ft.)* | Unrefracted deepwater wave height |
| *T (sec.)* | Wave period |
| $H_b$ *(ft.)* | Breaking wave height |
| $d_b$ *(ft.)* | Breaking water depth |
| *R (ft.)* | Wave Runup. The vertical height above the still water level to which water from an incident wave will run up the face of a structure. |
| *TWL (ft.)* | Total Water Level in NAVD88 = Wave Runup (R) + Still Water Level elevation (SWL) in NAVD88 |

**SECTION A, METHOD: CALCULATE MAXIMUM BREAKING WAVE HEIGHT GIVEN WAVE PERIOD.**

| *Year* | *SWL (ft.)* | *Ho' (ft.)* | *T (sec.)* | $H_b$ *(ft.)* | $d_b$ *(ft.)* | *R (ft.)* | *TWL (ft. NAVD88)* |
|---|---|---|---|---|---|---|---|
| 2022 | 9.9 | 9.3 | 16 | 15.5 | 16.2 | 27.6 | 37.5 |
| 2072 | 11.7 | 10.9 | 16 | 17.3 | 18.2 | 32.8 | 44.5 |

**SECTION A, METHOD: USER SPECIFIED DEEP WATER WAVE HEGIHT. WAVE HEIGHTS FROM SWAN ANALYIS.**

| *Year* | *SWL (ft.)* | *Ho' (ft.)* | *T (sec.)* | $H_b$ *(ft.)* | $d_b$ *(ft.)* | *R (ft.)* | *TWL (ft. NAVD88)* |
|---|---|---|---|---|---|---|---|
| 2022 | 9.9 | 4.8 | 16 | 11.0 | 7.5 | 14.1 | 24 |
| | 9.9 | 6.2 | 16 | 13.2 | 9.1 | 19.1 | 29 |
| | 9.9 | 7.0 | 16 | 14.4 | 9.9 | 22.2 | 32.1 |
| 2072 | 11.7 | 4.8 | 16 | 11.0 | 8.3 | 13.5 | 25.2 |
| | 11.7 | 6.2 | 16 | 13.2 | 9.1 | 20.1 | 31.8 |
| | 11.7 | 7.0 | 16 | 14.4 | 9.9 | 23.2 | 34.9 |

**SECTION A, SUMMARY OF WAVE FORCE ANALYSIS**

| *Year* | *Method* | *SWL (ft.)* | *Loading* |
|---|---|---|---|
| 2022 | Miniken SPM | 9.9 | 992 psf |
| | Broken Waves SPM | 9.9 | 518 psf |
| | Breaking Wave FEMA | 9.9 | 961 lb/ft |
| 2072 | Miniken SPM | 11.7 | 1661 psf |
| | Broken Waves SPM | 11.7 | 582 psf |
| | Breaking Wave FEMA | 11.7 | 3645 lb/ft |

Lovers Point Pier

M11897
10-21-22

Summary of Cross-Section Data
(Variable Slope Profiles)

| Profile Name | Slope # | Slope (1 on_) | Roughness Coefficient | Elevation at Bottom of Slope (ft NAVD88 ) |
|---|---|---|---|---|
| XS-A | 1 | 0.00 | 1.00 | 8.00 |
| | 2 | 9.70 | .50 | 4.00 |
| | 3 | 1.40 | .50 | 0.00 |
| | 4 | 4.25 | .50 | -4.68 |
| | 5 | 35.70 | .90 | -12.26 |
| | 6 | 9.70 | .90 | |

Lovers Point Pier

M11897
10-21-22

Input Conditions:
Variable Slope Cross-Section, 1 profile(s).
Stillwater Level, 2 condition(s).
Wave Conditions (T), 1 Hbmax wave combination(s).

---

Case 1
Profile XS-A
For SWL = 9.9 ft NAVD88
For Hbmax w/ T = 16.0 sec (Wave breaks on slope No. 5)

| | (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) | (14) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| * | 9.3 | 16.0 | 15.5 | 16.2 | 1.7 | .00113 | 35.7 | 2.8 | 3.71 | 1.12 | .71 | 27.6 | 37.5 | 5 |

Case 2
Profile XS-A
For SWL = 11.7 ft NAVD88
For Hbmax w/ T = 16.0 sec (Wave breaks on slope No. 5)

| | (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) | (14) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| * | 10.9 | 16.0 | 17.3 | 18.2 | 1.7 | .00133 | 35.7 | 2.5 | 3.68 | 1.13 | .72 | 32.8 | 44.5 | 5 |

* = Predominant wave period.
Note 5 = Composite slope method used.

Column Labels for Wave Runup Level 3 Output

Label 1 = Unrefracted deepwater wave height, H'0 in ft.
Label 2 = Wave period, T in sec.
Label 3 = Breaking wave height, Hb in ft.
Label 4 = Breaking water depth, db in ft.
Label 5 = ds/H'0 (db/H'0 when composite) for use in runup curves.
Label 6 = Wave steepness, H'0/gT2.
Label 7 = Slope that wave breaks on, 1 on __.
Label 8 = Runup slope calculations made on, 1 on__.
Label 9 = Relative runup factor, R/H'0, from SPM runup curves.
Label 10 = Scale correction factor, K, from SPM.
Label 11 = Slope roughness factor (composite factor if computed).
Label 12 = Runup relative to SWL, in ft.
Label 13 = Runup elevation, in ft NAVD88 .
Label 14 = Notes on calculations.

M11897
10-21-22

Input Conditions:
Variable Slope Cross-Section, 1 profile(s).
Stillwater Level, 2 condition(s).
Wave Conditions (H'0,T), 3 wave combination(s).

---

Case 3
Profile XS-A
For SWL = 9.9 ft NAVD88
For H'0 = 4.8 ft, T = 16.0 sec

| | (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) | (14) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| * | 4.8 | 16.0 | 11.0 | 7.5 | 1.6 | .00058 | 1.4 | 1.9 | 4.47 | 1.13 | .58 | 14.1 | 24.0 | 3,5 |

Case 4
Profile XS-A
For SWL = 9.9 ft NAVD88
For H'0 = 6.2 ft, T = 16.0 sec

| | (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) | (14) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| * | 6.2 | 16.0 | 13.2 | 9.1 | 1.5 | .00075 | 1.4 | 1.5 | 4.44 | 1.14 | .61 | 19.1 | 29.0 | 3,5 |

Case 5
Profile XS-A
For SWL = 9.9 ft NAVD88
For H'0 = 7.0 ft, T = 16.0 sec

| | (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) | (14) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| * | 7.0 | 16.0 | 14.4 | 9.9 | 1.4 | .00085 | 4.3 | 1.4 | 4.43 | 1.14 | .63 | 22.2 | 32.1 | 3,5 |

Case 6
Profile XS-A
For SWL = 11.7 ft NAVD88
For H'0 = 4.8 ft, T = 16.0 sec

| | (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) | (14) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| * | 4.8 | 16.0 | 11.0 | 8.3 | 1.7 | .00058 | 1.4 | 2.0 | 4.30 | 1.13 | .58 | 13.5 | 25.2 | 3,5 |

Case 7
Profile XS-A
For SWL = 11.7 ft NAVD88
For H'0 = 6.2 ft, T = 16.0 sec

| | (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) | (14) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| * | 6.2 | 16.0 | 13.2 | 9.1 | 1.5 | .00075 | 1.4 | 1.4 | 4.46 | 1.14 | .64 | 20.1 | 31.8 | 3,5 |

Case 8
Profile XS-A
For SWL = 11.7 ft NAVD88
For H'0 = 7.0 ft, T = 16.0 sec

| | (1) | (2) | (3) | (4) | (5) | (6) | (7) | (8) | (9) | (10) | (11) | (12) | (13) | (14) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| * | 7.0 | 16.0 | 14.4 | 9.9 | 1.4 | .00085 | 1.4 | 1.3 | 4.45 | 1.14 | .66 | 23.2 | 34.9 | 3,5 |

* = Predominant wave period.
Note 3 = Profile slope &/or wave steepness is outside of breaker height index curves, outer bound used.
Note 5 = Composite slope method used.

## Column Labels for Wave Runup Level 3 Output

Label 1 = Unrefracted deepwater wave height, H'0 in ft.
Label 2 = Wave period, T in sec.
Label 3 = Breaking wave height, Hb in ft.
Label 4 = Breaking water depth, db in ft.
Label 5 = ds/H'0 (db/H'0 when composite) for use in runup curves.
Label 6 = Wave steepness, H'0/gT2.
Label 7 = Slope that wave breaks on, 1 on __.
Label 8 = Runup slope calculations made on, 1 on__.
Label 9 = Relative runup factor, R/H'0, from SPM runup curves.
Label 10 = Scale correction factor, K, from SPM.
Label 11 = Slope roughness factor (composite factor if computed).
Label 12 = Runup relative to SWL, in ft.
Label 13 = Runup elevation, in ft NAVD88 .
Label 14 = Notes on calculations.

## WAVE FORCE RESULTS SUMMARY

**LOVERS POINT PIER**

Date: October 2022
Job #: M11897
By: AK

### Broken Waves - Wall Seaward of Stillwater Line

Notes:

1) Analysis is based on Chapter 7.III.4.a/b pg. 7-192 of Shore Protection Manual Volume II by Army Corps of Engineers (1984)
2) T, $H_b$, and $d_b$ taken from WRUP

**Description of Terms:**

| | |
|---|---|
| $P_m$ (psf) | Maximum dynamic pressure |
| $H_b$ (ft.) | Breaking wave height |
| $d_s$ (ft.) | Depth at the toe of the structure |
| $d_b$ (ft.) | Depth of breaking wave |
| D (ft.) | Depth one wavelength in front of the wall |
| T (sec.) | Wave period |
| $L_d$ (ft.) | Wave length in water of depth D |
| $R_m$ (lb/ft) | Force represented by the area under the dynamic pressure distribution |
| $M_m$ (ft-lb / ft) | Moment resulting from the dynamic component of pressure |
| $R_s$ (lb/ft) | Hydrostatic component of breaking wave on a wall |
| $M_s$ (ft-lb / ft) | Hydrostatic moment |
| $R_t$ (lb/ft) | Total breaking wave force on wall per unit wall length |
| $M_t$ (ft-lb / ft) | Total moment about the toe |
| w (pcf) | Unit weight of water = 64 pcf |

| SECTION A, SWL = 9.9 | |
|---|---|
| TOW (ft.) | 14.5 |
| Toe Wall (ft.) | 8 |
| SWL (ft.) | 9.9 |
| $d_s$ (ft.) | 1.9 |
| g (ft./s$^2$) | 32.2 |

| T (sec.) | $H_b$ (ft.) | $d_b$ (ft.) | $h_c$ (ft) | $P_m$ (psf) | $R_m$ (lb/ft) | $M_m$ (ft-lb / ft) | $R_s$ (lb/ft) | $M_s$ (ft-lb / ft) | $R_t$ (lb/ft) | $M_t$ (ft-lb / ft) |
|---|---|---|---|---|---|---|---|---|---|---|
| 16* | 15.5 | 16.2 | 12.1 | 518.4 | 6,267 | 49,795 | 6,263 | 29,207 | 12,530 | 79,002 |
| 16** | 14.4 | 9.9 | 11.2 | 316.8 | 3,558 | 26,744 | 5,518 | 24,156 | 9,077 | 50,900 |

* WRUP Calculated maximm breaking waves height given wave period.
** User specified deepwater wave height. Wave hegiht from SWAN Analysis.

| SECTION A, SWL = 11.7 | |
|---|---|
| TOW (ft.) | 14.5 |
| Toe Wall (ft.) | 8 |
| SWL (ft.) | 11.7 |
| $d_s$ (ft.) | 3.7 |
| g (ft./s$^2$) | 32.2 |

| T (sec.) | $H_b$ (ft.) | $d_b$ (ft.) | $h_c$ (ft) | $P_m$ (psf) | $R_m$ (lb/ft) | $M_m$ (ft-lb / ft) | $R_s$ (lb/ft) | $M_s$ (ft-lb / ft) | $R_t$ (lb/ft) | $M_t$ (ft-lb / ft) |
|---|---|---|---|---|---|---|---|---|---|---|
| 16* | 17.3 | 18.2 | 13.5 | 582.4 | 7,859 | 67,956 | 7,583 | 38,912 | 15,442 | 106,868 |
| 16** | 14.4 | 9.9 | 11.2 | 316.8 | 3,558 | 26,744 | 5,518 | 24,156 | 9,077 | 50,900 |

* WRUP Calculated maximm breaking waves height given wave period.
** User specified deepwater wave height. Wave hegiht from SWAN Analysis.

The dynamic part of the pressure will be

$$p_m = \frac{wc^2}{2g} = \frac{wd_b}{2} \qquad (7\text{-}94)$$

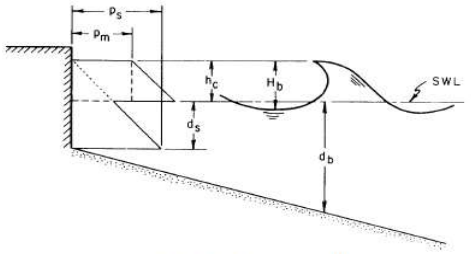



Figure 7-104. Wave pressures from broken waves: wall seaward of still-water line.

where w is the unit weight of water. If the dynamic pressure is uniformly distributed from the still-water level to a height $h_c$ above SWL, where $h_c$ is given as

$$h_c = 0.78H_b \tag{7-95}$$

then the dynamic component of the wave force is given as

$$R_m = p_m h_c = \frac{w d_b h_c}{2} \tag{7-96}$$

and the overturning moment caused by the dynamic force as

$$M_m = R_m\left(d_s + \frac{h_c}{2}\right) \tag{7-97}$$

where $d_s$ is the depth at the structure.

# WAVE FORCE RESULTS SUMMARY

## LOVERS POINT PIER

Date: October 2022
Job #: M11897
By: AK

**Section A Breaking Wave Forces on Vertical Wall Notes (SWL = 11.7 ft NAVD88):**

Notes:

1) Analysis is based on Miniken Method (1955, 1963). Miniken method can give wave forces that are extremeley high (15 to 18 times those calculated for non breaking waves)

2) From Chapter 7 pg. 7-99 of Shore Protection Manual Volume II by Army Corps of Engineers (1984)

**Description of Terms:**

| | |
|---|---|
| $P_m$ *(psf)* | Maximum dynamic pressure |
| $H_b$ *(ft.)* | Breaking wave height |
| $d_s$ *(ft.)* | Depth at the toe of the structure |
| $d_b$ *(ft.)* | Depth of breaking wave |
| *D (ft.)* | Depth one wavelength in front of the wall |
| *T (sec.)* | Wave period |
| $L_d$ *(ft.)* | Wave length in water of depth D |
| $R_m$ *(lb/ft)* | Force represented by the area under the dynamic pressure distribution |
| $M_m$ *(ft-lb /* | Moment resulting from the dynamic component of pressure |
| $R_s$ *(lb/ft)* | Hydrostatic component of breaking wave on a wall |
| $M_s$ *(ft-lb /* | Hydrostatic moment |
| $R_t$ *(lb/ft)* | Total breaking wave force on wall per unit wall length |
| $M_t$ *(ft-lb /* | Total moment about the toe |
| *w (pcf)* | Unit weight of water = 64 pcf |

**SECTION A, SWL = 11.7, ds/D = 0.23, T = 16 sec**

| $H_b$ (ft.) | $P_m$ (psf) | $R_m$ (lb/ft) | $M_m$ (ft-lb / ft) | $R_s$ (lb/ft) | $M_s$ (ft-lb / ft) | $R_t$ (lb/ft) | $M_t$ (ft-lb / ft) |
|---|---|---|---|---|---|---|---|
| 2 | 192 | 128 | 474 | 707 | 1107 | 835 | 1581 |
| 4 | 384 | 512 | 1894 | 1040 | 1975 | 1552 | 3870 |
| 6 | 576 | 1152 | 4262 | 1436 | 3208 | 2588 | 7471 |
| 8 | 768 | 2048 | 7578 | 1897 | 4870 | 3945 | 12447 |
| 10 | 960 | 3200 | 11840 | 2422 | 7024 | 5622 | 18864 |
| 11 | 1056 | 3872 | 14326 | 2708 | 8306 | 6580 | 22632 |
| 12 | 1152 | 4608 | 17050 | 3011 | 9735 | 7619 | 26785 |
| 14 | 1344 | 6272 | 23206 | 3664 | 13067 | 9936 | 36274 |
| 16 | 1536 | 8192 | 30310 | 4380 | 17084 | 12572 | 47394 |
| 17.3 | 1660.8 | 9577 | 35436 | 4881 | 20092 | 14458 | 55528 |
| 18 | 1728 | 10368 | 38362 | 5161 | 21849 | 15529 | 60211 |
| 20 | 1920 | 12800 | 47360 | 6006 | 27428 | 18806 | 74788 |

# WAVE FORCE RESULTS SUMMARY

**LOVERS POINT PIER**

Date: October 2022
Job #: M11897
By: AK

## Section A Breaking Wave Forces on Vertical Wall Notes (SWL = 9.9 ft NAVD88):

Notes:

1) Analysis is based on Miniken Method (1955, 1963). Miniken method can give wave forces that are extremeley high (15 to 18 times those calc
2) From Chapter 7 pg. 7-99 of Shore Protection Manual Volume II by Army Corps of Engineers (1984)

**Description of Terms:**

| | |
|---|---|
| $P_m$ *(psf)* | Maximum dynamic pressure |
| $H_b$ *(ft.)* | Breaking wave height |
| $d_s$ *(ft.)* | Depth at the toe of the structure |
| $d_b$ *(ft.)* | Depth of breaking wave |
| *D (ft.)* | Depth one wavelength in front of the wall |
| *T (sec.)* | Wave period |
| $L_d$ *(ft.)* | Wave length in water of depth D |
| $R_m$ *(lb/ft)* | Force represented by the area under the dynamic pressure distribution |
| $M_m$ *(ft-lb /* | Moment resulting from the dynamic component of pressure |
| $R_s$ *(lb/ft)* | Hydrostatic component of breaking wave on a wall |
| $M_s$ *(ft-lb /* | Hydrostatic moment |
| $R_t$ *(lb/ft)* | Total breaking wave force on wall per unit wall length |
| $M_t$ *(ft-lb /* | Total moment about the toe |
| *w (pcf)* | Unit weight of water = 64 pcf |

**SECTION A, SWL = 9.9, ds/D = 0.23, T = 16 sec**

| $H_b$ (ft.) | $P_m$ (psf) | $R_m$ (lb/ft) | $M_m$ (ft-lb / ft) | $R_s$ (lb/ft) | $M_s$ (ft-lb / ft) | $R_t$ (lb/ft) | $M_t$ (ft-lb / ft) |
|---|---|---|---|---|---|---|---|
| 2 | 128 | 85 | 162 | 269 | 260 | 354 | 422 |
| 4 | 256 | 341 | 649 | 487 | 633 | 828 | 1281 |
| 6 | 384 | 768 | 1459 | 768 | 1255 | 1536 | 2714 |
| 8 | 512 | 1365 | 2594 | 1114 | 2191 | 2479 | 4785 |
| 10 | 640 | 2133 | 4053 | 1524 | 3504 | 3657 | 7557 |
| 11 | 704 | 2581 | 4905 | 1752 | 4322 | 4334 | 9227 |
| 12 | 768 | 3072 | 5837 | 1997 | 5259 | 5069 | 11096 |
| 14 | 896 | 4181 | 7945 | 2535 | 7520 | 6716 | 15464 |
| 15.5 | 992 | 5125 | 9738 | 2980 | 9585 | 8105 | 19324 |
| 16 | 1024 | 5461 | 10377 | 3136 | 10350 | 8598 | 20726 |
| 18 | 1152 | 6912 | 13133 | 3802 | 13814 | 10714 | 26946 |
| 20 | 1280 | 8533 | 16213 | 4532 | 17975 | 13065 | 34188 |

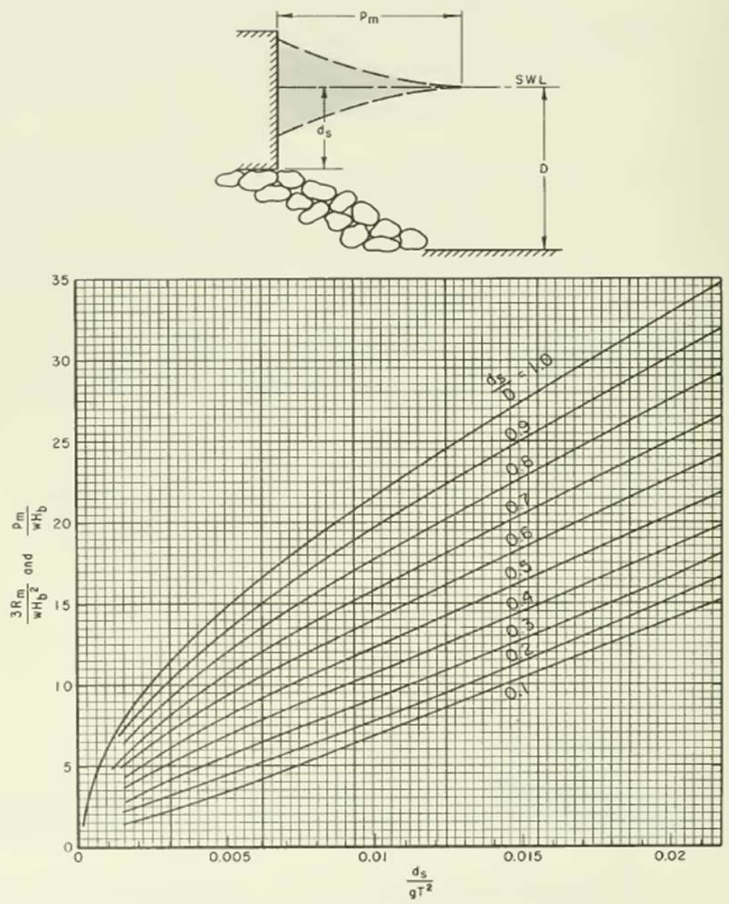



Figure 7-101. Dimensionless Minikin wave pressure and force.



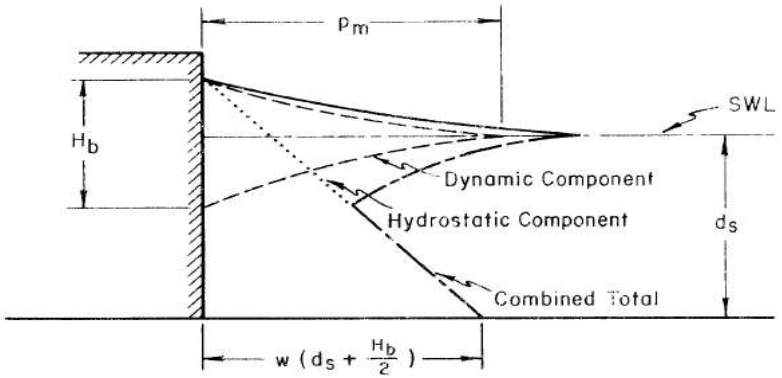



Figure 7-99. Minikin wave pressure diagram.



The maximum pressure assumed to act at the SWL is given by

$$p_m = 101\ w \frac{H_b}{L_D} \frac{d_s}{D} (D + d_s) \tag{7-85}$$

where $p_m$ is the maximum dynamic pressure, $H_b$ is the breaker height, $d_s$ is the depth at the toe of the wall, D is the depth one wavelength in front of the wall, and $L_D$ is the wavelength in water of depth D. The distribution of dynamic pressure is shown in Figure 7-99. The pressure decreases parabolically from $p_m$ at the SWL to zero at a distance of $H_b/2$ above and below the SWL. The force represented by the area under the dynamic pressure distribution is

$$R_m = \frac{p_m H_b}{3} \tag{7-86}$$

i.e., the force resulting from dynamic component of pressure and the overturning moment about the toe is

$$M_m = R_m d_s = \frac{p_m H_b d_s}{3} \tag{7-87}$$

**WAVE FORCE RESULTS SUMMARY FROM FEMA CCM VII**

**LOVERS POINT PIER**

Date: October 2022

Job #: M11897

By: AK

## Breaking Wave Loads on Vertical Walls FEMA Coastal Construction Manual Chapter 8.5.8.2

Note: Below calcs are based on case 1 (enclosed dry space behind wall see equation 8.6 below)

**EQUATION 8.6. BREAKING WAVE LOAD ON VERTICAL WALLS**

Case 1 (enclosed dry space behind wall):

$$f_{brkw} = 1.1 C_p \gamma_w d_s^2 + 2.4 \gamma_w d_s^2 \quad \text{(Eq. 8.6a)}$$

Case 2 (equal stillwater elevation on both sides of wall):

$$f_{brkw} = 1.1 C_p \gamma_w d_s^2 + 1.9 \gamma_w d_s^2 \quad \text{(Eq. 8.6b)}$$

where:

$f_{brkw}$ = total breaking wave load per unit length of wall (lb/ft) acting at the stillwater elevation

$C_p$ = dynamic pressure coefficient from Table 8-1

$\gamma_w$ = specific weight of water (62.4 lb/ft³ for fresh water and 64.0 lb/ft³ for saltwater)

$d_s$ = design stillwater flood depth (ft)

$$F_{brkw} = f_{brkw}(w) \quad \text{(Eq. 8.6c)}$$

where:

$F_{brkw}$ = total breaking wave load (lb) acting at the stillwater elevation

$f_{brkw}$ = total breaking wave load per unit length of wall (lb/ft) acting at the stillwater elevation

$w$ = width of wall (ft)

| SECTION A, CP = 1.6, WRUP CALCULATED MAXIMUM BREAKING WAVE GIVEN WAVE PERIOD | | | | |
|---|---|---|---|---|
| *SWL (ft.)* | *TOW (ft.)* | *h (ft.)* | *$d_s$ (ft.)* | *$f_{brkw}$ (lb/ft)* |
| 11.7 | 14.5 | 6.5 | 3.7 | 3645 |
| 9.9 | 14.5 | 6.5 | 1.9 | 961 |

| SECTION A, CP = 1.6, USER SPECIFIED WAVE HEIGHT, WAVE HEIGHT FROM SWAN ANALYSIS | | | | |
|---|---|---|---|---|
| *SWL (ft.)* | *TOW (ft.)* | *h (ft.)* | *$d_s$ (ft.)* | *$f_{brkw}$ (lb/ft)* |
| 11.7 | 14.5 | 6.5 | 3.7 | 3645 |
| 9.9 | 14.5 | 6.5 | 1.9 | 961 |

Table 8-1. Value of Dynamic Pressure Coefficient ($C_p$) as a Function of Probability of Exceedance

| $C_p$ | Building Type | Probability of Exceedance |
|---|---|---|
| 1.6 | Buildings and other structures that represent a low hazard to human life or property in the event of failure | 0.5 |
| 2.8 | Coastal residential building | 0.01 |
| 3.2 | Buildings and other structures, the failure of which could pose a substantial risk to human life | 0.002 |
| 3.5 | High-occupancy building or critical facility or those designated as essential facilities | 0.001 |

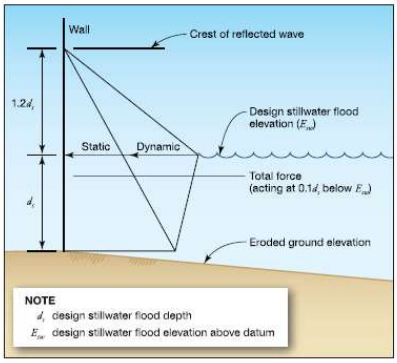



Figure 8-9. Breaking wave pressure distribution against a vertical wall

**APPENDIX C**
**RIP RAP REVETMENT EVALUATION AND BOULDER SIZING**

RED # = BOULDER INVENTORY NUMBER

GREEN # = PLAN VIEW AREA OF BOULDER (SF)

**AREAS IN SQ FT**

**HKA CALC SHEET - NOT PART OF PLAN SET**

0 5 10 15

FEET
1 inch = 5 ft.

| REVISIONS | BY |
|---|---|
| | |
| | |
| | |
| | |

HKA CALC SHEET - NOT PART OF PLAN SET
LOVERS POINT PIER BAND-AID REPAIR
CITY OF PACIFIC GROVE LOVERS POINT PARK
APN 006-155-099, OCEAN VIEW BLVD., PACIFIC GROVE, CA 93950

HARO, KASUNICH AND ASSOCIATES, INC.
CONSULTING CIVIL, GEOTECHNICAL & COASTAL ENGINEERS
116 EAST LAKE AVENUE
WATSONVILLE, CA 95076 (831) 722-4175

| | |
|---|---|
| Date | 10-20-2022 |
| Scale | AS SHOWN |
| Drawn | MF |
| Job | |
| Sheet | |

D:\2000\Lovers Point Pier\2022-10-20 LOVERS POINT PIER REPAIR.dwg, 10/20/2022 4:18:04 PM

**Lovers Point Rip Rap sample** **October 20, 2022**

**122 Boulders Measured Adjacent to**

| Boulder # | Top View Area $Ft^2$ | Top View Radius$^2$ $Ft^2$ | Top View Radius Ft | *Volume $Ft^3$ | Tons |
|---|---|---|---|---|---|
| 68 | 32.7 | 10.4 | 3.2 | 105.5 | 8.7 |
| 67 | 31.8 | 10.1 | 3.2 | 101.2 | 8.3 |
| 38 | 27.6 | 8.8 | 3.0 | 81.8 | 6.7 |
| 118 | 27.0 | 8.6 | 2.9 | 79.2 | 6.5 |
| 91 | 25.3 | 8.1 | 2.8 | 71.8 | 5.9 |
| 59 | 24.8 | 7.9 | 2.8 | 69.7 | 5.7 |
| 16 | 24.7 | 7.9 | 2.8 | 69.3 | 5.7 |
| 104 | 24.7 | 7.9 | 2.8 | 69.3 | 5.7 |
| 99 | 24.0 | 7.6 | 2.8 | 66.3 | 5.5 |
| 9 | 20.8 | 6.6 | 2.6 | 53.5 | 4.4 |
| 1 | 20.4 | 6.5 | 2.5 | 52.0 | 4.3 |
| 120 | 19.9 | 6.3 | 2.5 | 50.1 | 4.1 |
| 28 | 19.8 | 6.3 | 2.5 | 49.7 | 4.1 |
| 6 | 19.6 | 6.2 | 2.5 | 49.0 | 4.0 |
| 97 | 18.0 | 5.7 | 2.4 | 43.1 | 3.6 |
| 117 | 18.0 | 5.7 | 2.4 | 43.1 | 3.6 |
| 76 | 17.7 | 5.6 | 2.4 | 42.0 | 3.5 |
| 57 | 17.3 | 5.5 | 2.3 | 40.6 | 3.3 |
| 58 | 17.3 | 5.5 | 2.3 | 40.6 | 3.3 |
| 27 | 17.2 | 5.5 | 2.3 | 40.2 | 3.3 |
| 30 | 17.2 | 5.5 | 2.3 | 40.2 | 3.3 |
| 96 | 16.6 | 5.3 | 2.3 | 38.2 | 3.1 |
| 18 | 16.5 | 5.3 | 2.3 | 37.8 | 3.1 |
| 102 | 16.4 | 5.2 | 2.3 | 37.5 | 3.1 |
| 93 | 16.3 | 5.2 | 2.3 | 37.1 | 3.1 |
| 69 | 16.1 | 5.1 | 2.3 | 36.4 | 3.0 |
| 33 | 15.9 | 5.1 | 2.2 | 35.8 | 3.0 |
| 80 | 15.9 | 5.1 | 2.2 | 35.8 | 3.0 |
| 95 | 15.7 | 5.0 | 2.2 | 35.1 | 2.9 |
| 81 | 15.5 | 4.9 | 2.2 | 34.4 | 2.8 |
| 105 | 15.5 | 4.9 | 2.2 | 34.4 | 2.8 |
| 121 | 15.5 | 4.9 | 2.2 | 34.4 | 2.8 |
| 101 | 15.3 | 4.9 | 2.2 | 33.8 | 2.8 |
| 54 | 15.2 | 4.8 | 2.2 | 33.4 | 2.8 |
| 72 | 15.2 | 4.8 | 2.2 | 33.4 | 2.8 |
| 39 | 15.0 | 4.8 | 2.2 | 32.8 | 2.7 |
| 48 | 14.8 | 4.7 | 2.2 | 32.1 | 2.7 |
| 85 | 14.8 | 4.7 | 2.2 | 32.1 | 2.7 |
| 32 | 14.7 | 4.7 | 2.2 | 31.8 | 2.6 |
| 53 | 14.5 | 4.6 | 2.1 | 31.2 | 2.6 |
| 41 | 14.3 | 4.6 | 2.1 | 30.5 | 2.5 |
| 113 | 14.3 | 4.6 | 2.1 | 30.5 | 2.5 |

| | | | | | |
|---|---|---|---|---|---|
| 98 | 14.2 | 4.5 | 2.1 | 30.2 | 2.5 |
| 109 | 14.2 | 4.5 | 2.1 | 30.2 | 2.5 |
| 61 | 13.9 | 4.4 | 2.1 | 29.2 | 2.4 |
| 103 | 13.7 | 4.4 | 2.1 | 28.6 | 2.4 |
| 70 | 13.5 | 4.3 | 2.1 | 28.0 | 2.3 |
| 75 | 13.5 | 4.3 | 2.1 | 28.0 | 2.3 |
| 3 | 13.3 | 4.2 | 2.1 | 27.4 | 2.3 |
| 17 | 13.2 | 4.2 | 2.0 | 27.1 | 2.2 |
| 26 | 13.2 | 4.2 | 2.0 | 27.1 | 2.2 |
| 122 | 13.0 | 4.1 | 2.0 | 26.4 | 2.2 |
| 115 | 12.9 | 4.1 | 2.0 | 26.1 | 2.2 |
| 31 | 12.7 | 4.0 | 2.0 | 25.5 | 2.1 |
| 21 | 12.6 | 4.0 | 2.0 | 25.2 | 2.1 |
| 24 | 12.6 | 4.0 | 2.0 | 25.2 | 2.1 |
| 77 | 12.3 | 3.9 | 2.0 | 24.3 | 2.0 |
| 90 | 12.3 | 3.9 | 2.0 | 24.3 | 2.0 |
| 108 | 12.3 | 3.9 | 2.0 | 24.3 | 2.0 |
| 40 | 12.1 | 3.9 | 2.0 | 23.7 | 2.0 |
| 106 | 11.8 | 3.8 | 1.9 | 22.9 | 1.9 |
| 35 | 11.6 | 3.7 | 1.9 | 22.3 | 1.8 |
| 78 | 11.5 | 3.7 | 1.9 | 22.0 | 1.8 |
| 46 | 11.2 | 3.6 | 1.9 | 21.1 | 1.7 |
| 82 | 11.2 | 3.6 | 1.9 | 21.1 | 1.7 |
| 92 | 11.2 | 3.6 | 1.9 | 21.1 | 1.7 |
| 60 | 11.1 | 3.5 | 1.9 | 20.9 | 1.7 |
| 34 | 10.8 | 3.4 | 1.9 | 20.0 | 1.7 |
| 89 | 10.8 | 3.4 | 1.9 | 20.0 | 1.7 |
| 22 | 10.7 | 3.4 | 1.8 | 19.7 | 1.6 |
| 100 | 10.7 | 3.4 | 1.8 | 19.7 | 1.6 |
| 112 | 10.7 | 3.4 | 1.8 | 19.7 | 1.6 |
| 44 | 10.6 | 3.4 | 1.8 | 19.5 | 1.6 |
| 94 | 10.6 | 3.4 | 1.8 | 19.5 | 1.6 |
| 50 | 10.5 | 3.3 | 1.8 | 19.2 | 1.6 |
| 52 | 10.5 | 3.3 | 1.8 | 19.2 | 1.6 |
| 74 | 10.5 | 3.3 | 1.8 | 19.2 | 1.6 |
| 15 | 10.4 | 3.3 | 1.8 | 18.9 | 1.6 |
| 11 | 10.3 | 3.3 | 1.8 | 18.7 | 1.5 |
| 43 | 10.3 | 3.3 | 1.8 | 18.7 | 1.5 |
| 79 | 10.2 | 3.2 | 1.8 | 18.4 | 1.5 |
| 12 | 10.1 | 3.2 | 1.8 | 18.1 | 1.5 |
| 63 | 10.1 | 3.2 | 1.8 | 18.1 | 1.5 |
| 110 | 10.1 | 3.2 | 1.8 | 18.1 | 1.5 |
| 116 | 10.1 | 3.2 | 1.8 | 18.1 | 1.5 |
| 83 | 10.0 | 3.2 | 1.8 | 17.8 | 1.5 |
| 119 | 10.0 | 3.2 | 1.8 | 17.8 | 1.5 |
| 5 | 9.9 | 3.2 | 1.8 | 17.6 | 1.4 |
| 13 | 9.7 | 3.1 | 1.8 | 17.0 | 1.4 |

| | | | | | |
|---|---|---|---|---|---|
| 20 | 9.7 | 3.1 | 1.8 | 17.0 | 1.4 |
| 86 | 9.7 | 3.1 | 1.8 | 17.0 | 1.4 |
| 45 | 9.5 | 3.0 | 1.7 | 16.5 | 1.4 |
| 49 | 9.5 | 3.0 | 1.7 | 16.5 | 1.4 |
| 7 | 9.4 | 3.0 | 1.7 | 16.3 | 1.3 |
| 111 | 9.4 | 3.0 | 1.7 | 16.3 | 1.3 |
| 87 | 9.2 | 2.9 | 1.7 | 15.7 | 1.3 |
| 2 | 9.1 | 2.9 | 1.7 | 15.5 | 1.3 |
| 71 | 9.0 | 2.9 | 1.7 | 15.2 | 1.3 |
| 47 | 8.9 | 2.8 | 1.7 | 15.0 | 1.2 |
| 19 | 8.8 | 2.8 | 1.7 | 14.7 | 1.2 |
| 42 | 8.8 | 2.8 | 1.7 | 14.7 | 1.2 |
| 37 | 8.6 | 2.7 | 1.7 | 14.2 | 1.2 |
| 55 | 8.6 | 2.7 | 1.7 | 14.2 | 1.2 |
| 114 | 8.6 | 2.7 | 1.7 | 14.2 | 1.2 |
| 14 | 8.4 | 2.7 | 1.6 | 13.7 | 1.1 |
| 64 | 8.3 | 2.6 | 1.6 | 13.5 | 1.1 |
| 51 | 8.2 | 2.6 | 1.6 | 13.2 | 1.1 |
| 4 | 8.1 | 2.6 | 1.6 | 13.0 | 1.1 |
| 107 | 8.1 | 2.6 | 1.6 | 13.0 | 1.1 |
| 29 | 8.0 | 2.5 | 1.6 | 12.8 | 1.1 |
| 10 | 7.9 | 2.5 | 1.6 | 12.5 | 1.0 |
| 36 | 7.9 | 2.5 | 1.6 | 12.5 | 1.0 |
| 8 | 7.7 | 2.5 | 1.6 | 12.1 | 1.0 |
| 66 | 7.7 | 2.5 | 1.6 | 12.1 | 1.0 |
| 88 | 7.4 | 2.4 | 1.5 | 11.4 | 0.9 |
| 62 | 7.2 | 2.3 | 1.5 | 10.9 | 0.9 |
| 56 | 7.1 | 2.3 | 1.5 | 10.7 | 0.9 |
| 65 | 6.5 | 2.1 | 1.4 | 9.3 | 0.8 |
| 84 | 6.4 | 2.0 | 1.4 | 9.1 | 0.8 |
| 73 | 6.3 | 2.0 | 1.4 | 8.9 | 0.7 |
| 23 | 6.0 | 1.9 | 1.4 | 8.3 | 0.7 |
| 25 | 4.7 | 1.5 | 1.2 | 5.7 | 0.5 |

ASSUMPTION (field check suggests this is reasonable)

* Volume ($ft^3$)= plan view surface area of boulder ($ft^2$)times radius (ft)

boulders are typically placed lying flat; thinnest dimension is vertical

**CATEGORIES**

| Weight Class | # of Boulders in Sam | Weight of Class | % By Weight of Total Sample |
|---|---|---|---|
| 8+ Tons | 2 | 17 | 6% |
| 5 to 7 Tons | 7 | 42 | 14% |
| 4 to 5 Tons | 5 | 21 | 7% |
| 3 to 4 Tons | 14 | 46 | 16% |
| 2 to 3 Tons | 32 | 80 | 27% |
| 1 to 2 Tons | 54 | 81 | 28% |
| 0.5 to 1 Ton | 8 | 6 | 2% |
| Total | 122 | 293 | |

**By Weight the Mean Boulder Size is about 2.75 Tons**
**By Number of Boulders Mean Boulder Size is about 2 Tons**

**Note than many boulders less than 0.5 Tons were NOT included in sample**

## Rip-Rap Sizing and Stability

**Lovers Point Pier Repair**

Date: Oct 2022
Job #: M11897
By: AK

## Stability of Rubble Structures

Notes:

1) Analysis is based on Chapter 7.III.7 pg. 7-202 of Shore Protection Manual Volume II by Army Corps of Engineers (1984)
2) H taken from WRUP

**Description of Terms:**

| | |
|---|---|
| *W (lb)* | Weight in pounds of an individual armor unit in the primary cover |
| $w_r$ *(pcf)* | Unite weight of armor units (limestone & granite =~165pcf) |
| *H (ft.)* | Design wave height (from WRUP analysis) |
| $S_r$ | Specific weight of armor unit, relative to the water at the site ($w_r$ / $w_w$) |
| $w_w$ *(pcf)* | Unit weight of water (seawater = 64 pcf) |
| *θ (˚)* | Angle of structure slope measured from horizontal in degrees |
| $K_D$ | Stability coefficient (table 7-8) |

| SECTION A, Scour Profile | |
|---|---|
| $w_r$ *(pcf)* | 165.0 |
| $S_r$ | 2.6 |
| $w_w$ *(pcf)* | 64.0 |
| *θ (˚)* | 6.0 |
| $K_D$ | 2.0 |

*~10H:1V*

$$W = \frac{w_r H^3}{K_D (S_r - 1)^3 \cot \theta} \qquad (7\text{-}116)$$

*Section A, Method: Calculate Maximum Breaking Wave Height Given Wave Period*

| Year | SWL (ft) | H (ft.) | W (lb) | W (ton) |
|---|---|---|---|---|
| 2022 | 9.9 | 15.5 | 8,216 | 4.1 |
| 2072 | 11.7 | 17.3 | 11,423 | 5.7 |

*Reduced wave height to account for waves braking outside and rolling in as whitewater*

| Year | SWL (ft) | H (ft.) | W (lb) | W (ton) |
|---|---|---|---|---|
| 2022 | 9.9 | 8.463 | 1,337 | 0.7 |
| 2072 | 11.7 | 9.4458 | 1,859 | 0.9 |

*Section A, Method: User Specifeid Deep Water Wave Height: Wave Heights From Swan Analysis*

| Year | SWL (ft) | H (ft.) | W (lb) | W (ton) |
|---|---|---|---|---|
| 2022 | 9.9 | 14.4 | 6,588 | 3.3 |
| 2072 | 11.7 | 14.4 | 6,588 | 3.3 |

**APPENDIX D**
**COASTAL AND GEOTECHNICAL ENGINEERING FIELD EXPLORATION**

**FOR UPPER AND LOWER DECK**

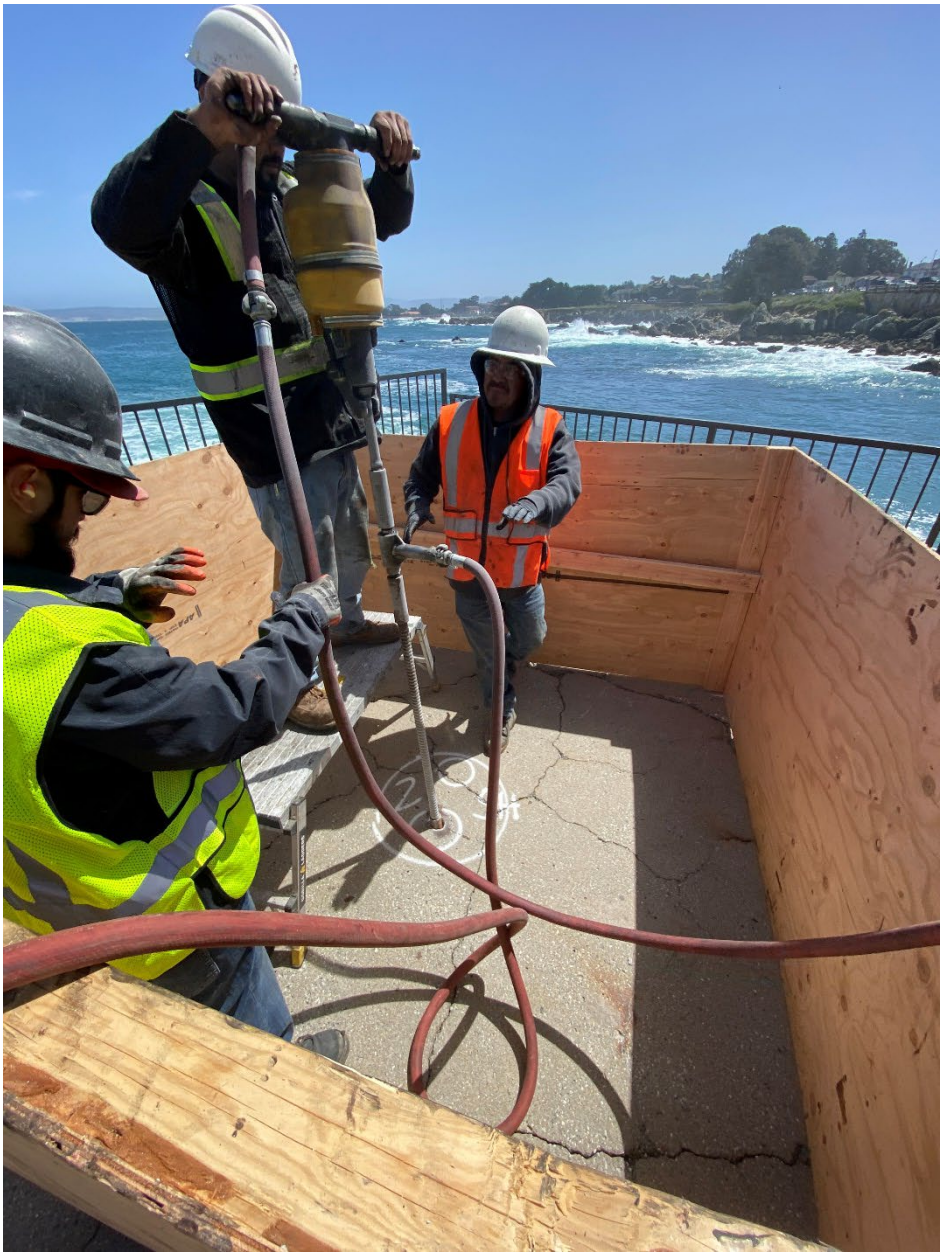
## DRILLED HOLE 1 (DH-1) “UPPER DECK” 4-5-2022



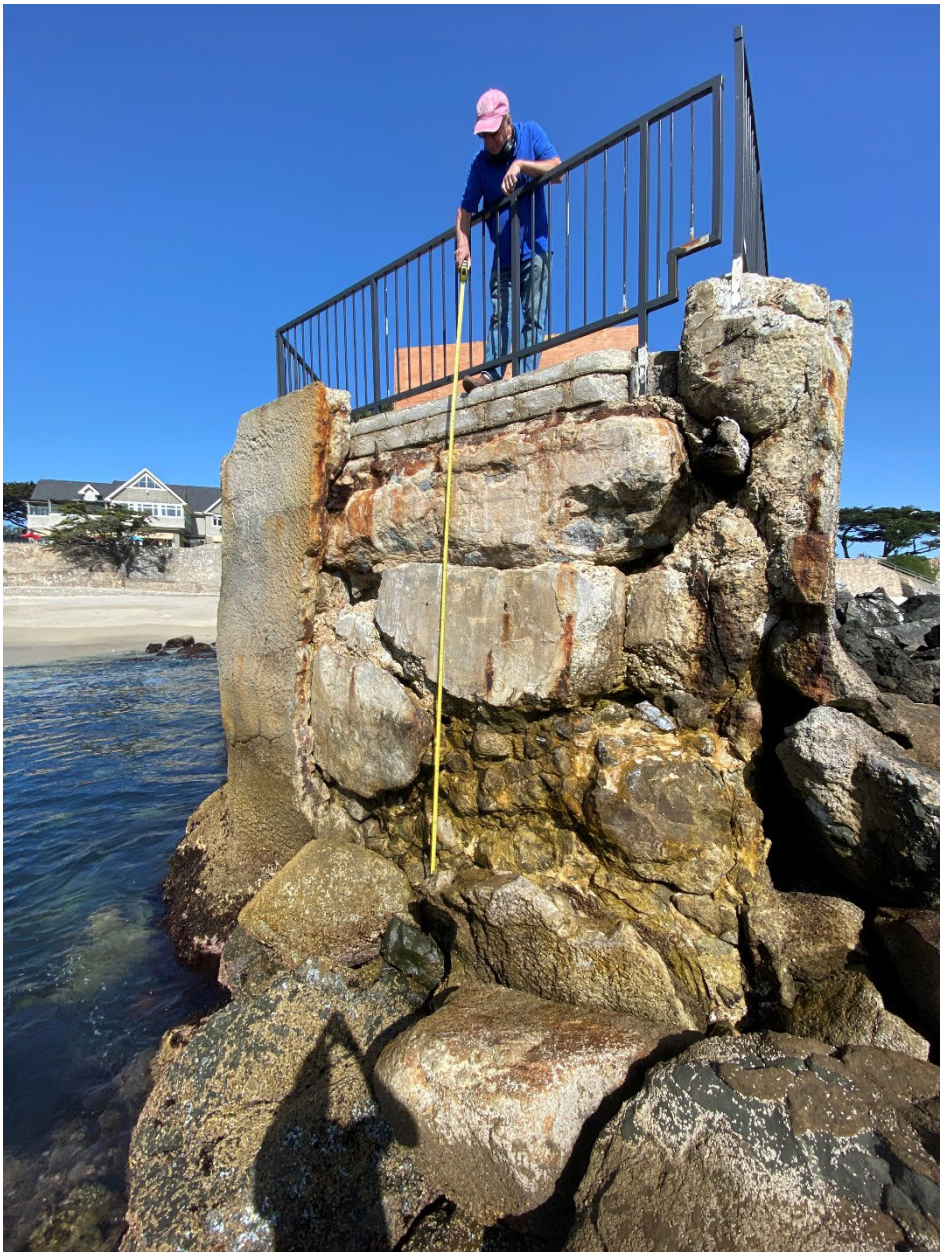
## DRILLED HOLE 2 “UPPER DECK” (DH-2) 4-5-2022



## DRILLED HOLE 2 “UPPER DECK” (DH-2) 4-5-2022



## COMPARING FINDINGS WITH OBSERVATIONS OF EXTERIOR



**DRILLED HOLE 3 (DH-3) “LOWER DECK” 4-6-2022**



## CORE HOLE (CH-2) UPPER DECK 4-7-2022



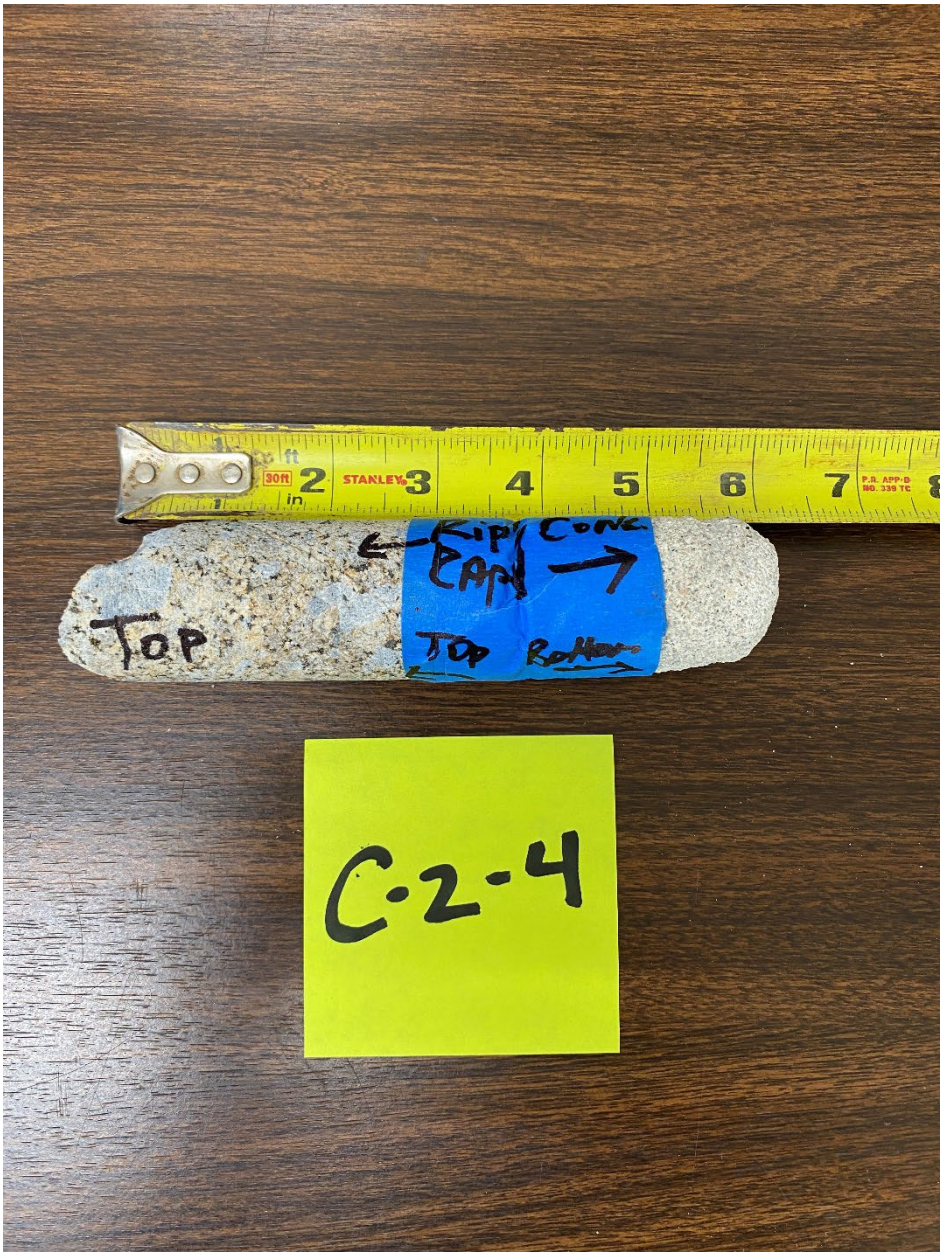
## CORE HOLE 3 (CH-3) LOWER DECK



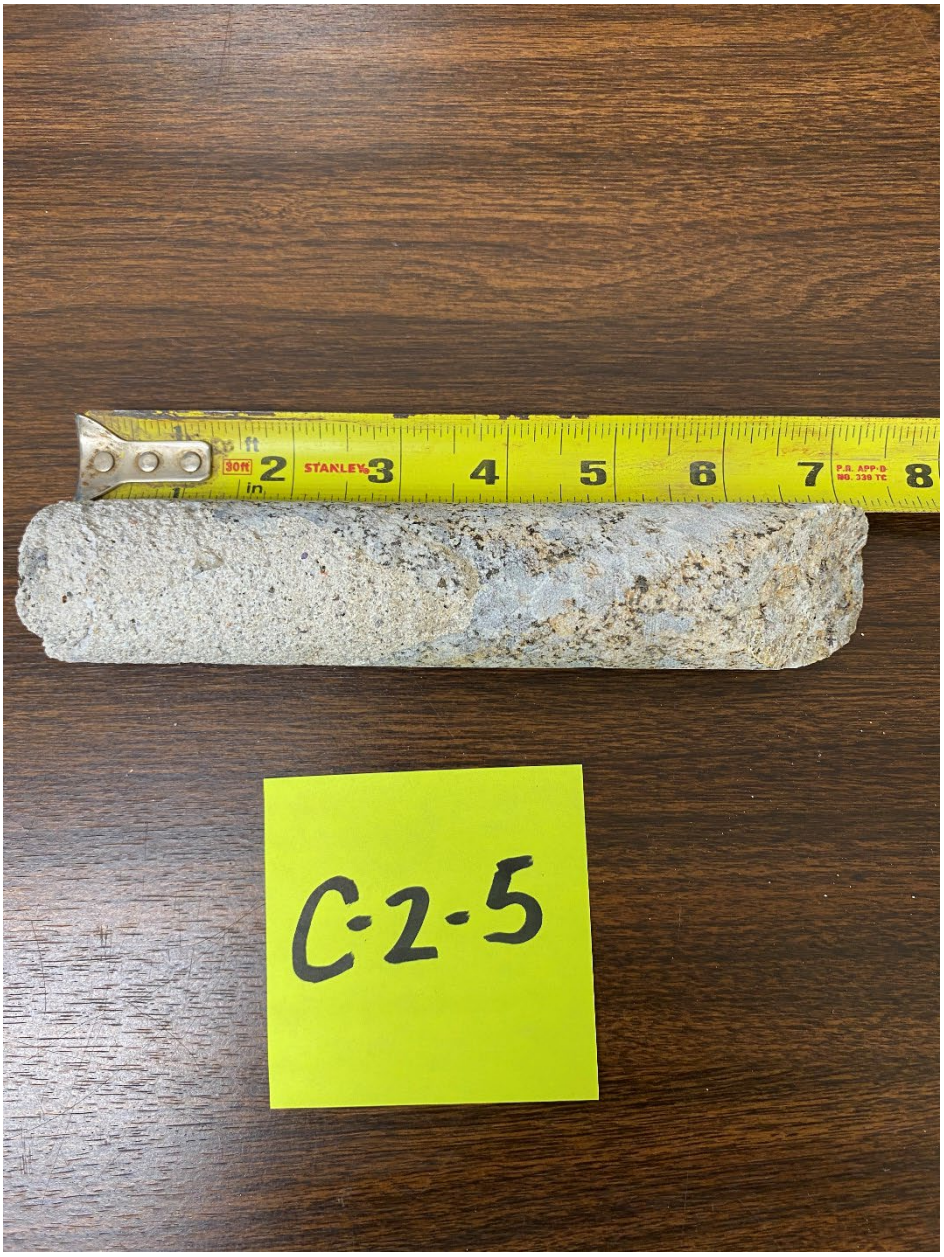
**CORE C-2-3 UPPER DECK DEPTH = 40 INCHES**



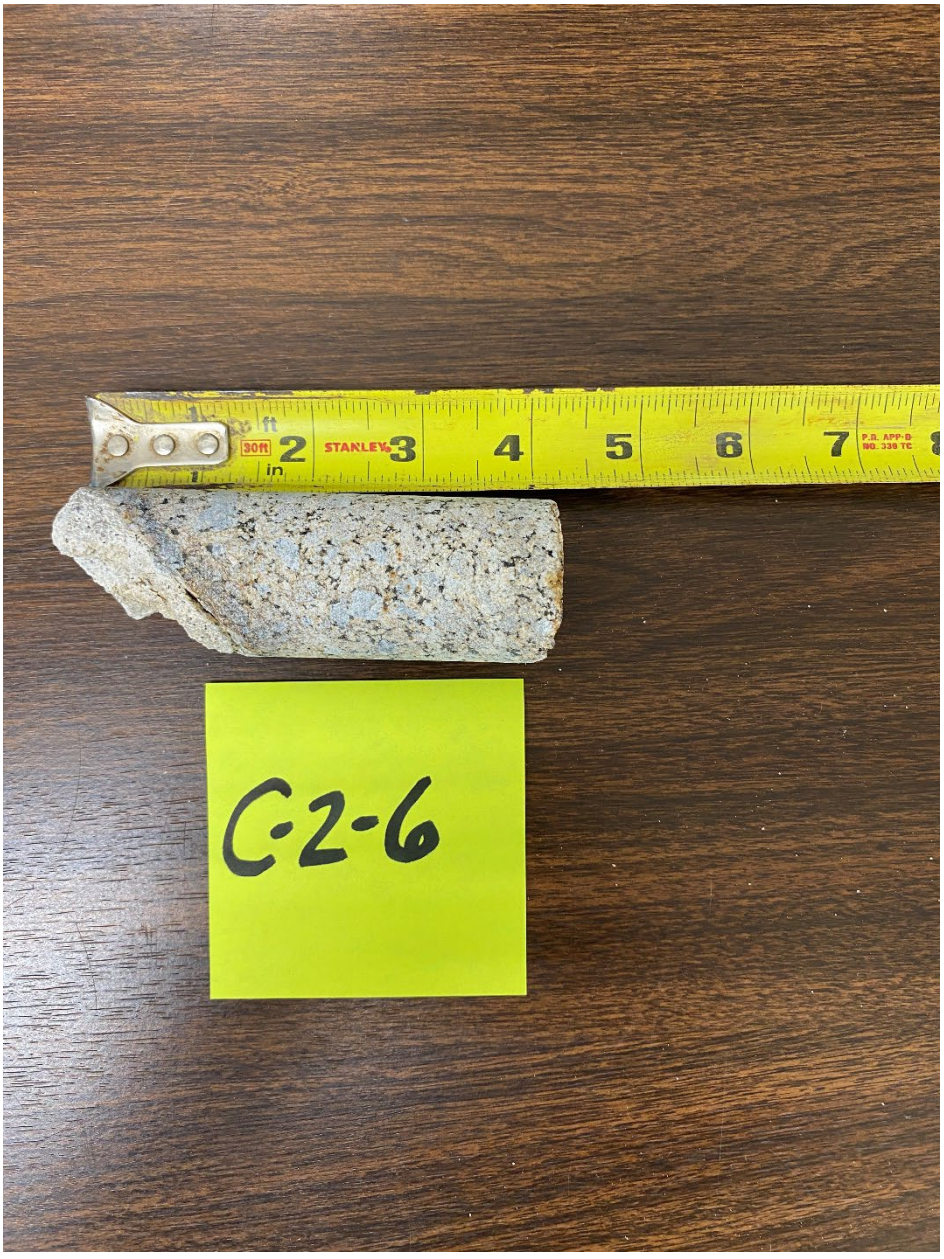
**CORE C-2-4 UPPER DECK DEPTH = 67.5 INCHES**



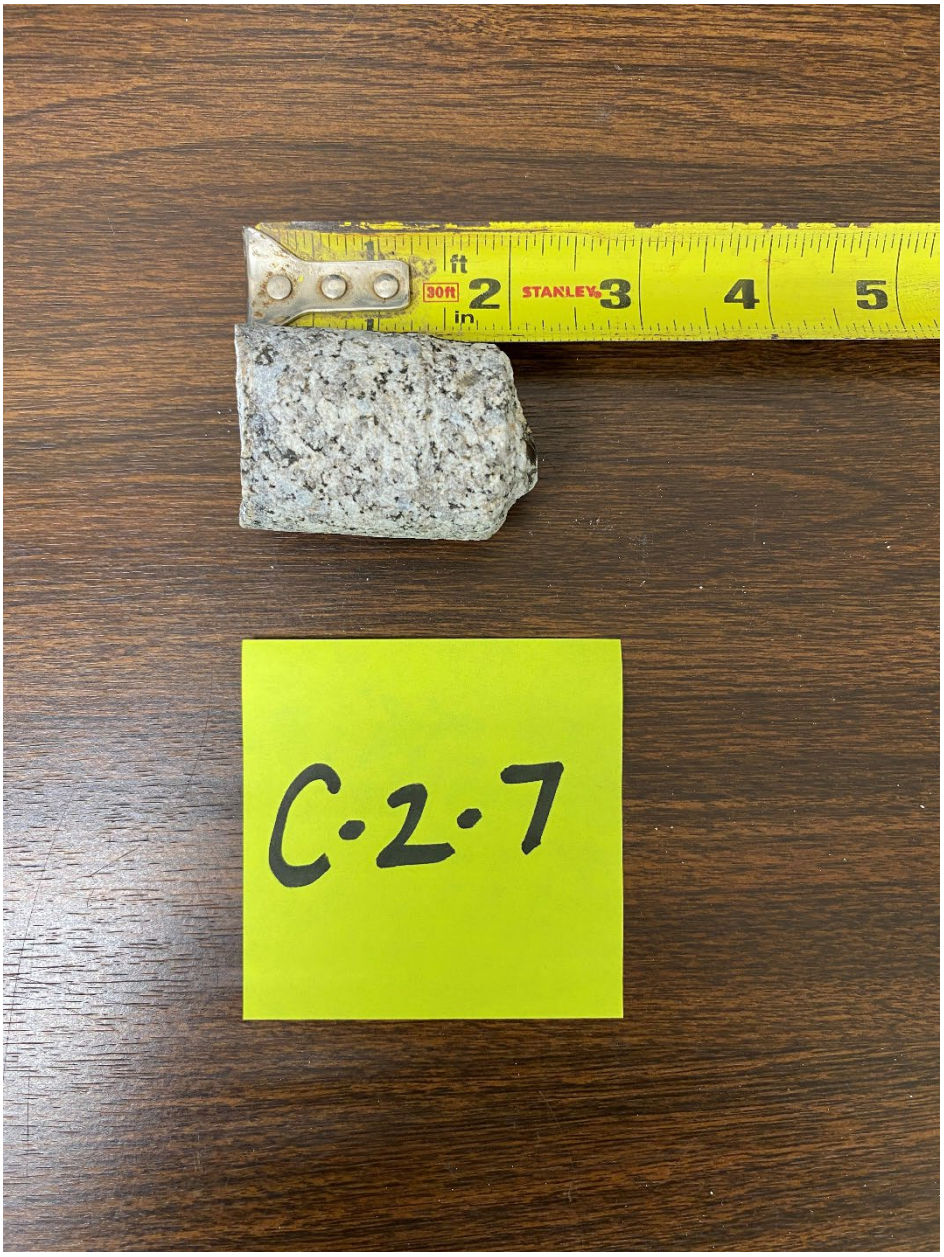
**CORE C-2-5 UPPER DECK DEPTH = 40 INCHES**



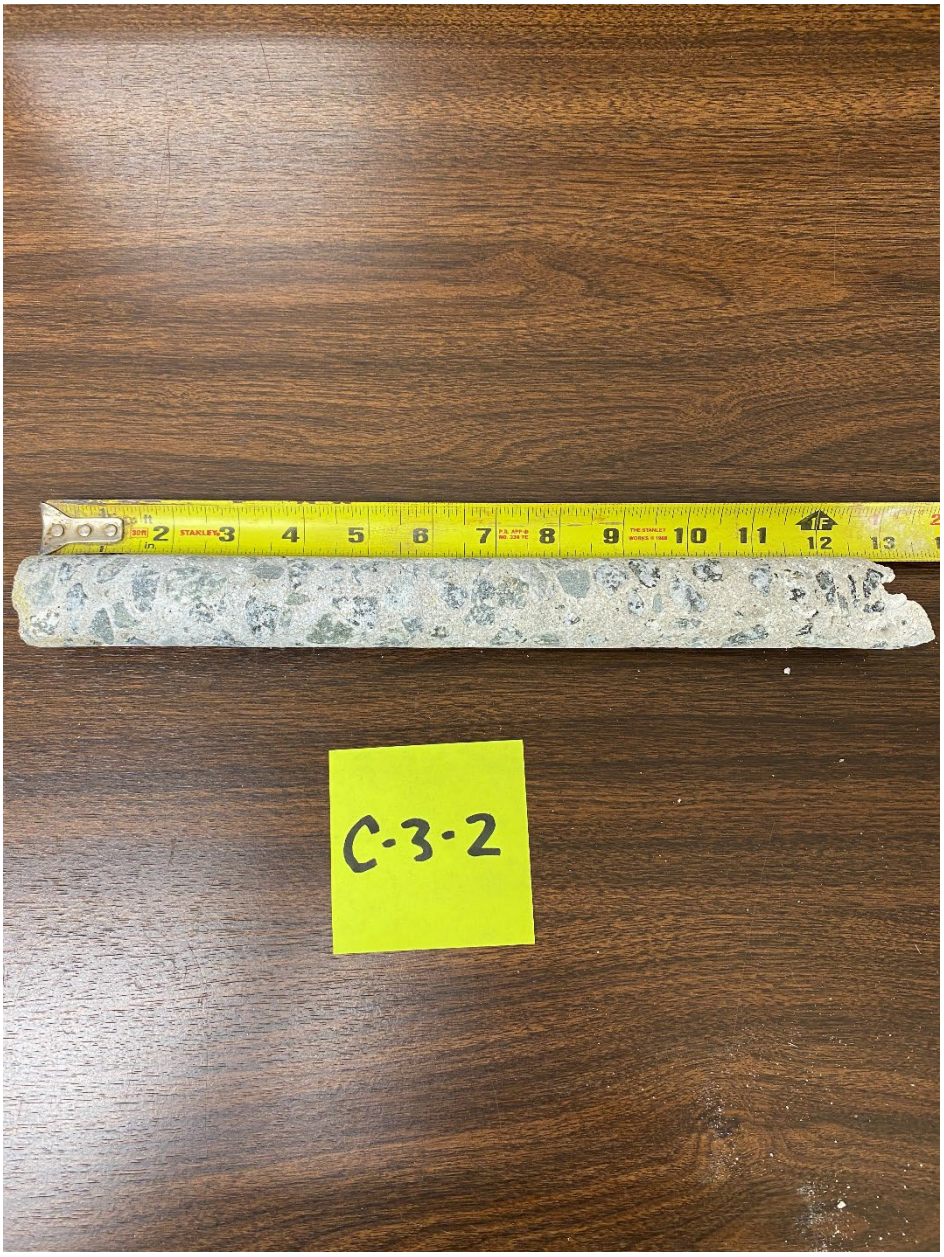
**CORE C-2-6 UPPER DECK DEPTH = 75 INCHES**



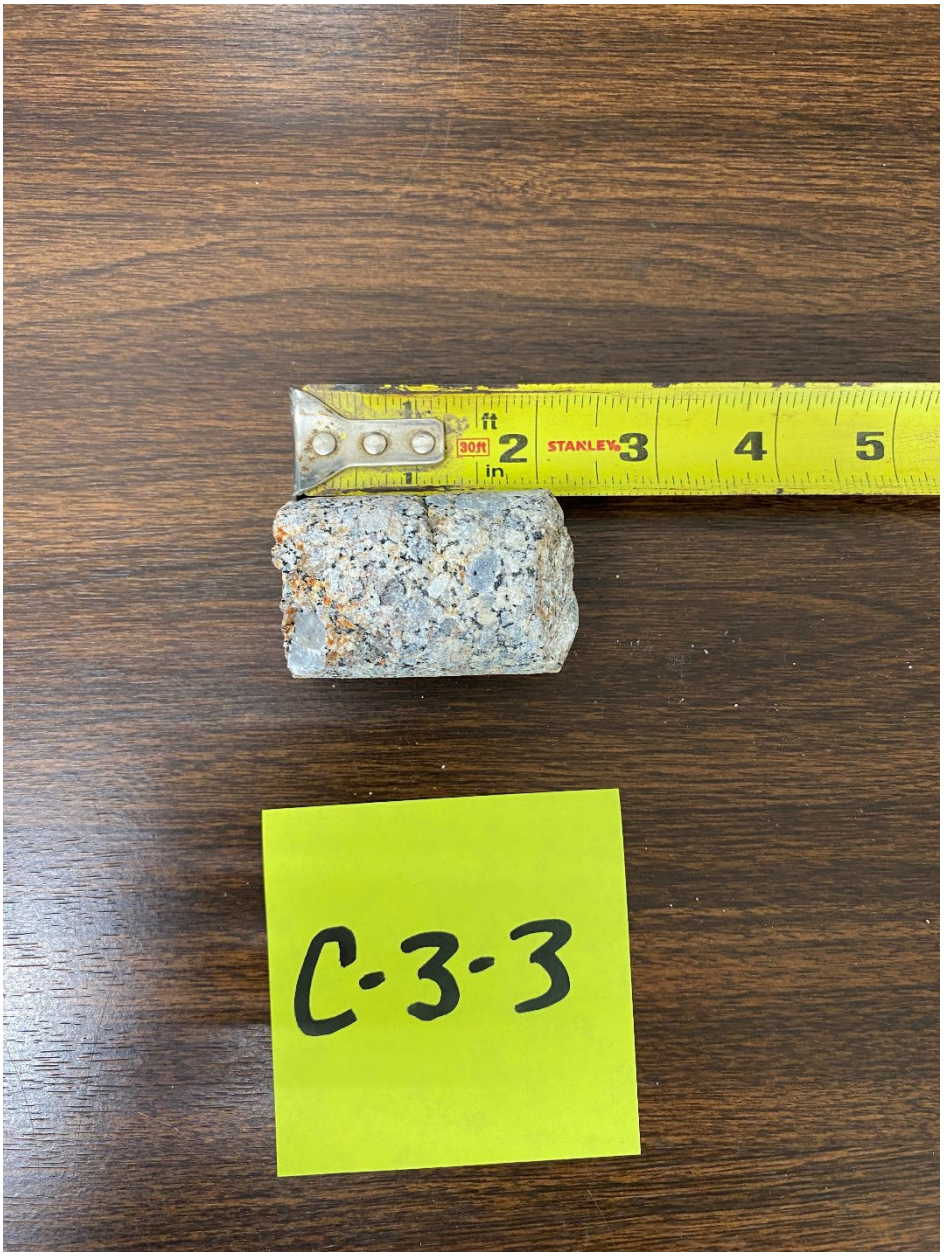
**CORE C-2-7 UPPER DECK DEPTH 89 INCHES**



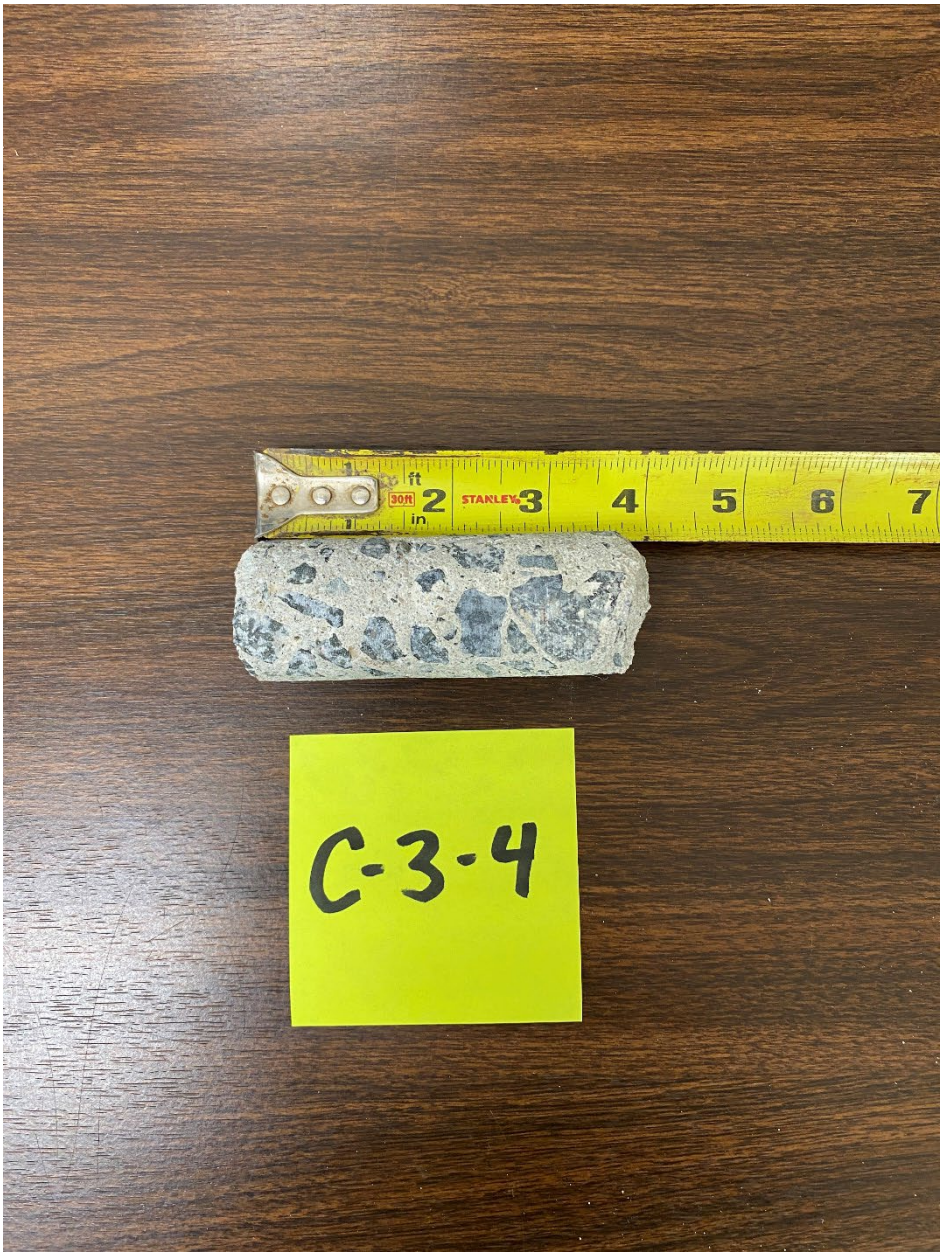
**CORE C-3-2 LOWER DECK DEPTH = 22 INCHES**



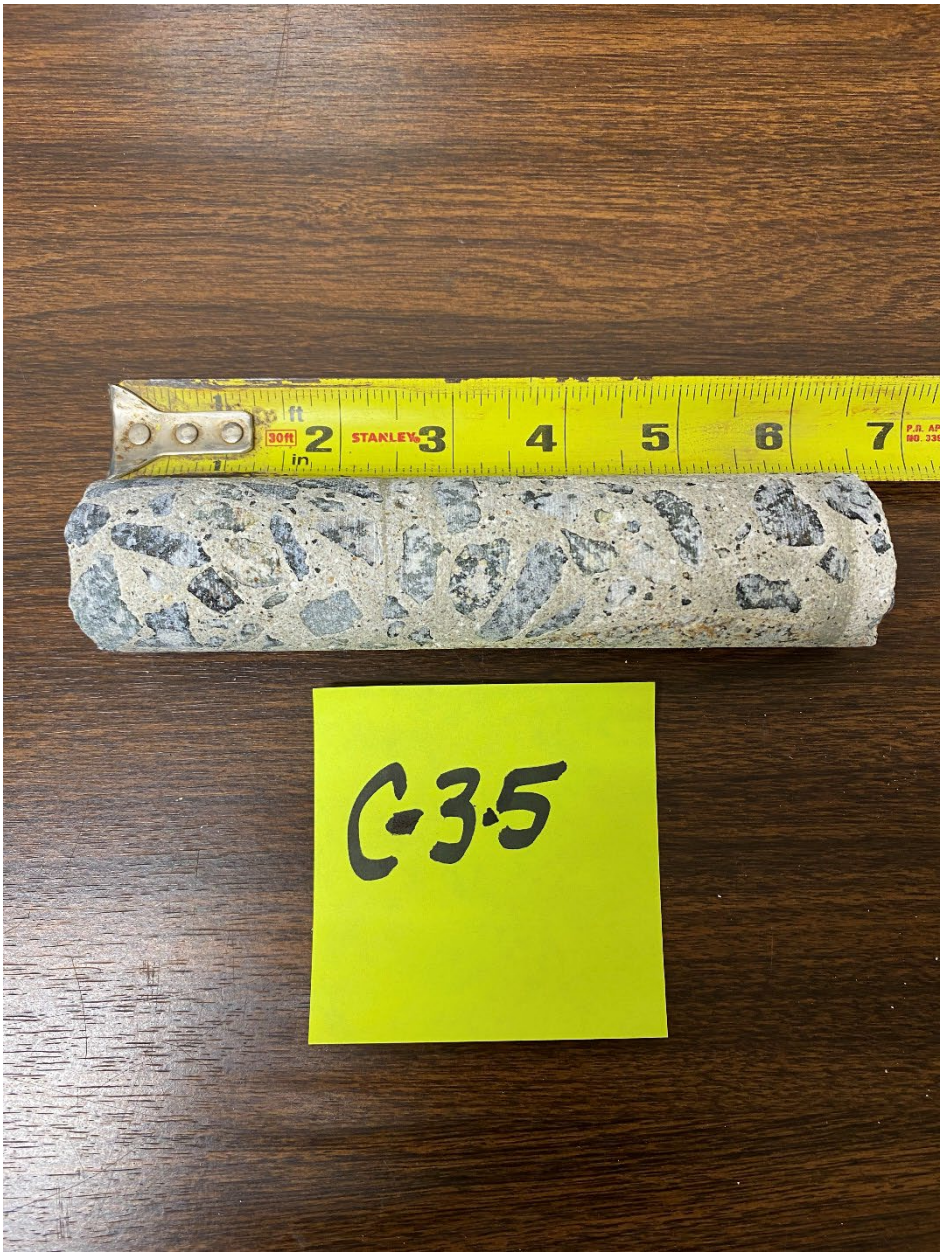
**CORE C-3-3 LOWER DECK DEPTH = 38 INCHES**



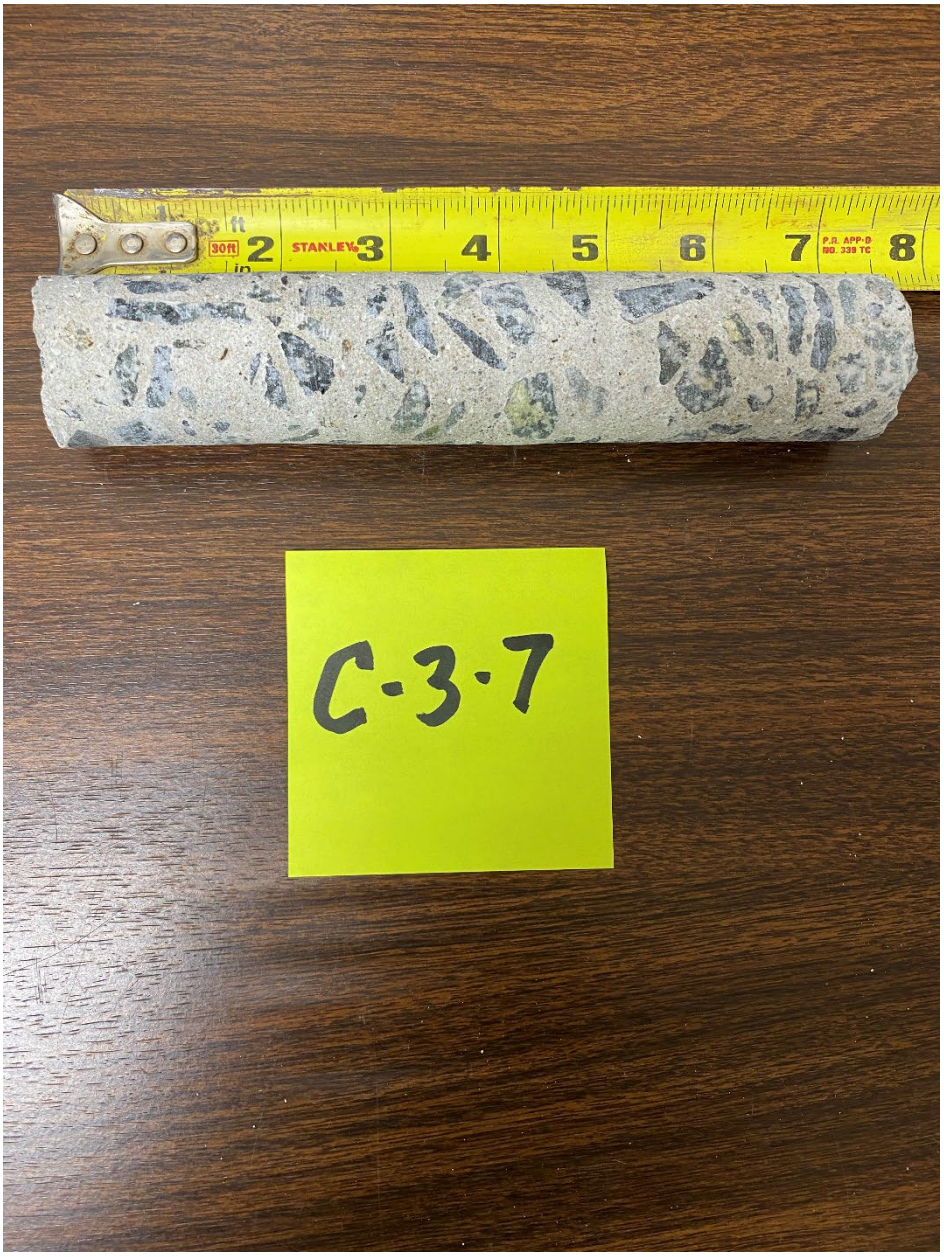
**CORE C-3-4 LOWER DECK DEPTH = 45 INCHES**



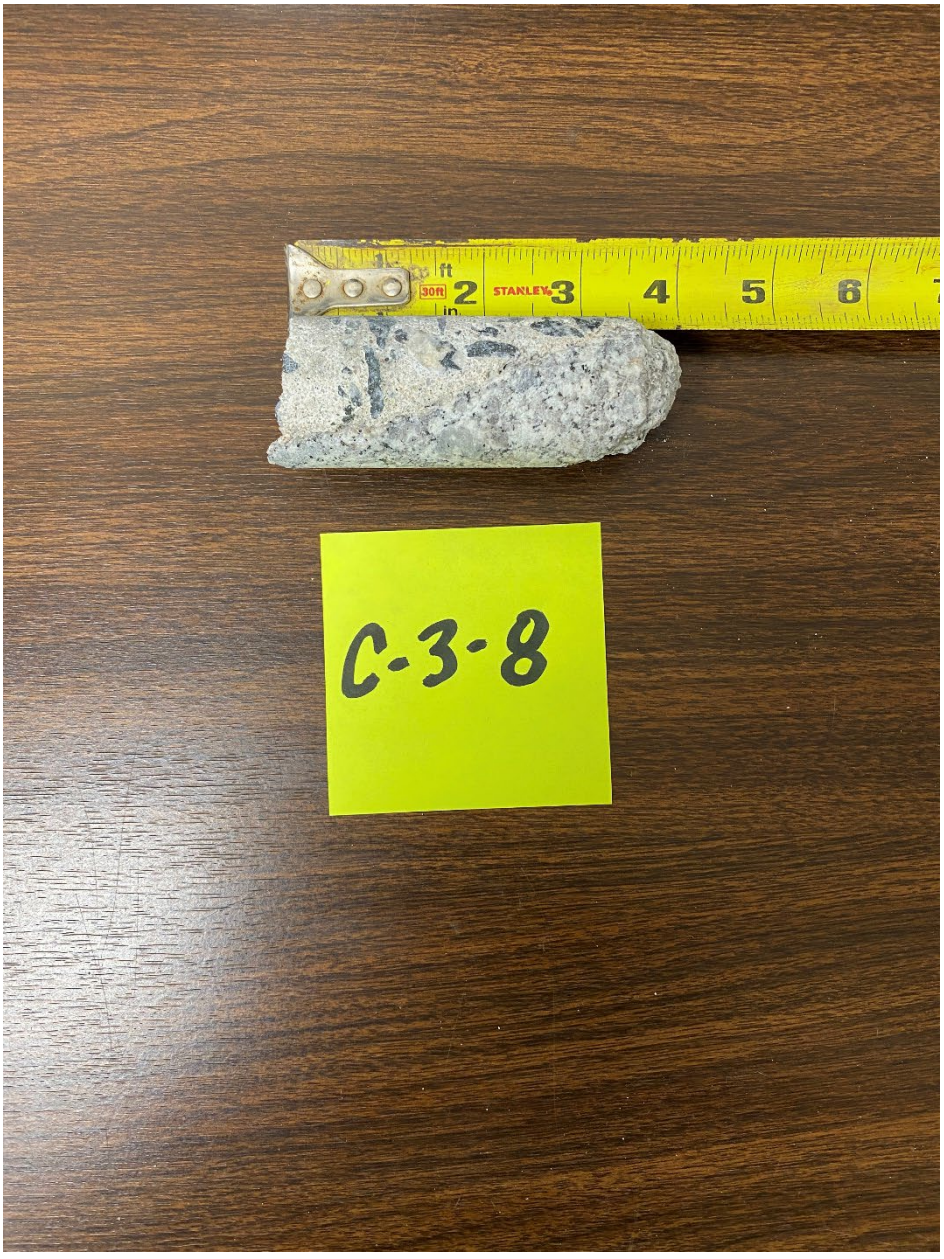
**CORE C-3-5 LOWER DECK DEPTH = 52 INCHES**



**CORE C-3-7 LOWER DECK DEPTH = 59 INCHES**



**CORE C-3-8 LOWER DECK DEPTH = 83 INCHES**



# COMPRESSIVE STRENGTH
## ASTM C39

**Date:** April 11, 2022 **Project:** Lovers Point Pier

**Client:** HKA **Project No:** 16129.26

**Clients Project No:** 11897.1 **Material Type:** Concrete

**Sample Set No:** C-21 **Sample Type:** 1" cylinder

**Sample Location/Notes** Lovers Point Pier - C21

**Cylinder Capping Method Used:** Sulfur Caps - C617

| | | |
|---|---|---|
| **Cored Date:** | 4/7/2022 | **Notes:** |
| **Test Date :** | 4/11/2022 | **Sample C-21: Diameter is 1.44", Uncut length is 4.01", no cutes grooves or voids in core.** |
| **Cored By:** | HKA | |
| **Design Strength (psi):** | N/A | |
| **Sampling Method Used:** | ASTM C42 | |

| | |
|---|---|
| **Sample No:** | 1 |
| **Date Tested:** | 4/12/2022 |
| **Time Tested:** | 10:01 AM |
| **Age at Test (days):** | **5** |
| **Ave. Diameter (in.):** | 1.44 |
| **Cross-Sectional Area ($in^2$):** | 1.63 |
| **Length (in):** | 2.87 |
| **Total Load (lbs.):** | 5,070 |
| **Compressive Strength (psi):** | **3110** |
| **Type of Break (C39 - Fig. 2):** | 2 |
| **Average Compressive Strength (psi):** | **3110** |

Results relate only to the items inspected or tested. This report shall not be reproduced, except in full, without the proper written approval of Pacific Crest Engineering.

The above samples and tests performed are in compliance with the approved project plans and specifications.

Chris Johnson - Supervising Engineer | Tested By - Brian Apolinario | 4/12/22 Date Issued

# COMPRESSIVE STRENGTH
## ASTM C39

**Date:** April 11, 2022 **Project:** Lovers Point Pier

**Client:** HKA **Project No:** 16129.26

**Clients Project No:** 11897.1 **Material Type:** Masonry

**Sample Set No:** C-22 **Sample Type:** 1" cylinder

**Sample Location/Notes** Lovers Point Pier - C21

**Cylinder Capping Method Used:** Sulfur Caps - C617

| | | |
|---|---|---|
| **Cored Date:** | 4/7/2022 | **Notes:** |
| **Test Date :** | 4/12/2022 | **Sample C-22: Diameter is 1.45", Uncut Length is 6.34",sample has some large aggregate within it. No voids.** |
| **Cored By:** | HKA | |
| **Design Strength (psi):** | N/A | |
| **Sampling Method Used:** | ASTM C42 | |

| | |
|---|---|
| **Sample No:** | 1 |
| **Date Tested:** | 4/12/2022 |
| **Time Tested:** | 10:01 AM |
| **Age at Test (days):** | **5** |
| **Ave. Diameter (in.):** | 1.45 |
| **Cross-Sectional Area ($in^2$):** | 1.65 |
| **Length (in):** | 2.82 |
| **Total Load (lbs.):** | 12,170 |
| **Compressive Strength (psi):** | **7370** |
| **Type of Break (C39 - Fig. 2):** | 2 |
| **Average Compressive Strength (psi):** | **7370** |

Results relate only to the items inspected or tested. This report shall not be reproduced, except in full, without the proper written approval of Pacific Crest Engineering.

The above samples and tests performed are in compliance with the approved project plans and specifications.

Chris Johnson - Supervising Engineer | Tested By - Brian Apolinario | 4/14/22 Date Issued


N2-U
NYLON COAT


1
2
3
4
2N1U





# COMPRESSIVE STRENGTH
## ASTM C39

**Date:** April 11, 2022

**Project:** Lovers Point Pier

**Client:** HKA

**Project No:** 16129.26

**Clients Project No:** 11897.1

**Material Type:** Masonry

**Sample Set No:** C-31

**Sample Type:** 1" cylinder

**Sample Location/Notes** Lovers Point Pier - C21

**Cylinder Capping Method Used:** Sulfur Caps - C617

| | | |
|---|---|---|
| **Cored Date:** | 4/7/2022 | **Notes:** |
| **Test Date :** | 4/13/2022 | **Sample C-31:** Diameter 1.37", Uncut Length 9.54", 3/8" - 1/2" Agg. Present. Sample to be cut 2.74" from top |
| **Cored By:** | HKA | |
| **Design Strength (psi):** | N/A | |
| **Sampling Method Used:** | ASTM C42 | |

| | |
|---|---|
| **Sample No:** | 1 |
| **Date Tested:** | 4/13/2022 |
| **Time Tested:** | 10:01 AM |
| **Age at Test (days):** | **5** |
| **Ave. Diameter (in.):** | 1.37 |
| **Cross-Sectional Area ($in^2$):** | 1.47 |
| **Length (in):** | 2.82 |
| **Total Load (lbs.):** | 4,700 |
| **Compressive Strength (psi):** | **3190** |
| **Type of Break (C39 - Fig. 2):** | 3 |
| **Average Compressive Strength (psi):** | **3190** |

Results relate only to the items inspected or tested. This report shall not be reproduced, except in full, without the proper written approval of Pacific Crest Engineering.

The above samples and tests performed are in compliance with the approved project plans and specifications.

Chris Johnson - Supervising Engineer

Tested By - Brian Apolinario

4/14/22
Date Issued


C-31


1
2
3
4





# COMPRESSIVE STRENGTH
## ASTM C39

**Date:** April 11, 2022

**Project:** Lovers Point Pier

**Client:** HKA

**Project No:** 16129.26

**Clients Project No:** 11897.1

**Material Type:** Masonry

**Sample Set No:** C-36

**Sample Type:** 1" cylinder

**Sample Location/Notes** Lovers Point Pier - C21

**Cylinder Capping Method Used:** Sulfur Caps - C617

| | | |
|---|---|---|
| **Cored Date:** | 4/7/2022 | **Notes:** |
| **Test Date :** | 4/13/2022 | **Sample C-36:** Diameter 1.44", Uncut Length 7.31", Various 3/8" - 3/4" Agg. Present. Some Voids. |
| **Cored By:** | HKA | |
| **Design Strength (psi):** | N/A | |
| **Sampling Method Used:** | ASTM C42 | |

| | |
|---|---|
| **Sample No:** | 1 |
| **Date Tested:** | 4/13/2022 |
| **Time Tested:** | 10:01 AM |
| **Age at Test (days):** | **5** |
| **Ave. Diameter (in.):** | 1.44 |
| **Cross-Sectional Area ($in^2$):** | 1.63 |
| **Length (in):** | 2.83 |
| **Total Load (lbs.):** | 7,120 |
| **Compressive Strength (psi):** | **4370** |
| **Type of Break (C39 - Fig. 2):** | 3 |
| **Average Compressive Strength (psi):** | **4370** |

Results relate only to the items inspected or tested. This report shall not be reproduced, except in full, without the proper written approval of Pacific Crest Engineering.

The above samples and tests performed are in compliance with the approved project plans and specifications.

Chris Johnson - Supervising Engineer

Tested By - Brian Apolinario

4/14/22
Date Issued


2
3
4
5
6
7
8
KORRELON
NYLON COAT


1
2
3
4








NOTES:
1. BASE MAP FROM GOOGLE EARTH 2020

KEY: C-# = CORING LOCATION

D-# = DRILLING LOCATION

# DRILLING SITE PLAN

Lovers Point Pier
Pacific Grove
Monterey County

| | |
|---|---|
| SCALE: | NTS |
| DRAWN BY: | AK |
| DATE: | OCT 2022 |
| REVISED: | |
| JOB NO. | M11897 |

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GEOTECHNICAL AND COASTAL ENGINEERS
116 E. LAKE AVENUE, WATSONVILLE, CA 95076
(831) 722-4175

FIGURE NO. D-1

| PRIMARY DIVISIONS | | | GROUP SYMBOL | SECONDARY DIVISIONS |
|---|---|---|---|---|
| COARSE GRADED SOILS — MORE THAN HALF OF MATERIAL IS LARGER THAN NO. 200 SIEVE SIZE | GRAVEL — MORE THAN HALF OF COARSE FRACTION IS LARGER THAN NO. 4 SIEVE | CLEAN GRAVELS (LESS THAN 5% FINES) | GW | WELL GRADED GRAVELS, GRAVEL-SAND MIXTURES, LITTLE OR NO FINES. |
| | | | GP | POORLY GRADED GRAVELS OR GRAVEL-SAND MIXTURES, LITTLE OR NO FINES. |
| | | GRAVEL WITH FINES | GM | SILTY GRAVELS, GRAVEL-SAND-SILT MIXTURES, NON-PLASTIC FINES |
| | | | GC | CLAYEY GRAVELS, GRAVEL-SAND-CLAY MIXTURES, PLASTIC FINES. |
| | SAND — MORE THAN HALF OF COARSE FRACTION IS SMALLER THAN NO. 4 SIEVE | CLEAN SANDS (LESS THAN 5% FINES) | SW | WELL GRADED SANDS, GRAVELLY SANDS, LITTLE OR NO FINES. |
| | | | SP | POORLY GRADED SANDS OR GRAVELLY SANDS, LITTLE OR NO FINES. |
| | | SANDS WITH FINES | SM | SILTY SANDS, SAND-SILT MIXTYRES, NON-PLASTIC FINES. |
| | | | SC | CLAYEY SANDS, SAND-CLAY MIXTYRES, PLASTIC FINES. |
| FINE GRADED SOILS — MORE THAN HALF OF MATERIAL IS SMALLER THAN NO. 200 SIEVE SIZE | SILTS AND CLAYES — LIQUID LIMIT LESS THAN 50% | | ML | INORGANIC SILTS AND VERY FINE SANDS, ROCK FLOUR, SILTY OR CLAYEY FINE SANDS OR CLAYEY SILTS WITH SLIGHT PLASTICITY. |
| | | | CL | INORGANIC CLAYS OF LOW TO MEDIUM PLASTICITY, GRAVELLY CLAYS, SANDY CLAYS, SILTY CLAYS, LEAN CLAYS. |
| | | | OL | ORGANIC SILTS AND ORGANIC SILTY CLAYS OF LOW PLASTICITY. |
| | SILTS AND CLAYES — LIQUID LIMIT GREATER THAN 50% | | MH | INORGANIC SILTS, MICACEOUS OR DIATOMACEOUS FINE SANDY OR SILTY SOILS, ELASTIC SILTS. |
| | | | CH | INORGANIC CLAYS OF HIGH PLASTICITY, FAT CLAYS. |
| | | | OH | ORGANIC CLAYS OF MEDIUM TO HIGH PLASTICITY, ORGANIC SILTS. |
| HIGHLY ORGANIC SOILS | | | Pt | PEAT AND OTHER HIGHLY ORGANIC SOILS. |

## GRAIN SIZES

| U.S. STANDARD SERIES SIEVE | | | | CLEAR SQUARE SIEVE OPENINGS | | |
|---|---|---|---|---|---|---|
| 200 | 40 | 10 | 4 | 3/4" | 2" | 12" |

| SILTS AND CLAYS | SAND | | | GRAVEL | | COBBLES | BOULDERS |
|---|---|---|---|---|---|---|---|
| | FINE | MEDIUM | COARSE | FINE | COARSE | | |

### RELATIVE DENSITY

| SANDS AND GRAVELS | BLOWS PER FOOT* |
|---|---|
| VERY LOOSE | 0 - 4 |
| LOOSE | 4 - 10 |
| MEDIUM DENSE | 10 - 30 |
| DENSE | 30 - 50 |
| VERY DENSE | OVER 50 |

### CONSISTENCY

| SILTS AND CLAYS | STRENGTH (TSF)** | BLOWS PER FOOT* |
|---|---|---|
| VERY SOFT | 0 - 1/4 | 0 - 2 |
| SOFT | 1/4 - 1/2 | 2 - 4 |
| FIRM | 1/2 - 1 | 4 - 8 |
| STIFF | 1 - 2 | 8 - 16 |
| VERY STIFF | 2 - 4 | 16 - 32 |
| HARD | OVER 4 | OVER 32 |

### SAMPLING METHOD

| | | |
|---|---|---|
| STANDARD PENETRATION TEST | T | ▨ |
| MODIFIED CALIFORNIA | MC | ◧ |
| PITCHER BARREL | P | ⊠ |
| SHELBY TUBE | S | ◨ |
| BULK | B | ◭ |

### WATER

| | |
|---|---|
| FINAL | ▽ |
| INITIAL | ▼ |
| WATER LEVEL DESIGNATION | |

KEY TO LOGS
Lovers Point Pier
Pacific Grove
Monterey County

| | |
|---|---|
| SCALE: | NTS |
| DRAWN BY: | AK |
| DATE: | OCT 2022 |
| REVISED: | |
| JOB NO. | M11897 |

HARO, KASUNICH & ASSOCIATES, INC.
GEOTECHNICAL AND COASTAL ENGINEERS
116 E. LAKE AVENUE, WATSONVILLE, CA 95076
(831) 722-4175

FIGURE NO. D-2

# CORING NUMBER C-2

Figure No.: 3

Haro, Kasunich and Associates, Inc.

**CLIENT** City of Pacific Grove
**PROJECT NAME** Lovers Point Pier Interim Repair
**PROJECT NUMBER** M11897
**PROJECT LOCATION** Pacific Grove, California
**DATE STARTED** 4/7/22 **COMPLETED** 4/7/22
**GROUND ELEVATION** 14 ft **HOLE SIZE** 2"
**DRILLING CONTRACTOR** HKA
**GROUND WATER LEVELS:**
**DRILLING METHOD** Coring
**AT TIME OF DRILLING** ---
**LOGGED BY** TA **CHECKED BY** MC
**AT END OF DRILLING** ---
**NOTES**
**AFTER DRILLING** ---

| DEPTH (ft) | GRAPHIC LOG | MATERIAL DESCRIPTION | USCS | SAMPLE TYPE NUMBER | COMPRESSIVE STRENGTH (psi) | DRY UNIT WT. (pcf) | MOISTURE CONTENT (%) | SIEVE ANALYSIS GRAVEL % | SIEVE ANALYSIS SAND % | SIEVE ANALYSIS FINES % | ATTERBERG LIMITS LIQUID LIMIT | ATTERBERG LIMITS PLASTIC LIMIT | ATTERBERG LIMITS PLASTICITY INDEX | Phi (deg) | COHESION (psf) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 0.0 | | Concrete 1/4" to 1/2" angular gravels, good matrix with hard cementitious material, solid concrete | | C-2-1 | 3,110 | | | | | | | | | | |
| | | | | C-2-2 | 7,370 | | | | | | | | | | |
| 2.5 | | Same as above but weaker | | | | | | | | | | | | | |
| | | Concrete with granite gabion or riprap, poor matrix, weak or punky cementitious material | | C-2-3 | | | | | | | | | | | |
| 5.0 | | | | C-2-4 | | | | | | | | | | | |
| | | | | C-2-5 | | | | | | | | | | | |
| | | | | C-2-6 | | | | | | | | | | | |
| 7.5 | | Hard granite riprap or bedrock | | C-2-7 | | | | | | | | | | | |

Bottom of borehole at 7.5 feet.

GEOTECH BH COLUMNS - GINT STD US.GDT - 10/28/22 16:30 - H:\PROJECTS\11000S\11897 FOLDER, LOVERS POINT PIER FAILURE, CITY OF PACIFIC GROVE PUBLIC WORKS DEPT\APPENDIX\11897 BLOGS FINAL 10-28-22, FIG 3 - 7.GPJ

# CORING NUMBER C-3

Figure No.: 4

Haro, Kasunich and Associates, Inc.

**CLIENT** City of Pacific Grove
**PROJECT NAME** Lovers Point Pier Interim Repair
**PROJECT NUMBER** M11897
**PROJECT LOCATION** Pacific Grove, California
**DATE STARTED** 4/7/22 **COMPLETED** 4/7/22
**GROUND ELEVATION** 8 ft **HOLE SIZE** 2"
**DRILLING CONTRACTOR** HKA
**GROUND WATER LEVELS:**
**DRILLING METHOD** Coring
**AT TIME OF DRILLING** ---
**LOGGED BY** TA **CHECKED BY** MC
**AT END OF DRILLING** ---
**NOTES**
**AFTER DRILLING** ---

| DEPTH (ft) | GRAPHIC LOG | MATERIAL DESCRIPTION | USCS | SAMPLE TYPE NUMBER | COMPRESSIVE STRENGTH (psi) | DRY UNIT WT. (pcf) | MOISTURE CONTENT (%) | SIEVE ANALYSIS GRAVEL % | SIEVE ANALYSIS SAND % | SIEVE ANALYSIS FINES % | ATTERBERG LIMITS LIQUID LIMIT | ATTERBERG LIMITS PLASTIC LIMIT | ATTERBERG LIMITS PLASTICITY INDEX | Phi (deg) | COHESION (psf) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 0.0 | | Concrete, 1/4" to 1/2" angular gravel fair, matrix, some voids, fair to poor cementitious material, "solid concrete" | | C-3-1 | 3,190 | | | | | | | | | | |
| | | Same as above but weaker | | C-3-2 | | | | | | | | | | | |
| 2.5 | | (GP) Granite riprap or gabion size rock | GP | C-3-3 | | | | | | | | | | | |
| | | Concrete, 1/4" to 3/4" angular gravel, fair matrix, fair cementitious material | | C-3-4 | | | | | | | | | | | |
| | | Concrete bonded to gabion or riprap size granite, good concrete matrix, 1/4" to 3/4" gravel, hard cementitious material | | C-3-5 | | | | | | | | | | | |
| 5.0 | | Concrete, 1/4" to 3/4" angular gravel, fair matrix, some voids, fair cementitious material | | C-3-6 | 4,370 | | | | | | | | | | |
| | | | | C-3-7 | | | | | | | | | | | |
| | | Cement bonded to granite gabion or riprap, fair matrix, fair cementitious material | | C-3-8 | | | | | | | | | | | |
| 7.5 | | Native granite bedrock formation | | | | | | | | | | | | | |

Bottom of borehole at 7.5 feet.

GEOTECH BH COLUMNS - GINT STD US.GDT - 10/28/22 16:30 - H:\PROJECTS\11000S\11897 FOLDER, LOVERS POINT PIER FAILURE, CITY OF PACIFIC GROVE PUBLIC WORKS DEPT\APPENDIX\11897 BLOGS FINAL 10-28-22, FIG 3 - 7.GPJ

# BORING NUMBER DH-1

Figure No.: 5

Haro, Kasunich and Associates, Inc.

**CLIENT** City of Pacific Grove
**PROJECT NAME** Lovers Point Pier Interim Repair
**PROJECT NUMBER** M11897
**PROJECT LOCATION** Pacific Grove, California
**DATE STARTED** 4/5/22 **COMPLETED** 4/5/22
**GROUND ELEVATION** 14 ft **HOLE SIZE** 2"
**DRILLING CONTRACTOR** Sunstone Construction
**GROUND WATER LEVELS:**
**DRILLING METHOD** Percussion Drilling
**AT TIME OF DRILLING** ---
**LOGGED BY** TA **CHECKED BY** MC
**AT END OF DRILLING** ---
**NOTES**
**AFTER DRILLING** ---

| DEPTH (ft) | GRAPHIC LOG | MATERIAL DESCRIPTION | USCS | SAMPLE TYPE NUMBER | COMPRESSIVE STRENGTH (psi) | DRY UNIT WT. (pcf) | MOISTURE CONTENT (%) | SIEVE ANALYSIS | | | ATTERBERG LIMITS | | | Phi (deg) | COHESION (psf) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | GRAVEL % | SAND % | FINES % | LIQUID LIMIT | PLASTIC LIMIT | PLASTICITY INDEX | | |
| 0.0 | | Grey, cement, sand, gravel, fine to coarse grain, quartz "concrete" | | | | | | | | | | | | | |
| | | (SW) White sand, fine to coarse grain, quartz, granite pieces, "granite and concrete," easier drilling | SW | | | | | | | | | | | | |
| 2.5 | | | | | | | | | | | | | | | |
| 5.0 | | Concrete and grainte rubble, harder drilling | | | | | | | | | | | | | |
| 7.5 | | Hard granite riprap or bedrock | | | | | | | | | | | | | |
| | | Bottom of borehole at 9.5 feet. | | | | | | | | | | | | | |

GEOTECH BH COLUMNS - GINT STD US.GDT - 10/28/22 16:30 - H:\PROJECTS\11000S\11897 FOLDER, LOVERS POINT PIER FAILURE, CITY OF PACIFIC GROVE PUBLIC WORKS DEPT\APPENDIX\11897 BLOGS FINAL 10-28-22, FIG 3 - 7.GPJ

# BORING NUMBER DH-2

Figure No.: 6

Haro, Kasunich and Associates, Inc.

**CLIENT** City of Pacific Grove
**PROJECT NAME** Lovers Point Pier Interim Repair
**PROJECT NUMBER** M11897
**PROJECT LOCATION** Pacific Grove, California
**DATE STARTED** 4/5/22 **COMPLETED** 4/5/22
**GROUND ELEVATION** 14 ft **HOLE SIZE** 2"
**DRILLING CONTRACTOR** Sunstone Construction
**GROUND WATER LEVELS:**
**DRILLING METHOD** Percussion Drilling
**AT TIME OF DRILLING** ---
**LOGGED BY** TA **CHECKED BY** MC
**AT END OF DRILLING** ---
**NOTES**
**AFTER DRILLING** ---

| DEPTH (ft) | GRAPHIC LOG | MATERIAL DESCRIPTION | USCS | SAMPLE TYPE NUMBER | COMPRESSIVE STRENGTH (psi) | DRY UNIT WT. (pcf) | MOISTURE CONTENT (%) | SIEVE ANALYSIS GRAVEL % | SIEVE ANALYSIS SAND % | SIEVE ANALYSIS FINES % | ATTERBERG LIMITS LIQUID LIMIT | ATTERBERG LIMITS PLASTIC LIMIT | ATTERBERG LIMITS PLASTICITY INDEX | Phi (deg) | COHESION (psf) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 0.0 | | Grey sand, gravel, cement, quartz " concrete" | | | | | | | | | | | | | |
| 2.5 | | White and grey sand, fine to coarse grain, quartz and gravel, concrete and granite riprap or gabion rock, easier drilling | | | | | | | | | | | | | |
| 5.0 | | Grey white sand, quartz, fine to coarse grain, "concrete and riprap or gabion rock," harder drilling | | | | | | | | | | | | | |
| 7.5 | | Grey coarse sand, quartz, feldspar, mica, native granite bedrock or riprap | | | | | | | | | | | | | |
| 10.0 | | Bottom of borehole at 11.0 feet. | | | | | | | | | | | | | |

GEOTECH BH COLUMNS - GINT STD US.GDT - 10/28/22 16:30 - H:\PROJECTS\11000S\11897 FOLDER, LOVERS POINT PIER FAILURE, CITY OF PACIFIC GROVE PUBLIC WORKS DEPT\APPENDIX\11897 BLOGS FINAL 10-28-22, FIG 3 - 7.GPJ

# BORING NUMBER DH-3

Figure No.: 7

Haro, Kasunich and Associates, Inc.

**CLIENT** City of Pacific Grove
**PROJECT NAME** Lovers Point Pier Interim Repair
**PROJECT NUMBER** M11897
**PROJECT LOCATION** Pacific Grove, California
**DATE STARTED** 4/6/22 **COMPLETED** 4/6/22
**GROUND ELEVATION** 8 ft **HOLE SIZE** 2"
**DRILLING CONTRACTOR** Sunstone Construction
**GROUND WATER LEVELS:**
**DRILLING METHOD** Percussion Drilling
**AT TIME OF DRILLING** ---
**LOGGED BY** TA **CHECKED BY** MC
**AT END OF DRILLING** ---
**NOTES**
**AFTER DRILLING** ---

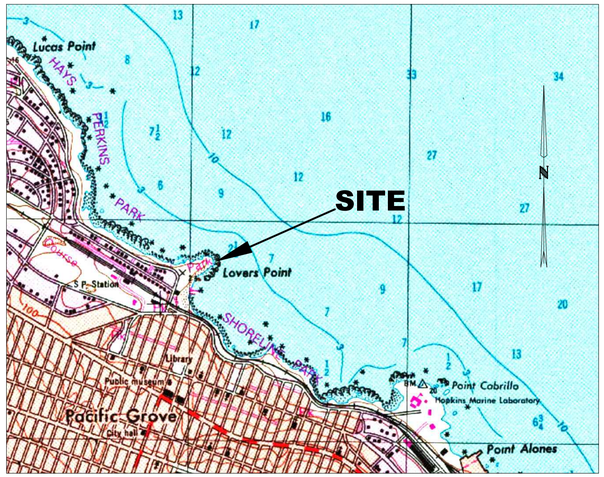
| DEPTH (ft) | GRAPHIC LOG | MATERIAL DESCRIPTION | USCS | SAMPLE TYPE NUMBER | COMPRESSIVE STRENGTH (psi) | DRY UNIT WT. (pcf) | MOISTURE CONTENT (%) | SIEVE ANALYSIS GRAVEL % | SIEVE ANALYSIS SAND % | SIEVE ANALYSIS FINES % | ATTERBERG LIMITS LIQUID LIMIT | ATTERBERG LIMITS PLASTIC LIMIT | ATTERBERG LIMITS PLASTICITY INDEX | Phi (deg) | COHESION (psf) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 0.0 | | Grey sand, cement and gravel, fine to coarse grain "concrete" | | | | | | | | | | | | | |
| 2.5 | | Grey white sand, gravel, quartz cement, fine to coarse grain, concrete and granite riprap or gabion rock, easier drilling | | | | | | | | | | | | | |
| 5.0 | | Grey white sand, gravel, quartz cement, fine to coarse grain, concrete and granite riprap or gabion rock, harder drilling | | | | | | | | | | | | | |
| 7.5 | | Grey and white and black, sand fine to coarse grain, quartz, mica, feldspar, native granite bedrock | | | | | | | | | | | | | |

Bottom of borehole at 9.0 feet.

GEOTECH BH COLUMNS - GINT STD US.GDT - 10/28/22 16:30 - H:\PROJECTS\11000S\11897 FOLDER, LOVERS POINT PIER FAILURE, CITY OF PACIFIC GROVE PUBLIC WORKS DEPT\APPENDIX\11897 BLOGS FINAL 10-28-22, FIG 3 - 7.GPJ

# LOVERS POINT PIER BAND-AID REPAIR
# CITY OF PACIFIC GROVE LOVERS POINT PARK
# APN 006-155-099, OCEAN VIEW BLVD., PACIFIC GROVE, CA 93950

## 100% PLANS




USGS TOPOGRAPHIC MAP

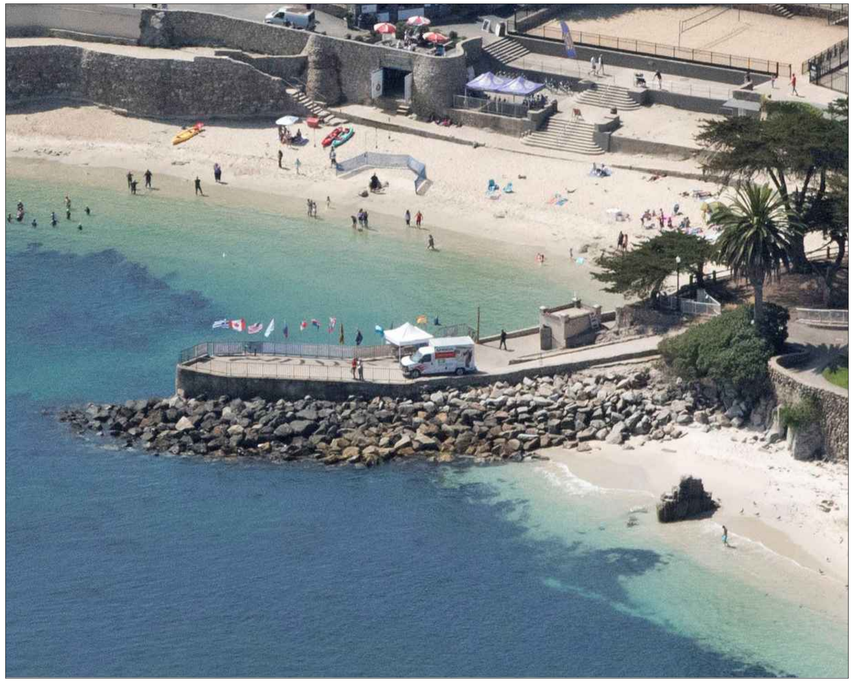
NO SCALE

### PROJECT DATA

| | |
|---|---|
| A.P.N. : | 006-155-099 3.06 Acres |
| OWNER: | CITY OF PACIFIC GROVE |
| PROJECT SITE: | LOVERS POINT PARK<br>OCEAN VIEW BLVD.,<br>PACIFIC GROVE, CA 93950 |

### SHEET INDEX


SHEET 1 - TITLE SHEET
SHEET 2 - OBLIQUE AERIAL PHOTOS
SHEET 3 - STAGING AND ACCESS PLAN
SHEET 4 - EXISTING CONDITIONS
SHEET 5 - REPAIR SITE PLAN AND SECTIONS
SHEET 6 - EXISTING CROSS SECTIONS A & B
SHEET 7 - EXISTING CROSS SECTIONS C & D
SHEET 8 - FASCIA PATCH AND SLAB DETAILS
SHEET 9 - FOOTING AND SLAB DETAILS
SHEET 10 - GUARD AND HANDRAIL DETAILS
SHEET 11 - STRUCTURAL NOTES
SHEET 12 - GENERAL NOTES
SHEET 13 - CONSTRUCTION MANAGEMENT & BEST MANAGEMENT PLAN PROVISIONS
SHEET 14 - SPECIAL INSPECTION NOTES

OBLIQUE AERIAL PHOTOGRAPH FROM 2021



OBLIQUE AERIAL PHOTOGRAPH FROM 2021 SHOWING PIER DAMAGE

NO SCALE


Plan Preparers:
Moses Cuprill, C.E. 78904
HARO, KASUNICH & ASSOCIATES, INC.
116 East Lake
Watsonville, CA 95076
(831)722-4175

Prepared for:
CITY OF PACIFIC GROVE
Public Works Department
Attn: Daniel Gho, Public Works Director/ Deputy City Manager
2100 Sunset Drive
Pacific Grove, CA 93950
(831) 648-5722





VICINITY MAP

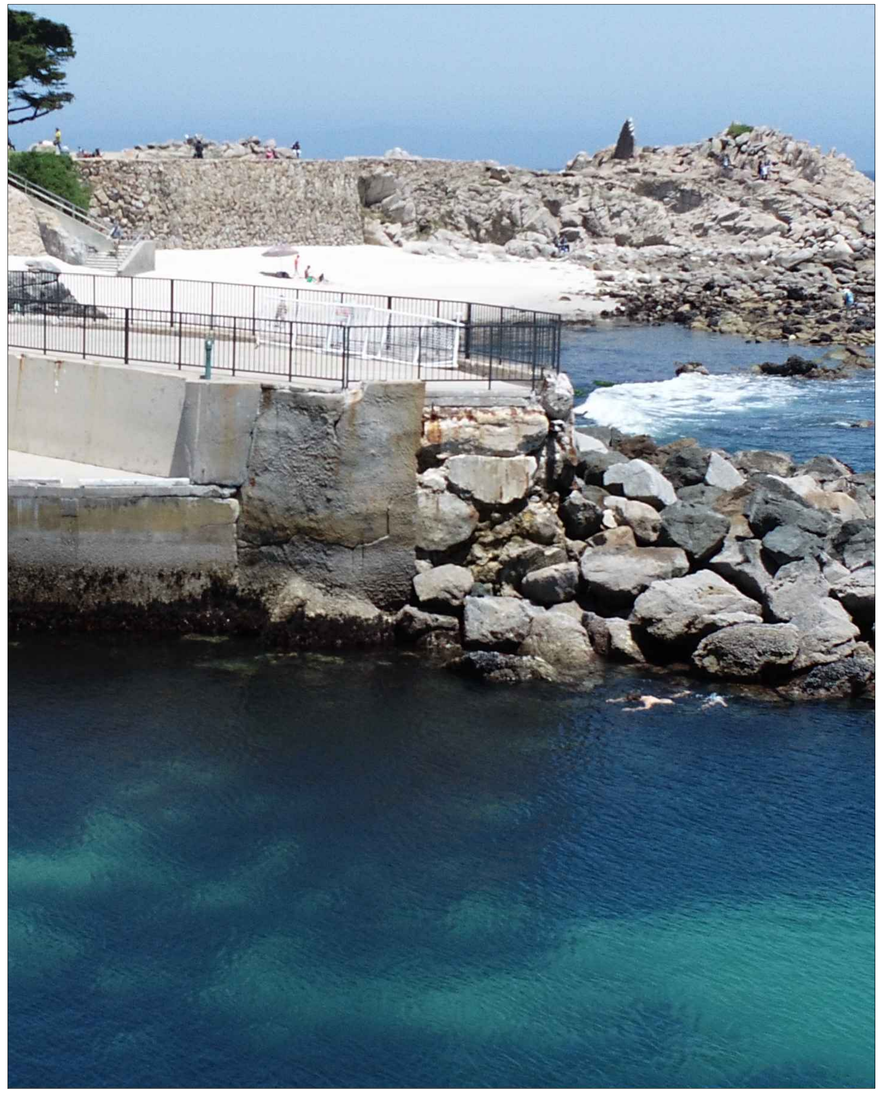
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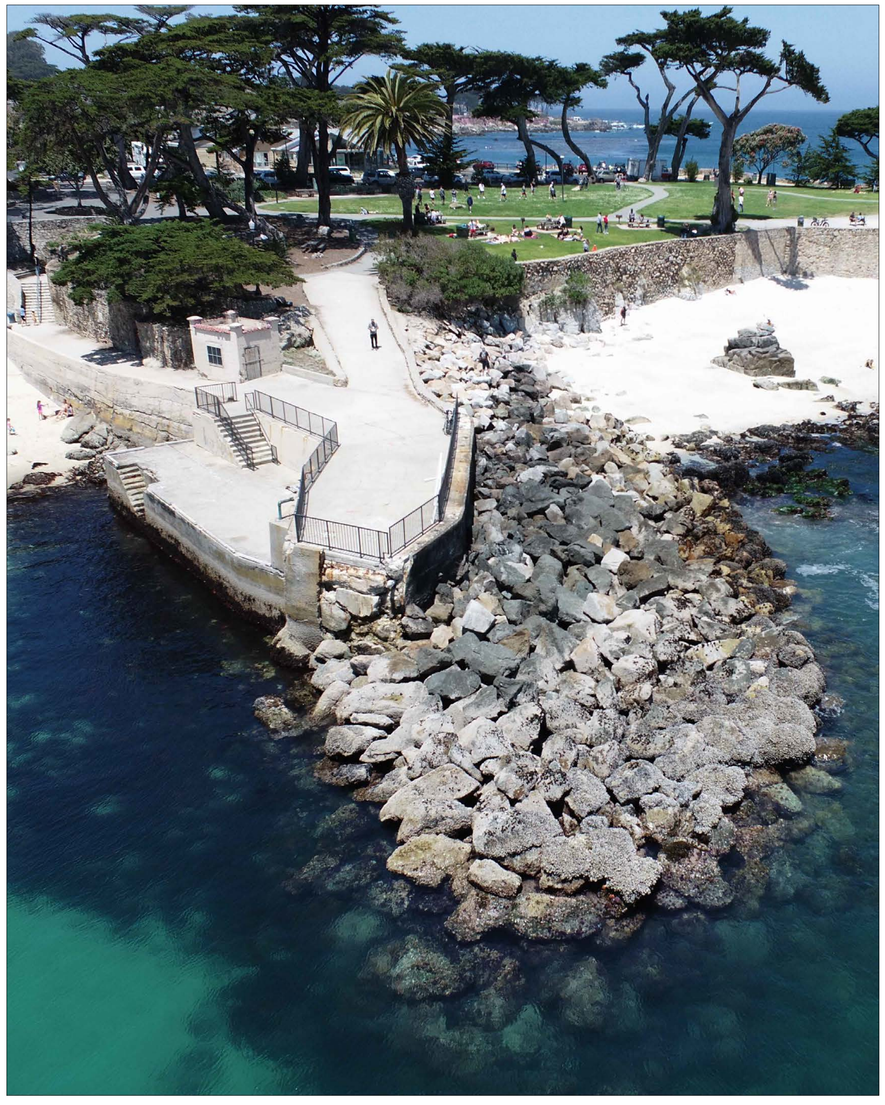
| REVISIONS | BY |
|---|---|
| | |
| | |
| | |

TITLE SHEET
LOVERS POINT PIER INTERIM REPAIR
CITY OF PACIFIC GROVE LOVERS POINT PARK
APN 006-155-099, OCEAN VIEW BLVD., PACIFIC GROVE, CA 93950


HARO, KASUNICH AND ASSOCIATES, INC.
CONSULTING CIVIL, GEOTECHNICAL & COASTAL ENGINEERS
116 EAST LAKE AVENUE
WATSONVILLE, CA 95076 (831) 722-4175


| | |
|---|---|
| Date | 03-13-2023 |
| Scale | AS SHOWN |
| Drawn | MF |
| Job | 11897 |
| Sheet | 1 OF 14 SHEETS |





OBLIQUE AERIAL PHOTOGRAPHS FROM MAY 23, 2022 SHOWING AREA NEEDING REPAIR

NO SCALE

100% PLANS

| REVISIONS | BY |
|---|---|
| | |
| | |
| | |

OBLIQUE AERIAL PHOTOS
LOVERS POINT PIER INTERIM REPAIR
CITY OF PACIFIC GROVE LOVERS POINT PARK
APN 006-155-099, OCEAN VIEW BLVD., PACIFIC GROVE, CA 93950

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116 EAST LAKE AVENUE
WATSONVILLE, CA 95076 (831) 722-4175

| | |
|---|---|
| Date | 03-13-2023 |
| Scale | AS SHOWN |
| Drawn | MF |
| Job | 11897 |
| Sheet | 2 OF 14 SHEETS |




# CONSTRUCTION ACCESS ROUTE AND STAGING AREA

NTS

GOOGLE IMAGE DATE 2/23/2021

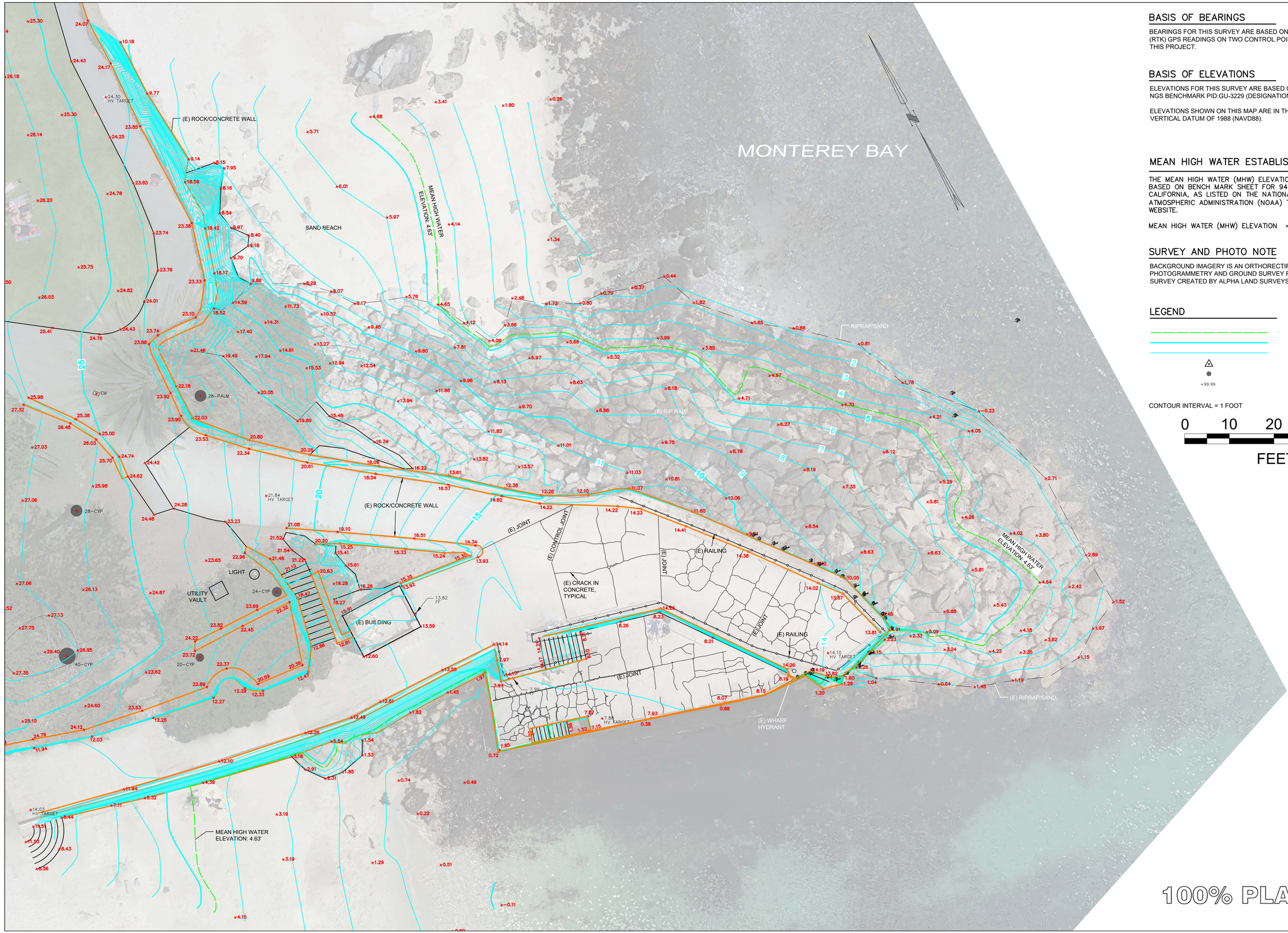
100% PLANS

| REVISIONS | BY |
|---|---|
| | |
| | |
| | |

STAGING AND ACCESS PLAN
LOVERS POINT PIER INTERIM REPAIR
CITY OF PACIFIC GROVE LOVERS POINT PARK
APN 006-155-099, OCEAN VIEW BLVD., PACIFIC GROVE, CA 93950

HARO, KASUNICH AND ASSOCIATES, INC.
CONSULTING CIVIL, GEOTECHNICAL & COASTAL ENGINEERS
116 EAST LAKE AVENUE
WATSONVILLE, CA 95076 (831) 722-4175

| | |
|---|---|
| Date | 03-13-2023 |
| Scale | NTS |
| Drawn | MW |
| Job | 11897 |
| Sheet | 3 OF 14 SHEETS |




## BASIS OF BEARINGS

BEARINGS FOR THIS SURVEY ARE BASED ON REALTIME KINEMATIC (RTK) GPS READINGS ON TWO CONTROL POINTS SET ONSITE FOR THIS PROJECT.

## BASIS OF ELEVATIONS

ELEVATIONS FOR THIS SURVEY ARE BASED ON A RTK GPS TIE TO NGS BENCHMARK PID:GU-3229 (DESIGNATION 941 3450 TIDAL 3).

ELEVATIONS SHOWN ON THIS MAP ARE IN THE NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD88).

## MEAN HIGH WATER ESTABLISHMENT NOTE

THE MEAN HIGH WATER (MHW) ELEVATION FOR THIS SITE IS BASED ON BENCH MARK SHEET FOR 9413450, MONTEREY CALIFORNIA, AS LISTED ON THE NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION (NOAA) TIDES AND CURRENTS WEBSITE.

MEAN HIGH WATER (MHW) ELEVATION = 4.63 FEET (NAVD88)

## SURVEY AND PHOTO NOTE

BACKGROUND IMAGERY IS AN ORTHORECTIFIED PHOTO MOSAIC. PHOTOGRAMMETRY AND GROUND SURVEY PERFORMED ON MAY 23, 2022. SURVEY CREATED BY ALPHA LAND SURVEYS, INC. ON JUNE 13 2022.

## LEGEND

- MEAN HIGH WATER CONTOUR
- CONTOUR INTERVAL, MAJOR
- CONTOUR INTERVAL, MINOR
- RANDOM CONTROL POINT
- TREE, AS NOTED
- +99.99 SPOT ELEVATION

CONTOUR INTERVAL = 1 FOOT

0 10 20 30 40

FEET

| REVISIONS | BY |
|---|---|
| | |
| | |
| | |

# EXISTING CONDITIONS
## LOVERS POINT PIER INTERIM REPAIR
## CITY OF PACIFIC GROVE LOVERS POINT PARK
## APN 006-155-099, OCEAN VIEW BLVD., PACIFIC GROVE, CA 93950


HARO, KASUNICH AND ASSOCIATES, INC.
CONSULTING CIVIL, GEOTECHNICAL & COASTAL ENGINEERS
116 EAST LAKE AVENUE
WATSONVILLE, CA 95076 (831) 722-4175


| | |
|---|---|
| Date | 03-13-2023 |
| Scale | AS SHOWN |
| Drawn | MF |
| Job | 11897 |
| Sheet | 4 OF 14 SHEETS |

APPROXIMATE HANDRAIL AND GUARD QUANTITIES:
(N) HANDRAIL = 45± LINEAR FEET
(N) GUARD = 257± LINEAR FEET

MONTEREY BAY

0 10 20 30 40
FEET

SAND BEACH

MEAN HIGH WATER ELEVATION 4.63'

(E) ROCK/CONCRETE WALL

(E) BUILDING

(E) RIP RAP

RIPRAP/SAND

(E) RIPRAP/SAND

(E) WHARF HYDRANT

(E) RAILING

(E) JOINT

(E) CONTROL JOINT

(N) CONTROL JOINT, TYPICAL

(E) CRACK IN CONCRETE, TYPICAL

LIMIT OF NEW SLAB

DEMOLISH EXISTING SLAB 7" DEEP AND POUR NEW 7" THICK MONOLITHIC SLAB

INSTALL NEW 7" MONOLITHIC TOPPING SLAB OVER EXISTING SLAB

INSTALL NEW 6" REINFORCED SHOTCRETE FASCIA ON WALL FACE

REPLACE UPPER DAMAGED CONCRETE SECTION WITH NEW CONCRETE FOOTING AND INSTALL NEW GUARD

INSTALL NEW 10" REINFORCED SHOTCRETE FASCIA ON WALL FACE

INSTALL NEW GUARD

INFILL DOORWAY IN STAIRWELL WALL & REPAIR & RESURFACE WALLS TO MATCH ADJACENT EXISTING WALLS

REFORM AND RESURFACE EXISTING STAIRS TO BE CODE COMPLIANT. INSTALL STAINLESS STEEL HANDRAIL AND GUARD.

REMOVE AND REPLACE WITH 6" FASCIA

BEGIN 6" FASCIA

END 6" FASCIA / BEGIN 10" FASCIA

END 10" FASCIA / BEGIN 6" FASCIA

6" FASCIA LIMITS

(N) HANDRAIL LIMITS

(N) GUARD LIMITS, PER DETAIL 2 ON SHEET 10

BEGIN (N) GUARD

END (N) GUARD

SECTION A

SECTION B

SECTION C

SECTION D

100% PLANS

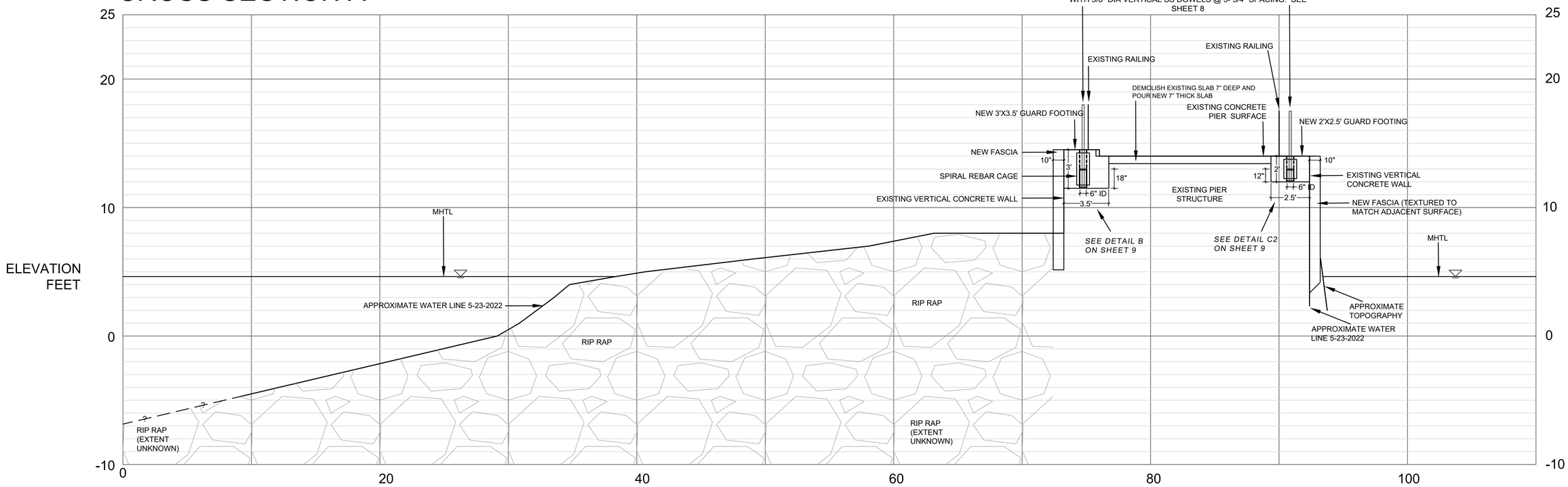
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REPAIR SITE PLAN AND SECTIONS
LOVERS POINT PIER INTERIM REPAIR
CITY OF PACIFIC GROVE LOVERS POINT PARK
APN 006-155-099, OCEAN VIEW BLVD., PACIFIC GROVE, CA 93950

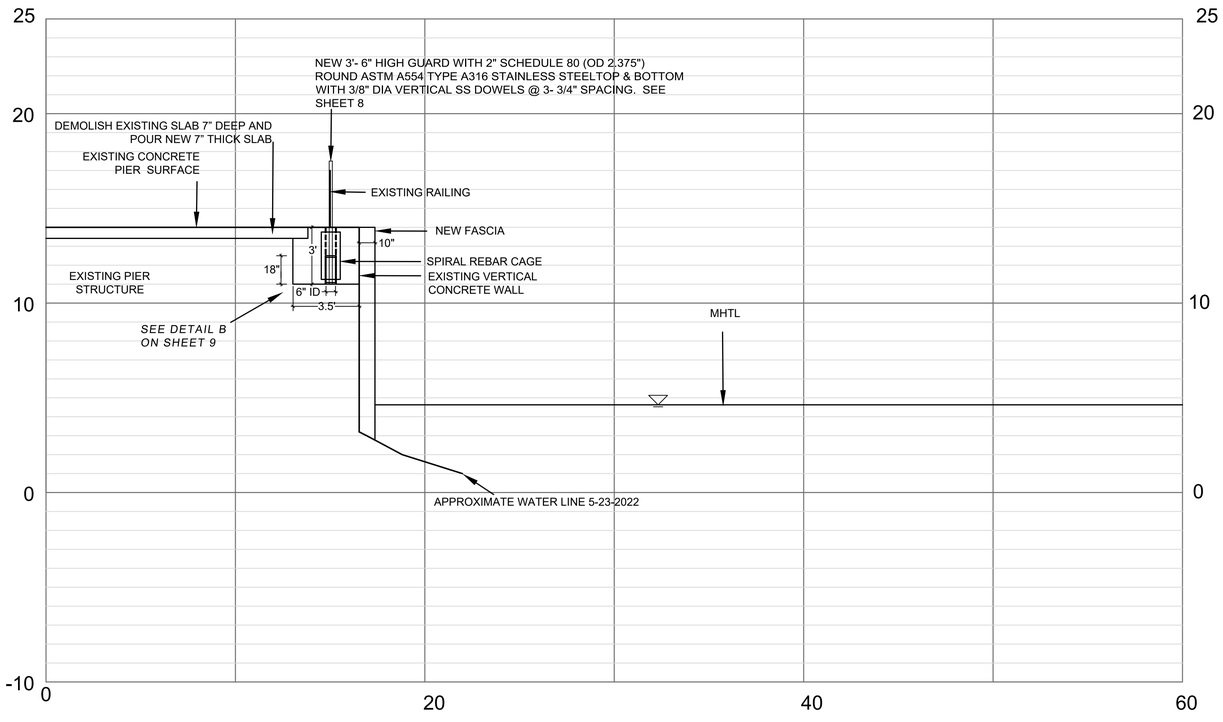
HARO, KASUNICH AND ASSOCIATES, INC.
CONSULTING CIVIL, GEOTECHNICAL & COASTAL ENGINEERS
116 EAST LAKE AVENUE
WATSONVILLE, CA 95076 (831) 722-4175

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| Date | 03-13-2023 |
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| Sheet | 5 OF 14 SHEETS |

# CROSS SECTION A




# CROSS SECTION B




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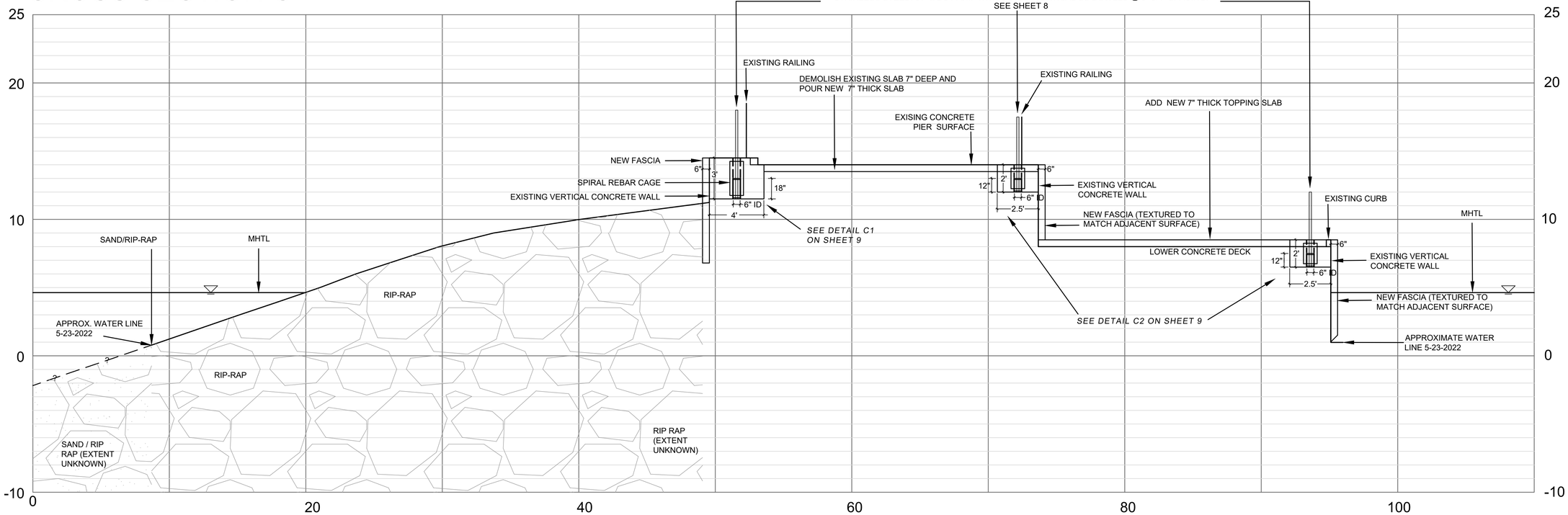
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EXISTING CROSS SECTIONS A & B
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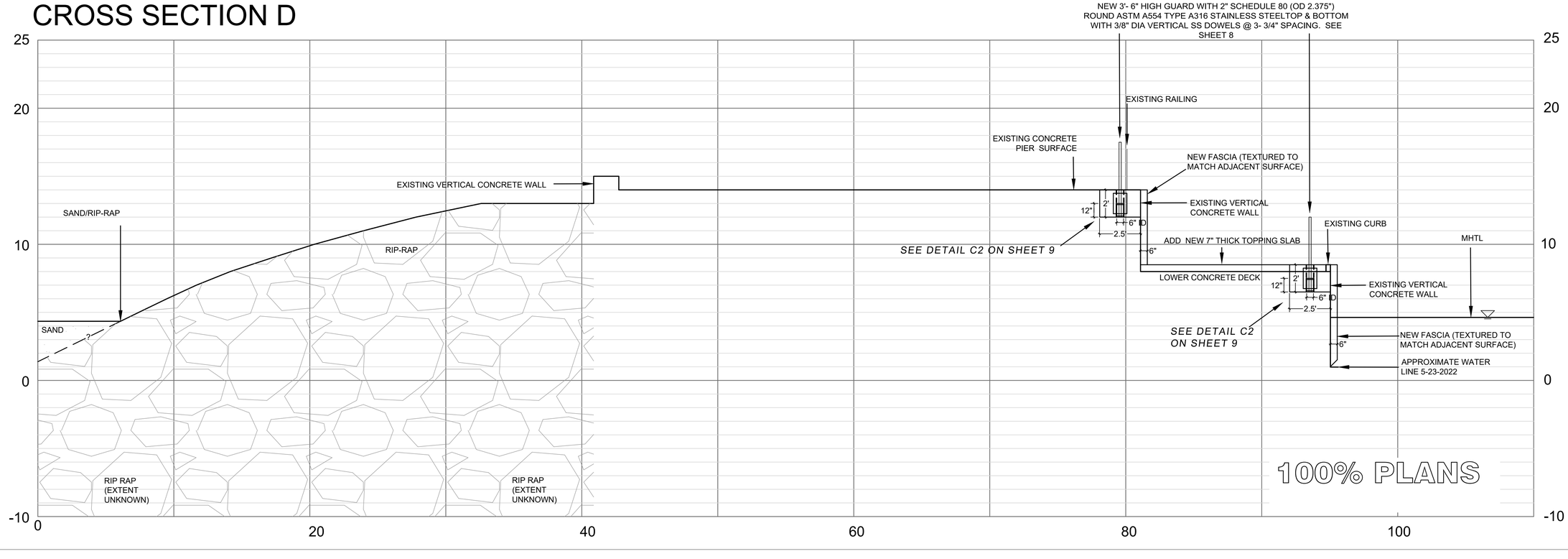

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# CROSS SECTION C




# CROSS SECTION D



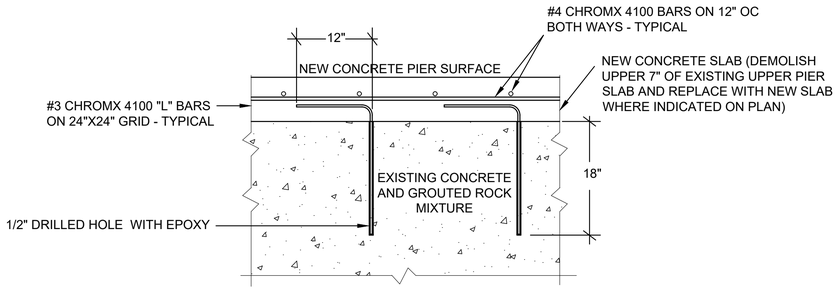

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EXISTING CROSS SECTIONS C & D
LOVERS POINT PIER INTERIM REPAIR
CITY OF PACIFIC GROVE LOVERS POINT PARK
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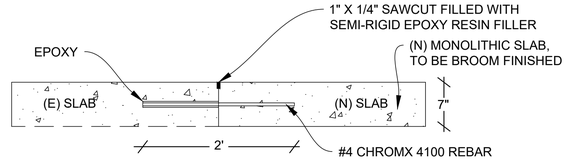

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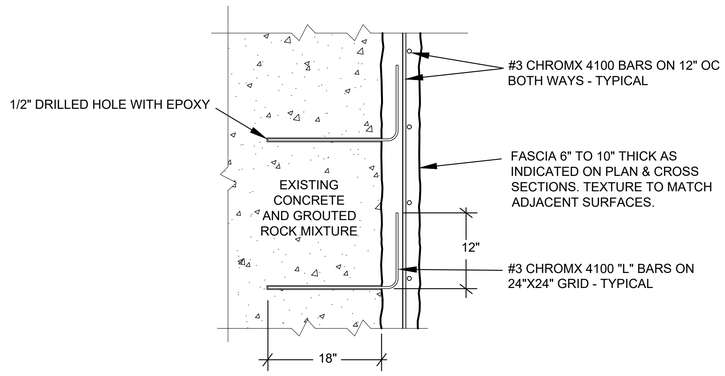

## DETAIL 1
## CROSS SECTION DETAIL OF NEW CONCRETE SLAB ON UPPER PIER - TYPICAL

SCALE: 1"=1'-0"



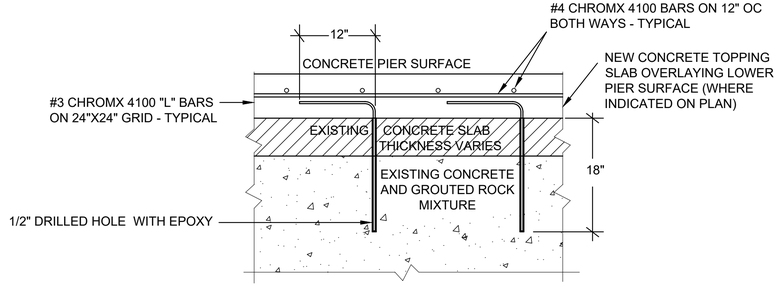

## DETAIL 4
## (E) SLAB AND (N) SLAB CONNECTION DETAIL

SCALE: 1"=1'-0"



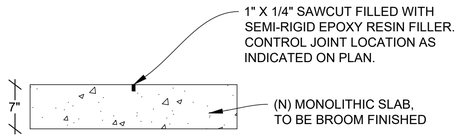

## DETAIL 3
## CROSS SECTION DETAIL OF NEW VERTICAL WALL FASCIA - TYPICAL

SCALE: 1"=1'-0"




## DETAIL 2
## CROSS SECTION DETAIL OF NEW CONCRETE TOPPING SLAB ON LOWER PIER - TYPICAL

SCALE: 1"=1'-0"




## DETAIL 5
## (N) SLAB CONTROL JOINT DETAIL

SCALE: 1"=1'-0"

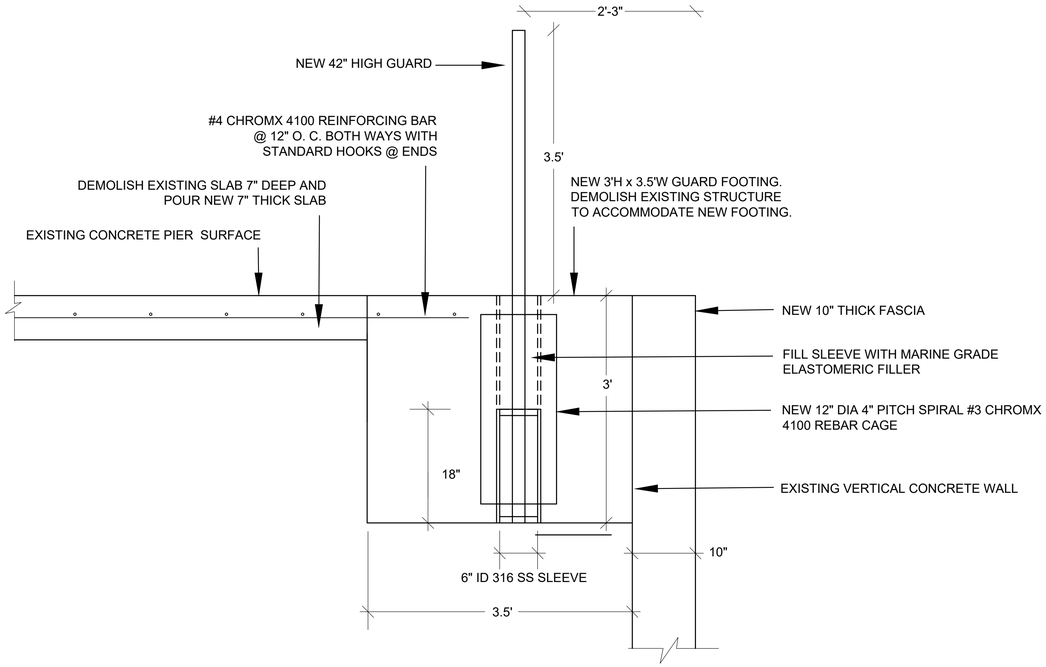
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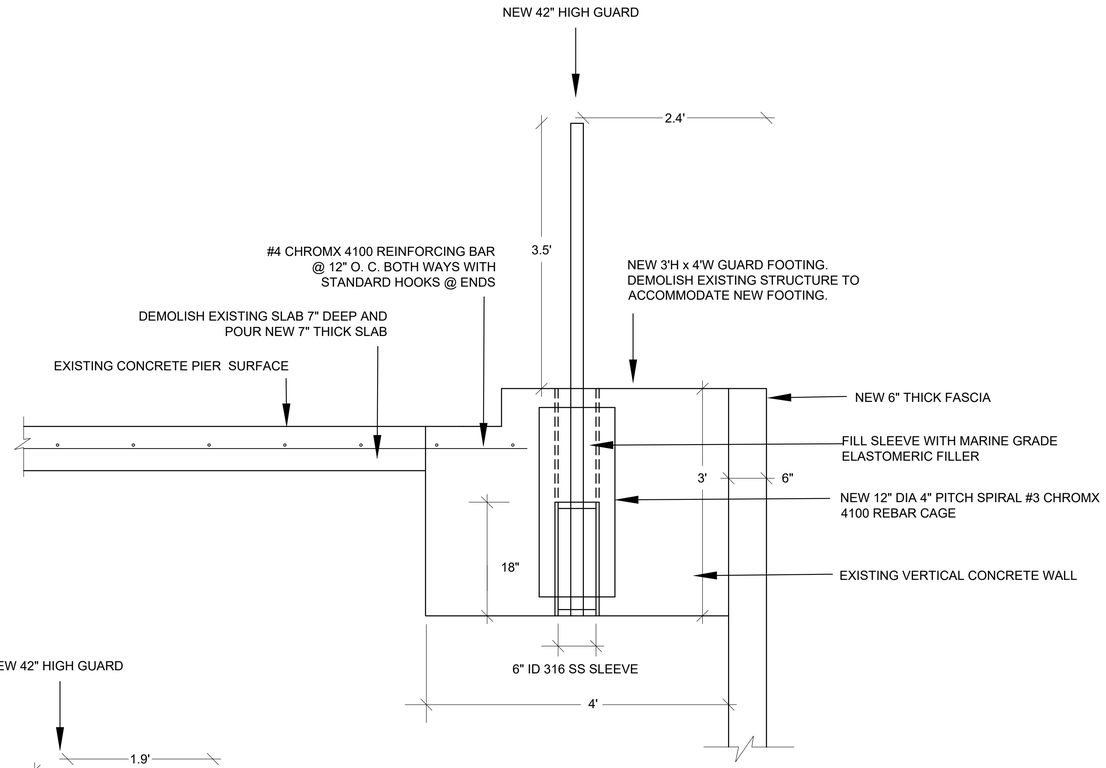
FASCIA PATCH AND SLAB DETAILS
LOVERS POINT PIER INTERIM REPAIR
CITY OF PACIFIC GROVE LOVERS POINT PARK
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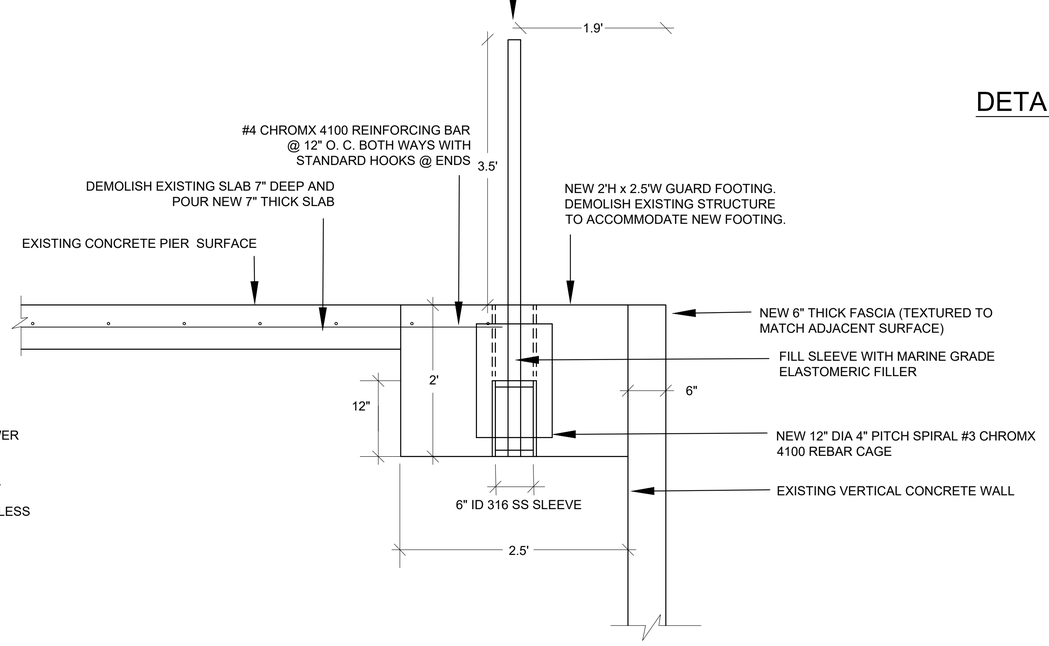
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DETAIL B




DETAIL C1




DETAIL C2

SCALE: 1"=1'-0"

NOTES:

1. CONTINUOUSLY FILLET WELD TYPE A316 STAINLESS STEEL SLEEVE TO UPPER AND LOWER SLEEVE COLLARS

2. VERTICAL GUARD POSTS TO BE CONTINUOUS AND PENETRATE BOTH SLEEVE COLLARS.

3. GUARD POSTS AND CAP TO BE 2" SCHEDULE 80 (OD 2.375") ASTM A554 TYPE A316 STAINLESS STEEL

4. GUARD TO HAVE VERTICAL ½" BARS AT 4 INCH OC BETWEEN RAILING CAP AND LOWER HORIZONTAL RAILING BAR 3.5 INCHES ABOVE CONCRETE SURFACE.

5. SAW CUT REMOVED AREAS OF DEMOLISHED CONCRETE TO PREVENT CRACKING OF ADJACENT CONCRETE WORK TO REMAIN IN PLACE.

6. DOWEL NEW FOOTINGS TO EXISTING GROUTED ROCK AND CONCRETE AS DIRECTED BY ENGINEER DURING CONSTRUCTION.

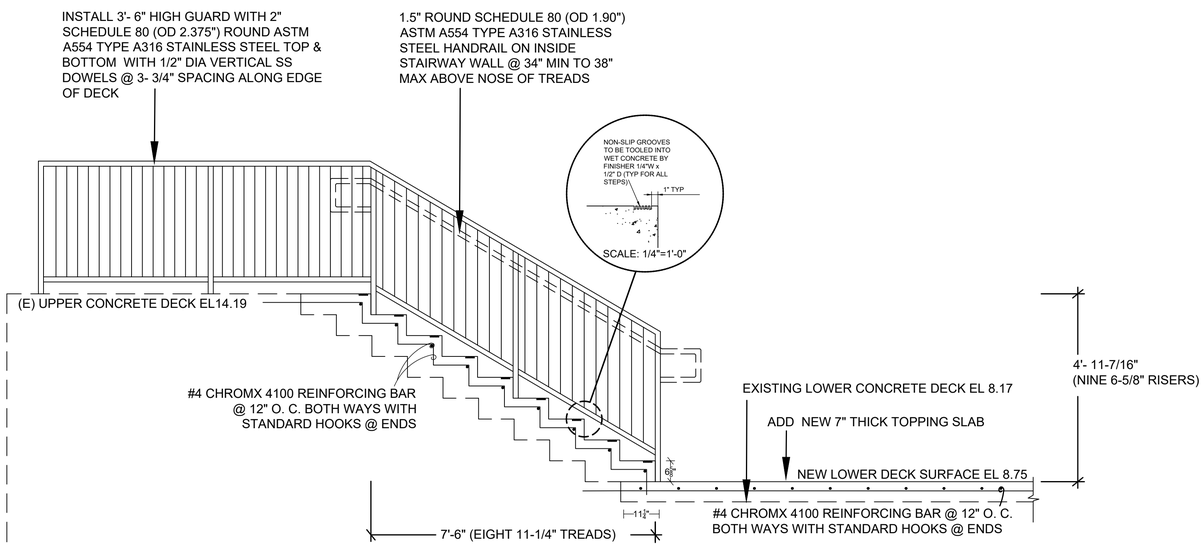
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FOOTING AND SLAB DETAILS
LOVERS POINT PIER INTERIM REPAIR
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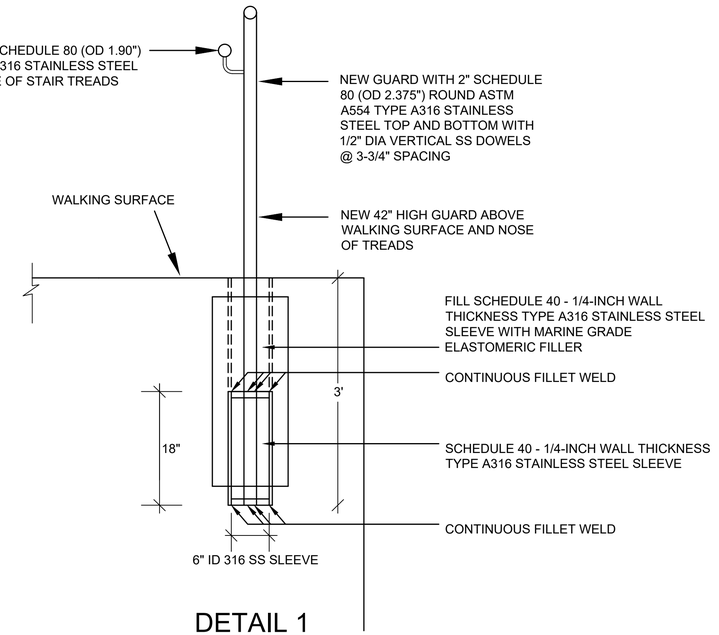



## STAIRS FROM UPPER PIER SURFACE TO LOWER DECK

SCALE: 1/2"=1'-0"

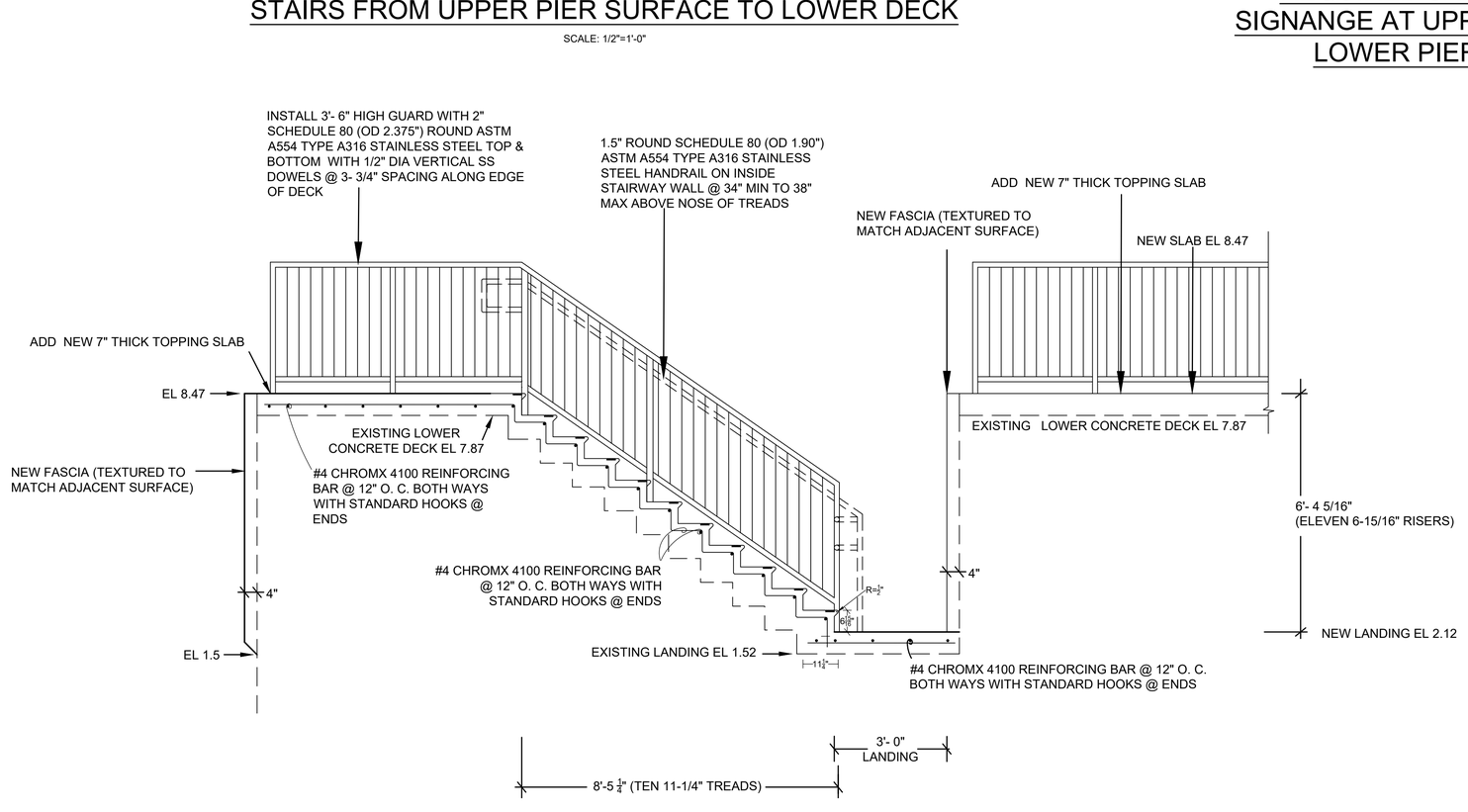



## REQUIRED SAFETY SIGNANGE AT UPPER AND LOWER PIERS



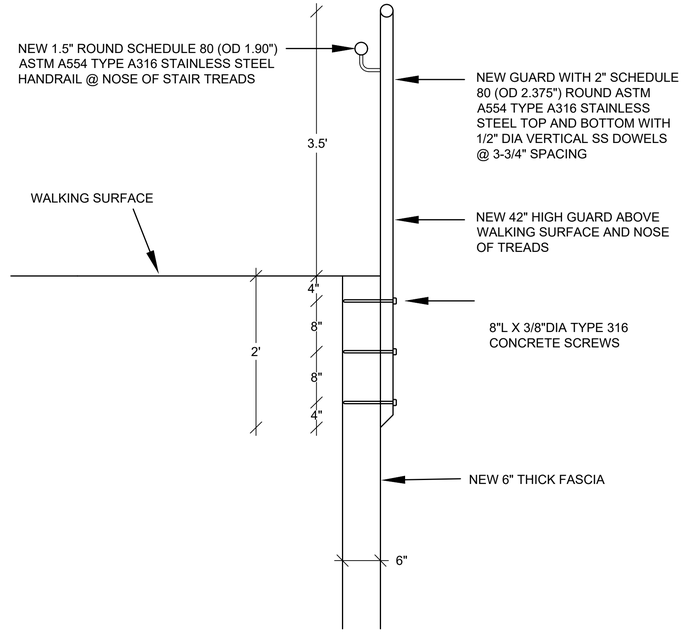

## DETAIL 1
## GUARD AND HANDRAIL DETAIL

SCALE: 1"=1'-0"




## STAIRS TO WATER FROM LOWER DECK

SCALE: 1/2"=1'-0"




## DETAIL 2
## LOWER PIER GUARD AND HANDRAIL DETAIL AT LOWER STAIRS

SCALE: 1"=1'-0"

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GUARD AND HANDRAIL DETAILS
LOVERS POINT PIER INTERIM REPAIR
CITY OF PACIFIC GROVE LOVERS POINT PARK
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| Sheet | 10 OF 14 SHEETS |

**1. ALL DESIGN AND CONSTRUCTION SHALL CONFORM TO THE REQUIREMENTS OF THE 2019 CALIFORNIA BUILDING CODE** [C.B.C.] AND ANY LOCAL CODE REQUIREMENTS. ALL DETAILS, SECTIONS AND NOTES SHOWN ON DRAWINGS ARE INTENDED TO BE TYPICAL AND SHALL APPLY TO SIMILAR SITUATIONS ELSEWHERE, UNLESS OTHERWISE NOTED.

THE CONTRACTOR SHALL RECOGNIZE THAT THE PLANS USED FOR THE DRAWINGS MAY DIFFER FROM THE ACTUAL PHYSICAL SITE. DIMENSIONS ARE APPROXIMATE. CHECK ALL DIMENSIONS IN RELATION TO SITE CONDITIONS PRIOR TO STARTING WORK. THE CONTRACTOR SHALL COORDINATE THE WORK OF ALL TRADES. ALL DISCREPANCIES SHALL BE CALLED TO THE ATTENTION OF THE ENGINEER AND SHALL BE RESOLVED BEFORE PROCEEDING WITH THE WORK. DURING THE CONSTRUCTION PHASE THE CONTRACTOR IS RESPONSIBLE FOR THE SAFETY OF CONSTRUCTION AND PERSONNEL. PROVIDE ADEQUATE SHORING, BRACING, IN ACCORDANCE WITH ALL NATIONAL, STATE AND LOCAL SAFETY ORDINANCES.

2. **DESIGN OF THE INTERIM REPAIR OF THE LOVERS POINT PIER** IS BASED ON RECOMMENDATIONS PROVIDED BY HARO, KASUNICH AND ASSOCIATES , INC. (HKA), GEOTECHNICAL AND COASTAL ENGINEERS, WATSONVILLE, CA (PROJECT NO. M11897.2). ANY STRUCTURAL DRAWINGS OR DETAILS NOT PREPARED BY HKA SHALL BE REVIEWED AND APPROVED BY HKA PRIOR TO CONSTRUCTION. EXISTING CONCRETE AND GROUTED ROCK SURFACES SHALL BE INSPECTED BY THE GEOTECHNICAL ENGINEER AND APPROVED PRIOR TO PLACEMENT OF STEEL AND CONCRETE.

3. **SHOTCRETE AND CONCRETE**

A. CONTRACTOR IS REQUIRED TO PROVIDE TEST PANEL PRIOR TO PLACEMENT AT THE SITE TO DEMONSTRATE PROPER MIX DESIGN

B. **STRENGTH:** SHOTCRETE AND CONCRETE SHALL DEVELOP A 28-DAY MINIMUM ULTIMATE COMPRESSIVE STRENGTH AS FOLLOWS:

ARTIFICIAL ROCK FASCIA 5,000 PSI

B. **SHOTCRETE AND CONCRETE MIXES:** PROVIDE THE FOLLOWING:

PORTLAND CEMENT: ASTM-A150, TYPE II, 8 SACKS/CY. MINIMUM.
POZZOLAN: MAY BE A MAXIMUM OF 20% OF THE 8 SACKS/CY. OF CEMENT.
AIR ENTRAINMENT: NOT ALLOWED FOR ANY SHOTCRETE OR CONCRETE.

| SHOTCRETE FASCIA | |
|---|---|
| STRENGTH | 5,000 PSI MIN |
| SACKS OF CEMENT | 8 MIN |
| INTEGRAL COLOR | NO |
| ACCELERATOR | NOT WITHOUT ENG APPROVAL |
| AGGREGATE | 3/8 MAX (PEAGRAVEL OK) |
| MAX WATER/CEMENT | 0.40 MAX |
| WATER REDUCER | OK IF NEEDED |
| SEALER REQUIRED | NO |
| GRADE 100 REINF. COVER | 3 INCH MIN |
| MAX. WATER-SOLUBLE CHLORIDE ION IN CONC. | 0.15 PERCENT BY WEIGHT OF CEMENT |
| FLY ASH (POZZOLAN) | 15% OF CEMENTITIOUS MATERIAL |
| SILICA FUME (MINERAL ADMIXTURE) | 10% OF CEMENTITIOUS MATERIAL |
| CORROSION INHIBITOR | PER MANUFACTURER SPEC |
| MAX SLUMP | 2 +/- 1 INCHES |
| AIR CONTENT | 1-2% MAXIMUM (ENTRAPPED AIR ONLY) |
| PLASTICIZER | NOT PERMITTED |

| CONCRETE SLABS, BEAMS, AND STAIRS | |
|---|---|
| STRENGTH | 5,000 PSI MIN |
| SACKS OF CEMENT | 8 MIN |
| INTEGRAL COLOR | NO |
| ACCELERATOR | NOT WITHOUT ENG APPROVAL |
| AGGREGATE | 3/4 MAX |
| MAX WATER/CEMENT | 0.40 MAX |
| WATER REDUCER | OK IF NEEDED |
| SEALER REQUIRED | NO |
| GRADE 100 REINF. COVER | 3 INCH MIN |
| MAX. WATER-SOLUBLE CHLORIDE ION IN CONC. | 0.15 PERCENT BY WEIGHT OF CEMENT |
| FLY ASH (POZZOLAN) | 15% OF CEMENTITIOUS MATERIAL |
| SILICA FUME (MINERAL ADMIXTURE) | 10% OF CEMENTITIOUS MATERIAL |
| CORROSION INHIBITOR | PER MANUFACTURER SPEC |
| MAX SLUMP | 4 +/- 1 INCHES |
| AIR CONTENT | 1-2% MAXIMUM (ENTRAPPED AIR ONLY) |
| PLASTICIZER | AS SPECIFIED BY READY MIX COMPANY |

SHOTCRETE AND CONCRETE SHALL BE MACHINE MIXED. SUBMIT CONCRETE MIX DESIGNS TO ENGINEERS FOR APPROVAL.

CONCRETE/SHOTCRETE TO COMPLY WITH ACI 318-22, TABLE 4.3.1 FOR EXPOSURE CLASS C2
CONTRACTOR TO SUBMIT TEST RESULTS INDICATING MIX DESIGN COMPLIES WITH MAXIMUM WATER-SOLUBLE CHLORIDE ION CONTENT IN CONCRETE PRIOR TO POUR OF CONCRETE AND/OR APPLICATION OF SHOTCRETE

**PLACEMENT AND COVERAGE:** ENSURE THAT REINFORCEMENT AND EMBEDDED ITEMS IN STRUCTURAL WALLS ARE NOT DISTURBING PLACEMENT OF SHOTCRETE/CONCRETE. MINIMUM SHOTCRETE AND CONCRETE COVERAGE TO REINFORCEMENT SHALL BE AS NOTED IN THE DRAWINGS. ARTIFICIAL ROCK FACING SHALL BE 6" TO 10" THICK COLORED & TEXTURED SHOTCRETE.

**TESTING:** CONCRETE MATERIALS SHALL BE TESTED BY A TESTING AGENCY APPROVED BY THE CITY OF PACIFIC GROVE AND HKA. ONLY TESTED CONCRETE SHALL BE USED. SPECIAL INSPECTION SHALL BE PROVIDED FOR CONCRETE PER CHAPTER 17 OF THE C.B.C. MAINTAIN COMPLETE RECORDS OF PLACED CONCRETE INCLUDING: DATE, LOCATION, QUANTITY AND TEST SAMPLES TAKEN. TAKE FOUR TEST CYLINDERS OR ONE TEST PANEL FOR SHOTCRETE PER 50 CU YARDS OF CONCRETE PLACED EACH DAY, BUT NO LESS THAN FOUR TEST CYLINDERS OR ONE SHOTCRETE PANEL FOR EACH DAY THAT CONCRETE IS PLACED.

**PROTECTION:** PROTECT SHOTCRETE AND CONCRETE FROM PREMATURE DRYING, MAINTAINING MINIMAL WATER LOSS AT A RELATIVELY CONSTANT TEMPERATURE FOR A PERIOD NECESSARY FOR HYDRATION OF CEMENT AND HARDENING OF SHOTCRETE/CONCRETE. IN CASE OF EXPOSURE TO SALT WATER, WASH THE SURFACE TO RECEIVE SHOTCRETE/CONCRETE WITH POTABLE WATER JUST PRIOR TO SHOTCRETE/CONCRETE PLACEMENT.

SHOTCRETE OR GUNITE: PROPORTIONING, MIXING AND PLACEMENT OF SHOTCRETE OR GUNITE SHALL COMPLY WITH ACI 506R. LAPPING OF THE REINFORCING SPLICES ARE PERMITTED IF THE SPACING AT THE REINFORCING IS OPEN ENOUGH TO ALLOW CLEAR, UNOBSTRUCTED ACCESS TO BOTH SIDES OF THE REINFORCING. IF NOT, THE LAPPED BARS SHOULD BE SPACED AT LEAST THREE TIMES THE DIAMETER OF THE LARGEST BAR AT THE SPLICE. CONTRACTOR SHALL HAVE A MINIMUM OF 5 YEARS EXPERIENCE WITH PROVEN PERFORMANCE RECORD ON SIMILAR TYPE OF PROJECTS, USING THE SAME QUALIFIED NOZZLEMAN, CREW AND EQUIPMENT.

BACKFORMING SHALL NOT BE PERMITTED DUE TO THE PRESENCE OF OVEREXCAVATION OR VOIDS. BACKFORMING COSTS SHALL BE INCLUDED IN THE CONTRACT PRICE. DAMPEN SURFACES TO RECEIVE SHOTCRETE. ALL REBOUND SHOTCRETE MATERIAL SHALL BE COLLECTED AND DISPOSED OF. NO SHOTCRETE MATERIAL SHALL BE DUMPED INTO OCEAN WATER OR LEFT ON BEACH. COVER SHOTCRETE WALL AREAS FOR CURING AND PROTECTION. LAYERS OF SHOTCRETE AND CONSTRUCTION JOINTS TO RECEIVE SHOTCRETE SHALL BE DAMPENED BY POTABLE WATER. IN CASE OF EXPOSURE TO SALTWATER, WASH UNDERLYING SHOTCRETE SURFACE TO RECEIVE ADDITIONAL SHOTCRETE WITH POTABLE WATER JUST PRIOR TO ADDITIONAL SHOTCRETE PLACEMENT.

**4. REINFORCING STEEL**

ALL REINFORCING STEEL SHALL BE CHROMX 4100 BY MMFX TECHNOLOGIES CONFORMING TO ASTM A1035/A 1035M GRADE 100. TIE WIRE SHALL BE 16 GA. ANNEALED WIRE. REINFORCING STEEL SHALL BE EPOXY COATED. REBAR SHALL BE RIGIDLY HELD IN PLACE WITH APPROVED DEVICES PRIOR TO PLACEMENT OF SHOTCRETE AND CONCRETE. USE PLASTIC REBAR CHAIRS AND BOLSTERS WITH STRENGTH TO WITHSTAND 300 LBS. CONCENTRATED LOAD WITHOUT PERMANENT DEFORMATION OR BREAKAGE. HOOKS, BENDS, FABRICATION AND PLACING SHALL BE IN ACCORDANCE WITH THE "MANUAL OF STANDARD PRACTICE FOR DETAILING REINFORCED CONCRETE STRUCTURE" ACI NO. 315. REINFORCEMENT SHALL BE PROTECTED FROM SALT WATER MIST BY PROVIDING ADEQUATE BLANKET COVERING. REMOVE COVER JUST PRIOR TO SHOTCRETE/CONCRETE PLACEMENT. IN CASE OF EXPOSURE TO SALT WATER, WASH STEEL REINFORCEMENT WITH POTABLE WATER JUST PRIOR TO PLACEMENT.

**5. REBAR EMBEDMENT & EPOXY BONDING**

A. HOLE DIMENSIONS
THE ANNULAR SPACE BETWEEN THE REBAR AND HOLE SHOULD BE AS SMALL AS POSSIBLE, YET STILL PROVIDE EASE OF PLACEMENT.
THE MINIMUM DEPTH OF EMBEDMENT SHALL BE AT LEAST 8 INCHES. LOWER STRENGTH MATERIALS IN THE EMBEDMENT ZONE WILL REQUIRE 12 TO 18 INCHES.

B. SURFACE PREPARATION
REBAR MUST BE CLEAN, DRY AND DEGREASED.
DRY DRILLING: VACUUM OR BLOW OUT HOLE USING OIL-FREE COMPRESSED AIR
WET DRILLING: WASH OUT HOLE WITH CLEAN WATER TO REMOVE RESIDUE OF DRILLING SLURRY. REMOVE STANDING WATER AND ALLOW THE HOLE(S) TO DRY.
CLEAN OUT DRILLED HOLE WITH A WIRE BRUSH TO ENSURE ALL DEBRIS IS REMOVED,

C. MIXING
FOR EASE OF MIXING AND HANDLING, EPOXY SHOULD BE CONDITIONED TO 70°F. FOLLOW MANUFACTURER'S RECOMMENDATIONS FOR MIXING.

D. INSTALLATION
FOR HORIZONTAL SURFACES, TWO METHODS ARE ACCEPTABLE:
1- POUR EPOXY GROUT INTO THE HOLE AND INSERT REBAR AND WORK IT UP AND DOWN. LIGHTLY TAP TO ENSURE COMPLETE EMBEDMENT.
2- INSERT REBAR INTO DRILLED HOLE AND POUR EPOXY GROUT AROUND IT. USE TEMPLATE OR WEDGES IF NECESSARY TO HOLD IN POSITION.
FOR VERTICAL AND OVERHEAD SURFACES:
PLACE EPOXY GROUT INTO DRILLED HOLE WITH HAND OR POWER OPERATED BULK CAULKING GUN WITH LARGE DIAMETER TIP AND POLYETHYLENE EXTENSION TUB. INSERT BOLT, DOWEL OR REBAR AND WORK BACK AND FORTH TO ENSURE COMPLETE EMBEDMENT. POSITION IN PLACE WITH TEMPLATE OR WEDGES IF NECESSARY.

E. CURING
THE CURE TIME IS DEPENDENT UPON THE TEMPERATURE OF THE SUBSTRATE. TO ACCELERATE CURE (VERIFY THIS WITH MANUFACTURER), PRE-HEAT BOLTS TO APPROXIMATELY 150°F (66°C) AT THE TIME OF INSTALLATION AND MAINTAIN ARTIFICIAL HEAT ON BOLT AND SURROUNDING AREA.

**6. GEOTECHNICAL ENGINEER'S RECOMMENDATIONS**

EPOXY BONDED REBAR MUST BE INSTALLED AND GROUTED IN THE PRESENCE OF HKA.

CONCRETE SHALL BE SAMPLED AND TESTED AS PROVIDED ELSEWHERE IN THESE NOTES (SEE SHEET 14).

SHOTCRETE APPLICATION SHALL BE OBSERVED BY THE HKA AND SHALL BE SAMPLED AND TESTED AS REQUIRED BY THE ENGINEER (SEE SHEET 14).

SHEET 14 CONTAINS A SPECIAL INSPECTION SCHEDULE WITH FREQUENCY OF INSPECTIONS NOTED.

**7. INSPECTIONS**

THE CONTRACTOR SHALL BE RESPONSIBLE FOR CALLING FOR ALL INSPECTIONS REQUIRED BY THE CITY OF PACIFIC GROVE BUILDING DEPARTMENT AND HKA INCLUDING ANY REQUIRED SPECIAL INSPECTIONS. SPECIAL INSPECTIONS INCLUDE STRUCTURAL CONCRETE TESTING AND SHOTCRETE TESTING. NOTE THE FOLLOWING REGARDING THE STRUCTURAL OBSERVATION:

A. PRIOR TO COMMENCEMENT OF OBSERVATIONS, THE STRUCTURAL OBSERVER SHALL SUBMIT TO THE BUILDING OFFICIAL A WRITTEN STATEMENT IDENTIFYING THE FREQUENCY AND EXTENT OF STRUCTURAL OBSERVATION.
B. PROVIDE NOTES AND SPECIFICATIONS ON THE PLANS INDICATING WHICH SIGNIFICANT CONSTRUCTION STAGES, INCLUDING THE COMPLETION OF THE STRUCTURAL SYSTEM, ARE TO BE VISUALLY OBSERVED. [§1705 CBC]
C. AT THE CONCLUSION OF WORK INCLUDED IN THE PERMIT, THE STRUCTURAL OBSERVER SHALL SUBMIT TO THE BUILDING OFFICIAL A WRITTEN STATEMENT THAT THE SITE VISITS HAVE BEEN MADE AND IDENTIFY ANY REPORTED DEFICIENCIES WHICH, TO THE BEST OF THE STRUCTURAL OBSERVER'S KNOWLEDGE, HAVE NOT BEEN CORRECTED.

**8. HANDRAILS AND GUARDRAILS**

HANDRAILS SHALL BE 1.5" INCH ROUND SCHEDULE 80 ASTM A554 TYPE A316 STAINLESS STEEL AS MANUFACTURED AND INSTALLED BY "AGS STAINLESS" OR APPROVED EQUIVALENT. GUARDS SHALL BE 2" SCHEDULE 80 ROUND ASTM A554 TYPE A316 STAINLESS STEEL MANUFACTURED AND INSTALLED BY "AGS STAINLESS" OR APPROVED EQUIVALENT.

## STANDARD HOOKS & DEVELOPMENT LENGTH FOR TENSION BARS

90 DEGREE HOOK

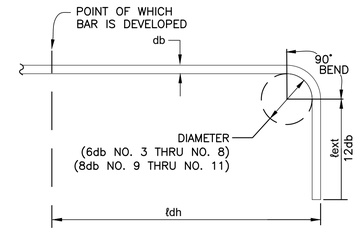
| BAR SIZE | MIN. INSIDE DIAMETER (IN.) | STRAIGHT EXTENSION ℓext (IN.) |
|---|---|---|
| NO. 3 | 2.25 | 4.5 |
| NO. 4 | 3.0 | 6.0 |
| NO. 5 | 3.75 | 7.5 |
| NO. 6 | 4.5 | 9.0 |
| NO. 7 | 5.25 | 10.5 |
| NO. 8 | 6.0 | 12.0 |

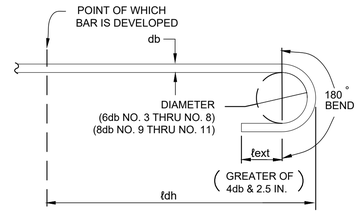
180 DEGREE HOOK

| BAR SIZE | MIN. INSIDE DIAMETER (IN.) | STRAIGHT EXTENSION ℓext (IN.) |
|---|---|---|
| NO. 3 | 2.25 | 2.5 |
| NO. 4 | 3.0 | 2.5 |
| NO. 5 | 3.75 | 2.5 |
| NO. 6 | 4.5 | 3.0 |
| NO. 7 | 5.25 | 3.5 |
| NO. 8 | 6.0 | 4.0 |

BARS IN TENSION
(fy=100 ksi & f'c=4.5 ksi)

| BAR SIZE | ℓdh (IN.) |
|---|---|
| NO. 3 | 6.0 |
| NO. 4 | 6.5 |
| NO. 5 | 8.0 |
| NO. 6 | 9.5 |
| NO. 7 | 11.0 |




## DEVELOPMENT LENGTH & SPLICE (BARS IN TENSION)

(CLEAR SPACING OF BARS OR WIRES BEING DEVELOPED OR LAP SPLICED AT LEAST 2db AND CLEAR COVER AT LEAST db) (fy=80 ksi & f'c=4.5 ksi)

| BAR SIZE | ℓd (IN.) | CLASS B SPLICE ℓd (IN.) |
|---|---|---|
| NO. 3 | 24 | 32.0 |
| NO. 4 | 31 | 40.5 |
| NO. 5 | 39 | 51.0 |
| NO. 6 | 47 | 61.1 |
| NO. 7 | 68 | 88.5 |

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STRUCTURAL NOTES
LOVERS POINT PIER INTERIM REPAIR
CITY OF PACIFIC GROVE LOVERS POINT PARK
APN 006-155-099, OCEAN VIEW BLVD., PACIFIC GROVE, CA 93950


HARO, KASUNICH AND ASSOCIATES, INC.
CONSULTING CIVIL, GEOTECHNICAL & COASTAL ENGINEERS
116 EAST LAKE AVENUE
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Date 03-13-2023
Scale AS SHOWN
Drawn MF
Job 11897
Sheet 11 OF 14 SHEETS

**GENERAL NOTES**

PURPOSE AND OVERVIEW

The purpose of the Lovers Point Pier Interim Repair Project (Project) is to provide short-term structural repairs to the exterior of the Lovers Point Pier in Pacific Grove, CA to maintain the integrity of the core of the pier, and to replace the perimeter railing and stairways for public safety.

FREQUENTLY ASKED QUESTIONS AND THEIR ANSWERS

1) What heavy machinery is proposed to be used and at which phases of construction is heavy equipment required?

Equipment will be determined after selection of the Contractor.

2) Where is the construction staging area? Will construction equipment and materials be stored on the beach?

The staging area will be the parking lot delineated on Sheet 3, Staging and Access, per City request on 1/31/2023.

3) Will the construction be done primarily from the blufftop above, or will construction primarily take place from the pier?

Not applicable to this Project.

4) If construction will take place from the pier, how will heavy equipment gain access to the construction area?

The Contractor will drive equipment down to the pier via the access route delineated in Sheet 3, Staging and Access. The Contractor will remove the equipment from the pier at the end of each work day.

5) How much of the adjacent park and beach areas will be impacted by construction activities and for how long?

The area of the project where active construction operations are being performed should remain closed to public access during the work due to safety concerns. The Contractor is anticipating +/- (TBD) working days to complete their work. This will be adjusted as necessary to take advantage of favorable tide and daylight conditions and will be impacted by unfavorable conditions. The actual duration will be governed by these conditions.

6) If public access will be closed during construction, please describe why it will be necessary to close public access and the estimated duration of the closure.

As explained above, the pier area should remain closed to public access for the duration of the project to allow for public safety. When conditions are safe for the public to enter the work area, those areas will be reopened for public use.

7) Will construction equipment and activities enter the waters of the Monterey Bay?

The Contractor does not anticipate entering the water with any equipment. Contractor shall utilize means and methods to protect the waters of Monterey Bay and prevent any debris or wet concrete from entering those waters.

8) What will the duration and timing of construction be?

The duration of construction will be determined by the Contractor. The Contractor shall develop a schedule that is coordinated with the City of Pacific Grove Public Works Department prior to the start of construction an shall provide that schedule to the Engineer. The schedule for completing the required work may be dependent on tide levels and ocean wave runup and will be determined once all permits are in hand.

MARINE PROTECTION

To prevent any impacts upon the marine habitat, no non-native spoils or debris shall be allowed to enter these areas or shall be allowed to adversely impact the beach or enter the tidal waters. Under no circumstances shall use of equipment be allowed seaward of the Mean High Tide Line in areas where water is present. Equipment and vehicle use on the beach during construction shall be minimized. Contractor employee parking shall be permitted in designated parking areas only. Although construction activity will occur on the beach and near ocean areas, such activity must be strictly confined to the area where work is required. Any areas of loose or unstable soil must be stabilized immediately. Any heavy equipment operation must be conducted with care near the edge of the water to prevent damage to the habitat. Care must be taken so the inland and beach areas outside the work area are not damaged during construction. If a fuel or lubricant spill occurs, immediate notification of the Engineer and appropriate authorities shall be made. Any equipment driven onto the beach should be well maintained and inspected daily to verify that there are no fuel, hydraulic fluid or lubricant leaks.

**ACCESS PROTECTION**

The proposed access route is on The City of Pacific Grove property. Impacts to the access route must be minimized. The impacts to beach access and residential access must be minimized. Appropriate signage shall be used to make sure that beach users know what to do as they approach the work sites. The Contractor shall be responsible for the restoration of the access route and staging area to its original condition. The Contractor shall use access routes and staging areas as directed by the Owner and shall repair access routes and staging areas to pre-project condition or better as directed by the Owner. The Contractor shall not close or obstruct streets, walks, drives or other occupied or used spaces or facilities without the written permission of the Owner. Underground utilities are located under the access route and shall be protected from damage.

**EXAMINATION OF JOB SITE, PLANS AND SPECIFICATIONS**

A. The Contractor shall carefully examine the work site and the Plans and Specifications. The submission of a bid shall be conclusive evidence that the Contractor has investigated and is satisfied as to the conditions to be encountered, as to the character, quality, and scope of work to be performed, the quantities of materials to be furnished and as to the requirements of the Geotechnical and Coastal Engineering Investigation and Plans and these Specifications. The plans consist of 14 sheets.

B. The City of Pacific Grove is the Owner of the Project Area. Haro, Kasunich and Associates, Inc. (HKA), Consulting Geotechnical, Coastal and Civil Engineers, is the Engineer for the Project and will represent the Owner during design and construction of the Project.

C. The contractor shall recognize that the plans used for the drawings of the Pier Structure may differ from the actual physical site. Dimensions are approximate. Before proceeding with the work, it shall be the Contractor's responsibility to check the site in relation to the drawings and specifications. Report any discrepancies to the Owner and the Engineer.

D. The Contractor must attend a pre-bid meeting with the Engineer prior to submitting a proposal to complete the proposed work. The Contractor will be required to attend a pre-construction meeting with the Engineer prior to the commencement of construction. The purpose of these meetings is so the Contractor may ask questions concerning the work and to make sure the Contractor understands the permit conditions and environmental constraints.

**COMPLIANCE WITH CODES:**

A. All construction and materials shall be as specified and as required by the 2022 California Building Code, the Building Code Standards, locally enforced codes and authorities. All articles, materials and equipment shall be installed, applied and connected as directed by the manufacturer's latest written specifications except where otherwise noted.

B. The Contractor shall be fully informed of all applicable codes, laws, ordinances and regulations of any jurisdiction or authority, and shall adhere strictly thereto. Compliance with all laws, ordinances and regulations of Federal, State, County and Local agencies shall take precedence over all other Contract documents.

**INSPECTIONS AND MAINTENANCE**

HKA shall be called to perform construction observation and to make a final inspection of the site to assure that the work is completed according to plan. Winter storm inspections shall be conducted to identify problem areas and assess the need for corrective actions. Written documentation should be maintained that notes inspection dates, corrective actions needed and corrective actions taken. The Owner and their representatives shall have the right to inspect any material brought to the job site and shall have the right to reject any materials deemed defective or not conforming to the specifications. HKA shall be called to perform construction observation and to make a final inspection of the drainage and erosion control facilities to assure that the work is completed according to plan. Written documentation should be maintained that notes inspection dates, corrective actions needed and corrective actions taken.

**NOTIFICATION OF ENGINEER**

The Engineer should be notified at least fourteen (14) working days prior to any site clearing or grading so that the work in the field can be coordinated with the grading contractor, and arrangements for surveying, testing and observation can be made.

**TIMETABLE**

These plans show the proposed work to be implemented after review and approval from the City of Pacific Grove.

**WORK HOUR RESTRICTIONS**

Tidal conditions may restrict the available work hours. Wave runup related flood conditions may restrict the available work time. Hours of operation or movement of heavy construction equipment shall be limited to between 8:00 a.m. and 6:00 p.m., Monday through Saturday. Such operations shall not occur on Sundays or holidays unless otherwise approved by the City of Pacific Grove.

**NOISE CONTROL**

All equipment that will operate at the project site shall be equipped with residential type mufflers.

**SITE DISTURBANCE**

Disturbance of the property beyond the limits of the necessary work area shall be avoided. Sensitive habitat exists immediately adjacent to the work area. The Contractor should expect regulatory agencies to be particularly concerned about any impacts outside the work area.

**STAKING AND LOCATION**

1. A surveyor shall locate design locations and mark with stakes prior to construction, for review by Engineer and use during construction by contractor. The contractor shall pay for staking.

2. Reference points will be established by the Engineer or by the Surveyor. These reference points will be used to control placement of the structures relative to cultural features and to elevation. It shall be the Contractor's responsibility to furnish and set such additional marks and stakes as is determined necessary to establish lines and grades required for the completion of the work specified, as shown on the plans. The contractor shall have a grade checker on site to check elevations and control the position of the work.

3. Local survey control: Spikes will be set for use as elevation control points. Do not disturb spikes. The vertical elevation datum is NAVD1988.

**DRAINPIPES AND UNDERGROUND UTILITIES**

Existing drainpipes and underground utilities within the work area shall be located by the Contractor and avoided and/or protected during construction.
A. The Contractor shall locate, identify, and protect utilities from damage. Location of existing utilities shown on plans is approximate. The existing underground utility locations are not shown on the plans. The Contractor is responsible for locating all existing utilities prior to starting work and protecting utilities throughout course of work. The locations of any existing drain facilities shown on the plans are approximate. The contractor shall verify locations and protect in place, if within the limits of work. The contractor shall plug, cap, or reconnect /reinstall existing drainage facilities damaged during construction, as directed by engineer.
B. The Contractor shall not interrupt utilities serving occupied or used facilities without the written permission of the Owner and authorities having jurisdiction. If necessary, provide temporary utilities.
C. The Contractor shall notify the Owner prior to shut-off of existing utilities.

**GRADING**

No grading of earth materials is proposed as part of the project. Some demolition of concrete materials will occur. Demolished concrete materials shall be removed from the site and disposed of at an approved disposal site. No concrete rubble derived from demolition shall be allowed to enter the ocean waters.

**EROSION CONTROL**

During construction, erosion control measures shall be in place. These construction measures shall be in the form of dust control, straw mulch, straw bales and wattles placed at the appropriate areas of work as approved by the Engineer.

**SUPPLEMENTAL RECOMMENDATIONS**

If undesirable conditions are encountered during construction, or if the proposed construction will differ from that planned at this time, Haro, Kasunich and Associates, Inc., shall be notified so that supplemental recommendations can be given.

Deleterious Materials: The Contractor shall carefully excavate all materials necessary, of whatever nature, for construction of the work. Any material of an unsuitable or deleterious nature discovered during excavation shall be brought to the attention of the Geotechnical Engineer before proceeding with the work.

Voids: Any voids exposed during excavation work shall be backfilled as directed by the Engineer.

Excavation: Sands, soils and bedrock materials excavated during construction shall be exported to an approved dumpsite, as directed by the Engineer.

Temporary Cut Slopes: Maximum gradients shall not exceed 1.0:1.0 (H:V), except in hard bedrock. Temporary cut slopes must be inspected by the Engineer during excavation, to determine the need for temporary shoring or temporary underpinning of adjacent retaining structures and/or improvements. The Contractor shall be required to implement shoring as required by the Engineer and as required by OSHA and other regulatory agencies.

Drainage Pipes: All drainage discharge locations shall be approved by the Engineer.

DUST CONTROL

For dust control purposes, watering of exposed surfaces during clearing, excavation, stockpiling and grading, and in the late morning and the end of each workday shall be done. Grading activities shall be prohibited during periods of high winds greater than 30 miles an hour.

EROSION CONTROL

During construction, erosion control measures shall be in place in areas to be graded, as well as around the stockpiled soils. These construction measures shall be in the form of dust control, straw mulch, straw bales and wattles and/or silt fences placed at the appropriate areas of work as directed by the Engineer.

**SUPPLEMENTAL RECOMMENDATIONS**

If undesirable conditions are encountered during construction, or if the proposed construction will differ from that planned at this time, our firm shall be notified so that supplemental recommendations can be given.

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GENERAL NOTES
LOVERS POINT PIER INTERIM REPAIR
CITY OF PACIFIC GROVE LOVERS POINT PARK
APN 006-155-099, OCEAN VIEW BLVD., PACIFIC GROVE, CA 93950

HARO, KASUNICH AND ASSOCIATES, INC.
CONSULTING CIVIL, GEOTECHNICAL & COASTAL ENGINEERS
116 EAST LAKE AVENUE
WATSONVILLE, CA 95076 (831) 722-4175

Date 03-13-2023
Scale AS SHOWN
Drawn MF
Job 11897
Sheet 12
OF 14 SHEETS

# CONSTRUCTION MANAGEMENT PLAN PROVISIONS

The Lovers Point Pier Repair Project (Project) proposes short-term structural repairs to the exterior of the pier to maintain the integrity of the core of the pier, and replacement of the perimeter railing and stairways for public safety. The Project would include replacement of approximately 165 linear feet of railing on the upper platform, replacement of approximately 85 linear feet of low-profile bull rail on the lower platform, and reconstruction of the concrete stairs and topping slab on both the upper and lower pier platforms. The Project would also include installing up to 2,000 square feet (up to 40 cubic yards) of reinforced shotcrete around the perimeter of the pier to protect the integrity of the pier. Reconstruction of the topping slab includes removing 7 inches of the topping slab (walking surface) concrete on both the upper pier platform (approximately 1,150 square feet) and lower pier platform (approximately 900 square feet), doweling into the existing remaining concrete slab, and installing new reinforced concrete slab of same thickness. The reconstructed stairways will be built to current code standards and include guardrails and handrailing.

The Lovers Point Pier repair project would occur in a single phase and be scheduled to minimize impacts during the busy summer months between Memorial Day and Labor Day. The construction staging area will be located in the adjacent park and fenced off from the public, and have a contractor trailer, temporary utilities, and gated entrance.

The Project is within City limits and is a public area that falls under the City's recently updated Local Coastal Plan (LCP). The Project construction laydown and staging area will be in the adjacent park open space area and repairs are anticipated to be performed with only land-based equipment. The construction laydown and staging area is approximately 1,000 square feet, as shown in Sheet 3. Installation of the pier perimeter shotcrete will be done only during low tide and scaffolding will be installed on the sides of the pier for over water work. Construction best management practices (BMPs) will be implemented during the duration of the Project and include prevention measures related to over water work and the protection of adjacent waterways. Traffic along Ocean View Boulevard will be maintained except during material transfers during demolition and construction.

The Project shall conform to requirements of these plans and specifications, as well as permit obtained for the project with the more stringent requirements taking precedence.

All work shall take place during daylight hours, and lighting of the beach and ocean area is prohibited.

Grading of intertidal areas is prohibited, except removal of existing debris, concrete, rubble, etc., is allowed in these areas.

Construction (including but not limited to construction activities, and materials and/or equipment storage) is prohibited outside of the defined construction, staging, and storage areas.

Equipment washing, servicing, and refueling shall not take place on the beach, and shall only be allowed at a designated inland location. Appropriate best management practices shall be used to ensure that no spills of petroleum products or other chemicals take place during these activities. Spill kits will be placed onsite.

The construction site shall maintain good construction site housekeeping controls and procedures (e.g., clean up all leaks, drips, and other spills immediately; keep materials covered and out of the rain, including covering exposed piles of soil and wastes; dispose of all wastes properly, place trash receptacles on site for that purpose, and cover open trash receptacles during wet weather; remove all construction debris from the beach; etc.).

All erosion and sediment controls shall be in place prior to the commencement of construction as well as at the end of each workday. As needed, silt fences, or equivalent apparatus, shall be installed at the perimeter of the construction site to prevent construction-related runoff and/or sediment from entering into Monterey Bay.

All public recreational use areas and all beach access points impacted by construction activities shall be restored to their pre-construction condition or better within three days of completion of construction.

The Permittee shall notify planning staff of the Coastal Commission's Central Coast District Office at least three working days in advance of commencement of construction or maintenance activities and immediately upon completion of construction or maintenance activities.

Minor adjustments to these construction requirements may be allowed by the Executive Director if such adjustments: (1) are deemed reasonable and necessary; and (2) do not adversely impact coastal resources.

## ADDITIONAL CONSTRUCTION REQUIREMENTS

Nothing in these additional construction requirements shall change the need to comply with the Coastal Commission requirements listed above. If questions arise, request clarification from the Project Engineer or Engineering Geologist.

Construction access shall be as directed by owner. Impacts to the access route must be minimized and disturbance along the access route must be restored to pre-construction conditions upon project completion. The following provisions shall apply to the work.

Any debris generated during construction shall be removed from the site.

All work shall take place during daylight hours and lighting of the beach area is prohibited unless, due to extenuating circumstances, the City of Pacific Grove Public Works Director or Executive Director of the California Coastal Commission authorizes non-daylight work and/or beach area lighting.

Construction work and equipment operations shall not be conducted seaward of the mean high water line, with the exception of removal of the existing rip rap that is seaward of the mean high water line.

All construction equipment shall remain as far landward as possible, and shall avoid contact with ocean waters and intertidal areas.

All erosion and sediment controls shall be in place prior to the commencement of construction as well as at the end of each work day. Silt fences, or equivalent apparatus, may be installed at the perimeter of the construction site to prevent construction related runoff and/or sediment from entering into the Pacific Ocean. Fencing may be used on the beach for erosion and sediment controls as necessary to contain rock and/or sediments at the project site.

All construction materials and equipment placed on the beach shall be stored beyond the reach of waves and extreme tides, and shall be removed from the beach if necessary to avoid inundation. Materials that remain on the beach overnight must be located in the dry sand back shore area, as close to the toe of the bluff as possible. The extent of overnight storage areas shall be kept the minimum necessary.

No fueling, or fuel storage shall be allowed on the beach at any time.

The Contractor (and Permittee) shall monitor weather forecasts and move all construction equipment and materials off of the beach in advance of storm or extreme tidal events.

Construction (including but not limited to construction activities, and materials and/or equipment storage) is prohibited outside of the defined construction, staging, and storage areas.

No work shall occur on the pier during weekends or Holidays unless, due to extenuating circumstances (such as tidal issues or other environmental concerns), and the City of Pacific Grove Public Works Director or Executive Director of the California Coastal Commission authorizes such work.

All heavy equipment used for concrete pouring shall be set at least 25 feet landward of the pier entrance and shall use flexible hoses or articulated booms to deliver concrete to the project site. Other heavy equipment may be used periodically atop the pier, but shall be removed from the pier when not in use.

Equipment washing, refueling, and/or servicing shall not take place on the beach, or within 50 feet of the shoreline.

Petroleum products and other hazardous materials will be kept on paved roads or a distance of at least 50 feet from the shoreline.

The construction site shall maintain good construction site housekeeping controls and procedures (e.g., clean up all leaks, drips, and other spills immediately; keep materials covered and out of the rain (including covering exposed piles of soil and wastes); dispose of all wastes properly, place trash receptacles on site for that purpose, cover open trash receptacles during wet weather, remove any construction debris from the beach).

All areas of beach disturbed by construction activities shall be restored to their original pre-construction condition. Upon completion of construction, the access route and staging area shall be restored to their original condition.

At all times during project construction activities, copies of each of the following shall be maintained in a conspicuous location at the construction job site (where such copies shall be available for public review) and all persons involved with the construction shall be briefed on the content and meaning of each prior to commencement of construction: (a) the signed coastal development permit; (b) the approved final plans; and (c) the approved construction management plan.

## MARINE PROTECTION

To prevent any impacts upon the marine habitat, no overburden or wet cement may be allowed to adversely impact the beach or enter the tidal zone. Under no circumstances shall use of equipment be allowed seaward of the mean high tide line when seawater is present. Any areas of loose or unstable soil must be stabilized immediately after other portions of the project are finished. Any heavy equipment operation must be conducted with care near any bluff edges to prevent the destabilization of the substrate and additional erosion. Care must be taken so coastal bluffs outside the work area are not damaged during construction.

## CONSTRUCTION COORDINATOR

Contractor shall provide a construction coordinator that can be contacted during construction, should questions arise during construction (in case of both regular inquiries and in emergencies). Their contact information (including their address and 24 hour phone numbers) shall be conspicuously posted at the job site in a manner so that the contact information is readily visible from public viewing areas. The posting shall indicate that the construction coordinator should be contacted to answer questions that arise during construction (in case of both regular inquiries and in emergencies). The construction coordinator shall record the name, phone number, nature of all complaints (if any) received during construction, and shall investigate complaints and take remedial action, if necessary, within 24 hours of receipt of the complaint or inquiry.

# BEST MANAGEMENT PLAN PROVISIONS

Appropriate protocols shall be implemented to manage all construction-phase Best Management Practices (including installation and removal, ongoing operation, inspection, maintenance, and training), to protect coastal water quality. The Contractor shall provide the SWPPP for the project. Additional Best Management Practices shall include the following:

**Best Management Practices:**

**A. Minimize Erosion and Sediment Discharge**. During construction, erosion and the discharge of sediment off-site or into coastal waters shall be minimized through the use of appropriate Best Management Practices including:

1. Land disturbance during construction (e.g., clearing, grading, and cut-and-fill) shall be minimized, and grading activities shall be phased, to avoid increased erosion and sedimentation.

**2.** Erosion Control Best Management Practices (such as mulch, soil binders, geotextile blankets or mats, or temporary seeding) shall be installed as needed to prevent soil from being transported by water or wind. Temporary Best Management Practices shall be implemented to stabilize soil on graded or disturbed areas as soon as feasible during construction, where there is a potential for soil erosion to lead to discharge of sediment off-site or to coastal waters. This should be done where staging, access, and construction activities occur.

**3.** Sediment Control Best Management Practices (such as silt fences, fiber rolls, sediment basins, inlet protection, sand bag barriers, or straw bale barriers) shall be installed as needed to trap and remove eroded sediment from runoff, to prevent sedimentation of coastal waters. This should be done where staging, access, and construction activities occur.

**B. Minimize Discharge of Construction Pollutants.** The discharge of other pollutants resulting from construction activities (such as chemicals, paints, vehicle fluids, petroleum products, asphalt and cement compounds, debris, and trash) into runoff or coastal waters shall be minimized through the use of appropriate Best Management Practices, including:

1. Materials Management and Waste Management Best Management Practices (such as stockpile management, spill prevention, and good housekeeping practices) shall be installed or implemented as needed to minimize pollutant discharge and polluted runoff resulting from staging, storage, and disposal of construction chemicals and materials. Best Management Practices shall include, at a minimum:

a) Covering stockpiled construction materials, soil, and other excavated materials to prevent contact with rain, and protecting all stockpiles from stormwater runoff using temporary perimeter barriers.

b) Cleaning up all leaks, drips, and spills immediately; having a written plan for the clean-up of spills and leaks; and maintaining an inventory of products and chemicals used on site.

c) Proper disposal of all wastes; providing trash receptacles on site; and covering open trash receptacles during wet weather.

d) Prompt removal of all construction debris from the beach.

e) Detaining, infiltrating, or treating runoff, if needed, prior to conveyance off-site during construction.

2. Fueling and maintenance of construction equipment and vehicles shall be conducted off site if feasible. Any fueling and maintenance of mobile equipment conducted on site shall not take place on the beach, and shall take place at a designated area located at least 50 feet from coastal waters, drainage courses, and storm drain inlets, if feasible (unless those inlets are blocked to protect against fuel spills). The fueling and maintenance area shall be designed to fully contain any spills of fuel, oil, or other contaminants. Equipment that cannot be feasibly relocated to a designated fueling and maintenance area (such as cranes) may be fueled and maintained in other areas of the site, provided that procedures are implemented to fully contain any potential spills, such as fueling the equipment with an impermeable visqueen catchment apron designed to capture any possible spills.

**C. Minimize Other Impacts of Construction Activities.** Other impacts of construction activities shall be minimized through the use of appropriate Best Management Practices, including:

1. The damage or removal of non-invasive vegetation (including trees, native vegetation, and root structures) during construction shall be minimized, to achieve water quality benefits such as transpiration, vegetative interception, pollutant uptake, shading of waterways, and erosion control.

2. Soil compaction due to construction activities shall be minimized, to retain the natural stormwater infiltration capacity of the soil.

3. The use of temporary erosion and sediment control products (such as fiber rolls, erosion control blankets, mulch control netting, and silt fences) that incorporate plastic netting (such as polypropylene, nylon, polyethylene, polyester, or other synthetic fibers) shall be avoided, to minimize wildlife entanglement and plastic debris pollution.

**D. Minimize Impact of Construction In, Over, or Adjacent to Coastal Waters and Habitat.** Construction shall protect the coastal waters and habitat by implementing Best Management Practices, including:

1. No construction equipment or materials (including debris) shall be allowed at any time within the tidelands when ocean water is present there.

2. Construction activity shall not be conducted seaward of the Mean High Tide Line, unless tidal waters have receded, and the area is part of the authorized work area.

3. All work shall take place during daylight hours, and lighting of the beach and ocean area is prohibited.

4. All construction equipment and materials placed on the beach during daylight construction hours shall be stored beyond the reach of tidal waters.

5. Tarps or other devices shall be used to capture debris, dust, oil, grease, rust, dirt, fine particles, and spills to protect the quality of coastal waters.

6. All erosion and sediment controls shall be in place prior to the commencement of construction, as well as at the end of each workday. At a minimum, if grading is taking place, sediment control Best Management Practices shall be installed at the perimeter of the construction site to prevent construction-related sediment and debris from entering the ocean, waterways, natural drainage swales, and the storm drain system, or being deposited on the beach. Natural beach sand, cobbles, and bedrock materials shall not be removed from the beach.

7. Only rubber-tired construction vehicles shall be allowed on the beach; the only exception shall be that tracked vehicles may be used if the Executive Director agrees that they are required to safely carry out construction. When transiting on the beach, all construction vehicles shall remain as high on the upper beach as possible and shall avoid contact with ocean waters and intertidal areas.

8. All shotcrete and construction material debris resulting from construction activities shall be removed from the beach at the end of each workday.

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CONSTRUCTION MANAGEMENT & BEST MANAGEMENT PLAN PROVISIONS
LOVERS POINT PIER INTERIM REPAIR
CITY OF PACIFIC GROVE LOVERS POINT PARK
APN 006-155-099, OCEAN VIEW BLVD., PACIFIC GROVE, CA 93950

HARO, KASUNICH AND ASSOCIATES, INC.
CONSULTING CIVIL, GEOTECHNICAL & COASTAL ENGINEERS
116 EAST LAKE AVENUE
WATSONVILLE, CA 95076 (831) 722-4175

Date 03-13-2023
Scale AS SHOWN
Drawn MF
Job 11897
Sheet 13 OF 14 SHEETS

# SCHEDULE OF SPECIAL INSPECTION

| SITE ADDRESS | Lovers Point Pier, Ocean View Blvd Pacific Grove | APN | 006-155-099 | BP# | TBD |
|---|---|---|---|---|---|

PROJECT DESCRIPTION:
Lovers Point Pier Band-Aid Repair

Notation Used in Table:

Column headers:
C — Indicates continuous inspection is required.
P — Indicates periodic inspections are required. The notes and or contract documents should clarify.

Box entries:
X — Is placed in the appropriate column to denote either "C" continuous or "P" periodic inspections.
--- — Denotes an activity that is either a one-time activity or one whose frequency is defined in some other manner.

Additional detail regarding inspections and tests are provided in the project specifications or notes on the drawings.

| Code Section | Verification and Inspection | C | P | NOTES |
|---|---|---|---|---|
| | 1704 – SPECIAL INSPECTIONS | | | |
| 1704.2.1 | ☐ Inspect fabricator's fabrication and quality control procedures. | --- | --- | |
| Table 1704.3 STEEL | 1. Material verification of high-strength bolts, nuts, and washers. | | | |
| | ☗ Identification markings to conform to ASTM stds specified in the approved construction documents. | | X | |
| | ☗ Manufacturer's certificate of compliance required. | | X | |
| | 2. Inspection of high-strength bolting: | | | |
| | ☐ Bearing-type connections. | | X | |
| | ☗ Slip-critical connections | X | X | |
| | 3. Material verification of structural steel: | | | |
| | ☗ Identification markings to conform to ASTM stds specified in the approved construction documents. | --- | --- | |
| | ☐ Manufacturer's mill test reports | --- | --- | |
| | 4. Material verification of weld filler materials: | | | |
| | ☐ Identification markings to conform to AWS designation listed in the WPS. | --- | --- | |
| | ☐ Manufacturer's certificate of compliance required. | --- | --- | |
| | 5. Inspection of welding for Structural steel | | | |
| | ☐ Complete and partial penetration groove welds. | X | | |
| | ☐ Multipass fillet welds. | X | | |
| | ☗ Single-pass fillet welds > 5/16" | X | | |
| | ☐ Single-pass fillet welds ≤ 5/16" | | X | |
| | ☐ Floor and roof deck welds. | | X | |
| | 6. Inspection of welding for Reinforcing steel | | | |
| | ☐ Verification of weldability of reinforcing steel other than ASTM A706. | | X | |
| | ☐ Reinforcing steel-resisting flexural and axial forces in intermediate and special moment frames, and boundary elements of special reinforced concrete shear walls, and shear reinforcement. | X | | |
| | ☐ Shear reinforcement. | X | | |
| | ☐ Other reinforcing steel | | X | |
| | 7. Inspection of steel frame joint details for compliance with approved construction documents: a. Details such as bracing and stiffening. b. Member locations. c. Application of joint details at each connection. | | X | |
| 1704.3 WELDING | 1. ☐ Welded studs when used for structural diaphragms. | | X | |
| | 2. ☐ Welding of cold-formed sheet steel framing members. | | X | |
| | 3. ☐ Welding of stairs and railing systems. | | X | |



| Code Section | Verification and Inspection | C | P | NOTES |
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| 1704.4 CONCRETE | 1. ☗ Inspection of reinforcing steel, including prestressing tendons and placement. | | X | |
| | 2. ☐ Inspection of reinforcing steel welding in accordance with Table 1704.3 Item 5b. | --- | --- | |
| | 3. ☗ Inspect bolts to be installed in concrete prior to and during placement of concrete where allowable loads have been increased. | X | | |
| | 4. ☗ Verifying use of required design mix. | | X | |
| | 5. ☗ At time fresh concrete is sampled to fabricate specimens for strength tests, perform slump and air content tests and determine the temperature of the concrete. | X | | |
| | 6. ☗ Inspection of concrete and shotcrete placement for proper application techniques. | X | | |
| | 7. ☗ Inspection for maintenance of specified curing temperature and techniques. | | X | |
| | 8. Inspection of prestressed concrete | | | |
| | ☐ Application of prestressing forces. | X | | |
| | ☐ Grouting of bonded prestressing tendons in the seismic force-resisting system. | X | | |
| | 9. ☐ Erection of precast concrete members. | | X | |
| | 10. ☐ Verification of in-situ concrete strength, prior to stressing of tendons in postensioned concrete and prior to removal of shores and forms from beams and structural slabs. | | X | |
| | 11. ☗ Inspect formwork for shape, location, and dimensions of the concrete member being formed. | | X | |
| Table 1704.5.1 LEVEL 1 MASONRY INSPECTIONS | 1. At the start of masonry construction verify the following to ensure compliance: | | | |
| | ☐ Proportions of site-prepared mortar. | | X | |
| | ☐ Construction of mortar joints. | | X | |
| | ☐ Location of reinforcement, connectors, prestressing tendons, and anchorages. | | X | |
| | ☐ Prestressing technique. | | X | |
| | ☐ Grade and size of prestressing tendons and anchorages. | | X | |
| | 2. Verify: | | | |
| | ☐ Size and location of structural elements. | | X | |
| | ☐ Type, size, and location of anchors, including other details of anchorage of masonry to structural members, frames or other construction. | | X | |
| | ☐ Specified size, grade, and type of reinforcement. | | X | |
| | ☐ Welding of reinforcing bars. | X | | |
| | ☐ Protection of masonry during cold weather (temperature below 40 degrees F) or hot weather (temperature above 90 degrees F) | | X | |
| | ☐ Application and measurement of prestressing force. | | X | |
| | 3. Prior to grouting verify the following to verify compliance. | | | |
| | ☐ Grout space is clean. | | X | |
| | ☐ Placement of reinforcement and connectors and prestressing tendons and anchorages. | | X | |
| | ☐ Proportions of site-prepared grout and prestressing grout for bonded tendons. | | X | |
| | ☐ Construction of mortar joints. | | X | |
| | 4. Grouting | | | |
| | ☐ Verify grout placement to ensure compliance with code and construction document provisions. | X | | |
| | ☐ Observe grouting of prestressing bonded tendons. | X | | |



| Code Section | Verification and Inspection | C | P | NOTES |
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| | ☐ Observe preparation of required grout specimens, mortar specimens, and/or prisms. | X | | |
| | ☐ Verify compliance with required inspection provisions of the construction documents and the approved submittals. | | X | |
| Table 1704.5.3 LEVEL 2 MASONRY INSPECTIONS | 1. From the beginning of masonry construction the following shall be verified to ensure compliance: | | | |
| | ☐ Proportions of site-prepared mortar, grout, and prestressing grout for bonded tendons. | | X | |
| | ☐ Placement of masonry units and construction of mortar joints. | | X | |
| | ☐ Placement of reinforcement, connectors and prestressing tendons and anchorages. | | X | |
| | ☐ Grout space prior to grouting. | X | | |
| | ☐ Placement of grout. | X | | |
| | ☐ Placement of prestressing grout. | X | | |
| Table 1704.5.3 LEVEL 2 MASONRY INSPECTIONS | 2. Verify | | | |
| | ☐ Size and location of structural elements. | | X | |
| | ☐ Type, size, and location of anchors, including other details of anchorage of masonry to structural members, frames and other construction. | X | | |
| | ☐ Specified size, grade, and type of reinforcement. | | X | |
| | ☐ Welding of reinforcing bars. | X | | |
| | ☐ Protection of masonry during cold weather (temperature below 40 degrees F) or hot weather (temperature above 90 degrees F). | | X | |
| | ☐ Application and measurement of prestressing force. | X | | |
| | 3. ☐ Preparation of any required grout specimens, mortar specimens, and/or prisms shall be observed. | X | | |
| | 4. ☐ Compliance with required provisions of construction documents and the approved submittals shall be verified. | | X | |
| 1704.6 | 1. ☐ Inspect prefabricated wood structural elements and assemblies in accordance with Section 1704.2 | --- | --- | |
| | 2. ☐ Inspect site built assemblies. | --- | | |
| 1704.6.1 HIGH-LOAD DIAPHRAGMS | 1. ☐ Verify grade and thickness of sheathing. | --- | | |
| | 2. ☐ Verify nominal size of framing members at adjoining panel edges. | --- | | |
| | 3. ☐ Verify: a. Nail or staple diameter and length, b. Number of fastener lines, c. Spacing between fasteners in each line and at edge margins. | --- | --- | |
| Table 1704.7 SOILS | 1. ☐ Verify materials below footings are adequate to achieve the desired bearing capacity. | | X | |
| | 2. ☐ Verify excavations are extended to proper depth and have reached proper material. | | X | |
| | 3. ☐ Perform classification and testing of controlled fill materials. | | X | |
| | 4. ☗ Verify use of proper materials, densities and lift thicknesses during placement and compaction of controlled fill. | X | | |
| | 5. ☗ Prior to placement of controlled fill, observe subgrade and verify that site has been prepared properly. | | X | |
| Table 1704.8 PILE FOUNDATIONS | 1. ☐ Verify pile materials, sizes and lengths comply with the requirements. | X | | |
| | 2. ☐ Determine capacities of test piles and conduct additional load tests, as required. | X | | |
| | 3. ☐ Observe driving operations and maintain complete and accurate records for each pile. | X | | |



| Code Section | Verification and Inspection | C | P | NOTES |
|---|---|---|---|---|
| Table 1704.8 PILE FOUNDATIONS | 4. ☐ Verify locations of piles and their plumbness. a. Confirm type and size of hammer. b. Record number of blows per foot of penetration. c. Determine required penetrations to achieve design capacity. d. Record tip and but elevations and record any pile damage. | X | | |
| | 5. ☐ For steel piles, perform additional inspections in accordance with Section 1704.3. | --- | --- | |
| | 6. ☐ For specialty piles, perform additional inspections as determined by the registered design professional in responsible charge. | --- | --- | |
| | 7. ☐ For augered uncased piles and caisson piles, perform inspections in accordance with Section 1704.9. | --- | --- | |
| Table 1704.9 PIER FOUNDATIONS | 1. ☐ Observe drilling operations and maintain complete and accurate records for each pier. | X | | |
| | 2. ☐ Verify locations of piers and their plumbness. Confirm: a. Pier diameters, b. Bell diameters (if applicable), c. Lengths, embedment into bedrock (if applicable), d. Adequate end strata bearing capacity. | X | | |
| 1704.10 SPRAYED FIRE-RESISTANT MATERIAL | 1. ☐ Inspect surface for accordance with the approved fire-resistance design and the approved manufacturer's written instructions. | --- | --- | |
| | 2. ☐ Verify minimum ambient temperature before and after application. | --- | --- | |
| | 3. ☐ Verify ventilation of area during and after application. | | X | |
| | 4. ☐ Measure average thickness per ASTM E605 and Section 1704.10.3. | --- | --- | |
| | 5. ☐ Verify density of material for conformance with the approved fire-resistant design and ASTM E605. | --- | --- | |
| | 6. ☐ Test cohesive/adhesive bond strength per Section 1704.10.5. | --- | --- | |
| 1704.11 | ☐ Mastic and Intumescent Fire-Resistant Coating | --- | --- | |
| 1704.12 | ☐ Exterior Insulation and Finish Systems (EIFS) | --- | --- | |
| 1704.13 | ☐ Alternate Materials and Systems | --- | --- | |
| 1704.14 | ☐ Smoke Control System | --- | --- | |
| | SECTION 1705 – STATEMENT OF SPECIAL INSPECTIONS | | | |
| 1705.3.4 [4.3] SEISMIC | ☐ Suspended ceiling systems and their anchorage. | --- | --- | |
| 1705.4.2 WIND | 1. ☐ Roof cladding and roof framing connections. | --- | --- | |
| | 2. ☐ Wall connections to roof and floor diaphragms and framing. | --- | --- | |
| | 3. ☐ Roof and floor diaphragm systems, including collectors, drag struts and boundary elements | --- | --- | |
| | 4. ☐ Vertical wind-force-resisting systems, including braced frames, moment frames, and shear walls. | --- | --- | |
| | 5. ☐ Wind-force-resisting system connections to the foundation. | --- | --- | |
| | 6. ☐ Fabrication and installation of systems or components required to meet the impact resistance requirements of Section 1609.1.2. | --- | --- | |



| Code Section | Verification and Inspection | C | P | NOTES |
|---|---|---|---|---|
| | SECTION 1707 - SPECIAL INSPECTION FOR SEISMIC RESISTANCE | | | |
| 1707.2 | ☐ Special inspection for welding in accordance with AISC 341. | X | | |
| 1707.3 WOOD | ☐ Inspect field gluing operations of elements of the seismic-force-resisting system. | X | | |
| | ☐ Inspect nailing, bolting, anchoring, and other fastening of components within the seismic-force-resisting system, including: a. wood shear walls, b. wood diaphragms, c. drag struts, braces, d. shear panels, e. hold-downs. | | X | |
| 1707.4 COLD-FORMED STEEL FRAMING | ☐ Welding of elements of the seismic-force-resisting system. | | X | |
| | ☐ Inspection of screw attachments, bolting, anchoring, and other fastening of components within the seismic-force-resisting system including struts, braces, and hold-downs. | | X | |
| 1707.5 PIER FOUNDATIONS | 1. ☐ Placement of reinforcing | | X | |
| | 2. ☐ Placement of concrete | X | | |
| 1707.6 | ☐ Anchorage of storage racks and access floors 8 feet or greater in height. | | X | |
| 1707.7 ARCHITECTURAL COMPONENTS | 1. ☐ Inspect erection and fastening of exterior cladding weighing more than 5 psf. | | X | |
| | 2. ☐ Inspect erection and fastening of interior and exterior non-bearing walls weighing more than 15 psf. | | X | |
| | 3. ☐ Inspect erection and fastening of interior and exterior veneer weighing more than 5 psf. | | X | |
| 1707.8 MECHANICAL AND ELECTRICAL COMPONENTS | 1. ☐ Inspect anchorage of electrical equipment for emergency or stand-by power systems. | | X | |
| | 2. ☐ Inspect anchorage of non-emergency electrical equipment. | | X | |
| | 3. ☐ Inspect installation of piping systems and associated mechanical units carrying flammable, combustible, or highly toxic contents. | | X | |
| | 4. ☐ Inspect installation of HVAC ductwork that contains hazardous materials. | | X | |
| | 5. ☐ Inspect installation of vibration isolation systems where required by Section 1707.8. | | X | |
| 1707.9 | ☐ Verify that the equipment label and anchorage or mounting conforms to the certificate of compliance when mechanical and electrical equipment must be seismically qualified. | --- | --- | |
| 1707.10 | ☐ Seismic isolation system: Inspection of isolation system per ASCE 7 – Section 17.2.4.8 | | X | |
| | SECTION 1708.1 - STRUCTURAL MASONRY TESTING FOR SEISMIC RESISTANCE | | | |
| 1708.1.1 | ☐ Verify certificates of compliance prior to construction. | --- | --- | |
| 1708.1.2 | ☐ Verification of $f'_m$ and $f_{AAC}$ prior to construction. | --- | --- | |
| 1708.1.4 | ☐ Verification of $f'_m$ and $f_{AAC}$ every 5000 square feet during construction. | | X | |
| 1708.1.4 | ☐ Verification of proportions of materials in mortar and grout as delivered to the site. | --- | --- | |
| 1708.3 | ☐ Obtain mill certificates for reinforcing steel, verify compliance with approved construction documents, and verify steel supplied corresponds to certificate. | --- | --- | |
| 1708.4 | ☐ Structural Steel: Invoke the QAP Quality Assurance requirements in AISC 341. | --- | --- | |
| 1708.5 | ☐ Obtain certificate that equipment has been tested per Section 1708.5. | --- | --- | |
| 1708.6 | ☐ Obtain system tests as required by ASCE 7 Section 17.8. | --- | --- | |



100% PLANS

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SPECIAL INSPECTION NOTES
LOVERS POINT PIER INTERIM REPAIR
CITY OF PACIFIC GROVE LOVERS POINT PARK
APN 006-155-099, OCEAN VIEW BLVD., PACIFIC GROVE, CA 93950

HARO, KASUNICH AND ASSOCIATES, INC.
CONSULTING CIVIL, GEOTECHNICAL & COASTAL ENGINEERS
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Date 03-13-2023
Scale AS SHOWN
Drawn MF
Job 11897
Sheet 14 OF 14 SHEETS

# Lovers Point Pier - Long-term Replacement Project Scope of Work

## Project Purpose and Goals

### *Background*

Lovers Point Park is a landscaped community park of 4.4 acres in the City of Pacific Grove, accessible from Ocean View Boulevard. The park is used for picnicking, fishing, swimming, water sports, and weddings, and community events. Park amenities include a large lawn area, a beach volleyball court, a children's swimming pool, sandy beaches, rocky outcrops, a beach cafe, a restaurant, public restrooms, and a concrete pier structure (aka Lovers Point Pier). The “cement pier” was constructed before 1907, replacing an earlier wooden wharf. In 1909 the cement pier was extended further into the bay by constructing two large 25 to 30 feet tall concrete monoliths and tipping them off the end of the pier. The monoliths were covered with granite rocks and cement. Wooden piles were then driven into the end of the cement pier and founded upon the cemented granite rocks creating a wooden wharf extension for access. The pier was improved in the 1980’s with the construction of concrete walls and fascia creating a shell around the pier.

### *Purpose and Goals*

During the January 2021 winter storms, the Lovers Point Pier was significantly damaged by ocean wave runup and impact forces. Waves were reportedly observed breaking on the pier structure and wave runup was flowing across the concrete deck that forms the surface of the pier. Recent winter storms have continued to cause additional structural damage to the pier and railing. As a result, large sections of concrete have been torn from the sides of the pier and public access to the end of pier has been restricted in the past. The purpose of the long-term project is to completely rehabilitate the pier with the goal of making it more resilient to sea level rise and significant storm events, maintaining the historic aesthetic of the pier, and providing for safe public access and recreation opportunities.

## Project Description

### *Proposed Project*

The Lovers Point Pier Rehabilitation Project (Project) proposes the raising and reconstruction of the northern half of the pier facing the ocean (or ‘Upper Pier’) to approximately 10 feet above the existing walking surface elevation. Additional wave protection measures may be incorporated into the design of the Upper Pier to possibly include a wave deflection barrier and the addition of more large rock on top of the existing armor stone. The southern half of the pier (or ‘Lower Pier’) would be reconstructed to meet current code and ADA requirements along with allowing for better public access. All reconstructed stairways and railing will be built to current code standards.

## Summary of Project Objectives

The objective of the project is to replace Lovers Point Pier with a new structurally sound, ADA accessible, and aesthetically pleasing pier that will be constructed on top of existing bedrock and armor stone, and resilient to higher sea levels and significant storm events.  GHD’s approach to achieve this objective is broken down into three (3) phases, which include:




***Figure** Error! No text of specified style in document. **– Proposed Project Phasing Diagram***

## Phase 1 – Preliminary Efforts

The goal of Phase 1 of the project is to support the City with securing funding for the design and permitting of the project, and to complete initial work to determine a preferred alternative to construct and support permitting of the project. An outline of the Phase 1 scope is detailed below.

### *Feasibility Study*

A Feasibility Study will be produced for the Lovers Point Pier Project and include the following:

- **Benefit Cost Analysis (BCA)** to support grant applications (funding authorities will require BCA to be completed to prove the viability of the project).
- **Comparative Analysis of Alternative Solutions** – permitting agencies, in particular the California Coastal Commission (CCC), will require an analysis of alternatives to ensure and document the City's consideration of various options. Future efforts could include a request to consolidate Coastal Development Permit (CDP) applications for both the City and State. Other permits could include a US Army Corps of Engineers (USACE) Nationwide 3 Maintenance permit, Section 401 Clean Water Act (CWA) permit from the Central Coast Regional Water Quality Control Board, Incidental Harassment Authorization (IHA) from National Oceanic Atmospheric Administration (NOAA) Fisheries, and coordination regarding Monterey Bay National Marine Sanctuary jurisdiction and the Pacific Grove Area of Special Biological Significance. Expectations for various permit requirements will be presented in a permit matrix for the City's reference.
- **Environmental Constraints Study** – GHD will use the CEQA Initial Study Checklist in Appendix G of the CEQA Guidelines as a road map in conducting a concise review of likely environmental issues associated with the project. This high-level qualitative assessment will include desktop reviews of various environmental resources as sufficient to make a preliminary determination as to the likelihood of potential environmental impacts. Conclusions will be useful in developing the CEQA scope of work anticipated under Phase 2 of this scope of work.

The study will utilize a multi-criteria analysis that scores various alternatives against each other for both qualitative and quantitative criteria. The highest scoring alternative will likely be recommended to the City as the Preferred Alternative to proceed with detailed design and permitting.

Deliverable:  Feasibility Study and Environmental Constraints Study

### *Bathymetric Survey*

A bathymetric survey will be performed to extend the previous aerial / topographic survey of the existing pier completed in June 2022 roughly 200 feet into the adjacent ocean waters. The bathymetric survey will allow for the underwater contours around the pier to be established which will help in supporting environmental studies for the permitting efforts and the coastal engineering analysis. The bathymetric survey will be merged with the previous landside survey. All surveys will be based on City of Pacific Grove standards and delivered in an AutoCAD format using the NAVD '88 vertical datum. The completed survey file will show elevation contours at 1-foot intervals.

Deliverable: Electronic file of the combined bathymetric and landside surveys in AutoCAD format

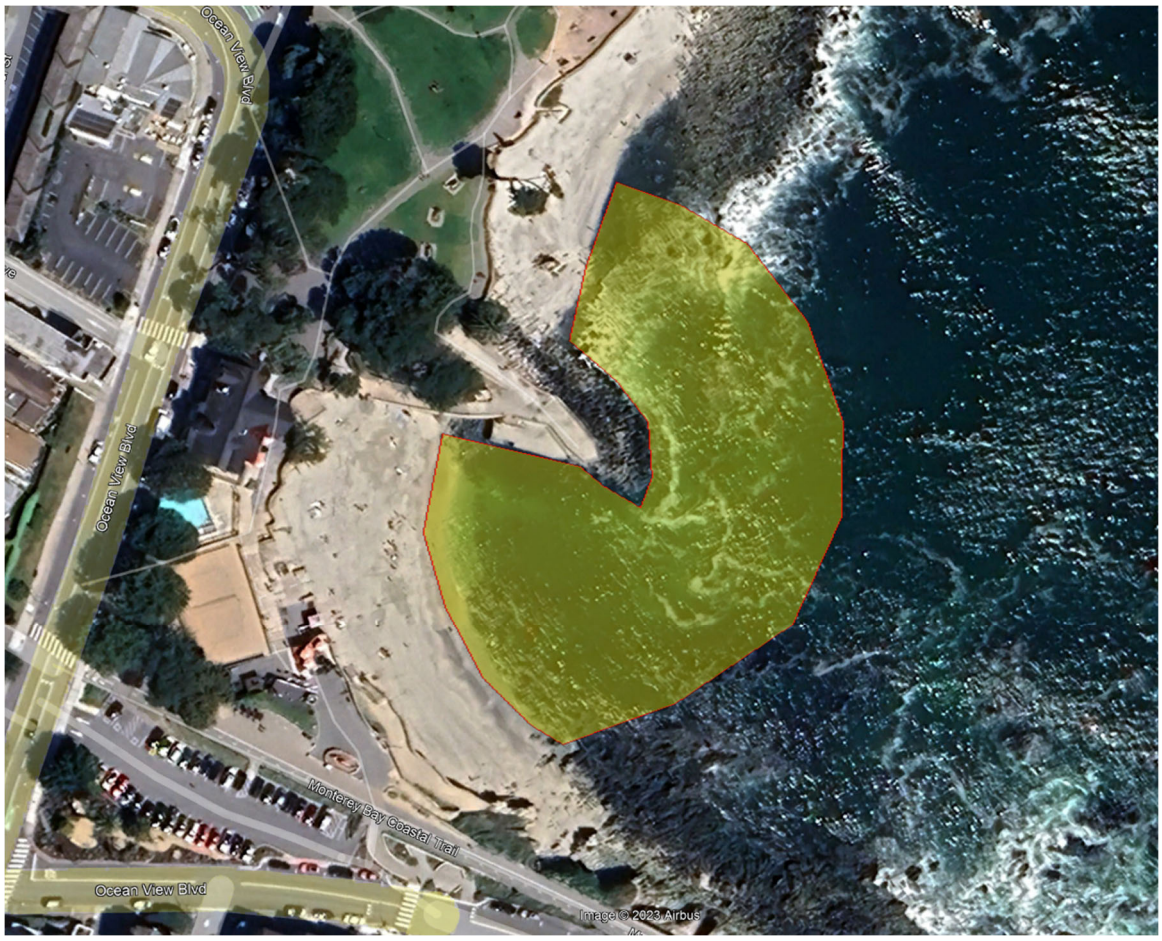



*Figure 2* ***Proposed Bathymetric Survey Limits***

### *Coastal Engineering Analysis*

The existing pier has been determined to be in need of raising to reduce wave overtopping, meet Sea Level Rise criteria, and continue to adequately protect the adjacent Lovers Point Beach. A coastal engineering analysis modeling the anticipated wave forces during a significant storm event and effects on the proposed structures and adjacent beach is recommended to be performed by GHD. The analysis will help better determine which alternative configuration and other protection features are appropriate for the project. The coastal engineering analysis is anticipated to consist of the following:

- **Data Review & Gap Analysis** - A thorough understanding of the environmental conditions and coastal processes both within and immediately adjacent to the Project Area is necessary to develop a coastal model that will accurately replicate past conditions and forecast future scenarios. The success of a model's outputs is strongly correlated with the quality of the input

data. GHD will perform a review of the spatial and temporal coverage of both client-provided and publicly available datasets. This review will determine and document the following parameters:

- Water levels (tidal datums, storm surge, relative sea level rise)
- Wind / Currents / Waves
- Bathymetric and topographic surveys
- Historic aerials to analyze pocket beach shoreline changes
- Seabed surface and sub-surface conditions
- Sediment grain size characteristics

Should any data gaps present themselves, GHD will transmit a list of additional data needs and/or the impacts any data gaps may have on model performance. This list and a path forward will be discussed with the client prior to proceeding.

- **Lovers Point Pier Conceptual Design Section** - Taller and wider breakwaters provide more wave sheltering effects, but require more material, are costlier and may reduce a shoreline's scenic views. GHD will evaluate a range of pier crest elevations and widths by evaluating the overtopping rates and transmitted wave heights within the lee of the pier for the design waves and water levels determined in the data review and gap analysis. The purpose of this task is to determine a conceptual design section of the proposed pier/breakwater that will be further evaluated during the more detailed design stages outlined in subsequent tasks.
- **Wave3 FM Model Development** - The DHI by MIKE software package will be utilized for this study; specifically the MIKE 3 Wave FM model. This software package is internationally recognized and is used to assess wave dynamics of planned infrastructure using a 3D phase-resolving model that more accurately simulates wave breaking, run-up and overtopping for both porous and non-porous structures. The first step of the model setup is developing a model domain that encompasses, and likely extends offshore of the Project Area to align with any measured wave data collected in Task 1. An unstructured flexible mesh (FM) will be set up using the MIKE package, with grid cell areas increasing in resolution closer to the shoreline. This approach optimizes model run times while ensuring accuracy in the area of interest. The next step in the process is to set up and calibrate the wave model using any measured wave data gathered during Task 1. If measured wave data is unavailable, GHD will validate the model results against empirical formulae. The purpose of this is to ensure the model outputs accurately capture the local wave propagation effects and interactions with the Lover's Point Pier.

  GHD assumes that up to three improvement scenarios will be modelled. Each improvement scenario will be modelled for up to four wave climate scenarios; e.g. peak annual conditions and an extreme event at both current and future water levels.
- **Desktop Sedimentation Study of Pocket Beaches** - GHD will review available historic surveys, aerials, and any beach nourishment records to determine and document the historic stability of the beach pocket shorelines. GHD will utilize the results of the numerical model to determine the bed shear stress differences between the pre- and post-improvement scenarios. GHD will qualitatively assess the sedimentation effects that each improvement scenario may have on the pocket beaches.

GHD's understands that the pocket beach shorelines adjacent to the Lover's Point headland and pier have not experienced significant erosion in the past and that pier replacement alternatives will remain in the same general footprint. Therefore, this scope assumes that a qualitative assessment of bed shear stress changes (as opposed to a more detailed shoreline morphology model) will be adequate to assess the sedimentation effects of the pre- and post-improvement scenarios. We also assume waves are the primary driver of sediment transport within the pocket beaches.

Deliverable: Coastal Engineering Analysis Report



*Figure 3 Wave Overtopping at Lovers Point Headland & Pier*

### *Initial Community Outreach*

Early community engagement and input to help establish the preferred long-term alternative will be a critical to the project's success. Our stakeholder engagement team will develop and implement a community outreach strategy to support the development of the project. Phase I of the project is anticipated to be an exploratory step and early community engagement effort to seek input on preliminary project design alternatives, while explicitly acknowledging the technical expertise and project parameters established by the City and GHD. This community input will help the City vet issues, concerns and community preferences that will inform the scope and approach for Phase II of the project.

Community outreach will also support the permitting by CCC, who will want to know that the City has considered the needs and wants of the Pacific Grove community, and the greater community, when developing the long-term solution. Future efforts could include soliciting public input regarding the project and future amenities, facilitating and/or participating in community interest meetings, and CEQA public meeting support. The GHD team would meet with the City to discuss a range of activities from which a program can be tailored to meet the City's needs and desires.

Consulting firm Rincon has been added to our team for limited informal consultation as needed, given their involvement with the City of Pacific Grove on the 6th Cycle Housing Element Update and imminent work on the first phase of the City's Focused General Plan Update. Both efforts involve robust community engagement programs including community workshops, stakeholder interviews, focus group meetings, committee meetings, study sessions, and other engagement that are expected to provide valuable insights for the Lovers Point Pier project.

Deliverable: Brief summary memorandum outlining a menu of public involvement/community outreach activities from which the City can choose, should they want to supplement their in-house staff resources.

### *Initial Agency Engagement*

Early engagement with the permitting and environmental agencies will be key to the success of the long-term Lovers Point Pier replacement project. GHD / Rincon staff know the processes and documentation that will be required by the various agencies who have jurisdiction over the pier. Early engagement will include emailed communications, plus presentations and meetings.

Deliverables: Preliminary meeting with City and various agencies

### *Grant Funding*

GHD will support the City with funding application(s) to secure funds for future phases of the project. Funding of the project is likely to be achieved through multiple grants. GHD's in-house resources include experienced professionals with extensive grant funding knowledge and capabilities. GHD, led by our funding specialist Rebecca Crow, has supported communities in obtaining over $100 million in grant dollars for infrastructure projects in California. Further supporting our team, Maria Lehman, is GHD's Infrastructure Market Leader for the United States since May of 2020. Maria is currently the National President of the American Society of Civil Engineers (ASCE). Maria has studied the new infrastructure bill in detail and will provide additional support and insights into the funding sources and merit criteria to increase application competitiveness.

Some of the potential grant funding opportunities for the Lovers Point Pier Long-term Replacement Project include:

- **State Coastal Conservancy - Coastal Conservancy Grant**

  The Coastal Conservancy funds a wide variety of projects along the California coast to increase availability of beaches, parks and trails for the public, protect and restore natural lands and wildlife habitat, and increase community resilience to the impacts of climate change. The Conservancy will fund most stages of a project including: pre-project feasibility studies, property acquisition, project planning including community involvement, design, environmental review, permitting, construction, and project-related monitoring. From the Coastal Conservancy website:

  > *"There are no maximum or minimum grant amounts for this funding; however, it is anticipated that most grants will be between $200,000 and $5,000,000."*

- **Wildlife Conservation Board (WCB) - Public Access Grant**

  The WCB funds water-related projects throughout the State, especially those in line with their strategic plan to provide enhanced public access, climate change resiliency, and support coastal habitats and biodiversity. WCB pulls funds available from a variety of sources including the $275M of Proposition 68 funds intended to increase public access, and the $450M of WCB allocated Proposition 84 funds that can be utilized for park and public access improvements. From WCB staff presentation, there is no limit on how much an applicant can apply for (with project funding amounts greater than $500,000 desirable for administrative purposes) and would depend on the annual funds available and review by staff during the pre-application process. Larger WCB funded projects may require cost sharing by the applicant.

- **Federal Emergency Management Agency - Building Resilient Infrastructure and Communities (BRIC)**

  Annual Solicitation support communities as they undertake hazard mitigation projects, reducing the risks they face from disasters and natural hazards. The BRIC program guiding principles are supporting communities through capability- and capacity-building; encouraging and enabling innovation; promoting partnerships; enabling large projects; maintaining flexibility; and providing consistency. FEMA made $2.295 billion available for the Building Resilient Infrastructure and Communities (BRIC) grant program in fiscal year 2022, with a maximum federal share of $25M.

Deliverables:

- Analysis of up to 4 funding opportunities that align with the project goals and timing, including summary of Program goals and ranking criteria compared to the City's Project.
- Pre-application meetings with grant funding agencies
- Submit grant applications for design and permitting efforts

## Phase 2 – Design and Environmental Efforts

*Site Investigations*

### *Detailed Geotechnical Investigation*

The initial geotechnical investigation performed by HKA enabled the development of a cursory idea of what a conceptual long-term solution should look like, but a more detailed geotechnical site investigation is required to meet the design needs for the potential long-term solutions. A more detailed geotechnical site investigation will be conducted by ENGEO which will include performing one (1) deep exploratory boring and two (2) shallow test pits. Test pits will be performed using hand tools to achieve a depth of up to 2 feet in depth. The main purpose of the test pit explorations is to provide walkway recommendations. The deep boring will be advanced with to approximately 30 feet or refusal with a track-mounted, small-diameter drill rig.

Materials encountered in the borings will be logged and sampled by an ENGEO geologist and/or engineer. Geotechnical laboratory testing of representative samples of the soil obtained from the exploratory boring will include grain size classification, field density/moisture content, strength, pH, minimum resistivity, soluble sulfate content, and soluble chloride content tests as appropriate.

Existing aerial images, geotechnical documents, and geologic/geotechnical maps and literature pertaining to the site and vicinity will be reviewed. Preparation of a geotechnical report summarizing the results of the subsurface explorations will include a site map, boring log, and laboratory test results. The report will present geotechnical recommendations for design and construction of the new pier structure and ancillary improvements, and will include recommendations for seismic design criteria, soil bearing pressure, lateral resistance, subgrade preparation for at grade structures, and other design/construction considerations and recommendations.

Deliverable: Geotechnical report




***Figure 4*** ***Proposed Geotechnical Boring and Test Pit Plan***

### *Utility Investigation*

GHD will conduct a utilities investigation which will include direct coordination with utility companies in the area and collection of as-built information. All known utilities within the project area will be contacted, informed of the project and asked to identify their facilities. All utility information collected will be included in an electronic reference file for use during design development.

Deliverables:

- Correspondence with utility companies
- AutoCAD utility reference file to be used in project development

### *Construction Documents*

Following selection of a preferred Lovers Point Pier layout alternative in Phase 1 the design team will develop plans, specifications and engineering (PS&E) that will be used in contractor procurement and construction of the project. PS&E will be developed in parallel to the permitting efforts, progressing sufficiently for agency review and comment milestones. Typical design phase milestones are at 30%, 60%, 90% and 100% complete construction documents.

### *Design Development (30% Plans & Estimate)*

The requirements of any grants acquired for the facility will be reviewed to adhere with any compliance standards specifically referenced in their grant program guidelines, such as adherence to ADA access requirements for the pier. Design Development documents will be conceptual in nature to present the key elements of the project, and are anticipated to include the following:

- Site plan of conceptual layout for the project
- Architectural elevations of proposed pier and improvements
- Cross-sections of new pier and rock protection
- Exhibit highlighting ADA accessible routes, stairs, railing, and beach and water access
- Preliminary landscape plan highlighting surrounding park area and plant relocation

All plans and exhibits will be presented electronically in pdf format, mostly generated in AutoCAD and BIM 360, and in sufficiently high resolution so as to be reproducible in 11x17 sheet size. A new public restroom and improved signage are not envisioned to be part of the improvements, and addition of these elements would need to be negotiated with the City for additional fee for their design and siting within the project limits.

Deliverables:

- Design Development (30% plans) site plan and various exhibits as described above
- Preliminary rough order of magnitude Engineer's Estimate of Probable Construction Cost

### *Plans, Specifications, and Engineering Estimates*

GHD will provide plans, specifications and an engineer's estimate of probable construction cost at the 60% and 90% levels for City review. After the 30%, 60% and 90% packages have been submitted, GHD will meet with the City for a formal design review meeting to go over the concepts presented. We will also perform an internal quality control and constructability review of the submittal prior to this meeting with our QC reviewers and incorporate those findings and suggestions in our subsequent plan and specification submittals.

The 30% submittal is anticipated to be used for initial consultation with the various permitting agencies involved with the project, and the 60% submittal is anticipated to be provided with the permit applications. For the permit applications, a detailed project description and anticipated construction schedule will be developed. An outline (or list) of technical specifications will be developed for the 60% submittal, and an engineer's estimate of probable construction cost will be developed for the level of design presented. For the 90% submittal a draft of the written technical specifications will be developed, and specifications are anticipated to be based on the Greenbook, Standard Specifications for Public Works Construction (2018 edition). Specifications will be in CSI format, and APWA Standard Plans will be used where applicable for

the project. We will prepare these submittals in accordance with City of Pacific Grove standards, and anticipate the following sheets will be needed for the project:

**ANTICIPATED LIST OF SHEETS**

| SHEET DESCRIPTION | # OF SHEETS | DRAWING SCALE |
|---|---|---|
| Title Sheet / General Notes | 2 | NTS |
| Existing / Horizontal Control | 2 | 1" = 30' |
| Boring Logs / Grading Notes | 1 | NTS |
| Demolition Plans | 2 | 1" = 20' |
| Erosion Control / Staging Area | 1 | 1" = 20' |
| Site Improvement Plans | 2 | 1" = 20" |
| Site Cross Sections | 3 | Varies |
| Miscellaneous Details | 4 | Varies |
| Site Drainage and WQ Details | 2 | Varies |
| Site Utilities and Details | 2 | Varies |
| Electrical Plan / Details / Schedule | 2 | Varies |
| Site Lighting / Calcs / Schedule | 3 | Varies |
| Architectural Plans | 4 | Varies |
| Landscape Planting Plan | 1 | 1" = 20' |
| Landscape Schedule / Details | 2 | Varies |
| Irrigation Plan | 1 | 1" = 20' |
| Irrigation Sched/Details/Calcs | 2 | Varies |
| TOTAL NUMBER OF SHEETS: | 36 | |

Deliverables:

- 60% submittal to include preliminary plans, outline specifications, an engineer's estimate of probable construction cost and construction schedule, a project description to be used for obtaining permits, and 30% comment responses / resolution matrix.
- 90% submittal to include detailed plans, technical specifications, engineer's estimate of probable construction cost, and 60% comment responses / resolution matrix.

### *Final Submittals*

After receiving City comments for the 90% submittal, and likely delayed agency comments for the 60% submittal, another formal design review meeting will be held with the City to finalize the design. Subsequently, the 100% Final submittal package of plans and specifications, and engineer's estimate of probable construction costs will be developed incorporating final comments from the City and agencies. Final plans and specifications will be stamped and signed by a professional engineer or certified landscape architect for the appropriate disciplines.

City will provide Division 01 front end specifications, including standard general provisions, instructions and notice to bidders, and any special and federal provisions. GHD will be compiling the final bid package for distribution incorporating both the front-end Division 01 specifications provided by the City, and the Division 02 through 35 technical specifications. Specifications will be submitted in both Microsoft Word

and Adobe .pdf formats. Electronic copies of all plans will also be provided in both AutoCAD .dwg and Adobe .pdf format as part of this submittal.

The Engineer's Estimate of Probable Construction Cost will be provided in Microsoft Excel format, and will include backup and quantity calculations. Estimate will be based on the current edition of RS Means cost estimating handbooks, as well as vendor quotes and recent bid results for similar construction projects.

Deliverables:

- 100% Final submittal to include detailed plans, technical specifications, engineer's estimate of probable construction cost, and 90% comment responses / resolution matrix.

### *Permitting / Regulatory Strategy*

### *CEQA / EIR*

Modifications to the pier are a discretionary action of the City and will require review under the California Environmental Quality Act (CEQA). Given the project location, sensitive marine environmental, active recreational use, and historic nature of the pier, we anticipate that an Environmental Impact Report (EIR) will be the appropriate form of CEQA documentation for the project. GHD's Natural Resources & Impact Assessment (NRIA) Group has a long history of successful CEQA compliance in California and will lead preparation of the EIR and supporting technical studies. A detailed scope of work for this effort will be provided and incorporate conclusions and observations from the Environmental Constraints Study conducted under Phase 1 of this scope of work.

Deliverables:

- Administrative / Draft / Final Initial Study (IS) Checklist
- Draft / Final EIR with supporting studies and documentation
- Public comment period documentation and responses

### *Permits and Approvals*

GHD will assist the City in obtaining permits and authorizations from the state and federal resource agencies, and designated local agencies, as necessary. The full extent of permit application requirements cannot be determined until the final project design is selected and the project area defined. Once the project area is defined, a review of potential regulatory jurisdictional areas will be conducted.

GHD has full capabilities for the permitting that may be required for this project, we support and deliver on all manner of permits and approvals including from the following agencies that may have jurisdiction over the Lovers Point Pier: California Coastal Commission (CCC), CDFW, USACE, and Central Coast RWQCB. Our professional relationships and expert knowledge of CCC process and objectives will support the City in a smooth and expedient application process for the successful acquisition of a CDP. This smooth and expedient process will provide the City with the most cost-effective approach to permitting, not only with the CCC, but with all involved agencies.

Deliverables:

- Pre-application meeting with agencies
- Draft / Final permit applications

### *Community Outreach*

The community outreach strategy developed and implemented in Phase 1 will continue to be implemented in Phase 2, keeping the community appraised of project progress and seeking community feedback. We will make recommendations yet ultimately defer to the City's preferences regarding the level of outreach deemed advisable for the project.

The GHD team includes in-house landscape architects and planning staff to support the community outreach and permitting efforts. Anticipated support efforts include producing multiple renderings of the preferred alternative in support of a Visual Impact Assessment (VIA) to determine the potential significance of impacts under CEQA, and to propose measures to avoid, minimize, or mitigate adverse visual impacts associated with the construction of the proposed pier. The VIA will describe the background and proposed key elements of the project, visual and regulatory setting, and provide an impact analysis, and give a determination of significance.

Deliverables:

- Attend up to eight (8) coordination meetings with City
- Attend up to two (2) community outreach meetings
- Provide up to four (4) renderings of proposed pier
- Visual Impact Assessment

## Phase 3 - Construction Support / Monitoring

### *Bid Phase Support*

GHD's design and CM teams can provide significant value in the pre-bid, bid and contract award phases of construction projects, including:

#### *Constructability review*

This is to ensure the City's front-end contract documents work in harmony with the PS&E developed by the design team

#### *Contractor recommendation*

Based on coastal construction experience we recommend, for a more complex project, that contractors are vetted through the Department of Industrial Relations' prequalification process. This mitigates the risk of low bids by contractors who are inexperienced in specialized maritime & coastal construction projects

#### *Pre-bid site meeting*

We recommend a mandatory pre-bid site meeting since the construction of projects such as the Lovers Point Pier can be complex and nuanced due to the local coastal and recreation environments. Having a more intimate knowledge of the site enables the bidders to reduce the level of assumptions, thereby reducing bid prices, sometimes significantly.

#### *RFI responses*

It is typical for bidders to have questions about the project, GHD will respond to RFI's by bid addendum.

### *Construction Support*

GHD's construction management (CM) team will work as the City's representative to manage the construction contract of the project. Our construction observers will perform the following tasks:

- Record daily inspection reports including daily narrative, weather details, bid items performed, site visitors, labor, equipment, materials, field concerns and mitigations, and project correspondence.
- Confirm construction operations are conducted pursuant to CAL-OSHA and project-specific health safety and environment plans.
- Confirm construction operations are conducted pursuant to environmental permits.
- Confirm construction materials and operations are performed pursuant to the engineering plans and specifications as designed.
- Confirm quality control, quality assurance, and special inspections and testing are completed pursuant to the Specification.
- Measure quantities of work completed or partially completed, including records of materials delivered to the site.
- Photograph the construction operations and site conditions. GHD will also utilize our unmanned aerial vehicle (UAV/drone) to document construction once a week. UAV footage is also excellent for City use in marketing materials.
- Review construction BMPs and report inadequacies.
- Refer public questions to the Resident Engineer or the City, as appropriate.
- Develop a Punch List of incomplete construction work to confirm all work under the contract is completed pursuant to the Contract. GHD will confirm all work is completed prior to Final Payment.

Additional construction management tasks will include the following:

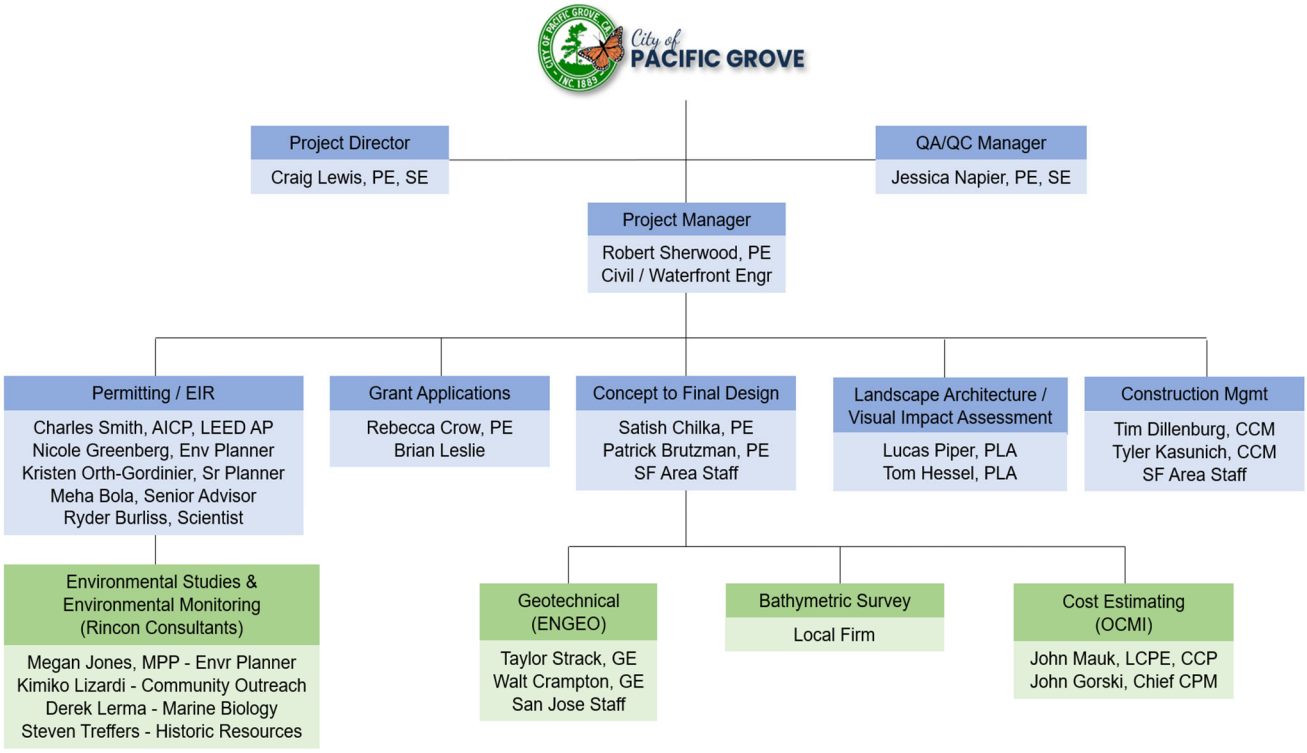
- Weekly Meetings
- Requests for Information (RFIs) and Submittals management
- Contract Change Order Processing
- SWPPP confirmation
- Progress Payment management
- Special funding agency document requirements.
- Certified Payroll confirmation
- Final construction project report

### *Special Inspections & Testing*

Though the contractor is typically responsible for the bulk of material testing, GHD will perform special inspections for some construction materials. GHD will contract with a testing laboratory to perform quality assurance testing if the CM is not confident in the results provided by the Contractor's testing firm.

### *Post-construction Monitoring*

It is typical for permitting agencies to require post-construction monitoring for project, in particular in the coastal setting. GHD will manage post-construction monitoring and coordination with agencies as needed.




**Assumptions –**

1. Three concept alternatives will be developed for discussion with the City and only one preferred concept will be progressed into design.
2. No field collection of wind, wave, current data.
3. Number of meetings and site visits will be limited and outlined in future more detailed proposal.
4. GHD team will attend both pre-bid and pre-construction meetings.
5. Number of RFI's during bid phase will be limited to single round of review.
6. Number of RFI and submittals for Construction Support will be limited and outlined in future more detailed proposal.
7. Schedule – work will be done in one stretch and not broken up over several years.
8. Bill rates – T&M, not-to-exceed max, rates held for one year after NTP. Allowance to review rates and increase rates each year.

**Exclusions –**

1. Fee for any permit applications paid by City
2. No guarantee of successful grant applications

# CITY OF PACIFIC GROVE

**300 Forest Avenue, Pacific Grove, California 93950**

## AGENDA REPORT

| | |
|---|---|
| **TO:** | Honorable Mayor and Members of the City Council |
| **FROM**: | Daniel Gho, Public Works Director/Deputy City Manager |
| **MEETING DATE:** | October 04, 2023 |
| **SUBJECT:** | Backstop Replacement Pacific Grove Municipal Ball Park |
| **CEQA:** | Categorical Exemption, CEQA Guidelines Section 15301, Class I, Existing Facilities |

### RECOMMENDATION

1. Authorize an agreement with Judge netting, Inc. for the design, engineering, and installation of a new backstop at the Pacific Grove Municipal Ball Park in an amount not to exceed $139,300 plus a 5% contingency.
2. Alternatively, discuss and take other action related to this item

### DISCUSSION

The City of Pacific Grove owns and operates the Municipal Ball Park located at 230 17 Mile Drive. The field is primarily used for youth baseball and softball and serves as the home field for the Pacific Grove High School Breakers' softball team.

The field and grounds are in decent condition, but the backstop and fencing material has deteriorated and has numerous flaws. The wood on the backstop is cracked and warped, the fencing, poles and clasps are rusting, and the portion of the fencing that overhangs the field is sagging due to weight and failing support beams. The backstop needs to be replaced to ensure a safe playing field.

As part of the FY21/22 Capital Improvement Plan (CIP), $24,429 funding was allocated by the City Council to address this need. Funding was derived from the McIndoo Donation Fund ($17,529) and the Yount Income Fund ($7,000). In FY21/22 informal bids were received which significantly exceeded our project budget. The project was deferred as bids were significantly higher than the allocated budget and City staff began to seek grant funding.

The City applied and was awarded a Per Capital Grant from the California Department of Parks & Recreation (Prop 68) in the amount of $96,000 in January 2023. The City's $24,529 contribution will serve as matching funds.

This additional funding allowed the City to bid the project and receive formal proposals. The City issued a Request for Proposals on May 25, 2023 and received one proposal on June 15, 2023.

| Firm | Cost |
|---|---|
| Judge Netting | $139,300 |

The scope of service will be as follows:

- Design and engineer new backstop with netting
- Remove and dispose of existing chain link backstop and wood baseboards
- Install backstop poles and outriggers
- Install UV treated baseball netting with rope boarder and cable with associated hardware
- Install baseboards

The City has utilized the services of Judge Netting numerous times at Pacific Grove Golf Links. They do exceptional work and provide a product that will last for numerous years. Transforming the backstop from chain link to netting will enhance the spectators viewing experience while providing a safer setting.

**OPTIONS**

1. Do not approve entering into an agreement with Judge Netting. This action would jeopardize the grant which would not allow the City to proceed with future improvements.

**FINANCIAL IMPACT:**

This project was originally funded in the FY21/22 CIP with a budget of $24,529, derived from the McIndoo Donation Fund ($17,529) and the Yount Income Fund ($7,000). The City has received a Per Capital Grant from the California Department of Parks & Recreation (Prop 68) in the amount of $96,000. The City's $24,529 contribution will serve as matching funds for a project budget total of $120,529.

Ultimately, the project has a delta of $25,736. Two (2) FY22/23 CIP projects, budgeted with ARPA funds, have yielded project savings that can be harnessed to meet the backstop project funding shortfall. These projects include the Chautauqua Hall Roof Repair Project and the Fire Department Exhaust System/HVAC & Filtration Cleaning Station Project. Savings from these two projects equal $26,629; As presented in the Budget Modification report on this agenda, Staff is requesting the reallocation of these ARPA funds to the backstop project to allow City Staff to proceed with the necessary improvements.

A budget modification requesting $25,736 will be requested to fund the remaining balance so the project can proceed.

**FOCUSED PRIORITY AREA:** Recreation Services

# CITY OF PACIFIC GROVE

**300 Forest Avenue, Pacific Grove, California 93950**

## AGENDA REPORT

**TO:** Honorable Mayor and Members of the City Council

**FROM**: George Fuerst, Environmental Program Manager

**MEETING DATE:** October 04, 2023

**SUBJECT:** Black Oystercatcher Protection Protocol MOU Between City and Monterey Audubon Society

**CEQA:** Categorical Exemption, CEQA Guidelines Section 15308, Class 8, Actions by Regulatory Agencies for Protection of the Environment

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**RECOMMENDATION**

Approve the proposed Black Oystercatcher Protection Protocol Memorandum Of Understanding (MOU) between the City and Monterey Audubon Society (MAS) as recommended by the Beautification and Natural Resource Commission (BNRC).

**DISCUSSION**

The native Black Oystercatcher birds are year-round residents of a vulnerable sliver of Pacific Grove's coast. The Monterey Audubon Society (MAS) has proposed the attached Memorandum of Understanding (MOU) to help protect the Black Oystercatchers, especially while nesting, through cooperation with the City. The BNRC considered a preliminary version of this MOU at their 6/20/23 meeting, suggested edits were incorporatedated by Staff and MAS, and the updated MOU was reccommended for approval by the BNRC on 8/15/23. The MOU outlines the protocols designed to provide an orderly appoach to the installation and removal of physical protective measures and/or implementation of other limited measures to maximize succuessful breeding opportunities. Of the approximately 17 nesting territories along the City's coastline, only a small variable number, and in some cases, possibly no territories, may actually require physical protective measures. This MOU provides the City and the Monterey Audubon Society with the framework to respond quickly and collaboratively to protect the nesting sites of the Black Oystercatchers.

**OPTIONS**

Do nothing.

**FINANCIAL IMPACT:**

There is no fiscal impact associated with entering this MOU.

**FOCUSED PRIORITY AREA:** Environmental Stewardship

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**Attachments**

**MEMORANDUM OF UNDERSTANDING**
between the
**City of Pacific Grove**
and
**MONTEREY AUDUBON SOCIETY**
regarding
**BLACK OYSTERCATCHER PROTECTION PROTOCOL**

## I. PARTIES

This Memorandum of Understanding (MOU) is entered into by and between the City of Pacific Grove (herein referred to as the "City"), and the Monterey Audubon Society (herein referred to as "Monterey Audubon").

## II. PURPOSE

The purpose of this protocol is to help protect the Black Oystercatcher (herein also referred to as "BLOY"), a bird of conservation concern and a year-around resident along the coastline of the City through a partnership initiative between the Parties, and to provide an orderly approach to installation and removal of physical protective measures and/or implementation of other limited measures including but not limited to docent activities and public education, intended to help with the conservation of the species. This is a protocol developed by the City and Monterey Audubon. **NOTE:** Of the 17 Black Oystercatcher nesting territories along the City's coastline, only a variable number of territories, and in some cases depending on the season, possibly no territories, may actually require physical protection protocols to maximize the birds successful breeding opportunities.

## III. BACKGROUND

**A. California Coastal Act of 1976.** The California Coastal Act of 1976 explicitly grants protection of fragile natural resources priority over public access (see Appendix A). As the California Coastal Act states, any conflicts between protection and access are to be resolved "***in a manner which on balance is the most protective of significant coastal resources."***

**B. BLOY Project & the Black Oystercatcher.** A brief statement of the California Central Coast Black Oystercatcher Project (also referred to herein as "BLOY Project") and the BLOY Project's partners, area, and goals is provided in Appendix B, and Appendix C provides basic information on the importance and life-history parameters of the Black Oystercatcher (*Haematopus bachmani*).

## IV. PROTECTIVE APPROACH

**A. Adaptive Management.** The Parties will use an approach that allows for the implementation of proven protective measures for the best short-term outcome while learning what works and what does not work in order to determine the best practices for the long term.

**B. Short-Term.** The Parties will focus on proven physical protective measures using currently available materials and personnel. The BLOY Project and Monterey Audubon will take on the primary role of implementing the needed protection measures (See C. Physical Protection Measures). Where appropriate, this will be supplemented by outreach and public education

efforts (e.g., on-site docents and community science volunteers) coordinated by the BLOY Project in conjunction with Monterey Audubon, California Coastal National Monument, and the Monterey Bay National Marine Sanctuary.

C. **Physical Protective Measures.** Examples of the physical protective measures to be considered are temporary and range from signage to protective fencing:

1. **Signs.** Signage provides important information about what is being protected and why it is being protected. Of a variety of signage options, only a few types of signs are in current use by the BLOY Project:

   a. **Laminated Signs.** The primary option will be laminated signs. These signs can be posted on existing fences, attached to A-frames or temporary poles or stakes, and affixed to ropes or lattice fencing as needed.

   b. **Aluminum Enamel Signs.** As an example, the City of Pacific Grove has worked in the past with the Bureau of Land Management's California Coastal National Monument on placing "Respect Wildlife" aluminum enamel signs at Point Pinos. The California Coastal National Monument developed and had the signs made, but in order to maintain a consistent look, the City provided and placed the base for each sign (wooden 4" x 4" base with a wooden 45° angle platform to which the sign is attached) for each sign.

   c. **Other Signs.** In addition to the previously mentioned signage, other appropriate signs may be developed and approved by the Parties.

2. **Traffic A-Frames.** Traffic A-frames, used throughout the City for a variety of purposes, offer a quick option where other measures may not be feasible. They can be put up rapidly and easily, and a paper or laminated sign can be attached to them. As needed, caution tape can be strung between them for a short time until a more appropriate protective measure can be put in place.

3. **Ropes.** Ropes, especially twisted manila or sisal natural fiber ropes, provide a flexible option where other protective measures may not be feasible. Laminated signs can be attached to ropes, and ropes can be easily installed and taken down. They can be tied or attached to rocks or even strung from stakes or other appropriate means at ground level so that they are visible only when someone is in the immediate area.

4. **Rods & Cable.** Metal rods with eyelets and cable, as used along many City and State Park coastal trails, provide a more effective, aesthetic protective measure than traffic A-frames or ropes. With rods & cable, fewer signs may be needed.

5. **Wooden Snow Fencing.** Wooden snow fencing can be used in situations where human safety, as well as protection for nesting birds or roving chicks, may be needed. It is a flexible method that can be quickly rolled out.

6. **Lattice Fencing.** If installed appropriately, lattice fencing is attractive, and sturdier than most of the previously mentioned measures. When needed, it can be used to cover gaps in the City's permanent rail fencing and/or attached to existing fencing in order to limit people

from going through or over the permanent fencing.

7. **Other Protective Measures.** Consideration will also be given to other physical protective measures not listed here but that may be identified in the future and could be effectively applied in appropriate situations. This could include anything from the installation of wildlife trail cameras to interpretive panels to additional rail fencing.

**D. Drones.** Unmanned Aerial Systems (UAS), commonly referred to as drones (and hereafter referred to as "drones"), are a documented cause of disturbance to Black Oystercatchers; Therefore, drone use, as authorized under City Ordinance 11.72, should be limited to operators with valid City issued permits. When available, the BLOY Project and Monterey Audubon Society are willing to assist with the monitoring of City authorized drone events and activities.

## V. CONTACT REPRESENTATIVES

**A. Contact Representatives for Involved Parties.** The following persons will serve as the formal contacts representing the Parties involved in the Black Oystercatcher protective protocol:

1. **City of Pacific Grove** – Environmental Program Manager (herein referred to as the "City representative"):
   George Fuerst 831-648-5722 X 4200 gfuerst@cityofpg.org

2. **Monterey Audubon BLOY Subject Matter Expert** – Local BLOY Project Coordinator (herein referred to as the "Subject Matter Expert"):
   Rick Hanks 831-588-3150 rickhanksccnm@yahoo.com

3. **Monterey Audubon Environmental Advocate** – (herein referred to as the "Audubon representative"):
   Amanda Preece 208-520-8794 montereyaudubon@gmail.com

**B. Changes in Representatives.** Any Party may change the individual and/or position of its representative by providing written notification of such change to the other Parties.

**C. Designation of Alternate Representative.** When it is known that a representative will not be available during a critical time or for a needed meeting, the respective representative will appoint an alternate to serve for a designated time period. As soon as practical, the respective representative will inform the other representatives, via email and/or phone, of the name and duration for which the alternate will be serving in that capacity.

## VI. PROTECTIVE PROCEDURES

**A. Representatives' Roles & Responsibilities.** Each Party will provide a representative to address and deal with protecting Black Oystercatchers along the City's coastline. The representatives will be responsible for conducting the following roles:

1. **City of Pacific Grove Contact Representative.**

   **a.** Serves as the City's representative when dealing with protecting Black Oystercatchers along the City's coastline.

**b.** Communicates and coordinates the needed Black Oystercatcher protective measures with the City's Public Works Department and Police Department, as well as with the City's Community and Economic Development Department, any Natural Resources Commission or similar Commission, and other City entities as appropriate.

**c.** Communicates and coordinates with the BLOY Project representative and the Audubon representative on all issues concerning the needs and implementation of Black Oystercatcher protective measures along the City's coastline, including if, where, and when protective measures are needed.

**d.** Reviews the annual pre-season plan for implementing needed protective measures and discusses implementation with the BLOY Project representative and Monterey Audubon representative.

**e.** Keeps the City Manager, and the Mayor and City Council as appropriate, informed regarding the implementation of the protective measures and other issues related to the program.

**f.** Communicates and coordinates, as appropriate, with the local staff of the California Coastal Commission.

**g.** Responds in an appropriate timeframe to actions determined to be needed under section Section VI. B and is responsible for coordinating with the City's Public Works Department the implementation of the actions.

**2. Monterey Audubon BLOY Subject Matter Expert.**

**a.** Serves as Monterey Audubon's representative for dealing with the protection of Black Oystercatchers along the City's coastline.

**b.** Communicates and coordinates, as appropriate, with Audubon California, California Coastal National Monument, and other entities involved in the protection, monitoring, and/or outreach related to Black Oystercatchers along the City's coastline.

**c.** Communicates and coordinates with the City representative and the Monterey Audubon Environmental Advocate on all issues concerning the needs and implementation of Black Oystercatcher protective measures along the City's coastline, including if, where, and when protective measures are needed.

**d.** Works with the Monterey Audubon Board and Staff to develop an annual pre-season plan for implementing needed Black Oystercatcher protective measures.

**e.** Keeps the community science monitors of the local BLOY Project informed regarding the City's actions to implement the protection of Black Oystercatchers along the City's coastline.

**f.** Monitors the Black Oystercatcher nesting activities along the City's coastline, identifies where protective measures are needed on the City's property, and brings those needs and the recommended actions to the attention of the City representative and the Monterey Audubon Environmental Advocate.

**g.** Responds in an appropriate timeframe to City requests related to actions determined to be needed under section VI. B.

**h.** Assigns a Black Oystercatcher monitor, when appropriate, to be present to help ensure that when a specific protective measure is being installed or removed, it does not have a negative impact on Black Oystercatchers.

**3. Monterey Audubon Environmental Advocate.**

**a.** Serves as Monterey Audubon's Board representative for dealing with the protection of Black Oystercatchers along the City's coastline.

**b.** Communicates and coordinates with the City representative and the Subject Matter Expert on all issues concerning the needs and implementation of Black Oystercatcher protective measures along the City's coastline, including if, where, and when protective measures are needed.

**c.** Works with the Subject Matter Expert to develop an annual pre-season plan for implementing needed Black Oystercatcher protective measures.

**d.** Keeps Monterey Audubon Board informed regarding the City's actions to implement the protection of Black Oystercatchers along the City's coastline.

**e.** Responds in an appropriate timeframe to City requests related to actions determined to be needed under section VI. B.

**B. General Procedure.** The following general procedure will be followed, unless the Parties agree that an exception should be made:

**1. Pre-Breeding Season.**

**a.** Before April 1, the three representatives will discuss what, when, and where protective measures may be anticipated for the upcoming Black Oystercatcher breeding season along the City's coastline. This can be accomplished via email, conference call, or meeting, depending on which of these protective measures for any particular year or situation are agreed upon by the three representatives. The City Representative will be responsible for initiating this annual action.

**b.** The three representatives will determine what:

**(1)** protective measures (e.g., signing and lattice fencing) are needed to be put in place at specific known nesting sites prior to nesting and what each Party will provide in the form of materials and personnel;

**(2)** precautionary measures are needed to ensure that the nesting pairs are not impacted by the installation of the specific protective measures; and

**(3)** immediate interim protection measures may be applied in the event that they are needed for a location on City property not specifically addressed.

**c.** Once the three representatives agree on what protective measures will be implemented, and no later than April 15, they will briefly outline and sign-off on an annual pre-season plan. (This can be accomplished via email).

**d.** All reasonable steps, including having a Black Oystercatcher monitor, when appropriate, on-site, will be taken to assure that the installation and removal of agreed upon pre-breeding season measures do not impact the Black Oystercatchers.

**2. Breeding Season.**

**a.** After April 15, if it is determined by the Subject Matter Expert that a specific Black Oystercatcher nesting area or chicks' roosting or foraging area on City property is in need of protection, the Subject Matter Expert will see that the agreed upon protection measures are carried out and will keep the Audubon representative and the City representative informed of the actions taken or what assistance is needed from them.

**b.** If the annual pre-season plan identifies a specific physical protection measure or specific measures at a specific location that warrant approval by all three Parties prior to installation, the Subject Matter Expert will during the breeding season, determine when and if that or those specific measures are needed and contact the City representative and the Audubon representative to discuss:

**(1)** the need and urgency of the situation;

**(2)** the protective measures to be taken; and

**(3)** how soon the protective measures are needed.

**c.** When the three representatives agree on the specific action, they will briefly outline and sign-off on the agreed upon implementation (This can be accomplished via email).

**d.** If a specific location is no longer in need of protective measures (e.g., nest failure and no indication of re-nesting is observed), the Subject Matter Expert will inform the City representative and the Audubon representative, and the protective measures for that specific location can be removed.

**3. End of Breeding Season.**

**a.** In September, the Subject Matter Expert will inform the City representative and the Audubon representative when the breeding season has ended and all remaining protective measures can be removed.

**b.** After the Subject Matter Expert has informed the City representative and the Audubon representative that the breeding season has ended, the three representatives will meet in order to debrief on what protective measures worked and which ones either did not work or could be improved upon, as well as identifying other protective actions, physical or administrative, needed to enhance the program. Information from these meetings will be used for improving and developing future measures.

## VII. OTHER PROVISIONS

**A. Amendment.** Amendments, modifications, or supplements to this MOU may be proposed at any time by one of the three Parties and shall become effective upon written approval of all Parties.

**B. Termination.** At any time, this MOU may terminate by written mutual consent of all three Parties or through written notification from one of the Parties to the other Parties at least 90 days prior to termination.

**C. Review.** The three Parties will review this MOU at least once every three years to determine whether it should be amended, modified, supplemented, or terminated.

**D. Effective Date.** This MOU shall become effective as soon as signed by authorized representatives for all three of the involved Parties.

## VIII. APPROVALS

The Parties hereto have executed this agreement as of the last date shown below.

_____ _____

Bill Peake Date
Mayor, City of Pacific Grove

_____ _____

Blake Matheson Date
President, Monterey Audubon Society

**APPENDICES:**

APPENDIX A - California Coastal Act Provisions for Protecting Significant Coastal Resources

APPENDIX B - California Central Coast Black Oystercatcher Project

APPENDIX C - Black Oystercatcher: Importance & Life-History Parameters

## APPENDIX A

### California Coastal Act Provisions for Protecting Significant Coastal Resources

The following California Coastal Act sections are used by California Coastal Commission staff to support a finding to protect natural resources instead of public access that could impact them:

CALIFORNIA COASTAL ACT SECTION 30007.5
*The Legislature further finds and recognizes that conflicts may occur between one or more policies of the division. The Legislature therefore declares that in carrying out the provisions of this division such conflicts be resolved in a manner which on balance is the most protective of significant coastal resources.*

CALIFORNIA COASTAL ACT SECTION 30214
(a) *The public access policies of this article shall be implemented in a manner that takes into account the need to regulate the time, place, and manner of public access depending on the facts and circumstances in each case including, but not limited to, the following:*
*(1) Topographic and geologic site characteristics.*
*(2) The capacity of the site to sustain use and at what level of intensity.*
*(3) The appropriateness of limiting public access to the right to pass and repass depending on such factors as the fragility of the natural resources in the area and the proximity of the access area to adjacent residential uses.*

## APPENDIX B

## California Central Coast Black Oystercatcher Project

**Project Partners.** The California Central Coast Black Oystercatcher Project (BLOY Project) is part of a California coast-wide, multi-year effort coordinated by Monterey Audubon, and formerly Audubon California, in conjunction with the U.S. Fish and Wildlife Service (USFWS), U.S. Bureau of Land Management's (BLM) California Coastal National Monument (CCNM), California State Parks (Mendocino Coast, Monterey, and Morro Coast Districts), and five Audubon chapters (Mendocino Coast, Madrone, Marin, Monterey, and Morro Coast).

The BLOY Project is conducted as a citizen science effort overseen by Monterey Audubon and coordinated by the CCNM in partnership with the Pacific Grove Museum of Natural History (a CCNM Collaborative Partner) and California State Parks (a CCNM Core-Managing Partner). Additional collaborators include Point Lobos Docents and the Bay Net Volunteer Naturalist Program of the Monterey Bay National Marine Sanctuary (a CCNM Collaborative Partner).

**Project Area.** The BLOY Project includes the XXXXX coastline and covers the area from the south side of Point Lobos State Natural Reserve on the southern coast of the Monterey Bay region to the north side of Pescadero State Beach on the northern coast of the Monterey Bay region.

**Project Goals.** The statewide California Black Oystercatcher Project is a large-scale, standardized, citizen-science based effort directed toward the following goals:

1. Gather demographic data on this little studied keystone predator of the California intertidal ecosystem, necessary to establish a solid demographic number from which to measure population stability or decline;

2. Monitor reproductive success for at least ten years in order to obtain a sample robust enough to document any trends in reproductive success of this species of conservation concern and compare these data with other rocky intertidal marine species within the same areas in order to assess the long-term health of the rocky ecosystems affected by such factors as sea-level rise, ocean acidification, climate change, and human disturbance;

3. Assess management and outreach actions that directly protect and improve nesting sites and habitat;

4. Determine what causes loss of eggs and chicks in some areas and high success rates in other areas;

5. Develop partnerships to share key information among agencies and scientists seeking to address questions about climate change impacts to coastal assemblages; and

6. Identify conservation activities that can be implemented to reduce disturbance to breeding birds, including both physical measures and outreach efforts, and assist with preservation of the species.

## APPENDIX C

### Black Oystercatcher: Importance & Life-History Parameters

**Importance & Listing.** The Black Oystercatcher (*Haematopus bachmani*) is a keystone species along the North Pacific shoreline and is considered a particularly sensitive indicator of the overall health of the rocky intertidal community. This marine shorebird, with its unique appearance, distinctive calls, visibility as an obligate inhabitant of the rocky intertidal zone, and year-round resident of the City of Pacific Grove, is a rich contributor to the City's world-renowned coastal resource values that are key to the City's quality of life and robust tourism economy.

The Black Oystercatcher was identified as a U.S. Fish and Wildlife Service (USFWS) focal species for priority conservation action because multiple factors make it vulnerable to decline: small global population size, low reproductive success, and complete dependence on rocky intertidal shorelines that are impacted by human use and rising sea levels.

In addition, the Black Oystercatcher is listed as a "species of high concern" within the United States, Canadian, Alaskan, and Northern and Southern Pacific shorebird conservation plans. The USFWS has also listed it as a "Bird of Conservation Concern." The 1988 amendment to the Fish and Wildlife Conservation Act mandates the USFWS to "identify species, subspecies, and populations of all migratory nongame birds that, without additional conservation actions, are likely to become candidates for listing under the Endangered Species Act of 1973."

**Range & Population Size.** The California coast is a critical part of the Black Oystercatcher range, which extends from the Aleutian Islands to Baja California. The total population is estimated to be about 12,000, while the population along the 1100-mile California coast is estimated to be about 4,000 (inventory in 2011).

**Pre-Breeding Activities.** Pre-breeding season activities begin as early as February when copulation attempts may begin. During March and April, pairs can be observed doing rock tossing and nest scraping around their known nesting sites and in other locations within their respective territories.

**Breeding Season.** Black Oystercatcher breeding season is from April through September. For the California Central Coast, egg laying usually begins in late April and runs through late June.

**Nests & Eggs.** Black Oystercatchers nest above the high tide line on offshore rocks, rocky shores, and sand/gravel beaches. The typical nest is a bed of rock flakes, pebbles, and shell fragments, pulled into a low bowl. Black Oystercatchers lay 1 to 3 eggs, with 2 being the average. Incubation ranges from 26 to 32 days and is shared by both the male and female.

**Chicks.** Chicks are able to walk almost immediately after hatching. Hatchling chicks will be brooded nearly continuously for the first couple of days and intermittently for the following week. When not brooded, chicks are always attended by at least one parent. Chicks are very mobile and move around the area of the nesting site, following the parents down to the wrack (seaweed level) at low tide. Even young chicks may move as far as 30 to 50 meters from the nesting site.

**Fledglings.** Black Oystercatcher chicks fledge (develop the ability to fly) within 38 to 40 days. Fledglings can spend from 3 to as much as 6 months with their parents in order to learn basic foraging and survival

skills, before the parents chase them out of their territory in order prepare for the new breeding season. Fledglings continue to develop foraging skills for at least 12 months; sub-adults may require more than three years to master a complete repertoire of efficient foraging skills comparable to those of adults.

**Food & Feeding.** Black Oystercatchers feed on a variety of intertidal invertebrates including limpets, mussels, chitons, crabs, barnacles, and other small intertidal animals. Black Oystercatcher chicks are fed by their parents until they are close to fledging. At that time, the large chick will start to be capable of foraging to some degree on its own. The parents initially feed tiny young by bringing them pieces of shellfish meat small enough for the chicks to consume. A chick will take the food either directly from the parent's beak or from the ground where the parent intentionally drops it. Older chicks and fledglings that have developed some minimal foraging skills will still take food from their parents' beaks whether or not the food is offered to them.

**Pair Bonds.** It takes 4 to 5 years for a Black Oystercatcher to reach breeding age; after that, strong pair bonds are formed. With an estimated life span of about 10 to 15 years, each adult may then have 5 to 10+ years to replace itself in order for the population to remain stable. Black Oystercatchers usually mate for life, but re-mating can occur.

**Territories.** Black Oystercatchers are highly territorial. Once a pair has formed, they face establishing a territory in an environment where other Black Oystercatcher pairs already occupy most of the prime habitat. Once a territory is established, the pair will vigorously defend it from all other Black Oystercatchers. A map of BLOY territories as they appeared during the 2022 nesting season be found on page 12. (Specific to the Monterey Peninsula)

**Fledging Success.** In January 2018, National Audubon completed an assessment of Black Oystercatcher literature (primarily from Alaska and British Columbia) and development of an initial population model. Based on their analysis, they hypothesize that annual reproductive success (no. of fledglings/no. of breeding pairs) greater than about 0.70 (70%) is likely a good sign for a local population, while reproductive success of less than about 0.35 (35%) indicates a population at risk. For the past four breeding seasons (2014-2017), the reproductive success rate for the Black Oystercatcher pairs monitored on the southern coast of the Monterey Bay region (i.e., South Coast Study Area) has ranged from 0.14 to 0.21 (14% to 21%), while the pairs monitored on the northern coast of Monterey Bay region (i.e., North Coast Study Area) ranged from 0.82 to 1.40 (82% to 140%). Thus, while the North Coast is doing very well, the South Coast — including the City of Pacific Grove coastline — is faring very poorly. For comparison, the overall success rate for the entire California coast is about 0.45 (45%).

## 18 Monterey Peninsula (MP) territorial pairs in 2022

