



NOTICE OF MEETING

CITY OF PACIFIC GROVE

CITY COUNCIL

CLOSED SESSION MEETING AGENDA

Wednesday, April 17, 2024, 5:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

Under the Brown Act, public comment for matters on the agenda must relate to that agenda item and public comments for matters not on the agenda must relate to the subject matter jurisdiction of this legislative body. This is a warning that if a member of the public attending this meeting remotely or in-person violates the Brown Act by failing to comply with these requirements of the Brown Act, then the Mayor or Chair may request that speaker be muted. If a member of the public attending this meeting in-person engages in disruptive behavior that disturbs the orderly conduct of the meeting, they may be removed from the meeting after a warning, pursuant to Council Policy 000-17.

PACIFIC GROVE MEETINGS ARE CONDUCTED IN PERSON AT CITY HALL COUNCIL CHAMBER AND VIRTUALLY.

**PLEASE NOTE THE MEETING WILL PROCEED AS NORMAL EVEN IF THERE ARE TECHNICAL DIFFICULTIES ACCESSING ZOOM.
THE CITY WILL DO ITS BEST TO RESOLVE ANY TECHNICAL ISSUES AS QUICKLY AS POSSIBLE.**

Join the Zoom Meeting to participate live at:

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AGENDA

CALL TO ORDER

APPROVAL OF AGENDA

CLOSED SESSION

PUBLIC COMMENT ON CLOSED SESSION MATTERS

Comments from the public will not receive Council action. Comments must deal with matters on the Closed Session agenda and will be limited to three minutes

1. Written Public Comment

- A. Conference with Labor Negotiators (Government Code Section 54957.6)
City Negotiators: Robert Perrault, Interim City Manager, Tori Hannah, Administrative Services Director/Assistant City Manager, Leticia Livian, Human Resources Director, and Katy Suttorp, Burke, Williams & Sorensen
Employee Organization: Police Officers Association

ADJOURNMENT



NOTICE OF MEETING

CITY OF PACIFIC GROVE

CITY COUNCIL

REGULAR MEETING AGENDA

Wednesday, April 17, 2024, 6:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

The Council will not begin consideration of any item on this agenda later than 10:00 p.m. unless such consideration is approved. Any items on this agenda not considered this evening will be continued to a future meeting.

Copies of the agenda packet are available for review at the Pacific Grove Library, in the Finance Department, and electronically at www.cityofpacificgrove.org/agendas. The most effective method of communication with the City Council is by sending an email to citycouncil@cityofpacificgrove.org. In order to allow the City Council adequate time to review communication related to an agenda item, it is recommended that the communication be sent no later than 9:00 AM on the day prior to the City Council meeting.

Under the Brown Act, public comment for matters on the agenda must relate to that agenda item and public comments for matters not on the agenda must relate to the subject matter jurisdiction of this legislative body. This is a warning that if a member of the public attending this meeting remotely or in-person violates the Brown Act by failing to comply with these requirements of the Brown Act, then the Mayor or Chair may request that speaker be muted. If a member of the public attending this meeting in-person engages in disruptive behavior that disturbs the orderly conduct of the meeting, they may be removed from the meeting after a warning, pursuant to Council Policy 000-17.

PACIFIC GROVE COUNCIL MEETINGS ARE CONDUCTED IN PERSON AT CITY HALL COUNCIL CHAMBER AND VIRTUALLY.

**PLEASE NOTE THE MEETING WILL PROCEED AS NORMAL EVEN IF THERE ARE TECHNICAL DIFFICULTIES ACCESSING ZOOM.
THE CITY WILL DO ITS BEST TO RESOLVE ANY TECHNICAL ISSUES AS QUICKLY AS POSSIBLE.**

THE PUBLIC MAY ALSO VIEW THE MEETING ON PENINSULA CHANNEL 25.

JOIN THE ZOOM WEBINAR TO PARTICIPATE LIVE AT:

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AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE: Councilmember Poduri

1. **APPROVAL OF AGENDA**

2. **PRESENTATIONS**

A. Mayor's Proclamation: Arbor Day **PG 10**

Reference: Bill Peake, Mayor

Recommended Action: Receive proclamation.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

B. Service Awards for 5 Years: Clarissa Carillo, David Moya and Steven Speed **PG 12**

Reference: Robert Perrault, Interim City Manager

Recommended Action: Receive presentations.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

C. Certificates of Appreciation to Interns: Carolin Abele, Lara Forderer, Claire Karo, Stefanie Keller, and Jasmin Mayer **PG 16**

Reference: Robert Perrault, Interim City Manager

Recommended Action: Receive presentations.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

3. **COUNCIL AND STAFF ANNOUNCEMENTS (City-Related Items Only)**

A. Report on Closed Session by City Attorney

B. Other

4. **GENERAL PUBLIC COMMENT**

General Public Comment must deal with matters subject to the jurisdiction of the City and the Council that are not on the Regular Agenda. This is the appropriate place to comment as to items on the Consent Agenda, only if you do not wish to have the item pulled for individual consideration by the Council. Comments from the public will be limited to three minutes and will not receive Council action. Comments regarding items on the Regular Agenda shall be heard prior to Council's consideration of such items at the time such items are called. Whenever possible, written correspondence should be submitted to the Council in advance of the meeting, to provide adequate time for its consideration.

A. Written General Public Comment

CONSENT AGENDA

The Consent Agenda deals with routine and non-controversial matters, and may include action on resolutions, ordinances, or other public hearings for which testimony is not anticipated. The vote on the Consent Agenda shall apply to each item that has not been removed. Any member of Council, staff, or the public may remove an item from the Consent Agenda for individual consideration. When items are pulled for discussion, they will be automatically placed at the end of their respective section within the Regular Agenda. One motion shall be made to adopt all non-removed items on the Consent Agenda.

5. APPROVAL OF CITY COUNCIL MEETING MINUTES

Items pulled from this section will be placed under 12. Unfinished and Ongoing Business

A. Minutes of the March 30, 2024 City Council Special Closed Session **PG 17**

Reference: Sandra Kandell, City Clerk

Recommended Action: Approve minutes.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

B. Minutes of the April 3, 2024 Closed Session and Regular Meetings **PG 19**

Reference: Staphany Arriola, Management Analyst

Recommended Action: Approve minutes.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

6. RESOLUTIONS

Items pulled from this section will be placed under 12. Unfinished and Ongoing Business or 13. New Business

A. Resolution of Intention to Levy the Annual Assessment for the Hospitality Improvement District (HID) **PG 27**

Reference: Lori Frati, Finance Manager

Recommended Action:

1. Approve a resolution of intention to levy an assessment for the Hospitality Improvement District for Fiscal Year 2024-25.

2. Direct staff to notice a public hearing to be held on May 15, 2024 for the purpose of hearing any protests and determining whether to levy the assessment.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

B. Resolution of Intention to Levy the Annual Assessment for the Downtown Business Improvement District (BID) **PG 31**

Reference: Lori Frati, Finance Manager

Recommended Action:

1. Approve the attached Resolution of Intention to Levy an Assessment for the Downtown Business Improvement District for Fiscal Year 24-25
2. Hold a public hearing on May 15, 2024 to hear protests and determining whether to levy the assessment.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

7. **ORDINANCES**

Items pulled from this section will be placed under 11. Public Hearings

- A. Second reading of an ordinance to amend the City Salary Classification Schedule

Reference: Leticia Livian, Human Resources Director **PG 35**

Recommended Action: Hold second reading and adopt an ordinance to amend the salary classification schedule.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

8. **REPORTS – INFORMATION ONLY**

Items pulled from this section will be placed under 12. Unfinished and Ongoing Business or 13. New Business

- A. March 2024 Check Register **PG 39**

Reference: Tori Hannah, Administrative Services Director / Assistant City Manager

Recommended Action:

1. Receive the Check Register.
2. Alternatively, discuss and take other action related to this item.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

- B. Core Revenue Report for March **PG 87**

Reference: Lori Frati, Finance Manager

Recommended Action: Receive the report. Alternatively, discuss and take other action related to this item.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

9. **REPORTS – REQUIRING ACTION**

Items pulled from this section will be placed under 12. Unfinished and Ongoing Business or 13. New Business

- A. FY23/24 Crack & Slurry Seal **PG 90**

Reference: Joyce Halabi, Deputy Public Works Director

Recommended Action:

1. Authorize an agreement with VSS International for the FY23/24 Crack and Slurry Seal project in an amount not to exceed \$341,247.90 plus an 5% contingency.
2. Alternatively, discuss and take other action related to this item.

CEQA: Categorical Exemption, CEQA Guidelines Section 15301, Class I, Existing Facilities

B. Appointment to Administrative Enforcement Hearing Officer Panel **PG 93**

Reference: Bill Peake, Mayor

Recommended Action: Approve appointment of Mike Milliorn to the Administrative Enforcement Hearing Officer Panel ending January 31, 2026.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

10. **MEETING MINUTES OF COMMISSIONS, BOARDS, AND COMMITTEES** *Items pulled from this section will be placed under 13. New Business*

A. Architectural Review Board Minutes: March 12, 2024 **PG 95**

Reference: Laurel O'Halloran, Associate Planner & Economic Development Coordinator

Recommended Action: Receive the minutes.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

B. Beautification and Natural Resources Commission Minutes: November 11, 2023, December 19, 2023, January 30, 2024, and February 20, 2024 **PG 100**

Reference: George Fuerst, Environmental Program Manager

Recommended Action: Receive the minutes.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

C. Diversity, Equity and Inclusion Minutes: March 11, 2024 **PG 120**

Reference: Sandra Kandell, City Clerk

Recommended Action: Receive the minutes.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

D. Historic Resources Committee Meeting Minutes: November 15, 2023, December 20, 2023, January 24, 2024, and February 28, 2024 **PG 124**

Reference: Garrett McCown, Associate Planner

Recommended Action: Receive the minutes.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

REGULAR AGENDA

11. PUBLIC HEARINGS

For public hearings involving a quasi-judicial determination by the Council, the proponent of an item may be given 10 minutes to speak and others in support of the proponent's position may be given three minutes each. A designated spokesperson for opposition to the item may be given 10 minutes to speak and all others in opposition may be given three minutes each. Very brief rebuttal and surrebuttal may be allowed in the sole discretion of the Council. In public hearings not involving a quasi-judicial determination by the Council, all persons may be given three minutes to speak on the matter.

12. UNFINISHED AND ONGOING BUSINESS

- A. Ballot Measure(s) to Amend PGMC 23.45 and PGMC 6.11 ***This item was continued from the Council's April 3, 2024 meeting. PG 153***

Reference: Luke Coletti, Councilmember

Recommended Action: Direct the City Manager to return to the Council with the documents necessary to place a measure(s) on the November 5, 2024, ballot asking the voters to amend Measure B (PGMC 23.45) and Measure C (PGMC 6.11) to implement the following:

1. Amend PGMC 23.45 to: (1) provide a definition for “timeshare” or “timeshare project,” including those fractional interest uses marketed, sold, and managed as timeshares, and (2) allow the City Council to make any future amendments to the definition via Council Ordinance.
2. Amend (or rescind) PGMC 6.11 in order to be consistent with: (1) the proposed voter-adopted definition(s), and (2) the City’s transient occupancy tax rate (i.e., existing timeshare projects (there are two) shall be taxed at the same rate as hotels/motels per PGMC 6.09).

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

- B. Cedar, Sunset & Congress Intersection Improvements Project **PG 169**

Reference: Daniel Gho, Public Works Director/Deputy City Manager

Recommended Action:

1. Receive report.
2. Select Single Build Alternative, Option 1, Roundabout with Cedar Access Relocated (Preferred Alternative).
3. Alternatively, take other action related to this item.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

13. NEW BUSINESS

- A. Authorize the City Manager to send a letter to Monterey One Water affirming the City of Pacific Grove's intent to move the City's Billing for Wastewater (Sewer) charges to the County of Monterey Property tax bill **PG 173**
Reference: Robert Perrault, City Manager
Recommended Action: Direct the City Manager to send a letter to Monterey One Water Confirming the City's Intent to move City's charges for wastewater collection to the County of Monterey's property tax bill and carry out the tasks with City staff and Monterey One Water staff necessary to effectuate the change July, 1,2024.
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378
- B. Resolution Approving Employment Agreement Between the City of Pacific Grove and Matthew Mogensen for the position of City Manager **PG 183**
Reference: Brian Pierik, City Attorney
Recommended Action:
1. Motion to adopt Resolution Approving Employment Agreement Between the City of Pacific Grove and Matthew Mogensen for the position of City Manager.
 2. Alternative action based on direction of City Council related to this subject matter.
- CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

14. **FULL PRESENTATIONS**

- A. Monterey Peninsula Water Supply Project Update by Josh Stratton, Cal Am External Affairs **PG 211**
Reference: Josh Stratton, Cal Am External Affairs
Recommended Action: Receive presentation.
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

15. **CLOSED SESSION**

ADJOURNMENT

NOTICE OF ADA COMPLIANCE: Pursuant to Title II of the Americans with Disabilities Act (Codified At 42 United States Code Section 12101 and 28 Code of Federal Regulations Part 35), and Section 504 of the Rehabilitation Act of 1973, the City of Pacific Grove does not discriminate on the basis of race, color, religion, national origin, ancestry, sex, disability, age or sexual orientation in the provision of any services, programs, or activities. The City of Pacific Grove does not discriminate against persons with disabilities. City Hall is an accessible facility. A limited number of assisted listening devices will be available at this meeting. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting or provide the requested agenda format.



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Bill Peake, Mayor
MEETING DATE: April 17, 2024
SUBJECT: Mayor's Proclamation: Arbor Day
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

Receive proclamation.

Attachments

Arbor Day Proclamation



City of Pacific Grove

A Proclamation Declaring
April 26, 2024 as Arbor Day

WHEREAS, in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees now called Arbor Day which is observed throughout the nation, and;

WHEREAS, green space beautifies our city and improves mental and physical health, and;

WHEREAS, trees absorb carbon dioxide from the atmosphere, mitigating the effects of climate change, and;

WHEREAS, trees help absorb traffic sounds, protect from strong winds, and improve property values.

NOW, THEREFORE, I, Bill Peake, Mayor of the City of Pacific Grove, on behalf of the City, hereby proclaim April 26, 2024 as Arbor Day in support of efforts to protect and grow trees throughout our city.

Bill Peake

Bill Peake, Mayor



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Robert Perrault, Interim City Manager
MEETING DATE: April 17, 2024
SUBJECT: Service Awards for 5 Years: Clarissa Carillo, David Moya and Steven Speed
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines
Section 15378

RECOMMENDATION

Receive presentations.

Attachments

Service Awards



CITY OF PACIFIC GROVE Service Award Recognition

is hereby granted to: Clarissa Carrillo
5 Years of Dedicated Public Service

Awarded: April 17th, 2024

Robert Perrault
City Manager Pro Tempore

Bill Peake
Mayor



CITY OF PACIFIC GROVE Service Award Recognition

is hereby granted to: David Moya
5 Years of Dedicated Public Service

Awarded: April 17th, 2024

Robert Perrault
City Manager Pro Tempore

Bill Peake
Mayor



CITY OF PACIFIC GROVE
Service Award Recognition

is hereby granted to: Steven Speed
5 Years of Dedicated Public Service

Awarded: April 17th, 2024

Robert Perrault
City Manager Pro Tempore

Bill Peake
Mayor



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Robert Perrault, Interim City Manager
MEETING DATE: April 17, 2024
SUBJECT: Certificates of Appreciation to Interns: Carolin Abele, Lara Forderer, Claire Karo, Stefanie Keller, and Jasmin Mayer
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

Receive presentations.



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Sandra Kandell, City Clerk/DEI Coordinator
MEETING DATE: April 17, 2024
SUBJECT: Minutes of the March 30, 2024 City Council Special Closed Session
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines
Section 15378

RECOMMENDATION

Approve minutes.

Attachments

Draft Minutes



DRAFT MEETING MINUTES

CITY OF PACIFIC GROVE CITY COUNCIL

SPECIAL CLOSED SESSION MEETING

Saturday, March 30, 2024, 1:00 P.M.

Council Chamber -- City Hall -- 300 Forest Avenue, Pacific Grove, CA

Join the Zoom Meeting to participate live at:

https://www.cityofpacificgrove.org/Zoom_Closed

CALL TO ORDER

Mayor Peake called the meeting to order at 1:00 p.m. Present in Chamber: Mayor Peake, Mayor Pro Tem Smith, Councilmembers Amelio, Beck, and Coletti. Absent: Councilmembers McDonnell and Poduri. Councilmembers McDonnell and Poduri arrive at approximately 1:03 p.m.

APPROVAL OF AGENDA

Action: Upon motion by Councilmember Coletti and seconded by Mayor Pro Tem Smith, Council voted 5-0-2, Councilmembers McDonnell and Poduri absent, to approve the agenda.

CLOSED SESSION

PUBLIC COMMENT ON CLOSED SESSION MATTERS

No public comment received.

1. Written Public Comment
 - A. Public Employment, (Government Code § 54957)
Title: City Manager

ADJOURNMENT

Council adjourned to closed session. Council adjourned the closed session meeting at 3:45 p.m. A report of any action will be provided at the next regular meeting.

Respectfully Submitted,

Sandra Kandell
City Clerk

Approved by Mayor: _____ Date _____

Attest by Interim City Manager Pro Tempore: _____ Date _____



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Staphany Arriola, Management Analyst (Confidential)
MEETING DATE: April 17, 2024
SUBJECT: Minutes of the April 3, 2024 Closed Session and Regular Meetings
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

Approve Minutes.

Attachments

Draft Minutes 4-3-24



DRAFT MEETING MINUTES
CITY OF PACIFIC GROVE
CITY COUNCIL
CLOSED SESSION MEETING

Wednesday, April 3, 2024, 5:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

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CALL TO ORDER

Mayor Peake called the meeting to order at 5:00 pm. Mayor Peake conducted the roll call with the following Council present in Chamber: Mayor Peake, Mayor Pro Tem Smith, Councilmembers Amelio, Beck, Coletti, McDonnell, and Poduri.

APPROVAL OF AGENDA

Action: Upon motion by Councilmember Coletti and seconded by Mayor Pro Tem Smith, Council voted 7-0 to approve the agenda.

CLOSED SESSION

PUBLIC COMMENT ON CLOSED SESSION MATTER

No public comment received.

1. Written Public Comment
 - A. Conference with Labor Negotiators (Government Code Section 54957.6)
City Negotiators: Robert Perrault, Interim City Manager, Tori Hannah, Administrative Services Director/Assistant City Manager, Leticia Livian, Human Resources Director, and Katy Suttorp, Burke, Williams & Sorensen
Employee Organization: Police Officers Association
 - B. Conference with Real Property Negotiations (Government Section 54956.8) Regarding M1W Pump Station Electrical Equipment Relocation
Locations: City of Pacific Grove, 77 Asilomar, Golf Course and City of Pacific Grove, Esplanade Park
Agency Negotiation: Daniel Gho, Public Works Director/Deputy City Attorney
Negotiating Parties: Monterey One Water
Under Negotiation: Price and Terms of Payment
 - C. Public Employment Pursuant to Government Code §54957
Title: City Manager



DRAFT MEETING MINUTES

CITY OF PACIFIC GROVE

CITY COUNCIL

REGULAR MEETING AGENDA

Wednesday, April 3, 2024, 6:00 P.M.

Council Chamber -- City Hall -- 300 Forest Avenue, Pacific Grove, CA

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CALL TO ORDER

Mayor Peake called the meeting to order at 6:00 pm. Present in Chamber: Mayor Peake, Mayor Pro Tem Smith, Councilmembers Amelio, Beck, Coletti, McDonnell, and Poduri.

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Smith led the pledge of allegiance.

1. APPROVAL OF AGENDA

Action: Upon motion by Mayor Pro Tem Smith and seconded by Councilmember Beck, Council voted 7-0 to approve the agenda.

2. PRESENTATIONS

A. Mayor's Proclamation: National Library Week

Action: Received presentation.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

B. Mayor's Proclamation: National Community Development Week Reference: Bill Peake, Mayor

Action: Received presentation.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

C. Mayor's Proclamation: Fair Housing Month

Action: Received presentation.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

D. Fair Housing Presentation by Echo Fair Housing Coordinator Angie Watson-Hajjem

Action: Received presentation.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

3. **COUNCIL AND STAFF ANNOUNCEMENTS (City-Related Items Only)**

A. Report on Closed Session by City Attorney

Conference with Labor Negotiators (Government Code Section 54957.6)

City Negotiators: Robert Perrault, Interim City Manager, Tori Hannah, Administrative Services Director/Assistant City Manager, Leticia Livian, Human Resources Director, and Katy Suttorp, Burke, Williams & Sorensen

Employee Organization: Police Officers Association

Conference with Real Property Negotiations (Government Section 54956.8) Regarding M1W Pump Station Electrical Equipment Relocation

Locations: City of Pacific Grove, 77 Asilomar, Golf Course and City of Pacific Grove, Esplanade park

Agency Negotiation: Daniel Gho, Public Works Director/Deputy City Attorney

Negotiating Parties: Monterey One Water

Under Negotiation: Price and Terms of Payment

Public Employment Pursuant to Government Code §54957

Title: City Manager

City Attorney Brian Pierik reported that no action was taken as to all three items.

B. Council and staff made general announcements

4. **GENERAL PUBLIC COMMENT**

General Public comment received from Vince, Carmelita Garcia, Zachary Mills, Mike Gibbs, and Shannon Burge.

A. Written General Public Comment

CONSENT AGENDA

Action: Councilmembers Amelio and Poduri registered no votes as to Agenda items 7A and 9B.

Action: Upon motion by Mayor Pro Tem Smith and seconded by Councilmember Coletti, the City Council voted 7-0, Councilmembers to approve the remainder of the Consent Agenda.

5. **APPROVAL OF CITY COUNCIL MEETING MINUTES**

A. Minutes of the March 16, 2024 City Council Special Closed Session Meeting

Action: Approved minutes.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

B. Minutes of the March 20, 2024, Closed Session and Regular Meetings

Action: Approved minutes.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

6. **RESOLUTIONS**

7. **ORDINANCES**

- A. Second Reading of Ordinance Adding Section 2.04.110 to the Pacific Grove Municipal Code to Codify the Provisions of Article 21 of the City Charter (City Councilmember Inquiry Authority)
Action: Held second reading and adopted Ordinance No. 24-005 Adding Section 2.04.110 to the Pacific Grove Municipal Code to Codify the Provisions of Article 21 of the City Charter (City Councilmember Inquiry Authority)
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

8. **REPORTS -- INFORMATION ONLY**

- A. Housing Element Monthly Status Update
Action: Received the report.
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

9. **REPORTS -- REQUIRING ACTION**

- A. Appointment to Architectural Review Board
Action: Approved appointment of D. Huff to Architectural Review Board ending January 31, 2026.
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378
- B. Resolution Approving City Council Inquiry Policy
Action: Adopted Resolution No. 24-013 Approving City Council Inquiry Authority and Directing the City Manager to Implement the Policy
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

10. **MEETING MINUTES OF COMMISSIONS, BOARDS, AND COMMITTEES**

- A. Architectural Review Board Minutes: February 13, 2024
Action: Received minutes.
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378
- B. Beautification and Natural Resources Committee Minutes: May through October 2023
Action: Received minutes.
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

REGULAR AGENDA

11. **PUBLIC HEARINGS**

- A. First reading of an ordinance to amend the City Salary Classification Schedule
No public comment received.

Action: Upon motion by Mayor Pro Tem Smith and seconded by Councilmember Amelio, Council voted 7-0 to

1. Request the City Attorney read the title of the ordinance;

2. Waive further reading of the ordinance;
3. Introduce and hold a first reading of an ordinance to amend the salary classification schedule; and approve the amendment; and
4. Direct that a summary of a proposed ordinance be published as approved by the City Attorney.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

12. UNFINISHED AND ONGOING BUSINESS

A. Chinese Pavilion Project

Public comment received from Charles, Colleen Goldsmith, Mike Gibbs, Carmelita Garcia, Michael Epson, VP of MBCA, Carol, Lisa Ciani, Inge Lorentzen Daumer, Randy Sabado, Shelly, Peggy, Gibbs, and Klarity Coleman.

Action: Upon motion by Councilmember Amelio and seconded by Mayor Pro Tem Smith, Council voted 6-1, Councilmember Beck dissenting, to receive the update and authorized the City Manager to proceed with Elmarie Dyke Open Space as the preferred location for the Chinese Pavilion project and include it as a CIP project for Fiscal Year 2024/2025.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

B. Special Event Calendar FY 2023-2024 Late Additions

Public comment received from Christie M, Mike Gibbs, Carmelita Garcia, Marsha, Inge Lorentzen Daumer, Robin Venuti, and Svatka Wright.

Action: Upon motion Mayor Pro Tem Smith and seconded by Councilmember Amelio, Council voted 7-0 to approve the first date of the EDC Concert Series as City Sponsored Special Event for inclusion in the FY 2023-2024 Special Events Calendar

Action: Upon motion Councilmember Amelio and seconded by Councilmember Poduri, the motion failed 3-4, Mayor Pro Tem Smith, Councilmembers Beck, Coletti, and McDonnell dissenting, to approve Enchanted Forest as a Full Cost Recovery Special Event for Inclusion in the FY 2023-2024 Special Events Calendar.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

13. NEW BUSINESS

A. Special Event Calendar FY 2024-2025

Public comment received from Inge Lorentzen Daumer, Marsha, Christie Thomas, and Nancy Parsons.

Action: Upon motion by Mayor Pro Tem Smith and seconded by Councilmember Coletti, Council voted 6-1, Councilmember Amelio dissenting, to approve the Fiscal Year 2024-2025 Special Events Calendar, approve 5 proposed events as Special Events to be billed at full cost recovery rates; excluding No. 26 Santa's Holiday Magic Trail and 30 Enchanted Forest, and approve 23 proposed special events as City Sponsored Events and waive the fees for City staff support and equipment/facility

usage.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

- B. American Tin Cannery Project and Comment by City to the California Coastal Commission.
Public comment received from Andre Brisson, Unknown speaker, Jenny MacMurdo, Bill Kampe, Moe Ammar, Unknown Speaker, Thom Akeman, Inge Lorentzen Daumer, Mike Gibbs, Kim Akeman, Marsha, Anthony Ciani, Lisa Ciani, Mary Wholey, Rebecca Lee, and Jackie Shaffer.

Action: Upon motion by Councilmember Amelio and seconded by Councilmember Poduri, Council voted 5-2, Councilmembers Coletti and McDonnell, dissenting, to direct the mayor to provide written comment to the California Coastal Commission in support of the revised ATC Project or other action related to this item.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

- C. Ballot Measure(s) to Amend PGMC 23.45 and PGMC 6.11 ***By unanimous vote, this item was continued to a date uncertain.***

Reference: Luke Coletti, Councilmember

Recommended Action: Direct the City Manager to return to the Council with the documents necessary to place a measure(s) on the November 5, 2024, ballot asking the voters to amend Measure B (PGMC23.45) and Measure C (PGMC 6.11) to implement the following:

1. Amend PGMC 23.45 to: (1) provide a definition for "timeshare" or "timeshare project," including those fractional interest uses marketed, sold, and managed as timeshares, and (2) allow the City Council to make any future amendments to the definition via Council Ordinance.
2. Amend (or rescind) PGMC 6.11 in order to be consistent with: (1) the proposed voter-adopted definition(s), and (2) the City's transient occupancy tax rate (i.e., existing timeshare projects (there are two) shall be taxed at the same rate as hotels/motels per PGMC 6.09).

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

14. FULL PRESENTATIONS

15. CLOSED SESSION

- A. Conference with Labor Negotiator Pursuant to Government Code Section 54957.6 Agency designated representative: City Attorney Brian Pierik
Employee: City Manager

ADJOURNMENT

Council adjourned the regular meeting at 10:07 p.m. Council returned to Closed Session for Agenda item 15A. A report, if any, will be provided at the next open session.

Respectfully Submitted,

Staphany Arriola
Management Analyst

Approved by Mayor: _____ Date _____

Attest by Interim City Manager Pro Tempore: _____ Date _____

DRAFT



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Lori Frati, Finance Manager
MEETING DATE: April 17, 2024
SUBJECT: Resolution of Intention to Levy the Annual Assessment for the Hospitality Improvement District (HID)
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

1. Approve a resolution of intention to levy an assessment for the Hospitality Improvement District for Fiscal Year 2024-25.
2. Direct staff to notice a public hearing to be held on May 15, 2024 for the purpose of hearing any protests and determining whether to levy the assessment.

DISCUSSION

In 2007, the City established the Hospitality Improvement District (HID), appointed an advisory board, and established an assessment for the District. On November 18, 2018, City Council passed Resolution No. 18-047, amending the Hospitality Improvement District assessment be set at \$2.00 per room night for full-service lodging establishments and \$1.00 per room night for all others, effective January 1, 2019. Pacific Grove has no full-service hotels or bed and breakfast establishments that collect the \$2.00 per room night fee. (Resolution 12-014 defines full service accommodations as "...generally mid-price, upscale or luxury hotels with a restaurant, lounge facilities and meeting space as well as minimum service levels, often including bell service and room service. These hotels report food and beverage revenue"). HID assessment revenues are exclusively used for the support and benefit of the hospitality economy of Pacific Grove.

Pursuant to State law and City Council Resolution 07-044, which formed the HID, an Annual Report is required that reports on District revenues and expenditures, proposes a budget for Fiscal Year (FY) 2024-25, and requests the levy of an assessment for FY 2024-25. The annual report prepared by the HID will be included in the May 15, 2024 agenda report. No changes to HID boundaries are recommended for FY 2024-25.

At the public hearing on May 15, 2024, the Council will have the opportunity to hear and evaluate any protests received and determine whether to levy the assessment. The Council will also have the opportunity to appoint an advisory board.

OPTIONS

1. Decline to adopt the Resolution.
2. Provide alternate direction.

FINANCIAL IMPACT:

There is no fiscal impact. The City acts as the administrative pass-through to the MCCVB and HID. Assessment revenues may only be used for HID purposes.

FOCUSED PRIORITY AREA: Not Applicable.

Attachments

HID Resolution to Levy Assessment

RESOLUTION NO. 24-xxx

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE STATING THE CITY'S INTENTION TO LEVY AN ASSESSMENT FOR THE PACIFIC GROVE HOSPITALITY IMPROVEMENT DISTRICT FOR FISCAL YEAR 2024-25

FINDINGS

1. In 2007 the City of Pacific Grove established the Pacific Grove Hospitality Improvement District (HID); and
2. The HID has been approved for continuation each year since it was first established, and has proved to be of benefit to the Community in terms of promoting tourism and the hospitality economy; and
3. The Pacific Grove Chamber of Commerce has requested continuation of the HID for the 2024-25 fiscal year; and
4. The Action proposed by this Resolution does not constitute a "Project" as that term is defined under California Environmental Quality Act (CEQA), CEQA Guideline section 15378.

NOW THEREFORE, THE COUNCIL OF THE CITY OF PACIFIC GROVE DOES RESOLVE AS FOLLOWS:

1. The City Council finds each recital set forth above to be true and correct, and by this reference incorporates each as an integral part of this Resolution.
2. It is the intention of the City to levy and collect assessments for the Fiscal Year 2024-25 within the Pacific Grove Hospitality Improvement District (HID), as described in Section 6.54 of the Pacific Grove Municipal Code. The proposed assessment, equal to \$2.00 per room night for full-service establishments and \$1.00 per room night for other establishments, will be collected by the City from lodging establishment owners when Transient Occupancy Taxes are paid.
3. On May 15, 2024, the City Council will receive an annual report prepared by the HID's Advisory Board, which contains detail of expenditures in 2023-24 and a description of the anticipated costs and activities to be provided in Fiscal Year 2024-25. Copies of the report will be on file with the City Clerk and available at the offices of the Pacific Grove Chamber of Commerce.
4. There is no change to the boundaries of the district as established and set forth in Section 6.54.030 of the Pacific Grove Municipal Code.

5. The Council hereby sets the public hearing to consider the levy of the proposed Fiscal Year 2024-25 assessment for the HID for May 15, 2024, at 6:00 pm, or as soon thereafter as the item may be called, at the Pacific Grove City Hall, 300 Forest Avenue, Pacific Grove, California.

6. At the public hearing, the City Council shall hear and consider any and all protests against the Fiscal Year 2024-25 levy of assessments for the HID. The rules and procedures used in receiving and considering protests will comply with those set forth in Streets and Highways Code sections 36524, 36525 and 36534. Following the hearing, the Council may adopt a resolution approving the levy.

7. The City Clerk is hereby directed to give a summary notice of the public hearing by causing this resolution of intention to be published once in a newspaper of general circulation not less than seven days before the public hearing.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE this 17th day of April 2024, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

BILL PEAKE, Mayor

ATTEST:

SANDRA KANDELL, City Clerk

APPROVED AS TO FORM:

BRIAN A. PIERIK, City Attorney



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Lori Frati, Finance Manager
MEETING DATE: April 17, 2024
SUBJECT: Resolution of Intention to Levy the Annual Assessment for the Downtown Business Improvement District (BID)
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

1. Approve the attached Resolution of Intention to Levy an Assessment for the Downtown Business Improvement District for Fiscal Year 24-25
2. Hold a public hearing on May 15, 2024 to hear protests and determining whether to levy the assessment.

DISCUSSION

In 2000, the City established the Downtown Pacific Grove Business Improvement District (BID), appointed an advisory board, and levied assessments for the District. The assessments may be used only for the promotion, marketing and advertising of professional and retail businesses located in the district, and for general maintenance to benefit those businesses. All businesses located in the BID are assessed an amount equal to 35% of their business license tax. The assessment is collected together with the business license tax payment, each year in July. Since 2000, the BID and assessments have been reauthorized annually, without exception.

Pursuant to State law and the City Council Resolution forming the BID, an Annual Report is required that reports on District revenues and expenditures for the prior fiscal year, proposes a budget, and requests the levy of an assessment for the next year. The annual report will be included in the May 15, 2024 agenda report. No changes to BID boundaries are recommended for Fiscal Year 2024-25.

At the public hearing on May 15, 2024, the Council will have the opportunity to hear and evaluate any protests received and determine whether to levy the assessment. The Council will also have the opportunity to appoint an advisory board.

OPTIONS

1. Decline to adopt the Resolution.
2. Provide alternate direction.

FINANCIAL IMPACT:

The assessed funds may only be used for BID purposes. These revenues may not be used for any other City purpose.

FOCUSED PRIORITY AREA: Not Applicable.

Attachments

BID Resolution to Intent to Levy Assessment

RESOLUTION NO. 24-xxx

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE STATING THE CITY'S INTENTION TO LEVY AN ASSESSMENT FOR THE PACIFIC GROVE BUSINESS IMPROVEMENT DISTRICT FOR FISCAL YEAR 2024-25

FINDINGS

1. In 2000 the City of Pacific Grove established the Downtown Pacific Grove Business Improvement District (BID); and
2. The BID has been approved for continuation each year since it was first established, and has proved to be of benefit to the City in terms of promoting the downtown professional and retail business economy; and
3. The Pacific Grove Chamber of Commerce has requested continuation of the Downtown BID for the 2024-25 fiscal year; and
4. The action proposed by this Resolution does not constitute a "Project" as that term is defined under California Environmental Quality Act (CEQA), CEQA Guideline section 15378.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF PACIFIC GROVE DOES RESOLVE AS FOLLOWS:

1. The City Council finds each recital set forth above to be true and correct, and by this reference incorporates each as an integral part of this Resolution.
2. The City intends to levy and collect assessments for Fiscal Year 2024-25 within the Downtown Pacific Grove Improvement District (BID), as described in Section 6.50.010 of the Pacific Grove Municipal Code. The proposed assessment would be collected by the City from the business owners when the business license tax is paid in 2024-25. Excepting catalog sales establishments, each and every business in the district will pay an assessment equal to 35% of its business license tax for fiscal year 2024-25.
3. On May 15, 2024, the City Council will receive an annual report prepared by the BID's Advisory Board, which contains details of expenditures in 2023-24 and a description of the anticipated costs and activities to be provided in Fiscal Year 2024-25. These activities include, but are not limited to, promotion, marketing, and advertising of businesses in the district, support for special events, and general maintenance to benefit businesses within the BID.
4. Copies of the report will be on file with the City Clerk and are also available at the offices of the Pacific Grove Chamber of Commerce.

5. There is no change to the boundaries of the district as established and set forth in Section 6.5.020 of the Pacific Grove Municipal Code.
6. The Council sets the public hearing to consider the levy of the proposed Fiscal Year 2024-25 assessment for the BID for May 15, 2024 at 6:00 pm, or as soon thereafter as the item may be called, at the Pacific Grove City Hall, 300 Forest Avenue, Pacific Grove, California to be conducted under public hearing Zoom Meeting protocols.
7. At the public hearing, the City Council shall hear and consider all protests against the Fiscal Year 2024-25 levy of assessments for the BID. The rules and procedures used to receive and consider protests will comply with Streets and Highways Code sections 36524, 36525 and 36534. Following the hearing, the Council may adopt a resolution approving the levy.
8. The City Clerk is hereby directed to give a summary notice of the public hearing by causing this resolution of intention to be published once in a newspaper of general circulation not less than seven days before the public hearing.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE this 17th day of April 2024, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

BILL PEAKE, Mayor

ATTEST:

SANDRA KANDELL, City Clerk

APPROVED AS TO FORM:

BRIAN A. PIERIK, City Attorney



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Leticia Livian, Human Resources Director
MEETING DATE: April 17, 2024
SUBJECT: Second reading of an ordinance to amend the City Salary Classification Schedule
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

Hold second reading and adopt an ordinance to amend the salary classification schedule.

DISCUSSION

No changes were made between the first and second readings of this ordinance. The City Clerk caused a summary of the ordinance to be published on April 11, 2024.

The City salary classification schedule identifies the job classifications approved by Council (e.g., Office Assistant) and the hourly rates of pay for each classification at each step authorized by the Personnel Rules. Pursuant to Charter Article 25 and Pacific Grove Municipal Code (PGMC) Section 4.20.280, approval and amendment to the classification schedule must be adopted by the Council.

October of 2023, City Council established a City Manager Pro Tempore classification and salary to temporarily fill the City Manager vacancy while recruiting for an interim. The salary established was retroactive to July 28, 2023. This temporary vacancy was filled by the Assistant City Manager/Administrative Services Director on July 28, 2023, who continued to work in her regular classification and the City Manager Pro Tempore classification while recruitment was ongoing to fill the interim. Ms. Hannah ended her temporary assignment on November 12, 2023.

2023 Cost of Living Adjustments/Market Adjustments

In November 2023, City Council approved a 3% salary Cost of Living Adjustment (COLA) and salary market adjustments (for certain classifications) for the members of the Management Employees Association (MEA), the Nonrepresented Management and Confidential Group and the Department Head Group effective August 20, 2023. Prior to that, the General Employees also received at 3% COLA effective August 20, 2023.

The City Manager Pro Tempore classification was not included in the 3% COLA increase that occurred with the other employee groups. As a result, there is salary compaction between the City Manager Pro Tempore classification and the Assistant City Manager/Administrative Services Director classification.

Before the 3% COLA

\$103.85 hourly City Manager Pro Tempore (first/top step)

\$ 99.09 hourly Assistant City Manager/Administrative Services Director (top step)

\$ 4.76 hourly difference

After the 3% COLA and/or Mkt for Department Heads (effective 8/20/23)

\$103.85 hourly City Manager Pro Tempore (first/top step)

\$102.06 hourly Assistant City Manager/Administrative Services Director (top step)

\$1.79 hourly difference

Increasing the City Manager Pro Tempore with 3% COLA

\$106.97 hourly City Manager Pro Tempore with 3% COLA (first/top step)

\$102.06 hourly Assistant City Manager/Administrative Services Director (top step)

\$4.91 hourly difference

It would be appropriate to increase the City Manager Pro Temp classification by 3% as we did for the other management classifications effective August 23, 2023. Making this modest recommended change will alleviate the salary compaction issue retrospectively.

The requested change to the salary classification schedule will only impact the positions listed in this agenda report. All other classification hourly salary ranges will remain the same. To view the entire salary schedule, please refer to the City's website,

<http://www.cityofpacificgrove.org/about-city/human-resources/salaries-benefits-and-mous>. To view the revised classification hourly salary ranges for the classifications listed below, please see the related ordinance linked to this agenda report.

OPTIONS

1. Approve Ordinance amending the salary classification schedule for City Manager Pro Tempore.
2. Provide alternative direction to staff.

FINANCIAL IMPACT:

The estimated impact for the transitory period is approximately \$2,600. There is sufficient funds within the Fiscal Year 23/24 Budget to cover these costs.

FOCUSED PRIORITY AREA: Not Applicable.

Attachments

Proposed Ordinance

ORDINANCE NO. 24-_____

**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE
AMENDING THE CLASSIFICATION SCHEDULE**

Findings

1. In 2023, City Council approved a 3% salary Cost of Living Adjustment (COLA) and salary market adjustments (for certain classifications) for members of the General Employees Association (GEA), Management Employees Association (MEA), the Nonrepresented Management and Confidential Group and the Department Head Group, effective August 20, 2023.
2. The 3% COLA did not include the City Manager Pro Tempore classification; and
3. The City Manager Pro Tempore classification was temporarily filled by the Assistant City Manager/Administrative Services Director on July 28, 2023; and
4. There is salary compaction between the City Manager Pro Tempore and the Assistant City Manager/Administrative Services Director; and
5. Providing a 3% COLA to the City Manager Pro Tempore classification will modestly alleviate salary compaction; and
6. Modifications to the salary classification plan must be amended to revise hourly rates; and
7. Amendment to the classification plan must be adopted by the City Council pursuant to Charter Article 25 and Pacific Grove Municipal Code (PGMC) Section 4.20.280; and
8. In the enactment of this ordinance, the City followed the guidelines adopted by the State of California and published in the California Code of Regulations, Title 14, Section 15000, et seq. Enactment of this ordinance action does not constitute a “project” as defined by California Environmental Quality Act (CEQA) because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment pursuant Section 15378.

Ordinance

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF PACIFIC GROVE DOES
ORDAIN AS FOLLOWS:**

SECTION 1. The foregoing findings of the City Council are incorporated into this Ordinance as if set forth in full.

SECTION 2. The position classification plan approved and adopted by the City Council pursuant to Charter Article 15 and PGMC § 4.20.280 is amended for the City Manager Pro Tempore classification with the following salary schedule:

Hourly Salary Steps								
Classification	Step 1A	Step 2B	Step 3C	Step 4D	Step 5E	Step 6F	Step 7G	Step 8H
City Manager Pro Tempore	106.97							

SECTION 3. The City Manager is directed to execute all documents and to perform all other necessary City acts to implement this Ordinance.

SECTION 4. In accord with Article 15 of the City Charter, this ordinance shall become effective retroactively to August 20, 2023.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE
this ____ day of April 2024, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

BILL PEAKE, Mayor

ATTEST:

SANDRA KANDELL, City Clerk

APPROVED AS TO FORM:

BRIAN PIERIK, City Attorney



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Tori Hannah, Administrative Services Director/Assistant City Manager
MEETING DATE: April 17, 2024
SUBJECT: March 2024 Check Register
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

1. Receive the Check Register.
2. Alternatively, discuss and take other action related to this item.

DISCUSSION

The check register is a detailed account of monthly expenditures. It provides budgetary insight and promotes transparency. It is an excellent counterpart to the City's monthly Core Revenue Report; and is a practice followed by many other local jurisdictions.

The check register is produced from the City's financial system. The report groups the checks by the respective city fund and vendor. The check register includes the check number, the check issue date, the name of the vendor, and a description of the purchase and the amount of the check.

Attached is the check register report for March 2024. The monthly total is provided on the last page of the report.

OPTIONS

N/A - This is informational only.

FINANCIAL IMPACT:

There is no fiscal impact. This is informational only.

FOCUSED PRIORITY AREA: Not Applicable.

Attachments

March 2024 Check Register

SUPERION
DATE: 04/08/2024
TIME: 16:47:58

CITY OF PACIFIC GROVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 1
ACCTPA21

SELECTION CRITERIA: transact.yr='24' and transact.trans_date between '20240301 00:00:00.000' and '20240331 00:00:00.000'
ACCOUNTING PERIOD: 10/24

FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	105003	V 01/27/23	2949	PACIFIC GROVE MANAG	01	202	DED:7203 ASSOC DUES	0.00	-30.00
101	108639	V 03/01/24	7424	EDGES ELECTRICAL GR	503	5223	COMMUNITY CENTER	0.00	-1,231.65
101	108639	V 03/01/24	7424	EDGES ELECTRICAL GR	503	5223	GOLF COURSE	0.00	-67.86
101	108639	V 03/01/24	7424	EDGES ELECTRICAL GR	503	5223	GOLF COURSE	0.00	-221.97
TOTAL CHECK								0.00	-1,521.48
101	108694	03/08/24	2952	AFLAC	01	202	DED:5200 AFLAC PREM	0.00	775.71
101	108694	03/08/24	2952	AFLAC	01	202	DED:5201 AFLAC P/T	0.00	1,625.33
TOTAL CHECK								0.00	2,401.04
101	108695	03/08/24	2935	CALIF LAW ENFORCMEN	01	202	DED:3200 LTD PD	0.00	640.00
101	108696	03/08/24	1	CALPERS HEALTH	01	202	DED:109 HEALTH	0.00	569.42
101	108696	03/08/24	1	CALPERS HEALTH	01	202	DED:108 HEALTH	0.00	1,708.55
101	108696	03/08/24	1	CALPERS HEALTH	01	202	DED:104 HEALTH	0.00	1,829.64
101	108696	03/08/24	1	CALPERS HEALTH	01	202	DED:105 HEALTH	0.00	1,189.27
101	108696	03/08/24	1	CALPERS HEALTH	01	202	DED:124 HEALTH	0.00	1,230.89
101	108696	03/08/24	1	CALPERS HEALTH	01	202	DED:126 HEALTH	0.00	1,230.90
101	108696	03/08/24	1	CALPERS HEALTH	01	202	DED:4304 HEALTH	0.00	783.37
101	108696	03/08/24	1	CALPERS HEALTH	01	202	DED:112 HEALTH	0.00	904.95
101	108696	03/08/24	1	CALPERS HEALTH	01	202	DED:116 HEALTH	0.00	914.82
101	108696	03/08/24	1	CALPERS HEALTH	01	202	DED:103 HEALTH	0.00	2,287.05
101	108696	03/08/24	1	CALPERS HEALTH	01	202	DED:125 HEALTH	0.00	2,461.78
101	108696	03/08/24	1	CALPERS HEALTH	01	202	DED:2071 HEALTH	0.00	2,793.00
101	108696	03/08/24	1	CALPERS HEALTH	01	202	DED:123 HEALTH	0.00	2,840.52
101	108696	03/08/24	1	CALPERS HEALTH	01	202	DED:2783 HEALTH	0.00	1,314.27
101	108696	03/08/24	1	CALPERS HEALTH	01	202	DED:533 HEALTH	0.00	3,567.81
101	108696	03/08/24	1	CALPERS HEALTH	01	202	DED:106 HEALTH	0.00	3,942.84
101	108696	03/08/24	1	CALPERS HEALTH	01	202	DED:2072 HEALTH	0.00	4,234.00
101	108696	03/08/24	1	CALPERS HEALTH	01	202	DED:121 HEALTH	0.00	1,420.26
101	108696	03/08/24	1	CALPERS HEALTH	01	202	DED:2073 HEALTH FAM	0.00	6,627.50
101	108696	03/08/24	1	CALPERS HEALTH	01	202	DED:122 HEALTH	0.00	7,101.30
TOTAL CHECK								0.00	48,952.14
101	108697	03/08/24	3134	CITY OF PACIFIC GRO	01	202	DED:3301 AFLAC MED	0.00	2,038.58
101	108698	03/08/24	3393	EFT	01	202	DED:*SCA STATE TAX	0.00	14,451.86
101	108698	03/08/24	3393	EFT	01	202	DED:*FT FEDERAL TX	0.00	37,075.87
101	108698	03/08/24	3393	EFT	01	202	DED:*FM MEDICARE	0.00	10,595.08
TOTAL CHECK								0.00	62,122.81
101	108699	03/08/24	2946	PACIFIC GROVE CITY	01	202	DED:7000 ASSOC DUES	0.00	769.67
101	108700	03/08/24	2938	MASS MUTUAL (457 PL	01	202	DED:3999 ROTH IRA	0.00	375.00
101	108700	03/08/24	2938	MASS MUTUAL (457 PL	01	202	DED:4000 DEF COMP	0.00	12,656.72
TOTAL CHECK								0.00	13,031.72
101	108701	03/08/24	2936	MTRY COUNTY DEPT OF	01	202	DED:0023 GARNISH	0.00	138.46
101	108702	03/08/24	2949	PACIFIC GROVE MANAG	01	202	DED:7203 ASSOC DUES	0.00	45.00

SUPERION
DATE: 04/08/2024
TIME: 16:47:58

CITY OF PACIFIC GROVE
CHECK REGISTER - BY FUND

PAGE NUMBER: 2
ACCTPA21

SELECTION CRITERIA: transact.yr='24' and transact.trans_date between '20240301 00:00:00.000' and '20240331 00:00:00.000'
ACCOUNTING PERIOD: 10/24

FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
101	108703	03/08/24	2051	CITY OF PACIFIC GRO	01	202	DED:1006 WORK COMP	0.00	46.95
101	108703	03/08/24	2051	CITY OF PACIFIC GRO	01	202	DED:1009 WORK COMP	0.00	117.33
101	108703	03/08/24	2051	CITY OF PACIFIC GRO	01	202	DED:1005 WORK COMP	0.00	1,259.10
101	108703	03/08/24	2051	CITY OF PACIFIC GRO	01	202	DED:1003 WORK COMP	0.00	6,560.37
101	108703	03/08/24	2051	CITY OF PACIFIC GRO	01	202	DED:1010 WORK COMP	0.00	2,962.21
TOTAL CHECK									10,945.96
101	108704	03/08/24	2052	CITY OF PACIFIC GRO	01	202	DED:7510 PERS REIMB	0.00	29.42
101	108705	03/08/24	2053	CITY OF PACIFIC GRO	01	202	DED:201 DENTAL	0.00	75.18
101	108705	03/08/24	2053	CITY OF PACIFIC GRO	01	202	DED:2101 DENTAL	0.00	265.30
101	108705	03/08/24	2053	CITY OF PACIFIC GRO	01	202	DED:2102 DENTAL	0.00	423.31
101	108705	03/08/24	2053	CITY OF PACIFIC GRO	01	202	DED:200 DENTAL	0.00	473.75
101	108705	03/08/24	2053	CITY OF PACIFIC GRO	01	202	DED:2103 DENTAL FAM	0.00	711.15
TOTAL CHECK									1,948.69
101	108706	03/08/24	2054	CITY OF PACIFIC GRO	01	202	DED:0005 SUTA	0.00	125.90
101	108707	03/08/24	2133	PERS	01	202	DED:0004 SURV BEN	0.00	83.70
101	108707	03/08/24	2133	PERS	01	202	DED:0022 PERS SP MS	0.00	115.91
101	108707	03/08/24	2133	PERS	01	202	DED:08 PERS OTHER	0.00	311.60
101	108707	03/08/24	2133	PERS	01	202	DED:0025 PERS RT MS	0.00	8.80
101	108707	03/08/24	2133	PERS	01	202	DED:15 PERS-RETRO	0.00	42.13
101	108707	03/08/24	2133	PERS	01	202	DED:0016 PERS-RETRO	0.00	-45.83
101	108707	03/08/24	2133	PERS	01	202	DED:0019 PERS RT SF	0.00	-3.44
101	108707	03/08/24	2133	PERS	01	202	DED:0002 PERS	0.00	4,556.97
101	108707	03/08/24	2133	PERS	01	202	DED:07 PERS CITY	0.00	6,040.48
101	108707	03/08/24	2133	PERS	01	202	DED:0017 PERS RG SF	0.00	9,300.89
101	108707	03/08/24	2133	PERS	01	202	DED:01 PERS	0.00	9,349.81
101	108707	03/08/24	2133	PERS	01	202	DED:0011 PERS ER SF	0.00	9,999.72
101	108707	03/08/24	2133	PERS	01	202	DED:0009 PERS OTHER	0.00	1,000.25
101	108707	03/08/24	2133	PERS	01	202	DED:0018 PERS SP SF	0.00	857.36
101	108707	03/08/24	2133	PERS	01	202	DED:0000 PERS	0.00	777.19
101	108707	03/08/24	2133	PERS	01	202	DED:0021 PERS REG M	0.00	10,852.73
101	108707	03/08/24	2133	PERS	01	202	DED:0020 PERS ER M3	0.00	10,878.26
101	108707	03/08/24	2133	PERS	01	202	DED:0006 PERS CITY	0.00	11,073.30
TOTAL CHECK									75,199.83
101	108708	03/08/24	2943	POLICE OFFICERS ASS	01	202	DED:7205 ASSOC DUES	0.00	910.38
101	108708	03/08/24	2943	POLICE OFFICERS ASS	01	202	DED:7204 ASSOC DUES	0.00	8.00
TOTAL CHECK									918.38
101	108709	03/08/24	2940	LEGAL SHIELD	01	202	DED:6100 LEGAL SVC	0.00	31.75
101	108710	03/08/24	8211	STANDARD INSURANCE	01	202	DED:3500 LIFE INS	0.00	1,354.50
101	108711	03/08/24	8352	TRANSAMERICA EMPLOY	01	202	DED:5202 TRANSAMERI	0.00	426.14
101	108712	03/08/24	4177	UNION BANK OF CALIF	01	202	DED:4005 PARS-457	0.00	563.28
101	108713	03/08/24	632	VISION SERVICE PLAN	01	202	DED:2503 VISION FAM	0.00	360.00
101	108713	03/08/24	632	VISION SERVICE PLAN	01	202	DED:300 VISION	0.00	174.50

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
101	108713	03/08/24	632	VISION SERVICE PLAN	01	202	DED:2502 VISION	0.00	69.80
101	108713	03/08/24	632	VISION SERVICE PLAN	01	202	DED:302 VISION	0.00	15.00
101	108713	03/08/24	632	VISION SERVICE PLAN	01	202	DED:301 VISION	0.00	30.00
TOTAL CHECK								0.00	649.30
101	108714	03/08/24	7956	STATE DISABILITY TA	01	202	DED:0026 SDI	0.00	4,094.87
101	108716	03/08/24	438	CALIFORNIA AMERICAN	503	5222	585 LAUREL	0.00	104.92
101	108716	03/08/24	438	CALIFORNIA AMERICAN	503	5222	1025 MORSE-PLATT PK	0.00	104.92
101	108716	03/08/24	438	CALIFORNIA AMERICAN	503	5222	130 LIGHTHOUSE IRRIG	0.00	104.92
101	108716	03/08/24	438	CALIFORNIA AMERICAN	421	5222	611 CENTRAL AVE	0.00	126.15
101	108716	03/08/24	438	CALIFORNIA AMERICAN	503	5222	765 LIGHTHSE IRRIG	0.00	43.11
101	108716	03/08/24	438	CALIFORNIA AMERICAN	503	5222	106 7TH ST PARK	0.00	47.24
101	108716	03/08/24	438	CALIFORNIA AMERICAN	411	5222	165 FOREST AVE FIRE	0.00	47.58
101	108716	03/08/24	438	CALIFORNIA AMERICAN	351	5222	600 PINE AVE FIRE	0.00	47.58
101	108716	03/08/24	438	CALIFORNIA AMERICAN	421	5222	CENTRAL 4 IN FIRE	0.00	47.58
101	108716	03/08/24	438	CALIFORNIA AMERICAN	421	5222	139 GRAND AVE	0.00	59.82
101	108716	03/08/24	438	CALIFORNIA AMERICAN	503	5222	B & G 15%	0.00	78.28
101	108716	03/08/24	438	CALIFORNIA AMERICAN	201	5222	304 16TH ST FIRE	0.00	79.83
101	108716	03/08/24	438	CALIFORNIA AMERICAN	501	5222	SUNSET-CORPYARD18%	0.00	93.94
101	108716	03/08/24	438	CALIFORNIA AMERICAN	131	5222	300 FOREST FIRE-50%	0.00	23.79
101	108716	03/08/24	438	CALIFORNIA AMERICAN	201	5222	300 FOREST FIRE-50%	0.00	23.79
101	108716	03/08/24	438	CALIFORNIA AMERICAN	501	5222	MECH 5%	0.00	26.10
101	108716	03/08/24	438	CALIFORNIA AMERICAN	351	5222	643 HYDRANTS HYDT	0.00	36.61
101	108716	03/08/24	438	CALIFORNIA AMERICAN	503	5222	2100 SUNSET DRIVE	0.00	43.11
101	108716	03/08/24	438	CALIFORNIA AMERICAN	503	5222	840 LIGHTHSE PLANTE	0.00	43.11
101	108716	03/08/24	438	CALIFORNIA AMERICAN	503	5222	850 LIGHTHSE PLANTE	0.00	43.11
101	108716	03/08/24	438	CALIFORNIA AMERICAN	503	5222	882 LIGHTHSE PLANTE	0.00	43.11
101	108716	03/08/24	438	CALIFORNIA AMERICAN	503	5222	748 LIGHTHSE IRRG	0.00	43.11
101	108716	03/08/24	438	CALIFORNIA AMERICAN	131	5222	300 FOREST IRRIG	0.00	43.11
101	108716	03/08/24	438	CALIFORNIA AMERICAN	421	5222	230 17-MILE DRIVE	0.00	243.90
101	108716	03/08/24	438	CALIFORNIA AMERICAN	503	5222	711 OCEANVIEW IRRG	0.00	207.93
101	108716	03/08/24	438	CALIFORNIA AMERICAN	503	5222	619 OCEANVIEW IRRIG	0.00	207.93
101	108716	03/08/24	438	CALIFORNIA AMERICAN	131	5222	300 FOREST AVE	0.00	207.93
101	108716	03/08/24	438	CALIFORNIA AMERICAN	503	5222	429 LIGHTHOUSE IRRG	0.00	207.93
101	108716	03/08/24	438	CALIFORNIA AMERICAN	421	5222	150 FOREST-JEWELL P	0.00	207.93
101	108716	03/08/24	438	CALIFORNIA AMERICAN	421	5222	980 PIEDMONT BALL P	0.00	207.93
101	108716	03/08/24	438	CALIFORNIA AMERICAN	503	5222	100 OCEANVW IRRIG	0.00	207.93
101	108716	03/08/24	438	CALIFORNIA AMERICAN	503	5222	196 OCEANVW IRRIG	0.00	207.93
101	108716	03/08/24	438	CALIFORNIA AMERICAN	421	5222	616 OCEANVIEW IRRG	0.00	212.06
101	108716	03/08/24	438	CALIFORNIA AMERICAN	503	5222	263 GROVE ACRES	0.00	218.69
101	108716	03/08/24	438	CALIFORNIA AMERICAN	503	5222	165 FOREST-MUSEUM	0.00	280.73
101	108716	03/08/24	438	CALIFORNIA AMERICAN	351	5222	600 PINE	0.00	300.30
101	108716	03/08/24	438	CALIFORNIA AMERICAN	421	5222	114 CALEDONIA PK	0.00	331.30
101	108716	03/08/24	438	CALIFORNIA AMERICAN	503	5222	707 OCEANVIEW-NAIAD	0.00	331.57
101	108716	03/08/24	438	CALIFORNIA AMERICAN	503	5222	863 OCEANVIEW IRRG	0.00	331.57
101	108716	03/08/24	438	CALIFORNIA AMERICAN	503	5222	1051 OCEANVIEW IRRG	0.00	331.57
101	108716	03/08/24	438	CALIFORNIA AMERICAN	421	5222	515 JUNIPERO	0.00	342.28
101	108716	03/08/24	438	CALIFORNIA AMERICAN	301	5222	580 PINE	0.00	353.46
101	108716	03/08/24	438	CALIFORNIA AMERICAN	201	5222	304 16TH ST BDOM-FR	0.00	356.68
101	108716	03/08/24	438	CALIFORNIA AMERICAN	131	5222	300 FOREST	0.00	405.71
101	108716	03/08/24	438	CALIFORNIA AMERICAN	503	5222	930 SINEX	0.00	432.32

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CASH	ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
101		108716	03/08/24	438	CALIFORNIA AMERICAN	503	5222	391 OCEANVW-BERWICK	0.00	447.80
101		108716	03/08/24	438	CALIFORNIA AMERICAN	401	5222	550 CENTRAL	0.00	573.25
101		108716	03/08/24	438	CALIFORNIA AMERICAN	421	5222	616 OCEANVW-SWIM PL	0.00	820.65
101		108716	03/08/24	438	CALIFORNIA AMERICAN	503	5222	610 OCEANVW IRRIGPK	0.00	1,119.99
101		108716	03/08/24	438	CALIFORNIA AMERICAN	503	5222	620 OCEANVIEW/BATH	0.00	1,427.87
101		108716	03/08/24	438	CALIFORNIA AMERICAN	131	5222	308 16TH ST.	0.00	43.11
101		108716	03/08/24	438	CALIFORNIA AMERICAN	503	5222	800 LIGHTHSE PLANTE	0.00	43.11
101		108716	03/08/24	438	CALIFORNIA AMERICAN	503	5222	792 LIGHTHSE IRRIG	0.00	43.11
101		108716	03/08/24	438	CALIFORNIA AMERICAN	503	5222	582 LIGHTHSE IRRIG	0.00	43.11
TOTAL CHECK									0.00	12,052.40
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	503	5222	ON 17 MILE DR	0.00	10.44
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	421	5222	168 16TH ST	0.00	11.84
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	503	5222	COR MELROSE	0.00	14.51
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	503	5222	PARKING LOT LIGHT	0.00	14.78
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	503	5222	BERWICK PARK AT	0.00	16.46
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	501	5222	CORP YARD DM & 5TH	0.00	16.73
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	421	5222	OCEANVIEW & 17TH	0.00	18.15
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	421	5222	117 RECREATION RM	0.00	19.14
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	421	5222	PDMNT & MORELAND	0.00	19.32
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	503	5222	LOVERS POINT	0.00	23.63
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	421	5222	FOREST CENTRL SPR	0.00	0.01
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	503	5222	ON 17 MILE DR	0.00	0.03
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	421	5222	168 16TH ST	0.00	0.67
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	421	5222	117 RECREATION RM	0.00	4.53
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	503	5222	LOVERS POINT	0.00	6.00
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	421	5222	17 MI DR BALLPARK	0.00	7.84
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	503	5222	PLATT PK SPRNKL	0.00	9.29
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	421	5222	FOREST CENTRL SPR	0.00	9.87
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	421	5222	CALEDONIA PK LIGHTS	0.00	9.92
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	421	5222	620 OCEAN VIEW POOL	0.00	434.68
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	301	5222	PD - 43%	0.00	1,161.70
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	411	5222	FOREST & CENTRAL DR	0.00	1,180.69
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	421	5222	117 COMMUNITY CTR	0.00	1,215.12
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	401	5222	PUBLIC LIBRARY	0.00	1,487.33
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	301	5222	580 PINE AVE	0.00	1,820.63
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	201	5222	CEDD - 9.5%	0.00	256.66
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	121	5222	CITY MANAGER - 9.5%	0.00	256.66
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	421	5222	17 MI DR BALLPARK	0.00	256.82
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	501	5222	FOREST 40 FT E/O LH	0.00	300.14
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	421	5222	300 16TH ST.	0.00	330.31
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	421	5222	117 COMMUNITY CTR	0.00	364.78
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	411	5222	FOREST CENTRL SPR	0.00	507.84
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	131	5222	300 FOREST AVE	0.00	552.44
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	351	5222	FIRE DEPT	0.00	594.28
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	411	5222	165 FOREST AVE	0.00	610.87
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	401	5222	PUBLIC LIBRARY	0.00	619.74
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	421	5222	17TH ST & LAUREL	0.00	625.88
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	351	5222	FD - 24%	0.00	648.40
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	501	5222	FOREST 40 FT E/O LH	0.00	670.07
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	401	5222	550 CENTRAL AVE	0.00	674.11
101		108717	03/08/24	2024	PACIFIC GAS & ELECT	301	5222	POLICE DEPT	0.00	1,006.20

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101	108717	03/08/24	2024	PACIFIC GAS & ELECT	501	5222	1307 FORST SINEX SI	0.00	25.62
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	501	5222	1307 FORST PINE SIG	0.00	27.96
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	421	5222	GRAND AV & PK PL	0.00	28.86
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	503	5222	PLATT PK SPRNKLR	0.00	30.47
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	503	5222	COR MELROSE	0.00	43.45
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	503	5222	PHN BOOTH-BERWICK	0.00	46.13
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	421	5222	BEACH BOAT STORAGE	0.00	53.38
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	421	5222	CONCESSION STAND	0.00	54.09
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	501	5222	1307 FORST SINEX SI	0.00	61.73
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	421	5222	162 16TH STREET	0.00	65.70
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	501	5222	1307 FORST PINE SIG	0.00	65.95
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	101	5222	CITY COUNCIL - 3%	0.00	81.05
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	421	5222	RECREATION - 3%	0.00	81.05
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	131	5222	101 CIY HLL/FIN-50%	0.00	93.22
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	201	5222	101 CTY HLL/CEDD-50	0.00	93.22
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	421	5222	17TH ST & LAUREL	0.00	129.00
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	501	5222	CORP YARD SUNSET DR	0.00	145.61
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	421	5222	117 COMMUNITY CTR	0.00	150.75
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	421	5222	17 MILE DRIVE	0.00	152.66
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	421	5222	CHAUTAUQUA HALL	0.00	156.52
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	131	5222	FINANCE - 7%	0.00	189.12
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	421	5222	CHAUTAUQUA HALL	0.00	193.64
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	421	5802	14TH&JNPRO-LN	0.00	294.94
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	301	5802	580 PINE AVE - LN	0.00	1,046.81
TOTAL CHECK								0.00	19,099.44
101	108719	03/15/24	7424	EDGES ELECTRICAL GR	503	5223	COMMUNITY CENTER	0.00	1,231.65
101	108720	03/15/24	10278	A-1 CHIMNEY SWEEPS,	503	5223	THE GRILL CHMNY SWP	0.00	225.00
101	108721	03/15/24	3970	ALHAMBRA & SIERRA S	351	5291	WATER SERVICE	0.00	247.30
101	108722	03/15/24	4488	ALTERNATOR STARTER	503	5227	B&G UNIT 58	0.00	1,053.06
101	108723	03/15/24	10275	AMANDA MELLO	01	4469	RFND LAUREL AF-LTN	0.00	25.00
101	108724	03/15/24	8330	AMAZON CAPITAL SERV	501	5309	PHONE PROTECTOR	0.00	40.91
101	108724	03/15/24	8330	AMAZON CAPITAL SERV	503	5309	SIGN FASTENER	0.00	43.60
TOTAL CHECK								0.00	84.51
101	108725	03/15/24	3905	AMERICAN LOCK & KEY	401	6001	LIBRARY MOVE	0.00	22.95
101	108725	03/15/24	3905	AMERICAN LOCK & KEY	501	5227	UNIT 69	0.00	8.74
101	108725	03/15/24	3905	AMERICAN LOCK & KEY	503	5227	KEYS	0.00	156.78
TOTAL CHECK								0.00	188.47
101	108726	03/15/24	106	AMERICAN SUPPLY COM	503	5305	JANITORIAL SUPPLIES	0.00	336.93
101	108726	03/15/24	106	AMERICAN SUPPLY COM	503	5305	JANITORIAL SUPPLIES	0.00	586.13
101	108726	03/15/24	106	AMERICAN SUPPLY COM	503	5305	JANITORIAL SUPPLIES	0.00	1,679.88
101	108726	03/15/24	106	AMERICAN SUPPLY COM	503	5305	JANITORIAL SUPPLIES	0.00	2,107.05
101	108726	03/15/24	106	AMERICAN SUPPLY COM	503	5305	JANITORIAL SUPPLIES	0.00	68.50
TOTAL CHECK								0.00	4,778.49

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101	108727	03/15/24	9430	ARAMARK UNIFORM & C	301	5201	DEPARTMENT LINEN SE	0.00	164.00
101	108728	03/15/24	9995	ARIANNE RETTINGER	01	4469	RFND ELORA AF-LTN J	0.00	12.50
101	108729	03/15/24	6154	AT&T	421	5212	REC 0960	0.00	31.57
101	108729	03/15/24	6154	AT&T	133	5206	LH INTERNET 21267	0.00	143.74
101	108729	03/15/24	6154	AT&T	133	5212	ADMIN 2539	0.00	31.57
TOTAL CHECK								0.00	206.88
101	108730	03/15/24	5363	AT&T CALNET 3	133	5212	ADMIN	0.00	29.35
101	108730	03/15/24	5363	AT&T CALNET 3	133	5212	CH GNRTR ALARM LINE	0.00	29.77
TOTAL CHECK								0.00	59.12
101	108731	03/15/24	8476	AT&T MOBILITY	133	5206	LIB INTRNT 31990	0.00	80.48
101	108733	03/15/24	213	BAKER & TAYLOR COMP	401	5201	CONTRACT SERVICES	0.00	3,410.00
101	108733	03/15/24	213	BAKER & TAYLOR COMP	401	5301	LIBRARY SUPPLIES	0.00	9.61
101	108733	03/15/24	213	BAKER & TAYLOR COMP	401	5301	LIBRARY SUPPLIES	0.00	11.39
TOTAL CHECK								0.00	3,431.00
101	108736	03/15/24	3400	BOUND TREE MEDICAL,	301	5291	SAFETY SUPPLIES	0.00	338.46
101	108736	03/15/24	3400	BOUND TREE MEDICAL,	301	5291	SAFETY SUPPLIES	0.00	176.92
TOTAL CHECK								0.00	515.38
101	108737	03/15/24	10008	BRIAN ANDERSON	301	5215	M&I FOR MNGR TRAINI	0.00	259.00
101	108738	03/15/24	6329	BURKE, WILLIAMS & S	111	5203	CITY ATTORNEY SERVI	0.00	68,801.50
101	108739	03/15/24	4061	GREG PATTERSON	503	5223	YARD GATE REPAIR	0.00	319.06
101	108739	03/15/24	4061	GREG PATTERSON	503	5223	YARD GATE REPAIR	0.00	2,930.00
TOTAL CHECK								0.00	3,249.06
101	108742	03/15/24	4467	WM.J. CLARK TRUCKIN	505	5331	DG BASE	0.00	1,365.65
101	108742	03/15/24	4467	WM.J. CLARK TRUCKIN	505	5331	DG BASE	0.00	2,538.69
101	108742	03/15/24	4467	WM.J. CLARK TRUCKIN	505	5331	DG BASE	0.00	2,598.33
101	108742	03/15/24	4467	WM.J. CLARK TRUCKIN	505	5331	DG BASE	0.00	1,279.13
TOTAL CHECK								0.00	7,781.80
101	108743	03/15/24	4393	COLLINS ELECTRICAL	401	5223	ELECTRICAL WORK	0.00	1,752.00
101	108744	03/15/24	5171	COMCAST	133	5206	PW INTERNET 389527	0.00	106.23
101	108746	03/15/24	653	COPWARE, INC.	301	5261	COPWARE SITE LICENS	0.00	705.00
101	108747	03/15/24	9489	DARRYL PANG	301	5201	POLYGRAPH/DELFINO	0.00	350.00
101	108751	03/15/24	9652	ELISABETH CAUSOR	421	5361	PROGRAM SUPPLIES	0.00	9.18
101	108752	03/15/24	904	ENGINEERED FIRE SYS	351	5201	JAN PLAN REVIEW	0.00	1,250.00
101	108752	03/15/24	904	ENGINEERED FIRE SYS	351	5201	DEC PLAN REVIEW	0.00	187.50
TOTAL CHECK								0.00	1,437.50

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101	108753	03/15/24	3342	EVA S RASUL	301	5215	M&I FOR TRAINING	0.00	185.00
101	108754	03/15/24	5094	COASTAL FABRICATION	503	5223	CF C-1018 ROUND BAR	0.00	45.34
101	108755	03/15/24	952	FEDERAL EXPRESS COR	301	5211	SHIPPING PD	0.00	81.33
101	108757	03/15/24	10265	FOURSOME DEVELOPMEN	130	5471	FACADE IMPRVMT PRG	0.00	4,337.45
101	108758	03/15/24	7884	GARDAWORLD	131	5201	MARCH 2024	0.00	88.03
101	108759	03/15/24	9817	GEMMA PETERSON	421	5208	YOGA JAN-FEB 2024	0.00	1,254.40
101	108760	03/15/24	9275	GEOGRAPHIC TECHNOLO	133	5201	GIS SUPPORT SERVICE	0.00	846.00
101	108761	03/15/24	10056	GEORGE WILSON'S PLU	503	5223	THE GRILL PLUMBING	0.00	685.00
101	108761	03/15/24	10056	GEORGE WILSON'S PLU	503	5223	THE GRILL PLUMBING	0.00	1,375.00
TOTAL CHECK									2,060.00
101	108762	03/15/24	1105	GRANITE ROCK COMPAN	503	5223	SAND FOR THE VOLLEY	0.00	1,429.49
101	108762	03/15/24	1105	GRANITE ROCK COMPAN	503	5223	SAND FOR THE VOLLEY	0.00	1,474.94
101	108762	03/15/24	1105	GRANITE ROCK COMPAN	503	5223	SAND FOR THE VOLLEY	0.00	2,769.64
101	108762	03/15/24	1105	GRANITE ROCK COMPAN	505	5331	BASEROCK	0.00	497.28
TOTAL CHECK									6,171.35
101	108763	03/15/24	1138	GROVE MARKET	421	5361	PROGRAM SUPPLIES	0.00	89.33
101	108764	03/15/24	1199	HAYWARD LUMBER COMP	503	5223	BENCHES	0.00	44.40
101	108764	03/15/24	1199	HAYWARD LUMBER COMP	503	5223	LIBRARY	0.00	24.01
101	108764	03/15/24	1199	HAYWARD LUMBER COMP	503	5223	MEMORIAL BENCHES	0.00	779.81
101	108764	03/15/24	1199	HAYWARD LUMBER COMP	503	5223	CHAUTAUQUA HALL	0.00	121.19
101	108764	03/15/24	1199	HAYWARD LUMBER COMP	503	5223	CHAUTAUQUA HALL	0.00	123.62
101	108764	03/15/24	1199	HAYWARD LUMBER COMP	503	5223	CHAUTAUQUA HALL	0.00	352.76
101	108764	03/15/24	1199	HAYWARD LUMBER COMP	503	5223	CHAUTAUQUA HALL	0.00	92.18
TOTAL CHECK									1,537.97
101	108765	03/15/24	10070	HEIHACHIRO TAKARABE	421	5208	TAI CHI FEB 7-28,20	0.00	112.00
101	108766	03/15/24	8391	HOMETEK	505	5309	MEMORIAL BNCH INSCR	0.00	165.00
101	108767	03/15/24	8993	HR & ASSOCIATES	225	5201	ATC PLANNING SERVIC	0.00	1,137.50
101	108768	03/15/24	3940	INTERSTATE SALES	505	5331	BITUMINOUS MARTIN T	0.00	566.26
101	108769	03/15/24	7433	IPS GROUP, INC	301	5213	METER BANK FEES	0.00	1,364.96
101	108770	03/15/24	10274	JEANNIE KELLEY	01	214	RFND DEPOSIT C-CENT	0.00	557.00
101	108770	03/15/24	10274	JEANNIE KELLEY	01	4670	RFND CC FEE LESS 25	0.00	435.00
TOTAL CHECK									992.00
101	108771	03/15/24	9695	JODY GARRY	421	4469	RFND ADDY AF-LTN 3	0.00	25.00
101	108771	v 03/15/24	9695	JODY GARRY	421	4469	RFND ADDY AF-LTN 3	0.00	-25.00
101	108771	v 03/15/24	9695	JODY GARRY	421	4469	RFND GRACE AF-LTN 2	0.00	-12.50

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101	108771	03/15/24	9695	JODY GARRY	421	4469	RFND GRACE AF-LTN 2	0.00	12.50
TOTAL CHECK									0.00
101	108773	03/15/24	3521	KIMBALL MIDWEST	502	5309	CREDIT MEMO	0.00	-23.77
101	108773	03/15/24	3521	KIMBALL MIDWEST	502	5309	MECH STOCK	0.00	224.84
101	108773	03/15/24	3521	KIMBALL MIDWEST	502	5309	MECH STOCK	0.00	605.25
101	108773	03/15/24	3521	KIMBALL MIDWEST	502	5309	MECH STOCK	0.00	91.37
101	108773	03/15/24	3521	KIMBALL MIDWEST	502	5309	MECH STOCK	0.00	93.53
TOTAL CHECK									991.22
101	108774	03/15/24	7086	LIBRARY IDEAS, LLC	401	6001	LIBRARY MOVE	0.00	343.69
101	108774	03/15/24	7086	LIBRARY IDEAS, LLC	01	220	CA SALES TAX @ 9.25	0.00	31.80
101	108774	03/15/24	7086	LIBRARY IDEAS, LLC	401	6001	LIBRARY MOVE	0.00	43.96
101	108774	03/15/24	7086	LIBRARY IDEAS, LLC	01	220	CA SALES TAX 9.25%	0.00	4.07
TOTAL CHECK									423.52
101	108775	03/15/24	9933	LUTRON SERVICES CO.	401	5201	LIGHTING SYSTEM	0.00	3,312.87
101	108776	03/15/24	8647	MAIN STREET SIGNS	505	5331	SIGNS: NO DRONES	0.00	278.57
101	108777	03/15/24	5340	MCDONALD REFRIGERAT	503	5223	WALK-IN COOLER G-CR	0.00	-1,626.72
101	108777	03/15/24	5340	MCDONALD REFRIGERAT	503	5223	WALK-IN COOLER G-CR	0.00	1,626.72
TOTAL CHECK									0.00
101	108778	03/15/24	9510	MICHAEL ISEKICHI MI	301	5215	M&I FOR TRAINING	0.00	352.00
101	108779	03/15/24	10181	MICHELLE VINE	01	4469	RFND MIRIYAN AF-LTN	0.00	12.50
101	108781	03/15/24	8886	MINUTEMAN PRESS	505	5309	SIGNS: NO PARKING	0.00	568.27
101	108782	03/15/24	1693	MISSION LINEN SUPPL	351	5291	FD LINEN CLEANING F	0.00	89.98
101	108782	03/15/24	1693	MISSION LINEN SUPPL	351	5291	FD LINEN CLEANING F	0.00	89.98
101	108782	03/15/24	1693	MISSION LINEN SUPPL	351	5291	FD LINEN CLEANING F	0.00	89.98
101	108782	03/15/24	1693	MISSION LINEN SUPPL	351	5291	FD LINEN CLEANING F	0.00	89.98
TOTAL CHECK									359.92
101	108785	03/15/24	1694	MISSION UNIFORM SER	421	5201	LINEN & UNIFORM CLE	0.00	108.22
101	108785	03/15/24	1694	MISSION UNIFORM SER	421	5201	LINEN & UNIFORM CLE	0.00	60.65
101	108785	03/15/24	1694	MISSION UNIFORM SER	421	5201	LINEN & UNIFORM CLE	0.00	60.65
101	108785	03/15/24	1694	MISSION UNIFORM SER	421	5201	LINEN & UNIFORM CLE	0.00	60.65
101	108785	03/15/24	1694	MISSION UNIFORM SER	421	5201	LINEN & UNIFORM CLE	0.00	108.22
101	108785	03/15/24	1694	MISSION UNIFORM SER	502	5309	LINEN & UNIFORM CLE	0.00	16.06
101	108785	03/15/24	1694	MISSION UNIFORM SER	503	5309	LINEN & UNIFORM CLE	0.00	16.06
101	108785	03/15/24	1694	MISSION UNIFORM SER	505	5309	LINEN & UNIFORM CLE	0.00	16.07
101	108785	03/15/24	1694	MISSION UNIFORM SER	421	5201	LINEN & UNIFORM CLE	0.00	108.22
101	108785	03/15/24	1694	MISSION UNIFORM SER	503	5309	LINEN & UNIFORM CLE	0.00	16.07
101	108785	03/15/24	1694	MISSION UNIFORM SER	505	5309	LINEN & UNIFORM CLE	0.00	16.07
101	108785	03/15/24	1694	MISSION UNIFORM SER	502	5309	LINEN & UNIFORM CLE	0.00	16.07
101	108785	03/15/24	1694	MISSION UNIFORM SER	505	5309	LINEN & UNIFORM CLE	0.00	19.33
101	108785	03/15/24	1694	MISSION UNIFORM SER	502	5309	LINEN & UNIFORM CLE	0.00	19.33
101	108785	03/15/24	1694	MISSION UNIFORM SER	503	5309	LINEN & UNIFORM CLE	0.00	19.33
101	108785	03/15/24	1694	MISSION UNIFORM SER	505	5309	LINEN & UNIFORM CLE	0.00	19.34

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101	108785	03/15/24	1694	MISSION UNIFORM	SER 502	5309	LINEN & UNIFORM CLE	0.00	19.34
101	108785	03/15/24	1694	MISSION UNIFORM	SER 503	5309	LINEN & UNIFORM CLE	0.00	19.34
101	108785	03/15/24	1694	MISSION UNIFORM	SER 502	5309	LINEN & UNIFORM CLE	0.00	80.59
101	108785	03/15/24	1694	MISSION UNIFORM	SER 503	5309	LINEN & UNIFORM CLE	0.00	80.59
101	108785	03/15/24	1694	MISSION UNIFORM	SER 505	5309	LINEN & UNIFORM CLE	0.00	80.59
101	108785	03/15/24	1694	MISSION UNIFORM	SER 502	5309	LINEN & UNIFORM CLE	0.00	82.04
101	108785	03/15/24	1694	MISSION UNIFORM	SER 503	5309	LINEN & UNIFORM CLE	0.00	82.04
101	108785	03/15/24	1694	MISSION UNIFORM	SER 505	5309	LINEN & UNIFORM CLE	0.00	82.04
101	108785	03/15/24	1694	MISSION UNIFORM	SER 502	5309	LINEN & UNIFORM CLE	0.00	82.60
101	108785	03/15/24	1694	MISSION UNIFORM	SER 503	5309	LINEN & UNIFORM CLE	0.00	82.60
101	108785	03/15/24	1694	MISSION UNIFORM	SER 505	5309	LINEN & UNIFORM CLE	0.00	82.60
101	108785	03/15/24	1694	MISSION UNIFORM	SER 502	5309	LINEN & UNIFORM CLE	0.00	119.07
101	108785	03/15/24	1694	MISSION UNIFORM	SER 503	5309	LINEN & UNIFORM CLE	0.00	119.07
101	108785	03/15/24	1694	MISSION UNIFORM	SER 505	5309	LINEN & UNIFORM CLE	0.00	119.07
TOTAL CHECK								0.00	1,811.92
101	108786	03/15/24	3443	MONTEREY BAY PEST C	503	5201	ANNUAL PEST CONTROL	0.00	135.00
101	108786	03/15/24	3443	MONTEREY BAY PEST C	503	5201	ANNUAL PEST CONTROL	0.00	175.00
101	108786	03/15/24	3443	MONTEREY BAY PEST C	503	5201	ANNUAL PEST CONTROL	0.00	180.00
101	108786	03/15/24	3443	MONTEREY BAY PEST C	503	5201	ANNUAL PEST CONTROL	0.00	490.00
TOTAL CHECK								0.00	980.00
101	108787	03/15/24	6216	MONTEREY BAY TREEWO	513	5201	FY23/24 ARBORIST SE	0.00	3,900.00
101	108789	03/15/24	3807	MONTEREY COUNTY WEE	131	5221	2ND RD MID-YR BUDGE	0.00	108.75
101	108789	03/15/24	3807	MONTEREY COUNTY WEE	201	5221	PH DMLSH 200 1ST NE	0.00	261.00
101	108789	03/15/24	3807	MONTEREY COUNTY WEE	201	5221	PH 420 LA CALLE COR	0.00	261.00
101	108789	03/15/24	3807	MONTEREY COUNTY WEE	101	5221	2D RD AMND HRC MBRS	0.00	108.75
101	108789	03/15/24	3807	MONTEREY COUNTY WEE	101	5221	2ND RD REVISE CM CO	0.00	108.75
TOTAL CHECK								0.00	848.25
101	108790	03/15/24	1801	MONTEREY TIRE SERVI	301	5227	PD LEASE GREY CAMRY	0.00	204.43
101	108790	03/15/24	1801	MONTEREY TIRE SERVI	503	5227	B&G UNIT 56	0.00	553.09
TOTAL CHECK								0.00	757.52
101	108791	03/15/24	1802	CITY OF MONTEREY	351	5227	UNIT 6414	0.00	5,616.31
101	108791	03/15/24	1802	CITY OF MONTEREY	351	5201	FY24 FIRE SERVICES	0.00	248,244.60
TOTAL CHECK								0.00	253,860.91
101	108793	03/15/24	1958	ODP BUSINESS SOLUTI	201	5301	OFFICE SUPPLIES	0.00	86.45
101	108793	03/15/24	1958	ODP BUSINESS SOLUTI	131	5301	OFFICE SUPPLIES	0.00	130.93
101	108793	03/15/24	1958	ODP BUSINESS SOLUTI	131	5301	OFFICE SUPPLIES	0.00	49.97
101	108793	03/15/24	1958	ODP BUSINESS SOLUTI	121	5301	OFFICE SUPPLIES	0.00	62.94
101	108793	03/15/24	1958	ODP BUSINESS SOLUTI	131	5301	OFFICE SUPPLIES	0.00	33.42
TOTAL CHECK								0.00	363.71
101	108794	03/15/24	9576	O'REILLY AUTO ENTER	505	5227	STREETS UNIT 12	0.00	42.78
101	108794	03/15/24	9576	O'REILLY AUTO ENTER	505	5227	STREETS UNIT 12	0.00	10.11
101	108794	03/15/24	9576	O'REILLY AUTO ENTER	502	5309	MECH STOCK	0.00	45.86
101	108794	03/15/24	9576	O'REILLY AUTO ENTER	301	5227	PD CAMRY	0.00	259.27
101	108794	03/15/24	9576	O'REILLY AUTO ENTER	503	5227	BG UNIT 58	0.00	383.01
101	108794	03/15/24	9576	O'REILLY AUTO ENTER	503	5227	BG UNIT 56	0.00	218.35

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TOTAL CHECK								0.00	959.38
101	108797	03/15/24	2024	PACIFIC GAS & ELECT	501	5222	PW 212-9	0.00	141.76
101	108797	03/15/24	2024	PACIFIC GAS & ELECT	421	5222	REC 4030-4	0.00	410.19
101	108797	03/15/24	2024	PACIFIC GAS & ELECT	421	5222	REC 956-9	0.00	3,183.04
101	108797	03/15/24	2024	PACIFIC GAS & ELECT	505	5222	GOLF STREETS 438-9	0.00	38.34
TOTAL CHECK								0.00	3,773.33
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	421	5291	REC	0.00	13.19
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	421	5291	REC	0.00	7.98
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	421	5291	REC	0.00	7.64
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	201	5301	OFFICE SUPPLIES	0.00	5.45
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	503	5223	B&G	0.00	12.01
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	503	5223	B&G	0.00	10.91
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	411	5223	MUSEUM	0.00	32.75
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	503	5223	B&G	0.00	35.36
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	503	5223	B&G	0.00	37.12
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	503	5223	B&G	0.00	37.12
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	351	5223	FIRE DEPT	0.00	41.00
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	503	5223	B&G	0.00	41.19
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	301	5223	PD B&G	0.00	43.20
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	503	5223	B&G	0.00	16.79
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	503	5223	B&G	0.00	18.29
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	503	5223	B&G	0.00	19.40
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	503	5223	B&G	0.00	19.86
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	503	5223	B&G	0.00	21.59
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	503	5227	B&G VEHICLE	0.00	13.10
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	503	5227	B&G VEHICLE	0.00	13.10
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	503	5223	B&G	0.00	15.21
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	401	5223	LIBRARY	0.00	14.84
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	503	5223	B&G	0.00	14.81
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	503	5223	B&G	0.00	14.19
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	501	5309	PW ADMIN	0.00	10.90
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	502	5309	MECH	0.00	12.56
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	502	5309	MECH	0.00	25.08
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	501	5309	PW ADMIN	0.00	43.68
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	502	5309	MECH	0.00	60.08
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	501	5309	PW ADMIN	0.00	87.39
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	503	5223	B&G	0.00	50.19
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	503	5223	B&G	0.00	52.90
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	503	5223	B&G	0.00	56.35
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	503	5223	B&G	0.00	66.63
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	401	5223	LIBRARY	0.00	31.66
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	411	5223	MUSEUM	0.00	32.75
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	503	5223	B&G	0.00	24.66
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	411	5223	MUSEUM	0.00	26.18
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	503	5223	B&G	0.00	26.29
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	351	5223	FIRE DEPT	0.00	27.16
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	503	5223	B&G	0.00	29.04
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	411	5223	MUSEUM	0.00	30.56
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	503	5223	B&G	0.00	30.57
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	503	5223	B&G	0.00	5.45

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	503	5223	B&G	0.00	5.01
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	503	5223	B&G	0.00	-13.10
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	503	5227	B&G VEHICLE	0.00	37.12
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	401	5223	LIBRARY	0.00	85.75
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	503	5223	B&G	0.00	131.09
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	503	5223	B&G	0.00	178.68
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	503	5223	B&G	0.00	116.85
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	411	5223	MUSEUM	0.00	262.03
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	503	5223	B&G	0.00	87.39
TOTAL CHECK								0.00	2,127.00
101	108802	03/15/24	10270	REBECCA KENNEDY DE	01	4469	RFND MARIA BLT&TAP	0.00	25.00
101	108803	03/15/24	9928	REGINA LEWIS	01	4469	RFND LUCILLE BLT&TA	0.00	75.00
101	108804	03/15/24	10281	RESTORATION FIRST R	301	5201	EAP CONTRACT SERVIC	0.00	600.00
101	108807	03/15/24	9334	RUSSELL AURIA PEST	513	5309	TREE PEST TREATMENT	0.00	810.00
101	108808	03/15/24	3828	SAME DAY SHRED	301	5291	SHREDDING	0.00	60.00
101	108809	03/15/24	7192	SARAH PAGNELLA	01	4469	REFUND EMILY AF-LTN	0.00	12.50
101	108810	03/15/24	7891	SIR SPEEDY	201	5301	BIZ CARDS CDD DRCTR	0.00	96.11
101	108810	03/15/24	7891	SIR SPEEDY	201	5301	BIZ CARDS CDD PLANN	0.00	83.11
101	108810	03/15/24	7891	SIR SPEEDY	501	5301	BIZ CARDS LH CRDNTR	0.00	83.11
101	108810	03/15/24	7891	SIR SPEEDY	121	5301	BIZ CARDS MNG ANALY	0.00	83.12
TOTAL CHECK								0.00	345.45
101	108811	03/15/24	7963	SONOMA COUNTY JUNIO	301	5215	TRAINING PD	0.00	66.50
101	108812	03/15/24	9887	STEVE RODOLF	01	4469	RFND CARLY AF-LTN J	0.00	12.50
101	108813	03/15/24	1768	STURDY OIL COMPANY	351	5311	FD	0.00	16.98
101	108813	03/15/24	1768	STURDY OIL COMPANY	505	5311	STRT	0.00	59.73
101	108813	03/15/24	1768	STURDY OIL COMPANY	301	5311	PD	0.00	810.40
101	108813	03/15/24	1768	STURDY OIL COMPANY	503	5311	B&G	0.00	119.46
101	108813	03/15/24	1768	STURDY OIL COMPANY	01	111	01-111	0.00	4,556.92
TOTAL CHECK								0.00	5,563.49
101	108814	03/15/24	2606	SUMMIT UNIFORMS	301	5275	UNIFORMS / VESTS	0.00	1,256.72
101	108815	03/15/24	2680	TOPE'S TREE SERVICE	513	5201	FY23/24 TREE SERVIC	0.00	4,815.00
101	108816	03/15/24	4650	TORO PETROLEUM CORP	351	5311	FD 600 PINE	0.00	1,334.94
101	108817	03/15/24	8379	TRANSUNION RISK AND	301	5201	4170441 / TLO	0.00	75.00
101	108818	03/15/24	2786	VERIZON WIRELESS	501	5212	PW FEB 2024	0.00	737.89
101	108818	03/15/24	2786	VERIZON WIRELESS	301	5212	PD FEB 2024	0.00	103.72
101	108818	03/15/24	2786	VERIZON WIRELESS	201	5212	CDD FEB 2024	0.00	42.38
101	108818	03/15/24	2786	VERIZON WIRELESS	133	5212	ADMIN FEB 2024	0.00	51.64

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101	108818	03/15/24	2786	VERIZON WIRELESS	351	5212	FIRE FEB 2024	0.00	64.54
101	108818	03/15/24	2786	VERIZON WIRELESS	301	5206	WIRELESS MOBILE CON	0.00	499.82
101	108818	03/15/24	2786	VERIZON WIRELESS	121	5212	CM FEB 2024	0.00	20.53
TOTAL CHECK								0.00	1,520.52
101	108819	03/15/24	4002	VINCE GENTRY	505	5291	UPS SHIPMENT STREET	0.00	19.61
101	108820	03/15/24	8989	WEX BANK	301	5311	FUEL PD	0.00	20.00
101	108821	03/15/24	9716	BRIAN WHITSON	503	5201	FY23/24 JANITORIAL	0.00	2,100.00
101	108822	03/15/24	2894	WILSON'S PLUMBING &	503	5223	THE GRILL BROILER G	0.00	2,788.48
101	108823	03/15/24	1204	WINNERS AWARDS & EN	301	5291	EMPL AWRDS ANNUAL M	0.00	303.72
101	108823	03/15/24	1204	WINNERS AWARDS & EN	301	5291	EMPL AWRDS ANNUAL M	0.00	-303.72
TOTAL CHECK								0.00	0.00
101	108825	03/15/24	9695	JODY GARRY	01	4469	RFND GRACE AF-LTN 2	0.00	12.50
101	108825	03/15/24	9695	JODY GARRY	01	4469	RFND ADDY AF-LTN 3	0.00	25.00
TOTAL CHECK								0.00	37.50
101	108826	03/22/24	2952	AFLAC	01	202	DED:5200 AFLAC PREM	0.00	775.71
101	108826	03/22/24	2952	AFLAC	01	202	DED:5201 AFLAC P/T	0.00	1,625.33
TOTAL CHECK								0.00	2,401.04
101	108827	03/22/24	1	CALPERS HEALTH	01	202	DED:108 HEALTH	0.00	1,708.55
101	108827	03/22/24	1	CALPERS HEALTH	01	202	DED:104 HEALTH	0.00	1,829.64
101	108827	03/22/24	1	CALPERS HEALTH	01	202	DED:103 HEALTH	0.00	2,287.05
101	108827	03/22/24	1	CALPERS HEALTH	01	202	DED:125 HEALTH	0.00	2,461.78
101	108827	03/22/24	1	CALPERS HEALTH	01	202	DED:2071 HEALTH	0.00	2,793.00
101	108827	03/22/24	1	CALPERS HEALTH	01	202	DED:123 HEALTH	0.00	2,840.52
101	108827	03/22/24	1	CALPERS HEALTH	01	202	DED:2783 HEALTH	0.00	1,314.27
101	108827	03/22/24	1	CALPERS HEALTH	01	202	DED:121 HEALTH	0.00	1,420.26
101	108827	03/22/24	1	CALPERS HEALTH	01	202	DED:533 HEALTH	0.00	3,567.81
101	108827	03/22/24	1	CALPERS HEALTH	01	202	DED:106 HEALTH	0.00	3,942.84
101	108827	03/22/24	1	CALPERS HEALTH	01	202	DED:2073 HEALTH FAM	0.00	6,627.50
101	108827	03/22/24	1	CALPERS HEALTH	01	202	DED:122 HEALTH	0.00	7,101.30
101	108827	03/22/24	1	CALPERS HEALTH	01	202	DED:112 HEALTH	0.00	904.95
101	108827	03/22/24	1	CALPERS HEALTH	01	202	DED:116 HEALTH	0.00	914.82
101	108827	03/22/24	1	CALPERS HEALTH	01	202	DED:105 HEALTH	0.00	1,189.27
101	108827	03/22/24	1	CALPERS HEALTH	01	202	DED:124 HEALTH	0.00	1,230.89
101	108827	03/22/24	1	CALPERS HEALTH	01	202	DED:126 HEALTH	0.00	1,230.90
101	108827	03/22/24	1	CALPERS HEALTH	01	202	DED:109 HEALTH	0.00	569.42
101	108827	03/22/24	1	CALPERS HEALTH	01	202	DED:4304 HEALTH	0.00	764.70
101	108827	03/22/24	1	CALPERS HEALTH	01	202	DED:2072 HEALTH	0.00	4,234.00
TOTAL CHECK								0.00	48,933.47
101	108828	03/22/24	3134	CITY OF PACIFIC GRO	01	202	DED:3301 AFLAC MED	0.00	2,038.58
101	108829	03/22/24	3393	EFT	01	202	DED:*FM MEDICARE	0.00	10,746.24
101	108829	03/22/24	3393	EFT	01	202	DED:*SCA STATE TAX	0.00	14,914.08
101	108829	03/22/24	3393	EFT	01	202	DED:*FT FEDERAL TX	0.00	38,241.01

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
TOTAL CHECK								0.00	63,901.33
101	108830	03/22/24	2946	PACIFIC GROVE CITY	01	202	DED:7000 ASSOC DUES	0.00	746.36
101	108831	03/22/24	2938	MASS MUTUAL (457 PL	01	202	DED:4000 DEF COMP	0.00	14,031.72
101	108831	03/22/24	2938	MASS MUTUAL (457 PL	01	202	DED:3999 ROTH IRA	0.00	375.00
TOTAL CHECK								0.00	14,406.72
101	108832	03/22/24	2936	MTRY COUNTY DEPT OF	01	202	DED:0023 GARNISH	0.00	138.46
101	108833	03/22/24	2949	PACIFIC GROVE MANAG	01	202	DED:7203 ASSOC DUES	0.00	45.00
101	108834	03/22/24	2051	CITY OF PACIFIC GRO	01	202	DED:1006 WORK COMP	0.00	50.82
101	108834	03/22/24	2051	CITY OF PACIFIC GRO	01	202	DED:1009 WORK COMP	0.00	113.78
101	108834	03/22/24	2051	CITY OF PACIFIC GRO	01	202	DED:1003 WORK COMP	0.00	6,322.52
101	108834	03/22/24	2051	CITY OF PACIFIC GRO	01	202	DED:1005 WORK COMP	0.00	1,268.83
101	108834	03/22/24	2051	CITY OF PACIFIC GRO	01	202	DED:1010 WORK COMP	0.00	3,348.10
TOTAL CHECK								0.00	11,104.05
101	108835	03/22/24	2052	CITY OF PACIFIC GRO	01	202	DED:7510 PERS REIMB	0.00	29.42
101	108836	03/22/24	2053	CITY OF PACIFIC GRO	01	202	DED:201 DENTAL	0.00	75.18
101	108836	03/22/24	2053	CITY OF PACIFIC GRO	01	202	DED:2103 DENTAL FAM	0.00	711.15
101	108836	03/22/24	2053	CITY OF PACIFIC GRO	01	202	DED:200 DENTAL	0.00	473.75
101	108836	03/22/24	2053	CITY OF PACIFIC GRO	01	202	DED:2102 DENTAL	0.00	423.31
101	108836	03/22/24	2053	CITY OF PACIFIC GRO	01	202	DED:2101 DENTAL	0.00	265.30
TOTAL CHECK								0.00	1,948.69
101	108837	03/22/24	2054	CITY OF PACIFIC GRO	01	202	DED:0005 SUTA	0.00	127.62
101	108838	03/22/24	2133	PERS	01	202	DED:08 PERS OTHER	0.00	311.60
101	108838	03/22/24	2133	PERS	01	202	DED:0009 PERS OTHER	0.00	668.79
101	108838	03/22/24	2133	PERS	01	202	DED:0018 PERS SP SF	0.00	736.59
101	108838	03/22/24	2133	PERS	01	202	DED:0000 PERS	0.00	782.37
101	108838	03/22/24	2133	PERS	01	202	DED:0017 PERS RG SF	0.00	9,300.89
101	108838	03/22/24	2133	PERS	01	202	DED:01 PERS	0.00	9,376.81
101	108838	03/22/24	2133	PERS	01	202	DED:0011 PERS ER SF	0.00	9,880.80
101	108838	03/22/24	2133	PERS	01	202	DED:0006 PERS CITY	0.00	10,407.34
101	108838	03/22/24	2133	PERS	01	202	DED:0021 PERS REG M	0.00	11,012.20
101	108838	03/22/24	2133	PERS	01	202	DED:0020 PERS ER M3	0.00	11,038.77
101	108838	03/22/24	2133	PERS	01	202	DED:0002 PERS	0.00	4,556.97
101	108838	03/22/24	2133	PERS	01	202	DED:07 PERS CITY	0.00	6,031.05
101	108838	03/22/24	2133	PERS	01	202	DED:0004 SURV BEN	0.00	84.63
101	108838	03/22/24	2133	PERS	01	202	DED:0022 PERS SP MS	0.00	123.59
101	108838	03/22/24	2133	PERS	01	202	DED:0016 PERS-RETRO	0.00	-45.83
101	108838	03/22/24	2133	PERS	01	202	DED:0019 PERS RT SF	0.00	-3.44
101	108838	03/22/24	2133	PERS	01	202	DED:0025 PERS RT MS	0.00	3.61
TOTAL CHECK								0.00	74,266.74
101	108839	03/22/24	2943	POLICE OFFICERS ASS	01	202	DED:7205 ASSOC DUES	0.00	910.38
101	108840	03/22/24	8352	TRANSAMERICA EMPLOY	01	202	DED:5202 TRANSAMERI	0.00	426.14

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101	108841	03/22/24	4177	UNION BANK OF CALIF	01	202	DED:4005 PARS-457	0.00	531.50
101	108842	03/22/24	632	VISION SERVICE PLAN	01	202	DED:2503 VISION FAM	0.00	360.00
101	108842	03/22/24	632	VISION SERVICE PLAN	01	202	DED:300 VISION	0.00	174.50
101	108842	03/22/24	632	VISION SERVICE PLAN	01	202	DED:302 VISION	0.00	15.00
101	108842	03/22/24	632	VISION SERVICE PLAN	01	202	DED:301 VISION	0.00	30.00
101	108842	03/22/24	632	VISION SERVICE PLAN	01	202	DED:2502 VISION	0.00	69.80
TOTAL CHECK								0.00	649.30
101	108843	03/22/24	7956	STATE DISABILITY TA	01	202	DED:0026 SDI	0.00	4,151.99
101	108844	03/22/24	2949	PACIFIC GROVE MANAG	01	202	DED: 7203 ASSOC DUE	0.00	30.00
101	108845	03/26/24	2133	PERS	513	5145	MAR 2024 UAL	0.00	250.00
101	108845	03/26/24	2133	PERS	101	5145	MAR 2024 UAL	0.00	500.00
101	108845	03/26/24	2133	PERS	133	5145	MAR 2024 UAL	0.00	2,583.33
101	108845	03/26/24	2133	PERS	502	5145	MAR 2024 UAL	0.00	2,916.67
101	108845	03/26/24	2133	PERS	501	5145	MAR 2024 UAL	0.00	3,500.00
101	108845	03/26/24	2133	PERS	421	5145	MAR 2024 UAL	0.00	5,333.33
101	108845	03/26/24	2133	PERS	121	5145	MAR 2024 UAL	0.00	9,833.33
101	108845	03/26/24	2133	PERS	503	5145	MAR 2024 UAL	0.00	10,166.67
101	108845	03/26/24	2133	PERS	131	5145	MAR 2024 UAL	0.00	11,333.33
101	108845	03/26/24	2133	PERS	401	5145	MAR 2024 UAL	0.00	11,416.67
101	108845	03/26/24	2133	PERS	201	5145	MAR 2024 UAL	0.00	13,666.67
101	108845	03/26/24	2133	PERS	505	5145	MAR 2024 UAL	0.00	18,333.33
101	108845	03/26/24	2133	PERS	351	5145	MAR 2024 UAL	0.00	98,333.33
101	108845	03/26/24	2133	PERS	301	5145	MAR 2024 UAL	0.00	116,870.26
TOTAL CHECK								0.00	305,036.92
101	108846	03/29/24	438	CALIFORNIA AMERICAN	351	5222	600 PINE	0.00	252.84
101	108846	03/29/24	438	CALIFORNIA AMERICAN	503	5222	263 GROVE ACRES	0.00	255.63
101	108846	03/29/24	438	CALIFORNIA AMERICAN	503	5222	165 FOREST-MUSEUM	0.00	264.00
101	108846	03/29/24	438	CALIFORNIA AMERICAN	131	5222	300 FOREST FIRE-50%	0.00	23.79
101	108846	03/29/24	438	CALIFORNIA AMERICAN	201	5222	300 FOREST FIRE-50%	0.00	23.79
101	108846	03/29/24	438	CALIFORNIA AMERICAN	501	5222	MECH 5%	0.00	26.83
101	108846	03/29/24	438	CALIFORNIA AMERICAN	351	5222	643 HYDRANTS HYDT	0.00	36.61
101	108846	03/29/24	438	CALIFORNIA AMERICAN	503	5222	2100 SUNSET DRIVE	0.00	43.11
101	108846	03/29/24	438	CALIFORNIA AMERICAN	503	5222	840 LIGHTHSE PLANTE	0.00	43.11
101	108846	03/29/24	438	CALIFORNIA AMERICAN	503	5222	850 LIGHTHSE PLANTE	0.00	43.11
101	108846	03/29/24	438	CALIFORNIA AMERICAN	503	5222	882 LIGHTHSE PLANTE	0.00	43.11
101	108846	03/29/24	438	CALIFORNIA AMERICAN	503	5222	106 7TH ST PARK	0.00	43.11
101	108846	03/29/24	438	CALIFORNIA AMERICAN	503	5222	748 LIGHTHSE IRRG	0.00	43.11
101	108846	03/29/24	438	CALIFORNIA AMERICAN	501	5222	SUNSET-CORPYARD18%	0.00	96.62
101	108846	03/29/24	438	CALIFORNIA AMERICAN	131	5222	300 FOREST IRRIG	0.00	43.11
101	108846	03/29/24	438	CALIFORNIA AMERICAN	131	5222	308 16TH ST.	0.00	43.11
101	108846	03/29/24	438	CALIFORNIA AMERICAN	503	5222	800 LIGHTHSE PLANTE	0.00	43.11
101	108846	03/29/24	438	CALIFORNIA AMERICAN	503	5222	792 LIGHTHSE IRRIG	0.00	43.11
101	108846	03/29/24	438	CALIFORNIA AMERICAN	503	5222	582 LIGHTHSE IRRIG	0.00	43.11
101	108846	03/29/24	438	CALIFORNIA AMERICAN	503	5222	765 LIGHTHSE IRRIG	0.00	43.11
101	108846	03/29/24	438	CALIFORNIA AMERICAN	351	5222	600 PINE AVE FIRE	0.00	47.58
101	108846	03/29/24	438	CALIFORNIA AMERICAN	421	5222	CENTRAL 4 IN FIRE	0.00	47.58

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FUND - 01 - GENERAL FUND

CASH	ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
101		108846	03/29/24	438	CALIFORNIA AMERICAN	411	5222	165 FOREST AVE FIRE	0.00	47.58
101		108846	03/29/24	438	CALIFORNIA AMERICAN	421	5222	139 GRAND AVE	0.00	57.07
101		108846	03/29/24	438	CALIFORNIA AMERICAN	201	5222	304 16TH ST FIRE	0.00	79.83
101		108846	03/29/24	438	CALIFORNIA AMERICAN	503	5222	B & G 15%	0.00	80.51
101		108846	03/29/24	438	CALIFORNIA AMERICAN	503	5222	585 LAUREL	0.00	104.92
101		108846	03/29/24	438	CALIFORNIA AMERICAN	503	5222	1025 MORSE-PLATT PK	0.00	104.92
101		108846	03/29/24	438	CALIFORNIA AMERICAN	503	5222	130 LIGHTHOUSE IRRIG	0.00	104.92
101		108846	03/29/24	438	CALIFORNIA AMERICAN	421	5222	611 CENTRAL AVE	0.00	200.86
101		108846	03/29/24	438	CALIFORNIA AMERICAN	503	5222	100 OCEANVW IRRIG	0.00	207.93
101		108846	03/29/24	438	CALIFORNIA AMERICAN	503	5222	196 OCEANVW IRRIG	0.00	207.93
101		108846	03/29/24	438	CALIFORNIA AMERICAN	131	5222	300 FOREST AVE	0.00	207.93
101		108846	03/29/24	438	CALIFORNIA AMERICAN	503	5222	429 LIGHTHOUSE IRRG	0.00	207.93
101		108846	03/29/24	438	CALIFORNIA AMERICAN	421	5222	150 FOREST-JEWELL P	0.00	207.93
101		108846	03/29/24	438	CALIFORNIA AMERICAN	503	5222	711 OCEANVIEW IRRG	0.00	207.93
101		108846	03/29/24	438	CALIFORNIA AMERICAN	503	5222	619 OCEANVIEW IRRIG	0.00	207.93
101		108846	03/29/24	438	CALIFORNIA AMERICAN	421	5222	616 OCEANVIEW IRRG	0.00	212.06
101		108846	03/29/24	438	CALIFORNIA AMERICAN	421	5222	980 PIEDMONT BALL P	0.00	216.26
101		108846	03/29/24	438	CALIFORNIA AMERICAN	421	5222	230 17-MILE DRIVE	0.00	324.77
101		108846	03/29/24	438	CALIFORNIA AMERICAN	503	5222	707 OCEANVIEW-NAIAD	0.00	331.57
101		108846	03/29/24	438	CALIFORNIA AMERICAN	503	5222	863 OCEANVIEW IRRG	0.00	331.57
101		108846	03/29/24	438	CALIFORNIA AMERICAN	503	5222	1051 OCEANVIEW IRRG	0.00	331.57
101		108846	03/29/24	438	CALIFORNIA AMERICAN	301	5222	580 PINE	0.00	334.81
101		108846	03/29/24	438	CALIFORNIA AMERICAN	421	5222	114 CALEDONIA PK	0.00	351.86
101		108846	03/29/24	438	CALIFORNIA AMERICAN	201	5222	304 16TH ST BDOM-FR	0.00	354.81
101		108846	03/29/24	438	CALIFORNIA AMERICAN	421	5222	515 JUNIPERO	0.00	357.18
101		108846	03/29/24	438	CALIFORNIA AMERICAN	503	5222	930 SINEX	0.00	421.12
101		108846	03/29/24	438	CALIFORNIA AMERICAN	503	5222	391 OCEANVW-BERWICK	0.00	439.50
101		108846	03/29/24	438	CALIFORNIA AMERICAN	131	5222	300 FOREST	0.00	446.73
101		108846	03/29/24	438	CALIFORNIA AMERICAN	401	5222	550 CENTRAL	0.00	540.04
101		108846	03/29/24	438	CALIFORNIA AMERICAN	503	5222	610 OCEANVW IRRIGPK	0.00	738.53
101		108846	03/29/24	438	CALIFORNIA AMERICAN	421	5222	616 OCEANVW-SWIM PL	0.00	1,104.39
101		108846	03/29/24	438	CALIFORNIA AMERICAN	503	5222	620 OCEANVIEW/BATH	0.00	1,257.59
TOTAL CHECK									0.00	11,923.07
101		108847	03/29/24	2024	PACIFIC GAS & ELECT	503	5222	LOVERS POINT	0.00	5.96
101		108847	03/29/24	2024	PACIFIC GAS & ELECT	421	5222	117 RECREATION RM	0.00	8.09
101		108847	03/29/24	2024	PACIFIC GAS & ELECT	421	5222	17 MI DR BALLPARK	0.00	8.11
101		108847	03/29/24	2024	PACIFIC GAS & ELECT	503	5222	PLATT PK SPRNKLR	0.00	9.12
101		108847	03/29/24	2024	PACIFIC GAS & ELECT	421	5222	FOREST CENTRL SPR	0.00	10.52
101		108847	03/29/24	2024	PACIFIC GAS & ELECT	421	5222	CALEDONIA PK LIGHTS	0.00	10.54
101		108847	03/29/24	2024	PACIFIC GAS & ELECT	503	5222	ON 17 MILE DR	0.00	11.14
101		108847	03/29/24	2024	PACIFIC GAS & ELECT	503	5222	ON 17 MILE DR	0.00	0.03
101		108847	03/29/24	2024	PACIFIC GAS & ELECT	421	5222	168 16TH ST	0.00	0.66
101		108847	03/29/24	2024	PACIFIC GAS & ELECT	503	5222	PARKING LOT LIGHT	0.00	15.77
101		108847	03/29/24	2024	PACIFIC GAS & ELECT	501	5222	CORP YARD DM & 5TH	0.00	17.19
101		108847	03/29/24	2024	PACIFIC GAS & ELECT	503	5222	BERWICK PARK AT	0.00	17.67
101		108847	03/29/24	2024	PACIFIC GAS & ELECT	503	5222	COR MELROSE	0.00	21.72
101		108847	03/29/24	2024	PACIFIC GAS & ELECT	501	5222	1307 FORST SINEX SI	0.00	24.31
101		108847	03/29/24	2024	PACIFIC GAS & ELECT	421	5222	PDMNT & MORELAND	0.00	24.50
101		108847	03/29/24	2024	PACIFIC GAS & ELECT	503	5222	LOVERS POINT	0.00	24.50
101		108847	03/29/24	2024	PACIFIC GAS & ELECT	421	5222	GRAND AV & PK PL	0.00	24.72
101		108847	03/29/24	2024	PACIFIC GAS & ELECT	503	5222	PLATT PK SPRNKLR	0.00	31.23

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FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	421	5222	620 OCEAN VIEW POOL	0.00	32.08
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	501	5222	1307 FORST PINE SIG	0.00	26.69
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	421	5222	117 RECREATION RM	0.00	28.70
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	421	5222	168 16TH ST	0.00	12.54
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	131	5222	101 CIY HLL/FIN-50%	0.00	58.35
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	201	5222	101 CTY HLL/CEDD-50	0.00	58.36
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	501	5222	1307 FORST SINEX SI	0.00	59.10
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	503	5222	COR MELROSE	0.00	62.20
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	501	5222	1307 FORST PINE SIG	0.00	63.45
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	503	5222	PHN BOOTH-BERWICK	0.00	50.12
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	421	5222	CONCESSION STAND	0.00	67.65
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	421	5222	OCEANVIEW & 17TH	0.00	76.74
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	101	5222	CITY COUNCIL - 3%	0.00	77.10
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	421	5222	RECREATION - 3%	0.00	77.10
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	421	5222	162 16TH STREET	0.00	88.05
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	501	5222	CORP YARD SUNSET DR	0.00	91.54
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	131	5222	FINANCE - 7%	0.00	179.90
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	421	5222	BEACH BOAT STORAGE	0.00	180.35
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	421	5222	CHAUTAUQUA HALL	0.00	196.57
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	421	5222	CHAUTAUQUA HALL	0.00	212.19
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	201	5222	CEDD - 9.5%	0.00	244.15
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	121	5222	CITY MANAGER - 9.5%	0.00	244.15
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	421	5222	17 MILE DRIVE	0.00	263.77
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	501	5222	FOREST 40 FT E/O LH	0.00	286.93
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	421	5222	300 16TH ST.	0.00	314.38
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	301	5222	580 PINE AVE	0.00	1,791.59
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	421	5222	117 COMMUNITY CTR	0.00	370.38
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	421	5222	17 MI DR BALLPARK	0.00	430.32
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	131	5222	300 FOREST AVE	0.00	489.73
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	421	5222	117 COMMUNITY CTR	0.00	146.12
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	401	5222	PUBLIC LIBRARY	0.00	584.71
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	351	5222	FD - 24%	0.00	616.79
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	421	5222	17TH ST & LAUREL	0.00	649.45
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	501	5222	FOREST 40 FT E/O LH	0.00	652.03
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	401	5222	550 CENTRAL AVE	0.00	697.63
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	301	5222	POLICE DEPT	0.00	900.21
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	301	5222	PD - 43%	0.00	1,105.05
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	421	5222	117 COMMUNITY CTR	0.00	1,173.02
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	421	5222	17TH ST & LAUREL	0.00	129.47
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	411	5222	FOREST & CENTRAL DR	0.00	1,312.98
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	401	5222	PUBLIC LIBRARY	0.00	1,624.74
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	411	5222	165 FOREST AVE	0.00	536.60
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	351	5222	FIRE DEPT	0.00	578.21
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	411	5222	FOREST CENTRL SPR	0.00	583.74
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	421	5802	14TH&JNPRO-LN	0.00	294.48
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	301	5802	580 PINE AVE - LN	0.00	1,046.81
TOTAL	CHECK							0.00	19,032.00
101	108848	03/29/24	8890	4LEAF	201	5201	BUILDING DEPARTMENT	0.00	15,087.62
101	108848	03/29/24	8890	4LEAF	201	5201	BUILDING DEPARTMENT	0.00	65,947.40
TOTAL	CHECK							0.00	81,035.02

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FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	108849	03/29/24	10023	ABBY MCCONNELL	01	4469	REFUND JAMIE CHESS	0.00	22.50
101	108850	03/29/24	5621	ACCENT CLEAN & SWEE	504	5201	FY23/24 STREET SWEE	0.00	17,100.00
101	108851	03/29/24	10283	ADRIENNE LEYVA	01	4469	RFND JACQUELINE A-L	0.00	6.25
101	108852	03/29/24	3970	ALHAMBRA & SIERRA S	351	5291	WATER SERVICE	0.00	234.51
101	108852	03/29/24	3970	ALHAMBRA & SIERRA S	421	5201	BOTTLES WATER SERVI	0.00	24.94
TOTAL CHECK								0.00	259.45
101	108853	03/29/24	10295	ALISSA PARKS	01	4469	RFND CHRISTIAN CHES	0.00	22.50
101	108854	03/29/24	7755	ALLSAFE	301	5201	KEY CARD SYSTEM	0.00	205.00
101	108855	03/29/24	4488	ALTERNATOR STARTER	301	5227	PD UNIT 7	0.00	289.51
101	108856	03/29/24	8330	AMAZON CAPITAL SERV	501	5301	OFFICE CALENDAR	0.00	61.56
101	108856	03/29/24	8330	AMAZON CAPITAL SERV	501	5301	OFFICE SUPPLIES	0.00	101.91
101	108856	03/29/24	8330	AMAZON CAPITAL SERV	505	5331	CROSSWALK LIGHTS	0.00	18.01
TOTAL CHECK								0.00	181.48
101	108857	03/29/24	3905	AMERICAN LOCK & KEY	411	5223	MUSEUM LOCKS	0.00	197.50
101	108858	03/29/24	8652	AMY COLONY	501	5301	VLNTR EVNT-CLNTBLCL	0.00	180.00
101	108858	03/29/24	8652	AMY COLONY	501	5215	M&I-CAJPIA TRAINING	0.00	326.10
TOTAL CHECK								0.00	506.10
101	108859	03/29/24	10292	APRIL MORRIS	01	4469	REFUND ROHAN CHESS	0.00	45.00
101	108860	03/29/24	9430	ARAMARK UNIFORM & C	301	5201	DEPARTMENT LINEN SE	0.00	175.33
101	108860	03/29/24	9430	ARAMARK UNIFORM & C	301	5201	DEPARTMENT LINEN SE	0.00	175.33
101	108860	03/29/24	9430	ARAMARK UNIFORM & C	301	5201	DEPARTMENT LINEN SE	0.00	164.00
101	108860	03/29/24	9430	ARAMARK UNIFORM & C	301	5201	DEPARTMENT LINEN SE	0.00	164.00
TOTAL CHECK								0.00	678.66
101	108861	03/29/24	8476	AT&T MOBILITY	301	5206	DEPARTMENT CELLPHON	0.00	1,834.18
101	108862	03/29/24	3801	AXON ENTERPRISE, IN	301	5201	IN-CAR CAMERA LICEN	0.00	799.53
101	108863	03/29/24	213	BAKER & TAYLOR COMP	401	5301	LIBRARY SUPPLIES	0.00	19.83
101	108863	03/29/24	213	BAKER & TAYLOR COMP	401	5301	LIBRARY SUPPLIES	0.00	115.25
101	108863	03/29/24	213	BAKER & TAYLOR COMP	401	5301	LIBRARY SUPPLIES	0.00	181.80
TOTAL CHECK								0.00	316.88
101	108864	03/29/24	7687	BOB MURRAY & ASSOCI	121	5237	CM EXECUTIVE RECRUI	0.00	9,000.00
101	108865	03/29/24	3400	BOUND TREE MEDICAL,	301	5275	SAFETY SUPPLIES	0.00	676.90
101	108866	03/29/24	5303	VERIZON BUSINESS	301	5206	PORT ACCESS	0.00	593.20
101	108867	03/29/24	402	CA DEPT OF JUSTICE	301	5201	LIVESCANS	0.00	130.00

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FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	108868	03/29/24	8724	CALIFORNIA ANIMAL W	301	5261	SUBSCRIPTION	0.00	100.00
101	108870	03/29/24	2993	CENTRALSQUARE TECHN	131	5201	FINANCE SOFTWARE	0.00	4,726.62
101	108872	03/29/24	622	CHOMP	301	5201	HOSPITAL SVS RQ1254	0.00	27.00
101	108872	03/29/24	622	CHOMP	301	5201	HOSPITAL SVS RQ1266	0.00	27.00
TOTAL CHECK								0.00	54.00
101	108873	03/29/24	9346	CRAFT ELECTRIC COMP	503	5223	GOLF COURSE LIGHTIN	0.00	3,218.69
101	108874	03/29/24	4948	CREATIVE PRODUCT SO	301	5201	DARE SUPPLIES	0.00	552.57
101	108874	03/29/24	4948	CREATIVE PRODUCT SO	301	5201	CREDIT MEMO	0.00	-31.67
TOTAL CHECK								0.00	520.90
101	108876	03/29/24	7028	DANIEL M DEIS	301	5215	M&I-OFFICER FLD TRN	0.00	241.50
101	108877	03/29/24	737	DATA2, INC.	401	5301	LIBRARY SUPPLIES	0.00	916.21
101	108878	03/29/24	8401	DOORKING INC.	503	5223	PW YARD GATE	0.00	180.95
101	108879	03/29/24	7424	EDGES ELECTRICAL GR	503	5223	CLUBHOUSE	0.00	327.28
101	108880	03/29/24	10293	ELLIOT HAZEN	01	4469	REFUND GRIFFIN CHES	0.00	22.50
101	108881	03/29/24	904	ENGINEERED FIRE SYS	351	5201	FEB PLAN REVIEW	0.00	812.50
101	108882	03/29/24	9925	ERIN GAMBLE	01	4469	REFUND CALLUM CHES	0.00	22.50
101	108884	03/29/24	952	FEDERAL EXPRESS COR	301	5291	LATE FEE	0.00	6.51
101	108884	03/29/24	952	FEDERAL EXPRESS COR	301	5211	SHIPPING - PD	0.00	46.27
TOTAL CHECK								0.00	52.78
101	108885	03/29/24	982	FIRST ALARM INC.	301	5201	ALARM SERVICES	0.00	190.00
101	108885	03/29/24	982	FIRST ALARM INC.	301	5201	ALARM SERVICES	0.00	35.00
TOTAL CHECK								0.00	225.00
101	108886	03/29/24	7127	GACHINA LANDSCAPE M	503	5201	FY23/24 PARK MOWING	0.00	639.63
101	108886	03/29/24	7127	GACHINA LANDSCAPE M	503	5201	FY23/24 PARK MOWING	0.00	1,599.00
TOTAL CHECK								0.00	2,238.63
101	108887	03/29/24	7884	GARDAWORLD	131	5201	FEB 2024 EXCESS	0.00	28.34
101	108888	03/29/24	10056	GEORGE WILSON'S PLU	503	5223	COMMUNITY CNTR PLMB	0.00	980.00
101	108890	03/29/24	9860	GOOD CITY COMPANY	201	5202	PLANNING SERVICES	0.00	8,118.75
101	108890	03/29/24	9860	GOOD CITY COMPANY	225	5209	420 LA CALLE CORTE	0.00	1,261.25
101	108890	03/29/24	9860	GOOD CITY COMPANY	225	5209	420 LA CALLE CORTE	0.00	1,586.25
101	108890	03/29/24	9860	GOOD CITY COMPANY	225	5209	420 LA CALLE CORTE	0.00	3,043.75
TOTAL CHECK								0.00	14,010.00
101	108891	03/29/24	1105	GRANITE ROCK COMPAN	505	5309	CONCRETE MIX	0.00	462.23

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FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	108893	03/29/24	6743	HANA GARDENS SEASID	503	5223	TENNIS COURT PLANTS	0.00	150.31
101	108894	03/29/24	8066	HINDERLITER, DE LLA	131	5201	Q32023 AUDIT60184 T	0.00	138.78
101	108895	03/29/24	1323	INNOVATIVE INTERFAC	401	5201	CONTRACT SERVICES	0.00	2,778.30
101	108896	03/29/24	10297	JEANNIE TRABACK	01	4469	REFUND JOSIAH CHES	0.00	22.50
101	108897	03/29/24	9523	JENNIFER STORY	01	4469	REFUND WESLEY CHES	0.00	22.50
101	108898	03/29/24	1368	JOHNSON ELECTRONICS	301	5201	CAMERA SERVICE BLDN	0.00	330.33
101	108900	03/29/24	3521	KIMBALL MIDWEST	502	5309	MECH STOCK	0.00	188.69
101	108900	03/29/24	3521	KIMBALL MIDWEST	502	5309	MECH STOCK	0.00	78.21
101	108900	03/29/24	3521	KIMBALL MIDWEST	502	5309	MECH STOCK	0.00	117.76
101	108900	03/29/24	3521	KIMBALL MIDWEST	502	5309	MECH STOCK	0.00	117.76
TOTAL CHECK								0.00	502.42
101	108901	03/29/24	9911	KRISTINA STILLWELL	01	4469	RFND THADDEUS CHES	0.00	22.50
101	108902	03/29/24	1467	LANGUAGE LINE SERVI	301	5201	LANGUAGE INTERPRETE	0.00	20.42
101	108905	03/29/24	9884	LILI VENTURA	01	4469	REFUND LIVAN CHES	0.00	22.50
101	108906	03/29/24	10296	LISA ROMERO	01	4469	REFUND DEAN CHES	0.00	22.50
101	108908	03/29/24	4534	HOMETEK	503	5223	MEMORIAL BNCH INSCR	0.00	330.00
101	108909	03/29/24	8560	LUKE COLETTI	101	5291	PRKLT FNL PSTR 24X3	0.00	37.69
101	108910	03/29/24	8647	MAIN STREET SIGNS	501	5291	DR NAVARRO STRT SIG	0.00	46.57
101	108912	03/29/24	10291	MARIA MILLER	01	4469	REFUND MARIA YOGA	0.00	112.00
101	108913	03/29/24	10288	MELISSA FORD	01	4123	RFND FEE-STR REVOKE	0.00	713.00
101	108914	03/29/24	9090	MELISSA HART	01	4469	REFUND LIAM CHES	0.00	45.00
101	108915	03/29/24	9445	MICHAEL HARVEY TRUC	505	5331	HAUL BROKEN CONCRET	0.00	1,782.50
101	108918	03/29/24	1694	MISSION UNIFORM SER	421	5291	LATE FEE	0.00	21.40
101	108918	03/29/24	1694	MISSION UNIFORM SER	421	5201	LINEN & UNIFORM CLE	0.00	60.65
101	108918	03/29/24	1694	MISSION UNIFORM SER	421	5201	LINEN & UNIFORM CLE	0.00	60.65
101	108918	03/29/24	1694	MISSION UNIFORM SER	421	5201	LINEN & UNIFORM CLE	0.00	108.22
101	108918	03/29/24	1694	MISSION UNIFORM SER	421	5201	LINEN & UNIFORM CLE	0.00	108.22
TOTAL CHECK								0.00	359.14
101	108919	03/29/24	8732	MONTEREY BAY ECONOM	101	5261	EDC BUDGET MEMBERSH	0.00	3,000.00
101	108920	03/29/24	3443	MONTEREY BAY PEST C	503	5201	ANNUAL PEST CONTROL	0.00	135.00
101	108920	03/29/24	3443	MONTEREY BAY PEST C	503	5201	ANNUAL PEST CONTROL	0.00	135.00
101	108920	03/29/24	3443	MONTEREY BAY PEST C	503	5201	ANNUAL PEST CONTROL	0.00	175.00

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FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
TOTAL CHECK								0.00	445.00
101	108921	03/29/24	3807	MONTEREY COUNTY WEE	101	5221	2ND RD ORDINANCE AG	0.00	108.75
101	108921	03/29/24	3807	MONTEREY COUNTY WEE	101	5221	ADOPT ORDER 24-001	0.00	108.75
101	108921	03/29/24	3807	MONTEREY COUNTY WEE	101	5221	ADOPT ORDER 24-002	0.00	108.75
101	108921	03/29/24	3807	MONTEREY COUNTY WEE	101	5221	ADOPT ORDER 24-003	0.00	108.75
TOTAL CHECK								0.00	435.00
101	108922	03/29/24	1801	MONTEREY TIRE SERVI	301	5227	PD STOCK CAMRY	0.00	414.33
101	108922	03/29/24	1801	MONTEREY TIRE SERVI	503	5227	B&G UNIT 53	0.00	501.20
101	108922	03/29/24	1801	MONTEREY TIRE SERVI	301	5227	PD UNIT 7	0.00	518.20
101	108922	03/29/24	1801	MONTEREY TIRE SERVI	503	5223	B&G UNIT 59	0.00	662.59
TOTAL CHECK								0.00	2,096.32
101	108923	03/29/24	9369	ANDREA M. MORELAND	301	5201	BACKGROUND INVESTIG	0.00	2,169.40
101	108926	03/29/24	6431	QUADIENIT FINANCE US	131	5291	LATE FEE	0.00	39.00
101	108926	03/29/24	6431	QUADIENIT FINANCE US	131	5211	POSTAGE	0.00	1,000.00
TOTAL CHECK								0.00	1,039.00
101	108927	03/29/24	10042	NIZHONI CHOW-GARCIA	01	4469	REFUND NOLAN CHESS	0.00	22.50
101	108928	03/29/24	10196	NORTHERN CALIFORNIA	301	5275	WEAPON MOUNT VEHICL	0.00	1,592.60
101	108929	03/29/24	1958	ODP BUSINESS SOLUTI	131	5301	OFFICE SUPPLIES	0.00	88.85
101	108929	03/29/24	1958	ODP BUSINESS SOLUTI	131	5301	OFFICE SUPPLIES	0.00	100.53
101	108929	03/29/24	1958	ODP BUSINESS SOLUTI	131	5301	OFFICE SUPPLIES	0.00	218.14
101	108929	03/29/24	1958	ODP BUSINESS SOLUTI	201	5301	OFFICE SUPPLIES	0.00	130.19
101	108929	03/29/24	1958	ODP BUSINESS SOLUTI	131	5301	OFFICE SUPPLIES	0.00	162.61
TOTAL CHECK								0.00	700.32
101	108930	03/29/24	9576	O'REILLY AUTO ENTER	503	5227	B&G UNIT 58	0.00	294.96
101	108930	03/29/24	9576	O'REILLY AUTO ENTER	503	5227	B&G UNIT 56	0.00	27.24
101	108930	03/29/24	9576	O'REILLY AUTO ENTER	501	5227	PWA UNIT 94	0.00	204.51
101	108930	03/29/24	9576	O'REILLY AUTO ENTER	503	5227	B&G UNIT 58	0.00	115.82
101	108930	03/29/24	9576	O'REILLY AUTO ENTER	503	5227	B&G UNIT 53	0.00	12.78
101	108930	03/29/24	9576	O'REILLY AUTO ENTER	503	5227	B&G UNIT 58	0.00	14.19
101	108930	03/29/24	9576	O'REILLY AUTO ENTER	502	5309	MECH STOCK	0.00	27.39
101	108930	03/29/24	9576	O'REILLY AUTO ENTER	502	5309	MECH STOCK	0.00	38.23
TOTAL CHECK								0.00	735.12
101	108932	03/29/24	2034	PACIFIC GROVE HARDW	503	5309	MORRIS DILL CRT LOC	0.00	168.87
101	108933	03/29/24	2062	PACIFIC WEST WATER	131	5301	DRINKING WATER	0.00	42.85
101	108933	03/29/24	2062	PACIFIC WEST WATER	201	5301	DRINKING WATER	0.00	42.85
TOTAL CHECK								0.00	85.70
101	108936	03/29/24	2219	PURE WATER	501	5309	BOTTLED WATER	0.00	26.65
101	108936	03/29/24	2219	PURE WATER	502	5309	BOTTLED WATER	0.00	26.65
101	108936	03/29/24	2219	PURE WATER	503	5309	BOTTLED WATER	0.00	26.65
101	108936	03/29/24	2219	PURE WATER	505	5309	BOTTLED WATER	0.00	26.65
TOTAL CHECK								0.00	106.60

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FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION----	SALES TAX	AMOUNT
101	108937	03/29/24	7621	READY REFRESH	301	5291	WATER SERVICES	0.00	201.50
101	108938	03/29/24	10281	RESTORATION FIRST R	301	5201	EAP SERVICES	0.00	600.00
101	108941	03/29/24	3828	SAME DAY SHRED	301	5291	SHREDDING	0.00	60.00
101	108942	03/29/24	10299	SAN BERNARDINO COUN	301	5215	TRAINING COURSE-MIN	0.00	573.00
101	108943	03/29/24	10298	SAVANNAH CHIOINO	01	214	RFND DEPOSIT LVRS P	0.00	206.00
101	108944	03/29/24	2541	SPCA OF MONTEREY CO	301	5201	COUNTY ANIMAL SHEL	0.00	1,104.00
101	108945	03/29/24	2606	SUMMIT UNIFORMS	301	5275	UNIFORMS-PD	0.00	21.88
101	108945	03/29/24	2606	SUMMIT UNIFORMS	301	5275	UNIFORMS - PD	0.00	321.56
TOTAL CHECK								0.00	343.44
101	108946	03/29/24	10294	TANYA MAURER	01	4469	REFUND JACK CHESS	0.00	22.50
101	108947	03/29/24	4650	TORO PETROLEUM CORP	351	5311	FD 600 PINE	0.00	1,392.75
101	108948	03/29/24	5252	ULINE	301	5275	SUPPLIES	0.00	225.46
101	108948	03/29/24	5252	ULINE	301	5291	SUPPLIES	0.00	125.39
TOTAL CHECK								0.00	350.85
101	108949	03/29/24	6097	USA TOWING	301	5201	VEHICLE TOW-EVIDENC	0.00	520.00
101	108950	03/29/24	2768	V & V MANUFACTURING	301	5291	BADGES	0.00	325.04
101	108951	03/29/24	2800	ROXANE J VIRAY	301	5123	RTRMNT MED BNFTS MO	0.00	150.00
101	108952	03/29/24	9303	WATSONVILLE CHRYSLE	301	5227	PD UNIT 7	0.00	317.62
101	108952	03/29/24	9303	WATSONVILLE CHRYSLE	301	5227	PD UNIT 7	0.00	256.38
101	108952	03/29/24	9303	WATSONVILLE CHRYSLE	301	5227	PD UNIT 7	0.00	18.75
TOTAL CHECK								0.00	592.75
101	108953	03/29/24	9305	WATSONVILLE FORD	503	5227	B&G UNIT 59	0.00	72.72
101	108953	03/29/24	9305	WATSONVILLE FORD	503	5227	CREDIT MEMO	0.00	-43.90
TOTAL CHECK								0.00	28.82
101	108954	03/29/24	8136	WELLS FARGO VENDOR	501	5225	FY 23/24 KONICA LEA	0.00	180.28
101	108954	03/29/24	8136	WELLS FARGO VENDOR	401	5225	FY 23/24 KONICA LEA	0.00	201.58
101	108954	03/29/24	8136	WELLS FARGO VENDOR	301	5225	FY 23/24 KONICA LEA	0.00	212.52
101	108954	03/29/24	8136	WELLS FARGO VENDOR	131	5225	FY 23/24 KONICA LEA	0.00	212.52
101	108954	03/29/24	8136	WELLS FARGO VENDOR	121	5225	FY 23/24 KONICA LEA	0.00	213.74
101	108954	03/29/24	8136	WELLS FARGO VENDOR	201	5225	FY 23/24 KONICA LEA	0.00	248.43
TOTAL CHECK								0.00	1,269.07
101	108955	03/29/24	9716	BRIAN WHITSON	503	5201	FY23/24 SUPPLEMENTA	0.00	345.00
101	108961	03/29/24	4943	US BANK	131	5291	LATE FEE	0.00	13.78
101	108961	03/29/24	4943	US BANK	121	5215	KANDELL	0.00	-250.00

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CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
101	108961	03/29/24	4943	US BANK	131	5215	FRATI	0.00	-52.65
101	108961	03/29/24	4943	US BANK	401	5215	COYLE	0.00	44.36
101	108961	03/29/24	4943	US BANK	201	5211	KROEGER	0.00	104.76
101	108961	03/29/24	4943	US BANK	502	5291	GHO	0.00	123.59
101	108961	03/29/24	4943	US BANK	101	5291	KANDELL	0.00	147.07
101	108961	03/29/24	4943	US BANK	301	5291	HOFFMAN	0.00	149.35
101	108961	03/29/24	4943	US BANK	121	5291	LIVIAN	0.00	206.45
101	108961	03/29/24	4943	US BANK	133	5301	KHASIMI	0.00	113.85
101	108961	03/29/24	4943	US BANK	501	5261	GHO	0.00	83.75
101	108961	03/29/24	4943	US BANK	301	5261	HOFFMAN	0.00	100.00
101	108961	03/29/24	4943	US BANK	121	5261	KANDELL	0.00	185.00
101	108961	03/29/24	4943	US BANK	301	5316	HOFFMAN	0.00	209.67
101	108961	03/29/24	4943	US BANK	121	5309	LIVIAN	0.00	29.58
101	108961	03/29/24	4943	US BANK	501	5309	GHO	0.00	43.44
101	108961	03/29/24	4943	US BANK	421	5309	CLARK	0.00	70.35
101	108961	03/29/24	4943	US BANK	401	6001	COYLE	0.00	208.67
101	108961	03/29/24	4943	US BANK	401	5303	COYLE	0.00	376.96
101	108961	03/29/24	4943	US BANK	505	5309	GHO	0.00	550.55
101	108961	03/29/24	4943	US BANK	421	5361	CLARK	0.00	323.58
101	108961	03/29/24	4943	US BANK	201	5303	KROEGER	0.00	441.64
101	108961	03/29/24	4943	US BANK	501	5291	GHO	0.00	649.61
101	108961	03/29/24	4943	US BANK	421	5301	CLARK	0.00	780.51
101	108961	03/29/24	4943	US BANK	401	5301	COYLE	0.00	569.08
101	108961	03/29/24	4943	US BANK	101	5301	KANDELL	0.00	218.51
101	108961	03/29/24	4943	US BANK	121	5236	LIVIAN	0.00	375.00
101	108961	03/29/24	4943	US BANK	133	5229	KHASIMI	0.00	286.65
101	108961	03/29/24	4943	US BANK	301	5261	MADALONE	0.00	2,100.00
101	108961	03/29/24	4943	US BANK	301	5301	HOFFMAN	0.00	1,997.50
101	108961	03/29/24	4943	US BANK	131	5291	HANNA	0.00	2,126.45
101	108961	03/29/24	4943	US BANK	301	5215	PD TRAVEL CARD	0.00	2,654.15
101	108961	03/29/24	4943	US BANK	131	5221	HANNA	0.00	275.00
101	108961	03/29/24	4943	US BANK	301	5215	ANDERSON	0.00	1,123.50
101	108961	03/29/24	4943	US BANK	121	5215	KANDELL	0.00	1,116.38
101	108961	03/29/24	4943	US BANK	121	5215	LIVIAN	0.00	1,053.70
101	108961	03/29/24	4943	US BANK	131	5215	FRATI	0.00	728.91
101	108961	03/29/24	4943	US BANK	503	5223	GHO	0.00	377.74
101	108961	03/29/24	4943	US BANK	133	5212	KHASIMI	0.00	691.43
101	108961	03/29/24	4943	US BANK	121	5216	LIVIAN	0.00	450.00
101	108961	03/29/24	4943	US BANK	133	5224	KHASIMI	0.00	235.34
TOTAL CHECK								0.00	21,033.21
101	V31425	03/15/24	9196	DIANNE LYLE	421	5208	AF-LTN JZZ 1,2,&3 F	0.00	1,091.48
101	V32824	03/29/24	3835	REPUBLIC ELEVATOR,	503	5223	CITY HALL ELVTR SVS	0.00	1,425.00
101	V32824	03/29/24	3835	REPUBLIC ELEVATOR,	503	5223	LIBRARY ELEVTR SVS	0.00	1,589.54
101	V32824	03/29/24	3835	REPUBLIC ELEVATOR,	503	5223	CITY HALL ELVTR SVS	0.00	765.34
101	V32824	03/29/24	3835	REPUBLIC ELEVATOR,	421	5223	ELEVATOR REPAIRS AT	0.00	5,357.56
101	V32824	03/29/24	3835	REPUBLIC ELEVATOR,	503	5224	YOUTH CENTER ELEVAT	0.00	13,533.56
TOTAL CHECK								0.00	22,671.00
101	V32825	03/29/24	2987	HARRIS & ASSOCIATES	201	5208	CONTRACT PLANNING S	0.00	17,497.50

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FUND - 01 - GENERAL FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	V32826	03/29/24	6770	MATRIX CONSULTING	G 131	5201	FEE STUDY & COST AL	0.00	5,080.00
101	V32826	03/29/24	6770	MATRIX CONSULTING	G 131	5201	FEE STUDY & COST AL	0.00	6,600.00
101	V32826	03/29/24	6770	MATRIX CONSULTING	G 131	5201	FEE STUDY & COST AL	0.00	8,260.00
TOTAL CHECK								0.00	19,940.00
TOTAL CASH ACCOUNT								0.00	1,487,227.30
TOTAL FUND								0.00	1,487,227.30

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FUND - 04 - HYPERBARIC CHAMBER									
CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
101	108745	03/15/24	10268	COMPRESSED AIR SPEC	352	5224	PG HYPERBARIC CHAMB	0.00	552.38
TOTAL CASH ACCOUNT								0.00	552.38
TOTAL FUND								0.00	552.38

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FUND - 07 - LIBRARY BLDG & EQUIP FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	108875	03/29/24	8532	CHRISTINE LEONORA C	402	5291	ART INSTALL	0.00	1,680.00
101	108875 v	03/29/24	8532	CHRISTINE LEONORA C	402	5291	ART INSTALL	0.00	-1,680.00
TOTAL CHECK								0.00	0.00
101	108959	03/29/24	8532	CHRISTINE LEONORA C	402	5291	ART CURATION & INST	0.00	1,680.00
101	108961	03/29/24	4943	US BANK	402	5291	COYLE	0.00	331.75
TOTAL CASH ACCOUNT								0.00	2,011.75
TOTAL FUND								0.00	2,011.75

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FUND - 11 - LIBRARY BOOK FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	108733	03/15/24	213	BAKER & TAYLOR COMP	403	5303	BOOKS & MATERIALS	0.00	31.27
101	108733	03/15/24	213	BAKER & TAYLOR COMP	403	5303	BOOKS & MATERIALS	0.00	112.87
101	108733	03/15/24	213	BAKER & TAYLOR COMP	403	5303	BOOKS & MATERIALS	0.00	117.37
TOTAL CHECK								0.00	261.51
101	108740	03/15/24	1040	CENGAGE LEARNING/GA	403	5303	BOOKS & MATERIALS	0.00	98.74
101	108740	03/15/24	1040	CENGAGE LEARNING/GA	403	5303	BOOKS & MATERIALS	0.00	60.29
101	108740	03/15/24	1040	CENGAGE LEARNING/GA	403	5303	BOOKS & MATERIALS	0.00	27.97
101	108740	03/15/24	1040	CENGAGE LEARNING/GA	403	5303	BOOKS & MATERIALS	0.00	31.45
101	108740	03/15/24	1040	CENGAGE LEARNING/GA	403	5303	BOOKS & MATERIALS	0.00	26.22
TOTAL CHECK								0.00	244.67
101	108780	03/15/24	3304	MIDWEST TAPE	403	5303	BOOKS & MATERIALS	0.00	191.14
101	108795	03/15/24	5567	OVERDRIVE, INC.	403	5303	DIGITAL BOOKS & MAT	0.00	5.98
101	108795	03/15/24	5567	OVERDRIVE, INC.	403	5303	DIGITAL BOOKS & MAT	0.00	11.96
101	108795	03/15/24	5567	OVERDRIVE, INC.	403	5303	DIGITAL BOOKS & MAT	0.00	14.95
101	108795	03/15/24	5567	OVERDRIVE, INC.	403	5303	DIGITAL BOOKS & MAT	0.00	2,000.00
TOTAL CHECK								0.00	2,032.89
101	108863	03/29/24	213	BAKER & TAYLOR COMP	403	5303	BOOKS & MATERIALS	0.00	183.26
101	108863	03/29/24	213	BAKER & TAYLOR COMP	403	5303	BOOKS & MATERIALS	0.00	1,121.92
101	108863	03/29/24	213	BAKER & TAYLOR COMP	403	5303	BOOKS & MATERIALS	0.00	2,182.96
TOTAL CHECK								0.00	3,488.14
101	108869	03/29/24	1040	CENGAGE LEARNING/GA	403	5303	BOOKS & MATERIALS	0.00	131.06
101	108869	03/29/24	1040	CENGAGE LEARNING/GA	403	5303	BOOKS & MATERIALS	0.00	28.41
101	108869	03/29/24	1040	CENGAGE LEARNING/GA	403	5303	BOOKS & MATERIALS	0.00	29.71
101	108869	03/29/24	1040	CENGAGE LEARNING/GA	403	5303	BOOKS & MATERIALS	0.00	33.20
101	108869	03/29/24	1040	CENGAGE LEARNING/GA	403	5303	BOOKS & MATERIALS	0.00	55.05
101	108869	03/29/24	1040	CENGAGE LEARNING/GA	403	5303	BOOKS & MATERIALS	0.00	103.98
101	108869	03/29/24	1040	CENGAGE LEARNING/GA	403	5303	BOOKS & MATERIALS	0.00	27.97
TOTAL CHECK								0.00	409.38
101	108904	03/29/24	7086	LIBRARY IDEAS, LLC	403	5303	BOOKS & MATERIALS	0.00	12.50
101	108916	03/29/24	3304	MIDWEST TAPE	403	5303	BOOKS & MATERIALS	0.00	86.29
101	108916	03/29/24	3304	MIDWEST TAPE	403	5303	BOOKS & MATERIALS	0.00	46.97
101	108916	03/29/24	3304	MIDWEST TAPE	403	5303	BOOKS & MATERIALS	0.00	117.96
TOTAL CHECK								0.00	251.22
101	108956	03/29/24	7266	WT COX INFORMATION	403	5303	BOOKS & MATERIALS	0.00	47.49
101	108961	03/29/24	4943	US BANK	403	5303	COYLE	0.00	697.17
TOTAL CASH ACCOUNT								0.00	7,636.11
TOTAL FUND								0.00	7,636.11

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FUND - 15 - HOUSING FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	108749	03/15/24	10277	DIANE M. BERON	202	5421	RFND PAYOFF 219 19T	0.00	36.97
101	108788	03/15/24	1770	MONTEREY COUNTY REC	202	5421	FEE BERON 219 19TH	0.00	52.00
101	108845	03/26/24	2133	PERS	204	5145	MAR 2024 UAL	0.00	916.67
TOTAL CASH ACCOUNT								0.00	1,005.64
TOTAL FUND								0.00	1,005.64

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FUND - 18 - GAS TAX FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION----	SALES TAX	AMOUNT
101	108716	03/08/24	438	CALIFORNIA AMERICAN	508	5222	ST FUND 50%	0.00	260.92
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	508	5222	FOREST AVE & SUNSET	0.00	19.71
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	508	5222	19TH & SUNSET DR.	0.00	15.00
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	508	5222	FOREST AV & SUNSET	0.00	66.78
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	508	5222	FOREST AVE & SUNSET	0.00	45.30
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	508	5222	FOREST AV & SUNSET	0.00	25.45
TOTAL CHECK								0.00	172.24
101	108734	03/15/24	8701	BEAR ELECTRICAL SOL	508	5331	STREETLAMP REPAIR	0.00	3,777.50
101	108813	03/15/24	1768	STURDY OIL COMPANY	508	5311	STRT, TYMCO, BOOM	0.00	59.73
101	108845	03/26/24	2133	PERS	508	5145	MAR 2024 UAL	0.00	1,833.33
101	108846	03/29/24	438	CALIFORNIA AMERICAN	508	5222	ST FUND 50%	0.00	268.40
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	508	5222	FOREST AV & SUNSET	0.00	25.74
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	508	5222	FOREST AV & SUNSET	0.00	69.03
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	508	5222	FOREST AVE & SUNSET	0.00	21.68
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	508	5222	19TH & SUNSET DR.	0.00	16.56
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	508	5222	FOREST AVE & SUNSET	0.00	49.90
TOTAL CHECK								0.00	182.91
101	108910	03/29/24	8647	MAIN STREET SIGNS	508	5331	STREET NAME SIGNS	0.00	181.13
101	108924	03/29/24	9152	NATIONAL STOCK SIGN	508	5331	REFLECTIVE ROAD SIG	0.00	624.91
101	108931	03/29/24	2024	PACIFIC GAS & ELECT	508	5222	PW 4482-4	0.00	8,816.98
TOTAL CASH ACCOUNT								0.00	16,178.05
TOTAL FUND								0.00	16,178.05

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FUND - 20 - RSTP-(TAMC)									
CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
101	108889	03/29/24	9542	GHD INC.	509	6041	CEDAR, SUNSET & CON	0.00	450.43
TOTAL CASH ACCOUNT								0.00	450.43
TOTAL FUND								0.00	450.43

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FUND - 22 - ASSET SEIZURE FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	108940	03/29/24	10290	SAIOA SMALLWOOD	22	248	CASE 23-1209-1 CLM	0.00	100.00
TOTAL CASH ACCOUNT								0.00	100.00
TOTAL FUND								0.00	100.00

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FUND - 27 - LIGHTHOUSE MAINT.& IMPV.

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	108716	03/08/24	438	CALIFORNIA AMERICAN	413	5222	90 ASILOMAR	0.00	157.50
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	413	5222	ASILOMAR BLVD PG LH	0.00	24.98
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	413	5222	ASILOMAR BLVD PG LH	0.00	6.22
TOTAL CHECK								0.00	31.20
101	108735	03/15/24	10272	BIG SUR HANDWORKS	413	5501	LH GIFTSHOP T-SHIRT	0.00	3,300.00
101	108772	03/15/24	5698	KEN HINSHAW	413	5223	LH MAINTENANCE	0.00	984.87
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	413	5223	LIGHTHOUSE	0.00	8.14
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	413	5223	LIGHTHOUSE	0.00	14.19
TOTAL CHECK								0.00	22.33
101	108846	03/29/24	438	CALIFORNIA AMERICAN	413	5222	90 ASILOMAR	0.00	93.33
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	413	5222	ASILOMAR BLVD PG LH	0.00	4.10
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	413	5222	ASILOMAR BLVD PG LH	0.00	21.31
TOTAL CHECK								0.00	25.41
101	108883	03/29/24	955	FEDERICO'S EMBROIDE	413	5501	LH GIFTSHOP HATS	0.00	1,070.65
101	108917	03/29/24	8886	MINUTEMAN PRESS	413	5301	LH SUPPLIES	0.00	261.24
TOTAL CASH ACCOUNT								0.00	5,946.53
TOTAL FUND								0.00	5,946.53

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FUND - 30 - OPERATING GRANTS									
CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
101	108957	03/29/24	6520	RINCON CONSULTANTS,	334	5202	RINCON - HOUSING EL	0.00	64,375.00
TOTAL CASH ACCOUNT								0.00	64,375.00
TOTAL FUND								0.00	64,375.00

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FUND - 40 - POETRY PROMOTION FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	108748	03/15/24	10261	DIAN O'REILLY	405	5291	POETRY PROMOTION	0.00	100.00
101	108899	03/29/24	10188	JON A. KROSnick	405	5291	POETRY PROMOTION	0.00	100.00
101	108903	03/29/24	10286	LAURA M. BAYLESS	405	5291	POETRY PROMOTION	0.00	100.00
101	108911	03/29/24	10285	MARC ZEGANS	405	5291	POETRY PROMOTION	0.00	100.00
TOTAL CASH ACCOUNT								0.00	400.00
TOTAL FUND								0.00	400.00

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FUND - 43 - SLESF FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	108732	03/15/24	3801	AXON ENTERPRISE, IN	304	5201	YEAR 5 - FLEET 2 UN	0.00	10,383.12
101	108756	03/15/24	9895	FLOCK GROUP, INC.	304	5275	AUTOMATED LICENSE P	0.00	7,500.00
101	V31426	03/15/24	9033	ENTERPRISE FM TRUST	304	5225	P.D. LEASED VEHICLE	0.00	2,135.37
101	V31426	03/15/24	9033	ENTERPRISE FM TRUST	304	5291	LATE FEE	0.00	32.02
TOTAL CHECK								0.00	2,167.39
TOTAL CASH ACCOUNT								0.00	20,050.51
TOTAL FUND								0.00	20,050.51

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FUND - 55 - GEN'L PLAN MAINT FEE FUND									
CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	108958	03/29/24	6520	RINCON CONSULTANTS,	200	5202	RINCON - HOUSING EL	0.00	5,027.04
TOTAL CASH ACCOUNT								0.00	5,027.04
TOTAL FUND								0.00	5,027.04

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FUND - 63 - CAPITAL IMPROV PROJ FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	108792	03/15/24	1896	NEILL ENGINEERS	COR 631	6054	CIP24-03 STORM DRAI	0.00	1,797.00
101	108792	03/15/24	1896	NEILL ENGINEERS	COR 631	6041	CIP24-06 WIDEN SDWL	0.00	5,968.50
101	108792	03/15/24	1896	NEILL ENGINEERS	COR 631	6041	CIP24-01 STRT REHAB	0.00	35,709.00
101	108792	03/15/24	1896	NEILL ENGINEERS	COR 631	6041	CIP24-02 CRACK & SE	0.00	15,766.50
TOTAL CHECK								0.00	59,241.00
TOTAL CASH ACCOUNT								0.00	59,241.00
TOTAL FUND								0.00	59,241.00

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FUND - 70 - EMP BENEFIT FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	108715	03/08/24	1	CALPERS HEALTH	703	5123	RET & CHANGES MAR24	0.00	12,945.46
101	108718	03/11/24	8211	STANDARD INSURANCE	703	5123	FEB 2024 PREMIUMS	0.00	1,212.55
101	108796	03/15/24	9512	P&A ADMINISTRATIVE	703	5123	COBRA ADMIN FEES	0.00	48.00
101	108934	03/29/24	4279	PARS	703	5141	JAN 2024	0.00	355.42
101	V31424	03/15/24	9163	CLAREMONT BEHAVIORA	703	5213	EAP MARCH 2024	0.00	648.15
TOTAL CASH ACCOUNT								0.00	15,209.58
TOTAL FUND								0.00	15,209.58

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FUND - 71 - WORKERS COMP FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	108845	03/26/24	2133	PERS	701	5145	MAR 2024 UAL	0.00	666.67
101	108961	03/29/24	4943	US BANK	701	5291	HANNA	0.00	1,418.83
101	108961	03/29/24	4943	US BANK	701	5291	GHO	0.00	32.45
TOTAL CHECK								0.00	1,451.28
TOTAL CASH ACCOUNT								0.00	2,117.95
TOTAL FUND								0.00	2,117.95

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FUND - 72 - LIABILITY INS FUND									
CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	108845	03/26/24	2133	PERS	702	5145	MAR 2024 UAL	0.00	500.00
TOTAL CASH ACCOUNT								0.00	500.00
TOTAL FUND								0.00	500.00

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FUND - 74 - LOCAL WATER PROJECT

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	108716	03/08/24	438	CALIFORNIA AMERICAN	741	5222	1313 OCEAN VIEW BLV	0.00	1,035.13
101	108797	03/15/24	2024	PACIFIC GAS & ELECT	741	5222	LWF 792-1	0.00	1,377.73
101	108846	03/29/24	438	CALIFORNIA AMERICAN	741	5222	1313 OCEAN VIEW BLV	0.00	1,032.10
101	108935	03/29/24	7716	PERC WATER CORPORAT	741	5201	FY23/24 LWP O&M	0.00	33,160.80
TOTAL CASH ACCOUNT								0.00	36,605.76
TOTAL FUND								0.00	36,605.76

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FUND - 75 - CEMETERY FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	108716	03/08/24	438	CALIFORNIA AMERICAN	601	5222	CEM 4%	0.00	20.88
101	108716	03/08/24	438	CALIFORNIA AMERICAN	601	5222	1254 DELMONTECEM70%	0.00	240.75
TOTAL CHECK									261.63
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	601	5222	CEMETERY	0.00	92.40
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	601	5222	CEMETERY - 1%	0.00	27.02
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	601	5222	CREST & RIPPLE	0.00	34.59
TOTAL CHECK									154.01
101	108785	03/15/24	1694	MISSION UNIFORM SER	601	5309	LINEN & UNIFORM CLE	0.00	16.07
101	108785	03/15/24	1694	MISSION UNIFORM SER	601	5309	LINEN & UNIFORM CLE	0.00	119.07
101	108785	03/15/24	1694	MISSION UNIFORM SER	601	5309	LINEN & UNIFORM CLE	0.00	82.60
101	108785	03/15/24	1694	MISSION UNIFORM SER	601	5309	LINEN & UNIFORM CLE	0.00	82.04
101	108785	03/15/24	1694	MISSION UNIFORM SER	601	5309	LINEN & UNIFORM CLE	0.00	80.59
101	108785	03/15/24	1694	MISSION UNIFORM SER	601	5309	LINEN & UNIFORM CLE	0.00	19.34
101	108785	03/15/24	1694	MISSION UNIFORM SER	601	5309	LINEN & UNIFORM CLE	0.00	19.33
101	108785	03/15/24	1694	MISSION UNIFORM SER	601	5309	LINEN & UNIFORM CLE	0.00	16.07
TOTAL CHECK									435.11
101	108794	03/15/24	9576	O'REILLY AUTO ENTER	601	5227	CEM UNIT 71 C	0.00	17.31
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	601	5309	CEMETERY	0.00	166.01
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	601	5309	CEMETERY	0.00	21.83
TOTAL CHECK									187.84
101	108801	03/15/24	10273	PATRICIA BLAND	75	4481	REFUND VASE PACKAGE	0.00	44.79
101	108806	03/15/24	9802	ROBERT HALF	601	5201	TEMP EMPLOYEE SERVI	0.00	2,656.70
101	108813	03/15/24	1768	STURDY OIL COMPANY	601	5311	CEM CREDIT MEMO	0.00	-372.76
101	108845	03/26/24	2133	PERS	601	5145	MAR 2024 UAL	0.00	1,333.32
101	108846	03/29/24	438	CALIFORNIA AMERICAN	601	5222	CEM 4%	0.00	21.48
101	108846	03/29/24	438	CALIFORNIA AMERICAN	601	5222	1254 DELMONTECEM70%	0.00	240.75
TOTAL CHECK									262.23
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	601	5222	CEMETERY - 1%	0.00	25.70
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	601	5222	CREST & RIPPLE	0.00	13.70
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	601	5222	CEMETERY	0.00	46.57
TOTAL CHECK									85.97
101	108907	03/29/24	8118	LLORIN-VELASQUEZ CO	601	5201	FY24 CEMETERY MARKE	0.00	2,650.00
101	108907	03/29/24	8118	LLORIN-VELASQUEZ CO	601	5201	FY24 CEMETERY MARKE	0.00	2,650.00
TOTAL CHECK									5,300.00
101	108929	03/29/24	1958	ODP BUSINESS SOLUTI	601	5301	OFFICE SUPPLIES-CEM	0.00	50.56
101	108929	03/29/24	1958	ODP BUSINESS SOLUTI	601	5301	OFFICE SUPPLIES-CEM	0.00	33.03
101	108929	03/29/24	1958	ODP BUSINESS SOLUTI	601	5301	OFFICE SUPPLIES-CEM	0.00	8.00
TOTAL CHECK									91.59
101	108930	03/29/24	9576	O'REILLY AUTO ENTER	601	5227	CEM UNIT 71C	0.00	17.13

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FUND - 75 - CEMETERY FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	108930	03/29/24	9576	O'REILLY AUTO ENTER	601	5227	CEM UNIT 71C	0.00	22.92
TOTAL CHECK								0.00	40.05
101	108939	03/29/24	9802	ROBERT HALF	601	5201	TEMP EMPLOYEE SERVI	0.00	3,392.08
TOTAL CASH ACCOUNT								0.00	13,889.87
TOTAL FUND								0.00	13,889.87

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ACCOUNTING PERIOD: 10/24

FUND - 76 - SEWER FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	108716	03/08/24	438	CALIFORNIA AMERICAN	611	5222	1273 CRESPI POND 50	0.00	60.82
101	108716	03/08/24	438	CALIFORNIA AMERICAN	611	5222	100 OCEANVW IRRIG	0.00	43.11
101	108716	03/08/24	438	CALIFORNIA AMERICAN	611	5222	SEWER 8%	0.00	41.75
TOTAL CHECK								0.00	145.68
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	611	5222	OCN VW BLVD & 8TH	0.00	6.56
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	611	5222	1996 SUNSET DR.	0.00	10.37
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	611	5222	PUMP SUNSET ARENA	0.00	19.33
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	611	5222	PUMP RUSSELL SVC CT	0.00	11.17
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	611	5222	PUMP STATION	0.00	25.50
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	611	5222	1996 SUNSET DR.	0.00	48.10
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	611	5222	PUMP RUSSELL SVC CT	0.00	50.60
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	611	5222	EARDLEY PUMP #1	0.00	218.93
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	611	5222	PUMP 17TH & OCNVW	0.00	242.68
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	611	5222	PUMP SUNSET ARENA	0.00	156.01
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	611	5222	520 OCEAN VIEW BLVD	0.00	110.44
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	611	5222	471 OCEAN VIEW BL.	0.00	116.59
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	611	5222	EARDLEY PUMP #1	0.00	85.33
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	611	5222	17TH & OCNVW	0.00	86.62
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	611	5222	360 OCEAN VIEW BLVD	0.00	446.05
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	611	5222	O V 9TH PUMP #2	0.00	1,039.17
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	611	5222	PUMP SUNSET ARENA	0.00	382.05
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	611	5222	520 OCEAN VIEW BLVD	0.00	262.43
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	611	5222	471 OCEAN VIEW BL.	0.00	277.41
TOTAL CHECK								0.00	3,595.34
101	108729	03/15/24	6154	AT&T	611	5212	PW SWR 1395	0.00	31.57
101	108729	03/15/24	6154	AT&T	611	5212	PW SWR 1261	0.00	31.57
101	108729	03/15/24	6154	AT&T	611	5212	PW SWR 0576	0.00	31.57
101	108729	03/15/24	6154	AT&T	611	5212	PW SWR 2931	0.00	31.57
TOTAL CHECK								0.00	126.28
101	108750	03/15/24	9543	DUKE'S ROOT CONTROL	611	5207	FY23/24 CHEMICAL RO	0.00	74,361.73
101	108785	03/15/24	1694	MISSION UNIFORM SER	611	5309	LINEN & UNIFORM CLE	0.00	16.07
101	108785	03/15/24	1694	MISSION UNIFORM SER	611	5309	LINEN & UNIFORM CLE	0.00	19.33
101	108785	03/15/24	1694	MISSION UNIFORM SER	611	5309	LINEN & UNIFORM CLE	0.00	19.33
101	108785	03/15/24	1694	MISSION UNIFORM SER	611	5309	LINEN & UNIFORM CLE	0.00	80.59
101	108785	03/15/24	1694	MISSION UNIFORM SER	611	5309	LINEN & UNIFORM CLE	0.00	82.05
101	108785	03/15/24	1694	MISSION UNIFORM SER	611	5309	LINEN & UNIFORM CLE	0.00	82.60
101	108785	03/15/24	1694	MISSION UNIFORM SER	611	5309	LINEN & UNIFORM CLE	0.00	119.07
101	108785	03/15/24	1694	MISSION UNIFORM SER	611	5309	LINEN & UNIFORM CLE	0.00	16.07
TOTAL CHECK								0.00	435.11
101	108790	03/15/24	1801	MONTEREY TIRE SERVI	611	5227	SEWER UNIT 13A	0.00	2,502.47
101	108792	03/15/24	1896	NEILL ENGINEERS COR	612	6051	CIP22-03 SS PHASE 9	0.00	21,861.00
101	108794	03/15/24	9576	O'REILLY AUTO ENTER	611	5227	SWR UNIT 13A	0.00	17.29
101	108797	03/15/24	2024	PACIFIC GAS & ELECT	611	5222	PW 175-4	0.00	47.62
101	108797	03/15/24	2024	PACIFIC GAS & ELECT	611	5222	PW 5126-5	0.00	1,186.34

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FUND - 76 - SEWER FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
TOTAL CHECK								0.00	1,233.96
101	108800	03/15/24	2034	PACIFIC GROVE HARDW	611	5309	SEWER	0.00	26.20
101	108805	03/15/24	6520	RINCON CONSULTANTS,	611	5201	ARCHAEOLOGICAL & TR	0.00	3,943.75
101	108813	03/15/24	1768	STURDY OIL COMPANY	611	5311	SEWER CREDIT MEMO	0.00	-348.80
101	108845	03/26/24	2133	PERS	611	5145	MAR 2024 UAL	0.00	10,250.00
101	108846	03/29/24	438	CALIFORNIA AMERICAN	611	5222	SEWER 8%	0.00	42.95
101	108846	03/29/24	438	CALIFORNIA AMERICAN	611	5222	1273 CRESPI POND 50	0.00	59.44
101	108846	03/29/24	438	CALIFORNIA AMERICAN	611	5222	100 OCEANVW IRRIG	0.00	43.11
TOTAL CHECK								0.00	145.50
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	611	5222	O V 9TH PUMP #2	0.00	1,220.73
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	611	5222	360 OCEAN VIEW BLVD	0.00	508.52
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	611	5222	PUMP SUNSET ARENA	0.00	449.91
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	611	5222	520 OCEAN VIEW BLVD	0.00	315.57
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	611	5222	PUMP SUNSET ARENA	0.00	515.76
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	611	5222	520 OCEAN VIEW BLVD	0.00	129.67
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	611	5222	EARDLEY PUMP #1	0.00	116.73
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	611	5222	471 OCEAN VIEW BL.	0.00	106.69
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	611	5222	EARDLEY PUMP #1	0.00	300.23
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	611	5222	PUMP SUNSET ARENA	0.00	207.30
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	611	5222	PUMP 17TH & OCNVW	0.00	194.44
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	611	5222	PUMP STATION	0.00	31.20
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	611	5222	471 OCEAN VIEW BL.	0.00	41.14
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	611	5222	PUMP RUSSELL SVC CT	0.00	11.98
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	611	5222	1996 SUNSET DR.	0.00	52.71
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	611	5222	PUMP RUSSELL SVC CT	0.00	54.67
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	611	5222	17TH & OCNVW	0.00	67.50
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	611	5222	1996 SUNSET DR.	0.00	11.30
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	611	5222	OCN VW BLVD & 8TH	0.00	8.65
TOTAL CHECK								0.00	4,344.70
101	108856	03/29/24	8330	AMAZON CAPITAL SERV	611	5275	SAFETY GEAR	0.00	104.81
101	108871	03/29/24	9304	CHEVROLET OF WATSON	611	5227	SEWERS UNIT 44	0.00	776.50
101	108892	03/29/24	3378	DON CHAPIN CO., INC	611	5207	FY23/24 SEWER LINE	0.00	781.10
101	108892	03/29/24	3378	DON CHAPIN CO., INC	611	5207	FY23/24 SEWER LINE	0.00	1,592.16
101	108892	03/29/24	3378	DON CHAPIN CO., INC	611	5207	FY23/24 SEWER LINE	0.00	1,738.75
101	108892	03/29/24	3378	DON CHAPIN CO., INC	611	5207	FY23/24 SEWER LINE	0.00	2,943.57
101	108892	03/29/24	3378	DON CHAPIN CO., INC	611	5207	FY23/24 SEWER LINE	0.00	3,103.00
101	108892	03/29/24	3378	DON CHAPIN CO., INC	611	5207	FY23/24 SEWER LINE	0.00	1,749.45
101	108892	03/29/24	3378	DON CHAPIN CO., INC	611	5207	FY23/24 SEWER LINE	0.00	1,848.96
101	108892	03/29/24	3378	DON CHAPIN CO., INC	611	5207	FY23/24 SEWER LINE	0.00	2,089.71
101	108892	03/29/24	3378	DON CHAPIN CO., INC	611	5207	FY23/24 SEWER LINE	0.00	2,378.61
101	108892	03/29/24	3378	DON CHAPIN CO., INC	611	5207	FY23/24 SEWER LINE	0.00	2,601.17
101	108892	03/29/24	3378	DON CHAPIN CO., INC	611	5207	FY23/24 SEWER LINE	0.00	2,649.32
101	108892	03/29/24	3378	DON CHAPIN CO., INC	611	5207	FY23/24 SEWER LINE	0.00	2,656.81

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FUND - 76 - SEWER FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	108892	03/29/24	3378	DON CHAPIN CO., INC	611	5207	FY23/24 SEWER LINE	0.00	2,938.22
TOTAL CHECK								0.00	29,070.83
101	108925	03/29/24	1896	NEILL ENGINEERS COR	611	5201	NEIL ENGINEERS RETA	0.00	1,000.00
101	108936	03/29/24	2219	PURE WATER	611	5309	BOTTLED WATER	0.00	26.65
TOTAL CASH ACCOUNT								0.00	153,619.00
TOTAL FUND								0.00	153,619.00

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ACCOUNTING PERIOD: 10/24

FUND - 77 - GOLF FUND

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	----DESCRIPTION----	SALES TAX	AMOUNT
101	108554	V 02/16/24	7197	PACIFIC GROVE GOLF	622	6061	Q3 COURSE CAP TRUST	0.00	-18,918.92
101	108554	V 02/16/24	7197	PACIFIC GROVE GOLF	622	6061	Q4 COURSE CAP TRUST	0.00	-13,242.86
TOTAL CHECK								0.00	-32,161.78
101	108693	03/04/24	7474	PACIFIC GROVE CAPIT	622	6061	Q4 COURSE CAP TRUST	0.00	13,242.86
101	108716	03/08/24	438	CALIFORNIA AMERICAN	621	5222	1273 CRESPI POND 50	0.00	60.82
101	108716	03/08/24	438	CALIFORNIA AMERICAN	621	5222	1254 DELMONTGOLF30	0.00	103.18
101	108716	03/08/24	438	CALIFORNIA AMERICAN	621	5222	77 ASILOMAR FIRE SV	0.00	79.83
101	108716	03/08/24	438	CALIFORNIA AMERICAN	625	5222	77 ASILOMAR GOLF HS	0.00	1,458.43
TOTAL CHECK								0.00	1,702.26
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	621	5222	1313 OCEAN VIEW BLV	0.00	104.85
101	108717	03/08/24	2024	PACIFIC GAS & ELECT	621	5222	1313 OCEAN VIEW BLV	0.00	41.05
TOTAL CHECK								0.00	145.90
101	108846	03/29/24	438	CALIFORNIA AMERICAN	621	5222	77 ASILOMAR FIRE SV	0.00	79.83
101	108846	03/29/24	438	CALIFORNIA AMERICAN	621	5222	1273 CRESPI POND 50	0.00	59.44
101	108846	03/29/24	438	CALIFORNIA AMERICAN	621	5222	1254 DELMONTGOLF30	0.00	103.18
101	108846	03/29/24	438	CALIFORNIA AMERICAN	625	5222	77 ASILOMAR GOLF HS	0.00	1,342.76
TOTAL CHECK								0.00	1,585.21
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	621	5222	1313 OCEAN VIEW BLV	0.00	113.44
101	108847	03/29/24	2024	PACIFIC GAS & ELECT	621	5222	1313 OCEAN VIEW BLV	0.00	43.17
TOTAL CHECK								0.00	156.61
TOTAL CASH ACCOUNT								0.00	-15,328.94
TOTAL FUND								0.00	-15,328.94

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FUND - 84 - AMERICAN RESCUE PLAN-ARPA

CASH ACCT	CHECK NO	ISSUE DT	VENDOR	NAME	DIVISION	ACCNT	-----DESCRIPTION-----	SALES TAX	AMOUNT
101	108741	03/15/24	9623	CHRISTOPHER DINNER	841	6021	FIRE STATION ROOF R	0.00	2,862.00
101	108741	03/15/24	9623	CHRISTOPHER DINNER	841	6021	FIRE STATION ROOF R	0.00	11,448.00
TOTAL CHECK								0.00	14,310.00
101	108824	03/15/24	10011	WISS, JANNEY, ELSTN	841	6021	CIP23-17 CHAUTAUQUA	0.00	3,777.50
TOTAL CASH ACCOUNT								0.00	18,087.50
TOTAL FUND								0.00	18,087.50
TOTAL REPORT								0.00	1,894,902.46



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Lori Frati, Finance Manager
MEETING DATE: April 17, 2024
SUBJECT: Core Revenue Report for March
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

Receive the report. Alternatively, discuss and take other action related to this item.

DISCUSSION

The City of Pacific Grove's General Fund revenues are primarily derived from Property Tax, Transient Occupancy Tax and Sales and Use Tax revenues. In the Fiscal Year 23-24 Amended Budget, these three revenue sources were estimated to generate \$22.6 million dollars. These revenues account for approximately 70% of the General Fund's ongoing revenues. Details on the budgeted amounts and revenues to date are included in Attachment 1.

OPTIONS

N/A - This is information only.

FINANCIAL IMPACT:

There is no fiscal impact associated with receiving this report.

FOCUSED PRIORITY AREA: Not Applicable.

Attachments

Core Revenue for March

Core Revenue Report

Fiscal Year 2023/24 – March 2024

The following tables include the FY23/24 budget and year to date revenues. The receipts represent funds received to date.

PROPERTY TAX

Property Tax is the first largest source of the General Fund revenue. The City typically receives property tax payments in December, April, and June. The following table presents Fiscal Year 2023/24 budget, and revenues received to date.

Property Tax	Amended Budget	YTD Receipts	% of Amended Budget
FY23/24	9,806,000	5,521,808	56%

TRANSIENT OCCUPANCY TAX (TOT)

Transient Occupancy Tax (TOT) is the General Fund's second-largest source of revenue which the City receives on a monthly basis. The following table presents Fiscal Year 2023/24 budget and revenues received to date.

Transient Occupancy Tax	Amended Budget	YTD Receipts	% of Amended Budget
FY23/24	6,753,000	4,408,250	65%

The City receives transient occupancy tax in the month following the stay. The revenues received in March are for the February lodging period.

The following table shows a monthly breakdown of TOT revenues when compared to the same month last year.

Lodging Period	2021/22	2022/23	2023/24	Net Difference
July	673,475	797,756	834,401	36,645
August	730,578	818,939	795,551	(23,388)
September	578,129	639,644	671,498	31,854
October	475,290	589,714	640,567	50,853
November	431,862	411,136	433,937	22,801
December	378,655	371,160	366,055	(5,102)
January	314,248	370,713	371,289	576
February	412,711	336,276	294,952	(41,324)
March	476,041	446,634	-	-
April	568,275	574,513	-	-
May	612,496	623,891	-	-
June	621,212	573,141	-	-
Total	6,272,972	6,553,517	4,408,250	72,915

March revenues are expected to be received in late April 2024.

SALES AND USE TAX

Sales and Use tax are the third largest source of the City's General Fund revenues. The City receives a 1% Bradley Burns Tax and a 1% Measure U Transactions and Use Tax.

The Fiscal Year 23/24 Adopted Budget reflects the addition of Measure A revenues, a 0.50% Transactions and Use Tax. This tax became effective on October 1, 2022. Measure A funds have been included in FY 23/24 projections.

The following table presents the Fiscal Year 23/24 budget and revenues received to date.

Sales and Use Tax	Amended Budget	YTD Receipts	% of Amended Budget
FY23/24	6,039,000	3,465,551	57%

The following table presents Fiscal Year 2023/24 revenues received to date.

Remittance Period	2021/22	2022/23	2023/24	Net Difference
July Advance	303,144	350,801	464,029	133,228
August Advance	507,200	364,694	444,973	80,009
September True-up	287,224	475,273	690,001	214,728
October Advance	311,118	411,967	411,284	(683)
November Advance	324,181	424,467	499,859	75,392
December True-up	479,810	658,665	570,119	(88,546)
January Advance	260,937	368,119	385,286	17,167
February Advance	316,738	384,955	-	-
March True-up	471,617	621,062	-	-
April Advance	329,326	468,572	-	-
May Advance	436,035	498,977	-	-
June True-Up	513,452	556,703	-	-
Total	4,540,782	5,584,256	3,465,551	431,295
<i>February 2024 payments are anticipated to be received in late April as the State pays the City two months in arrears</i>				



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Joyce Halabi, Deputy Public Works Director
MEETING DATE: April 17, 2024
SUBJECT: FY23/24 Crack & Slurry Seal
CEQA: Categorical Exemption, CEQA Guidelines Section 15301, Class I, Existing Facilities

RECOMMENDATION

1. Authorize an agreement with VSS International for the FY23/24 Crack and Slurry Seal project in an amount not to exceed \$341,247.90 plus an 5% contingency.
2. Alternatively, discuss and take other action related to this item.

DISCUSSION

In 2019, the City completed a Pavement Management Program (PMP) assessing all 66.7 centerline miles that comprises the City's road network. The PMP is used as a vital tool to help maintain and rehabilitate the pavement network.

The pavement network is managed by harnessing several pavement treatments. Pavement treatments range from full road reconstructions and overlays to maintenance treatments like crack and slurry seals; each has an appropriate application. Crack and slurry seal treatments are a vital aspect of the City's pavement maintenance activities. These treatments are utilized to prevent rapid pavement deterioration and potholes due to inclement weather.

The PMP was used to identify approximately 572,900 SF of street surface to be crack and slurry sealed at various locations as part of the approved FY23/24 Capital Improvement Plan (CIP) project, the FY23/24 Crack and Slurry Seal (CIP24-02).

A call for bids was issued on February 9, 2024. The bid period closed on March 1, 2024. Four (4) bids were received.

CONTRACTOR	BID AMOUNT
VSS International	\$341,247.90
Graham Contractors, Inc.	\$343,742.50
Sierra Nevada Construction, Inc.	\$382,584
Dryco	\$494,608.90

VSS International has qualified as the lowest responsible bidder.

The scope of work for this project includes crack sealing, removal of existing road striping and markings, and application of slurry seal and thermoplastic road markings and striping. The project will address 11 road segments at various locations in the City; the project will also include upgraded safety striping in front of Robert Down Elementary school, in accordance with the update provided by staff to the City Council at their February 7, 2024 meeting. See Financial Impact section below for additional details.

AGREEMENT

If awarded, the City will use the standard construction contract approved by the City’s insurer, California Joint Powers Insurance Authority (CJPIA).

NEXT STEPS

Once a contract is executed, the City will work with the contractor to develop a construction schedule. It is anticipated that all work will be completed by the end of the fiscal year.

Project updates will be provided on the Clear Gov project page:
<https://cleargov.com/california/monterey/city/pacific-grove>

OPTIONS

- 1. Do not authorize the agreement. Failure to authorize the contract will hinder the City's ability to meet Maintenance of Effort (MOE) requirements in order to be eligible for continued Measure X and Senate Bill 1 funding.
- 2. Provide alternate direction.

FINANCIAL IMPACT:

As part of the FY23/24 CIP, the Crack and Slurry Seal project (CIP24-02) was approved with a \$350,000 budget, with \$200,000 being derived from the General Fund and \$150,000 from Measure X.

Through an administrative budget adjustment, approved by the City Manager on April 3, 2024, \$35,000 of Measure X project savings from the completed FY22/23 Street Rehab Project (CIP23-01), was moved into the Crack and Slurry Seal Project (CIP24-0. This raised the Crack & Slurry Seal Project’s Measure X allocation to \$185,000. This request was made based on the engineers estimate for the project.

Additionally, the crack and slurry seal project encompass the safety improvements, recommended by the Traffic Safety Engineer, for the Safety Lighting at Robert Down Elementary School Project (CIP23-16). This action is in accordance with the project update provided to the City Council on the next steps for CIP 23-16 at the February 7, 2024, meeting. The full report is available here. Therefore, this remaining \$15,290 of ARPA funding (from the original project budget of \$20,000) associated with this project will be harnessed toward the Crack and Slurry Seal project.

The total project funding available is \$374,490. Available funding reflects remaining balances following engineering costs that have been incurred to date. See full breakdown below.

Project Code	Project	Funding Source	Available Funding*
CIP24-02	Crack and Slurry Seal	General Fund	\$174,200

CIP 23-02	Crack and Spall Repair	Measure X	\$185,000
CIP23-16	Safety Lighting at Robert Down Elementary School	ARPA	\$15,290
TOTAL AVAILABLE FUNDING			\$374,490

**Available funding reflects remaining balances following engineering costs that have been incurred to date.*

With the above noted adjustments, there is sufficient funding to accommodate the request contract. The remaining project funding will be used for engineering and construction management.

FOCUSED PRIORITY AREA: Infrastructure



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Bill Peake, Mayor
MEETING DATE: April 17, 2024
SUBJECT: Appointment to Administrative Enforcement Hearing Officer Panel
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

Approve appointment of Mike Milliorn to the Administrative Enforcement Hearing Officer Panel ending January 31, 2026.

DISCUSSION

The appointment of Mike Milliorn fills a vacancy on the Administrative Enforcement Hearing Officer Panel (AEHOP).

City committees play a vital role in city government and provide opportunities for residents to become engaged in civic activities and work to improve local governance. We are very fortunate to have many highly qualified and talented residents willing to serve on City committees.

The term for Administrative Enforcement Hearing Officer Panel members is 2 years.

Mayoral appointments to City committees must be confirmed by Council (Charter Article 26). Further regulations and policy regarding appointments can be found in PGMC Chapter 3.02 and Policy 000-5.

OPTIONS

Not applicable.

FINANCIAL IMPACT:

There is no fiscal impact for this appointment.

GOAL ALIGNMENT: Not Applicable.

Attachments

Redacted Application



CITY OF PACIFIC GROVE

www.cityofpacificgrove.org

Application for Appointment to a Public Board, Commission, or Committee

Persons interested in being appointed to serve on a board, commission, or committee of the City of Pacific Grove are invited to complete the following application.

Name: MIKE MILLIORN

Street Address: **REDACTED**

City: PACIFIC GROVE

State: CA

ZIP Code: 93950

REDACTED

Work Telephone Number: **REDACTED**

E-Mail Address: —

Name of Board, Commission, or Committee on which you would like to serve:

See Below -

Brief Description of Background and Qualifications (Additional Information May Be Attached on Separate Sheets and Attachment of Resume is Desirable):

Email doncytrucking@gmail.com

1) RENEW HEARING OFFICER

I am retired now + would like to serve on one more committee.

1) Golf Links Advisory Com.

OR
2) TRAFFIC SAFETY COMMISSION

RECEIVED
CITY MANAGER'S OFFICE
2021 NOV -9 P 2:40
CITY OF PACIFIC GROVE

I hereby certify that I am a registered voter of the City of Pacific Grove (not required for EDC appointees).

Signature of Applicant: Mike Milliorn

Date: 11/9/2021

FOR CITY USE ONLY Appointed to:

AEHOP

Appointment: 1-2022

Expiration: 1-2024

Date of

Date of

Reappointment:

End of Term:

Date

Certification of Appreciation Awarded:



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Laurel O'Halloran, Associate Planner/Economic Development Coordinator
MEETING DATE: April 17, 2024
SUBJECT: Architectural Review Board Minutes: March 12, 2024
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines
Section 15378

RECOMMENDATION

Receive the minutes.

Attachments

March 12, 2024 ARB Minutes



NOTICE OF MEETING

CITY OF PACIFIC GROVE

ARCHITECTURAL REVIEW BOARD MINUTES

Tuesday, March 12, 2024, 3:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

AGENDA

1. **CALL TO ORDER & ROLL CALL**
Chair Borstein called the meeting to order at 3:00 p.m. Senior Planner, Aaron Campbell, conducted roll call with the following Board members present in the Chamber: Sarah Boyle, Anna Bornstein, Scott Brooks, one absent, and one vacancy.
2. **APPROVAL OF THE AGENDA**
Action: Upon motion by Mr. Brooks, and seconded by Ms. Boyle the Board voted to approve the agenda.

Motion carried 3-0-2 (absent and vacancy), by the following roll call vote:

AYES: Sarah Boyle, Anna Bornstein, Scott Brooks
NOES: None
ABSENT: Christi Sutphen
3. **BOARD AND STAFF ANNOUNCEMENTS (City-Related Items Only)**
CDD Director, Karen Vaughan, discussed an upcoming presentation to be made in April.
4. **COUNCIL LIAISON ANNOUNCEMENTS**

None

5. **GENERAL PUBLIC COMMENT**

Inge Lorentzen Daumer spoke.

Lisa Ciani spoke.

A. Written General Public Comment

None

CONSENT AGENDA

Action: Upon motion by Ms. Boyle, seconded by Mr. Brooks, the Board voted to approve the Consent Agenda.

Motion carried 3-0-2 (absent and vacancy), by the following roll call vote:

AYES: Sarah Boyle, Anna Bornstein, Scott Brooks

NOES: None

ABSENT: Christi Sutphen

6. **REPORTS FOR INFORMATION ONLY**

7. **REPORTS REQUIRING ACTION**

A. February 13, 2024, Draft ARB Minutes

Reference: Laurel O'Halloran, Associate Planner & Economic Development Coordinator

Recommended Action: Approve the draft February Minutes as presented.

CEQA: Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

REGULAR AGENDA

8. **PUBLIC HEARINGS**

A. Architectural Permit and Variance, 200 First St./113 2nd St., Pacific Grove (APN 006-223-002-000)

Zoning District/General Plan Designation: R-3-PGR/HDR 19.8 Du/ac

Coastal Zone: Yes

Historic Resources Inventory: No

CEQA: Categorical Exemption, CEQA Guidelines Section 15303, Class 3, Construction or Conversion of Small Structures

Recommended Action: Forward the Architectural Permit and Variance to the Planning Commission with a recommendation for approval, subject to the recommended findings, conditions of approval, and Class 3 Categorical Exemption (CEQA Guidelines Section 15303, New Construction or Conversion of Small Structures).

Reference: Dara Sanders, Contract Planner

Dara Sanders, project Planner, introduced the project.

Jeanne C. Byrne, Architect, spoke to the project.

The Chair opened the floor to public comment:

Lisa Ciani spoke.

Kim spoke.

Inge Lorentzen Daumer spoke.

The Chair closed public comment.

The Board engaged in discussion regarding the project.

Secretary Brooks made a motion, seconded by Vice Chair Boyle, to forward the Architectural Permit and Variance to the Planning Commission with a recommendation for approval, subject to the recommended findings, conditions of approval and a Class 3 CEQA exemption, and minor revisions to the plan set to correct the owners' names, roofing materials, date of the plan set, and eliminate redundancies.

Motion carried 3-0-2 (absent and vacancy), by the following roll call vote:

AYES: Sarah Boyle, Scott Brooks, Anna Bornstein

NOES: None

ABSENT: Christi Sutphen

- B. Architectural Permit (AP) 23-0208/Coastal Development Permit (CDP) 23-0208 for 127 Forest Avenue (APN#006-157-024)

Zoning District/General Plan Designation: R-3-PGR

Coastal Zone: Yes

Historic Resources Inventory: No

CEQA: Categorical Exemption, CEQA Guidelines Section 15303, Class 3, Construction or Conversion of Small Structures

Recommended Action: Staff recommends the Architectural Review Board (ARB) recommend approval to the Planning Commission of the proposed Architectural Permit and Coastal Development Permit (AP/CDP 23-0208), subject to the findings, conditions of approval, and CEQA Guidelines §15303, Class 3, Categorical Exemption for New Construction or Conversion of Small Structures.

Reference: Aaron Campbell, Senior Planner

Aaron Campbell, project Planner, introduced the project.

William Mefford, Architect, spoke to the project.

The Chair opened the floor to public comment:

Lisa Ciani spoke.

The Chair closed public comment.

The Board engaged in discussion regarding the project.

Chair Bornstein made a motion, seconded by Vice Chair Boyle, to continue the matter to the May Agenda, with adherence to Pacific Grove's Architectural Review Guidelines Nos. 1, 2, 6, 27, 35, and 36, and noting the preferred design on page 67 of 99, titled "Colors 127 Forest

Avenue”, in the materials.

Motion carried 3-0-2 (absent and vacancy), by the following roll call vote:

AYES: Sarah Boyle, Scott Brooks, Anna Bornstein

NOES: None

ABSENT: Christi Sutphen

- C. Architectural Permit (AP), Administrative Use Permit (AUP), Tree Permit with Development (TPD), #23-0229 for 1048/1050 Benito Ave (APN#'s 077-592-050/007-592-051)

Zoning District/General Plan Designation: R-1

Coastal Zone: No

Historic Resources Inventory: No

CEQA: Categorical Exemption, CEQA Guidelines Section 15301, Class I, Existing Facilities

Recommended Action: Staff recommends the Architectural Review Board (ARB) approve Architectural Permit (AP), Administrative Use Permit (AUP), and Tree Permit with Development (TPD), subject to the findings, conditions of approval, and CEQA Guidelines §15301 Class 1, Categorical Exemption for Existing Facilities.

Reference: Aaron Campbell, Senior Planner

Aaron Campbell introduced the project.

Kyle Zerbey, Architect, spoke to the project.

The Chair opened the floor to public comment:

The Chair closed the public comment with no comments received.

The Board engaged in discussion regarding the project.

Ms. Boyle made a motion, seconded by Mr. Brooks, to approve the Architectural Permit, Administrative Use Permit, and Tree Permit with Development, subject to the recommended findings, conditions of approval and a Class 1 CEQA exemption.

Motion carried 3-0-2 (absent and vacancy), by the following roll call vote:

AYES: Sarah Boyle, Scott Brooks, Anna Bornstein

NOES: None

ABSENT: Christi Sutphen

9. **NEXT MEETING - April 9th, 2024**

10. **ADJOURNMENT: 5:03 p.m.**



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: George Fuerst, Environmental Program Manager
MEETING DATE: April 17, 2024
SUBJECT: Beautification and Natural Resources Commission Minutes: November 11, 2023, December 19, 2023, January 30, 2024, and February 20, 2024
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

Receive minutes.

Attachments

BNRC Minutes Nov 2023 - Feb 2024

MEETING MINUTES

**CITY OF PACIFIC GROVE
BEAUTIFICATION AND NATURAL RESOURCES COMMISSION
REGULAR MEETING AGENDA
Tuesday, November 21, 2023, 4:00 P.M.
Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA**

THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).
CHAMBER CAPACITY SEATING IS LIMITED AND PROVIDED ON A FIRST COME, FIRST SERVED BASIS.
DEVIATION OF TELECONFERENCE RULES REQUIRED BY THE BROWN ACT.

1. CALL TO ORDER

Chair Myers called the meeting to order at 4:00 p.m. Roll call was taken: Commissioners Brisson, Dunn, Lee and Walkingstick present and also two newly appointed commissioners, Cathy Wootan (returning) and Jennifer Gorman present.

2. APPROVAL OF AGENDA

Action: Agenda approved unanimously.

3. COMMISSION AND STAFF ANNOUNCEMENTS (City-Related Items Only)

Commissioner Dunn asked Staff Liaison Daniel Gho for Plastic Ordinance updates; he responded that conceptual changes to the current municipal code were being made as the first reading to be presented to Council hopefully December 20th. Then approved changes will be made and a second reading and presentation to Council will occur. 30 days after the 2nd reading the changes will be written into the code. Until then, violations should be reported to the Code Enforcement Officer.

Brisson: Big thanks to Monarch volunteer counters.

Lee: 1) Take home messages from NOAA's workshop How To Be A Good Witness:

There is only one Northern California State Parks Law Officer so a witness needs to document with video, photos, license numbers, boat numbers, descriptions of perpetrators etc. as much as possible so officer can follow up when possible. An Endangered animal and a Threatened animal are both Protected by law and so treated the same. Guidelines can only be requested to be followed and provide an opportunity for education but Regulations are laws that can be enforced. Coastal CA Dept. of Fish and Wildlife Officers are deputized NOAA officers so can enforce. There is no agent in Monterey county for Otters so the number to call is (916) 414-6660. Stranding Network (West Coast) (866) 767-6114. Office of Law Enforcement of Fish and Wildlife (800) 853-1964. 2) Amanda Preece lead a walk in GWP to teach how to distinguish brush from ground nesting bird habitat and pointed out the dangers to the ecosystem of invasive Cape Ivy. 3) Cal Am had a phenomenal online class on Pollinators and each types' preferred plants.

4. COUNCIL LIAISON ANNOUNCEMENTS

Mr. Coletti reminded us he sent 3 pertinent emails to Dara Sanders presentation today.

5. GENERAL PUBLIC COMMENT

1. Lisa Ciani wants updates regularly from Public Works on projects that involve or impact natural resources because PW doesn't have any expertise regarding NR. PW can't effectively get guidance or reference the Climate Action Council Subcommittee because they only meet every 2 months and the last 2 meetings have been cancelled. She encourages collaborative efforts with BNRC regarding the treatment/maintenance of NR.
2. Vicky Pearse
3. Inge Lorentzen-Daumer

6. APPROVAL OF THE MINUTES

Action: With the suggestion that Regen be appropriately cited as ReGen, the minutes were approved unanimously.

7. REGULAR AGENDA

- A. Presentation by Amanda Preece regarding the Sea Watch Program that is currently ongoing for the next month.
Public Comment: Lisa Ciani Complimented Sea Watch and noted how well they support Allison (the counter) with housing and that this is globally important research. She saw a Puffin. Tony Ciani noted that city land on the landward side of the road was considered for a raised platform for easier viewing. Amanda responded that for various reasons that project could not come to fruition.
- B. Presentation by Ryan O'Connor, PhD student at Hopkins with Stanford University: Marine Mammals of PG's Social Ecology and Interaction with Humans through the Lens of Pacific Harbor Seals. He recommended an Marine Mammal Working Group of all local, state and federal stakeholders to form to stay on top of this work. Public Comment was taken from Tony Ciani and Vicki Pearse. Commissioner Wootan noted that the 2024 census will be taken in Cesna's with powerful cameras and received verification that the Hopkins PHS population is likely the largest because of the fencing around it in addition to the fact the location is ideal.
- C. Presentation by Karen Grimmer, the Resource Protection Coordinator of the MBNMS through NOAA for the last 10 years. 16 sanctuaries in U.S., 5 on West Coast.
Public Comment: Kim Akeman: keep sign language simple; she is working with the Young Naturalist Club at the PGMNH. Lisa Ciani glad for new signs and asked how PG can get to be included in the overflight map. At least that way responsible drone flyers will know not to fly here. Karen responded that the management plan will be updated in 5 years and public comment, so a request to be included, can be heard then. Tony Ciani inquired about regulatory permitting involvement including working with the BLM. Karen explained below mean high tide and seaward is their jurisdiction so seawalls for ex. They would help coordinate with the CCC. Also discharge and aquaculture. BLM only focused on outreach and research. Filo (a Hopkins professor): said it is important to

bring people together like this to educate them. This area is a hotspot for WL so need everyone working together and often agencies don't and people don't know whom to call. Luke Colletti noted we have 6 habitats here and a Climate Adaptation Plan to reduce vulnerability that is from the advisory climate committee to Council and involves many researchers. He noted that in Santa Cruz the Community has come up with a plan to protect the littoral region. Commissioner Brisson suggested a Buoy to prevent kayakers from going toward the Hopkins Beach.

- D. Presentation from Dara Saunders of GoodCity Company out of the Bay Area. She asked for Resources with which to train the incoming CSO's.

Public Comment by: Kim Akeman offered to train CSO's as she has trained Pt. Lobos volunteers. She also recommended Dara reach out to get on Karen's list as NOAA and Baynet trainings are awesome. Tony Ciani suggested that this process could benefit by the public being asked what they envisioned the CSO's doing FIRST and then the consultants working from the knowledge of what is wanted rather than the other way round. Inge Lorentzen-Daumer wants all Power Points to be part of the Agenda Packet as it is too much to absorb for comment without prior study. Lisa Ciani noted there is a lot to the RFP to comment on but in terms of resources for CSO's, she thought going back to the original recommendations by the WL commission would be a good start and utilizing herself and Vicki Pearse as BLOY experts as well as Rick Hanes and his annual refresher orientation. Commissioner Brisson wanted to recommend to Council more signage on the recreation trail and it was agreed to put that discussion on the next agenda as an action item.

8. NEXT MEETING – December 19 2023 at 4 p.m.

9. ADJOURNMENT

Action: It was moved the meeting be adjourned and the motion passed unanimously.

Respectfully Submitted,

Rebecca Lee
Secretary, BNRC

MEETING MINUTES

**CITY OF PACIFIC GROVE
BEAUTIFICATION AND NATURAL RESOURCES COMMISSION
REGULAR MEETING AGENDA
Tuesday, December 19, 2023, 4:00 P.M.
Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA**

THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).
CHAMBER CAPACITY SEATING IS LIMITED AND PROVIDED ON A FIRST COME, FIRST SERVED BASIS.
THE VIRTUAL MEETING IS COMPLIANT WITH THE GOVERNOR'S EXECUTIVE ORDERS ALLOWING FOR A
DEVIATION OF TELECONFERENCE RULES REQUIRED BY THE BROWN ACT.

1. CALL TO ORDER

Chair Myers called the meeting to order at 4:00 p.m. Roll call was taken: All Present.

2. APPROVAL OF AGENDA

Action: Agenda approved unanimously.

Motion carried 7-0

3. COMMISSION AND STAFF ANNOUNCEMENTS (City-Related Items Only)

Staff: Mr. Fuerst announced that at our next meeting Title 12 Revisions would be available to be on the agenda. And that the path in the Monarch Sanctuary near a dying pine tree has been closed for public safety.

Commissioner Dunn noted that the street sweeping appears ineffective in parts of the city.

Commissioner Brisson reported that SeaWatch was excellent and has concluded. And that the Audubon Bird Count begins on the 27th and volunteers are welcome.

Commissioner Lee expressed concern that the removal of 3 trees at 675 Pine Street in the public right of way possibly violated the city tree ordinance and parking strip composition code and thinks the plan should have come through the BNRC for review before removal.

Chair Myers announced that at our next meeting Subcommittee assignments and goals will be revisited and for existing subcommittees to submit goals to her soon.

4. COUNCIL LIAISON ANNOUNCEMENTS

Councilmember Coletti the Chinese Pavilion location will be discussed at next council meeting. And that Roque, long term and well loved Public Works employee is retiring and will be honored at next council meeting. Lastly that applications to boards and commissions are open and being taken now.

5. GENERAL PUBLIC COMMENT

1. Inge Lorentzen Daumer spoke to the street sweeper issue.

2. Lisa Ciani spoke to the tree removal at 675 Pine Street claiming there was no proper online notification or arborist report, that there were better alternatives than to remove all 3 trees, that this set a dangerous precedent that if a property owner was willing to foot the bill for tree destruction in the name of sidewalk improvements, all city trees would be in danger of removal and that the 2012 Urban Forestry Standards outlines and provides clear alternatives and that since this was a beautification project, it should have come through the BNRC. She also noted that any commissioner may put an item on their commission's agenda.

6. APPROVAL OF THE MINUTES

Action: The November minutes were approved unanimously as is.

Motion carried 7-0

7. REGULAR AGENDA

A. Climate Action Subcommittee has 2 vacancies.

General Public Comment:

Lisa Ciani supports faster action on Climate Change both at the BNRC level and the Council Subcommittee as both have had multiple cancelled meetings and taken no action.

Chair Myers moved to appoint Jennifer Gorman to the Climate Action Subcommittee. Motion passed unanimously 7-0.

Chair Myers moved to appoint Cathy Wooten to the Climate Action Subcommittee. Motion passed unanimously 7-0.

B. Coastal Wildlife Protection Measures for Harbor Seals

Mr. Fuerst presented about Harbor Seals and their need for protection with specific photos of that need along our recreation trail.

Commissioner Brisson gave an excellent power point presentation as well denoting the need historically, today and measures that have proven to work and that we need to implement to stop our local harbor seal population decline. Specifically what was expressed to be needed immediately before the pupping this year are signs around the pupping beach saying "Quiet Please" and that these signs should be placed with care, low down to not block seal viewing and away from the fence to not facilitate people climbing on them to get over the fence.

General Public Comment

1. Kim Akeman who has been working with the harbor seals here since 2010 noted that noise levels have been increasing especially since the pandemic with loud radios on bikes and in cars and cars/motorcycles revving their engines being the two most increased and newly destructive and causing the most beach flushes in November, 2023. The second cause of disturbance is from human observers on the recreation trail when viewers in excitement yell into their phone on speaker phone or jump up and down yelling and pointing. Visitors that Baynet has talked with question when they are being told to hush asking why there are no signs telling them to be quiet if it is so important? The

fence, put up by Hopkins for Hopkins own reasons is the reason why this rookery is so successful.

2. Trisha McMann is the harbor seal pup watch lead at Point Lobos where there are 4 rookeries and docents are more numerous than on our recreation trail. They have multiple Quiet Please signs she brought examples of, and explained they also include on these signs a piece of information about the birthing or site for further education. She noted that with the educational component, people were very cooperative in following the guidelines.
3. Thom Akeman, Baynet volunteer locally since 2000, has talked with more than 60,000 people and he notes that the conversations have changed over the years. Initially Baynet only needed 2-4 volunteers on the trail in 2 hour shifts. The Harbor Seals of Pacific Grove has created awareness and desire to see the seals and numbers viewing has “turned into a mob scene” post pandemic. These viewers aren’t as sympathetic to being sensitive to the seals and more want the selfie with friends laughing. Thom thinks that if even 20% of these type of viewers obeyed new signs saying “Quiet Please” that the positive impact on the seals would be large.
4. Inge Lorentzen Daumer suggested Daytime Quiet Zone on a sign to educate that seals are nocturnal and also wanted No Drone signs interspersed with the quiet signs.
5. Lisa Ciani agreed that signs are important and necessary because volunteers can point to them and since most people are visual learners, signs will make a more lasting impression. She wants to see signs On the Streets coming into PG and West of Lover’s Point.
6. Carmelita Garcia agrees with need for signs, suggests that the maximum time a sign takes a person to read be 3 seconds, reminded us that deer are at Hopkins too and need our awareness, suggested Outreach to kayak and bike rental businesses as they educate their renters about the marine sanctuary rules already and could be given flyers and last great suggestion: at the Big Sur Half Marathon, have volunteers hold up “Quiet Please Seals Sleeping” signs as the runners go by and put information about this in the runner participants packet they receive in advance so they will know what this means.

Commissioner Discussion:

Commissioner Dunn asked if some signs can be placed in such a way that cars could see them?

Commissioner Wooten noted that an updated Drone Ordinance is being worked on currently and should be ready soon. (Mr. Fuerst noted that there is a No Drone Sign at Berwick Park now.) She asked if CA Coastal Commission permission was needed to erect signs. Mr. Fuerst said No. And suggested we figure out a way to measure the effectiveness of the signs.

Commissioner Gorman suggested that on the No Drone signs, contact information for the PG Police be added to ease the reporting of illegal flying.

Commissioner Brisson moved to recommend that the city place permanent year-round signs in the Hopkins Coastal Trail area, consider additional signage at Hopkins and 5th St. and consult with the BNRC for final style and location/placement of signs. Commissioner Dunn seconded the motion which passed unanimously 7-0.

Chair Myers moved to add a No Drone sign near the Hopkins Rookery fence, similar to the one at Berwick Park, but with modifications to meet the rules for a Recreation Trail sign. Commissioner Brisson seconded the motion and it passed unanimously, 7-0.

8. NEXT MEETING – January, 16 2024 at 4 p.m.

9. ADJOURNMENT

Action: The Chair moved to adjourn the meeting which was approved unanimously.

Respectfully Submitted,

Rebecca Lee
Secretary, BNRC

MEETING MINUTES

**CITY OF PACIFIC GROVE
BEAUTIFICATION AND NATURAL RESOURCES COMMISSION
SPECIAL MEETING AGENDA
Tuesday, January 130, 2024, 4:00 P.M.
Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA**

THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).
CHAMBER CAPACITY SEATING IS LIMITED AND PROVIDED ON A FIRST COME, FIRST SERVED BASIS.
THE VIRTUAL MEETING IS COMPLIANT WITH THE GOVERNOR'S EXECUTIVE ORDERS ALLOWING FOR A
DEVIATION OF TELECONFERENCE RULES REQUIRED BY THE BROWN ACT.

1. CALL TO ORDER

Chair Myers called the meeting to order at 4:00 p.m. Roll call was taken: All Commissioners were present.

2. APPROVAL OF AGENDA

Action: Motion to approve the agenda carried unanimously.
Motion carried 7-0

3. COMMISSION AND STAFF ANNOUNCEMENTS (City-Related Items Only)

Commissioner Wooten announced the updated Handbook for Commissions is available for viewing.

Commissioner Lee announced that per the CM, outreach for BNRC can be done via the CM Newsletter. And that since the Outreach Subcommittee is now inactive, the CM suggests that all outreach be done by individual subcommittees and to also utilize the networks of the museum, library, chamber etc.

And that California Releaf is having a meeting in February to teach about tree inventory software available to its members.

4. COUNCIL LIAISON ANNOUNCEMENTS

Council member Coletti announced about the Handbook updates as well and that Parklets would be discussed at the next council meeting.

5. GENERAL PUBLIC COMMENT—none

6. APPROVAL OF THE MINUTES

Action: With Amendments made by Commissioner Brisson regarding her Harbor Seal Presentation, the minutes were approved unanimously.
Motion carried 7-0

7. REGULAR AGENDA

7 A Proposed Revisions to PGMC Title 12

General Public Comment:

1. Sally Moore: Changing the tree ordinance before addressing the Urban Forestry Standards was backwards as the ordinance is to uphold the standards. These revisions are way beyond “slight” and give PW or designee complete authority when they aren’t and have never been certified arborists. She notes our current person listed as city arborist is a contracted consultant not an employee and that the job description of city arborist has been removed from the city HR list. When the position was listed, it stipulated that the employee must be ISA certified which would exclude anyone from the Society of American Foresters from being hired. This is unwise as they have in their degree courses in management and planning. There is also an ISA Municipal Arborist certification and it would be advantageous to have someone on staff with that degree. Sally noted that in 2015 the city paid 75k for our last Tree Inventory of public spaces. This report currently exists as an Excel spreadsheet but prior to when she requested the most current version, in 2020, there were columns continuing status notes and the initials of the staff who made those notes. The columns have been removed. There were about 3000 trees on the list and only 2 had been revisited for health monitoring and initialed. Sally points out that while Native Trees are great, creating a monoculture is very dangerous in the event of a disease that targets that monoculture. This is a strong reason to stop the removal of non native trees currently happening. She thinks there needs to be more supervision of tree trimming as she has witnessed excessive over trimming as an example are the Oaks between 2nd and 4th on Lighthouse Ave. Lastly, we need to work with Realtors so that they inform buyers of our tree protections and what to expect when living here.
2. Paul Walkingstick: Please reject these revisions entirely. At least remove the PW director from the revisions entirely. These revisions show an absence of accountability and function to dismantle the democratic process both of which deem them unacceptable.
3. Lucy Moore: No to having sole authority with the PW director or designee, especially because the designee is completely undefined.
4. Carmelita Garcia: Please number the pages so commenting can be clear. Wait until the new CM is hired and consult them first before eliminating the CM from the document. The Hearing Panel is actually called the Administrative Enforcement Hearing Officer Panel (AEHOP) and needs to be referred to as such. It is composed of residents appointed by the mayor. With the panel’s decision being final, would the appellant still have the right to go to civil court? In other areas that use AEHOP they can. This needs to be spelled out. The PW Director shouldn’t be in charge of individual decisions because they are a management position and their role is overseeing, management, not hands on work. These revisions are really long and no decisions should be made today; there are too many comments to review for

one meeting. They should have come as a series of updates as promised in 2022.

5. Lisa Ciani: There is way too much here to cover in one meeting, when all comments can't be addressed. The BNRC asked staff in 2022 for regular updates on these revisions and the ability to comment on those updates and they were ignored. In 2022 PW announced they were now looking into the fee schedule regarding Title 12 and again, the BNRC was left out. Even now, there is no update on the Fee Schedule. There isn't a lot wrong with the existing ordinance but there is a lot wrong with these revisions. Collaboration between the Tree and Landscape Subcommittee and consultants such as a Wildlife Conservationist, Forest Ecologist, Biodiversity Specialist, and a Climate Change Scientist could create revisions best for our Urban Forest that are accurate. These revisions say "PW director or designee" and then in person, PW says they don't mean it. They ignore canopy replenishment or even maintenance and the Critical Root Zone (CRZ) requirements to keep trees healthy. They don't include the Local Coastal Plan requirements. Lisa encouraged not to accept these revisions and to identify a way to go through them step by step to counter all their wrongs.
6. Kim Akeman: Keep the BNRC in this document and involved. Restore the Canopy Requirements into the ordinance. And canopy means the whole city. It is too much to do the entire Title 12 in one sitting at one time. Please reject these revisions and go back to the existing ordinance and make the minor changes these were supposed to be.
7. Inge Lorentzen-Daumer: We need a forester involved in this ordinance. Please reject these revisions. They are not beneficial to the city or to our trees. They are simply a staff assessment of how to make their job easier. We need another consulting forester if not a hired one.
8. Thom Akeman: Slow down, look at this Section by Section. Restore the Canopy requirements into the ordinance to not belittle it when it's so important. Councils haven't kept their promises to reach canopy goals so we need to plant more trees not throw out the goals. We need more enforcement and that will help more than all these revisions. And more planting of trees ASAP.

Commission Discussion

1. Cathy Wooten: Questions for Joyce Halabi: What other cities did you compare to?
A: Monterey, Seaside, DRO, Marina and Santa Cruz.
? Did you compare to Carmel?
A: Yes, and also outreached to larger municipalities in Santa Clara, Palo Alto, and Walnut Creek
? How was the decision maker designated?
A: It varied.

? Monterey has an Appeals Board. My concern is that that is a 1 Tier Appeal. What we have is a 2 Tier Appeal with BNRC and Council before going to court. What is the benefit of going to a Hearing Panel?

A: Tree is assessed on data not emotionally. And they have 30 days so not forced to decide at that meeting.

? How many permits has PW issued versus those that have been denied?

A: Don't know exactly. The majority of permits want to remove trees but those may be dead, or dying so we're not granting permits for healthy trees.

? There is no timeline for the Appeal Board decisions and that needs to be added.

2. Marty Dunn: Are Trees in the PW Mission (statement)? We should consider a department or subdepartment that deals with Environmental Issues. And we need a compliance officer for enforcement. Perhaps the money this officer collects could go toward paying his or her salary. I'm fine with Title 12 the way it is and don't see the need for this huge swath of revisions. It's good to put the Weeds and Rubbish in a separate section and group all information about Nuisance Trees together but no need for the other really significant changes that have been proposed.

3. Rebecca Lee: Starting with the Agenda Report itself: What was the need for the Emergency Tree Removal Section? How many deaths, injuries, property damage has been reported because tree permit for removal (of a tree the applicant claimed was an emergency) were denied?

A: They can call now and we'll go out and authorize emergency removal; this is just to formalize a process into code.

RL: My concern is that someone who has a tree not really an emergency can photograph it, call the police to notify them it is being removed and if you don't agree it was an emergency, then you fine them. So essentially it's another way to pay to remove a tree.

Regarding Redundancy: Sometimes a little redundancy clarifies for a resident reader their understanding when they read it in more than one place. It validates their understanding. Also having a link to a whole related section of code can be distracting while having the sentence or two or related code in parentheses right there in the text is very helpful to keep continuity of reading. Then supply the link also for those wanting it.

If the Hearing Panel gets 30 days to decide, the BNRC could make it a policy to hear the appeal and decide it at our next subsequent meeting. That would remove the decision from the theatrics and also assure any further questions that are revealed during the hearing we have time to investigate.

Be aware when you blithely change a 1 for 1 replacement with a 2 for 1, that many public meetings and much public outcry went into those replanting charts and requirements.

That was literally written by citizens and to change it is asking for outcry again and to do so ignores the public voice.

It's great to charge fees up front. However for some, money isn't an issue so how can you get a magical number that is fair to all and protects trees? Another or additional way to do it is to follow the County model where compliance is tied to all future permitting. If the applicant does not send in the replanting photos then no further permits are issued until compliance is met. And then an additional fine can be imposed as well. This is a way to

assure that the tree is viable at the 2 year mark without staff effort rather than cutting this tree check up out of the code.

To get our code into alignment with new ISA standards, the rating numbers in two different paragraphs simply need to be omitted. Then reference to the ISA current industry standard form will assure the most updated form is used without tying a specific form into our code. This and changing the Fee Schedule are both clerical things that can be done without significant revisions needed.

Can you please give an example in our city of, as you mentioned in your presentation that it's common practice, where the Dept. Head or designee is used in our code rather than the person responsible for the work? You mentioned CDD and Planning I think.

A: I don't have an example, but it is referenced throughout code.

RL: My "Ask" I'd like heard by all is: We hire another part-time or consulting Arborist. We create another Department called the Environmental Programs Department. George Fuerst could be that Department Head, with the 2 part time arborists under him. This new department can share Administrative Assistant services with Code Enforcement perhaps. This way our trees are out of the purview of PW who has such concerns about trees interfering with infrastructure and it allows the arborists to be freer to be true to their education and knowledge about tree health.

4. Christing Walkingstick: Questions for Joyce: Who initiated these revisions and how did this whole process get started?

A: The City Council Work Plan directed staff and public demand for change stimulated PW to begin work on them.

CW: This issue was brought to the BNRC in 2/2022. The video of that meeting states that an email had been sent by you that you'd begun these revisions. But I can't find anything about revisions being requested in an council documentation prior to that. So, was it PW who initiated this project?

A: Yes

CW: At the 2/2022 BNRC meeting, it was said that the revisions would be "fine tuning" the current code. Is what you've done considered fine tuning?

A: It was always intended to be a comprehensive review.

CW: Why didn't these changes come before the BNRC more actively as they were made?

A: We got them to you as quickly as we could given the different departments and the attorney we had to go through.

Questions for Mr. Weisfuss: Can you fill us in on your roll in planning and writing these revisions?

A: Sitting with Joyce and going over improvements to make is how it was done.

CW: How many hours a week are you active here?

A: 4 hours per day is what I've come to know extends my services for the whole year.

CW: Regarding Agenda Report Item #5, the meeting BNRC heard the 306 Crocker Street Tree Appeal. We did not make a motion that night. We definitely did not make a motion to amend the appeals process so it is leading that you say we asked for that.

When appellants have the option to go to BNRC and then the option to go the Council, it is that array of options to be heard that is the democratic process and democracy.

We can't make the assumption that the PW director will choose the arborist as the Clearly we want a certified arborist to make the decisions regarding our trees.

BNRC is a jury of peers and part of the democratic process and needs to be kept as part of our appeals process.

These revisions are not in alignment with Council Environmental Stewardship Goals. They spend more time and focus on rules that allow trees to be cut down rather than on replanting and protecting trees. Let's incentivize replanting and keep the public processes that support democracy including BNRC and City Council via checks and balances to assure transparency and accountability in our government.

I've consulted other cities too as well as experts who have called these revisions "dangerous." It would be a simple matter to return to the current ordinance, correct the reference to ISA and make other minor verbiage changes. I believe this is the best path forward and that these revisions should be rejected.

5. Andree Brisson: Ours is one of 4 Monterey Pine Forests in the world. We've benefitted from a long legacy of those with a conservation and aesthetic vision. From our city website: The BNRC is to advise on landscaping and beautification, to support and encourage and facilitate conservation, restoration and to facilitate improvements to natural resources, and to develop and Urban Forest, Vegetation and Wildlife Habitat Management Program and to coordinate this program with the General Plan.

I'm shocked that these revisions give the PW director potential to remove trees unilaterally and removes everyone else from the picture. Given all the letters received, the public doesn't want this either.

Question for the Arborist:

Do you have any sense of the number of trees lost in the storms last year?

A: No

AB: In the more than 20 letters we received, people are wondering about your role now as you've relinquished some of your responsibilities with these revisions. How do you feel about that?

A: I support these revisions and am not relinquishing my role.

AB: I have a question about the 3 eucalyptus trees at 675 Pine Ave. that were removed at the request of the new owner. We've received letters about them and I think they would illustrate the process here.

Joyce Halabi: We're not debating that here. Those aren't part of the revisions and we won't be discussing them tonight.

AB: I think they would be a good example to take us through this process. We're talking about trees tonight. You know, one of the Council's core values is Integrity: "To safeguard public trust through honest business practices and open communication. Credibility depends upon ethical stewardship of our resources."

6. Jennifer Gorman: In 2012, a CEQA Public Review was conducted to revise the tree ordinance we have today and adopt our UFS. The intent then was to increase the canopy coverage and require a comprehensive set of tree management standards. A 25 year target to maintain existing canopy was established with the goal also to increase the canopy to 33%.

Regarding the ISA Standards, our ordinance should refer to the standard itself, not specific forms because the ISA standards are updated regularly as practices change.

The current tree ordinance emphasizes replanting and protection of trees while these revisions emphasize removing the canopy goal, and removing the arborist so cut tree protections drastically. Removing language related to the city's tree preservation goals, (both the 25 year maintenance target and the 33% increase in canopy coverage) in these revisions and if also in the UFS, is in direct conflict with the Council goal of creating a city wide tree improvement and management plan, which includes tree planting in public spaces and sustainable tree maintenance.

It doesn't make sense to revise the ordinance and the UFS at different times. A primary focus of the council goal pertains to replanting compliance. The 2023/2024 Work plan established a measurable milestone to plant 150 Native Trees on public property and in public right of ways this year. Yet the 2012 CEQA Public Review cited that planting 300 trees annually was needed in addition to replacing all trees that were removed in order to achieve "full stocking potential."

The current canopy goals align with the General Plan. Why would we wish to remove them? Removing the canopy goals removes the intent to restore canopy and this would be devastating to the beauty of our town, to the wildlife that depend on trees for their habitat and food, their survival as well as the well-being of our residents and the ecosystem as a whole.

Removing the city arborist, a qualified professional, a trained and licensed tree expert, violates the UFS that sets as a standard the requirement of a qualified professional.

And undefined "designee" is not transparent nor is it clear.

Removing the BNRC from the appeals process would require changes to our Powers and Duties.

Carmel appeals go through their Forest and Beach Commission, their equivalent of BNRC, and then through Council. So they have the same structure we do now.

We're only 10 years into our 25 year target goal to maintain canopy. It's not time to give up, but to assess. We need a current Tree Inventory to be done and then BNRC can create a planting plan.

Why was the Gowan Cypress removed from the protected list? If one were here, we would want to protect it. Just because they typically grow at Point Lobos, not PG doesn't mean it should be removed. It is still a native tree.

The current ordinance is strong. These revisions would weaken it. The lack of enforcement capability of the current ordinance is the problematic issue, not the ordinance itself.

City compliance is lower than private compliance rates and both should be treated equally and have the same replant responsibilities.

We obviously need, and public comment reflects this need, an additional part-time arborist or consulting arborist or one full time arborist or forester.

I cannot support this document as it stands, even with a matrix of BNRC comments next to it. Citizen comments clearly don't support it either. The justifications for what has been proposed in these revisions lack validity as well as public support.

7. Rebecca Lee spoke to address the revisions: Conceptual general problems, that by no means address line by line items or wildlife issues are:
--All authority is in one place, in the PW director, a non-qualified, non-expert which is authoritarian not democratic. If the arborist doesn't have time to fulfill all his duties

tasked to him in his contract by Council, PW is not a likely rescuer as PW also is tasked with more than they are able to handle currently.

--All forms of collaboration to get information, to broaden perspectives such as consulting the CM or working with the BNRC and public through the BNRC is gone.

--No protocols of process that assure understanding of how each process works are spelled out thus leaving a lack of clarity and transparency that does not assure equal treatment of applicants and non-discrimination. Who responds to an applicant and in what time frame, when does the arborist go out, how is the applicant notified etc. These are protocols that inform future employees and managers how things are done and need to be designed to outlast anyone present here today.

--There needs to be protocols of collaboration with BNRC so that BNRC has a clear path to perform its duties.

--The city and private owners need to be held to the same accountability.

--The arborist needs to do the job of an arborist. No one else.

--More public participation needs to be encourage as reaching consensus is the community "win."

8. Susan Myers addressed the need to clarify authority and encouraged a change either back to citing the arborist as the responsible party or declaring the arborist as the designee but to write into the ordinance what is intended to occur. She then encouraged collaboration with staff to make changes to the revisions in various ways.

It was finally agreed that as staff had taken notes on all our comments, staff would write them into the revisions (rather than the matrix idea) and bring the first draft of revised revisions back to BNRC for review in likely March. It was agreed that this process may take some time and all time restrictions were lifted because it was clear that many more comments still needed to be heard.

Chair Myers moved to continue 7 B on 2024 Goals and Subcommittee Assignments to the February meeting. It was approved unanimously. 7-0.

8 NEXT MEETING – February 20, 2024 at 4 p.m.

9 ADJOURNMENT

Action: The Chair moved to adjourn the meeting around 7:30 p.m. It was approved unanimously.

Motion carried 7-0

Respectfully Submitted,

Rebecca Lee
Secretary, BNRC

MEETING MINUTES

**CITY OF PACIFIC GROVE
BEAUTIFICATION AND NATURAL RESOURCES COMMISSION
REGULAR MEETING AGENDA
Tuesday, February 20, 2024, 4:00 P.M.
Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA**

THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).
CHAMBER CAPACITY SEATING IS LIMITED AND PROVIDED ON A FIRST COME, FIRST SERVED BASIS.
THE VIRTUAL MEETING IS COMPLIANT WITH THE GOVERNOR'S EXECUTIVE ORDERS ALLOWING FOR A
DEVIATION OF TELECONFERENCE RULES REQUIRED BY THE BROWN ACT.

1. CALL TO ORDER

Chair Myers called the meeting to order at 4:00 p.m. Roll call was taken: All 7 Commissioners present.

2. APPROVAL OF AGENDA

Agenda approved unanimously.
Motion carried 7-0

3. COMMISSION AND STAFF ANNOUNCEMENTS (City-Related Items Only)

1. Commissioner Brisson A) thanked staff for the social media post on viewing harbor seals quietly and cited the immediate need for the Quiet Seal Signs as pupping season has begun with unfortunately multiple still births and so she requested updates from staff on the permanent signs and also requested that temporary signs be placed until the permanent signs were available, B) announced the Monarch count was at 1250
2. Commissioner Wooten noted that that unless the commissioners speak directly into their microphones, the people listening on zoom cannot hear what is being said.
3. Commissioner Lee announced that A) the Community Wildfire Management Report prepared by Dudek for the cities of Pacific Grove, Carmel, and Monterey was available and asked if it could be posted on the BNRC page. B) the Rec Board was putting in for a CIP project to involve children planting trees for the amount of \$10,000 and it was hoped that the BNRC could work with the Rec Board on this endeavor
4. George Fuerst announced A) the Wildlife additions to the city website were now published under the Leisure tab, B) the Community Corner at the Library with BNRC information and projects is in progress, C) Monarchs are winding down their overwintering and can be seen clustering very high and away from the path inside the center of the clusters of trees. They come down to mate and to the nectar beds when it warms up in the afternoons. D) The Black Oystercatcher MOU Coastal Development Permit application is now at the Planning Department who will decide whether a permit is required. Meantime, staff is collaborating with the BLOY Project and

Audubon to map out where barriers will most likely need to go and appropriate signage is being created so they are planning ahead and to be ready. E) The No Drone Signs to protect the seals are on order, the Quiet Seal Signs are being designed and he hopes to meet with the Wildlife Subcommittee in a week to go over the design and meantime he is working on a temporary solution or signage.

4. COUNCIL LIAISON ANNOUNCEMENTS

Council member Coletti announced that the council took comment on acceptable actions regarding Public Comment (in the wake of disruptive comments several meetings ago) that means on our agenda the protocol would be announced that disruptive and off-topic speakers will be muted, and also, that the Boards and Commissions Handbook revisions were underway and would be coming back to council for final approval soon.

5. GENERAL PUBLIC COMMENT

1. Lisa Ciani: The Great Tidepool Trail needs attention and she asked whether the item on the council agenda for 2/21/24 titled the Point Pinos Trail Project under the CIP Budget Report the same trail/work? She stated that a bench was installed there inappropriately below the 20 foot elevation last week, that part of the trail is under 6 inches of sand and that the repairs are very much needed and have been. She asks of the BNRC to request updates or a reporting on the status of the trail and its repairs. Additionally there is a lot of concrete and asphalt debris not cleaned up from the original construction.
2. Thom Akeman: Quiet Seal Signs are really needed. He cited several incidents of public attempting to climb the Hopkins fence and how volunteers are outnumbered by a rowdy underinformed public there. Please speed the sign development and post temporary signs.
3. Carmelita Garcia: She talked about Native Deer letting all know that they shelter in place during the rains then eat grass and moss fallen from the trees. If the moss lands in the street, the deer go there to feast so be watchful when driving. Fawns are now out and about 10 months old and very cute. PG Deer Awareness will begin its tabling at Farmer's Market on Mondays for the season to advise the public. On April 1, 2023 the first fawn was born so births are coming soon in 2024. The PG Middle School herd crosses over Forest Avenue and it appears that drivers are being cautious currently.
4. Jan Turcotte: Wants the BNRC duties in Title 12 of street tree planting and creating a street tree planting management plan to remain and not be cut in the revisions.

6. APPROVAL OF THE MINUTES

The minutes were approved unanimously.
Motion carried 7-0

7. REGULAR AGENDA

A. Elections

Commissioner Walkingstick was elected Chairperson by a vote of 4-3.

Commissioner Lee was elected Vice Chair by a vote of 4-3.
Commissioner Dunn graciously accepted the position of Secretary with a vote of 7-0.

B. Commission Subcommittee Goals

GPC: Inge Lorentzen-Daumer reminded that the mayor or city manager can convene a “special subcommittee” as needed as was done with the Wildlife Protection to involve members of the public.

Commissioner Gorman added a goal to the Tree and Landscape Subcommittee that the corners of GWP that mark the main entrances to the park would be planted in native plants with potential markers denoting what they are to educate the public by example of what pollinators need to thrive.

Commissioner Lee added to the Tree and Landscape Subcommittee Goal 1.5 to create a Street Tree Planting Plan and Tree List update. And to the Wildlife Protection Subcommittee Goal 3.4 the addition to the list of collaborators, the PG Museum, Library, Chamber of Commerce and end the sentence still with “etc.” to not limit connections.

Commissioner Dunn added to the Plastic and Garbage Reduction Subcommittee Goals a new goal to make the Street Sweeping in town effective.

Motion to approve these subcommittee goal assignments passed unanimously.
7-0.

C. CIP Submission List for 2024 (CIP’s due 3/20/24)

No GPC.

Commissioner Wooten resubmitted the CIP for the split rail fence at the Monarch Sanctuary with updated costs.

Commissioner Myers resubmitted the Tree Well Enlargement for the city street trees.

Commissioner Dunn submitted a CIP for replanting the Lighthouse Ave. medians with Native Plants. It was clarified that care would be taken to not plant pollinator plants that attract delicate butterflies to the heavily trafficked area.

8. NEXT MEETING – March 19, 2024 at 4 p.m.

9. ADJOURNMENT

Chair Walkingstick moved to adjourn the meeting and it passed unanimously.

Respectfully Submitted,

Rebecca Lee
Vice Chair, BNRC



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Sandra Kandell, City Clerk/DEI Coordinator
MEETING DATE: April 17, 2024
SUBJECT: Diversity, Equity and Inclusion Minutes: March 11, 2024
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines
Section 15378

RECOMMENDATION

Receive the minutes.

Attachments

DEI Minutes



MEETING MINUTES

CITY OF PACIFIC GROVE DIVERSITY, EQUITY, AND INCLUSION TASK FORCE

REGULAR MEETING

Monday, March 11, 2024, 6:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

PACIFIC GROVE MEETINGS ARE CONDUCTED IN PERSON AT CITY HALL COUNCIL CHAMBER AND VIRTUALLY.

JOIN THE ZOOM WEBINAR TO PARTICIPATE LIVE AT:

https://www.cityofpacificgrove.org/Zoom_DEI

1. **CALL TO ORDER / ROLL CALL**

Chair Kim Bui called the meeting to order at 6:00 pm. City Clerk/DEI Coordinator Kandell conducted roll call with the following Task Force members present: Chair Bui, Vice Chair Fryberger, and Member Doneux. Absent: Secretary Hoops.

2. **APPROVAL OF AGENDA**

Upon motion by Chair Bui and seconded by Member Doneux the Task Force voted to approve the agenda.

Motion carried 3-0-1, by the following roll call vote:

AYES: Chair Bui, Vice-Chair Fryberger, and Member Doneux.
NOES: None.
ABSENT: Secretary Hoops.

3. **PRESENTATIONS**

4. **TASK FORCE AND STAFF ANNOUNCEMENTS (City-Related Items Only)**

5. **COUNCIL LIAISON ANNOUNCEMENT**

6. **GENERAL PUBLIC COMMENT**

General public comment received from Mike Gibbs, Beth Walker, Carol Marquart, and Inge Lorentzen Daumer.

A. Written General Public Comment

7. **CONSENT AGENDA**

Upon motion by Vice-Chair Fryberger and seconded by Member Doneux the Task Force voted to approve the Consent Agenda.

Motion carried 3-0-1, by the following roll call vote:

AYES: Chair Bui, Vice-Chair Fryberger, and Member Doneux.
NOES: None.
ABSENT: Secretary Hoops.

- A. Minutes of the Diversity, Equity, and Inclusion Task Force February 12, 2024
Action: Approved minutes.
CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

8. **REGULAR AGENDA**

- A. FY 2024/25 Capital Improvement Program
Public comment received from Inge Lorentzen Daumer, Mike Gibbs, and Luke Coletti.

Action: Upon motion by Member Doneux and seconded by Vice-Chair Fryberger, the Task Force approved a Capital Improvement Project (CIP) submission for the FY 2024/25 CIP process and authorize the Chair to submit the “Walkway of Remembrance” item by the March 20, 2024 deadline.

Motion carried 3-0-1, by the following roll call vote:

AYES: Chair Bui, Vice-Chair Fryberger, and Member Doneux.
NOES: None.
ABSENT: Secretary Hoops.

- B. DEI Task Force Work Plan
No public comment received.

Action: Upon motion by Vice-Chair Fryberger and seconded by Member Doneux, the Task Force approved the 2024-2025 Work Plan.

Motion carried 3-0-1, by the following roll call vote:

AYES: Chair Bui, Vice-Chair Fryberger, and Member Doneux.
NOES: None.
ABSENT: Secretary Hoops.

- C. Appointment of Work Plan Subcommittees
No public comment received.

Action: Upon motion by Vice-Chair Fryberger and seconded by Member Doneux, the Task Force appointed Diversity, Equity and Inclusion (DEI) Work Plan Subcommittees as follows:

- Equity and Diversity Statement Subcommittee of Vice Chair Fryberger and Secretary Hoops
- Cultural Calendar Subcommittee comprised of Secretary Hoops and Member Doneux
- Metrics and Monitoring Change Subcommittee comprised of Chair Bui and Vice Chair Fryberger

Motion carried 3-0-1, by the following roll call vote:

AYES: Chair Bui, Vice-Chair Fryberger, and Member Doneux.
NOES: None.
ABSENT: Secretary Hoops.

9. **NEXT MEETING** - April 8, 2024 at 6:00 PM

10. **ADJOURNMENT**
Chair Bui adjourned the meeting at 7:04 p.m.

Respectfully Submitted,

Sandra Kandell
City Clerk/DEI Coordinator

Approved by Chair: _____ Date _____



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Garrett McCown, Assistant Planner & RFP Coordinator
MEETING DATE: April 17, 2024
SUBJECT: Historic Resources Committee Meeting Minutes: November 15, 2023, December 20, 2023, January 24, 2024, and February 28, 2024
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

Receive the minutes.

Attachments

Historic Resources Committee Meeting Minutes November 15, 2023
Historic Resources Committee Meeting Minutes December 20, 2023
Historic Resources Committee Meeting Minutes January 24, 2024
Historic Resources Committee Meeting Minutes February 28, 2024



NOTICE OF MEETING

CITY OF PACIFIC GROVE

HISTORIC RESOURCES COMMITTEE

APPROVED MINUTES

SPECIAL MEETING AGENDA

Wednesday, November 15, 2023, 1:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

The most effective method of communication with the Historic Resources Committee is by sending an email to hrc@cityofpacificgrove.org. In order to allow the Historic Resources Committee adequate time to review communication related to an agenda item it is recommended that the communication be sent no later than 9:00 AM on the day prior to the Historic Resources Committee meeting.

**PACIFIC GROVE HISTORIC RESOURCES COMMITTEE MEETINGS ARE CONDUCTED
IN PERSON AT CITY HALL COUNCIL CHAMBERS.**

**THE PUBLIC MAY GIVE COMMENT FOR THIS MEETING IN PERSON OR BY EMAIL.
NO PUBLIC COMMENTS WILL BE RECEIVED BY ZOOM.**

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AGENDA

1. **CALL TO ORDER & ROLL CALL**
Chair Anton called the meeting to order at 1:00pm. Assistant Planner McCown conducted roll call with the following members present in the Chamber: Chair Anton, committee members Grannis, Greening, Bicket and Vice Chair Steres.
2. **APPROVAL OF AGENDA**
ACTION: Upon motion by Member Grannis and seconded by Vice Chair Steres, the committee voted to approve the agenda.

Motion carried 5-0, by the following roll call vote:

AYES: Chair Anton, Committee members Steres, Grannis, Bicket, and Greening

NOES: None

ABSENT: None

VACANCY: 2

3. **COMMITTEE AND STAFF ANNOUNCEMENTS (City-Related Items Only)**
None

4. **COUNCIL LIAISON ANNOUNCEMENTS**

Mayor Peake had the following announcements:

Bob Perrault is the Interim City Manager.

The council is working on approving the documents for a 3% COLA for staff for the following years: 2023, 2024, 2025.

The Council had the first reading on a cannabis ordinance.

The 6th Cycle Housing Element was sent to California Department of Housing and Community Development (HCD) in Sacramento for approval.

The council will be discussing the skatepark and zoom callers at November 15, 2023 City Council meeting.

5. **GENERAL PUBLIC COMMENT**

- A. Written General Public Comment
None

CONSENT AGENDA

ACTION: Upon motion by member Grannis and seconded by member Bicket, the committee voted to approve the consent agenda as amended.

Motion carried 5-0, by the following roll call vote:

AYES: Chair Anton, Vice Chair Steres, Committee members Grannis, Bicket and Greening.

NOES: None.

ABSENT: None

VACANCY: 2

6. **REPORTS FOR INFORMATION ONLY**

7. **REPORTS REQUIRING ACTION**

- A. Minutes of the October 25, 2023 Historic Resources Committee Regular Meeting

Reference: Garrett McCown, Assistant Planner

Recommended Action: Approve the Minutes of the October 25, 2023 Historic Resources Committee Meeting.

CEQA: Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

Item 7A was pulled and put on the regular agenda as 8C.

- B. Initial Historic Screening (IHS) 23-0297 for 1115 Melton Place (APN 006-402-024)
Zoning District/General Plan Designation: R-1-B-3/Low Density Residential 4.4 Du/ac
Coastal Zone: No
Historic Resources Inventory: No
CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378
Recommended Action: Staff recommends the Historic Resources Committee find the property known as 1115 Melton Place, not eligible for the Historic Resources Inventory.
Reference: Garrett McCown, Assistant Planner

REGULAR AGENDA

8. PUBLIC HEARINGS

- A. Architectural Permit (AP) 23-0278, 229 Grand Ave, (APN 006-286-010-000)
Zoning District/General Plan Designation: C-D
Coastal Zone: No
Historic Resources Inventory: No
CEQA: Categorical Exemption, CEQA Guidelines Section 15301, Class I, Existing Facilities
Recommended Action: Staff recommends the Historic Resource Committee (HRC) approve AP 23-0278 subject to findings, conditions of approval, and CEQA Guidelines Section 15301, Class 1 categorical exemption for existing facilities.
Reference: Aaron Campbell, Associate Planner

Associate Planner, Aaron Campbell presented the staff report.

Hunter Eldridge, project architect provided comments.

Public Comment:

None

ACTION: Upon motion by Vice Chair Steres and seconded by member Grannis, to approve the project as submitted.

Motion Passed 5-0, by the following roll call vote:

AYES: Chair Anton, Vice Chair Steres, Committee member Greening, Bicket, and Grannis.

NOES:

ABSENT: None

VACANCY: 2

- B. Election of Historic Resources Committee Secretary
Zoning District/General Plan Designation: N/A

Coastal Zone: N/A

Historic Resources Inventory: N/A

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

Recommended Action: Staff recommends the Historic Resources Committee (HRC) elect a secretary in accordance with the Boards, Commissions, and Committee Handbook.

Reference: Garrett McCown, Assistant Planner

Assistant planner, Garrett McCown presented the staff report.

Member Grannis nominated Member Bicket as Secretary; Member Bicket declined.

No other nominations.

Chair Anton requested that staff be Secretary.

- C. Minutes of the October 25, 2023 Historic Resources Committee Regular Meeting

Reference: Garrett McCown, Assistant Planner

Recommended Action: Approve the Minutes of the October 25, 2023 Historic Resources Committee Meeting.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

October 25, 2023 minutes item 4A Action needs to be edited as, “Action: Upon motion by Vice Chair Steres and seconded by member Greening, the committee voted to approve the consent agenda.”

ACTION: Upon motion by member Bicket and seconded by member Greening, the committee voted to approve the October 25, 2023 minutes with corrected edits.

Motion carried 5-0, by the following roll call vote:

AYES: Chair Anton, Vice Chair Steres, Committee members Grannis, Bicket and Greening.

NOES: None.

ABSENT: None.

VACANCY: 2

9. **CONTINUED AND ONGOING BUSINESS**
None

10. **NEW BUSINESS**

None

11. **PRESENTATIONS**
 None
12. **NEXT MEETING - December 20, 2023**
13. **ADJOURNMENT**
 1:24pm

NOTICE OF ADA COMPLIANCE: Pursuant to Title II of the Americans with Disabilities Act (Codified At 42 United States Code Section 12101 and 28 Code of Federal Regulations Part 35), and Section 504 of the Rehabilitation Act of 1973, the City of Pacific Grove does not discriminate on the basis of race, color, religion, national origin, ancestry, sex, disability, age or sexual orientation in the provision of any services, programs, or activities. The City of Pacific Grove does not discriminate against persons with disabilities. City Hall is an accessible facility. A limited number of assisted listening devices will be available at this meeting. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting or provide the requested agenda format.



NOTICE OF MEETING

CITY OF PACIFIC GROVE

HISTORIC RESOURCES COMMITTEE

APPROVED MINUTES

SPECIAL MEETING AGENDA

Wednesday, December 20, 2023, 1:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

The most effective method of communication with the Historic Resources Committee is by sending an email to hrc@cityofpacificgrove.org. In order to allow the Historic Resources Committee adequate time to review communication related to an agenda item it is recommended that the communication be sent no later than 9:00 AM on the day prior to the Historic Resources Committee meeting.

THIS MEETING WILL BE HELD IN PERSON AND VIRTUALLY (HYBRID).

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<https://us02web.zoom.us/j/83221568207>

To participate telephonically, call any number below:

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Webinar ID: 812 9095 0438

If prompted to enter a participant ID, press #

When the host opens public comment for an agenda item, and you wish to speak, press *9 to raise your hand, and *6 to unmute yourself.

AGENDA

- 1. CALL TO ORDER & ROLL CALL**
Chair Anton called the meeting to order at 1:00pm. Assistant Planner McCown conducted roll call with the following members present in the Chamber: Chair Anton, committee members Grannis, Greening, Bicket and Vice Chair Steres.

- 2. APPROVAL OF AGENDA**
ACTION: Upon motion by member Greening and seconded by member Grannis, the committee voted to approve the agenda.

Motion carried 5-0, by the following roll call vote:

AYES: Chair Anton, Committee members Steres, Grannis, Bicket, and Greening

NOES: None

ABSENT: None

3. **COMMITTEE AND STAFF ANNOUNCEMENTS (City-Related Items Only)**
Assistant Planner McCown announced Lew Bauman's, Community Development Department Interim Director, last day will be December 22, 2023. Dan Gho will be Interim CDD Director.

4. **COUNCIL LIAISON ANNOUNCEMENTS**

Mayor Peake had the following announcements:
Council reinstated Zoom for the public.
Continued discussion on Skatepark to a later date.
Heard a report on the finances for the golf course.
Council will be considering approval of an agreement with Rincon about the focused General Plan update.
Considering the concept of a Chinese pavilion in Elmarie Dyke Park.
Celebrating Diana Godwin and Roque Pinheiro employee retirement.
Annual drive for committee members deadline has been extended to the end of December.

5. **GENERAL PUBLIC COMMENT**

The following members of the public spoke:

Lisa Ciani
Anthony Ciani
Inge Lorentzen Daumer

A. Written General Public Comment

Reference: Garrett McCown, Assistant Planner

Recommended Action: Receive public comment.

CEQA: Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

Written comment submitted by Tony Ciani

CONSENT AGENDA

ACTION: Upon motion by member Grannis and seconded by member Greening, the committee voted to approve the consent agenda as amended.

Motion carried 5-0, by the following roll call vote:

AYES: Chair Anton, Vice Chair Steres, Committee members Grannis, Bicket and Greening.

NOES: None.

ABSENT: None

6. REPORTS FOR INFORMATION ONLY

None

7. REPORTS REQUIRING ACTION

A. Minutes of the November 15, 2023 Historic Resources Committee Special Meeting.

Reference: Garrett McCown, Assistant Planner

Recommended Action: Approve the Minutes of the November 15, 2023 Historic Resources Committee Special Meeting.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

B. Initial Historic Screening (IHS) 23-0328 for 1109 Ripple Avenue (APN 006-054-011).

Zoning District/General Plan Designation: R-1-H/ Medium Density Residential (7.3du/ac)

Coastal Zone: No

Historic Resources Inventory: No

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

Recommended Action: Staff recommends that the Historic Resources Committee find the property known as 1109 Ripple Avenue, not eligible for the Historic Resources Inventory.

Reference: Garrett McCown, Assistant Planner

REGULAR AGENDA

8. **PUBLIC HEARINGS**

A. Architectural Permit 23-0281, 239 Granite Street, Pacific Grove (APN 006-324-018)

Zoning District/General Plan Designation: R-1 / Medium Density Residential 12.1 du/ac

Coastal Zone: No

Historic Resources Inventory: Yes

CEQA: Categorical Exemption, CEQA Guidelines Section 15301, Class I, Existing Facilities

Recommended Action: Approve the Architectural Permit subject to the recommended findings, conditions of approval, and Class 1 and Class 31 Categorical Exemptions (CEQA Guidelines Sections 15301, Existing Facilities, and 15331, Historical Resource Restoration/Rehabilitation).

Reference: Joseph Sidor, Contract Planner

Senior Planner, Joe Sidor presented the staff report.

Seth Bergstein, project architect provided comments.

Jessica Lightsey, project owner provided comments.

Public Comment:

Anthony Ciani

ACTION: Upon motion by member Greening and seconded by member Grannis, to approve the project with a condition that the project plans include differentiated siding and windows on the new construction.

Motion Passed 5-0, by the following roll call vote:

AYES: Chair Anton, Vice Chair Steres, Committee member Greening, Bicket, and Grannis.

NOES:

ABSENT: None

- B. Architectural Permit 23-0258, 120 Oceanview Boulevard, Pacific Grove (APN 006-741-006)

Zoning District/General Plan Designation: U: C-V / Open Space

Coastal Zone: Yes

Historic Resources Inventory: Yes

CEQA: Categorical Exemption, CEQA Guidelines Section 15301, Class I, Existing Facilities

Recommended Action: Approve the Architectural Permit subject to the recommended findings, conditions of approval, and Class 1 and Class 31 Categorical Exemptions (CEQA Guidelines Sections 15301, Existing Facilities, and 15331, Historical Resource Restoration/Rehabilitation).

Reference: Joseph Sidor, Contract Planner

Senior Planner, Joe Sidor presented the staff report.

Paul Davis, project architect provided comments.

Public Comment:

Tom Akeman

Inge Lorentzen Daumer

Lisa Ciani

Anthony Ciani

Chris Lowe

ACTION: Upon motion by Vice Chair Steres and seconded by member Bicket, to approve the project with a condition of approval that exterior noise producing activities shall not occur during pupping season and subject to approval of NOAA..

Motion Passed 5-0, by the following roll call vote:

AYES: Chair Anton, Vice Chair Steres, Committee member Greening, Bicket, and Grannis.

NOES:
ABSENT: None

- C. Architectural Permit (AP), Coastal Development Permit (CDP), Use Permit (UP), and Variance (VAR) 22-0158, 420 La Calle Corte (APN 007-072-024)
Zoning District/General Plan Designation: R-1-B-4/Low Density Residential 1.0 DU/AC
Coastal Zone: Yes
Historic Resources Inventory: No
CEQA: Initial Study, Mitigated Negative Declaration
Recommended Action: Recommend to the Planning Commission approval of Architectural Permit (AP), Coastal Development Permit (CDP), Use Permit (UP), and Variance (VAR) 22-0158 (APN 007-072-024), subject to the findings, conditions of approval, and the Initial Study/Mitigated Negative Declaration.
Reference: Dara Sanders, Contract Planner

Assistant Planner, Garrett McCown presented the staff report.

Aengus Jeffers, project Attorney provided a report.

Kent Seavey, project historian provided a report.

Public Comment:

Anthony Ciani

Lisa Ciani

Inge Lorentzen Daumer

ACTION: Upon motion by Chair Anton and seconded by member Greening, to continue the project to January 24, 2024 meeting and to have the committee members do a site visit and applicant prepare a Phase 1 historic assessment.

Motion Passed 5-0, by the following roll call vote:

AYES: Chair Anton, Vice Chair Steres, Committee member Greening, Bicket, and Grannis.

NOES:

ABSENT: None

- D. Deletion of 135 1st Street (APN 006-227-009) from the City's Historic Resources Inventory (HRI).
Zoning District/General Plan Designation: R-4/High Density Residential 19.8 DU/ac
Coastal Zone: No
Historic Resources Inventory: Yes
CEQA: Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

Recommended Action: Remove the property from the HRI due to loss of historic integrity.

Reference: Garrett McCown, Assistant Planner

Assistant Planner, Garrett McCown presented the staff report.

Public Comment:

None

ACTION: Upon motion by Vice Chair Steres and seconded by member Grannis, to remove 135 1st street from the HRI.

Motion Passed 5-0, by the following roll call vote:

AYES: Chair Anton, Vice Chair Steres, Committee member Greening, Bicket, and Grannis.

NOES:

ABSENT: None

- E. Deletion of 133 3rd Street (APN 006-227-009) from the City's Historic Resources Inventory (HRI).

Zoning District/General Plan Designation: R-3-PGR/High Density Residential 19.8 DU/ac
Coastal Zone: No

Historic Resources Inventory: Yes

CEQA: Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

Recommended Action: Remove the property from the HRI due to loss of historic integrity.

Reference: Garrett McCown, Assistant Planner

Assistant Planner, Garrett McCown presented the staff report.

Public Comment:

Anthony Ciani

Lisa Ciani

Inge Lorentzen Daumer

ACTION: Upon motion by member Bicket and seconded by Vice Chair Steres, to retain 133 3rd street on the HRI.

Motion Passed 5-0, by the following roll call vote:

AYES: Chair Anton, Vice Chair Steres, Committee member Greening, Bicket, and Grannis.

NOES:

ABSENT: None

- F. Deletion of 138 3rd Street (APN 006-228-006) from the City's Historic Resources Inventory (HRI).
Zoning District/General Plan Designation: R-3-PGR/High Density Residential 19.8 DU/ac
Coastal Zone: No
Historic Resources Inventory: Yes
CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378
Recommended Action: Remove the property from the HRI due to loss of historic integrity.
Reference: Garrett McCown, Assistant Planner

Assistant Planner, Garrett McCown presented the staff report.

Public Comment:

Anthony Ciani

Lisa Ciani

Inge Lorentzen Daumer

ACTION: Upon motion by member Grannis and seconded by Vice Chair Steres, to remove 138 3rd street from the HRI.

Motion Passed 5-0, by the following roll call vote:

AYES: Chair Anton, Vice Chair Steres, Committee member Greening, Bicket, and Grannis.

NOES:

ABSENT: None

- G. Deletion of 142 7th Street (APN 006-204-005) from the City's Historic Resources Inventory (HRI).
Zoning District/General Plan Designation: R-3-PGR/High Density Residential 19.8 DU/ac
Coastal Zone: No
Historic Resources Inventory: Yes
CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378
Recommended Action: Remove the property from the HRI due to loss of historic integrity.
Reference: Garrett McCown, Assistant Planner

Assistant Planner, Garrett McCown presented the staff report.

Public Comment:

Joseph Gailen Wright

Kent Seavey

Inge Lorentzen Daumer

ACTION: Upon motion by member Grannis and seconded by Vice Chair Steres, to remove 142 7th street from the HRI.

Motion Passed 5-0, by the following roll call vote:

AYES: Chair Anton, Vice Chair Steres, Committee member Greening, Bicket, and Grannis.

NOES:

ABSENT: None

9. **CONTINUED AND ONGOING BUSINESS**
None

10. **NEW BUSINESS**
None

11. **PRESENTATIONS**
None

12. **NEXT MEETING - January 24, 2024**

13. **ADJOURNMENT**
3:29pm

NOTICE OF ADA COMPLIANCE: Pursuant to Title II of the Americans with Disabilities Act (Codified At 42 United States Code Section 12101 and 28 Code of Federal Regulations Part 35), and Section 504 of the Rehabilitation Act of 1973, the City of Pacific Grove does not discriminate on the basis of race, color, religion, national origin, ancestry, sex, disability, age or sexual orientation in the provision of any services, programs, or activities. The City of Pacific Grove does not discriminate against persons with disabilities. City Hall is an accessible facility. A limited number of assisted listening devices will be available at this meeting. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting or provide the requested agenda format.



NOTICE OF MEETING

CITY OF PACIFIC GROVE

HISTORIC RESOURCES COMMITTEE

APPROVED MINUTES

REGULAR MEETING AGENDA

Wednesday, January 24, 2024, 3:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

PACIFIC GROVE MEETINGS ARE CONDUCTED IN PERSON AT CITY HALL COUNCIL CHAMBER AND VIRTUALLY.

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When the host opens public comment for an agenda item, and you wish to speak, press *9 to raise your hand, and *6 to unmute yourself.

AGENDA

1. CALL TO ORDER & ROLL CALL

Chair Anton called the meeting to order at 3:00pm. Assistant Planner McCown conducted roll call with the following members present in the Chamber: Chair Anton, committee members Grannis, Greening, Bicket and Vice Chair Steres.

2. APPROVAL OF AGENDA

ACTION: Upon motion by Vice Chair Steres and seconded by member Bicket, the committee voted to approve the agenda.

Motion carried 5-0, by the following roll call vote:

AYES: Chair Anton, Committee members Steres, Grannis, Bicket, and Greening

NOES: None

ABSENT: None

3. **COMMITTEE AND STAFF ANNOUNCEMENTS (City-Related Items Only)**

Staff introduced the new CDD Director, Karen Vaughn.

4. **COUNCIL LIAISON ANNOUNCEMENTS**

Mayor Peake had the following announcements:

Council approved Rincon agreement for the focused General Plan Update.

Council heard from the Monterey Bay Chinese Association and proposed pavilion.

Council approved appointments at the last meeting.

Council denied appeals on projects 270 Central Ave. and 111 10th Street.

Upcoming:

City attorney recommendations about hate speech during public comment.

Establish procedure for adding agenda items to council agenda.

Discussing Boards, Commissions, and Committee's Handbook.

Hear Interim City Manager, Robert Perrault's proposal on both the ordinance introduced in December and a policy on how to handle council inquiries to staff.

Skatepark Updates

Parklets

Receiving feedback from HCD on how to get Housing Element Certified.

5. **GENERAL PUBLIC COMMENT**

The following members of the public spoke:

Inge Lorentzen Daumer

Lisa Ciani

Anthony Ciani

A. **Written General Public Comment**

Zoning District/General Plan Designation: N/A

Coastal Zone: N/A

Historic Resources Inventory: N/A

CEQA: Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

Recommended Action:

Reference:

Written comment submitted by:

Tony Ciani

CONSENT AGENDA

ACTION: Upon motion by member Greening and seconded by member Grannis, the committee voted to approve the consent agenda.

Motion carried 5-0, by the following roll call vote:

AYES: Chair Anton, Vice Chair Steres, Committee members Grannis, Bicket and Greening.

NOES: None.

ABSENT: None

6. **REPORTS FOR INFORMATION ONLY**
None

7. **REPORTS REQUIRING ACTION**

A. **Minutes of the December 20, 2023 Historic Resources Committee Special Meeting.**

Reference: Garrett McCown, Assistant Planner

Recommended Action: Approve the Minutes of the December 20, 2023 Historic Resources Committee Special Meeting.

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

B. **Initial Historic Screening (IHS) 23-0357 for 116 Evans Ave. (APN 006-237-012).**

Zoning District/General Plan Designation: R-4/High Density Residential 19.8 DU/ac

Coastal Zone: No

Historic Resources Inventory: No

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

Recommended Action: Staff recommends that the Historic Resources Committee find the property known as 116 Evans Avenue, not eligible for the Historic Resources Inventory.

Reference: Garrett McCown, Assistant Planner

REGULAR AGENDA

8. **PUBLIC HEARINGS**

A. **Historic Determination (HD) 23-0362, Addition of 420 La Calle Corte Hanna Chinese Tea House to the City's Historic Resources Inventory (HRI), APN 007-072-024.**

Zoning District/General Plan Designation: R-1-B-4/Low Density Residential 1.0 DU/AC

Coastal Zone: Yes

Historic Resources Inventory: No

CEQA: Initial Study, Mitigated Negative Declaration

Recommended Action: Due to the historic significance, staff recommends the Historic Resources Committee (HRC) add the subject property to the Historic Resources Inventory (HRI).

Reference: Garrett McCown, Assistant Planner

Aengus Jeffers, project attorney provided comments.

Kent Seavey, project historian provided comments.

Public Comment:

Gadi Maier

Lisa Ciani

Anthony Ciani

Inge Lorentzen Daumer

ACTION: Upon motion by Vice Chair Steres and seconded by member Bicket, to add the Hanna Chinese Tea House to the Historic Resources Inventory.

Motion Passed 5-0, by the following roll call vote:

AYES: Chair Anton, Vice Chair Steres, Committee member Greening, Bicket, and Grannis.

NOES:

ABSENT: None

- B. Architectural Permit (AP), Use Permit (UP), and Variance (VAR) 22-0158, 420 La Calle Corte (APN 007-072-024)

Zoning District/General Plan Designation: R-1-B-4/Low Density Residential 1.0 DU/AC

Coastal Zone: Yes

Historic Resources Inventory: No

CEQA: Initial Study, Mitigated Negative Declaration

Recommended Action: Recommend to the Planning Commission approval of Architectural Permit (AP), Use Permit (UP), and Variance (VAR) 22-0158 (APN 007-072-024), subject to the findings, conditions of approval, and the Initial Study/Mitigated Negative Declaration.

Reference: Dara Sanders, Contract Planner

Contract Planner, Dara Sanders presented the staff report.

Aengus Jeffers, project attorney provided comments.

Hunter Eldridge, project architect provided comments.

Public Comment:

Gadi Maier

Inge Lorentzen Daumer

Lisa Ciani

Anthony Ciani

Nancy Runion

Kent Seavey

ACTION: Upon motion by member Grannis and seconded by Vice Chair Steres , to recommend approval to the Planning Commission for 420 La Calle Corte Architectural Permit, Use Permit, and Variance 22-0158, subject to findings, conditions of approval, and Initial Study/Mitigated Negative Declaration.

Motion Passed 4-1, by the following roll call vote:

AYES: Chair Anton, Vice Chair Steres, Committee member Greening, and Grannis.

NOES: Bicket

ABSENT: None

- C. Historic Preservation Permit, Administrative Architectural Permit, Administrative Use Permit 23-0232 for 844 Laurel Avenue (006-334-009)

Zoning District/General Plan Designation: R-1

Coastal Zone: No

Historic Resources Inventory: Yes

CEQA: Categorical Exemption, CEQA Guidelines Section 15301, Class I, Existing Facilities

Recommended Action: Staff recommends continuing project application No. 23-0232 for the hearing of Historic Preservation Permit, Administrative Architectural Permit, and Administrative Use Permit to a date certain.

Reference: Aaron Campbell, Associate Planner

Senior Planner, Aaron Campbell presented the staff report.

Public Comment:

None

ACTION: Upon motion by member Bicket and seconded by member Greening, to continue the item to February 28, 2024 HRC meeting.

Motion Passed 5-0, by the following roll call vote:

AYES: Chair Anton, Vice Chair Steres, Committee member Greening, Bicket, and Grannis.

NOES:

ABSENT: None

- D. Deletion of 138 10th Street from the City's Historic Resources Inventory (HRI).
Zoning District/General Plan Designation: R-3-PGR/High Density Residential 19.8 DU/ac
Coastal Zone: No
Historic Resources Inventory: Yes
CEQA: Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378
Recommended Action: Remove the property from the HRI due to loss of historic integrity
Reference: Garrett McCown, Assistant Planner

Assistant Planner, Garrett McCown presented the staff report.

Public Comment:

Inge Lorentzen Daumer

ACTION: Upon motion by Chair Anton and seconded by member Greening, to remove

138 10th Street from the HRI and consider for the ‘Neighborhood Character List’.

Motion Passed 5-0, by the following roll call vote:

AYES: Chair Anton, Vice Chair Steres, Committee member Greening, Bicket, and Grannis.

NOES:

ABSENT: None

- E. Deletion of 141 10th Street from the City's Historic Resources Inventory (HRI).
Zoning District/General Plan Designation: R-3-PGR/High Density Residential 19.8 DU/ac
Coastal Zone: No
Historic Resources Inventory: Yes
CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378
Recommended Action: Remove the property from the HRI due to loss of historic integrity.
Reference: Garrett McCown, Assistant Planner

Assistant Planner, Garrett McCown presented the staff report.

Public Comment:

None

ACTION: Upon motion by member Greening and seconded by Chair Anton, to remove 141 10th Street from the HRI and consider for the ‘Neighborhood Character List’,

Motion Passed 4-1, by the following roll call vote:

AYES: Chair Anton, Vice Chair Steres, Committee member Greening, and Bicket

NOES: Member Grannis

ABSENT: None

- F. Deletion of 144 10th Street from the City's Historic Resources Inventory (HRI).
Zoning District/General Plan Designation: R-3-PGR/High Density Residential 19.8 DU/ac
Coastal Zone: No
Historic Resources Inventory: Yes
CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378
Recommended Action: Remove the property from the HRI due to loss of historic integrity.
Reference: Garrett McCown, Assistant Planner

Assistant Planner, Garrett McCown presented the staff report.

Public Comment:

None

ACTION: Upon motion by member Grannis and seconded by member Bicket, to

remove 144 10th Street from the HRI.

Motion Passed 5-0, by the following roll call vote:

AYES: Chair Anton, Vice Chair Steres, Committee member Greening, Bicket, and Grannis.

NOES:

ABSENT: None

- G. Deletion of 158 10th Street from the City's Historic Resources Inventory (HRI).
Zoning District/General Plan Designation: R-3-PGR/High Density Residential 19.8 DU/ac
Coastal Zone: No
Historic Resources Inventory: Yes
CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378
Recommended Action: Remove the property from the HRI due to loss of historic integrity.
Reference: Garrett McCown, Assistant Planner

Assistant Planner, Garrett McCown presented the staff report.

Public Comment:

None

ACTION: Upon motion by Vice Chair Steres and seconded by member Grannis, to remove 158 10th Street from the HRI.

Motion Passed 5-0, by the following roll call vote:

AYES: Chair Anton, Vice Chair Steres, Committee member Greening, Bicket, and Grannis.

NOES:

ABSENT: None

- H. Deletion of 162 10th Street from the City's Historic Resources Inventory (HRI).
Zoning District/General Plan Designation: R-3-PGR/High Density Residential 19.8 DU/ac
Coastal Zone: No
Historic Resources Inventory: Yes
CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378
Recommended Action: Remove the property from the HRI due to loss of historic integrity.
Reference: Garrett McCown, Assistant Planner

Assistant Planner, Garrett McCown presented the staff report.

Public Comment:

None

ACTION: Upon motion by member Bicket and seconded by member Greening to remove 162 10th Street from the HRI and consider for the 'Neighborhood Character List'.

Motion Passed 5-0, by the following roll call vote:

AYES: Chair Anton, Vice Chair Steres, Committee member Greening, Bicket, and Grannis.

NOES:

ABSENT: None

9. **CONTINUED AND ONGOING BUSINESS**

None

10. **NEW BUSINESS**

None

11. **PRESENTATIONS**

None

12. **NEXT MEETING - February 28, 2024**

13. **ADJOURNMENT**

5:02 pm

NOTICE OF ADA COMPLIANCE: Pursuant to Title II of the Americans with Disabilities Act (Codified At 42 United States Code Section 12101 and 28 Code of Federal Regulations Part 35), and Section 504 of the Rehabilitation Act of 1973, the City of Pacific Grove does not discriminate on the basis of race, color, religion, national origin, ancestry, sex, disability, age or sexual orientation in the provision of any services, programs, or activities. The City of Pacific Grove does not discriminate against persons with disabilities. City Hall is an accessible facility. A limited number of assisted listening devices will be available at this meeting. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting or provide the requested agenda format.



NOTICE OF MEETING

CITY OF PACIFIC GROVE

HISTORIC RESOURCES COMMITTEE

APPROVED MINUTES

REGULAR MEETING AGENDA

Wednesday, February 28, 2024, 3:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

Copies of the agenda packet are available for review at the Pacific Grove Library, in the Community Development Department, and electronically at www.cityofpacificgrove.org/agendas. The most effective method of communication with the Historic Resources Committee is by sending an email to hrc@cityofpacificgrove.org. In order to allow the Historic Resources Committee adequate time to review communication related to an agenda item, it is recommended that the communication be sent no later than 9:00 AM on the day prior to the Historic Resources Committee meeting.

PACIFIC GROVE MEETINGS ARE CONDUCTED IN PERSON AT CITY HALL COUNCIL CHAMBER AND VIRTUALLY.

PLEASE NOTE THE MEETING WILL PROCEED AS NORMAL EVEN IF THERE ARE TECHNICAL DIFFICULTIES ACCESSING ZOOM. THE CITY WILL DO ITS BEST TO RESOLVE ANY TECHNICAL ISSUES AS QUICKLY AS POSSIBLE.

JOIN THE ZOOM WEBINAR TO PARTICIPATE LIVE AT:

https://www.cityofpacificgrove.org/Zoom_HRC

[Please click here for directions to dial into the meeting audio.](#)

AGENDA

1. CALL TO ORDER & ROLL CALL

Chair Anton called the meeting to order at 3:00pm. Assistant Planner McCown conducted roll call with the following members present in the Chamber: Chair Anton, committee members Grannis, Greening, Bicket and Vice Chair Steres.

A. Election of Officers

Zoning District/General Plan Designation: N/A

Coastal Zone: N/A

Historic Resources Inventory: N/A

CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378

Recommended Action: Staff recommends the Historic Resources Committee (HRC) elect a Chair and Vice-Chair for a one-year term in accordance with the Pacific Grove Municipal

Code (PGMC) § 3.02.050(b), Members – Terms. At the pleasure of the Committee, a Secretary may also be appointed or the Chair may request staff prepare the Historic Resources Committee minutes.

Reference: Garrett McCown, Assistant Planner

Upon motion by member Greening and seconded by member Grannis, the committee nominated Chair Anton to continue as Chair for the Historic Resources Committee Year 2024.

Motion carried 5-0, by the following roll call vote:

AYES: Chair Anton, Committee members Steres, Grannis, Bicket, and Greening

NOES: None

ABSENT: None

Upon motion by member Grannis and seconded by Chair Anton, the committee nominated Vice Chair Steres to continue as Vice Chair for the Historic Resources Committee Year 2024.

Motion carried 5-0, by the following roll call vote:

AYES: Chair Anton, Committee members Steres, Grannis, Bicket, and Greening

NOES: None

ABSENT: None

There were no nominations for Secretary. Staff will take on the role of Secretary.

2. APPROVAL OF AGENDA

ACTION: Upon motion by Vice Chair Steres and seconded by member Greening, the committee voted to approve the agenda.

Motion carried 5-0, by the following roll call vote:

AYES: Chair Anton, Committee members Steres, Grannis, Bicket, and Greening

NOES: None

ABSENT: None

3. COMMITTEE AND STAFF ANNOUNCEMENTS (City-Related Items Only)

Chair Anton had the following announcements:

To accommodate for the holidays, the HRC Meetings are going to be a week early in November and December. November 20, 2024, at 1:00pm and December 18, at 1:00pm.

Assistant Planner McCown had the following announcement:

The building Assessment for Chautauqua Hall has been completed and is available to view on the city's website.

CDD Director Vaughn had the following announcement:

A City Council budget meeting is scheduled in the chambers starting at 6:00pm.

Roll call votes are not required for every item. Typically, a roll call vote is needed when one or more members are participating remotely.

4. **COUNCIL LIAISON ANNOUNCEMENTS**

Mayor Peake had the following announcements:

Council heard a recommendation on parklets and endorsed extending a sidewalk out over the parking area for parklets to be built or rebuilt.

Council approved first reading of an ordinance reducing the HRC to five people.

Council heard an update on the Housing Element and a mid-year budget review.

There will be a council meeting at 6:00pm tonight, hearing status of goals and a budget workshop.

Next week, the main item will be the California Voting Rights Act.

Council will be discussing city manager recruiting in closed session.

5. **GENERAL PUBLIC COMMENT**

The following members of the public spoke:

Inge Lorentzen Daumer

Anthony Ciani

A. **Written General Public Comment**

Written comment submitted by:

Lisa Ciani

Tony Ciani

CONSENT AGENDA

ACTION: Upon motion by Vice Chair Steres and seconded by member Bicket, the committee voted to approve the consent agenda.

Motion carried 5-0, by the following roll call vote:

AYES: Chair Anton, Vice Chair Steres, Committee members Grannis, Bicket and Greening.

NOES: None.

ABSENT: None

6. **REPORTS FOR INFORMATION ONLY**

7. **REPORTS REQUIRING ACTION**

A. **Minutes of the January 24, 2024 Historic Resources Committee Regular Meeting**

Reference: Garrett McCown, Assistant Planner

Recommended Action: Approve the minutes of the January 24, 2024 Historic Resources Committee Regular Meeting.

CEQA: Does not constitute a "Project" per California Environmental Quality Act Guidelines Section 15378

REGULAR AGENDA

8. PUBLIC HEARINGS

- A. Architectural Permit (AP) and Coastal Development Permit (CDP) 23-0290, 107 14th Street, Pacific Grove (APN 006-183-016)
Zoning District/General Plan Designation: R-3-PGR / Medium High Density Residential 10 - 20 du/ac
Coastal Zone: Yes
Historic Resources Inventory: Yes
CEQA: Categorical Exemption, CEQA Guidelines 15331, Historical Resources Restoration/Rehabilitation
Recommended Action: Recommend the Planning Commission approve the Architectural Permit and Coastal Development Permit subject to the recommended findings, conditions of approval, and Class 1 and Class 31 Categorical Exemptions (CEQA Guidelines Sections 15301, Existing Facilities, and 15331, Historical Resource Restoration/Rehabilitation).
Reference: Joseph Sidor, Contract Planner

Senior Contract Planner, Joe Sidor presented the staff report.

Public Comment:

John Warren

Anthony Ciani

ACTION: Upon motion by Vice Chair Steres and seconded by member Grannis, to continue 107 14th Street AP/CDP 23-0290 to March 27, 2024 HRC meeting.

Motion Passed 3-0-2, by the following roll call vote:

AYES: Chair Anton, Vice Chair Steres, and committee member Grannis.

NOES:

RECUSED: Bicket, Greening

- B. Application #23-0252 for Historic Preservation Permit (HPP) and Architectural Permit for 625 Jewell Avenue (APN 006-153-002).

Zoning District/General Plan Designation: R-3-PGR

Coastal Zone: Yes

Historic Resources Inventory: Yes

CEQA: Categorical Exemption, CEQA Guidelines 15331, Historical Resources Restoration/Rehabilitation

Recommended Action: Staff recommends the Historic Resources Committee (HRC) approve the Historic Preservation Permit (HPP) and Architectural Permit (AP) 23-0252, subject to findings, conditions of approval, and CEQA Class 31 categorical exemption for Historical Resource Restoration/Rehabilitation.

Reference: Aaron Campbell, Senior Planner

Senior Planner, Aaron Campbell presented the staff report.

Project Architect, Jeannie Byrne, presented a report.

Public Comment:

Lisa Ciani

Anthony Ciani

Inge Lorentzen Daumer

Katie Placido

ACTION: Upon motion by Vice Chair Steres and seconded by member Greening, the committee voted to approve the project.

Motion carried 4-0-1, by the following roll call vote:

AYES: Vice Chair Steres, Committee members Grannis, Bicket and Greening.

NOES: None.

RECUSED: Chair Anton

- C. Application #23-0232 for Historic Preservation (HPP), Administrative Use (AUP), and Administrative Architectural Permits for 844 Laurel Ave (APN 006-334-009).

Zoning District/General Plan Designation: R-1

Coastal Zone: No

Historic Resources Inventory: Yes

CEQA: Categorical Exemption, CEQA Guidelines 15331, Historical Resources Restoration/Rehabilitation

Recommended Action: Staff recommends the Historic Resources Committee (HRC) approve the Historic Preservation Permit, Administrative Architectural Permit, and Administrative Use Permit application number 23-0232, subject to findings, conditions of approval, and CEQA Class 31 categorical exemptions for Historical Restoration/Rehabilitation.

Reference: Aaron Campbell, Senior Planner

Senior Planner, Aaron Campbell presented the staff report.

Project Architect, Jeannie Byrne, presented a report.

Public Comment:

Anthony Ciani

Lisa Ciani

Inge Lorentzen Daumer

Michele McLean Russell

ACTION: Upon motion by Chair Anton and seconded by member Bicket, the committee voted to approve the project “as is”.

Motion carried 5-0, by the following roll call vote:

AYES: Chair Anton, Vice Chair Steres, Committee members Grannis, Bicket and Greening.

NOES: None.

ABSENT: None

- D. Historic Determination (HD) 23-0323, 519 Forest Street, APN 006-487-007
Zoning District/General Plan Designation: R-4/HDR 29.0 DU/ac
Coastal Zone: No
Historic Resources Inventory: Yes
CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378
Recommended Action: Due to loss of historic integrity, staff recommends the Historic Resources Committee (HRC) delete the subject property from the Historic Resources Inventory (HRI).
Reference: Laurel O'Halloran, Planner

Associate Planner, Laurel O’Halloran presented the staff report.
Project Owner, Bill Sherrod, presented a report.

Public Comment:
Vicky Pierce
Anthony Ciani
Inge Lorentzen Daumer
Lisa Ciani

ACTION: Upon motion by Vice Chair Steres and seconded by member Greening, the committee voted to remove 519 Forest Avenue from the HRI and add to Neighborhood Character List.

Motion carried 5-0, by the following roll call vote:

AYES: Chair Anton, Vice Chair Steres, Committee members Grannis, Bicket and Greening.
NOES: None.
ABSENT: None

9. **CONTINUED AND ONGOING BUSINESS**

10. **NEW BUSINESS**

11. **PRESENTATIONS**

- A. Capital Improvement Project (CIP) Recommendations.
Zoning District/General Plan Designation: N/A
Coastal Zone: N/A
Historic Resources Inventory: N/A
CEQA: Does not constitute a “Project” per California Environmental Quality Act Guidelines Section 15378
Recommended Action: Discuss Capital Improvements as they relate to the Historic Resources Committee and provide a recommendation to the Public Works Department.
Reference: Garrett McCown, Assistant Planner

Assistant Planner, Garrett McCown presented the staff report.

Public Comment:

Anthony Ciani

Lisa Ciani

ACTION: Upon motion by member Bicket and seconded by member Greening, the committee voted to submit recommended improvements to Chautauqua Hall and the mural on the recreation trail.

Motion carried 5-0, by the following roll call vote:

AYES: Chair Anton, Vice Chair Steres, Committee members Grannis, Bicket and Greening.

NOES: None.

ABSENT: None

12. **NEXT MEETING - March 27, 2024**

13. **ADJOURNMENT
4:50pm**

NOTICE OF ADA COMPLIANCE: Pursuant to Title II of the Americans with Disabilities Act (Codified At 42 United States Code Section 12101 and 28 Code of Federal Regulations Part 35), and Section 504 of the Rehabilitation Act of 1973, the City of Pacific Grove does not discriminate on the basis of race, color, religion, national origin, ancestry, sex, disability, age or sexual orientation in the provision of any services, programs, or activities. The City of Pacific Grove does not discriminate against persons with disabilities. City Hall is an accessible facility. A limited number of assisted listening devices will be available at this meeting. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting or provide the requested agenda format.



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Luke Coletti, Councilmember
MEETING DATE: April 17, 2024
SUBJECT: Ballot Measure(s) to Amend PGMC 23.45 and PGMC 6.11 *This item was continued from the Council's April 3, 2024 meeting.*
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

Direct the City Manager to return to the Council with the documents necessary to place a measure(s) on the November 5, 2024, ballot asking the voters to amend Measure B (PGMC 23.45) and Measure C (PGMC 6.11) to implement the following:

1. Amend PGMC 23.45 to: (1) provide a definition for “timeshare” or “timeshare project,” including those fractional interest uses marketed, sold, and managed as timeshares, and (2) allow the City Council to make any future amendments to the definition via Council Ordinance.
2. Amend (or rescind) PGMC 6.11 in order to be consistent with: (1) the proposed voter-adopted definition(s), and (2) the City’s transient occupancy tax rate (i.e., existing timeshare projects (there are two) shall be taxed at the same rate as hotels/motels per PGMC 6.09).

DISCUSSION

Measure B (1982)

On November 2, 1982, Pacific Grove voters adopted Measures B, which: (1) prohibits timeshare projects throughout the city, and (2) imposes strict zoning standards on condominium development.

On November 17, 1982, the City Council adopted Ordinance 1315 N.S. (see Attachment-1), which codified Measure B under Chapter 23.45 of the Pacific Grove Municipal Code (PGMC).

PGMC 23.45 includes the following provisions:

23.45.020 Timeshare projects prohibited.

Timeshare projects shall not be permitted in the city of Pacific Grove.

23.45.030 Intention of chapter.

It is the intention of this chapter to avoid special privileges for condominiums and planned unit developments and to have such forms of development conform to the zoning standards and subdivision standards applicable to single-family residential district development. *It is also the intention of this chapter in prohibiting timeshares to avoid the conversion and loss of the city’s residential stock and*

character (emphasis added).

Definition of “Timeshare”

The authors of Measure B did not include a definition of “timeshare project.” However, the zoning code at the time, which allowed timeshare projects as a permitted use (see Ordinance 1250 N.S.), included the following definition:

23.64.025 Use permit – Timeshare project.

A timeshare project, as such term is defined in Section 11003.5 of the Business and Professions Code ...

At the same November 2, 1982, election, voters also adopted Measure C (see Ordinance 1316 N.S.), which established the following definitions:

6.11.010 (b) Time Share.

“Time-share” shall have the meaning as defined in Section 11003.5 of the California Business and Professions Code and in Section 23.64.025 of the Municipal Code.

6.11.010 (c) Time Share Owner.

“Time-share owner” means the person or persons who own one or more time-share interests in a time-share project within the city, whether or not approved under said Section 23.64.025 of the Code.

Section 23.64.025 was removed from the zoning code in 1997 (see Ordinance 97-22).

Section 6.11.010, last amended in 1997 (see Ordinance 97-39), is currently the only part of the city’s municipal code that defines “timeshare”:

6.11.010 Definitions.

“Time-share” shall have the meaning as defined in Section 11003.5 of the California Business and Professions Code.

“Time-share owner” means the person or persons who own one or more time-share interests in a time-share project within the city.

The Problem

The city’s municipal code and definitions are out of date. For example, PGMC Section 6.11.010 references Section 11003.5 of the California Business and Professions Code, which was repealed by the State Legislature in 2004 (see [Statutes of California 2004, Ch. 697, Sec. 4](#)).

Conclusion

The Council should provide the voters an opportunity to amend Measure B (PGMC 23.45) and Measure C (PGMC 6.11) in order to better effectuate the City’s longstanding prohibition of timeshare projects.

OPTIONS

1. Take no action.
2. Provide alternate direction.

FINANCIAL IMPACT:

It typically costs less than \$10,000 to place a measure on the ballot of a consolidated (general or presidential) election (see Attachment-3).

GOAL ALIGNMENT: Not Applicable.

Attachments

1. Timeshare Ordinances (Pacific Grove)
2. Election Costs (Pacific Grove)

898

ORDINANCE NO. 1315 N.S.

ORDINANCE CODIFYING INITIATIVE MEASURE B
ENACTING REGULATIONS FOR MULTIPLE UNIT DEVELOPMENT INVOLVING
CONDOMINIUMS, PLANNED UNIT DEVELOPMENTS, AND TIME-SHARES
ENACTED IN NOVEMBER 1982 ELECTION

THE COUNCIL OF THE CITY OF PACIFIC GROVE DOES ORDAIN AS
FOLLOWS:

1. Measure B, as enacted by the Election of the City of Pacific Grove on November 2, 1982 is hereby codified so that the same may be conveniently referred to in the Municipal Code of the City as follows:

"Chapter 23.⁴⁵₁₄

INITIATIVE ORDINANCE ENACTING REGULATIONS FOR
MULTIPLE UNIT DEVELOPMENTS INVOLVING
CONDOMINIUMS, PLANNED UNIT DEVELOPMENTS, AND TIME-SHARES

THE PEOPLE OF THE CITY OF PACIFIC GROVE DO ORDAIN AS
FOLLOWS:

23.⁴⁵₁₄.010 Effective the date of the adoption of this ordinance by the City Council or by the voters of the City of Pacific Grove, the following regulations shall apply to multiple residential developments involving condominiums or Planned Unit Developments (PUDs), in lieu of any ordinance or resolution to the contrary:

A. In any planned unit or condominium development, the permitted number of dwelling units per acre shall not be more than twenty-five percent (25%) greater than that constructed in the nearest Single-Family Residential District (hereafter referred to as defined in the Pacific Grove Zoning Ordinance Section 23.12.010, as it existed on June 1st, 1982). Should more than one Single-Family Residential District be adjacent to the development, the lowest number of units per acre will be observed. However, in no case shall there be less than 4,000 square feet of land per unit. In computing land area available for such purposes, areas shall be excluded which would not normally constitute part of the building site, such as:

1. A minimum of 24-foot-wide strip for the length of any private roadway proposed for common use;
2. Any area serving as commercial or visitor-commercial use and uses ancillary thereto; and
3. Club houses, common recreational buildings, meeting rooms, and sales rooms and area.

B. Fifty per cent (50%) of the entire building site area, but exclusive of common roadways, shall not be covered vertically from the ground upward and shall be landscaped with permeable plants or materials.

C. The height of any structure shall not exceed 25 feet.

D. Two covered automobile parking spaces shall be provided for the exclusive use of each dwelling unit.

23.⁴⁵~~24~~.010 Time-share projects shall not be permitted in the City of Pacific Grove.

23.⁴⁵~~24~~.030 It is the intention of this ordinance to avoid special privileges for condominiums and Planned Unit Developments and to have such forms of development conform to the zoning standards and subdivision standards applicable to Single-Family Residential District development. It is also the intention of this ordinance in prohibiting time-shares to avoid the conversion and loss of the City's residential stock and character.

23.⁴⁵~~24~~.040 No building permit shall be issued that is not consistent with the provisions of this enactment.

23.⁴⁵~~24~~.050 The provisions of this enactment are independent and separable and if any one provision is held to be invalid the People hereby declare their intention that they would have enacted each provision separately."

PASSED AND ADOPTED BY THE PEOPLE OF THE CITY OF PACIFIC GROVE this 2nd day of November, 1982.

2. Nothing contained herein is intended to alter, amend, or effect any provision in the Initiative Ordinance as adopted.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY PACIFIC GROVE this 17th day of November, 1982, by the following vote:

AYES: Fisher, Hughes, Martine, Russell, Sloan, Williams

NOES: Eaton

ABSENT: None

APPROVED: November 17, 1982


FLORUS C. WILLIAMS, Mayor

ATTEST:


WILLIAM S. PITT, City Clerk

(Suggested by City Clerk.)

Pacific Grove OKs Measure B

Pacific Grove voters gave their support of Measure B — the initiative ordinance banning timeshares and revising density standards — by a vote of 3,063 to 2,588, or 54.2 percent.

The measure, which takes effect immediately, bans timeshares anywhere in the city and sets standards requiring planned unit developments to be compatible with density of the nearest single-family neighborhood.

The measure was placed on the ballot after 2,043 registered voters in the city signed an initiative petition circulated by the Pacific Grove Property Rights Committee.

Anne Bradley of the Property Rights Committee, said the vote in favor of Measure B "is a tribute to the intelligence of Pacific Grove voters and their love for this town."

She commented that the "other side used a slick, expensive media campaign" and that "No on B advertising definitely confused the voters. If it weren't for the false statements regarding the tearing down of Victorians and replacing them with six-unit apartments and the scare tactics regarding affordable housing, I'm sure the margin (of votes) would have been far greater."

T. Arnold Smith of the Citizens for Affordable Housing, the group opposing Measure B, commented that he was sorry to see the outcome.

Referring to the use of the initiative, he said, "We elect a council to make decisions for the people and I think they've done a good job in protecting the city. I don't like to see their responsibilities taken from them."

ORDINANCE NO. 1250 N.S.

ORDINANCE AMENDING MUNICIPAL CODE SECTIONS 23.08.020 AND
23.08.110 AND ADDING SECTION 23.64.025 RE TIMESHARES

THE COUNCIL OF THE CITY OF PACIFIC GROVE DOES ORDAIN AS FOLLOWS:

1. Section 23.08.020 of the Municipal Code is hereby amended by adding the following sentence thereto:

"An apartment house shall not include any timeshare project as defined in Section 11003.5 of the Business and Professions Code, added by Chapter 601 of Statutes of 1980."

2. Section 23.08.110 of the Municipal Code is hereby amended by adding the following sentence thereto:

"A dwelling group shall not include any timeshare project as defined in section 11003.5 of the Business and Professions Code as added by Chapter 601 of Statutes of 1980."

3. Section 23.64.025 is hereby added to the Municipal Code to read as follows:

"23.64.025. A timeshare project, as such term is defined in Section 11003.5 of the Business and Professions Code, shall be restricted to the C, I, V. C., and R-3-M Districts, subject to first securing a use permit. Timeshare projects, when permitted, shall be limited to forms of interest and use as inhere in the definition of "Community Housing Project" at Section 24.18.010(b) of this Code. Any conversion from an existing use, including motel or hotel use, to a timeshare project shall conform to Chapter 23.29 of this Code as if the conversion were from a multiple-dwelling rental development; provided, however, the provisions of Subsections (d)(1), (e), (f) and (k) of Section 23.29.040, Sections 23.29.050(f), 23.29.080, 23.29.090, and 23.29.110 shall not apply except to units used as residences. An applicant for a timeshare project shall submit with the application at least 15 copies of all documents required to be filed with the California Real Estate Commission in respect thereto, and in the form as thus filed. No use permit shall issue for a timeshare project which, in the discretion of the Planning Commission, lacks proper means of securing adequate maintenance of the project or which lacks a reliable mechanism or plan to secure the payment of the Transient Occupancy Tax under Chapter 6.09 of this Code." A special processing fee of \$100.00 plus \$10.00 for each proposed unit subject to timesharing shall accompany each timeshare application, in addition to the applicable use permit fee.

4. This ordinance shall take effect 30 days after final passage.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE
this 18th day of March, 1981, by the following vote:

AYES: Fisher, Hughes, Martine, Sloan, Williams
Noes: None
Absent: Eaton, Franco

APPROVED:


Mayor

ATTEST:


City Clerk

ORDINANCE NO. 1316 N.S.

ORDINANCE CODIFYING MEASURE C
APPROVED BY VOTERS ON NOVEMBER 2, 1982
AND IMPOSING TAX ON TIME-SHARE OCCUPANCY
IN LIEU OF TRANSIENT OCCUPANCY TAX

THE COUNCIL OF THE CITY OF PACIFIC GROVE DOES ORDAIN AS
FOLLOWS:

1. The City Clerk is instructed to effect codification of Measure C as Chapter 6.11 of the Municipal Code, in accordance with the numbered sections thereof adopted by the voters of the City on November 2, 1982.

2. Notwithstanding the provision of Measure C requiring a vote of two-thirds of the voters for enactment, by authority of the decision of the California Supreme Court on August 5, 1982, in City and County of San Francisco v. John C. Farrell, 32 Cal. 3d 47, the Council finds that the tax involved does not qualify as a special tax so that its approval by a majority of the voters suffices to enact the measure.

3. As provided in Measure C, Chapter 6.11 shall go into effect on January 1, 1983.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE this 17th day of November, 1982, by the following vote:

AYES: Eaton, Fisher, Hughes, Martine, Russell, Sloan, Williams

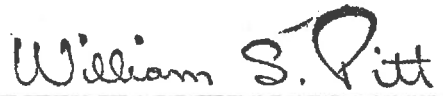
NOES: None

ABSENT: None

APPROVED: November 17, 1982


FLORUS C. WILLIAMS, Mayor

ATTEST:


WILLIAM S. PITT, City Clerk

(Suggested by City Clerk.)

ORDINANCE TO BE SUBMITTED TO VOTERS IMPOSING TAX ON TIME-SHARE
OCCUPANCY IN LIEU OF TRANSIENT OCCUPANCY TAX.

WHEREAS, there has recently been promoted the matter of selling time-shares as a form of vacation plan, whereby persons may purchase fractional estates in new or converted condominiums, apartments, or motels, whereby they attain the right to occupy a unit in the facility for a certain time period annually;

WHEREAS, the Legislature has recognized the need to regulate this type of promotion in 1980, when it enacted Chapter 601 to define time shares and make them subject to regulations of the California Department of Real Estate;

WHEREAS, the City enacted Ordinance No. 1250 N. S. on March 18, 1981, whereby a use permit must first be obtained for any time-share project under Section 23.64.025 of the Municipal Code;

WHEREAS, the City has taken the position that time-share interests are subject to the Transient Occupancy Tax under Chapter 6.09 of the Municipal Code, so that the tax is applicable to whatever consideration is payable for the periodic right of occupancy, the problem has arisen as to the manner of collecting the same and the period of time over which the same may be collected, and a challenge has been raised as to the applicability of such tax to such an interest;

WHEREAS, it is recognized that time-share interests may be sold to persons who may have periodically vacationed in the City and who may previously paid the Transient Occupancy Tax when occupying motels and other forms of lodging, so that if the tax were he inapplicable to the time-share form of interest the City might suffer a serious loss of revenue for its vital operations;

AND WHEREAS, the City wishes to insure this source of revenue on a steady reliable basis and in the amount it would have reasonably expected to receive had the purchaser continued to use traditional forms of transient occupancy, especially in view of the facts that the charges on and demands of the vacationer for City services will be substantially the same:

NOW, THEREFORE, THE PEOPLE OF THE CITY OF PACIFIC GROVE DO ORDAIN AS FOLLOWS:

1. Chapter 6.11 is hereby added to the Municipal Code to be entitled, "Time Share Tax in Lieu of Transient Occupancy Tax", to read as follows:

Section 6.11.010. Definitions. Except where the context otherwise requires, the definitions in this section govern the construction of this chapter:

(a) Person. "Person" means any individual, firm, partnership, joint venture, association, social club, fraternal organization, joint stock company, corporation, estate, trust, business trust, receiver, trustee, syndicate, or any other group or combination acting as a unit.

(b) Time Share. "Time share" shall have the meaning as defined in Section 11003.5 of the California Business and Professions Code and in Section 23.64.025 of the Municipal Code.

(c) Time Share Owner. "Time Share Owner" means the person or persons who own one or more time share interests in a time share project within the City, whether or not approved under said Section 23.64.025 of the Code.

(d) Transient Occupancy Tax. "Transient Occupancy Tax" means the tax imposed by Chapter 6.09 of this Code.

(e) Promoter. "Promoter" means the owner of the time share project who sells or offers time share interest for sale to the general public.

(f) Manager. "Manager" means the person who is employed by the owner and/or association to manage, maintain the, operate a time share project.

(g) Association. "Association" means the organization of owners as organized in a recorded Covenants, Conditions and Restrictions for the time share project, and includes the promoter for such times as the promoter is entitled to controlling vote in the association or its Board of Directors.

(h) Tax Administrator. "Tax Administrator" shall mean the City Clerk.

Section 6.11.020. Time Share Tax Imposed. For the privilege of occupancy in any time share project for any period of time, and in lieu of the Transient Occupancy Tax under Chapter 11.09 of this Code, any time share owner or person occupying through or under a time share owner, shall pay a tax for each such period of occupancy equivalent to eight (8) percent of rental value of the premises occupied for the period of occupancy.

The Tax Administrator shall determine the rental value of each time share unit periodically in advance from whatever evidence which may be available, including but not limited to: prevailing rates for rental of similar facilities; actual rentals charged by the promoter in unsold time share units in the project; rentals charged by individual time share owners.

Each time a rental value is established for a time share project, the Tax Administrator shall mail written notice of the determination to the Association and the Manager of the project. Any person aggrieved by such a determination shall have 15 days from the receipt of the notice to appeal such to the City Council. The City Council's determination on appeal shall be final.

The tax hereby imposed shall not apply to transient rentals of units by the promoter prior to sale, but such shall be subject to Chapter 6.09. The tax under this Chapter shall apply, in lieu of Chapter 6.09, to occupancy by or through an individual time share owner, whatever consideration may have been given.

Section 6.11.030. Collection of Tax. The manager or the association shall collect the applicable tax from the individual time share owner or the person actually occupying the unit by or through such owner either at the time of actual occupancy or at the time of its collection of the maintenance assessment.

Section 6.11.040. Reporting and Remitting. Each promoter, manager, or association shall, on or before the last day of the month following the close of each

calendar quarter, or at the close of any shorter reporting period which may be established by the tax administrator, make a return to the tax administrator, on forms provided by him, of the total occupancies of each time share unit and the taxes due hereunder on account thereof and the taxes collected. Such return may collectively report units bearing similar rental values, if supported by required records. At the time the return is filed, the full amount of the tax collected shall be remitted to the tax administrator. The tax administrator may establish shorter reporting periods for any certificate holder if he deems it necessary in order to insure collection of the tax and he may require further information in the return. Returns and payments are due immediately upon cessation of business for any reason. All taxes collected pursuant to this chapter shall be segregated from the promoter or association's funds and shall be held in trust for the benefit and account of the city until payment thereof is made to the tax administrator.

Section 6.11.050. Penalties and Interest. (a) ORIGINAL DELINQUENCY. Any promoter or association which fails to remit any tax imposed by this chapter within the time required shall pay a penalty of ten percent of the amount of the tax in addition to the amount of the tax.

(b) CONTINUED DELINQUENCY. Any promoter or association who fails to remit any delinquent remittance on or before a period of thirty days following the date on which the remittance first became delinquent shall pay a second delinquency penalty of ten percent of the amount of the tax in addition to the amount of the tax and the ten percent penalty first imposed.

(c) FRAUD. If the tax administrator determines that the non-payment or any remittance due under this chapter is due to fraud, a penalty of twenty-five percent of the amount of the tax shall be added thereto in addition to the penalties stated in subparagraphs (a) and (b) of this section.

(d) INTEREST. In addition to the penalties imposed, any promoter or association who fails to remit any tax imposed by this chapter, shall pay interest at the rate of one-half of one percent per month or fraction thereof on the amount of the tax, exclusive of penalties, from the date on which the remittance first became delinquent until paid.

(e) PENALTIES MERGED WITH TAX. Every penalty imposed and such interest as accrues under the provisions of this section shall become a part of the tax herein required to be paid.

Section 6.11.060. Failure to Collect and Report Tax--Determination of Tax by Tax Administrator. If any promoter or association shall fail or refuse to collect said tax and to make, within the time provided in this chapter, any report and remittance of said tax or any portion thereof required by this chapter, the tax administrator shall proceed in such manner as he may deem best to obtain facts and information on which to base his estimate of the tax due. As soon as the tax administrator shall procure such facts and information as he is able to obtain upon which to base the assessment of any tax imposed by this chapter and payable by any promoter or association who has failed or refused to collect the same and to make such report and remittance, he shall proceed to determine and assess against such promoter or association the tax, interest and penalties provided for by this chapter. In case such determination is made, the tax administrator shall give a notice of the amount so assessed by serving it personally or by depositing it in the United States mail, postage prepaid, addressed to the promoter or association so assessed at his last known place of address. Such promoter or association may within ten days after the serving or mailing of such notice, make application in writing to the tax administrator for a hearing on the amount assessed. If application by the promoter or

association for a hearing is not made within the time prescribed, the tax, interest and penalties, if any, determined by the tax administrator shall become final and conclusive and immediately due and payable. If such application is made, the tax administrator shall give not less than five days written notice in the manner prescribed herein to the operator to show cause at a time and place fixed in said notice why said amount specified therein should not be fixed for such tax, interest and penalties. At such hearing, the promoter or association may appear and offer evidence why such specified tax, interest and penalties should not be so fixed. After such hearing the tax administrator shall determine the proper tax to be remitted and shall thereafter give written notice to the person in the manner prescribed herein of such determination and the amount of such tax, interest and penalties. The amount determined to be due shall be payable after fifteen days unless an appeal is taken as provided in Section 6.09.090.

Section 6.11.070. Appeal. Any promoter or association aggrieved by any decision of the tax administrator with respect to the amount of such tax, interest and penalties, if any, may appeal to the council by filing a notice of appeal with the city clerk within fifteen days of the serving or mailing of the determination of tax due. The council shall fix a time and place for hearing such appeal, and the city clerk shall give notice in writing to such operator at his last known place of address. The findings of the council shall be final and conclusive and shall be served upon the appellant in the manner prescribed above for service of notice of hearing. Any amount found to be due shall be immediately due and payable upon the service of notice.

Section 6.11.080. Records. It shall be the duty of every promoter or association liable for the collection and payment to the city of any tax imposed by this chapter to keep and preserve, for a period of three years, all records as may be necessary to determine the amount of such tax as he may have been liable for the collection of and payment to the city, which records the tax administrator shall have the right to inspect at all reasonable times.

Section 6.11.090. Refunds. (a) FILING CLAIM. Whenever the amount of any tax, interest or penalty has been overpaid or paid more than once or has been erroneously or illegally collected or received by the city under this chapter it may be refunded as provided in subparagraphs (b) and (c) of this section provided a claim in writing therefor, stating under penalty of perjury the specific grounds upon which the claim is founded, is filed with the tax administrator within three years of the date of payment. The claim shall be on forms furnished by the tax administrator.

(b) REFUND TO OPERATOR. A promoter or association may claim a refund or take as credit against taxes collected and remitted the amount overpaid, paid more than once or erroneously or illegally collected or received when it is established in a manner prescribed by the tax administrator that the person from whom the tax has been collected liable therefor; provided, however, that neither a refund nor a credit shall be allowed unless the amount of the tax so collected has either been refunded to such person or credited to tax subsequently payable by such person to the promoter or association.

(c) REFUND TO OCCUPANT. An occupant may obtain a refund of taxes overpaid or paid more than once or erroneously or illegally collected or received by the city by filing a claim in the manner provided in subparagraph (a) of this section, but only when the tax was paid by the occupant directly to the tax administrator, or when the occupant having paid the tax to the operator, establishes to the satisfaction of the tax administrator that the occupant has been unable to obtain

a refund from the promoter or association who collected the tax.

(d) PROOF REQUIRED. No refund shall be paid under the provisions of this section unless the claimant establishes his right thereto by written records showing entitlement thereto.

Section 6.11.100. Actions to Collect. Any tax required to be paid by any occupant under the provisions of this chapter shall be deemed a debt owed by the occupant to the city. Any such tax collected by a promoter or association which has not been paid to the city shall be deemed a debt owed by the promoter or association to the city, for which the city may bring suit in addition to remedies for misappropriating of city funds. Any tax which a promoter or association has failed to collect, wilfully or negligently or by failure to carry out the duties hereunder employed, and any interest or penalties thereon shall be deemed a debt owed the city. Any person owing money to the city under the provisions of this chapter shall be liable to an action brought in the name of the City of Pacific Grove for the recovery of such amount.

Section 6.11.110. Penalties for Violations--Unlawful Acts. Any person violating any of the provisions of this chapter shall be guilty of a misdemeanor and shall be punishable therefor by a fine of not more than five hundred dollars or by imprisonment in the county jail for a period of not more than six months or by both such fine and imprisonment.

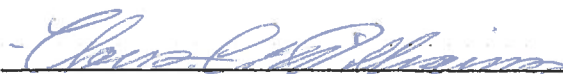
Any promoter or association or other person who fails or refuses to register as required herein, or to furnish any return required to be made, or who fails or refuses to furnish a supplemental return or other data required by the tax administrator, or who renders a false or fraudulent return or claim, is guilty of a misdemeanor, and is punishable as aforesaid. Any person required to make, render, sign or verify any report or claim who makes any false or fraudulent report or claim with intent to defeat or evade the determination of any amount due required by this chapter to be made, is guilty of a misdemeanor and is punishable as aforesaid.

Section 6.11.120. Invalidity. Should any provision of this chapter be declared invalid or inapplicable to any person or class of persons, the remaining provisions shall continue in force and/or remain applicable to other persons or classes of persons.

2. This ordinance shall take effect on the first day of the second month which begins after it shall have been approved by a vote of two-thirds of the voters voting in an election to approve or disapprove the passage of this ordinance under Article XIII A, Section 4 of the California Constitution.

PASSED AND ADOPTED BY THE PEOPLE OF THE CITY OF PACIFIC GROVE this 2nd day of November, 1982.

APPROVED: November 2, 1982


Florus C. Williams, Mayor

ATTEST:

William S. Pitt, City Clerk

ORDINANCE NO. 97-22**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE RESCINDING
SECTION 23.64.025 OF THE PACIFIC GROVE MUNICIPAL CODE TO DELETE
REFERENCE TO TIMESHARE USE PERMITS**

WHEREAS, by initiative ordinance the people of the city in 1982 adopted Section 23.45.020 of the Pacific Grove Municipal Code, which section prohibits timeshare projects; and

WHEREAS, there remains in the Municipal Code a provision, found at Section 23.64.025, setting out conditions under which timeshares may be developed in the city; and

WHEREAS, Section 23.64.025 is in conflict with the aforescribed initiative provision and should be deleted from the Code;

NOW, THEREFORE, THE COUNCIL OF THE CITY OF PACIFIC GROVE DOES ORDAIN AS FOLLOWS:

SECTION 1. Section 23.64.025 of the Pacific Grove Municipal Code hereby is rescinded.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE this 4th day of June, 1997, by the following vote:

AYES: Costello, Davis, Fisher, Honegger, Huitt, Koffman, Martine

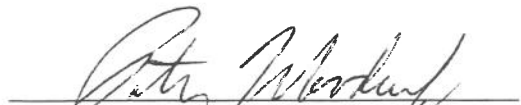
NOES: None

ABSENT: None

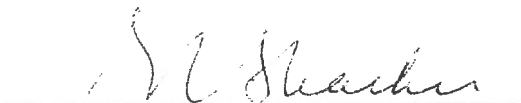
APPROVED:


SANDRA L. KOFFMAN, Mayor

ATTEST:


PETER WOODRUFF, City Clerk

APPROVED AS TO FORM:


GEORGE C. THACHER, City Attorney

ORDINANCE NO. 97-39

**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE AMENDING
SUBSECTIONS (b) AND (c) OF SECTION 6.11.010 OF THE PACIFIC GROVE MUNICIPAL CODE
TO DELETE REFERENCES TO A PREVIOUSLY RESCINDED PROVISION OF THE CODE**

WHEREAS, this council has previously rescinded Section 23.64.025 of the Pacific Grove Municipal Code; and

WHEREAS, Section 6.11.010 of the Municipal Code includes two references to Section 23.64.025; and

WHEREAS, this council desires to delete said references as obsolete;

NOW, THEREFORE, THE COUNCIL OF THE CITY OF PACIFIC GROVE DOES ORDAIN AS FOLLOWS:

SECTION 1. Subsections (b) and (c) of Section 6.11.010 of the Pacific Grove Municipal Code hereby are amended to read as follows:

(b) "Time-share" shall have the meaning as defined in Section 11003.5 of the California Business and Professions Code.

(c) "Time-share owner" means the person or persons who own one or more time-share interests in a time-share project within the city.

SECTION 2. This ordinance shall become effective on the thirtieth day following final passage and adoption hereof.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE this 20th day of August, 1997, by the following vote:

AYES: Costello, Fisher, Honegger, Koffman, Martine

NOES: None

ABSENT: Davis, Huitt

APPROVED:


SANDRA L. KOFFMAN, Mayor

ATTEST:


PETER WOODRUFF, City Clerk

APPROVED AS TO FORM:


GEORGE C. THACHER, City Attorney

Election Date:	11/6/2012	11/4/2014	4/19/2016	11/8/2016	11/6/2018	11/3/2020	4/12/2022	11/8/22
Election Type:	Presidential	General	Special	Presidential	General	Presidential	Special	General
Registered Voters:	9,547	9,213	9,338	10,165	10,025	10,694	10,450	10,488
Ballots Cast:	8,049	5,700	5,134	8,463	7,960	9,677	4,051	7,334
Turnout:	84.31%	61.87%	54.98%	83.26%	79.40%	90.49%	38.77%	69.93%
Council Candidates:	9	6	0	6	7	6	0	6
Mayoral Candidates:	2	2	0	2	3	1	0	2
Local Measures:	1	0	1	1	2	1	1	2
Election Cost:	\$46,469	\$17,055	\$79,327	\$38,503	\$53,583	\$60,671	PGCC 4-17-24 \$124,484 Page 168	\$63,595
Cost Per Registered Voter:	\$4.87	\$1.85	\$8.50	\$3.79	\$5.34	\$5.67	\$11.91	\$6.06



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Daniel Gho, Public Works Director/Deputy City Manager
MEETING DATE: April 17, 2024
SUBJECT: Cedar, Sunset & Congress Intersection Improvements Project
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

1. Receive report.
2. Select Single Build Alternative, Option 1, Roundabout with Cedar Access Relocated (Preferred Alternative).
3. Alternatively, take other action related to this item.

DISCUSSION

Background

In 2016, the Transportation Agency for Monterey County (TAMC), in partnership with the City of Pacific Grove (City) and California Department of Transportation (Caltrans), conducted a study of the State Route 68 Corridor (SR68) segment located in Pacific Grove City bounds, the Pacific Grove Hwy 68 Corridor Study. The study is available at:

<https://www.tamcmonterey.org/pacific-grove-hwy-68-corridor-study>

The intent of the study was to identify improvements that would provide safer access for all modes of travel. The study identified several areas along the State Route corridor, managed by Caltrans and within the City boundary, that are ripe for safety improvements. The City has focused on the implementation of complete street improvements to the five-legged intersection of Sunset Drive, Congress Avenue and Cedar Street. This intersection has been selected as it is adjacent to two schools, is heavily trafficked, and has historically been an area of interest for improvement by the community and TAMC.

On November 8, 2016, TAMC placed the Transportation Safety & Investment Plan (Measure X) on the ballot, the measure was approved with 67.7% approval from Monterey County voters. The measure, through retail transactions and use tax of three-eighths of one percent (3/8%) is anticipated to generate an estimated \$20 million annually for 30 years. The revenue from the sales tax measure is used for transportation safety and mobility projects in Monterey County. 40% of the revenue is allocated to Regional Projects via the Regional Safety Mobility and Walkability Program. TAMC has identified and allocated funding for specific projects across the county; one of the projects identified includes improvements to the SR68 Corridor within Pacific Grove bounds. A total of \$5 Million has been

allocated.

On October 19, 2022, Council approved a Measure X funding agreement with TAMC for an amount not to exceed \$1,000,000, of the larger \$5M bucket, to the initial phase and kick off the project. At the July 5, 2023 meeting, Council authorized the City to enter into an agreement with GHD for Phase I of the Congress, Cedar, and Sunset Intersection Safety Improvement Project in an amount not to exceed \$797,574. Since the commencement of the project and the authorization of the agreement with GHD, significant progress has been made.

To make effective use of City resources and avoid delays to the Project, two approval processes are being pursued in parallel with Caltrans:

1. A traditional Project Initiation (PSR-PDS) / Project Approval (Project Report) / PS&E approach, and
2. A streamlined Design Engineering Evaluation Report (DEER) approach.

Because the project is on a local route, is low-speed, and serves a complete streets/access improvement purpose, it may be eligible for Caltrans approval via a DEER. The DEER process is desirable for time and cost efficiency. The DEER would replace both the Project Initiation (PSR-PDS) Project Report, documenting both project initiation and project approval with a single document. The City would also not be required to reimburse Caltrans for costs incurred during development and approval of the DEER, representing significant time and money savings for the City and streamlining reviews on the Caltrans front. Because the DEER process is an unconventional approach, if Caltrans denies our request to proceed using a DEER, the traditional PSR-PDS / Project Report / PS&E approach would need to be pursued, potentially delaying project approval.

The traditional PSR-PDS / Project Report / PS&E approach is used on most Caltrans oversight projects and no special approval from Caltrans is required to proceed with this approach. In addition to requiring a lengthier overall schedule (with project initiation and project approval documented one-after-the-other rather than in a single document like the DEER), this approach would require the City to reimburse Caltrans for staff time/costs incurred during the development and approval of the PSR-PDS during project initiation.

The City has continued to work with CalTrans to determine the correct path moving forward.

Project Alternatives

Simultaneously, to gather community feedback on design elements and alternatives, the City in conjunction with GHD, hosted the following community meetings and outreach opportunities:

1. City Council Mtg: December 20, 2023
2. Community Mtg: January 9, 2024
3. Community Workshop: January 22, 2024
4. Traffic Safety Commission: January 23, 2024
5. Targeted Public Survey for Cedar Options: (230 direct mailers); Ran mid-Feb through End of March

Conceptual design alternatives explored and discussed at the community meetings included a 4-way stop option and 3 roundabout variations. All options are noted below and included in the attachment.

- Roundabout with Cedar Access Relocated
- Roundabout with no Cedar Access
- Roundabout with Cedar Ingress
- 4-Way Stop

One of the largest variations between the roundabout alternatives was how to address Cedar Street. At various public meetings preferences on how to address Cedar were provided by community members, but to gain insight from those who would be directly impacted, the City sent a targeted mailer with a public survey to those living directly on or adjacent to the impacted section of Cedar Street.

The community meetings and survey provided staff and GHD with valuable information on community preferences and concerns. Ultimately, this information has played a direct role in shaping the preferred alternative, option 1 a roundabout with Cedar access relocated.

OPTIONS

1. Provide alternative direction.
2. Select an alternative configuration for consideration.

FINANCIAL IMPACT:

There is no fiscal impact associated with receiving this report. As noted above, this project is funded via Measure X and is approved as part of the Capital Improvement Program.

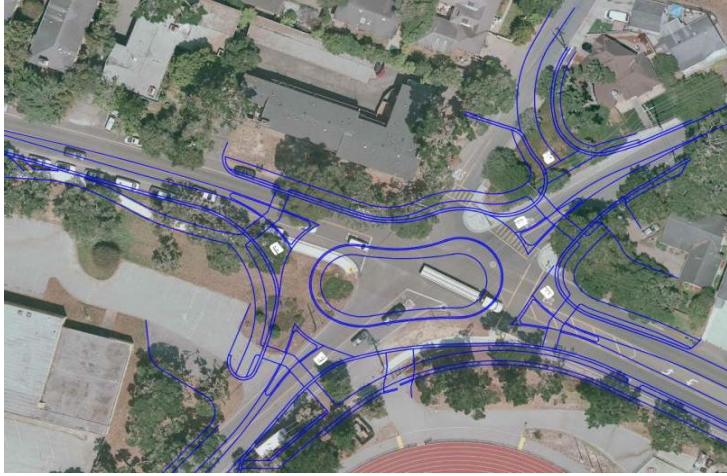
FOCUSED PRIORITY AREA: Infrastructure

Attachments

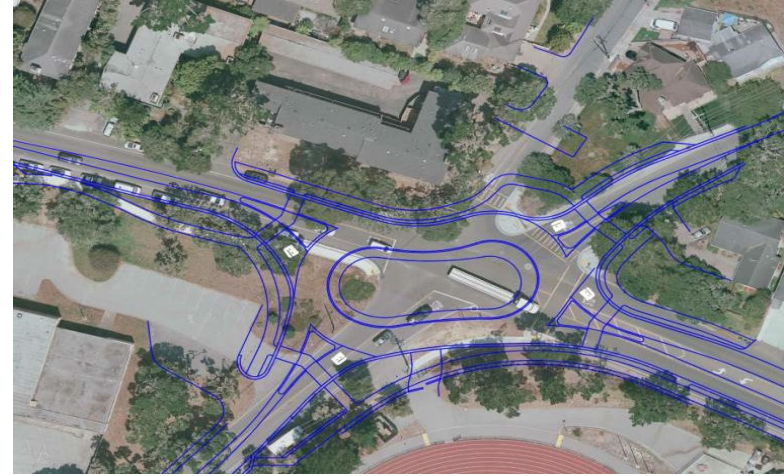
Design Options

Alternatives

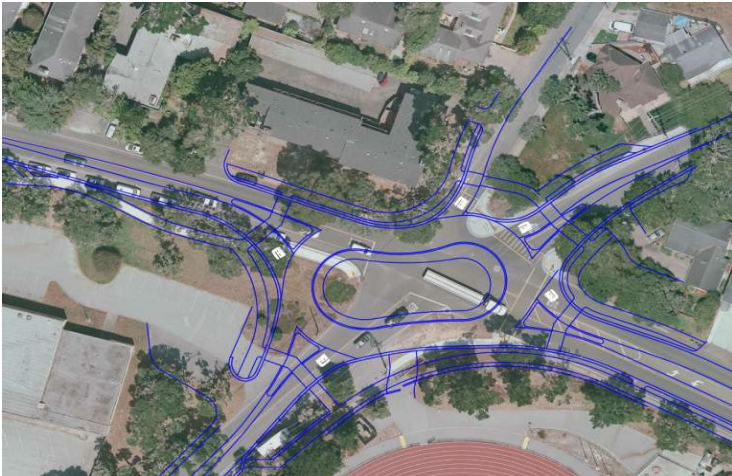
Option 1 Preferred: Cedar Access Relocated



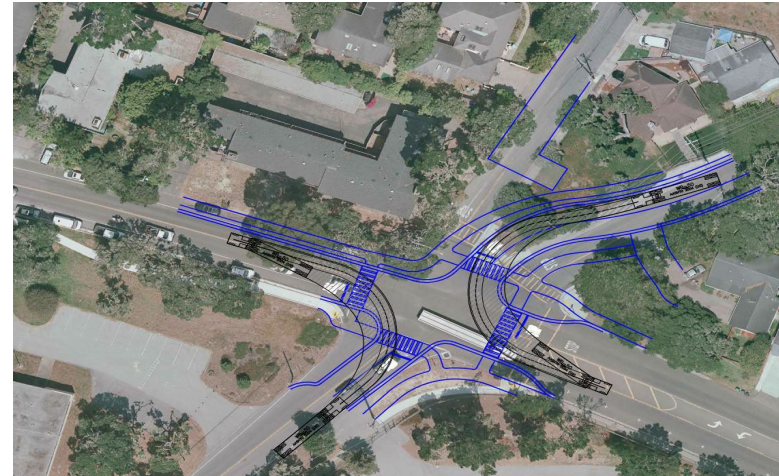
Option 2: no Cedar Access



Option 3: w/ Cedar Ingress



Option 4: 4 way stop





CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Robert Perrault, City Manager
MEETING DATE: April 17, 2024
SUBJECT: Authorize the City Manager to send a letter to Monterey One Water affirming the City of Pacific Grove's intent to move the City's Billing for Wastewater (Sewer) charges to the County of Monterey Property tax bill.
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

Direct the City Manager to send a letter to Monterey One Water confirming the City's intent to move the City's charges for wastewater collection to the County of Monterey's property tax bill and carry out the tasks to accomplish the transfer by July 1, 2024.

DISCUSSION

Wastewater (sewer) services are provided by two agencies: the City of Pacific Grove and Monterey One Water (M1W). The City of Pacific Grove is responsible for maintaining and improving the wastewater collection system for the entire City of Pacific Grove. Untreated wastewater is collected in this system and sent to M1W's regional conveyance system where it is pumped to M1W's facility for treatment before safely being reintroduced into the environment. The City charges customers for collecting wastewater in accordance with service rates approved by the City Council. Monterey One Water charges for its conveyance and treatment service in accordance with rates approved by its Board of Directors. For years, M1W has collected the City's charges on the City's behalf along with their conveyance/treatment costs every two months. Recently, M1W has decided to move the collection of their charges to Monterey County to be collected along with property tax. The purpose of this item is to discuss the City's willingness to also transfer the collection of its wastewater fees to the County.

According to M1W, property owners are responsible for the payments. In some cases, the property owner chooses to forward their bill to a tenant or third-party payee.

At its City Council meeting held on June 21, 2023, the Council received a presentation from M1W regarding its intent to change their billing to an annual fee to be included on a parcel's property tax bill. On October 30, 2023, the M1W Board of Directors voted to change the billing process from bi-monthly direct billing to property tax billing within the M1W service area, citing the following advantages:

- Shifting from the current billing process to the County property tax bill would eliminate the need to address limitations in M1W's accounting software. The software used to maintain M1W's billing will be replaced, and eliminating the need to handle billing will increase the efficiency of the Agency.

- According to M1W, shifting from direct billing to property tax billing would likely reduce the number of late and delinquent accounts.
- M1W will save approximately \$400,000 resulting from this change, e.g., decrease in third party vendor expenses and an increase in revenue collections.

With M1W moving its billing for wastewater service to the County, it is worthwhile for the city to consider doing the same. A few of the reasons for consideration:

- It would resolve a potential issue of customers receiving two separate billings for sewer service, one on the tax bill and one from the city.
- In the event the city decides not to transfer the billing to the County, the city would have to implement a separate system to collect billing which would add costs to the Administrative Services Department. These costs at this point have not been estimated.
- The City's share of the billing would remain the same. The City has already conducted a 218 process on the current rate structure so current customers/ property owners would not see an increase resulting from this transfer.
- For those customers wishing to pay sewer related costs on a more frequent basis, the county has contracted with a third-party vendor, Easy Smart Pay, to pay a parcel's property tax bill, and any subsequent fees like wastewater, on a monthly basis through ACH or credit card.

During the April 17th meeting, representatives from M1W will provide the Council and the public with a presentation to acquaint the Council and the public with the procedure necessary to accomplish the transfer. It is the staff's understanding that this process is governed through the California Health and Safety Code. To effectuate the transfer, the Council would need to direct staff to prepare a written report containing a description of each parcel receiving service and the amount of charge for each year. It is my understanding that M1W would assist with this report. A public hearing would need to be held in June 2024 to consider adoption of a resolution approving the written report (Annual Rate Report) and directing collection of the City's sewer service charges on the County tax roll. In accordance with the Health and Safety Code, adoption must occur annually and with a 2/3 vote of the Council. In addition, a revised collection agreement with M1W and possibly a separate agreement with the County would come before the Council for approval.

Staff is suggesting the following order for this item:

1. Receive Staff Report
2. Recieve Monterey One Water Presentation
3. Council questions of Staff and Monterey One Water
4. Public Comment
5. Council deliberation.

OPTIONS

1. The Council could decide to retain the responsibility for billing and collection.
2. The Council could provide staff with additional direction.

FINANCIAL IMPACT:

The impact of providing this direction at this time would have limited fiscal impact. Should the Council determine to retain the billing and collection responsibility, additional costs would be incurred but have not been estimated.

FOCUSED PRIORITY AREA: Not Applicable.

Attachments

- 1 - Draft Letter of Intention
- 2 - Copy of Monterey One Water Implementation Plan

April 8, 2024

Fred Marsh
Chief Financial Officer
Monterey One Water
5 Harris Court
Monterey, CA 93940

Subject: Transition of Wastewater (Sewer) Fee Collection to Monterey County Tax Bill

Dear Mr. Marsh

The City of Pacific Grove intends to move the City's wastewater (sewer) fee for collection services to the Monterey County Property Tax Bill. This change is in conjunction with Monterey One Water moving its wastewater service fee to the property tax bill, effective July 1, 2024.

The City Manages and maintains the wastewater collection system for the residents and businesses in Pacific Grove. The City understands there is an annual process to place the fee for its wastewater collection service on the property tax bill and will work with Monterey One Water Staff through the required approvals for its fee.

We look forward to working with your staff to formalize this process and implement the change.

Sincerely,

Robert Perrault
Interim City Manager

Cc: Mike McCullough Director of External Affairs, Monterey One Water
Dan Gho Deputy City Manager, Public Works Director
Tori Hannah, Administrative Services Director

COOPERATIVE WATER SOLUTIONS

FOR A SAFE, RESILIENT COMMUNITY



Health & Safety Code

MIW can collect wastewater fees on the property tax roll pursuant to Health and Safety Code (HSC) Section 5473 *et seq*



ADOPT WASTEWATER FEES

Pursuant to HSC Section 5471

Requires 2/3 approval of governing body



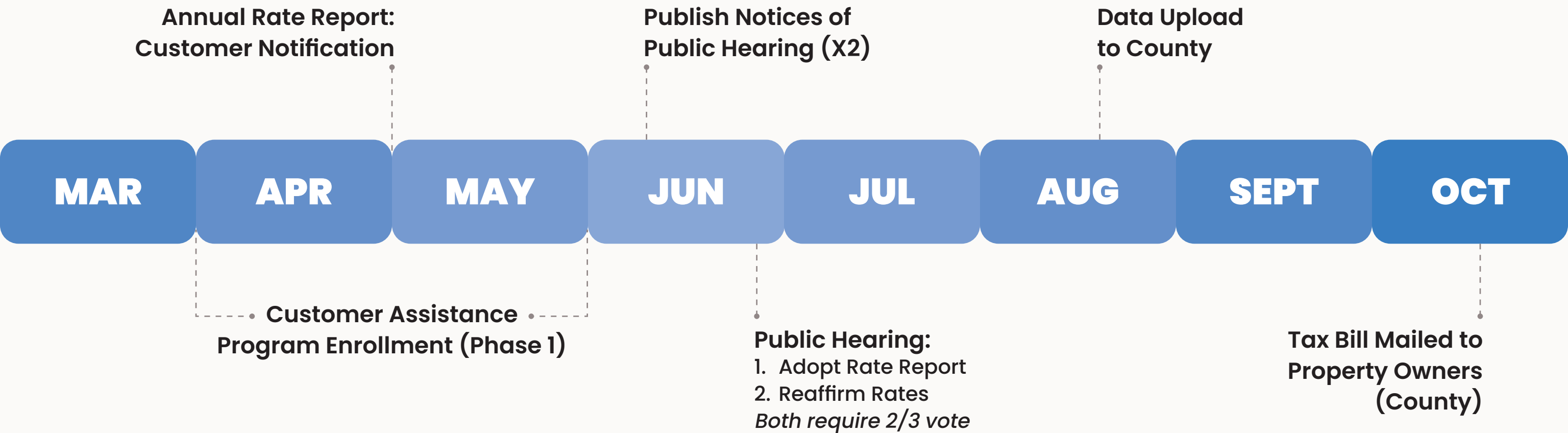
ADOPT RESOLUTIONS TO COLLECT FEE ON TAX ROLL

Pursuant to HSC Sections 5473 – 5473.11

Requires 2/3 approval of governing body

Implementation Schedule

2024



Customer Outreach



DIRECT customer communication using varied mailings
e.g., bill notice, flyer, etc



BROAD reach using paid print and digital promotions
e.g., newspaper, social, etc



TARGETED support for questions or clarification
e.g., presentations, customer service help, etc

Customer Assistance Program

ANNUAL ENROLLMENT NOW OPEN

PROGRAM ELIGIBILITY

- 1. Property: Single unit residential parcel
- AND-
- 2. Customer: Income verification



PROGRAM ASSISTANCE

- Four-Month credit for M1W’s service deducted from amount to be placed on property tax roll
- Funding is limited. Applications will be reviewed in the order in which they are received.

Deadlines, eligibility details, and application available at:
www.montereynewater.org/assistance or 831-372-3367

Income verification through PG&E CARE/FERA enrollment OR income level.
New income limits for eligibility:

	Household Size							
	1	2	3	4	5	6	7	8
Lower Income (60% AMI)	\$54,800	\$62,650	\$70,475	\$78,275	\$84,575	\$90,690	\$97,075	\$103,350

MOVING WASTEWATER BILLING TO TAX ROLL

Thank You



montereyonewater.org/billing-change



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Brian Pierik, City Attorney
MEETING DATE: April 17, 2024
SUBJECT: Resolution Approving Employment Agreement Between the City of Pacific Grove and Matthew Mogensen for the position of City Manager
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

1. Motion to adopt Resolution Approving Employment Agreement Between the City of Pacific Grove and Matthew Mogensen for the position of City Manager.
2. Alternative action based on direction of City Council related to this subject matter.

DISCUSSION

On August 2, 2023, the City Council created a City Manager Recruitment Subcommittee comprised of Mayor Peake, Mayor Pro Tempore Smith and Councilmember Coletti with responsibility to assist with City Manager recruitment efforts.

On August 11, 2023, the City issued a Request for Proposal (RFP) for City Manager Recruitment Services.

On August 30, 2023, the City Council approved an agreement with Bob Murray and Associates (Gary Phillips) for interim and City Manager recruitment services.

On November 6, 2023, Robert Perrault commenced as Interim City Manager for the City.

Following a diligent process for receiving and reviewing multiple applications for the City Manager position, and interviews of selected candidates, the City Council has determined that Matthew Mogensen should be appointed as the City Manager subject to the execution of an Employment Agreement and appropriate background checks.

The resume of Mr. Mogensen is Attachment 1 which shows substantial experience including:

- October 2018 to present: Assistant City Manager for the City of Marina
- January 2015 to October 2018: Planning and Building Director for the City of Fountain Valley
- February 2008 to January 2015: Assistant to the City Manager for the City of Fountain Valley
- July 2006 to February 2008: Assistant Planner for the City of Brea
- October 2002 to March 2004: Paid Intern form Development Services Department for the City

of Brea.

Mr. Mogensen obtained his Bachelor of Arts degrees from California State University in Fresno and his Master of Public Administration from California State Polytechnic University in Pomona.

Attachment 2 is a proposed Resolution Approving Employment Agreement Between The City Of Pacific Grove And Matthew Mogensen For The Position Of City Manager.

Mr. Morgensen would commence work for the City on May 6, 2024.

OPTIONS

Do not adopt the proposed Resolution.

FINANCIAL IMPACT:

Salary for Matthew Mogensen of \$251,680 and approximately \$41,000 for the benefits as stated in the Employment Agreement Between the City of Pacific Grove and Matthew Mogensen for the position of City Manager. The actual benefit amount may vary based on the employee's selection of health benefits.

FOCUSED PRIORITY AREA: Not Applicable.

Attachments

- 1 - Resume of Matthew Mogensen
- 2 - Reso Approving CM Emp Agt Between City and Matthew Mogensen

MATTHEW R. MOGENSEN



PROFILE SUMMARY:

Experienced public administrator with twenty years managing and providing high-quality responsive local government services in full-service cities. A hands-on lead-by-example approach with the proven ability to support and lead staff at all levels through promoting a collaborative team environment focused on inclusiveness, continued improvement, staff development, and proactively meeting challenges. Results-oriented and successful at leading the development and implementation of programs, services, projects and community priorities. Adept at streamlining operations to be fiscally prudent and enhance customer service. Known to foster positive relationships and to represent the City and its interests in the community and region.

WORK EXPERIENCE:

Assistant City Manager, City of Marina

October 2018 to present

- Served as acting city manager as needed and provided leadership to departments.
- Supported the City Council on routine matters and made policy recommendations.
- Collaborated with City Council on efforts such as policy development, priority setting, community outreach efforts, and initiatives important to Council Members.
- Facilitated stakeholder participation in development of solutions to difficult problems such as parking management and habitat conservation vs. economic development.
- Ensured the successful implementation of City Council policies and priorities.
- Served on City team renegotiating agreements to restart large scale developments projects on former Army property with complex restrictions and economics.
- Led high-profile projects including council districting, cannabis business permitting, Below Market Rate Housing, habitat management efforts, and federal and state permitting for city projects.
- Hired and supervised staff, negotiated labor contracts, and managed labor relations.
- Represented the city on a regional visitors bureau, a multi-city economic development team, a Blue Zones committee, homeless services coalition, a broadband consortium, and a multi-agency JPA for the reuse of former Fort Ord.
- Spearheaded economic development successes to attract new revenue-generating employers, hotels, restaurants, and a car dealership.
- Directed the airport and worked with state and federal agencies to fund projects.
- Negotiated and managed leases on city-owned property.

Planning and Building Director, City of Fountain Valley
January 2015 to October 2018

- Managed the business, agendas, and minutes of the Planning Commission and Housing and Community Development Board.
- Led current and advanced planning, building and safety, code enforcement, housing and community development, CDBG, and housing authority.
- Served as acting city manager and city representative on regional bodies.
- Contributed to long-term fiscal stability solutions through sales tax measures and urban renewal projects.
- Facilitated the development and adoption of a 155-acre specific plan to foster reinvestment and renewal of the freeway corridor.
- Obtained policy maker support and initiated a general plan update.
- Negotiated improvements for underperforming commercial centers.
- Provided leadership for the Orange County Planning Directors Association.
- Established a culture of economic development in planning and building services.
- Modernized codes to improve our ability to help residents and businesses.
- Revised the development review process for clarity and certainty for applicants.
- Enhanced staff performance and engagement through coaching and mentorship.

Assistant to the City Manager, City of Fountain Valley
February 2008 to January 2015

- Oversaw and managed the budgets of the City Clerks Office, IT, interdepartmental committees, and the risk management and self insurance program.
- Facilitated city-wide projects such as adopting alternative contacting procedures and implementing technology solutions to increase efficiency and effectiveness.
- Streamlined City Clerk's Office functions to save \$140,000 annually.
- Initiated SOPs to reduce costs, staff time, effectiveness, and customer service.
- Analyzed state and federal legislation and communicated city positions to legislative representatives.
- Liaison to the League of Cities, Chamber of Commerce, CA Joint Powers Insurance Authority, Energy Partnership, and Orange County economic development network.
- Modernized Administrative Regulations and City Council policies.
- Developed and implemented economic development and marketing programs.
- Served as City PIO, developed online presence, and community engagement.

Assistant Planner, City of Brea
July 2005 to February 2008

- Processed complex infill development projects while serving on internal city-wide leadership committees.

Assistant Project Manager II, Hogle-Ireland - contract staff for the City of Montebello
March 2004 to July 2005

- Provided professional planning services to residents and businesses.

Development Services Department Paid Intern, City of Brea
October 2002 to March 2004

- Assisted divisions with grant writing, CIP budget development, and SOPs.

CERTIFICATION / ACADEMIES:

- New and Future City Manager's Seminar
- California Joint Powers Insurance Authority Leadership Academy
- Continuing Education for Public Officials Leadership Training
- California Public Employees Labor Relations Association Academies 1-3
- California Joint Powers Insurance Authority Management Academy

PROFESSIONAL AFFILIATIONS:

- California City Managers Foundation
- International City/County Management Association
- American Planning Association
- International Conference of Shopping Centers

EDUCATION:

Masters of Public Administration, California State Polytechnic University, Pomona
2003 – 2006

- Emphasis in Public Policy and Public Finance
- Successfully defended thesis concerning the positive effects that public initiated investment activities have on surrounding properties.

Bachelor of Arts in Geography, California State University, Fullerton
2001 – 2003

- Concentration in Environmental Planning and Analysis

Associate of Arts, Cuesta College, San Luis Obispo/ Golden West College, Huntington Beach
1995-2000

Arroyo Grande High School, Arroyo Grande, California
1990 - 1994

RESOLUTION NO. 24-xx

RESOLUTION APPROVING EMPLOYMENT AGREEMENT BETWEEN THE CITY OF PACIFIC GROVE AND MATTHEW MOGENSEN FOR THE POSITION OF CITY MANAGER

FINDINGS

1. The City Council desires to retain the services of Matthew Morgensen (“Employee”) as City Manager of the City.
2. The City Council desires to provide certain salary, benefits, establish certain conditions of employment, and establish working conditions for Employee.
3. The functions, duties and prerogatives of the City Manager are specified in Article 19 of the Pacific Grove City Charter and in Chapter 2.06 of the Pacific Grove Municipal Code. The provisions of the City Charter and Chapter 2.06 of the Municipal Code, as amended from time to time, control should any conflict exist pertaining to either this Resolution or the Agreement that it authorizes.
4. On December 6, 2023, the City Council adopted Resolution 23-035 approving the Job Description for the City Manager.
5. Employee desires to provide said services as City Manager to the City under the terms and conditions hereinafter set forth in the Employment Agreement Between the City of Pacific Grove and Matthew Mogensen, a true copy of which is attached hereto as Exhibit “1”.
6. Employee is willing and qualified to provide City Manager services to the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE:

1. The Council determines that each of the Findings set forth above is true and correct, and by this reference incorporates those Findings as an integral part of this Resolution.
2. The Council hereby adopts this Resolution approving the Employment Agreement Between the City of Pacific Grove and Matthew Mogensen for the position of City Manager.
3. This Resolution shall become effective immediately following passage and adoption thereof.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE
this 17th day of April 2024, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

BILL PEAKE, Mayor

ATTEST:

DATED: _____

SANDRA KANDELL, City Clerk

APPROVED AS TO FORM:

BRIAN A. PIERIK, City Attorney

EMPLOYMENT AGREEMENT BETWEEN THE CITY OF PACIFIC GROVE AND MATTHEW MOGENSEN

This Employment Agreement (“Agreement”) is made by and between the City of Pacific Grove (“City”) and Matthew Mogensen (“Employee”). City and Employee are hereinafter collectively referred to as the “Parties.”

RECITALS

WHEREAS, the City desires to retain the services of Employee as City Manager of the City; and

WHEREAS, the City Council of the City desires to provide certain benefits, establish certain conditions of employment, and establish working conditions for Employee; and

WHEREAS, Employee desires to provide said services as City Manager to the City under the terms and conditions hereinafter set forth; and

WHEREAS, Employee represents that Employee is willing and qualified to provide such services to the City; and

WHEREFORE, in consideration of the respective mutual covenants and promises hereinafter contained and made subject to all of the terms and conditions hereof, the Parties hereto do agree as follows:

OPERATIVE PROVISIONS

1. **Effective Date.** This Agreement shall become effective on the date that the Agreement is signed by the Mayor (“Effective Date”).
2. **Position and Duties.** Employee shall serve as the City Manager and shall perform the functions, services, and duties specified in Article 19 of the City’s Charter and City Resolution No. 23-035, and perform other legally permissible and proper duties and functions as designated by the City Council from time to time. Employee shall provide services at the direction and under the supervision of the City Council. It is the intent of the Parties that Employee shall keep the City Council fully apprised of all significant ongoing operations of the City. Toward that end, Employee shall report directly to the City Council and will periodically, or as may be otherwise specifically requested by the City Council, provide status reports to the City Council on Employee’s activities and those of the City. Without additional compensation, Employee shall provide such other services as are customary and appropriate to the position of City Manager, together with such additional services assigned from time to time by the City Council as may be consistent with California law, the City’s Charter and the City’s Municipal Code. Employee shall devote best efforts and attention to the performance of these duties. Employee agrees to remain in the exclusive employ of the City while employed.

EXHIBIT “1”

3. **At-Will.** Employee acknowledges that Employee is an at-will employee of the City who shall serve at the pleasure of the City Council at all times during the period of Employee's service hereunder. Employee expressly acknowledges and agrees that nothing in this Agreement is intended to, or does, confer upon Employee any right to any property interest in continued employment, or any right to a hearing before or after a decision by the City Council to terminate Employee's employment, except as is expressly provided by law, including but not limited to under the Brown Act (Gov. Code sec. 54950 et seq.). Employee understands that notwithstanding any other applicable laws, resolutions, and policies, they have no right to pre-or-post-disciplinary due process. Nothing contained in this Agreement shall in any way prevent, limit, or otherwise interfere with the right of the City to terminate the services of Employee. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of Employee to resign at any time from this position with the City, subject only to the provisions set forth in Section 11 of this Agreement. This at-will employment relationship shall be expressly subject to the rights and obligations of the City and Employee, as set forth in Section 11 below.
4. **Term.** The term of this Agreement shall commence on Employee's first day of City employment, which shall be May 6, 2024 ("Commencement Date"). This Agreement shall remain in effect until terminated by either party hereto as provided herein ("Term"), consistent with the nature of Employee's at-will employment status.
5. **Hours of Work.** Employee is an exempt employee but is expected to engage in those hours of work that are necessary to fulfill the obligations of the City Manager's position. Employee does not have set hours of work as Employee is expected to be available at all times. Employee shall maintain regular office hours at City Hall between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, with flexibility based on work demand, excepting holidays or furlough days, except when absent in the proper performance of Employee's duties and responsibilities as City Manager, or when utilizing leave. Employee may, with Council's express written approval, flex their working hours from something other than 8:00 a.m. to 5:00 p.m. on specific days of the week and/or change their work location from City Hall to a permissible remote work location for a specified period time.
6. **Evaluation of Performance.** The City Council shall conduct performance evaluations of the City Manager in a manner consistent with the terms in this Section 6 and City Council Policy No. 000-27, adopted on February 2, 2022 as Resolution No. 22-007. While the City Council shall consult with the City Manager over the format and process of any evaluation, the ultimate format and process shall be at the City Council's discretion. The City shall conduct an initial performance evaluation following the first six (6) months of employment and again at the twelve (12) month mark, then annually thereafter or as Council otherwise deems necessary. Annual performance evaluations shall be provided to the City Manager within sixty days of the anniversary of the Commencement Date. Nothing in this section shall prohibit the City Council from evaluating the City Manager's performance at any other interval or time. The City Council agrees to provide Employee a reasonable opportunity to remedy any performance weaknesses or deficiencies. City Council shall review base salary and/or benefits of the Employee at the time of the Employee's annual performance

review, taking into account factors such as Employee's performance, available City budget, and any recent or anticipated cost of living adjustments that have or will be given to other managerial employees for the City. Such evaluations will become part of Employee's personnel file.

7. **Compensation.** Employee shall receive, as starting base salary for performance of the duties of City Manager, the sum of TWO HUNDRED AND FIFTY ONE THOUSAND, SIX HUNDRED AND EIGHTY DOLLARS AND ZERO CENTS (\$251,680.00) per year. To the extent the salary amount prescribed by this Agreement deviates from the City's existing salary schedule for the City Manager position, the Council will adopt an amended salary schedule as required by California Code Regulations section 570.5. Any such adjustments shall be made in open session during a regularly scheduled meeting of the City Council, with a record of said City Council action being subsequently attached to this Agreement as an automatic amendment thereto.
8. **Benefits.** City shall provide benefits to Employee as specified for City Department Head employees by the Municipal Code, ordinance, resolution or a Memorandum of Understanding or policy to the extent expressly approved by the City Council. To the extent a term concerning the benefits specifically identified below conflicts with this Agreement, this Agreement controls.
 - A. **Paid Time Off.** Employee shall accrue paid time off ("PTO") at a rate of 16 hours per month (one hundred and ninety-two (192) hours annually). A PTO accrual cap of four hundred (400) hours shall apply, and the Employee shall not accrue PTO when the Employee's unused accrual balance reaches that limit. Any accrued but unused balance at or below the accrual cap shall be paid upon separation or retirement. Paid time off may be cashed out once per year. This cash out must be done the year before. Up to eighty (80) hours of paid time off may be cashed out, but at least forty (40) hours of paid time off must remain after cash out.
 - B. **Tenure Date.** All tenure-related benefits shall be calculated using the Commencement Date or as otherwise determined by the City's Human Resources Department to facilitate the terms of this Agreement.
 - C. **Automobile Allowance.** In lieu of a mileage reimbursement, City shall pay Employee an automobile allowance of five hundred dollars (\$500) per month. This automobile allowance is intended to reimburse Employee for local travel, defined as travel within Monterey County or within fifty (50) miles of the City. All travel outside of local travel shall be paid at the same rate as other City employees.
 - D. **Holidays and Floating Personal Days Off.** Employee shall observe the following nine holidays: Memorial Day, Independence Day, Labor Day, Veterans 'Day, Thanksgiving, Day After Thanksgiving, Christmas Eve Day, Christmas Day, New Years 'Day. These nine holidays shall be taken in the same

manner as the City management employees. In addition, on July 1 each year, Employee shall accrue six (6) floating personal days off to be used at Employee's option. Employees shall have the number of floating holidays prorated based upon their date of hire. Any floating personal day off that is not used on or before June 30 shall be forfeited.

- E. Retirement. The City's CalPERS plan includes a two-tiered retirement system for members as required by the California Public Employees 'Pension Reform Act (PEPRA) of 2013. Employee shall be enrolled in the Classic member tier, as defined by CalPERS law and regulations, since Employee is not a "New Member" under CalPERS. Employee shall receive and make contributions to CalPERS retirement as specified for Classic members as with other Classic Members of the City of Pacific Grove.
 - F. Health, Dental, and Vision. City shall provide Employee with health, dental and vision insurance benefits in the same manner as the City provides for Department Head employees and their dependents.
 - G. Life Insurance. City shall provide term life insurance for Employee, with a payable death benefit of seventy-five thousand (\$75,000).
 - H. 457 Benefit. Employee is eligible to participate in the I.R.S. Section 457 deferred compensation program in the same manner and extent as is available to Management Employee Association members. Employee will receive \$100 Employer match per pay period.
 - I. Fitness Credit. To promote health of City employees, Employee can reimburse up to five hundred (500) dollars annually for gym memberships, fitness courses, fitness subscriptions (such as Peloton), and/or weight management programs.
9. **Fidelity Bond.** City shall bear the full cost of any fidelity or other bonds required of Employee relating to Employee's service as City Manager under any law or ordinance.
10. **Expenses.**
- A. City-Related Expenses. City agrees to pay for City-related expenses incurred by Employee in accordance with City policy.
 - B. Phone. Employee shall receive a city cell phone.
 - C. Travel. The City and Employee shall follow the uniform procedures provided in Council Policy No. 000-2, adopted on July 27, 2022 as Resolution No. 22-040. Travel expenses for the City Manager shall be subject to approval by the Mayor in writing or, in the discretion of the Mayor, by the City Council.
 - D. Development Expenses. City agrees to budget for and pay reasonable professional dues, subscriptions to professional publications, and travel and

subsistence expenses for Employee for professional participation and travel, meetings, and occasions adequate to continue professional development. Professional development expenses shall be subject to approval by the Mayor in writing or, in the discretion of the Mayor, by the City Council.

11. Termination of Agreement.

A. By City. This Agreement may be terminated by the City for any legal reason by a simple majority vote of the City Council in a regular council meeting, with written notice provided to Employee.

1. *No Cause Termination.* In the event that Employee's employment as City Manager is terminated for no reason or for any reason other than as set forth below in Section 11(A)(2) or Section 11(A)(6), and Employee signs, does not revoke, and delivers to the City Council a general and full release of all claims substantially in the form attached as Exhibit A (General Release Agreement), which may be amended as required by law to effectuate a full and complete release, on or after Employee's termination date but no later than the date set by the City Council at the time of termination in accordance with applicable law, City shall provide the following severance benefits ("Severance"):

- a. If Employee is Terminated before nine months following the Commencement Date, then City shall pay Employee a severance amount equal to six (6) months' base salary and shall pay for continued health benefits (medical, dental, and vision) for Employee and any dependents enrolled during employment for six (6) months or until Employee secures health benefits through another source, whichever comes first.
- b. If Employee is Terminated between nine months-and-one-day and eleventh months following Commencement Date, City shall pay Employee a severance amount equal to eight (8) months' base salary and shall pay for continued health benefits (medical, dental, and vision) for Employee and any dependents enrolled during employment for eight (8) months or until Employee secures health benefits through another source, whichever comes first.
- c. If Employee is Terminated after eleven months-and-one-day following the Commencement Date, City shall pay Employee a severance amount equal to ten (10) months' base salary and shall pay for continued health benefits (medical, dental, and vision) for Employee and any dependents enrolled during employment for ten (10) months or until Employee secures health benefits through another source, whichever comes first.

- d. The Parties understand and agree that any severance-related payments through the City's payroll system and/or on its payroll schedule shall not constitute continued employment for any purpose, nor shall they entitle Employee to any benefits beyond those set forth in this Section 11(A).
 - e. Severance shall include only the cash payments and health benefits described in this Section 11(A)(1).
 - f. For the purposes of this Section 11(A)(1), "Terminated" shall mean either of the following:
 - (1) The City Council ends the employment relationship; or
 - (2) Employee resigns after the City Council or its delegee makes a written request for the Employee's resignation.
 - g. The City shall, in its discretion, decide whether to issue the severance amount and the continued health benefits as either a lump-sum cash payment and direct payment of Employee's COBRA costs for the continued health benefits period, or to issue the severance-related payments through the City's payroll system and/or its payroll schedule and maintain the Employee and eligible dependents on the City's health insurance plan during the continued health benefits period. For purposes of this subsection, "continued health benefits period" refers to the duration for which the Employee and eligible dependents shall receive health insurance benefits pursuant to this Section 11(A)(1). If the City decides to issue severance-related payments through the City's payroll system, the City shall convert the remaining non-health related payments to a lump-sum cash payment if requested by the Employee and necessary for the Employee to obtain employment elsewhere.
2. *For Cause Termination.* Notwithstanding Section 11(A)(1) above, City shall not be obligated to pay, and shall not pay, any amounts or continue any benefits under the provisions of Section 11(A)(1) if Employee is terminated for Cause. Cause shall be defined as any of the following:
- a. Conviction of or a plea of nolo contendere to a felony or a misdemeanor involving moral turpitude, dishonesty, breach of trust, abuse of position, or unethical conduct; or
 - b. Material willful misconduct, material or willful gross neglect, fraud, misappropriation, embezzlement, theft, or dishonesty; or
 - c. Willful or repeated failure, for reasons other than disability, to devote substantially all of Employee's business time and effort to the City or abandonment of duties; or

- d. Harassment, discrimination, retaliation, or “Abusive Conduct”. For the purposes of this Section, “Abusive Conduct” shall mean “conduct of an employer or employee in the workplace, with malice, that a reasonable person would find hostile, offensive, and unrelated to an employer’s legitimate business interests. Abusive conduct may include repeated infliction of verbal abuse, such as the use of derogatory remarks, insults, and epithets, verbal or physical conduct that a reasonable person would find threatening, intimidating, or humiliating, or the gratuitous sabotage or undermining of a person’s work performance. A single act shall not constitute abusive conduct, unless especially severe and egregious” or
 - e. Abuse of office or position. For the purposes of this Section, “abuse of office or position” means conduct that meets the criteria of a crime involving abuse of their office or position or moral turpitude, including abuse of public authority, waste, fraud, misappropriation of funds, or other illegal fiscal practices, violation of the law under color of authority, or a crime against public justice.
3. *Employee Conviction.* If an Employee is convicted of a crime involving an abuse of their office or position, or moral turpitude, all of the following shall apply as per Government Code, Section 53243 et seq. For the purposes of this Section, “abuse of office or position” means either an abuse of public authority, including waste, fraud, misappropriation of funds, or other illegal fiscal practices, violation of the law under color of authority, or a crime against public justice.
- a. If Employee is provided with paid administrative leave pending an investigation, then Employee shall be required to fully reimburse City such amounts paid; and
 - b. If City pays for the legal defense of Employee, then Employee shall be required to fully reimburse City such amounts paid to the extent permitted by law; and
 - c. If the City paid a cash settlement to the Employee related to the termination of Employee, then Employee shall be required to fully reimburse City such amounts paid; and
 - d. Any severance benefits not yet paid to Employee shall be forfeited.
4. *Death of Employee.* If, during the Term or any extended Term, Employee dies, Employee’s estate shall receive outstanding wages and accrued PTO, but shall not be entitled to any additional compensation or payment, including Severance.

5. *Disability or Inability to Perform.* If, as the result of long-term or permanent disability, sickness, accident, injury, mental incapacity or other personal health-related reason, the City determines that Employee is unable to perform the essential duties and functions of the City Manager role, with or without reasonable accommodation, after exhausting all authorized use of accrued PTO or other authorized paid/unpaid leave available under City policies or state or federal law, the City Council may terminate Employee. If the City Council does elect to terminate Employee due to incapacity, Employee shall receive severance benefits provided in Section 11(A)(1) above. In exercising this option, the City will comply with its obligations under applicable state and federal disability and public retirement laws.
- B. **By Employee.** Employee shall provide at least sixty (60) days 'written notice to City in the event Employee voluntarily resigns or retires. This notice requirement may be waived by the City in its sole discretion. In the event Employee voluntarily retires or resigns their position (unless asked to do so in writing by the City Council pursuant to Section 11(A)(1)(f)(2)), Employee shall be entitled only to earned but unpaid base salary, accrued but unpaid expenses required to be reimbursed, and any PTO accrued through the date of separation from employment.
12. **Workplace Investigations.** The City Council has authority, acting as a majority, to place the City Manager on paid administrative leave during the pendency of a workplace investigation in which the City Manager is the target or respondent. During such leave of absence, the Administrative Services Director shall exercise the responsibilities of the City Manager, absent action by the City Council otherwise or as otherwise dictated by City Charter or the City's Municipal Code.
13. **Conflicts of Interest.**
 - A. Employee represents and warrants to the City that Employee presently has no interest, and represents that the Employee will not acquire any interest, direct or indirect, financial or otherwise, which would conflict in any manner or interfere in any way with the performance of services under this Agreement.
 - B. Employee shall not, during the Term of this Agreement, individually, as a partner, joint venture, officer or shareholder, invest or participate in any business venture conducting business in corporate limits in the City, except for stock ownership in any company whose capital stock is publicly held and regularly traded, without prior approval of the Council. For and during the Term of the Agreement, Employee further agrees, except for a personal residence or residential property acquired or held for future use as Employee's personal residence, not to invest in any other real estate or property improvements within the corporate limits of the City of Pacific Grove, without the prior written consent of the Council.

- C. None of Employee's immediate family members shall have interests, business ventures, or investments that would create a conflict of interest for Employee under section 13 (A) or (B) above, per California Government Code, section 87103. Immediate family is defined as Employee's spouse and dependent children under Government Code Section 82029.

14. **City Property.**

- A. "Proprietary Information" is all information and any idea pertaining in any manner to the business of the City (or any City affiliate), its employees, clients, consultants, or business associates, which was produced by any employee of the City in the course of employment or otherwise produced or acquired by or on behalf of the City. Proprietary Information shall include, without limitation, trade secrets, product ideas, inventions, processes, formulae, data, know-how, software and other computer programs, copyrightable material, marketing plans, strategies, sales, financial reports, banking information, audit reports, forecasts, customer lists, electronic logins, user names, and passwords. All Proprietary Information not generally known outside of the City's organization, and all Proprietary Information so known only through improper means, shall be deemed "Confidential Information."
- B. During Employee's employment by the City, Employee shall use Proprietary Information, and shall disclose Confidential Information, only for the benefit of the City and as is, or may be, necessary to perform the job responsibilities under this Agreement.
- C. At the outset of employment, City shall provide Employee with the following equipment: laptop, credit card, parking pass, and keys. Depending on Employee's choice, a city cell phone may be provided. If the City switches to requiring an ID or swipe pass, such will be provided. Employee acknowledges that any and all property provided to Employee will be and remain the sole property of the City.
- D. Employee shall return all of the property listed in this Section and any additional City property in Employee's possession at the conclusion of employment. Employee shall delete and destroy all physical files and copies and all files and copies which may reside on personal electronic devices or in any electronic or virtual location that includes Proprietary Information of the City. Employee shall furnish to the City Attorney all login and password information for programs, services, subscriptions, apps, databases and other electronic, web-based or cloud-based locations that Employee has created or had access to in connection with Employee's City employment. Employee must comply with this Section by no later than the close of business on Employee's separation date, or as otherwise directed by the City Council or the Mayor at City Council's delegation.

- E. Following termination, Employee shall not use any Proprietary Information and shall not disclose any Confidential Information, except with the express written consent of the City.
 - F. Employee's obligations under this Section shall survive the termination of employment and the expiration of this Agreement.
- 15. **Indemnification.** Subject to, in accordance with, and to the extent permitted by the California Government Claims Act, Government Code Section 810 et seq. and Government Code Section 995 et seq., the City will indemnify, defend, and hold Employee harmless from and against any action, demand, suit, monetary judgment or other legal or administrative proceeding, and any liability, injury, loss or other damages, arising out of any act or omission occurring during Employee's tenure as City Manager, except that this provision shall not apply with respect to any intentional tort or crime committed by Employee, or any actions outside the course and scope of employment as City Manager. This indemnification obligation shall survive expiration and termination of this agreement only as to those matters occurring during the term of the Agreement, but for which the corresponding claim, action, demand, suit, monetary judgment or other legal or administrative proceeding occurs or continues after the expiration or termination of this Agreement.
- 16. **Residency of City Manager.** In compliance with California Constitution, Article XI, Section 10 (b), and notwithstanding any provision in the City Charter and/or the City Municipal Code or City Policies to the contrary, in order to perform the duties of the City Manager, including but not limited to, duties as the Emergency Services Director of the City, the Employee shall reside in the County of Monterey during the employment of the Employee with the City or such other location as approved in writing by the City Council.
- 17. **General Provisions.**
 - A. **Entire Agreement.** This Agreement contains the final, complete, and exclusive agreement and understanding between the Parties. Any amendments, modifications, or variations from the terms of this agreement shall be in writing and shall be effective only upon approval of such amendment, modification or variation by the City Council and Employee.
 - B. **Interpretation.** This Agreement shall be construed as a whole, according to its fair meaning, and not in favor of or against any party. By way of example and not in limitation, this Agreement shall not be construed in favor of the party receiving a benefit nor against the party responsible for any particular language in this Agreement. Captions are used for reference purposes only and should be ignored in the interpretation of the Agreement. This Agreement may be altered, amended, or modified only by an instrument in writing, executed by the Parties to this Agreement and by no other means. Each party waives their future right to claim, contest, or assert that this Agreement was modified, cancelled superseded, or changed by any oral agreement, course of conduct, waiver, or estoppel.

- C. Severability. The terms of this Agreement are contractual and not a mere recital. Should any provision or part of any provision or application thereof be held invalid, the invalidity shall not affect any other provisions or applications of the Agreement which can be given effect without the invalid provision or application, and to this end, the provisions of this Agreement are declared to be severable.
- D. Notices. Notices given under this Agreement shall be in writing and shall be either:
1. Served personally; or
 2. Delivered via first-class U.S. Mail, certified, with postage prepaid and a return receipt requested; or
 3. Sent via Federal Express, or some other equivalent private mail delivery service.

Notices shall be deemed received at the earlier of actual receipt or three (3) days following deposit in the United States mail, postage prepaid. Notices shall be directed to the addresses shown below, provided that a party may change such party's address for notice by giving written notice to the other party in accordance with this subsection.

CITY:

Attn: Mayor of the City of Pacific Grove
City Hall 300 Forest Avenue
Pacific Grove, CA 93950
Phone: (831) 648-3106

EMPLOYEE:

As on File with City in Employee's Personnel File

- E. Governing Law. This Agreement, and the rights and obligations of the Parties, shall be construed and enforced in accordance with the laws of the State of California. Venue shall be in the Monterey County Superior Court.
- F. Amendment. This Agreement may not be amended except in a written document signed by Employee, approved by the City Council and signed by the City's Mayor.
- G. Acknowledgment. Employee acknowledges that Employee had the opportunity to consult legal counsel regarding this Agreement, that Employee has read and understands this Agreement, that Employee is fully aware of its legal effect, and has entered into it freely and voluntarily and based on Employee's own judgment and not on any representations or promises other than those contained in this Agreement.

- H. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and all of which shall constitute together one and the same instrument.
- I. Electronic Signatures. The Parties may execute this Agreement by electronic signature, subject to the terms and conditions set forth in Government Code section 16.5.

IN WITNESS THEREOF, the City of Pacific Grove has caused this Agreement to be signed and executed on its behalf by its Mayor and duly attested by its City Clerk on this ____ day of _____, 2024.

ON BEHALF OF THE CITY

Mayor Bill Peake

Date

ATTEST

City Clerk, Sandra Kandell

Date

EMPLOYEE

Matthew Mogensen

Date

APPROVED AS TO FORM

Brian Pierik
City Attorney

Date

“EXHIBIT A”

GENERAL RELEASE AGREEMENT

This General Release Agreement (“Agreement”) is entered into by and between _____ (“Manager”) and CITY OF PACIFIC GROVE (“City”) (individually “Party” and collectively, “Parties”), in light of the following facts:

WHEREAS, Manager’s employment with the City concluded on [DATE];

WHEREAS, Certain disputes have arisen between the City and Manager;

WHEREAS, the City and Manager each deny any liability whatsoever to the other;

WHEREAS, the City and Manager wish to fully and finally resolve any and all disputes they may have with each other;

WHEREAS, Manager is hereby informed that Manager has twenty-one (21) days from receipt of this Agreement to consider it. The City hereby advises Manager to consult with legal counsel before signing this Agreement;

WHEREAS, Manager acknowledges that for a period of seven (7) days following the signing of this Agreement (“Revocation Period”), Manager may revoke the Agreement, and that this Agreement shall not become effective or enforceable until the day the Revocation Period has expired;

WHEREAS, Manager acknowledges that the salary payment referenced in Section 7 of this Agreement represents all compensation, including salary, accrued benefit balances and reimbursed expenses, due and payable to Manager through the date of employment separation. Manager also acknowledges that City has made this salary payment without regard to whether Manager signs this Agreement. The salary payment does not constitute consideration for this Agreement.

WHEREFORE, in consideration of the respective mutual covenants and promises hereinafter contained and made subject to all of the terms and conditions hereof, the Parties hereto do hereby agree as follows:

TERMS AND CONDITIONS

1. **Effective Date.** The effective date of this Agreement shall be the date of the signature of the last of the Parties to sign this Agreement.
2. **Purpose of Agreement; Separation Date.** The intent of this Agreement is, in furtherance of the Parties’ mutual desire to conclude their employment relationship, in exchange for Manager’s resignation from City employment and full release and waiver of claims against the City and commitment to the other material terms set forth in this Agreement, the City shall provide Manager with the fair and adequate consideration pursuant to Section 4 of

this Agreement. The Parties acknowledge and agree that Manager will resign City employment effective close of business on [DATE] (the "Separation Date").

3. **Receipt of Salary Payment.** Manager hereby acknowledges receipt of a check or checks for all compensation owing to Manager, including salary, accrued benefit balances and reimbursed expenses ("Salary Payment") from the City.
4. **Severance.** Within five (5) business days following Manager's signing, delivering to the City, and not revoking this Agreement, the City shall pay Manager the gross amount provided for in Section 11 of the attached Employment Agreement, less applicable deductions, and shall provide the months of medical benefits as provided in that same Section 11. Manager acknowledges that the severance is in excess of all amounts due and owing to Manager as a result of Manager's employment by the City.
5. **Release of Claims.** In further exchange for the consideration and compromises set forth in this Agreement, except as set forth herein, Manager, on behalf of themselves, their heirs, estate, executors, administrators, successors and assigns, irrevocably and unconditionally releases, acquits and forever discharges the City, and its affiliates, partners, joint venturers, successors and assigns, and its officers, employees, volunteers, interns, attorneys, agents and insurers, and all persons acting by, through, under or in concert with any of them, individually and jointly ("Released Parties") from all charges, complaints, promises, agreements, controversies, suits, rights, demands, costs, losses, debts, actions, causes of action, claims, judgments, obligations, damages, liabilities and expenses, including any claims for attorneys' fees and costs, of any kind or character whatsoever, known and unknown, suspected, unsuspected, anticipated and unanticipated ("Released Claim" or "Released Claims"), which Manager now has, owns or holds, or claims to have, own or hold, against each or any of the Released Parties on or before Effective Date of this Agreement.
 - A. This release of all known or unknown, suspected or unsuspected, anticipated and unanticipated Released Claims specifically includes, without limitation:
 - i. any Released Claims alleged or referred to, directly or indirectly, or in any way connected with, or arising out of, or which may hereafter be claimed to arise out of Manager's employment with the City or actions taken during Employee's tenure as City Manager;
 - ii. any Released Claims or causes of action arising out of, in connection with or relating to Manager's employment with the City in any position, including, but not limited to, claims or causes of action based on: federal, state, or local employment discrimination, harassment, or retaliation statutes, laws, regulations or ordinances, based on any category protected by law, including without limitation age, sex, gender identity or expression, race, religion, national

origin, marital status, sexual orientation, ancestry, parental status, or disability arising under Title VII of the Civil Rights Act of 1964, as amended (42 U.S.C. §§ 2000 *et seq.* (“Title VII”), the Age Discrimination in Employment Act of 1967 (29 U.S.C. §§ 621 *et seq.* (“ADEA”), the California Fair Employment and Housing Act (California Government Code §§ 12900 *et seq.*); the Federal Americans With Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 *et seq.* (“ADA”); the Federal Occupational Safety and Health Act of 1970 (29 U.S.C. §§ 651 *et seq.*); the California Occupational Safety and Health Act of 1973 (California Labor Code §§ 6300 *et seq.*); the Family Medical Leave Act (29 U.S. § 2601); the California Family Rights Act (Cal. Gov. Code § 12950 *et seq.*); the Unruh and George Civil Rights Acts; the Genetic Information and Non-Discrimination Act; the Rehabilitation Act of 1973; the Employee Retirement Income Security Act of 1974 (29 U.S.C. § 1001 *et seq.*); the Equal Pay Act; the Fair Labor Standards Act (29 U.S.C. § 203); qui tam claims under Federal False Claim Act (31 U.S.C. §§ 3730 *et seq.*); 42 U.S.C. Section 1981; the California Constitution; the California Labor Code; the California Government Code; the Federal Equal Pay Act of 1963 (29 U.S.C. §§ 201 *et seq.* (“EPA”); the Meyers-Milius-Brown Act (California Government Code §§ 3500 *et seq.*); any other federal, state or municipal constitution, statute, regulation and/or ordinance affecting or relating to the claims and rights of the Manager; or claims for attorneys’ fees and costs;

- iii. any claim (i) sounding in tort, specifically including, but not limited to, any torts related to constructive and/or wrongful discharge in violation of public policy, defamation, invasion of privacy, intentional and negligent interference with contract and/or prospective economic advantage, fraud and any misrepresentation, and intentional and negligent infliction of emotional distress; (ii) any breach of contract of employment or collective bargaining agreement (expressed or implied) or any grievance initiated by an employee under a collective bargaining agreement; or (iii) any covenant of good faith and fair dealing (express or implied); or
- iv. any recovery from the California Joint Powers Insurance Authority for payment under the Chief Executive Separation Payment (CESP) Program; or

v. Any administrative claim or charge that may be submitted to a local, state, or federal agency, including without limitation the California Civil Rights Department, the California Department of Labor Standards and Enforcement, the California Public Employment Relations Board, the U.S. Department of Labor, but excluding the U.S. Equal Employment Opportunity Commission ("EEOC").

B. The Released Claims subject to release under this Agreement do not include: any rights that cannot be waived as a matter of law; any rights Manager has to file or pursue a claim for workers' compensation or unemployment insurance; any rights or claims for indemnification the City may have according to any written indemnification agreement with the City to which Manager is a party or under applicable law; or any claims for breach of this Agreement.

C. Notwithstanding the foregoing, this Agreement and the releases contained within, do not limit Manager's ability to bring an administrative charge with an administrative agency, but Manager expressly waives and releases any right to recover any type of personal relief from the City, including but not limited to monetary damages or reinstatement, in any administrative action or proceeding, whether California or federal, and whether brought by Manager or on Manager's behalf by an administrative agency, related in any way to the matters released herein. Furthermore, nothing in this Agreement prohibits the Parties from reporting possible violations of law or regulation to any government agency or entity, including but not limited to the Equal Employment Opportunity Commission and/or the California Civil Rights Department, or making other disclosures that are protected under the whistleblower provisions of law.

6. **Waiver of Unknown Claims/Specific Waiver of Section 1542.** Manager specifically and expressly waives all rights under the provisions of Section 1542 of the Civil Code of California ("Section 1542 Waiver") with respect to the Released Claims. Section 1542 Waiver provides as follows:

GENERAL RELEASE DOES NOT EXTEND TO CLAIMS THAT THE CREDITOR OR RELEASING PARTY DOES NOT KNOW OR SUSPECT TO EXIST IN [EMPLOYEE'S] FAVOR AT THE TIME OF EXECUTING THE RELEASE AND THAT, IF KNOWN BY [EMPLOYEE], WOULD HAVE MATERIALLY AFFECTED [EMPLOYEE'S] SETTLEMENT WITH THE DEBTOR OR RELEASED PARTY.

Thus, for the purposes of making a complete settlement of the Released Claims which Manager may have or claims to have against the Released Parties, Manager waives and

releases any and all Released Claims against the Released Parties, including Released Claims which are unknown and unsuspected as of the Effective Date of this Agreement. Manager warrants that they have read this Agreement, including the Section 1542 Waiver, and have had an opportunity to consult with counsel of their own choosing about this Agreement and specifically about the Section 1542 Waiver, and that they understand this Agreement and the Section 1542 Waiver. Manager acknowledges that they may later discover facts different from or in addition to those now known or believed to be true regarding the matters released or described in this Agreement, and even so they agree that the releases and agreements contained in this Agreement shall remain effective in all respects notwithstanding any later discovery of any different or additional facts. Manager assumes any and all risk of any mistake in connection with the facts involved in the matters, disputes, or controversies released or described in this Agreement or with regard to any facts now known to them relating thereto. Manager agrees, to the fullest extent permitted by law, that they will not initiate or file a lawsuit or internal City proceeding to assert any Released Claims. If any such action is brought, this Agreement will constitute an Affirmative Defense thereto, and the City shall be entitled to recover reasonable costs and attorneys' fees incurred in defending against any Released Claim.

7. **Return of Documents.** Manager agrees and represents that no later than [DATE] they will return to the City all City property of which they have possession, custody or control, including, but not limited to, computer, electronic and telephonic equipment, as well as all City data (including logins and passwords) and documents whether in hard copy or maintained on any electronic media.
8. **Non-Disclosure of Confidential and Proprietary Information.** The Parties acknowledge that as City Manager is a high-ranking official and an officer of the City; in that capacity they were and are responsible for, among other things, executing and enforcing all laws, and policies of the City and administering the City's affairs, controlling and administering the City's financial affairs and supervising purchasing, contracting, and confidential information. Consistent with their Employment Agreement and the City Charter, Manager represents and agrees that they have not and shall not at any time or in any manner, either directly or indirectly, whether or not for compensation use, divulge, disclose or communicate to any person, firm, corporation or any other entity in any manner whatsoever any confidential information concerning any matters affecting or relating to the business of the City or any Proprietary Information as defined in the Employment Agreement except with the express written permission of the City or as required by court order or properly-issued subpoena. Such information includes but is not limited to, any attorney-client communications and attorney work product, or any of the information concerning the business of the City, its manner of operation, its plans, or other proprietary data where such information is not publicly known and is not otherwise subject to public inspection or disclosure.
9. **Information Regarding Employment.** Subject to any applicable law, the City agrees that all inquiries with respect to Manager's separation will be referred to the Mayor or the Mayor's delegee who will provide only the following information: (a) the date of hire and date of separation; (b) that this is a mutual and amicable separation based on a mutual desire to separate Manager from employment and provide a smooth leadership transition.

10. **Personnel File Documents.** No documents shall be entered into Manager's personnel file after the Effective Date of this agreement without both Parties approving the entry of the document.

11. **Age Discrimination Waiver. THIS AGREEMENT CONTAINS A WAIVER OF AGE DISCRIMINATION CLAIMS, AND MANAGER HAS CAREFULLY READ AND ACKNOWLEDGES THE FOLLOWING:**

- A. In connection with the Older Workers' Benefits Protection Act ("OWBPA") which prohibits discrimination against older workers in a variety of different contexts, Manager acknowledges that the City has advised Manager to consult with an attorney prior to signing this Agreement. As set forth in the OWBPA, 29 U.S.C. § 626(f)(1), Manager hereby acknowledges the following:
- i. that this Agreement is written in a manner calculated to be understood by Manager and that Manager in fact understands the Agreement;
 - ii. that this Agreement specifically refers to and waives rights or claims arising under the OWBPA;
 - iii. that this Agreement applies only to claims arising up to and including the Effective Date of this Agreement;
 - iv. that in exchange for this Agreement, Manager received value beyond that to which Manager is already entitled;
 - v. that the City has advised Manager in writing to consult with an attorney before executing the Agreement and the Manager has done so; and
 - vi. that Manager has been provided with an adequate period of time to review this Agreement.
- B. Manager further acknowledges that Manager is entitled to consider this Agreement for up to twenty-one (21) calendar days before signing it. Manager may waive the twenty-one (21) calendar day notice period; if the Manager chooses to do so, they may initial below, indicating they have made a knowing and voluntary decision to sign the Agreement prior to expiration of the twenty-one (21) calendar day period with informed consent and after consultation with legal counsel.

INITIALS: ____

- C. Manager may revoke this Agreement for a period of seven (7) calendar days after executing the Agreement. Any such revocation must be communicated in writing to the City Attorney at [EMAIL ADDRESS] within the seven (7) calendar day revocation period. This Agreement shall not become effective or enforceable until the revocation period has

expired. No payments shall be made pursuant to this Agreement prior to expiration of this revocation period.

12. **Complete and Voluntary Agreement.**

- A. Manager acknowledges that Manager has read and understands this Agreement; that Manager has had the opportunity to seek legal counsel of Manager's choosing and to have the terms of the Agreement fully explained to Manager; that Manager is not executing this Agreement in reliance on any promises, representations or inducements other than those contained herein; and that Manager is executing this Agreement voluntarily, free of any duress or coercion. Manager specifically understands that by entering into this Agreement Manager is forever foreclosed from pursuing any of the claims waived herein.
- B. Manager acknowledges that Manager has at least five (5) business days to seek legal counsel of Manager's choosing before signing this Agreement. This five (5) business day period runs **concurrently** with the twenty-one (21) day period referenced in Section 11.B. above. Manager may waive the five (5) business day review period; if the Manager chooses to do so, Manager shall initial below, thus providing written confirmation that Manager has made a knowing and voluntary decision to sign the Agreement prior to the expiration of the five (5) business day period with informed consent and after consultation with legal counsel.

INITIALS: _____

- 13. **Settlement Privilege.** The Parties agree that if this Agreement does not become effective for any reason, this Agreement shall be deemed negotiation for settlement purposes only and will not be admissible in evidence or used for any purpose whatsoever, and will not be admissible in any trial or appeal under California Evidence Code § 1152 and Federal Rules of Evidence 408.
- 14. **No Admissions.** By entering into this Agreement, the Released Parties do not admit that they have engaged in, or are now engaging in, any unlawful conduct or employment practice. It is understood and agreed that this Agreement is not an admission of liability, and that the City specifically denies liability related in any manner to Manager's employment. The Parties agree that it is their mutual intention that neither this Agreement nor any terms hereof shall be admissible in any other or future proceedings against the City, except a proceeding to enforce this Agreement.
- 15. **Tax Consequences.** The City has made no representation about and takes no position on the tax consequences of this Agreement. A dispute regarding the tax status of this Agreement shall not affect the validity of this Agreement. Manager has had an opportunity to discuss the potential tax consequences of this Agreement with their own counsel and agrees to indemnify and hold harmless the City from any and all costs and assessments

including, but not limited to delinquent taxes, penalties and/or assessments levied against the City in connection with this Agreement.

16. **Assignment.** Manager acknowledges that they have not heretofore assigned or transferred to or purported to assign or transfer to any person or entity the Released claims or any part or portion thereof, and agrees to indemnify and hold harmless the Released Parties from and against any claim, demand, controversy, damage, debt, liability, account, reckoning, obligation, cost, expense, lien, action or cause of action (including the payment of attorneys' fees and costs actually incurred whether or not litigation commenced) based on, in connection with, or arising out of any assignment or transfer or claimed assignment or transfer thereof.
17. **Entire Agreement.** This Agreement supersedes any and all agreements, either oral or written, between the Parties with respect to the separation of Manager's employment relationship with the City. Each party to this Agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party that are not contained in this Agreement. No agreement, statement, or promise not contained in this Agreement shall be valid or binding.
18. **Applicable Law and Venue.** This Agreement shall be interpreted according to the laws of the State of California. Venue of any action regarding this Agreement shall be in the Monterey County Superior Court.
19. **Modification.** Any modification of this Agreement shall be effective only if it is in writing and signing by all Parties to this Agreement.
20. **Severability.** If any part of this Agreement is determined to be invalid, unlawful, or unenforceable, that part shall not be deemed to be part of this Agreement.
21. **Full Execution Authority.** Each Party executing this Agreement warrants and represents that it or they have full authority to bind the corresponding Party to this Agreement.
22. **Attorneys' Fees and Costs.** Each Party shall bear its own attorneys' fees and costs arising from and/or in any way related to this Agreement and the claims covered by this Agreement. Manager expressly waives any and all rights and claims Manager might otherwise have against City for reimbursement of attorneys' fees and costs associated with any legal representation related to this Agreement and the claims covered by this Agreement.
23. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall, for all purposes, be deemed an original, and all such counterparts, taken together, shall constitute the same instrument.
24. **Electronic Signatures.** The Parties may execute this Agreement by electronic signature, subject to the terms and conditions set forth in Government Code section 16.5.

THE UNDERSIGNED HAVE READ THE FOREGOING AGREEMENT AND ACCEPT AND AGREE TO THE PROVISIONS CONTAINED HEREIN, AND HEREBY EXECUTE IT, KNOWINGLY AND VOLUNTARILY AND WITH FULL UNDERSTANDING OF ITS CONSEQUENCES.

Name: _____

Date: _____

Title: _____

City of Pacific Grove

City Manager

Date: _____

APPROVED AS TO FORM AND LEGALITY:

Name: _____

Date: _____

City Attorney

Name: _____

Date: _____

Attorney for City Manager

CONFIDENTIAL



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Sandra Kandell, City Clerk/DEI Coordinator
MEETING DATE: April 17, 2024
SUBJECT: Monterey Peninsula Water Supply Project Update by Josh Stratton, Cal Am
External Affairs
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines
Section 15378

RECOMMENDATION

Receive presentation.

Attachments

PPT

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CALIFORNIA
AMERICAN WATER

WE KEEP LIFE FLOWING™

Slide 1

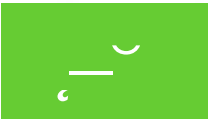
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While I appreciate the creativity, why the departure from our standard PPT cover page. No need to edit, we may use this example for a future corporate PPT template.

Ruben E Rodriguez, 2024-03-20T17:01:56.815

California American Water - Monterey

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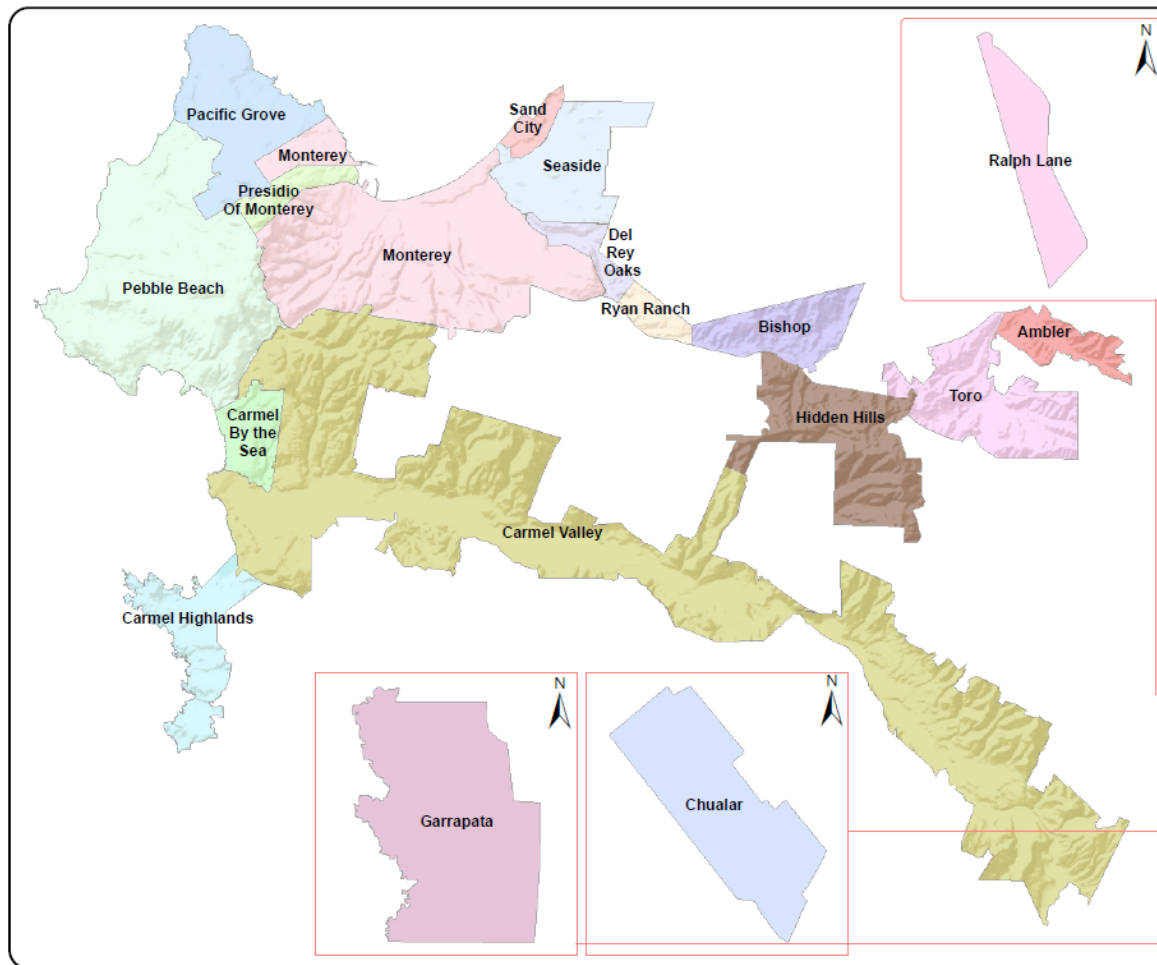
Slide 2

NBO

[@Josh Stratton] [@Luke G Gianni] This formatting looks odd to me, but maybe it's just SharePoint?

Nichole Baxter, 2024-03-20T16:39:02.183

Central Division – Water Systems



Basins within Service Area

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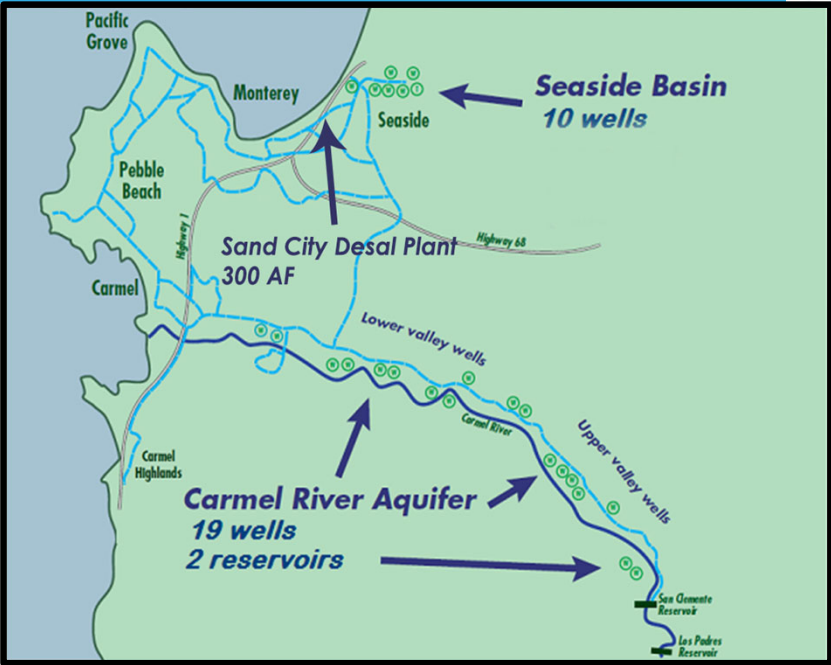
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Slide 4

NBO

This slide needs the footer disclosure. [@Josh Stratton] [@Luke G Gianni] Can we make sure the footer is the same on all slides?

Nichole Baxter, 2024-03-20T16:40:29.189

Today's Supplies at a Critical Juncture

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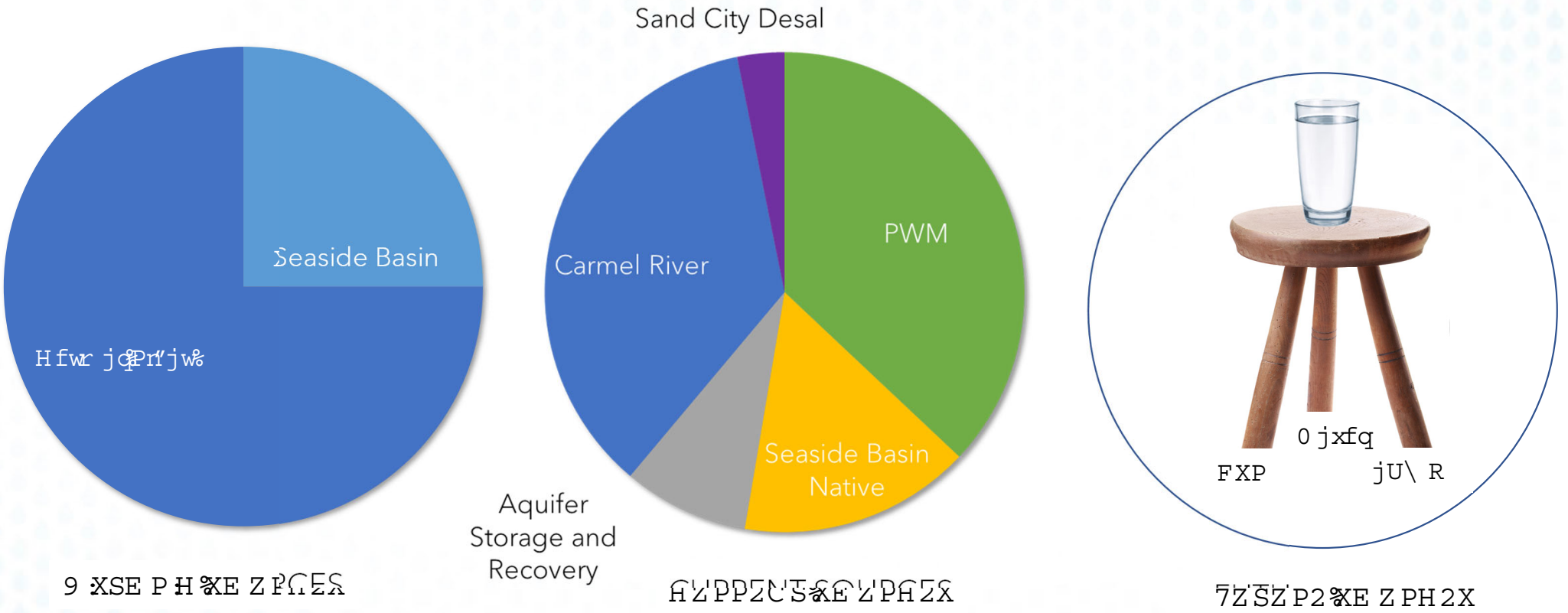
Slide 5

NBO

I would unify the font/style on all these headers in each slide.

Nichole Baxter, 2024-03-20T16:39:50.202

Sources: Past, Present & Future





Monterey Peninsula Water Supply Project – Path Forward

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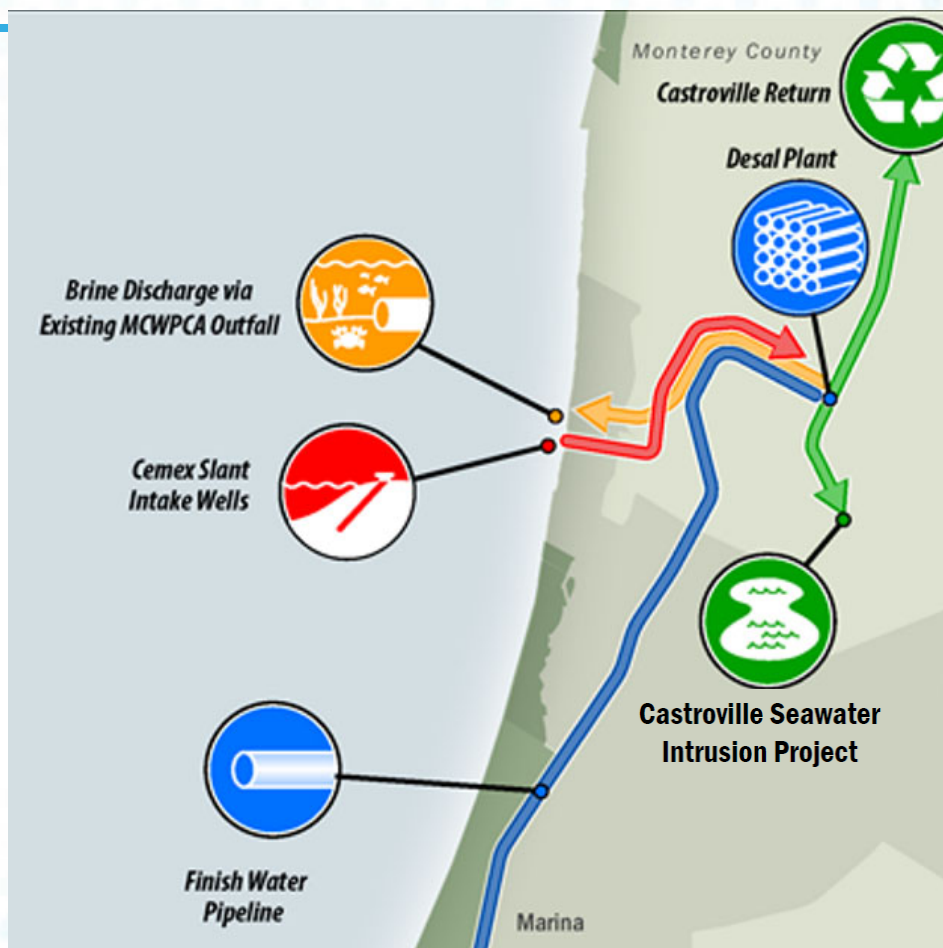
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FOR INTERNAL USE ONLY – CONFIDENTIAL AND PROPRIETARY – DRAFT

Water Supply Project - Path Forward

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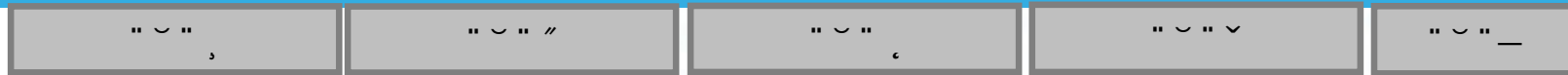
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Water Supply Project - Schedule



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FUTURE SOURCES



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Thank You