



## NOTICE OF MEETING

### CITY OF PACIFIC GROVE

### CITY COUNCIL

### REGULAR MEETING AGENDA

Wednesday, September 3, 2025, 6:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

The Council will not begin consideration of any item on this agenda later than 10:00 p.m. unless such consideration is approved. Any items on this agenda not considered this evening will be continued to a future meeting.

*Copies of the agenda packet are available for review at the Pacific Grove Library, in the Finance Department, and electronically at [www.cityofpacificgrove.org/agendas](http://www.cityofpacificgrove.org/agendas). The most effective method of communication with the City Council is by sending an email to [citycouncil@cityofpacificgrove.org](mailto:citycouncil@cityofpacificgrove.org). In order to allow the City Council adequate time to review communication related to an agenda item, it is recommended that the communication be sent no later than 9:00 AM on the day prior to the City Council meeting. Public comments received through this email address by noon on the day of the meeting will be posted with the corresponding agenda item.*

*Under the Brown Act, public comment for matters on the agenda must relate to that agenda item and public comments for matters not on the agenda must relate to the subject matter jurisdiction of this legislative body. This is a warning that if a member of the public attending this meeting remotely or in-person violates the Brown Act by failing to comply with these requirements of the Brown Act, then the Mayor or Chair may request that speaker be muted. If a member of the public attending this meeting in-person engages in disruptive behavior that disturbs the orderly conduct of the meeting, they may be removed from the meeting after a warning, pursuant to Council Policy 000-17.*

**PACIFIC GROVE COUNCIL MEETINGS ARE CONDUCTED IN PERSON AT CITY HALL COUNCIL CHAMBER AND VIRTUALLY.**

**PLEASE NOTE THE MEETING WILL PROCEED AS NORMAL EVEN IF THERE ARE TECHNICAL DIFFICULTIES ACCESSING ZOOM.  
THE CITY WILL DO ITS BEST TO RESOLVE ANY TECHNICAL ISSUES AS QUICKLY AS POSSIBLE.**

**THE PUBLIC MAY ALSO VIEW THE MEETING ON PENINSULA CHANNEL 25.**

**JOIN THE ZOOM WEBINAR TO PARTICIPATE LIVE AT:**

**<https://www.cityofpacificgrove.org/Zoom> CC**

**[Please click here for directions to dial into the meeting audio.](#)**

## AGENDA

**CALL TO ORDER**

## **PLEDGE OF ALLEGIANCE: Mayor Smith**

### **1. APPROVAL OF AGENDA**

### **2. PRESENTATIONS**

#### **A. Mayor's Proclamation: Jacob's Heart   PAGE 7**

**Reference:** Nick Smith, Mayor

**Recommended Action:** Present proclamation.

**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

#### **B. Mayor's Proclamation: Hispanic Heritage Month   PAGE 9**

**Reference:** Nick Smith, Mayor

**Recommended Action:** Present proclamation.

**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

#### **C. Mayor's Proclamation: National Voter Registration Day   PAGE 11**

**Reference:** Nick Smith, Mayor

**Recommended Action:** Present proclamation.

**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

### **3. COUNCIL AND STAFF ANNOUNCEMENTS (City-Related Items Only)**

#### **A. Report on Closed Session by City Attorney**

#### **B. Other**

### **4. GENERAL PUBLIC COMMENT**

*General Public Comment must deal with matters subject to the jurisdiction of the City and the Council that are not on the Regular Agenda. This is the appropriate place to comment as to items on the Consent Agenda, only if you do not wish to have the item pulled for individual consideration by the Council. Comments from the public will be limited to three minutes and will not receive Council action. Comments regarding items on the Regular Agenda shall be heard prior to Council's consideration of such items at the time such items are called. Whenever possible, written correspondence should be submitted to the Council in advance of the meeting, to provide adequate time for its consideration.*

#### **A. Written General Public Comment**

## CONSENT AGENDA

*The Consent Agenda deals with routine and non-controversial matters, and may include action on resolutions, ordinances, or other public hearings for which testimony is not anticipated. The vote on the Consent Agenda shall apply to each item that has not been removed. Any member of Council, staff, or the public may remove an item from the Consent Agenda for individual consideration. When items are pulled for discussion, they will be automatically placed at the end of their respective section within the Regular Agenda. One motion shall be made to adopt all non-removed items on the Consent Agenda.*

### 5. **APPROVAL OF CITY COUNCIL MEETING MINUTES**

*Items pulled from this section will be placed under 12. Unfinished and Ongoing Business*

#### A. Minutes of the August 20, 2025 City Council Special and Regular Meetings **PAGE 13**

**Reference:** Sandra Kandell, City Clerk

**Recommended Action:** Approve the minutes.

**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

### 6. **RESOLUTIONS**

*Items pulled from this section will be placed under 12. Unfinished and Ongoing Business or 13. New Business*

### 7. **ORDINANCES**

*Items pulled from this section will be placed under 11. Public Hearings*

### 8. **REPORTS – INFORMATION ONLY**

*Items pulled from this section will be placed under 12. Unfinished and Ongoing Business or 13. New Business*

### 9. **REPORTS – REQUIRING ACTION**

*Items pulled from this section will be placed under 12. Unfinished and Ongoing Business or 13. New Business*

### 10. **MEETING MINUTES OF COMMISSIONS, BOARDS, AND COMMITTEES**

*Items pulled from this section will be placed under 13. New Business*

#### A. Architectural Review Board Minutes: April 8, 2025, May 13, 2025, June 10, 2025, July 8, 2025 **PAGE 21**

**Reference:** Anna Bornstein, Associate Planner

**Recommended Action:** Receive the minutes.

**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

## REGULAR AGENDA

11. **PUBLIC HEARINGS**

*For public hearings involving a quasi-judicial determination by the Council, the proponent of an item may be given 10 minutes to speak and others in support of the proponent's position may be given three minutes each. A designated spokesperson for opposition to the item may be given 10 minutes to speak and all others in opposition may be given three minutes each. Very brief rebuttal and surrebuttal may be allowed in the sole discretion of the Council. In public hearings not involving a quasi-judicial determination by the Council, all persons may be given three minutes to speak on the matter.*

A. Central, Grand & Fountain Avenue Street Improvements Project **PAGE 34**

**Reference:** Daniel Gho, Public Works Director/Deputy City Manager

**Recommended Action:**

1. Request the City Attorney to read the title of the Proposed Ordinance
2. Motion to waive further reading of the ordinance.
3. Introduce and hold the first reading of the Proposed Ordinance Amending the Operating and Capital Projects Budget for FY25/26
4. Direct a summary of a proposed Ordinance to be published as approved by the City Attorney.
5. Accept payment by Kimpton Hotel Developers in an amount of \$86,976.12, per condition #11 of the Architectural and Use Permit to be harnessed for the street improvements
6. Authorize Agreement with Monterey Peninsula Engineering (MPE) for the Central, Grand and Fountain Avenue Street Improvement Project for an amount not to exceed \$657,634 plus a 10% contingency.

**CEQA:** Categorical Exemption, CEQA Guidelines Section 15301, Class I, Existing Facilities

B. Resolution amending Resolution No. 25-020 for dates of circulation of Referendum Petition and First Reading of Ordinance Repealing Ordinance No. 25-007 Increasing the Compensation of the Mayor and City Councilmembers **PAGE 39**

**Reference:** Brian Pierik, City Attorney

**Recommended Action:**

1. Motion to adopt Resolution Amending Resolution No. 25-020 Accepting the Certification of Sufficiency of the Referendum Against Ordinance No. 25-007 Increasing the Compensation of the Mayor and City Councilmembers;
2. Request the City Attorney to read the title of the Ordinance Repealing Ordinance No. 25-007 Increasing the Compensation of the Mayor and City Councilmembers;
3. Motion to waive further reading of the Ordinance;
4. Introduce and hold the first reading of an Ordinance Repealing Ordinance No. 25-007 Increasing the Compensation of the Mayor and City Councilmembers.
5. Direct that publication of the Ordinance will be satisfied by publication of a summary approved by the City Attorney.

**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

12. **UNFINISHED AND ONGOING BUSINESS**

- A. Artificial Intelligence (AI) Framework and Policy *This item was continued from the Council's August 20, 2025 Regular Meeting Agenda.* **PAGE 47**

**Reference:** Chaps Poduri, Councilmember

**Recommended Action:** Motion to direct the City Manager to initiate the development of a comprehensive City-wide Artificial Intelligence (AI) Framework and Policy, for Council review and adoption.

**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

- B. "Dancing Monarchs" Art Donation Location Selection **PAGE 50**

**Reference:** George Fuerst, Environmental Program Manager

**Recommended Action:**

1. Provide direction regarding the site selection for the sculpture.
2. Alternatively, discuss and take other action related to this item.

**CEQA:** Categorical Exemption, CEQA Guidelines Section 15304, Class 4, Minor Alterations to Land

13. **NEW BUSINESS**

- A. League of California Cities (LoCC) Annual Conference Voting Delegate and Alternate(s)

**Reference:** Staphany Arriola, Management Analyst (Confidential) **PAGE 66**

**Recommended Action:**

1. Discuss, designate, and adopt by resolution a voting delegate and up to two alternates to represent the City on policy matters at the League of California Cities (LoCC) Annual Conference on October 8-10 in Long Beach, California.
2. Alternatively, discuss and take other action related to this item.

**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

14. **FULL PRESENTATIONS**

- A. 3CE Presentation by Community Relations Manager Sophia Schwirzke **PAGE 74**

**Reference:** Sophia Schwirzke, Community Relations Manager

**Recommended Action:** Receive the presentation.

**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

15. **CLOSED SESSION**

**ADJOURNMENT**

NOTICE OF ADA COMPLIANCE: Pursuant to Title II of the Americans with Disabilities Act (Codified At 42 United States Code Section 12101 and 28 Code of Federal Regulations Part 35), and Section 504 of the Rehabilitation Act of 1973, the City of Pacific Grove does not discriminate on the basis of race, color, religion, national origin, ancestry, sex, disability, age or sexual orientation in the provision of any services, programs, or activities. The City of Pacific Grove does not discriminate against persons with disabilities. City Hall is an accessible facility. A limited number of assisted listening devices will be available at this meeting. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting or provide the requested agenda format.



**CITY OF PACIFIC GROVE**  
300 Forest Avenue, Pacific Grove, California 93950

**AGENDA REPORT**

**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Nick Smith, Mayor  
**MEETING DATE:** September 03, 2025  
**SUBJECT:** Mayor's Proclamation: Jacob's Heart  
**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines  
Section 15378

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**RECOMMENDATION**

Present proclamation.

**Attachments**

Jabob's Heart Proclamation



**Mayor's Proclamation**  
**Honoring Jacob's Heart Children's Cancer Support Services and Declaring**  
**September 2025 as Childhood Cancer Awareness Month in the City of Pacific**  
**Grove**

**WHEREAS**, the character of our community is revealed in how we treat our most vulnerable; and

**WHEREAS**, each year, 19.2 in every 100,000 children in our community will be diagnosed with cancer; and

**WHEREAS**, cancer remains the leading cause of death by disease among children—more than asthma, diabetes, cystic fibrosis, congenital anomalies, and AIDS combined; and

**WHEREAS**, Jacob's Heart has been keeping medically fragile children and families housed, fed, and emotionally supported by steadfastly adhering to the following commitments: 1) Parents of children with cancer and other serious illnesses will be relieved of financial fears and able to focus attention on their children; 2) No child undergoing intensive treatment in our community will be homeless; 3) Families of seriously ill children will not experience food insecurity during and after the pandemic; and 4) No child seriously ill child in our community will ever miss a medical appointment because of a lack of transportation; and

**WHEREAS**, Jacob's Heart holds the memories and honors legacies of hundreds of children from our local community who have been lost to cancer, ensuring that their memories will never be forgotten; and

**WHEREAS**, the oncology department at Lucile Packard Children's Hospital at Stanford has worked closely with Jacob's Heart for the past 27 years as a trusted community partner in providing family-centered care that addresses the emotional, practical, and financial struggles of families of children with cancer in the City of Pacific Grove; and

**WHEREAS**, it is important for all Pacific Grove City residents to recognize the impact of pediatric cancer on families within our community and honor the children in our community whose lives have been cut short by cancer.

**NOW, THEREFORE**, I, Nick Smith, Mayor of the City of Pacific Grove, hereby declare September 2025, as Childhood Cancer Awareness Month in the City of Pacific Grove, and do hereby honor Jacob's Heart Children's Cancer Support Services for outstanding support to our community and acknowledge the organization's contributions to Childhood Cancer Awareness Month.

Nick Smith, Mayor



**CITY OF PACIFIC GROVE**  
300 Forest Avenue, Pacific Grove, California 93950

**AGENDA REPORT**

**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Nick Smith, Mayor  
**MEETING DATE:** September 03, 2025  
**SUBJECT:** Mayor's Proclamation: Hispanic Heritage Month  
**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

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**RECOMMENDATION**

Present proclamation.

**Attachments**

Hispanic Heritage Month Proclamation



## **Mayor's Proclamation HISPANIC HERITAGE MONTH**

**WHEREAS**, each year, the federal, state, and local governments observe Hispanic Heritage Month from September 15 to October 15 by recognizing and celebrating the histories, cultures, and contributions of American citizens whose ancestors came from Spain, Mexico, the Caribbean and Central and South America; and

**WHEREAS**, September 15th is significant as a starting date for Latino Heritage month because it is the anniversary of independence for the Latin American countries of Costa Rica, El Salvador, Guatemala, Honduras, and Nicaragua. In addition, Mexico and Chile celebrate their independence on September 16th and September 18th respectively, and Columbus Day or Dia de La Raza, which is October 12th, falls within this 30-day period; and

**WHEREAS**, Hispanics and Latinos are the largest ethnic group in the State of California and at 18.5% of the United States population, make up the largest ethnic or race minority group in America; and

**WHEREAS**, Hispanics and Latinos have and continue to serve as Civil Rights leaders, educators, public servants, business owners, activists, artists, colleagues, friends, and much more in our community and across the world; and their values—service to others, non-violence, acceptance of all people, respect for life and the environment, and celebrating community—are also America's values; and

**WHEREAS**, Hispanics and Latinos continue to enrich our Nation's character, shape our common future, and affirm the narrative of American unity and progress; and

**WHEREAS**, during National Hispanic Heritage Month, we celebrate Hispanic culture, honor the invaluable ways Hispanics contribute to our common goals, and work toward a stronger, more inclusive, more prosperous society for all; and

**WHEREAS**, the City of Pacific Grove Diversity, Equity, and Inclusion Task Force recommends proclamation of Hispanic Heritage Month each year.

**NOW, THEREFORE**, I, Nick Smith, Mayor of Pacific Grove, California, do hereby proclaim September 15, 2025 through October 15, 2025 "HISPANIC HERITAGE MONTH" and encourage all citizens to recognize the significance of Hispanic Heritage and history in our nation and City.

Nick Smith, Mayor



**CITY OF PACIFIC GROVE**  
300 Forest Avenue, Pacific Grove, California 93950

**AGENDA REPORT**

**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Nick Smith, Mayor  
**MEETING DATE:** September 03, 2025  
**SUBJECT:** Mayor's Proclamation: National Voter Registration Day  
**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines  
Section 15378

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**RECOMMENDATION**

Present proclamation.

**Attachments**

National Voter Registration Day



## **Mayor's Proclamation**

### **County of Monterey, Board of Supervisors Resolution Establishing the Third Tuesday of September as National Voter Registration Day**

**WHEREAS**, the County of Monterey is committed to encouraging broad voter registration, access, and citizen participation in elections among voting-eligible citizens; and

**WHEREAS**, the County of Monterey recognizes that many Americans are not able to vote because they miss a registration deadline, do not update their registration information, or are unfamiliar with how to register; and

**WHEREAS**, the County of Monterey recognizes the challenges that many Americans' face in their everyday lives that may impede their abilities to register to vote; and

**WHEREAS**, the County of Monterey recognizes the need for diverse partners such as nonprofits, libraries, businesses, colleges and universities, and more to work in the communities they serve to register citizens to vote; and

**WHEREAS**, the need for reliable and trusted public information and education on voter registration is critical to Americans' active participation in elections and the integrity of electoral processes; and

**NOW THEREFORE**, I Nick Smith, Mayor of the City of Pacific Grove, California, do hereby declare the third Tuesday of every September as National Voter Registration Day and commits to joining national efforts to support voter registration and citizen participation in elections.

Nick Smith, Mayor



**CITY OF PACIFIC GROVE**  
300 Forest Avenue, Pacific Grove, California 93950

**AGENDA REPORT**

**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Sandra Kandell, City Clerk/DEI Coordinator  
**MEETING DATE:** September 03, 2025  
**SUBJECT:** Minutes of the August 20, 2025 City Council Special and Regular Meetings  
**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

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**RECOMMENDATION**

Approve the minutes.

**Attachments**

Draft Minutes



# DRAFT MEETING MINUTES

## CITY OF PACIFIC GROVE

### CITY COUNCIL

#### SPECIAL MEETING

Wednesday, August 20, 2025, 5:00 P.M.  
Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

Join the Zoom Meeting to participate live at:  
<https://www.cityofpacificgrove.org/Zoom> Closed

#### CALL TO ORDER

Mayor Smith called the meeting to order at 5:00 p.m. Present in Chamber: Mayor Smith, Mayor Pro Tem Amelio, Councilmembers Garfield, McDonnell, Poduri, Rau and Walkingstick.

#### APPROVAL OF THE AGENDA

Upon motion by Mayor Pro Tem Amelio and seconded by Councilmember Poduri, Council voted 7-0 to approve the Special Meeting Agenda.

#### SPECIAL MEETING

##### PUBLIC COMMENT ON SPECIAL MEETING MATTERS

Public comment received from Jane Haines.

- A. Initiation of litigation pursuant to Government Code Section 54956.9 (d):  
(One potential case)



# DRAFT MEETING MINUTES

## CITY OF PACIFIC GROVE

### CITY COUNCIL

### REGULAR MEETING

Wednesday, August 20, 2025, 6:00 P.M.  
Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

**JOIN THE ZOOM WEBINAR TO PARTICIPATE LIVE AT:**

[https://www.cityofpacificgrove.org/Zoom\\_CC](https://www.cityofpacificgrove.org/Zoom_CC)

#### **CALL TO ORDER**

Mayor Smith called the meeting to order at 6:00 p.m. Present in Chamber: Mayor Smith, Mayor Pro Tem Amelio, Councilmembers Garfield, McDonnell, Poduri, Rau, and Walkingstick.

#### **PLEDGE OF ALLEGIANCE**

Mayor Pro Tem Amelio led the pledge of allegiance.

#### **1. APPROVAL OF AGENDA**

Upon motion by Mayor Pro Tem Amelio and seconded by Councilmember Poduri, Council voted 7-0 to approve the Regular Meeting Agenda.

#### **2. PRESENTATIONS**

- A. In Remembrance of Steve Eugene Clatterbuck, Jamie Lee Tabscott, and James Vincent

#### **3. COUNCIL AND STAFF ANNOUNCEMENTS (City-Related Items Only)**

- A. Report on Closed Session by City Attorney

Initiation of litigation pursuant to Government Code Section 54956.9 (d): (One potential case)

City Attorney Pierik reported no action was taken.

- B. Council and staff made general announcements.

#### **4. GENERAL PUBLIC COMMENT**

General public comment received from Lawrence Brock, Susan Goldbeck, and Jean Anton.

- A. Written General Public Comment

#### **CONSENT AGENDA**

**Action:** Consent Agenda items 7B and 9C were pulled and considered immediately following the Consent Agenda.

**Action:** Upon motion by Councilmember Poduri and seconded by Mayor Pro Tem Amelio, Council voted 7-0 to approve the Consent Agenda as modified.

5. **APPROVAL OF CITY COUNCIL MEETING MINUTES**

- A. Minutes of the July 16, 2025 City Council Special and Regular Meetings

**Action:** Approved minutes.

**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

6. **RESOLUTIONS**

7. **ORDINANCES**

- A. Second Reading of an Ordinance to Amend the Fiscal Year 25/26 Operating and Capital Improvement Budget

**Action:** Held second reading and adopted Ordinance No. 25-014 amending the operating and capital budget for the Fiscal Year 2025-26.

**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

- B. Second Reading of an Ordinance Amending the Classification Schedule for the City Manager ***This item pulled and considered immediately following the Consent Agenda.***

**Reference:** Brian Pierik, City Attorney

**Recommended Action:** Hold second reading and adopt an ordinance amending the classification schedule to set a salary for the City Manager.

**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

8. **REPORTS – INFORMATION ONLY**

- A. Check Register and Core Fund Summary – July 2025

**Action:** Received the Check Register and Core Fund Summary.

**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

- B. Community Human Service Highlights: April through July 2025

**Action:** Received the minutes.

**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

- C. Monterey-Salinas Transit Minutes: June 9, 2025 and July 14, 2025

**Action:** Received the minutes.

**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

9. **REPORTS – REQUIRING ACTION**

- A. Sinex and Congress Avenue Sidewalk Improvement Project (CIP25-15) – Award of Contract

**Action:** Awarded an agreement with Spektren Engineering, Inc. in an amount not to exceed \$219,580 plus a 10% contingency for the Sinex and Congress Avenue Sidewalk Improvement Project

**CEQA:** Categorical Exemption, CEQA Guidelines Section 15301, Class I, Existing Facilities

B. FY24/25 Crack & Slurry Seal (CIP25-02)

**Action:** Authorized an agreement with Graham Contractors for the FY24/25 Crack and Slurry Seal project in an amount not to exceed \$338,568.00 plus a 5% contingency.

**CEQA:** Categorical Exemption, CEQA Guidelines Section 15301, Class I, Existing Facilities

C. City Council Direction regarding a Traffic Safety Committee Recommendation to install Stop Signs at Congress (Lighthouse and Central Avenues) ***This item pulled and considered immediately following the Consent Agenda.***

**Reference:** Joe Amelio, Mayor Pro Tem

**Recommended Action:** Direct staff to consult with the Traffic Engineer to assess the installation of stop signs and intersection reconfiguration of Congress/Lighthouse/Central and return to the City Council with concept drawings, estimated costs and additional information for City Council consideration.

**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

10. **MEETING MINUTES OF COMMISSIONS, BOARDS, AND COMMITTEES**

A. Architectural Review Board Meeting Minutes: April 9, 2024, August 13, 2024, September 10, 2024, October 8, 2024, February 11, 2025, March 11, 2025

**Action:** Received the minutes.

**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

B. Task Force on Diversity, Equity and Inclusion Meeting Minutes: May 12, 2025 and July 14, 2025

**Action:** Received the minutes.

**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

C. Library Board Regular Meeting Minutes: May 6, 2025

**Action:** Received the minutes.

**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

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9.C. City Council Direction regarding a Traffic Safety Committee Recommendation to install Stop Signs at Congress (Lighthouse and Central Avenues) ***This item pulled from the Consent Agenda.***

Public comment received from Les Brown, Don Murphy, Lisa Ciani, Inge Lorentzen Daumer, Vince Tuminello, and Anthony Ciani.

**Action:** Upon motion by Mayor Pro Tem Amelio and seconded by Councilmember Garfield, Council directed staff to consult with the Traffic Engineer to assess the installation of stop signs and intersection reconfiguration of Congress/Lighthouse/Central and return to the City Council with concept drawings,

estimated costs and additional information for City Council consideration.

Motion carried 7-0 with the following roll-call vote:

Ayes: Mayor Smith, Mayor Pro Tem Amelio, Councilmembers Garfield, McDonnell, Poduri, Rau, and Walkingstick.  
Noes: None.  
Absent: None.

**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

- 7.B. Second Reading of an Ordinance Amending the Classification Schedule for the City Manager ***This item pulled from the Consent Agenda.***  
No public comment received.

**Action:** Upon motion by Councilmember Poduri and seconded by Councilmember Garfield, Council voted 7-0 to hold second reading and adopt Ordinance No. 25-015 amending the classification schedule to set a salary for the City Manager, as amended by the City Attorney correcting the following ministerial changes to the ordinance: the enactment clause and mayoral reference.

**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

## REGULAR AGENDA

### 11. PUBLIC HEARINGS

- A. AB 2561 Reporting: Vacancies, Recruitment, and Retention ***This item was continued from the July 17, 2025 meeting.***  
Public comment received from Anthony Ciani.

**Action:** Council received the report.

**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

- B. Combination Building Permit Fee Increases  
Public comment received from Anthony Ciani, Vince Tuminello, and Inge Lorentzen Daumer.

**Action:** Upon motion by Councilmember Rau and seconded by Councilmember Poduri, Council voted 7-0 to adopt Resolution No. 25-019 approving an amendment to the City's FY 25-26 Master Fee Schedule to reflect changes to the City's combination building permit fees and other changes as may be directed by Council.

**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

### 12. UNFINISHED AND ONGOING BUSINESS

- A. Amended Protocol – Recommendations to City Council by Boards, Committees, and Commissions  
Public comment received from Don Murphy, Sally Moore, Dixie Layne, Lisa Ciani, Inge

Lorentzen Daumer, Anthony Ciani, Vince Tuminello, and Andrew Kubica.

**Action:** Upon motion by Mayor Pro Tem Amelio and seconded by Councilmember Poduri, Council voted to 1) approve the amended protocol to the City Council by Boards, Committees, and Commissions, 2) directed quarterly reports from the Boards, Committees, and Commissions to Council by the 1<sup>st</sup> day of the last month of the quarter, and 3) direct staff to return to the Council to review this protocol in January 2026.

Motion carried 7-0 with the following roll-call vote:

Ayes: Mayor Smith, Mayor Pro Tem Amelio, Councilmembers Garfield, McDonnell, Poduri, Rau, and Walkingstick.  
Noes: None.  
Absent: None.

**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

13. **NEW BUSINESS**

A. Referendum on Ordinance No. 25-007 Increasing the Compensation for Mayor and City Councilmembers

Public comment received from unnamed speaker, Bill Kampe, Susan Nilmeier, Dixie Lane, Anthony Ciani, Inge Lorentzen Daumer, Luke Coletti, Jane Haines, and Vince Tuminello.

**Action:** Upon motion by Councilmember McDonnell and seconded by Councilmember Rau, Council voted 7-0 to adopt a resolution Accepting the Certification of Sufficiency of the Referendum Against Ordinance No. 25-007 Increasing the Compensation of the Mayor and City Councilmembers.

**Action:** Upon motion by Mayor Pro Tem Amelio and seconded by Councilmember Walkingstick, Council voted to direct staff to return to the Council on September 3, 2025 with an ordinance repealing Ordinance No. 25-007 and to return to the Council at a future meeting for discussion of a possible ballot measure to be presented in 2026 for a public vote on an ordinance increasing the salary of the Mayor and City Councilmembers.

Motion carried 7-0 with the following roll-call vote:

AYES: Mayor Smith, Mayor Pro Tem Amelio, Councilmembers Garfield, McDonnell, Poduri, Rau, and Walkingstick.  
NOES: None.  
ABSENT: None.

**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

B. Combining the Architectural Review Board and Historic Resources Committee

Public comment received from Don Murphy, Sally Moore, Dixie Layne, Bill Kampe, Cari Rotoli, Jeffrey Becom, Jane Haines, Inge Lorentzen Daumer, Lisa Ciani, and Vicki Pearse.

**Action:** Upon motion by Mayor Smith and seconded by Mayor Pro Tem Amelio, Council voted 7-0 to provide guidance on whether it would like staff to proceed with drafting appropriate ordinances and policies that would combine the Architectural Review Board (ARB) and the Historic Resources Committee (HRC) and, following appropriate review, return with drafts of these documents for Council consideration.  
**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

**Action:** Upon motion by Councilmember Poduri and seconded by Mayor Pro Tem Amelio, the Council voted 7-0 to adjourn and continue Regular Agenda item 13C to the Council's next regular meeting.

- C. Artificial Intelligence (AI) Framework and Policy ***Due to time constraints, this item was continued to the Council's next regular meeting.***

**Reference:** Chaps Poduri, Councilmember

**Recommended Action:** Motion to direct the City Manager to initiate the development of a comprehensive City-wide Artificial Intelligence (AI) Framework and Policy, for Council review and adoption.

**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

14. **FULL PRESENTATIONS**

15. **CLOSED SESSION**

**ADJOURNMENT**

Council adjourned the regular meeting at 10:31 p.m.

Respectfully Submitted,

Sandra Kandell  
City Clerk

Approved by Mayor: \_\_\_\_\_ Date \_\_\_\_\_

Attest by City Manager: \_\_\_\_\_ Date \_\_\_\_\_



**CITY OF PACIFIC GROVE**  
300 Forest Avenue, Pacific Grove, California 93950

**AGENDA REPORT**

**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Anna Bornstein, Associate Planner  
**MEETING DATE:** September 03, 2025  
**SUBJECT:** Architectural Review Board Minutes: April 8, 2025, May 13, 2025, June 10, 2025, July 8, 2025  
**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

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**RECOMMENDATION**

Receive the minutes.

**Attachments**

ARB Minutes 04.08.2025  
ARB Minutes 05.13.2025  
ARB Minutes 06.10.2025  
ARB Minutes 07.08.2025



## NOTICE OF MEETING

### CITY OF PACIFIC GROVE

# ARCHITECTURAL REVIEW BOARD

## MEETING MINUTES

Tuesday, April 8, 2025, 3:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

1. **CALL TO ORDER & ROLL CALL**

Chair Brooks called the meeting to order at 3:00 pm with the following members present in the chamber: Chair Brooks, Vice Chair Byrne, Secretary Huff and Members Boyle and Sublett.

2. **APPROVAL OF THE AGENDA**

**ACTION:** Upon a motion by Secretary Huff and seconded by Vice Chair Byrne, the Board voted to approve the agenda.

*Motion carried 5-0-0, by the following roll call vote:*

**AYES:** Chair Brooks, Vice Chair Byrne, Secretary Huff, Member Boyle Member Sublett

**NOES:** None

**ABSENT:** None

3. **BOARD AND STAFF ANNOUNCEMENTS (City-Related Items Only)**

Board announcements were made by Chair Brooks.

4. **COUNCIL LIAISON ANNOUNCEMENTS**

NONE

5. **GENERAL PUBLIC COMMENT**

No oral comments were given.

A. Written General Public Comment

**Action:** No Written General Public Comment was received.

### CONSENT AGENDA

6. **REPORTS FOR INFORMATION ONLY**

NONE

7. **REPORTS REQUIRING ACTION**

A. Minutes of the February 11, 2025, Regular Meeting of the Architectural Review Board

**Reference:** Aaron Campbell, Acting Principal Planner

**Recommended Action:** Approve the minutes of the February 11, 2025, Regular Meeting of the Architectural Review Board.

**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

**ACTION:** Upon a motion by Secretary Huff and seconded by Vice Chair Byrne, the Board voted to

approve the agenda.

*Motion carried 5-0-0, by the following roll call vote:*

**AYES:** Chair Brooks, Vice Chair Byrne, Secretary Huff, Member Boyle Member Sublett

**NOES:** None

**ABSENT:** None

8. **REGULAR AGENDAPUBLIC HEARINGS**

A. Architectural Permit 25-0022, 520 18th Street, Pacific Grove (APN 006-477-007)

**Zoning District/General Plan Designation:** R-1 / Medium Density Residential 12.1 du/ac

**Coastal Zone:** No

**Historic Resources Inventory:** No

**CEQA:** Categorical Exemption, CEQA Guidelines Section 15301, Class I, Existing Facilities

**Recommended Action:** Approve Architectural Permit 25-0022 subject to the recommended findings, conditions of approval, and Class 1 Categorical Exemption (CEQA Guidelines Section 15301, Existing Facilities).

**Reference:** Joseph Sidor, Contract Planner

*The staff report was presented by Contract Planner, Joe Sidor.*

*The applicant presentation was provided by applicant, Daniel Peterson*

*No public comment was received.*

**ACTION:** Vice Chair Byrne made a motion to approve the project with the following conditions: that the applicant select windows with exterior grids; that the second-story roof overhang on the East elevation align with both the wall lines and the edge of the deck; and that the window "pop-out" on the upper level of the West elevation be extended downward to reach the second-story floor level.

**ACTION:** Chair Brooks made a friendly amendment to the motion to exclude requests to alter the roofline. Vice Chair Byrne rejected the friendly amendment. Chair Brooks made a substitute motion to approve the project with the following conditions: that the applicant select windows with exterior grids, and that the window "pop-out" on the upper level of the West elevation be extended downward to reach the second-story floor level.

**ACTION:** Upon a substitute motion by Chair Brooks and seconded by Secretary Huff, the Board voted to approve Architectural Permit and Administrative Use Permit 25-0022 subject to the recommended findings, conditions of approval, and Class 1 Categorical Exemption (CEQA Guidelines Section 15301, Existing Facilities).

*Motion carried 3-2-0, by the following roll call vote:*

**AYES:** Chair Brooks, Secretary Huff, and Member Boyle

**NOES:** Vice Chair Byrne, Member Sublett

**ABSENT:** None

9. **CONTINUED AND ONGOING BUSINESS -NONE**

10. **NEW BUSINESS - NONE**

11. **PRESENTATIONS - NONE**

12. **NEXT MEETING - May 13, 2025**
13. **ADJOURNMENT – Meeting adjourned at 3:46 p.m.**



## NOTICE OF MEETING

### CITY OF PACIFIC GROVE

# ARCHITECTURAL REVIEW BOARD

## MEETING MINUTES

### REGULAR MEETING AGENDA

Tuesday, May 13, 2025, 3:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

1. **CALL TO ORDER & ROLL CALL**  
Chair Brooks called the meeting to order at 3:00pm. Present in the chamber: Chair Brooks, Vice Chair Byrne, Secretary Huff, Member Boyle, and Member Sublett.

2. **APPROVAL OF THE AGENDA**  
Upon a motion by Vice Chair Byrne and seconded by Secretary Huff, the Board voted to approve the agenda.

*Motion carried 5-0, by the following roll call vote:*

AYES: Chair Brooks, Vice Chair Byrne, Secretary Huff, Member Boyle, Member Sublett  
NOES: None

3. **BOARD AND STAFF ANNOUNCEMENTS (City-Related Items Only)**  
*Acting Principal Planner, Aaron Campbell made staff announcements.*

4. **COUNCIL LIAISON ANNOUNCEMENTS**  
None

5. **GENERAL PUBLIC COMMENT**  
*General Public comment was received by Bruce Doneux.*

- A. Written General Public Comment  
None

### CONSENT AGENDA

6. **REPORTS FOR INFORMATION ONLY**  
None

7. **REPORTS REQUIRING ACTION**

- A. Minutes of the March 11, 2025, Architectural Review Board Regular Meeting  
**Reference:** Aaron Campbell, Acting Principal Planner  
**Recommended Action:** Approve the minutes of the March 11, 2025, Architectural Review Board Regular Meeting.

**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines  
Page 25

**ACTION:** Chair Brooks requested a revision to the March 11, 2025, Architectural Review Board Meeting minutes to remove Vice Chair Byrne and Member Bornstein from the Ayes under Agenda item 8B.

Upon a motion by Vice Chair Byrne, seconded by Secretary Huff, the Board voted to approve the consent agenda to include the corrected March 11, 2025, ARB Regular Meeting minutes.

*Motion carried 5-0, by the following roll call vote:*

AYES: Chair Brooks, Vice Chair Byrne, Secretary Huff, Member Boyle, Member Sublett  
NOES: None

## REGULAR AGENDA

### 8. PUBLIC HEARINGS

- A. Architectural Permit (AP) 25-0046, 448 Gibson Avenue, Pacific Grove (APN 006-531-014)  
**Zoning District/General Plan Designation:** R-1 / Medium Density Residential 10.9 du/ac  
**Coastal Zone:** No  
**Historic Resources Inventory:** No  
**CEQA:** Categorical Exemption, CEQA Guidelines Section 15301, Class I, Existing Facilities  
**Recommended Action:** Approve Architectural Permit (AP) 25-0046 subject to the recommended findings, conditions of approval, and Class 1 Categorical Exemption (CEQA Guidelines Section 15301, Existing Facilities).  
**Reference:** Joseph Sidor, Contract Planner

*Joe Sidor, Contract Senior Planner, provided the staff presentation.*

*Owner Karen Buchinger provided the applicant presentation.*

*No Public comments were received.*

**ACTION:** Upon a motion by Secretary Huff, seconded by Member Boyle, the Board voted to approve Architectural Permit (AP) 25-0046 subject to the recommended findings, conditions of approval, and Class 1 Categorical Exemption (CEQA Guidelines Section 15301, Existing Facilities).

*Motion carried 5-0, by the following roll call vote:*

AYES: Chair Brooks, Vice Chair Byrne, Secretary Huff, Member Boyle, Member Sublett  
NOES: None

- B. Architectural Permit (AP) 25-0027, 1144 Seaview Avenue, Pacific Grove (APN 006-713-014)  
**Zoning District/General Plan Designation:** R-1 / Medium Density Residential 7.0 du/ac  
**Coastal Zone:** No  
**Historic Resources Inventory:** No  
**CEQA:** Categorical Exemption, CEQA Guidelines Section 15301, Class I, Existing Facilities

**Recommended Action:** Approve Architectural Permit (AP) 25-0027 subject to the recommended findings, conditions of approval, and Class 1 Categorical Exemption (CEQA Guidelines Section 15301, Existing Facilities).

**Reference:** Joseph Sidor, Contract Planner

*Joe Sidor, Contract Senior Planner, provided the staff presentation.*

*The applicant presentation was provided by architect, Terry Latasa*

*No public comment was received.*

**ACTION:** Upon a motion by Vice Chair Byrne, seconded by Secretary Huff, the Board voted to approve Architectural Permit (AP) 25-0027 subject to the recommended findings, conditions of approval, and Class 1 Categorical Exemption (CEQA Guidelines Section 15301, Existing Facilities).

*Motion carried 5-0, by the following roll call vote:*

AYES: Chair Brooks, Vice Chair Byrne, Secretary Huff, Member Boyle, Member Sublett

NOES: None

- C. Architectural Permit (AP) and Administrative Use Permit (AUP) 24-0163 for 941 Balboa Avenue (APN 006-033-001-000)

**Zoning District/General Plan Designation:** R-1/ Medium Density Residential (7.3 du/ac)

**Coastal Zone:** No

**Historic Resources Inventory:** No

**CEQA:** Categorical Exemption, CEQA Guidelines Section 15301, Class I, Existing Facilities

**Recommended Action:** Approve Architectural Permit and Administrative Use Permit 24-0163 subject to the recommended findings, conditions of approval, and Class 1 Categorical Exemption (CEQA Guidelines Section 15301, Existing Facilities).

**Reference:** Garrett McCown, Associate Planner

*Garrett McCown, Associate Planner, provided the staff presentation.*

*The applicant presentation was provided by designer Marj Ingram Viales and applicant Luke Ingram.*

*Public comment was received virtually by Craig Giraudo.*

**ACTION:** Upon a motion by Secretary Huff, seconded by Chair Brooks, the Board voted to approve Architectural Permit and Administrative Use Permit 24-0163 subject to the recommended findings, conditions of approval, and Class 1 Categorical Exemption (CEQA Guidelines Section 15301, Existing Facilities).

*Motion carried 5-0, by the following roll call vote:*

AYES: Chair Brooks, Vice Chair Byrne, Secretary Huff, Member Boyle, Member Sublett

NOES: None

- D. Architectural Permit (AP) and Administrative Use Permit (AUP) 24-0167 for 365 Grove Acre Avenue (APN 006-401-021-000)

**Zoning District/General Plan Designation:** R-1-B-3/ Low Density Residential (4.4 du/ac)

**Coastal Zone:** No

**Historic Resources Inventory:** No

**CEQA:** Categorical Exemption, CEQA Guidelines Section 15301, Class I, Existing Facilities

**Recommended Action:** Approve Architectural Permit and Administrative Use Permit 24-0167 subject to the recommended findings, conditions of approval, and Class 1 Categorical Exemption (CEQA Guidelines Section 15301, Existing Facilities).

**Reference:** Anna Bornstein, Associate Planner

*Anna Bornstein, Associate Planner, provided the staff presentation.*

*The applicant presentation was provided by architect Hunter Porter Eldridge*

*No public comment was received.*

**ACTION:** Upon a motion by Vice Chair Byrne, seconded by Member Boyle, the Board voted to approve Architectural Permit and Administrative Use Permit 24-0167 subject to the recommended findings, conditions of approval, and Class 1 Categorical Exemption (CEQA Guidelines Section 15301, Existing Facilities).

*Motion carried 5-0, by the following roll call vote:*

AYES: Chair Brooks, Vice Chair Byrne, Secretary Huff, Member Boyle, Member Sublett

NOES: None

- E. Architectural Permit (AP) 24-0281, 1101 David Avenue (APN 007-581-011)

**Zoning District/General Plan Designation:** R-1

**Coastal Zone:** No

**Historic Resources Inventory:** No

**CEQA:** Categorical Exemption, CEQA Guidelines Section 15301, Class I, Existing Facilities

**Recommended Action:** Approve Architectural Permit 24-0281 subject to the recommended findings, conditions of approval, and Class 1 Categorical Exemption (CEQA Guidelines Section 15301, Existing Facilities).

**Reference:** Aaron Campbell, Acting Principal Planner

*Aaron Campbell, Acting Principal Planner, provided the staff presentation.*

*The applicant presentation was provided by designer Cassandra August.*

*No public comment was received.*

**ACTION:** Upon a motion by Member Sublett, seconded by Vice Chair Byrne, the Board voted to approve Architectural Permit 24-0281 subject to the recommended findings, conditions of approval, and Class 1 Categorical Exemption (CEQA Guidelines Section 15301, Existing Facilities).

*Motion carried 5-0, by the following roll call vote:*

AYES: Chair Brooks, Vice Chair Byrne, Secretary Huff, Member Boyle, Member Sublett

NOES: None

9. **CONTINUED AND ONGOING BUSINESS**  
NONE

10. **NEW BUSINESS**  
NONE
11. **PRESENTATIONS**  
NONE
12. **NEXT MEETING - June 10, 2025**
13. **ADJOURNMENT – 4:22 p.m.**



## NOTICE OF MEETING

### CITY OF PACIFIC GROVE

# ARCHITECTURAL REVIEW BOARD

## MEETING MINUTES

### REGULAR MEETING AGENDA

Tuesday, June 10, 2025, 3:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

1. **CALL TO ORDER & ROLL CALL**

Chair Brooks called the meeting to order at 3:00pm. Present in the chamber: Chair Brooks, Vice Chair Byrne, Secretary Huff, Member Boyle, and Member Sublett

2. **APPROVAL OF THE AGENDA**

Associate Planner Garrett McCown informed the Board that story poles were not installed in time for Agenda Item 8A Architectural Permit (AP) 24-0282 and requested a continuance for the project to be heard at a date certain of July 8, 2025.

ACTION: Upon a motion by Vice Chair Byrne and seconded by Secretary Huff, the Board voted to approve the agenda as amended with Item 8A Architectural Permit (AP) 24-0282 for 501 9th Street continued to a date certain of July 8, 2025.

*Motion carried 5-0, by the following roll call vote:*

AYES: Chair Brooks, Vice Chair Byrne, Secretary Huff, Member Boyle, Member Sublett  
NOES: None

3. **BOARD AND STAFF ANNOUNCEMENTS (City-Related Items Only)**

*Vice Chair Byrne announced that she will be absent from the July 8, 2025, ARB meeting. Secretary Huff announced that he will be absent from the July 8, 2025, and the August 12, 2025, ARB meetings. Acting Principal Planner, Aaron Campbell made staff announcements.*

4. **COUNCIL LIAISON ANNOUNCEMENTS**

None

5. **GENERAL PUBLIC COMMENT**

None

- A. Written General Public Comment  
None

### CONSENT AGENDA

6. **REPORTS FOR INFORMATION ONLY**

None

7. **REPORTS REQUIRING ACTION**  
A. Minutes of the April 8, 2025, Architectural Review Board Regular Meeting  
**Reference:** Anna Bornstein, Associate Planner  
**Recommended Action:** Approve the minutes of the April 8, 2025, Architectural Review Board Regular Meeting.  
**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378
- ACTION:** Upon a motion by Vice Chair Byrne, seconded by Member Boyle, the Board voted to approve the Consent Agenda  
*Motion carried 5-0, by the following roll call vote:*  
AYES: Chair Brooks, Vice Chair Byrne, Secretary Huff, Member Boyle, Member Sublett  
NOES: None

## **REGULAR AGENDA**

8. **PUBLIC HEARINGS**
- A. Architectural Permit (AP) 24-0282 for 501 9th Street (APN 006-507-001-000) - **Continued**  
**Zoning District/General Plan Designation:** R-1/ Medium Density Residential (12.1 du/ac)  
**Coastal Zone:** No  
**Historic Resources Inventory:** No  
**CEQA:** Categorical Exemption, CEQA Guidelines Section 15301, Class I, Existing Facilities  
**Recommended Action:** Staff recommends the Architectural Review Board continue the item to a "date certain" to allow time for the applicant to install story poles and netting as is required per city policy.  
**Reference:** Garrett McCown, Associate Planner
9. **CONTINUED AND ONGOING BUSINESS**  
NONE
10. **NEW BUSINESS**  
NONE
11. **PRESENTATIONS**  
NONE
12. **NEXT MEETING – July 8, 2025**
13. **ADJOURNMENT- 3:05 p.m.**



## NOTICE OF MEETING

### CITY OF PACIFIC GROVE

# ARCHITECTURAL REVIEW BOARD

## MEETING MINUTES

### REGULAR MEETING AGENDA

Tuesday, July 8, 2025, 3:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

1. **CALL TO ORDER & ROLL CALL**  
Chair Brooks called the meeting to order at 3:00pm. Present in the chamber: Chair Brooks, Member Boyle, and Member Sublett  
ABSENT: Vice Chair Byrne and Secretary Huff
2. **APPROVAL OF THE AGENDA**  
Upon a motion by Member Boyle and seconded by Member Sublett, the Board voted to approve the agenda.  
  
*Motion carried 3-0-2, by the following roll call vote:*  
  
AYES: Chair Brooks, Member Boyle, Member Sublett  
NOES: None  
ABSENT: Vice Chair Byrne, Secretary Huff
3. **BOARD AND STAFF ANNOUNCEMENTS (City-Related Items Only)**  
None
4. **COUNCIL LIAISON ANNOUNCEMENTS**  
None
5. **GENERAL PUBLIC COMMENT**  
None
  - A. Written General Public Comment  
None

### CONSENT AGENDA

6. **REPORTS FOR INFORMATION ONLY**  
None
7. **REPORTS REQUIRING ACTION**  
None

### REGULAR AGENDA

8. **PUBLIC HEARINGS**

- A. Architectural Permit (AP) 24-0282 for 501 9th Street (APN 006-507-001-000)  
**Zoning District/General Plan Designation:** R-1/ Medium Density Residential (12.1 du/ac)  
**Coastal Zone:** No  
**Historic Resources Inventory:** No  
**CEQA:** Categorical Exemption, CEQA Guidelines Section 15301, Class I, Existing Facilities  
**Recommended Action:** Approve Architectural Permit 24-0282 subject to the recommended findings, conditions of approval, and Class 1 Categorical Exemption (CEQA Guidelines Section 15301, Existing Facilities).  
**Reference:** Garrett McCown, Associate Planner

*Garrett McCown, Associate Planner, provided the staff presentation.*

*The applicant presentation was provided by architect Hunter Porter Eldridge.*

*Public comment was received by Inge Lorentzen Daumer.*

**ACTION:** Upon a motion by Member Sublett, seconded by Member Boyle, the Board voted to approve Architectural Permit 24-0282 subject to the recommended findings, conditions of approval, and Class 1 Categorical Exemption (CEQA Guidelines Section 15301, Existing Facilities).

*Motion carried 3-0-2, by the following roll call vote:*

AYES: Chair Brooks, Member Boyle, Member Sublett

NOES: None

ABSENT: Vice Chair Byrne, Secretary Huff

9. **CONTINUED AND ONGOING BUSINESS**  
None

10. **NEW BUSINESS**  
None

11. **PRESENTATIONS**  
None

12. **NEXT MEETING - August 12, 2025**

13. **ADJOURNMENT—3:10 p.m.**



**CITY OF PACIFIC GROVE**  
300 Forest Avenue, Pacific Grove, California 93950

**AGENDA REPORT**

**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Daniel Gho, Public Works Director/Deputy City Manager  
**MEETING DATE:** September 03, 2025  
**SUBJECT:** Central, Grand & Fountain Avenue Street Improvements Project  
**CEQA:** Categorical Exemption, CEQA Guidelines Section 15301, Class I, Existing Facilities

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**RECOMMENDATION**

1. Request the City Attorney to read the title of the Proposed Ordinance
2. Motion to waive further reading of the ordinance.
3. Introduce and hold the first reading of the Proposed Ordinance Amending the Operating and Capital Projects Budget for FY25/26
4. Direct a summary of a proposed Ordinance to be published as approved by the City Attorney.
5. Accept payment by Kimpton Hotel Developers in an amount of \$86,976.12, per condition #11 of the Architectural and Use Permit to be harnessed for the street improvements
6. Authorize Agreement with Monterey Peninsula Engineering (MPE) for the Central, Grand and Fountain Avenue Street Improvement Project for an amount not to exceed \$657,634 plus a 10% contingency.

**DISCUSSION**

**BACKGROUND**

The Kimpton Hotel, formerly Hotel Durell, will be a high-end lodging hotel with amenities including a restaurant, gym, spa, and meeting room. The hotel site is located between Central and Lighthouse Avenues, on the North and South, and Grand & Fountain Avenue on the West and East.

The Conditions of Approval for the hotel, approved by Resolution in September of 2018 and amended by Resolution in March of 2022 by the City Council, included various requirements. Condition of Approval 11 pertained specifically to the intersections adjacent to the project and states:

*"Pedestrian safety. The Applicant shall pay for 25% of the cost for design and construction of the complete reconfiguration of the intersection of Central Avenue and Fountain Avenue to provide an All-Way Stop intersection as identified in the Mitigation Measures of the Environmental Impact Report. The intersection redesign shall be consistent with the guidelines described in the "Pedestrian Safety Report" Prepared for the City by the Institute of Transportation Studies dated November dated November 2008.*

*The Applicant shall pay 25% of the cost for design and construction of the reconfiguration of the*

*intersection of Central Ave, and Grand Ave. to accommodate a new raised pavement crosswalk across the intersection on the south side of Central Ave. The final project landscape plan for landscaping within the public right-of-way shall be designed to incorporate the new raised pavement crosswalk.”*

The final resolution, with the full list of the Conditions of Approval, can be found [here](#).

## **ENGINEERING & DESIGN**

In accordance with Condition 11, the City requested funding through the FY24/25 Capital Improvement Plan to begin evaluation of the intersections at Fountain & Central, and Grand and Central to enhance the vehicle and pedestrian safety. The City also commenced discussions related to the required improvements with the developer of the Kimpton Hotel.

Engineering is complete and the final plan set has been developed with the following scope.

- A complete reconfiguration of Fountain and Central, with the intent of implementing a 4-way stop.
- Construction of new curb ramps at all corners of the Fountain and Central Intersection (Curb ramp at Southwest corner of Fountain and Central is the responsibility of the hotel developer)
- Creation of a new driveway on the Northeast side of Central and Fountain adjacent to the Spiritual Center
- Installation of 1,650 S.F of sidewalk
- A bulb out on the southwest corner of Grand and Central and upgrade of all existing curb ramps (Curb ramp at Southeast corner of Grand and Central is the responsibility of the hotel developer)
- Improved stormwater controls will be installed
- Reconstruction of 14,500 S.F. of pavement on Central
- Reconstruction of 5,200 S.F of pavement on Grand
- 7,000 S.F. of asphalt overlay on Fountain
- New road markings and signage on all three road segments

City staff presented the project to the City Council at their June 4, 2025 meeting, at which time the Council accepted the plans to reconfigure the intersection and authorized staff to issue a call for bids for the project.

The City launched a Request for Proposals on July 3, 2025 and received four (4) bids on July 31, 2025.

| <b>CONTRACTOR</b>              | <b>BID AMOUNT</b> |
|--------------------------------|-------------------|
| Monterey Peninsula Engineering | \$657,634.00      |
| Kraemer Engineering            | \$696,561.80      |
| Coastal Paving and Excavating  | \$849,849.00      |
| Precision Grade, Inc           | \$850,426.00      |

Monterey Peninsula Engineering has qualified as the lowest responsible bidder.

## **AGREEMENT**

If awarded, the City will use the standard construction contract approved by the City’s insurer, California Joint Powers Insurance Authority (CJPIA).

## **NEXT STEPS**

Once a contract is executed, the City will work with the contractor to develop a construction schedule.

## **KIMPTON HOTEL CONTRIBUTIONS**

Per Condition of Approval #11 of the Architectural and Use Permit for the Kimpton Hotel, 25% of the design and construction of the intersection improvements at Fountain/Central and Grand/ Central are to be paid by the developer, along with \$13,000 towards the roadway paving. To comply with Approval #11, the hotel developers are required to pay \$86,976.12. The City will pave the remainder of the surrounding roadways to address their deteriorated conditions. It is best to perform the paving work under one contract for coordination and quality control.

## **OPTIONS**

### **Options:**

1. Approve the staff recommendation
2. Provide an alternative direction

## **FINANCIAL IMPACT:**

The Central, Grand & Fountain Avenue Street Improvements Project (CIP25-03) was approved in the FY24/25 CIP with a budget of \$270,000 derived from the General Fund (Fund 63). To date, \$41,099.50 has been expended on engineering. There is a \$533,523.50 delta needed to fund the full project.

To bridge the gap on the delta, Public Works has requested the disbursement of the City's fair share of Regional Surface Transportation Program (RSTP) funds, distributed through the Transportation Agency for Monterey County, in an amount of \$315,811, which utilizes all of our RSTP balance. Approval of the attached ordinance will allow the City to increase the Revenues of Regional Surface Transportation (RSTP) Fair Share allocation by \$315,811 and expend the RSTP allocation on the Central, Grand and Fountain Avenue Street Improvement Project (CIP25-03) by \$315,811.

In addition to the RSTP funds, the developers of the Kimpton hotel will contribute \$86,976.12 towards the project. With the two additional revenues, \$315,811 from the RSTP and the \$86,976.12 from the Kimpton Hotel, the project has a delta of \$124,590.38 (includes contingency and construction engineering management).

The City's approved CIP includes \$1.2 million of project funding, which has been earmarked for the FY 24/25 Street Rehabilitation Project. The City is still in the engineering phase for the Street Rehab project and minimal funding has been harnessed to date. The Central, Grand & Fountain Avenue Street Improvements Project funding delta (\$124,590.38) could be addressed by transferring a portion of the \$730,000 Measure X Fund (Fund 17) allocation earmarked for the Street Rehab project.

The purpose and intent of the Measure X funding allocations for both projects are similar and can be transferred from the Street Rehab project to the Central, Grand & Fountain Avenue Street Improvements Project internally. After the transfer, the City would still have \$1.2 million that can be harnessed towards street rehab, including a portion of the General Fund allocation.

Performing this transfer to fully fund the Central, Grand & Fountain Avenue Street Improvements Project is prudent because completion of the project prior to the opening of the Kimpton Hotel will greatly improve pedestrian and vehicle safety.

## **FOCUSED PRIORITY AREA: Infrastructure**

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### **Attachments**

Ordinance RSTP Allocation

**ORDINANCE NO. 25-xxx**

**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE  
AMENDING THE OPERATING AND CAPITAL PROJECTS BUDGET FOR THE  
FISCAL YEAR (FY) 2025-26**

**FACTS**

1. The City Council approved the Fiscal Year 2025-26 Budget on June 18, 2025.
2. It is customary to amend the budget to adjust revenues and expenditures to reflect updated information since the adoption of the Fiscal Year 2025-26 Budget.
3. The City Manager is recommending amendments to the Fiscal Year 2025-26 Budget to reflect the City Council goals for the fiscal year budget.
4. The Council has determined it is appropriate to amend the approved budget for FY 2025-26 to increase the Revenues of Regional Surface Transportation (RSTP) Fair Share allocation of \$315,811 and expend the RSTP allocation on the Central, Grand and Fountain Avenue Street Improvement Project (CIP25-03) by \$315,811, allowing for the reconfiguration of the Central, Grand and Fountain Avenue intersections and rehabilitation of deteriorated roadways.
5. Pursuant to Charter Article 15, an amendment of the budget must be approved by ordinance.
6. A summary of the Ordinance, approved by the City Attorney, was published on \_\_\_\_\_.
7. In the enactment of this ordinance, the City followed the guidelines adopted by the State of California and published in the California Code of Regulations, Title 14, Section 15000, et seq.
8. Enactment of this ordinance action does not constitute a “project” as defined by California Environmental Quality Act (CEQA) Guidelines Section 15378 because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment.

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF PACIFIC GROVE DOES  
ORDAIN AS FOLLOWS:**

SECTION 1. The foregoing facts are adopted as findings of the City Council as set forth fully within the body of this ordinance.

SECTION 2. The Revenues budget for the following funds is amended, as stated herein, which by this reference are incorporated as set forth in its entirety.

| Revenues |                                             | Increase  |
|----------|---------------------------------------------|-----------|
| 20       | Regional Surface Transportation Fund (TAMC) | \$315,811 |

SECTION 3. The Fiscal Year 2025/26 estimated fund balances based on this adjustment, are referenced herein:

| Fund | Beginning Fund Balance | Revenue FY 25/26 | Expenditures FY 25/26 | Preliminary Estimated Ending Fund Balance |
|------|------------------------|------------------|-----------------------|-------------------------------------------|
| 20   | 0                      | \$315,811        | \$315,811             | \$0                                       |

SECTION 5. In accord with Article 15 of the City Charter, this ordinance shall become effective upon adoption hereof.

**PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE** this 3rd day of September 2025, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

\_\_\_\_\_  
NICK SMITH, Mayor

ATTEST:

\_\_\_\_\_  
SANDRA KANDELL, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
BRIAN A. PIERIK, City Attorney



**CITY OF PACIFIC GROVE**  
300 Forest Avenue, Pacific Grove, California 93950

**AGENDA REPORT**

**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Brian Pierik, City Attorney  
**MEETING DATE:** September 03, 2025  
**SUBJECT:** Resolution amending Resolution No. 25-020 for dates of circulation of Referendum Petition and First Reading of Ordinance Repealing Ordinance No. 25-007 Increasing the Compensation of the Mayor and City Councilmembers  
**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

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**RECOMMENDATION**

1. Motion to adopt Resolution Amending Resolution No. 25-020 Accepting the Certification of Sufficiency of the Referendum Against Ordinance No. 25-007 Increasing the Compensation of the Mayor and City Councilmembers;
2. Request the City Attorney to read the title of the Ordinance Repealing Ordinance No. 25-007 Increasing the Compensation of the Mayor and City Councilmembers;
3. Motion to waive further reading of the Ordinance;
4. Introduce and hold the first reading of an Ordinance Repealing Ordinance No. 25-007 Increasing the Compensation of the Mayor and City Councilmembers.
5. Direct that publication of the Ordinance will be satisfied by publication of a summary approved by the City Attorney.

**DISCUSSION**

On May 7, 2025, there was a first reading on Ordinance 25-007 Increasing the Compensation of the Mayor and City Councilmembers.

On May 21, 2025, the Council held second reading and adopted an Ordinance of the City Council of the City of Pacific Grove Increasing the Compensation of the Mayor and City Councilmembers.

Absent the Referendum, Ordinance No. 25-007 would have become effective 30 days after adoption - Friday, June 20, 2025. City Charter Section 16 states, "The right of initiative and referendum is hereby preserved to the citizens of the City to be exercised in accordance with the procedures prescribed by the Constitution and General Laws of this State."

In order for a Referendum to appear on the ballot, a petition must be submitted within 30 days of Proponent's receipt of the City Attorney's approved Summary of Referendum and be signed by Pacific Grove voters equaling 10% or more of the voter registration last officially reported to the Secretary of State. On February 10, 2025, the County report of City voter registration to the State was 10,601. Ten

percent of 10,601 is 1060.

On July 1, 2025, Proponent submitted the Referendum petition in sections. The petition format was reviewed for adherence to state law (e.g. required heading, copy of the ordinance, proper components for voter entries, declaration of circulator) and was found to comply. A prima facie count was conducted by the City Clerk's office and it was established that there were 1773 signatures received. The prima facie review found that two of the sections did not conform as one was circulated prior to the approved summary date provided to Proponent (June 5, 2025), and one was deemed incomplete by the circulator as it was undated. At the point the Referendum was accepted, Ordinance 25-007 was suspended pursuant to Elections Code Section 9237.

On July 2, 2025, the Referendum petition was delivered to the Monterey County Elections Department and Registrar of Voters for review of the petition signatures. The City's instructions to the County requested examination of signatures and certification be accomplished by full check pursuant to Elections Code Section 9114.

Based on the County's determination that valid signatures of more than 10% of the City's voter registration were present on the Referendum, on August 6, 2025 the Monterey County Registrar of Voters' Certificate of Signature Verification was issued, received by the City Clerk, and forwarded to the proponent and the City Council.

On August 20, 2025, in accordance with Elections Code Section 9114, certification of the qualified Referendum petition was presented to the City and the Council adopted Motion to Adopt the Resolution No. 25-020 Accepting the Certification of Sufficiency of the Referendum Against Ordinance No. 25-007 Increasing the Compensation of the Mayor and City Councilmembers.

There is a correction necessary to Section 7 of Resolution 25-020 based on the dates of circulation of the Referendum petition to June 6, 2025 to July 7, 2025. A Resolution amending Resolution 25-020 is Attachment 1 to this Agenda Report.

Also on August 20, 2025, the City Council approved a Motion to direct staff to return to the Council on September 3, 2025 with an ordinance repealing Ordinance No. 25-007 and to return to the Council at a future meeting for discussion of a possible ballot measure to be presented in 2026 for a public vote on an ordinance increasing the salary of the Mayor and City Councilmembers.

This Agenda item presents to the City Council for first reading an Ordinance to repeal Ordinance No. 25-007 (Attachment 2).

## **OPTIONS**

Take other action related to the subject of this Agenda item.

## **FINANCIAL IMPACT:**

There is no fiscal impact for this agenda item.

**FOCUSED PRIORITY AREA:** Not Applicable.

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## **Attachments**

1 Resolution Amending Resolution No. 25-020 re Certification of Sufficiency of Referendum

2 Ordinance Repealing Ordinance No. 25-007 Increasing the Compensation of the Mayor and City Councilmembers

## RESOLUTION NO. 25-XXX

### RESOLUTION AMENDING RESOLUTION NO. 25-020 OF THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE DECLARING THE CERTIFICATION OF SUFFICIENCY OF THE REFERENDUM AGAINST ORDINANCE 25-007 INCREASING THE COMPENSATION OF THE MAYOR AND CITY COUNCILMEMBERS

1. On May 7, 2025, the Council considered and discussed a potential ordinance increasing the compensation of the Mayor and City Councilmembers and providing medical benefits as available to City Management Employees. The issue of medical benefits was tabled and the Council introduced and held first reading of an Ordinance of the City Council of the City of Pacific Grove Increasing the Compensation of the Mayor and City Councilmembers.
2. On May 21, 2025, the Council held second reading and adopted an Ordinance of the City Council of the City of Pacific Grove Increasing the Compensation of the Mayor and City Councilmembers.
3. Absent the Referendum, Ordinance No. 25-007 would have become effective 30 days after adoption (Friday, June 20, 2025).
4. City Charter Section 16 states, "The right of initiative and referendum is hereby preserved to the citizens of the City to be exercised in accordance with the procedures prescribed by the Constitution and General Laws of this State."
5. For a Referendum to appear on a ballot, a petition must be submitted within 30 days of Proponent's receipt of the City Attorney's approved Summary of Referendum and be signed by Pacific Grove voters equaling 10% or more of the voter registration last officially reported to the Secretary of State. On February 10, 2025, the County report of City voter registration to the State was 10,601. Ten percent of 10,601 is 1060.
6. On May 23, 2025, the Referendum proponent presented the City Clerk's Office with a Request for Approved Summary of Referendum Against Ordinance 25-007.
7. On June 5, 2025, City Attorney transmitted an approved Summary of Referendum to the Proponent; commencing the period to circulate petitions on June 6, 2025 and concluding on July 7, 2025.
8. On July 1, 2025, Mr. Coletti submitted the petition. A prima facie count was conducted by the City Clerk's office and it was established that there were 1773 signatures received. At the point the Referendum was accepted, Ordinance 25-007 was suspended pursuant to Elections Code 9237.
9. On July 2, 2025, the Referendum petition was delivered to the Monterey County Elections Department and Registrar of Voters for review of the petition signatures. The City's instructions to the County requested examination of signatures and 2 certification be accomplished by full check pursuant to Elections Code Section 9114.

10. On August 6, 2025, the Monterey County Registrar of Voters provided the City with its Certificate of Signature Verification resolving that the number of valid signatures on said petition exceeds 10% of the registered voters in the City of Pacific Grove.

11. This action does not constitute a “Project” under California Environmental Quality Act (CEQA) Guidelines Section 15378.

12. This Amended Resolution corrects the dates to circulate petitions as commencing on June 6, 2025 and concluding on July 7, 2025.

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF PACIFIC GROVE DOES RESOLVE AS FOLLOWS:**

SECTION 1. The City Council determines that each Finding set forth above is true and correct, and by this reference incorporates those Findings as an integral part of this Resolution.

SECTION 2. The City Clerk hereby is authorized and directed to enter upon the records of this Council a Certificate of Signature Verification, attached hereto as Exhibit A. SECTION 4. This resolution shall take effect immediately following passage and adoption.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE this 3rd day of September 2025, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

\_\_\_\_\_  
NICK SMITH, Mayor

ATTEST: DATED: \_\_\_\_\_

\_\_\_\_\_  
SANDRA KANDELL, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
BRIAN PIERIK, City Attorney

**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE  
REPEALING ORDINANCE NO. 25-007 INCREASING THE COMPENSATION OF THE  
MAYOR AND CITY COUNCILMEMBERS**

**FACTS**

1. On May 7, 2025, the Council considered and discussed a potential ordinance increasing the compensation of the Mayor and City Councilmembers and providing medical benefits as available to City Management Employees. The issue of medical benefits was tabled and the Council introduced and held first reading of an Ordinance of the City Council of the City of Pacific Grove Increasing the Compensation of the Mayor and City Councilmembers.
2. On May 21, 2025, the Council held second reading and adopted an Ordinance of the City Council of the City of Pacific Grove Increasing the Compensation of the Mayor and City Councilmembers.
3. Absent the Referendum, Ordinance No. 25-007 would have become effective 30 days after adoption (Friday, June 20, 2025).
4. City Charter Section 16 states, "The right of initiative and referendum is hereby preserved to the citizens of the City to be exercised in accordance with the procedures prescribed by the Constitution and General Laws of this State."
5. For a Referendum to appear on a ballot, a petition must be submitted within 30 days of Proponent's receipt of the City Attorney's approved Summary of Referendum and be signed by Pacific Grove voters equaling 10% or more of the voter registration last officially reported to the Secretary of State. On February 10, 2025, the County report of City voter registration to the State was 10,601. Ten percent of 10,601 is 1060.
6. On May 23, 2025, the Referendum proponent presented to the City Clerk's Office a Request for an Approved Summary of Referendum Against Ordinance 25-007.
7. On June 5, 2025, City Attorney transmitted an approved Summary of Referendum to the Proponent; commencing the period to circulate petitions on June 6, 2025 and concluding on July 7, 2025.
8. On July 1, 2025, a Referendum petition was submitted to the City Clerk. A prima facie count was conducted by the City Clerk's office and it was established that there were 1773 signatures received. At the point the Referendum was accepted, Ordinance No. 25-007 was suspended pursuant to Elections Code Section 9237.
9. On July 2, 2025, the Referendum petition was delivered to the Monterey County Elections Department and Registrar of Voters for review of the petition signatures.
10. The City's instructions to the County requested examination of signatures and 2 certification be accomplished by full check pursuant to Elections Code Section 9114.

11. On August 6, 2025, the Monterey County Registrar of Voters provided the City with its Certificate of Signature Verification resolving that the number of valid signatures on said petition exceeds 10% of the registered voters in the City of Pacific Grove.
12. On August 20, 2025, the City Council adopted Resolution No. 25-020 declaring the certification of sufficiency of the Referendum against Ordinance 25-007 increasing the compensation of the Mayor and City Councilmembers.
13. On August 20, 2025, the City Council approved a Motion to direct staff to return to the Council on September 3, 2025 with an ordinance repealing Ordinance No. 25-007 and to return to the Council at a future meeting for discussion of a possible ballot measure to be presented in 2026 for a public vote on an ordinance increasing the salary of the Mayor and City Councilmembers.
14. On September 3, 2025, the Council adopted Resolution No. xxx Amending Resolution No. 25-020 to correct the date of circulation of the Referendum petition to June 6, 2025 to July 7, 2025.
15. This action does not constitute a “Project” under California Environmental Quality Act (CEQA) Guidelines Section 15378.

**NOW, THEREFORE, THE COUNCIL OF THE CITY OF PACIFIC GROVE DOES ORDAIN AS FOLLOWS:**

SECTION 1. The foregoing Facts are adopted as findings of the City Council as though set forth in fully within the body of this Ordinance.

SECTION 2. Ordinance No. 25-007 Increasing the Compensation of Mayor and City Councilmembers is hereby repealed.

SECTION 3. Severability. If any provision, section, paragraph, sentence, clause or phrase of this ordinance, or any part thereof, or the application thereof to any person or circumstance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance, or any part thereof, or its application to other persons or circumstances. The City Council hereby declares that it would have passed and adopted each provision, section, paragraph, subparagraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more sections, paragraphs, subparagraphs, sentences, clauses or phrases, or the application thereof to any person or circumstance, be declared invalid or unconstitutional.

Section 4. In accord with Article 15 of the City Charter, this ordinance shall become effective on the thirtieth (30th) day following its passage and adoption.

**PASSED AND ADOPTED** BY THE 'COUNCIL OF THE CITY OF PACIFIC GROVE  
this \_\_\_\_\_ day of September, 2025, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

\_\_\_\_\_  
Nick Smith, Mayor

ATTEST:

DATED: \_\_\_\_\_

\_\_\_\_\_  
SANDRA KANDELL, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
BRIAN A. PIERIK, City Attorney



**CITY OF PACIFIC GROVE**  
300 Forest Avenue, Pacific Grove, California 93950

**AGENDA REPORT**

**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Chaps Poduri, Councilmember  
**MEETING DATE:** September 03, 2025  
**SUBJECT:** Artificial Intelligence (AI) Framework and Policy *This item was continued from the Council's August 20, 2025 Regular Meeting Agenda.*  
**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

---

**RECOMMENDATION**

Motion to direct the City Manager to initiate the development of a comprehensive City-wide Artificial Intelligence (AI) Framework and Policy, for Council review and adoption.

**DISCUSSION**

**Background**

The rapid advancement and increasing integration of Artificial Intelligence (AI) technologies present both significant opportunities and potential challenges for municipal operations and public services. Many cities are already leveraging AI to enhance efficiency, improve service delivery, and support data-driven decision-making.

**Examples of AI in action include:**

- **Traffic Management:** Cities have used AI to optimize traffic signal timing, reducing congestion and vehicle emissions.
- **311 Services & Citizen Engagement:** AI-powered chatbots and virtual assistants are being deployed to provide instant responses to resident inquiries, streamlining service requests and improving accessibility.
- **Waste Management:** AI-driven sensors and route optimization software are used in cities to make waste collection more efficient, reducing fuel consumption and operational costs.
- **Infrastructure Monitoring:** AI is used to analyze sensor data from roads, bridges and other infrastructure to predict maintenance needs, allowing cities to perform proactive repairs.
- **Document Processing & Permitting:** AI can automate the review and processing of applications, permits, and other administrative documents, speeding up city services for residents and businesses.

The responsible deployment of AI requires careful consideration of ethical implications, data privacy, bias elimination, transparency, and accountability. Without a clear guiding framework, our city risks inconsistent application of AI technologies, potential public mistrust, and unforeseen negative consequences. This agenda item seeks Council's direction to formally begin the process of creating a tailored AI framework and policy for Pacific Grove, ensuring that our adoption of AI is principled,

beneficial, and aligned with community values.

## **Key Areas:**

The framework should be designed to govern the responsible exploration, procurement, development, deployment, and oversight of AI technologies within all City operations and services. Staff should pay particular attention to the following key areas in constructing the framework and the associated policy:

### **1. Core Ethical Principles:**

- **Fairness and Equity:** Establish clear principles to prevent AI systems from perpetuating or exacerbating biases, ensuring equitable outcomes for all residents regardless of background.
- **Transparency:** Define requirements for disclosing when and how AI is being used, and ensure that AI-assisted decisions can be understood and explained to the public.
- **Accountability and Human Oversight:** Mandate clear human responsibility for AI systems and establish mechanisms for human review and override of AI-generated decisions, especially in areas impacting individuals' rights.
- **Privacy and Data Stewardship:** Outline stringent safeguards for the collection, use, storage, and protection of personal and sensitive data utilized by AI systems, adhering to all applicable privacy laws.
- **Security and Reliability:** Ensure AI systems are robust, secure from cyber threats, and consistently deliver accurate and reliable results to maintain public trust.

### **2. Governance and Oversight:**

- **AI Inventory/Registry:** Develop a process for creating and maintaining a public, accessible inventory of all AI systems used by City departments, detailing their purpose, data sources, and any associated risks or safeguards.
- **Procurement Guidelines:** Establish specific criteria and contractual requirements for the acquisition of AI solutions from vendors, ensuring alignment with the City's ethical principles and requiring vendor transparency regarding data, bias mitigation, and performance.
- **Internal Review / Advisory Structure:** Internal group(s) responsible for reviewing new AI initiatives, assessing risks, and providing ongoing guidance on AI use.

### **3. Employee Training:**

- Outline a plan for providing City staff with necessary training on AI literacy, ethical considerations, and responsible use of AI tools (including generative AI), ensuring employees understand both the benefits and potential pitfalls.

### **4. Guidelines and Potential Prohibitions:**

- Develop guidelines for appropriate AI applications within different departmental contexts, recognizing varying levels of risk.
- Specifically, staff should research and recommend any types of AI uses that should be strictly regulated, subject to enhanced scrutiny, or explicitly prohibited due to high risks to civil liberties or potential for discrimination.

## **Timeline:**

Suggested timeline is 6 months for a preliminary draft for initial Council review.

## **OPTIONS**

Do not authorize City Manager to initiate development of framework and/or policy: This would lead to insecure use of technology and erosion of public trust in addition to City being subject to legal risks.

## **FINANCIAL IMPACT:**

There is no fiscal impact.

**GOAL ALIGNMENT:** Not Applicable.



**CITY OF PACIFIC GROVE**  
300 Forest Avenue, Pacific Grove, California 93950

**AGENDA REPORT**

**TO:** Honorable Mayor and Members of the City Council  
**FROM:** George Fuerst, Environmental Program Manager  
**MEETING DATE:** September 03, 2025  
**SUBJECT:** "Dancing Monarchs" Art Donation Location Selection  
**CEQA:** Categorical Exemption, CEQA Guidelines Section 15304, Class 4, Minor Alterations to Land

---

**RECOMMENDATION**

1. Provide direction regarding the site selection for the sculpture.
2. Alternatively, discuss and take other action related to this item.

**DISCUSSION**

The donation of a stainless steel and fused glass sculpture titled "Dancing Monarchs" has been proposed by Jan and John Stewart, with the intended use being public display. The sculpture, by artist Peter Hazel, has dimensions of 12' x 6' x 6' and features seven glass monarchs mounted on a stainless steel vine-like structure. Further details are included in the attached proposal.

The Beautification and Natural Resources Commission evaluated the art proposed for donation at their April 15, 2025 meeting and unanimously voted to recommend that City Council accept the donation. Per [Policy 900-3](#), City Council shall make the final determination on whether the City will accept or decline the proposed donation, and on May 21, 2025 City Council considered the donation and voted unanimously to receive the art donation. Further, City Council voted unanimously to direct staff to return to Council with site selection suggestions for the sculpture for Council approval.

Staff compiled possible locations from donor suggestions along with BNRC and Council discussion. Donor has expressed a strong preference for a location with a coastal backdrop.

Here is a summary of findings:

**Pacific Grove Museum of Natural History (Corner of Grand and Central bulb out): Preferred Location**

- High visibility
- Strong thematic tie to monarchs, natural history, and education
- Environment contained by sidewalk and possible to monitor
- Waypoint potential to draw visitors to downtown
- Lacks the coastal backdrop preferred by donor

**Lovers Point (Below intersection of Forest and Ocean View at center of paved circle): Preferred Location**

- High visibility
- Scenic coastal backdrop
- May compete with already iconic views
- Could disrupt open space feel
- Vulnerable to vandalism and the elements

**Perkins Park (Along walking path near seawall): Not recommended**

- High visibility
- Scenic coastal backdrop
- May compete with already iconic views
- Could disrupt open space feel
- Vulnerable to vandalism and weather/salt
- Vulnerable to ground shifts and seawall weathering

**City Hall Plaza: Not recommended**

- Medium visibility
- Environment contained by sidewalk and possible to monitor
- Low tourist area
- Lacks the coastal backdrop preferred by donor

**Lighthouse Median at Eardley: Not recommended**

- Strong “welcome” symbol
- Medium visibility
- Low tourist area
- Lacks the coastal backdrop preferred by donor
- Pedestrian travel limited
- Vulnerable to vandalism

**Lovers Point Planter Box (Below Beach House restaurant near pool): Not recommended**

- Medium visibility
- Smaller defined space – sculpture could be centerpiece
- Visible only by foot traffic
- Coastal backdrop without obstructing views
- Vulnerable to vandalism and weather/salt

**OPTIONS**

Do not proceed with receiving art donation.

**FINANCIAL IMPACT:**

The donor has offered to fund the installation of the sculpture. City would bear the cost of ongoing maintenance.

**FOCUSED PRIORITY AREA:** Not Applicable.

## **Attachments**

Donation Proposal  
Museum Mockup  
Lovers Point Mockup

# City of Pacific Grove, California

## City Council Policy

| Policy Governing                    | Policy No. | Effective Date | Page   |
|-------------------------------------|------------|----------------|--------|
| Acceptance of Outdoor Art Donations | 900-3      | August 2, 2017 | 1 of 2 |

### PURPOSE:

The City receives donations of both art and funding for outdoor civic art from citizens and organizations. Chapter 3.24 of the Municipal Code establishes duties and functions for the Beautification and Natural Resources Commission including standards related to works of art. This policy further establishes guidelines for the evaluation, receipt and use of proposed art and art fund donations.

Public art enhances the appearance of public places, beautifies the City, and stimulates public gathering and public discussion. The City has limited capital funds to expend on outdoor civic art and relies primarily on donation. This policy is intended to provide clarity of expectations for both the City and donors so that donations may best meet the goals of each party.

Policies 100-13 Bequests and Fungible Donation and Appreciated Real Estate, 200-6(E) Library Acceptance of Art Gifts Policy, and 200-6 (I) Library Gift Acceptance Policy for Print and Non-Print Materials may also be referred to as appropriate.

### POLICY & PROCEDURE:

1. Anyone wishing to donate art or art funding to the City of Pacific Grove must first provide comprehensive information about each piece of art or proposed art work by completing and submitting the Art Acceptance Form (attachment).
2. Art Acceptance Forms may be submitted to the Pacific Grove Beautification and Natural Resources Commission.
3. The Beautification and Natural Resources Commission will use the Art Acceptance Form as a basis for evaluating the art proposed for donation and making a recommendation to Council. In evaluating the art works, the Beautification and Natural Resources Commission will work with the Museum, the Library, and/or other City staff, as appropriate. City staff will consult the advisory board (e.g. Museum Board, Library Board) of the involved City department.
4. Evaluation of art works will consider each piece's intended use and disposition, artistic merit, historical significance, local interest, commercial value, and impact on City government including ongoing maintenance costs.

5. The Beautification and Natural Resources Commission, City staff, and the relevant advisory body will make a recommendation to the City Council whether or not to accept the proposed donation. All accepted donations shall be unconditional, transferring ownership and all rights of ownership to the City. Donations are accepted only with the understanding that the City has the right to determine retention, location or disposal of the donation. The City may sell the item for value and use the proceeds for any purpose appropriate to the City's Charter.
6. The City Council shall make the final determination on whether the City will accept or decline the proposed donation.
7. Issues and legalities involved in donation of art works are numerous, and there will be occasions when the City Attorney's advice may be essential. For example, an artist may be entitled under law to a royalty under certain circumstances of resale; a copyright may be involved; an artist may ask for rights and privileges such as the first chance to purchase, borrowing for an exhibition, reproduction rights, control of alterations, repairs or restoration.
8. A written agreement with the artist shall be executed with the City prior to commencement of any work of art proposed on City property or commissioned by the City.
9. All required City permits for installation and siting of art pieces on City property shall be obtained. The outdoor placement of any artwork shall not interfere with natural resources.

Adopted January 3, 2001 - Minute Motion  
Amended August 3, 2017 – Resolution 17-017



## CITY OF PACIFIC GROVE

300 Forest Avenue, Pacific Grove, CA 93950

Tel: 831.648.3190 Fax: 831.648.3184

[www.cityofpacificgrove.org](http://www.cityofpacificgrove.org)

### Art Acceptance Form

#### HISTORY OF THE PIECE PROPOSED FOR DONATION

| Donor                                 | Legal Owner                    |
|---------------------------------------|--------------------------------|
| Name <u>Jan + John Stewart</u>        | Name <u>Jan + John Stewart</u> |
| Phone <u>408-821-4417</u>             | Phone _____                    |
| Fax _____                             | Fax _____                      |
| Email <u>jan.stewart@comcast.net</u>  | Email _____                    |
| Mailing Address <u>1027 Egan Ave.</u> | Mailing Address _____          |
| <u>Pacific Grove, CA 93950</u>        |                                |

| Applicant                      | Previous Owner(s)/History of Ownership |
|--------------------------------|----------------------------------------|
| Name <u>Jan + John Stewart</u> | <u>Peter Hazel, Artist</u>             |
| Phone _____                    |                                        |
| Fax _____                      |                                        |
| Email _____                    |                                        |
| Mailing Address _____          |                                        |

*(Attach additional pages if necessary for any section)*

Date of Application to Donate 2/27/2025

Signature of Applicant 

**DESCRIPTION OF WORK (PHOTO MUST BE ATTACHED)**

Name of Work

Dancing Monarchs

Artist

Peter Hazel

Medium

Stainless Steel + fused Glass

Date of Work

2025

Dimensions of Work

12' x 6' x 6' with 7 Butterflies

Appraised Value

\$20,000

Content/Description

Stunning glass monarchs mounted  
on a stainless steel (300 series)  
vine - not painted.

Condition

New

Artist Biography  
(Summary)

[www.peterhazel.com/dancingmonarchs/](http://www.peterhazel.com/dancingmonarchs/)  
(see attached)

Special Requirements /  
Conservation Measures

None

Maintenance  
(materials, cost, etc)

Occasionally wiping butterflies with  
damp cloth.

**INTENDED USE**

|                           |                                                 |
|---------------------------|-------------------------------------------------|
| Selective Display/Exhibit | Public display near Lovers Point - plaza        |
| Research                  | at intersection of Forest Ave. + Lighthouse Ave |
| Circulation/Loan          |                                                 |
| Sale                      |                                                 |

**REASONS FOR ACCEPTANCE**

|                         |  |
|-------------------------|--|
| Artistic Merit          |  |
| Historical Significance |  |
| Local Interest          |  |
| Commercial Value        |  |

**CONDITIONS OF ACCEPTANCE**

|                        |  |
|------------------------|--|
| Specified Recipient    |  |
| Storage Requirements   |  |
| Proposed Location      |  |
| Special Requirements / |  |
| Conservation           |  |

*(Attach additional pages if necessary for any section)*

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**INTENDED USE**

|                           |       |
|---------------------------|-------|
| Selective Display/Exhibit | _____ |
| Research                  | _____ |
| Circulation/Loan          | _____ |
| Sale                      | _____ |

**REASONS FOR ACCEPTANCE**

|                         |       |
|-------------------------|-------|
| Artistic Merit          | _____ |
| Historical Significance | _____ |
| Local Interest          | _____ |
| Commercial Value        | _____ |

**CONDITIONS OF ACCEPTANCE**

|                                     |       |
|-------------------------------------|-------|
| Storage Requirements                | _____ |
| Cost Impact and Maintenance         | _____ |
| Proposed Location                   | _____ |
| Proposed Department Responsibility  | _____ |
| Special Requirements / Conservation | _____ |

**RECOMMENDATIONS FOR ACCEPTANCE (ACCEPT / DECLINE, SIGNATURE, DATE)**

|                                            |       |
|--------------------------------------------|-------|
| Beautification Commission                  | _____ |
| Museum of Natural History                  | _____ |
| Public Library                             | _____ |
| Other Recipient Department (if Applicable) | _____ |

Approved by City Council Date \_\_\_\_\_

Mayor's Signature \_\_\_\_\_ Date \_\_\_\_\_

[WORK](#) [ABOUT](#) [PRESS](#) [CONTACT](#)

# Dancing Monarchs

Butterflies on vines sculptures. Sculptures range between 12x6x6' ft with 4 butterflies to 15x18x18' ft with 18 butterflies. Vines are painted steel and monarchs are colored fused glass. Locations include Monarch Art Trail in Watersound FL, Yountville CA, Incline Village CA, and Jimmy Carter's residence in Plains GA

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[WORK](#) [ABOUT](#) [PRESS](#) [CONTACT](#)

## About Peter Hazel

130 Woodland Ave.  
Reno, NV 89523

[peter@peterhazel.com](mailto:peter@peterhazel.com)

Facebook:  
[PeterHazelArt](#)

Instagram:  
[peterhazelart](#)

Etsy:  
[PeterHazelArtStudio](#)



Over the past decade, Peter Hazel has produced magnificent large sculptures installed all around the country.

Peter fell in love with the wonders of the sea and nature growing up in the picturesque community of Half Moon Bay, California. As a child, he attended art shows with his father, Richard Hazel, a well-known oil painter. After leaving Half Moon Bay, Peter lived and raised a family in North Lake Tahoe where he had a career as a tile contractor for 35 years. While visiting Barcelona in 2008 and viewing Antoni Gaudi's intricate and elaborate architecture he was inspired to begin creations of his own and would eventually pass on his tile business to his son Jimmy.

Peter's collection invites you to interact and admire the beauty of modern art and sculpting using ceramics, colorful glass, steel, and carpentry. He is famous for his massive jellyfish, crocodile, and octopus installed over the years at









PACIFIC GROVE  
MUSEUM OF NATURAL HISTORY





**CITY OF PACIFIC GROVE**  
300 Forest Avenue, Pacific Grove, California 93950

**AGENDA REPORT**

**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Staphany Arriola, Management Analyst (Confidential)  
**MEETING DATE:** September 03, 2025  
**SUBJECT:** League of California Cities (LoCC) Annual Conference Voting Delegate and Alternate(s)  
**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

---

**RECOMMENDATION**

1. Discuss, designate, and adopt by resolution a voting delegate and up to two alternates to represent the City on policy matters at the League of California Cities (LoCC) Annual Conference on October 8-10 in Long Beach, California.
2. Alternatively, discuss and take other action related to this item.

**DISCUSSION**

Council adopted by resolution City Council Policy [000-29](#) setting forth an annual process for selecting a voting delegate and up to two alternates to attend the LoCC Annual Conference, participate in the business meeting, and vote on behalf of the City.

The League of California Cities will hold its 2025 Annual Conference from October 8-10, 2025, in Long Beach, California. During the conference business meeting, the authorized delegate from the City may represent the City's interests to vote on and approve League policy. The delegate shall attend the conference to represent and vote on behalf of the City of Pacific Grove. If the selected voting delegate cannot attend, the designated alternate may exercise voting authority.

The League requires each city seeking to vote on matters to authorize by resolution its Mayor or other elected officials to formally represent the city, participate in the business meeting, and vote on behalf of the city.

Cal Cities membership considers and acts on resolutions that establish Cal Cities policy. Policy issues are determined annually by the League Board in late summer at which time staff will return to Council for direction to the voting delegate/alternate(s).

**OPTIONS**

Not applicable.

**FINANCIAL IMPACT:**

Funding for City Council conference attendance and travel is allocated within the adopted Fiscal Year 25-26 budget.

**FOCUSED PRIORITY AREA:** Not Applicable.

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### **Attachments**

LoCC Information Packet

Proposed Resolution



Council Action Advised by September 24, 2025

**DATE: Wednesday, July 16, 2025**

**TO: Mayors, Council Members, City Clerks, and City Managers**

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES**  
**League of California Cities Annual Conference and Expo, Oct. 8-10, 2025**  
**Long Beach Convention Center**

Every year, the League of California Cities convenes a member-driven General Assembly at the [Cal Cities Annual Conference and Expo](#). The General Assembly is an important opportunity where city officials can directly participate in the development of Cal Cities policy.

Taking place on Oct. 10, the General Assembly is comprised of voting delegates appointed by each member city; every city has one voting delegate. Your appointed voting delegate plays an important role during the General Assembly by representing your city and voting on resolutions.

To cast a vote during the General Assembly, your city must designate a voting delegate and up to two alternate voting delegates, one of whom may vote if the designated voting delegate is unable to serve in that capacity. Voting delegates may either be an elected or appointed official.

**Action by Council Required.** Consistent with Cal Cities bylaws, a city's voting delegate and up to two alternates must be designated by the city council. Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.

**Following council action, please submit your city's delegates through [the online submission portal](#) by Wed., Sept. 24.** When completing the Voting Delegate submission form, you will be asked to attest that council action was taken. You will need to be signed in to your My Cal Cities account when submitting the form.

Submitting your voting delegate form by the deadline will allow us time to establish voting delegate/alternate records prior to the conference and provide pre-conference communications with voting delegates.

**Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. Conference registration is open on the [Cal Cities](#) website.



For a city to cast a vote, one voter must be present at the General Assembly and in possession of the voting delegate card and voting tool. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the voting delegate desk. This will enable them to receive the special sticker on their name badges that will admit the voting delegate into the voting area during the General Assembly.

Please view Cal Cities' [event and meeting policy](#) in advance of the conference.

**Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the General Assembly, they may *not* transfer the voting card to another city official.

**Seating Protocol during General Assembly.** At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.

The voting delegate desk, located in the conference registration area of the Long Beach Convention Center in Long Beach, will be open at the following times: Wednesday, Oct. 16, 8:00 a.m.-6:00 p.m. and Thursday, Oct. 17, 7:30 a.m.-4:00 p.m. On Friday, Oct. 18, the voting delegate desk will be open at the General Assembly, starting at 7:30 a.m., but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for submitting your voting delegate and alternates by Wednesday, Sept. 24. If you have questions, please contact Zach Seals at [zseals@calcities.org](mailto:zseals@calcities.org).

Attachments:

- General Assembly Voting Guidelines
- Information Sheet: Cal Cities Resolutions and the General Assembly

## General Assembly Voting Guidelines

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to Cal Cities policy.
2. **Designating a City Voting Representative.** Prior to the Cal Cities Annual Conference and Expo, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the voting delegate form provided to the Cal Cities Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the voting delegate desk in the conference registration area. Voting delegates and alternates must sign in at the voting delegate desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the General Assembly.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the credentials committee at the voting delegate desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in their possession the city's voting card and voting tool; and be registered with the credentials committee. The voting card may be transferred freely between the voting delegate and alternates but may not be transferred to another city official who is neither a voting delegate nor alternate.
6. **Voting Area at General Assembly.** At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.
7. **Resolving Disputes.** In case of dispute, the credentials committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the General Assembly.

# How it works: Cal Cities Resolutions and the General Assembly

Developing League of California Cities policy is a dynamic process that engages a wide range of members to ensure Cal Cities represents cities with one voice. These policies directly guide Cal Cities' advocacy to promote local decision-making, and lobby against statewide policies that erode local control.

The resolutions process and General Assembly is one way that city officials can directly participate in the development of Cal Cities policy. If a resolution is approved at the General Assembly, it becomes official Cal Cities policy. Here's how resolutions and the General Assembly work.

## Prior to the Annual Conference and Expo

### General Resolutions



Sixty days before the Annual Conference and Expo, Cal Cities members may submit policy proposals on issues of importance

to cities. The resolution must have the concurrence of at least five additional member cities or individual members.

### Policy Committees



The Cal Cities President assigns general resolutions to policy committees where members

review, debate, and recommend positions for each policy proposal. Recommendations are forwarded to the Resolutions Committee.

## During the Annual Conference and Expo

### Petitioned Resolutions



The petitioned resolution is an alternate method to introduce policy proposals during

the annual conference. The petition must be signed by voting delegates from 10% of member cities, and submitted to the Cal Cities President at least 24 hours before the beginning of the General Assembly.

### Resolutions Committee



The Resolutions Committee considers all resolutions. General Resolutions approved<sup>1</sup> by either a policy committee

or the Resolutions Committee are next considered by the General Assembly. General resolutions not approved, or referred for further study by both a policy committee and the Resolutions Committee do not go to the General Assembly. All Petitioned Resolutions are considered by the General Assembly, unless disqualified.<sup>2</sup>

### General Assembly



During the General Assembly, voting delegates debate and consider general and petitioned resolutions forwarded by the Resolutions Committee. Potential Cal Cities bylaws amendments are also considered at this meeting.

## Who's who

Cal Cities policy development is a member-informed process, grounded in the voices and experiences of city officials throughout the state.

The **Resolutions Committee** includes representatives from each Cal Cities diversity caucus, regional division, municipal department, and policy committee, as well as individuals appointed by the Cal Cities president.

**Voting delegates** are appointed by each member city; every city has one voting delegate.

The **General Assembly** is a meeting of the collective body of all voting delegates—one from every member city.

Seven **policy committees** meet throughout the year to review and recommend positions to take on bills and regulatory proposals. Policy committees include members from each Cal Cities diversity caucus, regional division, and municipal department, as well as individuals appointed by the Cal Cities president.

<sup>1</sup> The Resolution Committee can amend a general resolution prior to sending it to the General Assembly.

<sup>2</sup> Petitioned Resolutions may be disqualified by the Resolutions Committee according to Cal Cities Bylaws Article VI. Sec. 5(f).

## **RESOLUTION NO. 25-XXX**

### **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE APPOINTING A VOTING DELEGATE AND ALTERNATE TO THE LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE**

#### **FINDINGS**

1. The City of Pacific Grove is a full voting member of the League of California Cities (League).
2. The League takes positions on matters affecting cities throughout the state, including but not restricted to sponsoring legislation, taking joint positions on pending legislation, and placing voters' initiatives on the ballot.
3. The Board of Directors of the League of California Cities places matters for the cities' collective consideration on the agenda for the business meeting at the League's annual conference.
4. The League requires each city seeking to vote on those matters to authorize by resolution its Mayor or other elected officials to formally represent the city, participate in the business meeting, and vote on behalf of the city.
5. This resolution is in accordance with, and does not conflict with, existing City laws and regulations and applicable Government Code provisions.
6. This action does not constitute a "Project" as that term is defined under the California Quality Act (CEQA), CEQA Guidelines Section 15378 as it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE:**

1. The City Council determines that each of the findings set forth above is true and correct, and by this reference incorporates those findings as an integral part of this Resolution.
2. The City of Pacific Grove hereby appoints \_\_\_\_\_ as voting delegate with \_\_\_\_\_ and \_\_\_\_\_ as alternate voting delegates to the League of California Cities annual conference in Long Beach, California.
3. The City of Pacific Grove City Clerk, or designee, is authorized to inform the League of the above appointments.
4. This resolution shall take effect immediately following passage and adoption.

**PASSED AND ADOPTED** BY THE COUNCIL OF THE CITY OF PACIFIC GROVE this  
3<sup>rd</sup> day of September 2025, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

\_\_\_\_\_  
NICK SMITH Mayor

ATTEST:

DATED: \_\_\_\_\_

\_\_\_\_\_  
SANDRA KANDELL, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
BRIAN A. PIERIK, City Attorney



**CITY OF PACIFIC GROVE**  
300 Forest Avenue, Pacific Grove, California 93950

**AGENDA REPORT**

**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Sandra Kandell, City Clerk/DEI Coordinator  
**MEETING DATE:** September 03, 2025  
**SUBJECT:** 3CE Presentation by Community Relations Manager Sophia Schwirzke  
**CEQA:** Does not constitute a Project per California Environmental Quality Act Guidelines  
Section 15378

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**RECOMMENDATION**

Receive presentation.

**Attachments**

PPT



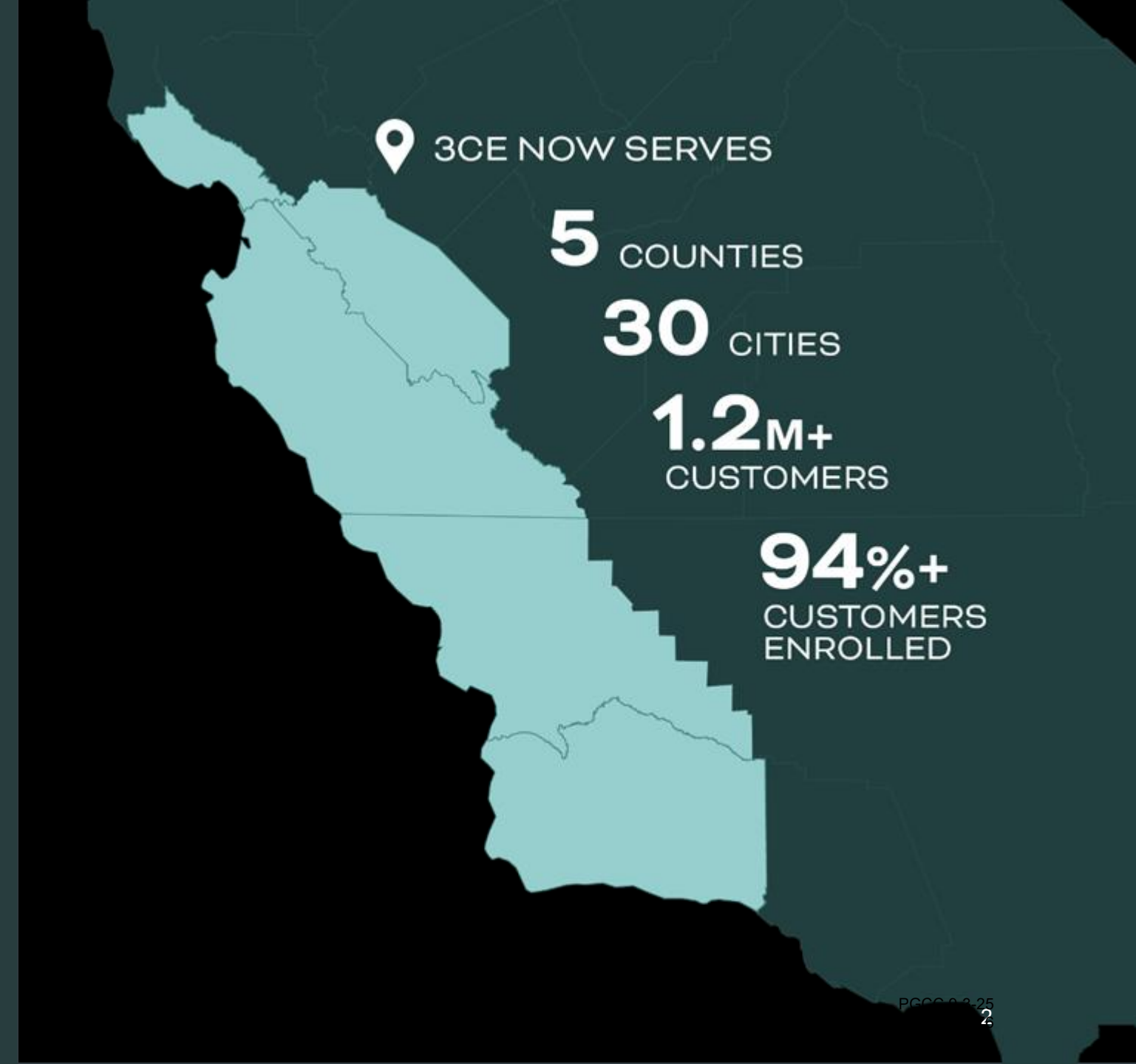
# 3CE Annual Update

## Pacific Grove

September 3<sup>rd</sup>, 2025



# Together, Power for Good



3CE NOW SERVES

**5** COUNTIES

**30** CITIES

**1.2M+**  
CUSTOMERS

**94%+**  
CUSTOMERS  
ENROLLED

# 2024 Energy Highlights



## Sourced 409 Megawatts

of clean & renewable energy in 2024, enough to power 350,850 households with renewable energy.

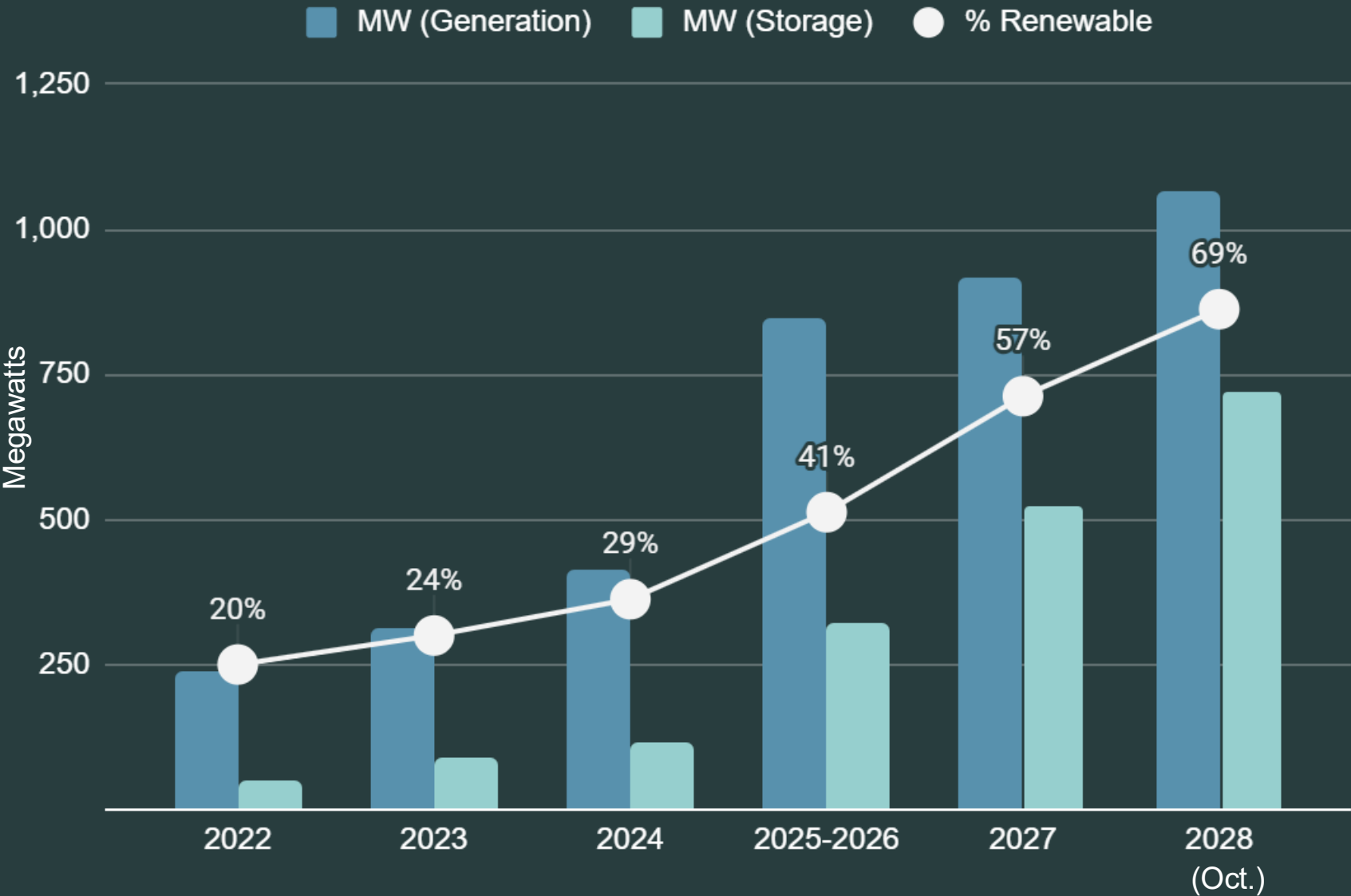
## Sourcing Renewable Energy

avoided more than 445,000 metric tons of CO<sub>2</sub>, the equivalent of taking 105,911 gasoline-powered passenger vehicles off the road for a year.



Central Coast  
Community  
Energy

# Renewable Energy Progress

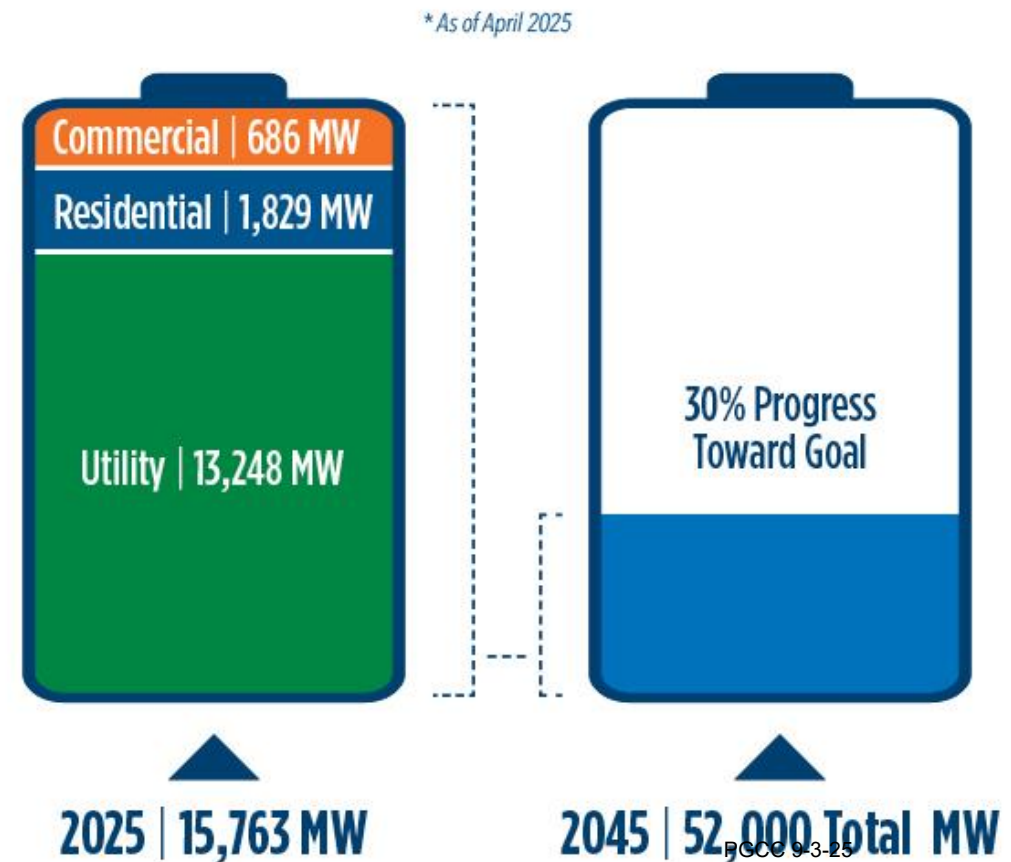


# Battery Energy Storage Systems

Support the Renewable Transition

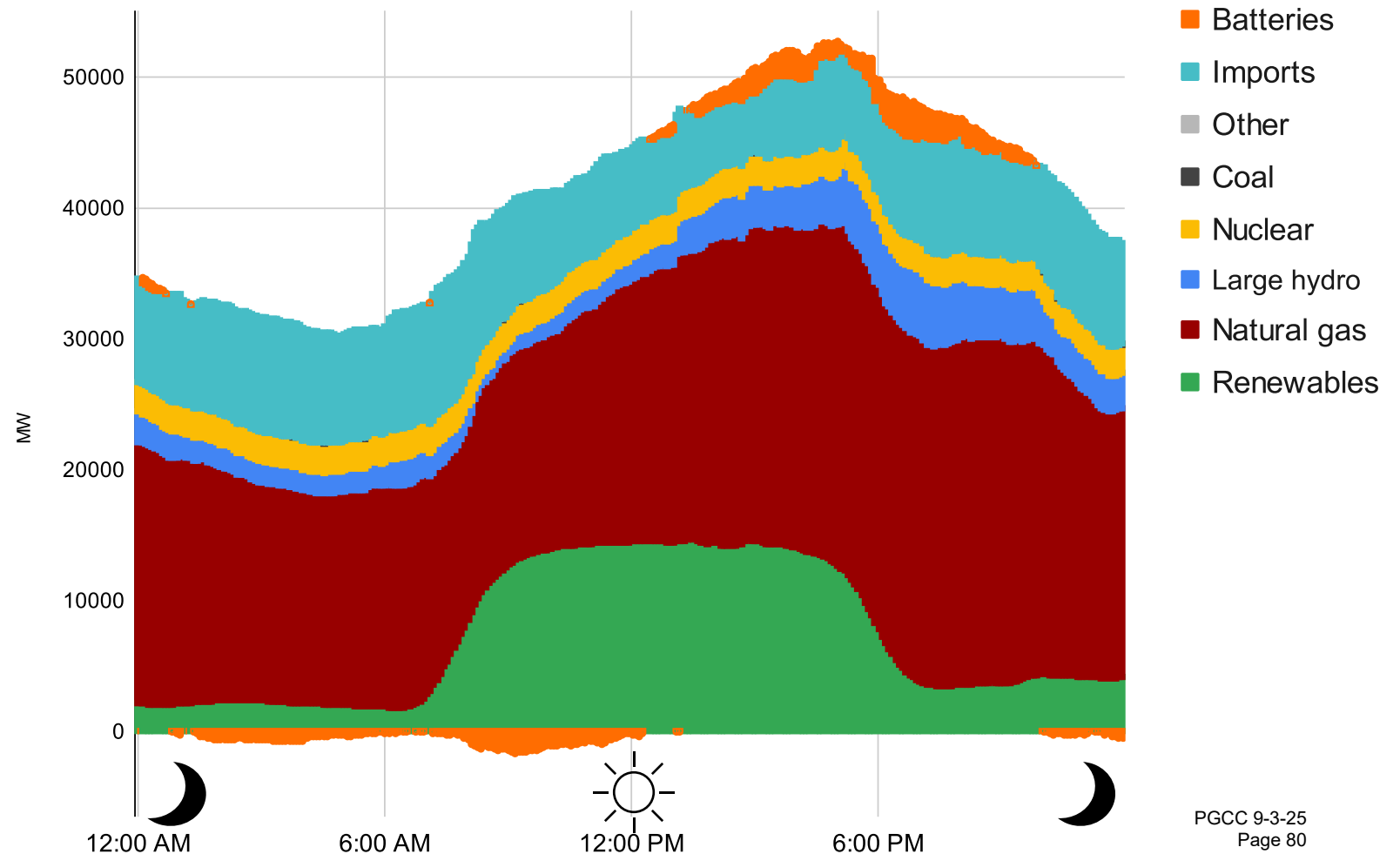
- Balances intermittent renewables
- Supports stability
- Reduces reliance on fossil fuels
- Drives affordability
- Empowers customers

## Energy Storage in California by Type



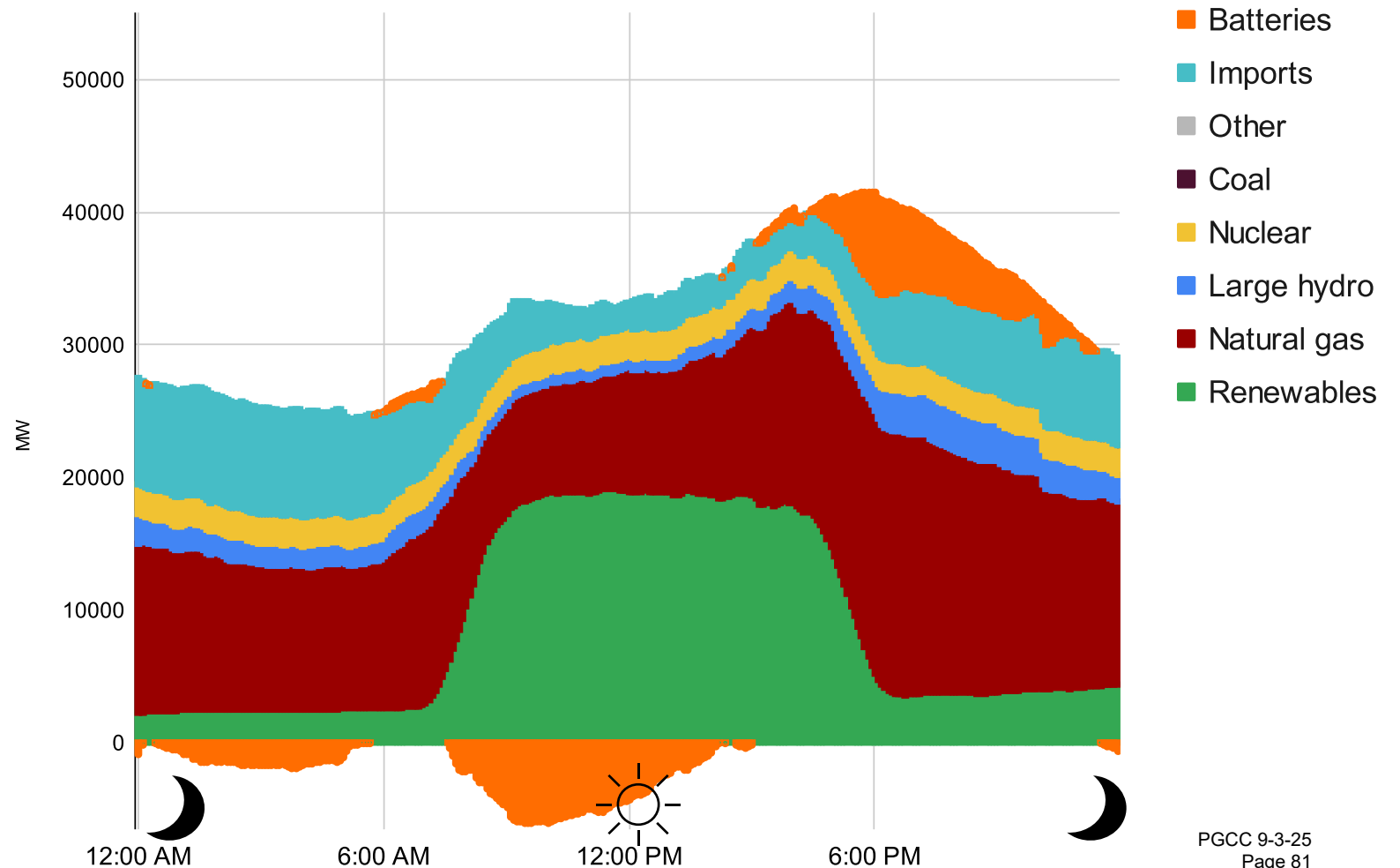
# Supply Trend September 2022

- Labor Day Weekend 2022
- Flex Alert
- Text message from Governor's Office

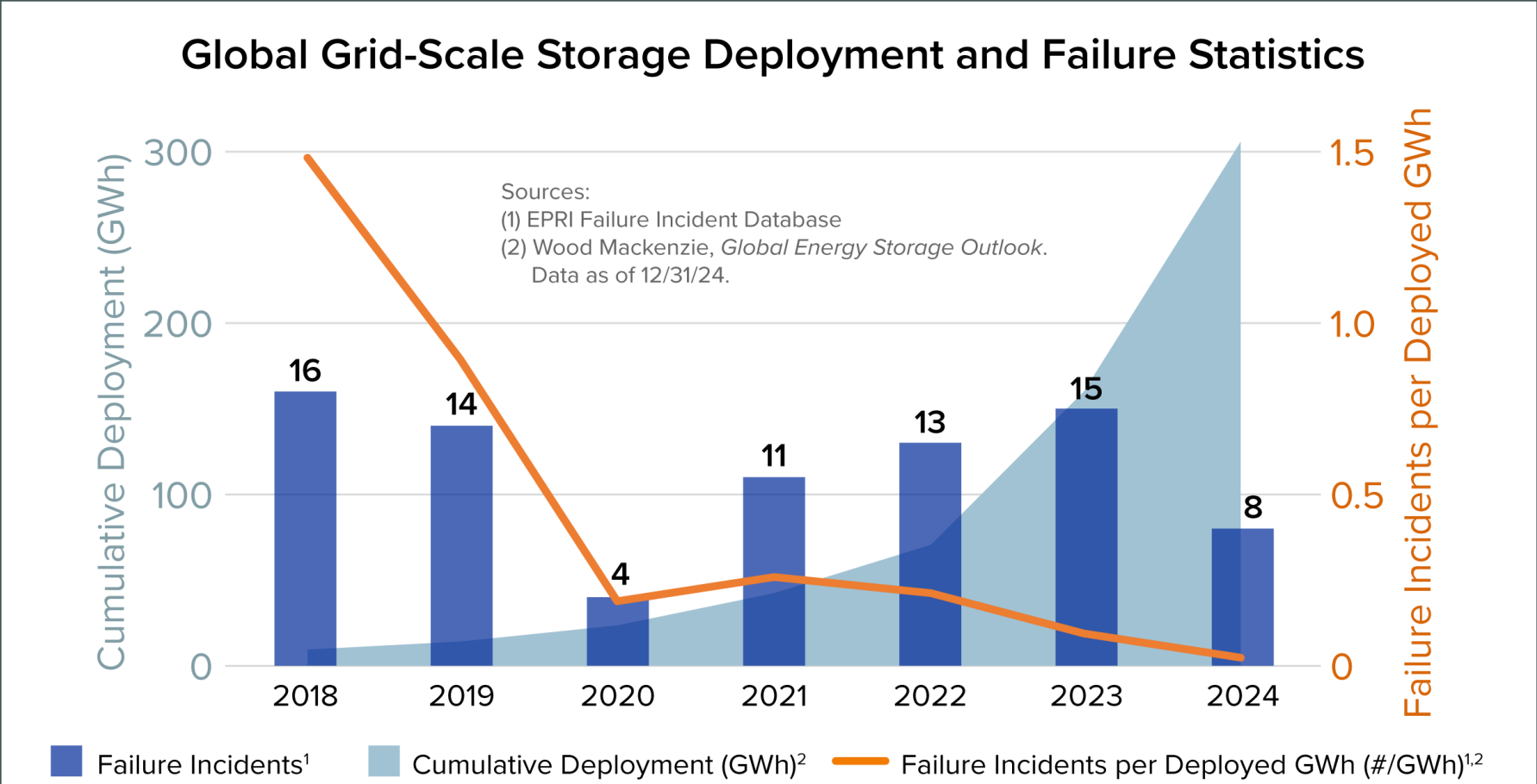


# Supply Trend July 2024

- **Independence Day  
holiday weekend  
2024**



# Utility Scale Battery Safety



# Energy Storage Innovation

## Advanced Compressed Air Energy Storage (A-CAES)



### Willow Rock Energy Storage Center

- Storage is essential for CA's transition to carbon-free energy
- Utilizes compressed air to generate power on demand
- Largest compressed air energy storage project in the world
- 200 megawatts for 3CE customers

# Our Energy Future

## New Renewable Energy Projects



### Aratina Solar + Storage

- 120 MW to power 90,000 homes

### Atlas Solar + Storage

- 150 MW to power 105,100 homes

### Victory Pass Solar + Storage – **ONLINE**

- 100 MW to power 68,000 homes

# Community Engagement



- Ongoing outreach through events, webinars, and workshops
- Added bilingual staff and expanded translated materials
- Adopted Underserved Communities Action Plan
- Increased access with interpreters and bilingual promotion

# Community Programs



## Electrify Your Ride

Up to  
**\$4,000 (EV)**

Up to  
**\$100,000 (Charger)**



## Electrify Your Home\*

**\$2,000-\$4,000**  
per unit

**(+\$1,000)**  
Income-Qualified/Disaster  
Rebuild



## New Construction Electrification Program

**\$5,000**  
per ADU  
**\$3,000**  
per Affordable Unit  
**\$2,000**  
per Market Rate Unit  
**\$15,000**  
per SFH Disaster Rebuild



## Agricultural Electrification Program

**50% up to \$10,000**  
Tier 1 Equipment  
**50% up to \$50,000**  
Tier 2 Equipment  
**(+\$5,000-\$25,000)**  
Income-Qualified Small  
Businesses



## Residential Battery Rebate Program

Up to  
**\$13,000**

**\$300 per kWh of Battery**  
Storage, up to 26 kWh

# Member Agency Programs



## Plan Your Fleet

No-Cost Technical Assistance Program



## Electric Bus Program

50% up to \$200,000  
per E Bus  
+\$50,000  
Per additional E Bus  
up to \$400,000



## Charge Your Fleet

Up to \$150,000



## Electrify Your Fleet

Up to \$150,000



## Reach Codes Program

No-Cost Technical Assistance Program

# Making a Difference

## Community Investment



### Snapshot of Rebates & Incentives:

- 2,843 electric vehicles
- 2,085 EV chargers
- 1,663 projects for EV readiness
- 38 electric buses
- 746 all-electric water heaters & HVAC systems
- 1,458 all-electric affordable housing units
- 93 all-electric agriculture equipment projects

# Community Investment

## Rebates & Incentives



### **Pacific Grove All-Time 3CE Investment:**

- \$133,585 – Electrify Your Home
- \$285,677 – Electrify Your Ride
- \$10,000 – New Construction Electrification
- \$11,400 – Residential Battery Rebate

### ***Carmel All-Time 3CE Investment:***

- *\$252,177 – Electrify Your Fleet*
- *\$36,864 – Ag Electrification*
- *\$59,500 – Electrify Your Home*
- *\$274,768 – Electrify Your Ride*
- *\$5,000 – New Construction Electrification Program*
- *\$4,200 – Residential Battery Rebate*

# Legislative Update

- EV and Home Energy Tax Credits
- Federal Taxes and Tax Credits
- Resource Adequacy Slice of Day
- Pathways Initiative (SB 540)

# Thank You!

Contact Us:

- **Northern Region:** Sophia Schwirzke ([sschwirzke@3ce.org](mailto:sschwirzke@3ce.org))

Learn more & apply for programs at [3Cenergy.org](https://3Cenergy.org)