



NOTICE OF MEETING CITY OF PACIFIC GROVE

CITY COUNCIL

SPECIAL CLOSED SESSION MEETING AGENDA

Wednesday, September 16, 2026, 5:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

Under the Brown Act, public comment for matters on the agenda must relate to that agenda item and public comments for matters not on the agenda must relate to the subject matter jurisdiction of this legislative body. This is a warning that if a member of the public attending this meeting remotely or in-person violates the Brown Act by failing to comply with these requirements of the Brown Act, then the Mayor or Chair may request that speaker be muted. If a member of the public attending this meeting in-person engages in disruptive behavior that disturbs the orderly conduct of the meeting, they may be removed from the meeting after a warning, pursuant to Council Policy 000-17.

PACIFIC GROVE MEETINGS ARE CONDUCTED IN PERSON AT CITY HALL COUNCIL CHAMBER AND VIRTUALLY.

**PLEASE NOTE THE MEETING WILL PROCEED AS NORMAL EVEN IF THERE ARE TECHNICAL DIFFICULTIES ACCESSING ZOOM.
THE CITY WILL DO ITS BEST TO RESOLVE ANY TECHNICAL ISSUES AS QUICKLY AS POSSIBLE.**

JOIN THE ZOOM MEETING TO PARTICIPATE LIVE AT:

https://www.cityofpacificgrove.org/Zoom_Closed

[Please click here for directions to dial into the meeting audio.](#)

AGENDA

CALL TO ORDER

APPROVAL OF THE AGENDA

SPECIAL CLOSED SESSION MEETING

PUBLIC COMMENT ON SPECIAL CLOSED SESSION MEETING MATTERS

Comments from the public will not receive Council action. Comments must deal with matters on the Special Closed Session Meeting agenda and will be limited to three minutes.

- A. Conference with Labor Negotiators (Government Code Section 54957.6)
City Negotiators: Chip Rerig, Interim City Manager, Fred Marsh, Administrative Services Director,

Che Johnson, Esq. Liebert Cassidy Whitmore

Employee Organization: General Employees Association (GEA), Police Management Association (PMA)

ADJOURNMENT



NOTICE OF MEETING CITY OF PACIFIC GROVE

CITY COUNCIL REGULAR MEETING AGENDA

Wednesday, September 16, 2026, 6:00 P.M.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

The Council will not begin consideration of any item on this agenda later than 10:00 p.m. unless such consideration is approved. Any items on this agenda not considered this evening will be continued to a future meeting.

Copies of the agenda packet are available for review at the Pacific Grove Library, in the Finance Department, and electronically at www.cityofpacificgrove.org/agendas. The most effective method of communication with the City Council is by sending an email to citycouncil@cityofpacificgrove.org. In order to allow the City Council adequate time to review communication related to an agenda item, it is recommended that the communication be sent no later than 9:00 AM on the day prior to the City Council meeting. Public comments received through this email address by noon on the day of the meeting will be posted with the corresponding agenda item.

Under the Brown Act, public comment for matters on the agenda must relate to that agenda item and public comments for matters not on the agenda must relate to the subject matter jurisdiction of this legislative body. This is a warning that if a member of the public attending this meeting remotely or in-person violates the Brown Act by failing to comply with these requirements of the Brown Act, then the Mayor or Chair may request that speaker be muted. If a member of the public attending this meeting in-person engages in disruptive behavior that disturbs the orderly conduct of the meeting, they may be removed from the meeting after a warning, pursuant to Council Policy 000-17.

**PACIFIC GROVE COUNCIL MEETINGS ARE CONDUCTED IN PERSON AT CITY HALL
COUNCIL CHAMBER AND VIRTUALLY.**

**PLEASE NOTE THE MEETING WILL PROCEED AS NORMAL EVEN IF THERE ARE
TECHNICAL DIFFICULTIES ACCESSING ZOOM.
THE CITY WILL DO ITS BEST TO RESOLVE ANY TECHNICAL ISSUES AS QUICKLY AS
POSSIBLE.**

THE PUBLIC MAY ALSO VIEW THE MEETING ON PENINSULA CHANNEL 25.

JOIN THE ZOOM WEBINAR TO PARTICIPATE LIVE AT:

https://www.cityofpacificgrove.org/Zoom_CC

[Please click here for directions to dial into the meeting audio.](#)

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE: Councilmember Poduri

1. APPROVAL OF AGENDA

2. PRESENTATIONS

A. Mayor's Proclamation: Paint the Town Purple PAGE 8

Reference: Nick Smith, Mayor

Recommended Action: Present the proclamation.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

B. Mayor's Proclamation: PGHS Football Team's Shoe Game Win PAGE 10

Reference: Nick Smith, Mayor

Recommended Action: Present the proclamation.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

3. COUNCIL AND STAFF ANNOUNCEMENTS (City-Related Items Only)

A. Report on Closed Session by City Attorney

B. Other

4. GENERAL PUBLIC COMMENT

General Public Comment must deal with matters subject to the jurisdiction of the City and the Council that are not on the Regular Agenda. This is the appropriate place to comment as to items on the Consent Agenda, only if you do not wish to have the item pulled for individual consideration by the Council. Comments from the public will be limited to three minutes and will not receive Council action. Comments regarding items on the Regular Agenda shall be heard prior to Council's consideration of such items at the time such items are called. Whenever possible, written correspondence should be submitted to the Council in advance of the meeting, to provide adequate time for its consideration.

A. Written General Public Comment

CONSENT AGENDA

The Consent Agenda deals with routine and non-controversial matters, and may include action on resolutions, ordinances, or other public hearings for which testimony is not anticipated. The vote on the Consent Agenda shall apply to each item that has not been removed. Any member of Council, staff, or the public may remove an item from the Consent Agenda for individual consideration. When items are pulled for discussion, they will be automatically placed at the end of their respective section within the Regular Agenda. One motion shall be made to adopt all non-removed items on the Consent Agenda.

5. **APPROVAL OF CITY COUNCIL MEETING MINUTES**

Items pulled from this section will be placed under 11. Unfinished and Ongoing Business

A. Minutes of the September 2, 2026 Regular Meeting **PAGE 12**

Reference: Sandra Kandell, City Clerk

Recommended Action: Approve the minutes.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

6. **RESOLUTIONS**

Items pulled from this section will be placed under 11. Unfinished and Ongoing Business or 12. New Business

A. Adoption of Resolutions Amending City Credit Card Policy (400-7) and Travel Expense Reimbursement Policy (000-2) **PAGE 17**

Reference: Fred Marsh, Administrative Services Director

Recommended Action:

1. Adopt the Resolutions amending City Council Credit Card Policy *400-7) and Travel Expense Reimbursement Policy (000-2).
2. Alternatively, discuss and take other action related to this item.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

7. **ORDINANCES**

Items pulled from this section will be placed under 10. Public Hearings

8. **REPORTS – INFORMATION ONLY**

Items pulled from this section will be placed under 11. Unfinished and Ongoing Business or 12. New Business

A. Check Register, Purchase Order Report, and Financial Status Report **PAGE 34**

Reference: David Stiles, Senior Accountant

Recommended Action:

1. Receive the Check Register, Purchase Order Report, and Financial Status Report
2. Alternatively, discuss and take other action related to this item.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

B. Boards, Commissions and Committees Quarterly Reports - 1st Quarter **PAGE 54**

Reference: Sandra Kandell, City Clerk

Recommended Action: Receive the quarterly reports from Chairs of the City's Boards, Commissions, Committees, and Task Forces. (Additional reports received by the Clerk will be provided to Council on a future agenda.)

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

9. **REPORTS – REQUIRING ACTION**

Items pulled from this section will be placed under 11. Unfinished and Ongoing Business or 12. New Business

10. **MEETING MINUTES OF COMMISSIONS, BOARDS, AND COMMITTEES**

Items pulled from this section will be placed under 12. New Business

A. Library Board Regular Meeting Minutes: 7/7/26 **PAGE 59**

Reference: Rachel Gaither, Library Director

Recommended Action: Receive the minutes.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

REGULAR AGENDA

11. **PUBLIC HEARINGS**

For public hearings involving a quasi-judicial determination by the Council, the proponent of an item may be given 10 minutes to speak and others in support of the proponent's position may be given three minutes each. A designated spokesperson for opposition to the item may be given 10 minutes to speak and all others in opposition may be given three minutes each. Very brief rebuttal and surrebuttal may be allowed in the sole discretion of the Council. In public hearings not involving a quasi-judicial determination by the Council, all persons may be given three minutes to speak on the matter.

A. Budget Amendment Request for the CalHOME Reuse (Fund 36) for Fiscal Year 2026-27 Budget

Reference: Phillip Anderson Senior Hsing Mgr. **PAGE 62**

Recommended Action:

1. Introduce the attached Proposed Ordinance that amends the FY26/27 Budget for the CalHOME Reuse (Fund 36) Budget for the Fiscal Year 2026-27 Budget; and
2. Direct that publication of the ordinance will be satisfied by publication of a summary approved by the City Attorney.

CEQA: Categorical Exemption, CEQA Guidelines Section 15061(b)(3)

12. **UNFINISHED AND ONGOING BUSINESS**

13. **NEW BUSINESS**

14. **FULL PRESENTATIONS**

15. **CLOSED SESSION**

ADJOURNMENT

NOTICE OF ADA COMPLIANCE: Pursuant to Title II of the Americans with Disabilities Act (Codified At 42 United States Code Section 12101 and 28 Code of Federal Regulations Part 35), and Section 504 of the Rehabilitation Act of 1973, the City of Pacific Grove does not discriminate on the basis of race, color, religion, national origin, ancestry, sex, disability, age or sexual orientation in the provision of any services, programs, or activities. The City of Pacific Grove does not discriminate against persons with disabilities. City Hall is an accessible facility. A limited number of assisted listening devices will be available at this meeting. Participants requiring the agenda in a different format or a modification or accommodation to participate in the meeting should submit their request to the City by emailing Sandra Kandell at cityclerk@cityofpacificgrove.org 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting or provide the requested agenda format.



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Nick Smith, Mayor
MEETING DATE: September 16, 2026
SUBJECT: Mayor's Proclamation: Paint the Town Purple
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION
Receive the presentation.

Attachments

Proclamation



Mayor's Proclamation

"PAINT THE TOWN PURPLE WEEK"

September 28– October 4

WHEREAS, Alzheimer's disease is a progressive brain disorder that affects millions of Americans, their families, and caregivers; and

WHEREAS, the Alzheimer's Association works to advance research, provide support services, and raise awareness to help those impacted by Alzheimer's and other dementias; and

WHEREAS, the Walk to End Alzheimer's is the world's largest event dedicated to Alzheimer's care, support, and research, and the Monterey County Walk to End Alzheimer's will take place on October 17, 2026; and

WHEREAS, during Paint the Town Purple Week, Pacific Grove businesses and community members unite to raise awareness of Alzheimer's disease by decorating storefronts and public spaces in purple and encouraging participation in the Walk to End Alzheimer's; and

WHEREAS, the City of Pacific Grove recognizes the importance of supporting individuals living with Alzheimer's disease, their caregivers, and efforts to advance research toward a cure;

NOW, THEREFORE, I, Nick Smith, Mayor, of the City of Pacific Grove and the City Council of the City of Pacific Grove do hereby proclaim **September 28 through October 4, 2026**, as **"Paint the Town Purple Week"** and encourage all residents, businesses, organizations, and visitors to participate in activities that raise awareness of Alzheimer's disease and support the Walk to End Alzheimer's on October 17, 2026.


Joe Amelio, Mayor Pro Tem



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Nick Smith, Mayor
MEETING DATE: September 16, 2026
SUBJECT: Mayor's Proclamation: PGHS Football Team's Shoe Game Win
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION
Present the proclamation.

Attachments

Proclamation



Mayor's Proclamation

CONGRATULATING THE PACIFIC GROVE BREAKERS FOR THEIR SHOE GAME WIN

WHEREAS, the Shoe Game is the long-running annual football rivalry between Pacific Grove High School (PGHS) and Carmel High School (CHS), dating back to 1948.

WHEREAS, it has become one of Monterey County's most storied high school traditions, with the trophy — a bronze football cleat — awarded to the winner of the game; and

WHEREAS, for seventy-nine years and counting, Pacific Grove High School and Carmel High School fight for the trophy awarded to whoever wins the football game known county-wide as the Shoe Game; and

WHEREAS, the Shoe Game is more than a football match — it's a decades-old tradition of community pride, rivalry, and bragging rights, with the bronze shoe standing as a symbol of the rivalry's enduring spirit.

WHEREAS, the game was played on August 28, 2026 with the Breakers fighting to take back the Shoe, winning the game in the final seconds against the Padres 26-22; and

WHEREAS, the Shoe is back in Pacific Grove.

NOW, THEREFORE, I, Nick Smith, Mayor of Pacific Grove, hereby congratulate the Pacific Grove High School Breakers for their 2026 win of the Shoe Game.

Nick Smith, Mayor



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Sandra Kandell, City Clerk/DEI Coordinator
MEETING DATE: September 16, 2026
SUBJECT: Minutes of the September 2, 2026 Regular Meeting
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION
Approve the minutes.

Attachments

Draft Minutes 9-2-26



DRAFT MEETING MINUTES

CITY COUNCIL REGULAR MEETING

Wednesday, September 2, 2026, 6:00 P.M.
Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

JOIN THE ZOOM WEBINAR TO PARTICIPATE LIVE AT:

https://www.cityofpacificgrove.org/Zoom_CC

CALL TO ORDER

Mayor Smith called the meeting to order at 6:00 p.m. Present in chamber: Mayor Smith, Mayor Pro Tem Amelio, Councilmembers Garfield, McDonnell, Mourlam, Poduri, and Rau.

PLEDGE OF ALLEGIANCE

Mayor Smith led the pledge of allegiance.

1. APPROVAL OF AGENDA

Action: Upon motion by Councilmember Rau and seconded by Mayor Pro Tem Amelio, Council voted 7-0 to approve the Regular Meeting Agenda.

2. PRESENTATIONS

A. Mayor's Proclamation: Declaring September 2026 as Childhood Cancer Awareness Month

Action: Received the presentation.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

3. COUNCIL AND STAFF ANNOUNCEMENTS (City-Related Items Only)

A. Council and staff made general announcements.

4. GENERAL PUBLIC COMMENT

General public comment received from Mira Park, Mike Gibbs, Theresa Buccola, and Ronald Owens, Jr.

A. Written General Public Comment

CONSENT AGENDA

Action: Consent agenda item 9B was pulled and considered immediately following the Consent Agenda.

Action: Upon motion by Mayor Pro Tem Amelio and seconded by Councilmember Rau, Council voted 7-0 to approve the Consent Agenda as modified.

5. APPROVAL OF CITY COUNCIL MEETING MINUTES

A. Minutes of the August 19, 2026 Regular and Special Meetings

Action: Approved the minutes.

CEQA: Does not constitute a Project per California Environmental Quality Act

6. **RESOLUTIONS**

- A. League of California Cities (LoCC) Annual Conference Voting Delegate and Alternate(s)
Action: Designated and adopted by Resolution No. 26-031 the Mayor as voting delegate and Mayor Pro Tem as alternate to represent the City on policy matters at the League of California Cities (LoCC) Annual Conference on September 23-25, 2026 in Anaheim, California.
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

7. **ORDINANCES**

- A. Ordinance Amending the City of Pacific Grove's Conflict of Interest Code
Action: Held second reading and adopted Ordinance No. 26-014 to amend Pacific Grove Municipal Code (PGMC) Chapter 2.40 Conflict of Interest to account for the addition of positions listed as “designated employees”; determine that, for the purposes of the City of Pacific Grove’s (City) Conflict Code, the City is the “agency;” and approve the updated Conflict of Interest Code.
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378
- B. Ordinance Amending City Municipal Code Chapter 2.16 (Purchasing System and Procedures)
Action: Held second reading and adopted Ordinance No. 26-015 amending Municipal Code Chapter 2.16 (Purchasing System and Procedures).
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

8. **REPORTS – INFORMATION ONLY**

- A. Check Register, Purchase Order and Budget Status Reports - July 2026 / Q4
Action: Received the Check Register, Purchase Order Report, and Budget Status Report..
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

9. **REPORTS – REQUIRING ACTION**

- A. City Support of League of California Cities’ Resolution at Annual Conference
Action: Supported the resolution offered for consideration at the League of California Cities’ Annual Conference and directed the City of Pacific Grove (City) Delegate to vote in favor of the resolution during the Conference General Assembly.
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378
- B. Approval of an Agreement with Milo VR *This item was pulled and considered immediately following the Consent Agenda.*
Reference: Brian Anderson, Commander and Casey Day, Chief of Police
Recommended Action: Authorize the City Manager to execute a purchase agreement with FAAC Incorporated for the procurement of the MILO Range Mobile Situational Awareness Training System (MSATS) and extended warranty for the Pacific Grove Police Department. The purchase shall not exceed \$60,000.00, including associated items and

applicable taxes.

CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

- C. Contract Amendment #4 with Harris & Associates, Inc. for Professional Planning Services
Action: Approved a one year extension of the term of a Professional Services Agreement with Harris & Associates, Inc. for a total contract agreement amount not to exceed the present budget of \$876,805 for Contract planning staffing services for Fiscal Year 26-27.
CEQA: Categorical Exemption, CEQA Guidelines Section 15061(b)(3)

10. **MEETING MINUTES OF COMMISSIONS, BOARDS, AND COMMITTEES**

- 9.B. Approval of an Agreement with Milo VR *This item was pulled from the Consent Agenda.*
Public comment received from David Ericksen and Inge Lorentzen Daumer.

Action: Upon motion by Councilmember Garfield and seconded by Councilmember Rau, Council voted 7-0 to authorize the City Manager to execute a purchase agreement with FAAC Incorporated for the procurement of the MILO Range Mobile Situational Awareness Training System (MSATS) and extended warranty for the Pacific Grove Police Department. The purchase shall not exceed \$60,000.00, including associated items and applicable taxes.
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

REGULAR AGENDA

11. **PUBLIC HEARINGS**
12. **UNFINISHED AND ONGOING BUSINESS**
A. Affordable Housing Opportunities – Unpermitted ADU's
Public comment received from Inge Lorentzen Daumer.

Action: Council received the report and provided direction and feedback.
CEQA: Categorical Exemption, CEQA Guidelines Section 15061(b)(3)
13. **NEW BUSINESS**
14. **FULL PRESENTATIONS**
15. **CLOSED SESSION**

ADJOURNMENT

Council adjourned the regular meeting at 7:20 p.m.

Respectfully Submitted,

Sandra Kandell, City Clerk

Approved by Mayor: _____ Date _____

Attest by City Manager: _____ Date _____

DRAFT



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Fred Marsh, Administrative Services Director
MEETING DATE: September 16, 2026
SUBJECT: Adoption of Resolutions Amending City Credit Card Policy (400-7) and Travel Expense Reimbursement Policy (000-2)
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

1. Adopt the Resolutions amending City Council Credit Card Policy *400-7) and Travel Expense Reimbursement Policy (000-2).
2. Alternatively, discuss and take other action related to this item.

DISCUSSION

The City of Pacific Grove establishes procedures for the proper use of City-issued credit cards (Policy 400-7) and for reporting and reimbursing meeting and travel expenses incurred by Council members, board/commission/committee members, and employees ("Travelers") (Policy 000-2).

Credit Card Policy:

Policy 400-7 is designed to streamline small dollar purchases, reduce acquisition periods, minimize employee reimbursement requests, and limit personal credit card usage for City business. The proposed revisions to the City's credit card policy are as follows:

- Restructuring the policy to focus on prohibited uses of City credit cards
- Increasing the maximum credit limit on an individual credit card from \$5,000 to \$10,000
- Revising the procedures for processing monthly credit card statements
- Revising the responsibilities of the individual card holders

Travel Policy:

Policy 000-2 establishes travel guidelines designed to derive the greatest benefit to the City at the most effective cost without allowing travelers to benefit financially. The proposed revisions to the City's travel policy are as follows:

- Clarifies the discipline that may be taken for violation(s) of the policy
- Clarifies the types of authorized meetings and travel expenses
- Adds a section on the types of expenses not eligible for reimbursement
- Clarifies the process for reimbursements
- Clarifies the types of transportation eligible for reimbursement
- Clarifies the approval process for reimbursements of the executive team
- Provides additional clarification regarding travel expenses for council and board members

OPTIONS

- Do not approve the resolution, leaving the current policies as is.

- Provide alternate direction regarding the proposed changes

FINANCIAL IMPACT:

There is no fiscal impact from the adoption of the resolutions.

FOCUSED PRIORITY AREA: Financial Sustainability

Attachments

Credit Card Policy SG comments
Credit_Card_Policy_Resolution revised
Travel Policy revised3 SG comments
Travel_Policy_Resolution revised

**City of Pacific Grove Council
Policy**

Subject	Policy Number	Effective Date	Page
City Credit Card	400-7	November 1, 2015	Page 1 of 3

A. Purpose

The purpose of this policy is to establish a framework for the City of Pacific Grove's credit card program and the appropriate use of City-issued credit cards. The City credit card program is intended ~~to~~to streamline small dollar purchases, reduce the acquisition period, reduce requests for employee reimbursements, and minimize the use of employee personal credit cards for City and business related expenses.

B. Policy

The City credit card is to be used for official City of Pacific Grove business only. The City credit card may only be used by the cardholder whose name is imprinted on the ~~card~~card, and the cardholder cannot authorize anyone else to use his or her credit City credit card. All charges on a credit card issued as a department credit card are the responsibility of that employee.

C. Card Issuance

Credit cards may be issued to City of Pacific Grove Department Heads, executive staff, and employees as approved by the City Manager ~~and/or~~ the Administrative Services Finance Director. If the employee leaves office /_employment, the purchasing card must be turned in to the Administrative Services Department Finance Director immediately upon separation. Credit cards shall not be issued to volunteers, part-time employees, seasonal employees, or contracted employees.

D. Approving And Reviewing Credit Card Use

Each Department Head is the approving official for the cardholders that report to him or her. The City Manager is the approving official for 's and Department Heads' and the Administrative Services Director is the approving official for the City Manager. ~~is the Finance Director. The Finance Director's approving official is the City Clerk.~~

Each Department Head is responsible for reviewing all credit card transactions in their departments and submission to the Administrative Services Finance Director, or designee, who will look at each cardholder's purchases and at the merchant who made the sale and determine if the items are allowable purchases in accordance with this policy and that each transaction has been coded to the correct account number. If there is a question regarding a purchase, it is the Administrative Services Finance Director's, or designee's, responsibility to talk with the Ddepartment Hhead of the cardholder. The Department Head shall provide written authorization ~~obtained~~from the City Manager for prior tothe purchase of any items the Administrative Services Finance Director, or designee, determines are not allowable under this policy.

If a cardholder cannot explain why a purchase was necessary and for official use, or, provide the ~~aforementioned written~~written authorization from the City Manager, the cardholder must provide a credit voucher proving that the item(s) have been returned for credit or a personal check for the full amount of the purchase. If the cardholder fails to provide a receipt for the purchase and is unable to obtain a copy of the missing receipt, the cardholder will be responsible for the full amount of the purchase. Improper use of the card will result in the procurement card privilege being taken away and possible disciplinary action, up to and including termination.

E. Card Uses And Restrictions

Any employee who uses a City credit card for personal purchases shall be responsible for reimbursing the City for all costs associated with the personal purchase and ~~may will~~ have the card immediately revoked with possible referral to the City ~~Attorney, and~~ Attorney and ~~may will~~ be subject to disciplinary action up to and including termination from employment.

Maximum single and 30-day period transaction limits are as follows:

1. A maximum of \$2,500 per transaction including tax. (Exceptions to this transaction limit may be authorized by the City Manager and/or the Administrative Services Finance Director. In no event may the total exceed the cardholder's approved, 30_-day transaction limit.)
2. A maximum of \$2,500 - \$105,000 per 30_-day period per credit card (depending upon cardholder's approved transaction limits).

~~Examples of services and supplies that may be purchased using the City credit card include:~~

- ~~• On-line, mail and telephone orders~~
- ~~• Office supplies, department specific supplies~~
- ~~• Subscriptions, publications, and book orders~~
- ~~• Travel expenses such as airline tickets, restaurants, gas, parking, hotel reservations, conference registration fees and training~~
- ~~• Printing and postage expenses~~
- ~~• Small tools and office equipment~~
 - ~~Hammers, screwdrivers, wrenches, small power tools, calculators, keyboards, mouse, staplers, paper shredders, hole punches, etc.~~
- ~~• Small office furnishings~~
 - ~~Tables, chairs, work surfaces, lamps, lateral or vertical files, storage units~~
- ~~• Special event meals & supplies~~
 - ~~For City Council and Commission meetings, training sessions, City Manager meetings, refreshments for other City functions, and employee recognition/appreciation events that have been pre-approved, in writing, by the City Manager~~
 - ~~Table coverings, plastic cutlery, paper and/or plastic plates, cups and napkins~~
- ~~• Minor equipment repair~~
 - ~~Printer, fax machine and other small equipment repairs~~
- ~~• Recruitment advertising and public notices~~
- ~~• Necessary products and/or services during a City Manager declared emergency.~~

F. Prohibited use of City credit cards

Employees are strictly prohibited from using the City credit card to:

- Purchase personal items
- Purchase supplies for the benefit of another department
- Split purchases to circumvent purchasing dollar limits

The City credit card may not be used for the products or services ~~such as the ones~~ listed below:

- Vendors where the City has preestablished accounts such as Office Depot and Amazon
- Professional/Consultant/Contract Services, Instructors, Speakers, Performers (these need to be paid separately through accounts payable for proper 1099 reporting)
- Alcoholic beverages and tobacco products
- Gift Cards

- Gambling: Lottery Tickets, Betting, Casino Gaming Chips, Off-Track Betting
- Weapons, ammunition, and related accessories (except for the police department).
- Cash Advances, Foreign Currency, Money Orders, Travelers Checks, Wire Transfers, Savings Bonds
- Cellular Phones and Pagers and/or Related Monthly Service Charges
- ~~Office Furnishings or Equipment over \$1,000~~
- Sponsorships, donations or gifts to a charitable entity, nonprofit entity, educational institution, political organization, or religious organization.
- Fines
- Bail and Bond Payments
- Tax Payments
- ~~Government Loan Payments~~
- ~~Hazardous materials, chemicals~~
- ~~Purchased items that will not be retained by the City~~

All meals charged to a City credit card require the names of individuals in attendance, and business purpose, (i.e. nature of business discussion). This written confirmation must be submitted along with the credit card form and transaction cash register receipt. Failure to follow this policy may lead to the suspension or termination of a City credit card, disciplinary action, and/or reimbursement to the City for all unauthorized purchases.

G. Procurement Card Receipts

The cardholder shall verify that the amount is correct before signing the sales receipt. The cardholder shall obtain from merchant one copy of the signed sales draft for his/her records. The cardholder shall retain this copy and attach it to his/her monthly Statement of Account. Documentation is necessary for all transactions.

H. Statement Processing Procedures

At the close of each billing cycle, each cardholder that made purchases will receive a Statement of Account from Administrative Services or downloaded from the bank's online portal~~the bank~~. The statement will itemize each transaction that was charged to the procurement card account. Within 5 days, the cardholder shall review the statement for accuracy, attach all ~~original~~ receipts to the statement in order along with the City's credit card detail transaction sheet, sign and date the detail transaction sheet~~statement~~, provide the appropriate accounting codes to the purchases, and submit to the Administrative Services Department for payment processing.

I. Cardholder Responsibilities

1. Comply with the City of Pacific Grove City credit card pPolicy.
- 2.[1.] Maintain the credit card in a secure location at all timesAlways maintain the credit card in a secure location.
- 3.[2.] Resolve disputes or billing errors directly with the vendor and immediately notify the Administrative Services~~Finance~~ Director or their designee and Credit Card Bank of the dispute.
- 4.[3.] Immediately report a lost or stolen card to the Credit Card Bank and the Administrative Services ~~Finance~~ Director or their designee.
- 5.[4.] Return card to the Administrative Services ~~Finance~~ Department upon termination with the City of Pacific Grove.

RESOLUTION NO. 26-xxx

**RESOLUTION OF THE CITY OF PACIFIC GROVE
AMENDING COUNCIL POLICY NO. 400-7 CITY CREDIT CARD POLICY**

FINDINGS

1. The City periodically reviews financial policies to evaluate internal controls, reflect best practices; and to address issues that have arisen in previous years.
2. This revised City Credit Card Policy incorporates these changes, establishes credit card use objectives, and sets forth the permissible use of public funds.
3. This action does not constitute a “Project” as that term is defined under the California Environmental Quality Act (CEQA) Guideline Section 15378, as it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE:

1. The Council determines that each of the Findings set forth above is true and correct, and by this reference incorporates those Findings as an integral part of this Resolution.
2. The Council authorizes adopting a resolution approving Council Policy 400-7 City Credit Card.
3. Council Policy 400-7 is hereby approved as attached to this Resolution, which by this reference are incorporated as set forth in its entirety.
4. This Resolution shall become effective immediately following passage and adoption thereof.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE
this 16th day of September 2026, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

NICK SMITH, Mayor

ATTEST:

SANDRA KANDELL, City Clerk

APPROVED AS TO FORM:

ALEX J. LORCA, City Attorney

City of Pacific Grove, California

City Council Policy

Policy Governing	Policy No.	Effective Date	Page
Meeting and Travel Expense Reimbursement	000-2	January 2, 1986	1 of 6

BACKGROUND:

In the performance of City business, certain travel and attendance at meetings is required for the City Council, members of City boards, commissions, and committees, and City employees.

PURPOSE:

This policy applies to all City of Pacific Grove Employees, Council Members, and Board/Committee/Commission Members (“Travelers”) and is intended to establish uniform procedures by which Travelers shall report and be reimbursed for expenses incurred in connection with authorized travel on behalf of the City.

This policy allows for economical and efficient travel ~~in order to~~ derive the greatest benefit from the travel at the most effective cost. It does not allow Travelers to benefit financially ~~as a result of~~because of the travel. Travelers are responsible for exercising good judgement in requesting, arranging and fulfilling a travel request to mitigate costs to the City.

I. POLICY:

- a. **Travel will be authorized when necessary and in the best interest of the City.**
- b. All travel and meeting expenses for Travelers shall be approved as part of the annual budget process. Once the budget is approved, travel and meetings included therein will be considered as approved and no further Council action is necessary. Appropriations and controls will be made on a departmental basis. ~~All necessary travel and meetings not included in the budget shall require prior Council approval.~~
- c. All approving officials are responsible for making the determination that the travel is necessary and that the benefit for which the travel is requested cannot be achieved through other means that could eliminate the necessity for travel, while still accomplishing the benefit to the City.
- d. Use of public resources or falsifying expense reports in violation of this policy may result in any or all the following: 1) loss of reimbursement privileges 2) a demand for restitution to the City 3) the City reporting the expenses as income to the official or employee to state and federal tax authorities 4) Legal prosecution for misuse of public resources.

II. AUTHORIZED EXPENSES:

- a. Official meetings and travel expenses are authorized for reimbursement, to the extent of funds appropriated in the annual budget, to Travelers for the following activities:
 1. Attendance at conferences and meetings sponsored by organizations in which the City holds membership or affiliation.
 2. Attendance at training sessions, professional workshops, and seminars as required for maintaining proficiency or meeting standards established by the City, or required by other authority (i.e., POST), or designed to improve officials' or employees' skill and information levels.
 3. Attendance at professional meetings related to City business and designed to provide information needed for the successful conduct of City operations.
 4. City business related travel as determined by the appropriate approving official.
 5. City sponsored meetings at which registration or meal fees are charged.
 6. Community activities or special events at which City representation is desirable as determined by the City Manager and is authorized in the annual budget appropriation.
 7. Implementing a City approved strategy for attracting or retaining businesses in the City, which would typically involve at least one staff member.

III.[II.] EXPENSES NOT ELIGIBLE FOR REIMBURSEMENT

Examples of personal expenses that the City will not reimburse include, but are not limited to:

1. The personal portion of any trip, including personal postage, calls or reading materials
2. Political or charitable contributions or events
3. Family expenses, including partner's expenses when accompanying an official or employee on City related business, as well as children or pet related expenses
4. Barber, Beauty or tailoring and other similar personal services
5. Laundry and Entertainment expenses, including theater, movies, sporting events (including gym, massage or golf related expenses) or other cultural events
6. Non-mileage personal automobile expenses, including repairs, citations, or insurance

7. Personal losses incurred while on City business

8. Alcoholic beverages, tobacco or drug products of any kind

9. Meal amounts more than the daily per diem amounts established by the United States General Services Administration (GSA) for the location of the trip

IV. TRAVEL ESTIMATES AND AUTHORIZATION

Travelers should prepare a written or oral estimate of travel costs **prior** to purchasing any training sessions, workshops, seminars, conferences, or other events.

This information should include the following:

- a. Dates and times of requested travel;
- b. Copy of the event announcement;
- c. Estimated standard lodging based on one of the following criteria:
 1. U.S. General Services Administration (GSA) lodging rates for the appropriate location; for the location of the event, or
 2. Copies of at least three competitive lodging proposals based on the government rate for the dates of travel, if the standard accommodations are above the GSA rate.
 3. A negotiated group rate that is available to conference or training attendees at the specified standard room rate.
- d. Amount of per diem requested.
- e. Any estimated mileage reimbursement, airfare, rental car, or similar costs.

During the fiscal year, reimbursement for required travel and meetings is authorized only when there is an existing unobligated balance in the appropriate account(s). The City will pay for the costs incurred by Travelers, subject to review. Additional costs associated with companions are the responsibility of Travelers.

VIII. REIMBURSEMENTS

- a. Travelers who are required to travel for City business or training are eligible to claim reimbursement within 45 days of travel for lodging, meals and incidentals for overnight stays:
 1. If business travel requires an overnight stay away from home, Travelers are eligible to receive the United States General Services Administration (GSA) per diem rate that is applicable to the destination.

~~Total travel time (work time, plus the lunch period, plus round-trip travel time) must equal or exceed 12 hours)~~ **for overnight stays.**

~~2. For the first and last calendar day of travel, the per diem is calculated at 75% of the appropriate per diem rate.~~

~~23.~~ **No receipts are required for per diem.**

~~4. Snacks are a personal expense and are not reimbursable~~

~~34.~~ **Claims for alcoholic beverages are prohibited.**

A Traveler may not claim a per diem allowance or reimbursement for any meal which is provided, or otherwise available, with lodging or the function being attended.

Lodging expenses shall be reimbursed or paid ~~on the basis of~~ **based on** standard, non-deluxe accommodations for the attendee only. This shall be based on the criteria that ~~has~~ **have** been included in Section IV (c) of this Policy; and consistent with the authorized travel. If the Traveler chooses to incur additional costs above the rates, they may do so at their own expense. Other charges, such as additional guests, room service **more than per diems**, personal telephone calls, and in-room movies are not reimbursable unless such charges are standard inclusions in the one-person rate.

b.[a.] Transportation costs for air, train, personal vehicle, or bus ~~should~~ **shall** be reimbursed or paid based upon the lowest fare available. City vehicles ~~should~~ **shall** be used whenever possible for transportation. City gasoline credit cards ~~should~~ **shall** be used for refueling City Police vehicles. The use of private vehicles is discouraged **unless a City vehicle is not available for use.**

1. Reimbursement for private automobile use shall be at the rate currently accepted by the Internal Revenue Service for purposes of income tax deductions, not to exceed the lowest round trip air fare cost **(and car rental / public transportation if needed).**

2. If the Traveler uses a private automobile to travel directly from their home to a meeting or conference, the mileage distance should be computed using the most direct route from the Traveler's work site or home, whichever is less.

3. When applicable, Travelers are also encouraged to carpool to save on transportation costs. When carpooling of private vehicles occurs, the vehicle owner only is to be reimbursed.

c.[b.] Registration and other fees and charges for the meeting or training shall be reimbursed or paid at cost.

d.[c.] Incidental expenses such as parking tolls, transportation between meeting sites, business telephone calls and other business expenses shall be reimbursed at cost.

~~**e.[d.]** The use of rental vehicles will be authorized and reimbursed only when other~~

~~alternative transportation is not available at the destination~~ The traveler should evaluate the most cost effective use of ~~transporation~~transportation (i.e. car rental vs. taxi/ride share services.

- f. Hourly work (labor) time for travel will not be included in the Travel Expense reimbursement but should be included as part of the hours reported on your timesheet for that pay period.

IVI. STIPENDS FROM EXTERNAL PARTIES

When a Council Member, member of a board, commission, or committee, or City employee represents the City on a joint powers agency (JPA) or other board for which a stipend or allowance is paid, the City will not typically provide a reimbursement for expenses. These costs are presumed to be paid by the JPA or board; or be paid through the allowance. If a case arises where a JPA or board does not reimburse for the expenses and the stipend is insufficient to cover the costs, Travelers may request reimbursement for travel that would be beneficial to the City. All Travelers requesting reimbursement under this section, must go through the regular approval process.

Stipends received by City employees in these situations shall be paid to the City.

VII. ADDITIONAL MEETING / TRAVEL POLICIES APPLICABLE TO EMPLOYEES

1. The City may provide travel advances to employees for per diem and other costs. Reservations for lodging, airfare, and related costs may be made using a City or personal credit card; or a Travel Expense Form only after the travel has been approved.
- 2.[1.] If the authorized expenses for lodging, airfare, mileage, and similar costs, are more than the advanced amount (and do not exceed per diems); the City shall reimburse the Traveler for costs. If the authorized travel expenses are below any advanced amount, the Traveler shall pay the City the difference.
- 3.[2.] All out of state travel for City employees must receive final approval by the City Manager.
- 4.[3.] Travel within California shall be subject to review and approval for reimbursements/advances by the following approving officials:

Traveler	Approval for Payment
Employees	Department Director
<u>Department Director</u>	<u>City Manager</u>
<u>City Manager</u>	<u>Administrative Services Director</u>

- a. All requests for travel and attendance at conferences meetings must be submitted in the annual budget request by each department. After review, the City Manager or Administrative Services Director shall recommend travel and meeting expenditures for the fiscal year.
- b. Following Council approval of the annual budget, travel and meetings may be taken as authorized.
- c. To facilitate budgetary planning, Travelers shall provide their appropriate approving authority with a copy of the Travel Expense Form or information listed in Section IV showing the complete estimates of travel costs including registration, hotel, airfare, mileage, per diem, and any other costs.
- a. Claims for travel reimbursements will be submitted using a Travel Expense Form and approved by the department head or the designated approving authority and sent to the Administrative Services Director or their designee for approval and payment.
- b. All Travel Expense Forms must be filled out correctly or they will be returned to the Traveler for corrections, which may delay the payment.
- c. Claims must be turned in to the Administrative Services Department within 4515 days of the traveler's return with the departmental approval of the claim.

Claims shall include:

- i. Name and address of Traveler;
- ii. Name of conference, training, seminar (etc.) and location of travel; include a copy of the event announcement
- iii. Dates of travel;
- iv. GL account number to which expenses are to be charged; and
- v. Expense identification such as registration, mileage, airfare, etc. and the amount of each expense.

Receipts for all expenses, ~~with the exception of~~ except for per diem, must be attached to the Travel Expense Form. If receipts are missing a Lost Receipt form must be submitted with an explanation of the expense

VIII. ADDITIONAL MEETING / TRAVEL POLICIES APPLICABLE TO COUNCIL/BOARDS

1. In consideration of numerous expenses incidental to serving as a Mayor or Council Members, the City Council shall receive a monthly salary as authorized by the City Charter and City ordinances. **This salary is intended to reimburse Council Member incurred expenses for telephone and meeting expenses from travel, and meetings in Monterey County.**

- 2.[1.] For travel and meetings outside of Monterey County, Council Members may be reimbursed for actual and necessary expenses as authorized in the annual budget. Sections 53232.1-53232.3 of the California Government Code defines reimbursement for legislative body expenses. The procedures included within this policy are intended to be consistent with the relevant sections of the Government Code.
3. Registration for officials for events representing the City should be limited to a maximum of three Council members. City Council approval is required for any international travel.
4. Council Members may submit travel estimates based on the criteria included in Section IV or a reasonable estimate of expenses as determined by the City Manager. Any lump sum advancements based on the estimates may be expended by the Council Member as appropriate for the travel or meeting. All actual and necessary expenses incurred during travel shall be filed with the City at the conclusion of travel on the Travel Expense Form, with the accompanying receipts. Council travel expenses will be included in the monthly check register that is provided at Council Meetings.
5. The City may provide travel advances to members of a board, commission, or committee for per diem and other expenses. Reservations for lodging, airfare, and related costs may be made using a City or personal credit card; or a Travel Expense Form only after the travel has been approved. Council travel expenses will be included in the monthly check register that is provided at Council Meetings.
6. If the authorized expenses for lodging, airfare, mileage, and similar costs, are more than the advanced amount (above per diem limits); the City shall reimburse the Traveler for costs. If the authorized travel expenses are below any advanced amount, the Traveler shall pay the City the difference. Companions are permitted to attend as appropriate, but no differential in travel allowance will be given.
7. The Mayor Pro Tempore may authorize a City Council Member in the Mayor's absence. The City Council may consider approval of Council Member travel if authorization is not provided by both approving officials.
8. Travel expenses for City Council members and members of boards, commission, and committees that isare not included in the budget must be approved on consent at a City Council meeting prior to the travel dates. Travel within California shall be subject to review and approval for reimbursements/advances by the City Manager :
9. If the City has prepaid an Official's expenses and the Official is unable to attend a planned trip or event, it is the Official's responsibility to:
1. Arrange for an alternate Official or City Manager approved staff member to attend in the Official's absence: or
 2. Ensure any prepaid and/or credit card fees are refunded to the City within 30 days of the unattended event.
10. The California government code requires that local elected officials

provide a report after paid travel at the next available meeting.

Amended: July 27, 2022
Resolution No. 22-040

Amended: September 7, 2016
Resolution No. 16-048

Amended: November 4, 1998
Resolution No. 08-56

Amended: February 7, 1990
Resolution No. 6056

Amended: March 15, 1989
Resolution No. 5971

Amended: January 2, 1986
Resolution No. 5681

RESOLUTION NO. 26-xxx

**RESOLUTION OF THE CITY OF PACIFIC GROVE
AMENDING COUNCIL POLICY NO. 000-2 MEETING AND TRAVEL EXPENSE
REIMBURSEMENT POLICY**

FINDINGS

1. The City periodically reviews its Meeting and Travel Expense Reimbursement Policy to review internal controls, update best practices and to address issues that have arisen in previous years.
2. This Meeting and Travel Expense Reimbursement Policy follows State law provisions establishing travel objectives and setting forth permissible use of public funds.
3. This action does not constitute a “Project” as that term is defined under the California Environmental Quality Act (CEQA) Guideline Section 15378, as it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE:

1. The Council determines that each of the Findings set forth above is true and correct, and by this reference incorporates those Findings as an integral part of this Resolution.
2. The Council authorizes adopting a resolution approving Council Policy 000-2 Meeting and Travel Expense Reimbursement.
3. Council Policy 000-2 is hereby approved as attached to this Resolution, which by this reference are incorporated as set forth in its entirety.
4. This Resolution shall become effective immediately following passage and adoption thereof.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE
this 16th day of September 2022, by the following vote:

AYES:

NOES:

ABSENT:

APPROVED:

NICK SMITH, Mayor

ATTEST:

SANDRA KANDELL, City Clerk

APPROVED AS TO FORM:

ALEX J. LORCA, City Attorney



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: David Stiles, Senior Accountant
MEETING DATE: September 16, 2026
SUBJECT: Check Register, Purchase Order Report, and Financial Status Report
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

1. Receive the Check Register, Purchase Order Report, and Financial Status Report.
2. Alternatively, discuss and take other action related to this item.

DISCUSSION

The Check Register is an account of monthly expenditures. It provides budgetary insight and promotes transparency. The Check Register is produced from the City's financial system. The report groups the checks by the respective City fund. A detailed listing of the checks issued for the month is also available. The Check Register for August 2026 is also available on the City's website.

The Purchase Order Report includes information on outstanding purchase orders that were issued. This report is intended to be consistent with the reporting requirements in Section 2.16.160 of the City's Purchasing Systems and Procedures. Purchase orders are required for purchases of supplies, services, materials, equipment, and contractual services over \$7,500. The purchase Order Report is also available on the City's website.

The Administrative Services Department produces Monthly Financial Status reports, to assist in evaluating the City's fiscal condition. The report provides details on General Fund revenues, as well as a summary related to its other funds. The Quarterly Budget Status report, which is a more detailed version of this report, is available on the City's website.

OPTIONS

N/A - This is informational only.

FINANCIAL IMPACT:

There is no financial impact. This is informational only.

FOCUSED PRIORITY AREA: Not Applicable.

Attachments

Check Register by Fund - August 2026
Check Register by Detail - August 2026
FY27 P2 Purchase Order Report
FY27 August Financial Status Report

Check Register - Summary by Fund - August 2026

Fund	Transaction Amount
01 - General Fund Total	\$ 1,402,890.84
10 - Hospitality Imprvmt Dist. Total	224,324.07
11 - Library Book Fund Total	27.64
17 - Local Streets And Roads Total	15,340.00
18 - Gas Tax Fund Total	10,965.54
24 - Stillwell Children's Pool Total	1,516.65
27 - Lighthouse Maint.& Impv. Total	7,128.28
31 - Operating Donations Total	31,210.43
40 - Poetry Promotion Fund Total	1,873.53
47 - RMRA Fund Total	8,918.00
63 - Capital Improv Proj Fund Total	38,638.25
70 - Emp Benefit Fund Total	1,997.68
71 - Workers Comp Fund Total	837.50
74 - Local Water Project Total	104,722.92
75 - Cemetery Fund Total	7,390.26
76 - Sewer Fund Total	1,749,436.30
77 - Golf Fund Total	5,781.85
92 - Mcindoo Donation Total	8,348.19
Grand Total	\$ 3,621,347.93

Check Register - Summary by Detail - August 2026

Fund	Check Date	Name	DESCRIPTION	Amount
01 - GENERAL FUND	08/04/26	INGRAM LIBRARY SERV	LIBRARY BOOKS & SUP	\$ 824.50
			LIBRARY BOOKS & SUP	2,574.59
			LIBRARY BOOKS & SUP	234.42
	08/07/26	AFLAC	DED:5200 AFLAC PREM	577.44
			DED:5201 AFLAC P/T	1,357.31
		CALIF LAW ENFORCMEN	DED:3200 LTD PD	650.00
		CALPERS HEALTH	DED:109 ANTHEM EO	668.15
			DED:180 MEA HEALTH	560.30
			DED:106 HEALTH EO	835.07
			DED:150 MEAHLTH EO	835.07
			DED:3081 HLTH E+1	987.69
			DED:104 HEALTH E+1	1,120.58
			DED:156 MEAHLTHE+1	1,120.59
			DED:137 TRIO E+1	1,166.58
			DED:165 MEAKAISREO	1,168.86
			DED:112 KAISER E+1	1,168.86
			DED:128 HEALTH EMP	1,168.86
			DED:176 MEAHLTHE+1	1,301.96
			DED:171 MEAHLTHE+1	1,336.30
			DED:162 MEAHLTHE+2	1,513.51
			DED:167 MEAHLTHE+2	1,519.53
			DED:132 BLUSHLDE+2	1,692.54
			DED:2071 HEALTH EO	2,126.00
			DED:155 MEAHLTH EO	2,241.16
			DED:3051 KAISER EO	2,337.72
			DED:130 BLUSHLD EO	3,254.90
			DED:177 MEAHLTHE+2	3,385.08
			DED:2072 HEALTH E+1	3,627.00
			DED:157 MEAHLTHE+2	5,827.04
			DED:2073 HEALTH E+2	6,054.00
			DED:103 HEALTH EO	6,723.48
			DED:175 MEAHLTH EO	3,905.88
			DED:108 HEALTH E+2	4,342.36
			DED:105 HEALTH E+2	4,370.28
			DED:4304 HLTH RETRO	(3,673.03)
		CITY OF PACIFIC GRO	DED:3301 AFLAC MED	1,847.38
		EFT	DED:*FM MEDICARE	13,185.96
			DED:*SCA STATE TAX	18,973.78
			DED:*FT FEDERAL TX	48,444.21
		PACIFIC GROVE CITY	DED:7000 ASSOC DUES	735.75
		MASS MUTUAL (457 PL	DED:3999 ROTH IRA	3,293.00
			DED:4000 DEF COMP	12,866.68
		MASS MUTUAL GROUP W	DED:5203 WHOLE LIFE	406.21
		MTRY COUNTY DEPT OF	DED:0023 GARNISH	439.99
		PACIFIC GROVE MANAG	DED:7203 ASSOC DUES	45.00
		CITY OF PACIFIC GRO	DED:1006 WORK COMP	62.49
			DED:1009 WORK COMP	467.99
			DED:1003 WORK COMP	6,759.06
			DED:1010 WORK COMP	3,424.18
			DED:1005 WORK COMP	1,580.42
			DED:7510 PERS REIMB	56.58
			DED:208 MEADENTEO	135.20
			DED:200 DENTALEOER	135.20
			DED:205 MEADENTAL	439.40
			DED:207 MEADENTE+2	615.02
			DED:206 MEADENTE+1	205.08
			DED:2102 DENTAL+1EE	683.60
			DED:2103 DENTAL FAM	702.88
			DED:2101 DENTALEOEE	845.00
			DED:0005 SUTA	161.41
		PERS	DED:0004 SURV BEN	89.28
			DED:0019 PERS RT SF	(10.32)
			DED:2003 PERS OTHER	175.81
			DED:0022 PERS SP MS	266.61
			DED:08 PERS OTHER	360.44
			DED:0009 PERS OTHER	479.79
			DED:0018 PERS SP SF	518.55
			DED:07 PERS CITY	5,762.36
			DED:0020 PERS ER M3	15,994.10
			DED:0006 PERS CITY	7,115.46
			DED:01 PERS	8,786.19
			DED:0017 PERS RG SF	9,067.11
			DED:0011 PERS ER SF	9,686.78
			DED:0021 PERS REG M	15,364.43
			DED:2001 PERS	2,255.06
			DED:2000 PERS EMPLOY	3,892.86
			DED:0002 PERS	3,016.74
		POLICE OFFICERS ASS	DED:7205 ASSOC DUES	844.25
			DED:7204 ASSOC DUES	8.00
		LEGAL SHIELD	DED:6104 LEGAL SVC	29.30
		STATE DISABILITY TA	DED:0026 SDI	5,549.97
		STANDARD INSURANCE	DED:3500 LIFE INS	1,480.50
		TRANSAMERICA EMPLOY	DED:5202 TRANSAMERI	311.82
		U.S. BENCOR/MIDAMER	DED:4007 HRA	225.00
		UNION BANK OF CALIF	DED:4005 PARS-457	3,575.73

Check Register - Summary by Detail - August 2026

Fund	Check Date	Name	DESCRIPTION	Amount
		VISION SERVICE PLAN	DED:2503 VISION+1EE	\$ 185.64
			DED:2502 VISIONEOEE	285.52
			DED:300 VISIONEOER	26.56
			DED:2504 VISION FAM	171.36
08/05/26		US BANK	F MARSH DEPT SUPPLI	4.35
			A CANALES LIB SUBSC	13.00
			L FRATI MTY RECORDE	14.00
			M MOGENSEN MTY HERL	18.00
			S ARRIOLA CC NAMEPL	19.12
			J MEDAWAR CLAUDAI S	20.00
			F MARSH GFOA MEALS	21.11
			M KHASIMI DOMAIN FE	21.19
			M KHASIMI SOC MEDIA	25.00
			M KHASIMI BATTERIES	32.75
			D GHO MTY HERALD SU	34.00
			L FRATI CMRTA CH MT	40.00
			J MEDAWAR CMRTA REG	40.00
			C DAY GFOA LMS	50.00
			D DELFINO STOPP SNA	55.12
			M KHASIMI SOFTWARE	55.82
			D GHO TRAINING LUNC	59.28
			S ARRIOLA CC DINNER	153.25
			J MEDAWAR CSMFO MBR	155.00
			M MOGENSEN CHS LUNC	163.76
			S ARRIOLA EMPL ENGA	206.09
			PD TRVL 5084 STICKE	223.23
			R GAITHER GENE RESR	250.00
			S ARRIOLA EMPL ENGA	292.32
			S ARRIOLA CA MEMBER	300.00
			L LIVIAN MEMBERSHIP	320.00
			K CLARK PRGM SUPPLI	355.61
			M KHASIMI HEADSETS	420.38
			D GHO PD REPR UNIT	450.00
			K CLARK REC SUPPLIE	496.92
			A CANALES BOOKS LIB	510.33
			S KANDEL ARMA CONF	561.64
			S ARRIOLA NSMITH TR	626.80
			S HOFFMAN TRAINING	643.75
			M KHASIMI ZOOM SVC	673.95
			S ARRIOLA SUPER TRA	75.00
			S ARRIOLA CMO SUBSC	83.25
			M MOGENSEN CM DEPT	85.00
			L FRATI NEW YEAR EV	92.50
			S HOFFMAN TLO SERVI	100.00
			D GHO DEPT TRAINING	121.22
			A CANALES BOOKS MAT	138.05
			A CANALES SUPPLIES	139.29
			M MOGENSEN CC MTGS	147.11
			L LIVIAN CALPELRA C	1,275.00
			M KHASIMI REPLACE P	1,285.45
08/06/26		PACIFIC GROVE HARDW	F MARSH GFOA CMRTA	1,907.73
			FD REPAIR SUPPLIES	90.54
			MECH SUPPLIES	94.98
			STREETS SUPPLIES	153.66
			B&G REPAIR SUPPLIES	1,496.19
			DISCOUNT CREDIT	(230.51)
			POOL SUPPLIES	7.83
			LIB REPAIR SUPPLIES	12.65
			CDD SUPPLIES	14.19
			CDD SUPPLIES	21.94
			MUSEUM SUPPLIES	54.59
			REC SUPPLIES	67.19
08/14/26		AMAZON CAPITAL SERV	PD OFFICE SUPPLIES	37.10
			PW OFFICE SUPPLIES	66.84
			LIB SUPPLIES	73.37
			PW OFFICE SUPPLIES	82.90
			PD OFFICE SUPPLIES	87.92
			PD OFFICE SUPPLIES	100.48
			NATL NIGHT OUT SUPP	119.51
			PD OFFICE SUPPLIES	119.97
			LIB BOOKS & MATERIA	124.60
			LIB SUPPLIES	169.56
			LIB SUPPLIES	175.27
			REC OFFICE SUPPLIES	293.97
			PW OFFICE SUPPLIES	294.96
			REC OTHER SUPPLIES	406.42
			REC PROGRAM SUPPLIE	1,878.36
			REC PROGRAM SUPPLIE	15.72
			PD OFFICE SUPPLIES	19.64
			PW OFFICE SUPPLIES	20.97
			LIB BOOKS & MATERIA	21.81
			PW VOLUNTEER SUPPLY	25.36
			PD OFFICE SUPPLIES	27.30
			REC OFFICE SUPPLIES	28.09

Check Register - Summary by Detail - August 2026

Fund	Check Date	Name	DESCRIPTION	Amount
			PW OFFICE SUPPLIES	\$ 32.70
			FIN OFFICE SUPPLIES	32.73
			REC PROGRAM SUPPLIE	36.04
			LIB BOOKS & MATERIA	55.67
			REC PROGRAM SUPPLIE	(40.41)
		ALEXANDRA BELECHE	RFND COACH DISCOUNT	84.00
		ANDREA LOPEZ	RFND DAMAGE DEPOSIT	570.00
		DANIEL SEO	RFND REQUESTED	84.00
		ERIC MEYER	RFND COACH DISCOUNT	168.00
		HEATHER BOWERS	RFND CREDIT ACCT	7.00
		KARINA LOPEZ	RFND PERMIT CANCEL	72.75
			RFND CANCEL RESERV	859.50
		KATELYN MERRITT	RFND CREDIT ACCT	7.00
		LAURA OTTMAR	RFND CREDIT ON ACCT	880.50
		MARK HUGHES	RFND COACH DISCOUNT	84.00
		MEGAN MCKENNA	RFND COACH DISCOUNT	84.00
		MI RA PARK	RFND REQUESTED	240.00
		SAMANTHA DEEMS	RFND COACH DISCOUNT	84.00
		SARAH BEHM	RFND REQUESTED	84.00
		SEAN ROBERTSON	RFND COACH DISCOUNT	92.00
		TRINA AMMAR	RFND COACH DISCOUNT	168.00
		ZACHARY SHEELY	RFND COACH DISCOUNT	84.00
		PACIFIC GAS & ELECT	FOREST & CENTRAL DR	1,442.40
			PUBLIC LIBRARY	1,641.01
			620 OCEAN VIEW POOL	1,676.90
			FOREST CENTRL SPR	10.19
			168 16TH ST	10.35
			CALEDONIA PK LIGHTS	10.64
			17 MI DR BALLPARK	10.73
			CORP YARD DM & 5TH	11.46
			PARKING LOT LIGHT	14.29
			300 16TH ST.	14.50
			CORP YARD SUNSET DR	13.24
			117 RECREATION ROOM	20.62
			1307 FORST SINEX SI	21.34
			GRAND AV & PK PL	21.50
			101 CH -FIN - 50%	23.95
			101 CH -CEDD - 50%	23.95
			CHAUTAUQUA HALL	24.11
			BERWICK PARK	5.24
			PLATT PK SPRNKLR	5.92
			LOVERS POINT	6.65
			17 MI DR BALLPARK	7.84
			162 16TH STREET	8.37
			FOREST CENTRL SPR	0.10
			17 MI DR BALLPARK	0.13
			CALEDONIA ST	0.36
			117 RECREATION ROOM	3.94
			PHONE BOOTH-BERWICK	25.59
			1307 FORST PINE SIG	25.92
			PLATT PK SPRNKLR	27.47
			LOVERS POINT	28.99
			CHAUTAUQUA HALL	32.28
			COR MELROSE	36.47
			PIEDMONT & MORELAND	49.81
			CITY COUNCIL - 3%	60.39
			RECREATION - 3%	60.39
			17 MI DR BALLPARK	61.13
			1307 FORST SINEX SI	64.94
			117 COMMUNITY CTR	69.39
			OCEANVIEW & 17TH	100.11
			POLICE DEPT	231.89
			BEACH BOAT STORAGE	291.32
			FINANCE - 7%	307.90
			117 COMMUNITY CTR	340.18
			CEDD - 9.5%	417.86
			CITY MANAGER - 9.5%	417.86
			POLICE DEPT - 43%	1,891.38
			1307 FORST PINE SIG	75.58
			PUBLIC LIBRARY	78.44
			300 FOREST AVE	102.39
			17TH ST & LAUREL	104.62
			COR MELROSE	112.13
			117 COMMUNITY CTR	116.27
			CITY COUNCIL - 3%	131.96
			RECREATION - 3%	131.96
			165 FOREST AVE	133.31
			FINANCE - 7%	140.91
			FIRE DEPT	143.05
			CONCESSION STAND	148.18
			17 MILE DRIVE	181.10
			FOREST 40 FT E/O LH	185.74
			CEDD - 9.5%	191.24
			CITY MANAGER - 9.5%	191.24

Check Register - Summary by Detail - August 2026

Fund	Check Date	Name	DESCRIPTION	Amount
			FIRE DEPT - 24%	\$ 483.12
			FOREST & CENTRAL DR	539.91
			FOREST 40 FT E/O LH	561.28
			550 CENTRAL AVE	604.14
			17TH ST & LAUREL	647.63
			POLICE DEPT - 43%	865.59
			580 PINE AVE - LOAN	1,046.81
			FIRE DEPT - 24%	1,055.65
		4LEAF	FY 25/26 BUILDING S	77,060.65
		AMAZON CAPITAL SERV	VOLUNTEER SUPPLIES	16.77
		GEMMA PETERSON	PMT FOR YOGA CLASSE	504.00
		GEORGE WILSON'S PLU	MUNI PARK SINK	450.00
		HDL COREN & CONE	FY26 ACFR STAT PACK	795.00
		INTERNATIONAL BUSIN	PD CLOUD SVC FEB&JU	116.68
		JM ELECTRIC	FD CIRCUIT	3,250.00
			LATE FEE	48.75
		MONTEREY SPORTS CEN	PD FITNESS ASSMT	130.00
		CITY OF MONTEREY	FIRE PREVENT FY26 Q	4,515.00
		SENTRY ALARM SYSTEM	CH FIRE ALARM PANEL	11,283.79
		SPEAKWRITE	MAR- JUNE TRANSCRIP	153.81
		CITY OF MONTEREY	APR-JUN SAFETY INSP	2,096.00
		AMERICAN LOCK & KEY	PD LOCKER RM KEYS	927.44
		ASSOC OF PUBLIC TRE	FY27 ASSOC MEMBERSH	199.00
		AT&T	LH INTERNET 3200212	171.17
		AT&T CALNET 3	ADMIN INTERNET 3342	32.14
			CH GENERTR ALARM 32	32.66
			PD DATA LINES 8120	1,057.31
		CALIFORNIA PRESERVA	ANNUAL MEMBERSHIP	250.00
		JESSE MUSON	BEE COLONY REMOVAL	400.00
		CENGAGE LEARNING	LIB BOOKS & MATERIA	296.29
		CENTRALSQUARE TECHN	FIN SOFTWARE AUG	5,471.65
		DAWN DELFINO	RISE TRAVEL PER DIE	301.00
		DWAN ELEVATOR CO	CITY HALL ELEVATOR	3,543.01
		EWING IRRIGATION PR	IRRIGATION MUNI PAR	416.27
			IRRIGATION MUNI PAR	54.89
		COASTAL FABRICATION	PW GATE	218.50
		FEDEX	PD SHIPPING	81.24
		AT&T MOBILITY	LIB PHONES 1990	225.13
			PD CELL PHONES 5185	1,812.25
		FOREST HILL ACE HAR	B&G REPAIR SUPPLIES	44.07
			STREETS SUPPLIES	20.75
			B&G JULY REPAIR SUP	396.80
		GACHINA LANDSCAPE M	PARK MOWING SVC AUG	1,426.00
		GARDAWORLD	AUG SERVICE FEES	105.55
		GROVE MARKET	REC PROGRAM SUPPLIE	25.60
			REC PROGRAM SUPPLIE	73.15
		HAYWARD LUMBER COMP	B&G REPAIR SUPPLIES	3,213.29
		HDL COREN & CONE	PROP TAX SVC JULY-S	3,657.50
		JD REPAIRS INC	FD REPAIRS UNIT 260	900.00
		JOSHUA GONZALEZ	RFND CREDIT ON ACCT	76.50
		KENT L. SEAVEY	HISTORIC PRESERVATI	250.00
		KJ WOODS CONSTRUCTI	AUG RETENTION	(75,685.00)
		MONTEREY PEACE OFFI	PD MCPOA RANGE	450.00
		MIDWEST LIBRARY SER	LIB SUPPLIES	9.56
			LIB SUPPLIES	5.24
			LIBRARY BOOKS & SUP	83.35
			LIBRARY BOOKS & SUP	134.79
		MIDWEST TAPE	LIB BOOKS & MATERIA	263.00
		MONTEREY BAY PEST C	RODENT CONTROL LIB	135.00
		MONTEREY COUNTY WEE	PH 715 OCEANVIEW	329.94
		MONTEREY ONE WATER	MUSEUM SEWER TRTMT	251.36
			FD SEWER TREATMENT	502.72
			LIB SEWER TREATMENT	125.68
			PW SEWER TREATMENT	125.68
			B&G SEWER TREATMENT	4,807.28
			PD SEWER TREATMENT	879.76
			REC SEWER TREATMENT	754.08
		MP EXPRESS	PD OFFICE SUPPLIES	212.07
		NORTHERN CALIFORNIA	PD REPAIRS UNIT 7	800.09
		ODP BUSINESS SOLUTI	CDD OFFICE SUPPLIES	63.08
			FIN OFFICE SUPPLIES	312.82
		COUNTY OF SANTA CLA	PD COPLINK SERVICES	803.30
		OJLA	CHINESE PAVILLION	1,960.00
		O'REILLY AUTO ENTER	PW VEHICLE REPAIRS	2,711.43
			MECH CREDIT SUPPLIE	(204.21)
			B&G EQUIP REPAIRS	483.78
			PD VEHICLE REPAIRS	74.55
			STREET REPAIR SUPPL	84.44
			MECH SUPPLIES	96.75
			STREET REPAIR SUPPL	98.26
			FD VEHICLE REPAIRS	114.70
		OVERDRIVE, INC.	LIB BOOKS & MATERIA	11.96
			LIB BOOKS & MATERIA	8.97
		P.G. MUSEUM OF NATU	FY27 MUSEUM ADMIN F	97,250.00

Check Register - Summary by Detail - August 2026

Fund	Check Date	Name	DESCRIPTION	Amount
		PACIFIC GAS & ELECT	REC ELECTRIC 0956	\$ 4,491.25
			PW ADMIN ELEC 5508	1,891.04
			GOLF STREET 3438	38.69
		PACIFIC WEST WATER	CDD WATER SERVICE	42.85
			CMO WATER SERVICE	42.85
			FIN WATER SERVICE	42.85
		PHILLIP DASILVA	SAFETY BOOT REIMBUR	154.99
		PROPS & MEASURES	MANAGEMENT SERVICES	5,032.25
		PRIMO BRANDS	PD WATER SERVICES	186.35
		ROBERT HALF	IT SUPPORT TEMP JUL	11,340.00
		SENTRY ALARM SYSTEM	MUSEUM SERVICE CALL	250.00
		SIR SPEEDY	BUS CARDS N CINA	98.11
		SPEAKWRITE	PD TRANSCRIPTION JU	282.54
		SUNNIE PICASO	RISE EVENT PER DIEM	301.00
		THE SHERWIN WILLIAM	PAINT FOR STREETS	3,150.77
		TOPE'S TREE SERVICE	CONTRACT TREE SVC J	11,160.00
		UNITED WAY MONTEREY	FY27 SUBSCRIPTION	5,000.00
		VESTIS SERVICES, LL	PD LINENS	973.25
		VIVIAN L. VALERO	RISE EVENT PER DIEM	301.00
		WATSONVILLE FORD	B&G REPAIRS UNIT 59	305.72
			B&G REPAIRS UNIT 55	266.99
			PD REPAIRS STOCK	267.88
		BRIAN WHITSON JANIT	MUSEUM CLEANING AUG	2,100.00
08/21/26		AFLAC	DED:5200 AFLAC PREM	577.44
			DED:5201 AFLAC P/T	1,357.31
		CALPERS HEALTH	DED:162 MEAHLTHE+2	1,513.51
			DED:2071 HEALTH EO	2,126.00
			DED:155 MEAHLTH EO	2,241.16
			DED:3051 KAISER EO	2,337.72
			DED:130 BLUSHLDE EO	3,254.90
			DED:177 MEAHLTHE+2	3,385.08
			DED:175 MEAHLTH EO	3,905.88
			DED:108 HEALTH E+2	4,342.36
			DED:105 HEALTH E+2	4,370.28
			DED:2072 HEALTH E+1	3,627.00
			DED:180 MEA HEALTH	560.30
			DED:3081 HLTH E+1	987.69
			DED:104 HEALTH E+1	1,120.58
			DED:156 MEAHLTHE+1	1,120.59
			DED:137 TRIO E+1	1,166.58
			DED:165 MEAKAISREO	1,168.86
			DED:112 KAISER E+1	1,168.86
			DED:128 HEALTH EMP	1,168.86
			DED:176 MEAHLTHE+1	1,301.96
			DED:171 MEAHLTHE+1	1,336.30
			DED:106 HEALTH EO	835.07
			DED:150 MEAHLTH EO	835.07
			DED:167 MEAHLTHE+2	1,519.53
			DED:132 BLUSHLDE+2	1,692.54
			DED:109 ANTHEM EO	668.15
			DED:157 MEAHLTHE+2	5,827.04
			DED:2073 HEALTH E+2	6,054.00
			DED:103 HEALTH EO	6,723.48
		CITY OF PACIFIC GRO	DED:3301 AFLAC MED	1,847.38
		EFT	DED:*FM MEDICARE	12,242.84
			DED:*SCA STATE TAX	17,950.83
			DED:*FT FEDERAL TX	44,980.78
		PACIFIC GROVE CITY	DED:7000 ASSOC DUES	735.75
		MASS MUTUAL (457 PL	DED:3999 ROTH IRA	1,917.00
			DED:4000 DEF COMP	13,466.68
		MASS MUTUAL GROUP W	DED:5203 WHOLE LIFE	415.86
		MTRY COUNTY DEPT OF	DED:0023 GARNISH	439.99
		PACIFIC GROVE MANAG	DED:7203 ASSOC DUES	45.00
		CITY OF PACIFIC GRO	DED:1006 WORK COMP	62.49
			DED:1009 WORK COMP	162.91
			DED:1010 WORK COMP	3,551.68
			DED:1005 WORK COMP	1,515.49
			DED:1003 WORK COMP	7,204.20
			DED:7510 PERS REIMB	56.58
			DED:2101 DENTALEOEE	845.00
			DED:200 DENTALEOER	135.20
			DED:208 MEADENTEO	135.20
			DED:207 MEADENTE+2	615.02
			DED:2102 DENTAL+1EE	683.60
			DED:2103 DENTAL FAM	702.88
			DED:205 MEADENTAL	439.40
			DED:206 MEADENTE+1	205.08
			DED:0005 SUTA	150.51
		PERS	DED:2003 PERS OTHER	175.81
			DED:0022 PERS SP MS	272.95
			DED:08 PERS OTHER	360.44
			DED:0009 PERS OTHER	487.59
			DED:0018 PERS SP SF	516.65
			DED:2001 PERS	2,255.06

Check Register - Summary by Detail - August 2026

Fund	Check Date	Name	DESCRIPTION	Amount
			DED:0002 PERS	\$ 3,016.74
			DED:07 PERS CITY	5,762.36
			DED:2000 PERS EMPLOY	3,892.86
			DED:0004 SURV BEN	89.28
			DED:01 PERS	8,786.19
			DED:0017 PERS RG SF	9,651.84
			DED:0011 PERS ER SF	10,276.39
			DED:0006 PERS CITY	7,131.33
			DED:0021 PERS REG M	15,428.98
			DED:0020 PERS ER M3	16,066.66
			DED:0019 PERS RT SF	(10.32)
		POLICE OFFICERS ASS	DED:7205 ASSOC DUES	886.78
		LEGAL SHIELD	DED:6104 LEGAL SVC	29.30
		STATE DISABILITY TA	DED:0026 SDI	5,681.31
		TRANSAMERICA EMPLOY	DED:5202 TRANSAMERI	311.82
		U.S. BENCOR/MIDAMER	DED:4007 HRA	225.00
		UNION BANK OF CALIF	DED:4005 PARS-457	834.48
		VISION SERVICE PLAN	DED:2502 VISIONEOEE	285.52
			DED:2503 VISION+1EE	185.64
			DED:2504 VISION FAM	171.36
			DED:300 VISIONEOER	26.56
08/28/26		AMAZON CAPITAL SERV	REC PRGM SUPP CREDI	(72.09)
			PD OFFICE SUPP CRED	(50.24)
			REC PRGM SUPP CREDI	(31.04)
			LIB BOOKS & MATERIA	12.62
			REC PROGRAM SUPPLIE	60.36
			LIB BOOKS & MATERIA	70.86
			PW OFFICE SUPPLIES	74.74
			LIB SUPPLIES	86.81
			PW OFFICE SUPPLIES	111.86
			FORESTRY SUPPLIES	136.73
			VOLUNTEER PROGRAM	153.70
			LIB BOOKS & MATERIA	195.41
			PD OFFICE SUPPLIES	249.22
			REC PROGRAM SUPPLIE	380.90
			REC PROGRAM SUPPLIE	653.28
			VOLUNTEER PROGRAM	17.62
			REC PROGRAM SUPPLIE	40.90
			LIB SUPPLIES	43.69
		CALIFORNIA AMERICAN	2100 SUNSET DRIVE	84.85
			840 LIGHTHSE PLANTE	84.85
			850 LIGHTHSE PLANTE	84.85
			882 LIGHTHSE PLANTE	84.85
			106 7TH ST PARK	84.85
			304 16TH ST FIRE	88.37
			300 FOREST IRRIG	114.34
			B & G 15%	162.59
			611 CENTRAL AVE	163.85
			SUNSET-CORPYARD18%	195.11
			585 LAUREL	227.25
			130 LIGHTHOUSE IRRIG	227.25
			139 GRAND AVE	263.93
			582 LIGHTHSE IRRIG	341.67
			165 FOREST AVE FIR	351.62
			600 PINE	423.14
			300 FOREST FIRE-50%	437.00
			300 FOREST FIRE-50%	437.01
			196 OCEANVW IRRIG	531.96
			300 FOREST AVE	531.96
			ST FUND 50%	541.96
			100 OCEANVW IRRIG	545.12
			580 PINE	659.45
			515 JUNIPERO	702.99
			1051 OCEANVIEW IRRG	872.48
			863 OCEANVIEW IRRG	872.48
			304 16TH ST BDOM-FR	906.70
			550 CENTRAL	1,144.43
			620 OCEANVIEW/BATH	1,623.42
			711 OCEANVIEW IRRG	1,653.72
			1025 MORSE-PLATT PK	1,872.47
			930 SINEX	2,113.19
			114 CALEDONIA PK	2,214.58
			616 OCEANVW-SWIM PL	2,619.09
			980 PIEDMONT BALL P	3,179.34
			230 17-MILE DRIVE	3,645.39
			616 OCEANVIEW IRRG	3,720.45
			707 OCEANVIEW-NAIAD	4,863.30
			150 FOREST-JEWELL P	5,234.04
			391 OCEANVW-BERWICK	7,965.10
			643 HYDRANTS HYDT	39.95
			MECH 5%	54.20
			165 FOREST-MUSEUM	55.82
			CENTRAL 4 IN FIRE	55.82
			600 PINE AVE FIRE	55.82

Check Register - Summary by Detail - August 2026

Fund	Check Date	Name	DESCRIPTION	Amount
			300 FOREST AVE	\$ 55.82
			308 16TH ST.	84.85
			748 LIGHTHSE IRRG	84.85
			800 LIGHTHSE PLANTE	84.85
			792 LIGHTHSE IRRIG	84.85
			765 LIGHTHSE IRRIG	84.85
			610 OCEANVW IRRIGPK	305.41
			RFND REQUESTED	315.00
		ANH MCCORMICK	MND CRESPI POND	4,150.80
		DENISE DUFFY & ASSO	MONARCH SANCTUARY	19.77
		DROUGHT RESISTANT N	MRC FY26 Q4 APR-JUN	1,676.37
		IMPERIAL COUNTY OFF	REC ADVERTISEMENT	1,095.00
		MONTEREY BAY PARENT	REC ADVERTISEMENT	1,095.00
			REC ADVERTISEMENT	1,095.00
		SEE MONTEREY	TOT MKTG FY26 Q4 3%	26,660.59
		MONTEREY REGIONAL W	FY25/26 SB 1383 IMP	14,368.00
			FY26 FRANCHISE PLAN	21,460.31
		ORIGINAL WATERMEN,	REC POOL / UNIFORMS	1,768.53
		SAME DAY SHRED	PD SHREDDING SVC	60.00
		SCL NORTH	STREET SUPPLIES	5,619.78
		THE MONARCH PUB & R	FACADE IMPROVEMENT	4,340.89
		ACCENT CLEAN & SWEE	FY 26/27 STREET SWE	18,810.00
		AMERICAN SUPPLY COM	JANITORIAL SUPPLIES	15,143.03
		ARLON MOORE	REIMB SAFETY BOOTS	250.00
		AT&T	REC PHONE 096	31.76
			ADMIN PHONE 253	31.76
		AT&T CALNET 3	ADMIN PHONE 3242	2,157.50
		BOUND TREE MEDICAL,	FD MEDICAL SUPPLIES	919.58
		CENGAGE LEARNING	LIB BOOKS & MATERIA	33.21
			LIB BOOKS & MATERIA	31.46
		COMCAST	REC INTERNET 021497	102.49
			CH TV 0039031	14.15
			CH INTERNET 0085844	153.24
		DOCTORS ON DUTY MED	DMV PHYSICAL 137265	150.00
			DMV PHYSICAL 136289	150.00
		ENGINEERED FIRE SYS	FD PLAN REVIEW JULY	742.50
		FLEXTG LLC	REC KONICA COPIER	111.11
		GARDAWORLD	JULY EXCESS FEE	31.74
		GRANITE CONSTRUCTIO	STREET SUPPLIES	652.83
		GRANITEROCK COMPANY	STREET SUPPLIES	497.20
			STREET SUPPLIES	925.41
		HENSLEY AUTOMOTIVE	PD REPAIR UNIT 6	145.48
		HOME DEPOT CREDIT S	B&G SUPPLIES	1,539.24
		HOMETEK	B&G MEM BENCHES	209.00
			B&G MEM BENCHES	209.00
		JCG TECHNOLOGIES IN	RENEW AMS AGENDA QK	16,645.00
		JD REPAIRS INC	FD UNIT 2601 WARRNT	1,635.33
		JENNIFER RIGNEY	RFND REQUESTED	20.25
		SECURE SOLUTIONS	PD BAKGROUND CHECKS	2,498.80
			PD BACKGROUND CHECK	1,820.56
		LANA FERGUSON	REIMBURSE CAMP SPPL	14.17
		LANGUAGE LINE SERVI	PD LANGUAGE SERVICE	17.73
		LIBRARY IDEAS, LLC	LIB BOOKS & MATERIA	10.50
		MAIN STREET SIGNS	PARK SIGNS	881.78
		MIDWEST LIBRARY SER	LIBRARY BOOKS & SUP	30.10
			LIBRARY BOOKS & SUP	343.05
			LIB BOOKS & MATERIA	80.82
		MIDWEST TAPE	CALEDONIA PK EQUIPM	4,140.28
		MIRACLE PLAYSYSTEMS	MICROFIBER CLEANING	160.64
		MISSION UNIFORM SER	2ND READ ORD PURCH	152.28
		MONTEREY COUNTY WEE	NOTICE ELECT GEN	417.77
		CITY OF MONTEREY	FIRE SVCS FY27 SEPT	305,459.00
		NICHOLAS CINA	EDUCATION REIMBURSE	612.00
		ODP BUSINESS SOLUTI	CMO OFFICE SUPPLIES	248.31
			CITY CNCL OFF SUPPL	89.68
			FIN OFFICE SUPPLIES	58.78
			CDD OFFICE SUPPLIES	44.48
		PURE WATER	PW WATER SERVICE	46.50
			MECH WATER SERVICE	46.50
			B&G WATER SERVICE	46.50
			STREET WATER SERVIC	46.50
		PRIMO BRANDS	FD WATER SVCS JULY	119.95
		REGIONAL GOVERNMENT	PAYROLL ADVISORY JU	712.50
		RINCON CONSULTANTS,	1398 PICO BAL FWD M	7,310.00
		SPCA OF MONTEREY CO	PD ANIMAL SVCS JULY	1,125.00
		STURDY OIL COMPANY	B&G FUEL JULY	1,519.36
			A/R FUEL JULY	3,453.53
			STREETS FUEL JULY	759.68
			REC FUEL JULY	48.93
			PD FUEL JULY	3,635.51
		TOM'S SITE SERVICES	LOVER PT PORTA POTT	4,387.35
		TURF STAR INC.	MECH REPAIRS	105.55
			PD REPAIR UNIT PDPE	109.17
		VERIZON BUSINESS	PD PORT ACCESS	118.08

Check Register - Summary by Detail - August 2026

Fund	Check Date	Name	DESCRIPTION	Amount
			FIN PHONE AUG	\$ 117.16
			PW DATA AUG	62.07
			FD PHONE AUG	63.98
			IT DATA AUG	70.81
			LIB DATA AUG	76.02
			IT PHONE AUG	50.69
			REC PHONE AUG	37.36
			PD PHONE EQUIPMT AU	875.99
			PD PHONE AUG	99.96
			CDD PHONE AUG	129.21
			CMO PHONES AUG	141.02
			PD DATA 371210040	540.33
			PW PHONE AUG	703.36
		WATSONVILLE CHRYSLER	PD REPAIRS UNIT 4	109.88
		WATSONVILLE FORD	PD REPAIRS UNIT 2	125.55
			PD REPAIRS UNIT PDA	18.20
		WATT'S VALLEY GLASS	B&G GLASS REPAIRS	503.25
		WELLS FARGO VENDOR	FY27 KONICA LEASE T	169.21
			FY27 KONICA LEASE T	195.01
			FY27 KONICA LEASE T	216.78
			FY27 KONICA LEASE T	216.80
			FY27 KONICA LEASE T	216.80
			FY27 KONICA LEASE T	216.80
			FY27 KONICA LEASE T	232.67
		WEST COAST COMMERCIAL	CLUBHSE OVEN REPAIR	1,758.05
		WHENTOWORK LLC	REC OFFICE SUPPLIES	1,036.00
		SWIFT CAR WASH	PD CAR WASHES SEPT	320.00
		SUPER STEAM	LATE FEE	30.00
			EQUIP CLEANING SVCS	1,910.00
		COMPLETE PAPERLESS	LASERFICHE SOFTWARE	31,539.99
		GOVERNMENTJOBS.COM,	NEOGOV HR SOFTWARE	15,848.95
10 - HOSPITALITY IMPRVMT DIST.		SEE MONTEREY	MCTID APR-JUNE 2026	144,525.08
		PACIFIC GROVE CHAMBER	HID APR- JUNE 2026	79,798.99
11 - LIBRARY BOOK FUND	08/04/26	INGRAM LIBRARY SERV	LIBRARY BOOKS & SUP	23.14
	08/14/26	LIBRARY IDEAS, LLC	LIB BOOKS & MATERIA	4.50
17 - LOCAL STREETS AND ROADS	08/28/26	NEILL ENGINEERS CORP	FY25/26 CIP ENGINEER	3,971.00
			FY25/26 CIP ENGINEER	11,369.00
18 - GAS TAX FUND	08/14/26	PACIFIC GAS & ELECTRIC	FOREST AV SUNSET AV	52.74
			FOREST AVE SUNSET A	55.69
			FOREST AV SUNSET AV	14.14
			FOREST AVE SUNSET A	20.33
			19TH & SUNSET DR.	15.00
	08/28/26	CA DEPT OF TRANSPORTATION	SIGNALS APRIL-JUNE	618.69
		CALIFORNIA AMERICAN	CEM 4%	43.36
		BEAR ELECTRICAL SOL	JULY TRAFFIC SIGNAL	250.00
			JULY TRAFFIC SIGNAL MAINT	85.00
		PACIFIC GAS & ELECTRIC	PW ELECTRIC 4482	9,050.91
		STURDY OIL COMPANY	GAS TAX FUEL JULY	759.68
24 - STILLWELL CHILDREN'S POOL	08/14/26	AMAZON CAPITAL SERVICES	POOL SUPPLIES	23.09
	08/28/26	AMERICAN SUPPLY COMPANY	POOL SUPPLIES	1,493.56
27 - LIGHTHOUSE MAINT.& IMPV.	08/05/26	US BANK	D GHO LH MERCHANDISE	149.25
			D GHO LH SIGNS	101.17
			D GHO LH SIGNS	68.80
	08/06/26	PACIFIC GROVE HARDWARE	LH REPAIR SUPPLIES	24.01
	08/14/26	AMAZON CAPITAL SERVICES	LIGHTHOUSE EVENT	31.34
			LH FIRST AID KITS	57.94
			LH MERCHANDISE	15.55
		PACIFIC GAS & ELECTRIC	ASILOMAR BLVD PG LH	52.65
			ASILOMAR BLVD PG LH	154.65
		FEDERICO'S EMBROIDERY	LH MERCH INCL TAX	1,070.65
		JENNIFER LANGFORD	LH HANDOUTS	163.63
			LH PRINTING MATERIA	45.93
		MONTEREY ONE WATER	LH SEWER TREATMENT	125.68
		NATURE SPIRIT	LH MERCHANDISE	2,126.00
		PARADISE CAY PUBLIC	LH MERCHANDISE	203.46
			LH SHIPPING CHGS	34.18
	08/28/26	STEPHANIE T. EDENHOFER	LH MERCHANDISE	131.60
		AMAZON CAPITAL SERVICES	LH MISC SUPPLIES	12.94
			LH MISC SUPPLIES	10.68
			LH MISC SUPPLIES	49.14
			LH GIFT SHOP SUPPLIES	43.69
		CALIFORNIA AMERICAN	90 ASILOMAR	156.93
		AMY COLONY	LH SUPPLIES	12.51
		AT&T CALNET 3	LH PHONE 3247	28.02
		JENNIFER LANGFORD	LH SUPPLIES REIMBURSE	32.43
		MINUTEMAN PRESS	LH MERCH TAX INCL	745.45
		ZIGA MEDIA LLC	LH SHIPPING	29.00
			LH SHIPPING	15.00
			LH SHIPPING	40.00
			LH MERCHANDISE	360.00
			LH MERCHANDISE	96.00
			LH MERCHANDISE	940.00
31 - OPERATING DONATIONS	08/14/26	HUNTER PORTER ELDREDGE	CHAUTAUQUA HALL PRO	10,344.98
	08/28/26	GREEN VALLEY LANDSCAPE	PERKINS PARK LANDSCAPE	6,392.00

Check Register - Summary by Detail - August 2026

Fund	Check Date	Name	DESCRIPTION	Amount
40 - POETRY PROMOTION FUND	08/05/26	HUNTER PORTER ELDRI	CHAUTAUQUA HALL PRO	\$ 14,473.45
	08/06/26	US BANK	A CANALES ICE CREAM	826.49
	08/14/26	PACIFIC GROVE HARDW	PERCH REPAIR SUPPLI	10.35
		MONTEREY ONE WATER	POET SEWER TREATMEN	184.20
		BRIAN WHITSON JANIT	POET PERCH CLEANING	225.00
	08/28/26	DEBORAH SANDWEISS	POETRY PERFORMANCE	100.00
		NUKHET KARDAM	POETRY PERFORMANCE	100.00
		RACHEL A GAITHER	ICE CREAM SOCIAL RE	177.49
		VALI MARIE FRANCIS	POET HEALING SOUND	250.00
		NEILL ENGINEERS COR	FY25/26 CIP ENGINEE	392.00
47 - RMRA FUND			FY25/26 CIP ENGINEE	8,526.00
63 - CAPITAL IMPROV PROJ FUND		CLIENTFIRST TECHNOL	ADVISORY ERP SYSTEM	956.25
		NEILL ENGINEERS COR	FY25/26 CIP ENGINEE	33,000.00
70 - EMP BENEFIT FUND	08/07/26	EMPLOYMENT DEVELOPM	FY25/26 CIP ENGINEE	4,682.00
	08/14/26	CLAREMONT BEHAVIORA	EDDUI Q22026 + CRED	802.24
	08/28/26	PARS	EAP AUG SERVICES	752.45
71 - WORKERS COMP FUND			PARS FEES JUNE	442.99
74 - LOCAL WATER PROJECT		HANSON BRIDGETT LLP	WC JULY LEGAL SVCS	837.50
	08/14/26	MONTEREY ONE WATER	LWP SEWER TREATMENT	25,201.13
		PACIFIC GAS & ELECT	LWP ELECTRIC 0792	14,610.93
	08/28/26	CALIFORNIA AMERICAN	1313 OCEAN VIEW BLV	25,581.15
75 - CEMETERY FUND		PERC WATER CORPORAT	LWP O&M SERVICES	39,329.71
	08/06/26	PACIFIC GROVE HARDW	CEM SUPPLIES	225.98
	08/14/26	PACIFIC GAS & ELECT	CEMETERY - 1%	20.13
			CREST & RIPPLE	9.78
			CEMETERY	38.38
			CEMETERY - 1%	43.99
		EWING IRRIGATION PR	CEMETERY REPAIRS	210.44
		HAYWARD LUMBER COMP	CEM REPAIR SUPPLIES	110.02
		LLORIN-VELASQUEZ CO	CEMETERY TRIMMING A	2,700.00
			CEMETERY TRIMMING J	2,700.00
	08/28/26	CALIFORNIA AMERICAN	1254 DELMONTECEM70%	625.02
			SEWER 8%	86.71
76 - SEWER FUND		ASCO PACIFIC SUPPLY	CEM VASE LIFTER	475.55
		STURDY OIL COMPANY	CEM FUEL JULY	144.26
	08/05/26	US BANK	D GHO WASTE PERMIT	781.77
	08/14/26	PACIFIC GAS & ELECT	O V 9TH PUMP #2	1,067.50
			PUMP SUNSET ARENA	478.03
			PUMP 17TH & OCNVW	201.73
			EARDLEY PUMP #1	185.77
			360 OCEAN VIEW BLVD	377.28
			PUMP SUNSET ARENA	164.04
			PUMP STATION	36.86
			PUMP RUSSELL SVC CT	58.25
			EARDLEY PUMP #1	58.64
			17TH & OCNVW	59.20
			1996 SUNSET DR.	74.95
			OCEANVIEW BLVD & 8T	9.91
			471 OCEAN VIEW BL.	10.35
			1996 SUNSET DR.	17.88
			PUMP RUSSELL SVC CT	11.81
			PUMP SUNSET ARENA	7.84
			520 OCEAN VIEW BLVD	5.22
			520 OCEAN VIEW BLVD	24.87
		NEILL ENGINEERS COR	ADMIN ENGINEERING S	1,000.00
			ADMIN ENGINEERING S	1,000.00
		WALLACE GROUP	SCSMP 1, 6, 9 CIP24	64,552.17
		KJ WOODS CONSTRUCTI	17 MILE DRIVE SEWER	1,513,700.00
		PACIFIC GAS & ELECT	PW SEWER TRUE UP 51	40,017.74
			PW SEWER ELEC 4175	47.98
	08/20/26	UNDERGROUND SERVICE	SAFETY BOARD FEES	1,392.41
	08/28/26	GEORGE WILSON'S PLU	WATER MAIN REPAIR	968.26
		CALIFORNIA AMERICAN	263 GROVE ACRES	336.01
			1273 CRESPI POND 50	122.94
			100 OCEANVW IRRIG	84.85
		MONTEREY ONE WATER	SEWER PIPE PROGRAM	795.31
			WASTE PERMIT FEES	1,865.00
			WASTE PERMIT FEE 2	1,865.00
			FOG PRGM FY26 Q2	2,715.76
			LIFT STATION MAINTEN	57,823.25
			SEMI-ANNUAL MRSWP J	21,356.81
		AT&T	PW SEWER PHONE 126	31.76
			PW SEWER PHONE 057	31.76
			PW SEWER PHONE 139	31.76
			PW SEWER PHONE 293	31.76
		GRAINGER	TREATMENT PLAN	1,623.23
		DON CHAPIN CO., INC	SEWER MAINTENANCE S	1,776.32
			SEWER MAINTENANCE S	2,768.64
			SEWER MAINTENANCE S	3,012.80
			SEWER MAINTENANCE S	3,067.68
			SEWER MAINTENANCE S	3,465.28
		PURE WATER	SEWER WATER SERVICE	46.50
		BECKS SHOES AND REP	SEWER SAFETY EQUIP	750.00
		STURDY OIL COMPANY	SEWER FUEL JULY	684.42

Check Register - Summary by Detail - August 2026

Fund	Check Date	Name	DESCRIPTION	Amount
		NEILL ENGINEERS COR	FY25/26 CIP ENGINEE	\$ 18,433.00
			FY25/26 CIP ENGINEE	406.00
77 - GOLF FUND	08/14/26	PACIFIC GAS & ELECT	1313 OCEAN VIEW BLV	108.35
			1313 OCEAN VIEW BLV	35.13
	08/28/26	CALIFORNIA AMERICAN	77 ASILOMAR FIRE SV	88.37
			1273 CRESPI POND 50	122.94
			1254 DELMONTEGOLF30	267.86
			77 ASILOMAR GOLF HS	1,659.20
92 - MCINDOO DONATION		PACIFIC GROVE GOLF	JULY FOOD SERVICE	3,500.00
		KNAPP MILL AND CABI	CITY HALL DOOR & WI	8,348.19
Grand Total				\$ 3,621,347.93

FPP0016 Purchase Order Details
PO Dates Between Aug 1, 2026 and Aug 31, 2026

Report Generated on Sep 3, 2026 1:05:13 PM

Page 1

Approval Group	Vendor	PO Nbr	PO Line Item	Check #	Invoice	Orig Encumbrance	Changes	Payments	PO Balance
CITY HALL	COMPLETE PAPERLESS SOLUTIONS LLC	27000042	LASERFICHE SOFTWARE RENEWAL			31,539.99	0.00	0.00	31,539.99
			LASERFICHE SOFTWARE RENEWAL	117132	4946	0.00	0.00	31,539.99	(31,539.99)
	Total for PO 27000042					31,539.99	0.00	31,539.99	0.00
	Total for COMPLETE PAPERLESS SOLUTIONS LLC					31,539.99	0.00	31,539.99	0.00
	CUSTOM INK	27000040	ASD DEPT JACKETS ORDER 90112580			984.76	0.00	0.00	984.76
			Total for PO 27000040					984.76	0.00
	Total for CUSTOM INK					984.76	0.00	0.00	984.76
	GOVERNMENTJOBS.COM, INC	27000049	NEOGOV HR SOFTWARE SUBSCRIPTION			15,848.95	0.00	0.00	15,848.95
			NEOGOV HR SOFTWARE SUBSCRIPTION	117133	INV-159548	0.00	0.00	15,848.95	(15,848.95)
	Total for PO 27000049					15,848.95	0.00	15,848.95	0.00
	Total for GOVERNMENTJOBS.COM, INC					15,848.95	0.00	15,848.95	0.00
	JCG TECHNOLOGIES INC	27000041	AMS RENEWAL AGENDAQUICK			16,645.00	0.00	0.00	16,645.00
			Total for PO 27000041					16,645.00	0.00
	Total for JCG TECHNOLOGIES INC					16,645.00	0.00	0.00	16,645.00
	PROPS & MEASURES	27000036	MANAGEMENT SERVICES FY27 BAL FWD			73,880.00	0.00	0.00	73,880.00
MANAGEMENT SERVICES FY27 BAL FWD			117003	INV05445	0.00	0.00	5,032.25	(5,032.25)	
Total for PO 27000036					73,880.00	0.00	5,032.25	68,847.75	
Total for PROPS & MEASURES					73,880.00	0.00	5,032.25	68,847.75	
Total for CITY HALL					138,898.70	0.00	52,421.19	86,477.51	
PACIFIC GROVE LIBRARY	INGRAM LIBRARY SERVICES LLC	27000038	LIBRARY BOOKS & SUPPLIES BLANKET PO			40,000.00	0.00	0.00	40,000.00
			LIBRARY BOOKS & SUPPLIES BLANKET PO	116890	STMT-20BB900-080126	0.00	0.00	847.64	(847.64)
			LIBRARY BOOKS & SUPPLIES BLANKET PO	116891	STMT-20BH272-080126	0.00	0.00	2,809.01	(2,809.01)
			Total for PO 27000038					40,000.00	0.00
	Total for INGRAM LIBRARY SERVICES LLC					40,000.00	0.00	3,656.65	36,343.35
MIDWEST LIBRARY SERVICES INC	27000037	LIBRARY BOOKS & SUPPLIES BLANKET PO			15,000.00	0.00	0.00	15,000.00	
			LIBRARY BOOKS & SUPPLIES BLANKET PO	116985	5356046	0.00	0.00	83.35	(83.35)
			LIBRARY BOOKS & SUPPLIES BLANKET PO	116985	5356320	0.00	0.00	134.79	(134.79)
			LIBRARY BOOKS & SUPPLIES	117096	5356660	0.00	0.00	343.05	(343.05)

FPP0016 Purchase Order Details
PO Dates Between Aug 1, 2026 and Aug 31, 2026

Report Generated on Sep 3, 2026 1:05:13 PM

Page 2

Approval Group	Vendor	PO Nbr	PO Line Item	Check #	Invoice	Orig Encumbrance	Changes	Payments	PO Balance		
PACIFIC GROVE LIBRARY	MIDWEST LIBRARY SERVICES INC	27000037	BLANKET PO								
			LIBRARY BOOKS & SUPPLIES	117096	5356661	0.00	0.00	30.10	(30.10)		
		BLANKET PO									
		Total for PO 27000037					15,000.00	0.00	591.29	14,408.71	
Total for MIDWEST LIBRARY SERVICES INC						15,000.00	0.00	591.29	14,408.71		
Total for PACIFIC GROVE LIBRARY						55,000.00	0.00	4,247.94	50,752.06		
PUBLIC WORKS DEPARTMENT	BRIAN WHITSON JANITORIAL SERVICE	27000039	MUSEUM CLEANING			54,600.00	(4,200.00)	0.00	50,400.00		
			MUSEUM CLEANING	117018	655	0.00	0.00	4,200.00	(4,200.00)		
		Total for PO 27000039				54,600.00	(4,200.00)	4,200.00	46,200.00		
		Total for BRIAN WHITSON JANITORIAL SERVICE						54,600.00	(4,200.00)	4,200.00	46,200.00
	DON CHAPIN CO., INC.	27000045	SEWER MAINTENANCE SERVICES			400,000.00	0.00	0.00	400,000.00		
			SEWER MAINTENANCE SERVICES	117080	118254	0.00	0.00	2,768.64	(2,768.64)		
		SEWER MAINTENANCE SERVICES	117080	118266	0.00	0.00	1,776.32	(1,776.32)			
		SEWER MAINTENANCE SERVICES	117080	118298	0.00	0.00	3,067.68	(3,067.68)			
		SEWER MAINTENANCE SERVICES	117080	118299	0.00	0.00	3,012.80	(3,012.80)			
		SEWER MAINTENANCE SERVICES	117080	118300	0.00	0.00	3,465.28	(3,465.28)			
		Total for PO 27000045				400,000.00	0.00	14,090.72	385,909.28		
		Total for DON CHAPIN CO., INC.						400,000.00	0.00	14,090.72	385,909.28
		GREEN VALLEY LANDSCAPING, INC.	27000047	PERKINS PARK LANDSCAPING			6,392.00	0.00	0.00	6,392.00	
				PERKINS PARK LANDSCAPING	117081	40390	0.00	0.00	6,392.00	(6,392.00)	
Total for PO 27000047				6,392.00	0.00	6,392.00	0.00				
Total for GREEN VALLEY LANDSCAPING, INC.						6,392.00	0.00	6,392.00	0.00		
HUNTER PORTER ELDRIDGE	27000048	CHAUTAUQUA HALL PROF SERVICES			147,821.79	0.00	0.00	147,821.79			
		CHAUTAUQUA HALL PROF SERVICES	117086	PGCH-2606	0.00	0.00	14,473.45	(14,473.45)			
		Total for PO 27000048				147,821.79	0.00	14,473.45	133,348.34		
Total for HUNTER PORTER ELDRIDGE						147,821.79	0.00	14,473.45	133,348.34		
MONTEREY REGIONAL WASTE MGMT DIST.	26000175	FY26 FRANCHISE PLANNING AGREEMENT			21,460.31	0.00	0.00	21,460.31			
		FY26 FRANCHISE PLANNING AGREEMENT	117053	04-FRANPLNFY26	0.00	0.00	21,460.31	(21,460.31)			
		Total for PO 26000175				21,460.31	0.00	21,460.31	0.00		
Total for MONTEREY REGIONAL WASTE MGMT DIST.						21,460.31	0.00	21,460.31	0.00		
PERC WATER CORPORATION	27000046	LWP O&M SERVICES			500,000.00	0.00	0.00	500,000.00			
		LWP O&M SERVICES	117108	7449	0.00	0.00	39,329.71	(39,329.71)			

FPP0016 Purchase Order Details
PO Dates Between Aug 1, 2026 and Aug 31, 2026

Report Generated on Sep 3, 2026 1:05:13 PM

Page 3

Approval Group	Vendor	PO Nbr	PO Line Item	Check #	Invoice	Orig Encumbrance	Changes	Payments	PO Balance
PUBLIC WORKS DEPARTMENT	PERC WATER CORPORATION	Total for PO 27000046				500,000.00	0.00	39,329.71	460,670.29
	Total for PERC WATER CORPORATION					500,000.00	0.00	39,329.71	460,670.29
	SCL NORTH	26000176	STREET SUPPLIES			5,619.78	0.00	0.00	5,619.78
			STREET SUPPLIES	117058	771	0.00	0.00	5,619.78	(5,619.78)
	Total for PO 26000176					5,619.78	0.00	5,619.78	0.00
	Total for SCL NORTH					5,619.78	0.00	5,619.78	0.00
	SENTRY ALARM SYSTEMS INC.	26000174	CH FIRE ALARM PANEL PROJECT			11,283.79	0.00	0.00	11,283.79
			CH FIRE ALARM PANEL PROJECT	116952	2317630	0.00	0.00	11,283.79	(11,283.79)
	Total for PO 26000174					11,283.79	0.00	11,283.79	0.00
	Total for SENTRY ALARM SYSTEMS INC.					11,283.79	0.00	11,283.79	0.00
Total for PUBLIC WORKS DEPARTMENT						1,147,177.67	(4,200.00)	116,849.76	1,026,127.91
Overall Total						1,341,076.37	(4,200.00)	173,518.89	1,163,357.48



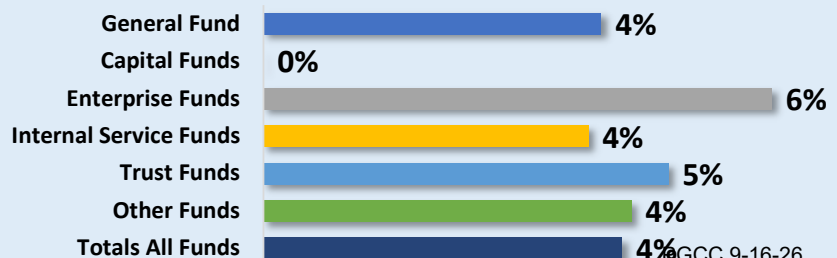
Revenues by Fund - FY 2026-27 (Unaudited)
Through August 2026
17% of Budget Year Complete

Fund	Revenues				Working Capital	
	Revised Budget	YTD	YTD % of Budget	Prior YTD	Projected Change for Fiscal Year	Projected Ending Reserves *
Main Fund - Fund 01	\$ 34,437,400	\$ 1,344,311	4%	\$ 2,125,498	\$ (1,583,695)	\$ 15,602,108
Other Funds Included	27,612	-	0%	-	2,362	173,421
General Fund	34,465,012	1,344,311	4%	2,125,498	(1,581,333)	15,775,529
Capital Projects	506,682	-	0%	-	(343,318)	1,920,800
Capital Funds	506,682	-	0%	-	(343,318)	1,920,800
Local Water Project	1,001,146	204,271	20%	208,325	(65,243)	153,698
Cemetery	548,987	96,387	18%	64,589	(352,162)	681,443
Sewer	4,095,902	-	0%	-	(5,308,629)	4,748,905
Golf	624,381	67,500	11%	66,667	164,284	1,123,221
Sewer Lateral Loans	3,908	-	0%	-	(26,092)	155,482
Enterprise Funds	6,274,324	368,158	6%	339,581	(5,587,842)	6,862,749
Employee Benefit	377,424	22,929	6%	22,174	3,939	66,001
Worker's Compensation	1,000,299	51,917	5%	166,383	22,983	787,296
Liability Insurance	918,944	11,303	1%	7,690	(39,443)	861,780
Internal Service Funds	2,296,667	86,149	4%	196,247	(12,521)	1,715,078
Library	13,141	-	0%	-	13,141	610,620
Cemetery	129,319	7,033	5%	5,665	129,319	2,419,476
Yount	8,000	-	0%	-	-	807,008
Trust Funds	150,460	7,033	5%	5,665	142,460	3,837,104
Library / Poetry	111,678	-	0%	46,780	22,703	340,823
Museum	8,073	-	0%	-	(31,927)	266,456
Public Safety	752,890	15,941	2%	-	(68,286)	510,278
Housing	48,955	26,865	55%	9,290	(136,820)	526,740
Streets	1,642,393	38,649	2%	261,621	(58,320)	2,878,767
Lighthouse	135,351	22,162	16%	19,215	1,406	225,578
Community Development/CDBG	41,957	1,659	4%	2,464	(31,716)	687,525
ARPA	-	-	0%	-	-	-
Downtown/Hospitality Districts	572,326	27,950	5%	92,917	(15,734)	43,070
Cable Franchise / Other	62,750	10,247	16%	2,405	2,750	321,679
Other Funds	3,376,373	143,473	4%	434,692	(315,944)	5,800,915
Totals All Funds	\$ 47,069,518	\$ 1,949,124	4%	\$ 3,101,683	\$ (7,698,498)	\$ 35,912,175

* Excludes Proposed Adjustments and Rollovers

Analysis: P02 revenues are significantly lower than budget primarily due to accruals of PY revenues in the first months of FY27.

Budgeted Revenues / YTD % of Budget - By Fund Type



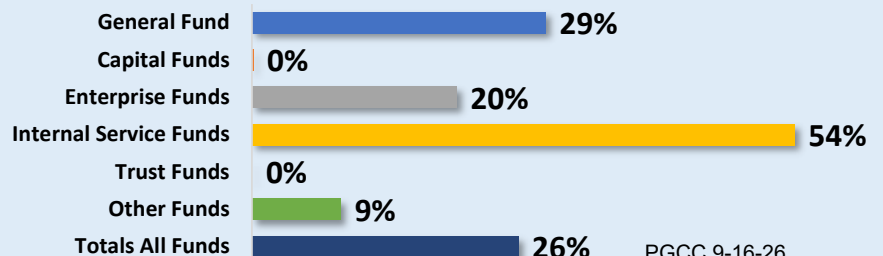


Expenses by Fund - FY 2026-27 (Unaudited)
Through August 2026
17% of Budget Year Complete

Fund	Expenses					
	Revised Budget	YTD	YTD % of Projected	Purchase Orders	YTD % with POs	Prior YTD
Main Fund - Fund 01	\$ 36,021,095	\$ 10,429,832	29%	\$ 4,943,162	43%	\$ 5,366,034
Other Funds Included	25,250	22,459	89%	133,349	200%	(6,073)
General Fund	36,046,345	10,452,291	29%	5,076,511	43%	5,359,961
Capital Projects	850,000	956	0%	-	0%	19,187
Capital Funds	850,000	956	0%	-	0%	19,187
Local Water Project	1,066,389	128,982	12%	460,670	55%	93,890
Cemetery	901,149	114,569	13%	27,000	16%	107,835
Sewer	9,404,531	2,144,598	23%	5,349,059	80%	229,361
Golf	460,097	8,096	2%	-	2%	296,097
Sewer Lateral Loans	30,000	-	0%	-	0%	-
Enterprise Funds	11,862,166	2,396,245	20%	5,836,729	69%	727,183
Employee Benefit	373,485	28,320	8%	-	8%	56,084
Worker's Compensation	977,316	509,457	52%	-	52%	367,221
Liability Insurance	958,387	699,300	73%	-	73%	593,977
Internal Service Funds	2,309,188	1,237,077	54%	-	54%	1,017,282
Library	-	-	0%	-	0%	-
Cemetery	-	-	0%	-	0%	-
Yount	8,000	-	0%	-	0%	-
Trust Funds	8,000	-	0%	-	0%	-
Library / Poetry	88,975	16,870	19%	8,727	29%	11,134
Museum	40,000	-	0%	-	0%	21,307
Public Safety	821,176	188,285	23%	401,194	72%	186,711
Housing	185,775	19,993	11%	-	11%	13,935
Streets	1,700,713	74,937	4%	10,000	5%	69,911
Lighthouse	133,945	22,341	17%	-	17%	15,907
Community Development/CDBG	73,673	-	0%	-	0%	394,408
ARPA	-	-	0%	-	0%	-
Downtown/Hospitality Districts	588,060	-	0%	-	0%	-
Cable Franchise / Other	60,000	-	0%	26,000	43%	21
Other Funds	3,692,317	322,426	9%	445,921	21%	713,334
Totals All Funds	\$ 54,768,016	\$ 14,408,995	26%	\$ 11,359,161	47%	\$ 7,836,947

Analysis: P02 expenses are significantly higher than budget due to \$5M payment of Unfunded Accrued Liability (Pension) and \$1.5M PERS Pension Obligation Bond.

Budgeted Expenses / YTD % of Budget By Fund Type



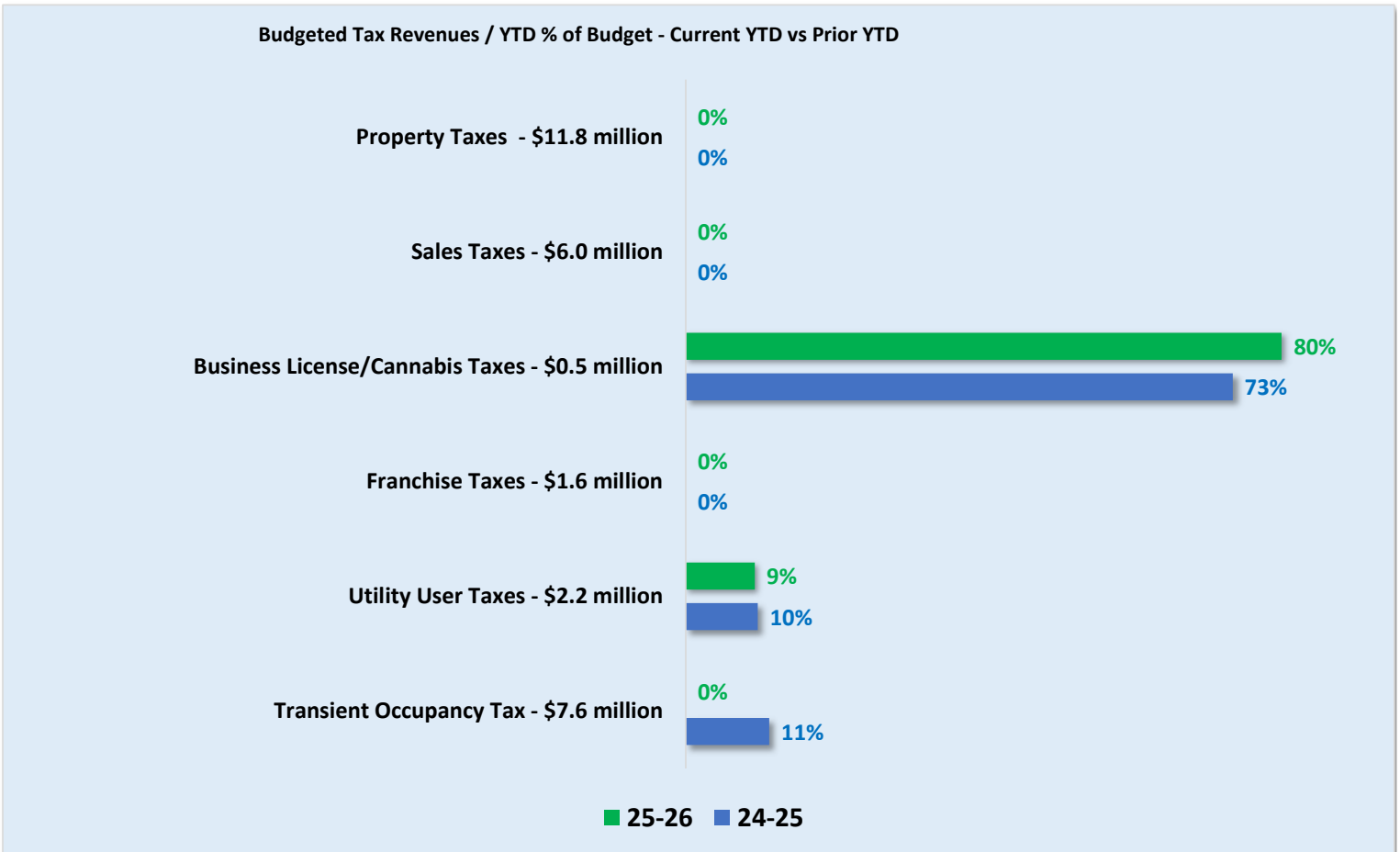


General Fund Revenues - FY 2026-27 (Unaudited)
Through August 2026
17% of Budget Year Complete

Revenue Account	Revised Budget	YTD Revenues	YTD % of Budget	Prior YTD Revenues	Prior YTD % of PY Actual
Property Taxes	\$ 11,757,800	\$ -	0%	\$ -	0%
Sales Taxes	6,021,400	-	0%	-	0%
Business License/Cannabis Taxes	514,500	411,646	80%	422,842	73%
Franchise Taxes	1,625,700	-	0%	-	0%
Utility User Taxes	2,212,700	205,411	9%	201,251	10%
Transient Occupancy Tax	7,618,100	-	0%	779,496	11%
Litter Abatement	210,000	-	0%	-	0%
Construction Permits	960,100	275,801	29%	223,929	18%
Zoning Enforcement	262,200	47,681	18%	72,456	17%
Plan Check Fees	624,900	89,026	14%	110,028	18%
Parking Meters	351,200	67,416	19%	72,399	21%
Water Entitlements	-	-	0%	33,214	28%
Interest Earned	350,000	5,343	2%	1,224,646	200%
Investment Market Value Gain/Loss	-	-	0%	324,907	200%
Indirect Cost Reimbursement	607,500	-	0%	-	0%
Total Major Revenues	33,116,100	1,102,324	3%	3,465,168	11%
Total General Fund [Main] Revenues	\$ 34,437,400	\$ 1,344,311	4%	\$ 2,125,498	7%

FY 2024-25 Tax Revenues	Property Taxes	Sales Taxes	BL/Other	Franchise	Hotel Taxes	Utility
	10,647,700	6,769,223	1,345,248	1,589,922	7,532,976	2,435,825

Analysis: P02 revenues are significantly lower than budget primarily due to accruals of PY revenues in the first months of FY27. Business Licenses renewals are due before the beginning of the FY, and are in line with PY amounts.

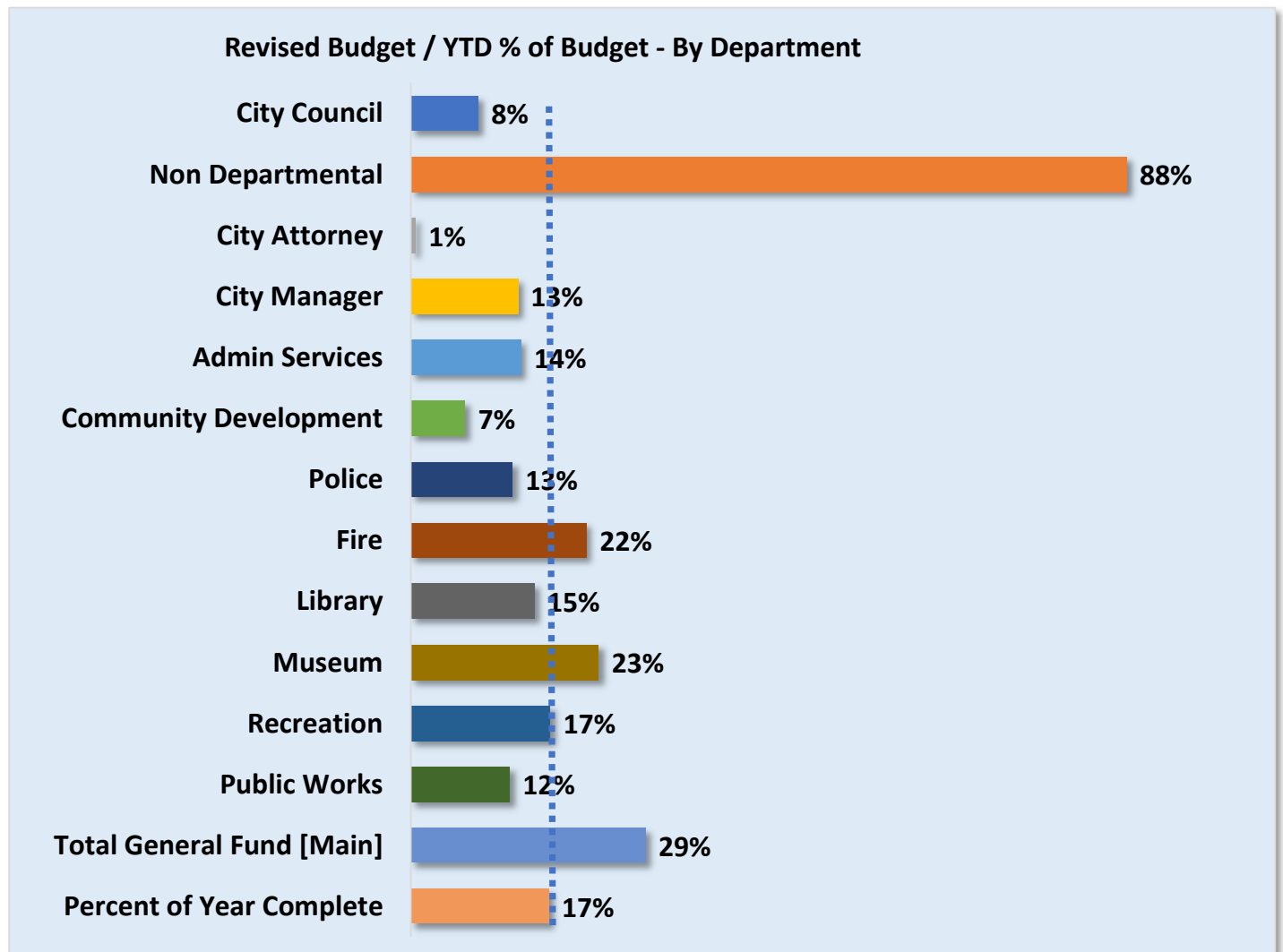




General Fund Expenses (including Transfer) by Department - FY 2026-27 (Unaudited)
Through August 2026
17% of Budget Year Complete

Department	Revised Budget	YTD Expenditures	YTD % of Budget	PY YTD % of PY Budget	Outstanding Purchase Orders	YTD % with POs	PY Actuals
City Council	\$ 339,800	\$ 28,230	8%	18%	\$ 38,500	20%	\$ 205,646
Non Departmental	7,400,634	6,526,196	88%	0%	-	88%	1,098,047
City Attorney	865,000	5,032	1%	5%	162,228	19%	1,098,047
City Manager	1,667,743	220,272	13%	10%	10,910	14%	1,508,300
Admin Services	2,762,758	375,046	14%	70%	94,106	17%	3,622,272
Community Development	2,498,477	167,201	7%	6%	999,078	47%	2,608,724
Police	8,212,131	1,028,231	13%	9%	6,180	13%	8,800,353
Fire	4,290,791	929,158	22%	11%	2,749,131	86%	5,351,322
Library	1,244,321	189,567	15%	14%	48,976	19%	1,137,084
Museum	441,843	102,299	23%	29%	291,750	89%	348,118
Recreation	1,804,081	309,797	17%	24%	4,291	17%	1,209,986
Public Works	4,493,516	548,804	12%	11%	538,015	24%	4,476,763
al General Fund [Main]	\$ 36,021,095	\$ 10,429,832	29%	17%	\$ 4,943,166	43%	\$ 31,464,662

Analysis: P02 expenses are significantly higher than budget due to \$5M payment of Unfunded Accrued Liability (Pension) and \$1.5M PERS Pension Obligation Bond.

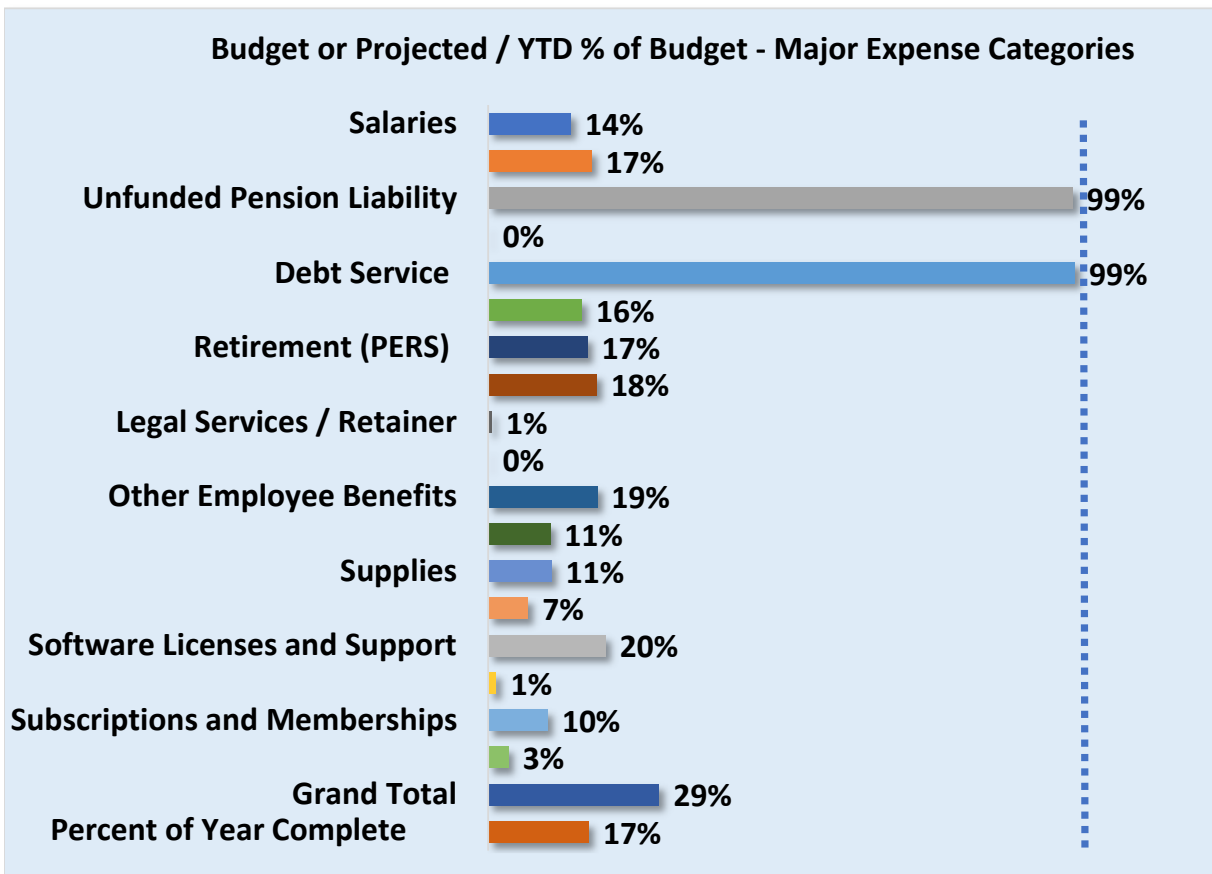




General Fund Expenditure Report - FY 2026-27 (Unaudited)
Through August 2026
17% of Budget Year Complete

Expense Line Item	Revised Budget	YTD	YTD % of Budget	Purchase Orders	YTD % with POs
Salaries	12,159,131	1,698,208	14%	-	14%
Contract/Professional Services	7,066,440	1,235,871	17%	4,658,441	83%
Unfunded Pension Liability	5,030,731	4,978,276	99%	-	99%
Internal Service Charges	1,632,000	-	0%	-	0%
Debt Service	1,557,562	1,547,955	99%	-	99%
Health Insurance	1,441,030	228,699	16%	-	16%
Retirement (PERS)	1,157,383	194,454	17%	-	17%
Utilities	922,084	169,608	18%	-	18%
Legal Services / Retainer	918,500	5,032	1%	162,228	18%
Fund Transfers Capital / Other	850,000	-	0%	-	0%
Other Employee Benefits	641,894	118,757	19%	-	19%
Repairs and Maintenance	489,600	51,566	11%	10,595	13%
Supplies	465,450	49,870	11%	42,055	20%
Other Operating Costs	443,445	29,847	7%	985	7%
Software Licenses and Support	408,486	81,143	20%	16,645	24%
Equipment and Related Leases	388,565	5,279	1%	52,217	15%
Subscriptions and Memberships	300,644	30,249	10%	-	10%
Meetings / Travel / Training	148,150	5,019	3%	-	3%
Grand Total	36,021,095	10,429,832	29%	4,943,166	43%

Analysis: P02 expenses are significantly higher than budget due to \$5M payment of Unfunded Accrued Liability (Pension) and \$1.5M PERS Pension Obligation Bond.





CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Sandra Kandell, City Clerk/DEI Coordinator
MEETING DATE: September 16, 2026
SUBJECT: Boards, Commissions and Committees Quarterly Reports - 1st Quarter
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

Receive the quarterly reports from Chairs of the City's Boards, Commissions, Committees, and Task Forces. (Additional reports received by the Clerk will be provided to Council on a future agenda.)

Attachments

Recreation Board
Task Force on Diversity Equity and Inclusion
Traffic Safety Commission

RECREATION BOARD

City Council Quarterly Report

Date: September 1, 2026 Quarter: 1

Recreation Department Updates

In June the Recreation Manager updated the Board on the summer programs, facility usage and budget. A more comprehensive report on the summer programs will be given at the September meeting.

Recreation Board Goals Updates

At the February 26, 2026 Recreation Board Meeting, the Recreation Board established it's working goals for the year.

Primary Goal: Expanding recreational opportunities by creating new recreational facilities.

Subgoal: Explore options for a dog park.

Progress:

In June, the Dog Park Subcommittee gave a n update. They reported that they felt that Caledonia Park was not a suitable site for a dog park, but that they are still considering the potential of Hayward Park.

Primary Goal: Improve communication with the City and the Community.

Subgoal: Needs Assessment

Progress:

The Recreation Board believes that an updated needs assessment is important to determine the community's recreation priorities. In June the Needs assessment Subcommittee reported on suggested ways to increase responses and discussed the length of the survey. The Board voted to create an updated version of the 2018 survey and voted to create a subcommittee of Jay Tulley and Alex White to create this survey.

At the July meeting, an updated version of the 2028 Needs Assessment was presented. It was decided to make some adjustments in the survey, including adding specific questions about the dog park, and bring the survey back to the August meeting.

At the August meeting, the updated Needs Assessment was reviewed and additional edits requested. The Board voted to use the current version with these edits as a draft to present to the City Council in a formal Committee Recommendation requesting City Council support to go forward with a Needs Assessment.

Subgoal: Assess current communication options

Progress:

At the July meeting, the possibility of including more information about local recreation opportunities on the city webpage was discussed. Further discussion of this topic was deferred due to the potential of having more feedback from residents after a future Needs Assessment.

Other Recreation Business

At the July meeting, the Recreation Board reviewed City Council goals including the new plan for George Washington Park. Parks Day from 2025 was discussed as well as plans for future parks assessments. It was decided that since a public assessment of the parks would be included in the Needs Assessment, any additional assessment could wait.

**City of Pacific Grove
Task Force on Diversity,
Equity and Inclusion**

Memo

To: Mayor and City Council
From: Kim Bui, Chair
cc: City Manager
Date: September 1, 2026
Re: Chair Quarterly report

Thank you for the opportunity to provide a quarterly report from the Task Force on Diversity, Equity and Inclusion to communicate notable topics or items from the community and Task Force. This report covers June - August 2026.

During the past three months the Task Force:

- participated in the City's Pride Flag Raising ceremony planning and program
- developed and approved a 2026-27 Work Plan to advance the duties and responsibilities of the Task Force
- appointed a subcommittee to explore the topic of a youth advisory group, per the approved work plan
- continued subcommittee work on a Land and Ancestral People Acknowledgement, per the approved work plan
- continued subcommittee work on outreach and metrics for monitoring change for underrepresented communities, per the work plan
- continued work with staff to schedule organizations and individuals to give presentations on topics of community interest pertaining to the Task Force, per the approved work plan

The Task Force very much appreciates the leadership of the City Council and support of Council Liaison Poduri, the City Clerk/DEI Coordinator, IT staff, and City Manager.

Date: September 1, 2026

To: Honorable Mayor and City Council

From: Michael Gunby, Chairman, Traffic Safety Commission

Subject: Traffic Safety Commission First Quarter Report

In the second quarter of 2026 the Traffic Safety Commission took the following actions

- 1.) Approved TSC Subcommittee report of existing conditions on the Monterey Bay Coastal Recreation Trail and made recommendations to City Council for additional and improved signage.
- 2.) Approved TSC Subcommittee report on the difference between E-Bikes and illegal E-Motorcycles and forwarded to City Council for review and adoption.
- 3.) Reviewed and discussed written complaints from second quarter of 2026 on the Traffic Safety Commission web page.
- 4.) Reviewed parking permit request by residents of 529 Central Ave. TSC voted to deny request because it did not meet Municipal Code requirements. Forwarded to City Manager for documentation.
- 5.) Suggested PW add bike rack in the City parking lot at Grove Market. Completed.
- 6.) Reviewed proposed Car Week preparation and subsequent enforcement results by PD.
- 7.) Reviewed City Emergency Evacuation Plan by PD.
- 8.) Reviewed multiple vehicle versus structure collisions at Pine Ave, and Eardley Ave. Approved recommendation to City Council to direct PW to do a traffic study at the intersection of Pine Ave. and Eardley, possibly adding stop signs on Eardley.



CITY OF PACIFIC GROVE
300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Rachel Gaither, Library Director
MEETING DATE: September 16, 2026
SUBJECT: Library Board Regular Meeting Minutes: 7/7/26
CEQA: Does not constitute a Project per California Environmental Quality Act Guidelines Section 15378

RECOMMENDATION

Receive the minutes.

Attachments

Library Board Minutes 7-7-2026



MEETING MINUTES

CITY OF PACIFIC GROVE

LIBRARY BOARD

REGULAR MEETING

Tuesday, July 7, 2026, 4:00 p.m.

Council Chamber – City Hall – 300 Forest Avenue, Pacific Grove, CA

CALL TO ORDER/ROLL CALL

The meeting was called to order at 4:00 p.m. by Chair Alycia Perez who conducted roll call with the following LAB Members present in person: Secretary Tama Olver, Chair Alycia Perez, Member Meganne Yeoman, and Vice-Chair Lucy Moore. Absent: None. Chair Perez noted that Member Tom Oldham has resigned from the board and thanked him for his contributions while he served.

1. APPROVAL OF AGENDA

Action: Upon motion by Secretary Tama Olver and seconded by Member Meganne Yeoman the Board voted unanimously, 4/0/0, to approve the agenda.

2. PRESENTATIONS – None.

3. COMMISSION AND STAFF ANNOUNCEMENTS (City-Related Items Only)

The board received announcements from Director Gaither.

4. COUNCIL LIAISON ANNOUNCEMENTS

The board received announcements from City Council Liaison Lori McDonnell.

5. GENERAL PUBLIC COMMENT/WRITTEN PUBLIC COMMENT

The board received public comments from Inge Lorentzen Daumer.

6. APPROVAL OF THE MINUTES

May 5, 2026, Library Board Regular Meeting Minutes

Action: Upon motion by Vice-Chair Lucy Moore and seconded by Member Meagan Yeoman the Board voted unanimously, 4/0/0, to approve the minutes.

REGULAR AGENDA

7. UNFINISHED AND ONGOING BUSINESS

- A. Work Plan for the Board
Public comment not received.
The board received updates on the plan and agreed to close the item related to the Kimpton Hotel.
- B. Recommended City Council Goal
Public comment not received.
Council Liaison reported that the ADA assessment has been completed. Vice-chair Lucy Moore will serve a subcommittee of one to manage the work plan for the board.

8. NEW BUSINESS

- A. Frequency of meetings
Public comment not received.
Action: Upon motion by Secretary Tama Olver and seconded by Chair Alycia Perez the Board voted unanimously, 4/0/0, to move to a quarterly meeting schedule with our next meeting occurring in September 2026 and meeting quarterly thereafter in the last month of the quarter.
- B. Future Agendas
Public comment not received.
Action: The board added no new agenda items to future meetings.

Next Meeting – September 1, 2026, at 4:00 pm

ADJOURNMENT – The meeting was adjourned at 4:30 p.m.



CITY OF PACIFIC GROVE

300 Forest Avenue, Pacific Grove, California 93950

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Phillip Anderson Senior Housing Program Manager
MEETING DATE: September 16, 2026
SUBJECT: Budget Amendment Request for the CalHOME Reuse (Fund 36) for Fiscal Year 2026-27 Budget
CEQA: Categorical Exemption, CEQA Guidelines Section 15061(b)(3)

RECOMMENDATION

1. Introduce the attached Proposed Ordinance that amends the FY26/27 Budget for the CalHOME Reuse (Fund 36) Budget for the Fiscal Year 2026-27 Budget; and
2. Direct that publication of the ordinance will be satisfied by publication of a summary approved by the City Attorney.

DISCUSSION

The City has an adopted CalHOME Reuse loan program, Fund 36, that provides loans to qualified homeowners to rehabilitate and make their single-family dwellings safe.

The City has received and processed an application for a loan from this program to rehabilitate the existing owner-occupied single-family dwelling in need of repairs that will make it safe and habitable. The owner of this property has been found to meet all qualifying criteria for this program.

This rehabilitation project has been found to meet and comply with all the requirements of the CalHOME Rehabilitation Loan Program. There are sufficient funds in the CalHOME Reuse fund to support a transfer of \$120,000 from the reserves of this fund to the expenditure column.

In June of 2025, the City Council approved the Fiscal Year 2025-26/2026-27 Budget and an amendment to the CalHOME Reuse budget is necessary because funds sufficient to cover the issuance of the loan were not allocated. Pursuant to the Pacific Grove City Charter Article 15, an amendment to the budget must be approved by ordinance.

Staff is recommending an amendment to the Fiscal Year 2026-27 Budget to reflect an opportunity to rehabilitate and preserve housing for the fiscal year budget.

OPTIONS

1. Decline approval of the ordinance reflecting the request budget amendment
2. Provide an alternative direction

FINANCIAL IMPACT:

The following table reflects the requested amendment to the CalHOME Reuse Budget:

Fund	Beginning Expenditure Fund Balance	Available Reserves	Reserve Transfer	Ending Expenditure Fund Balance
36	\$22,000	\$149,346	\$120,000	\$142,000

FOCUSED PRIORITY AREA: Community Development

ORDINANCE NO. 26-000

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE AMENDING THE CALHOME REUSE EXPENDITURE BUDGET FOR FISCAL YEAR (FY) 2026-27

FACTS

1. The City Council approved the Fiscal Year 2025-26/2026-27 Budget on June 18, 2025.
2. It is customary to amend the budget to adjust expenditures to reflect updated information since the adoption of the Fiscal Year 2026-27 Budget.
3. Staff is recommending an amendment to the Fiscal Year 2026-27 Budget to reflect an opportunity to rehabilitate and preserve housing for the fiscal year budget.
4. The City has an adopted CalHOME Reuse loan program, Fund 36, that provides loans to qualifying homeowners to rehabilitate and make their single-family dwellings safe.
5. The City has received an application for a loan from this program to rehabilitate an existing owner-occupied single-family dwelling in need of repairs that will make it safe and habitable, and the owner of this property has been found to meet all qualifying criteria for this program.
6. This rehabilitation project has been found to meet and comply with all the requirements of the CalHOME Rehabilitation Loan Program.
7. There are sufficient funds in the CalHOME Reuse fund reserves to support this budget amendment.
8. The City Council has determined it is appropriate to amend the approved budget for FY 2026-27 to increase the CalHOME Reuse Fund expenditure budget, allowing for issuance of a simple interest loan for projects that will rehabilitate and make safe owner-occupied single-family dwellings.
9. Pursuant to Charter Article 15, an amendment of the budget must be approved by ordinance.
10. A summary of the Ordinance, approved by the City Attorney, was published on September XX, 2026.
11. In the enactment of this ordinance, the City followed the guidelines adopted by the State of California and published in the California Code of Regulations, Title 14, Section 15000, et seq.
12. Enactment of this ordinance action does not constitute a “project” as defined by California Environmental Quality Act (CEQA) Guidelines Section 15378 because it is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PACIFIC GROVE DOES ORDAIN AS FOLLOWS:

SECTION 1. The foregoing facts are adopted as findings of the City Council as set forth fully within the body of this ordinance.

SECTION 2. The Fiscal Year 2026/27 expenditure budget for the CalHOME Reuse Program, Fund 36, is hereby amended as follows:

Fund	Beginning Expenditure Fund Balance	Available Reserves	Reserve Transfer	Ending Expenditure Fund Balance
36	\$22,000	\$149,346	\$120,000	\$142,000

SECTION 3. In accord with Article 15 of the City Charter, this ordinance shall become effective upon adoption hereof.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF PACIFIC GROVE this XX day of September, 2026, by the following vote:

AYES:
NOES:
ABSENT:

APPROVED:

NICK SMITH, Mayor

ATTEST:
DATED: _____

SANDRA KANDELL, City Clerk APPROVED

AS TO FORM:

ALEX LORCA, City Attorney