

Dr. John Dorsett, Chair
Michael Bainum, Board Member
Elton Haynes, Board Member
Jerry Bell, Board Member
Steve Brannon, Board Member
Dr. Johnny Haley, Board Member
Mike Buoy, Board Member

Mark Fletcher, Streets Director
Lisa Phillips, Admin. Asst.



**NOTICE OF TELECONFERENCE
MEETING
AIRPORT ADVISORY BOARD
September 29, 2020
5:30 P.M.
City Council Chambers
504 N. Queen Street
Palestine, Texas**

Notice is hereby given in accordance with Order of the Governor issued March 16, 2020, the Airport Advisory Board will conduct its meeting by telephone/video conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of COVID-19. There will be public access to the location described above. All attendees are required to wear a mask or face covering.

Zoom Link:

<https://us02web.zoom.us/j/87968336214?pwd=VVVBM0cxNkw0MnJSUUhFS3FISGxTZz09>

Meeting ID: 879 6833 6214
Passcode: 771726

One tap mobile
+13462487799,,87968336214#,,,,,0#,,771726# US

*Note: when you are joining a Zoom meeting by phone, you can use your phone's dial pad to enter the commands *6 for toggling mute/unmute and *9 to "raise your hand." [Learn more here.](#)*

Follow us live at: [facebook.com/palestinetx/](https://www.facebook.com/palestinetx/)

The public will be permitted to submit public comments electronically as provided by the agenda and as permitted by the presiding officer during the meeting.

A. CALL TO ORDER

B. PUBLIC COMMENTS

Members of the public may submit their comments by completing the required Request to Speak form by using the weblink below. All comments submitted by 5:00 p.m., the day of the meeting will be read during the meeting. All comments must be no more than five minutes in length.

<http://cityofpalestinetx.com/government/city-secretary/policies-forms/request-to-speak/>

C. DIRECTOR'S REPORT

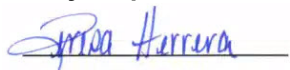
1. Discussion and updates on City of Palestine Airport Runways.

E. DISCUSSION AND ACTION ITEMS

1. Discuss and take action necessary on allowing Skydive Tandem Greenville, LLC, Owner Henry Schraeder, to place an office for his business between Hangar 5, Side 1, and Hanger 6, Side 2.

G. **ADJOURNMENT**

I certify that the above Notice of Meeting was posted on the outdoor bulletin board at the main entrance to City Hall, 504 N. Queen Street, Palestine, Texas, in compliance with Chapter 551 of the Texas Government Code on **Friday, September 25, 2020, at 3:00 p.m.**

A handwritten signature in blue ink, appearing to read "Teresa Herrera", is written over a horizontal line.

Teresa Herrera, City Secretary

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) PERSONS IN NEED OF SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, CONTACT THE CITY SECRETARY'S OFFICE VIA EMAIL AT therrera@palestine-tx.org or 903-731-8414.



Agenda Date: 09/29/2020
To: Airport Advisory Board
From: Lisa Phillips, Public Works Admin
Agenda Item: Discussion and updates on City of Palestine Airport Runways
Date Submitted: 09/22/2020

SUMMARY:

DIRECTOR'S REPORT

RECOMMENDED ACTION:

CITY MANAGER APPROVAL:



Agenda Date: 09/29/2020

To: Airport Advisory Board

From: Lisa Phillips, Public Works Admin

Agenda Item: Discuss and take action necessary to allow Skydive Tandem Greenville, LLC placement of office building at Palestine Municipal Airport

Date Submitted: 09/22/2020

SUMMARY:

Discuss and take action necessary on allowing Skydive Tandem Greenville, LLC, Owner Henry Schraeder, to place an office for his business between Hangar 5, Side 1 and Hanger 6, Side 2.

Pictures and drawings of Palestine Municipal Airport for discussion and consideration are attachments, as well as his intentions and information support regarding his business.

Mr. Schraeder E-mailed me, which I am including message details for your information:

"My request to the board is to allow me to place an approximate 12' x 36' portable office building on airport property between the FBO parking lot and the old hangar. This building would be used to train skydiving students, pack parachutes, and store equipment. There would be no water or sewage hookup required. I would use a portable generator and/or solar panels for electricity initially, but would like to hook up to a meter later on. I would like to lay down a couple of inches of pea gravel on the ground first since it is a wet area after rain."

RECOMMENDED ACTION:

Consider and take action regarding approval of all aspects of the office business building requested for placement at Palestine Municipal Airport.

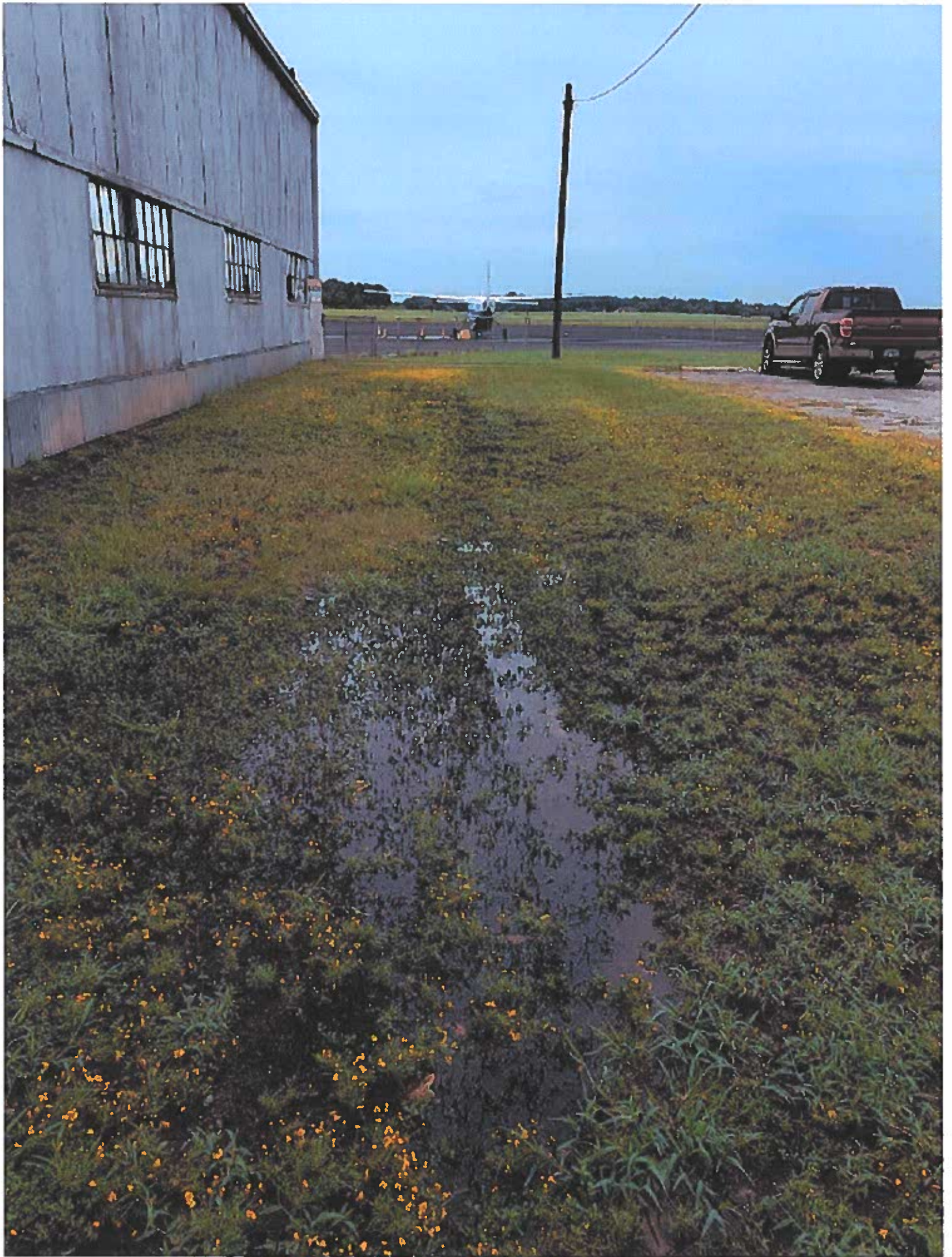
CITY MANAGER APPROVAL:

Attachments

Hangar 5, Side 1

Hangar 6, Site 2

Skydive Tandem Greenville, LLC





**REQUEST FOR PALESTINE AIRPORT
MANAGEMENT PERMISSION TO LAND
PARACHUTES ON AIRPORT PROPERTY**

9-24-2020

- **APPLICANT BACKGROUND**
- **WHY AM I APPLYING?**
- **MODERN PARACHUTE EQUIPMENT**
- **FAA REGULATIONS TO JUMP ONTO AN AIRPORT**
- **FEDERALLY FUNDED AIRPORT RESPONSIBILITIES**
- **PROPOSED PRIMARY LANDING AREA**
- **PROPOSED MOBILE OFFICE AREAS**

APPLICANT BACKGROUND

- HENRY (HANK) SCHRAEDER, MAJOR, USAF (RET)
- 1ST SKYDIVE MARCH 1977 (OKLAHOMA STATE ROTC)
- UNITED STATES PARACHUTE ASSOCIATION (USPA) #D19366
- STRONG TANDEM PARACHUTE SYSTEM RATED 2000
- OWNER SKYDIVE TANDEM GREENVILLE, LLC SINCE 2012
- SEVERAL THOUSAND TANDEM SKYDIVES, ZERO SERIOUS INJURIES
- EDUCATION: BS ELECTRICAL ENGINEERING (OKLAHOMA STATE)
MBA (NATIONAL UNIVERSITY)
MS COMPUTER SCIENCE (TEXAS A&M)
- CONTRACT EMPLOYMENT: PCD WORKS (ENGINEERING FIRM)

WHY AM I APPLYING?

VIDEO 1 – TANDEM SKYDIVING

VIDEO 2 – FORMATION SKYDIVING

FEDERALLY FUNDED AIRPORT RESPONSIBILITIES

From FAA Advisory Circular 105-2E, section 4:

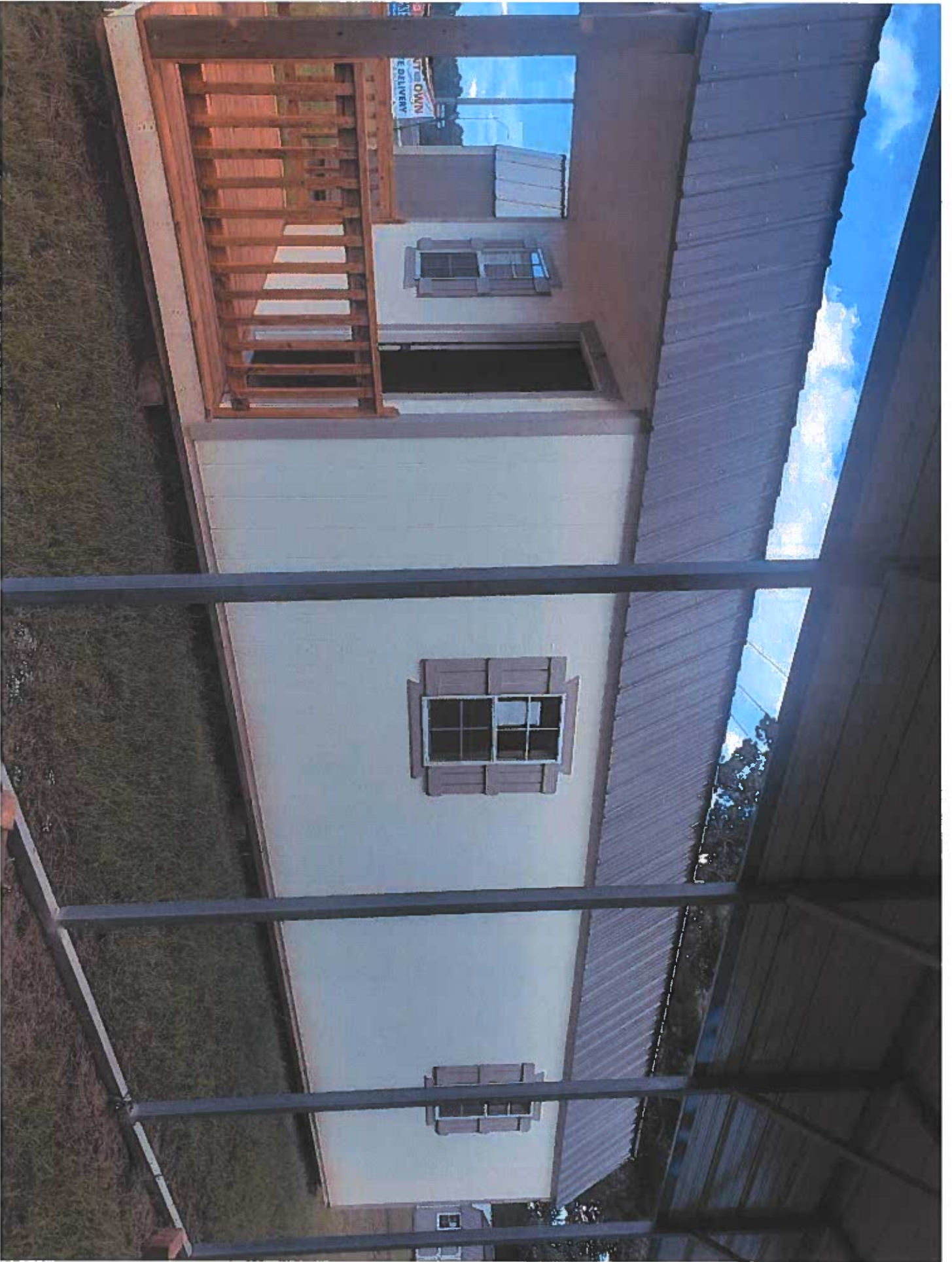
- a. Parachuting as an FAA-Recognized Aeronautical Activity.** Sport parachuting (skydiving) continues to increase in popularity and is an FAA-recognized aeronautical activity even though parachutists are not certificated airmen. As an FAA-recognized aeronautical activity, regulations require airports that have received FAA funding to accommodate this activity unless the FAA determines that compatibility issues prohibit parachuting operations at a particular airport. FAA Order 5190.6, FAA Airport Compliance Manual, has more information regarding airport obligations.

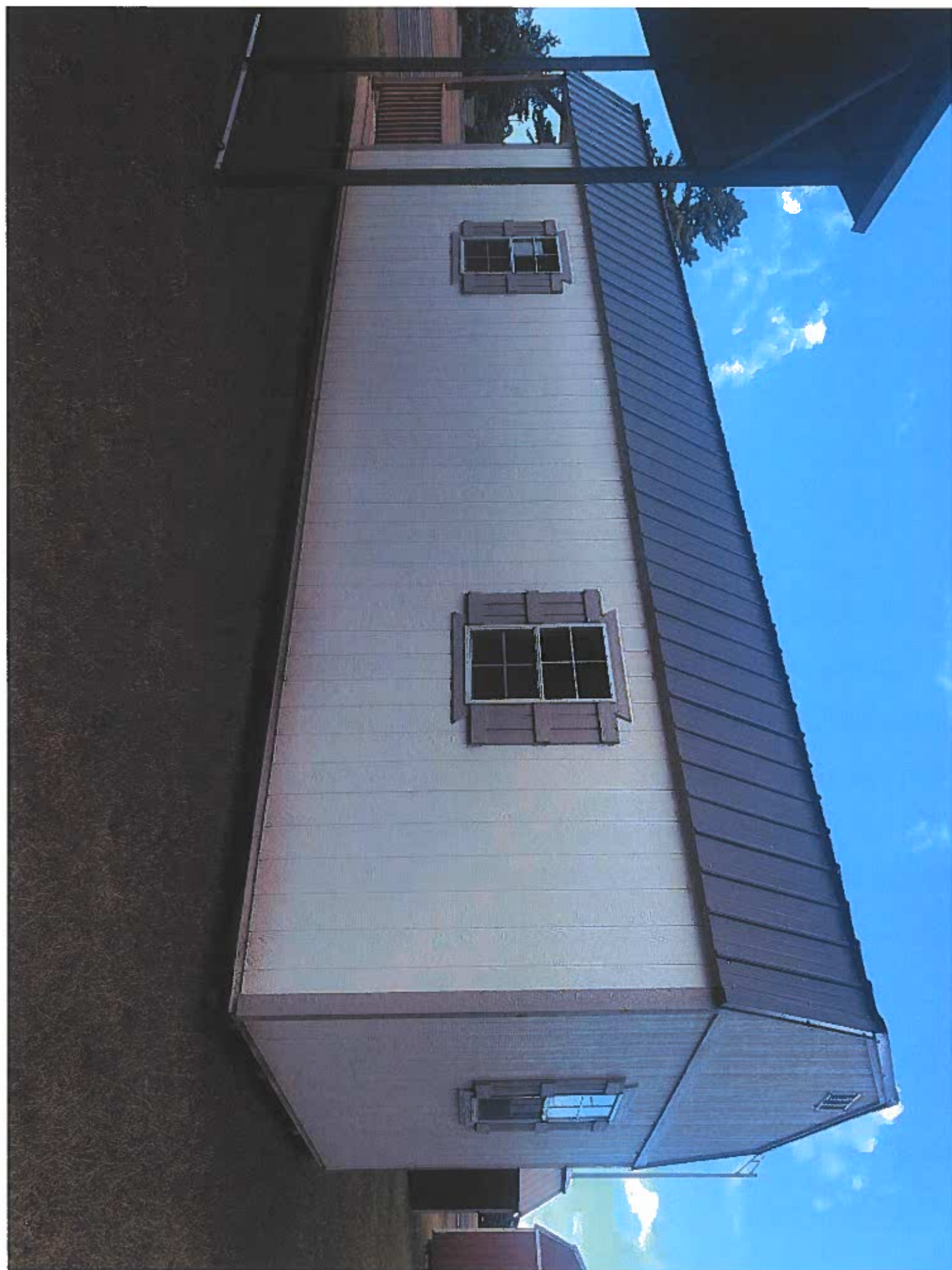
Skydivers (parachute pilots) have the same right of access to federally funded airports as do fixed-wing airplane pilots and helicopter pilots.

All pilots share the airspace, hopefully in a friendly, courteous, and professional manner.

PROPOSED OFFICE BUILDING AREAS









PROPOSED PRIMARY LANDING AREA



PROPOSED PRIMARY LANDING AREA



FAA REQUIREMENTS TO JUMP ONTO AN AIRPORT IN CLASS E AIRSPACE

- 1) AIRSPACE CONTROLLING AGENCY NOTIFICATION
 - FORT WORTH AIR TRAFFIC CONTROL CENTER (ARTCC)
 - ALREADY COMPLETED (SEE HANDOUT)
- 2) AIRPORT MANAGEMENT PERMISSION

MODERN PARACHUTE EQUIPMENT

- HIGHLY MANEUVERABLE RAM AIR MAIN AND RESERVE CANOPIES
- RESERVE REPACKED EVERY 6 MONTHS BY AN FAA LICENSED RIGGER
- CUTAWAY HANDLE WITH RESERVE STATIC LINE (RSL)
- AUTOMATIC ACTIVATION DEVICE (AAD)