

Steve Presley, Mayor
Larissa R. Loveless, Council District #1
Mitchell Jordan, Council District #2
Vickey L. Chivers, Council District #3
Joe Baxter, Council District #4
Dana Goolsby, Council District #5
Ann Connor, Council District #6



Teresa Herrera, Interim
City Manager/City Secretary
Gary Landers, City Attorney

**NOTICE OF MEETING
CITY COUNCIL AGENDA
April 12, 2021
Work Session at 3:30 p.m.
Regular Meeting at 5:30 p.m.
City Council Chambers
504 N. Queen Street
Palestine, Texas**

Notice is hereby given in accordance with Order of the Governor issued March 16, 2020, the Palestine City Council will conduct its meeting by telephone/video conference in order to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the COVID-19. There will be public access to the location described above. All attendees are required to wear a face covering.

Zoom Link:

<https://us02web.zoom.us/j/85138813086>

Meeting ID: 851 3881 3086
One tap mobile
+13462487799,,85138813086# US

*Note: when you are joining a Zoom meeting by phone, you can use your phone's dial pad to enter the commands *6 for toggling mute/unmute and *9 to "raise your hand." [Learn more here.](#)*

Follow us live at: [facebook.com/palestinetc/](https://www.facebook.com/palestinetc/)

The public will be permitted to submit public comments electronically as provided by the agenda and as permitted by the presiding officer during the meeting.

WORK SESSION

1. Discussion and update on the Founder's Day Celebration 2021/ Sesquicentennial Celebration 2022. Mary Raum, Tourism Marketing Manager
2. Discuss the proposed 2021 swimming pool schedule for Steven Bennett Aquatic Center. Patsy Smith, Parks & Recreation Director
3. Discuss proposed changes to the current ordinance related to City-owned cemeteries. Patsy Smith, Parks and Recreation Director
4. Update regarding the investigation, design, and construction of improvements to address apparent and potential hazards observed at Blue Lake Dam, Wolf Creek Dam, Upper Lake Dam, and Lower Lake Dam. Abiel Carrillo, Senior Project Manager and Tyler Campbell with KSA
5. Discussion regarding H.R. 1319, the American Rescue Plan Act of 2021, and funding allocation to the City of Palestine. City Council

REGULAR MEETING

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. PROPOSED CHANGES OF AGENDA ITEMS

D. PUBLIC RECOGNITION, PUBLIC COMMENTS, AND ANNOUNCEMENTS

Any citizen wishing to speak during public comments regarding an item on or off the agenda may do so after completing the required Request to Speak form. All comments must be no more than five minutes in length. Any comments regarding items not on the posted agenda may not be discussed or responded to by the City Council. Members of the public may join via Zoom or in person.

It is not the intention of the City of Palestine to provide a public forum for the embarrassment or demeaning of an individual or group. Neither is it the intention of the Council to allow a member of the public to slur the performance, honesty and/or integrity of any person or threaten any person. Accordingly, profane, insulting, or threatening language will not be read aloud at the meeting.

1. TCAP's presentation of a plaque to the City. Margaret Somereve, Executive Director

E. CONFLICT OF INTEREST DISCLOSURES

F. MAYOR'S REPORT

G. ITEMS FROM COUNCIL

H. CITY MANAGER'S REPORT

1. Library Monthly Report March 2021
2. Fire Department Monthly Report March 2021
3. Public Works Monthly Report March 2021

I. BOARD APPOINTMENTS

1. Consider the appointment of Kimberly Willmott to the Palestine Economic Development Board to Place 2 replacing Kurt Herrington with a term to expire December 31, 2021.

J. CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by the Mayor or a Council Member, in which event those items will be pulled for separate consideration. Approval of the consent agenda authorizes the City Manager to implement each item in accordance with staff recommendations.

1. Consider approval of invoices over \$25,000. Andy Sibai, Interim Finance Director
2. Consider approval of a resolution to satisfy grant requirements for Emergency Management COVID Disaster Cost, Grant 4163801. Andy Sibai, Interim Finance Director
3. Consider authorizing the city manager to seek sealed bids for Lamar and Highland Streets paving improvements. Teresa Herrera, Interim City Manager

4. Consider approval to extend the agreement with Texas BIT, asphalt supplier. Andy Sibai, Interim Finance Director
5. Consider approval of Work Experience/Internship Agreement with Workforce Solution East Texas Contractor. Lisa Cariker, HR Director

K. REGULAR AGENDA

1. Discuss and take action regarding a resolution for dams owned by the City of Palestine. Patsy Smith, Parks and Recreation Director
2. Discuss and take action regarding an ordinance amending Appendix B Fee Schedule Pavilion Reservations. Patsy Smith, Parks and Recreation Director
3. Discuss and take action regarding an ordinance amending Section 34 Cemeteries. Patsy Smith, Parks and Recreation Director
4. Discuss and take action regarding Enterprise Lease Agreement to purchase two Tahoes for the Fiscal Year 21-22 for Police Department. Mark Harcrow, Police Chief
5. Discuss and take action regarding H.R. 1319, the American Rescue Plan Act of 2021, and funding allocation to the City of Palestine. City Council
6. Discuss and take action regarding the Texas Municipal Retirement System Buyback. Teresa Herrera, Interim City Manager
7. Discuss and take action regarding the proposed annexation of Hwy 19 to Hwy 287 to ACR 421. Teresa Herrera, Interim City Manager

L. CLOSED SESSION

Council will go into Closed Session pursuant to Texas Government Code, Chapter 551, Subchapter D.

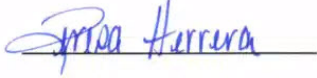
1. Section 551.071(2) Attorney/Client Communication: Consultation with legal counsel regarding matter potentially implicating attorney-client privileged communication-ResultsCX lease negotiations.
2. Section 551.071 consultation with attorney related to pending or contemplated litigation including the following pending litigation suits: Laza State Court Appeal, Laza Federal Bankruptcy, Laza Federal Suit, UPRR lawsuit, and other pending claims or contemplated litigation items.
3. Section 551.072 deliberation regarding real property: the purchase, sale, exchange, lease or value of real property: Palestine Mall.
4. Section 551.074 personnel matters: to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee including the city manager
5. Section 551.087 deliberation regarding Economic Development negotiations

M. RECONVENE IN REGULAR SESSION

1. Take any action necessary regarding ResultsCX lease negotiations.
2. Take any action necessary regarding pending or contemplated litigation or claims.
3. Take any action necessary regarding the purchase, sale, exchange, lease or value of real property: Palestine Mall.
4. Take any action necessary regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee including the city manager

N. **ADJOURNMENT**

I certify that the above Notice of Meeting was posted on the outdoor bulletin board at the main entrance to City Hall, 504 N. Queen Street, Palestine, Texas, in compliance with Chapter 551 of the Texas Government Code on **Friday, April 9, 2021, at 2:00 p.m.**

A handwritten signature in blue ink that reads "Teresa Herrera" is written over a horizontal line.

Teresa Herrera, Interim City Manager/City Secretary

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) PERSONS IN NEED OF SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, CONTACT THE CITY SECRETARY'S OFFICE VIA EMAIL AT therrera@palestine-tx.org or 903-731-8414.



Agenda Date: April 12, 2021
To: City Council
From: Mary Raum, Tourism Marketing Manager
Agenda Item: Founder's Day Celebration 2021/ Sesquicentennial Celebration 2022
Date Submitted: 04/08/2021

SUMMARY:

Discussion and update on the Founder's Day Celebration 2021/ Sesquicentennial Celebration 2022 to City Council for forward planning direction.

Staff will present two options for the 18 month dual celebration with a preliminary proposed budget.

RECOMMENDED ACTION:

Staff seeks direction on the forward planning of the event and to determine the funding sources of the Celebration.

CITY MANAGER APPROVAL:



Agenda Date: April 12, 2021
To: City Council
From: Patsy Smith, Parks and Recreation Director
Agenda Item: Pool Schedule 2021
Date Submitted: 04/06/2021

SUMMARY:

To discuss and give direction on any changes that Council would like to see on schedule

RECOMMENDED ACTION:

No action required at this time.

CITY MANAGER APPROVAL:

Attachments

Updated Pool Sch



 **2021** 
Swimming Pool Schedule
May 29th – August 14th

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Notes:
Public: Lap Swim & Swim Team 6:00am – 8:45am	Public: Lap Swim & Swim Team 6:00am – 8:45am	Public: Lap Swim & Swim Team 6:00am – 8:45am	Public: Lap Swim & Swim Team 6:00am – 8:45am	Public: Lap Swim & Swim Team 6:00am – 8:45am	↓	↓	<div style="border: 1px solid black; padding: 5px;"> <p>Notes:</p> <p>City and Y Programs Only</p> <p>Y Programs Only</p> <p>Public / City Swim</p> </div>
Public: Water Aerobics \$2 Without Pool Pass 9:00am – 10:00am	Public: Water Aerobics \$2 Without Pool Pass 9:00am – 10:00am	Public: Water Aerobics \$2 Without Pool Pass 9:00am – 10:00am	Public: Water Aerobics \$2 Without Pool Pass 9:00am – 10:00am	Public: Water Aerobics \$2 Without Pool Pass 9:00am – 10:00am	↓	↓	
Swim Lessons 10:00am – 12:00pm	Swim Lessons 10:00am – 12:00pm	Swim Lessons 10:00am – 12:00pm	Swim Lessons 10:00am – 12:00pm	Lifeguard In-Service Training 10:00am – 12:00pm	↓ Public: Open Swim 10:00am - 8:15pm ↓	YMCA: Family Swim 1:00pm – 3:45pm	<div style="border: 1px solid black; padding: 5px; text-align: center;"> <p>FREE! PALESTINE RESIDENTS ONLY</p> <p>City of Palestine</p> <p>Resident</p> <p>PALESTINE RESIDENTS ONLY FREE!</p> <p>PALESTINE RESIDENTS ONLY</p> <p>POOL PASS 2021</p> </div>
Public: Open Swim 12:00pm – 4:15pm	Public: Open Swim 12:00pm – 4:15pm	Public: Open Swim 12:00pm – 4:15pm	Public: Open Swim 12:00pm – 4:15pm	YMCA Family Swim 12:00pm – 1:15pm		Public: Open Swim 4:00pm – 6:45pm	
Swim Lessons 4:30pm – 6:00pm	Swim Lessons 4:30pm – 6:00pm	Swim Lessons 4:30pm – 6:00pm	Swim Lessons 4:30pm – 6:00pm	Public: Open Swim 1:30pm – 8:45pm	↓	Pool Party Rental Call YMCA 903.729.3139	<div style="border: 1px solid black; padding: 5px; text-align: center;"> <p>Get Yours Today!</p> <p>Call City Hall 903.731.8400</p> <p>Monday – Friday 9am – 12pm, 2pm – 4pm, or for more information, call Parks & Recreation 903.731.8493</p> </div>
Public: Water Aerobics \$2 Without Pool Pass 6:00pm – 7:00pm	Public: Water Aerobics \$2 Without Pool Pass 6:00pm – 7:00pm	Public: Water Aerobics \$2 Without Pool Pass 6:00pm – 7:00pm	Public: Water Aerobics \$2 Without Pool Pass 6:00pm – 7:00pm	YMCA Family Swim 7:15pm – 8:30pm	↓	Notes: *Free Pool Passes* Available at City Hall 903.731.8400	
Public: Open Swim 7:15pm – 8:30pm Notes: *City Pool Passes* Available at City Hall 903.731.8400	Public: Open Swim 7:15pm – 8:30pm Notes: *Free Pool Passes* Available at City Hall 903.731.8400	Public: Open Swim 7:15pm – 8:30pm Notes: *Free Pool Passes* Available at City Hall 903.731.8400	YMCA Family Swim 7:15pm – 8:30pm Notes: *Free Pool Passes* Available at City Hall 903.731.8400	Notes: *Free Pool Passes* Available at City Hall 903.731.8400	↓	Notes: *Free Pool Passes* Available at City Hall 903.731.8400	



Agenda Date: April 12, 2021
To: City Council
From: Patsy Smith, Parks and Recreation Director
Agenda Item: Updated Cemetery Ordinances
Date Submitted: 04/06/2021

SUMMARY:

To discuss and take action on new ordinances for City owned cemeteries

RECOMMENDED ACTION:

To approve changes and updates for Cemetery Ordinances

CITY MANAGER APPROVAL:

Attachments

Updated Cemetery

City of Palestine Cemetery Ordinances:

• **Chapter 34 - CEMETERIES[1]**

Footnotes:

--- (1) ---

Cross reference— Possession of open containers of alcoholic beverages in public places. § 10-4, streets, sidewalks and other public places, ch. 86.

State Law reference— **Cemeteries**, V.T.C.A., Health and Safety Code §§ 711.001 et seq., 713.011 et seq.

Definitions: (New)

- 1. The Term “Cemeteries” as used in these rules and regulations is hereby defined to mean cemeteries owned and operated by the City of Palestine.*
- 2. The term “Owner” shall mean the owner as indicated by deed.*
- 3. The term “Interment” shall mean entombment or burial of the remains of a deceased person.*
- 4. The term “Memorial” shall mean any marker, monument, headstone, tablet, or other structure upon or in any lot or niche, placed thereupon or partially therein for identification or in memory of the interred.*
- 5. The term “Space” shall mean the area normally designated for a single interment.*
- 6. The term “Vault” shall mean a liner used to line the grave before the casket is placed inside. A vault can be made of concrete or other material such as plastic or metal.*

• **ARTICLE I. - IN GENERAL**

• **Sec. 34-1. - Interment of bodies in cemeteries required.**

It shall be unlawful for any person to bury or inter the body of any deceased person at any place within the city except in a regularly dedicated **cemetery**.

(Code 1968, § 8-2)

• **Sec. 34-2. - Hours restricted.**

It shall be unlawful for any person to enter, go into or remain in any **cemetery** which is located in the city between the hours of 8:00 p.m. and 6:00 a.m. Unless special permission is given by City Manager. This will exclude a grave digger.

(Code 1968, § 8-1)

- **Sec. 34-3. - Right of exclusion.**

The city council shall have the right to exclude from the **cemetery** grounds any person who shall persist in disobeying any of the sections of this chapter or other rules or regulations governing the **cemetery**.

Visitors shall respect the cemetery memorials and gravesites. Honor the dead and refrain from standing or walking on the gravesites.

No person will be permitted to use profane or boisterous language or in anyway disturb the quiet and good order of the cemetery.

(Code 1968, § 8-9)

- **Sec. 34-4. - Removal of offensive structures.**

If any monument, vault, effigy or enclosure or any structure whatever or any inscription shall be placed in or upon any lot which shall be determined by the authorities of the **cemetery** to be offensive, improper or injurious to the appearance of the surrounding lots or grounds, they shall enter upon such lot and remove the offensive or improper object or inscription.

(Code 1968, § 8-11)

- **Sec. 34-5. - Operation of vehicles.**

It shall be unlawful for any person to drive or operate any vehicle upon the lots, lawns or walks of any **cemetery** within the city, except for city maintenance vehicles. **No vehicle shall be allowed to drive over 5 miles per hour within the cemetery.**

(Code 1968, § 8-3)

- **Sec. 34-6. - Grades of lots.**

The grades of lots within the **cemetery**, once established, shall not be changed without the consent of the director of public works.

(Code 1968, § 8-4)

- **Sec. 34-7. - Boundary markers.**

All boundary markers within the **cemetery** set by the director of public works shall remain undisturbed.

(Code 1968, § 8-5)

- **Sec. 34-8. - Signs or advertisements.**

No signs indicating that a lot or vault is for sale or signs, cards or advertisements of stonecutters, undertakers or any person shall be permitted within the **cemetery**.

(Code 1968, § 8-6)

- **Sec. 34-9. - Enclosures, ornaments, prohibited. Planting and other Decorations in the Cemetery**

Enclosures of any kind, curbing or coping around the lot, ornaments, chairs, settees, vases, glass jars, pitchers, artificial flowers, toys, watering cans or other articles that may be considered objectionable by the city are prohibited within the cemetery. Flags which extend more than 24 inches above ground level are not permitted. The right to remove such articles without notice to lot holders is reserved by the city.

Placing of potted plants, cut flowers, or baskets or other decorations is permitted on graves in all cemeteries; however, to improve the appearance and to the aid in maintenance, all potted plants, cut flowers and baskets may be removed each month. Funeral designs or floral pieces will be removed from the graves when they become wilted or unsightly. Persons desiring to retain same must remove them within 72 hours. Artificial flowers may be placed on graves for holidays with the understanding that they will be removed thirty days (30) after the holiday.

The City prohibits the installation of curbing, slabs, tombs, walks, fencing, hedging or enclosures of any kind. Grave sites that have such items prior to this ordinance will be allowed to stay however, the City may remove damaged, deteriorated, unsightly, covered or partially covered curbing, slabs, walk, fencing or curbs, if it so desires. City staff has the right to remove such items installed as of the date of this ordinance.

No solar lights, mementos, or other memorabilia shall be placed on, or placed near a memorial or grave space. Any such item that is not of a permanent nature, is subject to removal by City staff in the interest of uniform and safe maintenance of the cemetery. This will include wind chimes and metal grates of any kind. Also, no rocks, oyster shell, pea gravel, etc. will be allowed to be placed on top of a grave site.

The City shall have full right to fill and level graves and plant grass if necessary.

(Code 1968, § 8-7; Ord. No. O-08-12, § I, 2-27-2012; Ord. No. [O-22-17](#), § I, 6-12-2017)

- **Sec. 34-10. - Trees and shrubs.**

(a)

If any trees or shrubs situated in any lot within the cemetery shall, by means of their roots or branches, become detrimental to the adjacent lots or avenues, or become unsightly or inconvenient for visitors, the city shall have the right to enter the lot to remove the trees or shrubbery or such part thereof as the city shall determine to be detrimental, unsightly or inconvenient. The city shall have the right to remove any tree or shrub that may be infected by scales or other diseases and to plant and mow grass on all lots and graves.

The digging of holes for planting of trees, shrubs or flowers within the cemetery shall be prohibited.

All persons are strictly forbidden to break or injure any tree or shrub, or mar any landmark, marker or memorial or in any way deface the grounds of the cemetery.

(Code 1968, § 8-8)

- **Sec. 34-11. - Guy ropes and moving materials.**

Guy ropes must not be fastened to any tree, monument or tomb in the cemetery. All materials must be moved in the paths and over planks laid for that purpose and not over the adjoining lots.

(Code 1968, § 8-10)

General Rules/Regulations:

1. **Visitors or workers shall use only the avenues, walkways, and roads, unless it becomes necessary to walk across other spaces or graves to gain access to a space or grave.**
2. **Pets must remain on a leash at all times if in the cemetery. Pets are not to be allowed to roam freely.**
3. **No person or persons (Except Peace Officers or a Military Guard of Honor) shall be permitted to bring or carry firearms within the Cemetery.**
4. **The City shall take reasonable precautions to protect the property rights of owners within the cemetery from loss or damage; but it disclaims all responsibility for loss or damage caused by the elements, an act of God, common enemy, thieves, vandals, strikers, malicious mischief makers, explosions, unavoidable accidents, invasion, insurrection, riots, or an order of any military or civil authority, whether the damage be direct or collateral, other than herein provided.**
5. **All graves shall be probed and located and marked by a City of Palestine employee before any digging is allowed.**
6. **Deposit rubbish, trash, paper, dried flowers, faded artificial flowers, toys, stuffed animals, etc., in blue barrels, which are kept at various places in the cemetery. Keep our cemeteries clean.**
7. **A permanent type container such as a concrete liner or burial vault is required for all adult interments.**
8. **Using a metal detector in a City Cemetery is prohibited.**

Care of Cemeteries: (New)

- 1. Care shall be furnished for all cemeteries owned by the City of Palestine. Care is to be understood as the maintenance of buildings, walls, drives and the grounds to preserve the pleasing appearance of the Cemetery.**
- 2. The term "Care" shall in no case mean the maintenance, repair, or replacement of any memorial or curbing placed or erected upon any grave or space; nor the placement of flowers or ornamental plants or shrubs or trees; nor the performing of any special unusual work for any individual owners.**
- 3. The City shall not attempt to reset or repair any damaged or fallen memorials. As these are privately owned and are the responsibility of the owners to maintain and/or their heirs.**

Funeral Home Responsibilities: (New)

- 1. Funeral Homes shall make arrangements with the Development Services Department within 48 hours of a grave needing to be probed and marked.**
- 2. Funeral Homes shall be held responsible for the opening and closing of all graves, and shall be responsible for leveling of graves and cleanup of the site after each funeral service.**
- 3. Funeral Homes shall be held responsible for their contractors and anyone assisting with a funeral for any damage to monuments, trees, etc., in the cemetery caused by their operations or that of their contractors for opening and closing graves or other subcontractors, and shall carry insurance against said damage.**

- **Secs. 34-12—34-30. - Reserved.**
- **ARTICLE II. - PERPETUAL CARE FUND^[2]**

Footnotes:

--- (2) ---

State Law reference— Perpetual care, V.T.C.A., Health and Safety Code §§ 712.001 et seq., 713.002 et seq.

- **Sec. 34-31. - Established.**

There is created a perpetual care **cemetery** fund, the income from which will be used for the perpetual care and maintenance of the city **cemeteries** and for such other purposes as may be necessary to provide for city-owned **cemeteries**.

(Code 1968, § 8-20)

- **Sec. 34-32. - Allocation of lot sales.**

All lot sales in the city **cemeteries** will be set aside into the perpetual care fund.

(Code 1968, § 8-21)

- **Sec. 34-33. - Authority to accept gifts and donations.**

The city is authorized to accept, as gifts or by devise, money or any other property of value which may be sold, with the proceeds deposited into the perpetual care fund.

(Code 1968, § 8-22)

- **Sec. 34-34. - Investment of funds.**

The city shall have the power and authority to invest and reinvest all funds advanced to it for the purposes set forth in this article.

(Code 1968, § 8-23)

- **Sec. 34-35. - Authority of others to care for lots.**

None of the rights, powers and duties provided for in this article shall deprive any person having any interest in a grave or burial lot or kinship within the third degree by affinity or consanguinity to those therein interred from beautifying or caring for the grave or burial lot individually or at his own expense under the reasonable rules which the city may from time to time provide.

(Code 1968, § 8-24)

- **Sec. 34-36. - Charges.**

The city council establishes a charge for city cemetery lots in an amount set forth in the fee schedule adopted by the city council.

(Ord. No. O-25-98, § I, 9-29-98; Ord. No. O-38A-06, § XIV, 11-13-2006)

- **Secs. 34-37—34-50. - Reserved.**

- **ARTICLE III. - RESERVED**

- **Secs. 34-51—34-55. - Reserved.**

Editor's note— Ord. No. O-13-05, § 4, adopted Apr. 25, 2005, repealed Art. III in its entirety. Former Art. III pertained to the cemetery board and derived from Code 1968, §§ 2-7, 8-31—8-35.



Agenda Date: April 12, 2021
To: City Council
From: Patsy Smith, Parks and Recreation Director
Agenda Item: Update KSA Dams for Parks
Date Submitted: 03/24/2021

SUMMARY:

Update from Tyler Campbell and Abiel Carrillo on where we are currently at with Water Development Board for dams for City Parks.

RECOMMENDED ACTION:

None at this time

CITY MANAGER APPROVAL:

Attachments

Dams Presentation



IKSA

**2020-2021 Flood Infrastructure Fund
Wolf Creek, Blue Lake, Upper & Lower Lakes
Council Workshop and Meeting**

Effort Background and Status

- TCEQ Inspected 4 Dams in 2014 and 2019 and identified issues
- Post 2019 Inspection, Staff addressed some of the issues
- Flood Infrastructure Fund application is opened to cities in 2020
- City submitted pre-application in June 2020
- City submitted full application in November 2020
- TWDB has requested additional information and coordination in January, February, March, 2021.
- **TWDB will vote in their upcoming board meeting next month to approve these four projects for the loan and grant allotment funding outlined in the slide below.**

Wolf Creek

Study and Repairs

Upper Lake

Study and Repairs

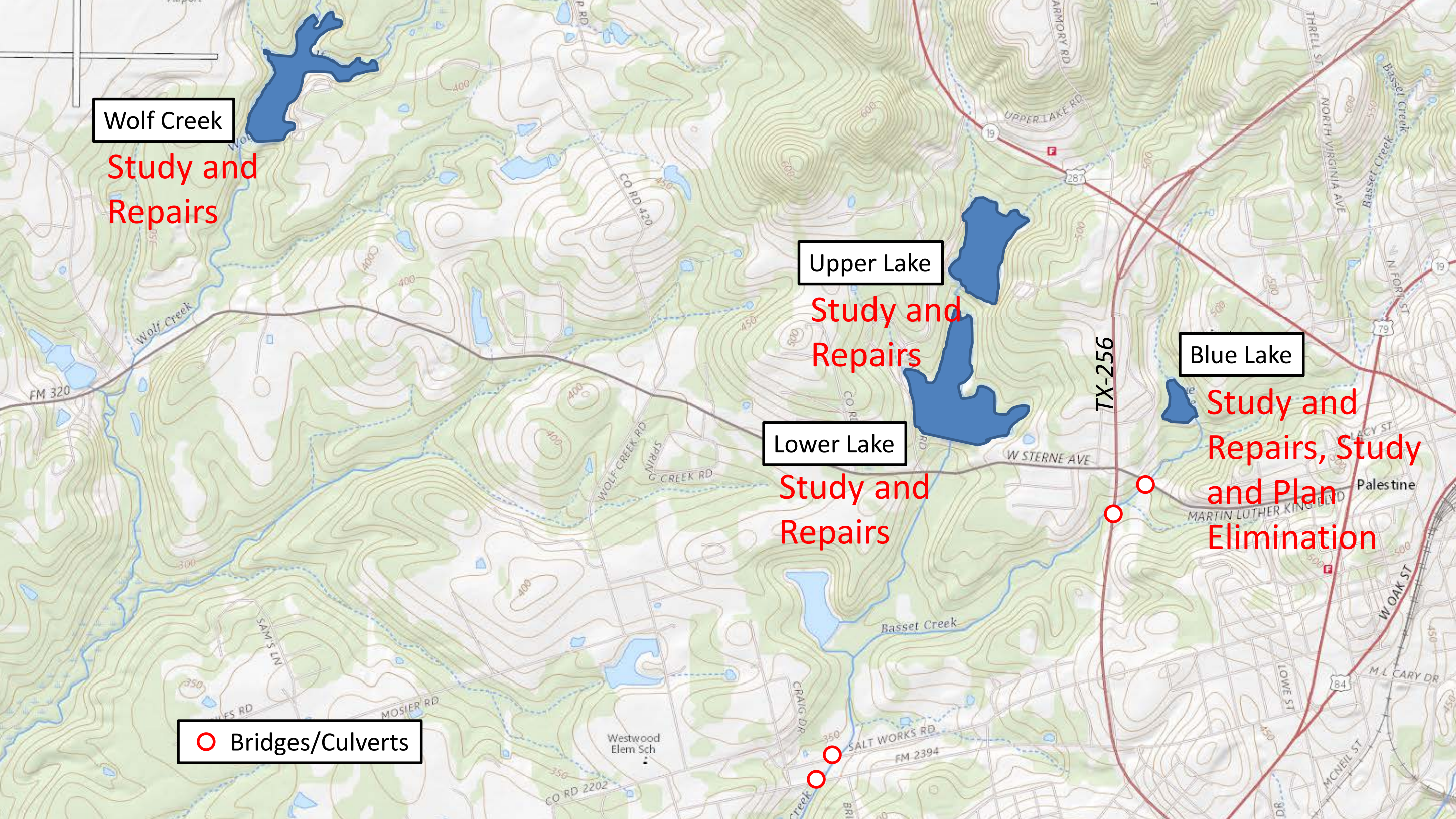
Blue Lake

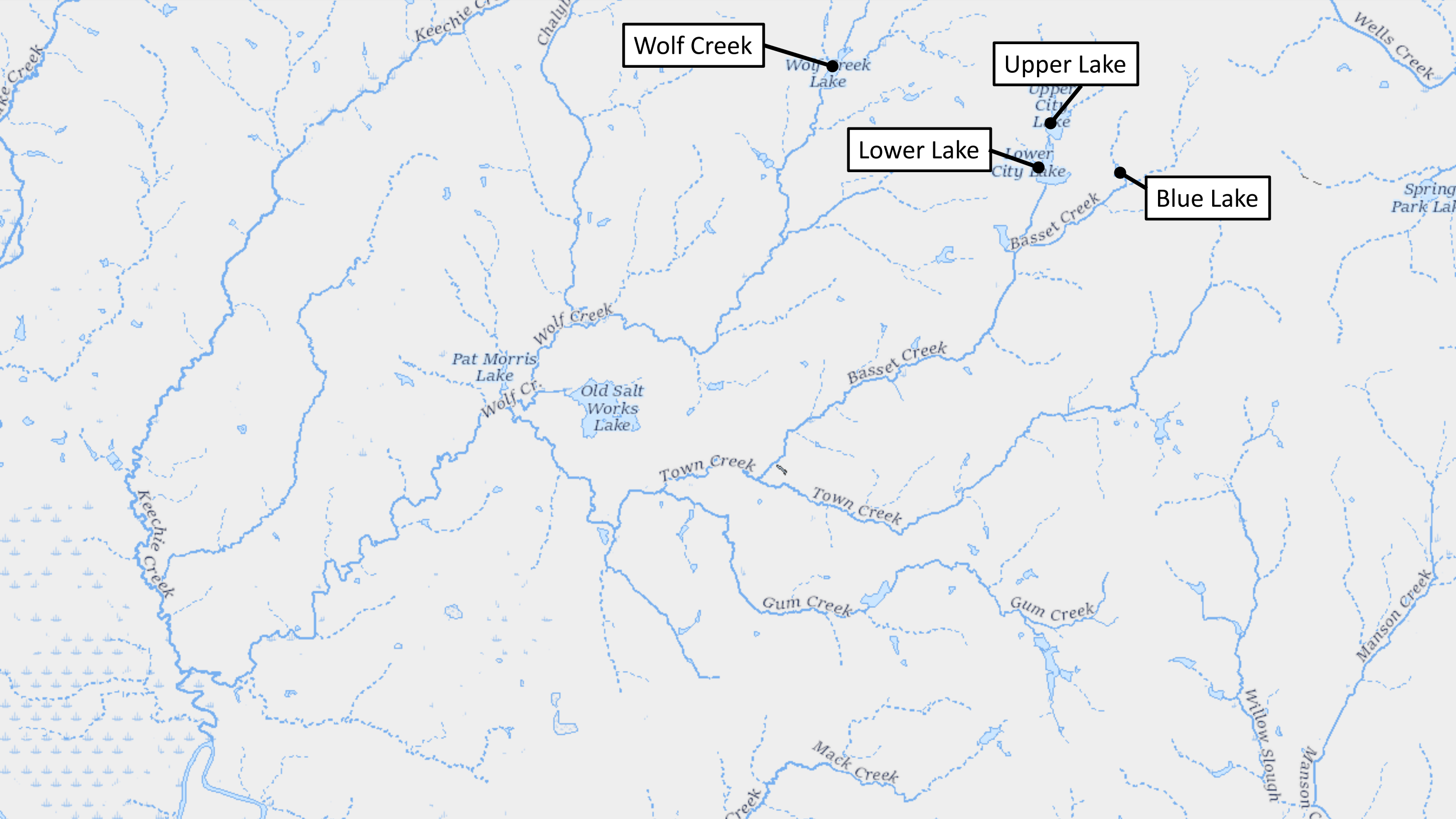
Study and Repairs, Study and Plan Elimination

Lower Lake

Study and Repairs

○ Bridges/Culverts





Wolf Creek

Upper Lake

Lower Lake

Blue Lake

FIF Request and Scope Summary – FROM NOVEMBER 2020 COUNCIL MTNG

Dam	Scope	Size, ac-ft (Normal)	TCEQ Rating (2019)	Requested Amount	Eligible Grant Percentage	Estimated Annual Repayment <u>with</u> Grant*	Estimated Annual Repayment <u>without</u> Grant*
Blue Lake	1. Identify Sources of issues and Quantify the Problems (H&H)	29	Poor	\$260,000	30%	\$6,067	\$8,667
Upper Lake	2. Design and Build Repairs and Improvements	186	Fair	\$315,000	20%	\$8,400	\$10,500
Lower Lake	3. Prepare Operations and Maintenance Plans	256	Fair	\$335,000	20%	\$8,933	\$11,167
Wolf Creek	4. Update Emergency Action Plan	252	Fair	\$380,000	30%	\$8,867	\$12,667
						\$32,267	\$43,000

→ The Scope of Blue Lake can include the option of removing the dam

FIF Request and Scope Summary

Most Likely per
TWDB Staff



Dam	Scope	Size, ac-ft (Normal)	TCEQ Rating (2019)	Requested Amount	Eligible Grant Percentage	Estimated Annual Repayment <u>with</u> Grant*	Estimated Annual Repayment <u>without</u> Grant*
Blue Lake	1. Identify Sources of issues and Quantify the Problems (H&H)	29	Poor	\$380,000	30%	\$8,867	\$12,667
Upper Lake	2. Design and Build Repairs and Improvements	186	Fair	\$315,000	20%	\$8,400	\$10,500
Lower Lake	3. Prepare Operations and Maintenance Plans	256	Fair	\$335,000	20%	\$8,933	\$11,167
Wolf Creek	4. Update Emergency Action Plan	252	Fair	\$380,000	30%	\$8,867	\$12,667
						\$35,067	\$47,000

Per TWDB direction, the Scope of Blue Lake needs to include the planning, modeling, and some design for removal, but TWDB will pre-approve an application proposal to remove it

Effort Background and Status

- TCEQ Inspected 4 Dams in 2014 and 2019 and identified issues
- Post 2019 Inspection, Staff addressed some of the issues
- Flood Infrastructure Fund application is opened to cities in 2020
- City submits pre-application in June
- Project does not rank in highest bracket, but
- TWDB invites City to express formal interest in case an opening for funding is available
- Update Council Tonight, receive direction on the response to TWDB due this month (back in Oct 2020)
- TWDB Coordination in January, February, and March 2021 to refine the application
- **TWDB will vote in their upcoming board meeting in May to approve these projects for the loan and grant allotment funding outlined above.**
 - Council will have the opportunity to accept or reject final terms of the loan/grant combinations offered

Questions / Comments

KSA

Abiel Carrillo, PE

Tyler Campbell, EIT

972.542.2995

acarrillo@ksaeng.com



Drain Valve @ Wolf Creek



Agenda Date: April 12, 2021
To: City Council
From: Teresa Herrera, City Secretary
Agenda Item: American Rescue Plan Act of 2021 Funding Allocation
Date Submitted:

SUMMARY:

Discussion regarding H.R. 1319, the American Rescue Plan Act of 2021, and funding allocation to the City of Palestine.

RECOMMENDED ACTION:

CITY MANAGER APPROVAL:

Attachments

WWTP
WWTP Projects
Fire Dept
Generators
Streets

 * ORDER ACKNOWLEDGMENT *

Order # 594571-000
 Ent Date: 03-17-21
 Page: 1

Sold To:

CITY OF PALESTINE WASTE WATER TRTMNT
 ATTN: ACCOUNTS PAYABLE DEPT.
 504 N. QUEEN
 PALESTINE TX 75801

Ship To:

CITY OF PALESTINE WASTE WATER TRTMNT
 800 PR 6078
 PALESTINE TX 75801

P.O. # QUOTE

Phone: (903)731-8400
 Fax: (903)731-8486

Terms	Order#	Customer#	SalesRep	Ship Via	Req-Dt	Reference
Net 30 Days	594571-000	1022222	M. Whittle	Deliver	031721	

** QUOTE ORDER -- DO NOT PAY **

Stock #	Ordered	Shipped	U/M	Unit Price	Unit Disc	Extension
PML						

O/B BEN						

****SPECIAL ONE TIME OFFER****						

6SHDK30046	1	1	EACH	9507.78		9507.78
BARNES MULTI-STAGE PUMP						
460V, 360MM IMPELLER, 50' CORD						
LIST PRICE: \$19,540.00						
REG PRICE: \$17,435.00						
138317XF	1	1	EACH	1418.89		1418.89
ASSY, CORD, 8GA, 50', SH, LG						
50' CORD FOR BARNES MULTISTAGE						
6SHDK30046						
LIST PRICE: \$3,122.00						
REG PRICE: \$2,779.00						
BOTH ITEMS IN STOCK						
131316	1	1	EACH	1930.00		1930.00
KIT, RETROFIT, FLYGT, FAP-6						
LEAD TIME 4-6 WEEKS						

Billing#: 101	1	1		.00		.00
MASTER PUMPS -- YOUR ONE STOP PUMP SHOP						
Billing#: 100	1	1		.00		.00
THANK YOU FOR YOUR BUSINESS!!!						

Sub Total 12856.67
 Total 12856.67



**MACHINING & VALVE
AUTOMATION SERVICES LLC**
PO Box 311
ROYSE CITY TX 75189
214-502-6432

QUOTE

DATE	QUOTE #
3/24/2021	2021-100247

CITY OF PALESTINE
504 N QUEEN ST
PALESTINE TX 75801

CITY OF PALESTINE
504 N QUEEN ST
PALESTINE TX 75801

REP	TERMS
CLM	NET 30

DESCRIPTION	QTY	COST	TOTAL
6SHDK30046 BARNES MULTI-STAGE PUMP 460 V 360MM IMPELLER	1	17,435.00	17,435.00
138317XF 50' ASSEMBLY CORD FOR 6SHDK30046	1	2,779.00	2,779.00
131316 FLYGT RETROFIT KIT 7 WEEKS ARO	1	2,275.00	2,275.00
TOTAL			\$22,489.00

MATERIAL PRICES MAY INCREASE DUE TO THE MARKET. PRICE IN EFFECT AT TIME OF ORDER.

IF EXTRA LABOR OR MATERIALS NOT DESCRIBED ABOVE ARE REQUIRED, THE OWNER WILL BE NOTIFIED FOR APPROVAL BEFORE WORK IS COMPLETED. THIS QUOTE IS GOOD FOR 90 DAYS FROM THE DATE REFERENCED ABOVE. WE THANK YOU FOR CONSIDERING MVA SERVICES FOR YOUR SERVICE NEEDS.

THANKS

MIKE
MVA SERVICES
SERVICE YOU CAN COUNT ON!
MIKE@MVASERV.COM
OFFICE 214-502-6432
CELL 214-538-0932

*****DUE TO THE CORONA VIRUS
OUTBREAK ALL SHIP DATES ARE
ESTIMATED & NOT GUARANTEED*****

HAHN EQUIPMENT Co., Inc.

5636 KANSAS • HOUSTON, TX 77007 • PHONE # 713-868-3255 • FAX # 868-9725

ATTN: Ben Day
COMPANY: City of Palestine
FROM: Jason Van Alstine

QUOTE #: 18295
RE: Flygt NP3171 – 30HP
DATE: March 18, 2021

HAHN EQUIPMENT CO., INC. is pleased to submit to the City of Palestine, the following proposal for pumping equipment:

OPTION A 30HP “HT” CURVE HIGH HEAD

QTY ONE (1) FLYGT Model NP317.185 HT, 6 INCH discharge, electric submersible sewage pump(s) complete with 30 H.P., 460volt, 3 phase, HARD IRON N Impeller 454

TOTAL PRICE FOR ALL EQUIPMENT LISTED IN OPTION A: **\$ 28,069.00**

OPTION B 35HP “SH” CURVE SUPER HIGH HEAD

QTY ONE (1) FLYGT Model NP3171.185 SH, 6 INCH discharge, electric submersible sewage pump(s) complete with 35 H.P., 460 volt, 3 phase, HARD IRON N Impeller No 275

TOTAL PRICE FOR ALL EQUIPMENT LISTED IN OPTION B: **\$ 30,836.00**

NOTES

- Above pricing includes freight, start-up & 5 year warranty

F.O.B.: Houston, Texas. Prices quoted good for thirty (30) days and are exclusive of any applicable taxes or duties.

SHIPMENT: Estimated delivery is 10 to 12 weeks after receipt of order

TERMS OF PAYMENT: net 30 from the date of the invoice

CONTRACT CONDITIONS: Conditions outlined on the Company's standard general condition form, which is enclosed with this proposal, shall apply to and constitute a part of this proposal.

Sincerely,
HAHN EQUIPMENT CO., INC.



Jason Van Alstine
Sales Representative

Needed Wastewater Department Projects 2021

Wells Creek #2 Lift Station

- **Pump 1 and 2 Controls retrofitted to VFD's**

To purchase (2) 100 HP VFD's in NEMA 3 enclosures with backup contactors and all other materials needed to start the project up installed cost is \$45,312.00.

The original price on our 5-year plan was \$135,000.00 and included four VFD's. It also would have required building on to the MCR to allow room for four panels. With the purchase of two new Flygt pumps this year (totaling \$114,000) we feel it would be best for the city to only install 2 VFD's. We would install them on both new pumps that will be delivered in early June 2021. Variable Frequency Drives (VFD's) replace conventional controls. Not only do they extend the motor life on the pumps by slowing the start-up down, they also are the best protection for pumps and motors that can be found.

Town Creek WWTP

- **New 30 HP Submersible Pump with VFD Upgrade cost is \$18,356.00**

The 20 HP Myers submersible pump that is currently in use in the WWTP's recirculation well is on its last leg. We recently pulled and de-ragged the pump and found the impeller surprisingly eaten away. We have found an excellent deal on an overstocked 30HP Barnes submersible pump that will carry its full 1-year standard warranty for **\$12,856.00**. This would come with the cord assembly, and the adapter to match the pump to the Flygt base elbow. The regular price for the pump alone would be \$17,435.00. (I have two other quotes from other pump companies as well if needed) On the control side of the project, we would have to upgrade the controls to a VFD and have a new enclosure as well. The current controls would be undersized for the 30 HP upgrade. ***We could have a new 30HP VFD installed in a new NEMA 3 enclosure turn-key for \$5,500.00.***

Southview Lift Station Upgrade

- **Building a Structure over the newly installed VFD,s and provide parking for our 150KW Portable Generator. ****Cost is only estimated at \$16,000 to 17,000******

We purchased a 150 KW portable Generator last year that we currently keep protected from the elements under the equipment shed at the WWTP. We feel it would best serve the city to build an awning at The Southview lift station over the VFD's we installed last year to protect them from the sun and make it big enough to park the generator under. This would include security fence modifications, the building of the structure, and the addition of single-phase power to keep the generator charged and heaters on during winter. The Southview lift station is the ideal location to store the generator and is the most critical lift station where power generation is needed. It is also very hard to get the generator backed into the Southview location during inclement weather.

Mark Henderson Electric, Inc.
4334 Hwy. 19 South
Palestine, Texas 75801
TECL# 17621
Phone (903) 729-5655
Fax: (903) 737-0391

Friday March 26, 2021

City of Palestine

Attention: Fire Marshall Kelly Hughes

Ref: Backup Generator Station 3

Kelly,

As per our inspection and discussion, we propose to furnish and install 1- 30kw propane powered single phase Cummins generator with 200amp service rated transfer switch.

Estimated cost \$ 17,800.00

Price based on generator location within 15ft of Oncor meter location.

Price does not include concrete foundation

Prices does not include propane gas piping.

Price does not include freight.

Estimated delivery time 14-16 weeks.

Price good for 30 days.

Respectfully submitted,

Mark Henderson

Accepted by: _____ Date: _____

Regulated by the Texas Dept. of Licensing and Regulation, P.O. Box 12157 Austin, Texas
78711, (800) 903-9202: Website: www.tdlr.texas.gov

Mark Henderson Electric, Inc.
4334 Hwy. 19 South
Palestine, Texas 75801
TECL# 17621
Phone (903) 729-5655
Fax: (903) 737-0391

Friday March 26, 2021

City of Palestine

Attention: Fire Marshall Kelly Hughes

Ref: Backup Generator Station 4

Kelly,

As per our inspection and discussion, we propose to furnish and install 1- 36kw propane powered single phase Cummins generator with 200amp service rated transfer switch.

Option #1:

Generator located on existing concrete slab at rear of station. This requires re-pulling service wire and running conduit underground to meter pole for transfer switch control.

Estimated cost \$ 21,000.00

Option #2:

Locate generator within 20ft of existing meter pole. This option would require the City to pour concrete pad for generator.

Estimated cost \$ 19,165.00

Prices does not include propane gas piping.

Price does not include freight.

Estimated delivery time 14-16 weeks.

Price good for 30 days.

Respectfully submitted,

Mark Henderson

Accepted by: _____ Date: _____

Regulated by the Texas Dept. of Licensing and Regulation, P.O. Box 12157 Austin, Texas
78711, (800) 903-9202; Website: www.tdlr.texas.gov

Mark Henderson Electric, Inc.
4334 Hwy. 19 South
Palestine, Texas 75801
TECL# 17621
Phone (903) 729-5655
Fax: (903) 737-0391

Friday March 26, 2021

City of Palestine

Attention: Fire Marshall Kelly Hughes

Ref: Backup Generator Station 2

Kelly,

As per our inspection and discussion, we propose to furnish and install 1- 20kw air cooled natural gas powered single phase Cummins generator with 200amp service rated transfer switch. Set 15ft of existing Oncor meter

Estimated cost \$ 12,010.00

Price based on being no 3 phase loads left on station.

Price includes precast pad.

Prices does not include propane gas piping.

Price does not include freight.

Estimated delivery time 14-16 weeks.

Price good for 30 days.

Respectfully submitted,

Mark Henderson

Accepted by: _____ Date: _____

Regulated by the Texas Dept. of Licensing and Regulation, P.O. Box 12157 Austin, Texas
78711, (800) 903-9202: Website: www.tdlr.texas.gov

Mark Henderson Electric, Inc.
2701 Crockett Road
Palestine, Texas 75801
TECL# 17621
Phone: (903) 729-5655
Fax: (903) 727-0391

November 11, 2013

City of Palestine

Attn: Shelby Wells

Ref: Generators @ Fire Stations 2, 3 4

Mrs. Wells,

As per your request, we have done a survey of power needed at each station and propose the following:

Fire Station #2

41 kw 120/240 volt 3 phase natural gas generator. Service rated 200 amp transfer switch and concrete slab to set generator on. Rebuild electrical service to station on station. Move meter to station wall and provide underground from Oncor to building and provide associated wiring as needed.

Estimated material and labor \$39,095.60

Price does not include plumbing for gas.

Fire Station #3

45 kw 120/240 volt single phase propane generator. Service rated 200 amp transfer switch and concrete slab for generator and propane tank. We will furnish 250 gallon propane tank and 200 gallons of propane. Rebuild service on new pole & rack to feed station. Provide associated wiring as needed.

Estimated Material & Labor - \$43,371.41

We will provide plumbing for propane.

**Regulated by the Texas Dept. of Licensing and Regulation, P.O. Box 12157 Austin, Texas 78711, 1-800-903-9202; www.license.state.tx.us/complaints*

Mark Henderson Electric, Inc.
2701 Crockett Road
Palestine, Texas 75801
TECL# 17621
Phone: (903) 729-5655
Fax: (903) 727-0391

Fire Station #4

Same as station #3

Estimated Material and Labor - \$43,371.41

Please note, all generators figured within 50 ft. of existing service.

Price is good for 60 days.

Respectfully Submitted,

Mark Henderson

Mark Henderson Electric, Inc.
2701 Crockett Road
Palestine, Texas 75801
TECL# 17621
Phone: (903) 729-5655
Fax: (903) 727-0391

Wednesday May 21, 2014

City of Palestine Emergency Management

Attention: Shelby Wells

Ref: Backup Generator Fire Station # 2

Mrs. Wells,

As per your request, we propose to furnish and install 1- 41KW 120/240 volt 3 phase natural gas generator on concrete slab. Price includes service rated transfer switch installed on existing Oncor pole. Generator wiring within 30' of pole, new meter base, etc.. This will require city to purchase existing pole from Oncor. I met with Oncor rep Mr. Danny Walls on 5/20/14. Mr. Walls estimated cost to buy pole not to exceed \$ 1,000.00.

Material and labor \$ 43,005.16

Price does not include plumbing of natural gas.

Please call if you have any questions

Price good for 30 days

Respectfully submitted,

Mark Henderson

Regulated by the Texas Dept. of Licensing and Regulation, P.O. Box 12157 Austin, Texas 78711, 1-800-903-9202; www.license.state.tx.us/complaints

E-MAILED MAY 21 2014 Swells@palestine-tx.org



MALL Energy, Inc.
2719 E Marshall Ave
Longview, TX 75601
www.mallenergy.com
(903)844-7010

March 11, 2021

Felipe Garcia
City of Palestine
Palestine, Tx

RE: North Jackson Water Station Used 100kW Diesel Generator

Dear Mr. Garcia,

MALL Energy is pleased to offer the following Used 100kW Diesel Generator:

Used Load Max, 100kW Diesel Generator

- Model RDR115
- Voltages, 277/480, 120/208, 3 Phase, 120/240 I Phase
- Battery & Battery Charger
- Block Heater
- Sound Attenuated Enclosure
- 24hr Subbase Tank
- Main Breaker, 400A Trip
- 1 Year Warranty

Automatic Transfer Switch

One (1) 400 Amp Automatic Transfer Switch:

- Service Entrance Rated
- 277/480 Volt
- 3 Pole
- NEMA 3R Enclosure
- Programmable time delays

Automatic Transfer Switch

One (1) 104 Amp Automatic Transfer Switch:

- Service Entrance Rated
- 120/240 Volt
- 2 Pole
- NEMA 3R Enclosure
- Programmable time delays

Price \$35,045.00



MALL Energy, Inc.
2719 E Marshall Ave
Longview, TX 75601
www.mallenergy.com
(903)844-7010

TERMS: Applicable taxes Apply
25% down upon placing order.
Balance due upon delivery.
6-8 Week Lead Time for ATS

The above Generator Price includes the Used Generator, 2 ea. ATS, Delivery, and Startup.
A Step-Down Voltage Transformer will be needed between the Generator and the 104 Amp
Single Phase ATS connection, for the control box panel. (480V, 3 Phase, down to 120/240V,
Single Phase)

Step-Down Transformer NOT Included.

Unloading and Installation by others.

Electrical Connection by others.

Fuel not included.

Used Generators are subject to Prior Sell.

Please let me know if you have any questions.

Best Regards,

Johnny Kimbrell
MALL Energy, Inc.
(903)806-3518
jkimbrell@mallenergy.com



CUSTOMER	MALL Energy, Inc.
SITE/LOCATION	Longview, TX
UNIT #	J18010042

KW	100/90	DUTY	Standby
VOLTAGE	Multi Voltage	RPM	1800
FUEL	Diesel	HZ	60

GENSET		ENGINE		GENERATOR	
Make	Load Max	Make	Perkins	Make	Newage
Model #	RDR115	Model #	1104D-E44TA	Model #	
Serial #	J18010042	Serial #	NR83907R019881D	Serial #	

Mfg Date	October, 2018
Hours	6163
Enclosure	Sound-Attenuated
Fuel Tank	180 Gal

CONTROL PANEL	Deep Sea 7320 MKII
BATTERY	Grp 31 - Stud
BATTERY CHARGER	None
BLOCK HEATER	Kim Hotstart, Acorn
BLOCK HEATER SIZE	1500W, 120V

FILTERS	QTY	PART NUMBER	SPEED CONTROLLER
Oil	1	Wix 51459	ACTUATOR
Fuel, Primary	2	Perkins 3611272	CIRCUIT BREAKER
Fuel, Secondary			FUEL INJ PUMP
Fuel/Water	1	Wix SF10078	STARTER
Air	1	Perkins 379-0987	RAD HOSE, UPPER
Air, Secondary			RAD HOSE, LOWER
Belts			

NOTES

Serviced and load tested. Rated 100kW Standby or 90kW Prime. Single Point Lifting Eye on top.
 Dims: 120" L x 44" W x 77" H (to lifting eye)

MALL ENERGY

Power & Control Solutions

CUSTOMER	MALL Energy, Inc.
SITE/LOCATION	Longview, TX
UNIT #	J18010042

KW	100/90	DUTY	Standby
VOLTAGE	Multi Voltage	RPM	1800
FUEL	Diesel	HZ	60

GENSET		ENGINE		GENERATOR	
Make	Load Max	Make	Perkins	Make	Newage
Model #	RDR115	Model #	1104D-E44TA	Model #	
Serial #	J18010042	Serial #	NR83907R019881D	Serial #	

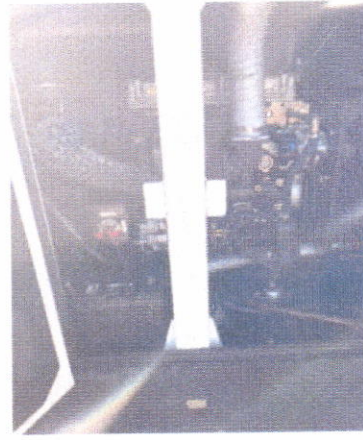
Mfg Date	October, 2018
Hours	6163
Enclosure	Sound-Attenuated
Fuel Tank	180 Gal

CONTROL PANEL	Deep Sea 7320 MKII
BATTERY	Grp 31 - Stud
BATTERY CHARGER	None
BLOCK HEATER	Kim Hotstart, Acorn
BLOCK HEATER SIZE	1500W, 120V

FILTERS	QTY	PART NUMBER	SPEED CONTROLLER
Oil	1	Wix 51459	ACTUATOR
Fuel, Primary	2	Perkins 3611272	CIRCUIT BREAKER
Fuel, Secondary			ABB
Fuel/Water	1	Wix SF10078	FUEL INJ PUMP
Air	1	Perkins 379-0987	STARTER
Air, Secondary			RAD HOSE, UPPER
Belts			RAD HOSE, LOWER

NOTES

Serviced and load tested. Rated 100kW Standby or 90kW Prime. Single Point Lifting Eye on top.
 Dims: 120" L x 44" W x 77" H (to lifting eye)





MALL Energy, Inc.
2719 E Marshall Ave
Longview, TX 75601
www.mallenergy.com
(903)844-7010

March 15, 2021

Felipe Garcia
City of Palestine
Palestine, Tx

RE: Sycamore Water Station 250kW Used Diesel Generator

Dear Mr. Garcia,

MALL Energy is pleased to offer the following Used Generac 250kW Diesel Generator:

Used Generac 250kW Diesel Generator

- 277/480 Volt, 3 Phase
- Battery & Battery Charger
- Block Heater
- Weather Enclosure
- Subbase Diesel Tank
- Platform Walkway with Steps
- 1 Year warranty

Automatic Transfer Switch

One (1) 400 Amp Automatic Transfer Switch:

- Service Entrance Rated
- 277/480 Volt
- 3 Pole
- NEMA 3R Enclosure
- Programmable time delays

Price \$34,355.00

Transfer Switch Option: For Service Entrance Rated 600 Amp ATS, 480V, 3R,
Add \$3,020.00

TERMS: Applicable taxes Apply
25% down upon placing order.
Balance due upon delivery.
6-8 Week Lead Time for ATS
Used Generator is Subject to Prior Sale



MALL Energy, Inc.
2719 E Marshall Ave
Longview, TX 75601
www.mallenergy.com
(903)844-7010

The above Generator Price includes the Used Generac Generator, ATS, Delivery, Generator Tank and Platform Assembly, Placing Assembled Generator on Your Provided Concrete Pad and Startup.

Concrete Pad and Electrical Connection by others.
Fuel not included.

Please let me know if you have any questions.

Best Regards,

Johnny Kimbrell
MALL Energy, Inc.
(903)806-3518
jkimbrell@mallenergy.com

CUSTOMER	MALL Energy, Inc.
SITE/LOCATION	Longview, TX
UNIT #	2630

KW	250	DUTY	Standby
VOLTAGE	480	RPM	1800
FUEL	Diesel	HZ	60

GENSET		ENGINE		GENERATOR	
Make	Generac	Make	Detroit Diesel	Make	Marathon
Model #	99A02630-S	Model #	8V92T	Model #	433RSL4019
Serial #	2047816	Serial #	8VF063579	Serial #	WA-520196-0699

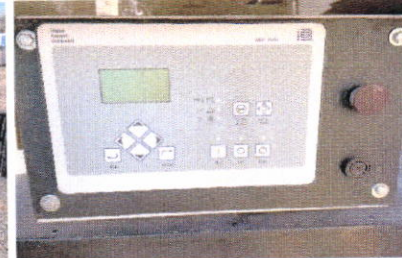
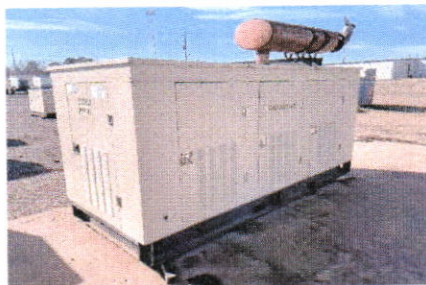
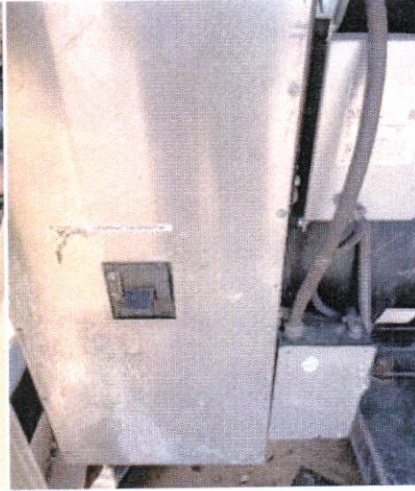
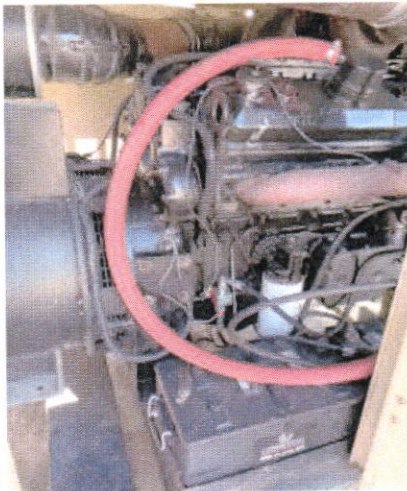
Mfg Date	1999
Hours	500
Enclosure	Weatherproof
Fuel Tank	Subbase ~1400 Gal

CONTROL PANEL	Basler DGC2020
BATTERY	8D, Qty 2
BATTERY CHARGER	SENS Energenius
BLOCK HEATER	Hotstart, CL140810-200
BLOCK HEATER SIZE	4000W, 208V
SPEED CONTROLLER	Barber Colman
ACTUATOR	
CIRCUIT BREAKER	
FUEL INJ PUMP	
STARTER	SR-42-110N-24V
RAD HOSE, UPPER	
RAD HOSE, LOWER	

FILTERS	QTY	PART NUMBER
Oil	1	Napa 1970
Fuel, Primary	1	Napa 3118
Fuel, Secondary	1	Napa3120
Fuel/Water		
Air	1	
Air, Secondary		
Belts		

NOTES

Serviced and Load Tested. Comes with a walkway platform with stairs. New engine was put in around 2012.
 Gen Enclosure Dims: 138" L x 57.5" W x 94" H (top of raincap)
 Tank Dims: 172" L x 70" W x 36" H





4/8/2021

Street Project Estimates

1. S. Jackson St. / North St. to W. Reagan St. - \$83,620.00
2. Sylvan St. / Park St. to Gay St. - \$176,430.00

Total = \$260,050.00

UTILITIES

WATER DISTRIBUTION AND WASTEWATER COLLECTION

WATER DISTRIBUTION AND WASTEWATER COLLECTION	Priority	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Total
S Jackson St. to South St. to Reagan St. Water	1	\$72,600.00					\$72,600.00
Sylvan St. from Park St. to Gay St. Water	2	\$185,000.00					\$185,000.00
Sylvan St. from Park St. to Gay St. sewer	3	\$195,000.00					\$195,000.00
FayWay Sewer	4	\$230,000.00					\$230,000.00
Court water line from Loop 256 to Bassett Rd.	5	\$1,033,340.00					\$1,033,340.00
Saltworks from Bassitt Rd to Thomas Rd. Water	6		\$240,000.00				\$240,000.00
Indian Creek from Anderson to Forest Water	7		\$133,100.00				\$133,100.00
Park from Loop to W. side of Crockett Water	8		\$450,000.00				\$450,000.00
5Th St from Ave D to W. Oak Water	9		\$84,700.00				\$84,700.00
5Th St from Ave D to W. Oak Sewer	10		\$132,000.00				\$132,000.00
Railroad line and Baze Chemical Water	11		\$344,850.00				\$344,850.00
W. Oak from Florence to Woodridge Water	12		\$158,400.00				\$158,400.00
10" sewer from Reagan St across Oak St.	13		\$224,400.00				\$224,400.00
10" Sewer from Oak St to Joe Lewis	14			\$200,000.00			\$200,000.00
Saltworks ROW from Bassitt Rd to Chancellor Rd. Water	15			\$350,000.00			\$350,000.00
Gillespie Park ROW 10" Sewer	16			\$290,400.00			\$290,400.00
Church St. from Park to Palestine Ave. Water	17			\$350,000.00			\$350,000.00
MLK from Washington Rd. to Texas then to Debard Water	18			\$288,000.00			\$288,000.00
MLK from Washington Rd. to Texas then to Debard sewer	19			\$192,000.00			\$192,000.00
Dorrance From Dye to Cook Water	20			\$100,000.00			\$100,000.00
Dorrance From Dye to Cook Sewer	21				\$158,400.00		\$158,400.00
Debard from Texas to N. Tennessee Water	22				\$396,000.00		\$396,000.00
Debard from Texas to N. Tennessee Sewer	23				\$240,000.00		\$240,000.00
12" on Loop from Palestine Ave. to Crockett Water	24				\$1,100,000.00		\$1,100,000.00
Palestine Ave. from Loop to Loop	25					\$1,700,000.00	\$1,700,000.00
	26						\$0.00
	27						\$0.00
	28						\$0.00
	29						\$0.00
	30						\$0.00
	30						\$0.00
TOTALS		\$1,715,940.00	\$1,767,450.00	\$1,770,400.00	\$1,894,400.00	\$1,700,000.00	\$8,848,190.00



Agenda Date: April 12, 2021
To: City Council
From: Ana Sanchez, Interim Library Director
Agenda Item: Library Report March 2021
Date Submitted: 04/01/2021

SUMMARY:

Palestine Public Library Report for March 2021 including Monthly narrative and statistical reports.

Attachments

MAR 2021-Narrative
MAR 2021- Charts
MAR 2021-Stats



PALESTINE PUBLIC LIBRARY
MARCH 2021

LIBRARY USAGE

- ✓ Items (books/DVDs/audios) checked in/out/renewed/shelved -7082
- ✓ Items processed with labels, stamps, barcodes, covers or prepared for deselection -255
- ✓ Reference questions answered -2201
- ✓ Library card maintenance (new/updating of existing) -519

ACCOMPLISHMENTS

- Coordinated LAB meetings with 720 Design -March 1, March 9, March 19 and 29
- Met with Maureen Arndt from 720 Design for a tour of sites and interview of the staff on March 19
- Submitted data requests for 720 Design: Online Survey Questions;
- Implemented and Launched Hoopla Flex; March 10.
- Selected Vendor for E-rate process for E-rate FY 2021-Kept existing service.
- Submitted Employee Performance Evaluations.
- Completed Summer Reading Club seminars for 2021-Youth, Teen, and pre-school.
- Completed State Report Training-2 hour seminar.
- Completed State Report for 2020

PROJECTS IN PROGRESS

- Shelving-Quarantine materials for 72 hours before shelving
- Acquisitions-selecting, ordering & receiving materials; evaluating collection, coordinating technical services for processing materials to be shelf ready.
- Overdue materials report, shelf-check, notices, mailings to remind patrons of late materials
- Cataloging items acquired by library for collection
- Processing-labelling, covering, stamping
- Invoices-coding, copying, submitting, filing
- Staff scheduling/revision
- Cross-training staff
- Genealogy records maintenance/update
- Bookkeeping- City deposit
- Genealogy queries
- Hot water heater drainage maintenance
- Patron issues/mediation/solution
- AC filter replacement
- Staff room maintenance
- Fines older than legal collection process
- Dehumidifier maintenance
- Phone Tree notification-creation of report for software, uploading report
- Council meetings report and attendance
- Timesheets-creating, printing, placing, checking, copying, submitting, filing
- Reviewing and updating vendor processing profiles
- Volunteer plan
- Updating OCLC user profiles for OCLC Navigator, FirstSearch Discovery and WorldShare
- Updating Cataloging/Processing Vendor Profiles and policies



- Northeast Texas Digital Consortium agreement and implementation
- Planning for upgrade for new data/web server for FY 2021; Cloud storage.
- Updating periodicals profiles/check-in process
- Updating staff task lists.
- Preparing biweekly training checklists for new hires
- Update meeting with ICM
- Meetings with the Library Board
- Social Media Posts-Microsoft Access, Microsoft Excel, Storyline Online, Consumer finance.gov.
- Policy Review Committee-bi weekly meetings
- Renewing periodicals
- Replace broken security camera
- Wireless Printing-Obtaining quotes
- Website Upgrade-TLC not developing
- Filed extension for reimbursement E-rate form 472
- E-rate Form 498
- Annual Firewall maintenance Renewal

FUTURE PLANS/GOALS

- Implementation or non-implementation of late fee cap Approved by board
- Upgrade web/data server to a cloud system 3/22; extended current server maintenance for 1 year.
- Upgrade TLC self-check station
- Events and programs within safe distancing protocols
- Implement volunteer program
- Library Board discussing relocation plans. Seeking existing facilities for potential use as future library. Assess needs through a facility study to determine size and cost of new location.
- Community meetings; and online survey for library relocation plan.
- Summer Reading Club 2021

ISSUES WITH PROJECTS

- Aging computers and servers
- Need additional funding to upgrade staff and public computers and ILS Cloud services
- Unable to plan programming for all ages; lack of dedicated staff to lead, plan, implement and execute programs for all ages, live or virtual.

PATRON SERVICES

FAMILY LAW CLINIC-Texas Legal Services Center

Free legal services to eligible residents of Anderson County through our virtual legal clinics. Every second Tuesday of the month from 11:00 AM to 2:00 PM, clients can meet with a legal aid attorney over Zoom or the telephone. April 13. <https://www.tlsc.org/palestine>

SELF-DIRECTED LEARNING

Staff is sharing Self-Directed Learning Series on Technology, provided by GCF Global. Staff is unavailable to provide instruction at this time; instead learning videos are being shared on the Library's FB page. Stay tuned our current series on Basics of Microsoft Word and Excel. There are many other technology, adult learning and work skills self-paced courses and free of at gcflearnfree.org. Call the Library for free online resources.



DRIVING-TESTS.ORG

Palestine Public Library went live with driving-tests.org free to all users, no library card necessary.

<https://palestine.driving-tests.org>

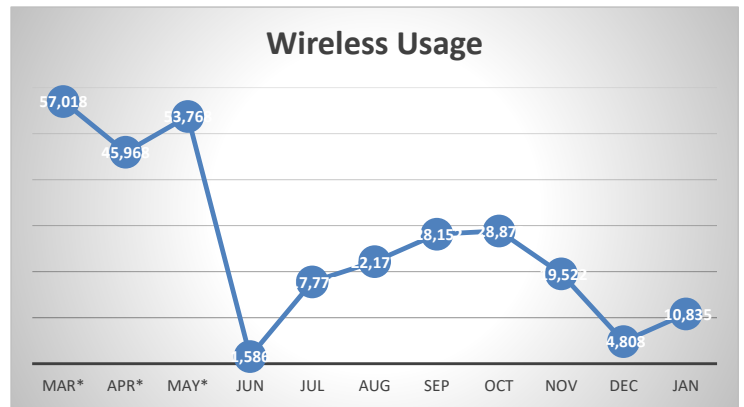
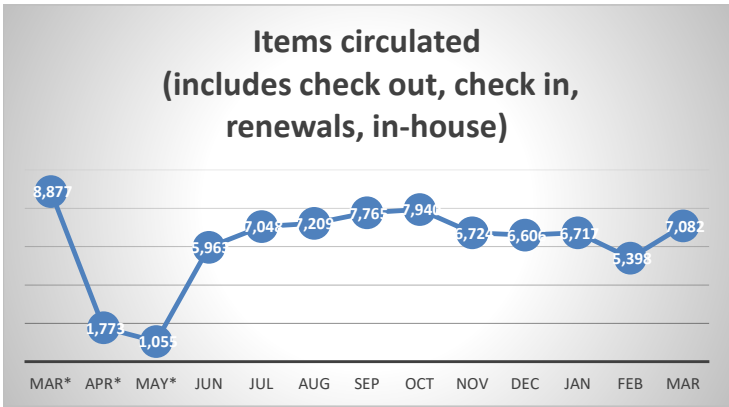
What's included?

- 14 car practice tests
- 9 motorcycle practice tests
- 27 CDL (commercial driver's license) practice tests
- 3 online driver's manuals (car, motorcycle, CDL)
- An FAQ section with detailed answers to over 100 question

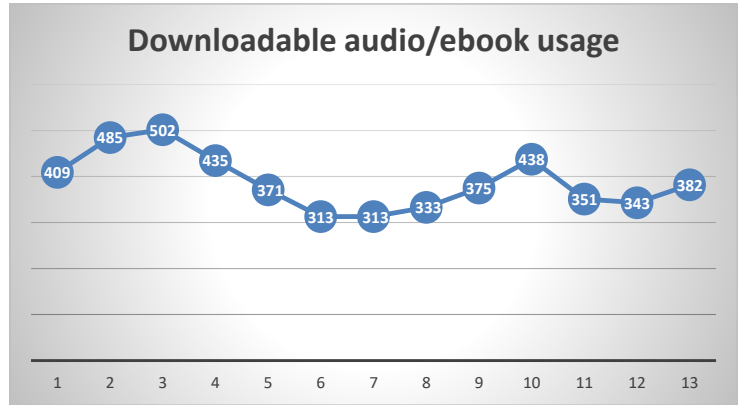
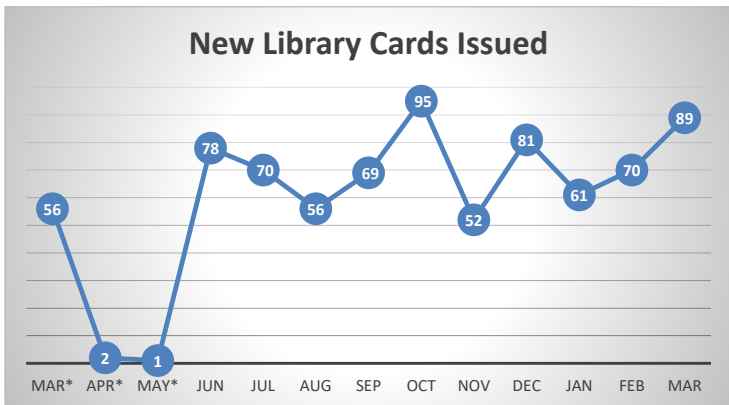
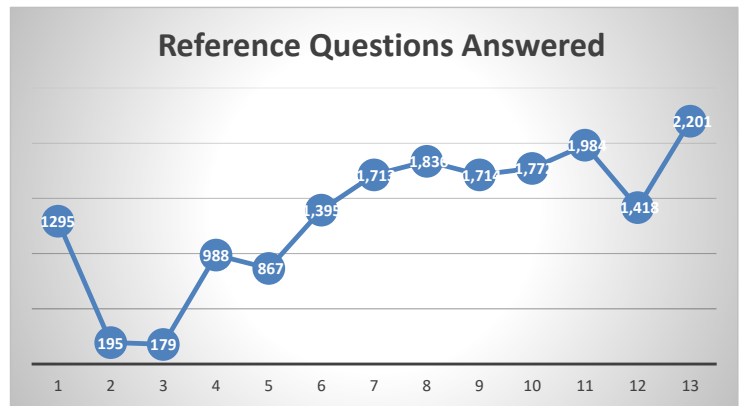
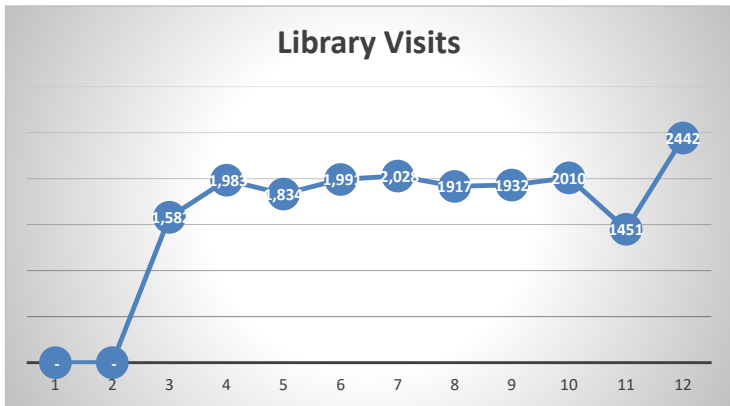
<https://www.hoopladigital.com>



March 2020-March 2021



December 2020-Wifi-Upgrade-Errors in the software-resolved 01-05-2021



Library Statistics

Operating Statistics	2020										2021		
	MAR*	APR*	MAY*	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Items circulated (includes check out, check in, renewals, in-house)	8,877	1,773	1,055	5,963	7,048	7,209	7,765	7,940	6,724	6,606	6,717	5,398	7,082
Downloadable audio/ebook usage	409	485	502	435	371	313	313	333	375	438	351	343	382
Total Circulation Transactions	9,286	2,258	1,557	6,398	7,419	7,522	8,078	8,273	7,099	7,044	7,068	5,741	7,464
Downloadable checkouts as % of total checkouts	4.40%	21.48%	32.24%	6.80%	5.00%	4.16%	3.87%	4.03%	5.28%	6.22%	4.97%	5.97%	5.12%
In-House Use	275	30	40	141	276	208	299	254	150	240	149	264	243
Holds placed on items	28	0	4	25	35	33	40	44	48	82	54	36	61
Fines paid	\$611.67	\$18.99	\$0.00	\$378.03	\$245.79	\$225.95	\$259.35	\$395.97	\$ 424.84	\$ 516.38	\$ 739.45	\$ 362.00	\$ 660.36
Overdue notices sent	69	0	0	0	0	0	-	3	443	292	156	114	61
Items added	235	110	57	46	93	46	48	60	23	270	244	103	255
Items deleted	570	1647	399	101	148	93	482	608	3	616	329	444	368
New library cards issued	56	2	1	78	70	56	69	95	52	81	61	70	89
Reference questions answered	1295	195	179	988	867	1,395	1,713	1,836	1,714	1,772	1,984	1,418	2,201
Interlibrary Loan Borrow/Loan										78	13	16	18
Library visits	**	-	-	1,582	1,983	1,834	1,991	2,028	1917	1932	2010	1451	2442
Youth programs attendance	22	160***	688	976	374	0	100	200	160	130	180	120	160
Adult programs attendance	15	70***	0	100	1	4	9	150	10	150	20	4	3
Driving Tests.org						29	58	10	2	8	17	8	6
Computer usage	576	0	0	419	481	401	418	537	472	507	544	381	664
Wireless usage	57,018	45,968	53,768	1,586	17,773	22,173	28,152	28,872	19,522	4,808	10,835	12,325	33,077

Meeting Room- closed to public	Date	Attendance
Staff Meetings-Training	March	16
Technology Center	Zoom	2

3/1/2021-All youth programming since since September 2020 has been passive
 Passive=Grab and go craft kits; coloring and activity pages

Adult programming has been passive since September 2020
 Legal Clinic has been virtual



Agenda Date: April 12, 2021
To: City Council
From: Shannon Davis, Fire Department Chief
Agenda Item: Fire Chief
Date Submitted: 04/06/2021

SUMMARY:

Fire Department Monthly Incident Report March 2021

Attachments

Fire Report

PALESTINE FD

03/01/2021 - 03/31/2021 (31 Days)

Breakdown by Incident Category

Incident Category	# Incidents	% of Total
Accident	39	48.75%
Controlled Burn	9	11.25%
Medical	9	11.25%
Utility Problem	5	6.25%
Alarm	5	6.25%
Fire	3	3.75%
Public Service	3	3.75%
HazMat	2	2.5%
Unauthorized burning	2	2.5%
Canceled	1	1.25%
Agency Assist	1	1.25%
Smoke Investigation	1	1.25%
Total	80	100%

Detailed Breakdown by Incident Type

Incident Type	# Incidents	% of Total
100 - Fire, other	1	1.25%
142 - Brush or brush-and-grass mixture fire	1	1.25%
143 - Grass fire	1	1.25%
300 - Rescue, EMS incident, other	1	1.25%
311 - Medical assist, assist EMS crew	8	10%
322 - Motor vehicle accident with injuries	8	10%
324 - Motor vehicle accident with no injuries	14	17.5%
412 - Gas leak (natural gas or LPG)	2	2.5%
440 - Electrical wiring/equipment problem, other	2	2.5%
444 - Power line down	2	2.5%
460 - Accident, potential accident, other	1	1.25%
462 - Aircraft standby	15	18.75%

Incident Type	# Incidents	% of Total
463 - Vehicle accident, general cleanup	1	1.25%
500 - Service Call, other	2	2.5%
520 - Water problem, other	1	1.25%
550 - Public service assistance, other	1	1.25%
551 - Assist police or other governmental agency	1	1.25%
561 - Unauthorized burning	2	2.5%
622 - No incident found on arrival at dispatch address	1	1.25%
631 - Authorized controlled burning	9	11.25%
651 - Smoke scare, odor of smoke	1	1.25%
700 - False alarm or false call, other	3	3.75%
735 - Alarm system sounded due to malfunction	1	1.25%
743 - Smoke detector activation, no fire - unintentional	1	1.25%
Total	80	100%



PALESTINE FD

03/01/2021 - 03/31/2021 (31 Days)

Breakdown by Incident Type per Zone

Incident Category	# Incidents	% of Total
Station 1		
100 - Fire, other	1	1.25%
142 - Brush or brush-and-grass mixture fire	1	1.25%
300 - Rescue, EMS incident, other	1	1.25%
311 - Medical assist, assist EMS crew	4	5%
322 - Motor vehicle accident with injuries	1	1.25%
324 - Motor vehicle accident with no injuries	5	6.25%
500 - Service Call, other	1	1.25%
520 - Water problem, other	1	1.25%
631 - Authorized controlled burning	2	2.5%
651 - Smoke scare, odor of smoke	1	1.25%
700 - False alarm or false call, other	1	1.25%
Total incidents within Station 1	19	23.75%
Station 2		
322 - Motor vehicle accident with injuries	2	2.5%
324 - Motor vehicle accident with no injuries	3	3.75%
440 - Electrical wiring/equipment problem, other	1	1.25%
462 - Aircraft standby	1	1.25%
561 - Unauthorized burning	1	1.25%
631 - Authorized controlled burning	4	5%

Incident Category	# Incidents	% of Total
700 - False alarm or false call, other	1	1.25%
735 - Alarm system sounded due to malfunction	1	1.25%
Total incidents within Station 2	14	17.5%
Station 3		
322 - Motor vehicle accident with injuries	1	1.25%
324 - Motor vehicle accident with no injuries	2	2.5%
412 - Gas leak (natural gas or LPG)	1	1.25%
444 - Power line down	1	1.25%
462 - Aircraft standby	1	1.25%
463 - Vehicle accident, general cleanup	1	1.25%
550 - Public service assistance, other	1	1.25%
551 - Assist police or other governmental agency	1	1.25%
631 - Authorized controlled burning	3	3.75%
Total incidents within Station 3	12	15%
No Zone Set		
143 - Grass fire	1	1.25%
311 - Medical assist, assist EMS crew	4	5%
322 - Motor vehicle accident with injuries	4	5%
324 - Motor vehicle accident with no injuries	4	5%
412 - Gas leak (natural gas or LPG)	1	1.25%
440 - Electrical wiring/equipment problem, other	1	1.25%
444 - Power line down	1	1.25%
460 - Accident, potential accident, other	1	1.25%
462 - Aircraft standby	13	16.25%
500 - Service Call, other	1	1.25%
561 - Unauthorized burning	1	1.25%
622 - No incident found on arrival at dispatch address	1	1.25%
700 - False alarm or false call, other	1	1.25%
743 - Smoke detector activation, no fire - unintentional	1	1.25%
Total incidents without zone set	35	43.75%
Overall Total	80	100%





Agenda Date: April 12, 2021
To: City Council
From: Lisa Phillips, Public Works Admin
Agenda Item: Public Works March 2021 Project Updates and Monthly Reports
Date Submitted: 04/08/2021

SUMMARY:

Public Works March 2021 Monthly Reports and Project Updates are attached.

Attachments

Public Works March Monthly Reports
Public Works March Project Updates



PUBLIC WORKS STREETS MONTHLY REPORT – MARCH 2021

STREETS - POTHOLES REPAIRED

WEEK OF:	STREETS	POTHOLES REPAIRED
March 1-6	Shamrock St. 12 - Sequoia Dr. 8 - Palm Dr. 13 - Henry Crawford Rd. 7 - Pickens Rd. 3 - Old Elkhart Rd. 1 - Cedarvale St. 12 - Edna Dr. 16 - W. Point Tap Rd. 3 - Catalpa St. 3 - Sandflat St. 3, W. Reagan St. 113 - 8th St. 20 - Lipsey St. 128, Lakeview St. 2 - Brakenridge St. 11 - Dowling St. 53 - Swift St. 56 - Gay St. 38,	502
March 7-13	Crestline St. 4 - Illinios St. 77, Upper lake Rd. 10 - N. Tennessee St. 62, E. Maffitt St. 6 - N. Queen St. 13 - Giraud St. 1 - Dorrance St. 2, Tile Factory Rd. 98 - Trail hollow 17, Lisa Ln. 4 - Stephanie Dr. 8 - Colley Dr. 19 - Monica Dr. 3 - David Dr. 2 -Lori Dr. 8 - Richard Cir. 16 -W. Reagan St. 44 - N. Link St. 2 - Ravenwood St. 9 - Maffitt St. 1 - Meadowbrook Dr. 8 -Pine tree St. 8 - Golfcrest St. 12 - Ventureview St. 2 - Kickapoo St. 6 - N. Sycamore St. 12 - Laura St. 4 - N. Magnolia St. 2	460
March 14-20	Drexel St. 48, Conrad St. 14 - S. Royal St. 48, Railroad Ave. 4 - Burkitt St. 6 -Old Elkhart Rd. 41 - Sugar Ln. 59 - Wesley St. 2 - Fayway St. 10 - Southview St. 6 - Pershing St. 6 - Colorado St. 9,	253
March 21-27	Delmar St. 10 - Fannin St. 2 - Range Rd. 42 - Mustang Dr. 2, Yorkshire St. 71 - Belfast St. 10 - Middleton St. 10 - Bristol St. 7, Glenwood St. 45 - Inwood St. 8 - Lakeshore St. 32 - Aleta Dr. 5 - Dorrance St. 7 - W. Reagan St. 6, N. Jackson St. 190,	447
March 28-31	Ferguson St. 17 - Westwood Rd. 5 - W.Point Tap Rd. 20, Dove ridge St. 4, San Jacinto St. 40 - Queen St. 95	181
	TOTAL	1,843



UTILITIES MONTHLY REPORT

Water Distribution	March 2021
Regular Hours Worked:	2,076
Overtime Hours Worked:	420
On Call Hours Worked:	158
Taps Made:	4
Taps Repaired:	4
Feet of Lines Placed:	
Water Leaks Repaired:	2
Fire Hydrants Flushed / Gal:	500Gal
Fire Hydrants Repaired / Installed:	1
Valve box located:	
Valve box installed:	1
Gate Valve replaced / Installed:	1
Meters	
Meter Valves replaced / Installed:	8
Meter box Replaced / Installed	9
On Call Meters turned off:	10
On Call Meters turned on:	8
Meters Located:	
Meters Installed:	
¾"	54
1"	
1 ½"	
2"	1
Bigger than 2"	
Wastewater Collection	
Sewer Mains Repaired:	
Manhole Installed:	
Manholes Changed/Repaired:	
Manhole Located:	
Sewer Stoppage City:	17
Sewer Stoppage Private:	4
Sewer service Installed/Repaired:	1
New Sewer Tap Installed:	2
Sewer pipe installed (ft):	
Line Locates:	11
Haul Dirt / Concrete Rip Rap:	
ROW Mowed / Cleared:	1
On Call Trees:	1



PUBLIC WORKS AIRPORT MONTHLY REPORT – MARCH 2021

Airport Manager – Mark Fletcher

283	Total flights
106	Single Engine Piston Aircrafts
10	Multi Engine Piston Aircrafts
54	Turbine Prop Aircrafts
48	Jet Aircrafts
65	Helicopters

Avgas 100LL Meter: 4638 (1,1171 Total gallons sold/dispensed) Meter read 4/8/2021 at 9:41 a.m.

Jet-A Meter 827,109.8 (8,647.1 Total gallons sold/dispensed). Meter read 4/8/2021 at 9:41 a.m.

PUBLIC WORKS PROJECT UPDATES

March 2021

Utilities

- Martin Luther King Blvd. project bore was completed In January 2021. The ground remains wet (since Jan. 2021). This is a creek bottom and with the wet weather conditions this has contractor in a holding position. When weather permits the sewer line re-location will continue.
- Camden Street project is 100% complete. Summit Road waterline replacement is 100% complete. Both projects were completed at the beginning of April.
- Ben Milam Road waterline replacement project is 95% complete. Water services are being connected April 8, 2021. Water samples will then be collected and submitted to an independent contractor for bacterial clearance.
- Highland Drive sewer line replacement is 98% complete and waterline replacement project is 30% complete.
- Lamar Street water and sewer line replacements and Link Street Waterline replacement projects start dates are to be determined once the Highland Drive projects are completed.

Streets

- 1,050 feet of drainage ditches cleared and maintained.
- 17 days of brush burning/tree removal from City streets.
- 15 utility cuts were completed.
- 1,843 Potholes were repaired.
- Compost Facility processed 879 loads of compost.
- Mowing and sweeping throughout City.



Agenda Date: April 12, 2021
To: City Council
From: Teresa Herrera, City Secretary
Agenda Item: Kimberly Willmott to the Palestine Economic Development Board
Date Submitted:

SUMMARY:

Consider the appointment of Kimberly Willmott to the Palestine Economic Development Board to Place 2 replacing Kurt Herrington with term to expire December 31, 2021.

RECOMMENDED ACTION:

Staff recommends approval.

CITY MANAGER APPROVAL:

Attachments

Board Application - Willmott



BOARD OR COMMISSION APPLICATION

Name: Kimberly Willmott Date of Application: 04/01/2021

Home Address: 4999 E FM 321; Palestine, TX 75803

Home Phone: _____ Office Phone: _____

Cell Phone: _____ Email: _____

Are you a resident of Palestine? Yes No How many years? 48

Occupation and Place of Employment: Business Owner, Pentecom

I would like to serve on the following Board(s) and Commission(s):

- | | | | | | |
|-------------------------------------|--|--------------------------|--|--------------------------|--------------------------------|
| <input type="checkbox"/> | Airport Advisory Board | <input type="checkbox"/> | Real Estate Committee | <input type="checkbox"/> | Tourism Advisory Board |
| <input checked="" type="checkbox"/> | Economic Development Corporation | <input type="checkbox"/> | Financial Oversight Advisory Committee | <input type="checkbox"/> | Main Street Advisory Board |
| <input type="checkbox"/> | Library Board | <input type="checkbox"/> | Building and Standards Commission | <input type="checkbox"/> | Planning and Zoning Commission |
| <input type="checkbox"/> | Parks Advisory Board | <input type="checkbox"/> | Historic Landmarks Commission | <input type="checkbox"/> | Civil Service Commission |
| <input type="checkbox"/> | Zoning Board of Adjustment and Appeals | <input type="checkbox"/> | | | |

Do you currently serve on any Boards or Commissions? Yes No

If yes, list Board(s) or Commission(s): _____

Will you submit to a background check and complete protective training if your Board or Commission interacts with children? Yes No

Do you have any outstanding debts owed to the City of Palestine? Yes No

Only citizens without outstanding taxes, permits, fees, or fines may serve on a Board or Commission

Experiences and qualifications that you feel would make a contribution to a City of Palestine Board or Commission:

I have successfully managed a business for 24 years and have in-depth knowledge of human resources, financial management, and contracts. I believe my experience running a business provides me with the background necessary to make valuable contributions to the PEDC board. I am committed to the betterment of our wonderful city and I would consider an honor to serve in this capacity.

Signature of Applicant

The City Council will use this application for their selection of individuals for appointments to specific Boards and Commissions. All appointments are made by the Mayor and confirmed by Council. All information provided in this application is public information pursuant to the Texas Public Information Act. All individuals appointed to serve will be required to complete training relative to the Texas Open Meetings Act and to the Public Information Act.



Agenda Date: April 12, 2021
To: City Council
From: Chris Mahoney, Accountant
Agenda Item: Approval of invoices over 25K
Date Submitted: 04/07/2021

SUMMARY:

Current Purchasing policy requires City Council approval for expenditures over \$25,000. The following expenditures have been reviewed and approved by Department Head(s) and City Manager:

- . Enterprise FM Trust - \$59,062.92
- . Athens Contractors, Inc. - \$43,800.00
- . Core & Main, LP - \$116,070.00

RECOMMENDED ACTION:

Review and approve invoices as presented.

CITY MANAGER APPROVAL:

Attachments

Invoices over 25K

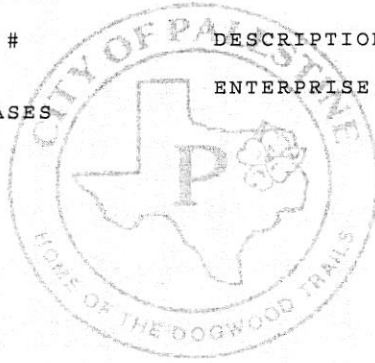
City of Palestine - 504 North Queen Street - Palestine TX 75801

197534

01-05057 ** ENTERPRISE FM TRUST **

03/19/2021

DATE	I.D.	PO #	DESCRIPTION	AMOUNT
03/03/2021	FBN4160542		ENTERPRISE FM TRUST	59,062.92
	3 NEW TAHOES AND MONTHLY	LEASES		



CHECK TOTAL 59,062.92

PLEASE DETACH STUB BEFORE DEPOSITING

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER



City Of Palestine
 504 North Queen Street
 Palestine, Texas 75801
 General Operating Account

Prosperity Bank
 1015 North Church Street
 Palestine, Texas 75801
 113122655

197534

DATE	AMOUNT
03/19/2021	\$***59,062.92

VOID AFTER 90 DAYS

PAY ----- FIFTY NINE THOUSAND SIXTY TWO & 92/100 DOLLARS -----

TO THE ORDER OF ** ENTERPRISE FM TRUST **
 PO BOX 800089
 KANSAS CITY, MO 64180-0089

RUB RED IMAGE
 FADES WITH HEAT

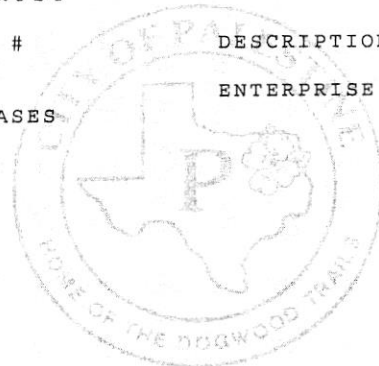
THE BACK OF THIS DOCUMENT CONTAINS CHECK SECURITY WATERMARK AND COIN REACTIVE INK

197534

01-05057 ** ENTERPRISE FM TRUST **

03/19/2021

DATE	I.D.	PO #	DESCRIPTION	AMOUNT
03/03/2021	FBN4160542		ENTERPRISE FM TRUST	59,062.92
	3 NEW TAHOES AND MONTHLY	LEASES		



** ENTERPRISE FM TRUST **
 PO BOX 800089
 KANSAS CITY, MO 64180-0089

CHECK TOTAL 59,062.92

City of Palestine - 504 North Queen Street - Palestine TX 75801

Security Features Included FD Details on back

INVOICE

Customer: CITY OF PALESTINE

Page: 2
 Consolidated Invoice No: FBN4160542
 Invoice Date: 03/03/2021

Line	Cust Ref	Cost Code	Unit Number	Trm	Mos Svc Yr	Make	Model Invoice Number	Driver Base Lease	Maintenance Fee	Insurance	Tax/Other Charges	Miscellaneous	Total
3	592179	CID	23M649'	60	5	21	CHEV SILV	2021 Silverado1500 1754					
		03/01 - 03/31/21	MONTHLY LEASE CHARGES				23M649-0321-MR	473.19					473.19
4	592179	PD	2329SC'	60	22	19	CHEV SILV	2019 Silverado 8663					
		03/01 - 03/31/21	MONTHLY LEASE CHARGES				2329SC-0321-MR	459.56					459.56
5	592179	PD	2329SM'	60	22	19	CHEV SILV	2019 Silverado 6202					
		03/01 - 03/31/21	MONTHLY LEASE CHARGES				2329SM-0321-MR	459.56					459.56
6	592179	PD	2329SV'	60	21	19	RAM 1500	19 Ram1500 8013					
		03/01 - 03/31/21	MONTHLY LEASE CHARGES				2329SV-0321-MR	367.76					367.76
7	592179	PD	2329TB'	60	22	19	CHEV TAHO	CID 33					
		03/01 - 03/31/21	MONTHLY LEASE CHARGES				2329TB-0321-MR	737.46					737.46
8	592179	PD	2329TP'	60	22	19	CHEV MALI	2019 Malibu 1169					
		03/01 - 03/31/21	MONTHLY LEASE CHARGES				2329TP-0321-MR	320.21					320.21
9	592179	PD	2329TZ'	60	22	19	CHEV MALI	2019 Malibu 3217					
		03/01 - 03/31/21	MONTHLY LEASE CHARGES				2329TZ-0321-MR	320.21					320.21
10	592179	PD	2329V5'	60	22	19	CHEV MALI	2019 Malibu 2657					
		03/01 - 03/31/21	MONTHLY LEASE CHARGES				2329V5-0321-MR	320.21					320.21
11	592179	PD	2329V7'	60	22	19	CHEV MALI	2019 Malibu 3462					
		03/01 - 03/31/21	MONTHLY LEASE CHARGES				2329V7-0321-MR	320.21					320.21
12	592179	PD	232M46'	60	20	19	CHEV TAHO	2019 Tahoe 2467					
		03/01 - 03/31/21	MONTHLY LEASE CHARGES				232M46-0321-MR	779.60					779.60

INVOICE

Customer: CITY OF PALESTINE

Page: 3
 Consolidated Invoice No: FBN4160542
 Invoice Date: 03/03/2021

Line	Cust Ref	Cost Code	Unit Number	Trm	Mos Svc	Yr Make	Model Invoice Number	Driver Base Lease	Maintenance Fee	Insurance	Tax/Other Charges	Miscellaneous	Total
13	592179	PD	232M56'	60	18	19	CHEV TAHO	2019 Tahoe 2247					
		03/01 - 03/31/21	MONTHLY LEASE CHARGES				232M56-0321-MR	774.21					774.21
14	592179	PD	232M5M'	60	18	19	CHEV TAHO	2019 Tahoe 0700					
		03/01 - 03/31/21	MONTHLY LEASE CHARGES				232M5M-0321-MR	776.97					776.97
15	592179	PD	232M5X'	60	18	19	CHEV TAHO	2019 Tahoe 0764					
		03/01 - 03/31/21	MONTHLY LEASE CHARGES				232M5X-0321-MR	776.55					776.55
16	592179	PD	23HSQV'	60	8	20	CHEV TAHO	2020 Tahoe 6144					
		03/01 - 03/31/21	MONTHLY LEASE CHARGES				23HSQV-0321-MR	846.00					846.00
17	592179	PD	23HSQX'	60	8	20	CHEV TAHO	2020 Tahoe 5971					
		03/01 - 03/31/21	MONTHLY LEASE CHARGES				23HSQX-0321-MR	848.80					848.80
18	592179	PD	23HSR3'	60	8	20	CHEV TAHO	2020 Tahoe 5954					
		03/01 - 03/31/21	MONTHLY LEASE CHARGES				23HSR3-0321-MR	843.00					843.00
19	592179	PD	23LWLZ'	60	1	20	CHEV TAHO	2020 PD Tahoe 0738					
		02/24 - 02/28/21	PARTIAL MONTH LEASE CHARGES				23LWLZ-0221-MR	157.27					157.27
20		03/01 - 03/31/21	MONTHLY LEASE CHARGES				23LWLZ-0321-MR	880.73					880.73
21		03/02/21	CAP PRICE REDUCTION AMOUNT				16504171-OT					11,437.00	11,437.00
			Unit Total:				23LWLZ'	1,038.00				11,437.00 \$	12,475.00
22	592179	PD	23LWM7'	60	1	20	CHEV TAHO	2020 PD Tahoe 0586					
		02/24 - 02/28/21	PARTIAL MONTH LEASE CHARGES				23LWM7-0221-MR	157.27					157.27
23		03/01 - 03/31/21	MONTHLY LEASE CHARGES				23LWM7-0321-MR	880.73					880.73
24		03/02/21	CAP PRICE REDUCTION AMOUNT				16504180-OT					11,437.00	11,437.00
			Unit Total:				23LWM7'	1,038.00				11,437.00 \$	12,475.00

INVOICE

Customer: CITY OF PALESTINE

Page: 4
 Consolidated Invoice No: FBN4160542
 Invoice Date: 03/03/2021

Line	Cust Ref	Cost Code	Unit Number	Trm	Mos	Svc	Yr	Make	Model Invoice Number	Driver Base Lease	Maintenance Fee	Insurance	Tax/Other Charges	Miscellaneous	Total
592179 PD			23LWMB' 60	1	20			CHEV TAHO		2020 PD Tahoe 0077					
25		02/24 - 02/28/21	PARTIAL MONTH LEASE CHARGES						23LWMB-0221-MR	157.27					157.27
26		03/01 - 03/31/21	MONTHLY LEASE CHARGES						23LWMB-0321-MR	880.73					880.73
27		03/02/21	CAP PRICE REDUCTION AMOUNT						16504189-OT					11,437.00	11,437.00
Unit Total: 23LWMB'										1,038.00				11,437.00 \$	12,475.00
Cost Code Total: PD										12,064.31				34,311.00 \$	46,375.31
Total for Customer: 592179										12,537.50				34,311.00 \$	46,848.50
592181 HEALTH			23BQ4M' 60	13	20			CHEV MALI		2020 Malibu 0680					
28		03/01 - 03/31/21	MONTHLY LEASE CHARGES						23BQ4M-0321-MR	297.64					297.64
592181 PARKS			233D62' 60	18	19			FORD F-25		2019 F250 7032					
29		03/01 - 03/31/21	MONTHLY LEASE CHARGES						233D62-0321-MR	501.09					501.09
592181 PARKS			233FM5' 60	18	19			FORD F-25		2019 F250 7031					
30		03/01 - 03/31/21	MONTHLY LEASE CHARGES						233FM5-0321-MR	502.93					502.93
592181 PARKS			23BXFP' 60	13	20			CHEV SILV		2020 Silverado 4455					
31		03/01 - 03/31/21	MONTHLY LEASE CHARGES						23BXFP-0321-MR	427.23					427.23
Cost Code Total: PARKS										1,431.25				\$ 1,431.25	
Total for Customer: 592181										1,728.89				\$ 1,728.89	
592182 CONSTRUCTION			233FM8' 60	18	19			FORD F-25		2019 F250 3216					
32		03/01 - 03/31/21	MONTHLY LEASE CHARGES						233FM8-0321-MR	490.66					490.66
592182 CONSTRUCTION			233FPC' 60	17	19			CHEV SILV		19 Silverado 9767					
33		03/01 - 03/31/21	MONTHLY LEASE CHARGES						233FPC-0321-MR	453.86					453.86

INVOICE

Customer: CITY OF PALESTINE

Page: 5
 Consolidated Invoice No: FBN4160542
 Invoice Date: 03/03/2021

Line	Cust Ref	Cost Code	Unit Number	Trm	Mos Svc Yr	Make	Model Invoice Number	Driver Base Lease	Maintenance Fee	Insurance	Tax/Other Charges	Miscellaneous	Total
34		592182 CONSTRUCTION	233P5T'	60	17 19	FORD F-35		11171					
	03/01 - 03/31/21	MONTHLY LEASE CHARGES					233P5T-0321-MR		590.66				590.66
35		592182 CONSTRUCTION	23BVT7'	60	13 20	CHEV SILV		2020 Silverado 3806					
	03/01 - 03/31/21	MONTHLY LEASE CHARGES					23BVT7-0321-MR		440.93				440.93
Cost Code Total: CONSTRUCTION									1,976.11			\$	1,976.11
36		592182 Code Enforcement	233FMS'	60	19 19	CHEV SILV		2019 Silverado 6388					
	03/01 - 03/31/21	MONTHLY LEASE CHARGES					233FMS-0321-MR		457.59				457.59
37		592182 Code Enforcement	233FPQ'	60	17 19	CHEV SILV		19 Silverado 6897					
	03/01 - 03/31/21	MONTHLY LEASE CHARGES					233FPQ-0321-MR		453.86				453.86
Cost Code Total: Code Enforcement									911.45			\$	911.45
38		592182 ENGINEERING	233FPK'	60	17 19	CHEV SILV		19 Silverado 6527					
	03/01 - 03/31/21	MONTHLY LEASE CHARGES					233FPK-0321-MR		453.86				453.86
39		592182 FLEET	23398W'	60	22 19	CHEV MALI		2019 Malibu 2969					
	03/01 - 03/31/21	MONTHLY LEASE CHARGES					23398W-0321-MR		299.88				299.88
40		592182 PARKS	233P5K'	60	17 19	FORD F-25		11283					
	03/01 - 03/31/21	MONTHLY LEASE CHARGES					233P5K-0321-MR		574.97				574.97
41		592182 POOL	233D5X'	60	22 19	CHEV MALI		2019 Malibu 4206					
	03/01 - 03/31/21	MONTHLY LEASE CHARGES					233D5X-0321-MR		299.88				299.88
42		592182 WATERDIST	233FN7'	60	19 19	CHEV SILV		2019 Silverado 8216					
	03/01 - 03/31/21	MONTHLY LEASE CHARGES					233FN7-0321-MR		457.59				457.59

INVOICE

Customer: CITY OF PALESTINE

Page: 6
 Consolidated Invoice No: FBN4160542
 Invoice Date: 03/03/2021

Line	Cust Ref	Cost Code	Unit Number	Trm	Mos Svc Yr	Make	Model Invoice Number	Driver Base Lease	Maintenance Fee	Insurance	Tax/Other Charges	Miscellaneous	Total
592182		WATERDIST	233FNQ'	60	19	19	CHEV SILV						
43		03/01 - 03/31/21	MONTHLY LEASE CHARGES				233FNQ-0321-MR	2019 Silverado 8658	457.47				457.47
Cost Code Total: WATERDIST									915.06			\$	915.06
592182		WWTREAT	233FMW'	60	19	19	CHEV SILV						
44		03/01 - 03/31/21	MONTHLY LEASE CHARGES				233FMW-0321-MR	2019 Silverado 7182	457.59				457.59
592182		WWTREAT	233FNZ'	60	17	19	CHEV SILV						
45		03/01 - 03/31/21	MONTHLY LEASE CHARGES				233FNZ-0321-MR	19 Silverado 8580	453.86				453.86
592182		WWTREAT	233FP3'	60	17	19	CHEV SILV						
46		03/01 - 03/31/21	MONTHLY LEASE CHARGES				233FP3-0321-MR	19 Silverado 8214	453.86				453.86
592182		WWTREAT	23BXFT'	60	13	20	CHEV SILV						
47		03/01 - 03/31/21	MONTHLY LEASE CHARGES				23BXFT-0321-MR	2020 Silverado 4172	441.89				441.89
Cost Code Total: WWTREAT									1,807.20			\$	1,807.20
Total for Customer: 592182									7,238.41			\$	7,238.41
592219			23BQ49'	60	9	20	CHEV SILV						
48		03/01 - 03/31/21	MONTHLY LEASE CHARGES				23BQ49-0321-MR	FD Chief	623.10				623.10
592219		FIRE	2343BH'	60	19	19	CHEV SILV						
49		03/01 - 03/31/21	MONTHLY LEASE CHARGES				2343BH-0321-MR	2019 Silverado 2500 4367	759.39				759.39
592219		FIRE	23BQ44'	60	9	20	CHEV SILV						
50		03/01 - 03/31/21	MONTHLY LEASE CHARGES				23BQ44-0321-MR	FD Asst. Chief	724.60				724.60
Cost Code Total: FIRE									1,483.99			\$	1,483.99

INVOICE

Customer: CITY OF PALESTINE

Page: 7
 Consolidated Invoice No: FBN4160542
 Invoice Date: 03/03/2021

Line	Cust Ref	Cost Code	Unit Number	Trm	Mos	Svc	Yr	Make	Model Invoice Number	Driver Base Lease	Maintenance Fee	Insurance	Tax/Other Charges	Miscellaneous	Total
Total for Customer: 592219									2,107.09					\$ 2,107.09	
51		592779 EMERGENCY MGMT 03/01 - 03/31/21 MONTHLY LEASE CHARGES	23BVTT'	60	11		20	CHEV SILV	2020 Silverado 6314 23BVTT-0321-MR		471.08				471.08
Total for Customer: 592779									471.08					\$ 471.08	
TOTAL INVOICE AMOUNT FOR CUSTOMER: 585229									24,751.92					\$ 34,311.00	59,062.92

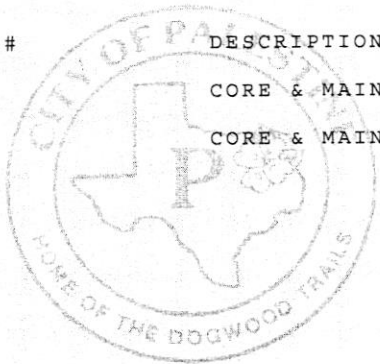
City of Palestine - 504 North Queen Street - Palestine TX 75801

197526

01-04676 ** CORE & MAIN LP **

03/19/2021

DATE	I.D.	PO #	DESCRIPTION	AMOUNT
02/26/2021	N701665		CORE & MAIN LP	58,035.00
	3/"4" AND 1" METERS			
03/04/2021	N798628		CORE & MAIN LP	58,035.00
	3/"4" AND 1" METERS			



CHECK TOTAL 116,070.00

PLEASE DETACH STUB BEFORE DEPOSITING

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER



City of Palestine
504 North Queen Street
Palestine, Texas 75801
General Operating Account

Prosperity Bank
 1015 North Church Street
 Palestine, Texas 75801
 113122655

197526

DATE 03/19/2021 AMOUNT \$**116,070.00
 VOID AFTER 90 DAYS

PAY ----- ONE HUNDRED SIXTEEN THOUSAND SEVENTY & 00/100 DOLLARS -----

TO THE ORDER OF ** CORE & MAIN LP **
 PO BOX 28330
 ST LOUIS, MO 63146

[Handwritten Signature]

RUB RED IMAGE
 FADES WITH HEAT

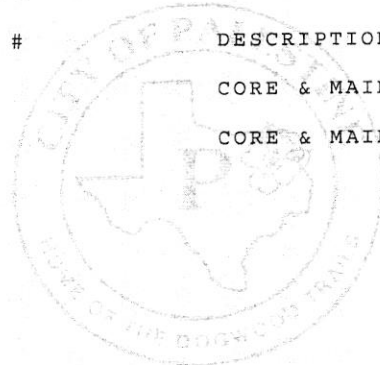
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197526

01-04676 ** CORE & MAIN LP **

03/19/2021

DATE	I.D.	PO #	DESCRIPTION	AMOUNT
02/26/2021	N701665		CORE & MAIN LP	58,035.00
	3/"4" AND 1" METERS			
03/04/2021	N798628		CORE & MAIN LP	58,035.00
	3/"4" AND 1" METERS			



** CORE & MAIN LP **
 PO BOX 28330
 ST LOUIS, MO 63146

CHECK TOTAL 116,070.00

City of Palestine - 504 North Queen Street - Palestine TX 75801

Security Features Included Details on back



INVOICE

Invoice # N701665
 Invoice Date 2/26/21
 Account # 053850
 Sales Rep ROGER SANDERS
 Phone # 936-639-2341
 Branch # 528 Lufkin, TX
 Total Amount Due \$58,035.00

1830 Craig Park Court
 St. Louis, MO 63146

Remit To:
 CORE & MAIN LP
 PO BOX 28330
 ST LOUIS, MO 63146

2959 1 AB 0.428 E0170X I0217 D7277306720 S2 P8082958 0001:0001



CITY OF PALESTINE
 PURCHASING DEPT.
 1620 W PALESTINE AVE
 PALESTINE TX 75801-3326

Shipped to:
 201 EAST CORONACA
 PALESTINE, TX

CUSTOMER JOB- 669511 PALESTINE AMR

Thank you for the opportunity to serve you! We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO #	Job Name	Job #	Bill of Lading	Shipped Via	Invoice #
2/04/21	2/26/21	AMR PROJECT	PALESTINE AMR	669511		CORE & MAIN LP	N701665

Product Code	Description	Quantity			Price	UM	Extended Price
		Ordered	Shipped	B/O			
43ED2B21RPWG1SG89	T10 5/8X3/4 USG R900I PROCODER BRZ W/6'ANT ED2B21RPWG11SG89	504	252	252	205.00000	EA	51,660.00
4310ED2F21RPWG11	T10 1 USG R900I PROCODER BRZ BTM ED2F21RPWG11	40	20	20	318.75000	EA	6,375.00

JS 3-15-21

PAYMENT AUTHORIZATION

PO # Project 008 Partial Complete

Acct #: 610-5-571-4220 \$ 58,035.00

Act #: 4421

Describe: REST OF ORDER 3/4 AND 1" MTRS

DIR: [Signature] 75 ✓ 3/16/2021

DIR: [Signature] 03/16/2021

MNR: [Signature] March 18, 2021

Visit coreandmain.com
 for a current W-9 form



Online
 ADVANTAGE

- Pay Online
- Paperless Billing
- Invoice Reprints
- Signed Delivery Receipts

Remit payment to the address shown on this invoice or access your account in Online Advantage to pay online.

Freight	Delivery	Handling	Restock	Misc.	Subtotal:	58,035.00
					Other:	0.00
					Tax:	0.00
					Invoice Total:	\$58,035.00

Terms: NET 30

Ordered By: ROGER

This transaction is governed by and subject to CORE & MAIN's standard terms and conditions, which are incorporated by reference and accepted. To review these terms and conditions, please visit: <http://tandc.coreandmain.com/>.



INVOICE

Invoice # **N798628**
 Invoice Date **3/04/21**
 Account # **053850**
 Sales Rep **ROGER SANDERS**
 Phone # **936-639-2341**
 Branch # **528** Lufkin, TX
 Total Amount Due **\$58,035.00**

1830 Craig Park Court
 St. Louis, MO 63146

Remit To:
 CORE & MAIN LP
 PO BOX 28330
 ST LOUIS, MO 63146

794 1 MB 0.450 E0339X I0555 D7309294636 S2 P8098170 0001:0001



CITY OF PALESTINE
 PURCHASING DEPT.
 1620 W PALESTINE AVE
 PALESTINE TX 75801-3326

Shipped to: **2/26/21** Backordered from: **N701665**
 201 EAST CORONACA
 PALESTINE, TX

CUSTOMER JOB- 669511 PALESTINE AMR

Thank you for the opportunity to serve you! We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO #	Job Name	Job #	Bill of Lading	Shipped Via	Invoice #
2/04/21	3/03/21	AMR PROJECT	PALESTINE AMR	669511		CORE & MAIN LP	N798628

Product Code	Description	Quantity		B/O	Price	UM	Extended Price
		Ordered	Shipped				
43ED2B21RPWG1SG89	T10 5/8X3/4 USG R900I PROCODER BRZ W/6'ANT ED2B21RPWG11SG89	252	252		205.00000	EA	51,660.00
4310ED2F21RPWG11	T10 1 USG R900I PROCODER BRZ BTM ED2F21RPWG11	20	20		318.75000	EA	6,375.00

JS
3-15-21

PAYMENT AUTHORIZATION

PO # PROJECT 008 Partial Complete

Acct #: 60-5-571-4220 \$ 58,035.00

Acct #: 4421 \$ _____

Acct #: _____ \$ _____

Describe: 3/4 AND 1" MTRS

DPT DIR: _____ 3/16/2021

FINC DIR: _____ 03/16/2021

CTY MNR: _____ MARCH 17, 2021

Visit coreandmain.com
 for a current W-9 form



Online
 ADVANTAGE

- Pay Online
- Paperless Billing
- Invoice Reprints
- Signed Delivery Receipts

Remit payment to the address shown on this invoice or access your account in Online Advantage to pay online.

Freight Delivery Handling Restock Misc.

Subtotal: **58,035.00**
 Other: **0.00**
 Tax: **0.00**
 Invoice Total: **\$58,035.00**

Terms: NET 30

Ordered By: ROGER

This transaction is governed by and subject to CORE & MAIN's standard terms and conditions, which are incorporated by reference and accepted.
 To review these terms and conditions, please visit: <http://tandc.coreandmain.com/>.

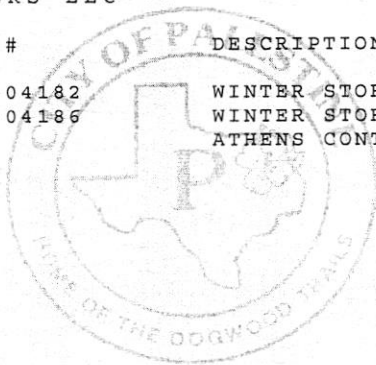
City of Palestine - 504 North Queen Street - Palestine TX 75801

197516

01-04062 ** ATHENS CONTRACTORS LLC **

03/19/2021

DATE	I.D.	PO #	DESCRIPTION	AMOUNT
03/17/2021	700	20-04182	WINTER STORM DAMAGE	34,100.00
03/19/2021	708	20-04186	WINTER STORM DAMAGE	7,200.00
03/18/2021	709		ATHENS CONTRACTORS LLC	2,500.00
WOLF CREEK AIR RELIEF VALVE				



CHECK TOTAL 43,800.00

PLEASE DETACH STUB BEFORE DEPOSITING

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER



City Of Palestine
504 North Queen Street
Palestine, Texas 75801
General Operating Account

Prosperity Bank
 1015 North Church Street
 Palestine, Texas 75801
 113122655

197516

DATE	AMOUNT
03/19/2021	\$***43,800.00

VOID AFTER 90 DAYS

PAY ----- FORTY THREE THOUSAND EIGHT HUNDRED & 00/100 DOLLARS -----

TO THE ORDER OF ** ATHENS CONTRACTORS LLC **
 PO BOX 768
 ATHENS, TX 75751

[Handwritten Signature]

[Handwritten Signature]



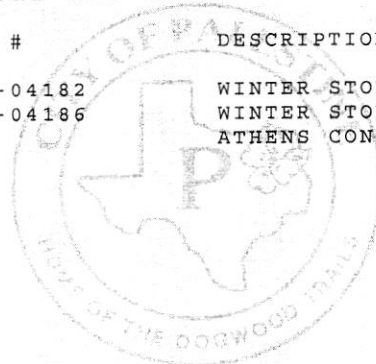
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197516

01-04062 ** ATHENS CONTRACTORS LLC **

03/19/2021

DATE	I.D.	PO #	DESCRIPTION	AMOUNT
03/17/2021	700	20-04182	WINTER STORM DAMAGE	34,100.00
03/19/2021	708	20-04186	WINTER STORM DAMAGE	7,200.00
03/18/2021	709		ATHENS CONTRACTORS LLC	2,500.00
WOLF CREEK AIR RELIEF VALVE				



** ATHENS CONTRACTORS LLC **
 PO BOX 768
 ATHENS, TX 75751

CHECK TOTAL 43,800.00

City of Palestine - 504 North Queen Street - Palestine TX 75801

Security Features Included Details on back

ATHENS CONTRACTORS, LLC
 PO BOX 768
 ATHENS, TX 75751 US
 9038048331
 office@athenstxcon.com

Invoice 709



BILL TO CITY OF PALESTINE FINANCE DEPT. ACCOUNTS PAYABLE 504 N. QUEEN ST. PALESTINE, TEXAS 75801	SHIP TO CITY OF PALESTINE FINANCE DEPT. ACCOUNTS PAYABLE 504 N. QUEEN ST. PALESTINE, TEXAS 75801	DATE 03/18/2021	PLEASE PAY \$2,500.00	DUE DATE 03/28/2021
--	--	---------------------------	--	-------------------------------

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	INSTALL AIR RELIEF VALVE W/VAULT ON MAINLINE NEAR WOLF CRREK LAKE	1	2,500.00	2,500.00

WOLF CREEK AIR RELIEF VALVE

TOTAL DUE **\$2,500.00**

THANK YOU.

J.L 3-18-21

PAYMENT AUTHORIZATION	
PO # _____	Partial <input type="checkbox"/> Complete <input checked="" type="checkbox"/>
Acct #: <u>610-5-571-7040</u>	\$ <u>2,500.00</u>
Acct #: _____	\$ _____
Acct #: _____	\$ _____
Describe: <u>Install air relief Vaule</u>	
DPT DIR: _____	<input checked="" type="checkbox"/> : <u>3/18/2021</u>
FINC DIR: _____	<input type="checkbox"/> : <u>03/18/2021</u>
CTY MNR: _____	<input type="checkbox"/> : _____

ATHENS CONTRACTORS, LLC
 PO BOX 768
 ATHENS, TX 75751 US
 9038048331
 office@athenstxcon.com

Invoice 700



BILL TO	SHIP TO	DATE	PLEASE PAY	DUE DATE
CITY OF PALESTINE FINANCE DEPT. ACCOUNTS PAYABLE 504 N. QUEEN ST. PALESTINE, TEXAS 75801	CITY OF PALESTINE FINANCE DEPT. ACCOUNTS PAYABLE 504 N. QUEEN ST. PALESTINE, TEXAS 75801	03/01/2021	\$34,100.00	03/11/2021

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	2/19/21 MOBILIZE AND REPAIR 2 INCH SERVICE LINE & METER LEAK @ YMCA	1	2,400.00	2,400.00
	2/20/21 REPAIR 8 INCH WATER MAIN @ GARDNER & TURNER ST MOBILIZE-MAIN & HOWARD	1	2,800.00	2,800.00
	2/20/21 REPAIR SERVICE 2415 CROCKETT RD	1	1,500.00	1,500.00
	2/20/21 REPAIR 6 INCH WATER MAIN MEADOW/GAY ST	1	4,100.00	4,100.00
	2/21/21 CLEAN UP CONCRETE AND MUD AND HAUL TO COMPOST SITE GARDNER/YMCA/MEADOW	1	1,200.00	1,200.00
	2/21/21 REPAIR 6 INCH WATER MAIN HAUL OFF SPOILS AND ASPHALT SYCAMORE & JOLLY	1	3,800.00	3,800.00
	2/22/21 REPAIR 2 INCH WATER MAIN TENNESSEE & W CAROLINA, HAUL OFF MUD AND ASPHALT	1	2,900.00	2,900.00
	2/22/21 EXCAVATE AND INSTALL BELL CLAMP ON 12 INCH WATER MAIN MLK & LOOP 256 (HELD UP FOR 6 HOURS WAITING FOR GAS COMPANY LOCATES)	1	2,500.00	2,500.00
	2/22/21 REPAIR 6 INCH WATER MAIN, INSTALL CONCRETE AROUND VALVE AND TEE FERGUSON & OXFORD ST	1	3,000.00	3,000.00

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	2/23/21 EXCAVATE 6 INCH MAIN UNDER DRIVEWAY, AND REPLACE WATER SERVICE HAUL OFF SPOILS AND CONCRETE 610 RANGE ROAD	1	2,900.00	2,900.00
	2/24/21 EXCAVATE APPROXIMATELY 60 LF 6 INCH WATER MAIN, LOCATE AND REPAIR LEAK HAUL OFF EXCESS MUD/ASPHALT AT 712 HIGHLAND DRIVE	1	2,800.00	2,800.00
	2/24/21 REMOVE PREVIOUS CLAMP, CUT OUT AND REPAIR 12 INCH WATER MAIN MLK & LOOP256	1	3,000.00	3,000.00
	REPLACE METER SERVICE 1310 N JOHN ST	1	1,200.00	1,200.00

WINTER STORM DAMAGE LEAK REPAIR
2/19/21-2/26/21

TOTAL DUE

\$34,100.00

EQUIPMENT-
EXCAVATORS- 4
CREW TRUCKS- 2
HAUL TRUCK- 2
DUMP TRAILER- 2
LOADS OF ROCK HAULED- 14
LOADS HAULED TO COMPOST- 18

THANK YOU.

JL 3-4-21

PAYMENT AUTHORIZATION	
PO # _____	Partial <input type="checkbox"/> Complete <input checked="" type="checkbox"/>
Acct #: <u>819-5-110-2061</u>	\$ <u>34,100.00</u>
Acct #: _____	\$ _____
Acct #: _____	\$ _____
Describe: <u>winter storm</u>	<u>All work complete d JAA</u>
DPT DIR: _____	<u>RS</u> <input checked="" type="checkbox"/> : <u>3/5/2021</u>
FINC DIR: _____	<input type="checkbox"/> : _____
CTY MNR: _____	<input type="checkbox"/> : _____



City of Palestine
 504 North Queen Street
 Palestine TX 75801

PURCHASE ORDER

PO Number: 20-04182

Date: 03/16/2021

Request #: 20-04251

Vendor #: 01-04062

ISSUED TO: ATHENS CONTRACTORS LLC
 PO BOX 768
 ATHENS, TX 75751

SHIP TO: CITY OF PALESTINE
 504 NORTH QUEEN ST
 PALESTINE, TX 75801

ITEM	UNITS	DESCRIPTION	G/L ACCOUNT	PROJ	PRICE	AMOUNT
1	0.00	WINTER STORM DAMAGE WINTER STORM DAMAGE/LEAK REPAIRS	819-5-110-8017	028	0.00	34,100.00
TOTAL						34,100.00

Jessica W. Herrera

City Manager

Andy Felton

Finance Director

[Signature]

Purchasing Agent

- Original invoice plus one copy must be sent to: City of Palestine, Accounts Payable Dept, 504 N Queen St, Palestine TX 75801-2733.
- Payment may be expected within 30 days of receipt of goods, unless otherwise stated.
- C.O.D. shipment will not be accepted.
- Purchase Order numbers must appear on all shipping containers, packing slips and invoices. Failure to comply with the above request may delay payment.
- All goods are to be shipped F.O.B. Destination unless otherwise stated.
- All materials and services are subject to approval based on the description on the face of the purchase order or appendages thereof. Substitutions are not permitted without approval of the Requesting Department. Material not approved will be returned at no cost to the City.
- All goods and equipment must meet or exceed all necessary city, state and federal standards and regulations.
- Vendor or manufacturer bears risk of loss or damage until property received and/or installed.
- Seller acknowledges that buyer is an equal opportunity employer. Seller will comply with all equal opportunity laws and regulations that are applicable to it as a supplier of the buyer.
- The City is exempt from all federal excise and state tax - ID# 75-600632

Purchasing Dept. (903) 731-8441 Fax (903) 731-8486

City of Palestine – Requisition

Date 3/8/2021	Requested By: Felipe Garcia	Exempt From Bidding:	Athens Contractors P.O. Box 768 Athens, TX 75751 903-804-8331				
Ship To 1620 W. Palestine Palestine, TX 75801		<input checked="" type="checkbox"/> Emergency					
Order to be Replaced By:		<input type="checkbox"/> Sole Source					
Requestor <input checked="" type="checkbox"/>		<input type="checkbox"/> Interlocal Agreement					
Purchasing Agent <input type="checkbox"/> <i>project 28</i>		<input type="checkbox"/> Other (explain below)					
Account Number 819-5-110-2061 <i>8017</i>							
Description			Quantity/Unit	Unit Price	Amount	Unit Price	Amount
Winter storm damage/leak repairs			1	1	34,100.00		
Shipping Charges							
			Total		34,100.00	Total	Total
Awardee: Athens Contractors, LLC		Dept. Head Signature: <u><i>F. Garcia</i></u>		City Manager Signature: <u><i>Rosa Herrera</i></u> <i>3/16/2021</i>			

ATHENS CONTRACTORS, LLC
 PO BOX 768
 ATHENS, TX 75751 US
 9038048331
 office@athenstxcon.com

Invoice 708



BILL TO CITY OF PALESTINE FINANCE DEPT. ACCOUNTS PAYABLE 504 N. QUEEN ST. PALESTINE, TEXAS 75801	SHIP TO CITY OF PALESTINE FINANCE DEPT. ACCOUNTS PAYABLE 504 N. QUEEN ST. PALESTINE, TEXAS 75801	DATE 03/18/2021	PLEASE PAY \$7,200.00	DUE DATE 03/28/2021
--	--	---------------------------	--	-------------------------------

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	REPAIR LEAK AT 12X8 INCH WET TAP, REPLACE WITH MJ TEE AND SLEEVES 21 HOURS	1	7,200.00	7,200.00

MOODY/LOOP 256 EMARGENCY LEAK REPAIR

TOTAL DUE **\$7,200.00**

THANK YOU.

JL 3-18-21

PAYMENT AUTHORIZATION

PO # _____

Acct #: 819-5-110-2061 Partial Complete

Acct #: _____ \$ 7,200.00

Acct #: _____ \$ _____

Describe: Repair water main Loop 2563 Moody St

DPT DIR: _____ RS : 3/18/2021

FINC DIR: _____ :

CTY MNR: _____ :



City of Palestine
 504 North Queen Street
 Palestine TX 75801

PURCHASE ORDER

PO Number: 20-04186

Date: 03/18/2021

Request #: 20-04255

Vendor #: 01-04062

ISSUED TO: ATHENS CONTRACTORS LLC
 PO BOX 768
 ATHENS, TX 75751

SHIP TO: CITY OF PALESTINE
 504 NORTH QUEEN ST
 PALESTINE, TX 75801

ITEM	UNITS	DESCRIPTION	G/L ACCOUNT	PROJ	PRICE	AMOUNT
1	0.00	WINTER STORM DAMAGE MOODY/LOOP 256 EMERGENCY LEAK REPAIR CAUSED BY WINTER STORM	819-5-110-2061	028	0.00	7,200.00
TOTAL						7,200.00



[Signature]
 Purchasing Agent

City Manager

[Signature]
 Finance Director

Finance Director

- Original invoice plus one copy must be sent to: City of Palestine, Accounts Payable Dept, 504 N Queen St, Palestine TX 75801-2733.
- Payment may be expected within 30 days of receipt of goods, unless otherwise stated.
- C.O.D. shipment will not be accepted.
- Purchase Order numbers must appear on all shipping containers, packing slips and invoices. Failure to comply with the above request may delay payment.
- All goods are to be shipped F.O.B. Destination unless otherwise stated.
- All materials and services are subject to approval based on the description on the face of the purchase order or appendages thereof. Substitutions are not permitted without approval of the Requesting Department. Material not approved will be returned at no cost to the City.
- All goods and equipment must meet or exceed all necessary city, state and federal standards and regulations.
- Vendor or manufacturer bears risk of loss or damage until property received and/or installed.
- Seller acknowledges that buyer is an equal opportunity employer. Seller will comply with all equal opportunity laws and regulations that are applicable to it as a supplier of the buyer.
- The City is exempt from all federal excise and state tax - ID# 76-6000632

Purchasing Dept. (903) 731-8441 Fax (903) 731-8486

City of Palestine – Requisition

Date 3/18/2021	Requested By: Jason Shelton	Exempt From Bidding:	Athens Contractors P.O. Box 768 Athens, TX 75751 903-804-8331					
Ship To 1620 W. Palestine Palestine, TX 75801		<input checked="" type="checkbox"/> Emergency <input type="checkbox"/> Sole Source <input type="checkbox"/> Interlocal Agreement <input type="checkbox"/> Other (explain below)						
Order to be Replaced By: Requestor <input checked="" type="checkbox"/> Purchasing Agent <input type="checkbox"/> <i>project 028</i>								
Account Number 819-5-110-2061								
Description		Quantity/Unit	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
Winter Storm damage/leak repairs		1	1	7,200.00				
Shipping Charges								
			Total	7,000.00 7,200 -	Total		Total	
Awardee: Athens Contractors, LLC		Dept. Head Signature: <i>F. Davis</i>		City Manager Signature: _____				



Agenda Date: April 12, 2021
To: City Council
From: Andrew Sibai, Interim Finance Director
Agenda Item: Grant 4163801 Resolution
Date Submitted: 04/08/2021

SUMMARY:

Mayor & Council,

This resolution is to satisfy grant requirements for grant 4163801, this grant was originally granted under a previous City Manager, this resolution is to update the information to Interim City Manager Teresa Herrera for the grant.

Thank you for your assistance

RECOMMENDED ACTION:

I recommend Mayor and Council approve this resolution to get the City back into compliance with the grant

CITY MANAGER APPROVAL:

Attachments

Grant 4163801 Resolution

RESOLUTION NO.

GRANT NUMBER: 4163801

WHEREAS, The City of Palestine City Council finds it in the best interest of the citizens of Palestine, Texas Anderson County that the City of Palestine Emergency Management Covid-19 Disaster Costs project to be operated for the FY 2020-2021; and

WHEREAS, The City of Palestine City Council agrees that in the event of loss or misuse of the Office of the Governor funds, the Palestine City Council assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, City of Palestine City Council designates Teresa Herrera, the Interim City Manager, City of Palestine as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that the City of Palestine approves submission of the grant application for the City of Palestine Emergency Management Covid-19 Disaster Costs project to the Office of the Governor.

Signed by:

Passed and Approved this 12th of April, 2021.

Grant Number: 4163801_____

STEVE PRESLEY, MAYOR

ATTEST:

APPROVED AS TO FORM:

TERESA HERRERA, CITY SECRETARY

GARY LANDERS, CITY ATTORNEY



Agenda Date: April 12, 2021
To: City Council
From: Teresa Herrera, City Secretary
Agenda Item: Sealed bids for Lamar and Highland Streets paving improvements
Date Submitted:

SUMMARY:

Consider authorizing the city manager to seek sealed bids for Lamar and Highland Streets paving improvements.

The streets have had utility improvements and require paving improvements. The streets department does not have the equipment or personnel needed to make the improvements. We have received unofficial quotes of over \$25,000 per street.

RECOMMENDED ACTION:

Staff recommends approval.

CITY MANAGER APPROVAL:



Agenda Date: April 12, 2021
To: City Council
From: Andrew Sibai, Interim Finance Director
Agenda Item: Texas BIT Asphalt Purchase Order
Date Submitted: 04/08/2021

SUMMARY:

Mayor & Council,

This agenda item is for a purchase order for Asphalt for road repairs and utility line cuts. The streets department has estimated what it will need from April until August 2021. Texas BIT is the only supplier of asphalt in the area and has agreed to extend the current price to the City until August 2021.

Thank you,

RECOMMENDED ACTION:

I recommend council approve this item, it is for general road repair and utility line cuts in the street.

Thank you,

CITY MANAGER APPROVAL:

Fiscal Impact

Fiscal Year: 2021
Budgeted Y/N: Y
Account #: 520-5-100-4020
Amount Requested: 67,156.00

BUDGETARY IMPACT:

This item will come from the City's dedicated street tax fund, there is \$316,255 left out of the \$500,000 in budgeted expense for this line

Attachments

ASPHALT PO AND PRICE EXT

City of Palestine – Requisition

Date 4/7/2021	Requested By: John Elrod	Exempt From Bidding: <input type="checkbox"/> Emergency <input checked="" type="checkbox"/> Sole Source <input type="checkbox"/> Interlocal Agreement <input type="checkbox"/> Other (explain below)	Texas bit 420 Decker Dr. Irving, Tx 75062 214-741-3531
Ship To 1620 W. Palestine Ave.			
Order to be Replaced By: Requestor <input checked="" type="checkbox"/> Purchasing Agent <input type="checkbox"/>			
Account Number 520-5-100-4020			
Description			
442 tons of type D cold mix (asphalt)	Quantity/Unit	Unit Price	Amount
		\$82 a ton	\$36,244.00
368 tons of type D hot mix (asphalt)		\$84 a ton	\$30,912.00
Shipping Charges		Total	Total
		Total	\$67,156.00

Awardee: _____ Dept. Head Signature: _____ City Manager Signature: _____

Texas Bit
5509 Old Jacksonville Hwy
Tyler, Texas 75703

April 7, 2021

City of Palestine
Palestine Texas

RE: City of Palestine Road Materials

We will extend the current pricing of our products until 8/1/2021

Sincerely,

Lance Phillips
Texas Bit

Larissa R. Loveless, Council District #1
Mitchell Jordan, Council District #2
Vickey L. Chivers, Council District #3
Joe Baxter, Council District #4
Dana Goolsby, Council District #5
Ann Connor, Council District #6



Leslie Cloer, City Manager
Teresa Herrera, City Secretary
Jeff Herrington, Interim City Attorney

Steve Presley, Mayor

NOTICE OF MEETING
CITY COUNCIL AGENDA
Monday, September 30, 2019
Special Meeting @ 5:30 p.m., City Council Chambers
504 N. Queen Street
Palestine, Texas

The City Council may meet in Closed Session regarding any item on this agenda if necessary, as permitted by Subchapter D of Chapter 551 of the Texas Government Code.

SPECIAL MEETING

A. CALL TO ORDER

B. AGENDA

- 1) Consider authorizing the City Manager to purchase a Quint Fire Apparatus via financing. Finance Director Jim Mahoney
- 2) Consider amending Enterprise Fleet Management Consignment Agreement. Ursula Fetsko, Enterprise Fleet Management
- 3) Consider authorizing the City Manager to execute the Agreement to Sell Customer Vehicles with Enterprise Fleet Management. City Manager Leslie Cloer
- 4) Consider authorizing the City Manager to execute the Consignment Auction Agreement with Enterprise Fleet Manager. City Manager Leslie Cloer
- 5) Consider authorizing the City Manager to execute the Enterprise Vehicle Disclosure Form. City Manager Leslie Cloer
- 6) Consider authorizing the City Manager to execute Aviation Support and Maintenance Services Agreement with DBT Transportation Services LLC. City Manager Leslie Cloer
- 7) Consider awarding bid RFP 2019-009 Chemicals for Water and Wastewater Treatment. Utilities Director Felipe Garcia
- 8) Consider awarding bid RFP 2019-010 Asphalt. Streets Director Mark Fletcher
- 9) Consider awarding RFP 2019-011 Road Base Materials. Streets Director Mark Fletcher

C. ADJOURN

CERTIFICATION

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted on the outdoor bulletin board at the main entrance to City Hall, 504 N. Queen Street, Palestine, Texas, on the following date and time:

Thursday, September 26, 2019 at 4:40 p.m.

Teresa Herrera, City Secretary

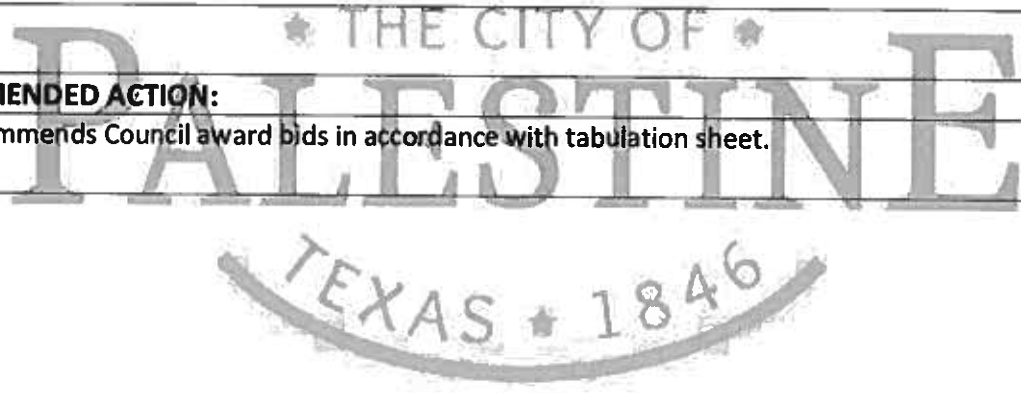
In compliance with the Americans with Disabilities Act, the City of Palestine will provide for reasonable accommodations for persons attending City Council meetings. Requests for accommodations or interpretive services must be made 48 hours prior to the meetings. Please contact the City Secretary's office for further information at 903-731-8414.

**City Council
City of Palestine, Texas
Agenda Action Form**

AGENDA DATE:	09-30-19	AGENDA ITEM	
AGENDA SUBJECT:	Consider awarding bid RFP 2019-010 for Asphalt		
PREPARED BY:	Leslie Cloer	Date Submitted:	9-27-19
EXHIBITS:	Tabulation Sheet for Asphalt		
BUDGETARY IMPACT			
To be determined			
CITY MANAGER APPROVAL:			

SUMMARY:
City staff recommends that City Council award bids in accordance with tabulation sheet for Asphalt

RECOMMENDED ACTION:
Staff recommends Council award bids in accordance with tabulation sheet.



RFP 2019-010 Asphalt
 Tabulation Sheet

COMPANY	PRODUCT	RATE	HOURLY RATE	ONLY 1 BID - RECOMMEND AWARDING BID
TEXAS BIT	HOT MIX	\$82.00/TON		X
	COLD MIX	\$84.00/TON		X
	OIL SAND	\$66.00/TON		X

Only received a bid from Texas Bit for Asphalt. Recommends that Council award the bid to Texas Bit

Texas Bit
5509 Old Jacksonville Hwy
Tyler, Texas 75703

September 3, 2020

City of Palestine
Palestine Texas

RE: City of Palestine Road Materials

We will extend the current pricing of our products until 4/1/2021

Sincerely,

Lance Phillips
Texas Bit

Texas Bit
5509 Old Jacksonville Hwy
Tyler, Texas 75703

April 7, 2021

City of Palestine
Palestine Texas

RE: City of Palestine Road Materials

We will extend the current pricing of our products until 8/1/2021

Sincerely,

Lance Phillips
Texas Bit



Agenda Date: April 12, 2021
To: City Council
From: Teresa Herrera, City Secretary
Agenda Item: Workforce Solution East Texas Contractor
Date Submitted:

SUMMARY:

The City will partner with Workforce Solution East Texas Contractor to provide work experience or internship activities in a supervised, structured learning environment for trainees to gain experience in basic work habits as well as occupational skills.

RECOMMENDED ACTION:

Staff recommends approval.

CITY MANAGER APPROVAL:

Attachments

Summary
Workforce Agreement

WIOA

Workforce Innovation and Opportunity Act



ELIGIBILITY

- Age 18+ and/or lost job through no fault of your own
- Out of school youth
- Aging out of Foster Care
- Homeless

YOUTH AND ADULT PROGRAMS



TRAINING

- Determine education and career goals
- Apprenticeships and credit for prior learning
- Tuition assistance for approved training programs
- On-the-job training opportunities



WORK

- Access to career interest assessments
- Resume and cover letter development
- Mock interviewing
- Tools to successfully navigate job search
- Job search leads and assistance



SUPPORT

- Individualized case management in person or via technology
- Other support services available to help navigate individual needs



PROGRAM SUMMARY

WIOA provides connections to training and support services to strengthen the workforce. This program provides relevant career training and guidance tailored to the local job market. A variety of individualized services are available to help overcome employment barriers.

PROGRAM BENEFITS

- Tuition and training assistance
- Job search assistance
- Skills and aptitude testing
- Mileage reimbursement
- Clothing/uniform allowance
 - Tools for employment or training



2000 S. Loop 256 Ste. 18
Palestine TX 75801



903-221-9982



www.easttexasworkforce.org



Workforce Solutions East Texas is an equal opportunity employer/program and auxiliary aids and services are available upon request to include individuals with disabilities. TTY/TDD via RELAY Texas service at 711 or (TDD) 1-800-735-2989 / 1-800-735-2988 (voice).
This document contains vital information about requirements, rights, determinations, and/or responsibilities for accessing workforce system services. Language

Fact Sheet: Youth Program

The Workforce Innovation and Opportunity Act (WIOA), signed into law on July 22, 2014, is the first legislative reform of the public workforce system in 15 years. The law supersedes the Workforce Investment Act of 1998 and amends the Adult Education and Family Literacy Act, the Wagner-Peyser Act, and the Rehabilitation Act of 1973.

WIOA presents an extraordinary opportunity to improve job and career options for our nation's workers and jobseekers through an integrated, job-driven public workforce system that links diverse talent to businesses. It supports the development of strong, vibrant regional economies where businesses thrive and people want to live and work.

WIOA retains the nationwide system of one-stop centers, which directly provide an array of employment services and connect customers to work-related training and education. WIOA furthers a high quality one-stop center system by continuing to align investments in workforce, education, and economic development. The new law places greater emphasis on one-stops achieving results for jobseekers, workers, and businesses. WIOA reinforces the partnerships and strategies necessary for one stops to provide job seekers and workers with the high-quality career services, education and training, and supportive services they need to get good jobs and stay employed, and to help businesses find skilled workers and access other supports, including education and training for their current workforce.

HIGHLIGHTS OF THE WIOA REFORMS FOR THE YOUTH PROGRAM

WIOA outlines a broader youth vision that supports an integrated service delivery system and gives a framework through which states and local areas can leverage other Federal, State, Local, and philanthropic resources to support in-school and out-of-school youth. WIOA affirms the Department's commitment to providing high quality services for youth and young adults beginning with career exploration and guidance, continued support for educational attainment, opportunities for skills training in in-demand industries and occupations, and culminating with a good job along a career pathway or enrollment in post-secondary education. WIOA authorizes the following changes:

Key Provisions

WIOA requires a minimum of 75 percent of State and Local youth funding to be used for out-of-school youth.

Youth Councils no longer required; however, Local Boards are

WIOA PROGRAMS

WIOA authorizes the one-stop career center (also known as American Job Center) service delivery system and six core programs. The core programs are:

WIOA Title I (Adult, Dislocated Worker and Youth formula programs) administered by Department of Labor (DOL);

Adult Education and Literacy Act programs administered by the Department of Education (DoED);

Wagner-Peyser Act employment services administered by DOL; and Rehabilitation Act Title I programs administered by DoED.

WIOA also authorizes the Job Corps program, the YouthBuild program, Native American programs, and Migrant and Seasonal Farmworker programs, as well as evaluation and multistate projects.

The law supersedes the Workforce Investment Act of 1998 and amends the Adult Education and Family Literacy Act, the Wagner-Peyser Act, and the Rehabilitation Act of 1973.



The Workforce Innovation and Opportunity Act

encouraged to designate a standing Youth Committee, including an existing Youth Council, to contribute a critical youth voice and perspective.

Changes to Youth Eligibility

Out-of-school youth must be aged 16-24, not attending any school, and meet one or more additional conditions, which could include:

- School dropout; within age of compulsory attendance but has not attended for at least the most recent complete school year calendar quarter; holds a secondary school diploma or recognized equivalent and is low-income and is basic skills deficient or an English language learner; subject to the juvenile or adult justice system; homeless, runaway, in foster care or aged out of the foster care system, eligible for assistance under Section 477, Social Security Act, or in out-of-home placement; pregnant or parenting; an individual with a disability; low income person who requires additional assistance to enter or complete an educational program or to secure and hold employment

In-school youth must be aged 14-21, attending school, low income, and meet one or more additional conditions, which could include:

- Basic skills deficient; English language learner; an offender; homeless, runaway, in foster care or aged out of the foster care system; pregnant or parenting; an individual with a disability; person who requires additional assistance to enter or complete an educational program or to secure and hold employment

Five new Youth Program elements

- (1) Financial Literacy; (2) Entrepreneurial skills training; (3) Services that provide labor market and employment information in the local area; (4) Activities that help youth transition to postsecondary education and training; (5) Education offered concurrently with and in the same context as workforce preparation activities and training for a specific occupation or occupational cluster

Emphasis on Work-Experience

At least 20 percent of local Youth formula funds must be used for work experiences, such as summer and year-round employment, pre-apprenticeship, on-the-job training, or internships and job shadowing

EFFECTIVE DATES FOR IMPLEMENTATION AND TECHNICAL ASSISTANCE

In general, WIOA takes effect on July 1, 2015; however, the planning requirements common indicators of performance take effect on July 1, 2016 and other exceptions specifically noted in the law.

DOL is working in coordination with the Department of Education and the Department of Health and Human Services to support the public workforce system to implement WIOA. The DOL WIOA Resource Page (www.doleta.gov/WIOA) will include updated guidance and resources, as well as communicate opportunities to provide input. The WIOA Collection Page (wioa.workforce3one.org) provides links to technical assistance tools and information to support implementation. Questions regarding WIOA can be emailed to DOL.WIOA@dol.gov.



WIOA Desk Reference

Work-Based Learning Overview

Types of Work-Based Learning

REGISTERED APPRENTICESHIP

Registered Apprenticeship is an employer-driven, “learn while you earn” model that combines on-the-job training with job-related instruction in curricula tied to the attainment of industry-recognized skills standards. The OJT is provided by the employer who hires the apprentice, although some employers also provide the job-related instruction. WIOA funds may be used to support placing participants in both the classroom and OJT portions of the program. WIOA funds can also be used to provide supportive services to participants that help an individual succeed in a Registered Apprenticeship program.

Target Populations – Youth, adults and dislocated workers, veterans in receipt of the GI Bill, unemployed workers (including long-term unemployed), underemployed workers, and incumbent workers.

PRE-APPRENTICESHIP PROGRAMS

A pre-apprenticeship is a program designed to prepare individuals to enter and succeed in a registered apprenticeship program, which includes:

- ◆ Training and curriculum that aligns with the skill needs of employers in the economy of the State or region
 - ◆ Access to educational and career counseling, and other supportive services
 - ◆ Hands-on, meaningful learning activities that are connected to education and training activities, such as exploring career options, understanding how skills acquired through coursework can be applied to a future career
 - ◆ Opportunities to attain at least one industry-recognized credential; and
 - ◆ A partnership with one or more registered apprenticeship programs that assists in placing individuals who complete the pre-apprenticeship into a registered apprenticeship program
- ✓ **Target Populations** – Youth and adults with barriers to employment who are identified to need certain skills or credentials in order to successfully enter into a registered apprenticeship program, dislocated workers transitioning to new industries or occupations in need of new skills, other eligible individuals identified by case managers as likely to succeed and have an interest in registered apprenticeship programs.

WORK EXPERIENCES AND INTERNSHIPS

A work experience or internship is a planned, structured learning experience that takes place in a workplace for a limited period of time. Work experiences or internships may be paid or unpaid, as appropriate and consistent with other laws, such as the Fair Labor Standards Act. A work experience or internship may be arranged within the private for-profit sector, the non-profit sector, or the public sector.

For youth, work experiences may also include:

- ◆ Pre-apprenticeship programs;
- ◆ Summer employment and other employment activities available throughout the school year;
- ◆ Internships and job shadowing; and
- ◆ On-the-job training (OJT)



WIOA Desk Reference

- ✓ **Target Populations** – Youth/adults with barriers to employment who have limited labor market experience, dislocated workers needing exposure to new industries/occupations, unemployed workers, underemployed workers, long-term unemployed workers, and other populations determined appropriate by case manager.

TRANSITIONAL JOBS

Transitional jobs are a type of work-experience local boards may provide under WIOA, and are considered an individualized career service. Transitional jobs are time-limited and wage-paid work experiences that can be subsidized up to 100 percent. These jobs are in the public, private, or nonprofit sectors.

- ✓ **Target Populations** – Adults and dislocated workers with barriers to employment who are chronically unemployed or have an inconsistent work history.

ON-THE-JOB TRAINING (OJT)

OJT provides reimbursements to employers to help compensate for the costs associated with skills upgrade training for newly hired employees and the lost production of current employees providing the training (including management staff). OJT training can assist employers who are looking to expand their businesses and who need additional staff trained with specialized skills. OJT employers may receive up to 50% reimbursement of the wage rate (in certain circumstances up to 75%) of OJT trainees to help defray personnel training costs. Under some programs, such as those funded by H-1B fees, OJT reimbursement may be as high as 90%, depending on employer size.

- ✓ **Target Populations** – Adults and dislocated workers in need of new employer-based skills, individuals with barriers to employment including: unemployed workers (including long-term unemployed), underemployed workers, and older/out-school-youth.

CUSTOMIZED TRAINING

Customized training is designed to meet the specific requirements of an employer or group of employers with the commitment that the business or businesses employ an individual(s) upon successful completion of the training. In most instances, the business must pay for a significant portion of the cost of training, as determined by the Local Workforce Development Board (WDB).

- ✓ **Target Populations** – Adults and dislocated workers with barriers to employment needing industry or occupational skills, unemployed workers (including long-term unemployed), underemployed workers, and employed workers.

INCUMBENT WORKER TRAINING

Incumbent Worker training is designed to meet the needs of an employer or group of employers to retain a skilled workforce or avert layoffs. Incumbent Worker training can be used to either:

- ◆ Help avert potential layoffs of employees; or
- ◆ Obtain the skills necessary to retain employment, such as increasing the skill levels of employees so they can be promoted within the company and create backfill opportunities for new or less-skilled employees.

Unlike other trainings, employers, instead of individuals, must meet the local eligibility criteria to receive funds for training their workforce. In most circumstances, incumbent workers being trained must have been employed with the company for at least six months. Employers who receive these funds are required to meet requirements for providing the non-federal share of the cost of the training.

Target Populations – Businesses and employers who meet local eligibility criteria to receive incumbent worker training funds and who need to provide training to their current workforce to meet new or changing business needs.





FACTSHEET

www.dol.gov

Workforce Resources for Employers

Developing a Globally Competitive Workforce

The public workforce system is a valuable resource to support human capital development of workers across the country. The system offers essential tools to transform the workforce to meet the changing demands of the 21st-century economy, and to become more competitive.

Enhance your human resource capacity

American Job Centers

- More than 2,400 American Job Centers are located across the country to assist businesses in recruiting, hiring, training or upskilling their workforce.
- Business service representatives at American Job Centers offer a range of customized training options to meet businesses' needs.
- The American Job Centers provide information about local and federal resources to assist with business decisions, including marketing and economic development opportunities.

Business Services Toolkit

- [This online resource](#) provides access to virtual workforce planning tools and resources that any company can use, as well as links to more specialized workforce development services.

Upskill and diversify your workforce to meet new demands

Expanding Registered Apprenticeship Opportunities

- Apprenticeships offer a proven, high caliber training strategy for workers to learn the skills that employers need for American businesses to grow and thrive in a competitive global environment.
- Customizable and flexible Registered Apprenticeship programs can meet employers' changing demands.

Incumbent Worker Training

- Business-led state and local workforce boards offer training services to help companies remain competitive by updating or enhancing the skills of their current workforce.
- On a limited basis, workforce boards can reimburse employers for the extraordinary costs of training new front-line hires through on-the-job and customized training.

USEFUL LINKS

CAREER ONE-STOP BUSINESS

Center is your source for help to hire, train, and retrain a strong workforce:

<http://www.careeronestop.org/BusinessCenter/index.aspx>

AMERICAN JOB CENTER LOCATOR

provides contact information for the nearest American Job Center:

<http://www.careeronestop.org/LocalHelp/local-help.aspx>

BUSINESS SERVICES TOOLKIT

offers a range of tools for customized solutions to your workforce needs:

<http://www.careeronestop.org/businesscenter/toolkit/toolkit.aspx>

REGISTERED

APPRENTICESHIP QUICK-START

TOOLKIT is your guide to building a Registered Apprenticeship Program:

http://www.doleta.gov/oa/employers/apprenticeship_toolkit.pdf

Engage in regional long-term workforce planning

- State and local workforce boards lead sector strategy and career pathway initiatives - regional, industry-focused approaches to workforce and economic development that improve access to good jobs and increase job quality in ways that strengthen an industry's workforce. To contact a state or local workforce board, use the online resource of America's Service locator at www.servicelocator.org/WorkforceContacts.asp.

Upcoming opportunities through the Workforce Innovation Opportunities Act (WIOA)

- The Workforce Innovation and Opportunities Act (WIOA), signed into law by President Barack Obama on July 22, 2014, is the first legislative reform of the public workforce system in 15 years. The law replaces the Workforce Investment Act of 1998 and amends the Adult Educational and Family Literacy Act, the Wagner-Peyser Act, and the Rehabilitation Act of 1973.
- WIOA presents an extraordinary opportunity to improve job and career options for our nation's workers and jobseekers through an integrated, job-driven public workforce system that links diverse talent to businesses. It also provides the workforce system greater flexibility to engage employers in developing the workforce for a regional economy - from preparing entry-level workers, to retraining transitioning workers, to upskilling incumbent workers.

Improves Services to Employers

- WIOA contributes to economic growth and business expansion by ensuring the workforce system is job-driven, which supports developing skilled workers and matching them to employers.
 - State and local boards will promote the use of industry and sector partnerships to address the workforce needs of multiple employers within an industry and to meet the workforce needs of local and regional employers.
 - Local areas can use funds for demonstrated effective strategies that meet employers' workforce needs, including incumbent worker training, Registered Apprenticeship, transitional jobs, on-the-job training, and customized training.

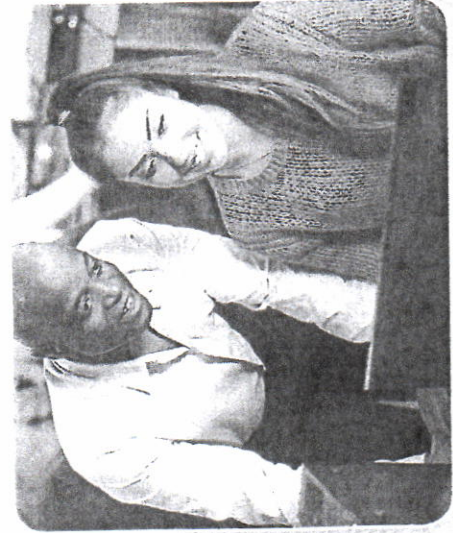
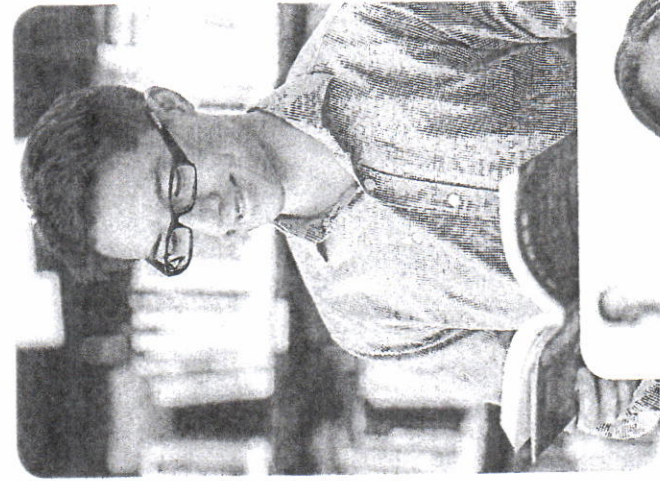
- Employers have incentives to work with AJCs to expand opportunities for workers to learn with increased reimbursement rates for on-the-job and customized training.
- WIOA offers opportunities to address developmental or essential skills through the Adult Education and Family Literacy Act - Title II of WIOA. Employer have the opportunity to form partnerships with education providers to design and offer foundational skill development for low-skilled workers looking to get ahead.
- WIOA also aligns the performance indicators for core programs, and adds new ones related to services to employers and postsecondary credential attainment.

Promotes Work-Based Training

- Businesses, under WIOA, can collaborate with AJCs, community colleges, and adult education providers to develop integrated education and training programs at the workplace to help employees gain basic and technical skills and advance to the next level of work.
- WIOA promotes greater use of Registered Apprenticeships to certify additional occupations critical to business operations and recognizes completion of a Registered Apprenticeship certificate as a post-secondary credential.
- Pre-apprenticeship training is an authorized Youth program activity which provides greater opportunity to create pathways to Registered Apprenticeship programs for business talent development.
- WIOA also requires that at least 20% of Youth Formula funds be spent on work-based learning, which can be provided by employers in the form of pre-apprenticeships, on-the-job training, internships and job shadowing, and summer and year-round employment.

Most provisions of WIOA took effect on July 1, 2015. The DOL WIOA Resources Page (www.doleta.gov/WIOA) will include updated technical assistance, tools, and resources. Comments and questions regarding WIOA can be emailed to DOL.WIOA@dol.gov.





Eligible youth can benefit by utilizing WIOA as a Student or as a Job-Seeker Participant. *Choose the option the fits your individual need!*

Benefits to Students

WIOA Participation includes:

- Career counseling & support
- Tuition & fees
- Textbooks & class supplies
- Mileage reimbursement to & from class
- Employment readiness training
- Referral to community services
- Job shadowing

Work-Based Learning

Students gain work experience in their chosen field with a local employer. Students learn the ins & outs of what working in the field is like on a day-to-day basis and how the skills and information they are learning in their classes are directly linked to the work world.

Benefits to Job-Seekers

WIOA Participation includes:

- Career counseling & support
- Matching job-seeker to available position based on interest & skills
- Soft skills support & training
- Resources to support job-seekers in the search & match process

Work-Based Learning

Selecting career areas of interest and being matched with an employer gives Job Seekers the opportunity to see if the career they have selected is actually a good fit. This also give students an opportunity to impress a prospective employer for possible future employment or to gain a work-related reference for employment with other companies or organizations.

**Texas Workforce Commission
Statewide Targeted Occupations**

East Texas	11-3021	Computer & Information Systems Managers
East Texas	11-9021	Construction Managers
East Texas	11-9111	Medical & Health Service Managers
East Texas	11-1021	General Operations and Business Managers
East Texas	13-1071	Human Resources Specialists
East Texas	13-1199	Business Operations Specialists, All Other
East Texas	13-2011	Accountants and Auditors
East Texas	15-1121	Computer Systems Analysts
East Texas	15-1132	Software Developers, Applications
East Texas	15-1142	Network and Computer Systems Administrators
East Texas	15-1151	Computer User Support Specialists
East Texas	15-1199	Computer Occupations, All Other
East Texas	17-3019	Drafters, All Others
East Texas	17-3022	Civil Engineering Technologists and Technicians
East Texas	17-3023	Electrical & Electronic Engineering Technicians
East Texas	17-3024	Electro-Mechanical Technicians
East Texas	17-3025	Environmental Engineering Technicians
East Texas	17-3026	Industrial Engineering Technicians
East Texas	17-3029	Engineering Technicians, Ex. Drafters, All Other
East Texas	17-3031	Surveying & Mapping Technicians
East Texas	19-4031	Chemical Technicians
East Texas	19-4041	Geological & Petroleum Technicians
East Texas	19-4091	Environmental Science & Protection Technicians, Inc. Health
East Texas	23-2011	Paralegals and Legal Assistants
East Texas	25-2021	Elementary School Teachers, Except Special Education
East Texas	25-2022	Middle School Teachers, Except Special and Career/Technical Education
East Texas	25-2031	Secondary School Teachers, Except Special and Career/Technical Education
East Texas	29-1126	Respiratory Therapists
East Texas	29-1141	Registered Nurses
East Texas	29-2011	Medical and Clinical Laboratory Technologists
East Texas	29-2012	Medical and Clinical Laboratory Technicians
East Texas	29-2021	Dental Hygienists
East Texas	29-2031	Cardiovascular Technologists and Technicians
East Texas	29-2034	Radiologic Technologists and Technicians
East Texas	29-2041	Emergency Medical Technicians & Paramedics
East Texas	29-2052	Pharmacy Technicians
East Texas	29-2055	Surgical Technologists
East Texas	29-2056	Veterinary Technologists & Technicians
East Texas	29-2061	Licensed Practical and Licensed Vocational Nurses
East Texas	29-2071	Medical Records and Health Information Technicians
East Texas	29-2099	Health Technologists and Technicians, All Other
East Texas	29-9011	Occupational Health and Safety Specialists
East Texas	31-1014	Nursing Assistants
East Texas	31-2011	Occupational Therapy Assistants
East Texas	31-2021	Physical Therapist Assistants
East Texas	31-9091	Dental Assistants
East Texas	31-9092	Medical Assistants
East Texas	31-9099	Healthcare Support Workers, All Other
East Texas	33-2011	Firefighters
East Texas	33-3051	Police and Sheriff's Patrol Officers
East Texas	39-9011	Childcare Workers
East Texas	39-9031	Fitness Trainers & Aerobics Instructors
East Texas	41-1011	First-line Supervisors of Retail Sales Workers
East Texas	43-1011	First Line Supervisors of Office & Admin Support Workers
East Texas	43-3031	Bookkeeping, Accounting, and Auditing Clerks
East Texas	43-6013	Medical Secretaries

**Texas Workforce Commission
Statewide Targeted Occupations**

East Texas	47-1011	First-Line Supervisors: Construction Trades/Extraction Workers
East Texas	47-2031	Carpenters
East Texas	47-2073	Operating Engineers and Other Construction Equipment Operators
East Texas	47-2111	Electricians
East Texas	47-2152	Plumbers, Pipefitters, and Steamfitters
East Texas	49-1011	First-Line Supervisors of Mechanics, Installers, and Repairers
East Texas	49-2094	Electrical and Electronics Repairers, Commercial and Industrial Equipment
East Texas	49-3023	Automotive Service Technicians and Mechanics
East Texas	49-3031	Bus & Truck Mechanics & Diesel Engine Specialists
East Texas	49-3042	Mobile Heavy Equipment Mechanics, Except Engines
East Texas	49-9021	Heating, Air Conditioning, and Refrigeration Mechanics and Installers
East Texas	49-9041	Industrial Machinery Mechanics
East Texas	49-9044	Millwrights
East Texas	49-9051	Electrical Power-Line Installers and Repairers
East Texas	49-9071	Maintenance & Repair Workers, General
East Texas	51-4041	Machinists
East Texas	51-4121	Welders, Cutters, Solderers, and Brazers
East Texas	53-3032	Heavy and Tractor-Trailer Truck Drivers
East Texas	53-7032	Excavating & Loading Machine & Dragline Operators
East Texas	53-7051	Industrial Truck and Tractor Operators

Top Ten Targeted Occupations		
Soc Code	Job Title	Total
15-1151	Computer User Support Specialists	22
29-1141	Registered Nurses	27
29-2061	Licensed Practical and Licensed Vocational Nurses	27
47-2111	Electricians	26
47-2152	Plumbers, Pipefitters, and Steamfitters	24
49-3023	Automotive Service Technicians and Mechanics	23
49-3031	Bus & Truck Mechanics & Diesel Engine Specialists	23
49-9021	Heating, Air Conditioning, and Refrigeration Mechanics and Installers	25
51-4121	Welders, Cutters, Solderers, and Brazers	24
53-3032	Heavy and Tractor-Trailer Truck Drivers	28

WORK EXPERIENCE / INTERNSHIP AGREEMENT
between

Company Name: _____
hereinafter referred to as the Training Provider

and

Workforce Solution East Texas Contractor

WIOA TANF (Choices) NCP Summer Earn & Learn TANF Internship

I. Parties to the Agreement:

The parties entering into this agreement are Workforce Solutions East Texas (WSET) Contractor and **Training Provider**, the designated company/organization (Training Entity).

II. Purpose of Agreement:

It is the purpose of this agreement to establish policies and procedures for Workforce Innovation and Opportunity Act (WIOA), Temporary Assistance for Needy Families (TANF), Non-Custodial Parent (NCP), and/or Summer Earn & Learn (SEAL) Work Experience / Internship training positions.

III. Duration of Agreement:

The agreement will commence upon the date of signature of both the qualified **Training Provider** designee and Workforce Solutions East Texas Contractor designee. Continuation of this agreement is contingent upon availability of funds and/or qualified customer eligibility. This agreement may be terminated at any time by either party with five (5) calendar day written notice prior to the termination of the agreement.

IV. Goals of Agreement:

To provide Work Experience or Internship activities in a supervised, structured learning environment for trainees to gain experience in basic work habits as well as occupational skills. The aim is to significantly increase the participating trainee's likelihood of securing regular unsubsidized employment.

V. Meetings and Coordination:

The **Training Provider** designee(s) and Workforce Solutions East Texas Contractor staff will meet as needed to assess the activities conducted under this agreement and to make necessary adjustments to improve the project and promote positive progress for trainees.

The **Training Provider** worksite assigned Supervisor(s) and WSET Contractor staff will meet prior to the commencement of the Work Experience or Internship assignment for a Supervisor Orientation session. Relevant program related rules and guidelines will be explained in this session including the required biweekly written evaluation of the trainee's attendance and progress/performance.

The **Training Provider** designee(s) will consult with Workforce Solutions East Texas Contractor staff in situations involving a trainee's delinquency, misconduct, or neglect of work.

VI. Nature of the Agreement

Trainees under this agreement will be permitted under the following designation(s):

- Paid/Unpaid WIOA Work Experience TANF/Choices and NCP Unpaid Work Experience
 TANF/Choices and NCP Subsidized Employment TANF Internship

The contacts for this agreement are:

Designee Company/Organization Worksite

Name: _____

Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____

Workforce Solutions East Texas Contractor

Name: Cheryl Newton

Title: Deputy Director

Address: 4100 Troup Highway

City: Tyler State: TX Zip: 75703

Phone Number: 903-561-8131

VII. Mutual Agreements:

- The Work Experience or Internship assignment must be compatible with the trainee's ability to perform the task on a regular basis. This shall take into account the trainee's physical capacity, skills, experience, family responsibilities and place of residence.
- The Workforce Solutions East Texas Contractor is considered the employer of record for the Paid Work Experience trainee. Applicable payroll services including W-4, I-9, and W-2 statements, as well as workers' compensation insurance or the equivalent coverage for the participant, will be provided by the Workforce Solutions East Texas Contractor or its assigned designee.
- If paid WE, no participant's wage may be subsidized for more than 6 months unless proper documentation is prepared.
- Unpaid WE can be for 9 months with a possible extension based on warranted circumstances.
- No incumbent workers are eligible for either Paid, Unpaid Work Experience, or an Internship.
- Work Experience or Internship trainees may not report for work/training at the **Training Provider** worksite until official notification of assignment approval and the

start date has been received from the appropriate Workforce Solutions East Texas Contractor designee.

- The participant is required to submit a bi-weekly timesheet, which will be forwarded to the designated Workforce Solutions East Texas Contractor contact. This paper timesheet is intended to record and verify hours worked as well as provide ongoing feedback to WSET regarding the trainee's performance in the Work Experience or Internship assignment.
- Payments made to Paid Work Experience trainees are based upon hours actually worked. No vacation, sick, or holiday pay is allowable.
- Overtime hours are not permitted for trainees under either the Subsidized or Unsubsidized Work Experience. Payment for hours worked in excess of the allowable hours under either this agreement or FLSA (whichever is less) is the responsibility of the **Training Provider** and must be made in compliance with applicable FLSA guidelines.
- In the event of an on-the-job injury, **Training Provider** will immediately contact the designated Workforce Solutions East Texas Contractor representative. This notification should occur within the same work shift as the injury but must occur within 24 hours of the injury. The reporting **Training Provider** designee should be prepared to provide all information needed to complete injury reports.
- For subsidized Work Experience, neither the Workforce Solutions East Texas Contractor nor its contractor will be responsible for wages accrued by participants who fail to provide Form I-9, Employment Eligibility Verification prior to their first day of work.
- TANF Internship participants receive stipends in lieu of wages per hour at the amount designated and in the areas designated in the Project Requirements for Texas Internship Initiative.

VIII. Training Provider Designee:

- Will provide the necessary tools, equipment, and supplies needed for the Work Experience / Internship assignment.
- Will provide adequate on-site instruction, supervision, support, feedback, and sufficient work to enable successful completion of the Work Experience or Internship assignment and goals.
- Will submit a bi-weekly timesheet to the Workforce Solutions East Texas Contractor.
- Will complete and return the designated Progress Evaluation form every two weeks and assure that this evaluation accurately assesses the individual's actual performance during the designated period.
- Will adhere to job duties as outlined in Job Description submitted to Workforce Solutions East Texas Contractor. The company/organization will not change a

participant's location and/or job duties without prior authorization from Workforce Solutions East Texas Contractor.

- Will provide transportation to remote workstations, if necessary, as decided on an individual basis and agreed upon in advance with the appropriate WSET Contractor designee.
- Will ensure participants are subject to the same health and safety standards established under state and federal law that otherwise apply to individuals in similar activities who are not WSET participants.
- Will apply the same break policy for Work Experience or Internship participants as applied to other employees of the organization in similar positions.
- Will be responsible for any damages resulting from the use or misuse of confidential participant information provided by Workforce Solutions East Texas Contractor.
- Will assure Work Experience trainees are not allowed to exceed the allowable training hours as determined and approved in advance for the Work Experience or Internship trainee. (This includes any limitation for hours worked within the workweek as well as the duration of the Work Experience or Internship assignment.)
- Will assure that no Work Experience or Internship Trainee exceeds 40 hours per week as designated by the Workforce Solutions East Texas Contractor's pay period week and reported on the designated Work Experience / Internship timesheet.
- Will pay the Work Experience participant overtime based on the prevailing wage at time and half per FLSA if a participant should exceed 40 hours per designated pay period week as recorded on the timesheet.
- Will provide employment information to Workforce Solutions East Texas Contractor if a participant is retained after the subsidized employment period has ended.
- Will maintain the time and attendance records of the trainees for a period of four (4) years after the termination of this agreement. **Training Provider** shall make these records available for inspection by the WSET Contractor designee, East Texas Council of Governments, Texas Workforce Commission, or the United States Department of Labor.
- Will consider the Work Experience or Internship trainee for permanent, unsubsidized employment based upon successful completion of the training period and availability of openings.
- Will immediately notify the appropriate WSET Contractor designee if a Work Experience or Internship trainee is suspended for unacceptable conduct pending resolution of problem performance or behavior.
- Will not require a participant to remain away from his/her home overnight without appropriate prior authorization from a Workforce Solutions East Texas Contractor representative and participant consent.

- Will not place participants in a position in which they are directly supervised by or are the supervisor for an immediate family member.
- Will not require trainees to engage in religious or political activities or assignments at the worksite or permit such activities during work hours.
- Will not require trainees to work on any personal and/or business property for the Supervisor's personal gain.
- Will not supplement a Work Experience or Internship participant's wages in any form without the prior written authorization of the WSET Contractor representative.
- Will not place any trainee under 18 years of age in any occupation defined by the Child Labor Provisions of the Fair Labor Standards Act as hazardous. Trainees who are 18 years of age or older may be placed in such occupations, but only under continuous Supervision of the **Training Provider** designee.
- Will not allow a Work Experience or Internship position to impair existing contracts or collective bargaining agreements.
- Will not provide work to a Work Experience or Internship participant having the effect of displacing/replacing or preventing employment of an individual not participating in the paid/unpaid Work Experience / Internship program. Vacancies due to hiring freezes, termination, and/or layoffs shall not be filled by a Work Experience / Internship participant unless it can be demonstrated that such vacancies are a result of insufficient funds to sustain former staff levels. The work experience or internship jobs shall in no way infringe upon the availability of work hours, overtime hours, or promotional opportunities that would otherwise be available to regular employees.

IX. **Non-Discrimination and Equal Opportunity Assurance**

Each request for proposals, proposal, and application for financial assistance under WIOA Title I shall contain the following assurance as required by 29 CFR 38.25:

As a condition to the award of financial assistance from the Department of Labor under Title I of WIA, the recipient assures that it will comply fully with the nondiscrimination and equal opportunity provisions of the following laws:

- Section 188 of the Workforce Innovation and Opportunity Act (WIOA), which prohibits discrimination against all individuals in the United States on the basis of race, color, religion, sex (including pregnancy, childbirth, and related medical conditions, sex stereotyping, transgender status, and gender identity), national origin (including limited English proficiency), age, disability, or political affiliation or belief, or, against any beneficiary of, applicant to, or participant in programs financially assisted under Title I of the Workforce Innovation and Opportunity Act, on the basis of the individual's citizenship status or participation in any WIOA Title I-financially assisted program or activity;
- Title VI of the Civil Rights Act of 1964, as amended, which prohibits discrimination on the bases of race, color, and national origin;

- Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination against qualified individuals with disabilities;
- Age Discrimination Act of 1975, as amended, which prohibits discrimination on the basis of age; and,
- Title IX of the Education Amendments of 1972, as amended, which prohibits discrimination on the basis of sex in educational programs.
- The WE Training Provider will make reasonable accessibility accommodations as needed to the physically or mentally challenged.

The assurances will comply with 29 CFR part 38 and all other regulations implementing the laws listed above. The Work Experience or Internship training provider understands the United States has the right to seek judicial enforcement of this assurance.

X. Workforce Solutions East Texas Contractor Agreements:

- The conditions of participation must be reasonable, taking into account the proficiency of the participant as well as funding program guidelines.
- Grievances regarding non-discrimination compliance may be filed with Workforce Solutions East Texas Contractor (as outlined in 40 TAC, Chapter 823).
- Grievances (excluding complaints alleging discrimination) unable to be resolved at the local level will be forwarded to Texas Workforce Commission State Office for Resolution (as outlined in 40 TAC, Chapter 823).
- Participants may not be engaged in TANF and NCP Work Experience activities more than once per Program Year.

Agreed to:

Company/Organization:

Workforce Solutions East Texas Contractor

Training Provider

Signature

Signature

Name: _____

Name: Cheryl Newton

Title: _____

Title: Deputy Director

Date: _____

Date: _____

EQUAL OPPORTUNITY IS THE LAW

Workforce Solutions East Texas is an equal opportunity employer/program and auxiliary aids and services are available upon request to include individuals with disabilities.

TTY/TDD via RELAY Texas service at 711 or (TDD) 1-800-735-2989 / 1-800-735-2988 (voice)

This document contains vital information about requirements, rights, determinations, and/or responsibilities for accessing workforce system services. Language services, including the interpretation/translation of this document, are available free of charge upon request.

Este documento contiene información importante sobre los requisitos, los derechos, las determinaciones y las responsabilidades del acceso a los servicios del sistema de la fuerza laboral. Hay disponibles servicios de idioma, incluida la interpretación y la traducción de documentos, sin ningún costo y a solicitud.



Agenda Date: April 12, 2021
To: City Council
From: Patsy Smith, Parks and Recreation Director
Agenda Item: Resolution for Dams owned By City
Date Submitted: 04/06/2021

SUMMARY:

Discuss and take action on resolution for dams owned by City of Palestine. Presentation will be conducted by KSA representatives Abiel Carrillo and Tyler Campbell.

RECOMMENDED ACTION:

To approve having the forms signed so that we can move forward with application with Texas Water Development Board.

CITY MANAGER APPROVAL:

Attachments

201 TWDB Form
201A TWDB Form
201B TWDB Form

Application Affidavit

THE STATE OF TEXAS §
COUNTY OF Anderson §
APPLICANT City of Palestine §

BEFORE ME, the undersigned, a Notary Public in and for the State of Texas, on this day personally appeared Steve Presley as the Authorized Representative of the City of Palestine, who being by me duly sworn, upon oath says that:

1. The decision by the City Council of the City of Palestine (authority, city, county, corporation, district) to request financial assistance from the Texas Water Development Board ("TWDB") was made in a public meeting held in accordance with the Open Meetings Act (Government Code, §551.001, et seq.) and after providing all such notice as required by such Act as is applicable to the City of Palestine (authority, city, county, corporation, district) .

2. The information submitted in the application is true and correct according to my best knowledge and belief.

3. The City of Palestine (authority, city, county, corporation, district) has no pending, threatened, or outstanding judgments, orders, fines, penalties, taxes, assessment or other enforcement or compliance issue of any kind or nature by the Environmental Protection Agency, Texas Commission on Environmental Quality, Texas Comptroller, Texas Secretary of State, or any other federal, state or local government, except for the following (if no such outstanding compliance issues, write in "none").
none

4. The City of Palestine (authority, city, county, corporation, district) warrants compliance with the representations made in the application in the event that the TWDB provides the financial assistance; and

5. the City of Palestine (authority, city, county, corporation, district) will comply with all applicable federal laws, rules, and regulations as well as the laws of this state and the rules and regulations of the TWDB.

Official Representative

Title: _____

SWORN TO AND SUBSCRIBED BEFORE ME, by _____,
on this _____ day of _____, 20____.

(NOTARY'S SEAL)

Notary Public, State of Texas

Application Filing and Authorized Representative Resolution

A RESOLUTION by the City Council of the City of Palestine, Texas requesting financial assistance from the Texas Water Development Board; authorizing the filing of an application for assistance; and making certain findings in connection therewith.

BE IT RESOLVED BY THE City Council OF THE City of Palestine, Texas:

SECTION 1: That an application is hereby approved and authorized to be filed with the Texas Water Development Board seeking financial assistance in an amount not to exceed \$ 1,508,000 to provide for the costs of Blue, Upper City, Lower City, and Wolf Creek Lake Dam Improvements.

SECTION 2: That Teresa Herrera, Interim City Manager be and is hereby designated the authorized representative of the City of Palestine for purposes of furnishing such information and executing such documents as may be required in connection with the preparation and filing of such application for financial assistance and the rules of the Texas Water Development Board.

SECTION 3: That the following firms and individuals are hereby authorized and directed to aid and assist in the preparation and submission of such application and appear on behalf of and represent the City of Palestine before any hearing held by the Texas Water Development Board on such application, to wit:

Financial Advisor: Hilltop Securities INC. 1201 Elm Street, Suite 3500 Dalls, TX 75270
Jim Sabonis jim.sabonis@hilltopsecurities.com

Engineer: KSA Engineers 8866 Synergy Dr, McKinney, TX 75070
Abiel Carrillo acarrillo@ksaeng.com

Bond Counsel: BRACEWELL LLP 1445 Ross Avenue, Suite 3800, Dallas, TX 75202
Robert R. Collins robert.collins@bracewell.com

PASSED AND APPROVED, this the _____ day of _____, 20_____.

ATTEST: _____

By: _____

(Seal)

Application Resolution - Certificate of Secretary

THE STATE OF TEXAS §
COUNTY OF Anderson §
APPLICANT City of Palestine §

I, the undersigned, Secretary of the City of Palestine Texas,
DO HEREBY CERTIFY as follows:

1. That on the 12th day of April, 2021, a regular/special meeting of the
City of Palestine, Texas was held; the duly constituted members of the
City Council being as follows:

Mayor Steve Presley; Council Members Larissa Loveless, Mitchell Jordan, Vickey Chivers, Joe Baxter, Dana Goolsby, Ann Connor

all of whom were present at the meeting, except the following:

Among other business considered at the meeting, the attached resolution entitled:

"A RESOLUTION by the City Council of the City of Palestine requesting
financial participation from the Texas Water Development Board; authorizing the filing of an application
for financial participation; and making certain findings in connection therewith."

was introduced and submitted to the _____ for passage and adoption. After
presentation and consideration of the resolution, and upon a motion made by _____ and
seconded by _____, the resolution was passed and adopted by the
_____ by the following vote:

_____ voted "For" _____ voted "Against" _____ abstained

all as shown in the official minutes of the _____ for this meeting.

2. That the attached resolution is a true and correct copy of the original on file in the official records
of the _____; the qualified and acting members of the _____ on
the date of this meeting are those persons shown above and, according to the records of my office, advance notice of
the time, place, and purpose of meeting was given to each member of the _____; and that the
meeting, and the deliberations of the public business described above, was open to the public and written notice of
the meeting, including the subject of the resolution described above, was posted and given in advance of the meeting
in compliance with the provisions of Chapter 551 of the Texas Government Code.

IN WITNESS WHEREOF, I have signed my name and affixed the seal of
the _____, this the _____ day of _____, 20_____.

Secretary

(SEAL)



Agenda Date: April 12, 2021
To: City Council
From: Patsy Smith, Parks and Recreation Director
Agenda Item: Updated Rules Fees and Current Rates
Date Submitted: 04/06/2021

SUMMARY:

Discuss and take action on the new rules and regulations for park pavilions and fields to include fee's, cost of electricity at pavilions
Brick Pavilion/Pavilion #1 Crockett Road Reagan Park \$20 hour
Small Pavilion #3 above tennis courts Reagan Park \$10 hour
Calhoun Park Pavilion \$10 hour
Larry Street Pavilion \$10 hour
Willie Myers Pavilion \$20 hour
Electricity would be \$10 an hour for each hour used

RECOMMENDED ACTION:

To approve fee's, cost of electricity with new rules and regulations for parks and fields.

CITY MANAGER APPROVAL:

Attachments

Rental Fees Rates
Fee Schedule Ordinance

Pavilion Rental Fee's

Tyler Texas:

Pavilion Rental Fee: \$35 per hour or \$50 All Day (Electricity \$50 additional Cost)

Fate Texas:

Pavilion Rental Fee: \$40 per hour (4) hour block only no all days

Cancellations must be made 14 days prior to use of facility, department reserves the right to only allow 50% refund if cancellation done after 14 days

Bryan Texas:

Pavilion Rental Fee: \$20.00 per hour 2 hour minimum \$24 per hour non residency

All Day Rental \$125 Non Resident \$150

Farmer's Branch Texas:

Pavilion Rental Fee: \$40 per hour (4) hour minimum \$50 per hour non residency

Missouri City Texas:

Pavilion Rental Fee: \$8 per hour \$10 per hour Non Resident

Population: 74,557

League City Texas:

Pavilion Rental Fee: \$12 per hour \$20 per hour Non Resident

Population: 103,310

Leander Texas:

Pavilion Rental Fee: \$75 per hour \$100 per hour Non Resident

North Richland Hills Texas:

Small Pavilions Fee: \$32 per hour (3 hr min) Large Pavilion Fee: \$45 per hour (3 hr min)

NO ALL DAY- NO ADDITIONAL HOURS

The Colony Texas:

Pavilion Rental Fee: \$10 per hour (2 hr min) \$15 per hour Non Resident

NO ALL DAY Population: 43,005

Palestine Texas:

Pavilion Rental Fee: \$5 per hour (No min., No non resident, no add. Charge electrical)

All Day Fee: \$15 (Currently not allowing due to high demand of usage)

Recommendations

Palestine Pavilion Rentals

Charge additional Fee for Electricity: \$10 per hour as used

Currently people can just plug items in and use for free, this is an expense to the City and we should be compensated for the use just like we do for the ball fields and tennis courts.

Fee Rate: \$10 an hour

Prefer NO ALL DAY as this does not allow sufficient use of pavilions.

Create New Rules to go with Rental Form (Attach old, Attach new) Get Vote



City of Palestine Parks and Recreation Department

Pavilion Rental/Field Rules and Regulations:

1. A rental form must be filled out prior to using a pavilion or ball field at one of the City owned facilities. This Form must accompany the renter during their usage to show proof of payment. Rentals are made on a first come, first serve basis.
2. Payment of rental fee is due before the reservation can be confirmed. All fees are due and can be made to the City of Palestine at the Water Department located at 501 N Queen Street, Palestine Texas, or you can call (903) 731-8400 Opt. 0 Utility Billing. Let the Customer Service person know you are paying for a pavilion rental.
3. When renting a pavilion/field at one of the City of Palestine's Parks, you are required to pay \$10 an hour. If you want electricity you will need to pay an additional \$10 an hour for each hour used, with the exception of ball fields which is \$50 an hour.
4. The rental fee will be forfeited if the renter cancels without a five (5) business day notice. NO EXCEPTIONS.
5. For rain outs, please contact the Parks Department at (903) 731-6000 within 72 hours of your rental for a refund and or to reschedule your date.
6. If you are reserving a pavilion for the weekend (Saturday and Sunday), we DO NOT guarantee the cleanliness of the pavilions or restrooms. The City of Palestine Parks Department operates Monday through Friday. The rental fee only guarantees the date, time, and location.
7. Vehicles are not to be driven on the grassy area of our parks. We have irrigation lines and drains throughout the park and do not wish to have damage. Special permission will need to be obtained from the Parks Director/City Manager to drive on grassy area.
8. The City of Palestine Parks does not allow alcohol or smoking on the property. Refer to City Ordinance Possession and Consumption of Alcoholic Beverages Section 86-134 and Prohibition of Smoking in Specified Outdoor Areas Section 46-120. All Parks are DRUG FREE.



City of Palestine Parks and Recreation Department

Pavilion Rental/Field Rules and Regulations:

9. Animals are welcome at the City Parks, but must remain on a leash at all times. Please refer to City Ordinance Animals Section 86-132.

10. The use of a bounce house or water feature is prohibited in our City Parks. No Stakes will be allowed in our parks for pop up tents.

11. Refunds will also not be given back due to the splash pad being closed due to maintenance or non functioning. Your rental is securing the use of a pavilion not the use of the splash pad or playground.

12. Radio's/Music is allowed, but must follow City of Palestine Ordinance Sound Amplification Systems Section 46-27.

13. Only City provided park grills may be used in designated park and pavilion areas. Personal grills and/or smokers are prohibited unless written approval is given by the Parks Director prior to rental.

14. The renter is expected to discard all trash and debris from their party and clean up their own litter. The City has made proper trash receptables available for this purpose. Keep our parks clean.

Anyone who reserves the pavilion and/or field will have full care and control of that pavilion or field for the time of the rental. The renter is voluntarily assuming all risk of loss, damage, or injury and agree to fully indemnify, release and hold harmless the City of Palestine, Texas, and its officials, employees, and/or agents, jointly and/or severally, from every claim because of loss, damage, or injury of any kind because of such activity, REGARDLESS OF WEATHER SUCH LOSS, DAMAGE, OR INJURY IS CAUSED BY THE NEGLIGENCE OF THE CITY OF PALESTINE, ITS OFFICERS, AGENTS, AND EMPLOYEES OR BY ANY OTHER CAUSE. Therefore, the following UNDERSTANDING must be agreed upon before permission to use facility is granted. All renters must adhere to the Governors rules for Pandemic COVID 19 restrictions.

Type of Event		Per Participant	Per day
Youth League:			
Resident	\$8.00		
Non-resident	\$10.00		
Tournament (2-day or less)			\$1,000.00
Tournament (more than 2-day)			\$500.00



Location	Hour	Day	Lights/per hr.
Pavilion Reservations: Reservations for park pavilions can be made up to six months in advance. When not specifically reserved by patrons, park pavilions may be utilized on a first-come, first-serve basis.			
Farmers Market	\$5.00	\$30.00	
Reagan Park band stand	\$5.00	\$30.00	
Other Pavillions	\$5.00	\$15.00	



Parks and Recreation Use Fee:



Location	Hour	Day	Lights/per hr.
<p>Field/Court Reservations: Reservations for courts and ballfields can be made up to six months in advance. When not specifically reserved by patrons, courts and ballfields may be utilized on a first-come, first-serve basis.</p>			
Softball/Baseball Field			\$50.00
Soccer Field			\$50.00
Tennis Court (Reagan)			
Per Court			\$50.00
All Courts			\$50.00
Basketball Court	\$5.00		

ORDINANCE NO. O--21

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PALESTINE, TEXAS, AMENDING APPENDIX B FEE SCHEDULE, PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL.

WHEREAS, the City of Palestine has adopted a fee schedule which sets out the various fees charged by the City for the services it provides to its citizens; and

WHEREAS, the fees adopted within that ordinance have not adapted to changes in costs incurred in providing the services or the changes to the services provided.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PALESTINE, TEXAS:

I.

That the amended Fee Schedule attached to this ordinance is hereby adopted, as set forth:

Parks and Recreation Use Fee:

<u>Location</u>	<u>Hour</u>	<u>Day</u>	<u>Lights/per hour</u>
Reagan Park Pavilion #1 & #2	\$20.00		\$10.00
Reagan Park Pavilion #3	\$10.00		\$10.00
Reagan Park Band Stand	\$20.00		\$10.00
Willie Myers Pavilion	\$20.00		\$10.00
Other Pavilions	\$10.00		\$10.00
Farmers Market	\$5.00	\$30.00	

II.

If any provision of this ordinance is hereafter determined to be invalid or in violation of the law of the State of Texas or the Constitution of the United States by a court of appropriate jurisdiction, such finding of invalidity shall affect the continued enforcement only of the provision of provisions so determined to be invalid, it being the intent of the City Council of the City of Palestine, that all other terms and provisions of this ordinance not affected thereby shall remain in full force and effect.

III.

All other prior ordinances or portions of ordinances of the City of Palestine in conflict with the terms and provisions of this ordinance are hereby repealed.

PASSED, APPROVED, and ADOPTED by the City Council of the City of Palestine, Texas, at a regular meeting held on this the 12th day of April 2021.

STEVE PRESLEY, MAYOR

ATTEST:

APPROVED AS TO FORM:

TERESA HERRERA, CITY SECRETARY

GARY LANDERS, CITY ATTORNEY



Agenda Date: April 12, 2021
To: City Council
From: Patsy Smith, Parks and Recreation Director
Agenda Item: Updated Cemetery Ordinances
Date Submitted: 04/06/2021

SUMMARY:

To discuss and take action on new ordinances for City owned cemeteries
Passed by parks 4-1 (4-6-21)

RECOMMENDED ACTION:

To approve changes and updates as presented

CITY MANAGER APPROVAL:

Attachments

Updated Cemetery

City of Palestine Cemetery Ordinances:

• **Chapter 34 - CEMETERIES[1]**

Footnotes:

--- (1) ---

Cross reference— Possession of open containers of alcoholic beverages in public places. § 10-4, streets, sidewalks and other public places, ch. 86.

State Law reference— Cemeteries, V.T.C.A., Health and Safety Code §§ 711.001 et seq., 713.011 et seq.

Definitions: (New)

- 1. The Term “Cemeteries” as used in these rules and regulations is hereby defined to mean cemeteries owned and operated by the City of Palestine.*
- 2. The term “Owner” shall mean the owner as indicated by deed.*
- 3. The term “Interment” shall mean entombment or burial of the remains of a deceased person.*
- 4. The term “Memorial” shall mean any marker, monument, headstone, tablet, or other structure upon or in any lot or niche, placed thereupon or partially therein for identification or in memory of the interred.*
- 5. The term “Space” shall mean the area normally designated for a single interment.*
- 6. The term “Vault” shall mean a liner used to line the grave before the casket is placed inside. A vault can be made of concrete or other material such as plastic or metal.*

• **ARTICLE I. - IN GENERAL**

• **Sec. 34-1. - Interment of bodies in cemeteries required.**

It shall be unlawful for any person to bury or inter the body of any deceased person at any place within the city except in a regularly dedicated cemetery.

(Code 1968, § 8-2)

• **Sec. 34-2. - Hours restricted.**

It shall be unlawful for any person to enter, go into or remain in any cemetery which is located in the city between the hours of 8:00 p.m. and 6:00 a.m. Unless special permission is given by City Manager. This will exclude a grave digger.

(Code 1968, § 8-1)

- **Sec. 34-3. - Right of exclusion.**

The city council shall have the right to exclude from the **cemetery** grounds any person who shall persist in disobeying any of the sections of this chapter or other rules or regulations governing the **cemetery**.

Visitors shall respect the cemetery memorials and gravesites. Honor the dead and refrain from standing or walking on the gravesites.

No person will be permitted to use profane or boisterous language or in anyway disturb the quiet and good order of the cemetery.

(Code 1968, § 8-9)

- **Sec. 34-4. - Removal of offensive structures.**

If any monument, vault, effigy or enclosure or any structure whatever or any inscription shall be placed in or upon any lot which shall be determined by the authorities of the **cemetery** to be offensive, improper or injurious to the appearance of the surrounding lots or grounds, they shall enter upon such lot and remove the offensive or improper object or inscription.

(Code 1968, § 8-11)

- **Sec. 34-5. - Operation of vehicles.**

It shall be unlawful for any person to drive or operate any vehicle upon the lots, lawns or walks of any **cemetery** within the city, except for city maintenance vehicles. **No vehicle shall be allowed to drive over 5 miles per hour within the cemetery.**

(Code 1968, § 8-3)

- **Sec. 34-6. - Grades of lots.**

The grades of lots within the **cemetery**, once established, shall not be changed without the consent of the director of public works.

(Code 1968, § 8-4)

- **Sec. 34-7. - Boundary markers.**

All boundary markers within the **cemetery** set by the director of public works shall remain undisturbed.

(Code 1968, § 8-5)

- **Sec. 34-8. - Signs or advertisements.**

No signs indicating that a lot or vault is for sale or signs, cards or advertisements of stonecutters, undertakers or any person shall be permitted within the **cemetery**.

(Code 1968, § 8-6)

- **Sec. 34-9. - Enclosures, ornaments, prohibited. Planting and other Decorations in the Cemetery**

Enclosures of any kind, curbing or coping around the lot, ornaments, chairs, settees, vases, glass jars, pitchers, artificial flowers, toys, watering cans or other articles that may be considered objectionable by the city are prohibited within the cemetery. Flags which extend more than 24 inches above ground level are not permitted. The right to remove such articles without notice to lot holders is reserved by the city.

Placing of potted plants, cut flowers, or baskets or other decorations is permitted on graves in all cemeteries; however, to improve the appearance and to the aid in maintenance, all potted plants, cut flowers and baskets may be removed each month. Funeral designs or floral pieces will be removed from the graves when they become wilted or unsightly. Persons desiring to retain same must remove them within 72 hours. Artificial flowers may be placed on graves for holidays with the understanding that they will be removed thirty days (30) after the holiday.

The City prohibits the installation of curbing, slabs, tombs, walks, fencing, hedging or enclosures of any kind. Grave sites that have such items prior to this ordinance will be allowed to stay however, the City may remove damaged, deteriorated, unsightly, covered or partially covered curbing, slabs, walk, fencing or curbs, if it so desires. City staff has the right to remove such items installed as of the date of this ordinance.

No solar lights, mementos, or other memorabilia shall be placed on, or placed near a memorial or grave space. Any such item that is not of a permanent nature, is subject to removal by City staff in the interest of uniform and safe maintenance of the cemetery. This will include wind chimes and metal grates of any kind. Also, no rocks, oyster shell, pea gravel, etc. will be allowed to be placed on top of a grave site.

The City shall have full right to fill and level graves and plant grass if necessary.

(Code 1968, § 8-7; Ord. No. O-08-12, § I, 2-27-2012; Ord. No. [O-22-17](#), § I, 6-12-2017)

- **Sec. 34-10. - Trees and shrubs.**

(a)

If any trees or shrubs situated in any lot within the cemetery shall, by means of their roots or branches, become detrimental to the adjacent lots or avenues, or become unsightly or inconvenient for visitors, the city shall have the right to enter the lot to remove the trees or shrubbery or such part thereof as the city shall determine to be detrimental, unsightly or inconvenient. The city shall have the right to remove any tree or shrub that may be infected by scales or other diseases and to plant and mow grass on all lots and graves.

The digging of holes for planting of trees, shrubs or flowers within the cemetery shall be prohibited.

All persons are strictly forbidden to break or injure any tree or shrub, or mar any landmark, marker or memorial or in any way deface the grounds of the cemetery.

(Code 1968, § 8-8)

- **Sec. 34-11. - Guy ropes and moving materials.**

Guy ropes must not be fastened to any tree, monument or tomb in the cemetery. All materials must be moved in the paths and over planks laid for that purpose and not over the adjoining lots.

(Code 1968, § 8-10)

General Rules/Regulations:

1. **Visitors or workers shall use only the avenues, walkways, and roads, unless it becomes necessary to walk across other spaces or graves to gain access to a space or grave.**
2. **Pets must remain on a leash at all times if in the cemetery. Pets are not to be allowed to roam freely.**
3. **No person or persons (Except Peace Officers or a Military Guard of Honor) shall be permitted to bring or carry firearms within the Cemetery.**
4. **The City shall take reasonable precautions to protect the property rights of owners within the cemetery from loss or damage; but it disclaims all responsibility for loss or damage caused by the elements, an act of God, common enemy, thieves, vandals, strikers, malicious mischief makers, explosions, unavoidable accidents, invasion, insurrection, riots, or an order of any military or civil authority, whether the damage be direct or collateral, other than herein provided.**
5. **All graves shall be probed and located and marked by a City of Palestine employee before any digging is allowed.**
6. **Deposit rubbish, trash, paper, dried flowers, faded artificial flowers, toys, stuffed animals, etc., in blue barrels, which are kept at various places in the cemetery. Keep our cemeteries clean.**
7. **A permanent type container such as a concrete liner or burial vault is required for all adult interments.**
8. **Using a metal detector in a City Cemetery is prohibited.**

Care of Cemeteries: (New)

- 1. Care shall be furnished for all cemeteries owned by the City of Palestine. Care is to be understood as the maintenance of buildings, walls, drives and the grounds to preserve the pleasing appearance of the Cemetery.**
- 2. The term "Care" shall in no case mean the maintenance, repair, or replacement of any memorial or curbing placed or erected upon any grave or space; nor the placement of flowers or ornamental plants or shrubs or trees; nor the performing of any special unusual work for any individual owners.**
- 3. The City shall not attempt to reset or repair any damaged or fallen memorials. As these are privately owned and are the responsibility of the owners to maintain and/or their heirs.**

Funeral Home Responsibilities: (New)

- 1. Funeral Homes shall make arrangements with the Development Services Department within 48 hours of a grave needing to be probed and marked.**
- 2. Funeral Homes shall be held responsible for the opening and closing of all graves, and shall be responsible for leveling of graves and cleanup of the site after each funeral service.**
- 3. Funeral Homes shall be held responsible for their contractors and anyone assisting with a funeral for any damage to monuments, trees, etc., in the cemetery caused by their operations or that of their contractors for opening and closing graves or other subcontractors, and shall carry insurance against said damage.**

- **Secs. 34-12—34-30. - Reserved.**
- **ARTICLE II. - PERPETUAL CARE FUND^[2]**

Footnotes:

-- (2) --

State Law reference— Perpetual care, V.T.C.A., Health and Safety Code §§ 712.001 et seq., 713.002 et seq.

- **Sec. 34-31. - Established.**

There is created a perpetual care **cemetery** fund, the income from which will be used for the perpetual care and maintenance of the city **cemeteries** and for such other purposes as may be necessary to provide for city-owned **cemeteries**.

(Code 1968, § 8-20)

- **Sec. 34-32. - Allocation of lot sales.**

All lot sales in the city **cemeteries** will be set aside into the perpetual care fund.

(Code 1968, § 8-21)

- **Sec. 34-33. - Authority to accept gifts and donations.**

The city is authorized to accept, as gifts or by devise, money or any other property of value which may be sold, with the proceeds deposited into the perpetual care fund.

(Code 1968, § 8-22)

- **Sec. 34-34. - Investment of funds.**

The city shall have the power and authority to invest and reinvest all funds advanced to it for the purposes set forth in this article.

(Code 1968, § 8-23)

- **Sec. 34-35. - Authority of others to care for lots.**

None of the rights, powers and duties provided for in this article shall deprive any person having any interest in a grave or burial lot or kinship within the third degree by affinity or consanguinity to those therein interred from beautifying or caring for the grave or burial lot individually or at his own expense under the reasonable rules which the city may from time to time provide.

(Code 1968, § 8-24)

- **Sec. 34-36. - Charges.**

The city council establishes a charge for city cemetery lots in an amount set forth in the fee schedule adopted by the city council.

(Ord. No. O-25-98, § I, 9-29-98; Ord. No. O-38A-06, § XIV, 11-13-2006)

- **Secs. 34-37—34-50. - Reserved.**

- **ARTICLE III. - RESERVED**

- **Secs. 34-51—34-55. - Reserved.**

Editor's note— Ord. No. O-13-05, § 4, adopted Apr. 25, 2005, repealed Art. III in its entirety. Former Art. III pertained to the cemetery board and derived from Code 1968, §§ 2-7, 8-31—8-35.



Agenda Date: April 12, 2021
To: City Council
From: Mark Harcrow, Chief of Police
Agenda Item: Discuss and take action on Enterprise lease agreement for FY 21-22
Date Submitted: 04/08/2021

SUMMARY:

This agreement is for 2 police Tahoes for the 21-22 order. We have to place this orders ahead of time to guarantee we receive these vehicles next year since they are special order.

This will not impact the current budget.

RECOMMENDED ACTION:

Staff recommends approval.

CITY MANAGER APPROVAL:

Fiscal Impact

BUDGETARY IMPACT:

No fiscal impact for current budget.

Attachments

MY PD Tahoe 4x4
Tahoe Upfit

Prepared For: City of Palestine
Nicholson, C.R.

Date 04/09/2021
AE/AM J5B/UFP

Unit #

Year 2021 **Make** Chevrolet **Model** Tahoe
Series Police Vehicle 4x4

Vehicle Order Type In-Stock **Term** 60 **State** TX **Customer#** 585229

\$ 66,563.00	Capitalized Price of Vehicle ¹
\$ 0.00 *	License and Certain Other Charges <u>6.2500%</u> State TX
\$ 158.50 *	Initial License Fee
\$ 0.00	Registration Fee
\$ 285.00	Other: (See Page 2)
\$ 12,944.00 *	Capitalized Price Reduction
\$ 0.00 *	Tax on Capitalized Price Reduction
\$ 0.00	Gain Applied From Prior Unit
\$ 0.00 *	Tax on Gain On Prior
\$ 0.00 *	Security Deposit
\$ 0.00 *	Tax on Incentive (Taxable Incentive Total : \$0.00)

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name
Exterior Color (0 P) Black
Interior Color (0 I) Jet Black w/Cloth Seat Trim
Lic. Plate Type Exempt
GVWR 0

\$ 53,904.00	Total Capitalized Amount (Delivered Price)
\$ 835.51	Depreciation Reserve @ <u>1.5500%</u>
\$ 195.40	Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²
\$ 1,030.91	Total Monthly Rental Excluding Additional Services

Additional Fleet Management

\$ 0.00	Master Policy Enrollment Fees
\$ 0.00	Commercial Automobile Liability Enrollment
	Liability Limit <u>\$0.00</u>
\$ 0.00	Physical Damage Management
\$ 0.00	Full Maintenance Program ³ Contract Miles <u>0</u>
	Incl: # Brake Sets (1 set = 1 Axle) <u>0</u>

Comp/Coll Deductible	<u>0 / 0</u>
OverMileage Charge	<u>\$ 0.0000</u> Per Mile
# Tires <u>0</u>	Loaner Vehicle Not Included

Additional Services SubTotal

\$ 0.00	Use Tax <u>0.0000%</u> State .
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Total Monthly Rental Including Additional Services

\$ 3,773.40	Reduced Book Value at <u>60</u> Months
\$ 395.00	Service Charge Due at Lease Termination

Quote based on estimated annual mileage of 20,000
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)

Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle. Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

LESSEE City of Palestine

BY _____ **TITLE**

DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

² Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Aftermarket Equipment Total

Description	(B)illed or (C)apped	Price
Custom Equipment 2	C	\$ 25,888.00
Total Aftermarket Equipment Billed		\$ 0.00
Total Aftermarket Equipment Capitalized		\$ 25,888.00
Aftermarket Equipment Total		\$ 25,888.00

Other Totals

Description	(B)illed or (C)apped	Price
Freight	C	\$ 285.00
Courtesy Delivery Fee	C	\$ 0.00
Total Other Charges Billed		\$ 0.00
Total Other Charges Capitalized		\$ 285.00
Other Charges Total		\$ 285.00

VEHICLE INFORMATION:

2021 Chevrolet Tahoe Police Vehicle 4x4 - US

Series ID: CK10706

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$48,246	\$51,000.00
Total Options	\$-3,056.46	\$-3,358.75
Destination Charge	\$1,295.00	\$1,295.00
Total Price	\$46,484.54	\$48,936.25

SELECTED COLOR:

Exterior: GBA-(0 P) Black
 Interior: H1T-(0 I) Jet Black w/Cloth Seat Trim

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
1FL	Preferred Equipment Group 1FL	\$-3,913.00	\$-4,300.00
5J3	Surveillance Mode Calibration Interior Lighting	Included	Included
5J9	Red/White Taillamp Flasher Calibration	Included	Included
5LO	Red/Red Taillamp Flasher Calibration	Included	Included
6E2	SEO: Complete Vehicle Fleet Common Key 6E2	\$22.75	\$25.00
6J7	SEO: Headlamp & Taillamp Flasher System	\$45.50	\$50.00
7X3	SEO: Left-Hand Spotlamp	\$728.00	\$800.00
9C1	Identifier for Police Package Vehicle	NC	NC
AMF	Remote Keyless Entry Package (SEO)	\$68.25	\$75.00
ATD	3rd Row Passenger Seat Delete	Included	Included
AU7	Fleet Common Key	\$22.75	\$25.00
AZ3	Front 40/20/40 Split-Bench Seat	STD	STD
C6C	GVWR: 7,400 lbs (3,357 kgs)	STD	STD
FE9	Federal Emissions Requirements	NC	NC
GBA_01	(0 P) Black	NC	NC
GU5	3.23 Rear Axle Ratio	STD	STD
H1T_02	(0 I) Jet Black w/Cloth Seat Trim	NC	NC
IOR	Radio: Chevrolet Infotainment 3 System	STD	STD
K47	High-Capacity Air Cleaner	Included	Included
K6K	760 Cold-Cranking Amps Auxiliary Battery	Included	Included
KX4	250 Amps Alternator	Included	Included
L84	Engine: 5.3L EcoTec3 V8	STD	STD
MQC	Transmission: Electronic 10-Speed Automatic w/OD	STD	STD
NP0	Single-Speed Elec Autotrac Active Transfer Case	Included	Included
PXT	Wheels: 20" x 9" Steel	Included	Included
R9Y	Fleet Free Maintenance Credit	\$-30.71	\$-33.75
RAV	Spare P275/55R20 AS BW Tire	Included	Included
RC1	Front Skid Plate	Included	Included
STD TM	Cloth Seat Trim	STD	STD
UQF	6-Speaker Audio System Feature	Included	Included
UT7_	SEO: Ground Wires	Included	Included
V53	Luggage Rack Side Rails Delete	Included	Included
VPV	Ship-Thru: Kerr Industries	Included	Included

CODE	DESCRIPTION	INVOICE	MSRP
XCS	Tires: P275/55R20SL AS BW	Included	Included
Z56	Full Independent Suspension Package	Included	Included
ZY1	Solid Paint	STD	STD

CONFIGURED FEATURES:

Body Exterior Features:

Number Of Doors: 4
Rear Cargo Door Type: liftgate
Driver And Passenger Mirror: power remote heated manual folding side-view door mirrors
Spoiler: rear lip spoiler
Running Boards: running boards
Skid Plates: skid plates
Door Handles: body-coloured
Front And Rear Bumpers: body-coloured front and rear bumpers
Rear Step Bumper: rear step bumper
Body Material: galvanized steel/aluminum body material
: class IV trailering with harness, hitch
Grille: black w/chrome surround grille

Convenience Features:

Air Conditioning: automatic dual-zone front air conditioning
Rear Air Conditioning: rear air conditioning with separate controls
Cruise Control: cruise control with steering wheel controls
Power Windows: power windows with front and rear 1-touch down
1/4 Vent Rear Windows: power rearmost windows
Remote Keyless Entry: keyfob (all doors) remote keyless entry
Illuminated Entry: illuminated entry
Integrated Key Remote: integrated key/remote
Auto Locking: auto-locking doors
Passive Entry: Keyless Open and Start proximity key
Interior Lock Disable: interior lock disable
Steering Wheel: steering wheel with manual tilting, manual telescoping
Day-Night Rearview Mirror: day-night rearview mirror
Driver and Passenger Vanity Mirror: illuminated auxiliary driver and passenger-side visor mirrors
Emergency SOS: OnStar and Chevrolet connected services capable emergency communication system
Front Cupholder: front and rear cupholders
Overhead Console: mini overhead console
Glove Box: glove box
Driver Door Bin: driver and passenger door bins
Seatback Storage Pockets: 2 seatback storage pockets
Front Underseat Storage Tray: locking front underseat storage tray
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 3 12V DC power outlets
AC Power Outlet: 1 120V AC power outlet

Entertainment Features:

radio: AM/FM stereo with seek-scan
Voice Activated Radio: voice activated radio
Speed Sensitive Volume: speed-sensitive volume
Steering Wheel Radio Controls: steering-wheel mounted audio controls
Speakers: 6 speakers
Internet Access: 4G LTE Wi-Fi Hotspot capable internet access
TV Tuner: OnStar Turn-by-Turn Navigation turn-by-turn navigation directions
1st Row LCD: 2 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: window grid antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off aero-composite LED low/high beam headlamps
Front Wipers: variable intermittent Rainsense rain detecting wipers wipers
Front Windshield Visor Strip: front windshield visor strip
Rear Window wiper: fixed interval rear window wiper
Rear Window Defroster: rear window defroster
Rear Window: flip-up rear windshield

Tinted Windows: deep-tinted windows
Dome Light: dome light with fade
Front Reading Lights: front and rear reading lights
Variable IP Lighting: variable instrument panel lighting
Display Type: analog appearance
Tachometer: tachometer
Voltmeter: voltmeter
Low Tire Pressure Warning: tire specific low-tire-pressure warning
Park Distance Control: Rear Park Assist rear parking sensors
Trip Computer: trip computer
Trip Odometer: trip odometer
Oil Pressure Gauge: oil pressure gauge
Water Temp Gauge: water temp. gauge
Engine Hour Meter: engine hour meter
Clock: in-radio display clock
Systems Monitor: systems monitor
Check Control: redundant digital speedometer
Rear Vision Camera: rear vision camera
Oil Pressure Warning: oil-pressure warning
Water Temp Warning: water-temp. warning
Battery Warning: battery warning
Low Oil Level Warning: low-oil-level warning
Low Coolant Warning: low-coolant warning
Lights On Warning: lights-on warning
Key in Ignition Warning: key-in-ignition warning
Low Fuel Warning: low-fuel warning
Low Washer Fluid Warning: low-washer-fluid warning
Door Ajar Warning: door-ajar warning
Trunk Ajar Warning: trunk-ajar warning
Brake Fluid Warning: brake-fluid warning
Turn Signal On Warning: turn-signal-on warning
Transmission Fluid Temperature Warning: transmission-fluid-temperature warning

Safety And Security:

ABS four-wheel ABS brakes
Number of ABS Channels: 4 ABS channels
Brake Assistance: brake assist
Brake Type: DuraLife four-wheel disc brakes
Vented Disc Brakes: front and rear ventilated disc brakes
Daytime Running Lights: daytime running lights
Spare Tire Type: full-size spare tire
Spare Tire Mount: underbody mounted spare tire w/crankdown
Driver Front Impact Airbag: driver and passenger front-impact airbags
Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
Overhead Airbag: curtain 1st, 2nd and 3rd row overhead airbag
Occupancy Sensor: front passenger airbag occupancy sensor
Height Adjustable Seatbelts: height adjustable front seatbelts
Seatbelt Pretensioners: front seatbelt pre-tensioners
3Point Rear Centre Seatbelt: 3 point rear centre seatbelt
Side Impact Bars: side-impact bars
Tailgate/Rear Door Lock Type: tailgate/rear door lock included with power door locks
Rear Child Safety Locks: rear child safety locks
Ignition Disable: PASS-Key III immobilizer
Security System: security system
Panic Alarm: panic alarm
Tracker System: tracker system
Electronic Stability: electronic stability
Traction Control: ABS and driveline traction control
Front and Rear Headrests: manual adjustable front head restraints
Rear Headrest Control: 2 rear head restraints

Break Resistant Glass: break resistant glass

Seats And Trim:

Seating Capacity max. seating capacity of 6

Front Bucket Seats: front split-bench 40-20-40 seats

Number of Driver Seat Adjustments: 8-way driver and passenger seat adjustments

Reclining Driver Seat: power reclining driver and passenger seats

Driver Lumbar: power 2-way driver and passenger lumbar support

Driver Height Adjustment: power height-adjustable driver and passenger seats

Driver Fore/Aft: power driver and passenger fore/aft adjustment

Driver Cushion Tilt: power driver and passenger cushion tilt

Front Centre Armrest Storage: front centre armrest with storage

Rear Seat Type: rear manual reclining 60-40 split-bench seat

Rear Folding Position: rear seat tumble forward

Rear Seat Armrest: rear seat centre armrest

Leather Upholstery: cloth front and rear seat upholstery

Door Trim Insert: vinyl door panel trim

Headliner Material: full cloth headliner

Floor Covering: full vinyl/rubber floor covering

Dashboard Console Insert, Door Panel Insert Combination: metal-look instrument panel insert, door panel insert, console insert

Shift Knob Trim: urethane shift knob

Interior Accents: chrome/metal-look interior accents

Cargo Space Trim: carpet cargo space

Trunk Lid: plastic trunk lid/rear cargo door

Cargo Tie Downs: cargo tie-downs

Cargo Light: cargo light

Standard Engine:

Engine 355-hp, 5.3-liter V-8 (regular gas)

Standard Transmission:

Transmission 10-speed automatic w/ OD and auto-manual



Siddons-Martin Emergency Group
1364 E Richey Rd
Houston TX USA 77073
Phone #:(281) 219-1920
Fax #: (281) 219-2560

Estimate #: 2410083

Tag Number: PALESTINE



Date and Time In: 3/31/2021 - 10:56 AM

Date and Time Out: 3/31/2021 - 10:56 AM

Promised Date - Time: 3/31/2021 - 10:56 AM

Cashed Out Date:

Service Advisor: (A07Z) Brandon Truesdale

Remit To: PO Box 679827 Dallas, TX 75267-9827

Enterprise Fleet Management
 9315 Olive Blvd
 SAINT LOUIS MO 63132

1003122

Email: Courtney.W.Koenig@efleets.com

Veh Info:
Serial Numbers:

In-Srv:	Miles/Hrs In:	Out:	Plate #:
Color Ex:		Int:	

Repair	VIN	Second VIN	Mech #	Type
Description				Qty
1				Wholesale
PARTS AND LABOR				
...	2021 TAHOE--ENTERPRISE			0.00
ISFW54X-R/B/W	21 TAHOE-INNER EDGE-R/B/W			1.00
CCSRNT4A	CENCOM CARBIDE SIREN SYSTEM W/ T/A			1.00
SA315P	SA315P SPEAKER, BLACK PLASTIC			1.00
SAK1	SA-315 MOUNT KIT UNIVERSAL			1.00
CANEM16	CONTROL EXPANSION MODULE 16 OUTPUT			2.00
...				0.00
PP-2021-TAH-FS-N	2021 Chevy Tahoe "NARROW" center console			1.00
...	CARBIDE CUTOOUT			0.00
C-HDM-204	8.5" Heavy Duty Telescoping Pole, s			1.00
C-MD-112	Slide Out Locking Swing Arm with Motion Adapter			1.00
C-MD-207	Tilt swivel motion device			1.00
PKG-DS-APP-142	Docking Station and Protective Case Package iPad			1.00
...				0.00
NMO-60-300-M1-N	NMO KIT WITH CONNECTOR AND 25 RG58 CABLE			1.00
HSN4019B	MOTOROLA EXTERNAL RADIO SPEAKER			1.00
...	SPEAKER IN HEADLINER			0.00
PB57T21HD	21 CHEVY TAHOE HD Push Bumper			1.00
PCH2B	Dual Panel Pioneer Plus™ Combination Flood/Spot			1.00
PBA206BU	PIONEER DUAL SIDE MT BAIL BLK			1.00
...	CENTER OF PUSH			0.00
I2D	DUO LINEAR ION RED/WHITE BLK			1.00
I2E	DUO LINEAR ION BLUE/WHITE BLK			1.00
SID008	GRILL BRACKET FOR ION			2.00
...	IN GRILL			0.00
I3SMJC	SURFACE MT TRIO ION R/B W/WHT			2.00
...	SIDE OF PUSH			0.00
I3JC	TRIO ION R/B W/ WHT OVERRIDE			2.00
...	UNDER SIDE MIRROR			1.00
I3JC	TRIO ION R/B W/ WHT OVERRIDE			4.00
...	2 PER RUNNING BAORD			0.00
AVC23RBC	DUAL AVENGER II TRIO R/B/W			2.00
...	REAR SIDE WINDOW			0.00
TADF6-33000	6-LT 500 SERIES DUO-COLOR T/A - RED/BLUE			1.00



Siddons-Martin Emergency Group
1364 E Richey Rd
Houston TX USA 77073
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Remit To: PO Box 679827 Dallas, TX 75267-9827

Enterprise Fleet Management
 9315 Olive Blvd
 SAINT LOUIS MO 63132

1003122

Email: Courtney.W.Koenig@efleets.com

Veh Info:

Serial Numbers:

In-Srv: Miles/Hrs In: Out: Plate #:
Color Ex: Int:

SID006	TADF6 BRACKET	1.00
...	REAR WINDOW	0.00
I2J	DUO LINEAR ION RED/BLUE BLK	2.00
...	ABOVE REAR LP	0.00
PRPSP5714T21A	Poly Center Slider Window with Expanded Metal	1.00
S5705T21OSB	Charcoal Grey ABS, Standard Transport Seat	1.00
DK0100TAH21	DOOR PANEL S TPO PLASTIC BLACK	1.00
WK0514TAH21H	WINDOW BARRIER VS STEEL HORIZONTAL	1.00
...		0.00
PP-TAH-2021-L3-2	LEVEL 3 2 DRAWER-11"-CUT FOR CAGE	1.00
SC-917-5	RAPID-ADJUST UNIVERSAL GUN RACK	1.00
G1002	8 Second Delay Timer	1.00
...	DRIVER SIDE OF REAR BOX	0.00
CSP	CUSTOMER SUPPLIED PARTS-RADAR	1.00
200-0623-01	VSS Install Kit W/Serial 2015-Present Tahoe	1.00
200-1088-00	2015-2018 Tahoe Front KA Antenna Mount	1.00
200-1089-00	2015-2018 Tahoe Display Mount	1.00
...		0.00
WATCHGUARDKJ	WATCHGUARD KIT ONLY TAHOE	1.00
...	DEPARTMENT SUPPLIED CAMERA SYSTEM	0.00
GRAPHICS EVS	CUSTOM GRAPHICS PACKAGE	1.00
TINT	WINDOW TINT	1.00
FRT	FREIGHT	1.00
DELIVERY	DELIVERY TO CUSTOMER	1.00
INSTALLKIT	WIRE, LOOM, FUSES, BREAKERS RELAYS, HEAT S	1.00
LABOR	LABOR TO INSTALL ABOVE LISTED EQUIPMENT	1.00
805-0022-00	STALKER DUAL SL	1.00
P46SC	PAR-46 SUPER-LED SPOT LT 12V	1.00

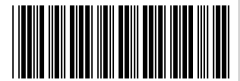
Ext Price:	\$25,888.00
Sales Tax:	\$0.00
Total:	\$25,888.00
- Deductible:	\$0.00
- Deposits:	\$0.00
Amount Due:	\$25,888.00
Amt Tendered:	\$0.00



Siddons-Martin Emergency Group
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Service Advisor: (A07Z) Brandon Truesdale

Remit To: PO Box 679827 Dallas, TX 75267-9827

**ESTIMATE
NOT AN INVOICE**

There will be a 30% restocking fee charged for all returned items based upon the sales price of the item. All Special Order items are ineligible for returns. Special order items include, but are not limited to, any customer driven specification of the item requested or ordered at the direct request of customer.

Chg Returned:

NOT AN INVOICE

We (the Customer) are responsible for all costs and expenses listed on this invoice. I, the undersigned, am authorized to agree, on behalf of the owner of the vehicle, to pay all outstanding charges in accordance with the terms and conditions agreed between us and the Company. Unless otherwise stated, all invoices are due and payable 30 days from the date of invoice. We have granted the Company, its employees, and agents permission to operate the vehicle on any streets as necessary for testing, inspection, or other services requested. We are responsible for insuring the vehicle at all times. We release the Company for any loss, damage, or theft of any items left in the vehicle for any reason. All parts and labor on this invoice are warranted for purpose and fitness for 90 days from the date of the invoice. In order to recover against any warranty, we agree to return the vehicle to the Company for all warranty repairs. Failure to return the vehicle cancels all warranties provided. All other warranties are expressly disclaimed by Company. This estimate/quote is only valid for 30 days. Acknowledged and Received by: _____

There will be a 30% restocking fee charged for all returned items based upon the sales price of the item. All Special Order items are ineligible for returns. Special order items include, but are not limited to, any customer driven specification of the item requested or ordered at the direct request of customer.



Agenda Date: April 12, 2021
To: City Council
From: Teresa Herrera, City Secretary
Agenda Item: American Rescue Plan Act of 2021 Funding Allocation
Date Submitted:

SUMMARY:

Discussion regarding H.R. 1319, the American Rescue Plan Act of 2021, and funding allocation to the City of Palestine.

RECOMMENDED ACTION:

CITY MANAGER APPROVAL:

Attachments

WWTP
WWTP Projects
Fire Dept
Generators
Streets

 * ORDER ACKNOWLEDGMENT *

Order # 594571-000
 Ent Date: 03-17-21
 Page: 1

Sold To:

CITY OF PALESTINE WASTE WATER TRTMNT
 ATTN: ACCOUNTS PAYABLE DEPT.
 504 N. QUEEN
 PALESTINE TX 75801

Ship To:

CITY OF PALESTINE WASTE WATER TRTMNT
 800 PR 6078
 PALESTINE TX 75801

P.O. # QUOTE

Phone: (903)731-8400
 Fax: (903)731-8486

Terms	Order#	Customer#	SalesRep	Ship Via	Req-Dt	Reference
Net 30 Days	594571-000	1022222	M. Whittle	Deliver	031721	

** QUOTE ORDER -- DO NOT PAY **

Stock #	Ordered	Shipped	U/M	Unit Price	Unit Disc	Extension
PML ***** O/B BEN ***** ****SPECIAL ONE TIME OFFER**** *****						
6SHDK30046	1	1	EACH	9507.78		9507.78
BARNES MULTI-STAGE PUMP 460V, 360MM IMPELLER, 50' CORD LIST PRICE: \$19,540.00 REG PRICE: \$17,435.00						
138317XF	1	1	EACH	1418.89		1418.89
ASSY, CORD, 8GA, 50', SH, LG 50' CORD FOR BARNES MULTISTAGE 6SHDK30046 LIST PRICE: \$3,122.00 REG PRICE: \$2,779.00 BOTH ITEMS IN STOCK						
131316	1	1	EACH	1930.00		1930.00
KIT, RETROFIT, FLYGT, FAP-6 LEAD TIME 4-6 WEEKS *****						
Billing#: 101	1	1		.00		.00
MASTER PUMPS -- YOUR ONE STOP PUMP SHOP						
Billing#: 100	1	1		.00		.00
THANK YOU FOR YOUR BUSINESS!!!						

Sub Total 12856.67
 Total 12856.67



**MACHINING & VALVE
AUTOMATION SERVICES LLC**
PO Box 311
ROYSE CITY TX 75189
214-502-6432

QUOTE

DATE	QUOTE #
3/24/2021	2021-100247

CITY OF PALESTINE
504 N QUEEN ST
PALESTINE TX 75801

CITY OF PALESTINE
504 N QUEEN ST
PALESTINE TX 75801

REP	TERMS
CLM	NET 30

DESCRIPTION	QTY	COST	TOTAL
6SHDK30046 BARNES MULTI-STAGE PUMP 460 V 360MM IMPELLER	1	17,435.00	17,435.00
138317XF 50' ASSEMBLY CORD FOR 6SHDK30046	1	2,779.00	2,779.00
131316 FLYGT RETROFIT KIT 7 WEEKS ARO	1	2,275.00	2,275.00
TOTAL			\$22,489.00

MATERIAL PRICES MAY INCREASE DUE TO THE MARKET. PRICE IN EFFECT AT TIME OF ORDER.

IF EXTRA LABOR OR MATERIALS NOT DESCRIBED ABOVE ARE REQUIRED, THE OWNER WILL BE NOTIFIED FOR APPROVAL BEFORE WORK IS COMPLETED. THIS QUOTE IS GOOD FOR 90 DAYS FROM THE DATE REFERENCED ABOVE. WE THANK YOU FOR CONSIDERING MVA SERVICES FOR YOUR SERVICE NEEDS.

THANKS

MIKE
MVA SERVICES
SERVICE YOU CAN COUNT ON!
MIKE@MVASERV.COM
OFFICE 214-502-6432
CELL 214-538-0932

*****DUE TO THE CORONA VIRUS
OUTBREAK ALL SHIP DATES ARE
ESTIMATED & NOT GUARANTEED*****

HAHN EQUIPMENT Co., Inc.

5636 KANSAS • HOUSTON, TX 77007 • PHONE # 713-868-3255 • FAX # 868-9725

ATTN: Ben Day
COMPANY: City of Palestine
FROM: Jason Van Alstine

QUOTE #: 18295
RE: Flygt NP3171 – 30HP
DATE: March 18, 2021

HAHN EQUIPMENT CO., INC. is pleased to submit to the City of Palestine, the following proposal for pumping equipment:

OPTION A 30HP “HT” CURVE HIGH HEAD

QTY ONE (1) FLYGT Model NP317.185 HT, 6 INCH discharge, electric submersible sewage pump(s) complete with 30 H.P., 460volt, 3 phase, HARD IRON N Impeller 454

TOTAL PRICE FOR ALL EQUIPMENT LISTED IN OPTION A: **\$ 28,069.00**

OPTION B 35HP “SH” CURVE SUPER HIGH HEAD

QTY ONE (1) FLYGT Model NP3171.185 SH, 6 INCH discharge, electric submersible sewage pump(s) complete with 35 H.P., 460 volt, 3 phase, HARD IRON N Impeller No 275

TOTAL PRICE FOR ALL EQUIPMENT LISTED IN OPTION B: **\$ 30,836.00**

NOTES

- Above pricing includes freight, start-up & 5 year warranty

F.O.B.: Houston, Texas. Prices quoted good for thirty (30) days and are exclusive of any applicable taxes or duties.

SHIPMENT: Estimated delivery is 10 to 12 weeks after receipt of order

TERMS OF PAYMENT: net 30 from the date of the invoice

CONTRACT CONDITIONS: Conditions outlined on the Company's standard general condition form, which is enclosed with this proposal, shall apply to and constitute a part of this proposal.

Sincerely,
HAHN EQUIPMENT CO., INC.



Jason Van Alstine
Sales Representative

Needed Wastewater Department Projects 2021

Wells Creek #2 Lift Station

- **Pump 1 and 2 Controls retrofitted to VFD's**

To purchase (2) 100 HP VFD's in NEMA 3 enclosures with backup contactors and all other materials needed to start the project up installed cost is \$45,312.00.

The original price on our 5-year plan was \$135,000.00 and included four VFD's. It also would have required building on to the MCR to allow room for four panels. With the purchase of two new Flygt pumps this year (totaling \$114,000) we feel it would be best for the city to only install 2 VFD's. We would install them on both new pumps that will be delivered in early June 2021. Variable Frequency Drives (VFD's) replace conventional controls. Not only do they extend the motor life on the pumps by slowing the start-up down, they also are the best protection for pumps and motors that can be found.

Town Creek WWTP

- **New 30 HP Submersible Pump with VFD Upgrade cost is \$18,356.00**

The 20 HP Myers submersible pump that is currently in use in the WWTP's recirculation well is on its last leg. We recently pulled and de-ragged the pump and found the impeller surprisingly eaten away. We have found an excellent deal on an overstocked 30HP Barnes submersible pump that will carry its full 1-year standard warranty for **\$12,856.00**. This would come with the cord assembly, and the adapter to match the pump to the Flygt base elbow. The regular price for the pump alone would be \$17,435.00. (I have two other quotes from other pump companies as well if needed) On the control side of the project, we would have to upgrade the controls to a VFD and have a new enclosure as well. The current controls would be undersized for the 30 HP upgrade. ***We could have a new 30HP VFD installed in a new NEMA 3 enclosure turn-key for \$5,500.00.***

Southview Lift Station Upgrade

- **Building a Structure over the newly installed VFD,s and provide parking for our 150KW Portable Generator. ****Cost is only estimated at \$16,000 to 17,000******

We purchased a 150 KW portable Generator last year that we currently keep protected from the elements under the equipment shed at the WWTP. We feel it would best serve the city to build an awning at The Southview lift station over the VFD's we installed last year to protect them from the sun and make it big enough to park the generator under. This would include security fence modifications, the building of the structure, and the addition of single-phase power to keep the generator charged and heaters on during winter. The Southview lift station is the ideal location to store the generator and is the most critical lift station where power generation is needed. It is also very hard to get the generator backed into the Southview location during inclement weather.

Mark Henderson Electric, Inc.
4334 Hwy. 19 South
Palestine, Texas 75801
TECL# 17621
Phone (903) 729-5655
Fax: (903) 737-0391

Friday March 26, 2021

City of Palestine

Attention: Fire Marshall Kelly Hughes

Ref: Backup Generator Station 3

Kelly,

As per our inspection and discussion, we propose to furnish and install 1- 30kw propane powered single phase Cummins generator with 200amp service rated transfer switch.

Estimated cost \$ 17,800.00

Price based on generator location within 15ft of Oncor meter location.

Price does not include concrete foundation

Prices does not include propane gas piping.

Price does not include freight.

Estimated delivery time 14-16 weeks.

Price good for 30 days.

Respectfully submitted,

Mark Henderson

Accepted by: _____ Date: _____

Regulated by the Texas Dept. of Licensing and Regulation, P.O. Box 12157 Austin, Texas
78711, (800) 903-9202: Website: www.tdlr.texas.gov

Mark Henderson Electric, Inc.
4334 Hwy. 19 South
Palestine, Texas 75801
TECL# 17621
Phone (903) 729-5655
Fax: (903) 737-0391

Friday March 26, 2021

City of Palestine

Attention: Fire Marshall Kelly Hughes

Ref: Backup Generator Station 4

Kelly,

As per our inspection and discussion, we propose to furnish and install 1- 36kw propane powered single phase Cummins generator with 200amp service rated transfer switch.

Option #1:

Generator located on existing concrete slab at rear of station. This requires re-pulling service wire and running conduit underground to meter pole for transfer switch control.

Estimated cost \$ 21,000.00

Option #2:

Locate generator within 20ft of existing meter pole. This option would require the City to pour concrete pad for generator.

Estimated cost \$ 19,165.00

Prices does not include propane gas piping.

Price does not include freight.

Estimated delivery time 14-16 weeks.

Price good for 30 days.

Respectfully submitted,

Mark Henderson

Accepted by: _____ Date: _____

Regulated by the Texas Dept. of Licensing and Regulation, P.O. Box 12157 Austin, Texas
78711, (800) 903-9202; Website: www.tdlr.texas.gov

Mark Henderson Electric, Inc.
4334 Hwy. 19 South
Palestine, Texas 75801
TECL# 17621
Phone (903) 729-5655
Fax: (903) 737-0391

Friday March 26, 2021

City of Palestine

Attention: Fire Marshall Kelly Hughes

Ref: Backup Generator Station 2

Kelly,

As per our inspection and discussion, we propose to furnish and install 1- 20kw air cooled natural gas powered single phase Cummins generator with 200amp service rated transfer switch. Set 15ft of existing Oncor meter

Estimated cost \$ 12,010.00

Price based on being no 3 phase loads left on station.

Price includes precast pad.

Prices does not include propane gas piping.

Price does not include freight.

Estimated delivery time 14-16 weeks.

Price good for 30 days.

Respectfully submitted,

Mark Henderson

Accepted by: _____ Date: _____

Regulated by the Texas Dept. of Licensing and Regulation, P.O. Box 12157 Austin, Texas
78711, (800) 903-9202: Website: www.tdlr.texas.gov

Mark Henderson Electric, Inc.
2701 Crockett Road
Palestine, Texas 75801
TECL# 17621
Phone: (903) 729-5655
Fax: (903) 727-0391

November 11, 2013

City of Palestine

Attn: Shelby Wells

Ref: Generators @ Fire Stations 2, 3 4

Mrs. Wells,

As per your request, we have done a survey of power needed at each station and propose the following:

Fire Station #2

41 kw 120/240 volt 3 phase natural gas generator. Service rated 200 amp transfer switch and concrete slab to set generator on. Rebuild electrical service to station on station. Move meter to station wall and provide underground from Oncor to building and provide associated wiring as needed.

Estimated material and labor \$39,095.60

Price does not include plumbing for gas.

Fire Station #3

45 kw 120/240 volt single phase propane generator. Service rated 200 amp transfer switch and concrete slab for generator and propane tank. We will furnish 250 gallon propane tank and 200 gallons of propane. Rebuild service on new pole & rack to feed station. Provide associated wiring as needed.

Estimated Material & Labor - \$43,371.41

We will provide plumbing for propane.

**Regulated by the Texas Dept. of Licensing and Regulation, P.O. Box 12157 Austin, Texas 78711, 1-800-903-9202; www.license.state.tx.us/complaints*

Mark Henderson Electric, Inc.
2701 Crockett Road
Palestine, Texas 75801
TECL# 17621
Phone: (903) 729-5655
Fax: (903) 727-0391

Fire Station #4

Same as station #3

Estimated Material and Labor - \$43,371.41

Please note, all generators figured within 50 ft. of existing service.

Price is good for 60 days.

Respectfully Submitted,

Mark Henderson

Mark Henderson Electric, Inc.
2701 Crockett Road
Palestine, Texas 75801
TECL# 17621
Phone: (903) 729-5655
Fax: (903) 727-0391

Wednesday May 21, 2014

City of Palestine Emergency Management

Attention: Shelby Wells

Ref: Backup Generator Fire Station # 2

Mrs. Wells,

As per your request, we propose to furnish and install 1- 41KW 120/240 volt 3 phase natural gas generator on concrete slab. Price includes service rated transfer switch installed on existing Oncor pole. Generator wiring within 30' of pole, new meter base, etc.. This will require city to purchase existing pole from Oncor. I met with Oncor rep Mr. Danny Walls on 5/20/14. Mr. Walls estimated cost to buy pole not to exceed \$ 1,000.00.

Material and labor \$ 43,005.16

Price does not include plumbing of natural gas.

Please call if you have any questions

Price good for 30 days

Respectfully submitted,

Mark Henderson

Regulated by the Texas Dept. of Licensing and Regulation, P.O. Box 12157 Austin,
Texas 78711, 1-800-903-9202; www.license.state.tx.us/complaints

E-MAILED MAY 21 2014 Swells@palestine-tx.org



MALL Energy, Inc.
2719 E Marshall Ave
Longview, TX 75601
www.mallenergy.com
(903)844-7010

March 11, 2021

Felipe Garcia
City of Palestine
Palestine, Tx

RE: North Jackson Water Station Used 100kW Diesel Generator

Dear Mr. Garcia,

MALL Energy is pleased to offer the following Used 100kW Diesel Generator:

Used Load Max, 100kW Diesel Generator

- Model RDR115
- Voltages, 277/480, 120/208, 3 Phase, 120/240 I Phase
- Battery & Battery Charger
- Block Heater
- Sound Attenuated Enclosure
- 24hr Subbase Tank
- Main Breaker, 400A Trip
- 1 Year Warranty

Automatic Transfer Switch

One (1) 400 Amp Automatic Transfer Switch:

- Service Entrance Rated
- 277/480 Volt
- 3 Pole
- NEMA 3R Enclosure
- Programmable time delays

Automatic Transfer Switch

One (1) 104 Amp Automatic Transfer Switch:

- Service Entrance Rated
- 120/240 Volt
- 2 Pole
- NEMA 3R Enclosure
- Programmable time delays

Price \$35,045.00



MALL Energy, Inc.
2719 E Marshall Ave
Longview, TX 75601
www.mallenergy.com
(903)844-7010

TERMS: Applicable taxes Apply
25% down upon placing order.
Balance due upon delivery.
6-8 Week Lead Time for ATS

The above Generator Price includes the Used Generator, 2 ea. ATS, Delivery, and Startup.
A Step-Down Voltage Transformer will be needed between the Generator and the 104 Amp
Single Phase ATS connection, for the control box panel. (480V, 3 Phase, down to 120/240V,
Single Phase)

Step-Down Transformer NOT Included.

Unloading and Installation by others.

Electrical Connection by others.

Fuel not included.

Used Generators are subject to Prior Sell.

Please let me know if you have any questions.

Best Regards,

Johnny Kimbrell
MALL Energy, Inc.
(903)806-3518
jkimbrell@mallenergy.com



CUSTOMER	MALL Energy, Inc.
SITE/LOCATION	Longview, TX
UNIT #	J18010042

KW	100/90	DUTY	Standby
VOLTAGE	Multi Voltage	RPM	1800
FUEL	Diesel	HZ	60

GENSET		ENGINE		GENERATOR	
Make	Load Max	Make	Perkins	Make	Newage
Model #	RDR115	Model #	1104D-E44TA	Model #	
Serial #	J18010042	Serial #	NR83907R019881D	Serial #	

Mfg Date	October, 2018
Hours	6163
Enclosure	Sound-Attenuated
Fuel Tank	180 Gal

CONTROL PANEL	Deep Sea 7320 MKII
BATTERY	Grp 31 - Stud
BATTERY CHARGER	None
BLOCK HEATER	Kim Hotstart, Acorn
BLOCK HEATER SIZE	1500W, 120V

FILTERS	QTY	PART NUMBER	SPEED CONTROLLER
Oil	1	Wix 51459	ACTUATOR
Fuel, Primary	2	Perkins 3611272	CIRCUIT BREAKER
Fuel, Secondary			FUEL INJ PUMP
Fuel/Water	1	Wix SF10078	STARTER
Air	1	Perkins 379-0987	RAD HOSE, UPPER
Air, Secondary			RAD HOSE, LOWER
Belts			

NOTES Serviced and load tested. Rated 100kW Standby or 90kW Prime. Single Point Lifting Eye on top.
 Dims: 120" L x 44" W x 77" H (to lifting eye)

MALL ENERGY

Power & Control Solutions

CUSTOMER	MALL Energy, Inc.
SITE/LOCATION	Longview, TX
UNIT #	J18010042

KW	100/90	DUTY	Standby
VOLTAGE	Multi Voltage	RPM	1800
FUEL	Diesel	HZ	60

GENSET		ENGINE		GENERATOR	
Make	Load Max	Make	Perkins	Make	Newage
Model #	RDR115	Model #	1104D-E44TA	Model #	
Serial #	J18010042	Serial #	NR83907R019881D	Serial #	

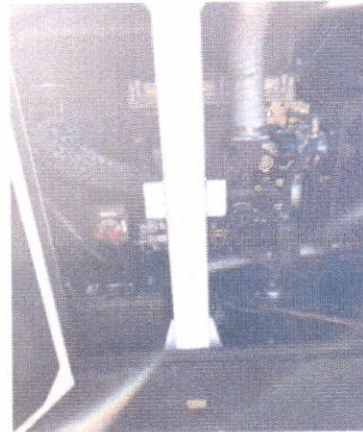
Mfg Date	October, 2018
Hours	6163
Enclosure	Sound-Attenuated
Fuel Tank	180 Gal

CONTROL PANEL	Deep Sea 7320 MKII
BATTERY	Grp 31 - Stud
BATTERY CHARGER	None
BLOCK HEATER	Kim Hotstart, Acorn
BLOCK HEATER SIZE	1500W, 120V

FILTERS	QTY	PART NUMBER	SPEED CONTROLLER
Oil	1	Wix 51459	ACTUATOR
Fuel, Primary	2	Perkins 3611272	CIRCUIT BREAKER
Fuel, Secondary			ABB
Fuel/Water	1	Wix SF10078	FUEL INJ PUMP
Air	1	Perkins 379-0987	STARTER
Air, Secondary			RAD HOSE, UPPER
Belts			RAD HOSE, LOWER

NOTES

Serviced and load tested. Rated 100kW Standby or 90kW Prime. Single Point Lifting Eye on top.
 Dims: 120" L x 44" W x 77" H (to lifting eye)





MALL Energy, Inc.
2719 E Marshall Ave
Longview, TX 75601
www.mallenergy.com
(903)844-7010

March 15, 2021

Felipe Garcia
City of Palestine
Palestine, Tx

RE: Sycamore Water Station 250kW Used Diesel Generator

Dear Mr. Garcia,

MALL Energy is pleased to offer the following Used Generac 250kW Diesel Generator:

Used Generac 250kW Diesel Generator

- 277/480 Volt, 3 Phase
- Battery & Battery Charger
- Block Heater
- Weather Enclosure
- Subbase Diesel Tank
- Platform Walkway with Steps
- 1 Year warranty

Automatic Transfer Switch

One (1) 400 Amp Automatic Transfer Switch:

- Service Entrance Rated
- 277/480 Volt
- 3 Pole
- NEMA 3R Enclosure
- Programmable time delays

Price \$34,355.00

Transfer Switch Option: For Service Entrance Rated 600 Amp ATS, 480V, 3R,
Add \$3,020.00

TERMS: Applicable taxes Apply
25% down upon placing order.
Balance due upon delivery.
6-8 Week Lead Time for ATS
Used Generator is Subject to Prior Sale



MALL Energy, Inc.
2719 E Marshall Ave
Longview, TX 75601
www.mallenergy.com
(903)844-7010

The above Generator Price includes the Used Generac Generator, ATS, Delivery, Generator Tank and Platform Assembly, Placing Assembled Generator on Your Provided Concrete Pad and Startup.

Concrete Pad and Electrical Connection by others.
Fuel not included.

Please let me know if you have any questions.

Best Regards,

Johnny Kimbrell
MALL Energy, Inc.
(903)806-3518
jkimbrell@mallenergy.com

CUSTOMER	MALL Energy, Inc.
SITE/LOCATION	Longview, TX
UNIT #	2630

KW	250	DUTY	Standby
VOLTAGE	480	RPM	1800
FUEL	Diesel	HZ	60

GENSET		ENGINE		GENERATOR	
Make	Generac	Make	Detroit Diesel	Make	Marathon
Model #	99A02630-S	Model #	8V92T	Model #	433RSL4019
Serial #	2047816	Serial #	8VF063579	Serial #	WA-520196-0699

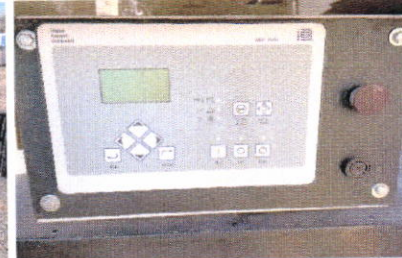
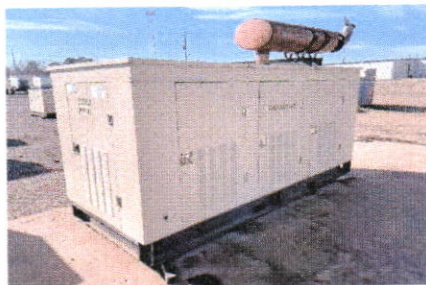
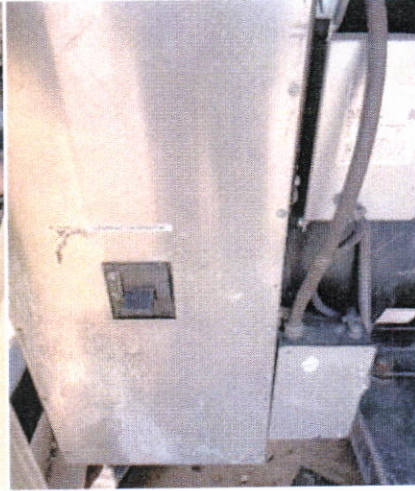
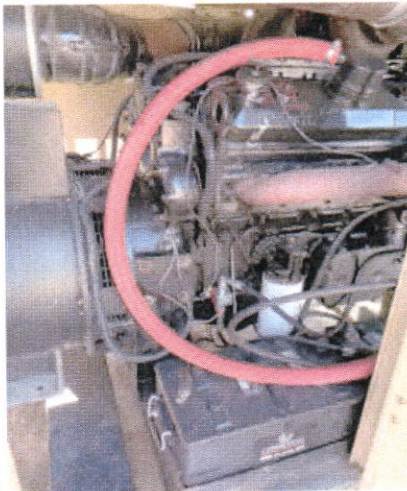
Mfg Date	1999
Hours	500
Enclosure	Weatherproof
Fuel Tank	Subbase ~1400 Gal

CONTROL PANEL	Basler DGC2020
BATTERY	8D, Qty 2
BATTERY CHARGER	SENS Energenius
BLOCK HEATER	Hotstart, CL140810-200
BLOCK HEATER SIZE	4000W, 208V
SPEED CONTROLLER	Barber Colman
ACTUATOR	
CIRCUIT BREAKER	
FUEL INJ PUMP	
STARTER	SR-42-110N-24V
RAD HOSE, UPPER	
RAD HOSE, LOWER	

FILTERS	QTY	PART NUMBER
Oil	1	Napa 1970
Fuel, Primary	1	Napa 3118
Fuel, Secondary	1	Napa3120
Fuel/Water		
Air	1	
Air, Secondary		
Belts		

NOTES

Serviced and Load Tested. Comes with a walkway platform with stairs. New engine was put in around 2012.
 Gen Enclosure Dims: 138" L x 57.5" W x 94" H (top of raincap)
 Tank Dims: 172" L x 70" W x 36" H





4/8/2021

Street Project Estimates

1. S. Jackson St. / North St. to W. Reagan St. - \$83,620.00
2. Sylvan St. / Park St. to Gay St. - \$176,430.00

Total = \$260,050.00

UTILITIES

WATER DISTRIBUTION AND WASTEWATER COLLECTION

WATER DISTRIBUTION AND WASTEWATER COLLECTION	Priority	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	Total
S Jackson St. to South St. to Reagan St. Water	1	\$72,600.00					\$72,600.00
Sylvan St. from Park St. to Gay St. Water	2	\$185,000.00					\$185,000.00
Sylvan St. from Park St. to Gay St. sewer	3	\$195,000.00					\$195,000.00
FayWay Sewer	4	\$230,000.00					\$230,000.00
Court water line from Loop 256 to Bassett Rd.	5	\$1,033,340.00					\$1,033,340.00
Saltworks from Bassitt Rd to Thomas Rd. Water	6		\$240,000.00				\$240,000.00
Indian Creek from Anderson to Forest Water	7		\$133,100.00				\$133,100.00
Park from Loop to W. side of Crockett Water	8		\$450,000.00				\$450,000.00
5Th St from Ave D to W. Oak Water	9		\$84,700.00				\$84,700.00
5Th St from Ave D to W. Oak Sewer	10		\$132,000.00				\$132,000.00
Railroad line and Baze Chemical Water	11		\$344,850.00				\$344,850.00
W. Oak from Florence to Woodridge Water	12		\$158,400.00				\$158,400.00
10" sewer from Reagan St across Oak St.	13		\$224,400.00				\$224,400.00
10" Sewer from Oak St to Joe Lewis	14			\$200,000.00			\$200,000.00
Saltworks ROW from Bassitt Rd to Chancellor Rd. Water	15			\$350,000.00			\$350,000.00
Gillespie Park ROW 10" Sewer	16			\$290,400.00			\$290,400.00
Church St. from Park to Palestine Ave. Water	17			\$350,000.00			\$350,000.00
MLK from Washington Rd. to Texas then to Debard Water	18			\$288,000.00			\$288,000.00
MLK from Washington Rd. to Texas then to Debard sewer	19			\$192,000.00			\$192,000.00
Dorrance From Dye to Cook Water	20			\$100,000.00			\$100,000.00
Dorrance From Dye to Cook Sewer	21				\$158,400.00		\$158,400.00
Debard from Texas to N. Tennessee Water	22				\$396,000.00		\$396,000.00
Debard from Texas to N. Tennessee Sewer	23				\$240,000.00		\$240,000.00
12" on Loop from Palestine Ave. to Crockett Water	24				\$1,100,000.00		\$1,100,000.00
Palestine Ave. from Loop to Loop	25					\$1,700,000.00	\$1,700,000.00
	26						\$0.00
	27						\$0.00
	28						\$0.00
	29						\$0.00
	30						\$0.00
	30						\$0.00
TOTALS		\$1,715,940.00	\$1,767,450.00	\$1,770,400.00	\$1,894,400.00	\$1,700,000.00	\$8,848,190.00



Agenda Date: April 12, 2021
To: City Council
From: Teresa Herrera, City Secretary
Agenda Item: Texas Municipal Retirement System Buyback
Date Submitted:

SUMMARY:

Texas Municipal Retirement System Buyback

We have 14 employees who would benefit from the Buyback. There is one employee interested in the City Council adopting the Buyback.

From TMRS City Services Support:

I have attached a report that shows the cost for each employee to complete the Buyback. It includes the amount that they refunded and the penalty amount. Both of these must be paid in a single payment to buyback the member's previously refunded TMRS service. Also, I wanted to mention that the penalty amount is a yearly 5% penalty, that is prorated for each month. This means that the cost to complete the Buyback increases each month. The numbers on this report are accurate for April, but will be slightly higher in May, June, etc.

In terms of cost to the city, there is no immediate cost to adopt the Buyback. Since TMRS has no way to know exactly which employees, or how many, will complete the Buyback, there is no upfront cost for adoption. As employees complete the Buyback, there will be additional liability added to the plan, which will increase the city's contribution rate. There is not a way to estimate the cost of a particular employee completing the buyback though. The best I can do is provide a "worst case" scenario if every employee that was eligible completed the Buyback. If this happened, it would increase the city's liability by \$733,466 and increase the contribution rate by 0.42%. This is very unlikely to happen, as typically less than 20% of employees complete the Buyback, but I wanted to at least provide some cost information.

RECOMMENDED ACTION:

Staff recommends Council discuss the Buyback.

CITY MANAGER APPROVAL:

Attachments

Palestine Buyback
Plan Change

**Texas Municipal Retirement System
Buyback Report for Palestine (00968)
City Deposit Date 02-2021**

Member Name	Social Security	Buyback Months	Refunded Amount	Accrual Date	Accrual Penalty
		29	\$5,948.68	04/01/2021	\$1,041.02
		77	\$10,890.86	04/01/2021	\$3,857.18
		75	\$7,189.59	04/01/2021	\$7,968.46
		194	\$29,470.12	04/01/2021	\$29,907.03
		6	\$1,102.49	04/01/2021	\$119.44
		30	\$4,599.71	04/01/2021	\$748.88
		80	\$17,898.33	04/01/2021	\$13,125.44
		58	\$14,300.26	04/01/2021	\$6,137.19
		10	\$3,513.14	04/01/2021	\$966.11
		18	\$3,832.18	04/01/2021	\$2,522.85
		6	\$45.45	04/01/2021	\$115.71
		7	\$1,364.93	04/01/2021	\$272.99
		67	\$24,205.17	04/01/2021	\$5,647.87
		64	\$11,967.55	04/01/2021	\$5,185.94

Total Number of Postable Members: 14



Plan Change Study

GRID 2021

For Informational Purposes Only
Effective Date - January 1, 2021
Report Date - April 9, 2021

00968 Palestine

Proposed Plans

Plan Provisions

Deposit Rate	6.00%
Matching Ratio	2 to 1
Updated Service Credit	100% (Repeating)
Transfer USC **	Yes
Annuity Increase	70% (Repeating)
20 Year/Any Age Ret.	Yes
Vesting	5 years

Contribution Rates

	2021
Normal Cost Rate	7.79%
Prior Service Rate	<u>6.19%</u>
Retirement Rate	13.98%
Supplemental Death Rate	<u>0.31%</u> (A & R)
Total Rate	14.29%
Unfunded Actuarial Liability	\$8,079,367
Amortization Period	20 years
Funded Ratio	83.2%
Phase-In Total Rate	N/A

**This is the addition to the Initial Prior Service Rate for USC for transfers. There were 11 eligible transfer employees on the valuation date.

As of the valuation date, there are 0 employees with previously forfeited service credit eligible for buyback under a previously adopted ordinance. Assuming all of these employees immediately buyback this service credit, the increase in the unfunded liability would be \$0, and the contribution rate would increase by 0.00%. There are an additional 19 employees with previously forfeited credit that will be eligible if a new buyback ordinance is adopted. Again, assuming the immediate purchase of all this service credit, the increase in unfunded liability and contribution rate would be \$733,466 and 0.42%.



Agenda Date: April 12, 2021
To: City Council
From: Teresa Herrera, City Secretary
Agenda Item: Proposed Annexation
Date Submitted:

SUMMARY:

Kim Cole has approached the City regarding the annexation of Kim's Convenience store, currently under construction, near the Palestine YMCA Soccer Complex; we will only be allowed to annex his property if the highway the most direct route to the airport is annexed. The benefit to the City Ad valorem and sales taxes so long as no services are requested or required. It also pushes your ETJ out a bit.

IF the council is interested in possibly pursuing it, we need to determine if it's even possible. While it appears you can annex the most direct route to the airport. Mr. Cole will pay for any expenses related to this item.

Sec. 43.102. ANNEXATION OF MUNICIPALLY OWNED AIRPORT.

(a) A municipality may annex:

- (1) an airport owned by the municipality; and
- (2) the right-of-way of any public road or highway connecting the airport to the municipality by the most direct route.

RECOMMENDED ACTION:

Staff recommends guidance from Council.

CITY MANAGER APPROVAL:

Attachments

Proposed Annexation

▲ North

City Limit ———

Proposed Annexation ———

2.95 Miles



▲ North

City Limit ———

Proposed Annexation ———

2.95 Miles

