Vickey L. Chivers, Mayor Pro Tem
Vacant, Mayor
Vacant, Council District #1
Ava Harmon, Council District #2
Dustin Frazier, Council District #4
Kristin Clark, Council District #5
Justin Florence, Council District #6

Teresa Herrera, City Manager
April Jackson, City Secretary
Gary Landers, City Attorney

NOTICE OF MEETING
CITY COUNCIL AGENDA
March 28, 2022
Regular Meeting at 5:30 p.m.
City Council Chambers
504 N. Queen Street
Palestine, Texas

Zoom Link:
https://us02web.zoom.us/j/83109335139?pwd=THU0NURkTUtEc0JHY0hQa25IWXVJZz09

Meeting ID: 831 0933 5139
Passcode: 474490
One tap mobile
+13462487799,,83109335139#,,,,*474490# US

Note: when you are joining a Zoom meeting by phone, you can use your phone's dial pad to enter the commands *6 for toggling mute/unmute and *9 to "raise your hand." Learn more here.

Follow us live at: facebook.com/palestinetx/

REGULAR MEETING

A. **CALL TO ORDER**

B. **INVOCATION AND PLEDGE OF ALLEGIANCE**

C. **PROPOSED CHANGES OF AGENDA ITEMS**

D. **PUBLIC RECOGNITION, PUBLIC COMMENTS, AND ANNOUNCEMENTS**

Any citizen wishing to speak during public comments regarding an item on or off the agenda may do so after completing the required Request to Speak form. All comments must be no more than five minutes in length. Any comments regarding items not on the posted agenda may not be discussed or responded to by the City Council. Members of the public may join via Zoom or in person.

It is not the intention of the City of Palestine to provide a public forum for the embarrassment or demeaning of an individual or group. Neither is it the intention of the Council to allow a member of the public to slur the performance, honesty, and/or integrity of any person or threaten any person. Accordingly, profane, insulting, or threatening language will not be read aloud at the meeting.

E. **CONFLICT OF INTEREST DISCLOSURES**

F. **MAYOR'S REPORT**

G. **ITEMS FROM COUNCIL**

H. **CITY MANAGER'S REPORT**

1. February 2022 Development Services Monthly Report

2. February/March 2022 Economic Development Monthly Report
3. February 2022 Parks and Recreation/Facility Maintenance Monthly Report
4. February 2022 Monthly Financial Statement
5. February 2022 Police Department Monthly Report

I. BOARD APPOINTMENTS

1. Consider the reappointment of Michael S. Bainum to Place 1 and Elton Haynes to Place 2 with a term to expire September 30, 2023, Airport Advisory Board. Vickey L. Chivers, Mayor Pro Tem
2. Consider the appointment of Elaine Triplett to Place 6 and James Davis to Place 7 with an unexpired term ending on September 30, 2022, Airport Advisory Board. Vickey L. Chivers, Mayor Pro Tem

J. CONSENT AGENDA

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by the Mayor or a Council Member, in which event those items will be pulled for separate consideration. Approval of the consent agenda authorizes the City Manager to implement each item in accordance with staff recommendations.

1. Consider approval of minutes of the Work Session and Regular Meeting of March 14, 2022. April Jackson, City Secretary
2. Consider approval of expenditures over $25,000. Andrew Sibai, Finance Director
3. Consider authorizing City Manager to seek sealed bids for asphalt resurfacing on South Jackson Street from South Street to Reagan Street and on Reagan Street from South Jackson to the railroad tracks to the East. Kevin Olson, PW Director

K. REGULAR AGENDA

1. Discussion and possible action regarding an ordinance adopting the 2018 Editions of the International Residential Code, Plumbing Code, Mechanical Code, and Fuel Gas Code. Mark Miears, Building Official

L. CLOSED SESSION

Council will go into Closed Session pursuant to Texas Government Code, Chapter 551, Subchapter D.

1. Section 551.087 deliberation regarding Economic Development negotiations: Prospects #1038, #1041, #1042

M. RECONVENE IN REGULAR SESSION

1. Take any action necessary regarding Economic Development negotiations: Prospects #1038, #1041, #1042

N. ADJOURNMENT

I certify that the above Notice of Meeting was posted on the outdoor bulletin board at the main entrance to City Hall, 504 N. Queen Street, Palestine, Texas, in compliance with Chapter 551 of the Texas Government Code on **Friday, March 25, 2022, at 4:00 p.m.**

April Jackson

April Jackson, City Secretary

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) PERSONS IN NEED OF SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, CONTACT THE CITY SECRETARY'S OFFICE VIA EMAIL AT citysecretary@palestine-tx.org or 903-731-8414.

Agenda Date:	March 28, 2022
To:	City Council
From:	Mark Miears, Building Official
Agenda Item:	Development Services February 2022 Monthly Report
Date Submitted:	03/17/2022

SUMMARY:

Development Services February 2022 Monthly Report for review.

RECOMMENDED ACTION:

Staff is available for questions.

CITY MANAGER APPROVAL:

Attachments

February 2022 Report

DEVELOPMENT SERVICES DEPARTMENT
MONTHLY ACTIVITIES REPORT
FEBRUARY 2022

DEPARTMENT BUDGET EXPENDITURES

Fiscal Year	Budgeted Amount	Expenses to Date	% of Year Completed	% of Budgeted Amount Spent
2021-2022	$550,535	$113,638	42%	26%

PERMITTING TOTALS

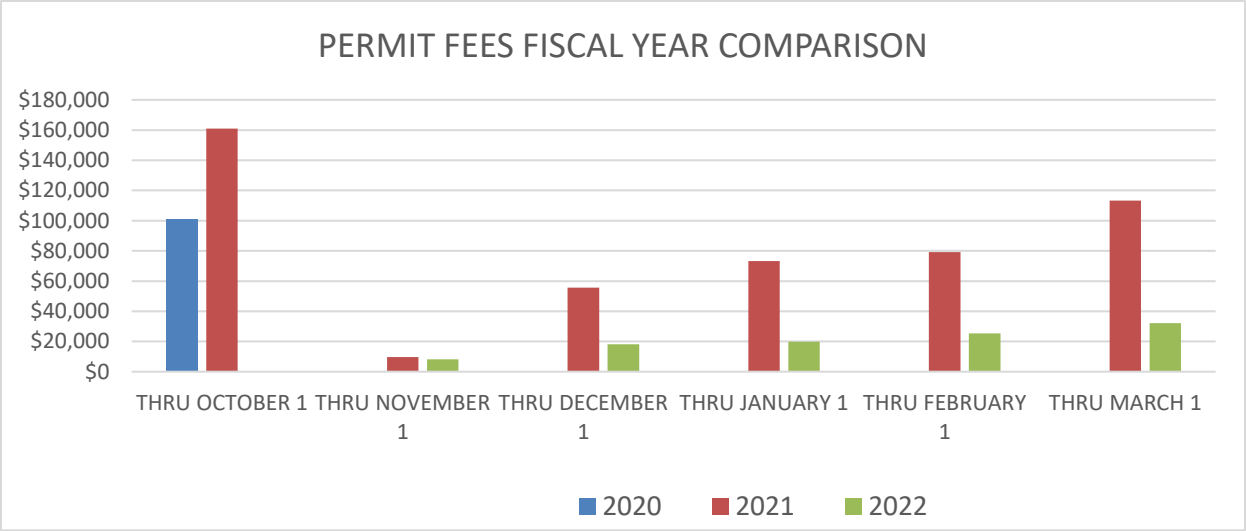
BUILDING and LICENSE PERMITS

Permit Type	October Permit Count	October Permit Fees	Permit Count / Fiscal Year	Permit Fees / Fiscal Year
BUILDING PERMIT	10	$3,363	57	$20,239
CERTIFICATE OF OCCUPANCY	12	$520	32	$1,520
DRIVEWAY	0	$0	6	$300
FENCE	1	$50	5	$250
ROOFING	4	$100	20	$500
DEMOLITION	2	$150	5	$300
GRADING	1	$255	4	$1,406
COMMERCIAL ELECTRICAL	2	$110	10	$540
RESIDENTIAL ELECTRICAL	7	$270	39	$1,470
MECHANICAL	1	$40	6	$1,040
GAS TEST	6	$216	22	$810
PLUMBING	8	$319	33	$1,476
SIGN	1	$50	9	$525
CONTRACTOR LICENSE	10	$1,250	18	$1,680
Totals:	65	$6,693	266	$32,056

DEVELOPMENT SERVICES DEPARTMENT
MONTHLY ACTIVITIES REPORT
FEBRUARY 2022

CEMETERY PLOT SALES

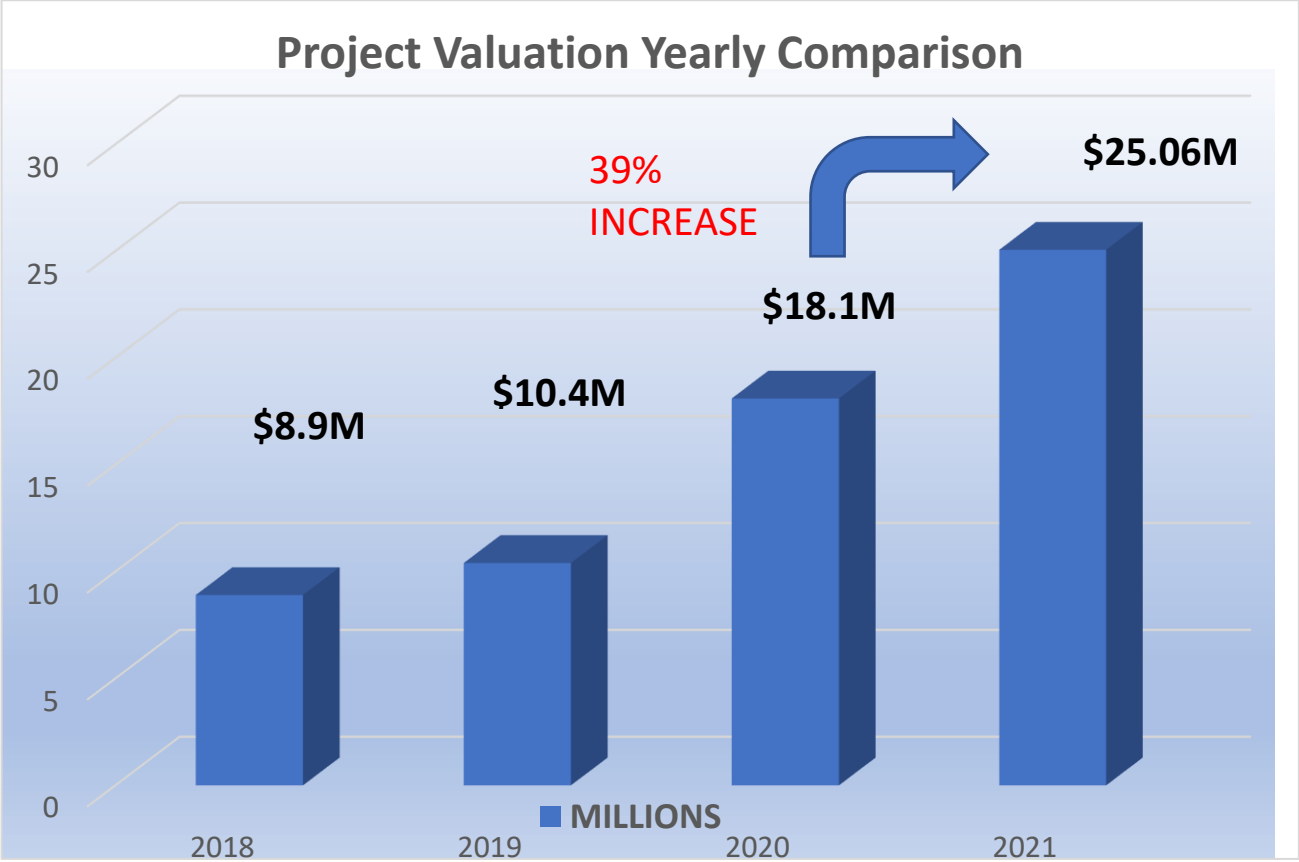
Cemetery	Plots Sold February 2022	Plot Fees February 2022	Plots Sold / Fiscal Year	Plot Fees / Fiscal Year
Memorial Addition	0	$0	2	$1,500
Middle Addition	0	$0	0	$0
Totals	**2**	**$1,500**	**2**	**$1,500**



PERMITTING PROJECTS / NEW BUSINESS OCCUPANCIES

RESIDENTIAL CONSTRUCTION IN PROGRESS

Address	Square Feet	Estimated Value
108 Elmwood Cir.	3295	$225,000
110 Elmwood Cir.	3295	$225,000
2704 Venture View	2534	$274,000
213 Richland Dr.	3860	$326,400
904 Head St.	1946	$141,070
1103 S Jackson St.	1891	$120,000
118 Yeager Ln.	2255	$95,000
942 N. Esplanade St.	2704	$300,000
Total		**$1,706,744**



CERTIFICATES OF OCCUPANCY ISSUED

Name	Address	Description
Tidal Wave Car Wash	2216 S. Loop 256	Carwash Facility
Zipp's Liquor Store	315 W. Spring St.	Package Store
Basket Kase	3816 W. Oak St.	Retail
Huddle House Cafe	4400 W. Oak St.	Restaurant
LaQuinta Inn	3000 S. Loop 256	Hotel

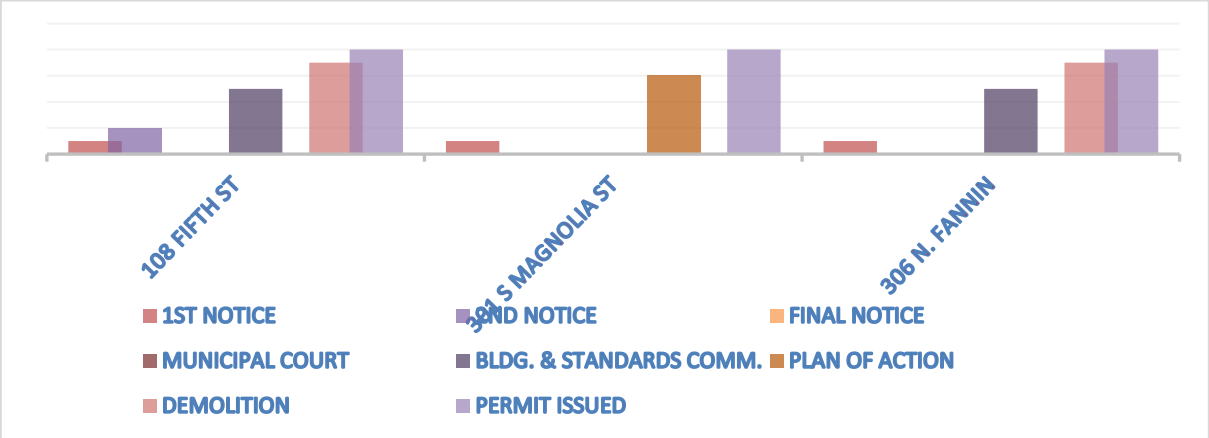
COMMERCIAL CONSTRUCTION UNDER REVIEW

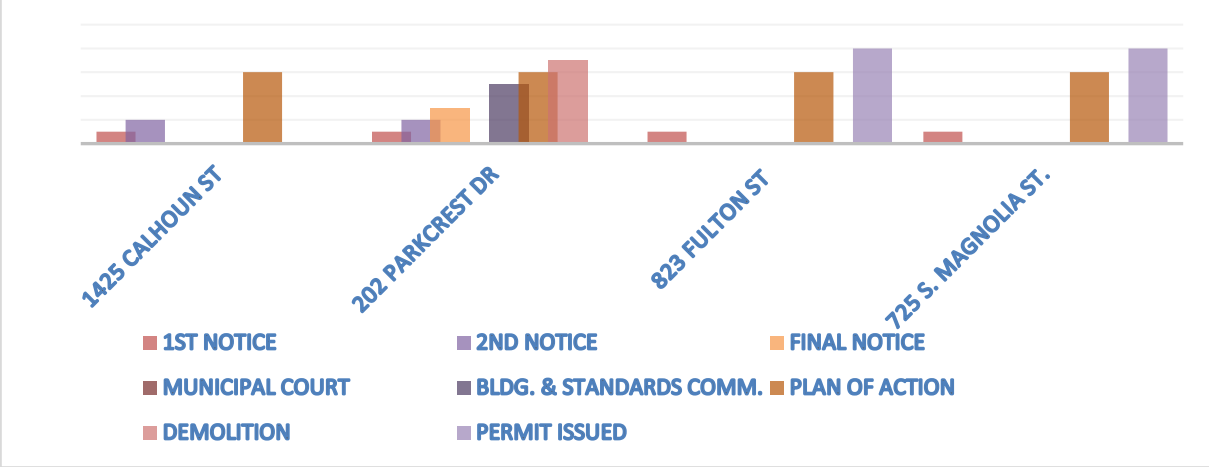
Name	Address	Description
Palestine Retail Center	2807 W. Oak St.	Retail Leasing Center
Jalapeno Tree Restaurant	2300 S. Loop 256	Restaurant
L & P Paint and Body	1203 W. Oak St.	Auto Body Shop Building
Five Minute Oil Change	2220 S. Loop 256	Automotive Oil Change Service

COMMERCIAL CONSTRUCTION IN PROGRESS

Name	Address	Description	Valuation
Palestine High School Athletic	1600 S. Loop 256	Complex	$11,000,000
Cartmell Lakes Senior Living	100 Cartmell Dr.	Senior Independent Living Facility	$5,975,000
Cartmell Lakes Apartment Bldg.	200 Cartmell Dr.	Senior Living Apartments	$2,205,240
Cefco Travel Center	4400 W. Oak St.	Travel Center and Restaurant	$500,000
Overlook Apartments	100 Overlook Way	Apartment Complex	$18,000,000
Tidal Wave Auto Spa	2226 S. Loop 256	Carwash	$800,000
Mama's Seafood	2501 W. Oak St.	Restaurant	$130,000
Tahwahkaro Distilling Co.	100 N. Church	Distillery	$130,000
Palestine Grace Church	2130 Country Club Rd.	Fellowship Building	$170,000
TOTAL:			**$38,910,240**

SUBSTANDARD STRUCTURE CASES





Agenda Date:	March 28, 2022
To:	City Council
From:	Greg Laudadio, Director of Economic Development
Agenda Item:	PEDC Monthly Report
Date Submitted:	03/22/2022

SUMMARY:

PEDC Monthly Report

RECOMMENDED ACTION:

PEDC Monthly Report

CITY MANAGER APPROVAL:

Attachments

PEDC Monthly Report

Director's Report

3/22/2022

Business Park

- Appraisal of parcels in WCBP undertaken by N. Spillman of East Texas Valuation Group
- Chas N. Clark Associates waiting for approval of drainage basin design from Sanderson Farms.
- Willow Creek Pkwy median drainage upgrades completed.

Grants Update

- Community Development Grant 2022 – Five applications meeting the requirements of the grant guidelines have been received and will be reviewed and scored by the PEDC board.
- Four inquiries received and applications provided for the 2022 Downtown Development Grant.
- NTIA residential fiber grant was not awarded to Etex. Only 12 grant awardees nation-wide. Third party providers working with Etex to provide high speed fiber internet to residential customers in Palestine and Anderson County using excess Etex bandwidth (dark fiber).

Important Events

- Palestine Economic Development has partnered with Workforce Solutions East Texas and ETCOG to host the County-wide "Rural, Set, Go, Boost!" event on March 22nd at the TVCC Palestine Campus. Government officials, educators and local businesses will be in attendance.
- The annual Economic Development Report, required by the State was completed and submitted to the Texas Comptroller's Office on March 21st.
- Basic Economic Development training to be provided to board members and council members by the Texas A&M Engineering Extension office TEEX. Date and location to be determined.
- Farmers Market opening date is Saturday - March 26th.
- Dogwood Fly-In Fair at Palestine Municipal Airport - March 25-27.
- 84th annual Dogwood Festival and Parade - Saturday March 19th.
- Public meetings/forums regarding Downtown Revitalization Project – April 4th and 7th

PEDC Staff

- Attended the Texas Economic Development Council (TEDC) Winter Conference in Sugar Land, TX February 16 – 18.
  Topics discussed include: 380 agreements, corporate site selection, business retention and expansion, SBA 504 loan programs, sports tourism, supply chain opportunities, winning Samsung in Taylor, TX and winning Texas Instruments in Sherman, TX. Had the opportunity to network and share ideas with other EDC Directors from peer communities.
- PEDC Administrative Assistant and City Manager attended the Basic Economic Development Course (BEDC) in Round Rock, TX February 22 – 25.

Revenue Recapture – Etex / PEDC

Quarterly Revenue Shares Through March 2022

2021 Q3 Recapture - $15,231.69
2021 Q4 Recapture - $53,430.10
2022 Q1 Recapture - $73,903.73

Total to Date - $142,565.52

WORKFORCE SOLUTIONS
EAST TEXAS
A proud partner of the
American Job Center network

Rural, Set, Go: BOOST 2022

Anderson County

PALESTINE ECONOMIC DEVELOPMENT TEXAS · 1846

TVCC

CHAMBER OF COMMERCE PALESTINE AREA TEXAS · 1846

March 22, 2022

11:30 AM to 1:00 PM

TVCC- Campus Palestine
2970 N. St. Hwy 19
Palestine, TX 75803

Please register to RSVP

Join us for an information and networking forum focused on addressing the needs of todays workforce. This event is open to businesses, educators, and community leaders and organizations that operate in the Anderson County area. Let's connect and build a better workforce for tomorrow!

Lunch to be provided for all registered guests

To register:
conta.cc/3MpsDDk

Equal Opportunity Employer/Program
Auxiliary aids and services are available upon request to individuals with disabilities. Deaf, hard-of-hearing or speech-impaired customers may contact Relay Texas: 800-735-2989 (TTY) and 711 (Voice).

PLEASE PLAN TO ATTEND!

DOWNTOWN REVITALIZATION PLAN

PUBLIC FORUM TOWNHALLS

COUNCIL CHAMBERS AT CITY HALL
504 N. QUEEN ST, PALESTINE

APRIL 4, 2022
10:30AM

APRIL 7, 2022
5:30PM

THE CITY OF PALESTINE TEXAS • 1846

TO INFORM, INVOLVE & COLLABORATE WITH DOWNTOWN BUSINESSES, PROPERTY OWNERS, AND THE GENERAL PUBLIC

Dogwood Festival 2022

#palestinetx

March 19

9:00 am - 4:00 pm

- Festival Area
- Art Tent
- Parade Route
- Stained Glass Tours
- Music Stage
- Market by the Creek
- Master Gardener Plant Sale

Scan Me To See All Events

Agenda Date:	March 28, 2022
To:	City Council
From:	Patsy Smith, Parks and Recreation Director
Agenda Item:	Parks Monthly Report
Date Submitted:	03/22/2022

SUMMARY:

Parks and Facility monthly report February

RECOMMENDED ACTION:

No Action Required

CITY MANAGER APPROVAL:

Attachments

February Report Parks

Parks and Recreation Department
February 2022

Overview

The Parks and Recreation Department incorporates the following divisions.

Parks
Cemeteries
Lakes
Facilities Maintenance

The department includes 7 full time employees and 3 part-time, 5 Seasonal (Summer Months Only). The division oversees 38 individual locations totaling 400 acres that is mowed and weedeated. We also clean 12 park restrooms (This includes toilets and sinks in all locations) daily M-F and handle all trash detail in the parks, cemeteries and Lakes including downtown.

Administration

- Prepare timesheets for payroll
- Turn in invoices throughout month of February
- Asst. Director and Director met with National Fitness Campaign for possible grant for City for fitness court
- Attended Parks Board Meeting 2-1-22
- Met with Mary Raum on getting help with other possible grants for exercise court at Reagan Park
- Setup time with Steve at Envirodredge to schedule aquatic plant removal at Blue Lake for February 8-12
- Met with Penny Webb with PHP on news article for cleanup of Blue Lake
- Attended Senior Staff 2-1-22
- Asst. Director and myself began doing evaluations for parks staff
- Asst. Director and myself met with Pat with Musco lighting on bid for lights complex and doing replacement of lights in 3 phases due to such high cost
- Went over bids for Willie Myers roof replacement and chose contractor for work and completed PO
- Went over bids for Mitchell Campbell roof replacement and chose contractor and completed PO
- Spoke to Gage on fixing phone issues in my office due to no one being able to reach me or voicemails being left and forwarding to email
- Met with facility maintenance at complex due to vandalism at both concession stands PD report completed, with video of suspects obtained
- Spoke with Eric with L&M Cleaning on not having cleaning crew at any facility next two days due to weather

- Met with PW Director on drainage issue between field 2 and lower concession complex
- Met with Heather from Chamber about having agenda item going to council verses waiting on another parks board meeting
- Met with HR on posting seasonal positions
- Myself, Asst, Director and Mary Raum met with Judge Johnston on partnership for Fitness Court
- Went and met with Steve with Envirodredge and obtained pictures of the progress of cleanup
- Attended Senior Staff meeting 2-7-22
- Attended Meeting with Adam and Walmart employees for partnership for Black History Program
- Met with CM, Asst. Director on Fitness Court for City at 11 am
- Took 3 pavilion rentals for Reagan Park
- Spoke to CM on getting approval for being on agenda for Commissioners Court to seek partnership for Fitness Court from Anderson County
- Continued to work on creating paper flowers for float for Dogwood Parade
- Met with Mary Raum on doing tours within our cemeteries and giving some history and getting more insight into our cemeteries within our community
- Met with Mary Raum to get assistance with PEDC grant application
- Attended Commissioners Court and spoke about Fitness Court and was able to get unanimous vote for $62,500
- Had staff meeting with Parks guys on teamwork and working out differences in division
- Met with Chuck Eldridge to obtain sponsorship for Fitness Court and received support for $2,000
- Spoke with CM and advised how Commissioners Court went and the we obtained the $62,500
- Had virtual meeting with Jack with Fitness Court and received more information on fitness court
- Confirmed 4 pavilion rentals for Reagan Park
- Began seeking bids for dog park
- Attended Council meeting on 2-14-22
- Spoke to Constable Franklin from Elkhart on plaque for Mr. Bennett at Veterans Park
- Made arrangements with Adam from Walmart to purchase and pickup two pallets of water for City
- Continued to work on paper flowers for Float
- Met at City hall to open RFP bids for Calhoun restroom renovations
- Built 6 wooden planters out of used pallets for Council Float
- Purchased flowers from Dollar Tree and split up and put in wooden planters for float
- Purchased fringe and placed on bottom of trailer for float
- Finished PEDC grant application and turned into Greg with PEDC
- Met with Stephanie Wickware for setting date in June for Family Fish Day

- Met with Randy Miller of Complete Supplies out of Mexia and ordered paper towels that we have been unable to obtain through Sierra Packaging
- All of Parks, myself and Asst. Director attended the Black History Program at the Mall
- Spoke to Mrs. Mims in regards to a complaint about the sweet gum balls causing issues with her being able to move around her family plot at Memorial Cemetery
- Spoke to Mrs. Mims a second time who complained about having the sweet gum trees removed from around her family plots at Memorial Cemetery
- Spoke to Ben E Keith about sponsorship for Fitness Court
- Spoke to Mary who filled out grant application for Walmart
- Currently completed grant application for BCBS with assistance from Mary Raum
- Attended Dogwood Festival Meeting with CM, Captain Johnson PD, and Heather Chancellor from Chamber on parade and assistance needed from City

Goals: To place ADA equipment in all major parks.

Parks

- **PUT IN FALL SURFACE LARRY STREET**
- **PUT IN FALL SURFACE CALHOUN PARK**
- **ORDER NEW BARRIERS AROUND PLAYGROUND EQUIPMENT CALHOUN**
- **REPLACE BROKEN BORDERS WILLIE MYERS PARK**
- **REINSTALL ADA SWING REAGAN PARK**
- **INSTALL PLASTIC WHEEL SWING REAGAN PARK**
- **INSTALL NEW REPLACEMENT PARTS SWING REAGAN PARK**
- **INSTALL NEW REPLACEMENT PARTS HAND GLIDE REAGAN PARK**
- **INSTALL NEW SWING MATS REAGAN PARK**

Lakes

- Begin to setup Community Service hours for cleanup at lakes to make for beautifications
- Continue to cleanup under brush
- Mow and weedeat all areas of dams
- Begin working on clearing trees from back of dams Need Lower, Wolf Creek and Blue Lake
- Work on repairing leaks in 3 of the 4 dams (Turned over to PW Director)
- Work on washouts on all 4 dams (Turned over to PW Director)
- Work on keeping shorelines cleaned out Blue Lake

Cemeteries

- Get volunteer group together and begin cleaning headstones (Still in process of working details out)
- Clean creek area for beautification (Looking to get volunteers on this)
- Make signs for sections of cemeteries to make it easier for families to find loved ones: **(LONG TERM GOAL).**

- **Obtained bids to have 4 walls repaired in Old Cemetery** (Will get volunteers to help complete Will be completed in 2021
- Spray all cemeteries with a weed killer to allow grass to grow except weeds (SHORT TERM GOAL)

Parks, Cemeteries, Lakes

- Future Projects:
- Re place Disc Golf Course signage (Currently getting new Designs and working with local church)
- Put up solar powered outdoor lights at Basketball court Greens Park (Will look at 2022)
- Restripe lines on Basketball court Green's Park (SHORT TERM GOAL)
- Tear out drive area at Willie Meyers Parks by pavilion and put up ballers around park area (WINTER 2022)
- Fill in cracks on Tennis courts (IN PROGRESS)
- Get engineer to create new playground area at Larry Street, walkway at Steven Bennett, and fix flooding issue Reagan Park (IN PROGRESS)

PARKS MONTHLY REPORT February 2022
LOCATIONS MOWED

Calhoun Park x	Greens Park x
Crestline x	Fitzhugh Park x
Reagan Park x	Gateways x
Farmers Market x	Wall of Honor x
Spring Street x	Visitor Center x
Carnagie x	Larry Street Park x
Mitchell Campbell x	Willie Myers x
Lorraine x	Phillips Park x
Inwood x	Veterans Park x
City Hall/PD x	TDCJ Monument x
Blue Lake	Upper Lake
Wolf Creek Lake x	Lower Lake
Statue Park x	Memorial Cemetery x
Easthill Cemetery x	City Cemetery x
Athletic Complex x	Steven Bennett x
PD Impound Yard x	City Barn x
Fire Station 4 x	

PARKS PROJECTS COMPLETED

2 parks guys began clearing the shoreline at blue lake by cutting trees and weeds	Parks guys continued to trim trees and bushes at City Cemetery so mowers can mow underneath without issue
1 Parks guy began installing new metal poles for disc golf signs at Greens Park	1 Parks guy trimmed up rose bushes at Phillips Park
1 Parks guys trimmed up rose bushes downtown in planters	2 Parks guys went to downtown and cleaned out one planter in front of the Redlands
1 Parks guy trimmed up rose bushes at TDCJ Park	Parks continued to trim trees at City Cemetery
1 Parks guy helped PISD to move mounds of dirt from ball fields to back of property	Parks guys put out barricades for Mardi Gras Parade and worked parade
Parks guys picked up and stored barricades from Mardi Gras parade	Parks Guys began working on cleaning up sweet gum balls at Memorial cemetery due to complaint
Parks guys removed fallen tree limbs from around upper and lower lakes	

MAJOR ISSUES WHERE CONTRACTORS USED

NONE	

SAFETY ISSUES

NONE	

Rentals and Special Events

Rentals:

Facilities	Number of Rentals
Pavilion Rentals	6
Pavilion Non-Payment/Cancelled	0
Athletic Fields (Mitchell Campbell/Calhoun)	0
Total Rentals Paid	6
Refunds Given	0
Total Revenue Collected	$180

Activities:

Special Events

Facility Maintenance Projects Completed February 2022

Changed light in women's restroom CH	Met with contractors Calhoun restrooms for questions
Met with Ronnie from ASAP Roofing on bid for Mitchell Campbell and Willie Myers roofs	Took facility truck to shop for oil change and inspection sticker
Met with locksmith at Redlands to have lock changed to current library key	Picked up all cones and barricades from Civic Center and cooler from COVID test sight
Met with Daniel with Peace of Mind to have camera replaced at concession 1 complex due to vandalism	Met with Officer Huddleston and made PD report on damage at complex at request of Director and took photos
Went to Larry Street in regards to wires being cut on back of building called Peace of Mind for repair	Met with Ana at Library about having carpet cleaned at Redlands
Finished unloading pallet in warehouse of trash bags for CH	Met with Will in Streets to put up two metal poles at Reagan Park for Solar Lights
Moved trailer into warehouse for start of parade float for Director	Changed out lights in break room City Hall
Spoke to Neches Plumbing regarding pump for Fire Station 3	Made two sets of keys for locks on roll up doors complex and put in concession stands
Marked all small trees at Blue Lake so Parks guys could begin cutting down	Met with J&K on getting light bulbs for 3 fields at complex
Went to Reagan Park to fix timer and turn on lights for PISD	Charged 2 solar lights for Reagan Park and installed
Began making wooden platform for trailer that is being used for float for Council	Working with Library on getting different security system for new location that is not expensive
Met at CH to open RFP bids for Calhoun restroom renovations	Began obtaining bids for replacement of ac unit Fire Station 2
Met with L&M Cleaning on getting carpets and windows cleaned Redlands for Library	Took supplies to Waste Water Treatment Plant
Primed rest of light poles for Reagan Park	Finished platform on trailer float
Set poles for pergola for float	Met with 3 contractors at Fire Station 2 for ac unit replacement
Setup meeting with roofer and CM on shortage of supplies and possibly going a different route on roof	Replaced flags at Peace Officers Park on West Oak and Main due to complaint on Texas Flag
Painted pergola and 6 wooden planters for float	Placed two pieces of lattice fence panels on top of pergola for float
Met with Fire Station 3 on mice problem and spiders called pest control	Working on replacing door knobs at library and bringing locks over to new location
Met with Peace of Mind to replace light fixture at Fire Station 3	Opened up storage for Streets so they could get ice equipment out
Replaced lights in PD Admin Office	Took winch off of front of trailer
Removed gate off of trailer to make float more accessible	Painted lattice fence panels for float

Float for Dogwood Parade

Float with Council

Blue Lake Cleanup

Blue Lake Cleanup Continued

Blue Lake Before

Blue Lake Cleanup Continued

Blue Lake After Cleanup

Blue Lake After Cleanup

Shoreline Blue Lake Before Cleanup

Blue Lake Shoreline

Blue Lake After Cleanup of Shoreline

Shoreline After Cleanup

Light Reagan Park

Memorial Cemetery Complaint Sweet Gum Balls Mims Plot

Memorial Cemetery Mims Complaint Sweet Gum Balls

Memorial Cemetery Complaint Mims After Cleanup

Memorial Cemetery After Cleanup Mims

Agenda Date:	March 28, 2022
To:	City Council
From:	Andrew Sibai, Senior Accountant
Agenda Item:	February 2022 Monthly Financial Report
Date Submitted:	03/24/2022

SUMMARY:

Mayor Pro Tem and Council,

Attached please find the February 2022 Financial Report, and please let me know if you have any questions

Thank you,

RECOMMENDED ACTION:

I recommend Mayor Pro Tem and Council review the financials and let me know if they have any questions

Thank you

CITY MANAGER APPROVAL:

Attachments

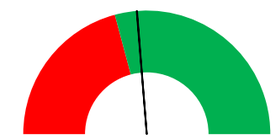
February 2022 Financial Report

City of Palestine, Texas
Financial Statement
As of February 28, 2022

87.8% of Annual Projection

Property Taxes

47.4% of Annual Projection



Sales Taxes

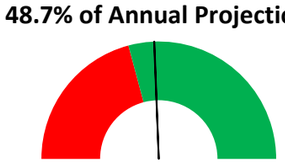
40.2% of Annual Projection

Water Sales

44% of Annual Projection

Sanitary Sewer Charges

48.7% of Annual Projection



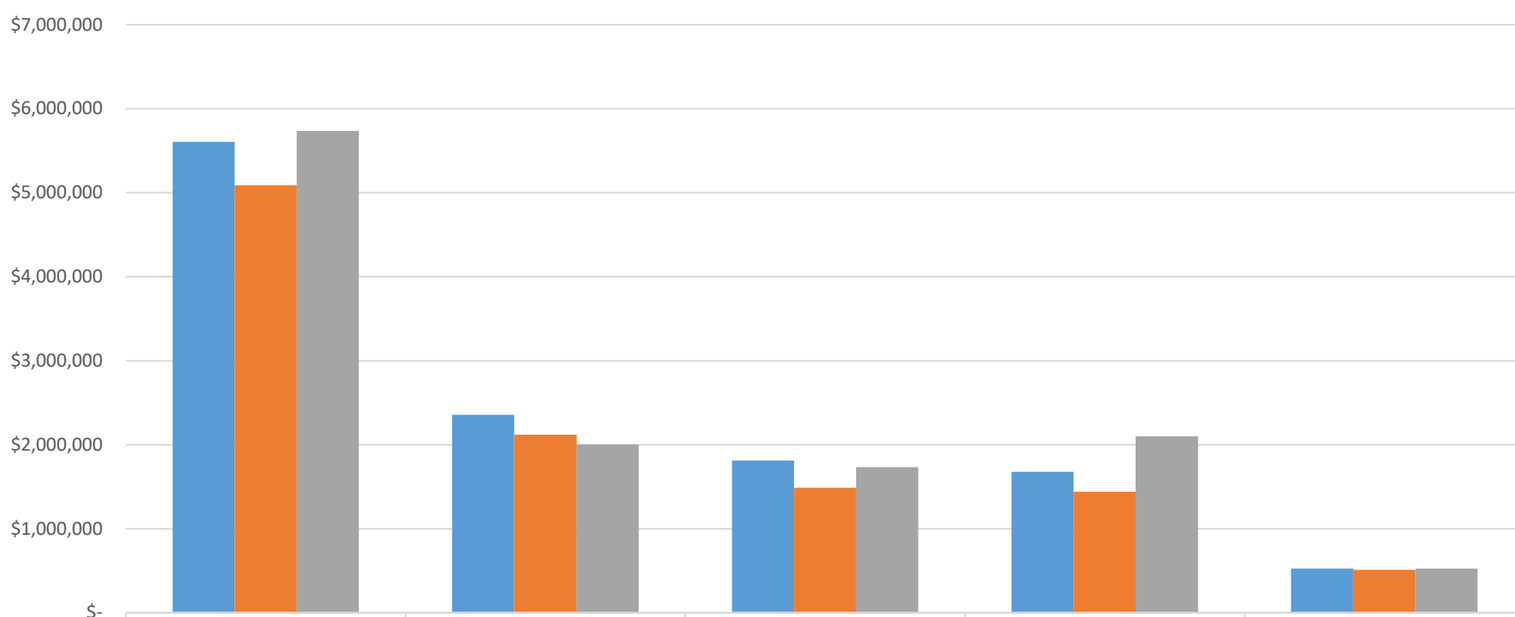
Franchise Taxes

OVERVIEW

February 28th marks the end of the fifth period of the FY 2022 budget year.
Therefore, the year-to-date budget percentage for budgetary comparison is 41.67%.

As of February 28th, 2022 General & Utility Fund combined revenues are $27,939,500
This is higher than budgeted expectations at 63% of the annual budgeted amount.
FY 2022 revenues are increased $15,802,196, or 230% over FY 2021.
This abnormal increase is due to Debt funds that were received in February 2022
and increasing sales tax revenue.

Top 5 Revenue Sources- Comparison to Prior Fiscal Years



	Property Taxes	Sales Taxes	Water Sales	Sanitary Sewer Charges	Franchise Tax
FY 2022	$5,605,316	$2,358,693	$1,810,458	$1,675,827	$524,860
FY 2021	$5,091,055	$2,117,347	$1,489,355	$1,439,133	$511,407
FY 2020	$5,737,325	$2,005,354	$1,733,626	$2,103,031	$526,960

City of Palestine, Texas
Financial Statement
As of February 28, 2022

GENERAL FUND REVENUES

Revenue Signal Key	
🟢	> 100% of Projected
🟡	95-100% of Projected
🔴	< 95% of Projected

	February 2022				Year-To-Date				Annual			Prior Year		
	Signal	Actual	Projected	%	Signal	Actual	Projected	%	Actual	Projected	%	Actual	Projected	%
Property Taxes	🟢	$ 1,604,411	$ 532,277	301.4%	🟢	$ 5,605,316	$ 2,661,387	210.6%	$ 5,605,316	$ 6,387,329	87.8%	$ 5,091,055	$ 6,364,119	80.0%
Sales Tax	🟢	496,082	414,800	119.6%	🟢	2,358,693	$ 2,074,000	113.7%	2,358,693	4,977,599	47.4%	2,117,347	4,548,100	46.6%
Franchise Tax	🟢	230,884	89,790	257.1%	🟢	524,860	$ 448,951	116.9%	524,860	1,077,482	48.7%	511,407	1,098,730	46.5%
Permits Licenses & Fees	🟢	8,125	15,442	52.6%	🔴	50,571	$ 77,212	65.5%	50,571	185,308	27.3%	146,950	96,200	152.8%
Fines & Warrants	🔴	26,606	29,876	89.1%	🟡	146,612	$ 149,380	98.1%	146,612	358,512	40.9%	127,059	354,834	35.8%
Lease / Rental Revenue	🟢	10,130	2,230	454.3%	🔴	10,130	$ 11,150	90.9%	10,130	26,760	37.9%	7,520	44,900	16.7%
Charges for Services	🟢	1,055	959	110.0%	🔴	3,012	$ 4,794	62.8%	3,012	11,505	26.2%	1,733	15,290	11.3%
Intergovernmental Revenue	🔴	-	183,052	0.0%	🔴	14,907	$ 915,259	1.6%	14,907	2,196,622	0.7%	645	401,366	0.2%
Other Income	🔴	3,368	7,816	43.1%	🟢	67,256	$ 39,080	172.1%	67,256	93,792	71.7%	77,203	1,842,055	4.2%
Interfund Activity	🟢	100,766	100,766	100.0%	🟢	503,828	$ 503,828	100.0%	503,828	1,209,188	41.7%	670,995	165,260	406.0%
Total Revenues	🟢	$ 2,481,426	$ 1,377,008	180.2%	🟢	$ 9,285,185	$ 6,885,040	134.9%	$ 9,285,185	$ 16,524,097	56.2%	$ 8,751,913	$ 14,930,854	58.6%

YEAR-TO-DATE OVERVIEW
February 28th, 2022 marks the end of the fifth period of the fiscal year. General Fund revenue of $9,285,185 is around $2,400,000 more than projected but increased 6% over last fiscal year due to the combination of the Sanitation Fund into the General Fund.

PROPERTY TAXES
Tax collection of $5,605,316 is more than projected and is increased around $320,000 over last year or 9%, over last fiscal year.

SALES TAX
Through February 28th $2,358,693 of sales tax revenue has been received. Receipts are around $300,000 greater than projected and are increased $250,000 over last fiscal year.

FRANCHISE TAX
Year-to-date Franchise Taxes total $524,860. Receipts are $75,000 higher than projected. Collections are $13,000 higher than the previous fiscal year.

PERMITS LICENSES & FEES
Revenue of $50,571 is $27,000 below the year-to-date projection and is decreased around $100,000 over February 2021 year-to-date receipts. This is because the city had major construction projects underway in February 2021

FINES & WARRANTS
Revenue of $146,612 is slightly less than the year-to-date projection. Collections are increased around $20,000 from the prior year.

LEASE & RENTAL REVENUE
Through February 28th $10,130 of lease & rental revenue has been earned. This amount is $1,000 less than year-to-date projection and also increased from last fiscal year.

CHARGES FOR SERVICES
Charges for services revenue year-to-date is $3,012 which is around $1,800 less than the year-to-date projection. Collections are increased around $1,300 over last fiscal year

INTERGOVERNMENTAL REVENUE
Intergovernmental revenue is comprised of local, county, state, and federal grants and reimbursements received by the city.

OTHER INCOME
As of February 28th, $67,256 of other income was received. The majority of the receipts were interfund transfers.

TRANSFERS IN
Monthly transfers reimburse the General Fund for the transferring fund's share of general, administrative and other applicable expenses.

City of Palestine
Financial Statement
As of February 28, 2022

Sales Tax History: Fiscal Years 2020 - 2022

FY 2020

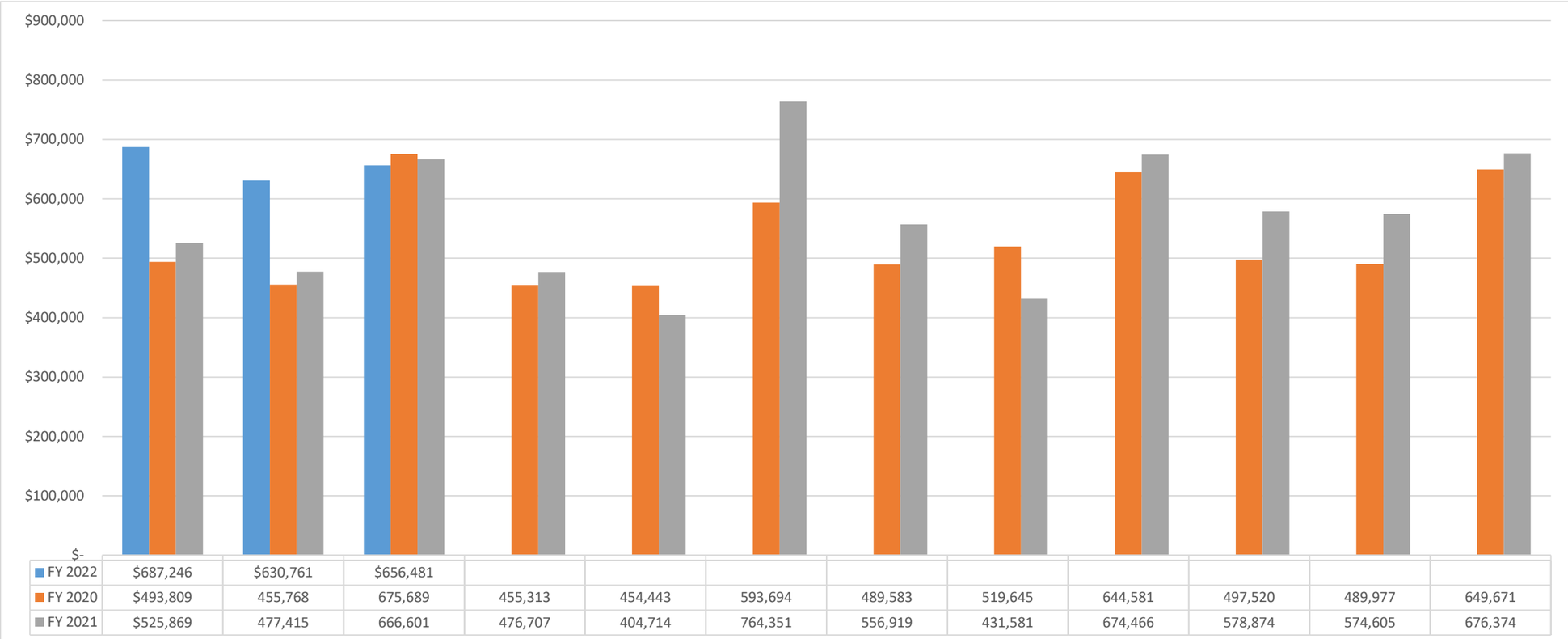
	CITY 83.33%	PEDC 16.67%	TOTAL 100.00%	CUMULATIVE TOTAL
October	$ 411,491	$ 82,318	$ 493,809	$ 493,809
November	379,791	75,976	455,768	949,576
December	563,052	112,637	675,689	1,625,266
January	379,412	75,901	455,313	2,080,578
February	378,687	75,756	454,443	2,535,021
March	494,725	98,969	593,694	3,128,715
April	407,970	81,614	489,583	3,618,298
May	433,020	86,625	519,645	4,137,943
June	537,130	107,452	644,581	4,782,525
July	414,583	82,937	497,520	5,280,045
August	408,298	81,679	489,977	5,770,021
September	541,371	108,300	649,671	6,419,692
	$ 5,349,529	$ 1,070,163	$ 6,419,692	

FY 2021

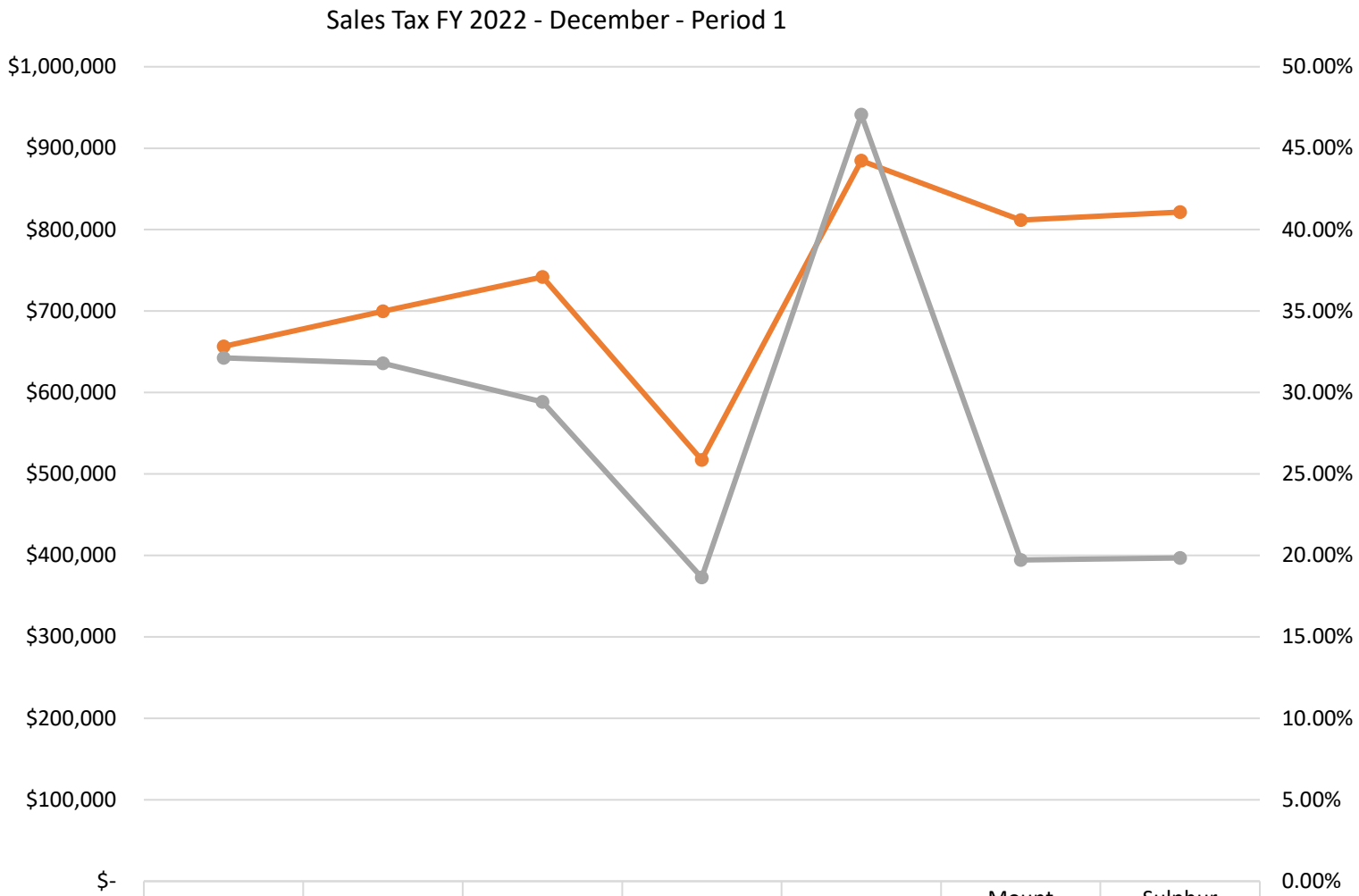
	CITY 83.33%	PEDC 16.67%	TOTAL 100.00%	CUMULATIVE TOTAL
October	$ 438,207	$ 87,662	$ 525,869	$ 525,869
November	397,830	79,585	477,415	1,003,284
December	555,479	111,122	666,601	1,669,885
January	397,240	79,467	476,707	2,146,592
February	337,248	67,466	404,714	2,551,306
March	636,934	127,417	764,351	3,315,657
April	464,081	92,838	556,919	3,872,576
May	359,636	71,944	431,581	4,304,157
June	562,033	112,434	674,466	4,978,623
July	482,395	96,479	578,874	5,557,498
August	478,818	95,787	574,605	6,132,103
September	563,623	112,752	676,374	6,808,477
	$ 5,673,523	$ 1,134,954	$ 6,808,477	

FY 2022

	CITY 83.33%	PEDC 16.67%	TOTAL 100.00%	CUMULATIVE TOTAL
October	$ 572,682	$ 114,564	$ 687,246	$ 687,246
November	525,613	105,148	$ 630,761	1,318,006
December	547,046	109,435	$ 656,481	1,974,487
January	-	-		1,974,487
February	-	-		1,974,487
March	-	-		1,974,487
April	-	-		1,974,487
May	-	-		1,974,487
June	-	-		1,974,487
July	-	-		1,974,487
August	-	-		1,974,487
September	-	-		1,974,487
	$ 1,645,340	$ 329,147	$ 1,974,487	



Palestine Economic Development Corporation
Financial Statement
As of February 28, 2022

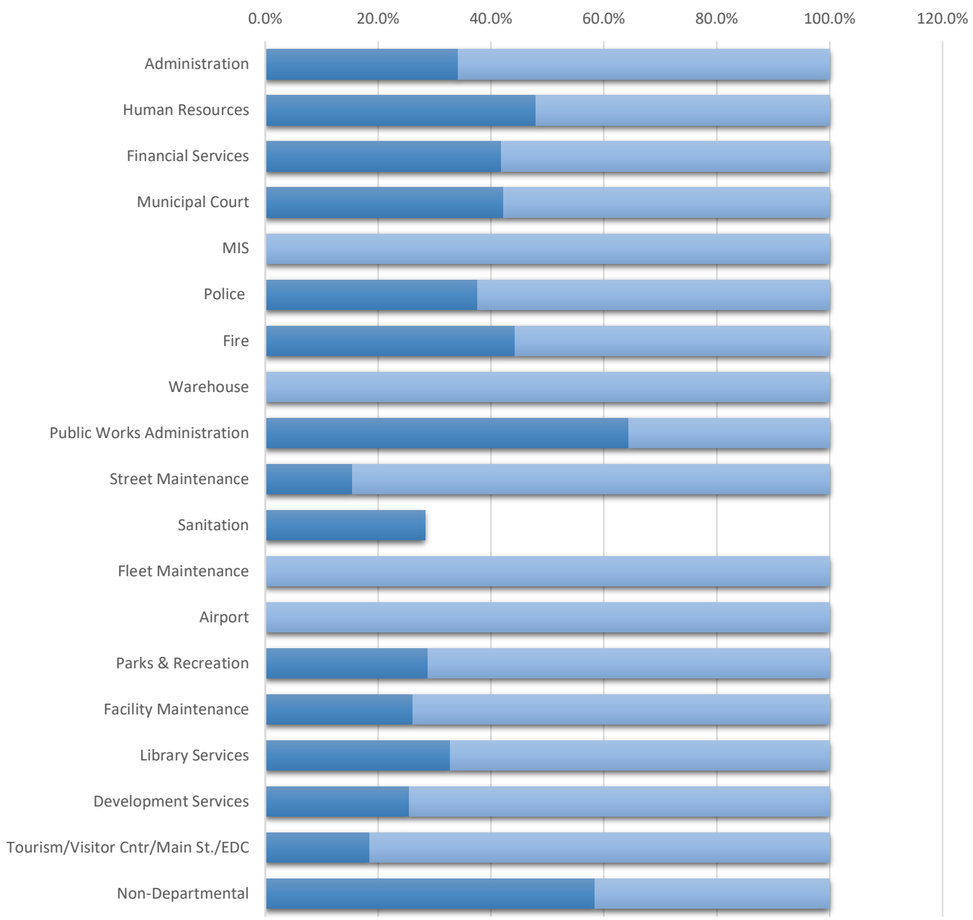


	Palestine	Athens	Henderson	Jacksonville	Kilgore	Mount Pleasant	Sulphur Springs
$ Sales Tax Received Feb-2022	656,480.88	699,896.93	742,063.11	517,322.43	884,603.66	811,583.73	821,662.43
% Inc(+) Dec(-) from prior year	32.12%	31.79%	29.42%	18.65%	47.06%	19.73%	19.85%

City of Palestine, Texas
Financial Statement
As of February 28, 2022

GENERAL FUND EXPENDITURES

	February 2022			February 2021		
	YTD Actual	Annual Budget	% of Budget	YTD Actual	Annual Budget	% of Budget
Administration	$ 247,813	$ 726,465	34.1%	$ 167,472	$ 668,227	25.1%
Human Resources	123,962	258,899	47.9%	61,046	220,048	27.7%
Financial Services	250,063	597,653	41.8%	170,104	602,515	28.2%
Municipal Court	148,987	353,094	42.2%	122,118	332,533	36.7%
MIS	6,651	-	0.0%	261,962	550,311	47.6%
Police	1,968,511	5,229,579	37.6%	1,746,017	4,765,588	36.6%
Fire	1,455,290	3,293,175	44.2%	1,193,950	3,231,030	37.0%
Warehouse	866	-	0.0%	52,132	152,395	34.2%
Public Works Administration	108,487	168,409	64.4%	60,989	112,551	54.2%
Street Maintenance	565,201	3,647,995	15.5%	377,734	1,197,839	31.5%
Sanitation	704,720	2,493,843	28.3%			
Fleet Maintenance	2,092	-	0.0%	85,535	203,835	42.0%
Airport	95	-	0.0%	99	-	0.0%
Parks & Recreation	309,458	1,073,126	28.8%	243,293	1,003,860	24.2%
Facility Maintenance	68,748	262,725	26.2%	78,100	220,884	35.4%
Library Services	194,325	592,958	32.8%	133,060	500,442	26.6%
Development Services	140,384	550,535	25.5%	136,530	423,033	32.3%
Tourism/Visitor Cntr/Main St./EDC	7,659	41,381	18.5%	45,515	153,223	29.7%
Non-Departmental	330,488	566,268	58.4%	658,089	847,801	77.6%
Total Expenditures	$ 6,633,801	$ 19,856,105	33.4%	$ 5,593,746	$ 15,186,115	36.8%



OVERVIEW

January 31st, 2022, marks the end of the fourth period of the FY 2022 budget year. The year-to-date budget percentage for budgetary comparison is therefore 33.3%. Year to date expenditures total $5,337,685 or 26.9% of the budget and are therefore below budgetary expectations. FY 2022 expenditures are increased around $500,000 or 11%, over FY 2021.

The Non-Departmental overage is related to upfront insurance fees paid to Texas Municipal League Risk Pool. Overage in the Human Resources budget is from an upfront Health Plan management fee paid annually from the Human Resources Budget. The overage in the Fire Suppression budget is due to turnover and pay out of unused sick and vacation

City of Palestine, Texas
Financial Statement
As of February 28, 2022

UTILITY FUND REVENUES

Revenue Signal Key
> 100% of Projected
95-100% of Projected
< 95% of Projected

	February 2022				Year-To-Date				Annual			Prior Year		
	Signal	Actual	Projected	%	Signal	Actual	Projected	%	Actual	Projected	%	Actual	Projected	%
Charges for Services		$ 676,556	$ 760,417	89.0%		$ 3,818,778	$ 3,802,083	100.4%	$ 3,818,778	$ 9,125,000	41.8%	$ 3,232,744	$ 8,552,043	37.8%
Intergovernmental Revenue		-	1,255,683	0.0%		13,032,643	$ 6,278,415	207.6%	13,032,643	15,068,197	86.5%	105,558	30,000	351.9%
Other Income		149,134	5,000	2982.7%		2,230,346	$ 25,000	8921.4%	2,230,346	60,000	3717.2%	(331)	1,560,000	0.0%
Interfund Activity		-	-	0.0%		-	$ -	0.0%	-	-	0.0%	47,321	-	0.0%
Total Revenues		$ 825,691	$ 2,021,100	40.9%		$ 19,081,767	$ 10,105,499	188.8%	$ 19,081,767	$ 24,253,197	78.7%	$ 3,385,291	$ 10,142,043	33.4%

YEAR-TO-DATE OVERVIEW

Total Utility Fund operational revenue of $19,081,767 ended February about $9 million more than the year-to-date projection and revenue was increased about $15 million from the same period prior fiscal year. These differences are both due to the Series 2022 bond proceeds received in January of 2022.

WATER AND SEWER CHARGES

Revenue totaling $3,818,778 was approx $16,000 more than the year-to-date projection. Water billings, through February, are up 18% when compared to the same period FY 2021.

OTHER INCOME

Other income includes interest on investments, bond sale premium proceeds, sale of scrap metal, and transfers from other funds.

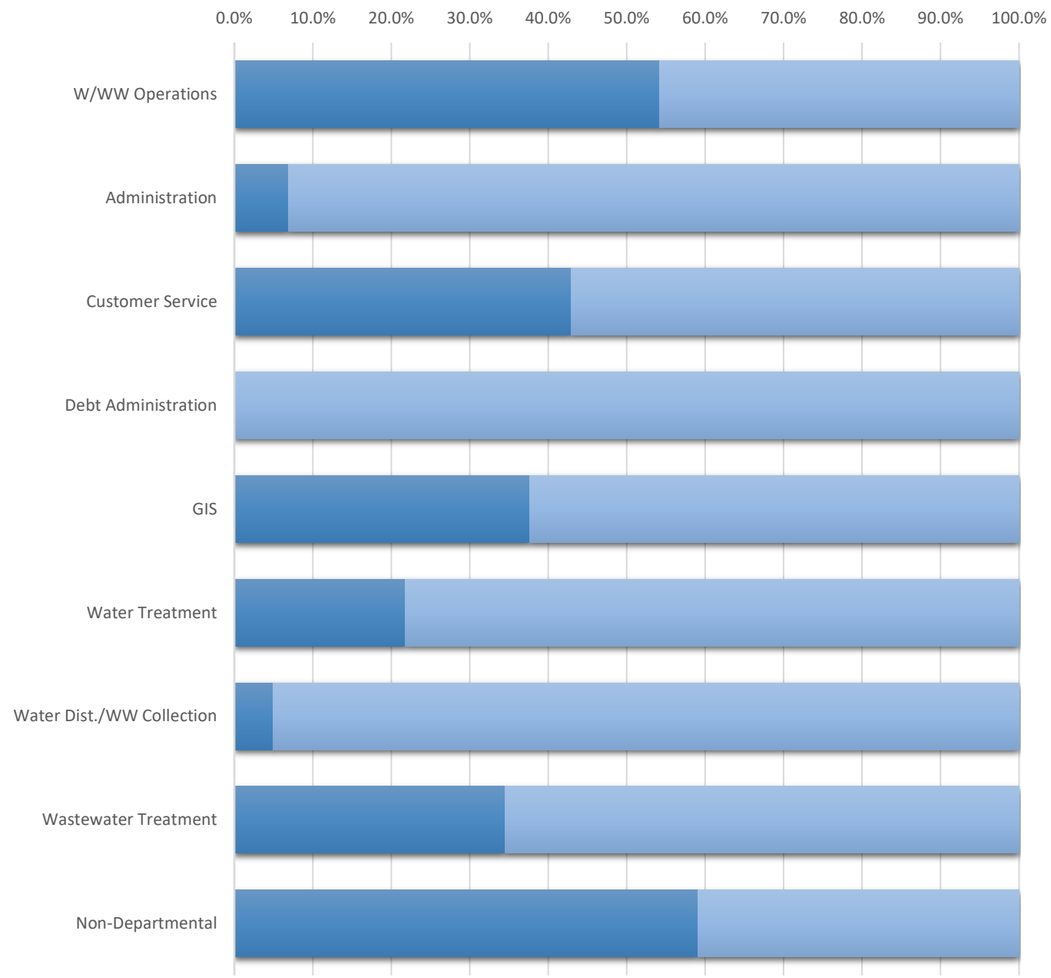
INTERFUND ACTIVITY

An additional transfer from another fund is also shown here.

City of Palestine, Texas
Financial Statement
As of February 28, 2022

UTILITY FUND EXPENDITURES

	February 2022			February 2021		
	YTD Actual	Annual Budget	% of Budget	YTD Actual	Annual Budget	% of Budget
W/WW Operations	$ 1,632,155	$ 3,014,000	54.2%	$ -		0.0%
Administration	13,640	199,207	6.8%	38,839	161,521	24.0%
Customer Service	266,325	619,889	43.0%	178,137	578,110	30.8%
Debt Administration	-	-	0.0%	-	-	0.0%
GIS	75,275	199,886	37.7%	33,762	142,042	23.8%
Water Treatment	633,427	2,905,493	21.8%	666,294	1,898,770	35.1%
Water Dist./WW Collection	757,675	15,310,428	4.9%	796,242	1,638,145	48.6%
Wastewater Treatment	651,889	1,891,871	34.5%	475,265	1,413,127	33.6%
Non-Departmental	1,791,591	3,033,900	59.1%	1,287,805	3,090,731	41.7%
Total Expenditures	$ 5,821,976	$ 27,174,674	21.4%	$ 3,476,343	$ 8,922,446	39.0%



OVERVIEW

February 28th, 2022, marks the end of the fifth period of the FY 2022 budget year. The year-to-date budget percentage for budgetary comparison is therefore 41.67%. Year to date expenditures total $5,821,976 or 21.4% of the budget and are therefore below budgetary expectations. FY 2022 expenditures are increased approximately $2.4 million, or 75%, over FY 2021. This is due to a number of major water and sewer projects underway such as the Water Treatment Plant Generator and the Hospital Lift Station Upgrade.

City of Palestine, Texas
Financial Statement
As of February 28, 2022

FUND BALANCE SUMMARY (unaudited)

Fund	Beginning Fund Balance 09/30/2021	Revenue	Expense	Ending Fund Balance 09/30/2022	Target Fund Balance	Over / (Under) Target Fund Balance
010-GENERAL FUND	$ 5,848,448	$ 9,285,185	$ 6,630,457	$ 8,503,175	$ 4,961,714	$ 3,541,462
310-DEBT SERVICE FUND	221,734	1,313,154	479,666	1,055,222		
Total Major Governmental Funds	**6,070,182**	**10,598,339**	**7,110,124**	**9,558,397**		
011-COMMUNITY FOREST	32,082	29	11,645	20,466		
150 - TOURISM & CIVIC CENTER (HOT)	1,196,681	256,515	210,256	1,242,940		
240-AIRPORT FUND	-	134,150	11,365	122,785		
250-MC - BLDG SECURITY FUND	55,538	4,015	-	59,553		
260-MC - TECHNOLOGY FUND	45,762	3,320	1,671	47,410		
265-MC CHILD SAFETY FEES	34,317	9,294	1,528	42,083		
360-POLICE CONFISCATED MONEY	102,391	4,530	14,250	92,671		
400-PERPETUAL CEMETERY FUND	209,453	9,223	-	218,676		
504, 505 POLICE GRANTS	24,303	15	-	24,318		
520-STREET REPAIR/MAINT-TAX	116,754	260,627	453,148	(75,768)		
635-RESTR DONATIONS SPCL EV	33,264	37,252	56,967	13,549		
673-GENERAL CIP FUND	41,845	25,446,722	660,838	24,827,729		
Total Nonmajor Governmental Funds	**1,892,389**	**26,165,692**	**1,421,669**	**26,636,412**		

City of Palestine, Texas
Financial Statement
As of February 28, 2022

FUND BALANCE SUMMARY (unaudited)

Fund	Beginning Fund Balance 09/30/2021	Revenue	Expense	Ending Fund Balance 09/30/2022	Target Fund Balance	Over / (Under) Target Fund Balance
610 -WATER & WASTEWATER	9,008,674	18,654,316	4,178,076	23,484,914	6,793,668	16,691,246
620-SANITATION FUND	981,954	935	503	982,386	-	982,386
625-RETAIL MALL FUND	1,660,817	2,007	19,922	1,642,902	-	1,642,902
Total Enterprise Funds	**11,651,445**	**18,657,257**	**4,198,500**	**26,110,202**		
540-EQUIPMENT REPLACEMENT FND	(351,792)	5,903	-	(345,889)		
Total Internal Service Funds	**(351,792)**	**5,903**	**-**	**(345,889)**		
215-ECONOMIC DEVELOPMENT CORP	2,615,147	707,906	189,396	3,133,657		
Total Component Unit	**2,615,147**	**707,906**	**189,396**	**3,133,657**		
Grand Total- All Funds	**$ 21,877,371**	**$ 56,135,097**	**$ 12,919,689**	**$ 65,092,780**		

City of Palestine, Texas
Financial Statement
As of February 28, 2022

		Current Budget	Current Period	Current Y-T-D	% of Budget	Budget Balance	Prior Year Y-T-D Actual	INC/(DEC) Prior Year
010 -GENERAL FUND- DETAIL								
REVENUE								
PROPERTY TAXES								
010-4-1001	AD VALOREM TAXES - CURRENT	$ 6,184,061	$ 1,577,296	$ 5,535,357	89.5%	$ 648,704	$ 5,021,660	$ 513,697
010-4-1002	PROPERTY TAX DELINQUENT	108,956	14,559	43,299	39.7%	65,657	49,213	(5,914)
010-4-1003	PROPERTY TAX PENALTY	94,312	12,555	26,660	28.3%	67,652	20,181	6,479
	***** REVENUE CATEGORY TOTALS *****	**6,387,329**	**1,604,411**	**5,605,316**	**87.8%**	**782,013**	**5,091,055**	**514,261**
SALES TAX								
010-4-1010	CITY SALES TAX	4,390,604	437,654	2,084,859	47.5%	2,305,745	1,873,022	211,837
010-4-1011	MIXED BEVERAGE TAX	38,170	3,721	13,227	34.7%	24,943	10,197	3,029
010-4-1012	CITY SALES TAX - PROP TAX REDU	548,825	54,707	260,607	47.5%	288,218	234,128	26,480
	***** REVENUE CATEGORY TOTALS *****	**4,977,599**	**496,082**	**2,358,693**	**47.4%**	**2,618,906**	**2,117,347**	**241,346**
FRANCHISE TAX								
010-4-1101	FRANCHISE - ELECTRICAL	846,769	169,731	415,399	49.1%	431,370	412,606	2,793
010-4-1102	FRANCHISE - GAS	172,937	49,875	74,423	43.0%	98,514	67,128	7,295
010-4-1103	FRANCHISE - TELEPHONE	32,513	6,939	21,882	67.3%	10,631	20,125	1,757
010-4-1104	FRANCHISE - CABLE TV	25,263	4,338	13,156	52.1%	12,107	11,548	1,608
	***** REVENUE CATEGORY TOTALS *****	**1,077,482**	**230,884**	**524,860**	**48.7%**	**552,622**	**511,407**	**13,453**
PERMITS LICENSES AND FEES								
010-4-1301	BUILDING PERMIT FEES	73,506	3,128	18,535	25.2%	54,971	49,378	(30,843)
010-4-1302	ELECTRICAL PERMIT FEES	17,167	570	3,773	22.0%	13,394	14,073	(10,300)
010-4-1303	PLUMBING PERMIT FEES	29,016	571	4,049	14.0%	24,967	28,482	(24,432)
010-4-1304	HEALTH PERMITS	23,948	-	1,650	6.9%	22,298	19,350	(17,700)
010-4-1305	ALARM PERMITS	3,385	440	2,840	83.9%	545	7,660	(4,820)
010-4-1305.100	ALARM FINES	-	-	-	0.0%	-	-	-
010-4-1306	MECHANICAL PERMITS	8,430	110	1,350	16.0%	7,080	6,900	(5,550)
010-4-1307	FIRE OPERATION PERMITS	205	-	120	58.5%	85	-	120
010-4-1310	OTHER PERMITS	1,100	-	-	0.0%	1,100	-	-
010-4-1311	MERCHANT PERMITS	550	80	1,970	358.2%	(1,420)	100	1,870
010-4-1312	BEVERAGE PERMITS	5,214	473	7,075	135.7%	(1,861)	3,128	3,948
010-4-1313	ZONING AND PLAT FEES	11,707	814	1,529	13.1%	10,178	10,127	(8,598)
010-4-1315	CONTRACTOR LICENSE	7,930	1,250	5,500	69.4%	2,430	3,750	1,750
010-4-1317	RIGHT OF WAY FEES (ROW)	3,150	690	2,179	69.2%	971	4,003	(1,824)
	***** REVENUE CATEGORY TOTALS *****	**185,308**	**8,125**	**50,571**	**27.3%**	**134,737**	**146,950**	**(96,379)**
FINES AND WARRANTS								
010-4-1401	MUNICIPAL COURT FINES	349,089	26,271	137,225	39.3%	211,864	124,928	12,297
010-4-1401.075	JFCI JUDICIAL FEE - CITY	857	6	17	1.9%	840	64	(47)
010-4-1401.080	MUNICIPAL JURY FUND	195	12	79	40.5%	116	71	8
010-4-1403	LIBRARY FINES	8,052	318	1,762	21.9%	6,290	1,914	(152)

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010-4-1403.001	LIBRARY GRANT	-	-	7,458	0.0%	(7,458)	-	7,458
010-4-1404	WARRANT SERVICE FEES	319	-	70	21.9%	249	82	(12)
	***** REVENUE CATEGORY TOTALS *****	**358,512**	**26,606**	**146,612**	**40.9%**	**211,901**	**127,059**	**19,552**
LEASE/RENTAL REVENUE								
010-4-1602	CELL TOWER RENTAL	26,760	-	10,130	37.9%	16,630	7,520	2,610
	***** REVENUE CATEGORY TOTALS *****	**26,760**	**-**	**10,130**	**37.9%**	**16,630**	**7,520**	**2,610**
CHARGES FOR SERVICE								
010-4-1706	SALE OF EQUIPMENT	2,500	-	-	0.0%	2,500	-	-
010-4-1711	OPEN RECORD FEE	2,500	542	1,345	53.8%	1,155	1,533	(188)
010-4-1713	RECREATION FEE	3,500	410	1,272	36.3%	2,228	-	1,272
010-4-1715	FIRING RANGE FEE	500	-	-	0.0%	500	200	(200)
010-4-1716	MALL - RENTAL	-	-	-	0.0%	-	-	-
010-4-1723	SALES TAX DISCOUNT	1,105	103	394	35.7%	711	-	394
010-4-1725	ATHLETIC FEES	200	-	-	0.0%	200	-	-
010-4-1726	POOL PASS FEES	1,200	-	-	0.0%	1,200	-	-
	***** REVENUE CATEGORY TOTALS *****	**11,505**	**1,055**	**3,012**	**26.2%**	**8,493**	**1,733**	**1,279**
INTERGOVERNMENTAL REVENUE								
010-4-1804	STATE & FEDERAL GRANTS	-	-	-	0.0%	-	-	-
010-4-1804.001	EMERGENCY MANAGEMENT REIMB	-	-	14,907	0.0%	(14,907)	-	14,907
010-4-1804.002	FIRE DEPT - GRANT	-	-	-	0.0%	-	645	(645)
010-4-1804.004	STATE & FEDERAL REIMB	2,196,622	-	-	0.0%	2,196,622	-	-
	***** REVENUE CATEGORY TOTALS *****	**2,196,622**	**-**	**14,907**	**0.7%**	**2,181,715**	**645**	**14,262**
OTHER INCOME								
010-4-1901	INTEREST ON INVESTMENTS	20,640	4	7,550	36.6%	13,090	10,149	(2,599)
010-4-1902	INSURANCE RECOVERIES	-	2,592	6,229	0.0%	(6,229)	5,781	448
010-4-1905	OTHER REVENUE INCOME	-	-	-	0.0%	-	-	-
010-4-1912	DONATIONS	500	-	508	101.6%	(8)	-	508
010-4-1912.014	DONATIONS - CITIZENS FOR RRJOB	- -	-	15,000	0.0%	(15,000)	-	15,000
010-4-1913	LIBRARY LOST/DAMAGED BOOKS	1,000	72	550	55.0%	450	547	2
010-4-1916	LOT CLEANUP REIMBURSEMENT	-	-	275	0.0%	(275)	-	275
010-4-1918	LIBRARY REVENUE	4,912	422	1,957	39.8%	2,955	1,619	338
010-4-1919	AIRPORT FUEL SALES	-	-	-	0.0%	-	2,025	(2,025)
010-4-1922	REBATE REVENUE	60,000	-	30,655	51.1%	29,345	7,000	23,654
010-4-1922.001	TAX SALE EXCESS PROCEEDS	-	278	278	0.0%	(278)	-	278
010-4-1923	EMS FUEL SALES	-	-	-	0.0%	-	26,461	(26,461)
010-4-1924	MISC REVENUE	1,000	-	177	17.7%	823	145	33
010-4-1926	SCRAP METAL RECOVERY	5,740	-	1,077	18.8%	4,663	5,421	(4,344)
010-4-1938	SALE OF PROPERTY	-	-	3,000	0.0%	(3,000)	18,030	(15,030)
010-4-1940	CASH OVER/SHORT	-	-	1	0.0%	(1)	26	(25)
010-4-1955	TRSF FROM OTHER FUNDS	-	-	-	0.0%	-	-	-

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	***** REVENUE CATEGORY TOTALS *****	**93,792**	**3,368**	**67,256**	**71.7%**	**26,536**	**77,203**	**(9,946)**
INTERFUND ACTIVITY								
010-4-9150	TRSF FROM OCCUPANCY TAX	31,329	2,611	13,054	41.7%	18,275	48,163	(35,110)
010-4-9215	ADMIN REIMBURSMNT FROM PEDC	31,329	2,611	13,054	41.7%	18,275	9,300	3,754
010-4-9561	TRANSFER FROM UNEMP FUND	-	-	-	0.0%	-	-	-
010-4-9610	TRANS FROM WWW UTILITY-610	1,146,530	95,544	477,721	41.7%	668,809	397,710	80,010
010-4-9620	TRSF FROM SANITATION	-	-	-	0.0%	-	146,875	(146,875)
010-4-9625	TRSF FROM RETAIL FUND	-	-	-	0.0%	-	68,946	(68,946)
010-4-9819	TRANSFER FROM EMERGENCY FUND	-	-	-	0.0%	-	-	-
	***** REVENUE CATEGORY TOTALS *****	**1,209,188**	**100,766**	**503,828**	**41.7%**	**705,360**	**670,995**	**(167,167)**
	***** TOTAL REVENUE *****	**16,524,097**	**2,471,296**	**9,285,185**	**56.2%**	**7,238,912**	**8,751,913**	**533,271**
010 -GENERAL FUND- DETAIL								
EXPENSE								
PERSONNEL								
010-5-1010	SALARIES AND WAGES	6,877,000	493,611	2,526,454	36.7%	4,350,546	2,421,779	104,675
010-5-1011	PART-TIME WAGES	72,800	-	-	0.0%	72,800	7,829	(7,829)
010-5-1015	SALARY PREMIUM	283,554	-	249,453	88.0%	34,101	-	249,453
010-5-1020	OVERTIME	348,315	22,087	173,759	49.9%	174,556	134,947	38,812
010-5-1021	EMPLOYEE CONT/TEMP INCREASE	-	-	-	0.0%	-	67	(67)
010-5-1030	LONGEVITY	67,697	5,433	25,185	37.2%	42,512	25,511	(326)
010-5-1031	CERTIFICATION PAY	306,192	23,727	110,333	36.0%	195,859	112,773	(2,440)
010-5-1032	SHIFT PAY	19,272	1,300	6,229	32.3%	13,043	5,522	707
010-5-1033	CAR ALLOWANCE	16,500	450	2,250	13.6%	14,250	2,375	(125)
010-5-1034	UNIFORM ALLOWANCE	9,427	720	3,412	36.2%	6,015	4,162	(750)
010-5-1035	TOOL ALLOWANCE	-	-	-	0.0%	-	1,907	(1,907)
010-5-1036	CELL PHONE ALLOWANCE	13,326	700	3,214	24.1%	10,112	4,661	(1,447)
010-5-1040	SOCIAL SECURITY	601,968	62,172	248,117	41.2%	353,851	203,622	44,495
010-5-1050	HEALTH INSURANCE	1,327,447	78,591	406,767	30.6%	920,680	411,829	(5,062)
010-5-1061	WORKER'S COMPENSATION	114,589	4,861	27,314	23.8%	87,275	22,812	4,502
010-5-1063	UNEMPLOYMENT CLAIMS EXP.	50,000	-	-	0.0%	50,000	39,516	(39,516)
010-5-1070	RETIREMENT	1,106,896	74,124	461,608	41.7%	645,288	374,933	86,675
	***** EXPENSE CATEGORY TOTALS *****	**11,214,983**	**767,774**	**4,244,095**	**37.8%**	**6,970,888**	**3,774,244**	**469,851**
SUPPLIES AND MATERIALS								
010-5-2010	OFFICE SUPPLIES & EQUIP	34,100	213	8,201	24.0%	25,899	6,576	1,625
010-5-2020	POSTAGE	10,725	937	4,304	40.1%	6,421	1,201	3,103
010-5-2030	JANITORIAL SUPPLIES	18,000	98	6,089	33.8%	11,911	4,246	1,843
010-5-2031	CHEMICALS	5,000	-	-	0.0%	5,000	254	(254)
010-5-2032	PLANTS SEED FERTILIZER	600	-	-	0.0%	600	-	-
010-5-2040	UNIFORMS/APPAREL	61,850	3,400	25,168	40.7%	36,682	36,080	(10,912)
010-5-2050	MEDICAL SUPPLIES	900	39	39	4.3%	861	5,789	(5,750)

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010-5-2051	ANIMAL MEDICAL SUPPLIES	2,050	-	-	0.0%	2,050	83	(83)
010-5-2060	PUBLICATIONS	3,358	456	571	17.0%	2,787	833	(262)
010-5-2061	SAFETY MATERIALS	3,000	-	337	11.2%	2,663	354	(17)
010-5-2062	POLICE INFORMANT	3,000	-	-	0.0%	3,000	1,500	(1,500)
010-5-2063	SPECIAL ACTIVITIES	2,500	-	-	0.0%	2,500	208	(208)
010-5-2070	GASOLINE AND OIL	-	81	1,890	0.0%	(1,890)	49,493	(47,603)
010-5-2071	EMS GASOLINE	-	-	-	0.0%	-	31,558	(31,558)
010-5-2080	SMALL TOOLS AND EQUIP.	88,800	8,781	32,071	36.1%	56,729	23,650	8,422
010-5-2081	MINOR SHOP SUPPLIES	-	-	198	0.0%	(198)	1,522	(1,324)
010-5-2083	ARSENAL	12,000	820	3,300	27.5%	8,700	1,546	1,754
010-5-2084	ELECTION EXPENSE	15,000	-	-	0.0%	15,000	-	-
010-5-2090	SUPPLIES/EQUIPMENT EOC	-	-	-	0.0%	-	-	-
010-5-2130	GARBAGE BAGS	12,493	-	8,662	69.3%	3,831	-	8,662
010-5-2200	READING PROGRAM	2,000	-	-	0.0%	2,000	288	(288)
010-5-2210	MARKETING SUPPLIES	1,600	-	-	0.0%	1,600	-	-
010-5-2310	FURNITURE & FIXTURES	-	-	-	0.0%	-	-	-
	***** EXPENSE CATEGORY TOTALS *****	**276,976**	**14,825**	**90,829**	**32.8%**	**186,147**	**165,181**	**(74,351)**
PROF/CONTRACTUAL SERV								
010-5-3010	LEGAL SERVICES	120,000	17,825	57,684	48.1%	62,316	47,214	10,470
010-5-3011	LEGAL LITIGATION EXPENSES	114,240	5,081	29,354	25.7%	84,886	29,348	7
010-5-3012	LEGAL SERVICES - HR RELATED	6,000	-	75	1.3%	5,925	-	75
010-5-3013	COPIER AND PRINTER CONTRACT	3,120	282	1,407	45.1%	1,713	-	1,407
010-5-3016	JURY EXPENSE	1,200	-	-	0.0%	1,200	-	-
010-5-3017	MUNICIPAL PROSECUTORS	15,000	510	2,378	15.9%	12,623	1,835	543
010-5-3019	TOWING FEE	1,200	-	(115)	-9.6%	1,315	250	(365)
010-5-3020	AUDITS,CONTRACTS,SPECIAL STUDY	30,000	5,335	21,384	71.3%	8,616	8,220	13,164
010-5-3021	APPRAISAL DISTRICT	130,481	35,968	71,936	55.1%	58,545	65,738	6,198
010-5-3022	TAX ASSESSOR-COLLECTOR	12,000	-	5,559	46.3%	6,442	8,332	(2,774)
010-5-3026	CODIFICATION	6,000	-	713	11.9%	5,287	635	77
010-5-3027	RECORDS MANAGEMENT	500	61	277	55.4%	223	-	277
010-5-3029	POLY/PSYCH	975	-	650	66.7%	325	225	425
010-5-3030	PROFESSIONAL SERVICES	196,719	340	11,984	6.1%	184,735	25,070	(13,086)
010-5-3031	CONSULTANT SERVICES	36,000	-	-	0.0%	36,000	1,240	(1,240)
010-5-3032	COMMUNICATION PLAN	22,000	1,648	6,921	31.5%	15,080	8,674	(1,753)
010-5-3033	EMPLOYEE EAP	7,200	-	850	11.8%	6,350	-	850
010-5-3034	CITY SPONSORED EVENT	25,000	-	900	3.6%	24,100	-	900
010-5-3040	COMMUNICATIONS	-	-	-	0.0%	-	963	(963)
010-5-3041	CITY ISSUED CELL PHONES	20,060	1,322	5,294	26.4%	14,766	11,058	(5,764)
010-5-3042	PHONES/INTERNET	7,800	646	9,605	123.1%	(1,805)	52,943	(43,338)
010-5-3044	CITY ISSUED CELL PHONES	4,000	201	1,018	25.5%	2,982	1,283	(265)
010-5-3053	PHONES/INTERNET	-	4,152	20,942	0.0%	(20,942)	-	20,942
010-5-3055	RETIREE INSURANCE PREMIUMS	-	2,359	15,245	0.0%	(15,245)	-	15,245
010-5-3060	DEMOLITION/CLEANUP	5,000	-	-	0.0%	5,000	-	-
010-5-3062	ROLL OFFS	436,473	30,000	130,775	30.0%	305,698	-	130,775
010-5-3063	RESIDENTIAL COLLECTION	772,164	68,073	160,533	20.8%	611,631	-	160,533
010-5-3064	COMMERCIAL COLLECTION	1,147,201	152,356	376,531	32.8%	770,670	-	376,531

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010-5-3066	CITY WIDE CLEAN-UP COLLECTION	82,692	784	28,020	33.9%	54,672	-	28,020
010-5-3070	EMPLOYEE APPRECIATION	10,000	-	1,150	11.5%	8,850	1,793	(642)
010-5-3075	RECRUITMENT / RETENTION	5,000	-	21	0.4%	4,979	-	21
010-5-3080	MEMBERSHIP & SUBSCRIPTION	37,278	3,582	12,258	32.9%	25,020	30,011	(17,752)
010-5-3082	TRAVEL AND TRAINING	147,239	14,138	46,131	31.3%	101,108	17,673	28,458
010-5-3083	CERTIFICATION FEES	2,700	-	2,914	107.9%	(214)	2,684	230
010-5-3090	IT SUPPORT	74,927	6,014	36,084	48.2%	38,843	-	36,084
010-5-3095	SOFTWARE MAINTENANCE	327,834	7,098	214,236	65.3%	113,598	146,869	67,367
010-5-3100	CHAPTER 380 AGREEMENT	-	-	-	0.0%	-	-	-
010-5-3110	ADVERTISING	8,000	1,345	3,698	46.2%	4,302	3,670	28
010-5-3112	PRINTING SERVICES	5,100	-	30	0.6%	5,070	1,360	(1,330)
010-5-3150	MARKETING SERVICES	1,000	-	-	0.0%	1,000	-	-
010-5-3210	FINANCIAL SERVICE CHARGES	8,540	1,396	5,508	64.5%	3,032	3,875	1,634
010-5-3220	INSURANCE AND BONDS	141,453	691	143,054	101.1%	(1,601)	205,274	(62,220)
010-5-3225	LIFE, DISABILITY, AD & D PREM	-	3,476	20,375	0.0%	(20,375)	17,420	2,955
010-5-3310	EQUIPMENT RENTAL / LEASE	24,046	3,680	12,448	51.8%	11,598	26,792	(14,344)
010-5-3315	VEHICLE LEASE FEES	68,161	4,358	21,829	32.0%	46,332	-	21,829
010-5-3320	UPRR LEASED LAND	500	-	-	0.0%	500	500	(500)
010-5-3330	CONTRACTUAL SERVICES	122,653	17,345	83,323	67.9%	39,330	173,010	(89,687)
010-5-3330.001	BUILDING DEMOLITION	28,000	-	-	0.0%	28,000	-	-
010-5-3330.002	PESTICIDE SPRAYING	25,000	-	-	0.0%	25,000	-	-
010-5-3331	CONTRACT SERV-HUMANE SOCIETY	98,000	424	38,812	39.6%	59,188	46,332	(7,521)
010-5-3340	SPECIAL EVENTS	3,500	-	2,770	79.1%	730	700	2,070
010-5-3400	JANITORIAL SERVICES	-	7,389	33,153	0.0%	(33,153)	-	33,153
	***** EXPENSE CATEGORY TOTALS *****	**4,341,956**	**397,878**	**1,637,713**	**37.7%**	**2,704,243**	**940,992**	**696,721**
MAINTENANCE & REPAIR								
010-5-4010	BUILDINGS, STRUCTURES, & GROUN	178,800	6,523	36,345	20.3%	142,455	44,080	(7,734)
010-5-4020	STREET MAINTENANCE	2,396,622	18,594	57,734	2.4%	2,338,888	-	57,734
010-5-4021	STREET SIGNS	19,256	-	8,574	44.5%	10,682	7,575	999
010-5-4025	FURN/FIXTURE MAINT EXP	13,100	20	202	1.5%	12,899	-	202
010-5-4110	MOTOR VEHICLE REPAIRS	-	1,884	8,369	0.0%	(8,369)	44,683	(36,314)
010-5-4120	EQUIPMENT REPAIR/MAINT EXP	61,500	932	8,702	14.1%	52,798	6,783	1,920
010-5-4121	GREEN'S PARK PORTABLE	10,300	-	-	0.0%	10,300	-	-
010-5-4125	LADDER TESTING	1,000	1,438	1,438	143.8%	(438)	850	588
010-5-4130	AIR PACK TESTING	1,500	-	-	0.0%	1,500	-	-
010-5-4135	PUMP TESTING	1,500	-	1,100	73.3%	400	1,125	(25)
010-5-4140	JAWS TESTING	4,400	-	-	0.0%	4,400	-	-
010-5-4145	PERS PROTECTIVE EQUIP	25,000	1,033	4,972	19.9%	20,028	12,147	(7,175)
	***** EXPENSE CATEGORY TOTALS *****	**2,712,978**	**30,424**	**127,437**	**4.7%**	**2,585,541**	**117,243**	**10,194**
UTILITIES								
010-5-4500	UTILITIES - ELECTRIC	491,900	-	146,808	29.8%	345,092	140,189	6,619
010-5-4501	UTILITIES-WATER/SEWER	37,440	4,209	17,761	47.4%	19,679	17,407	354
010-5-4502	UTILITIES - GAS	13,400	2,484	6,206	46.3%	7,194	7,987	(1,781)
010-5-4503	UTILITIES - PHONES/INTERNET	38,113	5,056	32,469	85.2%	5,644	-	32,469

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	***** EXPENSE CATEGORY TOTALS *****	**580,853**	**11,749**	**203,244**	**35.0%**	**377,609**	**165,584**	**37,661**
OTHER/MISC.								
010-5-5030	BAD DEBT EXPENSE	42,820	-	-	0.0%	42,820	-	-
010-5-5200	MEETING MEALS	2,900	-	6	0.2%	2,894	62	(56)
010-5-5201	CHRISTMAS ACTIVITIES	500	-	317	63.5%	183	10,495	(10,178)
010-5-5409	EMERGENCY RESPONSE EXP	-	-	-	0.0%	-	(12,503)	12,503
010-5-5410	LEGAL SETTLEMENTS	-	-	-	0.0%	-	351,301	(351,301)
	***** EXPENSE CATEGORY TOTALS *****	**46,220**	**-**	**323**	**0.7%**	**45,897**	**349,355**	**(349,032)**
CAPITAL OUTLAY								
010-5-7020	BUILDINGS	-	-	-	0.0%	-	-	-
010-5-8010	FURNITURE & OFFICE EQUIPMENT	500	-	-	0.0%	500	634	(634)
010-5-8015	COMPUTER EQUIPMENT	100	-	-	0.0%	100	20,012	(20,012)
010-5-8016	COMPUTER SOFTWARE	1,000	16	31	3.1%	969	29,605	(29,574)
010-5-8020	EQUIPMENT & MACHINERY	19,300	-	-	0.0%	19,300	10,974	(10,974)
010-5-8030	COMMUNICATION EQUIPMENT	-	-	-	0.0%	-	-	-
010-5-8050	VEHICLES & EQUIPMENT	102,382	83	15,701	15.3%	86,681	22,210	(6,509)
010-5-8060	BUILDING IMPROVEMENTS	-	-	-	0.0%	-	2,440	(2,440)
	***** EXPENSE CATEGORY TOTALS *****	**123,282**	**99**	**15,732**	**12.8%**	**107,550**	**85,874**	**(70,142)**
INTERFUND ACTIVITY								
010-5-9240	TRANSFER TO AIRPORT FUND	139,247	26,250	131,250	94.3%	7,997	-	131,250
010-5-9530	TRANSFER TO HEALTH FUND	-	-	-	0.0%	-	-	-
010-5-9570	TRANSFER TO FLEET FUND	410,360	42,115	179,834	43.8%	230,526	-	179,834
010-5-9999	BUDGET ADJUSTMENT	-	-	-	0.0%	-	-	-
	***** EXPENSE CATEGORY TOTALS *****	**549,607**	**68,365**	**311,084**	**56.6%**	**238,523**	**-**	**311,084**
	***** TOTAL EXPENSE *****	**$ 19,846,855**	**$ 1,291,115**	**$ 6,630,457**	**33.4%**	**$ 13,216,398**	**$ 5,598,472**	**$ 1,031,986**
310 -DEBT SERVICE FUND- DETAIL								
REVENUE								
310-4-1001	AD VALOREM TAXES CURRENT	$ 1,380,546	$ 369,906	$ 1,298,332	94.0%	$ 82,214	$ 1,156,990	$ 141,342
310-4-1002	DELINQUENT TAX REVENUE	25,680	3,107	8,907	34.7%	16,773	7,640	1,267
310-4-1003	PENALTY & INTEREST TAXES	22,229	2,696	5,281	23.8%	16,948	3,459	1,821
310-4-1901	INTEREST ON INVESTMENTS	732	-	635	86.7%	97	352	283
	***** TOTAL REVENUE *****	**1,429,187**	**375,708**	**1,313,154**	**91.9%**	**116,033**	**1,168,440**	**144,713**
310 -DEBT SERVICE FUND- DETAIL								
EXPENSE								
310-5-3030	COMPLIANCE REPORTING	3,500	-	-	0.0%	3,500	-	-
310-5-6024	PRINCIPAL- BONDED DEBT	295,000	205,000	359,115	121.7%	(64,115)	-	359,115

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310-5-6025	PRINCIPAL- CAPITAL LEASE	483,353	17,005	85,025	17.6%	398,329	321,667	(236,642)
310-5-6049	INTEREST- BONDED DEBT	585,284	19,655	19,655	3.4%	565,629	-	19,655
310-5-6050	INTEREST- CAPITAL LEASE	37,933	-	15,872	41.8%	22,061	39,074	(23,202)
	***** TOTAL EXPENSE *****	**$ 1,405,070**	**$ 241,660**	**$ 479,666**	**34.1%**	**$ 925,404**	**$ 360,740**	**$ 118,926**
610 -WATER & WASTEWATER FUND - DETAIL								
REVENUE								
4-1709	WATER METERED SALES	$ 4,500,000	$ 282,604	$ 1,570,051	34.9%	$ 2,929,949	$ 1,489,355	$ 80,696
4-1710	METER REPLACEMENT FEE	500,000	42,709	213,580	42.7%	286,420	212,574	1,006
4-1711	SEWER SERVICE CHARGES	2,450,000	212,554	960,073	39.2%	1,489,927	924,599	35,473
4-1716	BULK WATER SALES	1,000	-	167	16.7%	833	59	108
4-1717	SEWER SURCHARGE	1,360,000	117,159	528,710	38.9%	831,290	514,534	14,176
4-1718	WATER TAPS	45,000	1,458	32,343	71.9%	12,657	9,572	22,772
4-1719	SEWER TAPS	45,000	3,699	11,441	25.4%	33,559	30,351	(18,909)
4-1722	SERVICE FEES	120,000	6,360	39,175	32.6%	80,825	27,425	11,750
4-1725	TAMPERING FEES	1,000	-	1,081	108.1%	(81)	-	1,081
4-1727	SEPTAGE FEES AND OTHER	30,000	1,857	7,691	25.6%	22,309	11,495	(3,804)
4-1729	REBATE - COMPOST FACILITY	20,000	-	-	0.0%	20,000	-	-
4-1732	MISC. CHARGES THRU WATER BILL	1,000	215	495	49.5%	505	528	(33)
4-1733	PENALTY WATER BILLINGS	52,000	7,943	26,520	51.0%	25,480	12,253	14,267
4-1804	STATE & FEDERAL GRANTS	-	-	-	0.0%	-	-	-
4-1813	UNMWA REIMB.	30,000	-	68,579	228.6%	(38,579)	105,558	(36,979)
4-1818	DEBT OR OTHER FINANCING	15,038,197	-	12,964,064	86.2%	2,074,133	-	12,964,064
4-1901	INTEREST ON INVESTMENTS	60,000	-	7,079	11.8%	52,921	(3,613)	10,692
4-1902	INSURANCE RECOVERIES	-	145,634	145,634	0.0%	(145,634)	-	145,634
4-1903	BOND SALE PREMIUM	-	-	2,074,133	0.0%	(2,074,133)	-	2,074,133
4-1926	SALE OF SCRAP METAL	-	3,500	3,500	0.0%	(3,500)	3,281	219
4-1955	TRSF FROM OTHER FUNDS	-	-	-	0.0%	-	-	-
4-1964	TRANSFER FROM FUND 645	-	-	-	0.0%	-	-	-
4-1968	TRNSFR FROM 680 FILTER REHAB	-	-	-	0.0%	-	-	-
4-9610	TRANS FROM WWW UTILITY-610	-	-	-	0.0%	-	-	-
4-9620	TRSF FROM SANITATION	-	-	-	0.0%	-	47,321	(47,321)
	***** TOTAL REVENUE *****	**24,253,197**	**825,691**	**18,654,316**	**76.9%**	**5,598,881**	**3,385,291**	**15,269,025**
610 -WATER & WASTEWATER FUND - DETAIL								
EXPENSE								
PERSONNEL								
5-1010	SALARIES AND WAGES	1,359,426	93,002	479,169	35.2%	880,257	490,881	(11,712)
5-1015	SALARY PREMIUM	54,337	-	46,755	86.0%	7,582	-	46,755
5-1020	OVERTIME	205,000	15,850	68,549	33.4%	136,451	110,152	(41,604)
5-1030	LONGEVITY	6,735	549	2,423	36.0%	4,312	2,268	155
5-1031	CERTIFICATION PAY	69,600	4,000	21,051	30.2%	48,549	22,030	(978)
5-1033	CAR ALLOWANCE	-	-	-	0.0%	-	-	-
5-1034	UNIFORM ALLOWANCE	6,845	470	2,285	33.4%	4,560	2,311	(26)
5-1036	CELL PHONE ALLOWANCE	15,000	950	4,507	30.0%	10,493	5,107	(600)
5-1040	SOCIAL SECURITY	131,346	12,956	50,433	38.4%	80,913	46,465	3,968

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5-1050	HEALTH INSURANCE	336,091	20,474	102,904	30.6%	233,187	100,157	2,747
5-1061	WORKER'S COMPENSATION	31,904	1,548	8,429	26.4%	23,475	9,756	(1,327)
5-1070	RETIREMENT	236,347	15,889	93,504	39.6%	142,843	88,395	5,109
	***** EXPENSE CATEGORY TOTALS *****	**2,452,631**	**165,688**	**880,009**	**35.9%**	**1,572,622**	**877,522**	**2,487**
SUPPLIES AND MATERIALS								
5-2010	OFFICE SUPPLIES	9,350	1,101	3,119	33.4%	6,231	3,294	(175)
5-2020	POSTAGE	36,150	5,074	15,525	42.9%	20,625	10,033	5,492
5-2030	JANITORIAL SUPPLIES	3,240	70	380	11.7%	2,860	526	(146)
5-2031	CHEMICALS	590,000	24,499	126,437	21.4%	463,563	96,072	30,365
5-2040	UNIFORMS/APPAREL	16,000	-	4,882	30.5%	11,118	6,357	(1,475)
5-2050	MEDICAL SUPPLIES	400	-	-	0.0%	400	-	-
5-2061	SAFETY MATERIALS	10,000	528	4,818	48.2%	5,182	4,576	242
5-2070	GASOLINE AND OIL	8,000	-	-	0.0%	8,000	16,333	(16,333)
5-2080	SMALL TOOLS AND EQUIP.	22,500	5,001	18,654	82.9%	3,846	11,780	6,874
	***** EXPENSE CATEGORY TOTALS *****	**695,640**	**36,273**	**173,816**	**25.0%**	**521,824**	**148,971**	**24,845**
PROF/CONTRACTUAL SERV								
5-3011	PRINTER/COPIER LEASE	10,080	481	2,400	23.8%	7,680	-	2,400
5-3020	AUDITS,CONTRACTS,SPECIAL STUDY	19,800	3,880	7,269	36.7%	12,531	-	7,269
5-3021	RAILROAD WATER LINE LEASE	300	147	147	49.0%	153	439	(292)
5-3030	PROFESSIONAL SERVICES	46,000	21,790	22,008	47.8%	23,992	678	21,330
5-3032	PROFESSIONAL SERVICES	132,288	1,706	9,911	7.5%	122,377	34,055	(24,144)
5-3041	CITY ISSUED CELL PHONES	500	90	388	77.5%	112	205	183
5-3042	CITY ISSUED TABLET	1,823	204	318	17.4%	1,505	152	166
5-3050	UTILITIES - ELECTRIC	-	-	-	0.0%	-	14,912	(14,912)
5-3053	PHONES/INTERNET	6,783	1,038	5,235	77.2%	1,548	-	5,235
5-3065	SLUDGE COLLECTION	365,000	17,015	87,657	24.0%	277,343	196,104	(108,447)
5-3080	MEMBERSHIP & SUBSCRIPTIONS	840	100	150	17.9%	690	356	(206)
5-3082	TRAVEL AND TRAINING	28,820	1,989	4,041	14.0%	24,779	10,594	(6,554)
5-3090	IT SUPPORT	15,174	1,066	6,395	42.1%	8,779	-	6,395
5-3095	SOFTWARE MAINTENANCE	48,900	556	21,709	44.4%	27,191	1,719	19,990
5-3112	PRINTING SERVICES	7,500	185	2,784	37.1%	4,716	5,578	(2,794)
5-3210	MERCHANT FEES	82,000	7,044	36,970	45.1%	45,030	32,461	4,508
5-3220	TML INSURANCE	58,745	-	60,538	103.1%	(1,793)	-	60,538
5-3310	EQUIPMENT RENTAL	11,500	-	28,318	246.2%	(16,818)	2,623	25,695
5-3315	VEHICLE LEASE FEES	13,784	1,128	5,847	42.4%	7,937	-	5,847
5-3331	TANK MAINTENANCE	210,000	-	2,475	1.2%	207,525	81,787	(79,312)
5-3341	COLLECTIONS/LEGAL MVBA	2,000	9	39	2.0%	1,961	1,300	(1,261)
5-3420	UNRMWA WATER CONTRACT	203,582	15,265	76,324	37.5%	127,258	84,826	(8,502)
5-3430	TCEQ PERMITTING	60,000	2,200	61,940	103.2%	(1,940)	53,392	8,548
	***** EXPENSE CATEGORY TOTALS *****	**1,325,419**	**71,532**	**433,193**	**32.7%**	**892,226**	**521,182**	**(87,989)**
MAINTENANCE & REPAIR								
5-4010	BUILDING/STRUCTURE	45,346	2,318	37,665	83.1%	7,681	7,187	30,478

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5-4110	MOTOR VEHICLE REPAIRS	-	638	2,946	0.0%	(2,946)	12,415	(9,469)
5-4120	EQUIPMENT REPAIR/MAINT EXP	345,360	24,327	115,486	33.4%	229,874	35,435	80,051
5-4220	WATER METERS	-	7,250	178,051	0.0%	(178,051)	132,459	45,592
5-4310	SEWER LINE MAINTENANCE	-	-	-	0.0%	-	4,000	(4,000)
5-4311	SEWER PLANT MAINTENANCE	150,000	3,833	56,269	37.5%	93,731	49,290	6,979
5-4313	LIFT STATION MAINTENANCE	290,000	29,692	67,087	23.1%	222,913	28,007	39,081
5-4314	GENERATOR MAINTENANCE	8,400	3,032	6,067	72.2%	2,333	-	6,067
5-4315	PRETREATMENT FOG MGMT	2,300	-	-	0.0%	2,300	-	-
5-4421	WATER METER REPLACEMENT PR	479,880	-	-	0.0%	479,880	58,035	(58,035)
5-4450	WATER LINE REPAIR	350,000	56,076	218,779	62.5%	131,221	210,473	8,306
5-4460	METER READER HANDHELDS	-	-	-	0.0%	-	-	-
	***** EXPENSE CATEGORY TOTALS *****	**1,671,286**	**127,166**	**682,350**	**40.8%**	**988,936**	**537,300**	**145,050**
UTILITIES								
5-4500	UTILITIES - ELECTRIC	286,700	-	110,295	38.5%	176,405	83,292	27,003
5-4501	UTILITIES-WATER/SEWER	22,700	3,187	12,216	53.8%	10,484	9,375	2,841
5-4502	UTILITIES-NATURAL GAS	2,000	652	1,016	50.8%	984	-	1,016
5-4503	PHONES/INTERNET	1,441	3,335	18,733	1300.0%	(17,292)	-	18,733
	***** EXPENSE CATEGORY TOTALS *****	**312,841**	**7,174**	**142,260**	**45.5%**	**170,581**	**92,667**	**49,592**
OTHER/MISC.								
5-5101	PRINCIPAL 2003 W REFUNDING	-	-	-	0.0%	-	-	-
5-5102	INTEREST 2003 W REFUNDING	-	-	-	0.0%	-	-	-
5-5103	PRINCIPAL 2006 SSES	-	-	-	0.0%	-	-	-
5-5104	INTEREST 2006 WW SSS 2	-	-	-	0.0%	-	-	-
5-5105	PRINCIPAL 2007 WW SSES 2B	-	-	-	0.0%	-	-	-
5-5106	INTEREST 2007 WW SSES 2B	-	-	-	0.0%	-	-	-
5-5107	PRINCIPAL 2009 WW & S RE	-	-	-	0.0%	-	-	-
5-5108	INTEREST 2009 WW & SS RE	-	-	-	0.0%	-	-	-
5-5111	PRINCIPAL 2012 WATER	-	-	-	0.0%	-	-	-
5-5112	INTEREST 2012 WATER	-	-	-	0.0%	-	-	-
5-5114	INTEREST 2012 WASTEWATER	-	-	-	0.0%	-	-	-
5-5115	PRINCIPAL 2013 REFUND WASTE	-	-	-	0.0%	-	-	-
5-5116	INTEREST 2013 REFUND WASTE	-	-	-	0.0%	-	-	-
5-5423	AGENT FEES	-	-	-	0.0%	-	-	-
	***** EXPENSE CATEGORY TOTALS *****	**-**	**-**	**-**	**0.0%**	**-**	**-**	**-**
DEBT SERVICE								
5-6005	GO REFUNDING PRIN PAYMENTS	-	-	-	0.0%	-	-	-
5-6009	CERT OBLIG PRIN PAYMENT	235,000	235,000	235,000	100.0%	-	-	235,000
5-6010	REVENUE BOND PRIN PAYMENT	595,000	595,000	595,000	100.0%	-	-	595,000
5-6025	PRINCIPAL - CAPITAL LEASES	104,268	4,110	79,683	76.4%	24,585	-	79,683
5-6050	BOND INTEREST EXP	620,183	175,319	134,970	21.8%	485,213	-	134,970
5-6051	INTEREST - CAPITAL LEASES	5,783	-	-	0.0%	5,783	-	-
5-6054	PAY/ESCROW AGENT FEES	202,937	-	207,663	102.3%	(4,726)	-	207,663

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	***** EXPENSE CATEGORY TOTALS *****	**1,763,171**	**1,009,429**	**1,252,316**	**71.0%**	**510,855**	**-**	**1,252,316**
CAPITAL OUTLAY								
5-7040	WATER SYSTEMS	-	-	-	0.0%	-	10,896	(10,896)
5-7440	CONSTRUCTION EXPENSE	-	-	-	0.0%	-	-	-
5-8017	IMPROVEMENTS	17,086,200	-	-	0.0%	17,086,200	-	-
5-8020	MACHINERY	421,000	10,950	66,861	15.9%	354,139	-	66,861
5-8021	LIFT STATION REPLACEMENT	-	-	14,820	0.0%	(14,820)	-	14,820
5-8040	AUTO & HEAVY EQUIPMENT	135,000	-	-	0.0%	135,000	0	(0)
	***** EXPENSE CATEGORY TOTALS *****	**17,642,200**	**10,950**	**81,681**	**0.5%**	**17,560,519**	**10,896**	**70,785**
INTERFUND ACTIVITY								
5-9010	TRANS TO GENERAL FUND-010	1,146,530	95,544	477,721	41.7%	668,809	397,710	80,010
5-9011	TRSF TO GENERAL FUND DEBT	-	-	-	0.0%	-	-	-
5-9511	TRSF TO VEH/EQUIP FUND	-	-	-	0.0%	-	-	-
5-9540	TRANS TO VEH/EQUIP REPL FD	-	-	-	0.0%	-	10,417	(10,417)
5-9570	TRANS TO FLEET FUND	164,955	10,063	54,730	33.2%	110,225	-	54,730
5-9615	TRANS TO UTILITY DEBT SER-	-	-	-	0.0%	-	463,011	(463,011)
5-9690	TRANS TO UTILITY CIP FUND-	-	-	-	0.0%	-	416,667	(416,667)
	***** EXPENSE CATEGORY TOTALS *****	**1,311,485**	**105,607**	**532,451**	**40.6%**	**779,034**	**1,287,805**	**(755,353)**
	***** TOTAL EXPENSE *****	**$ 27,174,673**	**$ 1,533,820**	**$ 4,178,076**	**15.4%**	**$ 22,996,597**	**$ 3,476,343**	**$ 701,732**
620-SANITATION FUND- DETAIL								
REVENUE								
620-4-1715	SANITATION COLLECTION CHARGES	$ -	$ 75	$ 75	0.0%	$ (75)	$ 1,000,840	$ (1,000,765)
620-4-1721	COLLECTION BAG SALES	-	-	157	0.0%	(157)	7,789	(7,632)
620-4-1722	CLEAN STREETS PROGRAM	-	-	-	0.0%	-	69,703	(69,703)
620-4-1723	SALES TAX DISCOUNT	-	-	105	0.0%	(105)	458	(353)
620-4-1729	ROLL OFF CHARGES	-	-	-	0.0%	-	189,619	(189,619)
620-4-1901	INTEREST ON INVESTMENTS	-	-	598	0.0%	(598)	(334)	932
620-4-1902	INSURANCE RECOVERIES	-	-	-	0.0%	-	10,546	(10,546)
620-4-1922	REBATE REVENUE	-	-	-	0.0%	-	21,001	(21,001)
620-4-1924	MISC REVENUE	-	-	-	0.0%	-	-	-
	***** TOTAL REVENUE *****	**-**	**75**	**935**	**0.0%**	**(935)**	**1,299,621**	**(1,298,686)**
620-SANITATION FUND- DETAIL								
EXPENSE								
PERSONNEL								
620-5-1010	SALARIES AND WAGES	-	-	-	0.0%	-	977	(977)
620-5-1040	SOCIAL SECURITY	-	-	-	0.0%	-	75	(75)
620-5-1050	HEALTH INSURANCE	-	-	-	0.0%	-	520	(520)
620-5-1061	WORKER'S COMPENSATION	-	-	-	0.0%	-	1	(1)
620-5-1070	RETIREMENT	-	-	-	0.0%	-	135	(135)

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	***** EXPENSE CATEGORY TOTALS *****	**-**	**-**	**-**	**0.0%**	**-**	**1,708**	**(1,708)**
SUPPLIES AND MATERIALS								
620-5-2010	OFFICE SUPPLIES	-	-	-	0.0%	-	-	-
620-5-2020	POSTAGE	-	-	-	0.0%	-	195	(195)
620-5-2130	GARBAGE BAGS	-	-	-	0.0%	-	9,370	(9,370)
	***** EXPENSE CATEGORY TOTALS *****	**-**	**-**	**-**	**0.0%**	**-**	**9,564**	**(9,564)**
PROF/CONTRACTUAL SERV								
620-5-3062	ROLLOFFS	-	-	-	0.0%	-	79,560	(79,560)
620-5-3063	RESIDENTIAL COLLECTION	-	-	-	0.0%	-	64,902	(64,902)
620-5-3064	COMMERCIAL COLLECTION	-	-	-	0.0%	-	273,789	(273,789)
620-5-3066	SPRING/FALL CLEANUP	-	-	-	0.0%	-	5,454	(5,454)
620-5-3400	JANITORIAL SERVICES	-	-	-	0.0%	-	-	-
	***** EXPENSE CATEGORY TOTALS *****	**-**	**-**	**-**	**0.0%**	**-**	**423,705**	**(423,705)**
MAINTENANCE & REPAIR								
620-5-4010	BUILDINGS, STRUCTURES, & GROUN	-	-	-	0.0%	-	-	-
620-5-4110	MOTOR VEHICLE REPAIRS	-	-	503	0.0%	(503)	1,337	(834)
620-5-4115	CLEAN STREETS PROGRAM EXPENSE	-	-	-	0.0%	-	5,910	(5,910)
	***** EXPENSE CATEGORY TOTALS *****	**-**	**-**	**503**	**0.0%**	**(503)**	**7,247**	**(6,744)**
OTHER/MISC.								
620-5-5030	BAD DEBT EXPENSE	-	-	-	0.0%	-	-	-
	***** EXPENSE CATEGORY TOTALS *****	**-**	**-**	**-**	**0.0%**	**-**	**-**	**-**
INTERFUND ACTIVITY								
620-5-9010	TRANSFER TO GENERAL FUND	-	-	-	0.0%	-	146,875	(146,875)
620-5-9051	TRSF TO CUSTOMER SERVICE	-	-	-	0.0%	-	47,321	(47,321)
620-5-9511	EQUIPMENT USER FEE	-	-	-	0.0%	-	-	-
	***** EXPENSE CATEGORY TOTALS *****	**-**	**-**	**-**	**0.0%**	**-**	**194,196**	**(194,196)**
	***** TOTAL EXPENSE *****	**$ -**	**$ -**	**$ 503**	**0.0%**	**$ (503)**	**$ 636,420**	**$ (635,917)**
625- RETAIL MALL FUND								
REVENUE								
625-4-1705.02	TRINITY VALLEY COMMUNITY COLLE	$ -	$ -	$ -	0.0%	$ -	$ -	$ -
625-4-1705.04	TRINITY VALLEY CC MALL	-	-	-	0.0%	-	3,629	(3,629)
625-4-1705.06	CHRISTIAN CORNER	-	-	-	0.0%	-	1,250	(1,250)
625-4-1705.30	T-NAILS MANICURE SALON	-	-	-	0.0%	-	3,584	(3,584)
625-4-1705.40	DEPARTMENT OF VETERANS AFFAIRS	-	-	-	0.0%	-	74,993	(74,993)
625-4-1705.45	ETCOG	-	-	-	0.0%	-	15,984	(15,984)

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		Current Budget	Current Period	Current Y-T-D	% of Budget	Budget Balance	Prior Year Y-T-D Actual	INC/(DEC) Prior Year
625-4-1705.60	JC PENNEY'S	-	-	-	0.0%	-	(10,268)	10,268
625-4-1705.78	LEASE - TX STATE RR SOCITY	-	-	120	0.0%	(120)	120	-
625-4-1705.80	AARON'S	-	-	-	0.0%	-	26,104	(26,104)
625-4-1705.85	VETERANS EDUCATION CENTER	-	-	-	0.0%	-	-	-
625-4-1705.90	BURKES	-	-	-	0.0%	-	27,500	(27,500)
625-4-1705.91	TAXBOYS LLC	-	-	-	0.0%	-	2,875	(2,875)
625-4-1901	INTEREST ON INVESTMENTS	-	-	1,887	0.0%	(1,887)	931	955
625-4-1924	MISC REVENUE	-	-	-	0.0%	-	-	-
625-4-1938	SALE OF PROPERTY	-	-	-	0.0%	-	-	-
	***** TOTAL REVENUE *****	**-**	**-**	**2,007**	**0.0%**	**(2,007)**	**146,702**	**(144,695)**
625- RETAIL MALL FUND								
EXPENSE								
SUPPLIES AND MATERIALS								
625-5-2010	OFFICE SUPPLIES	-	-	-	0.0%	-	-	-
625-5-2030	JANITORIAL SUPPLIES	-	-	-	0.0%	-	1,850	(1,850)
625-5-2040	UNIFORMS/APPAREL	-	-	-	0.0%	-	540	(540)
625-5-2080	SMALL TOOLS AND EQUIP.	-	-	-	0.0%	-	-	-
	***** EXPENSE CATEGORY TOTALS *****	**-**	**-**	**-**	**0.0%**	**-**	**2,389**	**(2,389)**
PROF/CONTRACTUAL SERV								
625-5-3030	PROFESSIONAL SERVICES	-	-	5,143	0.0%	(5,143)	10,941	(5,799)
625-5-3050	UTILITIES - ELECTRIC	-	-	-	0.0%	-	13,202	(13,202)
625-5-3330	CONTRACT SERVICES	-	2,253	14,780	0.0%	(14,780)	1,084	13,696
	***** EXPENSE CATEGORY TOTALS *****	**-**	**2,253**	**19,922**	**0.0%**	**(19,922)**	**25,228**	**(5,306)**
MAINTENANCE & REPAIR								
625-5-4010	BUILDINGS AND STRUCTURES	-	-	-	0.0%	-	72,294	(72,294)
625-5-4120	EQUIPMENT & MACHINERY	-	-	-	0.0%	-	-	-
	***** EXPENSE CATEGORY TOTALS *****	**-**	**-**	**-**	**0.0%**	**-**	**72,294**	**(72,294)**
OTHER/MISC.								
625-5-5140	PRINCIPAL 2010 LEASE REV BOND	-	-	-	0.0%	-	-	-
625-5-5150	INTEREST 2010 LEASE REV BOND	-	-	-	0.0%	-	-	-
	***** EXPENSE CATEGORY TOTALS *****	**-**	**-**	**-**	**0.0%**	**-**	**-**	**-**
DEBT SERVICE								
625-5-6054	BOND FEES	-	-	-	0.0%	-	2,215	(2,215)
	***** EXPENSE CATEGORY TOTALS *****	**-**	**-**	**-**	**0.0%**	**-**	**2,215**	**(2,215)**
CAPITAL OUTLAY								
625-5-8050	IMPROVEMENTS	-	-	-	0.0%	-	-	-

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		Current Budget	Current Period	Current Y-T-D	% of Budget	Budget Balance	Prior Year Y-T-D Actual	INC/(DEC) Prior Year
	***** EXPENSE CATEGORY TOTALS *****	**-**	**-**	**-**	**0.0%**	**-**	**-**	**-**
INTERFUND ACTIVITY								
625-5-9010	TRANSFER TO GENERAL FUND	-	-	-	0.0%	-	68,946	(68,946)
	***** EXPENSE CATEGORY TOTALS *****	**-**	**-**	**-**	**0.0%**	**-**	**68,946**	**(68,946)**
	***** TOTAL EXPENSE *****	**$ -**	**$ 2,253**	**$ 19,922**	**0.0%**	**$ (19,922)**	**$ 171,073**	**$ (151,150)**

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		Current Budget	Current Period	Current Y-T-D	% of Budget	Budget Balance	Prior Year Y-T-D Actual	INC/(DEC) Prior Year
215 -ECONOMIC DEVELOPMENT CORP (PEDC)- DETAIL								
REVENUE								
215-4-000-1013	PEDC SALES TAX	$ 1,039,394	$ 109,413	$ 521,215	50.1%	$ 518,179	468,255.45	$ 52,959
215-4-000-1705.001	RENT - CARTMELL SUITE B	13,500	-	7,500	55.6%	6,000	7,500.00	-
215-4-000-1705.004	RENT - RESULTS CO	215,444	17,954	107,722	50.0%	107,722	86,141.25	21,581
215-4-000-1807	ETEX FIBER RECAPTURE	150,000	-	53,430	35.6%	96,570	0.00	53,430
215-4-000-1901	INTEREST REVENUE	15,000	267	1,261	8.4%	13,739	6,424.99	(5,164)
215-4-000-1903	TAH LOAN PYMT	33,557	2,796	16,779	50.0%	16,778	0.00	16,779
215-4-000-1924	MISC REFUNDS	-	-	-	0.0%	-	0.00	-
	***** TOTAL REVENUE *****	**1,466,895**	**130,430**	**707,906**	**48.3%**	**758,989**	**568,322**	**139,585**
215 -ECONOMIC DEVELOPMENT CORP (PEDC)- DETAIL								
EXPENSE								
PERSONNEL								
215-5-1010	SALARIES & WAGES	173,430	7,909	38,959	22.5%	134,471	53,924	(14,965)
215-5-1020	OVERTIME	-	0	0	0.0%	(0)	-	0
215-5-1030	LONGEVITY	288	72	324	112.6%	(36)	114	210
215-5-1031	CERTIFICATION PAY	2,600	200	921	35.4%	1,679	-	921
215-5-1036	CELL PHONE ALLOWANCE	600	50	230	38.4%	370	232	(2)
215-5-1040	SOCIAL SECURITY	13,869	944	3,592	25.9%	10,277	4,508	(916)
215-5-1050	HEALTH INSURANCE	27,618	1,290	6,216	22.5%	21,402	6,454	(238)
215-5-1061	WORKERS COMPENSATION	338	7	37	10.9%	301	52	(15)
215-5-1070	RETIREMENT	25,506	1,151	6,663	26.1%	18,843	8,432	(1,769)
	***** EXPENSE CATEGORY TOTALS *****	**244,249**	**11,623**	**56,944**	**23.3%**	**187,305**	**73,717**	**(16,773)**
SUPPLIES AND MATERIALS								
215-5-2010	OFFICE SUPPLIES & EQUIP	2,000	70	496	24.8%	1,504	1,066	(570)
215-5-2020	POSTAGE	100	-	3	3.0%	97	-	3
	***** EXPENSE CATEGORY TOTALS *****	**2,100**	**70**	**499**	**23.8%**	**1,601**	**1,066**	**(567)**
PROF/CONTRACTUAL SERV								
215-5-3010	LEGAL SERVICES	45,000	1,228	7,096	15.8%	37,904	13,959	(6,863)
215-5-3020	AUDITS,CONTRACTS,SPECIAL STUDY	5,000	-	-	0.0%	5,000	-	-
215-5-3030	PROFESSIONAL SERVICES	7,500	-	-	0.0%	7,500	1,250	(1,250)
215-5-3031	CONSULTANT SERVICES	7,500	-	-	0.0%	7,500	5,885	(5,885)
215-5-3040	COMMUNICATIONS	6,250	471	1,057	16.9%	5,193	1,034	24
215-5-3041	CITY ISSUED CELL PHONES	500	-	-	0.0%	500	141	(141)
215-5-3051	UTILITIES WATER/SEWER	6,000	654	1,453	24.2%	4,547	986	467
215-5-3080	MEMBERSHIPS & SUBSCRIPTIONS	12,500	1,640	4,096	32.8%	8,404	4,684	(588)
215-5-3082	TRAVEL & TRAINING	7,500	2,738	2,827	37.7%	4,673	660	2,167
215-5-3112	PRINTING SERVICES	3,120	236	1,183	37.9%	1,937	768	415
215-5-3150	MARKETING SERVICES	50,000	-	11,900	23.8%	38,100	20,918	(9,018)
215-5-3330	CITY PAID EXPENSES	-	-	-	0.0%	-	167,642	(167,642)

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		Current Budget	Current Period	Current Y-T-D	% of Budget	Budget Balance	Prior Year Y-T-D Actual	INC/(DEC) Prior Year
215-5-3506	ETEX FIBER PROJECT	-	-	-	0.0%	-	275,000	(275,000)
215-5-3617	PROJECTS SUPPORT GRANTS	400,000	-	-	0.0%	400,000	249,890	(249,890)
215-5-3662	PARK IMPROVEMENTS - CITY	50,000	-	-	0.0%	50,000	9,780	(9,780)
215-5-3663	COM DEV GRANT-GENERAL PROGRAM	50,000	-	-	0.0%	50,000	-	-
215-5-3664	BLDG IMPROVEMENT GRANT PROG	75,000	-	-	0.0%	75,000	-	-
215-5-3665	PRIOR YEAR BLDG IMPROV GRANTS	-	-	-	0.0%	-	64,459	(64,459)
215-5-3666	PRIOR YEAR PRJCT SUPP GRANTS	70,000	-	-	0.0%	70,000	-	-
215-5-3901	#N/A	-	-	-	0.0%	-	-	-
	***** EXPENSE CATEGORY TOTALS *****	**795,870**	**6,967**	**29,612**	**3.7%**	**766,258**	**817,055**	**(787,443)**
MAINTENANCE & REPAIR								
215-5-4010	BUSINESS PARK MAINTENANCE	130,000	1,155	13,410	10.3%	116,590	58,889	(45,479)
215-5-4120	EQUIPMENT REPAIR/MAINT EXP	-	-	-	0.0%	-	-	-
	***** EXPENSE CATEGORY TOTALS *****	**130,000**	**1,155**	**13,410**	**10.3%**	**116,590**	**58,889**	**(45,479)**
UTILITIES								
215-5-4500	UTILITIES - ELECTRIC	6,000	519	2,051	34.2%	3,949	1,786	265
	***** EXPENSE CATEGORY TOTALS *****	**6,000**	**519**	**2,051**	**34.2%**	**3,949**	**1,786**	**265**
OTHER/MISC.								
215-5-5060	BUSINESS RETENTION/EXPANSION	15,000	-	1,055	7.0%	13,945	32	1,023
215-5-5066	COMMUNITY EVENTS	-	-	-	0.0%	-	-	-
215-5-5067	HOSPITAL DEMOLITION	-	-	-	0.0%	-	-	-
215-5-5140	2010A REVENUE BOND PRINCIPAL	-	-	-	0.0%	-	-	-
215-5-5141	2010A REVENUE BOND INTEREST	-	17,934	17,934	0.0%	(17,934)	-	17,934
215-5-5142	2012B REVENUE BOND PRINCIPAL	-	-	-	0.0%	-	-	-
215-5-5143	2012B REVENUE BOND INTEREST	-	-	-	0.0%	-	(5,426)	5,426
215-5-5144	2016 PRINCIPAL	-	-	-	0.0%	-	-	-
215-5-5145	2016 INTEREST	-	-	-	0.0%	-	(1,361)	1,361
215-5-5200	MEETING MEALS	500		1,057	211.5%	(557)	406	651
	***** EXPENSE CATEGORY TOTALS *****	**15,500**	**17,934**	**20,047**	**129.3%**	**(4,547)**	**(6,349)**	**26,395**
DEBT SERVICE								
215-5-6005	REVENUE BOND PRIN PAYMENT	381,130	45,263	45,263	11.9%	335,867	-	45,263
215-5-6050	BOND INTEREST EXP	70,909	17,332	8,516	12.0%	62,393	27,148	(18,632)
215-5-6054	PAY/ESCROW AGENT FEES	-	-	-	0.0%	-	15,000	(15,000)
	***** EXPENSE CATEGORY TOTALS *****	**452,039**	**62,595**	**53,779**	**11.9%**	**398,260**	**42,148**	**11,631**
CAPITAL OUTLAY								
215-5-8010	FURNITURE & OFFICE EQUIP	1,000	-	-	0.0%	1,000	-	-
	***** EXPENSE CATEGORY TOTALS *****	**1,000**	**-**	**-**	**0.0%**	**1,000**	**-**	**-**

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		Current Budget	Current Period	Current Y-T-D	% of Budget	Budget Balance	Prior Year Y-T-D Actual	INC/(DEC) Prior Year
INTERFUND ACTIVITY								
215-5-9010	TRANSFER TO GENERAL FUND	31,329	2,611	13,054	41.7%	18,275	-	13,054
215-5-9570	TRANSFER TO FLEET FUND	1,625	-	42	2.6%	1,583	-	42
	***** EXPENSE CATEGORY TOTALS *****	**31,329**	**2,611**	**13,054**	**41.7%**	**18,275**	**-**	**13,054**
	***** TOTAL EXPENSE *****	**$ 1,678,087**	**$ 103,474**	**$ 189,396**	**11.3%**	**$ 1,488,691**	**$ 988,313**	**$ (798,917)**

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NON MAJOR FUNDS SUMMARY

	011 COMMUNITY FOREST	150 TOURISM & CIVIC CENTER (HOT)	240 AIRPORT FUND	250 MC - BLDG SECURITY FUND	260 MC - TECHNOLOGY FUND	265 MC CHILD SAFETY FEES	360 POLICE CONFISCATED MONEY
Beginning Fund Balance	**$ 32,082**	**$ 1,196,681**	**$ -**	**$ 55,538**	**$ 45,762**	**$ 34,317**	**$ 102,391**
REVENUE							
PROPERTY TAXES	-	-	-	-	-	-	-
SALES TAX	-	-	-	-	-	-	-
FRANCHISE TAX	-	-	-	-	-	-	-
PERMITS LICENSES & FEES	-	-	-	-	-	-	-
FINES AND WARRANTS	-	-	-	3,958	3,274	9,237	-
LEASE/RENTAL REVENUE	-	-	1,127	-	-	-	-
CHARGES FOR SERVICE	-	-	-	-	-	-	-
INTERGOVERNMENTAL REVENUE	-	-	-	-	-	-	4,356
OTHER INCOME	29	256,515	1,773	56	45	57	174
INTERFUND ACTIVITY	-	-	131,250	-	-	-	-
Total	**29**	**256,515**	**134,150**	**4,015**	**3,320**	**9,294**	**4,530**
EXPENSE							
PERSONNEL	-	50,397	-	-	-	-	-
SUPPLIES AND MATERIALS	-	12,837	-	-	1,671	-	-
PROF/CONTRACTUAL SERV	7,500	85,568	4,358	-	-	1,528	1,250
MAINTENANCE & REPAIR	4,145	7,263	4,963	-	-	-	-
UTILITIES	-	6,368	2,044	-	-	-	-
OTHER/MISC.	-	34,770	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	13,000
INTERFUND ACTIVITY	-	13,054	-	-	-	-	-
Total	**11,645**	**210,256**	**11,365**	**-**	**1,671**	**1,528**	**14,250**
Surplus (Deficit)	**(11,616)**	**46,259**	**122,785**	**4,015**	**1,648**	**7,766**	**(9,720)**
Ending Fund Balance	**$ 20,466**	**$ 1,242,940**	**$ 122,785**	**$ 59,553**	**$ 47,410**	**$ 42,083**	**$ 92,671**

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NON MAJOR FUNDS SUMMARY

	400-PERPETUAL	504 POLICE GRANTS	520 STREET REPAIR/MAINT-TAX	540 EQUIPMENT REPLACEMENT FND	635 SPECIAL EVENTS	673 LIBRARY CIP FUND	TOTAL NON MAJOR FUNDS
Beginning Fund Balance	**$ 209,453**	**$ 24,303**	**$ 116,754**	**$ (351,792)**	**$ 33,264**	**$ 41,845**	**$ 1,540,597**
REVENUE							
PROPERTY TAXES	-	-	-	-	-	-	-
SALES TAX	-	-	260,607	-	-	-	260,607
FRANCHISE TAX	-	-	-	-	-	-	-
PERMITS LICENSES & FEES	-	-	-	-	-	-	-
FINES AND WARRANTS	-	-	-	-	-	-	16,470
LEASE/RENTAL REVENUE	-	-	-	-	-	-	1,127
CHARGES FOR SERVICE	9,000	-	-	-	-	-	9,000
INTERGOVERNMENTAL REVENUE	-	-	-	-	-	-	4,356
OTHER INCOME	223	15	19	5,903	37,252	25,446,722	25,748,784
INTERFUND ACTIVITY	-	-	-	-	-	-	131,250
Total	**9,223**	**15**	**260,627**	**5,903**	**37,252**	**25,446,722**	**26,171,595**
EXPENSE							
PERSONNEL	-	-	-	-	-	-	50,397
SUPPLIES AND MATERIALS	-	-	12	-	56,967	348,338	419,825
PROF/CONTRACTUAL SERV	-	-	2,889	-	-	-	103,093
MAINTENANCE & REPAIR	-	-	450,247	-	-	-	466,619
UTILITIES	-	-	-	-	-	-	8,412
OTHER/MISC.	-	-	-	-	-	-	34,770
DEBT SERVICE	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	312,500	325,500
INTERFUND ACTIVITY	-	-	-	-	-	-	13,054
Total	**-**	**-**	**453,148**	**-**	**56,967**	**660,838**	**1,421,669**
Surplus (Deficit)	**9,223**	**15**	**(192,522)**	**5,903**	**(19,714)**	**24,785,885**	**24,749,926**
Ending Fund Balance	**$ 218,676**	**$ 24,318**	**$ (75,768)**	**$ (345,889)**	**$ 13,549**	**$ 24,827,729**	**$ 26,290,523**

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NON MAJOR FUNDS SUMMARY

Beginning Fund Balance	
REVENUE	
PROPERTY TAXES	
SALES TAX	
FRANCHISE TAX	
PERMITS LICENSES & FEES	
FINES AND WARRANTS	
LEASE/RENTAL REVENUE	
CHARGES FOR SERVICE	
INTERGOVERNMENTAL REVENUE	
OTHER INCOME	
INTERFUND ACTIVITY	
Total	
EXPENSE	
PERSONNEL	
SUPPLIES AND MATERIALS	
PROF/CONTRACTUAL SERV	
MAINTENANCE & REPAIR	
UTILITIES	
OTHER/MISC.	
DEBT SERVICE	
CAPITAL OUTLAY	
INTERFUND ACTIVITY	
Total	
Surplus (Deficit)	
Ending Fund Balance	

City of Palestine, Texas
Summary of Cash and Investment Activity
For the Month Ending: February 28, 2022

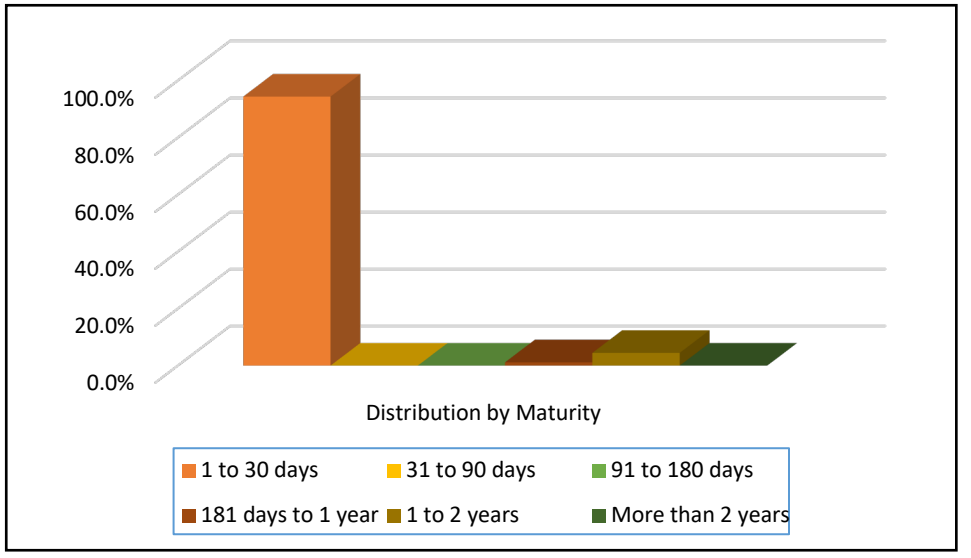
	Par Value	Book Value	Market Value	Ratio Market-to-Book Value
Beginning Balances				
Cash	$ 62,591,943.54	$ 62,591,943.54	$ 62,591,943.54	100.00%
Investments	2,987,444.95	2,987,444.95	2,987,444.95	100.00%
Total	65,579,388.49	65,579,388.49	65,579,388.49	100.00%
Activity				
Cash	(1,117,536.09)	(1,117,536.09)	(1,117,536.09)	
Investments				
Net Accretion & Amortization				
Purchases	997,063.08	997,063.08	997,063.08	
Maturities/Calls		-	-	
Changes to Market Value	-	-	180,853.83	
Net Monthly Activity	(120,473.01)	(120,473.01)	60,380.82	
Ending Balances				
Cash	61,474,407.45	61,474,407.45	61,474,407.45	100.00%
Investments	3,984,508.03	3,984,508.03	4,165,361.86	104.54%
Total	$ 65,458,915.48	$ 65,458,915.48	$ 65,639,769.31	100.28%

City of Palestine, Texas
Summary of Cash and Investment Activity
For the Month Ending: February 28, 2022

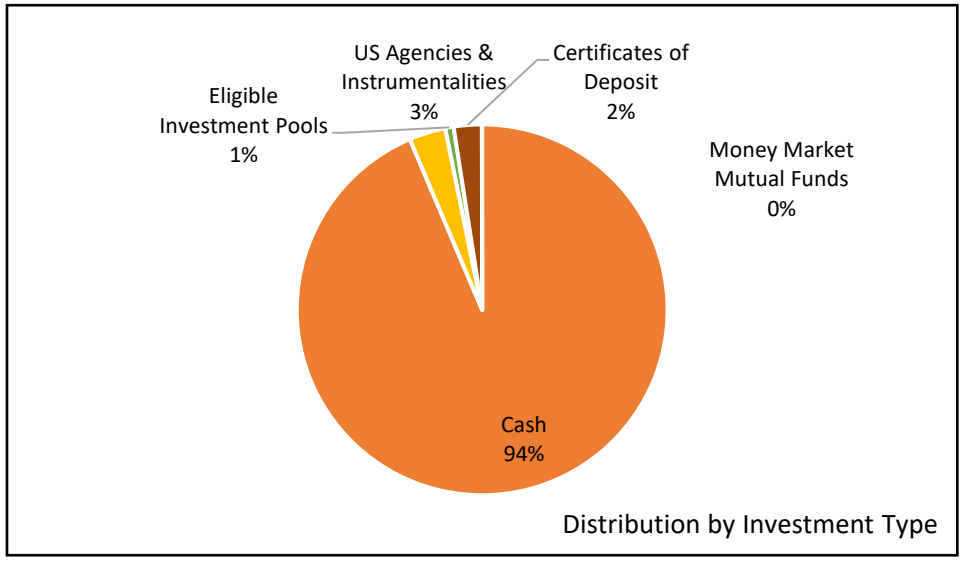
Purchase Date	Maturity Date	CUSIP / CD Number	Security Type	Par Value	Coupon	Purchase Price	Purchase Yield	Purchase Principal	Book Value	Market Value	Unrealized Gain / (Loss)	Days to Maturity
N/A	N/A	N/A	Prosperity Bank - Cash	$58,216,860		$ 100.000	0.200%	$ 58,216,860	$ 58,216,860	$ 58,216,860	$ -	1
N/A	N/A	N/A	BNY Mellon - Cash Reserve	219,020		100.000	0.000%	219,020	219,020	219,020	-	1
N/A	N/A	N/A	TexSTAR - Local Government Investment Pool	454,323		100.000	0.010%	454,323	454,323	454,323	-	1
N/A	N/A	N/A	FNC - Cash, Money Funds, & Bank Deposits	14,432		100.000	0.010%	14,432	14,432	14,432	-	1
1/13/2022	1/13/2025	3130AQGT4	Bond - Federal Home Loan Bank	992,500		100.000	1.100%	992,500	992,500	$983,550.00	(8,950)	1050
2/18/2022	2/18/2025	3130AQRN5	Bond - Federal Home Loan Bank	997,000		100.000	1.150%	997,000	997,000	$997,820.00	820	1086
2/18/2022	2/18/2025	05580AJ39	CD - BMW Bank North America	200,000		100.000	1.460%	200,000	200,000	$198,020.00	(1,980)	1086
1/21/2022	1/21/2025	38149MU35	CD - Goldman Sachs	250,000		100.000	1.100%	250,000	250,000	$244,557.50	(5,443)	1058
9/20/2019	9/20/2022	182001541	CD - Prosperity Bank	160,331		100.000	1.900%	160,331	160,331	160,331	-	204
9/20/2020	9/20/2022	182001540	CD - Prosperity Bank	158,822		100.000	0.500%	158,822	158,822	158,822	-	204
12/13/2019	12/13/2022	182001553	CD - Prosperity Bank	159,100		100.000	1.750%	159,100	159,100	159,100	-	288
2/12/2021	2/13/2023	052392AN7	CD - Austin Telco Fed Cr Un	249,000		100.000	0.190%	249,000	249,000	247,409	(1,591)	350
5/15/2021	5/15/2023	PER200HQ5	CD - Comenity Bank	100,000		100.000	0.200%	100,000	100,000	100,000	-	441
5/19/2021	5/19/2023	27004PBQ5	CD - Eaglemark Svgs Bk	249,000		100.000	0.190%	249,000	249,000	246,400	(2,600)	445
Totals/Weighted Average				$ 62,420,388			0.244%	$ 62,420,388	$ 62,420,388	$ 62,400,645	$ (19,743)	48
Benchmark - 4 Weeks Coupon Equivalent- Treasury Bill Rate							0.030%					

City of Palestine, Texas
Summary of Cash and Investment Activity
For the Month Ending: February 28, 2022

Distribution by Maturity	Par Value	Percent
1 to 30 days	$58,904,634	94.4%
31 to 90 days	-	0.0%
91 to 180 days	-	0.0%
181 days to 1 year	727,253	1.2%
1 to 2 years	2,788,500	4.5%
More than 2 years	-	0.0%
	$ 62,420,388	100.0%



Distribution by Investment Type	Book Value	Percent
Cash	$58,435,880	93.6%
US Agencies & Instrumentalities	1,989,500	3.2%
Eligible Investment Pools	454,323	0.7%
Certificates of Deposit	1,526,253	2.4%
US Treasury Bills / Notes / Bonds	-	0.0%
Money Market Mutual Funds	14,432	0.0%
Repurchase Agreements	-	0.0%
	$ 62,420,388	100.0%



City of Palestine, Texas
Summary of Cash and Investment Activity
For the Month Ending: February 28, 2022

Transaction Information				Beginning			Ending		
Dates									
Purchase	Maturity	Description	Security Type	Par Value	Book Value	Market Value	Par Value	Book Value	Market Value
N/A	N/A	TexSTAR	Local Government Investment Pool	$ 454,319	$ 454,319	$ 454,319	$ 454,323	$ 454,323	$ 454,323
N/A	N/A	Financial Northeastern Companies - Pershing Bank	Cash, Money Funds, & Bank Deposits	14,372	14,372	14,372	14,432	14,432	14,432
1/21/2022	1/21/2025	CD - Goldman Sachs	Certificate of Deposit	250,000	250,000	250,000	250,000	250,000	$244,557.50
1/13/2022	1/13/2025	Bond - Federal Home Loan Bank	Bond	992,500	992,500	992,500	992,500	992,500	$983,550.00
2/18/2022	2/18/2025	Bond - Federal Home Loan Bank	Bond	997,000	997,000	997,000	997,000	997,000	$997,820.00
9/20/2019	9/20/2022	CD - Prosperity Bank	Certificate of Deposit	160,331	160,331	160,331	160,331	160,331	160,331
9/20/2020	9/20/2022	CD - Prosperity Bank	Certificate of Deposit	158,822	158,822	158,822	158,822	158,822	158,822
12/13/2019	12/13/2022	CD - Prosperity Bank	Certificate of Deposit	159,100	159,100	159,100	159,100	159,100	159,100
2/12/2021	2/13/2023	CD - Austin Telco Fed Cr Un	Certificate of Deposit	249,000	249,000	249,000	249,000	249,000	247,409
5/15/2021	5/15/2023	CD - Comenity Bank	Certificate of Deposit	100,000	100,000	100,000	100,000	100,000	100,000
5/19/2021	5/19/2023	CD - Eaglemark Svgs Bk	Certificate of Deposit	249,000	249,000	249,000	249,000	249,000	246,400
Total of Investments				3,784,445	3,784,445	3,784,445	3,784,508	3,784,508	3,766,745
Cash					62,591,944	62,591,944		61,474,407	61,474,407
Total Investments & Cash					$ 66,376,388	$ 66,376,388		$ 65,258,915	$ 65,241,152

City of Palestine, Texas
Cash and Investment Distribution by Fund
For the Month Ending: February 28, 2022

Transaction Information		010 GENERAL FUND	011 COMMUNITY FOREST FUND	150 TOURISM & CIVIC CENTER (HOT)	215 ECONOMIC DEVELOPMENT CORP. (PEDC)	212 POLICE DONATIONS FUND	240 AIRPORT FUND	250 MC- BLDG SECURITY FUND
Description	Security Type							
TexSTAR	Investment Pool	$ 82,442	$ 166	$ 9,437	$ (42)		$ 1,062	$ 484
FNC/Pershing	Cash, Money Funds, & Bank Dep.	4,210	8	482	(2)		54	25
CD's	Certificates of Deposit	676,380	1,364	77,425	(342)		8,714	3,970
Total of Investments		763,032	1,539	87,344	(385)		9,830	4,478
Cash		4,820,213	9,722	551,771	1,717,056		62,101	28,290
Total Investments & Cash		5,583,245	11,261	639,115	1,716,671		71,931	32,768

Transaction Information		260 MC- TECHNOLOGY FUND	265 MC- CHILD SAFETY FEES	310 DEBT SERVICE FUND	360 POLICE CONFISCATED MONEY	400 PERPETUAL CEMETERY FUND	504 PD-GRANTS	520 STREET REPAIR/MAINT-TAX
Description	Security Type							
TexSTAR	Investment Pool	385	497	9,683	1,486	1,893	198	(783)
FNC/Pershing	Cash, Money Funds, & Bank Dep.	20	25	494	76	97	10	(40)
CD's	Certificates of Deposit	3,160	4,076	79,445	12,191	15,531	1,621	(6,420)
Total of Investments		3,565	4,598	89,623	13,752	17,521	1,829	(7,243)
Cash		22,522	29,047	566,164	86,876	110,685	11,553	(45,752)
Total Investments & Cash		26,087	33,645	655,787	100,628	128,206	13,382	(52,995)

Transaction Information		540 EQUIPMENT REPLACEMENT FUND	610 WTR / WWTR UTILITY FUND	620 SANITATION FUND	625 RETAIL MALL FUND	635 SPECIAL EVENTS	673 GENERAL CIP FUND	TOTAL
Description	Security Type							
TexSTAR	Investment Pool	(776)	326,068	6,269	15,803	146	-	454,418
FNC/Pershing	Cash, Money Funds, & Bank Dep.	(40)	7,883	320	807	7	-	14,436
CD's	Certificates of Deposit	(6,367)	1,266,506	51,430	129,657	1,195	-	2,319,536
Total of Investments		(7,182)	1,600,456	58,019	146,267	1,348	-	2,788,391
Cash		(45,372)	9,244,752	366,514	923,995	8,515	39,972,810	58,441,460
Total Investments & Cash		$ (52,555)	$ 10,845,207	$ 424,533	$ 1,070,262	$ 9,863	$ 39,972,810	$ 61,229,851

City of Palestine, Texas
Summary of Investment Earnings by Fund
For the Month Ending: February 28, 2022

Description	010 GENERAL FUND	011 COMMUNITY FOREST FUND	150 TOURISM & CIVIC CENTER (HOT)	215 ECONOMIC DEVELOPMENT CORP. (PEDC)	212 POLICE DONATIONS FUND	240 AIRPORT FUND	250 MC- BLDG SECURITY FUND
Bank Interest	$ 759.03	$ 1.53	$ 86.89	$ 266.36		$ 9.78	$ 4.45
TexSTAR	0.67	0.00	0.08	(0.00)		0.01	0.00
FNC/Pershing	(0.00)	(0.00)	(0.00)	0.00		(0.00)	(0.00)
CD's	616.36	1.24	70.55	(0.31)		7.94	3.62
Total	1,376.04	2.78	157.52	266.05		17.73	8.08

Description	260 MC- TECHNOLOGY FUND	265 MC- CHILD SAFETY FEES	310 DEBT SERVICE FUND	360 POLICE CONFISCATED MONEY	400 PERPETUAL CEMETERY FUND	504 PD-GRANTS	520 STREET REPAIR/MAINT-TAX
Bank Interest	3.55	4.57	89.15	13.68	17.43	1.82	(7.20)
TexSTAR	0.00	0.00	0.08	0.01	0.02	0.00	(0.01)
FNC/Pershing	(0.00)	(0.00)	(0.00)	(0.00)	(0.00)	(0.00)	0.00
CD's	2.88	3.71	72.39	11.11	14.15	1.48	(5.85)
Total	6.43	8.29	161.63	24.80	31.60	3.30	(13.06)

Description	540 EQUIPMENT REPLACEMENT FUND	610 WTR / WWTR UTILITY FUND	620 SANITATION FUND	625 RETAIL MALL FUND	635 SPECIAL EVENTS	673 GENERAL CIP FUND	TOTAL
Bank Interest	(7.14)	1,421.26	57.71	145.50	1.34	6,131.93	9,001.63
TexSTAR	(0.01)	2.65	0.05	0.13	0.00	-	3.68
FNC/Pershing	0.00	(0.01)	(0.00)	(0.00)	(0.00)	-	(0.01)
CD's	(5.80)	1,154.11	46.87	118.15	1.09	-	2,113.69
Total	(12.95)	$ 2,578.01	$ 104.63	$ 263.78	$ 2.43	$ 6,131.93	$ 11,118.99

This monthly report is in full compliance with the investment strategies as established in the City's Investment Policy and the Public Funds Investment Act, Chapter 2256, Texas Government Code.

Andrew Sibai
Finance Director

Agenda Date:	March 28, 2022
To:	City Council
From:	Mark Harcrow, Chief of Police
Agenda Item:	Police Department Monthly Reports
Date Submitted:	03/23/2022

SUMMARY:

Police Department Monthly Reports

RECOMMENDED ACTION:

Report only.

CITY MANAGER APPROVAL:

Attachments

Police Stats February 2022
CID Monthly Report February 2022
PLACE Report February 2022

Palestine Police Department
Monthly Activity Report

Date Reported: **2/01/2022 - 2/28/2022**

Palestine Police Department
504 N Queen St
Palestine, TX 75801
(903) 729-2254

	MONTH			YEAR TO DATE		
Reported Offenses	February 2022	February 2021	% Diff	February 2022	February 2021	% Diff
	131	120	8%	272	263	3%
Arrests	February 2022	February 2021	% Diff	February 2022	February 2021	% Diff
	17	32	88%	49	83	69%
Calls for Service	February 2022	February 2021	% Diff	February 2022	February 2021	% Diff
	1570	1577	1%	3088	3271	6%
Traffic	February 2022	February 2021	% Diff	February 2022	February 2021	% Diff
Crash Reports	27	35	30%	71	67	6%
Citations	68	100	47%	203	254	25%
Warnings	166	91	45%	307	199	35%

Criminal Investigations Division Activity Report

February 2022

Date Reported: 2-1-2022-2-28-2022

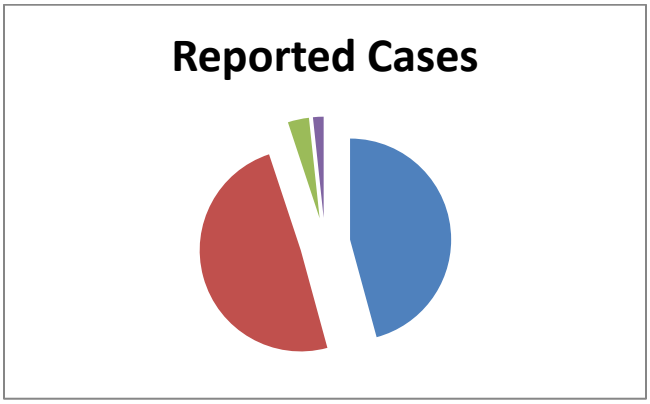
Reported cases: 59

Property: 27

Persons: 29

Drug: 2

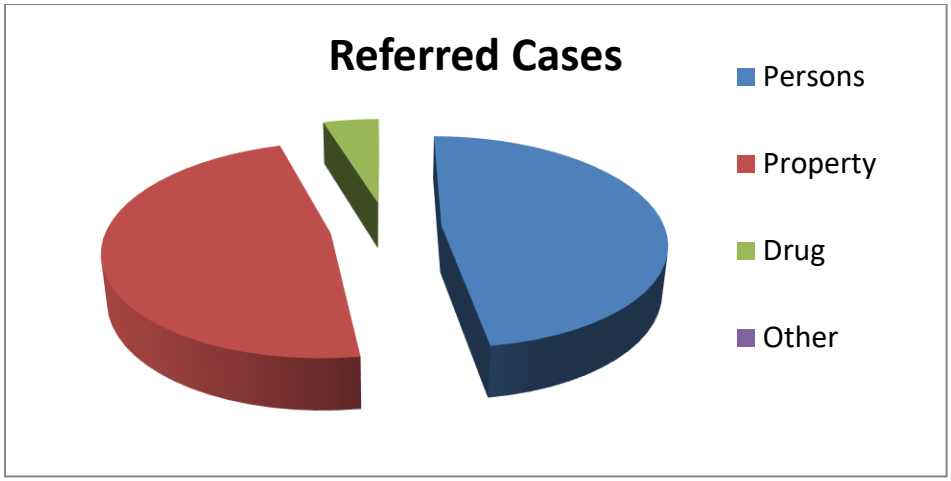
Other: 1



Cases Referred for Prosecution

	Misdemeanor	Felony
Persons:	5	5
Property:	9	1
Drug:	1	0
Other:	0	0

Total Cases to District Attorney's Office: 15



Palestine Police Department
P.L.A.C.E. Team Activity Report
504 North Queen Street
Palestine, Texas 75801

February 2022

Code Violations

Maintenance of Property	4
Trash / Rubbish	9
Tall Weeds and Grass	3
Vehicles / Trailers	12
Other Violation	12
Animal Control	5
Illegal Dump Sites	5
Estimated Total Weight	1205

Violation Status

Compliant upon Contact	47
Non-Compliance	57
Citations	0
Municipal Court	0

Known Expenditures

Properties Cleaned	0
Property Liens	0
Community Service Persons	12
Total Accumulated Hours	96

Animal Control

Total Calls for Month	141
Bites / Quarantine	7
Emergency Calls – OT	4
Citations	13
Warnings	9

Litter Abatement

Total # Dump Sites	16
Estimated Total Weight	4150

Agenda Date:	March 28, 2022
To:	City Council
From:	April Jackson, City Secretary
Agenda Item:	Reappoints to Airport Advisory Board
Date Submitted:	03/25/2022

SUMMARY:

Consider the reappointment of Michael S. Bainum to Place 1 and Elton Haynes to Place 2 with a term to expire September 30, 2023, Airport Advisory Board. Vickey L. Chivers, Mayor Pro Tem

RECOMMENDED ACTION:

Staff recommends approval.

CITY MANAGER APPROVAL:

Agenda Date:	March 28, 2022
To:	City Council
From:	April Jackson, City Secretary
Agenda Item:	Appointments to Airport Advisory Board
Date Submitted:	03/25/2022

SUMMARY:

Consider the appointment of Elaine Triplett to Place 6 and James Davis to Place 7 with an unexpired term ending on September 30, 2022, Airport Advisory Board. Vickey L. Chivers, Mayor Pro Tem

RECOMMENDED ACTION:

Staff recommends approval.

CITY MANAGER APPROVAL:

Attachments

James Davis Application

Elaine Triplett Application

BOARD OR COMMISSION APPLICATION

Name: James Davis Date of Application: 3/2/2022

Home Address: 2202 Lori Lane Palestine, TX 75803

Home Phone: Office Phone:

Cell Phone: 903 7241039 Email: jdavis47@earthlink.net

Are you a resident of Palestine? ☑ Yes ☐ No How many years? 74

Occupation and Place of Employment: Retired Air Force

Project manager/supervisor for new homes being built by Antioch Church

I would like to serve on the following Board(s) and Commission(s):

- ☑ Airport Advisory Board
- ☐ Economic Development Corporation
- ☐ Library Board
- ☐ Parks Advisory Board
- ☐ Zoning Board of Adjustment and Appeals
- ☐ Real Estate Committee
- ☐ Financial Oversight Advisory Committee
- ☐ Building and Standards Commission
- ☐ Historic Landmarks Commission
- ☐ _____
- ☐ Tourism Advisory Board
- ☐ Main Street Advisory Board
- ☐ Planning and Zoning Commission
- ☐ Civil Service Commission

Do you currently serve on any Boards or Commissions? ☐ Yes ☑ No

If yes, list Board(s) or Commission(s):

Will you submit to a background check and complete protective training if your Board or Commission interacts with children? ☑ Yes ☐ No

Do you have any outstanding debts owed to the City of Palestine? ☐ Yes ☑ No

Only citizens without outstanding taxes, permits, fees, or fines may serve on a Board or Commission

Experiences and qualifications that you feel would make a contribution to a City of Palestine Board or Commission:

I have been flying off and on since 1977. The flight certificates that I hold are: private, commercial, multiengine and IFR. Althought having limited knowledge with the duties of the Airport Advisory Board, I am willing to do whatever is asked of me in order to be an assed to the board.

Signature of Applicant

The City Council will use this application for their selection of individuals for appointments to specific Boards and Commissions. All appointments are made by the Mayor and confirmed by Council. All information provided in this application is public information pursuant to the Texas Public Information Act. All individuals appointed to serve will be required to complete training relative to the Texas Open Meetings Act and to the Public Information Act.

BOARD OR COMMISSION APPLICATION

Name: Elaine Triplett Date of Application: 3/21/2022

Home Address: 1002 E Angelina St., Palestine, TX 75801-4512

Home Phone: Office Phone:

Cell Phone: 713-898-9563 Email: etriplett@coherent-tech.com

Are you a resident of Palestine? ☑ Yes ☐ No How many years? 22

Occupation and Place of Employment: Co-owner Coherent Technologies, Inc. Palestine, Texas

Journeyman Electrician and Instrumentation Technician

I would like to serve on the following Board(s) and Commission(s):

- ☑ Airport Advisory Board
- ☐ Economic Development Corporation
- ☐ Library Board
- ☐ Parks Advisory Board
- ☐ Zoning Board of Adjustment and Appeals
- ☐ Real Estate Committee
- ☐ Financial Oversight Advisory Committee
- ☐ Building and Standards Commission
- ☐ Historic Landmarks Commission
- ☐ _____
- ☐ Tourism Advisory Board
- ☐ Main Street Advisory Board
- ☐ Planning and Zoning Commission
- ☐ Civil Service Commission

Do you currently serve on any Boards or Commissions? ☐ Yes ☑ No

If yes, list Board(s) or Commission(s):

Will you submit to a background check and complete protective training if your Board or Commission interacts with children? ☑ Yes ☐ No

Do you have any outstanding debts owed to the City of Palestine? ☐ Yes ☑ No

Only citizens without outstanding taxes, permits, fees, or fines may serve on a Board or Commission

Experiences and qualifications that you feel would make a contribution to a City of Palestine Board or Commission:

Student pilot, airplane owner, owner of PSN hangar 36, attended several airport board meetings years ago therefore understand board operations, actively involved in organizing prior fly-ins (events promoting Palestine Municipal Airport), have visited multiple other Texas airports and experienced their FBO operation, founding member of former EAA chapter, technical experience and business experience.

Why I want to serve: I Love the Palestine Airport, and want to see it continue to develop as an attractive, enjoyable facility for all, which attracts additional business for the City!

Elaine B. Triplett *Elaine B. Triplett*

Signature of Applicant

The City Council will use this application for their selection of individuals for appointments to specific Boards and Commissions. All appointments are made by the Mayor and confirmed by Council. All information provided in this application is public information pursuant to the Texas Public Information Act. All individuals appointed to serve will be required to complete training relative to the Texas Open Meetings Act and to the Public Information Act.

Agenda Date:	March 28, 2022
To:	City Council
From:	April Jackson, City Secretary
Agenda Item:	Approval of Minutes
Date Submitted:	03/24/2022

SUMMARY:

Consider approval of minutes of the Work Session and Regular Meeting of March 14, 2022.

RECOMMENDED ACTION:

Staff recommends approval.

CITY MANAGER APPROVAL:

Attachments

March 14, 2022, Minutes

D R A F T

MINUTES

The City Council of the City of Palestine convened in a regular meeting on March 14, 2022, at 4:00 p.m. for the Work Session, and at 5:30 p.m. for the Regular Meeting in the Council Chambers at City Hall, 504 N. Queen Street, Palestine, Texas with the following members present:

Present:	Mayor Pro Tem Vickey L. Chivers; Council Member Ava Harmon; Council Member Dustin Frazier; Council Member Krissy Clark; Council Member Justin Florence
Also Present:	Teresa Herrera, City Manager; April Jackson, City Secretary; Gary Landers, City Attorney; Ana Sanchez, Library Director; Kevin Olson, PW Director; Lisa Cariker, Human Resource Director; Mark Fletcher, PW Coordinator; Mark Harcrow, Police Chief; Mark Miears, Building Official; Patsy Smith, Parks & Recreation Director; Shannon Davis, Fire Chief; Jason Shelton, Utilities Supervisor; Greg Laudadio, Interim EDC Director; Andrew Sibai, Finance Director; Carolyn Garcia, Utility Billing Supervisor; Jamie Lester, Assistant Police Chief; Mary Raum, Tourism Marketing Manager

WORK SESSION

1. Discuss the Utility Billing Leak Adjustment Process. Andrew Sibai, Finance Director
   Finance Director Andrew Sibai discussed the current policy for leak adjustments for residential and commercial utility billing customers. Customers have the option to turn in receipt for water leak repairs to have leak adjustment added to utility bill. Currently, the city adjusts the bill to customer's average bill amount, so the customer shares none of the cost of the extra water usage. Staff compared leak adjustment policies from the city of Athens, Kilgore, and Tyler. Staff recommended the city adjust up to 60 days of a leak and only 50% of additional cost resulting from a water leak. Council directed staff to draft an ordinance for consideration and approval.

2. Discuss Downtown Revitalization Project. Kevin Olson, PW Director
   The Downtown Revitalization Project began in 2019, but the project was tabled due to inadequate funding. Robert Haberle and Jeffery Simmons of SPI completed the preliminary design in 2019. The project consists of five phases to be completed over the next five years. Each phase has an estimated cost of $1.9 to $2.5 million. Staff seeks to have phase one out for bids in August or September and awarded by early October. Mr. Olson addressed questions from Council. City Manager Teresa Herrera provided tentative dates for Town Hall Meetings on April 4, 2022, and April 7, 2022. Staff recommended approval for City Manager to employ Schaumberg & Polk for design services on the Downtown Revitalization Project.

3. Discuss and review the City Vehicle Use Policy. Teresa Herrera, City Manager, and Lisa Cariker, HR Director
   Police Chief Harcrow discussed adding taking home vehicles for patrol officers as an incentive. The current policy provides take home vehicles for administration and staff that are expected to respond after hours. Chief Harcrow requested take home vehicles only for patrol officers that reside within the county. Patrol Officers would only take vehicles

home during their shift. He explained the pros and cons of allowing officers to take home patrol vehicles. Staff submitted a request to Texas Municipal League (TML) to determine if there will be an impact on the insurance. City Manager Herrera informed Council that TML recommended that the city adopt a Vehicle Take Home Policy. Staff will prepare a policy for approval by Council.

REGULAR MEETING

A. **CALL TO ORDER**

Mayor Pro Tem Chivers called the Regular Meeting to order at 5:30 p.m.

B. **INVOCATION AND PLEDGE OF ALLEGIANCE**

The invocation was given by Kevin Wilmott of Dogwood Trails Baptist Church and was followed by the Pledge of Allegiance.

C. **PROPOSED CHANGES OF AGENDA ITEMS**

There were no proposed changes.

D. **PUBLIC RECOGNITION, PUBLIC COMMENTS, AND ANNOUNCEMENTS**

A.D. Ethridge thanked City Manager Teresa Herrera and PW Director Kevin Olson for addressing his concerns regarding a local bridge.

Ishmael Pereida spoke regarding recent changes to the usage of lights at Reagan Park Multi-purpose Court at night.

E. **CONFLICT OF INTEREST DISCLOSURES**

There were none.

F. **MAYOR'S REPORT**

Mayor Pro Tem Chivers spoke regarding the upcoming Dogwood Trails Festival and asked everyone to continue to pray for those in Ukraine.

G. **ITEMS FROM COUNCIL**

Council Member Harmon thanked Edward Birdow and his group "New Direction" for cleaning litter through District 2.

Council Member Clark discussed shadowing Officer Winebrenner and meeting with Field Training Officer Link of the Palestine Police Department on March 3, 2022, which gave her a better understanding of police operations and training.

Council Member Florence spoke regarding the mock accident held at Palestine High School on March 9, 2022. Mr. Florence thanked all members of the Palestine Fire Department and Police Department that participated.

H. **CITY MANAGER'S REPORT**

City Manager Teresa Herrera discussed a final walk through of the new lift station at the back of the business park and announced that the Palestine Public Library's Special Collections would be moving the Redlands Annex. She reported that city crews recently responded to a fire behind the Southwest Hills Veterinary Clinic. Ms. Herrera also spoke regarding Rural, Set, Go: Boost 2022; vacancies at the City of Palestine; the Dogwood Trails Festival; and the Citywide Spring Cleanup.

Ms. Herrera informed Council that department directors were present to address questions from Council regarding reports.

The following departmental reports were provided:

1. February 2022 Municipal Court Monthly Report
2. February 2022 Public Works Monthly Report
3. February 2022 Utility Billing Monthly Report
4. February 2022 Fire Monthly Report
5. February 2022 Library Monthly Report

I. **CONSENT AGENDA**

The following items may be acted upon in one motion. No separate discussion or action is necessary unless requested by the Mayor or a Council Member, in which event those items will be pulled for separate consideration. Approval of the consent agenda authorizes the City Manager to implement each item in accordance with staff recommendations.

1. Consider approval of minutes of the Work Session and Regular Meeting of February 28, 2022. April Jackson, City Secretary (Item pulled from Consent Agenda and moved to Regular Agenda.)
2. Consider adoption of 2018 International Fire Code with an effective date of April 1, 2022. Kelly Hughes, Fire Marshal
3. Consider approval of expenditures over $25,000. Andrew Sibai, Finance Director
4. Consider approval of Xerox Lease Agreements for Municipal Court, Finance, and Customer Service Departments. Andrew Sibai, Finance Director
5. Consider authorizing City Manager to purchase two Flygt Pumps and ABB Control enclosure with two 10-HP VFD's from Hahn Equipment Company for Inwood Lift Station in the amount of $46,833.00. Kevin Olson, PW Director

Motion by Council Member Krissy Clark, seconded by Council Member Dustin Frazier to move item #1 from the Consent Agenda to the Regular Agenda.

Vote: 5 - 0 - Unanimously

Motion by Council Member Dustin Frazier, seconded by Council Member Ava Harmon to approve items #2-5 of the Consent Agenda.

Vote: 5 - 0 - Unanimously

J. **REGULAR AGENDA**

Consider approval of minutes of the Work Session and Regular Meeting of February 28, 2022. April Jackson, City Secretary (pulled from the Consent Agenda)

Motion by Council Member Krissy Clark, seconded by Council Member Dustin Frazier to amend the minutes of the Work Session and Regular Meeting of February 28, 2022, to reflect the second by Council Member Clark on item #1 of the Regular Agenda.

Vote: 5 - 0 - Unanimously

1. Discussion and possible action regarding authorizing City Manager to execute a contract with Schaumburg & Polk, Inc. (SPI) to provide engineering design services for the Palestine Downtown Revitalization Project in an amount not to exceed $1.8 million. Kevin Olson, PW Director

PW Director Kevin Olson explained that the project was originally started in 2019 and tabled due to lack of funding. The city has acquired funding in recent years to move forward with the project. Mr. Olson revisited with the engineers who started the preliminary

design and was given a proposal to complete the entire project. The project will consist of five phases to be completed over the next five years. Staff request approval to authorize City Manager to employ Schaumburg & Polk for design services on the Palestine Downtown Revitalization Project.

Motion by Council Member Krissy Clark, seconded by Council Member Ava Harmon to approve item as presented.

Vote: 5 - 0 - Unanimously

2. Discussion and possible action regarding the City Vehicle Use Policy. Teresa Herrera, City Manager, and Lisa Cariker, HR Director

No action was taken.

L. **ADJOURNMENT**

With no other business to come before Council, the meeting was adjourned at 5:51 p.m.

PASSED AND APPROVED THIS 28TH DAY OF MARCH 2022.

_____

Vickey L. Chivers, Mayor Pro Tem

ATTEST:

_____

April Jackson, City Secretary

Agenda Date:	March 28, 2022
To:	City Council
From:	Chris Mahoney, Accountant
Agenda Item:	Approval of invoices over 25K
Date Submitted:	03/22/2022

SUMMARY:

Current Purchasing policy requires City Council approval for expenditures over $25,000. The following expenditures have been reviewed and approved by Department Head(s) and City Manager:

1. Abilene Plumbing Supply- $79,086.98
2. Smith Pump Company-$35,466.00

RECOMMENDED ACTION:

Review and approve invoices as presented.

CITY MANAGER APPROVAL:

Attachments

Invoices over 25K

City of Palestine - 504 North Queen Street - Palestine TX 75801

200623

01-05042 ** ABILENE PLUMBING SUPPLY CO ** 03/10/2022

DATE	I.D.	PO #	DESCRIPTION	AMOUNT
03/01/2022	S1292043.006	20-04300	PARTS ONLY-RFP 2021-016	75,202.40
02/22/2022	S1314328.001		ABILENE PLUMBING SUPPLY CO	3,450.98
	ICE MELT FOR BRIDGES			
02/22/2022	S1315679.001		ABILENE PLUMBING SUPPLY CO	433.60
	12" CULVERT FOR REAGAN PARK			

CHECK TOTAL 79,086.98

PLEASE DETACH STUB BEFORE DEPOSITING

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER

City Of Palestine
504 North Queen Street
Palestine, Texas 75801
General Operating Account

Prosperity Bank
1015 North Church Street
Palestine, Texas 75801
113122655

200623

DATE	AMOUNT
03/10/2022	$***79,086.98

VOID AFTER 90 DAYS

PAY ---- SEVENTY NINE THOUSAND EIGHTY SIX & 98/100 DOLLARS ----

TO THE ORDER OF
** ABILENE PLUMBING SUPPLY CO **
DBA APSCO INC
PO BOX 125
ABILENE, TX 79604

RED IMAGE FADES WITH HEAT

200623

01-05042 ** ABILENE PLUMBING SUPPLY CO ** 03/10/2022

DATE	I.D.	PO #	DESCRIPTION	AMOUNT
03/01/2022	S1292043.006	20-04300	PARTS ONLY-RFP 2021-016	75,202.40
02/22/2022	S1314328.001		ABILENE PLUMBING SUPPLY CO	3,450.98
	ICE MELT FOR BRIDGES			
02/22/2022	S1315679.001		ABILENE PLUMBING SUPPLY CO	433.60
	12" CULVERT FOR REAGAN PARK			

** ABILENE PLUMBING SUPPLY CO **
DBA APSCO INC
PO BOX 125
ABILENE, TX 79604

CHECK TOTAL 79,086.98

City of Palestine - 504 North Queen Street - Palestine TX 75801

APSCO SUPPLY
since 1928
serving the plumbing and waterworks industries

APSCO QUINLAN
6700 STATE HWY 34
QUINLAN, TX 75474
Phone 469.595.0243
Fax 325.672.0949

Invoice

INVOICE DATE	INVOICE NUMBER
02/22/2022	S1314328.001

REMIT TO:
APSCO, INC.
PO BOX 125
ABILENE, TX 79604

PAGE NO. 1 of 1

RECEIVED
FEB 24 2022
BY:

BILL TO:

CITY OF PALESTINE
504 N QUEEN STREET
1620 W PALESTINE AVE
PALESTINE, TX 75801

SHIP TO:

CITY OF PALESTINE
504 N QUEEN STREET
1620 W PALESTINE AVE
PALESTINE, TX 75801

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON
5456	.		CHRIS 403

WRITER	SHIP VIA	TERMS	SHIP DATE	ORDER DATE
DANIEL 401	PICK UP	Net Due 30th	02/22/2022	02/07/2022

ORDER QTY	SHIP QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
338ea	338ea	538-635292 SAFE, ICEMELT SALT 50LB BAG ***SPECIAL ORDER ITEM***	10.210/ea	3450.98

PAYMENT AUTHORIZATION
PO #: _____ Partial ☐ Complete ☐
Acct #: 520-5-100-4020 $3,450.98
Acct #: _____ $
Acct #: _____ $
Describe: Ice melt for bridges
DPT DIR: _____ ☐: 3-8-22
FINC DIR: _____ ☐: 03/09/2022
CITY MNR: _____ ☐:

Invoice is due by 03/31/2022

Past Due invoices may be subject to 2% late charge.

Subtotal	3450.98
S&H Charges	0.00
Tax	0.00
Payments	0.00
Amount Due	3450.98

Printed By: WILLT on 2/24/2022 10:05:25 AM CST

APSCO SUPPLY
since 1928
serving the plumbing and waterworks industries

APSCO QUINLAN
6700 STATE HWY 34
QUINLAN, TX 75474
Phone 469.595.0243
Fax 325.672.0949

Invoice

INVOICE DATE	INVOICE NUMBER
02/22/2022	S1315679.001

REMIT TO:
APSCO, INC.
PO BOX 125
ABILENE, TX 79604

PAGE NO.
1 of 1

RECEIVED
FEB 24 2022
BY:

BILL TO:

CITY OF PALESTINE
504 N QUEEN STREET
1620 W PALESTINE AVE
PALESTINE, TX 75801

SHIP TO:

CITY OF PALESTINE
504 N QUEEN STREET
1620 W PALESTINE AVE
PALESTINE, TX 75801

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON
5456	Street DPT		CHRIS 403

WRITER	SHIP VIA	TERMS	SHIP DATE	ORDER DATE
RYAN 404	PICK UP	Net Due 30th	02/22/2022	02/15/2022

ORDER QTY	SHIP QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
40FT	40FT	12ADSN12 12 N12 PIPE DUAL WALL BELL END	10.840/ea	433.60

PAYMENT AUTHORIZATION
PO #: _____ Partial ☐ Complete ☐
Acct #: 520-5-100-4020 $ 433.60
Acct #: _____ $ _____
Acct #: _____ $ _____
Describe: 12" culvert for Reagan Park
DPT DIR: _____ ☐: 3-2-22
FINC DIR: _____ ☐: _____
CTY MNR: _____ ☐: _____

KOK

Invoice is due by 03/31/2022

Past Due invoices may be subject to 2% late charge.

Subtotal	433.60
S&H Charges	0.00
Tax	0.00
Payments	0.00
Amount Due	433.60

Printed By: WILLT on 2/24/2022 10:05:25 AM CST

APSCO SUPPLY
since 1928
serving the plumbing and waterworks industries

APSCO QUINLAN
6700 STATE HWY 34
QUINLAN, TX 75474
Phone 469.595.0243
Fax 325.672.0949

Invoice

INVOICE DATE	INVOICE NUMBER
03/01/2022	S1292043.006

REMIT TO:
APSCO, INC.
PO BOX 125
ABILENE, TX 79604

PAGE NO. 1 of 1

RECEIVED
MAR 02 2022
BY:

BILL TO:

CITY OF PALESTINE
504 N QUEEN STREET
1620 W PALESTINE AVE
PALESTINE, TX 75801

SHIP TO:

CITY OF PALESTINE
504 N QUEEN STREET
1620 W PALESTINE AVE
PALESTINE, TX 75801

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON
5456	RAILROAD AND BAZE		CHRIS 403

WRITER	SHIP VIA	TERMS	SHIP DATE	ORDER DATE
RYAN 404	WILL CALL	Net Due 30th	03/01/2022	09/12/2021

ORDER QTY	SHIP QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
10000ft	7280ft	6C900 6 X 20' PVC C900 GASKET PIPE DR18	10.330/ft	75202.40

PAYMENT AUTHORIZATION
PO # 20-04300 Partial X Complete ☐
Acct #: 610.5.110.7440. $ 75,202.40
Acct #: 012 $
Acct #: $
Describe: PIPE FOR RAILROAD WATER LINE
DPT DIR: ☐: 3-3-22
FINC DIR: ☐:
CTY MNR: ☐:

Invoice is due by 04/30/2022

Past Due invoices may be subject to 2% late charge.

Subtotal	75202.40
S&H Charges	0.00
Tax	0.00
Payments	0.00
Amount Due	75202.40

Printed By: WILLT on 3/2/2022 10:05:57 AM CST

City of Palestine
504 North Queen Street
Palestine TX 75801

PURCHASE ORDER

PO Number: 20-04300 **Date:** 10/12/2021

Request # : 20-04374 **Vendor # :** 01-05042

ISSUED TO: ABILENE PLUMBING SUPPLY CO
DBA APSCO INC
PO BOX 125
ABILENE, TX 79604

SHIP TO: WATER PLANT CITY OF PALESTINE
800 ACR 3722
PALESTINE, TX 75801
PLANT OPERATOR

ITEM	UNITS	DESCRIPTION	G/L ACCOUNT	PROJ	PRICE	AMOUNT
1	0.00	PARTS ONLY-RFP 2021- PARTS ONLY-PALESTINE RAILROAD PARK WATERLINE REPLACEMENT RFP 2021-016	610-5-110-7440.012	034	0.00	135,268.66
					TOTAL	135,268.66

Teresa W. Herrera
City Manager

Finance Director

Purchasing Agent

1. Original invoice plus one copy must be sent to: City of Palestine, Accounts Payable Dept, 504 N Queen St, Palestine TX 75801-2733.
2. Payment may be expected within 30 days of receipt of goods, unless otherwise stated.
3. C.O.D. shipment will not be accepted.
4. Purchase Order numbers must appear on all shipping containers, packing slips and invoices. Failure to comply with the above request may delay payment.
5. All goods are to be shipped F.O.B. Destination unless otherwise stated.
6. All materials and services are subject to approval based on the description on the face of the purchase order or appendages thereof. Substitutions are not permitted without approval of the Requesting Department. Material not approved will be returned at no cost to the City.
7. All goods and equipment must meet or exceed all necessary city, state and federal standards and regulations.
8. Vendor or manufacturer bears risk of loss or damage until property received and/or installed.
9. Seller acknowledges that buyer is an equal opportunity employer. Seller will comply with all equal opportunity laws and regulations that are applicable to it as a supplier of the buyer.
10. The City is exempt from all federal excise and state tax - ID# 75-6000632

Purchasing Dept. (903) 731-8441 Fax (903) 731-8486

City of Palestine – Requisition

Date 9/16/2021	**Requested By**: Jason Shelton	**Exempt From Bidding:**	APSCO Quinlan 6700 State Hwy 34 Quinlan, TX 75474 Phone: 469-595-0243	Core & Main, LP 3090 NNE Loop 323 Tyler, TX 75708 Phone: 903-592-8221	
Ship To 1620 W. Palestine Palestine, TX 75801		☐ Emergency			
Order to be Replaced By: **Requestor**☒ **Purchasing Agent**☐ project 034		☐ Sole Source ☐ Interlocal Agreement ☒ Other (explain below)			
Account Number 610-5110-7440.012		RFP 2021-016			

Description	Quantity/Unit	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
Parts Only - Palestine Railroad Park Waterline Replacement RFP 2021-016	1	1	$135,268.66	1	$165,125.80		
Shipping Charges							
		Total	$135,268.66	**Total**	$165,125.80	**Total**	

Awardee: APSCO Quinlan **Dept. Head Signature:** _____ **City Manager Signature:** H Herrera 10/11/21

Welcome to our new Agendas & Minutes page. All future meeting agendas and minutes will be posted here. Over time, all historical agendas and minutes will be moved here. Until then, you can still find historical documents in the same place they are in now - see links in the left sidebar.

Notice of Public Meetings To Consider Possible Tax Abatement Agreement (/media/gn2dctl3/travel-center_tax-abatement-notice-of-potential-agreement-for-posting-120619.pdf)

City Council Work Session & Regular Meeting

Return to the Search Page

K.17.

Meeting Date: 09/27/2021
Submitted By: Lisa Phillips, Public Works Admin

SUMMARY:
Consider and consent awarding RFP 2021-016; Parts Only - Palestine Railroad Park Waterline Replacement to APSCO Quinlan in the amount of $135,268.66. APSCO Quinlan placed the lower bid.

RECOMMENDED ACTION:
Recommend consent to award RFP 2021-016; Parts Only - Palestine Railroad Park Waterline Replacement to APSCO Quinlan.

CITY MANAGER APPROVAL:

GO TO PREVIOUS PAGE | GO TO THE TOP OF THE PAGE

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City of Palestine

504 N. Queen Street
Palestine, TX 75801
Phone: (903) 731-8400

City Hall Office Hours
Mon-Thu: 8AM-5PM
Fri: 9AM - 5PM

Meeting Agendas & Minutes

City Council Agendas & Minutes (/government/city-council/meeting-portal/city-council-agendas-minutes/)

Meeting Agendas & Minutes (/government/city-council/meeting-portal/meeting-agendas-minutes/)

Historical Agendas & Minutes

June 1, 2021 Wolf Creek Lake Waterfall and Dam closed to the Public (/media/yl3nygjp/press-release-areas-of-wolf-creek-lake-closed

Boil Water Alert Rescinded: Fort Houston Edition from Varian Street to Harcrow Road due to water outage for waterline repairs () ×

- **City Council Agendas & Minutes (/government/city-council/meeting-portal/city-council-agendas-minutes/)**
- **Airport Advisory Board (/government/city-council/boards-commissions/airport-advisory-board/)**
- **Building & Standards Commission (/government/city-council/boards-commissions/building-standards-commission/)**
- **Civil Service Commission (/government/city-council/boards-commissions/civil-service-commission/)**
- **Economic Development Corporation (/government/city-council/boards-commissions/palestine-economic-development-corporation/)**
- **Financial Oversight Advisory Committee (/government/city-council/boards-commissions/financial-oversight-advisory-committee/)**
- **Historic Landmarks Commission (/government/city-council/boards-commissions/historic-landmarks-commission/)**
- **Library Board (/government/city-council/boards-commissions/palestine-public-library-board/)**
- **Main Street Advisory Board (/government/city-council/boards-commissions/main-street-advisory-board/)**
- **Parks Advisory Board (/government/city-council/boards-commissions/parks-advisory-board/)**
- **Planning & Zoning Commission (/government/city-council/boards-commissions/planning-zoning-commission/)**
- **Real Estate Board (/government/city-council/boards-commissions/real-estate-board/)**
- **Tourism Advisory Board (/government/city-council/boards-commissions/tourism-advisory-board/)**
- **Zoning Board of Adjustments & Appeals (/government/city-council/boards-commissions/zoning-board-of-adjustments-appeals/)**

CITY OF PALESTINE – PUBLIC WORKS
TABULATION
PARTS ONLY - PALESTINE RAILROAD PARK WATERLINE REPLACEMENT
RFP 2021-016

DESCRIPTION	VENDOR	VENDOR	AWARDED
PARTS ONLY PALESTINE RAILROAD PARK WATERLINE REPLACEMENT	APSCO QUINLAN 6700 STATE HWY 34 QUINLAN, TX 75474 PHONE: 469-595-0243 BID PROPOSAL $135,268.66	CORE & MAIN, LP 3090 NNE LOOP 323 TYLER, TX 75708 PHONE: 903-492-8221 BID PROPOSAL $165,125.80	APSCO QUINLAN 6700 STATE HWY 34 QUINLAN, TX 75474 PHONE: 469-595-0243 BID PROPOSAL $135,268.66

APSCO SUPPLY
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APSCO QUINLAN
6700 STATE HWY 34
QUINLAN, TX 75474
469.595.0243
Fax 325.672.0949

Quotation

EXPIRATION DATE	QUOTE NUMBER
09/11/2021	S1292043

APSCO QUINLAN
6700 STATE HWY 34
QUINLAN, TX 75474
469.595.0243
Fax 325.672.0949

QUOTE TO:

CITY OF PALESTINE
504 N QUEEN STREET
1620 W PALESTINE AVE
PALESTINE, TX 75801

SHIP TO:

CITY OF PALESTINE
504 N QUEEN STREET
1620 W PALESTINE AVE
PALESTINE, TX 75801

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON
5456	RAILROAD AND BAZE		CHRIS 403

WRITER	SHIP VIA	TERMS	SHIP DATE	FREIGHT ALLOWED
DANIEL 401	WILL CALL	Net Due 30th	09/12/2021	No

ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
10000ft	6C900 6 X 20' PVC C900 GASKET PIPE DR18	10.330/ft	103300.00
3ea	A27804SILSTORZ 4' AVK HYDRANT SILVER WITH 5" STORZ	2352.560/ea	7057.68
5ea	6MJSWT 6 MJ X SWIVEL TEE	124.020/ea	620.10
9ea	A6MJ.MJGV AVK 6" MJ X MJ GATE VALVE	556.050/ea	5004.45
35ea	UFR1500-ZA-6I 6" FORD RESTRAINT KIT WITH SO EASY GASKET FOR WIDE RANGE	48.840/ea	1709.40
5ea	6.13SWAD 6 X 13 SOLID X SWIVEL ADAPTER	111.720/ea	558.60
1ea	6.4MJRED 6 X 4 MJ REDUCER	44.750/ea	44.75
20ft	4C900 4 X 20' PVC C900 DR18 GASKET PIPE	6.350/ft	127.00
6ea	UFR1500-ZA-4I 4" FORD RESTRAINT KIT WITH SO EASY GASKET FOR WIDE RANGE	41.470/ea	248.82
2ea	4MJ90 4" MECHANICAL JOINT 90	62.840/ea	125.68
2ea	UFA200-C-4 4" ADAPTER FLANGE FOR DUCTILE PIPE 4.80OD	50.540/ea	101.08
4ea	C84-77GNL 2" MIP X CTS G NUT FORD COUPLING	100.550/ea	402.20
1ea	HG2-A-IN-2-PVC-018-LPLG HYDROGUARD UNIT flush to pipe, air gap, Node controller, 2? pvc pipe, 18? bury, light green, sample port, de-chlor housing ***SPECIAL ORDER ITEM***	4870.390/ea	4870.39
2ea	2FK 2" FLANGE KIT 150# 1/8" FULL FACE RED RUBBER GASKET	9.290/ea	18.58
1ea	METER VAULT ***4' WIDE 5' LONG 4' DEEP WITH ALUMINUM HATCH SPECIAL ORDER ITEM***	4629.630/ea	4629.63

** Continued on Next Page *

Subtotal	
S&H Charges	
Estimated Tax	
Amount Due	

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since 1928
serving the plumbing and waterworks industries

APSCO QUINLAN
6700 STATE HWY 34
QUINLAN, TX 75474
469.595.0243
Fax 325.672.0949

Quotation

EXPIRATION DATE	QUOTE NUMBER
09/11/2021	S1292043

APSCO QUINLAN 6700 STATE HWY 34 QUINLAN, TX 75474 469.595.0243 Fax 325.672.0949	PAGE NO.
	2 of 2

QUOTE TO:

CITY OF PALESTINE
504 N QUEEN STREET
1620 W PALESTINE AVE
PALESTINE, TX 75801

SHIP TO:

CITY OF PALESTINE
504 N QUEEN STREET
1620 W PALESTINE AVE
PALESTINE, TX 75801

CUSTOMER NUMBER	CUSTOMER PO NUMBER	JOB NAME / RELEASE NUMBER	SALESPERSON
5456	RAILROAD AND BAZE		CHRIS 403

WRITER	SHIP VIA	TERMS	SHIP DATE	FREIGHT ALLOWED
DANIEL 401	WILL CALL	Net Due 30th	09/12/2021	No

ORDER QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
1ea	DFW1600BO DFW 1600 BOX ONLY 16"X22"X 12"	28.170/ea	28.17
1ea	DFW1500.1C.LID BLACK PLASTIC LID WITH CI READER	19.080/ea	19.08
1ea	2.100CTSBLK 2" X 100' ROLL DR 9 CTS POLY 200PSI	228.930/ea	228.93
1ea	6.2MJIPPLUG 6 MJ PLUG WITH 2 IP TAP	52.340/ea	52.34
1ea	6MJLS 6" MJ LONG SLEEVE	93.300/ea	93.30
1ea	4MJLS 4 MJ LONG SLEEVE	55.700/ea	55.70
11000ea	14G BLUE TRACER WIRE	0.150/ea	1650.00
10ea	1GPPLUBE GALLON PVC PIPE LUBRICANT	18.830/ea	188.30
9ea	I562s 24-36 adj vavle box w/lid	46.720/ea	420.48
100lf	10.250BC 10" X .250 WALL STEEL BORE CASING ***SPECIAL ORDER ITEM***	33.340/ea	3334.00
20ea	6.10CS 6 X 10 CASING SPACER ***SPECIAL ORDER ITEM***	19.000/ea	380.00

Subtotal	135268.66
S&H Charges	0.00
Estimated Tax	0.00
Amount Due	135268.66

Printed By: DANIELP on 9/12/2021 11:50:55 AM

Qualifications to Bid of Core & Main LP
Submitted to the City of Palestine
Request for Proposals (RFP)
Parts Only – Palestine Railroad Park Waterline Replacement RFP 2021-016

Notwithstanding anything contained in any bid or contract documents to the contrary, Core & Main LP ("Core & Main") hereby qualifies its bid as follows. The bid of Core & Main and acceptance by Core & Main of any subsequent agreement is made expressly conditioned upon assent by the City of Palestine ("City") to the following additional or different terms, which shall supersede and control over the terms of any request for bid or request for proposal, any contract documents and specifications, and any prior addenda thereto:

1. Page 1 Market Conditions. Delete this section in its entirety and replace with: "All prices set out in Core & Main's proposal are only an indication of pricing as of the date of the proposal and current for 30 days only. Given current market conditions, Core & Main takes exception to any provision of the bid locking prices for up to six months. Any period of price certainty would have to be separately negotiated, and depending on schedule, some mechanism to pass through price increases would likely be necessary. Pricing, material availability and timeliness of shipments cannot be guaranteed. This term supersedes all other contractual provisions."

2. Page 3 VII. EVALUATION PROCESS. Delete the first sentence of this paragraph in its entirety, that begins "Bid proposals submitted…"

3. Core & Main will use commercially reasonable efforts to deliver materials ordered within the time specified in the bid documents or the Agreement. Current estimated delivery time for Valves and Hydrants are two to three months. For Pipe estimated delivery time is three to four months. Core & Main reserves the right to extend those delivery times based on manufacturer lead times as impacted events beyond the control of Core & Main including but not limited to the current pandemic, global shipping delays and resin shortage. Core & Main will not be liable for liquidated damages or other delay damages arising from delays in delivery, manufacturer lead times or other circumstances beyond the control of Core & Main.

Dated this 10th day of September, 2021.

CORE & MAIN LP

_____

Core & Main LP

Statement of Qualifications

Core & Main LP (Corporate)

1830 Craig Park Ct,

St. Louis, Mo 63146

Core & Main LP (Local/ Material Supplier)

3090 NNE Loop 323

Tyler, TX 75708

Contacts:

Cory Castagnola 903.592.8221 / 903.312.0078

Jim Cross 903.592.8221 / 903.530.4314

Core & Main LP has been providing parts and materials to the city of Palestine for at least the past thirteen years and delivers on a weekly basis.

Core & Main LP provides parts and materials on a weekly basis to many other cities and municipalities such as: City of Tyler, West Cedar Creek MUD, City of Lindale, Lindale Rural WSC. Core & Main LP has also provided parts and materials for waterline replacement projects such as: Talty SUD 18" Waterline Replacement FM 2932 ($2.46M), Mobley Addition Tyler, TX ($72K), Mission Creek Subdivision Phase IIII Longview, TX ($81)

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 09/07/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Willis Towers Watson Northeast, Inc.
c/o 26 Century Blvd
P.O. Box 305191
Nashville, TN 372305191 USA

CONTACT NAME: Willis Towers Watson Certificate Center
PHONE (A/C, No. Ext): 1-877-945-7378 FAX (A/C, No): 1-888-467-2378
E-MAIL ADDRESS: certificates@willis.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: National Union Fire Insurance Company of P	19445
INSURER B: Willis Submission Carrier	GENRC
INSURER C: ACE Property & Casualty Insurance Company	20699
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
Core & Main LP
1830 Craig Park Court
Saint Louis, MO 63146

COVERAGES **CERTIFICATE NUMBER:** W21942384 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR X SIR: $500,000* GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO-JECT X LOC OTHER:			GL 1728964	08/01/2021	08/01/2022	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 1,000,000 $ 15,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
B	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY			SEE ATTACHED	08/01/2021	08/01/2022	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 2,000,000 $ $ $ $
C	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $			XEU G72535613 001	08/01/2021	08/01/2022	EACH OCCURRENCE AGGREGATE	$ 5,000,000 $ 5,000,000 $
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N No (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		SEE ATTACHED	08/01/2021	08/01/2022	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
B	Additional Lines of Coverage			SEE ATTACHED	08/01/2021	08/01/2022		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

* General Liability: The $1,000,000 per Occurrence and $2,000,000 Aggregate limits displayed is a combination of $500,000 Self-Insured Retention and $500,000 Per Occurrence /$1,500,000 Aggregate limits of liability provided by the carrier noted above.

CERTIFICATE HOLDER

City of Palestine
PURCHASING DEPT.
1620 W Palestine Ave
Palestine, TX 75801-3326

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ADDITIONAL COVERAGE SCHEDULE

AUTOMOBILE LIABILITY
Policy Effective & Expiration Dates: See Page 1
Limits: See Page 1

POLICY NUMBER	STATE	INSURER(S) AFFORDING COVERAGE
CA 4594395	All Other States	National Union Fire Insurance Company of Pittsburgh
CA 4594397	MA	National Union Fire Insurance Company of Pittsburgh
CA 4594396	VA	National Union Fire Insurance Company of Pittsburgh

WORKERS COMPENSATION & EMPLOYERS LIABILITY
Policy Effective & Expiration Dates: See Page 1 Limits:
See Page 1

POLICY NUMBER	STATE	INSURER(S) AFFORDING COVERAGE
WC 016393321	All Other States	AIU Insurance Company
WC 016393322	CA	AIU Insurance Company
WC 016393323	WI	AIU Insurance Company
WC 016393324	NY	AIU Insurance Company

EXCESS LIABILITY
Policy Effective & Expiration Dates: 08/01/2021-08/01/2022

POLICY NUMBER	TYPE OF INSURANCE	LIMITS	INSURER(S) AFFORDING COVERAGE
MKLM6MM50000028	Excess General Liability	$5,000,000 xs $1,000,000 Primary	Markel Insurance Company
NY21RXSZ02HYLIV	Excess Automobile Liability	$3,000,000 xs $2,000,000 Primary	Navigators Insurance Company

*Umbrella Liability shown on Page 1 applies after above shown limits are exhausted for their respective lines of coverage

Bid Proposal for Railroad Park Waterline Replacement RFP 2021-016

CUSTOMER

All Bidders

Job

Railroad Park Waterline Replacement RFP 2021-016
Palestine, TX
Bid Date: 09/13/2021 03:00 pm
Bid #: 1978896

CONTACT

Sales Representative

Caymen Ross
(T) 903-592-8221
(F) 903-593-7783
Caymen.Ross@coreandmain.com

Core & Main

3090 NNE Loop 323
Tyler, TX 75708
(T) 903-592-8221

NOTES

This quote represents our interpretation of material we may furnish for this job and is not guaranteed as to accuracy of sizes, quantities or other descriptions. Core & Main is not liable for delivery delays, cancellations or price increases resulting from any cause beyond our control. These include but are not limited to: Manufacturers' shortages, availability or timeliness of transportation, material, fuels or supplies.

Bid Proposal for Railroad Park Waterline Replacement RFP 2021-016

All Bidders
Job Location: Palestine, TX
Bid Date: 09/13/2021 03:00 pm
Core & Main 1978896

Core & Main
3090 NNE Loop 323
Tyler, TX 75708
Phone: 903-592-8221
Fax: 903-593-7783

Seq#	Qty	Description	Units	Price	Ext Price
		DUE TO CURRENT SUPPLY CHAIN DISRUPTIONS, MATERIALS ARE SUBJECT TO PRICING AT TIME OF SHIPMENT. MATERIAL AVAILABILITY AND TIMELINESS OF SHIPMENTS CANNOT BE GUARANTEED. THIS TERM SUPERSEDES ALL OTHER CONTRACTUAL PROVISIONS.			
20		**10,000LF 6" C900 WATERLINE**			
30	10000	6 PVC C900 DR18 PIPE (G) 20' PC235	FT	12.80	128,000.00
				SUBTOTAL	**128,000.00**
50		**3EA FIRE HYDRANT**			
60	3	2780-06 AVK HYD 4'0"B SILVER OL 5-1/4VO 3W 6"MJ 1-1/2 OP NUT 27MH-02906-0010A-4 W/ INTEGRAL STORZ	EA	2,540.16	7,620.48
80	1	FREIGHT-1	EA	250.00	250.00
				SUBTOTAL	**7,870.48**
100		**5EA MJ SWIVEL TEE**			
110	5	6 MJ ANCH TEE C153 IMP	EA	185.64	928.20
				SUBTOTAL	**928.20**
130		**9EA 6" MJ GATE VALVE**			
140	13	6 AVK #65 DI MJ GV O/L L/ACC 65-150-0709634034 OPEN LEFT	EA	824.17	10,714.21
				SUBTOTAL	**10,714.21**
160		**35EA 6" PIPE RESTRAINT**			
170	35	6 PVC 4006P STARGRIP RESTRAINT W/ACC C900-PVCPK4006	EA	57.29	2,005.15
				SUBTOTAL	**2,005.15**
190		**5EA 6" MJ ANCHOR COUPLING**			
200	5	6X13 MJ ANCH CPLG C153 IMP	EA	183.04	915.20
				SUBTOTAL	**915.20**
220		**1EA 6"X4" MJ REDUCER**			
230	1	6X4 MJ RED C153 IMP	EA	65.52	65.52
				SUBTOTAL	**65.52**
250		**20LF 4" C900 WATERLINE**			
260	20	4 PVC C900 DR18 PIPE (G) 20' PC235	FT	6.26	125.20
				SUBTOTAL	**125.20**
280		**6EA 4" PIPE RESTRAINT**			
290	6	4 PVC 4004P STARGRIP RESTRAINT W/ACC C900-PVCPK4004	EA	45.76	274.56

CORE&MAIN

Bid Proposal for Railroad Park Waterline Replacement RFP 2021-016

Bid #: 1978896

Seq#	Qty	Description	Units	Price	Ext Price
				SUBTOTAL	**274.56**
310		**2EA 4" MJ 90 BEND**			
320	2	4 MJ 90 C153 IMP	EA	68.64	137.28
				SUBTOTAL	**137.28**
340		**2EA 4" EASY FLANGE**			
350	2	4 E-Z FLANGE ADAPTER 1004 WITH MJ GASKET	EA	46.50	93.00
				SUBTOTAL	**93.00**
370		**4EA 2" MIPXCTS ADPTER**			
380	4	C84-77-NL 2 CPLG MIPXPJCTS NO LEAD	EA	109.35	437.40
				SUBTOTAL	**437.40**
400		**1EA 2" AUTO FLUSH STATION**			
410	1	9400 KUPFERLE FLUSHING DEVICE FREEZE PROOF 3' BURY	EA	3,239.07	3,239.07
420	1	FREIGHT	EA	150.00	150.00
				SUBTOTAL	**3,389.07**
440		**2EA 2" FLANGE KIT**			
450	2	3" 150# FLG BOLT&NUT KIT	EA	6.67	13.34
460	2	2X1/8 FLG FF RR GASKET	EA	0.82	1.64
				SUBTOTAL	**14.98**
480		**1EA CONCRETE VAULT**			
490	1	4'X5'X4.00VF PRECAST CONC. VAULT W/ 36X48 ALM HATCH	EA	3,605.50	3,605.50
				SUBTOTAL	**3,605.50**
520		**1EA JUMBO METER BOX**			
530	1	D1500 MTR BOX W/SOLID BLUE LID DFW1500.12.3	EA	53.00	53.00
				SUBTOTAL	**53.00**
550		**50LF 2" SERVICE TUBING**			
560	100	2X100'BLUE ENDOTRACE TUBING CTS	FT	3.73	373.00
				SUBTOTAL	**373.00**
580		**1EA 6" PLUG W/ 2" TAP**			
590	1	6X2 MJ TAPT PLUG C153 IMP	EA	86.84	86.84
				SUBTOTAL	**86.84**
610		**1EA 6" MJ SLEEVE**			
620	1	6 MJ L/P SLV C153 IMP	EA	101.92	101.92
				SUBTOTAL	**101.92**
640		**1EA 4" MJ SLEEVE**			
650	1	4 MJ L/P SLV C153 IMP	EA	60.84	60.84
				SUBTOTAL	**60.84**
670		**11,000LF TRACER WIRE**			
680	11000	14GA INS. COP WIRE BLUE 500'	FT	0.14	1,540.00

CORE & MAIN

Bid Proposal for Railroad Park Waterline Replacement RFP 2021-016

Bid #: 1978896

Seq#	Qty	Description	Units	Price	Ext Price
690	21	KING ONE-STEP WIRE CONNECTER	EA	1.70	35.70
				SUBTOTAL	**1,575.70**
710		**10 GALLON PIPE LUBE**			
720	10	LUBE 1 GAL F/WTR/SWR PIPE	EA	12.50	125.00
				SUBTOTAL	**125.00**
740		**9EA VALVE BOX**			
750	9	562-S VLV BOX W/LID IMPORT 5-1/4" SCREW TYPE 27-37	EA	102.15	919.35
				SUBTOTAL	**919.35**
770		**100LF 10" CASING**			
780	100	10 .250 WALL STL CASING	FT	29.48	2,948.00
				SUBTOTAL	**2,948.00**
800		**20EA CASING SPACER**			
810	20	10X6 CI CASING SPACER 6.90" 10.25" CLEAR BELL ONLY	EA	15.32	306.40
				SUBTOTAL	**306.40**
				Sub Total	**165,125.80**
				Tax	0.00
				Total	**165,125.80**

Branch Terms:
This quotation is for bid purposes only and does not guarantee a complete bill of materials for this project. Core & Main is under no obligation to sell materials under this quotation. Special order items are non-returnable or may be subject to a restocking charge – to be determined by Core & Main.

UNLESS OTHERWISE SPECIFIED HEREIN, PRICES QUOTED ARE VALID IF ACCEPTED BY CUSTOMER AND PRODUCTS ARE RELEASED BY CUSTOMER FOR MANUFACTURE WITHIN THIRTY (30) CALENDAR DAYS FROM THE DATE OF THIS QUOTATION. CORE & MAIN LP RESERVES THE RIGHT TO INCREASE PRICES TO ADDRESS FACTORS, INCLUDING BUT NOT LIMITED TO, GOVERNMENT REGULATIONS, TARIFFS, TRANSPORTATION, FUEL AND RAW MATERIAL COSTS. DELIVERY WILL COMMENCE BASED UPON MANUFACTURER LEAD TIMES. ANY MATERIAL DELIVERIES DELAYED BEYOND MANUFACTURER LEAD TIMES MAY BE SUBJECT TO PRICE INCREASES AND/OR APPLICABLE STORAGE FEES. THIS BID PROPOSAL IS CONTINGENT UPON BUYER'S ACCEPTANCE OF SELLER'S TERMS AND CONDITIONS OF SALE, AS MODIFIED FROM TIME TO TIME, WHICH CAN BE FOUND AT:
https://coreandmain.com/TandC/

The qualification of Core & Main LP is attached and incorporated by reference as though fully set forth herein. CC 9/10/2021

City of Palestine - 504 North Queen Street - Palestine TX 75801

200662

01-01030 ** SMITH PUMP COMPANY, INC. ** 03/10/2022

DATE	I.D.	PO #	DESCRIPTION	AMOUNT
03/02/2022	1003855	22-04385	OXIGATOR AIRJET PUMP	35,466.00

CHECK TOTAL 35,466.00

PLEASE DETACH STUB BEFORE DEPOSITING

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER

City Of Palestine
504 North Queen Street
Palestine, Texas 75801
General Operating Account

Prosperity Bank
1015 North Church Street
Palestine, Texas 75801
113122655

200662

DATE	AMOUNT
03/10/2022	$***35,466.00

VOID AFTER 90 DAYS

PAY ---- THIRTY FIVE THOUSAND FOUR HUNDRED SIXTY SIX & 00/100 DOLLARS ----

TO THE ORDER OF ** SMITH PUMP COMPANY, INC. **
301 M&B INDUSTRIAL BLVD
WACO, TX 76712

RUB RED IMAGE FADES WITH HEAT

200662

01-01030 ** SMITH PUMP COMPANY, INC. ** 03/10/2022

DATE	I.D.	PO #	DESCRIPTION	AMOUNT
03/02/2022	1003855	22-04385	OXIGATOR AIRJET PUMP	35,466.00

** SMITH PUMP COMPANY, INC. **
301 M&B INDUSTRIAL BLVD
WACO, TX 76712

CHECK TOTAL 35,466.00

City of Palestine - 504 North Queen Street - Palestine TX 75801

Smith Pump Company, Inc.

301 MB Industrial Blvd
Waco, TX 76712 US
Phone: 800-299-8909
Fax: 254-776-0023
www.smithpump.com

RECEIVED
MAR 02 2022
BY:

Invoice No. 1003855

Shipping address:
City of Palestine
acctclerk@palestine-tx.org
1620 W. Palestine Avenue
Palestine, TX 75801

Ship Via: Bestway
Fob desc:

Account address:
City of Palestine
acctclerk@palestine-tx.org
1620 W. Palestine Avenue
Palestine, TX 75801

Invoice Date	*Due Date*	*Terms*	*Salesperson*
3/2/2022	**4/1/2022**	**Net 30 Days**	**TXEAST - Matt Ramburger**

Order Qty	*Ship Qty*	*Part ID/Description*	*Rev*	*U/M*	*Unit Price*	*Extended Price*
1.00	**1.00**	**0910-M** Pump,Subm AeriGator-30.2HP,1800 rpm,3ph/460	**0**	**EA**	**35,466.00**	**$35,466.00**

One (1) Oxigator Airjet, model DG-1 105 30.2-hp 1800 rpm, 3ph/460v/60Hz is equipped with the following:
Cast Iron Motor and Pump Casing
Thermal Sensors in the Windings
75' power cable with Polypropylene Cable Mesh
Hardened Steel Knife System
Stainless Steel Suspension/Lift Bracket
Stainless Steel Slide Console
Stainless Steel Air Ejector with Nozzle
PVC Spiral Hose
Stainless Steel Tightening Clamps
Stainless Steel Hose Bracket
Stainless Steel Installation Hardware includes the following:
  Fixed Bracket
  Upper Guide Holder
  Stop Bracket
  Welding Spike for Non-Landia Guide Pipe
80 x 80 mm square stainless steel guide pipe with spike
One Crane Arm Assembly: Hot Dip Galvanized Crane assembly includes the following:
  Rotating Horizontal Telescopic Crane Arm
  Winch with Lifting Wire
  Stainless Steel Hook
  Relief Chain
  Cover for Winch
per drawing no. 37A0574 (B)
Delivery: Delivered via salesman 2/28/22

Items not Furnished: VFD's/Control Panels, Installation, Field Wiring, Field Testing, Anchor Bolts, Seal Control, Explosion Proof motor,
Spares,

Shipment 13233 Our Order 184608 Your Order 22-04385 - BEN DAY

Continued over .../

Smith Pump Company, Inc.
301 MB Industrial Blvd
Waco, TX 76712 US
Phone: 800-299-8909
Fax: 254-776-0023
www.smithpump.com

Invoice No. 1003855

PAYMENT AUTHORIZATION BAN

PO # 22-04385 Partial ☐ Complete ☒

Acct #: 610-5-581-4311 $ 35,466.00

Acct #: $

Acct #: $

Describe: Air Jet to replace ROTOR # 2 @ WWTP

DPT DIR: ☐: 3-9-22

FINC DIR: ☐: 03/10/22

CTY MNR: ☐:

Invoice Sub-total	$35,466.00
Freight	$0.00
Tax	$0.00
Invoice Total	**$35,466.00**

City of Palestine
504 North Queen Street
Palestine TX 75801

PURCHASE ORDER

PO Number: 22-04385 **Date:** 01/31/2022

Request # : 22-04463 **Vendor # :** 01-01030

ISSUED TO: SMITH PUMP COMPANY, INC.
301 M&B INDUSTRIAL BLVD
WACO, TX 76712

SHIP TO: WWATER PLANT CITY OF PALESTINE
800 PRIVATE ROAD 6078
PALESTINE, TX 75801
PLANT OPERATOR

ITEM	UNITS	DESCRIPTION	G/L ACCOUNT	PROJ	PRICE	AMOUNT
1	0.00	OXIGATOR AIRJET PUMP OXIGATOR AIRJET, MODEL DG-1 105 30.2HP RPM 460V DGI EQUIPPED WITH 75' POWER CABLE, AIR EJECTOR, INSTALLATION HARDWARE, GUIDES, CRANE ARM ASEMBLY	610-5-581-4311		0.00	35,466.00
					TOTAL	35,466.00

Teresa M. Herrera
City Manager

Finance Director

Purchasing Agent

1. Original invoice plus one copy must be sent to: City of Palestine, Accounts Payable Dept, 504 N Queen St, Palestine TX 75801-2733.
2. Payment may be expected within 30 days of receipt of goods, unless otherwise stated.
3. C.O.D. shipment will not be accepted.
4. Purchase Order numbers must appear on all shipping containers, packing slips and invoices. Failure to comply with the above request may delay payment.
5. All goods are to be shipped F.O.B. Destination unless otherwise stated.
6. All materials and services are subject to approval based on the description on the face of the purchase order or appendages thereof. Substitutions are not permitted without approval of the Requesting Department. Material not approved will be returned at no cost to the City.
7. All goods and equipment must meet or exceed all necessary city, state and federal standards and regulations.
8. Vendor or manufacturer bears risk of loss or damage until property received and/or installed.
9. Seller acknowledges that buyer is an equal opportunity employer. Seller will comply with all equal opportunity laws and regulations that are applicable to it as a supplier of the buyer.
10. The City is exempt from all federal excise and state tax - ID# 75-6000632

Purchasing Dept. (903) 731-8441 Fax (903) 731-8486

City of Palestine – Requisition

Date: 01-06-2021	**Requested By** Ben Day	**Exempt from Bidding:**	**Company:** Smith Pump Co 301 MB Industrial Blvd Waco, TX 76712		**Company:**		**Company:**
Ship To: WWTP		☒ Emergency					
Order to be Replaced By: **Requestor**☒ **Purchasing Agent**☐		☐ Sole Source ☐ Interlocal Agreement ☒ Other (explain below)					
Account Number 610-5-581-4311		Buy Board # 589-19					

Description	**Quantity/Unit**	**Unit Price**	**Amount**	**Unit Price**	**Amount**	**Unit Price**	**Amount**
Oxigator Airjet, Model DG-1 105 30.2HP 1800 RPM 460v DG1 Equipped with 75' power cable, air ejector, installation hardware, guides, crane arm assembly	1	$35,466.00	$35,466.00				
This unit will replace rotor #2 in the racetrack at WWTP that split in half and fell into the racetrack. We will be converting Rotors to Airjet's and mixers one at a time until all four are replaced.							
This is an emergency due to the need of dissolved oxygen and circulation in the racetrack.							
This is a Buy Board Price/Quote							
Shipping Charges			Included in the price				
		Total	**$35,466.00**	**Total**		**Total**	

Awardee: Smith Pump

Department Head Signature: X Kevin R Clar

City Managers Signature: X H. Irvina Jan. 28, 2022

- Zoning Board of Adjustments & Appeals (/government/city-council/boards-commissions/zoning-board-of-adjustments-appeals/)
- Charter Review (/government/city-council/boards-commissions/charter-review/)

Welcome to our new Agendas & Minutes page. All future meeting agendas and minutes will be posted here. Over time, all historical agendas and minutes will be moved here. Until then you can still find historical documents in the same place they are in now - see links in the left sidebar.

Notice of Public Meetings To Consider Possible Tax Abatement Agreement (/media/gn2dctl3/travel-center_tax-abatement-notice-of-potential-agreement-for-posting-120619.pdf)

City Council Work Session & Regular Meeting

Return to the Search Page

I.5.

Meeting Date: 01/24/2022
Submitted By: Lisa Phillips, Public Works Admin

SUMMARY:
Consider authorizing City Manager to make an emergency purchase through Buy Board for purchase of an Oxigator Airjet to replace an unserviceable rotor at the Wastewater Treatment Plant in the amount of $35,466.00. See attached requisition and product description.

RECOMMENDED ACTION:
Recommend authorizing City Manager to make an emergency purchase through Buy Board for an Oxigator Airjet to replace an unserviceable rotor at the Wastewater Treatment Plant in the amount of $35,466.00.

CITY MANAGER APPROVAL:

Fiscal Impact

Fiscal Year:	2021-2022
Budgeted Y/N:	N
Account #:	610-5-581-4311
Amount Requested:	35,466.00

Attachments

WWTP Oxigator Airjet

GO TO PREVIOUS PAGE | GO TO THE TOP OF THE PAGE

W3C WAI-AA WCAG 2.0
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Communication

Contact Us (/government/city-secretary/policies-forms/contact-us/)

City Directory (/government/city-directory/)

Social Media

Like Us On Facebook

Follow 9.4K Share

RAVE ALERTS (https://www.smart911.com/smart911/registration/registrationLanding.action?cdnExternalPath=)
Sign up to receive emergency notifications from the City with our new system Rave Alerts. (https://www.smart911.com/smart911/registration/registrationLanding.action?cdnExternalPath=)

City of Palestine

Smith Pump Company, Inc.
301 MB Industrial Blvd
Waco, TX 76712 US
Phone: 800-299-8909
Fax: 254-776-0023
www.smithpump.com

Quote No: 32707

Monday, December 27, 2021

Prepared For: **Ben Day**

City of Palestine

acctclerk@palestine-tx.org
1620 W. Palestine Avenue
Palestine, TX 75801
Phone: 903 731 8400
Fax: 903 731 8486

Shipping: **Ben Day**

City of Palestine

acctclerk@palestine-tx.org
1620 W. Palestine Avenue
Palestine, TX 75801

Shipping Method	*Freight Terms*	*Payment Terms*	*Salesperson:*
		Net 30 Days	TXEAST - Matt Ramburger

Thank you for the opportunity to present our quotation for your upcoming project. Please give us a call if you require additional information.

Sincerely,

Buy Board # 589-19

Matt Ramburger

mattr@smithpump.com

Line: 1 *Part ID: 3760-006* *Rev: 0*

Pump,Subm AeriGator-30.2HP,1800 rpm,3ph/460V DG-I

One (1) Oxigator Airjet, model DG-1 105 30.2-hp 1800 rpm, 3ph/460v/60Hz is equipped with the following:
Cast Iron Motor and Pump Casing
Thermal Sensors in the Windings
75' power cable with Polypropylene Cable Mesh
Hardened Steel Knife System
Stainless Steel Suspension/Lift Bracket
Stainless Steel Slide Console
Stainless Steel Air Ejector with Nozzle
PVC Spiral Hose
Stainless Steel Tightening Clamps
Stainless Steel Hose Bracket
Stainless Steel Installation Hardware includes the following:
- Fixed Bracket
- Upper Guide Holder
- Stop Bracket
- Welding Spike for Non-Landia Guide Pipe

80 x 80 mm square stainless steel guide pipe with spike
One Crane Arm Assembly: Hot Dip Galvanized Crane assembly includes the following:
- Rotating Horizontal Telescopic Crane Arm
- Winch with Lifting Wire
- Stainless Steel Hook
- Relief Chain
- Cover for Winch

per drawing no. 37A0574 (B)
Delivery and Start Up

Notes:
A) We are quoting one OxiGator as requested but please note that one unit is not sufficient to completely mix the ditch.
B) The guide pipe will be equipped with a spike, and it will not be necessary to drain the tank to instal the guide pipe and OxiGator.

Smith Pump Company, Inc.
301 MB Industrial Blvd
Waco, TX 76712 US
Phone: 800-299-8909
Fax: 254-776-0023
www.smithpump.com

Quote No: 32707

Monday, December 27, 2021

C) SOTR per the enclosed pump curve.
D) The AirJet Must be completely submerged while operating.
E) Our price includes delivery to Palestine Texas.
F) Price is Valid for 60 days from proposal date.
G) Delivery: 10 to 12 weeks after drawing approval, if required.
H) We are pleased to attach the following documents
Principal Drawing no. 37A0574 (see B for guide spike)
Technical Data Sheet
Aeration Performance Data Sheet

Items not Furnished: VFD's/Control Panels, Installation, Field Wiring, Field Testing, Anchor Bolts, Seal Control, Explosion Proof motor,
Spares,

Quantity	*U/M*	*Unit Price*	*Discount*	*Discounted Unit Price*	*Line Price*
1.00	EA	35,466.00000			$35,466.00

Prices are Valid Until Friday, February 18, 2022

ACCEPTED BY: Kevin Olson

PRINTED NAME: Kevin R Olson

PURCHASE ORDER (IF APPLICABLE):

SIGNED ON DATE: 1/18/22

Smith Pump Company, Inc.
301 MB Industrial Blvd
Waco, TX 76712 US
Phone: 800-299-8909
Fax: 254-776-0023
www.smithpump.com

Quote No: 32707

Monday, December 27, 2021

Terms and Conditions

1. Applicability - These Terms and Conditions of Sale ("Terms") shall govern all sales of equipment or services to Customer. These Terms supersede any prior written or oral agreement, understanding, representation or promise and any pre-printed or standard terms and conditions contained in Customer's request for quote, purchase order, invoice, order acknowledgement or similar document. These Terms may not be amended, supplemented, changed or modified except by concurrent or subsequent written agreement signed by an authorized representative of both Smith Pump Company ("SPCO") and Customer. SPCO's acknowledgement of Customer's purchase order shall not constitute acceptance of any terms or conditions contained therein which are in any way inconsistent with the Terms. Any additional or different terms or conditions included in any acceptance of this quotation are expressly disclaimed and rejected in advance, and unless there is prior mutual agreement otherwise, shall not become a part of any contract resulting from this quotation.

2. Price - Unless otherwise stated in this quotation, all prices are FOB shipping point. All transportation, insurance and similar charges incident to delivery shall be borne by the Customer. This quotation is valid for thirty (30) days only. Shipping dates are approximate and are based on prompt receipt of all necessary information. In the case of delay in furnishing complete information to SPCO, dates of shipment may be extended for a reasonable time. In the event SPCO provides transport services, these will be quoted as a lump sum price based on destination and shipping mode. In the event Customer requests a delay or suspension in the completion and/or shipment of equipment or services covered by this quotation, or any part thereof, for any reason, the parties shall agree upon any cost and/or scheduling impact of such delay and all such costs to Customer's account. Any delay period beyond thirty (30) days after original scheduled shipment date shall require Customer to (i) take title and risk of loss of any equipment covered by this quotation, and (ii) make arrangements for the storage of such equipment with SPCO or other party. SPCO's invoice, which is contractually based on shipment, shall be issued upon SPCO's readiness to ship the equipment covered by this quotation.
SPCO shall not be liable for delay and delivery due to causes beyond its reasonable control including, but not limited to, acts of God, acts of government, acts of Customer, fires, labor disputes, boycotts, floods, epidemics, quarantine restrictions, war, insurrection, terrorism, riot, civil or military authority, freight embargos, transportation shortages or delays, unusually severe weather or inability to obtain necessary labor, materials or manufacturing facilities due to such causes. In the event of any such delay, the date of delivery shall be extended for a length of time equal to the period of the delay.

3. Warranty - SPCO warrants new equipment or parts to be free from defects in materials and workmanship for a period of eighteen (18) months from the date of shipment or twelve (12) months from the date of startup or initial use, whichever comes first. SPCO SHALL NOT BE RESPONSIBLE FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL OR LIQUIDATED DAMAGES. NO EXPRESSED OR IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE SHALL APPLY. Repairs performed by SPCO are warranted against defects in workmanship and/or materials for a period of twelve (12) months from the date of shipment. SPCO will not be responsible for any removal or reinstallation charges or transportation charges in cases where equipment has failed under these warranty conditions. SPCO's sole obligation and Customer's sole remedy under this warranty is repair or replacement at SPCO's election. Customer agrees to provide SPCO reasonable and clear access to any equipment covered by this warranty which may include removal or materials or structures as well as supplying any equipment, materials or structures which are necessary to provide reasonable access to the equipment being repaired or replaced. Costs to remove and/or reinstall equipment for warranty purposes shall be the responsibility of Customer.
Replacement parts or repairs furnished under this warranty shall be subject to warranty provisions herein for the remaining warranty period. All equipment repaired or replaced will be re-warranted only for the remainder of the original warranty period. SPCO does not warrant the equipment covered by this quotation or any repair/replacement part against the effects of erosion, corrosion, or normal wear and tear due to operation or the environment. The warranty and remedies set forth herein are conditioned upon proper storage, installation, use and maintenance of the equipment covered by this quotation in all material respects, and in accordance with SPCO's written recommendations. Customer must notify SPCO in writing of any warranty claim during the warranty period or within thirty (30) days thereafter.
SPCO will not be liable under this warranty if warranted goods have been exposed or subjected to any (1) maintenance, repair, installation, handling, packaging, transportation, storage, operation, or use which is improper or otherwise not in compliance with SPCO's instructions, (2) alteration, modification or repair by anyone other than SPCO or those specifically authorized by SPCO, (3) accident, contamination, foreign object damage, abuse, neglect, or negligence after shipment to Customer, (4) damage caused by failure of a SPCO supplied product not under warranty or by any hardware or software not supplied by SPCO, (5) use of counterfeit or replacement parts that are not manufactured by the manufacturer of goods provided by SPCO or approved by SPCO for use in goods provided by SPCO, or (6) goods which are normally consumed in operation or which have normal life inherently shorter than the warranty period including, but not limited to, consumables (e.g. lamps, batteries, storage capacitors).

4. Payment - All prices are net cash to be paid thirty (30) days after date of invoice. Customer agrees to make payment within that period. Discounts will apply only as stated on the invoice. Invoices unpaid for thirty (30) days after issuance shall bear interest at the highest lawful rate due and payable on any invoiced account, which is delinquent and not paid within the stated terms. Should Customer for any reason fail to pay in accordance with these terms, Customer agrees to pay all collection costs, attorney's fees and expenses incurred in collecting payment.
If Customer's financial condition is or becomes unsatisfactory to SPCO, SPCO reserves the right to (a) require payment from Customer on a cash in advance basis, (b) require a letter of credit or other acceptable security before shipment, (c) cancel shipment at any time prior to delivery without further obligation or liability on SPCO's part, (d) terminate any contract or obligation on the part of SPCO, or (e) require other special payment terms acceptable to SPCO to assure payment. All extensions of credit are subject to the approval of SPCO's credit department and management.

5. Joint Check Agreement - If Customer fails to pay laborers and materialmen within thirty (30) days after payment by SPCO, SPCO will have the right to make future payments by check payable jointly to Customer and laborers or materialmen to the extent of unpaid indebtedness arising out of the job. SPCO will credit joint checks against the contract sum on the next payment application.

6. Taxes - The amount of all federal, state or local taxes applicable to the sale, use, delivery or transportation of the equipment or services sold hereunder and all duties, imports, tariffs, and other similar levies shall be added to the contract price and paid by the Customer except where the Customer shall furnish an appropriate certificate of exemption.

7. Property Damage - SPCO shall not be responsible for damage to topsoil or groundcover in connection with the work or service performed under this contract. SPCO shall not be responsible for claims arising from the pumping of water onto the ground which is necessary in connection with the service or work provided by SPCO. The customer agrees to hold SPCO harmless from claims arising out of damage caused by the pumping of water onto the ground.

8. Startup - If the equipment supplied pursuant to this quotation has a warranty requirement, qualified SPCO personnel must be present during the initial equipment startup and commissioning. Failure to request and assure the presence of qualified SPCO personnel will void any warranty herein. Requests for startup must occur at least seven (7) days prior to the scheduled date of the startup.

9. Limitation of Liability - The remedies set forth herein are exclusive and the total liability of SPCO with respect to this quotation, and any contract for goods or services arising from this quotation, or for any breach thereof, whether based on contract, warranty, torts (including negligence), indemnity, strict liability or otherwise, shall not exceed the quotation or sales price of the specific equipment or service which gives rise to the claim.

10. Setoff - All amounts that Customer owes SPCO under this quotation shall be due and payable in accordance with the terms of the quotation. Customer shall not setoff such amounts or any portion thereof, whether or not liquidated, against sums which Customer asserts are due to it, its parent, affiliates, subsidiaries or other division under other transactions with SPCO.

11. Customer Cancellation - Customer may cancel this order only upon written notice and payment to SPCO of reasonable and proper cancellation charges. In the event of cancellation, Customer must pay for all material, expense and labor costs incurred by SPCO in connection with the materials and services to be provided pursuant to this quotation, as well as all expenses relating to any specially fabricated materials and restocking charges.

12. Assignment - Neither party may assign this order or any portion thereof without the advance, written consent of the other party, which consent shall not be unreasonably withheld.

13. Waiver/Severability - Failure by SPCO to assert all or any of its rights upon any breach by Customer shall not be deemed a waiver of such rights either with respect to such breach or any subsequent breach, nor shall any waiver be implied from the acceptance of any payment. No waiver of any right shall extend to or affect any other right Customer may possess nor shall such waiver extend to any subsequent similar or dissimilar breach.
If any portion of these Terms are determined to be illegal, invalid or unenforceable for any reason, such provision shall be deemed stricken for the purposes of the dispute in question and all other provisions shall remain in full force and effect.

14. Applicable Law - The contract involving the sale of the equipment and services covered by this quotation shall be interpreted in accordance with the laws of the State of Texas. This contract is performable in McLennan County, Texas and venue for any court action in any way relating to or arising out of this contract shall be McLennan County, Texas.

Landia®

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Landia, Inc.
111 Triangle Trade Drive
Cary, North Carolina 27513
Phone: 919-466-0603
Fax: 919-460-1666
Email: info@landiainc.com
Website: www.landiainc.com

December 23, 2021

Project: City of Palestine, TX – OxiGator AirJet

Contact: Matt Ramburger
Company: Smith Pump Company
Address: 301 M&B Industrial
Waco, TX 76712
Phone: (254) 744-1229
Fax: (254) 776-0023
Email: mattr@smithpump.com

Reference: Landia Project No. 74214

Dear Matt:

Thank you for your interest in the Landia OxiGator AirJet and its application in the City of Palestine, TX project. Landia has selected the model DG-I 105 submersible chopper pump for the requirements of the application. Landia has manufactured the original chopper pump for over 70 years, with thousands of installations globally. Landia's chopping system is separate from the pumping system, ensuring a non-plugging operation. With Landia's simple approach to chopping and pumping we are able to supply the answers to all your jobs.

Landia has over 3,500 mixers and pumps installed in the United States and over 40,000 installed worldwide, with 80+ years of experience in the design and manufacture of high-quality precision-engineered equipment. Our customer support staff includes knowledgeable, experienced engineers who provide reliable cost-effective solutions. These solutions are customized to meet the requirements of each application, as opposed to an off-the-shelf product. Landia's solutions provide long-term value and personalized customer support and go beyond the concept of lowest initial cost.

Requirements for Aeration

	One (1) Oxidation Ditch
Ditch Description	J-Shaped oxidation ditch 26' wide channel Short end: <40' long Long end: 385' long
SWD	8'
Mixed Liquid	Activated sludge
AirJet Application	Mix and aerate the sludge

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Quotation for OxiGator AirJet

One (1) OxiGator AirJet, model DG-I 105 30.2-HP 1800, 3ph/460V/60Hz is equipped with the following:

- Cast Iron Motor and Pump Casing
- Thermal Sensors in the Windings
- 75' Power Cable with Polypropylene Cable Mesh
- Hardened Steel Knife System
- Stainless Steel Suspension/Lifting Bracket
- Stainless Steel Sliding Console
- Stainless Steel Air Ejector with Nozzle
- PVC Spiral Hose
- Stainless Steel Tightening Clamps
- Stainless Steel Hose Bracket
- Stainless Steel Installation Hardware includes the following:
    - Fixing Bracket
    - Upper Guide Holder
    - Stop Bracket
    - Welding Spike for Non-Landia Guide Pipe

Principal drawing no. 37A0574
Price per one (1) unit includes the above equipment .....

Adder for 80x80mm square stainless steel guide pipe with spike .....

Please note the following:

- We are quoting one OxiGator as requested but please note that one unit is not sufficient to completely mix the tank.
- The guide pipe will be equipped with a spike, and it will not be necessary to drain the tank to install the guide pipe and OxiGator.
- SOTR per the enclosed pump curve.
- The AirJet must be completely submerged while operating.

Crane Arm Assembly

One (1) Hot Dip Galvanized Portable Crane assembly includes the following:

- Rotatable Horizontal Telescopic Crane Arm
- Winch with Lifting Wire
- Stainless Steel Hook
- Relief Chain
- Cover for Winch

Price per one (1) unit includes the above equipment .....

Please note: The crane arm is portable and can be used for multiple pumps.

Startup and training by Landia – one trip, one day .....

Total price .....

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Items not Included

- VFD's / Control Panels
- Installation
- Field Wiring
- Field Testing
- Anchor Bolts
- Seal Control
- Explosion-Proof Motor
- Spares
- Any other device, equipment, materials, or labor not specifically called out in this proposal.

Additional Information

- **Our prices include duties and freight to City of Palestine, TX.**
- We do not collect and are not responsible for any sales and use taxes. If these taxes are applicable, you are responsible for remitting them directly to your state's Department of Revenue.
- Prices valid for 60 days from proposal date.
- Payment conditions will be defined at the time of the order.
- Delivery: 10-12 weeks after drawing approval, if required. Allow 3-5 weeks for submittals after receipt of purchase order.

- We are pleased to attach the following documents:
  - Principal Drawing no. 37A0574
  - Technical Data Sheet
  - Aeration Performance Data Sheet
  - General Terms of Sales and Delivery

Equipment recommendation is based on the information available to Landia as of the date of this proposal. We reserve the right to make any necessary alterations to the information stated above when this offer becomes a firm order.

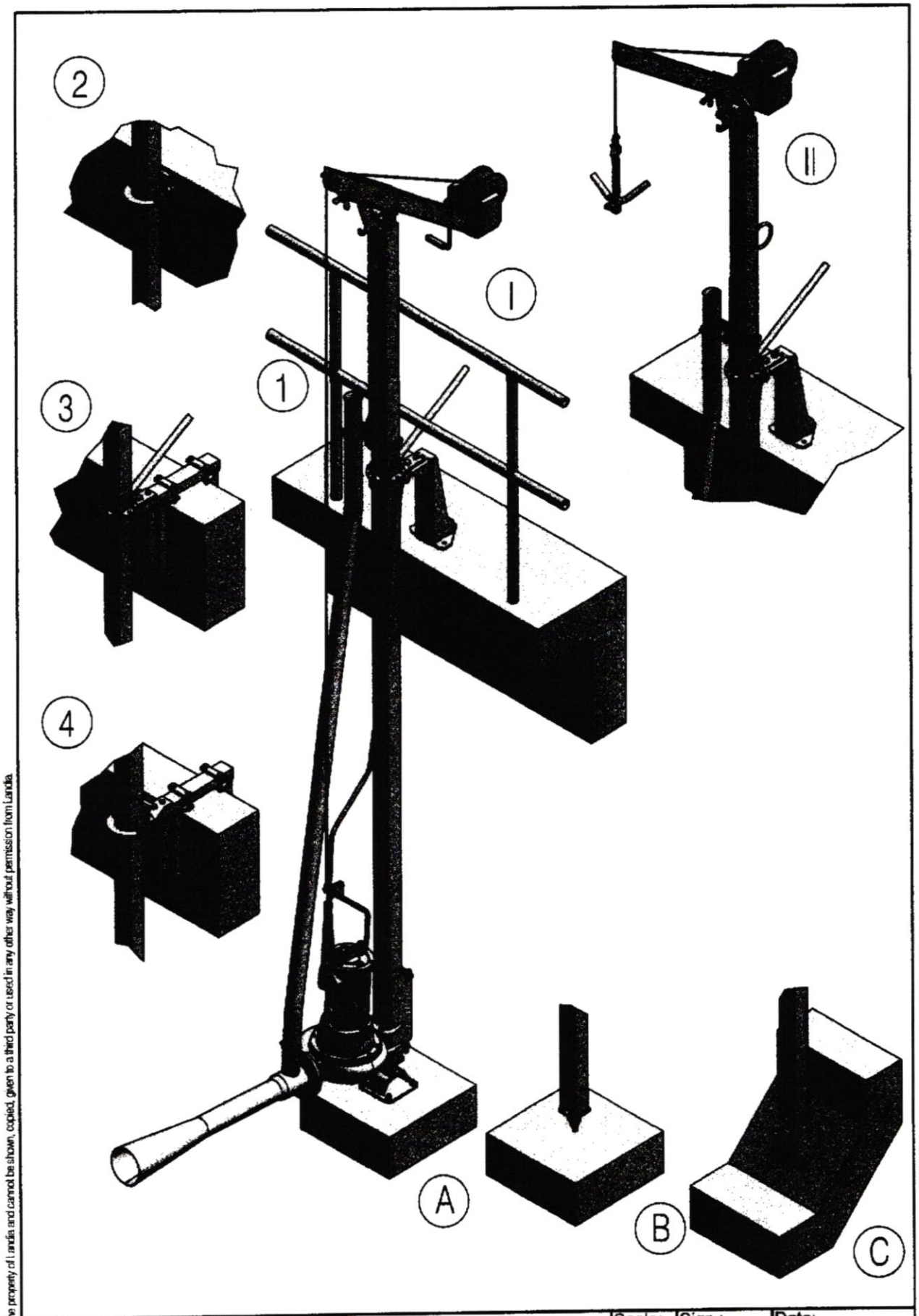
We trust our proposal is of interest and look forward to hearing from you.

Sincerely,

Art Savage
Regional Sales Manager
Mobile: 919.592.9955
Email: asa@landiainc.com

ASA/ASE/jam

Enclosures



Landia	Model DG-I Vertical AirJet Chopper Pump with Single Ejector Principal Drawing	Scale: 1 : 20	Sign.: LBO KSK	Date: 09-08-2018
		Dwg.no.: 37A0574		
		Revision date: 25-07-2018		

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Technical Data Sheet

Article no. 2324918 Submersible Pump Model DG-I 105 30.2 HP, medium pressure

Manufacturer	LANDIA	
Type	DG-I	
Impeller revolutions	1760 rpm	
Motor series	160	
Weight	463 lb	
Electrical cable	10×AWG 10	
Controls	Thermal sensors 120° C	
Option	*Seal control*	☐
Exterior and interior seals	Mechanical shaft seals	

Pressure Side:

Discharge diameter	Ø 105 mm
Dividing circle/bolt holes	Ø 170 mm/4 pcs Ø18 (DIN 2631)

Material:

Motor housing and oil chamber	Cast iron AISI A48-40B	
Pump housing	Cast iron AISI A48-40B	
Impeller	Cast iron AISI A48-40B	
Bolts and screws	Stainless steel AISI 316	
Mechanical shaft seals	Silicon carbide / silicon carbide	
Surface coating	Painted	
Option	*2-component coating*	☐
Knife system: 1 fixed and 2 rotating knives	A570 GR 36 hardened	
Option: 3 fixed and 2 rotating knives	*Extended knife system*	☐

Motor:

Manufacturer	LANDIA	
Type	DM 30.2.4	
Rated effect	30.2 HP	
Revolutions	1760 rpm	
Phases × voltage, frequency	3 × 460 V, 60 Hz	
Start current direct	241 A	
Rated operating current	36 A	
Power factor, cos	0.85	
Cage class	IP 68	
Option	*Class I, group C & D*	☐
Insulation class	F	
Minimum voltage allowed	430 V	

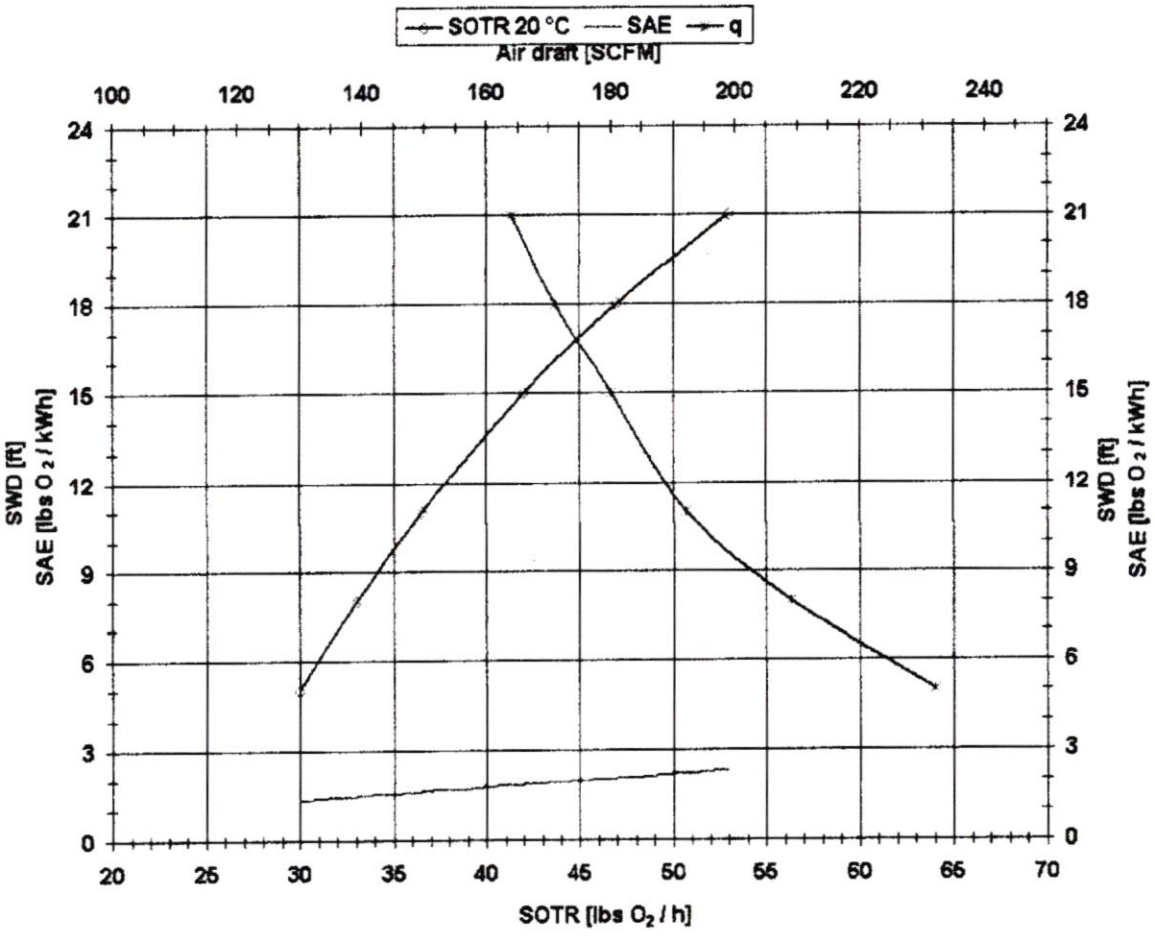
Oil:

Type, standard	Castrol Tection 15W-40
Type, for seal control	*Castrol Hyspin HVI 46D*
Quantity	4.4 quarts
Recommended service interval/oil change	every 2,000 hours of operation or minimum once a year

We reserve the right to technical alterations

Performance data for **AirJet** at Standard Temperature and Pressure (**STP**) - Clean Water	**STP**: - Air and medium temperature 20°C - Barometric pressure 760 mm Hg

AirJet 302 1
Performance at STP



SOTR	SAE
Standard Oxygen Transfer Rate (ANSI/ASCE 2-91) [lbs O_2/h]	Standard Aeration Efficiency SOTR/kW power consumption [lbs O_2/kWh]
SWD	**q**
Side Water Depth [m]	Air flow [SCFM]

Conditions of Sale

A. **Acceptance**

This quotation is void at our option unless a purchase order is placed with us within sixty (60) days from date of bid opening or date of written proposal. The order will be subject to written acceptance by our company's executive office. In the absence of this, the Buyer's written order will be valid. Our quotation is limited to only those technical portions of the Engineer's Mechanical Specifications specifically referred to herein, and to the terms and conditions of sale as outlined in our quotation. We will not be bound by any Terms and Conditions of the prime Contract not specifically included herein.

B. **Terms**

Net due thirty (30) days after the date of invoice unless otherwise stated in the proposal. These terms are subject to approval by our Credit Department. Your payment to us will not be dependent or contingent upon receipt of payment by you or any other parties. Any balance remaining due thirty-one (31) days beyond the due date will be subject to a monthly service fee until paid. Should we have to engage an attorney to collect the balance due us, including the service fee, you agree to reimburse us for all collection costs including reasonable attorney fees. The Buyer is responsible for all bank charges and fees in connection with payment. Payment by cheque is not approved until the cheque has been cashed by the Buyer's bank.

C. **Taxes & Other Charges**

Unless otherwise indicated, no Sales, Use, Retailer's Occupation, Service Occupation, Service Use, or similar taxes and similar charges, have been included in our prices. The amount of any such taxes or charges which are paid or assessed in connection with this order and which are not specifically stated as being included in the purchase price, shall be paid by you, either directly to the appropriate authorities (in which event you shall furnish us with satisfactory evidence of such payments) or to us if we have paid, or are required to pay, such taxes or charges. If you are tax exempt on this job, you will need to supply us with your exemption certificate. You agree to reimburse our company for taxes we must pay on your behalf. You are responsible for obtaining permits in connection with the sale or installation of our equipment.

D. **Warranty**

Landia Inc. warrants to Buyer that equipment sold hereunder, of its manufacture, is free from defect in material and workmanship, and is of the kind and quality designated or described herein. This warranty shall run to Buyer and, if applicable, such entity specifically identified in the Primary Contract only, but not to their employees, representatives, agents, customers, assignees, etc., and applies to those technical portions of the Engineer's Specifications only to the extent that they are referred to herein. This warranty shall be in full force and effect at the time of shipment of such equipment for a period of one (1) year from the date of invoice. Landia Inc. undertakes and reserves the right to free of charge to redress at their works or to exchange defect products. The parts replaced transfer automatically to the manufacturer's property and must be returned to them as agreed. Expenses or costs incurred with the return and re-assembly or corresponding arrangements and indirect loss and damage will not be compensated. The obligation of Landia Inc. to replace or redress such defective parts shall be the exclusive remedy hereunder. Buyer must give Landia Inc. notice in writing of any other alleged defect covered by this warranty within thirty (30) days of the discovery of such defect during the warranty period. No claim more than thirty (30) days after the warranty period shall be valid. The warranty extends to replaced parts of Landia Inc.'s manufacture for ninety (90) days or the remainder of the original warranty period applicable to the parts being replaced.

This warranty shall not apply to:

A. Any equipment which has been subjected to misuse, neglect, or accident;

B. Any equipment which has been altered, tampered with, or upon which corrective work has been done thereon without Landia Inc.'s specific written consent,

C. Any equipment which has been operated or maintained in a manner which in any way deviates from the maintenance schedules, specifications, and parameters set forth in Landia Inc.'s Operator's Manual for such equipment.

No allowances will be made for any such alterations or corrective work done without the specific written consent of Landia Inc. Conditions caused by improper lubrication, deterioration by chemical action, and wear caused by the presence of abrasive materials, do not constitute defects. Equipment manufactured by others, and included in Landia Inc.'s proposal, is not warranted in any way by Landia Inc. but carries only that manufacturer's warranty, if any.

No representative of Landia Inc. has any authority to waive, alter, vary, or add to the items hereof without prior written approval.

THE FOREGOING WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL OTHER GUARANTEES AND WARRANTIES OF QUALITY, WRITTEN, ORAL OR IMPLIED; ALL OTHER WARRANTIES, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR PURPOSE ARE HEREBY EXPRESSLY DISCLAIMED.

E. **Security Interest**

Until all amounts due hereunder have been paid in full, Seller has a security interest in the equipment and has all rights of a secured party under the Uniform Commercial Code including, without limitation, the right to take possession of the equipment without legal process and the right to require Buyer to assemble the equipment and make it available to Seller at a place reasonably convenient to both parties. At Seller's request, Buyer shall execute any financing statement or statements submitted by Seller in order that Seller's security interest in the equipment may be perfected.

F. **Changes & Delays-Cost**

If you cause changes to be made, or delay or interrupt the progress of the work, you will reimburse us for any additional expense resulting from such cause. Any of such changes or delays which may adversely affect the operation of the equipment will nullify our warranty unless we consent in writing thereto.

G. **Delays**

We shall not be liable for delay in delivery caused by any reason beyond our control, including but not limited to your delay in promptly submitting all information necessary for us to proceed with the work, your delay in approval of drawings, acts of God, casualty, civil disturbance, labor disputes, strikes, transportation, supply difficulties, any interruption of our facilities, or any of the governmental authorities. In the event of such conditions, Landia Inc. is entitled to cancel the order or to extend the time for delivery specified herein during the continuance of such conditions and for a reasonable time thereafter.

H. **Claims**

Claims for errors or shortages existing prior to our delivery of the equipment to the carrier will be considered only when made to us immediately after receipt of shipment. Claims shall be confirmed in writing. Buyer shall immediately inspect the equipment upon receipt thereof. Seller is not obligated to consider any claim for shortages or non-conformance unless notified thereof by Buyer within eight (8) days after Buyer's receipt of equipment. Modifications to the equipment furnished by Landia Inc. to meet OSHA or local safety codes will be by others. Seller will supply only the safety devices, if any, described in the order. LANDIA INC. assumes no responsibility for any costs, direct or indirect, resulting from disapproval of our tender by the owner.

I. **Transportation Expense**

Unless otherwise noted, the prices shown in this proposal include freight to the destination shown, at lowest available freight rates on a common carrier of our choice. If you require us to ship another way, you will bear any additional expense. Landia Inc. will provide and maintain in responsible insurance companies, at its own expense, insurance against loss and damage to the equipment by fire or other casualty during transportation of the equipment from Landia Inc.'s works and to the final destination of the equipment. In order for our company to insure delivery, it is agreed by you and our company that you will provide us with an access road to and from the job site, which road is capable of supporting trucks. The responsibility for the protection of equipment will be yours after it is delivered to the job site. Damage to the equipment after delivery which is caused by vandalism, the elements or otherwise, will be your responsibility and not that of our company.

Conditions of Sale

J. **Liability**

It is expressly understood that our liability, including that for negligence, for our products is limited to the furnishing of such replacement parts, and that we will not be liable for any other expense, injury, loss or damage, whether direct or consequential, including but not limited to loss of profits, production, increased cost of operation, or spoilage of material, arising in connection with the resale or use of, or inability to use, our equipment or products for any purpose except as herein provided.

K. **Liquidated Damages**

If awarded this contract, we will diligently prosecute the engineering and fabrication of the proposed equipment; however, we are unable to accept any liquidated damages or penalty clauses for failure to complete shipment as designated in this proposal.

L. **Installation Representative**

At your request, and subject to our option and availability of personnel at time of requirement, we will provide the services of a competent person to advise you concerning the installation of the equipment covered by this proposal. These services are not supervisory but are advisory only, and are offered subject to the express understanding that our function and responsibility is limited to interpretation of assembly drawings and identification of materials for their proper location in the equipment or system layout. These services are offered on a "no risk" basis by Landia Inc.

In payment for such services, you will reimburse us at the current rate for each normal working day, or fraction thereof, that such person is absent from our plant on your business. The normal working day shall be eight (8) hours, between 8:00 AM and 4:30 PM, Monday through Friday, exclusive of holidays. All service performed by our representative at your request in addition to a normal working day, as herein defined, shall be classified as overtime work. If circumstances dictate that our representative shall work exclusively during hours other than those of the normal working day, arrangements can be made. The day rate is subject to change to the rate in effect at the time representative is furnished. You will also reimburse us for all transportation and living expenses incurred by our representative while absent from our plant on your business.

M. **Cancellation**

Cancellation or suspension of a contract will be accepted only upon terms that will indemnify Landia Inc. against loss. You agree to reimburse our company for our costs incurred in such cancellation, including overhead and administrative costs. Our company may cancel the order prior to or at the time of receiving the final approved drawings if our company deems itself insecure, or determines that it is commercially unreasonable for us to proceed. In this event, you will be refunded any and all deposits you have made to us.

N. **Contract**

We both agree that this contract contains the complete and final agreement between us and may not be modified, supplemented, explained, or waived by oral evidence, your purchase order, course of dealing, or in any other way, except where made in writing and signed by you and our company's authorized officer.

O. **Arbitration**

Any controversy or claim arising out of or relating to this transaction shall be settled in Cary NC by arbitration in accordance with the Rules of the American Arbitration Association, and judgement upon the award rendered by the Arbitrator may be entered in any court having jurisdiction hereof.

P. **Confidential Information**

All information and data herein furnished to Buyer hereunder, relating to price, size, type and design is submitted with the understanding that it is for the Buyer's own confidential use and is not to be shown or otherwise made known or available to any third party at any time without Seller's written consent.

Q. **Validity**

Should an individual section of these conditions – regardless of reason – be invalid, this will not affect the validity of the remainder.

Agenda Date:	March 28, 2022
To:	City Council
From:	Lisa Phillips, Public Works Admin
Agenda Item:	Consider authorizing City Manager to seek sealed bids for asphalt resurfacing on South Jackson Street and Reagan Street
Date Submitted:	03/23/2022

SUMMARY:

Consider authorizing City Manager to seek sealed bids for asphalt resurfacing on South Jackson Street from South Street to Reagan Street and on Reagan Street from South Jackson to the railroad tracks to the East.

RECOMMENDED ACTION:

Recommend authorizing City Manager to seek sealed bids for asphalt resurfacing on South Jackson Street from South Street to Reagan Street and on Reagan Street from South Jackson to the railroad tracks to the East.

CITY MANAGER APPROVAL:

Attachments

S. Jackson and Reagan Street Resurfacing

Palestine Utility App

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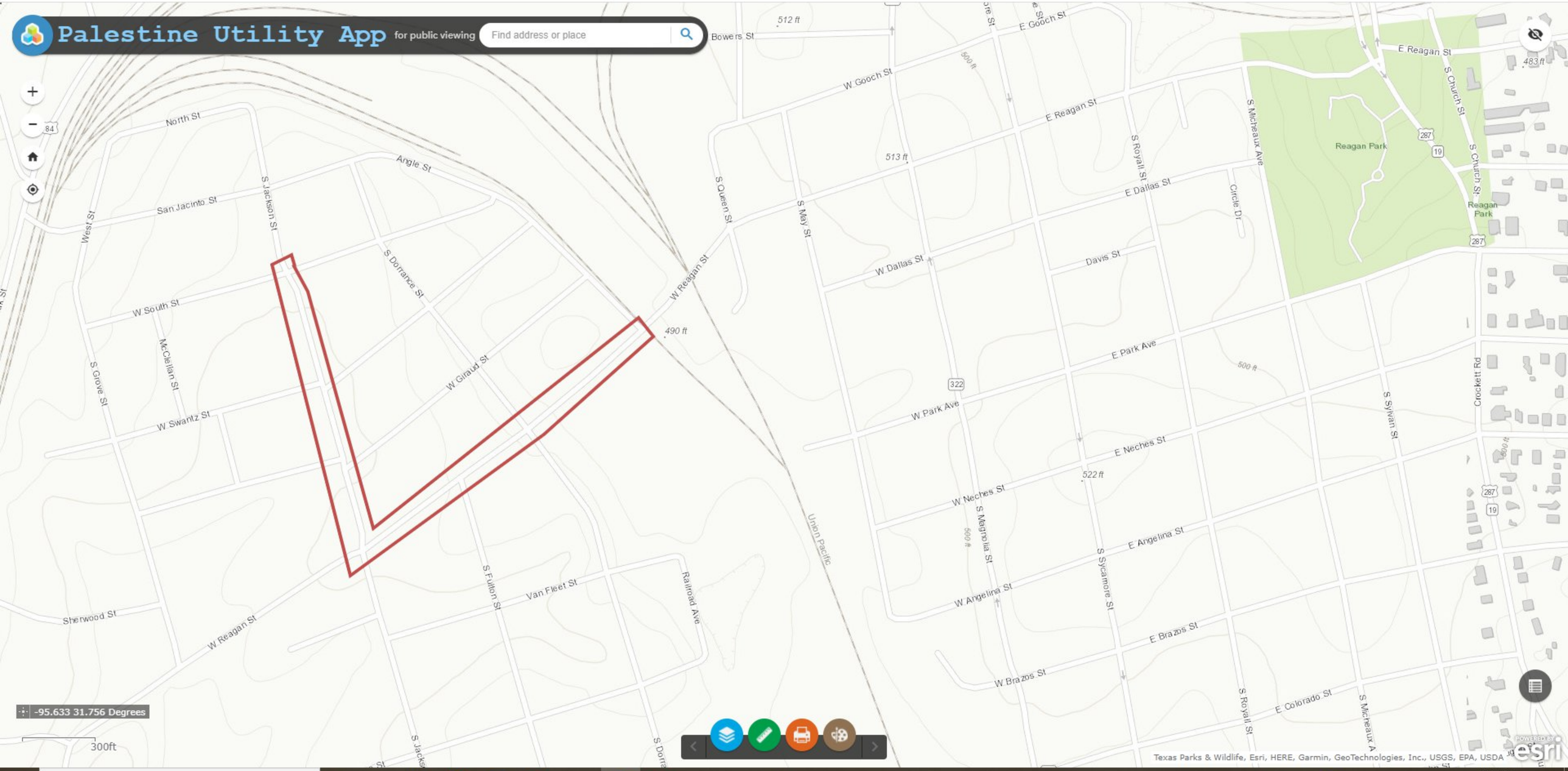
etcog.maps.arcgis.com/apps/webappviewer/index.html?id=b44ce00370214ee5b6415af3028c6574

Bookmarks | Sanborn Maps of T... | Call Before You Dig... | Homepage - TCEQ... | ACAD | https://www.fergus... | Mail - Jason Shelto... | BIS Consulting Web... | AgendaQuick™

Palestine Utility App

for public viewing

Find address or place



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61°F Sunny

2:34 PM
3/23/2022

Agenda Date:	March 28, 2022
To:	City Council
From:	April Jackson, City Secretary
Agenda Item:	2018 Edition of the International Residential Code
Date Submitted:	03/24/2022

SUMMARY:

Review and consider adoption of the 2018 Editions of the International Residential Code, Plumbing Code, Mechanical Code, and Fuel Gas Code.

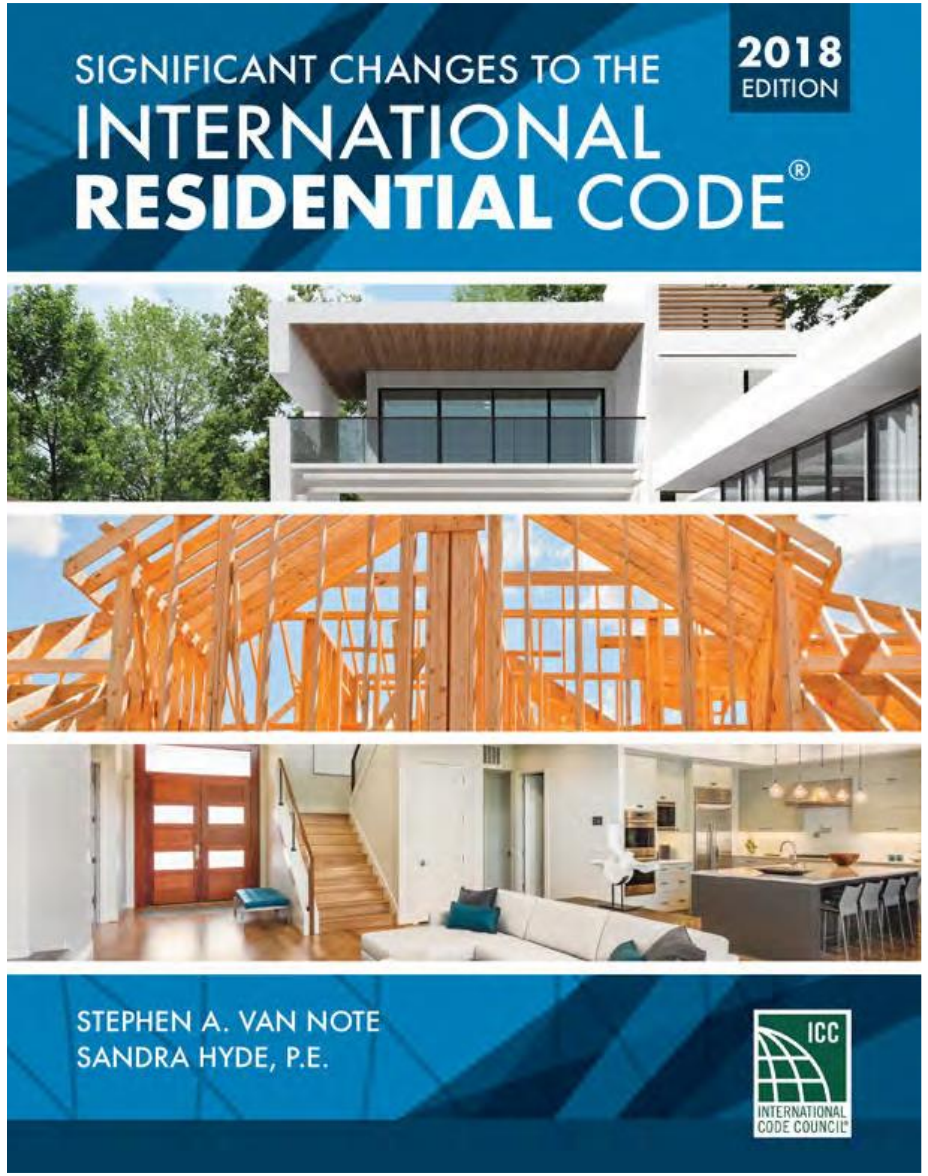
RECOMMENDED ACTION:

Staff recommends approval.

CITY MANAGER APPROVAL:

Attachments

Presentation


SIGNIFICANT CHANGES TO THE
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RESIDENTIAL CODE®
2018
EDITION
STEPHEN A. VAN NOTE
SANDRA HYDE, P.E.
ICC
INTERNATIONAL CODE COUNCIL

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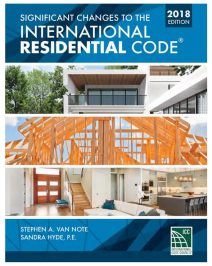
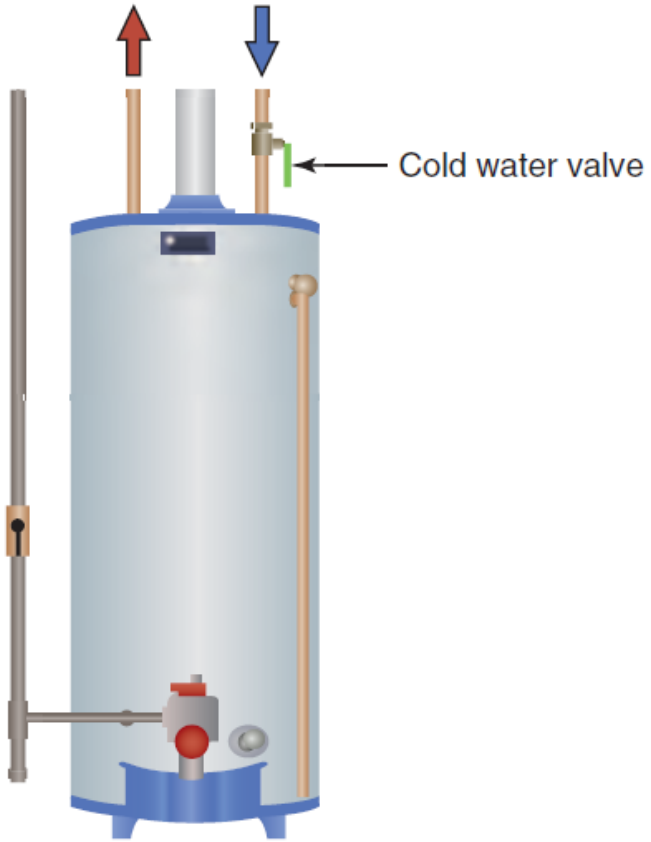
EDITION
FRED GRABLE, P.E.
GREGG GRESS



2018 Code: R202 DEFINITIONS

READY ACCESS (TO) That which enables a device, appliance or equipment to be directly reached, without requiring the removal or movement of any panel, door or similar obstruction.



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Ready access to cold water valve of water heater

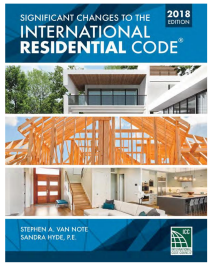
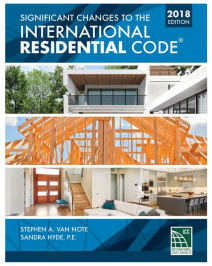


Table R301.2(1)
Climatic and Geographic Design Criteria

Jurisdictions will now include variables for Manual J assessments with other climatic and geographic design criteria
available in the building department's Table R301.2(1) Design Criteria.

Manual J – Residential Load Calculation is a standard published by the Air Conditioning Contractors of America(ACCA) and is used for sizing heating and cooling (HVAC) systems in residential buildings.

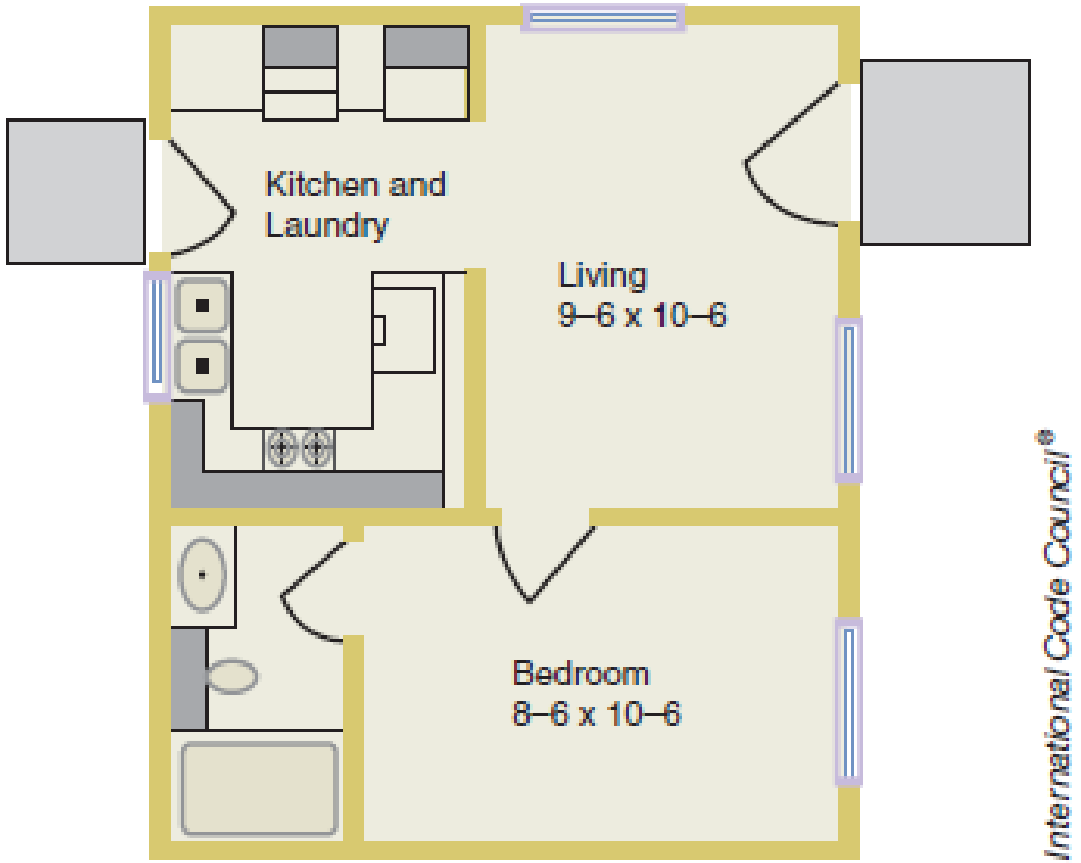


R302.2 Townhouses.

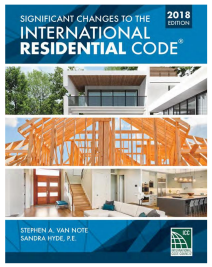
R302.2.2 Common Walls. Common walls separating townhouses shall be assigned a fire-resistance rating in accordance with Section R302.2 Item 1 or 2. The common wall shared by two townhouses shall be constructed without plumbing or mechanical equipment, ducts or vents in the cavity of the common wall. Penetrations of the membrane of common walls for electrical outlet boxes shall be in accordance with Section R302.4.

R304.1 Minimum area.

Habitable rooms shall have a floor area of not less than 70 square feet. The requirement for one habitable room with a minimum floor area of 120 square feet has been removed from the code. The 70-square-foot minimum area now applies to all habitable rooms as the smallest acceptable size for occupants to move about and use the habitable space as intended.



Small dwelling complying with minimum area requirements



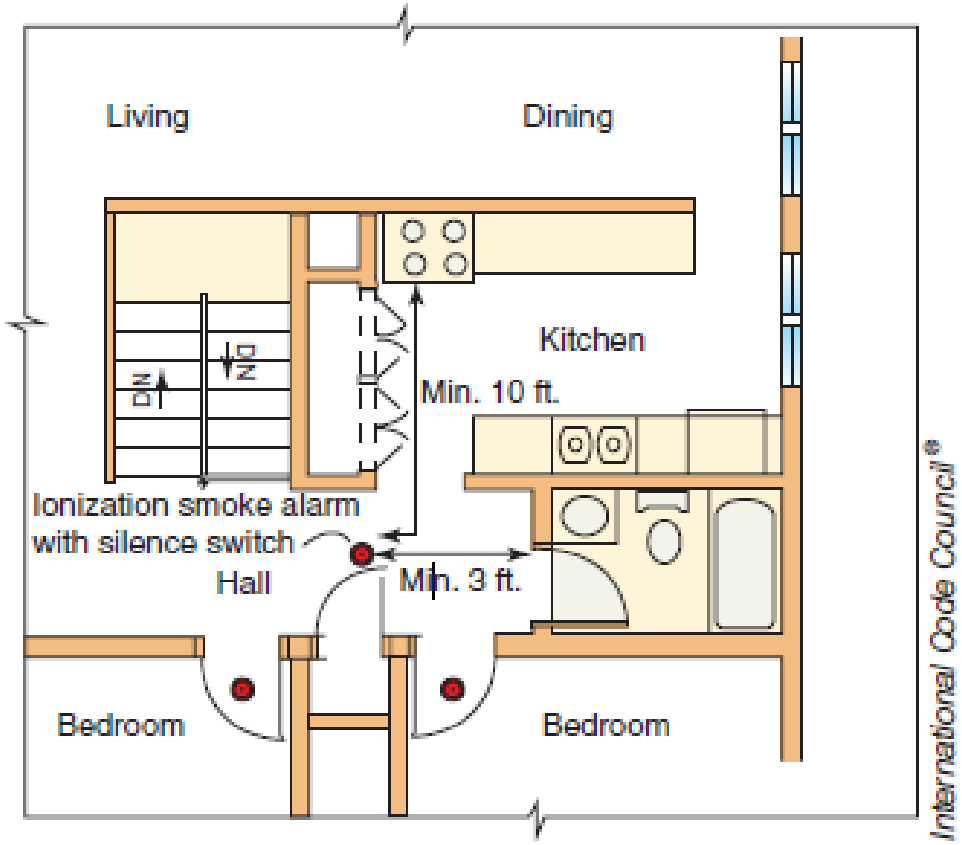
R314 Smoke Alarms

R314.4 Interconnection. Where more than one *smoke alarm or carbon monoxide detector* is required to be installed within an individual dwelling unit in accordance with Section R314.3, the alarm devices shall be interconnected in such a manner that the actuation of one alarm will activate all of the alarms in the individual dwelling unit. Interconnection is now mandatory.

R314.3.1 Installation near cooking appliances.

1. Ionization smoke alarms shall not be installed less than **20-feet horizontally** from a permanently installed cooking appliance.
2. Ionization smoke alarms with an alarm-silencing switch shall not be installed less than **10 feet.**

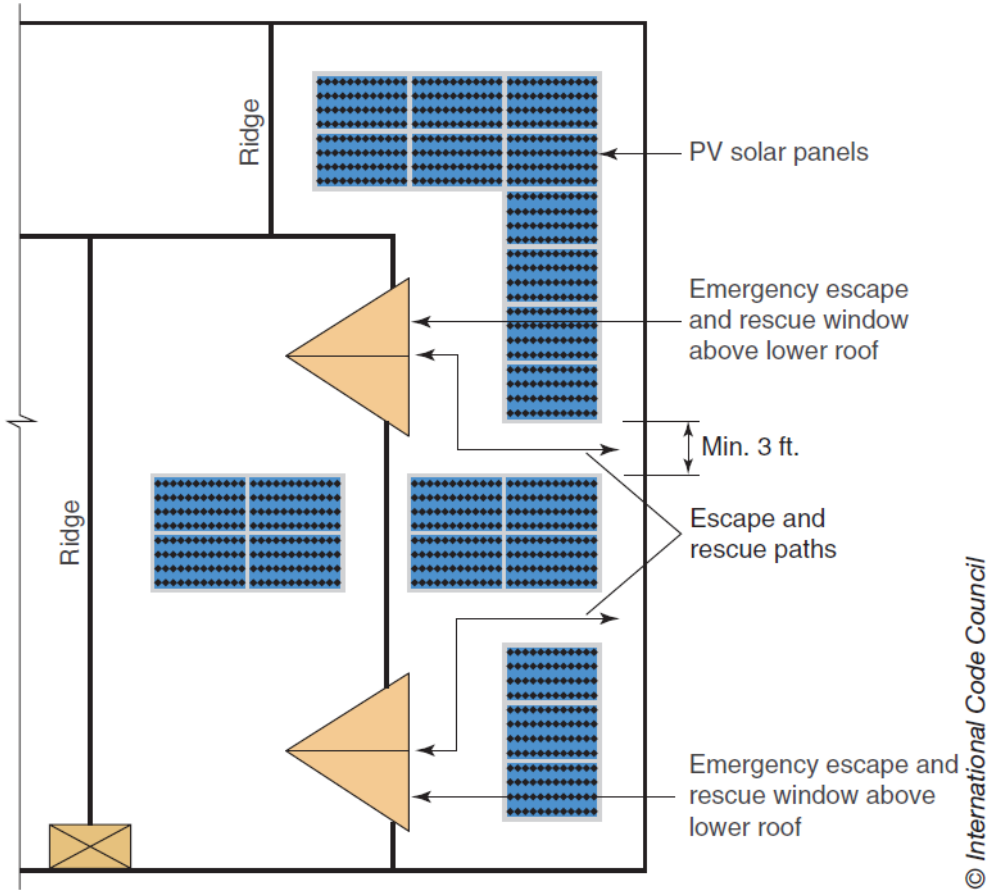
3. Photoelectric smoke alarms shall not be installed less than **6 feet horizontally** from a permanently installed cooking appliance.



Smoke alarm distances from bathrooms and cooking appliances

R324.6.2.2 Solar Panels near Emergency Escape and Rescue Openings

R324.6.2.2 Emergency escape and rescue opening.
Panels and modules installed on dwellings shall not be placed on the portion
of a roof that is below an emergency escape and rescue opening. A
pathway not less than 36-inches wide shall be provided to the
emergency escape and rescue opening.

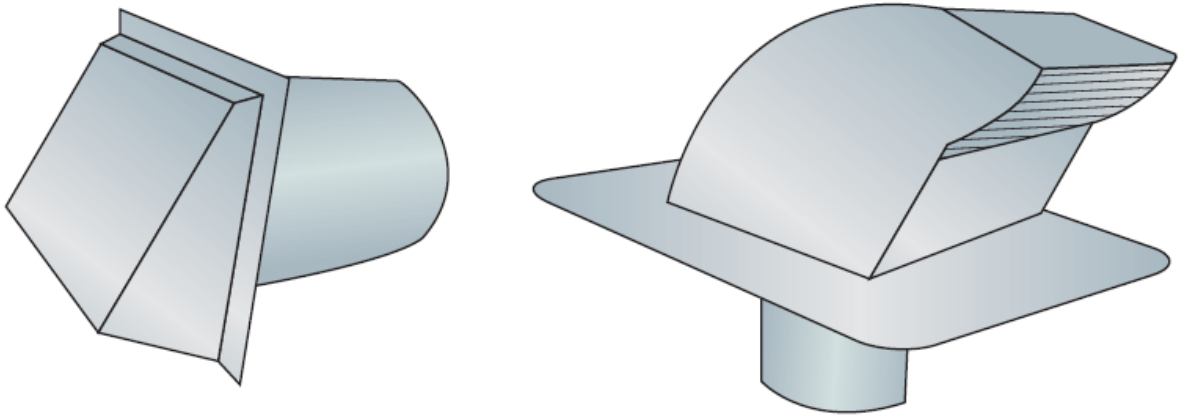


A 36-inch-wide pathway is required for emergency escape and rescue openings above roof-mounted PV solar panels.

M1502.3.1 Exhaust termination outlet and passageway size.

The passageway of dryer exhaust duct terminals shall be undiminished in size and shall provide an open area of not less than 12.5 square inches.

The minimum opening area of 12.5 square inches is approximately equivalent to the area of a 4-inch round duct.



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Wall and roof terminations for dryer exhaust must be undiminished in size and provide 12.5 square inches of area.

Appendix Q
Tiny Houses Section AQ102

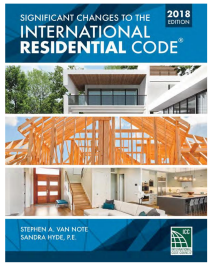


TABLE A-1

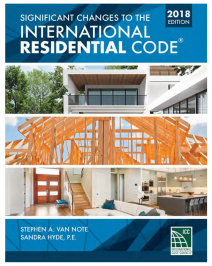
Element	General requirement
Egress roof access window	A skylight or roof window for emergency escape from a loft
Loft	Open on one side with a ceiling height of less than 6 feet 8 inches
Tiny house	Maximum area 400 square feet excluding lofts
Ceiling heights	Generally 6 feet 8 inches or less
Minimum loft area	35 square feet with 5-foot minimum dimension
Stairway	Width: 17 to 25 inches Headroom: 6 feet 2 inches Risers: 7 to 12 inches Treads: Calculated based on riser height
Ladders	Width: 12 inches Rung spacing: 10 to 14 inches Incline 70 to 80 degrees
Loft guard height	One-half of the clear height to ceiling Not required to be over 36 inches

403.2 SEPARATE FACILITIES.

Where plumbing fixtures are required,
separate facilities shall be provided for each sex.
Exceptions:
(1 through 3 are unchanged.)
<u>4. Separate facilities shall not be required in business occupancies in which the maximum occupant load is 25 or fewer.</u>

403.3
REQUIRED PUBLIC TOILET FACILITIES

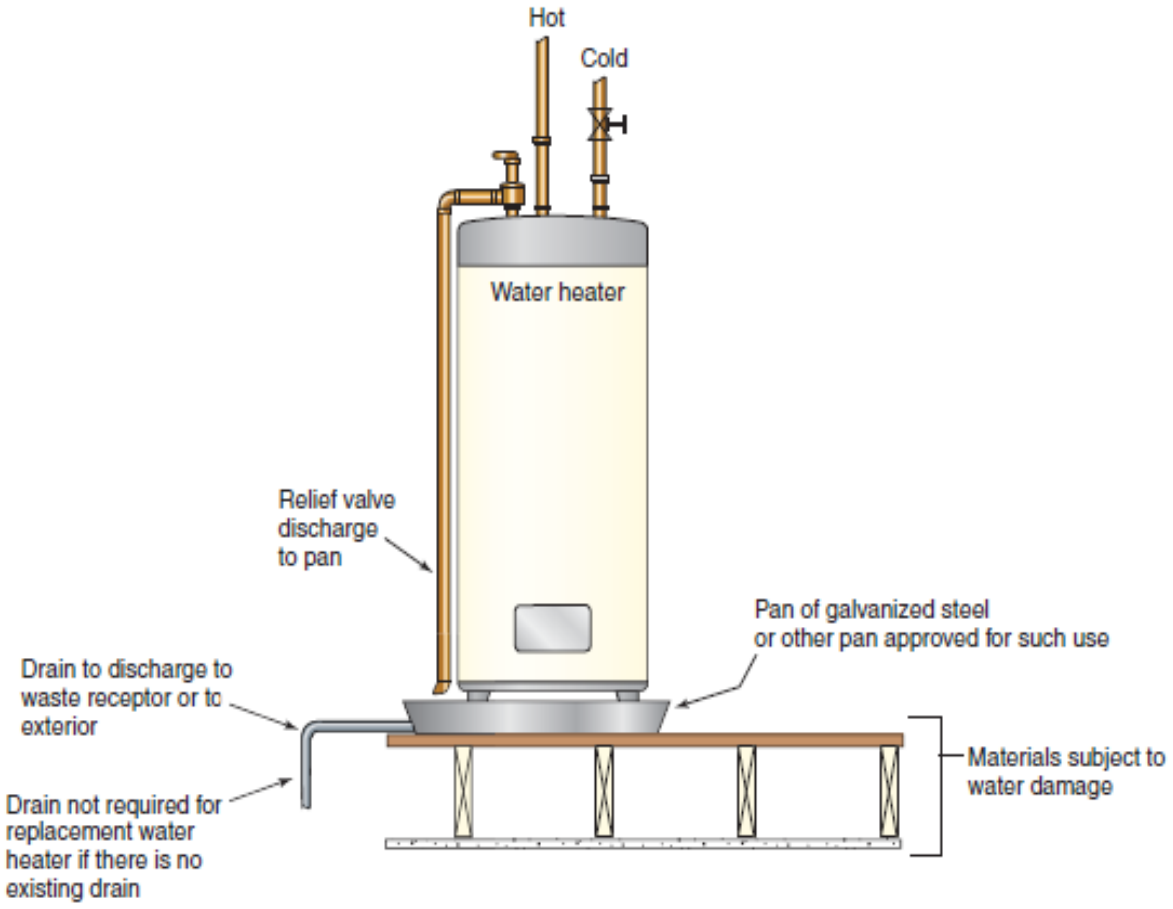
Public toilet facilities shall not be required in:
Structures and tenant spaces intended for quick transactions, including take out, pick up and drop off, having a public Access area less than or equal to 300 sq.ft.



504.7.2 PAN DRAIN TERMINATION.

The pan drain shall extend full-size and terminate over a suitably located indirect waste receptor or floor drain or extend to the exterior of the building and terminate not less than 6 inches and not more than 24 inches above the adjacent ground surface.

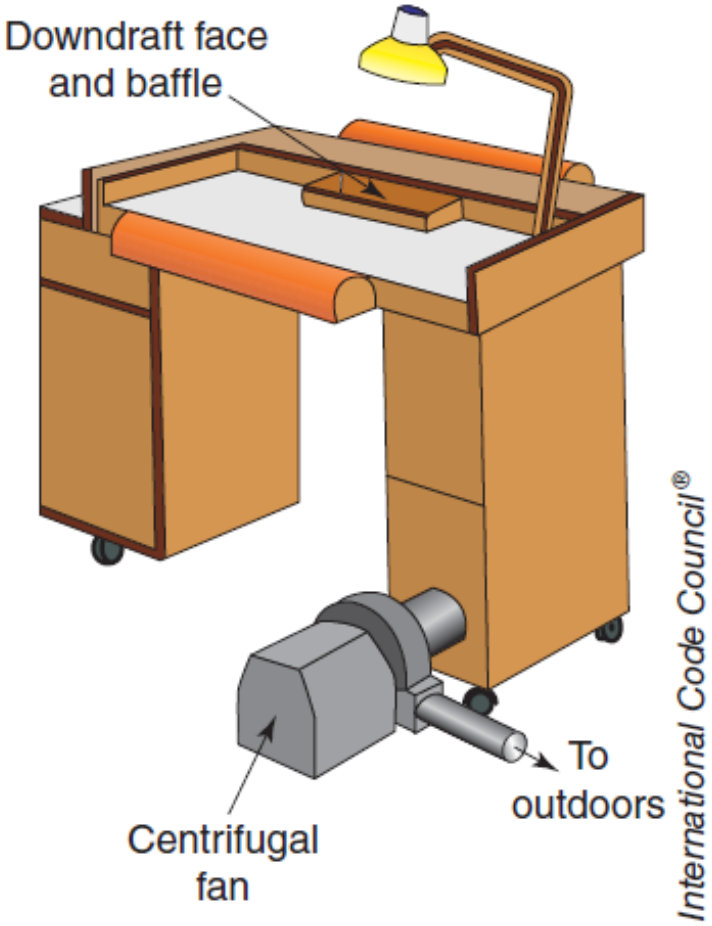
<u>Where a pan drain was not previously installed, a pan drain shall not be required for a replacement water heater installation.</u>



Water heater pan installation

TABLE 403.3.1.1

For nail salons, each nail manicure and pedicure station shall be provided with a source capture system capable of exhausting not less than 50 cfm per station. Exhaust inlets shall be located in accordance with Section 502.20. Where one or more required source capture systems operate continuously during occupancy, the exhaust rate from such systems shall be permitted to be applied to the exhaust flow rate required by Table 403.3.1.1 for the nail salon.



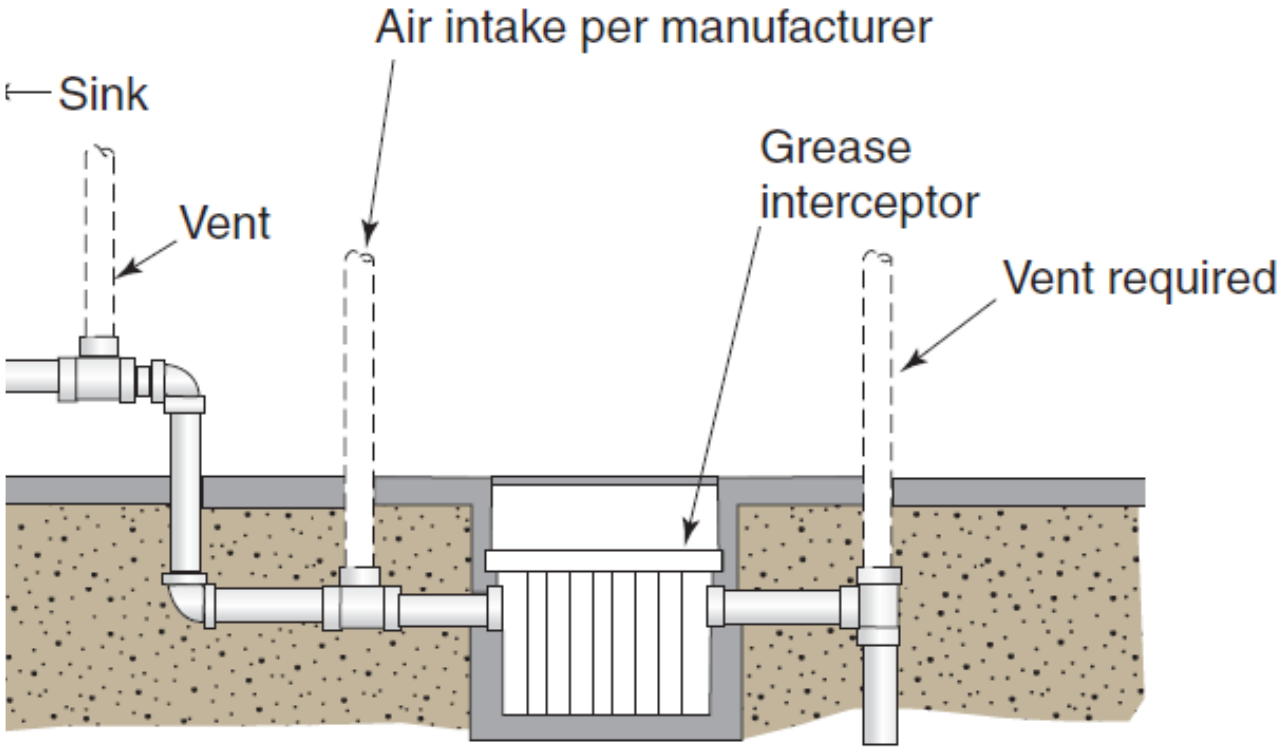
Ventilation for manicure station

1003.9 Venting of Interceptors and Separators.

Interceptors and separators shall be designed so as not to become air bound. Interceptors or and separators
shall be vented in accordance with one of the methods of Chapter 9. where subject to a loss of trap seal.

CHANGE SIGNIFICANCE:

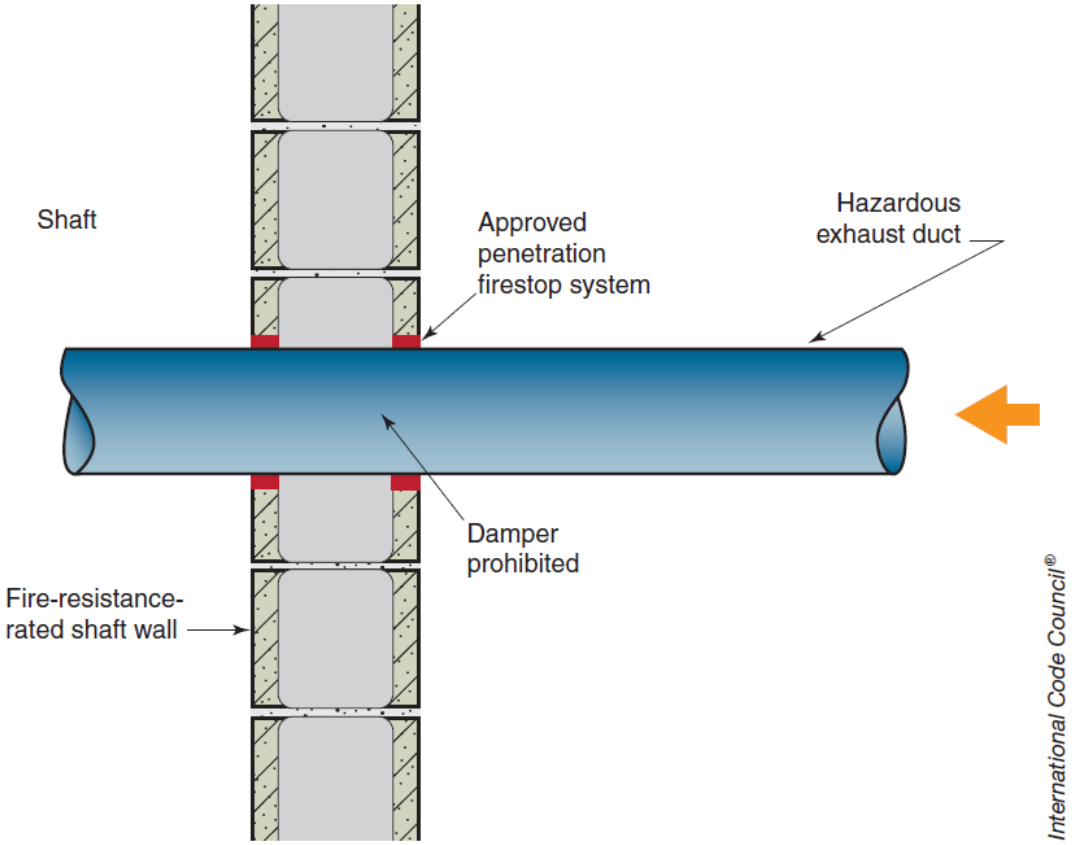
The contents of an interceptor or separator could be siphoned out by conditions in the
piping downstream of these devices.



510.7.1.1 HAZARDOUS EXHAUST DUCTS

510.7.1.1 Hazardous exhaust ducts that penetrate fire resistance-rated shafts shall comply with Section 714.3.1 or 714.3.1.2 of the International Building Code.

The code prohibits fire and smoke dampers in hazardous exhaust ducts; therefore, another means of protection is required for penetrations of fire-resistance-rated assemblies.



Penetrations must be protected by an approved penetration firestop system or installed as tested in an approved fire-resistance-rated assembly.

1102.3 ACCESS PORT PROTECTION.

Refrigerant access
ports shall be protected in accordance with
Section 1101.10 whenever refrigerant is added
to or recovered from refrigeration or air conditioning
systems. Refrigerant access ports (service ports) be
secured in some manner to prevent the intentional
inhalation of and unauthorized release of refrigerant.
The access ports can be secured by locking-cap
devices or by locating the ports indoors, behind
barriers or on roofs having restricted access.

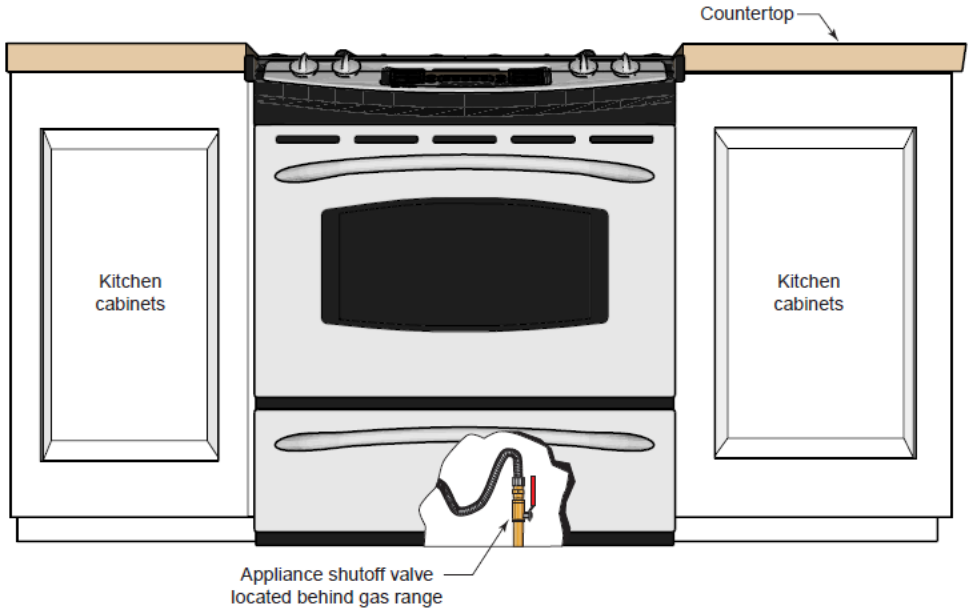
International Code Council®

Refrigerant access port lock

409.5.1 ACCESS TO SHUTOFF VALVES FOR MOVABLE APPLIANCES

The shutoff valve shall be located in the same room as the appliance. The shutoff valve shall be within 6 feet (1829 mm) of the appliance, and shall be installed upstream of the union, connector or quick disconnect device it serves.

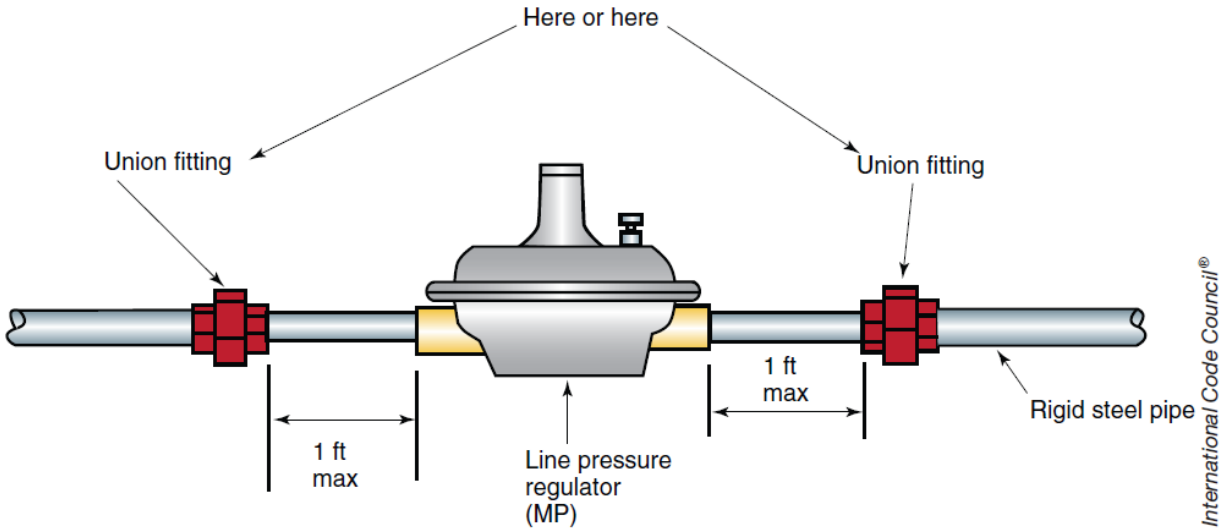
Such shutoff valves shall be provided with access. Shutoff valves serving movable appliances, such as cooking appliances and clothes dryers, shall be considered to be provided with access where installed behind such appliances.



Shutoff valves behind movable appliances are considered as meeting the requirement for access.

410.2 MP REGULATORS.

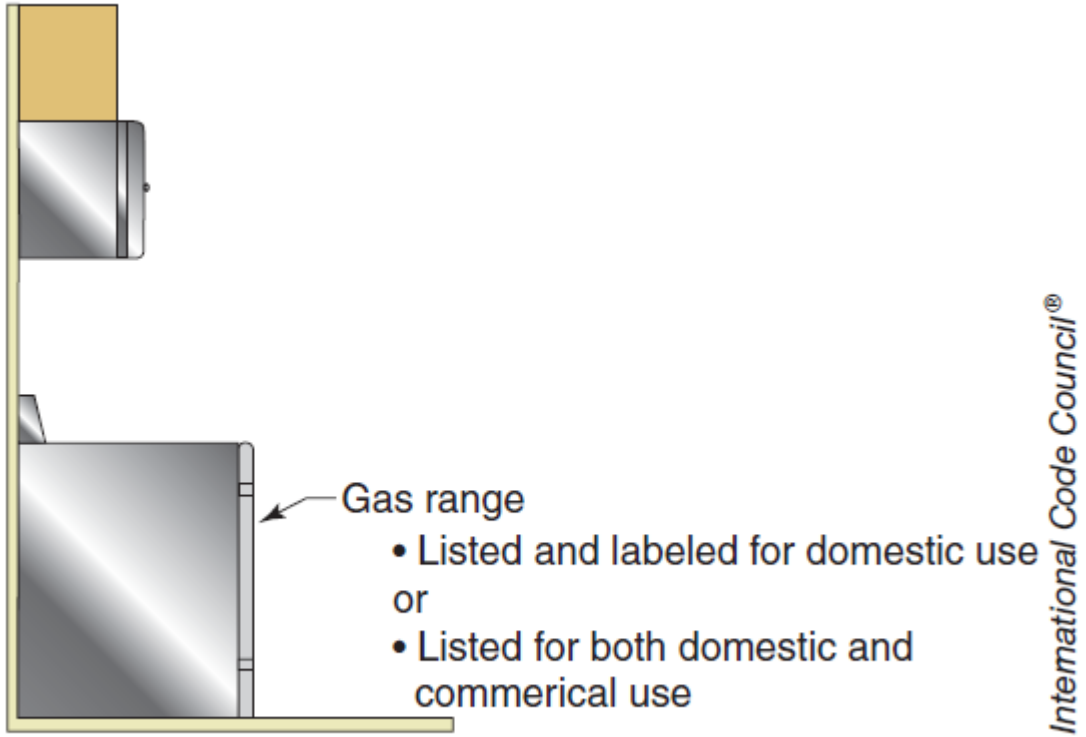
MP pressure regulators where connected to rigid piping, a union shall be installed within 1 foot of either side of the MP regulator.



At least one union, installed upstream or downstream, is required for an MP regulator connected to rigid piping.

623.2 PROHIBITED LOCATION.

Cooking appliances designed, tested, listed and labeled for use in commercial occupancies shall not be installed within dwelling units or within any area where domestic cooking operations occur because they lack special safety features that domestic appliances must possess.



Household cooking appliances

Agenda Date:	March 28, 2022
To:	City Council
From:	Greg Laudadio, Director of Economic Development
Agenda Item:	Section 551.087 deliberation regarding Economic Development negotiations: Prospects #1038, #1041, #1042
Date Submitted:	03/22/2022

SUMMARY:

Section 551.087 deliberation regarding Economic Development negotiations: Prospects #1038, #1041, #1042

RECOMMENDED ACTION:

Section 551.087 deliberation regarding Economic Development negotiations: Prospects #1038, #1041, #1042

CITY MANAGER APPROVAL: