

THE STATE OF TEXAS §
COUNTY OF ANDERSON §
CITY OF PALESTINE §

The Airport Advisory Board of the City of Palestine convened in a Regular Meeting on Thursday, November 21, 2024, at 5:30 p.m., in the Council Chambers at City Hall, 504 N. Queen Street, Palestine, Texas, with the following people present: Chair Harold Campbell, Vice Chair Thomas Ball, Board Members Jon Rhone, Eric Moore, and James Davis. Board Members Dr. Robert Falconer and Elaine Triplett were not present.

Staff present: PW Director Kevin Olson, PW Admin Assistant Kimberly Beckman, City Secretary April Jackson, City Manager Teresa Herrera
SPI representative: Jeff Simmons

CALL TO ORDER

Chair Harold Campbell called the meeting to order at 5:30 p.m.
Board member Eric Moore prayed.

PROPOSED CHANGES OF AGENDA ITEMS

There were none.

PUBLIC COMMENTS

Mr. Addkison with Palestine Jet Center addressed the board members and city staff with recent news and concerns regarding the Airport terminal.

CONFLICT OF INTEREST DISCLOSURES

There were none.

DIRECTOR'S REPORT

1. Update on Palestine Municipal Airport Project

PW Director Kevin Olson reported on the recent email with Christian Cox with TxDOT regarding the project funding.

2. September, October, and November Operations Reports

PW Director Kevin Olson reported on the 1200.aero operations reports for the months of September, October, and November.

3. KPSN Updates

PW Director Kevin Olson reported on the AWOS System being inspected on November 14, 2024. No problems were noted, and we are waiting for the final inspection report. FOD Sweeper has been out of service for about a month as we wait for the parts.

APPROVAL OF MINUTES

Consider approval of minutes from the January 9, 2024, April 16, 2024, and September 10, 2024, meetings.

Motion by Vice Chair Thomas Ball, seconded by Board Member James Davis to approve meeting minutes from the January 9, 2024, April 16, 2024, and September 10, 2024, meetings. Upon vote, motion carried, 5-0.

DISCUSSION AND ACTION ITEMS

1. Discussion and possible action regarding a short taxiway and hangar site project.

Jeff Simmons with Schaumburg and Polk, Inc. (SPI) discussed costs and options moving forward. The projected cost to construct is approximately \$250,000.00. Mr. Simmons stated that he can have plans ready in a month upon the board's approval today.

PW Director Kevin Olson reported we have received about \$130,000.00 reimbursed from grants.
Motion by Vice Chair Thomas Ball, seconded by Board Member Eric Moore to approve project with SPI.
The board will meet January 7, 2025, for a special meeting with SPI for further discussion and to review the plans.

2. Discussion and possible action regarding the appointment of the Chair and Vice-Chair for the Airport Advisory Board.

Eric Moore made the motion of Thomas Ball to be Chair and Harold Campbell to be Vice-Chair, Jon Rhone seconded.

All in favor, no opposed.

Harold Campbell accepted the motion.

Thomas Ball accepted the motion.

ADJOURN

Board Chair, Harold Campbell, adjourned the meeting at 6:30 PM.

PASSED AND APPROVED THIS 4 DAY OF February 2025.


Thomas Ball, Chairman

ATTEST:


Kimberly Beckman, PW Administrative Assistant