

STATE OF TEXAS                   §  
COUNTY OF ANDERSON       §  
CITY OF PALESTINE           §

The Building and Standards Commission of the City of Palestine convened in a Regular Meeting on Thursday, November 21, 2024, at 4:00 p.m., in the City Conference Room at City Hall, 504 N. Queen Street, Palestine, Texas, with the following people present: Chair Mark Henderson, Commissioner Kurt Herrington, Isaac Wynn, George Torma, and James Giles.

Staff present: Building Inspector William McCormick, Planning Tech Susan Davis, HPO Chasity Esparza, and City Secretary April Jackson.

Commissioners absent: Commissioners Mark Thomas and Jason Stephens.

**CALL TO ORDER**

With a quorum present, Chair Mark Henderson called the meeting to order at 4:00 p.m.

**PROPOSED CHANGES OF AGENDA ITEMS**

None.

**PUBLIC COMMENTS**

None.

**CONFLICT OF INTEREST DISCLOSURES**

None.

**DIRECTOR'S REPORT**

Planning Tech, Susan Davis provided a summary of the Commissions efforts for 2024 which resulted in four completed demolitions, three pending bids demolition, and ten demolitions completed by owners.

**DISCUSSION AND ACTION ITEMS**

1. Consider authorizing the Development Service Staff to take necessary action, including demolition and removal or rehabilitation of the unsafe structures and conditions listed at 903 E. Poplar Street, Original, Block 10, Lot 2B & 11B.

Susan Davis, Planning Tech, presented a summary of the status of the vacant structure. The record owners were not present but delivered an incomplete Rehabilitation Plan of Action prior to the meeting. The Building Inspector Will McCormick reported that on the disrepair, and stated that the owners would need to immediately secure the building and show progress before January 2025. Commissioner Torma made a motion, seconded by Commissioner Wynn to allow a 30-day extension to provide a completed Rehabilitation plan, obtain permits, and secure the building. Upon vote, the motion was unanimously approved 5-0.

2. Consider authorizing the Development Service Staff to take necessary action, including demolition and removal or rehabilitation of the unsafe structures and conditions listed at 108 Fifth Street, Lipsey, Block 18, Lot 7.

Susan Davis, Planning Tech, presented a summary concerning the status of the vacant structure. The owner's daughter Adrianna O' Bannon was present at the meeting to represent her mother Loretta Calvillo and informed the commission that the owner requests the City to demolish the structure and seeks an agreement for a repayment plan. Commissioner Herrington made a motion seconded by Giles, to have to the structure bid out for demolition. Upon vote, the motion was unanimously approved 5-0.

3. Consider authorizing the Development Service Staff to take necessary action, including demolition and removal or rehabilitation of the unsafe structures and conditions listed at 309 W. Reagan Street, Railroad, Block R, Lot 6.

Susan Davis, Planning Tech, presented a summary concerning the status of the vacant structure. William McCormick, Building Inspector, expressed concerned that the structure has deteriorated including the roof is caving in. The owner Willie Carwell Jr. attended the meeting and stated that he has an interested buyer and seeks an extension. Commissioner Torma made a motion, seconded by Commissioner Wynn, to allow a 60-day extension to sell the property. Upon vote, the motion was unanimously approved 5-0.

**ADJOURN**

With no other business to come before the Board, Commissioner Herrington made a motion, seconded by Commissioner Wynn, to adjourn the meeting at 4:11 p.m., meeting was adjourned.

PASSED AND APPROVED THIS 23rd DAY OF JANUARY 2025.

  
\_\_\_\_\_  
Mark Henderson, Chairman

ATTEST:

  
\_\_\_\_\_  
Susan Davis, Planning Tech